



Clay County (Minn.):  
Independent School District  
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5-14-91  
MIN  
5-14-91  
5-14-91  
Notice is hereby given that a REGULAR meeting of the Moorhead School Board will be held on Tuesday, May 14, 1991, at 6:30 p.m. in the Library at Moorhead Senior High.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- V. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of April 9 and 23, 1991.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- VI. CONSENT AGENDA (Items: VII; XIII A. 1; B. 9-15)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- \*VII. CONSIDERATION OF CLAIMS Appendix B



XIII. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Barb Anton - Report of Trip to China  
Explanation: Barb Anton will share slides and experiences of her recent People to People Ambassador Program trip to the People's Republic of China.
2. Futures Article - Appendix Z-1

XI. "WE ARE PROUD"

1. Gloria Anderson was a recipient of a \$2,500 Ashland Oil Teacher Achievement Award. Ten (10) Minnesota teachers received the award.
2. Dick Jones and Bob Jernberg were presenters at the Minnesota Association of Teacher Educators on the topic of "OBE in Moorhead Public Schools."
3. Congratulations to the MHS Key Club for their outstanding contributions at the district convention in Willmar, MN. Individual place winners were: Essay Contest, 1st place - Honey Koth, 3rd place - Bryan Delorme; and, Talent Contest, 2nd place - Dan Charon.
4. The Central Minnesota ECSU regional Math Masters competition was held April 27th at Sartell High School, St. Cloud, Minnesota. Thirty-eight teams consisting of 152 students from central Minnesota worked on math facts, problem solving, geometry and algebra. The competition began with a math fact drill, followed by individual and team rounds. Robert Asp School had two competing teams coached by teachers Cheryl Keenan and Kim Bolger and coordinated by Linda Johnson. A team consisting of Max Bommen, Katie Henning, Jason Moses and Joey Cegla placed seventh. The team of Jim Keske, Sara Oltvedt, Paul Schneider and Darla Wagner placed tenth. In individual competition Max Bommen placed ninth and Jason Moses place third in fact finding.

This academic event is coordinated in the central Minnesota region by the academic enrichment coordinator of the Central Minnesota ECSU. It is being delivered statewide by the Minnesota Academic Excellence Foundation. Support is provided by Cray Research Foundation, Medtronic Foundation, 3M Foundation and IBM.

5. STEP students at Robert Asp created a test version of the Biosphere II Project in Arizona. Included in this biosphere is a human habitat with a recreation area, waterrama, artificial snow hill, and amusement park; an agricultural area with aeroponics, hydroponics and other growing mediums; a rainforest with a fog hill and jungle animals; a desert featuring animals and cactus; an underwater adventure with salt water marshes modelled after the Florida everglades and fresh water marshes modelled after the Chesapeake Bay, and sealife from a coral reef, and future technology including a monorail system, floating motorcycles and cars, education by robots and a medical center.
6. The Moorhead High JETS team advanced to national competition. Team members are Stacey Argent, Chad Borowicz, Gene Boyer, Amy Campbell, Ryan Kallberg, Mike Lin, T.J. Schmitt, and Adam Thomas.
7. The following choir and orchestra students received superior or excellent ratings at the State/Region Solo and Ensemble competition held in Moorhead: Amy Cermak, Dara Forsythe, Leah Roy, Terri Elofson, Naomi Quam, Sara Lindell, Chris Olson, Jeffrey Greenwood, Renaissance Singers, Bryan Dlerme, Dayna DelVal, Heidi Nermoe, Amy Tuck, Carrie Simison, Julie Johnson, Veronica Corbiel, Chris Boerner, Jessica Schaff, Jenni Bresee, Tracy Rikhus, Daniel Charon, Randy Leffelmacher, Kristina Brown, Staphanie Strathman, Carly Charleston, Ann Barden, Rebecca Tkachuk, Carly Lang, Jill Nolte, Colin Carlson, Randy Loffellmacher, Michael Miller, Mary Swenson, and Valerie Hagenbeck. Also, Andrew Belzer, Marquita Belzer, Daniel Charon, Elise DuBord, David Gibb, Andrea Iverson, Jessica Klinger, Sacia Schott, Kristina Pierce, Sonya Miller, Heather Loeffler, Seth Kovash, Chris Larson, Sara Gunhus, Hether Bengson, Becky Dangerfield, Joel Edwards, Nicole Forde, Betsy Maas, Vicki Vigessa, Michelle Hovland, Ben Tomhave, Jill Fike, Eric Burggraft, Justin Leiseth, Stacey Argent, Kay Sterner, and Jenny Hanson.
8. Congratulations to Michael Lin who has received the following awards: named one of two students in Minnesota to receive the Science Museum of Minnesota Scholarship Award of \$10,000; one of 100 national finalists in the Tandy Technology Scholars program for outstanding mathematics, science and computer science students, which includes a \$1,000 cash award and his photograph will appear in Time and Fortune magazines; selected one of 500 finalists, from a pool of 1,500, for the White House Commission on Presidential Scholars. From the 500, 141 will be selected as Presidential Scholars who will be invited to the White House in June. Participation is based on exceptional SAT scores; named a semifinalist in the Fifth Annual Science Talent Search for the Westinghouse Science Scholarships; selected for the 1990-91 Minnesota Lettering for Excellence Team sponsored by the West Central ECSU; National Merit Finalist; and, has been accepted at Stanford University to pursue a doctorate degree in computer science and engineering.

XII. COMMITTEE/MEETING REPORTS

NSBA Conference - Alexander/Hunt (4/12-16)

Superintendent's Advisory Council - Trochlil (4/25)

Long Range Planning - Alexander (4/30)

Joint Powers - Cummings (5/2)

Health Care Committee - Cummings (5/6)

Facilities Task Force - Trochlil (5/7)

Student Activities - Borgen/Hulett (5/14)

XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

- \*1. Consider Portable (Lacher) Appendix C  
Classroom Bids

Explanation: At the April 23rd meeting the board reviewed portable unit bids.

Recommendation: Move to reject all portable unit bids.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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B. NEW BUSINESS

1. Consider FY91-92 (Molick) Appendix D  
Preliminary Budget

Explanation: Appendix D-1 is the preliminary budget for Moorhead Technical College for the following funds:

Fund 11 - Post-Secondary Fund  
Fund 12 - Special Fund  
Fund 14 - Adult Extension  
Fund 15 - Equipment Fund  
Fund 16 - Building Construction  
Fund 17 - Debt Redemption  
Fund 18 - Repair and Replacement  
Fund 19 - Trust-Federal Financial Aid  
Fund 20 - Student Funds

Recommendation: Move to approve the FY91-92 preliminary MTC budget as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



2. Consider World  
Language Curriculum

(Jernberg)

Appendix E

Explanation: Appendix E-1 contains a memo regarding a summary of the North Central Association evaluation and the adoption of the World Language program. The Board received a document including program and course outcomes for all levels of French, German and Spanish as well as course descriptions, outlines and basic textbooks to be ordered. Jan Larson, department chairperson, will discuss the World Language program and respond to questions.

Recommendation: Move to adopt the World Language curriculum as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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3. Consider Edison  
Kitchen Remodeling

(Lacher)

Appendix F

Explanation: Appendix F-1 contains:

- 1) Floor plans for new and remodeled space
- 2) Equipment budget estimate
- 3) Construction cost estimate

Recommendation: Move to approve: (1) the addition to the food service area of the Edison building and the new equipment; (2) to inform Don Lawrence, health inspector, of the plans as requested; and, (3) request the state department of education to allow the project to qualify under the health and safety levy.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

4. Consider Sabbatical (Bergen)  
Leave Requests

Appendix G

Explanation: The Sabbatical Leave Committee recommends sabbatical leaves be granted for the following teachers:

Doug Engstrom - Senior High Band, full year  
Harlow Iverson - Junior High Industrial Arts,  
3 to 6 months  
Jack Murphy - MTC, carried over from last year  
for 1/3 time

The recommendation was based on these stipulations of the committee: (1) teachers will provide a list of courses/lessons completed; (2) on return to the district, the teachers will present a tentative plan to their departments and the Sabbatical Leave Committee as to implementation; and, (3) to encourage teachers to apply for sabbatical leave, recipients will make presentations to the staff.

Recommendation: Move to approve the sabbatical leaves with the conditions as recommended by the Committee.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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5. Consider Personnel (Bergen)

Appendix H

Early Retirement

Vi Gebert - currently on long-term disability,  
effective May 31, 1991

Resignation

Diana Wigen - English teacher, Senior High,  
effective May 31, 1991

Recommendation: Move to approve the personnel items as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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6. Consider Placement (Bergen)  
of Tenured Staff on  
Unrequested Leave of  
Absence

Appendix I

Explanation: Appendix I-1 contains a resolution placing tenured staff on unrequested leave of absence.

Recommendation: Move to place the individuals named in Appendix I-1 on unrequested leave of absence at the end of the 1990-91 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

7. Consider School  
Boundaries for 5th  
& 6th Grade Students

(Jernberg)

Appendix J

Explanation: Current administrative policy allows for principals of the 5th and 6th grade buildings to determine boundaries. The current boundaries have been as follows:

- 1) Students from Riverside School, grades 1-4 boundary areas, attend Voyager School
- 2) Students living in Moorhead, east of 14th Street and north of Main Avenue, attend Voyager School
- 3) All other students attend Robert Asp School with the exception of administrative selection as necessary to meet special needs of selected special education students and to balance class size.

Recommendation: This item is for discussion only. Action is not needed unless the Board wishes to have this policy changed.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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8. Review Policy -  
Travel Reimbursement  
(DLC)

(Trochlil)

Appendix K

Explanation: Appendix K-1 is the Travel Reimbursement policy (DLC) as recommended for approval by the Policy Review Committee.

Recommendation: This is the first reading of this policy. A recommendation for adoption will be in the May 24th agenda.

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\*9. Consider MTC Dental  
Clinical Practice

(Johnson)

Appendix L

Explanation: Appendix L-1 are dentist and/or clinics who have accepted MTC dental students for the first phase of their clinical practice.

Recommendation: Move to approve the clinical sites as identified.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



- \*10. Consider Lease  
Renewal - Minnesota  
Dept. of Corrections

(Bergen)

Appendix M

Explanation: The Minnesota Department of Corrections is requesting renewal of their lease for office space located in Townsite Centre from May 1, 1991 through April 30, 1993.

\$8.90/sq. ft. x 600 sq. ft. = \$5,340.00/year

Recommendation: Move to approve the lease renewal with the Minnesota Department of Corrections.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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- \*11. Consider Resolution  
Relating to Calling  
the School District  
General Election

(Trochlil)

Appendix N

Explanation: Appendix N-1 is a revised resolution which was passed on April 9th. Changes had to be made as to the election judges working the election.

Recommendation: Move to approve the resolution as amended.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- 
- \*12. Consider School  
Auction Sale

(Kaste/Molick)

Appendix O

Explanation: Assorted equipment and supply items, K-12 and MTC, have accumulated over the last two (2) years and need to be disposed of as they no are longer useful.

The auction is scheduled for Thursday, June 13, 1991, 9:30 a.m. at the MTC. A list of items is available in the Business Office. Minor adjustments to the lists may be made as required.

Recommendation: Move to approve disposal of surplus supplies and equipment at public auction on June 13, 1991.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*13. Consider Tuition Agreement

(Swedberg)

Appendix P

Explanation: The district has received a tuition agreement for students placed in the residential treatment center program in Beach Public School, Beach, North Dakota. The contract is from April 15, 1991 through the end of the 1990-91 school year, in the amount of \$1,624.20. Net cost to the district will be \$572.50 after regular and special education aid.

Recommendation: Move to approve the tuition agreement with Beach Public Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*14. Consider Donations (Jernberg/Andersen) Appendix Q

Explanation: A contribution of \$50 has been received from the Soroptimist International of Fargo, North Dakota by the Moorhead Adult Basic Education (ABE) program. The donation is to be used for the purchase of Baubach materials for literacy students and tutors.

The following donations have been received to be used for the school patrol to attend a Minnesota Twins baseball game:

American Legion Post #21.....	\$1,000.00
Probstfield PAC.....	300.00
Red River Rails Employee Club	100.00
Clay County Safety Council...	500.00
Catholic Daughters of America	50.00
Hornbacher's.....	50.00
Elementary Ave. Day Care.....	50.00
Total	\$2,050.00

Recommendation: Move to accept the donations as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*15. Consider Non-Resident Agreements

(Jernberg)

Appendix R

Explanation: The following nonresident agreements have been received:

To Attend Moorhead Public Schools

Patrick Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 5

Jamie Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 7

Nora Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 9

Heather Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 10

Tina Balderas - 303 Center Ave E., Dilworth, MN,  
Grade 1

Cory Balderas - 303 Center Ave. E., Dilworth, MN,  
Grade 3

Marcielda Balderas - 303 Center Ave. E., Dilworth, MN,  
Grade 4

Cassandra Balderas - 303 Center Ave. E., Dilworth, MN,  
Grade 5

To Attend Hendrum Public Schools

Tyler Finney - Rt. 1 Box 33A, Georgetown, MN, Grade K

To Attend Norman County West

Amanda Hermann - Rt. 1 Box 94, Georgetown, MN, Grade 9

Ada Pederson - Rt. 1 Box 13, Georgetown, MN, Grade 9

Tabatha Pederson - Rt. 1 Box 13, Georgetown, MN,  
Grade 2

Recommendation: Move to approve the nonresident agreements, subject to board action of the appropriate districts, as presented.

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IVX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Graduation Exercise & School Board Participation -  
Sunday, June 2, 2:00 p.m., Concordia Fieldhouse
2. Negotiations Update - Bergen
3. MSBA Board Self-Evaluation - Hastad

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Honors Banquet	Mon., May 13	6:00 p.m.	Concordia
Meet the Candidates Night	Mon., May 13	7:00 p.m.	Townsite
School Board Mtg.	Tues., May 14	6:30 p.m.	Sr. High
Riverside School Retirement Tea	Tues., May 14	3:00 - 5:00 p.m.	Riverside
Junior High School Retirement Tea	Wed., May 15	3:30 - 5:00 p.m.	Jr. High
Absentee Ballots Available	Sat., May 18	1:00 - 3:00 p.m.	Townsite
Athletics Awards	Mon., May 20	7:30 p.m.	Sr. High Auditorium
Last Day to Request Absentee Ballots	Mon., May 20	7:00 p.m.	Townsite
School Board Election (No activities 6-8 pm)	Tues., May 21	7:00 a.m. - 8:00 p.m.	District-wide
Special School Board Meeting	Tues., May 21	8:00 p.m.	Townsite
Capital Expenditure Public Hearing	Tues., May 21	8:10 p.m.	Townsite
Townsite Centre Retirement Tea	Wed., May 23	3:30 - 5:00 p.m.	Board Room
School Board Recognition Tea for District Retirees	Tues., May 28	5:30 p.m.	Townsite
School Board Mtg.	Tues., May 28	6:30 p.m.	Townsite
Last Day for Students	Thurs., May 30		
Last Day for Staff	Fri., May 31		

## XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 28, 1991 - 6:30 p.m.  
Townsite Centre - Board Room



## WORLD LANGUAGE PROGRAM LEVEL LEARNER OUTCOMES

**World Languages and Cultures** Opportunities will be provided for each student to learn to:

- A. understand the culture, customs and traditions of the countries in which the language is native in order to function in everyday situations recognizing similarities and differences with the student's own culture;
- B. know and value the inseparable relationship of language and culture and develop strategies for examining other cultures;
- C. begin to create with language, both orally and in writing, producing recombinations, short messages, descriptions, and narrations;
- D. listen to understand basic facts and main ideas and carry out directions in everyday situations related to school, home and community;
- E. ask and answer simple questions in areas of immediate personal need and begin to maintain simple face-to-face conversations on familiar topics;
- F. read and understand common messages, such as directions, signs, advertisements, menus, schedules, and information presented in the simplest connected material dealing with familiar topics.
- G. communicate in writing on familiar topics, such as forms, lists, questions/answers, and simple paragraphs in everyday situations;
- H. make generalizations about how languages operate;
- I. develop the necessary knowledge, skills, processes, values, and attitudes for language learning to make subsequent study even more successful and satisfying; and
- J. value learning another language in order to interact with another culture.

M E M O

TO: Independent School District #152 Board of Education

FROM: Janet Larson, Chairperson  
Department of World Languages

SUBJECT: Summary of North Central Evaluation and  
Adoption of World Languages Curriculum Programs

DATE: May 7, 1991

I. Summary of North Central Association Evaluation

1. Self-Study Phase

The World Languages department, grades 4-12, began its self-study phase in May 1990 and continued with scheduled meetings in June. Further refinements and updatings were incorporated into our findings during the Fall of 1990 and a final draft prior to the Committee Visitation was submitted in November.

2. North Central Committee Visitation

The North Central Committee Visitation was held December 2-5, 1990 and a preliminary Exit Report was presented to us on the final day, December 5.

3. North Central Evaluation Report

The complete and Final Report of the Visitation Committee, including suggested recommendations, was received in January 1991. The complete document may be obtained from the Administration. Our initial responses to the recommendations were presented to the PER Committee in March 1991.

II. Adoption of the Revised Curriculums of the World Languages Department

1. Self-Study

Much of the information and data generated by the Self-Study Phase for the North Central Evaluation was used as a basis for the revisions in the curriculum studies of each of the three languages.



## 2. Enrollment Trend

Since the Fall of 1984 (the year our elementary FLEX program was installed) to the present school year and even into the registration figures for the school year 1991-92, the World Languages department has noted a steady increase in the numbers of students enrolling for a World Language in both the Junior and Senior High programs. Note the following numbers for the Senior High only, grades 9-12.

1984-85 - Total 335	1990-91 - Total 562
1986-87 - Total 436	1991-92 - Projected total 695

This last number will represent more than 40 percent of the student body. In 1980, that figure was around 12 percent.

This trend would seem to indicate that the early exposure to a World Language thru our elementary FLEX program and subsequent choice of election at the Junior High level has made students strongly aware of the nature of our language curriculum. Their willingness and desire to maintain these enrollment numbers would seem to speak well of our offerings and the staff employed to teach them.

## 3. Area of Concern

The transition of Junior High students to the Senior High programs of World Language study continued to pose an area of concern. This occurs as many of the Junior High students with two semesters of study completed ("equals Level I") attempt to enroll in the Level II programs at the Senior High.

Because of the difference of clock hours of contact time between the Level I Junior High (48 minute periods) and the Level I Senior High (55 minute periods), Junior High students will have 19 1/2 hours less contact time for study on this basis. An additional 16 "Junior High periods" will be lost to the Release Time programs which are taught during the morning schedule.

The difference in maturity levels of the Junior High and Senior High student can also play an important role when placed into this time differential.

In general, the Senior High Level I programs tend to hold back the pace for this reason while the Junior High Level I struggles to even keep up. They would indeed enjoy the time to make more use of videos and computers, do conversational skits and have guest speakers, read some simple stories or develop some cultural units.

#### 4. Recommendations

With the aforementioned in mind, the following proposals are put forth with the realization that much study and accordance would be needed to implement them. They are stated in order of preference.

- A) Add a semester of study in the Junior High for a total of three semesters to equal the Level I program. (This recommendation has already been presented to the PER Committee for study in 1991-92.)
- B) Have Junior High students sign up and take Semester I and II of language study consecutively (no break between them).
- C) Have the Junior High program of study in the afternoon and the elementary FLEX program in the morning since it involves using the same staff.
- D) The PER Committee has requested that this be studied at the Junior High level by administration, Parent Advisory Council and the World Languages department with a report to come back to the PER Committee by January 1992.

#### 5. Adoption of Textbooks and Related Materials

- A) Secondary Program (Junior and Senior High):

Each of the three language programs adopted a new textbook series and a range of satellite materials. These are mentioned elsewhere in this report.

- B) Elementary FLEX program: Some revisions have been made over the years and the present program will be maintained.

#### 6. Adoption of Audio-Visual Equipment

A wide range of media and audio-visual equipment will be included in the new programs. Such equipment includes computers and software, video monitors, VCR's and software, master tape recorders and duplicator, student cassette recorders and software, and the necessary filing and storage cabinets.



7. Approvals

The World Languages Department has presented its studies for the revision and adoption of the new curriculums and equipment to the Administration and the PER Committee recommends final approval of their implementation.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Janet Larson".

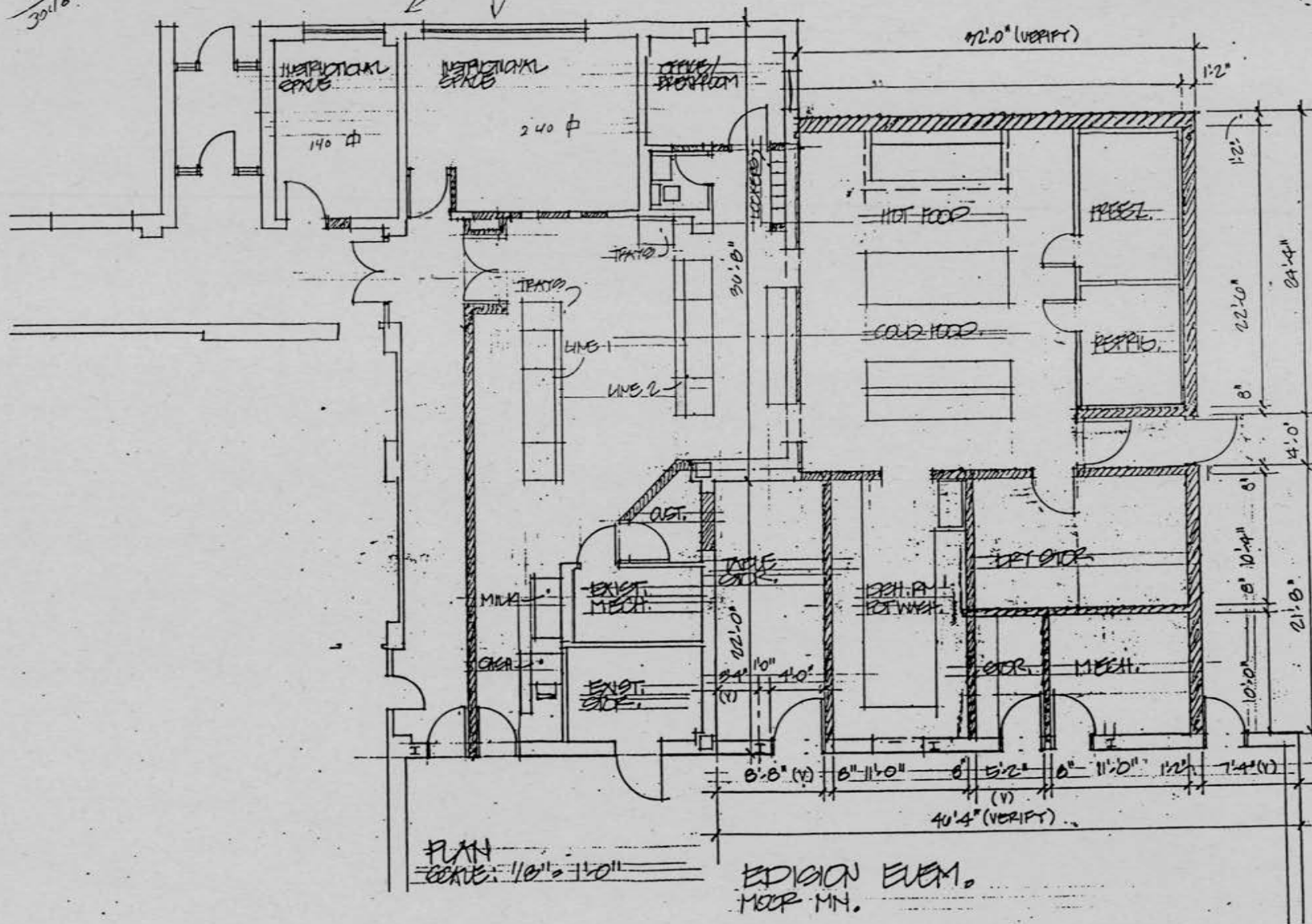
Janet Larson  
Chairperson, World Languages Department

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CONST.  
EQUIPMENT

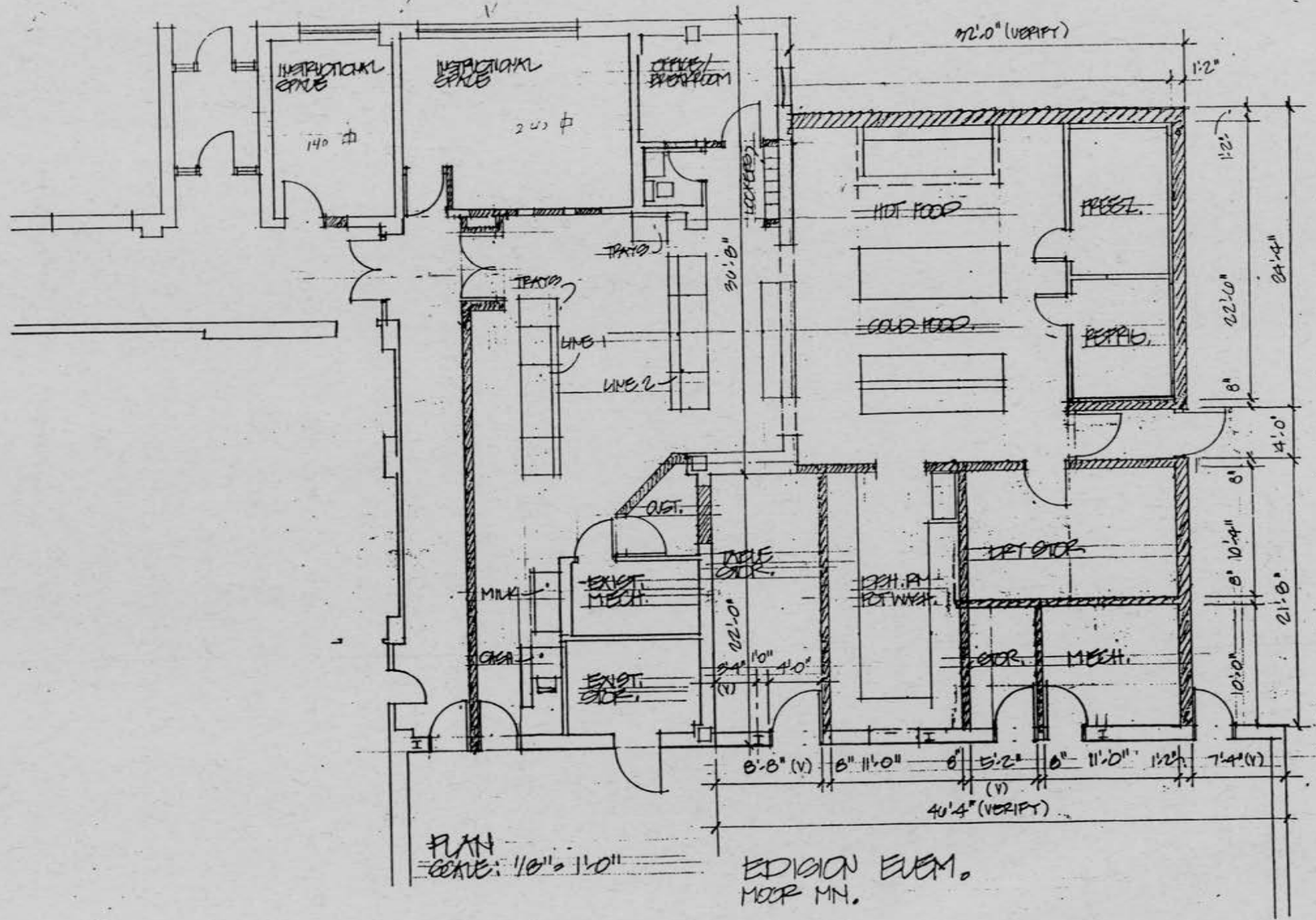
STAGE

1950  $\Delta$  New Construction  
\$134,000 Equipment



EXIST. FIRST FLOOR PLAN

EXIST. FIRST FLOOR PLAN





Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PLACING Ed DeVries ON UNREQUESTED LEAVE OF ABSENCE

WHEREAS, the School Board of Independent School District #152 adopted a resolution proposing placement of Ed DeVries on unrequested leave of absence on April 9, 1991, and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Ed DeVries by certified mail or personal service on April 11, 1991, and

WHEREAS, said written notice of proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that he/she was entitled to a hearing before the School Board provided he/she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Ed DeVries to the School Board's proposed action and,

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Ed DeVries to his/her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District #152 that Ed DeVries be and hereby is placed on unrequested leave of absence as a teacher of Independent School District #152 effective at the end of the 1990-91 school year on May 24, 1991, pursuant to M.S. 125.12, subd. 6a and the negotiated leave (Article XXII) of District #152, without pay and fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher by certified mail or personally and that as affidavit of same be placed in his/her file, together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor hereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.



MOORHEAD PUBLIC SCHOOLS

TENURED TEACHERS

May 14, 1991

Moorhead Tech College

Ed DeVries  
Phil Longtine  
Steve Timmer  
Sandra Halsne  
Charles Tomhave

Special Education

Jean Steckler

I move the foregoing resolution but substitute the name\_\_\_\_\_

POLICY OF THE  
BOARD OF EDUCATION  
MOORHEAD, MN.

DISTRICT CODE: DLC  
DATE ADOPTED: 06-24-86  
REVIEWED/REVISED:

### TRAVEL REIMBURSEMENT

#### Professional Meetings and Conferences

1. Staff and school board members are encouraged to attend professional development meetings, workshops, seminars, conferences and conventions. Expenses will be reimbursed according to district policy, budget allocations, and/or negotiated agreements.

#### Mileage and Other Expenses

1. Travel will be arranged by the most cost effective method. Staff is expected to use school owned vehicles. However, if a school car is not available, the mileage paid for use of individual automobiles will be based on the IRS approved rate. For use of an individual's own car, when a school car is available, the district will pay \$.10/mile. The district encourages employees to use cash whenever possible to take advantage of discounts. Reimbursement will be made with receipt as soon as it can be processed.

Prizes, bonuses, or free trips awarded by commercial transportation companies as a result of travel paid for and by the school district become the property of the school district and may not be accepted for personal use.

2. Hotel or motel cost reimbursement will be on the basis of a receipt presented for the actual cost. of the room, not to exceed \$35.00 per day, unless a statement is submitted to explain reason for the additional expenditure. Lodging expenses in the Moorhead area will be reimbursed only when the employee is supervising students as part of an approved activity.
3. Food costs will be reimbursed on the basis of the actual cost of the meals according to the following schedule, not to exceed \$22.00 24.00 per day, including tips, unless Reimbursement limitations for meals will be:

-- Breakfast \$ 5.00 (when leaving Moorhead before 7:00 a.m.)  
-- Lunch \$ 7.00 (when leaving Moorhead before 12:00 noon)  
-- Dinner \$ 10.00 (when leaving Moorhead before 6:00 p.m.)  
12.00

If special conference arrangements necessitate an increased cost in which case a statement to that effect shall be submitted.

(i.e. if you leave Moorhead at 9:30 a.m. the reimbursement would not exceed \$17.00 for that day.)

19.00

4. Registration fees and incidental costs will be reimbursed on the basis of actual cost and shall be receipted. Laundry and personal telephone calls are not reimbursable expenses.

#### Request Procedure

The Superintendent, the Assistant Superintendents, Directors and Supervisors should ensure that this policy is followed, and that all personnel assigned to their division use the "Request to Attend Professional Conference" and/or "Request for Conference Prepayment."

#### Extent of Travel

Reimbursement is available only for trips designated in a request form. Arrangements for side trips to visit schools, etc., must be approved in order to be reimbursable.

#### Volunteer Travel Reimbursement

Volunteers who travel on district business will have their expenses reimbursed in the same manner as staff or school board members. The administrator in charge of arranging the volunteer's travel shall ensure reimbursement forms, including receipts, are properly submitted for payment.



# Moorhead Technical College

1900 28th Avenue South, Moorhead, Minnesota 56560

TO: Nate Johnson, President

FROM: Pennie Humphrey, Program Director & *PRH*  
Clinical Practice Coordinator

RE: Spring Quarter - DENT1882 - Clinical Practice I

DATE: April 25, 1991

The following dentists and/or clinics have accepted students for the first phase of clinical practice which is effective April 29, 1991:

## Fargo - Moorhead - West Fargo Area

Dr. George Humphrey	Family Dentistry	Moorhead, MN
Dr. Charles Klemz	Family Dentistry	Fargo, ND
Veteran's Hospital Dental Service Clinic:	Hospital/General	Fargo, ND
Dr. Patricia Arola		
Dr. LeRoy Hagen		
Dr. Brad Kasson		
Dr. Robert Toutges	Family Dentistry	Moorhead, MN
Dr. Steven Hoium	Family Dentistry	Moorhead, MN
Dr. William Stearns	Family Dentistry	Fargo, ND
Dr. J. Fred Lundstrom	Family Dentistry	Fargo, ND
Dr. Wayne Christianson	Family Dentistry	Moorhead, MN
Dr. Paul Ostlie	Family Dentistry	Moorhead, MN
Dr. Tom Anderson	Family Dentistry	Moorhead, MN
Dr. James Hieb	Family Dentistry	West Fargo, ND
Dr. Lee Simmons	Family Dentistry	Moorhead, MN
Dr. David Dobmeier	Family Dentistry	West Fargo, ND

## Surrounding Area :

Dr. Ed Anderson	Family Dentistry	Jamestown, ND
-----------------	------------------	---------------



Dr. Gerald Parker	Family Dentistry	Casselton, ND
Dr. Phil Salberg	Family Dentistry	Ada, MN
Dr. John Schoeneberger	Family Dentistry	Ada, MN

Note: Dr's. Salberg and Schoeneberger have satellite practices in Twin Valley and Lake Park, MN in addition to the base practice in Ada.

**University of Minnesota School of Dentistry:**

Students completing their clinical practice requirement at the U of M will affiliate with a multidisciplinary clinical staff in the following departments:

- General/Family Dentistry
- Oral and Maxillofacial Surgery
- Pediatric Dentistry
- Fixed Prosthodontics
- Removable Prosthodontics
- Periodontics

---

Please submit the aforementioned names and any other additional information needed to the ISD #152 Board of Education at the next scheduled meeting for their review and approval.

An attached roster of assignments accompanies this memo.

Thank you.

PRH:prh  
XC: Dental Practitioners  
Enclosure

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS  
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District  
No. 152 as follows:

1. It is necessary for the School District to hold its general election for the purpose of electing two (2) school board members for terms of three years each; and, one (1) school board member for a term of two years.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

Three (3) Year Term

Bill Cox  
Mark A. Gustafson  
Kent L. Schultz  
DiAnn Streifel  
Linda R. Wilkinson  
Lance Yohe

Two (2) Year Term

Ellen F. Hunt

2. The general election is hereby called and directed to be held on Tuesday, the 21st day of May, 1991, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the combined school district voting precincts and polling places within those precincts established and designated by school board resolution dated February 13, 1990, for school elections not held on the day of a statewide election, are hereby designated for said election.

4. The clerk is hereby authorized and directed to cause notice of said election to be posted at the administrative offices of the school district and each polling place at least ten days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four days before the date of said election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district, for two consecutive weeks with the last publication being at least one week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.



5. The clerk is authorized and directed to secure buff colored ballot boxes for the deposit of ballots at each polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this election.

6. The clerk is further authorized and directed to cause buff colored, printed ballots to be prepared for use at said election in substantially the following form:

**OFFICIAL BALLOT**  
**GENERAL ELECTION**  
**INDEPENDENT SCHOOL DISTRICT NO. 152**  
**MOORHEAD, MINNESOTA**

MAY 21, 1991

SCHOOL BOARD MEMBER



Put an (X) in the square opposite the name of each candidate you wish to vote for.

**VOTE FOR TWO CANDIDATES FOR THREE-YEAR TERM**

VOTE FOR TWO	<input type="checkbox"/>	Member of School Board (3 years) DIANN STREIFEL
	<input type="checkbox"/>	Member of School Board (3 years) MARK A. GUSTAFSON
	<input type="checkbox"/>	Member of School Board (3 years) KENT L. SCHULTZ
	<input type="checkbox"/>	Member of School Board (3 years) LINDA R. WILKINSON
	<input type="checkbox"/>	Member of School Board (3 years) LANCE YOHE
	<input type="checkbox"/>	Member of School Board (3 years) BILL COX
	<input type="checkbox"/>	Member of School Board (3 years)
	<input type="checkbox"/>	Member of School Board (3 years)

**VOTE FOR ONE CANDIDATE FOR TWO-YEAR TERM**

VOTE FOR ONE	<input type="checkbox"/>	Member of School Board (2 years) ELLEN F. HUNT
	<input type="checkbox"/>	Member of School Board (2 years)

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

8. The clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot and for providing the ballots in groups of 50. Before a contract is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. If the cost of the ballots exceeds \$1,000, the clerk shall set the amount of the bond in an amount no greater than the value of the purchase.

9. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election, to act as such at the respective polling places and for the respective precincts listed below:

<u>Precinct and Polling Place</u>	<u>Election Judges</u>
No. 1 Georgetown Community Center	Agatha Helmeke Linda Herman Ada Bjerke
No. 2 Washington School	Mary Walker Ruth Swanson Bea Arett
No. 3 Townsite Centre	Elfie Hanson Irene Regan Pearl Ecklund
No. 4 Riverside School	Lois Kallander Betty Peterson Jemima Rasmussen
No. 5 Edison School	Lillian Hilgers Geraldine Schneider Lorraine Hoium
No. 6 Junior High School	Anna Luttio Ramona Boberg Alyce Neilson
No. 7 Sabin Community Center	Thelma Paasch Ruth Evert Donna Andvik

The election judges shall act as clerks of election, count the ballots, cast and submit them to the school board for canvass in the manner provided for other school district elections.

## Tomorrow in Brief

Cities at Risk  
From Rising Sea

Rising sea levels will threaten coastal cities throughout the world, in rich and poor countries alike. Among the world's cities that are most at risk, according to BNA International, Inc., a London-based environmental information publisher, are: Miami, New Orleans, Bangkok, Hamburg, London, Leningrad, Shanghai, Sydney, Alexandria, and Dhaka. "Over half the world's population live in coastal cities and towns, and over 40 of the largest cities are in coastal zones," says Mick Kelly, one of the report's authors. "City authorities, as well as governments, need to prepare for sea-level rise in the wake of global warming. Prompt response is important, due to the long lead-times required for flood-defense projects and other precautionary measures."

Lung Cancer  
And Women

Lung cancer has now surpassed breast cancer as a primary killer of women, according to University of California, Davis, professor John R. Benfield. Since 1987, mortality from lung cancer has outdistanced that from breast cancer among American women, and the trend continues because of the increased numbers of women who smoke, says Benfield, who is chief of cardiothoracic surgery at UC Davis Medical Center. An obstacle to curing the disease is that it is difficult to detect early enough to treat effectively. Symptoms usually don't appear until the disease is advanced. Despite technological progress in treating lung cancer, the number of people who are alive 10 years after detection has not changed significantly, he says, noting that prevention is the best way to curb the disease.

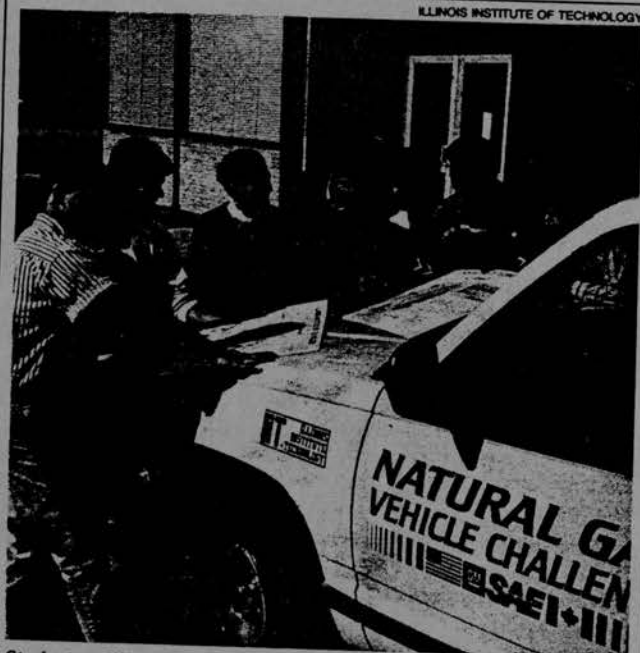


Man-made reef prevents erosion of beach; marine dwellers on the reef may be preventing pollution.

## Man-Made Reefs Control Pollution

A thriving new community of marine animals living on man-made reefs may serve as a natural filter to protect beaches from bacteria and other forms of pollution. Two 200-foot reefs have been built by Breakwaters International off the shore of Sea Isle City, New Jersey, and are now the home of mussels, barnacles, tube worms, hydrozoans, and small crustaceans. The reefs were designed to break the force

of incoming waves, thus preventing erosion, but their effects on pollution control are now also being studied by researchers from Lehigh and Drexel universities. As many as 5 million mussels alone may be living on the two artificial reefs, according to researchers. These animals not only may filter out pollution, but also attract larger sport-fish populations closer to shore.



Students at Illinois Institute of Technology look over plans to convert their team's General Motors truck to run on natural gas.

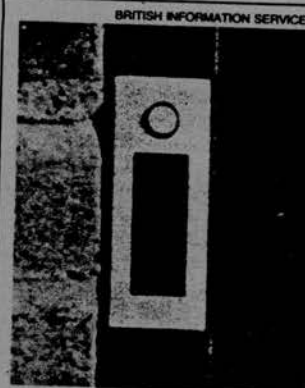
## Natural Gas Vehicle Challenge

College engineering students are "racing" trucks this spring in a challenge of natural-gas-fueled vehicles. The pick-up trucks have been modified by student teams to operate on natural gas, which is cleaner burning than petroleum-based fuels. The students will be judged not on the speed of their vehicles, but on

their oral presentations and on the vehicles' design, acceleration, emissions control, exhaust noise, hot and cold starts, load pulling, endurance, fuel economy, and drivability, according to Robert P. Larsen of the U.S. Department of Energy's Argonne National Laboratory, which is organizing the event.

Importing Bugs  
To Fight Weeds

U.S. agricultural researchers have "stepped up the hunt for natural enemies as alternatives to chemical herbicides," says Lloyd Knutson, director of the U.S. Department of Agriculture's Biological Control of Weeds Laboratory in Rome. The hunt for insects, mites, and pathogens to battle the American weed problem has gone overseas because that is where many of the New World's weeds originated; many weeds escaped their natural foes when they invaded the United States, Knutson explains. In 1990, scientists in Rome shipped to the United States 33 times more weed enemies than were exported a decade earlier. While chemicals still make up 80% of weed control in the United States, many weeds are becoming resistant to the chemicals, which can also damage crops or contaminate groundwater.



Environmentally friendly solar doorbell.

## Solar-Powered Doorbell

A Welsh firm claims to have developed the world's first solar-powered doorbell. Developed by Select Plastics, Ltd., "Solaring" consists of a chime unit and a bell pusher incorporating a solar cell. The solar cell is sensitive enough to work even on cloudy days and generates enough power for the chime to operate through the night. Enough energy is stored to ring the bell up to 50 times. The company is now investigating other applications for the system, including alarm systems and flashlights.

For more information, see "Sources, Tomorrow In Brief" on page 54 of this issue.



5-14-805  
M/M  
5-14-91

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 1

MEMBERS PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

MEMBERS ABSENT: None

CALL TO ORDER: The meeting was called to order at 6:35 p.m.

PREVIEW OF AGENDA: Trochlil previewed the agenda. Under the consent agenda, the time of the surplus equipment auction sale was changed from 9:30 a.m. to 3:30 p.m.

APPROVAL OF AGENDA: Alexander moved, seconded by Borgen, to approve the agenda as presented. Motion carried 7-0.

APPROVAL OF MINUTES: Cummings moved, seconded by Hulett, to approve the minutes of April 9 and 23, 1991, as presented. Motion carried 7-0.

CONSENT AGENDA: Borgen moved, seconded by Hunt, to approve the following items as part of the consent agenda: Consideration of Claims; MTC Dental Clinical Practice; Lease Renewal - Minnesota Department of Corrections; Resolution Relating to Calling the School District General Election; School Auction Sale (as corrected); Tuition Agreement; Donations; and, Nonresident Agreements. Motion Carried 7-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$688,186.60.

General Fund:	\$190,995.10
Food Service:	44,730.13
Transportation:	122,381.36
Community Services:	13,813.61
Capital Expenditure:	100,416.78
MTC-General Fund:	74,169.50
MTC-Special Revenue Fund:	20,290.96
MTC-Adult Education:	10,502.35
MTC-Equipment Fund:	94,910.67
MTC-Repair & Betterment:	1,842.61
Federal Financial Aid:	5,265.19
Student Funds:	5,355.72
Townsite Centre:	3,512.62
TOTAL	\$688,186.60

Motion carried 7-0.

COMMUNICATIONS: Chairperson Hastad asked the school board candidates in attendance to introduce themselves.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 2

FOR YOUR INFORMATION

Staff development coordinator, Barb Anton shared slides and experiences of her recent People to People Ambassador program trip to The Peoples' Republic of China.

COMMITTEE/MEETING REPORTS

NSBA Conference - Alexander reported attending a conference where it was predicted the United States will become the fourth superpower in the future, behind Japan, The People's Republic of China and the Soviet Union. A speech by Jesse Jackson emphasized parental involvement with their students education.

Hunt reported she attended sessions strictly for new board members. She noted there was an overwhelming amount of information available to convention attendees.

Long Range Planning - Alexander reported the committee has reduced the former nine (9) goal areas to six (6). A final draft of the 1991-92 Strategic Long Range Plan will be made in June.

Joint Powers - Cummings reported the issues discussed were optical scanning equipment for elections, the 34th Street connector, fuel storage needs, health insurance and migrant population.

Health Care Committee - Cummings reported a representative from Blue Cross Blue Shield met with the committee to discuss options in containing health insurance costs.

Facilities Task Force - Trochlil reported the first meeting of the task force was successful. The task force has a work plan which targets November, 1991, as the completion date. The district has received many positive compliments as to the membership selection for the task force.

Student Activities - Borgen reported issues discussed were junior high gym space, after-school transportation and the level of competition for music students.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 3

**FY91-92 MTC PRELIMINARY BUDGET:** Alexander moved, seconded by Cummings, to approve the FY91-92 MTC preliminary budgets as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Post-Secondary (11)	\$5,195,681	\$4,992,338
Special (12)	463,966	443,682
Adult Extension (14)	426,441	418,323
Equipment (15)	308,642	367,780
Bldg. Construction (16)	- 0 -	- 0 -
Debt Redemption (17)	- 0 -	- 0 -
Repair & Replacement (18)	25,711	71,161
*Federal Financial Aid (19)	- 0 -	- 0 -
*Student Fund (20)	- 0 -	- 0 -

\*"Flow-Through" Accounts - revenues are dispersed directly to students.

Motion carried 7-0.

**WORLD LANGUAGE CURRICULUM:** Alexander moved, seconded by Fagerlie, to adopt the World Language curriculum as presented. Motion carried 7-0.

**EDISON KITCHEN REMODELING:** Fagerlie moved, seconded by Hulett, to approve: (1) the plan for the addition to the food service area of the Edison building and the new equipment; (2) to inform Don Lawrence, health inspector, of the plans as requested; and, (3) request the State Department of Education to allow the project to qualify under the health and safety levy. Motion carried 7-0.

Board members expressed concerns of the remodeling being extravagant for the needs of the district. A major reason for the remodeling to full service is to meet health requirements.

Cummings left the meeting.

**SABBATICAL LEAVE REQUESTS:** Fagerlie moved, seconded by Alexander, to approve sabbatical leaves for: Doug Engstrom - Senior High Band, full year; Harlow Iverson - Junior High Industrial Arts, 3 to 6 months; Jack Murphy - MTC, carried over from last year for 1/3 time, with conditions as recommended by the committee. Motion carried 6-0 with Cummings absent.



REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 4

Personnel: Alexander moved, seconded by Borgen, to approve the following personnel items:

Early Retirement

Vi Gebert - currently on long-term disability, effective May 31, 1991

Resignation

Diana Wigen - English teacher, Senior High, effective May 31, 1991

Motion carried 6-0 with Cummings absent.

PLACEMENT OF TENURED STAFF ON UNREQUESTED LEAVE OF ABSENCE:

Borgen moved, seconded by Hunt, to place Ed DeVries on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

Hunt moved, seconded by Fagerlie, to place Phil Longtine on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

Fagerlie moved, seconded by Hulett, to place Steve Timmer on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

Hulett moved, seconded by Alexander, to place Sandra Halsne on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

Alexander moved, seconded by Hastad, to place Charles Tomhave on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

Hastad moved, seconded by Borgen, to place Jean Steckler on unrequested leave of absence at the end of the 1990-91 school year. Motion carried 6-0 with Cummings absent.

BOUNDARIES FOR 5TH & 6TH GRADE STUDENTS: Principal Betty Myers reported to the Board how the current program is working for the boundary process at Robert Asp and Voyager. Stability of the students is important. She recommended the Board continue this process until the lease of Voyager School has expired.

Cummings joined the meeting.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 5

REVIEW POLICY - TRAVEL REIMBURSEMENT (DLC): The first reading of this policy was conducted. Discussion was held regarding the need of receipts for meal reimbursement. The revised policy would not require receipts for meals in order for a person to be reimbursed. The policy will not be sent back to the Policy Review committee.

CONSENT AGENDA: As part of the consent agenda, the Board:

Portable Classroom Bids - Rejected all portable unit bids. Motion carried 7-0.

MTC Dental Clinical Practice - Approved the clinical sites for the Spring quarter at Moorhead Technical College. Motion carried 7-0.

Lease Renewal - MN Department of Corrections - Approved the lease renewal, in the amount of \$5,340.00 per year, for 600 square feet of office space at Townsite Centre. Motion carried 7-0.

Resolution Relating to Calling the School District General Election - Approved the revised resolution amending judges who will be working the election on May 21, 1991. Motion carried 7-0.

School Auction Sale - Approved the disposal of surplus supplies and equipment at public auction on June 13, 1991. Motion carried 7-0.

Tuition Agreement - Approved the tuition agreement with Beach Public Schools from April 15, 1991 through the end of the 1990-92 school year, in the amount of \$1,624.20. Motion carried 7-0.

Donations - Accepted the following donations:

\$50 from the Soroptimist International of Fargo, North Dakota for the Moorhead Adult Basic Education (ABE) program. The donation is to be used for the purchase of Laubach materials for literacy students and tutors.

American Legion Post #21 - \$1,000.00; Probstfield PAC - \$300.00; Red River Rails Employee Club - \$100.00; Clay County Safety Council - \$500.00; Catholic Daughters of America - \$50.00; Hornbacher's - \$50.00; and, Elementary Avenue Day Care - \$50.00 for the school patrol to attend a Minnesota Twins baseball game. Motion carried 7-0.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
MOORHEAD SENIOR HIGH  
MAY 14, 1991  
PAGE 6

Nonresident Agreements - Approved the following nonresident agreements, subject to board action of the appropriate districts:

To Attend Moorhead Public Schools

Patrick Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 5  
Jamie Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 7  
Nora Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 9  
Heather Elmore - Rt. 1 Box 166, Glyndon, MN, Grade 10  
Tina Balderas - 303 Center Ave E., Dilworth, MN, Grade 1  
Cory Balderas - 303 Center Ave. E., Dilworth, MN, Grade 3  
Marcielda Balderas - 303 Center Ave. E., Dilworth, MN, Grade 4  
Cassandra Balderas - 303 Center Ave. E., Dilworth, MN, Grade 5

To Attend Hendrum Public Schools

Tyler Finney - Rt. 1 Box 33A, Georgetown, MN, Grade K

To Attend Norman County West

Amanda Hermann - Rt. 1 Box 94, Georgetown, MN, Grade 9  
Ada Pederson - Rt. 1 Box 13, Georgetown, MN, Grade 9  
Tabatha Pederson - Rt. 1 Box 13, Georgetown, MN, Grade 2

Motion carried 7-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

A sign language person will be present at graduation this year.

Bergen reported negotiations are progressing slowly.

The Board consensus was to schedule the MSBA self-evaluation workshop before a regular board meeting. An attempt will be made to schedule a meeting for 1:30 p.m. on June 18th.

Cummings requested board members to review the legislative action currently underway, if board action is necessary, such as letters to legislators, he feels it may be a good idea to jointly work with the MEA.

ADJOURNMENT: Alexander moved, seconded by Hunt, to adjourn the meeting at 9:20 p.m. Motion carried 7-0.

---

Ellen Hunt, Clerk



5-M9-805  
M.W.  
5-21-91

SPECIAL MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTER  
MAY 21, 1991  
PAGE 1

MEMBERS PRESENT: Wayne Alexander, Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

MEMBERS ABSENT: None

CALL TO ORDER: The meeting was called to order at 8:00 p.m.

PREVIEW OF AGENDA: Trochlil previewed the agenda.

APPROVAL OF AGENDA: Alexander moved, seconded by Borgen, to approve the agenda as presented. Motion carried 7-0.

CAPITAL EXPENDITURE FACILITIES PUBLIC HEARING: Hulett moved, seconded by Alexander, to open the public hearing. Motion carried 7-0.

Jernberg discussed the capital expenditures for facilities.

Cummings moved, seconded by Borgen, to close the public hearing. Motion carried 7-0.

CONSIDER 1990-91 SUPERINTENDENT'S CONTRACT: Fagerlie moved, seconded by Cummings, to close the meeting at 8:30 p.m. for the purpose of discussing the superintendent's contract. Motion carried 7-0.

Hulett moved, seconded by Alexander, to reopen the meeting at 9:55 p.m. for the purpose of considering election results. Motion carried 7-0.

SCHOOL BOARD ELECTION RESULTS: Borgen moved, seconded by Fagerlie, to accept the election results as follows:

<u>Three (3) Year Term</u>		<u>Two (2) Year Term</u>
Bill Cox	<u>244</u>	Ellen Hunt <u>457</u>
Mark A. Gustafson	<u>291</u>	
Kent L. Schultz	<u>52</u>	
DiAnn Streifel	<u>215</u>	
Linda R. Wilkinson	<u>107</u>	
Lance Yohe	<u>196</u>	

Motion carried 7-0.

SPECIAL MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTER  
MAY 21, 1991  
PAGE 2

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: The Board discussed continuing the self-evaluation process. MSBA will be contacted in regards to scheduling a meeting on June 18th at 1:30 p.m. for the purpose of conducting Phase II of the self-evaluation process which would review Board expectations.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 10:15 p.m.

---

Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

SM9-Bos  
MIN  
5-21-91

Notice is hereby given that a SPECIAL meeting of the Moorhead School Board will be held on TUESDAY, MAY 21, 1991, at 8:00 p.m. in the BOARD ROOM at TOWNSITE CENTRE.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_
- V. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK
- VI. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION  
A. NEW BUSINESS

1. Conduct Capital (Jernberg) Appendix A  
Expenditure Facilities  
Public Hearing

Recommendation: A motion will be made to open the public hearing.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

Recommendation: A motion will be made to close or continue the public hearing at a later date.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



B. OLD BUSINESS

1. Consider 1990-91  
Superintendent's  
Contract

Appendix B

Recommendation: Move to close the meeting at  
\_\_\_\_\_ p.m. for the purpose of discussing the  
superintendent's contract.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

=====

CLOSED SESSION FOR DISCUSSION OF THE SUPERINTENDENT'S CONTRACT

=====

Recommendation: Move to reopen the meeting at  
\_\_\_\_\_ p.m. for the purpose of considering election  
results.

A. NEW BUSINESS continued...

2. Consider Election Results

Appendix C

Explanation: Action necessary: The motion will  
read: \_\_\_\_\_ moved, seconded by \_\_\_\_\_,  
to accept the election results as follows:

Three (3) Year Term

Two (2) Year Term

Bill Cox \_\_\_\_\_  
Mark A. Gustafson \_\_\_\_\_  
Kent L. Schultz \_\_\_\_\_  
DiAnn Streifel \_\_\_\_\_  
Linda R. Wilkinson \_\_\_\_\_  
Lance Yohe \_\_\_\_\_

Ellen Hunt \_\_\_\_\_

VII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 28, 1991 - 6:30 p.m.  
Townsite Centre - Board Room

S-149-B05  
MIN  
5-28-91

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
MAY 28, 1991  
PAGE 1

MEMBERS PRESENT: Curt Borgen, James Cummings, Douglas Fagerlie, Anton Hastad, Michael Hulett, Ellen Hunt, and Bennett Trochlil.

MEMBERS ABSENT: Wayne Alexander

CALL TO ORDER: The meeting was called to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Hastad led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Trochlil previewed the agenda.

APPROVAL OF AGENDA: Hulett moved, seconded by Borgen, to approve the agenda as presented. Motion carried 6-0.

CONSENT AGENDA: Borgen moved, seconded by Cummings, to approve the following items on the consent agenda: Interagency Planning Grant; Election Resolution, and Donations. Motion carried 6-0.

**FOR YOUR INFORMATION**

Al Swedberg updated the Board regarding the progress of a Day Treatment Center. Numerous meetings have been held with the agencies involved. Rum River Treatment Center personnel have visited with district staff. Request For Proposals (RFP) will be sent out before July 1st to agencies who would provide services. In turn, Clay County Social Services will provide the dollars to the district for agencies rendering services.

**COMMITTEE/MEETING REPORTS**

PER - Cummings reported the committee discussed the effectiveness of the reading program, block grants, elementary social studies curriculum, and the 1991-92 Staff Development Plan.

Long Range Planning - Trochlil reported the committee has prepared a rough draft of the 1991-1996 Strategic Long Range Plan. A final draft will be presented to the Board in August.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
MAY 28, 1991  
PAGE 2

TRAVEL REIMBURSEMENT POLICY (DLC): The Board discussed the changes in the policy regarding requirement of receipts for reimbursement and staff using air travel perks earned through district travel for personal travel.

Cummings moved, seconded by Hunt, to approve the Travel Reimbursement policy (DLC) as presented. Motion failed 5-1; Hastad-yes; Hulett, Cummings, Borgen, Hunt, and Fagerlie dissenting; and, Alexander abstent.

The existing policy will continue to be used. Hulett and Fagerlie will draft a policy which will be presented to the Policy Review Committee for consideration next fall.

SENIOR HIGH POOL RENOVATIONS: Fagerlie moved, seconded by Borgen, to award the bid to Chester Pools of Sellersburg, Indiana, in the amount of \$77,100. Motion carried 6-0.

PETITION FOR ASSESSMENTS: Cummings moved, seconded by Hunt, to approve the petition, as amended, to include a statement regarding the school district not being assessed specials in relation to the improvements made to the 11.81 acres of land south of Moorhead. Motion carried 6-0.

1989-92 SUPERVISOR'S CONTRACT: Borgen moved, seconded by Cummings, to approve the three (3) year contract agreement with the supervisors bargaining unit in the amounts of 5.76%, 5.24% and 3.00% respectively for 1989-90, 1990-91 and 1991-92. Motion carried 6-0.

ELEMENTARY SOCIAL STUDIES CURRICULUM ADOPTION: Fagerlie moved, seconded by Hulett, to adopt the elementary social studies program as presented. Motion carried 6-0.

PERSONNEL: Borgen moved, seconded by Hulett, to approve the following personnel items:

New Employee

Terri Walseth - EBD Teacher, Senior High, BA+30 (4) \$24,044, based on the 1990-91 contract agreement, effective for the 1991-92 school year

William Belyea - Custodian, Edison/Washington, A12 (0) \$6.49 per hour, effective May 21, 1991

Don Braniff - Substitute Principal for Mary Jo Schmid, Voyager, \$3,680.00, effective April 30, 1991 for 5 weeks

Resignation

Janet Marshall-Thoreen - Speech Clinician, Lincoln, effective at the end of the 1990-91 school year

Avis Dalum - Certified Occupational Therapist Assistant (COTA) Paraprofessional, Probstfield/Riverside, effective May 31, 1991

Richard Vig - Custodian, Edison, effective June 1, 1991



REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
MAY 28, 1991  
PAGE 3

Maternity Leave

Kelly DuBois-Gerchak - EBD Teacher, Washington, from August 26, 1991 to approximately September 30, 1991

Motion carried 6-0.

STAFF DEVELOPMENT PLAN: Hulett moved, seconded by Cummings, to approve the 1991-92 Staff Development Plan as presented. Motion carried 6-0.

1990-91 SUPERINTENDENT'S CONTRACT: Hulett moved, seconded by Borgen, to approve the superintendent's contract, in the amount of 4.5%, for the 1990-91 school year. Motion carried 6-0.

SPECIAL BOARD MEETING: Borgen moved, seconded by Hulett, to approve a special meeting to be held Tuesday, June 18th, 1:30 p.m., at Townsite Centre for the purpose of continuing the Minnesota School Boards Association's self-evaluation program. Motion carried 6-0.

CONSENT AGENDA: As part of the consent agenda, the Board:

Interagency Planning Grant - Approved the submission of the grant proposal, in the amount of \$40,000, to the State Planning Agency for the Adult Basic Education (ABE) department. Motion carried 6-0.

Election Resolution - Approved the resolution authorizing issuance of certificates of election and directing the school district clerk to perform other election related duties. Motion carried 6-0.

Donations - Accepted the donations from: Sunrise Lions of Moorhead - \$50; Knights of Columbus - \$300; St. Joseph's Church - \$80; and, Larry and Karen Olson - \$4. Motion carried 6-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Attorney Paul Hetland met with the Board to discuss negotiation strategies.

ADJOURNMENT: Chairperson Hastad adjourned the meeting at 11:00 p.m.

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Ellen Hunt, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, May 28, 1991, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

V. CONSENT AGENDA (Items: XI B. 8-10)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- VI. COMMUNICATIONS
- VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

5-M9-B05  
M.N.  
5-28-91

VIII. FOR YOUR INFORMATION

Appendix Z

1. Community Education Advisory Committee Appreciation Recipients and New Members - Andersen  
Explanation: At the April 29 Community Education Advisory Committee meeting plaques and pins were given to: Karel Varriano, Norma Fiechtner, Jon Buckellew, Diane Milbrandt, Dr. Mort Sarabakhsh, David and Gloria Lee, Elinor Torstveit, Tony Bormann, Steve Grineski, Kevin Kopperud, Syb Gullickson, Gerald Koenig, Sharon Hulett, and Mary Jane Haugen. The following new members were nominated by the executive committee and approved: Shawn Erickson, John Brink, Steve Morben, April Richards, and George Nicholas.
2. Day Treatment Update - Swedberg
3. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Notification was received that a tree will be planted in recognition of Moorhead Public Schools efforts regarding recycling. The district participates in the City of Trees program sponsored by Minnkota Recycling.
2. Congratulations to the Knowledge Bowl team which finished third in the State tournament.
3. Ningning Chen, an eighth grade student at Moorhead Junior High, has been accepted by the "Summer Mathematics Institute" for attendance at a three-week residential institute for mathematics students. The SMI provides students with an arena to study high-level mathematics skills and to experience applications of the skills. The SMI is sponsored by Unisys Corporation, Minnesota Academic Excellence Foundation and the Minnesota State High School Mathematics League at no cost to the participants. Housing and meals will be provided on the campus of Macalester college in St. Paul.
4. Congratulations to the following students who were awarded various distinctions of honor: Valedictorians - Stacey Argent, Mike Lin and Erin Ingersoll; Salutatorians - Thomas Schmitt, Monte Helm and Jeff Greenwood; Special Honors to Chad Borowicz, Terri Elofson, Jon Hegre, Andrea Nellermeoe, Debbi Paulson, Carrie Simison, Shane Braun, and Bryan Delorme; and, Honor Students - Jon Rundquist, Sonya Miller, Jon Jeppson, Laurie Hoffman, Matt Schaefer, Peggy Meyer, Jason Moilanen, Erin Heitkamp, Jeremy Kovash, Hung Ly, Daria Karger, Derek Johnson, Amy Campbell, Tina Richards, and Ryan Babolian.
5. Paul Molick has been elected president of the Minnesota Technical College Vice Presidents Association for the 1991-92 school year.



IX. "WE ARE PROUD" continued....

6. Staff members Lowell Bolger, Ron Drechsel, Kevin Anderson, Joni Jacobson, Carol Olson, Janet Olson, Candy Richards, Pat DuBord, Mary Lee Leikas, LeAnn Fogelson, Michele Mogen, and Avy Dalum conducted a workshop for Northwest Minnesota school district occupational and physical therapists, adaptive physical education teachers, physical/other health impaired teachers and administrators. The workshop dealt with incorporating special services into the regular education setting. Other topics covered were team goals, assessment summary reports and documentation of services provided. The workshop was very well received and many compliments were bestowed regarding how well the staff worked together.
7. Ken Tagen, an English teacher and coach of the Knowledge Bowl team at Moorhead Senior High, has been singled out by a 1991 Presidential Scholar as the educator who had the greatest impact on the scholar's achievements. Presidential scholar Michael Lin of Moorhead High chose Mr. Tagen as the "distinguished teacher" who most influenced his success in school. The 1991 Distinguished Teachers will be honored in Washington when they will receive commemorative plaques from the U.S. Department of Education.

X. COMMITTEE/MEETING REPORTS

PER - Cummings (5/16)

Long Range Planning - (5/21)

XI. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Policy - (Trochlil) Appendix A  
Travel Reimbursement  
(DLC)

Explanation: Refer to Appendix A-1.

Recommendation: Move to approve the policy Travel Reimbursement (DLC) as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



B. NEW BUSINESS

1. Consider Pool Renovations - (Lacher) Appendix B  
Senior High

Explanation: One bid was received for swimming pool repair, in the amount of \$77,100.

An evaluation will be made as to the cost effectiveness of pool covers.

This is part of the 1991-92 facilities budget.

Recommendation: Move to award the bid to Chester Pools of Sellersburg, Indiana, in the amount of \$77,100.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- 
2. Consider Petition (Lacher) Appendix C  
for Assessments

Explanation: Appendix C-1 is a petition the school board needs to approve for improvements to the district's 11.81 acres abutting the City of Moorhead adjacent to Riverview Estates Park.

The assessment will be against the property and will be part of the sale price.

Recommendation: Move to approve the petition as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- 
3. Consider 1989-1992 (Lacher) Appendix D  
Supervisors' Contract

Explanation: Appendix D-1 are the changes in contract language, wage rates and fringe benefits for the supervisors' bargaining unit. This is a three (3) year settlement which covers the 1989-90, 1990-91 and 1991-92 school years.

Recommendation: Move to approve the three (3) year agreement with the supervisors bargaining unit as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

4. Consider Elementary (Jernberg) Appendix E  
Social Studies  
Curriculum Adoption

Explanation: Appendix E-1 contains a memo from the elementary Social Studies Committee, Social Studies program and grade K-6 level learner outcomes. The memo includes a summary of the North Central Association evaluation and the adoption of the elementary Social Studies program. Jim Nigg will briefly discuss the program and respond to questions.

Recommendation: Move to adopt the elementary Social Studies program as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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5. Consider Personnel (Bergen) Appendix F

New Employee

Terri Walseth - EBD Teacher, Senior High, BA+30 (4)  
\$24,044, effective for the 1991-92 school year  
William Belyea - Custodian, Edison/Washington, A12  
(0) \$6.49 per hour, effective May 21, 1991  
Don Braniff - Substitute Principal for Mary Jo  
Schmid, Voyager, \$3,680.00, effective April 30,  
1991 for 5 weeks

Resignation

Janet Marshall-Thoreen - Speech Clinician, Lincoln,  
effective at the end of the 1990-91 school year  
Avis Dalum - Certified Occupational Therapist  
Assistant (COTA) Paraprofessional, Probstfield/  
Riverside, effective May 31, 1991  
Richard Vig - Custodian, Edison, effective June 1,  
1991

Maternity Leave

Kelly DuBois-Gerchak - EBD Teacher, Washington,  
from August 26, 1991 to approximately September  
30, 1991

Recommendation: Move to approve the personnel items as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

6. Consider Staff  
Development Plan

(Jernberg)

Appendix G

Explanation: Appendix G-1 contains a copy of the 1991-92 Staff Development Plan. Statute requires Board approval after development of the Plan. The Staff Development and PER committees recommend approval.

Recommendation: Move to approve the 1991-92 Staff Development Plan as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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7. Consider 1990-91  
Superintendent's  
Contract

(Lacher)

Appendix H

Explanation: Refer to memo B91.276.

Recommendation: Move to approve the superintendent's contract for the 1990-91 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*8. Consider Interagency  
Planning Grant

(Andersen/Roy)

Appendix I

Explanation: Adult Basic Education (ABE) will be submitting a grant proposal to the Minnesota State Planning Agency for an amount of \$40,000. This proposal for an Interagency Adult Learning Grant would allow a local interagency planning team to develop a more effective assessment and tracking system for adult basic education learners.

The local planning team consists of Moorhead ABE and ECFE, Rural MN CEP, Clay-Wilkin Head Start, Indian Education - School District #152 and Midwest Farmworker Employment and Training (Minnesota Migrant Council).

Recommendation: Move to approve the submission of the grant proposal.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*9. Consider Election  
Resolution

(Trochlil)

Appendix J

Explanation: Appendix J-1 is the resolution authorizing issuance of certificates of election and directing the school district clerk to perform other election related duties.

Recommendation: Move to approve the resolution as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*10. Accept Donations

(Jernberg)

Appendix K

Explanation: The following donations have been received for the school patrol trip to a Minnesota Twins baseball game:

Sunrise Lions of Moorhead.....	\$ 50.00
Knights of Columbus.....	300.00
St. Joseph's Church.....	80.00
Larry & Karen Olson.....	4.00

Recommendation: Move to accept the donations as listed and send a letter of thanks.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



# CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board Recognition Tea for District Retirees	Tues., May 28	5:30 p.m.	Townsite
School Board Mtg.	Tues., May 28	6:30 p.m.	Townsite
Last Day for Students	Thurs., May 30		
Last Day for Staff	Fri., May 31		
Graduation	Sun., June 2	2:00 p.m.	Concordia
Summer School Begins	Mon., June 10		
School Board Mtg.	Tues., June 11	6:30 p.m.	MTC

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 11, 1991 - 6:30 p.m.  
Moorhead Technical College

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: DLC DATE ADOPTED: 06-24-86 REVIEWED/REVISED: 05-28-91
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### TRAVEL REIMBURSEMENT

#### Professional Meetings and Conferences

1. Staff and school board members are encouraged to attend professional development meetings, workshops, seminars, conferences and conventions. Expenses will be reimbursed according to district policy, budget allocations, and/or negotiated agreements.

#### Mileage and Other Expenses

1. Travel will be arranged by the most cost effective method. Staff is expected to use school owned vehicles. However, if a school car is not available, the mileage paid for use of individual automobiles will be based on the IRS approved rate. For use of an individual's own car, when a school car is available, the district will pay \$.10/mile. The district encourages employees to use cash whenever possible to take advantage of discounts. Reimbursement will be made with receipt as soon as it can be processed.

Prizes, bonuses, or free trips awarded by commercial transportation companies as a result of travel paid for and by the school district become the property of the school district and may not be accepted for personal use.

2. Hotel or motel cost reimbursement will be on the basis of a receipt presented for the actual cost. Lodging expenses in the Moorhead area will be reimbursed only when the employee is supervising students as part of an approved activity.
3. Food costs will be reimbursed according to the following schedule, not to exceed \$24.00 per day, including tips. Reimbursement limitations for meals will be:

-- Breakfast \$ 5.00 (when leaving Moorhead before 7:00 a.m.)  
 -- Lunch \$ 7.00 (when leaving Moorhead before 12:00 noon)  
 -- Dinner \$ 12.00 (when leaving Moorhead before 6:00 p.m.)

(i.e. if you leave Moorhead at 9:30 a.m. the reimbursement would not exceed \$19.00 for that day.)

If special conference arrangements necessitate an increased cost a statement to that effect shall be submitted.

4. Registration fees and incidental costs will be reimbursed on the basis of actual cost and shall be receipted. Laundry and personal telephone calls are not reimbursable expenses.

#### Request Procedure

The Superintendent, the Assistant Superintendents, Directors and Supervisors should ensure that this policy is followed, and that all personnel assigned to their division use the "Request to Attend Professional Conference" and/or "Request for Conference Prepayment."

#### Extent of Travel

Reimbursement is available only for trips designated in a request form. Arrangements for side trips to visit schools, etc., must be approved in order to be reimbursable.

#### Volunteer Travel Reimbursement

Volunteers who travel on district business will have their expenses reimbursed in the same manner as staff or school board members. The administrator in charge of arranging the volunteer's travel shall ensure reimbursement forms, including receipts, are properly submitted for payment.

10/20/81  
L-11 Sp.

# TABULATION OF BIDS

1991 SWIMMING POOL REPAIR  
MOORHEAD HIGH SCHOOL  
INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Foss Associates  
Architecture, Engineering & Interiors  
Moorhead, Minnesota

PROJECT NO. 9001.23

BID OPENING: May 17, 1991

Contractors	a d d e n d u m y	s e c u r i t y	Base Bid No. 1 - Swimming Pool Repair and Associated Work	Base Bid No. 2 - Automatic Pool Cover and Associated Work (Löf System)	Base Bid No. 2A - Semi-Automatic Pool Cover and Associated Work (Alta System)
Alta Enterprises, Inc. Canby, Oregon	x	x	No Bid	No Bid	\$17,487.00
Chester Pools Sellersburg, Indiana	x	x	\$77,100.00 *	No Bid	No Bid
Löf Energy Systems Lakewood, Colorado	x	x	No Bid	\$30,000.00	No Bid

\*Incomplete Bid



CITY OF  
**MOORHEAD**  
**MINNESOTA**  
500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561  
(218) 299-5301

May 14, 1991

Robert Lacher  
Assistant Superintendent of Business  
Independent School District 152  
810 South 4th Avenue  
Moorhead MN 56560

Dear Bob:

Enclosed is a copy of the resolution approving the preliminary and final plat of the School District property that was before the Moorhead City Council on the consent agenda of their Monday, May 6, 1991 meeting.

Also enclosed is a 100% petition for the assessments that will be extended to the subdivision area which requires your signature. Please review the form and return it to our office. If you have any questions regarding the petition, please call me at 299-5370.

Sincerely,

*Scott Hutchins/leg.*  
Scott A. Hutchins  
Director of Community Development

LV:may\sh\13r1  
Enclosures (2)

100% Petition for Sewer & water mains & services,  
storm sewer, curb, gutter, and  
paving

We, the undersigned, being the owners of all of the real property abutting upon the following street, alley or public way between the points indicated:

11.81 acres abutting the City of Moorhead adjacent to Riverview Estates Park

hereby petition the City Council of Moorhead, Minnesota, to undertake without a public hearing under Minnesota Statutes, Section 429.031, the following improvement along said street, alley or public way:

Sewer & water mains & services, storm sewer, curb, gutter and paving

and to assess the entire cost thereof against our property abutting said improvement based on benefits received without regard to cash valuation.

Signature of Owners*	Address	Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

LEGAL DESCRIPTION OF ALL ABUTTING PROPERTY:

See attached Legal Description

I hereby certify that I have examined the above petition and appropriate real estate records and find that said petition is in proper form and is signed by all the owners of property abutting said improvement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19 .

\_\_\_\_\_  
City Clerk  
City of Moorhead

(SEAL)

\*Property owned in joint tenancy must be signed by each owner.

RESOLUTION

BE IT RESOLVED by the City Council of the City of Moorhead, upon recommendation of the Moorhead Planning Commission, that the City Council does herein accept and approve both the preliminary and final plat, subject to placement of all necessary easements including a ten foot (10') pedestrian/bicycle path easement to be located between Lot 7 and Lot 8 of Block 1, of the subdivision of ±11.81 acres of property owned by Independent School District 152, legally described as:

that part of the Southwest Quarter (SW¼) of Section Twenty (20), Township One Hundred Thirty-nine (139) North, Range Forty-eight (48), West, described as follows, to-wit: Beginning at a point which lies on the South line of Section 20, township 139 North, Range 48 West of the Fifth Principal Meridian, said point being located 809.33 feet West of the South One-Quarter corner in said Section 20, thence West along said South Section line a distance of 605.00 feet, thence North parallel to the North-South One-Quarter line in said Section 20, a distance of 850.00 feet; thence East parallel to the South line of said Section 20, a distance of 605.00 feet, thence South parallel to the aforementioned North-South One-Quarter line, a distance of 850.00 feet, more or less, to the Point of Beginning. Said tract of land contains 11.810 acres, more or less.

PASSED by the City Council of the City of Moorhead this 6th day of May, 1991.

Independent School District #152 property That part of the Southwest Quarter (SW $\frac{1}{4}$ ) of Section Twenty (20), Township One Hundred Thirty-nine (139) North, Range Forty-eight (48), West, described as follows, to-wit: Beginning at a point which lies on the South line of Section 20, township 139 North, Range 48 West of the Fifth Principal Meridian, said point being located 809.33 feet West of the South One-Quarter corner in said Section 20, thence West along said South Section line a distance of 605.00 feet, thence North parallel to the North-South One-Quarter line in said Section 20, a distance of 850.00 feet; thence East parallel to the South line of said Section 20, a distance of 605.00 feet, thence South parallel to the aforementioned North-South One-Quarter line, a distance of 850.00 feet, more or less, to the Point of Beginning. Said tract of land contains 11.810 acres, more or less.



MEMO #: I-91-245  
TO: Board of Education  
FROM: Elementary Social Studies Committee  
SUBJECT: Summary of Elementary Social Studies  
North Central Association Evaluation  
DATE: May 22, 1991

## I. Summary of North Central Association Evaluation

### 1. Self-Study Phase

The K-12 Social Studies department began its self-study phase in 1989 with a North Central Visitation being conducted K-12 in December 1989.

### 2. North Central Committee Visitation

The North Central Committee Visitation was held in December 1989 which was followed by a preliminary written Exit Report. The Improvement Plan K-12 was presented to the PER Committee and the Board of Education in the Spring of 1990 with the secondary 7-12 adoption.

## II. Adoption of the Revised Elementary Social Studies Curriculum

1. The elementary Social Studies Committee has reviewed and revised its learner outcomes and has reviewed materials to be selected with emphasis placed on materials which will allow for outcome based presentations. In preparing for a transition to outcome based mastery learning and more emphasis on outcomes the committee selected a wide variety of materials and texts.

As materials were purchased for the adoption of textbooks and related materials, care was taken to ensure that our Social Studies program reflected cultural diversity, global in nature, to ensure approaches are multicultural, gender fair and disability sensitive. Software and media materials have also been previewed and are being ordered. Textbooks and related materials are as follows:

### Kindergarten

Nystrom Theme Packs - 142

Grade 1

Nystrom Theme Packs/Big Books

Grade 2

Macmillan/McGraw-Hill:

The World Around Us Activity Programs - 12

The World Around Us Textbooks - 100

Teacher Resource Centers - 7

Harcourt Brace Jovanovich Teacher Resource Files - 6

Grade 3

Houghton-Mifflin:

Student Textbooks - 520

Teacher's Manuals - 25

Resource Centers - 25

Bookshelves - 25

Grade 4

Houghton-Mifflin

Student Textbooks - 520

Teacher's Manuals

Ancillaries

Bookshelves - 7

Grade 5

Macmillan:

U.S. and It's Neighbors Teacher Resource Centers -  
26

U.S. and It's Neighbors Student Textbooks - 520

Grade 6

MN Historical Society:

Student Textbooks - 262

Teacher's Manuals - 12

Scott Foresman:

Student Textbooks - 520

Teacher's Resource Book - 26

Capital purchases including maps, globes and kits of materials have been purchased over a two-year period including those materials preapproved in the 1990-91 capital budget and the 1991-92 capital budget as follows:

1990-91 Capital Budget

Maps and Globes (\$20,000)

1991-92 Capital Budget

Social Studies Kit/Software (\$58,800)

We ask that the Board of Education approve of the revised elementary Social Studies curriculum.

RMJ/mdm

**PROGRAM OUTCOMES OF THE SOCIAL STUDIES CURRICULUM****A. Students will:**

1. Learn basic skills necessary to acquire meaningful knowledge of the social sciences.
2. Become an independent learner.
3. Develop a lasting interest in human activities and interaction.
4. Develop a respect for the dignity and worth of all people.
5. Understand fundamental concepts and values through an interdisciplinary study of the social sciences.
6. Acquire attitudes that will lead to effective and responsible citizenship.
7. Think critically and become a more effective decision maker.
8. Be open minded and recognize the diversity of life styles and values which exist in our society and in other democratic societies.
9. Learn through individual and group involvement.
10. Recognize cultural diversity in a global context.
11. Recognize cause and effect relationships in an interdependent world.
12. Develop awareness of key local, state, national and international problems.
13. Acquire knowledge, skills and attitudes which can be integrated and used for 21st Century living.
14. Understand how the past affects the present and future.
15. Recognize bias, slant and frame of reference.

**B. Students will achieve the following academic skills: The ability to:**

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Make generalizations from information and data.
4. Recall specific information relevant to concepts.
5. Read pictures, graphs, maps, charts or diagrams.
6. Follow directions.
7. Analyze data, draw inferences and develop hypotheses.
8. Evaluate and locate information (primary vs. secondary accounts).

**C. Students will attain value appreciation for:**

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of man (human kind) to make needed adaptation and adjustments to the environment.



May 2, 1991

SOCIAL STUDIES: KINDERGARTEN

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

- A. Students will achieve the following academic skills: The ability to:
  - 1. Read pictures, graphs, maps, charts or diagrams.
- B. Students will attain value appreciation for:
  - 1. The uniqueness of self.
  - 2. Diversity of peoples and cultures.
  - 3. Changes in self and others.

KINDERGARTEN SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

- 1. Increase ability to relate to others in groups, such as family, school and play settings.
- 2. Identify community workers and their roles as school, police, fire fighters, dental and postal personnel.
- 3. Increase awareness of the seasons and their effects on our lifestyles.
- 4. Increase awareness of holidays celebrated in the USA. (Columbus Day, Halloween, Thanksgiving, Christmas, Hanukkah, Valentines Day, 4th of July.)
- 5. Identify selected historical figures: John Chapman, Christopher Columbus, Martin Luther King, Jr., Abraham Lincoln, George Washington, Betsy Ross.
- 6. Develop an awareness of preserving the environment.

May 2, 1991

SOCIAL STUDIES - GRADE 1

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

- A. Students will achieve the following academic skills: The ability to:
  - 1. Read pictures, graphs, maps, charts or diagrams.
- B. Students will attain value appreciation for:
  - 1. Diversity of peoples and cultures.

GRADE ONE SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

- 1. Use pictorial symbols to identify basis map features (North, South, East, West).
- 2. Recognize the importance of family as the basic social unit.
- 3. Recognize that our school has many workers necessary for it to function.
- 4. Recognize that our community is made up of many different workers, including doctors, nurses and hospital staff.
- 4. Relate the importance of George Washington, Abraham Lincoln, Martin Luther King, Jr., Betsy Ross and Christopher Columbus.
- 5. Distinguish the National symbols of the U.S., Flag, Capitol, White House, Liberty Bell, Eagle, and the Statue of Liberty.
- 6. Recognize the ways different ethnic groups celebrate the major holidays of Thanksgiving and Christmas.
- 7. Express an awareness of current events.

May 2, 1991

SOCIAL STUDIES - GRADE 2

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

A. Students will:

1. Learn basic skills necessary to acquire meaningful knowledge of the social sciences.

B. Students will achieve the following academic skills: The ability to:

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Recall specific information relevant to concepts.
4. Read pictures, graphs, maps, charts or diagrams.

C. Students will attain value appreciation for:

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of man (human kind) to make needed adaptation and adjustments to the environment.

GRADE TWO SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

1. Identify and relate the following terms to maps and globes (maps, globes, basic map symbols, map key, cardinal directions, country, state, and compass).
2. Give examples of how people work, live and play in a neighborhood.
3. Classify neighborhoods and communities according to the following terms: community, city, suburb, town, population, providing for needs and wants.
4. Explain the responsibilities of being a good citizen (leader, voter, rules, laws, and cooperation).
5. Recognize and identify landforms, bodies of water and natural resources (rivers, lakes, mountains, desert, plains, islands, oceans, continents, capital, valley, peninsula).
6. Recognize and relate the following terms to America of long ago (settlers, settlement, history, pioneers, Native Americans, colonies).



7. Compare and contrast life today with that of the pioneer community or first 13 colonies.
8. Awareness of our countries historical places, noted people from the past, national symbols and holidays (Washington, D.C., Alamo, Christopher Columbus, Ben Franklin, Harriet Tubman, Susan B. Anthony, Fourth of July, Saint Patrick's Day, Christmas, Chinese New Year, Chanukah).
9. Develop an awareness of the cause and effect relationship between humans and the environment (recycling, conservation).
10. Locate and use information resources (atlas, encyclopedia, museum, dictionary).
11. Develop an awareness of current events (Weekly Reader or Scholastic, newspaper).



May 2, 1991

SOCIAL STUDIES - GRADE 3

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

A. Students will:

1. Learn basic skills necessary to acquire meaningful knowledge of the social sciences.
2. Become an independent learner.

B. Students will achieve the following academic skills: The ability to:

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Make generalizations from information and data.
4. Recall specific information relevant to concepts.
5. Read pictures, graphs, maps, charts or diagrams.
6. Follow directions.
7. Analyze data, draw inferences and develop hypotheses.
8. Evaluate and locate information (primary vs. secondary accounts).

C. Students will attain value appreciation for:

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of humans to make needed adaptation and adjustments to the environment.

GRADE THREE SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

1. Create and use a map key to interpret symbols to include land, water, boundaries, cities, and topography.
2. Identify and use cardinal and intermediate directions on a map and globe.
3. Locate and identify the continents and oceans.
4. Locate regions of the U.S.A.
5. Use letter/number coordinates to locate places.
6. Compare maps and globes.
7. Read a physical map using a map key and direction rose.
8. Identify and use Social Studies vocabulary and terms.
9. Use and make charts, tables, bar graphs, and time lines.
10. Use newspapers and magazines for current events.

12. Appreciate that there are many groups of people in the U.S.A. and throughout the world and that each group has its own diverse culture interacting with other cultures.
13. Appreciate the importance of respecting, conserving, and protecting the environment and its natural resources.
14. Recognize the characteristics of democracy including its rights and responsibilities as a citizen.
15. Appreciate the value of cooperation and working together.

May 2, 1991

SOCIAL STUDIES - GRADE 4

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

A. Students will:

1. Become an independent learner.
2. Acquire attitudes that will lead to effective and responsible citizenship.
3. Think critically and become a more effective decision maker.
4. Be open minded and recognize the diversity of life styles and values which exist in our society and in other democratic societies.
5. Learn through individual and group involvement.
6. Develop awareness of key local, state, national and international problems.
7. Understand how the past affects the present and future.

B. Students will achieve the following academic skills: The ability to:

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Make generalizations from information and data.
4. Recall specific information relevant to concepts.
5. Read pictures, graphs, maps, charts or diagrams.
6. Follow directions.
7. Analyze data, draw inferences and develop hypotheses.
8. Evaluate and locate information (primary vs. secondary accounts).

C. Students will attain value appreciation for:

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of man (human kind) to make needed adaptation and adjustments to the environment.

GRADE FOUR SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

1. Demonstrate their ability to identify conventional symbols for boundaries.



2. Locate rivers and determine the direction in which rivers flow by using maps and globes.
3. Demonstrate their ability to use a grid system to locate places.
4. Locate and identify lines of latitude and longitude.
5. Demonstrate their ability to use coordinates of latitude and longitude to locate places.
6. Locate and identify hemispheres.
7. Locate and identify the Prime Meridian.
8. Locate and identify states and regions of states.
9. Locate and identify oceans, major rivers and other major bodies of water.
10. Identify and use Social Studies vocabulary and terms in a variety of activities.
11. Demonstrate the ability to use library resource skills to locate information found in atlases, almanacs and encyclopedias.
12. Discover the use of magazines and newspapers to discuss and understand current events.
13. Demonstrate the ability to relate day and night to the Earth's rotation.
14. Demonstrate the ability to relate the calendar (seasons) to the earth's revolution around the sun.
15. Differentiate among the various regions of the U.S.A., their geographical features, place locations, and the economic factors of the regions.
16. Recognize the various cultures of the U.S.A and how different groups celebrate their heritage.
17. Collect information to appreciate the importance of respecting and conserving the environment.
18. Adopt or share a project that demonstrates how a community can work together to preserve and protect the natural resources.
19. Gather information to recognize the importance of conserving our resources and using them wisely.
20. Identify the landforms of Minnesota and why they exist.
21. Identify the early inhabitants of Minnesota (Big Game Hunters, Archaic People, Mound Builders, Native Americans, Voyageurs, and Early Settlers). (Optional: If Land of Sky Blue Waters publication is available in your building.)



May 2, 1991

SOCIAL STUDIES: GRADE 5

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

A. Students will:

1. Acquire attitudes that will lead to effective and responsible citizenship.
2. Think critically and become a more effective decision maker.
3. Be open minded and recognize the diversity of life styles and values which exist in our society and in other democratic societies.
4. Learn through individual and group involvement.
5. Understand how the past affects the present and future.
6. Recognize bias, slant and frame of reference.

B. Students will achieve the following academic skills: The ability to:

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Make generalizations from information and data.
4. Recall specific information relevant to concepts.
5. Read pictures, graphs, maps, charts or diagrams.
6. Follow directions.
7. Analyze data, draw inferences and develop hypotheses.
8. Evaluate and locate information (primary vs. secondary accounts).

C. Students will attain value appreciation for:

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of man (human kind) to make needed adaptation and adjustments to the environment.

GRADE FIVE SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

1. Students will read and interpret any conventional globe or map.
2. Students will locate places on a map and globe using lines of latitude and longitude.
3. Students will give examples of the contributions of early European discovery and exploration of North America.

4. Students will describe how the New England Colonies, the Middle Colonies and the Southern Colonies were established and settled.
5. Students will identify the causes which led to the American Revolution.
6. Students will describe the structure and organization of our government as defined by the Constitution including the three separate branches and the powers granted to each.
7. Students will recognize the rights guaranteed to citizens of the United States as described and defined in the Bill of Rights.
8. Students will describe how and why our country expanded westward.
9. Students will explain reasons for and state the contributions of the immigration wave of the 1850's and 1900's.
10. Students will describe causes and results of the Civil War.
11. Students will be able to explain the changes wrought by the Industrial Revolution.

May 2, 1991

SOCIAL STUDIES: GRADE 6

PROGRAM GOALS - WHAT WE EMPHASIZE WHEN WE TEACH

A. Students will:

1. Become an independent learner.
2. Think critically and become a more effective decision maker.
3. Be open minded and recognize the diversity of life styles and values which exist in our society and in other democratic societies.
4. Recognize cultural diversity in a global context.
5. Develop awareness of key local, state, national and international problems.
6. Understand how the past affects the present and future.

B. Students will achieve the following academic skills: The ability to:

1. Compare and contrast data.
2. Organize information through listing and grouping.
3. Make generalizations from information and data.
4. Recall specific information relevant to concepts.
5. Read pictures, graphs, maps, charts or diagrams.
6. Follow directions.
7. Analyze data, draw inferences and develop hypotheses.
8. Evaluate and locate information (primary vs. secondary accounts).

C. Students will attain value appreciation for:

1. The uniqueness of self.
2. Diversity of peoples and cultures.
3. Changes in self and others.
4. Interdependency of man and earth.
5. Worth and dignity of each individual.
6. The ability of man (human kind) to make needed adaptation and adjustments to the environment.

GRADE SIX SOCIAL STUDIES LEARNER OUTCOMES - WHAT WE ASSESS

Students will:

1. Interpret map symbols by using the various types of information maps (climate maps, road maps, etc.).
2. Interpret map and globe information by being able to distinguish symbols, meridians, parallels, keys and scale dimension.
3. Identify continents, major bodies of water and landforms found on earth.



4. Identify major countries on all continents.
5. Be able to analyze the effect of early civilizations, historical changes, important events and inventions that have influenced and shaped the development of cultures and nations.
6. Distinguish major world nations, their climates, origins, language, and religion.
7. Synthesize information about key local state, national and international problems with a commitment to develop awareness, citizenship and social responsibility.
8. Analyze data from reference materials (maps, charts, graphs) in which outcomes are predicted and conclusions determined through the reporting process.
9. Understanding global interactions as they relate to the United States (foreign policy, etc.).
10. Sequence important historical events in Minnesota history.
11. Be able to identify the geographical areas of Minnesota and their historical and economical contributions.
12. Locate major cities, rivers, lakes on a map of Minnesota.
13. Identify the political representatives through the different levels of government (names to match offices)...identify the political representatives through the different levels of government (names to match offices).



RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION  
AND DIRECTING SCHOOL DISTRICT CLERK TO PERFORM  
OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the election for school board members held May 21, 1991.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 152, as follows:

1. The chair and clerk hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 152 to the following candidates:

- a. Bill Cox (3 year term)
- b. Mark Gustafson (3 year term)
- c. Ellen Hunt (2 year term)

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on July 1 next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

## Children Build Their Own Playgrounds

A program in Germany encourages underprivileged youth to plan and build playground equipment as a way of promoting their interest in attaining skills. In one recent project, for instance, children built their own skateboarding track. Organizers believe that the project taught the kids responsibility and the ability to cope with failure. Playground-building programs are now being tested at various youth homes throughout Germany. According to one official, many of these youth have dropped out of school; building their own sports facilities is motivating them to learn other skills.

## Computer-Generated Fiction

Because certain genres of literature conform to specific formulas and structures, computers could be enlisted to churn out basic plots that writers then polish to perfection. Philosopher and artificial-intelligence expert Selmer Bringsjord of Rensselaer Polytechnic Institute has already created a technothriller entitled *Soft Wars* that is scheduled to be published in October by the Signet imprint of Penguin USA. The computer developed the plot line, while Bringsjord "fleshed it out." He believes that he will be able to program the computer to generate entertaining formulaic children's stories and that machines could do a significant amount of work on mysteries, thrillers, and other genre fiction.



COURTESY OF UNIVERSITY OF CALIFORNIA, BERKELEY

## Buddhist Scriptures On Compact Discs

Two thousand years of Buddhist scriptures from radically different Asian traditions will soon be available on four compact discs. In a project expected to be completed this summer, Buddhist studies professor Lewis Lancaster and colleagues at the University of California, Berkeley, have encoded the entire 45-volume Pali Buddhist canon on a single ROM disc. The set of discs will also include a Thai canon, which is a Siamese version of the Pali scripture, and two transcriptions

of the Chinese-Japanese-Korean tradition. Because scholars now have to check through dozens or hundreds of books to find specific passages, the advent of computer-accessible discs for Buddhist and Asian scholars amounts to "a revolution in scholarly research," says Lancaster.

Professors Lewis Lancaster (left) and Padmanabh Jaini of the University of California, Berkeley, pose with some of the Buddhist scriptural materials that will be transcribed to compact discs.

## The Stress of Leisure

Germans are increasingly suffering from "leisure-time stress," according to leisure researcher Horst W. Opaschowski of Hamburg. A survey found that, despite feeling "free" during their free time, many Germans worry about leisure and hurry from one activity to the next, leaving little time to stop and think. Excessive consumer attitudes about leisure time "do not allow personal initiatives and doing one's own thing," Opaschowski concludes.

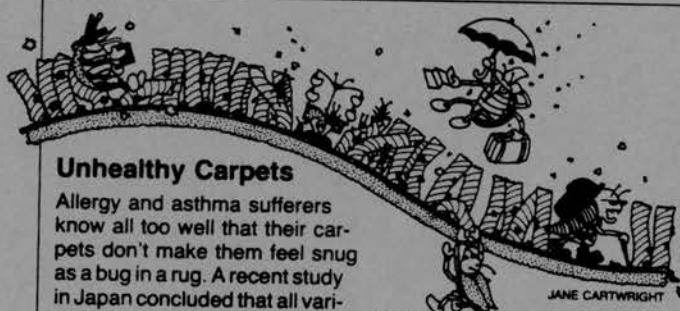
BILL WIEGAND / UNIVERSITY OF ILLINOIS



William Maher, professor of library administration at University of Illinois Library, demonstrates the brittleness of paper.

## Recycled Paper's Side Effects

One unforeseen side effect of using recycled paper for printing books is that it is contributing to an already severe problem of deteriorating books. Many books — and their intellectual content — are in danger of being lost, according to preservation specialists at the University of Illinois at Urbana-Champaign. The team is working to rescue some 4,500 volumes at the university's library by identifying and microfilming endangered books. But these targeted books represent only "a drop in the bucket," since approximately 37% of the library's 5 million books are thought to be endangered. The brittle-paper problem began in the nineteenth century when wood-pulp paper was introduced to printing. Recycled paper compounds the problem because the extra processing shortens and weakens the paper fibers.



## Unhealthy Carpets

Allergy and asthma sufferers know all too well that their carpets don't make them feel snug as a bug in a rug. A recent study in Japan concluded that all varieties of carpeting play host to a wide variety of dirt, dust, germs, mold, pollen, and parasites. Their effects on people with respiratory ailments are aggravated by "sick building syndrome" — the inability of energy-efficient

buildings to adequately recirculate indoor air. The National Wood Flooring Association believes that uncarpeted hardwood floors offer the best answer for those who can't tolerate allergenic substances.

## Genetics Counseling

Science's ability to diagnose or even cure genetic defects — such as muscular dystrophy and cystic fibrosis — before birth will force many parents to make increasingly difficult choices in the future. A new program at the University of Cincinnati is aimed at training students to become genetic counselors as well as technicians. Directed by biology professor Carl Huether, the program will teach counselors how to provide information to anxious families and explain tests and options, while allowing families to make their own decisions.

For more information, see "Sources, Tomorrow in Brief" on page 54 of this issue.

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5-19-805  
MIN  
6-11-91

Notice is hereby given that a REGULAR meeting of the Moorhead School Board will be held on TUESDAY, JUNE 11, 1991, at 6:30 p.m. in the STUDENT COMMONS (West End) at Moorhead Technical College.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- V. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of May 14, 21, and 28, 1991.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- VI. CONSENT AGENDA (Items: VII; XIII-B. 9 & 10)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- \*VII. CONSIDERATION OF CLAIMS

Appendix B



VIII. COMMUNICATIONS

1. Acknowledgement of letter from Carol Renner, Moorhead Public Service Department, regarding "Play It Safe With Electricity" Program.

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Sandy Kortan, 2nd grade teacher at Washington, and student Peter Morsch, will explain how students have created learning centers for the classroom utilizing computer software.
2. Facilities Task Force Update - Liliias Jones, Chair  
Appendix Z-1
3. Futures Article - Appendix Z-2

XI. COMMITTEE/MEETING REPORTS

Joint Powers - Cummings (6/6)

XII. MOORHEAD TECHNICAL COLLEGE AGENDA

1. Review MTC Governance (Johnson) Appendix C

Explanation: Ben Trochlil, Paul Molick and Nate Johnson attended a meeting with area superintendents and college presidents from Brainerd, Staples, Thief River Falls, East Grand Forks, Detroit Lakes, Bemidji, and Wadena to discuss the bill passed by both Houses of the legislature regarding the three system merger of technical colleges.

Board members received information from the meeting under separate cover.

Recommendation: For discussion and one (1) Board member must be selected to represent the district at the next meeting to be held on Monday, June, 17th in Detroit Lakes.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



2. Consider Computer  
Hardware Bids - MTC

(Buckner)

Appendix D

Explanation: MTC has received bids on micro computer equipment and networking software to equip one new keyboarding instructional lab; replace another instructional lab with newer technology; and, replace the computers on support staff stations with hardware capable of running the new student information system (SIS) developed by the state department. Funding for this purchase was approved by the Board with the approval of the MTC preliminary capital outlay budget for 1991-92. Of the approximately \$130,000 purchase, \$64,000 is in the student services budget with the remaining being shared by the Accounting, Marketing, Secretarial and Computer instructional departments.

Due to the bid summary being incomplete at print time, a vendor name of who will be awarded the bid will be inserted at the meeting. Bid summaries will be mailed to the Board under separate cover.

Recommendation: Move to award the bid to \_\_\_\_\_  
for computer hardware at Moorhead Technical College.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

- 1. Review Transportation (Bacon)  
Funding Changes

Appendix E

Explanation: The Board received a memorandum as to the changes in transportation funding effective July 1, 1991 (91-92).

Recommendation: For Discussion Only

- 2. Review Land Development (Lacher)  
of 11.81 Acres

Appendix F

Explanation: Appendix F-1 is a first draft proposal of an agreement for the joint development of the 11.81 acres behind the former Moolight Drive-In. The sale of the lots will actually pay for the land the City has been using as the park.

Recommendation: For discussion with action at a later date.

3. Consider Food Service (Bonemeyer)  
Procedures

Appendix G

Explanation: Appendix G-1 contains food service procedures for lunch, breakfast and milk programs for 1991-92. Mary Bonemeyer will brief the Board regarding these procedures.

Recommendation: For discussion only. This item will be on a future agenda for approval.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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4. Consider Summer School (Jernberg)  
Enrollment and Staff

Appendix H

Explanation: Appendix H-1 contains staffing information for the 1991 summer school session. Howard Murray and Darrel Tomlinson will review enrollment and staffing.

Recommendation: Move to approve the employment of the summer school staff as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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5. Consider Sports Center (Lacher)  
Space

Appendix I

Explanation: The City of Moorhead will receive bids for the proposed sports center project on June 11th. The City Council will be meeting to approve the bids on June 17th. The Board will be given information regarding the bids related to areas which the school district plans to rent based on amortization of construction costs.

Recommendation: A recommendation will be provided at the meeting.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

6. Consider Pool Cover  
Bids - Senior High

(Lacher)

Appendix J

Explanation: The district received bids from two (2) vendors and five (5) different alternates. They are as follows:

<u>Alternate</u>	<u>LOF Energy</u>	<u>Acta</u>
1) 2 Reel Semi-automatic	\$12,600	\$17,487
2) 3 Reel Semi-automatic Auto Roll-Up All Reels	\$22,900	
3) 3 Reel Semi-automatic Auto Roll-Up Auto Shut-Off	\$25,600	
4) Same as above but fully automatic	\$30,000	

Moorhead Schools will receive a \$7,500 energy grant for the cover and the balance will be financed by maintenance facility allocation of \$38,000 (page 29 of capital outlay budget).

It is estimated there will be a four (4) year payback in energy savings on the investment.

Recommendation; Move to award the bid to \_\_\_\_\_ for the pool cover at Moorhead Senior High.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

7. Consider Personnel

(Bergen)

Appendix K

Early Retirement

Lois Ohman - 5th Grade Teacher, Robert Asp, effective June 28, 1991

Resignation

Nora Flom - Spanish Teacher, Senior High, effective immediately

Jill Hedstrom - Speech/Language Clinician, Senior High/Riverside, effective immediately

One Year Leave

Kathleen Aarhus - 3rd Grade Teacher, Probstfield, one (1) year leave for child care

Coleen Roller - EBD Paraprofessional, Probstfield, leave of for the 1991-92 school year

Recommendation: Move to approve the personnel items as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

8. Consider Lease  
Agreements - Townsite

(Bergen)

Appendix L

Explanation: Appendix L-1 contains the existing leases for 1991 and 1992 with ending dates.

It is recommended that the district portion be increased by 5 percent. This is not indicated but subject to discussion.

Recommendation: Move to approve the lease agreements as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*9. Consider Donations

(Jernberg)

Appendix M

Explanation: Washington School received a donation of a Franklin computer and disk drive from Jeff and Karen Baukol.

The Washington PTO donated \$300 to the school patrol for a trip to a Minnesota Twins baseball game.

Recommendation: Move to accept the donations and send letters of thank you.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*10. Consider Non-Resident  
Agreement

(Jernberg)

Appendix N

Explanation: The following non-resident agreement was received:

To Attend Norman County West Public Schools  
Jenna Rae Ninneman - Rt. 1 Box 65, Georgetown, MN,  
grade Kindergarten

Recommendation: Move to approve the non-resident agreement, subject to board action of the appropriate districts, as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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IVX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Review New Legislation
2. School Board Dinner Date
3. Negotiations Update



# CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Summer School Begins	Mon., June 10		
Teacher Negotiations Begin	Mon., June 10	8:00 p.m.	Townsite
OBE Writing	Mon., June 10 - Fri., June 14	All Day	Townsite
School Board Meeting	Tues., June 11	6:30 p.m.	MTC
School Equipment & Supplies Auction	Thurs., June 13	4:30 p.m.	MTC
Flag Day	Fri., June 14		
MTC Governance Meeting	Mon., June 17	10:00 a.m.	Detroit Lakes
LRP Dinner Meeting	Mon., June 17	6:00 p.m.	Speak Easy
Special Board Meeting (MSBA Self-Evaluation)	Tues., June 18	1:30 p.m.	Townsite
PER Dinner Meeting	Wed., June 19	5:15 p.m.	Tree Top
School Board Meeting	Tues., June 25	6:30 p.m.	Townsite
Independence Day	Thurs., July 4		
No Summer School	Thurs., July 4 - Fri., July 5		
School Board Meeting	Tues., July 9	6:30 p.m.	Townsite
End of Summer School	Fri., July 12		
MN Special Olympics	Wed., July 17 - Sat., July 27		Mpls.

## XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 18, 1991 - SPECIAL  
Townsite Center - 1:30 p.m.

MEMO #: B91.291

MEMO TO: DR. TROCHLIL

FROM: ROBERT LACHER

DATE: MAY 31, 1991

SUBJECT: JOINT DEVELOPMENT BEHIND MOONLIGHT DRIVE INN

Suggested revisions:

1. The School District will receive \$5,000 per acre for 11.81 acres. (Total: \$59,050)
2. The City will ~~corner~~  
cover all marketing costs.
3. The City will give the 1 1/2 acre land to the School District located next to their property on County Road 80 and near Ditch 47 on the east side of town.

If the School District is successful in acquiring a larger parcel of land, we can consider a contiguous Park-School site development.

4. Total revenue of the sale of land will reach \$84,050 before "profits" are divided between the School District and the City.

The City will receive five acres of land valued at \$5,000 per acre for 1.5 acres valued at \$3,750. (Net gain of \$19,375 in land value)

The City will extend the improvements and market the properties.

The City's share of the potential revenue will be between \$133,000 and \$42,975.

Thank you.

MAY 20 1991

Appendix E-1

Page 2 of 8

CITY OF  
**MOORHEAD**  
**MINNESOTA**

500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561  
(218) 299-5301

*D. TACHAK*  
*BOARD of Education*  
*MR. BERGEN*  
*MR. JERN*

May 24, 1991

Mr. Bob Lacher  
Superintendent of Business  
Moorhead Public Schools  
Townsite Center  
810 4th Ave. So.  
Moorhead, MN 56560

Dear Bob,

I'm enclosing a copy of a <sup>ed</sup>proposal agreement. This agreement has not been examined or received by the City Council. I would prefer that the agreement contain the information you need before I bring it to the City Council for their approval.

I'm also attaching three different lists of prices for the lots.

List A will yield the most money and will also cause the lots to sell slower. Some of the lots may not sell at what I've indicated.

I believe List B will market them over a moderate period of time and provide a fair yield.

List C will provide for a fairly quick sale; however, there would be considerably less overall gain.

As you look at the various prices, give some thought to Lots 1 and 14 of the large section and Lots 1 and 6 of the interior lots. It may be advantageous to reduce these lot costs by an additional \$3000-\$4000 and sell them quickly with some imposed building and time guidelines. It would be a method of getting it started quickly. Perhaps the added reduction could then be built back into the cost of the remaining lots. I await your thoughts.

Sincerely,

*Gerald H. Sorenson*  
Gerald H. Sorenson  
Director of Administrative Services  
City of Moorhead

enc  
GHS:ke

\comp\compkle\BL24

*1. WOULD LIKE TO  
KNOW ABOUT  
OUT OF POCKET  
COSTS. EXPLANATION  
LIMIT*

*2. They know more about  
marketing land. Go with  
their recommendations.  
3. Use money to buy more  
land fast.*

INCORPORATED 13

SUGGESTED LOT PRICES

Lot 1	10,900	8,900	6,900
Lot 2	12,900	10,900	8,400
Lot 3	12,900	10,900	8,400
Lot 4	13,900	11,400	8,900
Lot 5	15,900	12,900	9,900
Lot 6	14,900	12,400	9,400
Lot 7	14,900	12,400	9,400
Lot 8	14,900	12,400	9,400
Lot 9	14,900	12,400	9,400
Lot 10	15,900	12,900	9,900
Lot 11	13,900	11,400	8,900
Lot 12	12,900	10,900	8,400
Lot 13	12,900	10,900	8,400
Lot 14	10,900	8,900	6,900

Lot 1	10,900	8,900	6,900
Lot 2	12,900	10,900	8,400
Lot 3	12,900	10,900	8,400
Lot 4	12,900	10,900	8,400
Lot 5	12,900	10,900	8,400
Lot 6	10,900	8,900	6,900

\$266,000

- 84,050  
181,950

7,000

\$221,000

- 84,050  
136,950

68,425

\$170,000

- 84,050  
85,950

42,925



AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 1991, by and between the City of Moorhead, Minnesota (the "City") and Independent School District No. 152 (the "District").

WHEREAS, the District owns 11.81 acres of land in the Riverview Estates area and desires to work with the City in developing that property for sale; and

WHEREAS, the City and District desire to cooperate together for the benefit of the residents of the City and District;

NOW THEREFORE, be it agreed between the parties as follows:

1. The City and District will work together to execute and record a plat covering the 11.81 acres owned by the District, such plat having been approved by the City Council on May 6, 1991.

2. The City will install underground improvements in 1991, and curb, gutter and streets in 1992. Such improvements shall be assessed against the property in the plat of Riverview Park Addition.

3. The City will market the lots and remit all sales proceeds to the District until the District has been paid a total of \$59,050, which represents the purchase price for the land at \$5,000 per acre, *and an additional \$5,000 for the first lot.*

4. ~~After the District has received its \$59,050, the proceeds from the sale of any additional lots shall be used to reimburse the City for out-of-pocket costs incurred in marketing the lots, including, but not limited to, legal costs, abstracting costs, preparation of deeds, plat costs, and recording costs.~~

Any monies received from the sale of lots in excess of the <sup>84,050</sup>~~\$59,050~~ and the out-of-pocket costs incurred by the City shall be split equally between the City and the District.

5. The City shall provide to the District on a semi-annual basis an accounting of sale proceeds and ~~out-of-pocket costs incurred by the City.~~

6. Attached as Exhibit "A" is a listing of prices for which the lots will be sold pursuant to this Agreement.

7. This Agreement is the full understanding between the parties and supersedes any prior oral negotiations. Any amendment to this Agreement must be in writing executed by both parties.

CITY OF MOORHEAD

BY: \_\_\_\_\_  
Mayor

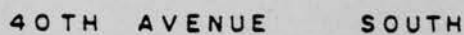
BY: \_\_\_\_\_  
City Manager

INDEPENDENT SCHOOL DISTRICT  
NO. 152

BY: \_\_\_\_\_  
Chairperson, Board of  
Education

BY: \_\_\_\_\_  
Clerk, Board of Education

BY: \_\_\_\_\_  
Superintendent of Schools



NORTH

SCALE 1" = 100'

- 0 MONUMENTS INSTALLED

COPY

MEMORANDUM

April 26, 1991

TO: Brian Neugebauer, City Attorney  
FROM: Gerald H. Sorenson, Director of Administrative Services  
RE: Land Development Agreement with School

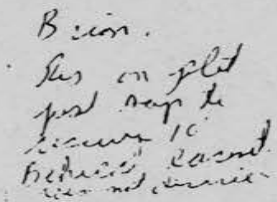
The School District owns 11.81 acres of land in the Riverview Estates area. The City would like to enter into an agreement with them for the development and sale of the property. The following items are pertinent to the agreement:

- School
1. Will receive \$5,000 per acre for the land, inclusive of the portion the City is utilizing for Riverview Estates Park. (The school will be paid from the first lots sold - total of \$59,050.)
  2. School is to provide City with necessary easements.
- City
1. To install all improvements and assess them out.
    - A. Underground in 1991
    - B. C, G & P in 1992
  2. City to sell the lots - 1992 and thereafter.
- School/City
1. Jointly establish the sale prices - Brian, I think the two staffs should establish the prices and list them within the document.
  2. After School District has received its \$59,050 for the land sale, and the City has been reimbursed for hard costs, i.e., legal, abstracts, deeds, plats, etc., School District and City will share equally in the balance of the sale proceeds.

Preliminary plat attached for your information; final to be presented to the Council on May 6, 1991.

JS:vgc:APR\BN26





SCALE 1

● EXISTING N  
O MONUMENTS

To : Board of Education  
Dr. Trochlil  
From : Mary Bonemeyer  
Date : June 6, 1991

As a result of our first full year of using the Bon Appetit meal accounting system some areas of concern have been identified :

1. There is a large number outstanding balances and uncollectible accounts. At the close of school on May 31, 1991 the amount outstanding was \$6900-some of which is uncollectible.
2. Parents are unaware of the balance in their child's account or when it is getting low.
3. Parents are uninformed about the charge for morning milk and there are students taking the milk without parental approval.
4. There is a large number of students at Junior High and Asp (50-100 per day at each school) who do not have their cards for lunch (lost or left at home mostly).

In order to make the system operate more effectively for students, parents and the Food Service department the following procedures are recommended :

1. When student and staff meal/milk accounts fall below \$2.00 :
  - a) In grades 1-4, the cashier will stamp the child's hand which indicates the account is low. This will replace the written reminder that the account is overdrawn.
  - b) In grades 5-8, a written reminder notice that the account is low will be offered to the students by the cashier.
2. Charging meals is discouraged, but, as an unforeseen situation arises, these procedures will be followed :
  - a) Students and staff are not permitted to charge over \$3.00.
  - b) When an account shows a deficit of more than \$3.00 :

Students in grades 1-6 will receive a peanut butter sandwich and milk.

Students in grades 7-8 and staff-no meals will be served.
3. Everyday after lunch, the cashier will provide the office with a list of students and staff with accounts exceeding the \$3.00 charge limit. These students and staff will be given a form letter indicating that they will not be able to participate in the meal/milk program until the charges are paid.

4. Account balance sheets will be provided to the school office twice per week.
5. Morning milk-  
A form will be sent this summer to all parents in grades 1-6 on morning milk. Parents must sign and return the form to the classroom teacher if they will allow their child to participate. The form will be a consent that they are responsible for all milk charges incurred by their child.
6. Students in grades 5-8 will be charged \$1.00 each time they lose, damage or leave their card at home. This money will be deducted from their account.



NAME	JOB	CLASS	HOURS	HOURLY RATE	DAILY RATE	JUNE SALARY	JULY SALARY	AUG SALARY	TOTAL SALARY
ANDERSON, KEVIN	* ELE TEACHER	OT	50	\$23.89	\$51.93	\$779.00	\$415.50	-0-	\$1194.50
ANDERSON, VICKIE	* SEC PARA (VORACHE)	MSMH	68.25	\$7.06	\$37.07	\$481.85	-0-	-0-	\$481.85
ANSTADT, MARY	* SEC PARA (VORACHE)	MSMH	136.50	\$7.21	\$37.85	\$881.35	\$302.80	-0-	\$984.15
BABLER, DORIS	SEC PARA	ESL	61.88	\$8.11	\$19.30	\$347.44	\$154.40	-0-	\$501.84
BITZ, DONNA	* ELE TEACHER	MSMH	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
BREVIK, JANE	* SEC PARA	EBD		\$7.36	\$34.96	\$454.48	\$279.68	-0-	\$734.16
BRYANT, SUSAN	* ELE TEACHER	EBD		\$23.89	\$103.85	\$519.25	\$311.55	-0-	\$830.80
CROSBY, GLORIA	* SEC PARA	MSMH	136.50	\$7.06	\$37.07	\$887.17	\$296.56	-0-	\$963.73
DECKER, PATTY	* SEC PARA (VORACHE)	MSMH	136.50	\$7.06	\$37.07	\$887.17	\$296.56	-0-	\$963.73
DOTSON, DOYLE	SEC TEACHER	SCIENCE	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
DRECHEL, RON	* ELE TEACHER	ADAPT	48	\$23.89	\$95.58	\$1146.72	-0-	-0-	\$1146.72
DRENKOW, JOANNE	SEC TEACHER	SCIENCE	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
ELLINGSBERG, ALICE	* SEC PARA	MSMH	136.50	\$8.26	\$43.37	\$780.57	\$346.96	-0-	\$1127.53
ENDERLE, JON	* SEC TEACHER	MMH	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
ENDERLE, PAT	* SEC TEACHER	LD	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
ENGSTROM, DOUG	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
ERICKSON, TRACY	* ELE TEACHER	ECSE	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
EVAN, GENEVA	* ELE PARA (WALLACE)	MSMH	109.25	\$7.06	\$33.54	\$503.10	\$268.32	-0-	\$771.42
FALK, PAULA	* SEC TEACHER	GENESIS	138.47	\$23.89	\$110.27	-0-	\$1433.51	\$1874.59	\$3308.10
FISHER, MAUREEN	* SEC PARA (ENDERLE)	MMH	136.50	\$8.11	\$42.58	\$766.40	\$340.64	-0-	\$1107.04
FISK, GAIL	* ELE TEACHER	MMH-I	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
FOGELSON, LEANN	* ELE TEACHER	POHI	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
FREEMAN, DEB	* ELE TEACHER	MMH-P	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
FREY, DEB	* ELE TEACHER	VISION	34.5	\$23.89	\$35.84	\$537.53	\$286.72	-0-	\$824.25
FRIDGEN, MARTY	* ELE TEACHER	SPEECH	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
FUCHS, JANE	* SEC TEACHER	SPEECH	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
GERCHAK, KELLY	* ELE TEACHER	EBD		\$23.89	\$103.85	\$519.25	\$519.25	-0-	\$1038.50
GERDES, MARY	* SEC TEACHER	DETENTK	138.47	\$23.89	\$110.27	-0-	\$1433.51	\$1874.59	\$3308.10
GLASSER, TANYA	* ELE PARA (FISK)	MMH-I	109.25	\$7.51	\$35.67	\$535.05	\$285.36	-0-	\$820.41
GRINDE, JEANNETTE	* ELE PARA (BITZ)	MSMH	109.25	\$7.51	\$35.67	\$535.05	\$285.36	-0-	\$820.41
GROOTERS, ROBIN	* SEC TEACHER	IN PATIE	138.47	\$23.89	\$110.27	-0-	\$1433.51	\$1874.59	\$3308.10
GULSVIG, CHUCK	SEC TEACHER	PHY ED		\$23.89	\$68.14	\$861.40	-0-	-0-	\$861.40
HAARSTAD, HAZEL	* SEC PARA (SUB)	EBD	23.75	\$8.41	\$39.95	\$199.74	-0-	-0-	\$199.74
HANSON, MAGGIE	* ELE TEACHER	SPEECH		\$23.89	TIME CARD	TIME CARD	-0-	-0-	
HARALDSON, JEANETTE	* SEC PARA	MSMH	136.50	\$8.26	\$43.37	\$780.57	\$346.96	-0-	\$1127.53
HEIFERT, JIM	SEC TEACHER	SOCIAL	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
HOLM, MICK	SEC TEACHER	SCIENCE	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
HULETT, SHARON	SEC TEACHER	READING	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
HURLEY, JIM	* ELE TEACHER	ADAPT	44	\$23.89	\$95.58	\$286.68	\$764.48	-0-	\$1051.16
INGERSOLL, WAYNE	SEC TEACHER	ENGLISH	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00



NAME	JOB	CLASS	HOURS	HOURLY RATE	DAILY RATE	JUNE SALARY	JULY SALARY	AUG SALARY	TOTAL SALARY
JACKSON, KRISTY	* ELE PARA (BITZ)	MSMH	109.25	\$8.88	\$42.09	\$631.28	\$336.68	-0-	\$967.96
JACOBSON, JONI	* ELE TEACHER	OT	50	\$23.89	\$51.93	\$779.00	\$415.50	-0-	\$1194.50
JENSEN, DENISE	SECRETARY				TIME CARD				
JOHNSON, DALE	* SEC TEACHER	MSMH	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
JOHNSON, GAYLE	* SEC TEACHER	DETENTC	129.24	\$23.89	\$110.27	\$2205.40	\$882.15	-0-	\$3087.56
KASPARI, MICHELLE	ELE TEACHER	ESL	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
KEENAN, CHERYL	ELE TEACHER	ESL	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
KEENAN, CHERYL	ELE PARA	BUS	11.5	\$7.06	\$3.53	\$52.95	\$28.24	-0-	\$81.19
KLINGFUS, SARA	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$3439.00
KOSEN, WALDO	SEC TEACHER	ENGLISH	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
LARSON, BARB	* ELE PARA (FREEMAN)	MMH-P	109.25	\$7.81	\$37.10	\$556.50	\$296.80	-0-	\$853.30
LARSON, BARB	* SEC TEACHER	IN PATIE	129.24	\$23.89	\$110.27	\$2205.40	\$882.15	-0-	\$3087.56
LARSON, MARILYN	* SEC TEACHER	WORK CO	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
LEDFORD, LEIGH	SEC TEACHER	ORCH	23.75	\$23.89	\$110.27	-0-	-0-	\$836.15	\$836.15
LEE, MARGE	ELE TEACHER	ESL	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
MATTHEWS, SHANTA	* ELE PARA (STIG)	SLD	54.62	\$7.06	\$16.77	\$251.55	\$134.16	-0-	\$385.71
MOGEN, MICHELE	* ELE TEACHER	POHI	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
MORBEN, STEVE	SEC TEACHER	SOCIAL	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
MUELLER, ARLAN	SEC TEACHER	DRIVERS	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
MUGUN, PAT	* ELE PARA	HEADSTA	59.5	\$7.06	\$24.71	\$296.52	\$123.55	-0-	\$420.07
MULDER, BARB	* ELE TEACHER	LIBRARY	20	\$23.89	\$95.56	\$286.68	\$191.12	-0-	\$477.80
MURRAY, HOWARD	ADMINISTRATOR					\$1613.90	\$860.80	-0-	\$2474.70
NELSON, CAROLE	SEC TEACHER	ORCH	143.75	\$23.89	\$110.27	\$1984.85	\$882.15	\$836.15	\$3703.15
NELSON, JANINE	ELE PARA	ESL-WOO	46	\$7.06	\$14.12	\$211.80	\$112.96	-0-	\$324.76
NOESON, LAURA	* SEC TEACHER	LD	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
OBERHOLTZER, CAROL	* SEC PARA	MSMH	136.50	\$7.06	\$37.07	\$667.17	\$296.56	-0-	\$963.73
OIE, CHIPPER	SEC TEACHER	BIOLOGY	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
OLSON, BETH	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
OLSON, CAROL	* ELE TEACHER	OT	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
ORTEGA, JOEL	* SEC TEACHER	GENESIS	129.24	\$23.89	\$110.27	\$2205.40	\$882.15	-0-	\$3087.56
PEMBLE, HELEN	* SEC TEACHER	DAY TRE	129.24	\$23.89	\$110.27	\$2205.40	\$882.15	-0-	\$3087.56
PESOLA, DENISE	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
PETERSON, BETTY	* SEC TEACHER	EBD	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
PETERSON, KAY	SEC TEACHER	PHY ED		\$23.89	\$66.14	\$529.12	\$529.12	-0-	\$1058.24
PFEIFER, DONNA	* ELE PARA (STIG)	SLD	97.75	\$7.21	\$30.64	\$459.64	\$245.12	-0-	\$704.76
RAUENHORST, RICHARD	* SEC PARA	POHI	136.50	\$7.06	\$37.07	\$667.17	\$296.56	-0-	\$963.73
RICHARDS, CANDY	* ELE PARA	COTA	100	\$9.87	\$42.91	\$643.70	\$343.30	-0-	\$987.00
ROLLER, COLLEEN	* ELE PARA (ERICKSON)	ECSE	109.25	\$7.06	\$33.54	\$503.10	\$268.32	-0-	\$771.42
RUNDQUIST, LINDA	SECRETARY				TIME CARD				
SCHILLHASE, WENDY	* ELE PARA (FREEMAN)	MMSH	23.75	\$7.06	\$33.54	\$167.68	-0-	-0-	\$167.68

NAME	JOB	CLASS	HOURS	HOURLY RATE	DAILY RATE	JUNE SALARY	JULY SALARY	AUG SALARY	TOTAL SALARY
SCHELLHASE, WENDY	* SEC PARA(VORACHEK)	MSMH	68.25	\$7.06	\$37.07	\$185.35	\$296.50	-0-	\$481.85
SCHMIDT, MARY ANN	SEC TEACHER	LIBRARY	60	\$23.89	\$55.13	\$992.42	\$441.07	-0-	\$1433.50
SMITH, LINDA	* SEC TEACHER	MSMH	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
SNYDER, JENNA	* ELE PARA (WALLACE)	MSMH	87.50	\$7.06	\$33.54	\$349.55	\$268.32	-0-	\$617.87
SNYDER, JENNA	* ELE TEACHER	MSMH	21.75	\$12.00	\$51.00	\$261.00	-0-	-0-	\$261.00
SOMMERFELD, HARLEY	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
SONMOR, MICHELLE	SEC TEACHER	BAND	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
STIG, LYNNE	* ELE TEACHER	SLD	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
SULLIVAN, PAT	* ELE TEACHER	SPEECH	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
SWEDBERG, KIM	ELE PARA (WOODS)	ESL	109.25	\$7.21	\$34.25	\$513.75	\$274.00	-0-	\$787.75
THOMPSON, ROD	SEC TEACHER	SOCIAL	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
TOMLINSON, DARELL	ADMINISTRATOR					\$2848.14	\$1265.84	-0-	\$4113.98
TRAUTMAN, TOM	SEC TEACHER	MATH	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
TUFTON, SHIRLEY	* ELE PARA (FREEMAN)	MMH-P		\$7.06	\$33.54	\$335.40	\$268.32	-0-	\$603.72
TWEETON, SHIRLEY	SEC TEACHER	ESL	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
VORACHEK, VICKY	* SEC TEACHER	MSMH	120	\$23.89	\$110.27	\$1984.85	\$882.15	-0-	\$2867.00
WALLACE, JUDY	* ELE TEACHER	MSMH	78.25	\$23.89	\$103.85	\$1038.75	\$831.00	-0-	\$1869.75
WAMBACK, VICKY	* ELE PARA (FREEMAN)	MMH-P	109.25	\$7.06	\$33.54	\$503.10	\$268.32	-0-	\$771.42
WEDLL, KATE	* SEC TEACHER	DAY TRE	138.47	\$23.89	\$110.27	-0-	\$1433.51	\$1874.59	\$3308.10
WELKEN, KEN	SEC TEACHER	MATH	144	\$23.89	\$132.27	\$2380.85	\$1058.15	-0-	\$3439.00
WOLFE, LIBBY	* ELE TEACHER	HEARING	100	\$8.67	\$37.70	\$565.50	\$301.50	-0-	\$2389.00
WOODS, LORI	ELE TEACHER	ESL	100	\$23.89	\$103.85	\$1558.00	\$831.00	-0-	\$2389.00
						122691.59	63667.9	9170.66	197624.2



# LÖF ENERGY SYSTEMS, INC.

Appendix J-1

## CORPORATE OFFICE

Lance Löff  
12150 W. Carolina Drive  
Lakewood, Colo. 80228  
(303) 988-4374

## OTHER OFFICES

California	Ohio
Illinois	Texas
Massachusetts	Wisconsin
Minnesota	

Semi Automatic pool cover system alternates

Bids include all parts and installation, does not include the electrical hookup..

All alternates are warrantied for five full years.

The pool cover material is reinforced nylon scrim vinyl and can be ordered in light or dark blue, red, or white. Special school colors can also be ordered.

All alternates are deployed by a remote switch, turning a motor on in the direction to cover the pool. A tow bar is heat sealed into the cover material, so that a person standing at the opposit end of the pool can pull a rope that is attached to the center of the tow bar and pull the cover towards his end of the pool.

All electrical parts are NEMA-4 rated, and all motor boxes are heated so that the humid air in the pool room will never condense and cause rusting on the motor and electrical parts exposed.

All reels are wall mounted as specified.

Alternate # 1     2 Lof Semi Automatic Reels and pool covers with hand held remote control.     \$12,600.00

Alternate # 2     3 Lof Semi Automatic Reels with pool covers with hand held remote control and automatic straight roll up to guarantee that no manual handling or adjustments of the covers are required during retrieval, and that all 3 covers can retrieve at the same time.     \$22,900.00

Alternate # 3     3 Lof Semi Automatic Reels with pool covers with a hand held remote switch, automatic straight roll up, and automatic shut off to insure that the covers will stop on the reels at the correct location on the reels to insure that the covers do not roll to far around the reels. This is a safety as well as a convience feature.     \$25,600.00.

*Lance Löff*



# TABULATION OF BIDS

1991 SWIMMING POOL REPAIR  
MOORHEAD HIGH SCHOOL  
INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Foss Associates  
Architecture, Engineering & Interiors  
Moorhead, Minnesota

PROJECT NO. 9001.23

BID OPENING: May 17, 1991

Contractors	a d d e n d u m	s e c u r i t y	Base Bid No. 1 - Swimming Pool Repair and Associated Work	Base Bid No. 2 - Automatic Pool Cover and Associated Work (Löf System)	Base Bid No. 2A - Semi-Automatic Pool Cover and Associated Work (Alta System)
Alta Enterprises, Inc. Canby, Oregon	x	x	No Bid	No Bid	\$17,487.00
Chester Pools Sellersburg, Indiana	x	x	\$77,100.00 *	No Bid	No Bid
Löf Energy Systems Lakewood, Colorado	x	x	No Bid	\$30,000.00	No Bid

\*Incomplete Bid



MOORHEAD TOWNSITE LEASING  
MOORHEAD, MN  
July 1991

VACANT SPACE vacant 2nd floor (unfinished)

## Appendix L-1

MOORHEAD TOWNSITE LEASING  
MOORHEAD, MN  
March 1991

ROOM #	LESSEE	ENDING DATE OF LEASE	SG FT	RATE SG. FT	RENT PER MONTH	RENT YEAR
140	A.R.C.	12-31-91	370	8.50	240.17	2882.00
250	Center Parents & Chil	12-31-91	1255	7.50	784.38	9412.50
220	Div Voc Rehab	12-31-91	1490	8.30	1030.58	12367.00
		12-31-92	900	8.50	0.00	0.00
156	Employment Services	6-30-91	5066	7.30	3081.82	36981.80
106	F-M Symphony	6-30-91	450	8.30	311.25	3735.00
		6-30-92	450	8.72		
142	Head Start (class)	1-01-91	901	9.00	675.75	8109.00
	Head Start (Adm)	1-01-91	638	7.60	403.50	4842.00
120	Migrant Health Ser	7-12-91	1188	8.50	841.50	10098.00
	Migrant Storage	7-12-91	513	2.50	107.00	1282.50
200	MN Dept Revenue	12-31-92	900	8.75	656.25	7875.00
230	Region I ESV	6-30-93	3050	7.04	1789.33	21472.00
144	Multi Regional Center	6-30-93	3180	6.85	1815.25	21783.00
	Storage Region I	6-30-93	1800	3.52	528.00	6336.00
154	Rural MN CEP	6-30-92	3010	9.62	2413.02	28956.20
206	Service for Blind	12-31-92	600	8.00	400.00	4800.00
342	School Ballet	12-31-91	1500	2.25	375.00	3375.00
152	Lakeland Mental Health	12-31-91	2500	8.10	1687.50	20250.00
140	Lakeland Mental Support	2-28-91	1270	10.5	1111.25	13335.00
204	Minn Correction	4-30-91	600	8.40	420.00	5040.00
260	Foss Associates	2-28-92	2215.5	9.45	1744.71	20936.48
	Foss Associates Storage	2-28-92	936	3.40	265.20	3182.40
	Foss Unsecured Space	2-28-92	888	2.55	189.00	2268.00
203	Community Ed	9-31-91	450	2.55	95.63	1147.50
265	Val Ed.	1-14-92	300	4.75	118.75	1425.00
TOTALS			34700.5	171.95	20844.65	0 249009.3
Ind School			9820	3.00	2455.00	29460.00
TOTALS			44520.5	174.95	23299.65	278469.3
VACANT SPACE vacant 2nd floor (unfinished)						

FACILITIES TASK FORCE

PRELIMINARY REPORT TO THE SCHOOL BOARD

DATE: June 11, 1991

GIVEN BY: Liliias Jones, Chair

The Task Force has met twice. Our proposed work plan and meeting schedule is attached; it has already been altered somewhat, but gives a general outline of our plans.

Our main concern to date has been gathering the information we need to adequately perform our task. This has included reading information provided by district administrators, reviewing pertinent journal articles and exchanging information among Task Force members.

At our second meeting, we divided into four temporary subcommittees to accomplish the following tasks:

- \* Review existing district facilities reports;
- \* Edit and summarize the working draft of the Long Range Facilities Master Plan;
- \* Visit schools and provide school-level administrators an opportunity to give us direct input; and,
- \* Survey teachers (including itinerant teachers), custodial staff and other staff on pertinent facilities questions.

The Subcommittee work is currently underway. We are also seeking the input of key area professionals on topics such as "smart buildings," building for energy efficiency, portable classrooms, Moorhead City planning/zoning, and potential legislative futures.

The Task Force has identified its budget needs by general category. We will need funds for copying, postage and long distance telephone charges. We might also need funds to get information from outside experts or for Task Force member travel to the Twin Cities area. The latter two items, if needed, will develop over the next couple of months.

The Task Force has also identified the key criteria it will apply in making its facilities recommendations. These are listed on the attached minutes from our May 28 meeting and are subject to Task Force review at the end of the summer.

If you have any questions, please feel free to contact me. Thank you for this opportunity to serve the community.



## FUTURE SCOPE

### Research, Innovation, and Ideas

#### ■ Biomass for Cleaner Energy

##### *Excess cropland could be used as energy farms*

Power plants that burn plant matter (or biomass) rather than fossil fuels could help ease the greenhouse effect, according to researchers at Princeton University's Center for Energy and Environmental Studies.

"If you can produce the biomass on a sustainable basis, its combustion leads to no net buildup of carbon dioxide in the atmosphere," says Robert Williams, senior research scientist. At first, the power plants could be fired by existing industrial residues, such as wood wastes at pulp and paper mills and unused parts of sugar cane. Eventually, excess cropland could be converted into energy farms.

Biomass energy could work economically on a large scale thanks to recently developed gas turbines derived from jet aircraft engines. Most power plants today use steam turbines, but conversion to gas turbines is catching on rapidly. Gas turbines have been used primarily to burn natural gas and coal, but having them burn environmentally clean biomass requires only a small step forward technologically, says Williams.

Plans to commercialize such biomass-fired gas turbine technology are already taking shape. A small demonstration plant is being built in Sweden, and the state of Vermont is seeking to host a U.S. demonstration project.

Source: Princeton University, Communications/Publications Office, Stanhope Hall, Princeton, New Jersey 08544-5264.

#### ■ Child Custody and the Changing American Family

Child-custody disputes are growing more tangled as the nature of the American family changes, says Yale University psychiatrist Stephen P. Herman in the *Journal of the American Academy of Child and Adolescent Psychiatry*. Complicating factors in such disputes include:

- **Stepparents.** A continuing high divorce rate means that more children have stepparents. Second divorces may now involve a biological parent fighting against a stepparent for custody of a child. Some courts have recently recognized exceptional circumstances and awarded custody to a stepparent rather than a biological parent.

- **The homosexual parent.** An estimated 1.5 million lesbian mothers live with their children, and there is a national organization for gay fathers. In child-custody disputes, some courts have equated homosexuality with parental unfitness, while others have found that homosexuality has no harmful effects.

- **Grandparents' rights.** In most states, grandparents now have the right to sue for visitation and custody. Even when the child was adopted, in some states the biological grandparents have been allowed visitation rights to their biological grandchild.

Source: "Special Issues in Child Custody Evaluations" by Stephen P. Herman. *Journal of the American Academy of Child and Adolescent Psychiatry*, November 1990. AACAP, 3615 Wisconsin Avenue, N.W., Washington, D.C. 20016.

#### ■ Unsafer Highways?

Motor-vehicle crashes are likely to increase without an intensified program of highway-safety research, warns a National Research Council committee. Nearly 18 million crashes, 4 million injuries, and 45,000 fatalities occur each year on U.S. highways.

Annual federal support for highway-safety research dropped almost 40% in the past decade, from \$55 million a year between 1975 and 1981 to \$35 million a year now.

But driving conditions are growing increasingly complex, and the committee cites several factors that could diminish safety in the years ahead: a growing population of older drivers and pedestrians; an increasing mix of larger trucks and smaller cars, bicycles, and motorcycles; heavier traffic; and an aging infrastructure.

"We have to get back on track with research funding after the reductions of the 1980s, or we cannot expect the number of fatalities or injuries from motor vehicle crashes to do anything but increase and impose unacceptable economic and social costs to society," concludes A. Ray Chamberlain, committee chair and director of the Colorado Department of Highways.

Source: *Safety Research for a Changing Highway Environment*, Committee for a Strategic Transportation Research Study: Highway Safety, National Research Council. 1990. 166 pages. \$21. Available from the Transportation Research Board, 2101 Constitution Avenue, N.W., Washington, D.C. 20418.

#### ■ Telecommuting Myths

Contrary to popular opinion, telecommuting need not be high tech, computer oriented, home based, or full time, according to Patricia Mokhtarian, an assistant professor of civil engineering at the University of California, Davis.

"Telecommunications technology may be no more sophisticated than the telephone," says Mokhtarian, who has spent six years administering and evaluating telecommuting pilot programs in Southern California. "Home, it turns out, is not a suitable place to work for many people whose jobs are well suited to telecommuting. Satellite or local work centers as close to home as the neighborhood grocery store permit larger numbers of people to telecommute."

Telecommuting not only increases personal flexibility, she asserts, but it also offers several benefits to businesses, including space savings, greater ability to recruit and retain employees, decreased absenteeism and sick leave, and better management.

Source: University of California, Davis, News Service, 334 Mrak Hall, Davis, California 95616.



INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5-M9-305  
MIN  
6-25-91

Notice is hereby given that a REGULAR meeting of the Moorhead School Board will be held on TUESDAY, JUNE 25, 1991, at 6:30 p.m. in the BOARD ROOM at TOWNSITE CENTRE.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Anton Hastad _____
A. C. (Curt) Borgen _____	Michael Hulett _____
James Cummings _____	Ellen Hunt _____
Douglas Fagerlie _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

V. CONSENT AGENDA (ITEMS: XI - B. 10-21)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

VIII. FOR YOUR INFORMATION

Appendix Z

1. The following schools were granted full accreditation from the North Central Association: Edison, Riverside/Lincoln, Probstfield, Robert Asp, Washington, Moorhead Junior High, and Moorhead Senior High.
2. Futures Article - Appendix Z-1

IX. COMMITTEE/MEETING REPORTS

Long Range Planning - Alexander (6/17)

PER - Cummings (6/19)

X. MOORHEAD TECHNICAL COLLEGE AGENDA

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

1. Consider Dental Dept. (Molick) Appendix A  
Remodeling Bid - MTC

Explanation: Appendix A-1 are the bids received for the remodeling to the Dental department to provide additional facilities for x-ray training. This project is part of the Moorhead Technical College repair and replacement budget, funded by the State as a special project.

Recommendation: Move to award the bid to RV Construction Company as low bidder meeting specifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

2. Consider Technical (Johnson) Appendix B  
College Merger  
Resolution

Explanation: Appendix B-1 is a resolution authorizing to develop a joint planning process in regards to merging the Technical Colleges from Moorhead, Detroit Lakes, Wadena, East Grand Forks, and Bemidji.

Recommendation: Move to approve the resolution as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

3. Consider 1990-91  
Final Budget - MTC

(Molick)

Appendix C

Explanation: Appendix C-1 is the final FY91 budget for Moorhead Technical College for the following funds:

Fund 11 - Post-Secondary Fund  
Fund 12 - Special Fund  
Fund 14 - Adult Extension Fund  
Fund 15 - Equipment Fund  
Fund 16 - Building Construction  
Fund 17 - Debt Redemption  
Fund 18 - Repair and Replacement  
Fund 19 - Trust-Federal Financial Aid  
Fund 20 - Student Funds

Some of the numbers have changed since the November budget revision due to grant activity.

Recommendation: Move to approve the final MTC budget for FY90-91.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XI. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS
- B. NEW BUSINESS

1. Consider Summer (Jernberg/Bacon) Appendix D  
School Transportation

Explanation: Legislative action eliminates funding for summer school transportation effective July 1, 1991. It is recommended that the district continue to provide summer school bus service for July, 1991, to be financed from the general fund. Up to \$1,000.00 of the approximate cost of \$8,000.00 may be covered by limiting field trips.

Recommendation: Move to provide summer school transportation from the general fund expenditures for the period of July 1, 1991 through July 12, 1991.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

It is recommended future regular summer school transportation not be provided unless legislative action provides for funding sources. A recommendation regarding the future of the summer school program will be brought to the Board at a later date.

Recommendation: The Board may wish to delay action until the July 2, 1991 meeting regarding future summer school transportation.

2. Review Early  
Transportation

(Jernberg/Bacon) Appendix E

Explanation: It is recommended that the district continue the early bus to the high school for the 1991-92 school year with funding transferred to regular transportation funding. It is recommended this item be reviewed in the 1992-93 Management Plan. This transportation has previously been funded under non-regular transportation which is no longer possible due to legislative action. Although the allocated cost of the program has been approximately \$50,000, the cost differential is estimated at \$15,000 in that the vehicles used for this program remain in service for other routes under regular transportation.

Recommendation: For discussion only. Action will be taken at the second meeting in July.

---

3. Review After School  
Activity Bus Program

(Jernberg/Bacon) Appendix F

Explanation: It is recommended to discontinue the after school activity bus program due to legislative action which no longer provides for transportation funding. The program cost is approximately \$90,000. This will not be eligible for regular funding as is the early bus.

Recommendation: For discussion only. Action will be taken at the second meeting in July.

---

4. Consider Classroom  
and Office Furniture  
Bids

(Lacher)

Appendix G

Explanation: Bids will be opened Monday, June 24, 1991, at 2:00 p.m. for items that must be ordered to ensure arrival before the start of school. Bid summaries will be available at the meeting.

Recommendation: Move to award the bid to \_\_\_\_\_ as low bidder meeting specifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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5. Consider 1990-91  
Budgets - K-12

(Lacher)

Appendix H

Explanation: The 1990-91 budgets for K-12 that were approved by the Board were summary budgets. The appropriated revenues and expenditures (funds 01 and 03) were not approved. These budgets have now been added to the summary budget sheet in Appendix H-1.

The budgets for the Townsite Centre leasing fund, not available at that time, need approval also.

Recommendation: Move to approve the 1990-91 appropriated revenue and expenditure budgets for fund 01 and 03 and the Townsite Centre leasing budget as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

6. Consider Telephone  
Equipment

(Lacher)

Appendix I

Explanation: The district has reviewed three (3) proposals pertaining to switching equipment for the telephone system. This would expand the system to allow for additional telephone extensions to be added throughout the district.

The following equipment proposals were reviewed:

Mitel Upgrade Kit, Sx200.....	\$6,875.00	
Generic 1003 Software.....	1,860.00	
Power Supply.....	750.00	
Disk Drive.....	954.00	
Digital Interface Card.....	1,724.00	
DTMF Receiver/Relay.....	334.00	
Installation.....	675.00	
		\$13,172.00
VS-800-8480 Voice Mail.....	8,100.00	
(8 port-6.5 hour)		
Software.....	4,900.00	
2 Cov Line Cards \$650.....	1,300.00	
Installation.....	765.00	
		15,065.00
1 Ons Line Card.....	1,130.00	
1 LS/GS Trunk Card.....	1,130.00	
1 D/D Card.....	2,265.00	
		4,525.00
TOTAL.....		32,762.00

The 1990-91 capital outlay budget includes \$30,000 for this project.

Recommendation: Move to award the bid to Sound Telephone Communications, Inc. as low bidder meeting specifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

7. Consider Personnel (Jernberg/Lacher) Appendix J

New Employee

J. Paul Hudson - Band Teacher, Senior High, BA+45  
(10) \$28,232, extended one hour - \$4,033.00,  
extracurricular - \$2,426.40, effective for the  
1991-92 school year  
Karen Grubb - SLD/EBD Teacher, Washington, BA+30  
(4) \$24,044, effective for the 1991-92 school year  
Jana Tabatt - Elementary Teacher; Probstfield, long  
term sub for Kathy Aarhus, BA (5) \$21,729,  
effective for the 1991-92 school year  
Catherine Rust - Elementary Teacher, Probstfield,  
BA (4) \$21,279, effective for the 1991-92 school  
year  
Angeline Barone - Elementary Teacher, Riverside, BA  
(4) \$21,279, effective for the 1991-92 school year  
Audrey Ochecki - POHI Teacher, District-wide, BA  
(4), .5 time \$10,864.50 (21,279)

Rehire

Mary Flesberg - Business Teacher, Senior High, MA  
(7), .643 time \$18,335.28 (26,960), effective for  
the 1991-92 school year

Maternity Leave

Janell Frost-Geiser - Social Teacher, Junior High,  
to begin approximately November 18 through January  
24, 1992

Non-Renewal of Employment

Merlinda Pound - ESL Paraprofessional, Edison,  
effective May 31, 1991

Recommendation: Move to approve the personnel items  
as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

8. Consider Migrant (Jernberg) Appendix K  
Project Coordinator  
Position

Explanation: Appendix K-1 contains a proposal for  
the continuation of the Migrant Issues Project. The  
proposal is to establish the Community Issues  
Coordinator position as an "on-going" position. The  
coordinator would be an employee of Moorhead Public  
Schools. Funding for the program would be provided  
as follows: 40% - Moorhead Schools; 30% - City of  
Moorhead; and, 30% - Clay County. The estimated  
cost of the program for 1991-92 is \$51,000 less  
funding from outside sources. Currently,  
commitments of \$2,500 from the Red River Valley  
Sugar Beet Growers Association and \$10,000 from the  
West Central Initiative Fund have been confirmed.  
Yet to be confirmed is a commitment of \$8,500 from  
the State of Minnesota Migrant Housing Grant  
Program.

8. Consider Migrant Project  
Coordinator Position (continued)

Recommendation: Move to approve the proposal for the continuation of the Migrant Issues Project contingent on the acceptance of the proposal by the City of Moorhead and Clay County.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

9. Review School Board (Trochlil) Appendix L  
Committee Assignments  
for 1991-92

Explanation: Appendix L-1 is committee appointments/responsibilities for 1990-91.

Recommendation: For Discussion

\*10. Consider Adult Basic (Roy/Andersen) Appendix M  
Education (ABE) Grant

Explanation: The Adult Basic Education program is submitting a grant, in the amount of \$113,646 (\$72,326-state aid; \$41,320-federal aid), for the 1991-92 program. The money from this grant plus local levy provides operating costs for the ABE program.

Recommendation: Move to approve the submission of the ABE grant for 1991-92.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*11. Consider Donation (Roy/Andersen) Appendix N

Explanation: The Moorhead Literacy Project, a Community Education program, has received a donation of \$730.50 from Delta Kappa Gamma, a Moorhead organization of women educators.

Recommendation: Move to approve the donation from Delta Kappa Gamma as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*12. Consider Block Grant (Jernberg)

Appendix Q

Explanation: Appendix O-1 contains the first page of the block grant application and recommendations from the PER Committee related to funding. The block grant recommendations include funding of \$35,266 in district expenditures and \$1,104.67 block grant funding to be used by St. Joseph School.

Recommendation: Move to approve the block grant application as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*13. Consider Child  
Care Center Change  
Order

(Lacher)

Appendix P

Explanation: Appendix P-1 is an additional charge of \$291.89 for treatment to water lines for the sink in the sleeping area at the Center.

Recommendation: Move to approve the change order, as presented, to be charged to the 1991-92 facilities capital outlay program.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*14. Consider Lease  
Agreement - F-M  
Symphony

(Lacher)

Appendix Q

Explanation: F-M Symphony would like to renew their lease agreement for four hundred and fifty (450) square feet of space at Townsite Center. The total lease amount would be \$3,924.00, effective July 1, 1991 through June 30, 1992.

Recommendation: Move to approve the lease agreement with F-M Symphony as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*15. Consider Lease  
Agreement - MN  
Employment Office

(Lacher)

Appendix R

Explanation: The Minnesota Department of Jobs and Training located at Townsite would like to renew their lease agreement. The previous square footage of the lease agreement was 5,066 at a cost of \$36,981.81. The Jobs and Training office vacated space which is now being used by the school district as a conference room. The renewal lease will be for 4,742 square feet at a cost of \$36,276.36, effective July 1, 1991 through June 30, 1992.

Recommendation: Move to approve the lease agreement with the Minnesota Department of Jobs and Training office as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*16. Consider Speech  
Services Agreement

(Swedberg)

Appendix S

Explanation: Appendix S-1 is an agreement with Clay-Wilkin Opportunity Council to provide clinical speech assessments to children being screened to enter Head Start programs.

Recommendation: Move to approve the contracted agreement with Clay-Wilkin Opportunity Council as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*17. Consider Nursing  
Services Agreement

(Swedberg)

Appendix T

Explanation: Appendix T-1 is a contractual agreement with Clay County Health Department for substitute/replacement nursing services for the 1991-92 school year, in the amount of \$31.00 per hour, not to exceed \$868.00 per year. This contract assures nursing services in the event the school nurse is ill or out of the district.

Recommendation: Move to approve the 1991-92 Clay County Health Department contract for nursing services.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*18. Consider Contracts (Swedberg)  
and Tuition Agreements

Appendix U

Explanation: Appendix U-1 contains service agreements with Dilworth and Glyndon-Felton to cover special education administrative, SLD, EBD, Speech Coordinator services, early childhood health and developmental screening, EMH, HI, VI program services, etc. for the 1991-92 school year.

Recommendation: Move to approve the contracts with Dilworth and Glyndon-Felton school districts.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*19. Consider Investments (Legg)

Appendix V

Explanation: Appendix V-1 contains a list of investments and trust transfers from April, 1991 through June 16, 1991.

Recommendation: Move to approve the list of investments and trust transfers as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*20. Consider Donation (Swedberg)

Appendix W

Explanation: Vikingland Kiwanis donated \$150 which will be used to help offset the cost of sending handicapped students to summer camp in lieu of summer school.

Recommendation: Move to accept the donation from Vikingland Kiwanis.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*21. Consider Non-Resident (Jernberg)  
Agreements

Appendix X

Explanation: The following non-resident agreements have been received:

To Attend Dilworth Public Schools

Darin J. Larson - 1902 19th St. So., Mhd, Grade 2

Dustin R. Larson - 1902 19th St. So., Mhd, Grade K

Recommendation: Move to approve the non-resident agreements, subject to board action of the appropriate districts, as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. "Creating the 21st Century" World Futures Society Conference - Trochlil (Appendix Z-1)
2. Teacher Negotiations Strategies - Paul Hetland

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board Meeting	Tues., June 25	6:30 p.m.	Townsite
Legislative Forum (Chamber of Commerce)	Thurs., June 27	7:30 a.m.	Days Inn
Teacher Negotiations	Fri., June 28	1:00 p.m.	Townsite
School Board Meeting (Organization Mtg.)	Tues., July 2	6:30 p.m.	Townsite
Independence Day	Thurs., July 4		
No Summer School	Thurs., July 4 - Fri., July 5		
State Board of Technical Colleges Visit	Tues., July 9	10:00 a.m.	MTC
Retiring Board Members Dinner	Tues., July 9	6:30 p.m.	TBA
Principal Negotiations	Thurs., July 11	11:30 a.m.	Townsite
End of Summer School	Fri., July 12		
MN Special Olympics	Wed., July 17 - Sat., July 27		Mpls.
World Futures Society National Conference	Wed., July 24 - Fri., July 26		Mpls.

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 2, 1991 - 6:30 p.m.  
Board Room - Townsite Centre

# TABULATION OF BIDS

DENTAL HYGIENE REMODELING  
MOORHEAD TECHNICAL COLLEGE  
MOORHEAD, MINNESOTA

Foss Associates  
Architects, Engineers & Interiors  
Moorhead, Minnesota

PROJECT NO. 9001-10

BID OPENING: June 11, 1991

General Contractors	a d d e n d u m y	s e c u r i t y	c a l. d a y s	Base Bid - All Work (G, M & E)	Mechanical Subbidder and Bid Amount	Electrical Subbidder and Bid Amount
CM of North Dakota, Inc. Fargo, North Dakota	x	x	--	\$16,617.00	Skalicky P & H \$2,700.00	Apple Electric \$2,050.00
Dirk & Mohs Construction Fargo, North Dakota				NO BID		
Grothman Construction Company Fargo, North Dakota	x	x	45	\$14,102.00	Skalicky P & H \$2,606.00	Apple Electric \$1,975.00
Bert Hemm Construction Company West Fargo, North Dakota				NO BID		
Moritz & Gabel Construction, Inc. Fargo, North Dakota				NO BID		
RV Construction Company * Moorhead, Minnesota	x	x	50	\$11,340.00	Skalicky P & H \$2,606.00	Apple Electric \$1,975.00
Stoutland Construction, Inc. Fargo, North Dakota				NO BID		
D. C. Trautman Company, Inc. Fargo, North Dakota	x	x	Per Spec	\$13,342.00	Skalicky P & H \$2,606.00	Apple Electric \$1,975.00

\* Apparent Low Bidder



**TECHNICAL COLLEGE MERGER RESOLUTION**

**OF**

**INDEPENDENT SCHOOL DISTRICT NO. 152**

**WHEREAS**, the 1991 Minnesota legislature passed legislation requiring the merger of Technical Colleges that are currently operated by independent school districts, and

**WHEREAS**, the Technical Colleges of Bemidji, Detroit Lakes, East Grand Forks, Moorhead, and Wadena want to continue to work together to form one technical college district.

**THEREFORE BE IT RESOLVED**, by the School Board of Independent School District No. 152 that the Moorhead Technical College president be authorized to develop a joint planning process that involves Technical College personnel and community members. This resolution does not bind a college beyond the planning process.

Dated this 25 th day of June, 1991.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

## INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

[illegible]

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

GENERAL FUND	1985-1986	1986-87	1987-88	1988-89	1988-89	1989-90	1989-90	1990-91
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET
Bldgs & grounds other	208156	225547	242587	192255	293066	219435	208748	235971
Early retirement pay			95420	100000	122288	100000	217204	130000
Fringe benefits	1085444	2772298	2926199	3024200	3103793	3537031	3769318	196380
Other fixed costs	64150	77220	75173	81100	71581	73680	93723	81820
TOTAL EXPENDITURES	14703596	17279385	18188676	19592579	19861902	20942643	21795704	23575198
REV OVER EXP (EXP OVER REV)	-870236	-376145	523638	16421	260758	691860	-158391	429480
BEG UNAPP FUND BAL	2986887	2116651	1740506	2264144	2264144	2524902	2524902	2366511
END APPROP FUND BAL	2116651	1740506	2264144	2280565	2524902	3216762	2366511	2795991

\*\* For 90-91 retirement & medical/life insurances are budgeted with the programs.

\* APPROPRIATED REVENUES

Unemployment levy	0	0	0	0	0	15000	15000	*40700
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\* APPROPRIATED EXPENDITURES

Unemployment expense	21847	11546	26140	25000	27716	25000	30837	*26500
REVENUE OVER EXP (EXP	-21847	-11546	-26140	-25000	-27716	-10000	-15837	14200
BEG APPROP FUND BAL	70039	48192	36646	10506	10506	-17210	-17210	-33047
END APPROP FUND BAL	48192	36646	10506	-14494	-17210	-27210	-33047	-18847

\* NEW ADDITIONS

INDEPENDENT SCHOOL DISTRICT #152 BUDGETS

MARCH 8, 1991

TRANSPORTATION FUND	1985-86	1986-87	1987-88	1988-89	1988-89	1989-90	1989-90	1990-91
UNAPPROPRIATED REVENUES	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET	ACTUALS	REVISED BUDGET
Taxes	294999	299977	306502	305290	307913	423530	418541	450250
Tax shift	1505	26	9738		31925		44341	
Interest	18105	10750	9464	8500	10939	5000	0	0
Other local	982	79	646	0	9155	10000	16317	16000
State transp aid	607525	610918	565814	552560	490912	560000	654884	925470
Tax credits	146073	163094	156491	288440	290091	247670	248882	165305
Other state aids								2830
Tax shift	-1505	-26	-9738		-31925		-44341	
TOTAL UNAPP REVENUES	1067684	1084818	1038917	1154790	1109010	1246200	1338624	1559855
UNAPPROPRIATED EXPENDITURES								
Transp salaries	181876	222998	221704	207280	261544	261300	263343	309350
Transp fuel	133714	104905	131261	135000	159278	110000	167300	193925
Contracted transp	618681	677172	658872	727000	741766	780612	814966	865937
Other expense	88863	65660	75563	76100	74006	104500	57130	60253
Fringe benefits	28612	30335	34710	35890	39063	44380	46388	49460
Interest expense							16470	15000
TOTAL UNAPP EXPENDITURES	1051746	1101070	1122110	1181270	1275657	1300792	1365597	1513925
REV OVER EXP (EXP OVER REV)	15938	-16252	-83193	-26480	-166647	-54592	-26973	45930
BEG UNAPP FUND BAL	109233	125171	108919	25726	25726	-140921	-140921	-167894
END UNAPP FUND BAL	125171	108919	25726	-754	-140921	-195513	-167894	-121964
* APPROPRIATED REVENUES								
Bus levy	0	0	0	275000	275000	28000	28000	* 0
Depreciation aid	22902	18852	17622	43938	46317	67400	70153	67527
Sale of busses	3985	2360	5000	0	0	0	0	0
TOTAL APPROPRIATED	26887	21212	22622	318938	321317	95400	98153	67527
* APPROPRIATED EXPEND								
Bus purchases	31632	0	266246	230000	221286	80000	12350	* 50000
TOTAL APPROP EXPEN	31632	0	266246	230000	221286	80000	12350	50000
REV OVER EXP (EXP O	-4745	21212	-243624	88938	100031	15400	85803	17527
BEG APPROP FUND BA	109179	104434	125646	-117978	-117978	-17947	-17947	67856
END APPROP FUND BA	104434	125646	-117978	-29040	-17947	-2547	67856	85383
* NEW ADDITIONS								



INDEPENDENT SCHOOL DISTRICT # 152 BUDGETS

TOWNSITE CENTRE LEASING FUND

89-90

90-91

ACTUALS

BUDGET

REVENUES

Rentals	259333	280000
Interest	5565	4500
Miscellaneous	4126	0
TOTAL REVENUES	269024	284500

EXPENSES

Administration	12518	14000
Custodial salaries	37897	41686
Fringe benefits	8584	9144
Heat & utilities	45909	48371
Repairs	11274	12000
Supplies	2194	3350
Insurance	7098	7000
Miscellaneous	368	750
Interest expense	69648	69000
Depreciation	111291	112000
TOTAL EXPENSES	306781	317301
REV OVER EXP (EXP OVER REV)	-37757	-32801
BEGINNING RETAINED EARNINGS	-563599	-601356
ENDING RETAINED EARNINGS	-601356	-634157

PROPOSAL FOR THE CONTINUATION OF THE MIGRANT ISSUES PROJECT

SUBMITTED BY BOB JERNBERG

MAY 30, 1991

Bob Jernberg, Vijay Sethi, Dewey Possehl and Cynthia Sillers discussed the issues regarding the continuation of the Migrant Issues Project at a meeting held on May 17th, 1991. They discussed the following recommendations for the proposal that the the Joint Powers Committee directed them to develop.

1. Establish the Coordinator position of the Migrant Issues Project as an "on-going" position and the Project as an on-going Program.
2. Clarify that the Migrant Issues Project is addressing Migrant Issues and issues related to other Hispanics who are living permanently in the community, as well.
3. Establish the Coordinator position of the Migrant Issues Project as an employee of Moorhead School District with responsibilities to Clay County and to the City of Moorhead, as well.
4. Identify the Superintendent of Moorhead School District as being the supervisor of the Coordinator of the Migrant Issues Project.
5. Secure an on-going commitment of partial funding for the Program from Moorhead School District (40% of the total), the City of Moorhead (30% of the total) and Clay County (30% of the total). (The total amount needed will be contingent upon funding received each year from other funding sources such as the Red River Valley Sugar Beet Growers' Association, the Minnesota Housing Finance Agency, West Central Minnesota Initiative Fund and other funding sources.)
6. Assure that the Joint Powers Committee reviews the Program on an annual basis and that members of the Committee report to their respective units of government regarding the progress of the Program, and the planned action for future implementation.
7. The total dollar cost of the Program for 1991-92 will be approximately \$51,000. An exact amount will be contingent upon the salary assigned to the Coordinator position. The "banding and grading" process that is used by Moorhead School District has determined that this position is a C42 classification.

8. The anticipated cost factors through September 1, 1991 through August 31, 1992 will be as follows:

Full-Time Coordinator's Salary		\$ 31,000.00
Full-Time Coordinator's Benefits		
Social Security (7.65%)	\$2,371.50	
PERA (4.48%)	\$1,388.80	
Single Health Insurance	\$1,517.88	
Dental Insurance	\$ 267.48	
Life Insurance (\$100,000 policy)	\$ 102.00	
Limited Term Disability (LTD)	\$ 153.30	
Worker's Compensation	\$ 150.00	
Total		\$ 5,950.96
Half-Time Clerical Staff Salary (Approx. \$8.26 per hr.--1040 hrs.)		\$ 8,590.40
Half-Time Clerical Staff Benefits		
Social Security (7.65%)	\$ 657.17	
PERA (4.48%)	\$ 384.85	
No Other Benefits will be provided		
Total		\$ 1,042.02
Travel		\$ 2,000.00
Postage and Printing		\$ 1,300.00
Contractual Services		\$ 1,000.00
Office Furniture (Will be provided by Clay County)		
Telephone (Will be provided by Moorhead School District)		
Office Space and Equipment (Will be provided by Moorhead School District)		
Total Costs		\$ 50,883.38

**JOB DESCRIPTION  
(PROPOSED)**

**TITLE:** Community Issues Coordinator

**REPORTS TO:** Joint Powers Representative (Clay County, the City of Moorhead, or Moorhead School District).  
1989-91: Clay County Representative, Dewey Possehl  
1991-92: Moorhead School District Representative, Ben Trochlil

**PRIMARY OBJECTIVE:** The Coordinator will be responsible for identifying issues and proposing, developing and facilitating the implementation of strategies to address issues related to Migrants and to other Hispanics living in the community.

**JOB QUALIFICATIONS:** Planning and administrative experience in education or social services, and strong communication, organizational and interpersonal skills. Knowledge of, sensitivity to and experience in working with Migrant and Hispanic cultures, ability to communicate in Spanish and Master's Degree preferred.


**STAFF SUPERVISION RESPONSIBILITIES:** Supervise one part-time clerical support position.  
Supervise one full-time Hispanic Home-School Liaison (during the school year).

**PERFORMANCE RESPONSIBILITIES:**

1. Establishes, maintains and documents communication between Migrants and other Hispanics in the community and the staff and administration of the County, City, School District, State agencies and elected officials through meetings, letters, newsletters and personal contacts.
2. Acts as a catalyst, sounding board and communication specialist in relations between the County, the City, School District, State agencies and elected officials.
3. Evaluates community programs for their validity and relevance to the needs, expectations, and desires of the Migrants and other Hispanics in the community.
4. Evaluates existing programs and recommends and coordinates the implementation of new programs pertaining to the felt and expressed needs of the Migrants and other Hispanics in the community.



5. Serves as a resource person to the Joint Powers Committee and to other community agencies in planning and revising programs, as well as in the implementation process of them.
6. Works with agencies and organizations in meeting any special needs of Migrants and other Hispanic youth and adults referred.
7. Coordinates, and facilitates workshops on special issues regarding the Migrants and other Hispanics in the community.
8. Strives to enlist the attention and support of the Migrants and other Hispanics in the community for the programs and goals of community agencies, (Example: coordinates and facilitates parent meetings and other community meetings of Migrants and other Hispanics).
9. Speaks and provides speakers for presentations on issues related to Migrants and to other Hispanics living in the community. Presentations made throughout Clay County, in other counties and at the State level.
10. Develops grant proposals, manages secured funds, submits required reports and evaluates the programs.
11. Serves as a representative to the media for the County, the City and the School District regarding issues related to Migrants and to other Hispanics living in the community.
12. Designs materials, brochures, press releases, etc. for the Program, and distributes them throughout the community.
13. Coordinates efforts to develop the Limited English Proficiency Programs for Moorhead School District.
14. Facilitates and coordinates the efforts of the community Task Force, the Limited English Proficiency Students at Risk Committee and the Hispanic Youth at Risk Committee, and recruits members.
15. Serves as an active member of related task forces and committees, (Example: Minnesota State Board of Education's Hispanic Learner Task Force, Moorhead State University's Hispanic Cultural Institute, Moorhead School District's Human Rights Committee, etc.)
16. Administers the Minnesota Migrant Housing Program on a State-wide basis. (Works with the Minnesota Housing Finance Agency.)
17. Performs other duties as determined by the Joint Powers entities.

 <b>Minnesota Department of Education</b>	<b>ESEA: Chapter 2</b> 977 Capitol Square - 550 Cedar St. Paul, MN 55101	<b>CHAPTER 2 / BLOCK GRANT</b> <b>APPLICATION FOR F.Y. 1991-92</b>	ED-01634-10
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**GENERAL INFORMATION AND INSTRUCTIONS:** Chapter 2, Title I, P.L. 100-297 allocates funds under a block grant for purposes of educational program improvement in six targeted areas defined in Section 1531 of the Hawkins-Stafford Amendments of 1988. Please complete this application and forward the original to the above address. Retain a copy for your district files. It is strongly recommended that applications be submitted no later than December 31 for the current fiscal year funding. Applications will not be accepted after June 30 for the fiscal year against which the application is submitted.

**STUDENT AND STAFF PARTICIPATION NOTE:** Changes in federal law and regulations require an annual report and an evaluation of the Chapter 2 program in specified formats. This application form has been revised to enable MDE staff to gather and compile information to satisfy those requirements.

Page A-6 has been added in order to collect information on student and staff participation by program even if there is duplication in counting.

PART I - IDENTIFICATION INFORMATION			
District Name		District Number	
Moorhead Public Schools		152	
Address		City	Zip Code
810 4th Avenue South		Moorhead	56560
Person Responsible for Administration of Program		Position / Title	Telephone (Incl. Area Code)
Janice Buckner		Technology Coordinator	(218) 236-6400

APPLICANT STATEMENT OF ASSURANCES
<p>THE APPLICANT ASSURES AND CERTIFIES THAT:</p> <ol style="list-style-type: none"> <li>1. The School Board, at a meeting held on <u>June 25</u>, 19<u>91</u>, did declare its intention to develop projects which expand and improve the educational programs of the district, and said Board did authorize the undersigned to execute and file application for and in behalf of the school district and otherwise to act as its responsible authority in State and federally funded programs, and has approved the content of this application.</li> <li>2. Allocation of funds among programs authorized, including the allocation of such funds required to support programs in nonpublic schools, shall be administered in a manner consistent with the plan set forth in Part III of this application.</li> <li>3. Amendments to the three-year application which may become necessary to reflect any changes that are to be in effect shall be submitted annually.</li> <li>4. In the design, planning, implementation and allocation of funds of/among such programs to be funded, there will be systematic consultation with parents, teachers, administrative personnel, and any other individuals or groups deemed appropriate by the local education agency.</li> <li>5. Compliance with all provisions of this chapter shall include the participation of students enrolled in private, nonprofit schools.</li> <li>6. Records of program allocations and expenditures shall be maintained and made available to the Minnesota Department of Education (MDE) so as to enable the MDE responsibilities for fiscal audit to be met.</li> <li>7. Records of needs assessment, program goals, program objectives, program activities, and program evaluation shall be maintained and made available to the Minnesota Department of Education so as to enable MDE responsibilities for program evaluation to be met.</li> <li>8. Funds available under this chapter will supplement and not supplant funds currently accruing from non-federal sources.</li> </ol>
<p>Bennett Trochlil</p> <p>_____ Name of Superintendent (Print or Type)</p> <p>_____ Signature - Superintendent</p> <p>_____ Date</p>

BLOCK GRANT PROPOSAL FUNDING

Statement(s) of Specific Objective(s), Costs  
and Funding Status

Criteria for Selection: Fits the strategies established in the District Long Range Plan, numbers of students involved, project continuity, encouragement of ideas, Block Grant State and Federal Guidelines.

1. To demonstrate word processing concepts/skills using the large screen monitor and video programming to students in a second grade classroom.

SUBMITTED BY: Sandy Kortan, Washington School

TOTAL REQUEST: \$800.

FUNDING RECOMMENDATION:: Proposal not funded

REASON: "Regulation does not allow for the purchase of general audio-visual equipment....."

2. To fully implement word processing in the "Project ToolChest" project in the third grade.

SUBMITTED BY: Third Grade Teachers at Washington School

TOTAL REQUEST: \$1965 (5 ImageWriter II printers)

FUNDING RECOMMENDATION:: Proposal funded @ \$1965

3. To provide students the opportunity to improve their writing skills in the classroom through the use of a computer/printer by integrating word processing into writing experiences in all curriculum areas.

SUBMITTED BY: Second Grade Teachers at Washington School

TOTAL REQUEST: \$1996.70 (Apple IIGS System @ \$1466  
ImageWriter II Printer @ \$393  
Mobile Terminal @ \$137.70)

FUNDING RECOMMENDATION: Proposal funded @ \$1996.70

4. To enhance conceptual learning of mathematics through visualization of algebraic and graphic representations of functions.

SUBMITTED BY: Char Schwert, Moorhead Senior High

TOTAL REQUEST: \$2800 (Set of 30 Graphics Calculators @ \$2400  
TI-81 View Screen @ \$400)

FUNDING RECOMMENDATION: Proposal funded @ \$2800



5. Convert the present drafting programs at the senior high to C.A.D. courses.

SUBMITTED BY: Tony Kinsella, Moorhead Senior High

TOTAL REQUEST: \$11,675 (1 C.A.D. Station)

FUNDING RECOMMENDATION: Proposal not funded.

REASON: Did not meet criteria established by committee.

6. To improve communications skills in kindergarden via activities such as word processing, readiness skills activities, math skills, and technology skills.

SUBMITTED BY: Iretta Smith and Marlene Rayment

TOTAL REQUEST: \$7588 (4 Mac LC computers @ \$7588)

FUNDING RECOMMENDATION: Proposal not funded. However, three Mac LCs will be provided through District Capital Outlay fund 91/92.

7. To maximize student opportunities for developing their writing skills and publishing their work in the setting of a classroom technology center; and to stimulate our student's creativity and higher level thinking skills.

SUBMITTED BY: Five Washington 4th Grade teachers, Mr. Olson, two parents, and a Title I consultant who works with fourth grade students.

TOTAL REQUEST: \$4255 (5 Imagewriter Printers @ \$1965, 1 Macintosh LC @ \$1897, 1 ImageWriter Printer @ \$393)

FUNDING RECOMMENDATION: Partial funding of \$1179; Three ImageWriter Printers.

8. To motivate students to learn through an interactive research tool which integrates curriculum and technology.

SUBMITTED BY: Sandy Kortan and Donna Anderson, Washington School

TOTAL REQUEST: \$2496 (1 computer system @ \$1000, CD-ROM Drive @ \$800 Mouse @ \$60, Compton's Encyclopedia @ \$636)

FUNDING RECOMMENDATION: Partial funding of \$1496; computer will be provided by district.

9. To provide access to computers and developmentally appropriate software for 100 Edison kindergarten students each year.

SUBMITTED BY: Arlene Mickley and Sue Arneson, Edison School

TOTAL REQUEST: \$22,104  
12 Apple IIGS computers \$18592



2 ImageWriter Printers	786
4 Switch boxes	260
6 Power bars	120
12 Network cards	1800
Network hookups/ Electrical	546

FUNDING RECOMMENDATION: Partial funding of \$6,813; 4 computers, 2 printer, 2 switch boxes

10. To provide additional computers in the computer lab in Riverside school for a 1:1 student computer ratio and to provide printing capabilities.

SUBMITTED BY: Riverside Technology Committee

TOTAL REQUEST: \$37,158

16 Macintosh LC computers	\$30,352
16 Apple IIe cards	1968
16 cables	192
16 5.25" Disk drives	3680
2 Imagewriter Printers	800
2 Switch boxes	134
2 Printer cables	32

FUNDING RECOMMENDATION: Proposal not funded.

REASON: Did not meet established criteria.

11. To extend the Writing to Read skill development from the lab to the classroom for those first grade students who have not finished the entire program in the lab and, extend the Writing to Read skill development from the lab to the classroom for those kindergarden students who have not finished the entire program in the lab and, extend the creative writing opportunities for all first grade students and, use software for corrective and enrichment loops for kindergarden and first grade students and, to provide students access to hardware and software in the classroom which will prepare them for technological application according to the Riverside five year technology plan.

SUBMITTED BY: Riverside Kindergarden and First Grade teachers  
and Lynn Greenwaldt, parafessional

TOTAL REQUEST: \$9600

4	IBM PS/2 Model 25 with voice box	\$8000
4	IBM Printers	1600

**FUNDING RECOMMENDATION:** Partial funding of \$2,200 of one computer/printer to be shared.

12. To integrate the use of technology into the first grade curriculum.

**SUBMITTED BY:** Shirley Iverson, Grace Fridgen, Lois Weitman, Ann Lee  
Second Grade Teachers, Washington School

**TOTAL REQUEST:** \$34,932

20	Apple IIGS computers	\$30,000
20	Network cards	3200
8	Tap boxes	160
4	Imagewriter printers	1572

**FUNDING RECOMMENDATION:** Partial funding of \$7,451; 4 computers/4 printers.

13. To develop a technology plan and curriculum at the fourth grade level integrating all discipline areas for fourth grade.

**SUBMITTED BY:** Tom Cerar and Vicki Breneman, Fourth Grade Teachers  
Kathy Beckius and Gwen Moore, Parents Riverside School  
and Don Iverson, Principal.

**TOTAL REQUEST:** \$24,720.30

9	LC computers	\$17,073
9	Apple IIe cards	1107
9	cables	108
9	Disk drives	230.30
3	Printers	1124
3	Switch boxes	90
3	box-to-box printers	48
3	computer tables	300
	Software and laser disk	2500
	Electrical estimate	300

**FUNDING RECOMMENDATION:** Partial funding of \$5,571 for 3 LC computers.

14. To design and implement a guidance curriculum which incorporates appropriate learner outcomes for each developmental through computer technology for mainstream students in grades K-4 at Washington and Edison Schools; and, enable identified at-risk students in the educational mainstream to succeed through the use of individualized academic, behavioral and social contracts generated by computer technology; and, enhance school-community relations and provide families with a consistent support base for parenting crisis issues through computer technology.

**SUBMITTED BY:** Scott Matheson, Don Ellingson, Deb DeMine with the consultation of 2 administrators, parents of identified at-risk students, and numerous classroom teachers.

**TOTAL REQUEST:** \$3063.90

Macintosh LC	\$1897
Personal LaserWriter LS	813.30
Apple IIe Card	123.30
Apple 5.25 disk drive	230.30

FUNDING RECOMMENDATION: Proposal not funded.

REASON: Does not meet criteria established.

15. To enable communicatively disordered students to participate more effectively in oral and written activities in their classrooms and environments through the use of computer technology.

SUBMITTED BY: Deb Hanson and Marty Fridgen, Teachers of Communicatively Disordered with input from 3 parents, 2 teachers, and 1 administrator directly involved with the target students.

TOTAL REQUEST: \$3063.90

Macintosh LC computer	\$1897
Personal Laser Writer LS	813.30
Apple IIe card	123.30
Apple 5.25" disk drive	230.30

FUNDING RECOMMENDATION: Proposal not funded.

REASON: Does not meet criteria established.

16. To develop materials and a grade level mentor who will act as a resource for staff and students utilizing the interactive technology of the Macintosh LC at Probstfield School.

SUBMITTED BY: Building Technology Committee at Probstfield School and P.E.R.

TOTAL REQUEST: \$10,374

5 Macintosh LC computers	\$9485
5 Tuition for Hypercard Class	650
5 Travel for class	239

FUNDING RECOMMENDATION: Partial funding of \$3,794; 2 LC computers.

NOTE: The following will be covered by insurance and is currently out for bid; therefore, should not be considered for Block Grant funding.

17. Replace the mainframe computerized management system which was stolen from the electronics technology laboratory at Moorhead Senior High.

SUBMITTED BY: Tony Kinsella, Moorhead Senior High

TOTAL REQUEST: \$4256 Computer System @ \$4256

PER RECOMMENDATION  
BLOCK GRANT 1991-92

Proposal	Proposal Cost	Recommendation to Board	Reason for Not Recommending
1	\$800	\$0	Cannot fund general A.V. Equipment.
2	\$1,965	\$1,965	
3	\$1,997	\$1,997	
4	\$2,800	\$2,800	
5	\$11,675	\$0	Did not meet criteria established by committee.
6	\$7,588	\$0	To provide computers from Capital Outlay Purchase.
7	\$4,255	\$1,179	Partial funding - 3 printers.
8	\$2,496	\$1,496	Partial funding - computer from another source.
9	\$22,104	\$6,813	Partial funding - 4 computers, 2 printers, 2 boxes.
10	\$37,158	\$0	Did not meet established criteria.
11	\$9,600	\$2,200	Partial funding of one computer to be shared.
12	\$34,932	\$7,451	Partial funding - 4 computers and 4 printers.
13	\$24,720	\$5,571	Partial funding - 3 computers.
14	\$3,064	\$0	Does not meet established criteria.
15	\$3,064	\$0	Criteria, number of students.
16	\$10,374	\$3,794	Partial funding - 2 MAC LC computers
17	\$4,256	\$0	To be paid for by insurance.
TOTAL	\$182,848	\$35,266	

CRITERIA: Long Range Plan, encouragement, continuity, number of students





FOSS ASSOCIATES  
Architecture Engineering & Interiors

June 6, 1991

Mr. Robert Lacher,  
Assistant Superintendent for Business  
Independent School District No. 152  
810 4th Avenue South  
Moorhead, MN 56560

Re: Child Care Center Remodeling  
Independent School District No. 152  
Moorhead, Minnesota #9001-09  
P. O. 15944

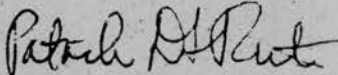
Dear Mr. Lacher:

Enclosed find Invoice 1790 from Grothmann Construction. This additional work was required due to lack of heat in the garage area. When adding the new sink to the sleeping area, the existing drawings indicated that the space was heated, through which the cold water supply piping for the sink and water heater was routed. Being the space thus could conceivably drop enough in temperature to allow the piping to freeze, it was decided to add heat tape, circuit, thermostat and insulation to the supply piping to prevent freeze-up. The bill has been reviewed for accuracy and it appears in line. Please issue an amendment to the above mentioned purchase order to cover with work.

Thank you.

Sincerely,

Foss Associates

By 

Patrick DeLaPointe, CCS

PD/lr

Enclosure

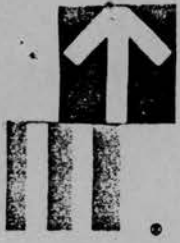
## GROTHMANN CONSTRUCTION CO.

1407 1st Avenue North  
FARGO, NORTH DAKOTA 58102  
(701) 232-1279

## JOB INVOICE

VENDOR 33270 1790

BILL TO		CUSTOMERS ORDER NO.	DATE ORDERED
ADDRESS		PO 15944?	
CITY		ORDER TAKEN BY	DATE PROMISED <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
JOB NAME AND LOCATION		3	PHONE
DESCRIPTION OF WORK			MECHANIC
			HELPER
		<input type="checkbox"/> DAY WORK	
		<input type="checkbox"/> CONTRACT	
		<input checked="" type="checkbox"/> EXTRA	
Install heat tape, circuit, thermostat, and pipe insulation on water pipe to new sink			
QUANT	DESCRIPTION OF MATERIAL USED	PRICE	AMOUNT
	Request for payment upon completion of project		
	Electric work		
	heat tape, circuit, thermostat, labor	\$150.00	
	Insulation work		
	material, labor	\$103.82	
	Overhead and Profit 15%	\$38.07	
		\$291.89	
Please pay from this invoice Thank you			
Earl S. Grothman			
HOURS	LABOR	AMOUNT	TOTAL MATERIALS
	MECHANICS @		TOTAL LABOR
	HELPERS @		
I hereby acknowledge the satisfactory completion of the above described work:		TOTAL LABOR	TAX
SIGNATURE		DATE COMPLETED	TOTAL
		6/5/91	\$291.89



# Clay Wilkin Opportunity Council, Inc.

## Project Head Start

### HEAD START SPEECH SERVICES AGREEMENT

The Clay-Wilkin Opportunity Council, Inc. Head Start program hereinafter referred to as the "Program" and the Moorhead Public School District #152, hereinafter referred to as the "Provider" enter into this agreement for the period of August 5, 1991 to August 30, 1991.

Whereas the Provider has personnel trained to screen, assess and determine services for the Program and the Program wishes to purchase such services from the Provider, now therefore, the Program and the Provider agree to follow the outline for speech services as delineated on the attach sheet.

#### RECORDS:

1. Individual speech records will be maintained by the Program and kept on file by the Program in accordance with Program policy.
2. The Program is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding of the record.

#### COST OF SERVICES:

The Program agrees to pay the Provider upon receipt of the bill \$14.28 per hour. Payment is based on 43.6% of the dollar per hour cost (56.4% of salary is reimbursable through Special Education aids plus TRA, FICA and WC).

The Provider will bill the Program specifying the dates and number of hours service was provided and the amount being billed. The bill is payable upon receipt.

This agreement will be renewable annually.

#### PROGRAM

CLAY-WILKIN OPPORTUNITY COUNCIL

BY Lynn A. Thompson

TITLE Head Start Director

DATE June 18, 1991

#### PROVIDER

INDEPENDENT SCHOOL DISTRICT #152

BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_







## Clay Wilkin Opportunity Council, Inc. Project Head Start

### Preschool Screening - Special Service Agreement

Clay-Wilkin Opportunity Council, Head Start has determined the dates of preschool screening for the 1991-92 school year. Preschool screening is scheduled as follows:

August 5 - 12:30 to 4:30 - Townsite  
August 6 - 8:30 to 12:30 - Townsite  
August 7 - 8:30 to 12:30 (if needed)

We will send a schedule of appointments and a confirmation of the number of days we will need for screening, by July 24, 1991.

All Moorhead, Hawley, Glyndon, Barnesville, Ulen, and Hitterdal enrollees who have not been previously screened, will be required to participate.

Students from the MSU Speech and Hearing Clinic will complete the language portion of the Dial-R, with supervision by Moorhead Public Schools technician. Rescreens will be done immediately on site. Evaluations can be scheduled anytime August 12 - 16, 1991.

Responsibilities of the Moorhead Public Schools supervising clinician include:

1. Documenting the number of children speech screened.
2. A brief report on any child who is rescreened on site indicating results and plan of action.
3. A full report on any child who was scheduled for an evaluation.

All reports should be submitted to Valerie Ritland, Head Start, by August 26, 1991.

Any questions regarding preschool screening can be directed to Valerie Ritland, Head Start (233-8638).





**AGREEMENT BETWEEN  
CLAY COUNTY HEALTH DEPARTMENT  
AND  
MOORHEAD SCHOOL DISTRICT**

The Moorhead School District, hereinafter referred to as the "School" and the Clay County Health Department, Moorhead, Minnesota hereinafter referred to as the "Provider" enter into this agreement for the period July, 1991 through June 30, 1992.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of mutual understandings and agreements set forth, the School and Provider agree as follows:

**I. PROVIDER RESPONSIBILITIES:**

1. Perform "nursing procedures" for students as requested by the School and under Physician orders on file at the school.
2. Provide nursing back-up in the School as requested.
3. Provide nursing consultation per phone or in person to the School as requested.
4. Assistance with communicable disease control as requested by the School.
5. The public health nurse shall provide the above services to the school district. The day of the week and the length of time spent in the school may vary according to the activitiy planned and requested by the school.

**II. SCHOOL RESPONSIBILITIES:**

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse (e.g. for attendance at conferences, vacation days).

No person or persons shall on the ground of race, color, national origin, handicap, age, sex, or religion, be excluded for participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program service or benefit advocated, authorized, or provided by this Department.

III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. RECORDS:

1. Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
2. Necessary health forms will be provided by the School.
3. The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$31.00 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office up to a maximum of \$ 868.00 per year. The cost of supplies shall be in addition to this amount. The Provider will bill the School monthly specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

VI. INDEMNIFICATION:

The School hereby agrees to at all times indemnify provider against any and all claims, suits, actions, debts, damages, attorney fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, excluding the negligence and willful misconduct of the Provider.

\_\_\_\_\_  
School Superintendent (date)

\_\_\_\_\_  
Chair, School Board (date)

\_\_\_\_\_  
Director of Maternal Child Health Nursing,  
Clay County Health Department

\_\_\_\_\_  
(date)

\_\_\_\_\_  
Administrator, Clay County Health Department

\_\_\_\_\_  
(date)



CONTRACTUAL AGREEMENT FOR  
SPECIAL SERVICES PERSONNEL AND PROGRAMS  
1991-92

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 1991 between Independent School District No. 147, Dilworth, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 147 Special Services Program.
- B. Agrees to provide consultation to the Dilworth administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Dilworth administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 147 Special Services Program.
- E. Agrees to provide help in the making of the report relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, physical therapy, Developmental/Adaptive physical education, the physically and other health impaired, hearing impaired, vision impaired, emotional disturbances, speech/language disorders and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the Mild to Moderate Mentally Handicapped, the Moderate to Severe Mentally Handicapped Programs and the Severe Behavior Problems Program requiring intensive special education services
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the Moorhead Early Childhood:Special Education Program requiring intensive special education services.



Glyndon Contract  
Page 2

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Glyndon-Felton enrollment added to Moorhead student population makes distribution of costs disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Glyndon-Felton preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

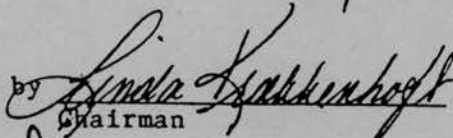
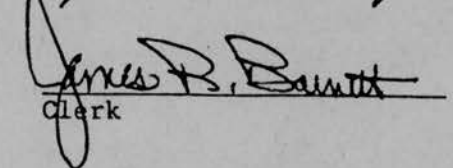
A statement for the above services will be submitted yearly (after June 1, 1992) to Independent School District No. 145, Glyndon, Minnesota and shall be payable on or before July 31, 1992.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 145.

Dated this 20 day of May, 1991      Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1991

Approved by

  
Chairman  
  
Clerk

Approved by \_\_\_\_\_

Chairman

\_\_\_\_\_  
Clerk

Independent School District No. 145  
Glyndon, Minnesota 56547

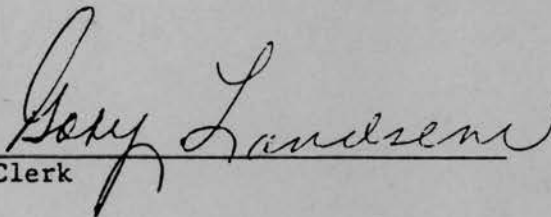
Independent School District No. 152  
Moorhead, Minnesota 56560

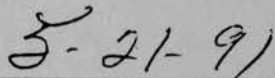
TITLE VI RESOLUTION

School Year 1991-92

WHEREAS, School District #147 has declared its intention to carry out the policy of Congress of the United States and State of Minnesota Legislation by developing projects in connection with current State and Federal 94-142 Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special education needs of handicapped children.

BE IT RESOLVED, That School district #152 apply for financial assistance under P.L. 94-142 for the School Districts of Moorhead, Dilworth and Glyndon-Felton and that Dr. Bennett Trochlil, Superintendent of Schools of Moorhead, be named as the Local Agency Representative and be directed to execute and file applications on behalf of the School Districts and otherwise act as an authorized representative of the School Districts in all activities related to P.L. 94-142 for the 1991-92 school year.

  
Clerk

  
Date

CONTRACTUAL AGREEMENT FOR  
SPECIAL SERVICES PERSONNEL AND PROGRAMS  
1991-92

This agreement made this 20<sup>th</sup> day of May 1991 between Independent School District No. 145, Glyndon-Felton, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 145 Special Services Program.
- B. Agrees to provide consultation to the Glyndon-Felton administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Glyndon-Felton administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 145 Special Services Program.
- E. Agrees to provide help in the making of the report relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, physical therapy, Developmental/Adaptive physical education, the physically and other health impaired, hearing impaired, vision impaired, emotional disturbances, speech/language disorders and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Mild to Moderate Mentally Handicapped, the Moderate to Severe Mentally Handicapped Programs and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Moorhead Early Childhood:Special Education Program requiring intensive special education services.

Dilworth Contract  
Page 2

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when a small Dilworth enrollment added to Moorhead student population makes distribution of costs costs disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Dilworth preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1992) to Independent School District No. 147, Dilworth, Minnesota and shall be payable on or before July 30, 1992.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 147.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1991      Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1991

Approved by Richard Coivae  
Chairman

Approved by \_\_\_\_\_  
Chairman

Gary Landsem  
Clerk

\_\_\_\_\_  
Clerk

Independent School District No. 147  
Dilworth, Minnesota 56529

Independent School District No. 152  
Moorhead, Minnesota 56560

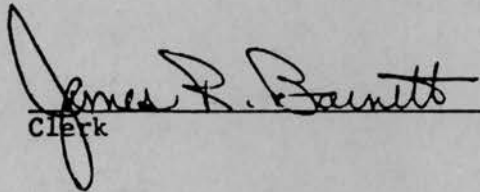


TITLE VI RESOLUTION

School Year 1991-92

WHEREAS, School District #145 has declared its intention to carry out the policy of Congress of the United States and State of Minnesota Legislation by developing projects in connection with current State and Federal 94-142 Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special education needs of handicapped children.

BE IT RESOLVED, That School district #152 apply for financial assistance under P.L. 94-142 for the School Districts of Moorhead, Dilworth and Glyndon-Felton and that Dr. Bennett Trochlil, Superintendent of Schools of Moorhead, be named as the Local Agency Representative and be directed to execute and file applications on behalf of the School Districts and otherwise act as an authorized representative of the School Districts in all activities related to P.L. 94-142 for the 1991-92 school year.

  
Clerk

5-20-91  
Date

## MOORHEAD PUBLIC SCHOOLS

## INVESTMENT RECORD

FROM APRIL 5, 1991 TO JUNE 17, 1991

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST	BANK OR S&L	BROKER
503	04-26-91	99000	03-25-92	6.90	6250	WESTERN FEDERAL S & L	HYM
504	04-26-91	99000	03-24-92	6.80	6160	DOLLAR DRYDOCK BANK	HYM
505	05-10-91	99000	03-25-92	6.70	5815	GREAT AMERICAN BANK	HYM
506	05-10-91	95000	11-18-91	6.50	3248	SOUTHEAST BANK	HYM
507	06-03-91	99000	12-20-91	6.30	3417	IMPERIAL BANK	HYM
508	06-11-91	95000	12-15-91	6.25	3042	SIGNET BANK	HYM
509	06-14-91	95000	09-05-91	6.25	1350	MARYLAND NATL BANK	HYM

TOTAL INTEREST

29282

## MOORHEAD PUBLIC SCHOOLS

## TRANSFERS TO/FROM TRUST ACCOUNT

From April 4, 1991 to June 13, 1991

DATE	Transfers from checking TO TRUST	Transfers FROM TRUST to checking
04-08-91	\$ 500,000	\$ 600,000
04-10-91		400,000
04-17-91	600,000	
04-22-91	250,000	
04-24-91		500,000
05-24-91		100,000
06-04-91	300,000	
06-12-91	600,000	

# Creating the 21<sup>st</sup> Century Individual Responsibility

A World Future Society Conference  
July 25-26, 1991  
Sheraton Park Place Hotel  
Minneapolis, Minnesota, U.S.A.

*The World Future Society* invites you to attend a two-day conference at the Sheraton Park Place Hotel in Minneapolis, Minnesota, on July 25-26, 1991.

The conference will bring together more than 600 futurists from across the United States and Canada and from around the world to share ideas and collaborate on research and other projects and ventures.

The theme of the conference is *Creating the 21st Century: Individual Responsibility*. The meeting will address such issues as the dynamics of individual action and societal change, how individuals and small groups are creating the twenty-first century, and how the developments of the future can be anticipated and directed by individuals today.

The conference will give you the opportunity to hear leading futures thinkers discuss the issues that concern you, your business, and your community, as well as let you speak out and share your experience and insights. It will also be a chance to enjoy the Twin Cities and all they have to offer.

"Creating the 21st Century" will address seven topic areas. Each topic area will have four sessions devoted to it throughout the conference. The sessions will focus on:

1. differing world views: global, local, personal, and environmental concerns
2. developing synergistic and cooperating futures
3. ethical/value-system transformations
4. creatable and controllable futures

## Topic Areas:

### **Track 1 — Wellness and Medical Futures**

Health-care outlooks are rapidly changing. The health-care industry, medical technology, holistic medicine, home care, the effects of an aging population on the nation's health-care system, and many other aspects of wellness and medical practice will be covered.

### **Track 2 — People and Neighborhood Futures**

The next phase of global democratization has begun, as evidenced by decentralized governance, privatization of social services, empowerment of grass-roots groups, regionalized political entities, and public-policy coalitions. How can individuals influence these trends?

### **Track 3 — Agriculture and Food Futures**

High energy costs and concern for the environment will greatly influence twenty-first-century agriculture. This track will concentrate on the food we eat and how it is produced and distributed. How will genetic engineering and nanotechnology change global agriculture and food equations for the twenty-first century?

### **Track 4 — Management and Economics Futures**

The 1990s have already proved to be turbulent and unpredictable. While political change is more visible, the changing environment in which businesses and governments are operating

Topic areas are continued on next page. ►►►



# Schedule-At-A-Glance

WEDNESDAY, JULY 24, 1991

9:00 a.m.-5:00 p.m. Pre-conference courses  
(see page 8)

THURSDAY, JULY 25, 1991

8:30-10:30 a.m. **Introductions and keynote addresses**  
Earl C. Joseph, conference chairman,  
St. Paul, Minnesota  
Henry Lederer, president, Minnesota Futurists, Wayzata, Minnesota  
Harlan Cleveland, professor emeritus and former dean, Hubert H. Humphrey Institute of Public Affairs, University of Minnesota, Minneapolis, Minnesota

11:00 a.m.-12:00 noon **Featured session: Integrating Global and Local Views**  
George Kubik, doctoral candidate, Anticipatory Anthropology and Education, University of Minnesota; director, Minnesota Futurists, Eagan, Minnesota  
Rashmi Mayur, president, Global Futures Network, Bombay, India  
William Wilson, president, city council, St. Paul, Minnesota  
**Roundtable Discussion: Leadership with Foresight**  
Kenneth W. Hunter, senior faculty member, Training Institute, U.S. General Accounting Office, Washington, D.C.

12:15-1:45 p.m. **Luncheon with featured speaker: Choiceful Future Personal Cultures**  
Arthur M. Harkins, professor, University of Minnesota, Minneapolis, Minnesota

2:00-3:30 p.m. **Concurrent sessions for the seven tracks: Differing World Views**  
1. Wellness and Medical Futures  
2. People and Neighborhood Futures  
3. Agriculture and Food Futures  
4. Management and Economics Futures  
5. Rural, Urban, and Environmental Futures  
6. Computers and High-Technology Futures  
7. Transforming Education Futures

4:00-5:30 p.m. **Concurrent sessions for the seven tracks: Developing Synergistic and Cooperating Futures**

5:30-7:00 p.m. **Networking activities**  
7:30-9:00 p.m. **Chapter-hosted event: Eye on the Future**  
Glen O. Olson, futurist, St. Paul, Minnesota  
Views by Minnesota Futurists

FRIDAY, JULY 26, 1991

8:30-9:15 a.m. **Prep 21: Preparation for the 21st Century**  
Howard F. Didsbury Jr., coordinator, Prep 21 Project, World Future Society, Bethesda, Maryland

9:15-10:00 a.m. **21st Century Health Care**  
Earl E. Bakken, founder and director, Medtronic, Inc., Minneapolis, Minnesota

10:30 a.m.-12:00 noon **Concurrent sessions for the seven tracks: Ethical/Value-System Transformations**

12:15-1:45 p.m. **Luncheon with featured speakers: Integrating Individual and Global Ethics**  
Rushworth M. Kidder, president, Institute for Global Ethics; senior columnist, The Christian Science Monitor, Camden, Maine  
**The Economics of Sustainable Development**  
Hazel Henderson, futurist; author, The Politics of the Solar Age, St. Augustine, Florida

2:00-3:30 p.m. **Concurrent sessions for the seven tracks: Creatable and Controllable Futures**

4:00-5:30 p.m. **Creating the 21st Century: Views by Notable Futurists**

5:30 p.m. **Conference adjourns**  
6:00-7:30 p.m. **Networking and socializing**

SATURDAY, JULY 27, 1991

8:00 a.m.-5:00 p.m. **Professional Members' Forum: Leading-Edge Public vs. Private Policy Planning**  
(see page 9)

▶ ▶ ▶ is no less dramatic. What can managers and leaders in all forms of organizations do to prepare themselves and their organizations for what lies ahead?

**Track 5 — Rural, Urban, and Environmental Futures**  
Will the changes in work location due to electronic data handling and communications result in more people leaving the cities? Where are the likely rural-urban trends going to take us in the twenty-first century? These and related questions and concerns will be the focus of this track. What changes in rural-urban health, work, and lifestyles can we anticipate?

**Track 6 — Computers and High-Technology Futures**  
The world has entered a high-tech-driven future. Rapidly changing technology — such as increasingly powerful and versatile computers, robotic systems,

artificial intelligence, virtual reality, and nanotechnology — will affect our lives even more in the twenty-first century than it has in the last quarter of the twentieth. This track will concentrate on these important aspects of our technological world.

**Track 7 — Transforming Education Futures**  
No single aspect of our society will have a greater effect on the twenty-first century than the way we educate ourselves. What transformations are occurring, and how can we make decisions that will benefit ourselves and our children? This track will help us understand the issues and will suggest what we can do to help ensure a better education for all of us. Is our paradigm of education for the twenty-first century changing from a focus on children to a life-long education paradigm?



\*13. Consider Tech  
Prep Grant  
Application

(Jernberg)

Appendix T

Explanation: Appendix T-1 contains a resolution to enter into a consortium composed of West Central ECSU, school districts and post secondary institutions located within Region IV, for the purpose of planning, supporting and implementing a cooperative technology program. The grant, if received, will allow for planning, staff development and curriculum development to implement cooperative programs to better meet the needs of students.

Mr. Dulski, Mr. Johnson, Mr. Jernberg, and members of the high school and technical college staff have been meeting regarding this proposed grant application.

Recommendation: Move to approve the resolution as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

---

\*14. Consider Amended  
Individualized  
Learning Development  
Aid

(Jernberg)

Appendix U

Explanation: Appendix U-1 contains and amended Individualized Learning Development Aid certification for 1991-92. The PER Committee originally recommended continuation of ILP's, recommending a ratio of 23.5:1 for kindergarten and grade 1. Recent legislation was enacted to include grade 2 in 1991-92 and grade 3 in 1992-93.

The district will receive \$64 per student in each of the three grade levels for 1991-92 and ILP's will be prepared and used for each learner. The funds generated will be utilized based on individual building plans which meet program criteria.

Recommendation: Move to approve the submission of the amended Individualized Learning Development Aid certification.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

---

\*15. Consider Job Skills (Andersen/Johnson) Appendix V  
Partnership Agency  
Grant

Explanation: The Extension and Customized Training division of Moorhead Technical College is writing a grant to the Job Skills Partnership Agency. The grant would allow to provided training for employees of the Good Neighbor Nursing Home system, an organization of 42 health care centers throughout Minnesota. Training will be provided to approximately thirteen of the centers. Cultural awareness and communication skills are the focus of the Customized Training program that will assist in assimilating employees into an effective health care work force. Moorhead Technical College will be the grantee educational institution and will be the administrator and fiscal agent for the project. The preliminary estimate for the grant is \$175,000.

Recommendation: Move to approve the submission of the grant proposal.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

---

\*16. Consider Paper (Lacher) Appendix W  
Bid Award

Explanation: Bid were opened on June 24, 1991, for paper supplies. Listed below are low vendors meeting specifications.

Cole Paper.....	\$41,811.39
Fargo, ND	
St. Paul Book.....	\$1,458.70
St. Paul, MN	
Dacotah Paper.....	714.27
Fargo, ND	
Northern School.....	551.98
Fargo, ND	
School Stationers.....	157.50
Oshkosh, WI	

Bid information may be reviewed in the Business Office.

Recommendation: Move to award the paper bids to the low vendors meeting specifications as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*17. Consider Classroom  
Furniture Bids

(Lacher)

Appendix X

Explanation: Listed are the low vendors meeting  
specifications of classroom furniture.

Northern School..... \$12,531.40  
Fargo, ND

St. Paul Book..... 10,951.75  
St. Paul, MN

Recommendation: Move to award the bids for  
classroom furniture to the low vendors meeting  
specifications as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*18. Consider Non-  
Resident Agreement

(Jernberg)

Appendix Y

Explanation: The following non-resident agreement  
has been received:

To Attend Dilworth Public Schools  
Katherine J. Langlie - 517 Birch Lane, Mhd, Grade 1

Recommendation: Move to approve the non-resident  
agreement, subject to board action of the  
appropriate districts.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Negotiations Update - Lacher

Explanation: The following units have yet to settle  
contracts:

Principals - 1989-1991  
Secretaries - 1990-92  
Paraprofessionals - 1990-92  
Custodians - 1990-92  
Confidential Secretaries - 1990-92  
Central Administration - 1991-93  
Teachers - 1991-93

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MN Special Olympics	Wed., July 17 - Sat., July 27		Mpls.
Teacher Negotiations	Tues., July 23	1:00 p.m.	Townsite
World Futures Society National Conference	Wed., July 24 - Fri., July 26		Mpls.
Site Based Mgmt. Conference	Wed., July 24 - Fri., July 26		Mpls.
School Board Mtg.	Tues., Aug. 13		Townsite
MSBA Workshop	Thurs., Aug. 15 - Fri., Aug. 16		Bloomington
MTC Summer Session Ends	Fri., Aug. 23		
MTC Registration	Mon., Aug. 26 - Tues., Aug. 27		
MEEP Days (K-6)	Mon., Aug. 26 - Tues., Aug. 27		District- wide
School Board Mtg.	Tues., Aug. 27		Townsite
Workshop Days (K-12)	Wed., Aug. 28 - Fri., Aug. 30		District- wide
New Staff Breakfast	Wed., Aug. 28	7:00 a.m.	TBD
First Day of School	Tues., Sept. 3		
New Staff Reception (Chamber sponsored)	Wed., Sept. 25	5:30 p.m.	Hjemkomst Center

## XIV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 13, 1991 - 6:30 p.m.

Board Room - Townsite Centre



## PROPOSAL FOR THE CONTINUATION OF THE MIGRANT ISSUES PROJECT

SUBMITTED BY BOB JERNBERG

MAY 30, 1991

Bob Jernberg, Vijay Sethi, Dewey Possehl and Cynthia Sillers discussed the issues regarding the continuation of the Migrant Issues Project at a meeting held on May 17, 1991. They discussed the following recommendations for the proposal that the Joint Powers Committee directed them to develop.

1. Establish the Coordinator position of the Migrant Issues Project as an "on-going" position and the project as an on-going program .
2. Clarify that the Migrant Issues Project is addressing Migrant issues and issues related to other Hispanics who are living permanently in the community, as well.
3. Establish the Coordinator position of the Migrant Issues Project as an employee of Moorhead Public Schools with responsibilities to Clay County and to the City of Moorhead, as well.
4. Identify the Superintendent of Moorhead Public Schools as being the supervisor of the Coordinator of the Migrant Issues Project.
5. Secure an on-going commitment of partial funding for the Program from Moorhead Public Schools (40% of the total), the City of Moorhead (30% of the total) and Clay County (30% of the total). (The total amount needed will be contingent upon funding received each year from other funding sources such as the Red River Valley Sugar Beet Growers' Association, the Minnesota Housing Finance Agency, West Central Minnesota Initiative Fund and other funding sources.)
6. Assure that the Joint Powers Committee reviews the Program on an annual basis and that members of the Committee report to their respective units of government regarding the progress of the Program and the planned action for future implementation.
7. The total dollar cost of the Program for 1991-92 will be approximately \$51,000. An exact amount will be contingent upon the salary assigned to the coordinator position. The "banding and grading" process that is used by Moorhead Public Schools has determined that this position is a C42 classification.

8. The anticipated cost factors through September 1, 1991, through August 31, 1992, will be as follows:

Full-Time Coordinator's Salary		\$31,000.00
Full-Time Coordinator's Benefits		
Social Security (7.65%)	\$2,371.50	
PERA (4.48%)	1,388.80	
Single Health Insurance	1,517.88	
Single Dental Insurance	267.48	
Life Insurance (\$100,000 policy)	102.00	
Long Term Disability Insurance (LTD)	153.30	
Workers' Compensation	150.00	
Total		5,950.96
Half-Time Clerical Staff Salary (Approx. \$8.26/hour -- 1040 hours)		8,590.40
Half-Time Clerical Staff Benefits		
Social Security (7.65%)	657.17	
PERA (4.48%)	384.85	
No other benefits will be provided		
Total		1,042.02
Travel		2,000.00
Postage and Printing		1,300.00
Contractual Services		1,000.00
Office Furniture (will be provided by Clay County)		
Telephone (will be provided by Moorhead Public Schools)		
Office Space and Equipment (will be provided by Moorhead Public Schools)		
Total Costs		50,883.38

JOB DESCRIPTION  
(PROPOSED)

TITLE: Community Issues Coordinator

REPORTS TO: Joint Powers Representative (Clay County, the City of Moorhead, or Moorhead School District).  
1989-91: Clay County Representative, Dewey Possehl  
1991-92: Moorhead School District Representative, Ben Trochlil

PRIMARY OBJECTIVE: The Coordinator will be responsible for identifying issues, proposing, developing and facilitating the implementation of strategies to increase successful involvement of the communities population in addressing the goals of the Migrant Issues Project.

JOB QUALIFICATIONS: Planning and administrative experience in education or social services, and strong communication, organizational and interpersonal skills. Knowledge of, sensitivity to and experience in working with Migrant and Hispanic cultures, ability to communicate in Spanish and Master's Degree preferred.

STAFF SUPERVISION RESPONSIBILITIES: Supervise one part-time clerical support position. Supervise one full-time Hispanic Home-School Liaison (during the school year).

PERFORMANCE RESPONSIBILITIES:

1. Establishes, maintains and documents communication between Migrants and other Hispanics in the community and the staff and administration of the County, City, School District, State agencies and elected officials through meetings, letters, newsletters and personal contacts.
2. Evaluates existing programs and recommends and coordinates the implementation of new programs pertaining to the successful involvement of minority persons in the community.
3. Serves as a resource/liaison to the Joint Powers Committee.
4. Coordinates and facilitates workshops, conferences and presentations.

5. Strives to enlist the interest and support of minority persons in the community for the programs and goals of community agencies (example: coordinates and facilitates parent meetings and other community meetings of Migrants).
6. Manages secured funds, submits required reports, evaluates the program, and prepares grant proposals designed to specifically support/supplement the Migrant Issues Project.
7. Designs materials, brochures, press releases, etc. for the Program.
8. Facilitates the efforts of the Migrant Issues Project Committee, the Limited English Proficiency Committee, the Hispanic Youth At-Risk Committee, and serves as an active member of related task forces and committees.
9. Administers the Minnesota Migrant Housing Program on a statewide basis. (Works with the Minnesota Housing Finance Agency.)
10. Performs other duties as determined by the Joint Powers entities.





FOSS ASSOCIATES  
Architecture Engineering & Interiors

July 9, 1991

Mr. Robert Lacher,  
Assistant Superintendent for Business  
Independent School District No. 152  
810 4th Avenue South  
Moorhead, MN 56560

Re: Addition and Remodeling  
Edison Elementary School  
Independent School District No. 152  
Moorhead, Minnesota #9001-03

Dear Mr. Lacher:

The bid date for the referenced project was originally scheduled for July 23, 1991. Last week a large project located in Fargo for the North Dakota Air National Guard was scheduled for the same date. We are recommending the bid date for the referenced project be moved back one week to July 30, 1991 to assure adequate contractor interest. Because of the legal publication time of 20 days for the plan review and comment from the State Department of Education, we cannot schedule an earlier bid date.

Sincerely,

Foss Associates

By *W. Cowman*

William Cowman, AIA  
Architect

WC/lr

EDISON REROOFING PROJECT

BID OPENING

JULY 2, 1991 2:00 PM

VENDOR	BOND CHECK	BID	MISC HOURLY RATE	COMP DATE	
A & R ROOFING	Bond	\$36,420.00	\$27.50	11-15-91	
PIERCE ROOFING	Bond	* \$33,670.00	\$27.00	11-01-91	

\* LOW BID MEETING SPECIFICATIONS

# EDISON REROOFING PROJECT

## MATERIAL BID OPENING

JULY 2, 1991 11:00 PM

ITEM	TOTAL	QUOTATION	PIERCE ROOFING		A & R ROOFING		HICKMAN		JEANCO	
			TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE
1	2,600	Gals rubberized asphalt (Modified bitumen)	NB		NB	7.25	* 18,850.00	8.10	21,060.00	
2	48	Rolls of polyester felt with fiberglass scrim (10 sq rolls)	NB		NB	135.00	* 6,480.00	195.00	9,360.00	
3	5	Gals of asphalt base aluminum paint	NB		NB	85.00	* 85.00		127.50	
4	4,800	Lbs of Type IV Asphalt	* see below		see below		NB		NB	
5	16,200	Sq ft of Isocyanurate insulation	* see below		see below		NB		NB	
6	16,200	Sq ft of tapered perlite insulation	* see below		see below		NB		NB	
7	10	Roll scrimed modified sheet	NB		NB	125.00	1,250.00	91.50	915.00	
8	30	Gals high quality elastomeric cement (rubberized)	NB		NB	130.00	* 780.00	32.00	960.00	
TOTAL COST			* \$21,753.00		\$22,015.00		* \$27,445.00		\$32,422.50	

All quotations are based on FOB Moorhead MN

School District claims tax exemption on any and all State and Federal

\* Low Bid MEETING SPECIFICATIONS

HENNING, METZ, HARTFORD & ASSOCIATES, INC.

BUILDING SYSTEMS  
CONSULTANTS

111 ROBERTS STREET

FARGO, NORTH DAKOTA  
58102-4929

(701) 235-7569  
FAX: (701) 235-7682

R. G. METZ  
G.D. HARTFORD  
AIA  
PE

CHANGE ORDER

PROJECT: Fuel Oil Tank Removal  
and Replacement Project  
Indep. School Dist. #152  
Moorhead, Minnesota

CHANGE ORDER NO: 1

DATE: July 10, 1991

OWNER: Indep. School Dist. #152  
Moorhead, Minnesota

CONTRACTOR: Fosston Plumbing & Heating & Electric  
Fosston, Minnesota

Site No. 1: Maintenance Shop, 1304 15th Avenue North

1. Removal, backfill and stockpiling of contaminated soil found during removal of fuel tanks.

Backfill Material = 1397 Yds.  
Base Bid = 100 Yds.  
Tank Volume = 100 Yds.  
1197 Yds. @ \$57.50 = \$68,827.50

The Original Contract Sum was ----- \$ 247,445.00  
Net Change by Previous Change Orders ----- \$ - 0 -  
The Contract Sum Prior to this Change Order ----- \$ 247,445.00  
The Contract Sum will be (increased)  
by this Change Order ----- \$ 68,827.50  
The new Contract Sum including this  
Change Order will be ----- \$ 316,272.50

ENGINEER

CONTRACTOR

OWNER

Henning, Metz, Hartford

Fosston Plbg. & Htg.

Indept. School Dist.#152

111 Roberts Street

119 North Larson

810 4th Avenue South

Fargo, ND 58102

Fosston, MN 56542

Moorhead, MN 56560

By: JAMES E NELSON

By: Mark Wm. Hagan Pres

By: \_\_\_\_\_

Date: 7/9/91

Date: 7/9/91

Date: \_\_\_\_\_



HENNING, METZ, HARTFORD & ASSOCIATES, INC.

BUILDING SYSTEMS  
CONSULTANTS

111 ROBERTS STREET

FARGO, NORTH DAKOTA  
58102-4925

(701) 235-7569  
FAX: (701) 235-7682

R. G. METZ  
G. D. HARTFORD  
AIA  
PE

CHANGE ORDER

PROJECT: Fuel Oil Tank Removal  
and Replacement Project  
Indep. School Dist. #152  
Moorhead, Minnesota

CHANGE ORDER NO: 2

DATE: July 10, 1991

OWNER: Indep. School Dist. #152  
Moorhead, Minnesota

CONTRACTOR: Fosston Plumbing & Heating & Electric  
Fosston, Minnesota

Site No. 2: Washington Elementary School, 901 14th Street North

1. Removal, backfill and stockpiling of contaminated soil found during removal of fuel tank.

Backfill Material = 1125 Yds.  
Base Bid = 100 Yds.  
Tank Volume = 50 Yds.  
975 Yds @ \$57.50 = \$56,062.50

2. Unmarked Sewer Line Repair = \$ 1,957.50

3. Profit (5%) & Overhead (10%) on Item #2 = \$ 293.63  
\$58,313.63

The Original Contract Sum was ----- \$ 247,445.00  
Net Change by Previous Change Orders ----- \$ 68,827.50  
The Contract Sum Prior to this Change Order ----- \$ 316,272.50  
The Contract Sum will be (increased)  
by this Change Order ----- \$ 58,313.63  
The new Contract Sum including this  
Change Order will be ----- \$ 374,586.13

ENGINEER

CONTRACTOR

OWNER

Henning, Metz, Hartford

Fosston Plbg. & Htg.

Indept. School Dist. #152

111 Roberts Street

119 North Larson

810 4th Avenue South

Fargo, ND 58102

Fosston, MN 56542

Moorhead, MN 56560

By: James E. Nelson

By: Mark W. Hagen P.E.

By: \_\_\_\_\_

Date: 7/9/91

Date: 7/9/91

Date: \_\_\_\_\_

HENNING, METZ, HARTFORD & ASSOCIATES, INC.

BUILDING SYSTEMS  
CONSULTANTS

111 ROBERTS STREET

FARGO, NORTH DAKOTA  
58102-4929

(701) 235-7569  
FAX: (701) 235-7682

CHANGE ORDER

R. G. METZ AIA  
G. D. HARTFORD PE

PROJECT: Fuel Oil Tank Removal  
and Replacement Project  
Indep. School Dist. #152  
Moorhead, Minnesota

CHANGE ORDER NO: 3

DATE: July 15, 1991

OWNER: Indep. School Dist. #152  
Moorhead, Minnesota

CONTRACTOR: Fosston Plumbing & Heating & Electric  
Fosston, Minnesota

Site No. 3: Probstfield Elementary School, 2410 14th Street South

1. Removal, backfill and stockpiling of contaminated soil found during removal of fuel tank.

Backfill Material = 1255 Yds.  
Base Bid = 100 Yds.  
Tank Volume = 50 Yds.  
1105 Yds. @ \$57.50 = \$63,537.50

The Original Contract Sum was ----- \$ 247,445.00  
Net Change by Previous Change Orders ----- \$ 127,141.13  
The Contract Sum Prior to this Change Order ----- \$ 374,586.13  
The Contract Sum will be (increased)  
by this Change Order ----- \$ 63,537.50  
The new Contract Sum including this  
Change Order will be ----- \$ 438,123.63

ENGINEER

CONTRACTOR

OWNER

Henning, Metz, Hartford

Fosston Plbg. & Htg.

Indept. School Dist. #152

111 Roberts Street

119 North Larson

810 4th Avenue South

Fargo, ND 58102

Fosston, MN 56542

Moorhead, MN 56560

By: *James E. Nelson*

By: *Mark W. Hagen*

By: \_\_\_\_\_

Date: 7/15/91

Date: 7/15/91

Date: \_\_\_\_\_

HENNING. METZ. HARTFORD & ASSOCIATES, INC.

BUILDING SYSTEMS  
CONSULTANTS

111 ROBERTS STREET

FARGO, NORTH DAKOTA  
58102-4929

(701) 235-7569  
FAX: (701) 235-7632

R. G. METZ AIA  
G.D. HARTFORD PE

CHANGE ORDER

PROJECT: Fuel Oil Tank Removal  
and Replacement Project  
Indep. School Dist. #152  
Moorhead, Minnesota

CHANGE ORDER NO: 4

DATE: July 15, 1991

OWNER: Indep. School Dist. #152  
Moorhead, Minnesota

CONTRACTOR: Fosston Plumbing & Heating & Electric  
Fosston, Minnesota

Site No. 3: Probstfield Elementary School, 2410 14th Street South

1. Removal, backfill and stockpiling of contaminated soil found during relocation of new fuel tank.

Backfill Material = 238 Yds. @ \$57.50 = \$13,685.00

2. Additional Piping Due to Relocation = \$ 1,325.00

3. Profit (5%) & Overhead (10%) on Item #2 = \$ 198.75  
\$15,208.75

The Original Contract Sum was ----- \$ 247,445.00  
Net Change by Previous Change Orders ----- \$ 190,678.63  
The Contract Sum Prior to this Change Order ----- \$ 438,123.63  
The Contract Sum will be (increased)  
by this Change Order ----- \$ 15,208.75  
The new Contract Sum including this  
Change Order will be ----- \$ 453,332.38

ENGINEER

CONTRACTOR

OWNER

Henning, Metz, Hartford

Fosston Plbg. & Htg.

Indept. School Dist.#152

111 Roberts Street

119 North Larson

810 4th Avenue South

Fargo, ND 58102

Fosston, MN 56542

Moorhead, MN 56560

By: James E. Nelson

By: Mark Wm. Hagen

By: \_\_\_\_\_

Date: 7/15/91

Date: 7/15/91

Date: \_\_\_\_\_



## HENNING, METZ, HARTFORD &amp; ASSOCIATES, INC.

BUILDING SYSTEMS  
CONSULTANTS

111 ROBERTS STREET

FARGO, NORTH DAKOTA  
58102-4929(701) 235-7569  
FAX: (701) 235-7682R. G. METZ  
G.D. HARTFORD  
AIA  
PE

## CHANGE ORDER

PROJECT: Fuel Oil Tank Removal  
and Replacement Project  
Indep. School Dist. #152  
Moorhead, Minnesota

CHANGE ORDER NO: 5

DATE: July 15, 1991

OWNER: Indep. School Dist. #152  
Moorhead, MinnesotaCONTRACTOR: Fosston Plumbing & Heating & Electric  
Fosston, Minnesota

Site No. 4: Junior High School, 1028 11th Street South

1. Removal, backfill and stockpiling of contaminated soil found during relocation of new fuel tank.

Backfill Material = 751 Yds.

Base Bid 100 Yds.

Tank Volume 50 Yds.

601 Yds @ \$57.50 = \$34,557.50

The Original Contract Sum was ----- \$ 247,445.00  
 Net Change by Previous Change Orders ----- \$ 205,887.38  
 The Contract Sum Prior to this Change Order ----- \$ 453,337.38  
 The Contract Sum will be (increased)  
 by this Change Order ----- \$ 34,557.90  
 The new Contract Sum including this  
 Change Order will be ----- \$ 487,889.88

## ENGINEER

## CONTRACTOR

## OWNER

Henning, Metz, HartfordFosston Plbg. & Htg.Indept. School Dist. #152111 Roberts Street119 North Larson810 4th Avenue SouthFargo, ND 58102Fosston, MN 56542Moorhead, MN 56560By: James E. NasonBy: Mark W. Hagen

By: \_\_\_\_\_

Date: 7/15/91Date: 7/15/91

Date: \_\_\_\_\_



COPY TO: OLV KASTA  
RUTH LEGG



JUL 1 1991

FILE w/ Removal  
SID  
& HEALTH &  
SAFETY LEVY

Capitol Square 550 Cedar Street  
Saint Paul, Minnesota 55101 612/296-6104

TO: District Superintendents and/or Business Managers

FROM: Kerry M. Leider, Administrator *Kerry M. Leider*  
Health, Safety and Risk Management

Joyce E. Krupey, Assistant Commissioner  
School Management and Support Services *Joyce E. Krupey*

SUBJECT: Capital Expenditure Health and Safety Revenue for Underground Storage Tanks

DATE: June 27, 1991

This memo is in reference to Health and Safety Review expenditures for underground storage tanks. There has been a change in criteria from last year that needs to be further clarified. Please note the GENERAL INFORMATION AND INSTRUCTIONS on ED-01866-05 received in your Health and Safety Revenue Application packet mailed June 6, 1991. The instructions stated:

"Due to statutory limits placed on Health and Safety Revenue, approval for new or increased project costs for FY 1992 and new FY 1993 project costs approval will be limited to the following:  
1. Upgrading or the removal and replacement of underground storage tanks that contain gasoline or diesel fuel, the removal, clean-up and replacement of leaking underground storage tanks, and the testing of underground storage tank tightness. 2...."

On MDE form number ED-01996, in the column labeled PRIORITY under the head STATE\*\*, "Yes" should be checked only if the above criteria is met.

Health & Safety costs for underground storage tanks used for heating fuel will not be approved if the \$58,000,000 limit has been reached. The only exception will be if a tank has been tested and determined to be leaking.

If the application you have submitted contained estimated costs for removal and replacement of underground storage tanks, please resubmit a corrected copy of form ED-01996-02 specifying each tank's use and condition. This resubmitted form is required for approval and is due July 10, 1991.

No underground storage tanks will be approved without clarification from the district.

cc: Len Nachman

ngr



An Equal Opportunity Employer

CITY OF  
**MOORHEAD**  
MINNESOTA  
500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561  
(218) 299-5301


June 28, 1991

Bob Lacher  
Moorhead ISD #152  
810 4th Avenue South  
Moorhead, MN 56560

Dear Bob:

Enclosed is a proposed agreement between the City of Moorhead and ISD #152 for your review.

Sincerely,

  
Gerald H. Sorenson  
Director of Administrative Services

GHS:vgc:MISC\152

Enclosures



AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 1991, by and between the City of Moorhead, Minnesota (the "City") and Independent School District No. 152 (the "District").

WHEREAS, the District owns 11.81 acres of land in the Riverview Estates area and desires to work with the City in developing that property for sale; and

WHEREAS, the City and District desire to cooperate together for the benefit of the residents of the City and District;

NOW, THEREFORE, be it agreed between the parties as follows:

1. The City and District will work together to execute and record a plat covering the 11.81 acres owned by the District, such plat having been approved by the City Council on May 6, 1991.

2. The City will install underground improvements in 1991, and curb, gutter and streets in 1992. Such improvements shall be assessed against the property in the plat of Riverview Park Addition.

3. The City of Moorhead agrees to pay Moorhead Public Schools \$5,000 per acre for the 5.29 acres of land used to expand Riverview Estates Park (\$26,450). Moorhead Independent School District #152 agrees to purchase 1.5 acres of land in Ridgewood at a price of \$3,750 (\$5,625).

The City of Moorhead will issue a net check to ISD #152 in the amount of \$20,825 at the time these sales take place.

4. The City will market the lots and remit all sales proceeds to the District until the District has been paid a total of \$32,600, which represents the purchase price for the land at \$5,000 per acre on the remaining 6.52 acres.

5. After the District has received its \$32,600, the proceeds from the sale of any additional lots shall be used to reimburse the City for out-of-pocket costs incurred in marketing the lots (not to exceed \$5,000), including, but not limited to, legal costs, plat costs and recording costs (not to exceed \$500).

Any monies received from the sale of lots in excess of the \$32,600 and the out-of-pocket costs incurred by the City shall be split equally between the City and the District.



6. The City shall provide to the District on a semi-annual basis an accounting of sale proceeds and out-of-pocket costs incurred by the City.

7. Attached as Exhibit "A" is a listing of prices for which the lots will be sold pursuant to this Agreement.

8. This Agreement is the full understanding between the parties and supersedes any prior oral negotiations. Any amendment to this Agreement must be in writing executed by both parties.

9. The costs for abstracts and deeds will be added to the costs of the buyer at the time of closing.

CITY OF MOORHEAD

BY: \_\_\_\_\_  
Mayor

BY: \_\_\_\_\_  
City Manager

INDEPENDENT SCHOOL DISTRICT #152

BY: \_\_\_\_\_  
Chairperson, Board of  
Education

BY: \_\_\_\_\_  
Clerk, Board of Education

BY: \_\_\_\_\_  
Superintendent of Schools



FARGO ★ MOORHEAD AREA  
ASSOCIATION OF REALTORS®  
The Voice for Real Estate™

APPENDIX M-1 Pg. 5 of 6

Box 5254 Fargo, ND 58105  
Phone (701) 235-6679  
Fax (701) 232-1831

1990-91

PRESIDENT  
Betty Wieland, GRI

PRESIDENT-ELECT  
Don Kilander, GRI

IMMEDIATE PAST PRESIDENT  
Becky Cusey, GRI

DIRECTORS  
Terry Chambers  
Barbara Grande  
Bob Pearson, GRI  
Jay Krabbenhoft, GRI  
Carolyn Einerson, GRI, CRS  
Bev Nielson

NAR DIRECTOR  
Mick Bergeron, GRI

NDAR PRESIDENT  
Mark Richman, GRI, CCIM

NDAR TREASURER  
Ann Cichy, GRI, CRS

MAR REGIONAL  
VICE PRESIDENT  
Mark D. Vanyo, GRI, CRB

MAR DIRECTOR  
Becky Cusey, GRI

EXECUTIVE OFFICER  
Judy Gehrke

July 15, 1991

JUL 17 1991

Bill Cox  
Treasurer  
Moorhead School Board  
3900 3rd Street South  
Moorhead, MN 56560

Dear Mr. Cox,

Enclosed is a letter sent to Mayor Lanning from the Board of Directors of the FARGO-MOORHEAD AREA ASSOCIATION OF REALTORS regarding land owned by School District #152.

If you have any questions or comments, please feel free to contact me or other members of the Board of Directors.

Thank you for your consideration of our position in your future decisions on this property.

Sincerely,

*Betty Wieland*

Betty Wieland  
President

encl.



# FARGO-MOORHEAD AREA ASSOCIATION OF REALTORS®

The Voice for Real Estate™

813 North University Drive  
Box 5254 Fargo, ND 58105  
Phone (701) 235-6679  
Fax (701) 232-1831

1990-91

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Betty Wieland, GRI

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Judy Gehrke

July 9, 1991

Morris Lanning, Mayor  
City Of Moorhead  
500 Center Avenue  
Moorhead, MN 56560

COPY

Dear Mayor Lanning,

The Board of Directors of the FARGO-MOORHEAD AREA ASSOCIATION OF REALTORS has discussed the joint effort of the City of Moorhead and School District #152 to sell and/or develop a parcel of land located 120' east of Fourth Street South on the north side of 40th Avenue South, which is now owned by School District #152.

It is the unanimous consent of all Directors of the FARGO-MOORHEAD AREA ASSOCIATION OF REALTORS that these two public concerns should not compete with private enterprise in developing this land into single family lots by putting in underground utilities and streets, then selling the lots for profit.

Our organization includes professionals who are part of the Moorhead community fulfilling their employment and participating in civic and community activities. These professionals are tax-paying citizens of Moorhead.

We encourage you to consider employing professional REALTORS and/or home builders to complete the transaction.

Thank you for your consideration.

Sincerely,

Bev Nielson  
Betty Wieland  
Carolyn Einerson  
Robert P. Larson  
Jay Krabbenhoft  
Don R. J. Kelsie  
Becky Cusey  
Barbara A. Grande

Board of Directors  
FARGO-MOORHEAD AREA ASSOCIATION OF REALTORS

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: JECB DATE ADOPTED: 09-13-88 REVISED: 07-23-91
--	--

TUITION FEES

Tuition fees for full time students attending the Moorhead Public Schools for the 1990-91 school year are as follows:

Kindergarten	\$1,982.00
Elementary	\$2,963.00
Secondary	\$5,151.90

Special Education students, and students attending under Minnesota Attendance Options programs shall have financial arrangements based on state approved procedures.



AGREEMENT

FOR

THE CLAY COUNTY DAY TREATMENT PROGRAM

This Agreement entered into the by and between the following agencies:

Clay County Social Service Department  
Moorhead Independent School District #152

hereinafter referred to as member agencies. The restrictive term "school district" refers to the independent school districts among the member agencies. The restrictive term "county agency" refers to the agency established by the county board of commissioners.

Witnesseth that:

WHEREAS, The parties of this Agreement have as one of their purposes the provision of services to children with severe emotional handicaps and their parents, and

WHEREAS, it is felt by each member agency that this can best be accomplished through cooperative effort, and

WHEREAS, the State of Minnesota enables interagency districts to jointly or cooperatively exercise any power common to the contracting parties,

NOW, THEREAFTER, THE PARTIES TO THIS AGREEMENT, HEREBY AGREE AS FOLLOWS:

1. ESTABLISHMENT OF INTERAGENCY PROGRAM. That hereby there is established an interagency program, to be known as the Clay County Day Treatment Program (hereinafter known as the Program).
2. PURPOSE OF AGREEMENT. The purpose of the Agreement shall be to provide through cooperative effort a comprehensive program of instructional and therapeutic services to children and youth requiring such services and their parents who are residents of Clay County, Minnesota and school districts served in Clay County.

3. ADVISORY COMMITTEE OF THE PROGRAM

- a. The Advisory Committee shall consist of directors of special education serving the member school districts, Clay County Supervisor, Clay County Social Services Board member, Moorhead School Board member, contracting agency representatives, Clay County Mental Health Local Coordinating Council (2), and Local Advisory Council (2), members or members designee.
- b. The Advisory Committee shall perform the following ongoing duties:
  1. identify current services and funding being provided within the communities for children experiencing severe emotional and/or behavioral problems.
  2. establish and evaluate the identification, referral, and community service systems as they impact on day treatment and to recommend, where necessary, alterations and improvements;
  3. monitor the operation of the program and provide direction and support to Fiscal Agent administrators; and
  4. review and develop the funding sources necessary to adequately support the necessary constituent services of the program.
  5. guide and advise regarding operations of the program.

4. FINANCING OF THE PROGRAM Moorhead Independent School District #152 shall be empowered to finance the program pursuant to this agreement by applying for, receiving and administering Federal and State Special Education State aids and grants.

The Clay County Department of Social Services agrees to pay the Moorhead Independent District #152 not to exceed \$135,000 upon receipt of billing from the Moorhead Independent School District #152 in accordance with the following: Sept - Dec 1991 not to exceed \$30,000; Jan - Dec 1992 not to exceed \$70,000; and Jan - June 1993 not to exceed \$35,000.

The Moorhead Independent School District #152 will collect from the Unique Learners' Section of the State Department of Education for \$112,940.36 in State reimbursement.

If State reimbursement is less than \$112,940.36 Clay County Department of Social Services will be responsible for the difference.

Children from counties other than Clay will be admitted to the Day Treatment Program for Children only upon agreement between that county and the Clay County Department of Social Services, allowing Clay County Department of Social Services to bill that county its fair share of the program costs.

5. EQUIPMENT Clay County Social Services Department is responsible for the purchase of furnishing and equipment necessary for day treatment mental health composite. i.e. furniture and secretary equipment. This equipment shall be the property of Clay County Social Services.

TERMINATION This contract shall commence September 1, 1991 and terminate June 30, 1993. It is understood and agreed that in the event the reimbursement to Moorhead Independent School District #152 and/or the County from State and Federal Sources is not obtained and continued at a level sufficient to allow for the purchase of the indicated quantity of Purchased Services, the obligations of each party hereunder shall thereupon be modified or terminated. If contract is modified or terminated, notification by the party seeking modification/termination must be served on all parties at least 90 days prior to proposed action.

Signed at \_\_\_\_\_, in the County of \_\_\_\_\_,  
this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_.

BY: \_\_\_\_\_  
Director, Department  
of Social Services

BY: \_\_\_\_\_  
Chair, Board of Education  
Moorhead Independent School  
District #152

BY: \_\_\_\_\_  
Chair, Board of  
County Commissioners

DATE: \_\_\_\_\_

Approved as to Form and Execution

\_\_\_\_\_  
(County Attorney)

\_\_\_\_\_  
Date





LAKELAND MENTAL HEALTH CENTER, INC.  
DAY TREATMENT PROGRAM FOR CHILDREN  
INTERAGENCY PURCHASE OF SERVICE CONTRACT

THIS AGREEMENT is entered into the 23rd day of July 91 and is in force for a period from September 1, 1991 to June 30, 1993.

WITNESSETH

WHEREAS, the Lakeland Mental Health Center, Inc., and Moorhead Independent School District #152 in cooperation with Clay County Department of Social Services agree to participate in providing an interagency Day Treatment Program for Children; and

WHEREAS, it is to the Moorhead Independent School District #152's best interest, the community's benefit, and the enhancement of Children's Mental Health to provide a clinical and family based component in order for children to satisfactorily progress emotionally, socially, and educationally; and

WHEREAS, Clay County Department of Social Services is required to provide mental health services in accordance with the Comprehensive Mental Health Act; and

WHEREAS, the Moorhead Independent School District #152, along with the Clay County Department of Social Services, will fund the Day Treatment Program for Children; and

WHEREAS, LAKELAND MENTAL HEALTH CENTER, INC. IS PREPARED TO ASSUME THE RESPONSIBILITY OF PROVIDING THE TREATMENT PROGRAM AS FOLLOWS:

1. Provide direct individual, group and family therapy to qualified students in the Clay County Day Treatment Program of the Moorhead Independent School District #152 Emotionally and Behaviorally Disturbed Program.
2. Provide direct service to the parents (guardians) and families of the Clay County Day Treatment Program students through parent education, family therapy, and mental health consultation.
3. Serve as support liaison between home, school, and community agencies. Day treatment clinicians will participate in county meetings related to children in the Clay County Day Treatment Program and school child study team meetings on students served by the day treatment program. In addition to providing general clinical input, the clinicians will complete evaluations and make recommendations for day treatment program placement transition.
4. Insure that the mental health professional should participate on a day treatment interagency committee to consider the special needs and develop appropriate services for each day treatment student.
5. Provide mental health consultation to special education staff, regular education staff, school administrators, and other agency personnel as

appropriate.

NOW THEREFORE, IT IS AGREED, by and among the Moorhead Independent School District #152, Clay County Department of Social Services, and Lakeland Mental Health Center, Inc., the conditions of the contract as follows:

1. A licensed mental health professional will be employed by Lakeland Mental Health Center, Inc. for 1.0 FTE for the length of the contract.
2. One (1.0 FTE) social worker will be employed by Lakeland Mental Health Center, Inc. for the length of this contract to begin January 1992.
3. Direct service will be provided each day school is in session, including the regular school year, as well as summer school.
4. Schedule flexibility will be allowed so that evening parent education and family services may be provided and the day treatment mental health component can be integrated, and coordinated with the educational component.
5. Services will consist of program development and implementation, including diagnostic assessments, treatment planning, individual and group counseling, parent education, family counseling, consultation, team meetings, report writing, and meeting other applicable policies and procedures of the Moorhead Independent School District #152, Clay County Department of Social Services, and Lakeland Mental Health Center, Inc.
6. The mental health professionals will receive back-up clinical consultation from appropriate psychiatrists, psychologists, and clinical social workers of Lakeland Mental Health Center, Inc.
7. Direct clinical supervision (.2 FTE) and direct administrative supervision will be provided by the Lakeland Mental Health Center, Inc. staff.
8. The Moorhead Independent School District #152 agrees to provide the facility, including appropriate space for the provision of mental health services for students/families enrolled in the program.
9. The cost of the day treatment program for children, including the clinical back-up consultation for program staff at Lakeland Mental Health Center, Inc., therapy supplies and equipment, travel, postage and printing, secretarial expenses, maintenance/utilities, benefits and administrative expenses will be \$217,193.00. (See required components on Appendix A.)
10. The Moorhead Independent School District #152 agrees to pay Lakeland Mental Health Center, Inc. \$217,193.00 in accordance with the following: September - December 1991, \$5,000. per month; January 1992 - June 1993, 10,955.16 per month upon receipt of billings from Lakeland Mental Health Center, Inc.
11. The Moorhead Independent School District #152 will collect from the

Unique Learner's Section of the State Department of Education for \$112,940.36 in State reimbursement.

12. It is understood and agreed that in the event the reimbursement to Moorhead Independent School District #152 and/or the County from State and Federal Sources is not obtained and continued at a level sufficient to allow for the purchase of the indicated quantity of Purchased Services, the obligations of each party hereunder shall thereupon be modified or terminated. If contract is modified or terminated, notification by the party seeking modification/termination must be served on all parties at least 90 days prior to proposed action.

\_\_\_\_\_  
Moorhead Independent School District #152

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lakeland Mental Health Center, Inc.

\_\_\_\_\_  
Date

Appendix A

Required Contract Components

- Mental Health Professional/Day Treatment Therapist - Full Time - starting Date on or about September 1, 1991, This position is 12 months per year 8 hours per day.  
(see position description Appendix C)
- Social Worker for Day Treatment - full time, starting date January 1, 1992. This position is 12 months per year 8 hours per day.  
(see position description Appendix D)
- Secretary 240 days per year, 4 hours per day
- Printing/Postage costs
- Supplies and Parent Training materials  
(relates to Mental Health Professional/Therapist and Social Worker)
- Staff Development of Mental Health Professional/Therapist and Social Worker
- Local travel to family homes/agencies
- Consultation costs with psychiatrics
- Utilities/Maintenance Please figure at \$1000.00 per month.
- 3 telephone lines, telephones, extensions, etc.
- Capacity and willingness to access 3rd party (Insurance medical assistant) for coverages with collections to be turned over to Clay County Social Services.



**PRELIMINARY AND  
TENTATIVE**

TITLE: ASSISTANT SUPERINTENDENT or DIRECTOR  
EMPLOYEE RESOURCE DEVELOPMENT AND INFORMATION

Date 7-19-91

TITLE OF IMMEDIATE SUPERVISOR: Superintendent of Schools

JOB SUMMARY: This individual is responsible for administering the district-wide personnel program that includes recruitment and selection of licensed and classified personnel, salary, contract administration, insurance and negotiations in such a way as to enhance the morale of school district personnel and promote the overall efficiency of the school system which will result in creating an environment that develops the maximum potential of every learner.

PERFORMANCE RESPONSIBILITIES:

1. Recruits, screens and maintains a current resource of applicants
2. Recommends the employment of district personnel that ensures compliance with the district, state and federal rules and regulations including affirmative action.
3. Maintains accurate records on all employees
4. Administration of all contracts
5. Investigates, interprets, and assesses disputes or grievances over contractual agreements.
6. Advises and consults with management concerning personnel-related issues
7. Participates in negotiations by representing the district in negotiating contracts with the following bargaining units: central administration, supervisors, principals, secretaries, paraprofessionals, food service, custodians, confidential secretaries, transportation and non-allied groups
8. Participates in the teacher negotiations and represents the district in association with the district's appointed chief negotiator

9. Administers provisions of the contract as they apply to practice teacher agreements between the district and participating colleges and universities, sabbatical leave and leave of absence policies.
10. Prepares and distributes recruiting materials in cooperation with staff members
11. Certifies eligibility of employees for the district health plan, dental plan, life insurance and disability income plan
12. Responsible for salary changes, determining appropriate salary level, step or number of years credit and processes all adjustments.
13. Plans, develops and revises personnel management policies in accordance with state statutes and district guidelines and maintains personnel policy handbooks.
14. Directs and coordinates the professional growth plan program.
15. Stays abreast of professional practices in the field through participation in area, state and national groups
16. Serves as the contact person for the employee assistance program
17. Coordinates the district's efforts to comply with Title IX and related state statutes.
18. Supervises and coordinates the preparation of school district publications (except student publications) including such publications as recruitment brochures, orientation brochures for new staff members, and information brochures for parents
17. Supervises and coordinates a wellness program that will address the interests and needs of the staff
18. Performs other duties as assigned by the Superintendent

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on the administrative growth plan.

July 23, 1991

## RESOLUTION

\_\_\_\_\_ resolves to  
**Name and School District Number or Name of Post Secondary Institution**  
 enter into a consortium, composed of the Region IV, West Central ECSU, elementary and secondary schools and the post secondary institutions located within Region IV, for the purpose of planning, supporting, and implementing a Technology Preparation (Tech Prep) program. Tech Prep is contained within the Carl D. Perkins Vocational and Applied Technology Education Act of 1990, Section III, Part E.

It is further resolved that the following set of assurances will be adhered to:

1. There will be no deviations from statutes/rules unless petitioned under Minnesota Rules part 35.00.1000.
2. All aspects of the Federal Perkins Act will be adhered to in principle and spirit.
3. Commitment to a program designed to provide students with a nonduplicative sequence of progressive achievement leading to competencies in a Tech Prep education program.
4. A common core of required proficiency in math, science, communications and technologies which leads to an AAS degree or certificate in a specific career field will be central to the project.
5. The curriculum will be appropriate to consortia and labor market needs.
6. An inservice training plan will be implemented to train teachers to effectively implement Tech Prep education curriculum.
7. An inservice training program will be implemented that provides for joint Tech Prep training for teachers, counselors, curriculum directors, and administrators from all participants in the consortia.
8. Inservice training that enables counselors to recruit students for Tech Prep programs will be implemented.
9. Inservice training that helps counselors ensure that students complete such programs will be conducted.
10. Inservice training that helps counselors ensure that students are placed in appropriate employment will be conducted.
11. The Tech Prep program will consist of 3 or 4 years of secondary and 2 years of post secondary or apprenticeship.

\_\_\_\_\_  
 Signature (Superintendent or CEO, Post Secondary Institution)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature, Chairperson, Board of Directors

\_\_\_\_\_  
 Date



# AMENDED

APPENDIX U-1

Minnesota Department of Education	Gilbert Valdez Room 684 Capitol Square 550 Cedar Street St. Paul, MN 55101 FAX 612/296-3272	INDIVIDUALIZED LEARNING DEVELOPMENT AID: CERTIFICATION OF DATA FOR SCHOOL YEAR 1991-1992	<div style="border: 1px solid black; padding: 2px;">Due August 1, 1991</div>
---	---	---	--

THIS CERTIFICATION APPLIES TO SCHOOL YEAR ENDING JUNE 30, 1992

GENERAL INFORMATION: Minnesota Statutes 124.331 to 124.333 provides school districts with aid based upon the district's average daily membership in kindergarten and grade one. To obtain the funds, districts need to establish a district instructor-learner ratio and submit that ratio to the Department of Education. Districts must work to reduce instructor-learner ratios and increase the amount of individual attention given to each learner in kindergarten and grade one to help them develop socially and emotionally in knowledge, skills, and attitudes. Districts, also, must prepare and use an individualized learning plan with each student in kindergarten and grade 1.

- INSTRUCTIONS:
- (1) School districts qualified and interested in receiving the Individualized Learning Aid should complete this form.
  - (2) Retain a copy of the completed form for local district records.
  - (3) Return the completed form to the above address prior to August 1, 1991.

DISTRICT IDENTIFICATION		
Name of School District Moorhead Public Schools		District Number 152
Name of District Contact Robert M. Jernberg	Title Assistant Superintendent	Telephone (include Area Code) 218/236-6400

PROGRAM INFORMATION
---------------------

1. INDICATE INSTRUCTOR-LEARNER RATIO ESTABLISHED BY THE CURRICULUM COMMITTEE AND APPROVED BY THE BOARD OF EDUCATION:

23.5 :1 \_\_\_\_\_ KINDERGARTEN  
23.5 :1 \_\_\_\_\_ GRADE ONE  
23.5 :1 \_\_\_\_\_ GRADE TWO

Please note that Special Education Teachers, Limited English Proficiency Teachers, Instructional Aides, and/or Administrators may not be included in the instructor-learner ratio.

2. X I CERTIFY THAT AN ILP WILL BE PREPARED AND USED FOR EACH LEARNER IN KINDERGARTEN AND Grades One Please attach a copy of the ILP, if available. and Two.

ILP's for grades kindergarten and one were submitted with the original application. The ILP for grade 2 is currently being prepared for use.



## INDIVIDUALIZED LEARNING PLANS FOR 1991-92

The following activities will be used in our district:

### Kindergarten

In kindergarten we will decrease class size to provide individual instruction in mathematics, reading and readiness skills.

An instructor will teach one half of each kindergarten class and a classroom teacher will do instruction.

The funds will be used to assess children in areas of concern and/or strengths. We will assess and evaluate in the Fall and Spring.

Will use computers to provide for students' individual learning styles.

Enrichment opportunities will include field trips.

Academic support assistance will be provided including tutoring, corrective and enrichment opportunities.

Development of appropriate instruction and activities related to:

- o Affective development.
- o Developmentally appropriate curriculum.
- o Diversity of instructional approaches.
- o Multiple assessment and evaluation techniques.
- o Emphasis on higher order thinking processes.

### Grades 1 and 2

Teachers and paraprofessionals will be employed to provide for academic support assistance, tutoring and flexible grouping.

Each elementary school is developing site-based programming.

Enrichment opportunities will include field trips.

Academic support assistance will be provided including tutoring, corrective and enrichment opportunities.

Development of appropriate instruction and activities related to:

- o Affective development.
- o Developmentally appropriate curriculum.
- o Diversity of instructional approaches.
- o Multiple assessment and evaluation techniques.
- o Emphasis on higher order thinking processes.

## Tomorrow in Brief

ARGONNE NATIONAL LABORATORY PHOTO



### World's First Gamma-Ray Telescope?

They said it couldn't be done, but building a gamma-ray telescope could be "easier than anyone thought," says physicist Robert Smither of Argonne National Laboratory, where the world's first gamma-ray lens is under construction. The 20-inch lens uses silicon or germanium crystals instead of glass; silicon makes the lens more effective

*Argonne physicist Robert Smither positions silicon crystal in gamma-ray lens.*

for perceiving the low-energy end of the gamma-ray spectrum, while germanium makes the lens sensitive to high-energy gamma rays. The lens would make possible a gamma-ray telescope, which could be used to locate black holes and neutron stars.

### Refrigerated Mailboxes?

Busy people who don't have time to pick up their groceries or wait for home deliveries may be the first customers for refrigerated mailboxes. Supermarkets already have home-delivery services, and many stores now also take orders through computer links or by fax. The Howard Marlboro Group, a retailing consultancy, predicts that stores could soon change the entire mechanics of shopping. The stores could regularly deliver orders along routes and leave the food in private refrigerated lock boxes that shut automatically, to be opened only by a coded plastic card when the householder returns home.



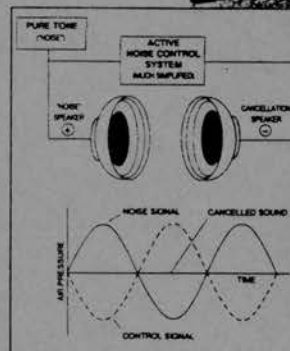
### Anti-Smoking Patches

Governments and other organizations are intensifying efforts to get people to stop smoking, and a major worldwide market for products to help smokers give up their habit is now emerging, reports the Technology Management Group. About a third of the 140 million smokers in the United States and Western Europe attempt to kick their habit, but fewer than 10% are successful. The only prescription smoking-cessation product currently available in the United States is a nicotine-replacement gum, but a promising new product introduced in Europe is the transdermal nicotine patch. The patch has significantly fewer side effects than gum and is expected to be approved in the United States, paving the way to a \$1 billion market worldwide by 2001.

DAVE UMBERGER / PURDUE UNIVERSITY NEWS SERVICE



*Jim Jones, assistant professor of mechanical engineering at Purdue, with speakers that cancel each other out, eliminating noise.*



*Sound is created by small fluctuations in air pressure. When an offending noise increases air pressure, the noise-control system causes a corresponding decrease to cancel the noise.*

PURDUE UNIVERSITY NEWS SERVICE

### Boom in TV Programming

American television continues to dominate the world's living rooms, according to a report by Frost & Sullivan International. Worldwide trade in TV programming has doubled in just the last three years, and the demand for programming of all sorts — sitcoms, dramas, documentaries, and talk shows — will grow tremendously as more countries privatize, expand, and commercialize the television industry. While more U.S. programs will be in demand, American television will face increased competition from their customers — countries that are becoming more adept at producing their own programming. Americans may also soon see much more international television imported into their homes, the company predicts.

### Bugs Won't Go Away

Insects, weeds, and microbes will always find a way to resist human efforts to abolish them, says a Michigan State University researcher. Pest-control methods, whether chemical or biological, ultimately lose out to the adaptability of insects and other nuisances, according to Robert Hollingworth, director of the university's Pesticide Research Center. The object of pest researchers today is to find ways — such as genetic engineering — of slowing down the evolution of resistance. While bugs' long-term durability may pose problems for people, Hollingworth comments that "it is good news in that it shows the wonderful resilience of the natural environment."

For more information, see "Sources, Tomorrow in Brief" on page 48 of this issue

S-179-605  
MM  
8-1-91

**SPECIAL MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 1, 1991  
PAGE 1**

**MEMBERS PRESENT:** Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, and Anton Hastad.

**MEMBERS ABSENT:** Ellen Hunt and Bennett Trochlil.

**CALL TO ORDER:** The meeting was called to order at 6:30 a.m.

**APPROVAL OF AGENDA:** Alexander moved, seconded by Borgen, to approve the agenda as presented. Motion carried 6-0.

**EDISON ADDITION/REMODELING BIDS:** Borgen moved, seconded by Hastad, to award the bid to Gast Construction Company, Wahpeton, ND, for the addition and remodeling to the food service area at Edison School, in the amount of \$413,065.00, including alternates one (1) and two (2). Motion carried 6-0.

**TEACHER NEGOTIATIONS STRATEGY SESSION:** The Board discussed items dealing with developing a salary package proposal for the current teacher negotiations.

**ADJOURNMENT:** The meeting was adjourned at 8:30 a.m.

---

Mark Gustafson, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a SPECIAL meeting of the Moorhead School Board will be held on TUESDAY, AUGUST 1, 1991, at 6:30 a.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*

Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander \_\_\_\_\_  
A. C. (Curt) Borgen \_\_\_\_\_  
Bill Cox \_\_\_\_\_  
James Cummings \_\_\_\_\_

Mark Gustafson \_\_\_\_\_  
Anton Hastad \_\_\_\_\_  
Ellen Hunt \_\_\_\_\_  
Bennett Trochlil \_\_\_\_\_

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

V. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Teacher Negotiations (Lacher)  
Strategy Session

Appendix A

\*Comment: Ben will not be in attendance as he is attending an IMEC meeting.

S-M9-B05  
MIN  
8-1-91



B. NEW BUSINESS

1. Consider Bid  
Award - Edison  
Addition and  
Remodeling

(Lacher)

Appendix B

Explanation: Bids will be opened on July 30, 1991  
at 2:00 p.m. in the Board Room at Townsite Centre.

Recommendation: Move to award the bid to \_\_\_\_\_  
for the addition and remodeling at Edison School,  
in the amount of \$\_\_\_\_\_.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

VI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

VII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 13, 1991 - 6:30 p.m.  
Townsite Centre

5-M9-605  
MIN  
8-13-91

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 13, 1991  
PAGE 1**

**MEMBERS PRESENT:** Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Anton Hastad, Ellen Hunt, and Bennett Trochlil.

**MEMBERS ABSENT:** Mark Gustafson

**CALL TO ORDER:** The meeting was called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

**PREVIEW OF AGENDA:** Trochlil previewed the agenda noting the change in the amount of the Carl Perkins grant to \$350,530.

**APPROVAL OF AGENDA:** Borgen moved, seconded by Hastad, to approve the agenda as amended. Motion carried 6-0.

**APPROVAL OF MINUTES:** Hastad moved, seconded by Hunt, to approve the minutes of July 2 and 23, 1991. Motion carried 6-0.

**CONSENT AGENDA:** Hunt moved, seconded by Borgen, to approve the following items on the consent agenda: Consideration of Claims; Non-Paid Clinical Instructors, Nursing Assistant Class Lease Agreement, Bakery/Dairy Bid Awards, and Non-Resident Agreements. Motion carried 6-0.

**CONSIDERATION OF CLAIMS:** As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$572,166.19.

General Fund:	192,156.05
Food Service:	7,453.22
Transportation:	5,658.89
Community Services:	67,666.47
Capital Expenditure:	7,581.90
MTC-General Fund:	65,650.70
MTC-Special Revenue Fund:	82,543.13
MTC-Adult Education:	4,416.97
MTC-Equipment Fund:	115,684.55
MTC-Repair & Betterment:	14,599.73
Federal Financial Aid:	7,805.56
Student Funds:	649.02
Townsite Centre:	300.00
TOTAL	\$ 572,166.19

Motion carried 6-0.

**MTC OFFICE RENTAL:** Borgen moved, seconded by Hastad, to approve a one (1) year rental contract with R.M. Stordahl, for 1632 square feet of office space, in the amount of \$13,464.00. Motion carried 6-0. This space is needed until the Management Center is constructed.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 13, 1991  
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**MTC ORGANIZATIONAL CHART:** Borgen moved, seconded by Hastad, to approve the new organizational chart for Moorhead Technical College. Motion carried 4-2-1; Cox and Alexander dissenting; Gustafson absent.

**1991-92 TUITION FEES POLICY:** Cummings moved, seconded by Borgen, to approve the Tuition Fees policy (JECB) as presented. Motion carried 6-0. The 1991-92 tuition fees will be: K-\$1,982; Elem.-\$3,963; and, Sec.-\$5,152.

**EMPLOYEE RESOURCE POSITION DEVELOPMENT AND INFORMATION:** Alexander moved, seconded by Hastad, to bring this item back for discussion at the September 10, 1991, meeting. Motion failed 3-3-1; Alexander, Hastad and Cox dissenting; Gustafson absent.

Borgen moved, seconded by Cummings, to direct administration to advertise for the position of Employee Resource Development and Information. Motion carried 4-2-1; Alexander and Cox dissenting; Gustafson absent.

**DEFERRED COMPENSATION PLAN:** Alexander moved, seconded by Cox, to approve the resolution allowing the school district to participate in the Minnesota Deferred Compensation Plan. Motion carried 6-0.

**PROFESSIONAL BID SERVICES:** Alexander moved, seconded by Borgen, to approve the contract with Corroon & Black of Minnesota, for the professional services of Mr. Ken Utter, in the amount of \$5,000 not to exceed \$7,500. Motion carried 6-0. Bids will be prepared for the district's health insurance plan and opened August 19, 1991.

**EMPLOYEE ASSISTANCE SERVICES AGREEMENT:** Borgen moved, seconded by Cox, to approve the agreement with Lakeland Mental Health Center, Inc., for the Employee Assistance Program for the 1991-92 school year. Motion carried 6-0.

**SCHOOL AGE CHILD CARE STANDARDS:** Cox moved, seconded by Hastad, to adopt the standards and procedures for school age child care programs offered through Moorhead Public Schools. Motion carried 6-0.

**PERSONNEL:** Borgen moved, seconded by Hastad, to approve the following personnel items:

**New Employees** (effective for the 1991-92 school year unless stated otherwise)

Colleen McDonald-Morken - EBD Teacher, District-wide, BA+45 (4), .75 time, \$18,900.75 (25,201)  
Nan Bakkelund - Counselor, MTC. MA (6), \$26,360, plus 10 extended days, \$1,497.70

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Gay Galles - Media Generalist, Junior High, BA+30 (4), \$24,044  
Julie Morben - Counselor, Junior High, MA+45 (10), \$32,913  
Roger Oie Jr., - Science Teacher, Junior High, BA (4), .571 time,  
\$12,407.26 (21,729)  
Dan Sperling - Counselor, MTC, MA (10), \$30,598, plus 10 extended  
days, \$1,738.52  
Linda Johnson - COTA Paraprofessional, Riverside/Lincoln, B23  
(2), \$8.07/hour

Resignation

Jennifer Waldera - Art Teacher, Senior High, effective  
immediately  
Leigh Ledford - Orchestra Teacher, Senior High, effective  
immediately  
Kristen Bergee - POHI Paraprofessional, Senior High, effective  
immediately  
Margaret Kappes - Library Secretary, Riverside, effective  
immediately

Change In Contract

Audrey Ochocki - POHI Teacher, change from .5 time to full-time,  
\$10,864.50

Motion carried 6-0.

PERKINS GRANT: Borgen moved, seconded by Hastad, to accept the  
Perkins reauthorization grant, in the amount of \$350,530.00.  
Motion carried 6-0.

1991-92 FOOD SERVICE MEAL PRICES: Hastad moved, seconded by  
Alexander, to approve the following 1991-92 food service meal  
prices: Adult Lunch-1.85; Adult Breakfast-1.15; Adult  
Entree-1.55; Adult Roll-.50; Adult Juice-.35; Student  
Breakfast-.65; Student Roll-.40; Student Juice-.25; Student  
Breakfast (Reduced)-.30; and, Malts-.60. Motion carried 6-0.

CONSENT AGENDA: As part of the consent agenda, the Board:

Non-Paid Clinical Instructors - Approved the dentists and/or  
clinics who have accepted students for the second phase of  
clinical practice.

Nursing Assistant Class Lease - Approved the lease agreement for  
space rented from Eventide Lutheran Home for nursing assistance  
classes.

Bakery/Dairy Bid Awards - Awarded the bakery bid to Metz Baking  
Company and the dairy bid to Cass-Clay Creamery for the 1991-92  
school year.



REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
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Non-Resident Agreements - Approved the following non-resident agreements:

To Attend Norman County West

Richard W. Sorenson - Box 212, Georgetown, MN, Grade 9  
Trevor M. Sorenson - Box 212, Georgetown, MN, Grade 7  
Lori G. Richards - R.R. Box 8, Georgetown, MN, Grade 2  
Rebecca A. Richards - R.R. Box 8, Georgetown, MN, Grade 4

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

The Board discussed possibly holding a teachers negotiations strategy session on the evening of August 22nd.

CLOSED MEETING: Alexander moved, seconded by Hastad, to close the meeting at 8:35 p.m. for the purpose of discussing the 1991-92 superintendent's contract. Motion carried 6-0.

ADJOURNMENT: Chairperson Cummings adjourned the meeting at 9:30 p.m.

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Mark Gustafson, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5-M9-1305  
MIN  
8-13-91

Notice is hereby given that a REGULAR meeting of the Moorhead School Board will be held on TUESDAY, AUGUST 13, 1991, at 6:30 p.m. in the BOARD ROOM at TOWNSITE CENTRE.

  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Mark Gustafson _____
A. C. (Curt) Borgen _____	Anton Hastad _____
Bill Cox _____	Ellen Hunt _____
James Cummings _____	Bennett Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF AGENDA

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

V. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of July 2 and 23, 1991.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

VI. CONSENT AGENDA (Items: VII; XI-B. 8-11)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

\*VII. CONSIDERATION OF CLAIMS

Appendix B

VIII. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

X. FOR YOUR INFORMATION

Appendix Z

1. Fall Workshops (Jernberg)
2. Workshop - August 19, 9:00 a.m., U of M-Crookston  
Topic: School District/County responsibility to  
provide a fund Birth through 2 and/or 5 programs for  
handicapped children and their families.

XI. COMMITTEE/MEETING REPORTS

XII. MTC--PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider MTC (Molick)  
Office Rental

Appendix C

Explanation: MTC proposes to rent office space located at 1902 30th Avenue South to house the Farm Business Management, Small Business Management and Customized Training instructors. This is an interim step until the proposed Management Center is built. The space vacated by these people will provide much needed private space for teacher/student advisement, recommended in our on-site evaluation, and provide additional office space for more counselors funded through the Perkins grant plan.

Recommendation: Move to approve a one (1) year rental contract with RM Stordahl, for 1632 square feet of office space, in the amount of \$13,464 (\$8.25 per sq. ft.).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

2. Consider MTC  
Organizational  
Chart

(Johnson)

Appendix D

Explanation: Refer to Appendix D-1.

Recommendation: Move to approve the organizational chart as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

2. Consider Tuition  
Fees Policy (JECB)

(Jernberg)

Appendix E

Explanation: Each year the district establishes a tuition policy which applies to non-resident students not eligible as residents or under statutes pertaining to attendance options. Appendix E-1 contains the revised policy.

Proposed tuition fees for 1991-92 are as follows:

Kindergarten:	1,982
Elementary:	3,963
Secondary:	5,152

The comparative calculations for 1990-91 and 1991-92 are as follows:

	<u>1990-91</u>	<u>1991-92</u>
General Fund	\$22,167,374	\$24,068,259
(March 1991 preliminary)		
Less Federal Funds	(610,527)	(792,263)
Less Tuition	(252,865)	(252,450)
Net General Fund Expenditures	21,303,982	23,023,546
Debt Redemption	\$ 400,560	\$ 394,950
C.O. Facility & Equipmt.	<u>1,342,113</u>	<u>1,156,365</u>
	23,046,655	24,574,861
Pupil Units - Estimated	5,920	6,200
Cost Per Pupil Unit	\$3,893	\$3,963

	<u>1990-91</u>	<u>1991-92</u>
Kindergarten	.5 x 3893 = \$1,947	.5 x 3963 = \$1,982
Elementary	1.00 x 3893 = 3,893	1.0 x 3963 = 3,963
Secondary	1.35 x 3893 = 5,255	1.3 x 3963 = 5,152

This is the second reading of this policy.

Recommendation: Move to approve the Tuition Fees policy (JECB) as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

3. Consider Employee  
Resource Position  
Development and  
Information

(Trochlil)

Appendix F

Explanation: Refer to Appendix F-1.

Recommendation: Move to direct administration to advertise for the position of Employee Resource Development and Information.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_



B. NEW BUSINESS

1. Consider Deferred Compensation Plan (Lacher) Appendix G

Explanation: Appendix G-1 is a resolution allowing employees of the school district to participate in the Minnesota Deferred Compensation Plan. Employees of educational institutions are eligible for both or either Section 403B or Section 457C (deferred compensation). This plan qualifies under 457 of the Internal Revenue Code.

Recommendation: Move to approve the resolution as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

2. Consider Professional Bid Services (Lacher) Appendix H

Explanation: There is potential for competitive bids on the health insurance program. The process of preparing specifications has begun.

To ensure appropriate specification development, we recommend Mr. Ken Utter, Jr., Corroon & Black of Minnesota, who has assisted the school district with health insurance bids in the past to be approved as a consultant to the district.

Recommendation: Move to approve the contract with Corroon & Black of Minnesota, for the professional services of Mr. Ken Utter, in the amount of \$5,000 not to exceed \$7,500.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

3. Consider Employee Assistance Services Agreement (Lacher) Appendix I

Explanation: Appendix I-1 is an agreement with Lakeland Mental Health Center, Inc. for the district's Employee Assistance Program.

A \$5.00 per hour increase for professional services is the only change in the agreement for 1991-92.

There were eleven (11) employees who utilized the program last year.

3. Consider Employee Assistance Services Agreement continued....

Recommendation: Move to approve the agreement with Lakeland Mental Health Center, Inc. for the Employee Assistance Program for the 1991-92 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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4. Consider School Age (Jernberg) Appendix J  
Child Care Standards

Explanation: Appendix J-1 contains a copy of School Age Child Care Standards for ISD #152 and Procedural Guidelines for Implementing and Operating School Age Child Care Programs in District Facilities. Minnesota statute requires local school boards to develop standards by October 1, 1991, if they operate such programs. Mary Davies and Kim Bushaw, members of the Moorhead School Age Child Care Task Force will discuss this information with the Board.

Recommendation: The Board may adopt the standards or may choose to delay action until the August 27th meeting.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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5. Consider Personnel (Jernberg) Appendix K

New Employees (effective for the 1991-92 school year unless stated otherwise)

Colleen McDonald-Morken - EBD Teacher,  
District-wide, BA+45 (4), .75 time, \$18,900.75  
(25,201)  
Nan Bakkelund - Counselor, MTC. MA (6), \$26,360,  
plus 10 extended days, \$1,497.70  
Gay Galles - Media Generalist, Junior High, BA+30  
(4), \$24,044  
Julie Morben - Counselor, Junior High, MA+45 (10),  
\$32,913  
Roger Oie Jr., - Science Teacher, Junior High, BA  
(4), .571 time, \$12,407.26 (21,729)  
Dan Sperling - Counselor, MTC, MA (10), \$30,598,  
plus 10 extended days, \$1,738.52  
Linda Johnson - COTA Paraprofessional, Riverside/  
Lincoln, B23 (2), \$8.07/hour

Resignation

Jennifer Waldera - Art Teacher, Senior High,  
effective immediately

Leigh Ledford - Orchestra Teacher, Senior High,  
effective immediately

Kristen Bergee - POHI Paraprofessional, Senior  
High, effective immediately

Margaret Kappes - Library Secretary, Riverside,  
effective immediately

Change In Contract

Audrey Ochocki - POHI Teacher, change from .5 time  
to full-time, \$10,864.50

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

6. Consider Perkins Grant (Molick/  
Mary Heltand) Appendix L

Explanation: The Board approved application for a  
\$350,500 federal grant under the Carl Perkins  
reauthorization bill. The local plan was developed  
by a staff committee. Appendix L-1 is a summary of  
this plan and will be reviewed with the Board.

Recommendation: Move to accept the Perkins  
reauthorization grant in the amount of \$350,500.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

7. Consider 1991-92 Food Service Meal  
Prices (Bonemeyer) Appendix M

Explanation: An increase in prices is required due  
to increased costs, the addition of breakfast  
programs at Edison, Washington and Riverside/  
Lincoln, and state price requirements for adult  
meals.

Last year's prices and the proposed new prices are  
as follows:

	<u>1990-91</u>	<u>1991-92</u>
Adult Lunch	1.80	1.85
Adult Breakfast	1.10	1.15
Adult Ala Carte:		
Adult Entree	1.20	1.55
Adult Roll	.30	.50
Adult Juice	.25	.35
Student Breakfast	.45	.65
Student Roll	.30	.40
Student Juice	.15	.25
Student Breakfast (Reduced)	.20	.30
Malts	.55	.60

7. Consider 1991-92 Food Service Meal Prices  
continued....

Recommendation: Move to approve the meal prices  
for the 1991-92 school year as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*8. Consider Non- (Johnson) Appendix N  
Paid Clinical Instructors

Explanation: Appendix N-1 contains a list of  
dentists and/or clinics who have accepted students  
for the second phase of clinical practice.

Recommendation: Move to approve the dentists  
and/or clinics as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*9. Consider Lease (Andersen) Appendix O  
for Nursing Asst.  
Class

Explanation: Appendix O-1 is the contract for the  
space rented from Eventide Lutheran Home for  
nursing assistance classes. The classes are  
offered through Extension and Customized Training  
at Moorhead Technical College.

Recommendation: Move to approve the lease  
agreement as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*10. Consider Baker/ (Bonemeyer) Appendix P  
Dairy Bid Awards

Explanation: Refer to Appendix P-1.

Dilworth, Glyndon-Felton, Audubon, Lake Park and  
Moorhead Tech are part of this bid. Barnesville  
participates in the dairy bid only.

Recommendation: Move to award the bakery bid to  
Metz Baking Company and the dairy bid to Cass-Clay  
Creamery for the 1991-92 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*11. Consider Non-Resident Agreements

(Jernberg)

Appendix Q

Explanation: The following non-resident agreements have been received:

To Attend Norman County West

Richard W. Sorenson - Box 212, Georgetown, MN,  
Grade 9

Trevor M. Sorenson - Box 212, Georgetown, MN,  
Grade 7

Lori G. Richards - R.R. Box 8, Georgetown, MN,  
Grade 2

Rebecca A. Richards - R.R. Box 8, Georgetown, MN,  
Grade 4

Recommendation: Move to approve the non-resident agreements, subject to Board approval of the appropriate districts.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

1. Teacher Negotiations Update - Lacher

Explanation: The teachers' schedule and salary proposal of August 8th will be reviewed. The next negotiations session is on Thursday, August 15th. Would the Board be interested in meeting on Wednesday, August 14, 6:30 a.m. for a negotiations strategy session?

\*\*\*\*\* CLOSED SESSION \*\*\*\*\*

XII. MTC--PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS continued

4. Consider 1991-92, (Trochlil)  
1992-93 Superintendent's  
Contract

Appendix R

Explanation: In accordance with Minnesota statutes, this session will be closed to the public for the purpose of discussing the superintendent's 1991-92 and 1992-93 contract.

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board Mtg.	Tues., Aug. 13	6:30 p.m.	Townsite
Teacher Negotiations	Thurs., Aug. 15	1:30 p.m.	Townsite
MSBA Workshop	Thurs., Aug. 15 - Fri., Aug. 16	:	Bloomington
Special Education	Mon., Aug. 19	9:00 a.m.	Crookston (UMC)
ATP Training (Administrators)	Tues., Aug. 20 - Thurs., Aug. 22		Brainerd
Teacher Negotiations	Thurs., Aug. 22	12:30 p.m.	Townsite
Elements of Instruction	Thurs., Aug. 22 - Fri., Aug. 23	All Day 8 - 12	Townsite
MTC Summer Session Ends	Fri., Aug. 23		
MTC Registration	Mon., Aug. 26 - Tues., Aug. 27		
MEEP Days (K-6)	Mon., Aug. 26 - Tues., Aug. 27		District- wide
School Board Mtg.	Tues., Aug. 27	6:30 p.m.	Townsite
New Staff Breakfast	Wed., Aug. 28	7:00 a.m.	Speak Easy
Workshop Days (K-12, MTC)	Wed., Aug. 28 - Fri., Aug. 30		District- wide
Paraprofessional Inservice	Thurs., Aug. 29 - Fri., Aug. 30	All Day 8 - 12	MTC
First Day of School	Tues., Sept. 3		
Valley Fest	Sat., Sept. 7 - Sat., Sept. 14		City-wide
Ministrium Mtg.	Thurs., Sept. 12	9:45 a.m.	Townsite
Principal Negotiations	Thurs., Sept., 12	11:00 a.m.	Townsite
New Staff Reception (Chamber sponsored)	Wed., Sept. 25	5:30 p.m.	Hjemkomst Center

## IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 27, 1991 - 6:30 p.m.  
Board Room - Townsite Centre



August 6, 1991

Mr. Paul Molick  
Moorhead Technical College  
1900 28 Avenue South  
Moorhead, MN 56560

Dear Paul:

Enclosed please find two copies of the proposed  
lease for the space at 1902 30 Avenue South, Moorhead.  
Please call me with any questions.

Yours truly,

  
Dann Bjornstad

DB:js

Enclosures



REALTOR

34 Fourth Street North • Box 459 • Moorhead, Minnesota 56560  
218-236-6611  
FAX 218-236-7534

**MLS**  
MULTIPLE LISTING SERVICE

LEASE AGREEMENT

THIS AGREEMENT, Made this \_\_\_\_\_ day of \_\_\_\_\_ of 1991 by and between R.M. Stordahl, Moorhead, Minnesota, hereinafter called "Lessor", and The Moorhead Technical College hereinafter called "Lessee".

WITNESSETH:

That in consideration of the rents and covenants herein stated, the parties do hereby mutually agree as follows:

I.

PREMISES: Lessor hereby leases unto Lessee, and Lessee does hereby hire from Lessor the following described premises hereinafter called "Leased Premises", situated in the City of Moorhead, County of Clay, and State of Minnesota, more particularly described as the South one-third of the building located on: The South 300 feet of the East 325 feet, less the East 200 feet thereof Block Four (4), Queen's First Addition to the City of Moorhead, Clay County, Minnesota, also known as 1902 30th Avenue South.

Lessee, his authorized representatives and invitees shall also have the nonexclusive right to use any portion of the parking lot immediately adjacent to and east of the Leased Premises for the purposes of parking.

II.

TERM: Lessee hereby leases the above described Premises for a term of twelve (12) months from and after the \_\_\_\_\_ day of \_\_\_\_\_, 1991, during which term there shall be no liability or obligation on the part of the Lessor to make any alterations or improvements of any kind on or about said Leased Premises.

III.

RENTAL: Lessee shall pay Lessor at Moorhead, Minnesota, an annual rental of Thirteen Thousand Four Hundred Sixty-Four dollars (\$13,464) payable in advance.

Lessee shall be granted an extension of 3 months or six months past the one year lease by giving a 90 day written notice, at a monthly rental of \$1122.

IV.

SIGNS, FIXTURES AND EQUIPMENT: Lessee shall have the right to install signs, fixtures and other equipment necessary for the ordinary operation of the business in, on or about the Leased Premises as approved by the Lessor which approval shall not be unreasonably withheld. Said property shall remain the property of Lessee whether or not the same is affixed or annexed to the Leased Premises. Upon removal of any sign, fixture or other equipment from the Leased Premises, Lessee shall repair all damage occasioned by such removal.



V.

DESTRUCTION OF PREMISES: In the event that the Leased Premises shall substantially or totally be destroyed by fire, explosion, smoke lightning, windstorm, or hail, or shall be so damaged from any such cause or causes as to be unfit for Lessee's occupation or use, without fault or neglect on the part of Lessee or his employees, the liability of Lessee for the rent of said Leased Premises thereafter and all rights to possession thereof shall at once cease, unless otherwise agreed in writing by the parties that such premises will be restored in which event rent will abate from time of destruction or damage until restoration is completed.

VI.

ASSIGNMENT: Lessee may assign or sublet any portion of the Leased Premises without prior consent of Lessor.

VII.

REPAIRS AND MAINTENANCE: The Lessor hereby further covenants and agrees, at no cost to the Lessee:

(a) To maintain in good condition the structural parts of the building and other improvements in which the Leased Premises is located which structural parts include, without limitation, the foundations, bearing and exterior walls, and roof.

(b) To provide hard surface parking areas immediately adjacent to and east of the Leased Premises.

(c) To avoid using any part of the premises for any purpose called hazardous by the insurance company.

(d) To provide maintenance of heating and air conditioning units.

(e) To have all carpets professionally cleaned.

The Lessee hereby further covenants and agrees:

(a) To keep said premises continually neat, clean and in respectable condition, to provide necessary janitorial services, including glass cleaning in the area occupied by the Lessee.

(b) Not to make or suffer any waste of the premises.

(c) To avoid using any part of the premises for any purpose called hazardous by the insurance company.

(d) To pay all charges for telephone services to Leased Premises.

(e) To pay for the electricity and gas used in the Leased Premises including replacement of all fluorescent tubes.

(f) To pay all charges for garbage, waste removal, water charges, and other utilities.

VIII.

SURRENDER: Lessee will upon expiration of the term hereof, peaceably and quietly quit and deliver the said premises including all leasehold improvements, to the Lessor in good order, condition and state of repair as the same now are or may be put into by said Lessor, except that Lessee shall not assume any additional liability to Lessor for the reasonable use and wear thereof.

IX.

INDEMNITY: Lessee agrees to indemnify and hold Lessor harmless for any personal injury or property damage occurring on or about the Leased Premises as a result of acts of the Lessee, his agents or employees. Lessor shall be liable to Lessee for damage resulting from the acts or omissions of the Lessor or his authorized agents. Lessor shall hold Lessee harmless from all damages arising out of any such damage.

X.

Lessee shall have the right to install and to remove at the termination of this Lease or any extension thereof such personal property and office equipment as is necessary to the conduct of Lessee's business. Lessee shall repair all damage caused by such installation and/or removal and return the Leased Premises to the Lessor in good and rentable condition

XI.

Upon Lessee's performance of all obligations hereunder, Lessor warrants that Lessee shall enjoy quiet and peaceful possession of the Leased Premises during the term of the Lease and any renewal thereof.

XII.

NOTICES: Notices and demand by either party shall be given in writing and sent certified mail with prepaid postage to the address set forth herein or to such other address as either party may from time to time designate in writing.

LESSOR: R. M. Stordahl  
1 Riverside  
Moorhead, MN 56560

LESSEE: Moorhead Technical College  
Attn: Paul Molick  
1900 28 Ave. South  
Moorhead, MN 56560

XIII.

All of the covenants terms and conditions of this Lease shall extend, apply to and firmly bind the heirs, executors, administrators and assigns to the respective parties hereto as fully as the respective parties are themselves bound.

ENTIRE AGREEMENT: It is agreed that this Lease contains the entire agreement between the parties hereto and shall not be modified in any manner, except as an instrument in writing signed by the parties hereto.

APPLICABLE LAW: This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

INTESTIMONY WHEREOF, Both parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

LESSOR:

\_\_\_\_\_

\_\_\_\_\_  
R.M. Stordahl

ATTEST:

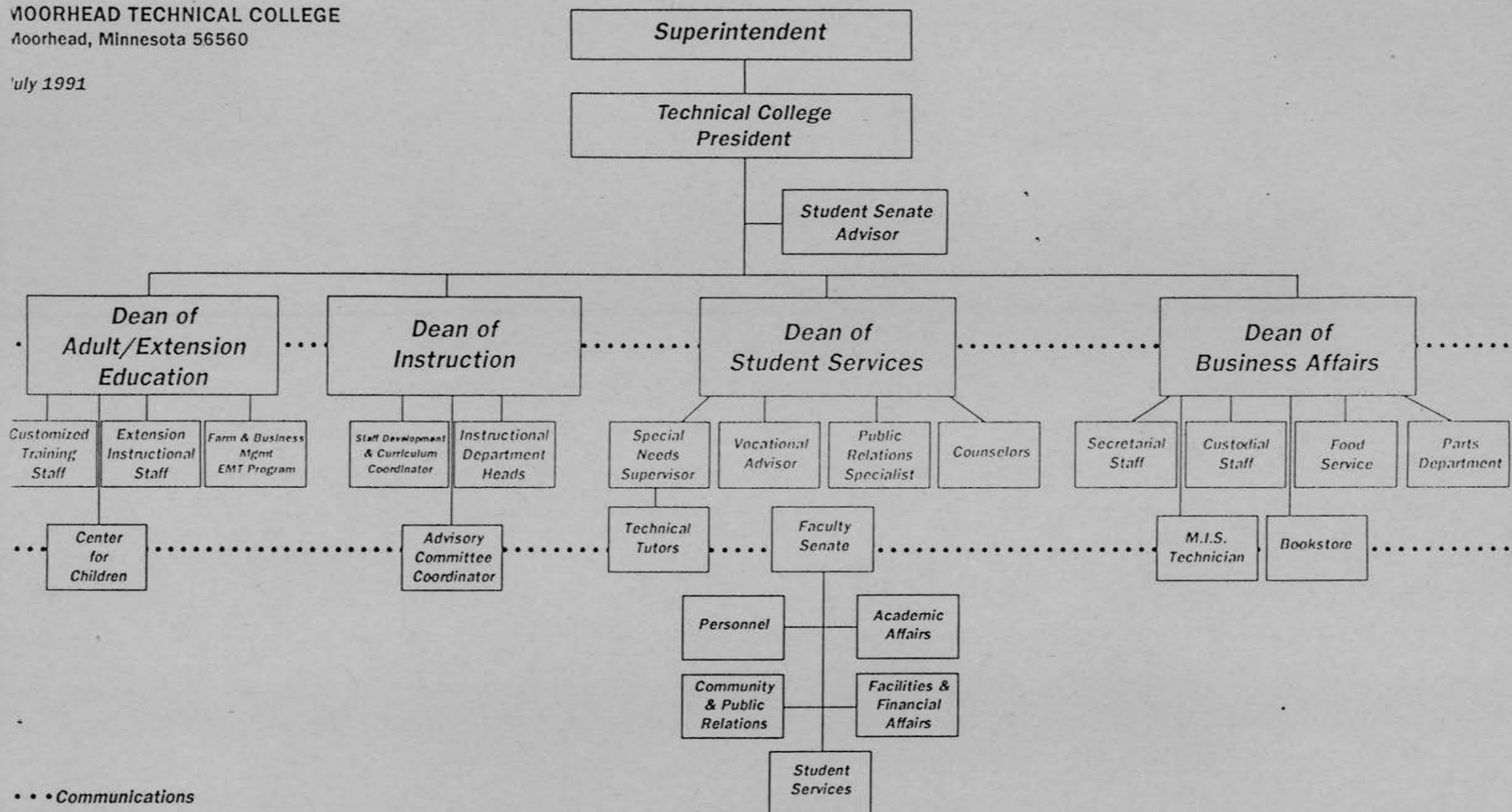
LESSEE: MOORHEAD TECHICAL COLLEGE

\_\_\_\_\_

By: \_\_\_\_\_

**Organizational Chart**  
**MOORHEAD TECHNICAL COLLEGE**  
 Moorhead, Minnesota 56560

July 1991



Updated 7-30-91



POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.	DISTRICT CODE: JECB DATE ADOPTED: 09-13-88 REVISED: 07-23-91
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TUITION FEES

Tuition fees for full time students attending the Moorhead Public Schools for the 1990-91 school year are as follows:

Kindergarten	\$1,982.00
Elementary	\$2,963.00
Secondary	\$5,151.90

Special Education students, and students attending under Minnesota Attendance Options programs shall have financial arrangements based on state approved procedures.

MEMO S-92-011

TO: School Board

FROM: B. Trochlil

RE: Central Office Structuring - Significant Changes

DATE: July 23, 1991

The following comments relate to significant changes in central office responsibilities:

- A. Business Resource Development and Allied Services
  - a. The payroll department is moved from the personnel office to the business office.
  - b. Property management as to leasing/renting becomes the responsibility of the business office.
  - c. Facilities planning becomes a function of the business office.
  - d. The role in negotiations becomes one of assisting in the developing the data not of negotiating the contract.
- B. Curriculum and Instruction and Student Resource Development
  - a. Staff development is clarified in that this office is responsible for the licensed program while the Employee Resource office works with non-licensed staff development.
  - b. Demographics is placed in this office.
  - c. The migrant instructional program is placed in this office.
  - d. School district publications is removed from this office and placed in the Employee Resource office.
- C. Employee Resource Development and Information
  - a. The payroll department is moved to the Business Resource office.
  - b. Property management is moved to the Business Resource office.
  - c. Comparable Worth becomes the responsibility of this office.
  - d. Title IX becomes the responsibility of this office rather than a single person reporting to the superintendent.
  - e. The supervision and evaluation program becomes the responsibility of this office.
  - f. Negotiations, except for teachers, becomes the responsibility of this office. However, this office will assist in teacher negotiations with the district's appointed negotiator.
  - g. The wellness program becomes the responsibility of this office.
  - h. The employee assistance program will be given a higher priority.

Other issues addressed in this organization structure are:

- A. The structure allows for flexibility as it can be changed without designing another restructuring plan.
- B. The uniqueness of the persons in the organization can be addressed.
- C. The strategic long range plan issues are addressed; in particular, the focus on the learner and parent.

MEMO S-92-007

To: Employee Resource Development and Information Selection  
Advisory Committee

From: B. Trochlil

Re: Interview Process for Position

Date: July 23, 1991  
Revised August 6, 1991

TASK	WHAT IS TO BE DONE	BY	DEADLINE
1.	Receive Final Input from Staff	Trochlil	August 8
2.	Vacancy Notice Publication	Trochlil	August 14
3.	Design Application	Trochlil	August 14
4.	Develop Format to Rate Candidates	Committee	September 13
5.	Application Deadline	Trochlil	September 20
6.	Screen Paper Applications and Prepare a List of Acceptable for An Interview by the Committee	Trochlil	September 23
7.	Candidates Invited for Interview by Committee	Trochlil	Beginning October 2
8.	Committee submits no fewer than three candidates to the superintendent (committee assignment is completed)	Trochlil	October 11
9.	Central Administration Conducts Reference Check (e.g. call; community visit)	Jernberg Lacher Trochlil	October 16
10.	Superintendent Makes Recommendation to School Board	Trochlil	October 22
11.	Personnel Director Begins Job		ASAP





**CORROON & BLACK**  
of Minnesota, Inc.

July 22, 1991

Mr. Robert Lacher  
Assistant Superintendent for Business  
Moorhead Independent School District #152  
810 Fourth Avenue South  
Moorhead, Minnesota 56560

RE: Employee Benefits Rebidding  
Health Benefits Program

Dear Mr. Lacher:

The Employee Benefits Consulting Division of Corroon & Black of Minnesota, Inc. will be pleased to assist you and your District in soliciting competitive quotations for your current plan of group health insurance. In addition to soliciting quotations on your current plan of benefits we will request costs for alternatives which you may wish to use in your budgeting and negotiating planning. The study will encompass the areas as outlined below:

1. Bid Specifications

Specifications as prepared by the District will be reviewed for completeness by this office. The specifications will detail the current plan of benefits in effect for the District in addition to alternative programs which will be used by the District in future negotiations and budget planning. Additionally, the specifications will solicit quotations on a fully insured, partially insured and "stand-alone" self-insured basis.

Past experience information to as a current date as possible will be obtained by the District for use in the specifications.

Copies of the current certificates will be included in the specifications to assure compliance with the existing plan of benefits and contractual provisions.

The specification will specify that it is not the intent of the District to pay commissions. However, if a quoting company requires payment of a commission and/or a "finders fee" it must be identified and included in premiums.

Butler Square, Suite 650-C, 100 North Sixth Street  
Minneapolis, Minnesota 55403-1558 (612) 333-3182  
FAX (612) 333-3002

International Insurance Brokers and Consultants

July 22, 1991  
Page 3

Suggested Calendar of Events continued:

Additionally, your sample specifications suggest a September 1, 1991 effective date. Depending upon the responses from potential providers, the September 1, 1991 effective may not be possible. For this reason it will be our suggestion that you consider the alternative date of October 1, 1991 as the effective date for possible potential providers.

Our charges for the above study are based on the fixed hourly rates of involved personnel, plus out of pocket expenses billed on a net basis. The estimated cost for the study, primarily the review of bids received will be approximately \$5,000. In no event will total charges for the above services, excluding out of pocket expenses, exceed \$7,500. The reason for the variation in the estimated study charge is the uncertainty as to the number of providers who will submit quotations.

As you are aware Corroon & Black of Minnesota, Inc. acts as the consultant for reinsurance and administration for the Minnesota School Boards Association Insurance Trust. While they are the current underwriter of your program and will provide a quotation, in addition to the renewal quotation already received, Corroon & Black of Minnesota, Inc. is not involved in the rate making procedure. The actual determination of the rates is done by the Trust's administrator and reinsurer.

We look forward to working with you and your District in conducting this study.

Sincerely,

CORROON & BLACK OF MINNESOTA, INC.

*Ken S. Utter, Jr. STN*

Ken S. Utter, Jr., CLU  
Vice President

KSU/stn





July 22, 1991  
Page 2

Bid Specifications continued:

The specifications will contain a statement similar to the following: "Independent School District #152 reserves the right to appoint an agent of record for any commissions which may be generated as a result of this bid solicitation. In no event will Corroon & Black of Minnesota, Inc. be named as agent of record or accept any commission payment".

2. Assist in Bid Distribution

The District will take the responsibility of distributing the specifications to interested providers. The District's list of potential providers will be supplemented by a similar list provided by Corroon & Black of Minnesota, Inc.

Official notification of the request for bids in approved media will be the responsibility of the District.

3. Bid Analysis and Recommendation

Each bid received will be thoroughly analyzed to verify compliance with the existing benefits, contractual provisions and responses to the questionnaire.

Each bid will then be reviewed to determine and compare the deposit premiums, reserve requirements and retention costs if applicable. Additionally, a very detailed review will be made of the various financing alternatives presented to the District. For example, it is anticipated that self-insured "stand-alone" proposals will be received by the District which are in contrast to the current insured program. A detailed analysis will be made of self-insured "stand-alone" quotations in comparing the potential savings and possible liabilities to the District with the current or proposed fully insured program..

A summary of all contractual and financial information will be prepared for a detailed report to you, your staff and your Board.

4. Suggested Calendar of Events

Your draft suggests the formal bid opening will be at 2:00pm, Monday, August 19, 1991. Keeping this in mind, it will be our strong suggestion that these specifications be distributed to interested underwriters not later than Friday, July 26, 1991.

LAKELAND MENTAL HEALTH CENTER, INC.  
EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

PARTIES INVOLVED:

Moorhead Independent School District #152 - Moorhead, MN and Lakeland Mental Health Center, Inc. are the contracting parties of this agreement.

TERMS OF AGREEMENT:

Lakeland Mental Health Center, Inc. will provide Employee Assistance Program Training and Development services, and Diagnosis/Referral services to develop and promote an Employee Assistance Program.

TRAINING AND DEVELOPMENT SERVICES:

1. Assist administrative representative in writing/reviewing EAP policy.
2. Provide EAP training session(s) for supervisors and designated personnel upon request. (Also available for special consultation with supervisors regarding "troubled employees.")
3. Provide EAP orientation session(s) for employees upon request.
4. Provide ongoing education and assistance to all employees upon request. (EAP materials - Posters, payroll "stuffers", pamphlets - available on cost basis.)
5. Provide diagnosis and referral services by qualified staff members of Lakeland Mental Health Center, Inc.

Moorhead Independent School District #152 agrees to reimburse Lakeland Mental Health Center, Inc. for development services that may be required, EAP supervisor training and consultation, and EAP orientation training for employees, at fifty five dollars (\$55.00) per hour.

DIAGNOSIS AND REFERRAL SERVICES:

1. Moorhead Independent School District #152 agrees to pay fifty five dollars (\$55.00) for each initial diagnostic/referral session to an employee and/or family member. Continued counseling will be billed to the employee or his insurance.
2. Referral sessions are to meet criteria as set forth in the EAP policy as it pertains to confidentiality.



This agreement does not preclude Moorhead Independent School District #152 from seeking Employee Assistance services from other organizations or individuals.

This contract will be effective July 1, 1991 through June 30, 1992. This contract may be terminated by either party upon thirty (30) days written notice.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lakeland Mental Health Center, Inc.  
126 East Alcott Avenue  
Fergus Falls, Minnesota 567537

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Agent

CURRENT NUMBER OF PERSONS EMPLOYED \_\_\_\_\_.

PROCEDURAL GUIDELINES  
FOR IMPLEMENTING AND OPERATING  
SCHOOL AGE CHILD CARE PROGRAMS IN DISTRICT FACILITIES

When a child care provider wants to offer School Age Child Care or Extended Day programs in the Moorhead schools they will follow these procedures:

1. The provider proposing the program will meet with the building principal to determine if space is available.
2. Following conversation with the building principal, and a determination that space is available, the group will meet with Community Education staff. The School District standards for school age child care and building use form will be explained.
3. The provider will complete a building use application and will provide proof of compliance with the school age child care standards.
4. Community Education will determine if the group is in compliance with the guidelines. If they are, Community Education will forward such assurance to the building principal along with the completed building use application.
5. The principal will confirm space with the provider and approve the building use request. The principal will send the signed request to the Business Office.
6. The Business Office will approve the building use request and inform the provider of final approval.
7. Community Education will review each program annually to determine the programs' adherence to the Standards for School Age Child Care/Extended Day programs. Evaluation shall include but not be limited to:
  - a. unannounced site visit
  - b. distributed and review of evaluation questionnaires to parents of enrolled children, children participating in the program, principal of building where program is held and provider
  - c. other written comments received at school building or by Community Education

MOORHEAD TECHNICAL COLLEGE  
DENTAL ASSISTING DEPARTMENT  
SUMMER QUARTER  
DENT 1884 - CLINICAL PRACTICE II

STUDENT	CLINICAL ASSIGNMENT	PRACTICE TYPE
Braun, Lori	Dr. Ed Anderson 302 2nd Avenue SW Jamestown, ND 58401  Phone: (701) 252-1661	Family Dentistry
Carter, Anne	Dr. Wayne Christianson Dr. Paul Ostlie 1616 30th Avenue South Moorhead, MN 56560  Phone: 233-4267	Family Dentistry
Crowston, Michelle	Dr. Lee Simmons 523 South 8th Street Moorhead, MN 56560  Phone: 236-9319	Family Dentistry
Dufault, Jenny	Dr. Charles Klemz 3101 North Broadway Fargo, ND 58102  Phone: 237-3517	Family Dentistry
English, Margie	Dr. Val Conley West Acres Office Park Fargo, ND 58103  Phone: 282-4905	Family Dentistry
Hamilton, Kate	Dr. Roger Coffey 1790 32nd Avenue South Fargo, ND 58103  Phone: 232-0774	Family Dentistry
Holmquist, Edena	Dr. David Rostad 211 South 5th Street Moorhead, MN 56560  Phone: 233-1754	Family Dentistry



STUDENT	CLINICAL ASSIGNMENT	PRACTICE TYPE
Jensen, Lisa	Dr. Jay Erickson 3481 South University Dr. Fargo, ND 58103  Phone: 235-7322	Family Dentistry
Kleingartner, Michele	Dr. Will Stearns 304 Professional Building Fargo, ND 58103  Phone: 235-6075	Family Dentistry
Krogstad, Dee	VAMC - Dental Services Dr. Patricia Arola Dr. LeRoy Hagen Dr. Brad Kasson 1900 South 28th Ave South Moorhead, MN 56560  Phone 236-1648	Hospital/General Dentistry
Krump, Jane	Dr. Fred Lundstrom 421 Gate City Building Fargo, ND 58103  Phone: 293-7718	Family Dentistry
Kuznia, Brenda	Dr. Bill Larson 211 South 5th Street Moorhead, MN 56560  Phone: 233-0429	Family Dentistry
Meyer, Meredith	Dr. Tom Anderson 1032 Center Avenue Moorhead, MN 56560  Phone 236-7076	Family Dentistry
Olson, Vicki	Dr. David Wentz Moorhead Center Mall Moorhead, MN 56560  Phone: 236-166	Family Dentistry



STUDENT	CLINICAL ASSIGNMENT	PRACTICE TYPE
Podell, Kathy	Dr. Chris Hieb 309 Sheyenne Street West Fargo, ND 58078  Phone: 282-5035	Family Dentistry
Siggerud, Krista	Dr. Rich Callender 120 1st Street West Fargo, ND 58078  Phone: 282-5930	Family Dentistry
Silver, Leslie	Dr. Dennis Hetland 1324 23rd Street South Fargo, ND 58103  Phone: 237-5616	Family Dentistry
Slaughter, Janeen	Dr. James Werre Dr. Michael Keim 1300 South 23rd Street Fargo, ND 58103  Phone: 293-0006	Orthodontics
Waller, Kay	Dr. Allan Rostad 105 Front Street Barnesville, MN 56514  Phone: (218) 354-2156	Family Dentistry



# EVENTIDE LUTHERAN HOME

1405 7th Street South  
Moorhead, Minnesota 56560

(218) 233-7508

This is a LETTER OR UNDERSTANDING between Eventide Lutheran Home and Moorhead Technical College regarding RENTAL SPACE FOR THE 75 HOUR NURSING ASSISTANT COURSE.

## TIME PERIOD

The LETTER OF UNDERSTANDING between Eventide Lutheran Home and Moorhead Technical College shall be for the time period of August 1, 1991 through June 30, 1992.

## RENT

The rent for the period of time from August 1991 through June 1992 shall be \$300 per month for 11 months or \$3,300.00.

## INCIDENTAL COSTS

All linen laundering costs will be included in the rental fee from August 1991 through June 1992.

## SPACE

The classroom/laboratory space will be located in the Eventide House at 1503 South 7th Street, and the rear entrance will be used by Moorhead Technical College staff and students.

Should the Eventide House no longer be available, the class and laboratory will be moved to a space at Eventide Lutheran Home at 1405 South 7th Street.

Moorhead Technical College will be able to utilize Eventide Lutheran Home for the clinical experience portion of the nursing assistant course.

The classroom and clinical laboratory shall be available for the scheduled classes included in the program. These spaces will also be available for other health related programs, such as the Home Health Aide classes, on a scheduled basis.

## CLINICAL RATIO

The clinical ratio of instructor to student shall be no more than 1 instructor to 10 students.

#### EQUIPMENT

Moorhead Technical College will provide all beds and equipment for the classes. Moorhead Technical College will provide the linens and Eventide Lutheran Home will launder those linens.

#### CLASS SCHEDULE

A schedule shall be provided for dates of all scheduled program usage by Moorhead Technical College for the space.

At least one scheduled class per month will be conducted during the year. Eventide could ask for an additional class if there is a need for one. If the requested class has less than 10 students, Eventide Lutheran Home will pay for 10 students for both the didactic and laboratory portions. A two (2) weeks notice shall be given to Moorhead Technical College to alert the Instructors. The local nursing homes may cooperate on the number of students to make up a class compliment.

#### NO SMOKING POLICY

Eventide has a no smoking policy on its grounds for all employees and visitors.

#### CERTIFICATE OF INSURANCE

The school district agrees to provide liability insurance to protect and indemnify Eventide Lutheran Home from any and all claims for injury or damages incurred by virtue of the school district's use of the facility under this agreement. However, in any event, it shall not provide for personal or liability injury of no less than \$600,000.00 per occurrence. Eventide Lutheran Home agrees to provide safe conditions. Nothing in this lease shall be deemed to limit or abrogate this duty of Eventide Lutheran Home.

Eventide Lutheran Home will not be responsible for personal injuries to students or instructors with programs conducted by Moorhead Technical College on the Eventide Lutheran Home campus.

#### CANCELLATION

This agreement shall be able to be terminated by either party with 30 days notice in writing.

MOORHEAD TECHNICAL COLLEGE

EVENTIDE LUTHERAN HOME

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



1991-92 MILK BID SUMMARY

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>Bridgeman</u>	<u>Cass Clay</u>
1.	Half Pint Size 3.25% White/per container	<u>.1440</u>	<u>.1415</u>
2.	Half Pint Size 1.0% Chocolate/per container	<u>.1335</u>	<u>.1320</u>
3.	Half Pint Size 2.0% Butterfat White/per container	<u>.1325</u>	<u>.1287</u>
4.	Half Pint Size Skim Milk/per container	<u>.1240</u>	<u>.1198</u>
5.	NU-A Milk 1/2 Gallon	<u>1.21</u>	<u>.9505</u>
6.	Shake Mix-Vanilla	<u>2.85</u>	<u>2.51</u>
7.	Shake Mix-Chocolate	<u>3.05</u>	<u>2.81</u>
8.	Novelties, 2 Dozen Per Box		
	A. Dixie Cups      Ice Cream	<u>4.68</u>	<u>3.47</u>
	Sherbert	<u>4.01</u>	<u>3.00</u>
	B. Creme Freeze	<u>2.71</u>	<u>3.60</u>
	C. Fudgesicles	<u>3.06</u>	<u>3.06</u>
	D. Cheerios	<u>4.00</u>	<u>3.95</u>
9.	1/2 Gallon Homo Milk	<u>1.10</u>	<u>1.027</u>
10.	-4- Lb. Sour Cream	<u>3.85</u>	<u>3.04</u>
11.	Quarts 2%	<u>.5348</u>	<u>.4903</u>
12.	Lb. Butter A Parch	<u>1.36</u>	<u>1.36</u>
13.	Lb. Butter Chip 90	<u>1.80</u>	<u>7.50/5#</u>
14.	Lb. Butter Tray Pak	<u>1.85</u>	<u>18.60/12#</u>
15.	-5- Lb. Cottage Cheese Small Curd	<u>4.40</u>	<u>4.05</u>
16.	Pt. - Whipping Cream	<u>.93</u>	<u>.8824</u>
17.	Qt. - Buttermilk	<u>.5709</u>	<u>.4704</u>



18. Pt. - Half & Half	<u>.455</u>	<u>.3915</u>
19. 8 oz. Fruit Drink	<u>.11</u>	<u>.2074</u>
20. -5- Lb. American Cheese	<u>9.00</u>	<u>7.53</u>
21. -5- Lb. Cheddar Cheese	<u>11.00</u>	<u>8.91</u>
22. -5- Lb. Swiss Cheese	<u>2.48/LB.</u>	<u>11.74</u>
23. -2- Lb. Rolled Butter	<u>2.72</u>	<u>2.60</u>
24. -5- Lb. Monteray Jack Cheese	<u>9.50</u>	<u>10.82</u>
25. 8 oz. Sport Shakes	<u>.76</u>	<u>.7156</u>
26. -8- Lb. Butter Cups	<u>15.50</u>	<u>14.20</u>

Base Price if escalator clause proposed 11.43 per hundredweight.  
Adjusted for: 2% escalator clause attached.

1991-92 BREAD BID SUMMARY

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>PAN-O-GOLD</u>	<u>METZ</u>
		<u>NO COM-</u> <u>MODITY</u>	<u>COMMODITY</u> <u>FLOUR</u>
	1 1/2 Lb.Bread, white slices per loaf _____	<u>.85</u>	<u>.67</u>
	1 1/2 Lb.Bread, whole wheat or rye slices per loaf _____	<u>.85</u>	<u>.705</u>
	Coney Buns, sliced, bulk pack, standard length	<u>.85</u>	<u>.69</u>
	Hamburger buns, sliced, bulk pack, 4"	<u>.85</u>	<u>.68</u>
	Hamburger buns, sliced, bulk pack, 4", sesame seeds	<u>.85</u>	<u>.68</u>
	French Bread, 1 lb.	<u>.78</u>	<u>.72</u>
	Footlong Buns, sliced bulk pack, 10"	<u>1.20</u>	<u>1.15</u>
	Tea Biscuit, dozen	<u>.78</u>	<u>.77</u>
	French Dip or Hogie bun, 6", sliced, dozen	<u>1.20</u>	<u>1.65</u>
	French Dip or Hogie bun, 6", sliced, dozen, sesame seeds	<u>1.20</u>	<u>1.65</u>
	1 1/2 Lb. Pullman	<u>.85</u>	<u>.67</u>

8-M9-805  
MIN  
8-27-91

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 27, 1991  
PAGE 1**

**MEMBERS PRESENT:** Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, Ellen Hunt, and Bennett Trochlil.

**MEMBERS ABSENT:** None

**CALL TO ORDER:** The meeting was called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

**PREVIEW OF AGENDA:** Trochlil previewed the agenda adding For Your Information: Enrollment Update, Facilities Task Force Update, and Scholarship Award; and, Review Integrated Communications Systems.

**APPROVAL OF AGENDA:** Borgen moved, seconded by Hunt, to approve the agenda as amended. Motion carried 7-0.

**CONSENT AGENDA:** Hastad moved, seconded by Borgen, to approve the following items as part of the consent agenda: Pool Renovation Change Order; Nonresident Agreements; and, Enrollment Option Agreements. Motion carried 7-0.

**FOR YOUR INFORMATION**

Bob Jernberg reviewed current and projected enrollment. Enrollment increased 225 students from September 4, 1990.

Lilias Jones updated the Board on tentative draft solutions of the Facilities Task Force. Building visits are being made to inform all staff and request input.

**WE ARE PROUD**

Reine Utke presented Carrie Simison with a scholarship of \$500 from the 1991 Citizens' Scholarship Foundation of America (CSFA). Mr. Utke added that only 95 people throughout the nation were receiving this award.

**MTC MANAGEMENT CENTER ARCHITECTS:** Nate Johnson updated the board on the proposed Management Center addition. He suggested other alternative locations of this addition.

Borgen moved, seconded by Gustafson, to accept the proposal from Lightowler Johnson, in the amount of \$26,675.

Discussion continued. Borgen called the question and the motion carried 6-1; Alexander dissenting.

**PARENTAL INVOLVEMENT PLAN:** Alexander moved, seconded by Cox, to approve the Parental Involvement Plan. Motion carried 7-0. A progress report will be made to the Board in the spring, prior to planning for the next year.

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 27, 1991  
PAGE 2

**1991-92 COMMUNITY EDUCATION PROGRAMS AND BUDGETS:** Alexander moved, seconded by Hastad, to approve the Community Education budget for 1991-92 and program recommendations as presented. Motion carried 7-0.

**LAND DEVELOPMENT PROPOSAL:** The Board discussed whether the district should be in the business of land development or not. Financially, it is more beneficial for the district to develop the land with the City than to sell the land to a private developer. The Board will act on this item at the September 10 meeting.

**SPORTS CENTER LEASE AGREEMENT:** Alexander moved, seconded by Borgen, to approve the lease agreement with the city of Moorhead. Motion carried 7-0.

**1991-96 LONG RANGE PLAN:** Carol Ladwig briefly summarized the plan and introduced the 1991-92 chair of the Long Range Planning Committee, Dave Shaw. Board members expressed their appreciation to Ladwig and the committee for an excellent job and for all the hours volunteered to serve on the committee.

**HEALTH INSURANCE BID AWARD:** Alexander moved, seconded by Hunt, to award the health insurance bid to DCA and Minnesota School Boards Insurance Trust. Motion carried 7-0.

**PUBLIC HEARING FOR 1991 PAYABLE 1992 TAX LEVY:** Hastad moved, seconded by Borgen, to approve the dates of Tuesday, November 26, 1991, and December 10, 1991, (if needed) 7 p.m., Townsite Centre, to conduct a public hearing regarding the 1992 property tax levy. Motion carried 7-0.

**1991 PAYABLE 1992 PROPERTY TAX LEVY:** Alexander moved, seconded by Cox, to approve the proposed 1991 payable 1992, in the amount of \$6,426,774.82. Motion carried 7-0.

**FUEL TANK REPLACEMENT CHANGE ORDER:** Hunt moved, seconded by Borgen, to approve the change order, in the amount of \$215,832.00. Motion carried 7-0.

**PERSONNEL:** Borgen moved, seconded by Hastad, to approve the following personnel items:

New Employees

James Lund - Orchestra, Senior High, BA (10), \$24,810  
Becky Wolford - Hearing Impaired, District-wide, BA (4), .214 time, \$4,650.00 (21,729)  
Kent Kaiser - Social Studies, Senior High, MA (4), \$26,360  
Tamara Sierk - Art, Senior High, BA (4), .214 time, \$4,650.00 (21,729)  
Tom Fillipi - English, Senior High, BA (4), \$21,729  
Wendy Paulson - Occupational Therapist, District-wide, BA (7), \$22,327



**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 27, 1991  
PAGE 3**

Michelle Kaspari - ESL Paraprofessional, Edison, B21 (0),  
\$7.06/hour  
Patty Rockstad - MSMH Paraprofessional, B21 (2), \$7.36/hour  
Mindi Jenson - Paraprofessional, Probstfield, B21 (0), \$7.06/hour  
Leah Burke - English, Junior High, BA (4), .714 time, \$15,514.51  
(21,729)  
Ernestina Gaona - Elementary Teacher, Voyager, BA (7), \$22,327

Rehires

Sandi Halsne - Administrative Support Teacher, MTC, BA+45 (7),  
\$8,063.12 (25,802)  
Flora West - Related Communications Teacher, MTC, BA+15 (8),  
\$8,012.12 (24,313), Fall Quarter

Change in Assignment (interim positions)

Colleen Tupper - Principal, Junior High, effective September 3  
through December 20, 1991  
Darrel Naugle - Asst. Principal, Junior High, effective August 26  
through December 20, 1991

Resignations

Bessie Hanson - Food Service, Junior High, effective immediately  
Karen Lind - MSMH Paraprofessional, Probstfield, effective  
immediately  
Cindy Pritchard - MSMH Paraprofessional, Riverside,  
effective immediately

INTEGRATED COMMUNICATIONS: Alexander moved, seconded by Hunt, to  
approve the basic communications system (Plan 1) expenditure of  
\$50,000. Motion carried 6-1; Hastad dissenting.

SET SPECIAL MEETING: Hastad moved, seconded by Gustafson, to  
hold a special meeting to discuss negotiations on Thursday,  
September 12, 1991 at 5:30 p.m. Motion carried 7-0.

CONSENT AGENDA: As part of the consent agenda, the Board:

Pool Renovations Change Order - Approved the change order, in the  
amount of \$961.60.

Non-Resident Agreements - Approved the following non-resident  
agreements, subject to Board action of the appropriate districts:

To Attend Norman County West

Sarah A. Altepeter - Rt. 1 Box 159, Mhd, Grade 4  
Chad M. Culp - Box 155, Georgetown, Grade 9  
Lori Richards - Rt. 1 Box 8, Georgetown, Grade 2  
Rebecca Richards - Rt. 1 Box 8, Georgetown, Grade 4  
Trevor M. Sorenson - Box 212, Georgetown, Grade 7  
Richard W. Sorenson - Box 212, Georgetown, Grade 9  
Beau K. Trauger - Rt. 1 Box 72, Georgetown, Grade 5

REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #152  
TOWNSITE CENTRE  
AUGUST 27, 1991  
PAGE 4

To Attend Moorhead Public Schools

Daniel P. Cartwright - 619 Elizabeth St., Hawley, Grade 8

SUPERINTENDENT'S REPLACEMENT: The Board discussed the process of hiring a new superintendent. Dr. Trochlil will obtain information from MSBA and give copies to board members.

ADJOURNMENT: The meeting was adjourned at 10:25 p.m.

---

Mark Gustafson, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5-M9-805  
HIN  
8-27-91

Notice is hereby given that a Regular meeting of the Moorhead School Board will be held on Tuesday, August 27, 1991, at 6:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil  
Bennett Trochlil, Superintendent

MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Wayne Alexander _____	Mark Gustafson _____
A. C. (Curt) Borgen _____	Anton Hastad _____
Bill Cox _____	Ellen Hunt _____
James Cummings _____	Bennett Trochlil _____

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- IV. APPROVAL OF AGENDA

Recommendation: Move to approve the agenda as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- V. CONSENT AGENDA (ITEMS: XII B. 6-7)

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- VI. COMMUNICATIONS
- VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

VIII. FOR YOUR INFORMATION

Appendix Z

1. Futures Article - Appendix Z-1

IX. "WE ARE PROUD"

1. Darrell Richter, biology teacher at Moorhead Senior High, has completed summer work in the Teacher Research Associate Program at Lawrence Berkeley Laboratory. He served on a research team which made great strides in use of magnetic resonance images of animals as a replacement of dissection in the high school laboratory.

X. COMMITTEE/MEETING REPORTS

XI. MOORHEAD TECHNICAL COLLEGE AGENDA

A. UNFINISHED BUSINESS

1. Review Schematic Drawings of MTC Addition (Johnson) Appendix A

Explanation: In a previous meeting, the Board received schematic drawings of the proposed Management Center addition to Moorhead Technical College.

Recommendation: For Discussion Only.

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B. NEW BUSINESS

1. Consider MTC Management Center Architects (Molick) Appendix B

Explanation: Appendix B-1 is a proposal from Lightowler Johnson Associates to provide design services related to the construction of the MTC Management Center in the amount of \$26,675.

Recommendation: Move to accept the proposal from Lightowler Johnson Associates, in the amount of \$26,675, for design work on the MTC Management Center.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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2. Consider Parental Involvement Plan (Andersen) Appendix C

Explanation: Appendix C-1 is a draft of the Parental Involvement Plan. Recent legislation requires each district to have an approved plan and reserve \$5 per pupil unit for parental involvement activities.

Recommendation: Move to adopt the Parental Involvement Plan as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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3. Consider 1991-92 Community Education Program & Budgets (Andersen/Davies) Appendix D

Explanation: Appendix D-1 is the Community Education Annual Report. Appendix D-2 is the proposed Community Education mission statement and the 1991-92 budget.

The Community Education advisory committee has reviewed this information.

Recommendation: Move to adopt the Community Education budget for 1991-92 and program recommendations as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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## XII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

### A. UNFINISHED BUSINESS

1. Review Land Development Proposal (Lacher) Appendix E

Explanation: Mr. Nygaard may appear to discuss his proposal for developing the land behind the Moonlite Drive-In.

The Board does not need to take action on this item at this meeting. If the Board does take action, it must be done at the September 10th meeting.

Recommendation: For Discussion Only

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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B. NEW BUSINESS

1. Review 1991-96 (Trochlil) Appendix F  
Long Range Plan

Explanation: Due to a delay in printing, the 1991-96 Long Range Plan booklets and pamphlets will be delivered to the Board on Monday, August 26th.

Carol Ladwig, chairperson of the LRP committee, and Dave Shaw, chair-elect, will review the Plan with the Board.

Recommendation: For Discussion Only

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- 
2. Consider Public (Lacher) Appendix G  
Hearing for 1991  
Payable 1992 Tax Levy

Explanation: To comply with legal requirements, the district must set the following date for a public hearing:

November 26, 1991 - 7:00 p.m. - Townsite Centre

Recommendation: Move to approve the date of: Tuesday, November 26, 1991, 7:00 p.m., Townsite Centre, to conduct a public hearing regarding the 1992 property tax levy.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

- 
3. Consider 1991 (Lacher) Appendix H  
Payable 1992  
Property Tax Levy

Explanation: The district needs to approve a proposed levy and forward it to the county auditor by September 3rd.

Appendix H-1 is levy information received from the State on Friday, August 23rd. Due to time limits, the information has not been thoroughly examined. If there are any changes, additional information will be given to the Board before the meeting.

It is suggested the maximum levy be proposed because it may be decreased at a later date but not increased.

Recommendation: Move to approve the proposed 1991 payable 1992 levy submitted to the Department of Education by the district.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

4. Consider Fuel  
Tank Replacement  
Change Order

(Lacher)

Appendix I

Explanation: Below are the details of change orders for removal of additional soil.

"Removal, backfill and stockpiling of contaminated soil found during removal of fuel tanks."

Senior High..... 1060 yds. @ \$57.50 = \$60,950.00  
Edison..... 2680 yds. @ \$57.50 = 154,100.00  
Jr. High..... 15% Profit & Overhead = 782.00

The original bid was \$247,445. Additional change order costs are \$456,266.88 for the project. Presently, the total cost is \$703,712.00.

The district will submit the added costs to the hazardous levy (local levy and state aid) request and the Super Fund application. These payments will have an effect on the district's cash flow.

Recommendation: Move to approve the change orders as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

5. Consider Personnel

(Lacher/Jernberg) Appendix J

New Employees

James Lund - Orchestra, Senior High, BA (10),  
\$24,810  
Becky Wolford - Hearing Impaired, District-wide, BA  
(4), .214 time, \$4,650.00 (21,729)  
Kent Kaiser - Social Studies, Senior High, MA (4),  
\$26,360  
Tamara Sierk - Art, Senior High, BA (4), .214 time,  
\$4,650.00 (21,729)  
Tom Fillipi - English, Senior High, BA (4), \$21,729  
Wendy Paulson - Occupational Therapist, District-  
wide, BA (7), \$22,327  
Michelle Kaspari - ESL Paraprofessional, Edison,  
B21 (0), \$7.06/hour  
Patty Rockstad - MSMH Paraprofessional, B21 (2),  
\$7.36/hour  
Mindi Jenson - Paraprofessional, Probstfield, B21  
(0), \$7.06/hour  
Leah Burke - English, Junior High, BA (4), .714  
time, \$15,514.51 (21,729)  
Ernestina Gaona - Elementary Teacher, Voyager, BA  
(7), \$22,327

Rehires

Sandi Halsne - Administrative Support Teacher, MTC,  
BA+45 (7), \$8,063.12 (25,802)  
Flora West - Related Communications Teacher, MTC,  
BA+15 (8), \$8,012.12 (24,313), Fall Quarter

5. Consider Personnel (continued....)

Change in Assignment

Colleen Tupper - Principal, Junior High, effective  
September 3 through December 20, 1991  
Darrel Naugle - Asst. Principal, Junior High,  
effective August 26 through December 20, 1991

Resignations

Bessie Hanson - Food Service, Junior High,  
effective immediately  
Karen Lind - MSMH Paraprofessional, Probstfield,  
effective immediately  
Cindy Pritchard - MSMH Paraprofessional, Riverside,  
effective immediately

Recommendation: Move to approve the personnel  
items as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*6. Consider Pool (Lacher) Appendix K  
Renovation Change  
Order

Explanation: Below is a summary of change order #1  
from Chester Pool Systems, Inc. for renovations to  
the pool at the high school.

Refinish filter tank and add surface  
wall anode.....\$761.60  
Open and reweld additional area at  
bottom of existing pool to facilitate  
additional drain tile..... 200.00  
TOTAL \$961.60

Recommendation: Move to approve the change order  
in the amount of \$961.60.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

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\*7. Consider Non- (Jernberg) Appendix L  
Resident Agreements

Explanation: The following non-resident agreements  
have been received:

To Attend Norman County West

Sarah A. Altepeter - Rt. 1 Box 159, Mhd, Grade 4  
Chad M. Culp - Box 155, Georgetown, Grade 9  
Lori Richards - Rt. 1 Box 8, Georgetown, Grade 2  
Rebecca Richards - Rt. 1 Box 8, Georgetown, Grade 4  
Trevor M. Sorenson - Box 212, Georgetown, Grade 7  
Richard W. Sorenson - Box 212, Georgetown, Grade 9  
Beau K. Trauger - Rt. 1 Box 72, Georgetown, Grade 5



\*7. Consider Non-Resident Agreements (continued....)

To Attend Moorhead Public Schools

Daniel P. Cartwright - 619 Elizabeth St., Hawley,  
Grade 8

Recommendation: Move to approve the non-resident  
agreements, subject to board action of the  
appropriate districts, as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Comments \_\_\_\_\_

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

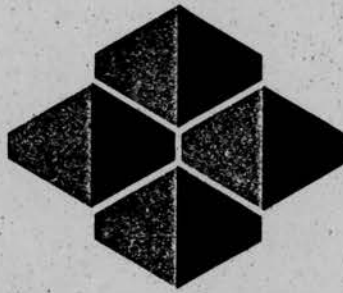
1. Teacher Negotiations Update - Trochlil

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MTC Registration	Mon., Aug. 26 - Tues., Aug. 27		
MEEP Days (K-6)	Mon., Aug. 26 - Tues., Aug. 27		District- wide
Back-to-School Night	Mon., Aug. 26	7:00 - 9:00 p.m.	Voyager
School Board Mtg.	Tues., Aug. 27	6:30 p.m.	Townsite
New Staff Breakfast	Wed., Aug. 28	7:00 a.m.	Speak Easy
Workshop Days (K-12, MTC)	Wed., Aug. 28 - Fri., Aug. 30		District- wide
Paraprofessional Inservice	Thurs., Aug. 29 - Fri., Aug. 30	All Day 8 - 12	MTC
Back-to-School Night	Thurs., Aug. 29	7:00 - 8:45 p.m.	Junior High
First Day of School	Tues., Sept. 3		
Back-to-School Night	Mon., Sept. 9	5:30 - 7:00 p.m.	Edison
Valley Fest	Sat., Sept. 7 - Sat., Sept. 14		City-wide
Ministerium Mtg.	Thurs., Sept. 12	9:45 a.m.	Townsite
Principal Negotiations	Thurs., Sept., 12	11:00 a.m.	Townsite
Parent Information Night (no students)	Mon., Sept. 16	6:30 - 7:30 p.m.	Robert Asp
Back-to-School Night	Tues., Sept. 17	6:30 - 8:00 p.m.	Washington
New Staff Reception (Chamber sponsored)	Wed., Sept. 25	5:30 p.m.	Hjemkomst Center
Parents Night	Thurs., Sept. 26	7:00 p.m.	Senior High

## IVX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 10, 1991 - 6:30 p.m.  
Board Room - Townsite Centre



**LIGHTOWLER JOHNSON ASSOCIATES**  
INCORPORATED  
**ARCHITECTS ENGINEERS**

July 17, 1991 (Revised August 22, 1991)

Mr. Nate Johnson, Director  
 Mr. Paul Molick, Plant Manager  
 Moorhead Technical College  
 1900 28th Avenue South  
 Moorhead, MN- 56560

Re: Architectural/Engineering Services  
 Management Center Addition  
 Moorhead Technical College  
 LJA Project No. 9136

Gentlemen:

Pursuant to our preliminary discussions of July 11, 1991 regarding your proposed Management Center expansion project, we are pleased to respond to your request for contractual information for A/E service costs and related project costs.

The outline of itemized costs is based on a project budget cost of \$350,000.00 to build approximately 4800 square feet of new space, with limited minor contingent remodeling in the existing building.

To be consistent with the Master Plan Capital Budget Funding Projection Report dated September 1, 1989, we have used the budget allowance percentage for a guide to design and construction fees and miscellaneous fees which are itemized as follows:

<b>A. Itemized Project Design and Administration Costs:</b>		
1. Site survey (topographic)	\$	750.00
2. Soil testing (borings & report) consultant		1,000.00
3. A/E design, bidding & construction services (5.7%)		20,000.00
4. Structural engineering services (consultant)		1,500.00
5. Interior design services (consultant)		1,500.00
6. State plan review fee (Code Agency fee)		925.00
7. Printing, bidding documents (25 sets - plans and specifications)		<u>1,000.00</u>
<b>TOTAL PROJECT COSTS</b>		<b>\$26,675.00</b>

700 MAIN AVENUE, SUITE 40  
 P.O. BOX 2464  
 FARGO, NORTH DAKOTA 58108  
 (701) 293-1350 FAX # 701-293-1353

1001 CENTER AVENUE, SUITE 1  
 MOORHEAD, MINNESOTA 56560  
 (218) 233-3512

Moorhead Technical College  
July 17, 1991  
Page 2

Lightowler Johnson Associates will provide all services listed above during the course of the project as part of the Basic A/E Services Contract.

Progress payments will be based on the following schedule:

Schematic Design Phase	10%	\$ 2,667.50
Design Development Phase	15%	4,001.25
Construction Development Phase	50%	13,337.50
Bidding Phase	5%	1,333.75
Construction Phase	20%	<u>5,335.00</u>
TOTAL	100%	\$26,675.00

Summary of Project Cost Breakdown:

Total project funding	\$350,000.00
Less A/E services/fees	26,675.00
Allowable construction	323,325.00
Less contingency allowance	9,500.00
Construction design budget	313,825.00

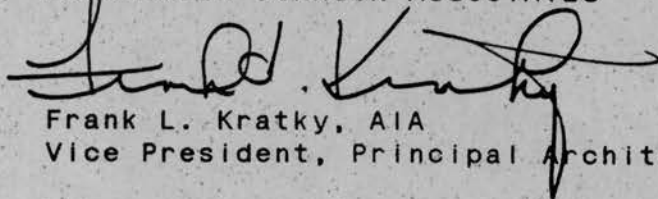
Buildable gross area = 4,828 square feet gross at \$65.00/sq.ft.

Enclosed are three copies of the Standard Owner-Architect Agreement Form AIA B141 for your review and signature.

If you have questions we would be happy to discuss them with you at your convenience. Thank you for selecting Lightowler Johnson Associates to serve as your Architects/Engineers on this interesting project.

Sincerely,

LIGHTOWLER JOHNSON ASSOCIATES



Frank L. Kratky, AIA  
Vice President, Principal Architect

FLK:rj

Enclosure



Parent Involvement Plan--Draft  
 ISD 152  
 Moorhead, MN

The mission of the Moorhead School District is to develop the maximum potential of every learner to thrive in a changing world. Recognizing that parents are also learners and building on the research which indicates that children whose parents are actively involved in their children's education are more likely to reach their maximum potential, ISD 152 has developed this plan to encourage parents to become actively involved in education. This plan is further designed to meet the criteria for the parent involvement funding made available by the 1991 state legislature at a rate of \$5.00 per pupil unit.

It is imperative that any district-wide plan to improve parental involvement in education actively involve those who will be most directly affected. Therefore, a district-wide Parent Involvement Committee composed of parents and educators representative of the diversity of the community and convened by Community Education will be formed to give advice on a district procedure and to give input into the distribution of resources. Membership on this committee will be based on the recommendation of counselors and principals and will include two parents from each of the district public schools and representation from administration and the counseling staff. See attachment for more complete information on this committee.

The committee will oversee district-wide activities. Part of the parent involvement funds will be used to offer parenting courses and workshops through the existing Community Education program. These will be provided at various sites throughout the district. The specific plans for structure and speakers will be determined by the Parent Involvement Committee.

The committee will also be used to develop activities at representative grade levels K-4, 5-8 and 9-12. Three subcommittees will be formed. These subcommittees will establish criteria for grade level proposals, solicit proposals from individual schools and make recommendations for distribution of the resources available. This procedure would assure that schools would develop plans for parent involvement that best address the needs and desires of parents in their unique situations.

This plan is consistent with the Parent Involvement Study conducted earlier this year in Moorhead. That study provided the following four major objectives for the district:

1. To develop a closer working relationship between parent and teacher by improving communication.
2. To offer more classes and workshops for parents on an on-going basis.
3. Develop understanding in school programs between all groups especially those who are from other cultures or are handicapped.
4. Plan and implement positive feedback and recognition for parents who are involved in their child's education.

These objectives may be used by the schools to develop their proposals for funding. They would also serve as a basis for the committee when determining criteria for use when reviewing proposals or planning parent education workshops or courses.

The Moorhead School District recognizes the valuable role that parents play in their children's learning. It is due to this recognition that this plan is being submitted in a manner which embraced our fundamental mission.

## PARENT INVOLVEMENT COMMITTEE

- A. Purpose - To assist in the development of a procedure for parent involvement in District 152 and make suggestions for its implementation.
- B. Membership - The committee would have at least two parents from each school. School staff included would be a principal, counselor and representation from Community Education. It would be gender balanced and be representative of the diversity of the district including diverse cultures and persons with disabilities.
- C. Level of Authority - The committee would be advisory to the School Board and administration. The administration will make the final decision.
- D. Expectations -
  - 1. The committee will give advice on a procedure for parent involvement in District 152 and make suggestions for implementation.
  - 2. The committee will establish criteria that will be used to judge proposals submitted by schools. Resources will be distributed based on the criteria.
  - 3. Proposals will be solicited from each school. The Moorhead Public School Proposal form will be used.
  - 4. The committee will recommend parent education programs that will be district-wide and would also assist individual schools in parent education offerings.
- E. Timelines -
  - 1. A draft of the parent involvement plan will be submitted to the cabinet on August 13.
  - 2. The revised plan would be approved by the School Board on August 27 and submitted to the State Department of Education after board approval.
  - 3. The parent involvement committee would have its first meeting by October 15.

# MOORHEAD COMMUNITY EDUCATION

## MISSION STATEMENT

### MOORHEAD COMMUNITY EDUCATION

Moorhead Community Education offers learning opportunities to residents of all ages and abilities. It seeks to improve the quality of life in our school district by identifying community needs and developing cooperative relationships between school and community to meet these needs.

### LONG RANGE GOALS OF THE COUNCIL

Ind. School District 152 will provide a balanced Community Education program for all segments of the community. This is to be based on assessed needs and interests of the community through the active involvement of a representative Community Education Advisory Council.

- Advise in the support of the adult education program including avocational and ABE programs and other Community Education programs.
- Promote cooperation between community education and other agencies in the community to develop better programs and to avoid duplication.
- Evaluate programs and recommend changes in program direction to meet community needs.
- Recommend a balanced budget for each fiscal year.
- Increase community understanding of the philosophy and purpose of community education.

### GOALS FOR 1991-92

Expand the opportunities for youth leadership and youth service

Promote programs (GED, ESL, ABE and literacy) that help adults develop basic life skills

Help the community address the need for school age child care

Make our programs inclusive while finding ways to celebrate cultural differences

Continue the focus on family literacy

Explore ways to address the transportation needs of all programs



## MOORHEAD COMMUNITY EDUCATION PROGRAMS

1991-92

### ADULT BASIC EDUCATION/GED

Free daytime and evening classes are available for adults who need to work on basic skills or study for the GED. GED tests are offered twice a month. Classes are also available for persons learning the English language. Volunteers are trained to tutor non-reading adults.

### ADULT CLASSES

Classes are offered in fall, winter and spring sessions. Classes typically include arts, crafts, dance, general interest, world languages and wellness.

### CHOICES FOR ADULTS WITH DISABILITIES

Adults with disabilities are assisted to participate in adult education classes. Some adaptive classes are offered each session. Financial assistance and transportation are available. The Good Times Club is open to special needs adults.

### COMMUNITY ARTS

Through this program, the arts resources of the community are made available to all Moorhead residents, including the schools. After-school workshops, residencies and performance for pre-school through adult are examples.

### COMMUNITY NEWSLETTER

This is mailed to all school district residents in October, February and April. It is a vehicle for increasing communication between the schools and their stakeholders.

### COMMUNITY RESOURCE PROGRAM

This program provides speakers and programs for the community to enrich the K-12 curriculum.

### EARLY CHILDHOOD FAMILY EDUCATION (ECFE)

Educational opportunities are provided to those who parent in order to strengthen the family unit. A variety of classes, workshops, tours and special programs are offered. Parent and child must attend together.

### 55 & LEARNING

Classes and programs are geared to retired residents. Classes are offered on a regular basis at several community sites.

### YOUTH PROGRAMS

The youth coordinator is responsible for organizing activities for youth as set forth in the Youth Development Plan and for Youth Service activities. Post-prom is an annual event.

### PARTIAL FUNDING:

CHEMICAL OUTREACH WORKER AT SENIOR HIGH  
YOUTH INTERVENTION OFFICER  
SABIN SOFTBALL

Community Education offices are at Moorhead Technical College (administration and adult classes) and Room 203, Townsite Centre (Community Arts, Community Resources, 55 and Learning and CHOICES). Adult Basic Education, Early Childhood Family Education and the Youth Coordinator are located at the Area Learning Center, 2215 12th Avenue South.



MOORHEAD COMMUNITY EDUCATION BUDGET

1991-92

EXPENDITURES:

GENERAL COMMUNITY EDUCATION

1991-92

Program Coordination	\$ 28,114
Secretarial	\$ 37,000
Staff Development and Travel	\$ 6,200
Telephone	\$ 250
Office supplies, postage, charge card expense	\$ 3,200
Community Ed equipment	\$ 2,000
Advisory Council Expenses	\$ 1,000
Program Development	\$ 1,000

ADULT EDUCATION

Literacy	\$ 13,272
Catalog and advertising	\$ 24,000
GED test	\$ 2,700
Class salaries and supplies	\$ 35,500

CHEMICAL OUTREACH WORKER (Senior High)

\$ 4,000

COMMUNITY ARTS PROGRAM

\$ 29,517

COMMUNITY RESOURCE PROGRAM

\$ 15,335

ENRICHMENT (Junior High)

\$ 3,069

NEWSLETTER

\$ 7,000

SABIN SOFTBALL

\$ 850

SENIOR CITIZEN

\$ 25,243

YOUTH PROGRAM

\$ 23,500

YOUTH INTERVENTION OFFICER

\$ 5,500

MAINTENANCE-OVERHEAD

Fringe benefits (those not included with programs)	\$ 11,000
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Overhead Costs to district (use of bldgs. for community) and rental	\$ 17,648
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TOTAL \$296,898

EARLY CHILDHOOD AND FAMILY EDUCATION

Salaries (administration & instruction)	\$ 68,178
Home visitors	\$ 18,800
Secretarial and teacher aides	\$ 18,000
Fringe benefits	\$ 18,099
Postage and telephone, travel, supplies	\$ 7,100
Rental & leases	\$ 18,200
Newsletter & advertising	\$ 20,000
Supplies	\$ 7,000
Equipment	\$ 1,500
misc. (inc. contracted services)	\$ 1,000
TOTAL	<u>\$177,877</u>

SPECIAL NEEDS ADULT PROGRAM

\$ 26,000

ADULT BASIC EDUCATION

\$141,227

# MOORHEAD COMMUNITY EDUCATION BUDGET

1991-92

## REVENUE:

### GENERAL COMMUNITY EDUCATION

estimated fund balance  
local levy .8 EARC mil  
\*state grant  
interest  
miscellaneous  
adult class tuition  
TOTAL  
estimated expenses  
BALANCE TO 1992-93

1991-92

\$ 98,285  
\$125,313.)  
\$102,430.)  
\$ 6,000  
\$ 8,600  
\$ 30,000  
\$370,628  
\$296,898  
\$ 73,730

### ECFE REVENUE

estimated fund balance  
local levy  
\*state grant  
tuition  
bldg. lease levy  
ECFE TOTAL  
estimated expenses  
BALANCE TO 1992-93

\$110,907  
\$ 63,242  
\$135,371  
\$ 4,500  
\$ 11,255  
\$325,275  
\$177,877  
\$147,398

### SPECIAL NEEDS INCOME REVENUE

estimated fund balance  
local levy  
state grant  
SPECIAL NEEDS TOTAL

\$ 13,000  
\$ 13,000  
\$ 26,000

### ABE REVENUE

levy  
state grant  
federal grant  
bldg. lease levy  
TOTAL

\$ 24,594  
\$ 70,000  
\$ 42,000  
\$ 4,633  
\$141,227

\*state grant figures are adjusted to reflect a pro-ration of 95%

DISTRICT NO. 152 TYPE 1  
DISTRICT NAME MOORHEAD  
ECSU REGION 04 CLAY

STATE DEPARTMENT OF EDUCATION  
LEVY LIMITATION AND CERTIFICATION  
1991 PAYABLE 1992

ED-00111-13

PAGE 12 OF 18  
DATE OF RUN: 08/16/91

SCHOOL DISTRICT FUND	EQUALIZED LEVIES EXCLUDED FROM HACA ALLOCATION *		ALL OTHER LEVY COMPONENTS (INCLUDED IN HACA ALLOCATION)		TOTAL LEVY
	MAXIMUM LEVY LIMITATION	PROPOSED CERTIFIED LEVY	MAXIMUM LEVY LIMITATION	PROPOSED CERTIFIED LEVY	
GENERAL	3,684,936.86		1,350,577.81		5,035,514.67
TRANSPORTATION	256,228.58		282,422.56		538,651.14
COMMUNITY SERVICE	NONE	NONE	264,840.57		264,840.57
CAPITAL EXPENDITURE	235,592.68		33,702.52		269,295.20
GENERAL DEBT SERVICE	NONE	NONE	371,148.59		371,148.59
TECHNICAL COLLEGE/ DEBT SERVICE	NONE	NONE			
TECHNICAL COLLEGE/ OTHER	NONE	NONE	18,124.65		18,124.65
TOTAL LEVY BEFORE ADJUSTMENT	4,176,758.12		2,320,816.70		6,497,574.82

\* THE FOLLOWING EQUALIZED LEVIES ARE EXCLUDED FROM HACA ALLOCATION:  
GENERAL EDUCATION, SUPPLEMENTAL, BASIC TRANSPORTATION, CAPITAL  
EXPENDITURE FACILITIES, AND CAPITAL EXPENDITURE EQUIPMENT.

\*\* THE COUNTY AUDITOR MUST REDUCE THE GENERAL DEBT SERVICE LEVY BY THE FULL  
AMOUNT OF THE CERTIFIED DEBT SERVICE EXCESS, UNLESS THE COMMISSIONER  
OF EDUCATION AUTHORIZES THE COUNTY AUDITOR NOT TO REDUCE THE EXCESS BY  
ALL OR PART OF THE AMOUNT OF THE CERTIFIED EXCESS SHOWN AT RIGHT. THE  
DEBT EXCESS MUST BE COMPUTED ACCORDING TO THE DEPARTMENT OF EDUCATION  
FORM, ED-02025. A COPY OF THIS FORM SHOULD BE ATTACHED TO THIS LEVY  
CERTIFICATION. THE COUNTY AUDITOR MUST ALSO REDUCE THE TECHNICAL COLLEGE  
DEBT SERVICE LEVY BY THE AMOUNT OF THE STATE AID SHOWN AT RIGHT.

PUPIL DATA TO BE INCLUDED ON THE NOTICE OF PROPOSED PROPERTY TAXES IS AS  
FOLLOWS: 1991-92 ESTIMATED AVERAGE DAILY MEMBERSHIP 5,661.00  
1992-93 ESTIMATED AVERAGE DAILY MEMBERSHIP 5,872.00  
PERCENT INCREASE OR DECREASE FROM 1991-92 TO 1992-93 3.73 %

SCHOOL DISTRICTS CERTIFYING LESS THAN THE MAXIMUM LEVY LIMITATION FOR ANY  
FUND MUST COMPLETE THE APPROPRIATE SECTIONS OF PAGES 13 THROUGH 18 AS  
NEEDED TO DOCUMENT THE SPECIFIC AMOUNTS CERTIFIED FOR EACH LEVY COMPONENT.

THE SCHOOL DISTRICT MUST SUBMIT THE COMPLETED ORIGINAL OF THIS FORM TO THE  
HOME COUNTY AUDITOR BY SEPTEMBER 1, 1991. A DUPLICATED COPY MUST BE  
SUBMITTED TO THE MINNESOTA DEPARTMENT OF EDUCATION, EDUCATION FINANCE &  
ANALYSIS, BY SEPTEMBER 15, 1991.

CERTIFIED GENERAL DEBT SERVICE EXCESS AMOUNT **	
AMOUNT OF STATE APPROVED DEBT SERVICE EXCESS TO BE RETAINED	
CERTIFIED LEVY REDUCTION FOR TC DEBT SERVICE EXCESS	
LEVY REDUCTION FOR STATE TC DEBT SERVICE AID	
TOTAL CERTIFIED LEVY AFTER ADJUSTMENTS	

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY VOTED  
BY THE SCHOOL BOARD FOR TAXES PAYABLE IN 1992.

SIGNATURE OF  
SCHOOL BOARD CLERK \_\_\_\_\_

DATE OF CERTIFICATION \_\_\_\_\_

Appendix H-1



## FUTURE SCOPE

### Research, Innovation, and Ideas

#### ■ Dream Building for Environmentalists

The new headquarters of the National Audubon Society will embody virtually all the principles of environmental and energy-conscious office design, according to Croxton Collaborative, the building's architect and interior designer.

The eight-story building, on Broadway in New York City, will be retrofitted with advanced but readily available technologies for lighting, heating, and cooling to lower total energy consumption by more than 50%. Nontoxic building materials — recycled where possible — will help ward off "sick-building syndrome." A recycling center in the subbasement will collect six categories of material from building-high chutes. The center is expected to recycle more than 42 tons of paper per year.

Audubon's headquarters, scheduled to be completed in March 1992, will be an important model for demonstrating how the business community can create offices that conserve energy and promote the health and well-being of the work force, says Randolph Croxton, founder and director of architecture for the firm.

Source: Croxton Collaborative, 1122 Madison Avenue, New York, New York 10028.

#### ■ Shhhh! Listen to the Computer

Scientists are now using sound to represent and analyze the immense amount of data generated by supercomputer simulations.

Researchers at the University of Illinois were among the pioneers in the use of computer-generated images to visualize supercomputer data. "The next step is adding sound to that process, taking advantage of the connection between the eyes and the ears," says Alan Craig, visualization specialist at the university's supercomputing center. Sound provides an additional pathway into the brain for information and reinforces or adds to what the visuals show, he points out.

The sounds, produced with special computer hardware and software and ranging from traditional notes to knocks and bells, are synchronized frame by frame with the corresponding visual display on video. Craig and a colleague have added sound to existing visualizations of data on smog in Los Angeles, the role of fire in Yellowstone National Park, and human blood flow.

Source: University of Illinois at Urbana-Champaign, News Bureau, 807 South Wright Street, Champaign, Illinois 61820.

#### ■ Britain May Get Hydroelectricity From Iceland

Britain may one day import most of its power from Iceland. Hydroelectric and geothermal power plants in Iceland could produce electricity cheaply and cleanly,

then export it, says Tom Hammons, an electrical engineer at Glasgow University in Scotland.

His plan, now technically feasible, would involve laying the world's longest undersea power cable between Iceland and the north of Scotland and installing an overhead line from there to direct the electricity to central England for distribution. According to Hammons, "Icelandic hydroelectric power is pollution-free, hydro developments have low operating costs and require little maintenance, and once the initial cost has been written off over say 25 years, the energy is effectively free."

Britain could get its first 500 megawatts (MW) of hydroelectricity from dammed Icelandic rivers in seven to 10 years, up to 1,500 MW before 2010, and about 2,000 MW by 2015.

Source: Tom Hammons, University of Glasgow, Department of Electronics and Electrical Engineering, Glasgow, Scotland G12 8QQ.

#### ■ Help from Above: Satellites and Natural Disasters

Satellites can help predict natural disasters and aid in relief efforts, according to the U.S. International Space Year (ISY) Association. A team of scientists from 12 nations is now working on a Space Year project to demonstrate this potential.

Project chief Louis Walter, a Goddard Space Flight Center senior scientist, says that satellites "can see volcanic ground swelling and thermal build-up. They can predict where landslides might occur. They can watch hurricanes and storm surges brewing. They can even predict insect infestations based on rainfall patterns."

Mobile satellite communications systems can be used during disasters to help in relief efforts.

Source: U.S. International Space Year Association, 600 Maryland Avenue, S.W., Suite 600, Washington, D.C. 20024.

#### ■ An Impossible Clean-Up Job?

Some contaminants are so firmly embedded in certain kinds of soil that they may never be removed, according to Michael Stoukides, an associate professor of chemical engineering at Tufts University.

Incinerating hazardous wastes at high temperature is becoming a popular alternative to stowing it in landfills. Stoukides is researching how high the temperatures in incinerators must reach to remove certain contaminants.

"In specific soils, 30% of the contaminant did not come out until they were heated to 400° F," he says. "Others worked well at room temperature." In some soils, he has found, it is virtually impossible to remove the contaminant completely.

Source: Tufts University, Office of Communications, 550 Boston Avenue, Medford, Massachusetts 02155.