



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

9/19/805
M.N.
6.9.87

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 9, 1987, at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Dean Guida _____
Jeanne Seigel _____	Anton Hastad _____
Mike Hulett _____	Wayne Alexander _____
Curt Borgen _____	Ben Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of May 5, 12, 19 & 26.

*V. CONSENT AGENDA

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

- *VI. CONSIDERATION OF CLAIMS Appendix B
- VII. COMMUNICATIONS
- VIII. OPPORTUNITY FOR CITIZENS TO SPEAK
- IX. "WE ARE PROUD"

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Review Management Plan Appendix C

B. NEW BUSINESS

- *1. Consider Equipment Donation - MAVTI Appendix D
*2. Consider Equipment Donation - Athletic Department Appendix E
*3. Consider Pre-approval of Spanish Trip Appendix F
*4. Consider Investments Appendix G
5. Consider Industrial Education Curriculum Appendix H
6. Review Education District Appendix I
7. Review Open Enrollment Options Program Appendix J
8. Review Attendance Policy Appendix K
9. Review Tobacco Free Environment Policy Appendix L
10. Consider Music Staff Policy Appendix M
11. Consider Personnel Appendix N

XI. FOR YOUR INFORMATION Appendix Z

1. AVTI Name Change
2. Enrollment Update
3. Networking - South Campus Computer Lab
4. Committee Structure
5. Futures Article

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 23, 1987

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Management Plan (Jernberg) Appendix C

Explanation: Goal statements that need discussion are #8 & #9.

NEW BUSINESS

- *1. Equipment Donation - MAVTI (Bergos) Appendix D

Explanation: Red River Computers has donated an assortment of computer equipment to the Electronics Department at Moorhead AVTI (Appendix D-1).

Recommendation: Move to accept the donation of equipment to the Electronics Department.

- *2. Equipment Donation (Jernberg) Appendix E
Athletic Department

Explanation: Milo Moyano has made the following donation to the Moorhead School District Athletic Department:

- 1 - Volleyball net Nissen #677
- 2 - Nissen floor screws #555004
- 2 - Nissen chains for Nissen net #281010 & #281011
- 2 - Cable assemblies for the Nissen net #281009
- 12 - Mueller water bottles

Recommendation: Move to accept the donation of equipment to the Moorhead School District Athletic Department as shown.

- *3. Pre-approval of Spanish Trip (Jernberg) Appendix F

Explanation: Moorhead Senior High Spanish Club is making preliminary plans for the annual trip to Mexico. Arrangements will be similar to those in the past including concern for student welfare, programming, and district liability.

Recommendation: Move to give preliminary approval to the Spanish Club to plan the trip.

*4. Investments

(Lacher)

Appendix G

Explanation: Approval in requested for investmtents #364 through #367 (Appendix G-1).

Recommendation: Move to approve investments #364 through #367 for \$397,000.

5. Industrial Education Curriculum

(Jernberg)

Appendix H

Explanation: Ollie Bentson, Industrial Education Chairperson, will review the Industrial Education curriculum development including course descriptions and outcomes, major equipment and textbooks selected with the Board of Education.

Recommendation: Move to approve the revised Industrial Education curriculum as presented.

6. Education District

(Jernberg)

Appendix I

Explanation: Appendix I-1 contains legislation regarding the Education District, information regarding planning, and a resolution of membership in the Valley and Lakes Education District. DuWayne Balken, ECSU Director, will review the legislation with the Board and discussion will be held regarding the proposed resolution.

Recommendation: Action on the resolution may be delayed until the June 23 meeting.

7. Open Enrollment Option Program

(Jernberg)

Appendix J

Explanation: Appendix J-1 is the new legislative program for open enrollment. Since this has been a major discussion issue in the district it is placed on the agenda for further discussion.

Governor Perpich and Minnesota Commissioner of Education Ruth Randall are urging parents and interested citizens to adopt an open enrollment policy. Governor Perpich is putting the "Full Court Press" on school administrators to give parents and students a choice in selecting which public school they will attend. Presently, 17 districts had adopted open enrollment policies before the legislature acted and many districts have reciprocal agreements for one for one trades with neighboring districts.

Recommendation: For discussion with possible action at the June 23 meeting.

8. Attendance Policy

(Jernberg)

Appendix K

Explantion: The Attendance Policy (Appendix K-1 & 2), has been approved by the Policy Review Committee.

Recommendation: For discussion with the consideration of adoption at the June 23 meeting.

9. Tobacco Free Environment

(Jernberg)

Appendix L

Explanation: The Policy Review Committee was unable to reach agreement as to a acceptable Tobacco Free Environment policy (Appendix L-1).

This policy is brought before the Board for discussion.

Recommendation: For discussion with the consideration of adoption at the June 23 meeting.

10. Music Staff Policy

(Jernberg)

Appendix M

Explanation: Appendix contains a copy of the Music Staff Policy which is required by new State Board rule (Appendix M-1).

Recommendation: For discussion with the consideration of adoption at the June 23 meeting.

11. Personnel

(Bergen)

Appendix N

Resignation

Vicki Mattfeld - Occupational Therapist Registered, half-time, effective June 5, 1987

Maternity Leave

Joslyn Larson - SLD Teacher, Riverside, beginning November 2, 1987 through the 1987-88 school year

Rehire

Marcy Christenson - L.D. Probstfield, for the 1987-88 school year, \$21,666 (based on the 1986-77 contract)

Recommendation: Move to approve the personnel changes as shown.

'We Are Proud'

1. Rev. Ernie Mancini will be the keynote speaker at the 1987 Vocational Conference, August 19-21.
2. Mary Bonomeyer is the 1987-88 president for the Minnesota School Food Service Association.

1. AVTI Name Change - The State Board of Vocational-Technical Education requested the legislature to change the names of the various AVTI's to "Technical Institutes." The legislature approved this legislation in its most recent session.

Hence forth, each institute will be known as "Technical Institute," with the community or location of the institute being the designating first word of the institute name. The institute at Moorhead will hence forth be known as "Moorhead Technical Institute."

Numerous statutory references and definitions will be changed in order to apply the standard terminology to each campus in the system. It is felt that the name change will increase the impact of our marketing efforts and provide a standard name for the system.

2. Enrollment Update - Appendix Z-1 contains current enrollment information as collected from buildings.

Administration will discuss the enrollments and tentative plans for 1987-88 as based on the district's Management Plan.

3. Networking-South Campus Computer Lab - Appendix Z-2 contains a proposal to utilize a networking system for South Campus.

The networking system will include the computer lab, the library and selected classrooms. This proposal is within the guidelines established for utilization of technology referendum funding.

Administration will approve the proposal based on the guidelines for utilization of technology referendum funding as authorized.

4. Committee Structure - A listing of the committees and their function has been prepared for review (Appendix Z-3). Charges for each committee will be available at the June 23 meeting.

Board members should indicate to the Superintendent's Office in advance of the June 23 meeting as to their interest in a particular assignment (including office positions).

5. Futures Article - (Appendix Z-4)

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MEEP Program Edison/Senior High	Week of June 15		Grand Rapids Saw Mill Inn
MSBA New School Board Member Orientation	Tuesday, June 23	7:00 p.m.	Fergus Falls
Clay County Vocational Center	Wednesday, June 24	3:00 p.m.	North Campus
MN School Food Service Association - Annual Conference	June 15 - 18		Rochester

Regular Meeting
Board of Education
Independent School District #152
May 5, 1987

Members Present: Dean Guida, Curt Borgen, Douglas Fagerlie, Mike Hulett, Wayne Alexander, Anton Hastad and Ben Trochlil.

The meeting was called to order by Douglas Fagerlie, Chairperson.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda, adding Minnesota School Labor-Management Committee, Legislation, Academic Letter Recognition Night and Teacher Negotiations.

MINNESOTA SCHOOL LABOR-MANAGEMENT COMMITTEE- Pat Harrington, Bureau of Mediation, reviewed the framework of the Minnesota School Labor Management Committee structure which concerns itself with organizational climate.

ACADEMIC LETTER RECOGNITION NIGHT - Approximately 290 students will receive letters for academic achievement at a program May 7, 7:30 p.m. in the Senior High Auditorium.

CAPITAL OUTLAY - Wayne Alexander moved, seconded by Curt Borgen, to accept the Capital Outlay Budget as presented. Motion carried.

MANAGEMENT PLAN - Discussion was held on Goal #3 (Facilities) and Goal #5 (Marketing).

LEGISLATION - An update was given as to the status of the legislation.

TEACHER NEGOTIATIONS - An attempt will be made to schedule a session in the month of May.

Wayne Alexander, Clerk

Regular Meeting
Board of Education
Independent School District #152
May 12, 1987

Members Present: Dean Guida, Curt Borgen, Jeanne Seigel, Douglas Fagerlie, Mike Hulett, Wayne Alexander, Anton Hastad and Ben Trochlil

The meeting was called to order by Douglas Fagerlie, Chairperson.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda, adding Sabbatical Leave, newspaper article on consolidation and report on Quality Circles Meeting.

MINUTES - Mike Hulett moved, seconded by Jeanne Seigel, to approve the minutes of April 14, 21, and 28. Motion carried.

CONSENT AGENDA - Wayne Alexander moved, seconded by Anton Hastad, to approve the following items on the consent agenda: Claims, MAVTI Remodeling Bid, and Investments. Motion carried.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, for \$741,277.49.

GENERAL FUND	\$ 139,894.89
FOOD SERVICE	23,483.16
TRANSPORTATION FUND	100,056.04
COMMUNITY SERVICE	4,216.90
CAPITAL EXPENDITURE	33,734.07
BUILDING CONST	135,205.73
DEBT REDEMPTION	196.67
MAVTI-GENERAL FUND	75,505.01
MAVTI COMM SERVICE	17,301.25
VO-TECH CAP. OUTLAY	76,391.19
REPAIR AND BETTERMENT	1,502.51
FED FINANCIAL AIDS	116,671.32
STUDENT FUNDS	13,751.59
TOWNSITE CENTRE	3,367.16
TOTAL	\$ 741,277.49

MANAGEMENT PLAN - This item was deferred until the next meeting.

MAVTI REMODELING BID - As part of the consent agenda, the Board awarded the base bid to Diversified Builders in the amount of \$18,759 as the apparent low bidder meeting specifications.

MAVTI BID ON 4-WHEEL ALIGNMENT - Paul Molick reviewed the background information for consideration of awarding the bid on the 4-wheel alignment system for the AVTI automotive department.

Regular Meeting
Board of Education
Independent School District #152
May 12, 1987
Page Two

MAVTI BID ON 4-WHEEL ALIGNMENT (continued)

Representatives from Equipment Specialists and Bear Auto were present and Bob Knudtson and Harry Fillafer, Auto Mechanics instructors at AVTI, provided information on the issue.

Mike Hulett moved, seconded by Curt Borgen, to award the bid on the 4-wheel alignment system to Equipment Specialists for \$19,300.33, as the low bid that best meets the instructional needs of the automotive department. Motion carried by roll call vote: Guida - yes, Borgen - yes, Seigel - yes, Fagerlie - yes, Hulett - yes, Alexander - yes, Hastad - no.

PERSONNEL - Anton Hastad moved, seconded by Dean Guida, to approve the following personnel change:

Resignation

Jill Gardner - Food Service, MAVTI, effective May 20, 1987
Motion carried.

TERMINATION OF PROBATIONARY TEACHERS

<u>Name</u>	<u>Moved by</u>	<u>Seconded by</u>	<u>Roll Call Vote</u>
Ann Dahl	Mike Hulett	Jeanne Seigel	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
David Todryk	Jeanne Seigel	Curt Borgen	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
Pat Hill	Curt Borgen	Dean Guida	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
Lynn Stig	Dean Guida	Anton Hastad	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
Marci Christenson	Anton Hastad	Wayne Alexander	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
Kim Sufficool	Wayne Alexander	Mike Hulett	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad
Karen Schiele	Mike Hulett	Jeanne Seigel	Guida, Borgen, Seigel, Fagerlie, Alexander, Hulett, Hastad

Regular Meeting
Board of Education
Independent School District #152
May 12, 1987
Page Three

SABBATICAL LEAVE - The Sabbatical Leave Committee met on May 12 and recommended sabbatical leaves be granted to Harley Sommerfeld and Ken Johnson for the 1987-88 school year.

The committee's recommendations and conditions were reviewed.

Anton Hastad moved, seconded by Dean Guida, to approve the sabbatical leaves for Harley Sommerfeld and Ken Johnson for the 1987-88 school years with the conditions as recommended by the the Sabbatical Leave Committee. Motion carried by roll call vote: Guida - yes, Borgen - yes, Seigel - yes, Fagerlie - yes, Hulett - yes, Alexander - yes and Hastad - yes.

FOR YOUR INFORMATION

1. Immunization Levels for K-12, 1986-87 - Bob Jernberg reviewed the figures.

2. Young Inventors Fair - Mary Johnson and Ruth Suppes discussed the Young Inventors Fair project that was conducted in the district and showed a video tape of the event.

They discussed preliminary plans for making this event a district-wide event in the future.

3. North Central Accreditation - Moorhead High School was accredited for the 1986-87 school year by the North Central Association of Colleges and Schools/Commission on Schools at its April 15 meeting in Chicago.

The Senior High is to be commended for its efforts in providing for its students a quality program of education.

4. Transportation - Dan Bacon updated the Board on equipment in school buses and showed a video tape titled, "Seat Belts on School Buses: Good Idea or Bad".

5. Futures Article - "Tomorrow in Brief"

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD -

1. Legislative Update - Ben Trochlil updated the Board on legislation and discussed the newspaper article that appeared in the May 10 Forum on consolidation.

2. Principals Negotiations - Dean Guida briefed the Board on the status of principals negotiations.

Wayne Alexander, Clerk

Regular Meeting
Board of Education
Independent School District #152
May 19, 1987

Members Present: Douglas Fagerlie, Mike Hulett, Curt Borgen, Dean Guida, Anton Hastad, Wayne Alexander and Bob Jernberg (acting in Ben Trochlil's absence).

The meeting was called to order by Douglas Fagerlie, Chairperson.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - Bob Jernberg previewed the agenda, adding: We Are Proud, Communications, Personnel, Bergos/Wergeland Dinner, Negotiations Information, and Legislative Update.

CONSENT AGENDA - Curt Borgen moved, seconded by Mike Hulett, to approve the following items on the consent agenda: Acceptance of Gift and Agreement with Camp Buckskin and Camp Grassick. Motion carried.

COMMUNICATIONS - Douglas Fagerlie read a letter from Dannie and Carolyn Tennison congratulating the 6th grade band on their outstanding band concert May 5. They also congratulated Michele Sonmore, elementary band instructor, on her excellent job of teaching and the association she has with her students.

PLACEMENT OF TEACHERS ON UNREQUESTED LEAVE OF ABSENCE -

<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call Vote</u>
Nancy Barlow	Wayne Alexander	Mike Hulett	aye-Guida, Borgen, Hulett, Alexander, Hastad, Fagerlie
Ted Guerrero	Mike Hulett	Curt Borgen	aye-Guida, Borgen, Hulett, Alexander, Hastad, Fagerlie
Harlan Hatfield	Curt Borgen	Dean Guida	aye-Guida, Borgen, Hulett, Alexander, Hastad, Fagerlie
Ingeborg Anderson	Dean Guida	Anton Hastad	aye-Guida, Borgen, Hulett, Alexander, Hastad, Fagerlie
Stan Olson	Anton Hastad	Wayne Alexander	aye-Guida, Borgen, Hulett, Alexander, Hastad, Fagerlie

PERSONNEL - Wayne Alexander moved, seconded by Dean Guida, to approve the following personnel changes:

Resignation

Paul Baranick - Custodian, Senior High, effective June 30, 1987

Regular Meeting
Board of Education
Independent School District #152
May 19, 1987
Page Two

PERSONNEL - (continued)

Addition in Contract

Jill Halvorson - Fashion Instructor, MAVTI, one month for
coordination, 1986-87 school year - \$3375.33

Motion carried.

SCHOOL BOARD ELECTION RESULTS - Mike Hulett moved, seconded by
Wayne Alexander, to accept the election results as follows:

Curt Borgen	<u>477</u>
Jim Cummings	<u>336</u>
Allen Lund	<u>349</u>
Eunice Stensland	<u>142</u>

Motion carried.

ACCEPTANCE OF GIFTS - As part of the consent agenda, the Board
accepted gifts from the following to provide handicapped students
an opportunity to attend Camp Buckskin and Camp Grassick during
the summer of 1987 and directed letters of thank you be sent to
the donors:

Dilworth Area Eagles Aerie #4012	\$ 75.00
Moorhead Midday Lions	100.00
Moorhead Veterans of Foreign Wars Post #1223	250.00
Sunrise Lions of Moorhead	50.00

AGREEMENTS WITH CAMP BUCKSKIN AND CAMP GRASSICK - As part of the
consent agenda, the Board approved the agreements with Camp
Buckskin and Camp Grassick and the Moorhead Schools to have stu-
dents attend Camp Buckskin at a cost of \$1250 per student and a
physically handicapped student attend Camp Grassick at a cost of
\$240.

MANAGEMENT PLAN - The Board reviewed Goals #6 & #7 of the
Management Plan.

FOR YOUR INFORMATION

1. Negotiations - The Board will meet with Paul Hetland on May
27 at 4:30 p.m. in the board room to review teacher nego-
tiations.

The Board and Paul Hetland will meet with MEA negotiators on
May 28 at 7:00 a.m.... place not yet determined.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Legislative Update - Bob Lacher gave an overview of the infor-
mation that we now have on legislation.

Oscar Bergos updated the Board on negotiations as it pertains
to the AVTI, with special consideration to the bonding bill
and necessary planning and action that will be needed.

Wayne Alexander, Clerk

Regular Meeting
Board of Education
Independent School District #152
May 26, 1987

Members Present: Douglas Fagerlie, Jeanne Seigel, Mike Hulett, Curt Borgen, Dean Guida, Anton Hastad, Wayne Alexander, and Ben Trochlil. Douglas Fagerlie left the meeting at 9:30 p.m.

The meeting was called to order by Douglas Fagerlie, Chairperson.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda.

RESOLUTION - RECOGNITION OF RETIRING STAFF - Jeanne Seigel moved, seconded by Curt Borgen, to adopt the Resolution Recognizing School District Staff Upon Retiring. Motion carried. Retirees are:

Don Braniff	1951-1987	Gordon Rustad	1952-1987
Howard Wergeland	1962-1987	Frances Flaig	1965-1987
Oscar Bergos	1965-1987	Colleen Polka	1967-1987
Ivan Camrud	1958-1987	Phyllis Tweeton	1966-1987
Lynn Prom	1962-1987	Mel Nitschke	1967-1987
Edward Fortin	1959-1987	Howard Baxter	1967-1987
Corrine Johnson	1966-1987	Paul Baranick	1962-1987
John Jess	1962-1987		

MAVTI LEVY AUTHORIZATION - Dean Guida moved, seconded by Curt Borgen, to approve the Resolution Providing For Publication Of Notice Regarding Proposed Levy and authorized the publication of legal notices. Motion carried.

RESOLUTION TO RENAME AUDITORIUM - MAVTI - Curt Borgen moved, seconded by Jeanne Seigel, to adopt the Resolution To Board Of Education, Independent School District #152, Moorhead, Minnesota, to name and identify the auditorium at Moorhead Area Vocational Technical Institute as the "Oscar R. Bergos Auditorium".

ALLOWANCE FOR START UP COSTS FOR MOORHEAD TECH FOUNDATION - This item will be addressed at a future meeting when more information is available.

MANAGEMENT PLAN - This item was postponed until a future meeting.

HOME ECONOMICS CURRICULUM - Carol Nelson, Home Economics Chairperson, reviewed the curriculum development including Learner Outcomes and major textbooks selected.

Mike Hulett moved, seconded by Dean Guida, to approved the revised Home Economics Curriculum as presented.

Regular Meeting
Board of Education
Independent School District #152
May 26, 1987
Page Two

SECONDARY HEALTH CURRICULUM - Darrel Naugle, Health Chairperson, and the Health Department will review the curriculum development including Learner Outcomes and major textbooks selected.

Wayne Alexander moved, seconded by Mike Hulett, to approve the revised Health Curriculum as presented.

ACCEPTANCE OF GIFT - Mike Hulett moved, seconded by Anton Hastad, to accept the gift of a Toro Riding Lawnmower from Mike Molony, valued at \$600.00, for instructional use in the small engines department. Motion carried.

BID AWARD - ASBESTOS ABATEMENT - Dean Guida moved, seconded by Wayne Alexander, to award low bid meeting specifications to Minnesota Hydro-Blast, Inc. with Alternate #1 for asbestos abatement, for \$278,705.64. Motion carried.

ROOM FINISH UPGRADE - Curt Borgen moved, seconded by Mike Hulett, to award the low bid meeting specifications to Moorhead Electric for room finish upgrade, for \$149,440. Motion carried.

ORGANIZATIONAL MEETING - Wayne Alexander moved, seconded by Jeanne Seigel, to have the 1987-88 organizational meeting on July 7, 7:30 p.m. and not have a July 14 meeting. Motion carried.

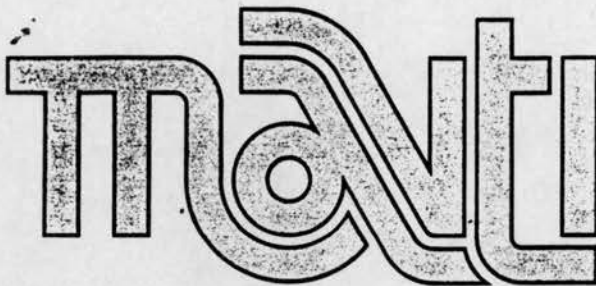
FOR YOUR INFORMATION

1. Liability Insurance - Asbestos - Bob Lacher distributed a handout and reviewed the issue.
2. Legislation Update - Bob Lacher discussed the legislation passed by the 1987 Legislature and its impact.
3. Planning, Evaluation and Reporting Survey - Jim Cummings, chairperson of the PER Committee, reviewed the results of the survey and comments that were received.

Mike Hulett moved, seconded by Jeanne Seigel, to accept the report as presented. Motion carried.

4. Elements of Instruction Follow-up - Jeanne Seigel reviewed discussion held at the May 26 meeting at Gloria Anderson's home.

Wayne Alexander, Clerk



MOORHEAD
AREA
VOCATIONAL
TECHNICAL
INSTITUTE

1900 28TH AVENUE SOUTH MOORHEAD, MINNESOTA 56560 TELEPHONE: 236-6277

May 20, 1987

Red River Computers
Oak Park Plaza,
Fargo, ND 58103

Dear Mr. Meidinger

I am writing to express our appreciation for your donation to our electronics department of the following items:

1. One Pertec dual floppy
2. Six Perc hard disk
3. Four hard disk controller box
4. Two floppy disk drive
5. Four cpu box
6. Misc boards

This equipment is a welcomed addition to our school and will be put to good use as an instructional tool.

Your donation will be formally accepted by our school board at one of their regular meetings.

Yours truly,

A handwritten signature in cursive script that reads "Paul Molick". The signature is written in dark ink and is positioned above the printed name and title.

Paul Molick
Manager of Plant and Operations

PRM/jf

cc: Gary Ellingson



MOORHEAD PUBLIC SCHOOLS

INVESTMENT RECORD

FROM MAY 7, 1987 TO JUNE 3, 1987

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
364	05-12-87	99000	10-14-87	7.75	3258	UNIVERSITY SAVINGS	HIGH YIELD
365	05-12-87	99000	10-14-87	7.75	3258	SUN BELT SAVINGS	HIGH YIELD
366	05-27-87	99000	12-09-87	8.50 *	4386	CHARTER S & L	HIGH YIELD
367	05-29-87	100000	06-30-87	7.75	679	SAN CLEMENTE S & L	HIGH YIELD

* FEE OF .25% PAID

TOTAL

11581

Article 8 ACCESS TO EXCELLENCE

Section 2 (122.91) EDUCATION DISTRICT ESTABLISHMENT pp. 126, 127

- Subd. 1. Purpose
- Subd. 2. Agreement
- Subd. 3. Requirements for Formation
- Subd. 4. Notice and Hearing
- Subd. 5. Joinder and Withdrawal
- Subd. 6. Educational Cooperative Service Units

Section 3 (122.92) EDUCATION DISTRICT BOARD p. 127

Section 4 (122.93) POWERS AND DUTIES OF THE BOARD p. 128

- Subd. 1. Coordination
- Subd. 2. Personnel
- Subd. 3. Contracts
- Subd. 4. General Law
- Subd. 5. Advisory Council
- Subd. 6. Report to Members

Section 5 (122.94) EDUCATION DISTRICT AGREEMENT pp. 128-129

- Subd. 1. Establishment
- Subd. 2. Mandatory Provisions (Agreement "must" provide)
- Subd. 3. Optional Provisions (Agreement "may" contain)
- Subd. 4. Extended Year (Agreement "may" provide)
- Subd. 5. Attendance in Other Districts (Agreement "may" provide)

Section 6 (122.95) TEACHING POSITIONS pp. 130-131

- Subd. 1. Definition of "Teacher"
- Subd. 2. Filling Positions
- Subd. 3. Probation and Termination
- Subd. 4. Determination of Reason to Leave

Section 7 (122.96) BONDS FOR EDUCATION DISTRICTS pp. 132, 133

- Subd. 1. Purpose of Bonds - Provides Authority - "May" Issue Bonds
- Subd. 2. Approval Resolution
- Subd. 3. Election
- Subd. 4. Obligation for Payment
- Subd. 5. Tax Levies
- Subd. 6. Tax-Exempt Securities

Section 33 (129B.11) PROGRAM IMPROVEMENT GRANTS pp. 151-152

- Subd. 1. Plans; Grant Awards
- Subd. 2. Eligibility
- Subd. 3. Amounts

Section 38 AMENDMENT TO MINNESOTA STATUTES 1986, SECTION 275.125 (Subd. 8a)

- Subd. 8a. PROGRAM IMPROVEMENT LEVY p. 154
- Subd. 7. PROGRAM IMPROVEMENT GRANT p. 159
1.5 Million Appropriated for 1988 Available until End of Biennium

RECEIVED MAY 21 1987

05/18/87

[REVISOR] RJS/MM CCRHF0753

05/18/87

district

1 ~~and 10; 354.66, subdivisions 4a and 9; 354A.094, subdivisions 4a~~
2 ~~and 9; and Laws 1985, First Special Session chapter 12, article~~
3 ~~8, section 46, are repealed.~~

4 Sec. 44. [EFFECTIVE DATE.]

5 ~~Sections 35 and 36 are effective the day following final~~
6 ~~enactment.~~

7 ARTICLE 8

8 ACCESS TO EXCELLENCE

9 Section 1. Minnesota Statutes 1986, section 121.609,
10 subdivision 4, is amended to read:

11 Subd. 4. [REGIONAL SERVICES.] The department of education
12 shall contract with educational cooperative service units or
13 other regional educational service agencies to provide
14 assistance to the school districts in an educational cooperative
15 service unit region in implementing educational effectiveness.
16 In selecting an agency to provide assistance to the school
17 districts, the department shall consider such factors as support
18 of the proposal by the participating school districts and the
19 extent to which the proposal provides for participation by
20 school district staff. If more than one agency submits a
21 proposal to provide services to school districts within an
22 educational cooperative service unit region, the department
23 shall encourage the agencies to develop a joint proposal. Every
24 two years, the department shall evaluate the performance of the
25 regional service providers and shall consider new proposals to
26 provide regional services.

27 Sec. 2. [122.91] [EDUCATION DISTRICT ESTABLISHMENT.]

28 Subdivision 1. [PURPOSE.] The purpose of an education
29 district is to increase educational opportunities for pupils by
30 increasing cooperation and coordination among school districts.

31 Subd. 2. [AGREEMENT.] School boards meeting the
32 requirements of subdivision 3 may enter into a written agreement
33 to establish an education district. The agreement and
34 subsequent amendments must be adopted by majority vote of the
35 full membership of each board.

36 Subd. 3. [REQUIREMENTS FOR FORMATION.] An education

1 district must have one of the following at the time of formation:

2 (1) at least five districts;

3 (2) at least four districts with a total of at least 5,000
4 pupils in average daily membership; or

5 (3) at least four districts with a total of at least 2,000
6 square miles.

7 Subd. 4. [NOTICE AND HEARING.] Before entering into an
8 agreement, the school board of each member district shall
9 publish at least once in a newspaper of general circulation in
10 the district a summary of the proposed agreement and its effect
11 upon the district. The board shall conduct a public hearing on
12 the proposed agreement not more than ten days after the notice
13 and at least 30 days before entering into an agreement.

14 Subd. 5. [JOINDER AND WITHDRAWAL.] A process for a
15 district to join or withdraw from an education district shall be
16 included in the education district agreement.

17 Subd. 6. [EDUCATIONAL COOPERATIVE SERVICE UNITS.] If
18 requested, educational cooperative service units shall provide
19 assistance to districts in establishing education districts.
20 The assistance may include determination of appropriate
21 boundaries of the education district and development of the
22 agreement. The educational cooperative service units may
23 provide any other services requested by the education district.

24 Sec. 3. [122.92] [EDUCATION DISTRICT BOARD.]

25 The education district board shall be composed of at least
26 one representative appointed by the school board of each member
27 district. The representative shall reside in the school
28 district of the appointing school board. The representative
29 shall serve at the pleasure of the appointing school board and
30 may be recalled by a majority vote of the appointing school
31 board. Each representative shall serve for the term that is
32 specified in the agreement. The board shall select its officers
33 from among its members and shall determine the terms of the
34 officers. The board shall adopt by-laws for the conduct of its
35 business.

36 Sec. 4. [122.93] [POWERS AND DUTIES OF THE BOARD.]

1 Subdivision 1. [COORDINATION.] An education district board
2 shall coordinate the programs and services of the education
3 district according to the terms of the written agreement. The
4 board shall implement the agreement for delivering educational
5 services needed in the education district.

6 Subd. 2. [PERSONNEL.] The board may employ personnel as
7 necessary to provide and support the programs and services of
8 the education district. Education district staff shall
9 participate in retirement programs.

10 Subd. 3. [CONTRACTS.] The board may enter into contracts
11 with school districts and other public and private agencies to
12 provide services needed in the education district.

13 Subd. 4. [GENERAL LAW.] The board shall be governed,
14 unless specifically provided otherwise, by laws applicable to
15 independent school districts.

16 Subd. 5. [ADVISORY COUNCIL.] An advisory council,
17 consisting of representatives from the program areas covered by
18 the agreement, shall be appointed by the education district
19 board.

20 Subd. 6. [REPORT TO MEMBERS.] The board shall submit at
21 least an annual report to the member districts and an annual
22 report to the state board of education about the activities of
23 the education district.

24 Sec. 5. [122.94] [EDUCATION DISTRICT AGREEMENT.]

25 Subdivision 1. [ESTABLISHMENT.] An education district
26 board shall adopt a comprehensive agreement for continuous
27 learning. The agreement must address methods to improve the
28 educational opportunities available in the education district.
29 It must be submitted for review by all educational cooperative
30 service units serving the education district. The education
31 district board shall review the agreement annually and propose
32 necessary amendments to the member districts.

33 Subd. 2. [MANDATORY PROVISIONS.] The agreement must
34 provide for the following:

35 (1) coordination of member district and education district
36 programs for handicapped pupils, gifted and talented pupils,

1 secondary vocational education, improved learning, community
2 education, early childhood family education, career education,
3 and low incidence academic programs;

4 (2) research, planning, and development functions,
5 including acquiring and disseminating research information and
6 developing methods to implement research, such as educational
7 effectiveness programs and improving education based on
8 educational research; and

9 (3) methods to meet pupil needs for health services,
10 library services, and counseling services.

11 Subd. 3. [OPTIONAL PROVISIONS.] The agreement may contain
12 the following:

13 (1) methods for sharing administrative and management
14 services;

15 (2) professional development programs;

16 (3) programs that use learning time available during the
17 summer;

18 (4) use of technology for education programs and management
19 assistance; or

20 (5) methods for involving parents in planning education
21 programs.

22 Subd. 4. [EXTENDED YEAR.] The agreement may provide
23 opportunities for pupils to receive instruction throughout the
24 entire year and for teachers to coordinate educational
25 opportunities and provide instruction throughout the entire
26 year. Pupils may receive instruction for more than or less than
27 the daily number of hours required by the rules of the state
28 board of education. However, the pupil must receive instruction
29 each year for at least the total number of instructional hours
30 required by statutes and rules. A teacher who is employed for
31 the extended year may develop, in consultation with pupils and
32 parents, individual educational programs for not more than 125
33 pupils.

34 Subd. 5. [ATTENDANCE IN OTHER DISTRICTS.] The agreement
35 may provide for a pupil who is a resident of a member district
36 to enroll in programs or courses offered by another member

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[REVISOR] RJS/MM CCRHF0753

1 district or transfer to another member district. A pupil and
2 parent shall consult with a career teacher, counselor, or
3 principal before transferring to another district. The
4 agreement shall specify procedures for reimbursement among the
5 member districts. The district of residence shall count all
6 resident pupils who enroll in programs or courses or transfer to
7 another district as its pupils for the purpose of state aid and
8 levy limitations. The agreement shall determine whether
9 transportation is available for pupils enrolled in programs or
10 courses or transferring to another district.

11 Sec. 6. [122.95] [TEACHING POSITIONS.]

12 Subdivision 1. [DEFINITION.] For the purposes of this
13 section, "teacher" has the meaning given it in section 125.12,
14 subdivision 1, except that it does not include a superintendent.

15 Subd. 2. [FILLING POSITIONS.] (a) When an education
16 district board or a member board is filling a position resulting
17 from implementation of the agreement, the board may offer the
18 position to a teacher currently employed by a member district
19 according to the exchange teacher provisions of section 125.13.

20 (b) If the position is not filled by a currently employed
21 teacher, the board shall offer the position to an available
22 teacher in the order of seniority in fields of licensure on a
23 combined seniority list of all available teachers in the member
24 districts. An available teacher is a teacher in a member
25 district who:

26 (1) was placed on unrequested leave of absence by a member
27 district, according to section 125.12, subdivision 6a or 6b, or
28 was terminated according to section 125.17, subdivision 11, not
29 more than one year before the initial formation of an education
30 district as a result of an intention to enter into an education
31 district agreement;

32 (2) was placed on unrequested leave of absence by a member
33 district, according to section 125.12, subdivision 6a or 6b, or
34 was terminated according to section 125.17, subdivision 11, as a
35 result of implementing the education district agreement, after
36 the formation of the education district; or

1 (3) is placed on unrequested leave of absence by a member
2 district, according to section 125.12, subdivision 6a or 6b, or
3 is terminated according to section 125.17, subdivision 11, as a
4 result of implementing the education district, in the same year
5 the position is filled.

6 (c) If no currently employed teacher or available teacher
7 accepts the position, the board may fill the position with any
8 other teacher.

9 (d) Any teacher who has been placed on unrequested leave of
10 absence or who has been terminated has a right to a position
11 only as long as the teacher has a right to reinstatement in a
12 member district under section 125.12, subdivision 6a or 6b, or
13 125.17, subdivision 11.

14 Subd. 3. [PROBATION AND TERMINATION.] Notwithstanding
15 section 125.12, subdivision 3, a teacher who has acquired
16 continuing contract rights in a member district and who
17 transfers employment from a member district to the education
18 district or to another member district does not have to serve a
19 probationary period. A teacher who is terminated or discharged
20 by a member district according to section 125.12, subdivision 6
21 or 8, or 125.17, subdivision 4, has no right to any position
22 under this section.

23 Subd. 4. [DETERMINATION OF REASON FOR LEAVE.] When a
24 school board that intends to enter into an education district
25 agreement, and at the time a school board that has entered into
26 an education district agreement places a teacher on unrequested
27 leave of absence, according to section 125.12, subdivision 6a or
28 6b, or terminates a teacher's services under section 125.17,
29 subdivision 11, the board shall make a determination whether the
30 placement or termination is a result of implementing the
31 education district agreement. That determination shall be
32 included in the notice of proposed placement or termination, may
33 be reviewed at a hearing upon request of the teacher, and shall
34 be included in the notice of final action of the board. If the
35 determination is not disputed by the teacher before June 1 or
36 the final date required for action by the board, the teacher

1 shall be deemed to acquiesce in the board's determinat

2 Sec. 7. [122.96] [BONDS FOR EDUCATION DISTRICTS.]

3 Subdivision 1. [PURPOSE OF BONDS.] The education district
4 board, acting on its own behalf, may issue bonds for the
5 acquisition of secondary school facilities or for funding or
6 refunding related outstanding bonds, warrants, orders, or
7 certificates of indebtedness. The board shall comply with the
8 provisions of chapter 475.

9 Subd. 2. [APPROVAL RESOLUTION.] The purpose and the amount
10 of any borrowing shall first be approved by resolution of the
11 board of the education district. When the resolution has been
12 adopted by the board it shall be published once in a newspaper
13 of general circulation in the education district.

14 Subd. 3. [ELECTION.] The education district board shall
15 not sell and issue bonds for acquisition purposes until the
16 question of their issuance has been submitted to the voters of
17 the education district at a special election held in and for the
18 education district. The date of the election, the question to
19 be submitted, and all other necessary conduct of the election
20 shall be fixed by the board. The election shall be conducted
21 and canvassed under the direction of the education district
22 board in accordance with section 123.32, insofar as may be
23 applicable.

24 If a majority of the total number of votes cast on the
25 question within the education district is in favor of the
26 question, the board may proceed with the sale and the issuance
27 of the bonds.

28 Subd. 4. [OBLIGATION FOR PAYMENT.] The full faith, credit,
29 and unlimited taxing powers of the education district shall be
30 pledged to the payment of all bonds and certificates of
31 indebtedness. None of the obligations shall be included in the
32 net debt, as defined by section 475.51, subdivision 4, of any
33 member school district.

34 Subd. 5. [TAX LEVIES.] The education district board, upon
35 awarding a contract for the sale of the bonds, shall certify to
36 the county auditor or county auditors the years and amounts of

1 taxes required to be levied for the payment of the bonds as
2 provided by section 475.61. The county auditor shall cause the
3 taxes to be spread in each year until bonds and interest have
4 been paid upon all of the assessable, taxable valuation of the
5 education district.

6 Subd. 6. [TAX-EXEMPT SECURITIES.] The bonds are authorized
7 securities within the provisions of section 50.14, and shall be
8 deemed instruments of a public governmental agency.

9 Sec. 8. Minnesota Statutes 1986, section 123.34,
10 subdivision 9, is amended to read:

11 Subd. 9. [SUPERINTENDENT.] All districts maintaining a
12 classified secondary school shall employ a superintendent who
13 shall be an ex officio nonvoting member of the school board.
14 The authority for selection and employment of a superintendent
15 shall be vested in the school board in all cases.
16 Notwithstanding the provisions of sections 122.532, 122.541,
17 125.12, subdivision 6a or 6b, or any other law to the contrary,
18 no individual shall have a right to employment as a
19 superintendent based on seniority or order of employment in any
20 district. If two or more school districts enter into an
21 agreement for the purchase or sharing of the services of a
22 superintendent, the contracting districts have the absolute
23 right to select one of the individuals employed to serve as
24 superintendent in one of the contracting districts and no
25 individual has a right to employment as the superintendent to
26 provide all or part of the services based on seniority or order
27 of employment in a contracting district. An individual who
28 holds a position as superintendent in one of the contracting
29 districts, but is not selected to perform the services, may be
30 placed on unrequested leave of absence or may be reassigned to
31 another available position in the district for which the
32 individual is licensed. The superintendent of a district shall
33 perform the following:

34 (a) visit and supervise the schools in the district, report
35 and make recommendations about their condition when advisable or
36 on request by the board;

1 may be copyrighted by the council department in the name of the
2 state and may be sold. However, the state shall sell the
3 products to ~~all school districts and public agencies in the~~
4 state at prices that do not exceed the cost of reproduction and
5 distribution. Products sold shall be clearly labeled as
6 products developed pursuant to a grant or loan from the council
7 on quality education.

8 Sec. 32. Minnesota Statutes 1986, section 129B.041,
9 subdivision 3, is amended to read:

10 Subd. 3. [REVOLVING FUND.] The education product and loan
11 repayment revolving account is established in the state
12 treasury. ~~Repayment of loans made according to section~~
13 ~~129B.047 subdivision 27 and~~ Sale proceeds up to the cost of
14 reproduction and distribution from the sale of products under
15 this section shall be deposited in this account. All funds in
16 this account are annually appropriated to the department of
17 education and shall be used to reproduce and distribute products
18 of projects and programs funded pursuant to Minnesota Statutes
19 1986, sections 129B.01 to 129B.05.

20 Sec. 33. [129B.11] [PROGRAM IMPROVEMENT GRANTS.]

21 Subdivision 1. [PLANS; GRANT AWARDS.] The state board of
22 education, with the advice of the state curriculum advisory
23 committee and the advisory committee on technology in education
24 for projects involving technology, shall make grants to groups
25 of school districts to implement plans to improve education.
26 The board may award grants to groups of districts which submit
27 plans that include at least the following:

28 (1) program and curriculum changes which provide more
29 learning opportunities for students;

30 (2) demonstration of a local commitment to the plan and, in
31 the case of plans utilizing technology, local financial support
32 including public and private partnerships;

33 (3) involvement of school district teaching staff in
34 development of the plan;

35 (4) demonstration that the plan is consistent with school
36 district goals established under section 126.66; and

18/8
local pmt

1 (5) the structural criteria established in subdivision 2.
2 The board may establish additional criteria and shall
3 establish time-lines and the grant application procedure for
4 making grants.

5 Subd. 2. [ELIGIBILITY.] To be eligible for a grant, a
6 group of districts must meet one of the following criteria:

7 (1) create a consolidated district according to section
8 122.23, with the consolidated school district having at least
9 600 pupils in average daily membership;

10 (2) establish an education district according to section 2;

11 (3) form a group of districts that has an agreement under
12 section 122.535 or 122.541 for discontinuing grades when the
13 districts entering into the agreement have a total of at least
14 240 pupils in average daily membership in grades 10, 11, and 12;
15 or

16 (4) enter into a joint powers agreement for a technology
17 cooperative where the school districts in the cooperative are
18 contiguous but are [significant distances] apart so that other
19 forms of cooperation are not practical.

20 Subd. 3. [AMOUNTS.] The board may determine the amount of
21 the grant, but a grant shall not exceed \$250,000 for a group of
22 districts.

23 Sec. 34. [129B.52] [AREA LEARNING CENTER ORGANIZATION.]

24 Subdivision 1. [GOVERNANCE.] A school district may
25 establish an area learning center either by itself or in
26 cooperation with other districts, an ECSU, an intermediate
27 school district, public and private secondary and post-secondary
28 institutions, public agencies, businesses, and foundations.
29 Except for a district located in a city of the first class, a
30 center must serve the geographic area of at least two districts.

31 Subd. 2. [ACCESS TO SERVICES.] A center shall have access
32 to the district's regular education programs, technology
33 facilities, and staff. It may contract with individuals or
34 post-secondary institutions. It shall seek the involvement of
35 community education programs, post-secondary institutions,
36 community resources, businesses, and other federal, state, and

05,
1 for

1 Sec. 36. [129B.54] [RESOURCE CENTER FOR OTHER PROGRAMS.]

2 An area learning center must serve as a resource for other
3 districts, educational, community, and business organizations.
4 The center may charge a fee for these services. The following
5 services shall be provided for a region or the state:

6 (1) information and research for alternative programs;

7 (2) regional or state workshops on awareness

8 identification, programs, and support for these pupils; and

9 (3) recommendations for staff qualifications to ensure the
10 most qualified staff can be selected for the programs.

11 Sec. 37. [129B.55] [CENTER FUNDING.]

12 Subdivision 1. [OUTSIDE SOURCES.] A center may accept:

13 (1) resources and services from post-secondary institutions
14 serving center pupils;

15 (2) resources from job training partnership act programs,
16 including funding for jobs skills training for various groups
17 and the percentage reserved for education;

18 (3) resources from the department of human services and
19 county welfare funding; or

20 (4) private resources, foundation grants, gifts, corporate
21 contributions, and other grants.

22 Subd. 2. [FOUNDATION REVENUE.] Payment of foundation or
23 general education aid for nonresident pupils enrolled in the
24 center must be made according to section 10.

25 Sec. 38. Minnesota Statutes 1986, section 275.125, is
26 amended by adding a subdivision to read:

27 Subd. 8d. [PROGRAM IMPROVEMENT LEVY.] In the year a
28 district receives a grant under section 33, it must levy the
29 lesser of .5 mills times the adjusted assessed valuation of the
30 district or an amount equal to its share of the grant. If a
31 group of districts receives a grant, the group shall determine
32 the proportionate share of the grant for each district.

33 Sec. 39. [PLANNING GRANTS FOR FISCAL YEARS 1988 AND 1989.]

34 Subdivision 1. [EXISTING PROGRAMS.] Up to 20 planning
35 grants of \$5,000 may be awarded for fiscal year 1988 for
36 existing alternative programs. The grants are to prepare a plan

1 Subd. 4. [INDEPENDENT EVALUATION.] For independent
 2 evaluation of area learning centers there is appropriated:
 3 \$20,000 1989.

4 Subd. 5. [MENTORSHIP PROGRAMS.] There is appropriated for
 5 the mentorship programs under section 10:

6 \$250,000 1988,

7 \$250,000 1989.

8 Subd. 6. [AID FOR PLANNING, ~~ESTABLISHMENT~~, AND REPORTING
 9 PROCESS.] For aid for the planning, evaluation, and reporting
 10 process according to Minnesota Statutes, section 123.7431, there
 11 is appropriated:

12 \$1,014,300 1988,

13 \$1,021,800 1989.

14 Subd. 7. [PROGRAM IMPROVEMENT GRANTS.] For the purposes of
 15 awarding program improvement grants under section 3: there is
 16 appropriated:

17 \$1,500,000 1988.

18 This amount shall be available until the end of the
 19 biennium.

20 Subd. 8. [TEACHER CENTERS.] For teacher centers there is
 21 appropriated:

22 \$100,000 1988,

23 \$100,000 1989.

24 Sec. 45. [REPEALER.]

25 Minnesota Statutes 1986, sections 121.20; 126.65; 126.66;
 26 126.67, subdivisions 1, 1a, 2a, 5b, and 9; 126.71; 129B.01;
 27 129B.02; 129B.04; 129B.041, subdivision 4; 129B.43, subdivisions
 28 2, 3, and 6; 129B.05; 129B.35; and 129B.37 are repealed.

29 Sec. 46. [EFFECTIVE DATE.]

30 Section 8 is effective the day following final enactment.

31 ARTICLE 9

32 LIBRARIES

33 Section 1. Minnesota Statutes 1986, section 134.10, is
 34 amended to read:

35 134.10 [BOARD VACANCIES; COMPENSATION.]

36 The library board president shall report vacancies in the

EDUCATION DISTRICT PLANNING /DEVELOPMENT

June 3, 1987 9:00 a.m. to 12:00 p.m.

Norseman Restaurant, Highway 10

Hawley, Minnesota

DISTRICTS AUTHORIZING MEMBERSHIP IN THE VALLEY AND LAKES EDUCATION DISTRICT (as of May 29, 1987)

(Includes articles of implementation as presented in VAL-ED document)

Audubon

Barnesville

Dilworth

Glyndon-Felton

Fergus Falls

New York Mills

Rothsay

Ulen-Hitterdal

Question:

Do participants desire to be an "Education District" and abide by the legislation?

or

Do participants desire to be "something else"?

-A coalition or cooperative and proceed with the Articles of Implementation as designed.

Flexibility or Access to Funding???

Issue: 1. Do you want access to funding (not eligible for program improvement grant unless an Education District)?
Are there enough "positives" in the legislation? - Need to re-do resolution as to governance.

or

2. Do you want "greater flexibility and be called Valley and Lakes Education Coalition?

QUESTIONS FOR DISCUSSION AND ACTION

6/3/87

- I. **QUESTION:** Do we understand the legislation pertaining to Education Districts and potential access to funding?
- II. **ISSUE: FORM JOINT POWERS BOARD** (p. 127)

Question: How do you want to structure? Who will be the "representative appointed by the school board of each member district"?

Proposed for June Board Meetings:

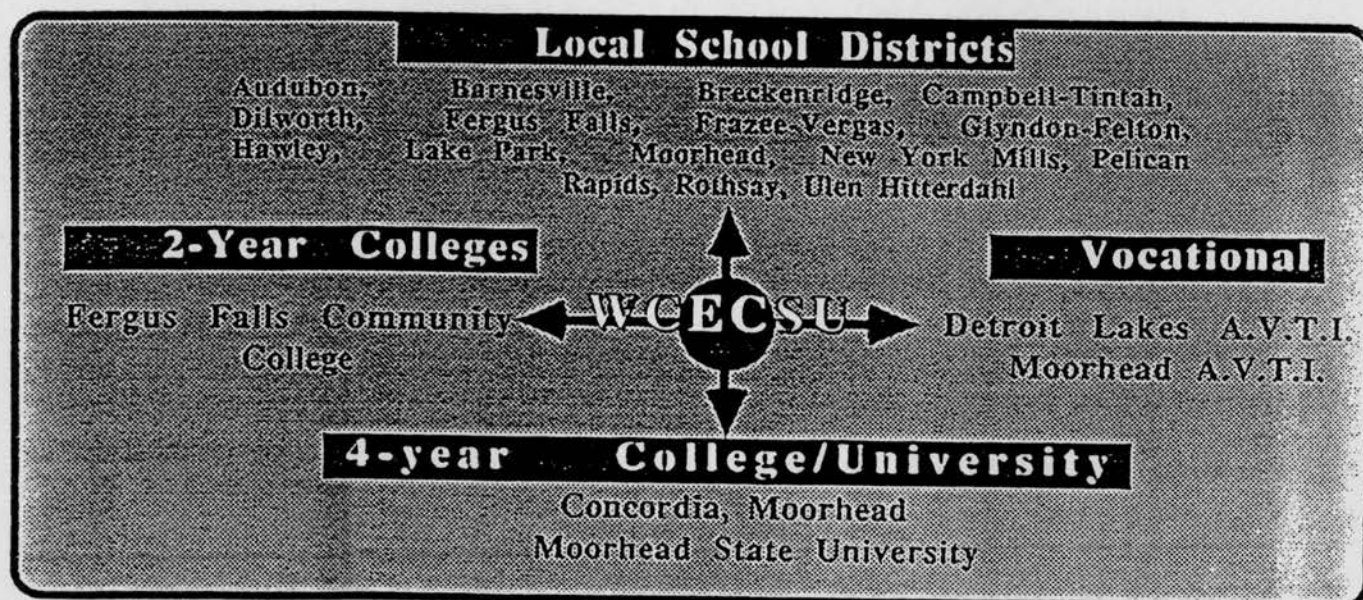
- *Adopt resolutions (revised)
- *Adopt resolution and at the same time appoint representative

Planning Steps

1. Sub-committee re-draft new resolution
 - send out or call a meeting for discussion

Valley & Lakes Education District (VAL-ED)

Meeting Learner Needs Through
COOPERATION



TOGETHER,
Making the Difference!

RESOLUTION OF MEMBERSHIP
OF THE
MOORHEAD PUBLIC SCHOOL DISTRICT
ISD #152
IN THE

VALLEY AND LAKES EDUCATION DISTRICT
(VAL-ED)

WHEREAS, we believe that through cooperation the school districts of Minnesota can increase options for learning and access to educational opportunities for all residents;

AND WHEREAS, we have developed through cooperative efforts the Valley and Lakes Education District (VAL-ED) to accomplish this goal;

BE IT THEREFORE RESOLVED, that Moorhead Public School Board do hereby authorize our membership in the Valley and Lakes Education District (VAL-ED), with an initial annual membership fee not to exceed \$3,000, effective on July 1, 1987 and thereafter;

AND FURTHERMORE BE IT RESOLVED, that we do adopt the Articles of Implementation of (VAL-ED) as presented and enclosed.

Approved this _____ day of _____, 1987

Wayne Alexander, Clerk _____

VALLEY AND LAKES
EDUCATION DISTRICT
(VAL-ED)

ARTICLES OF IMPLEMENTATION

The undersigned, for the purpose of forming this cooperative delivery system, do hereby associate ourselves together to form this education district, effective July 1, 1987 and thereafter.

ARTICLE I
NAME

The name of this Education District shall be "Valley and Lakes Education District." (VAL-ED)

ARTICLE II
PURPOSE

The purpose of the creation of this education district is to increase options for learning and access to educational opportunities for all residents within the boundaries of the member districts by facilitating cooperation and coordination among school districts and post-secondary institutions.

ARTICLE III
MEMBERSHIP

All of the K-12 and post secondary institutions comprising the planning membership on the date of implementation shall have the option of charter membership in the Valley and Lakes Education District.

(2)

Additional membership in this education district shall be contingent upon recommendation by the Education District Council (EDC) to the WCECSU Board of Directors. The new member(s) shall be subject to all membership fees and costs as established by the WCECSU Board of Directors.

The process of withdrawal of membership from the Education District shall comprise the following:

A member school district/post-secondary institution may elect to withdraw from participation in the Education District by a majority vote of its local school board/governance unit and upon compliance with the applicable withdrawal provisions of the Education District and the West Central Educational Cooperative Service Unit. Upon receipt of the withdrawal resolution reciting the necessary facts, the Education District Council (EDC) shall file a certified copy with the WCECSU Board to be approved and subsequently filed with the State Board of Education.

The withdrawal shall be effective on June 30, following the receipt by the WCECSU Board of Directors of written notification of the withdrawal at least six (6) months prior to June 30. Notwithstanding the withdrawal, the proportional share of any expenses already certified to the withdrawing school district/post secondary institution for the Education District/West Central Educational Cooperative Service Unit shall be paid to the WCECSU Board of Directors.

ARTICLE IV GOVERNANCE

An education district council (EDC) shall identify member needs and coordinate the programs and services of the education district. This council shall be comprised of one Superintendent representative from each of the K-12 districts and one representative from each of the member post secondary institutions. Each active member shall have one vote as a member of Education District.

(3)

The West Central Educational Cooperative Service Unit (WCECSU) Board of Directors shall be designated as the board of directors serving on behalf of the membership of the Education District. This requires all members of the Education District to be active members of the West Central Educational Cooperative Service Unit.

The (WCECSU) Board of Directors will comprise the governing board of the Education District. They shall act as the fiscal agent for the education district. The bylaws of governance of the West Central Educational Cooperative Service unit shall apply as well to the governance of the Valley and Lakes Area Education District by the (WCECSU) Board of Directors.

The Executive Director of the West Central Educational Cooperative Service Unit shall serve as the Executive Director of the Education District. (The organizational Flow Chart is attached)

The Education District Council shall draft a job description, interview, and employ a Valley and Lakes Education District Administrator. This professional shall be directly responsible to the member institutions and shall be supervised by the Executive Director of the West Central Educational Cooperative Service Unit.

ARTICLE V DUTIES AND POWERS OF THE VAL-ED COUNCIL AND BOARD

1. The (WCECSU) Board of Directors as described in Article IV shall implement the plan for delivering education services needed in the education district and as developed by the Education District Council (EDC) and approved by the member school district boards and post-secondary institutional governance.

(4)

2. The (WCECSU) Board may employ personnel as requested by the EDC to provide and support the programs and services of the education district.
3. The (WCECSU) Board may discharge personnel according to the provisions of law applicable to Independent School Districts.
4. Subject to funding in the first year at a minimum of 75% of the research director's salary and fringe by State aid/grant, The (WCECSU) Board shall employ a Director of Research, Planning and Development. The research director shall participate in developing the education plan and be responsible for acquiring and disseminating research information, developing methods to implement the research, and assist the EDC, the member districts and post-secondary institutions in all aspects of improving education based upon educational research. The research director shall be directly responsible to the VAL-ED Administrator.
5. The (WCECSU) Board may enter into contracts with school districts and other public and private agencies to provide services needed in this education district.
6. The (WCECSU) Board shall be governed, unless otherwise provided, by laws applicable to independent school districts.
7. The (WCECSU) Board shall approve and submit a report each year about the activities of this education district to member districts/post-secondary institutions on a date agreed to by the membership and by October 1 to the State Board of Education.
8. Subject to prior approval of the member district school boards and post-secondary institutions' governance, the EDC shall design and submit for approval to the (WCECSU) Board of Directors the following:

(5)

-- The Education District Plan containing the components of the education district which are designed for cooperative delivery of services to the membership of VAL-ED. The plan shall include a section outlining the methods to improve educational opportunities available in the education district.

-- Annual membership fee schedule and payment schedule to the fiscal agent. The membership fee may include but not be limited to, administrative costs of VAL-ED, costs incurred by (WCECSU) in functioning as the fiscal agent and employer on behalf of VAL-ED, and other such costs incurred by (WCECSU) in performing its responsibilities on behalf of VAL-ED.

-- Payment schedules for member districts participating in VAL-ED cooperative programs. Payment schedule shall be designed to avoid cash flow problems for the fiscal agent in meeting its fiscal obligations as they relate to payments for VAL-ED programs and services. Financial support for the Education District program components shall be provided by participating school districts and post secondary institutions only. Those member districts and post-secondary institutions not participating in a particular education district program component shall have no financial obligation for the cost of that program component. (This excludes share of membership fee costs for administrative and related services of the Education District)

-- Meeting schedules for the EDC to conduct the general business of VAL-ED during the year; voting procedures; and other matters related to the governance and operations of the Valley and Lakes Education District.

(6)

-- Prepare and disseminate resolution of membership in the Valley and Lakes Area Education District. This resolution shall be adopted by the member district school boards and post-secondary institutions' governance and returned to the (WCECSU) Executive Director.

ARTICLE VI: Dissolution of the Education District

Should the members of the Education District make the decision to dissolve The Valley and Lakes Education District, The following shall apply to that dissolution:

A. Shall comply with any and all applicable Minnesota Statutes pertaining to dissolution.

B. Subject to compliance with applicable Minnesota Statutes, all assets of this Education District shall be distributed back to the members on a proportionate basis as determined by the recommendations of the Education District Council (EDC) and as approved by the (WCECSU) Board of Directors.

ARTICLE VII Amendments to Articles

After July 1, 1987, any amendments to the Articles contained in this document shall require an affirmative vote of 2/3 of the membership of VAL-ED.

"Together, we are making the difference!"



Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone: 612/296-3384

M E M O R A N D U M

TO : Superintendents

FROM : Ken Zastrow, Director
School Support Services

DATE : June 1, 1987

SUBJECT: School District Enrollment Options Program

The purpose of this memorandum is to encourage your participation in the Voluntary Open Enrollment plan adopted in the 1987 Legislative Session. We will be sending you additional information in the near future. Specifically, we wish to inform those school districts who are considering participation for the 1987-88 school year that the time lines stipulated in the bill require action before July 1, 1987. I have enclosed a copy of the bill for your review.

Districts choosing to participate in the 1987-88 school year must pass a formal Board Resolution to that effect during a June board meeting. A sample Board Resolution is enclosed for your consideration. A letter postmarked no later than July 1, 1987, must be sent to the Commissioner of Education to notify her of the district's participation in the program. A copy of the Board Resolution should accompany the letter. The Minnesota Department of Education will then contact those school districts and provide application forms to be distributed upon request to parents/guardians for participation in a non-resident school district. These forms are to be completed by the parent/guardian and returned to the nonresident district on or before August 1, 1987, for the 1987-88 school year.

Please contact me or Dr. Robert Buresh if you have questions relating to this program. Best wishes in planning your 1987-88 school year and I hope that it will be the best year ever for your students.

KZ:tjk

Enclosures

Article 8, Sec. 9. [123.3515] [SCHOOL DISTRICT ENROLLMENT OPTIONS

PROGRAM.]

Subdivision 1. [ESTABLISHMENT.] An enrollment options program for school districts, in which a school district may voluntarily participate is established. A participating district must include all grade levels offered by the district. By formal resolution, a participating district must agree to:

- (1) allow its resident pupils to enroll in other participating districts;
- (2) accept nonresident pupils from other participating districts; and
- (3) follow the procedures in this section.

A district shall notify the commissioner each year by September 15 whether it will participate in the program during the following year. For the 1987-88 school year, a district must notify the commissioner by July 1, 1987.

Subd. 2. [PUPIL APPLICATION.] A pupil who resides in a participating district may enroll according to this section in a participating nonresident district. The pupil's parent or guardian must apply to the nonresident district on a form provided by the department of education. The application must be submitted to the nonresident district by December 1 for enrollment during the following school year. For the 1987-88 school year, an application must be submitted by August 1, 1987.

Subd. 3. [NONRESIDENT DISTRICT PROCEDURES.] Within ten days of receiving an application, a nonresident district shall notify the resident district that it has received the application. The nonresident district shall notify the parent or guardian and the resident district by February 1 whether the pupil's application has been approved or disapproved. For the 1987-88 school year, notification must occur by August 10, 1987.

Subd. 4. [BASIS FOR APPROVAL.] A nonresident district must adopt criteria for approving and disapproving applications. A nonresident district may disapprove an application because of lack of space in the district. It may also disapprove an application for a particular program or school because of lack of space in the program or school. A district that has a desegregation plan

may approve and disapprove applications according to subdivision 5.

Subd. 5. **[RACIAL BALANCE.]** A school district that has a desegregation plan may limit the number of pupils who transfer into or out of the district. An application to transfer into or out of a desegregation district shall be submitted to that district by November 1 of each year for enrollment during the following year. For the 1987-1988 school year, an application must be submitted by August 1, 1987. If approval of all the applications would result in the district being out of compliance with its desegregation plan, the district shall establish the number of majority and minority group pupils who may transfer into or out of the district. The district may approve or disapprove the applications in a manner that will enable compliance with the desegregation plan. The district shall notify the parent or guardian by November 20 whether the pupil's application has been approved or disapproved. For the 1987-1988 school year, notification must occur by August 10, 1987.

Subd. 6. **[TRANSPORTATION.]** The nonresident district shall provide transportation within that district for nonresident pupils enrolled under this section. The state shall pay transportation aid to the district according to section 124.225. The resident district is not required to provide or pay for transportation between a pupil's residence and the border of the nonresident district.

A parent or guardian may apply to the nonresident district for reimbursement for transportation costs between the pupil's residence and the border of the nonresident district. The state board shall establish guidelines for reimbursing the transportation costs based on financial need. Chapter 14 does not apply to the guidelines.

Subd. 7. **[CREDITS; GRADUATION.]** A pupil who has been enrolled in a nonresident district and who has met the district's graduation requirements shall be granted a diploma by that district. The district shall accept credits toward graduation requirements that were awarded by another district.

Subd. 8. [**INFORMATION.**] A participating district must make information about the district, schools, programs, policies, and procedures available to all interested people.

Subd. 9. [**AID.**] Payment of foundation aid or general education aid for pupils enrolled in a nonresident district shall be made according to section 10.

Sec. 10. Minnesota Statutes 1986, section 124A.036, is amended by adding a subdivision to read:

Subd. 5. [**CERTAIN NONRESIDENTS.**] The foundation aid for districts must be adjusted for each pupil attending a nonresident district under sections 9 and 34. The adjustments must be made according to this subdivision.

(a) Foundation aid paid to a resident district must be reduced by an amount equal to the formula allowance plus the total tier revenue per actual pupil unit of the resident district times the number of pupil units of pupils enrolled in a nonresident district.

(b) Foundation aid paid to a nonresident district shall be increased by an amount equal to the formula allowance plus the total tier revenue per actual pupil unit of the nonresident district times the number of pupil units of nonresident pupils enrolled in that nonresident district.

(c) If the amount of the reduction to be made from the foundation aid of the resident district is greater than the amount of foundation aid otherwise due the district, the excess reduction must be made from other state aids due the district.

S A M P L E

**Board Resolution on Participation in the
School District Enrollment Options Program**

Whereas, it is the belief of Independent School District #_____ that parents share the responsibility to provide the most appropriate educational opportunities for their children and the parental commitment to the educational program of their children is a very significant and positive influence in the educational success of a child.

Therefore, Independent School District #_____ shall participate in the School District Enrollment Options Program for the 1987-88 school year. Independent School District #_____ agrees to:

1. Allow its resident pupils to enroll in other participating districts.
2. Accept all nonresident pupils from other participating districts for the 1987-88 school year, except for the following reasons:
 - a. Lack of space in the district.
 - b. Lack of space in a particular program or school building.
 - c. Late applications.
3. Comply with any other program requirements as specified in Minnesota laws or State Board rules.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JE DATE ADOPTED: June Replacement of Policy Dated:
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ATTENDANCE (K-6)

PHILOSOPHICAL POSITION

We believe:

- students with regular attendance achieve better academically in school.
- students with regular attendance are better adjusted to school.
- learning that is lost due to absence can never be adequately replaced.
- students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance, legal appointments, religious activities, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused Absences:

Students who miss or are required to miss for reasons not acceptable to school officials will report for detention and make up work after school. Parents should not request permission for absence for personal convenience reasons (i.e. babysitting, running errands, etc.) An unexcused absence indicates the student is absent with the consent of the parents. Referral to the proper authorities will be made if persistent unexcused absences continue to occur.

TRUANCY

A student who misses the whole day or part of the day without the consent of either the school or parent is considered truant. Students who accumulate truancy absences should, along with their parents, be referred to the school counselor or social worker to try to eliminate those reasons for truancy.

ILLNESS DURING SCHOOL

All students who become ill during the school day should be referred to the school nurse. Parents should be contacted and should make arrangements for the well being of the student. The school will not release students to go home without a parent contact and arrangements made for release of the student into the care of the parents or approved others.

HOMEBOUND INSTRUCTION

Students who are absent for 10 consecutive school days are eligible for homebound or hospital bound instruction. Authorization for a physician must be on file requesting the same. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

RETENTION

Students who have chronic attendance problems that interrupt the learning process will have a conference to determine if retention is a viable option. An evaluation of each case should occur after 10 absences.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JEA DATE ADOPTED: Replacement of Policy Dated:
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ATTENDANCE (7-12)

PHILOSOPHICAL POSITION

We believe:

- students with regular attendance achieve better academically in school.
- students with regular attendance are better adjusted to school.
- learning that is lost due to absence can never be adequately replaced.
- students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The excused absence is for all legitimate reasons. The administration will determine the legitimacy of all absences. A student has the right and obligation to make up any work missed with full credit. For excused absences, a student shall be allowed two (2) school days for each absent day to make up any work missed and receive a grade. School work not turned in to a teacher within the two-day guidelines may result in the assignment receiving a lower grade or no credit. In the case of a prolonged excused absence a deadline shall be mutually agreed upon by teacher and student. A teacher may require additional assignments to compensate for any loss of class discussion and lecture information.

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance, legal appointments, religious activities, travel, family vacations, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused Absences:

Unexcused absences are all absences which can be avoided or delayed, and for which prior arrangements and/or approval have not been made through the principal's office. These absences indicate that the student is absent from school with the consent of the parents but the excuse given is not acceptable to the school administration.

Students who exceed 10 absences in any class for a semester will be subject to restricted absences for personal reasons.

Unexcused absences or truancy receive no daily credit for work missed. Common unexcused absences are: missing bus, car trouble, oversleeping, work at home, work part time job, need for extra sleep, babysitting, hair appointments, shopping, visiting friends, job interviews, not returning to school from noon hours, leaving school ill without checking out with the nurse, or falsifying notes or explanations for absence, etc.. Students who report second period with illness as a reason for missing first period will be granted this privilege only once per semester.

TRUANCY (unexcused)

A student is considered truant when s/he skips a class, a study hall, or any part of the school day. A truancy charge indicates that the student is absent from school without the knowledge or approval of the parent or school. Each truancy case will be dealt with on an individual basis; however, some of the following guidelines will be used in dealing with each student:

1. The first offense will result in detention time assigned and a notification sent to parents.
2. The second offense will result in detention time assigned as well as a parent conference regarding the problem. A notice will be given that another truancy will result in losing the class for the semester.
3. A third truancy in a class will mean automatic removal from the class, placement in a study hall, detention time assigned, and an offer of a possible alternate method of getting a credit.
4. For any unexcused or truant absence, a student will not be permitted to participate in extra-curricular activities (practice, game, rehearsal or program) on the day of the absence in question.
5. Students who are under the compulsory attendance law will be reported to the legal authorities on the seventh occurrence of truancy.

ADVANCE MAKE-UP

In the event that a student will be absent from school, either part day or all day, they are to make arrangements in advance by having their parent(s) request the excuse by written note at least 48 hours in advance of the absence. The student then must present the advance make-up to each teacher two days prior to the date of absence. While it is recognized that parents of a student 16 years of age or older have the option of keeping their student out of school for a variety of reasons, it must be emphasized that the responsibility of makeup rests solely and entirely with the student. The school will be the final authority in excusing the student.

REQUEST FOR EXTENDED ABSENCES

Students will occasionally request to be absent for an extended period of time. Requests of this nature are difficult to deal with and in an effort to be consistent, we will try to keep the following guidelines in focus:

1. Requests should be for absences that involve educational trips (usually with parents) only. Any requests to leave school for vacations, going to work, etc. could be restricted. All requests will be dealt with by appropriate grade level administration.
2. If a credit reduction absence is granted, credits will be reduced under these guidelines: 11-19 days absent = .1 reduction, 20-28 days absent = .2 reduction, 29-37 days absent = .3 reduction, etc. (All reductions will be done in the office. The actual grade is not affected, just the amount of credit given.)
3. Students who lose more than 20% of their credit in any required course must repeat that course for graduation.

ILLNESS DURING SCHOOL DAY

Students becoming ill during the school day, except in case of an emergency, are to report to their regular class and then get a pass to the nurse's office. If it is necessary to go home, the nurse will contact the student's parent(s) to obtain release permission. Friends will not be excused to transport students.

MEDICAL ABSENCES

Absences for doctor or dental appointments will be acknowledged when the student produces the appointment card verifying the appointment. Notes or phone calls will not be accepted. Requests for medical appointments are encouraged to be made before and after school, or on Saturday.

ABSENCE REPORTING PROCEDURES

Parent(s) must contact the school between 7:00 a.m. and 10:30 a.m. for the Senior High and 7:30 a.m. and 10:30 a.m. for the Middle School on the day of the student's absence. Written notes will not be accepted as verification of absence. The school will attempt to contact the parent in the case of absence after 10:30 a.m. Students are not required to obtain admit slips but may report directly to class if these requirements have been met.

ADVANCE MAKEUP

Two school days will be allowed to make up classwork for each day absent or special arrangements in case of extended absences.

HOME BOUND INSTRUCTION

Students may apply for homebound on the sixth day of absence with a physician's verification. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

STUDENT ACTIVITIES

Student activities should be scheduled around the school day whenever possible. Students who miss a particular class consistently due to activities could have this privilege removed if their grade average begins to suffer and decline. Under no circumstances will students be granted excused absences from classes the morning following out-of-town activities. If unusual circumstances present delays, they will be dealt with on an individual basis.

Students in school-sponsored activities should not assume that they have the right to an extended deadline for school work.

WORK PERMIT

Senior students have the privilege of requesting a work permit for one hour in place of a study hall. If truancy become a factor in the students not meeting his/her schedule, this privilege will be removed.

STARTING TIME

Students have an option of starting school at 8:00 or 9:00. If excessive absences or tardies occur at the 8:00 start, this privilege will be removed from students.

DETENTION

Detention will be assigned from 8:00 a.m. to 12:00 noon on Saturday in the study hall at the Senior High. Students must report on the hour to begin serving detention time. Students reporting late will not receive credit for that hour.

Students who skip detention will have the time doubled. Students who skip twice will be suspended and arrangements for reinstatement worked out with a parent conference.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JFCGA DATE ADOPTED: Replacement of Policy Dated:
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TOBACCO FREE ENVIRONMENT

BACKGROUND

Smoking has been established as a major health problem in the United States. It is the leading cause of premature death, disease, and chronic disability in our country. Tobacco use has been identified as the chief, single avoidable cause of death in our society and is therefore not consistent with the mission of education to develop the maximum potential of each individual for leading productive lives.

Smoking can be hazardous to the health of non-smokers as well as smokers. The act of smoking contributes to heart attack, high blood pressure, emphysema, and several forms of cancer in the smoker. By breathing the toxic products that tobacco smoke adds to the air, non-smokers run the increased risks of developing severe diseases such as lung cancer and emphysema. And in rooms with poor ventilation, tobacco smoke contributes to the overall unsatisfactory air quality. Smokeless tobacco can cause cancer of the lip, mouth, cheek, tongue, jaw and esophagus, gum disease, tooth loss and other health problems.

Unfortunately, thousands of adolescents develop an addiction to nicotine each year in Minnesota. Because of the images presented by advertising and due to pressure from peers, many of these youthful addicts become regular users of cigarettes or smokeless tobacco.

OBJECTIVE

The Moorhead Independent School District has adopted as its mission "To maximize the talents of every student in Independent School District Number 152." The use of tobacco products violates the spirit of the district's mission.

Further, the Moorhead School Board is dedicated to providing a healthy, comfortable, and productive environment not only for students but also for staff and citizens. The School Board believes that education plays a central role in establishing patterns of behavior related to good health. It therefore shall take measures to assist its students in resisting pressures to use tobacco. Curriculum related to tobacco-use prevention will be developed and introduced at the primary grade levels and given greater in-depth emphasis at the secondary level.

The School Board is concerned about the health of its employees. It also recognizes that adult teachers and other staff serve as powerful role models for students during their formative years. Therefore, the Board shall promote non-smoking among its staff and students by making available smoking cessation programs on a periodic basis.

POLICY

Smoking and the use of tobacco products shall be prohibited on all school district property, including district owned and contracted vehicles, with the sole exceptions of Townsite Centre and the Area Vocational Technical Institute buildings. Smoking shall be prohibited in all rooms at Townsite Centre set aside for district use and in the hallways and common areas of the building. Smoking shall be prohibited in all rooms and common areas at the Moorhead Area Vocational Technical Institute except for a well-ventilated, totally enclosed, specially marked room set aside for smoking.

Possession by an elementary, middle school, or secondary school student of any type of tobacco product while on district property shall be considered a violation of the tobacco free policy. Smoking in a non-smoking area at Townsite Centre and the AVTI shall be considered a violation of the tobacco free policy.

ENFORCEMENT

Signs will be placed at the entrance to each school district building, with the exception of Townsite Centre and the AVTI, stating that this is a tobacco free building. At Townsite Centre signs will be posted at the entrance to the rooms set aside for District use. At the AVTI signs will state that smoking is permitted only in specially designated rooms. No smoking signs shall be placed in the halls and common areas of each District building including Townsite Centre and the AVTI.

The success of this tobacco free policy will depend on the thoughtfulness, consideration, and cooperation of students, staff, and citizens. All individuals on school premises share in the responsibility for adhering to and enforcing this policy. Any individual who observes a violation on school property may report it in accordance with the procedures listed below.

VIOLATIONS-INDIVIDUALS OF ELEMENTARY, MIDDLE, SECONDARY SCHOOLS

Any violation of the tobacco free policy by students shall be referred to the appropriate building administrator. Students who violate provisions of the policy shall be subject to the building student discipline procedures.

VIOLATIONS-INDIVIDUALS OF MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

Students found in violation of the policy shall be asked to move to the special room designated for that purpose. Continued violations will be referred to the building administration.

VIOLATIONS-STAFF

Any violation of the tobacco free policy by an employee of the district shall be referred to the appropriate supervisor. One written warning shall be issued to the staff member with a copy placed in his or her district personnel file. Further violations shall be considered insubordination and shall be dealt with accordingly based on established policies and procedures for suspension and dismissal of staff.

VIOLATIONS-CITIZENS

Citizens who are observed smoking on school district property shall be asked to refrain from such behavior while on district property. If the individual fails to comply with the request, his or her violation of policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred. The building administrator, director, or supervisory personnel shall make a decision on further action which may include a directive to leave school property.

Repeated violations of the tobacco free policy by a citizen or citizens may result in a recommendation to the Superintendent to prohibit the individual from entering school district property for a specified period of time. If deemed necessary by district administration, the local law enforcement agency may be called upon to assist with enforcement of this policy. Violation of the Minnesota Clean Indoor Air Act, by smoking in a designated non-smoking area, is a petty misdemeanor and a court injunction can be instituted against a repeated violator.

DISSEMINATION OF POLICY

Copies of this policy shall be distributed to all students, faculty, and staff of the school district and made available to all citizens.

Draft - May 27, 1987

ADMINISTRATIVE POLICY OF THE MOORHEAD PUBLIC SCHOOLS	DISTRICT CODE:
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MUSIC STAFF POLICY

The Moorhead Public Schools, upon review of the Minnesota State Board of Education Rules 3500.1400 and 3500.3700 (subparts 2 and 4 respectively) and as stated below offer the following district staffing procedures:

In order to provide continuity of programming in the elementary schools and to provide daily preparation time for classroom teachers, music specialists shall serve each child for a minimum of 20 minutes daily. The maximum student load for elementary music shall not exceed the average maximum of 380 students per day.

The secondary music staff load shall comply with Minnesota State Board of Education Rule 3500.3700 with the exception that vocal music may exceed the average maximum of 180 students per day if registration and scheduling of choir requires numbers greater than those stated in the State Rule.

3500.1400 ELEMENTARY SCHOOL STAFF

Subpart 2. Pupil-teacher ratio. The acceptable maximum pupil-teacher ratio is 30 to 1 in any class in grades K to 6 or K to 8. A recommended pupil-teacher ratio for music teachers including music specialists is an average of 240 pupils per day per week in grades K to 6 or K to 8. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

3500.3700 SECONDARY SCHOOL STAFF

Subpart 4. Maximum number of pupils. The maximum number of pupils per day for a secondary school teacher is 160 except for teachers of performing music groups and physical education classes. An acceptable class size for instruction in physical education shall not exceed 40 pupils. The recommended average number of pupils per day per week for a secondary teacher of performing music groups is 180. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

ENROLLMENT UPDATE

Elementary Enrollments for 1987-88 as of June 1, 1987

Appendix Z-1

								With recommended student transfers		
Edison	K	1	2	3	4	5	Total	Grade 5	Total	
Number	100	112	106	98	85	79	580	84	585	
Sections	4	5	4	4	3	3	23	3	23	
Average	25	22.4	26.5	24.5	28.33	26.33	25.21	28.00	25.43	
Probstfield	K	1	2	3	4	5	Total	Grade 5	Total	
Number	147	125	112	119	100	127	730	117	720	
Sections	6	5	5	5	4	4	29	4	29	
Average	24.5	25	22.4	23.8	25	31.75	25.17	29.25	24.83	
Riverside/Lincoln	K	1	2	3	4	5	Total	Grade 3	Total	
Number	78	72	65	63	59	57	394	54	385	
Sections	4	3	3	2	2	2	16	2	16	
Average	19.5	24	21.66	31.5	29.5	28.5	24.62	27	24.06	
Washington	K	1	2	3	4	5	Total	Grade 3	Grade 5	Total
Number	90	120	119	113	117	80	639	120	85	654
Sections	4	5	5	5	4	3	26	5	3	26
Average	22.5	24	23.8	22.6	29.25	26.66	24.57	24	28.33	25.15
Total Regular Education								2343		
Total Special Ed and preschool								74		
Total K-5								2417		

It is estimated that an additional 32 Kindergarten students will be enrolled prior to the start of school and that with Kindergarten transfers class size will increase, especially at Riverside.

It is recommended that Probstfield class sizes continue to be monitored especially as Village Green Area building continues. It is also recommended that 10 students at grade 5 be transferred to other schools in order to reduce the average class size in grade 5 at Probstfield from 31.75 to 29.25.

It is recommended that Edison class sizes continue to be monitored especially grade 2

It is recommended that 7 to 9 students at grade 3 now attending Riverside School be transferred to Washington School to reduce the average class size in grade 3 at Riverside from 31.5 to 27.

North Campus Enrollment for 1987-88 as of June 1, 1987

Grade 6	
Number	338
Sections	12
Average	28.17

South Campus Enrollment for 1987-88 as of June 1, 1987

	Grade 7	Grade 8	Total (Regular Education)
Number	336	305	641

25.87 Average Class Size

Senior High Enrollment for 1987-88 as of June 1, 1987

Number	Grade 9	Grade 10	Grade 11	Grade 12	Total (Regular Education)
	320	376	392	328	1416

26.92 Average Class Size

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1987-88 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Middle School South Campus

TOPIC OF PROPOSAL: Networking

SUBMITTED BY: M. A. Schmidt DATE: 6-2-87

SUBMITTED TO: Bob Jernberg DATE TO BE IMPLEMENTED:
Fall, 1987

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: ✓

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Bob Jernberg

Recommendation (by person responsible):

Approve X Disapprove Hold Refer to Cabinet

Date 6/2/87

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

We are proposing the purchase of a networking system for the South Campus computer lab to include the library, the reading English room and the resource room. In addition, the Franklin computers will be moved into classrooms and replaced in the lab with Apple IIe computers.

Networkable software programs for the purposes of testing (placement), remediation, management, and study skills (including note taking, word processing and test taking) would complete this proposal for funding.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

We have several concerns: one is the recent mandate of assurance of mastery standards by the state; another is those students who need additional motivation to learn or whose learning style is facilitated by computers. The teaching of study skills, word processing, test taking and problem solving skills with the computer is also part of our goal. This is not meant to replace the present study skills program, but to enhance and continue it into grade 8.

Because of the AOM standards, teachers will test for placement and will remediate those students while still maintaining quality time with those who do not require a personal learning plan.

Remediating students at this level is vital before they go on to senior high. Having their achievement records on a hard disk system would facilitate the transfer of that information to the senior high.

This definitely meets our district's mission statement.

3. State the negative implications if the proposal is not approved.

There are students who lack organization and others who need stimulation and advanced challenges. Some students need the repetition provided by a patient and nonjudgmental computer. With the current situation, these students are not afforded the opportunity to fully develop their learning potential.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

We can keep the Franklins and continue to have an unused lab.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re- quested	Total Cost	Code to be Charged	Reimburse- ment (Fed/State)	Net District Cost
Administrators					
Teachers					
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS		Total Salaries X 20% Worker's Compensation X salary X .0043 =			
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					
*3 TOTAL COST _____ Net District Cost _____					
Comments on budgetary items: Ten Apple IIe computers will be provided to the building through other budgets.					
See last page.					

- 1 F.T.E. (Full-time equivalent)
- 2 Equipment, remodeling, site improvement, etc.
- 3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

The present lab is too small. The cabinetry will be removed to improve the situation.

7. Equity implications.

This would provide equal access for all: male, female, handicapped, learning disabled and gifted.

This also addresses the problem of too little computer time for Middle School South students.

8. Suggested timeline for implementation.

We would like to begin next fall, but realize selection of some of the software may take longer.

9. Other comments:

Corvus (45 megabyte)	\$2996.25
Transporter Cards 21 x \$169.15	3552.15
Constellation III operating system	371.25
Tap Boxes (Wiring) 21 x \$35.00	735.00
Cable -- 500'	75.00
2 line conditioners for lab NTI	260.00
3 line conditioners for library and classrooms	300.00
Networkable software plus licensing agreements	3000.00
	<u>\$11290.00</u>

Quotation and recommendations by Joel Barthelemy, Computer
Networking Specialists.

Adopt-A-School - The purpose of this committee is to give Board members an opportunity to become knowledgeable of the operation of each of the school buildings. It is impossible for Board members to be in all buildings on a regular basis so this program allows them to become familiar/knowledgeable in at least one building. Also, this will allow staff to become familiar/knowledgeable of School Board operation. Length of term is one year and school assignment is done by lottery.

Athletic Council - The function of the Council is to serve as an advisory body to the Athletic Department to review, revise, and establish the athletic policies of the Moorhead Public Schools. The Council is scheduled to meet a minimum of once a month during the school year.

Boundary/Configuration - This group makes recommendations to the School Board for potential student attendance sites through 1993.

Calendar - The purpose of this committee is to establish a school calendar that would include days for: students, staff, workshops, in-service, parent-teacher conferences, vacation, etc.

Teenage Health Consultants (TAHC) - The purpose of this committee is to develop policies and programs designed to reduce the number of persons in our district who are harmfully involved with chemical use.

City Planning - This committee works with the city in future plans of Moorhead.

Community Education Advisory Council - This committee was established at the direction of the Legislature to encourage cooperation between governing bodies of the cities, counties, and school districts to assist in the development of the community education program for the district.

Community Health - This committee monitors services in the health areas of the county, city, and school district to attempt to avoid duplication of services.

ComNet - This assignment concerns itself with the state legislature process as it relates to education.

Comprehensive Arts Planning Program (CAPP) - This committee provides arts education for all students (K-12) in all arts disciplines, using the arts resources of the community effectively and integrating the arts with one another and with other school disciplines.

Continuing Education - This committee's responsibilities are to set rules for its own operation, establish written guidelines, determine the number of renewal units to be granted for experiences in accordance with the maximum renewal unit allocations identified, determine whether the applicant has met the requirements of this rule and endorse the applications for renewal.

Education Cooperative Service Unit (West Central ECSU) - To provide cooperative educational programs and services which are determined to be priority needs for school districts.

Education Cooperative Service Unit (Metro ECSU) - To provide cooperative educational programs and services which are determined to be priority needs for school districts.

Joint Powers-Government - This committee's responsibilities are associated with understanding between the school district, city, and county. Recommendations are made to the governmental bodies.

Learning Bank - This committee functions as a clearinghouse in the Moorhead/Fargo/West Fargo communities. It is designed to make the best use of our communities resources for learning through sharing.

Long Range Planning - To update the plan for the future of the Moorhead Schools through 1985 and into the 21st century.

Minnesota Association of Area Vocational Technical Institutes (MAAVTI) - This group works for coordination and support of the vocational system for all AVTI's.

Negotiations - The responsibilities are to negotiate contracts with custodians, food service, teachers aides, secretaries, confidential secretaries, supervisors, principals, assistant superintendents and the superintendent.

Planning, Evaluating, & Reporting (PER) - The committee's responsibility is to plan, evaluate, and report matter of curriculum.

Police Liaison Advisory Committee - To assist the Youth Intervention Officer in the areas of: policy development, budget preparation, program development (i.e. summer school - 'Touch'); allocation of officer's time between city, county and school district.

Policy Review - This committee is to receive proposed policies for the district, review current policies, discuss the feasibility and workability of a proposed policy; and to recommend adoption of any policies to the Board of Education.

Quality Circles - This committee enables employees to participate in problem solving decisions relating to their workplace.

Sabbatical Leave - This committee receives, reviews and makes recommendations for sabbatical leave for certified staff.

Supplemental Teaching and Enrichment Program (S.T.E.P.) Advisory Board - This board works with the school staff to foster enriched curriculum opportunity for gifted students.

Technology - To assist in developong the long range goal of anticipating and implementing new technologies that will assist staff, students and community in meeting the challenges of a rapidly changing society.

Title I Parent Advisory Committee - The representative to this Council serves as a liaison between the Board of Education and the Title I Parent Advisory Council

Title IX - This committee is charged with giving direction concerning continuing education, policy development, grievances and textbook selection. The committee will meet monthly and provide bi-annual reports to the Board.

Work Experience Career Exploration Program (WECEP) - This is an advisory vocational committee at the junior high level developed to help set up the program, define its goals, develop a philosophy and evaluate the program.

Vocational Relicensure Committee (VRC) - This committee will be responsible for handling the renewal procedure for all five-year vocational licenses for instructors, counselors, directors, and supervisors who hold an instructional or supportive code line on their license. In conjunction with this renewal procedure, the Vocational Relicensure Committee will be responsible for determining clock hours, pre-approving experience, granting clock hours and endorsing applications for license renewal.

Table 2. Students' responses to statements about the United States of the future.

	"Agree a lot"	Rank for what students would most like to see happen		
		All students	Girls	Boys
Women and men will be treated equally in all ways.	47%	1st	1st	1st
People will be watching more TV than ever.	37%	9th	9th	9th
There will have been a female president.	35%	2nd	2nd	7th
More people will do their work at home using computers, rather than go out to work.	33%	7th	7th	6th
Most people will be better off than people are now.	28%	3rd	3rd	4th
Most children will grow up in families that do not have both a father and mother living with them.	23%	10th	10th	10th
People will work fewer hours and have more time to do other things.	23%	6th	5th	5th
People will be more physically fit than ever.	23%	4th	4th	3rd
Most people will have the chance to travel in space.	23%	5th	6th	2nd
Children will learn at home more and at school less.	16%	8th	8th	8th

Table 3. Students' responses to statements about the world of the future.

	"Agree a lot"	Rank for what students would most like to see happen		
		All students	Girls	Boys
A cure for cancer will have been found.	57%	1st	1st	1st
Travel between countries will be cheaper as well as faster.	37%	3rd	3rd	4th
The world will be a better place for everyone than it is now.	33%	2nd	2nd	2nd
The replacing of hearts and other human organs will be an everyday thing.	30%	5th	4th	5th
There will be a space colony on the moon or orbiting the Earth.	28%	4th	6th	3rd
There will be some form of world government.	18%	7th	7th	8th
People of Earth will have made some contact with beings from another planet.	16%	6th	5th	6th
Scientists will be able to control the weather almost completely.	12%	8th	8th	7th
Most people will eat food pills instead of regular food.	11%	10th	10th	10th
There will be a pill or a machine that will increase a person's intelligence.	10%	9th	9th	9th

■ Maryland County Seeks "2020" Vision

Washington, D.C., and its surrounding suburbs have been both plagued and blessed by explosive growth in recent years. One of its wealthier Maryland neighbors, Montgomery County, has established a Commission on the Future to look into what growth will mean for the area in the year 2020 and beyond.

The new panel is headed by World Future Society Vice President and Secretary Graham T.T. Molitor, who wants the Commission to look beyond competing political arguments on the pros and cons of urban growth.

"We're going to take a long-range and comprehensive look at a wide variety of issues," Molitor says. During its year-long investigation, the Commission will study everything "from potholes to black holes," says Molitor.

For more information, contact: Graham T.T. Molitor, Public Policy Forecasting, Inc., 9208 Wooden Bridge Road, Potomac, Maryland 20854.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

8/19/85
min
6.23.87

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 23, 1987 at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Jeanne Seigel	Anton Hastad
Mike Hulett	Wayne Alexander
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- *IV. CONSENT AGENDA

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Review Management Plan Appendix A

B. NEW BUSINESS

- *1. Consider Community Education Salaries Appendix B
- *2. Consider Community & Adult Education Staff Salaries Appendix C
- *3. Consider Open Enrollment Option Appendix D
- *4. Consider Music Staff Policy Appendix E
- *5. Consider Personnel Appendix F
- *6. Consider Investments Appendix G
- *7. Consider Block Grant Appendix H
- *8. Consider Special Education Contracts and Tuition Agreements Appendix I
- *9. Consider Nursing Services Contract Appendix J
10. Consider Attendance Policy Appendix K
11. Consider Tobacco Free Environment Policy Appendix L
12. Consider Tuckpointing Appendix M
13. Consider Asphalt Repair Appendix N
14. Consider Education District Appendix O

X. FOR YOUR INFORMATION Appendix Z

1. District Survey
2. X* Change Kit - Cable Television
3. Committee Assignments

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Negotiations Strategy Session

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 7, 1987

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Management Plan (Trochlil) Appendix A

Explanation: - Goal statements that need discussion are #8 & #9.

NEW BUSINESS

- *1. Community Education (Bergen) Appendix B
Coordinator Salaries

Explanation: Appendix B-1 contains recommendations regarding salary increases for Community Education Coordinators for 1986-87 and 1987-88. Recommended increases are in the amount of 5% for 1986-87 and 3% for 1987-88 with compensation with adjustments for two employees who are banded and graded at C-42.

Recommendation: Move to approve the Community Education Coordinator salaries for 1986-87 and 1987-88 as outlined in Appendix B.

- *2. Community & Adult (Bergen) Appendix C
Education Staff Salaries
for 1987-88

Explanation: Appendix C-1 contains a memo outlining Community & Adult Education Staff Salaries history and recommendations. Recommendations are to increase the avocational salaries from \$11.50 per hour to \$11.60 per hour. The affected persons are part time instructors not covered by bargaining agreements.

Recommendation: Move to approve the Community & Adult Education Staff salaries for 1987-88 as presented in Appendix C.

- *3. Open Enrollment Option (Trochlil) Appendix D

Explanation: Appendix D-1 contains the legislative proposal for open enrollment which was discussed at the June 9 meeting.

Recommendation: Move to approve the participation in School District Enrollment Options Program.

*4. Music Staff Policy

(Trochlil)

Appendix E

Explanation: Appendix E-1 contains the Music Staff Policy which was presented and discussed at the June 9 meeting.

Recommendation: Move to adopt the Music Staff Policy as presented.

*5. Personnel

(Bergen)

Appendix F

Resignation

Laurie Lee - School Psychologist, effective the end of the 1986-87 school year

Linda Blazek - Special Services Secretary, effective September 11, 1987

Recall

Tom Hall - English, Senior High, effective for the 1987-88 school year, BA+75(8) \$26,688.00 (based on 1986-87 salary schedule)

Summer School Employment - Appendix F-1 contains a listing of persons employed for 1987 Summer School.

Recommendation: Move to approve the personnel changes as shown.

*6. Investments

(Lacher)

Appendix G

Explanation: Approval is requested for investments #368 and #369 (Appendix G-1). Our broker, who was with Goldstone, is now with Witt Financial so the company name is a new one.

Recommendation: Move to approve investments #368 and #369 for \$198,000.00.

*7. Block Grant

(Jernberg)

Appendix H

Explanation: Appendix H-1 contains the background information.

Recommendation: Move to approve the Block Grant application for 1987-88.

*8. Special Education (Swedberg)
Contracts and Tuition Agreements

Appendix I

Explanation: Revised and renewed special education contracted agreements with the agencies/school districts of Dilworth, Glyndon-Felton, Lake Agassiz Special Education Cooperative, St. Ansgar Hospital, Head Start, Fargo Clinic-Meritcare, and Fargo Physical Therapy Services are found in Appendix I-1. The purchase of service agreements for Dilworth and Glyndon-Felton cover special education administrative, SLD, E/BD and Speech Coordination services, Early Childhood Health and Developmental Screening, EMH, SLD, HI, VI, E/BD, TMH program services, etc. The agreement with the Lake Agassiz Special Education Cooperative authorizes us to provide SLD supervisor services with St. Ansgar Hospital, authorizes us to provide E/BD instruction services for students in the Adolescent Treatment program and with Head Start authorizes us to provide Speech/Language assessment/consultation services. The contract with Fargo Clinic Meritcare is for us to purchase psychiatric consultation and with Fargo Physical Therapy services to provide us with assessment, consultative and direct services. The excess costs of providing services and/or programs, after receiving federal and state aid, will be billed to the appropriate school district or agency. The costs to the district are the same hourly rate as in 1986-87.

Recommendation: Move to approve the contracts with:

- Dilworth School District
- Glyndon-Felton School District
- Lake Agassiz Special Education Cooperative (SLD Supervisor Services)
- St. Ansgar Hospital (E/BD Instructional Staff)
- Fargo Clinic-Meritcare (Psychiatric Consultative Services)
- Head Start (Speech/Language Assessment/Consultant Services)
- Fargo Physical Therapy Services (Physical Therapy Services)

*9. Nursing Services Contract (Swedberg)

Appendix J

Explanation: The school district has developed/received contractual agreements with the Clay County Health Department for substitute/replacement nursing services at a 1986-87 cost of \$28.00 per hour, not to exceed \$196.00, and \$29.50 per hour, not to exceed \$442.50, for the 1987-88 school year. These contracts were developed to enable the school district to have nursing services in the event our school nurse was ill or attending a meeting out of the school district.

Recommendation: Move to approve the 1986-87 and 1987-88 Clay County Health Department contracts for nursing services.

10. Attendance Policy

(Trochlil)

Appendix K

Explanation: Appendix K-1 contains the Attendance Policy as presented and discussed at the June 9 meeting, with revisions.

The administration will discuss revisions and concerns regarding options of absence reporting procedures due to telephone usage.

Recommendation: An administrative recommendation will be given after discussion.

11. Tobacco Free Environment Policy

(Trochlil)

Appendix L

Explanation: Appendix L-1 contains the Tobacco Free Environment Policy as presented and discussed at the June 9 meeting.

Recommendation: Move to adopt the Tobacco Free Environment Policy as presented.

12. Tuckpointing - Edison-Townsite (Lacher)

Appendix M

Explanation: One bid of \$11,255.00 for tuckpointing and \$6,944.00 for water repellent treatment was received for Edison School. One bid for \$107,017.00 was received for tuckpointing at Townsite Centre. Appendix M-1 contains the bid form.

Recommendation: Move to award the bids in the amounts of \$18,199.00 for Edison tuckpointing and water repellent treatment and \$107,017.00 for Townsite Centre tuckpointing, to Karr Tuckpointing, Co., Inc.

13. Asphalt Repair - MAVTI & Maintenance Shop (Lacher)

Appendix N

Explanation: Bids were received for parking lot repair at the Maintenance Shop and at the MAVTI. The total bid for work at the Maintenance Shop with alternates was \$28,695.00. Base bid is \$11,000 for the AVTI with additional repair work to be \$13.00 per lineal foot for curb and gutter work. Unit price #2 indicates a per lineal foot change of \$13.00 for repair of damaged curb and gutter at Senior High and South Campus. There is an estimated 50 lineal feet of work needed at the AVTI and 50 lineal feet needed at Senior High and South Campus.

Recommendation: Move to award base bid and alternates totalling \$28,695.00 for maintenance shop parking lot repair and base bid of \$11,000 for parking lot repair at the AVTI, including curb and gutter repair to be charged at \$13.00 per lineal foot.

Explanation: At the June 9 meeting, discussion took place regarding Independent School District #152 membership in the Education District.

At this time, the administration recommends continued planning with the ECSU acting as fiscal agent for programs previously under the auspices of the Clay County Vocational Center on a temporary basis.

Recommendation: Move to approve the following:

1. to authorize the expenditures of up to \$3,000.00 for Educational District planning purposes
2. to consider membership in the Education District after appropriate articles and by-laws have been developed and have received legal review
3. to continue with Clay County Coordinated Preschool Program, the YES program and the Artists in Residence Programs through the West Central ECSU for the 1987-88 school year

FOR YOUR INFORMATION

Appendix Z

1. District Survey - Board member, Wayne Alexander, will briefly update the Board on the preliminary results of the school district survey.

2. X*Change Kit - Cable Television - Appendix Z-1 contains an article regarding a donation we will receive from TCI Cablevision of Minnesota, Inc. The X*Change kits have been reviewed by Bob Jernberg and Fran Laske.

Each school will receive one exchange software kit for Apple Computers and one software kit for IBM Computers. The Board will accept these donations once they have been received.

3. Committee Assignments - Information regarding Board members' desires as to committee assignments for 1987-88 will be discussed. Actual committee assignments will be made at the July 7 Board meeting.

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MSBA New School Board Member Orientation	Tuesday, June 23	7:00 p.m.	Fergus Falls
Clay County Vocational Center	Wednesday, June 24	3:00 p.m.	North Campus
Aides Negotiations	Wednesday, June 24	1:00 p.m.	Townsite
Secretaries Negotiations	Wednesday, June 24	4:00 p.m.	Townsite
Teacher Negotiations	Thursday, June 25	7:00 a.m.	Townsite

TO: Rod Bergen
Bob Jernberg

FROM: Rose Andersen *Vk*

DATE: June 9, 1987

The fiscal year is drawing to a close and we have not settled the coordinators' salaries. That presents a problem in the programs that are supported by grants (ABE and Adult Handicapped) for we will be under budget this year, thus, turning money back to the state and over budget next year.

I propose we grant 5% raises for 1986-87 and 3% for 1987-88.

Darla Roy and Joyce Palmer were graded and banded with comparable worth standards to be C-42. For 1986-87 I propose they receive a 5% raise to \$11.55/hr. and a \$.55/hr. adjustment to bring them nearer to the comparable worth wage standards making a total of \$12.10/hr. For 1987-88 a 3% raise would be \$12.45/hr.

The other coordinators are graded and banded C-41. We had previously discussed a 5% raise to \$11.55/hr. for 1986-87. A 3% raise for 1987-88 would be \$11.90/hr..

I will be waiting to hear from you. Can this be presented at the June 23 school board meeting so these raises can be implemented in the July payroll?

c: Dr. Trochil

TO: Oscar Bergos
 Bob Jernberg
 Rod Bergen

FROM: Rose Andersen *RA*

DATE: June 9, 1987

RE: 1987-88 salaries

1987-88 Community and Adult Education staff salaries need to be determined soon so that as contacts are made for adult classes in July and August a salary can be established. Backpay for such a small amount of money for so many people involves a lot of extra work.

There is no cost to the district for adult education salaries. All salary costs are covered by fees and/or reimbursement and grants. I am concerned that if salaries are raised too much these will become so high that persons will not sign up for classes. However, salaries need to be high enough to attract quality adult teachers.

I have information from several salary surveys for the 1986-87 school year. I assume salaries will be determined by a percentage based on history and school board policy. Historically vocational teachers have received a higher pay raise. Following is the salary information for the past four years.

	<u>AVOCATIONAL</u>	<u>VOCATIONAL</u>
1983-84	\$10.80 (3% raise)	\$12.60 (5% raise)
1984-85	\$11.10 (3% raise)	\$13.50 (7% raise)
1985-86	\$11.45 (3% raise)	\$14.20 (5% raise)
1986-87	\$11.50 (.04% raise)	\$14.75 (3.8% raise)

Fargo adult education is paying \$10.00/hr. for adult teachers, most of whom are avocational. We do not have trouble getting people to teach for the 1986-87 avocational rate which is \$11.50/hr. A survey of 13 schools in the area concluded the average salary for avocational classes to be \$11.37/hr., thus, I would propose raising avocational salaries 1% to \$11.60/hr. for 1987-88.

The pay for vocational teachers in 1986-87 was \$14.75/hr. We are below the state average for vocational salaries again this year. I propose a raise of 4% rounded off to \$15.35.

If you have any questions please contact me.

c: Dr. Trochlii



Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone. 612/296-3384

M E M O R A N D U M

TO : Superintendents

FROM : Ken Zastrow, Director *Ken Zastrow*
School Support Services

DATE : June 1, 1987

SUBJECT: School District Enrollment Options Program

The purpose of this memorandum is to encourage your participation in the Voluntary Open Enrollment plan adopted in the 1987 Legislative Session. We will be sending you additional information in the near future. Specifically, we wish to inform those school districts who are considering participation for the 1987-88 school year that the time lines stipulated in the bill require action before July 1, 1987. I have enclosed a copy of the bill for your review.

Districts choosing to participate in the 1987-88 school year must pass a formal Board Resolution to that effect during a June board meeting. A sample Board Resolution is enclosed for your consideration. A letter postmarked no later than July 1, 1987, must be sent to the Commissioner of Education to notify her of the district's participation in the program. A copy of the Board Resolution should accompany the letter. The Minnesota Department of Education will then contact those school districts and provide application forms to be distributed upon request to parents/guardians for participation in a non-resident school district. These forms are to be completed by the parent/guardian and returned to the nonresident district on or before August 1, 1987, for the 1987-88 school year.

Please contact me or Dr. Robert Buresh if you have questions relating to this program. Best wishes in planning your 1987-88 school year and I hope that it will be the best year ever for your students.

KZ:tjk

Enclosures

PROGRAM.]

Subdivision 1. [ESTABLISHMENT.] An enrollment options program for school districts, in which a school district may voluntarily participate is established. A participating district must include all grade levels offered by the district. By formal resolution, a participating district must agree to:

- (1) allow its resident pupils to enroll in other participating districts;
- (2) accept nonresident pupils from other participating districts; and
- (3) follow the procedures in this section.

A district shall notify the commissioner each year by September 15 whether it will participate in the program during the following year. For the 1987-88 school year, a district must notify the commissioner by July 1, 1987.

Subd. 2. [PUPIL APPLICATION.] A pupil who resides in a participating district may enroll according to this section in a participating nonresident district. The pupil's parent or guardian must apply to the nonresident district on a form provided by the department of education. The application must be submitted to the nonresident district by December 1 for enrollment during the following school year. For the 1987-88 school year, an application must be submitted by August 1, 1987.

Subd. 3. [NONRESIDENT DISTRICT PROCEDURES.] Within ten days of receiving an application, a nonresident district shall notify the resident district that it has received the application. The nonresident district shall notify the parent or guardian and the resident district by February 1 whether the pupil's application has been approved or disapproved. For the 1987-88 school year, notification must occur by August 10, 1987.

Subd. 4. [BASIS FOR APPROVAL.] A nonresident district must adopt criteria for approving and disapproving applications. A nonresident district may disapprove an application because of lack of space in the district. It may also disapprove an application for a particular program or school because of lack of space in the program or school. A district that has a desegregation plan

may approve and disapprove applications according to subdivision 5.

Subd. 5. **[RACIAL BALANCE.]** A school district that has a desegregation plan may limit the number of pupils who transfer into or out of the district. An application to transfer into or out of a desegregation district shall be submitted to that district by November 1 of each year for enrollment during the following year. For the 1987-1988 school year, an application must be submitted by August 1, 1987. If approval of all the applications would result in the district being out of compliance with its desegregation plan, the district shall establish the number of majority and minority group pupils who may transfer into or out of the district. The district may approve or disapprove the applications in a manner that will enable compliance with the desegregation plan. The district shall notify the parent or guardian by November 20 whether the pupil's application has been approved or disapproved. For the 1987-1988 school year, notification must occur by August 10, 1987.

Subd. 6. **[TRANSPORTATION.]** The nonresident district shall provide transportation within that district for nonresident pupils enrolled under this section. The state shall pay transportation aid to the district according to section 124.225. The resident district is not required to provide or pay for transportation between a pupil's residence and the border of the nonresident district.

A parent or guardian may apply to the nonresident district for reimbursement for transportation costs between the pupil's residence and the border of the nonresident district. The state board shall establish guidelines for reimbursing the transportation costs based on financial need. Chapter 14 does not apply to the guidelines.

Subd. 7. **[CREDITS; GRADUATION.]** A pupil who has been enrolled in a nonresident district and who has met the district's graduation requirements shall be granted a diploma by that district. The district shall accept credits toward graduation requirements that were awarded by another district.

Subd. 8. [INFORMATION.] A participating district must make information about the district, schools, programs, policies, and procedures available to all interested people.

Subd. 9. [AID.] Payment of foundation aid or general education aid for pupils enrolled in a nonresident district shall be made according to section 10.

Sec. 10. Minnesota Statute's 1986, section 124A.036, is amended by adding a subdivision to read:

Subd. 5. [CERTAIN NONRESIDENTS.] The foundation aid for districts must be adjusted for each pupil attending a nonresident district under sections 9 and 34. The adjustments must be made according to this subdivision.

(a) Foundation aid paid to a resident district must be reduced by an amount equal to the formula allowance plus the total tier revenue per actual pupil unit of the resident district times the number of pupil units of pupils enrolled in a nonresident district.

(b) Foundation aid paid to a nonresident district shall be increased by an amount equal to the formula allowance plus the total tier revenue per actual pupil unit of the nonresident district times the number of pupil units of nonresident pupils enrolled in that nonresident district.

(c) If the amount of the reduction to be made from the foundation aid of the resident district is greater than the amount of foundation aid otherwise due the district, the excess reduction must be made from other state aids due the district.

S A M P L E

Board Resolution on Participation in the
School District Enrollment Options Program

Whereas, it is the belief of Independent School District # _____ that parents share the responsibility to provide the most appropriate educational opportunities for their children and the parental commitment to the educational program of their children is a very significant and positive influence in the educational success of a child.

Therefore, Independent School District # _____ shall participate in the School District Enrollment Options Program for the 1987-88 school year. Independent School District # _____ agrees to:

1. Allow its resident pupils to enroll in other participating districts.
2. Accept all nonresident pupils from other participating districts for the 1987-88 school year, except for the following reasons:
 - a. Lack of space in the district.
 - b. Lack of space in a particular program or school building.
 - c. Late applications.
3. Comply with any other program requirements as specified in Minnesota laws or State Board rules.

DRAFT
4-1-87

ADMINISTRATIVE POLICY OF THE MOORHEAD PUBLIC SCHOOLS	DISTRICT CODE:
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MUSIC STAFF POLICY

The Moorhead Public Schools, upon review of the Minnesota State Board of Education Rules 3500.1400 and 3500.3700 (subparts 2 and 4 respectively) and as stated below offer the following district staffing procedures:

In order to provide continuity of programming in the elementary schools and to provide daily preparation time for classroom teachers, music specialists shall serve each child for a minimum of 20 minutes daily. The maximum student load for elementary music shall not exceed the average maximum of 380 students per day.

The secondary music staff load shall comply with Minnesota State Board of Education Rule 3500.3700 with the exception that vocal music may exceed the average maximum of 180 students per day if registration and scheduling of choir requires numbers greater than those stated in the State Rule.

3500.1400 ELEMENTARY SCHOOL STAFF

Subpart 2. Pupil-teacher ratio. The acceptable maximum pupil-teacher ratio is 30 to 1 in any class in grades K to 6 or K to 8. A recommended pupil-teacher ratio for music teachers including music specialists is an average of 240 pupils per day per week in grades K to 6 or K to 8. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

3500.3700 SECONDARY SCHOOL STAFF

Subpart 4. Maximum number of pupils. The maximum number of pupils per day for a secondary school teacher is 160 except for teachers of performing music groups and physical education classes. An acceptable class size for instruction in physical education shall not exceed 40 pupils. The recommended average number of pupils per day per week for a secondary teacher of performing music groups is 180. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

File: . SALARIES
 Report: SALARIES
 NAME

NAME	LOCATION	JUNE	JULY	TOTAL
ALLEN. CANDACE	SPEECH/PROBST	1008.50	1008.50	2017.00
ANDERSON. GLORIA	HS	1612.80	1290.20	2903.00
BECKIUS. KEVIN	PROBST	1008.50	1008.50	2017.00
BERGLAND. JAN	TMH/HS	-0-	1075.55	1075.55
BILLER. AMY	S CONT LD/WASH	1008.50	1008.50	2017.00
BOTNER. SU	WASH	1008.50	1008.50	2017.00
BRENDEN. LIBBY	SPEECH/HS	672.22	537.78	1210.00
CASE. TOM	PROBST	1008.50	1008.50	2017.00
CERAR. TOM	PROBST	1008.50	1008.50	2017.00
CHRISTENSON. MARCY	LD/WASH	504.25	504.25	1008.50
CRUZ. JUDY	TMH/PROBST	1008.50	1008.50	2017.00
CULLEN. NANCY	PROBST	504.25	504.25	1008.50
DAY. LYNN	LIB/HS	364.20	291.36	655.56
DETERS. JUDY	AIDE/WASH	322.00	322.00	644.00
DIEMERT. PAULA	PROBST	1008.50	1008.50	2017.00
DOTSON. DOYLE	HS	1612.80	1290.20	2903.00
ELDRED. TOM	WASH	1008.50	1008.50	2017.00
ELLINGSON. ALICE	AIDE/HS	504.30	403.50	907.80
ELLINGSON. JIM	PROBST	588.30	420.20	1008.50
ENDERLE. JON	EMH/HS	1344.45	1075.55	2420.00
EVEN. GENE A	WASH	1008.50	1008.50	2017.00
FISCHER. MAUREEN	AIDE/LIN	364.00	364.00	728.00
FQGERLAND. MARLENE	TMH/HS	373.50	373.50	747.00
FORD. DORIS	AIDE/WASH	309.00	309.00	618.00
FREEMAN. DEB	EMH/WASH	1008.50	1008.50	2017.00
FREEMAN. KATIE	PROBST	1008.50	1008.50	2017.00
FRIDGEN. GRACE	WASH	1008.50	1008.50	2017.00
FRIDGEN. MARTY	SP/WASH	1008.50	1008.50	2017.00
FRIEND. HELEN	SP/WASH	588.50	1008.50	1596.80

NAME	LOCATION	JUNE	JULY	TOTAL
GILES. SUE	AIDE/PROBST	345.00	345.00	690.00
GLASER. TANYA	AIDE/EDISON	322.00	322.00	644.00
GRINDE. JEANETTE	AIDE/EDISON	322.00	322.00	644.00
GROSSMAN. ARNIE	PROB & TMH/HS	1008.50	1008.50	2017.00
HALGRIMSON. MARIAN	PROBST	1008.50	1008.50	2017.00
HANSON. DEBRA	SP/WASH	1008.50	1008.50	2017.00
HANSON. MAGGIE	SP/LIN	1008.50	1008.50	2017.00
HANSON. PETE	WASH	1008.50	1008.50	2017.00
HARALDSON. JEANETTE	AIDE/HS	493.20	394.58	887.78
HARSTAD. HAZEL	AIDE/PROBST	420.00	420.00	840.00
HEGNA. TRACY	AIDE/LIN	322.00	322.00	644.00
HEIFORT. JAMES	HS	1612.80	1290.20	2903.00
HELLEM. ROBERT	HS	1828.00	-0-	1828.00
HENNING. BETH	PROBST	1008.50	1008.50	2017.00
HENNINGSON. BONNIE	EAR ED/LIN	1008.50	1008.50	2017.00
HINZE. PAT	WASH	1008.50	1008.50	2017.00
HOLM. MICK	HS	1612.80	1290.20	2903.00
HOLM. WANDA	AIDE/PROBST	408.24	408.24	816.48
HULETT. SHARON	LD/WASH	1008.50	1008.50	2017.00
HUNT. CAROL	WASH	1008.50	1008.50	2017.00
HURLEY. JIM	HS	484.08	484.08	968.16
INGERSOLL. WAYNE	HS	1612.80	1290.20	2903.00
JOHNSON. CAROL	LIB/WASH & PROB	1008.50	1008.50	2017.00
JOHNSON. DALE	TMH/HS	1344.45	1075.55	2420.00
JOHNSON. MARY	WASH	1008.50	1008.50	2017.00
JOHNSON. MERLE	HS	1612.80	1290.20	2903.00
KEENAN. CHERYL	PROBST	1008.50	1008.50	2017.00
KIMBALL. GUY	EBD/WASH	1008.50	1008.50	2017.00
KORTAN. SANDRA	WASH	1008.50	1008.50	2017.00

File: SALERIES

Report: SALERIES

NAME	LOCATION	JUNE	JULY	TOTAL
KOSEN. WALDO	HS	1612.80	1290.20	2903.00
KRABbenhOFT. JOLYN	WASH	1008.50	1008.50	20017.0
LARSON. BARB	AIDE/WASH	338.00	338.00	677.60
LARSON. DEL	WASH	1008.50	1008.50	2017.00
LEDFOED. LEA	HS	-0-	968.16	968.16
LEITHEISER. CHARLES	WASH	1008.50	1008.50	2017.00
MACKOVE. TAMRA	MULTI HAND/EDISON	1008.50	1008.50	2017.00
MANN. JACQUELYN	HS	1612.80	1290.20	2903.00
MARSTEN. TIM	PROBST	504.25	504.25	1008.50
MOLINE. GUST	PROBST	1008.50	1008.50	2017.00
MUELLER. ARLAN	HS	1290.88		1290.88
MURRAY. HOWARD	DIST	3083.00	2467.00	5550.00
NATHAN. WENDY	EAR ED/LIN	1008.50	1008.50	2017.00
NELSON. CAROL	HS	1210.20		1210.20
NELSON. SHAREN	PROBST	1008.50	1008.50	2017.00
NOESEN. LAURA	LD/HS	1344.45	1075.55	2420.00
OLSON. MARLENE	TMH/HS	1344.45	-0-	1344.45
OLSON. MILT	HS	-0-	1075.00	1075.00
OLTHOFF. DONNA	WASH	1008.50	1008.50	2017.00
PEARSON. NANCY	WASH	1008.50	1008.50	2017.00
PETERSON. BETTY	EBD/HS	1344.45	1075.55	2420.00
PETERSON. SCOTT	HS	322.72		322.72
POSSEHL. DEWEY	HS	161.36	-0-	161.36
QUENETTE. BILL	HS	968.10		968.10
REGELSTAD. MARY	PROBST	420.20	588.30	1008.50
RICHARDS. CANDACE	AIDE/DIST	423.50	423.50	907.80
RICHTER. DARRELL	HS	806.40	645.10	1451.50
ROBLY. SHEILA	OT/DIST	1008.50	1008.50	2017.00
ROGERS. GAYLE	EMH/WASH	1008.50	1008.50	2017.00

File: SALERIES
Report: SALARIES
NAME


NAME	LOCATION	JUNE	JULY	TOTAL
SALTER, DORATHY	HS	1612.80	1290.20	2903.00
SCHMIDT, BILL	PROBST	1008.50	1008.50	2017.00
SCHULER, GARY	WASH	1008.50	1008.50	2017.00
SHELLITO, HARRIS	PROBST	1008.50	1008.50	2017.00
SHERCLIFFE, TERRY	PROBST	1008.50	1008.50	20017.0
SHERCLIFFE, WILLIE	LD/HS	1344.45	1075.55	2420.00
SOMMERFIELD, HARLEY	HS	1210.20	-0-	1210.20
SONMOR, MICHELLE	S CAMPUS	1344.45	1075.55	2420.00
STIG, LYNN	LD/PROBST	1008.50	1008.50	2017.00
SUFFICOO, KIM	LD/PROBST	504.25	504.25	1008.50
SULLIVAN, JULIA	WASH	504.25	504.25	1008.50
SULLIVAN, PAT	SP/PROBST	1008.50	1008.50	2017.00
SWENSON, ANNE	WASH	504.25	504.25	1008.50
THIEL, DIANE	WASH	1008.50	1008.50	2017.00
TOMLINSON, DARREL	HS	1612.80	1290.20	2903.00
TOPP, MARIE	VIS/DIST	1344.45	1075.55	2420.00
TORKELSON, SHARON	WASH	1008.50	1008.50	2017.00
TRAUTMAN, TOM	HS	1612.80	1290.20	2903.00
TWETEN, SHIRLEY	ESL/HS	1344.45	1075.55	2420.00
VANDERMATEN, ANN	PROBST	1008.50	1008.50	2017.00
VOROCHKE, VICKI	TMH/PROBST	1008.50	1008.50	2017.00
WAMBACK, LADONNA	AIDE/WASH	394.74	394.74	789.48
WELKEN, KEN	HS	1612.80	1290.20	2903.00
WIEST, PAMELA SONMOR	S CAMPUS	463.91	463.91	927.82
WIGER, CHARLOTTE	PROBST	1008.50	1008.50	2017.00
WIRTH, ALTHEA	ESL/WASH	1008.50	1008.50	2017.00
WOLF, ELIZABETH	AIDE/DIST	336.00	336.00	672.00

MOORHEAD PUBLIC SCHOOLS

INVESTMENT RECORD

FROM JUNE 4, 1987 TO JUNE 17, 1987

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
368	06-10-87	99000	09-11-87	8.50 *	2081	HOME SAVINGS	WITT FINANCIAL
369	06-10-87	99000	09-11-87	8.25 *	2018	FRANKLIN SAVINGS	WITT FINANCIAL
* FEE OF .25% PAID				TOTAL	4099		

 Minnesota Department of Education	ECIA*- Chapter 2 987 Capitol Square - 550 Cedar St. Paul, MN 55101	BLOCK GRANT APPLICATION FOR F. Y. 1988	ED-01654-06

GENERAL INFORMATION AND INSTRUCTIONS: Chapter 2, Title V, P.L. 97-35 allocates funds under a block grant for purposes of educational program improvement in the areas of (a) Basic Skills, (b) Educational Improvement and Support, and (c) Special Projects. Please complete this application and forward the original and one copy to the above address. Retain a copy for your district files. It is strongly recommended that applications be submitted no later than March 1 for the current fiscal year funding. Applications will not be accepted after June 30 for the fiscal year against which the application is submitted.

PART I - IDENTIFICATION INFORMATION

District Name Moorhead Public Schools		District Number 152
Address 810 4th Ave. So.	City Moorhead	Zip Code 56560
Person Responsible for Administration of Program Robert Jernberg	Position / Title Ass't. Supt./Instruction	Telephone (Incl. Area Code) (218) 236-6400

STUDENT & STAFF PARTICIPATION

In the table below enter the UNDUPLICATED count of students and staff who will be participating in the proposed project. Provide the counts by Public and Nonpublic school type as indicated. Please total the student counts (columns 1-4) and enter the Public and Nonpublic student count totals in Col. 5.

TYPE	STUDENT COUNTS					STAFF COUNTS	
	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY	4 SECONDARY	5 TOTAL (Columns 1-4)	6 INSTRUCTIONAL STAFF	7 OTHER
PUBLIC		402	1690	1661	3753	286	
NONPUBLIC		69	345		414	24	10
TOTALS		471	2035	1661	4167	310	10

APPLICANT STATEMENT OF ASSURANCES

THE APPLICANT ASSURES AND CERTIFIES THAT:

1. The School Board, at a meeting held on June 23, 198⁷, did declare its intention to develop projects which expand and improve the educational programs of the district, and said Board did authorize the undersigned to execute and file application for and in behalf of the school district and otherwise to act as its responsible authority in State and federally funded programs, and has approved the content of this application.
2. Allocation of funds among Subchapters A, B, and C of this chapter and for programs authorized by such subchapters which it intends to support, including the allocation of such funds required to support programs in nonpublic schools, shall be administered in a manner consistent with the plan set forth in Part III of this application.
3. Amendments to the three-year application which may become necessary to reflect any changes that are to be in effect shall be submitted annually.
4. In the design, planning, implementation and allocation of funds of / among such programs to be funded, there will be systematic consultation with parents, teachers, administrative personnel, and any other individuals or groups deemed appropriate by the local education agency.
5. Compliance with all provisions of this chapter shall include the participation of students enrolled in private, non-profit schools.
6. Records of program allocations and expenditures in Subchapters A, B, and C shall be maintained and made available to the Minnesota Department of Education (MDE) so as to enable the MDE responsibilities for fiscal audit to be met.
7. Records of needs assessment, program goals, program objectives, program activities, and program evaluation shall be maintained and made available to the Minnesota Department of Education so as to enable MDE responsibilities for program evaluation to be met.
8. Funds available under this chapter will supplement and not supplant funds currently accruing from non-federal sources.

Bennett Trochlil

Name of Superintendent (Print or Type)

Signature - Superintendent

Date

PART II - PROGRAM DEVELOPMENT

In allocating funds for programs and in the design, planning and implementation of such programs, the law requires systematic consultation with parents, teachers and administrative personnel and with other groups as may be deemed appropriate. The parents needed to meet the requirement cannot be employed by the district or serve on the school board.

In the space below, describe how the groups mentioned above and others were involved in the development of this program and how they will be involved in its implementation. Attach additional page(s) if necessary.

As has been our district's practice in the past, the PER committee is involved in the final decision regarding which proposals are actually submitted for Block Grant approval. This was done at a meeting which took place on June 3, 1987. The PER committee is primarily made up of parents and community members, but does also include teachers, administrators, students and board members.

Prior to submitting the requests to the PER committee all principals, Special Ed co-ordinators, media specialists and the Community Arts Co-Ordinator were asked to seek proposals from any faculty interested in submitting them. These people were then asked to be at the PER committee meeting to further explain or defend their proposal for Block Grant funds for the 87-88 school year.

The implementation of the program will primarily involve the faculty who submitted the proposals and the schools and students that they serve. PER committee members and the Board of Education are frequently updated on the status of the programs being implemented with Block Grant funds.

The Media department at both the district and building level monitors the use of the equipment and materials to insure that it is being used for its intended purpose.

PART IV - BUDGET SUMMARY BY UFARS PROGRAM DIMENSION

NOTE: The Program Dimensions identifying the Proposed Expenditures (i.e., 220, 256, 620, 840, etc.) should be used to identify each individual expenditure item in the "Program Dimension" column on page A-4 of this application. All items must be entered on the accounting system by Program Dimension and Object Series.

SUBCHAPTER A BASIC SKILLS DEVELOPMENT	UFARS PROGRAM DIMENSION	PROPOSED EXPENDITURES	PUBLIC	NONPUBLIC	TOTALS BY SUBCHAPTER
	220	Reading	\$ 1038.10	\$	
	256	Mathematics			
	220	Written and Oral Communications			
		TOTALS - SUBCHAPTER A	1038.10		\$ 1038.10
SUBCHAPTER B EDUCATIONAL IMPROVEMENT AND SUPPORT SERVICES	620	Library / Media Resources, Textbooks and Other Instructional Materials	937.75		
	840	Instructional & Audio Visual Equipment	31,180.51	3,300.04	
	610	Innovative / Exemplary or a Replication of a Validated Project			
	410	Programs to Meet Student Needs in Desegregating Schools			
	710	Guidance / Counseling / Testing			
	690	Improvement of Planning and Administrative Practices			
	640	Teacher Training / In - Service / Staff - Program Development			
		TOTALS - SUBCHAPTER B	32,118.26	3,300.04	\$ 35,418.30
SUBCHAPTER C SPECIAL PROJECTS	280	Career Education			
	212	Arts Education	2,800.00		
	240	Health Education			
	399	Consumer Education			
	260	Environmental Education			
	505	Community Education			
	415	Gifted Education			
	270	Ethnic Heritage			
	420	Alcohol and Drug Abuse Education			
		Other from Approved List (specify)			
		TOTALS - SUBCHAPTER C	2,800.00		\$ 2,800.00
OTHER EXPEND- ITURES		Public and Nonpublic Indirect Costs (CANNOT be charged against Capital Expenditures)	18.60		
		TOTALS - OTHER EXPENDITURES	18.60		\$
		GRAND TOTALS	\$ 35,974.96	\$ 3,300.04	\$39,275.00

BLOCK GRANT PROPOSAL 1987-88

- | | |
|--|-----------|
| 1. Community Arts Program
COMPASS Writers in the Schools | \$2800.00 |
| 2. District IMC
Video Projector for large screen
presentations | 4,500.00 |
| 3. Senior High Pre-College Comp
Computer Lab
10 Computers 1 Printer &
peripherals to hookup printers
to computers | 11,295.00 |
| 4. South Middle School Media Center
To up-date a supplement the Social
Studies collection and Foreign
Language needs with books
appropriate to 7th & 8th Grade
global studies | 937.75 |
| 5. Washington EBD program
Printer and disk drive support
for current computer so that
students can use the equipment and
print out their assignments | 809.00 |
| 6. Washington Elementary Computer
Networking Equipment
17 Transporter cards to
network the Franklin Lab 2992.00
and Line Conditioners, tap
boxes & cable 806.51 | 3,798.51 |
| 7. Senior High Pre College Math
Video Disk player to implement the
Trigland interactive video program
that will be piloted next year. | 1,750.00 |
| 8. Senior High Music
2 Apple II GS computers and
a printer to implement music
programs, inventory, etc. | 2,923.00 |

9. Assurance of Mastery implementation program for Reading at the Senior High.	2438.10
10. Senior High Library Catalog & Circulation Program To complete and implement the program that was begun last year 2 computers and 4 transporter card	3,200.00
11. Computer and cart for the STEP program at North Campus	1,505.00
12. St. Francis - 2 Computers	1,556.18
13. St. Joesph's - 2 Computers	1,743.86

CONTRACTUAL AGREEMENT FOR
SPECIAL SERVICES PERSONNEL AND PROGRAMS

This agreement made this 29th day of April, 1987 between Independent School District No. 147, Dilworth, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 147 Special Services Program.
- B. Agrees to provide consultation to the Dilworth administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Dilworth administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 147 Special Services Program.
- E. Agrees to provide help in the making of the reports relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, hearing impaired, vision impaired, emotional disturbances, speech/language disorders and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the trainable and educable mentally handicapped program and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the Moorhead Early Childhood Program requiring intensive special services.

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Dilworth enrollment added to Moorhead student population makes distribution of cost disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Dilworth School District preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1988) to Independent School District No. 147, Dilworth, Minnesota and shall be payable on or before July 30, 1988.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 147.

Dated this 29th day of April, 1987 Dated this 23rd day of June, 1987

Approved by

Richard Cairns
Chairman

Approved by

Chairman

Gary J. Landers
Clerk

Clerk

Independent School District No. 147
Dilworth, Minnesota 56529

Independent School District No. 152
Moorhead, Minnesota 56560

CONTRACTUAL AGREEMENT FOR
SPECIAL SERVICES PERSONNEL AND PROGRAMS

This agreement made this 23rd day of June, 1987 between Independent School District No. 145, Glyndon-Felton, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 145 Special Services Program.
- B. Agrees to provide consultation to the Glyndon-Felton administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Glyndon-Felton administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 145 Special Services Program.
- E. Agrees to provide help in the making of the report relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, hearing impaired, vision impaired, emotional disturbances, speech/language disorders and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Trainable and Educable Mentally Handicapped Programs and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Moorhead Early Childhood:Special Education Program requiring intensive special education services.

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Glyndon-Felton enrollment added to Moorhead student population makes distribution of costs disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Glyndon-Felton preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1988) to Independent School District No. 145, Glyndon, Minnesota and shall be payable on or before July 30, 1988.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 145.

Dated this _____ day of _____, 1987 Dated this 23rd day of June, 1987

Approved by _____
Chairman

Approved by _____
Chairman

Clerk

Clerk

Independent School District No. 145
Glyndon, Minnesota 56547

Independent School District No. 152
Moorhead, Minnesota 56560

MOORHEAD AND LAKE AGASSIZ SPECIAL EDUCATION
COOPERATIVE LEARNING DISABILITY SUPERVISION
CONTRACTUAL AGREEMENT FOR SCHOOL YEAR 1987-88

This contract entered into this _____ day of _____, 1987, by and between Lake Agassiz Special Education Cooperative (hereinafter referred to as the SCHOOL DISTRICT) and Independent School District No. 152 - Moorhead (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a certified Learning Disabilities Supervisor to attain the following objectives for the handicapped children of Lake Agassiz Special Education Cooperative.

1. In order to determine the educational needs of certain students, a Learning Disabilities Supervisor will be secured to offer suggestions on individual cases as requested.
2. In order to provide teachers of the Learning Disabled and others, with insights, understandings, and skills for working with learning disabled children, a Learning Disabilities Supervisor will be secured to provide structured inservice, consultation, and supervision to the above mentioned teachers of the Learning Disabled.

WHEREAS, the AGENCY is duly qualified to perform these services:

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:

A Learning Disabilities Supervisor with Minnesota Learning Disabilities Supervisory license.

A. The Services will include Assessment and Student Planning - Consultation on:

1. Student observation
2. Teacher Consultation
3. Testing
4. Administrator
5. Parent Consultation
6. Referral sources
7. Other

2. The Learning Disabilities Supervisory services will be provided to the schools up to five days for the 1987-88 school year.
3. The AGENCY shall provide the descibed services to:

The above mentioned services will be provided to any teacher of learning disabled in the Lake Agassiz Special Education Cooperative.

4. The AGENCY shall perform these services at:

Up to five (5) days of service for the 1987-88 school year will be provided in the Moorhead Public School District and in the Lake Agassiz Special Education Cooperative.

5. The approximate date the service will begin is September 1, 1987 and shall not extend beyond June 5, 1988, the contract not to exceed a total of five (5) days of service and at a cost not exceeding actual cost minus special education aid.

6. The SCHOOL DISTRICT shall make payments for the services rendered by the AGENCY in one installment:

Due on or about June 10, 1988

7. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided, as follows:

The SCHOOL DISTRICT is Director of Special Education.

SCHOOL DISTRICT'S Learning Disabilities teachers will schedule consultation dates and times, assist in developing topics to be discussed, and develop agendas in conjunction with the AGENCY's Learning Disabilities Supervisor.

8. The SCHOOL DISTRICT will reimburse the Learning Disabilities Supervisor directly for mileage at the rate specified in the AGENCY'S Master Agreement.

9. Either party may terminate this agreement as follows:

It is understood and agreed that if either party chooses to withdraw from this contract, they will give at least 60 days written notice to the other contract members.

SIGNED:

SIGNED:

Signature Authorized Agent

Signature Authorized Agent

Title

Title

Address

Address

Date

Date

ADOLESCENT EDUCATION/TREATMENT PROGRAM AGREEMENT

Independent School District #152, Moorhead, Minnesota (hereinafter referred to as the School District) and St. Ansgar Hospital, Moorhead, Minnesota (hereinafter referred to as the Hospital), hereby agree to the following terms and conditions for the primary purpose of providing optimum treatment and educational services to adolescent patients with emotional behavioral disorders who are admitted to the hospital for treatment.

A. Goals and Objectives

Both parties recognize that they share the mutual goals of optimum health care, education, and community service. Therefore, this agreement provides a means for improved communications between the parties and for better coordination of their efforts in accomplishing their mutual goals.

It is agreed by both parties that the responsibility for nursing treatment care and of related activities of those patients is retained by the Hospital's adolescent psychiatric treatment department. It is also agreed by both parties that responsibility for education, and related assessment of patients is retained by the School District.

B. Change or Termination of Agreement

1. The term of this agreement shall be for the period of twelve months (July 1, 1987 through June 30, 1988) and shall be subject to renewal from year to year thereafter.
2. This agreement may be altered at any time in writing as agreed upon by both parties and either party shall have the right to terminate the agreement without cause at the end of the 1987-88 school year (June 3, 1988) by giving the other party three months prior written notice of its intent to do so.

C. Obligations of the School District

1. The School District will provide the Hospital with the services of teachers (full and part-time), the part-time services of an educational/behavioral specialist and a school psychologist licensed by the Board of Teaching in the State of Minnesota to provide liaison/ teaching and assessment/consultation for school age patients in the adolescent unit.
2. The School District will provide educational/assessment services on days the School District is in session.
3. The School District will compensate its employees for basic services rendered and provide fringe benefits including Workman Compensation.
4. The School District's educational/behavioral specialist will supervise the hospital-school liaison/teachers.

5. The School District agrees to hold harmless and indemnify the Hospital for any losses or action resulting from the education program component.
6. The School District agrees to provide educational/assessment services to patients/students in the adolescent treatment unit regardless of school district residence.

D. Obligations of the Hospital

1. The Hospital shall allow a reasonable amount of hospital staff time for joint conferences and planning with the School District and for such other assistance as may be mutually agreed upon. Department heads or area supervisors within the Hospital may be asked to provide orientation assistance for School District staff, providing that such assistance does not detract from the normal activities of the day and providing that no patient, Hospital employee, or member of the medical staff is inconvenienced by such assistance.
2. The Hospital shall arrange locker or closet space for School District staff assigned there. It shall make available classroom assessment and staff space with a desk, chairs, table and telephone that is suitable for the above activities.
3. School District employees who are injured or become ill while providing educational and/or assessment responsibilities shall have the injury or illness reported to the School District and the Hospital's Coordinator of Adolescents Treatment Program in the same manner as for other employees. Expedient and emergency medical care will be provided by the Hospital. Costs of necessary treatment shall be the responsibility of the individual School District employee.
4. No employee of the School District participating in a program at the Hospital pursuant to this agreement shall be considered an employee, agent or representative of the Hospital for any purpose.
5. The Hospital shall have the right to exclude from its premises any person participating in any program hereunder who does not meet the standards established by the Hospital for health, safety and ethical behavior.
6. The Hospital agrees to hold harmless and indemnify the School District for any losses or action resulting from the Hospital treatment program component.

E. Mutual Obligation of the School District and the Hospital

1. The total compensation for services rendered by School district employees will be paid to the school District by the hospital. Payment not to exceed the actual cost of providing the services minus State Special Education Aids and tuition received from

billing resident school districts. Payment for services will be made in October for the prior regular school year and in December for the prior summer session.

2. The agency-school liaison, the educational emotional/behavioral specialist and school psychologist will be expected to apply for and receive Hospital privileges at the Hospital.
3. The agency-school liaison/teacher selected by the School District to provide these services will be acceptable to the Hospital psychiatrists and Hospital administration.
4. The agency-school liaison/teachers, the educational/behavioral specialist and school psychologist will be expected to be included and to participate in case reviews at the Hospital to discuss the patients being treated at the Hospital and to secure advice on counseling protocol and educational services that may be provided to better meet the needs of the Hospital.
5. Hours of service the School District provides will be flexible. Educational services will be provided at the Hospital on an agreed upon weekly schedule by the Hospital's medical staff and the School District's educational/behavioral specialist with no services available on School District non-school days.
6. The program operated under this agreement must be so conducted as not to interfere with or compromise the primary responsibility of the Hospital to treat and care for its patients.
7. No employee of either the School District or the Hospital shall be discriminated against by virtue of sex, race, color, creed or national origin in programs operated under this agreement.
8. Appropriate representatives of the School District and the Hospital shall meet at least twice a year, in October and March, to review and evaluate the services provided adolescent students in the treatment program. Written documentation of these meetings shall be kept on file at the School District.

Approved and executed this _____ date of _____, 1987:

Independent School District #152
Moorhead, Minnesota 56560

St. Ansgar Hospital
Moorhead, Minnesota 56560

By: _____

By: _____

Title

Title

MEMORANDUM OF AGREEMENT FOR
PSYCHIATRIC CONSULTATIVE SERVICES

This contract, entered into this 23rd day of June by and between
Moorhead Public Schools, Independent School District #152, and Fargo
Clinic affirms that:

WHEREAS, THE AGENCY has determined that it is necessary to retain the
services of a licensed child psychiatrist.

WHEREAS, THE CONSULTANT is duly qualified to perform these services;

NOW THEREFORE, the parties agree as follows:

1. The CONSULTANT shall provide any or all of the following services,
as requested by the AGENCY:
 - A. participate in AGENCY client planning, such as Education
planning committees, individualized planning conferences
or Medical staffings;
 - B. help determine specific program needs and plan appropriate
interventions in the school setting,
2. The CONSULTANT shall provide these services to District #152
children enrolled and in need of services, as determined by
AGENCY PERSONNEL.
3. The date the service will begin is on or about September 1, 1987.
The number of hours contracted will be up to fifteen.
4. The AGENCY SHALL MONITOR THE SERVICES OF THE CONSULTANT through
AGENCY personnel.
5. The AGENCY SHALL MAKE PAYMENTS FOR SERVICES RENDERED AS FOLLOWS:
Upon receipt of statement. Fees charged will be \$75.00 per hour.

Name

Name

Fargo Clinic
Title

Chairperson, Board of Education
Title

City

State

Zip

Moorhead
City

MN 56560
State Zip

Date

June 23, 1987
Date



Clay Wilkin Opportunity Council, Inc. Project Head Start

HEAD START SPEECH SERVICES AGREEMENT

The Clay Wilkin Opportunity Council, Inc. Head Start Program, hereinafter referred to as the "Program" and the Moorhead Public School District #152, hereinafter referred to as the "Provider" enter into this agreement for the period of July 1, 1987 to August 30, 1987.

Whereas the Provider has personnel trained to screen, assess and determine services for the program and the program wishes to purchase such services from the Provider, now therefore, the Program and the Provider agree to follow the outline for speech services as delineated on the attach sheet.

RECORDS:

1. Individual speech records will be maintained by the Program and kept on file by the Program in accordance with Program policy.
2. The Program is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding of the record.

COST OF SERVICES:

The Program agrees to pay the Provider upon receipt of the bill \$7.06 per hour up to a maximum of 25 hours. Payment is based on 35% of the dollar per hour cost (65% of salary is reimbursable through Special Education aids).

The Provider will bill the Program specifying the dates and number of hours service was provided and the amount being billed. The bill is payable upon receipt.

This agreement will be renewable annually.

PROGRAM

CLAY WILKIN OPPORTUNITY COUNCIL

BY

Lynn A. Thompson
TITLE Head Start Director

DATE

May 21, 1987

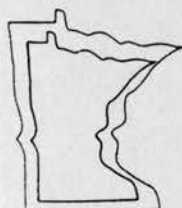
PROVIDER

INDEPENDENT SCHOOL DISTRICT #152

BY

TITLE Chairperson, Board of Education

DATE June 23, 1987



MEMORANDUM OF AGREEMENT FOR
PHYSICAL THERAPY CONSULTANT SERVICES
for School Year 1987-88 and Summer School 1988

This contract, entered into this 23rd day of June 1987 by and between Moorhead Public Schools, Independent School District #152, and Fargo Physical Therapy Services affirms that:

WHEREAS, THE AGENCY has determined that it is necessary to retain the services of a qualified physical therapist for handicapped children;
WHEREAS, THE CONSULTANT is duly qualified to perform these services;
NOW THEREFORE, the parties agree as follows:

1. The CONSULTANT shall provide any or all of the following services, as requested by the AGENCY:
 - a. participate in AGENCY client planning, such as Education Planning Committees, Individualized Planning Conferences or Medical staffings;
 - b. evaluate each client, formally and/or informally;
 - c. help determine specific program needs and plan appropriate motor activities, exercises, mobility training, self-help skills, and use of special rehabilitation equipment;
 - d. orient, train, and supervise professional and non-professional staff in the prescribed treatment methods and educational techniques;
 - e. provide periodic verbal and written reports to the AGENCY;
 - f. provide inservice training for staff and families as directed.
2. The CONSULTANT shall provide these services to District 152 children enrolled and in need of services, as determined by AGENCY PERSONNEL.
3. The AGENCY/CONSULTANT shall obtain appropriate educational medical information, including medical orders, if necessary, on each client.
4. The date the service will begin is on or about September 1, 1987. The number of hours contracted will be up to 270 hours during the 1987-88 school year and up to 26 hours during the 1988 Summer School session.
5. The AGENCY shall monitor the services of the CONSULTANT through AGENCY personnel.
6. The AGENCY shall make payments for services rendered as follows:
Upon receipt of statement. Fees charged will be \$30.00 per hour and transportation at twenty-one cents per mile.

<u>Mary P. Wagner, Fargo P.T.</u>			Name		
<u>Owner</u>			Title		
<u>Fargo</u>	<u>N.D.</u>	<u>58103</u>	<u>Moorhead</u>	<u>MN</u>	<u>56560</u>
City	State	Zip	City	State	Zip
<u>5/4/87</u>			<u>June 23, 1987</u>		
Date			Date		

AGREEMENT BETWEEN
CLAY COUNTY HEALTH DEPARTMENT
AND
MOORHEAD SCHOOL DISTRICT

1986-87

The Moorhead School District, herinafter referred to as the "School" and the Clay County Health Department, Moorhead, Minnesota herinafter referred to as the "Provider" enter into this agreement for the period September 8, 1986 through June 5, 1987.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

I. PROVIDER RESPONSIBILITIES:

1. Perform "nursing procedures" for students as requested by the school and under Physician orders on file at the school.
2. Provide nursing back-up in the School as requested.
3. Provide nursing consultation per phone or in person to the School as requested.
4. Assistance with communicable disease control as requested by the School.
5. The public health nurse shall provide the above services to the school district. The day of the week and the length of time spent in the school may vary according to the activity planned and requested by the school.

II. SCHOOL RESPONSIBILITIES:

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse e.g. for attendance at conferences, vacation days.

III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. RECORDS:

1. Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
2. Necessary health forms will be provided by the School.
3. The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$28.00 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office, up to a maximum of \$196.00 per year. The cost of supplies shall be in addition to this amount. The Provider will bill the School during November, February and June, specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

VI. INDEMNIFICATION:

The School hereby agrees to at all times indemnify provider against any and all claims, suits, actions, debts, damages, attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, excluding the negligence and willful misconduct of the Provider.

Chair, ISD #152 School Board (Date)

Director of Nursing, Clay County Health Department (Date)

Administrator, Clay County Health Department (Date)

AGREEMENT BETWEEN
CLAY COUNTY HEALTH DEPARTMENT
AND
MOORHEAD SCHOOL DISTRICT

1987-88

The Moorhead School District, herinafter referred to as the "School" and the Clay County Health Department, Moorhead, Minnesota herinafter referred to as the "Provider" enter into this agreement for the period September 8, 1987 through June 3, 1988.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

I. PROVIDER RESPONSIBILITIES:

1. Perform "nursing procedures" for students as requested by the school and under Physician orders on file at the school.
2. Provide nursing back-up in the School as requested.
3. Provide nursing consultation per phone or in person to the School as requested.
4. Assistance with communicable disease control as requested by the School.
5. The public health nurse shall provide the above services to the school district. The day of the week and the length of time spent in the school may vary according to the activity planned and requested by the school.

II. SCHOOL RESPONSIBILITIES:

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse e.g. for attendance at conferences, vacation days.

III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. RECORDS:

1. Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
2. Necessary health forms will be provided by the School.
3. The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$29.50 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office, up to a maximum of \$442.50 per year. The cost of supplies shall be in addition to this amount. The Provider will bill the School during November, February and June, specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

VI. INDEMNIFICATION:

The School hereby agrees to at all times indemnify provider against any and all claims, suits, actions, debts, damages, attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, excluding the negligence and willful misconduct of the Provider.

Chair, ISD #152 School Board (Date)

Director of Nursing, Clay County Health Department (Date)

Administrator, Clay County Health Department (Date)

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JE DATE ADOPTED: June Replacement of Policy Dated:
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ATTENDANCE (K-6)

PHILOSOPHICAL POSITION

We believe:

- students with regular attendance achieve better academically in school.
- students with regular attendance are better adjusted to school.
- learning that is lost due to absence can never be adequately replaced.
- students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance, legal appointments, religious activities, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused Absences:

Students who miss or are required to miss for reasons not acceptable to school officials will report for detention and make up work after school. Parents should not request permission for absence for personal convenience reasons (i.e. babysitting, running errands, etc.) An unexcused absence indicates the student is absent with the consent of the parents. Referral to the proper authorities will be made if persistent unexcused absences continue to occur.

TRUANCY

A student who misses the whole day or part of the day without the consent of either the school or parent is considered truant. Students who accumulate truancy absences should, along with their parents, be referred to the school counselor or social worker to try to eliminate those reasons for truancy.

ILLNESS DURING SCHOOL

All students who become ill during the school day should be referred to the school nurse. Parents should be contacted and should make arrangements for the well being of the student. The school will not release students to go home without a parent contact and arrangements made for release of the student into the care of the parents or approved others.

HOMEBOUND INSTRUCTION

Students who are absent for 10 consecutive school days are eligible for homebound or hospital bound instruction. Authorization from ~~for~~ a physician must be on file requesting the same. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

RETENTION

Students who have chronic attendance problems that interrupt the learning process will have a conference to determine if retention is a viable option. An evaluation of each case should occur after 10 absences.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JEA DATE ADOPTED: Replacement of Policy Dated:
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ATTENDANCE (7-12)

PHILOSOPHICAL POSITION

We believe:

- * students with regular attendance achieve better academically in school.
- * students with regular attendance are better adjusted to school.
- * learning that is lost due to absence can never be adequately replaced.
- * students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The excused absence is for all legitimate reasons. The administration will determine the legitimacy of all absences. A student has the right and obligation to make up any work missed with full credit. For excused absences, a student shall be allowed two (2) school days for each absent day to make up any work missed and receive a grade. School work not turned in to a teacher within the two-day guidelines may result in the assignment receiving a lower grade or no credit. In the case of a prolonged excused absence a deadline shall be mutually agreed upon by teacher and student. A principal will mediate if mutual agreement is not reached. A teacher may require additional assignments to compensate for any loss of class discussion and lecture information.

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance, legal appointments, religious activities, travel, family vacations, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused Absences:

Unexcused absences are all absences which can be avoided or delayed, and for which prior arrangements and/or approval have not been made through the principal's office. These absences indicate that the student is absent from school with the consent of the parents but the excuse given is not acceptable to the school administration.

Students who exceed 10 absences in any class for a semester will be subject to restricted absences for personal reasons.

Unexcused absences or truancy receive no daily credit for work missed. Common unexcused absences are: missing bus, car trouble, oversleeping, work at home, work part time job, need for extra sleep, babysitting, hair appointments, shopping, visiting friends, job interviews, not returning to school from noon hours, leaving school ill without checking out with the nurse, or falsifying notes or explanations for absence, etc.. Students who report second period with illness as a reason for missing first period may ~~will~~ be granted this privilege only once per semester.

TRUANCY (unexcused)

A student is considered truant when s/he skips a class, a study hall, or any part of the school day. A truancy charge indicates that the student is absent from school without the knowledge or approval of the parent or school. Each truancy case will be dealt with on an individual basis; however, some of the following guidelines will be used in dealing with each student:

1. The first offense will result in detention time assigned and a notification sent to parents.
2. The second offense will result in detention time assigned as well as a parent conference regarding the problem. A notice will be given that another truancy will result in losing the class for the semester.
3. A third truancy in a class will result in a conference with student, parent, and principal to determine a contract regarding future attendance or near automatic removal from the class, placement in a study hall, detention time assigned, and an offer of a possible alternate method of getting a credit.
4. For any unexcused or truant absence, a student will not be permitted to participate in extra-curricular activities (practice, game, rehearsal or program) on the day of the absence in question.
5. Students who are under the compulsory attendance law will be reported to the legal authorities on the seventh occurrence of truancy.

ADVANCE MAKE-UP

In the event that a student will be absent from school, either part day or all day, they are to make arrangements in advance by having their parent(s) request the excuse by written note at least 48 hours in advance of the absence. The student then must present the advance make-up to each teacher two days prior to the date of absence. While it is recognized that parents of a student 16 years of age or older have the option of keeping their student out of school for a variety of reasons, it must be emphasized that the responsibility of makeup rests solely and entirely with the student. The school will be the final authority in excusing the student.

REQUEST FOR EXTENDED ABSENCES

Appendix K-1
Page 5 of 6

Students will occasionally request to be absent for an extended period of time. Requests of this nature are difficult to deal with and in an effort to be consistent, we will try to keep the following guidelines in focus:

1. Requests should be for absences that involve educational trips (usually with parents) only. Any requests to leave school for vacations, going to work, etc. could be restricted. All requests will be dealt with by appropriate grade level administration.
2. If a credit reduction absence is granted, credits will be reduced under these guidelines: 11-19 days absent = .1 reduction, 20-28 days absent = .2 reduction, 29-37 days absent = .3 reduction, etc. (All reductions will be done in the office. The actual grade is not affected, just the amount of credit given.)
3. Students who lose more than 20% of their credit in any required course must repeat that course for graduation.

ILLNESS DURING SCHOOL DAY

Students becoming ill during the school day, except in case of an emergency, are to report to their regular class and then get a pass to the nurse's office. If it is necessary to go home, the nurse will contact the student's parent(s) to obtain release permission. Friends will not be excused to transport students.

MEDICAL ABSENCES

Absences for doctor or dental appointments will be acknowledged when the student produces the appointment card verifying the appointment. Notes or phone calls will not be accepted. Requests for medical appointments are encouraged to be made before and after school, or on Saturday.

ABSENCE REPORTING PROCEDURES

Parent(s) must contact the school between 7:00 a.m. and 10:30 a.m. for the Senior High and 7:30 a.m. and 10:30 a.m. for the Middle School on the day of the student's absence. Written notes will not be accepted as verification of absence. The school will attempt to contact the parent in the case of absence after 10:30 a.m. Students are not required to obtain admit slips but may report directly to class if these requirements have been met.

ALTERNATIVE ABSENCE REPORTING PROCEDURES

Parent(s) must send a note to the school regarding absence or must contact the school between 7:00 a.m. and 10:30 a.m. for the Senior High and 7:30 a.m. and 10:30 a.m. for the Middle School on the day of the student's absence. ~~Written notes will not be accepted as verification of absence.~~ The school will attempt to contact the parent in the case of absence after 10:30 a.m. Students are not required to obtain admit slips but may report directly to class if these requirements have been met.

ADVANCE MAKEUP

Two school days will be allowed to make up classwork for each day absent or special arrangements in case of extended absences.

HOME BOUND INSTRUCTION

Students may apply for homebound on the sixth day of absence with a physician's verification. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

STUDENT ACTIVITIES

Student activities should be scheduled around the school day whenever possible. Students who miss a particular class consistently due to activities could have this privilege removed if their grade average begins to suffer and decline. Under no circumstances will students be granted excused absences from classes the morning following out-of-town activities. If unusual circumstances present delays, they will be dealt with on an individual basis.

Students in school-sponsored activities should not assume that they have the right to an extended deadline for school work.

WORK PERMIT

Senior students have the privilege of requesting a work permit for one hour in place of a study hall. If truancy become a factor in the students not meeting his/her schedule, this privilege will be removed.

STARTING TIME

Students have an option of starting school at 8:00 or 9:00. If excessive absences or tardies occur at the 8:00 start, this privilege will be withdrawn ~~removed~~ from students.

DETENTION

Detention will be assigned from 8:00 a.m. to 12:00 noon on Saturday in the study hall at the Senior High. Students must report on the hour to begin serving detention time. Students reporting late will not receive credit for that hour.

Students who skip detention will have the time doubled. Students who skip twice will be suspended and arrangements for reinstatement worked out with a parent conference.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JFCGA DATE ADOPTED: Replacement of Policy Dated:
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TOBACCO FREE ENVIRONMENT

BACKGROUND

Smoking has been established as a major health problem in the United States. It is the leading cause of premature death, disease, and chronic disability in our country. Tobacco use has been identified as the chief, single avoidable cause of death in our society and is therefore not consistent with the mission of education to develop the maximum potential of each individual for leading productive lives.

Smoking can be hazardous to the health of non-smokers as well as smokers. The act of smoking contributes to heart attack, high blood pressure, emphysema, and several forms of cancer in the smoker. By breathing the toxic products that tobacco smoke adds to the air, non-smokers run the increased risks of developing severe diseases such as lung cancer and emphysema. And in rooms with poor ventilation, tobacco smoke contributes to the overall unsatisfactory air quality. Smokeless tobacco can cause cancer of the lip, mouth, cheek, tongue, jaw and esophagus, gum disease, tooth loss and other health problems.

Unfortunately, thousands of adolescents develop an addiction to nicotine each year in Minnesota. Because of the images presented by advertising and due to pressure from peers, many of these youthful addicts become regular users of cigarettes or smokeless tobacco.

OBJECTIVE

The Moorhead Independent School District has adopted as its mission "To maximize the talents of every student in Independent School District Number 152." The use of tobacco products violates the spirit of the district's mission.

Further, the Moorhead School Board is dedicated to providing a healthy, comfortable, and productive environment not only for students but also for staff and citizens. The School Board believes that education plays a central role in establishing patterns of behavior related to good health. It therefore shall take measures to assist its students in resisting pressures to use tobacco. Curriculum related to tobacco-use prevention will be developed and introduced at the primary grade levels and given greater in-depth emphasis at the secondary level.

The School Board is concerned about the health of its employees. It also recognizes that adult teachers and other staff serve as powerful role models for students during their formative years. Therefore, the Board shall promote non-smoking among its staff and students by making available smoking cessation programs on a periodic basis.

POLICY

Smoking and the use of tobacco products shall be prohibited on all school district property, including district owned and contracted vehicles, with the sole exceptions of Townsite Centre and the Area Vocational Technical Institute buildings. Smoking shall be prohibited in all rooms at Townsite Centre set aside for district use and in the hallways and common areas of the building. Smoking shall be prohibited in all rooms and common areas at the Moorhead Area Vocational Technical Institute except for a well-ventilated, totally enclosed, specially marked room set aside for smoking.

Possession by an elementary, middle school, or secondary school student of any type of tobacco product while on district property shall be considered a violation of the tobacco free policy. Smoking in a non-smoking area at Townsite Centre and the AVTI shall be considered a violation of the tobacco free policy.

ENFORCEMENT

Signs will be placed at the entrance to each school district building, with the exception of Townsite Centre and the AVTI, stating that this is a tobacco free building. At Townsite Centre signs will be posted at the entrance to the rooms set aside for District use. At the AVTI signs will state that smoking is permitted only in specially designated rooms. No smoking signs shall be placed in the halls and common areas of each District building including Townsite Centre and the AVTI.

The success of this tobacco free policy will depend on the thoughtfulness, consideration, and cooperation of students, staff, and citizens. All individuals on school premises share in the responsibility for adhering to and enforcing this policy. Any individual who observes a violation on school property may report it in accordance with the procedures listed below.

VIOLATIONS-INDIVIDUALS OF ELEMENTARY, MIDDLE, SECONDARY SCHOOLS

Any violation of the tobacco free policy by students shall be referred to the appropriate building administrator. Students who violate provisions of the policy shall be subject to the building student discipline procedures.

VIOLATIONS-INDIVIDUALS OF MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

Students found in violation of the policy shall be asked to move to the special room designated for that purpose. Continued violations will be referred to the building administration.

VIOLATIONS-STAFF

Any violation of the tobacco free policy by an employee of the district shall be referred to the appropriate supervisor. One written warning shall be issued to the staff member with a copy placed in his or her district personnel file. Further violations shall be considered insubordination and shall be dealt with accordingly based on established policies and procedures for suspension and dismissal of staff.

VIOLATIONS-CITIZENS

Citizens who are observed smoking on school district property shall be asked to refrain from such behavior while on district property. If the individual fails to comply with the request, his or her violation of policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred. The building administrator, director, or supervisory personnel shall make a decision on further action which may include a directive to leave school property.

Repeated violations of the tobacco free policy by a citizen or citizens may result in a recommendation to the Superintendent to prohibit the individual from entering school district property for a specified period of time. If deemed necessary by district administration, the local law enforcement agency may be called upon to assist with enforcement of this policy. Violation of the Minnesota Clean Indoor Air Act, by smoking in a designated non-smoking area, is a petty misdemeanor and a court injunction can be instituted against a repeated violator.

DISSEMINATION OF POLICY

Copies of this policy shall be distributed to all students, faculty, and staff of the school district and made available to all citizens.

Draft - May 27, 1987

(Submit in Duplicate)

BID FORM

TO: Mr. Robert Lacher,
Assistant Superintendent for Business
Independent School District No. 152
810 Fourth Avenue South
Moorhead, Minnesota

Karr Tuckpointing Company, Inc.

Name of Bidder

PROPOSAL FOR: Tuckpointing and Exterior Work at Townsite Centre and Edison
Elementary School, Independent School District No. 152,
Moorhead, Minnesota

We, the undersigned, having familiarized ourselves with local conditions under which the Work will be performed, and the Bidding Documents issued as Project Nos. 8607.34 and 8607.36 by Foss Associates, Architecture, Engineering, & Interiors, 810 Fourth Avenue South, Moorhead, Minnesota do hereby propose to perform all herein indicated Work in accordance with those Bidding Documents, including Addenda numbered #1 issued thereto, for the following sums:

BASE BID NO. 1 - ALL WORK AT TOWNSITE CENTRE:

For the sum of One hundred seven thousand seventeen and no-----
Dollars (\$ 107,017.00)

BASE BID NO. 2 - ALL WORK AT EDISON:

For the sum of Eleven thousand two hundred fifty five and no-----
Dollars (\$ 11,255.00)

BASE BID NO. 3 - ALL WORK COMBINED (TOWNSITE AND EDISON):

For the sum of One hundred eighteen thousand two hundred seventy two and no-----
Dollars (\$ 118,272.00)

ALTERNATE NO. 1 - WATER REPELLENT TREATMENT AT EDISON:

Add to BASE BID NO. 2 or NO. 3 the sum of Six thousand nine hundred forty four and no--
Dollars (\$ 6,944.00)

The Bidder hereby agrees that, if awarded a Contract, all Work will be Substantially Completed no later than August 24, 1987.

TABULATION OF BIDS

BUS MAINTENANCE GARAGE - PARKING LOT REPAIR
AND AREA VOCATIONAL TECHNICAL INSTITUTE -
PARKING LOT REPAIR AND MISCELLANEOUS WORK
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

PROJECT NO. 8607.37 and 8607.41

BID OPENING: May 27, 1987

CONTRACTORS	C. CHECK	BID BOND	ADDENDA	BASE BID NO. 1 BITUMINOUS REPAIR WORK (BUS GARAGE)	BASE BID NO. 2 ALL WORK AT M.A.V.T.I.	ALT. NO. 1 ADDITIONAL BITUM. REPAIR (BUS GARAGE) (ADD)	ALT. NO. 2 ADDITIONAL BITUM. REPAIR (BUS GARAGE) (ADD)	ALT. NO. 3 ADDITIONAL BITUM. REPAIR (BUS GARAGE) (ADD)	UNIT PRICE NO. 1 - PER LINEAL FOOT	UNIT PRICE NO. 2 - PER LINEAL FOOT
Bituminous Paving, Inc., Ortonville, Minnesota				NO BID						
F-M Asphalt, Inc. Dilworth, Minnesota		X	X	\$22,700.00	\$14,600.00	\$3,950.00	\$2,230.00	\$2,110.00	\$16.00	\$11.00
Fitzgerald Construction Sabin, Minnesota				NO BID						
Johnson Construction Fargo, North Dakota		X	X	\$20,800.00	\$12,300.00	\$4,200.00	\$2,000.00	\$2,200.00	\$15.00	\$10.00
Northern Improvement * Company Fargo, North Dakota		X	X	\$21,295.00	\$11,000.00	\$3,590.00	\$1,860.00	\$1,950.00	\$13.00	\$13.00
Hubert Oye & Sons Construction Company Moorhead, Minnesota				NO BID						

*APPARENT LOW BIDDER (INCLUDING ALL ALTERNATES)

Moorhead schools get donation from cable television company

James Lockwood says his company is going to provide Moorhead schools with a tool that will give them an unlimited range of educational opportunities.

The tool is an X*Change kit. Lockwood, system manager for TCI Cablevision of Minnesota Inc. in Moorhead, says the company is donating two of the kits to each Moorhead school that can use the kit.

X*Change is an information service that carries the latest news, weather, stock quotes and sports, shopping, educational and high-technology news from cable television to a personal computer.

Lockwood says the X*Change software, which sells for \$40 plus

shipping and handling, is very easy to install and the information is very easy to retrieve.

"It's there," he says of the information. "You can pump up what you want."

One of the X*Change software kits being donated to the schools can be connected to a computer in a school library, he says, and the other kit can be connected to a computer used in the classroom.

"For example, in English and journalism classes, X*Change lets the students monitor fast breaking news stories right off the international wires," he says. "With it, you can set up a 'newsroom' to teach writing and reporting skills."

Foreign language classes could

use X*Change to tap into news being reported in a foreign language, he says.

"It can be used so damn many ways," he notes.

X*Change also is available for Moorhead residents. For the system to work, the residents must be TCI Cablevision subscribers and have a personal computer system that is compatible with the X*Change system, Lockwood says.

X*Change is a service owned and offered by X-PRESS Information Services Ltd., Golden, Colo.

TCI Cablevision, a nationwide corporation, is the only cable company carrying the X*Change service, Lockwood says.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

3/19/805
MIN
7.7.87

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, July 7, 1987, at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
Curt Borgen _____	Ben Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. SUPERINTENDENT REQUESTS NOMINATIONS FOR CHAIR POSITION

V. ORGANIZATION OF THE SCHOOL BOARD

- | | |
|--|-------------------|
| 1. Election of Officers | Appendix <u>A</u> |
| *2. Establish Meeting Dates and Times | Appendix <u>B</u> |
| *3. Establish Board's Per Diem Allowance | Appendix <u>C</u> |
| *4. Designate Official Newspaper | Appendix <u>D</u> |
| *5. Designate Official Depositories | Appendix <u>E</u> |
| *6. Designate School Attorney | Appendix <u>F</u> |
| 7. Consider Board Committee Appointments | Appendix <u>G</u> |

VI. APPROVAL OF MINUTES Appendix H

Recommendation: Move to approve the minutes of June 9 & 23, 1987.

*VII. CONSENT AGENDA

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VIII. CONSIDERATION OF CLAIMS

Appendix I

Comment: Anton Hastad will review bills on July 14.

XI. OLD BUSINESS

1. Consider Community & Adult Education Staff Salaries Appendix J
2. Consider Nonresident Student Attendance Agreement Appendix K
3. Consider Attendance Policy Appendix L

X. NEW BUSINESS

- *1. Consider Minnesota State High School League Membership Appendix M
- *2. Consider Minnesota School Board Association Membership Appendix N
- *3. Consider Tuition Fees for 1987-88 Appendix O
- *4. Consider Membership in West Central ECSU Appendix P
- *5. Consider Membership in Metro ECSU Appendix Q
- *6. Consider Authorization of Procedures for the Investment of Excess Funds Appendix R
- *7. Consider Authorization of Payments for Goods and Services in Advance of Board Approval Appendix S
8. Consider Moorhead Technical Institute Budget for the 1987-88 Term Appendix T
9. Consider Personnel Appendix U
- *10. Consider Change Order - Site Development Appendix V
- *11. Consider Acceptance of Gift Appendix W
- *12. Consider Acceptance of Gifts Appendix X
- *13. Consider Acceptance of Gifts, - School Patrol Appendix Y

XI. FOR YOUR INFORMATION

Appendix Z

1. Futures Article

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 28, 1987

ORGANIZATION OF THE SCHOOL BOARD - 1986-87

1. Election of Officers

Appendix A

Explanation: The positions to be appointed are as follows:

Chair --
Vice-Chair --
Clerk --
Treasurer --

*2. Meeting Date and Time

Appendix B

Explanation: Presently, regular meetings of the Board of Education are held on the second and fourth Tuesdays of each month at 7:30 p.m. in the Board Room located at the Townsite Centre or other specified locations.

*3. Per Diem Allowance

Appendix C

Explanation: The Board is compensated at the rate of \$4,800 per year and is reimbursed for necessary expenses incurred in performances of Board functions in accordance with policies relating to reimbursement. Officers are not paid additional compensation.

*4. Designate Official Newspaper

Appendix D

Explanation: Refer to Appendix D-1.

*5. Designate Official Depositories

Appendix E

Explanation: Approval is requested for the following investment brokers and depositories: Norwest Bank; American Bank and Trust; Moorhead State Bank; American Federal Savings and Loan; Moorhead Federal Savings and Loan Association; F & M Marquette National; Kiene-Wooters, Dain Bosworth, Merrill Lynch, Piper Jaffray & Hopwood; First Bank, Fargo National; Dakota Bank & Trust; NRX; American Savings & Loan; High Yield Management; Financial Northeastern; Cit Bank-Card; MSBA Liquid Asset Fund Plus; and Witt Financial. Bonds are handled by American National, St. Paul; Norwest, Minneapolis; and First National, Minneapolis.

*6. Legal Assistance

Appendix F

Explanation: Presently the School District obtains services on a time and material basis.

7. Appointments to Committees

Appendix G

Explanation: Listed are the committees established each year at the organizational meeting (Appendix G-1).

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S) IN 1986-87</u>	<u>REPRESENTATIVE(S) IN 1987-88</u>
Adopt-A-School	Sr. High-Seigel, Hulett Middle Schools-Borgen Edison-Hastad Probstfield-Fagerlie Riverside-Guida Washington-Alexander	
Athletic Council	Borgen-Hulett	
Boundary/Configuration	Guida - Hulett	
Calendar	Fagerlie	
CAPP (Comprehensive Arts Planning Program)	Guida	
Chemical Use (TAHC)	Borgen	
City Planning	Lacher	
Clay County Health	Seigel	
Community Education Advisory Council	Fagerlie - Guida	
ComNet (MSBA Legislation)	Guida - Alexander	
Continuing Education	Hastad	
ECSU Metro	Hulett - Guida (alternate)	
Futures Planning	Alexander - Seigel	
Joint Powers	Seigel - Alexander	
Learning Bank	Hastad	
MTI Association	Borgen - Guida	
Negotiations	Hulett (Chair) Guida (Vice-Chair)	

	REPRESENTATIVE(S) IN 1986-87	REPRESENTATIVE(S) IN 1987-88
PER	Hastad - Alexander	
Police Liaison	Hulett	
Policy Review	Hastad - Hulett	
Quality Circles	Seigel	
S.T.E.P. Advisory Board	Seigel	
Sabbatical Leave	Fagerlie	
Technology	Hulett	
Title I PAC	Guida	
Title IX Advisory	Borgen - Seigel	
VRC (Vocational Relicensure Committee)	Fagerlie	

OLD BUSINESS

1. Community & Adult Education (Trochlil)
Staff Salaries

Appendix J

Explanation: Appendix J-1 contains a memo outlining the recommendations to increase the avocational salaries from \$11.50 to \$11.60 per hour and vocational adult extension salaries from \$14.75 to \$15.35 per hour.

Recommendation: Move to approve the Community & Adult Education staff avocational salaries from \$11.50 to \$11.60 per hour and vocational adult extension salaries from \$14.75 to \$15.35 per hour.

- 2. Nonresident Student (Trochlil)
Attendance Agreement

Appendix K

Explanation: In April, a recommendation was submitted to the School Board to approve a nonresident student attendance agreement with District #524/#525 (Halstad & Hendrum). Since that time, Bob Jernberg and the Superintendent have had conversations with Don Blaeser, Superintendent of Schools.

Recommendation: _____ moved, seconded by _____ to adopt a reciprocal open enrollment agreement with District #524 & #525 allowing students from Halstad Independent School District #524 and Hendrum Independent School District #525 to attend Moorhead Independent School District #152 and students from ISD #152 to attend Halstad ISD #524 & Hendrum ISD #525 for the 1987-88 school year. The agreement is to be reviewed annually by June and acceptance of students is to be limited by available space.

3. Attendance Policy (Trochlil) Appendix L

Explanation: Appendix L-1 contains the Attendance Policy as presented and discussed at the June 23 meeting, with revisions.

Recommendation: Move to approve the Attendance Policy as presented.

NEW BUSINESS

*1. M.S.H.S.L. Membership (Trochlil) Appendix M

Explanation: Minnesota Statutes 1980, Section 129.121 requires individual school boards, each year, to authorize membership in the Minnesota State High School League (M.S.H.S.L.) if they elect to delegate the regulation of their interscholastic athletic events and other extra-curricular activities to the League. Appendix M-1 is the resolution.

Recommendation: Move to approve the membership in the M.S.H.S.L. for the school year 1987-88.

*2. Minnesota School Board Association Membership (Trochlil) Appendix N

Explanation: Appendix N-1 is the publication information distributed by the MSBA. The fee in 1986-87 was \$4,289.47.

Recommendation: Move to approve the membership in the Minnesota School Board Association for 1987-88 in the amount of \$4,388.35.

*3. Tuition Fees for 1987-88 (Trochlil) Appendix O

Explanation: The district must establish a tuition fee for students attending our district, but who are living in another district. The figures will be available at the meeting.

Recommendation: Move to approve the tuition figures as presented.

*4. Membership in the West (Trochlil)
Central ECSU

Appendix P

Explanation: Services the district receives for this membership are:

- Curriculum Workshops
- Basic Skills Workshops
- Knowledge Bowl
- Purchasing Services
- Staff Development
- Center for Education Excellence
- Employee Right to Know
- Regional Teacher Effectiveness Training
- Special Education Services in the areas of consultants (vision, hearing, severe multiply handicapped, emotionally disturbed)

Recommendation: Move to approve membership in the West Central Educational Cooperative Service Unit (ECSU) in the amount of \$1,300.00.

*5. Membership in Metro ECSU (Trochlil)

Appendix Q

Explanation: Services the district receives for this membership are:

- Futures Planning
- Educational Technology
- New Laws
- Trainers Network
- Minnesota Educational Effectiveness Program
- Principals Academy
- Annual Studies/Class Size/Staffing/Financial Profiles of 55 Districts
- Staff Development Network
- District Composite Calendar

Recommendation: Move to approve membership in the Metropolitan Educational Cooperative Services Unit (Metro ECSU) in the amount of \$2,145.

*6. Authorization of Procedures (Trochlil)
for the Investment of Excess
Funds

Appendix R

It is recommended that, for the 1987-88 fiscal year, the Asst. Supt. - Business, or designee, be hereby vested with the authority and responsibility to invest funds which are not currently needed in accordance with M.S. 118.01, 118.005, 124.05, and 475.66.

*7. Authorization of Payments (Trochlil)
for Goods and Services in
Advance of Board Approval

Appendix S

It is recommended that, for the 1987-88 fiscal year, consistent with M.S. 123.335, 123.35 and 471.38, the Asst. Supt. - Business, or designee, be hereby vested with the authority to make the following payments in advance of Board approval when necessary.

A. Payment of expense claims against the school district:

1. Postage meter and bulk mailing payments
2. Purchases made by school personnel which do not exceed one hundred dollars; provided, however, such purchases have been authorized by an administrator
3. Officials, referees and judges fees
4. Special program speakers fees and consulting fees
5. Petty cash fund replenishments
6. Utility bills
7. Registration and travel expenses
8. Employee group insurance payments
9. Employee retirement plan payments
10. Payments necessary to be eligible for a discount privilege
11. Contractual progress payments, common to building construction, as necessary to meet established due dates

B. Investment purchases

C. Electronic funds transfer payments covering investments and bond principal, interest, and fiscal agent service charges. Asst. Supt. - Business shall follow these policy controls:

- The disbursing bank shall keep on file a certified copy of this authorization which allows electronic funds transfer.
- The initiator shall document the request and obtain approval from the Asst. Supt. - Business, or designee, before making the transfer.
- The initiator of the electronic transfer shall be identified for each transaction.
- A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used to support the transaction.

All of the advance payments made by the above authorization require that a detailed listing of the payments be submitted to the Board of Education for ratification at its next regularly scheduled meeting for such financial matters.

8. Moorhead Technical (Andersen) Appendix T
Institute Budget for 1987-88

Explanation: State Board of Vocational-Technical Education rules require the MTI budget to be submitted no later than January 1.

The budget should receive preliminary approval from our local governing board prior to submittal.

The MTI administration asks the Board to review the budget request and, if appropriate, direct the administration to submit the budget to St. Paul.

Recommendation: Move to approve the proposed MTI budget for the 1987-88 term and direct the administration to submit it to the state authorities.

-
9. Personnel (Bergen) Appendix U

New Employee

Richard Jones - Principal, Middle School South Campus, 44 weeks, \$42,000.00, effective the 1987-88 school year.

Recommendation: Move to approve the personnel change as shown.

-
- *10. Change Order - Site (Lacher) Appendix V
Development

Explanation: Due to weather conditions in the fall of 1986, it was necessary to change the completion date from September 2, 1986 to August 1, 1987 (Appendix V-1).

Recommendation: Move to approve the completion date on the site development change order for August 1, 1987.

-
- *11. Acceptance of Gift (Trochil) Appendix W

Explanation: We have received a Monte Carlo automobile and a VC Buick engine from the Clay County Cooperative Center. They were both originally donated to the Center.

Recommendation: Move to accept a Monte Carlo automobile and a VC Buick engine from the Clay County Cooperative Center and direct a letter of thanks be sent.

*12. Acceptance of Gift (Trochlil) Appendix X

Explanation: We have received a contribution of \$100 from the Altrusa Club of Moorhead for the Minnesota Literacy Project (Appendix X-1).

Recommendation: Move to approve the contribution of \$100 to the Minnesota Literacy Project from the Altrusa Club of Moorhead and direct a letter of thanks be sent.

*13. Acceptance of Gift (Trochlil) Appendix Y

Explanation: We have received contributions of \$100.00 from the Fire Department and \$100.00 from the Lions Club of Dilworth for the School Patrol.

Recommendation: Move to approve the contributions of \$100.00 from the Fire Department and \$100.00 from the Lions Club of Dilworth for the School Patrol.

FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MSBA Orientation	Tuesday, July 14	9:00 a.m.	Radisson, St. Paul
School Board Meeting (Negotiations)	Wednesday, July 15	5:00 - 8:00 p.m.	Townsite
Teacher Negotiations	Tuesday, July 21	9:00 a.m.	Townsite

Regular Meeting
Board of Education
Independent School District #152
June 9, 1987

Members Present: Dean Guida, Curt Borgen, Jeanne Seigel, Douglas Fagerlie, Mike Hulett, Wayne Alexander, Anton Hastad and Bob Jernberg

The meeting was called to order by chairperson, Douglas Fagerlie.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - In Ben Trochlil's absence, Bob Jernberg previewed the agenda, adding Personnel, Summer School Directors Salary, Principals Negotiations and Acceptance of Gift.

MINUTES - Anton Hastad moved, seconded by Wayne Alexander, to approve the minutes of May 5, 12, 19, and 26. Motion carried.

CONSENT AGENDA - Wayne Alexander moved, seconded by Mike Hulett, to approve the following items on the consent agenda: Equipment Donation - MAVTI, Equipment Donation - Athletic Department, Pre-approval of Spanish Trip and Investments. Motion carried.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, for \$544,209.07.

GENERAL FUND	\$ 168,030.24
FOOD SERVICE	25,943.80
TRANSPORTATION FUND	39,017.52
COMMUNITY SERVICE	13,487.25
CAPITAL EXPENDITURE	30,281.92
BUILDING CONST	130,572.21
MAVTI-GENERAL FUND	92,474.79
MAVTI COMM SERVICE	10,669.60
VO-TECH CAP. OUTLAY	17,324.34
REPAIR & BETTERMENT	21.70
FED FINANCIAL AIDS	6,072.77
AVTI STUD SEN & MISC	7,666.92
TOWNSITE CENTRE	2,646.01
 TOTAL	 \$ 544,209.07

COMMUNICATIONS - Wayne Alexander read a letter from John Nelson, indicating how much his daughter enjoyed her 3rd grade teacher at Washington, Sheila Pechtelt, how she brought out the best in his daughter and how much he appreciated Moorhead Schools quality system.

Wayne Alexander read a letter from Reinie and Ruth Utke, commenting on the "class performance" by the High School Chorus in their concert. They commended Mike Siggerud on his remarkable job and Jan Geston on her accompaniment.

Regular Meeting
Board of Education
Independent School District #152
June 9, 1987
Page Two

Wayne Alexander read a letter from Dan and Carolyn Tennison commenting on the outstanding performance by the 6th grade band at Washington Elementary School, Fargo, when they performed for their Staff/Teacher Appreciation Week.

Doug Fagerlie read a letter from Stan and Betty Swetland urging the district to continue with the gifted program at the secondary level.

Doug Fagerlie read letters from Corinne Johnson, Colleen Polka, and Howard Wergeland thanking the Board and the district for the Recognition Tea honoring retiring staff members.

MANAGEMENT PLAN - This item was postponed until the June 23 meeting.

EQUIPMENT DONATION - As part of the consent agenda, the Board accepted the donation of an assortment of computer equipment to the Electronics Department at Moorhead AVTI from Red River Computers.

EQUIPMENT DONATION - ATHLETIC DEPARTMENT - As part of the consent agenda, the Board accepted the equipment donation from Milo Moyano to the Moorhead School District Athletic Department.

PRE-APPROVAL OF SPANISH TRIP - As part of the consent agenda, the Board gave preliminary approval to the Spanish Club to plan a trip to Mexico.

INVESTMENTS - As part of the consent agenda, the Board approved investments #364 through #367 for \$397,000.

INDUSTRIAL EDUCATION CURRICULUM - Ollie Bentson, Industrial Education Department Chairperson, reviewed Industrial Education curriculum development including course descriptions and outcomes, major equipment, textbooks selected, and changes to be made.

Wayne Alexander moved, seconded by Jeanne Seigel, to approve the revised Industrial Education curriculum as presented.

EDUCATION DISTRICT - DuWayne Balken, ECSU Director, reviewed the legislation regarding the Education District and the resolution of membership in the Valley and Lakes Education District. Discussion was held regarding the proposed resolution.

Action was deferred until the June 23 meeting.

Regular Meeting
Board of Education
Independent School District #152
June 9, 1987
Page Three

OPEN ENROLLMENT OPTION PROGRAM - Discussion was held on the new legislative program for open enrollment that Governor Perpich and Minnesota Commissioner of Education Ruth Randall are urging school districts to adopt.

This item will be brought back to the June 23 meeting for consideration of adoption.

PERSONNEL - Dean Guida moved, seconded by Anton Hastad, to approve the following personnel changes:

Resignation

Vicki Mattfeld - Occupational Therapist Registered, half-time, effective June 5, 1987

Bruce Gravalin - Guidance Counselor, Senior High, effective July 1, 1987

Maternity Leave

Joslyn Larson - SLD Teacher, Riverside, beginning November 2, 1987 through the 1987-88 school year

Leave of Absence

Sara Jons - Speech Language Clinician, Riverside, one year leave of absence for the 1987-88 school year

Rehire

Marcy Christenson - L.D. Teacher, Probstfield, for the 1987-88 school year, \$21,666 (based on the 1986-87 contract)

SUMMER SCHOOL DIRECTOR'S SALARY - Wayne Alexander moved, seconded by Curt Borgen, to approve a salary adjustment for Howard Murray in the amount of \$195 to perform the duties of Summer School Director for 1987.

PRINCIPALS NEGOTIATIONS - Discussion was held on contract changes on the principals contract which had been completed subject to Board approval.

The Board thanked Dean Guida and commended the negotiating team on their hard work. Mike Hulett suggested adding definitive scales for salaries to contracts to fit with Comparable Worth guidelines.

Dean Guida moved, seconded by Anton Hastad, to approve the negotiated agreement between the Board of Education and the Moorhead Principals Association with a Memorandum of Understanding regarding Bev Bjork's contract adjustment being attached when completed.

ACCEPTANCE OF GIFT - Jeanne Seigel moved, seconded by Dean Guida, to accept the gifts of weight training equipment at the Moorhead Sports Center which has been donated to the school district over a period of years and directed letters of thanks be sent. Motion carried.

Regular Meeting
Board of Education
Independent School District #152
June 9, 1987
Page Four

ATTENDANCE POLICY - Discussion was held on the Attendance Policy which has been approved by the Policy Review Committee.

This policy will be brought back to the June 23 meeting for consideration of adoption.

TOBACCO FREE ENVIRONMENT POLICY - Oscar Bergos discussed the opinions of MAVTI staff regarding this issue and stated reasons for differences of opinions on wording of policy.

This policy will be brought back to the June 23 meeting for consideration of adoption.

MUSIC STAFF POLICY - Bob Jernberg led a discussion on the content of the Music Staff Policy.

This policy will be brought back to the June 23 meeting for consideration .

ALLOWANCE FOR START UP COSTS FOR MOORHEAD TECH FOUNDATION - Curt Borgen moved, seconded by Wayne Alexander, to authorize payment of expenses for AVTI Foundation in accordance with the district's travel policies and budget allocations.

Oscar Bergos indicated approximate expense needs for the AVTI Foundation activities for the 1987-88 school year.

Curt Borgen moved, seconded by Wayne Alexander, to approve expenses for the AVTI Foundation activities. Motion carried by roll call vote: Guida - yes, Borgen - yes, Seigel - yes, Fagerlie - yes, Hulett - yes, Alexander - yes, Hastad - yes.

FOR YOUR INFORMATION

1. AVTI Name Change - The State Board of Vocational-Technical Education requested the legislature to change the names of the various AVTI's to "Technical Institutes" and the legislature approved this legislation in its most recent session. The institute at Moorhead will hence forth be known as "Moorhead Technical Institute,"
2. Enrollment Update - Administration discussed the enrollments and tentative plans for 1987-88 as based on the district's Management Plan. They will continue to give further study to the issue and monitor the process.

Regular Meeting
Board of Education
Independent School District #152
June 9, 1987
Page Five

FOR YOUR INFORMATION (continued)

3. Networking-South Campus Computer Lab - Bob Jernberg discussed a proposal to utilize a networking system for South Campus. The networking system will include the computer lab, the library and selected classrooms.

Administration will approve the proposal based on the guidelines for utilization of technology referendum funding as authorized.

4. COMMITTEE STRUCTURE - A listing of the committees and their functions was included in the agenda and Board members are asked to indicate to the Superintendent's Office in advance of the June 23 meeting their interest in particular assignments for the 1987-88 school year.

5. Futures Article - *Maryland County Seeks "2020" Vision
*Student Responses To Statements About The
United States of the Future

JUNE 23 MEETING - Wayne Alexander moved, seconded by Mike Hulett, to start the June 23 meeting at 6:30 p.m. instead of 7:30 p.m. Motion carried by a 6 to 1 vote.

ADJOURNMENT - Wayne Alexander moved, seconded by Mike Hulett to adjourn the meeting. Motion carried.

Wayne Alexander, Clerk

Regular Meeting
Board of Education
Independent School District #152
June 23, 1987

MEMBERS PRESENT: Curt Borgen, Jeanne Seigel, Douglas Fagerlie, Mike Hulett, Wayne Alexander, Anton Hastad and Ben Trochlil
Dean Guida arrived at 9:00 p.m.

The meeting was called to order by Douglas Fagerlie, Chairperson.

Chairperson Douglas Fagerlie led the Board, administration and the audience in the Pledge of Allegiance.

CONSENT AGENDA - Anton Hastad moved, seconded by Jeanne Seigel, to approve the following items on the consent agenda: Music Staff Policy, Personnel, Investments, Block Grant, Special Education Contracts and Tuition Agreements and Nursing Services Contract.

COMMUNICATIONS - Mike Hulett read a letter to Gloria Anderson from Clair Peterson expressing his appreciation of her evaluation and observation in his classroom.

Doug Fagerlie read a letter to Howard Wergeland from the sixth grade at North Campus thanking him for his leadership and care as principal and stating that he will be missed.

Doug Fagerlie read a letter from Frances Flaig thanking the Board for the recognition at the Retirement Tea.

MANAGEMENT PLAN - This item was not addressed.

COMMUNITY EDUCATION COORDINATOR SALARIES - Mike Hulett moved, seconded by Curt Borgen, to approve a 5% raise for the Community Education Coordinators' salaries in 1986-87 and a 3% raise in 1987-88. Motion carried by roll call vote: Borgen - yes, Seigel - yes, Fagerlie, - yes, Hulett - yes, Alexander - yes and Hastad - yes.

COMMUNITY & ADULT EDUCATION STAFF SALARIES FOR 1987-88 - Discussion was held on increases for vocational and avocational salaries for Community & Adult Education Staff for 1987-88.

Curt Borgen moved, seconded by Wayne Alexander, to approve the Community & Adult Education Staff avocational salaries increase for 1987-88 from \$11.50 to \$11.60 per hour and vocational salaries from \$14.75 to \$15.35 per hour. Motion failed by roll call vote: Hastad - yes, Alexander - yes, Hulett - no, Fagerlie - no, Seigel - no, Borgen - yes.

This item will be brought back at the July 7 meeting.

Regular Meeting
Board of Education
Independent School District #152
June 23, 1987
Page Two

OPEN ENROLLMENT OPTION - Ben Trochlil discussed the legislative proposal for open enrollment which was addressed at the June 9 meeting.

Anton Hastad moved, seconded by Mike Hulett, to approve the participation in School District Enrollment Options Program and accept all nonresident pupils from other participating districts for the 1987-88 school year but eliminating the language stating that nonresident students be accepted except for the following reasons:

- a. lack of space in the district
- b. lack of space in a particular program or school building
- c. late applications

Motion failed by roll call vote: Hastad - yes, Alexander - no, Hulett - no, Fagerlie - no, Seigel - no, Borgen - no.

Jeanne Seigel moved, seconded by Wayne Alexander, to approve the participation on School District Enrollment Options Program.
Motion carried.

The program will be reviewed next year.

MUSIC STAFF POLICY - As part of the consent agenda, the Music Staff Policy was adopted by the Board.

PERSONNEL - As part of the consent agenda, the Board approved the following personnel changes:

Resignation

Laurie Lee - School Psychologist, effective the end of the 1986-87 school year

Linda Blazek - Special Services Secretary, effective September 11, 1987

New Employee

Margaret Hanson - Speech Clinician, Riverside, MA(1) \$22,742 (based on 1986-87 salary)

Recall

Tom Hall - English, Senior High, effective for the 1987-88 school year, BA+75(8) \$26,688.00 (based on 1986-87 salary schedule)

Summer School Employment - Persons employed for 1987 Summer School were approved.

INVESTMENTS - As part of the consent agenda, the Board approved investments #368 and #369 for \$198,000.00.

Regular Meeting
Board of Education
Independent School District #152
June 23, 1987
Page Three

BLOCK GRANT - As part of the consent agenda, the Board approved the Block Grant application for 1987-88.

SPECIAL EDUCATION CONTRACTS AND TUITION AGREEMENTS - As part of the consent agenda, the Board approved the contracts with:

- *Dilworth School District and Glyndon-Felton School Districts (for special education administrative, SLD, E/BD and Speech Coordination services, Early Childhood Health and Developmental Screening, EMH, SLD, HI, VI, E/BD, TMH program services, etc.)
- *Lake Agassiz Special Education Cooperative (SLD Supervisor Services)
- *St. Ansgar Hospital (E/BD Instructional Staff)
- *Fargo Clinic-Meritcare (Psychiatric Consultative Services)
- *Head Start (Speech/Language Assessment/Consultant Services)
- *Fargo Physical Therapy Services (Physical Therapy Services)

NURSING SERVICES CONTRACT - As part of the consent agenda, the Board approved the 1986-87 and 1987-88 Clay County Health Department contracts for nursing services.

ATTENDANCE POLICY - Wayne Alexander moved, seconded by Jeanne Seigel, to adopt the Attendance Policy with the deletion of family vacations in the K-12 policy from the language stating reasons for excused absences.

Anton Hastad moved to amend the motion putting that language back in the policy.

Wayne Alexander would not accept the motion.

Curt Borgen moved, seconded by Mike Hulett, to table the motion until the July 7 meeting. Motion carried by roll call vote:
Borgen - yes, Seigel - no, Fagerlie - yes, Hulett - yes,
Alexander - yes, Hastad - yes.

TOBACCO FREE ENVIRONMENT POLICY - Mike Hulett moved, seconded by Jeanne Seigel, to adopt the Tobacco Free Environment Policy with the following changes:

- *Change MAVTI to Moorhead Technical Institute wherever listed.
- *Change language under ENFORCEMENT, in regard to placement of signs, to read property, not building.
- *Change language to indicate that smoking will be permitted at Moorhead Technical Institute in a maximum of two (2) rooms under POLICY and ENFORCEMENT.

Motion carried with roll call vote: Borgen - yes, Seigel - yes, Fagerlie - yes, Hulett - yes, Alexander - yes, Hastad - no.

Regular Meeting
Board of Education
Independent School District #152
June 23, 1987
Page Four

TUCKPOINTING - Wayne Alexander moved, seconded by Curt Borgen, to award the bids in the amounts of \$18,199.00 for Edison tuckpointing and water repellent treatment and \$107,017.00 for Townsite Centre tuckpointing, to Karr Tuckpointing, Co., Inc. Motion carried.

ASPHALT REPAIR - MAVTI & MAINTENANCE SHOP - Jeanne Seigel moved, seconded by Anton Hastad, to award base bid and alternates totalling \$28,695.00 for maintenance shop parking lot repair and base bid of \$11,000 for parking lot repair at the AVTI, including curb and gutter repair to be charged at \$13.00 per lineal foot. Motion carried.

EDUCATION DISTRICT - Curt Borgen moved, seconded by Anton Hastad, to approve the following:

1. to authorize the expenditures of up to \$3,000.00 for Educational District planning purposes
2. to consider membership in the Education District after appropriate articles and by-laws have been developed and have received legal review
3. to continue with the Clay County Coordinated Preschool Program, the YES program and the Artists in Residence Programs through the West Central ECSU for the 1987-88 school year.

FOR YOUR INFORMATION

1. District Survey - Board member, Wayne Alexander, updated the Board on the preliminary results of the school district survey.

The Board thanked Wayne Alexander for his time put into the project and discussed when to conduct another survey.

2. X*Change Kit - Cable Television - Bob Jernberg discussed an article regarding a donation we will receive from TCI Cablevision of Minnesota, Inc. The X*Change kits have been reviewed by Bob Jernberg and Fran Laske.

Each school will receive one exchange software kit for Apple Computers and one software kit for IBM Computers. The Board will accept these donations once they have been received.

3. Committee Assignments - Information regarding Board members' desires as to committee assignments for 1987-88 were discussed. Actual committee assignments will be made at the July 7 Board meeting.

Wayne Alexander, Clerk

The Forum

Appendix D-1
Page 1 of 2

FARGO-MOORHEAD

A Pulitzer Prize Winning Newspaper

FORUM PUBLISHING CO., BOX 2020
FARGO, N. DAK. 58107 PHONE (701) 235-7311

May 1, 1987

Dr. Bennett Trochlil
Superintendent of Schools
Independent School District No. 152
810 - 4th Avenue South
Moorhead, MN 56560

Dear Dr. Trochlil:

The Forum wishes to submit our bid on all legal and official notices for the Moorhead School District for the forthcoming year.

As you know, the legal rate is established by the Legislature and we will bill according to the official rate.

The Forum has filed the required "Affidavit of Legal Newspaper" with The Minnesota Secretary of State and I have included our Statement of Minnesota Circulation.

Thank you for your consideration. I can assure you The Forum will be most anxious to provide excellent service in the publication of all legals.

Sincerely,

David A. Braton
General Manager

DAB:jmb

enclosure

FARGO-MOORHEAD

A Pulitzer Prize Winning Newspaper

FORUM PUBLISHING CO., BOX 2020
FARGO, N. DAK. 58107 PHONE (701) 235-7311

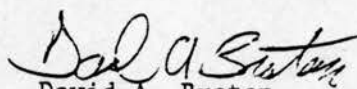
PUBLISHER'S STATEMENT OF MINNESOTA CIRCULATION

12 Months Ending March 31, 1987

Subject to Audit by Audit Bureau of Circulation

<u>COUNTY</u>	<u>OCCUPIED HOUSING UNITS</u> <u>1980 CENSUS</u>	<u>DAILY</u> <u>CIRCULATION</u>
Becker County	10,112	1,977
Clay County	16,199	
Baker		50
Barnesville		692
Comstock		27
Felton		141
Georgetown		90
Glyndon		438
Hawley		827
Hitterdal		114
Moorhead & Dilworth		8,277
Sabin		198
Ulen		229
Mahnomen County	1,782	575
Norman County	3,431	1,576
Ottertail County	18,549	1,263
Polk County	12,154	494
Wilkin County	2,933	634
Total Misc. Counties		<u>639</u>
TOTAL IN MINNESOTA		18,241

I Hereby Certify All Statements Set Forth In
This Statement Are True.


David A. Braton
General Manager

MEMO #S-88-1

TO: School Board
School District Administration
Supervisors
Bargaining Units' Presidents

FROM: B. Trochlil

EW: Board Committee Appointments for 1987-88

<u>Committee Title</u>	<u>Representatives</u>	<u>Meeting Dates/Times</u>	<u>Location of Meetings</u>
Adopt-A-School		Discretion of Board Member	Building
Athletic Council		2nd Tues-Each Month 7:00 a.m.	Townsite
Boundary/Configuration	???????		
CAPP (Comprehensive Arts Planning Program)		Open	
Calendar		Open (Jan-Feb-Mar)	Townsite
Chemical Use (TAHC-Teenage Health Consultants)		Open	
City Planning		Open	City Hall
Community Education Advisory Council		Sept. 14-7:30 p.m. Oct. 26-7:30 p.m. Nov. 23-7:30 p.m. Feb. 22-7:30 p.m. Mar. 28-7:30 p.m. Apr. 25-7:30 p.m.	MTI
Community Health		Open	
Comparable Worth	?????????????		
ComNet (MSBA Legislation)		Open	

Continuing Education	2nd Wed. each month 7:30 a.m.	Townsite
Learning Bank		
Long Range Planning	Open	Townsite
Joint Powers	1st Thurs. each month 7:00 a.m.	Townsite
MAAVTI Association	October	
Metro ECSU	Open	
Negotiations	Open	Townsite
PER (Planning, Evaluating and Reporting)	3rd Thurs.- each month 7:00 - 8:30 a.m.	Townsite
Police Liaison Advisory	Open	
Policy Review	Sept. 21-7:00-9:00 p.m. Oct. 19 " " Nov. 16 " " Jan. 18 " " Feb. 15 " " Mar. 21 " " Apr. 18 " " May 16 " "	Townsite
Quality Circles		
S.T.E.P. Advisory Board (Supplemental Teaching & Enrichment Program)	3rd Mon. - each month 3:45 p.m.	
Sabbatical Leave	Open	Townsite
Technology	Open	
Title I PAC (Parent Advisory Committee)	Open	
Title IX Advisory (Equal Ooportunity)	2nd Thurs. each month 7:00 - 8:15 a.m.	Townsite
VRC (Vocational Relicensure Committee)	to be decided	

TO: ✓Dr. Trochlil
Bob Jernberg
Rod Bergen

FROM: Rose Andersen, Manager
Adult/Community Education (RA)

DATE: July 1, 1987

RE: 1987-88 part-time teaching salaries

This is to clarify the proposal considered at the June 23rd board meeting.

The increase in avocational salary from \$11.50 to \$11.60 is recommended based on the current range of salaries in this part of the state. They range from \$8.50 to \$12.50 and represent much smaller communities. The estimated total cost for 1987-88 would be \$165. In order to maintain teacher morale we believe that a nominal 1% increase is necessary.

Salary ranges in Minnesota for vocational adult extension salaries vary widely. The average salary for vocational adult teachers is \$16.24. With the recommended 4% increase from \$14.75 to \$15.35, we would still be below the state average. The estimated total cost for 1987-88 would be \$4,050, which would be covered by raising class fees a minimal amount.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JE DATE ADOPTED: July 7, 1987 Replacement of Policy Dated: JEA
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ATTENDANCE (K-6)

PHILOSOPHICAL POSITION

We believe:

- students with regular attendance achieve better academically in school.
- students with regular attendance are better adjusted to school.
- learning that is lost due to absence can never be adequately replaced.
- students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance; e.g., legal appointments, religious activities, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused Absences:

Students who miss or are required to miss for reasons not acceptable to school officials will report for detention and make up work after school. Parents should not request permission for absence for personal convenience reasons (i.e. babysitting, running errands, etc.) An unexcused absence indicates the student is absent with the consent of the parents. Referral to the proper authorities will be made if persistent unexcused absences continue to occur.

TRUANCY

A student who misses the whole day or part of the day without the consent of either the school or parent is considered truant. Students who accumulate truancy absences should, along with their parents, be referred to the school counselor or social worker to try to eliminate those reasons for truancy.

ILLNESS DURING SCHOOL

All students who become ill during the school day should be referred to the school nurse. Parents should be contacted and should make arrangements for the well being of the student. The school will not release students to go home without a parent contact and arrangements made for release of the student into the care of the parents or approved others.

HOMEBOUND INSTRUCTION

Students who are absent for 10 consecutive school days are eligible for homebound or hospital bound instruction. Authorization ~~from~~ for a physician must be on file requesting the same. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

RETENTION

Students who have chronic attendance problems that interrupt the learning process will have a conference to determine if retention is a viable option. An evaluation of each case should occur after 10 absences.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JEA DATE ADOPTED: July 7, 1987 Replacement of Policy Dated: JEA
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ATTENDANCE (7-12)

PHILOSOPHICAL POSITION

We believe:

- students with regular attendance achieve better academically in school.
- students with regular attendance are better adjusted to school.
- learning that is lost due to absence can never be adequately replaced.
- students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular attendance and sound attendance habits requires the maximum cooperation of PARENTS, STUDENTS and SCHOOL.

TYPES OF ABSENCES

Excused Absences:

The excused absence is for all legitimate reasons. The administration will determine the legitimacy of all absences. A student has the right and obligation to make up any work missed with full credit. For excused absences, a student shall be allowed two (2) school days for each absent day to make up any work missed and receive a grade. School work not turned in to a teacher within the two-day guidelines may result in the assignment receiving a lower grade or no credit. In the case of a prolonged excused absence a deadline shall be mutually agreed upon by teacher and student. A principal will mediate if mutual agreement is not reached. A teacher may require additional assignments to compensate for any loss of class discussion and lecture information.

The State of Minnesota recognizes the following reasons for absence: personal illness, death or medical emergency in the immediate family and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 48 hours in advance; e.g., legal appointments, religious activities, travel, ~~family vacations~~, state tournaments and school activities. We encourage parents to hold these requests for absence to a minimum.

Unexcused absences are all absences which can be avoided or delayed, and for which prior arrangements and/or approval have not been made through the principal's office. These absences indicate that the student is absent from school with the consent of the parents but the excuse given is not acceptable to the school administration.

Students who exceed 10 absences in any class for a semester will be subject to restricted absences for personal reasons.

Unexcused absences or truancy receive no daily credit for work missed. Common unexcused absences are: missing bus, car trouble, oversleeping, work at home, work part time job, need for extra sleep, babysitting, hair appointments, shopping, visiting friends, job interviews, not returning to school from noon hours, leaving school ill without checking out with the nurse, or falsifying notes or explanations for absence, etc.. Students who report second period with illness as a reason for missing first period may ~~will~~ be granted this privilege only once per semester.

TRUANCY (unexcused)

A student is considered truant when s/he skips a class, a study hall, or any part of the school day. A truancy charge indicates that the student is absent from school without the knowledge or approval of the parent or school. Each truancy case will be dealt with on an individual basis; however, some of the following guidelines will be used in dealing with each student:

1. The first offense will result in detention time assigned and a notification sent to parents.
2. The second offense will result in detention time assigned as well as a parent conference regarding the problem. A notice will be given that another truancy will result in losing the class for the semester.
3. A third truancy in a class will result in a conference with student, parent, and principal to determine a contract regarding future attendance or mean ~~automatic~~ removal from the class, placement in a study hall, detention time assigned, and an offer of a possible alternate method of getting a credit.
4. For any unexcused or truant absence, a student will not be permitted to participate in extra-curricular activities (practice, game, rehearsal or program) on the day of the absence in question.
5. Students who are under the compulsory attendance law will be reported to the legal authorities on the seventh occurrence of truancy.

ADVANCE MAKE-UP

In the event that a student will be absent from school, either part day or all day, they are to make arrangements in advance by having their parent(s) request the excuse by written note at least 48 hours in advance of the absence. The student then must present the advance make-up to each teacher two days prior to the date of absence. While it is recognized that parents of a student 16 years of age or older have the option of keeping their student out of school for a variety of reasons, it must be emphasized that the responsibility of makeup rests solely and entirely with the student. The school will be the final authority in excusing the student.

REQUEST FOR EXTENDED ABSENCES

Students will occasionally request to be absent for an extended period of time. Requests of this nature are difficult to deal with and in an effort to be consistent, we will try to keep the following guidelines in focus:

1. Requests should be for absences that involve educational trips (usually with parents) only. Any requests to leave school for vacations, going to work, etc. could be restricted. All requests will be dealt with by appropriate grade level administration.
2. If a credit reduction absence is granted, credits will be reduced under these guidelines: 11-19 days absent = .1 reduction, 20-28 days absent = .2 reduction, 29-37 days absent = .3 reduction, etc. (All reductions will be done in the office. The actual grade is not affected, just the amount of credit given.)
3. Students who lose more than 20% of their credit in any required course must repeat that course for graduation.

ILLNESS DURING SCHOOL DAY

Students becoming ill during the school day, except in case of an emergency, are to report to their regular class and then get a pass to the nurse's office. If it is necessary to go home, the nurse will contact the student's parent(s) to obtain release permission. Friends will not be excused to transport students.

MEDICAL ABSENCES

Absences for doctor or dental appointments will be acknowledged when the student produces the appointment card verifying the appointment. Notes or phone calls will not be accepted. Requests for medical appointments are encouraged to be made before and after school, or on Saturday.

ABSENCE REPORTING PROCEDURES

Parent(s) must contact the schools ~~between 7:00 a.m. and 10:30 a.m. for the Senior High and 7:30 a.m. and 10:30 a.m. for the Middle School~~ on the day of the student's absence. Written notes will not be accepted as verification of absence. The school will attempt to contact the parent in the case of absence after 10:30 a.m. Students are not required to obtain admit slips but may report directly to class if these requirements have been met.

ADVANCE MAKEUP

Two school days will be allowed to make up classwork for each day absent or special arrangements in case of extended absences.

HOME BOUND INSTRUCTION

Students may apply for homebound on the sixth day of absence with a physician's verification. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the timelines are in effect.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

STUDENT ACTIVITIES

Student activities should be scheduled around the school day whenever possible. Students who miss a particular class consistently due to activities could have this privilege removed if their grade average begins to suffer and decline. Under no circumstances will students be granted excused absences from classes the morning following out-of-town activities. If unusual circumstances present delays, they will be dealt with on an individual basis.

Students in school-sponsored activities should not assume that they have the right to an extended deadline for school work.

WORK PERMIT

Senior students have the privilege of requesting a work permit for one hour in place of a study hall. If truancy become a factor in the students not meeting his/her schedule, this privilege will be removed.

STARTING TIME

Students have an option of starting school at 8:00 or 9:00. If excessive absences or tardies occur at the 8:00 start, this privilege will be withdrawn ~~removed~~ from students.

DETENTION

Detention will be assigned from 8:00 a.m. to 12:00 noon on Saturday in the study hall at the Senior High. Students must report on the hour to begin serving detention time. Students reporting late will not receive credit for that hour.

Students who skip detention will have the time doubled. Students who skip twice will be suspended and arrangements for reinstatement worked out with a parent conference.

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone _____

Dear Superintendent:

AN EQUAL OPPORTUNITY EMPLOYER

RESOLUTION FOR MEMBERSHIP
IN THE
MINNESOTA STATE HIGH SCHOOL LEAGUE

DIRECTIONS:

Please fill in EACH BLANK on this form for the 19__ - 19__ school year and return 2 copies to:

Commissioner of Education
Minnesota State Department of Education
712 Capitol Square Building
550 Cedar St.
St. Paul, MN 55101

NOTE: The third copy is to be retained in the school file. The deadline application date for membership is specified on the cover letter.

RESOLVED, that this governing board of School District # _____ and name _____, County of _____, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and other extracurricular activities (referred to in Minnesota Statutes, Section 123.38) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes, Section 129.121.

FURTHER RESOLVED, that the high school(s) - (name all schools in the district) _____

_____ is (are) authorized by this, the governing board of said school district or school to:

1. (Check either A or B)

- ☐ A. Make new application for membership in the Minnesota State High School League, and
☐ B. Renew its membership in the Minnesota State High School League, and

2. Participate in the approved interschool activities sponsored by said League and its various subdivisions, and

FURTHER RESOLVED, that this governing board hereby adopts the Constitution, By-Laws, rules and regulations of the said League and all amendments thereto as the same are published in the latest edition of the League's Official Handbook, on file at the office of the school district, as the minimum standards governing participation in said League sponsored activities, and that the administration and responsibility for supervision of such activities are assigned to the official representative.

The above resolution was adopted by the governing board of this School District and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

SIGNATURES:

Clerk or Secretary of Local Governing Board

Superintendent or Head of School

Date: _____

Date: _____

MAINTAINING LIAISON

National

MSBA is a founding member of the National School Boards Association and maintains a leadership position in the national association. Through MSBA, members have a voice in determining the policies and action of the NSBA. Minnesota's board members are also directly involved with legislation at the national level through NSBA's Federal Relations Network. Each January a Federal Relations Conference is held in Washington, D.C., which allows time for Minnesota's members to meet and discuss issues with Minnesota's Congressional Delegation. The MSBA also participates in a Central Regional Organization of NSBA.

State-Wide

In Minnesota your Association maintains a close working relationship with state agencies and other organizations interested in providing the youth of Minnesota with the best possible education. Among these are: State Department of Education, State Board for Vocational Education, State Board of Education, Minnesota Association of School Administrators, Minnesota Elementary and Secondary Principals Associations, Minnesota Education Association, Minnesota Federation of Teachers, Minnesota State High School League, Minnesota Congress of Parents, Teachers and Students, Minnesota Chapter-National School Public Relations Association, 6-M Group, Governor's Advisory Council on State-Local Relations, MAAVTI, and numerous other state advisory councils. The MSBA Council of School Attorneys was formed to assist local school board attorneys in their day-to-day practice of dealing with educational law.

MSBA INSURANCE TRUST

The MSBA Insurance Trust was founded in 1972. This non-profit trust was formed to be the vehicle under which MSBA insurance programs are offered to Minnesota public schools. It is governed by a board of seven Trustees. All programs are voluntary as far as local school district participation. The programs of insurance offered by the Trust have been very successful in providing cost saving and stability of premiums to the participating school districts.

The following programs are offered under the Trust umbrella:

1. Property-Casualty
2. Fidelity
3. Workers' Compensation
4. Errors and Omissions
5. Long-Term Disability
6. Life Insurance
7. Health/Dental/Vision Plan

For further information regarding any of the above programs contact the MSBA office.

MSBA INVESTMENT PROGRAM

The Minnesota School District Liquid Asset Fund Plus (MSDLAF+) was established in 1984. MSDLAF+ is a financial service created exclusively for Minnesota schools. It is governed by a board of eleven trustees. MSDLAF+ is a professionally managed money market fund that enables Minnesota school districts to pool short-term investable monies, and earn high money market rates. Other highlights of this voluntary program include a fixed-rate investment service and free cash-flow management consultation.



Serving the entire education
community in Minnesota.

**MINNESOTA SCHOOL
BOARDS ASSOCIATION**
Box 119, St. Peter, Minnesota 56082

Telephones
507-931-2450 612-333-8577
800-642-4459

MSBA YOUR ORGANIZATION

Founded in 1920, the Minnesota School Boards Association is the eighth oldest school board organization in the United States. MSBA is incorporated under the laws of the State of Minnesota and is a nonprofit educational corporation.

MSBA is recognized as one of the finest school management organizations in the country. The organization has not only increased in membership and staff, but also in continued services to local school districts. 100 percent of Minnesota's eligible school boards are members of the Association.

The purposes of the Association are:

First: To develop, strengthen and correlate the work of the school boards of the public schools of the State of Minnesota in their efforts to promote the educational interests of the State of Minnesota.

Second: To deal with questions in whatever manner may be deemed best by the Board of Directors under the conditions as they develop or exist at the time of such action and within the provisions of the articles of incorporation.

SERVICES

In-Service Training. MSBA offers some 100 regional and statewide meetings yearly. These training programs, designed for both new and veteran board members, cover a wide range of topics to assist local school boards and school management in the ever-changing demands placed on public education. From such topics as negotiations and communications to school district policies, MSBA offers the most comprehensive training program in the state for local school officials.

Publications. The Association provides regular publications and special guidebooks to its members as part of the membership dues. All school board members, superintendents, associate members, members of the legislature, the news media and other state agencies automatically receive the regular publications.

Legislation. MSBA representatives maintain daily contacts with legislators on school problems and testify at all hearings on school legislation. Legislative reports are issued weekly during each session and new legislation is reported and explained at regional meetings. In addition, the Association seeks sponsorship of numerous legislative proposals that will benefit public education and local school districts.

Research and Information. Research is available on subjects of concern to local school boards. These reports provide in-depth authoritative information on a variety of topics. Information is available on salaries and related information for district personnel, school finance, insurance coverages, district election laws, tenure, board-staff relations and many others.

Consultation. All MSBA staff members are available to assist local school districts in employee relations, collective bargaining, school law, insurance programs, public relations, publications, policies, superintendent search, board self assessment and other specific problems. We are as close as the telephone.

PUBLICATIONS

Handbook. Issued to all school board members in a convenient service manual, the Handbook is "must" reading for all school officials. The Handbook contains duties, powers and responsibilities of school board members and school boards including the major laws relating to Minnesota's public school districts.

Journal. The Journal, published six times a year, is the official publication of MSBA. It contains editorial comment, feature stories about school districts, articles of current interest relating to education and a summary of all meetings of the MSBA Board of Directors.

Boardcaster. This bi-weekly newsletter contains information about state and national meetings, school board members and administrators, Attorney General opinions, school bond and levy elections, and many other educational developments on both the state and national levels.

House and Senate Loggers. The House and Senate Loggers are issued weekly while the Minnesota Legislature is in session. The Loggers provide a brief description of all bills introduced relating to education and the operation of school districts.

Salary Books. These comprehensive books are compiled at the close of each contract negotiations period. The surveys contain facts and figures on district salary schedules, work day and year, fringe benefits, enrollment figures, taxes, board meetings and board member compensation — a complete, factual look at school districts throughout Minnesota. Separate books are published for licensed, non-licensed and administrative staffs.

Other publications are:

Research Bulletins. Periodically released throughout the year as the need arises.

Legislative Update. Issued regularly during the sessions of the Minnesota Legislature to the Legislative representative appointed by each member district.

Salary Settlement Reports. Regular reports issued throughout the contract negotiations period listing salary settlements and related information.



FOSS ASSOCIATES
Architecture Engineering & Interiors

June 19, 1987

F-M Asphalt, Inc.
P. O. Box 597
Moorhead, MN 56560

Attn: Mr. Mark Pieterick

Re: Site Development
Independent School District No. 152
Moorhead, Minnesota #8507

Dear Mr. Pieterick:

The Owner has advised us of their desire to have the above referenced project completed by August 1, 1987.

As you know the original completion date was September 2, 1986.

The Owner further informs us that they intend to invoke all provisions of the General Conditions of the Contract for Construction, specifically Paragraph 3.4 to finish any work remaining to be completed after August 1, 1987.

Please sign the attached Change Order SD-4, which authorizes the change in completion dates. Return to the Architect within seven days of receipt. Failure to do so shall void Change Order SD-4 and the original completion date will be intact allowing the Owner to proceed immediately to have the work completed as per Paragraph 3.4 of the General Conditions of the Contract for Construction.

Sincerely,

Foss Associates

By CLL 3-11

Charles Zeltinger, RLS

CZ/lr

Enclosures

c: Robert Lacher
Willis Stelter
Dale Anderson

CHANGE ORDER

PROJECT: Site Development
Independent School District No. 152
Moorhead, Minnesota

CHANGE ORDER NO: SD-4

PROJECT NO.: 8607

TO: F-M Asphalt, Inc.
P. O. Box 697
Moorhead, MN 56560

CONTRACT FOR: All Work

CONTRACT DATE: May 28, 1986

You are authorized to make the following changes in this Contract:

Change completion date from September 2, 1986 to August 1, 1987.

CONTRACT SUMMARY:

Original Contract Sum.....	\$ 1,019,500.00
Net change by previous Change Orders.....	\$ + 2,700.00
Contract Sum prior to this Change Order was.....	\$ 1,022,200.00
Contract Sum will be (Unchanged) (Increased) (Decreased) by this Change Order.....	\$ No Change
New Contract Sum including this Change Order will be..... (As Stated Above)	\$ 1,022,200.00
Contract Time will be (Increased) (Decreased) by.....	--- Days

FOSS ASSOCIATES

Architecture Engineering
& Interiors
Moorhead, Minnesota

F-M Asphalt, Inc.
Contractor
Moorhead, Minnesota

Independent School Dist. #152
Owner
Moorhead, Minnesota

By _____

By _____

By _____

Title Project Manager

Title _____


Title _____

Date June 19, 1987

Date _____

Date _____

TO: Bob Jernberg

FROM: Claudia Simon 

DATE: June 11, 1987

RE: Contributions to Minnesota Literacy Project

We have recently received the following contributions:

Altrusa Club of Moorhead	
Delores Larson	\$100
1306 South 2nd Street	
Moorhead, MN 56560	

Thank you for agreeing to submit this to the School Board for formal acceptance.



Sensor allows doctor to monitor flow of oxygenated blood in the infant's brain.

Body Scanning With Light

Light waves can help detect and possibly prevent brain damage in premature babies. A new device, developed at London's University College Hospital, monitors the brain's supply of

oxygenated blood, using ultra-sensitive sensors and near-infrared light. More than 10% of babies born prematurely risk suffering permanent development problems because of interruptions to the supply of oxygenated blood to the brain.



Brain Food

Some foods may make kids smarter, claim the authors of a new book, *Feed Your Kids Bright*. A test conducted in an Alabama school system found that a diet of "bright foods" resulted in higher grades, reading scores, and IQs. "Smart" foods include: milk, yogurt, cheese, whole grains, papaya, mango, broccoli, fish, dry beans, peas, and sugarless sweets such as fruits and berries. For kids addicted to junk food, nutritious look-alike and taste-alike versions of burgers, chicken nuggets, and ice cream can be developed, say authors Francine Prince and Harold Prince.

For more information, see "Sources, Tomorrow in Brief" on page 55 of this issue.

Computer Security

Data-processing managers are taking "hair-raising risks" with their computer information by neglecting backup and safety provisions and failing to take encryption seriously, according to a Norwalk, Connecticut, market-research firm. Tapping corporate data networks has thus become very easy, says International Resource Development Inc. (IRD). Important U.S. technological know-how and trade secrets "are leaking to overseas competitors and enemies at a record pace," claims IRD analyst Jean Buffham. Though the market for computer-security products and services has grown by 700% since 1982, with strong growth projected for the next five years, the development of the market has been significantly short of its potential, says Buffham.

Lushless Lunches

Executives are drinking less alcohol at their "power lunches," according to a survey by Accountemps, a New York-based personnel service. Only 26.4% of American execs are now likely to drink during a business lunch, compared with 37.7% five years ago—a 30% decrease. Accountemps Vice President Marc Silbert believes the study reflects "society's increasingly negative attitude toward the immoderate use of alcohol."

IQ Test for "Street-Smarts"

Traditional IQ tests measure only analytical abilities and thus frequently bear little resemblance to an individual's future achievement, claims Yale University psychologist Robert Sternberg. IQ tests should focus more on innovative and practical skills, or "street-smarts," he suggests. Such tests may be a better predictor for later success, as they identify an individual's ability to adapt and to quickly learn the "rules of the game"—valuable traits for climbing the corporate ladder.

One Woman's Egg, Another's Pregnancy

A new procedure will allow women without functioning ovaries to achieve pregnancy with eggs donated by other women. Reproductive endocrinologists at the University of Medicine and Dentistry of New Jersey recently retrieved eggs from a donor, fertilized a donor egg with the recipient's husband's sperm, and implanted the fertilized egg in the uterus of a woman with nonfunctioning ovaries. The University's In Vitro Fertilization program has begun a donor egg program, offering eggs to be fertilized and carried to term by otherwise healthy women who have been born without ovaries or experienced ovarian failure.

Electric Vans Get Better Battery

An advanced battery for electric vans delivered the equivalent of 200 miles of stop-and-go city driving without recharging in driving tests at the Argonne National Laboratory. This range was twice what researchers had hoped to achieve with the

lithium-iron-sulfide battery and three times as far as the best that could be achieved with a conventional lead-acid battery. Development of a battery in the 100-mile range would allow the conversion to battery power of up to 4 million gasoline-powered commercial vans in the United States.

GM's electric-powered Griffon van was used to test range of Argonne's advanced battery.

DETROIT EDISON



8/17/805
M.N.
7.15.87

A G E N D A

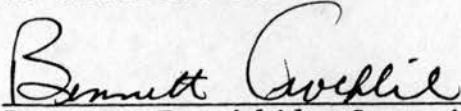
July 15, 1987

BOARD OF EDUCATION

INDEPENDENT SCHOOL DISTRICT #152

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Wednesday, July 15, 1987, at 5:00 p.m. in the Board Room at Townsite Centre.


Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
C. A. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*III. CONSENT AGENDA

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

IV. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Sports Center Weight Room Expansion Appendix A

B. NEW BUSINESS

*1. Electrical Modification Appendix B

2. Teacher Negotiations Appendix C

V. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 28, 1987

PRE-SCHOOL--K - GRADE PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Sports Center Weight (Trochlil) Appendix A
Room Expansion

Explanation: The information necessary has not been secured at this date. We have been in contact with the appropriate people.

Recommendation: The information will be available at the Board meeting.

NEW BUSINESS

- *1. Electrical Modification (Lacher) Appendix B

Explanation: Bids were received for electrical work at five schools. Low bids were by Kramer Electric, Inc., Fargo, ND, for four schools and Lakeland Electric, Pelican Rapids, MN, for one school.

Recommendation: Move to award bids as follows:

Budget - 1987-88	\$106,280
Contract - Kramer Electric	-91,099
Contract - Lakeland Electric	-38,500
	<u>\$-23,319</u>
1986-87 Special Levy Not Spent	\$ 47,900
Balance 1986-87 Special Levy Energy Conser.	-23,219
Fees Charged to Special Levy	
Balance	<u>\$ 24,681</u>

2. Negotiations (Trochlil) Appendix C

Explanation: Discussion will be held with Paul Hetland as to teacher contract language.

Recommendation: For discussion purposes.

TABULATION OF BIDS

ELECTRICAL MODIFICATIONS - FIVE SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

PROJECT NO. 8607-39

\$106,280

BUDGET

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

BID OPENING: July 2, 1987

#	CONTRACTORS	C. CHECK	BID BOND	ADDENDA	CAL. DAYS	BASE BID #1 ALL WORK AT RIVERSIDE	BASE BID #2 ALL WORK AT EDISON	BASE BID #3 ALL WORK AT SOUTH MIDDLE SCHOOL	BASE BID #4 ALL WORK AT PROBSTFIELD	BASE BID #5 ALL WORK AT WASHINGTON	BASE BID #6 ALL WORK.	ALT. #1A RIVERSIDE LIGHTING (Deduct)	ALT. #1B RIVERSIDE LIGHTING (Deduct)	ALT. #1C RIVERSIDE LIGHTING (Deduct)
1	B & B Electric, Inc. Lake Park, Minnesota					NO BID								
X 2	CB Electric, Inc. Fargo, North Dakota MOORHEAD, MN.	5%	X	1/2	70	41,347.	47,898	13,532	23,730	28,284	158,791	1,280	430.	7634.
X 3	Fritz Electric, Inc. Fargo, North Dakota	5%	X	1/2	60	46,360.	53,102	12,887	24,871	31,829	169,049	1,327	636.	9076.
X 4	Kramer Electric, Inc. Fargo, North Dakota	5%	X	1/2	60	39,374.	41,143.	8,000.	18,477.	25,248.	132,980. +738	1,110.	440.	7000.
X 5	Lakeland Electric Pelican Rapids, Minnesota	5%	X	1/2	70	46,000.	38500.	9000.	22,800	28,000	144,800	1,100	625.	8500
6	Mel's Electric Co. Moorhead, Minnesota					NO BID								
7	Modern Electric of F-M, Inc. Fargo, North Dakota					NO BID								
X 8	Moorhead Electric Inc Moorhead, Minnesota	5%	X	1/2	55	48475.	52385	10,779	23974	28825	164,438	1526	805	9046
9	Northern Electric Construction Fargo, North Dakota					NO BID								
10														

TABULATION OF BIDS (CONTINUED)

ELECTRICAL MODIFICATIONS - FIVE SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA #8607-39

#	ALT. #1D RIVERSIDE PANELBOARD (Deduct)	ALT. #2A EDISON LIGHTING (Deduct)	ALT. #2B EDISON PANELBOARD (Deduct)	ALT. #3A S. MIDDLE SCHOOL LIGHTING (Deduct)	ALT. #3D S. MIDDLE SCHOOL LIGHTING (Deduct)	ALT. #4A PROBSTFIELD LIGHTING (Deduct)	ALT. #4B PROBSTFIELD LIGHTING (Deduct)	ALT. #5A WASHINGTON LIGHTING (Deduct)	ALT. #5B WASHINGTON LIGHTING (Deduct)	ALT. #5C WASHINGTON LIGHTING (Deduct)	ALT. #5D WASHINGTON LIGHTING (Deduct)	ALT. #5E WASHINGTON PANELBOARD (Deduct)	ALT. #5F WASHINGTON PANELBOARD (Deduct)
1													
2	428.	12,194	407.	1,126.	625.	1,919.	1,698.	1,794.	1,404	553.	1,211	210.	421.
3	571.	13,830 8	542.	1,885	1062.	2,318.	2,078	2,550	1,526	675.	1,477	277.	518
4	520.	11,000	640.	1,110.	700.	1,700.	1,600	1,600	1,000	650	1,200	500	670.
5	360	13000.	450.	1,470.	880.	2,100.	1,500.	1,980	3600.	600	1,800	250	490.
6													
7													
8	483.	14720	504	1,445	873	2052	2010	2184 2	1396	792	1,683	346	567
9													
10													

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Jim Preston

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, July 28, 1987 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie	Allen Lund
Jeanne Seigel	Anton Hastad
Michael Hulett	Wayne Alexander
A. C. (Curt) Borgen	Bennett Trochlil

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

*V. CONSIDERATION OF CLAIMS

Appendix A

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR CITIZENS TO SPEAK

VIII. "WE ARE PROUD"

IX. MOORHEAD TECHNICAL INSTITUTE

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Community Education
Programs for 1987-88

Appendix B

8/19/805-
MIN
7.28.87

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Tuition Fees for 1987-88 Appendix C

B. NEW BUSINESS

- *1. Consider Special Education Gift Appendix D
2. Consider Food Service Price Increase Appendix E
3. Consider Personnel Appendix F
- *4. Consider Items for Auction Appendix G
5. Review PER Report Appendix H
- *6. Consider Investments Appendix I
7. Consider Bus Route Contractor Negotiations Appendix J
8. Consider Bus Purchases Appendix K
9. Consider Asbestos Removal - North Campus Appendix L
10. Consider Grant - Handicapped Barrier Appendix M
11. Consider Vestibule Installation, Exterior Door Replacement Appendix N
12. Consider Additional Sprinklers - Senior High, South Campus Appendix O

XI. FOR YOUR INFORMATION

Appendix Z

1. Community-Wide Needs Assessment
2. Futures Article

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. MSBA Management Seminar Reservations - August 6,7

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 11, 1987

MOORHEAD TECHNICAL INSTITUTE

NEW BUSINESS

1. Community Education Programs (Andersen)
for 1987-88

Appendix B

Explanation: The Community Education Advisory Council has discussed and approved the goals and budget for 1987-88 found in Appendix B-1 and recommends them to the school board for approval.

Recommendation: Move to approve the Community Education Advisory Council's goals and budget for 1987-88.

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Tuition Fees for 1987-88 (Trochlil)
(Appendix C-1)

Appendix C

Considerations

1. subsidize students outside of the district
2. varying costs (e.g. space available, additional staff, calculating debt redemption, capital outlay costs and general fund open enrollment
3. open enrollment
4. reciprocal agreement
5. non-resident agreement option with other district
6. special education tuition agreements
7. private school tuition amounts (Oak Grove \$2,500... Shanley \$2,300)

Alternatives

1. calculate costs as previously done
2. exclude capital expenditures and bond indebtedness
3. utilize foundation aid plus tier
4. utilize basic foundation aid figures established by state legislature
5. utilize figures determined by school board

Recommendation: It is assumed the administration's responsibility is to charge to non-resident students the cost of a Moorhead student (not to subsidize students outside the district).

However, the Board may wish to change this posture.

NEW BUSINESS

*1. Acceptance of Gift (Swedberg) Appendix D

Explanation: The district has received a gift of \$199.99 from the Fargo-Moorhead Quota Club for a television decoder and other specialized equipment for the hearing impaired program.

Recommendation: Move to approve the contribution for \$199.99 to the hearing impaired program from the Fargo-Moorhead Quota Club and direct a letter of thanks be sent.

2. Food Service Meal Prices (Bonemeyer) Appendix E

Explanation: In order to meet our stated goal of maintaining a self supporting food service program we are recommending a price increase. Appendix E-1 outlines the history of the food service fund balance and indicates the last price increase.

Recommendation: Move to approve an increase of five cents (5¢) per meal for lunch and breakfast per attached memo.

3. Personnel (Bergen) Appendix F

New Employees

Elizabeth Wolf - full-time Interpreter/Aide - South Campus, \$7.72 per hour (based on 1986-87 salary)

Ira Bailey - 3rd grade teacher, Probstfield, BA(0) \$18,439 (based on 1986-87 salary)

Jay Roberts - Interpreter Aide - North Campus, 14 hours weekly, \$6.22 per hour (based on 1986-87 salary)

Nate Johnson - Moorhead Technical Institute Director, \$51,000 (yearly salary), effective August 10, 1987

Change in Contract

Jan Larson - Spanish Teacher, Senior High, from .746 to full-time, BA+30 (10.5) \$25,584 (based on the 1986-87 contract)

Jean Moe - Spanish Teacher, Senior High, from .643 to full-time, BA(0) \$18,439 (based on 1986-87 contract)

*4. Items for Auction

(Molick)

Appendix G

Explanation: Coordinated efforts have been made to combine some of Moorhead Technical Institute's equipment with the auction sale being conducted by the Clay County Vocational Center on August 4 at North Campus.

Items for auction sale:

data entry machine
bear front end alignment system
two parts washers
one accordion wall

Recommendation: Move to approve the above mentioned items from Moorhead Technical Institute at the August 4 auction.

5. PER Report

(Jernberg)

Appendix H

Explanation: Jim Cummings, 1986-87 P.E.R. Chairperson, will review the PER Report, which was mailed to all Moorhead residents on July 15. Appendix H-1 is a copy of the report.

Recommendation: For information only.

*6. Investments

(Legg)

Appendix I

Explanation: Approval is requested for investments #370 through #380 for \$1,090,000 as shown in Appendix I-1

Recommendation: Move to approve investments #370 through #380 for \$1,090,000 as shown.

7. Bus Route Contractor
Negotiations

(Bacon)

Appendix J

Explanation: On July 13, 1987, a meeting was held with the bus contractors. The agreements reached at this meeting are outlined in Appendix J-1.

Recommendation: Move to approve a 2.5% increase for 1987-88 and a 2.5% increase for 1988-89 for bus route contractors.

8. Bus Purchase

(Bacon)

Appendix K

Explanation: We have received bids on one (1)'54 passenger bus, three '66 passenger buses and two '71 passenger buses.

The district will trade six (6) units and sell one (1) unit outright to the maintenance department. The total cost is \$228,465.22.

We will recommend a levy plan in October to finish this purchase and the attached five year plan. Appendix K-1 contains a memo on bus purchase and the bus bids summary.

9. Asbestos Removal -
North Campus

(Kaste)

Appendix L

Explanation: The music area office at North Campus was not included in the base bid. A change order of \$1,400 is needed.

Recommendation: Move to approve the addition of \$1,400 for removal of asbestos containing material in the music area office at North Campus.

10. Grant - Handicapped
Barrier

(Kaste)

Appendix M

Explanation: The Moorhead Public Schools has received a grant for \$20,000 for removal of handicapped barriers at the Senior High School. We have submitted a proposal of \$135,700. Grant award is for 35% of projected expenditure, but not to exceed \$20,000. The grant is federally funded and is awarded through the Minnesota Department of Education. (Appendix M-1 contains Building Site Information and the grant application).

Recommendation: Move to approve the grant award of \$20,000 for removal of handicapped barriers at the Senior High.

11. Vestibule Installation -
Exterior Door Replacement

(Kaste)

Appendix N

Explanation: Bids were received for vestibule installation and exterior door replacement (north side main entrance) at the Senior High School (Appendix N-1). We have received bids for alternates as well as the base bid. The alternates are for replacement of all exterior doors at the Senior High.

Budget 1987-88	\$ 9,000
Contract to CM of North Dakota	36,320
	<hr/> \$-27,320
Special Levy not Spent	
86-87 - \$24,681	
87-88 - 49,520	<hr/> 74,201
1987-88 Special Levy Remaining	\$ 46,881

Recommendation: Move to award bids for vestibule installation and exterior door replacement at the Senior High to CM of North Dakota for \$36,320.

12. Additional Sprinklers - (Kaste)
Senior High, South Campus

Appendix O

Explanation: Listed below are prices quoted to provide a complete sprinkling to the grass area inside of the track and cover most of the grass area outside the track at Senior High and South Campus.

<u>Area</u>	<u>Senior High</u>	<u>South Campus</u>		<u>Total</u>
Inside Track	\$2,900	\$3,200	extension of automatic system	\$6,100
Outside Track				
Automatic	2,550	2,550		5,100
Manual	1,970	1,970		3,940
Quick Couplers for Hoses	800	1,100		1,900

The rationale to support the recommendation is that labor savings will be made.

Recommendation: Move to approve the addition of automatic watering systems at the Senior High and South Campus for \$10,500.

\$ 6,100	
5,100	
<u>11,200</u>	
- 700	= 6.25% - discount of award both
<u>\$10,500</u>	

'WE ARE PROUD'

1. Jeanne Seigel, Board Chair, was named to a seven-member state committee to select a teacher candidate for the Christa McAuliffe Fellowship Program.

The federally funded program provides fellowships to outstanding teachers. Full-time public and private school teachers who are citizens or permanent residents of the 50 states and other prescribed areas are eligible to apply for the fellowships.

2. Congressman Arlan Stangeland will present congressional awards to 33 gold, silver or bronze award-winners on Saturday, August 15 in the Frances Frazier Comstock Theatre at Concordia College at 10:00 a.m.

Moorhead students to be honored include Peter Smerud, gold medal, Julie Buckley, Lisa Huseby and Zo Anne Nordick, silver medals; and Karen Spilde, bronze.

Diane Wray Williams, Robert Jernberg and Morris Lanning are members of the Seventh District Congressional Award Council which sponsors this event.

FOR YOUR INFORMATION

Appendix Z

1. Community-Wide Needs Assessment - (Appendix Z-1)
2. Futures Article - (Appendix Z-2)

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. MSBA Management Seminar Reservations - August 6, 7

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Administrators Retreat	Sunday, Aug. 9 through Tuesday, Aug. 11	All Day	Alexandria
Board Meeting	Tuesday, Aug. 11	7:30 a.m.	Townsite
Joint Powers	Thursday, Aug. 13	7:00 a.m.	Townsite
Congressional Award Ceremony	Saturday, Aug. 15	10:00 a.m.	Concordia (Comstock Theatre)
CCVC Auction	Tuesday, Aug. 4		North Campus

COMMUNITY EDUCATION BUDGET

1986-87 Income

Estimated Carry over
from 1985-86

Levy \$ 67,739
Interest \$ 124,522
State Grant \$ 8,000
Total \$ 54,969*
EC/FE \$ 255,230
EC/FE Carry over no-levy \$ 67,861
Special Needs \$ 16,400

1987-88 Income

Carry over Estimate \$ 48,790
Levy .8 EARC mil \$ 127,230
Interest \$ 6,000
State Grant \$ 61,000*
Total \$ 243,020
EC/FE Levy \$ 29,000
State Grant \$ 34,000 } 75,000
Carry over \$ 12,000
Special Needs \$ 16,400
AB/CE Levy \$ 15,903

COMMUNITY EDUCATION

Program Coordination
Secretarial
Staff Development and Travel
Telephone
Office Supplies and Postage
Com. Ed. Equipment
Community Ed. Council Expenses
Program Development

1986-87 Budget

\$ 23,436
\$ 23,000
\$ 3,000
\$ 1,400
\$ 3,000
\$ 1,800
\$ 1,000
\$ 3,000

Proposed 1987-88

\$ 26,000
\$ 27,000
\$ 3,500
\$ 1,400
\$ 2,200
\$ 1,000
\$ 1,000
\$ 3,000

ADULT EDUCATION

Literacy
Avocational Supplies
Catalog and Advertising
GED costs
Job Training Scholarships
Parenting

\$ 11,200
\$ 3,500
\$ 15,000
\$ 2,000
\$ 1,000
\$ 1,000

\$ 12,036
\$ 1,400
\$ 16,000
\$ 2,000
\$ 500

CHEMICAL OUTREACH COUNSELOR (Sr. High)

\$ 6,300

\$ 6,300

COMMUNITY ARTS PROGRAM

\$ 22,115

\$ 22,889

COMMUNITY RESOURCE PROGRAM

\$ 12,265

\$ 11,924

INTRAMURAL PROGRAM (Jr. High)

\$ 2,224

\$ 2,225

MSU CULTURAL SUMMER SCHOOL

\$ 750

\$

NEWSLETTER (3 issues)

\$ 7,000

\$ 6,800

SABIN SOFT BALL

\$ 750

\$ 850

SENIOR CITIZEN PROGRAM

\$ 17,400

\$ 17,470

YELLOW PAGES

\$ 930

\$

YOUTH BOARD AND COORDINATOR

\$ 5,470

\$ 8,928

YOUTH INTERVENTION OFFICER

\$ 8,500

\$ 8,500

MAINTENANCE-OVERHEAD

Fringe benefits
Building expense for Adult Ed., park
board and community events
Townsite rental

\$ 10,500
\$ 16,500
\$ 2,400

\$ 10,500
\$ 16,500

TOTAL

\$ 206,440

\$ 209,922

EARLY CHILDHOOD AND FAMILY EDUCATION

\$ 55,700

\$ 69,000

SPECIAL NEEDS ADULT PROGRAM

\$ 16,400

\$ 15,584

*Reduced by 5% because of anticipated state cut

7/87

COMMUNITY EDUCATION GOALS AND OBJECTIVES

Ind. School District 152 will provide a balanced Community Education Program for all segments of the community. This is to be based on assessed needs and interests of the community through the active involvement of a representative Community Education Advisory Council.

LONG RANGE GOALS OF THE COUNCIL:

1. Advise in the support of the adult education program including vocational, avocational, GED and ABE Programs.
2. Promote cooperation between community education and other agencies in the community to develop better programs and to avoid duplication.
3. Evaluate programs and recommend changes in program direction to meet community needs.
4. Recommend a balanced budget for each fiscal year.
5. Increase community understanding of the philosophy and purpose of community education.

1987-88 GOALS

1. Promote programs (GED, ESL, ABE and literacy) that help adults develop basic life skills.
2. Sponsor programs to meet the needs of youth.
3. Sponsor programs to teach parenting skills and strengthen families with emphasis on parents of children 0-5 years.
4. Increase school/community communications, understanding and appreciation.
5. Support activities for older adults and help the community understand the aging process.
6. Promote and encourage participation of all age groups in wellness activities.
7. Support a program to utilize community resources to enrich the K-12 curriculum.
8. Serve needs of special populations in District 152.
9. Make arts programming available to all segments of the community.

COMMUNITY EDUCATION ADVISORY COUNCIL 1987-88

07-20-1987

Page 1

LAST	FIRST	OTHER	ADDRESS	CITY	TER	HOME PHONE	WORK PHONE
BRATON	DAVE		3802 4 ST. S.	MOORHEAD	'88	236-6449	241-5402
CARTER	LEANNE			GEORGETOWN	'89	861-6651	
FRAZEE	PAT	CHAIRPERSON	2511 29 AVE. S.	MOORHEAD	'88	233-2329	299-3624
GILBERTSON	LARRY		411 MAPLE LANE	MOORHEAD	'89	233-3354	85-291
HASTAD	ANTON		1423 23RD AVE S	MOORHEAD		2182361971	
HOLLANDS	JUDI		721 S. 5 ST.	MOORHEAD	'88	233-2377	
HULETT	MICHAEL		1313 17TH ST S	MOORHEAD		2182332566	
JOHNSON	JOY		821 1 ST S.	MOORHEAD	'89	233-3674	
LARSON	ANNE	SECRETARY	425 S. 7 ST.	MOORHEAD	'88	233-0999	233-4980
LIEDBERG	JOYCE		RT. 1, BOX 48	SABIN		789-7233	233-7508
MURRAY	HOWARD			PROBST.	'88	233-6743	236-6400
ODDEN	HOWIE		BOX 779	MOORHEAD			299-5340
OLSON	CHRIS		BOX 900	MOORHEAD	'87	282-8973	233-3757
VOXLAND	MARK		3906 S. 4 ST.	MOORHEAD	'89	236-5295	236-0864
WOODS	MARILYNN		2513 FAIRWAY DRIVE	MOORHEAD	'89	236-9917	241-4763

TOTAL

Printed 15 of the 15 records.

Explanation: The Board must set tuition fees for 1987-88.

Recommendation:

General Fund - Budgeted Expenditures	\$17,350,000	(15,479,560)
Less Federal Programs	478,000	(508,000)
Less Tuition and Fees	120,000	(115,000)
	<u>\$16,752,000</u>	<u>(14,856,560)</u>
Debt Redemption Expenditures	\$ 860,000	(868,000)
Capital Outlay - Budget Expenditures (Net of Federal Funds)	1,060,000	(689,266)
	<u>\$18,672,000</u>	<u>(16,413,826)</u>

\$18,672,000 - 5450 pupil units = \$3426 (\$3085) per pupil unit

Kindergarten Tuition	.5 x \$3426 = \$1713 (\$1542)
Elementary Tuition	1.0 x \$3426 = \$3426 (\$3085)
Secondary Tuition	1.4 x \$3426 = \$4796 (\$4319)

Note: Figures in parentheses are for 1986-87

Alternative Recommendations:

1. Basic Fund Aids as set by the Legislature with Tier Costs

Kindergarten	\$1156
Elementary	\$2312
Secondary	\$3237

2. Basic Fund Aids as set by the Legislature without Tier Costs

Kindergarten	\$ 860
Elementary	\$1720
Secondary	\$2408

MEMO TO: BOARD OF EDUCATION

FROM: MARY BONEMEYER *MB*
ROBERT LACHER

RE: 1987-88 MEAL PRICES

DATE: JULY 17, 1987

Recommendation: Increase prices by 5¢ per meal for 1987-88.

Background data:

1.	<u>Current Prices</u>		<u>Proposed Prices</u>
Lunch	Elementary	.80	.85
	Secondary	.85	.90
	Adult	1.50	1.55
Breakfast	Secondary	.40	.45
	Adult	.85	.90

2. The last price increase was in 1981-82.

3. The food service has been decreasing its fund balance over the past two years. At the end of 1986-87, the fund balance will be approximately 6% of the Food Service budget.

	<u>84-85</u>	<u>85-86</u>	<u>86-87</u>
Fund Balances	\$99,217	\$71,430	\$40,000 est.

4. Increased costs for 1987-88, particularly in salaries, necessitates a price increase if we are to remain a self supporting program.

MOORHEAD PUBLIC SCHOOLS

INVESTMENT RECORD

FROM JUNE 18, 1987 TO JULY 21, 1987

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
370	04-24-87	99000	12-23-87	9.00 *	4319	GILL SAVINGS	HIGH YIELD
371	04-24-87	100000	11-06-87	8.25	2034	PEOPLES S & L	direct
372	04-24-87	99000	01-13-88	7.88	3911	FIRST INTERSTATE BANK	FIN NORTHEAST
373	04-30-87	99000	01-13-88	8.20 *	3946	CORNERSTONE S & L	HIGH YIELD
374	05-01-87	99000	12-22-87	7.75 *	3275	SILVERADO	WITT FIN
375	06-24-87	99000	12-22-87	7.75 *	3431	ALASKA MUTUAL BANK	FIN NORTHEAST
376	07-08-87	99000	12-22-87	7.65	3340	UNITED SAVINGS	HIGH YIELD
377	07-14-87	99000	12-09-87	7.75 *	3052	FIRST NAT BANK SAN DIEGO	HIGH YIELD
378	07-14-87	99000	08-31-87	7.375	927	OLNEY S & L	FIN NORTHEAST
379	07-15-87	99000	12-09-87	7.75 *	2990	MURRAY S & L	WITT FIN
380	07-15-87	99000	01-13-88	8.00 *	3825	FIRST CAL SAVINGS BANK	WITT FIN

* FEE OF .25% PAID

TOTAL

35050

July 21, 1987

TO: School Board
Dr. Ben Trochlil

FROM: Dan Bacon
Bob Lacher

SUBJECT: Bus Route Contract Negotiations on July 13, 1987

On Monday, July 13, 1987, a meeting was held with the bus route contractors concerning the bid for routes which were sent the last week of June.

Questions were raised regarding the need for bids, the timing and the change in bid format. Previous route bids have been requested in April, 1985, and was for a two year term allowing negotiations for an additional two year term. The new specifications also would have required a major change in equipment, putting an unfair burden on one of the contractors.

The agreements reached at this meeting were as follows:

1. To reject all bids
2. Use the District's option for negotiating an additional two year term. The increase to be 2.5% per year for 1987-88 and 2.5% increase for 1988-89.
3. *Use this opportunity to put all routes under the same time table for future contractors in 1988-89.
4. Re-bid route 16A which serves Crestwood to the South edge of Moorhead for two years.
5. Re-evaluate the need for a route added in the Fall of 1986, serving Village Green and Riverview Estates students attending Probstfield.

On July 20, 1987 there were no bidders on this contract.

*Those routes having varied anniversary dates will be brought together in the bid for 1989-90 school year and we will probably revise the format of the bids.

DB:KP
MM870001

22-Jul-87

Appendix K-1
Page 1 of 4

TO: Moorhead School Board
Dr Ben Trochlil
Bob Lacher

FROM: Dan Bacon

SUBJECT: Bus Purchase 1987 and 5 Year Projection for Bus Purchase

On June 15, 1987, bids were accepted regarding the purchase of buses by Moorhead Public Schools.

THIS PACKAGE IS RECOMMENDED FOR BUS PURCHASE

54 PASSENGER WITH LIFT AND WHEEL CHAIR POSITIONS

BODY	\$18,330.00
FORD CHASSIS	\$19,148.98
TOTAL	\$37,478.98

66 PASSENGER ROUTE BUS

TWO GMC + ONE IHC

BODY	\$16,552.00		\$16,552.00
GMC CHASSIS	\$21,064.00	IHC CHASSIS	\$23,559.54
TOTAL	\$37,616.00		\$40,111.54

71 PASSENGER ROUTE BUS 2 FORDS

BODY	\$17,109.00
FORD CHASSIS	\$25,210.12
	\$42,319.12

SUB-TOTAL \$237,460.76

TRADE IN ALLOWANCES

Bus 4	\$1,000.00	
Bus 14	\$1,000.00	
Bus 21	\$1,000.00	
Bus 22	\$1,000.00	
Bus 25	\$1,000.00	
Bus 2B	\$1,500.00	
BUS 2A	\$1,000.00	TO BE PURCHASED OUTRIGHT BY PROPERTY SERVICES
	\$7,500.00	

PACKAGE TOTAL \$229,960.76

Page Two
Bus Purchase

With this recommendation we will be replacing seven of our nine pre-1978 vehicles with six new route buses. The remaining two pre-1978 buses will allow us to upgrade the quality of our spare buses and extend the time of bus replacement of our aging fleet.

The projected replacement schedule for buses for the next five years will be:

1987-88	Replace 5 regular route and 2 special ed buses Bus 4, 14, 21, 22, 25, 2A & 2B
1988-89 \$230,000	Replace two route buses and two transit busses Bus 3, 6, and Spud Bus
1989-90 \$ 83,000	Replace two route buses Bus 13 & 19
1990-91 \$ 87,000	Replace one route and one special ed bus Bus 2 & 81
1991-92 \$ 90,000	Replace one route and one special ed bus Bus 2C & 23
1992-93	This year no replacement would be necessary, if eight year schedule is followed.

Following this plan we would be on an eight to ten year replacement schedule in 1996-97 and able to replace 2 - 3 buses per year. Fleet expansion, if needed, could be done during 1992-93, 1993-94 or 1994-95.

I would recommend exercising a levy authority for the current bus purchase so that the bus purchase account would not go into deficit. It appears that we would have authorization to levy .8 to 1.7 mil as a result of this proposal. This will allow the School District more flexibility should additional school buses be needed, as well as maintaining that account balance for future replacement.

Possible effects of a bus purchase levy:

All data is taken from figures developed in august of 1985

Property values are declining, this should have the effect of reducing or holding down tax rates if the total mills are constant.

	RESIDENTIAL	AGRICULTURAL	INDUSTRIAL
MARKET VALUE	\$65,000.00	\$1,000,000.00	\$200,000.00
		ACRE SIZE	
INCOME	\$25,000.00	1120	\$30,000.00
TAX INCREASE	\$4.56	.114/ACRE	\$59.68
1 mill = \$138000 revenue			

Page Three
Bus Purchase

Without levying for this and following the planned replacement schedule it would be 1997-98 before a positive balance would be reached in the bus purchase account.

DB:KP
MM-870002

BODY BIDS 18-Jun-87

BASIC BID AM RADIO WEBASTO HEATER CENTER HEATER ADD CASSETTE ACTIVITY SEATS COMPARTMENTS
54 PASSANGER HANDECAP BUS
MCLAUGHLIN EQUIP \$16,665.00 (\$65.00) \$1,665.00 \$240.00

HUGLUND BUS CO \$17,530.00 \$1,525.00

65 PASSANGER

MCLAUGHLIN \$14,647.00 (\$65.00) \$1,665.00 \$240.00

HUGLUND BUS \$14,637.00 \$1,525.00

71 PASSANGER

MCLAUGHLIN \$15,204.00 \$1,665.00 \$240.00 \$45.00 \$1,400.00 \$800.00 1 EA 100X24X225/8 & 1 EA 80X20X151/2

HUGLUND \$14,997.00 \$1,525.00 \$335.00 \$1,055.00 \$417.00 1 EA 24X223/4X98

ALL CHASSIS BIDS WERE SUBMITTED UNDER MCLAUGHLIN EQUIPMENT'S BID BOND
NO SEPERATE CHASSIS BIDS WERE SUBMITTED.

CHASSIS BIDS

! NEEDED FOR ACTIVITY BUS WITH CARGO BAY
AND EXTRA FUEL TANK

BASIC BID TACHOGRAPH 5X2 MANUAL 14 PLY TIRES HEAVY AXLE SPRINGS GASOLINE MOTOR
54 PASSANGER
INTERNATIONAL \$23,647.15 INC (\$923.13)

FORD \$18,278.98 \$870.00 (\$1,641.00) (\$1,549.75)

GMC \$20,314.00 \$750.00 (\$1,800.00) (\$3,075.00)

66 PASSANGER

INTERNATIONAL \$23,559.54 (\$923.13)

FORD \$23,472.52 \$870.00 (\$3,613.00) (\$3,708.75)

GMC \$20,538.00 \$750.00 (\$1,800.00) (\$3,162.00)

71 PASSANGER

INTERNATIONAL \$28,647.15 INC (\$2,528.37) \$338.00

FORD \$24,340.12 \$870.00 (\$3,613.00) \$225.00 (\$4,455.75)

GMC \$23,172.00 \$750.00 (\$1,800.00) \$120.00 \$872.00 \$25.00 (\$3,162.00)

REMOVAL OF ARCHITECTURAL BARRIERS GRANT APPLICATION
— BUILDING/SITE INFORMATION —

ED-01832-01

Part-C-3

BUILDING/SITE CONSTRUCTION HISTORY		For this building/site, list the completion date for the original building and for each addition. If possible, provide identifying information about the architect. This information will be helpful in determining whether or not this building/site is eligible to be classified as a historic site.
ORIGINAL BUILDING/SITE COMPLETION DATES		ARCHITECT IDENTIFICATION
ORIGINAL	ADDITION	
1966		Foss, Engelstad & Foss, Moorhead Minnesota

PROPOSED ARCHITECTURAL BARRIER MODIFICATION DESCRIPTION

In the table below, describe the architectural barrier modifications proposed for the building/site. For each modification, include the UFAS Reference Number in the first column, and provide the Priority Number as per the following:

PRIORITY 1 - INITIAL ACCESS: Initial access includes ramps, curb cuts/ramps, parking spaces, signs, entrances, door hardware and other areas external to the physical building/site.

PRIORITY 2 - INSIDE ACCESS: Inside access includes restrooms, ramps, drinking fountains, telephones, classroom doors, door hardware, work surfaces and other areas internal to the physical building/site.

PRIORITY 3 - SPECIALTY AREAS: Specialty areas include locker rooms, food service areas, auditorium, gymnasium, library, shops, home economics, science room and other areas internal to the building/site which are used for similar special purposes.

PRIORITY 4 - MAJOR CAPITAL OUTLAY: Major capital outlay includes elevators and other building/site modifications requiring a major capital outlay.

Provide a concise description of each modification and include the estimated cost in the last column. Continue descriptions of modifications on the reverse side of this page if necessary. Following the last modification description and cost estimate, provide the total expenditures for all modifications for the building/site.

UFAS REFERENCE NUMBER(S)	DESCRIPTION OF MODIFICATIONS Provide Priority Number(s) As Directed Above	COST ESTIMATE
(1) 4.7	Priority #1 Provide curb cuts to allow for accessibility to various building levels	\$ 3,000
(2) 4.15	Priority #2 Lower and replace six drinking fountains to allow for accessibility.	\$ 7,000
(2) 4.31	Priority #2 Lower public telephone (one)	\$ 500

- BUILDING / SITE INFORMATION -

For each architectural barrier modification described below, include the UFAS Reference Number and Priority Number as directed on Part C-3. Include a cost estimate for each modification and the total expenditures for all modifications.

▶ TOTAL EXPENDITURES FOR ALL MODIFICATIONS ▶	\$ 135,700
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TABULATION OF BIDS

SENIOR HIGH SCHOOL EXTERIOR ENTRANCES
AND MISCELLANEOUS WORK
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

PROJECT NO. 8607-38

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

BID OPENING: July 21, 1987

CONTRACTORS	C. CHECK BID BOND	CAL. DAYS	BASE BID	ALT. NO. 1 - DOOR OPENINGS NO'S 107, 108, 109 AND 110 (ADD)	ALT. NO. 2 - DOOR OPENINGS NO'S 105 AND 106 (ADD)	ALT. NO. 3 - DOOR OPENING NO. 113 (ADD)	ALT. NO. 4 - DOOR OPENING NO. 111 (ADD)	ALT. NO. 5 - DOOR OPENINGS NO. 114 AND 112 (ADD)
Advance Structures Fargo, North Dakota								
CM of North Dakota Fargo, North Dakota	X	70	14,560	10,500	4,720	2,000	2,000	2,540
Diversified Builders Fargo, North Dakota	X		14,985	9,838	4,864	3,560	3,560	2,996
Smithco Construction Fargo, North Dakota								
D.C. Trautman Company Fargo, North Dakota	X		16,083	10,972	5,337	3,870	3,720	3,088
Nelson window	X	90	15,987	11,258	5,380	3,265	3,265	3,430

**COMMUNITY-WIDE NEEDS
ASSESSMENT**
**for
CASS COUNTY OF NORTH DAKOTA
and
CLAY COUNTY OF MINNESOTA**

**FINAL REPORT
JANUARY 1987**

SECTION III

SUMMARY OF THE ELEVEN HIGHEST RANKING NEEDS

When the Needs Assessment Committee reviewed the results of the three surveys, a composite of all the surveys was formulated in order to more easily determine the most important needs of the community. The needs were ranked according to how respondents to the three surveys judged the needs' importance. (See Table 5.). Due to time and budget restrictions, the committee decided to concentrate further information gathering and study to the top 10 needs on the composite table. Since there were two issues that ranked number 10, the committee included 11 issues.

The remainder of this report will concentrate on these 11 issues. Extensive data was collected relating to these 11 issues including: the population groups affected, descriptions of the services available and by whom, and the problems and gaps that were identified by professionals working within each issue area. The following is a brief summary of the information gathered that was used to formulate the final recommendations of the Needs Assessment Committee.

1. ISSUE: MISUSE OF DRUGS OR ALCOHOL BY YOUNG PEOPLE AND ADULTS

POPULATION AFFECTED: Alcohol and drug abuse affects the entire population of Cass and Clay county - persons abusing chemicals, the families involved, employers, and the general population.

SUMMARY:

This issue has been drawing much national attention so it is not surprising that it was the number one concern of this area. Local professionals dealing with this problem report that increased exposure to the problems of alcohol and drug abuse have brought many people to seek help for themselves and their families.

Early intervention has shown up in a younger average age of abuser who receives treatment. Treatment for adolescents, once lacking in this area, is now available at Genesis, a treatment program at St. John's Hospital. High school counselors report much involvement with alcohol and drug problems and the need for more addiction counselors, as well as increased prevention programs in the lower grades.

The major gap in services seems to be affordable treatment, after care and counseling for the elderly, indigent, low income, chronically mentally ill and the developmentally disabled.

There are about 30 agencies directly providing services in the area of alcohol and drug abuse. Coordination of these efforts is very important to provide adequate services that are cost effective. Duplication would be reduced and the needs of most every person could be served.

Employers are becoming more involved in prevention and treatment programs for their employees. These efforts should continue. Changing the public's attitude about alcohol and drug use is an important step to teaching young people about the dangers of alcohol and drug abuse. Prevention programs at an early age and changes of attitude among adults are the key issues in combating the alcohol and drug problems in this area.

2. ISSUE: ABUSE OF MATE OR OTHER FAMILY MEMBER

POPULATION AFFECTED:

	1984	1985	1986	(projected)
Y CA Shelter Statistics				
Women	421	484	517	
Children	274	280	347	
Total	695	764	864	

Rape & Abuse Crisis Center Statistics
Domestic Violence Clients
Percent Increase
Total number of clients

1984	1985	1986	(projected)
531	775	820	
30%	46%	6 %	
	1337	1420	

SUMMARY:

Domestic violence is another issue that has received increased national attention. The Cass-Clay area is fortunate to have an agency that deals directly with this problem - the Rape and Abuse Crisis Center. Along with law enforcement agencies, county social service centers, Lakeland Mental Health Center, Southeast Human Services, the Minnesota Migrant Council and Red River Human Services, counseling services and other assistance is available to victims, family members, and perpetrators of abuse. The YWCA provides temporary shelter to victims of domestic violence as well as other women and children without housing.

The major problem in dealing with this issue is ongoing funding for the counseling programs and shelter. Support groups have been formed as well as individual counseling services but the agencies need consistent financial support. Coordination seems to be good among the domestic violence service agencies as well as the child abuse service agencies.

Public information and education is needed on an ongoing basis to prevent domestic violence and to encourage victims and abusers to seek help. A growing area of concern is the abuse of the elderly or other vulnerable adults. Legislation may be needed to help protect these adults.

3. ISSUE: HAVING ENOUGH MONEY TO PAY FOR MEDICAL CARE

POPULATION AFFECTED: Many low-income families and individuals in Cass and Clay counties are lacking medical care. Families whose income exceeds eligibility requirements for medical assistance programs often times do not have employers that provide medical coverage. 11.1% of persons in North Dakota are not covered by any form of health insurance (source: Blue Cross/Blue Shield of North Dakota) and 8.4% of persons in Minnesota lack coverage. (Source: The Citizens League, St. Paul, Minnesota.)

SUMMARY:

With recent federal budget cuts in human services more low-income families and individuals are faced with out-of-pocket medical expenses and higher deductibles for Medicare. Employers have, in some cases, reduced health care benefits or have hired only part time help to avoid paying benefits. Single parents with low wages are hardest hit. Families not eligible for medical assistance most often go without medical care.

There is a need for the local medical community to more thoroughly examine the medical needs of the area and find ways to help those who cannot afford medical care. This includes the hospitals, clinics, physicians, dentists, optometrists, pharmacists, long term care providers, public health providers and other medical fields.

Better coordination of services to low income families and persons as well as adequate insurance coverage by employers is essential in providing health care services to all who need them.

4. ISSUE: TRAINING FOR A NEW OCCUPATION WHEN PREVIOUS TRAINING AND EXPERIENCE DO NOT FIT EXISTING OCCUPATIONAL OPPORTUNITIES.

POPULATION AFFECTED: Unemployed persons who are having difficulty finding employment in their area of training and experience.

	Cass	Clay
Unemployment rate July 1985	4.2%	4.5%
Unemployment rate July 1986	4.6%	4.4%
Unemployment rate in North Dakota July 1985		5.3%
Unemployment rate in North Dakota July 1986		6.1%
Unemployment rate in Minnesota July 1985		5.6%
Unemployment rate in Minnesota July 1986		4.9%

(Sources: Job Service of North Dakota & Minnesota Department of Jobs & Training.)

SUMMARY:

There are almost 20 agencies in Cass and Clay counties that provide job retraining or counseling to unemployed workers searching for employment. Most utilize federal government funding and adequate coordination is minimal. Due to federal regulations most programs serve a specific population group with specific eligibility requirements. It is felt that although programs may be restrictive, there is increasing need for job retraining agencies to coordinate efforts to best serve the needs of the unemployed.

The biggest gap in services seems to be for workers ages 21 to 55. Funding for this age group is not sufficient to meet the demand. Job Service personnel feel there will be increased demand for assistance to this age group including an increase in services to farmers, construction and energy related workers and white collar workers.

There is a need for expanded hours for retraining programs, transportation services and child care for those attending retraining programs. Involving private employers as well as public and private job retraining agencies will assist unemployed persons in obtaining such training and permanent job placement.

5. ISSUE: HAVING ENOUGH MONEY TO BUY THE BASICS OF LIFE

POPULATION AFFECTED: Low-income individuals and families including the homeless.

	<u>Cass</u>	<u>Clay</u>
Total number of families	21,750	11,718
Total number with incomes less than \$10,000	3,122	1,865
Percent of total families	14.4%	15.9%
Total population	84,655	44,854
Persons below poverty level	7,719	4,941
Percent of total	9.1%	11.0%

(Source: 1980 Census)

SUMMARY:

The economy in the Cass-Clay area may be improving in some areas, but in the area of economic opportunities for low income persons there has been little improvement. There are many who are unemployed or who are employed at low wages. Economic development including increased employment opportunities is vital to human service planning.

There has been an increase in demand for emergency food, clothing and shelter in the area. The Task Force on the Homeless completed its recommendations in August, 1986. The Needs Assessment Committee supports their recommendations.

Over 30 agencies provide services relating to the basics of life. Some type of overall human service planning is needed to insure cost effective services to all those in need. More coordination and information sharing is needed. Agencies should be able to help their clients become self-sufficient (if possible) and to utilize the services of other agencies if needed. Better cooperation is needed between the public assistance agencies and private non-profit agencies.

6. ISSUE: GETTING CARE FOR CHILDREN WHILE PARENTS ARE WORKING

POPULATION AFFECTED: Quality affordable child care is an issue that affects the entire population of Cass and Clay counties. The number of families in the United States with both spouses employed was 46% of all married couples in the second quarter of 1986. Nearly 60% of the 24.2 million wives with children under 18 were employed in the second quarter - up 560,000 from the previous year. Mothers of preschoolers accounted for 56% of the increase. The median wage and salary earnings for families was \$537 a week. The figures ranged from \$740 for families with two or more earners to \$241 for families maintained by women with only one wage earner.

SOURCE: U.S. Department of Labor, Bureau of Labor Statistics 1986

	<u>Cass</u>	<u>Clay</u>
Total Families	21,750	11,718
Families with children at home under 18	11,766	6,426
Percent of all families	54.1 %	54.8 %
Married couple families	10,293	5,658
Female householder, no husband present	1,322	679
Male householder, no wife present	151	89
Families with children under 6	5,836	2,986
Percent of all families	26.8 %	25.5 %
Married couple families	5,282	5,196
Female householder, no husband present	482	279
Male householder, no wife present	17	18

SOURCE: 1980 Census

SUMMARY:

Child care has become an issue that is receiving the attention of state, local and federal governments, employers and the community as a whole. Inadequate care of children creates problems that affect the child as he or she grows up in the community. It therefore becomes a problem for society - not just for the parents.

Locally, a task force to study day care issues has been formed by the United Way to take an indepth look at child care in Cass and Clay Counties. The Needs Assessment Committee supports the efforts of this task force which is made up of professionals in the child care/child development fields.

Children who are home alone before and after school are also at risk. These "latch-key" children also are in need of supervision and care. The parents of most of these children must work to support the family and funds are not always available for child care. Assistance is needed for these parents as well as self-care education for latch-key children.

The greatest areas of concern are affordable, quality child care for low-income families, care for children at risk of abuse or neglect and the availability of quality infant care. As more and more women enter the workforce child care issues will need to be addressed.

7. ISSUE: HAVING ADEQUATE INFORMATION ABOUT WHERE TO GO FOR HELP WITH PERSONAL PROBLEMS

POPULATION AFFECTED: The entire population of Cass and Clay counties.

SUMMARY:

There are over 160 human service agencies in the Cass-Clay area providing a variety of services. It is confusing to the public and especially to those facing personal problems to know where to go for help. The United Way Community Services Division offers an Information and Referral service and also operates the Hotline Program. Many other human service agencies provide information and referral services when appropriate, but it is difficult to keep up with the various services available and who provides them.

The information and Referral service primarily provides services to agency personnel by serving as a telephone referral source and by maintaining an up-to-date Directory of Human Services. This directory is used by most of the agencies and has served as an excellent reference in providing information to clients. Hotline is a well-known "crisis" phone line, but also answers information and referral questions, and provides telephone listening and support.

It would be less confusing to the public if there was one central phone line that would provide both information and referral and "crisis" intervention. A well publicized central Information and Referral phone line would assist those persons in need of information, reduce duplication of I & R efforts, and increase cooperation and coordination between human service agencies.

8. ISSUE: HAVING DIFFICULTY GETTING HELP WITH LEGAL PROBLEMS

POPULATION AFFECTED: Low income, elderly and disabled individuals, and families who need help in the areas of public benefit programs, family law matters, housing/farm issues, domestic violence, disability, consumer law, utilities and employment.

SUMMARY:

This issue was ranked number one in importance by the human service agencies, but was ranked low by the public and key informants. Legal assistance for those who can not afford it is usually linked to other issues such as domestic problems, public assistance benefits or loss of employment. The agencies helping individuals and families deal with these problems see first-hand the need for legal assistance or other intervention for their clients.

The funding from the federal government for legal assistance programs has been reduced substantially in recent years. The state of Minnesota stepped in to create new sources of funds for legal assistance; but North Dakota has provided only minimal measures to make up for the loss of federal funds. Minnesota legal assistance programs contract out almost 80% of the casework to private attorneys while North Dakota legal assistance programs utilize their staff attorneys for most of the casework.

Legal assistance is provided in Clay County by Northwest Minnesota Legal Services and in Cass County by Legal Assistance of North Dakota. Migrant Legal Services provides legal assistance to migrant farm workers and their families in both counties.

The gap seems to be in North Dakota. There are only two attorneys and three and one-half paralegals to cover all of Southeastern and South Central North Dakota. The staff is forced to turn down many cases because of inadequate funds and a lack of staff time. The State Bar Association needs to work with the state Legislature to create new sources of revenue to fund legal services similar to the state of Minnesota and other states. Local funding needs to be explored, as well as the practice to contracting casework out to private attorneys.

9. ISSUE: HAVING ENOUGH PEOPLE TO DO VOLUNTEER WORK

POPULATION AFFECTED: The entire population of Cass and Clay counties. Most of the agencies utilize volunteers and the general population has unlimited potential for providing qualified volunteer assistance to the community.

SUMMARY:

As the competition for local dollars to fund human services increases, agencies are faced with trying to provide more services with the same or fewer numbers of staff positions. Volunteers are helping the human service agencies in many ways including service on committees and boards, fund raising, and working within the agency. Many people volunteer but do not realize the value of their work, and studies show that many more would volunteer if someone would ask them.

The Voluntary Action Center (VAC), a program of the United Way Community Services division, serves as a central clearinghouse for volunteerism. The VAC recruits, counsels, and links volunteers to health, welfare, education and cultural organizations who can best use their talents. The problem is that the VAC is not well publicized and is currently understaffed. Most agencies end up recruiting and training their own volunteers. This takes valuable time and money away from the agencies. A well coordinated, active VAC would help all the agencies obtain adequate numbers of volunteers.

To increase the number of volunteers, the public needs to be educated on volunteer opportunities and the needs of the community. Employers can help by encouraging their employees to volunteer in the community. Well trained volunteers who are appreciated can provide unlimited assistance to the human service agencies and ultimately to those in need.

10. ISSUE: CARE AND TREATMENT OF CHILDREN WHO ARE ABUSED, NEGLECTED OR ABANDONED

POPULATION AFFECTED:

	1984	1985	<u>Projected</u> 1986
Cass County Child Abuse Reports	379	437	484
Clay County Child Abuse Reports	272	238	348

SUMMARY:

Along with the issue of mate and adult abuse and neglect, the issue of child abuse and neglect has received increased attention in the last several years. Requirements of professionals who work with children to report suspected abuse and neglect along with increased public education has helped the efforts to protect children and get treatment for the abuser. The numbers of reported cases of abuse and neglect have increased each year, but it is difficult to assess if the numbers are rising because of more abuse or because of better reporting.

The Cass-Clay area is fortunate to have a fairly well-organized and coordinated system of services for families experiencing child abuse and neglect. The County Social Services agencies in Cass and Clay counties do the investigations and reporting of alleged abuse or neglect. Individual and group counseling is provided by the County Social Services agencies, the Rape and Abuse Crisis Center, Lutheran Social Services, the Village Family Service Center, and St. Lukes Hospital. Temporary housing if needed for adolescents is provided by the YWCA or Luther Hall. Day care for children at risk of abuse or neglect is provided by the Nokomis Day Care Center.

The major problem seems to be long waiting lists for clients to receive counseling services and day care. Other than emergency situations, most agencies have a two-six week waiting list for counseling. This can be potentially dangerous to children at risk of abuse or neglect. More public education is needed on how to prevent child abuse as well as how to seek help or report suspected cases. The funding levels to support agencies who deal with this issue should be examined and coordinational efforts increased. A publicized central phone number might be helpful for the public to call for advice or assistance.

11. ISSUE: TRANSPORTATION FOR PERSONS WHO MUST RELY ON OTHERS TO GET AROUND

POPULATION AFFECTED: Anyone in the Cass-Clay area who lacks adequate, affordable transportation especially the elderly, handicapped, and low-income individuals.

SUMMARY:

The Metropolitan Council of Governments (Metro-COG) representing the Fargo-Moorhead metropolitan area does continuous transportation studies and transit planning. There are low cost transportation services available to the elderly and handicapped, and public bus service on fixed routes in Fargo-Moorhead. Taxi service is also available within the metro-area.

Although there are many providers of transportation there are gaps. No public transportation is available in West Fargo and there is limited service in Dilworth. Other than limited transportation for the elderly, there is no public transportation in the rural areas. Many low-income individuals work or go to school in the evening. There is no public transportation in the evening or night-time hours and only limited transportation on Saturdays.

Many times there are emergencies when transportation is needed but not available, such as transporting the homeless to shelters or assisting victims of domestic violence. A taxi fund has recently been started with support from the cities of Fargo and Moorhead.

The public needs to be aware of the services available, and the agencies providing transit services need to coordinate more. Continued transportation planning, coordination and public education should be targeted to meeting the needs of low-income individuals in all areas of Cass and Clay counties.

SECTION IV

FINAL RECOMMENDATIONS

1. MISUSE OF DRUGS OR ALCOHOL BY YOUNG PEOPLE OR ADULTS

- A. **Facilitate the coordination of all alcohol and drug related agencies and support groups.**
 - 1. Promote leadership by C-CAN (Community-Chemical Awareness Network), Chemical Use Steering Committee.
 - 2. Promote conferences for agencies on drugs and alcohol (over 28 agencies).
 - 3. Examine other cities' programs to successfully coordinate the various groups (contact United Way of America).
- B. **Provide prevention and education programs primarily in elementary and junior high schools.**
 - 1. Promote positive self-esteem programs to young people.
 - 2. Research existing drug education programs in our area and in other communities.
- C. **Provide drug and alcohol education programs for adults at the work site.**
 - 1. Encourage private and public employers to provide education and motivation for decreased drug and alcohol usage on and off the job.
 - 2. Promote a change in attitude that alcohol usage is harmful and sends negative messages to young people. Adults must be positive role models.
- D. **Support efforts of law enforcement agencies.**
 - 1. Encourage tougher enforcement of penalties.
 - 2. Increase community support and awareness.
- E. **Recognize need for more certified addiction counselors in the schools and counseling agencies.**
- F. **Support prevention and treatment programs for the elderly and indigent.**
- G. **Shift community dollars, public and private, to support prevention, education, and treatment programs.**

2. ABUSE OF MATE OR OTHER FAMILY MEMBER

- A. **Continue and increase support of existing agencies private and public.**
- B. **Promote the coordination of private and public agencies.**
- C. **Support efforts to improve legislation and funding for the protection of vulnerable adults.**
- D. **Examine the impact of non-Cass/Clay residents who use local services.**
- E. **Publicize services of appropriate agencies.**
- F. **Promote prevention programs.**

3. HAVING ENOUGH MONEY TO PAY FOR MEDICAL CARE

- A. **Conduct further study into the actual medical needs in our area and encourage local hospitals, pharmacies, clinics and long term care facilities to coordinate care for those who cannot pay.**
 - 1. Examine the needs of lower income individuals and families who cannot afford private health insurance but do not qualify for public assistance medical care.
 - 2. Examine the needs of self employed persons such as farmers and small businesspersons who have inadequate insurance or no insurance.

3. Examine the trend of employers to hire more part-time workers so as not to pay health insurance and other benefits.
4. Examine the specific pharmaceutical needs and needs for general medical, dental, optometric and long-term care.
- B. **Provide for a central information and referral center for medical screening for uninsured persons or persons and families who are temporarily unemployed.**

4. TRAINING FOR A NEW OCCUPATION WHEN PREVIOUS TRAINING AND EXPERIENCE DO NOT FIT EXISTING OCCUPATIONAL OPPORTUNITIES

- A. **Concentrate efforts on low and moderate income persons.**
- B. **Expand the time availability for adult training programs.**
- C. **Increase transportation for evening training.**
 1. Study feasibility of lengthened hours on public bus routes.
 2. Examine the use of employee shuttle buses after working hours.
 3. Assist in formulation of car pools.
- D. **Coordinate existing agencies into a well-planned system of services.**
 1. Examine the services of all the job training programs.
 2. Provide a central screening center for job applicants.
 - a. Testing
 - b. Assessment of skills
 - c. Training programs
 - d. Counseling
 3. Assess the services of smaller agencies and examine ways to fill the gaps or combine services.
- E. **Increase and coordinate training for unemployed workers aged 21-55.**
- F. **Support efforts of "Self-Sufficiency" type programs who work with persons with all their problems and follow through with them until they are successfully employed and off all forms of public assistance.**
- G. **Coordinate and support child care providers to assist with "off hour" training and job opportunities.**

5. HAVING ENOUGH MONEY TO BUY THE BASICS OF LIFE

- A. **Support economic development efforts.**
 1. Provide more jobs.
 2. Plan strategies for the chronically unemployed.
- B. **Continue support for emergency services.**
 1. Establish a central clearinghouse to direct persons to needed services and follow-up their progress.
 2. Support temporary shelter beds.
 3. Establish short-term transitional housing (60 days or longer).
 4. Establish more detox beds.
 5. Provide better medical care in Cass County for detox program.
 6. Build public support for emergency services.
- C. **Establish plans for long-term community based support services.**
 1. Support "Self-Sufficiency" type programs.
 2. Support care for the chronically mentally ill.
 3. Enhance chemical dependency treatment programs for low-income and handicapped persons.
- D. **Develop coordinated human service planning in Cass and Clay counties.**
 1. Utilize United Way.
 2. Utilize Metropolitan Council of Governments.
- E. **Explore a "Case-Management" approach to provision of human services.**

6. GETTING CARE FOR CHILDREN WHILE PARENTS ARE WORKING

- A. Support the efforts of the United Way Day Care Assessment Committee.**
 - 1. Determine the availability of quality, affordable day care.
 - 2. Examine needs of "high-risk" or handicapped children.
 - 3. Educate the public.
 - 4. Explore funding alternatives.
 - 5. Establish standards and training programs for providers.
- B. Expand funding for day care of low-income families, single parents, infants, teen-age mothers and children with special needs.**
- C. Review state regulations to insure quality cost-effective day care.**
- D. Research using school, church and private facilities for day care, especially for "latch-key" children.**
- E. Encourage private and public employers to provide or assist with day care services for their employees.**

7. HAVING ENOUGH ADEQUATE INFORMATION ABOUT WHERE TO GO FOR HELP WITH PERSONAL PROBLEMS

- A. Provide a personalized information and referral service that is not necessarily "crisis" only, staffed by professionals or paraprofessional staff.**
 - 1. Provide one phone number to call for any problem or information need.
 - 2. Consider combining Hot Line and the Information and Referral service into one program with a new name.
 - 3. Expand phone capabilities to be able to directly refer people to the appropriate assistance.
 - 4. Increase follow-up efforts.
- B. Increase publicity for Hot Line/I & R.**
 - 1. Target low income people, the elderly, youth and the general public.
 - 2. Work with the 911 system to clarify services and publicity efforts.

8. HAVING DIFFICULTY GETTING HELP WITH LEGAL PROBLEMS

- A. Expand legal services in North Dakota by developing resources similar to Minnesota.**
 - 1. Work with the state Legislature and the State Bar Association to pass legislation to create a surcharge on court filing fees. Surcharge would be used to fund Legal Services.
 - 2. Work with the State Bar Association to establish a fund from interest on lawyers trust accounts (IOLTA).
 - 3. Contract out more casework to private attorneys.
- B. Investigate local funding to the Legal Assistance programs.**

9. HAVING ENOUGH PEOPLE TO DO VOLUNTEER WORK

- A. Financially support expansion of volunteer recruitment by the United Way's Voluntary Action Center.**
- B. Train agencies on how to recruit volunteers.**
- C. Publicize the community needs and volunteer opportunities.**
- D. Involve existing organizations in expanding volunteer opportunities.**
- E. Involve private businesses to encourage employees to serve the community through volunteer service.**

10. CARE AND TREATMENT OF CHILDREN WHO ARE ABUSED, NEGLECTED OR ABANDONED

- A. Continue public awareness of child abuse issues.**
 - 1. Promote the reporting of instances of abuse by victims, those secondarily involved and the general public to the appropriate agencies.
 - 2. Promote parents to seek help for themselves before abuse occurs.
 - 3. Research including counseling services as a covered benefit under insurance coverage.
 - 4. Educate the public on parenting skills and child abuse prevention.
- B. Examine funding for agencies dealing with the problem and make recommendations.**
- C. Support the coordination of efforts of all the agencies who deal with child abuse and neglect.**
- D. Provide for a preliminary place or phone number to call for advice without giving specific details of actual abuse.**

11. TRANSPORTATION FOR PERSONS WHO MUST RELY ON OTHERS TO GET AROUND

- A. Support the taxi fund for emergency transportation needs.**
- B. Improve public awareness on available transportation services.**
- C. Include a transportation hotline as part of the overall "Hot Line" and/or "I & R Service".**
- D. Research expanding transportation services to evenings and weekends.**

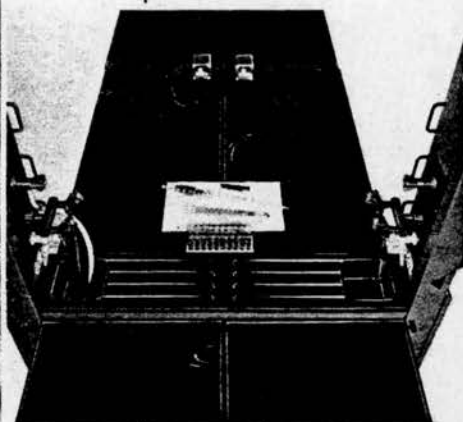
GENERAL COMMITTEE RECOMMENDATIONS

- 1. Increase coordination efforts of all human service providers to ensure cost-effective services to all people who need them.**
- 2. Improve the public awareness of the problems and services available.**
- 3. Increase education at the workplace concerning human service needs and the problems in the community.**
- 4. Investigate the need for a central clearinghouse for information and referral and its functions.**
- 5. Research a common liability insurance coverage for all agencies and their volunteers.**
- 6. Conduct human service agency "forums" at least annually to bring agencies together and to promote public awareness.**
- 7. Explore the establishment of a public/private partnership to do the following:**
 - a. Conduct ongoing needs assessments.**
 - b. Conduct long-range human service planning.**
 - c. Coordinate the delivery of human services.**
 - d. Coordinate the funding of human services.**
 - e. Act as a clearinghouse for information and referral.**

Tomorrow in Brief

Labor Union Uses Satellite

Unions are becoming some of the fastest-growing users of satellite communications. The satellites are used to link together local and state branches of a union, to hold teleconferences, to deliver public-affairs and educational programming, and to transmit live or taped television signals to the news media. The Labor Institute of Public Affairs (LIPA), the media arm of the AFL-CIO, recently signed a multiyear contract with a satellite transmission provider, Washington International Teleport. According to the labor group, satellite communications will better link the scattered branches of the organization and will bring substantial savings in time and money for travel and management. LIPA's first video conference using the service will take place this year.



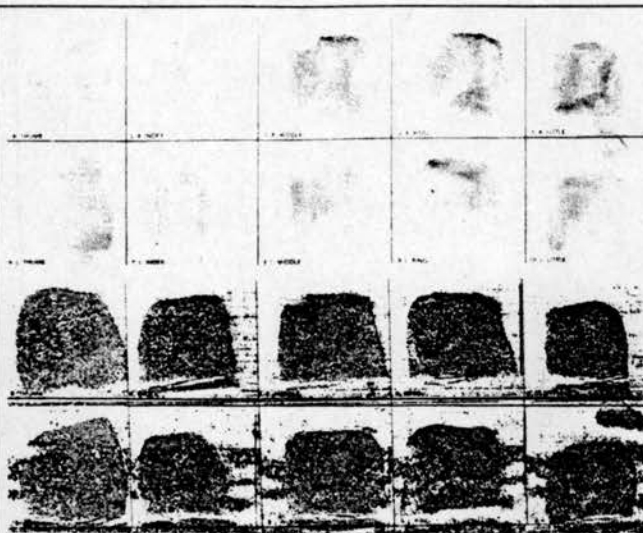
BRITISH INFORMATION SERVICES

Portable laboratory workstation for mobile scientists.

Movable Laboratory

A complete, movable workstation is now available to scientists. "Labkit," devised by a British team of educational and industrial designers and architects, provides all laboratory services including water, vacuum drainage, natural gas, and electric power, as well as a work surface and storage units. The workstation — described as "the ultimate in adaptability" — is on wheels and can be used by schools as well as industrial, medical, chemical, and biological research institutes.

For more information, see "Sources, Tomorrow in Brief" on page 55 of this issue.



FINGERMATRIX, INC.

New fingerprint-enhancement system makes for clearer electronic transmission (bottom) and faster identification.

Foiling Felons Faster

Criminals could be identified instantly with a new device that lets police match fingerprints from the scene of the crime with those in criminal justice files. The device, developed by Fingermatrix, Inc., combines recent improvements in finger-

print identification and in transmission technologies. The prints are computer-enhanced to provide a clearer image and then electronically transferred to a massive control computer for immediate identification. In minutes, a list of potential suspects is returned to local police.

Cosmetic Oral Surgery

More and more people are electing oral surgery for purely cosmetic reasons, says Cyrus J. Amato, chief of oral and maxillo-facial surgery at St. Barnabas Medical Center in Livingston, New Jersey. Cosmetic oral surgery will benefit from advances such as computer-assisted photo imaging for finding a patient's ideal face. And a surgical technique pioneered by Amato eliminates visible scarring: The surgeon works within the patient's mouth, thus avoiding incisions on the face and ensuring the best possible cosmetic outcome.

More Jobs for Social Workers

The future looks brighter for social-work graduates today compared with five years ago, says Nancy L. Lohmann, dean of the School of Social Work at West Virginia University. Salaries are up, and there is a growing demand for persons to work with the aging and in child-protection agencies, public welfare departments, delinquency programs, and related areas, says Lohmann.

Veterinarians Prepare For Nuclear War

In the event of a nuclear war, veterinarians should be prepared to keep people from killing animals in a panic for food, says Don Seedle of Kansas State University. Livestock animals that survive will be a source of food, but it will be more important to preserve enough surviving animals to rebuild livestock populations. Seedle points out that if no signs of radiation damage appear by the twenty-first day 80% to 100% of the exposed animals will survive.

Phone Lines That Keep Working

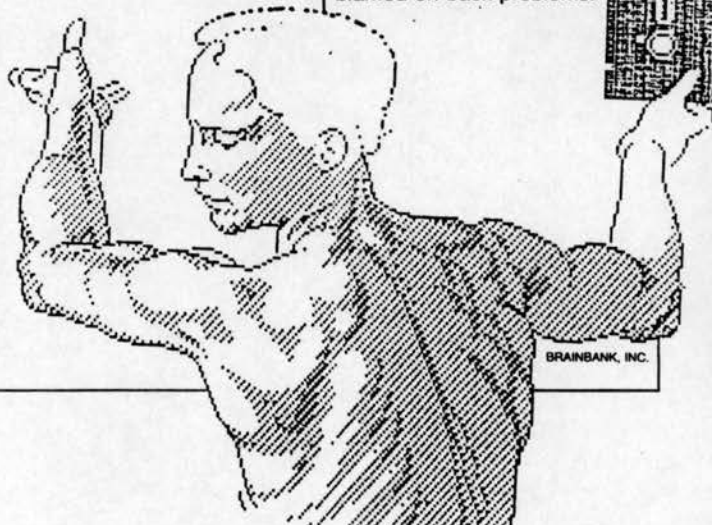
The West German Federal Post Office plans to install a communication system that automatically transmits alarm signals, emergency calls, and such information as gas-meter readings over telephone lines — all while phone receivers remain on the hook. The system, called Temex, would transfer data from sensors over frequencies not used for telephone calls. The system is expected to be offered to the public by the end of 1988.

AI for the PC

The future world of artificial intelligence (AI) gets closer every day. A promising sign of the increased accessibility of AI is a new journal that brings the emerging field down to the everyday world of personal computing. *PC AI*, published by Knowledge Technology, Inc., of Phoenix, Arizona, released its first issue this spring. The quarterly journal will feature articles on AI programming languages, AI applications, and products for the IBM PC and Macintosh. Publisher Terry Hengl comments: "The interest in artificial intelligence is on the rise. We believe that *PC AI* will help personal computer users and software developers to learn more about the products, trends, and applications of artificial intelligence."

Computer Helps Back Pain

A computer program may help workers prevent back pain and increase their productivity. Called Backaid Software, the program is marketed to employers who want to help workers learn what's causing their back pain and how to get rid of it. Worker self-help could save employers an estimated \$56 billion a year in productivity losses blamed on back problems.



BRAINBANK, INC.