



Clay County (Minn.):  
Independent School District  
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

8/17/85  
Cm  
11.10.87

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, November 10, 1987, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
C. A. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of October 13 & 27, 1987.

\*V. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

\*VI. CONSIDERATION OF CLAIMS

Appendix B

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. Dr. Lynn Halmrast has been elected to the Board of Directors of the Moorhead Kiwanis Club and also the Red River Council on Family Relations (formerly the Red River Family Therapy Coalition) for the 1987-88 school year.
2. Ken Haraldson, retired Moorhead teacher, is the current President of Moorhead Kiwanis.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Moorhead Sports (Lacher) Appendix C  
Center & Ice Rental Agreement

Explanation: Appendix C-1 is the rental contract for the 1987-88 and 1988-89 school year. The language is basically the same.

The payment schedule has been advanced to August 15.

<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>	<u>1988-89</u>
\$24,100	\$25,100	\$27,173.70	\$29,305.80

Recommendation: Move to approve the rental contract as submitted.

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2. Consider Contracted Services (Lacher) Appendix D

Explanation: Appendix D-1 describes the bid for contracted services versus our present delivery systems.

Recommendation: Move to reject the bid for hiring contracted services as submitted by Metro Delivery Incorporated.

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3. Consider Personnel (Bergen) Appendix E

New Employee

Lynn Stig - LD teacher, Washington and South Campus, effective November 6, BA+30 (4), \$15,612.20 (\$20,590 - based on 1986-87 schedule)

Added Assignment

Kathleen Aarhus - LD teacher, Probstfield, .357 time, BA+15 (3) \$5,550.60, effective October 28 (based on 1986-87 schedule)

4. Consider Asbestos School (Lacher) Appendix F  
Class Action

Explanation: Appendix F-1 is a letter from the law firm of Hertogs, Fluegel, Sieben, Polk, Jones & LaVerdiere, regarding the asbestos school litigation. They outline the pros and cons of staying in the class action versus filing our own legal suit.

We have discussed alternatives with other attorneys in the past. The discussion has been to remain in the class action due to the expenses to pursue our own suit; the grants and loans we have we have received from Federal sources; and, the uncertainty of the outcome.

Recommendation: Move to continue to participate in the Asbestos School Litigation Class Action suit.

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5. Review Five Year (Trochlil) Appendix G  
Assumptions

Explanation: Appendix G-1 is the 1987-1992 assumptions.

The Board needs to update these assumptions as the first step in preparing for the 1988-1990 management plan. The process at the meeting will be to:

- review the format of listing assumptions
- delete assumptions that are no longer appropriate
- receive suggestions from Board members for new assumptions.

Final acceptance of a draft of assumptions would occur at the November 24 meeting.

Recommendation: For discussion purposes

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- \*6. Consider Donation (Trochlil) Appendix H

Explanation: The Senior High Student Council will donate \$5,000 to the School District to purchase an electronic digital display sign.

Recommendation: Move to approve the Student Council donation of \$5,000.

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- \*7. Consider Investments (Lacher) Appendix I

Explanation: Appendix I-1 is the listing of investments #381 through #390.

Recommendation: Move to approve investments as indicated.



X. FOR YOUR INFORMATION

Appendix Z

1. Award Winning Video - The short video on the school bus seat belt issue that won an award from the Minnesota Education Association will be shown,
  2. Futures Article - "The Futurist," November-December 1987  
- (Appendix Z-2)
-

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Yunkers Farm (Year of the Child)	Tuesday, Nov. 10	2:00 p.m.	Yunkers Farm
Continuing Education	Wednesday, Nov. 11	7:30 a.m.	Townsite
Chamber of Commerce (Town Meeting)	Wednesday, Nov. 11	12:00	Ramada Inn
'Chorus Line'	Wednesday, Nov. 11	7:40 p.m.	NDSU
Title IX	Thursday, Nov. 12	7:00 a.m.	Townsite
MTI Strategic Planning	Thursday, Nov. 12	10:45 a.m.	MTI
Superintendent's Advisory Council	Thursday, Nov. 12	7:15 p.m.	Townsite
AIDS Conference	Friday, Nov. 13 and Saturday, Nov. 14	All Day	Spring Hill Conference Center
Susan Strauss (Harassment & Wellness)	Monday, Nov. 16	8:30 - 12:30 1:30 - 3:30	Townsite
MSU - Celebration (Torme, Uggums, Nero)	Monday, Nov. 16		MSU
Connecting the Generations	Tuesday, Nov. 17	9:30 a.m. - 2:30 p.m.	Washington North Campus Senior High
MTI Open House	Tuesday, Nov. 17	All Day	MTI
Teacher Negotiations	Wednesday, Nov. 18	7:30 a.m. - 3:00 p.m.	Townsite
Long Range Planning	Wednesday, Nov. 18	4:30 - 7:30 p.m.	Townsite
American Education Week	Week of Nov. 16-20		Districtwide
Parent/Teacher Conferences	Week of Nov. 16-20		Districtwide
PER Committee	Thursday, Nov. 19	7:00 a.m.	Townsite
Eggs & Issues	Saturday, Nov. 21	8:00 a.m.	Regency
Policy Review	Monday, Nov. 23	7:00 p.m.	Townsite

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XII. ADJOURNMENT

Regular Meeting  
Board of Education  
Independent School District #152  
October 13, 1987

Members Present: Douglas Fagerlie, Allen Lund, A. C. (Curt) Borgen, Jeanne Seigel, Michael Hulett, Wayne Alexander, Anton Hastad, and Bennett Trochlil

The meeting was called to order by Chairperson Seigel.

PREVIEW - Trochlil previewed the agenda, adding Interagency Early Intervention Committee.

APPROVAL OF MINUTES - Hulett moved, seconded by Hastad, to approve the corrected minutes of September 8 and the minutes of September 22, 1987. Motion carried.

CONSENT AGENDA - Borgen moved, seconded by Lund, to approve the following items on the consent agenda: Claims, MTI Vocational Relicensure Committee, MTI Restructuring Funding, Adult Basic Education, Contributions to Moorhead Literacy Project and ESL Services for Adult Refugees.

CLAIMS - As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$900,116.63.

GENERAL FUND	\$158,389.31
FOOD SERVICE	36,233.65
TRANSPORTATION FUND	151,165.84
COMMUNITY SERVICE	20,216.40
CAPITAL EXPENDITURE	66,289.60
CONSTRUCTION FUND	226,173.10
DEBT REDEMPTION	141.04
MAVTI-GENERAL FUND	169,815.68
MAVTI COMM SERVICE	11,660.36
VO-TECH CAP. OUTLAY	24,850.70
REPAIR & BETTERMENT	5,408.51
FED FINANCIAL AIDS	23,271.12
STUDENT FUNDS	2,603.38
TOWNSITE CENTRE	3,897.94

GRAND TOTAL	\$900,116.63
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OPPORTUNITY FOR CITIZENS TO SPEAK - Ken Lucier, Washington parent, addressed the Board, asking why it is necessary for the community at large to ask for lower class sizes and suggested using different grade groupings for setting sizes.

Trochlil and Board members responded to Lucier's question, stating reasons were consistent with Board approved policy and recommended studying Lucier's suggestion.

Regular Meeting  
Board of Education  
Independent School District #152  
October 13, 1987  
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APPRECIATION PLAQUES - Rose Andersen was present to award plaques to Doug Fagerlie, Howard Murray, and Mike Hulett accepted one for Judy Ellison for the contributions they have made to the Community Education Program this past year by serving on the Advisory Committee.

SPECIAL EDUCATION EFFECTIVENESS GRANT - Anne Moyano gave a presentation on the Special Education Effectiveness Grants project which was approved on August 27, 1987, for \$34,000.00.

Borgen moved, seconded by Fagerlie, to accept the MDE Effectiveness Grant in the amount of \$34,000.00. Motion carried.

SPECIAL EDUCATION STAFF NEEDS - Swedberg reviewed Special Education staff needs with the Board.

Hulett moved, seconded by Alexander, to direct administration to proceed in reviewing Special Education needs and employ necessary staff as outlined.

PERSONNEL - Borgen moved, seconded by Fagerlie, to approve the following personnel changes:

New Employees

Mary Regelstad - 4th & 5th grade teacher, Washington, effective October 2, 1987, MA+45 (7) \$25,011.35 (\$28,274 base) based on 1986-87 salary

Jean Noetzelman - Chapter I teacher, Washington, .268 time, MA (7) \$6,632.64 (\$25,047 base) based on 1986-87 salary

Sue Giles - Chapter I teacher, Riverside, BA+45 (4) .536 time, \$11,474.65 (\$21,666.00) based on 1986-87 salary

Kathleen Aarhus - 5th grade teacher, Probstfield, .5 time, effective September 25, 1987, BA (0) \$8,409.56 (\$18,439.00) based on 1986-87 salary

Return From Leave

Rodney Remsing - return from five year leave to teach the 1988-89 school year

Retirement

Harlan Hatfield - Agri-Business teacher at Moorhead Technical Institute, currently on Unrequested Leave of Absence, effective November 25, 1987

Change in Contract

June Wentzell - Nurse's Secretary, Riverside, to Nurse's secretary, Edison, 6.2 hours per day



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LEVY FOR 1987, PAYABLE FOR 1988 - Bob Lacher reviewed and presented information on the recommended levy.

Alexander moved, seconded by Hulett, to set a special meeting for Wednesday, October 21 at 4:00 p.m., to make a decision on the levy. Motion carried.

CONSIDER CHANGE ORDER NORTH AND SOUTH CAMPUS - Borgen moved, seconded by Hulett, to approve the change order for four windows at North and South Campus for \$1,250.00 each, to be charged to the energy conservation capital outlay allocation. Motion carried.

CHANGE ORDER REQUESTS - ASBESTOS ABATEMENT - Fagerlie moved, seconded by Lund, to approve the change orders for asbestos abatement from Minnesota Hydroblast, totalling \$8,884.54. Motion carried.

MTI STUDENT SENATE BUDGET - Hastad moved, seconded by Borgen, to approve the recommended Student Senate budget at Moorhead Technical Institute of \$37,000.00 for the 1987-88 school year. Motion carried.

MTI VOCATIONAL RELICENSURE COMMITTEE - As part of the consent agenda, the Board approved the appointment of Nate Johnson to the Moorhead Technical Institute Vocational Relicensure Committee. Motion carried.

RESTRUCTURING FUNDING - As part of the consent agenda, the Board approved the \$10,000 reimbursement from the State for restructuring programs at Moorhead Technical Institute. Motion carried.

ADULT BASIC EDUCATION - As part of the consent agenda, the Board approved the grant for the Adult Basic Education program for 1987-88 for \$51,639.29.

CONTRIBUTIONS TO MOORHEAD LITERACY PROJECT - As part of the consent agenda, the Board approved contributions to the Moorhead Literacy Project for \$15.00 from Herby LCW, Argusville, ND and \$15.00 from Lutheran Church Women, Bethesda Lutheran Church, Moorhead, MN.

ESL SERVICES FOR ADULT REFUGEES - As part of the consent agenda, the Board approved the authorization for Rose Andersen to sign claims for payments submitted to the Department of Human Services.



Regular Meeting  
Board of Education  
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SPORTS CENTER COMMITTEE - Trochlil updated the Board on the issues covered at the September 29 City/School Task Force Meeting.

Alexander moved, seconded by Fagerlie, to approve the information covered at the City/School Task Force meeting held on September 29, 1987. Motion carried by majority vote.

FOR YOUR INFORMATION

1. Color Selection - North and South Campus - Alexander moved, seconded by Borgen, to allow administration to make the decision on selection of colors for the canopy, metal doors, frames and downspouts at North and South Campus. Motion carried by roll call vote: Fagerlie - yes, Lund - no, Borgen - yes, Seigel - no, Hulett - no, Alexander - yes, Hastad - yes.
2. Transportation - A letter from the Hartford Insurance Company on Transportation Fleet Loss Control Program cited improvements in several areas and mentioned the impressive organization and contents of the Basic Training for School Bus Drivers by Dan Bacon.
3. Tobacco Free Environment Plaque - Jernberg presented a plaque to Seigel on Tobacco Free Environment from the Minnesota Lung Association that will be hung in the Board Room.
4. UNISYS CONFERENCE - Trochlil reported on the UNISYS Conference he attended in Orlando, FL October 1-3 and thanked the Board for giving him the opportunity to attend.

ADJOURNMENT - Fagerlie moved, seconded by Alexander, to adjourn the meeting. Motion carried.

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Anton Hastad, Clerk

Regular Meeting  
Board of Education  
Independent School District #152  
October 27, 1987

Members Present: Douglas Fagerlie, Allen Lund, A.C. (Curt) Borgen, Jeanne Seigel, Michael Hulett, Wayne Alexander, Anton Hastad, and Bennett Trochlil

The meeting was called to order by Chairperson Seigel.

PREVIEW - Trochlil previewed the agenda, adding Personnel, Migrant Education Tutorial Program and taking Personnel Salary Increase off the agenda.

CONSENT AGENDA - Borgen moved, seconded by Hulett, to approve Acceptance of Gift on the consent agenda. Motion carried.

WASHINGTON SCHOOL - Sheila Pechtel was present to express the appreciation of Washington staff to the Board for making it possible for them to grow personally and professionally through their MEEP program and workshop days. She also invited them to attend their MEEP workshop for five schools on November 5 from 3:30 - 5:30 in the library at Washington School.

MTI CONSTRUCTION PROPOSAL - Johnson reviewed the preliminary plan for construction projects he will submit to the State Board for consideration in the 1988 legislative session.

Borgen moved, seconded by Fagerlie, to approve the construction proposal as presented for approximately 15,000 sq. ft. of instructional space, not identifying specific areas. Motion carried by majority vote.

1987 TAX LEVY - PAYABLE 1988 - Lacher presented the proposed levy totalling \$7,641,288.47, based on the discussion at the October 13 meeting.

Fagerlie moved, seconded by Borgen, to approve the levy as presented. Motion carried.

PERSONNEL - Hulett moved, seconded by Borgen, to approve the following personnel changes:

Maternity Leave

Sharon Nelson - Kindergarten teacher, Probstfield, to start approximately December 11 for six weeks

New Empolyees

Georgia Weingart - Replacing Joslyn Larson, SLD teacher, Riverside, for remainder of year, effective October 26, 1987, BA(5) \$15,512.91 (\$19,207.00 - based on 1986-86 salary)

Brian Rheault - Night custodian - Edison/Washington, A-12, \$6.64 per hour, effective November 2, 1987

Ann Langlee - LD aide, Senior High, B-21, \$6.70 per hour, effective November 2, 1987, \$6,847.40

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October 27, 1987  
Page Two

PERSONNEL - (continued)

Change in Position - Linda Smith, LD aide, Senior High to Multi-Handicapped aide, Senior High, effective November 2, 1987  
Motion carried.

MATHEMATICS LEAGUE COACH PROPOSAL - Jernberg presented a proposal for a mathematics league coach.

Lund moved, seconded by Hastad, to approve the proposal with an allocation of \$1,000 for travel and registration and compensation for the advisor of .05% on the extra curricular schedule, subject to negotiations. Motion carried.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift of a 1987 Oldsmobile Cutlass Sierra from General Motors Oldsmobile Division, Minneapolis, to the Senior High Industrial Education Department and directed a letter of thanks be sent. Motion carried.

BLOCK GRANT UTILIZATION FOR 1988-89 - Hastad moved, seconded by Fagerlie, to approve the utilization of the 1988-89 Block Grant allocation targeted for library and audio-visual materials at North Campus. Motion carried.

MIGRANT EDUCATION TUTORIAL PROJECT - Borgen moved, seconded by Alexander, to accept the Chapter I Migrant Education grant in the amount of \$25,820.00. Motion carried.

FOR YOUR INFORMATION

1. Enrollment Projection - Jernberg updated the Board regarding the enrollment projections for 1988 through 1993 based on the current enrollment as of October 1, and census information.
2. Grant Loan Receipts - The Property Services Department has received \$2,931,812.00 in grants and loans. As a result of these monies we did not have to compete for instructional need while addressing our energy, hazardous substances or energy conservation needs.
3. Lynn Prom's Recognition - Chamber of Commerce - Trochlil reported on the 'First Class' recognition ceremony in which Lynn Prom was presented with the Excellence in Education Award by the Minnesota Chamber Foundation on October 20 at the Ordway Theater in St. Paul.

ADJOURNMENT - Borgen moved, seconded by Alexander to adjourn the meeting. Motion carried.

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Anton Hastad, Clerk



AGREEMENT FOR USE OF  
MOORHEAD SPORTS CENTER BUILDING  
FOR THE SCHOOL YEARS 1987-88 AND 1988-89

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1987, by and between the City of Moorhead, a municipal corporation and political subdivision of the State of Minnesota, hereinafter referred to as "CITY", and Independent School District No. 152, a municipal corporation, hereinafter referred to as "SCHOOL",

WITNESSETH:

WHEREAS, the City of Moorhead has constructed an all purpose sports and recreation building within the City of Moorhead known as the Moorhead Sports Center, and

WHEREAS, SCHOOL operates, among other programs, a physical education program, an extra curricular activities program, and a hockey program, and

WHEREAS, the Sports Center Building has facilities for the conducting of the above-noted programs by SCHOOL;

NOW, THEREFORE, it is hereby agreed by and between the parties hereto as follows:

1. CITY does hereby agree to lease to SCHOOL, and SCHOOL does hereby agree to take from CITY the Sports Center building for the conduct of the SCHOOL's physical education, extra curricular activities, and hockey programs during the school year.

2. The parties agree that SCHOOL will have the use of the Sports Center building for its physical education programs, extra curricular activities, and hockey programs during the period from August 15 of each year until June 15 of the following year to coincide with its school year, and may use the facilities for up to 177 days each such school year from 8:00 a.m. to 6:00 p.m., plus such additional hours of operation as shall be necessary for the conduct of the SCHOOL's extra curricular activity and hockey programs; in order to allow the CITY to schedule other activities in the Sports Center, SCHOOL will provide the CITY no later than August 1 of each year during the term of this Agreement, a school calendar showing the projected days when SCHOOL classes will be in session and SCHOOL will be using the facilities.

3. In accordance with Exhibit A, SCHOOL agrees to pay to CITY during the School Year of 1987 through 1988 the total sum of \$27,173.70, and during the 1988 through 1989 School Year, the total sum of \$29,305.80, for the purposes outlined under this Agreement for the use of the Sports Center building for a period of up to 177 days each School Year. SCHOOL will not receive credit for days not used during any School Year, provided, however, if physical education classes are cancelled due to weather or other emergency, then classes may be rescheduled to take place at a mutually agreeable time without additional expense to the School District.

4. It is expressly agreed and understood by the parties that this Agreement covers only the use of the Sports Center building for physical education, extra curricular activities, and hockey programs. All other activities for which the SCHOOL desire to use the Sports Center building shall be arranged and negotiated in separate agreements with the CITY, and additional fees shall be negotiated as well as scheduling so as to not conflict with other tenants the CITY has entered into agreements with for the use of the Sports Center.

5. The CITY shall be responsible for all upkeep and maintenance of the Sports Center building during the term of this Agreement, however, the SCHOOL expressly agrees that it will provide individuals to fully supervise physical education, extra curricular activities, and hockey program activities within the Sports Center building while the building is being used as a part of this Agreement.

6. The SCHOOL agrees to provide liability insurance to protect and indemnify the CITY from any and all claims for injuries or damages occurred or incurred by virtue of the SCHOOL's use of the Sports Center building under this Agreement, but in any event, shall not provide for personal injury liability of not less than \$600,000.00 per occurrence; the CITY agrees to provide reasonable safe premises and to maintain the premises in a reasonably safe condition. Nothing in this lease shall be deemed to limit or abrogate this duty of the CITY.

7. The SCHOOL acknowledges that the CITY will be entering into agreements similar to this Agreement with other organizations within the City of Moorhead, for the use of the Sports Center building, and specifically recognizes that its request for use of the Sports Center building over and above the days and times contemplated in this lease agreement will be subject to the availability of the Sports Center building.



8. CITY and SCHOOL recognize that individuals and organizations supporting Moorhead High School sports have installed and furnished a weight training and exercise room on the mezzanine level of the Sports Center building. The parties agree that the continued use of that facility shall be allowed by the CITY and SCHOOL consistent with Resolution No. 87-755, passed July 20, 1987, by the Moorhead City Council, a copy of which is attached to and incorporated by reference in this Agreement as Exhibit B; however, such use is limited to the days on which SCHOOL is conducting physical education classes and is further limited to the hours of 8:00 a.m. to 6:00 p.m. on such days. Further, the parties agree that the weight room is under the sole and exclusive control of the SCHOOL during the regular hours of 8:00 a.m. to 6:00 p.m., and the SCHOOL will provide supervision whenever the room is being used by Moorhead High School students. In the event the SCHOOL desires its students to use the weight training and exercise facility outside of the regular hours established for SCHOOL usage by the CITY, that this use be permitted. Granting permission for such use shall be at the sole discretion of the CITY. The SCHOOL agrees to provide supervision for Moorhead High School students' use of the facility outside regular hours whenever such use is permitted by the CITY. The SCHOOL further agrees that the full liability insurance coverage protecting the CITY, as required by Paragraph 6 in this Agreement will include coverage for usage by the SCHOOL outside the regular hours designated in this Agreement.

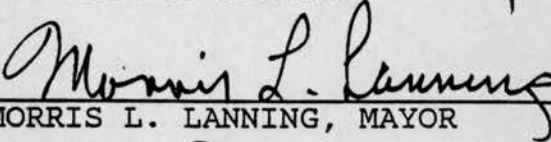
9. This Agreement shall be binding upon and insure to the benefit of the successors and assigns of the parties hereto and, before it becomes affective, will be submitted to the respective governing bodies of the parties for approval by resolution, certified copies of which resolutions shall be attached to the executed copy of this Agreement.

10. The parties intend that this Agreement be an ongoing, self-renewing Agreement; however, parties expressly agree that annual reviews of the experiences of each party under this Agreement will take place no later than May 31 of each year; any amendments, additions or deletions to this Agreement, including the rate to be charged for the use of the facility, will be incorporated into this Agreement as an addendum; if either party determines to cancel this Agreement, notice must be given prior to June 1 of the year in which cancellation is intended to take place.

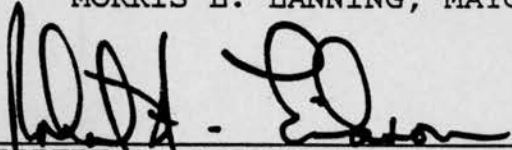
IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

CITY OF MOORHEAD

BY:

  
MORRIS L. LANNING, MAYOR

ATTEST:

  
ROBERT A. ERICKSON, CITY MANAGER

INDEPENDENT SCHOOL DISTRICT NO. 152

BY:

\_\_\_\_\_  
, CHAIRMAN

ATTEST:

\_\_\_\_\_  
, CLERK

EXHIBIT "A"

RENTAL PAYMENT SCHEDULE

CITY and SCHOOL agree to the following Rental Payment Schedule and rates therein for the 1987-1988 School Year and the 1988-1989 School Year during the term of this Agreement:

1987-1988 School Year

<u>Dates</u>	<u>Games / Practices</u>	<u>Rate</u>	<u>Total</u>
8/15-6/15	1390 hrs of PE Dry Floor Use	\$ 7.83/hr	\$10,883.70
	380 hrs of PE Ice Use	\$10.50/hr	\$ 3,990.00
10/87-2/88	160/hrs/practice	\$45.00/hr	\$ 7,200.00
	10 games / A & B	\$450/game	\$ 4,500.00
	2 games / A only	\$300/game	\$ 600.00
1987-1988 TOTAL:			\$27,173.70

1988-1989 School Year

<u>Dates</u>	<u>Games / Practices</u>	<u>Rate</u>	<u>Total</u>
8/15-6/15	1390 hrs of PE Dry Floor Use	\$ 8.22/hr	\$11,425.80
	380 hrs of PE Ice Use	\$11.00/hr	\$ 4,180.00
10/88-2/89	160 hrs/practice	\$50.00/hr	\$ 8,000.00
	10 games / A & B	\$500/game	\$ 5,000.00
	2 games / A only	\$350/game	\$ 700.00
1988-89 TOTAL:			\$29,305.80

CITY and SCHOOL further agree that SCHOOL shall pay to CITY the \$27,173.70 Rental Payment for the 1987-1988 School Year on or before August 15, 1987, and that SCHOOL shall pay to CITY the above \$29,305.80 Rental Payment for the 1988-1989 School Year on or before August 15, 1988.

RESOLUTION

WHEREAS, expansion of the weight room at the Moorhead Sports Center has been deemed necessary by the School Board of Independent School District #152; and

WHEREAS, the weight room at the Sports Center is supervised by employees of Independent School District #152; and

WHEREAS, it has been requested and mutually agreed that an expansion of 240 (12' x 20') square feet to the north of existing weight room is sufficient space to meet the weight training program requirements deemed necessary for current and future needs; and

WHEREAS, the expansion of the weight training room will meet all building code requirements; and

WHEREAS, the weight room expansion will be financed by outside funding and volunteers that have advocated the weight room expansion; and

WHEREAS, the City of Moorhead will remain in management and control of the entire Moorhead Sports Center, however, will not be responsible for the weight room supervision; and

WHEREAS, the Park Advisory Board and the City of Moorhead staff recommend and support the proposed expansion of the weight room at the Moorhead Sports Center.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the City of Moorhead does hereby support and will allow expansion of the weight room at the Moorhead Sports Center under the following terms and conditions:





**Hertogs Fluegel  
Sieben Polk  
Jones & LaVerdiere**  
PROFESSIONAL ASSOCIATION

October 15, 1987

999 Westview Drive  
Hastings, MN  
55033  
(612) 437-3148

Samuel H. Hertogs  
★ Donald J. Fluegel  
★ Michael R. Sieben  
★ Michael S. Polk  
★ Harvey N. Jones  
★ Richard A. LaVerdiere  
Steven D. Hawn  
George L. May  
Thomas R. Longfellow  
Leo F. Schumacher  
Shawn M. Moynihan  
Michael R. Strom  
John P. Sieben  
Scott J. Hertogs  
John D. Skinkie  
John O. Sonsteng

★ Also admitted in Wisconsin

○ Certified as civil trial  
specialists by the National  
Board of Trial Advocacy

ST. PAUL OFFICE:

Gallery Building  
Suite 409  
17 W. Exchange St.  
St. Paul, MN 55102  
(612) 222-4146

Mr. Bennett L. Trochlil  
School District No. 152  
810 4th Avenue South  
Moorhead, MN 56560

Re: Asbestos School Litigation - Class Action Notice

Dear Mr. Trochlil:

School districts nationwide have been given until midnight on December 1, 1987 to decide whether or not they will remain members of a nationwide class action which was filed to recover costs associated with the removal or other abatement of asbestos-containing construction materials in school buildings. The alternative to remaining a class member is to file an action independent of the class, as have a significant number of school districts nationally. For example, in June, 1987 Independent School District No. 709 reached settlement with W. R. Grace & Company in the amount of 2.15 million dollars to compensate it for the planned removal of asbestos-containing fireproofing from Duluth Central High School. **UNLESS YOU NOTIFY THE U.S. DISTRICT COURT BY DECEMBER 1, 1987, YOU WILL REMAIN A PERMANENT MEMBER OF THE CLASS AND BE PRECLUDED FROM INSTITUTING AN INDEPENDENT ACTION AT ANY TIME.**

There exist several factors which make the class action the better alternative for some districts, but totally inadequate for others. In determining which alternative is best for your school district, the following factors should be considered:

(1) The size of the claim - while there is no magic figure to determine whether a school district should sue individually, a good general rule is that schools with claims over Five Hundred Thousand and no/100s (\$500,000.00) Dollars should seriously consider an individual cost-recovery action. On the other hand, small individual claims may be better off in the class action. In part this is due to the cost applicable to this type of litigation. Although experienced attorneys can be found who will in most instances take the school's claim on a contingency fee whereby the school pays no attorneys fees unless the claim is successful,



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October 15, 1987

there are actual out-of-pocket costs that would be incurred in the litigation that would be the responsibility of the district.

If your district has not quantified abatement costs, it is a good general rule that any district with a high school built between 1965 and 1973 may contain a significant amount of asbestos fireproofing if it was designed to accommodate 750 or more students. Further, steel structure buildings are more likely to contain this type of material than those of concrete block construction.

(2) Control of the litigation - a school district can totally control its individual lawsuit. In the national class action a committee of lawyers will represent the class with no individual school district having a controlling say in how the case is pursued. The settlement of an individual case is solely the province of the school district. In class actions, settlement decisions are made by the lawyers with ultimate approval in the hands of the court. In some recent class actions, such as the Agent Orange litigation, a class settlement has been approved over vigorous opposition from some class members. On the other hand, some school districts may welcome not having to be personally involved in litigation decisions and the class may be attractive for that reason.

(3) Recovery prospects - the "bottom line" in these cases is, of course, determining whether the school district will net more money in an individual action or as one of thirty-six thousand (36,000) potential members of a nationwide class. As a general rule, a good individual case will yield a greater net recovery to the client than participation in a national class action because the class action will treat a good case no better than a marginal case. By the same token, a school district with particular problems which would decrease its ability to obtain a successful recovery individually may want to participate in a national class action to have its individual problems minimized by the sheer size of the class action.

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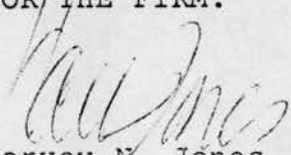
Legal fees are also important to the schools. Legal fees in individual actions are usually calculated as a percentage of the recovery; the school is not required to pay any hourly fee in advance of an award. In the class action, numerous lawyers will be submitting fee requests for court approval, some of whom may seek fees in excess of Two Hundred and no/100 (\$200.00) Dollars per hour. Class attorneys' fees will be awarded by the court out of the class recovery prior to distribution to the class. The percentage attorneys' fee in a class action is likely to be less than in an individual action but, when subtracted from a smaller recovery per capita, the net recovery to the school district class member may also be less.

While I have tried to outline the primary considerations each school district should make, it may be to your advantage to consult with an attorney experienced in asbestos property damage litigation. The Hertogs Law Firm is unique in Minnesota in that it employs several attorneys specializing in asbestos litigation. Current asbestos property damage clients include various school districts and private building owners as well as the State and University of Minnesota.

It would be our pleasure to meet with you at your offices without fee, to discuss your legal rights in greater detail. However, since you must decide whether you wish to file your claim independently of the class by December 1, 1987, we strongly recommend that you contact us by November 15, 1987 so that adequate consideration of your rights can be made.

Yours very truly,

FOR THE FIRM:

  
Harvey N. Jones

HNJ:jm

## MOORHEAD PUBLIC SCHOOLS

## INVESTMENT RECORD

FROM JULY 22, 1987 TO NOVEMBER 2, 1987

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
381	10-29-87	99000	03-31-88	8.45	3529	GREAT WESTERN	FIN NORTHEAST
382	10-29-87	99000	03-31-88	8.50	3550	FIRST FED-AUSTIN	FIN NORTHEAST
383	10-29-87	99000	01-29-88	8.25	2081	SANTA BARBARA S&L	direct
384	10-29-87	99000	01-29-88	8.125	2049	OLNEY S&L	HIGH YIELD
385	10-29-87	99000	01-28-88	8.25	2058	HOME NATL BANK	HIGH YIELD
386	10-29-87	99000	01-29-88	8.25	2081	HERITAGE SAVINGS BANK	HIGH YIELD
387	10-29-87	99000	02-10-88	8.3	2318	GUARDIAN S&L	HIGH YIELD
388	10-30-87	99000	02-10-88	8.75 *	2374	PLANO S&L	WITT FIN
389	10-30-87	99000	03-09-88	8.875 *	3064	WESTCO SAVINGS BANK	WITT FIN
390	10-30-87	99000	03-09-88	8.75 *	3020	HALLMARK S&L	WITT FIN

\* FEE OF .25% PAID

TOTAL

26124

MEMO #: B257

MEMO TO: DR. TROCHLIL  
BOARD OF EDUCATIONFROM: ROBERT LACHER 

SUBJECT: CONTRACTED SERVICE - DELIVERY

In my letter to Mr. Schrank dated October 5, 1987, (attached) we compared our present employee to the contracted service.

Contracted Service

\$24,560.00	
- 885.00	(Savings of \$5.00/day by reducing insurance to \$500,000)
<u>\$23,675.00</u>	

\$29,863.40	(Our present costs for employee & vehicle)
-------------	--

\$6,188.40	(Savings (20.72%))
------------	--------------------

After reviewing these figures it seems the accurate comparison should be against the cost for a new employee. It is the open position that our present incumbent would be transferred to.

\$16,799.46	(2080 hours @ \$8.07 w/fringes)
<u>3,693.50</u>	(vehicle costs)

\$20,492.96
-------------

Our net cost for the following options:

A.	\$23,675.00	(Hire Contract Service)
	<u>25,489.90</u>	(Transfer current employee)
	\$49,164.90	

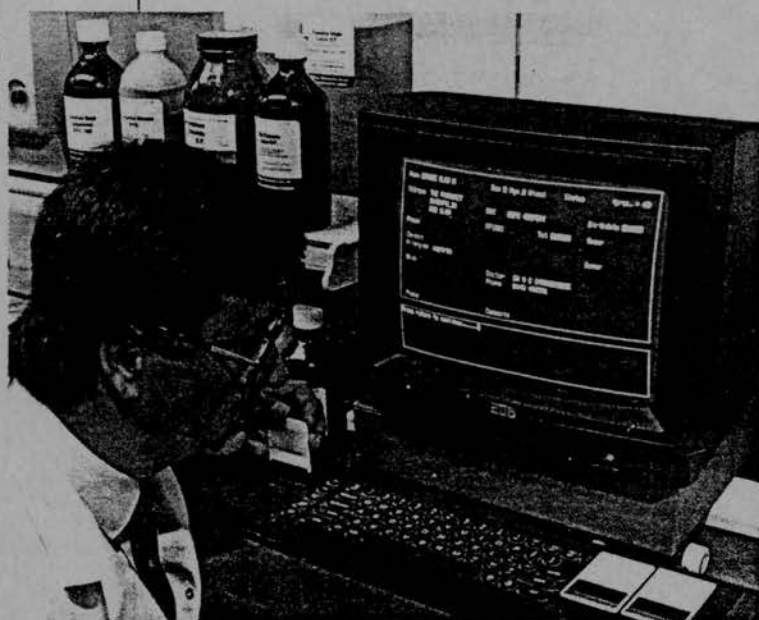
B.	\$29,183.40	(Retain present delivery system)
	<u>16,799.46</u>	(Hire new employee)
	\$45,982.86	

\$3,182.04	(Additional costs to chose option A)
------------	--------------------------------------

The impact of negotiating the new combined salary schedule makes it difficult to engage the Contracted Services.



## Tomorrow in Brief



Pharmacist uses patient's medical "smart card" to determine prescription.

### A Real "Get-Well" Card

You may soon be carrying a plastic "smart card" containing your entire medical history. Researchers at the Welsh School of Pharmacy have devised a card with microchip memory that can be programmed by your physician to provide details of your chronic illnesses, allergies,

and adverse reactions. The card can be used not only in emergencies, but also by pharmacists, who can dispense medicine as instructed by the card. A portable card reader has also been developed for use by ambulance crews or doctors making house calls.

### Byting Wit

Looking for something clever to say? A new series of computer programs can help you write a headline or even make up a joke. Developed by the Salinon Corporation of Dallas, Texas, the software has 25 built-in lists containing more than 33,000 expressions culled from books, songs, movies, proverbs, idioms, quotations, etc. A writer who needs a clever or popular expression to modify so that it conveys the desired message can search the computer for sound-alike words to substitute. For example, the headline-writing program might come up with "To Each His Phone" instead of "To Each His Own" for a story about personal telephones.

For more information, see "Sources, Tomorrow in Brief" on page 45 of this issue.

### Saving American Plants

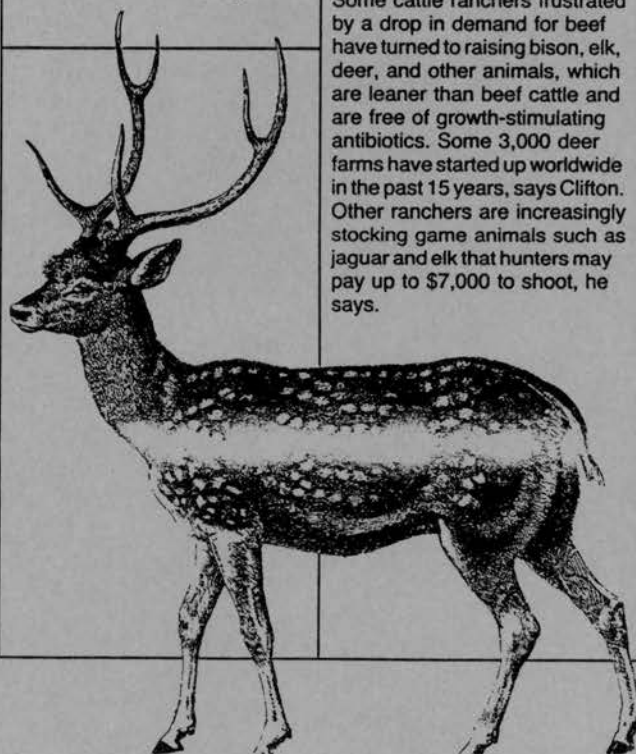
Hundreds of varieties of Native American food plants are in danger of disappearing, says Arizona botanist Gary Nabhan. Between one-half and two-thirds of the distinct seed strains once grown in Arizona have been lost, and the remaining gene pools are endangered. U.S. government programs aimed at conserving plant species have concentrated on seed stocks from developing countries rather than on plants native to the United States, and government policies have actively discouraged farming of native crops as a viable way of life for Indian communities, claims Nabhan in an article in *American Land Forum* magazine. To preserve the genetic heritage of Native American food plants, Indian communities should be encouraged to cultivate native seed stocks, he says.

### Air Terminal For Tomorrow

United Airlines opened its "Terminal for Tomorrow" this summer at Chicago's O'Hare International Airport. An automated baggage-handling system features laser scanning of bar-coded baggage tags to enable the processing of 480 outbound bags per minute. Electronic signs displaying flight information are linked to computers aboard airplanes so that changes are made known instantaneously to travelers in the terminal.

### TV Polling

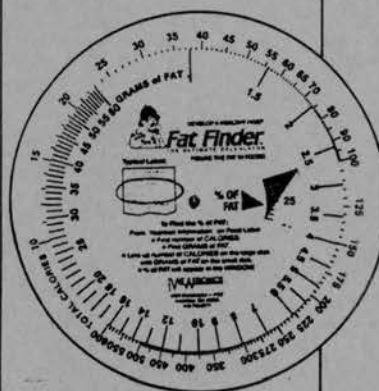
Next year's U.S. elections may inspire innovative campaign methods among the less-wealthy political hopefuls. One technique that may gain popularity is TV polling. Viewers are asked to call a 900 telephone number to vote "yes" or "no" on some issue. The call costs 50¢; most of the money generated goes to the phone company, but enough money can be made to pay for the candidate's TV air time, says media researcher Carla J. Hein. In addition, the candidate gets instant feedback on an issue important to the voters. TV polling may give grassroots candidates of the future a chance to earn enough recognition — without relying on support from special-interest groups — to compete against wealthier candidates, says Hein.



### Fat Finder

A new pocket gauge helps consumers to quickly determine the percentage of fat calories in the foods on grocery-store shelves. The Fat Finder calculator lets the shopper simply line up the number of calories in the food with the number of grams of fat on the Fat Finder dials. The percentage of fat then appears in a window on the gauge. If the food's calories are more than 30% fat, the shopper should avoid the food, according to the American Heart Association.

Fat Finder helps consumers avoid foods too high in fat content.  
NORMAN WINTER ASSOCIATES



### Exotic Animal Farms

Demand for exotic animals — to eat, wear, shoot, or keep as pets — has grown dramatically in recent years, reports Merritt Clifton of The Animals' Agenda. Some cattle ranchers frustrated by a drop in demand for beef have turned to raising bison, elk, deer, and other animals, which are leaner than beef cattle and are free of growth-stimulating antibiotics. Some 3,000 deer farms have started up worldwide in the past 15 years, says Clifton. Other ranchers are increasingly stocking game animals such as jaguar and elk that hunters may pay up to \$7,000 to shoot, he says.



*Joni Preston*

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

9/19/805  
1804  
11.24.87

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, November 24, 1987 at 6:30 p.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- \*IV. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
  - 1. The Moorhead High Math Team received first place in the Regional Math League Meet at Alexandria. The team is coached by Charlene Schwert. Team members were: Adam Thomas, Don Lee, Heidi Anderson, Scott Pearson, Steve Scheel, Desiree Swain and Chad Borowicz.
  - 2. Bob Gerke will serve on the Concordia College Teacher Advisory Committee. The purpose of this committee is to examine the policies and procedures governing teacher education programs, to discuss issues affecting the preparation of teachers and to suggest improvements in the teacher education programs.

VII. "WE ARE PROUD" (continued)

3. Mrs. Lynda Rud was selected as the Moorhead Technical Institute outstanding graduate in 1987. On October 20, 1987, an award was presented by the Minnesota Technical Institute Association to her for this recognition. Lynda will be present to accept this award.
4. The Senior High Student Council organized and conducted a food drive for students and received 3,300 lbs. of food. This will be donated to the Great Plains Food Bank Tuesday, November 24, at 1:00 p.m.
5. Jeanne Seigel was presented Smoke Free Plaques for all schools from the Clay-Wilkin Nonsmoking & Health Task Force at a meeting on November 19. School principals will be present to accept their plaques.

VIII. MOORHEAD TECHNICAL INSTITUTE AGENDA

B. NEW BUSINESS

- \*1. Consider MTI Medical Records (Johnson) Appendix A  
Accreditation

Explanation: The Committee on Allied Health Education and Accreditation recently granted Moorhead Technical Institute reaccreditation for a period of five years for the Medical Record Technician Program. This is a result of an on-site visitation that occurred in April 1987 at Moorhead Technical Institute. Appendix A-1 is the certificate of accreditation.

Recommendation: Move to accept the Committee on Allied Health Education and Accreditation recommendation for re-accreditation.

- \*2. Consider Appointment of (Johnson) Appendix B  
Dentists as Non-Paid Staff

Explanation: Dental students at Moorhead Technical Institute participate in an internship program in the Fargo-Moorhead area. Appendix B-1 is the list of practitioners.

Recommendation: Move to approve the list of dental practitioners for the dental assistant internship program as shown.

- \*3. Consider Moorhead Technical (Johnson) Appendix C  
Institute Donations

Explanation: Four cars have been donated to the Automotive Program at Moorhead Technical Institute.

- 1 Dodge Colt - Alton Peterson, Contact Person
- 3 Pontiacs - Selland Pontiac, Contact Person

Recommendation: Move to accept the donation of the cars listed above to Moorhead Technical Institute's Auto Mechanics Program and direct letters of thanks be sent.

4. Consider Moorhead Technical (Johnson) Appendix D  
Institute Calendars for  
1988-89 and 1989-90

Explanation: Appendices D-1 & 2 are the Moorhead Technical Institute proposed calendars for 1988-89 and 1989-90.

Recommendation: Move to approve the Moorhead Technical Institute calendars for 1988-89 and 1989-90.

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5. Consider Expanded Farm (Johnson) Appendix E  
Business Management Program

Explanation: Moorhead Technical Institute is submitting a proposal to the State Board for Vocational-Technical Education for an additional farm management instructor.

The present Farm Business Management Instructor works with an over-load of nearly 60 farm families and others are waiting to enroll. The additional instructor would 1) share the farm families on the north end of Moorhead's area and 2) actively recruit in the Norman County West area.

We are proposing that the additional instructor be located at Halstad High School, a central location for the potential area to be served in western Norman County and northern Clay County.

Appendix E-1 is the proposal. Copies of the letters of support will be available at the board meeting.

Recommendation: Move to approve the Moorhead Technical Institute Expanded Farm Business Management Program as presented.

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6. Consider Moorhead Technical (Johnson) Appendix F  
Institute Electronics  
Department Presentation

Explanation: Gary Ellingson, Dean Johnson and Lloyd Chale, members of the Moorhead Technical Institute Electronics Department staff, will be present to make a presentation to the Board.

Recommendation: For information only (this will be the first agenda item)

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

NEW BUSINESS

- \*1. Consider Nonresident (Jernberg) Appendix G  
Agreement

Explanation: The following agreement is being recommended, subject to board action of the appropriate district with whom the agreement is being made:

Probstfield Elementary - Ramey J. Overstad - Kindergarten student residing at 1302 S. 18th St., to attend Dilworth Public Schools

Recommendation: Move to approve the nonresident agreement for the above listed student, subject to board action of the Dilworth School District.

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2. Consider Heritage/Hjemkomst (Jernberg) Appendix H

Explanation: The Board of Education has discussed a program to allow all students in Fargo/Moorhead/West Fargo to annually receive year round passes to the Heritage/Hjemkomst Interpretive Center for field trips, assignments, and other educational opportunities.

The district funds will be supplemented by an equal dollar amount contributed by parent teacher organizations, businesses and civic clubs.

Recommendation: Move to approve an expense of 50¢ per student as a membership fee for annual passes for students K-12 to the Heritage/Hjemkomst Interpretive Center.

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3. Consider School Bus (Bacon) Appendix I  
Routing Software

Explanation: A proposal for school bus routing software has been offered by Coresoft, Inc. Monies for this proposal will come from the 1988-89 capital outlay budget. Appendix I-1 is the explanation and recommendation.

Recommendation: Move to approve the purchase of the software and associated hardware needs for school bus routing as shown above.



4. Personnel

(Bergen)

Appendix J

New Employees

Hilda Peckham - Kitchen assistant, Moorhead Technical Institute, 9:30 to 12:30 daily, \$6.25 per hour  
Anna Trautmann - Kitchen assistant, Moorhead Technical Institute, 11:30 - 3:30 daily, \$6.25 per hour  
Betty Lou Avery - Indian Home School Coordinator - effective November 11, 1987, \$11.00 per hour  
Robin Oestreich - Physical Education teacher, Edison, BA+45 (4) .357 time, \$6,035.00 (\$21,666.00) based on 1986-87 schedule

Retirement

Vernon Herman - Auto mechanics instructor, Moorhead Technical Institute, effective November 24, 1987

Resignation

Dona Grandbois - Adult Education secretary, Moorhead Technical Institute, effective immediately

Salary Increase

Jerry Burdeski - Energy, Audio-Visual Technology Coordinator, B23, \$7.05 per hour for 1986-87 and \$7.60 per hour for 1987-88

Recommendation: Move to approve the personnel changes as shown.

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5. Consider Audit Report  
for 1986-87

(Trochlil)

Appendix K

Explanation: Under separate cover is the Audit Report for 1986-87. Dave Stende and Dave Stene from Eide Helmeke & Co., will present the information. The Board is encouraged to discuss the report with the auditors.

Recommendation: Move to approve the Audit Report for 1986-87 as presented.

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\*6. Consider Musical Instrument Bid  
(Lacher)

Appendix L

Explanation: Listed below is the partial awarding of Band Instruments from the music capital outlay. The budget is \$30,000 for repair and new instruments.

Schmitt Music Center	\$4,894.20
Brooklyn Center, MN	

Nels Vogel	383.33
Moorhead, MN	

Recommendation: Move to approve bids listed above meeting specifications.

X. FOR YOUR INFORMATION

Appendix Z

1. Expansion of Sports Center
2. Futures Article - "The Futurist," November-December 1987  
- (Appendix Z-2)

Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Policy Review	Monday, Dec. 23	7:00 p.m.	Townsite
Thanksgiving Vacation	Thursday, Nov. 27 & Friday, Nov. 28		
Prep Bowl	Saturday, Nov. 28	All Day	Metrodome
MSBA Delegate Assembly	Monday, Nov. 30 & Tuesday, Dec. 1		St. Paul Radisson
Joint Powers	Thursday, Dec. 3	7:00 a.m.	Townsite

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports - The following committees have met recently and representatives may wish to report:
  - Title IX
  - Long Range Planning
  - Superintendent's Advisory Council
  - Policy Review
  - Boundary Configuration
  - Community Education Day
2. "What's Going On In Moorhead?"
3. Negotiations Update - Teachers and Supervisors

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, December 8, 1987

AMERICAN MEDICAL ASSOCIATION • AMERICAN MEDICAL RECORD ASSOCIATION

*Committee on Allied Health Education and Accreditation*

in cooperation with the

COUNCIL ON EDUCATION  
OF THE AMERICAN MEDICAL RECORD ASSOCIATION

presents this

**CERTIFICATE OF ACCREDITATION**

to the

MEDICAL RECORD TECHNICIAN PROGRAM

MOORHEAD TECHNICAL INSTITUTE

MOORHEAD, MINNISOTA

for being in substantial compliance with the

ESSENTIALS OF AN ACCREDITED EDUCATIONAL PROGRAM  
FOR THE MEDICAL RECORD TECHNICIAN

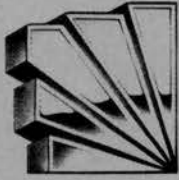
Granted this 14<sup>TH</sup> day of OCTOBER 19 87 for a period of 5 years

*Billy Ben Bauman*  
Chairman  
CAHEA



*Doris V. Thayer*  
Chairman  
Joint Review Committee





# Moorhead Technical Institute

1900 28th Avenue South, Moorhead, Minnesota 56560

(218) 236-6277

## MEMO

TO: Dr. Keith Togstad, Manager - Curriculum & Instruction

FROM: Pennie R. Humphrey, Program Director *PRH*

SUBJECT: D.A. 101 - Fall Quarter Clinical Internship

DATE: October 29, 1987

Please present the following list of dental practitioners who will be participating in the fall quarter internship program to the Moorhead School District Board of Education at the next meeting:

DR. JON ANDERSON	-	FARGO, ND
DR. JAY ERICKSON	-	FARGO, ND
DR. THOMAS FELLMAN	-	FARGO, ND
DR. BRAD KASSON	-	VA DENTAL CLINIC - FARGO, ND
DR. LEROY HAGEN	-	VA DENTAL CLINIC - FARGO, ND
DR. PATRICIA AROLA	-	VA DENTAL CLINIC - FARGO, ND
DR. TOM ANDERSON	-	MOORHEAD, MN
DR. DAVID DOBMEIER	-	WEST FARGO, ND
DR. WAYNE CHRISTIANSON	-	MOORHEAD, MN
DR. JAMES HIEB	-	WEST FARGO, ND
DR. MICHAEL JOYCE	-	FARGO, ND
DR. FRED LUNDSTROM	-	FARGO, ND
DR. JOHN VOLKERDING	-	FARGO, ND
DR. BRENT HOLMAN	-	FARGO, ND

With the exception of Dr. Brent Holman, all other practitioners are in general/family dentistry. Dr. Holman is a Pediatric Dentist and the student assigned to his office received a specialized assignment because she had 3 years of clinical chairside assisting (on the job trained) in a general practice. With students that enroll in the program with OJT experience, I try to give them "advanced standing" by customizing their internship experiences.

It should also be noted that the D.A. students carry their own professional liability/malpractice insurance policy. This is required by ADA Accreditation Standards.

**Minnesota Farm  
Business Management  
Education Programs**

**New or Expanded Program Application for  
Farm, Sheep, or Logging  
Business Management Education Programs**

Name of School: MOORHEAD TECHNICAL INSTITUTE

Position Requested:

☒ Farm Business Management      ☐ Logging      ☐ Sheep

Indicated whether this is a new or expanded program request:  
☐ New      ☒ Expanded

Directions: The following sections are to be completed by a local administrator.

1. Provide evidence of substantiated demand/need. Describe any evidence of increased demand for specific instruction which would warrant the addition of an instructional staff member. As shown by the attached map, very few farm families in the Norman County West area are being served by farm management education at this time. The ASCS office reports that there are 913 farms in Norman County and 1100 farms in Clay County, obviously a great potential for FBM enrollment. The present FBM instructor works with an overload of nearly 60 farm families, and others are waiting to enroll. The additional staff member would 1) share the farm families on the north end of Moorhead's area and 2) actively recruit in the Norman County West area.

2. What expansion of service will result from the proposed addition of staff? Will more individuals or businesses be reached? Will there be more instructional options available?

Moorhead Technical Institute has proposed that the additional instructor be located at the Halstad High School, a central location for the potential area to be served in western Norman County and northern Clay County. Don Blaeser, superintendent of Norman County West High School at Halstad, will present a recommendation to his school board that they approve this arrangement. At that site, the new instructor will obtain a full workload within three years. There is presently a very active MEY (maximum economic yield) club in that area that could act as a good nucleus for recruitment.

3. Describe the proven capacity of the school to deliver quality service in this instructional area. Please provide information regarding instructor competence and school experience in providing this instruction.

Moorhead Technical Institute has had a farm business management program for twenty years. Rick Morgan, who holds an M.A. in agricultural education, has been the instructor for the past twelve years and has built the Moorhead program from 15 up to nearly 60 farm families enrolled. He works closely with the program's advisory committee to implement the state curriculum, holds weekly breakfast meetings with his clients, organizes and leads annual local and regional bus tours, and schedules the FBM banquet every spring. Rick currently serves on the state supervisor's advisory committee.

4. Describe cooperation with other agencies and institutions in management education. Will the addition of staff increase capability for cooperating with other agencies? If so, describe your proposed plans for cooperation.

With the staff addition, cooperation with FmHA and F.C.S. in Clay County will be strengthened, and the FmHA and F.C.S. in Norman County will receive even more benefits. Program expansion is supported by FmHA and F.C.S. of Norman County, the Viking Bank of Hendrum, and Betaseed (sugar beet seed company) of Moorhead. Included with this application are letters of support from the Norman County extension agent, Red River State Bank of Halstad, G & R Equipment of Halstad, and the Moorhead Technical Institute advisory committee. Most importantly, the superintendent, school board, and local vo-ag program instructor of Norman County West School District support this program expansion request.

5. Complete the following information.

	Previous Year	Current Year	Projected Year
a. Total instructional ADM in the program area requested	<u>19.69</u>	<u>20.0</u>	<u>25.0</u>
b. Number of full-time instructional staff (FTE) in the program area	<u>1.26</u>	<u>1.26</u>	<u>2.52</u>

I approve and support this request:

\_\_\_\_\_  
VTI Director

\_\_\_\_\_  
Adult Director



**Minnesota Farm  
Business Management  
Education Programs**

**Budget Sheet**

Program Name FARM BUSINESS MANAGEMENT

O.E. Program Code 1.0020 UFARS Code \_\_\_\_\_

Class Hours per Day 6 Number of days 220

Object Description	1st year Budget Request for FY 88-89	2nd year Budget Request for FY 89-90
1. Licensed Salary	30,000.00	31,500.00
2. Non-licensed Salary	500.00	525.00
3. Licensed Fringe Benefits	7,056.82	7,409.66
4. Non-licensed Fringe Benefits	---	---
5. Travel, Instructional/Adm.	2,520.00	2,520.00
6. Travel, Prof. Development	800.00	800.00
7. Rents & Leases	---	---
8. Other Purchases Services	---	---
9. Supplies & Materials	2,600.00	2,600.00
10. Supplies for Resale	---	---
11. Equipment	5,000.00	3,000.00
12. Other Capital Expenditures	---	---
13. Other Expenses	---	---
14. TOTAL ELIGIBLE PROGRAM EXP.	48,476.82	48,354.66
15. Sales of Supplies & Services	---	---
16. Sale of Fixed Assets	---	---
17. Other Revenue	---	---
18. NET BUDGET	48,476.82	48,354.66
19. ADM'S	5	10
20. Projected Enrollment	M 60% F 40%	M 60% F 40%
21. No. of Licensed Staff	1	1
22. Licensed Staff FTE's	1.2	1.2
23. No. of Non-Licensed Staff	---	---
24. Non-licensed Staff FTE's	---	---
Total Instructional Aids	43,476.82	45,354.66
Total Capital Aids	5,000.00	3,000.00
TOTAL REQUEST	48,476.82	48,354.66

The items in this budget sheet should be filled out by using the same item definitions as in your formal yearly budget request.



November 16, 1987

TO: SCHOOL BOARD  
DR. TROCHLIL  
BOB LACHER

FROM: DAN BACON

RE: STAR I BUS ROUTING SYSTEM

A proposal from Coresoft regarding the STAR I bus routing system was sent to me by Mr. Zachary Kinneman.

This routing system will make use of the data stored in Region I without the need to re-key the information. It is a logical next step to the census work done in 1986-87. The system once in place will allow the Transportation Department to look at many "what if" situations very rapidly. These "what ifs" now take one to two weeks and with STAR I they can be done in hours. Examples are: routing snow emergency routes or routing buses for possible boundary changes.

In addition, this program can generate letters and announcements to students or parents regarding bus or route numbers, time schedules and bus stops. It can also be used for a variety of specialized reports such as bus cards. It could also be used for viewing a variety of boundary configurations. As proficiency of use increases I know there will be many additional uses for this program as the districts needs change.

I would recommend the inclusion of the STAR I school bus routing system in the 1988-89 capital outlay budget, however we would take delivery immediately with payment due July 1, 1988. This recommendation is made so that we would be able to do our routing and notification for the 1988-89 school year using this software.

November 16, 1987

TO: SCHOOL BOARD  
DR. TROCHLIL  
BOB LACHER

FROM: DAN BACON

RE: HARDWARE NEEDS FOR USING STAR I

The following, are estimated costs for the hardware needs to use the STAR I bus routing system:

PS/2 MODEL 60	\$3177
Math co-processor	\$315
2MB RAM	\$549
44 MB harddisk	standard on mod 60
2 serial ports	\$126
bisync board	\$177
adapter board	\$350
for tape back-up	

12" color monitor PS/2 \$411

Graphics Digitizer \$3000  
Summagraphics

Graphics Plotter \$1439.  
HP7475A

Tape Back up \$500  
Mountain Systems

These prices indicate the 40% off from IBM or mail order prices for non-IBM products.

In conjunction with the STAR I proposal I would recommend purchase of these items.

DB/db

## FUTURE SCOPE

### Today's Bullies, Tomorrow's Criminals

Young bullies are more likely than other children to become criminals and suffer from family and professional problems in adult life, according to experts at a schoolyard bully practicum sponsored by the National School Safety Center.

One in 10 students suffers from bullying, according to a Norwegian study. Besides the emotional suffering endured by the students, some are seriously hurt or driven to take their own lives.

Practicum participants advocated national intervention and prevention programs. Authorities on bullying also suggested that teachers closely monitor playground activity and watch for symptoms of bullying victims such as withdrawal, decline in study habits or grades, anxiety, and cuts, bruises, or torn clothing.

If not redirected, bullies develop aggressive behavior patterns that they are likely to maintain in adult life, causing them trouble with the law as well as social and professional problems.

Source: National School Safety Center, 16830 Ventura Boulevard, Suite 200, Encino, California 91436.

### Workplace Smoking

Every employer will have to formulate a smoking policy in the next five years, predicts the American Institute for Preventive Medicine.

Company concerns about employee health are a major reason for instituting smoking policies, along with employee complaints and state or local law. Smokers average 2.2 extra sick days per year, and heavy smokers are hospitalized 150% more often than nonsmokers, according to the Institute. Smoking also adds substantially to the costs of cleaning, maintenance, and furniture replacement.

Source: American Institute for Preventive Medicine, 19111 West 10 Mile Road, Suite 101, Southfield, Michigan 48075.

### Alternative Chemicals

Alternatives to ozone-depleting chemicals can be manufactured by technologies available throughout the world, says an Environmental Protection Agency panel.

Long-lived chlorofluorocarbons (CFCs) — currently used for air conditioning, refrigeration, industrial cleaning, and building insulation — pose a risk of stratospheric ozone depletion and greenhouse warming. Less-harmful chemicals can be made, but commercialization of them is slow, as markets have yet to develop for these higher-priced alternatives.

The EPA panel predicts that the new chemicals will be competitively produced and priced. Representatives from the automobile and refrigeration industries have said they would use an alternative chemical even if it were priced several times higher than the CFC

currently used because these chemicals are a small component of equipment cost and the alternative would require few changes in refrigeration equipment.

If regulation of the existing chemicals increases the competitiveness of the alternative chemicals sufficiently, the new chemicals may be marketed within six years. The panel recommends that world governments undertake an ambitious effort to identify and screen additional chemical alternatives in case the most-promising current alternatives are later found unsuitable.

Source: United States Environmental Protection Agency, Washington, D.C. 20460.

### Global Strains on Social Security

The aging of populations worldwide has prompted many countries to reexamine how benefits should be provided for the growing numbers of retirees. By the year 2025, some developed countries are estimated to have a population over age 65 that is 40% to 55% the size of its working population — compared with only 38% in the United States.

One solution is to shift a portion of social-security costs to the private sector, reports the Employee Benefit Research Institute. France, for example, plans to introduce a personal retirement savings plan, similar to individual retirement accounts. The United Kingdom is encouraging personal pension plans that can be contracted out of the state earnings-related pension plan and, in some cases, from an employer's pension plan. Corporate pension plans are being established in Italy for the first time.

Source: Employee Benefit Research Institute, 2121 K Street, N.W., Suite 860, Washington, D.C. 20037.

### Energy Alternatives in Europe

The amount of power generated by wind, sun, hydrogen, and the burning of garbage may triple between now and the year 2000, but would still cover only 5% of Europe's energy needs, said European Community Commissioner Nic Mosar at the first International Energy Forum in Hamburg, West Germany.

West Germany will have to rely on coal and nuclear power in the near future because adequate substitutes will not be available, argued a representative of the Bonn Economics Ministry.

However, efforts to develop alternatives are continuing. A solar-energy system is now furnishing a 300-year-old farmhouse on a mountaintop near Freiburg, West Germany, with 220 volts of alternating current directly from the sun, without any hookup to public electric utilities and at half the cost. The solar farmhouse now serves as a restaurant for hikers.

Source: German Information Center, 950 Third Avenue, New York, New York 10022.

3/19/805  
mdu  
12.8.87

Joni Preston

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, December 8, 1987, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
C. A. (Curt) Borgen _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of November 10 and 24, 1987

\*V. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

- \*VI. CONSIDERATION OF CLAIMS Appendix B
- VII. COMMUNICATIONS
- VIII. OPPORTUNITY FOR CITIZENS TO SPEAK



IX. "WE ARE PROUD "

1. Building Teachers of the Year: Jan Kapitan - Washington; Sharon Temanson - Edison; Grace Holland - Senior High; Lois Seifert - North Campus; Howard Anderson - South Campus; Nancy Barlow - MTI; and, Miriam Halgrimson - Probstfield
2. Congratulations to Class AA Football Champions.
  - \*Most Valuable Player - offense - Rick Eidsness
  - \*Most Valuable Player - defense - Pat Dew
  - \*Captains for 1988-89 - Joe Nelson, Scott Gauthier and Jeff Bergman
3. The Moorhead Football cheerleaders have been selected as the Minnesota All Star Football Cheerleaders for the summer of 1988.
4. Kevin Beckius and Bill Pogge were NCA team evaluators at the Lewis & Clark Elementary School, Fargo, ND.
5. The following students have been named to the Minnesota Music Educators Association All State Orchestra for 1987-88: Sara Deist, Pam Longtine, Jennifer Olson and Ann Tandy

Moorhead School District is proud of these fine musicians and orchestra instructor, Leigh Ledford.

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X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. NEW BUSINESS

- \*1. Consider Special (Swedberg) Appendix C  
Education Donation

Explanation: The Special Education Department has received a donation in the amount of \$100.00 to support special education programming. Using these funds as the local match this donation will allow the district to spend up to \$192.00 for instructional materials. This donation has been received from the Moorhead High School Class of 1937.

Recommendation: Move to accept the donation of \$100.00 from the Class of 1937 to Special Services Department and direct a letter of thanks be sent.

- \*2. Consider Donation of (Molick) Appendix D  
Supplies to Moorhead  
Technical Institute

Explanation: A donation of plastic laminate has been made to our Carpentry Department by Youngblood Company.

Recommendation: Move to accept the donation of plastic laminate from Youngblood Lumber Company.

-----

3. Consider New Positions at (Johnson) Appendix E  
Moorhead Technical Institute

Explanation: Moorhead Technical Institute is in need of two new positions:

Marketing Specialist  
Marketing Secretary

The job descriptions are shown in Appendix E-1 & E-2.

Recommendation: Move to approve the new marketing specialist and marketing secretary positions at Moorhead Technical Institute.

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4. Consider Teachers Contract (Bergen) Appendix F

Explanation: Appendix F-1 is Memo B280 and supporting documentation of the final agreement for teacher negotiations.

Recommendation: Move to approve the agreement for teachers negotiations as shown above.

-----

5. Review Final Approval of (Trochlil) Appendix G  
1987-88 Budget

Explanation: Appendix G-1 is a memorandum (tentative and preliminary) outlining the fiscal management of the district:

- budget planning
- fiscal management goals
- budget deadlines
- schedules of assumptions for budgeting

Recommendation: Discussion as an administrative policy for the present time with consideration as a district policy position in the future.

6. Consider Tax Anticipation (Trochlil) Appendix H  
Certificates

Explanation: The anticipated cash balance of the school district and the property tax shift by the state allows the district to enter into short term borrowing (Appendix H-1).

Recommendation: Move to authorize the business office to take the necessary steps for tax anticipation certificates.

-----

7. Review Calendar Committee (Trochlil) Appendix I  
Appointments and Charges

Explanation: Appendix I-1 is the 1987-88 and 1988-89 calendar committee structure (presented to the Board February, 1987).

At this meeting we need to discuss the purpose, organization, charges and the timeline to be given to the committee.

Recommendation: For discussion with formal action on Tuesday December 22.

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8. Consider Boundary (Jernberg) Appendix J  
Configuration Committee  
Report

Explanation: The Boundary Configuration Committee will update the Board as to their progress.

Recommendation: Recommendation may be given to the Board at the meeting.

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9. Personnel (Bergen) Appendix K

New Employee

Barbara Larson - EBD teacher, Senior High, half-time until December 16, full-time to end of 1987-88 school year - also one hour SLD for first semester, BA+45 (4) \$14,733.12 (\$22,771.00 base)

## UNFINISHED BUSINESS

1. Consider School Bus Routing (Bacon)  
Hardware & Software

Appendix L

Explanation: A proposal for school bus routing software and associated hardware needs was presented at the last Board meeting. Appendix L-1 is the explanation and recommendation.

Recommendation: Move to approve the purchase of the software and associated hardware needs for school bus routing as shown above.

- 
2. Consider Assumptions (Trochlil)  
for 1988-1992

Appendix M

Explanation: The importance of creating assumptions suggests that a special meeting be held on Tuesday, December 15, 6:30 - 9:00 p.m., to develop the assumptions that we will use in the management plan for 1988-1989.

Recommendation: Move to approve a special meeting for Tuesday, December 15, 6:30 p.m.

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## XI. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - "Inventing the Future," - November 1987 (Appendix Z-1)
2. Video - WDAY News Story, 1987, "School District's Assistance to Smokers Who Want to Quit Smoking" - this short video will be shown.

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MEA Breakfast	Tuesday, Dec. 15	7:30 a.m.	Ramada Inn
Title IX	Thursday, Dec. 10	7:00 a.m.	Townsite
Chamber of Commerce - "Property Aids Tax and Local Aids Reform"	Thursday, Dec. 10	7:30 a.m.	Ramada Inn
MEEP Workshop	Thursday, Dec. 10 & Friday, Dec. 11	All Day	Minneapolis
Fall Play, "The Musical Comedy Murders of 1940"	Friday, Dec. 11 & Saturday, Dec. 12	8:00 p.m.	Senior High
Policy Review	Monday, Dec. 14	7:00 p.m.	Townsite
PER	Thursday, Dec. 17	7:00 a.m.	Townsite
Winter Holiday Begins School Resumes Jan. 4	Wednesday, Dec. 23		



XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports - The following committees have met and representatives may wish to report:

- Long Range Planning
- Boundary Configuration
- Joint Powers

2. "What's Going On In the Moorhead/West Fargo/Fargo area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, December 22, 1987

Regular Meeting  
Board of Education  
Independent School District #152  
November 10, 1987

Members Present: Douglas Fagerlie, Allen Lund, Jeanne Seigel,  
Wayne Alexander, Michael Hulett, Anton Hastad and Bennett  
Trochlil

The meeting was called to order by Chairperson Seigel.

Chairperson Seigel led the Board, administration and the audience  
in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Personnel, Change  
Order - Asphalt & Curb Repair, and added Acceptance of Gift to  
the Consent Agenda.

APPROVAL OF MINUTES - Hulett moved, seconded by Lund, to approve  
the minutes of October 13 & 27, 1987. Motion carried.

CONSENT AGENDA - Anton Hastad moved, seconded by Fagerlie, to  
approve the following items on the consent agenda: Donation,  
Investments, and Acceptance of Gift. Motion carried.

CLAIMS - As part of the consent agenda, the Board approved the  
claims, subject to audit, in the amount of \$710,631.63.

GENERAL FUND	\$ 189,648.26
FOOD SERVICE	43,007.16
TRANSPORTATION FUND	95,098.22
COMMUNITY SERVICE	6,904.17
CAPITAL EXPENDITURE	144,270.24
CONSTRUCTION FUND	37,767.76
MTI-GENERAL FUND	124,203.55
MTI COMM SERVICE	10,460.38
VO-TECH CAP. OUTLAY	22,077.17
REPAIR & BETTERMENT	8,109.00
FED FINANCIAL AIDS	18,345.00
STUDENT FUNDS	4,825.57
TOWNSITE CENTRE	5,915.15
 TOTAL	 \$ 710,631.63

COMMUNICATIONS - Seigel read a letter from the Rural Minnesota  
Concentrated Employment Program (CEP) regarding the cooperative  
effort between their organization and the Moorhead schools in the  
Summer Youth Employment Program.

AMERICAN EDUCATION WEEK - Wayne Ingersoll distributed ribbons  
to the Board and administration from the Moorhead American Legion  
and the Moorhead Education Association celebrating American  
Education Week, November 15-21, 1987.

The Board and administration thanked the American Legion for the  
many contributions they have given to the school district and  
suggested a special recognition be given to them.

Regular Meeting  
Board of Education  
Independent School District #152  
November 10, 1987  
Page Two

MOORHEAD SPORTS CENTER & ICE RENTAL AGREEMENT - Hastad moved, seconded by Fagerlie, to approve the rental contract for use of the Moorhead Sports Center Building for \$27,173.70 for 1987-88 and \$29,305.80 for 1988-89. Motion carried.

CONTRACTED SERVICES - Alexander moved, seconded by Hulett, to reject the bid for hiring contracted services as submitted by Metro Delivery Incorporated. Motion carried.

PERSONNEL - Hulett moved, seconded by Lund, to approve the following personnel items:

New Employees

Lynn Stig - LD teacher, Washington and South Campus, effective November 6, BA+30 (4), \$15,612.20 (\$20,590 - based on 1986-87 schedule)

Resignation

Dalinda McKay - Indian Home School Coordinator, effective November 10, 1987

Added Assignment

Kathleen Aarhus - LD teacher, Probstfield, .357 time, BA+15 (3) \$5,550.60, effective October 28 (based on 1986-87 schedule)  
Motion carried.

ASBESTOS SCHOOL CLASS ACTION - Hastad moved, seconded by Alexander, to continue to participate in the Asbestos School Litigation Class Action suit. Motion carried.

STUDENT COUNCIL DONATION - As part of the consent agenda, the Board approved the donation of \$5,000.00 to the school district to purchase an electronic digital display sign.

INVESTMENTS - As part of the consent agenda, the Board approved investments #381 through #390 for \$990,000.00.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift from the Apollo Strings of a Ensoniq Synthesizer, valued at \$1,702.00, to the Moorhead Senior High School Music Department and directed a letter of thanks be sent.

CHANGE ORDER - ASPHALT & CURB REPAIR - Hulett moved, seconded by Hastad, to approve the change order for parking lot repair, bus maintenance garage & MTI parking lot repair for \$5,707.00.  
Motion carried.

Regular Meeting  
Board of Education  
Independent School District #152  
November 10, 1987  
Page Three

AWARD WINNING VIDEO - The short video on the school bus seat belt issue that won an award from the Minnesota Education Association was shown.

FIVE YEAR ASSUMPTIONS - Trochlil updated the 1987-1992 assumptions for the Board as the first step in preparing for the 1988-1990 Management Plan.

CALENDAR OF EVENTS - Trochlil reviewed the calendar of events, adding Asbestos Meeting - Friday, November 13, at the Senior High and MSBA Legislative Meeting in St. Paul - November 30 and December 1.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. It was suggested that Board members periodically report on community committees they serve on to keep everyone informed on what is going in the Fargo, West Fargo and Moorhead areas.

\*Hastad reported on the Learning Bank, stating that they have all new staff, they are maintaining the same programs, and the AIDS issue is being addressed.

\* Seigel reported on Joint Powers, stating that the last meeting addressed the migrant impact, and the status of the migrant population will increase and create an impact on the school district with a need for more bilingual staff to serve their needs.

\*Hulett reported on the Sports Center Expansion Committee stating they held their first meeting to set their goals.

\*Trochlil updated the Board on the School District's position with Val-Ed (Valley and Lakes Education District). We chose not to participate in the Val-Ed program this year but paid the yearly \$3,000.00 fee to ensure that we do not lose out on any state monies by not being involved in a cooperative effort.

2. Trochlil stated that starting at the November 24 meeting, we will have a document on updating the budget on actual costs to the district and any changes in revenues and expenditures.

ADJOURNMENT - The meeting was adjourned.

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Anton Hastad, Clerk



Regular Meeting  
Board of Education  
Independent School District #152  
November 24, 1987

Members Present: Douglas Fagerlie, Allen Lund, Curt Borgen, Jeanne Seigel, Wayne Alexander, Michael Hulett, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Seigel.

Chairperson Seigel led the Board, administration and the audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Personnel and Donation

CONSENT AGENDA - Borgen moved, seconded by Hulett, to approve the following items on the consent agenda: MTI Medical Records Accreditation, Appointment of Dentists as Non-Paid Staff, Moorhead Technical Institute Donations, Nonresident Agreement, Musical Instrument Bid and Senior High School Donation

COMMUNICATIONS - A letter was read from Roger Mjones expressing his disapproval of senior high students smoking on 'Dag Island'. It was pointed out that is city property and therefore in compliance with our Tobacco Free Environment Policy.

AUDIT REPORT FOR 1986-87 - Dave Stende and Dave Stene from Eide Helmeke & Co., reviewed the audit report for 1986-87 with the Board. They reported that the financial records were in good condition, the district is in management compliance and they appreciated being able to serve the district again.

Hastad moved, seconded by Hulett, to approve the Audit Report for 1986-87 as presented. Motion carried.

MTI MEDICAL RECORDS ACCREDITATION - As part of the consent agenda, the Board agreed to grant Moorhead Technical Institute reaccreditation for a period of five years for the Medical Record Technician Program. Motion carried.

APPOINTMENT OF DENTISTS AS NON-PAID STAFF - As part of the consent agenda, the Board approved the following list of dental practitioners for the dental assistant internship program:

Dr. Jon Anderson - Fargo, ND	Dr. David Dobmeier - W.Fargo, ND
Dr. Jay Erickson - Fargo, ND	Dr. Wayne Christianson - Moorhead
Dr. Thomas Fellman - Fargo, ND	Dr. James Hieb - W. Fargo, ND
Dr. Brad Kasson - Fargo, ND	Dr. Michael Joyce - Fargo, ND
Dr. Leroy Hagen - Fargo, ND	Dr. Fred Lundstrom - Fargo, ND
Dr. Patricia Arola - Fargo, ND	Dr. John Volkerding - Fargo, ND
Dr. Tom Anderson - Moorhead, MN	Dr. Brent Holman - Fargo, ND

Regular Meeting  
Board of Education  
Independent School District #152  
November 24, 1987  
Page Two

MOORHEAD TECHNICAL INSTITUTE DONATIONS - As part of the consent agenda, the Board accepted the donation of a Dodge Colt from Alton Peterson and three Pontiacs from Selland Pontiac to the Automotive Program at Moorhead Technical Institute and directed letters of thanks be sent.

MOORHEAD TECHNICAL INSTITUTE CALENDARS FOR 1988-89 and 1989-90 - Borgen moved, seconded by Lund, to approve the Moorhead Technical Institute calendars for 1988-89 and 1989-90 as presented. Motion carried.

EXPANDED FARM BUSINESS MANAGEMENT PROGRAM - MTI - Rick Morgan, Farm Management Instructor, reviewed a proposal for an additional farm management instructor to be located at Halstad High School who will serve western Norman County and northern Clay County.

Borgen moved, seconded by Alexander to approve the Moorhead Technical Institute Expanded Farm Business Management Program as presented. Motion carried.

MOORHEAD TECHNICAL INSTITUTE ELECTRONICS DEPARTMENT PRESENTATION - Gary Ellingson, Dean Johnson and Lloyd Chale, members of the Moorhead Technical Institute Electronics Department staff, made a presentation to the Board. The Board stated they were very impressed with the presentation and appreciate the department keeping up to date.

MOORHEAD TECHNICAL INSTITUTE NAME CHANGE - Borgen moved, seconded by Fagerlie, to approve the name change of Moorhead Area Vocational Technical Institute to Moorhead Technical Institute. Motion carried.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved the nonresident agreement for Ramey J. Overstad, kindergarten student residing at 1302 S. 18th St., to attend Dilworth Public Schools. Motion carried.

HERITAGE/HJEMKOMST CENTER PROGRAM - The Board approved an expense of 50¢ per student as a membership fee for annual passes for students K-12 to the Heritage/Hjemkomst Interpretive Center. The district funds will be supplemented by an equal dollar amount contributed by parent teacher organizations, businesses and civic clubs.

Hulett moved, seconded by Borgen, to approve the expense of 50¢ per student as a membership fee to the Heritage/Hjemkomst Interpretive Center as stated above. Motion carried.

Regular Meeting  
Board of Education  
Independent School District #152  
November 24, 1987  
Page Two

SCHOOL BUS ROUTING SOFTWARE - Dan Bacon, Transportation Supervisor, reviewed the proposal for school bus routing software. He pointed out the importance of purchasing this software now to be able to meet the needs for the transportation program for next year.

The Board agreed they need more information and assurances from current users of the program before they can make their decision. The issue will be addressed at the December 8 meeting.

PERSONNEL - Alexander moved, seconded by Borgen, to approve the following personnel changes:

New Employees

Hilda Peckham - Kitchen assistant, Moorhead Technical Institute, 9:30 - 12:30 daily, \$6.25 per hour  
Anna Trautmann - Kitchen assistant, Moorhead Technical Institute, 11:30 - 3:30 daily, \$6.25 per hour  
Betty Lou Avery - Indian Home School Coordinator - effective November 11, 1987, \$11.00 per hour  
Robin Oestreich - Physical Education teacher, Edison, BA+45 (4) .357 time, \$6,035.00 (\$21,666.00) based on 1986-87 schedule  
Kathy Howland - Physically & Other Health Impaired Aide, Probstfield, three hours daily, \$6.70 per hour, effective November 16, 1987, \$2,613.00  
Bev Bladow - Senior High Guidance Counselor, MA+45 (4) \$17,406.96 (\$25,967.00) effective December 1 (based on the 1986-87 schedule)  
Anita Blattenbauer - Speech Clinician, Riverside/Washington, MA (2) \$15,620.00 (\$22,742.00) effective November 24, 1987 (based on 1986-87 schedule)

Retirement

Vernon Herman - Auto mechanics instructor, Moorhead Technical Institute, effective November 24, 1987

Resignation

Dona Grandbois - Adult Education secretary, Moorhead Technical Institute, effective immediately

Salary Increase

Jerry Burdeski - Energy, Audio-Visual Technology Coordinator, B23, \$7.05 per hour for 1986-87 and \$7.60 per hour for 1987-88  
Motion carried.

MUSICAL INSTRUMENT BID - As part of the consent agenda, the Board approved bids from Schmitt Music Center, Brooklyn Center, MN, for \$4,894.20 and Nels Vogel, Moorhead, MN, for \$383.33, for repair and new instruments.

Regular Meeting  
Board of Education  
Independent School District #152  
November 24, 1987  
Page Four

FOR YOUR INFORMATION

1. Expansion of Sports Center - Alexander reported that another meeting would be held November 25.
2. Seigel launched her campaign for MSBA District 10 Director by giving literature and other materials to Board members, administrators and the audience.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
  - \*Community Education Day (Seigel) - 40 senior citizens participated in a very exciting day which included a program at Townsite, a tour of North Campus, Washington, and Townsite, a bus tour of the building sites and lunch.
  - \*Boundary Configuration (Lund) - He will have a report on North Campus remodeling by the December 8 meeting.
  - \*Eggs and Issues (Hulett) - Issues discussed were workers compensation, transportation, real estate taxes and business disparities
2. Survey - Alexander indicated the report of the survey is coming out soon.
3. AIDS Update (Seigel) - Cynthia Sillers, Jim Ellingson, Don Ellingson and Jeanne Seigel have spoken to Parent Advisory groups at Riverside, Probstfield, Washington, North and South Campus and Edison on our AIDS policy.
4. MSHSL - Congress of Schools - Borgen reported on this meeting.

---

Anton Hastad, Clerk



MOORHEAD TECHNICAL INSTITUTE  
JOB DESCRIPTION

TITLE: Marketing Specialist

QUALIFICATIONS:

1. Must have a bachelors degree in marketing or related education (master's degree preferred).
2. Must have at least two years experience in some form of marketing.
3. Must possess communication, writing, advertising, marketing, organization, administration and sales skills.

REPORTS TO: Director of Moorhead Technical Institute

PRIMARY FUNCTIONS: To help develop and implement a comprehensive marketing plan which will effectively communicate the educational opportunities available at MTI to prospective students, employers and others who could benefit from its services.

PERFORMANCE RESPONSIBILITIES:

1. Prepare news releases for dissemination to area newspapers, radio stations, and television stations.
2. Help design marketing campaigns and develop appropriate promotional materials.
3. Assist with special events such as open houses, graduations, etc., whenever a special public relations effort should be made.
4. Represent Moorhead Tech at some special events such as fairs, winter shows, trade shows, career fairs, and high school recruitment events.
5. Develop and/or update MTI catalog, brochures, handbook, newsletter, and other promotional publications.
6. Represent Moorhead Tech at state-called marketing information and training sessions.
7. Update and implement MTI marketing plan in conjunction with Marketing Committee.

8. Originate and manage research projects deemed necessary to complete marketing activities. Identifies what environmental forces impact the market currently and in the future, including the use of marketing research, using present surveys and secondary data available and creating primary data.
9. Assist in promoting an active alumni association.
10. Perform other duties as may be assigned by the MTI Director.

TERMS OF  
EMPLOYMENT:

Twelve months per year. Salary range -- \$18,000-\$24,000. This position currently does not require a post-secondary license.

IMPORTANT DATES:

Deadline for applications is December 30, 1987

Employment to start on February 1, 1988

PROCEDURE:

Send letter of application and current resume to: Nate Johnson, Director  
Moorhead Technical Institute  
1900 28 Avenue South  
Moorhead, MN 56560

12/2/87

MOORHEAD TECHNICAL INSTITUTE  
JOB DESCRIPTION

TITLE: Marketing Secretary

QUALIFICATIONS:

1. Proficient in typing, word processing, and micro computer operation applications.
2. Organizational skills.
3. Graphic communications experience.
4. Marketing background in a variety of medias.
5. Telemarketing
6. Written and oral communications

REPORTS TO: Marketing Specialist

PRIMARY FUNCTIONS: To assist the Marketing Specialist in the implementation of the Marketing Plan and the Alumni Association for the Moorhead Technical Institute.

PERFORMANCE  
RESPONSIBILITIES:

A. MARKETING

1. Scheduling of graphic projects, specialty projects, specialty orders, and media activities.
2. Proofreading and copy changes as approved by the Marketing Coordinator.
3. Assist in the production of newsletters, press releases and other marketing activities.
4. Distribution of printed materials, such as: campus news, program brochures, special publications, etc.
5. Follow-up on news releases with media to assure publication.
6. Assist in promotional events as needed for open house, special meetings, ceremonies, etc.
7. Correspondence

8. Other duties as may be assigned.

B. ALUMNI ASSOCIATION

1. Entering of all alumni data on micro computer
2. Assist in obtaining data on alumni through telemarketing and written materials.
3. Assist in the production of flyers, memos, and graphic materials via the desktop publisher.
4. Assist in the organization of alumni activities.
5. Maintenance of alumni data base.
6. Assist in creating and promoting alumni publications at MTI.

12/2/87



MEMO # S-88-89

TO: School Board  
Cabinet

FROM: B. Trochlil

RE: Fiscal Management (Tentative and Preliminary)

DATE: December 4, 1987

## I. BUDGET PLANNING

- A. Budget planning for the district will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the school system. Budget planning will be a year-round process involving participation of district-level administrators, building administrators, supervisors, coordinators, teachers, support staff and stakeholders of the school district.

The superintendent will have the overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestion of staff members and related advisory groups.

Building administrators will develop and submit budget requests for their particular buildings after seeking the advice and suggestions of staff members. They are encouraged to use their parent groups and students (where appropriate) for advice and suggestions. Each school's budget request will reflect the building administration's judgement as to the most effective way to use available resources in achieving progress toward the improved educational goals and objectives of the school. Program budgets and building budgets will reflect state and/or federal requirements, special sources of funding, district goals and priorities.

The Board will give consideration to budget requests, and will review allocations for fairness and for their consistency with the school system's educational priorities.

## II. FISCAL MANAGEMENT GOALS

- A. In the district's management, the Board seeks to achieve the following goals:
- a. To engage in thorough advance planning, with broad-based staff and community involvement, in order to develop budgets and to guide expenditures so as to achieve the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.

- b. To establish levels of funding which will provide high quality education for the district's students.
- c. To use the best available techniques for budget development and management.
- d. To provide timely and appropriate information to all staff with fiscal management responsibilities.
- e. To establish maximum efficiency procedures for accounting, reporting, business, purchasing and delivery, payroll, payment of vendors and contractors, and all other areas of fiscal management.

### III. BUDGET DEADLINES AND SCHEDULES

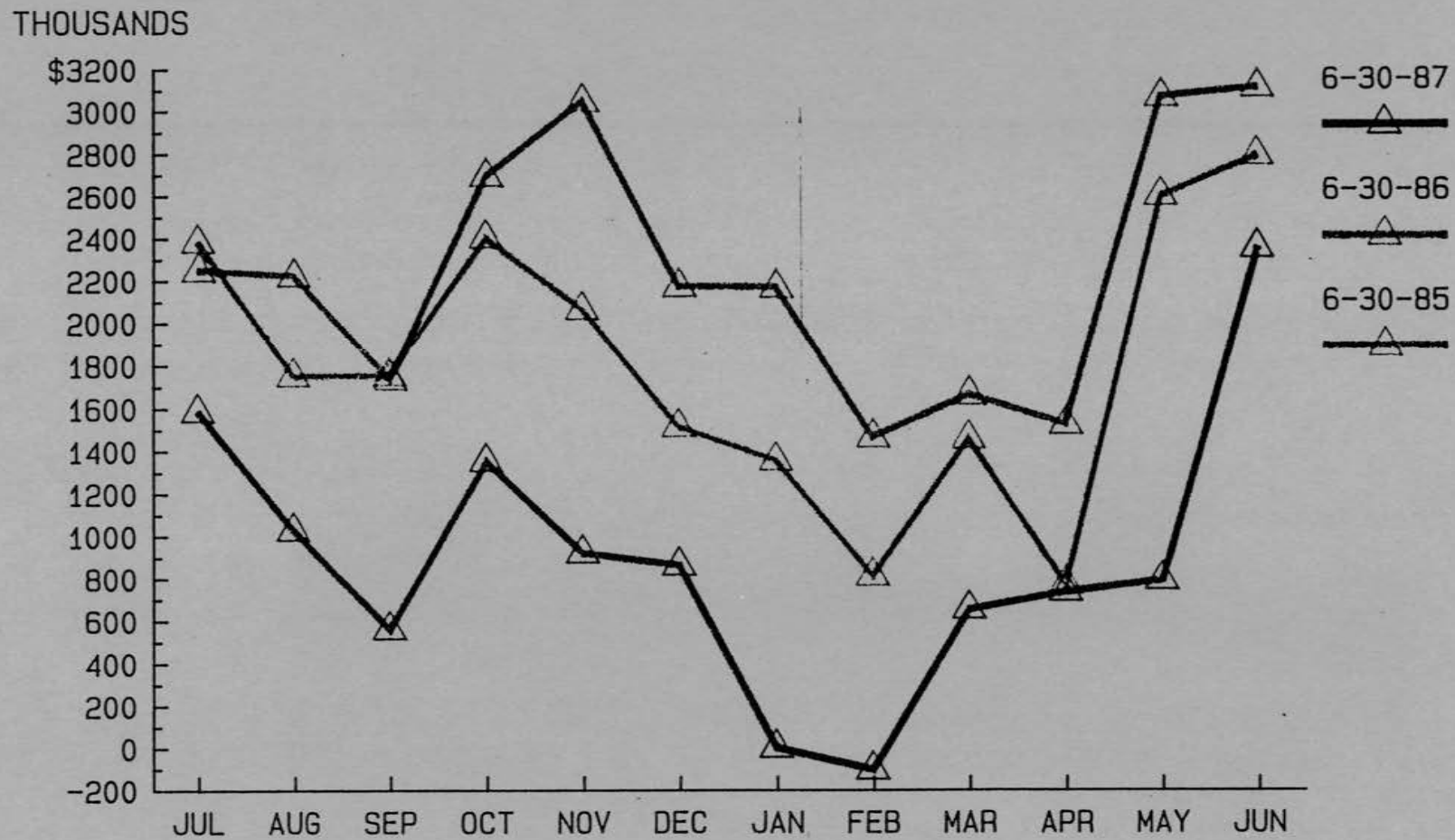
September-October	<ul style="list-style-type: none"><li>• Planning Cycle Begins</li><li>• LRP Committee Meets</li></ul>
November	<ul style="list-style-type: none"><li>• Prior Year's Audit</li><li>• Next Year's Preliminary Budget</li><li>• Purchasing Calendar for Next Year</li></ul>
December	<ul style="list-style-type: none"><li>• Current Year Final Budget</li><li>• LRP Reports to Board</li><li>• Assumptions for Five Years</li><li>• Building Goals and Budget for Next Year</li><li>• Personal Goals Next Year</li><li>• State of Minnesota Management Plan</li><li>• Capital Outlay Request for Next Year's Budget Submitted to the Office of Instruction</li></ul>
January-February	<ul style="list-style-type: none"><li>• District Goal Development (Management Plan)</li><li>• Budget Preliminary for the Next Two Years</li><li>• LRP Committee</li></ul>
March	<ul style="list-style-type: none"><li>• Formal Presentation of Management Plan to Board</li><li>• Formal Adoption of Management Plan</li></ul>
April	<ul style="list-style-type: none"><li>• LRP</li><li>• Capital Outlay Approval Next Year</li></ul>
June	<ul style="list-style-type: none"><li>• State Legislative Mandates</li></ul>
July	<ul style="list-style-type: none"><li>• Next Year's Budget Line Items</li></ul>
September-October	<ul style="list-style-type: none"><li>• Planning Cycle Begins for Next Two Years</li><li>• LRP Committee Updates Plan</li></ul>

IV. ASSUMPTIONS FOR BUDGET PLANNING

- A. The budget is a guideline.
- B. Revenues and expenditures are based on a set of criteria established in December of each year.
- C. Revisions:
  - a. are made on the October 1 enrollments.
  - b. are made on legislative action.
  - c. are made at the conclusion of salary settlements.
- D. After final approval of the budget (December), the budget will not be revised except for changes that materially affect fund balances (i.e. staffing as to additions/reductions/deletions); however, the Board will receive a monthly update in revenues and expenditures to show budget revisions.
- E. The accountant will provide the budget worksheets to the district-level administration with budget responsibilities (completed by December 15 prior to budget year).
- F. Office of Instruction reviews budget with principals in December of year prior to budget year.
- G. Building administration works with their staff (begins in January).

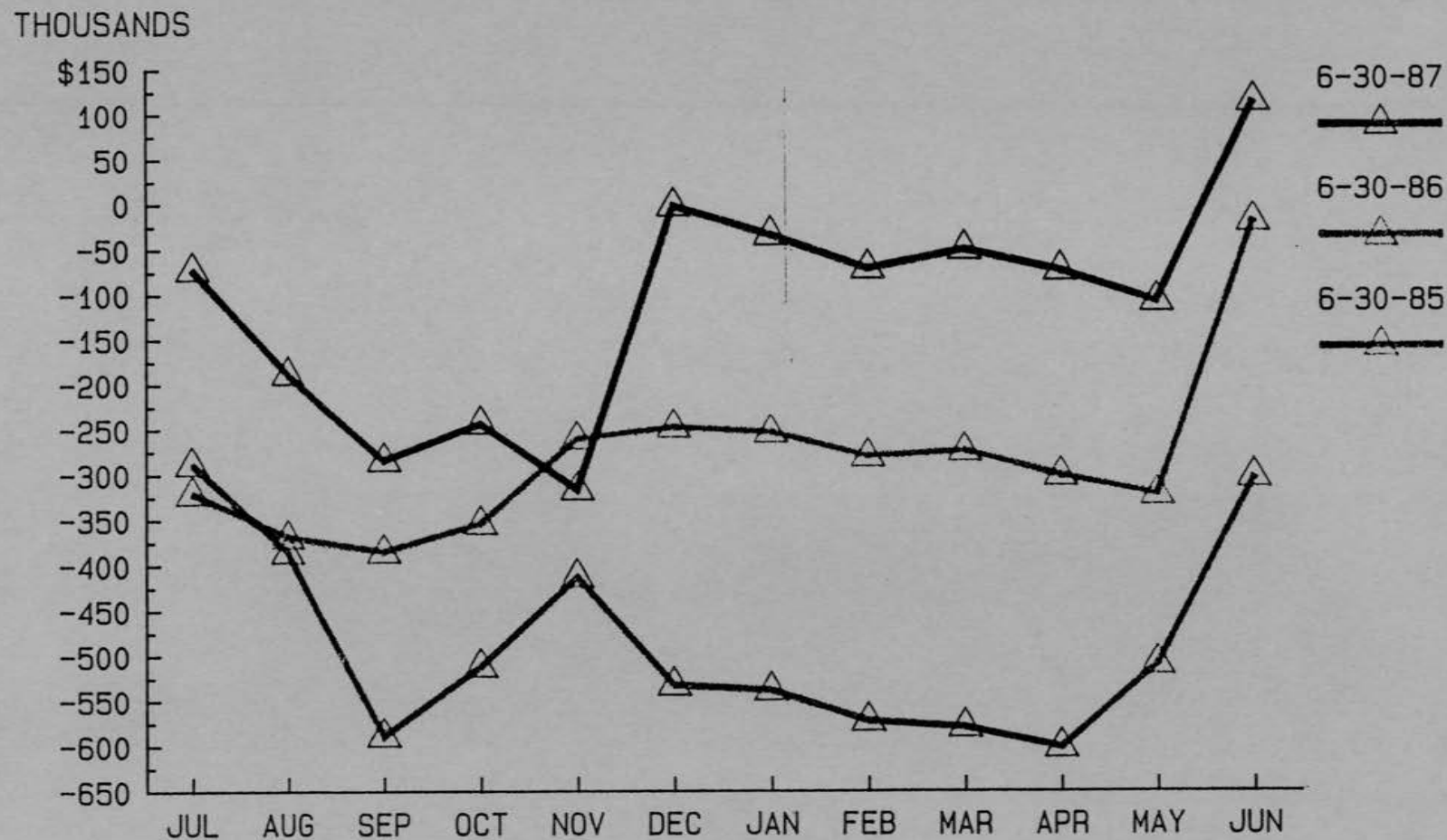
BT/jh:WPS

# I.S.D. NO. 152 - MOORHEAD MONTHLY CASH AND INVESTMENT BALANCES GENERAL FUND





# I.S.D. NO. 152 - MOORHEAD MONTHLY CASH AND INVESTMENT BALANCES CAPITAL EXPENDITURE FUND



## DISTRICT-WIDE CALENDAR COMMITTEE

### I. PURPOSE

The purpose of this committee is to review the school calendar for the school year 1987-88 and design the 1988-89 calendar.

### II. ORGANIZATION

A committee of 15 members will be established and will report directly to the Board of Education. The committee-of-the-whole will develop the final recommendations for the Board's consideration.

#### Committee Appointments

All appointments to the committee are made by the Board of Education.

#### Membership

The committee shall consist of 15 members: two (2) Board members; one administrator from each organizational unit (elementary, middle school, senior high, Central Office); one teacher from the organizational units of elementary, middle school and senior high; two students (one middle school and senior high); two non-licensed staff; and two parents.

### III. CHARGES

1. Select a chairperson
2. Select a recorder
3. Review Community Involvement Policy (Code: KC)
4. Review of current and previous calendars
5. Understanding of Master Agreements
6. Understanding of legal holidays; starting date for Bible Schools and summer school
7. Optional inclusion of two days for inclement weather
8. Provisions for fall workshop and possible mid-year workshop options
9. Four days of elementary parent-teacher conferences
10. Two/or four days of secondary parent-teacher conferences
11. Consideration of state requirements governing a 'legal school day'
12. Innovative calendar ideas
13. Possible coordination of school calendar with other area Minnesota Schools.
14. Consider evening conferences as part of calendar.

IV. SKELETON TIMELINES - PROPOSED

1. By December 9, 1986 ----- Board authorizes  
establishment of committee  
and appointment of members
2. By January 13, 1987 ----- Board appoints committee  
members
3. By January 23, 1987 ----- Committee to have begun  
their task
4. By February 25, 1986 ----- Committee makes  
recommendation to Board

November 16, 1987

TO: SCHOOL BOARD  
DR. TROCHLIL  
BOB LACHER

FROM: DAN BACON

RE: STAR I BUS ROUTING SYSTEM

A proposal from Coresoft regarding the STAR I bus routing system was sent to me by Mr. Zachary Kinneman.

This routing system will make use of the data stored in Region I without the need to re-key the information. It is a logical next step to the census work done in 1986-87. The system once in place will allow the Transportation Department to look at many "what if" situations very rapidly. These "what ifs" now take one to two weeks and with STAR I they can be done in hours. Examples are: routing snow emergency routes or routing buses for possible boundary changes.

In addition, this program can generate letters and announcements to students or parents regarding bus or route numbers, time schedules and bus stops. It can also be used for a variety of specialized reports such as bus cards. It could also be used for viewing a variety of boundary configurations. As proficiency of use increases I know there will be many additional uses for this program as the districts needs change.

I would recommend the inclusion of the STAR I school bus routing system in the 1988-89 capital outlay budget, however we would take delivery immediately with payment due July 1, 1988. This recommendation is made so that we would be able to do our routing and notification for the 1988-89 school year using this software.



November 16, 1987

TO: SCHOOL BOARD  
DR. TROCHLIL  
BOB LACHER

FROM: DAN BACON

RE: HARDWARE NEEDS FOR USING STAR I

The following, are estimated costs for the hardware needs to use the STAR I bus routing system:

PS/2 MODEL 60	\$3177
Math co-processor	\$315
2MB RAM	\$549
44 MB harddisk	standard on mod 60
2 serial ports	\$126
bisync board	\$177
adapter board	\$350
for tape back-up	

12" color monitor PS/2 \$411

Graphics Digitizer \$3000  
Summagraphics

Graphics Plotter \$1439.  
HP7475A

Tape Back up \$500  
Mountain Systems

These prices indicate the 40% off from IBM or mail order prices for non-IBM products.

In conjunction with the STAR I proposal I would recommend purchase of these items.

DB/db



## *Inventing the Future*

THERE HAS RECENTLY BEEN A LOT OF INK on something called the Media Lab, a dazzling futuristic playground for top computer wizzards. Located at the Massachusetts Institute of Technology, this sleek, \$45 million research lab has a bold, high-minded purpose: *To invent the future...in newspapers, movies, TV, and music.*

'Radical change' is the major theme at this ultimate research park. How radical? Well, if you thought reading today's newspaper was a hands-on experience, wait till you get a hold of NewsPeek, an electronic newspaper tailored specifically to your interests. That's right. Computers eventually will make it possible for all of us to read a journal shaped to our own particular interests.

According to Andrew Lippman, director of the lab's Electronic Publishing Group, "NewsPeek (still in the testing stage) is a newspaper that grows to know you." Here, very briefly, is how it works.

Turn on your computer terminal and you'll immediately see the day's front page. The stories -- culled daily from news services and television broadcasts -- are packaged on the video terminal in familiar newspaper form, with eight or nine stories covering a wide range of topics. By sliding your finger across the screen -- now that's hands-on! -- you can ask to see longer versions of particular stories, roll selected videotapes, or call up related articles. The computer remembers what it's been asked and, the next day, tailors its news gathering to search for similar stories.

"If you dwell on some articles, then the emphasis in tomorrow's edition changes," says Lippmann. Thus, someone who spends a lot of time reading book reviews will gradually find a NewsPeek front page loaded with pieces on cultural topics.

GRAPHICS? YOU BET. Maps and photos are on file and immediately accessible, as are old stories, which appear yellowish to indicate the clips have "aged."

And NewsPeek is but one of the lab's many high-tech razzle-dazzle projects. Is this just pie-in-the-sky stuff, or will these ideas come to pass. Will they reshape our daily lives? Stay tuned. For a detailed look at the lab, get a hold of Stewart Brand's just-published book titled, "The Media Lab."

SOURCES: Time, 8/31/87; New York Times Sunday Magazine, 8/23/87

*Jenni Preston*

9/19/85  
12.15.87

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, December 15, 1987 at 6:30 p.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION--MTI
  - A. UNFINISHED BUSINESS
    1. Consider Assumptions for 1988-1992      Appendix A
- V. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION
- VI. ADJOURNMENT

NEXT SCHEDULED MEETING      Tuesday, December 22, 1987

9/19/80  
5  
12.22.87

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, December 22, 1987 at 6:30 p.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*

Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

\*IV. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

1. Kathy Platt was awarded the District Award of Merit for her work in the Many Waters District Northern Lights Council Boys Scouts of America. She was cited for her work in church education, service as a Shanley School Board member and her work in Scouting. Her two sons, both Eagle Scouts, presented the Award.



# VIII. MOORHEAD TECHNICAL INSTITUTE AGENDA

## A. UNFINISHED BUSINESS

## B. NEW BUSINESS

1. Consider Disposition of GMC (Molick) Appendix A  
Motor Coach Insurance Claim

Explanation: Hartford Insurance has evaluated the fire damage to the MTI motor coach as a total loss. We are offered \$7,275.00 (\$7,375.00-\$100.00 deductible) to satisfy this claim. We have an offer of \$650.00 to buy back the motor bus from the insurance company as salvage.

Lewis Bystrom, MTI instructor, is offering to trade a new Petter diesel engine (value is over \$3,000.00) for the damaged bus. This engine would be used as a training aid in our diesel department (Appendix A-1).

Recommendation:

1. Move to accept Hartford's Insurance Co. claim in the amount of \$7,275.00.
2. Move to accept the buy back offer for the salvage bus at \$650.00.
3. Move to accept a new Petter diesel engine in trade for the damaged motor coach.

- 
2. Consider MTI Shop Assistant (Johnson) Appendix B  
Staffing

Explanation: There is a need to consider additional staffing in the automotive shop to assist with customer work. This position would be a non-instructional assistant (Appendix B-1).

Recommendation: Move to approve the position titled Shop Assistant.

---

## PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

## A. UNFINISHED BUSINESS

1. Consider Calendar Committee (Trochlil) Appendix C

Explanation: Appendix C-1 is the 1988-89 and 1989-90 Calendar Committee structure as to purpose, organization, charges and the timeline.

Recommendation: Move to approve the authorization of the committee structure identified in the explanation.

2. Consider Boundary  
Configuration Committee  
Recommendations

(Jernberg)

Appendix D

Explanation: At the December 8 Board meeting, the Boundary Configuration Committee presented its report and made recommendations:

Recommendation A (page 13 of Report)

Fifth and sixth graders at North Campus and Washington schools in 1988. The plan will be re-evaluated annually to reorganize K-4 boundaries as needed to reduce numbers at Washington. Fifth graders from all attendance areas will be integrated into all classrooms.

Recommendation B (page 5 of Report)

North Campus Remodeling

2. Classrooms from existing home economics area
3. Classrooms from existing wood shop area
4. Art complex from existing metal shop area
5. Music room and offices from existing music space

The recommendation is to finance these items from 1988-89 capital outlay budgets and that the Board take bids as soon as possible.

Recommendation C (page 5 of Report)

9. Fire alarm system update
10. Additional electrical panel enhancement for building distribution

The recommendation is that these items be financed from the special budget for safety.

Recommendation: Move to approve Recommendation A, B and C and direct the administration to proceed in obtaining bids: a) remodeling; b) utilizing option #2B (smaller classrooms with an additional special space - page 3), and; item #5 (music room and offices from existing music space - page 3) as an alternate.

-----  
3. Consider Credit by  
Developmental Examination  
Policy - MTI (Code: IKFA)

(Trochlil)

Appendix E

Explanation: Appendix E-1 is the policy, Credit by Developmental Examination - MTI (Code: IKFA) that has been approved by the Policy Review Committee.

Recommendation: Move to approve the policy, Credit by Developmental Examination - MTI (Code: IKFA).

NEW BUSINESS

1. Review Medication Policy (Trochlil) Appendix F  
(Code: JHCD)

Explanation: Appendix F-1, Medication Policy (Code: JHCD), was approved by the Policy Review Committee at their December 14 meeting.

Recommendation: For discussion with final approval on January 12th.

-----

2. Review School Attendance (Trochlil) Appendix G  
Governing the Enrollment  
of Handicapped Children Policy

Explanation: Appendix G-1, School Attendance Governing the Enrollment of Handicapped Children Policy (Code: JEAA), was approved by the Policy Review Committee at their December 14 meeting.

Recommendation: For discussion with final approval on January 12th.

-----

3. Review Student Activity Fee (Trochlil) Appendix H  
Policy

Explanation: Appendix H-1, Student Activity Fee Policy (Code: DFD-A), was approved by the Policy Review Committee at their November 23 meeting.

Recommendation: For discussion with final approval on January 12th.

-----

4. Review Budget for 1987-88 (Lacher) Appendix I

Explanation: (See enclosure)

Recommendation: For discussion with final approval on January 12th.

5. Consider Capital Outlay (Jernberg) Appendix J  
Budget

Explanation: Appendix J-1 contains the guidelines for 1988-89 Capital Outlay budget. After special items have been identified, the Board will approve the Capital Outlay Expenditures Budget in April.

Recommendation: Move to approve the Capital Outlay budget guidelines and preliminary budget as presented.

- 6. Review Transportation Committee (Bacon) Appendix K

Explanation: Appendix K-1 is a proposal for the implementation of a transportation committee. This would be brought back as a recommendation in January if the discussion supports this initiative.

- 7. Consider Migrant Resolution (Trochlil) Appendix L

Explanation: Appendix L-1 is the Resolution.

Recommendation: Move to approve the resolution that the district shall submit an application for a Chapter I Migrant Education Grant to operate a Migrant Education Program during the summer of 1988.

- 8. Consider Long Range (Jons) Appendix M  
Plan

Explanation: The Committee meet on Thursday, December 17th. The final draft will be presented to the Board at this meeting.

- 9. Consider Personnel (Bergen) Appendix N

Maternity Leave

Robin Oestreich - Part-time Physical Education instructor and Title IX Coordinator, approximately six weeks, effective January 6, 1988

Resignation

Beth Hilde - Food Service, South Campus, effective December 7, 1987

Recommendation: Move to approve personnel changes.

- 10. Consider Lease Renewal (Bergen) Appendix O

Explanation: F-M Symphony has agreed to lease through June 30, 1989, for \$7.90 per sq. ft.

Recommendation: Move to approve the lease for F-M Symphony.



- \*11. Consider Investment Broker (Lacher) Appendix P

Explanation: Approval is requested to use Peak Financial Management of Commack, NY as an additional broker for certificates of deposit.

Recommendation: Move to approve investment broker.

-----

- \*12. Consider Cash Transfers (Lacher) Appendix Q

Explanation: Board approval is requested for transfers to and from the trust account at Norwest Bank from July 1, 1987, to the present as shown in Appendix Q-1. The audit report stated that these transfers, as well as CD investments, should be approved by the Board.

Recommendation: Move to approve trust transfers.

-----

- \*13. Consider Musical Instruments (Lacher) Appendix R

Explanation: Listed below is the awarding of orchestra instruments from the music capital outlay budget. The budget is \$30,000 for repair and new instruments.

Nels Vogel	\$6,544.00
Moorhead, MN	

The remainder of items will be purchased on quotes. Bid summaries are available in the business office.

Recommendation: Move to approve bid listed above meeting specifications.

-----

- \*14. Consider Acceptance of Gift (Jernberg) Appendix S

Explanation: The Parent Advisory Council of Middle School North Campus has presented a gift of \$1,116.00 to be utilized for purchase of maps for North Campus.

The PAC Committee of North Campus has also contributed \$175.00 to the district to be transmitted to the Heritage/Hjemkomst Interpretive Center as a part of the matching funds for student passes for 1987-88.

Recommendation: Move to accept the gifts as stated above and to direct a letter of thanks be sent to the Parent Advisory Council and to have the matching funds sent to the Heritage/Hjemkomst Interpretive Center.

FOR YOUR INFORMATION

Appendix Z

1. Food Service Program - The Food Service will begin a breakfast program at South Campus on January 11, 1988.

The menu will consist of milk, fruit and cereal or muffin. The cost will be 45¢ and free or reduced price meals are available to eligible students.

Mary Bonemeyer will update the Board on implementation of this program.

2. 1988 Legislative Capital Budget - Nate Johnson - Enclosed is the State Board of Vocational Technical-Education 1988 Legislative Capital Budget request. The priority order may be changed by the governor or the legislature. Currently Moorhead Technical Institute is number 15 out of 28 projects.

3. Site Development - Building Improvement Budget - Appendix Z-1 is an updated copy of the projects completed with the referendum revenues and expenditures. We completed nearly \$3,100,000 of work over the past two years.

The shortage should be covered by the energy conservation allocation of:

\$30,000.00	1987-88
44,000.00	1988-89
7,826.61	1989-90

If we receive additional interest income for this year it may not be necessary to make these transfers.

-----  
CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Winter Break Begins School Resumes Jan. 4	Wednesday, Dec. 23		
Joint Powers	Thursday, Jan. 7	7:00-9:00 a.m.	City Hall

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports - The following committees have met and representatives may wish to report.

- \*Policy Review - Seigel
- \*Superintendents Advisory Council - Trochlil
- \*PER - Jernberg
- \*Title IX - Lund
- \*Sports Center - Borgen/Hulett
- \*AVA Convention - Borgen

2. "What's going on in the Moorhead/West Fargo/Fargo area?"

3. Negotiations - Central Administration and Supervisors

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, January 12, 1987



Minneapolis Regional Office  
8400 Normandale Lake Blvd  
Bloomington, MN 55437  
Telephone (612) 893-9505

October 7, 1987

Independent School District #152  
810 Fourth Avenue, South  
Moorhead, Minnesota 56560

ATTENTION: Paul Molick

RE: Our Insured - Independent School District #152  
File Number - 383 MD 00023  
Policy Number - 41 UEN PC 3052  
Date of Loss - 8/24/87

Dear Mr. Molick:

We received the appraisal on the 1958 GMC Greyhound Bus that was damaged on the above date of loss by fire, from Crawford and Company in Fargo, North Dakota.

The estimate that was done on the Greyhound Bus was in the amount of \$10,108.05, which makes this Unit an obvious total loss.

Crawford and Company Adjusters did a total loss evaluation on the total loss vehicle. The heavy truck and tractor replacement guideline and the Dealer quotes would together give this Unit a preloss value of \$7,375.

We have reviewed the appraisers report and find it to be in line. We would be offering an actual cash value for the preloss condition of this Unit in the amount of \$7,375. From this amount we would subtract the \$100 applicable deductible for a total of \$7,275.

If you are willing to accept the above figure, please forward the signed title to the undersigned so that we may have the salvage dealer come out and pick up the Greyhound Bus.

If this amount is not acceptable to you, please contact this writer. If you are interested in keeping the salvage, we would subtract our high salvage contract of \$650 from the above settlement figure.

Enclosed please find a self addressed stamped envelope for your convenience.

Sincerely,

Susan Pilon  
Claims Processor  
Minneapolis Local Claims

SP/nh

1740h



POSITION TITLE: Shop Assistant

DIVISION: Moorhead Technical Institute, Auto Department

MINIMUM REQUIREMENT: Successful completion of two-year technical training in automotive course or equivalent of three years automotive mechanical experience.

Experience and operation of micro-processor

Knowledge of current technology on automotive testing equipment.

REPORTS TO: MTI Automotive Department Head

POSITION DUTIES AND ACTIVITIES:

1. Schedule customer repair work, preparing work orders and submitting to parts room for processing and payment.
2. Prepare requisitions for necessary automotive shop supplies.
3. Prepare and maintain supply of shop tools insuring these tools are in proper repair.
4. Perform computerized diagnostics on customer vehicles to insure proper mechanical work procedures have been accomplished.
5. Starting necessary equipment and insuring that ventilation equipment is operational to provide pollution-free environment. At the end of each day this equipment will be shut down and shop prepared for maximized energy conservation.
6. Regularly inspect non-departmental school vehicles and schedule for shop maintenance as necessary, maintaining record of repairs.
7. Monitor the duties of the work-study students assigned to the automotive department.
8. Inspect and road test customer vehicles to verify work done and insure safety of work.

TERMS OF EMPLOYMENT: 12 months per year

SALARY: Dependent on Experience

## DISTRICT-WIDE CALENDAR COMMITTEE

## I. PURPOSE

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4. Review of current and previous calendars
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1. By December 22, 1987 ----- Board authorizes establishment  
of committee
2. By January 13, 1988 ----- Committee to have begun their  
task
3. By February 23, 1988 ----- Committee makes recommendation  
to Board

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: IKFA DATE ADOPTED:
--	--------------------------------------

## CREDIT BY DEPARTMENTAL EXAMINATION - MTI

A student may challenge a course at Moorhead Technical Institute through an examination for credit with the appropriate department of study. Not all courses will be considered appropriate for examination.

Credit may not be granted by examination if the student has previously or is currently registered for an equivalent course.

The student obtains an "Examination for Credit" form at the Admissions and Records Office and secures approval for such an examination from the department chairperson.

The completed form is presented at the Business Office, where the form is stamped and a receipt issued upon payment of an examination fee of \$5 per credit.

The stamped form will be collected as an admission slip by the instructor at the time of the examination, which must be held within two weeks of payment.

A grade of "S" (Pass) or "No Credit" (Failed) will be marked on the form, which is then signed by the instructor.

The form, together with a copy of the final evaluation, is submitted to the Registrar for approval. If the student receives an "S" grade, the credit and grade are placed on the permanent record. If the examination is failed, the form is placed in the student's file but not entered on the transcript.

No student may repeat any challenge examination.

No student may earn more than one-third of the credits required of his or her diploma program through Credit by Departmental Examination.



POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: JHCD DATE ADOPTED:
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### MEDICATION ADMINISTERING

The Moorhead Public Schools recognize that parents have the major responsibility for the maintenance of their child's health and strongly recommend that medication be administered in the home. If this is not possible, parents ~~may~~ are encouraged to come to school to administer medication to their children. If, under exceptional circumstances, a child is required to take medication during school hours and a parent cannot ~~be at~~ come to school to administer ~~it~~ the medication, ~~only~~ the licensed school nurse or principal's designee of the school nurse will administer the medication in compliance with the following:

1. No over the counter ~~drugs~~ medicines will be administered unless prescribed by a physician and an authorization form is signed by the parent or guardian (refer to administrative policy JHCD-A).
2. Administration of medication by school personnel ~~can be done only with a prescription from the child's physician and written order~~ must only be done according to the written order of a licensed physician and the written authorization from a parent or guardian. Authorization forms will be provided. Such forms are available for parents and physicians at principals/health offices. Procedural safeguards to ensure proper control and administration of authorized medications shall be carried out in each building. New request forms must be submitted each year and as necessary for changes in medication orders.
3. ~~Only nursing staff and willing personnel can be designated to administer medication.~~ Medication to be administered must be brought to school in an appropriately labeled pharmacy or physician container.
4. Procedural safeguards and records to ensure proper control and administration of authorized medications shall be carried out in each building.
5. At Senior High School, responsible students are encouraged to correctly participate in self medication by planning their medication regime with the licensed school nurse and to carry only one days dose of medication in a properly labeled container.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: JEAA DATE ADOPTED: *
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SCHOOL ATTENDANCE ~~POLICY~~  
GOVERNING THE ENROLLMENT OF HANDICAPPED CHILDREN

It shall be the policy of District #152 to provide special instruction and services, either within the district or in another district, for all handicapped children of school age who are residents of the school district and who are handicapped as set forth in M.S. 120.03.

School age means the ages of ~~four~~ three years to twenty-one years until July 1, 1988 and ages birth to twenty-one years (after June 30, 1988) for children who are handicapped as defined in M.S. 120.03 and shall not extend beyond secondary school or its equivalent.

District #152 defines a child's date of birth for enrollment purposes as the age of the child in September 1.

\*Replacement of Policy Dated 1-11-77

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: IGDE/DFD-A DATE ADOPTED: *
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STUDENT ACTIVITY FEE  
Moorhead Public Schools  
Moorhead, Minnesota

1985-86

I. PROCEDURES

1. Students unable to pay the activity fee will not be denied the right to participate. Principals will make the decision in this area using the free school lunch eligibility as a guideline.
2. Fees should be collected as follows:
  - a. Middle Schools - students pay in the Principals Office
  - b. Senior High School - students pay in the Athletic Director's Office
3. For all athletic events where students try out, students will not be expected to pay the fee until the final cut for the squad has been made.
  - a. In all other sports, students will be expected to pay the fee prior to participation in the first event.
4. Refunds will be made because of injury, illness or moving out of the district according to the following schedule.
  - a. full refund if less than one-half of the activity season is completed;
  - b. no refund if more than one-half of the activity season is completed.
5. Students who drop out of the activity will forfeit the fee.
6. The manager on an athletic team is not expected to pay a fee.
7. There will be no fee charged for activities such as yearbook, newspaper, public address crew, lighting crew, selected vocal groups, etc.

8. In declamation activities, students can prepare their selection and can participate in one meet without the fee being charged. If they choose to continue, they will be asked to pay the required fee.
9. Total self-supporting activities will not be expected to pay a fee.
10. In situations where students who provide their own musical instruments are asked to switch to a school-owned instrument to obtain a balance in instrumentation, no fee will be required."

II. RATE

FALL	WINTER	SPRING
(9-12) \$15	(9-12) \$15	(9-12) \$15
1. Senior High Athletics	1. Senior High Athletics	1. Senior High Athletics
Football-b&g	Basketball-b&g	Track-b&g
Cross Country-b&g	Wrestling-b	Baseball-b
Volleyball-g (10-12)	Hockey-b	Tennis-b
Tennis-g	Gymnastics-g	Golf-b&g
Swimming-g	Swimming-b	Softball-g
	Volleyball-g (9th)	
\$10	\$10	\$10
2. Middle Sch. Athletics	2. Middle Sch. Athletics	2. Middle Sch. Athletics
Cross Country-b&g	Wrestling-b	Track-b&g
Football-b	Swimming-b	Tennis-b&g
Swimming-g	Volleyball-g	Golf-b&g
Basketball-g	Gymnastics-g	
	Basketball-b	
3. Sr. High Cheerleading	3. K-12 Band Instrument	3. Synchronized Swimming
\$5	Rental-Sem. II \$10	\$10
	4. Sr. High Declamation	
	\$5	
4. K-12 Band/Orchestra	5. Md1. Sch. Declamation	
Rental-Sem. I \$10	\$5	
5. Sr. High Musical \$ 5		
6. Sr. High Debate \$15		
7. Md1 Sch. Debate \$10		

NOTE: The maximum fee charged any family in any given year will be \$50.  
7th and 8th grade students will be charged no more than a maximum  
of 3 sports each year.

\*Replacement of Policy Dated 7-12-83



TO: Ben Trochil  
School Board

FROM: Dan Bacon

SUBJECT: Transportation Committee Proposal

#### I. TIME LINE 1987-88

By the second Board meeting in December 1987 the School Board will receive information about the purpose of the transportation committee.

By the first Board meeting in January 1988 the School Board will authorize the establishment of the transportation committee and appoint the members.

By February 4, 1988, the Committee will have had its first meeting.

The first report to the Board will be due at the second Board Meeting in April.

#### II. PURPOSE

The purpose of this committee is to review policy and practices of the Transportation Department, and to recommend changes if necessary.

#### III. ORGANIZATION

The committee will advise the Supervisor of Transportation on policy issues, and program changes. This Committee shall be made up of fourteen (14) members who shall be appointed by the School Board from the following groups:

1. Rural parent
2. City parent
3. Elementary Staff Representative
4. Secondary Staff Representative
5. Transportation Supervisor
6. Contractor
7. One District Driver
8. One Contracted Driver
9. City Government
10. County Government
11. Law Enforcement
12. Board Representative
13. Insurance Agent
14. Special Education Representative

The Committee may call upon any resource people or organization they feel appropriate, for additional information.

Page Two  
Transportation Committee

#### IV. CHARGES TO THE COMMITTEE

1. Select a chairperson
2. Select a recorder
3. Serve as an accident review panel (this may be assigned to a sub-committee which will meet as needed.)
4. Provide a recommendation for policies and practices to guide the transportation Department. Examples to be considered:
  - a. Acceptable walking distance by age, to school or the bus stop.
  - b. How many "current addresses" are acceptable for the school district to be responsible for.
  - c. Review stop arm use in Moorhead
  - d. Recommend criteria for hazardous walking areas
  - e. Recommend policies for handicapped transportation
  - f. Review criteria for routing and determining bus stop locations.
  - g. Recommend changes in how discipline problems are handled.
5. Serve as a public forum for public concern about transportation services.
6. Assist in writing specifications for equipment and route contracts.
7. Assist in developing and maintaining a five year plan for bus purchase and operations.
8. Gather information on local, regional, and national transportation concerns, laws and regulations.
9. This committee will meet monthly for the first year.
10. The Committee will report to School Board quarterly for the first year in April, July, October and January.

cc: Rob Lacher  
Al Swedberg  
Kathy Platt  
District Contractors  
District Drivers & Assistants  
Kent McCullough, Moorhead Police

MM370104

**Minnesota Department of Education**

apitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone: (612) 296-0324

**SCHOOL BOARD RESOLUTION**

WHEREAS in recognition of the special educational needs of children of migratory farm workers the Congress of the United States has declared it to be the Policy of the United States to provide funds to State Departments of Education for the purpose of providing special educational programs designed to meet the special educational needs of the children of migratory farm workers and

WHEREAS School District # \_\_\_\_\_ at \_\_\_\_\_  
(City or Town)

is centrally located in an area of the state in which large numbers of migratory farm workers are employed on a seasonal basis, and

WHEREAS the district is being requested by the State Department of Education to cooperate in an effort to provide an educational program for the children of migratory farm workers designed to meet their special educational needs during their residence in the area;

BE IT THEREFORE RESOLVED that the District shall submit an application for a Chapter I Migrant Education grant to operate a Migrant Education project during the summer of 1988. The State Department of Education is requested to coordinate this application process with, \_\_\_\_\_

(Name of District Staff Person)

who is hereby designated as the district contact person for the 1987 Migrant Education summer project.

IT IS UNDERSTOOD THAT coordinated with the Chapter I Migrant Education project, day care and Head Start services will be provided directly by the Tri-Valley Opportunity Council, Inc. to the pre-school aged children of migratory workers. While the district is not the fiscal host for these preschool services, the district will cooperate in the operation of this preschool component of the Migrant Project, thereby, assisting in the provision of comprehensive services to migrant children.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

TRANSFERS TO/FROM TRUST ACCOUNT  
From July 1, 1987 to Dec. 15, 1987

Appendix Q-1

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
07-02-87	\$	\$ 270,000
07-07-87		85,000
07-08-87	130,000	
07-09-87	1,200,000	
07-14-87		500,000
07-15-87		200,000
07-17-87		600,000
07-23-87		65,000
07-27-87		30,000
07-31-87		230,000
08-04-87		250,000
08-05-87		200,000
08-13-87		300,000
08-17-87		200,000
08-20-87	300,000	
08-28-87		95,000
08-31-87		100,000
09-10-87		200,000
09-21-87	950,000	
09-30-87		100,000
10-05-87		100,000
10-22-87	1,100,000	
11-02-87		300,000
11-06-87	1,350,000	
11-12-87		400,000
11-18-87		250,000
11-30-87		350,000
12-01-87		400,000
12-14-87		100,000



Revised 12-16-87

I		<u>PROJECT BUDGET</u>	
<u>REFERENDUM</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BALANCE</u>
<u>REVENUE</u>			
Referendum:	\$2,500,000.00	\$2,456,250.00	(\$43,750.00)
Interest Income:		\$273,638.00	\$273,638.00
	TOTAL	\$2,729,888.00	\$229,888.00
<u>EXPENDITURES: COMPLETED</u>			
Bond Issuance Costs:		\$16,855.55	(\$16,855.55)
Sr. High Tennis Courts:	\$30,000.00	\$17,981.03	\$12,018.97
Middle School Transformers:	\$60,000.00	Hazardous Special Levy	\$60,000.00
Replacement Windows:			
Riverside	\$20,000.00	\$72,324.50	(\$52,324.50)
Washington			
Edison			
Lincoln			
Middle Schools Energy Consv:	\$168,600.00	498,500.00	(\$329,900.00)
Roof Replacement:			
Edison	\$200,000.00	800,746.53	207,253.47
Washington	\$200,000.00		
(2) Middle Schools	\$438,000.00		
Townsite	\$170,000.00		
	\$1,008,000.00	CHARGE TO TOWNSITE LEASING FUND	
*Site Development:	\$898,700.00	\$1,033,600.00	(\$134,900.00)
(See Attached Letter From Foss)			
Architect & Engineer Costs:	\$156,928.00	\$121,707.00	\$ 35,221.00
Technology	\$250,000.00	\$250,000.00	
	\$2,592,228.00	\$2,811,714.61	(\$219,486.61)

Revenue: \$2,729,888.00 - Exp. \$2,811,714.61 = (\$81,826.61)

Townsite Boilers	\$102,003.00
Townsite Tuck Pointing	\$112,717.00
Townsite Roof	\$170,000.00
	<u>\$384,720.00</u>
Transferred to C.O. from Townsite	- 156,106.21
Financed by future transfer from Townsite Leasing	<u>\$228,613.79</u>

FUNDING1