



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

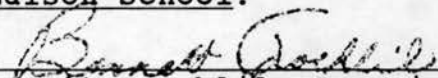
Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

S/M9/805
MIN
1-8-91

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, January 8, 1991 at 6:30 p.m. in the Library at Thomas Edison School.


Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Moved by _____ Seconded by _____
Comments _____

V. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of December 4 and 11, 1990.

Moved by _____ Seconded by _____
Comments _____

VI. CONSENT AGENDA (Items: VII, XIII: B 10-15)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

*VII. CONSIDERATION OF CLAIMS

Appendix B

XIII. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1

XI. "WE ARE PROUD"

1. Congratulations to the following students for being named "Students of the Month" for December at Moorhead Junior High: Karen Breese, Leilani Fernandez, David Jons, Kris Kanwischer, Jessica Olson, Mike O'Rourke, Stacy Nielson, Jason Rasmussen, Nathan Schoenack, and Yu Su.
2. James Argent was selected school winner of the Hugh O'Brien Leadership award. He will attend the state leadership seminar. Patricia Bergeson was selected as alternate.
3. For the past decade, Ken Tangen has coached the best Knowledge Bowl teams in Minnesota as well as the country. Moorhead High School has won state tournaments in 12 of the past 14 years. In the Knowledge Master Open, the team has ranked high each year. This year's team scored enough points to place 93rd in the nation. Chad Borowicz and Mike Lin, seniors and Eric Clambey and Ryan Kallberg, juniors, usually represent Moorhead High at interschool meets.
4. Congratulations to MATH LEAGUE for placing first at their second meet in Alexandria.
5. Howard Murray is a member of the Minnesota Elementary Secondary Principals Association (MESPA) Educational Advisory Committee.

XII. COMMITTEE/MEETING REPORTS

XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

1. Consider 1989-90 (Lacher) Appendix C
Audit Report

Explanation: Auditors from Eide Helmeke & Company will present the audit for fiscal year 1989-90.

Mr. Lauren M. Brorby and Mr. Dave Stende are the auditors in charge.

Copies of the audit were mailed to board members.

Recommendation: Move to accept the audit for the 1989-90 school year.

Moved by _____ Seconded by _____
Comments _____

-
2. Consider 1991-92 MTC (Oie) Appendix D
Calendar

Explanation: Appendix D-1 is the proposed 1991-92 school calendar for Moorhead Technical College.

Recommendation: Move to approve the 1991-92 school calendar for Moorhead Technical College as presented.

Moved by _____ Seconded by _____
Comments _____

-
3. Consider AS/400 (Lacher) Appendix E
Upgrade

Explanation: Appendix E-1 is the current request for an upgrade to the AS/400. Appendix E-2 is the revised copy of the recommendation for the upgrade presented August 28, 1990.

Note:

- 1) The change in DASD (item A.2) is to a new device which is less costly, more dependable and reliable than requested earlier.
- 2) The present system printer at Townsite will be moved to the Senior High and Senior High printer to the Junior High.

3. Consider AS/400
Upgrade Continued

The school district will gain:

1. Increased processing
2. Expanded access to the system
3. Expanded and faster printing
4. Back-up electrical power supply

The 1990-91 Equipment plan had allocated \$216,517 for this upgrade.

The recommendation is \$5,093.25 over the management budget.

Recommendation: Move to approve:

AS/400 upgrade with new DASD to a B-45.....	\$166,432.50
Controller to Voyager	3,000.00
Seven (7) Terminals	7,056.00
Three (3) P.C.'s	5,397.00
FD7-KVA Back-up Power Supply	9,000.00
4234-012 Printer	<u>12,665.00</u>
	\$203,550.50
5 Year EMO Maintenance Costs	
New equipment.....	16,743.31
Addl. costs for upgrade.....	<u>1,316.44</u>
	\$221,601.25

Moved by _____ Seconded by _____
Comments _____

4. Refunding 1985 (Lacher) Appendix F
Building Bond Issue

Explanation: Two bond consulting firms are recommending the district consider early refunding of the above issue.

Appendix F contains:

- A. Evenson Dodge Recommendation
- B. Current Refunding at Call Option
- C. Advanced Refunding Option
- D. Annual Saving Analysis

Recommendation: Move to direct Mr. Lacher to negotiate the best terms with bond consultants that may achieve a net savings of \$100,000 in interest expense.

Moved by _____ Seconded by _____
Comments _____

5. Consider Bid Bond - (Lacher)
Senior High Asbestos

Appendix G

Explanation: Appendix G-1 is a letter from Mr. Don Larson, President, M.A.A.C., Inc.

The Board action on April 24, 1990, stated: "... approve authorization to rebid the asbestos removal and accept the bid bond of \$4,585.40 from M.A.A.C., Inc. to help defray additional costs for rebidding."

Mr. Larson's request is to return \$2,990 which is the balance remaining after deduction of \$1,600 paid to the consultant for the additional costs of rebidding. Other issues involved were: (1) the check was cased; (2) an additional expense of \$100 for publishing; and, (3) the Link-Osborn's bid bond resulted in not having to re-bid.

Alternatives for the Board: (1) Deny the request; or, (2) return the check for \$2,990.

Recommendation: Move to approve the return of \$2,990 of the bid bond to M.A.A.C., Incorporated.

Moved by _____ Seconded by _____
Comments _____

6. Consider Tax
Anticipation
Certificates

(Lacher)

Appendix H

Explanation: The district will be eligible to borrow money in anticipation of the receipt of taxes. The certificates would be dated March 1, 1991, and mature March 30, 1992.

It is estimated the district could borrow \$3,500,000.

Recommendation: Move to authorize Mr. Lacher to proceed with tax anticipation borrowing.

Moved by _____ Seconded by _____
Comments _____

New Employees

Janet Ostercamp - ESL teacher, Junior High, .5 time, MA (4) \$8,813.46 (26,360), effective December 10, 1990
Nadine Glas - Writing to Read paraprofessional, Lincoln, B21, \$7.06/hour, 3.5 hours/day, effective December 17, 1990
Carrie Strand - Kindergarten paraprofessional, Edison, B21, \$7.06/hour, 3.5 hours/day, effective December 10, 1990
Jeri Stetz - MTC Kitchen Assistant, \$6.25/hour, effective November 12, 1990
Ken Johnson - Planning Facilitator, 50 days, MA+45 (16) \$10,858.00 (39,522), effective October 22, 1990

The following personnel would be hired for Winter Quarter at MTC:

Judy Mathison - Communications/English, BA (7), 80% time, \$5,277.40 (22,327)
Nancy Stigen - Accounting, BA (6) 32% time, \$2,308.82 (22,327)
Joel Aslakson - Investment Math & Physics, BA+45 (7), 4% time, \$3,537.72 (25,802)
Alan Vasek - Personnel Assistance, BA (11) 12% time, \$961.36 (25,637)
Flora West - Related Communications, BA+15 (8), 84% time, \$6,382.07 (24,313)
Keith Johnson - Drafting, BA (11), 12% time, \$961.36 (25,637)
Marlene Craik - Computer, BA (7), 28% time, \$1,953.64 (22,327)
Hank Corneilson - Drafting, BA (7), 28% time, \$1,953.64 (25,637)
Harold Brehmer - Drafting, BA (11), 28% time, \$2,243.16 (25,637)
Scott Hildre - Marketing, BA (4), 44% time, \$2,987.74 (21,729)
Bonnie Kavanaugh - Marketing, BA (5) 32% time, \$2,172.90 (21,729)
Patricia Conlon - Medical Records, BA (4), 16% time, \$1,086.45 (21,729)
Judy Feist - Postal Service Management, BA (8) 6% time, \$434.15 (23,155)
Don Logue - Postal Service Management, BA (8) 6% time, \$434.15 (23,155)
Jean Schuette - Project Discover, BA+15 (7), 50% time, \$3,669.88 (23,487)

Extended Time

Kathryn Zavadil - Music teacher, Junior High, .286 time, BA (4) \$3,858.45, (21,729), effective December 10, 1990

7. Consider Personnel (Continued)

Resignation

Jane Haro-LaMotte - English teacher, Senior High,
effective January 19, 1991

Maternity Leave

Jean Steckler - Vision Impaired teacher, effective
from January 21, 1991 to May 31, 1991

Leave of Absence

Ken Johnson - 5 year extension of leave of absence
effective January 9, 1991

Recommendation: Move to approve the personnel
items as presented.

Moved by _____ Seconded by _____
Comments _____

8. Review Solution (Trochlil) Appendix J
Strategy Alternatives
for 1991-92 Space Needs

Explanation: Appendix J-1 & J-2 refer to the
1991-92 space needs. Appendix J-3 refers to
additional space requirements for 1992-92 and
beyond.

Additional alternatives, initiated by others,
would be submitted in the same format (solution;
supportive factors; non-supportive factors; other
considerations; and, cost implications as to
operating and capital expenditures) as in the
Master Plan to the Superintendent no later than
Wednesday, January 16.

The superintendent's recommendation will be
presented at the Tuesday, January 22nd
meeting. Timelines do not permit an earlier
recommendation.

9. Long Range (Trochlil) Appendix K
Facilities Master Plan

Explanation: The Board has received a draft of the
Plan. This is for the Boards review with
discussion at later meeting(s).

*10. Consider Junior High (Lacher)
Addition Change Order

Appendix L

Explanation: The following is a summary of change order #4 for remodeling at Moorhead Junior High:

1. Add nine (9) lites of 1/4" wire glass	\$806.00
2. Credit four (4) lites changed to fire rated panels....	(403.00)
TOTAL	\$403.00

Recommendation: Move to approve change order #4 at Moorhead Junior High in the amount of \$403.00.

Moved by _____ Seconded by _____
Comments _____

*11. Consider Trust
Transfers

(Legg)

Appendix M

Explanation: Appendix M-1 is a list of trust transfers from July 3, 1990 to December 14, 1990.

Recommendation: Move to approve the trust transfers as identified in Appendix M-1.

Moved by _____ Seconded by _____
Comments _____

*12. Consider Life Safety (Lacher)
Renovations - Senior
High

Appendix N

Explanation: The following is a summary of change order #4 for remodeling at Moorhead Senior High:

Foundation West Elevator Pit.....	\$ 640.00
Remove Carpet in Auditorium.....	260.00
Remove Damaged 1 x 1 Tile (Band Room) and Replace.....	578.00
Paint Band Room Walls & Sound Panels.	1,007.00
Paint Auditorium Roof Deck and Structured Steel.....	790.00
Plaster Soffits in Bathrooms 1163, 1164 and Kitchen.....	140.00
Re-route Water Lines.....	434.00
Additional Temperature Control Work..	6,579.00
Exhaust Duct in Room 1158.....	144.00
Change Vinyl to Carpet in Rooms 230 and 231.....	362.00
TOTAL	\$10,934.00

Recommendation: Move to approve change order #4 to life safety renovations at Moorhead Senior High.

Moved by _____ Seconded by _____
Comments _____

- *13. Consider American Indian Family Language Project (Jernberg) Appendix Q

Explanation: The school district has had a \$4,933 grant this year under the American Indian Language and Culture Act to offer classes in Ojibwe and Lakota. Classes are offered for families to attend together. Classes then are offered on Saturdays and in the evenings, they are run through Community Education. Lois Owens coordinates the classes. The Indian Parent Advisory Committee is involved in assessing the needs, planning and evaluating of the program.

State funds are available for 1991-92. A grant application for a second year of classes is being prepared and needs board approval.

Recommendation: Move to approve the application to the State Department of Education for a grant to fund a second year of the American Indian Family Language Project.

Moved by _____ Seconded by _____
Comments _____

-
- *14. Consider Tuition Agreements (Swedberg) Appendix P

Explanation: The district has received two (2) tuition agreements for students placed in residential treatment center programs located in the Fargo school district. The contracts at Luther Hall Residential Treatment Facility is \$36.08/day and the contract at Rivers Edge Treatment Center is \$41.17/day. Net cost per day per student after all aids (regular and special education) will be approximately \$6.71 and \$9.36, respectively.

Recommendation: Move to approve the tuition contracts with Fargo Schools.

Moved by _____ Seconded by _____
Comments _____

*15. Consider Donation

(Swedberg)

Appendix Q

Explanation: The Clay County Health Department donated \$210.00 to be used to develop a resource library for parents at Moorhead Senior High. The resource library will provide parents with affective parenting skills materials that go hand in hand with social skills curriculum taught in the EBD resource classroom at the high school.

Recommendation: Move to accept the gift of \$210.00 from the Clay County Health Department.

Moved by _____ Seconded by _____
Comments _____

IVX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Choir Performance at MMEA - Jernberg
2. 1990-91 Superintendent's Contract Update - Alexander

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Perceiver Training (Tchr, Suppt. Staff)	Mon., Jan. 7 - Fri., Jan. 11	All Day	Townsite
School Board Meeting	Tues., Jan. 8	6:30 p.m.	Edison Library
Education Foundation	Thurs., Jan. 10	7:00 p.m.	Townsite
MSBA Convention	Thurs., Jan. 10 - Sat., Jan. 12		Minneapolis
Learning Bank	Tues., Jan. 15	7:15 a.m.	West Fargo
Long Range Planning	Tues., Jan. 15	4:00 p.m.	Townsite
Human Rights Cmtee.	Wed., Jan. 16	7:00 a.m.	Townsite
PER	Wed., Jan. 16	7:00 a.m.	Townsite
MEEP Day End of 2nd Quarter (No school K-12)	Fri., Jan. 18		
Policy Review	Mon., Jan. 21	7:00 p.m.	Townsite
Principals' Mediation	Tues., Jan. 22		Townsite
School Board Meeting	Tues., Jan. 22	6:30 p.m.	Townsite
Intergovt. Retreat	Fri., Jan. 25 - Sat., Jan. 26		Detroit Lakes
Winter Ad/Comm. Ed. Classes Begin	Mon., Jan. 28		MTC
Community Education Advisory Council Mtg.	Mon., Jan. 28	7:30 p.m.	MTC
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco

XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, January 22, 1991 - 6:30 p.m.
Townsite Centre

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

5-M9-805
MM
19-12-1

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, January 21, 1991, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by _____ Seconded by _____
Comments _____

V. CONSENT AGENDA (Item: None)

VI. COMMUNICATIONS

1. A plaque presentation will be made to Moorhead High Tony Kinsella who was named 1990 Teacher of the Year - State of Minnesota. This award is received for excellence in instruction using computer technology. The award is sponsored by IBM and Classroom Learning.

VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

III. FOR YOUR INFORMATION

Appendix Z

1. Extension & Customized Training Grants - MTC
(Andersen)

Explanation: The Adult Extension Department has received the following grants from the State Board of Technical Colleges:

- 1) Quality & Productivity Grant - \$10,000: This grant allows for continued regional and state leadership responsibilities. The remaining staff time will be spent in Quality & Productivity training.
- 2) Working Parent Lifebreak Grant - \$4,530: This grant provides money to deliver information regarding issues that will improve satisfaction and productivity in home, school and work to working parents. These classes will be held over the noon hour at the Clay County Court House and other sites in the community.
- 3) Firefighter Subsidy Grant - \$4,500: This grant provides a reimbursement of fifty cents (\$.50) per instructional hour for firefighter courses presented by Moorhead Technical College to Minnesota firefighters.

2. Community Education Grants - MTC (Andersen)

Explanation: Community Education has received the following grants to support the Adult Basic Education program for 1990-91:

State Aid.....	\$65,100
Federal Grant.....	\$32,500
English Literacy Program.....	\$ 4,000

3. Small Business Management Scholarship Grant - MTC
(Andersen)

Explanation: The Small Business Management program has received \$4,000.00 from the West Central Minnesota Initiative Fund for scholarships for businesses participating in that program. The proposal was written cooperatively with the technical colleges at Detroit Lakes, Alexandria, Wadena and Moorhead.

4. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Simbre Entzion, Scott Fear, Ryan Frisch, David Gilbertson, Valerie Hernandez, Erin, Hewitt, Karen Hoffman, Joe Moran, Jason Nyhus, and Steve Shreiner have been chosen as the January Students of the Month at Moorhead Junior High.
2. A Moorhead High School Knowledge Bowl team of Chad Borowicz, Mike Lin, Tyan Kallberg, and Eric Clambey placed first in the forty-eight team St. Cloud Apollo Invitational Tournament held Saturday, January 12, 1991. A second Moorhead team placed sixth. Members of that team were Scott Carlson, Seth Kovash, T.J. Schmidt, Paul Berninger and Mike Behan.
3. Dr. Lynn Halmrast is President of the Red River Council on Family Relations. And, is serving his third year on the Board of Directors for the Minnesota Council for Exceptional Children.

XI. COMMITTEE/MEETING REPORTS

Joint Powers - Cummings (1/3)

Minnesota School Boards Association - Board Members
(1/10-12)

Long Range Planning - Trochlil (1/15)

Learning Bank - Trochlil (1/15)

Human Rights - Cummings (1/16)

PER - Cummings (1/17)

Policy Review - Hastad (1/21)

X. MOORHEAD TECHNICAL COLLEGE AGENDA

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

- 1. Consider Grants - (Molick) Appendix A
MTC

Explanation: Moorhead Technical College has received the following grants from the Minnesota Technical College system:

Handicapped Door Retrofit Grant - this grant is for handicap door retrofitting, in the amount of \$6,800.00

Human Resource Development Grants - the first grant is titled "Select: A Student Recruitment Program," in the amount of \$1,500.00; and, the second grant is a Teacher Effectiveness grant, in the amount of \$430.00

Recommendation: Move to accept the grants received from the Minnesota Technical College system.

Moved by _____ Seconded by _____
Comments _____

XII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS

- 1. Review 1991-92 (Trochlil) Appendix B
Space Needs

Explanation: The Superintendent will recommend the solutions for the 1991-92 space needs of the district.

Recommendation: For Discussion

B. NEW BUSINESS

1. Consider High School (Lacher)
Child Care Center

Appendix C

Explanation: Appendix C-1 is the proposal by Nokomis Child Care Center to operate a child care center for pregnant teenage parents in Moorhead, located in the Community Center of the Moorhead Public Housing Agency (MPHA).

- | | |
|-----------------------------------|------------|
| 1) Remodel the existing space | |
| Estimated cost including shelving | \$9,000.00 |
| 2) Pay lease costs to MPHA | ? |
| 3) Pay utilities the first year | 4,000.00 |

The Junior League will donate \$8,000 to Nokomis for the purchase of equipment.

The program would start September 3, 1991, and run for twelve (12) months.

There will be an advisory board to the management team.

Recommendation: Move to direct administration to develop an operating agreement with Nokomis Child Care Center based on the items noted above.

Moved by _____ Seconded by _____
Comments _____

2. Consider High School (Lacher)
Child Care Center
Remodeling

Appendix D

Explanation: Appendix D-1 is a summary of the quotations for the remodeling of the space provided by the Housing Authority.

The low bid is by Grothmann Construction Co.:

Base Bid.....	\$6,670.00
Alt. I.....	<u>1,920.00</u>
	\$8,590.00

Alternatives for the Board are:

- 1) Include the costs in facility capital projects for 1990-91
- OR
- 2) Agree with HRA to remodel and charge the district through lease payments.

Recommendation: Move to approve alternative #2.

Moved by _____ Seconded by _____
Comments _____

3. Consider Community (Lacher)
Education Coordinators
Wages

Appendix E

Explanation: Appendix E-1 is the proposed rates for 1990-91 and 1991-92. All employees will be placed on the management salary schedule closest to their 1989-90 hourly rate that represents an increase, then advance one (1) step. For 1991-92 they will advance one (1) step on the schedule.

	<u>\$COST</u>	<u>% INC</u>
1990-91	8,486	5.75
1991-92	4,467	2.86

Recommendation: Move to approve the rates for Community Education coordinators for the 1990-91 and 1991-92 school years as presented.

Moved by _____ Seconded by _____
Comments _____

4. Consider Sports (Lacher)
Center Development
Agreement

Appendix F

Explanation: The city has requested the agreemtn (Appendix F-1) for the development of instructinal space in conjunction with their expansion of the present activities center.

Recommendation: Move the approve the agreement as presented in Appendix F.

Moved by _____ Seconded by _____
Comments _____

5. Consider Curriculum (Jernberg)
Additions for 1991-92
- Elementary

Appendix G

Explanation:The PER Committee considered several proposals for additional programs for the 1991-92 school years.

The SPARK-EE Program is a volunteer leader enhancement program for first and second graders in Fargo and Moorhead Schools. It is proposed that this program be implemented in coordination with the F-M Junior League. Appendix G-1 contains information from the Junior League.

Recommendation:Move to implement the SPARK-EEE program for 1991-92, subject to the conditions that evaluation be brought to the PER Committee to determine whether the program should continue beyond the first year.

Moved by _____ Seconded by _____
Comments _____

6. Consider Curriculum (Jernberg)
Addition for 1991-92
- Junior High

Appendix H

Explanation: The PER Committee considered several proposals for additional programs for the 1991-92 school years.

Junior High School Introduction to Theatre Elective

Appendix H-1 contains a proposal and a program description including basic learner outcomes for a semester elective in Junior High Introduction to Theatre. The PER Committee has recommended that this program become a part of the curriculum.

The following Junior High School programs were presented to the PER Committee and will be briefly discussed with the Board:

Grade 7 Extension of Health from Semester to Full Year (Required)
Grade 7 Extension of Life Science from Semester to Full Year (Required)
World Language Extension
Grade 7 STEP Geography
Grade 8 STEP Geography

The PER Committee recommended further study and that these items be brought to the PER Committee by December 1991 for further consideration.

Recommendation: Move to approve the addition of the Junior High School Introduction to Theatre program.

Moved by _____ Seconded by _____
Comments _____

-
7. Consider Curriculum (Jernberg)
Addition for 1991-92
- Senior High

Appendix I

Explanation: The PER Committee considered several proposals for additional programs for the 1991-92 school years.

The PER Committee recommends the addition of an 11th and 12th grade aerobics elective and a two hour chemistry course variation as an attempt to study alternative structuring. One or two sections of chemistry would be taught as a semester, two hour course.

Appendix I-1 contains a proposal and program description including learner outcomes for aerobics and a program description of the chemistry course variation.

The following proposals were also submitted by Senior High School staff:

Technical Practice and Theater Arts Elective
Theater Arts Performance Elective
Theater Arts History Elective
Pre-Algebra (Full Year)

The PER Committee has recommended that these proposals be brought back to the PER Committee in February. Theater Arts courses are a part of the Magnet Arts Schools proposal. This will also be discussed by the PER Committee at that February meeting. It is anticipated that we will know what action is being taken by the state department of education regarding Magnet Arts Schools by that time.

Recommendation: Move to approve the addition of an 11th and 12th grade aerobics elective and a two hour chemistry course variation.

Moved by _____ Seconded by _____
Comments _____

-
8. Consider E.S.V. (Lacher) Appendix J
Region VIII

Explanation: School districts who operate alternative data processing systems can now form an Elementary Secondary Vocational (E.S.V) Region (Region VIII).

Appendix J-1 is information regarding this effort; pages 17-20 would be the agreement between the School District and Region VIII.

The district withdrew from Region I on June 30, 1989.

Recommendation: Move to approve the memorandum of agreement (pages 17-20) in Appendix J.

Moved by _____ Seconded by _____
Comments _____

9. Consider Resolution (Bergen)
for Reductions in
Programs and Positions

Appendix K

Explanation: Appendix K-1 is the resolution directing the administration to make a recommendation for reductions in programs, positions and the reasons. This is done each year as it is part of the planning process for the upcoming school year.

Recommendation: Move to approve the resolution as presented in Appendix K.

Moved by _____ Seconded by _____
Comments _____

10. Consider Personnel (Bergen)

Appendix L

New Employee

Pat Mugan - HeadStart paraprofessional, Our Redeemer Church, B21 \$7.06/hour, effective December 17, 1990

Patricia Decker - MSMH paraprofessional, Junior High, B21 \$7.06/hour, effective January 21, 1991

Marie Carlisle - "Luncheon Junction" Food Service, MTC, A11 \$6.10/hour, effective immediately

The following would be hired for Winter quarter at Moorhead Technical College:

Dale McCracken - Medical Insurance teacher, BA (6) 12%, \$814.84 (21,729)

Steve Timmer - Resource Center, BA (4) 85%, \$5,771.76 (21,729)

Dave Henry - Drafting BA (6) 16%, \$829.65 (21,729)

Flora West - Related Communications, an additional 4% for \$303.91

Extension of Contract

Lisa Breiland - Physical Education/Health/Study Hall, Senior High, BA (4) .785, \$8,528.52 (21,729), second semester,

James Duncan - Math, Junior High, BA (4) 15%, \$1,629.81 (21,729), second semester

Charles Watson - Social, Senior High, BA+75 (18) .284, \$3,958.25 (36,993), second semester

Tom Hall - English, Junior High, BA+90 (11.5) .143, \$2,344.16 (32,781.50), second semester

Medical Leave

Ann Dahl - Kindergarten, Riverside, from January 1, 1991 to March 31, 1991

Sheryl Entzion - 2nd Grade, Probstfield, from January 2, 1991 to March 29, 1991

Maternity Leave

Michele Mogan - Physically Handicapped teacher,
Senior High, to begin about March 4 through
April 15, 1991

Early Retirement

Gust Moline - 4th Grade, Riverside, at the end of
the 1990-91 school year

Involuntary Resignation

Jerry Burdeski - effective January 17, 1991

Recommendation: Move to approve the personnel
items as presented.

Moved by _____ Seconded by _____
Comments _____

-
11. Consider Change (Lacher) Appendix M
Order - Senior High

Explanation: The following is a summary of change
order #5 regarding the life safety renovations
remodeling at Moorhead Senior High, in the amount
of \$9,096.00:

"Add/install additional conduit, wiring and
boxes for stage lighting."

The change order history on this project is:

Base Contract.....	\$1,449,880.00
Change Order #1	2,437.00
(Code requirements for doors)	
C.O. #2.....	(7,906.00)
(Auditorium seating, refinish)	
C.O. #3	2,541.00
(Food Service Rolling Counter Door)	
C.O. #4 (Misc. changes).....	<u>10,934.00</u>
NET ADDITIONS	\$ 8,006.00

Recommendation: Move to approve change order #5,
in the amount of \$9,096.00.

Moved by _____ Seconded by _____
Comments _____

12. Consider Non-Resident (Jernberg)
Agreement

Explanation: The following non-resident agreement has been received:

To Attend Moorhead Public Schools
Roberta J. Johnson - 603 6th Ave. NE., Dilworth,
MN, Grade 8

Recommendation: Move to approve the non-resident agreement, subject to board action of the appropriate districts.

Moved by _____ Seconded by _____
Comments _____

13. Consider Choir Field (Jernberg)
Trip - Senior High

Explanation: Appendix O-1 contains information regarding a major magnitude field trip in which the A Cappella Choir will attend the Minnesota Music Educators Association's (MMEA) Mid-winter Clinic in Minneapolis. This was discussed at the January 8 Board meeting and was deferred because of uncertainty in scheduling by the MMEA.

Recommendation: Move to approve the A Cappella Choir field trip to MMEA's Mid-winter Clinic on February 14 and 15 in Minneapolis.

Moved by _____ Seconded by _____
Comments _____

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. NSBA Convention - April 13-16, 1991 - San Francisco
Note: A decision will have to be made as to which board members are going to attend.
2. "Vision of the Future" Video (30 minutes) - Trochlil
Explanation: Board members and the audience are welcome to stay after the official meeting to view Joel Barker's video on "vision."
3. Negotiations Update

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Policy Review	Mon., Jan. 21	7:00 p.m.	Townsite
Principals' Mediation	Tues., Jan. 22		Townsite
School Board Meeting	Tues., Jan. 22	6:30 p.m.	Townsite
Intergovt. Retreat	Fri., Jan. 25 - Sat., Jan. 26		Detroit Lakes
Winter Ad./Comm. Ed. Classes Begin	Mon., Jan. 28		District- wide
Community Education Advisory Council Mtg.	Mon., Jan. 28	7:30 p.m.	MTC
D.A.R.E. Graduation	Tues., Feb. 5	7:00 p.m.	Robert Asp
Joint Powers	Thurs., Feb. 7	7:15 a.m.	City Hall
Student Activities	Tues., Feb. 12	7:00 a.m.	Townsite
School Board Mtg.	Tues., Feb. 12	6:30 p.m.	Riverside
Natl. OBE Conference	Thurs., Feb. 14 - Sun., Feb. 17		Phoenix
Mid-Winter Workshop (No School K-12)	Fri., Feb. 15		District- wide
President's Day (Snow Make-up if necessary)	Mon., Feb. 18		District- wide
PER Committee	Thurs., Feb. 21	7:00 a.m.	Townsite
Supt. Advisory Council	Thurs., Feb. 21	7:00 p.m.	Trochlil's
School Board Mtg.	Tues., Feb. 26	6:30 p.m.	Townsite
Mid-Winter Workshop - MTC	Wed., Feb. 27		MTC
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco

IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, February 12, 1991 6:30 p.m.
Riverside Elementary

S-149-B05
MIN
2-12-91

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
FEBRUARY 12, 1991
PAGE 1

PRESENT: Wayne Alexander, James Cummings, Douglas Fagerlie, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

ABSENT: Curt Borgen, Anton Hastad.

CALL TO ORDER: The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Vice-chair Cummings led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Trochlil previewed the agenda adding Consider Increase to Imprest Cash Account and Review Budgets for 1990-93.

APPROVAL OF AGENDA: Alexander moved, seconded by Fagerlie, to approve the agenda as amended. Motion carried 5-0.

APPROVAL OF MINUTES: Fagerlie moved, seconded by Hunt, to approve the minutes of January 8 and 12, 1991, as presented. Motion carried 5-0.

CONSENT AGENDA: Hulett moved, seconded by Alexander, to approve the following items on the consent agenda: Consideration of Claims; Resolution Establishing Dates for Filing Affidavits of Candidacy; Resolution for the Disposition of Financial Records; Donations; and, Non-Resident Agreements. Motion carried 5-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$1,164,044.85. Motion carried 5-0.

General Fund:	\$413,006.34
Food Service:	50,833.62
Transportation:	125,972.41
Community Services:	18,202.73
Capital Expenditure:	137,088.64
MTC-General Fund:	99,398.92
MTC-Special Revenue Fund:	27,749.73
MTC-Adult Education:	19,906.92
MTC-Equipment Fund:	21,738.75
MTC-Repair & Betterment:	3,720.90
Federal Financial Aid:	231,458.41
Student Funds:	8,073.80
Townsite Centre:	6,731.18
TOTAL	\$1,164,044.85

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
FEBRUARY 12, 1991
PAGE 2

COMMUNICATIONS

Trochlil introduced Dave Olson as the new reporter assigned to Moorhead Public Schools by the Fargo Forum. Olson will replace Craig McEwen as the district's Forum reporter effective immediately.

COMMITTEE/MEETING REPORTS

Intergovernmental Retreat - Board members reported budget issues regarding changes in local government aids from the state and mandated programs were discussed.

Community Education Advisory - Hunt reported Adult Basic Education (ABE), Early Childhood Family Education (ECFE), Youth Development Services were discussed. The ABE Program hopes to reach more illiterate people in the community.

Calendar - Committee chair Dick Jones reported the Committee may request a variance from the State to allow school to begin before September 7, 1992 for that school year to avoid going into June, 1993.

Joint Powers - Cummings reported mandated programs, a County/Law Enforcement/School District Day Treatment Center and the Migrant Task Force Project funding were discussed.

Student Activities - Hulett reported the need for coaches of the 9th grade boys' basketball program and the Junior High track and tennis programs were discussed. Transportation budget overruns for activities were discussed.

REVIEW MANAGEMENT CENTER CONSTRUCTION - MTC: Nate Johnson, president of Moorhead Technical College, reviewed the reasons there is a need for a Management Center. A request was made to construct a separate building, 5-6,000 square feet, to house the Adult Extension Management, Small Business Management, Farm Business Management departments, Customized Training, Fire Fighting, Agriculture and Health coordinators, support staff, conference room and classroom instructional space, and additional miscellaneous space. The construction would require State Technical Board and legislative approval.

Board members expressed concerns regarding the need for the building, the pro/cons of having the building separate from the current MTC building or adding on to the present site. Adding to the present site may create code requirement changes.

Johnson will provide more information to the Board regarding this issue and a recommendation will be presented at the February 26 meeting.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
FEBRUARY 12, 1991
PAGE 3

SPACE NEEDS FOR 1991-92: Fagerlie moved, seconded by Hulett, to direct the administration to pursue the construction or leasing of portable classrooms as part of the solution alternatives for 1991-92 space needs. Motion carried 4-1 majority roll call vote; Alexander dissenting.

REVISION TO SPRING CONFERENCE SCHEDULE: Fagerlie moved, seconded by Hunt, to approve the alternative parent/teacher conference schedule, allowing conferences for K-12 on March 26 and 27 with no conferences to be scheduled after 6:00 p.m. on March 27, as per negotiated contract time. Motion carried 5-0.

BOND SALE - TAX ANTICIPATION FINANCING: Fagerlie moved, seconded by Alexander, to approve the resolution and award the bid to First Wisconsin Bank, Milwaukee, Wisconsin, for the sale of \$3,000,000 General Obligation Tax Anticipation certificates for 1991. Motion carried 5-0.

BOND SALE REFINANCING: Hulett moved, seconded by Fagerlie, to approve the resolution and award the bid to Dain Bosworth, Minneapolis, for the sale of \$1,785,000 General Obligation Refunding Bonds of 1991. Motion carried 5-0.

WORKERS' COMPENSATION POLICY RENEWAL: Fagerlie moved, seconded by Hunt, to approve the renewal of the Workers' Compensation policy with Employee Benefit Administrators Co., with a net deposit premium of \$175,207. Motion carried 5-0.

PERSONNEL: Hunt moved, seconded by Hulett, to approve the following personnel changes:

New Employees

Anne Von Bank - English teacher, Junior High, BA(4), .286 time, \$3,141.80 (21,729)

Medical Leave of Absence

Russell Hovdestad - Social teacher, Senior High, for the remainder of the 1990-91 school year

Maternity Leave

Dawn Gunderson - English teacher, Junior High, on or about April 7 for the remainder of the 1990-91 school year

Retirement

Carol Grinaker - Secretarial teacher, MTC, effective May 24, 1991

Motion carried 5-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
FEBRUARY 12, 1991
PAGE 4

REVIEW BUDGETS: Lacher reviewed Memo B91.231 containing budget summaries for the 1990/91-Final, 1991/92-Preliminary and 1992/93-Projected budgets.

CONSENT AGENDA: As part of the consent agenda, the Board:

Resolution Establishing Dates for Filing Affidavits of Candidacy - Approved the resolution announcing filing dates for the school board election.

Resolution for Disposition of Financial Records - Approved the resolution allowing the destruction of the following records: claims and vouchers paid by the district from July 1, 1976 to June 30, 1980; receipts from July 1, 1976 to June 30, 1980; and, orders and checks paid from July 1, 1976 to June 30, 1980.

Donations - Accepted the donation of 15,000 floppy diskettes from Great Plains Software, with a estimated value of \$9,400.

Accepted the donation of twenty-two (22) computers from the Nash Finch/SunMart Computers for Kids Program.

Non-Resident Agreements - Approved the following non-resident agreements:

To Attend Moorhead Public Schools

Lan X Trung - 22 4th St. SW, Dilworth, MN, grade 12

April Morris - 404 J 1st Ave. NW, Dilworth, MN, grade 9

ADJOURNMENT: Vice-chair Cummings adjourned the meeting at 8:23 p.m.

Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, February 26, 1991, at 6:30 p.m. in the Library at Riverside School.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by _____ Seconded by _____
Comments _____

- V. CONSENT AGENDA (Items: V.; XII. B 7-12)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

- VI. COMMUNICATIONS

1. Acknowledge receipt of letter from Gary and Denise Anderson.

- VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

S-149-B05
H/M
2-26-91

VIII. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Michael Lin and Matthew Schaefer are among 14,000 seniors selected nationwide as finalists in the 1991 National Merit Scholarship program. They will receive scholarships to attend a U.S. college or university.
2. The Science Challenge team placed 2nd out of seven (7) teams at the Regional Science Challenge. The team qualified for the State meet.
3. Terri Elofson, Ernie Edwards, Dan Charon, Stephanie Strathman, Jennie Bresse, Sarah Ranger and Chris Boener place 2nd in the Regional One Act competition. Terri Elofson received the Outstanding Actress Award.
4. Kevin Stumbo was voted Outstanding Wrestler at the Alexandria Wrestling tournament.
5. Anton Hastad was awarded a Certificate of Recognition from the Minnesota School Boards Association for his participation in over 100 hours of MSBA-sponsored programs and activities.

X. MOORHEAD TECHNICAL COLLEGE AGENDA

XI. COMMITTEE/MEETING REPORTS

Long Range Planning - Alexander (2/19)

PER - Cummings (2/21)

Calendar - Fagerlie (2/25)

XII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

- 1. Review Preliminary (Jernberg) Appendix A
Interagency Day
Treatment Plans

Explanation: Appendix A-1 contains a program overview, interagency objectives, statement of need, and interagency mission statement from the Rum River Special Education Cooperative which operates day treatment programs at Cambridge and Onamia. Current E/BD enrollment information is included.

Dennis Lien, Director of Clay County Social Services; Carol Beckstrom, Supervisor of Clay County Social Services; Sharon Olson and Richard Crawford of Clay County Family Court Services; Dave Miller, Moorhead Youth Intervention Officer; and, Al Swedberg will discuss the information, viable alternatives, current costs and programming as well as recommended direction for consideration in development of the district's management plan for 1991-92.

Recommendation: For Discussion Only

-
- 2. Consider Curriculum (Jernberg) Appendix B
Addition - Senior
High

Explanation: Appendix B-1 contains a proposal for the addition of Pre-Algebra to the Moorhead Senior High School curriculum. The PER Committee recommends the approval of this course beginning in the Fall of 1991.

The offering of this course is consistent with the standard of the National Council of Teachers of Mathematics.

Staff members will be present to respond to questions.

Recommendation: Move to approve the course offering as presented.

Moved by _____ Seconded by _____
Comments _____

3. Consider Curriculum (Jernberg)
Addition - Senior High

Appendix C

Explanation: Appendix C-1 contains a proposal for the addition of the following theatre arts offerings to the Moorhead Senior High School curriculum:

- A. Theatre Arts History - 1 credit
- B. Theatre Arts Technical Class - 1 credit
- C. Theatre Arts Performance Class - 1 credit

All courses will be for two (2) semesters.

The PER Committee recommends the approval of these courses beginning in the Fall of 1991.

Recommendation: Move to approve the course offerings as presented.

Moved by _____ Seconded by _____
Comments _____

4. Consider Community (Trochlil)
Task Force to
Recommend Facilities
Through 2010

Appendix D

Explanation: The School Board should commission a Citizen's Advisory Task Force and charge them with the responsibility of reviewing solution strategy options so that recommendations may be made to the board and school administrators. The Citizen's Advisory Task Force should be selected to provide broad community representation to insure that recommendations of the Citizen's Advisory Task Force best reflect interests of school district stakeholders. The task force would be advisory. (Part of the LRFMP: 1990-2010, page 40)

Recommendation: Move to charge administration to design the task force as to membership, purpose, scope of responsibility, expectations, outcomes, resources, and timelines.

Moved by _____ Seconded by _____
Comments _____

5. Consider Development (Trochlil) Appendix E
of the 1991-92
Management Plan

Explanation: This topic will provide the Superintendent with direction in preparing the 1991-92 Management Plan.

Two alternatives that have been discussed are:

- 1) Program Level Budgeting
- 2) Fund Balance Budgeting

Recommendation: Move to adopt a resolution outlining the direction the Superintendent is to take in developing the Management Plan.

Moved by _____ Seconded by _____
Comments _____

6. Consider Personnel (Bergen) Appendix F

Resignation

Larry Morris - Custodian, Edison/Washington,
effective January 22, 1991

Maternity Leave

Deb Swanson - Social Worker, approximately April
4, 1991 until May 31, 1991

Early Retirement

Vernon Zimmerman - Business teacher, Senior High,
effective at the end of the 1990-91 school year

Recommendation: Move to approve the personnel changes as presented.

Moved by _____ Seconded by _____
Comments _____

- *7. Consider Senior High (Jernberg) Appendix G
Wind Ensemble Trip

Explanation: Appendix G-1 is information regarding the Senior High Wind Ensemble making a six (6) day field trip to Washington, D.C. beginning April 30, 1991.

Recommendation: Move to authorize the field trip to Washington, D.C. by the Senior High Band.

Moved by _____ Seconded by _____
Comments _____

*8. Consider Investment (Legg)
Broker

Appendix H

Explanation: One of the investment consultants that services the school district has used in the past has joined the firm of Shearson Lehman Brothers in Short Hills, New Jersey.

Recommendation: Move to add Shearson Lehman Brothers to the approved list of investment brokers for Moorhead Public Schools.

Moved by _____ Seconded by _____
Comments _____

*9. Consider Donation (Swedberg)

Appendix I

Explanation: The school district has received a donation of \$100.00 from Mid-Day Lions Club in Moorhead. The money will be used to send kids to camp in the Summer of 1991.

Recommendation: Move to accept the donation of \$100.00 as presented.

Moved by _____ Seconded by _____
Comments _____

*10. Consider Gift (Jernberg)

Appendix J

Explanation: The school district has received a gift of \$50.00 from the Riverside Parent/Teacher Organization (PTO) to be used for the Odyssey of the Mind program.

Recommendation: Move to accept the gift of \$50.00 as presented.

Moved by _____ Seconded by _____
Comments _____

*11. Consider Lease
Renewal Agreement

(Bergen)

Appendix K

Explanation: A lease renewal agreement with the State Division of Vocational Rehabilitation is as follows:

<u>LEASE PERIOD</u>	<u>SQ. FT.</u>	<u>RATE PER SQ FT</u>	<u>RENT FOR PERIOD</u>	<u>MONTHLY PAYMENT</u>
7/1/90 - 2/28/91	1490	\$8.30	\$8308.64	\$1038.58
3/1/91 - 12/31/91	900	8.50	6375.00	637.50
1/1/92 - 12/31/92	900	8.50	<u>7650.00</u>	637.50
		TOTAL	\$22,333.64	

This office will also pay the remodeling costs of \$4458.27.

Recommendation: Move to approve the lease and remodeling of the State Division of Vocational Rehabilitation office at Townsite.

Moved by _____ Seconded by _____
Comments _____

*12. Consider New Lease
Agreement - Townsite

(Bergen)

Appendix L

Explanation: The Association for Retarded Citizens (ARC) would lease space at Townsite through December 31, 1991. The space is 370 sq. ft. at \$8.50/sq. ft. for a total of \$2882.00.

Recommendation: Move to approve the new lease agreement with ARC through December 31, 1991.

Moved by _____ Seconded by _____
Comments _____

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Legislative Update - Trochlil
(Appendix Z-2, Z-3)
2. OBE Conference - Bergen/Jernberg (2/14-19)

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Wake Up Moorhead (Media)	Tues., Feb. 27	7:30 a.m.	Days Inn
AASA Convention	Thurs., Feb. 28 - Mon., Mar. 4		New Orleans
MSBA "Capital For A Day"	Tues., Mar. 5		St. Paul
First Day to File for School Board	Tues., Mar. 12		Townsite
School Board Meeting	Tues., Mar. 12	6:30 p.m.	Probstfield
Policy Review	Mon., Mar. 18	7:00 p.m.	Townsite
Long Range Planning	Tues., Mar. 19	4:00 p.m.	Townsite
Human Rights Committee	Wed., Mar. 20	7:00 a.m.	Townsite
Supt. Advisory Council	Thurs., Mar. 21	7:00 p.m.	Trochlil's
End of 3rd Qtr.	Wed., Mar. 22		
Last Day to File for School Board Election	Tues., Mar. 26	4:30 p.m.	Townsite
School Board Meeting	Tues., Mar. 26	6:30 p.m.	Townsite
P/T Conferences (K-12)	Mon., Mar. 25 - Wed., Mar. 27		
Teacher Comp. Day	Thurs., Mar. 28		
Spring Break (K-12)	Fri., Mar. 29 - Mon., Apr. 1		
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco

IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, March 12, 1991 - 6:30 p.m.
Probstfield Elementary

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

5-M9-803.
MIN
2-12-91

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, February 12, 1991, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____
A. C. (Curt) Borgen absent
James Cummings _____
Douglas Fagerlie _____

Anton Hastad absent
Michael Hulett _____
Ellen Hunt _____
Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Moved by _____ Seconded by _____
Comments _____

- V. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of January 8 and 22, 1991.

Moved by _____ Seconded by _____
Comments _____

- VI. CONSENT AGENDA (Items: VII, XIII: B. 6-10)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

- *VII. CONSIDERATION OF CLAIMS

Appendix B

XIII. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1
2. Spring Election Dates - Appendix Z-2
3. Extension & Customized Training Grant
Explanation: The Adult Extension Department at Moorhead Technical College received a Needs Assessment Training & Services grant, in the amount of \$3,500, from the State Board of Technical Colleges. This grant provides funds to develop a brochure which promotes Needs Assessment training and services, establishes and implements Needs Assessment workshops and provides information to Customized Training Representatives employed in Minnesota Technical Colleges.
4. PER Report Assessment & Program Evaluation
Explanation: Notations were made on the evaluation form as follows:

Report Format

"OBE section is an appreciated inclusion. What a great effort you are putting forth in time and resources to implement OBE!"

Improvement Plan Follow-Up

"A most comprehensive summary. This is truly accountability at its best."

XI. "WE ARE PROUD"

1. Heidi McDonald, Grade 8, placed first and Nathan Schoenack, Grade 7, placed third in District competition for the state Spelling Bee. They will compete in the Regional competition on March 2 in Fergus Falls. Regional winners will advance to the State competition on April 6 in St. Paul. The National competition will be held in Washington, D.C. in May.
2. Barb Anton was the presenter at an Elements of Instruction workshop conducted February 7-8 in Fergus Falls. West Central ECSU sponsored the workshop.
3. Senior Michael Lin has been selected a semifinalist, one of two from the state of Minnesota, in the national Westinghouse Science Talent Search. This is the nations top science competition. Three hundred students were chosen from 1,573 qualified entrants to be semifinalists. From the 300, 40 will compete in Washington, D.C. at the Science Talent Institute.

XI. "WE ARE PROUD" continued....

4. Ted Guerrero, Moorhead Technical College Minority Advisor, has been appointed to serve on the Chancellor's Technical College Faculty Council. He is one of fifteen members of a council appointed by Chancellor Carole Johnson.

5. The Moorhead Mathematics League ranks 5th among 183 schools in Minnesota. Student Gene Boyer ranks 18th among 2,891 students.

Mike Lin and Ryan Kallberg received perfect scores in a Math League competition held in Alexandria.

6. Debbie Paulson, Gabe Cullom and Hannah Wiger composed winning essays in the VFW Voice of Democracy contest. They placed first, second and third, respectively.

7. Moorhead High's one act cast and crew advanced to regional competition.

XII. COMMITTEE/MEETING REPORTS

Intergovernmental Retreat - Cummings (1/25-26)

Community Education Advisory - Hunt (1/28)

Calendar - Fagerlie (2/4)

Joint Powers - Cummings (2/7)

Student Activities - Hulett (2/12)

XIII. MOORHEAD TECHNICAL COLLEGE AGENDA

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Management (Johnson)
Center - MTC

Appendix C

Explanation: Appendix C-1 is a proposal to construct a Management Center at Moorhead Technical College.

Recommendation: For discussion with a recommendation for approval at the February 26th meeting.

Moved by _____ Seconded by _____
Comments _____

XIV. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider 1991-92 Space Needs (Trochlil) Appendix D

Explanation: Refer to Appendix D-1 (Memo S-91-76).

Recommendation: Move to direct the administration to pursue the construction or leasing of portable classrooms as part of the solution alternatives for 1991-92 space needs.

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

1. Consider Revision to Spring Conference Schedule (Trochlil) Appendix E

Explanation: The calendar adopted for 1990-91 includes:

- o P/T evening conferences on March 26 (K-8)
- o P/T all day and evening conferences March 27 (K-8)

Mr. Dulski has requested that the Senior High School have spring conferences. This will be permissible in meeting the State requirements by having students in attendance all day on May 29 and 30. Previously, the Senior High allowed students to leave final exams and therefore the day did not meet state requirements as a student contact day.

Wednesday evening conferences are not advised. The Calendar Committee recommends the following:

- 1) Spring conferences be held K-12
- 2) Principals, building administrators and PACs be directed to determine schedules of the conferences with no conferences to be scheduled after 6:00 p.m. on March 27.

Recommendation: Move to approve the alternative P/T conference schedule as recommended.

Moved by _____ Seconded by _____
Comments _____

2. Consider Bond Sale- (Lacher) Appendix F
Tax Anticipation
Financing

Explanation: Mr. Myron Knutson of Evensen Dodge Financial Consultants will present the bid quotations.

Recommendation: Move to approve the resolution and award the sale to the low bid meeting specifications (Appendix F-1).

Moved by _____ Seconded by _____
Comments _____

-
3. Consider Bond Sale (Lacher) Appendix G
Refinancing

Explanation: Mr. Myron Knutson of Evensen Dodge Financial Consultants will present the results of the bid quotations.

Recommendation: Move to approve the resolution (Appendix G-1) and award the sale to the low bid meeting specifications.

Moved by _____ Seconded by _____
Comments _____

-
4. Consider Workers' (Lacher) Appendix H
Compensations Policy
Renewal

Explanation: Appendix H-1 is the renewal agreement for workers' compensation. Last years deposit premium was \$130,628. This renewal is \$175,207 (an increase of \$44,579/34%).

Consultants have reviewed the district's coverage and rates. Due to the status of the State of Minnesota and the school district's experience, retention of the present program was recommended.

Recommendation: Move to approve the renewal of the Workers' Compensation policy with a deposit premium of \$175,207.

Moved by _____ Seconded by _____
Comments _____

5. Consider Personnel

(Bergen)

Appendix I

New Employees

Anne Von Bank - English teacher, Junior High, BA(4)
.286 time, \$3,141.80 (21,729)

Medical Leave of Absence

Russell Hovdestad - Social teacher, Senior High,
for the remainder of the 1990-91 school year

Maternity Leave

Dawn Gunderson - English teacher, Junior High, on
or about April 7 for the remainder of the 1990-91
school year

Retirement

Carol Grinaker - Secretarial teacher, MTC,
effective May 24, 1991

Recommendation: Move to approve the personnel
changes as presented.

Moved by _____ Seconded by _____
Comments _____

*6. Consider Resolution
Establishing Dates for
Filing Affidavits of
Candidacy

(Trochlil)

Appendix J

Explanation: Appendix J-1 is the resolution.

Recommendation: Move to approve the Resolution
Establishing Dates For Filing Affidavits Of
Candidacy for the school board.

Moved by _____ Seconded by _____
Comments _____

*7. Consider Disposition
of Financial Records

(Legg)

Appendix K

Explanation: Appendix K-1 is a resolution to allow
the disposal of invoices, claims, checks, and
receipts that are more than ten years old.

Recommendation: Move to approve the records
disposal resolution.

Moved by _____ Seconded by _____
Comments _____

*8. Consider Donations (Buckner) Appendix L

Explanation: The school district has received donations totalling 15,000 - 5.25 inch and 3.5 inch floppy diskettes from Great Plains Software. Based on at-cost prices, this totals \$5,250. If the diskettes were to be purchased at market price the cost would be approximately \$9,400.

Recommendation: Move to accept the donation of floppy diskettes from Great Plains Software.

Moved by _____ Seconded by _____
Comments _____

*9. Consider Donations (Buckner) Appendix M

Explanation: Computers from the Nash Finch/SunMart Computers for Kids Program were last accepted on March 13, 1990. At that time an indefinite total was given. Between March 13 and December 31, 1990, twenty-two (22) additional computers have been received. As of January 8, 1991, a total of fifty-nine (59) computers have been donated.

Robert Asp.....	8
Edison.....	9
Riverside.....	6
Probstfield.....	16
Washington.....	14
Junior High.....	3
Senior High.....	3
TOTAL	59

This program will continue through June 30, 1991.

Recommendation: Move to accept the additional twenty-two (22) computers received from the Nash Finch/SunMart Computers for Kids Program.

Moved by _____ Seconded by _____
Comments _____

*10. Consider Non-Resident (Trochlil)
Agreements

Appendix N

Explanation: The following non-resident agreements
have been received:

To Attend Moorhead Public Schools

Lan X Trung - 22 4th St. SW, Dilworth, MN, grade 12
April Morris - 404 J 1st Ave. NW, Dilworth, MN,
grade 9

Recommendation: Move to approve the non-resident
agreements, subject to board action of the
appropriate districts.

Moved by _____ Seconded by _____
Comments _____

XV. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Student Activities	Tues., Feb. 12	7:00 a.m.	Townsite
School Board Mtg.	Tues., Feb. 12	6:30 p.m.	Townsite
Valentine's Day	Thurs., Feb. 14		
Natl. OBE Conference	Thurs., Feb. 14 - Sun., Feb. 17		Phoenix
Mid-Winter Workshop (No School K-12)	Fri., Feb. 15		District- wide
President's Day (Snow Make-up if necessary)	Mon., Feb. 18		District- wide
LRP Committee	Tues., Feb. 19	4:00 p.m.	Townsite
End Winter Qtr.- MTC	Tues., Feb. 19		
MTC Workshops	Wed., Feb. 20		
PER Committee	Thurs., Feb. 21	7:00 a.m.	Townsite
Supt. Advisory Council	Thurs., Feb. 21	7:00 p.m.	Trochlil's
Policy Review	Mon., Feb. 25	7:00 p.m.	Townsite
School Board Mtg.	Tues., Feb. 26	6:30 p.m.	Riverside
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco

XVI. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, February 26, 1991 - 6:30 p.m.
Riverside Elementary

S-49-805
MIN
2-26-91

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
RIVERSIDE ELEMENTARY SCHOOL
FEBRUARY 26, 1991
PAGE 1

PRESENT: Wayne Alexander, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

ABSENT: Curt Borgen

CALL TO ORDER: The meeting was called to order at 6:30 p.m.

PREVIEW OF AGENDA: Trochlil previewed the agenda.

APPROVAL OF AGENDA: Hulett moved, seconded by Alexander, to approve the agenda as presented. Motion carried 6-0.

CONSENT AGENDA: Hunt moved, seconded by Cummings, to approve the following items on the consent agenda: Consider Senior High Wind Ensemble Trip; Consider Investment Broker; Donations; and, Gifts. Motion carried 6-0.

RECEIPT OF LETTER: Hulett moved, seconded by Fagerlie, to acknowledge receipt of the letter to the School Board from Gary and Denise Anderson and refer it to administration for a response. Motion carried 6-0.

COMMITTEE/MEETING REPORTS

Long Range Planning - Alexander reported the survey results will be ready in April.

PER - Cummings reported the committee reviewed the World Language curriculum and the new curriculum adoptions being presented at this meeting.

Calendar - Fagerlie reported the 1991-92 calendar is set. The committee voted against requesting a variance from the legislature for the starting date in 1992. Local legislators will be contacted regarding possible action to remove or change current legislation pertaining to the starting date law for public schools.

REVIEW PRELIMINARY INTERAGENCY DAY TREATMENT PLANS: Dennis Lien, Director of Clay County Social Services; Carol Beckstrom, Supervisor of Clay County Social Services; Sharon Olson and Richard Crawford of Clay County Family Court Services; Dave Miller, Moorhead Youth Intervention Officer; and, Al Swedberg reviewed with the Board viable alternatives, current costs and programming as well as recommended direction for consideration in establishing a Day Treatment Center in coordination with other county social services agencies.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
RIVERSIDE ELEMENTARY SCHOOL
FEBRUARY 26, 1991
PAGE 2

The Center would allow for the agencies and the school district to work together for better quality of services, cost efficiency by eliminating/preventing duplication of services, and provide closer placement locations for students. Students in grades 5-12 would be served at the center. Moorhead Schools currently has a Day Treatment Center located at St. Ansgar Hospital. However, the new facility would provide a non-medical approach and service the entire county. If approved, the Center would be operational July, 1991.

CURRICULUM ADDITIONS - SENIOR HIGH: Cummings moved, seconded by Fagerlie, to approve the addition of Pre-Algebra to the senior high curriculum beginning in the fall of 1991. Motion carried 6-0.

Alexander moved, seconded by Cummings, to approve the addition of Theatre Arts History, Theatre Arts Technical Class, Theatre Arts Performance Class to the senior high curriculum beginning in the fall of 1991. Motion carried 6-0.

COMMUNITY TASK FORCE TO RECOMMEND FACILITIES THROUGH 2010: The Board discussed membership of the task force. Membership should include community, government entity and school district representatives. The task force will be organized by April and a complete report will be available in November.

Hulett moved, seconded by Hunt, to charge administration to design a task force as to membership, purpose, scope of responsibility, expectations, outcomes resources, and timelines. Motion carried 5-1 by majority roll call vote; Hastad dissenting.

DEVELOPMENT OF THE 1991-92 MANAGEMENT PLAN: Board members discussed ways of developing a simplified management plan. Program costs for all items will be included to indicate the affect on district budgets.

This item will return on the March 26th agenda.

PERSONNEL: Alexander moved, seconded by Cummings, to approve the following personnel changes:

Resignation

Larry Morris - Custodian, Edison/Washington, effective February 22, 1991

Maternity Leave

Deb Swanson - Social Worker, approximately April 4, 1991 until May 31, 1991

Early Retirement

Vernon Zimmerman - Business Teacher, Senior High, effective at the end of the 1990-91 school year

Motion carried 6-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
RIVERSIDE ELEMENTARY SCHOOL
FEBRUARY 26, 1991
PAGE 3

RESOLUTION TO OPPOSE MINNESOTA HOUSE FILE NO. 124 (H.F. 124):

Hulett moved, seconded by Fagerlie, to approve the adoption of a resolution opposing Minnesota House File No. 124. The proposed bill would allow teachers facing termination, discharge or demotion to elect final and binding arbitration. Motion carried 4-2 by majority roll call vote; Alexander and Hunt dissenting.

CONSENT AGENDA: As part of the consent agenda, the Board:
Wind Ensemble Field Trip - Senior High - Approved the field trip to Washington, D.C.

Investment Broker - Approved the addition of Shearson Lehman Brothers, Short Hills, New Jersey, to the list of investment brokers for Moorhead Public Schools.

Donation - Accepted the donation of \$100.00 from the Mid-Day Lions Club. The money will be used to send kids to camp in the summer of 1991.

Gift - Accepted the gift of \$50.00 from the Riverside PTO to be used for the Odyssey of the Mind program.

Lease Renewal Agreement - Approved the lease and remodeling of the State Division of Vocational Rehabilitation office at Townsite Centre from July 1, 1990 through December 31, 1992, in the amount of \$22,333.64.

New Lease Agreement - Approved the new lease agreement with the Association for Retarded Citizens (ARC) through December 31, 1991, in the amount of \$2,882.00.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Legislative Update - Trochlil reviewed the Senate/House Logger bulletins that are received from MSBA. Copies will be routed to all board members.

OBE Conference - This was delayed until the next meeting.

MSBA School Board "Capital for a Day" - Board members were reminded to attend if possible.

Negotiations - The superintendent's contract will be discussed and a negotiations update will be given at the next meeting.

Committee Involvement - The representation of students on district committees was discussed.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 9:15 p.m.

Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, March 12, 1991, at 8:00 p.m. in the Library at Probstfield Elementary.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil <u>absent</u>

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bob Jernberg, Assistant Superintendent

IV. APPROVAL OF AGENDA

Moved by _____ Seconded by _____
Comments _____

V. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of February 12 and 26, 1991.

Moved by _____ Seconded by _____
Comments _____

VI. CONSENT AGENDA (Items: VII; XIII-B. 9-13)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

*VII. CONSIDERATION OF CLAIMS

Appendix B

S-19-805
MIN
3-12-91

XIII. COMMUNICATIONS

1. Acknowledge receipt of the letter from the Children's Miracle Network Telethon.

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1

XI. "WE ARE PROUD"

1. Congratulations to the following students for being named Student of the Month at Moorhead Junior High: Marc Bjorklund, Jeremy Blake, Shelly Bucholz, Andrew Canaday, Matt Cullen, Sylvia Hernandez, Shannon Kroshus, Adam Possehl, Mike Sidgestad, and Dean Swenson.
2. Moorhead Junior High students placed 1st and 3rd in team competitions at the Tri-College Math Contest held at Concordia. Eighth grader Ninging Chen received 1st place in the individual competitions. Kari Olson, Mike Oelke and Brad Green received top ten honors.
3. The Moorhead Junior High MathCounts team consisting of Jessica Broten, Ninging Chen, Kari Olson, and Adam Possehl, place 1st in the regional MathCounts competition at MSU. They will compete in the state competition on March 16th.
4. Board member Michael Hulett has earned the Human Resource Certification Institute's certification as Senior Professional in Human Resources. The purpose of the Human Resource Certification Institute is to maintain high professional standards in the field of human resource management and to recognize professional who demonstrate expertise in the field.
5. Jeffrey Greenwood was honored from the Minnesota Music Educators Association for his participation in the MMEA All-State Choir this past summer and again in the final performance at the conclusion of the Mid-Winter In-Service Clinic of the MMEA.
6. Senior High teacher, Milt Olson has been selected Moorhead's Teacher of the Year.
7. Congratulations to the JETS students on the 1st place finish at a recent competition. Team members include: Stacey Argent, Gene Boyer, Amy Campbell, Chad Borowicz, Ryan Kallberg, Mike Lin, Adam Thomas, and TJ Schmitt.
8. Parent Carol Ladwig, ECFE Coordinator Laurie Winterfeldt-Shanks, and Bob Jernberg participated in the Parent Involvement Planning Seminars conducted by the MN Department of Education. The purpose of the seminar was to develop parent involvement goals in the state and identify current supporting factors and barriers.
9. Senior High teachers, Milt Olson and Roger Vettleson conducted an inservice session at the state Social Studies Conference.

XII. COMMITTEE/MEETING REPORTS

School Board Day at the Capitol - Hastad (3/5)

Joint Powers - Cummings (3/7)

Student Activities - Borgen (3/12)

XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Design (Jernberg) Appendix C
of Community Task
Force on Facilities

Explanation: Refer to Appendix C-1. The Board
will review and/or revise the Task Force charges.

Recommendation: Move to approve a final design of
the Facilities Task Force responsibilities.

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

1. Review Outcome (Jernberg/Borgen) Appendix D
Based Education
Conference - Phoenix

Explanation: Members of staff and administration
will update the Board as to some of the current OBE
practices and planning of OBE development scheduled
for this summer.

Recommendation: For Discussion Only

-
2. Consider Final (Lacher) Appendix E
Budget for 1990-91

Explanation: Appendix E-1 are the estimates for
the 1990-91 budgets, based on the best available
information.

Recommendation: Move to approve the final budget
for 1990-91 as presented.

Moved by _____ Seconded by _____
Comments _____

3. Review 1991-92
Preliminary Budgets

(Lacher)

Appendix E

Explanation: Refer to Appendix E-1.

Recommendation: This item is for discussion only.
It will be placed on the March 26th agenda for approval.

4. Consider 1991-92
School Calendar

(Jernberg)

Appendix F

Explanation: Refer to Appendix F-1.

Recommendation: The Calendar Committee recommends:
1) to approve the calendar as presented; and,
2) direct administration to begin discussions with the various bargaining units to reach a tentative agreement to allow flexibility in the calendar and allow the exploration of a new paradigm in the school calendar.

Moved by _____ Seconded by _____
Comments _____

The Calendar Committee recommends:

1) the School Board become pro-active in the repeal of existing legislation which prohibits school starting before Labor Day.

Moved by _____ Seconded by _____
Comments _____

5. Consider Additional
Special Education
Staffing

(Jernberg)

Appendix G

Explanation: The district has received several proposals for additional special education staff. Since budget funds have been expended, each building has been asked to review all options. The Board has received copies of several memos and proposals.

Appendix G-1 contains a proposal from Edison and Riverside Schools to employ an additional one (1) FTE E/BD staff. This is a reconsideration and revision of three previous proposals outlined in memos I91-185, I91-186, and I91-187. Other proposals are being reviewed.

Recommendation: Move to approve the request for an additional one (1) FTE E/BD staff member to serve students of Riverside and Edison Schools.

Moved by _____ Seconded by _____
Comments _____

6. Consider Personnel

(Bergen)

Appendix H

New Employee

Susan Hinsperger - Dental Assistant Teacher, MTC,
BA+75 (8), 36% time, \$3,231.80 (28,727), 55 days
(Spring Quarter)

Leave of Absence

Janet Coleman - One (1) year extension for the
1991-92 school year

Kim Swedberg - Paraprofessional, Probstfield,
extend current leave effective March 1, 1991 to
March 9, 1992

Early Retirement

Eugene Christensen - Business Teacher, MTC,
effective May 24, 1991

Bev Carlson - Home Economics Teacher, Junior High,
effective May 31, 1991

Arlette Strum - English Teacher, Senior High,
effective May 31, 1991

Rod Bergen - Asst. Superintendent-Personnel,
Townsite, effective June 30, 1991

Recommendation: Move to approve the personnel
items as presented.

Moved by _____ Seconded by _____
Comments _____

7. Consider Policy -
Activities Travel-
Code: DLCA

(Jernberg)

Appendix I

Explanation: Appendix I-1 is the policy revised as
the Policy Review Committee recommends.

Recommendation: This will be the first reading of
this policy. Approval will be requested at the
next meeting.

8. Consider Field
Trip for Hearing
Disabled Students

(Swedberg)

Appendix J

Explanation: Appendix J-1 is information regarding
the students with hearing disabilities making an
over night field trip to Lake Carlos Environmental
Center, Alexandria, Minnesota, April 22 and 23.

Recommendation: Move to authorize the field trip
to Lake Carlos Environmental Center for students
with hearing disabilities.

Moved by _____ Seconded by _____
Comments _____

*9. Consider Lease
Renewal - Foss
& Associates

(Bergen)

Appendix K

Explanation: Foss Associates is requesting renewal of their lease for office space located in Townsite Centre from March 1, 1991 through February 28, 1992.

Rate are as follows:

\$9.45 x 2215.5 sq. ft.	=	\$20,936.47
(Office Space)		
\$3.40 x 936 sq. ft.	=	3,182.40
(Secured Space)		
\$189.00 per month	=	<u>2,268.00</u>
(Unsecured Space)		\$26,386.87

Recommendation: Move to approve the lease renewal with Foss & Associates.

Moved by _____ Seconded by _____
Comments _____

*10. Consider Lease
Renewal - Dept.
of Revenue

(Bergen)

Appendix L

Explanation: The Minnesota Department of Revenue is requesting renewal of their lease for office space at Townsite Centre from January 1, 1991 through December 31, 1992.

Rates are as follows:

900 sq. ft. x \$8.75 = \$7,875.00

Recommendation: Move to approve the lease renewal for the Minnesota Department of Revenue.

Moved by _____ Seconded by _____
Comments _____

*11. Consider Special Ed. (Swedberg)
Service Agreement

Appendix M

Explanation: Appendix M-1 contains a service agreement with Production Alternatives Inc., a non-profit corporation, to provide vocational assessment and work adjustment training for secondary students with disabilities requiring this service. The agreement would run from March 13 to July 12 at a cost of \$1.76/hour after aids have been received.

Recommendation: Move to approve the agreement with Production Alternatives Inc.

Moved by _____ Seconded by _____
Comments _____

*12. Consider Donation (Swedberg)

Appendix N

Explanation: Moorhead Schools have received a donation of seven (7) blood glucose monitors from the Moorhead Masonic Lodge #126. The approximate value of the monitors is \$50.00 each.

Recommendation: Move to accept the donation of the blood glucose monitors from the Moorhead Masonic Lodge and direct a letter of thank you to be sent.

Moved by _____ Seconded by _____
Comments _____

*13. Consider Non-Resident Agreement

(Jernberg)

Appendix O

Explanation: The following non-resident agreement has been received.

To Attend Dilworth Public Schools
Leticia R. Ybarra - 915 18 1/2 St. So., Moorhead,
MN, grade 8

Recommendation: Move to approve the non-resident agreement, subject to board approval of the appropriate districts, as presented.

Moved by _____ Seconded by _____
Comments _____

IVX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Legislative Update - Jernberg
2. "Winning At Negotiating: Strategies and Tactics"
Workshop and "Q-7 Planning Initiative" Seminar
Hastad - (Appendix Z-2)
3. Negotiations Update - Bergen

***** CLOSED SESSION *****

4. Superintendent's Contract - Alexander

The following films are available for check-out in the
Special Services office:

<u>Film</u>	<u>Time</u>	<u>Producer</u>
Regular Lives	28:33	State of Arts Productions, Washington, D.C.
Jenny's Story	15:27	-----
The Same Inside	13:21	March of Dimes, White Plains, NY
Letting Go: Views on Integration	19:00	University Hospital School, Iowa City, IA

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
First Day to File for School Board	Tues., Mar. 12		Townsite
School Board Meeting	Tues., Mar. 12	8:00 p.m.	Probstfield
Cable T.V. Educational Program	Wed., Mar. 13	5:30 p.m.	Days Inn
Policy Review	Mon., Mar. 18	7:00 p.m.	Townsite
Long Range Planning	Tues., Mar. 19	4:00 p.m.	Townsite
Human Rights Committee	Wed., Mar. 20	7:00 a.m.	Townsite
Winning at Negotiating: Strategies & Tactics	Wed., Mar. 20	2:00 p.m.	MTC
Q-7 Planning Initiative	Wed., Mar. 20	2:30 p.m.	Hjemkomst Center
Supt. Advisory Council	Thurs., Mar. 21	7:00 p.m.	Trochlil's
End of 3rd Qtr. (K-12)	Wed., Mar. 22		
Last Day to File for School Board Election	Tues., Mar. 26	4:30 p.m.	Townsite
Commissioner Mammenga Visit	Tues., Mar. 26	3:00 p.m.	Townsite
School Board Meeting	Tues., Mar. 26	6:30 p.m.	Townsite
P/T Conferences (K-12)	Mon., Mar. 25 - Wed., Mar. 27		
Teacher Comp. Day	Thurs., Mar. 28		
Spring Break (K-12)	Fri., Mar. 29 - Mon., Apr. 1		
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco
MEEP Conferences	Mon., Apr. 22 - Fri., Apr. 26		Brainerd

XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, March 26, 1991 - 6:30 p.m.
Townsite Centre

FACILITIES TASK FORCE

March, 1991

- A. PURPOSE - To provide the School Board and administration with solution strategies to meet the facility needs through the year 2000.
- B. Membership - The criteria to be used in determining the participants on the task force could include: female/male; parents (elementary, junior and senior high); single parents; senior citizens; geographic representation (rural, city, north and south part of the district); non-parent; students; business community; non-business community; minorities; different levels of formal education; ministerium; handicapped; teachers (early childhood education, elementary, junior and senior high, technical college); supervisors, and administration.
- C. Level of Authority - The task force will be advisory to the School Board and administration. The School Board will make the final decision.
- D. Communications - The participants will be expected to communicate a summary of each meeting to their respective organizations (if they represent a group) the results of each minutes.
- E. Expectations
1. The chair will not be a school employee. The School Board will have the responsibility of appointing this person before the first meeting.
 2. A recorder will be appointed by the school district administration.
 3. Members will have a knowledge level of the Long Range Facilities Master Plan: 1990-2010.
 4. Members will have a knowledge level of the surveys completed since 1987.
 5. Members are encouraged to visit school buildings to observe the facility issues.
 6. Identify building needs for each program (i.e. early childhood education; special education; technology; vocational; office space; etc.).
 7. Identify present and future opportunities to cooperate with other public agencies or business in the use of buildings.
 8. Participants will anticipate the community response for each option.
 9. In recommending a solution(s), the task force will anticipate the financial impact.

F. Outcome Desired - The task force will submit to the School Board and administration a minimum of two (2) solution strategies for School Board consideration. Three to five strategies are encouraged.

G. Resources

1. All district staff is available to provide information and technical assistance to support the charge given to the task force.
2. Monies are available. The task force will make a request to the superintendent.

H. Timelines

No Later
Than: _____

- | | | |
|--|-------|----|
| 1. School Board action to support the Task Force... | Feb. | 26 |
| 2. School Board determines the charges to the Task Force..... | March | 12 |
| 3. School Board appoints the committee and chair... | March | 26 |
| 4. The Task Force holds its first meeting..... | April | 6 |
| 5. The Task Force makes first progress report to the School Board..... | May | 28 |
| 6. The Task Force makes a progress report to the School Board..... | Oct. | 8 |
| 7. The Task Force makes the recommendation to the School Board..... | Oct. | 29 |

MOORHEAD INDEPENDENT SCHOOL DISTRICT #152
1990.91 FINAL BUDGET

FUND	BEG. FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
GENERAL	2,366,511	24,004,678	23,575,198	2,795,991
FOOD SERVICE	63,707	847,432	900,897	10,242
TRANSPORTATION	(167,894)	1,559,855	1,513,925	(121,964)
COMMUNITY SERV.	146,283	657,067	678,931	126,419
CAPITAL OUTLAY	1,004,053	2,762,725	3,619,905	146,873
DEBT REDEMPTION	217,028	387,490	400,860	203,658
BUILDING CONST.	0	0	0	0
	3,631,688	30,219,247	30,689,716	3,161,219
=====				
1991.92 PRELIMINARY BUDGET				

FUND	BEG. FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
GENERAL	2,795,991	24,754,938	24,068,259	3,482,670
FOOD SERVICE	10,242	922,058	925,549	6,751
TRANSPORTATION	(121,964)	1,654,720	1,561,952	(29,196)
COMMUNITY SERV.	126,419	647,511	685,311	88,619
				0
CAPITAL OUTLAY	146,873	2,350,894	1,567,765	930,002
DEBT REDEMPTION	203,658	452,770	394,950	261,478
BUILDING CONST.	0	0	0	0
	3,161,219	30,782,891	29,203,786	4,740,324
=====				

DISK BUDGET 90.91, PROGRAM "903UM"

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

GENERAL FUND	1985-1986	1986-87	1987-88	1988-89 REVISED	1988-89 ACTUALS	1989-90 REVISED	1989-90 ACTUALS	1990-91 REVISED	1991-92 PRELIM
	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET
Bldgs & grounds other	208156	225547	242587	192255	293066	219435	208748	235971	235971
Early retirement pay			95420	100000	122288	100000	217204	130000	130000
Fringe benefits	1085444	2772298	2926199	3024200	3103793	3537031	3769318	196380 **	219946
Other fixed costs	64150	77220	75173	81100	71581	73680	93723	81820	81820
TOTAL EXPENDITURES	14703596	17279385	18188676	19592579	19861902	20942643	21795704	23575198	24068259
REV OVER EXP (EXP OVER REV)	-870236	-376145	523638	16421	260758	691860	-158391	429480	686679
BEGINNING FUND BALANCE *	2986887	2116651	1740506	2264144	2264144	2524902	2524902	2366511	2795991
ENDING FUND BALANCE *	2116651	1740506	2264144	2280565	2524902	3216762	2366511	2795991	3482670

** For 90-91 retirement & medical/life insurances are budgeted with the programs.

ASSUMPTIONS FOR 91-92

CHANGE FACTORS

SALARIES	0.0000
SUPPLIES	0.0000
ENERGY ITEMS	0.0800
OTHER	0.0000
FRINGE BENEFITS	0.1200
REVENUES	0.0000
PUPIL UNITS	+250 FROM 90-91

* THE FUND BALANCES SHOWN HERE
INCLUDE TOTAL FUND BALANCES EXCEPT FOR
THE FUND BALANCE FOR UNEMPLOYMENT

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

Appendix E-1
Page 4 March 8, 1991

FOOD SERVICE FUND	1985-86 ACTUALS	1986-87 ACTUALS	1987-88 ACTUALS	1988-89 REVISED BUDGET	1988-89 ACTUALS	1989-90 REVISED BUDGET	1989-90 ACTUALS	1990-91 REVISED BUDGET	1991-92 PRELIM BUDGET
REVENUES									
Sales	339533	343248	356881	361270	374012	380211	397640	424010	498636
Interest	7155	5488	4331	5000	7410	5000	5876	2500	2500
Other local		12	5173	0	12	0		0	0
State aids	25339	26344	25287	25100	26877	26367	27649	28570	28570
Federal aids(cash)	204476	224500	247864	255540	283951	289037	292802	310851	310851
Commodities	77349	89201	96068	81420	82160	84975	88687	71501	71501
Transfers	10550		0	10000	10000	10000	10000	10000	10000
TOTAL REVENUES	664402	688793	735604	738330	784422	795590	822654	847432	922058
EXPENDITURES									
Food service salaries	227371	235655	232911	235610	238085	251413	262639	283821	283821
Purchased food & milk	272871	278267	269583	287700	318062	338000	363036	388000	407400
Commodities	77349	89201	96068	81420	82160	84975	88687	71501	71501
Fringe benefits	33757	35826	39606	41590	33910	38100	41467	43765	49017
Other expense	80843	73869	66974	90310	84732	106360	108455	113810	113810
TOTAL EXPENDITURES	692191	712818	705142	736630	756949	818848	864284	900897	925549
REV OVER EXP (EXP OVER REV)	-27789	-24025	30462	1700	27473	-23258	-41630	-53465	-3491
BEGINNING FUND BALANCE	99216	71427	47402	77864	77864	105337	105337	63707	10242
ENDING FUND BALANCE	71427	47402	77864	79564	105337	82079	63707	10242	6751

CHANGE FACTORS	1991-92
SALES	0.1760
REVENUES	0.0000
SALARIES	0.0000
FOOD	0.0500
FRINGE BENEFITS	0.1200
COMMODITIES	0.0000
OTHER EXP	0.0000

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

TRANSPORTATION FUND	1985-86	1986-87	1987-88	1988-89	1988-89	1989-90	1989-90	1990-91	1991-92
UNAPPROPRIATED REVENUES	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	PRELIM BUDGET
Taxes	294999	299977	306502	305290	307913	423530	418541	450250	532820
Tax shift	1505	26	9738		31925		44341		
Interest	18105	10750	9464	8500	10939	5000	0	0	
Other local	982	79	646	0	9155	10000	16317	16000	16000
State transp aid	607525	610918	565814	552560	490912	560000	654884	925470	925470
Tax credits	146073	163094	156491	288440	290091	247670	248882	165305	177600
Other state aids								2830	2830
Tax shift	-1505	-26	-9738		-31925		-44341		
TOTAL UNAPP REVENUES	1067684	1084818	1038917	1154790	1109010	1246200	1338624	1559855	1654720
UNAPPROPRIATED EXPENDITURES									
Transp salaries	181876	222998	221704	207280	261544	261300	263343	309350	309350
Transp fuel	133714	104905	131261	135000	159278	110000	167300	193925	209439
Contracted transp	618681	677172	658872	727000	741766	780612	814966	885937	912515
Other expense	88863	65660	75563	76100	74006	104500	57130	60253	60253
Fringe benefits	28612	30335	34710	35890	39063	44380	46388	49460	55395
Interest expense							16470	15000	15000
TOTAL UNAPP EXPENDITURES	1051746	1101070	1122110	1181270	1275657	1300792	1365597	1513925	1561952
REV OVER EXP (EXP OVER REV)	15938	-16252	-83193	-26480	-166647	-54592	-26973	45930	92768
BEG UNAPP FUND BAL	109233	125171	108919	25726	25726	-140921	-140921	-167894	-121964
END UNAPP FUND BAL	125171	108919	25726	-754	-140921	-195513	-167894	-121964	-29196

CHANGE FACTORS FOR 91-92

SALARIES	0.0000
FUEL	0.0800
CONTRACTED TRANSP	0.0300
FRINGE BENEFITS	0.1200
OTHER EXPENSE	0.0000
REVENUES	0.0000

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

Appendix E-1
Page 6 of 8
MARCH 8, 1991

COMMUNITY SERVICE FUND	1985-86	1986-87	1987-88	1988-89 REVISED	88-89	1989-90 REVISED	1989-90	1990-91 REVISED	91-92 PRELIM
REVENUES	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET
Taxes	119234	87498	116399	114520	116072	147913	145795	172712	147300
Tax shift (local taxes)	-4966	5177	3237		9045		20908		
Tuition	31263	27369	27365	25000	34510	29000	35951	32000	32000
Interest	11518	7902	7737	6000	13725	2000	11855	6000	6000
Other local	2157	9966	7315	6500	15771	12887	14795	13100	13100
Community ed aids	58565	130686	103916	134282	190600	274683	284903	273665	273665
Tax credits	54611	50428	59549	56620	57235	81120	81530	63144	79000
Tax shift (state)	4966	-5177	-3237		-9045		-20908		0
Other state aids	66718	72040	87815	90130	52935	31159	52574	59946	59946
Federal aids	19025	31342	26980	32310	28924	35500	36050	36500	36500
TOTAL REVENUES	363091	417231	437076	465362	509772	614262	663453	657067	647511

EXPENDITURES

Adult ed/comm ed salaries	212804	213126	228509	285691	292278	343941	356816	394457	394457
Adult ed/comm ed other exp	113932	117141	125927	151574	136586	189122	162187	198127	198127
Misc programs	46758	53314	51694	51990	37119	31160	28111	33177	33177
Fringe benefits	17451	27265	29222	22000	38549	57226	49160	53170	59550
TOTAL EXPENDITURES	390945	410846	435352	511255	504532	621449	596274	678931	685311
REV OVER EXP (EXP OVER REV)	-27854	6385	1724	-45893	5240	-7187	67179	-21864	-37800
BEGINNING UNAPP FUND BALANCE	95609	67755	74140	75864	75864	81104	81104	148283	126419
ENDING UNAPP FUND BALANCE	67755	74140	75864	29971	81104	73917	148283	126419	88619

CHANGE FACTORS FOR 1991-92

SALARIES	0.0000
FRINGES	0.1200
OTHER EXP	0.0000
REVENUES	0.0000

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

CAPITAL OUTLAY FUND	1985-86	1986-87	1987-88	1988-89	1988-89	1989-90	1989-90	1990-91	1991-92
REVENUES	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	PRELIM BUDGET
Tax levy-basic	523860	510132	462576	231500	241112				
Tax levy-facilities						413210 F	413214 F	200795 F	244494 F
Tax levy- equipment						180950 E	166330 E	69690 E	68050 E
Tax levy-health/safety(incl hazardous)			142003	140000	140000	267470 H	267470 H	598175 H	120435 H
Tax shift (local taxes)	-2909	20302	-43426		132604		73235 E		
Interest	59192	59192	65272	59000	73507	73000 F	69648 F	69500 F	69500 F
Other local		3353	1000		3824	60000 E	66663 E	48174 E	
Tax credits	251136	276417	309407	184600	185670	473280 H	475586 H	318831 H	233000 H
Tax shift (state)	2909	-20302	43426		-132604		-73235 E		
Other state aids	6897	355		400000	398657			11560 E	
Facilities aid						425970 F	410689 F	618800 F	657537 F
Equipment aid						217650 E	197367 E	309400 E	328768 E
Health/safety aid				5200	5369	878480 H	861606 H	473400 H	629110 H
Energy/asbestos grants									
& loans	7450	130000	1090578	1147404	1147406	6750 F	36868 F	0	
Conversion of assets	108	20854	103802		55677	E	7556 E	0	
Asbestos recovery							121321 H	44400 H	
TOTAL REVENUES	848643	1000303	2174638	2167704	2251222	2996760	3094318	2762725	2350894
EXPENDITURES									
Admin equipment	68005	109634	92165	76400	553397	20946 E	106842 E	324810 E	88800 E
Telephone/Region I						51000 F	59259 F	89000 F	68000 F
Instructional equip	220238	256397	312357	226270	255859	280092 E	380325 E	468487 E	223395 E
Spec ed equip	316	2480	2415	0	1699	E	565 E	2777 E	E
Instruct support (media)	48159	52526	45514	45820	47595	47990 E	46075 E	55331 E	55500 E
Capital lease						38000 F	33486 F	126000 F	127000 F
Bldgs & grnds equip	8516	10284	27336	10000	13508	15000 E	11012 E	26350 E	14000 E
Capital improvements	222880	394402	439564	477580	326407	917230 F	845746 F	852000 F	494000 F
Hazardous sub removal			1309469	1843650	1909138	42000 H	416892 H	1528630 H	335000 H
Transportation equip				12600	6313	0 E	0 E	0 E	E
Interest & loan payments	14067	4947	11725	50970	95820	49855 F	54192 F	60120 F	75670 F
Transfers out	10550	0		10000	10000	10000 F	10000 F	10000 F	10000 F
Interest & loan payments						76400 H	76343 H	76400 H	76400 H
TOTAL EXPENDITURES	592731	830670	2240545	2753290	3219736	1548513	2040737	3619905	1567765
REV OVER EXP (EXP OVER REV)	255912	169633	-65907	-585586	-968514	1448247	1053581	-857180	783129
BEGINNING FUND BALANCE	640861	896773	1066406	918986	918986	-49528	-49528	1004053	146873
CLOSE OUT BUILDING FUND			-81513						
ENDING FUND BALANCE	896773	1066406	918986	333400	-49528	1398719	1004053	146873	930002
FACILITIES FUND BALANCE					493945	346790	421681	173656	370517
EQUIPMENT FUND BALANCE					0	94572	-106903	-545834	-530711
HEALTH & SAFETY FUND BAL					-543470	957360	689278	519054	1090199

DEBT SERVICE FUND	1985-86	1986-87	87-88	88-89 REVISED BUDGET	88-89 ACTUALS	89-90 REVISED BUDGET	89-90 ACTUALS	90-91 REVISED BUDGET	91-92 PRELIM BUDGET
	ACTUALS	ACTUALS	ACTUALS						
REVENUES									
Taxes	424800	462527	361382	321700	330978	310490	308662	272280	264620
Interest	29497	23362	15707	8000	23249	15000	24697	15000	15000
Other local									
Tax credits	204264	251390	183815	164200	162247	170510	171352	100210	173150
Sales-real property									
TOTAL REVENUES	658561	737279	560904	493900	516474	496000	504711	387490	452770
EXPENDITURES									
Bond principal	494450	554450	364750	259750	259750	269750	269750	224750	220000
Bond interest	77281	273381	219516	202300	202336	188745	188945	174310	173150
Other expense	661	1419	987	1500	554	1500	1711	1800	1800
TOTAL EXPENDITURES	572392	829250	585253	463550	462640	459995	460406	400860	394950
REV OVER EXP (EXP OVER R	86169	-91971	-24349	30350	53834	36005	44305	-13370	57820
BEGINNING FUND BALANCE	149040	235209	143238	118889	118889	172723	172723	217028	203658
ENDING FUND BALANCE	235209	143238	118889	149239	172723	208728	217028	203658	261478

To: Members of the Moorhead School Board
 From: Dick Jones, Chairperson Calendar Committee
 Re: Calendar Committee recommendations for 1991-92
 Date: March 5, 1991

The members of the calendar committee would like to submit for your approval the attached calendar for the 1991-92 school year.

The charge of the committee was to develop recommendations for a school calendar for 1991-92 and 1992-93. As the committee became involved in it's task it was soon apparent that the current restrictions of the State of Minnesota made it impossible for us to develop a proposal for the 1992-93 calendar.

Based of this state of flex, our energies were devoted only to the development of the proposed calendar for 1991-92. The attached proposed calendar has been checked to insure the required number of days of student contact have been achieved.

Grade level	Student contact	Last day	Conf	Wkshop	MEEP	Total
K	164	1	8	5	4	182
1- 6	168	1	4	5	4	182
7-12	172	1	4	5		182

There is one change from the basic concept of the past calendars. The Senior High School will not utilize testing days but will use this time for spring Parent/Teacher's conferences.

Members of the committee included:

Doug Fagerlie	Jerry Harter	Laure Noesen	Jeaneete Grinde
Mike Hulett	Bob Jernberg	Jim Westra	Gwen Moore
Kevin Kopperud	Arlene Mickley	Rita Ludemann	DiAnn Streifel
Dick Jones	C. Leitheiser	Clint Talley	Jon Hegre

The calendar committee wishes to thank Michelle Morris. The committee would not have been as organized and successful were it not for the excellent job completed by Michelle, who was our secretary.

RECOMMENDATIONS by the Calendar Committee:

1. The Calendar Committee unanimously approved the proposed calendar for 1991-92.
2. That a directive be given to the Central Administration to begin discussions with the various bargaining units to reach a tentative agreement that would allow flexibility in the calendar and also allow the exploration of a new paradigm in the school calendar
3. That the members of the school board become pro-active in the repeal of existing legislation which prohibits school starting before Labor Day.

1991-92 PROPOSED CALENDAR FOR MOORHEAD SCHOOLS

M T W T H F

AUGUST-SEPTEMBER

28	29	30	31		
1	2	3	4	5	6
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

OCTOBER

1	2	3	4		
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

NOVEMBER




4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
(25)	(26)	27	28	29	30

DECEMBER

2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

JANUARY

1	2	3			
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

Meep 
 Workshop 
 Vacation 
 P/T conf. ()
 Teacher Comp. Day _

M T W T H F

FEBRUARY

3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

MARCH

2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

APRIL

1	2	3			
6	7	8	9	10	
(13)	(14)	(15)	16	17	
20	21	22	23	24	
27	28	29	30		

MAY

4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

JUNE

1	2	3	4	5	
---	---	---	---	---	--

SNOW MAKEUP DAYS

February 17
 May 29 (Students)
 June 1 (Staff)

AUGUST

26, 27
 28, 29, 30

SEPTEMBER

2

OCTOBER

17, 18

NOVEMBER

1
 8
 22
 25
 26
 27
 28, 29

DECEMBER

20

JANUARY

2
 24
 24

FEBRUARY

14
 17

MARCH

20
 27

APRIL

13
 14
 15
 16
 17
 20, 21

MAY

25
 28
 29
 31

MEEP K-6
 WORKSHOP K-12

LABOR DAY

MEA

MEEP K-6
 END 1ST QUARTER
 P/T KIND CONF ALL DAY
 P/T KIND CONF ALL DAY, 1-12 EVENING
 P/T CONF K-12 ALL DAY & EVENING
 TEACHER COMP DAY
 THANKSGIVING BREAK

LAST DAY OF SCHOOL BEFORE
 WINTER BREAK BEGINS

CLASSES RESUME
 DISTRICT TEACHER WORKSHOP K-12
 END 2ND QUARTER

DISTRICT TEACHER WORKSHOP K-12
 PRESIDENTS' DAY

MEEP K-6
 END 3RD QUARTER

P/T KIND CONF ALL DAY
 P/T KIND CONF ALL DAY
 P/T CONF EVENING K-12
 P/T CONF K-12 TO 6 PM
 TEACHER COMP DAY K-12
 SPRING BREAK
 TEACHER COMP DAY K-6

MEMORIAL DAY
 LAST STUDENT DAY
 LAST STAFF DAY
 GRADUATION DAY

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: DLCA DATE ADOPTED: 08-05-88 REVIEWED/REVISED:
--	--

ACTIVITIES TRAVEL (K-12)

STATE MEETS

District students participating in ~~speech, debate,~~ athletic and/or ~~cheerleading events~~ **academic activities** at the state level will be provided a school car, bus or contracted travel, lodging with two to four students per room, and registration fees. ~~but not~~ **Meals will not be provided** unless they ~~meals~~ are included in a registration ~~policy~~ **fee**.

First and second place winners in vocational education district contests will be given travel allowances for state events.

NATIONAL MEETS (K-12)

National competition for first place state winners will be financed through activity accounts and/or student participants.

FIELD TRIP FOR HEARING IMPAIRED STUDENTS--APRIL 22-23

GOAL 1: STUDENTS WILL ACTIVELY PARTICIPATE IN ENVIRONMENTAL EDUCATION.

GOAL 2: HEARING IMPAIRED STUDENTS FROM OUR ECSU REGION WILL MEET FOR SOCIALIZATION AND SUPPORT.

LOCATION, ITINERARY AND NUMBER OF SCHOOL DAYS:

The overnight retreat/field trip will be held at Lake Carlos Environmental Center, located at Luther Crest Bible Camp, Route 5, Alexandria, MN. We will leave Moorhead between 8:30 and 9:00 a.m. on Monday, April 22 and return by 3:00 p.m. Tuesday, April 23. While we are at the Environmental Center we will engage in Bird Study, Pond Study, Nature Trail/Trees Study, and study of Wild Life Signs and Habitat. Activities will include identifying birds and their habitat, migration, pond life and observing pond life under a microscope, trees (including how trees are tapped for sap, making maple syrup, and making paper) as well as a nature trail study. For hearing impaired students visual learning with hands-on experience is especially important. This retreat for environmental study provides many opportunities to meet those needs.

Time for socializing has been built in also. We will play together, make ice cream (to be topped with our freshly made maple syrup), have a talent show and decorate T-shirts. The students will be involved in KP shifts. Because of the small minority of hearing impaired students within our schools, it is important they have time and opportunity to meet other students who also have hearing impairments.

TRANSPORTATION PLANS:

Presently, we are studying the possibility of taking a bus from Moorhead, stopping in towns along I-94 to pick up students in Rothsay, Fergus Falls and possibly Alexandria. Vicki Bowe, ECSU Hearing Impaired Consultant, is seeking funds from service organizations to cover transportation cost. If this plan does not work, a van has been reserved with District #152 transportation to take seven people from Moorhead.

HOUSING:

The students will be housed in cabins at the camp---girls in one cabin and boys in another. Male and female adult chaperones will stay in the cabins with the students.

PROBABLE NUMBER OF STUDENTS INVOLVED:

From Moorhead schools, we anticipate approximately 6 students will be involved in the whole retreat. Parents will be asked to attend with preschool and kindergarten students and a parent of an older student has volunteered to chaperone. In addition to the possible six students, two students from the Moorhead High School are planning to join the group in the evening--one will participate in the talent show. (These two students want to participate but do not want to miss their classes at the high school during the day.) We anticipate approximately 30 students from our ECSU will be involved with the retreat.

FUNDING, INDIVIDUAL AND DISTRICT COST:

Much of the cost will be covered by a grant. (Total cost is \$17.00 per person. This includes housing at the camp, 3 meals and the program of study.) Each participant will be charged only \$5.00 --- this money will be applied towards transportation costs. At this point, District #152 is committed to providing transportation by van if funds cannot be raised for a bus.

Tentative Schedule

Saturday, April 20

Teachers will attend a workshop at Lake Carlos in preparation to assist in teaching the courses of study at the retreat.

Monday, April 22

- 8:30 a.m. Leave Moorhead
- 11:00 a.m. Arrive at Lake Carlos Environmental Center and check into cabins
- 12:00 p.m. Lunch in the Dining Hall (Students bring bag lunch)
- 1:00 p.m. Orientation in Dining Hall
- 1:15 p.m. Break into 3 groups
 - (1) Bird Study
 - (2) Nature Trail/Maple Syrup
 - (3) Pond Study
- 2:15 p.m. Large Group Study -- Trees and Paper Making
- 3:45 p.m. Play (Kick Ball and other outdoor activities)
- 5:00 p.m. Supper
- 6:00 p.m. Units of Study (Birds, Nature Trail/Maple Syrup, Pond Study)
- 7:00 p.m. Make ice cream and eat snack
- 8:00 p.m. Talent Show
- 9:00 p.m. Lights out for younger students (10:00 p.m. for older students)

Tuesday, April 23

8:30 a.m.	Breakfast
9:30 a.m.	Large Group Activity -- Scavenger Hunt
10:30 a.m.	Units of Study (Birds, Nature Trail/Maple Syrup, Pond Study)
12:00 p.m.	Lunch
1:00 p.m.	Depart for Home

Tuesday, April 23

8:30 a.m.	Breakfast
9:30 a.m.	Large Group Activity -- Scavenger Hunt
10:30 a.m.	Units of Study (Birds, Nature Trail/Maple Syrup, Pond Study)
12:00 p.m.	Lunch
1:00 p.m.	Depart for Home

CONTRACTUAL AGREEMENT

This contractual agreement, made and entered into this 12th of March 1991 by and between Production Alternatives Inc., a non-profit corporation, and Independent School District No. 152.

WITNESSETH:

1. The term of this contractual agreement shall be for a period of four months commencing on the 13th day of March 1991, to and including July 12 1991, for an agreed cost during the full term of the contract agreement as follows:
 - A. \$3.66 per hour for Work Adjustment Training for each student, not to exceed amount determined by each student's Individual Education Plan team.
 - B. Technical assistance can be provided upon request from Independent School District No. 152.
 - C. Total cost of the contract will not exceed \$3425.76 for the period of time March 13 1991 through July 12 1991.
2. Production Alternative Inc. agrees to provide supported employment services to Independent School District No. 152 MMH-SP/PMH students at a community business site upon written approval from Independent School District No. 152.
3. Production Alternative Inc. agrees to provide services included in each student's Individual Education/Transition Plan and document according to the request from the student's instructor.
4. Production Alternatives Inc. agrees to bill Independent School District No. 152 the tenth of every month to include a description of:
 - A. Name of the student
 - B. Days and hours of service
 - C. Amount per student

5. Production Alternatives Inc. agrees to assist in coordinating an on-site visit for school personnel and the student's family on or before the targeted start date.
6. Independent School District No. 152 agrees to provide a copy of the student's Individual Education/Transition Plan to Production Alternatives Inc.
7. Independent School District No. 152 agrees to pay for supported employment services each month.

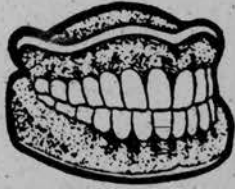
Production Alternative Inc.

INDEPENDENT SCHOOL DISTRICT
#152

DATE _____

DATE _____

TOMORROW IN BRIEF



Automated Dentistry

Dentistry will become more automated in the future, with computers and robots assisting in diagnostic procedures, predicts The Futures Group, a forecasting and consulting firm based in Glastonbury, Connecticut. New imaging technologies such as magnetic resonance imaging could be in every dentist's office, and robots could assist with chair-side data collection and with many procedures performed in dental labs.

Group Decisions By Computer

Computers may make group decision making more creative and effective by allowing all members to participate — and not just the "leaders" or a few aggressive talkers. In experiments at the University of Illinois, students were divided into computer-mediated and face-to-face groups to solve a problem. In the face-to-face groups, one or two people tended to dominate; in the computer groups, more people actively participated in decision making. The experiment's coordinator, Bonita Law Daly, a visiting accountancy professor, says that the computer groups were also better at brainstorming.

Avalanche Risk

Snow avalanches are an increasing hazard in the United States, according to a report by the National Research Council. Due to booming recreational development in mountain areas, snow avalanches promise to put more and more hikers, skiers, and other wintertime adventure-seekers at risk. The average number of annual deaths by snow avalanches (17) is more than those caused by earthquakes and all other forms of



slope failures combined. Alaska leads the nation in snow injuries per capita, but about a third of the 50 states are at risk for avalanches during winter months.

Literature Line

Authors seeking a wider audience may be able to have their books recorded and offered in three-and-a-half-minute installments by telephone. The "dial-an-author line" now available in more than 20 German towns is one of about 50 new telephone information services offered through the federal post office, reports *Süddeutsche Zeitung* of Munich. For the price of a local call, book lovers can get a dose of literature 24 hours a day.

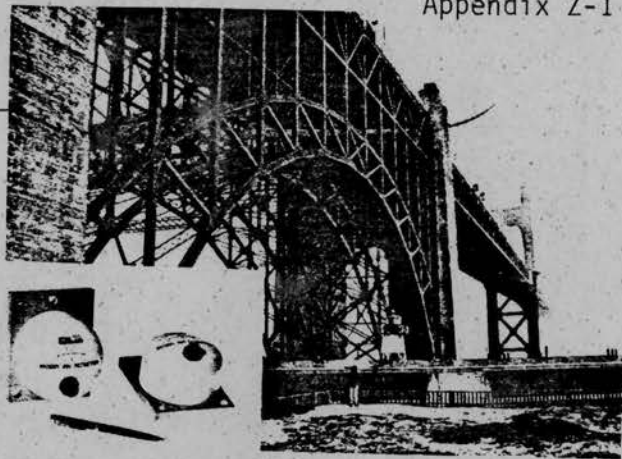
Deer Ranches

Deer meat might one day be commonly provided by commercial ranchers, much as beef, pork, and lamb are today, according to Lee Fitzhugh, a wildlife specialist at the University of California, Davis. Deer farming, which originated in New Zealand, appears to be catching on in the western United States and Canada, says Fitzhugh, who notes that there is a strong market for venison in California.

Global Warming Will Cause More Hunger

Global warming could drastically affect food supplies, making life even harder for the nearly 1 billion people who already suffer from malnutrition, concludes a report by the United Nations Environment Programme and the International Institute for Applied Systems Analysis. Climate warming will likely increase

the frequency of severe conditions such as heat waves, droughts, flooding, outbreaks of plant diseases, and invasions by insects. Food output would fall in already vulnerable areas such as Africa, and global agricultural strains would drive up prices everywhere, putting food out of reach of the poor.



Tilt Monitors

A computerized device that constantly measures tilt in dams, bridges, and coliseums may save lives by warning officials of an impending failure. Arrays of tiltmeters could provide an ongoing safety inspection of an entire structural system — not just individual beams and girders. Structural failures are caused by earthquakes and other natural phenomena, but humans can also create problems. For instance, hanging tons of lighting and sound equipment to the roof of a coliseum changes

An array of tiltmeters (inset) monitors the Golden Gate Bridge around the clock.

the structure's load distribution. According to the device's manufacturer, Applied Geomechanics of Santa Cruz, California, tiltmeters enhance safety and thus may lower insurance costs for structures that must accommodate many people. Among the sites where tiltmeters are now used are the Golden Gate Bridge, the Hoover Dam, and the Dane County Coliseum in Madison, Wisconsin.

Self-Service License Renewal

Drivers may soon be able to renew their licenses at automated, interactive terminals. The California Department of Motor Vehicles and NCR Corporation have teamed up to test self-service license-renewal terminals at public sites in Los Angeles, San Francisco, and Sacramento. The terminals will administer and score written tests, allow users to change

addresses or other personal information, and collect fees paid by credit cards. The system will have user-friendly touch-screen technology and high-quality graphics and will provide instructions in either English or Spanish.

Automated license-renewal system is tested by Lisa Ito of California Department of Motor Vehicles.



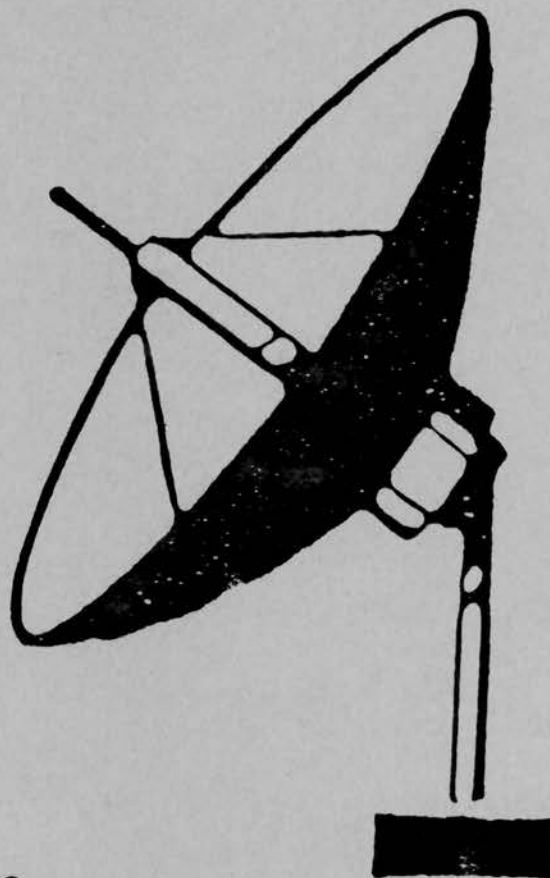
CREATIVE COMMUNICATIONS SERVICES

FOR MORE INFORMATION, SEE "SOURCES, TOMORROW IN BRIEF" ON PAGE 49 OF THIS ISSUE

Bringing the Best to Your Business

SEMINARS BY SATELLITE

Fall 1990-Spring 1991



4 national offerings that help address current issues.

LIVE...INTERACTIVE...COST EFFECTIVE

*Quality management and professional videoconferences
brought to you via Space Age technology.*

All teleconferences received from these leading videoconference suppliers...



AMERICAN MANAGEMENT ASSOCIATION

Helping You Compete Worldwide Through Better Management.



WINNING AT NEGOTIATING: STRATEGIES AND TACTICS (AMA)

Wednesday, March 20, 1991, 2-4 p.m.

Learn proven, leading-edge techniques that you can apply now to get what you want--without giving in and without sacrificing ongoing business or personal relationships. Find out what the other side really wants; cope with threats and intimidation; measure how good an offer really is--and whether you should accept it; break deadlocks; protect yourself from conceding too much; and more. Ideal for any executive manager, supervisor, or professional who has to deal with people either over the telephone or face-to-face, as well as lawyers, purchasing managers and staff, labor negotiators, and others who find themselves in formal contract negotiations.



AMERICAN MANAGEMENT ASSOCIATION

Helping You Compete Worldwide Through Better Management.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, March 26, 1991, at 6:30 p.m. in the Board Room at Townsite Centre.

The Board will meet in a closed session in Room 104 beginning at 6:30 and ending at 7:00 p.m. to evaluate Superintendent Trochlil. The regular meeting will begin at 7:00 p.m. in the Board Room.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

**CLOSED SESSION - TO EVALUATE SUPERINTENDENT TROCHLIL AND
REVIEW CONTRACT**

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by _____ Seconded by _____
Comments _____

V. CONSENT AGENDA (ITEMS: XI-B. 1-3; XII-B. 10-19)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

1. Bush Teacher/Principal Program - Pat Hinze, MEA Pres.

S-149-605
M/D
3-26-91

1. Moorhead Area Education Foundation (MAEF) - President Lloyd Paulson, and Board of Trustees member Dr. John Holten, will present a status report on the Foundation.
2. Hispanic Cultural Grant Information - Jernberg
Explanation: MSU and Moorhead Public Schools received a grant for the project titled Hispanic Cultures and the Red River Valley: "A Seminar for Teachers." The grant will allow 40 teachers to receive a stipend of \$100 to attend the summer seminar. District personnel involved in the planning were Carol Kline, Cynthia Sillers and Bob Jernberg.
3. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Congratulations to the Junior High Mathcounts team for placing 5th in the state Mathcounts competition at St. Louis Park. Team members are Jessica Broten, Ningning Chen, Kari Olson, and Adam Possehl. Ningning Chen received 6th place in individual competition.
2. Cynthia Sillers has been appointed by the Minnesota State Board of Education to the Hispanic Learner Task Force. The Task Force will be responsible for studying the issues which relate to Hispanic learners in the state and making recommendations to the state board.
3. Senior Stacey Argent will represent Minnesota Region 8AA in the State High School League-sponsored "Academics, Arts and Athletics" program. She is one of eighth boys and eight girls chosen to represent eight Minnesota AA schools. Stacey will now compete for Minnesota's Triple A crown.
4. Terry Shercliffe has been selected as one of two Minnesota Assistant Coach Of The Year to coach in the Minnesota High School League Sanctioned Maroon and Gold All Star Hockey Games to be played March 22nd and 23rd.
5. Three Moorhead teams took first place in the Odyssey of the Mind Tournament. A fourth grade team from Thomas Edison placed first in the Pompeii Division. Members are Lisa Dohn, Kai Gonsorowski, Justin Karch, Kris Knutson, Nicole Patnaude, Nick Pederson, and Doug Schellhase. The coach is Karla Pederson. The Voyager School team placed first in the Transformation Division. Members include Christine Hamm, Jack McLarnan, Nicole Dahnke, Kyle Reitmeier, Jessica Rosenfeldt, and Mandy Peterson. The coach is Anne McLarnan. The Moorhead Junior High team won first place in the Buggy Lite Division. The members are Sam Walseth, Nathan Schoenack, Alissa Lyons, Tiffany Severson, Chris Thompson, and Jason Burggraff. The coaches are Lana Schoenack and Randy Sipe. The Odyssey of the Mind state tournament will be held April 13 in Minneapolis.

IX. "WE ARE PROUD" continued....

6. Displayed in the Board Room are three (3) samples of sculpture created by the elementary art students in grades 3-6. One sculpture, created by the 6th grade students, is composed of recycled styrofoam. The other two sculptures were created by district-wide 3rd grade students.

X. COMMITTEE/MEETING REPORTS

Policy Review (3/18) - Hastad

Long Range Planning (3/19) - Alexander

PER (3/21) - Cummings

Commissioner Mammenga Visit (3/26) - Trochlil

XI. MOORHEAD TECHNICAL COLLEGE AGENDA

A. UNFINISHED BUSINESS

1. Consider Management (Johnson) Appendix A
Center Concept

Explanation: At a previous meeting, Nate Johnson explained the need of a Management Center.

The MTC administration would like the Board to accept the concept of constructing a Management Center before proceeding.

Recommendation: Move to accept the MTC administration's concept of a Management Center.

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

- *1. Consider Rental (Molick) Appendix B
Agreement

Explanation: The Veterans Affairs Hospital is requesting the use of the MTC Dental lab from May, 1991, through July, 1991. The reason for the request is their facility is being retrofitted for asbestos.

The federal government will pay the MTC a lease amount of \$1,200.00.

Copies of the lease are available in the Business Office.

Recommendation: Move to approve the lease in the amount of \$1,200.00.

Moved by _____ Seconded by _____
Comments _____

- *2. Consider Carl Perkins (Molick) Appendix C
Grant Application

Explanation: Appendix C-1 is the application for Carl Perkins funding, in the amount of \$342,635 for fiscal year 1991-92.

Recommendation: Move to approve the local application for Carl Perkins funding.

Moved by _____ Seconded by _____
Comments _____

- *3. Consider Bid - (Molick) Appendix D
Welding Equipment

Explanation: Appendix D-1 is a bid from Acme Welding to be used in the Welding department at Moorhead Tech. This was the only bid received.

Recommendation: Move to award the purchase of this equipment to Acme Welding.

Moved by _____ Seconded by _____
Comments _____

XII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Legislative (Trochlil) Appendix E
Mandated Programs

Explanation: Appendix E-1 is a resolution which has been passed by the Moorhead City Council and the Clay County Board of Commissioners. The resolution requests the State of Minnesota to rescind or substantially modify State imposed mandates in the areas of Truth in Taxation, Labor Relations, Licensure and Training Requirements of Public Employees, and Publications.

Recommendation: Move to adopt the resolution regarding rescinding the above State mandates.

Moved by _____ Seconded by _____
Comments _____

2. Consider Policy - (Trochlil) Appendix F
Activities Travel
(DLCA)

Explanation: Appendix F-1 is the policy which the Policy Review Committee recommends for adoption.

Recommendation: Move to approve policy Activities Travel (DLCA).

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

1. Closed Session (Hastad) Appendix G
Report

Explanation: To comply with open meeting statutes, a report on the closed session held March 12, 1991, will be given.

-
2. Consider Child (Lacher) Appendix H
Care Center
Agreement

Explanation: Mr. Lacher and Cynthia Sillers met with representatives of Nokomis and the Moorhead Housing Authority. Agreements were reached as follows:

1. One agreement between Nokomis and the school district for operation of the center.
2. A separate agreement between the school district and Moorhead Housing Authority for the use of the space.

The agreement between the district and Housing Authority will be presented at a later date.

Recommendation: Move to approve the agreement between Nokomis and the school district as presented.

Moved by _____ Seconded by _____
Comments _____

-
3. Consider Child (Lacher) Appendix I
Care Center
Remodeling

Explanation: The district would do the following remodeling to the building which will house the Child Care Center.

1. The school district will provide:
 - A. Heat, electricity and water
(estimated cost of \$300/month)
 - B. Remodeling of area:
 1. Approved - \$8,820.00
 2. Additional Work - \$1,971.65
 3. Professional Services - \$2,059.94
 - C. Special Use Permit Application Fee - \$75.00
 - D. Washer & Dryer - \$796.00

Capital Costs:	\$13,722.00
General Fund Costs:	<u>3,600.00</u>
Total Costs	\$17,322.00

Recommendation: Move to approve the remodeling expenditures as presented.

Moved by _____ Seconded by _____
Comments _____

4. Consider Sports
Center Addition

(Lacher)

Appendix J

Explanation: Appendix J-1 are floor plans of the proposed space along with cost estimates and a projection of the tax impact for a lease levy to amortize the expense.

Mr. Jernberg and Mr. Hulbert will explain the planned space.

Recommendation: Move to approve the design as presented.

Moved by _____ Seconded by _____
Comments _____

5. Consider Summer
School Program

(Jernberg)

Appendix K

Explanation: Appendix K-1 contains information regarding the upcoming summer school programs. The elementary program will be held from June 10th - July 12th with no classes on July 4th and 5th. This program will be for students who have an I.E.P. which includes summer school programming and students receiving ESL services. The secondary program will include summer music, services for special needs students who have an IEP which includes summer programming, and high risk students who have not completed course requirements. Mr. Murray and Mr. Tomlinson, summer school directors, will review the program.

Recommendation: Move to approve the 1991 Summer School program as presented.

Moved by _____ Seconded by _____
Comments _____

6. Consider Resolution
Discontinuing & Reducing
Programs and Positions

(Bergen)

Appendix L

Explanation: Appendix L-1 contains the resolution to discontinue and reduce educational programs and positions at Moorhead Technical College.

Recommendation: Move to approve the resolution as presented.

Moved by _____ Seconded by _____
Comments _____

7. Consider Personnel

(Bergen)

Appendix M

Early Retirement

Janet Whaley - 3rd Grade Teacher, Washington,
effective May 31, 1991

Betty Withnell - 3rd Grade Teacher, Riverside,
effective May 31, 1991

Extension of Contract

Greg Tullis - Farm Business Management Teacher, MTC,
14 days, \$2,296.00

Resignation

Diane Dickman - Food Service Worker, Voyager,
effective February 22, 1991

Medical Leave

Janet Marshall-Thoreen - Speech/Language Clinician,
Lincoln, effective for the remainder of the 1990-91
school year

Maternity Leave

Mary Jo Schmid - Principal, Voyager, effective on or
about April 25, 1991 through June 30, 1991

Sabbatical Leave

Dick Jones - Principal, Junior High, effective
September 1 through November 30, 1991

Recommendation: Move to approve the personnel items
as presented.

Moved by _____ Seconded by _____
Comments _____

8. Consider Board Self-
Evaluation Program

(Hastad)

Appendix N

Explanation: The Board needs to make a decision as
to the follow up of the self evaluation program.

Areas of Consideration of Phase II Activities are:

- A. Public Relation Plan for the District
- B. Board Goals
- C. Legislative Activity Plan
- D. Modify Budget Process
- E. Policy Oversight
- F. Superintendent Evaluation
- G. Mutual Expectations - Board of Board, Board of
Superintendent
- H. No Further Action

Recommendation: Move to approve the adoption of one
or more of the Phase II activities.

Moved by _____ Seconded by _____
Comments _____

9. Consider Facilities (Trochlil) Appendix Q
Task Force Membership

Explanation: Membership appointments and the chair position need to be approved.

Recommendation: Move to appoint the Facilities Task Force membership as discussed.

Moved by _____ Seconded by _____
Comments _____

*10. Consider Life Safety (Lacher) Appendix P
Renovations - Sr. High

Explanation: The following are summaries for change orders number 6 and 7. Services are for additional requests made by school district staff during construction. Six requests for additional changes requested by the contractor were denied.

The work was considered part of the base bid.

Change Order #6

Additional cabinets-art room.....	\$ 474.00
Add sump pump.....	1487.00
Refinished stage from and 5 lights.....	170.00
Concrete block in window room 1198.....	313.00
Door & frame west elevator vestibule.....	931.00
Remove alcoves on stage.....	700.00
Add pipe rails on catwalk.....	887.00
Add legs on study carrel in room 1165.....	103.00
Reversed lockset door 1202.....	52.00
Delete 25 registers and grilles.....	(720.00)
Replaced old fittings & valves.....	1146.00
Total	\$5,543.00

Change Order #7

Add keyed switch to operate west elevator exhaust vent per Inspector's instructions). \$ 612.00

Recommendation: Move to approve change orders numbers 6 and 7 as described above.

Moved by _____ Seconded by _____
Comments _____

*11. Consider Lease
Renewal - Region I &
Multi-Region Center

(Bergen)

Appendix Q

Explanation: Region I and the Multi Region Center is requesting renewal of their lease for office space located in Townsite Centre from January 1, 1991 through June 30, 1993.

1/1/91 - 12/31/91:	8577 sq. ft.	\$ 48,020.00
1/1/92 - 12/31/92:	8577 sq. ft.	50,535.00
1/1/93 - 6/30/93:	8577 sq. ft.	25,267.00
Total		\$123,822.00

Recommendation: Move to approve the lease renewal with Region I and Multi Region Center.

Moved by _____ Seconded by _____
Comments _____

*12. Consider Tuition
Agreement

(Swedberg)

Appendix R

Explanation: The district has received a tuition agreement for a student place in the Rivers Edge Treatment Center in Fargo. Tuition rate/day is \$49.45. Net cost to the district after all aids (regular and special education will be approximately \$11.30/day.

Recommendation: Move to approve the tuition contract with Fargo Schools.

Moved by _____ Seconded by _____
Comments _____

*13. Consider Write-Off
of NSF Checks

(Legg)

Appendix S

Explanation: Approval is requested to send the following uncollectible checks to a collection agency.

Fund 02:	\$ 4.25
Fund 11:	24.36
Fund 12:	205.00
Fund 14:	57.00
Total	290.61

Details are available in the Business Office.

Recommendation: Move to approve the write-off of uncollectible checks as presented.

Moved by _____ Seconded by _____
Comments _____

*14. Consider Grant
Proposal

(Jernberg)

Appendix T

Explanation: Appendix T-1 contains a summary of a grant proposal in the amount of \$14,024 to the West Central Initiative Fund to provide for preparing a resource manual for elementary teachers and parents to assist in dealing with feelings and resultant behaviors produced by family change and other crises. The manual will examine the areas of abuse, adoption, AIDS, chemical abuse, death and dying, divorce, foster children, handicaps, disabilities, serious illness, single parenting and step parenting, and suicide. The manual will be used to inform, educate and suggest possible coping strategies to staff and parents.

Recommendation: Move to approve the submission of the grant application as presented.

Moved by _____ Seconded by _____
Comments _____

*15. Consider Carl Perkins
Grant Proposal

(Jernberg)

Appendix U

Explanation: Appendix U-1 contains preliminary authorization to develop a local application for Carl Perkins funding, in the amount of \$5,053.65. This request will be pooled with the other 41 school districts in the West Central ECSU.

Recommendation: Move to approve the submission of the pooled application as requested.

Moved by _____ Seconded by _____
Comments _____

*16. Consider Prairie
School Television
Agreement

(Trochlil)

Appendix V

Explanation: Appendix V-1 is a membership agreement with Prairie School Television for the 1991-92 school year, in the amount of \$10,966.00.

Recommendation: Move to approve the Prairie School Television membership agreement.

Moved by _____ Seconded by _____
Comments _____

*17. Acceptance of Gift (Jernberg) Appendix W

Explanation: The district has received a gift of \$100 to purchase a stereo for Probstfield School from the Probstfield Parent Advisory Committee.

Recommendation: Move to accept the gift of \$100 from the Probstfield PAC.

Moved by _____ Seconded by _____
Comments _____

*18. Consider Donation (Swedberg) Appendix X

Explanation: The school district has received a donation of \$100 from the Altrusa Club of Moorhead. the money will be used to send kids to summer camp in 1991.

Recommendation: Move to accept the donation of \$100 from the Altrusa Club.

Moved by _____ Seconded by _____
Comments _____

*19. Consider Non-Resident Agreements (Jernberg) Appendix Y

Explanation: The following non-resident agreements have been received:

To Attend Moorhead Public Schools

Misty K. Lee Connors - 202 1st Ave. SW., Dilworth, MN, Grade 9

Sunny Jean Connors - 202 1st Ave. SW., Dilworth, MN, Grade 7

Recommendation: Move to approve the non-resident agreements, subject to board approval of the appropriate districts.

Moved by _____ Seconded by _____
Comments _____

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Legislative Update - Trochlil
2. Building Construction Update - Lacher
(for Spring/Summer of 1991)
3. Central Office Organization - Trochlil
With the retirement of the Asst. Superintendent - Personnel, the board is interested in discussing possible alternatives as to the functioning of the Central Office.

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Last Day to File for School Board Election	Tues., Mar. 26	4:30 p.m.	Townsite
Commissioner Mammenga Visit	Tues., Mar. 26	3:00 p.m.	Townsite
School Board Meeting	Tues., Mar. 26	6:30 p.m.	Townsite
P/T Conferences (K-12)	Mon., Mar. 25 - Wed., Mar. 27		
Teacher Comp. Day	Thurs., Mar. 28		
Spring Break (K-12)	Fri., Mar. 29 - Mon., Apr. 1		
NSBA Convention	Sat., Apr. 13 - Tues., Apr. 16		San Francisco
MEEP Conferences	Mon., Apr. 22 - Fri., Apr. 26		Brainerd

IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, April 9, 1991 - 6:30 p.m.
Moorhead Junior High

CALL B. Miller
about 1/10

SPECIFICATIONS FOR WELDING EQUIPMENT
Moorhead Technical College
January 1991

The brand names are to establish a standard of quality. If you firm chooses to quote on another brand, please submit related specifications.

Qty	Description	Unit Price	Total Price
4	Miller CP300 Power Supplies	\$1438.00	\$5752.00
4	Miller S52E Feeders	804.00	3216.00
4	Miller 035 Feed Roll Kits	20.57	82.28
4	Miller 045 Feed Roll Kits	20.57	82.28
4	Miller Running Gears	106.00	424.00
4	Miller CYL racks	51.00	204.00
4	TWECO 312 gun and adaptor kits	248.75	995.00
4	Smith flowmeter regulators	105.75	423.00
		TOTAL	\$11178.56
	Total (LESS SCHOOL DISCOUNT)		\$9156.00
			-\$2,022.56
1	C & G 36" x 48" cutting machine	6775.00	6775.00
1	Max 42 with 25' hand torch	2350.00	2350.00
1	Torch height control	1250.00	1250.00
1	Machine Torch with 25 foot leads	450.00	450.00
1	2-stage air filter	104.00	104.00
	Trade-in of Max 40 machine		1929.00
	Total		9000.00
1	Miller Syncrowave 250	1723.00	1723.00
1	Miller running gear	133.00	133.00
1	Miller Watermate 1	589.00	589.00
1	Smith Flowmeter	105.75	105.75
1	Miller remote foot control	168.00	168.00
	Total		2718.75
	(LESS SCHOOL DISCOUNT)		\$2398.00
			-\$320.75

**RESOLUTION
of
INDEPENDENT SCHOOL DISTRICT NO. 152**

WHEREAS, the State of Minnesota, by means of both statute and administrative action, imposes numerous mandates upon local units of government; and

WHEREAS, in many instances, the State of Minnesota fails to adequately reimburse local units of government for costs associated with implementing these mandates; and

WHEREAS, Independent School District No. 152, Clay County, and the City of Moorhead authorized the Joint Powers Committee to review State mandates imposed on each local unit of government; and

WHEREAS, subsequent to this review, the Joint Powers Committee prepared a prioritized list of the most onerous State mandates; and

WHEREAS, initiating changes in these State imposed mandates in will result in significant cost savings to taxpayers while maintaining responsible and effective public services.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 152 that the School Board, together with Clay County and the City of Moorhead, does hereby request the State of Minnesota to rescind or substantially modify State imposed mandates in the areas of Truth in Taxation, Labor Relations, Licensure and Training Requirements of Public Employees, and Publications.

PASSED by the School Board of Independent School District No. 152 this 26th day of March, 1991.

APPROVED BY:

Anton Hastad, Chairperson

ATTEST:

Ellen Hunt, Clerk

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: DLCA DATE ADOPTED: 08-05-88 REVIEWED/REVISED:
--	--

ACTIVITIES TRAVEL (K-12)STATE MEETS

District students participating in ~~speech, debate,~~ athletic and/or ~~cheerleading events~~ **academic activities** at the state level will be provided a school car, bus or contracted travel, lodging with two to four students per room, and registration fees. ~~but not~~ **Meals will not be provided** unless they ~~meals~~ are included in a registration ~~policy~~ **fee**.

First and second place winners in vocational education district contests will be given travel allowances for state events.

NATIONAL MEETS ~~(K-12)~~

National competition for first place state winners will be financed through activity accounts and/or student participants.

CHILD CARE CENTER, INDEPENDENT SCHOOL DISTRICT NUMBER 152

PREMISE AGREEMENT

THIS AGREEMENT is made this _____, between Independent School District #152, a public corporation, acting through its agent for these purposes Independent School District #152 and a licensed child care provider.

Independent School District #152 (ISD #152) has determined that a significant educational benefit can be provided to students who would be unable to complete their high school education in the absence of adequate child care services. ISD #152 has further determined that it cannot efficiently provide such services with its existing staff as it could by contracting with an independent provider of child care services.

ISD #152 has formed an agreement with the Moorhead Public Housing Agency to locate the child care center in the Housing Agency's Community Center located north of Riverview Heights, 800 2nd Ave. No., Moorhead. ISD #152 issued a Request for Proposals (RFP) for an independent provider of child care services. The Proposal of Provider has been mutually negotiated and accepted by ISD #152.

1. **PREMISES.** The premises is located north of Riverview Heights, 800 2nd Ave. No., Moorhead. It has a parking area on the north side of the building and an entrance on the east side. The premises includes an outside playground area.
2. **RENT.** The provider will not need to pay any rent for the premises. In exchange for rent-free premises, the Provider agrees to provide child care services for approximately six children (1/3 the capacity of the Center) of parents living at the Moorhead Housing Project. The parents will pay a fee equal to that of the school-age parent's fee, (Per-diem rate of Clay County Social Services).
3. **USE OF PREMISES.** The Provider shall use the premises as a child care center in order to provide child care service in accordance with this agreement and incorporated herein.
4. **TERM.** ISD #152 does make the premises available September, 1991 to August 31, 1992 to the Provider for the 1991-92 school year.
5. **MAINTENANCE AND REPAIR OF PREMISES.** ISD #152 will maintain in their present condition, normal wear and tear excepted, the roof, exterior walls, structural components, and heating, plumbing and electrical systems of the premises; provided that, should any of these be destroyed or damaged or fail to the extent that ISD #152 determines not to replace or repair such component or system, this Agreement shall thereupon terminate and neither ISD #152, the Moorhead Public Housing Agency, nor Provider shall have or make any claim against the other of any nature related to this Agreement or its termination.

ISD #152 at sole discretion, may request any improvement or modification to the premises necessary for Provider to operate the child care center.

The Moorhead Public Housing Agency will provide for the removal of ice, snow and other obstructions from all sidewalks and parking areas. ISD #152 will provide heat, water, electricity, and utilities.

Provider shall be responsible for and shall pay the cost of replacement and repair of all damage to the premises and damage to the nonexclusive areas of the child care facility, including broken glass, caused by Provider's employees, officers, directors, members, agents, clients and invitees.

ISD #152 and the Moorhead Public Housing Agency are not responsible for any damage to or loss of any personal property, including fixtures, of Provider, its employees, officers, directors, members, agents, or invitees from any cause.

If the premises or a part thereof is destroyed or so damaged by fire or other cause so as to be unusable or untenable or unsuitable for repair in the opinion of either party, then this Agreement may be terminated by either party upon written notice given to the other. ISD #152 or the Moorhead Public Housing Agency shall have no obligation to repair, replace, or rebuild the premises or any part thereof following such damage, anything herein to the contrary notwithstanding.

6. **LICENSE AND REGULATIONS.** Provider shall at all times maintain in good standing its license to provide child care services in Minnesota and shall, at its own expense, meet, observe and keep all regulations, requirements, and ordinances of the City of Moorhead and of the State of Minnesota and of any other public authority during the term hereof regarding the use by Provider of the premises. Provider shall give immediate notice to ISD #152 of any change in the status of its license or violation of any regulation, requirement or ordinance.
7. **INSURANCE.** Provider, at its sole expense, shall obtain fire and extended coverage for its personal property and the full insurable value of the premises with a loss payable clause to ISD #152, and shall obtain public liability insurance in amounts not less than \$600,000 person and occurrence, and \$50,000 property damage limits. ISD #152 shall be named as an additional insured on such public liability policy, and a copy of such policy shall be furnished to ISD #152. This insurance shall be kept in full force and effect by Provider during the entire term of this Agreement, and the policies shall provide that coverage may not be terminated sooner than thirty (30) days following written notice of termination to ISD #152 by the insurance carrier. Provider agrees that, upon written notice from ISD #152, it will obtain such modifications in coverage or policy limits as directed by ISD #152 pursuant to legislation or judicial requirement.

8. INDEMNITY AND WAIVER OF CLAIMS. Provider agrees to indemnify and hold harmless ISD #152 or the Moorhead Public Housing Agency from any claim made by any person or entity as a result of any personal injury, wrongful death, property damage or other tort or contract claim based upon any act or occurrence committed or happening in or about the premises during the term of this Agreement. Indemnification required by the terms hereof shall include, but not be limited to, all costs, attorneys' fees, expenses and liabilities incurred in connection with the defense of such claim.
9. EVALUATION. ISD #152 retains the right to monitor the level of child care and to do periodic evaluations.
10. FEES. Participant fees will be at the rate of the per diem set by Clay County Social Services. Changes will be mutually accepted by the Provider and ISD #152. Notice will be given to clients 30 days in advance of changes.
11. PRIORITY OF SERVICES. The Provider agrees that services will be provided in the following priority: 1) children of students attending Moorhead High School and the children of persons living in the Moorhead Housing Project; 2) children of the students attending the Youth Educational Service Program (YES), 3) children in the community to maintain full enrollment.
12. ACCESS TO PREMISES. ISD #152 shall have the right to enter the premises at any time during the term of this Agreement to view the premises, to make any repairs, and to determine compliance by Provider with the terms of this Agreement and Provider's agreement.
13. NO ASSIGNMENT. Provider shall not assign its Agreement or this Agreement or any right or obligation of Provider pursuant thereto; except as may be specifically allowed in this Agreement.
14. SIGN. Provider may have a sign on the outside of the premises, after approval by ISD #152, the City of Moorhead and the Moorhead Public Housing Agency of its location, size, type and wording.
15. TAXES. Provider shall be solely responsible for the payment of all taxes and assessments arising out of the operation of the child care center, including payroll taxes, property taxes, unemployment taxes, and etc. Provider shall indemnify ISD #152 and the Moorhead Public Housing Agency against any tax liability or assessment, including related interest, penalties, reasonable collection expenses, attorney's fees and costs incurred in connection with the collection of any such amount arising from Provider's use of the premises and/or child care operation. This paragraph shall expressly survive any termination of this Agreement and continue until the applicable statute of limitations period has expired.

16. RELATIONSHIP OF PARTIES. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of independent contractor, or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of subsidy nor any other provisions contained herein, nor any acts of the parties hereto shall be deemed to create any relationship other than that of a service provider.
17. TERMINATION. If Provider fails to perform any provision of this Agreement, ISD #152 may terminate this agreement, or ISD #152 may re-enter and take possession of the premises and hold and enjoy the same without such re-entering working a forfeiture of the covenants to be performed by the Provider for the full term of this Agreement.
- At the termination of this Agreement, whether or not at the end of the term hereof, Provider shall quietly yield and surrender the premises to ISD #152, and the Moorhead Public Housing Agency, in as good condition and repair as when it took them, reasonable wear and tear and damage by fire or the elements alone excepted. At such time, Provider shall remove only those items of personal property owned by Provider and not affixed to the premises.
- ISD #152 shall retain as its property all betterments and improvements to the premises and all fixtures, including business fixtures, together with all personal property owned by its and located on the premises.
18. Provider shall be required to operate facility based upon the ISD #152 School Calendar. Additional hours will be mutually agreed upon. (School Calendar is attached).

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

(Provider Name)

BY: _____

Independent School District

By: _____
Chair, Board of Education

By: _____
Clerk, Board of Education

By: _____
Superintendent of Schools

ELEMENTARY SUMMER SCHOOL PROGRAM
1991

PLACE: Probstfield Elementary School
Robert Asp Elementary School
Lincoln Elementary School

DATES: June 10, 1991 to July 12, 1991
There will be no classes Thursday, July 4 and Friday, July 5

TIMES: 8:00 a.m. - 12:15 p.m.

TRANSPORTATION: Bus routes and schedules will be published in the
Forum prior to summer school starting.

SUMMER SCHOOL
DESCRIPTION:

It is recommended that the 1991 summer school program will be offered for special education students who have been recommended by a classroom teacher and have an I.E.P. indicating a level IV or V placement. It is also recommended we provide a program for ESL students.

CONFIRMATION OF
SCHEDULE:

About two weeks prior to the beginning of summer school, a letter will be sent to parents of students who will be attending summer school confirming placement and giving summer school information.

REGISTRATION:

Registration will be for students who qualify for level IV and V special education and ESL placement. Forms may be returned to Probstfield School. Registration should be completed during parent/teacher conferences.

The program shall include the following:

ENGLISH

ENGLISH	GRADES 7
ENGLISH	GRADES 8
ENGLISH	GRADES 9-10-11-12
ENGLISH AS A SECONDARY LANGUAGE	GRADES 7-12
READING/ENGLISH	GRADES 7-12

MATHEMATICS

MATH	GRADES 7
MATH	GRADES 8
GENERAL MATH	GRADES 9-10-11-12
ALGEBRA 1	GRADES 9-12

SOCIAL STUDIES

GEOGRAPHY	GRADES 7
SOCIAL STUDIES	GRADES 8
SOCIAL STUDIES	GRADES 9-10-11-12

SCIENCE

SCIENCE	GRADES 7-8
SCIENCE	GRADES 9-12
BIOLOGY	GRADES 10-12

PHY. ED.

PHY. ED.	9-12 MAKE UP UNITS
----------	--------------------

These course offerings shall be augmented by the use of special service teachers under the A.L.E.M. model and/or other appropriate educational methods.

There shall be library services available as well.

Also included in the program is the summer band and orchestra for grades 6-12.

Students who have not met graduation requirements because of failed courses may, when courses are not available, have the school pursue contracted services with the Fargo school system.

Students who may wish to take courses for credit in the Fargo summer school which are not due to failure, would need approval of the appropriate principal, and tuition will be paid by the family.

**SECONDARY SUMMER SCHOOL PROGRAM
1991**

PLACE: Moorhead Junior High School

DATES: June 5, 1991 to July 12, 1991
There will be no classes Thursday, July 4 and Friday, July 5

TIMES: Session 1: 7:45 - 10:05
Session 2: 10:10 - 12:30

There will be a 5 minute break during each session.

TRANSPORTATION: Bus routes and schedules will be published in the
Forum prior to summer school starting.

STUDENTS: The Secondary Summer School Program, except for the music portion, is designed for the following:

1. Students who have failed the course and need to make it up for credit or grade advancement.
2. High risk students who may not have failed, however would benefit from reinforcement and continued development of skills. Also in this group are some students who may not have completed the necessary course requirements and need to accomplish that to receive complete credit.
3. Special needs students whose I.E.P. dictates that their education be continuous through the summer program.

PROGRAMS OFFERED: Clay County Coordinated Pre-School Program

Early Education Program for 4-6 year old Special Education Students

Moderately to Severely Mentally Handicapped Students

Mild to Moderately Mentally Handicapped Students

Work Study Program

Learning Disability

E/BD Self Contained

Detention Center

Odyssey Program

Genesis Program/Chemical Dependency

Visually Impaired

Hearing Impaired

Occupational Therapy

Physical Therapy

POHI

Board member _____ introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 152 at a Board meeting held January 23, 1991 directed the administration to make recommendations for staff reductions in programs and positions due to decreasing enrollment and/or financial condition of the School District; and

WHEREAS, the administration has prepared a recommendation,

BE IT RESOLVED, by the School Board of Independent School District No. 152 as follows:

That the following positions be discontinued the end of the contract year 1990-91.

Moorhead Technical College Teachers

Carpentry 1.26 FTE

Special Needs Grant .53 FTE

General Studies .06 FTE

Administrative Support .30 FTE

Marketing .23 FTE

The motion for the adoption of the foregoing resolution was duly seconded by board member _____ and upon vote being taken thereon, the following voted in favor thereof:

Thereupon said resolution was declared duly passed and adopted.

WEST CENTRAL INITIATIVE FUND GRANT FOR
THE DEVELOPMENT OF A CRISES MANAGEMENT RESOURCE MANUAL FOR
ELEMENTARY TEACHERS AND PARENTS

Provide a resource manual for elementary teachers and parents to assist them in dealing with feelings and resultant behaviors produced by family change and other crisis. Pertinent informational materials, an age level appropriate bibliography and tools for parents and teachers to use will be included. To do this we will seek recommendations of community agencies and professionals. Ten areas examined will be Abuse; Adoption; AIDS; Chemical Abuse; Death and Dying; Divorce; Foster Child; Handicaps, Disabilities and Serious Illness; Single Parenting and Step Parenting; Suicide; General.

The intent of this manual will be to inform, educate and suggest possible coping strategies to teachers and parents in their work and relationships with children.

The Crisis Management Manual Committee will carefully read, review and screen all materials for age appropriateness, gender fairness and racial equality (K-6).

By empowering teachers, parents and staff to understand and relate to individuals who hurt and grieve we seek to provide the optimum environment (community) to learn, grow, and work; enhancing mental health, family interactions, school-family relations, and reducing high risk behaviors.

This manual would be available to other school districts upon request and the Crisis Management Manual Committee will provide inservice if desired.

We will give the ECSU a printed brochure for distribution to area schools which will promote the manual.

Tomorrow in Brief

Dial-an-Invention

Patent searches will soon be faster and cheaper, thanks to a new dial-in system providing on-line access to the U.S. Patent and Trademark Office's database. The Automated Patent System will be available free to users at 14 libraries in the United States during a one-year tryout of the service. Currently, the cost of a patent search ranges between \$80 and \$400 and may take several days, according to Sheila Curl, science reference librarian at Arizona State University, one of the participating libraries. The automated system will "obtain fast results," she says. "It will permit on-line access to the full text of patents dating back to 1790."

Software for the "Mad as Hell"

If you're mad as hell and not going to take it anymore, a software package will help you start a letter-writing campaign to 3,000 top public officials. Speak Out Software™ includes names, titles, addresses, and phone numbers of U.S. senators, representatives, governors, agency officials, foreign leaders, and other power-wielders, along with sample letters for expressing views. Speak Out president Ken Rosmarin hopes that the software will promote political awareness and participatory democracy, reversing a long-term trend toward political apathy.



Cross-section of ear showing ABI placement.

Ear Implant Saves Hearing

An experimental ear implant may save some hearing in patients with acoustic tumors who might otherwise become totally deaf. The auditory brainstem implant (ABI) converts sounds into electrical signals that directly

stimulate the auditory brainstem. One patient using the device could recognize some speech without reading lips. The implant was developed by the House Ear Institute in Los Angeles.



Sea otter afloat in Monterey Bay may contain 40 times more lead than ancestors did.

Lead-Poisoned Otters

Sea otters off the California coast are contaminated with as much as 40 times more lead than their pre-Industrial Age ancestors, according to researchers at the University of California, Santa Cruz. Lead bears a chemical similarity to calcium and, when entering an animal's diet, can steal calcium's place in such

roles as hardening teeth and bone — with toxic effects. The researchers hope that knowledge gained from the otter studies will help them better understand lead contamination in humans, who carry an estimated 750 — 1,000 times more lead than in prehistoric eras.

Technology for Travelers

Visitors at a hotel in New York City have a variety of high-tech services to choose from, including VCRs and compact-disc players in each room and a two-way communication system allowing them to order videotapes and CDs from the hotel's lending library. The Empire Hotel's "Guestserve" is a communication system that operates in English, Spanish, French, and Japanese and is accessed via

remote-controlled television. The device may also be used to order room service or check daily events around the city. Other services include a two-line telephone with data ports for hooking up a computer, voice-mail systems with multilingual translations, and an electronic mini-bar that automatically records when a drink is removed from the bar.

All the News That Fits Your Wrist

Paging devices are acquiring greater capabilities even as they shrink in size, reports Frost & Sullivan, an international market-research firm. Originally developed to alert users that they had a call, pagers now provide the phone number needed — or even give enough information to

make the call unnecessary. In the future, wristwatch pagers will merge with data-broadcasting technology, making "stock quotes, sports scores, news headlines, and weather available at the flick of a wrist," the company predicts.

Microbes May Eat Nuclear Waste

Microbes living hundreds of feet below the earth's surface may soon be put to use cleaning up nuclear waste. Scientists at Battelle Pacific Northwest Laboratories have begun drilling a deep borehole on the U.S. Department of Energy's Hanford Site in Washington, looking for micro-

scopic organisms that survive in a low-oxygen environment by consuming other materials — including radioactive and chemical wastes. The microbes would attack contamination where it occurs, making it a cost-effective treatment method, the researchers believe.

Right: Scientists examine subsurface material. Below: Bacterial colony grown from waste-eating microorganism found below Hanford Site.



5-M9-1305
H.M.
3-26-91

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 26, 1991
PAGE 1**

PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, and Bennett Trochlil.

ABSENT: Ellen Hunt

CALL TO ORDER: The meeting was called to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Hastad led the Board, audience and administration in the Pledge of Allegiance.

CLOSED SESSION: The meeting was closed at this time to discuss the superintendent's contract and evaluation.

RESUME REGULAR MEETING: The regular meeting convened at 7:07 p.m.

PREVIEW OF AGENDA: Trochlil previewed the agenda adding child Care Premise Agreement; and, Consideration of PELL Grant Checks.

APPROVAL OF AGENDA: Borgen moved, seconded by Hulett, to approve the agenda as amended. Motion carried 6-0.

CONSENT AGENDA: Alexander moved, seconded by Cummings, to approve the following items as part of the consent agenda: Rental Agreement-MTC; Carl Perkins Grant Application - K-12 & MTC; Welding Equipment Bid Award; Life Safety Renovations-Sr. High; Lease Renewal-Region I & Multi-Region Center; Tuition Agreement; NSF Check Write-off; West Central Initiative Fund Grant Proposal; Prairie School Television Agreement; Acceptance of Gift; Donations; Non-Resident Agreements; and, Consideration of PELL Grant Checks. Motion carried 6-0.

OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK: Pat Hinze, MEA President, reported on the Bush Teacher/Principal program which she is a participant. The program assists in developing action taking skills, outcomes, instruction updating and team building skills.

Chairperson Hastad recognized the candidates running for school board in the audience. The election will be held May 21st.

FOR YOUR INFORMATION

Moorhead Area Education Foundation president Lloyd Paulson, and Board of Trustees member Dr. John Holten reported the progress of the Foundation.

Jernberg reported the district has received a Hispanic Cultural Grant in the amount of \$7,236 to allow 40 teachers to receive a stipend to attend the summer seminar. District personnel involved in the planning were Carol Kline, Cynthia Sillers and Bob Jernberg.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 26, 1991
PAGE 2

COMMITTEE/MEETING REPORTS

Policy Review - Hastad reported a number of policies will be presented to the School Board for approval and others have been referred back to administration for further review.

PER - Jernberg reported the Individual Learner Plans (ILP) program is progressing well and the committee reviewed the ACT test results. Hispanic achievement levels were discussed.

Long Range Planning - The committee prepared for Commissioner Mammenga's visit and reviewed the goals and objectives of the long range plan.

Commissioner Mammenga's Visit - Trochlil reported the Commissioner visited Robert Asp, Edison and Voyager Schools. He was at Townsite to meet with the School Board, administration, MEA representatives, and the Long Range Planning Committee.

MANAGEMENT CENTER CONCEPT - MTC: Borgen moved, seconded by Hulett, to accept the MTC administration's concept of developing a MTC Management Center. Motion carried 6-0.

LEGISLATIVE MANDATED PROGRAMS: Fagerlie moved, seconded by Borgen, to adopt the resolution regarding rescinding the state mandates in the areas of Truth in Taxation, Labor Relations, Licensure and Training Requirements of Public Employees, and Publications. Motion carried 6-0.

ACTIVITIES TRAVEL POLICY: Alexander moved, seconded by Cummings, to approve the policy Activities Travel (DLCA) as presented. Motion carried 6-0.

REPORT OF THE CLOSED MEETING OF THE MOORHEAD SCHOOL BOARD: Chairperson Hastad reported the Board met in closed session, allowed by Minnesota statutes, on March 12 and 26, 1991, to discuss the superintendent's contract.

CHILD CARE CENTER AGREEMENTS: Hulett moved, seconded by Alexander, to approve the agreement between Nokomis Child Care Center, Inc. and the School District for operation of a child care center. Motion carried 6-0.

Alexander moved, seconded by Fagerlie, to approve the premise agreement with the Moorhead Public Housing Agency and the School District for the Child Care Center to be located at 800-2nd Avenue North, Moorhead. Motion carried 6-0.

CHILD CARE CENTER REMODELING: Alexander moved, seconded by Borgen, to approve the remodeling expenditures of \$17,322 for the Child Care Center. Motion carried 6-0.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 26, 1991
PAGE 3**

SPORTS CENTER ADDITION: Alexander moved, seconded by Borgen, to approve the floor plan design as presented. Motion carried by majority roll call vote 5-1; Hastad dissenting.

SUMMER SCHOOL PROGRAM: Alexander moved, seconded by Cummings, to approve the 1991 Summer School program as outlined. Motion carried 6-0.

RESOLUTION DISCONTINUING & REDUCING PROGRAMS AND POSITIONS: Borgen moved, seconded by Hulett, to approve the resolution to discontinue and reduce educational programs and positions at Moorhead Technical College. Motion carried 6-0.

PERSONNEL: Borgen moved, seconded by Cummings, to approve the following personnel items, excluding the sabbatical leave request:

Early Retirement

Janet Whaley - 3rd Grade Teacher, Washington, effective May 31, 1991

Betty Withnell - 3rd Grade Teacher, Riverside, effective May 31, 1991

Extension of Contract

Greg Tullis - Farm Business Management Teacher, MTC, 14 days, \$2,296.00

Resignation

Diane Dickman - Food Service Worker, Voyager, effective February 22, 1991

Medical Leave

Janet Marshall-Thoreen - Speech/Language Clinician, Lincoln, effective for the remainder of the 1990-91 school year

Maternity Leave

Mary Jo Schmid - Principal, Voyager, effective on or about April 25, 1991 through June 30, 1991

Motion carried 6-0.

Borgen moved, seconded by Fagerlie, to approve the sabbatical leave request for Richard Jones, effective September 1 through December 31, 1991. Motion carried by majority roll call vote: 5-1; Hulett dissenting.

BOARD SELF-EVALUATION PROGRAM: Alexander moved, seconded by Fagerlie, to approve the adoption of items: F. Superintendent Evaluation; and, G. Mutual Expectations - Board of Board, Board of Superintendent, of the Phase II activities for the self-evaluation program. Motion carried 6-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 26, 1991
PAGE 4

FACILITIES TASK FORCE MEMBERSHIP: Board members are to submit additional names to the superintendent. Trochlil, Borgen and Cummings will make the final selections for membership. No further action was taken. This item will be on the April 9th agenda.

CONSENT AGENDA: As part of the consent agenda, the Board:

MTC Rental Agreement - Approved the lease with the Veterans Affairs Hospital for the dental lab, in the amount of \$1,200.00. Motion carried 6-0.

Carl Perkins Grant - MTC - Approved the application for Carl Perkins funding, in the amount of \$342,635, for the 1991-92 fiscal year. Motion carried 6-0.

Welding Equipment Bid Award - Awarded the purchase of welding equipment from Acme Welding, in the amount of \$2,398.00. Motion carried 6-0.

Life Safety Renovations - Senior High - Approved change order numbers six (6) and seven (7), in the amounts of \$5,543.00 and \$612.00, respectively. Motion carried 6-0.

Lease Renewal - Region I & Multi-Region Center - Approved the lease for Region I and Multi-Region Center from January 1, 1991 through June 30, 1993, in the amount of \$123,822.00. Motion carried 6-0.

Tuition Agreement - Approved the tuition contract with Fargo Schools for a student placed in Rivers Edge Treatment Center. Motion carried 6-0.

NSF Check Write-Off - Approved the write-off of uncollectible checks in the amount of \$290.61. Motion carried 6-0.

West Central Initiative Fund Grant - Approved the submission of the grant application to prepare a resource manual for elementary teachers and parents to assist in dealing with feelings and resultant behaviors produced by family change and other crises, in the amount of \$14,024.00. Motion carried 6-0.

Carl Perkins Grant - Approved the submission of the pooled application with 41 other school districts in the West Central ECSU, in the amount of \$5,053.65. Motion carried 6-0.

Prairie School Television Agreement - Approved the Prairie School Television for the 1991-92 school year, in the amount of \$10,966.00. Motion carried 6-0.

Acceptance of Gift - Accepted the gift of \$100 from the Probstfield PAC for the purchase of a stereo at Probstfield. Motion carried 6-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 26, 1991
PAGE 5

Acceptance of Donation - Accepted the donation of \$100 from the Altrusa Club to be used to send students to summer camp. Motion carried 6-0.

Non-Resident Agreements - Approved the non-resident agreements as follows:

To Attend Moorhead Public Schools

Misty K. Lee Connors - 202 1st Ave. SW., Dilworth, MN, Grade 9

Sunny Jean Connors - 202 1st Ave. SW., Dilworth, MN, Grade 7

Motion carried 6-0.

PELL Grant Checks - Approved the issuance of PELL grant checks at the MTC, in the amount of \$134,862.54. Motion carried 6-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Building Construction Update - Lacher reviewed the kitchen needs at Edison School and portable classroom options.

Central Office Organization - Discussion was held regarding the selection process for personnel/human resources Asst. Superintendent - Personnel. School management consultants were suggested.

Alexander left the meeting at 10:40 p.m.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 10:45 p.m.

Ellen Hunt, Clerk

5-149-1305
H/N
3-12-91

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD ELEMENTARY SCHOOL
MARCH 12, 1991
PAGE 1**

PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Anton Hastad, Michael Hulett, Ellen Hunt.

ABSENT: Douglas Fagerlie and Bennett Trochlil.

CALL TO ORDER: The meeting was called to order at 8:03 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Hastad led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Jernberg previewed the agenda adding consider Post Secondary Preparation Grant for American Indian Students.

APPROVAL OF AGENDA: Borgen moved, seconded by Hunt, to approve the agenda as amended. Motion carried 6-0.

APPROVAL OF MINUTES: Alexander moved, seconded by Cummings, to approve the minutes of February 12 and 26, 1991, as presented. Motion carried 6-0.

CONSENT AGENDA: Cummings moved, seconded by Borgen, to approve the following items as part of the consent agenda: Lease Renewal for Foss Associates and MN Department of Revenue-Townsite Centre; Special Services Agreement; Donations; and, Non-Resident Agreement. Motion carried 6-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$591,735.18.

Motion carried 6-0.

General Fund:	\$178,668.00
Food Service:	38,516.32
Transportation:	113,914.85
Community Services:	9,725.48
Capital Expenditure:	54,796.18
MTC-General Fund:	85,360.74
MTC-Special Revenue Fund:	40,795.47
MTC-Adult Education:	10,727.84
MTC-Equipment Fund:	29,283.23
MTC-Repair & Betterment:	1,471.74
Federal Financial Aid:	16,335.13
Student Funds:	5,097.40
Townsite Centre:	6,730.55
TOTAL	\$591,735.18

The Board approved the manual checks written from July, 1990 through February, 1991.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD ELEMENTARY SCHOOL
MARCH 12, 1991
PAGE 2

COMMUNICATIONS

The Board acknowledged receipt of the letter from the Children's Miracle Network Telethon. Chairperson Hastad commended the MEA for their efforts and support through the Network.

COMMITTEE/MEETING REPORTS

School Board Day at the Capitol - Hastad reported the day consisted of visiting with legislators on various issues. Hastad feels the session did indicate the state of Minnesota is very interested in the educational system.

Joint Powers - Cummings reported students at risk and mandated programs were discussed.

Student Activities - Borgen reported the difference in colors of academic letter awards were discussed. Research will be done as to why the colors are different between the genders and the students will be polled as to their feelings. Funding for activities and two-tier hockey was discussed.

Community Education: Visionary Session - Hastad reported this meeting was to vision what community education should be 10 years from today.

DESIGN OF COMMUNITY TASK FORCE ON FACILITIES: After considerable discussion, the Board decided to revise the membership to possibly include former school board members and other governmental entity officials, copies of minutes from each meeting will be sent to school board members, the final report will be written in complete sentence format, and budget guidelines will be set.

Hulett moved, seconded by Borgen, to approve the Facilities Task Force design outline as amended. Motion carried by majority roll call vote 5-1; Hastad dissenting.

REVIEW OUTCOME BASED EDUCATION CONFERENCE - PHOENIX: Elementary teacher Sandy Kortan reported with OBE, students are taking a more active role in learning and it allows the integration of curriculums. OBE determines "what kids have to know" and has changed the teachers role to more of a coach/facilitator.

Washington School principal Bob Olson reviewed the summer OBE project planned for that school. Outcomes for K-6 will be written.

Senior High School assistant principal Jerry Harter reported the focus on OBE will be on outcomes not details such as retesting, grading, etc. There is a need for additional training of staff and maybe currently trained staff could be used to train others. Curriculum pairing will be done next year at the high school between Social/English and Chemistry/Physics.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD ELEMENTARY SCHOOL
MARCH 12, 1991
PAGE 3

The entire Junior High School Social department has been trained.

Board member Curt Borgen noted he requested sessions be held specifically for board members at future conferences.

Jernberg reported Community Education will be presenting a workshop for parents defining OBE.

APPROVE FINAL BUDGET FOR 1990-91: Borgen moved, seconded by Hulett, to approve the final budgets for 1990-91 as follows:

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
General	\$24,004,678	\$23,575,198
Food Service	847,432	900,897
Transportation	1,559,855	1,513,925
Community Serv.	657,067	678,931
Capital Outlay	2,762,725	3,619,905
Debt Redemption	387,490	400,860
Building Const.	-0-	-0-
TOTALS	\$30,219,247	\$30,689,716

Motion carried 6-0.

REVIEW PRELIMINARY BUDGETS FOR 1991-92: Lacher reviewed the preliminary budgets for 1991-92.

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
General	\$24,754,938	\$24,068,259
Food Service	922,058	925,549
Transportation	1,654,720	1,561,952
Community Serv.	647,511	685,311
Capital Outlay	2,350,894	1,567,765
Debt Redemption	452,770	394,950
Building Const.	-0-	-0-
TOTALS	\$30,782,891	\$29,203,786

1991-92 SCHOOL CALENDAR: Hulett moved, seconded by Alexander, to: 1) to approve the calendar as presented; and, 2) direct administration to begin discussions with the various bargaining units to reach a tentative agreement to allow flexibility in the calendar and allow the exploration of a new paradigm in the school calendar. Motion carried 6-0.

Hulett moved, seconded by Borgen, to adopt a resolution in support of legislation which would repeal existing laws prohibiting the starting of school before labor day and forward the resolution to legislators. Motion carried 6-0.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD ELEMENTARY SCHOOL
MARCH 12, 1991
PAGE 4**

ADDITIONAL SPECIAL EDUCATION STAFFING: Borgen moved, seconded by Hunt, to approve the request for an additional one (1) FTE E/BD staff member to serve students of Riverside and Edison Schools. Motion carried 6-0.

PERSONNEL: Cummings moved, seconded by Alexander, to approve the following personnel items:

New Employee

Susan Hinsperger - Dental Assistant Teacher, MTC, BA+75 (8), 36% time, \$3,231.80 (28,727), 55 days (Spring Quarter)

Leave of Absence

Janet Coleman - One (1) year extension for the 1991-92 school year

Kim Swedberg - Paraprofessional, Probstfield, leave effective March 1, 1991 to March 9, 1992

Early Retirement

Eugene Christensen - Business Teacher, MTC, effective May 24, 1991

Bev Carlson - Home Economics Teacher, Junior High, effective May 31, 1991

Arlette Strum - English Teacher, Senior High, effective May 31, 1991

Rod Bergen - Asst. Superintendent-Personnel, Townsite, effective June 30, 1991

Motion carried 6-0.

REVIEW ACTIVITIES TRAVEL POLICY (DLCA): The Board conducted a first reading of this policy. Approval will be requested at the March 26th meeting.

FIELD TRIP FOR HEARING IMPAIRED STUDENTS: Cummings moved, seconded by Borgen, to authorize the field trip to Lake Carlos Environmental Center, Alexandria, Minnesota, on April 22 and 23, for students with hearing disabilities. Motion carried 6-0.

POST SECONDARY PREPARATION GRANT FOR AMERICAN INDIAN STUDENTS: Cummings moved, seconded by Alexander, to approve the submission of the Indian Post Secondary Education grant. Motion carried 6-0.

CONSENT AGENDA: As part of the consent agenda, the Board:
Lease Renewal-Foss Associates - Approved the lease renewal with Foss Associates located at Townsite Centre for March 1, 1991 through February 28, 1992, in the amount of \$26,386.87. Motion carried 6-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD ELEMENTARY SCHOOL
MARCH 12, 1991
PAGE 5

Lease Renewal-MN Department of Revenue - Approved the lease renewal with the Minnesota Department of Revenue located at Townsite Centre for January 1, 1991 through December 31, 1992, in the amount of \$7,875.00. Motion carried 6-0.

Special Education Service Agreement - Approved an agreement with Production Alternatives Inc. to provide vocational assessment and work adjustment training for secondary students with disabilities from March 13 to July 12, 1991, at a cost of \$1.76/hour after receiving aids. Motion carried 6-0.

Donations - Accepted the donation of seven (7) blood glucose monitors from the Moorhead Masonic Lodge #126 and directed a letter of thank you to be sent. Motion carried 6-0.

Non-Resident Agreement: Approved the non-resident agreement for:

To Attend Dilworth Public Schools

Leticia R. Ybarra - 915 18 1/2 St. So., Moorhead, MN, grade 8

Motion carried 6-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Jernberg highlighted current House and Senate file legislation pertaining to education.

Lacher reported the support services bargaining units will be filing for mediation.

The meeting was closed at this time to discuss the 1990-91 superintendent's contract.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 10:55 p.m.

Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

5-49-805
M/N
4-9-91

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, April 9, 1991, at 6:30 p.m. in the Library at Moorhead Junior High.

Bennett Trochlil
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Moved by _____ Seconded by _____
Comments _____

V. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of March 12 and 26, 1991.

Moved by _____ Seconded by _____
Comments _____

VI. CONSENT AGENDA (Items: VII; XIII B. 12-16)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

*VII. CONSIDERATION OF CLAIMS

Appendix B

III. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Appendix Z-1 contains an information sheet regarding Disabilities Action Week activities planned for the week of April 21-27. Members of the planning team will brief the Board regarding planned activities to ensure awareness barriers encountered by persons with disabilities.
2. The annual School Patrol trip to the Minnesota Twins baseball game for Moorhead public, non-public and Dilworth Schools is scheduled for May 16th and 23rd. Approximately half of the students will attend on each day.
3. West Central ECSU Teacher Exchange - Mr. Qui Shimang, an exchange teacher from China who is visiting Moorhead Schools the month of April will be introduced. He is an educator from Hangzhou Foreign Language School, Zhejiang Province, Peoples' Republic of China. Mr. Qui will teach Chinese language, culture and history to students in grades K-12 as well as act as a consultant in curriculum development and community programming.

XI. "WE ARE PROUD"

1. Deborah Halvorson and Jenny Hayes, Moorhead seniors, will attend the 1991 National Leadership Conference of Business professionals of America in Orlando, Florida on April 25-29. Deborah placed first in document formatting and third in office assistant at the state competition. Jenny's winning efforts included office assistant and document formatting where she finished second.
2. Moorhead senior Carrie Simison was among 300 students who attended the Washington Journalism Conference in Washington, D.C. This conference gave a firsthand look at the news industry.
3. The girls' basketball team was named Region 8AA academic champions and were 2nd in Minnesota. Michelle Ohren was named most valuable player, which was her 5th consecutive MVP award.

XII. COMMITTEE/MEETING REPORTS

Long Range Planning - Trochilil (4/2)

Student Activities - Borgen (4/9)

XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Facilities (Trochlil) Appendix C
Task Force Membership

Explanation: A recommended membership list will be presented at the meeting.

Recommendation: Move to approve the Facilities Task Force membership as presented.

Moved by _____ Seconded by _____
Comments _____

2. Consider 1991-92 (Lacher) Appendix D
Preliminary Budgets

Explanation: Refer to Appendix D-1. The preliminary budgets were presented at the March 26th meeting.

Recommendation: Move to approve the preliminary budgets for 1991-92 as presented.

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

1. Review 1991-92 (Trochlil) Appendix E
Management Plan

Explanation: The Board has received draft #2 of the Management Plan for review.

Recommendation: For discussion only.

2. Review 1991-92 (Jernberg) Appendix F
Capital Outlay Budgets

Explanation: Appendix F-1 contains a draft of the 1991-92 Capital Outlay budgets. Budgets including equipment, facilities, health and safety, and special education equipment to be purchased with federal funding.

Recommendation: For discussion only. The Capital Outlay budget items will be brought back to the April 23rd meeting for action.

3. Review Portable
Classrooms

(Lacher)

Appendix G

Explanation: Bids for the buildings will be opened April 8, 1991. The bid summary will be presented at the board meeting.

Recommendation: For discussion only. No action is being recommended at this time.

4. Consider Special
Board Meeting

(Trochlil)

Appendix H

Explanation: There is a need for a special board meeting on May 21, 1991 due to the school board election.

Recommendation: Move to set a special board meeting for 8:00 p.m. on May 21, 1991 at Townsite.

Moved by _____ Seconded by _____
Comments _____

5. Consider Capital
Expenditure Facility
Hearing

(Jernberg)

Appendix I

Explanation: State statute requires a biennial review of the five (5) year capital expenditure facilities program before July 1 of each odd numbered year. After notice and hearing, the program may be amended to include the ensuing five (5) year period.

Recommendation: Move to set a Capital Expenditure Facility hearing at 8:10 p.m. on May 21, 1991.

Moved by _____ Seconded by _____
Comments _____

6. Consider Bus Driver/
Transportation Asst.
Salary Settlement

(Bergen)

Appendix J

Explanation: Appendix J-1 is a proposed salary schedule for 1990-91 and 1991-92. This was accomplished through the meet and confer process with representatives of the bus drivers and transportation assistants.

Recommendation: Move to approve the salary schedule as presented in Appendix J-1.

Moved by _____ Seconded by _____
Comments _____

7. Consider Resolution (Bergen)
Discontinuing & Reducing
Programs and Positions

Appendix K

Explanation: Appendix K-1 contains the resolution to discontinue and reduce educational programs and positions in special education.

Recommendation: Move to approve the resolution as presented.

Moved by _____ Seconded by _____
Comments _____

8. Consider Proposed (Bergen)
Placement of Tenured
Staff on Unrequested
Leave of Absence

Appendix L

Explanation: Refer to Appendix L-1.

Recommendation: Move to place the individuals named in Appendix ? on Unrequested Leave of Absence at the end of the 1990-91 school year.

Moved by _____ Seconded by _____
Comments _____

9. Consider Personnel (Bergen)

Appendix M

NEW EMPLOYEE

Dale Armstrong - Custodian, Robert Asp, A13 (0),
\$6.77/hour, effective March 26, 1991

Mark Baumgardner - Custodian, Edison/Washington,
A12 (0), \$6.49/hour, effective April 2, 1991

Marilyn Stenson - Secretary, Adult Ed., A13 (0),
\$6.77/hour, effective March 25, 1991

EARLY RETIREMENT

Pat Peterson - Counselor, Junior High, effective
May 31, 1991

RESIGNATION

Carmen Colonna - Food Service, Riverside, effective
March 26, 1991

MEDICAL LEAVE

Alfred Melting - English, Senior High, effective
March 29, 1991 for the remainder of the school
year

Recommendation: Move to approve the personnel items as presented.

Moved by _____ Seconded by _____
Comments _____

10. Review ECSU
Board Election

(Trochlil)

Appendix N

Explanation: If a board member wishes to be nominated to run for a three (3) year term position on the West Central Educational Cooperative Service Unit (WCECSU) Board of Directors appropriate action needs to take place no later than the May 21st board meeting.

Recommendation:

Moved by _____ Seconded by _____
Comments _____

11. Review Policies

(Trochlil)

Appendix Q

Explanation: The following policies will be reviewed:

Fund Raising (Code: IGDF)
Policy for Inservice (Code: GCL)
Conciliation Conferences and Hearings (Code: IH)
Community Relations - Use of School Facilities
(Code: KG)

Recommendation: This is the first reading of the policies. A recommendation for adoption will be placed on the April 23rd agenda.

*12. Consider Auto
Insurance Proposal

(Lacher)

Appendix P

Explanation: Refer to Appendix P-1.

Recommendation: Move to accept the proposal from Auto Owners Insurance Company for coverage of district vehicle insurance, in the annual amount of \$31,350, with a liability limit of \$750,000.

Moved by _____ Seconded by _____
Comments _____

*13. Consider Resolution
Relating to the
Election of School
Board Members and
Calling the School
District General
Election

(Trochlil)

Appendix Q

Explanation: Refer to Appendix Q-1.

Recommendation: Move to approve the resolution as presented.

Moved by _____ Seconded by _____
Comments _____

*14. Consider Investments (Legg)

Appendix R

Explanation: Appendix R-1 is a list of investments of tax anticipated certificate proceeds and trust transfers from June 21, 1990 through April 4, 1991.

Recommendation: Move to approve the investments and trust transfers as presented.

Moved by _____ Seconded by _____
Comments _____

*15. Consider Donations

(Jernberg)

Appendix S

Explanation: The Vikingland Kiwanis Club donated \$200 for the school patrol to attend a Minnesota Twins baseball game and \$50 for the early childhood screening program.

Recommendation: Move to accept the donations from Vikingland Kiwanis Club.

Moved by _____ Seconded by _____
Comments _____

*16. Consider Non-Resident Agreements

(Jernberg)

Appendix T

Explanation: The following non-resident agreement has been received:

To Attend Fergus Fall Public Schools
Anthony Antes - 604 9th St. No., Moorhead, MN,
grade 4

Recommendation: Move to approve the non-resident agreement, subject to board approval of the appropriate districts.

Moved by _____ Seconded by _____
Comments _____

IVX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Negotiations Update (all units) - Bergen/Lacher

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board Mtg.	Tues., Apr. 9	6:30 p.m.	Junior High
NSBA Convention Francisco	Sat., Apr. 13 - Tues., Apr. 16		San
Kindergarten Registration	Tues., Apr. 16 - Thurs., Apr. 18	9:00 a.m. - 4:00 p.m.	District- wide
Absentee Ballots Available	Fri., Apr. 19		Townsite
MEEP Conferences	Mon., Apr. 22 - Fri., Apr. 26		Brainerd
School Board Mtg.	Tues., Apr. 23	6:30 p.m.	Sr. High
Washington School Retirement Tea	Tues., May 7	3:30 - 5:00 p.m.	Washington
Senior High Retirement Tea	Wed., May 8	3:30 - 5:00 p.m.	Sr. High
MEA Recognition Dinner	Thurs., May 9		TBA
School Board Mtg.	Tues., May 14	6:30 p.m.	Townsite
Riverside School Retirement Tea	Tues., May 14	3:00 - 5:00 p.m.	Riverside
Last Day to Request Absentee Ballots	Mon., May 20	4:00 p.m.	Townsite
School Board Election (No activities 6-8 pm)	Tues., May 21	7:00 a.m. - 8:00 p.m.	District- wide
Special School Board Meeting	Tues., May 21	8:00 p.m.	Townsite

XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, April 23, 1991 - 6:30 p.m.
Moorhead Senior High School

MOORHEAD INDEPENDENT SCHOOL DISTRICT #152
1990.91 FINAL BUDGET

FUND	BEG. FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
GENERAL	2,366,511	24,004,678	23,575,198	2,795,991
FOOD SERVICE	63,707	847,432	900,897	10,242
TRANSPORTATION	(167,894)	1,559,855	1,513,925	(121,964)
COMMUNITY SERV.	148,283	657,067	678,931	126,419
CAPITAL OUTLAY	1,004,053	2,762,725	3,619,905	146,873
DEBT REDEMPTION	217,028	387,490	400,860	203,658
BUILDING CONST.	0	0	0	0
	3,631,688	30,219,247	30,689,716	3,161,219

1991.92 PRELIMINARY BUDGET

FUND	BEG. FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
GENERAL	2,795,991	24,754,938	24,068,259	3,482,670
FOOD SERVICE	10,242	922,058	925,549	6,751
TRANSPORTATION	(121,964)	1,654,720	1,561,952	(29,196)
COMMUNITY SERV.	126,419	647,511	685,311	88,619
CAPITAL OUTLAY	146,873	2,350,894	1,567,765	930,002
DEBT REDEMPTION	203,658	452,770	394,950	261,478
BUILDING CONST.	0	0	0	0
	3,161,219	30,782,891	29,203,786	4,740,324

DISK BUDGET 90.91, PROGRAM "90SUM"

Budget Summary by Object

Appendix D-1
Page 2 of 8

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

GENERAL FUND	1985-1986	1986-87	1987-88	1988-89 REVISED BUDGET	1988-89 ACTUALS	1989-90 REVISED BUDGET	1989-90 ACTUALS	1990-91 REVISED BUDGET	1991-92 PRELIM BUDGET
Basic foundation aid allowa	1585	1690		2755		2800	2838	2953	2953
UNAPPROPRIATED REVENUES									
Taxes & cnty apptment	3843900	3612476	3968195	3670000	3765265	4182420	4239681	3589080	3478800
Interest	190683	99347	105051	120000	172259	180000	165159	180000	180000
Tax shift	-47519	82786	41875		88922		44447		
Other local	149791	145385	138011	109000	137401	174718	156359	116100	116100
Tax credits	1799574	1921034	2000969	1758700	1773333	2259570	2259592	1304460	1194000
Foundation aid	5614246	7256089	8398144	11650000	11760446	12190000	12237297	15715000	16686000
Special ed aid	1304111	1340500	1386528	1400000	1443886	1680000	1681886	1750000	1750000
Other state aids	342660	1889654	1969205	72130	78374	119150	76553	293325	293325
Tax shift	47518	-82786	-41875		-88922		-44447		
Federal aids	484180	499920	594351	684970	746683	592745	614018	792263	792263
Conversion of assets	11313	8114	11488	6000	8006	10400	11669	12000	12000
Tuition	92903	130721	140372	138200	237007	245500	195099	252450	252450
State reduction									
TOTAL REVENUES	13833360	16903240	18712314	19609000	20122660	21634503	21637313	24004678	24754938
UNAPPROPRIATED EXPENDITURES									
Admin salaries	967139	1029950	1081862	1121580	1105955	1218620	1237588	1444880	1444880
Admin supplies	37338	33071	35812	33300	41226	33790	42041	34710	34710
Admin fringe benefits								284350	318472
Admin other	63526	85247	87969	86765	85247	76885	93396	101290	101290
Instruct salaries(reg & voc)	6822452	7387824	7720108	8124744	8121211	8570319	8655708	9147337	9147337
Instruct supplies	336421	367181	368793	466653	469182	524256	535349	539076	539076
Instruct fringe benefits								2115106	2368919
Instruct other	423618	394128	387456	430528	471688	495729	529574	629697	629697
Spec ed salaries	2377258	2502155	2698735	3098179	3158006	3312589	3523992	4137933	4137933
Spec ed supplies	53585	47108	58959	44975	114342	82689	88636	112200	112200
Spec ed fringe benefits								887822	994361
Spec ed other	266558	330026	341155	462199	500277	322966	390755	413396	413396
Instruct support salaries	409102	461457	526547	588310	564073	540320	627896	699898	699898
Instruct support supplies	40223	31854	37760	51778	53538	51344	53559	60712	60712
Instruct support fringe benefits								126320	141478
Instruct support other	153634	172535	144697	181198	149134	242371	183033	259913	259913
Pupil support salaries	361174	386867	359812	411015	379002	418215	427370	489700	489700
Pupil support supplies	6021	6085	10021	10370	8303	9911	8761	10770	10770
Pupil support fringe benefits								102570	114878
Pupil support other	-1670	8583	3859	9570	4014	26060	14434	22410	22410
Bldgs & grounds salaries	558204	573206	572976	647320	582542	613990	627006	666411	666411
Bldgs & grounds energy exp	386650	299984	299047	344343	324135	344343	359936	408116	440765
Bldgs & grounds supplies	84613	87059	113729	82197	139299	128100	107677	112195	112195
Bldgs & grounds fringe benefits								124215	139121

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

GENERAL FUND	1985-1986	1986-87	1987-88	1988-89 REVISED BUDGET	1988-89 ACTUALS	1989-90 REVISED BUDGET	1989-90 ACTUALS	1990-91 REVISED BUDGET	1991-92 PRELIM BUDGET
Bldgs & grounds other	208156	225547	242587	192255	293066	219435	208748	235971	235971
Early retirement pay			95420	100000	122288	100000	217204	130000	130000
Fringe benefits	1085444	2772298	2926199	3024200	3103793	3537031	3769318	196380 **	219946
Other fixed costs	64150	77220	75173	81100	71581	73680	93723	81820	81820
TOTAL EXPENDITURES	14703596	17279385	18188676	19592579	19861902	20942643	21795704	23575198	24068259
REV OVER EXP (EXP OVER REV)	-870236	-376145	523638	16421	260758	691860	-158391	429480	686679
BEGINNING FUND BALANCE *	2986887	2116651	1740506	2264144	2264144	2524902	2524902	2366511	2795991
ENDING FUND BALANCE *	2116651	1740506	2264144	2280565	2524902	3216762	2366511	2795991	3482670

** For 90-91 retirement & medical/life insurances are budgeted with the programs.

ASSUMPTIONS FOR 91-92

CHANGE FACTORS

SALARIES	0.0000
SUPPLIES	0.0000
ENERGY ITEMS	0.0800
OTHER	0.0000
FRINGE BENEFITS	0.1200
REVENUES	0.0000
PUPIL UNITS	+250 FROM 90-91

* THE FUND BALANCES SHOWN HERE
INCLUDE TOTAL FUND BALANCES EXCEPT FOR
THE FUND BALANCE FOR UNEMPLOYMENT

FOOD SERVICE FUND	1985-86 ACTUALS	1986-87 ACTUALS	1987-88 ACTUALS	1988-89 REVISED BUDGET	1988-89 ACTUALS	1989-90 REVISED BUDGET	1989-90 ACTUALS	1990-91 REVISED BUDGET	1991-92 PRELIM BUDGET
REVENUES									
Sales	339533	343248	356881	361270	374012	380211	397640	424010	498636
Interest	7155	5488	4331	5000	7410	5000	5876	2500	2500
Other local		12	5173	0	12	0		0	0
State aids	25339	26344	25287	25100	26877	26367	27649	28570	28570
Federal aids(cash)	204476	224500	247864	255540	283951	289037	292802	310851	310851
Commodities	77349	89201	96068	81420	82160	84975	88687	71501	71501
Transfers	10550		0	10000	10000	10000	10000	10000	10000
TOTAL REVENUES	664402	688793	735604	738330	784422	795590	822654	847432	922058

EXPENDITURES

Food service salaries	227371	235655	232911	235610	238085	251413	262639	283821	283821
Purchased food & milk	272871	278267	269583	287700	318062	338000	363036	388000	407400
Commodities	77349	89201	96068	81420	82160	84975	88687	71501	71501
Fringe benefits	33757	35826	39606	41590	33910	38100	41467	43765	49017
Other expense	80843	73869	66974	90310	84732	106360	108455	113810	113810
TOTAL EXPENDITURES	692191	712818	705142	736630	756949	818848	864284	900897	925549
REV OVER EXP (EXP OVER REV)	-27789	-24025	30462	1700	27473	-23258	-41630	-53465	-3491
BEGINNING FUND BALANCE	99216	71427	47402	77864	77864	105337	105337	63707	10242
ENDING FUND BALANCE	71427	47402	77864	79564	105337	82079	63707	10242	6751

CHANGE FACTORS	1991-92
SALES	0.1760
REVENUES	0.0000
SALARIES	0.0000
FOOD	0.0500
FRINGE BENEFITS	0.1200
COMMODITIES	0.0000
OTHER EXP	0.0000

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

TRANSPORTATION FUND	1985-86	1986-87	1987-88	1988-89 REVISED	1988-89 ACTUALS	1989-90 REVISED	1989-90 ACTUALS	1990-91 REVISED	1991-92 PRELIM
UNAPPROPRIATED REVENUES	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET
Taxes	294999	299977	306502	305290	307913	423530	418541	450250	532820
Tax shift	1505	26	9738		31925		44341		
Interest	18105	10750	9464	8500	10939	5000	0	0	
Other local	982	79	646	0	9155	10000	16317	16000	16000
State transp aid	607525	610918	565814	552560	490912	560000	654884	925470	925470
Tax credits	146073	163094	156491	288440	290091	247670	248882	165305	177600
Other state aids								2830	2830
Tax shift	-1505	-26	-9738		-31925		-44341		
TOTAL UNAPP REVENUES	1067684	1084818	1038917	1154790	1109010	1246200	1338624	1559855	1654720
UNAPPROPRIATED EXPENDITURES									
Transp salaries	181876	222998	221704	207280	261544	261300	263343	309350	309350
Transp fuel	133714	104905	131261	135000	159278	110000	167300	193925	209439
Contracted transp	618681	677172	658872	727000	741766	780612	814966	885937	912515
Other expense	88863	65660	75563	76100	74006	104500	57130	60253	60253
Fringe benefits	28612	30335	34710	35890	39063	44380	46388	49460	55395
Interest expense							16470	15000	15000
TOTAL UNAPP EXPENDITURES	1051746	1101070	1122110	1181270	1275657	1300792	1365597	1513925	1561952
REV OVER EXP (EXP OVER REV)	15938	-16252	-83193	-26480	-166647	-54592	-26973	45930	92768
BEG UNAPP FUND BAL	109233	125171	108919	25726	25726	-140921	-140921	-167894	-121964
END UNAPP FUND BAL	125171	108919	25726	-754	-140921	-195513	-167894	-121964	-29196

CHANGE FACTORS FOR 91-92

SALARIES	0.0000
FUEL	0.0800
CONTRACTED TRANSP	0.0300
FRINGE BENEFITS	0.1200
OTHER EXPENSE	0.0000
REVENUES	0.0000

COMMUNITY SERVICE FUND	1985-86	1986-87	1987-88	1988-89 REVISED	88-89	1989-90 REVISED	1989-90	1990-91 REVISED	91-92 PRELIM
REVENUES	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET
Taxes	119234	87498	116399	114520	116072	147913	145795	172712	147300
Tax shift (local taxes)	-4966	5177	3237		9045		20908		
Tuition	31263	27369	27365	25000	34510	29000	35951	32000	32000
Interest	11518	7902	7737	6000	13725	2000	11855	6000	6000
Other local	2157	9966	7315	6500	15771	12887	14795	13100	13100
Community ed aids	58565	130686	103916	134282	190600	274683	284903	273665	273665
Tax credits	54611	50428	59549	56620	57235	81120	81530	63144	79000
Tax shift (state)	4966	-5177	-3237		-9045		-20908		0
Other state aids	66718	72040	87815	90130	52935	31159	52574	59946	59946
Federal aids	19025	31342	26980	32310	28924	35500	36050	36500	36500
TOTAL REVENUES	363091	417231	437076	465362	509772	614262	663453	657067	647511

EXPENDITURES

Adult ed/comm ed salaries	212804	213126	228509	285691	292278	343941	356816	394457	394457
Adult ed/comm ed other exp	113932	117141	125927	151574	136586	189122	162187	198127	198127
Misc programs	46758	53314	51694	51990	37119	31160	28111	33177	33177
Fringe benefits	17451	27265	29222	22000	38549	57226	49160	53170	59550
TOTAL EXPENDITURES	390945	410846	435352	511255	504532	621449	596274	678931	685311
REV OVER EXP (EXP OVER REV)	-27854	6385	1724	-45893	5240	-7187	67179	-21864	-37800
BEGINNING UNAPP FUND BALANCE	95609	67755	74140	75864	75864	81104	81104	148283	126419
ENDING UNAPP FUND BALANCE	67755	74140	75864	29971	81104	73917	148283	126419	88619

CHANGE FACTORS FOR 1991-92

SALARIES	0.0000
FRINGES	0.1200
OTHER EXP	0.0000
REVENUES	0.0000

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

CAPITAL OUTLAY FUND	1985-86	1986-87	1987-88	1988-89 REVISED BUDGET	1988-89 ACTUALS	1989-90 REVISED BUDGET	1989-90 ACTUALS	1990-91 REVISED BUDGET	1991-92 PRELIM BUDGET
REVENUES	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET
Tax levy-basic	523860	510132	462576	231500	241112				
Tax levy-facilities						413210 F	413214 F	200795 F	244494 F
Tax levy- equipment						180950 E	166330 E	69690 E	68050 E
Tax levy-health/safety(incl hazardous)			142003	140000	140000	267470 H	267470 H	598175 H	120435 H
Tax shift (local taxes)	-2909	20302	-43426		132604		73235 E		
Interest	59192	59192	65272	59000	73507	73000 F	69648 F	69500 F	69500 F
Other local		3353	1000		3824	60000 E	66663 E	48174 E	
Tax credits	251136	276417	309407	184600	185670	473280 H	475586 H	318831 H	233000 H
Tax shift (state)	2909	-20302	43426		-132604		-73235 E		
Other state aids	6897	355		400000	398657			11560 E	
Facilities aid						425970 F	410689 F	618800 F	657537 F
Equipment aid						217650 E	197367 E	309400 E	328768 E
Health/safety aid				5200	5369	878480 H	861606 H	473400 H	629110 H
Energy/asbestos grants & loans	7450	130000	1090578	1147404	1147406	6750 F	36868 F	0	
Conversion of assets	108	20854	103802		55677	E	7556 E	0	
Asbestos recovery							121321 H	44400 H	
TOTAL REVENUES	848643	1000303	2174638	2167704	2251222	2996760	3094318	2762725	2350894
EXPENDITURES									
Admin equipment	68005	109634	92165	76400	553397	20946 E	106842 E	324810 E	88800 E
Telephone/Region I						51000 F	59259 F	89000 F	68000 F
Instructional equip	220238	256397	312357	226270	255859	280092 E	380325 E	468487 E	223395 E
Spec ed equip	316	2480	2415	0	1699	E	565 E	2777 E	E
Instruct support (media)	48159	52526	45514	45820	47595	47990 E	46075 E	55331 E	55500 E
Capital lease						38000 F	33486 F	126000 F	127000 F
Bldgs & grnds equip	8516	10284	27336	10000	13508	15000 E	11012 E	26350 E	14000 E
Capital improvements	222880	394402	439564	477580	326407	917230 F	845746 F	852000 F	494000 F
Hazardous sub removal			1309469	1843650	1909138	42000 H	416892 H	1528630 H	335000 H
Transportation equip				12600	6313	0 E	0 E	0 E	E
Interest & loan payments	14067	4947	11725	50970	95820	49855 F	54192 F	60120 F	75670 F
Transfers out	10550	0		10000	10000	10000 F	10000 F	10000 F	10000 F
Interest & loan payments						76400 H	76343 H	76400 H	76400 H
TOTAL EXPENDITURES	592731	830670	2240545	2753290	3219736	1548513	2040737	3619905	1567765
REV OVER EXP (EXP OVER REV)	255912	169633	-65907	-585586	-968514	1448247	1053581	-857180	783129
BEGINNING FUND BALANCE	640861	896773	1066406	918986	918986	-49528	-49528	1004053	146873
CLOSE OUT BUILDING FUND			-81513						
ENDING FUND BALANCE *	896773	1066406	918986	333400	-49528	1398719	1004053	146873	930002
FACILITIES FUND BALANCE					493945	346790	421681	173656	370517
EQUIPMENT FUND BALANCE					0	94572	-106903	-545834	-530711
HEALTH & SAFETY FUND BAL					-543470	957360	689278	519054	1090199

DEBT SERVICE FUND	1985-86	1986-87	87-88	88-89	88-89	89-90	89-90	90-91	91-92
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	PRELIM BUDGET
REVENUES									
Taxes	424800	462527	361382	321700	330978	310490	308662	272280	264620
Interest	29497	23362	15707	8000	23249	15000	24697	15000	15000
Other local									
Tax credits	204264	251390	183815	164200	162247	170510	171352	100210	173150
Sales-real property									
TOTAL REVENUES	658561	737279	560904	493900	516474	496000	504711	387490	452770
EXPENDITURES									
Bond principal	494450	554450	364750	259750	259750	269750	269750	224750	220000
Bond interest	77281	273381	219516	202300	202336	188745	188945	174310	173150
Other expense	661	1419	987	1500	554	1500	1711	1800	1800
TOTAL EXPENDITURES	572392	829250	585253	463550	462640	459995	460406	400860	394950
REV OVER EXP (EXP OVER R	86169	-91971	-24349	30350	53834	36005	44305	-13370	57820
BEGINNING FUND BALANCE	149040	235209	143238	118889	118889	172723	172723	217028	203658
ENDING FUND BALANCE	235209	143238	118889	149239	172723	208728	217028	203658	261478

D R A F T

CAPITAL OUTLAY GUIDELINES AND BUDGETS

FOR 1991 - 1992

WITH FIVE-YEAR FACILITIES PLAN SUMMARY

APRIL 1991

1991-92 CAPITAL OUTLAY

	<u>Page</u>
Budget and Capital Guidelines	1-5
Equipment Summary and Five-Year Plan	6
Thomas Edison School Discretionary Equipment Capital	7
Probstfield School Discretionary Equipment Capital	8
Riverside School Discretionary Equipment Capital	9
George Washington School Discretionary Equipment Capital	10
Robert Asp School Discretionary Equipment Capital	11
Voyager School Discretionary Equipment Capital	13
Junior High School Discretionary Equipment Capital	14
Senior High School Discretionary Equipment Capital	17
District-Wide Technology Support	22
District-Wide Long-Term Technology	22
District-Wide Replacement of Equipment	22
District-Wide Maintenance/Transportation	23
District-Wide Vehicles	23
District-Wide Audio Visual and Media	24
District-Wide Media/Library Books	24
District-Wide Equipment	25
District-Wide Music	27
Facilities Summary and Five-Year Plan	28
Food Service Facilities Capital	29
Region I Facilities Capital (Region I ESV)	29
Lease Expenses	29
Special Assessments	29
Maintenance	29

Telecommunications/Telephone	29
Building Construction	29
Five-Year Health and Safety Plan	30
Health and Safety Budget	31
Capital Expenditure from Special Education State/Federal Funds . .	32

PRELIMINARY CAPITAL OUTLAY GUIDELINES FOR 1991-92

COMMENTS

1. Definition of capital outlay:

"Site improvements, building improvements, and capital repairs are of such magnitude that they represent an expenditure with a minimum individual project cost of \$1,000 with the useful life of at least ten years, and significantly increase the value and/or extend the useful life in the instance of capital repair. Equipment represents an expenditure with a minimum unit cost of \$100 with a useful life of at least four years."

2. Capital Outlay Revenues set as \$2,172,963

2.1 Facilities Revenue set at \$793,643.

Requires a school board to adopt a capital expenditure facilities program by a two-thirds vote after notice and hearing as part of a 5-year program which must be reviewed by the district before July 1 of each odd-numbered year, after notice and hearing; after the biennial review, the program may be amended to include the ensuing 5-year period.

1989 Legislation reduced facility revenue from \$137 per pupil unit to \$130 per pupil unit.

Facilities Revenue may be used for repair and restoration of existing district-owned facilities; new construction correcting existing health and safety hazards; equipping and reequipping buildings; surplus school buildings that are used substantially for public nonschool purposes; leasing buildings, and purchasing or leasing interactive telecommunications equipment.

2.2 Capital Expenditure Equipment Revenue set at \$396,820.

This revenue may be used to pay capital expenditure related assessments of any entity formed under a cooperative agreement between two or more districts, to purchase or lease computers and related materials, copying machines, telecommunications equipment, and other noninstructional equipment, to purchase or lease equipment for instructional programs, to purchase textbooks, to purchase library books, and to purchase vehicles other than school buses.

1989 Legislation reduced equipment revenue from \$70 per pupil unit to \$65 per pupil unit.

2.3 Health and Safety Aid and Levy at \$982,500.

This revenue is available based on approval of an application to the Commissioner of Education for hazardous substance removal, fire code compliance or life safety repairs. The revenue may be used to correct fire safety hazards or life safety hazards or for the removal or encapsulation of asbestos, asbestos-related repairs, clean-up and disposal of PCBs or clean-up removal, disposal and repairs related to storing heating fuel or transportation fuels.

2.4 Other Capital-Building Lease Revenue set at \$99,500.

This revenue may be used to pay capital expenditures related to the lease of nonschool district properties for educational purposes. This levy can be made only after securing prior approval from the Minnesota State Department of Education.

2.5 Block grant of approximately \$35,000 will be used for Instructional Technology.

3. Allocations will be based on the following (in priority):

Facilities Revenue

1. Health and safety
2. Energy conservation
3. Building preservation
4. Needed space for continuing programs (need Building Review Committee approval)
5. Telecommunications
6. Convenience
7. Appearance

Equipment Revenue

1. Essential furniture (used if available)
2. Technology
3. Specialized equipment needed for instruction
4. Specialized equipment needed for maintenance and transportation (buses are not a part of this revenue)
5. Equipment to support curriculum
6. Convenience
7. Appearance

4. Requests will be made as to budget categories:

- 4.1 Improvement to Sites
- 4.2 New Buildings
- 4.3 Improvement to Buildings
- 4.4 Instructional Equipment
- 4.5 Management Equipment

5. Allocation to buildings:

5.1 Based on number of pupil units:

Preschool/Kindergarten5
Elementary (1-6)	1.0
Secondary (7-12)	1.35
(includes shared-time equivalence)	

6. Alternative 1

Dedicated allocations of \$23.75 per pupil unit of Equipment Revenue based on October 1990 enrollment and a 5-year plan which can be renewed.

Alternative 2

Dedicated allocations of \$3,000 plus \$20 per pupil unit of Equipment Revenues based on October 1990 enrollment and a 5-year plan which can be renewed.

Allocations must meet statutory requirements.
Allocations must meet priorities as listed in Section 3.
Estimated costs will be current list price.
Special Education will be included in the allocation.

Building Allocation Alternative 1

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
6.1 Edison	12,540	14,369	14,369	14,369	14,369	14,369
6.2 Probstfield	15,356	17,646	17,646	17,646	17,646	17,646
6.3 Riverside	9,790	11,566	11,566	11,566	11,566	11,566
6.4 Washington	15,202	15,295	15,295	15,295	15,295	15,295
6.5 Robert Asp	17,182	15,343	15,699	17,005	18,050	19,048
6.6 Voyager	14,000	5,178	5,178	5,225	5,225	5,225
6.7 Junior High	24,693	25,522	26,676	27,702	29,786	31,197
6.8 Senior High	43,985	43,477	46,170	49,216	51,460	53,224
Total	152,748	148,395	152,599	158,024	163,398	167,569

Building Allocation Alternative 2

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
6.1 Edison	12,540	15,216	15,247	15,274	15,193	15,275
6.2 Probstfield	15,356	17,774	17,813	17,846	17,746	17,847
6.3 Riverside	9,790	13,028	13,054	13,075	13,010	13,076
6.4 Washington	15,202	15,939	16,902	16,932	16,839	16,934
6.5 Robert Asp	17,182	15,976	16,289	17,342	18,060	18,947
6.6 Voyager	14,000	8,041	8,053	8,100	8,070	8,100
6.7 Junior High	24,693	25,492	26,464	27,328	29,083	30,271
6.8 Senior High	43,985	40,612	42,880	47,445	47,335	48,820
Total	152,748	152,079	156,701	161,342	165,336	169,270

The Administrative recommendation is to utilize Alternative 1 and to allow buildings to expend \$5,000 per building for copier cost as part of the district-wide capital outlay account. This money has already been expended, creating a deficit during 1989-90. No credit to the capital budget will be made during 1991-92 for this deficit spending.

6.9 Assumptions for 1991-92:

6.91 October projections will hold.

- 6.92 Boundary areas will be reviewed.
- 6.93 Fifth and Sixth grade students will be housed at Robert Asp, George Washington, and Voyager Schools with three sections at George Washington.
- 6.94 Figures will be fixed for 1991-92 and will be adjusted in November of each year.
- 6.95 There will be 20 sections of kindergarten each year, 6 at Probstfield, 4 at Edison, 4 at Washington, and 6 at Riverside/Lincoln.
- 6.96 Elementary capital outlay will be determined on a pupil unit basis and allocated on a per pupil basis.
- 6.97 Newly constructed rooms will be equipped with intercoms, a teacher's desk, student desks, and a file cabinet from district-wide budgets.
- 6.98 When boundaries are changed or when a classroom is reopened the principal and the superintendent or assistant superintendent for instruction will review district-wide and building capital expenses.
- 6.99 Priority to accommodate space needs will be use of available space, rental of space, permanent or temporary additions, and construction.

- 6.10 Activities' needs are included in 6.7 and 6.8. (Principals will allocate monies.)
- 6.11 Monies overspent in 1990-91 will be subtracted from 1991-92 allocations.
- 6.12 Monies cannot be carried over without written approval of the superintendents.
- 6.13 Changes in expenditures can be made with approval of the superintendent where allowed by statute.

7. Dedicated areas identified by superintendent:

- 7.1 Equipment expenditures (Attachment 7.1).
- 7.2 Facilities expenditures (Attachment 7.2).
- 7.3 Health and Safety expenditures (Attachment 7.3).
- 7.4 Responsibilities - Media (see attachment - Administrative Policy DBDA-A).
- 7.5 Block grant (uncertain at this time) will be utilized for Instructional Technology proposals. Estimate \$35,000.
- 7.6 District-wide programs including special education, gifted, ESL and needs that cannot be addressed in discretionary funds, will be reviewed by Jennberg, Lacher and Trochlil (Federal Funds and Basic Levy).

- 8. Preliminary requests for capital outlay expenditures for the 1991-92 school year must be submitted to the Office of Instruction by December 17, 1990.



Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

TTY/TDD Number: (612) 297-2084

Phone: (612) 296-8640

DATE : March 1, 1989

TO : Robert Jernberg, Assistant Superintendent
Independent School District No. 152

FROM : Jeanine R. Stenshoel, Finance Specialist
District Financial Management and Transportation

SUBJECT: Uses of Facilities Revenue

This is in answer to your letter dated January 16, 1989, in which you request confirmation of the fact that the law allows the utilization of facilities revenues to equip and reequip buildings.

M.S. 124.243, Subd. 6, addresses the uses of the facilities revenue. Clause 4 of that subdivision states that the facilities revenue may be used to: "...equip, reequip, improve, and repair school sites, buildings, and permanent attached fixtures:"

The law does not define any further what is meant by "equip and reequip" buildings. Therefore, our position is that any equipment you can legitimately purchase with Capital Expenditure revenue, and that, in your estimation, is necessary to equip or reequip your buildings is acceptable under this definition and can be covered by Facilities revenues.

Please don't hesitate to call us if we can be of further assistance.

EQUIPMENT SUMMARY AND FIVE-YEAR PLAN

Balance as of July 1, 1990 (\$106,903)	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Technology Support	\$80,999	\$23,800	\$23,800	\$23,800	\$23,800	\$23,800
Technology (Long-Term)	\$447,772	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Replacement of Equipment	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Maintenance/Transportation	\$26,350	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
Vehicles	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Media/A.V. and Software (Application)	\$29,000	\$31,000	\$33,000	\$35,000	\$35,000	\$36,000
Media/Library Books	\$22,000	\$24,500	\$27,000	\$29,500	\$30,000	\$31,000
District Wide Expense	\$76,000	\$58,800	\$50,000	\$50,000	\$50,000	\$50,000
Music	\$15,000	\$15,000	\$15,000	\$16,000	\$17,000	\$17,000
on Dedicated to Buildings	\$152,748	\$148,395	\$152,599	\$158,024	\$163,398	\$167,568
Copier Expense						
Transfer to Facilities Equip/Reequip	(\$548,076)					
Equipment Expenditures	\$326,793	\$390,455	\$390,399	\$401,324	\$408,198	\$414,368
Anticipated Revenue	\$390,850	\$396,820	\$412,800	\$420,020	\$432,700	\$455,200
Building Expense for Copiers	(\$42,846)					
Anticipated Balance	0	\$6,365	\$28,766	\$47,462	\$71,964	\$112,796

Note: Expenses for 1990-91 include Bon Appetit as Technology Support; Voyager Technology, Robert Asp Technology, and AS/400 Upgrade as Technology (Long-Term)

THOMAS EDISON ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Student Desks	35	76	2,660	05.186.203.000.00532
Corvus Cards	3	160	480	
Carpeting (K-Hall)	1	1,386	1,386	
Dictionaries	6	18	108	
Encyclopedias (Weekly Reader)	1	200	200	
Long Carriage Typewriter	1	500	500	
Carpeting/Tile (1st Grade)	2	969 887	1,856	
Imagewriter II Printers	5	405	2,025	
Apple II GS Computers	3	1,500	4,500	
Computer Carts	3	218	654	
			<u>\$14,369</u>	

PROBSTFIELD ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Large Wood Blocks	1	195	195	05.190.203.000.00532
File Cabinet	2	100	200	
Storage Cabinets	4	350	1,400	
Literature Organizer	1	160	160	
Cork Strips	1	168	168	
Cork Bulletin Board	1	111	111	
Epson Printer	1	300	300	
Resonator Bar	1	182	182	
Rack for Children's Books	1	110	110	
Easel	1	120	120	
Fabre Bulletin Board	1	100	100	
Desks for 4th grade	28	98	2,744	
Desks for 3rd grade	28	98	2,744	
Desks for 1st grade	16	98	1,568	
Adjustable Work Center	1	198	198	
Apple GS Computer	4	1,490	5,960	
Printers	2	393	786	
Computer Cart	3	200	600	
			<u>\$17,646</u>	

RIVERSIDE/LINCOLN ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

<u>Item</u>	<u>EQUIPMENT</u>		<u>Total Cost</u>	<u>Budget Code</u>
	<u>Quantity</u>	<u>Unit Cost</u>		
			500	05.191.203.000.00532
Outlets				
Lunch Room Tables	3	668	2,004	
Phone extensions off 202 (Lincoln)	1	405	405	
Carpet Kindergarten Room	1	250	250	
Two-drawer File Cabinet	1	100	100	
Office Chair without arms	4	100	400	
Printers	3	459	1,377	
3' x 6' Tables	5	100	500	
Cart - Luxor	1	111	111	
Stacking Chairs - 14"	15	16	235	
Stacking Chairs - 16"	15	19	284	
Apple II GS Computer (2K)	1	1,500	1,500	
Student Desks (grade 2)	26	100	2,600	
Camcorder	1	1,200	1,200	
Tripod	1	100	100	
			<u>\$11,566</u>	

GEORGE WASHINGTON ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
World Book Encyclopedia 1991	1	559	559	05.194.203.000.00532
Compton's Precyclopedia 1991	1	249	249	
Computer Lab - Update				
Apple Disk Drive	2	230	460	
Print Spooling Software	1	750	750	
Print Spooling Cards	27	55	1,492	
T-Card (dedicated computer)	1	160	160	
Electrical Outlets	3	75	225	
Ceiling Fan	2	215	430	
Intercom	2	250	500	
Storage and Display Units to Support Whole Language	1	10,470	10,470	
			<u>\$15,295</u>	

ROBERT ASP ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Paper Cutter	1	125	125	05.384.203.000.00532
Marker Boards	8	37	300	
Encyclopedia	4 sets		2,240	
Student Table Desks and Chairs	60	64	3,860	
ImageWriter Printers	3	360	1,080	
Computer Cart	1	200	200	
Bulletin Boards	3	167	503	
Transporter Card	1	100	100	
3.5 Hard Disk Drive for Apple II GS	1	450	450	
Reversible Marker Board w/ 2 Casters	1	225	225	
Shelving	3	200	600	
Cassette Recorder	1	155	155	
Cello Stands	1	200	200	
Teacher Desk	1	200	200	
Mobile Utility Truck	1	180	180	
Paper Cutters	4	50	200	
Book Cart	1	200	200	
Screen Door	1	150	150	
Magazine/Book Rack	1	100	100	
Book Trucks	7	146	1,025	
Computer Stations	3	200	600	
Maps	2	100	200	
Electrical Outlets	3	163	500	

Chairs 16"	32	9	300
Variable Speed Drill	1	100	100
World Table Relief Maps	15	20	300
Recorders (Music)	30	6	200
Mallets (Music)	30	6	200
Two-drawer File Cabinet	1	150	150
Toward an Electric Piano (Band)	1	700	700
			<u>\$15,343</u>

VOYAGER ELEMENTARY SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Teacher Chairs	2	114	228	05.187.203.000.00532
Teacher Desk	1	198	198	
4-Drawer File Cabinet	6	100	600	
2-Drawer File Cabinet w/ Lock	1	100	100	
Student Chairs	25	49	1,224	
Kidney Table	1	100	100	
IBM Typewriter (Used)	1	200	200	
Hallway Shelves	1	300	300	
Office Bench	1	250	250	
Map Rail (122')	1	171	171	
4-Drawer Legal File	2	250	500	
Kwik Goal: Portable Dual Size Goal and Net	2	179	358	
Electrical Work	1	200	200	
1991 World Book Encyclopedia	1 set	549	549	
Cable TV Wiring for Lower Level	1	200	200	
			<hr/>	
			\$5,178	

JUNIOR HIGH SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
<u>HOME ECONOMICS</u>				
G.E. Microwave Oven Arvid Benson	1	60	60	05.385.211.000.00532
Hotpoint Washer Rigel's	1	75	75	
Hotpoint Dryer (Electric) Rigel's	1	75	75	
Hotpoint 18C Refrigerators Rigel's	2	75	150	
Hotpoint Self-Cleaning Oven Rigel's	6	75	450	
			<u>\$810</u>	
<u>LD RESOURCE</u>				
Tables	2	90	180	
Chairs	6	21	126	
Marker Boards	5	20	100	
Bulletin Board	2	90	180	
Corvus Hookups	2	50	100	
			<u>\$686</u>	
<u>MATH</u>				
Marker Boards	3	20	60	
			<u>\$60</u>	
<u>INDUSTRIAL ARTS</u>				
24" Stools	20	24	480	
Plotter	1	1,000	1,000	

Discovery Fund of Mechanisms	1	750	750
MacIntosh Computer	1	1,500	1,500
Porter-Cable Quarter Sheet Speed Block Sander	3	97	291
Plastic Welding Unit	1	328	328
Injection Modeling Machinery	1	1,900	1,900
			<u>\$6,249</u>

MEDIA

World Book Encyclopedia	4 sets	500	2,000
Collier Encyclopedia	1 set	929	929
New Book of Knowledge	1 set	540	540
Webster's Student Dictionary	30	12	360
			<u>\$3,829</u>

EBD

Office Chair	1	159	159
Four-drawer File with Lock	1	125	125
P.A. Hookup	1	20	20
			<u>\$304</u>

HEALTH/P.E./ACTIVITIES

Misc.			3,000
			<u>\$3,000</u>

ENGLISH

Chairs	4	40	160
Window Shades	8	33	261
			<u>\$421</u>

SCIENCE

Microscope (Binocular)	1	950	950
Microscope (Stratalab)	2	459	918
			<u>\$1,868</u>

ART

40 Tray Drying Rack	1	604	604
Wood Frame Cork Board (4 x 8)	1	115	115
24" Grip-A-Strip Display Hangers	20	11	216
			<u>\$935</u>

MISC.

Installation of Marker Boards			300
MacIntosh SE/30	1	2,215	2,215
MacIntosh Classis	1	1,094	1,094
As/400 Card	1	685	685
Cabinet Doors	6	65	390
Padded Bench	1	100	100
Boys Basketball Uniforms - Gr. 7	100	12	1,200
Girls Basketball Uniforms - Gr. 7	100	12	1,200
			<u>\$7,184</u>
To Be Determined			176
			<u>\$176</u>

\$25,522

SENIOR HIGH SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
				05.382.211.000.00532
<u>READING</u>				
Falcon 1 with 5 and 6 ft. cables (printer sharing junction box)	1	649	649	
Imagewriter II	1	393	393	
			<u>\$1,042</u>	
<u>WORLD LANGUAGES</u>				
Classroom wall maps			280	
EDG 412 Spain	2			
EDG 423 World	2			
EDG 406 Central America	2			
EDG 410 Mexico	1			
Storage cabinets with metal lock 42" high NSS 8154	3		420	
Four-drawer locking file 25" high NSS 534P	3		300	
Computer carts	2	150	300	
			<u>\$1,300</u>	
<u>SCIENCE</u>				
MAC software lab system (1475) with materials kit and two OHANS E4001 electronic balances and one additional RS 232 interface card.	1		2,665	
MAC CASL chemistry software (3625) package without balances. When purchased with 1475 MAC.	1		670	
			<u>\$3,335</u>	

LIBRARY/MEDIA CENTER

MacIntosh LC's (B0406LL/A*)	2		3,794
ImageWriter printers (A6P2049/A)	2	393	786
Computer carts	2	150	300
			<u>\$4,880</u>

SOCIAL STUDIES

Videotape machine and monitor	2	818	1,636
Computer carts	2	150	300
			<u>\$1,936</u>

ENGLISH

Style AC Aluminum framed bulletin boards (AC 3648-3)	2	35	70
Four-drawer black economy suspension file cabinet. (8195-2630)	1	154	154
Computer Lab Furniture			2,500
			<u>\$2,724</u>

INDUSTRIAL ARTS

Role-up florescent trouble light (05907)	1	146	146
Distributorless ignition tester with GM and Ford cartridge and interface kits to adapt our SUN 1805 to work with distributorless ignition. (Including several of our own shop vehicles and engines.) (D1L-300)	1	1,815	1,815
Update kit for our Sun 1805 include livescope and single trace lab scope capabilities and floppy disk update rather than prom update.	1	1,805	1,805
Delta 18" electronic variable speed scroll saw (BG 460078)	1	1,014	1,014
			<u>\$4,780</u>

ELECTRONICS

Experimental boards and manuals	20		4,640
			<u>\$4,640</u>

ART

C-52 Art mat cutter (265200)	1	475	475
Student work tables (F68769 (03)	4		460
Shrink-wrap machine (6910532)	1	389	389
			<u>\$1,324</u>

GUIDANCE

HON desk chair, gray E4-7901NN17T	3	150	450
			<u>\$450</u>

HOME ECONOMICS

Hotpoint ranges School rental plan - Rigel's	3	75	225
Whirlpool microwave ovens School rental plan - Rigel's	2	75	150
Whirlpool refrigerators School rental plan - Rigel's	3	75	225
Whirlpool clothes washer School rental plan - Rigel's	1	75	75
Whirlpool clothes dryer School rental plan - Rigel's	1	75	75
GE microwave oven School rental plan - Arvid Benson	1	75	75
GE refrigerator School rental plan - Arvid Benson	1	75	75
GE ranges School rental plan - Arvid Benson	6	75	450
Replacement of 1964 upright freezer 15.0 cu. ft. Whirlpool - Rigel's	1	450	450
			<u>\$1,800</u>

HEALTH

Four-drawer legal sized file cabinet tr. sand (8195-2244)	1	250	250
			<u>\$ 250</u>

HEALTH SERVICES

Audiometer	1	700	700
			<u>\$ 700</u>

BUSINESS DEPARTMENT

SCSI "Scuzzi" hard drive 160MB micro channel (1046)	2	1,068	2,136
Adaptor for hard drive (1005)	2	297	594
Kit for hard drive (1053)	2	54	108
Enhanced keyboard kit Model M	1	80	80
External 5 1/4 drive for "bridging" (4869) including 2 adaptors (8750)	1	700	700
Adapters for the ext. drives (8750)	2	43	86
Monitors for model 30 or 286 monochromatic (8503-001)	2	168	338
Modem - external telephone (CBI000)	2	130	260
Mouse (CBI-Mouse) includes Installation	3	65	225
10-key calculators (CS1152F)	5	110	550
Single mobil cart (CC1)	3	225	675
Typing instructor program network version (SH-000)	1	300	300
Lan school program-network version (LS1-111)	1	595	595
			<u>\$6,647</u>

ADMINISTRATION

Hand-held dictating machine (NT2E)	1	219	219
Mini-cassette transcriber (505)	1	409	409

Goldstar color monitor (1430PLUS)	1	335	335
			<u>\$ 963</u>

ACTIVITIES

			6,000
			<u>\$6,000</u>

To Be Determined			706
			<u>\$ 706</u>

\$43,477

TECHNOLOGY SUPPORT CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Technology Support	1		23,800	
			<u>\$23,800</u>	

LONG-TERM TECHNOLOGY CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Apple II GS (Kindergarten)	4	1,466	5,864	
Camcorders (Junior High)	3	772	2,316	
Tripods (Junior High)	2	225	450	
VCR's - Editing (Junior High)	2	650	1,300	
Computers - CBI 286 or MAC Classic (Senior High)	30	1,094	32,820	
Printers (Senior High)	6	375	2,250	
Technology Support			5,000	
			<u>\$50,000</u>	

REPLACEMENT OF EQUIPMENT

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Replacement of Equipment			10,000	
			<u>\$10,000</u>	

MAINTENANCE/TRANSPORTATION CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Cleaning equipment - floor machines		5,000	5,000	
Grounds equipment - lawn mowers		9,000	9,000	
			<u>\$14,000</u>	

VEHICLES CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Staff cars	2	7,500	15,000	
			<u>\$15,000</u>	

AUDIO-VISUAL CAPITAL OUTLAY

EQUIPMENT

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
VCR	16	350	5,600	01.200.620.000.00560
Monitor	14	600	8,400	
Monitor cart	7	125	875	
Overhead projector	5	160	800	
Cassette recorder (small)	10	40	400	
Camcorder	2	1,000	2,000	
Laser disc player	3	800	2,400	
AV cart	1	100	100	
Record player calopone	3	400	1,200	
Headsets	44	10	440	
Cassette recorder (medium)	10	60	600	
Wallmounts	8	125	1,000	
Microphone for camcorder	3	40	120	
LCD	1	700	700	
Software		6,365	6,365	
			<u>\$31,000</u>	

MEDIA/LIBRARY BOOKS

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Library materials			24,500	
			<u>\$24,500</u>	

DISTRICT-WIDE EQUIPMENT CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>EQUIPMENT</u>		<u>Budget Code</u>
		<u>Unit Cost</u>	<u>Total Cost</u>	
World Book Encyclopedias (Asp)	4 sets	550	2,200	05.200.200.000.00532
Gold Star Color Monitor (Personnel)	1	350	350	
Adding Machine (Personnel and Instruction)	2	100	200	
Single-Pedestal Desk (Switchboard)	1	120	120	
Video Projector for Elementary Art	1		2,600	
Apple II GS with printer for secondary gifted	1	1,875	1,875	
Desks - Junior High	60	95	5,700	
Desks - Grades 5 and 6	74	95	7,030	
Desks - Elementary	30	95	2,850	
Teacher Desks	5	200	1,000	
File Cabinets	5	100	500	
Board Room Chairs	8	275	2,200	
<u>World Language Equipment</u>				
Cassette Tape Copier with 4 heads	1	950	950	
Cassette Recorder - Fleetwood FW-SR752BI with head set	1	677	677	
Tape Recorder - Marantz PMD200	3	180	540	
Tape Recorder	2	155	310	
Tape Recorders (Sharp) with jacks for 6 and headsets	45	70	3,150	
Apple II GS with color monitor and printer 3.5 and 5.25 drives	3	1,825	5,475	
Storage Cabinet with casters	2	650	1,300	
TV Monitor Cart	1	200	200	

Two-drawer File Cabinet	1	100	100
Video Recorder (Panasonic) multi-format	1	1,850	1,850
TV Monitor	1	650	650
<u>Social Studies Kits/Software</u>			
McGraw Hill Activity Kits			2,250
Playmobile Social Studies Equipment			1,060
First Map U.S. and World	10	83	825
Readiness Globe and Ball with Cradle	10	77	770
Level A Primary Social St. Skills	8	220	1,760
Readiness Globe-Gyrodisc Mounting	2	91	182
Readiness Globe with Cradle	2	77	154
Level B Primary Social St. Skills	5	259	1,295
Level C Primary Social St. Skills	4	259	1,036
Set of 30 Atlases	1 set	110	110
MN State Studies	7	385	2,695
U.S. Hands On Geography Tchr. Binders	16	65	1,040
Geo-Themes Program	2	159	318
16" Sculptural Relief Globe	3	135	405
World Hands On Geography	6	309	1,854
World Hands On Geography Tchrs. Guide	6	65	455
Geo-Themes Program	2	159	318
Where and Why Cassette Program	1	446	446
			<u>\$58,800</u>

MUSIC
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
H-650 Holton Bb collegiate French Horn (single Bb horn)	1	1,000	1,000	05.385.208.000.00532
YEP-201 Yamaha Euphonium upright bell 3-valve	2	700	1,400	
YBB-103 Yamaha tuba upright bell 3-valve	1	1,200	1,200	
Ludwig concert band bells with 2' stands M656/M1368	1	576	576	
Ludwig bass drum stand (concert band bass drum) LE792 or LT793 tilting	1	395	395	
Wenger "Roughneck" music stands	25	23	574	
Restoration of musical instruments			1,000	
6' length 13 1/2" step, pewter gray, tourmaster 3-step risers (024D504)	5	353	1,765	
1/2 Knilling bass outfit (BB1308) Carved, with spruce top, maple back and ribs, full lining and corner block. Machine-head pegs. Ebony nut, fingerboard, and tailpiece. Brazilwood French bow with ebony frog and horsehair. Nylon oxford bag.	2	1,450	2,900	
3/4 Knilling cello outfit (BB157T) Carved, with spruce top, maple back and ribs, full lining and corner blocks. Ebony pegs, nut, fingerboard, and tailpiece. Brazilwood bow with ebony frog and horse hair. Nylon oxford bag.	4	1,050	4,200	
			<u>\$15,000</u>	

FACILITIES SUMMARY AND FIVE-YEAR PLAN

	1990	1991	1992	1993	1994	1995
Balance as of July 1:	\$427,668	(\$332,859)	(\$349,151)	\$181,349	\$746,949	\$1,339,249
Less Townsite Receivable	\$1,165,116	\$1,158,116	\$1,151,116	\$1,144,116	\$1,137,116	\$1,130,116
Cash Balance	(\$737,448)	(\$1,490,975)	(\$1,500,267)	(\$962,767)	(\$390,167)	(\$209,133)
	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Food Service	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Voyager Food Service	\$18,770					
Region I	\$6,000	\$6,000	\$6,000	\$6,000	\$0	\$0
* Lease Expenses	\$126,000	\$127,000	\$128,000	\$129,000	\$130,000	\$130,000
Special Assessments	\$24,000	\$16,836	\$24,000	\$9,000	\$9,000	\$9,000
Maintenance	\$53,000	\$53,000	\$57,000	\$59,000	\$61,000	\$63,000
Telecommunications/Telephone	\$83,000	\$62,000	\$66,000	\$72,000	\$78,000	\$80,000
Building Construction	\$553,500	\$781,000	To be determined			
** Shift per MDE	\$206,500					
Interest Expense	\$26,629	\$27,932	\$0	\$0	\$0	\$0
Transfer from Equipment (Equip/Reequip)	\$548,076					

Facility Expenditures	\$1,655,475	\$1,083,768	\$291,000	\$285,000	\$288,000	\$292,000
Anticipated Revenue	\$802,440	\$793,640	\$828,500	\$857,600	\$887,300	\$918,000
Capital Lease Revenue	\$99,508	\$126,000	\$127,000	\$128,000	\$129,000	\$130,000
Anticipated Cash Balance	(\$1,490,975)	(\$1,655,103)	(\$990,603)	(\$290,003)	\$438,297	\$1,194,297

* Capital Lease may increase dependent on Sport Center Construction for School Use.

** Due to Minnesota Department of Education shift from Health and Safety Budget regarding Senior High Asbestos/Accessibility.

FACILITIES CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
<u>FOOD SERVICE</u>			10,000	
<u>REGION I</u>			6,000	
<u>LEASE EXPENSES</u>			127,000	
Football Fields				
Sport Center				
Golf and Track Rental				
Early Childhood Family Education				
Adult Basic Education				
Voyager School				
<u>SPECIAL ASSESSMENTS</u>			16,836	
<u>MAINTENANCE</u>				
Gym Floor Refinish			15,000	
To be determined			38,000	
			<u>\$53,000</u>	
<u>TELECOMMUNICATIONS/TELEPHONE</u>				
Telephone Capital Expenses			62,000	
<u>BUILDING CONSTRUCTION/RENOVATION</u>				
Edison - Food Service/Inst. Space			200,000	
Pool Renovation			75,000	
Junior High MMMH			20,000	
Robert Asp Special Services			130,000	
Edison Roof Repair			55,000	
Probstfield Roof Repair			10,000	
Portable Units			275,000	
Robert Asp Playground Equipment			16,000	
			<u>\$1,055,836</u>	

FIVE-YEAR HEALTH AND SAFETY PLAN

Actual Fund Balance as of July 1, 1990	\$684,861					
	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Electrical Retrofit	\$5,300	\$0	\$5,300	\$0	\$0	\$0
Underground Tank Replacement	\$90,000	\$260,000	\$0	\$0	\$0	\$0
Senior High Asbestos Removal	\$1,398,300	\$0	\$0	\$0	\$0	\$0
Science Lab Retrofit	\$0	\$25,000	\$0	\$0	\$0	\$0
Asbestos Loan Payback	\$76,400	\$76,400	\$76,400	\$76,400	\$76,400	\$76,400
Food Service Health Codes	\$35,030	\$0	\$0	\$0	\$0	\$0
Hazardous Substance Consultation		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

30 Total Expenses	\$1,605,030	\$386,400	\$106,700	\$101,400	\$101,400	\$101,400
Anticipated Revenue	\$1,351,761	\$0	\$61,508	\$101,400	\$101,400	\$101,400
Anticipated Balance	\$431,592	\$45,192	\$0	\$0	\$0	\$0

FIVE-YEAR HEALTH AND SAFETY BUDGET

<u>Item</u>	<u>Quantity</u>	<u>Unit</u> <u>Cost</u>	<u>Total</u> <u>Cost</u>	<u>Budget Code</u>
Underground Tank Replacement				
Senior High			25,000	
Junior High			50,000	
George Washington			50,000	
Thomas Edison			50,000	
Probstfield			60,000	
Maintenance Shop			25,000	
			<u>\$260,000</u>	
Asbestos Loan Payback				
Senior High			60,800	
Robert Asp			15,600	
			<u>\$76,400</u>	
Science Lab Retrofit			\$25,000	
			<u>\$25,000</u>	
Hazardous Substance, Employee Right-to-Know, and Science Lab Consultation			\$25,000	
			<u>\$25,000</u>	

SPECIAL EDUCATION
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
Apple IIGs Computer with Monitor and Printer	3	1,825	5,475	
MacIntosh Computer with Monitor, Drives (LC)	1	1,895	1,895	
ImageWriter Printer	1	393	393	
Four-drawer File Cabinet with lock	3	100	300	
Two-drawer File Cabinet	2	100	200	
Apple IIE 5.25 Drives	2	230	460	
Cassette Tape Players with Headphones (Sharp)	2	50	100	
Tables	2	98	196	
3.5 Apple Disk Drive	2	330	660	
Memory Expansion	1	100	100	
Test of Written Language - 2	1	104	104	
60" Round Table	1	123	123	
High Back Toilet Support Jr./Adult Size	1	247	247	
Universal Switch Mounting System with Introtalker and Keyguard	1	994	994	
Ultra 4 Pointer Transmitter with 16 Power Module	1	430	430	
Touch Window for the Apple II GS	1	220	220	
Powerpad Starter Kit	1	190	190	
Tape Recorder	3	465	1,395	
Introtalker Remote Switch	1	140	140	

Introtalker	1	835	835
Introtalker 8 Location Operating Kit	1	135	135
Transmitter, Receivers and Charges	1	6,300	6,300
Special Equipment for Specific Students	1	2,000	2,000
Computer Cart	1	200	200
Child's Wooden Straight Chairs	6	26	156
Adult's Wooden Straight Chairs	2	38	76
Bolster Support	1	55	55
Therapy Balance Bolster	1	81	81
Touch Window	1	275	275
Word Processor	1	600	600
Magic Slate	2	260	520
Four-Drawer File Cabinet with lock	1	100	100
Portable Floor Mat	1	111	111
Posture Chair - Preschool	1	265	265
Posture Chair - Intermediate	1	325	325
Bruininks Oseretsky Test Kit	1	295	295
Adjustable Table (Rifton E26)	1	180	180
Toddler Chair	1	80	80
Mobile Floor Sitter	1	299	299
Table (24 x 48)	1	100	100
IBM Proprinter - Wide Carriage	1	659	659
Anywhere Chair with Arms	1	113	113
IBM Proprinter - Narrow Carriage with Cables	1	540	540

Table	1	100	100
Refrigerator (1.4-2.0 cubic feet)	1	120	120
			<u>\$28,142</u>

To be purchased utilizing federal funds.

Agreement

Bus Drivers and Transportation Assistants

This agreement will identify the following items:

1. Salary schedule (2 years) enclosed -- 1990-91 and 1991-92.
2. Band and grading was done through Ernst and Young.
3. Job descriptions (enclosed).
4. It is the intent of the district to move toward inclusion with support schedule.
5. Retroactive pay from 1 July 1990.
6. Anniversary date is approximately 1 September.

Transportation Assistant

	Salary Schedule 1990-91	1991-92
O	5.00	5.15
A	5.60	5.75
B	5.75	5.90
C	5.90	6.05
D	6.05	6.20
E	6.20	6.35
F	6.35	6.50
G	6.50	6.65
H		6.80

Bus Driver	Salary Schedule 1990-91	1991-92
O	5.60	5.75
A	6.10	6.25
B	6.25	6.40
C	6.40	6.55
D	6.55	6.70
E	6.70	6.85
F	6.85	7.00
G	7.00	7.15
H		7.30

Board member _____ introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 152 at a Board meeting held January 23, 1991 directed the administration to make recommendations for staff reductions in programs and positions due to decreasing enrollment and/or financial condition of the School District; and

WHEREAS, the administration has prepared a recommendation,

BE IT RESOLVED, by the School Board of Independent School District No. 152 as follows:

That the following positions be discontinued the end of the contract year 1990-91.

Special Services

Vision Teacher - .215 FTE

The motion for the adoption of the foregoing resolution was duly seconded by board member _____ and upon vote being taken thereon, the following voted in favor thereof:

Thereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE Ed DeVries ON UNREQUESTED
LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 152, as follows:

1. That it is proposed that Ed DeVries, a teacher of District #152 be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 1990-91 school year, pursuant to M.S. 125.12, subd. 6a and the negotiated leave Article XXII of District #152.

2. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

You are hereby notified at the regular meeting of the School Board of Independent School District #152 held on April 9th, 1991, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District #152, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 1990-91 school year, pursuant to Minnesota Statutes 125.12, subd. 6a and the negotiated unrequested leave Article XXII of District #152, upon the grounds described in said statute and which are specifically as follows:

Discontinuance of position, declining enrollments, lack of certification, and/or specific programs needs or uncertainty of special funding for certain programs

Under the provisions of the law, you are entitled to a hearing before the School Board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the School Board's proposed action. The hearing date is set for 8:00 a.m., May 7, 1991.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT #152

Clerk of the School Board

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 125.12, subd. 6a, and the unrequested leave Article XXII of District #152 duly negotiated and hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

MOORHEAD PUBLIC SCHOOLS

TENURED TEACHERS

April 9, 1991

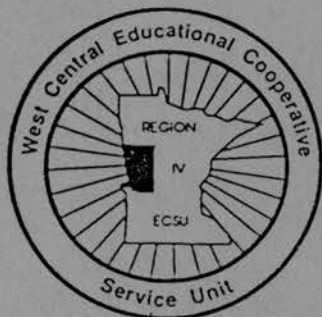
Moorhead Tech College

Carpentry	Ed DeVries
Carpentry	Phil Longtine
Special Need Grant	Steve Timmer
General Studies	Steve Timmer
Administrative Support	Sandra Halsne
Marketing	Charles Tomhave

Special Education

Vision	Jean Steckler
--------	---------------

I move the foregoing resolution but substitute the name_____



WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT

DuWayne Balken, Executive Director
 1001 East Mount Faith
 Fergus Falls, MN 56537
 Telephone: 218-739-3273
 Fax: 218-739-2459

Becker, Clay, Douglas, Grant, Otter Tail, Pope,
 Stevens, Traverse, and Wilkin Counties

March 29, 1991

TO: Superintendent of Schools
 Clerk of the Board

FR: DuWayne Balken, Executive Director

RE: Annual ECSU Board Election

Enclosed is the nomination notice for the West Central ECSU annual board election.

If your district wishes to nominate an individual to run for a position on the West Central ECSU Board of Directors for a three-year term, please take the appropriate action on the petition and return the petition to the ECSU office, along with a resume of the candidate, on or before May 23, 1991.

It should be noted that the ECSU Board meets the second Thursday of each month.

ECSU BOARD OF DIRECTORS

Chairperson Linda Krabbenhoft, Glyndon-Felton	Vice Chairperson Duane Swenson, Barnesville	Clerk Donald Rau, Kensington	Treasurer Tom Kummrow, Fergus Falls
Roger Weisel, Glenwood LaVonne Johnson, Underwood	Ruth Hull, Battle Lake Carole Severson, Brandon	Thelma Kaste, Ashby Supt. Eileen Beiersdorf, Ex-officio, Perham	Supt. Keith Klein, Ex-officio, Pelican Rapids Supt. Dennis Rettke, Ex-officio, Morris

"AN EQUAL OPPORTUNITY EMPLOYER"

WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT
March 29, 1991

ELECTION

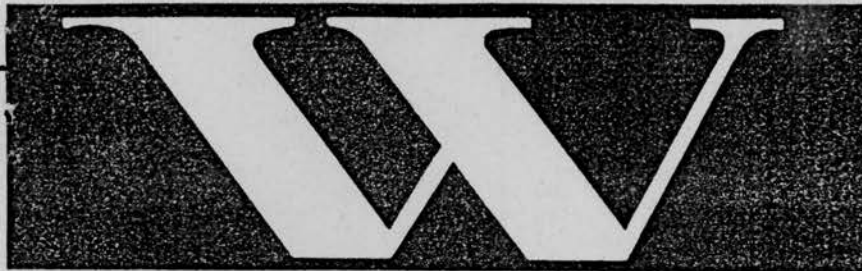
3 year term July 1, 1991 - June 30, 1994
Members whose terms are ending:

Donald Rau - Kensington

Carole Severson - Brandon

Roger Weisel - Glenwood

March 29, 1991	Nomination notices with petitions sent to school districts
April 11, 1991	Canvassing Board appointed
May 23, 1991	Nomination papers returned (Nomination shall be by petition signed by majority of board members; shall identify the candidate and district; <u>RESUME</u> of candidate's background and experiences)
May 24, 1991	Ballots and resumes sent to each school board (These are sent to the board through the superintendent)
June 3, 1991	Election held (Election should occur after third Tuesday in May.)
June 21, 1991	Ballots returned
June 24, 1991	Canvassing board will count ballots
June 27, 1991	Results will be announced and sent to all member boards and elected members will be notified
July 1, 1991	Elected members' terms begin
July 11, 1991	Board of Directors' organizational meeting



Warner and Company

318 Broadway □ Box 1470 □ Fargo, North Dakota 58107

March 25, 1991

Mr. Robert Lacher
Assistant Superintendent, Business
Independent School District No. 152
810 4th Avenue South
Moorhead, MN 56560

RE: Business Auto Coverage

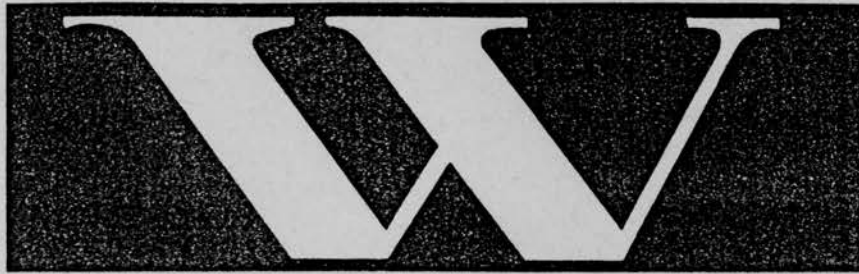
Dear Bob:

The expiring premium on the school district's business auto policy on an annualized basis is \$36,481. In addition to obtaining a renewal quotation from the existing carrier, Hartford, I also got an alternate quote from Auto Owners Insurance.

The renewal quotation from Hartford is slightly under \$34,000. This is with the current liability limit of \$600,000. The Auto Owners quotation is \$31,350 with a \$750,000 liability limit. Both proposals have advantages with Auto Owners' principal advantage being the lower premium.

In addition to the premium, there may be other issues you would want to consider.

1. Stability of Market - Both companies are active in writing school bus fleets with the Hartford particularly showing stability specifically for your account through the various hard/soft insurance cycles.
2. Loss Control - Hartford's loss control department has worked quite closely with school district personnel involving driver selection, safety, etc. I believe Dan Bacon attended a 3-D driving seminar which the Hartford put on for their customers several years ago. This is an area where I feel Hartford would be much stronger than Auto Owners.



Warner and Company

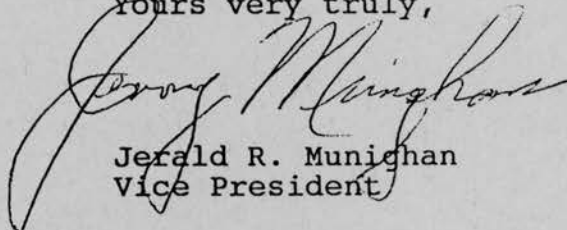
318 Broadway □ Box 1470 □ Fargo, North Dakota 58107

3. Service - Again, this is a distinct advantage for Hartford. All policy changes are done in our office whereas changes would have to be ordered through Auto Owners. This is extremely helpful during those times of the year when we are adding and deleting driver training cars in rapid succession.

I currently have the renewal bound with the Hartford, but would like an indication from you which program you would prefer. I can support either program, but feel Hartford should deserve some consideration for the above reasons as well as the 1989 \$600,000 loss.

If you have any questions, please give me a call. I look forward to hearing from you.

Yours very truly,



Jerald R. Munighan
Vice President

JRM:sjo

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 152 as follows:

1. It is necessary for the School District to hold its general election for the purpose of electing two (2) school board members for terms of three years each; and, one (1) school board member for a term of two years.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

Three (3) Year Term

Bill Cox
Mark A. Gustafson
Kent L. Schultz
DiAnn Streifel
Linda R. Wilkinson
Lance Yohe

One (1) Year Term

Ellen F. Hunt

2. The general election is hereby called and directed to be held on Tuesday, the 21st day of May, 1991, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the combined school district voting precincts and polling places within those precincts established and designated by school board resolution dated February 13, 1990, for school elections not held on the day of a statewide election, are hereby designated for said election.

4. The clerk is hereby authorized and directed to cause notice of said election to be posted at the administrative offices of the school district and each polling place at least ten days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four days before the date of said election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district, for two consecutive weeks with the last publication being at least one week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

5. The clerk is authorized and directed to secure buff colored ballot boxes for the deposit of ballots at each polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this election.

6. The clerk is further authorized and directed to cause buff colored, printed ballots to be prepared for use at said election in substantially the following form:

OFFICIAL BALLOT
GENERAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA
MAY 21, 1991

SCHOOL BOARD MEMBER



Put an (X) in the square opposite the name of each candidate you wish to vote for.

VOTE FOR TWO CANDIDATES FOR THREE-YEAR TERM	
VOTE FOR TWO	<input type="checkbox"/> Member of School Board (3 years) MARK A. GUSTAFSON
	<input type="checkbox"/> Member of School Board (3 years) KENT L. SCHULTZ
	<input type="checkbox"/> Member of School Board (3 years) LINDA R. WILKINSON
	<input type="checkbox"/> Member of School Board (3 years) LANCE YOHE
	<input type="checkbox"/> Member of School Board (3 years) BILL COX
	<input type="checkbox"/> Member of School Board (3 years) DIANN STREIFEL
	<input type="checkbox"/> Member of School Board (3 years)
	<input type="checkbox"/> Member of School Board (3 years)

VOTE FOR ONE CANDIDATE FOR TWO-YEAR TERM	
VOTE FOR ONE	<input type="checkbox"/> Member of School Board (1 year) ELLEN F. HUNT
	<input type="checkbox"/> Member of School Board (1 year)

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

8. The clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot and for providing the ballots in groups of 50. Before a contract is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. If the cost of the ballots exceeds \$1,000, the clerk shall set the amount of the bond in an amount no greater than the value of the purchase.

9. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election, to act as such at the respective polling places and for the respective precincts listed below:

<u>Precinct and Polling Place</u>	<u>Election Judges</u>
No. 1 Georgetown Community Center	Agatha Helmeke Linda Herman Ada Bjerke
No. 2 Washington School	Mary Walker Ruth Swanson Bea Arett
No. 3 Townsite Centre	Elfie Hanson Irene Regan Pearl Ecklund
No. 4 Riverside School	Lois Kallander Betty Peterson Jemima Rasmussen
No. 5 Edison School	Lillian Hilgers Geraldine Schneider Lorraine Hoium
No. 6 Junior High School	Anna Luttio Della Morlock Betty Maher
No. 7 Sabin Community Center	Thelma Paasch Ruth Evert Donna Andvik

The election judges shall act as clerks of election, count the ballots, cast and submit them to the school board for canvass in the manner provided for other school district elections.

MOORHEAD PUBLIC SCHOOLS

INVESTMENT RECORD

FROM JUNE 21, 1990 TO APRIL 4, 1991

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST	BANK OR S&L	BROKER
479	03-01-91	95000	01-24-92	7.125	6222	CRESTAR BANK	HYM
480	03-01-91	99000	03-25-92	7.15	7563	GLENDALE FSLA	HYM
481	03-01-91	99000	03-25-92	6.95	7351	PACIFIC COAST SLA	HYM
482	03-01-91	99000	03-24-92	7.05	7438	PIONEER SAVGS BANK	HYM
483	03-01-91	99000	03-25-92	6.85	7246	FRANKLIN SAV ASSN	HYM
484	03-01-91	99000	03-25-92	6.75	7140	UNITED SAV ASSN	HYM
485	03-01-91	99000	03-25-92	6.75	7140	AM WEST SAVINGS	HYM
486	03-01-91	100000	03-25-92	7.15	7639	BANKERS FIRST FSLA	HYM
487	03-01-91	99000	03-25-92	7.15	7563	COLUMBIA S & L	HYM
488	03-01-91	99000	03-25-92	7.20	7616	GOLD DOME BUFFALO	HYM
489	03-01-91	99000	02-28-92	7.10	6971	IMPERIAL SAVINGS	HYM
490	03-01-91	99000	03-25-92	7.00	7404	PIONEER S & L	HYM
491	03-01-91	99000	03-25-92	6.95	7351	COMMUNITY THRIFT	HYM
492	03-01-91	99000	03-25-92	7.10	7510	MBNA AMERICA BANK	HYM
493	03-01-91	99000	03-25-92	7.00	7404	WORLD TRADE BANK	HYM
494	03-01-91	99000	03-25-92	7.15	7668	PLAZA SAVINGS & LOAN	HYM
495	03-01-91	99000	03-25-92	7.10	7510	WESTERN FINANCIAL	HYM
496	03-01-91	99000	03-25-92	7.10	7510	VALLEY S & L	HYM
497	03-01-91	99000	03-25-92	7.11	7521	GOLDOME SAVGS BANK	HYM
498	03-01-91	99000	04-02-91	7.00	608	MERCHANTS BANK	HYM
499	03-01-91	99000	04-02-91	7.00	608	CHEVY CHASE SB	HYM
500	03-01-91	99000	04-02-91	7.05	612	TRUST BANK SAVINGS	HYM
501	03-01-91	100000	03-25-92	7.25	7746	POUGHKEEPSIE SB	HYM
502	03-01-91	90000	03-18-92	7.00	6539	AMERITRUST	HYM
TOTAL INTEREST					155880		

MOORHEAD PUBLIC SCHOOLS

TRANSFERS TO/FROM TRUST ACCOUNT

From December 15, 1990 to April 4, 1991

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
12-26-90	\$	\$ 600,000
01-18-91	1,200,000	
01-29-91		400,000
01-31-91		600,000
02-26-91	600,000	
03-01-91		600,000
03-19-91	290,000	
03-22-91	600,000	
03-28-91		600,000
04-01-91		400,000
04-03-91	500,000	

DISABILITIES ACTION WEEK**April 21-27, 1991**

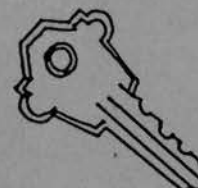
Co-sponsored by: CHOICES for Adults with Disabilities
Moorhead Community Education

and

The Depts. of PT, OT, D/APE, POHI
In the Moorhead Public Schools



Knowledge is the Key to Understanding

**Special Activities You Can Plan for Your Class**

Moorhead Community Education's Community Resource Program can provide speakers and programs in the classroom on the following handicapping conditions: hearing impairments, blindness, cerebral palsy, diabetes, epilepsy, learning disabilities, multiple handicaps, speech impediments, spinal cord injury, multiple sclerosis, and mental health.

You may call Kay Batterman at ext. 367 in the afternoons, or contact her by school mail and electronic mail if you would like a program coordinated through the Community Resource Program.

See your PT, OT, POHI, D/APE person for ideas in your classroom such as: coloring contests, an essay contest, simulating a disability, treasure hunt your school building to determine barriers faced by students with disabilities.

Moorhead Public Library and your school libraries are working with us to provide handicap curriculum and videos to offer students as learning tools. Help build a better understanding today.

Grade 3

Kids on the Block Puppets
Portraying 6 disabilities, provides an insight to the feelings and frustrations of the handicapped. This 1/2 hour puppet show builds understanding and a great opening to answer long overdue questions.

***Call Carol Olson at Riverside Elementary to set up a performance time for your third grade class. (Limited # of performances available)**

Junior High School

Wheelchair Quad Rugby
John Brown a recreational therapist from St. Luke's along with the quad rugby team will demonstrate this challenging sport.

The quad rugby team will participate in physical education classes on **Monday, 4/22 and Thursday, 4/25.**

They will also participate in **Potential On Parade Tuesday evening, 4/23.**

We would like to help you take action during Disabilities Action Week, as well as all year. If you need ideas, or have an idea you'd like to pursue, please contact the following personnel at the appropriate building so we may help you in the planning.

Edison-Kevin Anderson
Probstfield-Joni Jacobson
Riverside/Lincoln-Carol Olson
Washington-Janet Olson

Senior High School-Michele Mogen
Junior High -Avi Dahlum/Kevin Anderson
Robert Asp/Voyager-Candy Richards

Knowledge is the Key to Understanding

S-149-B05
MIN
4-9-91

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
JUNIOR HIGH SCHOOL
APRIL 9, 1991
PAGE 1**

MEMBERS PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

CALL TO ORDER: The meeting was called to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Hastad led the Board, audience and administration in the Pledge of Allegiance.

Ellen Hunt joined the meeting.

PREVIEW OF AGENDA: Trochlil previewed the agenda adding Notice of School Board General Election resolution.

APPROVAL OF AGENDA: Fagerlie moved, seconded by Alexander, to approve the agenda as amended. Motion carried 7-0.

APPROVAL OF MINUTES: Cummings moved, seconded by Borgen, to approve the minutes of March 12 and 26, 1991. Motion carried 7-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$1,102,852.56.

Motion carried 7-0.

General Fund:	\$220,459.55
Food Service:	41,269.04
Transportation:	111,229.21
Community Services:	16,907.16
Capital Expenditure:	267,078.88
MTC-General Fund:	138,310.48
MTC-Special Revenue Fund:	31,534.00
MTC-Adult Education:	12,408.41
MTC-Equipment Fund:	26,292.01
MTC-Repair & Betterment:	1,455.65
Federal Financial Aid:	231,751.56
Student Funds:	663.00
Townsite Centre:	3,492.61
TOTAL	\$1,102,852.56

The Board approved the manual checks written from July, 1990 through February, 1991.

CONSENT AGENDA: Hulett moved, seconded by Borgen, to approve the following items on the consent agenda: Consideration of Claims, Auto Insurance Proposal, Resolution Relating to the Election of School Board Members and Calling the School District General Election, Investments, Donations, Nonresident Agreements, and Notice of School Board General Election Resolution. Motion carried 7-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
JUNIOR HIGH SCHOOL
APRIL 9, 1991
PAGE 2

COMMUNICATIONS

Mr. Qiu Zhiming, an exchange teacher from China, was introduced to the Board. He discussed the differences in education in the United States and China. Chinese students attend class six (6) days per week, the teachers have time to do more in-depth class preparation, and subjects are more concentrated than in the United States.

LeAnn Fogelson, POHI teacher, informed the Board of activities being planned for Disability Action Week, April 21-27. Kids on the Block puppets will perform and wheelchair quad rugby will be demonstrated.

COMMITTEE/MEETING REPORTS

Long Range Planning - Trochlil reported the committee will review their accomplishments of the 1990-91 LRP at the April 16th meeting.

Student Activities - Trochlil reported on auditorium supervision, sports center expansion, and integration of youth services into the school district (Key Club) were discussed.

FACILITIES TASK FORCE MEMBERSHIP: Fagerlie moved, seconded by Borgen, to approve the task force membership as finalized by the superintendent and direct administration to finalize the committee assignment. Motion carried 7-0.

1991-92 PRELIMINARY BUDGETS: Borgen moved, seconded by Alexander, to approve the 1991-92 preliminary budgets as follows:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$24,754,938	\$24,068,259
Food Service	922,058	925,549
Transportation	1,654,720	1,561,952
Community Service	647,511	685,311
Capt. Outlay	2,350,894	1,567,765
Debt Redemption	452,770	394,950
Bldg. Construction	0	0
TOTAL	\$30,782,891	\$29,203,786

Motion carried 7-0.

REVIEW 1991-92 MANAGEMENT PLAN: Trochlil reviewed the second draft of the plan. Enrollment, staffing, year-round school, employee assistance program and technology were discussed. Administration will attempt to have a final recommendation for 1991-92 at the April 23rd meeting.

REVIEW 1991-92 CAPITAL OUTLAY BUDGETS: Jernberg reviewed the capital outlay budgets. Separate recommendations will be presented at the April 23rd meeting regarding facilities, equipment, health and safety, and special education discretionary equipment.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
JUNIOR HIGH SCHOOL
APRIL 9, 1991
PAGE 3**

REVIEW PORTABLE CLASSROOMS: Lacher presented bids received for portable classrooms at Voyager and Probstfield Schools. Some board members expressed concern of placing portable classrooms on leased property and the actual need for additional space. Staffing the portable classrooms is not projected in the 1991-92 budgets. An administrative recommendation will be presented to the Board at the April 23rd meeting.

SPECIAL BOARD MEETING: Borgen moved, seconded by Cummings, to set a special board meeting for May 21, 1991, 8:00 p.m. at Townsite Centre for the purpose of certifying the school board election and conducting a capital expenditure facility hearing. Motion carried 7-0.

CAPITAL EXPENDITURE FACILITY HEARING: Borgen moved, seconded by Cummings, to set a capital expenditure facility hearing for May 21, 1991, 8:10 p.m. Motion carried 7-0.

BUS DRIVER/TRANSPORTATION ASSISTANT SALARY SETTLEMENT: Cummings moved, seconded by Borgen, to approve the salary schedule for bus drivers and transportation assistants as presented. Motion carried 7-0.

RESOLUTION DISCONTINUING & REDUCING PROGRAMS AND POSITIONS: Alexander moved, seconded by Hulett, to approve the resolution to discontinue and reduce educational programs and positions in special education. Motion carried 7-0.

PLACEMENT OF TENURED STAFF ON UNREQUESTED LEAVE OF ABSENCE: Cummings moved, seconded by Hastad, to place Ed DeVries on unrequested leave of absence at the end of the 1990-91 school year. Motion carried by roll call vote 7-0.

Hastad moved, seconded by Borgen, to place Phil Longtine on unrequested leave of absence at the end of the 1990-91 school year. Motion carried by roll call vote 7-0.

Borgen moved, seconded by Hunt, to place Steve Timmer on unrequested leave of absence at the end of the 1990-92 school year. Motion carried by roll call vote 7-0.

Hunt moved, seconded by Fagerlie, to place Sandra Halsne on unrequested leave of absence at the end of the 1990-91 school year. Motion carried by roll call vote 7-0.

Fagerlie moved, seconded by Hulett, to place Charles Tomhave on unrequested leave of absence at the end of the 1990-91 school year. Motion carried by roll call vote 7-0.

Hulett moved, seconded by Alexander, to place Jean Steckler on unrequested leave of absence at the end of the 1990-91 school year. Motion carried by roll call vote 7-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
JUNIOR HIGH SCHOOL
APRIL 9, 1991
PAGE 4

PERSONNEL: Borgen moved, seconded by Alexander, to approve the following personnel items:

NEW EMPLOYEE

Dale Armstrong - Custodian, Robert Asp, A13 (0), \$6.77/hour, effective March 26, 1991

Marilyn Stenson - Secretary, Adult Ed., A13 (0), \$6.77/hour, effective March 25, 1991

EARLY RETIREMENT

Pat Peterson - Counselor, Junior High, effective May 31, 1991

RESIGNATION

Carmen Colonna - Food Service, Riverside, effective March 26, 1991

MEDICAL LEAVE

Alfred Melting - English, Senior High, effective March 29, 1991 for the remainder of the school year

Motion carried 7-0.

REVIEW ECSU BOARD OF DIRECTORS ELECTION: Trochlil informed the Board nominations to the ECSU Board of Directors must be done no later than May 21, 1991.

REVIEW POLICIES: The following policies were reviewed by the Board: Fund Raising (Code: IGDF); Policy for Inservice (Code: GCL); Conciliation Conferences and Hearings (Code: IH); and, Community Relations - Use of School Facilities (Code: KG). A recommendation for approval will be presented at the April 23rd meeting.

CONSENT AGENDA: As part of the consent agenda, the Board:

Auto Insurance Proposal - Accepted the proposal from Auto Owners Insurance Company for coverage of district vehicle insurance in the annual amount of \$31,350, with a liability of \$750,000. Motion carried 7-0.

Resolution Relating to the Election of School Board Members and Calling the School District General Election - Approved the resolution as presented. Motion carried 7-0.

Notice of School Board General Election Resolution - Approved the resolution as presented. Motion carried 7-0.

Investments - Approved the investments and trust transfers from June 21, 1990 through April 4, 1991. Motion carried 7-0.

Donations - Accepted the donations from Vikingland Kiwanis Club in the amount of \$200 for the school patrol to attend a Minnesota Twins baseball game and \$50 for the Early Childhood Screening Program. Motion carried 7-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
JUNIOR HIGH SCHOOL
APRIL 9, 1991
PAGE 5

Nonresident Agreements - Approved the following nonresident agreements:

To Attend Fergus Fall Public Schools

Anthony Antes - 604 9th St. No., Moorhead, MN, grade 4
Motion carried 7-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Negotiations Update - Dates have been scheduled in May for additional mediation sessions with support staff.

MSBA Self-Evaluation Program - The Board must schedule a date to meet with MSBA representatives to complete the superintendent's evaluation portion of the Phase II activities in the self-evaluation program.

Special Education Update - Jernberg informed the Board of the EBD staff addition requests which will be recommended for approval at the April 23rd meeting.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 9:24 p.m.

Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a REGULAR meeting of the Moorhead School Board will be held on Tuesday, April 23, 1991, at 6:30 p.m. in the BOARD ROOM at TOWNSITE CENTRE.


Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by _____ Seconded by _____
Comments _____

V. CONSENT AGENDA (Items: XI B. 2-3; XII B. 4-8)

All items listed with an asterisk () are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by _____ Seconded by _____
Comments _____

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

S-149-805
MIN
4-23-91

VIII. FOR YOUR INFORMATION

Appendix Z

1. Grants, Loans and Settlements Update - Lacher
Explanation: The district has invested \$2,889,074 in the buildings and has not had to raise local property taxes. Congratulations to Orv Kaste and his staff.
2. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Amy Cermak, Terri Elofson, Sara Forsythe, Jeff Greenwood, Sara Lindell, Chris Olson, Sarah Quam and Leah Roy all received perfect scores at the Minnesota Region 8AA music contest.
2. The Senior High Knowledge Bowl team consisting of Chad Borowicz, Mike Lin, Eric Clambey and Ryan Kallberg won the regional competition for the sixth year in a row. The team placed 24th in the nation. The sophomore team finished in fourth place.
3. An article submitted by teacher Marilyn Larson entitled "Agencies and Businesses Linked for Employment" (ABLE) has been selected by the Office of Community Integration as one of thirty best practices of transition service strategies in Minnesota. ABLE is 18 agencies collaborating towards eliminating employment barriers. The article will be published and distributed to all Minnesota Special Education Directors, Community Interagency Committees, and made available at the 1991 national conference as well as the Minnesota Curriculum Center.
4. The following band students received excellent and superior ratings at the State/Region Solo and Ensemble competition held in Detroit Lakes. These students received excellent ratings: Michelle Kellam, Stephanie Strathman, Elizabeth Foulkes, Monte Helm, Thomas Schmitt, Jason Littlefield, Mary Leaf, Anna Fox, Kirsten Jons, Kathy Karppinen, Janelle Wander, Cortney Rusch, Louise Wolff, Todd Hildebrand, KariBeth Palmer, Damon Wickum, Dave Herr, and Thomas Schmitt. These students received superior ratings: Jessica Schaff, Michael Lin, Hannah Wiger, Leah Sorenson, Darla Karger, Monte Helm, Rachael Elofson, Amy Sanders, Lisa Krabbenhoft, Jason Littlefield, Jason Steussy, Mark Gumto, Leah Sorenson, Melissa Cummings, Erin Ingersoll, Mike DiFiore, Dave Peterson, and Jason Kley.
5. Congratulations to Michael Lin for being selected for the MN All-Star team. He will represent Minnesota in the American Regions Mathematics League at Penn State in May.
6. Congratulations to Jenny Hayes and Debbie Halvorson for placing at the State Business Professional of America contests. They are now qualified to participate in national competition in Orlando, Florida.

IX. "WE ARE PROUD" continued

7. Ryan Kallberg and Damon DuBord were selected as Moorhead High representatives to Legion Boys' State in June. Sara Forsythe, Ann Lanning and Jenny Kvidera were selected as finalists for MN Girls' State.

X. COMMITTEE/MEETING REPORTS

Long Range Planning - Trochlil (4/16)

PER - Cummings (4/17)

Sabbatical Leave - Fagerlie (4/18)

XI. MOORHEAD TECHNICAL COLLEGE AGENDA

- A. UNFINISHED BUSINESS
B. NEW BUSINESS

1. Consider MTC Center (Andersen) Appendix A
for Children Contract

Explanation: Appendix A-1 is the contract for the MTC Center for Children. The contract is for three (3) years.

Staff will present a brief progress report.

Recommendation: Move to approve the contract agreement as presented.

Moved by _____ Seconded by _____
Comments _____

-
- *2. Consider Institutional (Johnson/Andersen) Appendix B
Improvement Plan

Explanation: Once every five years each technical college undergoes an examination of its program services for reaccreditation by the state Board of Technical Colleges. The process begins with a self-evaluation the first year and an on-site evaluation the second year. The on-site evaluation was held at Moorhead Technical College November 6-8, 1990. After the on-site evaluation, the technical college writes an institutional improvement plan.

Appendix B-1 contains a resolution approving the institutional improvement plan which will be submitted to the State Board of Technical Colleges and approved at their meeting to be held July 8 and 9 in Moorhead.

Technical College administration will be present to respond to questions regarding the improvement plan.

- *2. Consider Institutional (Johnson/Andersen) Appendix B
Improvement Plan
(continued)

Recommendation: Move to approve the submission of the Institutional Improvement Plan to the State Board of Technical Colleges.

Moved by _____ Seconded by _____
Comments _____

-
- *3. Consider Community (Andersen) Appendix C
Education Grant
Application

Explanation: Community Education's program CHOICES for Adults with Disabilities offers adaptive classes, help for residents to attend regular adult classes and the Good Times Social Club. It is funded by a state grant matched by a local levy. Writing the grant is done every two years and is the way the district receives funds for the program.

Recommendation: Move to approve submitting an application to the State Department of Education for a grant in the amount of \$13,000 for 1991-92 and \$15,000 for 1992-93.

Moved by _____ Seconded by _____
Comments _____

XII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Fund Raising (Trochlil) Appendix D
Policy (IGDF)

Explanation: Refer to Appendix D-1.

Recommendation: Move to approve the policy Fund Raising (IGDF) as presented.

Moved by _____ Seconded by _____
Comments _____

-
2. Consider Policy for (Trochlil) Appendix E
Inservice (GCL)

Explanation: Refer to Appendix E-1.

Recommendation: Move to approve the policy titled Policy for Inservice (GCL) as presented.

Moved by _____ Seconded by _____
Comments _____

3. Consider Conciliation (Trochlil)
Conferences & Hearings
Policy (IH)

Appendix F

Explanation: Refer to Appendix F-1.

Recommendation: Move to approve the Conciliation
Conferences & Hearings policy as presented.

Moved by _____ Seconded by _____
Comments _____

4. Consider Transfer (Jernberg)
Between Capital
Outlay Budgets

Appendix G

Explanation: The state guidelines give the district
an opportunity to transfer monies between the cate-
gories of capital equipment and capital facilities.

Recommendation: Move to approve the transfer of
\$548,076 of 1990-91 expenditures from the capital
equipment budget to the capital facilities budget.

Moved by _____ Seconded by _____
Comments _____

5. Consider Capital (Jernberg)
Outlay Budgets

Appendix H

Explanation: Appendix H-1 contains the revised pages
of the capital outlay budgets for 1991-92. These
budgets were discussed at the April 9th meeting. The
revisions will be reviewed with the Board. Fund
balances for 1991-92 include transfers recommended in
item #4 of this agenda.

Please bring the April, 1991, draft which was
presented to the Board in the April 9th agenda
(Appendix F-1).

	91-92 Begin F. B.	91-92 Rev.	91-92 Exp.	91-92 Close F.B.
Capital Equipmt.	-0-	396,820	390,455	6,365
*Facilities	(1,490,975)	919,640	791,768	(1,363,103)
Health & Safety	431,592	—	386,400	45,192
Special Ed.	—	28,142	28,142	—

*The facilities balances are listed after the subtraction of the
Townsite Centre receiveable of \$1,165,116. Revenues include
capital lease revenues.

Recommendation: Move to approve the capital outlay
budgets as presented.

Moved by _____ Seconded by _____
Comments _____

B. NEW BUSINESS

1. Consider Activity (Lacher) Appendix I
Center Parking

Explanation: Appendix I-1 is scheme one (1) of a proposed plan for the future parking. Memo B91.272 sets out the understanding.

Recommendation: For Discussion Only

-
2. Consider Personnel (Bergen) Appendix J

Early Retirement

Jeanette Nelson - 3rd Grade Teacher, Probstfield, effective May 31, 1991

Resignation

Judy O'Keefe - Teacher, MTC, on Unrequested Leave, effective immediately.

Recommendation: Move to approve the personnel items as presented.

Moved by _____ Seconded by _____
Comments _____

-
3. Review Junior High (Jernberg) Appendix K
Physical Education

Explanation: In response to the Board's request for an administrative solution to physical education make-up at the Junior High, the Junior High staff and parents formed a task force to address the issue.

As a result, Appendix K-1 is a report of the Task Force's findings. On April 18th, the PER Committee reviewed and accepted this report.

Recommendation: For Discussion Only

-
- *4. Consider Fueling (Lacher) Appendix L
Facilities Agreement
with the City of
Moorhead

Explanation: Appendix L-1 is an agreement between the school district and the city of Moorhead to allow school district vehicles to refuel at the fuel storage facilities of the City. The equipment and administrative costs will be submitted as a lease levy request.

Costs: Actual Cost of Fuel
.036 per gallon on equipment
\$50 per month for administration

Recommendation: Move to approve the agreement with the City for joint purchasing of vehicle fuel and use of dispensing equipment.

Moved by _____ Seconded by _____
Comments _____

*5. Consider Individualized (Jernberg)
Learning Development
Aid Certification

Appendix M

Explanation: Appendix M-1 contains a certification for Individualized Learning Development Aid for kindergarten and grade 1. Teachers will utilize an individualized learning plan prepared and discussed with the parent related to the development of the child in the areas of social and emotional growth as well as growth in knowledge, skills and attitudes. The PER Committee has reviewed the plans and ratios and recommends Board approval.

Recommendation: Move to approve the submission of the Individualized Learning Development Aid Certification for the 1991-92 school year.

Moved by _____ Seconded by _____
Comments _____

*6. Consider EC:SE
Least Restrictive
Environment (LRE)
Grant

(Swedberg)

Appendix N

Explanation: The district has been awarded and EC:SE Least Restrictive Enrollment (LRE) grant in the amount of \$25,000. The purpose of the grant is to implement a systematic approach to ensure children with disabilities birth to age seven and their families have every opportunity to successfully access desired programs and services. The project is a cooperative venture of the Clay County Coordinated Preschool Program and Moorhead Schools. Special recognition should be given to Bonnie Henningson, Sarah King and Anne Moyano of the Moorhead Schools, Gina Mandy and Judie Lahlum of CCCPP, Dr. Evelyn Lynch, professor at MSU, and Lynn Peterson, parent, who cooperatively wrote this grant.

Recommendation: Move to accept the LRE grant in the amount of \$25,000 for the 1991-92 school year.

Moved by _____ Seconded by _____
Comments _____

*7. Acceptance of
Gifts

(Jernberg)

Appendix O

Explanation: The district has received the following gifts for the school safety patrol trip:

Moorhead VFW.....	\$1,000
Moorhead Auto Club.....	350
Edison School PTO.....	300
Riverside School PTO.....	200
Total	\$1,850

*7. Acceptance of
Gifts (continued)

(Jernberg)

Appendix P

Hornbachers and Festival Food stores have each contributed \$50 in food items to be utilized by the Moorhead Senior High Band as a part of their major magnitude field trip.

Recommendation: Move to accept the gifts presented above.

Moved by _____ Seconded by _____
Comments _____

*8. Consider Non-
Resident Agreements

(Jernberg)

Appendix Q

Explanation: The following non-resident agreements have been received:

To Attend Moorhead Public Schools

Brandi Wilkie - 404 1st Ave NW, Dilworth, MN, Grade K

Dung Tran - Rt. 1 Box 24, Baker, MN, Grade 12

Ryan R. Krause - Rt. 1 Box 14, Sabin, MN, Grade K

Recommendation: Move to approve the non-resident agreements, subject to board approval of the appropriate districts.

Moved by _____ Seconded by _____
Comments _____

UNFINISHED BUSINESS continued

6. Consider 1991-92
Management Plan

(Trochlil)

Appendix R

Explanation: The final draft with recommendations will be available at the board meeting.

Recommendation:

Moved by _____ Seconded by _____
Comments _____

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Absentee Ballots Available	Fri., Apr. 19		Townsite
MEEP Conferences	Mon., Apr. 22 - Fri., Apr. 26		Brainerd
School Board Mtg.	Tues., Apr. 23	6:30 p.m.	TOWNSITE
Probstfield 25th Anniversary Celebration	Tues., May 7		Probstfield
Washington School Retirement Tea	Tues., May 7	3:30 - 5:00 p.m.	Washington
Senior High Retirement Tea	Wed., May 8	3:30 - 5:00 p.m.	Sr. High
MEA Recognition Dinner	Thurs., May 9	6:00 p.m.	Knutson Ctr. Concordia
Honors Banquet	Mon., May 13	6:00 p.m.	Concordia
Meet the Candidates Night	Mon., May 13	7:00 p.m.	Townsite
School Board Mtg.	Tues., May 14	6:30 p.m.	Sr. High
Riverside School Retirement Tea	Tues., May 14	3:00 - 5:00 p.m.	Riverside
Junior High School Retirement Tea	Wed., May 15	3:30 - 5:00 p.m.	Jr. High
Athletics Awards	Mon., May 20		Sr. High
Last Day to Request Absentee Ballots	Mon., May 20	7:00 p.m.	Townsite
School Board Election (No activities 6-8 pm)	Tues., May 21	7:00 a.m. - 8:00 p.m.	District-wide
Special School Board Meeting	Tues., May 21	8:00 p.m.	Townsite
Townsite Centre Retirement Tea	Wed., May 23	3:30 - 5:00 p.m.	Board Room
Last Day for Students	Thurs., May 30		
Last Day for Staff	Fri., May 31		

IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 14, 1991, 6:30 p.m.
Moorhead Senior High Library

MOORHEAD TECHNICAL COLLEGE CENTER FOR CHILDREN

PREMISES CONTRACT

THIS AGREEMENT is made this ___ day of _____, 1991, between Independent School District #152, a public corporation, acting through its agent for these purposes Moorhead Technical College and Jayne Rutter and Kim Gordon, a licensed child care provider.

Independent School District #152 (ISD #152) has determined that a significant educational benefit can be provided to students and staff who would be unable to participate in educational programs offered by Independent School District #152 in the absence of adequate child care services. Independent School District #152 has further determined that it cannot efficiently provide such services with its existing staff as it could by contracting with an independent provider of child care services.

ISD #152 owns premises located on the main campus of Moorhead Technical College (hereafter called MTC) which have been designated a child care center. MTC issued a Request for Proposals (RFP) for an independent provider of child care services which would locate on the premises. The Proposal of Provider has been mutually negotiated and accepted by ISD #152.

1. Premises. In consideration of the covenants and promises in this Agreement ISD #152 demises and rents to Provider the premises as shown on the layout drawing attached hereto. The premises has a separate entrance on its west side which allows access from the outside. The premises also includes an outside playground area and a drop-off area for parents separate from the playground.
2. Rent. The Provider agrees to pay ISD #152 the sum of one dollar (\$1.00) per year and agrees to reduce its ordinary and customary fees for child care services in an amount equal to the fair market rental value of the premises, which shall include the value of heat, water and electric utilities and custodial maintenance services.
3. Use of Premises. The Provider shall use the premises as a child care center in order to provide child care service in accordance with this agreement and incorporated herein.
4. Term. ISD #152 will make the premises available to the Provider for three (3) years.
5. Maintenance and Repair of Premises. ISD #152 will maintain in their present condition, normal wear and tear excepted, the roof, exterior walls, structural components, and heating, plumbing and electrical systems of the premises; provided that, should any of these be destroyed or damaged or fail to the extent that ISD #152 determines not to replace or repair such component or system, this Agreement shall thereupon terminate and neither ISD #152 nor Provider shall have or make any claim against the other of any nature related to this Agreement or its termination.

ISD #152 at its sole discretion, may make any improvement or modification to the premises necessary for Provider to operate the child care center.

ISD #152 will provide for the removal of ice, snow and other obstructions from all sidewalks and parking areas. ISD #152 will provide janitorial and normal maintenance services and trash removal for the premises, and will provide heat, water and electricity utilities. ISD #152 will provide phones for the center. Jayne Rutter and Kim Gordon will pay for long distance expenses.

Provider shall be responsible for and shall pay the cost of replacement and repair of all damage to the premises and damage to the nonexclusive areas of the MTC facility, including broken glass, cause by Provider's employees, officers, directors, member, agents, clients and invitees.

ISD #152 is not responsible for any damage to or loss of any personal property, including fixtures, of Provider, its employees, officers, directors, members, agents or invitees from any cause.

If the premises or a part thereof is destroyed or so damaged by fire or other cause so as to be unusable or untenable or unsuitable for repair in the opinion of either party, then this Agreement may be terminated by either part upon written notice given to the other. ISD #152 shall have no obligation to repair, replace, or rebuild the premises or any part thereof following such damage, anything herein to the contrary notwithstanding.

6. License and Regulations. Provider shall at all times maintain in good standing its license to provide child care services in Minnesota and shall, at its own expense, meet, observe and keep all regulations, requirements, and ordinances of the City of Moorhead and of the State of Minnesota and of any other public authority during the term hereof regarding the use by Provider of the premises. Provider shall give immediate notice to ISD #152 of any change in the status of its license or violation of any regulation, requirement or ordinance.
7. Insurance. Provider, at its sole expense, shall obtain fire and extended coverage for its personal property and the full insurable value of the premises with a loss payable clause to ISD #152, and shall obtain public liability insurance in amounts not less than \$600,000 person and occurrence, and \$50,000 property damage limits. ISD #152 shall be named as an additional insured on such public liability policy, and a copy of such policy shall be furnished to ISD #152. This insurance shall be kept in full force and effect by Provider during the entire term of this Agreement, and the policies shall provide that coverage may not be terminated sooner than thirty (30) days following written notice of termination to ISD #152 by the insurance carrier. Provider agrees that, upon written notice from ISD #152, it will obtain such modifications in coverage or policy limits as directed by ISD #152 pursuant to legislation or judicial requirement.
8. Indemnity and Waiver of Claims. Provider agrees to indemnify and hold harmless ISD #152 from any claim made by any person or entity as a result of any personal injury, wrongful death, property damage or other tort or contract claim based upon any act or occurrence committed or happening in or about the premises during the term of this Agreement. Indemnification required by the terms hereof shall include, but not be limited to, all costs, attorneys' fees, expenses and liabilities incurred in connection with the defense of such claim.

Provider hereby releases ISD #152 from any and all claims by Provider for personal injuries, wrongful death or property damage including but not limited to any damage to Provider's improvements arising out of any act or occurrence committed or happening in or about the premises or the MTC facility, except claims based on the willful conduct of ISD #152.

Unless prohibited under any applicable insurance policies maintained, ISD #152 and Provider waive any all rights of recovery against the other, or against the officers, employees, agents or representatives of the other, for loss of or damage to its property or the property of others under its control, if such loss is covered by any insurance policy in force at the time of such loss or damage. ISD #152 and Provider shall give notice to their respective insurance carriers of this mutual waiver or subrogation.

9. Evaluation. ISD #152 retains the right to monitor the level of child care and to do periodic evaluations.
10. Fees. Participant fees will be mutually established by the provider and ISD #152. Changes will be mutually accepted to both parties and notice given to clients 30 days in advance. Fee schedule is attached.
11. Priority of Services. The Provider agrees that services will be provided in the following priority: 1) children of full-time students; 2) children of part-time students; 3) children of employees of Independent School District #152.
12. Access to Premises. ISD #152 shall have the right to enter the premises at any time during the term of this Agreement to view the premises, to make any repairs, and to determine compliance by Provider with the terms of this Agreement and Provider's agreement. Facility shall be available to use by MTC when Provider is not using premises for child care. The management of child care center shall be notified 24 hours in advance if other than authorized personnel (administrative or custodial staff) are to enter the facility when the provider is not using the facility.
13. No Assignment. Provider shall not assign its agreement or this Agreement or any right or obligation of Provider pursuant thereto; except as may be specifically allowed in this Agreement.
14. Sign. Provider may have a sign on the outside of the premises, after approval by ISD #152 and the City of Moorhead of its location, size, type and working. ISD #152 will pay for the sign.
15. Taxes. Provider shall be solely responsible for the payment of all taxes and assessments arising out of the operation of the child care center, including payroll taxes, property taxes, unemployment taxes, etc. Provider shall indemnify ISD #152 against any tax liability or assessment including related interest, penalties, reasonable collection expenses, attorney's fees and costs incurred in connection with the collection of any such amount arising from Provider's use of the premises and/or child care operation. This paragraph shall expressly survive any termination of this Agreement and continue until the applicable statute of limitations period has expired.

16. Relationship of the parties. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of independent contractor, or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent nor any other provisions contained herein, nor any acts of the parties hereto shall be deemed to create any relationship other than that of landlord and tenant.
17. Termination. If Provider fails to perform any provision of this Agreement, ISD #152 will terminate this Agreement, or ISD #152 may re-enter and take possession of the premises and hold and enjoy the same without such re-entering working a forfeiture of the covenants to be performed by Provider for the full term of this Agreement.
- At the termination of this Agreement, whether or not at the end of the term hereof, Provider shall quietly yield and surrender the premises to ISD #152, in as good condition and repair as when it took them, reasonable wear and tear and damage by fire or the elements alone excepted. At such time, Provider shall remove only those items of personal property owned by Provider and not affixed to the premises.
- ISD #152 shall retain as its property all betterments and improvements to the premises and all fixtures, including business fixtures, together with all personal property owned by it and located on the premises.
18. Provider will be required to operate facility Monday through Friday from 6:45 a.m. to 5:30 p.m. based upon the MTC school calendar. In addition to these hours, the MTC operates an extended day Monday through Friday and occasionally on Saturday.
19. Annually a review will be held in February or March with the managers of the child care center and the technical college administration. The review will include enrollment data, fiscal report and programming information. If provider does not agree to reasonable revisions requested by ISD #152, then ISD #152 may elect to terminate this agreement as provided above.

IN WITNESS WHEREOF, the parties have executed this Agreement of the date first above written.

MTC Center for Children
(Provider name)

By: Kimberly J. Gordon

By: James R. Butler

Independent School District #152

By: _____
Chair, Board of Education

Clerk, Board of Education

By: _____
Superintendent of Schools

Moorhead Technical College

By: _____
Nate Johnson, Director

RESOLUTION
OF
INDEPENDENT SCHOOL DISTRICT NO. 152

WHEREAS, the Moorhead Technical College has completed a comprehensive self-evaluation as prescribed by the State Board of Technical Colleges, and

WHEREAS, the Moorhead Technical College has completed an on-site evaluation, and

WHEREAS, the Moorhead Technical College, in cooperation with the State Board of Technical Colleges, has determined an Institutional Improvement Plan and performance objectives to building upon strengths and remediate weaknesses as indicated in the evaluation;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 152 accepts the findings of the evaluation and adopts the Institutional Improvement Plan to implement the recommendations as determined by the evaluation.

Date: _____

Chairperson

Clerk

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: IGDF DATE ADOPTED: 04-08-80 REVISED: 04-23-91
--	--

FUND RAISING

The term "fund raising" encompasses activities which are designed to raise funds to support an educational program and which meet one of the following criteria:

1. Involves a student group.
2. Involves a community group and is characterized by one of the following:
 - a. Takes place during school time.
 - b. Utilized school facilities or equipment.
 - c. Involves school personnel.
3. School affiliated.

Requests for all fund raising activities shall receive prior approval of the principal or faculty advisory (MTC) and shall not commence until approved by the Assistant Superintendent - Instruction (Form IGDF-AB). This includes fund raising activities by PAC/PTO, civic groups, school concessions, school stores, etc.

Prior to conducting any fund raising activity which involves community solicitation or door-to-door sales, the student members of the fund raising organization and their parents (except for MTC students) shall be notified of the educational purpose of the activity, the total cost of the activity, the total amount to be raised, and the anticipated profit. If the organization contemplates more than one fund raising activity, all such activities shall be listed. If a ticket is sold or announcements posted, the printed message shall state the purpose of the fund raising.

Fund raising activities during the school day should be limited in number and should not conflict with the regulations relating to food service programs as prescribed by the state and school district.

Activities should be avoided where the consumer feels compelled to purchase or the student feels compelled to sell the product or services. Door-to-door fund raising activities should be limited.

Funds raised by student groups shall be accounted for by each student organization in accordance with District accounting procedures.

All fund raising shall be in accordance with local, state and public laws. Necessary licenses, etc. must be obtained when applicable to the activity taking place.

MTC Additions:

1. Only state board approved student professional organizations (EARTH, BPA, VICA, DECA, etc.) shall be allowed to conduct fund raising activities during school hours. State board rules state that these organizations are "an integral part of" the program offering.
2. There shall be no facility charges made to state board approved student professional organizations for fund raising activities when the activity is intended to raise money for the general operation of the organization. State board rules state that "costs related to State Board for Vocational Education approved student organizations shall be considered instructional costs."
3. Any monies raised by state board approved organizations, whether state board approved or not, shall submit their records each year for review by the district auditors. The only exception to this rule shall be those organization which do not claim affiliation with MTC, do not restrict membership to MTC students, and do not meet on MTC property. Any organization which uses the school name in any way shall be considered affiliated.

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: GCL DATE ADOPTED: 6-13-73 REVISED: 04-23-91
--	--

SPECIAL EDUCATION STAFF DEVELOPMENT OPPORTUNITIES

P.L. 94-142, the Education for All Handicapped Children Act requires the school district adopt a policy which affirms its belief all school age children who are residents of District #152 will be provided a free appropriate education, it is imperative that the district further set forth a policy to undertake a program of inservice to upgrade and maintain the skills of all special and regular education personnel.

District #152 shall develop and implement a comprehensive system of personnel development which shall include the inservice training of general and special educational instructional and support personnel, detailed procedures to assure that all personnel necessary to carry out the purposes of this Act are appropriately and adequately prepared and trained, and effective procedures for acquiring and disseminating to teachers and administrators of programs for multicultural, gender fair, disability sensitive children significant information derived from educational research, demonstration, and similar projects (Education for All Handicapped Children Act of 1975, P.L. 94-142, Section 613 (a)(3)(A)).

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: IH DATE ADOPTED: 09-12-78 REVISED: 04-23-91
--	--

CONCILIATION CONFERENCES AND HEARINGS

It shall be the policy of School District #152 to follow conciliation conference and due process hearing procedures as set forth in Minnesota statutes, rules and regulations promulgated by the State Board of Education. The School Board directs the Director of Special Services to initiate a procedure explaining how a parent might initiate a conciliation conference/due process hearing and make that information available to interested persons and specifically to those who wish to have a dispute resolved through this channel.

Specific conciliations and due process hearing procedures are outlined in the school district's total special education system (TSES) and with accompanying forms and directions incorporated into the school district's special education child study manual.

Excerpts of the District's TSES and Child Study Procedures manual along with appropriate Minnesota statutes/rules are attached.

JUNIOR HIGH SCHOOL
DISCRETIONARY EQUIPMENT CAPITAL OUTLAY

EQUIPMENT				
<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
<u>HOME ECONOMICS</u>				
G.E. Microwave Oven Arvid Benson	1	60	60	05.385.211.000.00532
Hotpoint Washer Rigel's	1	75	75	
Hotpoint Dryer (Electric) Rigel's	1	75	75	
Hotpoint 18C Refrigerators Rigel's	2	75	150	
Hotpoint Self-Cleaning Oven Rigel's	6	75	450	
			<u>\$810</u>	
<u>LD RESOURCE</u>				
Tables	2	90	180	
Chairs	6	21	126	
Marker Boards	5	20	100	
Bulletin Board	2	90	180	
Corvus Hookups	2	50	100	
			<u>\$686</u>	
<u>MATH</u>				
Marker Boards	3	20	60	
			<u>\$60</u>	
<u>INDUSTRIAL ARTS</u>				
24" Stools	20	24	480	
Plotter	1	1,000	1,000	

Discovery Fund of Mechanisms	1	750	750
MacIntosh Computer	1	1,500	1,500
Porter-Cable Quarter Sheet Speed Block Sander	3	97	291
Plastic Welding Unit	1	328	328
Injection Modeling Machinery	1	1,900	1,900
			<u>\$6,249</u>

MEDIA

World Book Encyclopedia	4 sets	500	2,000
World Book Encyclopedia	1 set	500	500
New Standard Encyclopedia	3 sets	400	1,200
Collier Encyclopedia	1 set	929	929
New Book of Knowledge	1 set	540	540
Webster's Student Dictionary	30	12	360
			<u>\$3,829</u> <u>\$3,529</u>

EBD

Office Chair	1	159	159
Four-drawer File with Lock	1	125	125
P.A. Hookup	1	20	20
			<u>\$304</u> <u>\$145</u>

HEALTH/P.E./ACTIVITIES

Misc.			3,000
			<u>\$3,000</u>

ENGLISH

Chairs	4	40	160
Window Shades	8	33	261
			<u>\$421</u>

SCIENCE

Microscope (Binocular)	1	950	950
Microscope (Stratalab)	2	459	918
			<u>\$1,868</u>

ART

40 Tray Drying Rack	1	604	604
Wood Frame Cork Board (4 x 8)	1	115	115
24" Grip-A-Strip Display Hangers	20	11	216
			<u>\$935</u>

MISC.

Installation of Marker Boards			300
MacIntosh SE/30	1	2,215	2,215
MacIntosh Classis	1	1,094	1,094
As/400 Card	1	685	685
Cabinet Doors	6	65	390
Padded Bench	1	100	100
Boys Basketball Uniforms - Gr. 7	100	12	1,200
Girls Basketball Uniforms - Gr. 7	100	12	1,200
			<u>\$7,184</u>

To Be Determined

176 635

\$176 \$635

\$25,522

<u>Item</u>	<u>Quantity</u>	<u>EQUIPMENT</u>		<u>Budget Code</u>
		<u>Unit Cost</u>	<u>Total Cost</u>	
World Book Encyclopedias (Asp)	4 sets	550	2,200	05.200.200.000.0053
Gold Star Color Monitor (Personnel)	1	350	350	
Adding Machine (Personnel and Instruction)	2	100	200	
Single-Pedestal Desk (Switchboard)	1	120	120	
Video Projector for Elementary Art	1		2,600	
Apple II GS with printer for secondary gifted	1	1,875	1,875	
Desks - Junior High	60	95	5,700	
<u>Junior High</u>				
Desks (large student)	30	95	2,850	
Tables	20	97	1,940	
Chairs	36	21	756	
Office Chair	1	154	154	
Desks - Grades 5 and 6	74	95	7,030	
Desks - Elementary	30	95	2,850	
Teacher Desks	5	200	1,000	
File Cabinets	5	100	500	
Board Room Chairs	8	275	2,200	
<u>World Language Equipment</u>				
Cassette Tape Copier with 4 heads	1	950	950	
Cassette Recorder - Fleetwood FW-SR752BI with head set	1	677	677	
Tape Recorder - Marantz PMD200	3	180	540	
Tape Recorder	2	155	310	
Tape Recorders (Sharp) with jacks for 6 and headsets	45	70	3,150	

Apple II GS with color monitor and printer 3.5 and 5.25 drives	3	1,825	5,475
Storage Cabinet with casters	2	650	1,300
TV Monitor Cart	1	200	200
Two-drawer File Cabinet	1	100	100
Video Recorder (Panasonic) multi-format	1	1,850	1,850
TV Monitor	1	650	650
<u>Social Studies Kits/Software</u>			
McGraw Hill Activity Kits			2,250
Playmobile Social Studies Equipment			1,060
First Map U.S. and World	10	83	825
Readiness Globe and Ball with Cradle	10	77	770
Level A Primary Social St. Skills	8	220	1,760
Readiness Globe-Gyrodisc Mounting	2	91	182
Readiness Globe with Cradle	2	77	154
Level B Primary Social St. Skills	5	259	1,295
Level C Primary Social St. Skills	4	259	1,036
Set of 30 Atlases	1 set	110	110
MN State Studies	7	385	2,695
U.S. Hands On Geography Tchr. Binders	16	65	1,040
Geo-Themes Program	2	159	318
16" Sculptural Relief Globe	3	135	405
World Hands On Geography	6	309	1,854
World Hands On Geography Tchrs. Guide	6	65	455
Geo-Themes Program	2	159	318
Where and Why Cassette Program	1	446	446
			<u>\$58,800</u>

FACILITIES CAPITAL OUTLAY

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Budget Code</u>
<u>FOOD SERVICE</u>			10,000	
<u>REGION I</u>			6,000	
<u>LEASE EXPENSES</u>			127,000	240,000
Football Fields				
Sport Center including new space				
Golf and Track Rental				
Early Childhood Family Education				
Adult Basic Education				
Voyager School				
Lease of fuel tanks and fuel pumps				
<u>SPECIAL ASSESSMENTS</u>			16,836	
<u>MAINTENANCE</u>				
Gym Floor Refinish			15,000	
To be determined			38,000	
<u>TELECOMMUNICATIONS/TELEPHONE</u>				
Telephone Capital Expenses			62,000	
<u>BUILDING CONSTRUCTION/RENOVATION</u>				
Edison - Food Service/Inst. Space			200,000	
Pool Renovation			75,000	
Junior High MMMH			20,000	
Robert Asp Special Services			130,000	
Edison Roof Repair			55,000	
Probstfield Roof Repair			10,000	
Portable Units			275,000	
Robert Asp Playground Equipment			16,000	
			<u>517,055,836</u>	
			<u>763,836</u>	
<u>Interest Expense</u>			<u>27,932</u>	
<u>Total Expenditure</u>			<u>\$791,768</u>	

EQUIPMENT SUMMARY AND FIVE-YEAR PLAN

Balance as of July 1, 1990 (\$106,903)	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Technology Support	\$80,999	\$23,800	\$23,800	\$23,800	\$23,800	\$23,800
Technology (Long-Term)	\$447,772	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Replacement of Equipment	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Maintenance/Transportation	\$26,350	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
Vehicles	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Media/A.V. and Software (Application)	\$29,000	\$31,000	\$33,000	\$35,000	\$35,000	\$36,000
Media/Library Books	\$22,000	\$24,500	\$27,000	\$29,500	\$30,000	\$31,000
District Wide Expense	\$76,000	\$58,800	\$50,000	\$50,000	\$50,000	\$50,000
Music	\$15,000	\$15,000	\$15,000	\$16,000	\$17,000	\$17,000
Ⓢ Dedicated to Buildings	\$152,748	\$148,395	\$152,599	\$158,024	\$163,398	\$167,568
Copier Expense						
Transfer to Facilities Equip/Reequip	(\$548,076)					
-----	-----	-----	-----	-----	-----	-----
Equipment Expenditures	\$326,793	\$390,495	\$390,399	\$401,324	\$408,198	\$414,368
Anticipated Revenue	\$390,850	\$396,820	\$412,800	\$420,020	\$432,700	\$455,200
Building Expense for Copiers	(\$42,846)					
Anticipated Balance	0	\$6,365	\$28,766	\$47,462	\$71,964	\$112,796

Note: Expenses for 1990-91 include Bon Appetit as Technology Support; Voyager Technology, Robert Asp Technology, and AS/400 Upgrade as Technology (Long-Term)

FACILITIES SUMMARY AND FIVE-YEAR PLAN

Balance as of July 1:	1990					
Less Townsite Receivable	\$427,668					
Cash Balance	\$1,165,116					
	(\$737,448)					
	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Food Service	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Voyager Food Service	\$18,770					
Region I	\$6,000	\$6,000	\$6,000	\$6,000	\$0	\$0
Lease Expenses	\$126,000	\$240,000	\$241,000	\$242,000	\$243,000	\$244,000
Special Assessments	\$24,000	\$16,836	\$24,000	\$9,000	\$9,000	\$9,000
Maintenance	\$53,000	\$53,000	\$57,000	\$59,000	\$61,000	\$63,000
Telecommunications/Telephone	\$83,000	\$62,000	\$66,000	\$72,000	\$78,000	\$80,000
Building Construction	\$553,500	\$396,000	To be determined			
* Shift per MDE	\$206,500					
Interest Expense	\$26,629	\$27,932	\$0	\$0	\$0	\$0
Transfer from Equipment (Equip/Reequip)	\$548,076					

Facility Expenditures	\$1,655,475	\$791,768	\$404,000	\$398,000	\$401,000	\$406,000
Anticipated Revenue	\$802,440	\$793,640	\$828,500	\$857,600	\$887,300	\$918,000
Capital Lease Revenue	\$99,508	\$126,000	\$240,000	\$241,000	\$242,000	\$243,000
Anticipated Cash Balance	(\$1,490,975)	(\$1,363,103)	(\$698,603)	\$1,997	\$730,297	\$1,485,297

* Due to Minnesota Department of Education shift from Health and Safety Budget regarding Senior High Asbestos/Accessibility

FIVE-YEAR HEALTH AND SAFETY PLAN

Actual Fund Balance as of July 1, 1990	\$684,861					
	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Electrical Retrofit	\$5,300	\$0	\$5,300	\$0	\$0	\$0
Underground Tank Replacement	\$90,000	\$260,000	\$0	\$0	\$0	\$0
Senior High Asbestos Removal	\$1,398,300	\$0	\$0	\$0	\$0	\$0
Science Lab Retrofit	\$0	\$25,000	\$0	\$0	\$0	\$0
Asbestos Loan Payback	\$76,400	\$76,400	\$76,400	\$76,400	\$76,400	\$76,400
Food Service Health Codes	\$35,030	\$0	\$0	\$0	\$0	\$0
Hazardous Substance Consultation		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

5 Total Expenses	\$1,605,030	\$386,400	\$106,700	\$101,400	\$101,400	\$101,400
Anticipated Revenue	\$1,351,761	\$0	\$61,508	\$101,400	\$101,400	\$101,400
Anticipated Balance	\$431,592	\$45,192	\$0	\$0	\$0	\$0



Independent School District No. 152

Townsite Centre - 810 South 4th Avenue

Moorhead, Minnesota 56560

April 18, 1991

B91.272

Jim Antonen
City Manager
500 Center Avenue
Moorhead, MN 56560

SUBJECT: Future development of parking space.

Dear Mr. Antonen

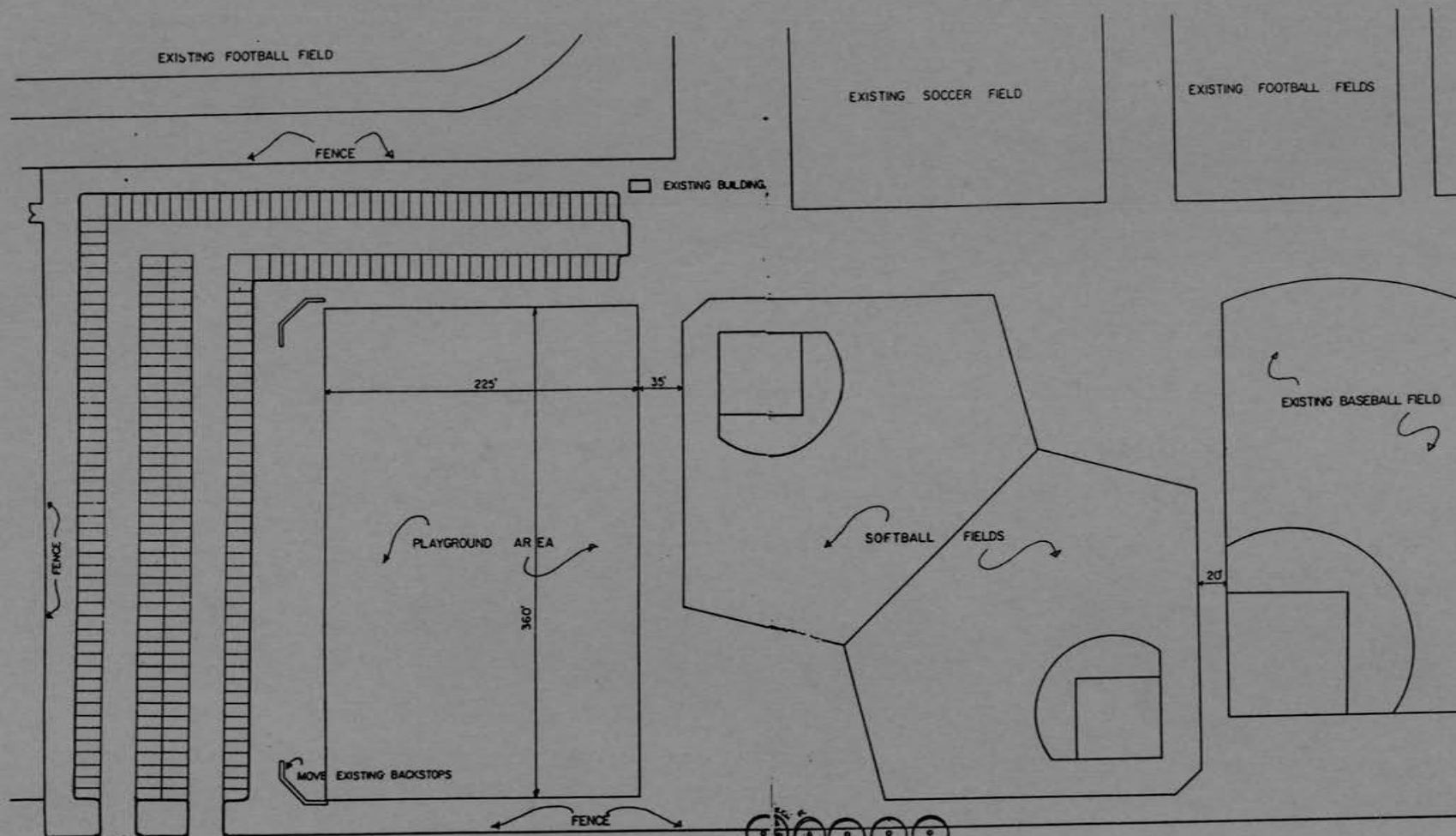
The two plans that you have submitted have been reviewed by: Mr. Jernberg, Mr. Hulbert, and the Board of Education. Plan identified as Scheme 1, seems to be the most appropriate.

It is our understanding that the city will move the existing mounds of dirt, and if in fact they wish to develop the parking spaces they will cover the costs of relocating the existing playing fields in accordance with the preferred plan.

Thank you

Robert Lacher
Asst. Supt. - Business
Moorhead Public Schools

c/c: Dr. Trochlil
Mr. Jernberg
Mr. Hulbert
Board of Education
Mr. Kaste



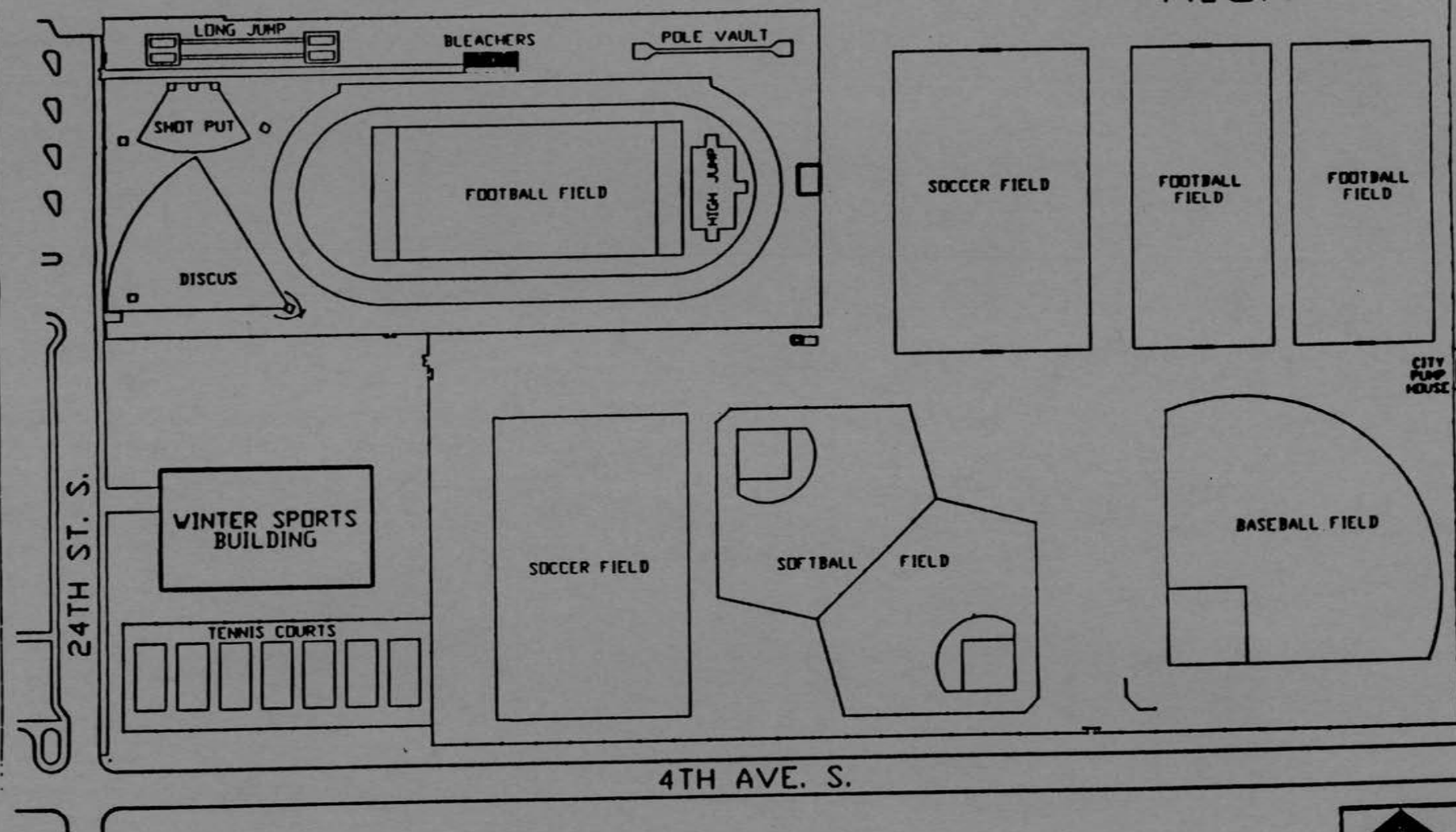
MOORHEAD SPORTS CENTER PARKING LOT EXPANSION

246 19' X 9' PARKING SPACES

SCHEME I SCALE 1" = 50'

MOORHEAD SENIOR HIGH

MSH-3



SHEET 2 of 2
(EAST HALF)



To: Parent Advisory Committee
From: Dick Jones
Re: Physical Education concerns meetings
Date: April 2, 1991

Since the meeting on February 7th, where several areas of concern were mentioned regarding physical education, the Physical Education Task force has met twice with considerable success.

I have attached a copy of the notes from the meetings which further explain the areas of discussion but would like to highlight some of the important results.

These are:

1. Expanded opportunities for physical education make up. At the current time there are two ways that physical education classes can be made up. These are the weight room and the intramural program. It was the recommendation that these be expanded to include not only the weight room and intramural but open swimming at the high school on Monday evenings from 7 to 9 P.M., participation in after school activities that are school sponsored and supervised by school personnel (a one year trial period 1991-92), and if needed an optional early morning (7:30 a.m.) session in the weight room.

2. The term "participation" was defined to mean: "If the student is in class and dressed in the proper uniform and then participates to the extent that they are able to in the class activities, this would then be considered as participation." Participation is 50% of the grade in physical education.

3. That the members of the physical education staff try to do the best that they can in the instruction of the students. It is important that they have flexibility to meet the individual and unique needs of the students who are in their classes.

4. That a make up of 30 minutes would be required for short term (less than 5 days of physical education classes missed) absences from class.

5. That additional information be made available to parents regarding the options that exist in physical education class. This would be done in the Parent Student handbook, material distributed to students, and at back to school night.

While the task force meetings did not arrive at complete agreement, they did provided input by the parents and staff on the need to allow for more flexible options for students.

Minutes from the Physical Education Task Force Meeting
March 25, 1991 Media Center Moorhead Junior High School

Attending: Cindi Andel, Claudia Hagen, Darrel Naugle, Scott Peterson, Ron Kragness, Mahala Olson, Jo Larson, Jean Hagenbeck, Kathy Duval, K. Loken, Becky Frank, Rod Beyer, Colleen Tupper and Dick Jones

The minutes for the February 28th meeting were distributed and reviewed with no corrections.

Discussion continued on the issues that remained on the list which had not been completed at the meeting on the 28th for February.

A. Uniforms: what is needed and/or appropriate (size availability). This had been discussed at the earlier meeting and it was agreed that the responses given were acceptable.

B. Attendance, roll call, and grading: These had been covered at the earlier meeting.

C. No make up with a doctor's excuse- what is short term?: After much discussion the consensus of the group was that physical education is like any other class, be it English or math. If a student is unable to participate, they do need to make up the material (activity) that they had missed unless it was for a long term medical reason. If a long term (more than five days of missed physical education class) the staff member would develop an alternative program for the student.

Discussion continued on the alternatives for physical education make up. The purpose of this was to find alternatives which would meet the needs of the students. Five options were discussed and it was agreed to try them, if even in a limited time frame. These were:

1. Intramural program: available on Monday and Thursday nights from 7 to 9 P.M.
2. Weight room available after school each night, some though are for boys only or girls only.
3. Open swimming at the high school on Monday evenings from 7 to 9 P.M.
4. As needed 7:30 A.M. weight room program where students can come in for make up before school.
5. After school activities would be allowed for make up. This would allow students to use the time that they participate in these activities for make up. **ONLY SCHOOL SPONSORED AND SCHOOL PERSONNEL SUPERVISED EVENTS WOULD BE ACCEPTED.**

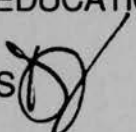
While option #5 offers opportunities for students, it was not supported by a unanimous consent for the task force.

The task force was informed of the process from this step. The process is:

- A. Material is presented to the Parent Advisor Committee and
- B. Then to the PER committee and if necessary
- C. To the school board.

All information will be included in the new Parent Student handbook and the handouts that students are given during physical education class.

TO: PHYSICAL EDUCATION TASK FORCE

FROM: DICK JONES 

RE: MEETING NOTES FROM FEBRUARY 28, 1991

DATE: MARCH 4, 1991

The first meeting of the Physical Education Task Force was held on February 28th at 7 p.m. in the media center at Moorhead Junior High School.

The minutes for that meeting are attached. Considerable discussion took place with progress and understanding being made on the issues which had been listed by parents.

The meeting lasted for 2 hours and 30 minutes and several issues were left unsolved. As a result it was decided that another meeting would take place on March 25th, at 7 p.m. in the media center to continue discussion on the issues.

The agenda for that meeting on March 25th will be:

- A. review of the minutes of the February 28th meeting
- B. update on areas that were mentioned but not addressed
- C. continued discussion on remaining concerns
- D. establishment of next meeting date

If you are not able to attend please contact the office at 236-6400 ext. 291.

Looking forward to seeing you on the 25th at 7 p.m.

Minutes from the Physical Education concerns meeting.
February 28, 1991 Media Center Moorhead Junior High School

ATTENDING: Jean Hagenbeck, Claudia Hagen, Scott Peterson, Doug Staiger, Rod Beyer, Mahala Olson, Darrel Naugle, Colleen Tupper, Cindi Andel, Connie Nick, Kathy Duval, K. Loken, Dennis Bresee, Jo Larson

The charge statement of the task force were gone over and the concerns that had been listed at the February 7th meetings were reviewed.

For the purposes of discussion, the list of concerns were handled in reverse order.

A. QUIET STUDY AREA FOR STUDENTS WAITING FOR THE ACTIVITY BUS:

While this does not deal with the purpose of the task force, it was discussed. The idea was to have a room located in the east end of the building where the students who wanted to could use it for a quiet study area. This was a concern of the parents but no related to the physical make-up.

A room could be found, but the cost of the supervisor was the issue. There is only so much money to do the things that need to be done around the building. If this a major issue then it will be higher in priority. This will be tried for a few days to see if there are any students who use it. If not it will be dropped. An update will be given at the PAC meeting in April.

B. SEPARATED/CO-ED PHYSICAL EDUCATION CLASSES:

We are not able to do this due to Federal law (Title IX) Currently the P.E. teachers do separate the students for drills. It was suggested that the P.E. teachers be more sensitive regarding this issue and do more based on ability.

The Physical Education teachers did mention that they are now and have in the past made adjustments based on student skills and student requests. This has been done by splitting the class into two different groups each at their own level.

C, ACTIVITY BUS:

While this is a major issue and one that we have tried to correct or improve at this building, we do not have any control over the operation of the activity bus.

The activity buses still run at 5 p.m. for in town and 6 p.m. for out of town.

It was mentioned that the issue stressed by Mr. Carter had been resolved.

D. PRESIDENTIAL FITNESS TESTING:

This has been used for several years and has been endorsed by the Minnesota Department of Education as well as the professional organizations that represent the physical education and health teachers.

This is used (given) twice during the year. Once in the fall and again in the spring. It counts for a small percent of the grade (<10%). The staff is looking for improvement from the fall testing to the spring.

It was mentioned that the ones who are influenced to the negative are the ones who are the good physical education students. They don't have the greatest improvement in their skills.

The test is composed of five major parts.

E. GRADING OPTIONS:

The option of using a Pass/Fail method was voted down by the task force as not of use at the junior high school.

It was explained that the grades of the students are determined by three areas:

- 25% on skills
- 25% on written tests
- 50% on participation, attitude, dressed, and on time.

Several staff members mentioned that they are not perfect but they try to do the best that they can.

It was mentioned that the department needs to follow the listed percentages for the grades that are earned.

Staff mentioned that they do take into consideration the physical abilities of the student when they are watching for the skills, and participation.

F. KNOWLEDGE OF GRADES BEFORE GRADING TIME:

The issue that was discussed was directed at the progress reports. Why is it that some students get one and others do not. It was explained that the progress reports are sent to students based on ability. If the student is not doing well in class, the parents are notified so improvement can be achieved.

Not all students get a progress report. Parents should get one if their child is not doing well in any class.

G. CONSISTENCY WITHIN THE DEPARTMENT:

This is our goal but as you know it is difficult with 6 different people doing the instruction.

The question was asked: what is long term absence and what is short term. The long term is when the student has missed more than 5 classes of physical education. Short term would be up to 5 classes in p.e.

H. POSSIBLE MAKE-UP ALTERNATIVES:

At the current time there are two: weight room and intramurals.

Are there others that could be used? It was mentioned that swimming was an option but that we had not heard from the high school on when the program was offered.

It was mentioned that even a 7:30 a.m. make-up could be a good option. This was thought to be a better alternative than having the students wait until 5 p.m. or 6 p.m. to ride the bus home.

A question was raised about swimming at the high school. Was this an option? Members of the p.e. staff shared that the swimming was an option in the fall, but we have contacted the high school about this as a possible option and have not gotten a response. This will be followed up on.

Regarding special situations, what then? A handout was given which explains what the students are to do in the cases of special situations. (copy attached)

The after school activity programs were mentioned as an option. Could a student who is in these activities sponsored by the school, count them as being make up for p.e.? It was mentioned that this had been used in the past but the parents of the students who were not in the activity complained that their children were not being allowed equal access since they were not out for a sport.

The basis agreement was that the make up needs to be flexible but also needs to involve participation.

During this discussion, the issue of what is participation was raised. The agreed to definition is " if the student is in class and dressed in the proper uniform and then participates to the extent that they are able to in the class activity, this would then be considered as participation." If this is done the student would receive the credit for participation which composes 50% of the p.e. grade. If the student does not do what is listed as being participation, then the class would need to be made up in one of the alternative settings.

The time was now 9:15 p.m. and it was suggested that another meeting be held. This would allow for some follow up on the issues that had been raised and for task force members to consider other alternatives.

The next meeting will be held on March 25th, at 7 p.m. in the media center at Moorhead Junior High School.

AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of March, 1991, by and between the City of Moorhead, Minnesota (the "City") and Independent School District No. 152 (the "District").

WHEREAS, the District has approached the City concerning the District's use of the City's fuel storage tanks and dispensing equipment; and

WHEREAS, the City and District desire to cooperate together so as to reduce costs where possible so as to help the taxpayers of the City and District;

NOW THEREFORE be it agreed between the parties as follows:

1. The City will allow the District to fuel its vehicles at the fuel storage facilities of the City located at 700 15th Avenue North, Moorhead, Minnesota.

2. The District will be able to use the City's facilities 24 hours a day, 7 days a week, except between the hours of 7:30 a.m. and 8:30 a.m., and 3:00 p.m. and 4:00 p.m. Monday through Friday.

3. The District shall be provided the number of fuel access cards that they request, and District personnel shall be responsible for the actual filling of fuel tanks at the facility. The District will be billed for the access cards at a rate equal to City costs to procure the cards. The District shall be responsible for the security and replacement of access cards.

4. The District will be billed monthly for all fuel dispensed using access cards provided to the District. The District shall pay the City the amount due on the monthly billing within 21 days of receipt of the bill.

5. The District will be charged for fuel at a rate equal to the cost of the fuels to the City plus .036¢ per gallon, which is a charge for a maintenance and replacement fund of the City for the fuel storage and dispensing equipment. The rate of the charge for the maintenance and replacement fund will be reviewed annually by the City, and may be adjusted up or down by the City to reflect cost estimates at that time. The City shall provide the District the figures justifying the increase or reduction in such cost. In addition, the District shall be billed for the diesel fuel tax incurred by the City as a result of diesel fuel usage by the District.

6. The District, prior to using the fuel storage facilities, shall provide the City with an \$8,000 deposit, which deposit shall be returned at the termination of this Agreement.

7. The District will also be billed \$50 per month for an administrative fee to cover the administrative cost of the City in providing this service to the District.

8. The City will use good faith efforts to ensure the proper working and availability of the equipment at the fuel storage facilities, including six fuel pumps. However, if the equipment for some reason is not functioning so that District vehicles cannot be fueled, the District shall be responsible for purchasing its fuel elsewhere during the down time, just as City vehicles are required to do under those circumstances.

9. The District shall be responsible for any damages to the fuel storage and fuel dispensing equipment of the City caused by the negligence of any employee of the District.

10. The District agrees that it shall hold the City harmless from any claims or damages to District vehicles as a result of improper or defective fuel. The District's sole remedy shall be against the supplier of the fuel to the City, and the City will cooperate with the District in any such claim made by the District.

11. This agreement is the full understanding between the parties and supersedes any prior oral negotiations. Any amendment to this agreement must be in writing and executed by both parties, other than an adjustment to the charge for the maintenance and replacement charge, which may be modified by the City pursuant to the terms of this agreement without the written consent of the District.

12. This agreement may be terminated by either party upon 60 days written notice to the other party.

CITY OF MOORHEAD

BY: Morris L. Lanning
Mayor

BY: James W. Lanning
City Manager

INDEPENDENT SCHOOL DISTRICT
NO. 152

BY: _____
Chairperson, Board of
Education

BY: _____
Clerk, Board of Education

BY: _____
Superintendent of Schools

Minnesota Department of Education	Gilbert Valdez Room 684 Capitol Square 550 Cedar Street St. Paul, MN 55101 FAX 612/296-3272	INDIVIDUALIZED LEARNING DEVELOPMENT AID: CERTIFICATION OF DATA FOR SCHOOL YEAR 1991-1992	Due April 15, 1991
---	---	---	--------------------

THIS CERTIFICATION APPLIES TO SCHOOL YEAR ENDING JUNE 30, 1992

GENERAL INFORMATION: Minnesota Statutes 124.331 to 124.333 provides school districts with aid based upon the district's average daily membership in kindergarten and grade one. To obtain the funds, districts need to establish a district instructor-learner ratio and submit that ratio to the Department of Education. Districts must work to reduce instructor-learner ratios and increase the amount of individual attention given to each learner in kindergarten and grade one to help them develop socially and emotionally in knowledge, skills, and attitudes. Districts, also, must prepare and use an individualized learning plan with each student in kindergarten and grade 1.

- INSTRUCTIONS:
- (1) School districts qualified and interested in receiving the Individualized Learning Aid should complete this form.
 - (2) Retain a copy of the completed form for local district records.
 - (3) Return the completed form to the above address prior to April 15, 1991.

DISTRICT IDENTIFICATION		
Name of School District Moorhead Public Schools		District Number 152
Name of District Contact Robert M. Jernberg	Title Assistant Superintendent	Telephone (Include Area Code) 218/236-6400
PROGRAM INFORMATION		

1. INDICATE INSTRUCTOR-LEARNER RATIO ESTABLISHED BY THE CURRICULUM COMMITTEE AND APPROVED BY THE BOARD OF EDUCATION:
- | | |
|------|--------------|
| 23.5 | KINDERGARTEN |
| 23.5 | GRADE ONE |

Please note that Special Education Teachers, Limited English Proficiency Teachers, Instructional Aides, and/or Administrators may not be included in the instructor-learner ratio.

2. ☒ CERTIFICATION THAT AN ILP WILL BE PREPARED AND USED FOR EACH LEARNER IN KINDERGARTEN AND GRADE ONE. Please attach a copy of the ILP, if available.

See attached

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:

(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- ☐ Team teaching
- ☐ Clusters
- ☐ Use of educational assistants or aides
- ☐ Specialized teachers
- ☐ Flexible groups
- ☐ "Send-out" programs
- ☐ Send-in specialty teachers
- ☐ Specialty learner outcome teachers
- ☐ Academic support assistance
- ☐ Schools within schools
- ☐ Specialized sections
- ☐ Outside school activities
- ☐ Pre or post school activities
- ☐ Tutoring
- ☐ Enrichment opportunities
- ☐ other:

Part 1: We will decrease class size to individualize and provide small group instruction in mathematics, reading and readiness skills. Two days per week a certified physical education instructor will have one half of each two kindergarten classes while the classroom teacher will do small group instruction.

Part 2: The remaining funds will be used to personalize the educational experiences of the learner through assessment of individual children to determine their needs, areas of concern and/or strengths. We will assess and evaluate in the Fall for five days and an additional five days in the Spring.

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☐ Affective development
- ☐ Developmentally appropriate curriculum
- ☒ Diversity of instructional approaches
- ☒ Multiple assessment and evaluation techniques
- ☐ Interdisciplinary curriculum; multi-cultural, global perspectives
- ☒ Emphasis on higher order thinking processes
- ☐ Additional courses; list courses: _____

Part 3: Diversity of instructional approaches through the use of computers to provide for the students' individual learning styles.

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.

Barnett Aschell

Signature-Superintendent

April 12, 1991

Date

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:
(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- ☐ Team teaching
- ☐ Clusters
- ☐ Use of educational assistants or aides
- ☐ Specialized teachers
- ☐ Flexible groups
- ☐ "Send-out" programs
- ☐ Send-in specialty teachers
- ☐ Specialty learner outcome teachers
- ☐ Academic support assistance
- ☐ Schools within schools
- ☐ Specialized sections
- ☐ Outside school activities
- ☐ Pre or post school activities
- ☐ Tutoring
- ☐ Enrichment opportunities
- ☐ other:

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☐ Affective development
- ☒ Developmentally appropriate curriculum (see attached)
- ☒ Diversity of instructional approaches
- ☐ Multiple assessment and evaluation techniques
- ☒ Interdisciplinary curriculum; multi-cultural, global perspectives
- ☐ Emphasis on higher order thinking processes
- ☐ Additional courses; list courses: _____

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.



Signature-Superintendent

April 12, 1991

Date

Grade One

We will use the funds to help us engage learners in more meaningful, functional, relevant, and developmentally appropriate experiences through field trips and the creation of learning areas.

In an attempt to create a more child-centered curriculum, we will use the children's own interests and questions as guides in facilitating their inquiry, both in and out of the classroom.

In funding experiences outside of the classroom walls, we believe these resources will be providing opportunities for integration and extension of curriculum, hands on learning, and authentic literacy and oracy.

Inside our classroom, these resources will be used for the creation of open-minded, multifaceted learning areas. These areas will create opportunities for hands-on, inquiry based, child driven interactions with meaningful and appropriate materials.

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:
(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- ☒ Team teaching
☐ Clusters
☐ Use of educational assistants or aides
☒ Specialized teachers
☒ Flexible groups
☒ "Send-out" programs
☐ Send-in specialty teachers
☐ Specialty learner outcome teachers
☐ Academic support assistance
☐ Schools within schools
☐ Specialized sections
☐ Outside school activities
☐ Pre or post school activities
☐ Tutoring
☒ Enrichment opportunities
☐ other:

Part 1: We will decrease class size to individualize and provide small group instruction in mathematics, reading, writing, and readiness skills. Two days per week a certified physical education instructor will have one half of each of two kindergarten classes while the classroom teacher will do small group instruction.

Part 2: Funds will be used to personalize the educational experiences of the learner through assessment of individual children to determine their needs, areas of concern and/or strengths. We will assess and evaluate in the fall for five days and an additional five days in the spring.

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☒ Affective development
☒ Developmentally appropriate curriculum
☒ Diversity of instructional approaches
☒ Multiple assessment and evaluation techniques

Part 3: Diversity of instructional approaches through the use of computers to provide for the students' individual learning styles.

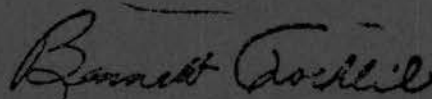
- ☐ Interdisciplinary curriculum; multi-cultural, global perspectives
☒ Emphasis on higher order thinking processes
☒ Additional courses; list courses: Intro to Computer

Part 4: Planning time to develop appropriate instruction and unit activities.

Part 5: Purchase of developmentally appropriate materials.

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.



Signature-Superintendent

April 12, 1991

Date

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:
(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply.

- ☐ Team teaching
- ☐ Clusters
- ☐ Use of educational assistants or aides
- ☐ Specialized teachers
- ☐ Flexible groups
- ☒ "Send-out" programs
- ☐ Send-in specialty teachers
- ☐ Specialty learner outcome teachers
- ☐ Academic support assistance
- ☐ Schools within schools
- ☐ Specialized sections
- ☐ Outside school activities
- ☐ Pre or post school activities
- ☐ Tutoring
- ☒ Enrichment opportunities
- ☐ other:

1. We will use time in the fall and spring to individually assess each learner.
2. Outside enrichment opportunities such as field trips.
3. Provide staff and materials for "send out" program for extension of activities related to curriculum.


4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☒ Affective development
- ☒ Developmentally appropriate curriculum
- ☒ Diversity of instructional approaches
- ☒ Multiple assessment and evaluation techniques
- ☐ Interdisciplinary curriculum; multi-cultural, global perspectives
- ☐ Emphasis on higher order thinking processes
- ☐ Additional courses; list courses: _____

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.


Signature-Superintendent

April 12, 1991

Date

Riverside/Lincoln Elementary - Kindergarten

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:

(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- ☒ Team teaching
- ☐ Clusters
- ☐ Use of educational assistants or aides
- ☐ Specialized teachers
- ☐ Flexible groups
- ☐ "Send-out" programs
- ☐ Send-in specialty teachers
- ☒ Specialty learner outcome teachers
- ☒ Academic support assistance
- ☐ Schools within schools
- ☐ Specialized sections
- ☐ Outside school activities
- ☐ Pre or post school activities
- ☐ Tutoring
- ☒ Enrichment opportunities
- ☐ other:

Part 1: We will decrease class size to individualize in mathematics. One or two days per week with a certified physical education instructor. This instructor will have one-half of the kindergarten class while the classroom teacher will do small group instruction with the other half of the class individualizing for mathematics.

Part 2: Five days of classroom teacher time to personalize the educational experiences of the learner through assessment of individual children to determine their needs, areas of concern and/or strengths. We will assess and evaluate in the Fall for five days and an additional five days in the Spring.

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☐ Affective development
- ☐ Developmentally appropriate curriculum
- ☒ Diversity of instructional approaches
- ☒ Multiple assessment and evaluation techniques
- ☐ Interdisciplinary curriculum; multi-cultural, global perspectives
- ☒ Emphasis on higher order thinking processes
- ☐ Additional courses; list courses: _____

Part 3: Diversity of instructional approaches through the use of computers to provide for the students' individual learning style.

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.

Barnett Dossell

Signature-Superintendent

April 12, 1991

Date

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:
(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- | | |
|--|--|
| <input type="checkbox"/> Team teaching | 1. Hire additional reading and mathematics educational assistance to help pupils individually or in a small group setting. |
| <input type="checkbox"/> Clusters | |
| <input checked="" type="checkbox"/> Use of educational assistants or aides | 2. Hire substitutes to allow group planning and curriculum development. |
| <input type="checkbox"/> Specialized teachers | |
| <input type="checkbox"/> Flexible groups | 3. Field trips for enrichment and language development. |
| <input type="checkbox"/> "Send-out" programs | |
| <input type="checkbox"/> Send-in specialty teachers | |
| <input type="checkbox"/> Specialty learner outcome teachers | |
| <input type="checkbox"/> Academic support assistance | |
| <input type="checkbox"/> Schools within schools | |
| <input type="checkbox"/> Specialized sections | |
| <input type="checkbox"/> Outside school activities | |
| <input type="checkbox"/> Pre or post school activities | |
| <input checked="" type="checkbox"/> Tutoring | |
| <input checked="" type="checkbox"/> Enrichment opportunities | |
| <input checked="" type="checkbox"/> other: | |

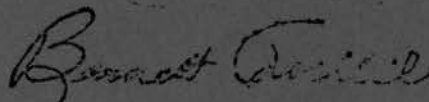
4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- ☐ Affective development
- ☐ Developmentally appropriate curriculum
- ☐ Diversity of instructional approaches
- ☐ Multiple assessment and evaluation techniques
- ☐ Interdisciplinary curriculum; multi-cultural, global perspectives
- ☐ Emphasis on higher order thinking processes
- ☐ Additional courses; list courses: _____

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.



Signature-Superintendent

April 12, 1991

Date

George Washington Elementary - Kindergarten

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:
(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- ☐ Team teaching
☐ Clusters
☒ Use of educational assistants or aides 1
☒ Specialized teachers 4
☐ Flexible groups
☐ "Send-out" programs
☐ Send-in specialty teachers
☐ Specialty learner outcome teachers
☐ Academic support assistance
☐ Schools within schools
☐ Specialized sections
☐ Outside school activities
☐ Pre or post school activities
☐ Tutoring
☒ Enrichment opportunities 2
☒ other: 3

1. To hire paraprofessionals to prepare materials, assist with selected group activities or assist with correctives.
2. Enrichment: Increase computers/software. Investigate opportunities that this addition would provide.
3. Other - 1) hire substitutes -- freeing teachers to evaluate programs for students individually. 2) hire substitutes to give additional team planning time. 3) Supplement developmentally appropriate curriculum materials in needed areas. 4) to provide growth opportunities via school visitations/conferences.
4. see below

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

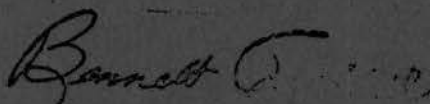
If appropriate, check one or more of the following program improvements:

- ☒ Affective development
☒ Developmentally appropriate curriculum
☒ Diversity of instructional approaches
☒ Multiple assessment and evaluation techniques
☐ Interdisciplinary curriculum; multi-cultural, global perspectives
☐ Emphasis on higher order thinking processes
☐ Additional courses; list courses: _____

4. To hire teachers of Art, Children's Creative Drama, and/or Physical Education to reduce class size allowing small group work in reading and/or mathematics to be taught by the kindergarten teachers.

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.



Signature-Superintendent

April 12, 1991

Date

3. INDICATE HOW ADDITIONAL HUMAN RESOURCES WILL BE UTILIZED:

(FOR USE ON THE REPORT TO THE LEGISLATURE). Check all items which apply:

- | | |
|--|---|
| <input type="checkbox"/> Team teaching | 1. Use of paraprofessionals to provide correctives and guided practice opportunities and to increase repetitions if/when required to prepare materials. |
| <input type="checkbox"/> Clusters | 2. To assist with basic skills instruction in a team teaching environment. |
| <input checked="" type="checkbox"/> Use of educational assistants or aides 1 | 3. Field trips for enrichment and language development. |
| <input checked="" type="checkbox"/> Specialized teachers 2 | 4. See #2. |
| <input type="checkbox"/> Flexible groups | 5. To be identified. |
| <input type="checkbox"/> "Send-out" programs | 6. Other |
| <input type="checkbox"/> Send-in specialty teachers | 6.1 Hire substitutes to allow group planning and curriculum development. |
| <input type="checkbox"/> Specialty learner outcome teachers | 6.2 To work before the school year (August) to restructure the curriculum. |
| <input type="checkbox"/> Academic support assistance | |
| <input type="checkbox"/> Schools within schools | |
| <input type="checkbox"/> Specialized sections | |
| <input checked="" type="checkbox"/> Outside school activities 3 | |
| <input type="checkbox"/> Pre or post school activities | |
| <input checked="" type="checkbox"/> Tutoring 4 | |
| <input checked="" type="checkbox"/> Enrichment opportunities 5 | |
| <input checked="" type="checkbox"/> Other: 6 | |

4. PROGRAM IMPROVEMENT MAY BE IMPLEMENTED IN YOUR DISTRICT ONLY IF: (1) AN ILP HAS BEEN PREPARED AND WILL BE USED WITH ALL STUDENTS IN KINDERGARTEN AND GRADE ONE AND (2) THE DESIRED INSTRUCTOR-LEARNER RATIO HAS BEEN REACHED. IF BOTH CONDITIONS HAVE TAKEN PLACE, PLEASE INDICATE WHAT PROGRAM IMPROVEMENTS ARE PLANNED FOR THE 1990-91 SCHOOL YEAR.

If appropriate, check one or more of the following program improvements:

- | | |
|---|--|
| <input type="checkbox"/> Affective development | To supplement the curriculum with materials that |
| <input checked="" type="checkbox"/> Developmentally appropriate curriculum | enlarge the breadth/dept opportunities. Increase |
| <input type="checkbox"/> Diversity of instructional approaches | technology options - printer. |
| <input checked="" type="checkbox"/> Multiple assessment and evaluation techniques | To use learner outcomes to evaluate progress. |
| <input checked="" type="checkbox"/> Interdisciplinary curriculum; multi-cultural, global perspectives | |
| <input type="checkbox"/> Emphasis on higher order thinking processes | |
| <input checked="" type="checkbox"/> Additional courses; list courses: _____ | |

CERTIFICATION OF INFORMATION

I hereby certify that the above information is true and correct.

Bennett Dorell

Signature-Superintendent

April 12, 1991

Date



APR 8 1991

Capitol Square 550 Cedar Street
Saint Paul, Minnesota 55101 612/296-6104

April 4, 1991

Alan Swedberg
Moorhead Public Schools
Townsite Center
810 4th Ave. South
Moorhead, MN 56560

Subject: Early Childhood Special Education (ECSE) LRE Grants

Congratulations! Your early childhood special education LRE grant proposal entitled: "Creating Inclusive Environments for Young Children with Disabilities and their Families in Rural Communities" has been recommended for funding. The process to review ECSE LRE grants concluded on March 22, 1991 after the four judges from outside of the Minnesota Department of Education submitted their recommendations. There were 36 grant proposals submitted. Six (6) grants were ultimately selected for funding.

The exact amount of funding will be the amount for which you applied, \$25,000, as long as you have met the following two conditions:

1) Grant dollars cannot be used to cover the non-reimbursed local portion of salaries for special education personnel or for the portion of time used to provide routine special education services that would have occurred with or without the grant. If you choose to use currently reimbursed special education staff on your grant, their work must be conducted outside of the contracted work day or you will need to reduce their reimbursed FTE accordingly.

2) Districts are entitled to the Restricted Indirect Cost Rates to support administrative costs as determined by the Minnesota Department of Education (MDE) District Support Services. These rates are available from your business office or by calling MDE at (612) 296-7458.

Should review of these conditions result in a budget alteration, please contact me at the number listed on the next page.



APR 8 1991

When awarded, the grant for the first year of your project is for the period beginning July 1, 1991 through June 30, 1992. A mid-year update is due on January 15, 1992. Copies of training materials/processes and evaluation summary should accompany the final report which is due on June 30, 1992. A final fiscal report is also due on June 30, 1992. Payment on your ECSE LRE grant can be initiated when you have completed the enclosed Application for Funds form (coversheet and budget summary page only with a copy of your proposal and budget attached). As it takes approximately 4 to 6 weeks for the grant to be approved and payment initiated, it would be to your advantage to complete this by the first of July and return it to me. Fiscal Services will start processing the form in July and you can expect to receive a check in August. (Our fiscal year starts July 1, so nothing can be processed prior to that date.) After the form has been approved, you will receive a letter with additional instructions on payment and the fiscal completion report.

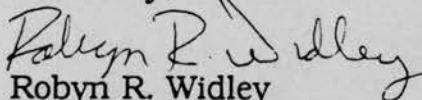
I would also like to invite a representative(s) from your project to attend a half-day meeting on September 24, 1991 at Ruttger's Conference Center for the purposes of:

- 1) meeting with the other ECSE LRE grant award recipients
- 2) providing technical assistance to projects re: expectations on evaluation plans and budget issues.

More information will be sent to you in early summer on this meeting. Please plan to attend.

Again, congratulations on receiving an ECSE LRE grant. I am sure your experience will be rewarding and informative for those of us in early childhood special education at both the state and local level. For information re: the application for funds amendment or payment procedures, please contact Elizabeth Watkins at (612) 297-4682. I will be able to assist you with programmatic questions regarding the grant and can be reached at (612) 296-5007.

Sincerely,



Robyn R. Widley
Education Specialist
Early Childhood Special Education
Room #827

cc:Elizabeth Watkins
Wayne Erickson

"Smart Highways" Will Be Faster, Safer

Computers will maintain constant "buffer zone" between vehicles

An alternative to more highways or bigger highways may be *smarter* highways. Computers may eventually permit automobiles to steer themselves in 100-mph bumper-to-bumper "convoys" on interstate highways, according to International Resource Development Inc. (IRD), a New Canaan, Connecticut, market-research firm.

Inductive strips laid in the highway would guide the computer-coordinated convoys. As a vehicle approached the highway, a gap would occur in the convoy, allowing the vehicle to slip into place. Once the vehicle was in place, the convoy would close the gap, maintaining a constant "buffer zone" between vehicles. The computer would control the convoy's speed, taking road and weather conditions into consideration.

Such a system could allow two to three times the current number of vehicles on a highway at one time, thus curbing the need to build new highways and widen existing roads. "This savings alone could amount to billions of dollars over the next 20 years," says IRD researcher Kenneth G. Bosomworth. However, he adds, such capabilities aren't likely to be in place until after the year 2000, and the costs of setting up such a system are also likely to be high.

Source: *Geographic Mapping, Information and Positioning (G-MAP)*, August 1990. International Resource Development Inc., P.O. Box 1716, New Canaan, Connecticut 06840.

Health Care in Rural America

Small hospitals are going broke

Health care in rural America is deteriorating. Rural hospitals are slowly going broke, and shortages of health-care providers are intensifying, according to a recent report by the congressional Office of Technology Assessment (OTA).

Rural hospitals are losing money because they are losing patients, says OTA. Small hospitals, the traditional cornerstone of the rural health system, are especially endangered, as many of their services are replaced by outpatient care. Many patients bypass the smaller hospitals, favoring the more-specialized care offered by large medical centers.

Rural areas are finding it harder to recruit and retain qualified health personnel, according to OTA. The National Health Service Corps is losing its stream of health professionals who have promised to practice in shortage areas in exchange for scholarships or educational loan repayment. Eight hundred Corps physicians practicing in community health centers completed their service obligation in 1990 — and only an

estimated 250 new physicians are obligated to replace them.

Source: *Health Care in Rural America*, Office of Technology Assessment, U.S. Congress. September 1990. 540 pages. \$22. Available from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9325. GPO stock no. 052-003-01205-7.

Training Credits for Scottish Youth

Credits will entitle young Britons to training by employers

Teenagers in Britain will soon be offered credits that enable them to receive training in the skills needed by industry.

The British government is now setting up pilot programs to offer training credits to young people leaving full-time education. Trainees will present the credits either to an employer or to a specialized trainer if the teenager is unemployed. The teens will also have access to career advisers and guidance counselors, who will help them put their credits to best use. Michael Howard, secretary of state for employment, says that the credits are "potentially an exciting means of motivating young people to train."

Pilot programs involving several thousand 16- and 17-year-olds are scheduled to begin in April 1991 in Scotland.

Source: *Survey of Current Affairs*, April 1990. Prepared for the Foreign and Commonwealth Office (United Kingdom) by Reference Services, Central Office of Information, Hercules Road, Westminster Bridge Road, London SE1 7DU, England.

Coping with Electromagnetic Fields

Countermeasures could be expensive, inappropriate

A rush to reduce the potential health risks of electromagnetic fields could result in inappropriate — and costly — countermeasures, according to articles in *IEEE Spectrum*, published by The Institute of Electrical and Electronics Engineers, Inc.

Science has not yet determined whether and to what extent electromagnetic fields generated by power lines, appliances, and industrial and office equipment may affect health. Yet, the social and economic costs of siting controversies, lawsuits, and regulatory activities involving electromagnetic fields could soon exceed hundreds of millions of dollars per year, say M. Granger Morgan and Indira Nair of Carnegie Mellon University.

Citizen groups have tended to rally behind underground cables as the solution to reducing magnetic fields. But burying cables can be expensive and, in some applications, can actually increase magnetic fields.

Source: *IEEE Spectrum*, August 1990. The Institute of Electrical and Electronics Engineers, Inc., 345 East 47th Street, New York, New York 10017-2394.

5-19-1305
MIN
4-23-91

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 23, 1991
PAGE 1**

MEMBERS PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

CALL TO ORDER: The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Hastad led the Board, audience and administration in the Pledge of Allegiance.

Candidates for the May school board election were introduced.

PREVIEW OF AGENDA: Trochlil previewed the agenda, adding Revised Capital Outlay Budgets and "We Are Proud."

APPROVAL OF AGENDA: Cummings moved, seconded by Alexander, to approve the agenda as amended. Motion carried 7-0.

CONSENT AGENDA: Borgen moved, seconded by Alexander, to approve the following items as part of the consent agenda: Institutional Improvement Plan, Community Education Grant Application, Fueling Facilities Agreement with the City of Moorhead, Individualized Learning Development Aid Certification, EC:SE Least Restrictive Environment (LRE) Grant, Gifts, and, Nonresident Agreements. Motion carried 7-0.

COMMUNICATIONS

Chairperson Hastad acknowledge receipt of the letter from Hennepin Technical College complimenting the district on the Odyssey of the Mind competition.

Joan Ostlie invited the Board to the Moorhead Technical College retirement tea scheduled for Monday, May 6 at 4:00 p.m.

FOR YOUR INFORMATION

Hunt and Alexander will present a report to the Board regarding the National School Boards Association convention held in April and the May 14th meeting.

COMMITTEE/MEETING REPORTS

Long Range Planning - Trochlil reported the next meeting will be to produce the the final draft of the 1991-96 Strategic Long Range Plan.

PER - Cummings reported the committee discussed parent committees and service learning.

Sabbatical Leave - Bergen reported four (4) people have applied for sabbatical leaves. The committee's recommendations will be presented at the May 14th school board meeting.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 23, 1991
PAGE 2

MTC CENTER FOR CHILDREN CONTRACT: Rose Andersen reported the child care center is doing well. Major changes made to the contract language are pertaining to allowing access to the premises and adding a review provision. An attorney reviewed the contract.

Borgen moved, seconded by Hunt, to approve the three (3) year contract agreement between Jayne Rutter and Kim Gordon and Moorhead Technical College to provide child care at the College. Motion carried 7-0.

POLICIES

Fund Raising (IGDF) - Hulett moved, seconded by Borgen, to approve the policy Fund Raising (IGDF). Motion carried 7-0.

Policy for Inservice (GCL) - Alexander moved, seconded by Borgen, to approve the policy titled Policy for Inservice (GCL). Motion carried 7-0.

Conciliation Conferences & Hearings (IH) - Borgen moved, seconded by Hunt, to approve the policy Conciliation Conferences & Hearings (IH). Motion carried 7-0.

TRANSFER OF CAPITAL OUTLAY BUDGETS: Cummings moved, seconded by Alexander, to approve the transfer of \$548,076 of 1990-91 expenditures from the capital equipment budget to the capital facilities budget. Motion carried 7-0.

1991-92 CAPITAL OUTLAY BUDGETS: Fagerlie moved, seconded by Hulett, to approve the capital outlay budgets as follows:

	91-92			91-92
	Begin	91-92	91-92	Close
	<u>F. B.</u>	<u>Rev.</u>	<u>Exp.</u>	<u>F.B.</u>
Capital Equipmt.	-0-	396,820	390,455	6,365
*Facilities	(1,490,975)	919,640	791,768	(1,363,103)
Health & Safety	431,592	985,580	386,400	1,030,772
Special Ed.	-----	28,142	28,142	-----

*The facilities balances are listed after the subtraction of the Townsite Centre receivable of \$1,165,116. Revenues include capital lease revenues.

Motion carried 7-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 23, 1991
PAGE 3

ACTIVITY CENTER PARKING: Lacher reviewed the City's proposal to develop additional parking adjacent to the Sports Center following expansion. The City would cover the entire cost of the lot. Board members expressed concern for retaining adequate green space in the area.

Action was not taken at this time.

PERSONNEL: Borgen moved, seconded by Fagerlie, to approve the following personnel items:

Early Retirement

Jeanette Nelson - 3rd Grade Teacher, Probstfield, effective May 31, 1991

Resignation

Judy O'Keefe - Teacher, MTC, on unrequested leave, effective immediately.

Motion carried 7-0.

REVIEW JUNIOR HIGH PHYSICAL EDUCATION: The Board reviewed the task force report to address the issue of physical education make-up at the Junior High.

CONSENT AGENDA: As part of the consent agenda, the Board:

Institutional Improvement Plan - Approved the submission of the Plan to the State Board of Technical Colleges. Motion carried 7-0.

Community Education Grant Application - Approved the submission of an application to the State Department of Education for a grant, in the amount of \$13,000 for 1991-92 and \$15,000 for 1992-93. Motion carried 7-0.

Fueling Facilities Agreement - Approved the agreement with the city of Moorhead for joint purchasing of vehicle fuel and use of dispensing equipment, in the amount of .036/gallon on equipment and \$50/month for administration. Motion carried 7-0.

Individualized Learning Development Aid Certification - Approved the submission of the certification for the 1991-92 school year. Motion carried 7-0.

EC:SE Least Restrictive Environment (LRE) Grant - Accepted the LRE grant, in the amount of \$25,000, for the 1991-92 school year. Motion carried 7-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 23, 1991
PAGE 4

Gifts - Accepted the following gifts received for the school safety patrol trip: Moorhead VFW-\$1,000; Moorhead Auto Club-\$350; Edison School PTO-\$300; Riverside School PTO-\$200.

Accepted the contribution of \$50 in food items from Hornbachers and Festival Food stores to be utilized by the Senior High Band for their field trip.

Motion carried 7-0.

Nonresident Agreements - Approved the following nonresident agreements:

To Attend Moorhead Public Schools

Brandi Wilkie - 404 1st Ave NW, Dilworth, MN, Grade K

Dung Tran - Rt. 1 Box 24, Baker, MN, Grade 12

Ryan R. Krause - Rt. 1 Box 14, Sabin, MN, Grade K

Motion carried 7-0.

1991-92 MANAGEMENT PLAN: Borgen moved, seconded by Hulett, to approve the 1991-92 Management Plan as stated in memos S91-108 and S91-110, in the amount of: Tier I - \$419,800; Tier II - \$69,350; Total - \$489,150. Motion carried by majority roll call vote 5-2; Fagerlie and Alexander dissenting.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 8:45 p.m.

Ellen Hunt, Clerk