

Clay County (Minn.): Independent School District No. 152 (Moorhead).

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Version 3
August 20, 2018

S. mg. Bos
Orig
6.28.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 28, 1988 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

VIII. FOR YOUR INFORMATION

1. Del Larson Trip to Soviet Union

2. Economic Development Authority - Swede Stelzer will give an overview of tax increment financing.

3. MSBA Workshop for Board Officers and Directors - Trochlil

IX. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Single Parent/ Homemaker Grants (Johnson) Appendix A

Explanation: Harriet Tufte and Bev Arnston have successfully written two grants that have been approved for Moorhead Technical Institute.

1. Marketing/Outreach Model $ 5,000.00

2. Project Discover 18,960.00

Harriet Tufte will be present to answer questions.

Recommendation: Move to approve the acceptance of the grants shown above.

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2. Consider MTI 1988-89 Budget (Molick) Appendix B

Explanation: Attached for your review is the complete budget proposal for 1988-89. This budget shows increases in the following areas over the 1987-88 budget:

3% - General Fund
12% - Capital Fund
79% - Repair and Replacement

Also, 71% of this budget is allocated by the State, with 29% generated from tuition. This is predicated upon the estimated enrollment of 985.

Recommendation: Move to approve the MTI 1988-89 budget as presented.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Substitute and Long-Term Substitute Pay (Jernberg) Appendix C

Explanation: Substitute salaries have been paid at the rate of $55.00 per day with the salary for substitutes working ten (10) or more consecutive working days compensated at $82.00 per day. These salaries have been in place for the past two years. It is recommended that the substitute salaries be increased to $57.00 per day and $84.00 per day for substitutes working ten (10) or more consecutive working days. Appendix C-1 contains the revised policy.

Recommendation: Move to approve payment for substitute teachers at the rate of pay shown above.

2. Consider Personnel (Jernberg) Appendix D

Rehire
Kent Amundson - English Teacher, Senior High, BA (1) $20,580.00, effective for the 1988-89 school year
Phyllis Cassat - English Teacher, Senior High and South Campus, BA (3) .786 $16,175.88 ($20,580.00) effective for the 1988-89 school year

New Employee
Mark Agnew - Social Studies Teacher, Senior High, BA (1) $20,580.00, effective for the 1988-89 school year
Patricia DuBord - Physical Therapist, district-wide, MA (4) $25,012.00, effective for the 1988-89 school year

Resignation
Sharyl Gnadt - Switchboard Operator, Senior High, effective August 31, 1988

Change in Contract
Mary Davies - Community Education Coordinator, three-fourths time to full-time, effective July 1, 1988

Resignation
Julie Hulne - Washington Food-Service, effective June 9, 1988

Military Leave
Jon Babler - Elementary Teacher, Edison, effective from August 31 - September 4, 1988

Change in Contract
Harriet Tufte - Curriculum Specialist, Moorhead Technical Institute, from 170 days to 190 days, $35,739 ($31,977), effective for the 1988-89 school year

Recommendation: Move to approve the personnel changes as shown.

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3. Review School Board Officer Director and Committee Assignments (Trochlil) Appendix E

Explanation: At the June 14 meeting, the Board received descriptions of all committee assignments. In addition, a memo was sent on June 20 requesting Board members indicate their area of interest.

The results of the memo will be discussed.

4. Review 1987-88 School Year (Trochlil) Appendix F

Explanation: The superintendent will give a report on the results of the 1987-89 District Management Plan. This discussion will allow for input into the performance of the Superintendent.

Recommendation: For your information.

CALENDAR OF EVENTS

Event	Date	Time	Place
RFP Bid Opening	Thursday, June 30	2:00 p.m.	Townsite Board Room
MSBA Workshop for Board Officers	Tuesday, July 12	8:00 a.m.	Radisson, St. Paul
NSBA Rural District Forum Conference	Friday, August 5 through Monday, August 8		Brainerd
MSBA Management Seminar	Thursday, August 18 and Friday, August 19		Radisson, St. Paul

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XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. "What's Going On In The Moorhead/Fargo/West Fargo Areas?"
   °
   °
   °

XII. FOR YOUR INFORMATION Appendix Z

1. Futures Article - Appendix Z-1

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 5 - 5:00 p.m.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: GCEA DATE ADOPTED: ~~8-27-85~~ 6-28-88

SUBSTITUTES & LONG-TERM SUBSTITUTES

The basic rate of pay for substitutes will be established by the Board of Education. Substitutes who are employed for less than ten (10) consecutive days in one position shall be paid ~~$53.00 per day for 1985-86 and $55.00 per day for 1986-87.~~ $57.00 per day effective with the 1988-89 school year. The salary for substitutes working ten (10) or more consecutive working days shall be ~~$79.00 per day for 1985-86 and $82.00 per day for 1986-87~~. $84.00 per day effective with the 1988-89 school year. Leaves of absence which are known to be forty-five (45) consecutive days or more will be treated as regular teaching vacancies, and long-term substitutes for those positions shall be paid at the same rate as a regular full-time teacher.

Revisions: 8-12-81
8-10-82
8-9-83
8-27-85

TOMORROW IN BRIEF

Scene-of-the-Crime Reporting

Police in St. Petersburg, Florida, are experimenting with mobile data terminals that allow them to file their reports from the scene of a crime or traffic accident, rather than writing the reports from their notes back at the station, says Frost & Sullivan, a New York–based market-research firm. In Dallas, Texas, the police have installed data terminals in 250 patrol cars, making use of private two-way radio spectrums. The terminals transmit data, rather than voice, via a two-way system that is not confined by telephone lines. As new uses are found and the terminals become increasingly portable, the market will grow, with sales rising 48% per year, the firm predicts.

Faster-Growing Salmon

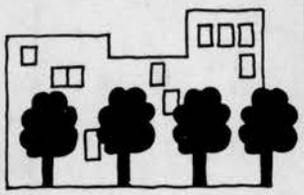
Competition is leading to cooperation in the international aquaculture industry's search for faster-growing salmon. Richard Saunders of Canada's Department of Fisheries and Oceans is sharing with Norwegian counterparts the results of his experiments to increase the growth rate of smolt (one- to two-year-old salmon). Saunders has found that by manipulating the temperature and other conditions, it is possible to produce more and larger smolts in one year instead of two years. The cost and time to rear smolts are major constraints in salmon farming. Saunders has also found that salmon can grow equally well in fresh water, but that the ocean environment, with its better thermal and nutrient factors, is better and cheaper.

Most-Productive Workers

Four of the most-productive labor forces in the world are in Asia. A survey by BERI, a Swiss-based business-assessment firm, found that Singapore's labor force ranked highest of 44 countries examined. Switzerland was second, followed by Taiwan and Japan (tied for third) and South Korea. Singapore was first in relative productivity as measured by manufacturing wages and daily worker output. In technical skills, several countries received a perfect score, including West Germany, Japan, Switzerland, and the United States.

Tough Trees for Cities

City trees may be tougher in the future, thanks to a new scientific method for predicting the success of tree grafts. Grafted trees tend to be more uniform in size and shape than those grown from seeds and can be grown to market size three years sooner. Until recently, urban landscapers had few high-quality trees to choose from because nurseries could not predict if the stem from one tree would graft well to the root of another. Now, agricultural researchers have discovered the enzymes unique to individual trees that strengthen their cell walls. By matching similar sets of enzymes from different trees, nursery growers will be able to predict successful grafts.





LONDON PICTURES SERVICE

Scientist explores transputer's potential in computer graphics.

Transputer Power

Supercomputers no bigger than a suitcase but powerful enough to plot a spacecraft's path to Neptune may be possible with transputer technology. A transputer is, in essence, a microprocessor, or "computer on a chip." At the Bristol Transputer Centre at Bristol Polytechnic in western England, scientists are exploring uses of the transputer in industry and helping companies exploit the transputer's parallel-processing potential. A supercomputer incorporating 350 transputers may cost only about one-tenth as much as existing supercomputers; applications may include speech processing, complex process control, and instant image processing for robot control.

Fume Detector Developed

A device that detects the presence of toxic fumes has now reached the marketplace. The Chemical Parameter Spectrometer 100 can detect and identify some 40 common industrial gases in its computerized library in less than three minutes. Weighing only 15 pounds, the device can be used by firefighters, industrial hygienists, safety inspectors, the coast guard, petroleum and chemical workers, and others whose jobs carry risks of encountering hazardous gases. The device was developed at Argonne National Laboratory.

Firefighter uses portable device to detect presence of toxic fumes.

ARGONNE NATIONAL LABORATORY



Turkey as Fast Food

Turkey may be the fast-food star of the future, predicts a Purdue University professor. Dark-meat turkey is sweet and moist as well as nutritious and low in cholesterol and calories; it could easily be prepared in the nugget style popular for chicken. "That's good news for consumers, who still like french-fried foods, but are interested in the health aspects of what they're eating," says John R. Dienhart, assistant professor in Purdue's Department of Restaurant, Hotel, and Institutional Management.

Aging America

The growth of America's older population is expected to slow somewhat during the 1990s, reports the American Association of Retired Persons. The most rapid increase is expected between the years 2010 and 2030, when the baby-boom generation reaches 65. By 2000, persons 65 or older will make up 13% of the population; by 2030, they will represent 21.2%. By 2030, there will be more than two and a half times as many persons over 65 as there are now.

For more information, see "Sources, Tomorrow in Brief" on page 62 of this issue.

THE FUTURIST
July, August 1989

S/M9/805 Min 7-19-88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, July 19, 1988 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

*V. CONSIDERATION OF CLAIMS Appendix A

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR CITIZENS TO SPEAK

VIII. "WE ARE PROUD"

1. Jim Ellingson and Bill Pogge made a presentation at the International Reading Conference in Toronto in Canada in May titled "Making Communications - Cooperative Group Learning, High Order Thinking Skills, Whole Language".

2. Lynn Halmrast is the new Chair of the Red River Council on Family Relations Training Committee.

IX. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

1. Consider MTI 1988-89 Restructuring Grant (Johnson) Appendix B

Explanation: The State Board has authorized a restructuring grant for Moorhead Technical Institute for $140,408.00 for the 1988-89 school year. The grant is to be used for curriculum leadership, course development, staff development, and institutional assistance (Appendix B-1).

Recommendation: Move to approve the restructuring grant for Moorhead Technical Institute for $140,408.00 for the 1988-89 school year.

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2. Consider Nate Johnson Salary Adjustment (Trochlil) Appendix C

Explanation: At the time of employment of Nate Johnson a committment was made by the Superintendent to adjust the salary to be in line with other Moorhead Technical Institute directors, comparable worth and the retiring director.

This will be reviewed with Mike Hulett previous to the Board meeting.

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*3. Consider Roof Replacement - MTI (Lacher) Appendix D

Explanation: The Moorhead Technical Institute has been trying to get approval for the repair or replacement work on the roof since last fall. The bid for the work is now higher and the reasons are stated in the letter from the engineer. The letter and tabulation of bids are shown in Appendicies D-1 and D-2.

Recommendation: Move to award low bid, meeting specifications for roof replacement at MTI to A & R Roofing in the amount of $91,000.00 and alternate #1 in the amount of $5,560.00.

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*4. Consider MTI Painting Bid (Molick) Appendix E

Explanation: The bids for the MTI painting and redecorating projects ranged from $17,480.00 to $32,473.00 for the base bid. (Appendix E-1 is the tabulation of the bid).

Recommendation: Move to approve low bid meeting specifications to Vidger Decorating Service for the base bid of $17,480.00 and alternate #1 for $350.00.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM - COMMUNITY EDUCATION

A. UNFINSHED BUSINESS

1. Review Management Plan (Trochlil) Appendix F

Explanation: Time was not available at the last meeting to review the progress report (Memo #S-88-175).

The Board members may want to review the report. If so, please bring your copy.

Recommendation: For discussion purposes.

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2. Consider Change Order For Remodeling North Campus (Lacher) Appendix G

Explanation: At the May 24, 1988 meeting, Hastad moved, seconded by Alexander, to approve the change order for remodeling North Campus for $4,020.00.

Fagerlie requested an itemized list and reasons for the change order (See Appendix G-1).

Alexander moved, seconded by Hulett, to table the motion for approving the change order for remodeling North Campus for $4,020.00. Motion carried by roll call vote: Hastad - no, Hulett - yes, Alexander - yes, Seigel - yes, Borgen - no, Lund - yes, Fagerlie - yes.

Recommendation: In order for the agenda item to be taken off the table, a Board member who has voted yes must make the motion.

B. NEW BUSINESS

1. Review Objectives for 1988-89 (Trochlil) Appendix H

Explanation: Appendix H-1 identifies the major objectives for 1988-89.

Prepare to identify areas that Board members feel need to be added to the list.

Recommendation: For dicussion purposes.

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2. Review Calendar of School Business (Trochlil) Appendix I

Explanation: At the last meeting, discussion was held on the School Board travel budget. Appendix I-1 has the significant conferences and workshops that board members may want to attend.

Recommendation: For discussion and consensus of the Board as to the attendance by Board members during the 1988-89 school year.

3. Consider Personnel (Bergen) Appendix J

New Employees

Nora Markestad - Spanish teacher, Senior High, .50 time, BA (0) $10,290.00 ($20,580.00) for the 1988-89 school year

Marilyn Green - S.T.E.P. coordinator, BA+45 (8), $25,487.00, effective for the 1988-89 school year

Ron Drechsel - Adaptive Physical Education teacher, district-wide, BA (2) $20,580.00, effective for the 1988-89 school year

Beth Thorpe - Social Studies teacher, Middle School South Campus, BA (0) $20,580.00, effective for the 1988-89 school year

Audrey Shafer - long-term substitute in Social Studies, Senior High, effective at the start of the 1988-89 school year

Kathleen Wedll - EBD teacher, Riverside and South Campus, BA+60 (7) $25,598.00, for the 1988-89 school year

Michael Mercury - School psychologist, MA (0) $25,012.00 plus ten (10) day extension, $1,374.29, effective for the 1988-89 school year

Rehire

Bonnie Henningson - Special Education Early Childhood teacher, Riverside, BA (2) $20,580.00, for the 1988-89 school year

Resignation

Rhonda Smith - Early Childhood teacher, currently on leave of absence, effective immediately

Katie Freeman - Elementary counselor, currently on leave of absence, effective July 5, 1988

Recommendation: Move to approve the personnel changes as shown.

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4. Consider New Bus Purchase (Bacon) Appendix K

Explanation: Bids for school busses to be purchased were accepted on June 20, 1988. Appendix K-1 shows the bids for two (2) route busses and and two (2) transit activity busses.

Recommendation: Move to accept the low bid for the two (2) route busses with options #31, #32, and #33 for $75,878.00 and for the transit activity busses for $133,102.00.

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*5. Consider Investments (Lacher) Appendix L

Explanation: Approval is requested for trust transfers as shown in Appendix L-1

Recommendation: Move to approve trust transfers as shown above.

*6. Consider Contracts and Tuition (Swedberg) Appendix M

Explanation: Revised and renewed special education contracted agreements with the agencies/school districts of Dilworth, Glyndon-Felton, Lake Agassiz Special Education Cooperative, St. Ansgar Hospital, Head Start, Fargo Clinic-Meritcare, Great Beginnings Child Care Center and Moorhead State Preschool Program need to be approved.

The purchase of service agreements for Dilworth and Glyndon-Felton cover special education administrative, SLD, E/BD and Speech Coordination services, Early Childhood Health and Developmental Screeing, EMH, SLD, HI, VI, E/BD, TMH program services, etc.

The agreement with the Lake Agassiz Special Education Education Coperative authorizes us to provide them with SLD supervisory services, the agreement with St. Ansgar Hospital authorizes us to provide E/BD instruction services for students in the Adolescent Treatment program and with Head Start authorizes us to provide speech/ language assessment/ consultation services.

The contract with Fargo Clinic-Meritcare is for us to purchase psychiatric consultation and the agreement with Great Beginnings Child Care Center auth-orizes us to contract for a preschool program whenever handicapped students can be programmed with non-handicapped children.

The excess costs of providing services and/or programs, after receiving federal and state aid, will be billed to the appropriate school district or agency. The cost of the services provided by the agency will be billed to the school district as stated in each agreement.

Recommendation: Move to approve the contracts with:

- °Dilworth School District
- °Glyndon-Felton School District
- °Lake Agassiz Special Education Cooperative (SLD Supervisor Services)
- °St. Ansgar Hospital (E/BD) Instructional Staff)
- °Fargo Clinic-Meritcare (Psychiatric Consultative Services)
- °Head Start (Speech/Language Assessment/Consultant Services)
- °Great Beginnings Child Care Center
- °Moorhead State Preschool Program

*7. Consider Nursing Service Contract (Swedberg) Appendix N

Explanation: The school district has developed/received a contractual agreement with the Clay County Health Department for substitute/replacement nursing services for the 1988-89 school year at a cost of $30.00 per hour, not to exceed $210.00. This contract was developed to enable the school district to have nursing services in the event our school nurse was ill or attending a meeting out of the school district.

Recommendation: Move to approve the 1988-89 Clay County Health Department contract for nursing services.

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*8. Consider Investments Resolution (Trochlil) Appendix O

Explanation: At the organizational meeting July 5, the investments resolution was discussed.

On February 9, 1988, the following motion was presented and approved:

"The board of directors authorize all federally insured banks and savings and loans as depositories for Independent School District No. 152. Robert Lacher and Ruth Legg are authorized to select depositories paying interest rates which they deem as most beneficial to the district. At no time shall the deposits at any one bank exceed the federal insurance coverage and 90% of the pledged collateral coverage."

Recommendation: Move to approve the resolution as presented.

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*9. Consider Contribution to Moorhead Literacy Program (Andersen) Appendix P

Explanation: A contribution of $100.00 has been received from the Altrusa Club for the Moorhead Community Literacy Program.

Recommendation: Move to approve the contribution of $100.00 to the Moorhead Community Literacy Program from the Altrusa Club and a letter of thanks be sent.

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*10. Consider Contract for Services - MTI (Trochlil) Appendix Q

Explanation: Appendix Q-1 describes the services to be performed by Touch Love Center, Inc. during the 1988-89 school year.

Recommendation: Move to approve the contract for services with Touch Love Center, Inc., in the amount of $3,420.00 for the MTI.

*11. Consider Townsite Lease - Rural CEP (Lacher) Appendix R

Explanation: The rent for Rural Minnesota CEP for 1988-89 is $27,026.80, which is a 3.45% increase over 1987-88.

Recommendation: Move to approve the lease for Rural Minnesota CEP for $27,026.80 for 1988-89.

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12. Capital Outlay Award (Lacher) Appendix S

Explanation: Appendix S-1 is the bid summary for the Capital Outlay award by vendor for low bid meeting specifications. The total summary by vendor by item is awarded in the Business Office.

Recommendation: Move to approve low bids meeting specifications.

XI. FOR YOUR INFORMATION Appendix Z

1. Futures Article - July, August 1988 - Appendix Z-1

CALENDAR OF EVENTS

Event	Date	Time	Place
Chamber of Commerce Family Night	Tuesday, July 19	4:30 p.m.	

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. "What's Going On In The Moorhead/Fargo/West Fargo Area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 9, 1988 - 7:30 p.m.

PROJECT - FUNDING

The following financial support will be provided for restructuring:

CURRICULUM LEADERSHIP - The most significant activity associated with restructuring is converting programs to course/credit. Funds to support a curriculum leader will be provided for three years (FY89,90,91.) Any associated expenses such as travel, lodging, and meals are the responsibility of the Institute.

COURSE DEVELOPMENT - Significant instructional staff time will be required to convert the curriculum to course/credit basis. Funds are provided to assist in paying expenses such as substitute wages, faculty stipends, etc.

STAFF DEVELOPMENT - A series of (10) half-day workshops have been developed to assist licensed instructional staff to plan, implement and evaluate instruction. This represents a minimal level of inservice and may be conducted over the three-year period. (FY89, 90, 91.)

Funds are also provided to support a half-day released time for all licensed and non-licensed staff to be inserviced on the restructuring effort.

INSTITUTIONAL ASSISTANCE - The process of restructuring requires additional clerical support to prepare course syllabi, instructional forms, procedures, and a series of inservice activities to assist student services personnel with restructuring. It is anticipated that additional travel expenses will be incurred by your staff in order to participate in state-level restructuring associated activities. These funds are provided to assist with these expenses.

DOCUMENTATION AND ACCOUNTABILITY

The State Board of Vocational Technical Education reserves the right to withhold or terminate funding with 30 days' written notice based on evidence that a good faith effort and/or satisfactory progress is not being made.

Funding is contingent on the following:

A. A curriculum leader is employed and participates in all state supported curriculum leader inservice activities. The name of the individual selected should be submitted to the Assistant State Director for Special Projects.

B. Program conversion must be documented by the end of FY89 with the completion and State staff approval of the **"Implementation Application"** attached.

C. Documentation shall be provided to indicate that at least 80% of all instructional staff attend the minimum of 10 half-day inservice activities (three in FY89, four in FY90, and three in FY91).

D. Documentation shall be provided to indicate that at least 80% of all non-instructional staff attend a minimum of a half-day inservice activity on restructuring.

E. Funds must be exclusively expended and accounted for on restructuring activities. Institutues retain the discretion on expenditure decisions for restructuring purposes.

FOSS ASSOCIATES
Architecture Engineering & Interiors

July 6, 1988

Mr. Robert Lacher,
Assistant Superintendent of Business
Independent School District No. 152
Townsite Centre
810 Fourth Avenue South
Moorhead, MN 56560

Re: Reroofing Project
Moorhead Technical Institute
Independent School District No. 152
Moorhead, Minnesota #8607-62

Dear Mr. Lacher:

Enclosed please find the Bid Tabulation for Labor, Insulation and Miscellaneous Materials for Reroofing a portion of Moorhead Technical Institute. The low bid by A & R Roofing at $91,000.00 equates to $4.04 per square foot (22,500 square feet). The low material quote previously awarded equals $25,025.00 or $1.11 per square foot, placing the total price at $5.15 per square foot or $116,025.00.

The labor price of $91,000.00 is above our estimate of $75,000.00 for the following reasons:

1. Isocyanurate insulation has greatly increased since the last reroofing project (Senior High) was bid. The average price of isocyanurate at the time the High School was bid was approximately $.29 per board foot. Now at the time of this bid the price has jumped to $.44+ (plus) per board foot. If you take the difference per board foot times 4 to 5 board feet times 22,500 square feet the difference amounts to approximately $15,000.00 to $18,000.00.

2. The availability of the insulation has also been greatly hampered as some manufacturers of insulation are no longer taking orders and those that are taking orders are promising iso-board 8-12 weeks out.

I would recommend awarding to the low bidder, A & R Roofing. I also recommend that if the insulation is to arrive by the end of August that you send A & R a Letter of Intent to Award so that they can order the insulation and get the shop drawings started. If we wait until the 19th of July prior to awarding this contract the insulation could take until the end of September prior to arriving.

If you have any more questions relating to this project please notify this writer.

Sincerely,

Foss Associates

By

Patrick DeLaPointe

PD/lr

Enclosure

c: Paul Molick
Willis Stelter
Bill Holman

TABULATION OF BIDS

REROOFING -
MOORHEAD TECHNICAL INSTITUTE
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

PROJECT NO. 8607-62

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

BID OPENING: July 6, 1988

CONTRACTORS	BID SECURITY	BASE BID - ALL WORK	ALT. NO. 1 - ALT. INSULATED ROOF EDGE	UNIT PRICE 1 - BLOCKING REMOVAL & REPLACEMENT (PER B.F.)	UNIT PRICE 2 - ROOF DRAIN REMOVAL & REPLACEMENT (PER DRAIN)	UNIT PRICE 3 - LIGHT FIXTURE HANGER ROD MOD. (EACH)
A & R Roofing, Inc. * Fargo, North Dakota	X	$91,000.00	$5,560.00	$0.90	$300.00	$25.00
Pierce Roofing & Sheet Metal Fargo, North Dakota	X	$93,215.00	$4,820.00	$1.15	$375.00	$ 7.50
Thompson Roofing Fargo, North Dakota		NO BID				

*APPARENT LOW BIDDER

FOSS ASSOCIATES
Architecture Engineering & Interiors

July 6, 1988

Mr. Robert Lacher,
Assistant Superintendent of Business
Independent School District No. 152
Townsite Centre
810 Fourth Avenue South
Moorhead, MN 56560

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Moorhead Technical Institute
Independent School District No. 152
Moorhead, Minnesota #8607-62

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1. Isocyanurate insulation has greatly increased since the last reroofing project (Senior High) was bid. The average price of isocyanurate at the time the High School was bid was approximately $.29 per board foot. Now at the time of this bid the price has jumped to $.44+ (plus) per board foot. If you take the difference per board foot times 4 to 5 board feet times 22,500 square feet the difference amounts to approximately $15,000.00 to $18,000.00.

2. The availability of the insulation has also been greatly hampered as some manufacturers of insulation are no longer taking orders and those that are taking orders are promising iso-board 8-12 weeks out.

Mr. Robert Lacher
Page 2
July 6, 1988

I would recommend awarding to the low bidder, A & R Roofing. I also recommend that if the insulation is to arrive by the end of August that you send A & R a Letter of Intent to Award so that they can order the insulation and get the shop drawings started. If we wait until the 19th of July prior to awarding this contract the insulation could take until the end of September prior to arriving.

If you have any more questions relating to this project please notify this writer.

Sincerely,

Foss Associates

By

Patrick DeLaPointe

PD/lr

Enclosure

c: Paul Molick
Willis Stelter
Bill Holman

TABULATION OF BIDS

REROOFING -
MOORHEAD TECHNICAL INSTITUTE
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

PROJECT NO. 8607-62

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

BID OPENING: July 6, 1988

CONTRACTORS	BID SECURITY	BASE BID - ALL WORK	ALT. NO. 1 - ALT. INSULATED ROOF EDGE	UNIT PRICE 1 - BLOCKING REMOVAL & REPLACEMENT (PER B.F.)	UNIT PRICE 2 - ROOF DRAIN REMOVAL & REPLACEMENT (PER DRAIN)	UNIT PRICE 3 - LIGHT FIXTURE HANGER ROD MOD. (EACH)
A & R Roofing, Inc. * Fargo, North Dakota	X	$91,000.00	$5,560.00	$0.90	$300.00	$25.00
Pierce Roofing & Sheet Metal Fargo, North Dakota	X	$93,215.00	$4,820.00	$1.15	$375.00	$ 7.50
Thompson Roofing Fargo, North Dakota		NO BID				

*APPARENT LOW BIDDER

TABULATION OF BIDS

PAINTING/DECORATING PROJECT
MOORHEAD TECHNICAL INSTITUTE
MOORHEAD, MINNESOTA

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

PROJECT NO. 8607-59

BID OPENING: July 12, 1988

CONTRACTORS	BID SECURITY	CALENDAR DAYS	BASE BID NO. 1 - PAINTING/DECORATING PROJECT	ALTERNATE - 1A 2-COLOR SCHEME AT LOCKERS REFINISHING (ADD)
Able Painting & Decorating Moorhead, Minnesota	X	45	$18,850	$300 Add
Tony Eckert & Sons Fargo, North Dakota			No Bid	
Valley Refinishing Fargo, North Dakota	X	56	$23,473	$1,042 Add
Vidger Decorating	X	50*	$17,480	$350 Add

* stated at bid

KBW associates, inc.

800 N.P. Ave. Fargo, ND 58102
(701) 235-0166

PROPOSAL REQUEST G-1
NORTH CAMPUS REMODELLING
COST BREAKDOWN
May 12, 1988

Clean-up, supervision, equipment, vehicle, temporary provisions, bond & labor taxes	$ 475.00
Sawcut wall openings, breakout concrete, patch masonry	$ 765.00
Fire stop caulking	$ 320.00
Add for 20 minute doors	$ 40.00
Deduct louver cutting in existing doors	$ (15.00)
Deduct louvers in doors	$ (140.00)
Add for wire glass	$ 10.00
Metal stud and drywall	$ 270.00
Painting of sheet metal covers	$ 100.00
Mechanical.*	$1,930.00
15% overhead and profit	$ 565.00
TOTAL	$4,320.00

*

(12) Fire Dampers	$ 560.00
(10) Registers	$ 184.00
Sheetmetal and Angle Iron	$ 192.00
6% Sales Tax	$ 56.00
10% Overhead	$ 99.00
5% Profit	$ 54.00
Labor	$ 540.00
26% Labor Taxes	$ 140.00
10% Overhead	$ 68.00
5% Profit	$ 37.00
TOTAL	$1,930.00

Over

ARMCO SYSTEMS CONTRACTOR/ARMCO BUILDING SYSTEMS

KBW associates, inc.

800 N.P. Ave. Fargo, ND 58102
(701) 235-0166

May 12, 1988

Below is a cost breakdown for eliminating (4) transom panels above doors 8, 10, 10A, and 12.

Deduct masonry cutting	$ (125.00)
Deduct hollow metal frames	(120.00)
Deduct transom panels	(55.00)
Total deduct	$ (300.00)

$ 4,320.00
- 300.00
$ 4,020.00

MEMO #S-89-11

TO: School Board

FROM: B. Trochlil

RE: Management Plan for 1988-89 - Major Objectives by Goal Area (Preliminary and Tentative)

DATE: July 19, 1988

I. CURRICULUM

A. The math program adopted at the May 24 board meeting will be implemented.
B. There will be on site North Central evaluation in the reading and student activity areas.
C. Guidelines for early childhood program (entry into the Moorhead schools) will be recommended to the School Board.
D. Programming needs for the at-risk student will be identified. A specific area will be the minority student.
E. The E/BD program will be evaluated as to the effectiveness in meeting the needs of students.
F. The Assurance of Mastery (AOM) program will have continued monitoring as to the effectiveness in meeting the needs of the students.
G. The AIDS program will continue to be addressed.

II. FINANCIAL

A. A five year capital outlay plan, with the financial implications, will be adopted by the school board.
B. The transportation program will study and make recommendations in the areas of routing, starting times, before and after school routing and day care.

III. FACILITIES

A. Asbestos removal, ventilation system and electrical systems projects in the senior high will be completed.
B. The remodeling at Robert Asp school will be completed.
C. Permanent space will be allocated to the early childhood/family and Y.E.S. programs.
D. A final decision will be made on the space needs of the South Campus.
E. Elementary space needs will be addressed.
F. The Sports Center Task Force will make their recommendation to the board.

I. TECHNOLOGIES

A. The board will make a decision as to the district wide computer system that will link together all of the administrative and instructinal functions in a real-time interactive network. Major components will be: student applications, electronic mail, calendaring and scheduling, financial management system, personnel, warehouse, fixed asset, inventory, library management, food service, computer managed instruction, and telecommunications and access to information resources.

V. PUBLIC RELATIONS AND MARKETING

A. A decision will be made as to a marketing position for the district in the school year 1989-90.

VI. LIFE LONG LEARNING

A. A task force will be formed to determine the feasibility of a day care center at the senior high school.
B. 'Literacy for all' will receive attention.
C. A wellness program will be promoted.

VII. PARTNERSHIP

A. A foundation program will be designed and implemented.
B. An effective legislative program will be developed.

VIII. ORGANIZATIONAL CLIMATE

A. With Robert Asp and South Campus MEEP teams completing their summer training, all district buildings will have MEEP teams (this began in the summer of 1984).
B. Guidelines for 'who makes what decisions' in the site management program will be designed.
C. Staff development will continue to be a major 'thrust' of the district.

IX. PLANNING AND EVALUATION

A. A personnel evaluation plan (for all employees) will be designed and approved by the board.

B. Preliminary guidelines for a student assessment program will be developed.

C. The district's long range plan will be reviewed and revised as needed.

BT/rg

cc: Cabinet

MEMO

TO: School Board
Dr. Trochlil

FROM: Dan Bacon

RE: School Bus Purchase

DATE: July 14, 1988

On June 20, 1988, we accepted bids for two (2) route buses and two (2) activity buses. McLaughlin Equipment and Hoglund Bus Co. were the only bidders.

I could not identify any substantial difference in the route buses and would recommend the low bid.

There are some differences in the activity buses. This is in luggage capacity, fuel capacity and available seating. In all categories, the Thomas bus is larger. However, I am recommending the low bid from McLaughlin Equipment as the capacity differences cannot justify the large cost difference between the three (3) bids.

Attached is a worksheet outlining the bids as presented.

The cost of this year's bus purchase of two (2) route buses and two activity buses will be:

	PER BUS	TOTAL
route bus:	$38,939.00	
less trade	1,000.00	
total/bus	37,939.00 x 2 =	$75,878.00
activity bus:	$66,551.00 x 2 =	$133,102.00
		$208,980.00

Our levy authority last year was $275,000.00 and the estimate for this year's bus purchase was $230,000.00. We are slightly under estimates in our actual levy; as a result, we should be very close to projections.

Over the past year, our mileage on gasoline buses has been from three and one-half (3.5) to four and one-half (4.5) MPG. Mileage on diesel buses is ranging from six (6) to eight (8) MPG. As we become more accustomed to operating diesel buses, I believe this will improve from seven (7) to about eight and one-half (8.5) MPG.

DB/rg

Attachment

ACTIVITY BUS BIDS

MC LAUGHLIN EQUIPMENT	BASIC BID	OPTION #31	#32	#33	#15B	OTHER OP	SEATING	SEAT CENTER	LUGGAGE	TOTAL	OPT DEDUCT	ALTERNATE TOTAL
Asia Smith/Carpenter	$70,435.00	$554.00	$259.00	$396.00		*1	44	31.00	70	$71,644.00	$1,500.00	$70,144.00
GMC/Carpenter	$66,842.00	$554.00	$259.00	$396.00		*1	44	31.00	70	$68,051.00	$1,500.00	$66,551.00
HOGLUND BUS COMPANY												
Thomas	$72,401.00	$514.00	$250.00	$602.50			50	34.50	135	$73,767.50	N/A	$73,767.50

*1: 1X60 GALLON FUEL TANK AND ADD 1X 100X24X22.6 LUGGAGE BAY

ROUTE BUS BIDS

MC LAUGHLIN EQUIPMENT	BASIC BID	#31	#32	#33	SUB-TOTAL	TRADE ALLOW	TOTAL
FORD/CARPENTER ✓	$37,730.00	$554.00	$259.00	$396.00	$38,939.00	($1,000.00)	$37,939.00
GMC/CARPENTER	$38,619.00	$554.00	$259.00	$396.00	$39,828.00	($1,000.00)	$38,828.00
IHC/CARPENTER	$39,291.00	$554.00	$259.00	$396.00	$40,500.00	($1,000.00)	$39,500.00
HOGLUND BUS COMPANY							
IHC/THOMAS	$38,013.69	$514.00	$250.00	$602.50	$39,380.19	($425.00)	$38,955.19
THOMAS BODY *2	$17,319.20	$514.00	$250.00	$602.50	$18,685.70	($425.00)	$18,260.70

*2: REJECT BODY BID, THERE WERE NO SEPERATE CHASSIS BID

TRANSFERS TO/FROM TRUST ACCOUNT
From June 9, 1988 to July 14, 1988

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
06-09-88	$ 900,000	$
06-24-88	275,000	
06-30-88		200,000
07-01-88		200,000
07--5-88		300,000
07-11-88	200,000	

TOUCH LOVE CENTER, INC.

CONTRACT FOR SERVICES

Touch Love Center, Inc. of Fargo, North Dakota agrees to perform the following services as needed in the school district of Moorhead, MN for 1 day (s) per week during the 1988/89 school year:

A. Prevention
   1. Speak to classes as part of drug/alcoholic unit
   2. Alternatives to Chemicals
   3. Concerned Persons Group

B. Intervention
   1. Individual rap sessions (referred by counselors)
   2. M.I.P. Classes (first offenders)
   3. Intervention team for treatment
   4. Evaluation/Intervention Classes (repeaters)

C. Rehabilitation
   1. Support group during and after treatment
   2. Liason with self-help groups

Total cost of $3420.00 per year to be paid in 9 monthly payments of $380.00 by the 20th of each month.

School	Days	Outreach Worker
MTI	1	Jerry Colby

Principal/Superintendent

Dick Schaefer 6/29/88
Dick Schaefer, Director
Touch Love Center, Inc.

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School	Days	Outreach Worker
MTI	1	Jerry Colby

Principal/Superintendent

Dick Schaefer 6/29/88
Dick Schaefer, Director
Touch Love Center, Inc.

MEMO #: B364

Memo To: Board of Education
Dr. Trochlil

From: Robert Lacher

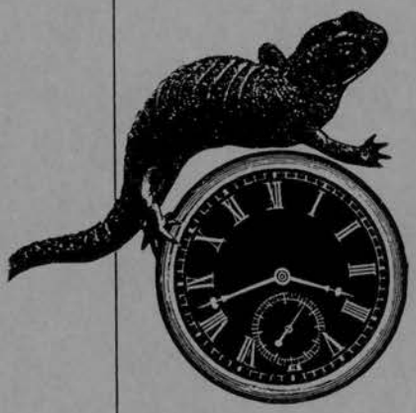
Date: July 13, 1988

SUBJECT: Capital Outlay Award

Listed below is a partial list of vendors meeting specifications and being low bidders. A few items we are asking for samples.

Northern School Fargo, ND	$ 8,908.65
St. Paul Book St. Paul, MN	4,384.74
PM Johnson St. Paul, MN	1,521.00
Colborns Billings, MT	1,183.00
Reardons Moorhead, MN	916.95
Nasco Ft. Atkinson, WI	588.58
Childcraft #7899 Edison, NJ	503.73
	$18,006.65

Tomorrow in Brief



Secrets of Aging Sought In Salamanders

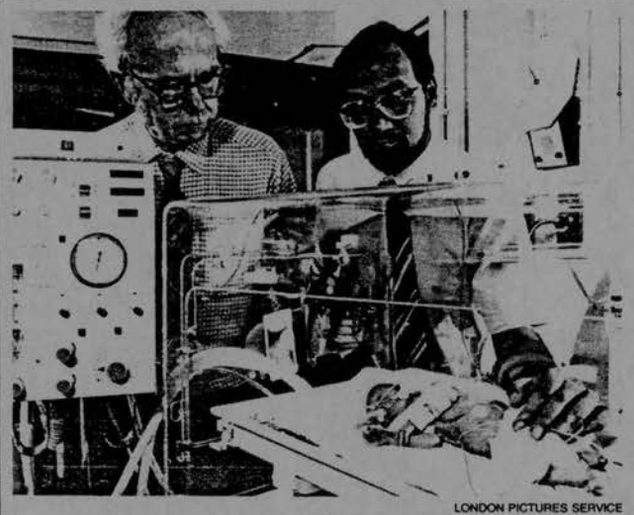
The taste buds of the tiny salamanders called mudpuppies are helping unlock the secrets of the aging process. The cells go through the entire aging process from youth to old age in a matter of days. Taste cells of all living creatures are similar to brain cells and therefore make a good model that can reveal how the brain ages, according to Stephen D. Roper of Colorado State University. Roper says, "It's like having miniature brains on the tip of your tongue, only the cells go through an accelerated aging process."

Tourist Submarines

A submarine designed for North Sea oil exploration will be used to take tourists on voyages of underwater discovery. The design of Scotland's "Looking Glass" allows passengers to view marine life in natural surroundings — an experience usually limited to expert divers. An additional feature is the vessel's robot mini-sub, which is equipped with video and still cameras.

Desktop Video

Desktop video will be even bigger than desktop publishing, predicts trend observer Frank Ogden of Vancouver, Canada. Ogden says the technologies are already available that could turn any would-be moviemaker with a personal computer into a video producer. "A stationary picture, in considerable detail, can now be activated to move. I can add voice — male, female, robotic, or animal. I can adjust timing, add graphics or fades. I can wipe, dissolve, push, reveal, revert, or stretch. . . . With a device called a chromatron or with the appropriate video camera all this can be transferred to your VCR. . . . What this does is move 'motion pictures' from the movie set to your desk at home," says Ogden.

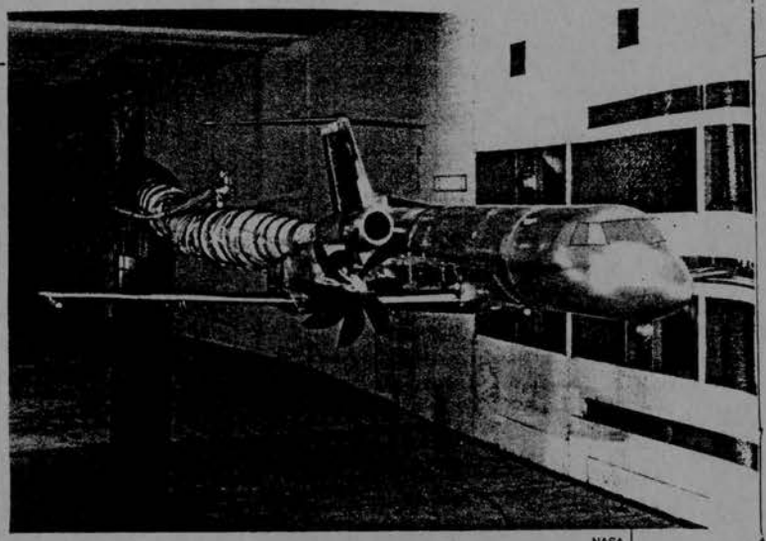


LONDON PICTURES SERVICE

New ventilator for premature babies may help save lives.

Infant Ventilator

A new ventilator developed in England may help save premature babies. The device monitors the baby's breathing pattern and works in harmony with it rather than forcing air into the lungs haphazardly. By permitting the infants to breathe normally, the ventilator promotes full development of their brains and bodies.



NASA

Model of new propeller is tested for noise and aerodynamics.

Return of the Aircraft Propeller?

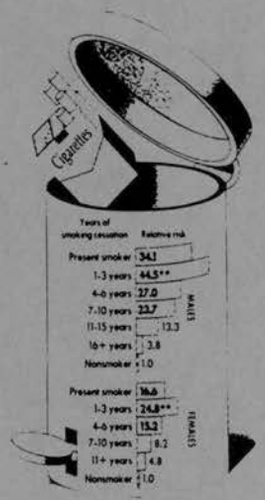
The aircraft propeller may make a comeback. NASA and industry researchers are now testing radically styled, energy-efficient propellers for use on commercial transports of the 1990s. Ground tests show that the new, large propellers could save airlines 15%–30% per year in fuel costs and are thus a feasible alternative to higher-cost turbofan propulsion systems. Lockheed Aeronautical Systems has designed lightweight interior walls and sound-insulation systems so that interior noise on the propeller-driven craft is no greater than on a conventional jet.

Workers Want Satisfaction

In what is described as a "major turnaround," U.S. workers now rate job satisfaction as more important than job security, and "more money" came in third in a national survey of corporate personnel officers. The reasons for the switch: rising expectations of today's workers, coupled with work-force changes due to the transformation of the economy from industrial-based manufacturing to high technology and services, according to Margaret Magnus, editor of *Personnel Journal,* which conducted the survey. The ascendancy of job satisfaction means businesses will increasingly focus on offering part-time work, flexible schedules, nonmonetary benefits, and good social and working conditions for the "new worker."

Lingering Risk For Ex-Smokers

Smokers who kick the habit can't expect to eliminate their risk of lung cancer right away. It takes at least 10 to 15 smoke-free years before a former long-term (10 years or longer) smoker's risk approaches that of someone who has never smoked, according to the American Lung Association. The risk of developing emphysema and chronic bronchitis, however, drops rapidly when the smoker quits.



(50–69 years old)
**Higher rate in this group due to inordinate number who quit because of emerging signs of illness, and seek medical attention only after quitting.
Source: Wynder and Stellman, *Journal of the National Cancer Institute,* Vol. 62, No. 3, March 1979.
Chart: American Lung Association — The Christmas Seal People®

For more information, see "Sources, Tomorrow in Brief" on page 62 of this issue.

S. mg. 80. Mem. 8-9. 88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, August 9, 1988, at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of July 5 and 19, 1988.

*V. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VI. CONSIDERATION OF CLAIMS Appendix B

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. The Minnesota Seventh District Congressional Award Council will present awards for initiative, achievement and excellence in accomplishing high goals in voluntary public service and personal development activities to the following Senior High School students at an award ceremony on August 20: Joshua Alexander, Stephanie Hyde, Chad Ostendorf, Vincent Platt, Leah Swedberg, Robin Togstad, Tracy Law, Scott Pearson, Jeffrey Greenwood, Amy Meader, Mark Pearson and Jennifer Swee,

2. Nate Johnson, Director of the Moorhead Technical Institute, was elected to the Moorhead Area Chamber of Commerce Board of Directors.

3. Mary Bonemeyer, Director of Food Services, made a presentation at the American School Food Service Association in San Antonio July 19 on "How to Promote Home Grown Agricultural Products" and was invited to the Colorado Department of Education, Child Nutrition Unit 36th Annual Summer Workshop as a member of the instructors' staff July 25-29.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Heritage/Hjemkomst Center (Trochlil) Appendix C

Explanation: Brian Arett will be at the meeting to discuss the status of the Center and potential involvement with the school district.

Recommendation: For discussion only.

---

*2. Consider MTI Automotive Diagnostic Test Equipment Bid (Molick) Appendix D

Explanation: Moorhead Technical Institute has received bids on automotive diagnostic testing equipment as follows:

°Allen Test Products	$16,500.00
°Bear Equipment	15,365.00
°Sun Electric	20,188.08

The first bid was tabled and then the Board rejected all bids on May 17.

Recommendation: Move to approve the purchase of the automotive diagnostic testing equipment from Bear Automotive, the low bidder meeting specifications, for $16,500.00.

3. Review MTI I-94 Interchange (Trochlil) Appendix E

Explanation: A meeting was held on Wednesday, August 3rd to discuss the interchange. Present were Nate Johnson, Paul Molick, Roger Oie, Herb Reimer (city engineer), Bob Martin (public works), Richard Wolsfeld (BRW, Inc.) and myself.

The consenses of the school district staff (if decision had to be made) was (by priority) - (Appendix E-1):

Alternate #2
" #3
" #4
" #1

A public hearing is being held tonight, Tuesday, August 9.

Recommendation: For your information.

---

4. Consider Personnel (Bergen) Appendix F

New Employee

Marilyn Larson - WEH Coordinator, Senior High, BA+45 (10) $27,070.00 plus extended $2,099.00, $29,169.00, effective for the 1988-89 school year

Michelle Morris - Word Processing Secretary, 12 months, $6.70 per hour (based on 1987-88 salary schedule) effective August 15, 1988

Karen Schumacher - Coordinator Health Education Program - Adult Education, $12.38 per hour, effective for the 1988-89 school year

Lauri-Winterfeldt-Shanks - Coordinator Early Childhood Family Education - Adult Education, $12.95 per hour, effective for the 1988-89 school year

Connie Vukas - Quality and Productivity Lead Instructor - Adult Education, $12.38 per hour, effective for the 1988-89 school year

Don Hornbuckle - Shop Assistant, Moorhead Technical Institute, $6.70 per hour, effective August 22, 1988

Marilyn Lebahn - Fashion Merchandising, Moorhead Technical Institute, BA (3) $20,580.00, effective for the 1988-89 school year

Sherrie Holmquist - Sales/Marketing Instructor, Moorhead Technical Institute, MA (8) $26,596.00, effective for the 1988-89 school year

Change in Contract

Melody Schlittenhard - Music teacher, from full time South Campus to .833 time, Robert Asp School

Resignation

Molly Andrews - Food service, Edison, effective immediately

Mary Redlin - Community Education Senior Citizen Education Program Coordinator, effective August 19, 1988

Recommendation: Move to approve the personnel changes as shown.

*5. Consider Lease Renewals (Bergen) Appendix G

Explanation: Approval is requested for the following lease renewals:

Region I Computer Center - Room #230, July 1, 1988 through June 30, 1989, 3050 square feet at $6.70 per square foot = $19,270.00 annually
Multi-Region Center - Room #146, July 1, 1988 through June 30, 1989, 3180 square feet at $6.52 per square foot = $19,001.50 annually
Multi-Region Storage - July 1, 1988 through June 30, 1989, 1800 square feet at $3.52 per square foot = $6,349.92 annually
Migrant Health Service - Room #120 - July 12, 1988 through July 11, 1989, 1188 square feet at $8.50 per square foot = $10,098.00 annually
Migrant Health Storage - July 12, 1988 - July 11, 1989, 513 per square feet at $2.50 per square foot = $1,282.50 annually
Community Education - Room #160 - October 1, 1988 through September 31, 1989, 650 square feet at $8.50 per square foot = $6,349.92 annually

Recommendation: Move to approve lease renewals as shown.

---

*6. Consider 1988-89 Dairy Bids (Lacher) Appendix H

Explanation: Appendix H-1 is the dairy bid summary.

Recommendation: Move to approve dairy contract to Cass Clay Creamery as low bidder meeting specifications.

---

*7. Consider 1988-89 Food Service Prices (Lacher) Appendix I

Explanation: Due to increasing costs, food service price increases are recommended as follows:

	1987-88	1988-89
student milk	.18	.20
adult lunch	1.55	1.60
adult breakfast	.90	.95
adult entree	1.00	1.10
soup or salad	.65	.70
malts	.45	.55

Recommendation: Move to approve food service prices as listed.

8. Board Workshops and Conferences 1988-89 (Trochlil) Appendix J

Explanation: It was suggested at the last meeting each board member would identify the workshops/conferences that they would be interested in attending as well as identifying a board member that should go to a particular workshop/conference.

Appendix J-1 is an interest survey that each of you needs to complete. The background information to complete this survey is the Calendar of Business 1988-89 received at the July 19 meeting.

---

*9. Consider Nonresident Agreement (Jernberg) Appendix K

Explanation: Appendix K-1 contains a nonresident agreement for Nicole Swenson. The student is a kindergarten student whose parents were both Dilworth residents in the past and are planning to purchase a home in Dilworth in the near future. They therefore wish to have their daughter attend Dilworth Schools.

Recommendation: Move to approve the Nonresident Agreement as presented.

---

*10. Investments (Lacher) Appendix L

Explanation: Board approval is requested for trust transfers as shown in Appendix L-1.

Recommendation: Move to approve the trust transfers as shown.

XI. FOR YOUR INFORMATION Appendix Z

1. Senior High Asbestos Abatement Update - The Board will receive information regarding the progress of the asbestos removal, ventilation, lighting and energy management systems at the Senior High School.

2. Techology Update - Jan Buckner will update the Board of Education regarding the responses to our computer systems RFP, preliminary planning for utilization of classworks software and planning for implementation of computer managed instruction in mathematics.

3. "Evaluating Student Achievement" Workshop - Trochlil

4. Futures Article - The Futurist, July-August 1988 - Appendix Z-1

CALENDAR OF EVENTS

Event	Date	Time	Place
MN Vocational Fall Conference	Monday and Tuesday, August 15-16		Radisson South
MSBA Management Seminar	Thursday and Friday, August 18-19		Radisson South
MTI All Staff Workshop	Monday, Aug. 22		MTI
Elements of Instruction Workshop	Monday and Tuesday, August 29-30		Townsite
New Teacher Workshop	Tuesday, August 30		Individual Buildings
All Teacher Workshop K-12	Tuesday, August 30, and Thursday and Friday, September 1-2		

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   - °Transportation Committee - Bacon
   - °Joint Powers - Hulett
2. "What's Going On In The Moorhead/Fargo/West Fargo Area?"
   - °
   - °

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 23, 1988 - 7:30 p. m.

Regular Meeting
Board of Education
Independent School District #152
July 5, 1988

Members Present: Douglas Fagerlie, A. C. (Curt) Borgen, Allen Lund, Jeanne Seigel, Wayne Alexander, Michael Hulett, Anton Hastad and Bennett Trochlil

The meeting was called to order by Acting Chair, Trochlil.

Acting Chair Trochlil led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Senior High Asbestos Removal and removing Designate Official Depositories from the Consent Agenda.

COMMUNICATIONS - Seigel read a letter expressing her reluctance and yet relief in stepping down as Chair of the School Board for the 1987-88 school year.

She thanked Board members, administrators, and all staff for their support and consul this past year.

ORGANIZATION OF SCHOOL BOARD - ELECTION OF OFFICERS - Borgen moved, seconded by Seigel, to cast an unanimous ballot for Alexander for the position of Chairperson for the 1988-89 school year. Hastad moved for nominations to cease, seconded by Hulett. Motion carried unanimously.

Hastad moved, seconded by Seigel, to cast an unanimous ballot for Lund for the position of Vice-Chair for the 1988-89 school year. Alexander moved for nominations to cease, seconded by Borgen. Motion carried unanimously.

Seigel moved, seconded by Lund, to cast an unanimous ballot for Hastad for the position of Clerk for the 1988-89 school year. Alexander moved for nominations to cease, seconded by Fagerlie. Motion carried unanimously.

Hastad moved, seconded by Lund, to cast an unanimous ballot for Hulett for the position of Treasurer for the 1988-89 school year. Borgen moved for nominations to cease, seconded by Seigel. Motion carried unanimously.

CONSENT AGENDA - Hulett moved, seconded by Seigel, to approve the following items on the consent agenda: Designate Official Newspaper, Legal Assistance, M.S.H.S.L. Membership, Minnesota School Board Association Membership (K-12), Minnesota School Board Association Membership (MTI), Membership in West Central ECSU, Membership in Metro ECSU, Authorization of Payments for Goods and Services in Advance of Board Approval and Authorization of Procedures for the Investment of Excess Funds. Motion carried unanimously.

MEETING DATE AND TIME - Fagerlie moved, seconded by Lund, to hold regular meetings of the Board of Education the second and fourth Tuesdays of each month at 7:30 p.m. April through October and 6:30 p.m. November through March, in the Board Room at Townsite Centre or other specified locations. Motion carried unanimously.

Trochlil will write a letter to the City Planning Commission encouraging them to hold their meetings the first Tuesday of each month to allow our Board committee member to attend.

PER ANNUM ALLOWANCE - Board members expressed their feelings regarding support of an increase in their compensation.

Lund moved, seconded by Seigel, to approve an increase of $50.00 per month (salary of $5,400.00 per year) for Board members compensation. Motion carried by roll call vote: Fagerlie - yes, Lund - yes, Borgen - no, Seigel - yes, Alexander - yes, Hulett - yes, and Hastad - no.

DESIGNATE OFFICIAL NEWSPAPER - As part of the consent agenda, the Board accepted the bid from The Forum as the official newspaper for the School District.

DESIGNATE OFFICIAL DEPOSITORIES - Hastad moved, seconded by Hulett, to approve the following investment brokers and depositories: Norwest Bank; American Bank and Trust; Moorhead State Bank; American Federal Savings and Loan; Moorhead Federal Savings and Loan Association; F & M Marquette National; Kiene-Wooters, Dain Bosworth, Merrill Lynch; Piper Jaffray & Hopwood; First Bank, Fargo National; Dakota Bank & Trust; NRX; American Savings & Loan; High Yield Management; Financial Northeastern; Cit Bank-Card; MSBA Liquid Asset Fund Plus; Witt Financial, and Peak Financial Management, and American National, St. Paul; Norwest, Minneapolis; and First National, Minneapolis for handling of bonds and Merrill Lynch Capital Markets for tax anticipation certificates. Motion carried unanimously.

LEGAL ASSISTANCE - As part of the consent agenda, the Board agreed to continue the past practice of obtaining services on a time and material basis.

COMMITTEE GUIDELINES - Trochlil recommended the following committee guidelines: (1) notify committee chairs of School Board appointments; (2) request each committee establish regular meeting dates and times; (3) the Board representative(s) and alternates receive meeting agendas and minutes; (4) request each committee establish goals and objectives; and, (5) when a committee is formed, the purpose, membership, charges and timeline(s) will be established.

APPOINTMENTS TO COMMITTEES - The following committee representatives for 1988-89 were approved:

Adopt-A-School	Senior High - Lund Robert Asp - Seigel South Campus - Alexander Edison - Borgen Probstfield - Hulett Riverside - Hastad Washington - Fagerlie
Athletic Council	Seigel - Borgen
Boundary Configuration	Hulett - Lund
Calendar	Fagerlie - Lund
CAPP (Comprehensive Arts Planning Program	Seigel
Chemical Use (TAHC)	Borgen
City Planning	Hastad - Hulett (alternate)
Clay County Health Advisory Council	Siegel
Community Education Advisory Council	Hastad - Lund
ComNet (MSBA Legislation)	Alexander - Lund
Continuing Education	Seigel
Early Interagency Intervention	Hastad
ECSU Metro	Alexander
Futures Planning	Alexander
Joint Powers	Hulett - Seigel
Learning Bank	Seigel
MTI Association	Borgen - Hastad - Seigel (alternate)
Negotiations	Hulett (Chair) Borgen (Vice-Chair)
PER	Hastad - Alexander (alternate)
Police Liaison	Hulett
Policy Review	Hastad - Seigel
Quality Circles	Lund
S.T.E.P. Advisory Board	Seigel - Hastad
Sabbatical Leave	Fagerlie - Alexander (alternate)
Supervision/Evaluation	Lund
Technology	Hastad - Alexander (alternate)
Title I PAC	Fagerlie
Title IX Advisory	Hastad
VRC (Vocational Relicensure Committee	Fagerlie

M.S.H.S.L. MEMBERSHIP - As part of the consent agenda, the Board approved the membership in the M.S.H.S.L. for the school year 1988-89.

MINNESOTA SCHOOL BOARD ASSOCIATION MEMBERSHIP (K-12) - As part of the consent agenda, the Board approved the membership in the Minnesota School Board Association (K-12) for 1988-89 in the amount of $4,508.29.

MINNESOTA SCHOOL BOARD ASSOCIATION MEMBERSHIP (MTI) - As part of the consent agenda, the Board approved membership in the Minnesota School Board Association (MTI) for 1988-89 in the amount of $588.14.

TUITION FEES FOR 1988-89 - The Board discussed a tuition fee for students attending the district, but who are living in another district, which are: Kindergarten - $1765.00; Elementary - $3530.00; Secondary - $4765.00.

Fagerlie moved, seconded by Seigel, to approve the tuition figures as presented.

Hastad moved, seconded by Lund, to table the motion. Motion carried by majority vote: in favor of - Hastad, Alexander, Hulett, Seigel, Lund and Fagerlie; against - Borgen.

Trochlil will check on the out-of-state issue and the item will be brought back to the July 19 meeting.

MEMBERSHIP IN WEST CENTRAL ECSU - As part of the consent agenda, the Board approved membership in West Central Educational Cooperative Service Unit (ECSU) in the amount of $1,300.00.

MEMBERSHIP IN METRO ECSU - As part of the consent agenda, the Board approved membership in the Metropolitan Education Cooperative Services Unit (Metro ECSU) for $2,785.00.

AUTHORIZATION OF PAYMENTS FOR GOODS AND SERVICES IN ADVANCE OF BOARD APPROVAL - As part of the consent agenda, the Board approved that, for the 1988-89 school year, consistent with M.S. 123.335, 123.35 and 471.38, the Assistant Superintendent for Business Affairs, or designee, be hereby vested with the authority to make payments in advance of Board approval when necessary.

AUTHORIZATION OF PROCEDURES FOR THE INVESTMENT OF EXCESS FUNDS - As part of the consent agenda, the Board approved that, for the 1988-89 school year, the Assistant Superintendent for Business Affairs, or designee, be hereby vested with the authority and responsibility to invest funds which are not currently needed in accordance with M.S. 118.01, 118.005, 124.05, and 475.66.

APPROVAL OF MINUTES - Lund moved, seconded by Seigel, to approve the minutes of June 14 and 28, 1988. Motion carried unanimously.

PERSONNEL - Seigel moved, seconded by Borgen, to approve the following personnel changes:

Resignation

Joni Heiler - Word Processing Secretary, Townsite, effective July 30, 1988

Janet Herding - Food Service, Senior High, effective July 8, 1988

Robert Salo - Custodian, Riverside, effective June 27, 1988

New Employee

Linda Smith - Multi-Handicapped Teacher, Senior High, BA (1) $20,580.00, effective for the 1988-89 school year

Maternity Leave

Marlene Olson - TMH Teacher, Senior High, effective from on or about September 21, 1988 until January 20, 1989

Motion carried unanimously.

SENIOR HIGH ASBESTOS REMOVAL - Seigel moved, seconded by Hastad, to approve the increase in additional work at the Senior High for:

- removal of library shelving - $ 1,873.22
- replace mixing boxes - 29,760.00

Motion carried unanimously.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION -

1. Technolgy - Trochlil informed the Board that three (3) bids were submitted in response to the Request For Proposals: UNISYS, IBM and Pentamation. The administration is reviewing the proposals.

2. Borgen thanked our administrators for doing an exceptional job. He stated that their leadership, visionary planning in technology and consideration of the student's welfare and education as the bottom line gives us much to be thankful for. He also thanked Seigel for her excellent job and giving new meaning to the position of Board Chair and wished Alexander well in his new role.

   He also suggested that the Board adopt a policy on attendance of Board members at in or out of state conferences. Trochlil will have a calendar update for the Board at the July 19 meeting.

ADJOURNMENT - Lund moved, seconded by Seigel, to adjourn the meeting. Motion carried unanimously.

Regular Meeting
Board of Education
Independent School District #152
July 19, 1988

Members Present: Douglas Fagerlie, Jeanne Seigel, Michael Hulett, A.C. (Curt) Borgen, Anton Hastad, Wayne Alexander and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Capital Outlay Award, MTI Remodeling Bids, MTI Carpeting Bids, Principals' Negotiations, and an Update on Asbestos Removal.

CONSENT AGENDA - Contracts and Tuition and Townsite Lease--Rural Minnesota CEP were removed from the consent agenda. Borgen moved, seconded by Hulett to approve the following items on the consent agenda: Roof Replacement-MTI, MTI Painting Bid, Investments, Nursing Service Contract, Investments Resolution, Contribution to Moorhead Literacy Program and Contract for Services--MTI. Motion carried unanimously.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved for $1,860,373.43.

GENERAL FUND	$ 402,701.45
FOOD SERVICE	1,106.35
TRANSPORTATION FUND	18,465.27
COMMUNITY SERVICE	7,946.64
CAPITAL EXPENDITURE	921,832.84
CONSTRUCTION FUND	66,980.40
DEBT REDEMPTION	114,221.60
MAVTI-GENERAL FUND	244,283.12
MAVTI COMM SERVICE	5,190.71
VO-TECH CAP. OUTLAY	61,202.23
REPAIR & BETTERMENT	50.44
FED FINANCIAL AIDS	15,514.25
MTI STUD SEN & MISC	108.00
TOWNSITE CENTRE	770.13
TOTAL	$ 1,860,373.43

MTI 1988-89 RETRUCTURING GRANT - Borgen moved, seconded by Hastad, to approve the restructuring grant for Moorhead Technical Institute for $140,408.00 for the 1988-89 school year. Motion carried unanimously.

NATE JOHNSON SALARY ADJUSTMENT - Hulett moved, seconded by Seigel, to set Nate Johnson's salary at $54,040.00 for the 1988-89 school year. Motion carried unanimously.

MTI REMODELING BIDS - Seigel moved, seconded by Hastad, to approve the low bid meeting specifications to CM of North Dakota for the base bid of $10,500 and alternative #1-$8,900 and alternative #2-$3,600 and alternative #3-$2,950.00. Motion carried unanimously.

MTI CARPETING BIDS - Seigel moved, seconded by Hulett, to approve low bid meeting specifications to Dakota Flooring for base bid with Alt. 2B in the amount of $21,535.00. Motion carried unanimously.

MANAGEMENT PLAN - Trochlil reviewed the 1987-88 Management Plan.

CHANGE ORDER FOR REMODELING ROBERT ASP - Alexander moved, seconded by Hulett, to take this agenda item off the table from the May 24th meeting. Motion carried unanimously.

Hastad moved, seconded by Alexander, to approve the change order for remodeling Robert Asp for $4,020.00. Motion carried unanimously.

REVIEW OBJECTIVES FOR 1988-89 - Trochlil reviewed the Objectives for 1988-89. Hastad added the STEP Program under Goal Area #1 - Curriculum and building financial allocations under Goal Area #2 - Financial.

REVIEW CALENDAR OF SCHOOL BUSINESS - Trochlil reviewed the Calendar of School Business with the Board, noting significant conferences and workshops that Board members may want to attend.

PERSONNEL - Hulett moved, seconded by Borgen, to approve the following personnel changes:

New Employees

Nora Markestad - Spanish teacher, Senior High, .50 time, BA (0) $10,290.00 ($20,580.00) for the 1988-89 school year

Marilyn Green - S.T.E.P. coordinator, BA+45 (8), $25,487.00, effective for the 1988-89 school year

Ron Drechsel - Adaptive Physical Education teacher, district-wide, BA (2) $20,580.00, effective for the 1988-89 school year

Beth Thorpe - Social Studies teacher, Middle School South Campus, BA (0) $20,580.00, effective for the 1988-89 school year

New Employees (Cont.)

Audrey Shafer - long-term substitute in Social Studies, Senior High, effective at the start of the 1988-89 school year

Kathleen Wedll - EBD teacher, Riverside and South Campus, BA+60 (7) $25,598.00, for the 1988-89 school year

Michael Mercury - School psychologist, MA (0) $25,012.00 plus ten (10) day extension, $1,374.29, effective for the 1988-89 school year

Rehire

Bonnie Henningson - Special Education Early Childhood teacher, Riverside, BA (2) $20,580.00, for the 1988-89 school year

Resignation

Rhonda Smith - Early Childhood teacher, currently on leave of absence, effective immediately

Katie Freeman - Elementary counselor, currently on leave of absence, effective July 5, 1988

Motion carried unanimously.

NEW BUS PURCHASE - Fagerlie moved, seconded by Seigel, to accept the low bid for the two (2) route busses with options #31, #32, and #33 for $75,878.00 and for the transit activity busses for $133,102.00. Motion carried unanimously.

CONTRACTS AND TUITION - Borgen moved, seconded by Seigel to approve the contracts with: Dilworth School District; Glyndon-Felton School District; Lake Agassiz Special Education Cooperative (SLD Supervisor Services); St. Ansgar Hospital (E/BD) Instructional Staff); Fargo Clinic-Meritcare (Psychiatric Consultative Services); Head Start (Speech/Language Assessment/ Consultant Services); Great Beginnings Child Care Center; Moorhead State Preschool Program and Title VI Resolution. Motion carried by roll call vote: Fagerlie - aye; Hulett - abstain; Borgen - aye; Alexander - aye; Seigel - aye; Hastad - aye.

TOWNSITE LEASE - RURAL MINNESOTA CEP - Seigel moved, seconded by Fagerlie, to approve the lease for Rural Minnesota CEP for $27,026.80 for 1988-89. Motion carried by roll call vote: Hastad - aye; Seigel - aye; Alexander - aye; Borgen - aye; Hulett - abstain; Fagerlie - aye.

CAPITAL OUTLAY AWARD - Seigel moved, seconded by Fagerlie, to approve the low bids meeting specifications and changes as follows:

Northern School Fargo, ND	$ 9,028.60
St. Paul Book St. Paul, MN	14,605.59
PM Johnson St. Paul, MN	1,521.00
Colborns Billings, MT	3,835.00
Reardons Moorhead, MN	916.95
Nasco Ft. Atkinson, WI	588.58
Childcraft, #7899 Edison, NJ	503.73
Total	$ 30,999.45

Motion carried unanimously.

ROOF REPLACEMENT - MTI - As part of the consent agenda, the Board awarded low bid, meeting specification, for roof replacement at MTI to A & R Roofing in the amount of $91,000.00 and alternate #1 in the amount of $5,560.00.

MTI PAINTING BID - As part of the consent agenda, the Board approved low bid meeting specifications for painting and redecorating projects to Vidger Decorating Service for the base bid of $17,480.00 and alternate #1 for $350.00.

INVESTMENTS - As part of the consent agenda, the Board approved trust transfers.

NURSING SERVICE CONTRACT - As part of the consent agenda, the Board approved the 1988-89 Clay County Health Department contract for nursing services for substitute/ replacement nursing services for $30.00 per hour, not to exceed $210.00.

INVESTMENTS RESOLUTION - As part of the consent agenda, the Board approved the investments resolution discussed at the July 5 meeting, authorizing all federally insured banks and savings and loans as depositories for Independent School District No. 152 and authorizing Robert Lacher and Ruth Legg to select depositories paying interest rates which they deem as most beneficial to the district.

CONTRIBUTION TO MOORHEAD LITERACY PROGRAM - As part of the consent agenda, the Board approved the contribution of $100.00 to the Moorhead Community Literacy Program from the Altrusa Club and directed a letter of thanks be sent.

CONTRACT FOR SERVICES - MTI - As part of the consent agenda, the Board approved the contract for services with Touch Love Center, Inc., in the amount of $3,420.00.

PRINCIPALS' NEGOTIATIONS - Trochlil gave a progress report on principals' negotiations.

SENIOR HIGH ASBESTOS REMOVAL - Lacher reviewed progress of asbestos removal at the Senior High School.

EDUCATION AND PUBLIC POLICY INSTITUTE - Trochlil discussed the conference he attended on July 18 and 19. Trochlil concluded that we have to 'create a culture of achievement.'

NEGOTIATIONS - Lacher reviewed results of negotiations held Tuesday, July 19 with secretaries, aides and custodians.

ADJOURNMENT - Borgen moved, seconded by Fagerlie, to adjourn the meeting. Motion carried unanimously.

_____
Anton Hastad, Clerk

Proposed 20th Street Interchange

ANALYSIS OF ALTERNATIVES
– August 2, 1988–

ALTERNATIVE 1

Description

Move existing frontage road north and construct a hook-ramp from it to I-94

Evaluation

Advantages:

- o No impact on soccer fields
- o Does not interfere with future VoTech expansion
- o Maintains VoTech access from both east and west
- o Provides most direct route for frontage road traffic - no change to local circulation patterns

Disadvantages:

- o Potential grade problem on hook-ramp
- o Potential stacking problem within south parking lot during peak exiting conditions
- o Non-standard ramp design (violates driver expectancy)
- o Requires the paving of a significant amount of existing green space on south side of the VoTech
- o Requires the relocation of the existing frontage road adjacent to the VoTech
- o Restricts number of driveways to the VoTech's westernmost parking lot

ALTERNATIVE 2

Description

Construct a north-south, detached frontage road along the western edge of the VoTech property which connects the existing frontage road with 24th Avenue South

Evaluation

Advantages:

- o Does not encroach on soccer fields
- o Does not encroach on VoTech parking
- o Does not interfere with future VoTech expansion
- o Maintains VoTech access from both east and west
- o Provides direct access to/from 20th Street and North Frontage Road

Disadvantages:

- o Impacts on homes adjacent the proposed frontage road.
- o Potential for frontage road traffic cutting through VoTech parking lots to access 20th Street
- o Access to the westernmost VoTech parking lot for drivers to/from 20th Street is circuitous

ALTERNATIVE 3

Description

Construct the frontage road along the northern edge of the VoTech Campus

Evaluation

Advantages:

- Does not encroach on VoTech parking
- Does not interfere with future VoTech expansion
- Provides direct access to/from 20th Street and North Frontage Road
- Provides a second access location off 20th Street South (closer to the interchange) for the exclusive use of the southermost and easternmost VoTech parking lots
- Allows more green space on south side of VoTech

Disadvantages:

- Encroaches on the soccer fields
- Relocated frontage road has limited design speed (25 mph)
- Requires the paving of more green space area than other alternatives

ALTERNATIVE 4

Description

Divert frontage road traffic to 14th Street South

Evaluation

Advantages:

- o Does not encroach on soccer fields
- o Does not encroach on VoTech parking
- o Does not interfere with future VoTech expansion
- o Utilizes existing roadways
- o Provides good internal circulation

Disadvantages:

- o Diversion of through traffic to a collector street with a residential character (14th Street)
- o Provides access to VoTech from only one roadway (20th Street South)
- o Requires low speed curves on the internal access roadway

Very Good	++
Good	+
Neutral	0
Poor	–
Very Poor	––

EVALUATION CRITERIA	ALTERNATIVES						
	1. Hook Ramp to I-94	2. Relocate Frontage Road Along Western Edge of Vo-Tech	3. Relocate Frontage Road Along Northern Edge of Vo-Tech	4. Divert Frontage Road Traffic to 14th Street			
Conforms to Design Standards							
Provides Access to Existing Uses							
Limits Impact on Residential Areas							
Maintains Areas for Vo-Tech Parking and Expansion							
Maintains Green Space							
Summary							

20th Street Interchange Alternative Evaluation

MILK BID

QUANTITY	DESCRIPTION	DELIVERED UNIT PRICE Bridgeman	Cass Clay
	1. Half Pint Size 3.25% White/per container	.1295	.1189
	2. Half Pint Size 1.0% Chocolate/per container	.1205	.1089
	3. Half Pint Size 2.0% Butterfat White/per container	.1158	.1059
	4. Half Pint Size Skim Milk/per container	.0960	.09
300 Gal	5. Shake Mix - Vanilla	2.50	2.10
475 Gal	6. Shake Mix - Chocolate	2.70	2.35
1,360 Bx	7. Novelties, 2 Dozen Per Box		
	A. Dixie Cups Ice Cream	3.80	2.94
	Sherbert	3.25	2.84
	B. Creme Freeze	2.00	2.25
	C. Fudgesicles	2.20	2.45
	D. Cheerios	2.80	2.85
	8. ½ Gallon Homo Milk	.90	.86
	9. -4- Lb. Sour Cream	4.20	2.85
	10. Quarts 2%	.44	.395
	11. Lb. Butter A Parch	1.85	1.65
	12. Lb. Butter Chip 90	1.95	1.85
	13. Lb. Butter Tray Pak	2.00	23.45
	14. -5- Lb. Cottage Cheese Small Curd	3.35	2.80
	15. Pt. - Whipping Cream	.90	.80
	16. Qt. - Buttermilk	.45	.40
	17. Pt. - Half & Half	.43	.39
	18. 8 oz. Fruit Drink	.12	.20

19.	-5- Lb. American Cheese	8.50	8.00
20.	-5- Lb. Cheddar Cheese	9.50	8.00
21.	-5- Lb. Swiss Cheese	10.25	8.00
22.	-2- Lb. Rolled Butter	3.60	3.10
23.	-5- Lb. Monteray Jack Cheese	8.75	9.00

Base Price if escalator clause proposed _____ per hundredweight. Adjusted for: 2% escalator clause attached.

MILK1

BOARD OF EDUCATION

MAJOR WORKSHOPS AND CONFERENCES DURING 1988-89

INTEREST SURVEY

_____

Board member

WORKSHOP/CONFERENCE

Date(s)	Location	Title	Yes/No?	Alternate*

*If you are not interested or cannot attend this workshop, can you suggest an alternate who might benefit?

Appendix J-1

K

Appendix K-1

Minnesota Department of Education	Education Aids & Levies Section 971 Capitol Square - 550 Cedar St. Paul, MN. 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01564-02

GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes 120.0752 allows a student to enroll as a resident student in a school district other than the one in which he resides if the school boards of both districts agree. This agreement form must be completed 1) within ten days of the agreement, or 2) if a student, who is covered by a previous agreement, withdraws or graduates from the nonresident district. Please type or firmly print all entries on this form (you are making two copies). The superintendent of the resident district should retain the pink (last) copy, and the superintendent of the serving district should retain the yellow copy. Forward the top (white) copy to the above return address.

EFFECTIVE DATE OF ATTENDANCE/WITHDRAWAL

1. PURPOSE OF THIS REPORT

Check One:

- [X] NOTIFICATION OF AGREEMENT (Complete Items 1 - 5)
- [ ] NOTIFICATION OF STUDENT WITHDRAWAL (Complete Items 1 - 3 and Item 6)

2. IDENTIFICATION OF SCHOOL DISTRICTS

Name of Serving District	District Number
Dilworth School	147
Name of Resident District	**District Number**

3. STUDENT IDENTIFICATION

LAST NAME, FIRST NAME, M.I.	LAST NAME, FIRST NAME, M.I.
SWENSON, NICOLE 6	

4. SCHOOL BOARD APPROVAL - SERVING DISTRICT

The school board of district number 147 approved on (date) 7-25-88 the enrollment of the above named student(s) in schools of the district. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of this district.

Ron Wellsenger — Signature - Superintendent of Schools

7-26-88 — Date

5. SCHOOL BOARD APPROVAL - RESIDENT DISTRICT

The school board of district number _____ approved on (date) _____ the enrollment of the above named resident student(s) in the nonresident district named above. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of the serving district named above.

_____ Signature - Superintendent of Schools

_____ Date

6. NOTIFICATION OF STUDENT WITHDRAWAL

This is notification of [ ] WITHDRAWAL [ ] GRADUATION of the above named student(s) previously attending this district.

_____ Signature - Superintendent of Schools

_____ Date

DISTRIBUTION: White - Education Aids & Levies Section Yellow - Files: Serving District Pink - Files: Resident District

TRANSFERS TO/FROM TRUST ACCOUNT
From July 15, 1988 to August 3, 1988

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking	
05-25-88	$	$ 50,000	This transfer was omitted from the last list
07-20-88		100,000	
07-21-88		200,000	
07-26-88		400,000	
07-29-88		250,000	
08-03-88	300,000		

Mosses to Blame for Forest Dieback?

Acid rain aids and abets tree loss

The dieback of forests worldwide is often blamed on acid rain, but there may be another culprit: common mosses that strangle tree roots.

"There has never been conclusive evidence that acid rain is directly killing the trees in any study area," says Lee Klinger, a University of Colorado at Boulder researcher who has been surveying dead trees on a remote island off of Sitka, Alaska. "My evidence shows that it is primarily these lethal mosses that are killing trees, although acid rain appears to speed up the process."

Most mosses thrive in acidic environments, says Klinger. Although industrial acid rain is often blamed for the devastation of forests and lakes, the forest dieback in Alaska may be a naturally occurring phenomenon. Acid rain has been shown to occur naturally in Canada, where sulfide gases emitted from vast peat bogs oxidize in the environment, causing sulfuric acid rain.

An increase in bogs from forest dieback may be affecting the earth's atmospheric temperatures, Klinger believes. Unlike forested areas that tend to absorb light, bogs reflect most of the light they receive, cooling the earth's surface significantly.

Source: University of Colorado at Boulder, 354 Willard Administrative Center, Campus Box 9, Boulder, Colorado 80309.

Skills for a Service Economy

Planning, communicating, and adapting to change will be highly valued

Employers in the service sector are looking for workers with skills besides computer literacy, suggest two reports by the Organization for Economic Cooperation and Development.

Companies providing customized services and broad expertise — or "high value-added" services — need workers with new skills that are not primarily computer-related, claims an OECD report prepared in conjunction with the U.S. Department of Labor. These skills include the ability to plan and allocate work, to communicate and interact in complex settings, and to think strategically and comprehensively.

Financial-services firms are responding to more-competitive markets by introducing new technologies at a rapid pace and by decentralizing the decision-making process, according to OECD. The ideal financial worker in this new environment is one who can quickly adapt to change, has the ability to perform more-abstract work processes, can assume more decision-making authority, and can work in teams and understand system-wide needs.

Source: U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212.

Energy Savings from Superconductors

Top U.S. labs participate in study

High-temperature superconductors may cut future energy costs dramatically, according to a study by the Department of Energy's Argonne National Laboratory.

The newly discovered superconductors made with copper-oxide ceramics could cut the cost of electrical generators by 60%, reduce operating costs of large electrical motors by 25%, and give the United States the equivalent of 15% additional generating capacity by allowing utilities to use existing generating facilities more efficiently, reports Argonne.

However, many applications that rely on current-carrying wires and tapes will be impractical until scientists and engineers increase the new material's current-carrying ability by 10 to 100 times and improve its strength and flexibility.

Other organizations participating in the first national survey to assess the potential economic impacts of the new superconductors were Brookhaven National Laboratory, Los Alamos National Laboratory, Massachusetts Institute of Technology, Oak Ridge National Laboratory, and Pacific Northwest Laboratory.

Source: Argonne National Laboratory, 9700 South Cass Avenue, Argonne, Illinois 60439.

Students Help Design Spacecraft

NASA supports innovative design course

Engineering students are developing ideas for space efforts beyond the space station.

In an aerospace engineering design course at the University of Illinois at Urbana-Champaign, students are working on a lightweight exploratory aircraft to fly in the thin Martian atmosphere. One group will design the spacecraft to transport the airplane to Mars, and another will design the aircraft itself.

The course is supported by the National Aeronautics and Space Administration and the Universities Space Research Association, a consortium of research universities. NASA's goal is to generate innovative ideas for space efforts "beyond the space station — that is, well into the future. Not only do the students produce new ideas, but the projects help improve design education," says Kenneth Sivier, the aeronautical engineering professor who teaches the course.

The first year the course was offered, the class worked on a lunar transportation system to deliver liquid oxygen from the moon to the space station for use as spacecraft fuel. Last year's class designed a two-bodied comet explorer, featuring a special dust shield that would allow the vehicle to pass through comet debris successfully.

Source: University of Illinois at Urbana-Champaign, 807 South Wright Street, Champaign, Illinois 61820.

S. 1179.805 amend 8.23.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, August 23, 1988 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

1. Howard Anderson, Middle School South Campus, is one of 22 state educators (selected from 108 nominations) who remain in the running for MN Teacher Of The Year.

   The MN Teacher Of The Year will be named October 30 and nominated for the 1989 National Teacher Of The Year.

'WE ARE PROUD' (continued)

2. On Monday, August 15, ABC-TV and KSTP was at the Moorhead Technical Institute filming a story on Roger Meyer and David Ortner. They plan to go to Ortner's place of business and then fly them to Hollywood for more filming. The story will be aired on Sunday, October 2, at 6:00 p.m.

VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

1. Consider MTI I-94 Interchange (Johnson) Appendix A

Explanation: At the August 9 meeting, the I-94 Interchange was reviewed with the administration, BRW, Inc. and Bob Martin. The administration identified Alternate A as the choice.

- Alternate 1 - Move existing frontage road north and construct a hook-ramp from it to I-94
- Alternate 2 - Construct a north-south, detached frontage road along the western edge of the VoTech property which connects the existing frontage road with 24th Avenue South
- Alternate 3 - Construct the frontage road along the northern edge of the VoTech Campus

Recommendation: Move to approve Alternate #2 as the action that best meets the needs of the students and community.

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Senior High Opening Plan (Trochlil) Appendix B

Explanation: Information as to the factors to consider, assumptions, facts and alternatives will be available to the Board on Monday.

---

2. Consider Pre-Approval of Spanish Trip (Jernberg) Appendix C

Explanation: Appendix C-1 contains information regarding the proposed annual trip for Spanish students to Mexico on March 19 - March 28, 1989. Spanish teachers Jan Larson and Jean Moe will discuss the proposal with the Board.

Recommendation: Move to approve the Spanish trip to Mexico as outlined.

*3. Consider Administrative Salaries (Trochlil) Appendix D

Explanation: As part of the employment of new administrators the agreement has been to have 'same' salaries in 'like' positions after three years. To accomplish this the following personnel will have this adjustment:

Bjork, Beverly.....$1,000
Jones, Richard.....$2,000
Myers, Betty.....$2,000

Recommendation: Move to approve the salary adjustments as identified above effective August 1st.

---

4. Personnel (Bergen) Appendix E

New Employee

Michael Dunn - Art teacher, Robert Asp School, BA+15 (7) .20 time, $4,496.00 ($22,480.00) for the 1988-89 school year

Janine Myrold, Art teacher, Senior High and South Campus, BA(0) $20,580.00, for the 1988-89 school year

Lois Wilson - Nurse's secretary, Riverside, 4 hours daily, $6.70 per hour, (based on the 1987-88 salary schedule) effective August 31, 1988

Nancy Krupick - Switchboard, Senior High, 4.5 hours daily, $6.70 per hour, based on the 1987-88 salary schedule, effective August 15, 1988

Diane Rix - Switchboard, Senior High, 4.5 hours daily, $6.70 per hour, based on the 1987-88 salary schedule, effective August 24, 1988

Lynette Anderson - Bookkeeping secretary, Townsite Centre, $6.70 per hour, based on the 1987-88 salary schedule, effective August 29, 1988

Denice Brewer - Lead secretary, Adult Ed, B22, $7.17 per hour, effective September 6, 1988

Resignation

Ann Langlee - L.D. paraprofessional, Senior High, effective August 15, 1988

Gayle Meehleib - paraprofessional, Washington, effective August 15, 1988

Joy Nesvig - WEH coordinator, Senior High, effective August 29, 1988

Change in Contract

Lynn Day - Switchboard to computer management/network trainer effective August 29, 1988

Recommendation: Move to approve the personnel changes as shown.

5. Consider Math Proposal (Jernberg) Appendix F

Explanation: Appendix F-1 contains a proposal that was submitted by the Minnesota Education Association to implement funding of advisors/coaches for 7th and 8th grade mathematics teams including Mathcounts, Tri-College Math Contest and SIGMA.

Recommendation: For discussion only.

---

*6. Consider Senior High Roof (Lacher) Appendix G

Explanation: During the removal of the single ply sheet, it was observed that insulation was laying in standing water. Only the vapor barrier was holding the water out of the building.

Because the insulation was saturated, it had to be replaced. Change orders #2 and #3 reflect this addition for a total of $19,567.00. Change order #1 is to protect the roof membrane from foot traffic to and from the chiller (Appendix G-1).

Recommendation: Move to approve the roof repair change order #1 for $19,927.00.

---

*7. Consider Asbestos Removal (Lacher) Appendix H
Settlement - Robert Asp School

Explanation: Appendix H-1:

1. Letter of July 28, 1988, from Mr. Hannaher recommending settlement
2. Letter of March 30, 1988, from Midwest Asbestos Consultants Inc., outlining the disputed charges
3. Memo dated: July 28, 1988, outlining the proposed settlement
4. Letter dated August 10, 1988, from Mr. Hannaher to Minnesota Hydro-Blast attorney with settlement agreement attached

Recommendation: Move to approve the settlement of $4,510.00 to settle the contract with Minnesota Hydro-Blast.

*8. Consider Pipe Tunnel Insulation (Lacher) Appendix I

Explanation: Energy Audit recommendations indicated a cost effective pay back for the insulation reflecting the size of the schools.

Due to the increase in insulation costs, the budget was not sufficient to cover all the buildings and the pay backs were extended (Appendicies I-1,2).

We will reject:

Edison School	$12,000.00
Riverside School	10,000.00
	$22,000.00

Recommendation: Move to approve pipe tunnel insulation at: Robert Asp School - $11,700.00 and South Campus - $11,700.00 for a total of $23,400.00.

---

*9. Consider Dental Insurance (Lacher) Appendix J

Explanation: Appendix J-1 is a notification from Employee Benefit Plans, Inc. that dental insurance premiums will remain the same for 1988:

Recommendation: Move to approve the dental premium rates from EBP: Single - $16.56
Family - 39.83

---

*10. Consider Nonresident Agreement (Jernberg) Appendix K

Explanation: Appendix K-1 contains nonresident agreements. One agreement is for the following Glyndon-Felton students to attend Moorhead Public Schools: Sara M. Mansager, Elizabeth Sperr, Michelle Mueller, Lisa Mueller, and Kimberly Mueller.

The other agreement will allow Patricia Jensen and Kristine Jensen, Moorhead residents, to attend Glyndon-Felton Schools.

Recommendation: Move to approve the nonresident agreements as resented.

---

*11. Consider ECSU Lease (Jernberg) Appendix L

Explanation: Appendix L-1 contains a lease agreement between West Central ECSU and Moorhead Public Schools to utilize the Area Learning Center (formerly S & S Construction Building) for our Early Family Education Program.

Recommendation: Move to approve the lease as presented.

X. FOR YOUR INFORMATION

Appendix Z

1. Health Insurance - Appendix Z-1 is information received from Employee Benefit Plans, Inc. regarding our renewal for 1988 along with supporting information.

   While this letter refers to a 10% increase, the certificate of participation rates do not reflect this. It is possible they made an error or due to the 20% increase last year on our rates we have stabilized.

   Next year we will have to rebid all of our group coverages to comply with state statutes that mandate rebidding every five years.

2. Update on Enrollment - Jernberg

CALENDAR OF EVENTS

Event	Date	Time	Place
Teacher Workshop - K-8	Wednesday, Aug. 31 through Friday, Sept. 2		All buildings except Senior High
Teacher Mrokshop - MTI	Thursday, Sept. 1 and Friday, Sept. 2		
Joint Powers	Thursday, Sept. 1	7:00 a.m.	City Hall
School Begins (K-8)	Tuesday. Sept. 6		
Title IX	Thursday, Sept. 8	7:00 a.m.	Townsite
All Teacher Workshop (except for Senior High staff)			

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   °
   °

2. "What's Going On In The Moorhead/Fargo/West Fargo Area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 13, 1988

To: Members of the Moorhead School Board

Re: Spanish trip to Mexico

From: Mrs. Jean Moe

Dates: March 19 - March 28

I am requesting you approval of the Spanish field trip to Mexico on March 19 - March 28, 1989. This is a student-funded trip that has also included fund-raising, consisting mostly of the sale of candy bars. The trip is organized through Intra-American Student Programs, a St. Paul group that has been sponsoring trips for high school students since 1971.

IASP offers a quality, structured, educationally sound travel experience. Included in the program is a teaching staff of bilingual U.S. educators, and an administative staff which is on location and available 24 hours a day.

The Mexico trip is offered only to juniors and seniors who are currently enrolled in Spanish at MHS. When traveling, they will be joined by approximately 20 other students, 4-5 adults, 1 bus teacher (in charge of all group activities), and 1 administrative staff person.

Three very successful trips have been approved and taken by a total of 38 MHS students in the Springs of 1986, 1987, and 1988.

Thank you for your consideration in this matter.

Mexico Trip Guidelines:

1. The trip to Mexico is available to any junior or senior, currently enrolled in Spanish at Moorhead Senior High.
2. Any requests for participation in the trip that are not covered in guideline #1, will be decided individually with the supervising teacher and the principal.
3. The Moorhead School Board has the final approval regarding the trip and the participants.
4. Intra-American Student Programs is the organization through which all travel arrangements are made. IASP offers a quality, structured, educationally sound travel experience.
5. IASP offers the Mexico trip for 8 days during the Easter break.
6. The trip is student-funded, with optional fund-raising activities.
7. The ratio of adults to students is approximately 5 to 1.
8. Since the trip is scheduled during the Easter break, the amount of school days missed will be 5 days.

July 8, 1988

Mrs. Jean Moe

Spanish Instructor, MHS

January, 1987

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Middle School South Campus

TOPIC OF PROPOSAL: Advisors/Coaches of Mathematics Teams

SUBMITTED BY: MEA DATE: 7-21-88

SUBMITTED TO: Robert Jernberg DATE TO BE IMPLEMENTED:

1988-89 school year

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: _____

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 7/25/87

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

   A. Funding for Moorhead Middle School South participation in:
      1. Mathcounts
      2. Tri-College Math Contest
      3. SIGMA

   B. Funding needs include:
      1. Registration
      2. Transportation
      3. Stipends for coaches/advisors

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

For several years, the National Council of Teachers of Mathematics has stressed the necessity for teaching problem solving skills. We believe participation in math contests together with the preparation for this activity should increase student problem solving skills.

It is necessary to have teachers to coach and coordinate Mathcounts and math contests.

In past years, Moorhead Middle School South Campus teachers have given many additional hours, offering opportunities to students participating in these contests. Our students have achieved success through their efforts. They have increased their self-esteem and they have brought recognition to their school and community.

We communicated with approximately 12-15 schools in Minnesota, seeking information about math team coaches' compensation. We received written and oral responses indicating a wide range of methods and amounts of compensation. The range was from nothing, to hourly pay ($10.00-$15.00/hour), to time off from teaching duties, to annual pay rates of $300.00 to $900.00 per year.

We are requesting that each of two teachers be placed on the extra curricular pay schedule. This is our fifth year of involvement with Mathcounts. The other contests have been in place for more than five years.

We feel the two teachers should be placed at the 4th step, with a head coach at 5% and an assistant at 3%.

3. State the negative implications if the proposal is not approved.

Student learning opportunities may be limited.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

None.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers °Head Coach °Asst.Coach	 1 at 5% 1 at 3%				 1171.45 702.87
Clerical					
Aides: No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST $1874.32 Net District Cost $1874.32

Comments on budgetary items:

Most of the out of town expenses for Mathcounts are assumed by the Society of Professional Engineers and the sponsoring organizations.

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None.

7. Equity implications.

Compensation for math team advisors/coaches should be comparable to that received by directors of other Middle School activities.

8. Suggested timeline for implementation.

1988-89 school year.

9. Other comments:

An example of a letter sent out and the response received is attached to this proposal.

CHANGE ORDER

PROJECT: Partial Reroofing of Senior High School
Independent School District No. 152
Moorhead, Minnesota

TO: A & R Roofing Co., Inc.
5001 7th Avenue N.W.
Fargo, ND 58102

CHANGE ORDER NO: 1

PROJECT NO.: 8607-55

CONTRACT FOR: All Work

CONTRACT DATE: May 26, 1988

You are authorized to make the following changes in this Contract:

1. Provide extended paver blocks as indicated on Sheet C-1. Add: $ 360.00

2. Replace existing foil faced urethane insulation that was found to be wet and damaged with new 2 lb. density 3" thick E.P.S. insulation. Unit price of $.55 per B.F. or $1.65 per S.F. See Sheet R-1A indicating area. Total area replaced was 9,950 S.F.
Add: $16,417.00

3. Replace existing foil faced urethane insulation that was found to be wet and damaged with 1 lb. density E.P.S. insulation, 3" thick. Unit price of $.35 per B.F. or $1.05 per S.F., 3,000 S.F. replaced.
Add: $ 3,150.00

TOTAL ADD: $19,927.00

CONTRACT SUMMARY:

Original Contract Sum	$104,000.00
Net change by previous Change Orders	$ -0-
Contract Sum prior to this Change Order was	$104,000.00
Contract Sum will be (increased) ~~(decreased)~~ by this Change Order	$ 19,927.00
New Contract Sum including this Change Order will be	$123,927.00
Contract Time will be ~~(increased)~~ ~~(decreased)~~ Unchanged by	0 Days

FOSS ASSOCIATES Architecture Engineering & Interiors Moorhead, Minnesota	A & R Roofing Co., Inc. Fargo, North Dakota Contractor	Independent School Dist. #152 Moorhead, Minnesota Owner
By [signature]	By [signature]	By
Title Project Manager	Title SEC./TREAS.	Title
Date August 9, 1988	Date AUGUST 12, 1988	Date

GJEVRE, McLARNAN, HANNAHER, VAA,
SKATVOLD & McLARNAN
ATTORNEYS AT LAW
NORWEST BANK BUILDING
POST OFFICE BOX 8
MOORHEAD, MINNESOTA 56560

TELEPHONE (218) 233-2406

ALDEN H. GJEVRE
R. B. McLARNAN
MICHAEL J. HANNAHER
GALEN J. VAA
PAUL O. SKATVOLD
TIMOTHY J. McLARNAN

HENRY C. STIENING (1896-1962)
VANCE N. THYSELL (1920-1981)

OTHER OFFICES
BARNESVILLE, MINNESOTA
HAWLEY, MINNESOTA

LICENSED IN MINNESOTA
AND NORTH DAKOTA

July 28, 1988

Robert Lacher
Independent School District No. 152
810 South Fourth Avenue
Moorhead, MN 56560

re: Minnesota Hydro-blast

Dear Bob:

I called you recently to tell you that the attorney for Minnesota Hydro-blast, Terry Hallenbeck, had called me and indicated that his client agrees to settle our differences as outlined in my July 14th letter. You indicated that you would recommend the settlement to the school board, and you further requested that I outline the settlement in a letter.

I enclose a copy of a letter from Glen Winter dated March 30, 1988 outlining the current status of the matter. As you can see from that letter, we were proposing that Minnesota Hydro-blast receive $11,647.75. As you can see, the letter outlines back charges which were disputed in the amount of $19,651.80.

The back charges as they relate to the reinsulation of the pipes at the North and South middle schools totaled $9,020.00. Even though we take the position that this reinsulation was not authorized, it was, of course, done, and we did receive some benefit or value because of the reinsulation. For that reason, we offered to reimburse Minnesota Hydro-blast for one-half of the reinsulation charges, namely, $4,510.00. They have accepted that offer, and therefore, we will pay to Minnesota Hydro-blast $11,647.75, plus $4,510.00, for a total settlement in the amount of $16,157.75.

I think this is a good settlement for the school district and I recommend it.

Very truly yours,

Michael J. Hannaher

MJH/ssb
cc: Glen Winter

August 5, 1988

TO: Bob Lacher

FROM: Orv Kaste

SUBJECT: Bid Tabulation - Capitol Outlay

See attached bid tabulation sheet. I have a total Capitol Outlay allocation of $22,700 for all four schools. I would recommend at this time we only do the work at Robert Asp and at South Campus for a total of $23,400. I do not want to spend more money as I want to see the proposal from Honeywell for the control system revision. I feel this would have a quicker payback. The higher than estimated cost figures have raised payback from three to eight years at Robert Asp and South Campus; Edison from 5 years to 7.5 years; and, Riverside from 6 years to 38 years.

As can be seen, work at Riverside would not be recommended because of payback period. The work at Edison could be done later when more capitol dollars are allocated. We would be able to use the same specifications and project manual for the work, keeping our cost down when project is bid.

OK:KP
MM880226

TABULATION OF BIDS

PIPE TUNNEL INSULATION PROJECT
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

PROJECT NO. 8607-60

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

BID OPENING: July 19, 1988

CONTRACTORS	BID SECURITY	ADDENDUM	CALENDAR DAYS	BASE BID NO. 1 - ALL WORK AT EDISON	BASE BID NO. 2 - ALL WORK AT RIVERSIDE	BASE BID NO. 3 - ALL WORK AT NORTH MIDDLE SCHOOL Lobert Asp	BASE BID NO. 4 - ALL WORK AT SOUTH MIDDLE SCHOOL	BASE BID NO. 5 - ALL WORK AT EDISON, RIVERSIDE, NORTH & SOUTH MIDDLE SCHOOLS
Bahl Insulation St. Cloud, Minnesota	**	X	--	$13,115.00	$10,560.00	$13,510.00	$13,510.00	$ 48,385.00
Urethane Systems, Inc. Montevideo, Minnesota	X	X	60	$33,836.00	$26,092.00	$34,716.00	$34,716.00	$120,000.00
Mid-State Insulation* Park Rapids, Minnesota	X	X	9-3-88	$12,000.00	$10,000.00	* $11,700.00	* $11,700.00	$ 45,200.00
chnical Applicators Burnsville, Minnesota	X	X	50	$34,600.00	$25,380.00	---	---	---
TMI Coatings St. Paul, Minnesota	X	X	PER SPEC	$16,148.00	$11,957.00	$15,622.00	$15,622.00	$ 54,970.00

*APPARENT LOW BIDDER

Appendix I-1
Page 2 of 2

ORV Costs

EMPLOYEE *Benefit* PLANS, INC. EBP

435 Ford Road, Suite 500
Minneapolis, Minnesota 55426
(612) 546-4353

Copy To: Rod Ebsen
Jr. High
School Board of Education
Principals Association
Superintendent Association
Administrative Group
Ruth Legg
Cindy Peterson

July 28, 1988

Mr. Bob Lacher, Finance
Moorhead ISD #152
810 4th Ave. S.
Moorhead, MN 56560

RE: MSBA Insurance Trust Employee Benefit Program
Dental Coverage Renewal, September 1, 1988

Dear Bob:

During the past year the dental plan has exhibited good experience and we are able to pass this along to the participating districts. We are pleased to announce that to duplicate your current dental plan coverage effective September 1, 1988, there will be no increase in your rates. The enclosed Certificate of Participation will need to be completed and returned no later than August 31, 1988.

We believe that the MSBA program is best served by lasting relationships with the participating districts. EBP and the MSBA have strengthened their commitments to ALL public school districts by installing a new, fully automated, state-of-the-art computerized claim system. This process was completed during the month of May and you should experience an increase in the turn-around time shortly. An announcement on the new system will be forthcoming.

As always, if you need additional information, please do not hesitate to contact your EBP representative shown below, John Sylvester at the MSBA office or myself.

Sincerely,

James A. Bagwell, CLU
Vice President
Public Employer Trusts

cc: Kay Heimark

MINNESOTA SCHOOL BOARDS ASSOCIATION

SELF-FUNDED HEALTH PROTECTION PLAN

CERTIFICATE OF PARTICIPATION

This is to certify that effective September 1, 1988 MOORHEAD ISD #152D is a participant in MINNESOTA SCHOOL BOARDS ASSOCIATION INSURANCE TRUST Self-Funded Health Protection Plan and is entitled to the services of the Program, which shall be in compliance with all the laws, rules and regulations of the State of MINNESOTA. We accept and agree to pay the monthly premium from September 1, 1988 to SEPTEMBER 1, 1989 based on the funding rates listed below.

GUARANTEED MONTHLY FUNDING FACTORS:

DENTAL COVERAGE:

SINGLE	$16.56
FAMILY	$39.83

MINNESOTA SCHOOL BOARDS ASSOCIATION
BOX 119
ST. PETER, MINNESOTA 56082
507/931-2450

EMPLOYEE BENEFIT PLANS, INC.
435 FORD ROAD, SUITE 500
MINNEAPOLIS, MINNESOTA 55426
612/546-4353

Title

Coordinator

Robert Parker, Asst. Supt. Business

MOORHEAD

Title

Minnesota Department of Education

Education Aids & Levies Section
971 Capitol Square - 550 Cedar
St. Paul, MN. 55101

NONRESIDENT STUDENT ATTENDANCE AGREEMENT

ED-01564-02

GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes 120.0752 allows a student to enroll as a resident student in a school district other than the one in which he resides if the school boards of both districts agree. This agreement form must be completed 1) within ten days of the agreement, or 2) if a student, who is covered by a previous agreement, withdraws or graduates from the nonresident district. Please type or firmly print all entries on this form (you are making two copies). **The superintendent of the resident district should retain the pink (last) copy, and the superintendent of the serving district should retain the yellow copy. Forward the top (white) copy to the above return address.**

EFFECTIVE DATE OF ATTENDANCE/WITHDRAWAL

1. PURPOSE OF THIS REPORT

Check One:

- ☐ NOTIFICATION OF AGREEMENT (Complete Items 1 - 5)
- ☐ NOTIFICATION OF STUDENT WITHDRAWAL (Complete Items 1 - 3 and Item 6)

2. IDENTIFICATION OF SCHOOL DISTRICTS

Name of Serving District	District Number
Moorhead Public Schools	152
Name of Resident District	**District Number**
Glyndon-Felton	145

3. STUDENT IDENTIFICATION

LAST NAME, FIRST NAME, M.I.	LAST NAME, FIRST NAME, M.I.
Mandsager, Sara M.	
Speer, Elizabeth	
~~Jensen, Patricia~~ Mueller, Michelle	
~~Jensen, Kristina~~ Mueller, Lisa	
Mueller, Kimberly	

4. SCHOOL BOARD APPROVAL - SERVING DISTRICT

The school board of district number 145 approved on (date) 8/11/88 the enrollment of the above named student(s) in schools of the district. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of this district.

Signature - Superintendent of Schools _____ Date _____

5. SCHOOL BOARD APPROVAL - RESIDENT DISTRICT

The school board of district number 145 approved on (date) 8/11/88 the enrollment of the above named resident student(s) in the nonresident district named above. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of the serving district named above.

Joe Petterson
Signature - Superintendent of Schools

8/12/88
Date

6. NOTIFICATION OF STUDENT WITHDRAWAL

This is notification of ☐ WITHDRAWAL ☐ GRADUATION of the above named student(s) previously attending this district.

Signature - Superintendent of Schools _____ Date _____

DISTRIBUTION: White - Education Aids & Levies Section Yellow - Files: Serving District Pink - Files: Resident District

Minnesota Department of Education	District Data/Mgm't Information 737 Capitol Square - 550 Cedar St. Paul, MN 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01564-03

GENERAL INFORMATION AND INSTRUCTIONS: This form is used to notify the Minnesota Department of Education (MDE) of the enrollement or subsequent withdrawal/graduation of an eligible nonresident student pursuant to Minnesota Statutes (M.S.), Sec. 120.0752, Subd. 1-3 or Sec. 126.22. Completion of this report allows the serving district to claim the nonresident student for foundation aid as a resident. The serving district is responsible for sending this signed agreement to the above address within ten days of the enrollment or withdrawal/graduation of the student. Provide all requested data and signatures as directed. **Use one notification per student.**

IDENTIFICATION INFORMATION

Serving (nonresident) District Name: Glyndon - Felton Schools		District Number: 0145
Student Resident District Name: Moorhead Schools		District Number: 0152
Student Name (last, first, M.I.): Jensen, Kristine		Grade Level: 10
Student Address: 2408 33rd Ave. S.	City: Moorhead	Telephone Number: (218) 287-2405

ENROLLMENT STATUS

For enrollment notices, check item 1, 2 or 3 and report the Effective Date. When the student withdraws or graduates, copy the original notice, check item 4 or 5 and report the Withdrawal/Graduation Date.

☒ 1. M.S., Sec. 120.0752, Subds. 1 and 2: **Agreements Between School Boards; Enrollment Exceptions.** The school boards of two districts may agree to transfer the residency of a student from the geographical resident district to the serving district by completion of this report. **NOTE:** Signatures of superintendents of **both** the serving (nonresident) **and** resident districts are required in verification items **A** and **B**, respectively.

EFFECTIVE DATE: 8/11/88

☐ 2. M.S., Sec. 126.22: **High School Graduation Incentives Program.** This statute provides for the transfer of residency of eligible students to a nonresident district. Refer to the statute for a definition of **eligible students.** The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 3. M.S., Sec. 120.0752, Subd. 3: **Continued Enrollment of 11th and 12th Grade Students.** An eleventh or twelfth grade student who has been enrolled in a district for three consecutive years and whose parent(s)/guardian(s) has moved to another district may continue in enrollment as a resident student of the district. The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 4. **Withdrawal** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

WITHDRAWAL DATE:

☐ 5. **Graduation** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

DATE OF GRADUATION:

A. SERVING (NONRESIDENT) DISTRICT VERIFICATION

The school board of district number 145 approved on (date) Aug 11, 1988 the enrollment of the above named student in schools of the district. Pursuant to the Minnesota Statute identified above, the student will be considered a resident of this district.

Joe Peterson
Signature / Superintendent / Responsible Authority, Serving District

8/16/88
Date

B. RESIDENT DISTRICT VERIFICATION

The school board of district number _____ approved on (date) _____ the enrollment of the above named resident student in the nonresident (serving) district named above. Pursuant to Minnesota Statute 120.0752, Subds. 1 and 2, the student will be considered a resident of the serving district named above.

Signature - Superintendent / Responsible Authority, Resident District

Date

C. VERIFICATION OF GRADUATION / WITHDRAWAL

I hereby verify that the above named student is no longer enrolled in district number _____ .

Signature - Superintendent / Responsible Authority, Serving District

Date

Minnesota Department of Education	District Data/Mgm't Information 737 Capitol Square - 550 Cedar St. Paul, MN 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01[illegible]

GENERAL INFORMATION AND INSTRUCTIONS: This form is used to notify the Minnesota Department of Education (MDE) of the enrollement or subsequent withdrawal/graduation of an eligible nonresident student pursuant to Minnesota Statutes (M.S.), Sec. 120.0752, Subd. 1-3 or Sec. 126.22. Completion of this report allows the serving district to claim the nonresident student for foundation aid as a resident. The serving district is responsible for sending this signed agreement to the above address within ten days of the enrollment or withdrawal/graduation of the student. Provide all requested data and signatures as directed. **Use one notification per student.**

IDENTIFICATION INFORMATION

Serving (nonresident) District Name: Glyndon-Felton Schools		District Number: 0145
Student Resident District Name: Moorhead Schools		District Number: 0152
Student Name (last, first, M.I.): Jensen, Patricia		Grade Level: 12
Student Address: 2408 33rd Ave. S.	City: Moorhead	Telephone Number: (218) 287-2405

ENROLLMENT STATUS

For enrollment notices, check item 1, 2 or 3 and report the Effective Date. When the student withdraws or graduates, copy the original notice, check item 4 or 5 and report the Withdrawal/Graduation Date.

☒ 1. M.S., Sec. 120.0752, Subds. 1 and 2: **Agreements Between School Boards; Enrollment Exceptions.** The school boards of two districts may agree to transfer the residency of a student from the geographical resident district to the serving district by completion of this report. **NOTE:** Signatures of superintendents of **both** the serving (nonresident) **and** resident districts are required in verification items **A** and **B**, respectively.

EFFECTIVE DATE: 8/11/88

☐ 2. M.S., Sec. 126.22: **High School Graduation Incentives Program.** This statute provides for the transfer of residency of eligible students to a nonresident district. Refer to the statute for a definition of **eligible students.** The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 3. M.S., Sec. 120.0752, Subd. 3: **Continued Enrollment of 11th and 12th Grade Students.** An eleventh or twelfth grade student who has been enrolled in a district for three consecutive years and whose parent(s)/guardian(s) has moved to another district may continue in enrollment as a resident student of the district. The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 4. **Withdrawal** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

WITHDRAWAL DATE:

☐ 5. **Graduation** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

DATE OF GRADUATION:

A. SERVING (NONRESIDENT) DISTRICT VERIFICATION

The school board of district number 145 approved on (date) Aug 11, 1988 the enrollment of the above named student in schools of the district. Pursuant to the Minnesota Statute identified above, the student will be considered a resident of this district.

Joe Peterson
Signature - Superintendent / Responsible Authority, Serving District

Aug 16, 1988
Date

B. RESIDENT DISTRICT VERIFICATION

The school board of district number _____ approved on (date) _____ the enrollment of the above named resident student in the nonresident (serving) district named above. Pursuant to Minnesota Statute 120.0752, Subds. 1 and 2, the student will be considered a resident of the serving district named above.

Signature - Superintendent / Responsible Authority, Resident District

Date

C. VERIFICATION OF GRADUATION / WITHDRAWAL

I hereby verify that the above named student is no longer enrolled in district number _____.

Signature - Superintendent / Responsible Authority, Serving District

Date

LEASE

THIS LEASE, made this first day of August, 1988 between West Central Educational Cooperative Service Unit, (ECSU), 1001 East Mount Faith, Fergus Falls, Minnesota 56537, hereinafter called the "LESSOR" and Independent School District No. 152, 810 4th Avenue South, Moorhead, Minnesota 56560, hereinafter called the "LESSEE".

WITNESSETH, that the Lessor does hereby lease and demise unto the Lessee all of the Property situated in the City of Moorhead, County of Clay, and State of Minnesota, described as follows, to-wit:

AREA LEARNING CENTER
2215 12th Avenue South
Moorhead, MN 56560

2,779 square feet at $6.55 per square foot = $18,202.45

For the term of 36 months beginning on August 15, 1988 and ending on August 14, 1991, for the total sum of $54,607.35 payable as follows, to wit:

$54,607.35 - 36 months = $1,516.87 per month

TO: West Central Educational Cooperative Service Unit
1001 East Mount Faith
Fergus Falls, MN 56537
Attention: Pam Krueger

On or before the 15th of each month.

In addition thereto, it is hereby agreed:

1. Assignment. That the Lessee shall pay the Lessor said rent in the manner hereinbefore specified, and shall not let or underlet the whole or any part of said premises, nor sell or assign this lease, either voluntarily or by operation of law, nor allow said property to be occupied by anyone contrary to the terms hereof, without the written consent of the Lessor;

2. Default. That should said rent be not paid when due or should the Lessee default in any of the covenants or conditions contained herein, the Lessor, or its representative or agent, may re-enter said premises and remove all persons therefrom.

3. Care Of The Premises. That the Lessee shall occupy said demised premises and shall keep the same in good condition including such improvements as may be made thereon hereafter, the usual wear and tear, and damage by the elements excepted, and shall not make any alterations thereon without the written consent of the Lessor, and it will be the responsibility of the Lessee to restore the space back to its functional use as a school area at the expiration of the lease.

4. Requirements Of Law. That all governmental laws and ordinances shall be complied with by the Lessee;

5. Hold Harmless. The Lessee agrees to provide liability insurance to protect and indemnify the ECSU from any and all claims for injuries or damages occurred or incurred by virtue of the SCHOOL'S use of the Area Learning Center building under this

agreement but, in any event, shall provide for personal injury liability of not less than $600,000 per occurrence; The ECSU agrees to provide reasonably safe premises and to maintain the premises in a reasonably safe condition. Nothing in this lease shall be deemed to limit or abrogate this duty of the ECSU.

6. Insurance. It shall be the duty of Lessor to insure the building against damage from fire, tornado, civil disorder or any cause whatsoever. However, should the occupancy of said premises by the Lessee cause the present fire and liability insurance rates applicable thereto to be increased, the Lessee shall pay the difference upon the amount of fire and liability premiums insurance now being carried by the Lessor and said difference shall be in addition to the amount of rental specified herein and shall be paid to the Lessor upon demand. Further, Lessee agrees that Lessor assumes by this agreement no liability for loss of Lessee's personal property resulting from fire, tornado, civil disorder, theft or any cause whatsoever except as may be attributed to Lessor's negligence by a court of law.

7. Costs Of Collection. That should the Lessor be compelled to commence or sustain an action at law to collect said rent or parts thereof or to dispose the Lessee or to recover possession of said premises the Lessee shall pay all costs in connection therewith including a reasonable fee for the attorney of Lessor.

8. Taxes. The Lessee and Lessor are tax exempt political subdivisions of the State and should not be taxed. The ECSU will persue this defense through the state taxing authority if necessary.

9. Waiver. The waiver by the Lessor of any covenant or condition herein contained shall not vitiate the same or any other covenant or condition contained herein and the terms and conditions contained herein shall apply to and bind the heirs, successors and assigns of the respective parties hereto.

10. Holding Over. Should the Lessee occupy said premises after the expiration date of this lease, with the consent of the Lessor, expressed or implied, such possession shall be construed to be a tenancy from month to month and said Lessee shall pay said Lessor for said premises the sum of $1,641.27 Per Month for such period as said Lessee may remain in possession thereof.

11. Use Of Premises. Said premises shall not be used by the Lessee during the term of this lease for other than stated purposes except with the written consent of the Lessor.

12. Surrender Of Premises. At the expiration of the terms of this lease or the sooner termination thereof, the Lessee shall peacefully quit and surrender the possession of said premises in as good condition as reasonable use and wear thereof will permit.

13. Access. Lessee shall allow access to the premises by Lessor or his authorized representative at any reasonable time during the life of this agreement for any purpose within the scope of this agreement.

14. Maintenance And Repairs. It shall be the duty of the Lessor to maintain at its own expense and working condition all appurtenances within the scope of this agreement, including the maintenance of proper plumbing, wiring, heating and cooling devices and duct work.

Lessor shall at its own expense make such necessary repairs so as to continue to provide all such service appurtenances as are required by this agreement, provided, however, that the Lessor shall not be responsible for repairs to the leased premises necessitated by damage caused by Lessee beyond normal wear and tear.

Further, Lessor shall provide reasonable janitorial service for the public areas.

15. If during the term of this lease or any extension thereof, the lessor determines that it wishes to sell the premises, then, in that event, the lessor shall enter into negotiations with the lessee for the sale of the premises before advertising the proposed sale of the premises to the general public.

If, after 90 days, negotiations have been unsuccessful between the lessor and the lessee for the sale of the premises, then lessor shall be allowed to advertise the sale to the general public.

Upon receiving the bona fide offer from an independent third party buyer, the lessor shall give written notice of such offer to the lessee. Lessee shall have a right of first refusal to match said offer. The lessee shall have 60 days after receipt of notice of the bona fide third party independent offer to match said offer. If it has not given notice to the lessor of its intent to match the offer within 60 days, then in that event the right of first refusal shall expire and the lessor may proceed with the sale to the third party independent buyer.

Should said sale to the third party independent buyer not be completed, then, in that event, this section #15 shall govern the terms of any future sale.

16. The parties intend that this agreement be an ongoing, self-renewing agreement, however, parties expressly agree that annual reviews of the experiences of each party under this agreement will take place no later than May 31 of each year; any amendments, additions or deletions to this agreement, including the rate to be charged for use of the facility, will be incorporated into this agreement as an addendum; if either party determines to cancel this agreement, notice must be given prior to June 1 of the year in which cancellation is intended to take place.

IN WITNESS WHEREOF, the Lessor and Lessee have executed this indenture as of the day and year first above written.

WEST CENTRAL EDUCATIONAL
COOPERATIVE SERVICE UNIT

By: _____
(Lessor)

By: _____
(Lessor)

by: _____
(Lessee)

By: _____
(Lessee)

EMPLOYEE *Benefit* PLANS, INC. EBP

435 Ford Road, Suite 500
Minneapolis, Minnesota 55426
(612) 546-4353

July 28, 1988

Mr. Rod Bergen, Supt.
Moorhead ISD #152
810 4th Ave. So.
Moorhead, MN 56560

RE: MSBA Insurance Trust Employee Benefit Program
Life/Health Coverage Renewal, September 1, 1988

Dear Rod:

During the past year the actual claims paid through the MSBA have exceeded the projected claims. In addition, the medical trend factor used to project the claims into the next policy year is estimated at +20.0%. These two items are responsible for the rate increase necessary September 1.

One of the steps in the renewal process is to review each individual participating district's experience. This process revealed a large claim situation (in excess of $20,000) for your district which is non-reoccurring. We were able to reduce the current period's claims by an amount equal to the dollars spent on this individual claim which directly affected the renewal projection for your district. In order to duplicate your current medical coverage, effective September 1, 1988, your rates will be increased by 10%. The new rates are reflected on the enclosed Certificate of Participation.

If your group Life and AD&D coverage also renews effective September 1, 1988, there will be no increase in these rates.

We realize that this increase may appear high and agree that creative, realistic and affordable benefit programs must be sought to reduce and stabilize costs. For example, by adding a pre-certification/utilization review program entitled "EBP Cares", you can save 4.0% directly off your new premiums. There are several other areas of cost containment that could save significant dollars. We would be more than happy to review your plan and recommend changes. If interested, please contact your Sales/Service representative or myself.

While this year's increase is the highest in the history of the Trust, it is interesting to note from the graph enclosed, the average increase over the history of the health coverage is 19.1%. When compared with the results of the insurance companies and prepaid service organizations such as Blue Cross/Blue Shield, the average increase is lower.

We believe that the MSBA program is best served by lasting relationships with the participating districts. EBP and the MSBA have strengthened their commitments to ALL public school districts by installing a new, fully automated, state-of-the-art computerized claim system. This process was completed during the month of May and you should experience an increase in the turn-around time shortly. An announcement on the new system will be forthcoming.

In addition to the Certificate for the next policy year, we have included several additional items which should assist to further explain the increase.

As always, if you need additional information, please do not hesitate to contact your EBP representative shown below, John Sylvester at the MSBA office or myself.

Sincerely,

James A. Bagwell, CLU
Vice President
Public Employer Trusts

cc: Kay Heimark

M I N N E S O T A S C H O O L B O A R D S A S S O C I A T I O N

SELF-FUNDED HEALTH PROTECTION PLAN

CERTIFICATE OF PARTICIPATION

This is to certify that effective September 1, 1988 MOORHEAD ISD #152 is a participant in MINNESOTA SCHOOL BOARDS ASSOCIATION INSURANCE TRUST Self-Funded Health Protection Plan and is entitled to the services of the Program, which shall be in compliance with all the laws, rules and regulations of the State of MINNESOTA. We accept and agree to pay the monthly premium from September 1, 1988 to SEPTEMBER 1, 1989 based on the funding rates listed below.

GUARANTEED MONTHLY FUNDING FACTORS:

HEALTH COVERAGE:

SINGLE	$79.81	FAMILY	$216.71
SINGLE RETIRED	$79.81	FAMILY RETIRED	$216.71
SINGLE MEDICARE	$71.83	FAM.MED.1+/1-65	$195.05
2+65(EE+SPOUSE)	$143.68		

MINNESOTA SCHOOL BOARDS ASSOCIATION
BOX 119
ST. PETER, MINNESOTA 56082
507/931-2450

EMPLOYEE BENEFIT PLANS, INC.
435 FORD ROAD, SUITE 500
MINNEAPOLIS, MINNESOTA 55426
612/546-4353

Title

Coordinator

Robert Lacken, Asst. Supt. Business
MOORHEAD

Title

S. mg. 805 Min 9.6.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Tuesday, September 6, 1988, at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. NEW BUSINESS

1. Review the Performance of the Superintendent During the School Year 1987-88 — Appendix A

IV. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

V. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 13, 1988

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, September 13, 1988, at 8:00 p.m. in the Board Room at ~~Townsite Centre~~ MTI - Main Purpose Room

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of August 9 and 23, 1988

*V. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VI. CONSIDERATION OF CLAIMS Appendix B

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. Jeanne Seigel will be a presenter at the Health & Human Service Coalition Meeting on Wednesday, September 14, 1988 from 8:30 - 10:30 a.m. at St. Luke's Hospitals Auditorium. She will speak on "An AIDS Policy at the Workplace".

2. The Moorhead High "Renaissance Singers" have been scheduled to appear at the Minnesota Music Education Association Midwinter Inservice Clinic on February 9-11, 1989.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Review Community Education (Andersen) Appendix C

Explanation: Mary Davies and Rose Andersen will present information about the 1987-88 annual report, the 1988-89 budget and will share new program plans.

Recommendation: For information only.

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2. Consider Personnel (Bergen) Appendix D

New Employees

Lynn Kovash - SLD/EBD teacher, St. Ansgar Hospital, BA+15 (0) .714, $15,484.51 ($21,687.00 base)
Mary Ann Nahon - Detention Center teacher, .5 time, BA+30 (7) $11,794.00 ($23,588.00 base)
Maura Cock - music teacher, South Campus, BA (0) $20,580.00
James Duncan - math teacher, South Campus, BA (2) $20,580.00
Jacqueline Cox - mass communications teacher, MTI, MA (5) $19,409.91 ($25,012 base) full time fall and winter, 2 hours spring quarter
Gayle Johnson - Detention Center teacher, .5 time, MA+30 (7) $14,009.50, ($28,019.00 base)
Pam Mattis - 2nd grade teacher, Washington, BA (0) $20,580.00
Jean Steckler - visually impaired teacher, .5 time, BA (7) $10,685.00 ($21,370.00 base)
Alden Sollie - custodian, second man, Riverside, A13, $6.70 per hour, effective August 31, 1988
Jerome Mogard - custodian, Washington and Edison, A12, $6.64 per hour, effective September 2, 1988
Steven Lucero - custodian, 2nd man, Washington, A13, $6.70 per hour, effective August 30, 1988
Gene Eidem - custodian, Robert Asp, A13, $6.70 per hour, effective August 29, 1988
Julie Hunt - special education secretary, Townsite Center, $6.70 per hour, effective August 30, 1988
Denise Jensen - library secretary, Probstfield, 4 hours per day, A12, $6.64 per hour, effective August 31, 1988
Pete Billodeau - interpreter for the deaf, Senior High, B23, $8.07 per hour, effective August 31, 1988 for .8 time

Personnel (continued)

New Employees (continued)
Patricia Selzler - L.D. paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year
Donna Pfeifer - WEH job coach paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year
Jeanne Erickson - multi-handicapped paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year
Debra Mikkelson Larson - 3rd grade teacher, Edison, BA (0) $19,901.54 (($20,580.00 base) effective September 9, 1988

Recalled
Lois Foss - business teacher - MTI, BA+75 (15) $33,037.00
Bruce Leitch - diesel teacher - MTI, BA+45 (15) $10,402.17 ($31,024.00 base) full time for fall quarter

Resignation
Kitty Howland - paraprofessional, Probstfield, effective August 31, 1988
Marie Topp - visually impaired teacher and braillist, South Campus, and Senior High, effective August 29, 1988

Recommendation: Move to approve the personnel changes as shown.

---

3. Consider Tuition Fees for 1988-89 (Jernberg) Appendix E

Explanation: At a previous meeting the Board tabled the issue of tuition fees. Appendix E-1 contains the recommended tuition fees for Board consideration.

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*4. Consider Acceptance of Gift (Jernberg) Appendix F

Explanation: The F-M Walleyes Unlimited has purchased a subscription for each 5th grade student for TRACKS, a student conservation magazine published by the Michigan United Conservation Clubs. The publication will be utilized by teachers to supplement the curriculum.

Recommendation: Move to accept the gift and direct a letter of thanks be sent.

*5. Consider Townsite Leasing (Bergen) Appendix G

Explanation: The Board of Education approves all leases and renewals. Included in Appendix G-1 is a listing of all leases with ending dates, rates and totals as of September 1, 1988.

Mr. Bergen will lead discussion.

---

*6. Consider Donation to Early Childhood Health and Developmental Screening (Swedberg) Appendix H

Explanation: A donation of $100.00 has been received from the Moorhead Cental Lions Club for the purchase of safety scissors, which are given to each child who participates in the screening; and, to help pay for the ECS announcements distributed in grocery stores and utility bills.

Recommendation: Move to approve the donations as shown and direct a letter of thanks be sent.

---

*7. Consider Bethany Homes Lease Agreement (Lacher) Appendix I

Explanation: The Nurses Aide Training Classes at Moorhead Technical Institute will rent 1,200 square feet from Bethany Homes for $2,500.00 per year for three (3) years ($7,500.00 - Appendix I-1).

We will conduct four (4) classes per year. Each class will be 84 hours. Funds are available from tuition and State Aids.

Recommendation: Move to approve the Bethany Homes Lease Agreement.

*8. Consider Appointment of Dentists as Non-Paid Staff (Togstad) Appendix J

Explanation: Dental Assistant students at Moorhead Technical Institute participate in an internship program in the Fargo-Moorhead area. These practitioners are listed below for your review and approval.

Dr. George Humphrey
Dr. Bernard Balaban
Dr. William Bond
Dr. Wayne Christianson
Dr. Brent Holman
Dr. Diane Zimmerman
Dr. John Clayburgh
Dr. Bradley Kasson
Dr. Patricia Arola
Dr. Bert Winterholler
Dr. Allen Rostad
Dr. Peder Pederson
Dr. David Tranby
Dr. James Nelson
Dr. John Hicks
Dr. Paul Iverson
Dr. Clark Taylor
Dr. E. James Werres
Dr. David Golke
Dr. Patricia Hawkins
Dr. David Dobmeier
Dr. LeRoy Hagen
Dr. Gary Lindemoen
Dr. Toby Imler
Dr. James Glore
Dr. Jack McNeil
Dr. Lee Simmons

Recommendation: Move to approve the list of dental practitioners as shown for the dental assistant internship program.

XI. FOR YOUR INFORMATION Appendix Z

1. Foreign Exchange Experience - Todd Hollands, a Moorhead High School student who spent the 1987-88 school year in Japan, will discuss his experiences and Japanese education with the Board.

2. FYI Post Secondary Options Report for 1987-88 - Appendix Z-1 contains a Post Secondary Report for 1987-88. Mr. Jernberg will review this information with the Board.

3. Facility Planning - AS&U/July 1988 - Appendix Z-2

4. Futures Article - Appendix Z-3

CALENDAR OF EVENTS

Event	Date	Time	Place
Athletic Council	Tuesday, Sept. 13	7:00 a.m.	Townsite
Primary Election Day (no meetings between 6:00 - 8:00 p.m.	Tuesday, Sept. 13		
MSHSL - Region 8AA Meeting	Wednesday, Sept. 21	7:00 p.m.	Wadena
Long Range Planning Organizational Meeting	Thursday, Sept. 22	4:30 p.m.	Townsite
School Board Perceiver (Marv Roth)	Monday, Sept. 26- Thursday, Sept. 29		Townsite
MSBA Area Meeting	Monday, Sept. 26	7:00 p.m.	Pelican Rapids
Fall Adult/Community Education Classes Start	Monday, Sept. 26		
Rural Education Conference	Monday, Sept. 26		Brainerd
International Regional Reading Conference	Thursday, Sept 29 - October 1		Fargo
Octoberfest	Friday, Oct. 30		

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   °
   °

2. "What's Going On In The Moorhead/Fargo/West Fargo Area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 27, 1988 - 7:30 p.m.

Regular Meeting
Board of Education
Independent School District #152
August 9, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A. C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Nonresident Agreement - as a consent agenda item, and Personnel, Assistant Coaches for Boys and Girls Soccer and Request for Extension of Bike Path.

APPROVAL OF MINUTES - Seigel moved, seconded by Hulett, to approve the minutes of July 5 and 19, 1988. Motion carried unanimously.

CONSENT AGENDA - Lund moved, seconded by Seigel, to approve the following items on the consent agenda: MTI Automotive Diagnostic Test Equipment Bid, Lease Renewals, 1988-89 Dairy Bids, 1988-89 Food Service Prices, Nonresident Agreements and Investments. Motion carried unanimously.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, for $1,047,210.69.

GENERAL FUND	$ 248,612.27
FOOD SERVICE	21,234.40
TRANSPORTATION FUND	8,249.08
COMMUNITY SERVICE	8,428.47
CAPITAL EXPENDITURE	587,380.48
MAVTI-GENERAL FUND	141,903.95
MAVTI-COMM SERVICE	4,108.20
VO-TECH CAP. OUTLAY	21,754.96
FED FINANCIAL AIDS	360.00
STUDENT FUNDS	2,080.16
TOWNSITE CENTRE	3,098.72
	$ 1,047,210.69

Motion carried unanimously.

OPPORTUNITY FOR CITIZENS TO SPEAK - Hastad indicated he had attended a school board meeting and visited with the superintendent while in Lewistown, Montana. He will leave a packet of related information in the office and would be glad to visit with anyone interested.

HERITAGE/HJEMKOMST CENTER - Brian Arett, Director, discussed the status of the Center and potential involvement with the school district. The school district will pay the Center $2,500.00, the remaining portion of the commitment made to the Center last fall. The district's commitment for the coming school year will be addressed at the September 13 meeting.

Claudia Pratt, director of programming, discussed the new school pass program and exhibits that will be shown this coming year.

SENIOR HIGH ASBESTOS REMOVAL - Glen Winter, district project consultant, reviewed progress on the project, dispelled negative rumors that have been circulating, and gave the Board projected dates on when the renovation work will be done. The projected dates for the opening of the first and second floors is September 12 and the opening of the third floor on September 26. Trochlil will meet with school officials during the next week and will have a report on plans for an opening date by August 22.

MTI I-94 INTERCHANGE - Nate Johnson, MTI Director, Bob Martin Public Works, and Richard Wolsfeld, BRW, Inc., were present to update the Board on a public hearing held earlier in the evening at Moorhead Technical Institute on the MTI I-94 Interchange.

PERSONNEL - Hulett moved, seconded by Borgen, to approve the following personnel changes:

New Employee

Marilyn Larson - WEH Coordinator, Senior High, BA+45 (10) $27,070.00 plus extended $2,099.00, $29,169.00, effective for the 1988-89 school year

Michelle Morris - Word Processing Secretary, 12 months, $6.70 per hour (based on 1987-88 salary schedule) effective August 15, 1988

Karen Schumacher - Coordinator Health Education Program - Adult Education, $12.38 per hour, effective August 15, 1988

Lauri-Winterfeldt-Shanks - Coordinator Early Childhood Family Education - Adult Education, $12.95 per hour, effective for the 1988-89 school year

Connie Vukas - Quality and Productivity Lead Instructor - Adult Education, $12.38 per hour, effective for the 1988-89 school year

Don Hornbuckle - Shop Assistant, Moorhead Technical Institute, $6.70 per hour, effective August 22, 1988

Marilyn Lebahn - Fashion Merchandising, Moorhead Technical Institute, BA (3) $20,580.00, effective for the 1988-89 school year

Sherrie Holmquist - Sales/Marketing Instructor, Moorhead Technical Institute, MA (8) $26,596.00, effective for the 1988-89 school year

Gayle Johnson - EBD/SLD teacher, West Central Regional Juvenile Detention Center, MA+30 (7) .5 time, $14,009.50, effective for the 1988-89 school year

PERSONNEL (continued)

Resignation

Molly Andrews - Food service, Edison, effective immediately
Mary Redlin - Community Education Senior Citizen Education Program Coordinator, effective August 19, 1988
Rodney Remsing - Math teacher, South Campus, effective August 4, 1988
Doris Grohnke - Food service, South Campus, effective August 2, 1988

Change in Contract

Melody Schlittenhard - Music teacher, from full time South Campus to .833 time, Robert Asp School

Motion carried unanimously.

BOARD WORKSHOPS AND CONFERENCES - Board members turned in an interest survey to identify the workshops/conferences that they would be interested in attending as well as identifying a board member that should go to a particular workshop/conference.

ASSISTANT COACHES FOR BOYS AND GIRLS SOCCER - Jernberg presented a proposal from Mr. Seljevold recommending that assistant coaches be employed for boys and girls soccer due to an increase in student participation.

Seigel moved, seconded by Borgen, to approve the proposal to employ assistant coaches for soccer at 8%, which is consistent with other sports listed in the master agreement.

Fagerlie moved, seconded by Hulett, to table the motion. Motion to table was defeated by roll call vote: Fagerlie - yes, Hulett - no, Borgen - no, Alexander - no, Lund - yes, Seigel - no and Hastad - no.

The original motion was carried by roll call vote: Fagerlie - no, Hulett - yes, Borgen - yes, Alexander - yes, Lund - yes, Seigel - yes, Hastad - abstain.

REQUEST FOR EXTENSION OF BIKE PATH - Hulett moved, seconded by Hastad, to approve the request by the City of Moorhead to extend a bike path on the east side of 20th Street across from Moorhead Technical Institute under the condition they maintain the property as in the past. Motion carried unanimously.

MTI AUTOMOTIVE DIAGNOSTIC TEST EQUIPMENT BID - As part of the consent agenda, the Board approved the purchase of the automotive diagnostic testing equipment from Bear Automotive, the low bidder meeting specifications, for $15,365.00.

1988-89 DAIRY BIDS - As part of the consent agenda, the Board approved awarding the dairy contract to Cass Clay Creamery as low bidder meeting specifications.

LEASE RENEWALS - As part of the consent agenda, the Board approved awarding the following lease renewals:

Region I Computer Center - Room #230, July 1, 1988 through June 30, 1989, 3050 square feet at $6.70 per square foot = $19,270.00 annually
Multi-Region Center - Room #146, July 1, 1988 through June 30, 1989, 3180 square feet at $6.52 per square foot = $19,001.50 annually
Multi-Region Storage - July 1, 1988 through June 30, 1989, 1800 square feet at $3.52 per square foot = $6,349.92 annually
Migrant Health Service - Room #120 - July 12, 1988 through July 11, 1989, 1188 square feet at $8.50 per square foot = $10,098.00 annually
Migrant Health Storage - July 12, 1988 - July 11, 1989, 513 per square feet at $2.50 per square foot = $1,282.50 annually
Community Education - Room #160 - October 1, 1988 through September 31, 1989, 650 square feet at $8.50 per square foot = $5,525.00 annually

1988-89 FOOD SERVICE PRICES - As part of the consent agenda, the Board approved food services prices as listed:

	1987-88	1988-89
student milk	.18	.20
adult lunch	1.55	1.60
adult breakfast	.90	.95
adult entree	1.00	1.10
soup or salad	.65	.70
malts	.45	.55

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved a nonresident agreement for Nicole Swenson, kindergarten student, to attend Dilworth Schools.

INVESTMENTS - As part of the consent agenda, the Board approved the trust transfers as presented.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved a nonresident agreement for Andrew Kasprowicz, a kindergarten student, to attend Dilworth Schools.

TECHNOLOGY UPDATE - Jan Buckner updated the Board regarding the responses to our computer systems RFP, preliminary planning for utilization of Classworks software and planning for implementation of computer managed instruction in mathematics.

"EVALUATING STUDENT ACHIEVEMENT" WORKSHOP - This item was postponed until the next Board meeting.

ECSU LEASE - Jernberg informed the Board that West Central ECSU has purchased the S & S Construction site including several acres, including the building, and it will be utilized by the YES Program and the Early Childhood Family Education Program at $6.55 per square foot including utilities - three (3) year lease. Rose Andersen asked for permission to move the Early Childhood Family Education Program into the building by August 15 and the Board directed her to proceed with the move.

TRANSPORTATION COMMITTEE MEETING - Dan Bacon updated the Board on the areas addressed at their last meeting: transportation guidelines, hazardous crossings, state law on fees for student transportation less than one mile, and the day care issue.

Other items addressed at the meeting will be brought back at a board meeting in the near future.

NAME CHANGE FOR SOUTH CAMPUS - Hulett inquired about a name change for South Campus.

ADJOURNMENT - The meeting was adjourned.

Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
August 23, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A. C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding correction on MTI I-94 Interchange, Nonresident Agreement, Sports Center Committee Report, MSBA Management Seminar Report and Superintendent's Contract and removing the following items from the consent agenda: Administrative Salaries, Senior High Roof and Pipe Tunnel Insulation.

CONSENT AGENDA - Lund moved, seconded by Hastad, to approve the following items on the consent agenda: Asbestos Removal Settlement - Robert Asp School, Dental Insurance, Nonresident Agreements and ECSU Lease.

MTI - I-94 INTERCHANGE - Nate Johnson reviewed the discussion held at the August 9 meeting. Bob Martin, Public Works Director, and Herb Reimer, City Engineer, answered questions from the Board.

Borgen moved, seconded by Seigel, to recommend to the city council Alternate #2 for the MTI - I-94 Interchange. This alternate best meets the needs of students and the community. Motion carried unanimously.

SENIOR HIGH OPENING PLAN - Trochlil reviewed information as to factors considered, assumptions, facts and alternatives available. Dulski reviewed a memo sent to the senior high staff. A starting date of Monday, September 19, is tentatively planned.

PRE-APPROVAL OF SPANISH TRIP - Jean Moe and Janet Larson, Spanish teachers, reviewed information regarding the proposed annual trip for students to Mexico on March 19 - 28, 1989.

Hulett moved, seconded by Hastad, to approve the Spanish trip to Mexico as presented. Motion carried unanimously.

ADMINISTRATIVE SALARIES - The Board reviewed the background of employing new administrators. Hulett moved, seconded by Borgen, to approve the following salary adjustments effective August 1, 1988:

- °Bjork, Beverly - $1,000
- °Jones, Richard - $2,000
- °Myers, Betty - $2,000

Motion carried by roll call vote: Hastad - yes, Seigel - yes, Lund - yes, Alexander - yes, Borgen - yes, Hulett - yes, Fagerlie - abstain.

PERSONNEL - Hulett moved, seconded by Borgen, to approve the following personnel changes:

New Employees

°Michael Dunn - art teacher, Robert Asp School, BA+15 (7) .20 time, $4,496.00 ($22,480.00) for the 1988-89 school year

°Janine Myrold, art teacher, Senior High and South Campus, BA (0) $20,580.00, for the 1988-89 school year

Lois Wilson - nurse's secretary, Riverside, 4 hours daily, $6.70 per hour, (based on the 1987-88 salary schedule) effective August 31, 1988

Nancy Krupick - switchboard, Senior High, 4.5 hours daily, $6.70 per hour, based on the 1987-88 salary schedule, effective August 15, 1988

Diane Rix - switchboard, Senior High, 4.5 hours daily, $6.70 per hour, based on the 1987-88 salary schedule, effective August 24, 1988

Lynette Anderson - bookkeeping secretary, Townsite Centre, $6.70 per hour, based on the 1987-88 salary schedule, effective August 29, 1988

Denice Brewer - lead secretary, adult education, B22, $7.17 per hour, effective September 6, 1988

Resignation

Ann Langlee - L.D. paraprofessional, Senior High, effective August 15, 1988

Gayle Meehleib - paraprofessional, Washington, effective August 15, 1988

Joy Nesvig - WEH coordinator, Senior High, effective August 29, 1988

Change in Contract

Lynn Day - switchborad to computer management/network trainer, effective August 29, 1988

Motion carried unanimously.

MATH PROPOSAL - Jernberg reviewed the proposal that was submitted by the Moorhead Education Association to implement funding of advisors/coaches for 7th and 8th grade mathematics teams including Mathcounts, Tri-College Math Contest and SIGMA.

Lund moved, seconded by Hulett, to approve the proposal as presented.

Borgen moved, seconded by Hastad, to table the motion and present it again when the new draft of the preliminary budget proposal is presented in September. Motion carried unanimously.

SENIOR HIGH ROOF - Hulett moved, seconded by Borgen, to approve the Senior High roof repair change order #1 for $19,927.00. Motion carried unanimously.

PIPE TUNNEL INSULATION - Hulett moved, seconded by Alexander, to approve the pipe tunnel insulation at: Robert Asp School - $11,700.00 and South Campus - $11,700.00 for a total of $23,400.00. Motion carried unanimously.

ASBESTOS REMOVAL SETTLEMENT - ROBERT ASP SCHOOL - As part of the consent agenda, the Board approved the settlement of $4,510.00 from Minnesota Hydro-Blast on Asbestos Removal - Robert Asp School. Motion carried unanimously.

DENTAL INSURANCE - The Board was informed that dental insurance premiums will remain the same for 1988.

As part of the consent agenda, the Board approved the dental premium rates from EBP: Single - $16.56 and Family - $39.83.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved the nonresident agreement for Sara M. Mansager, Elizabeth Elizabeth Sperr, Michelle Mueller, Lisa Mueller, and Kimberly Mueller, Glyndon-Felton students, to attend Moorhead Public Schools, and Patricia Jensen and Kristine Jensen, Moorhead residents, to attend Glyndon Felton Schools.

ECSU LEASE - As part of the consent agenda, the Board approved a lease agreement between West Central ECSU and Moorhead Public Schools to utilize the Area Learning Center (formerly S & S Construction Building) for our Early Childhood Family Education Program.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved the nonresident agreement for Cindy and Kristi Fevig, who have moved to Dilworth but wish to continue to attend Moorhead Schools.

FOR YOUR INFORMATION

1. Health Insurance - The Board received information from Employee Benefit Plans, Inc. regarding the districts renewal for 1988: single - $79.81 and family - $216.71, effective September 1, 1988 to September 1, 1989.

2. Update on Enrollment - Jernberg reviewed the current enrollment figures in all schools and indicated there may be a significant change in the next two weeks. Staffing and enrollments are very close to projections and planning assumptions. Enrollment will be an important aspect for the five year capital facility use plan.

FOR YOUR INFORMATION

3. MSBA Management Seminar - Seigel and Hastad reviewed significant issues addressed at the seminar: minority students, school law update, funding for mandatory programs, local control/site based management, students at risk, and the educational system in China.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   1. Sports Center - Hulett reported that a meeting was held on August 15 on the swimming pool issue. The next meeting is scheduled for August 29.

   2. Superintendents Contract - Borgen moved, seconded by Fagerlie, that a special meeting be held on September 6, 5:00 p.m., for the purpose of reviewing the performance of the superintendent during the school year 1987-88. Motion approved unanimously.

ADJOURNMENT - The meeting was adjourned.

Anton Hastad, Clerk

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JECB DATE ADOPTED: 7-28-87 Replacement of Policy Dated: 7-22-86

TUITION FEES

Tuition fees for full time students attending the Moorhead Public Schools for the ~~1987-88~~ 1988-89 school year are as follows:

Alternative #1:

Kindergarten	~~$ 1713.00~~	$1765.00
Elementary	~~$ 3426.00~~	$3530.00
Secondary	~~$ 4796.00~~	$4765.00

Special Education students shall have tuition charged to their resident district based on state approved procedures.

General Fund (preliminary budget)	$19,185,100
Less Federal Funds	629,300
Less Tuition and Fees	108,500
Net General Fund Expenditures	18,447,300
Debt Redemption	463,550
Capital Outlay (net of federal funds)	906,135
	19,816,985
Pupil Units Projected	- 5613
	3530 per p.u

- -

Alternative #2:

Alternate tuition fees for full time students attending the Moorhead Schools for the 1988-89 school year are based on general fund per pupil basic student aid as follows:

Kindergarten - .5 x 2755 ($1,377.50)

Elementary - 1.0 x 2755 ($2,755.00)

Secondary - 1.35 x 2755 ($3,719.25)

Special Education students shall have tuition charged to their resident district based on state approved procedures.

Appendix G-1

MOORHEAD TOWNSITE LEASING
MOORHEAD, MN
September 1, 1988

	LESSEE	ENDING DATE OF LEASE	SQ FT	RATE SQ. FT	RENT PER MONTH	RENT YEAR
	Center Parents & Chil	12-31-88	1255	4.13	431.93	5183.16
	Div Voc Rehab	6-30-89	1490	7.91	982.16	11785.93
	Employment Services	6-30-89	5066	5.25	2216.38	26596.56
	F-M Symphony	6-30-89	450	7.90	296.25	3555.00
	Head Start (class)	1-01-90	901	8.50	638.21	7658.50
	Head Start (Admn)	1-01-90	638	7.32	389.42	4673.00
	Migrant Health Ser	7-12-89	1188	8.50	841.50	10098.00
	Migrant Storage	7-12-89	513	2.50	187.50	1282.50
	Migrant Health Summer	9-01-88			400.00	800.00
	MN Dept Revenue	12-31-88	1509	8.14	1023.61	12283.26
	Region I ESV	6-30-89	3050	6.70	1702.92	20345.00
	Multi Regional Center	6-30-89	3180	6.52	1727.80	20733.60
	Storage Region I	6-30-89	1800	3.52	529.16	6349.92
	Rural MN CEP	6-30-89	3010	8.98	2252.23	27026.80
	Service for Blind	6-30-89	600	7.59	379.50	4554.00
	School Ballet	5-30-89	1500	2.25	375.00	3375.00
	Lakeland Mental Health	12-31-89	2500	8.10	1687.50	20250.00
	Lakeland Mental Support	2-28-91	1270	10.5	1111.25	13335.00
	Minn Correction	4-30-89	600	8.25	412.50	4950.00
*	Foss Associates	3-01-89	2215.5	5.86	1081.53	12978.36
	Foss Associates Storage	3-01-89	936	3.25	253.50	3042.00
	Community Ed	9-31-89	450	2.55	95.63	1147.50
	Community Ed	9-31-89	650	8.50	460.42	5525.00
	TOTALS		34771.5	142.717	19475.9	227528.0
	Ind School		7650	2.56		19584.00
	TOTALS		42421.5	145.277	19475.9	247112.0
	VACANT SPACE vacant 2nd floor (unfinished)		2600			
*	Foss (beginning)	3-01-90		9.00		

LEASE AGREEMENT

This agreement made and entered into this 1st day of September, 1988 by and between American Lutheran Homes, Inc., a North Dakota nonprofit corporation (hereinafter referred to as Bethany) and the Moorhead Technical Institute (hereinafter referred to as MTI).

The two parties agree to the following:

1. Bethany agrees to lease to MTI and MTI agrees to lease from Bethany, approximately One Thousand Two Hundred (1,200) square feet of designated space at 201 South University Drive for Two Thousand Five Hundred Dollars ($2,500) per year for a three (3) year period commencing September 1, 1988. Said rental shall be paid in semi-annual installments payable on or before the tenth day of September. This rental fee shall be for the purpose of conducting Four (4) sets of nurse aide training classes per year. Each set of classes will consist of approximately 84 hours of classroom time and be scheduled over a multiple week period. It is agreed for any additional sets of classes which MTI may conduct, MTI will pay Bethany Four Hundred ($400.00) for each additional set of classes.

Bethany shall provide for the rental space hereinbefore agreed to:

a. Heat, lights and water;

b. Floor maintenance - daily vacuuming and period carpet shampooing as determined by Bethany;

c. Trash disposal - to be put in suitable containers provided by Bethany in the space leased by MTI;

d. Light bulb replacement and repairs to fixed equipment;

e. Mail handling - mailbox and mail service will be provided in the copier room;

f. Use of the copy machine - copies to be billed to MTI;

2. Bethany agrees to allow MTI to store in the designated area routine equipment as MTI may need or desire to conduct the nurse aide training classes. MTI shall be responsible for the acquisition, maintenance, any transfers to and from Bethany and the moving of any such equipment within the rented space by MTI.

3. Except for janitorial services herein before provided, MTI agrees to keep the leased premises and equipment in a clean and well maintained manner and to provide a neat and healthy

appearing area; that upon termination of the lease MTI agrees any equipment shall be removed and such premises shall be returned to Bethany in the condition as herein leased, normal wear and tear accepted. MTI agrees that the premises and equipment at conception of the lease are in excellent condition.

4. The MTI agrees to provide liability insurance to protect and indemnify Bethany from any and all claims for injuries or damages occurred or incurred by virtue of the MTI's use of the space under this agreement but, in any event, shall not provide for personal injury liability of not less than $600,000 per occurrence; Bethany agrees to provide reasonably safe premises and to maintain the premises in a reasonably safe condition. Nothing in this lease shall be deemed to limit or abrogate this duty of Bethany.

5. MTI shall notify Bethany of the schedule for classes at least six weeks in advance of room usage.

Term of this agreement shall begin September 1, 1988 and shall expire August 31, 1991. This agreement may be terminated before its expiration date only by written agreement by both parties.

MTI shall have the first option to renew this agreement for an additional three years on such terms and conditions as shall be negotiated and agreeable between the parties. MTI must express its desire to extend the agreement in writing before August 1, 1991.

AMERICAN LUTHERAN HOMES, INC.
(Bethany Homes)

_____
Its President

MTI

_____
Director

Moorhead School District

_____
Superintendent

Post Secondary Options Report for 1987-88

Number of Post Secondary Students	72
Number of Classes	253
Number of Credits	953
Max Credits by 1 student	60

Sort Alpha Types of Classes	Number Enrolled	Sort Numerical Types of Classes	Number Enrolled
Accounting	5	English	33
Anthropology	1	History	31
Astronomy	2	Math	26
Biology	9	Computer Science	19
Business	8	Political Science	19
Chemistry	1	German	18
Communication	6	Music	13
Computer Science	19	French	12
Economics	6	Psychology	11
Education	1	Biology	9
English	33	Business	8
Fashion Merch	1	Spanish	7
French	12	Communication	6
German	18	Economics	6
Health	2	Accounting	5
History	31	Norwegian	5
Honors	1	Sociology	5
Law	1	Russian	4
Math	26	Astronomy	2
Music	13	Health	2
Norwegian	5	Physical Ed	2
Philosophy	1	Anthropology	1
Physical Ed	2	Chemistry	1
Political Science	19	Education	1
Psychology	11	Fashion Merch	1
Russian	4	Honors	1
Sociology	5	Law	1
Spanish	7	Philosophy	1
Other	3	Other	3



FACILITY PLANNING

GENERAL CLASSROOM

The Workhorse of the School

by Lee J. Brockway, AIA

DURING this century we have seen an evolution of educational facilities which developed a change of emphasis, for capital investment, from the general classroom to the specialized areas and the auxiliary spaces. The one-room schoolhouse was all classroom with no auxiliary or support features other than a wood stove to keep the students warm. Next we grouped one-room schoolhouses together and typically designed two-story units with four classrooms on each floor (in the corners) and a few central support facilities—sometimes boilers, sometimes centralized restroom facilities. Still each classroom operated in a way that was very similar to the one-room school.

Beginning in the '20s and developing further in the '30s, we began to make assignments of proposed classrooms to other functions such as libraries and science rooms.

In the '60s we were shocked by the pressure to provide open space, flexible groupings, clusters of classrooms, carpeting, air-conditioning and movable walls. This approach often violated what we regarded as the sanctity of the general classroom and required multiple use of many spaces including the classroom. With this we began to think more clearly about the role of the classroom in the educational process and about ways to provide for the classroom to better serve individual requirements and ways to look at the grouping of students.

Utilization

As we plan educational facilities, we program the percentage of time that we expect each distinct educational space within the building to be used. We look at this as the utilization factor and we find that from the one room school—which was utilized 100% of the school day—we currently have facilities such as auditoriums, and some physical education spaces having factors as low as 20%, while classrooms continue to have utilization factors in the range of 80 to 85%.

At the same time, if we analyze a middle school being planned for today's requirements, we find that 15% of the net (assignable) area is used by classrooms and provides approximately 45% of the total teaching stations for the building. Because of the utilization factor we find that the classroom provides approximately 38% of the utilized teaching station throughout the day.

Following are a few of the planning considerations addressed in the design of classrooms.

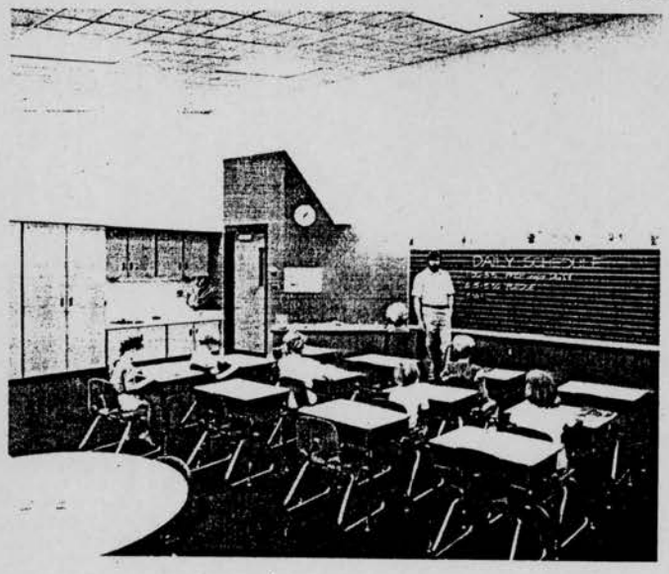
Space

This is the question of size through an assignment of a number of square feet per student or for a minimum area in the classroom depending upon the number of students housed. Recently The Committee on Architecture for Education of the American Institute of Architects surveyed all 50 states in an effort to determine what space standards were being applied across the country. The results showed that minimum classroom sizes were as high as 1,100 square feet and as low as 600 square feet and that many states plan a minimum of 30 square feet per student with a planned classroom capacity of from 25 to 30 students (900 square feet).

Grouping

Most educational specifications show that teachers will want to provide for small groupings (four to six students) in parts of the classroom while the remainder of the students are being accommodated in a lecture situation. Other requirements provide for times when the entire class will be broken into small units for work on projects or for pursuing interest areas.

It is important to note that trends for the past several years have worked toward providing more opportunity for individual learning and individual attention to the student's needs. This suggests the possible use



An extended learning area outside the classroom space can serve the instructional needs of small groups from up to six classrooms (above). A sloped ceiling (left) improves acoustics and the projection area.

of carrels or a quiet corner separated from the rest of the classroom by furniture such as shelving. The photo on page 18 (top) shows an "extended learning area" immediately outside the classroom area. With planning, extended learning areas may serve as many as six classrooms within a grouped geometric setting.

Environmental factors

Factors include thermal environment for proper temperature control in both the heating and cooling cycles; also, acoustic environment so that we can hear each other in communication situations and where no noise detracts from the student's opportunity to learn; and provision of proper lighting for the several kinds of seeing tasks that are encountered in the use of a classroom. This should reflect both properly designed artificial lighting (we might vary light levels and kind of light sources in various parts of the classroom) and properly designed daylighting, which enhances the visual conditions and does not provide glare at chalkboards, work surfaces and other seeing tasks.

Electrical power

Through the years it has become essential to provide adequate electrical power for new equipment that will be developed and used in the classrooms of the future. The primary requirement in today's classrooms is to provide more than adequate electrical outlets in a variety of locations for future use.

Display

A display area allows the teacher to display information for consumption by the students or to display students' work. This area can be provided in the classroom through tack strips, tackboards, tackable surfaces, tack surfaces on doors, cabinets, etc. An essential requirement in today's classrooms will be provision for the display of visual material on TV, overhead and slide projectors, as well as motion pictures.

Altering the conventional flat ceiling line can provide a more interesting environment, better acoustics and a visual projection area that will avoid keystoning effect.

Suggested checklist of student/teacher needs in the general classroom

Topics below are intended as a guide for discussion with your architect and do not imply that one topic may not include or exclude another.

BASIC:	
FUNCTION:	• Large Group • Small Group • Individual • Variable • Multiple Use • Independent • Expanded Use
SPACE:	• Area • Volume • Geometry • Character • Not Distracting • Color • Texture
ATMOSPHERE:	• Heat • Cooling • Humidity • Ventilation • Acoustics
LIGHT:	• Direct/Indirect • Adjustable • By Area • By Function • Daylight
SECURITY:	• Real • Psychological • Intrusion • Fire • Lockers
FLEXIBILITY:	• Movable • Modular • Expandable • Panels • Creative Stimulation • Color • Texture
EQUIPMENT:	• Desks • Shelves • Carrels • Tables • Chairs • Files • Other
TEACHING TOOLS:	• Audio • Video • Visual • Computers • Other Visual
SUGGESTED:	
QUIET:	• Baffles • Extended Use Area
PRIVACY:	• Enough Space • Locked Space • Modular
SOCIAL INTERACTION:	• Freedom to Move • Recessed Area • Small Groups
NURTURE:	• Color • Texture • Foliage • Water • Sound
FREEDOM:	• To Move • Change • Create
OUTSIDE CONTACT:	• Windows • Courtyard • Plants • Water • Doors • Location • Access

Our 21st century classroom must be flexible and "intelligent."

As we plan for the future (including the use of classrooms in the 21st century) we have additional factors to consider. In order to implement instructional technology, classrooms must be planned to be a part of "intelligent buildings," which provide for computer, video, and audio systems in several areas of the room.

Greater flexibility of space is another requirement for the future. The variations in sizes of groups must be accommodated along with the ability to make changes in space configuration and size within a relatively short period of time. Our twenty-first century classroom should be able to provide this flexibility in a way that will include the opportunity to provide "personal space" for individual students and teachers.

Let's sing the praises of the general classroom: the workhorse of the educational facility. It is generally overutilized, under-funded, under-budgeted, and too often overcrowded. ○



Brockway is principal-in-charge of the Michigan City, Indiana, office of Fanning/Howey Associates, Inc., an architectural/engineering/consulting firm specializing in educational facilities. (Offices in Celina and Columbus, Ohio; Michigan City and Indianapolis, Indiana; and West Palm Beach, Florida).

Brockway is an active member of The American Institute of Architects Committee on Architecture for Education and Cultural Spaces. Brockway was the 1986 Chairman for this national committee. He also has received a three-year appointment as the Director of the Council for Educational Facility Planning, International.

FACILITY PLANNING

INTRODUCTION

The Only Sure Thing Is Change

by James E. Rydeen, AIA

EDUCATIONAL planners all over the US spend hours of research and discussion time on the subject of the future of American public education and the impact of that future on the design and construction of schools. They wrestle with the implications of a myriad of technological and social demographic changes occurring almost daily in our rapidly changing society. Will the mainstreaming of special education students continue? Will computer oriented curricula in our information age be deflected by humanistic and holistic health concerns? Who will win the argument of natural versus artificial light in classrooms? Will daycare and preschool programs play a larger or smaller role in schools? What will be the impact and extent of community use of the schools?

The more issues and questions arise over future school design, the more unknowns we must accept, the greater our reliance must be on the only factor we can state with absolute certainty: that change is a given. This means we must allow for maximum design flexibility in schools of the future.

Major elements of flexibility

- Spaces open enough so they can be arranged and rearranged without costly capital improvements. Depending upon educational philosophy, this can range from a totally open facility without formal classrooms to a more traditional setting; demountable partitions are used and permanent architectural barriers are avoided.
- Limitation of permanent load-bearing walls to exterior walls and the walls of highly specialized facilities such as boiler rooms and power service stations.
- Areas of various sizes, adaptable for large group teaching situations (100+), medium groups (25-30) and small seminars (5-15) or individual study.
- Spaces for self-directed experiences.
- Spaces which have a feeling of being contiguous.
- Placement of power, lighting, and HVAC systems in loft area or ceiling plenum, so only minimal rewiring or mechanical work is required when interior arrangements are changed. Plumbing placed above ground except for sanitary system.
- Clear-span construction and minimal conventional corridors. Locker commons instead of student lockers lining the hallways.
- Open zones subdivided into learning spaces for large or small groups using movable storage cabinets, book shelves, room dividers, folding partitions, bulletin boards, screens, all on casters or skiddable.
- A variety of movable seating.
- Sound control through use of soft surfaces such as floor and wall carpet and texture of ceiling planes; space between quiet academic areas and noisy, hands-on activities (shops, music, gym, etc.).
- Learning resource centers in a central location.
- Careful location of specialized areas for all-school use and community such as resource center, gymnasium, cafeteria and administrative areas.
- Greater concern for long-term impact of buildings, including ability to respond to greater range of users.
- Need to think of the entire school environment as a medium for learning; every space can be used as a place to learn.
- New buildings master-planned for expansion through use of adequate sites, space at building edges for connections or open courtyards, which can be infilled.

Specialized areas should be located carefully for community use after school.

- Electrical facilities and light control for the widest variety of communications media including ready adaptability for technology not yet invented.

A design for learning

How does flexible building design affect the learning process itself? This is a question debated regularly by educational planners and currently under discussion and research by The American Institute of Architects national Committee on Architecture for Education and Cultural Arts Spaces. Some preliminary comments have been made to that committee by experienced educators. *Continued*



Demountable walls in junior high English classroom, Faribault, Minn.

Introduction . . .

Teachers who work in more open, flexible spaces tend to be more cohesive as a group, more positive about social interaction and more involved in leadership roles in their districts. Students in more open environments do as well academically as in more traditional settings and their attitude appears to be more upbeat.

Vandalism has been less in open environments because consideration for others, sharing and self-discipline are essential ingredients for more open schools.

Lifelong programming (an important consideration with an aging population) occurs more readily in buildings designed for flexibility.

Productivity is increased when set-up, take-down and storage happen easily with minimal barriers.

Multipurpose application is possible with flexible space so that multiple activities can be scheduled to occur simultaneously. Productivity is increased when set-up, adaptation, change in activities, take-down and storage happen easily with minimal architectural barriers.

Time efficiency is possible when flexible facility organization and layout reduce the amount of passing time so that activity time can be preserved or increased.

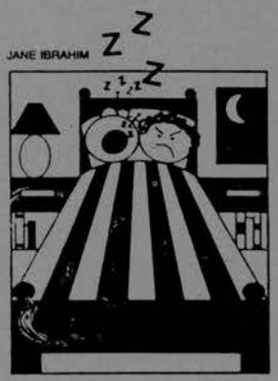
School planning and design specialists will continue to search for ways in which to design schools for maximum flexible reuse and readaptation. Despite the rapidity of change in the technology, organizational structure and demographics of our schools we can be sure that through design flexibility we are building schools for the year 2000. ○

Rydeen is a principal with the Minneapolis architecture/engineering/planning firm Armstrong, Torseth, Skold and Rydeen, Inc. As a member of the American Institute of Architects he has been active in the AIA's Committee on Architecture in Education and Cultural Spaces, serving as its chairman and as a member of the steering group. He served as chairman of the jury for American School & University's *1987 Architectural Portfolio issue, published in November.*

TOMORROW IN BRIEF

Skin Bleaching in Africa

A growing number of young, black African women — and, increasingly, men — are bleaching their skin in an effort to be more attractive to the opposite sex, reports *World Development Forum*. The practice, which involves overuse of lightening creams, oils, lotions, and powders, could do irreparable damage to the skin. Already, health officials in Ghana, Nigeria, Kenya, and Tanzania, where skin bleaching is most common, are reporting a high incidence of skin cancers and lesions — once very rare among blacks. The bleaches also produce "brittle" skin that does not allow rashes and cuts to heal.



Help for Snorers

Snoring, which can get as loud as a motorcycle, threatens marriages and can be a health hazard. But help is on the way. Werner Mang, a West German physician, reports successfully treating snorers with an injection of cattle cartilage to stiffen the palate. In the United States, doctors are experimenting with a nighttime dental mouthpiece that opens the airways in the back of the snorer's throat.

Three U.S. States Will Show Biggest Growth

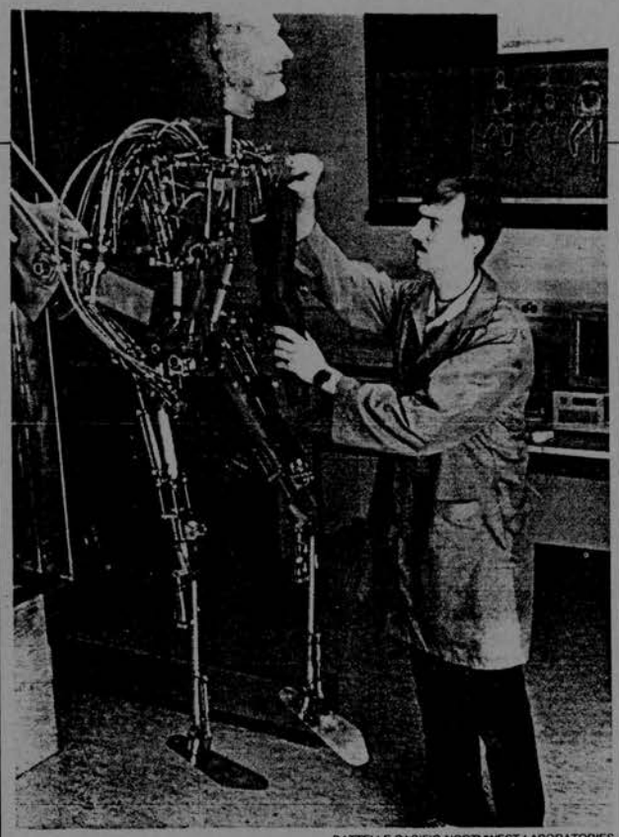
Half of the total population growth in the United States through the end of this century will occur in just three states: California, Texas, and Florida. California will remain by far the most-populous state at the turn of the century; by 1995, Texas will have moved past New York into the second spot, and Florida will remain fourth, according to the U.S. Bureau of the Census. Wyoming will continue as the least-populous state.

Tourists: A New Crop For Farmers

Farmers in West Germany are making money off a new "crop" — vacations. A "Holiday on the Farm" program has resulted in some 13.5 million overnight stays on about 20,000 farms, according to the Ministry of Economics. In all, 50,000 farmers are supplementing their income by offering various leisure-time activities, and that number will probably double over the next 10 years as the European Community encourages farmers to reduce acreage in production.

Interactive TV Game Show

A new interactive television game show allows home viewers to play for money along with studio audiences. The show, TELE-Quest®, allows viewers to answer trivia questions during a show by using their touch-tone phones to punch in the response. Computers automatically register the players, validate answers, and keep score. TELE-Quest is based on interactive voice-processing technology and "opens the potential for other television-based applications such as political polling and registering viewer response to advertising," says Robert C. Lerner of Wang Information Services Corp., which produced the game jointly with Interactive Video Technologies, Inc.



BATTELLE PACIFIC NORTHWEST LABORATORIES

"Sweating" robot will test protective clothing.

Sweaty Robot to Test Clothes

A robotic mannequin so "human" that it sweats will test protective clothing in simulated conditions that are hazardous for humans. "Manny," built for the U.S. Army by Battelle Pacific Northwest Laboratories, "will be capable of simulating complex body movements and poses, breathing, body temperature, sweating, and skin temperature testing," says researcher David W. Bennett of Battelle's Applied Physics Center. Computer-controlled hydraulic mechanisms enable the robot to walk, bend, squat, or crawl. Perspiration is simulated by injecting water at several skin-surface locations, and breathing is simulated by expansion and contraction of the chest and by injection of moist air at the nose and mouth. Battelle expects to complete a fully operational robot late this year.

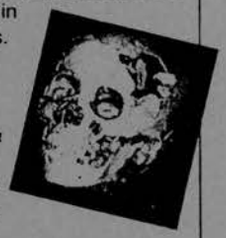
Brighter Future for Mummies

In the past, mummies were typically destroyed as scholars unwrapped them to perform autopsies. Now, computer-tomography scanners can provide three-dimensional images of mummies beneath the cartonnage, or plasterlike covering. Information obtained through mummy scanning could increase knowledge about the effects of lifestyle and environment on the health of the ancients. "Such information can then be more effectively compared to modern environmental influences on disease," says radiologist Derek Notman of the Park Nicollet Medical Center in Minneapolis.

Researchers prepare mummy skull for scanning.

GE MEDICAL SYSTEMS





A 3-D reproduction of mummy skull depicts head injury.

For more information, see "Sources, Tomorrow in Brief" on page 55 of this issue.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, September 27, 1988 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

1. Judy Ellingson, 1303 14th Ave. S., has been selected as Moorhead Technical Institute outstanding student for 1988. Judy will receive her award at the annual meeting in St. Cloud on October 18.

VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

1. Consider I-94 Interchange (Johnson) Appendix A

Explanation: On Wednesday, September 21, 1988, Ben Trochlil and Nate Johnson met with city staff on the latest I-94 interchange concept. The latest concept seems to have the least impact on the Moorhead Technical Institute property and will be more acceptable to area residents. We will have a large aerial map to show you at the board meeting.

Recommendation: Move to approve the I-94 interchange concept as shown.

B. NEW BUSINESS

1. Consider Dust Collection System (Lacher) Appendix B

Explanation: We have received bids for the Dust Collection System ranging from $36,520.00 to $48,406.70 (Appendix B-1).

Recommendation: Move to approve the low bid meeting specifications to Peterson Mechanical, Fargo, North Dakota, for $36,520.00.

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINSHED BUSINESS

B. NEW BUSINESS

1. Consider PER Report (Jernberg) Appendix C

Explanation: A Report To The Residents, including the annual PER report, will be reviewed with the Board of Education.

Recommendation: Move to accept the PER report and to direct a copy be sent to the Commissioner of Education.

---

2. Consider 1988-89 Budget (Lacher) Appendix D

Explantion: This final budget will be revised with Board action accepting additional revenues and expenditures throughout the year (Appendix D-1).

Recommendation: For discussion with final approval at the October 11th meeting.

3. Consider Heritage/Hjemkomst Interpretive Center (Jernberg) Appendix E

Explanation: District #152 participated in the 1987-88 school pass package program at the Heritage/Hjemkomst Interpretive Center. However, the district paid only one-half of the student cost, the remainder to have been raised by individual schools. This was not completed.

The Heritage Center is again offering the school pass package and will be featuring two major school exhibits:

AMERICA'S UNCOMMON PLACES: THE BLESSINGS OF LIBERTY
September 29, 1988 - January 15, 1989
An exhibit celebrating 200 years of cultural diversity in America under the United States Constitution.

DINOSAUR DAZE II
February 4, 1989 - June 4, 1989
They're back! But for a longer visit this time. We'll explore more indepth the world of the dinosaurs. This exhibit will feature eight newly constructed (just for us) robotic dinosaurs and more hands-on education than before!

Recommendation: Move to approve the expenditure to the Heritage/Hjemkomst Interpretive Center of $1.00 per student for the 1988-89 school year and to cover unpaid costs from the 1987-88 school year. (This will increase the 1988-89 budget by $7,500.00).

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4. Consider Vision Impaired Staffing (Jernberg) Appendix F

Explanation: Due to the increase of the vision/impaired students enrolled at Moorhead Senior High School, the teacher hours must be increased by one (1) hour per day to enable students to receive services as outlined in their IEPs. Appendix F-1 contains a proposal regarding this matter.

Recommendation: Move to approve the increase of teaching time for vision impaired by one hour at the Senior High School, effective September 28, 1988.

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5. Consider Personnel (Bergen) Appendix G

New Employees
Sandy Cegla - library secretary, Senior High, A12, $6.64 per hour, four hours daily, effective September 15, 1988

Maternity Leave
Kathe Eldred - P.E. teacher, Washington, approximately eight weeks, effective November 2.

Resignation
Maura Cock - music teacher, Middle School South Campus, effective September 9, 1988

6. Consider Math Proposal (Jernberg) Appendix H

Explanation: Appendix H-1 contains a proposal that was submitted by the Moorhead Education Association to implement funding of advisors/coaches for 7th and 8th grade mathematics teams including Mathcounts, Tri-College Math Contest and SIGMA. The Board previously discussed this item at the August 23, 1988 meeting.

Recommendation: Move to approve the proposal as presented. This would increase the 1988-89 budget by $1,874.00.

---

7. Consider Computer Project (Jernberg) Appendix I

Explanation: Classworks computer delivered and managed instruction for Chapter 1 students in grades 1-6, and for selected students in special and regular education in grades 7-12, will be implemented with funding from several sources.

Appendix I-1 contains a letter approving expenditures in the amount of $93,530.00 for Chapter I funding and a spreadsheet indicating funding from special education budgets, previously approved capital funds, and vending funds from Moorhead Senior High. Total cost including purchasing and wiring of Corvus systems is $179,904.70.

Recommendation: Move to accept the Chapter I reallocation funds in the amount of $93,530.00, allow the expenditure of the funds generated by Senior High vending machines in the amount of $7,000.00 and to approve the Classworks Computer Project as presented.

---

8. Review School District Membership and Chamber of Commerce (Trochlil) Appendix J

Explanation: The Board has received a legal opinion that there is no statutory authority authorizing the school district to purchase a membership in the Chamber of Commerce. The Board may wish to consider another opinion from the Attorney General as the previous opinion is 44 years old.

Recommendation: For discussion purposes.

9. Consider Special Board Meetings (Trochlil) Appendix K

Explanation: To comply with the open meeting law it is recommended that we meet on Monday, October 17 and Tuesday, October 18, 5:30 - 9:00 p.m., Townsite, for short and long range planning.

Recommendation: Move to approve the special meeting dates of Monday, October 17 and Tuesday, October 18, 1988.

---

*10. Consider School Auction Sale (Kaste/Molick) Appendix L

Explanation: Assorted equipment and supply items, K-12 and MTI, have accumulated over the last two years and need to be disposed of as they no longer have a usefulness.

Appendix L-1 is a list of items being requested to sell at a public auction sale to be held on October 22 at the building presently being occupied by the YES Program (Area Learning Center - 2215 12 Ave. S.).

Recommendation: Move to approve disposal of surplus supplies and equipment at public auction.

---

*11. Consider Claims - Pell and SEOG Grants (Lacher) Appendix M

Explanation: Financial aids to students could not be determined for the September 13th meeting. Approval is requested for grants totalling $155,659.48.

Recommendation: Move to approve the claims as shown.

---

*12. Consider Acceptance of Gift (Jernberg) Appendix N

Explanation: We have received a $500.00 donation for Project Aware materials from the Moorhead Rotary Club.

Recommendation: Move to accept the gift as shown above and direct a letter of thanks be sent.

---

*13. Consider Nonresident Agreement (Jernberg) Appendix O

Explanation: Appendix O-1 contains a nonresident agreement for Jared Hughes, a Glyndon-Felton 2nd grade student, to attend Washington school. This agreement was approved by the Glyndon-Felton School Board at the September 20 meeting.

Recommendation: Move to approve the nonresident agreeement as shown.

*14. Consider Sidewalks - Townsite Centre (Lacher) Appendix P

Explanation: The city plans to replace sidewalk around the park portions this year. At the same time we should replace a large portion of the walk area around our building and parking area.

The estimated cost will be about $4,000.00. This would be covered by our contracted service budget.

We may have to sign the attached petition (Appendix P-1).

Recommendation: Move to approve the sidewalk repair work to be done by the city contract and be billed to the school district.

X. FOR YOUR INFORMATION Appendix Z

1. Todd Holland Video - scheduled for 7:15 p.m.
2. Futures Article - Appendix Z-1
3. MSBA Legislative Resolutions - Appendix Z-2

CALENDAR OF EVENTS

Event	Date	Time	Place
School Board Perceiver (Marv Roth)	Monday, Sept. 26 - Thursday, Sept. 29		Townsite
Policy Review	Monday. Sept. 26	7:00 p.m.	Townsite
Boundary Configuration Committee	Monday, Sept. 26	7:00 p.m.	Robert Asp
MSBA Area Meeting	Monday, Sept. 26	7:00 p.m.	Pelican Rapids
Fall Adult/Community Education Classes Start	Monday, Sept. 26		
Rural Education Conference	Monday, Sept. 26		Brainerd
Internationl Reading Conference (no school grades K-6) (no school grades K-8)	 Thursday, Sept. 29 Friday, Sept. 30		Fargo
Long Range Planning	Tuesday, Oct. 4	4:30 p.m.	Townsite
Chamber of Commerce Annual Meeting	Tuesday, Oct. 4	6:00 p.m.	Regency
MAATI Annual Meeting	Tuesday, Oct. 18	all day	St. Cloud

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   - °Joint Powers - Seigel
   - °Policy Review - Trochlil

2. Major Workshop/Conferences Moorhead School Board Interest Survey - Trochlil

3. Non-Licensed Negotiations Update

4. "What's Going On In The Moorhead/Fargo/West Fargo Areas?"

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 11, 1988

TABULATION OF BIDS

DUST COLLECTION SYSTEM
MOORHEAD TECHNICAL INSTITUTE
MOORHEAD, MINNESOTA

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

PROJECT NO. 8607-59

BID OPENING: September 20, 1988

CONTRACTORS	BID SECURITY	CALENDAR DAYS	BASE BID - ALL WORK	NAME OF DUST COLLECTION EQUIPMENT
Robert Gibb & Sons, Inc. Fargo, North Dakota	X	80	41,170	Torit
Grant's Mechanical, Inc. Fargo, North Dakota	X	90	38,370	Torit
Kava Construction, Inc. Fargo, North Dakota	X	80	48,406.70	Torit
Peterson Mechanical Fargo, North Dakota	X	100	36,520	Torit

September, 1988

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Senior High

TOPIC OF PROPOSAL: Vision Impaired Staffing

SUBMITTED BY: Bev Bjork & Alan K. Swedberg DATE: 9-19-88

SUBMITTED TO: Robert Jernberg
Rod Bergen
Bob Lacher

DATE TO BE IMPLEMENTED:

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND TO SUPERINTENDENT: R Jernberg

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 9/20/88

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

Increase the teaching contract of Deb Frey, teacher of the Vision Impaired, from four (4) hours per day to five (5) hours per day effective September 28, 1988.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

Due to the increase of visually impaired/blind students enrolled at Moorhead Senior High School, the teacher's hours must be increased to five (5) hours per day to enable the students to receive services outlined in their IEPs.

3. State the negative implications if the proposal is not approved.

The Vision Impaired students would not receive the amount of time necessary to be successful in their mainstream classes.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

Attempt to group students at different grade levels and needs together during the same time frames.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers	172 hrs	3426	01-200-475-748-140	2,261	1,165
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST $3,991 Net District Cost $1,730

Comments on budgetary items:

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None

7. Equity implications.

None

8. Suggested timeline for implementation.

September 28, 1988

January, 1987

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Middle School South Campus

TOPIC OF PROPOSAL: Advisors/Coaches of Mathematics Teams

SUBMITTED BY: MEA DATE: 7-21-88

SUBMITTED TO: Robert Jernberg DATE TO BE IMPLEMENTED:

1988-89 school year

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: _____

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 7/25/87

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

   A. Funding for Moorhead Middle School South participation in:
      1. Mathcounts
      2. Tri-College Math Contest
      3. SIGMA

   B. Funding needs include:
      1. Registration
      2. Transportation
      3. Stipends for coaches/advisors

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

For several years, the National Council of Teachers of Mathematics has stressed the necessity for teaching problem solving skills. We believe participation in math contests together with the preparation for this activity should increase student problem solving skills.

It is necessary to have teachers to coach and coordinate Mathcounts and math contests.

In past years, Moorhead Middle School South Campus teachers have given many additional hours, offering opportunities to students participating in these contests. Our students have achieved success through their efforts. They have increased their self-esteem and they have brought recognition to their school and community.

We communicated with approximately 12-15 schools in Minnesota, seeking information about math team coaches' compensation. We received written and oral responses indicating a wide range of methods and amounts of compensation. The range was from nothing, to hourly pay ($10.00-$15.00/hour), to time off from teaching duties, to annual pay rates of $300.00 to $900.00 per year.

We are requesting that each of two teachers be placed on the extra curricular pay schedule. This is our fifth year of involvement with Mathcounts. The other contests have been in place for more than five years.

We feel the two teachers should be placed at the 4th step, with a head coach at 5% and an assistant at 3%.

3. State the negative implications if the proposal is not approved.

Student learning opportunities may be limited.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

None.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers °Head Coach °Asst.Coach	 1 at 5% 1 at 3%				 1171.45 702.87
Clerical					
Aides: No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST $1874.32 Net District Cost $1874.32

Comments on budgetary items:

Most of the out of town expenses for Mathcounts are assumed by the Society of Professional Engineers and the sponsoring organizations.

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None.

7. Equity implications.

Compensation for math team advisors/coaches should be comparable to that received by directors of other Middle School activities.

8. Suggested timeline for implementation.

1988-89 school year.

9. Other comments:

An example of a letter sent out and the response received is attached to this proposal.

Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101 Phone: 612/296-2181

September 1, 1988

Alan K. Swedberg, Director of Special Services
Moorhead Public Schools
Townsite Centre - 810 South 4th Avenue
Moorhead, Minnesota 56560

Dear Mr. Swedberg:

In our memorandum of March 21, 1988 you were informed that your district was eligible for additional Chapter 1 funding due to a large increase in the enrollment of children whose parents receive AFDC payments. Procedures approved by the United States Department of Education for reallocation state that Local Educational Agencies having the greatest need based on eligible schools not being served, eligible students not receiving services, and/or eligible children needing additional or expanded services may be considered for additional Chapter 1 funds.

Based on the letter of intent, which you submitted and a review of your current needs as described in your present and previous project applications, we have approved the following expenditures for school year 1988-89:

$54,370	for software for 5 buildings (as per Chapter 1 regulations, the use of this software must be limited to only Chapter 1 students)
5,760	for wiring and installation of computers
3,400	for tapes and backup tapes
26,000	for para-professionals
4,000	for evaluation (evaluation design and program proposal to be submitted to St. Paul Chapter 1 office

In approving these expenditures we have considered such factors as the number and grade level of children now being served, as well as number and grade level of eligible students not being served or requiring increased or different services. We also considered the nature of the services your district proposes to offer. The amount available for reallocation will vary from year to year. Therefore, we cannot guarantee that funds will be available to carryout proposed activities for more than one year. Expenditures not approved did not meet the criteria as established in the March 21, 1988 memorandum.

You may use these funds to carryout the activities described above. In approving your letter of intent we have given you authority to obligate funds for the activities described: however, in order to request reimbursement for these funds an addendum to your 1988-89 project must be submitted and approved. These addenda should be submitted no earlier than October 1 and no later than October 31, 1988.

All addenda should be submitted on the enclosed paper application form (ED-00261-10). All addenda must be accompanied by a revised UFARs printout which agrees with the new budget amounts on column 3 (headed: Revised Total Budget) of page 10.

If you have any further questions, please do not hesitate to call your area director.

Sincerely,

Jessie Montano

Jessie Montano, Supervisor
Special Programs

JM/dp
enclosure

CLASSWORKS PROJECT COST BREAKDOWN

Funds By Category	Use	Total Dollars	TOTALS
Special Services			
Special Services	Wiring/Network Connection	$15,359.85	
Special Services	Software	$11,750.00	
Special Services	Remote Connection	$750.00	$27,859.85
Chapter 1 Add'l Funds			
Chapter 1	Software for 5 Elemtary	$54,370.00	
Chapter 1	Wiring /Network Connection	$5,760.00	
Chapter 1	Tape Backup/Tapes	$3,400.00	
Chapter 1	5 Para-professionals	$26,000.00	
Chapter 1	Program Evaluation	$4,000.00	$93,530.00
Vending Machine Funds	ClassWorks HS Implementation	$7,000.00	$7,000.00
Capital Outlay			
Probstfield Capital Outlay	Wiring/Network Connection	$1,593.75	
South Campus Capital	Wiring/Network Connection	$3,721.10	
Technology Capital	Corvus/Network Connection	$40,000.00	
AV Capital	Software/Network Connection	$5,000.00	
Senior High Capital	Network Connection	$1,200.00	$51,514.85
		$179,904.70	$179,904.70

AUCTION ITEMS

MTI

Ag Equip

1	soil probe
1	testing kit
1	gram scale
1	grain protein analyzer
1	grain sample mill
1	grain vibrator
1	hammer miller
1	seedburo

Auto/Diesel

1	distributor tester
1	electric motor
1	box of cable & turn buckles
1	parts washer
1	welder helmet rod?
	diagnostic testing equipment
	overhead hoist

A-V

2	projectors

Chef

2	Hand sinks
1	Garbage disposal
1	Hobart scale
1	salad bar
1	chef cart
3	coffee makers
	numerous pots & pans
1	tray holder
1	chef's cash register
1	chef's warming carousel

Classroom furniture

4	Table legs
1	computer table
2	white cabinets 2X4
73	stacking chairs
26	folding chairs
4	desk pads
1	office chair
5	metal black cabinets
	typewriter table
	tables & chairs
1 set	folding legs
1	com. black board
1	easel
3	green metal shelves
2	white metal cabinet
	white single door metal cabinet

Commercial Art

1	com. art's air compressor
1	com. art's laminator
2	com. art's printers
5	Com. art's drawing table
7	com. art's metal drawing table
8	com. art's wood drawing table
1	small metal drawing table

Custodial

1	E-Z waxer
1	Nobles water vac
1	carpet rinse & vac

Electronic equipment

1	television (2nd yr. Eltrn)
1	VCR

2	typewriters
	IBM electric typewriter
1	radial arm saw

Miscellaneous

2	fluorescent lights (4 tube)
25	security lights
12	boxes of fuses
1	small safe
1	box of trophies
1	safety glass cabinet
1	microwave oven
2	small chrome baskets
	floor ashtrays

1	1980 Chev Malibu wagon - auto
1	1975 Dodge van - maint

K-12

1	1987 Plymouth wagon
1	1978 AMC Concord
1	1976 Fleetwing travel trailer
1	two wheel trailer
1	assorted cabinets - sinks
1	stove - oven
1	pedestal grinder
1	garage door
1	photo copier
1	steam coil heaters
1	skylights
1	typewriters - manual & electric
1	assorted A-V equipment
1	assorted miscellaneous items

Minnesota Department of Education	District Data Management Information 727 Capitol Square - 550 Cedar St. Paul, MN 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01564

GENERAL INFORMATION AND INSTRUCTIONS: This form is used to notify the Minnesota Department of Education upon the enrollment or subsequent withdrawal/graduation of an eligible nonresident student pursuant to Minnesota Statutes M.S., Sec. 120.0752, Subd. 1-3 or Sec. 126.22. Completion of this report allows the serving district to claim the nonresident student for foundation aid as a resident. The serving district is responsible for sending this signed agreement to the above address within ten days of the enrollment or withdrawal/graduation of the student. Provide all requested data and signatures as directed. **Use one notification per student.**

IDENTIFICATION INFORMATION

Serving (nonresident) District Name: Minnehaha		District Number:
Student Resident District Name: Glyndon-Dilton		District Number:
Student Name (last, first, M.I.): Janet Lynn Hughes		Grade Level: 12
Student Address: RR #1 Downtown	City: Minnesota	Telephone Number: (218) 494-3613

ENROLLMENT STATUS — For enrollment notices, check item 1, 2 or 3 and report the Effective Date. When the student withdraws or graduates, copy the original notice, check item 4 or 5 and report the Withdrawal/Graduation Date.

☒ 1. M.S., Sec. 120.0752, Subds. 1 and 2: **Agreements Between School Boards; Enrollment Exceptions.** The school boards of two districts may agree to transfer the residency of a student from the geographical resident district to the serving district by completion of this report. **NOTE:** Signatures of superintendents of both the serving (nonresident) and resident districts are required in verification items A and B, respectively.

EFFECTIVE DATE: 1988

☐ 2. M.S., Sec. 126.22: **High School Graduation Incentives Program.** This statute provides for the transfer of residency of eligible students to a nonresident district. Refer to the statute for a definition of eligible students. The superintendent of the serving (nonresident) district must complete and sign verification statement A below.

EFFECTIVE DATE:

☐ 3. M.S., Sec. 120.0752, Subd. 3: **Continued Enrollment of 11th and 12th Grade Students.** An eleventh or twelfth grade student who has been enrolled in a district [redacted] and whose parent(s)/guardian(s) has moved to another district may continue in enrollment as a resident student of the district. The superintendent of the serving (nonresident) district must complete and sign verification statement A below.

EFFECTIVE DATE:

☐ 4. **Withdrawal** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement C below.

WITHDRAWAL DATE:

☐ 5. **Graduation** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement C below.

DATE OF GRADUATION:

A. SERVING (NONRESIDENT) DISTRICT VERIFICATION

The school board of district number _____ approved on (date) _____ the enrollment of the above named student in schools of the district. Pursuant to the Minnesota Statute identified above, the student will be considered a resident of this district.

_____ _____

Signature - Superintendent / Responsible Authority, Serving District — Date

B. RESIDENT DISTRICT VERIFICATION

The school board of district number 145 approved on (date) Sept 19, 1988 the enrollment of the above named resident student in the nonresident (serving) district named above. Pursuant to Minnesota Statute 120.0752, Subds. 1 and 2, the student will be considered a resident of the serving district named above.

Joe Peterson — Sept 20, 1988

Signature - Superintendent / Responsible Authority, Resident District — Date

C. VERIFICATION OF GRADUATION / WITHDRAWAL

I hereby verify that the above named student is no longer enrolled in district number _____.

_____ _____

Signature - Superintendent / Responsible Authority, Resident District — Date

100% Petition for Sidewalk

We, the undersigned, being the owners of all of the real property abutting upon the following street, alley or public way between the points indicated:

3rd Avenue and 4th Avenue South between 8th and 10th Street South

hereby petition the City Council of Moorhead, Minnesota, to undertake without a public hearing under Minnesota Statutes, Section 429.031, the following improvement along said street, alley or public way:

3rd Avenue and 4th Avenue South between 8th and 10th Street South

and to assess the entire cost thereof against our property abutting said improvement based on benefits received without regard to cash valuation.

Signature of Owners*	Address	Date
1.		
2.		
3.		
4.		
5.		

LEGAL DESCRIPTION OF ALL ABUTTING PROPERTY:

Block 97 and a portion of Block 95, Original Townsite Addition, Moorhead, MN

I hereby certify that I have examined the above petition and appropriate real estate records and find that said petition is in proper form and is signed by all the owners of property abutting said improvement.

Dated this _____ day of _____, 198 .

_____
City Clerk
City of Moorhead

(SEAL)

*Property owned in joint tenancy must be signed by each owner.

Tomorrow in Brief

Video Phones: Popular Gift in 1990?

A new video telephone, transmitting full-color images over conventional phone lines, may substantially reduce businesses' teleconferencing costs. A simplified version for use at home will probably soon follow, says the manufacturer, UVC Corp of Irvine, California. Meanwhile, The Futures Group of Glastonbury, Connecticut, forecasts that prices of slow-scan picture phones will drop to under $200, making them a popular gift item in 1990. Printed books will be sent via phone, using high-speed laser printers (250 pages in 6–8 minutes) and easy-to-use binding systems.

Global Food Stamps

An international food-stamp program could be a less-costly alternative to traditional food relief and farm programs, according to University of Minnesota economist Willis L. Peterson. Under his plan, the poor in developing countries would receive free food stamps, funded by the world's richest nations. The stamps would be used to purchase food from local vendors, who could then exchange the stamps for hard currency to buy food stocks from either local markets or the world market. This scheme could improve world food prices and would likely cost less than current farm-income support and food-aid programs, Peterson claims.



© CONVERSE, INC.

New materials in shoe return up to 50% of athlete's expended energy.

Sneaker Power

The latest advance in shoe engineering is "energy return"—that is, the ability of an athletic shoe to return the wearer's expended energy. Energy return is measured by how much pressure a material pushes back, rather than absorbing, when it is pressed. For instance, Converse, Inc., claims its new "Energy Wave" shoe returns 50% of an athlete's expended energy. Such "spring" in the step could mean a 3- to 5-minute reduction in a marathon runner's time or a 1-inch increase in a basketball player's vertical leap. Athletes may also experience fewer injuries and less fatigue, allowing them to work out longer and more safely.

UNIVERSAL STUDIOS TOUR



Trekkies "beam" aboard movie set in participatory tour.

Dream Vacations For Movie Buffs

Movie fans now have a new treat for their vacations. Instead of just touring studios, they can now act in a movie simulation and take home videotapes of their performance. Universal Studios has introduced "The Star Trek Adventure," in which Trekkies can dress as their favorite *Enterprise* crewmember and perform in a seven-minute scene from a *Star Trek* script. With special effects, the fan appears to work alongside actors William Shatner and Leonard Nimoy as Kirk and Spock. A similar tour of the Disney-MGM Studios at Walt Disney World will allow vacationers to "experience" such movie special effects as earthquakes, explosions, collapsing bridges, and floods.

For more information, see "Sources, Tomorrow in Brief" on page 55 of this issue.

Soybean Fuel for Buses

Soybean oil–based alcohol fuel is a possible substitute for diesel fuels both in the city and in the country. City buses that run on diesel are a major contributor to air pollution; get rid of diesel, and you get rid of smoke, says Carroll E. Goering, a University of Illinois agricultural engineer. Goering estimates that the use of alternative fuels could cut diesel-fuel use in half on farms, reducing reliance on imported oil as well as cutting pollution. Soybean oil reacts with ethanol to form ester, which burns like diesel, only more cleanly. However, there are currently no ester plants in operation in the United States.

Natural Sources For Safe Chemicals

Researchers believe safe agricultural chemicals will be derived from plants and animals. Chemicals made from fungi, for instance, have the "potential to repel disease-causing organisms, regulate plant growth, and serve as human drugs similar to penicillin," says plant physiologist Hank Cutler of the U.S. Department of Agriculture. A new generation of natural agricultural chemicals holds great promise, says Cutler, because "they work against specific targets, are extremely potent, and, because they're biodegradable, don't pose environmental hazards."

Over-50 Workers In Demand

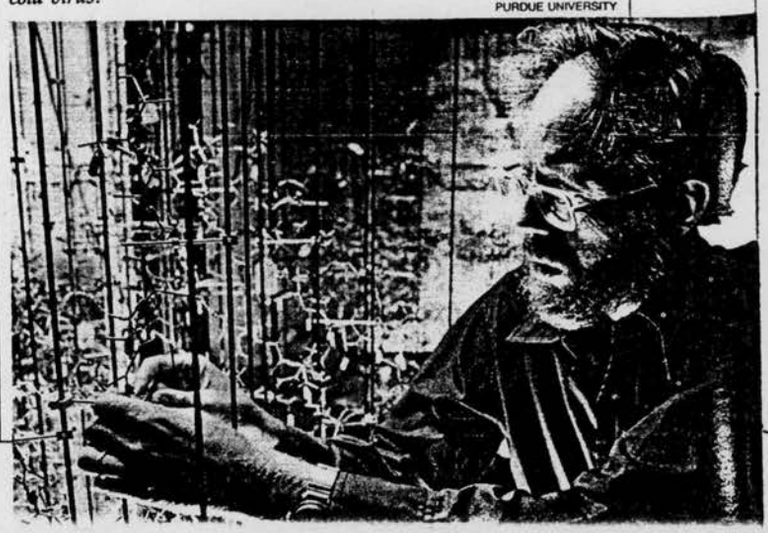
Jobless managers aged 50 or older may soon be finding jobs more quickly than their younger counterparts, according to surveys by Challenger, Gray & Christmas, Inc., a firm that counsels displaced executive-level workers. The difference between the median job-search time of managers over 50 and those under 50 has narrowed to about 15 days. Before 1985, younger execs usually found another job one to two months sooner, says the firm's president, James E. Challenger. As businesses place increasing value on experience when hiring managers, the over-50 group will be in greater demand than in the past, according to Challenger. Older workers also are less likely to switch jobs again and thus offer greater stability than younger workers. And experience means that the older worker will "work smarter" and not waste employers' time and money with the trial-and-error learning process, suggests Challenger.

New Attack on Common Cold

The common-cold virus is fighting back in the war against the sniffles. A Purdue University team researching the structure of one cold virus—rhinovirus 14—has found that the virus changes its structure in order to prevent antiviral drugs from interacting with it. The antiviral agents work to prevent the virus from reproducing, but the virus adapts, blocking the ability of drugs to bind. "It's as if the cold virus sticks out its arm — like a running back fending off a tackler," says one researcher. The team hopes that further research into the atomic structure of viruses can bring modern medicine closer to curing the common cold.

Purdue University researcher Michael Rossman works on a model of a cold virus.

PURDUE UNIVERSITY



FORMAT FOR SUBMITTING LEGISLATIVE RESOLUTIONS
Minnesota School Boards Association

The MSBA Legislative Committee is recommending that the following format be used when submitting a legislative resolution. In order to expedite the processing and printing of the resolutions, it is asked that the resolutions, together with adequate background information so the resolution can receive full consideration, be received in the MSBA office by October 7. See attached sample resolution for proper form and example of background information.

RESOLUTION: (Please submit in resolution form by following this example.)

WHEREAS, _____

BACKGROUND & RATIONALE: (Please give the Legislative Committee as much background information on the resolution as possible. Information relating to impact on your school district and statewide impact is desirable.) BACKGROUND & RATIONALE MUST BE COMPLETED SO THAT THE RESOLUTION CAN RECEIVE FULL CONSIDERATION.

BACKGROUND & RATIONALE: _____

(See reverse side for additional information needed)

(BACKGROUND & RATIONALE CONTINUED)

The following resolution is submitted on behalf of _____
School Board, _____, MN.
Please place an "x" in front of any of the following which are applicable.
_____ resolution was proposed by the school board.
_____ resolution was proposed by an individual school board member.
_____ resolution was proposed by a member of the Delegate Assembly.
If additional information or clarification is required, the person to contact is
_____, Title _____.
Telephone Number (home) _____-_____-_____. (office) _____-_____-_____.

MSBA LEGISLATIVE PROCESS

1. LOCAL RESOLUTIONS SUBMITTED BY OCTOBER 7, 1988.
2. MSBA LEGISLATIVE COMMITTEE ACTION - OCTOBER 11, 1988.
3. MSBA BOARD OF DIRECTORS' REVIEW - NOVEMBER 7, 1988.
4. REVIEW OF PROPOSED RESOLUTIONS - PRE-DELEGATE ASSEMBLY MEETINGS - NOVEMBER 16-17, 1988.
5. MSBA DELEGATE ASSEMBLY FINAL ACTION - DECEMBER 5-6, 1988.
6. PUBLICATION OF ADOPTED LEGISLATIVE RESOLUTIONS.

PLEASE RETURN ALL RESOLUTIONS TO:

Minnesota School Boards Association
P. O. Box 119
St. Peter, MN 56082

S. mg. Bos
min
10.11.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, October 11, 1988, at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of September 6, 13 and 27, 1988.

*V. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VI. CONSIDERATION OF CLAIMS Appendix B

VII. COMMUNICATIONS

1. Julie Hoffner - Letter of congratulations from MECC

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. Mary Bonemeyer has been nominated for the Midwest Regional Director's position on the Executive Board of the Association of School Food Service. The organization has a membership of 7,000.

2. Gloria Anderson is president of the Teacher Center Board of Directors.

3. Andrew Laske, Moorhead high school graduate and son of Fran Laske, is the executive director of the University of Minnesota Homecoming that took place the week of October 3rd.

4. Charlotte Christianson has been appointed to the Minnesota Research and Development Review Committee for Vocational Education. The function of the committee is to: establish priorities for program improvement in the five-year State plan and annual program plan; advise to SBVTE on the administration of individual research related projects; and, to evaluate the impact with research related projects on Minnesota's Program of Vocational Education.

5. Dick Jones is in his second three-year term on the Southwest State University Alumni Association's Board of Directors. In 1986, he was the president.

6. The staff and their topics presented at the 16th Plains Regional Conference of the International Reading Association in Fargo on September 29, 30 and October 1:
   - °Software in the Reading Class - Chuck Fisher, Gloria Anderson, Lindy Kilde
   - °Are You Listening to Your Students? - Barbara Anton
   - °Reading With Willie - Donna Anderson, Jan Kapitan
   - °"The Jolly Postman" Motivates a Writing Exchange - Nancy Pearson, Althea Wirth
   - °Helping Those Poor Readers in Your Classroom: Some Tips for Vocational Instructors - Mary Hetland
   - °Study Skills System - Sharon Hulett, JoAnn Drenkow
   - °Extra! Extra! Read All About It! - Linda Johnson
   - °Making Connections: Whole Language, Cooperative Group Learning, Thinking - William Pogge, James Ellingson
   - °"Children's Choices" Book Project: Observing Children's Responses to Literature - Carol Sibley, Paula Diemert, Diane Kahl

7. The following students have received certificates from the Minnesota Music Education Association:
   - °All State Choir - Cindy Fevig
   - °All State Band - Derek Wickum
   - °All State Orchestra - Sara Deist, Jenni Eia, Jo Marie Fike, Lisa Kaste

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Architect Selection - MTI (Johnson) Appendix C

Explanation: Nate Johnson and Bob Lacher met to review the interview ratings and fee proposals of Foss and Associates and Lightowler, Johnson Associates.

For all practical purposes, the two firms were considered to possess all of the important characteristics identified.

Lightowler, Johnson Associates proposal was:

Art Work	$ 4,877.36
Estimated construction	487,735.85
Fees at 5%	24,386.79
Estimate	$ 517,000.00

Recommendation: Move to approve the firm of Lightowler, Johnson Associates to provide professional services for the addition of 11,000 square feet at MTI, estimated at $517,000.

B. NEW BUSINESS

1. Review Medication and Media Selection Policies Appendix D

Explanation: Appendicies D-1 and D-2 are the Medication and Media Selection Policies that were updated by the Policy Review Committee at the September 26 meeting and approved to be sent to the Board for their review.

Recommendation: For discussion purposes with approval at the October 25 meeting.

---

2. Consider 1988-89 Budget (Lacher) Appendix E

Explanation: The Board received the first draft of the budget at the September 27th Board meeting.

Recommendation: For discussion purposes...if the Board determines it is appropriate to accept the budget they can do so at this meeting.

3. Consider Senior High Asbestos Change Order (Lacher) Appendix F

Explanation: The following completed change orders have been submitted for your approval:

#1 -	clean interior of duct work	+	$15,343.00
#2 - PR1 -	eliminate removal of platform and lowering chalk board - add carpeting to cover existing platform		no change
PR2 -	install new mixing boxes, disposal of existing	+	4,097.35
PR3 -	leave insulation on piping beyond containment	-	991.00
PR4 -	revise fire dampers	+	1,769.85
PR5 -	construct gypsum board ducts at obstruction	+	915.00
PR7 -	revise fire alarm system	+	600.00
			$21,734.20

Recommendation: Move to approve the change orders #1 and #2 for a total of $21,734.20. This will be added to the hazardous levy.

---

4. Personnel (Bergen) Appendix G

New Employees

Susan Peterson - senior citizen education coordinator, $12.20 per hour, effective October 3, 1988

Ray Bisek - farm management teacher, Moorhead Technical Institute, MA (6) $25,012, effective October 17, 1988

Gladys Hovland - music teacher, South Campus, BA+30 (8) $20,494.35 ($24,378.00 base) effective October 12, 1988

Sandy Skolness - ECFE secretary, A-12 $6.64 per hour, 16 hours weekly, for nine months

Marly Kind - food server, Washington, two and one-fourth hours per day, $4.50 per hour, effective September 27, 1988

Carmen Erickson - food server, Washington, two hours per day, $4.50 per hour, effective September 28, 1988

Steven Lundblad - 2nd cook, Edison, five hours per day, $6.70 per hour, effective September 19, 1988

Kimberly Near - food server, Washington, two and three-fourth hours per day, $4.50 per hour, effective September 19, 1988

Nancy Mohagen - food server, South Campus, two hours per day, $4.50 per hour, effective September 6, 1988

Betty Willits - food server, South Campus, two hours per day, $4.50 per hour, effective September 6, 1988

Lynn Tkachuk - pre-school screening coordinator, $15.00 per hour up to 300 hours a year, effective October 3, 1988

*5. Consider MTI Student Senate Budget (Johnson) Appendix H

Explanation: Appendix H-1 is the student senate budget for Moorhead Technical Institute.

Recommendation: Move to approve the student senate budget for MTI as shown.

---

*6. Consider Tuition Contract (Jernberg) Appendix I

Explanation: The school district is in receipt of a tuition contract from the Beach Public Schools District No. 3 (North Dakota). This contract, in the amount of $3,200.00, covers all cost of educating a secondary student. The cost to the school district will be $455.00 after foundation aids have been received.

Recommendation: Move to approve the tuition contract with Beach School District.

X. FOR YOUR INFORMATION Appendix Z

1. Senate Finance High Education Committee Visit - MTI - The Senate Finance Higher Education Committee will be making a visitation to Moorhead Technical Insititute on Wednesday, October 26, 1988, at 1:30 - 2:15 p.m.. Any Board member wishing to attend this meeting is welcome.

2. Long Range Planning - Dr. John Mauriel is the program director for the Bush Public Schools Executive Fellows Program. He is visiting Moorhead to finalize a case study on our Long Range Planning Program.

3. Futures Article - Appendix Z-1

CALENDAR OF EVENTS

Event	Date	Time	Place
Athletic Council	Tuesday, Oct. 11	7:00 a.m.	Townsite
Continuing Education Committee	Wednesday, Oct. 12	7:30 a.m.	Townsite
Long Range Planning Committee	Tuesday, Oct. 13	4:30 p.m.	Townsite
Superintendent's Advisory Council	Thursday, Oct. 13	7:00 p.m.	Trochlil's home
Coalition Meeting	Thursday, Oct. 13	7:00 p.m.	Detroit Lakes
Vocational Relicensure Committee	Thursday, Oct. 17	3:45 p.m.	Townsite
MAATI Annual Meeting	Tuesday, Oct. 18	All Day	St. Cloud
Board Meeting (special)	Tuesday, Oct. 18	5:30 p.m.	Townsite
Board Meeting (special)	Wednesday, Oct. 19	5:30 p.m.	Townsite
MEEP Day (no school for grades K-6)	Wednesday, Oct. 19		elementary buildings
MEA Convention	Thursday, Oct. 20 (no school K-8)		
MEA Convention	Friday, Oct. 21 (no school K-12)		
Long Range Planning Workshop	Friday, Oct. 28 and	3:30-9:30 p.m.	Regency Inn
Long Range Planning (Community Input)	Saturday, Oct. 29	8:00 a.m.-2:30 p.m.	Regency Inn
North Central Evaluation (K-12)	Sunday, Oct. 30 - Wednesday, Nov. 2	All Day	all buildings
Intergovernmental Retreat	Friday, January 27 - Saturday, January 28		Detroit Lakes

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   - °Joint Powers
   - °Long Range Planning
   - °Athletic Council
   - °Boundary Configuration

2. "What's Going On In The Moorhead/Fargo/West Fargo Area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 18, 1988 - 5:30 p.m.

Special Meeting
Board of Education
Independent School District #152
September 6, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A.C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PERFORMANCE OF THE SUPERINTENDENT DURING THE SCHOOL YEAR - 1987-88
The performance of the superintendent was discussed. Background information was in two forms: Management Plan for 1987-88 - Progress Report (K-12 and Community Education) - Memo S-28-175 and Management Plan for 1988-89 - Major Objectives by Goal Area (Memo S-89-19).

MSBA ACKNOWLEDGEMENT - The Board directed the superintendent to prepare a letter of congratulations to Willard Baker, retiring MSBA Executive Director, and to Richard Anderson, newly elected executive director.

ADJOURNMENT - The meeting was adjourned.

_____
Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
September 13, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A. C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Energy Conservation Grants, Paper and Dispenser Bid and removing Personnel item on the addendum.

CONSENT AGENDA - The Bethany Homes Lease Agreement agenda item was removed from the consent agenda.

Borgen moved, seconded by Lund, to approve the following items on the consent agenda: Acceptance of Gift, Townsite Leasing, Donation to Early Childhood Health and Developmental Screening, Appointment of Dentists as Non-Paid Staff, Energy Conservation Grants and Paper and Dispenser Bid. Motion carried unanimously.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, for $1,307,528.39.

GENERAL FUND	$ 231,671.50
FOOD SERVICE	18,664.58
TRANSPORTATION FUND	75,014.08
COMMUNITY SERVICE	12,561.25
CAPITAL EXPENDITURE	724,647.64
MAVTI-GENERAL FUND	107,632.20
MAVTI COMM SERVICE	6,998.37
VO-TECH CAP. OUTLAY	29,708.70
REPAIR & BETTERMENT	93,701.66
FED FINANCIAL AIDS	1,228.00
AVTI STUD SEN & MISC	1,784.54
TOWNSITE CENTRE	3,915.87
TOTAL	$1,307,528.39

COMMUNITY EDUCATION - Rose Andersen - Manager, Moorhead Community/Adult Education, and Mary Davies - Community Education Coordinator, reviewed the Community Education Goals and Objectives, presented information about the 1987-88 annual report, the 1988-89 budget, the proposed 1989-90 budget, and shared new program plans.

Rose Andersen stated that the Adult Education Program enrolled 18,229 people last year.

FOREIGN EXCHANGE EXPERIENCE - Todd Hollands, a Moorhead High School graduate, who spent the 1987-88 school year in Japan, was present to discuss his experiences and Japanese education with the Board.

He noted that their society is based on a six day work week and schools are in session six days as well. Major emphasis is placed on math, physics and chemistry. English emphasizes grammar with less stress placed on speaking the language.

Acceptance into college is stressed and the goal of passing the entrance examination is most important to the high school student.

His thoughts are that when any change comes about in Japan it will happen very slowly.

Todd felt very happy with our educational system after his visit but felt his experience was very valuable to him. He would like to return to Japan for further study.

PERSONNEL - Hulett moved, seconded by Borgen, to approve the following personnel changes:

New Employees

Lynn Kovash - SLD/EBD teacher, St. Ansgar Hospital, BA+15 (0) .714, $15,484.51 ($21,687.00 base)
Mary Ann Nahon - Detention Center teacher, .5 time, BA+30 (7) $11,794.00 ($23,588.00 base)
Maura Cock - music teacher, South Campus, BA (0) $20,580.00
James Duncan - math teacher, South Campus, BA (2) $20,580.00
Jacqueline Cox - mass communications teacher, MTI, MA (5) $19,409.91 ($25,012.00 base) full time fall and winter, 2 hours spring quarter
Gayle Johnson - Detention Center teacher, .5 time, MA+30 (7) $14,009.50 ($28,019.99 base)
Pam Mattis - 2nd grade teacher, Washington, BA (0) $20.580.00
Jean Steckler - visually impaired teacher, .5 time, BA (7) $10,685.00 ($21,370.00 base)
Alden Sollie - custodian, second man, Riverside, A13, $6.70 per shour, effective August 31, 1988
Jerome Mogard - custodian, 2nd man, Washington A13, $6.70 per hour, effective September 2, 1988
Steven Lucero - custodian, 2nd man, Washington, A13, $6.70 per hour, effective August 30, 1988
Gene Eidem - custodian, Robert Asp, A13, $6.70 per hour, effective August 29, 1988
Julie Hunt - special education secretary, Townsite Centre, $6.70 per hour, effective August 30, 1988

PERSONNEL

New Employees - (continued)

Denise Jensen - library secretary, Probstfield, 4 hours per day, A12, $6.64 per hour, effective August 31, 1988

Pete Billodeau - interpreter for the deaf, Senior High, B23, $8.07 per hour, effective August 31, 1988 for .8 time.

Patricia Selzler - L.D. paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year

Donna Pfeifer - WEH job coach paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year

Jeanne Erickson - multi-handicapped paraprofessional, Senior High, B21, $6.70 per hour, for the 1988-89 school year

Debra Mikkelson Larson, 3rd grade teacher, Edison, BA (0) $19,901.54 ($20,580.00 base) effective September 9, 1988

Recalled

Lois Foss - business teacher - MTI, BA+75 (15) $33,037.00

Bruce Leitch - diesel teacher - MTI, BA+45 (15) $10,402.17 ($31,024.00 base) full time for fall quarter

Resignation

Kitty Howland - paraprofessional, Probstfield, effective August 31, 1988

Marie Topp - visually impaired teacher and braillist, South Campus and Senior High, effective August 29, 1988

Motion carried unanimously.

TUITION FEES FOR 1988-89 - At a previous meeting the Board tabled the issue of tuition fees.

Alexander moved, seconded by Lund, to take the tuition fees motion off the table. Motion carried unanimously.

Hastad moved, seconded by Lund, to accept alternate #2.

Kindergarten	$1,377.50
Elementary	$2,755.00
Secondary	$3,719.25

Motion was defeated by roll call vote: Seigel - no, Lund, - yes, Alexander - no, Borgen - no, Hulett - abstain, Fagerlie - no, and Hastad - yes.

Fagerlie moved, seconded by Borgen, to accept alternate #1.

Kindergarten	$1,765.00
Elementary	3,530.00
Secondary	4,765.00

Motion carried by roll call vote: Lund - no, Alexander - yes, Borgen - yes, Hulett - yes, Fagerlie - yes, Hastad - no, and Seigel - yes.

BETHANY HOMES LEASE AGREEMENT - Hastad moved, seconded by Fagerlie, to approve the Bethany Homes Lease Agreement with Moorhead Technical Institute for three (3) years for $7,500.00. Motion carried unanimously.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board moved to accept, from F-M Walleys Unlimited, the gift of a subscription for each 5th grade student for TRACKS, a student conservation magazine published by the Michigan United Conservation Clubs and directed a letter of thanks be sent.

TOWNSITE LEASING - As part of the consent agenda, the Board approved all Townsite leases and renewals with ending dates, rates and totals as of September 1, 1988.

DONATION TO EARLY CHILDHOOD HEALTH AND DEVELOPMENTAL SCREENING - As part of the consent agenda, the Board approved the donation of $100.00 from the Moorhead Central Lions Club for the purchase of safety scissors, which are given to each child who participates in the screening; and, to help pay for the ECS announcements distributed in grocery stores and utility bills.

APPOINTMENT OF DENTISTS AS NON-PAID STAFF - As part of the consent agenda, the Board approved the following list of dental practitioners as shown for the dental assistant internship program.

Dr. George Humphrey
Dr. Bernard Balabam
Dr. William Bond
Dr. Wayne Christianson
Dr. Brent Holman
Dr. Diane Zimmerman
Dr. John Clayburgh
Dr. Bradley Kasson
Dr. Patricia Arola
Dr. Bert Winterholler
Dr. Allen Rostad
Dr. Peder Pederson
Dr. David Tranby
Dr. James Nelson
Dr. John Hicks
Dr. Paul Iverson
Dr. Clark Taylor
Dr. E. James Werres
Dr. David Golke
Dr. Patricia Hawkins
Dr. David Dobmeier
Dr. LeRoy Hagen
Dr. Gary Lindemoen
Dr. Toby Imler
Dr. James Glore
Dr. Jack McNeil
Dr. Lee Simmons

ENERGY CONSERVATION GRANTS - As part of the consent agenda, the Board approved the low bid meeting specifications to Peterson Mechanical for $20,822.00 for projects at Edison and Senior High.

PAPER AND DISPENSER BID - As part of the consent agenda, the Board awarded the paper and dispenser bid to Cole Paper, Fargo, ND as low bidder meeting specifications, for $21,516.83.

FOR YOUR INFORMATION

1. FYI Post Secondary Options Report for 1987-88 - Jernberg reviewed the information with the Board indicating that the numbers enrolled would grow for the coming year.

2. Sites - Trochlil informed the Board of considerations of needed outside space at Robert Asp School and discussion was held on space needed at other buildings.

   Trochlil will come back to the Board with a facility vision plan for the next five (5) years.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDCUCATION

1. Senior High Update - Trochlil reported that great progress has been made and they will be able to meet the September 19 opening date. The third floor will be completed in mid-October.

   Hulett suggested running air tests six months and one year from now.

2. MSBA MEETING IN PELICAN RAPIDS - Seigel and Hastad will be attending

ADJOURNMENT - Hulett moved, seconded by Lund, to adjourn the meeting. Motion carried unanimously.

Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
September 27, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A. C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Air Testing at Senior High and Update on Technology and adding Dust Collection System - MTI and Vision Impaired Staffing to the consent agenda.

CONSENT AGENDA - Borgen moved, seconded by Lund, to approve the following items on the consent agenda: Dust Collection System - MTI, Vision Impaired Staffing, School Auction Sale, Claims - Pell and SEOG Grants, Acceptance of Gift, Nonresident Agreement and Sidewalks - Townsite Centre. Motion carried unanimously.

TODD HOLLANDS VIDEO - Todd Hollands gave a presentation on his year in Japan at the September 13 Board meeting. At this meeting he showed a video on the schools in Japan.

COMMUNICATIONS - Seigel read a letter from U.S. Senator Dave Durenberger, regarding a public forum on chemical dependency to be held at Knutson Center, Concordia College, on October 4 at 8:00 p.m.. Surgeon General C. Everett Koop will be present at the meeting. Because of the district's program in dealing with chemical dependency, Jim Thom, senior high, has been requested to participate in the forum.

AIR TESTING AT SENIOR HIGH - Don Beck, manager of Sioux Falls SD Office of A.T.C. Laboratories and Glen Winter of Midwest Asbsetos, Fargo, N.D., reviewed the air testing at the Senior High.

Winters stated he is personally very comfortable with the results and reassured Board members that periodic testing in the future would not be necessary unless requested by the board.

CONSIDER I-94 INTERCHANGE - Bob Erickson, City Manager, and Bob Martin, City Engineer, presented the latest I-94 interchange concept which seems to have the least impact on the Moorhead Technical Institute property and would be more acceptable to area residents.

Hulett moved, seconded by Borgen, to approve the I-94 interchange concept. Motion carried unanimously.

Bob Erickson gave an update on the 21st Street Grade Separation Project. The road should be reopened on October 8.

PER REPORT - Jim Cummings, PER Chairperson, reviewed the annual PER report, which is included in A Report To The Residents, with the Board. The Board gave a vote of thanks to Jim Cummings and the committee for the work they have done.

Lund moved, seconded by Seigel, to approve the PER report and directed a copy be sent to the Commissioner of Education.

1988-89 BUDGET - Lacher distributed the final budget to the Board indicating it will be revised with Board action accepting additional revenues and expenditures throughout the year. He indicated it could be affected by legislative controls, demographics and post secondary education enrollments.

Final approval on the budget will be made at the October 11th meeting.

HERITAGE/HJEMKOMST INTERPRETIVE CENTER - Jernberg discussed the district's participation in the 1987-88 and 1988-89 school pass package program at Heritage/Hjemkomst Interpretive Center. The district had paid only one-half of the student cost for 1987-88.

Borgen moved, seconded by Hulett, to approve the expenditure to the Heritage/Hjemkomst Interpretive Center of $1.00 per student for the 1988-89 school year and to cover unpaid costs from the 1987-88 school year. (This will increase the 1988-89 budget to $7,500.00). Motion carried by roll call vote: Fagerlie - yes, Hulett - yes, Borgen - yes, Alexander - yes, Lund - yes, Seigel - no, Hastad - no.

PERSONNEL - Borgen moved, seconded by Lund, to approve the following personnel changes:

New Employee

Sandy Cegla - library secretary, Senior High, A12, $6.64 per hour, four hours daily, effective September 15, 1988

Maternity Leave

Kathe Eldred - P.E. teacher, Washington, approximately eight weeks, effective November 2.

Resignation

Maura Cock - music teacher, Middle School South Campus

Motion carried unanimously.

MATH PROPOSAL - Lund moved, seconded by Seigel, to approve the proposal submitted by the Moorhead Education Association to implement funding of advisors/coaches for 7th and 8th grade mathematics teams including Mathcounts, Tri-College Math Contest and SIGMA. Motion carried unanimously.

COMPUTER PROJECT - Hastad moved, seconded by Seigel, to accept the Chapter I reallocation funds in the amount of $93,530.00, allow the expenditure of the funds generated by senior high vending machines in the amount of $7,000.00 and to approve the Classworks Computer Project as presented.

UPDATE ON TECHNOLOGY - Discussion was held on the present status of the project and what program would best meet all district needs. A site visit (to be determined) should be conducted in October and information will be brought to the Board.

SCHOOL DISTRICT MEMBERSHIP AND CHAMBER OF COMMERCE - Trochlil informed the Board that legally there is no statutory authority authorizing the school district to purchase a membership in the Chamber of Commerce. The Board discussed available options.

SPECIAL BOARD MEETINGS - Hulett moved, seconded by Seigel, to hold special meetings on Tuesday, October 18, 5:30 p.m. and Wednesday, October 19 at 5:30 p.m. Motion carried unanimously.

DUST COLLECTION SYSTEM - As part of the consent agenda, the board approved the low bid meeting specifications to Peterson Mechanical, Fargo, ND, for $36,520.00.

VISION IMPAIRED STAFFING - As part of the consent agenda, the Board approved the increase of teaching time for vision impaired by one hour at the Senior High School, effective September 28, 1988.

SCHOOL AUCTION SALE - As part of the consent agenda, the Board approved the disposal of surplus supplies and equipment, K-12 and MTI, at a public auction to be held on October 22 at the building presently being occupied by the YES Program (Area Learning Center - 2215 12 Ave. S.).

CLAIMS - PELL AND SEOG GRANTS - As part of the consent agenda, the Board approved grants totalling $155,659.48 for financial aid to students.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted a gift of a $500.00 donation for Project Aware materials from the Moorhead Rotary Club.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board approved the nonresident agreement for Jared Hughes, a Glyndon-Felton 2nd grade student, to attend Washington school.

SIDEWALKS - TOWNSITE CENTRE - As part of the consent agenda, the Board approved the sidewalk repair work to be done by the city contract and be billed to the school district for approximately $4,000.00.

FOR YOUR INFORMATION

1. MSHSL Region 8AA Meeting - Pelican Rapids - Seigel and Lund
   Discussion was held on legislature - past and future/mandatory funding/ cooperation within districts (Val Ed) and 1990 census. They stated one Board member should attend the Delegate Assembly.

2. Board Perceiver - Marv Roth, S.R.I. consultant, will return to review Board profiles on Sunday and Monday, November 20 and 21. The Board will hold a special meeting Monday, November 21 for a final review.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   a. Joint Powers - Seigel stated that the Migrant Program was discussed and all agreed that beet growers have to be significantly involved in coordinating migrant needs in Moorhead.
   b. Policy Review - Trochlil reported that the Medication Policy and Media Selection Policy were reviewed, will be updated and brought to the Board for approval October 11.
   c. Boundary Configuration - Jernberg indicated a motion was passed on the need for a maximum levy in capital outlay.
      - need for 8-10 additional classrooms
      - possible closing of the street south of Asp
      - Sports Center connector - special education accessability
      - concern for moving TMH students to other buildings
   d. Sports Center - Borgen reported they are waiting on feedback from the city and the next meeting will be held on October 17.

2. Major Workshop/Conferences Moorhead School Board Interest Survey - Trochlil reviewed an update of requests with the Board.

3. Non-Licensed Negotiations Update - Lacher gave an update on the status of negotiations.

ADJOURNMENT - The meeting was adjourned.

Anton Hastad, Clerk

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JHCD DATE ADOPTED: 10-11-88 *

MEDICATION

The Moorhead Public Schools recognize that parents have the major responsibility for the maintenance of their child's health and strongly recommend that medication be administered in the home. If this is not possible, parents are encouraged to come to school to administer medication to their children. If, under exceptional circumstances, a child is required to take medication during school hours and a parent cannot come to school to administer medication, the licensed school nurse or willing designee of the school nurse will administer the medication in compliance with the following:

1. No over the counter medicines will be administered unless prescribed by a physician and an authorization form is signed by the parent or guardian (refer to administrative policy JHCD-A). Over the counter medications will be brought to school in the original container labeled with student's name, dose and doctor.

2. Administration of medication by school personnel must ~~only~~ be done according to the written order of a licensed physician and the written authorization from a parent or guardian. Such forms are available for parents and physicians at school principals/health offices. New request forms must be submitted each year and as necessary for changes in medication orders.

3. Medication to be administered must be brought to school in an appropriately labeled pharmacy or physician container.

4. Procedural safeguards and records to ensure proper control and administration of authorized medications shall be carried out in each building.

5. At Senior High School, responsible students are encouraged to correctly participate in self medication by planning their medication regime with the licensed school nurse and to carry only one days dose of medication in a properly labeled container.

*Replacement for Policy Dated 12-22-87

ADMINISTRATIVE POLICY OF THE MOORHEAD PUBLIC SCHOOLS	DISTRICT CODE: DATE ADOPTED:

RESOURCE SELECTION POLICY

I. Statements of Philosophy and Definition

A. The Moorhead School Board hereby declares it is the policy of Independent School District #152 to provide a wide range of instructional resources on all levels of difficulty, with a wide diversity of appeal, and presenting different points of view and to allow the review of allegedly inappropriate instructional resources through established procedures. The Board also supports the principles of intellectual freedom inherent in the First Amendment of the Constitution of the United States as expressed in official statements of professional associations. (Copies of these documents are attached.)

B. For the purpose of this statement of policy, the term "resources" will refer to any person(s) or any material(s) (whether acquired or locally produced) with instructional content or function that is available or unavailable for formal or informal teaching/learning purposes. The term "unavailable" refers to a resource that has been denied inclusion. Resources include but are not limited to textbooks, other books, supplementary reading and informational materials, charts, community resource people, agencies and organizations, dioramas, filmstrips, kits, machine readable data files, maps, microforms, models, motion pictures, periodicals, pictures, realia, slides, sound recordings, transparencies, video recordings, computer software, plays, concerts, athletic events, and written and performed music.

II. Objectives of Selection

A. To provide resources that will enrich and support the curriculum and personal needs of the users, taking into consideration their varied interests, abilities, learning styles and maturity levels.

B. To provide resources that will stimulate growth in factual knowlede, literary appreciation, aesthetic values, and recognition of various societal values.

C. To provide a background of information which will enable pupils to make intelligent judgments in their daily lives.

D. To provide resources on opposing sides of controversial issues so that users may develop under guidance the practice of critical analysis.

E. To provide resources which realistically represent our pluralistic society and reflect the contributions made by these groups and individuals to our American heritage.

F. To place principle above personal opinion and reason above prejudice in the selection of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

III. Responsibility for Selection

A. Although the Moorhead School Board is legally responsible for the operation of the school, the responsibility for the selection and purchase of the instructional resources is delegated to the licensed staff employed by the district.

B. While selection of materials involves many people, including library/media specialists, teachers, students, supervisors, administrators, and community persons, the responsibility for coordinating and recommending the selection and purchase of instructional resources rests with the licensed professional personnel.

IV. Criteria for Selection (to be used as they apply)

A. Resources shall support the educational goals of the school district, and the goals and objectives of individual schools and specific courses.

B. Resources shall support the individual student learning modes, teaching styles, curricula needs, and be appropriate for the age, emotional and social development, and ability level of the students for whom the resources are selected.

C. Resources shall provide a background of information which will motivate students to examine their own attitudes and behavior, to comprehend their duties, responsibilities, rights and privileges as participating citizens in our society, and to make intelligent judgments in their daily lives.

D. Resources shall represent artistic, historic and literary qualities and provide a stimulus to creativity.

E. Resources shall provide information on differing sides of issues so that users may develop the practice of critical analysis.

F. Resources shall be selected for the atypical as well as the average student.

G. Resources shall be selected for their strengths rather than rejected for their weaknesses, and shall be judged as a whole.

V. Procedures for Selection

A. In selecting resources, professional personnel shall evaluate the available resources and curriculum needs and shall consult reputable, professionally prepared selection tools and other appropriate sources.

B. Administrators, teachers, students, other school district personnel and community persons may make recommendations for purchase.

C. Gift resources shall be judged by the criteria outlined in IV, page 2 and shall be accepted or rejected by those criteria.

D. It should be understood that selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

PROCEDURES FOR RECONSIDERATION OF RESOURCES

I. Statements of Policy

A. Occasional objections to instructional resources will be made despite the quality of the selection process. The Moorhead School Board supports principles of intellectual freedom inherent in the First Amendment of the Constitution of the United States and expressed in the Library Bill of Rights of American Library Association and Students' Right to Read of the National Council of Teachers of English. In the event materials are questioned, the principles of intellectual freedom, the right to access to resources must be defended rather than the resources.

B. Any resident or employee of the school district may object to the inclusion or exclusion of resources in the district's educational program on the basis of appropriateness.

C. An objection is defined as a verbal or written statement of opposition to a resource, requesting that it be excluded, included or restricted.

D. All residents and employees of the school district shall adhere to the Policy and Procedure of Selection and Reevaluation of Resources.

II. Step-By-Step Procedure When an Objection Occurs

If a complaint is made, the following procedures should be followed:

A. Treat each objector courteously and confidentially, inform them of the selection procedures but make no commitments.

B. Each objector shall be directed to the building principal or designee who shall explain to the objector the school's selection procedure, the selection criteria, and qualification of the persons selecting the resource. The principal and/or other appropriate staff shall explain the selection rationale for the resource, its intended educational use, and any additional information regarding its use.

C. If the objector wishes the removal or restriction of the resource for anyone other than his/her child/ward, or the inclusion of an unavailable resource (p. 1, I, C), the use of the "Request for Reconsideration of Instructional Resources" form shall be explained and the objector invited to complete it in its entirety and return it to the principal or designee.

D. The objector shall complete one form for each resource to which she/he objects.

E. Upon receipt of the completed and signed "Request for Reconsideration of Instructional Resources" the superintendent and professional media person or teacher involved shall be promptly informed.

F. Within five regular school days after receiving the completed form the Committee for Reconsideration of Resources will be formed.

G. Use of the questioned resource shall not be restricted during the reevaluation process.

H. The Committee for Reconsideration of Resources shall:
1. Be notified of the objection.
2. Read, view, or listen to the questioned resource.
3. Meet to consider the questioned resource and make a decision.
4. Follow all procedures outlined in the Guidelines for the Reconsideration Committee (page 6, IV).

III. Committee for Reconsideration

A. The Committee for Reevaluation of Resources shall be made up yearly, prior to ----, and shall consist of ten members from ISD #152.

B. The categories listed below shall each be for a two year term. The odd numbered categories shall be elected/selected in the fall of the odd numbered years: the even numbered categories in the even numbered years.
1. One member elected/selected from the Board of Education.
2. One building principal or assistant principal selected by the superintendent.
3. One elementary teacher elected/selected by the faculty (MEA).
4. One secondary teacher elected/selected by the faculty (MEA).
5. One professional media person elected/selected by the K-12 media faculty.
6. One student from the Moorhead Senior High elected/selected by the high school student council.
7. One District #152 resident selected by District #152 residents #8 and #10.
8. One District #152 resident selected by District #152 residents #7 and #9.
9. One District #152 resident selected by District #152 residents #8 and #10.
10. One District #152 resident selected by District #152 residents #7 and #9.

C. When a vacancy occurs on the Committee, the professional media person (p. 6, III, D) shall meet with the individual(s) responsible for the category in which the vacancy has occured and obtain a replacement to complete the term.

D. By May 5 of each year, the superintendent shall appoint a professional media person to:
   1. Notify in writing prior to May 15 those groups who must elect/select a representative for the following year.
   2. Send a reminder in writing between August 25 and September 5 to those groups who have not responded to the first notice.
   3. Arrange and convene an organizational/inservice meeting no later than September 22 to the ten member Committee for Reevaluation of Resources.

E. At the first meeting of the Committee, the ten members shall elect a chair and a recording secretary.

F. Should any reevaluation committee member be involved with a questioned resource, a temporary replacement from his/her category shall be appointed by the chair of the committee. Once a decision the questioned resource has been made by the reevaluation committee, the member shall return as a participating member of the committee.

IV. Guidelines for the Reconsideration Committee

A. Seven members of the Committee for Reevaluation of Resources shall constitute a quorum. A quorum is required at all meetings where a decision is made regarding a questioned resource.

B. All committee members are voting members.

C. The chair of the Committee for Reevaluation of Resources shall:
   1. Notify committee members of the objection and set a meeting date.
   2. Distribute a copy of the completed Request for Reevaluation of a Resource form to each committee member.
   3. Distribute the appropriate Checklist for Reevaluation Committee to each committee member.
   4. Obtain and arrange for reading/viewing/listening to the questioned resource by the committee.
   5. Obtain reviews of the questioned resource and send them to each committee member at least three regular school days prior to the reevaluation committee meeting.
   6. Within twenty regular school days of receiving the objection, hold a reevaluation committee meeting to reach a decision. If more time is necessary, the committee members and all others involved shall be notified by the chair.

7. Invite the objector, professional media person or teacher and administrator involved to the committee meeting.
8. Invite appropriate persons to provide testimony during the meeting.

D. The Committee for Reevaluation of a Resource shall:
1. Examine the questioned resource in its entirety.
2. Determine professional acceptance of the resource by reading critical reviews.
3. Weigh values and faults and form opinions on the resource as a whole rather than on passages or sections taken out of context.
4. Discuss the resource in the context of the educational program.
5. Hear testimony.
6. Make a decision by public vote.
7. Prepare a written report using the Report of the Reevaluation Committee form.

E. The recording secretary shall:
1. Record attendance.
2. Take notes and complete the Report of the Reevaluation Committee form.
3. Obtain signatures from committee members on the Report of the Reevaluation Committee form.
4. Be responsible for filing all required reports within five regular school days.
5. Send copies of the completed Report of the Reevaluation Committee form to the objector, the building principal, the superintendent and the professional media person or teacher involved.

V. Resolution

A. The written report, signed by all members of the committee who attended the meeting, accompanied by all materials used during the proceedings and a minority report, if one is made, shall be filed with the superintendent. This shall be the official record of the case.

B. In the case of a tie vote, the objection shall be denied.

C. The decision shall be binding for the individual school or as specified in the report by the reevaluation committee.

D. The decision shall be communicated to all appropriate employees.

E. A decision to sustain an objection shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the selection and/or use of the resource.

F. The Committee's decision may be appealed to the Board of Education of District #152.

STUDENT SENATE BUDGET
1988-89

ANTICIPATED REVENUE		
Student Activity Fees	$27,500.00	
Receipts - Dances	1,500.00	
Receipts - Vending Machines	11,000.00	
TOTAL ANTICIPATED REVENUE		$40,000.00
ANTICIPATED EXPENSES		
Student Services		
Student Newspaper and Alumni Association	$ 7,500.00	
Club Dues	4,300.00	
MVTSA	300.00	
Convention Expenses	1,700.00	
I.D. Cards	1,000.00	
Graduation Expenses	500.00	
Convocations	1,000.00	
Vending Machines Space Rental	1,200.00	
Office Supplies	400.00	
Car Starting	400.00	
Equipment	1,000.00	
Meeting Expenses	300.00	
Support Groups	500.00	
Total Student Services Expense		$20,100.00
Social Activities		
Sno-Daze	$ 1,500.00	
Dances	5,000.00	
Picnics, Meals	5,000.00	
Charities	1,500.00	
Total Social Activities Expense		$13,000.00
Recreational Expense		
Athletic Director	$ 800.00	
Intramural Sports		
Coaches Salaries	2,000.00	
Referees	1,400.00	
Gym Rental	200.00	
Equipment	500.00	
Trophies	500.00	
Total Recreational Activities Ex.		$ 5,400.00
Advisor Salary		
Student Senate	$ 1,500.00	
Total Advisor Expense		$ 1,500.00
TOTAL ANTICIPATED EXPENSES		$40,000.00

FUTURE SCOPE

Second Civil-Rights Revolution?

The emerging debate over employee rights may mark the start of a second civil-rights revolution, according to some legal and labor experts.

Until recently, the employee-rights emphasis was on protecting the individual in the workplace, with antidiscrimination, wage, hour, and safety laws. However, there will be a shift, over the next few years, toward using employment to protect the interests of society as a whole, predicts Martha I. Finney, a staff writer for *Personnel Administrator*. Concerns such as wrongful-discharge litigation, worker participation, and access to information are increasingly common.

"When once it was enough to pay for the work completed, the employer is becoming increasingly obligated to help any worker stay employed, healthy, and even personally fulfilled," says Finney.

Source: "A Game of Skill or Chance?" by Martha I. Finney. *Personnel Administrator*, March 1988. 606 N. Washington Street, Alexandria, Virginia 22314.

Subway's "Fuzzy" Control System

The new subway system in Sendai, Japan, is the first to use a "fuzzy" control system, which allows a veteran driver's judgments to be incorporated into the subway's automatic control program.

A driver's judgments are not a series of defined quantitative decisions, according to the Japanese journal *Age of Tomorrow*. Rather, his decisions are more generalized approximations of what is reasonable and necessary at any particular moment, based on previous experience. His stream of consciousness might be along the lines of, "Have to watch the speed along that stretch," or "Easy on the brakes coming in."

The "fuzziness" of this information is just what is most difficult for machine logic to mimic. Fuzzy control permits extremely precise programming and thus ensures much smoother acceleration, deceleration, and braking.

Designed to be both cost-efficient and enjoyable to use, Sendai's subway is a harbinger of the more human-oriented technology of the next century.

Source: *Age of Tomorrow* (No. 104, 1987), Hitachi, Ltd., Tokyo. Reprinted in *Japan Update*, Spring 1988. Keizai Koho Center, Japan Institute for Social and Economic Affairs, 6-1, Otemachi 1-chome, Chiyoda-ku, Tokyo 100 Japan.

Microgravity Research

Future opportunities for manufacturing high-quality materials in space will depend upon the success of basic research projects in the very low gravity, or microgravity, space environment, reports a committee of the National Research Council.

The committee recommends that NASA focus its current microgravity program on basic materials science, processing research, and in-space processing technology, rather than on manufacturing. The microgravity environment offers unique opportunities to learn about materials and processing techniques, including materials to be used in space. However, "factories in space" appear unlikely in the immediate future.

The committee also suggests that NASA cooperate with other nations in microgravity research. Japan, West Germany, France, the European Space Agency, the Soviet Union, and the People's Republic of China are engaged in microgravity research.

Source: Space Applications Board, National Research Council, 2101 Constitution Avenue, N.W., Washington, D.C. 20418.

Fairness in Organ Transplants

The increasing success of costly organ transplants is likely to raise more questions about fairness in the distribution of health care.

"Even a few heart or liver transplants can financially displace an entire program for crippled children or patients with Alzheimer's disease in a state Medicaid budget," says Mary Ann Baily, associate research professor of economics at The George Washington University.

"Before public funds such as Medicaid are used, a consensus must be reached on what is an adequate level of care," Baily says. "Society must then determine how to achieve a fair distribution of care and its costs."

Current Medicaid coverage varies from state to state, allowing access to organ-transplant finances for some and not for others.

Source: The George Washington University, Office of University Relations, Washington, D.C. 20052.

Researchers Find Substitutes for Animals

New methods in laboratory testing are reducing the need to use live animals in teaching and research.

At the University of Illinois at Urbana-Champaign, computer simulations of animals under anesthesia are helping veterinary medical students learn how to respond to such emergencies as allergic reactions. Videotapes, rather than demonstrations, show physiology students how to carry out procedures.

John Shadduck, head of veterinary pathobiology, is using tissue cultures to test the effect of compounds on the human eye. Tests being developed by Shadduck could replace the federally required Draize test, which uses live rabbits.

Researchers note that animal research remains irreplaceable in certain areas such as teaching surgery and testing lifesaving drugs and vaccines.

Source: University of Illinois at Urbana-Champaign, 807 South Wright Street, Champaign, Illinois 61820.

S/M9/805
OCT 19, 88
special Meeting

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Tuesday, October 18 and Wednesday, October 19, 1988 at 5:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. NEW BUSINESS

1. Review October, 1988 Survey - W. Alexander
°please bring your copy

2. Review Boundary Configuration Committee Report - Fred Wright

3. Review Sports Center Committee Report - Curt Borgen and Mike Hulett

4. Review Demographics of F/M Area
°special attention on socio-economic

5. Review Space Alternatives

6. Review Equity in Education
°financing

7. Review Conferences/Workshops/Seminars

V. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 25 - 7:30 p.m.

S. mg. Bos
Online
10.25.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, October 25, 1988 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

1. Betty Peterson has written and sold two books dealing with social studies for special education students. The books will be featured in the winter catalog of Remedia Publications.

2. Congratulations to the JV volleyball team. They were champions of the Cooper/Armstrong tourney. The varsity was runner-up in their division.

VII. "WE ARE PROUD"

3. Congratulations to the MHS girls tennis team for taking 2nd place in sub-region play. Special congratulations to Beth Stone for taking lst in singles, advancing to the regional tournament and into the state tournament.

4. Congratulations to the following people on making the 1988-89 cheerleading squads: girls basketball - Julie Miller, Josh Alexander, Veronica Martinez, Shelly Braun and Michelle Cook. boys BB varsity - Sabra Ferreira, Kristen Engelhardt, Beth Nokken, Dian Sorenson, Alicia Kvaale and Jodi Hanson; boys BB JV - Jenny Knighton, Amie Losing, Erin Ingersoll and Jessie Markuson; wrestling - Shannon Rhodes, Karen Marquart, Laura Beach and Stacey Dahl.

VIII. MOORHEAD TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

B. NEW BUSINESS

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Review Medication Policy (Trochlil) Appendix A

Explanation: The administration has made corrections as suggested at the last meeting and the policy is submitted for your review. If the Board determines it is appropriate to accept the policy they may do so at this meeting.

Recommendation: For discussion.

---

2. Review Resource Selection Policy (Trochlil) Appendix B

Explanation: Additional information has been collected, appropriate changes have been made in the policy (Appendix B-1). Forms are included in this draft. Discussion should be held at this meeting for any additional changes to be considered.

The PER Committee has requested they review the policy at their next meeting before it is accepted by the Board.

Recommendation: For discussion.

3. Consider Chapter I Proposal (Jernberg) Appendix C

Explanation: Appendix C-1 contains the proposal for additional time for the Chapter I coordinator.

Recommendation: Move to approve the additional time for Chapter I for the school year 1988-89 only.

---

4. Consider Personnel (Jernberg) Appendix D

New Employees

Kristen Miller - interpreter paraprofessional, $8.07 per hour, effective October 31, 1988

Barbara Thode - server, Robert Asp, two hours daily at $4.50 per hour, effective October 10, 1988

Teri Danielson, dishwasher, Senior High, two and one-fourth hours daily at $4.50 per hour, effective September 30, 1988

Resignations

Pete Billodeau - interpreter paraprofessional, effective October 25, 1988

Marlene Kensrud - LD teacher, Senior High, effective November 18, 1988

Change in Contract

Doreen Taber - English/reading teacher, South Campus, to be extended from 1.0 FTE to 1.142 time, effective October 31, 1988.

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5. Consider 1988 Tax Levy - Payable 1989 (due in Auditors Office on October 26) (Trochlil) Appendix E

Explanation: Appendix E-1 is the first draft of the 1989 levy. This levy was part of the October 19 special meeting agenda. The three (3) mill additional levy will be part of the recommendation.

Recommendation: Move to approve the tax levy (final figures will be submitted at the meeting).

---

6. Consider Joint Powers Resolution Migrant Program (Addendum) (Trochlil) Appendix F

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7. Consider Senior High Band Trip (Addendum) (Trochlil) Appendix G

*8. Consider Nonresident Agreement (Jernberg) Appendix H

Explanation: Appendix H-1 & 2 contains a nonresident agreement for:

°Tony Ochoa - grade 2, Nicole Ochoa, kindergarten, and Trina Hall - grade 10, Joseph Hall - grade 6, and Thomas Hall - grade 1, all residing in Dilworth and in the Moorhead School District, who request to attend Dilworth Schools. This agreement was approved by the Dilworth School Board at the October 10 meeting.

Recommendation: Move to approve the nonresident agreement as shown.

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*9. Consider Acceptance of Gift (Jernberg) Appendix I

Explanation: Moorhead School District has received a gift of $50.00 from the Moorhead Lioness Club for purchase of scissors, books, and/or toys for the Early Childhood Screening this year.

Recommendation: Move to accept the gift as shown above and direct a letter of thanks be sent.

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*10. Consider Acceptance of Gift (Trochlil) Appendix J

Explanation: The Moorhead Athletic Association provided the Moorhead High School Athletic Department with "Bashaw Cervical Immobilizer".

This is a device to be used by our athletic trainer to immobilize an athlete's neck and spine that has been injured so that the athlete may be safely transported.

It will be most beneficial to hockey and football players that are wearing helmets as it will enable the transporting of the injured athlete without the removal of the head gear.

Recommendation: Move to accept the contribution as shown and direct a letter of acknowledgement be sent to the President of the M.A.A., Mr. Ken Crowell.

*11. Consider Investments (Lacher) Appendix K

Explanation: Approval is requested for transfers to and from the trust account as shown in Appendix K-1.

Recommendation: Move to approve the tranfers as shown.

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*12. Consider Contract Renewal (Swedberg) Appendix L

Explanation: A contract with Clay County Development Services, Inc. should be renewed for the 1988-89 school year and 1989 summer school(Appendix L-1). The contract provides for vocational on-site assessment and/or training for handicapped students.

Recommendation: Move to approve the contract as shown.

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*13. Consider Title VII (Jernberg) Appendix M
Bilingual Education Proposal

Explanation: A Title VII ESEA Bilingual Education Proposal For Vietnamese and Hispanic Students enrolled in the Moorhead Schools, is being prepared by Shirley Tweten.

Funding would allow for increased services to provide for home visitation, increased educational opportunities, increased cultural understanding, and enrichment of self esteem for Moorhead's growing enrollment of Hispanic students and students from Southeast Asia.

The grant would provide for a half-time project director, resource teacher and trainer and six educational assistants. The school district would provide in-kind contributions including secretarial, services of English as a Second Language teachers and equipment.

Recommendation: Move to approve the submission of the grant proposal.

X. FOR YOUR INFORMATION Appendix Z

1. Futures Article - "Schools of he Future" (Appendix Z-1)

CALENDAR OF EVENTS

Event	Date	Time	Place
Learning Bank	Tuesday. Oct. 25	7:15 a.m.	Fargo Board Room
Long Range Planning Committee	Tuesday, Oct. 25	4:30 p.m.	Townsite
Superintendent's Advisory Committee	Thursday, Oct. 27	7:00 p.m.	Trochlil's home
Long Range Planning Workshop	Friday, Oct. 28 & Saturday, Oct. 29	3:30 - 8:45 p.m. 8:00 - 2:30 p.m.	Regency Inn
North Central	Sunday, Oct. 29 - Wednesday, Nov. 2	6:00 p.m.	Days Inn

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XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   °PER
   °Migrant Committee (Appendix Z-2 - this is an action item).

2. "What's Going On In The Moorhead/Fargo/West Fargo Area?"

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, November 8, 1988 - 8:00 p.m.

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: JHCD DATE ADOPTED: *

MEDICATION

~~The Moorhead Public Schools recognize that~~ Parents have the major responsibility for the maintenance of their child's health and strongly recommend that medication be administered in the home. If this is not possible, parents are encouraged to come to school to administer medication to their children. If, under exceptional circumstances, a child is required to take medication during school hours and a parent acnnot come to school to administer medication, the licensed school nurse or willing designee of the school nurse will administer the medication in compliance with the following:

1. No ~~over the counter~~ non-presription medicines will be administered unless prescribed by a ~~physician~~ health care official and an authorization form is signed by the parent or guardian (refer to administrative policy JHCD-A). Over the counter medications will be brought to school in the original container labeled with student's name, dose and health care official.

2. Administration of medication by school personnel must ~~only~~ be done according to the written order of a licensed ~~physician~~ prescriber and the written authorization ~~from~~ of a parent or guardian. Such forms are available for parents and ~~physicians~~ health care officials at school principals/ health offices. New request forms must be submitted each year and as necessary for changes in medication orders.

3. Medication to be administered must be brought to school in a container appropriately labeled by the pharmacy or ~~physician~~ health care official.

4. Procedural safeguards and records to ensure proper control and administration of authorized medications shall be carried out in each building.

5. At the senior high school, responsible students are encouraged to correctly participate in self medication by planning their medication regime with the licensed school nurse and to carry only one day's dose of medication in a properly labeled container.

*Replacement for Policy Dated 12-22-87

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: IIAC/IIAC-A DATE ADOPTED:

RESOURCE SELECTION POLICY

I. Statements of Philosophy and Definition

A. It is the policy of Independent School District #152 to provide a wide range of instructional resources on all levels of difficulty, with a wide diversity of appeal, and presenting different points of view and to allow the review of allegedly inappropriate instructional resources through established procedures. The Board of Education supports the principles of intellectual freedom inherent in the First Amendment to the Constitution of the United States as expressed in official statements of professional associations. (Copies of these documents are available at the District Library/Media Office.)

B. For the purpose of this statement of policy, the term "resources" will refer to any person(s) or any material(s) (whether acquired or locally produced) with instructional content or function that is available or unavailable for formal or informal teaching/learning purposes. The term "unavailable" refers to a resource that has been denied inclusion. Resources include but are not limited to textbooks, other books, supplementary reading and informational materials, charts, community resource people, agencies and organizations, dioramas, filmstrips, kits, machine readable data files, maps, microforms, models, motion pictures, periodicals, pictures, realia, slides, sound recordings, transparencies, video recordings, computer software, plays, concerts, athletic events, and written and performed music.

II. Objectives of Selection

A. To provide resources that will enrich and support the curriculum and personal needs of the users, taking into consideration their varied interests, abilities, learning styles and maturity levels.

B. To provide resources that will stimulate growth in factual knowlede, literary appreciation, aesthetic values, and recognition of various societal values.

C. To provide a background of information which will enable students to make intelligent judgments in their daily lives.

D. To provide resources on opposing sides of controversial issues so that users may develop under guidance the practice of critical analysis.

E. To provide resources which realistically represent our pluralistic society and reflect the contributions made by ethnic and minority and individuals to our American heritage.

F. To place principle above personal opinion and reason above prejudice in the selection of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

III. Responsibility for Selection

A. Although the Moorhead School Board is legally responsible for the operation of the school, the responsibility for the selection and purchase of the instructional resources is delegated to the licensed staff employed by the district.

B. While selection of materials involves many people, including library/media specialists, teachers, students, supervisors, administrators, and community persons, the responsibility for coordinating and recommending the selection and purchase of instructional resources rests with the licensed professional personnel.

IV. Criteria for Selection (to be used as they apply)

A. Resources shall support the educational goals of the school district, and the goals and objectives of individual schools and specific courses.

B. Resources shall support the individual student learning modes, teaching styles, curricula needs, and be appropriate for the age, emotional and social development, and ability level of the students for whom the resources are selected.

C. Resources shall provide a background of information which will motivate students to examine their own attitudes and behavior, to comprehend their duties, responsibilities, rights and privileges as participating citizens in our society, and to make intelligent judgments in their daily lives.

D. Resources shall represent artistic, historic and literary qualities and provide a stimulus to creativity.

E. Resources shall provide information on differing sides of issues so that users may develop the practice of critical analysis.

F. Resources shall be selected for the atypical as well as the average student.

G. Resources shall be selected for their strengths rather than rejected for their weaknesses, and shall be judged as a whole.

V. Procedures for Selection

A. In selecting resources, professional personnel shall evaluate the available resources and curriculum needs and shall consult reputable, professionally prepared selection tools and other appropriate sources.

B. Administrators, teachers, students, other school district personnel and community persons may make recommendations for purchase.

C. Gift resources shall be judged by the criteria outlined in IV, page 2 and shall be accepted or rejected by those criteria.

D. It should be understood that selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

F. Resources shall be selected for the atypical as well as the average student.

G. Resources shall be selected for their strengths rather than rejected for their weaknesses, and shall be judged as a whole.

V. Procedures for Selection

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D. It should be understood that selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

PROCEDURES FOR RECONSIDERATION OF RESOURCES

I. Statements of Policy

A. Occasional objections to instructional resources will be made despite the quality of the selection process. The Moorhead School Board supports principles of intellectual freedom inherent in the First Amendment to the Constitution of the United States and expressed in the Library Bill of Rights of the American Library Association and Students' Right to Read of the National Council of Teachers of English. In the event materials are questioned, the principles of intellectual freedom and right to access to resources must be defended rather than the resources.

B. Any resident or employee of the school district may object to the inclusion or exclusion of resources in the district's educational program on the basis of appropriateness.

C. An objection is defined as a verbal or written statement of opposition to a resource, requesting that it be excluded, included or restricted.

D. All residents and employees of the school district shall adhere to the Policy and Procedure of Selection and Reevaluation of Resources.

II. Step-By-Step Procedure When an Objection Occurs

If a complaint is made, the following procedures should be followed:

A. Treat each objector courteously and confidentially; inform them of the selection procedures but make no commitments.

B. Each objector shall be directed to the building principal or designee who shall explain to the objector the school's selection procedure, the selection criteria, and qualification of the persons selecting the resource. The principal and/or other appropriate staff shall explain the selection rationale for the resource, its intended educational use, and any additional information regarding its use.

C. If the objector wishes the removal or restriction of the resource for anyone other than his/her child/ward, or the inclusion of an unavailable resource (p. 1, I, C), the use of the "Request for Reconsideration of Instructional Resources" form shall be explained and the objector invited to complete it in its entirety and return it to the principal or designee.

D. The objector shall complete one form for each resource to which she/he objects.

E. Upon receipt of the completed and signed "Request for Reconsideration of Instructional Resources" the superintendent and professional media person or teacher involved shall be promptly informed.

F. Within five regular school days after receiving the completed form, the Committee for Reconsideration of Resources will be formed.

G. Use of the questioned resource shall not be restricted during the reevaluation process.

H. The Committee for Reevaluation of Resources shall:
   1. Be notified of the objection.
   2. Read, view, or listen to the questioned resource.
   3. Meet to consider the questioned resource and make a decision.
   4. Follow all procedures outlined in the Guidelines for the Reevaluation Committee (page 6, IV).

III. Committee for Reevaluation

A. The Committee for Reevaluation of Resources shall be made up yearly, prior to June 1, and shall consist of ten members from ISD #152.

B. The categories listed below shall each be for a two year term. The odd numbered categories shall be elected/selected in the fall of the odd numbered years: the even numbered categories in the even numbered years.
   1. One building principal or assistant principal selected by the superintendent.
   2. One elementary teacher elected/selected by the faculty.
   3. One secondary teacher elected/selected by the faculty.
   4. One MTI teacher elected/selected by the faculty.
   5. One professional media person elected/selected by the K-12 media faculty.
   6. Two students (female/male) from the Moorhead Senior High elected/selected by the high school student council.
   7. One District #152 resident selected by District #152 residents #8 and #10.
   8. One District #152 resident selected by District #152 residents #7 and #9.
   9. One District #152 resident selected by District #152 residents #8 and #10.
   10. One District #152 resident selected by District #152 residents #7 and #9.

C. When a vacancy occurs on the Committee, the professional media person (p. 6, III, D) shall meet with the individual(s) responsible for the category in which the vacancy has occured and obtain a replacement to complete the term.

D. By May 5 of each year, the superintendent shall appoint a professional media person to:
   1. Notify in writing prior to May 15 those groups who must elect/select a representative for the following year.
   2. Send a reminder in writing between August 25 and September 5 to those groups who have not responded to the first notice.
   3. Arrange and convene an organizational/inservice meeting, no later than September 22, of the ten member Committee for Reevaluation of Resources.

E. At the first meeting of the Committee, the ten members shall elect a chair and a recording secretary.

F. Should any reevaluation committee member be involved with a questioned resource, a temporary replacement from his/her category shall be appointed by the chair of the committee. Once a decision the questioned resource has been made by the reevaluation committee, the member shall return as a participating member of the committee.

IV. Guidelines for the Reconsideration Committee

A. Seven members of the Committee for Reevaluation of Resources shall constitute a quorum. A quorum is required at all meetings where a decision is made regarding a questioned resource.

B. All committee members are voting members.

C. The chair of the Committee for Reevaluation of Resources shall:
   1. Notify committee members of the objection and set a meeting date.
   2. Distribute a copy of the completed Request for Reevaluation of a Resource form to each committee member.
   3. Distribute the appropriate Checklist for Reevaluation Committee to each committee member.
   4. Obtain and arrange for reading/viewing/listening to the questioned resource by the committee.
   5. Obtain reviews of the questioned resource and send them to each committee member at least three regular school days prior to the reevaluation committee meeting.
   6. Within twenty regular school days of receiving the objection, hold a reevaluation committee meeting to reach a decision. If more time is necessary, the committee members and all others involved shall be notified by the chair.

7. Invite the objector, professional media person or teacher and administrator involved to the committee meeting.
8. Invite appropriate persons to provide testimony during the meeting.

D. The Committee for Reevaluation of a Resource shall:
1. Examine the questioned resource in its entirety.
2. Determine professional acceptance of the resource by reading critical reviews.
3. Weigh values and faults and form opinions on the resource as a whole rather than on passages or sections taken out of context.
4. Discuss the resource in the context of the educational program.
5. Hear testimony.
6. Make a decision by public vote.
7. Prepare a written report using the Report of the Reevaluation Committee form.

E. The recording secretary shall:
1. Record attendance.
2. Take notes and complete the Report of the Reevaluation Committee form.
3. Obtain signatures from committee members on the Report of the Reevaluation Committee form.
4. Be responsible for filing all required reports within five regular school days.
5. Send copies of the completed Report of the Reevaluation Committee form to the objector, the building principal, the superintendent and the professional media person or teacher involved.

V. Resolution

A. The written report, signed by all members of the committee who attended the meeting, accompanied by all materials used during the proceedings and a minority report, if one is made, shall be filed with the superintendent. This shall be the official record of the case.

B. In the case of a tie vote, the objection shall be denied.

C. The decision shall be binding for the individual school or as specified in the report by the reevaluation committee.

D. The decision shall be communicated to all appropriate employees and the Board of Education.

E. A decision to sustain an objection shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the selection and/or use of the resource.

F. The Committee's decision may be appealed to the Board of Education of District #152.

Received by _____

Date Received _____

REQUEST FOR REEVALUATION OF A RESOURCE*

Initiated by _____ Date _____

Address _____ Telephone _____

Representing:

Self ____ Organization or Group _____
(name)

Resource questioned:

Title _____

Author/Creator _____

Publisher/Producer _____ Copyright Date _____

Type of Resource _____
(book, film, filmstrip, record, pamphlet, etc.)

Location: Elementary (K-6) (specify) _____

Middle School (7-8) _____

Senior High (9-12) _____

Unavailable _____

Please respond to the following questions. If sufficient space is not provided, please use additional paper.

1. Have you seen, read, or listened to this resource in its entirety?

   Yes _____ No _____

2. To what do you object? Please cite specific passages, pages, etc.

_____

_____

_____

_____

_____

_____

_____

3. Please comment on the resource as a whole.

4. What do you believe is the theme or purpose of this resource?

5. For what age group do you recommend this resource?

6. What resource do you recommend that would provide additional information on the subject?

7. Additional comments:

(date) (signature)

Please return this form to the building principal.

*Completion of this form is at the request of the Board of Education of Independent School District #152.

10/88

Author _____

Title _____

A. Purpose

1. What is the purpose, theme or message of the resource? How well does the author/producer/composer accomplish this purpose?

_____

_____

_____

2. If the story is fantasy, is it the type that has imaginative appeal and is suitable for the user? _____Yes_____No. If no, for what age group do you recommend? _____
3. Will the reading and/or viewing and/or listening to the resource result in more compassionate understanding of human beings? _____ Yes _____ No
4. Does it offer an opportunity to better understand and appreciate the aspirations, achievements, and problems of various minority groups? _____ Yes _____ No

B. Content

1. Does a story about modern times give a realistic picture of life as it is now? _____ Yes _____ No
2. Does the story avoid an oversimplified view of life, one which leaves the reader with the general feeling that life is sweet and rosy or ugly and meaningless? _____ Yes _____ No
3. When factual information is part of the story, is it presented accurately? _____ Yes _____ No
4. Is prejudicial appeal readily identifiable by the potential reader/viewer/listener? _____ Yes _____ no
5. Are concepts presented appropriate to the ability and maturity of the potential user? _____ Yes _____ No
6. Do characters speak in a language true to the period and section of the country in which they live? _____ Yes _____ No
7. Does the resource offend in some special way the sensibilities of women or a minority group by the way it presents either the chief character or any of the minor characters? _____ Yes _____ No
8. Is there preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this resource inappropriate? _____ Yes _____ No
9. If there is use of offensive language, is it appropriate to the purpose of the text? _____ Yes _____ No
10. Is the resource free from derisive names and epithets that would offend minority groups? _____ Yes _____ No
11. Is the resource written well? _____ Yes _____ No
12. Does the story give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion, or philosophy in any adverse way? ____ Yes ____ No
13. Does the resource make a significant contribution to the history of literature or ideas? _____ Yes _____ No
14. Are the illustrations appropriate and in good taste? ____Yes ____No
15. Are the illustrations realistic in relation to the story? _____ Yes _____ No

Additional comments _____

_____

_____

Adapted from School Media Quarterly, Winter, 1977

Author _____

Title _____

A. Purpose
1. What is the overall purpose of the resource? _____

_____

2. Is the purpose accomplished? _____ Yes _____ No

B. Authenticity
1. Is the author competent and qualified in the field? ____Yes ____No
2. What is the reputation and significance of the author and publisher/ producer in the field? _____

_____

3. Is the resource up-to-date? _____ Yes _____ No
4. Are information sources well documented? _____ Yes _____ No
5. Are translations and retellings faithful to the original? _____ Yes _____ No

C. Appropriateness
1. Does the resource promote the education goals and objectives of the curriculum? _____ Yes _____ No
2. Is it appropriate to the level of instruction intended? _____ Yes _____ No
3. Are the illustrations appropriate to the subject and age level? _____ Yes _____ No

D. Content
1. Is the content of this resource well presented by providing adequate scope, depth and continuity? _____ Yes _____ No
2. Does this resource present information not otherwise available? _____ Yes _____ No
3. Does the resource give a new dimension or direction to its subject? _____ Yes _____ No

E. Review
1. Source of review _____
Favorably reviewed _____Unfavorably reviewed_____
2. Does this title appear in one or more reputable selection aids? _____ Yes _____ No. If answer is yes, please list titles of selection aides.

_____

_____

Additional Comments

_____

_____

_____

_____

Adapted from School Media Quarterly, Winter, 1977

10/88

REPORT OF REEVALUATION COMMITTEE

Author: _____ Type of Resource: _____

Title: _____

This decision was made on the _____ day of _____, 19 _____

_____ Minority report is attached.

FINDINGS OF FACT: _____

_____

_____

_____

_____

_____

_____

_____

_____

DECISION: _____

_____

_____

The following committee members are in agreement with the above decision:

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

The following committee members are not in agreement with the above decision:

_____ _____

_____ _____

_____ _____

Received by _____

Date Received _____

REQUEST FOR APPEAL OF RESOURCE REEVALUATION COMMITTEE DECISION

Initiated by _____ Date _____

Address _____ Telephone _____

Representing:

Self ____ Organization or Group _____
(name)

Resource questioned:

Title _____

Author/Creator _____

Publisher/Producer _____ Copyright Date _____

Type of Resource _____
(book, film, filmstrip, record, pamphlet, etc.)

Location: Elementary (K-6) _____

Middle School (7-8) _____

Senior High (9-12) _____

Unavailable _____

Reason for appeal. If sufficient space is not provided, please use additional paper.

1. Have you seen, read, or listened to this resource in its entirety?

Yes _____ No _____

2. To what do you object? Please cite specific passages, pages, etc.

_____

_____

_____

_____

_____

_____

_____

January, 1987

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

'88-'89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Townsite Centre

TOPIC OF PROPOSAL: Increase to full time employment - Chapter I

SUBMITTED BY: H. Yvonne (Vonnie) Johnson DATE: Oct. 6, 1988

SUBMITTED TO: Mr. Alan Swedberg
Mr. Robert Jernberg

DATE TO BE IMPLEMENTED: Immediately

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND TO SUPERINTENDENT: R Jernberg

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 10/10/88

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

My proposal involves full-time salary status. At the present time I am under contract for .758 time in the Chapter I program. I have been the coordinator and teacher in this program for the past 20 years, teaching for 2½ hours per day during the months of October through April. September is spent in preparing for the year in Chapter I, including ordering tests and supplies, doing Needs Assessments in each elementary school, sending letters to all parents of assessed children, hand checking all third grade tests of assessed children, meeting with principals, answering parent questions and attending meetings. The month of May is "wrap up" time, which involves an evaluation report and writing the proposed grant for the up-coming year, both of which are time consuming, and need approval by state Chapter I officials. (If it's not right the first time, I do it again, or revise!)

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

The rationale of this proposal, briefly stated, is that there aren't enough hours in my contract time to perform the duties required of me. With the addition of grades four, five, and six to our program this year, I will have (and havehad) additional Needs Assessments, letters to parents, school contacts, additional meetings and arrangements to make. Taking these tasks into consideration and realizing that my efficiency also depends on the promptness of others, my days often exceed 8 to 9 hours-well over the $6\frac{1}{4}$ hours that my contract implies.

3. State the negative implications if the proposal is not approved.

The negative implications are that should you feel that the Chapter I program, as it is this year, can operate with my present part-time contract, there will be deadlines that will not be met. I will adhere to the stated $6\frac{1}{4}$ hours during May--and 5 hours per day October through April. (Meeting deadlines, pleasing others, and doing a good job are top priorities in my life.)

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

The alternative actions to my proposal are listed in #3, which will mean that someone will have to be hired to do the extra work beyond my contract time, others may sit idle if waiting for me and the continuity of the Chapter I program will deteriorate.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers	.242	$7239.67	01-100-411-401-140-000	$7239.67	0
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries Worker's Compensation X salary X .0043 =		X 20%		$1259.70
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST $8499.37 Net District Cost 0

Comments on budgetary items:

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

There are no space implications.

7. Equity implications.

None

8. Suggested timeline for implementation.

The timeline for implementation is immediately and retroactive to August 26, 1988.

9. Other comments:

MEMO #: B392

MEMO TO: DR. TROCHLIL

FROM: ROBERT LACHER

DATE: OCTOBER 18, 1988

SUBJECT: 1989 LEVY

We have been informed by the State that the information we have for the 1989 Levy will be changed. All information provided will be revised when we receive the changes.

FUND	1988-89	1989-90	Difference	%	EARC (AAV) MILLS
Maintenance	5,357,093.99	6,052,314.29	695,220.30	12.98%	40.286
Transportation	868,731.01	700,583.24	-168,147.77	-19.36%	4.663
Community Serv.	171,416.03	229,901.85	58,485.82	34.12%	1.530
Capital Exp.	556,168.47	1,340,393.78	784,225.31	141.00%	8.922
Gen. Debt. Serv.	485,997.46	481,372.35	- 4,625.11	- .95%	3.204
MTI Debt. Serv. *					
Other	22,103.51	102,703.29	80,599.78	364.65%	.684
	7,461,510.47	8,907,268.80	1,445,758.33	19.38%	59.289
EARC (AAV)	138,333,519.00	150,233,998.00	11,900,479.00	8.69%	
One Mill	138,333.52	150,234.00	11,900.48	8.60%	
	53.94	59.29	5.35	9.92%	
3 Maintenance Mills Not Levied	415,000.56	450,701.99	35,701.44	8.60%	
Pupil Units	5,950	6,000.90	50.90	.86%	

* NOT LEVIED BY AUDITORS

Attachments: Actual 1987 Payable 1988 Levy
Estimated 1988 Payable 1989 Levy
Historical Comparison of EARC (AAV) MILLs

INDEPENDENT SCHOOL DISTRICT #152
A COMPARISON OF EARC MILL RATES FOR 1976 - 198?

	76 LEVY	77 LEVY	78 LEVY	79 LEVY	80 LEVY	81 LEVY	82 LEVY	83 LEVY	84 LEVY	85 LEVY REVISED	86 LEVY ACTUAL	87 LEVY TENTATIVE
Basic Maintenance			27.00	22.73	21.00	23.75	23.74	24.00	23.50	23.20	22.70	0.00
General Educ			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.52
Supplemental			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.17
Replacement, Discretionary & Grandfather			3.28	5.27	6.03	6.82	6.85	0.00	0.00	0.00	0.00	0.00
Low Fund Bal. Levy			0.00	0.00	0.00	0.00	1.32	0.00	0.00	0.00	0.00	0.00
Tiers I-IV			0.00	0.00	0.00	0.00	0.00	7.11	7.28	7.76	10.41	0.00
Referendum (Extra)			2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Ref (Transfer C/O)			2.00	2.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Ref (Transfer Debt)			0.00	0.00	0.00	1.00	1.00	0.69	0.51	1.00	0.47	0.00
SOD Levy --			1.50	1.50	1.50	1.50	1.50	1.33	0.00	0.00	0.00	0.00
Summer School			0.00	0.00	0.00	0.03	0.03	0.07	0.85	0.25	0.80	0.00
Unemployment			0.43	0.25	0.74	0.26	0.50	0.27	0.00	0.00	0.00	0.00
Int. Dist. Coop,			0.00	0.00	0.00	0.00	0.00	0.30	0.30	0.32	0.31	0.00
Liab. Ins. Misc.			0.00	0.12	0.00	0.00	0.00	0.00	0.10	0.08	0.15	0.00
Spec. Ed. Levy			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.82	0.58	1.10
Transportation Reg.			1.00	1.00	1.00	2.00	2.00	1.75	1.75	2.25	2.25	2.34
Transportation Non Reg.			0.00	0.00	0.00	0.00	0.00	0.22	0.21	0.29	0.27	0.46
Hazardous			0.00	0.04	0.04	0.04	0.15	0.09	0.09	0.14	0.10	0.00
Second 1-2 Mils			0.00	0.00	0.00	0.00	0.11	0.08	0.12	0.14	0.05	0.00
Excess Transp			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.06
Contracted Bus			0.00	0.00	0.00	0.00	0.35	0.30	0.40	0.15	0.21	0.37
Bus Purchase			0.00	0.00	0.09	0.00	0.00	0.00	0.00	0.00	0.00	1.99
Community Educ. Reg.			0.49	0.42	0.52	0.72	0.73	0.71	0.73	0.78	0.80	0.80
Early Child. & Family			0.00	0.00	0.00	0.00	0.00	0.00	0.31	0.00	0.18	0.25
Handicap Adult			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.13	0.05	0.08
Adult Basic											0.10	0.10
Capital Outlay Reg.			2.05	1.50	3.27	2.42	3.17	3.10	3.10	3.26	4.79	3.00
Capital-Special			0.00	0.00	0.00	0.87	0.83	0.82	0.81	0.86	0.01	0.00
Capital-Hazardous			0.00	0.00	0.00	0.00	0.00	0.80	0.82	0.87	0.89	1.00
Debt Service (K-12)			4.91	4.11	4.02	2.85	0.23	2.99	3.89	4.61	3.39	3.51
Debt Service (AVTI)			0.51	0.43	0.44	0.40	0.00	0.00	0.00	0.00	0.00	0.00
AVTI Construction			0.00	0.00	0.00	0.22	0.00	0.00	0.54	0.00	0.00	0.00
AVTI Unemp.			0.05	(0.03)	0.02	0.00	0.00	0.03	0.05	0.00	0.13	0.16
AVTI Liability Ins											0.05	0.00
Adjustments			0.00	0.00	0.00	0.00	(0.43)	0.01	0.24	0.18	-0.30	0.01
Total EARC Mills	48.90	46.00	45.22	41.34	40.67	45.68	44.08	46.67	47.60	49.11	50.29	53.93
	X 1.253	X 1.33	X 1.426	X 1.47	X 1.426	X 1.354	X 1.316	X 1.38	X 1.33	X 1.178	X 1.230	X 1.0847
Tax Mills	61.30	61.20	64.50	60.80	57.99	62.11	58.01	64.40	63.41	57.87	61.902	58.499
EARC Value in Millions	103.27	116.14	136.45	159.92	161.33	163.90	162.53	167.55	162.13	155.62	159.04	133.33
			+17.0%	+1.0%	+1.6%	-0.84%	+3.1%	-3.2%	-4.0%	+2.2 %	-13.9 %	

40.29 + 2.00 + .10 + 1.44 = 43.83

2.52 + 4.66 − 1.56 = 5.62

1.53 + .36 = 1.89

8.92 + 4.9 − .3 = 13.52

.69 + .53 = 1.22

43.83 + 5.62 + 1.89 + 13.52 + 1.22 = 65.98

59.29

DRAFT RESOLUTION

WHEREAS the Joint Powers Committee in November, 1987, began reviewing the concerns and needs of the migrant population and the impacts upon Clay County residents and taxpayers;

AND, WHEREAS, after several meetings with the Migrant Council staff, and Sugar Beet Growers Association, it was determined that the issues needed to be identified and solutions sought;

AND, WHEREAS, the Joint Powers Committee has no funding authority and the individual entities of Clay County, Moorhead Public Schools, and the City of Moorhead have not budgeted for a Coordinator;

NOW, THEREFORE BE IT RESOLVED BY the School Board of the Independent School District #152, that Clay County be authorized to apply to West Central Minnesota Initiative Fund for a grant to hire a Coordinator that would identify issues or impacts of the migrants upon Clay County residents and taxpayers, and;

BE IT FURTHER RESOLVED that this employee would be responsible to the Joint Powers Committee through a contact person to be designated by the County Board.

PASSED by the School Board of Independent School District #152 this 25th day of October, 1988.

OCT 14 1988

Appendix H-1

Minnesota Department of Education	District Data/Mgmt Information 737 Capitol Square - 550 Cedar St. Paul, MN 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01564

GENERAL INFORMATION AND INSTRUCTIONS: This form is used to notify the Minnesota Department of Education [illegible] of the enrollment or subsequent withdrawal/graduation of an eligible nonresident student pursuant to Minnesota Statutes M.S., Sec. 120.0752, Subd. 1-3 or Sec. 126.22. Completion of this report allows the serving district to claim the nonresident student for foundation aid as a resident. The serving district is responsible for sending this signed agreement to the above address within ten days of the enrollment or withdrawal/graduation of the student. Provide all requested data and signatures as directed. **Use one notification per student.**

IDENTIFICATION INFORMATION		
Serving (nonresident) District Name: ISD		District Number: 147
Student Resident District Name: ISD		District Number: 152
Student Name (last, first, M.I.): Ochoa, Tony + Nicole		Grade (age): 2, K
Student Address: Hwy. 10 E.	City: Dilworth	Telephone Number: (218) —

ENROLLMENT STATUS — For enrollment notices, check item 1, 2 or 3 and report the Effective Date. When the student withdraws or graduates, copy the original notice, check item 4 or 5 and report the Withdrawal/Graduation Date.

☐ 1. M.S., Sec. 120.0752, Subds. 1 and 2: **Agreements Between School Boards; Enrollment Exceptions.** The school boards of two districts may agree to transfer the residency of a student from the geographical resident district to the serving district by completion of this report. **NOTE:** Signatures of superintendents of **both** the serving (nonresident) **and** resident districts are required in verification items A and B, respectively. — EFFECTIVE DATE:

☐ 2. M.S., Sec. 126.22: **High School Graduation Incentives Program.** This statute provides for the transfer of residency of eligible students to a nonresident district. Refer to the statute for a definition of **eligible students.** The superintendent of the serving (nonresident) district must complete and sign verification statement A below. — EFFECTIVE DATE:

☐ 3. M.S., Sec. 120.0752, Subd. 3: **Continued Enrollment of 11th and 12th Grade Students.** An eleventh or twelfth grade student who has been enrolled in a district [redacted] and whose parent(s)/guardian(s) has moved to another district may continue in enrollment as a resident student of the district. The superintendent of the serving (nonresident) district must complete and sign verification statement A below. — EFFECTIVE DATE:

☐ 4. **Withdrawal** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement C below. — WITHDRAWAL DATE:

☐ 5. **Graduation** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement C below. — DATE OF GRADUATION:

A. SERVING (NONRESIDENT) DISTRICT VERIFICATION

The school board of district number 147 approved on (date) 10/10/88 the enrollment of the above named student in schools of the district. Pursuant to the Minnesota Statute identified above, the student will be considered a resident of this district.

Joe Peterson — Signature - Superintendent / Responsible Authority, Serving District

10/10/88 — Date

B. RESIDENT DISTRICT VERIFICATION

The school board of district number _____ approved on (date) _____ the enrollment of the above named resident student in the nonresident (serving) district named above. Pursuant to Minnesota Statute 120.0752, Subds. 1 and 2, the student will be considered a resident of the serving district named above.

Signature - Superintendent / Responsible Authority, Resident District

Date

C. VERIFICATION OF GRADUATION / WITHDRAWAL

I hereby verify that the above named student is no longer enrolled in district number _____.

Signature - Superintendent / Responsible Authority, Serving District

Date

OCT [illegible] 1988

Appendix H-2

Minnesota Department of Education	District Data/Mgmt Information 737 Capitol Square - 550 Cedar St. Paul, MN 55101	NONRESIDENT STUDENT ATTENDANCE AGREEMENT	ED-01564

GENERAL INFORMATION AND INSTRUCTIONS: This form is used to notify the Minnesota Department of Education [illegible] of the enrollment or subsequent withdrawal/graduation of an eligible nonresident student pursuant to Minnesota Statutes M.S., Sec. 120.0752, Subd. 1-3 or Sec. 126.22. Completion of this report allows the serving district to claim the nonresident student for foundation aid as a resident. The serving district is responsible for sending this signed agreement to the above address within ten days of the enrollment or withdrawal/graduation of the student. Provide all requested data and signatures as directed. **Use one notification per student.**

IDENTIFICATION INFORMATION

Serving (nonresident) District Name		District Number
Student Resident District Name		District Number
Student Name (last, first, M.I.) Hall, Trina D.; Hall, Joseph J.; HALL, Thomas D.		Grade Level 10, 6, 1
Student Address 806 9th Ave NE	City Dilworth	Telephone Number (218) 236-8962

ENROLLMENT STATUS

For enrollment notices, check item 1, 2 or 3 and report the Effective Date. When the student withdraws or graduates, copy the original notice, check item 4 or 5 and report the Withdrawal/Graduation Date.

☐ 1. M.S., Sec. 120.0752, Subds. 1 and 2: **Agreements Between School Boards; Enrollment Exceptions.** The school boards of two districts may agree to transfer the residency of a student from the geographical resident district to the serving district by completion of this report. **NOTE:** Signatures of superintendents of **both** the serving (nonresident) **and** resident districts are required in verification items **A** and **B**, respectively.

EFFECTIVE DATE:

☐ 2. M.S., Sec. 126.22: **High School Graduation Incentives Program.** This statute provides for the transfer of residency of eligible students to a nonresident district. Refer to the statute for a definition of **eligible students.** The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 3. M.S., Sec. 120.0752, Subd. 3: **Continued Enrollment of 11th and 12th Grade Students.** An eleventh or twelfth grade student who has been enrolled in a district [redacted] and whose parent(s)/guardian(s) has moved to another district may continue in enrollment as a resident student of the district. The superintendent of the serving (nonresident) district must complete and sign verification statement **A** below.

EFFECTIVE DATE:

☐ 4. **Withdrawal** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

WITHDRAWAL DATE:

☐ 5. **Graduation** of a student previously reported under item 1, 2 or 3 above. The superintendent of the serving (nonresident) district must complete and sign verification statement **C** below.

DATE OF GRADUATION:

A. SERVING (NONRESIDENT) DISTRICT VERIFICATION

The school board of district number 147 approved on (date) 10/10/88 the enrollment of the above named student in schools of the district. Pursuant to the Minnesota Statute identified above, the student will be considered a resident of this district.

Joe Peterson
Signature - Superintendent / Responsible Authority, Serving District

10/10/88
Date

B. RESIDENT DISTRICT VERIFICATION

The school board of district number _____ approved on (date) _____ the enrollment of the above named resident student in the nonresident (serving) district named above. Pursuant to Minnesota Statute 120.0752, Subds. 1 and 2, the student will be considered a resident of the serving district named above.

Signature - Superintendent / Responsible Authority, Resident District

Date

C. VERIFICATION OF GRADUATION / WITHDRAWAL

I hereby verify that the above named student is no longer enrolled in district number _____.

Signature - Superintendent / Responsible Authority, Serving District

Date

TRANSFERS TO/FROM TRUST ACCOUNT
From August 4, 1988 tO October 20, 1988

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
08-11-88	$	$ 300,000
10-06-88	700,000	
10-13-88		400,000
10-19-88	250,000	

CONTRACTUAL AGREEMENT

This contractual agreement, made and entered into this 1st day of September 1988, by and between Clay County Developmental Services, Inc., a non-profit corporation, and Independent School District No. 152.

WITNESSETH:

1. The term of this contractual agreement shall be for a period of twelve months commencing on the 1st day of September 1988, to and including, August 31, 1989, for an agreed cost during the full term of the contract agreement as follows:

   A. $8.64 per hour for on-site vocational services for each student, not to exceed amount determined by each student's Individual Education Plan team.

   B. $8.64 per hour for on-site vocational assessment, not to exceed 36 hours per assessment.

   C. Transportation expense will be billed at a rate of 22.5 cents per mile.

   D. Technical assistance can be provided upon request from Independent School District No. 152.

   E. Technical assistance will be billed at $20.00 per hour.

   F. Total cost of the contract will not exceed $10,000.00 for the period of time September 1, 1988 through August 31, 1989.

2. Clay County Developmental Services, Inc. agrees to provide supported employment services to Independent School District No. 152 MMH-SP/PMH students at a community business site upon written approval from Independent School District No. 152.

3. Clay County Developmental Services, Inc. agrees to provide services included in each student's Individual Education/Transition Plan and document according to the request from the student's instructor.

4. Clay County Developmental Services, Inc. agrees to bill Independent School District No. 152 the tenth of every month to include a decription of:

   A. Days and hours of service

   B. Daily Mileage

5. Clay County Developmental Services, Inc. agrees to assist in ccordinating an on-site visit for school personnel and the student's family on or before the targeted start date.

6. Independent School District No. 152 agrees to provide a copy of the student's Individual Education/Transition Plan to Clay County Developmental Services, Inc. before initiating supported employment services.

7. Independent School District No. 152 agrees to pay for supported employment services and mileage on the 30th day of each month.

8. This agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Don Schmid
CLAY COUNTY DEVELOPMENTAL SERVICES, INC.

INDEPENDENT SCHOOL DISTRICT #152

DATE October 19, 1988

DATE _____

10-88

CONSIDERATIONS FOR TECHNOLOGY

-Computers and videodiscs can serve as extensions of an individual's mind to communicate information and data (text, graphics, speech, and pictures).

-These emerging interactive literacy technologies will include telephones, televisions, monitors, and computers that students will use for reading, writing, computing, and even drawing.

-The artificial intelligence of the new computers will assist students to progress through their own individualized educational programs.

-Schools of the future will take on an entirely new look.

-The formal learning environment will not be confined to a single building. Instead, it will extend to the home, the public library, the museum, and even a college campus hundreds of miles away.

-School buildings will change internally as areas are planned for lectures, seminars, and workshops.

-These facilities will be designed, moreover, to allow alterations when equipment becomes outdated.

-Today, some innovative school districts have opened special schools that focus on technology. The trend toward establishing specialized technology and media schools will continue.

-In the year 2000, the learning environment will combine automatic and human teaching in a variety of settings to accommodate many learning styles, allow for new definitions of literacy, and foster life-long learning skills.

-Nine-tenths of all homes will be wired with new laser technology, and many will receive interactive cable and computer on-line networking.

-Students will be able to direct-dial their encyclopedias and other resources for homework, individual research, and study.

-The advent of this technology will make research, study, and communication skills the new basics of education.

-Voice-activated computers and interactive television will change the way society evaluates schooling and what people know.

-Acquiring the ability to find, use, and discard data, and to solve problems, will be more important than traditional research.

-By the year 2000, more of today's "nonachievers" may flourish as they are allowed to demonstrate their academic progress through methods other than paper-and-pencil tests.

over

-Many of the details that plague administrators in 1985 will be taken over by computers. These will include 1) scheduling, 2) attendance, 3) payroll, 4) personnel data (certification), 5) bus scheduling, 6) cafeteria management, 7) inventory management, 8) student records, 9) budgets, 10) repair and maintenance, and 11) scheduling of extracurricular activities. As a result, administrators will have more time to concentrate on instruction and academic achievement for all students.

-It is likely that educators will use computers to devise individual education plans for all students, and will use the technology available to track their progress.

-The development of individualized or classroom-oriented learning materials by instructional design specialists and classroom teachers will lead to the improvement of educational software and courseware.

-Students will assist their teachers in developing or modifying existing courseware to fit their needs.

-Textbooks may be designed as handbooks for research and study.

-Between now and the year 2000, the marketing of textbooks and other materials for classroom instruction will be in a transition period. Knowledge will expand at increasing rates and videodisc technology will extend the storage capability of both graphic and written material.

-During the next 15 years, parents will play an important role in shaping the evolution of the educational materials that will be available by the year 2000.

-Funds for bringing the latest technology into the schools may also come from parents and concerned citizens.

-School/business partnerships, community involvement, and cooperative efforts of public schools, community colleges, private vocational schools, and private companies will supply additional funds for more education and training opportunities for adults.

-Teleconferencing will offer additional opportunities for adult training and education.

-As teleconferencing opportunities increase, public school teachers will have a wide range of options available to them. They will be able to participate in superior in-service training programs to keep their professional skills continually updated.

Cited from Schools of the Future
by Marvin J. Cetron, McGraw-Hill
Book Co., 1985

S. mg. 1305 mins 11. 8. 88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, November 8, 1988, at 8:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander _____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

ROGER MEYER TAPE - 8:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
A. Meeting Time Extension Appendix A

Explanation: One of the suggestions that the administration has to deal with a 10:30 p.m. meeting deadline is the notion that the Board at 10:30 could extend the meeting in intervals of fifteen minutes by vote of the Board.

IV. APPROVAL OF MINUTES Appendix B

Recommendation: Move to approve the minutes of October 11, 18, 19 and 25, 1988.

*V. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VI. CONSIDERATION OF CLAIMS Appendix C

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. Tony Kinsella, senior high school, gave a presentation on Robotics at the 10th annual MITEA Conference held at the St. Cloud Holiday Inn. The chair commented; "He did an excellent job and you should be very proud of having an instructor of his caliber in your district".

2. JoAnn Drenkow and Sharon Hulett have been invited to make a presentation at the International Reading Association meeting in New Orleans. This invitation came as a result of their presentation on Study Skills System at the Fargo Reading Conference.

3. Kay Batterman's Community Resource Program in 1987-88 benefited Moorhead's K-12 students by offering 413 separate programs given by 245 area residents. The programs and demonstrations are given in the classrooms and result from teachers' requests with topics determined by individual needs and interests of the classes.

4. Jerry Harter, Assistant Principal at Senior High, was appointed to replace Dennis Drummond on the ECSU Principals Advisory Committee.

5. Terri Hoeft has been selected as the Moorhead High School winner for the '88 Century III Leadership Award. Terri will enter the state competition and compete with others to receive a merit award and attend the Century III National Conference in Williamsburg, VA. Josh Alexander was the runner up and will be the alternate.

6. Congratulations to the State bound girls cross county team.

7. Congratulations to the people for making the 1988-89 hockey cheerleading squads: Varsity - Diann Ballard, Tammy Nelson, Jenny Schuler, Jenny Ryland, Kim Tobolt, Kim Nokelberg, JV - Patti Aman, Cherise Johnson, Melissa Blattenbauer, Laurie Hoffman.

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Asbestos Removal (Lacher) Appendix D

Explanation: Dore and Associates has submitted a final bill for their work.

°Retainage	$132,633.81
°Change Order #3 (Appendix D-1)	10,084.00
	$142,717.81
°deduct additional air testing costs	- 15,700.00
°deduct added supervision costs	- 11,800.00
°deduct for missing items	- 5,000.00*
°deduct for damaged items being repaired	- 10,000.00*
°°sound system	
°°telephone system	
°°electrical outlets/door closers	
	$100,217.81
Additional liquidated damages allowed by contract	$112,000.00

*estimates

Recommendation:
1. Move to approve change order #3.
2. Move to approve the deduct items to cover our additional costs.
3. Move to thank the contractors for a job well done under trying circumstances.

---

2. Consider Revision To Preliminary General Fund Budget (Trochlil) Appendix E

Explanation: Due to increased enrollment the admnistration recommends that the district instructional supply budgets be increased by ten (10) percent, or $53,116.00. This will result in an increase in the General Fund Budget of .006 or six tenths of one percent.

Appendix E-1 contains a summary of effect on building and district wide budgeting. Building increases are based on an increase of ten (10) percent per pupil and updated to November 1st enrollment.

Recommendation: Move to approve the revision to the preliminary general fund budget as presented.

3. Consider Personnel (Bergen) Appendix F

New Employees
Linda Nistler - Chapter I aide, Robert Asp, $6.70 per hour, effective October 28, 1988
Cindy Eldevick - Chapter I aide, Washington, $6.70 per hour, effective October 28, 1988
Carol Hazen - Chapter I aide, Probstfield, $6.70 per hour, effective October 28, 1988
Darlene Severtson - Chapter I aide, Edison, $6.70 per hour, effective October 28, 1988
Lynn Greenwaldt - Chapter I aide, Riverside, $6.70 per hour, effective October 28, 1988

Resignation
Cindi Andel - food service, Senior High, effective November 4, 1988
Helen Rennecke - food service, South Campus, effective October 14, 1988

Added to Contract
Bruce Leitch - diesel instructor, MTI, winter quarter - 54 days, BA+45 (15) $9,854.68 ($31,024.00)

Recommendation: Move to approve the personnel changes as shown.

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*4. Consider Acceptance of Gift (Jernberg) Appendix G

Explanation: Moorhead School District has received a gift of $50.00 from the Moorhead Kiwanis Club for the purchase of scissors for Early Childhood Screening this year.

Recommendation: Move to accept the gift as shown and direct a letter of thanks be sent.

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*5. Consider Acceptance of Gift (Jernberg) Appendix H

Explanation: Moorhead School District has received a gift of $100.00 from Moorhead Midday Lions Club for the purchase of supplies for Early Childhood Screening this year.

Recommendation: Move to accept the gift as shown and direct a letter of thanks be sent.

XI. FOR YOUR INFORMATION Appendix Z

1. Administrative Staffing - Riverside

2. Howard Anderson, South Campus, was one of nine (9) finalists for Minnesota Teacher of the Year.

3. Long Range Planning - Moorhead Technical Institute

FOR YOUR INFORMATION (continued)

4. Marv Roth Visitation - November 20,21,22, 1988.

5. Russsian Trip - Area Government Officials

6. Futures Article - Appendix Z-1

CALENDAR OF EVENTS

Event	Date	Time	Place
Athletic Council	Tuesday, Nov. 8	7:00 a.m.	Townsite
Long Range Planning	Tuesday, Nov. 8	4:30 p.m.	Townsite
Election	Tuesday, Nov. 8	7:00 a.m. - 8:00 p.m.	
Long Range Planning - MTI	Wednesday, Nov. 9	8:30 p.m.	Townsite
Negotiations - Paraprofessionals Secretaries Custodians	Wednesday, Nov. 9	4:30 - 10:00 p.m.	Townsite
Superintendent's Advisory Council	Thursday, Nov. 10	7:00 p.m.	Trochlil's home
Business After Hours Chamber of Commerce	Tuesday, Nov. 15	4:30 p.m.	Regency Inn

November Calendar

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   - °Learning Bank
   - °Joint Powers
   - °Long Range Planning Seminar
   - °Superintendent's Advisory Countil
   - °Athletic Council Advisory Council

2. "What's Going On In The Moorhead/Fargo/West Fargo Areas?
   - °
   - °
   - °
   - °

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING November 22, 1988 - 6:30 p.m.

Regular Meeting
Board of Education
Independent School District #152
October 11, 1988

Members Present: Douglas Fagerlie, Michael Hulett, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding AHERA - Asbestos Hazardous Emergency Response Act, Survey Report, Equity in Education, and Conferences/Seminars.

MINUTES - Seigel moved, seconded by Lund, to approve the minutes of September 6 and 13, 1988, and the corrected minutes of September 27, 1988. Motion carried unanimously.

CONSENT AGENDA - The MTI Student Senate Budget agenda item was removed from the consent agenda.

Hulett moved, seconded by Fagerlie, to approve Tuition Contract and Claims on the consent agenda. Motion carried unanimously.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, for $1,278,472.74.

GENERAL FUND	$ 202,790.79
FOOD SERVICE	57,483.22
TRANSPORTATION FUND	98,792.77
COMMUNITY SERVICE	9,262.56
CAPITAL EXPENDITURE	626,983.62
MAVTI-GENERAL FUND	122,098.61
MAVTI COMM SERVICE	23,475.62
VO-TECH CAP. OUTLAY	76,437.67
REPAIR & BETTERMENT	41,817.09
FED FINANCIAL AIDS	12,131.96
AVTI STUD SEN & MISC	3,350.49
TOWNSITE CENTRE	3,848.34
TOTAL	$1,278,472.74

COMMUNICATIONS - Alexander read a letter from Dale LaFrenz, President of MECC, congratulating Julie Hoffner on her creativity and dedication to earn her the distinction of being chosen as one of our country's outstanding educational computer educators. She was named a semi-finalist for the Classroom Computer Learning Teacher of the Year.

COMMUNICATIONS (continued)

Seigel read a letter from Lowell Larson, President of the Moorhead Area Chamber of Commerce, thanking Trochlil for his work at the Board of Directors Retreat.

JOHN MAURIEL VISIT - John Mauriel, Director of the Bush Public Schools Executive Fellows Program was present to review work he has done to finalize a case study he's doing on Long Range Planning which he hopes will be used for a tool in teaching in the Bush program. He thanked district staff for being cooperative.

Mauriel mentioned that Moorhead School District was one of the first in the state to implement the concept of long range planning.

OPPORTUNITY FOR CITIZENS TO SPEAK - David Givers, 205 6th Ave. S., expressed his concern for the technology implementation program scheduled for the district, the proposed day care proposal, S.T.E.P. teacher for the district and test scores published in the PER Report.

STUDENTS - The Board recognized and welcomed Concordia students in the audience from Stuart Ringham's social studies class.

ARCHITECT SELECTION - MTI - Lund moved, seconded by Seigel, to approve the firm of Lightowler, Johnson Associates, to provide professional services for the addition of 11,000 square feet at MTI, estimated at $517,000. Motion carried unanimously.

MEDICATION AND RESOURCE SELECTION POLICIES - The Board reviewed the medication and media selection policies that were updated by the Policy Review Committee at the September 26 meeting and changes were suggested. They will be brought back to the October 25 meeting.

1988-89 BUDGET - Lacher suggested that the Board wait to approve the budget at a later date in anticipation of the October 25 school district levy which will be finalized for next year and the results of the annual audit.

SENIOR HIGH ASBESTOS CHANGE ORDER - Lund moved, seconded by Hulett, to approve change orders #1 and #2 at the Senior High, for a total of $21,734.20. Motion carried unanimously.

PERSONNEL - Hulett moved, seconded by Fagerlie, to approve the following personnel changes with changes:

New Employees

Susan Peterson - senior citizen education coordinator, $12.20 per hour, effective October 3, 1988

Ray Bisek - farm management teacher, Moorhead Technical Institute, MA (6) $25,012.00, effective October 17, 1988

Gladys Hovland - music teacher, South Campus, BA+30 (8) $20,762.25 ($24,378.00 base) effective October 10, 1988

Sandy Skolness - ECFE secretary, A-12, $6.64 per hour, 16 hours weekly, for nine months

Marly Kind - food server, Washington, two and one-fourth hours per day, $4.50 per hour, effective September 27, 1988

Carmen Erickson - food server, Washington, two hours per day, $4.50 per hour, effective September 28, 1988

Steven Lundblad - 2nd cook, Edison, five hours per day, $7.07 per hour, effective September 19, 1988

Kimberly Near - food server, Washington, two and three-fourth hours per day, $4.50 per hour, effective September 19, 1988

Nancy Mohagen - food server, South Campus, two hours per day, $4.50 per hour, effective September 6, 1988

Betty Willits - food server, South Campus, two hours per day, $4.50 per hour, effective September 6, 1988

Lynn Tkachuk - pre-school screening coordinator, $15.00 per hour up to 300 hours a year, effective October 3, 1988

Motion carried unanimously.

MTI STUDENT SENATE BUDGET - Fagerlie moved, seconded by Hastad, to approve the student senate budget for Moorhead Technical Institute. Motion carried unanimously.

AHERA - ASBESTOS HAZARDOUS EMERGENCY RESPONSE ACT - Hastad moved, seconded by Alexander, to approve the extension request for submitting the AHERA report, due on October 12, 1988. Motion carried unanimously.

TUITION CONTRACT - As part of the consent agenda, the Board approved the tuition contract with Beach School District for $455.00 after foundation aids have been received ($3,200.00 contract) to cover all cost of educating a secondary student.

FOR YOUR INFORMATION

1. Senate Finance Higher Education Committee Visit - MTI - The Senate Finance Higher Education Committee will be making a visitation to Moorhead Technical Institute on Wednesday, October 26, 1988, from 1:30 - 2:15 p.m..

2. Survey Summary - The Board discussed some of the data and Trochlil indicated they would use the report in studying the space issue at the next Board meeting. He stated the document was very well done.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   1. Joint Powers - Seigel reported that the Migrant Issue was discussed. There will be a Policy Task Force Members meeting October 13 and they are requesting approval for a grant from the West Central Initiative Fund.

      Joint Powers is asking for a motion for approval of the grant and a letter stating that approval has been given and we are interested in a partnership with city and county for formation of the Migrant Issues Task Force.

      Seigel moved, seconded by Hulett, to give approval for the application and to write the letter to the West Central Initiative Fund stating that approval. Motion carried unanimously.

      Jernberg reported that the district is writing a grant for funding for Limited English Profiencency which would implement the hiring of a half-time project director, resource teacher and trainer and six educational assistants. This fits in with the efforts by the city and county and will be addressed at the October 25 meeting.

   2. Athletic Committee - Trochlil reported that issues discussed at the meeting were: Crowd Behavior Management, Article for Fall Newsletter and the Advisor/Advisee Program.

      He stated that on the Crowd Behavior Management issue, Phil Seljevold has written to other schools, asked coaches to talk to their students and sent a SEARCH for similar policies.

      He informed the Board that Curt Borgen was elected to the Representative Assembly of the Minnesota State High School League.

      Also discussed was the problem of specialization in sports. Alexander suggested this issue be brought back to a future meeting.

   3. Long Range Planning - Trochlil asked that the Board suggest names of parents/community people/support staff as members.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION (cont.)

3. Trochlil and Board members discussed conferences/seminars that they will attend this year.

4. Rod Bergen met with Bob Erickson regarding the 11 acre parcel of land west of the Drive Inn Theatre. Options were discussed but they will wait on any action until several questions are answered.

5. Equity in Education - A discussion was held on this issue. Time needs to be allocated to address this topic.

on
this issue, and will try to attend all meetings held on it.

ADJOURNMENT - The meeting was adjourned.

_____
Anton Hastad, Clerk

Special Meeting
Board of Education
Independent School District #152
October 18, 1988

Members Present: Douglas Fagerlie, Michael Hulett, A.C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Levy Information.

SURVEY - Discussion was held on the results of the October, 1988 survey.

BOUNDARY CONFIGURATION COMMITTEE - Fred Wright, chair of the committee, reported to the Board on the committee's work as to enrollments and projections through the year 1998, assumptions, factual information and recommendations.

The recommendations reported to the Board were:

1. levy total capital outlay as allowed by the State of Minnesota
2. configuration should remain at K-4, 5-6, 7-8 and 9-12
3. build additional space at South Campus to accommodate 1,000 students
4. pursue alternatives at the Robert Asp and George Washington schools as to additional facilities and green space

ADJOURNMENT - The meeting was adjourned.

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Anton Hastad

Regular Meeting
Board of Education
Independent School District #152
October 19, 1988

Members Present: Michael Hulett, A. C. (Curt) Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda.

SPORTS CENTER COMMITTEE REPORT - Borgen and Hulett brought the Board up-to-date as to the progress of the committee. They feel that before another meeting is held, the school district should have, in priority, their district-wide needs, which will include senior high expansion.

SPACE ALTERNATIVES - Discussion was held in response to the Boundary Configuration Committee's recommendations. Trochlil indicated he would have more information at the October 26th meeting.

TAX LEVY FOR 1989-90 - Lacher presented the initial tax levy information received from the state. This included: projected levy amounts; change in the law; and, anticipated mill increases/ decreases in each category.

Anton Hastad presented a worksheet on Clay County tax history - 1983 through 1987.

EQUITY IN EDUCATION - Trochlil updated the Board on financing the Minnesota schools in the name of equity.

CONFERENCES/WORKSHOPS/SEMINARS - The Board reviewed their attendance at these events.

_____
Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
October 25, 1988

Members Present: Douglas Fagerlie, Curt Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Personnel, Youth Development Plan, Reimbursement for Imprest Travel, Paraprofessional for Senior High Industrial Arts, Facility Discussion Follow-up, and Technology - Mini Processor.

CONSENT AGENDA - Borgen moved, seconded by Lund, to approve the following items on the consent agenda: Nonresident Agreements, Acceptance of Gifts, Investments, Contract Renewal, Title VII Bilingual Education Proposal and Reimbursement for Imprest Travel. Motion carried unanimously.

STUDENTS - Alexander recognized and welcomed Moorhead State University students from Shelton Gunaratne's Mass Communications Class.

SENIOR HIGH BAND TRIP - Doug Engstrom was present to review the band trip proposal with the Board. One hundred three students and sixteen chaperones are involved.

Hastad moved, seconded by Borgen, to approve the trip for the Moorhead High School Band to Orlando, Florida to participate in the "All American Music Festival" on April 26-30, 1989. Motion carried unanimously.

MEDICATION POLICY - The Board reviewed the medication policy with changes and suggested that administration get a legal opinion from the attorney on the content of the policy.

RESOURCE SELECTION POLICY - Fran Laske reviewed the updated the Resource Selection Policy with the Board and additional changes were discussed.

The policy will be brought to the PER Committee again for review and administration will get a legal opinion from the attorney on the content of the policy.

CHAPTER I PROPOSAL - Hastad moved, seconded by Fagerlie, to approve an increase from .758 time to full time for the Chapter I Coordinator for the school year 1988-89 only. Motion carried unanimously.

PERSONNEL - Borgen moved, seconded by Hastad, to approve the following personnel changes:

New Employees

Kristen Miller - interpreter paraprofessional, $8.97 per hour, effective October 31, 1988

Barbara Thode - server, Robert Asp, two hours daily at $4.50 per hour, effective October 10, 1988

Teri Danielson, dishwasher, Senior High, two and one-fourth hours daily at $4.50 per hour, effective September 30, 1988

Resignations

Pete Billodeau - interpreter paraprofessional, effective October 25, 1988

Marlene Kensrud - LD teacher, Senior High, effective November 18, 1988

Change in Contract

Doreen Taber - English/reading teacher, South Campus, to be extended from 1.0 FTE to 1.142 time, effective October 27, 1988.

Long-term Substitute

Steve Morbin - long-term substitute, South Campus, BA (0) $20,580.00, effective beginning of 1988-89 school year

Motion carried unanimously.

1988 TAX LEVY - PAYABLE 1989 (due in Auditors Office on October 26)

Lacher reviewed a memo to the Board regarding the levy.

Trochlil reviewed Memo #S-89-66 with the Board:

(1) maintaining existing programs and staffing; and
(2) unmet needs

Borgen moved, seconded by Lund, to accept the original proposal for a total of five (5) mills in the referendum levy.

Hastad moved to amend the original motion and reduce the five (5) mills to two (2) mills. Motion was defeated by roll call vote: Fagerlie - no, Hastad - yes, Seigel - no, Lund - no, Alexander - no, and Borgen - no.

Borgen moved to amend the original motion to reduce the levy by one (1) mill to four (4) mills. Motion carried by roll call vote: Hastad - yes, Seigel - no, Lund - yes, Alexander - no, Borgen - yes, Fagerlie - yes.

The originial motion, as amended, carried by roll call vote: Seigel - yes, Lund - yes, Alexander - yes, Borgen - yes, Fagerlie - yes, Hastad - no.

Maintenance	$ 6,389.240.03
Transportation	699,202.69
Community Service	229,130.23
Capital Expenditure	1,335,928.59
General Debt Service	481,372.35
MTI Debt Service	170,810.00

JOINT POWERS RESOLUTION MIGRANT PROGRAM - Lund moved, seconded by Seigel, to approve the resolution to apply for a joint powers grant to hire a coordinator that would identify issues or impacts of the migrants upon Clay County residents and taxpayers. Motion carried unanimously.

YOUTH DEVELOPMENT PLAN - Seigel moved, seconded by Lund, to approve the Moorhead Community Education Youth Development Plan which would provide funding for:

°Youth Intervention Officer (employed by the Moorhead Police Department)	- $8,500.00
°Chemical Outreach Counselor at the Senior High	- 6,840.00
°Intramural Program at Middle School South	- 2,925.00
°Sabin softball	- 850.00
°Youth Board - Congressional Awards and Post-Prom	- 1,200.00

Motion carried unanimously.

PARAPROFESSIONAL FOR SENIOR HIGH INDUSTRIAL ARTS - Fagerlie moved, seconded by Hastad, to approve the employment of a paraprofessional to meet the needs of handicapped senior high industrial arts students, not to exceed four (4) hours per day. Motion carried unanimously.

TECHNOLOGY - MINI PROCESSOR - Jan Buckner, Technology Coordinator, reviewed work to date on centralizing, integrating and networking a data system for Moorhead Public Schools and presented a proposal to implement a sixty (60) day pilot with the student application software at Probstfield and South Campus.

This issue will be addressed at the November 8 meeting.

NONRESIDENT AGREEMENT - As part of the consent agenda, the Board moved to approve the nonresident agreement for:

°Tony Ochoa - grade 2, Nicole Ochoa, kindergarten, and Trina Hall - grade 10, Joseph Hall - grade 6, and Thomas Hall - grade 1, all residing in Dilworth and in the Moorhead School District, who request to attend Dilworth Schools. This agreement was approved by the Dilworth School Board at the October 10 meeting.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift of $50.00 from the Moorhead Lioness Club for purchase of scissors, books, and/or toys for the Early Childhood Screening this year.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the contribution of the "Bashaw Cervical Immobilizer" to the Moorhead Athletic Association and directed a letter of acknowledgement be sent to the President of the M.A.A., Mr. Ken Crowell.

INVESTMENTS - As part of the consent agenda, the Board approved the transfers to and from the trust account.

CONTRACT RENEWAL - As part of the consent agenda, the Board approved the contract with Clay County Development Services, Inc. for the 1988-89 school year and 1989 summer school, providing for vocational on-site assessment and/or training for handicapped students.

TITLE VII BILINGUAL EDUCATION PROPOSAL - As part of the consent agenda, the Board approved the submission of the Title VII ESEA Bilingual Education Proposal For Vietamese and Hispanic Students enrolled in Moorhead Schools.

REIMBURSEMENT FOR IMPREST TRAVEL - As part of the consent agenda, the Board approved the reimbursement to imprest travel of $3,029.26, due to expenditures for travel and staff development.

FACILITY DISCUSSION FOLLOW-UP - Trochlil reviewed Memo #S-89-65 (Facilities) with the Board.

The Board's position is that all buildings in the district have needs...Washington and Robert Asp schools are adequate for two (2) years...there is a critical need to establish a five-year plan at the Senior High...state demographers say grades 0-4 will be leveling off by 1990...space needs at South Campus is the priority...

The Board agreed that an architect should be employed as soon as possible to prepare alternatives for final decisions on facilities.

Trochlil will come back to the Board with timelines on different sites.

_____
Anton Hastad, Clerk

MIDWEST ASBESTOS CONSULTANTS, INC.
Box 1708 • Fargo, ND 58107 • (701) 280-2286

CHANGE ORDER

Change Order No. CO-3

Project: Asbestos Abatement
Senior High School
Independent School District #152
Moorhead, Minnesota
#87012

Contractor: Dore & Associates
900 Harry S. Truman Parkway
Box 146
Bay City, Mich 48707

Description of Change(s):

Change requests (attached)

CR-8	Relocate water lines, first floor	add	$ 391.00
CR-9	Provide new frames for lights in Commons	add	1,858.00
CR-10	Repair and cleaning of carpet in Library	add	115.00
CR-12	Replace relief valve in Penthouse	add	170.00
CR-13	Additional electrical work per Rick Electric invoices	add	2,167.00
CR-14	Replace defective and missing thermostats	add	5,383.00
	TOTAL	add	$ 10,084.00

Original Contract Sum		$ 2,289,683.00
Net change by previous change orders	(+)(XX)	$ 21,734.20
Revised contract sum prior to this change order		$ 2,311,417.20
Change to contract sum by this change order	(+)(XX)	$ 10,084.00
Revised contract sum including this change order		$ 2,321,501.20

Contract time will be (increased)(decreased) unchanged days by this change order.

CONTRACTOR:

By _____ Title _____ Date _____

CONSULTANT: Midwest Asbestos Consultants, Inc.

By L L Lamm Title Manager Date 10-31-88

OWNER:

By _____ Title _____ Date _____

PROPOSED REVISIONS TO PRELIMINARY GENERAL FUND BUDGET

Due to increased enrollments the administration recommends budget revisons in the district instructional supply categories of ten (10) percent. A summary as to affect on building and districtwide budget is as follows:

BUILDING	ENROLLMENT ESTIMATE	NOV. ACTUAL	ALLOCATED BUDGET	PUBLISHED BUDGET	REVISED BUDGET	INCREASE	PERCENT INCREASE
Edison	535	544	32310	32321	35904	3583	11.09
Probstfield	686	699	41420	41010	46134	5124	12.49
Riverside	438	396	26459	26460	26460	0	0.00
Washington	670	704	40460	40500	46464	5964	14.73
Robert Asp	640	663	38650	38575	43758	5183	13.44
South Campus	694	706	61025	61025	69894	8869	14.53
Sr High	1416	1389	184080	184105	198627	14522	7.89
	4991.07	5101		423996	467241	43245	10.20
Districtwide Supplies				107164	117035	9871	9.21
District Supplies Budget				531160	584276	53116	10.00
General Fund Budget				8757571	8810687	53116	0.61

TOMORROW IN BRIEF



Super Carrot

Carrot consumption is increasing in the United States, and new varieties of the healthful vegetable will make it even more popular, according to U.S. Agricultural Research Service scientists. Carrots are now being bred for disease resistance, for the ability to grow in all seasons and in various soil conditions, and for improved taste and nutrition. One new breed, called Super Carrot, contains three to five times the usual amount of beta carotene, the raw material that the body converts into vitamin A. Super Carrot could benefit millions of children in underdeveloped countries who suffer vision impairment due to vitamin A deficiency.

Making Light in Dark Buildings

Designers are finding high-tech, energy-efficient ways of bringing daylight into buildings. For instance, lasers can be used to create hologram ripple patterns on glazings, redirecting light and its various wavelengths, says Ted Flanigan of the Rocky Mountain Institute. Fiber optics are also being considered for daylight design, since fiber-optic light is devoid of infrared and hard ultraviolet radiation and can have significant health benefits.

Granny Rights

Grandparents are winning more rights to visit their grandchildren, reports the American Association of Retired Persons. All states in the United States now guarantee visitation rights for grandparents when divorce or death severs the relationship. Grandparent groups are working to expand the circumstances for visitation rights, however, such as when grandparents previously had custody of a child, or when a family is intact but, for one reason or another, refuses visitation by the grandparent. In the future, litigation will be deemphasized in favor of mediation for obtaining these rights, and access will be emphasized rather than formal visitation.



PARALLAM DIVISION OF MACMILLAN BLOEDEL

Wood processed to remove nature's imperfections is stronger than natural wood.

Building Better Wood

Natural wood can be made sturdier and defect-free by a new process developed by Canadian scientists. Parallam™ consists of thin strands of wood — with knots and other defects removed — glued together and treated with microwave energy, creating a synthetic lumber. The new wood can be formed in longer, uniform planks and is stiffer and stronger than conventional lumber, claim the developers. The new technology permits more of an individual tree to be used, thus offering conservation benefits as well.

Training Older Workers

The aging American work force and the declining numbers of entry-level workers are pressuring businesses to keep their older workers longer and retrain them for new jobs. Yet, most businesses are ill-prepared to do either. A survey by the American Society for Personnel Administration (ASPA) and Commerce Clearing House found that 75% of human-resource managers believe career counseling and training of senior employees was needed, but less than 30% of the companies involved had such programs in place. With more jobs opening and fewer young people to fill them, senior workers and employers alike will need to rethink the philosophy that early retirement is in the company's — and the employee's — best interest, ASPA concludes.



Frozen Zoo

A unique collection of animal cells is frozen at the San Diego Zoo's Center for Reproduction of Endangered Species. The cells of 225 species of mammals as well as ova, semen, and embryo specimens from 175 species of mammals, birds, and reptiles are stored in two liquid nitrogen freezers at the Center. Samples from this "Frozen Zoo" are used in the captive-breeding program, chromosome studies, DNA fingerprinting, DNA mapping and sequencing, and in investigating inbreeding, heredity, and evolution. Other benefits from such a collection will undoubtedly arise in the future: A note taped in the Center's Frozen Zoo reminds researchers, "We must preserve things for reasons we do not yet understand."



LONDON PICTURES SERVICE

New smelter extracts three different metals from mixed ore.

Multi-Metal Smelter

A smelter that extracts three different metals from a mixed ore has been developed by engineers at the University of Birmingham in England. As the world becomes increasingly dependent on mineralogically complex ores for its metal supplies, the new smelter promises economic advantages. An ore containing copper, lead, zinc, and iron, for example, cannot be economically split by conventional smelters; the Birmingham smelter, built with the support of five major European companies, recirculates smelted sulfides through a vacuum chamber between upper and lower hearths to achieve a continuous chain reaction.

Garbage Imperialism

Industrialized countries producing more and more toxic waste each year are running out of places to put it. Increasingly, polluters are turning to the Third World, offering development-for-dumping deals that are attractive to nations worried about paying off their growing debts. Philadelphia, for example, offered Panama 250,000 tons of toxic dioxin-laden fly ash as part of a development project to build a road through untouched wetlands of Panama, reports the Earth Island Institute's Environmental Project on Central America. The fly ash could have endangered precious wildlife habitat and seriously affected the region's already degraded coral reef.

For more information, see "Sources, Tomorrow in Brief" on page 42 of this issue.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Monday, November 21, 1988 at 4:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. SCHOOL BOARD PERCEIVER FEEDBACK

IV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, November 22, 1988 - 6:30 p.m.

S. MB. Bds Orig 11.22.89

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, November 22, 1989 at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie_____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett _____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennettt Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

*IV. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

1. Dr. Betty Meyer has been appointed to the Dean of Education Selection Committee at Moorhead State University.

2. Phil Seljevold has been selected as the Region 8AA Director of the Year. This honor allows him the opportunity to be selected as Minnesota State "AA" Athletic Director of the Year for 1988-89.

"WE ARE PROUD" (continued)

3. The Moorhead High School NFL Chapter has been awarded the Leading Chapter Award in the Northern Minnesota District National Forensic League.

   This coveted award, based upon student participation, is the highest honor NFL can bestow upon a chapter. Only one school in each district attains this honor yearly and must wait at least five years before being eligible for the award again.

   This year, out of almost 2,300 NFL member schools nationwide, Moorhead High School is one of only 78 to receive the Leading Chapter Award. Mr. Harlan Schuck is the advisor.

4. The VFW Albert E. Johnson Post #1223-220 donated 100 tickets for Middle School and Senior High students to attend "Cinderella" by the St. Paul Opera.

5. Stacey Argent was selected from 10th grade to receive the Hugh O'Brian Leadership Award. She will attend a leadership conference in the Twin Cities in the spring. She will also compete for the National Award at the conference. Terry Elofson was selected as alternate.

6. The 1988-89 Moorhead High School Danceline will be: Hiedi Anderson, Tessa Bostick, Gayle Page, Lisa Salvevold, Anja Schulze, Andrea Berninger, Jane Buschette, Shireen Ferreira, Delana Jackson, Lisa Keisacher, Sarah Mortenson, Marnie Wettstein, Michelle Diede, Sarah Evans, Jenny Shonk & Kristi Varriano.

7. The volleyball team won the Region title and played in the the state tournament at the Met Center, Minneapolis.

8. The Senior High Math League took top honors at the competition in Alexanderia November 14. The advisor is Char Schwert.

9. Cynthia Chang-Yit and Jennifer Tuck were named 1988-89 Governor's Scholars in the Fall 1988 issue of NETWORK (MN Academic Excellence Foundation).

VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

B. NEW BUSINESS

*1. Suspension of Programs (Johnson) Appendix A

Explanation: Due to insufficient enrollments, the Supermarket Management and the Agri-Business programs are not being offered for the second straight year. The State Board wants to officially place them in a suspension status until such time that they merit reopening. Therefore, we need to initiate this action locally.

Recommendation: Move to place Supermarket Management and the Agri-Business programs in temporary suspension.

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Meeting Time Extension (Trochlil) Appendix B

Explanation: At the last meeting, discussion was held on a timeline of three (3) hours per meeting. A suggestion was made that the Board act on extending the meeting in intervals of fifteen or thirty minutes by vote of the Board.

Recommendation: Board's decision.

B. NEW BUSINESS

1. Review Edulog Software (Bacon) Appendix C

Explanation: Dan Bacon will demonstrate the software package that was purchased to improve our transportation program as to routing, census and etc.

---

2. Review Long Range Planning (Trochlil) Appendix D

Explanation: Dr. Nelson Otto will give a progress report on the Long Range Planning process.

He met with the Long Range Planning committee on Tuesday, November 22, from 3:30 - 6:30 p.m.

3. Personnel (Bergen) Appendix E

Resignation
Becky Brandt - director's secretary, Moorhead Technical Institute, effective November 23, 1988

New Employee
Stacey Irion - custodian, Washington and Edison, A-12, $6.34 per hour, effective November 18, 1988
Dorothy Johnson - server, Senior High, 2¼ hours, $4.50 per hour, effective November 22
Donna Rosenfeldt - server, Senior High, 2½ hours, $4.50 per hour, effective November 21
Deborah Buss - server, Robert Asp, 2 hours, $4.50 per hour, effective October 24
Dee Eckman - server, Probstfield, 2¼ hours, $4.50 per hour, effective October 24
Patricia Geraghty - server, Edison, 2 hours, $4.50 per hour, effective October 24, 1988
Constance Geatz - server, Washington, 2 hours, $4.50 per hour, effective October 24

---

*4. Consider Reimbursement of Imprest Travel Account (Bergen) Appendix F

Explanation: Approval is requested to reimburse the travel imprest cash account in the amount of $5,932.84. Details are available in the personnel office.

Recommendation: Move to approve the reimbursement of $5,932.84 to the travel imprest cash account as shown.

---

*5. Consider Acceptance of Gift (Jernberg) Appendix G

Explanation: Moorhead School District has received a check for $100.00 from the Sunrise Lions Club for the Early Childhood Screening Program.

Recommendation: Move to accept the gift as shown and direct a letter of thanks be sent.

---

*6. Consider Tuition Contract (Swedberg) Appendix H

Explanation: The school district is in receipt of a tuition contract from the Fargo Public Schools (Appendix H-1). This contract in the amount fo $4,415.46 covers all costs of education a secondary student. The cost to the school district after foundation aids have been received will be $670.46.

Recommendation: Move to approve the tuition contact with the Fargo School District as shown.

---

*7. Consider Investments (Lacher) Appendix I

Explanation: Approval is requested for trust transfers (Appendix I-1).

Recommendation: Move to approve the trust transfers as shown.

X. FOR YOUR INFORMATION Appendix Z

1. Building Lease Purchase Financing - Lacher

°With the recent changes in the capital fund we can use lease purchase financing. Appendix Z-1 is a memo from Evenson Dodge, Inc., outlining the process.

Once it is determined what the building programs are going to be, we can develop a plan to finance.

2. Futures Article - Appendix Z-2

3. Learning Bank - Update

CALENDAR OF EVENTS

Event	Date	Time	Place
Special Board Meeting	Monday, Nov. 21	4:00 p.m.	Townsite
Long Range Planning Committee	Tuesday, Nov. 22	3:30-6:30 p.m.	Townsite
Thanksgiving Vacation	Thursday, Nov. 24 & Friday, Nov. 25		
Policy Review	Monday, Nov. 28	7:00-9:00 p.m.	Townsite
West Central Minnesota Leadership Program	Tuesday, Nov. 29		Days Inn
"Wake Up To Moorhead"	Tuesday, Nov. 29	7:30 a.m.	Regency
Joint Powers	Thursday, Dec. 1	7:00 a.m.	
Superintendent's Advisory Council	Thursday, Dec. 1	7:00 p.m.	Trochlil's Home
MEEP Winter Conference	Monday, Dec. 5 & Tuesday, Dec. 6		Radisson South Bloomington

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   - °Long Range Planning - MTI
   - °Superintendent's Advisory Countil
   - °Joint Powers

2. "What's Going On In The Moorhead/Fargo/West Fargo Areas?
   - °
   - °
   - °

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, December 13, 1988

FARGO PUBLIC SCHOOLS
1104 Second Avenue South
Fargo, North Dakota 58103

TUITION AGREEMENT

It is hereby agreed that Rochele Evelyn Else grade 8, who is a resident of Moorhead School District No. 152, Clay County, Moorhead, MN ~~North Dakota~~, shall be admitted to Fargo School District No.1, Cass County, Fargo, North Dakota 58103.

The resident school district shall assume responsibility for the tuition charges based on a tuition rate for grade 8 for the 1988 - 1989 school year of $ 3,415.46 . This rate reflects the appropriate credit for school taxes and foundation program payments. **Actual tuition charged shall be prorated to the date of enrollment or discharge.**

ADMITTING DISTRICT

Fargo - District #1 Public School Dist. | Cass County | Fargo Town, North Dakota

Richard G. Bailly — President

Duane O. Carlson — Clerk

DISTRICT IN WHICH PUPIL RESIDES

Moorhead - Dist. #152 (School District and No.)	Clay (County)	Moorhead (City)	MN (State)	56560 Zip

_____ President

_____ Clerk

If the tuition is not assumed by the resident district, the undersigned agrees to pay the cost of education.

Name | Address | Date

_____
Parent or Guardian Signature

TRANSFERS TO/FROM TRUST ACCOUNT
From October 21, 1988 to November 16, 1988

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
10-28-88	$ 1,000,000	$
10=31-88		300,000
11-02-88	600,000	
11-15-88	225,000	

EVENSEN DODGE, INC.
FINANCIAL CONSULTANTS

MEMORANDUM

TO: Robert Lacher
Assistant Superintendent/Director of Finance
Moorhead Public Schools, Minnesota

FROM: Myron L. Knutson

DATE: November 1, 1988

RE: Lease Purchase Financing of Moorhead Public Schools

You have asked that we prepare a memorandum describing the possible lease purchase financing for proposed school building improvements. This memorandum summarizes this financing option, recommends a method of sale, lists the financing participants and their roles, summarizes the documents necessary to complete the financing, and proposes a schedule of events.

The Project

It is our understanding that the Moorhead Public Schools (the "District") is considering a building expansion in the District at a cost of $3 to $5 million over the next three years. The District has decided not to seek general obligation bond authorization from voters or to use its cash resources to finance this facility. The District is now considering financing this facility by lease purchase using their capital outlay facility revenue.

Lease Purchase Financing

A lease purchase financing requires the creation of a non-profit corporation to act as the lessor and the District to act as the lessee. The lessor agrees to acquire and construct the building improvements and lease it to the District. The District will purchase the

Suite 3800, 222 South Ninth Street
Minneapolis, MN 55402
612/338-3535 800/328-8200 800/328-8100 MN
FAX 612/338-7264

facility following the final lease payment for a nominal price ($1.00). The lessor finances the acquisition and construction of the building by issuing certificates of participation entitling the holders thereof to receive proportionate payments of the lease payments made by the District. Such proportionate payments will have defined principal and interest components and interest is considered tax-exempt so long as the building is being used by the District for governmental purposes.

A trustee will hold the proceeds of the issuance of certificates and disperse funds during construction and acquisition as required by the District. The District will make lease payments semiannually to the trustee and the trustee will remit to holders of the certificates their proportionate share in the lease payments.

The non-profit corporation will name the District as its construction agent and the District will construct the building.

The District will enter into a lease agreement with the non-profit corporation which will, among other things, establish a schedule of lease payments which matches the principal and interest due on the certificates, and provide for such annual appropriations from the school board for the lease payments. Once an appropriation has been made by the school board it will be contractually obligated to make such payment. The school board is not contractually obligated to make such appropriation, however.

Security for the certificate holders include lease payments made by the school district, a reserve fund in an amount equal to the maximum annual lease payments (funded from certificate proceeds), and a security interest in the building.

In the event of nonappropriation the trustee may, on behalf of certificate holders, cancel the lease with the District and find alternative tenants for the building.

In summary, this financing approach allows the District to fund a school building improvement using a lease purchase method. Principal and interest is scheduled in a manner similar which the District might expect for general obligation bonds, however, the interest rate on such financing will be approximately 30 to 50 basis points higher than for general obligation bonds of the District. The lease purchase agreement and the certificates of participation are not deemed to be debt in accordance with state law because the obligation of the District is subject to the making of an annual appropriation by the school board. In the event of a failure to make the appropriation the school board may lose the use of the building.

Method of Sale of Certificates

The certificates of participation may be sold by a competitive or negotiated sale method. The selection of sale method should seek to minimize the financing costs to the District and afford the most favorable financing terms and market access.

We recommend the District issue the certificates of participation by a competitive sale method for the following reasons:

1. The District's credit rating (which will influence the rating on the certificates) and its reputation in the tax-exempt market should result in at least three competitive bids for the purchase of the certificates. Such competition for this financing is expected to produce a lower interest rate on the day of sale than would be expected from a single underwriting firm which the District would negotiate the interest rate and compensation level.

2. The cost of issuing certificates on a competitive sale basis, including underwriting costs, is anticipated to be less than under a negotiated basis.

We anticipate the size of issue and credit rating will attract bids from national underwriters. Such open competition should result in the most favorable interest rate which may be received on the day selected for the sale. The recent example of the Fargo School District's lease purchase financing of its new southside elementary school is an indication that there is considerable competition in the market for certificates of participation of high quality school issuers. The bidding results from the Fargo School District issue are attached.

Financing Participants and Roles

A lease purchase financing and issuance of certificates of participation involve several participants not typically found in general obligation bond financings. A listing of each participant and their role is as follows:

1. Moorhead Public Schools. The District will act as the lessee and construction agent on behalf of the lessor. The District will make semiannual lease payments which match the principal and interest due on the certificates.

2. Non-Profit Corporation. The District will cause to be created a non-profit corporation which may be called the Moorhead Public Schools Building Authority (the selection of the name can be made at a later date) whose board of directors will be the members of the Moorhead School Board. The Corporation will act as lessor for the facility.

3. Trustee. A trustee will be appointed by the District. The trustee's responsibilities will be to act as custodian for the proceeds of the certificates, receive payments from the District and remit such payments to the certificate owners, and represent certificate holder security interests.

4. Special Counsel/Bond Counsel. Special counsel will prepare the principal financing documents and the legal opinions related to the validity of the issue and the tax-exempt character of the interest component of the lease payments.

5. Financial Advisor. Evensen Dodge will serve as financial advisor to the District in connection with this financing and will structure the issue, prepare bid documents, and the official statement. We will also oversee the bidding process and will coordinate the credit rating application and presentations.

Principal Financing Documents

A lease purchase financing has considerably more legal documentation than is typical of a general obligation bond issue. The principal financing documents will be drafted by eith bond counsel or special counsel. The exception is the official statement, notice of sale, and bid forms prepared by Evensen Dodge. The principal documents are:

- Articles of incorporation and bylaws of the non-profit corporation.
- Indenture of Trust (or similar document) which defines the duties of the trustee and provides for the terms of issuance and security for the certificates of participation.
- Lease agreement (or similar document) between the non-profit corporation and the District specifying the terms of the lease, nonappropriation provisions, events of nonappropriation, and usage of the facility.
- Assignment agreement which assigns the non-profit corporation's interest in the lease to the trustee for the benefit of the holders of the certificates.
- Ground Lease
- Official Statement
- Notice of Sale and Bid Form

Bond Counsel may have additional documents they may advise be necessary.

Schedule of Events

- Organizational meeting with District, Bond Counsel, and Evensen Dodge to discuss structuring (legal and financial) issues, sizing, defined schedule, legal considerations, and other matters.
- Provide Minnesota Department of Education notice of financing (meeting may be needed).
- Preparation of principal financing documents by Bond Counsel and Evensen Dodge.
- Draft session (1 or 2 may be required) with all parties to attend.
- Select trustee (Evensen Dodge will assist District).
- Determine credit rating applications and initiate rating process.
- School Board authorization of financing and release of official statement.
- Mail official statement, notice of sale, and bid forms to underwriters.
- Receive bids and award certificates.
- Closing.

The above schedule of events is subject to further review and modification at the organizational meeting.

Myron Knutson
Vice President/Manager
Fargo Office

MLK:cjs

MN518.88B/19

12 Year Lease Purchase Financing for New Elementary School

EVENSEN DODGE, INC.
FINANCIAL CONSULTANTS

RESULTS OF SALE

$4,250,000 First Mortgage Revenue Bonds,
Series 1988
Fargo School District Building Authority
Cass County, North Dakota
Rating: Moody's - A1

SALE DATE: Tuesday, June 14, 1988

BBI - 7.78

BIDDERS	ADDRESS	YEAR	RATE	YIELD	
GRIFFIN, KUBIK, STEPHENS & THOMPSON, INC.	Chicago	1989	6.10%	5.30%	PRICE
		1990	6.10%	5.60%	
		1991	6.10%	5.80%	$4,199,000.00
		1992	6.10%	6.00%	
		1993	6.10%	6.15%	NIC
		1994	6.30%	6.30%	
		1995	6.40%	6.40%	$2,045,737.50
		1996	6.50%	6.50%	
		1997	6.60%	6.60%	NIR
		1998	6.70%	6.70%	
		1999	6.70%	6.80%	6.702758%
		2000	6.70%	6.90%	
DEAN WITTER REYNOLDS INC.	New York	1989	6.10%		PRICE
Chiles Heider Division of Shearson Lehman Brothers Inc.	Omaha	1990	6.10%		
		1991	6.10%		$4,199,644.75
Smith Barney, Harris Upham & Co.	New York	1992	6.10%		
		1993	6.10%		NIC
		1994	6.25%		
		1995	6.40%		$2,061,233.37
		1996	6.50%		
		1997	6.60%		NIR
		1998	6.70%		
		1999	6.80%		6.7535%
		2000	6.90%		

Suite 3800, 222 South Ninth Street
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FAX 612/338-7264

Jobs are changing at rapid clip as technology zooms ahead

TRIBUNE 11-7-85 BF

By Connie Koenenn
Los Angeles Times

S. Norman Feingold, a Washington clinical psychologist who specializes in career counseling, has a favorite illustration for a point he makes frequently:

"Once upon a time in this country, Ben Franklin could take his son for a walk through the streets of Philadelphia and point out all the jobs that were available.

"Today there are more than 30,000 different job titles to choose from."

And that figure, according to this expert on emerging careers, is merely another springboard.

"We're creating new jobs and casting off old ones at an unprecedented rate," Feingold said. He looks beyond the turn of the century and envisions a range of exotic new careers taking shape: ocean hotel manager, wellness consultant, sports law specialist, lunar astronomer, robot trainer, electronic mail technician.

Dave Hage

is on leave

His advice for the American worker who just wants one job, not

Jobs continued on page 4D

30,000, is simple: Stay nimble.

Says Georgia Tech engineering professor Alan Porter: "Expect the nature of work to change abruptly in the next 25 years." Porter, writing about "Work in the New Information Age," envisions dramatic employment upheavals as advanced technologies replace workers. He predicts such innovations as "The Autoburger," a fully automated fast-food dispensary something like McDonald's but without human workers. Also "The Doctor," a computer that diagnoses and dispenses health care without benefit of human medical personnel.

In fact, the rate of technological change has created its own new career: the "technology tracker," an expert hired by large businesses to spot innovations that might otherwise be missed by the company. Herb Halbrecht, whose Stamford, Conn., firm specializes in technology-related research, said the need has arisen because "it is no longer feasible for large organizations to stay on top of what's happening."

Marvin Cetron, a leading technological forecaster, looks at the year 2000 and predicts that the work week will be 32 hours, that in 75 percent of U.S. households both spouses will work (the current estimate is 51 percent) and that "the only job a woman won't be holding is Catholic priest."

Cetron is president of Forecasting International Ltd. of Arlington, Va. and coauthor (with Owen Davies, science editor of Omni magazine) of the new book, "The Great Job Shakeout: Where to Work After the Crash" (Simon & Schuster).

technicians, laser technicians, computer-aided-design technicians, hazardous waste disposal technicians."

Cetron says the worker of tomorrow should be prepared for periodic retraining. "We're learning so much, and communications are so much better that an idea for a product is almost obsolete before it comes off the drafting board. A person born today can expect to have a new career every 10 years."

Topping Cetron's list of pointers for tomorrow's job-seekers: "Make sure you are computer-literate. You just won't make it in the job market if you aren't. It's going to be as basic a need as driving a car."

Psychologist Feingold agrees that technology is a key factor in new careers. ("Hardly any business can survive today without using computers.")

Feingold is resolutely optimistic about future job openings.

"I think we will have colonies in space, and within 25 or 30 years there will be tourists going to other colonies. I just got back from Europe, and on the 12-hour flight I was so bored I began to envision a recreation kind of person who could amuse people who were cramped into small quarters for space journeys."

He thinks that "we will need more lawyers who specialize in space. And there will be jobs for space policemen, space physicians and exo-botanists (involved in growing food in space stations)."

Similarly, he foresees a whole span of ocean industry careers, from mining undersea minerals to farming sea-grown food.

"We have done an in-depth, quantitative look at the types of jobs we can expect in the future, what kind of equipment we will be using," he said. Speaking by phone from his office, Cetron rattled off rapid-fire statistics on the turn-of-the-20th-century work force.

"In 1980, we had 67 percent of the labor population working in the service sector. By 2000 it will be 88 percent. Some of these people will service things that already exist, like our houses, our cars, our air conditioners."

But the bulk of the service jobs, and the cutting-edge careers, will be in information, he said. College students of the future will be studying enzyme research, hydrospace (exploration of the ocean depths), genetic engineering, bionics, robot engineers. "These will be good jobs in the future."

Another key category, requiring about two years of college education, will be an area Cetron calls "high-tech voc-ed" — vocational education with a very high-tech gloss. "We're talking about robot

Over

According to Edward Cornish, president of the Washington-based World Future Society, "there is considerable disagreement in our field when we start looking at the future job market." But Cornish, who recently edited a WFS book on "Careers Tomorrow," emphasized that the complexity of our society is leading to the development of "thousands of new careers."

Cornish offered his overview of work in the future:

■ "The average job is going to become increasingly higher-tech as the sophistication of equipment keeps increasing.

■ "The implication for workers is that they will have to be better trained and more educated.

■ "Huge new industries are coming on, such as the cleaning of air, a lot of do-it-yourself medicine systems. I think personal security will be a big industry of the future."

S. 179.B05 Mtgs 12.13.88

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, December 13, 1988, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To maximize the talents of every student in Independent School District Number 152.

ATTENDANCE:

Douglas Fagerlie _____	Allen Lund _____
Jeanne Seigel _____	Anton Hastad _____
Michael Hulett_____	Wayne Alexander_____
A. C. (Curt) Borgen _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of November 8, 21 and 22, 1988.

*V. CONSENT AGENDA

*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

*VI. CONSIDERATION OF CLAIMS Appendix B

VII. COMMUNICATIONS

1. Letter from Sue Pierson

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

1. Cindy Fevig, senior, has been selected to appear as a soprano soloist in a student recital during the Minnesota Music Education Association Mid-Winter Clinic in St. Paul in February.

2. Christa Van Gundy and Stephanie Wouters, sophomores, and Marci Johnson, junior, are giving a presentation at a state sponsored Program Sharing Workshop at St. Cloud State University.

3. Wendy Wilkinson, Jenny Tuck and Kristin Peterson placed 1st, 2nd and 3rd place in the Voice of Democracy essay contest sponsored by the VFW. Each will receive a cash award and advance to the state level.

4. Angela Rude was selected to represent MHS in the national Principal's Leadership Award Program. She will compete with other seniors nation-wide for numerous scholarships of $1,000.

5. At the Minnesota Association of Technical Institutes annual meeting on October 18, 1988, Judy Ellingson received a plaque honoring her as a past outstanding graduate of Moorhead Technical Institute. In recognititon of this award, she will be presented with a certificate.

   Judy is a 1980 graduate of the Commercial Art program and has been active as a member of the MTI Alumni Association as well as serving as past president.

6. Vern Herman, retired instructor at Moorhead Technical Institute, was awarded the American Vocational Association Region III Award of Merit at the annual convention in St. Louis on December 5, 1988.

   Mr. Herman was an active member of the American Vocational Association and the Minnesota Vocational Association since 1960, has been a member of the Minnesota Vocational Board, was instrumental in implementing a successful payroll deduction system for MVA/AVA members, and in gaining scholarships for auto mechanics students from area businesses.

7. Barb Anton presented at the MEEP conference on December 5 and 6. The topic was "Are You Listening To Your Staff And Students?"

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Resource Selection Policy (Trochlil) Appendix C

Explanation: The Resource Selection policy has been approved by the PER Committee (Appendix C-1).

Recommendation: Move to approve the Resource Selection policy as presented.

B. NEW BUSINESS

1. Consider IBM Purchasing Agreement (Lacher) Appendix D

Explanation: We have spent the past several months reviewing specifications, bids and talking to users and vendors. We are presently involved in a sixty day trial of the IBM AS400 processor and CIMMS application software. To prevent having to wait for implementation after the trial we are asking the board to approve the bid recommendation.
The budget over the next five years will be:
Facilities - $209,000
Equipment - $700,000
The number and location of the equipment will change as we implement the program.

Recommendation: Move to award the bid award as follows:

		Annual Maintenance
Hardware	$172,420.00	$ 8,208.00
Devices	101,853.00	1,524.00
System Software	26,715.00	
Second Phase Hardware	31,875.00	600.00
Application Software	86,890.00	
Training	19,200.00	
Software Modification	2,750.00	
Conversion	3,000.00	
Subtotal	$444,703.00	10,332.00
Telephone Costs		
Installation	3,400.00	
Annual Line Charge	4,000.00	4,000.00
2nd Year Application Software		
Support		5,670.80
Enhancement		5,670.80
Subtotal	7,400.00	$15,341.60
Grand total	452,103.00	25,673.60
COMBINED GRAND TOTAL	$477,776.60	

2. Consider 1987-88 Audit (Lacher) Appendix E

Explanation: Enclosed is the audit report for 1987-88 (Appendix E-1). Dave Stene, from Eide Elemeke & Co., will make the presentation.

Recommendation: Move to approve the 1987-88 audit report as presented.

---

3. Consider Operations and Maintenance Agreement (Lacher) Appendix F

Explanation: Attached is the revised letter sent to Bob Shrank, Minnesota School Employees Association, Business Agent for the unit (Appendix F-1). The words lined out are old language in the 1985-87 contract being deleted and the words underlined are new language being inserted into the 1988-90 contract. The financial impact of the settlement for all salaries and fringe benefits for the staff, as of June 30, 1988, is:

1988	- 2.65%	$22,495.00
1990	- 2.93%	$25,489.00
TOTAL	- 5.58%	$47,984.00

Recommendation: Move to approve the proposed 1988-90 contract.

---

4. Consider Personnel (Bergen) Appendix G

New Employees
Nancy Pope - senior high helper, $5.93 per hour for five and three-fourths hours, effective November 28, 1988
Daniel Sauer - senior high dishwasher, $4.50 per hour for two hours, effective November 29, 1988
Carla Kennedy - Robert Asp server, $4.50 per hour for two hours, effective December 5, 1988
Steve Huebner - senior high custodian, $6.64 per hour, A12, effective November 22, 1988
Resignation
Richard South - senior high custodian, effective December 11, 1988

Recommendation: Move to approve the personnel changes as shown.

5. Consider Special Education Proposals (Swedberg) Appendix H

Explanation: Appendices H-1,2,3,and 4, contain proposals to:

1. increase speech/language therapy services at Moorhead Senior High School by five (5) hours per week and up to twelve and one-half hours per week at Probstfield
2. to add one (1) additional F.T.E. teacher of the learning disabled at Riverside (.33 F.T.E.) and Asp (.67 F.T.E.)
3. to add one additional paraprofessional in the intermediate trainable mentally handicapped class at Riverside
4. to add up to two (2) part-time paraprofessionals for handicapped students being programmed for in preschool handicapped programs

Recommendation: Move to approve the special education additional services/programs as presented.

---

*6. Consider State Board for Vocational Technical Education Grants (Johnson) Appendix I

Explanation: The following grants have been awarded to the adult extension department at Moorhead Technical Institute.

°Hazardous Materials Training Grant	$ 3,300.00
°Quality and Productivity Regional Coordination Grant	22,000.00
°Debbie Johnson's involvement in SBVTE Needs Analysis Task Force	4,500.00
°Firefighter Tuition subsidy	2,543.20
°Expanded Career Choices Class Grant	4,274.00
TOTAL	$36,617.20

Recommendation: Move to accept the grants as presented.

---

*7. Consider Curriculum & Instruction Resource Teams - MTI (Johnson) Appendix J

Explanation: Moorhead Technical Institute is one of four schools selected and awarded a grant for $20,000.00 to write and implement curriculum and instructional resource team models. This strategy is directed at ways to serve as many handicapped students as possible in regular "mainstream settings" by developing an educational framework in which special needs staff form a working partnership with technical institute faculty through the building of resource teams.

Recommendation: Move to approve the grant as presented.

*8. Consider Acceptance of Grant (Jernberg) Appendix K

Explanation: The district has received $12,599.00 in funding for the Chapter I migrant tutorial program. Students at Edison, Probstfield, Washington and Robert Asp schools will be served. The funding is from the Minnesota Department of Education Migrant Education Section and will be administered by building principals and Jim Nigg during the period from January 3rd to the end of the school year.

Recommendation: Move to accept the Migrant Tutorial Grant as presented.

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*9. Consider Acceptance of Grant (Jernberg) Appendix L

Explanation: The district has received a grant of $1,250.00 from the Alex Stern Family foundation for the Intergenerational musical at Washington school. The expense and income is a part of the Community Arts program.

Recommendation: Move to accept the grant and direct a letter of thanks be sent.

---

*10. Consider Proposal for Additional Kindergarten Teacher at Riverside (Jernberg) Appendix M

Explanation: Appendix M-1 contains the proposal for an additional kindergarten teacher at Riverside Schools. As of December 7 the enrollment has increased by 24 from the beginning of the school year. Principals, kindergarten staff, administrators and transportation have reviewed options and recommend that an additional teacher be employed and that classes be equalized to approximately 24 students per section.

Recommendation: Move to approve the addition of one (1) F.T.E. kindergarten staff as recommended, to be employed effective January 3rd.

XI. FOR YOUR INFORMATION Appendix Z

1. Lease/Purchase Financing - Appendix Z-1 is the outline of the probable costs for a lease purchase option (Appendix Z-1).

2. Joint Powers - Beginning in January, the committee will meet the 2nd Thursday of each month.

XII. FOR YOUR INFORMATION (continued)

3. Approximately 40 staff members representing all buildings in the district attended the Fourth Annual Winter MEEP Conference titled Assessment Monitoring and Feedback "Is Anybody Learning?", in Bloomington, MN.

4. West Central Leadership Seminar - Mayor Lanning recommended that governmental units collaberate on tax levies, lobbying efforts, parks and recreation, economic development and human rights.

5. Futures Article - Appendix Z-2

CALENDAR OF EVENTS

Event	Date	Time	Place
Futures Committee	Tuesday, Dec. 13	4:30 - 6:00 p.m.	Townsite
PER	Thursday, Dec. 15	7:00 a.m.	Townsite
Policy Review	Monday, Dec. 19	7:00 p.m.	Townsite
Winter Holidays - MTI	Monday, Dec. 19 - Monday, Jan. 2		
Winter Holidays - K-8	Friday, Dec. 23 - Monday, Jan. 2		
Winter Holidays - 9-12	Saturday, Dec. 24 - Monday, Jan. 2		

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. Committee Reports
   °
   °

2. What's Going On In The Moorhead/Fargo/West Fargo Area?"
   °

3. NSBA Institute for the Transfer of Technology to Education Seminar - Anton Hastad

XIV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, January 9, 6:30 p.m.

Regular Meeting
Board of Education
Independent School District #152
November 8, 1988

Members Present: Douglas Fagerlie, Michael Hulett, Curt Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel and Bennett Trochlil - Fagerlie was excused from 8:20 - 8:30 p.m. and Hulett was present at 9:30 p.m.

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

ROGER MEYER TAPE - A video tape was shown on the Roger Meyer/David Ortner presentation on the "That's Incredible" television program, aired on October 16.

PREVIEW - Trochlil previewed the agenda, adding Personnel and Blandin Principals Fellowship Program.

MEETING TIME EXTENSION - The Board discussed options on how to deal with a three-hour meeting deadline. The issue will be placed on the November 22 agenda when all Board members are present.

MINUTES - Lund moved, seconded by Seigel, to approve the minutes of October 11, 18, 19, and 25, 1988. Motion carried unanimously.

CONSENT AGENDA - Borgen moved, seconded by Seigel, to approve the following items in the consent agenda: Claims, Acceptance of Gift from Moorhead Kiwanis Club and Acceptance of Gift from Moorhead Midday Lions Club. Motion carried unanimously.

CONSIDERATION OF CLAIMS - As part of the consent agenda, the Board approved the claims, subject to audit, for $854,450.41:

GENERAL FUND	$ 249,720.90
FOOD SERVICE	31,580.92
TRANSPORTATION FUND	90,958.74
COMMUNITY SERVICE	5,224.14
CAPITAL EXPENDITURE	104,892.77
DEBT REDEMPTION	177.51
MAVTI-GENERAL FUND	125,020.62
MAVTI COMM SERVICE	10,553.04
VO-TECH CAP. OUTLAY	34,694.82
FED FINANCIAL AIDS	191,313.96
AVTI STUD SEN & MISC	7,458.28
TOWNSITE CENTRE	2,854.71
TOTAL	$ 854,450.41

COMMUNICATIONS - A letter was read from Douglas Hastad, Interim Dean of Texas Christian University, congratulating the district for using manipulatives in the mathematics concepts approach.

ASBESTOS REMOVAL - Borgen moved, seconded by Seigel, approved: Change Order #3 for $10,084.00, the deduct items to cover our additional costs and directed a letter of thanks be sent to Dore and Associates for a job well done under trying circumstances. Motion carried unanimously.

REVISION TO PRELIMINARY GENERAL FUND BUDGET - Jernberg reviewed the recommendation by administration for a ten (10) percent increase to the preliminary fund budget due to increased enrollment.

Seigel moved, seconded by Borgen, to approve the revision to the preliminary fund budget for a ten (10) percent increase in the amount of $53,116.00. Motion carried unanimously.

PERSONNEL - Lund moved, seconded by Seigel, to approve the following personnel items.

New Employees

Linda Nistler - Chapter I aide, Robert Asp, $6.70 per hour, effective October 28, 1988

Cindy Eldevick - Chapter I aide, Washington, $6.70 per hour, effective October 28, 1988

Carol Hazen - Chapter I aide, Probstfield, $6.70 per hour, effective October 28, 1988

Darlene Severtson, Chapter I aide, Edison, $6.70 per hour, effective October 28, 1988

Lynn Greenwaldt - Chapter I aide, Riverside, $6.70 per hour, effective October 28, 1988

Holly Klocow, Instructional Secretary, Moorhead Technical Institute, B21, $6.70 per hour, effective November 14, 1988

Resignation

Cindi Andel - food service, Senior High, effective November 4, 1988

Helen Rennecke - food service, South Campus, effective October 14, 1988

Added to Contract

Bruce Leitch - diesel instructor, MTI, winter quarter - 54 days, BA+45 (15) $9,854,68 ($31,024.00)

Motion carried unanimously.

BLANDIN PRINCIPALS FELLOWSHIP PROGRAM - Borgen moved, seconded by Fagerlie, to support the candidacy of Richard Jones to participate in the Blandin Principals Fellowship Program. Motion carried unanimously.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift of $50.00 from the Moorhead Kiwanis Club for the purchase of scissors for Early Childhood Screening this year.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift of $100.00 from Moorhead Midday Lions Club for the purchase of supplies for Early Childhood Screening this year.

FOR YOUR INFORMATION

1. Trochlil informed the Board that he will be the acting principal at Riverside in Don Iverson's absence.

2. Long Range Planning - Moorhead Technical Institute - Trochlil informed the Board that Moorhead Technical Institute has started work on their long range planning, prioritizing ten areas, placing space needs as the highest.

3. Marv Roth Visitation - Trochlil discussed with the Board meeting times for their interviews with Marv Roth and the special meetings.

4. Russian Trip - Seigel suggested that two of the members of the group that took the "People to People Tour of Russia" with Senator Roger Moe, be invited to a special board meeting in January.

5. MSBA Convention - Trochlil reviewed plans that have been made with the Board.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDCUATION

1. Committee Reports
   - °Learning Bank - Trochlil reported that the program is progressing well.
   - °Joint Powers - Hulett reported items addressed were status of grant for Migrant Task Force and a change in state aids for cities. The next meeting will be a discussion on funding with the school district.
   - °Long Range Planning Seminar - Trochlil and Alexander indicated there were 33 participants at the seminar and it was very successfull.
   - °Superintendent's Advisory Council - Trochlil reported on their first meeting this year...Washington PTO will have a meeting on their goals...South Campus has fourteen volunteers signed up for their computer lab...Dan Bacon discussed tranpsportation issues...carnivals are being planned in elementary buildings...future meetings will address the survey report, levies for taxes, space needs and long range planning
   - °Athletic Advisory Council - issues addressed were: update of handbook, crowd control and overlapping of seasons

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

2. "What's Going On In The Moorhead/Fargo/West Fargo Areas?
°Fagerlie reported that lots in Ridgewood were ready for sale ...South Oaks is in good shape...Angela's addition is going well...water wells - new power lines are in and work is progressing ...he would like to publicly thank Kay Batterman for her work on the public service resource program

3. Leadership Moorhead Committee - Seigel reported the Chamber will start to take applications in December for the program and Richard Jones is a member of the committee.

ADJOURNMENT - Hulett moved, seconded by Borgen, to adjourn the meeting. Motion carried unanimously.

_____
Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
November 21, 1988

Members Present: Douglas Fagerlie, Michael Hulett, Curt Borgen, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil.

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board and the superintendent in the Pledge of Allegiance.

SRI PERCEIVER FEEDBACK - Board members shared their interview results of the perceiver with other Board members.

Discussion was held on the talents of each board member that were identified through the interview process and how the combination of the talents would make for an effective school board operation.

Marv Roth, SRI Perceiver, Inc., facilitated the meeting.

ADJOURMENT - The Board adjourned the meeting.

_____
Anton Hastad, Clerk

Regular Meeting
Board of Education
Independent School District #152
November 22, 1988

Members Present: Douglas Fagerlie, Michael Hulett, Wayne Alexander, Allen Lund, Jeanne Seigel, Anton Hastad and Bennett Trochlil. Seigel was present at 7:45.

The meeting was called to order by Chairperson Alexander.

PLEDGE OF ALLEGIANCE - Chairperson Alexander led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Trochlil previewed the agenda, adding Personnel.

CONSENT AGENDA - Lund moved, seconded by Hulett, to approve the following items on the consent agenda: Suspension of Programs - MTI, Reimbursement of Imprest Travel Account, Acceptance of Gift, Tuition Contract and Investments. Motion carried unanimously.

STUDENTS - Alexander recognized and welcomed Concordia students from Stuart Ringham's political science class, Howard Anderson's professional issues class, and Sue Pierson's education class at Concordia.

SUSPENSION OF PROGRAMS - As part of the consent agenda, the Board approved the temporary suspension of the supermarket management program and the agri-business program at Moorhead Technical Institute, due to insufficient enrollments.

EDULOG SOFTWARE - Dan Bacon, transportation supervisor, demonstrated the software package that was purchased to improve our transportation program as to routing, census, and etc.

STRATEGIC PLANNING - Dr. Nelson Otto gave a progress report on the strategic planning process.

He met with the Futures Committee and they will attempt to have a revised edition of the plan by January 10.

He stated that the effort our community has presented is unequaled anywhere in the state and the school district is on the right track in their involvement.

PERSONNEL - Hastad moved, seconded by Borgen, to approve the following personnel changes:

Resignation

Becky Brandt - director's secretary, Moorhead Technical Institute, effective November 23, 1988

New Employee

Stacey Irion - custodian, Washington and Edison, A-12, $6.34 per hour, effective November 18, 1988

Dorothy Johnson - server, Senior High, 2¼ hours, $4.50 per hour, effective November 22

PERSONNEL - (continued)

New Employee

Stacey Irion - custodian, Washington and Edison, A-12, $6.34 per hour, effective November 18, 1988

Dorothy Johnson - server, Senior High, 2 1/4 hours, $4.50 per hour, effective November 22

Donna Rosenfeldt - server, Senior High, 2 1/2 hours, $4.50 per hour, effective November 21

Deborah Buss - server, Robert Asp, 2 hours, $4.50 per hour, effective October 24

Dee Eckman - server, Probstfield, 2 1/2 hours, $4.50 per hour, effective October 24

Patricia Geraghty - server, Edison, 2 hours, $4.50 per hour, effective October 24, 1988

Constance Geatz - server, Washington, 2 hours, $4.50 per hour, effective October 24

Change in Contract

Mary Ann Nahon - from half-time detention center teacher, to full-time L.D. teacher, Senior High, BA+30 (7) $20,023.20, effective November 18, 1988

Maternity Leave

Arlene McComb - Washington music teacher, beginning approximately January 3, 1989, for six (6) weeks

Motion carried unanimously.

REIMBURSEMENT OF IMPREST TRAVEL ACCOUNT - As part of the consent agenda, the Board approved the reimbursement of $5,932.84 to the travel imprest cash account.

ACCEPTANCE OF GIFT - As part of the consent agenda, the Board accepted the gift of $100.00 from the Sunrise Lions Club for the Early Childhood Screening Program and directed a letter of thanks be sent.

TUITION CONTRACT - As part of the consent agenda, the Board approved the tuition contract with the Fargo School District for $3,415.46 to cover all costs of education for a secondary student.

INVESTMENTS - As part of the consent agenda, the Board approved the trust transfers from October 21 to November 16, 1988.

MEETING TIME EXTENSION - At the November 8 meeting, a suggestion was made on extending the meetings in intervals of fifteen or thirty minutes by vote of the Board.

Lund moved, seconded by Fagerlie, that Board meetings be held for three hours, at which time they could be extended fifteen minutes by vote of the Board with no limit on the number of extra times.

Discussion was held on the pros and cons of the motion and Hastad asked if the motion would be a point of order forever. Trochlil indicated it could be changed at any time by vote of the Board.

The motion carried by roll call vote: Hastad - no, Seigel - no, Lund - yes, Alexander - yes, Borgen - no, Hulett - yes, and Fagerlie - yes.

DECEMBER BOARD MEETINGS - The Board discussed the necessity of two Board meetings in December and delayed the decision until the December 13 meeting.

FOR YOUR INFORMATION

1. Building Lease Purchase Financing - Lacher outlined the process the district can use in lease purchase financing. He explained that with the recent changes in the capital funding, this is possible. Once it is determined what the building programs are going to be, we can develop a financial plan.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

1. "What's Going On In The Moorhead/Fargo/West Fargo Areas?"

   °Fagerlie reported that Christmas decorations in Moorhead will be put up November 23 and 24.

   °Condition of Tracks - Lacher reported on the condition of school district tracks and indicated sprinklers would be tested at all sites this spring.

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Anton Hastad, Clerk

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION I.S.D. #152	DISTRICT CODE: IIAC/IIAC-A DATE ADOPTED: 12-13-88

RESOURCE SELECTION POLICY

I. Statements of Philosophy and Definition

A. It is the policy of Independent School District #152 to provide a wide range of instructional resources on all levels of difficulty, with a wide diversity of appeal, and presenting different points of view and to allow the review of allegedly inappropriate instructional resources through established procedures. The Board of Education supports the principles of intellectual freedom inherent in the First Amendment to the Constitution of the United States as expressed in official statements of professional associations. (Copies of these documents are available at the District Library/Media Office.)

B. For the purpose of this statement of policy, the term "resources" will refer to any person(s) or any material(s) (whether acquired or locally produced) with instructional content or function that is available or unavailable for formal or informal teaching/learning purposes. The term "unavailable" refers to a resource that has been denied inclusion. Resources include but are not limited to textbooks, other books, supplementary reading and informational materials, charts, community resource people, agencies and organizations, dioramas, filmstrips, kits, machine readable data files, maps, microforms, models, motion pictures, periodicals, pictures, realia, slides, sound recordings, transparencies, video recordings, computer software, plays, concerts, athletic events, and written and performed music.

II. Objectives of Selection

A. To provide resources that will enrich and support the curriculum and personal needs of the users, taking into consideration their varied interests, abilities, learning styles and maturity levels.

B. To provide resources that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and recognition of various societal values.

C. To provide a background of information which will enable students to make intelligent judgments in their daily lives.

D. To provide resources on opposing sides of controversial issues so that users may develop under guidance the practice of critical analysis.

E. To provide resources which realistically represent our pluralistic society and reflect the contributions made by ethnic and minority groups and individuals to our American heritage.

F. To place principle above personal opinion and reason above prejudice in the selection of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

III. Responsibility for Selection

A. Although the Moorhead School Board is legally responsible for the operation of the school, the responsibility for the selection and purchase of the instructional resources is delegated to the licensed staff employed by the district.

B. While selection of materials involves many people, including library/media specialists, teachers, students, supervisors, administrators, and community persons, the responsibility for coordinating and recommending the selection and purchase of instructional resources rests with the licensed professional personnel.

IV. Criteria for Selection (to be used as they apply)

A. Resources shall support the educational goals of the school district, and the goals and objectives of individual schools and specific courses.

B. Resources shall support the individual student learning modes, teaching styles, curricula needs, and be appropriate for the age, emotional and social development, and ability level of the students for whom the resources are selected.

C. Resources shall provide a background of information which will motivate students to examine their own attitudes and behavior, to comprehend their duties, responsibilities, rights and privileges as participating citizens in our society, and to make intelligent judgments in their daily lives.

D. Resources shall represent artistic, historic and literary qualities and provide a stimulus to creativity.

E. Resources shall provide information on differing sides of issues so that users may develop the practice of critical analysis.

F. Resources shall be selected for the atypical as well as the average student.

G. Resources shall be selected for their strengths rather than rejected for their weaknesses, and shall be judged as a whole.

V. Procedures for Selection

A. In selecting resources, professional personnel shall evaluate the available resources and curriculum needs and shall consult reputable, professionally prepared selection tools and other appropriate sources.

B. Administrators, teachers, students, other school district personnel and community persons may make recommendations for purchase.

C. Gift resources shall be judged by the criteria outlined in IV, page 2 and shall be accepted or rejected by those criteria.

D. It should be understood that selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

PROCEDURES FOR REEVALUATION OF RESOURCES

I. Statements of Policy

A. Occasional objections to instructional resources will be made despite the quality of the selection process. The Moorhead School Board supports principles of intellectual freedom inherent in the First Amendment to the Constitution of the United States and expressed in the Library Bill of Rights of the American Library Association and Students' Right to Read of the National Council of Teachers of English. In the event materials are questioned, the principles of intellectual freedom and right to access to resources must be defended rather than the resources.

B. Any resident or employee of the school district may object to the inclusion or exclusion of resources in the district's educational program on the basis of appropriateness.

C. An objection is defined as a verbal or written statement of opposition to a resource, requesting that it be excluded, included or restricted.

D. All residents and employees of the school district shall adhere to the Policy and Procedure of Selection and Reevaluation of Resources.

II. Step-By-Step Procedure When an Objection Occurs

If a complaint is made, the following procedures should be followed:

A. Treat each objector courteously and confidentially; inform them of the selection procedures but make no commitments.

B. Each objector shall be directed to the building principal or designee who shall explain to the objector the school's selection procedure, the selection criteria, and qualification of the persons selecting the resource. The principal and/or other appropriate staff shall explain the selection rationale for the resource, its intended educational use, and any additional information regarding its use.

C. If the objector wishes the removal or restriction of the resource for anyone other than his/her child/ward, or the inclusion of an unavailable resource (p. 1, I, C), the use of the "Request for Reevaluation of Instructional Resources" form shall be explained and the objector invited to complete it in its entirety and return it to the principal or designee.

D. The objector shall complete one form for each resource to which she/he objects.

E. Upon receipt of the completed and signed "Request for Reconsideration of Instructional Resources" the superintendent and professional media person or teacher involved shall be promptly informed.

F. Within five regular school days after receiving the completed form, the Committee for Reevaluation of Resources will be convened.

G. Use of the questioned resource shall not be restricted during the reevaluation process.

H. The Committee for Reevaluation of Resources shall:
1. Be notified of the objection.
2. Read, view, or listen to the questioned resource.
3. Meet to consider the questioned resource and make a decision.
4. Follow all procedures outlined in the Guidelines for the Reevaluation Committee (page 6, IV).

III. Committee for Reevaluation

A. The Committee for Reevaluation of Resources shall be made up yearly, prior to August 1, and shall consist of eleven members from ISD #152.

B. The categories listed below shall each be for a two year term. The odd numbered categories shall be elected/selected in the odd numbered years: the even numbered categories in the even numbered years.
1. One building principal or assistant principal selected by the superintendent.
2. One elementary teacher elected/selected by the faculty.
3. One secondary teacher elected/selected by the faculty.
4. One MTI teacher elected/selected by the faculty.
5. One professional media person elected/selected by the K-12 media faculty.
6. Two students (one female/one male) from the Moorhead
& Senior High elected/selected by the high school stu-
7. dent council.
8. One District #152 resident selected by District #152 residents #8 and #10.
9. One District #152 resident selected by District #152 residents #7 and #9.
10. One District #152 resident selected by District #152 residents #8 and #10.
11. One District #152 resident selected by District #152 residents #7 and #9.

C. When a vacancy occurs on the Committee, the professional media person (p. 6, III, D) shall meet with the individual(s) responsible for the category in which the vacancy has occurred and obtain a replacement to complete the term.

D. By May 5 of each year, the superintendent shall appoint a professional media person to:
   1. Notify in writing prior to May 15 those groups who must elect/select a representative for the following year.
   2. Send a reminder in writing between August 25 and September 5 to those groups who have not responded to the first notice.
   3. Arrange and convene an organizational/inservice meeting, no later than September 22, of the ten member Committee for Reevaluation of Resources.

E. At the first meeting of the Committee, the ten members shall elect a chair and a recording secretary.

F. Should any reevaluation committee member be involved with a questioned resource, a temporary replacement from his/her category shall be appointed by the chair of the committee. Once a decision the questioned resource has been made by the reevaluation committee, the member shall return as a participating member of the committee.

IV. Guidelines for the Reevaluation Committee

A. Seven members of the Committee for Reevaluation of Resources shall constitute a quorum. A quorum is required at all meetings where a decision is made regarding a questioned resource.

B. All committee members are voting members.

C. The chair of the Committee for Reevaluation of Resources shall:
   1. Notify committee members of the objection and set a meeting date.
   2. Distribute a copy of the completed Request for Reevaluation of a Resource form to each committee member.
   3. Distribute the appropriate Checklist for Reevaluation Committee to each committee member.
   4. Obtain and arrange for reading/viewing/listening to the questioned resource by the committee.
   5. Obtain reviews of the questioned resource and send them to each committee member at least three regular school days prior to the reevaluation committee meeting.
   6. Within twenty regular school days of receiving the objection, hold a reevaluation committee meeting to reach a decision. If more time is necessary, the committee members and all others involved shall be notified by the chair.

7. Invite the objector, professional media person or teacher and administrator involved to the committee meeting.
8. Invite appropriate persons to provide testimony during the meeting.

D. The Committee for Reevaluation of a Resource shall:
1. Examine the questioned resource in its entirety.
2. Determine professional acceptance of the resource by reading critical reviews.
3. Weigh values and faults and form opinions on the resource as a whole rather than on passages or sections taken out of context.
4. Discuss the resource in the context of the educational program.
5. Hear testimony.
6. Make a decision by public vote.
7. Prepare a written report using the Report of the Reevaluation Committee form.

E. The recording secretary shall:
1. Record attendance.
2. Take notes and complete the Report of the Reevaluation Committee form.
3. Obtain signatures from committee members on the Report of the Reevaluation Committee form.
4. Be responsible for filing all required reports within five regular school days.
5. Send copies of the completed Report of the Reevaluation Committee form to the objector, the building principal, the superintendent and the professional media person or teacher involved.

V. Resolution

A. The written report, signed by all members of the committee who attended the meeting, accompanied by all materials used during the proceedings and a minority report, if one is made, shall be filed with the superintendent. This shall be the official record of the case.

B. In the case of a tie vote, the objection shall be denied.

C. The decision shall be binding for the individual school or as specified in the report by the reevaluation committee.

D. The decision shall be communicated to all appropriate employees and the Board of Education.

E. A decision to sustain an objection shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the selection and/or use of the resource.

F. The Committee's decision may be appealed to the Board of Education of District #152.

Received by _____

Date Received _____

REQUEST FOR REEVALUATION OF A RESOURCE*

Initiated by _____ Date _____

Address _____ Telephone _____

Representing:

Self ____ Organization or Group _____
(name)

Resource questioned:

Title _____

Author/Creator _____

Publisher/Producer _____ Copyright Date _____

Type of Resource _____
(book, film, filmstrip, record, pamphlet, etc.)

Location: Elementary (K-6) (specify) _____

Middle School (7-8) _____

Senior High (9-12) _____

Unavailable _____

Please respond to the following questions. If sufficient space is not provided, please use additional paper.

1. Have you seen, read, or listened to this resource in its entirety?

   Yes _____ No _____

2. To what do you object? Please cite specific passages, pages, etc.

_____

_____

_____

_____

_____

_____

_____

3. Please comment on the resource as a whole.

4. What do you believe is the theme or purpose of this resource?

5. For what age group do you recommend this resource?

6. What resource do you recommend that would provide additional information on the subject?

7. Additional comments:

(date) (signature)

Please return this form to the building principal.

*Completion of this form is at the request of the Board of Education of Independent School District #152.

10/88

CHECKLIST FOR REEVALUATION COMMITTEE: FICTION

Author _____

Title _____

A. Purpose

1. What is the purpose, theme or message of the resource? How well does the author/producer/composer accomplish this purpose?

_____

_____

_____

2. If the story is fantasy, is it the type that has imaginative appeal and is suitable for the user? _____Yes_____No. If no, for what age group do you recommend? _____
3. Will the reading and/or viewing and/or listening to the resource result in more compassionate understanding of human beings? _____ Yes _____ No
4. Does it offer an opportunity to better understand and appreciate the aspirations, achievements, and problems of various minority groups? _____ Yes _____ No

B. Content

1. Does a story about modern times give a realistic picture of life as it is now? _____ Yes _____ No
2. Does the story avoid an oversimplified view of life, one which leaves the reader with the general feeling that life is sweet and rosy or ugly and meaningless? _____ Yes _____ No
3. When factual information is part of the story, is it presented accurately? _____ Yes _____ No
4. Is prejudicial appeal readily identifiable by the potential reader/viewer/listener? _____ Yes _____ no
5. Are concepts presented appropriate to the ability and maturity of the potential user? _____ Yes _____ No
6. Do characters speak in a language true to the period and section of the country in which they live? _____ Yes _____ No
7. Does the resource offend in some special way the sensibilities of women or a minority group by the way it presents either the chief character or any of the minor characters? _____ Yes _____ No
8. Is there preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this resource inappropriate? _____ Yes _____ No
9. If there is use of offensive language, is it appropriate to the purpose of the text? _____ Yes _____ No
10. Is the resource free from derisive names and epithets that would offend minority groups? _____ Yes _____ No
11. Is the resource written well? _____ Yes _____ No
12. Does the story give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion, or philosophy in any adverse way? ____ Yes ____ No
13. Does the resource make a significant contribution to the history of literature or ideas? _____ Yes _____ No
14. Are the illustrations appropriate and in good taste? ____Yes ____No
15. Are the illustrations realistic in relation to the story? _____ Yes _____ No

Additional comments _____

_____

_____

Adapted from School Media Quarterly, Winter, 1977

CHECKLIST FOR REEVALUATION COMMITTEE: NONFICTION

Author _____

Title _____

A. Purpose
   1. What is the overall purpose of the resource? _____

      _____
   2. Is the purpose accomplished? _____ Yes _____ No

B. Authenticity
   1. Is the author competent and qualified in the field? ____Yes ____No
   2. What is the reputation and significance of the author and publisher/ producer in the field? _____

      _____
   3. Is the resource up-to-date? _____ Yes _____ No
   4. Are information sources well documented? _____ Yes _____ No
   5. Are translations and retellings faithful to the original? _____ Yes _____ No

C. Appropriateness
   1. Does the resource promote the education goals and objectives of the curriculum? _____ Yes _____ No
   2. Is it appropriate to the level of instruction intended? _____ Yes _____ No
   3. Are the illustrations appropriate to the subject and age level? _____ Yes _____ No

D. Content
   1. Is the content of this resource well presented by providing adequate scope, depth and continuity? _____ Yes _____ No
   2. Does this resource present information not otherwise available? _____ Yes _____ No
   3. Does the resource give a new dimension or direction to its subject? _____ Yes _____ No

E. Review
   1. Source of review _____
      Favorably reviewed _____Unfavorably reviewed_____
   2. Does this title appear in one or more reputable selection aids? _____ Yes _____ No. If answer is yes, please list titles of selection aides.

      _____

      _____

Additional Comments

_____

_____

_____

_____

Adapted from School Media Quarterly, Winter, 1977

10/88

REPORT OF REEVALUATION COMMITTEE

Author: _____ Type of Resource: _____

Title: _____

This decision was made on the _____ day of _____, 19 ____

_____ Minority report is attached.

FINDINGS OF FACT: _____

_____

_____

_____

_____

_____

_____

_____

_____

DECISION: _____

_____

_____

The following committee members are in agreement with the above decision:

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

The following committee members are not in agreement with the above decision:

_____ _____

_____ _____

_____ _____

Received by _____

Date Received _____

REQUEST FOR APPEAL OF RESOURCE REEVALUATION COMMITTEE DECISION

Initiated by _____ Date _____

Address _____ Telephone _____

Representing:

Self ____ Organization or Group _____
(name)

Resource questioned:

Title _____

Author/Creator _____

Publisher/Producer _____ Copyright Date _____

Type of Resource _____
(book, film, filmstrip, record, pamphlet, etc.)

Location: Elementary (K-6) _____

Middle School (7-8) _____

Senior High (9-12) _____

Unavailable _____

What is the reason for the appeal. If sufficient space is not provided, please use additional paper.

1. Have you seen, read, or listened to this resource in its entirety?

   Yes _____ No _____

2. To what do you object? Please cite specific passages, pages, etc.

_____

_____

_____

_____

_____

_____

_____

ACCENT ON EXCELLENCE 152 MOORHEAD GEORGETOWN SABIN

Independent School District No. 152

Townsite Centre - 810 South 4th Avenue Moorhead, Minnesota 56560

November 29, 1988

B399 Revised

Bob Schrank
MSEA
290 Metro Square Bldg.
St. Paul, MN 55101

Subject: 1988-90 Operation and Maintenance Agreement

Dear Mr. Schrank:

Attached are the changes we tentatively agreed to November 9, 1988. Please review and let me know when the changes have been accepted.

There are two items that were not part of our proposals that should be dealt with. One item related to age limitations that are not permitted and the other deals with continuation of Medical Insurance.

The following are the suggested revisions. Let me know if they are acceptable.

Proposal No. 1:

Article IX. LEAVE PROVISIONS

Section 4. Medical Leave

Subd. 3 (Page 13)

At the expiration of the leave, if the disability still exists and the leave is not extended, the employee's employment is terminated. When employment is terminated in such a circumstance, group insurance benefits may be continued at the employee's option and expense ~~for a period of six month.~~ consistent with State and Federal laws.

Proposal No. 2:

Article XI. TERMINATION OF SERVICES

Section 2. ~~Retirement~~ (Page 17)

~~Any employee shall retire at the end of the month in which the seventieth (70) birthday occurs, or, at the option of the employee, sooner if qualifications for retirement are met.~~

Any similar language in the other contracts should also be revised.

We also need to revise the numbers where deletions or revisions occur.

Schedule A has been adopted. Movement on the schedule will be pursuant to the contract language with the following modifications.

Year 1, 1988-89:

1. All eligible employees will move two (2) steps on the 1988-89 schedule .

2. Minimum increase of $.20 per hour for those employees at or over the schedule maximum.

3. New employees (Hired after January 1, 1988) will be placed on schedule nearest their starting rate that does not represent a decrease.

Year 2, 1989-90:

1. All eligible employees will move one (1) STEP on the 1989-90 schedule.

2. Minimum increase of $.20 per hour for those employees at or over the schedule maximum.

3. The schedule will increase $.15 per STEP.

Sincerely,

Robert Lacher
Asst. Supt. Bus.
ISD #152

Attachment: Proposed Language Changes
Proposed Salary Schedule
June 1988 List of Employees

cc: Cliff Steinert
Jim Boothroyd
Board of Education
Dr. Trochlil
Mr. Bergen
Mr. Jernberg
Mr. Hetland

November 10, 1988
Preliminary Draft

AGREEMENT WITH DISTRICT OPERATION AND MAINTENANCE EMPLOYEES ON 1988-90 EMPLOYEE CONTRACT

INDEPENDENT SCHOOL DISTRICT NO. 152, MOORHEAD

Change 1.

ARTICLE IV. SCHOOL BOARD RIGHTS (Page 3)

Section 3. Rules, Regulations and Policies:

The parties recognize that all employees covered by this Agreement shall perform the services and duties prescribed by the School Board and ~~shall be governed by the laws of the State of Minnesota, and by School Board~~ its rules, regulations, directives and orders, issued by properly designated officials of the School District~~,~~. ~~insofar as~~ Such rules, regulations, directives and orders ~~are~~ may not be inconsistent with the terms of this Agreement. ~~The parties further recognize that the School Board, all employees covered by this agreement, and all provisions of this Agreement are subject to the laws of the State.~~

Change No. 2:

Article VI. RATES OF PAY (Page 5)

Section 3. Salary Schedule Placement of Promoted or Demoted or Voluntary Transfers:

Subd. 2

Demotions: If a reduction in force requires an employee to transfer to a job with a lower "band, grade and subgrade," the employee shall be frozen at the employee's rate of pay prior to the reduction in force until the employee's schedule placement catches up. Provided, however, that such employee must bid on all subsequent openings in higher "band, grade and subgrade" positions. Failure to bid on such positions will result in ~~the employee being compensated at such employee's current "band, grade and subgrade" position.~~ pay rate placement as outlined in subd. 3.

Subd. 3

Voluntary Transfers: If an employee voluntarily requests a transfer (subject to the limitations of Article XII, seniority, vacancies and layoff, Section 1, Subd. 3 Administrative Transfers) to a position having a lower band, grade and subgrade they will move back to the lower rate of pay for the step they were on in the previous position.

Change No. 3:

Article VI. RATES OF PAY

Section 6. Overtime Pay (Page 6)

Subd. 1

Any work performed over ~~eight (8) hours a day or~~ forty (40) hours in any work week shall be overtime and shall be paid or have release time at time and one-half (1½ x) rate. All hours performed in excess of the regular work schedule shall be authorized by the Supervisor.

Change No. 4:

Article VI. RATES OF PAY

Section 8. License Fee Reimbursement (Page 6)

~~Subd. 1~~

The School District will reimburse $10.00 for ~~pay the~~ license fee renewal each year. ~~for~~ Custodians must submit a copy of the license to the Property Service Supervisor. Reimbursements will be made December of each year. ~~whose are not being paid license differential~~ ~~pay.~~

~~Subd. 2~~

~~Employees who were receiving license differential as outlined in Appendix A, and who's position does not require a license, will be frozen at the classification level they were at on July 1, 1979.~~

Change No. 5:

Article VI. RATES OF PAY

~~Section 10. Supplemental Salaries (Page 7)~~

~~Added wages for Supplemental Salaries shall be paid for all twelve months, provided the employee was actually performing the duty during the entire previous school year.~~

Change No. 6:

Article VI. RATES OF PAY

Section 11. Building Checks (Page 7)

In consideration for the ~~supplemental payment~~ higher band, grade and subgrade for Head of Buildings ~~(A) and Second Person (E)~~, employees so assigned shall perform the weekend building check during the heating season. ~~Although~~ Occasional relief from this assignment may be requested for specific weekends.~~and~~ The supervisor will attempt to schedule relief from ~~the~~ other employees ~~receiving supplemental pay, Parts A and E.~~ who have a license.

Change No. 7:

Article IX. LEAVE PROVISIONS

Section 2.

Subd. 3

He/she in two (2) areas (Page 10)

Section 3. Emergency and Essential Leave (Page 11)

Subd. 1

At the discretion of the School Board, a full-time employee as defined in Article VII, may be granted a leave of no more than one (1) day per year, non-cumulative, to take care of situations which have these three characteristics:

a. Require personal attention.

b. Cannot be dealt with satisfactorily ~~when school is in session~~ during non-working hours and,

c. Are not covered under other ~~district personnel policies.~~ provisions of this Leave Article.

Change No. 8:

Article IX. LEAVE PROVISIONS

Section 9. Jury Duty (Page 14)

Employees shall be granted a leave of absence with pay any time they are required to report for jury duty or jury service. Employees shall be paid the regular salary during the period of jury duty or jury service but shall turn over to the school district any jury duty or jury service pay-excluding travel and expense allowance.

Change No. 9:

Article X. GROUP INSURANCE

Section 6. Medical-Hospitalization Insurance (Page 15)

Subd. 1 Single Coverage

The school district shall contribute a sum up to $96.36 per month toward the cost of the coverage for each full time employee employed by the school district who qualifies for and is enrolled in the group medical-hospitalization plan. July 1, 1989, the contribution will be up to $106.00.

The cost of the premium not contributed by the school board shall be borne by the employee and paid by payroll deduction.

Subd. 2 Family Coverage

The board will contribute $20.00 per month for dependent coverage with a maximum of $240.00 per year. The employees may contribute the additional sum per month for the cost of the premium for medical-hospitalization plan for family coverage if they qualify for family coverage. The cost of the additional premium shall be borne by the employee and paid by payroll deduction.

July 1, 1989, the contribution toward family coverage will be $126.00 per month for a maximum of $1512.00 per year.

Subd. 3

Effective July 1, 1989, employees will have only one (1) contribution - single or family - they are not added together.

Change No. 10:

Article X. GROUP INSURANCE

Section 8. Life Insurance

The board agrees to furnish each employee working full-time, as defined in Article VII, with a life insurance policy, total of ~~$25,000~~ $50,000 as is presently carried with all expenses to be borne by the board. ~~Commencing July 1, 1987, coverage shall be increased to $50,000.~~

Section 9. Additional Life Insurance (Page 16)

Supplemental Life Insurance totaling $25,000 will be and at his/her own expense. ~~The employee may elect to purchase $12,500 of coverage at a rate of $2.50 per month, or $25,000 of coverage at a rate of $5.00 per month.~~

Change No. 11:

Article X GROUP INSURANCE

~~Section 10. Optional Whole Life Insurance*~~

~~Persons desiring to purchase optional whole life insurance coverage, and who qualify, may do so through payroll deductions in premium amounts of ten ($10) or twenty ($20) per month.~~

*Has not been available for some time. (Started in 1977, 1981 was last enrollment. 30 people enrolled).

Section 14. Dental Insurance

Persons desiring to purchase optional dental insurance coverage "if available" and who qualify, may do so through payroll deduction.

Section 15. Vision Insurance

Persons desiring to purchase optional vision insurance coverage "if available" and who qualify, may do so through payroll deduction.

Change No. 12:

Article XIV. GRIEVANCE PROCEDURES

Section 6. Arbitration Procedures

Subd. 4 Submission of Grievance Information (Page 24)

a. Upon appointment of the arbitrator, the appealing party shall within ten (10) days ~~forwave~~ forward to the school board, the submission of the grievance which shall include the following:

   1. The issues involved.
   2. Statement of the facts.
   3. Position of the grievant.
   4. The written documents relating to Section 4 of this grievance procedure.

b. If there is any difference in opinion in (a) above, the other party will respond.

c. The school board may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Article XIV. GRIEVANCE PROCEDURES

Section 8. Election of remedies and Waiver (Page 25)

A party instituting any action, proceeding or compliant in a federal or state court of law, or before an administrative tribunal, federal ~~agendy~~ agency, state ~~agendy~~ agency, or seeking relief through any statutory process for which relief may be granted, the subject matter of which may constitute a grievance under this agreement, shall immediately thereupon waive any and all rights to pursue a grievance under this article. Upon instituting a proceeding in another form as outlined herein, the employee shall waive the right to initiate a grievance pursuant to this article or, if the grievance is pending in the grievance procedure, the right to pursue it further shall be immediately waived. This section shall not apply to actions to compel arbitration as provided in this agreement or to enforce the award of an arbitrator.

30-Nov-88

PROPOSED INCREASES

	87.88 BASE YR RATES	88.89 YEAR 1 RATES	89.90 YEAR 2 RATES
WAGES		0.00	0.00
INSURANCE			1.10
SINGLE	96.36	96.36	106.00
FAMILY	116.36	116.36	126.00

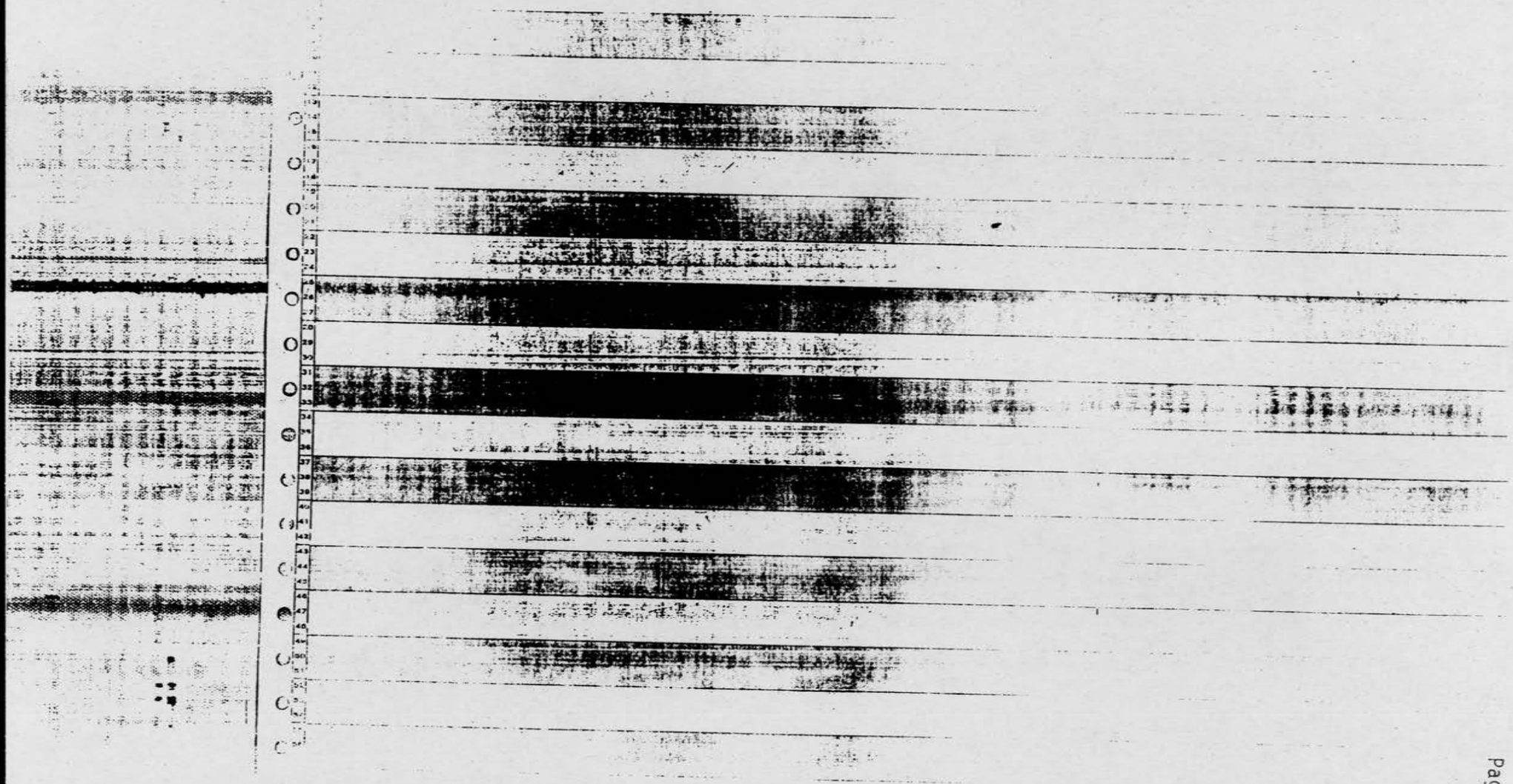
DATE _____

	BASE YEAR 87.86			YEAR 1 88.89			YEAR 2 89.90	
HEALTH INSURANCE	#	PEOPLECOST						
SINGLE	96.36	13	15032			15032		16535
FAMILY	116.36	21	29323			29323		31751
TOTAL		34	44355			44355		48286
SOC SEC	0.0751		53384	0.0751		54884	0.0751	56321
PERA	0.0425		30211	0.0425		31059	0.0425	31873
WORK COMP	0.0034		2396	0.0034		2463	0.0034	2527
LTD	0.00557		3959	0.0056		4071	0.0056	4177
SICK LV								
LIFE INS	0.00016		3456	0.0001		3456	0.00016	3456
BASE	50000			50000			50000	
WAGES								
HOURS	76960	11544		88504		11544	100048	
COST								
	87.86	INC	INC	88.89	INC	INC	89.90	
WAGES								
SALARY	710840	19968	2.81%	730808	19136	2.62%	749944	
SUB TOTAL	710840	19968	2.81%	730808	19136	2.62%	749944	
FRINGES								
Health In	44355	0	0.00%	44355	3931	8.86%	48286	
Work Comp	2396	67	2.81%	2463	64	2.62%	2527	
Life Ins	3456	0	0.00%	3456	0	0.00%	3456	
PERA	30211	848	2.81%	31059	814	2.62%	31873	
FICA	53384	1500	2.81%	54884	1437	2.62%	56321	
Life Ins	3456	0	0.00%	3456	0	0.00%	3456	
Sub Total	137761	2527	1.83%	140267	6353	4.53%	146640	
GRAND TOTAL	848601	22495	2.65%	871075	25489	2.93%	896384	3794 0.05
AVG WAGE								
YEAR	19212	540	2.81%	19752	517	2.62%	20269	
MONTH	1601	45	2.81%	1646	43	2.62%	1689	
DAY	73.89	2.08	2.81%	75.97	1.99	2.62%	77.96	
HOUR	9.24	0.26	2.81%	9.50	0.25	2.62%	9.74	
AVG FRING								
YEAR	3723	68	1.83%	3792	172	4.53%	3963	
MONTH	310	6	1.83%	316	14	4.53%	330	
DAY	14.32	0.26	1.83%	14.58	0.66	4.53%	15.24	
HOUR	1.79	0.03	1.83%	1.82	0.08	4.53%	1.91	

YEAR	22935	608	2.65%	23543	689	2.93%	24232
MONTH	1911	51	2.65%	1962	57	2.93%	2019
DAY	88.21	2.34	2.65%	90.55	2.65	2.93%	93.20
HOUR	11.03	0.29	2.65%	11.32	0.33	2.93%	11.65

1 YEAR GRAND TOTAL

YEAR	47984	1297	5.58%
MONTH		.100	5.58%
DAY		4.99	5.58%
HOUR		0.62	5.58%



Worker's Comp Ins	FICA	PERA	Sick Leave	Emerg Leave	Person Leave	Total Cost	Total HR. Rat
75	1671	946				26565	12.77
76	1695	959				26917	12.94
71	1578	893				23763	11.42
69	1531	866				24216	11.64
74	1656	937				26331	12.66
71	1586	897				25276	12.15
74	1656	937				26091	12.54
74	1656	937				26331	12.66
74	1636	937				26235	12.61
78	1737	983				27549	13.24
72	1603	907				23534	12.28
70	1556	880				24591	11.82
73	1621	918				25815	12.41
66	1478	836				23460	11.37
71	1571	889				25000	12.02
47	1047	592				16952	8.15
71	1578	892				25150	12.09
70	1568	888				24779	11.91
66	1478	836				23460	11.37
63	1397	791				22405	10.87
70	1559	882				24815	11.93
62	1394	788				22207	10.73
64	1432	811				22740	10.93
61	1362	771				21926	10.54
47	1047	592				16952	8.15
72	1609	911				25619	12.32
73	1617	915				25741	12.37
47	1047	592				16952	8.15
66	1342	759				21821	10.49
60	1342	759				21621	10.39
60	1342	759				21621	10.39
47	1037	587				16812	8.08
47	1037	587				16812	8.08
37	37	37				37	

November, 1988

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Senior High

TOPIC OF PROPOSAL: Speech/Language Services

SUBMITTED BY: Bev Bjork, Anne Moyano, Howard Murray DATE: 12-6-88

SUBMITTED TO: Robert Jernberg
Alan K. Swedberg
DATE TO BE IMPLEMENTED: December 19, 1988

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Robert Jernberg

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date _____

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All ten (10) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

   Increase speech/language services by five hours per week at the Senior High.

   Increase services up to twelve and one-half hours per week at Probstfield, if needed.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

   There are six senior high students with IEP's who are not scheduled for speech/language services. Five of these have been unscheduled since the start of the school year. (Two additional students have been waiting for services since the start of the school but will be scheduled mid-December as a result of two scheduled students moving out of the district.) There is no time in current staff schedules to serve these students.

   There are seven pending speech/language referrals at Probstfield. Five of these students are expected to be eligible for/in need of services. Staff schedules are filled. The need for additional staff time will be determined by the building principal, speech/language coordinator and special education director.

3. State the negative implications if the proposal is not approved.

   Careful review of student records suggest that further grouping of students would result in ineffective programming.

   Refusal to provide services could result in conciliation conferences.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

   Teams have determined that some of these students need direct instructional speech/language services while others need a consultative service. One alternative would be to go back to teams and reconsider the need for direct instruction. Consultation would require additional staff time but somewhat less than direct services.

   Refuse to provide services.

   Caseloads can continue to be monitored at Probstfield and a new proposal submitted to the board after IEP's have been written.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teacher-Sr Hi	.143			1361.81	799.80
Teacher-Probst	.357			2936.17	1724.42
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Salaries X 20% Worker's Compensation X salary X .0043 =				1163.85
SUPPLIES					0.-
*2 CAPITAL OUTLAY					0.-
OTHER EXPENSES			There may be travel		

*3 TOTAL COST 6822.20 Net District Cost 3688.07

Comments on budgetary items:

Senior High: Salary based on 110 days starting December 19

Probstfield: Salary based on 95 days starting January 17

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

none

7. Equity implications.

none

8. Technology implication.

none

9. Suggested timeline for implementation.

December 19, 1988 for the Senior High

Mid-January for Probstfield

10. Who has been involved in this decision?

Darlene Holte, Senior High speech/language clinician
Bev Bjork, assistant principal
Al Swedberg, director of special services
Anne Moyano, speech/language coordinator
Candace Allen and Patricia Sullivan, Probstfield clinicians
Howard Murray, Principal

11. Other comments:

A larger than usual number of students have transferred into the senior high this year with speech/language services on their IEP's.

The caseload has been monitored carefully since early October when difficulties became apparent. At this time there appears to be little potential for further student grouping or dismissals.

8-20-85

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Robert Asp and Riverside

TOPIC OF PROPOSAL: Learning Disabilities Staff Increase

SUBMITTED BY: Don Iverson, Betty Myers, Eldora Pederson DATE: Dec. 2, 1988

SUBMITTED TO: Dr. Trochlil
School Board

DATE TO BE IMPLEMENTED: Jan. 3, 1989

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Al Swedberg, Bob Jernberg

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 12/7/88

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy. (What's your marketing strategy...Who will make it work?)

1. Describe the proposal for funding.

The proposal is for the addition of a .67 allocation for a learning disabilities teacher at Robert Asp School and for the addition of a .33 allocation for a learning disabilities teacher at Riverside School. In effect, it is proposed that Joslyn Larson be at Riverside full time (rather than .67 there and .33 at Asp), and that a full-time teacher take her place at Asp.

Cc: Jernberg
Swedberg
Larson

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

Presently Joslyn Larson is assigned .67 time at Riverside and .33 time at Robert Asp. Actually Mrs. Larson has been spending .67 at Riverside and .50 at Asp by giving up her lunch and preparation times. At Riverside Mrs. Larson spends her entire time teaching and has no assessment time there (nor preparation time). At Asp she does the assessments, but the .33 allocation has not proved adequate for those assessments. It is not possible to keep up with the mandated three-year reassessments and the initial referrals at Asp with a .33 allocation. In addition, the other LD teachers at Asp are at capacity with their caseloads. Some help is needed to serve level III and level IV students.

3. State the negative implications if the proposal is not approved.

The students will not be adequately served. The State guidelines for reassessments and reviews will not be followed.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

There are no legal alternatives.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL *1	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers	1 FTE	13790		9102	4688
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries Worker's Compensation X salary		X 20% X .0043 =		3750
SUPPLIES					
CAPITAL OUTLAY *2					
OTHER EXPENSES					

*3 TOTAL COST 17540 Net District Cost 8438

Comments on budgetary items:

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

The teachers will use presently-assigned space at both schools. At Robert Asp it may be necessary to find more space for LD for 1989-90.

7. Equity implications.

The average number of level III LD students served by LD teachers in the District is 12. At Asp the three LD teachers serve 16, 14, and 16 respectively. In addition, a level IV student is taught by all three teachers because the self-contained LD class at Asp is at capacity.

Mrs. Larson serves 10 students at Riverside and will add two more students in January.

8. Suggested timeline for implementation.

January 3, 1989.

9. Other comments:

November, 1988

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Riverside School

TOPIC OF PROPOSAL: Paraprofessional (full-time)

SUBMITTED BY: Don P. Iverson **DATE:** Dec. 7,1988

SUBMITTED TO: Board **DATE TO BE IMPLEMENTED:** immediately

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND TO SUPERINTENDENT: Allan Swedberg and Don P. Iverson

Recommendation (by person responsible):

Approve X **Disapprove** ___ **Hold** ___ **Refer to Cabinet** ___

Date _____

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All ten (10) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

A team decision was made during an I.E.P. Meeting that it was necessary to employ an additional Paraprofessional for the Trainable Mentally Handicapped -Intermediate Classroom for the channeling of behavior energies into educational goals and objectives. It was deemed necessary by the team that a paraprofessional be added to this classroom to meet the needs of the students in the above mentioned class.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

An extensive meeting was held to discuss the needs of the current group of students;and the behaviors of and control of behaviors of specific students. On-going data presented to the team at the I.E.P. Meeting was conclusive enough to have the total team in support of this request.

3. **State the negative implications if the proposal is not approved.**

If the proposal is not approved, we would be in noncompliance with an Individual Educational Plan which is the form and process we use for meeting the needs of special students. Students within the class would not receive the chance to meet their maximium talents as stated in the district policy.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

A Time-out room with specifications that meet state and fedetal guidelines.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers					
Clerical					
Aides: No. & Hrs/Day					
Teacher Aides	1	5065.20		3191.07	1874.13
Noon Aides					
FRINGE BENEFITS	Total Salaries Worker's Compensation X salary X 20% X .0043 =				1169.47
SUPPLIES					-0-
*2 CAPITAL OUTLAY					-0-
OTHER EXPENSES					-0-

*3 TOTAL COST $6,234.67 Net District Cost $3,043.60

Comments on budgetary items:

Salary based on $6.70 hourly rate for 108 days. Aide to start January 3, 1988.

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

not applicable

7. Equity implications.

not applicable

8. Technology implication.

not applicable

9. Suggested timeline for implementation.

The paraprofessional needs to be employed in the shortest time possible. However, there are certain district policies and contract agreements that must be met before the employment can take place.

10. Who has been involved in this decision?

A total of twelve people were present at the I.E.P. meeting and no opposition to the proposal was voiced. The staff included facilitator, teacher, psychologist, case worker, school social worker, occupational therapy staff, physcial therapy staff,

11. Other comments: principal, EBD consultant, and a parent.

The paraprofessional would be dealing with some behavior interventions and working closely with other staff members within Trainable Mentally Handicapped -Intermediate Classroom.

November, 1988

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

_____ Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Townsite/Riverside

TOPIC OF PROPOSAL: Para-Professional in Community Based EC:SE Program

SUBMITTED BY: Alan K. Swedberg DATE: 12-6-88

SUBMITTED TO: Robert Jernberg DATE TO BE IMPLEMENTED:

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: _____

Recommendation (by person responsible):

Approve ___ Disapprove ___ Hold ___ Refer to Cabinet ___

Date _____

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All ten (10) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

   Employ two part-time, up to a total of 1 FTE, paraprofessionals to serve handicapped students in community based Early Childhood Special Education programs.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

   Four five year old handicapped children were placed in the Head Start program(s) at Riverside Elementary and Concordia College sites in September 1988. It was determined these were the appropriate placements, with the understanding that if assistance in the form of paraprofessionals was necessary to insure the students' success the School District would be approached. It has become apparent through observation and consultation, paraprofessionals will need to be employed to insure the students benefit from the Head Start program. The paraprofessionals will assist students keep on task, remove student to a "time out" area when misbehaving and for providing immediate reinforcement for appropriate behaviors.

3. State the negative implications if the proposal is not approved.

   Community based programs may not continue to serve our students without this assistance.

   District may have to begin another program within its own buildings which would be more expensive.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

   District could initiate its own program at greater expense

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers					
Clerical					
Aides: No. & Hrs/Day					
Teacher Aides	2	4,547		3,002	1,545
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				20
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST $4,567 Net District Cost $1,565

Comments on budgetary items:

One fourth of the total cost would be billed back to Glyndon Schools because one student needing this service is from Glyndon.

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None

7. Equity implications.

None

8. Technology implication.

None

9. Suggested timeline for implementation.

January 3, 1988

10. Who has been involved in this decision?

Alan K. Swedberg, Director of Special Services
Robert Jernberg, Assistant Superintendent of Instruction
Lynn Thompson, Director of Head Start
Joel Ortega, EBD Coordinator
Sandra Kutzer, Special Services Coordinator, Glyndon Schools

11. Other comments:

November, 1988

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

1988-89 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: District Wide/Riverside

TOPIC OF PROPOSAL: Kindergarten Staffing

SUBMITTED BY: Murray, Olson, Iverson, Lillibridge DATE: 11/7/88

SUBMITTED TO: Dr. Trochlil
Mr. Jernberg
_____

DATE TO BE IMPLEMENTED:
January 3, 1989

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: _____

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Mr. Jernberg

Recommendation (by person responsible):

Approve X Disapprove ___ Hold ___ Refer to Cabinet ___

Date 11/8/88

DISTRICT MISSION STATEMENT: To maximize the talents of every student in Independent School District #152.

Complete a description of your program proposal. All ten (10) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

It is proposed to employ one additional FTE kindergarten staff to reduce class sizes to provide appropriate physical, social, emotional and intellectual development for our kindergarten students. See the attached memo regarding class size and the increasing trend. Our kindergarten classes now range from 25 to 30 students. December 7th enrollment is now 474.

2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

Developmentally appropriate practices as listed in Developmentally Appropriate Practice in Early Childhood Programs Serving Children from Birth through Age 8. North Central Association of Schools and Colleges will not allow school to be accredited with kindergarten classes greater than 25.

The purpose is to equalize the district's kindergarten classes to approximately 24 students per class to allow for increased educational opportunity.

3. State the negative implications if the proposal is not approved.

Children will not reach the skill levels needed. Self-esteem and attitude issues will carry over to ensuing years not allowing students to reach their potential.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

*1 PERSONNEL	Number Requested	Total Cost	Code to be Charged	Reimbursement (Fed/State)	Net District Cost
Administrators					
Teachers	1 FTE	12,500			12,500
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries Worker's Compensation X salary X .0043 =			X 20%	2,000
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					

*3 TOTAL COST 14,500 Net District Cost 14,500

Comments on budgetary items:

Assumption that NEA staff will be employed to begin on January 3rd. Increase staff costs will be covered. State aid generated by increased student populations.

1 F.T.E. (Full-time equivalent)
2 Equipment, remodeling, site improvement, etc.
3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

One kindergarten classroom is available at Riverside school. The room is equipped.

7. Equity implications.

By equalizing classes district wide, equitable opportunity will be provided.

8. Technology implication.

Slight--some added use of Riverside computer lab will result.

9. Suggested timeline for implementation.

Board authorization on December 13th will allow for planning so that the two new sections can be operational on January 3rd.

10. Who has been involved in this decision?

Principals, kindergarten staff, and transportation personnel. The proposal also reflects the Early Childhood Study Committee recommendation. This committee includes staff, parents, administration and college representatives.

11. Other comments:

MEMO #I-89-120

TO: Dr. Trochlil, Howard Murray, Alvina Lillibridge, Don Iverson, Bob Olson, Dan Bacon

FROM: Bob Jernberg

SUBJECT: Kindergarten Enrollment

Due to increased kindergarten enrollment we are considering adding a section at Riverside school where a kindergarten room is available. If this is done, we will attempt to balance class sizes where possible and utilize a starting date of January 3rd.

Current kindergarten enrollments are as follows:

Edison	25,26,27,27	= 105
Washington	- 26,27,28,29	= 110
Riverside	- 26,25,26,27	= 104
Probstfield	- 25,26,25,25,25,25	= 151

Our enrollment by months this year as compared to the past two years is as follows:

	18 Sections 1988-89 Number/ Ave. Sect.	19 Sections 1987-88 Number/ Ave. Sect.	20 Sections 1986-87 Number/ Ave. Sect.
Sept. (opening)	450/25	474/24.9	498/24.9
Oct. 1	454/25.2	465/24.5	495/24.8
Nov. 1	463/25.7	459/24.2	495/28.8
Dec. 1	470/26.1	462/24.3	492/24.6
Jan. 1		464/24.2	492/24.6
Feb. 1		460/24.2	492/24.6
Mar. 1		460/24.2	489/24.5
Apr. 1		457/24.1	489/24.5
May 1		454/23.9	494/24.7

A meeting of central administration, transportation, principals and a kindergarten representative from each building will be held at 11:30 a.m. at Townsite on Wednesday, December 7th to discuss the issue and make recommendations. Principals please bring one kindergarten representative to the meeting with you. A box lunch will be provided.

BJ:rg

cc: Board of Education
Kindergarten Staff

EVENSEN DODGE, INC.

FINANCIAL CONSULTANTS

November 23, 1988

Mr. Robert Lacher
Assistant Superintendent/
Director of Finance
I.S.D. No. 152
810 4th Avenue South
Moorhead, MN 56560

Dear Mr. Lacher:

As a follow up to our discussions on lease/purchase financing for the Moorhead Public Schools, I have summarized below the anticipated issuance costs which can be expected for this type of financing.

Assuming a lease/purchase financing of $3,000,000 to $5,000,000, anticipated issuance costs are as follows:

Evensen Dodge	15,000-19,000
Bond Attorney	7,500-10,000
Bond & OS Printing	3,000
Trustee/Registration	5,000
Credit Rating	4,000
Advertising/Transcript	500
Total	$35,000-41,500

Lease/purchase financings require the establishment of a non-profit corporation and therefore require considerably more legal work accounting for the higher than usual legal fees. An additional cost is also incurred for establishment of a Trustee, normally not required on a G.O. bond issue. Rating cost may be optional, as further review and analysis may justify selling the bonds unrated.

As we discussed, once project costs are determined the School Board could authorize proceeding with the financing. The schedule of events as outlined in my previous memo could then occur and the financing could be completed in early 1989.

If you have questions on the above or need any additional information just let me know.

Sincerely,
EVENSEN DODGE, INC.

Myron Knutson
Vice President/Manager

1726 Prairie Lane, Fargo, ND 58103
701/235-4416 800/328-8200 800/328-8100 MN

MK/jp

Tomorrow in Brief

Americanization Of European TV

Satellites and other communications technologies will make it possible for more American television programming to be exported to Europe—a possibility that West Germany's Chancellor Helmut Kohl fears will raze West European culture to the ground, reports *Stuttgarter Zeitung*. Increasing demand for television programs may lead to more European economic dependency on the American industry. Already, American styles of programming such as talk shows have caught on in Europe, and Americans have cheap television products that are no longer selling domestically and could be dumped on Europe.

Collaring the Barking Dog

High technology and Pavlovian conditioning have combined to stop dogs from barking. Veterinarians at Texas A&M University have devised an electronic dog collar with a microphone that "hears" when the dog barks. An intense burst of high-frequency sound is triggered, which to a dog sounds like lightning or like a bullwhip cracking. The sound is virtually inaudible to humans, however. Chronic barkers can be cured within hours, say the vets. The collar could save the lives of millions of dogs a year that end up in pounds and animal shelters because of behavioral problems such as barking.



Portable desalinator for boats.

LONDON PICTURES SERVICE

Fresh Water at Sea

A simple, self-contained desalinator for boats produces fresh water from the sea, promising to extend the duration of ocean voyages once dependent on limited on-board supplies of drinking water. Sea-Fresh Watermaker, developed by a British firm, is based on the reverse-osmosis process, which extracts salt and other undesirable minerals from seawater. The system can produce from 3.5 to 55.5 gallons per hour. The desalinator will also electronically monitor the fresh water for quality, allowing good water to flow into a boat's storage tank and rejecting bad water back into the sea.

Africar, an all-terrain wooden vehicle, will be built by and for developing countries.

LONDON PICTURES SERVICE



Car Made of Wood

A new car—the closest ever to an all-wood vehicle—has been designed to cope with off-road conditions in any Third World environment, from arctic to equatorial. Africar, constructed with plywood-reinforced plastic, is intended not only for use in developing countries, but for construction there as well, according to the British company developing the vehicle.

Eradicating Polio

Immunization of children worldwide has progressed in the last decade, encouraging the World Health Organization to resolve to eradicate poliomyelitis by the year 2000. Meeting this "attainable goal" will require investment of human and financial resources to improve current polio vaccines and to improve clinical and laboratory surveillance. One project, Rotary International's PolioPlus Programme, has approved up to $77.7 million for immunizing 417 million children in 67 countries.



AGRICULTURAL RESEARCH SERVICE, USDA

Microbiologist Cletus Kurtzman examines yeast specimen.

Future Uses for Yeast

Yeast is most commonly used in fermentation and baking, but "the potential future uses of yeast are incredible," says U.S. Department of Agriculture microbiologist Cletus P. Kurtzman. Yeasts are microscopic fungi that reproduce as they bud or break apart; baker's yeast and brewer's yeast turn sugars into forms of energy. Future uses might include: producing an enzyme that eats blood clots, making hormones that regulate weight control or stimulate hair growth, and enhancing flavors of certain foods—making a potato taste like cheese, for instance.

Dial-a-Symphony

A new recording technique that can quadruple the amount of digital music signals stored on a compact disc has been developed by electronic engineers at Queen's University in Belfast, Northern Ireland. This compression of digital information opens the possibility of transmitting high-quality music over the telephone. "Householders with a suitable telephone terminal will have access to their choice of favorite music, with no deterioration in quality, from a central store," says John McCanny, one of the developers of the new technique. "The music would then be transmitted through amplifiers or speakers into the home."

Return Farmland To Timber?

Much of the Midwest, hit by drought this past summer, "never should have been farmed," says University of Illinois conservationist Bruce Hannon. Fertilizers, new technologies, and government inducements after World War II led many farmers to cultivate land abandoned in the 1800s due to "fast" slopes, clay soil, and bad climate—including erratic rainfall. Hannon recommends that the government buy back this land and return it to timber.

For more information, see "Sources, Tomorrow in Brief" on page 42 of this issue.

Mental-Health Days For Workers

Mental-health care in the workplace will become an increasingly important issue in the future, say 95% of personnel officials polled recently by *Personnel Journal*. Nearly 70% of those polled said stress has become such a significant factor at work that companies should provide paid "mental-health days" so that workers can relieve stress. However, while the majority said mental-health days (also called personal days, discretionary days, flexible time, floating holidays, etc.) were important, only 42% of their companies sponsored such leave time and only 40% paid for the days.