

Clay County (Minn.): Independent School District No. 152 (Moorhead).

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S-M9-805 MIN 5-1-92 SPECIAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MAY 1, 1992
PAGE 1

MEMBERS PRESENT: Dr. Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, and Ellen Hunt.

MEMBERS ABSENT: None

CALL TO ORDER: The meeting was called to order at 5:30 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board and audience in the Pledge of Allegiance.

REVIEW CANDIDATES FOR SUPERINTENDENT POSITION: Alexander moved, seconded by Cox, to offer a contract to Dr. Nicholas Fischer of Waterloo, Iowa. Motion failed by roll call vote 3-4; Cummings, Borgen, Hastad, Gustafson dissenting.

Gustafson moved, seconded by Borgen, to offer a contract to Dr. John Christiansen of Mitchell, South Dakota. Motion carried by roll call vote 4-3; Alexander, Cox, Hunt dissenting.

ADJOURNMENT: The meeting adjourned at 7:15 p.m.

Mark Gustafson, Clerk

5-M9-BOS MIN 5-6-92

MEMBERS PRESENT: Dr. Wayne Alexander, Curt Borgen, Bill Cox, Jim Cummings, Mark Gustafson, Anton Hastad, and Ellen Hunt.

MEMBERS ABSENT: None

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

REVIEW SUPERINTENDENT CANDIDATES: Alexander moved, seconded by Cox, to offer a contract to Dr. Nicholas Fischer of Waterloo, Iowa.

A Point of Order was called.

Hastad moved, seconded by Borgen, to suspend parliamentary rules. Motion carried 7-0.

A vote was taken on the Alexander motion; motion failed 2-5; Borgen, Cummings, Gustafson, Hastad, Hunt dissenting.

Cummings moved, seconded by Gustafson, to offer a contract to Dr. Margo Barnhart of Greeley, Colorado.

Discussion was held.

Hunt moved, seconded by Borgen, to call the question.

A vote was taken on the Cummings motion; motion carried 6-1; Hastad dissenting.

ADJOURNMENT: The meeting adjourned at 4:30 p.m.

Mark Gustafson, Clerk

5-M9-805 MM 5-12-92 REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MAY 12, 1992
PAGE 1

MEMBERS PRESENT: Dr. Wayne Alexander, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, Ellen Hunt, and Robert Jernberg.

MEMBERS ABSENT: Curt Borgen

CALL TO ORDER: The meeting was called to order at 6:33 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Jernberg previewed the agenda deleting Consideration of Athletic Training Services, and adding the addendum containing Review Easement for Raw Water Line, Placement on Unrequested Leave of Absence, and School District Comparisons.

APPROVAL OF AGENDA: Alexander moved, seconded by Gustafson, to approve the agenda as amended. Motion carried 6-0.

APPROVAL OF MINUTES: Gustafson moved, seconded by Hunt, to approve the minutes of April 2, 6, 7, 8, 13, 14, 21, and 28, 1992. Motion carried 6-0.

<u>CONSENT AGENDA</u>: Hunt moved, seconded by Alexander, to approve the following items on the consent agenda: Consideration of Claims, Election Judge Pay, Leases, and Non-Resident Agreements. Motion carried 6-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$662,720.37.

General Fund:	222,398.15
Food Service:	36,062.20
Transportation:	106,217.14
Community Service:	10,489.64
Capital Expenditure:	122,661.88
MTC-General Fund:	92,263.46
MTC-Special Revenue Fund:	18,627.71
MTC-Adult Education:	17,128.79
MTC-Equipment Fund:	15,575.30
MTC-Repair & Replacement:	400.00
Federal Financial Aid:	11,266.57
Student Funds:	5,842.67
Townsite Centre:	3,786.86
TOTAL	\$ 662,720.37

Motion carried 6-0.

#### COMMUNICATIONS

Chairperson Cummings announced that superintendent candidate, Dr. Margo Barnhart of Greeley, Colorado will be visiting the school district/community from Thursday, May 14 through Saturday, May 16.

#### FOR YOUR INFORMATION

Jernberg presented a certificate to Reinie Utke for being nominated to the Outstanding School Volunteer Awards Program. The program is sponsored by Kraft General Foods, Walt Disney World and the National Association of Partners in Education.

Dick Jones, Principal at Moorhead Junior High, updated the Board regarding the "HOT SHOTS" nursing home volunteer program. Students volunteer time at area nursing homes to participate in resident activities. Also, the Academic Credit Card Program was discussed. The program originated in 1990 and has been successful each year in raising student achievement. Both the "A" and "B" Honor Rolls have increased. Jones thanked the Moorhead Area Chamber of Commerce and business for their cooperation in the program. Jones also noted that "Viking Pride" is the theme emphasized at the junior high.

Jernberg announced the Minnesota 2000 Committee was requested to present a report to Secretary of Education, Lamar Alexander, in Washington, D.C., on the Readiness Goal #1. This goal was chosen by the committee to be one the district works towards improving by the year 2000.

## COMMITTEE/MEETING REPORTS

<u>Learning Bank</u> - Jernberg reported the Fine Arts Program for grades 1-6; Youth Health Day; puppetry presentations in the classrooms; Ag Art Program; and, a joint survey conducted by Fargo/West Fargo/Moorhead regarding year-round schooling was discussed.

National School Board Convention - Cox and Gustafson reported the speakers and clinics at the convention were outstanding. The experience was very valuable to them.

Joint Powers - The Joint Powers meeting was cancelled.

<u>Student Activities</u> - Cox reported the committee discussed the enrichment options available to students, athletic recognition of the Red River Valley Figure Skating Club, and activity ticket prices for 1992-93.

CONSIDER 1992-93 MANAGEMENT PLAN: Hastad moved, seconded by Cox, to approve the 1992-93 Management Plan as presented. Motion carried 6-0.

SCHOOL BOARD SELF-EVALUATION POLICY: Hastad moved, seconded by Gustafson, to readopt the School Board Self-Evaluation (AFA) policy as presented. Motion carried 6-0.

MUSIC STAFF POLICY: Hastad moved, seconded by Gustafson, to approve the Music Staff (GAB) policy as presented. Motion carried 6-0.

<u>DROP-OUT POLICY</u>: Gustafson moved, seconded by Hunt, to approve the Drop-Out (JECE) policy as presented. Motion carried 6-0.

MARRIED/PREGNANT STUDENTS POLICY: Hunt moved, seconded by Cox, to approve the Married/Pregnant Students (JFF) policy as presented. Motion carried 6-0.

REVIEW COMMUNITY EDUCATION REORGANIZATION: Rose Andersen reviewed the separation of Community Education and Vocational Education with the Board. Due to the merger of the regional technical colleges, the Community Education offices and classes will have to be moved from Moorhead Technical College. Activities and classes will be conducted in the K-12 buildings.

The 1992-93 financial guidelines were reviewed. The program will be self-supporting and will not need to be subsidized.

Community Education Advisory Committee chairperson, Glenda Prey reviewed the goals of the program with the Board.

<u>SEPTEMBER REFERENDUM</u>: Administration requested further direction from the Board. Final details of the referendum will be discussed at the June 9th meeting. A decision is needed no later than June 9th.

<u>PERSONNEL</u>: Alexander moved, seconded by Cox, to approve the following personnel items:

New Employee
Cheri Rollotson - Teacher, Robert Asp, BA (0-4) \$23,164,
effective for the 1992-93 school year

Change in Contract
Margaret Olson - Home Economics, Junior High, from 1.0 to .80
FTE, \$29,051.20 (36,314), effective for the 1992-93 school year
Colleen McDonald-Morken - Special Education, District-wide, from
full-time to 75% time, \$20,149.50 (26,866), effective for the
92-93 school year
Rose Mattson - Special Education, from full-time to .429 FTE
\$10,466.74 (24,398), effective for the 92-93 school

Resignation
Bonnie Henningson - ECSE Teacher, effective May 29, 1992
Annette Skifton - Audiologist, district-wide, effective May 29, 1992
Nancy Friesen - Interpretor, effective May 29, 1992

Motion carried 6-0.

SABBATICAL LEAVE REQUESTS: Alexander moved, seconded by Hunt, to approve the following sabbatical leave requests for the 1992-93 school year, provided the conditions set by the Committee are met: Cheryl Feigum - Sr. High Science - full year; Michelle Sonmor - Elem. Music - full year; Harris Shellito - Elem. Phy. Ed. - 6 weeks; Harlow Iverson - Jr. High Ind. Arts - 6 days. Motion carried 6-0.

<u>PROBATIONARY TEACHERS</u>: Gustafson moved, seconded by Hastad, to terminate the contract of Ernestina Gaona at the end of the 91-92 school year. Motion carried by roll call 6-0.

Hastad moved, seconded by Cox, to terminate the contract of Tamara Sirek at the end of the 91-92 school year. Motion carried by roll call 6-0.

RESOLUTION OF PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE: Alexander moved, seconded by Hunt, to place Flora West on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

Hunt moved, seconded by Cummings, to place Sandi Halsne on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

Cummings moved, seconded by Gustafson, to place Sue Hinsperger on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

Gustafson moved, seconded by Hastad, to place Bruce Leitch on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

Hastad moved, seconded by Cox, to place Phil Longtine on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

Cox moved, seconded by Alexander, to place Ted Guerrero on unrequested leave of absence at the end of the 91-92 school year. Motion carried by roll call 6-0.

ATHLETIC TRAINING SERVICE AGREEMENT: This item was removed from the agenda.

REVIEW RAW WATER LINE EASEMENT: Lacher reviewed the proposal from the City of Moorhead requesting an easement for the construction of a raw water line out to the new golf course through district property. The school district will be allowed to use the water for its track complex east of the Sports Center. The addition of a drinking fountain was discussed. The consensus of the Board was to move forward in preparing the easement.

SCHOOL DISTRICT COMPARISONS: Information was presented for the Board to examine with regard to selecting comparison data that would be used in future negotiations and statistics.

<u>CALL A SPECIAL MEETING</u>: Gustafson moved, seconded by Cox, to call a special meeting for Tuesday, May 19, 9:00 p.m. for the purpose of canvassing election returns. Motion carried 6-0.

CONSENT AGENDA: As part of the consent agenda, the Board:

<u>Election Judge Pay</u> - Approved paying the school board general election judges \$5.00/hour or \$6.00/hour (Head Judge) beginning with the 1992 election.

<u>Leases</u> - Approved the lease agreements at Townsite Centre with Migrant Health Services, in the amount of \$15,706.14; and, Association for Retarded Citizens, in the amount of \$3,304.10.

Non-Resident Agreement - Approved the non-resident agreement as follows:

To Attend Moorhead Public Schools
Kristina K. Gunderson - P.O. Box 213, Glyndon, Grade K

The meeting recessed at 8:30 p.m. for 10 minutes.

## OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

The Board discussed negotiations strategies for the confidential secretary, supervisor and central administrative groups.

ADJOURNMENT: The meeting adjourned at 10:15 p.m.

# INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

5-12-92.

Notice is hereby given that a <u>REGULAR</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>MAY 12</u>, 1992, at 6:30 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg, Interim Superintendent

## MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTEN	DANCE:	
A. C.	(Curt) Borgen	Mark Gustafson Anton Hastad Ellen Hunt
James	CoxCummings	Ellen HuntRobert Jernberg
ı.	CALL TO ORDER	
II.	PLEDGE OF ALLEGIANCE	
III.	PREVIEW OF AGENDA - RO	bert Jernberg, Interim Superintender
IV.	APPROVAL OF AGENDA	
	Moved by	Seconded by
v.	APPROVAL OF MINUTES	Appendix A
	Recommendation: Move 7, 8, 13, 14, 21, and	to approve the minutes of April 2, 6
	Moved by	Seconded by
VI.	CONSENT AGENDA (Items:	VII; XIII B. 7-9)
	be routine by the Scho motion. There will be items unless a Board m	an asterisk (*) are considered to ol Board and will be enacted by one no separate discussion of these ember or citizen so requests, in ill be considered in the normal.
	Recommendation: Move agenda.	to approve the items on the consent
	Moved by	Seconded by

Appendix B

- \*VII. CONSIDERATION OF CLAIMS
- VIII. COMMUNICATIONS
  - IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK
    - X. FOR YOUR INFORMATION

Appendix Z

- 1. Volunteer Award Presentation Jernberg

  Explanation: Retired Principal, Reinie Utke was
  nominated for the Outstanding School Volunteer Awards
  Program sponsored by Kraft General Foods, Walt Disney
  World and the National Association of Partners in
  Education. A presentation will be made thanking Mr.
  Utke for his dedicated volunteer service to the
  district.
- Focus on Moorhead Junior High Jernberg
   <u>Explanation</u>: Dick Jones and Colleen Tupper will review
   programs, activities and successes at Moorhead Junior
   High this year.
- 3. ECSU Nominations Appendix Z-1

### XI. "WE ARE PROUD"

- 1. Orv Kaste, Property Services Director, accepted the Meritorious Achievement Award in Exceptional Safety on behalf of the Moorhead Schools. The award is given to institutions who have an effective worker safety program. Safety is determined by the number of labor hours compared to worker injuries. The award was presented at the Minnesota Safety & Health Conference.
- 2. Ken Tangen, English Teacher at Moorhead Senior High, has been chosen Moorhead's Teacher of the Year.
- 3. The Moorhead High School team of Chris Thompson, Ben Fagerlie, Jason Burggraff, Travis Anderson, Adam Possehl, and Nathan Voxland placed second in the State Odyssey of the Mind Hybrid Relay Division. The team was coached by Joanne Eaton.

Robert Asp School 6th graders, coached by Lynn Brown and Greg Johnson, placed second in the State Odyssey of the Mind Delayed Reaction Division. Team members are Shawn Brown, Jan Kranzler, Shaun Nelson, Bethany Gilyard, Crystal Littlefield, and Candice Otte.

- 4. The Math League team placed 14th in the Minnesota State High School Math League State Tournament.
- 5. Moorhead was one of three teams who tied for first place in the State Junior Engineering and Technological Societies (JETS) TEAMS test. The team will advance to the national competition. The competition consisted of 11 problems requiring the members to work as a team on real-life, highly technical engineering problems. Team members were seniors Stacy Anderson, Gene Boyer, Scott Carlson, Jon Folk, Ryan Kallberg, Jenny Kvidera, Eric Seigel, and Adam Thomas.

- XI. "WE ARE PROUD" continued....
  - 6. Heather Beaton was chosen to represent Moorhead High School at Girls' State. Rebecca Tkachuk is the alternate.
  - 7. The following Moorhead High School Orchestra students were selected members of the 1992-93 All-State Orchestra: Marquita Blezer, NingNing Chen, Joel Edwards, Eric Burggraff, Kristina Pierce, Seth Kovash, Jessica Broten, and Chris Thompson.
  - 8. Chris Boerner, Colin Carlson, Stephanie Strathman, and Leah Sorenson were selected for the 92-93 MN All-State Choirs. Chad Johnson was selected as an alternate.
  - 9. Congratulations to the Moorhead High School Orchestra members who received sixteen (16) superiors at the Region VIIIAA recent Solo and Ensemble Contest and to the Moorhead High School Choir members received thirty-two (32) superiors at the contest. Singers Sara Lindell, Naomi Quam, Chris Olson, and Chris Boerner achieved perfect scores in three events.

## XII. COMMITTEE/MEETING REPORTS

Learning Bank - Jernberg (4/30)

National School Boards Convention - Cox/Gustafson (4/23-28)

Joint Powers - Cummings (5/7)

Student Activities - Cox (5/12)

## XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

- A. UNFINISHED BUSINESS
  - Consider 92-93
     Management Plan
     (Final Draft)

(Jernberg)

Appendix C

Explanation: Appendix C-1 contains the final draft of the 1992-93 Management Plan. The Board authorized the employment of staff listed on pages 1-2 of the Plan at the April 24th meeting.

<u>Recommendation</u>: Move to approve the 1992-93 Management Plan as presented.

Moved by	Seconded by
Comments	

2.	Consider School Board Self- Evaluation Polic	(Jernberg) y	Appendix <u>D</u>
	Explanation: Ap Self-Evaluation Policy Review Co	pendix D-1 contains the (AFA) policy as recomme mmittee.	e School Board ended by the
	Recommendation: presented.	Move to approve the po	olicy as
	Moved by	Seconded by	
3.	Consider Music Staff Policy	(Jernberg)	Appendix E
	Explanation: Ap (GAB) policy as Committee.	pendix E-1 contains the recommended by the Pol	e Music Staff icy Review
	Recommendation: presented.	Move to approve the po	olicy as
	Moved by	Seconded by	
4.	Consider Drop- Out Policy	(Jernberg)	Appendix <u>F</u>
	Explanation: Ap (JECE) policy as Committee.	pendix F-1 contains the recommended by the Po	e Drop-Out licy Review
	Recommendation: presented.	Move to approve the po	olicy as
	Moved by	Seconded by	
5.	Consider Married Pregnant Student Policy	/ (Jernberg)	Appendix <u>G</u>
	Explanation: Ap Pregnant Student Policy Review Co	pendix G-1 contains the s (JFF) policy as recommittee.	e Married/ mmended by the
	Recommendation: presented.	Move to approve the po	olicy as
	Moved by	Seconded by	

## B. NEW BUSINESS

1. Review Community Education Reorganization (Jernberg)

Appendix H

Explanation: The 92-93 Management Plan indicated that Community Education will be reorganized based on recommendation of the advisory committee, including administration, coordination and programming. Appendix H-1 contains an organizational chart, proposed assignment changes, and the 92-93 Community Education budget request. Rose Andersen and Glenda Prey, chair of the Community Education Advisory Council, will review this information with the Board. Action will be recommended at the May 26th meeting.

Recommendation: For Discussion Only  Moved by Seconded by
Comments
2. Review September (Jernberg) Appendix (Referendum
<pre>Explanation: Appendix I-1 contains an analysis of the tax impact for a \$6 million dollar referendum, 20 year scenario. (For \$7 million, add 16 percent to the tax impact.)</pre>
Recommendation: For Information Only
Moved by Seconded by
3. Consider Personnel (Franklin) Appendix

Cheri Rollotson - Teacher, Robert Asp, BA (0-4) \$23,164, effective for the 1992-93 school year

Change in Contract
Margaret Olson - Home Economics, Junior High, from
1.0 to .80 FTE, \$29,051.20 (36,314), effective for
the 1992-93 school year
Colleen McDonald-Morken - Special Education,
District-wide, from full-time to 75% time,
\$20,149.50 (26,866), effective for the 92-93 school
year
Rose Mattson - Special Education, from full-time to
.429 FTE \$10,466.74 (24,398), effective for the
92-93 school

3.	Consider Personnel continued
	Resignation Bonnie Henningson - ECSE Teacher, effective May 29, 1992
	Annette Skifton - Audiologist, district-wide, effective May 29, 1992
	Nancy Friesen - Interpretor for the Hearing Impaired, effective May 29, 1992
	Recommendation: Move to approve the personnel items as presented.
	Moved by Seconded by
4.	Consider Sabbatical (Franklin) Appendix K Leave Requests
	Explanation: The Sabbatical Leave Committee, at a meeting held on April 24, 1992, moved to recommend sabbatical leaves for the following teachers for the 92-93 school year.
	Cheryl Feigum - Sr. High Science - full year Michelle Sonmor - Elem. Music - full year Harris Shellito - Elem. Phy. Ed 6 weeks Harlow Iverson - Jr. High Ind. Arts - 6 days
	The committee has stipulated conditions which must be met before a person is granted a leave. The conditions are:
	<ol> <li>All teachers will provide a list of courses/ lessons completed.</li> </ol>
	<ol> <li>All teachers will present tentative plans on implementation to the School District, their respective departments, and the Sabbatical Leave Committee on their return to Moorhead Schools.</li> </ol>
	<ol> <li>All recipients of sabbatical leave agree to make presentations to the staff at each building to encourage teachers to apply for</li> </ol>
	sabbatical leave.
	Recommendation: Move to approve the sabbatical leaves as listed above with the conditions as recommended by the Committee.

\_\_\_\_\_ Seconded by \_\_\_\_\_

Moved by \_\_ Comments \_

5	<ul> <li>Consider Resolution Termination and Non- Renewal of Probational Teachers</li> </ul>		Appendix <u>L</u>
	Explanation: Appendirelating to the termi probationary teachers	nation and non-re	resolution newal of
	Recommendation: Move presented.	to approve the re	solution as
	Moved by	Seconded by	
6	. Consider Athletic Training Service Agreement	(Lacher)	Appendix M
	Explanation: Appenditraining services fro of Fargo. The proposfee subject to termin party with a 90-day w	m St. Luke's Hosp al is for five (5 ation at any time	oital Meritcare b) years, no
	The contract is being	reviewed by cour	nsel.
	Recommendation: A reafter review by couns		be presented
	Moved by		
*7	. Consider Election Judge Pay	(Jernberg)	Appendix N
	Explanation: Current annual school board e Many of the school di and county elections \$5.00 per hour or \$6. is recommended the scamount to ensure find future.	strict judges wor as well, where the oo per hour (Head shool district pay	k for the city ney are paid l Judge). It v the same
	Recommendation: Move board election judges with the 1992 election	a described above	ng the school ve, beginning
	Moved by	Seconded by	
	Comments		

**\*9.** 

(Lacher)

Explanation: Appendix 0-1 contains rental agreement letters with Migrant Health Services and Association for Retarded Citizens who rent at Townsite Centre.

Listed below are the rooms at Townsite which are leased/charged-out to Special Services and are credited to the Townsite Centre Enterprise Fund.

Room	Sq. Ft.	Annual Rent	Inc.
272	200	\$1,000	\$ 400
202	868	4,340	1,736
155	728	3,640	1,456
134	470	2,350	940

Recommendation: Move to approve the lease agreements with Migrant Health Services, Association for Retarded Citizens and the Special Services department as presented.

Moved by	Seconded by	
Consider Non- Resident Agreement	(Jernberg)	Appendix P
has been received To Attend Moorh		
Recommendation:	Move to approve the to board action of ict.	non-resident the
Moved by	Seconded by	

## XIV. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Negotiations Strategies

Comments \_

## CALENDAR OF EVENTS

Event	Date	Time	Place
Retirement Teas	Mon., May 11 Tues., May 12 Wed., May 13 Wed., May 20	2:30 p.m. 3:30 p.m. 3:30 p.m. 3:30 p.m.	Townsite Jr. High Probstfield Sr. High
MEA Recognition Dinner	Thurs., May 14	6:00 p.m.	Concordia
Academic Letter Awards	Sun., May 17	4:00	Sr. High Auditorium
Baccalaureate	Sun., May 17	7:00 p.m.	Sr. High Auditorium
School Board Election Memorial Day	Tues., May 19 Mon., May 25	7:00 a.m 8:00 p.m.	District- wide
Last Day-Students	Thurs., May 28		
Last Day-Staff	Fri., May 29		
Graduation	Sun., May 31	2:00 p.m.	Concordia
MN Star of the North Games	Fri., June 26 - Sun, June 28		Community- wide

## XV. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 19, 1992 - 8:00 p.m.
Board Room - Townsite Centre

# MANAGEMENT PLAN....1992-93

May 12, 1992

Independent School District #152 will activate and support human resources to help educate the learner. (LRP Goal V, page 30)

## CATEGORY I - TEACHERS K-12

A. Elementary Classes K-45-6			25:1 28:1		
B. Secondary Classes Average cl	ass size		27:1		
C. Staffing Requests - Teachers (based on cohort	projection	ns)			
a. K-4	FIE	GRAD		MPACT ON 1992-93 GEN. FUND	Recom. Budget Effect
Edison     Probstfield     Riverside/Lincoln      Washington					
TOTAL	1.0	K-3	40,000	40,000	
b. Robert Asp Voyager	3.0	5-6	120,000	120,000	120,000
c. Junior Highd. Senior High	1.5 <u>4.0</u> 9.5	7-8	60,000 160,000	60,000 160.000	40,000 80.000
Sub-Total Category I				380,000	240,000

## Comment:

Continue utilizing policy IHB-A for balance of class size in K-4.

TEGORY II - LICENSED SPECIALISTS			MPACT ON 1992-93 GEN, FUND	Recor Budg Effe
Reductions a. Elementary b. Secondary				
TOTAL REDUCTIONS			0-	4
Additions	EIE	COST		
a. Elementary				
1. Music	+0.5	3-6 20,000	20,000	10,0
2. Art	+0.2	3-6 8,000	8,000	4,0
3. Phy. Ed	+0.3	3-6 12,000	12,000	10,0
4. Counselor	+1.0	5-6 40,000	40,000	
5. Elem. German	+0.3	6 12,000	12,000	4,0
6. Elem. Spanish	+0.3	5 12,000	12,000	
7. Prep-Time Legis	+2.0	K-4 80,000	80,000	
(Variance allowable for 1992-93)				
TOTAL SECONDARY ADDIT	rions		0-	
c. District				
1. ESL	+0.5	20,000	10,000	
	+0.5	20,000	10,000	
1. ESL	+0.5	20,000	10,000	
ESL  d. Special Education				
ESL  d. Special Education     Phy. Therapist	+0.8	32,000	16,000	
Special Education     Phy. Therapist	+0.8 +0.1	32,000 4,000	16,000 2,000	irant fun
d. Special Education 1. Phy. Therapist	+0.8 +0.1 +0.53	32,000 4,000 21,200	16,000 2,000 10,600 G	irant fun 20,0
d. Special Education 1. Phy. Therapist	+0.8 +0.1 +0.53 +1.0 +1.0	32,000 4,000 21,200 40,000 40,000	16,000 2,000 10,600 G 20,000 20,000	irant fun 20,0 14,0
d. Special Education 1. Phy. Therapist	+0.8 +0.1 +0.53 +1.0 +1.0 +0.5	32,000 4,000 21,200 40,000 40,000 20,000	16,000 2,000 10,600 G 20,000 20,000 10,000	arant fun 20,0 14,0 10,00
d. Special Education 1. Phy. Therapist	+0.8 +0.1 +0.53 +1.0 +1.0 +0.5	32,000 4,000 21,200 40,000 40,000	16,000 2,000 10,600 G 20,000 20,000 10,000	arant fun 20,0 14,0 10,00
d. Special Education 1. Phy. Therapist	+0.8 +0.1 +0.53 +1.0 +1.0 +0.5 +0.5 +.25	32,000 4,000 21,200 40,000 40,000 20,000 20,000 10,000	16,000 2,000 10,600 G 20,000 20,000 10,000 5,000G	arant fun 20,0 14,0 10,0 10,0 rant Fur

CATEGORY IIA - NON-LICENSED SPECIALISTS	COST	IMPACT ON 1992-93 GEN, FUND	
A. Reductions			
B. Additions			
a. Special Education			
1. EBD Para +1.0	10,000	4,000	4,000
2. MSH & MMH Inclusion Paras +6.5	78,000	32,500 F	ed. Funds
b. Washington			
*1. Media/technology support	8,000	8,000	
c. Edison			
*1. Media/technology support	8,000	8,000	
'd. Asp			
1. In-School Susp. Para +1.0	10,000		10,000
*2. Media/technology support	8,000	8,000	
3. Increase health tech. + 30 min.	1,000	1,000	
e. Junior High			
1. In-School Susp. Para +1.0	10,000	10,000	10,000
*2. Media/technology support	8,000	8,000	
f. Senior High			
1. In-School Susp. Para +1.0	10,000	10,000	10,000
*2. Language Arts Computer Lab Aide	8,000		
* Media/technology support as recommended by the North Centra		CONTRACTOR CONTRACTOR	Budget Adjust
SUB-TOTAL REDUCTIONS CATEGORY IIA		-0-	
		. 106,500	34,000
CATEGORY IIB - ADMINISTRATIVE AND OTHER SUPP	OHI		
A. Reductions (shift principal's salary to Chapter I budget as direct	tor's salary)	(20,000)	(20,000)
B. OBE Curriculum Facilitator (0.5) Explained under Curriculum and Instruction B	20,000	20,000	20,000
C. Home/School Liaison positions (2 positions funded by State)		*TBD	Grant
D. Plans for continuation of the Migrant/Community Issues/ESL Coordinator will be made in conjunction with the Joint Powers Committee.		*TBD	Joint Powers
E. Marketing/Communications Budget will be decreased from 35,000 in 1991-92 to 25,000 in 1992-93.	(10,000)	(10,000)	(10,000)
F. Junior High Activities Director (.5 FTE)		20,000	
G. Elementary Curriculum Coordinator		*TBD	
North Central recommendation	Water .		

	SUB-TOTAL REDUCTIONS CATEGORY SUB-TOTAL ADDITIONS CATEGORY	IIB	2	PACT ON Gen. Fund (30,000) 40,000	Recom. Budget Effect (10,000)
CAT	EGORY IIC - EXTRA CURRICULAR PRO	GRAMS	04.00	00.00	
	Advisor for Key Club		91-92 -0-	92-93 2,000	-0-
	School Patrol Supervisor		8,600	12,000	-0-
	Student Council Increase at Robert Asp		880	2,200	-0-
	Junior High Volley Ball Two to Four Coaches				
	At 1,000 each		-0-	4,000	2,000
E.	An activity transportation levy will be authorized 1992 legislation and late activity buses will be re				Special transp. levy
	SUB-TOTAL ADDITIONS CATEGORY	IIC		10,720	2,000
CAT	EGORY IID - OPERATION OF BUILDING				
		FIE	COST		
	Custodian (Sports Center, Asp and Junior High)	+1.0	16,000	16,000	
	SUB-TOTAL ADDITIONS CATEGORY	IID		16,000	0
					Recom.
CAL	EGORY IIE - HUMAN RESOURCES		91-92	92-93	Budget Effect
A.	Life Management Skills retreats will be continue	ed			Continue
	based on utilizing the support and program of t				to utilize
	retreats for Hispanic youth at a cost of \$3,000.				budget.
В.	Seeking Educational Equity and Diversity (SEED)		-0-		From misc.
	program will be implemented through planning				expense of
	Human Rights Committee and funded by utilizing ex budgets.				Instruction
C.	The district will continue to study and move towar	rd			Continue
	increased collaborative site based decision ma	king.			to utilize budget.
D	The district will increase partnership with the cit	v			From misc.
	and will monitor efforts to reuse, recycle and re				expense of
	the use of resources.				Instruction
E.	A Human Resources package will be placed on the A/S 400 computer system. (Referendum)	ne			Referendum
F.	Employee Assistance program will be improved	d.	2,000	15,000	13,000
					May 12, 1992

165		91-92	92-93	Recom. Budget Effect
G.	Decrease District wide Staff Development Budgets by \$8,000.			(8,000)
H.	The district will be pro-active in recruiting nontraditional applicants with an emphasis on recruiting minority candidates.			Administ. Travel
I.	Eliminate Administrative Candidate Expense as a budget category which was necessary for 91-92 only	15,000	•	(15,000)
J.	Decrease budgeted student help categories by controlling hours			(5,000)
K.	Decrease budget for school census takers based on recent costs.			(1,000)
L.	The district will prepare a plan for mentorships and PEER review.	•	-0-	Plan
M.	The substitute teacher management system will be studied and revised.	23,000	16,000	(7,000)
N.	A Wellness program will be developed.  By 1992, a wellness program for personnel will be implemented at each facility. (LRP Objective 2, page 31)	-0-	15,000	
0.	negotiations cycle.		40.000	(5,000)
	SUB-TOTAL HUMAN RESOURCES ADDITIONS. SUB-TOTAL HUMAN RESOURCES REDUCTIONS	(	41,000)	(28,000)

#### CATEGORY III - CURRICULUM AND INSTRUCTION

Independent School District #152 will design/adopt programs and curriculum to help all learners as individuals develop the skills and abilities needed for productive citizenship and life-long learning. (LRP Goal I, page 17)

I. CURRICULUM AND INSTRUCTION	91-92	92-93	Recom. Budget Effect	
A. Outcome based instruction will continue to be a priority.  By 1992, all curriculum adoption cycles will offer opportunities for summer writing time. (LRP 2.1, page 19)	72,000	72,000 exist	Continue to utilize ing budget	

	Development will include summer OBE writing at the K-6 level with emphasis on mathematics and communications. Teachers will develop materials for articulation of outcomes, improved individual learning plans at K-4, and an emphasis on assessment.  Secondary OBE development will focus on communications with planning based on the revised Graduation Rule to be approved by the State Board of Education in December of 1992.	92-93 exist	Budget Effect Continue to utilize existing budget  Continue to utilize ing budget
В.	Utilizing a Minnesota Department of Education grant for OBE management, the district will utilize Mary Regelstad as a half-time OBE management specialist (State paid) and a half-time OBE curriculum facilitator. OBE management inservice will be provided when OBE curriculum has been developed and when appropriate software is available.	c	Refer to ategory IIB
C.	The district will develop integrated units for environmental education through a Minnesota Department of Education grant. Support for field trips will be provided by the district.		Grant Field trip Budget
D.	Summer school 1992 will be offered for secondary make-up only. A junior high social studies summer school program will be based on correctives and meeting outcomes rather than seat time. Elementary summer school will be for ESL students only. Special education will utilize an extended year summer program three days per week during June and July for students whose IEP's stipulate a need for extended year programming. (Special education transportation provided.)	42,000	(43,000)
	In the summer of 1993, summer school will not be held except for special education programs for students whose IEP's stipulate a need for extended year programming.		Spec. Ed Funding
	Summer music programs will be fee-based through Community Education without being subsidized by Community Education.  Alternatives to summer school will be studied to provide		Student Fees
E.	The "New American School" or other options will be pursued to create a model for multi-age learning environments which will provide increased educational opportunity. (See New American School proposal which was based on the Strategic Long Range Plan.)  By 1995, variable term contracts will be in place as associated with: 12 month/year-round schooling; flexible scheduling; changes in student/teacher ratios; non-graded education; alternatives to learner support systems to ensure achievement of learner outcomes; day -long kindergarten, etc. (LRP Objective 5, page 31)	*TBD	Continue to study

				Recom. Budget
		91-92	92-93	Effect
F.	ESL programming will be studied in an attempt to equalize staffing.	*ТВО	*TBD	
G.	Instructional budgets will be increased by 30,000 due to increased enrollment.	800,000	830,000	In Prelim. Budget
H.	Special education integration will continue to be a major initiative. Important ingredients in the success of the program will be the development of a district-wide transition plan, administrative leadership, collaborative planning for integration and/or inclusion, and an ongoing staff development program.	*TBD	*TBD	
l.	The district will review the management relationship of the Clay County Cooperative Pre-School Program and will determine (in cooperation with other Clay County school districts), whether or not ISD 152 shall become the fiscal host of this program effective July 1, 1993.			Review
J.	There will be a North Central Association visit in December, 1993 for science/physical education/health/facilities.			Existing Budget
K.	10/59 Prairie Lakes curriculum development will be in the areas of vocational education and visual arts.			Existing Budget
L.	Changes will be implemented in language arts/English and media/technology, including textbook adoption.			Textbook Budgets
M.	The junior high staff will explore a different type of delivery system by using the concept of pods.		7,000	
N.	The integration of technology and instruction will be continued. A Long Range Technology Plan for 1993-98 will be developed.  By 1992, all district staff will demonstrate knowledge of and/or technology in teaching, planning, and managing. (LRP Object By 1992, all school-age district learners will have computer and technology skills and opportunities to use them for the purpos communication, problem solving, and decision making. (LRP Objective 5.2, page 20)	tive 5.1)		Referendum
0.	Building instructional line items will be adjusted through site level decision making.	-0-	-0-	Site level

P.	The Drug Awareness and Education program, (D.A.R.E), will need 3 additional sections to be funded by the Police Department in cooperation with the school using funds from the special levy for school law enforcement issues.	<u>91-92</u> -0-	92-93 -0-	Recom. Budget Effect Dedicated levy
Q.	Nokomis Child Care Center will receive district support.	4,000	6,000	2,000
R.	Tech Prep planning will utilize an ECSU grant.	-0-	-0-	Grant
S.	A careful study of the school discipline plans and procedures will be made including a revision of the district's discipline policy.	-0-	-0-	Study
т.	The input from Minnesota 2000 community meeting will be analyzed with recommendations being made based on community input, research, available resources.  SUB-TOTAL REDUCTIONS CATEGORY III		(43,000) 2,000	Study (41,000)

## CATEGORY IV - COMMUNICATIONS

	ependent School District #152 will improve and expand compexternally to become more efficient and effective. (LRP Goal		Internally
Α.	Needs and plans for two-way radio communications for home/school liaison, nursing staff, social workers, and others will be determined to insure safety when making home visits.	*TBD	Study
В.	The district will develop new and better ways to enhance communication and a working relationship between learner, parent/family, staff members, and community.	*TBD	Study
C.	Telephones and other communications systems will be provided for better home/school communication.	Re	eferendum
	SUB-TOTAL ADDITIONS CATEGORY IV	*TBD	

## CATEGORY V - FACILITY/SITE DEVELOPMENT

independent School District #152 will provide appropriate facilities to implement present and future programs. (LRP Goal III, page 25)

		91-92	92-93	Recom. Budget Effect
A.	Referendum for the purpose of purchasing property, site preparation, remodeling and renovating buildings, constructing additions to current facilities, and making technology improvements. (See attachment- Appendix B, \$6 million)	•	•	Referend.
В.	Bullding Construction/Renovation  a. Art Shop into regular classroom space.  b. Locker room into a music room and storage space.  c. Enclose north hallway at junior high.	C.O.	C.O.	C.O.
C.	Leases including Sport Center mezzanine for elementary art.  SUB-TOTAL CATEGORY V	C.O.	C.O.	C.O.

## CATEGORY VI - COMMUNITY EDUCATION

Independent School District #152 will seek commitment from all stakeholders to become involved in education. (LRP Goal VI, page 32)

		91-92	92-93
A.	Community Education program will be reorganized based on recommendations of the advisory committee including administration, coordination and programming.		Com. Ed. Budgets
В.	Community education office will relocate.	C.O.	C.O. Lease levy
C.	Adult education classes will relocate into K-12 buildings.		Building use
D.	Community education programs will be maintained with "no growth" funding.		Com. Ed. Budgets
E.	The Early Childhood Family Education program will be increased to reach more participants.		Com. Ed. Budgets
	9		May 12, 1992

		Recom.
		Budget
	91-92 92-93	Effect
F.	Learning Readiness activities will be coordinated based on MDE grants.	Grants
	By 1992, community education/early childhood education programs will promote increased school readiness opportunities and continue to	
	emphasize child and family commitment to learning. (LRP Objective 6.2 page 21)	
G.	Community education will continue to coordinate the	Existing
	Parental Involvement program.	Budgets
	SUB-TOTAL ADDITIONS CATEGORY VI0-	-0-
CAT	EGORY VII : FINANCES	
nde	pendent School District #152 will secure financial resources through t	raditional
and	creative means to meet program needs. (LRP Goal II, page 22)	
	91-92 92-93	
Δ	The district will assist the Moorhead Educational	In kind
۸.	Foundation in reaching its financial goals.	
В.		Planning
	based on learners' needs, facility needs, and enrollment	
	projections. This plan will be reviewed and updated on an annual basis.	
	SUB-TOTAL CATEGORY VII ADDITIONS0-	-0-
***	************	******
lt i	is recommended that :	
Th	Management Dian be reviewed in the fall and prior t	_
act rev	Management Plan be reviewed in the fall and prior to ion on proposals submitted during 1992-93. As the lifewes the Management Plan, consideration should be	Board given to
the pro	fact that Financial Guidelines did not include the preposed increases in the budget categories of supplies other.	liminary

		ALL PROPOSED		RECOMMENDED
CATEGORY	FTE	ADDITIONS	FTE	BUDGET EFFECT
I. K-3 Teacher	1.00	40,000		
l. 5-6 Teachers	3.00	120,000	3.00	120,000
I. Jr. High Teachers	1.50	60,000	1.14	40,000
I. Sr. High Teachers	4.00	160,000	2.50	80,00
Sub-Total Category I		380,000		240,000
II. Elem. Music	0.50	20,000	0.25	10,000
II. Elem. Art	0.20	8,000	0.10	4,00
II. Elem. Phy. Ed.	0.30	12,000	0.25	10,00
II. Elem. Counselor	1.00	40,000		
II. Elem. German	0.30	12,000	0.10	4,00
II. Elem. Spanish	0.30	12,000		
II. Elem. Prep-time Legis.	2.00	80,000		
II. Secondary		0		
II. Dist. ESL	0.50	10,000		
II. Spec. Ed. Phy. Ther.	0.80	16,000		
II. Spec. Ed. POHI	0.10	2,000		
II. Spec. Ed. Speech	0.53	10,600		Grant Fund
II. Spec. Ed. EBD	1.00	20,000	1.00	20,00
II. Spec. Ed. LD	1.00	20,000	0.70	14,00
II. Hearing Impaired		10,000	0.50	10,00
II. MMH and MMSH	0.50	10,000	0.50	1000
II. Early Childhood	0.25	5,000	0.25	Grant fund
Sub-Total Category II		287,600		82,00
IIA. Spec. Ed. EBD Para	1.00	4,000	1.00	4,00
IIA. MSH & MMH Incl. Para	6.50	32,500	6.50	Federal Fund
IIA. Media/Tech Support	4.00	32,000		
IIA. In-School Susp. Para	3.00	30,000	2.00	30,00
IIA. Sr. High C. Lab Aide	1.00	8,000		
Sub-Total Category IIA		106,500		34,00
IIB. Admin. salary shift		-20,000		-20,00
IIB. OBE Curr. Facil.	0.50	20,000	0.50	20,00
IIB. Home-Sch. Liaison	2.00			Grant
IIB. Migrant/Comm. Coord.				Grant
IIB. Market./Commun. Budget		-10000		-1000
IIB. Jr. High Activity Dir.	0.50	20,000		
IIB. Elem. Curriculum Coord.				
Sub-Total Category IIB		10,000		-10,000

CATEGORY	ALL PROPOSED	RECOMMENDED
IIC. Advisor Key Club	2,000	
IIC. School Patrol Sup.	3,400	
IIC. Student Council Incr. (Asp)	1,320	
IIC. Jr. High Volleyball Coaches	4 4000	2 2000
IIC. Activity transportation		Transportation Levy
Sub-Total Category IIC	10,720	2,000
ujeta ar		
IID. Custodian (1.0)	16,000	
Sub-Total Category IID	16,000	0
IIE. Life Management Retreat		Continue
IIE. SEED (Equity & Diversity)		Existing Budgets
IIE. Site-based decision making		Existing Budgets
IIE. Reuse, recycle, reduce		Existing Budgets
IIE. Human Resource A/S 400		Referendum
IIE. Employee Assistance	13,000	13,000
IIE. Decrease staff Dev. Budget	-8,000	-8,000
IIE. Non-traditional Applicants		Existing Budgets
IIE. Admin. Candidate Expense	-15,000	-15,000
IIE. Student Work study	-5,000	-5,000
IIE. School Census	-1,000	-1,000
IIE. Mentorship/Peer Review		Planning
IIE. Substitute Management	-7,000	-7,000
IIE. Wellness	15,000	
IIE. Legal Costs	-5,000	-5,000
Sub-Total Category IIE	-13,000	-28,000
III. OBE Summer Curr. Writing		Existing Budgets
III. OBE Management		Grant
III. Summer School	-43,000	-43,000
III. New American School		Planning
III. ESL-equalize staffing		Planning
III. Instructional Budgets	In Prelim. 30,000	Existing Budgets
III. Special Ed. Integration		Existing Budgets
III. Clay County Pre-School		Planning
III. North Central		Existing Budgets
III. 10/59 Prairie Lakes		Existing Budgets
III. Lang. Arts textbook adopt.		Existing Budgets
III. Jr. High Restruct. Delivery	7,000	
III. Long Range Technology Plan		Planning
III. Instruct. Budget Adjust.		Site based
III. DARE-cooperation		Special Levy
III. Nokomis Child Care	2,000	2,000

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Study -41,000
-41,000 0
C
eferendum
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oital Outlay
d. Budgets
Lease Levy
d. Budgets
d. Budgets
Grants
ng Budgets
In Kind
Planning
279,000

DISTRICT CODE: AFA
DATE ADOPTED: 06-28-83
REVIEWED:

# SCHOOL BOARD SELF-EVALUATION

The Moorhead School Board believes the personal growth of the board members, district goal setting and the efficiency of Board operations directly affects the quality of education. Therefore, the Board will conduct an annual evaluation made up of:

A. A self-evaluation instrument for each board member.

B. A self-evaluation instrument for the Board as a whole.

The following conditions are to be considered:

- A. Board members should know the standards against which they will evaluate themselves. They will be involved in the development of the standards.
- B. The self-evaluation instrument designed for the Board as a whole will be completed by each board member and the results tabulated.
- C. The evaluation should take place a minimum of once a year with all board members present.
- D. The school board should not limit itself to those items which appear in the evaluation. No terms or set guidelines could encompass the totality of a school board's responsibility.

DISTRICT CODE: GAB DATE ADOPTED: 06-23-87

REVIEWED:

#### MUSIC STAFF

Moorhead Public Schools, upon review of the Minnesota State Board of Education Rules 3500.1400 and 3500.3700 (subparts 2 and 4, respectively) and as stated below, offer the following district staffing procedures.

- A. In order to provide continuity of programming in the elementary schools and to provide daily preparation time for classroom teachers, music specialists shall serve each child for a minimum of 20 minutes daily. The maximum student load for elementary music shall not exceed the average maximum of 380 students per day.
- B. The secondary music staff load shall comply with Minnesota State Board of Education Rule 3500.3700 with the exception that vocal music may exceed the average maximum of 180 students per day if registration and scheduling of choir requires numbers greater that those stated in the State Rule.

#### STATE RULES

## 3500.1400 ELEMENTARY SCHOOL STAFF

Subpart 2 - Pupil/Teacher Ratio - The acceptable maximum pupil-teacher ratio is 30 to 1 in any class in grades K to 6 or K to 8. A recommended pupil-teacher ratio for music teachers including music specialists is an average of 240 pupils per day per week in grades K to 6 or K to 8. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 of each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

## 3500.3700 SECONDARY SCHOOL STAFF

Subpart 4. - Maximum Number of Pupils - The maximum number of pupils per day for a secondary school teacher is 160 except for teachers of performing music groups and physical education classes. An acceptable class size for instruction in physical education shall not exceed 40 pupils. The recommended average number of pupils per day per week for a secondary teacher of performing music groups is 180. A school board must adopt a written policy specifying the circumstances when a ratio in this subpart may be exceeded. The policy must be adopted and filed with the State Board of Education by August 1 of each year. An amendment made by the school board must be filed with the State Board of Education within ten days of its adoption.

DISTRICT CODE: JECE DATE ADOPTED: 08-26-80 REVIEWED:

#### DROP-OUT

The Board of Education for Moorhead Public Schools recognizes that the understanding and designing of school curriculum to meet the needs of potential dropouts is part of its mission to provide education for all students.

The Planning, Evaluating and Reporting (PER) Committee shall (a) determine the number of dropouts of school-age students in the district and the reason for the dropout; (b) define existing programs within the district for dropouts and potential dropouts; and, (c) recommend programs or courses of action to meet the needs of dropouts and potential dropouts.

Upon receipt of the information from the committee, the Board shall take appropriate action.

DISTRICT CODE: JFF DATE ADOPTED: 02-11-86

REVIEWED:

#### MARRIED/PREGNANT STUDENTS

It is the intent of this policy to allow all students equal opportunity to participate in the total school offering - both curricular, extra-curricular and/or co-curricular.

No student may be denied participation in any educational program or activity because of marital status, pregnancy, childbirth, false pregnancy, miscarriage, or termination of pregnancy, unless the student voluntarily requests to participate in a different program or activity.

## Moorhead Public Schools Child Care Center

The Moorhead school district has established a child care center for supportive child care enabling teenage parents an opportunity to finish school.

Adopted by Moorhead Community Education Advisory Council, March 30, 1992

# MOORHEAD COMMUNITYEDUCATION MISSION STATEMENT

Moorhead Community Education extends learning opportunities to residents of all ages and abilities. It seeks to improve the quality of life in our school district by identifying community needs and developing cooperative relationships between school and community to meet these needs.

## Common threads from visions

- 1. Lifelong Learning
  - Leisure and lifetime skills
  - More citizens of all ages, cultures and abilities will be served
  - Everyone who is alive will be involved in education
  - Facility use will encourage lifelong learning
  - Use of technology will extend classroom walls.

### 2. Partnerships

- Greater use of community resources in the schools
- Community Education will facilitate partnerships within communities including businesses and agencies
- More school/community partnerships
- More parent and community involvement in the schools.

### 1992-93 Goals

Education will become a stronger community norm for all and from all. Community Education will work on:

- 1. integration of programs
- 2. greater awareness of programs
- 3. greater accessibility to programs
- 4. assessing needs and existing resources for meeting needs.

## Program Guidelines:

- 1. Don't invent needs
- 2. Look into accessing existing transportation in community including that offered by private agencies
- 3. Use other groups' needs assessments
- 4. Encourage more partnerships and inter-agency activities; ask: who else is doing?
- 5. People and community shouldn't be so compartmentalized-encourage more integration of programs (also Community Education with K-12).
- 6. Continue the emphasis on family.
- 7. Put "community" into Community Education.
- 8. Moorhead will become a learning community.

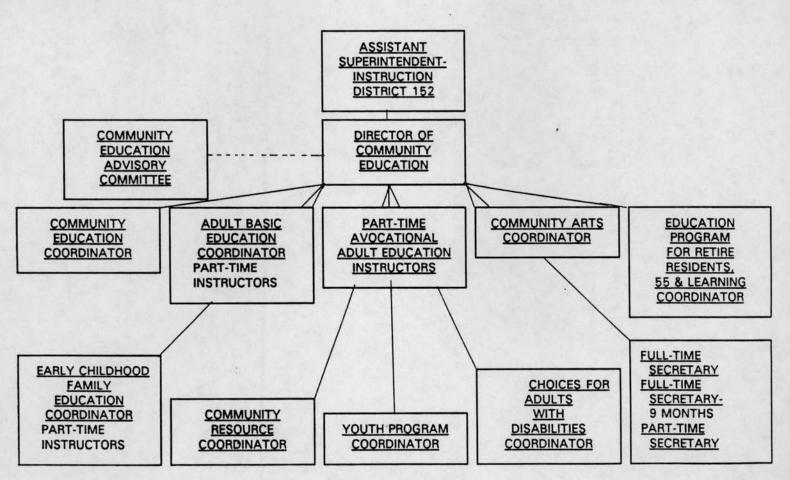
## PROPOSED ASSIGNMENT CHANGES

Presently Rose Andersen's Community Education responsibility has been paid .25 out of Community Education and the remainder out of vocational education. She is the licensed Community Education Director. Her contract will be reduced one month in 1992-93. With the full-time position of Community Education Director, her assignment would be as follows:

Community Education administration .50
supervision of staff and programs
budget
advisory committee
Classes - space - registration - supervision
of instructional staff .25
ECFE and Learning Readiness .25

Mary Davies, Community Education Coordinator, is presently .75 funded by Community Education. With this proposed change, her responsibilities would be:

Organize classes and catalog and promotion
of program .35
ECFE marketing and outreach .25
Coordination of youth programs, Parent Involvement
Marketing and PER report .40



Above is subject to approval of Community Education Advisory Council - May 11, 1992.

### MOORHEAD COMMUNITY EDUCATION BUDGET REQUEST

EXPENDITURES:		
GENERAL COMMUNITY EDUCATION	1991-92	1992-93
Program Coordination	\$ 28,114	\$ 32,000
Secretarial	\$ 34,000	\$ 39,000
Staff Development and Travel	\$ 6,700	\$ 5,000
Telephone	\$ 250	\$ 5,000 \$ 1,500
Office supplies, postage, charge	\$ 4,100	\$ 5,000
card expense		
Community Ed equipment	\$ 2,000	\$ 1,000
Advisory Council Expenses	\$ 1,000	\$ 500
Program Development	\$ 1,000	0
ADULT EDUCATION		
Coordination	\$ 3,000	\$ 24,000
Secretarial	\$ 3,000	\$ 6,300
Class salaries, supplies, fringe benefits	\$ 35,500	\$ 35,000
Catalog and advertising	\$ 24,000	\$ 22,000
Literacy	\$ 10,264	\$ 10,264
GED test	\$ 2,700 \$ 4,000	\$ 2,700 \$ 4,000
CHEMICAL OUTREACH WORKER (Senior High)	\$ 4,000	\$ 4,000
COMMUNITY ARTS PROGRAM	\$ 29,517	\$ 29,679
COMMUNITY RESOURCE PROGRAM	\$ 15,335	\$ 14,956
ENRICHMENT (Junior High)	\$ 3,069	\$ 2,000 \$ 7,000
NEWSLETTER	\$ 7,000	\$ 7,000
SABIN SOFTBALL	\$ 850	\$ 850
SENIOR CITIZEN	\$ 25,243	\$ 26,998
YOUTH PROGRAM	\$ 23,500	\$ 32,640
YOUTH INTERVENTION OFFICER	\$ 5,500	\$ 5,500
MAINTENANCE-OVERHEAD		
Fringe benefits (not included with		
programs, FY93 included above)	\$ 11,000	
Overhead Costs to district (use of bldgs.	70 000 1010	201 10100 DISTAN
for community) and rental	\$ 17,648	\$ 17,648
Parent Involvement, marketing and PER Report		
(These are funds that Community Education manages.)	\$ 3,000	\$ 9,000
<u>Learning Readiness</u>	****	\$ 52,226
TOTAL	\$301,290	\$386,761
EARLY CHILDHOOD AND FAMILY EDUCATION (proposed)		
Salaries (coordination & instruction)	\$ 57,442	
Coordination		\$ 38,000
Instruction		\$ 38,820
Outreach	. 25 400	\$ 11,300
Home visitors	\$ 36,400	\$ 42,000
Secretarial and teacher aides	\$ 20,000	\$ 20,000
Fringe benefits	\$ 19,011	\$ 22,600
Postage and telephone, travel, supplies	\$ 27,200	\$ 35,180
Rental & leases (includes lease levy rent)	\$ 24,925	\$ 25,735
Newsletter & advertising	\$ 20,000	\$ 25,000
Equipment	\$ 6,500 \$ 4,780	\$ 3,000 \$ 4,780
misc. (inc. contracted services)	\$216,258	
TOTAL	3210,230	\$266,415
SPECIAL NEEDS ADULT PROGRAM	\$ 26,000	\$ 30,000
ADULT BASIC EDUCATION	\$137,727	\$140,869
MOCE DOOR TON	4131,121	\$140,003
TOTAL COMMUNITY EDUCATION BUDGET	\$681,275	\$824,045
11.cedbud91.92		
NAME		

#### MOORHEAD COMMUNITY EDUCATION BUDGET

REVENUE: GENERAL COMMUNITY EDUCATION	1991-92	1992-93
estimated fund balance local levy .8 EARC mil state grant (prorated 99.9% in '91-92 &	\$ 97,776 \$125,313 \$106,743	\$ 73,142 \$144,624 \$102,229
95% in '92-93) interest miscellaneous adult class tuition Parent Inv., marketing, PER Report	\$ 6,000 \$ 8,600 \$ 30,000	\$ 7,000 \$ 12,700 \$ 35,000 \$ 9,000
Learning Readiness TOTAL estimated expenses BALANCE TO 1992-93	\$374,432 \$301,290 \$ 73,142	\$ 52,226 \$435,921 \$386,761 \$ 49,160
ECFE REVENUE		
estimated fund balance local levy state grant (prorated 98.6%, 91-92; 95%, 92-93) tuition	\$103,876 \$ 63,242 \$142,496 \$ 4,500	\$109,111 \$ 78,718 \$130,290 \$ 6,000
Preschool Partners bldg. lease levy	\$ 11,255 \$325,369 \$216,258	\$ 8,700 \$ 11,255 \$344,074 \$266,415
BALANCE TO 1992-93	\$109,111	\$ 77,659
SPECIAL NEEDS INCOME REVENUE		
estimated fund balance local levy state grant SPECIAL NEEDS TOTAL	\$ 13,000 \$ 13,000 \$ 26,000	\$ 13,000 \$ 13,000 \$ 26,000
ABE REVENUE		
levy state grant (prorated 95%) federal grant bldg. lease levy TOTAL	\$ 24,594 \$ 66,500 \$ 42,000 \$ 4,633 \$137,727	\$ 27,736 \$ 66,500 \$ 42,000 \$ 4,633 \$140,869

1992-93 state money is based on increased population (34,795 to 37,093). Estimated number of children ages 0-4 is 2,132.



APPENDIX I-1 Page 1 of 10

650 Town Center Drive Suite 430 Costa Mesa CA 92626 714/545-1212 800/322-0171 714/557-9126 Fax

44 Montgomery Street Suite 500 San Francisco CA 94104 415/955-2675 415/955-2676 Fax

255 South Orange Avenue
Suite 888
Orlando FL 32801
407/841-0757 800/624-8222
407/872-2326 Fax

135 N. Pennsylvania Street Suite 2015 Indianapolis IN 46204 317/684-6000 317/684-6004 Fax

100 Court Avenue Suite 215 Des Moines IA 50309 515/282-6138 515/282-0252 Fax

17370 North Laurel Park Drive Suite 400E Livonia MI 48152 313/591-4040 800/589-2800 313/591-4554 Fax

1951 East Buena Vista Springfield MO 65804 417/887-1277 417/887-7916 Fax

1726 Prairie Lane Fargo ND 58103 701/235-4416 800/328-8200 701/239-4597 Fax

379 Federal Circle
Delaware OH 43015
614/363-5577 800/628-7900
614/363-4887 Fax

701 Brazos Suite 500

512/320-9047 800/284-5612 512/320-1419 Fax

Austin TX 78701

April 16, 1992

Mr. Bob Lacher Assistant Superintendent - Business 810 4th Avenue South Moorhead, MN 56520

RE: Tax Impact Analysis

Dear Mr. Lacher:

Enclosed you will find a tax impact analysis, tax credit report and debt service schedule for the proposed \$6,000,000 General Obligation School Bonds. These schedules have been run on a 15 year and a 20 year scenario.

Commercial, Industrial, Public Utility class and multi-family housing class within the Moorhead city limits would have no additional tax due to the bonds. This is a result of Moorhead's eligibility for the border line credit.

Please take the time to review the schedules and call if you have any questions or comments.

For \$7,000,000 marease by 16.7%

Sincerely,

**EVENSEN DODGE INC** 

Myron L. Knutson Vice President

/nlb

## Moorhead Independent School District No. 152, Minnesote \$6,000,000 General Obligation School Building Bonds Scenerio: 20 Year Level Debt Service

DEST SERVICE SCHEDULE DECORPORED DECOMESORS

DATE	PRINCIPA	L COUPON	INTEREST	PERIOD TOTAL	
8/ 1/	93				FISCAL TOTAL
2/ 1/			254,395.00	254,395.00	
8/ 1/		0 3.800000	190,796.25	355,796.25	
2/ 1/	22		187,661.25	187,661.25	610, 191.25
8/ 1/	25 175,000.0	0 4.800000	187,661.25	742 441 25	1000
2/ 1/9			183,461.25	362,661.25	550,322.50
		5.150000	183,461.25	183,461.25	
8/ 1/9			178,826.25	363,461.25	546,922.50
2/ 1/9		5.400000	178,826.25	178,826.25	
8/ 1/9	V2		173,696.25	368,826.25	547,652.50
2/ 1/9		5.650000	173 404 25	173,696.25	
8/ 1/9	8		173,696.25	373,696.25	547,392.50
2/ 1/9		5.850000	168,046.25	168,046.25	
8/ 1/9	<b>y</b>		168,046.25	378,046.25	546,092.50
2/ 1/	225,000.00	6.000000	161,903.75	161,903.75	1.01012130
8/ 1/ (		0.000000	161,903.75	386,903.75	548 802 50
2/ 1/	240,000.00	4 450000	155, 153.75	155, 153.75	548,807.50
8/ 1/ 1	,000.00	6.150000	155, 153.75	395, 153.75	*** *** **
2/1/2			147,773.75	147,773.75	550,307.50
8/ 1/ 2	255,000.00	6.250000	147,773.75	402 222 7	- 220
2/ 1/ 3			139,805.00	402,773.75	550,547.50
8/ 1/ 3		6.350000	139,805.00	139,805.00	
2/1/4			131,232.50	409,805.00	549,610.00
8/ 1/4	285,000.00	6.450000	131,232.50	131,232.50	
2/ 1/ 5			122,041.25	416,232.50	547,465.00
2/ 1/5	305,000.00	6.550000	122 041 05	122,041.25	
8/ 1/ 5			122,041.25	427,041.25	549,082.50
2/ 1/ 6	325,000.00	6.650000	112,052,50	112,052.50	,
8/ 1/ 6	(40,50,50,50,50	050000	112,052.50	437,052.50	549,105.00
2/ 1/ 7	345,000.00	6.700000	101,246.25	101,246.25	347,103.00
8/1/7		0.700000	101,246.25	446,246.25	5/7 /00 PA
2/1/8	370,000.00	4 WARR	89,688.75	89,688.75	547,492.50
8/1/8		6.750000	89,688.75	459,688.75	E/0
2/1/9	395,000.00		77,201.25	77,201.25	549,377.50
8/1/9	070,000.00	6.800000	77,201.25	472,201.25	*** *** ***
2/ 1/10	420,000.00		63,771.25	63,771.25	549,402.50
8/ 1/10	420,000.00	6.800000	63,771.25	483,771.25	
2/ 1/11	450 000 00	2 222	49,491.25	49,491.25	547,542.50
8/ 1/11	450,000.00	6.850000	49,491.25	400 401 05	
2/ 1/12	/00	AND CONCERNING	34,078.75	499,491.25	548,982.50
8/ 1/12	480,000.00	6.850000	34,078.75	34,078.75	
	The same of the sa		17,638.75	514,078.75	548,157.50
2/ 1/13	515,000.00	6.850000	17 470 -	17,638.75	
			17,638.75	532,638.75	550,277.50
	6,000,000.00		AT		7-1100
ACCRUED		٥,	034,731.25 11	,034,731.25	
	6,000,000.00				
20	***********	٠, ٠	034,731.25 11,	034,731.25	
		4232		CHECKEL	

Dated 12/ 1/92 with Delivery of 12/ 1/92
Bond Years 75,945.000
Average Coupon 6.629444
Average Life 12.657500
N I C X 6.747951 X Using 98.5000000

Prepared by Evensen Dodge, Inc.

RUNDATE: 04-21-1992 8 09:58:08 FILENAME: MOOR KEY: G020

ISSUER: AMOUNT OF ISSUE: APPENJIX I-1
Moorhead I.S.D. No. 152, MN (20 Year)
\$6,000,000

## INCOME TAX CREDIT DUE TO ISSUE (CIRCUIT BREAKER)

#### RESIDENTIAL PROPERTY

\$35,000 \$40,000 \$57,000 \$58,000

\$59,000

RESIDENTIAL PROPERTY					
		Market	Value		714
Household Income:	\$20,000	30,000	40,000	50,000	*
\$1,000	\$8	\$11	\$14	\$17	+2.84
\$2,000	\$7	\$11	\$13	\$17	
\$3,000	\$7	\$11	\$13	\$17	
\$4,000	\$7	\$11	\$13	\$16	
\$5,000	\$7	\$10	\$12	\$15	
\$6,000	\$7	\$10	\$12	\$15	
\$7,000	\$6	\$9	\$11	\$14	
\$8,000	\$6	\$9	\$11	\$14	
\$9,000	\$2 +.	33 \$9	\$10	\$13	
\$10,000		\$8	\$10	\$13	
\$11,000		\$8	\$9	\$12	
\$12,000		\$2	\$9	\$12	
\$14,000			\$9 /-	50 \$12	
\$15,000				\$12	+ 2.00
\$16,000				\$6	+ 1.00
\$17,000					
\$21,000					
\$24,000					
\$25,000					
\$28,000					
\$30,000					

ISSUER: AMOUNT OF ISSUE: Moorhead I.S.D. No. 152, MN (20 Year) \$6,000,000

INCOME TAX CREDIT DUE TO ISSUE (CIRCUIT BREAKER)

### RESIDENTIAL PROPERTY

	my	Market	Value		nny
Household Income:	\$60,000	70,000	80,000	90,000	-
\$1,000					
\$2,000					
\$3,000	\$2				
\$4,000	\$20				
\$5,000	\$19				
\$6,000	\$18	\$18			
\$7,000	\$17	\$20			
\$8,000	\$17	\$20			
\$9,000	\$16	\$19	\$9		
\$10,000	\$15	\$18	\$23		
\$11,000	\$15	\$17	\$22		
\$12,000	\$15	\$17	\$22		
\$14,000	\$15	\$17	\$22	\$26	
\$15,000	\$14	\$17	\$21	\$25	
\$16,000	\$14	\$17	\$21	\$25	
\$17,000	\$14 +2.34	\$17	\$21	\$25	
\$21,000		\$10	\$21	\$25	
\$24,000			\$21	\$25	
\$25,000			\$21	\$25	
\$28,000				\$25	
\$30,000				\$25	+ 4.18
\$35,000				420	
\$40,000					
\$57,000					
\$58,000					
\$59,000					

#### TAX IMPACT ANALYSIS

ISSUER: Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE: \$6,000,000

AVERAGE NET LEVY INCREASE: \$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000): \$12,217 LEVY TO CAPACITY RATIO: 4.72%

Market Value		\$20,000	30,000	40,000	50,000
1st \$72,000 @	1.00%	\$200	300	400	500
\$72,001-\$115,000 @	2.00%	\$0	0	0	0
OVER \$115,000 @	2.00%	\$0	0	0	C
Net Tax Capacity:		\$200	300	400	500
Current Tax Rate: Taxes in Dollars:	100.1%	\$200	300	401	501
Taxes III Dollars.		<b>φ200</b>		401	
Additional Tax due to	Bonds:	<u>\$9</u>	<u>14</u>	<u>19</u>	<u>24</u>
New Tax in Dollars:		\$210	<u>315</u>	419	524
HGA Market Value	tead)	\$20,000	20,000	20,000	20,000
HGA Market Value Number of Acres Land Value @ Total Market Value:	tead) \$1,000 /Acre	\$20,000 40 \$40,000 \$60,000	20,000 80 80,000 100,000	20,000 120 120,000 140,000	20,000 160,000 180,000
HGA Market Value Number of Acres Land Value @ Total Market Value: First \$72,000:	\$1,000 /Acre	40 \$40,000 \$60,000	80 80,000 100,000	120 120,000 140,000	160,000 180,000
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @		40 \$40,000	80 80,000	120 120,000	160,000 180,000 200
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @	\$1,000 /Acre	\$40,000 \$60,000 \$200	80 80,000 100,000	120 120,000 140,000	160,000 180,000
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @  \$72,001 - \$115,000:	\$1,000 /Acre	\$40,000 \$60,000 \$200 \$180	80 80,000 100,000	120 120,000 140,000	160,000
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @  \$72,001 - \$115,000: HGA @	\$1,000 /Acre 1.00% 0.45%	\$40,000 \$60,000 \$200	80 80,000 100,000 200 234	120 120,000 140,000 200 234	160,000 180,000 200 234
HGA Market Value Number of Acres Land Value @ STOTAL Market Value:  First \$72,000: HGA @ Land @ Land @ Land @ Over \$115,000:	\$1,000 /Acre 1.00% 0.45% 2.00% 0.45%	\$40,000 \$60,000 \$200 \$180 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234	160,000 180,000 200 234
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @ \$72,001 - \$115,000: HGA @ Land @ Over \$115,000: HGA @	\$1,000 /Acre  1.00% 0.45%  2.00% 0.45%	\$40,000 \$60,000 \$200 \$180 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234 0 189	160,000 180,000 200 234
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @ \$72,001 - \$115,000: HGA @ Land @ Over \$115,000: HGA @ Rem to 320 Acres @	\$1,000 /Acre  1.00% 0.45%  2.00% 0.45%  3.00% 1.30%	\$40,000 \$60,000 \$200 \$180 \$0 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234 0 189	160,000 180,000 200 234
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @ \$72,001 - \$115,000: HGA @ Land @ Over \$115,000: HGA @	\$1,000 /Acre  1.00% 0.45%  2.00% 0.45%	\$40,000 \$60,000 \$200 \$180 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234 0 189	160,000 180,000 200 234 (189
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @  \$72,001 - \$115,000: HGA @ Land @  Over \$115,000: HGA @ Rem to 320 Acres @	\$1,000 /Acre  1.00% 0.45%  2.00% 0.45%  3.00% 1.30%	\$40,000 \$60,000 \$200 \$180 \$0 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234 0 189	160,000 180,000 200 234
HGA Market Value Number of Acres Land Value @ Total Market Value:  First \$72,000: HGA @ Land @ \$72,001 - \$115,000: HGA @ Land @ Over \$115,000: HGA @ Rem to 320 Acres @ Over 320 Acres @	\$1,000 /Acre  1.00% 0.45%  2.00% 0.45%  3.00% 1.30%	\$40,000 \$60,000 \$200 \$180 \$0 \$0 \$0	80 80,000 100,000 200 234 0 126	120 120,000 140,000 200 234 0 189 0 338 0	160,000 180,000 200 234

587

1,008

1,553

\$398

New Tax in Dollars:

ISSUER: Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE: \$6,000,000

AVERAGE NET LEVY INCREASE: \$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000): \$12,217 LEVY TO CAPACITY RATIO: 4.72%

Market Value		60,000	70,000	80,000	90,000
1st \$72,000 @	1.00%	600	700	720	720
\$72,001-\$115,000@	2.00%	0	0	160	360
OVER \$115,000 @	2.00%	0	0	0	0
Net Tax Capacity:		600	700	880	1,080
Current Tax Rate:	100.1%				
Taxes in Dollars:		601	701	881	1,082
Additional Tax due to Bor	nds:	<u>28</u>	. 33	<u>41</u>	<u>51</u>
New Tax in Dollars:		629	<u>734</u>	923	1,132
HGA Market Value		30,000	30,000	30,000	30,000
Number of Acres and Value @ \$1,0	00 /Acre	40 40,000	80 80,000	120 120,000	160,000
Number of Acres	00 /Acre	40	80	120	160
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000:		40 40,000 70,000	80 80,000 110,000	120 120,000 150,000	160,000 190,000
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00	9%	40 40,000 70,000	80 80,000 110,000	120 120,000 150,000	160,000 190,000 300
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000:	9%	40 40,000 70,000	80 80,000 110,000	120 120,000 150,000	160,000 190,000 300
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000:	)% 5%	40 40,000 70,000 300 180	80 80,000 110,000 300 189	120 120,000 150,000 300 189	160,000 190,000 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00	)% 5%	40 40,000 70,000 300 180	80 80,000 110,000 300 189	120 120,000 150,000 300 189	160,000 190,000 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000:	)% 5%	40 40,000 70,000 300 180	80 80,000 110,000 300 189	120 120,000 150,000 300 189	160,000
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45	0% 5% 0%	40 40,000 70,000 300 180	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	300 189 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45	0% 5% 0% 5% 3.00%	40 40,000 70,000 300 180 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	160,000 190,000 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45  Over \$115,000: HGA @ Rem to 320 Acres @	0% 5% 0% 5% 3.00% 1.30%	40 40,000 70,000 300 180 0 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	300 189 300 189
Number of Acres Land Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45  Over \$115,000: HGA @ 0.45	0% 5% 0% 5% 3.00%	40 40,000 70,000 300 180 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	160,000 190,000 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45  Over \$115,000: HGA @ Rem to 320 Acres @	0% 5% 0% 5% 3.00% 1.30%	40 40,000 70,000 300 180 0 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	300 189 300 189
Number of Acres and Value @ \$1,0 Total Market Value:  First \$72,000: HGA @ 1.00 Land @ 0.45  \$72,001 - \$115,000: HGA @ 2.00 Land @ 0.45  Over \$115,000: HGA @ 0.45  Over \$120 Acres @ 0ver 320 Acres @ 100 TOTAL Tax Capacity	0% 5% 0% 5% 3.00% 1.30%	40 40,000 70,000 300 180 0 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	160,000 160,000 190,000 300 189 0 189
Number of Acres  and Value @ \$1,0  Total Market Value:  First \$72,000:  HGA @ 1.00  Land @ 0.45  \$72,001 - \$115,000:  HGA @ 2.00  Land @ 0.45  Over \$115,000:  HGA @ 0.45  Over \$12,000:  Over \$12,000:  Over \$120 Acres @ 0.45	3.00% 1.30% 1.60%	40 40,000 70,000 300 180 0 0	80 80,000 110,000 300 189 0 171	120 120,000 150,000 300 189 0 189	160,000 160,000 190,000 300 189 0 189

503

692

1,202

1,747

New Tax in Dollars:

ISSUER: Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE: \$6,000,000

AVERAGE NET LEVY INCREASE: \$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000): \$12,217 LEVY TO CAPACITY RATIO: 4.72%

NON-HOMESTEAD A	AG. HGA				
Market Value: HGA Tax Capacity @	3.00%	\$20,000 \$600	30,000 900	40,000 1,200	50,000 1,500
Current Tax Rate: Taxes in Dollars:	100.1%	\$601	901	1,202	1,502
Additional Tax due to Bo	nds:	<u>\$28</u>	<u>42</u>	<u>57</u>	<u>71</u>
New Tax in Dollars:		\$629	944	1,258	1,573
NON-HOMESTEAD	AG. LAND				
Number of Acres Market Value: Land Net Tax Capacity @	1.60%	40 \$40,000 \$640	80 80,000 1,280	120 120,000 1,920	160,000 2,560
Current Tax Rate: Taxes in Dollars:	100.1%	\$641	1,282	1,923	2,564
Additional Tax due to Bo	nds:	<u>\$30</u>	<u>60</u>	<u>91</u>	<u>121</u>
New Tax in Dollars:		<u>\$671</u>	1,342	2,013	2,684
COMMERCIAL, INDUS PUBLIC UTILITY (Bldgs. and Land)	STRIAL,				
Market Value		\$25,000	50,000	75,000	100,000
1ST \$100,000 @ Over \$100,000 @	3.00% 5.06%	\$750 <u>\$0</u>	1,500 <u>0</u>	2,250 <u>0</u>	3,000 <u>0</u>
Net Tax Capacity:		. \$750	1,500	2,250	3,000
Current Tax Rate: Taxes in Dollars:	100.1%	\$751	1,502	2,253	3,004
Additional Tax due to Bo	nds:	<u>\$35</u>	<u>71</u>	<u>106</u>	141
New Tax in Dollars:		<u>\$786</u>	1,573	2,359	3,146

ISSUER:

Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE:

\$6,000,000

AVERAGE NET LEVY INCREASE:

\$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000):

\$12,217 4.72%

LEVY TO CAPACITY RATIO:

			00.000	CF 000	70.000
Market Value: HGA	2 000/	55,000 1,650	60,000 1,800	65,000 1,950	70,000 2,100
Tax Capacity @	3.00%	1,050	1,000	1,550	2,100
Current Tax Rate:	100.1%				
Taxes in Dollars:		1,652	1,803	1,953	2,103
Additional Tax due to Bo	nds:	<u>78</u>	<u>85</u>	<u>92</u>	<u>99</u>
New Tax in Dollars:		1,730	1,887	2,045	2,202
NON-HOMESTEAD A	AG. LAND				
Number of Acres		200	240	280	320
Market Value: Land		200,000	240,000	280,000	320,000
Net Tax Capacity @	1.60%	3,200	3,840	4,480	5,120
Current Tax Rate: Taxes in Dollars:	100.1%	3,205	3,845	4,486	5,127
Additional Tax due to Bo	nds:	<u>151</u>	<u>181</u>	<u>211</u>	<u>241</u>
New Tax in Dollars:		3,355	4,027	4,698	<u>5,369</u>
COMMERCIAL, INDUS	STRIAL,				
(Bldgs. and Land)					
		125,000	150,000	175,000	200,000
Market Value	3.00%	125,000	150,000	175,000	
	3.00% 5.06%				3,000
Market Value 1ST \$100,000 @ Over \$100,000 @		3,000	3,000	3,000	3,000 <u>5,060</u>
Market Value  1ST \$100,000 @ Over \$100,000 @  Net Tax Capacity:		3,000 <u>1,265</u> 4,265	3,000 <u>2,530</u>	3,000 3,795 6,795	3,000 5,060 8,060
Market Value  1ST \$100,000 @ Over \$100,000 @  Net Tax Capacity:	5.06%	3,000 <u>1,265</u>	3,000 <u>2,530</u>	3,000 <u>3,795</u>	3,000 5,060 8,060
Market Value  1ST \$100,000 @ Over \$100,000 @  Net Tax Capacity:  Current Tax Rate:	5.06%	3,000 <u>1,265</u> 4,265	3,000 <u>2,530</u> 5,530	3,000 3,795 6,795	200,000 3,000 5,060 8,060 8,072

ISSUER:

Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE:

\$6,000,000

AVERAGE NET LEVY INCREASE:

\$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000): LEVY TO CAPACITY RATIO: \$12,217 4.72%

## RESIDENTIAL PROPERTY

(Non-Homestead)

Tron nomesteday					
Apartments w/ 4 or More un	its				
Market Value		\$20,000	30,000	40,000	50,000
Net Tax Capacity @	3.40%	\$680	1,020	1,360	1,700
Current Tax Rate:	100.1%		-	100	
Taxes in Dollars:		\$681	1,021	1,362	1,702
Additional Tax due to Bo	nds:	<u>\$32</u>	<u>48</u>	<u>64</u>	<u>80</u>
New Tax in Dollars:		<u>\$713</u>	<u>1,070</u>	1,426	1,783
3 or Less Units					
Market Value		\$20,000	\$30,000	\$40,000	\$50,000
Net Tax Capacity @	2.40%	\$480	720	960	1,200
Current Tax Rate:	100.1%				-
Taxes in Dollars:		\$481	721	961	1,202
Additional Tax due to Bo	nds:	<u>\$23</u>	<u>34</u>	<u>45</u>	<u>57</u>
New Tax in Dollars:		\$503	<u>755</u>	1,007	1,258

ISSUER:

Moorhead I.S.D. No. 152, MN (20 Year)

AMOUNT OF ISSUE:

\$6,000,000

AVERAGE NET LEVY INCREASE:

\$576,093 (Levy @ 105%)

NET TAX CAPACITY (,000):

\$12,217 4.72%

LEVY TO CAPACITY RATIO:

## **RESIDENTIAL PROPERTY**

(Non-Homestead)

Apartments w/ 4 or More un	its				
Market Value		60,000	70,000	80,000	90,000
Net Tax Capacity @	3.40%	2,040	2,380	2,720	3,060
Current Tax Rate:	100.1%		-	-	
Taxes in Dollars:		2,043	2,383	2,724	3,064
Additional Tax due to Bor	nds:	<u>96</u>	112	128	144
New Tax in Dollars:		2,139	2,496	2,852	3,209
3 or Less Units					
Market Value		\$60,000	\$70,000	\$80,000	\$90,000
Net Tax Capacity @	2.40%	1,440	1,680	1,920	2,160
Current Tax Rate:	100.1%			-	4
Taxes in Dollars:		1,442	1,682	1,923	2,163
Additional Tax due to Bor	nds:	<u>68</u>	<u>79</u>	<u>91</u>	102
New Tax in Dollars:		1,510	1,762	2,013	2,265



# Independent School District No. 152

Townsite Centre - 810 South 4th Avenue

Moorhead, Minnesota 56560

March 30, 1992

L92.103

A.R.C. Room 141 Townsite Centre Moorhead, MN 56560

Subject: Rental

Dear

Your present lease expired 12/31/91 for Room 141. I suggest the following for 1992 rental.

 Room #
 Sq. Ft.
 Rate per sq. ft.
 Annual Rent

 141
 370
 8.93
 \$3,304.10

We will update the lease as noted.

Thank You.

Robert Lacher

ISD # 152

Asst. Supt. - Business

C.C. Mr. Jernberg Board of Education

Attached: Floor plan

If the renewal is acceptable, please sign and return.

Print LAVERNE Czichotzki Director Anz ClayCo April 1993
Telephone # 233-5949



# Independent School District No. 152

Townsite Centre - 810 South 4th Avenue

Moorhead, Minnesota 56560

April 2, 1992

L92.101

Migrant Health Services Townsite Centre Room 120 Moorhead, MN 56560

Subject: Rental

Dear Ms. Altenbernd:

Presently you are leasing:

Room # 120 126 128	Sq. Ft.	Rate per sq. ft.	Annual Rental
	1,188	\$8.70	\$10,335.60
	150	\$8.70	\$ 1,305.00
	137	\$8.70	\$ 1,191.90
130 storage	142 513	\$8.70 \$2.50	\$ 1,235.40 \$ 1,282.50 \$15,350.40

The expiration date of the lease was July 12, 1991. For 1992 I would propose the following.

120	1,188	\$8.92	\$10,596.96
126	150	\$8.92	\$ 1,338.00
128	137	\$8.92	\$ 1,222.04
130	142	\$8.92	\$ 1,266.64
storage	513	\$2.50	\$ 1.282.50
Storage			\$15,706.14

For the space in room 106 I would propose:

106

\$8.72

\$ 3,924.00

This lease would run from date of occupancy to July 12, 1993 Please let me know what you wish to do.

Thank you.

Robert Lacher

ISD # 152

Asst. Supt. - Business
"An Equal Opportunity Employer"



### WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT

DuWayne Balken, Executive Director 1001 East Mount Faith Fergus Falls, MN 56537 Telephone: 218-739-3273

Fax: 218-739-2459

Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse, and Wilkin Counties

March 30, 1992

TO: Superintendent of Schools Clerk of the Board

FR: DuWayne Balken, Executive Director

RE: Annual ECSU Board Election

Enclosed is the nomination notice for the West Central ECSU annual board election.

If your district wishes to nominate an individual to run for a position on the West Central ECSU Board of Directors for a three-year term, please take the appropriate action on the petition and return the petition to the ECSU office, along with a resume of the candidate, on or before May 22, 1992.

It should be noted that the ECSU Board meets the second Thursday of each month.

#### ECSU BOARD OF DIRECTORS

Chairperson Linda Krabbenhoft, Glyndon-Felton	Vice Chairperson  Duane Swenson, Barnesville	Clerk Thelma Kaste, Ashby	Treasurer Tom Kummrow, Fergus Falls	
Roger Weisel, Glenwood	Ruth Hull, Battle Lake	Ben Woessner, Pelican Rapids	Supt. Keith Klein, Ex-officio, Pelican Rapids	
La Vonne Johnson, Underwood	Carole Severson, Brandon	Supt. Dennis Rettke, Ex-officio, Morris	Supt. Robert Melick, Ex-officio, Detroit Lakes	

## WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT March 30, 1992

### ELECTION

3 year term July 1, 1992 - June 30, 1995 Members whose terms are ending:

Ruth Hull- Battle Lake

LaVonne Johnson - Underwood

Duane Swenson - Barnesville

March 30, 1992	Nomination notices with petitions sent to school districts
April 9, 1992	Canvassing Board appointed
May 22, 1992	Nomination papers returned (Nomination shall be by petition signed by majority of board members; shall identify the candidate and district; RESUME of candidate's background and experiences)
May 29, 1992	Ballots and resumes sent to each school board (These are sent to the board through the superintendent)
June 1, 1992	Election held (Election should occur after third Tuesday in May.)
June 19, 1992	Ballots returned
June 22, 1992	Canvassing board will count ballots
June 26, 1992	Results will be announced and sent to all member boards and elected members will be notified
July 1, 1992	Elected members' terms begin
July 9, 1992 Board	d of Directors' organizational meeting

5-M9-BOS M/N 5-19-92 SPECIAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MAY 19, 1992
PAGE 1

MEMBERS PRESENT: Dr. Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Ellen Hunt, and Bob Jernberg.

MEMBERS ABSENT: Anton Hastad

CALL TO ORDER: The meeting was called to order at 8:00 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

APPROVAL OF AGENDA: Gustafson moved, seconded by Hunt, to approve the agenda as presented. Motion carried 7-0.

REVIEW SUPERINTENDENT SEARCH PROCESS: The Board discussed options for proceeding with the search for a superintendent. It was the consensus of the Board to meet at 4:00 p.m. on Tuesday, May 26 for the purpose of deciding whether to reopen the position or re-examine the 13 finalists already on file.

<u>ELECTION RESULTS</u>: Borgen moved, seconded by Gustafson, to approve the resolution canvassing returns of the general election as follows: Wayne Alexander - 230; Jim Cummings - 520; Doug Fagerlie - 333; Anton "Butch" Hastad - 368; and, Carol A. Ladwig - 421. Motion carried 6-0; Hastad absent.

ADJOURNMENT: Alexander moved, seconded by Cox, to adjourn the meeting at 9:42 p.m. Motion carried 6-0.

Mark Gustafson, Clerk

## INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>SPECIAL</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>MAY 19</u>, 1992 at 8:00 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg, Interim Superintendent

#### MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

changi	ng world.	
ATTEND	ANCE:	
A. C.	yne Alexander (Curt) Borgen	Anton Hastad
James	cox	Ellen HuntRobert Jernberg
I.	CALL TO ORDER	
II.	PLEDGE OF ALLEGIANCE	
III.	PREVIEW OF AGENDA - Robe	ert Jernberg, Interim Superintendent
IV.	APPROVAL OF AGENDA	
	Recommendation: Move to	approve the agenda as presented.
	Moved by	Seconded by
v.	OPPORTUNITY FOR COMMUNITY	TY/STAFF TO SPEAK
VI.	PRE-SCHOOLK - 12 PROGR	RAMCOMMUNITY EDUCATION
		ndent (Cummings) Appendix A
	Explanation: The proceeding with	e Board will discuss options for the search for a superintendent.
	Recommendation: meeting.	A recommendation may be made at the
	Moved by	Seconded by

2. Consider Election Results

Appendix B

Explanation: Act		ion	nec	ess	ary	: 1	he	motion	will		
read:			mo	ved,	se	cond	ded	by			to
accept	the	election	on :	resu	lts	as	fol	llo	ws:		

Three (3) Year Term

Wayne Alexander
Jim Cummings
Doug Fagerlie
Anton "Butch" Hastad
Carol A. Ladwig

VII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 26, 1992 - 6:30 p.m.
Board Room - Townsite Centre

## INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>REGULAR</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>MAY 26</u>, 1992 at 6:30 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

S-M9-B05 MM 5-26-92

Robert Jernberg, Interim Superintendent

#### MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENI	ENDANCE:	
A. C.	Wayne Alexander Mark Gustafson C. (Curt) Borgen Anton Hastad I Cox Ellen Hunt es Cummings Robert Jernberg	
James	Cox Ellen Hunt es Cummings Robert Jernberg	
I.	. CALL TO ORDER	
II.	. PLEDGE OF ALLEGIANCE	
III.	. SUPERINTENDENT SEARCH DISCUSSION - 4:00 to 5:00 p	).m.
	The meeting will be recessed at 5:00 p.m. to allothe Retiring Staff Recognition Open House. The meeting will convene at 6:30 p.m.	w for egular
IV.	V. PREVIEW OF AGENDA - Robert Jernberg, Interim Supe	rintendent
v.	V. APPROVAL OF AGENDA	
	Recommendation: Move to approve the agenda as pr	esented.
	Moved by Seconded by	
VI.	I. CONSENT AGENDA (Items: XII B. 2; XIII B. 8-11)	
	*All items listed with an asterisk (*) are consider be routine by the School Board and will be enacted motion. There will be no separate discussion of items unless a Board member or citizen so request which event the item will be considered in the not sequence on the agenda.	ed by one these s, in
	Recommendation: Move to approve the items on the agenda.	consent
	Moved by Seconded by	

#### VII. COMMUNICATIONS

#### VIII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

#### IX. FOR YOUR INFORMATION

Appendix Z

- 1. Washington School Environmental Grant Awards Jernberg Explanation: Students from Del Larson's class at Washington School will be presented certificates for their projects they completed by receiving environmental grants. The students and their projects are: Garbage Can Explorer (milk carton recycling) Tyler Estrem and Matt Henry; Waste Not Jeremy Haugen, Ryan Oberg, Erin Brink, Jamie Lones, and Brian Hoff. The grant was sponsored by Scholastic Books and Downy Products.
- 2. YMCA Latchkey Program Update Pat Weber Explanation: Program Director, Pat Weber will update the Board regarding the Latchkey program at Washington School.
- 3. Focus on Robert Asp School Betty Myers and students will give a brief presentation.
- 4. 9th Avenue North Home Appraisals Lacher Explanation: Appendix Z-1 are the appraisal values compared to the assessor's estimated market value and estimated market value. The estimated market value was a 10 percent increase over the assessor's estimate.

Wilson Development Services has received this information.

#### X. "WE ARE PROUD"

- 1. Congratulations to George Washington school for completing a reading program Partners In Excellence. The program helped students sharpen their reading skills and earn World Book encyclopedias, childcraft or reference books. Students earned \$7,992.43 and World Book matched that with \$3,996.62 for a total of \$11,989.05. Also, Nancy Pearson's third grade class read the most books, over 1000, and will get a pizza party courtesy of World Book. This entire program was sponsored by the Washington PAC.
- 2. Moorhead Community Education announced the selection of four Moorhead Senior High sophomores to attend the National Youth Leadership Project training this summer. Students selected are Kristina Pierce, Heath Fossen, Jennifer Gilbery, and Sandra Perez. The ten-day training is intended to develop service-oriented youth leaders.
- Congratulations to the 382 graduates at Moorhead Technical College. Ceremonies were conducted May 21st.

4. The following Moorhead High School students have been selected for the 1992-93 Minnesota All-State Orchestra: Jessica Broten, Joel Edwards, Chris Thompson, Eric Burggraff, Ningning Chen, Kristina Pierce, Marquita Belzer, and Seth Kovash.

Chris Boener, Stephanie Strathman, Leah Sorenson, and Colin Carlson have been selected for the 1992-93 Minnesota All-State Choirs. Chad Johnson was named an alternate.

The Minnesota All-State musical ensembles will perform at Orchestra Hall in Minneapolis in February.

5. Congratulations to the following 1992 Senior Honor Students.

Valedictorian Gretchen Carlson

Salutatorians Eric Clambey Kristen Dronen Patrick McDonald Beth Peckham

Special Honor Students Stacy Anderson Jennifer Kvidera Sara Heimarck Jennifer Borland Jon Folk Jennifer Jamison Alexis Goodin Ozge Koyman Eric Greiff Anita Osmundson Daren Wickum

#### Honor Students

Ryan Kappes
Scott Carlson
Jason Asheim
Brenda Kritzberger
Ryan Kallberg
Vishruti Patel
Annette Johann
Sean Hollands
Susan Stetz
Lorie Shasky
Paul Berninger
Lissa Lacher
Sarah Anderson
Diana Danielson
Jacon Morton
Kristi Adair

Meney Koth
Adam Thomas
Blaine Mattson
Damon Dubord
Alison Brunsberg
Melissa Dickelman
Kenneth Kohanowski
Mark Harrington
Leah Roy
Jessica Peterson
Kirstin Hastad
Bridget Weigel
Diana Danielson
Lisa Johnson
Kristi Adair
Scott Eidsness Ryan Kappes Kristi Adair Shawnette Vanderwolde Joshua Buchholz

Gene Boyer Scott Eidsness

#### XI. COMMITTEE/MEETING REPORTS

PER - Cummings (5/21)

Long Range Planning - Gustafson (5/21)

### XII. MOORHEAD TECHNICAL COLLEGE AGENDA

- A. UNFINISHED BUSINESS B. NEW BUSINESS

1.	Consider Management Center Bids	(Molick)	Appendix A
	Explanation: Appendi Lightowler Johnson As opening held on May 1	sociates summar	a letter from izing the bid
	Bid summaries are:		
	GEN. CONTRACTOR - COM \$222,300	stock Const.; W	ahpeton -
	MECHANICAL - Manning	Mechanical, Far	go; \$66,379
	ELECTRICAL - Red Rive	er Electric, Moo	rhead; \$30,900
	Recommendation: Move Management Center as		ids for the MTC
	Moved by		
*2.	Consider Dental	(Simser)	Appendix B
- 40	Clinical Practice	(02	inpposition E
	Explanation: Appendidentists and/or clinistudents for the first practice.	cs how have acc	epted Dental
	Recommendation: Move	to approve the	clinical sites
	as presented.		

## XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

	UNFINISHED	DITOTATOCO
A.	IINKINISHKI	BUSINESS

в.

UN	FINISHED BU	JSINESS		
1.	Consider ( Education Reorganiza	Community ation	(Jernberg)	Appendix <u>C</u>
	on recommon including programmin organization and the 92 Glenda Programma organization and the 92 Glenda Programma organization organiz	unity Educat endations of administrat ng. Appendi ional chart, 2-93 budget	the advisory ion, coordinat x C-1 contains proposed assirequest. Rose the information	organized based committee, ion and an gnment changes.
	Recommenda Education C-1.	ation: Move reorganizat	to approve the	e Community ed in Appendix
	Moved by Comments		Seconded b	у
2.	Consider   Grievance	Principals' Settlement	(Franklin)	Appendix D
	between the district. involved property family here	he Principal The school premium of S	ted settlement s' Association district agre 231.82 for 6 e ce. This repr	es to pay the mplovees with
	Recommenda agreement	ation: Move with the Pr	to approve the	e settlement ciation.
	Moved by Comments		Seconded b	У
NE	W BUSINESS			
1.	Consider   Language   Curriculu		(Jernberg)	Appendix <u>E</u>
	program go book adop reviewed	oals, learne tion materia this informa	er outcomes and als. The PER C	mends approval.
	Recommend English/L	ation: Move anguage Arts	to approve the curriculum as	e revised presented.
	Moved by Comments		Seconded b	у

2.	Consider 92-93 (Regelstad) Appendix <u>F</u> Staff Development Plan
	Explanation: Appendix F-1 contains the 1992-93 Staff Development Plan as approved by the Staff Development and PER committees.
	Recommendation: Move to approve the 1992-93 Staff Development Plan.
	Moved bySeconded by
3.	Review Contingent (Lacher) Appendix G Offer of 9th Avenue North Home
	Explanation: A contingent offer for the property at 810 North 12th Street has been received. This property is located next to the houses the district has included in its expansion plan. Given the preliminary schematics, this property would be separated from the district's site by the new street.
	There has been past discussion about future expansion of a combined Asp, Voyager and Washington site based on:
	<ol> <li>St. Francis property availability</li> <li>Present 9th Avenue closure</li> <li>No street separates the present school site and future site expansion.</li> </ol>
	Would the school district consider purchasing the home between 11th and 12th Streets from 8th to 9th Avenues North?
	Recommendation: For Discussion Only
4.	Consider Water (Lacher) Appendix H Agreement & Easement
	Explanation: Appendix H-1 are two documents that need to be approved to:
	<ol> <li>Allow the school district to purchase raw water from the city for irrigation needs at the high school site.</li> <li>Provide an easement to the city for construction of a raw water line for the golf course through school district property.</li> </ol>
	Recommendation: Move to approve the water agreement and easement as presented.
	Moved bySeconded by

Explanation: A special meeting is needed to award bids for the remodeling and construction at Robert Asp School. Bids are scheduled to be opened June 16th at 2:00 p.m. It is necessary for the Board to award the bids so the project may commence as soon as possible.

Recommendation: Move to set a special meeting on Tuesday, June 16, 4:00 p.m. at Townsite Centre for the purpose of awarding bids for the Asp project.

Moved by	Seconded by
Comments	

7. Consider Confidential (Lacher) Secretary's Agreement

Appendix K

Explanation: The following is a summary of the proposed settlement with the confidential secretary unit for the 1990-1993 school years.

	1990-91	1991-92	1992-93	TOTAL
Cost	\$2,560	\$4,765	\$2,865	\$10,190
& Inc.	4.29	7.65	4.27	16.21

Recommendation: Move to approve the master agreement with the confidential secretary unit as presented.

Moved by \_\_\_\_\_Seconded by \_\_\_

\*8. Consider Leases - (Lacher) Appendix L Townsite Centre

Explanation: Lakeland Mental Health Services has purchased the former D&M Computing Building and will be leaving Townsite Centre in August or September.

The following spaces are presently rented for the dates and rates as follows:

Room #	Sq Ft	Ann. \$	Dates	
152	2,500	\$20,645.83	1/1/92 - 10/31/92	
140	1,270	2,585.70	3/1/91 - 2/29/92	
131	180	1,040.55	8/1/91 - 2/29/92	
140	1,270	13,220.70	3/1/92 - 10/31/92	
131	180	1,873.80	3/1/92 - 10/31/92	

This information will be pro-rated if the new location is completed at an earlier date. The average increase per square foot is 5 percent.

Recommendation: Move to approve the rental agreement as presented.

Moved by \_\_\_\_ \_\_\_\_Seconded by \_\_\_\_\_ Comments

Explanation: The following gifts have been received for the school district:

- 1) The HOTSHOTS program at Moorhead Junior High received \$100 from the Moorhead Optimists.
- 2) The Moorhead Youth Leadership Council received \$250 from the Altrusa International Club of Moorhead.
- 3) The Washington Parent Advisory Council and World Book Company donated \$11,989.50 for instructional supplies to Washington School.
- 4) The school safety patrol planning a trip to a Minnesota Twin's baseball game. The following groups have contributed to this trip:

Moorhead Sunrise Lions	\$50
George Washington PTO	\$460
K-Mart	\$25
Clay County Safety Council	\$500
Elementary Avenue Day Care	\$100
Riverside PTO	\$300
Moorhead Auto Club Trust Fund	\$350
Moorhead American Legion Post #21	\$1,000
Moorhead Optimists Club	\$200
Moorhead Veteran's of Foreign Wars	X-Constitution States
Post 1223	\$1,000
Moorhead Education Association	\$100
Probstfield PTO	\$300
Steiger Tractor Inc.	\$25
Kvamme Real Estate	\$25
Robert Asp PTO	\$200
Student Transportation Expense	
(individual student contribution)	\$51
	\$4,686

Recommendation: Move to accept the gifts as presented and send a letter of thank you.

Moved by	Seconded by
Comments	

-10.	Resident Agreements	(beimberg)	Appendix M	
	Explanation: The for have been received:	ollowing non-resid	ent agreements	
	To Attend Moorhead   Michael T. Mars - 1:		worth, Grade 5	
	To Attend Dilworth/O Nichole J. Holte - S Stephanie L. Holte - Grade 6 Todd B. Emmel - 141: Daniel P. Bakken - Elizabeth G. Maas -	910 Rensvold Blvd. - 910 Rensvold Blvd. 1 6th St. So., Mhd 116 7th Ave. So.,	, Mhd, Grade 9 d., Mhd, , Grade 9 Mhd, Grade 9	
	Recommendation: Moragreements, subject appropriate district	to Board action o	non-resident f the	
	Moved by	Seconded by		
*11.	Consider Paper/ General/Art Supply Bids	(Lacher)	Appendix O	
Explanation: The following are low bid vendors meeting specifications for the paper/general/art supplies: Cole Paper, Fargo -\$64,855.76; Dacotah Paper, Fargo-\$7,845.25; Northern School, Fargo-\$7,182.86; American Business, Moorhead-\$7,085.46; St. Paul Book, St. Paul-\$5,654.28; Standard Stationery, Whelling, IL\$4,800.85; Supreme School, Arcadia, WI\$1,999.86; Valley School, Appleton, Wi\$1,309.87; Fireside Office Supplies, Fargo-\$1,061.41; Bertelson Brothers, Mpls\$519.15; Reardons, Moorhead-\$464.48; Pyramid School, Tampa, FL\$406.75; General Binding, Northbrook, IL384.58; Mathisons, Fargo - 221.37; Chaselle, Columbia, MD\$111.25; and, Nasco, Fort Atkinson, WI\$53.10.				
	Recommendation: Movement of the Recommendation of the Recommen	ve to award the bide for paper/genera	ds to the l/art supplies.	
	Moved by	Seconded by		

## XIV. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

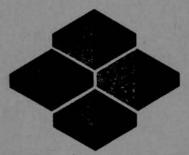
1. Senior High Graduation Ceremonies - Jernberg

#### CALENDAR OF EVENTS

Event	Date	<u>Time</u>	Place
Memorial Day	Mon., May 25	•2	
Last Day-Students	Thurs., May 28		
Last Day-Staff	Fri., May 29		
Graduation	Sun., May 31	2:00 p.m.	Concordia
MN Star of the North Games	Fri., June 26 - Sun., June 28		Community- wide
New Staff Breakfast	Thurs. Aug. 27	7:00 a.m.	TBD
Elements of Instruction	Thurs., Aug. 27- Fri., Aug 28	8:30 a.m.	Townsite
MEEP Day (K-6)	Mon., Aug. 31		
All-District Workshops	Tues., Sept. 1- Thurs., Sept. 3		District- wide
Assessments & OBE Workshop - Iris McGinnes	Fri., Sept. 4		Sr. High

### XV. ADJOURNMENT

NEXT SCHEDULED MEETING TUESDAY, JUNE 9, 1992 - 6:30 p.m. BOARD ROOM - TOWNSITE CENTRE



# LIGHTOWLER JOHNSON ASSOCIATES INCORPORATED ARCHITECTS ENGINEERS

May 21, 1992

Mr. Paul Molick, Dean of Business Administration Moorhead Technical College 1900 28th Avenue South Moorhead, MN 56560

Re: Management Center Addition Moorhead Technical College Moorhead, Minnesota LJA Project No. 9236

Dear Mr. Molick:

We are writing to confirm the results of the bid opening for the above referenced project hen on may 19, 1992, with the attached bid tabulation.

As per our review discussion and analysis of bids we recommend that the School Board award the following contracts at their official board meeting on May 26, 1992:

Contract Work	Contractor	Base Bid Amount
General Construction	Comstock Const. Wahpeton, ND	\$222,300.00
Mechanical Construction	Manning Mechanical Fargo, ND	66,379.00
Electrical Construction	Red River Electric Moorhead, MN	30,900.00
Total of building co	enstruction contracts	\$319,579.00
(Architects estimate	for total base bid	\$362,000.00)

We further recommend that the Board consider awarding the Site Improvement Contract for parking lot, driveway, landscaping, and outdoor lighting, when funding has been finalized as follows:

Site Improvement Construction: Comstock Construction \$39,350 Wahpeton, ND

The total project cost for the building addition only plus design, testing, and construction administration fees shall be as follows:

 Design Related Costs
 \$ 26,675.00

 Total Base Bid Costs (p.1)
 319,579.00

 Total Project Costs (actual)
 \$346,254.00

(Total project cost budget maximum \$350,000.00)

The project cost for additional site improvement work is as follows:

Additional A/E Design Work Fees \$ 4,400.00
Construction Base Bid
Total Site Improvement Costs
(for basic 15 space parking, etc)
Cost for adding 19 parking spaces
(Bid Alternate S-1)
Total Site Construction with Alternate S-1
\$48,150.00

Respectfully submitted,

LIGHTOWLER JOHNSON, ASSOCIATES

Frank L. Kratky, AIA
Principal Architect, Vice President

FLK/kd

cc: Nate Johnson, Moorhead Tech.

Bob Lacher Bob Madson



## Moorhead Technical College

1900 28th Avenue South, Moorhead, Minnesota 56560

218-236-6277 Toll Free 1-800-426-5603 Fax 218-236-0342

TO:

JoAnn Simser, Dean of Instruction

FROM:

Pennie Humphrey, Program Director & H

Clinical Practice Coordinator Dental Assisting Department

RE:

Spring Quarter - DENT1882 - Clinical Practice I

DATE:

April 15, 1992

The following dentists and/or clinics have accepted students for the first phase of clinical practice which is effective April 27, 1992.

#### Fargo - Moorhead - West Fargo Area

Dr. Tom Anderson	Family Dentistry	Moorhead
Dr. Wayne Christianson	Family Dentistry	Moorhead
Dr. Roger Coffey	Family Dentistry	Fargo
Dr. David Dobmeier	Family Dentistry	West Fargo
Dr. Thomas Fellman	Family Dentistry	Fargo
Dr. Dennis Hetland	Family Dentistry	Fargo
Dr. J. Christopher Hieb	Family Dentistry	West Fargo
Dr. Michael Joyce	Family Dentistry	Fargo
Dr. William Larson	Family Dentistry	Moorhead
Dr. James Lichtsinn	Family Dentistry	Moorhead
Dr. J. Fred Lundstrom	Family Dentistry	Fargo
Dr. Paul Ostlie	Family Dentistry	Moorhead
Dr. John Pollard	Family Dentistry	Moorhead
Dr. David Rostad	Family Dentistry	Moorhead
Dr. Robert Toutges	Family Dentistry	Moorhead
VAMC - Dental Clinic -Dr. Patricia Arola	General/Hospital	Fargo

#### Surrounding Area

-Dr. LeRoy Hagen -Dr. Brad Kasson

Dr. John Gorton Family Dentistry Staples, MN Dr. Stephen Whoolery Pediatric/Family Fergus Falls, MN Dentistry

See Page 2.

Johnn Simser 4/15/92 Page 2.

ADA-CODA accreditation procedures in the past have included that names of dentists and/or clinics participating as off-campus, temporary, non-paid clinical instructors during the clinical practice phase be submitted to the ISD #152 Board of Education.

Because MTC currently comes under the jurisdiction of ISD #152 until July 1, I am requesting that you submit the roster of clinical practice sites at the next scheduled meeting for the board's review and approval.

Thank you.

prh:ls Attachment Adopted by Moorhead Community Education Advisory Council, March 30, 1992

## MOORHEAD COMMUNITYEDUCATION MISSION STATEMENT

Moorhead Community Education extends learning opportunities to residents of all ages and abilities. It seeks to improve the quality of life in our school district by identifying community needs and developing cooperative relationships between school and community to meet these needs.

#### Common threads from visions

- 1. Lifelong Learning
  - Leisure and lifetime skills
  - More citizens of all ages, cultures and abilities will be served
  - Everyone who is alive will be involved in education
  - Facility use will encourage lifelong learning
  - Use of technology will extend classroom walls.

#### 2. Partnerships

- Greater use of community resources in the schools
- Community Education will facilitate partnerships within communities including businesses and agencies
- More school/community partnerships
- More parent and community involvement in the schools.

#### 1992-93 Goals

Education will become a stronger community norm for all and from all. Community Education will work on:

- 1. integration of programs
- 2. greater awareness of programs
- 3. greater accessibility to programs
- 4. assessing needs and existing resources for meeting needs.

#### Program Guidelines:

- 1. Don't invent needs
- Look into accessing existing transportation in community including that offered by private agencies
- 3. Use other groups' needs assessments
- 4. Encourage more partnerships and inter-agency activities; ask: who else is doing?
- 5. People and community shouldn't be so compartmentalized-encourage more integration of programs (also Community Education with K-12).
- 6. Continue the emphasis on family.
- 7. Put "community" into Community Education.
- 8. Moorhead will become a learning community.

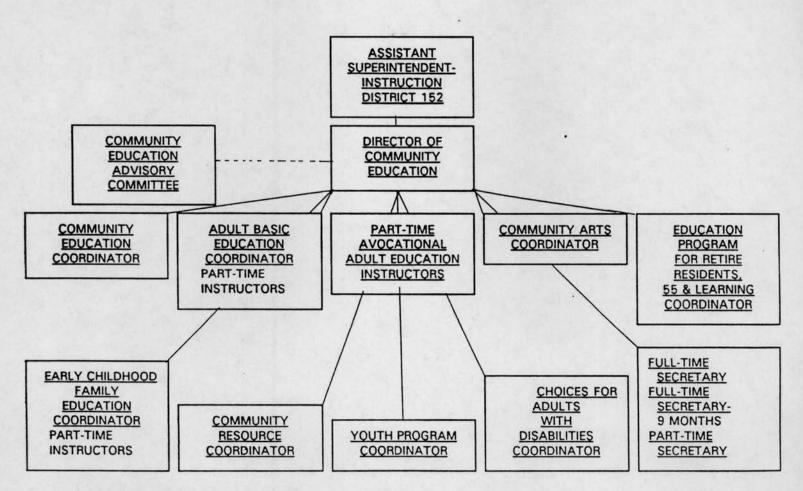
#### PROPOSED ASSIGNMENT CHANGES

Presently Rose Andersen's Community Education responsibility has been paid .25 out of Community Education and the remainder out of vocational education. She is the licensed Community Education Director. Her contract will be reduced one month in 1992-93. With the full-time position of Community Education Director, her assignment would be as follows:

Community Education administration .50
supervision of staff and programs
budget
advisory committee
Classes - space - registration - supervision
of instructional staff .25
ECFE and Learning Readiness .25

Mary Davies, Community Education Coordinator, is presently .75 funded by Community Education. With this proposed change, her responsibilities would be:

Organize classes and catalog and promotion
of program
.35
ECFE marketing and outreach
Coordination of youth programs, Parent Involvement
Marketing and PER report
.40



Above is subject to approval of Community Education Advisory Council - May 11, 1992.

Revised 5/4/92 Working copy

## MOORHEAD COMMUNITY EDUCATION BUDGET REQUEST

EVDENDITUDES.		
EXPENDITURES: GENERAL COMMUNITY EDUCATION	1001 02	1000 00
Program Coordination	1991-92	1992-93
Secretarial	\$ 28,114	\$ 32,000 .
Staff Development and Travel	\$ 34,000	\$ 39,000
Telephone	\$ 6,700 \$ 250	\$ 5,000 \$ 1,500
Office supplies, postage, charge	\$ 4,100	\$ 5,000
card expense	\$ 4,100	\$ 5,000
Community Ed equipment	\$ 2,000	¢ 1 000
Advisory Council Expenses	\$ 1,000	\$ 1,000 \$ 500
Program Development	\$ 1,000	3 500
ADULT EDUCATION	3 1,000	•
Coordination	\$ 3,000	£ 24 000
Secretarial	\$ 3,000	\$ 24,000
Class salaries, supplies, fringe benefits	\$ 35,500	\$ 6,300 \$ 35,000
Catalog and advertising	\$ 24,000	
Literacy	\$ 10,264	\$ 22,000
GED test	\$ 2,700	\$ 10,264
CHEMICAL OUTREACH WORKER (Senior High)	\$ 4,000	\$ 2,700 \$ 4,000
COMMUNITY ARTS PROGRAM	\$ 29,517	\$ 29,679
COMMUNITY RESOURCE PROGRAM	\$ 15,335	\$ 14,956
ENRICHMENT (Junior High)	\$ 3,060	\$ 2,000
NEWSLETTER	\$ 3,069 \$ 7,000	\$ 2,000 \$ 7,000 \$ 850
SABIN SOFTBALL	\$ 850	\$ 7,000
SENIOR CITIZEN	\$ 25,243	\$ 26,998
YOUTH PROGRAM	\$ 23,500	\$ 32,640
YOUTH INTERVENTION OFFICER	\$ 5,500	\$ 5,500
MAINTENANCE-OVERHEAD	\$ 3,300	\$ 3,500
Fringe benefits (not included with		
programs, FY93 included above)	\$ 11,000	
Overhead Costs to district (use of bldgs.	\$ 11,000	
for community) and rental	\$ 17,648	\$ 17,648
Parent Involvement, marketing and PER Report	\$ 17,040	\$ 17,040
(These are funds that Community Education manages.)	\$ 3,000	* 0 000
Learning Readiness	\$ 3,000	\$ 9,000
TOTAL	\$301,290	\$ 52,226
TOTAL CONTROL OF THE PROPERTY	\$301,290	\$386,761
EARLY CHILDHOOD AND FAMILY EDUCATION (proposed)		
Salaries (coordination & instruction)	\$ 57,442	
Coordination	\$ 57,442	\$ 38,000
Instruction		\$ 38,820
Outreach		\$ 11,300
Home visitors	\$ 36,400	\$ 42,000
Secretarial and teacher aides	\$ 20,000	\$ 20,000
Fringe benefits	\$ 19,011	\$ 22,600
Postage and telephone, travel, supplies	\$ 27,200	\$ 35,180
Rental & leases (includes lease levy rent)	\$ 24,925	\$ 25,735
Newsletter & advertising	\$ 20,000	\$ 25,000
Equipment	\$ 6,500	\$ 3,000
misc. (inc. contracted services)	\$ 4,780	\$ 4,780
TOTAL	\$216,258	\$266,415
	12.77.1.2	4200,110
SPECIAL NEEDS ADULT PROGRAM	\$ 26,000	\$ 30,000
ADULT BASIC EDUCATION	\$137,727	\$140,869
	AND THE RESERVE OF THE PARTY OF	
TOTAL COMMUNITY EDUCATION BUDGET	\$681,275	\$824,045
11.cedbud91.92		

## MOORHEAD COMMUNITY EDUCATION BUDGET

REVENUE:			
GENERAL COMMUNITY EDUCATION	1991-92		1992-93
estimated fund balance local levy .8 EARC mil	\$ 97,776 \$125,313		\$ 73,142
state grant (prorated 99.9% in '91-92 & 95% in '92-93)	\$106,743		\$144,624 \$102,229
interest miscellaneous	\$ 6,000 \$ 8,600		\$ 7,000 \$ 12,700
adult class tuition Parent Inv., marketing, PER Report	\$ 30,000	*	\$ 35,000
Learning Readiness TOTAL	C274 420	***	\$ 9,000 \$ 52,226
estimated expenses	\$374,432 \$301,290		\$435,921 \$386,761
BALANCE TO 1992-93	\$ 73,142		\$ 49,160
ECEE DEVENUE			
ECFE REVENUE			
estimated fund balance	\$103,876		\$109,111
local levy state grant (prorated 98.6%, 91-92; 95%, 92-93)	\$ 63,242 \$142,496		\$ 78,718 \$130,290
tuition	\$ 4,500		\$ 6,000
Preschool Partners bldg. lease levy	\$ 11,255		\$ 8,700 \$ 11,255
ECFE TOTAL	\$325,369		\$344,074
estimated expenses BALANCE TO 1992-93	\$216,258 \$109,111		\$266,415 \$ 77,659
SPECIAL NEEDS INCOME REVENUE			
estimated fund balance			
local levy state grant	\$ 13,000 \$ 13,000		\$ 13,000 \$ 13,000
SPECIAL NEEDS TOTAL	\$ 26,000		\$ 26,000
ABE REVENUE			
levy	\$ 24,594		\$ 27,736
state grant (prorated 95%) federal grant	\$ 66,500		\$ 66,500
bldg. lease levy	\$ 42,000 \$ 4,633		\$ 42,000 \$ 4,633
TOTAL	\$137,727		\$140,869

<sup>1992-93</sup> state money is based on increased population (34,795 to 37,093). Estimated number of children ages 0-4 is 2,132.

# ESTIMATED VALUES FOR 9TH AVENUE NORTH NEIGHBORHOOD - MARCH 10, 1992

Parcel Numbe	rProperty Owne	Address	Assessor's Estimated Market Valk	10.00% Estimated Warket ValueTelephone	APPRAIS/	IL VALUE	FROM ESTIMATED MARKET	
							\$	
58-494-0820	Norberg	1109 North 9th Ave	. 21000	23100 234-2568	5/16/92	21500	-1600	-6.93\$
58-494-0810	Thielges	812 North 11th. St.	47000	51700 236-5402 N		51700	0	0.00%
58-494-0830	Bergeson	814 North 11th. St	. 24500	26950 233-3639	5/5/92	29000	2050	7.618
58-251-0040	Nelson	811 North 12th. St.	39100	43010 236-7665	5/7/92	47500	4490	10.44%
58-494-910	Bank-Naple	810 North 12th. St	35100	38610 236-6222 0	iffer 5/21/92	27500	-11110	-28.77%
58-494-0920	Wentzell	812 North 12th. St.		38940 236-7460 D	DES NOT WANT TO	SELL		
58-494-0740	Hextell	813 North 12th. St	. 31800	34980 236-5218	5/13/92	37000	2020	5.77%
58-494-0930	Henderson	814 North 12th. St	10100	11110 293-7514 2	36-5755 5/7/92	12000	890	8.01%
58-251-0030	Cederberg	817 North 13th. St	. 38600	42460 293-6981 D	DES NOT WANT TO	SELL		
58-494-0840	Schrom	821 North 13th. St	42900	47190 236-7754	5/5/92	49000	1810	3.84\$
Count		10	325500	358050		275200	-1450	0.00%
		AVERAGE	32550	35805		34400	-181	0.86\$

NOTE: Estimated Market Value = Assessor's Value x 10%.

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# ESTIMATED VALUES FOR 9TH AVENUE NORTH NEIGHBORHOOD - WARCH 10, 1992

Parcel NumberProperty Owner		Address		ssessor's 10.00% stimated Estimated arket ValWarket ValueTelephone		APPRAIS DATE		FROM ESTIMATED MARKET	
58-494	-0020 Monhana	COO North Oth Aug	24000	22400 224 2550		£ / 10 / 00	01500	\$	8
		1109 North 9th Ave.		23100 234-2568		5/16/92			-6.83%
58-494	A STATE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN	812 North 11th St.	47000	51700 236-5402	Secret Services		51700	0	0.00%
58-494	-0830 Bergeson	814 North 11th. St.	24500	26950 233-3639		5/5/92	29000	2050	7.61%
58-251	-0040 Melson	811 North 12th. St.	39100	43010 236-7665		5/7/92	47500	4490	10.44%
58-494	-0920 Ventzell	812 North 12th St.	35400	38940 236-7460	DOES NOT	WANT TO	SELL		
58-494	-0740 Hextell	813 Worth 12th. St.	31800	34980 236-5218		5/13/92	37000	2020	5.77%
58-494	-0930 Henderson	814 North 12th. St.	10100	11110 293-7514	236-5755	5/7/92	12000	890	8.015
58-251	-0030 Cederberg	817 North 13th St.	38600	42460 293-6981	DOES NOT	WANT TO	SELL .		
58-494	-0840 Schrom	821 North 13th St.	42900	47190 236-7754		5/5/92	¥9000	1810	3.84\$
Co	unt (		290400 3	319440			247700	9660	4.118
		AVERAGE	32267	35493			35386	1380	5.68%

MOTE: Estimated Warket Value = Assessor's Value x 10%.

FACILITIES: LEASES PROGRAM "PRUCHSTH"

5-M9-B05 M/N 5-36-92 REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MAY 26, 1992
PAGE 1

MEMBERS PRESENT: Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Ellen Hunt, and Bob Jernberg.

MEMBERS ABSENT: Dr. Wayne Alexander and Anton Hastad.

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

<u>SUPERINTENDENT SEARCH</u>: The Board discussed options to proceed with the superintendent search.

Borgen moved, seconded by Cox, to reopen the selection process with applications closing July 1st or 15th (based on advice from the consultant). Motion carried 5-0; Alexander, Hastad absent.

Cox moved, seconded by Cummings, to advertise the starting salary for the position to begin at \$80,000.

Cox moved, seconded by Hunt, to table the motion until later in the meeting. Motion carried 5-0.

The meeting recessed at 4:45 p.m.

RETIREMENT OPEN HOUSE: The Board recognized the staff retiring at the end of the 1991-92 school year. Each retiree received an engraved school bell and cake and coffee were served.

The meeting was called back to order at 6:32 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Jernberg previewed the agenda adding Consideration of Art Shop Remodeling.

<u>APPROVAL OF AGENDA</u>: Borgen moved, seconded by Gustafson, to approve the agenda as amended. Motion carried 5-0.

CONSENT AGENDA: Hunt moved, seconded by Cox, to approve the following items on the consent agenda: Dental Clinic Practice Sites, Leases-Townsite Centre, Gifts, Non-Resident Agreements, Paper/General/Art Supply Bids. Motion carried 5-0.

#### FOR YOUR INFORMATION

Betty Myers, principal at Robert Asp, introduced students Louis Alufohai and Aaron Tomhave who reported on exciting things happening at their school. Olympic Day, Apple Awards, and D.A.R.E. were discussed.

#### FOR YOUR INFORMATION

Del Larson, teacher at Washington School, introduced students from his class who were involved in submitting a \$1500 grant application to help solve environmental problems. For the grant, an environmental problem had to be identified and a solution developed. The students did not receive the grant but were recognized for their outstanding achievement and received certificates for their efforts. Students and their projects were: Garbage Can Explorer (milk carton recycling) - Tyler Estrem and Matt Henry; Waste Not - Jeremy Haugen, Ryan Oberg, Erin Brink Jamie Lones, and Brian Hoff. The grant was sponsored by Scholastic Books and Downy Products.

Pat Weber of the Fargo Youth Commission updated the Board regarding the Latchkey program at Washington School. The program was well received and the Commission is looking into expanding the services to other schools throughout the district. Six hundred students from Fargo, West Fargo and Moorhead are served by this program yearly.

#### COMMITTEE/MEETING REPORTS

<u>PER</u> - Cummings reported the committee discussed high school dropouts, the Parent Involvement Program, Block grant guidelines, the Staff Development Plan and the English/Language Arts curriculum.

Long Range Planning - Gustafson reported the committee is finishing their visioning work and will meet the June 9th to finalize the plan.

MANAGEMENT CENTER BIDS: Borgen moved, seconded by Hunt, to award the bids for construction of the MTC Management Center as follows: Gen. Contractor-Comstock Const., Wahpeton, \$222,300; Mechanical-Manning Mechanical, Fargo, \$66,379; and, Electrical -Red River Electric, Moorhead, \$30,900. Motion carried 5-0.

COMMUNITY EDUCATION REORGANIZATION: Hunt moved, seconded by Cox, to approve the reorganization of Community Education as presented in the 92-93 Management Plan. Motion carried 5-0.

PRINCIPALS' GRIEVANCE SETTLEMENT: Gustafson moved, seconded by Cox, to approve the settlement agreement with the Principals' Association, in the amount of \$1990.92. Motion carried by roll call vote 4-1; Borgen dissenting.

ENGLISH/LANGUAGE ARTS CURRICULUM: Cox moved, seconded by Hunt, to approve the revised English/language arts curriculum as presented. Motion carried 5-0.

1992-93 STAFF DEVELOPMENT PLAN: Borgen moved, seconded by Hunt, to approve the 1992-93 Staff Development Plan. Motion carried 5-0.

REVIEW CONTINGENT OFFER OF 9TH AVENUE NORTH HOME: Lacher reviewed the details of an offer to the school district of purchasing an additional home at 810 North 12th Street. The property is located next to the houses the district has included in its expansion plans. The district would be interested in purchasing the property if the location fits into future expansion plans and depending on street requirements of the city.

It was the consensus of the Board to meet with city officials and further discuss the project. A long range plan should be developed for the expansion plans at the Robert Asp, Washington, Voyager sites to meet the needs of the school district and city.

WATER AGREEMENT & EASEMENT: Gustafson moved, seconded by Borgen, to approve the raw water purchase agreement and the easement to the city for a water line to the golf course. Motion carried 5-0.

<u>PERSONNEL</u>: Cox moved, seconded by Gustafson, to approve the following personnel items:

New Employees
Kathrine Johnson - Music Teacher, Robert Asp, BA+15 (4), .30 FTE, \$7319.20 (24,398), effective the 1992-93 school year
Linn Lidahl - Elementary Teacher, Thomas Edison, BA (4), \$23,164, effective for the 1992-93 school year
Scott Colbeck - Elementary Teacher, Robert Asp, BA (4), \$23,164, effective for the 1992-93 school year
Wendy Rheault - Elementary Teacher, Probstfield, BA (4), \$23,164, effective for the 1992-93 school year

Resignation
Annette Stuhlfaut - POHI Paraprofessional, Riverside, effective
May 29, 1992
Rene Carr - Food Service, Voyager, effective May 29, 1992
Carol-Sue Andreasen - Food Service, Edison, effective May 29,
1992
Pam Mattis - Elementary Teacher, Washington, effective May 29,
1992

Change in Assignment
Jan Childs - Music Teacher, Washington, from full-time to .79
FTE, MA+30 (18), \$32,310.21 (40,899)

Motion carried 5-0.

<u>SPECIAL MEETING</u>: Cox moved, seconded by Gustafson, to set a special meeting on Tuesday, June 16, 4:00 p.m. at Townsite Centre for the purpose of awarding bids for the Robert Asp remodeling project. Motion carried 5-0.

CONFIDENTIAL SECRETARY AGREEMENT: Cox moved, seconded by Hunt, to approve the 1990-93 master agreement with the confidential secretary unit, in the amounts of 4.29%, 7.65% and 4.27%, for 1990-91, 1991-92, and 1992-93 respectively. Motion carried by roll call vote 5-0.

ART SHOP REMODELING/SPORTS CENTRE: Borgen moved, seconded by Cox, to approve the construction costs and equipment to include: Performance bond & builders risk insurance; Permits; Supervision & cleanup of the mezzanine area only; Structural steel for the folding curtain; supports; Cabinetry; Roof patching (1) H.M. door; Vinyl floor tile & base; Rework the suspended ceiling; Painting; Steel studs & drywall; (2) Drapes, (2) Fire extinguishers; Projection screen; (2) Marker boards; Sprinkler system adjustment; Plumbing; HVAC; and, Electrical, in the total amount of \$126,750.00, plus additional costs for architect and engineering services of approximately \$15,000, and \$1,200 for shades in the OutReach rooms and cabinetry in the Art Shop. Motion carried 5-0.

CONSENT AGENDA: As part of the consent agenda, the Board

<u>Clinical Practice Sites</u> - Approved the clinical practice sites for the dental students at Moorhead Technical College.

<u>Leases - Townsite Centre</u> - Approved the lease agreement with Lakeland Mental Health Services through October, 1992.

<u>Gifts</u> - Accepted the following gifts:

- 1) The HOTSHOTS program at Moorhead Junior High received \$250 from the Moorhead Optimists.
- 2) The Moorhead Youth Leadership Council received \$100 from the Altrusa International Club of Moorhead.
- 3) The Washington Parent Advisory Council and World Book Company donated \$12,082.95 for instructional supplies to Washington School.

4) The following groups contributed to the school safety patrol trip to a Minnesota Twin's baseball game: Moorhead Sunrise Lions-\$50; George Washington PTO-\$460; K-Mart-\$25; Clay County Safety Council-\$500; Elementary Avenue Day Care-\$100; Riverside PTO-\$300; Moorhead Auto Club Trust Fund-\$350; Moorhead American Legion Post \$21-\$1,000; Moorhead Optimists Club-\$200; Moorhead Veteran's of Foreign Wars Post 1223-\$1,000; Moorhead Education Association-\$100; Probstfield PTO-\$300; Steiger Tractor Inc.-\$25; Kvamme Real Estate-\$25; Robert Asp PTO-\$200; and, Student Transportation Expense (individual student contribution)-\$51, for a total of \$4,686.

Non-Resident Agreements - Approved the following non-resident agreements, subject to Board action of the appropriate districts:

To Attend Moorhead Public Schools
Michael T. Mars - 111 NE 3rd St., Dilworth, Grade 5

To Attend Dilworth/Glyndon/Felton Public Schools
Nichole J. Holte - 910 Rensvold Blvd., Mhd, Grade 9
Stephanie L. Holte - 910 Rensvold Blvd., Mhd, Grade 6
Todd B. Emmel - 1411 6th St. So., Mhd, Grade 9
Daniel P. Bakken - 116 7th Ave. So., Mhd, Grade 9
Elizabeth G. Maas - Rt. 1 Box 130, Mhd, Grade 11

General/Art Supply Bids - Approved the following low bid vendors meeting specifications for the paper/general/art supplies: Cole Paper, Fgo-\$64,855.76; Dacotah Paper, Fgo-\$7,845.25; Northern School, Fgo-\$7,182.86; American Business, Mhd-\$7,085.46; St. Paul Book, St. Paul-\$5,654.28; Standard Stationery, Whelling, IL.-\$4,800.85; Supreme School, Arcadia, WI.-\$1,999.86; Valley School, Appleton, Wi.-\$1,309.87; Fireside Office Supplies, Fgo-\$1,061.41 Bertelson Brothers, Mpls.-\$519.15; Reardons, Mhd-\$464.48; Pyramid School, Tampa, FL.-\$406.75; General Binding, Northbrook, IL.-384.58; Mathisons, Fargo-\$221.37; Chaselle, Columbia, MD.-\$111.25; and, Nasco, Fort Atkinson, WI.-\$53.10.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Superintendent Search - Gustafson moved, seconded by Cox, to place the motion on the table regarding salary ranges and opening the superintendent position. Motion carried 5-0.

Gustafson moved, to amend the minimum salary motion to a minimum of \$78,000. Motion failed due to lack of a second.

Cox moved, seconded by Cummings, to advertise the starting salary at a minimum of \$80,000. Motion carried 5-0.

ADJOURNMENT: The meeting adjourned at 7:55 p.m.

5-49-805 MIN 6-9-97

<u>MEMBERS PRESENT</u>: Dr. Wayne Alexander, Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, Ellen Hunt, and Robert Jernberg.

CALL TO ORDER: The meeting was called to order at 6:32 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

PREVIEW OF AGENDA: Jernberg previewed the agenda adding Grant
Considerations.

<u>APPROVAL OF AGENDA</u>: Gustafson moved, seconded by Borgen, to approve the agenda as amended. Motion carried 7-0.

APPROVAL OF MINUTES: Cummings noted a correction to the vote count for a motion at the May 19th meeting.

Hunt moved, seconded by Hastad, to approve the minutes of May 1, 6, 12, 19, and 26, 1992 as amended. Motion carried 7-0.

CONSENT AGENDA: Borgen moved, seconded by Hunt, to approve the following items on the consent agenda: Consideration of Claims, Modifications at Voyager School, 92-93 Adult Basic Education Grant, Serve America Fund Grants, Donations, and Non-Resident Agreement. Motion carried 7-0.

CONSIDERATION OF CLAIMS: As part of the consent agenda, the Board approved the claims, subject to audit, in the amount of \$728,834.94.

General Fund:	\$238,918.34
Food Service:	19,795.62
Transportation:	17,554.49
Community Service:	12,329.59
Capital Expenditure:	86,683.27
MTC-General Fund:	63,681.12
MTC-Special Revenue Fund:	9,635.09
MTC-Adult Education:	10,840.58
MTC-Equipment Fund:	18,796.34
MTC-Repair & Replacement:	776.60
Federal Financial Aid:	236,169.17
Student Funds:	5,138.75
Townsite Centre: .	4,115.98
TOTAL	\$ 728,834.94

Motion carried 7-0.

#### COMMUNICATIONS

Jernberg read a letter from Dr. Ronald Carter commending Moorhead Schools and Marilyn Green for the excellent job done while hosting the Odyssey of the Mind tournaments this past year.

Gustafson commented on how well the graduation ceremonies were conducted.

#### COMMITTEE/MEETING REPORTS

<u>Joint Powers</u> - Cummings reported the committee discussed State facility mandates for cities and counties, the purchase of St. Ansgar Hospital by a medical group in Texas, the Migrant Issues Project, and community education.

KNOWLEDGE BOWL FIELD TRIP: Borgen moved, seconded by Hunt, to approve the Knowledge Bowl field trip to Orlando, Florida, to participate in the national tournament. Motion carried 7-0.

NORTHWEST TECHNICAL COLLEGE GROUP INSURANCE: Borgen moved, seconded by Gustafson, to approve the continuance of coverages to be provided as explained in letters from the carrier representatives. Motion carried 7-0.

<u>SUMMER SCHOOL STAFFING</u>: Gustafson moved, seconded by Alexander, to approve the regular summer school staffing as presented. Motion carried 7-0.

The special education summer school staffing will be presented at the June 23rd meeting.

REFERENDUM: Bill Cowman of Foss Associates reviewed the architectural drawings of each building where the proposed remodeling/construction would be done. Items such as adding an elevator at Robert Asp, land acquisition costs, street closure costs, additional costs of constructing kindergarten rooms versus regular classrooms at Probstfield, technology needs, and contingency funds were discussed.

Alexander moved, seconded by Hunt, to approve the referendum, in the amount of \$7 million, subject to the State's review and comment results, and a conditional approval of the City Council to close a portion of 9th Avenue North - subject to passage of the referendum. Motion carried 7-0.

Alexander left the meeting at 8:40 p.m.

CONSENT AGENDA: As part of the consent agenda, the Board:

Modifications to Voyager School - Approved simply modifications to Voyager School, in the amount of \$1,350.

92-93 Adult Basic Education Grant - Approved the submission to the MN Dept. of Education a grant, in amount of \$112,000. This grant along with local levy provides the operating costs for the program.

Serve America Grants - Approved the submission of three grants for Serve America funds. The grants are: Community Education /Area Learning Center for Service Learning programs, in the amount of \$8,554; Junior High/Community Education for the Hot Shots program, in the amount of \$1,500; and, for a peer tutor coordinator, in the amount of \$3,000.

<u>Donations</u> - Accepted the following donations: 1) \$250 from WalMart for environmental purposes at Edison School, and 2) \$100 from the Moorhead Altrusa Club to be used for literacy materials and bus tokens and \$75 from Soroptimists International of Fargo to be used for purchasing Laubach materials for students of the Adult Basic Education program.

Non-Resident Agreement - Approve the following non-resident agreement, subject to Board action of the appropriate district:

To Attend Moorhead Public Schools
Gareth A. Nelson - Rt. 2 Box 239, Lake Park, Grade K

Cox left the meeting at 8:45 p.m.

#### OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

The Board briefly discussed committee assignments for 1992-93.

Borgen moved, seconded by Gustafson, to call a special meeting for Wednesday, July 1, 5:00 p.m. for the purpose of an organizational meeting. Motion carried 5-0; Alexander, Cox absent.

<u>ADJOURNMENT</u>: Gustafson moved, seconded by Hunt, to adjourn the meeting at 8:50 p.m. Motion carried 5-0; Alexander, Cox absent.

#### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>REGULAR</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>JUNE 9</u>, 1992, at 6:30 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg, Interim Superintendent

## MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTEND	ANCE:		
A. C.	yne Alexander (Curt) Borgen Cox	Anton Has	tafson
James	CoxCummings	Robert Je	ernberg
I.	CALL TO ORDER		
II.	PLEDGE OF ALLEGIAN	NCE	
III.	PREVIEW OF AGENDA	- Robert Jernberg,	Interim Superintendent
IV.	APPROVAL OF AGENDA	Α	
	Moved by	Seconded	by
v.	APPROVAL OF MINUTE	ES	Appendix A
	Recommendation: 12, 19, and 26, 19	Move to approve the 992, as presented.	minutes of May 1, 6,
	Moved by	Seconded	by
VI.	CONSENT AGENDA (It	tems: VII; XIII B.	4-8)
	be routine by the motion. There will items unless a Boa	ll be no separate di ard member or citize tem will be consider	ill be enacted by one iscussion of these en so requests, in
	Recommendation: Ragenda.	Move to approve the	items on the consent
	Moved by	Seconded	by

#### VIII. COMMUNICATIONS

IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

#### X. FOR YOUR INFORMATION

Appendix Z

1. The Community Education Advisory Council officers were elected at the May 11 meeting. Officers are: Shawn Erickson - Chairperson, and April Richards - Secretary. The following new members were nominated by the executive committee and approved at the May 11 meeting: Paul Backstrom and Sylvia Garcia.

At the same meeting, plaques and pins were presented to Bill and Phiebe Nordrum, Beverly Bladow, Susan Bryant, Ann Vander Matern, Laura Scherfenberg, Arlene Bear, Gerrit Van Hunnik, Melvin Kirkeide, Floyd Carpenter, Ellen Hunt, Nate Johnson, Barb Herrick, Carol Rogne, Sharon Richard, Ruth Supler, Ruth LePoidevin, Keith Jones, Paul Backstrom, and Preschool Partners (Sarah King). Certificates of Recognition were given to Kristina Pierce, Tammy Barstad, Eric Seigel, Tri Nguyen, Hang Ho, Scott Carlson, Ben Deist, Victor Toribio, Ann Lanning, and Sandra Perez.

#### XI. "WE ARE PROUD"

 The Key Club at Moorhead Senior High School conducted a special project to educate third graders about students with disabilities. Kids on the Block puppets and situational skits were loaned through the ECSU out of Fergus Falls.

Twelve members of the Key Club volunteered as puppeteers, which included studying characters, learning about specific disabilities, many rehearsal hours, and eleven performances at the four elementary schools. Key Club members are: Ozge Koymen, Damon DuBord, Scott Kohanowski, Liz Nelson, Heather Nielsen, Lissa Lacher, Honey Koth, Valerie Hagenbeck, Jacob Morton, Sara Forsythe, Amy Cermak, and Jenny Walker.

#### XII. COMMITTEE/MEETING REPORTS

Joint Powers Cummings (6/4)

#### XIII. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

#### A. UNFINISHED BUSINESS

1. Consider Referendum (Jernberg/Lacher) Appendix C

Explanation: Appendix C-1 contains a spread sheet related to referendum costs and a summary of the timelines. The Board approved the referendum for September 15, 1992, in the amount of \$6 million, on March 10, 1992. Costs and project revisions were reviewed with the Baord at the April 14, 1992 meeting by Bill Cowman of Foss Associates. These items and the preliminary plans for projects will be discussed.

Recommendation: Move to approve the referendum, in the amount of \$\_\_\_\_\_\_, subject to the State's review and comment results, and a conditional approval of the City Council to close a portion of 9th Avenue North - subject to passage of the referendum.

Moved by	Seconded by	
Comments		

#### B. NEW BUSINESS

1. Consider Knowledge (Siggerud) Appendix D
Bowl National
Tournament Field
Trip

Explanation: A team made up of an advisor and three students from Moorhead High, along with an advisor and three students from Fergus Falls, have received an invitation to represent Minnesota at the National Tournament of Academic Excellence in Orlando, Florida. Advisor Ken Tangen and students Eric Clambey, Ryan Kallberg, and Adam Thomas will represent Moorhead. Funding will be from the Knowledge Bowl activity account with students paying for incidental items. Appendix D-1 contains information regarding the trip.

Recommendation: Move to approve the trip as presented.

Moved by	Seconded by
Comments	

Appendix E 2. Consider Northwest (Lacher) Technical College Group Insurance Explanation: The Northwest Technical College attorney has requested that the local school districts pass a resolution for continued coverage of employees who transfer to NWTC on July 1, 1992 (12:01 a.m.). Memo B92.255 outlines the district's position on this issue. The following recommendation is made: POLICY CARRIER
Health MSBA Ins. Trust May 5, 1992
Dental MSBA Ins. Trust May 5, 1992
L.T.D. Schools Ins. Fund May 5, 1992
Life BC/BS, Mii. May 5, 1992
Wkr's Comp Berkley Administrators April 20, 1992
Flex Plan Eide Helmeke & Co. June 2, 1992 Recommendation: Move to approve the continuance of coverages to be provided as explained in the letters from the carrier representatives. Moved by \_\_\_\_\_Seconded by \_\_\_\_\_ Comments 3. Consider Summer (Tomlinson) Appendix F School Staffing Explanation: Appendix F-1 contains a list of the staff working for the 1992-93 summer school session. Recommendation: Move to approve the summer school staffing as presented. Seconded by \_\_\_\_\_ Moved by \_ Comments \_

Explanation: Appendix G-1 contains a letter of agreement regarding planned changes at Voyager School.  The following is a summary of those changes and testimated costs:    Cost			
estimated costs:  1) Build science tables\$1,050 2) Remove chalk boards	3-1 contains a letter of nned changes at Voyager		
1) Build science tables\$1,050 2) Remove chalk boards			
#5. Consider 1992-93 (Roy/Andersen) Appendix Adult Basic Education Grant  Explanation: The Adult Basic Education (ABE) program is submitting a grant for 1992-93 to the Minnesota Department of Education. The total amo of the grant is \$112,000 - \$70,000 in state aid \$42,000 in federal aid. This money plus the local levy of \$27,736 provides the operating costs for program.  Recommendation: Move to approve the submission of the grant proposal.  Moved by	\$\$1,050		
*5. Consider 1992-93 (Roy/Andersen) Appendix Adult Basic Education Grant  Explanation: The Adult Basic Education (ABE) program is submitting a grant for 1992-93 to the Minnesota Department of Education. The total among the grant is \$112,000 - \$70,000 in state aid a \$42,000 in federal aid. This money plus the local levy of \$27,736 provides the operating costs for program.  Recommendation: Move to approve the submission of the grant proposal.  Moved by	pprove the modifications as		
Adult Basic Education Grant  Explanation: The Adult Basic Education (ABE) program is submitting a grant for 1992-93 to the Minnesota Department of Education. The total amo of the grant is \$112,000 - \$70,000 in state aid a \$42,000 in federal aid. This money plus the local levy of \$27,736 provides the operating costs for program.  Recommendation: Move to approve the submission of the grant proposal.  Moved bySeconded by	Seconded by		
program is submitting a grant for 1992-93 to the Minnesota Department of Education. The total amo of the grant is \$112,000 - \$70,000 in state aid a \$42,000 in federal aid. This money plus the local levy of \$27,736 provides the operating costs for program.  Recommendation: Move to approve the submission of the grant proposal.  Moved bySeconded by	(Roy/Andersen) Appendix H	*5.	
Moved bySeconded by	grant for 1992-93 to the Education. The total amount 0 - \$70,000 in state aid and This money plus the local		
Comments	o approve the submission of		
*6. Consider Grant (Andersen) Appendix			
	(Andersen) Appendix I	*6.	
Explanation: Moorhead Community Education and the Area Learning Center are cooperatively working or grant of \$8,554 to submit to the Minnesota Department of Education for the Serve America Furthese funds will be used for Service Learning programs.	e cooperatively working on a it to the Minnesota for the Serve America Funds.		
Recommendation: Move to approve the submission of the grant proposal.	o approve the submission of		
Moved bySeconded by	Seconded by		

\*7. Consider Donations (Jernberg) Appendix  $\underline{J}$ 

Explanation: The following donations have been received by the school district:

- A donation of \$250 from WalMart has been received for environmental purposes at Edison School.
- The Adult Basic Education program has received a donation of \$100 from the Moorhead Altrusa Club to be used for literacy materials and bus tokens for students; and, a donation of \$75 from Soroptimists International of Fargo to be used for purchasing Laubach materials.

Recommendation: Move to accept the donations and send a letter of thanks.

	Moved by		Seconded	by	
*8.	Consider Non- Resident Agre		(Jernberg)	App	endix <u>K</u>
	Explanation: has been rece	The follo	wing non-re	esident agr	eement
	To Attend Mod	orhead Publ	ic Schools		
	Gareth A. Nel	lson - Rt.	2 Box 239,	Lake Park,	Grade K
	Recommendation	n: Move t	o approve	the non-res	ident
	agreement, su	bject to b	oard action	n of the	
	appropriate of	districts.			
	Moved by		Seconded	by	
	Comments				

#### XIV. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

- 1. 1992-93 Board Committee Assignments Appendix Z-1
- 2. Organizational Meeting Date
- 3. July/August Calendars Board Member Availability
  Note: The Board received blank calendars for July and
  August. Please mark the dates you are available to meet
  regarding the superintendent search during these months.

#### CALENDAR OF EVENTS

Event	Date	Time	Place
School Board Special Meeting (Bid opening)	Tues., June 16	4:00 p.m.	Townsite
MN Star of the North Games	Fri., June 26 - Sun., June 28	*	Community- wide
MEEP Adm. Workshop	Sun., Aug. 9 - Tues., Aug. 11		Brainerd
New Staff Breakfast	Thurs. Aug. 27	7:00 a.m.	TBD
Elements of Instruction	Thurs., Aug. 27- Fri., Aug 28	8:30 a.m.	Townsite
MEEP Day (K-6)	Mon., Aug. 31		
All-District Workshops	Tues., Sept. 1- Thurs., Sept. 3		District- wide
Assessments & OBE Workshop - Iris McGinnes	Fri., Sept. 4		Sr. High

XV. ADJOURNMENT

NEXT SCHEDULED MEETING TUESDAY, JUNE 23, 1992 - 6:30 p.m.
BOARD ROOM - TOWNSITE CENTRE

Referendum Cost Estimates May 17	, 1992	Board Approved	*Architect Refined	Increase based on Architect	Recommendation
Building/items	1/23/92	3/10/92	4/14/92	refinement	for June 9, action
PROBSTFIELD					
Addition	\$404,000	\$404,000	\$450,460	\$46,460	
Kitchen					
Special Education Areas					
Conference Rooms					
Classrooms 4	\$360,000	\$360,000		\$67,045	
Kindergarten Rooms with Bathrooms PROBSTFIELD TOTAL			\$427,045		\$877,505
VOYAGER					
Voyager Food Service Alternative	\$150,000	\$150,000	#150 AAA		
Voyager Media Center	\$25,000	\$25,000	\$150,000 \$25,000		
VOYAGER TOTAL		420,000	423,000		\$175,000
					*173,000
ROBERT ASP					
INC	\$334,000	\$334,000	\$371,853	\$37,853	
Conference Rooms		\$55,000	\$60,210	\$5,210	
Staff Lounge/Work room	V200 0000	\$51,000	\$56,308	\$5,308	
Classrooms Remodel Administrative Area	\$480,000	\$480,000	\$642,909	\$162,909	
ROBERT ASP TOTAL			\$130,455	\$130,455	\$1,261,734
MOORHEAD JUNIOR HIGH					***************************************
INC	4774 000	4774 000			
Conference Rooms	\$334,000	\$334,000	\$371,853	\$37,853	
Staff Lounge/Work room		\$55,000 \$51,000	\$60,210 \$56,308	\$5,210	
Remodel Existing Locker Room		\$72,000	\$76,266	\$5,308 \$4,266	
Vocal Multipurpose&New Locker Ro	00	\$498,000	\$504,872	\$6,872	
Classrooms	\$350,000	\$350,000	\$417,233	\$67,233	
Multipurpose (GYM)		\$340,000	\$371,295	\$31,295	
Remodel Administrative Area			\$130,455	\$130,455	
Auto Sprinkler System			\$66,343	\$66,343	
JUNIOR HIGH TOTAL					\$2,054,834
SENIOR HIGH					
Remodel wrestling room area SENIOR HIGH TOTAL		\$112,000	\$158,766	\$46,766	\$158,766
DISTRICT WIDE					7130,730
Technology	\$1,000,000	\$941 000	4041 AAA		
Electrical upgrade	*110001000	\$841,000 \$40,000	\$841,000 \$40,000		
Telephone/Intercom		\$150,000	\$150,000		
Site Purchase/development	\$1,300,000	\$1,300,000	\$1,300,000		
Voyager/Church Nine Homes			1		
Fifty to eighty acres					
DISTRICT WIDE TOTAL					\$2,331,000
Total Estimated	\$4,737,000	\$6,002,000	\$6,858,839	<b>\$054 070</b>	AL 050 630
REFERENDUM RECOMMENDED	\$5,000,000	\$6,000,000	40,030,037	\$856,839	\$6,858,839
The state of the s	43,000,000	\$0,000,000			

<sup>+</sup> Note: Architect Refined Costs include revisions after meeting with principals and central office staff, fees at 5.5% and an additional 6% for contingency. Original Estimates did not include any contingency amount.

#### Long Term Facilities Timelines

PROGRESS PLANNING DATES AND INFORMATION

Complete March 10, 1992 School Board approves the long term facilities plan.

In process March 11, 1992 District begins securing purchase agreements on property.

Complete March 28, 1992 Board Reviews Street Closure Plans.

Complete April 1, 1992 Principals review building plans with architects.

Complete April 14,1992 Board review building plans.

Delayed to April 21,1992 District Submits Street closure and relocation plan to the City Planning June 16th Commission.

Delayed to May 4, 1992 City Council public hearing and first reading on street closure and relocation. July 6th

Complete May 11, 1992 Board Authorizes submission of building plans to Commissioner of Education.

Complete May 14, 1992 District Submits construction plans to Commissioner of Education.

Delayed to May 18, 1992 City Council second reading on street closure and relocation. July 20th

Delayed to June 1, 1992 City Council third reading on street closure and relocation. August 3rd

June 9, 1992 District reviews referendum projects and preliminary plans.

Aug.15, 1992 District Publishes Referendum notice.

Aug.15, 1992 District begins informative meetings regarding referendum.

Sept 1, 1992 District Pulishes second Referendum Notice.

Sept.15, 1992 District conducts referendum Election.

Jan 12, 1993 District Sells Construction Bonds.

District rewiews plan details for projects.

Feb 22, 1993 District lets bids on construction projects.

Aug. 15, 1993 District occupies Junior High additional classrooms, library, conference rooms, work room and multipurpose music room.

Aug. 15, 1993 District occupies Probstfield additions.

July 1, 1994 District projects are completed.

Dec. 15, 1993 Alternate Referendum Date if necessary.

#### MAJOR MAGNITUDE TRIP PROPOSAL

#### KNOWLEDGE BOWL NATIONAL TOURNAMENT

Three members of the Moorhead High School Knowledge Bowl team have been invited to represent Minnesota at the National Tournament of Academic Excellence in Orlando, Florida. Representing Moorhead are Eric Clambey, Ryan Kallberg, Adam Thomas and advisor Ken Tangen.

The invitation is a result of a successful history of knowledge bowl competition. Moorhead High finished first in the state in the Knowledge Master Tournament and last year, paired with Fergus Falls, achieved seventh place in over-all ranking at the national tournament.

The competition will be held at the Contemporary Resort in Orlando, Florida. The team will fly to Orlando via Northwest Orient. Departure time is 6:05 AM on Friday, June 19 and the return arrival time is 1:23 PM on Tuesday, June 23. Students are required to stay at the Contemporary Resort.

Half of the cost of the competition is paid for by the Panasonic Corp. Students participating will pay their own registration fee (\$150 each) plus any additional meal costs are not covered by the registration. Sufficient funds remain in the knowledge bowl activity account to cover the remaining expenses.

Cost breakdown of Moorhead's share is:

Air fare 4 persons @ 392 ea.	1568.00
Room for advisor	660.00
Taxi and meals for advisor	100.00
TOTAL	2328.00

Taxi

MAY 2 9 1999

MEMO TO: Bob Lacher

FROM: Paul R. Molick, Dean of Business

DATE: May 27, 1992

SUBJECT: Insurance Coverage for Future NWTC Employees

Please have the local school board ratify the continued insurance coverages as outlined in the attached letters. It is important that the Board ratify this at the earliest possible date.

Northwest Technical College would like to have a letter from the Independent School Board to this effect.

The letters I am attaching are as follows:

- A. Minnesota School Board Association Insurance Trust Health and Dental coverage.
- B. School Insurance Fund LTD coverage
- C. Blue Cross Blue Shield life insurance coverage

PRM: CW

copy to: Nate Johnson

Curt Borgen Mark Gustafson Dennis Hopman



# Independent School District No. 152

Townsite Centre 810 South 4th Avenue

Moorhead Minnesota 56560

May 7, 1992

B92.255

Dennis Hopman, President Detroit Lakes Technical College Highway 34 East Detroit Lakes, MN 56501-9999

Re: Continuation of Group Insurances

Mr. Hopman:

The question has come up relative to a local board action dealing with the continuation of insurance coverage. I would suggest a letter from the insurance companies, themselves, will continue the coverage after July 1, is sufficient.

It is not necessary for the local boards to take specific action. In fact, I would submit that it would be inappropriate for a local board to take action independent of letters guaranteeing the continuation of coverage by the insurance carriers. Once you have those letters, it is clearly redundant, if not questionable practice.

Thank you.

Robert Lacher
Asst. Supt. - Business
ISD #152

cc: Mr. Jernberg

Board of Education

## WILLIS CORROON



May 5, 1992

Mr. Dennis Hopman, President Detroit Lakes Technical College Highway 34 East Detroit Lakes, Minnesota 56501-9999

"Dear President Hopman:

The objective of this letter is to clarify our numerous discussions during the past several weeks regarding the Minnesota School Boards Association and the Minnesota School Boards Association Insurance Trust.

Willis Corroon
Corporation of
Minnesota
100 North Sixth Street
Butler Square
Suite 650-C
Minneapolis
MN 35403-1358
Telephone 612-333-3182
Fax 612-333-3002

I have been given authorization to communicate to you that assuming the Northwest Technical College joins the MSBA that employees and their families insured under the Moorhead Independent School District #152 on June 30, 1992 will be eligible to continue their coverage through June 30, 1993 while employed by the Northwest Technical College. For your information I am including a copy of the fiscal 1992 dues schedule.

Assuming your membership in the MSBA the current Moorhead employees and their eligible dependents insured as of June 30, 1992, will be able to continue their coverage through June 30, 1993. Employees in the eligible category, employees and families insured through the Moorhead Independent School District #152 as of June 30, 1992, will be subject to the eligibility and underwriting requirements currently included in the Moorhead Independent School District #152 contract. As we discussed the renewal date of the current Moorhead plan is September 1, 1992. Northwest Technical College employees eligible under the current Moorhead program as of June 30, 1992 will be subject to the rate adjustment applied to the Moorhead contract for the period September 1, 1992 through June 30, 1993.

If you have any questions or comments regarding this arrangement please do not hesitate to give me a call.

Sincerely, WILLIS CORROON

Ken S. Utter, Jr., CLU Vice President, Employee Benefits

KSU/cls

cc: Paul Molick

Moorhead Schools

John Sylvester MSBAIT

Robert Lacher Moorhead ISD #152 WILLIS-COR/MN.

MAY 05 '92 09:26 MN SCHOOL BOARDS ASSOCIATION

Ø 003

P.10, 7

## Articles of Incorporation and Bylaws

NOTE:

Please insert this addendum at the end of your copy of the Articles of Incorporation - replacing fiscal 1991 dues schedule. This dues schedule represents no change from the 1991 Dues Schedule.

#### ADDENDUM NO. 1

#### FISCAL 1992 DUES SCHEDULE

Pursuant to Article II, Section 2, of the Bylaws of the Minnesota School Boards Association, the Board of Directors has set the dues schedule for fiscal 1992 as follows:

- A. School Districts employing 10 licensed personnel or less, \$615.49.
- B. School Districts employing 11-20 licensed personnel, incl., \$307.72 plus \$30.81 for each such licensed person employed.
- C. School Districts employing 21-30 licensed personnel, incl., \$430.84 plus \$24.63 for each such licensed person employed.
- D. School Districts employing 31-40 licensed personnel, incl., \$615.49 plus \$18.47 for each such licensed person employed.
- E. School Districts employing 41-50 licensed personnel, incl., \$738.59 plus \$15.40 for each such licensed person employed.
- F. School Districts employing 51-100 licensed personnel, incl., \$892.45 plus \$12.32 for each such licensed person employed.
- G. School Districts employing 101-206 licensed personnel, incl., \$1046.31 plus \$10.80 for each such licensed person employed.
- H. School Districts employing 201-300 licensed personnel, incl., \$1354.04 plus \$9.25 for each such licensed person employed.
- School Districts employing 301-500 licensed personnel, incl., \$2277.26 plus \$6.16 for each such licensed person employed.
- School Districts employing 501-1000 licensed personnel, incl., \$4155.08 plus \$2.43 for each such licensed person employed.
- K. School Districts employing 1001-1500 licensed personnel, incl., \$5089.85 plus \$1.51 for each such licensed person employed.
- L. School Districts employing more than 1500 licensed personnel, \$7393.66.

#### SERVICE FEE SCHEDULE

Cooperative Centers - \$317.79

TCs - \$620.89

Post-It" brand fax transmitta	1 memo 7671 4 of pages > /
To Ken UHER	From MARCIAN
co. w-C	co. MSBA



## **Schools Insurance Fund**

Administered By

National Insurance Services, Inc.

May 5, 1992

To: Mr. Donald Haga

Don Haga and Associates

From: Rick Labian

Schools Insurance Fund

Re: Northwest Technical College

Consolidation of LTD plans July 1, 1992

FAX TRANSMITTAL # of Pages

To: DENINS HOPHAN From: PAUL Mol.c/C

Co. DET CKS TC Co. Moorhead Tech. College
Dept. Admin Phone # 1-218-236-6277

Fax# Fax# Fax# 1-218-236-0342

I would like to confirm the willingness of Schools Insurance Fund to continue coverage for the six member Technical Colleges when they separate from their school districts on July 1, 1992.

As the LTD provider for five of the colleges, we will continue the existing plan for each of the five, until a unified labor agreement is negotiated on or before July 1, 1993.

For the employees of the Bemidji Tech College (which we do not currently insure), we agree to continue their current level of benefits with Mutual of Omaha.

Don, I will need a census for each of the six colleges showing the employees to be covered as of July 1, 1992. The census' should include Name, Social Security Number, Sex, Date of Birth, Occupation, and Annual Salary. Also, for Bemidji, I will need a copy of their current benefits and rate(s).

Once we have this information, we will process the separation from the school districts. Please advise if the Tech College would want one joinder agreement or six separate agreements. We can handle it either way.

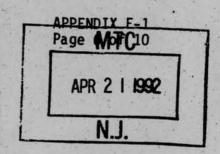
Keep in touch so we can make this transition a smooth one.

cc: SIF - Minnesota Office Tom Welch Shirley Gugin Underwriting



of Minnesota

813 Center Avenue • Moorhead, Minnesota 56560 (218) 233-8691 1-800-523-6087



April 20, 1992

Panl- / File 3.4.1. / Ante

Nate Johnson, Pres. Moorhead Technical College 1900 28 Avenue South Moorhead, MN 56560

Dear Mr. Johnson:

This letter is to confirm that Mii Life will allow the technical college employees to continue to participate in the Moorhead Schools life program until June 30, 1993 at current district rates.

Sincerely,

Dean Greenwaldt

Senior Account Executive

CC:

Bob Lacher - MHD Schools Duwayne Balkin - W.C. ECSU Dennis Hopman - D.L. Technical College



## **Berkley Administrators**

e member of the Berkley Rick Management Services Group

8441 Wayzete Bouleverd PO Sex 59143 Minnespolis Minnespolis Minnespolis S5458-0143 (612) 544-0311

April 21, 1992

Richard J. Lundeen Detroit Lakes Public Schools P.O. Box 766 Detroit Lakes, MN 56502-0766

Experience Modification Calculations Experiment with and without Technical College Payroll & Losses

Doar Mr. Lundeen:

I have enclosed a copy of the experience modification factors for the 92/93 policy years. These were calculated based upon information provided by each of the school districts.

Here are the results:

<b>180</b>	AGREEMENT	NORMAL EX MOD	EX. MOD. MITHOUT A.V.T.I.
#152 Moorhead	02-01-92/93	1.49	1.51
# 31 Bemidji	07-01-92/93	1.01	1.03
# 22 Detroit Lks	07-01-92/93	0.94	0.98
#564 Thief River	10-01-92/93	1.36	1.27
#595 E. Grand Fks	07-01-92/93	0.91	0.92
#819 Wadena	07-07-92/93	1.06	1.21

The experience modification factor for the combination of the 6 technical college campuses calculated out to a 1.00.

These experience modifications were all based on the policy years 88/89, 89/90 and 90/91.

As I stated in our phone conversation today, I suggest we leave the technical colleges past history with the I.S.D.'s. I suggest this for a number of reasons:

The I.S.D.'s were the employers in the past.

Separating the experience will not save the technical college any premium. A 1.00 experience modification factor has the same effect as no experience modification factor.

The technical college will not become the employer until 3.

after 07-01-92, as I understand it.

Five out of the six school districts would end up paying 4. more premium if the technical college's experience was pulled off their experience modifications.

Page 2 April 21, 1992 Mr. Richard Lundeen

Today, you also asked me to calculate the effect on each district's premium. I can not do that until I have payroll estimates for each of the districts. However, I do not believe that it is necessary to have exact premium numbers to show the effect of a higher experience modification. The higher the experience modification the more premium the school district would pay.

I will need the payroll estimates for the Northwest Technical College to provide a quote. I have included a data sheet for the Northwest Technical College to be completed and returned.

Each of the school districts should receive their own data sheet approximately 60-75 days prior to their next renewal date.

If you have any questions, pleas	. 10	Deport primi
Very truly yours,	4 1868 - air x 2311,731 =	
polet of Clements	4 1282 498 × 3566	4607
Robert J. Clements Underwriting Services Manager	9101 3.62 X 120,609	
127C: ena	(500/500/500)	19,310

enclosure

manual premium 17: 9310

107. Lick, Habilage Vocation allow (1931)

Original premium 17379

Ap. mod. fector (EMF) 0.91

Std Premium 15,815

Premium Dirocut - (1402)

Dirocutal Std. Premium 14413

MSBA Ino. Just Discount (1441)

Not deport Premium #12972

SD P.05

# winnesota School Boards Association Insurance Trust Group Self-Insured Workers' Compensation Plan

APPENDIX E-1 Page 9 of 10

Berkley Administrators

847 925

P.O. Box 59143 Minneapolis, MN 55459-0143 Phone (612) 544-0311

Jay100 4-24

QUOATATION DATA

The Plan Perdaigent

Northwest Technical College Attn: Richard Lundeen C/O ISD 022-Detroit Lakes 702 Lake Ave Detroit Lakes Mn 56501 Agreement Period:

From: 07-01-92 To: 07-01-93.

In order to quote you with the MSBA Self-Insured Workers' Compensation Program. please furnish us estimates of your payroll for the coming policy year.

moorhead Jech

ESTIMATED PAYROLL FOR THE COMING YEAR

Class	Code	Amount
Professional Employees, Teachers and Clerical	8868	s <u>3,323,528</u>
Bus Drivers hired on parties trais	7382	3000
Garage Mechanics	8385	
All Other, Custodians, Cooks, etc.	9101	205,202

	ar ar	
Quote Due On:	A STATE OF THE STA	05-25-92

Person to Contact: Paul Malick / Canacholish Telephone: (218)2366277

Please return this form, with your estimates of payroll completed, to our Administrator.

BA 43500 (3/92)

Eide Helmeke & Co.
Certified Public Accountants & Consultants

COPY

June 1, 1992

Mr. Robert Lacher ISD #152 810 Fourth Street South Moorhead, MN 58560

Deer Mr. Lacher:

As we have discussed, effective July 1, 1992, Moorhead Tech will not be a part of independent School District #152, however, independent School District #152 will continue to do payroll and flexible benefit processing for Moorhead Tech. The fees for providing administrative services for Moorhead Tech would not change under this scenario from the current fee structure to independent School District #152. The current fees are \$3.00 per month for each employee participating in one reimbursement account and \$3.75 per month for each employee participating in two reimbursement accounts.

Moorhead Tech should have a written resolution adopting the provisions of the independent School District #152 Flexible Benefit Plan effective July 1, 1992.

Please call me if you have any questions.

Sincerely,

EIDE HELMEKE & CO.

Mike Astrup

kh

2	1
, ,	Salaries
, ,	School
1	Summer

ac 14/172

NAME	9OF	CLASS	HOURS	HOURLY RATE	DAILY RATE	TOTAL SALARY	ROOM
BABLER, DORIS	SEC PARA	ESL	09	\$8.67	22.62	520.20	101
CONNELLY, STEVE	SEC TEACHER	PHY ED	09	24.73	64.51	1483.80	SR HIGH
DOELZ, RUTH	SECRETARY			\$7.04	TIME CARD		OFFICE
DOTSON, DOYLE	SEC TEACHER	SCIENCE	144	\$24.73	154.74	3559.00	201
DRENKOW, JOANNE	SEC TEACHER	SCIÈNCE	144	\$24.73	154.74	3559.00	207
ENDERLE, PAT	* SEC TEACHER	Ω	120	\$24.73	129.00	2967.00	108
ERICKSON, JEFF	ELE TEACHER	ESL	80	\$24.73	98.90	1978.00	134
FILLEY, CONNIE	* SEC PARA	EBD	120	\$8.36	43.62	1003.20	EBD
GALLES, GAY	SEC TEACHER	LIBRARY	09	\$24.73	64.51	1483.80	LIBRARY
HANSON, BONNIE	SEC TEACHER	BAND	120	\$24.73	129.00	2967.00	JR HIGH
HEIFERT, JIM	SEC TEACHER	SOCIAL	144	\$24.73	154.74	3559.00	105
ногм, міск	SEC TEACHER	SCIENCE	144	\$24.73	154.74	3559.00	214
HULETT, SHARON	SEC TEACHER	READING	144	\$24.73	154.74	3559.00	106
INGERSOLL, WAYNE	SEC TEACHER	ENGLISH	144	\$24.73	154.74	3559.00	205
JENSEN, DENISE	SECRETARY		4	\$7.79	TIME CARD		OFFICE
KEENAN, CHERYL	ELE TEACHER	ESL	80	\$24.73	98.90	1978.00	133
KOSEN, WALDO	SEC TEACHER	ENGLISH	144	\$24.73	154.74	3559.00	206
LUND, JIM	SEC TEACHER	ОВСН	120	\$24.73	129.00	2967.00	SR HIGH
MORBEN, STEVE	SEC TEACHER	SOCIAL	144	\$24.73	154.74	3559.00	215
MUELLER, ARLAN	SEC TEACHER	DRIVERS ED	09	\$24.73	98.92	1483.80	309 SR HIC
NELSON, CAROLE	SEC TEACHER	ОВСН	120	\$24.73	129.00	2967.00	SR HIGH
NOESON, LAURA	• SEC TEACHER	9	120	\$24.73	129.00	2967.00	108
OLSON, BETH	SEC TEACHER	BAND	120	\$24.73	129.00	2967.00	JR HIGH
PESOLA, DENISE	SEC TEACHER	BAND	120	\$24.73	129.00	2967.00	ASP
PETERSON, BÉTTY	* SEC TEACHER	EBD	120	\$24.73	129.00	2967.00	EBD
RICHTER, DARREL	SEC TEACHER	BIOLOGY	144	\$24.73	154.74	3559.00	212
RUNDQUIST, LINDA	SECRETARY			\$8.66	TIME CARD		OFFICE
SOMMERFELD, HARLEY	SEC TEACHER	BAND	120	\$24.73	129.00	2967.00	ASP
SONMOR, MICHELLE	SEC TÉACHER	BAND	120	\$24.73	129.00	2967.00	JR HIGH
THOMPSON, ROD	SEC TEACHER	SOCIAL	144	\$24.73	154.74	3559.00	200
TOMLINSON, DARELL	ADMINISTRATOR	MATH		\$24.73	185.26	4260.92	204/102
TRAUTMAN, TOM	SEC TEACHER	MATH	144	\$24.73	154.74	3559.00	202/103
TWEETON, SHIRLEY	SEC TEACHER	ESL	120	\$24.73	129.00	2967.00	101
WELKEN, KEN	SEC TEACHER	MATH	144	\$24.73	154.74	3559.00	104
						89536 72	

in sy

4/4/92

# LETTER OF AGREEMENT between ST. FRANCIS de SALES CATHOLIC CHURCH and VOYAGER ELEMENTARY SCHOOL MOORHEAD I.S.D. 152 APRIL 28, 1992

It is agreed that the Moorhead Public School I.S.D. 152 can make the following changes in the former St. Francis de Sales school building currently called Voyager Elementary School.

- 1. Science tables will be built and attached to the walls in the classrooms on first floor at the west end of the building. These are rooms 102 and 104. In the event that the school district vacates the building these tables will be removed and and repairs will be made to the walls as needed.
- 2. When the science tables are built the current chalkboard will be removed and placed in storage. In the event that the school district vacates the building these will be replaced and returned to the current status.
- 3. Shelves will be added to the walls in rooms 102 and 104. In the event that the school district vacates the building the shelves will be removed and repairs will be made to the walls as needed.
- 4. Curtains in the school will be removed and placed in storage in room 102, 101, 206, 208, staff lounge, and the AV room. Any window covering used to replace these will remain the property of the school district and be removed and replaced with the original curtains in the event that the school district vacates the building.

Signatures of Agreement	
Father David Super	4-30-92 Date
Mark Jo Schrift Principal, Voyager school I.S.D. 152	ap. 29,1992
Robert Lacher	Date

I.S.D. 152

MEMO #S-93-001 School Board Meetings School Board TO: 2nd & 4th Tuesday of each month - 6:30 p.m. FROM: R. Jernberg RE: Board Committee Appointments DATE: 1992-1993 1991-1992 Board Officers - James Cummings Chair Vice Chair - Ellen Hunt Clerk - Mark Gustafson Treasurer - Bill Cox Location of Committee Title Representatives Meeting Dates/Times Meetings Adopt-A-School Senior High- Cummings/Hastad Robert Asp- Gustafson Junior High- Cummings Edison- Alexander Probstfield- Hunt Riverside/ Lincoln- Cox Washington- Alexander/Hunt Voyager- Borgen MIC- Borgen/Gustafson Activities Council Cox/Hunt Townsite Boundary Configuration Alexander/Gustafson Townsite Open CAPP (Comprehensive Cox Open Open APPENDIX 7 Arts Planning Program) Calendar Alexander/Gustafson Open (Dec. - Feb.) Townsite Chemical Use (TAHC-Hunt Open Z-1 f 3 Open Teenage Health Consultants)

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Committee Title	Representatives	Location of Meeting Dates/Times	Meetings
City Planning	_ Hastad	Open	City Hall
Community Education Advisory	_ Hunt	Sept. 14 - 7:30 p.m. Oct. 26 - 7:30 p.m. Nov. 23 - 7:30 p.m. Jan. 18 - 7:30 p.m. Mar. 22 - 7:30 p.m. Apr. 26 - 6:30 p.m.	мтс
Community Health Advisory	Hastad	Open	Open
ComNet (MSBA Legislation)	Cummings	Open	Open
Continuing Education	Borgen	2nd Wed. each month 7:30 a.m.	Townsite
Early Interagency Intervention	Hunt	Open	Open
Health Care	Cumnings	Open	Open
Human Rights	Cox	2nd Thurs. each month 7:00 - 8:15 a.m.	Townsite
Joint Powers	Cummings/Hunt	1st Thurs. each month 7:15 a.m.	Open
Learning Bank	Cox	Open (4 times/yr.) 7-8:30 a.m. Fgo, W Fgo., Mhd.	0pen
Long Range Planning (Futures)	Cox/Alexander/Gustafson (Open to all Board Members)	3rd Tues. each month 4:00 p.m	. Townsite
MTC Association	Borgen	Open	MIC
Negotiations	Borgen/Alexander	Open	Townsite

Committee Title	Representatives	Location of Meeting Dates/Times	Meetings
PER (Planning, Evaluating and Reporting)	Cummings/Hunt (alternate)	3rd Thurs. each month 7:00-8:30 a.m.	Townsite
Police Liaison	Hastad	2nd Tues. each month 7 a.m.	LEC
Policy Review	Hastad	4th Mon. each month 7:00 p.m.	Townsite
S.T.E.P. Advisory Board (Supplemental Teaching and Enrichment Program)	Gustafson/Hastad	3rd Mon. each month 3:45 p.m	Robert Asp
Sabbatical Leave	_ Alexander	Open (April-May)	Townsite
Supervision/Evaluation	_ Alexander	Open	Townsite
Technology	_ Gustafson/Cummings	Open	Townsite
Title I PAC (Parent Advisory Committee)	_ Hunt	Open	Townsite
Transportation	_ Alexander/Hastad	Open	Townsite
VRC (Vocational Relicensure Committee)	_ Borgen	Sept. 3 7:00 a.m. Nov. 19 3:15 p.m. Jan. 28 3:15 p.m. May 6 3:15 p.m.	Fryn' Pan Senior High Senior High Senior High

5-149-80 MAIN 16-92

MEMBERS PRESENT: Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, and Robert Jernberg.

MEMBERS ABSENT: Dr. Wayne Alexander, Ellen Hunt.

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

APPROVAL OF AGENDA: Gustafson moved, seconded by Hastad, to approve the agenda as presented. Motion carried 5-0.

BID AWARDS: Borgen moved, seconded by Cox, to approve the low bid meeting specifications to Smithco, Inc., in the amounts of \$59,000 and \$131,500, totaling \$190,500. Motion carried 5-0.

<u>BID AWARDS - MTC</u>: Gustafson moved, seconded by Cox, to award the bids for flooring and painting at Moorhead Technical College to FM Flooring, Inc. and Vidger Decorating Service, in the amounts of \$29,668 and \$5,769 respectively. Motion carried 5-0.

#### OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

The Board briefly discussed the central administrators' contract proposal. It calls for a 4 percent increase each year for 1991-94.

Cox moved, seconded by Hastad, to close the meeting at 4:20 p.m. for the purpose of discussing negotiation strategies. Motion carried 4-0; Gustafson absent for the vote.

<u>ADJOURNMENT</u>: Gustafson moved, seconded by Cox, to adjourn the meeting at 5:45 p.m.

Mark Gustafson, Clerk

#### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>SPECIAL</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>JUNE 16</u>, 1992 at <u>4:00 p.m.</u> in the <u>ROOM 104</u> at <u>TOWNSITE CENTRE</u>.

Robert M. Geroberg Robert Jernberg, Interim Superintendent

#### MISSION STATEMENT

	elop the maximum potential of every learner to thrive in a ng world.
ATTEND	ANCE:
Dr. Wa A. C. Bill C James	yne Alexander Mark Gustafson (Curt) Borgen Anton Hastad ox Ellen Hunt Cummings Robert Jernberg
II.	
	Recommendation: Move to approve the agenda as presented.  Moved by Seconded by  Comments
v.	OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK
VI.	PRE-SCHOOLK - 12 PROGRAMCOMMUNITY EDUCATION A. NEW BUSINESS
	1. Consider Bid (Lacher) Appendix A Awards  Explanation: Bids will be opened at 2:00 p.m. for the construction and remodeling at Robert Asp School. Summaries will be available at the meeting.  Recommendation: A recommendation will be presented
	Moved bySeconded by

2. Consider Bids - (Molick)

Explanation: Appendix B-1 contains bid tabulations for carpeting and painting of selected classrooms and offices in the west end of Moorhead Technical College. This project is funded through a special state grant.

Appendix B

The recommended bids are:

FM F1	ooring	. :	In	C							
Ba	se Bid				•	 					.\$27,135
											. 2,533
	tal										\$29,668

TOTAL FOR CARPETING & PAINT..\$35,437

Recommendation: Move to award the bids as presented.

Moved by	Seconded by	
Comments		

VII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 23, 1992 - 6:30 p.m.
Board Room - Townsite Centre

#### TABULATION OF BIDS

CARPET & PAINTING PROJECT MOORHEAD TECHNICAL COLLEGE MOORHEAD, MINNESOTA

PROJECT NO. 9001-47

Foss Associates Architecture, Engineering & Interiors Moorhead, Minnesota

Mark the said

BID OPENING: June 2, 1992

	Security	C a l. D a y s	Base Bid No. 1 - Carpeting Work	Alt. No. 1 - Carpeting at Rooms 106 and 129 (Add)	Alt. No. 2 - Carpeting at Rooms 126, 126A and 127 (Add)	Alt. No. 3 - Additional Carpeting at Rooms 120, 121 and 122 (Add)	Alt. No. 4 - Carpeting at Rooms 104, 105 and 131 (Add)	Alt. No. 5 - Carpeting at Room 201	Alt. No. 6 - Vinyl Base (Add)
			NO BID						
x	x	30-45	\$27,135.00	\$2,108.00	\$2,113.00	\$1,869.00	\$2,533.00	\$1,963.00	\$880.00
x	x	90	\$27,700.00	\$2,346.00	\$2,162.00	\$1,610.00	\$2,612.00	\$1,978.00	\$845.00
x	х	60	\$28,500.00	\$2,560.00	\$2,560.00	\$2,490.00	\$2,890.00	\$2,280.00	\$890.00
			NO BID						
	d d e n d a	d c e u n r d i t y	d e a l. e u D di a a t y y s	d e a l. Base Bid No. 1 - Carpeting Work    No. 1 - Carpeting Work   No. 1 - Carpeting Work	d e d c l . Base Bid No. 1 - Carpeting at Rooms 106 and 129         n r d i a t y y y s       (Add)         x x 30-45       \$27,135.00       \$2,108.00         x x 90       \$27,700.00       \$2,346.00         x x 60       \$28,500.00       \$2,560.00	d e d c l . Base Bid No. 1 - Carpeting at n r d i a t y y y s       Alt. No. 1 - Carpeting at Rooms 106 and 129       Alt. No. 2 - Carpeting at Rooms 106 and 129       Carpeting at Rooms 126, 126A and 127         X X 30-45       \$27,135.00       \$2,108.00       \$2,113.00         X X 90       \$27,700.00       \$2,346.00       \$2,162.00         X X 60       \$28,500.00       \$2,560.00       \$2,560.00	d e d c l. d c u n r D d i a a t y y s       Base Bid No. 1 - Carpeting at Rooms 106 and 129       Alt. No. 1 - Carpeting at Rooms 126, 126A and 127       Additional Carpeting at Rooms 126, 126A and 127         X X 30-45       \$27,135.00       \$2,108.00       \$2,113.00       \$1,869.00         X X 90       \$27,700.00       \$2,346.00       \$2,162.00       \$1,610.00         X X 60       \$28,500.00       \$2,560.00       \$2,560.00       \$2,490.00	d c d c l . e u n r D d i a a t y y s       Base Bid No. 1 - Carpeting at Rooms 106 and 129       Alt. No. 1 - Carpeting at Rooms 126, 126A and 127       Carpeting at Rooms 120, 121 and 122       Carpeting at Rooms 104, 105 and 131         x x 30-45       \$27,135.00       \$2,108.00       \$2,113.00       \$1,869.00       \$2,533.00         x x 4       \$0       \$27,700.00       \$2,346.00       \$2,162.00       \$1,610.00       \$2,890.00         x x 60       \$28,500.00       \$2,560.00       \$2,560.00       \$2,490.00       \$2,890.00	d c c d d c c u n r D d d a a x x y y s       1. Base Bid No. 1 - Carpeting at Rooms 106 and 129       Alt. No. 1 - Carpeting at Rooms 126, 126A and 127       Alt. No. 2 - Carpeting at Rooms 120, 121 and 121 and 127       Alt. No. 4 - Carpeting at Rooms 120, 121 and 121 and 121       Alt. No. 5 - Carpeting at Rooms 104, 105 and 131       Alt. No. 5 - Carpeting at Rooms 104, 105 and 131       Alt. No. 5 - Carpeting at Rooms 104, 105 and 131         x x 30-45       \$27,135.00       \$2,108.00       \$2,113.00       \$1,869.00       \$2,533.00       \$1,963.00         x x 90       \$27,700.00       \$2,346.00       \$2,162.00       \$1,610.00       \$2,612.00       \$1,978.00         x x 60       \$28,500.00       \$2,560.00       \$2,560.00       \$2,490.00       \$2,890.00       \$2,280.00

<sup>\*</sup> Apparent Low Bidder

Foliation (Battista) Meridian metales (self-invent transport and steptimens of the

#### TABULATION OF BIDS

CARPET & PAINTING PROJECT MOORHEAD TECHNICAL COLLEGE MOORHEAD, MINNESOTA

PROJECT NO. 9001-47

Foss Associates Architecture, Engineering & Interiors Moorhead, Minnesota

BID OPENING: June 2, 1992

Painting Contractors	A d d e n d a	Security	C a l. D a y s	Base Bid No. 2 - Painting Work	Alt. No. 1A - Painting at Rooms 106 and 129	Alt. No. 2A - Painting at Rooms 126, 126A and 127	Alt. No. 4A - Painting at Rooms 104, 105 and 131	Alt. No. 5A - Painting at Room 201
Able Painting & Decorating Moorhead, Minnesota	Х	х	85	\$6,938.00	\$810.00	\$980.00	\$1,095.00	\$520.00
Tony Eckert & Sons West Fargo, North Dakota				NO BID				
Hennings Painting & Decorating, Ltd. Fargo, North Dakota				NO BID				
Swanson and Youngdale, Inc. Moorhead, Minnesota	х	х	30	\$5,913.00	\$709.00	\$858.00	\$ 958.00	\$489.00
Vidger Decorating Service Fargo, North Dakota	х	х	30	\$4,980.00	\$345.00	\$639.00	\$ 789.00	\$414.00
Dahlstrom Decorating Fargo, North Dakota	х	х	45	\$16,000.00	\$1,900.00		\$2,100.00	\$1,300.00

<sup>\*</sup> Apparent Low Bidder

5-M9-B05 Mid 623-92

<u>MEMBERS PRESENT</u>: Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, Ellen Hunt, and Robert Jernberg.

MEMBERS ABSENT: Dr. Wayne Alexander

CALL TO ORDER: The meeting was called to order at 6:32 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

<u>PREVIEW OF AGENDA</u>: Jernberg previewed the agenda adding Personnel, Sports Centre Classroom Addition, and removed the Part-time/Substitute Employee Salary Schedule.

<u>APPROVAL OF AGENDA</u>: Borgen moved, seconded by Hunt, to approve the agenda as amended. Motion carried 6-0.

<u>CONSENT AGENDA</u>: Cox moved, seconded by Gustafson, to approve the following items on the consent agenda: Assurance of Mastery Proposal and Asbestos Removal Bid Awards. Motion carried 6-0.

#### COMMITTEE/MEETING REPORTS

<u>PER</u> - Cummings reported the committee discussed the Assurance of Mastery proposal, PER Improvement Plan,

NORTHWEST TECHNICAL COLLEGE RESOLUTION: Borgen moved, seconded by Gustafson, to approve the resolution which transfers and assigns contract and property rights from Moorhead Schools to Northwest Technical College. Motion carried 6-0.

<u>BID AWARD - MTC</u>: Gustafson moved, seconded by Hunt, to award the bid for tuckpointing and miscellaneous work at Moorhead Technical College to A.J. Spanjers Company, in the amount of \$13,995. Motion carried 6-0.

INSURANCE SETTLEMENT - MTC: Borgen moved, seconded by Gustafson, to accept the settlement offer for the lime spill accident on May 24, 1991 from Diamond Surface Inc. and General Accident Insurance Co., in the amount of \$20,567.04. Motion carried 6-0.

<u>BLOCK GRANT</u>: Hastad moved, seconded by Hunt, to approve the Block grant application, in the amount of \$37,744.75. Motion carried 6-0.

REVIEW DISCIPLINE POLICY (JK): Assistant High School Principal, Mike Siggerud reviewed the updated policy with the Board. The Discipline Review Committee met prior to the Board meeting and made final revisions to the policy. Those revisions included changes to the Permanent Removal, Suspension, Use of Force, and Violent Students sections of the policy.

The policy will be presented for approval at the second meeting in July.

<u>SPECIAL EDUCATION SUMMER SCHOOL STAFF</u>: Hunt moved, seconded by Cox, to approve the special education summer school staff as presented. Motion carried 6-0.

1992-93 PAY RATE SCHEDULE: This item was removed from the agenda.

<u>PERSONNEL</u>: Hastad moved, seconded by Hunt, to remove the Leave of Absence request for Shirley Nelson and place as a separate item on the agenda. Motion carried 6-0.

Gustafson moved, seconded by Cox, to approve the following personnel items:

New Employees (All are effective for the 92-93 school year unless stated otherwise.)

John Eidsness - 6th grade Teacher, Robert Asp, BA (0-4), \$23,164
Jayme Krsnak - 4th grade Teacher, Probstfield, BA (0-4), \$23,164
Patricia Schmidt - 6th grade Teacher, Robert Asp, BA (8), \$24,684
Jodean Hansen - Interpreter of the Deaf, B23 (0), \$8.62 per hour
Pat Westby - 2nd grade Teacher, Edison, BA (0-4), \$23,164
Joni Burns - Paraprofessional, Washington, until Dec. 23rd - 4th
grade Teacher, Washington, BA (0-4), \$13,236.57 (23,164),
effective Jan. 1, 1993
Kathryn Johnson - LD Teacher, Voyager, BA (0-4), \$23,164
Vicki Bowe - ECSE Teacher, BA+45 (10), \$30,150
Katherine Zender - EBD Teacher, St. Ansgar, BA+45 (0-4), \$26,866
Kristi Ammerman - LD Teacher, Edison, BA+15 (8), \$25,919
Shane Nerby - EBD Teacher, Senior High, BA (0-4), \$23, 164
Lauri Richard - Accounting Secretary, Townsite, B22 (1),
\$8.41/hour, effective June 24, 1992

Resignation
Sheryl Wilder - LD Teacher, Voyager, effective immediately
Nan Bakkelund - Couselor, MTC, effective June 18, 1992
Roger Oie, Jr. - Science Teacher, Junior High, effective
immediately
Jerome Mogard - Custodian, Senior High, effective May 29, 1992

Change in Contract
Debra Knutson - Art, Junior High, .429 FTE, BA (5.5) \$9,937.26
(23,164)
Sharon Vettleson - Principal's Secretary, Senior High, transfer
to Activities Secretary, Senior High, effective June 22, 1992
Becky Wolford - Hearning Impaired Teacher, from .214 to .500 FTE,
BA (4.5), \$11,582 (23,164), effective for the 1992-93 school
year
Kathy Ferreira - Elementary Music, from Voyager to Edison/
Probstfield, .857 FTE, BA (5.5), \$19,851.55 (23,164)

<u>Leave of Absence</u>
Michelle Bonitto - EBD Resource Teacher, Robert Asp, from August 31, 1992 for the 1992-93 school year (extended maternity)

Motion carried 6-0.

Hastad moved, seconded by Hunt, to reject the leave request of one (1) year for Shirley Nelson. Motion carried 6-0.

<u>Leave of Absence</u>
Shirley Nelson - Activities Secretary, Senior High, effective
June 19, 1992, for one year

<u>CHANGE ORDERS - SENIOR HIGH/SPORTS CENTER</u>: Gustafson moved, seconded by Cummings, to approve the change orders for telecommunications work, in the total amount of \$11,023.39. Motion carried 6-0.

<u>SPORTS MEDICINE SERVICES</u>: Borgen moved, seconded by Gustafson, to award the sports medicine services contract to Merit Care through the 1995-96 school year. Motion carried by roll-call vote 5-0-1; Cox abstaining.

<u>CALL SPECIAL MEETING</u>: Borgen moved, seconded by Cox, to hold a special meeting on Tuesday, June 30, at 5:30 p.m. for the purpose of ratifying the administrators contract. Motion carried 6-0.

SPORTS CENTER CLASSROOM ADDITION: Borgen moved, seconded by Cox, to approve the addition of the classroom at the Sports Center, at an approximate cost of \$30,000. Motion carried by roll-call vote; Hastad and Cummings dissenting.

The addition will be used for the In-House Suspension program at Moorhead Senior High.

CONSENT AGENDA: As part of the consent agenda, the Board:

<u>Assurance of Mastery Proposal</u> - Approved submitting the proposal to participate in the Assurance of Mastery program for 1992-93.

Asbestos Bid Awards - Awarded the low bid meeting specifications to K & L Insulation for asbestos removal at Riverside, Edison, Washington, and Probstfield, in the amount of \$87,268.00.

Borgen moved, seconded by Cox, to close the meeting at 8:10 p.m. for the purpose of discussing negotiation strategies. Motion carried 6-0.

Hastad moved, seconded by Gustafson, re-open the meeting at 11:40 p.m. Motion carried 6-0.

<u>ADJOURNMENT</u>: Borgen moved, seconded by Gustafson, to adjourn the meeting at 11:45 p.m. Motion carried 6-0.

Mark Gustafson, Clerk

### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>REGULAR</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>JUNE 23</u>, 1992 at 6:30 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg Interim Superintendent

#### MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTENI	DANCE:	
A. C.	ayne Alexander (Curt) Borgen Cox Cummings	Mark Gustafson Anton Hastad Ellen Hunt Robert Jernberg
		Robert bermberg
1.	CALL TO ORDER	
II.	PLEDGE OF ALLEGIANCE	
III.	PREVIEW OF AGENDA - Rober	rt Jernberg, Interim Superintendent
IV.	APPROVAL OF AGENDA	
	Recommendation: Move to	approve the agenda as presented.
	Moved by	Seconded by
v.	CONSENT AGENDA (Items: )	KII B. 8-9)
	be routine by the School motion. There will be no items unless a Board memb	asterisk (*) are considered to Board and will be enacted by one o separate discussion of these per or citizen so requests, in the considered in the normal
	Recommendation: Move to agenda.	approve the items on the consent
	Moved by	Seconded by
	Comments	

- VI. COMMUNICATIONS
- VII. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

5-M9-805 MIN 16-23-92

#### IX. "WE ARE PROUD"

- 1. Congratulations to all the recipients of scholarship awards for 1992. Local scholarship awards totaled \$70,052.50; National Merit Awards totaled \$18,000; and, the College Academic Scholarship Awards totaled \$134,800. The grand total scholarships awarded was \$222,852.50.
- 2. Congratulations to all the State qualifiers and winners for spring sports. Scott Beadle won the 400 meter run, placed 2nd in the 200 meter run and 7th in the 100 meter run for Boys' Track. Other qualifiers were Jason Bishop, Bryan Stalborger, Justin Menard, Peter Benson, Trevor Kratzke, Dan Pemble, Corey Johnson, Mike Collins, Bryce Korbel, and Tim Grow (alternate).

Qualifiers in Girls' Track were Lisa Johnson, Sonja Glumich and Sara Glas.

Ann Manning placed 15th in the State Girls' Golf meet. Ben Norris qualified for the Boys' Golf meet.

Tony Walz and Cory Arnseth qualified as a doubles team for the State Boys' Tennis tournament.

X. COMMITTEE/MEETING REPORTS

PER - Cummings (6/18)

- XI. MOORHEAD TECHNICAL COLLEGE AGENDA
  - A. UNFINISHED BUSINESS
  - B. NEW BUSINESS
    - 1. Consider Northwest (Molick) Appendix A Technical College Resolution

<u>Explanation</u>: Appendix A-1 contains a resolution that transfers and assigns contract and property rights from Moorhead Public Schools to Northwest Technical College.

The resolution has been reviewed by counsel.

<u>Recommendation</u>: Move to approve the resolution as presented.

Moved by	Seconded by
Comments	

		2.	Bids - MTC	(Molick)	Appendix B
			Explanation: Appendix for tuckpointing and rechnical College.	k B-1 contains bid miscellaneous work	summaries at Moorhead
			Recommendation: Move Spanjers Company, in the		
			Moved by	Seconded by	
		3.	Consider Insurance Settlement - MTC	(Molick)	Appendix C
			Explanation: Moorhead received a settlement losses in conjunction on May 24, 1991. The was requested and cove for one day and incide	offer of \$20,567.0 with the lime spil settlement is basicers payroll expense	04 to cover 11 accident ically what
			Recommendation: Move from Diamond Surface I Insurance Company, in	inc. and General Ac	ccident
			Moved by	Seconded by	
			Comments		
XII.	PRE	-sc	HOOLK - 12 PROGRAMC	COMMUNITY EDUCATION	ī
			FINISHED BUSINESS W BUSINESS		
		1.	Consider Block Grant	(Buckner)	Appendix $\underline{D}$
			Explanation: Appendix of the Block grant app from the PER Committee Block grant recommends \$36,544.08 in district Block grant funding to	plication and recome related to fundinations include fund expenditures and	mmendations ng. The ling of \$1,200.67
			Recommendation: Move application as present	to approve the Blo	ock grant
			Moved by	Seconded by	
			• .		

	2.	Policy (JK)	(Siggerud)	Appendix E
		Explanation: Appendix Discipline policy (JK) the Discipline Review (Committee. The Discipline reviewing the final drabring any changes to the evening.	as reviewed and r Committee and Poli line Review Commit aft on June 23rd a	evised by cy Review tee will be nd will
v.		Recommendation: This policy. A recommendate July meeting.		
		Moved by	Seconded by	
	3.	Consider Special Education Summer School Staff	(Swedberg)	Appendix F
		Explanation: Appendix special education person session which begins June 2015	onnel for the summ	
		Recommendation: Move to education summer school		
		Moved by		
	4.	Consider 1992-93 Pay Rate Schedule- Part-time/Substitute Employees	(Franklin)	Appendix <u>G</u>
		Explanation: Appendix part-time and substitute This schedule will assuthroughout the district employees.	te pay schedule for are consistency and	r 1992-93. d equity
		The schedule has been as well as market rate part-time employees.		
		Recommendation: Move to substitute employee pay presented.		
		Moved by	Seconded by	

New Employees (All are effective for the 92-93 school year unless stated otherwise.)

John Eidsness - 6th grade Teacher, Robert Asp, BA (0-4), \$23,164 Jayme Krsnak - 4th grade Teacher, Probstfield,

BA (0-4), \$23,164

Patricia Schmidt - 6th grade Teacher, Robert Asp, BA (8), \$24,684

Jodean Hansen - Interpreter of the Deaf, B23 (0), \$8.62 per hour

Pat Westby - 2nd grade Teacher, Edison, BA (0-4), \$23,164

Joni Burns - Paraprofessional, Washington, until Dec. 23rd - 4th grade Teacher, Washington, BA (0-4), \$13,236.57 (23,164), effective Jan. 1, 1993

Kathryn Johnson - LD Teacher, Voyager, BA (0-4), \$23,164

Vicki Bowe - ECSE Teacher, BA+45 (10), \$30,150 Katherine Zender - EBD Teacher, St. Ansgar, BA+45 (0-4), \$26,866

(0-4), \$26,866 Kristi Ammerman - LD Teacher, Edison, BA+15 (8), \$25,919

Shane Nerby - EBD Teacher, Senior High, BA (0-4), \$23, 164

Resignation

Sheryl Wilder - LD Teacher, Voyager, effective immediately

Nan Bakkelund - Couselor, MTC, effective June 18, 1992

Roger Oie, Jr. - Science Teacher, Junior High, effective immediately

Jerome Mogard - Custodian, Senior High, effective May 29, 1992

Change in Contract

Debra Knutson - Art, Junior High, .429 FTE, BA (5.5) \$9,937.26 (23,164)

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Becky Wolford - Hearning Impaired Teacher, from .214 to .500 FTE, BA (4.5), \$11,582 (23,164), effective for the 1992-93 school year

Kathy Ferreira - Elementary Music, from Voyager to Edison/Probstfield, .857 FTE, BA (5.5), \$19,851.55 (23,164)

Leave of Absence

Michelle Bonitto - EBD Resource Teacher, Robert Asp, from August 31, 1992 for the 1992-93 school year (extended maternity)

Shirley Nelson - Activities Secretary, Senior High, effective June 19, 1992, for one year

	5.	Consider Personnel (conti	nued)			
a.		<pre>Maternity Leave (reduction in contract) Sharon Nelson - 2nd grade Teacher, Probstfield, approximately September 11 for 6 weeks (further request - half-time for remainder of 92-93)</pre>				
		Recommendation: Move to as presented.	approve the personnel items			
×		Moved by	_Seconded by			
9	6.	Consider Change (I Orders for Tele- communications Work- Senior High/Sports Center	acher) Appendix <u>I</u>			
		Explanation: The following orders for the telecommunithe high school and sport	ications project between			
			Maintenance Maintenance Building Building Lease Lease Building Building Lease Lease Lease Lease Lease Lease Lease			
		Recommendation: Move to as listed, in the total a	Lease - \$ 7783.64 approve the change orders			
		Moved by	_Seconded by			
	7.	Consider Sports (I Medicine Services	acher/Hulbert) Appendix <u>J</u>			
		<pre>Explanation: Appendix J- for sports medicine servi</pre>	1 contains a bid summary ces for student activities.			
		Recommendation: Move to services contract to Meri school year.	award the sports medicine t Care through the 1995-96			
		Moved by	_Seconded by			

	*8.	Consider Assurance of Mastery Proposal	(Jernberg)	Appendix <u>K</u>
		Explanation: Appending participation in the for 1992-93.	ix K-1 contains a Assurance of Mas	proposal for tery program
		Recommendation: Move proposal to participa program for 1992-93.	e to approve subm ate in the Assura	itting the nce of Mastery
	28	Moved by		-
*	*9.	Consider Asbestos Bid Awards	(Lacher)	Appendix L
		Explanation: Appending summaries for the probability washington, and Probabble asbestos contained in received and ranged in the state of the state o	ojects at Riversi stfield to replac n ceiling tile.	de, Edison, e non-friable Five bids were
		After this project, to non-friable asbestos remove and replace.	the district will contained in flo	have or tile to
		Recommendation: Move specifications to K 8 \$87,268.00.	e to award low bi & L Insulation, i	d meeting n the amount of
		Moved by	Seconded by	

#### XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

- Organizational Meeting July 1, 5:00 p.m.
- 2. Negotiations/Closed Strategy Session

#### CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	Place
MN Star of the North Games	Fri., June 26 - Sun., June 28		Community- wide
America 2000 Town Meeting	Tues., June 23	7:30 p.m.	Olin Hall Concordia
Holiday (Offices Closed)	Fri., July 3		District- wide
Joint Powers	Thurs., July 2	7:00 a.m.	Courthouse
MEEP Adm. Workshop	Sun., Aug. 9 - Tues., Aug. 11		Brainerd
New Staff Breakfast	Thurs. Aug. 27	7:00 a.m.	TBD
Elements of Instruction	Thurs., Aug. 27- Fri., Aug 28	8:30 a.m.	Townsite
MEEP Day (K-6)	Mon., Aug. 31		
All-District Workshops	Tues., Sept. 1- Thurs., Sept. 3		District- wide
Assessments & OBE Workshop - Iris McGinnes	Fri., Sept. 4		Sr. High

XIV. ADJOURNMENT

NEXT SCHEDULED MEETING Wednesday, July 1 - 5:00 p.m.
Board Room - Townsite Centre

5-149-1305 MIN 6-30-92 SPECIAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
JUNE 30, 1992
PAGE 1

MEMBERS PRESENT: Curt Borgen, Bill Cox, James Cummings, Mark Gustafson, Anton Hastad, Ellen Hunt, and Robert Jernberg.

MEMBERS ABSENT: Dr. Wayne Alexander

CALL TO ORDER: The meeting was called to order at 5:32 p.m.

<u>PLEDGE OF ALLEGIANCE</u>: Chairperson Cummings led the Board, audience and administration in the Pledge of Allegiance.

<u>PREVIEW OF AGENDA</u>: Jernberg added the following agenda items Sales Agreements-9th Ave. No., 1992-93 Non-Aligned Staff Agreement, and Robert Asp Remodeling.

<u>APPROVAL OF AGENDA</u>: Borgen moved, seconded by Hunt, to approve the agenda as presented. Motion carried 6-0.

<u>SPORTS CENTER LEASE AGREEMENT</u>: Borgen moved, seconded by Gustafson, to approve the lease agreements with the City of Moorhead, one for five (5) years at a cost of \$38,935; and, one for two (2) years at a cost of \$33,077. Motion carried 6-0.

These leases will cover the new spaces constructed for classroom use and a continued agreement for use of city facilities.

HOME SALES AGREEMENTS (9TH AVENUE NORTH): Borgen moved, seconded by Cummings, to approve the sales agreements with the specified homeowners/renters as presented, including the option cost of \$250.00. Motion carried 6-0.

1992-93 NON-ALIGNED STAFF AGREEMENT: Gustafson moved, seconded by Hunt, to approve the non-aligned employee agreement fot 1992-93. Motion carried by roll-call vote; Hastad dissenting.

ROBERT ASP REMODELING: Bob Lacher explained the issue of Smithco, Inc. rescinding their bid for work at Robert Asp.

Borgen moved, seconded by Hastad, to approve awarding the bid to the next highest bidder, Gast Construction, Wahpeton, ND, in the amount of \$251,836; and, also pursue the five percent (5%) bid bond and cost from Smithco, Inc. Motion carried 6-0.

1991-94 CENTRAL ADMINISTRATION CONTRACT: Borgen moved, seconded by Hastad, to close the meeting at 6:15 p.m. for discussion regarding Article XIV of the administrators' contract. Motion carried 6-0.

Hastad moved, seconded by Cox, to re-open the meeting at 7:30 p.m. Motion carried 6-0.

Borgen moved, seconded by Hunt, to approve the master agreement with the central administrators' unit for 1991-94 as amended, in the amounts of 4.0%, 3.9% and 3.0%, respectively. Motion carried 6-0.

#### OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Borgen reviewed a process of salary adjustments that were made in previous years for newly hired principals to allow them to "catch-up" with others in the units for comparable worth purposes. Borgen stated that Mr. Johnson is one of the lowest paid technical college presidents out of this region. For that reason, the following motion was made.

Borgen moved, seconded by Gustafson, to increase Nate Johnson one (1) step on he salary schedule (E81, Step 8) for the 1992-93 school year. Motion failed 4-2; Cummings, Hastad, Cox, Hunt dissenting.

<u>ADJOURNMENT</u>: Gustafson moved, seconded by Cox, to adjourn the meeting at 7:45 p.m. Motion carried 6-0.

Mark Gustafson, Clerk

#### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>SPECIAL</u> meeting of the Moorhead School Board will be held on <u>TUESDAY</u>, <u>JUNE 30</u>, 1992, at 5:30 p.m. in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg Interim Superintendent

#### MISSION STATEMENT

To deve				potential o	f every lear	rner t	o thrive in a	Ĺ
ATTENDA	ANCE	:						
Dr. Way A. C. Bill Co James (	yne / (Curt OX Cumm:	Alex ings	ander Borgen		Mark Gusta Anton Hast Ellen Hunt Robert Jer	fson _ ad nberg		
I.	CALI	L TO	ORDER					
II.	PLEI	OGE	OF ALLEGI	ANCE				
III.	PRE	<b>VIEV</b>	OF AGEND	A - Robert	Jernberg, I	nterim	Superintende	≥nt
IV.	APPI	ROVA	AL OF AGEN	DA				
	Move	ed k nent	oy cs		_Seconded b	У		
v.	PRE	-SCI	HOOLK -	12 PROGRAM-	-COMMUNITY	EDUCAT	NOI	
	A. B.		FINISHED B W BUSINESS					
		1.	Consider Administr Contract	ators'	(Borgen)		Appendix	<u>A</u>
			proposed	settlement	ollowing is with the ce 194 school y	ntral	nary of the administrator	:s
			Cost % Inc.	1991-92 \$12,487 4.00	1992-93 \$12,669 3.90		1993-94 \$10,193 3.00	
			Recommend agreement presented	with the c	ve to approv central admi	e the nistra	master ators' unit as	5
			Moved by Comments		Seconde	d by _		

2. Consider Sports Center Lease Agreement

Explanation: Appendix B-1 contains two lease agreements with the City of Moorhead for space at the Moorhead Sports Center.

- 1) A five (5) year lease agreement for the new spaces constructed by the city that the school district will lease for classroom use. There will be additional expenses for fit-up costs for rooms 202 and 205. This lease is in the amount of \$38,935.
- 2) A two (2) year lease agreement for use of City of Moorhead facilities and school district facilities for the 1992-93 and 1993-94 school years. This lease is in the amount of \$33,077.

Both leases will be part of the lease levy. Lease #2 has been included in the levy in prior years at a cost of \$30,001.

<u>Recommendation</u>: Move to approve the lease agreements with the City of Moorhead, both to be a part of the lease levy.

Moved by	Seconded by
Comments	

VI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

VII. ADJOURNMENT

## 5-M9-808 MIN 7-1-92

## INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

Notice is hereby given that a <u>SPECIAL</u> meeting of the Moorhead School Board will be held on <u>WEDNESDAY</u>, <u>JULY 1</u>, 1992, at <u>5:00 p.m.</u> in the <u>BOARD ROOM</u> at <u>TOWNSITE CENTRE</u>.

Robert Jernberg, Interim Superintendent

#### MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

changir	ng world.	
ATTENDA	ANCE:	
A.C. (G Bill Co James G Mark G	Curt) Borgen _ Cummings ustafson	Anton Hastad Ellen Hunt Carol Ladwig Robert Jernberg
I.	CALL TO ORDER	Ł
II.	PLEDGE OF ALI	EGIANCE
III.	PREVIEW OF A	ENDA - Robert Jernberg, Interim Superintendent
IV.	APPROVAL OF A	AGENDA
	Moved by	Seconded by
v.	ORGANIZATION	OF THE SCHOOL BOARD
	1. Election	of Officers
	Explanation	on: The positions to be elected are:
		Chair - Vice-Chair - Clerk - Treasurer -
	Moved by Comments	Seconded by

2.	Meeting Date, Time, and Location	(Jernberg)	Appendix A
	Explanation: Regular 1 held on the second and 6:30 p.m. in the board specified locations.	fourth Tuesday of	each month at
	Moved by	Seconded by	
		_	
3.	Board Compensation		
	Explanation: The School rate of \$5,400.00 per is made for necessary of board functions in titled, Travel-Code: Dadditional compensation	year. In addition, expenses incurred i accordance with the LC. Officers are n	reimbursement in performance policy
	Moved by		
4.	Committee Appointments	(Jernberg)	Appendix C
	Explanation: Refer to	Appendix C-1.	
	Moved by	Seconded by	
***		<del>-</del>	
*5.	Designate Official Newspaper	(Jernberg)	Appendix D
	Explanation: Refer to	Appendix D-1.	
	Recommendation: Move official newspaper.	to approve The For	um as the
	Moved by	Seconded by	

\*6. Designate Official (Lacher) Depositories

Appendix E

Explanation: Approval is requested for the following investment brokers and depositories: Norwest Bank; American Bank and Trust; Moorhead State Bank; American Federal Savings and Loan; Moorhead Federal Savings and Loan Association; F & M Marquette National; Kiene-Wooters, Dain Bosworth, Merrill-Lynch; Piper Jaffray & Hopwood; First Bank, Fargo National; Dakota Bank and Trust; NRX; American Savings & Loan; High Yield Management; Financial Northeastern; Citi Bank-Card; MSBA Liquid Asset Fund Plus; Witt Financial, and Peak Financial Management; Great Eastern Management, Inc.; Mutual Money Desk, Inc.; United Savings of the South-west; and, C.D. Securities, Inc. Bonds are handled by American National, St. Paul; Norwest, Minneapolis; and, Depository Trust Corporation. Tax and aid anticipation certificates are handled by First Wisconsin Trust Co, Depository Trust Co., and National City Bank.

Recommendation: Move to approve the investment brokers and depositories as listed above.

	Moved by	Seconded by			_
*7.	Legal Assistance	(Jernbe	erg)	Appendia	<u> ۲</u>
	Explanation: The school time and material basis.	district	obtains	services or	n a
	Moved by				_

- VI. CONSENT AGENDA (Items: V. 5-7; VII.; XI. B 1-5)
  - \*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda. . :

Moved by	Seconded by	
Comments		

#### \*VII. CONSIDERATION OF CLAIMS

NOTE: Claims will be approved at the second meeting in July. Checks will be processed and printed by July 14. A board member will be requested to come in to review the bills on the 13th or 14th so any checks which need to be paid may be sent at that time (e.g. Moorhead Public Service, etc.). The remaining checks will be sent after approval.

#### VIII. COMMUNICATIONS

- IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK
- X. FOR YOUR INFORMATION

Appendix Z

- Student Handbooks Board members will receive drafts of the handbooks for Robert Asp and Moorhead Junior High under separate mailing. Board approval is required at the second meeting in July to allow sufficient time for printing.
- XI. PRE-SCHOOL--K 12 PROGRAM--COMMUNITY EDUCATION
  - A. UNFINISHED BUSINESS
  - B. NEW BUSINESS
    - \*1. Consider M.S.H.S.L. (Jernberg) Appendix <u>H</u>
      Membership

Explanation: Minnesota Statutes 1980, Section 129.121 requires individual school boards, each year, to authorize membership in the Minnesota State High School League (M.S.H.S.L.) if they elect to delegate the regulation of their interscholastic athletic events and other extracurricular activities to the League.

Recommendation: Move to approve the membership in the M.S.H.S.L. for the school year 1992-93.

	Moved by	Seconded by	
*2.	Consider M.S.B.A. Membership	(Jernberg)	Appendix <u>I</u>
	Explanation: The	fee for 1991-92 was	\$5,099.77.
	in the Minnesota	Move to approve the 1 School Boards Associa mount of \$4775.00.	K-12 membership ation for
	Moved by	Seconded by	

\*3. Consider Authorization (Lacher)
Procedures for the
Investment of Excess
Funds

Appendix J

Explanation: It is recommended that, for the 1992-93 fiscal year, the Assistant Superintendent for Business, or designee, be hereby vested with the authority and responsibility to invest funds which are not currently needed in accordance with M.S. 118.01, 118.005, 124.05, and 475.66.

Recommendation: Move to approve the Authorization of Procedures for the Investment of Excess Funds.

Moved by	Seconded by
Comments	

\*4. Consider Authorization (Lacher) Appendix K for Payment of Goods and Services Advance of Board Approval

Explanation: It is recommended that, for the 1992-93 fiscal year, consistent with M.S. 123.335, 123.35 and 471.38, the Assistant Superintendent for Business, or designee, be hereby vested with the authority to make the following payments in advance of Board approval when necessary.

- A. Payment of expense claims against the district:
  - 1. Postage meter and bulk mailing payments
  - Purchases made by school personnel which do not exceed one hundred dollars; provided, however, such purchases have been authorized by an administrator
  - 3. Officials, referees and judges fees
  - 4. Special program speaker and consulting fees
  - 5. Petty cash fund replenishments
  - 6. Utility bills
  - 7. Registration and travel expenses
  - 8. Employee group insurance payments
  - 9. Employee retirement plan payments
  - 10. Payments necessary for discount privileges
  - Contractual progress payments, common to building construction, as necessary to meet established due dates
- B. Investment purchases

\*4. Consider Authorization for Payment of Goods and Services Advance of Board Approval (Continued....) C. Electronic funds transfer payments covering investments and bond principal, interest, and fiscal agent service charges. Assistant Superintendent for Business Affairs shall follow these policy controls: o The disbursing bank shall keep on file a certified copy of this authorization which allows electronic funds transfer. o The initiator shall document the request and obtain approval from the Assistant Superintendent for Business, or designee, before making the transfer. o A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used to support the transaction. All of the advance payments made by the above authorization require that a detailed listing of the payments be submitted to the School Board for ratification at a regularly scheduled meeting for such financial matters. Recommendation: Move to approve the Authorization for Payment of Goods and Services Advance of Board Approval. Moved by \_\_\_\_\_Seconded by \_\_\_\_\_ Comments

. . . .

\*5. Consider 1992-93 (Jernberg) Appendix L
Tuition Fees

Explanation: Appendix L-1 contains the Tuition Fees policy (JECB). It is recommended the amounts remain the same for 1992-93.

Recommendation: Move to approve the tuition fees for 1992-93 as presented.

Moved by \_\_\_\_\_\_\_\_Seconded by \_\_\_\_\_\_\_

#### XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

#### CALENDAR OF EVENTS

LA

Event	Date	Time	Place
Holiday (Offices Closed)	Fri., July 3		District- wide
Joint Powers	Thurs., July 2	7:00 a.m.	Courthouse
MEEP Adm. Workshop	Sun., Aug. 9 - Tues., Aug. 11		Brainerd
New Staff Breakfast	Thurs. Aug. 27	7:00 a.m.	TBD
Elements of Instruction	Thurs., Aug. 27- Fri., Aug 28	8:30 a.m.	Townsite
MEEP Day (K-6)	Mon., Aug. 31		
All-District Workshops	Tues., Sept. 1- Thurs., Sept. 3		District- wide
Assessments & OBE Workshop - Iris McGinnes	Fri., Sept. 4		Sr. High

#### XIII. ADJOURNMENT

#S-93-001 MEMO School Board Meetings 2nd & 4th Tuesday of each month - 6:30 p.m. School Board TO: FROM: R. Jernberg Board Committee Appointments RE: DATE: July 1, 1992 1991-1992 1992-1993 Board Officers Chair - James Cummings Vice Chair - Ellen Hunt - Mark Gustafson Clerk Treasurer - Bill Cox Location of Meeting Dates/Times Meetings Committee Title Representatives Senior High- Cummings/Hastad Adopt-A-School CI. Robert Asp- Gustafson CL, JC Junior High- Cummings MG, EH Edison- Alexander EH Probstfield- Hunt BC, JC JC, EH Riverside/ Lincoln-Cox JC Washington- Alexander/Hunt JC BC, AH Voyager- Borgen Appointed Rep.-NWTC - Borgen/Gustafson Townsite Activities Council CL, MG, BC Cox/Hunt Alexander/Gustafson Townsite Boundary Configuration Open CAPP (Comprehensive Open COX Open APPENDIX C-1 Page 1 of 3 Arts Planning Program) MG Alexander/Gustafson Open (Dec. - Feb.) Townsite Calendar CL, MG, EH Open Hunt Open Chemical Use (TAHC-

Teenage Health Consultants)

Committee Title			ocation of Meeting Dates/Times !	<u>Meetings</u>
City Planning	CL (alt), AH	Hastad	pen	City Hall
Community Education Advisory		N S	Sept. 14 - 7:30 p.m. Oct. 26 - 7:30 p.m. Nov. 23 - 7:30 p.m. Jan. 18 - 7:30 p.m. Mar. 22 - 7:30 p.m. Apr. 26 - 6:30 p.m.	MIC
Community Health Advisory	AH	Hastad	)pen	Open .
ComNet (MSBA Legislation)	JC	Cummings	Open	Open
Continuing Education		Borgen	2nd Wed. each month 7:30 a.m.	Townsite
Early Interagency Intervention	CL, EH	Hunt	Open	Open
Health Care		Cummings	Open	Open
Human Rights	CL, EH	Cox	2nd Thurs. each month 7:00 - 8:15 a.m.	Townsite
Joint Powers	CL (alt), JC, EH_	Cummings/Hunt	1st Thurs. each month 7:15 a.m.	Open
Learning Bank	AH		Open (4 times/yr.) 7-8:30 a.m. Fgo, W Fgo., Mhd.	Open
Long Range Planning (Futures)	CL (alt)	Cox/Alexander/Gustafson (Open to all Board Members)	3rd Tues. each month 4:00 p.m	. Townsite
MTC Association		Borgen	Open	MIC
Negotiations	MG, BC	Borgen/Alexander	Open	Townsite

Committee Title		Representatives	Location of  Meeting Dates/Times	Meetings
PER (Planning, Evaluating and Reporting)	CL (alt), JC	Cummings/Hunt (alternate)	3rd Thurs. each month 7:00-8:30 a.m.	Townsite
Police Liaison	AH, EH	Hastad	2nd Tues. each month 7 a.m.	LEC
Policy Review	CL (alt), AH	Hastad	4th Mon. each month 7:00 p.m.	Townsite
S.T.E.P. Advisory Board (Supplemental Teaching and Enrichment Program)	CL, MG, AH	Gustafson/Hastad	3rd Mon. each month 3:45 p.m	Robert Asp
Sabbatical Leave	CL, MG	Alexander	Open (April-May)	Townsite
Supervision/Evaluation	BC	Alexander	Open	Townsite
Technology	CL, AH	Gustafson/Cummings	Open	Townsite
Title I PAC (Parent Advisory Committee)	ЕН	Hunt	Open	Townsite
Transportation	CL, AH	Alexander/Hastad	Open	Townsite
VRC (Vocational Relicensure Committee)		Borgen	Sept. 3 7:00 a.m. Nov. 19 3:15 p.m. Jan. 28 3:15 p.m. May 6 3:15 p.m.	Fryn' Pan Senior High Senior High Senior High

## The Forum

FARGO-MOORHEAD-

A Pulitzer Prize Winning Newspaper

FORUM PUBLISHING CO., BOX 2020 FARGO, N. DAK. 58107 PHONE (701) 235-7311

DAVID BRATON GENERAL MANAGER

May 8, 1992

Robert Jernberg Interim Superintendent Independent School District No. 152 810 - 4th Avenue South Moorhead, MN 56560

Dear Mr. Jernberg:

The Forum wishes to submit our bid on all legal and official notices for the Moorhead School District for the forthcoming year.

As you know, the legal rate is established by the Legislature and we will bill according to the official rate.

The Forum has filed the required "Affidavit of Legal Newspaper" with the Minnesota Secretary of State and I have included our Statement of Minnesota Circulation.

Thank you for your consideration. I can assure you The Forum will be most anxious to provide excellent service in the publication of all legals.

Sincerely,

David A. Braton General Manager

DAB: jmb

enclosure

## The Forum

FARGO-MOORHEAD-

A Pulitzer Prize Winning Newspaper

FORUM PUBLISHING CO., BOX 2020 FARGO, N. DAK. 58107 PHONE (701) 235-7311

# PUBLISHER'S STATEMENT OF MINNESOTA CIRCULATION

12 Months Ending March 31, 1992 Subject to Audit by Audit Bureau of Circulation

COUNTY	OCCUPIED HOUSING UNITS 1990 CENSUS	DAILY CIRCULATION	
BECKER	10,477	2,407	
CLAY	17,490		
Baker		51	
Barnesville		623	
Comstock		23	
Felton		127	
Georgetown		80	
Glyndon		418	
Hawley		778	
Hitterdal		99	
Moorhead and Dilworth		7,883	
Sabin		188	
Ulen		222	
MAHNOMEN	1,805	603	
NORMAN	3,118	1,593	
OTTER TAIL	19,510	1,769	
POLK	11,984	424	
WILKIN	2,805	626	
MISCELLANEOUS		1,206	
TOTAL IN MINNE	ESOTA	19.120	

I hereby certify all statements set forth in this statement are true.

David A. Braton General Manager

Directions: Prior to the September copies to: JEANNE HALL	4, 1992 deadline, please fill in	each blank on this form for the 19	92-93 school year and return two
Mn Department o	re Building/550 Cedar Street		APPENDIX H-1
Please note: The third copy of this	form is to be retained in the scho	ol files.	
***************************************	***************************************	*******************	***************************************
1002 02 PESOI LITION EO	D MEMBERCHIR IN TH	E MINNESOTA STATE	UCU SCHOOL LEACHE
1992-93 RESOLUTION FO	K MEMBEKSHIP IN 1H	E MINNESUIA SIAIE I	HIGH SCHOOL LEAGUE
RESOLVED, that this Gover	rning Board of School Dist	trict Number 152,	
Moorhead Public Sch	ools	, County of	Clay
(Name of Distri	ict/School)		
curricular activities (referred and so hereby certifies to the 129.121.	State Commissioner of Ed	ucation as provided for by	Minnesota Statutes, Section
FURTHER RESOLVED, the	at the high school(s) listed	below (name all high scho	ools in the district):
Moorhead Senior Hig	jh		
is (are) authorized by this, th	e Governing Board of said	school district or school t	o:
1. (Check one) A	A. Make new application High School League, a		In State
<u>_x</u> _1	B. Renew its membership	p in the MN State High So	chool League, and
2. Participate in the appre	oved inter-school activities	sponsored by said League a	and its various subdivisions.
FURTHER RESOLVED, the Regulations of said League as League's Official Handbook, participation in said League so of such activities are assigned	on file at the office of the ponsored activities, and that	as the same are published school district, as the min at the administration and re	in this latest edition of the imum standards Governing
The above Resolution was add minutes of said Board and he			
SIGNATURES:			
Clerk or Secretary of Local	Governing Board	Superintendent or He	ead of School
Date:July 1, 1992		Date: July 1, 1992	

POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN. DISTRICT CODE: JECB DATE ADOPTED: 09-13-88 REVISED: 08-13-91

#### TUITION FEES

Tuition fees for full time students attending the Moorhead Public Schools for the 1991/92 1992-93 school year are as follows:

 Kindergarten
 \$1,982.00

 Elementary
 \$2,963.00

 Secondary
 \$5,151.90

Special Education students, and students attending under Minnesota Attendance Options programs shall have financial arrangements based on state approved procedures.

#### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

5-M9-805 MIN 7-38-92

Notice is hereby given that a <u>Regular</u> meeting of the Moorhead School Board will be held on <u>Tuesday</u>, <u>July 28</u>, 1992, at <u>5:00 p.m.</u> in the <u>Board Room</u> at <u>Townsite Centre</u>.

Robert Jernberg, Interim Superintendent

Appendix B

#### MISSION STATEMENT

To develop the maximum potential of every learner to thrive in a changing world.

ATTEND	
Bill C James	Curt) Borgen Anton Hastad  Example Cummings Carol Ladwig  Sustafson Robert Jernberg
ı.	CALL TO ORDER
II.	PLEDGE OF ALLEGIANCE
III.	PREVIEW OF AGENDA - Robert Jernberg, Interim Superintendent
IV.	APPROVAL OF AGENDA
	Moved bySeconded by
v.	APPROVAL OF MINUTES Appendix A
	Recommendation: Move to approve the minutes of June 9, 16, 23 and 30, 1992 as presented.
	Moved bySeconded by
VI.	CONSENT AGENDA (Items: VII; XI B. 7-15)
	*All items listed with an asterisk (*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in the normal sequence on the agenda.
	Recommendation: Move to approve the items on the consent agenda.

\*VII. CONSIDERATION OF CLAIMS

#### VIII. COMMUNICATIONS

#### IX. OPPORTUNITY FOR COMMUNITY/STAFF TO SPEAK

#### X. FOR YOUR INFORMATION

Appendix Z

- 1. Summer Buildings & Grounds Update Kaste <u>Explanation</u>: Orv Kaste will review progress regarding summer maintenance, cleaning, renovations and construction with the Board. Refer to Appendix Z-1.
- 2. Referendum Update Jernberg <u>Explanation</u>: The Board will be updated regarding the upcoming referendum including street closing issues, Review and Comment, and preparations for the election. A report will be given regarding the Citizens Committee which has been formed.
- 3. Late Activity Transportation Bacon <a href="Explanation">Explanation</a>: A review of issues and alternatives to provide for late activity transportation for the 1992-93 school year will be discussed. Refer to Appendix Z-2.

#### XI. PRE-SCHOOL--K - 12 PROGRAM--COMMUNITY EDUCATION

	U H	á
A. UNFINISHED BUSIN	. 4	,

1.	Consider Discipline Handbook		(Siggerud)		Appendix <u>C</u>		
	Explanation:	Appendix	C-1	contains	the	revised	сору

of the Discipline Handbook.

Recommendation: Move to approve the Discipline Handbook as presented.

Moved by	Seconded by
Comments	

#### B. NEW BUSINESS

1. Consider Elementary (Jernberg) Appendix  $\underline{D}$  Prep-Time Resolution

Explanation: Appendix D-1 contains a letter from the Minnesota Department of Education outlining the procedures for submitting a waiver request. A Board resolution and letter to the State Board of Education requesting a variance from Minnesota Rules 3500.1400, Subp. 3. Preparation time.

Recommendation: Move to approve the resolution requesting a variance for the 1992-93 school year.

Moved by _	Seconded by
Comments _	

2.	Consider Resolution (Jernberg) Appendix E Relating to Issuance of Building Bonds and Calling a Special Election
	Explanation: Appendix E-1 contains the resolution which relates to the issuance of school building bonds and calls a special election for that purpose. This resolution also approves the language on the ballot.
	Recommendation: Move to approve the resolution as presented.
	Moved bySeconded by
3.	Consider Notice (Jernberg) Appendix F of Special Election Resolution
	Explanation: Appendix F-1 contains the resolution which notifies the public of a special election, polling places and hours, and the ballot question.
	Recommendation: Move to approve the Notice of Special Election resolution as presented.
	Moved bySeconded by
4.	Consider Review of (Franklin) Appendix G Pay Equity Plan
	Explanation: Ernst and Young has submitted a proposal to conduct an update of the district's pay equity plan. This will entail updating job descriptions, provide training for the Job Evaluation committee and conduct a re-evaluation of classifications, banding and grading. The time-frame for completion of this project would be 2-3 months commencing immediately. The approximate cost would be \$5,700 to \$6,400. The cost is dependent on the number of employee interviews required to re-write job descriptions and re-evaluate positions.
	Recommendation: Move to approve hiring Ernst and Young to conduct an update of the district's pay equity plan.
	Moved bySeconded by

New Employees (All are effective for the 92-93 school year unless stated otherwise.)

Rick Morgan - MSMH Paraprofessional, Edison Elementary, B 21 (0), \$7.91/hour Jacalyn Migler - LD Coordinator, C 52 (6), \$40,028.00 Laurie Dalebout - 1st grade Teacher, Washington Elementary, BA (0-4), \$23,164 Kyle Edgerton - 1st grade Teacher, Robert Asp Elementary, BA (0-4), \$23,164 Steven Olson - Life Science Teacher, Junior High, BA (0-4), .571, \$13,226.64 (23,164) Keith Radke - German Teacher, Senior High, BA (0-4), .214, \$4,957.10 (23,164) Diane Houglum - Band Teacher, Junior High, MA (0-4), \$28,101, One year contract Brad Stroup - Social Studies Teacher, Senior High, MA+45 (0-4), \$31,805 Carol Bennett - English Teacher, Senior High, BA (0-4), \$23,164 Shirley Davis - LD Paraprofessional, Robert Asp Elementary, B21 (0), \$7.91/hour Lowell Buysse - Speech Teacher, MA (0-4), \$28,101 Kalan Malchow - Social Studies, Senior High, BA (0-4), \$23,164 Erik Kristoffersen - Science Teacher, Senior High, BA (0-4), .786, \$18,206.90 (23,164)

Resignations

Jeanne Erickson - Health Technician Secretary,
Edison Elementary, effective August 15, 1992
Coleen Roller - Paraprofessional on leave, effective
immediately
Elizabeth Wolf - Interpreter of Deaf, effective
immediately
Mary Thompsen - Inclusion Paraprofessional,
Riverside Elementary, effective immediately
Shirley Nelson - Secretary Activities Director,
Senior High, June 19, 1992

Maternity Leave

Ronette Miller - Secretary Special Services, on or about August 27, 1992, for six weeks

Change in Contract
Mary Clausen - Music, from Voyager Elementary to
Washington Elementary, .214
Bev Ruud - Secretary at Voyager to Secretary at
Senior High
Margaret Hanson - Speech Teacher at Riverside from
full time to .542
Stephanie Holm - Speech Teacher at Riverside from
.642 to full time
Ann Krier - Health Technician and Library Secretary
Voyager to Health Secretary at Thomas Edison, 6.5
hours daily

	5.	Consider Personnel (continued)
		Change in Leave Michelle Bonito - EBD Resource Teacher at Robert Asp, August 1992 - January 29, 1993
	9	Recommendation: Move to approve the personnel items as presented.
		Moved bySeconded by
•	6.	Consider Sales (Lacher) Appendix I Agreements
		Explanation: Appendix I-1 contains tentative sale agreements and supporting information for two (2) properties the district has offered to purchase for the 9th Avenue North vacation.
		The price listed does not include the \$250 option cost and moving costs. Moving costs will average \$1,000 to \$1,500 per tenant/homeowner (\$12,000 - \$18,000).
	9	Recommendation: Move to approve the sales agreements as presented including the option cost of \$250.00.
		Moved bySeconded by
		Commerce
	*7.	Consider Special (Swedberg) Appendix <u>J</u> Services Contracts
	*7.	Consider Special (Swedberg) Appendix J Services Contracts  Explanation: Appendix J-1 contains contract agreements with the following agencies/school districts:
	*7.	Services Contracts  Explanation: Appendix J-1 contains contract agreements with the following agencies/school
	*7.	Explanation: Appendix J-1 contains contract agreements with the following agencies/school districts:  Dilworth-Glyndon/Felton (sharing personnel) Moorhead Technical Childcare Center (extended school year childcare-summer) Clay County Health (nursing services) St. Ansgar Hospital (adolescent treatment program) Fargo Clinic Ltd. (psychiatrist services)
	*7.	Explanation: Appendix J-1 contains contract agreements with the following agencies/school districts:  Dilworth-Glyndon/Felton (sharing personnel) Moorhead Technical Childcare Center (extended school year childcare-summer) Clay County Health (nursing services) St. Ansgar Hospital (adolescent treatment program) Fargo Clinic Ltd. (psychiatrist services) PT/OT Associates (physical therapists)  Recommendation: Move to approve the contract agreements with Dilworth-Glyndon/Felton, Moorhead Technical Childcare Center, Clay County Health, St. Ansgar Hospital, Fargo Clinic Ltd., and PT/OT

\*8. Consider Chapter I (Jernberg)
and Title V
Resolutions

Explanation: Appendix K-1 contains resolutions for Chapter I and Title V.

The Chapter I resolution for Reading and Math Improvements authorizes Moorhead Schools to apply for funds. The resolution also names Robert Jernberg as local agency respresentative to direct, execute and file applications and otherwise act as authorized representative of the district in all activities related to P.L. 97-35.

The Chapter I Detention Center resolution authorizes Moorhead Schools to apply for P.L. 97-35 Title V (Chapter I) federal funds to provide supplementary services to neglected and/or delinquent students housed in the Clay County Regional Juvenile Detention Center.

<u>Recommendation</u>: Move to approve the resolutions relating to Chapter I-Reading & Math Improvement and Chapter I-Detention Center and Title V, as presented.

Moved by	Seconded by	
Comments		

\*9. Consider 1992-93
West Central ECSU
Membership

(Jernberg)

Appendix L

Explanation: Appendix L-1 contains a membership contract to provide services for:

Curriculum Workshops
Basic Skill Workshops
Knowledge Bow
Staff Development
Center for Education Excellence
Regional Teacher Effectiveness Training
Special Education Services (vision,
hearing severe multiple handicapped,
emotionally disturbed consultants)

The total membership fee is \$3,700.

<u>Recommendation</u>: Move to approve the membership as presented.

Moved by	Seconded by
Comments	

	Consider Athletic Ticket Prices	(Hulbert)	Appendix M
		endix M-1 contains in and proposed athles commended that athle follows:	tic ticket
	Adult Student/Staf Adult Seasor	ff Season Pass	. 3.00 . 15.00 . 35.00
	prices as present	Move to approve the ced for the 92-93 sc	noor year.
	Moved by Comments	Seconded by	
*11.	Consider Robert Asp Handbook	(Myers)	Appendix N
	Explanation: The Board.	e handbook will be r	eviewed with the
	Board members rec previous mailing	ceived a draft of th	e handbook in a
	Recommendation: handbook for Rob	Move to approve the ert Asp School.	1992-93
	Moved by	Seconded by	
*12.	Consider Voyager Student Handbook	(Schmid)	Appendix O
	Explanation: The Board.	e handbook will be r	eviewed with the
	Board members re previous mailing	ceived a draft of th	e handbook in a
	Recommendation: handbook for Voy	Move to approve the ager School.	1992-93 student
	Moved by	Seconded by	

*13.	Consider Junior High Student/Paren Handbook	(Tupper) t	Appendix P		
	Explanation: The handbook will be reviewed with the Board.				
	previous mailing.		of the handbook in a		
	Recommendation: Mandbook for Moorh	love to approve lead Junior Hig	the 1992-93 student gh.		
	Moved by	Seconde	ed by		
*14.	Consider NSF Check Write-Off	(Legg)	Appendix O		
	ass Man-Cufficient	The checks	requested to write checks which have will be sent to a		
	Fund 01 Fund 02 Fund 09 Fund 11 Fund 12 Fund 14	4 checks 9 checks 3 checks 1 check 4 checks 3 checks	\$ 97.04 120.75 55.00 305.75 145.34 99.00 \$822.88		
	Details of the chooffice.	ecks are avail	able in the business		
	Recommendation: 1 checks noted above agency.	Move to approv e and forward	e writing off the them to a collection		
	Moved by	Second	ed by		
*15	. Consider Investme Trust Transfers		Appendix R		
	Explanation: App investments and t	endix R-1 cont rust transfers	ains a list of from 4/92 - 6/92.		
	Recommendation: transfers as pres	Move to approvented.	ve the investments and		
	Moved by	Second	led by		

## XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

### 1. Superintendent Search Update - Cummings

### CALENDAR OF EVENTS

Event	Date	Time	Place
MEEP Adm. Workshop	Sun., Aug. 9 - Tues., Aug. 11		Brainerd
New Staff Breakfast	Thurs. Aug. 27	7:00 a.m.	Speak Easy
Elements of Instruction	Thurs., Aug. 27- Fri., Aug 28	8:30 a.m.	Townsite
MEEP Day (K-6)	Mon., Aug. 31		
All Staff Welcome	Mon., Sept. 1	8:00 p.m.	Sr. High
All-District Workshops	Tues., Sept. 1- Thurs., Sept. 3		District- wide
Assessments & OBE Workshop - Iris McGinnes	Fri., Sept. 4		Sr. High
First Day of Classes	Tues., Sept. 8		
Primary Election Day (Bond Referendum)	Tues., Sept. 15		

#### XIII. ADJOURNMENT

NEXT SCHEDULED MEETING TUESDAY, AUGUST 11, 1992 - 7:00 P.M.
BOARD ROOM - TOWNSITE CENTRE

#### RESOLUTION

of

## INDEPENDENT SCHOOL DISTRICT NO. 152 Moorhead, Minnesota

WHEREAS, Independent School District No. 152 strives to provide quality educational experiences for students, and

whereas, the students of Independent School District No. 152 need a safe learning environment and the opportunity to gain self-confidence, skills and knowledge to meet the district's educational outcomes, and

WHEREAS, the State Board of Education adopted a rule establishing planning time for elementary schools as follows:

Minnesota Rules 3500.1400, Subp. 3. Preparation Time.

"The daily preparation time for an elementary school teacher must be comparable o that provided secondary teachers in the school district within the student contact day. The preparation time may be scheduled at one uninterrupted time period or two uninterrupted time periods during the student contact day.

The state board shall grant a variance from this subpart, for the 1992-93 school year only, if a school district, by August 1, 1992, submits a written request and provides written documentation sufficient to satisfy the state board that implementation of the rule would impede student learning or restrain the effectiveness of the district's educational program."

and,

WHEREAS, the district Management Plan included requesting a variance for the 1992-93 school year for planning to insure the district meets the interpretation of comparable preparation time, and

WHEREAS, Riverside School must determine alternatives due to scheduling and utilization of limited gym space,

THEREFORE, BE IT RESOLVED that the Board of Education of Moorhead Public Schools request a variance to Minnesota Rules 3500.1400, Subp. 3. Preparation Time, for the 1992-93 school year

Date	Chairperson	
	Clerk	

# OF THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 152 (MOORHEAD AREA PUBLIC SCHOOLS) STATE OF MINNESOTA

JULY 28, 1992

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 152

(Moorhead Area Public Schools), State of Minnesota, was duly held in said district on the 28th day of July, 1992, at \_\_\_\_\_ o'clock p.m. for the purpose, in part, of calling an election to authorize the issuance of school building bonds.

Member \_\_\_\_\_ moved the adoption of the following

Member \_\_\_\_\_ moved the adoption of the following Resolution:

RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON

BE IT RESOLVED by the School Board of Independent School District No. 152,

#### State of Minnesota, as follows:

- 1. It is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$7,000,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including purchasing property, site preparation, remodeling and renovating buildings, constructing additions to current facilities, equipping facilities and making technology improvements.
- 2. The project has received a positive Review and Comment from the Commissioner of Education. The actions of the administration in consulting with the State Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 121.15, as amended, are hereby ratified and approved in all respects.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

- 3. The question of the borrowing of said funds in the maximum amount of \$7,000,000 shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state primary election on Tuesday, the 15th day of September, 1992, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m., except in Alliance, Moland and Morken Townships where the polls will be open between the hours of 10:00 o'clock a.m. and 8:00 p.m.
- 4. Pursuant to Minnesota Statutes, Section 205A. 11, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district.
- 5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of Clay County at least forty-five (45) days prior to the date of said election. The notice shall specify the date of said special election and the question or questions to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district and at the polling place at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause a sample ballot to be posted in the polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

6. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state primary and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration, publication of notices and cost sharing.

APPENDIX E-1 Page 3 of 5

Furthermore, the clerk is authorized and directed to insure that the county auditor arranges for the printing of ballots as a part of the primary election ballot, and arranges to utilize the county's optical scanning equipment and election judges for conducting the election and counting the ballots.

7. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said special election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate a voting system other than a paper ballot system:

# OFFICIAL BALLOT SPECIAL ELECTION INDEPENDENT SCHOOL DISTRICT NO. 152 (MOORHEAD AREA PUBLIC SCHOOLS), MINNESOTA

SEPTEMBER 15, 1992

Vote on the proposition stated below:

	SHALL THE SCHOOL BOARD OF INDEPENDENT SCHOOL
YES	DISTRICT NO. 152 (MOORHEAD AREA PUBLIC
	SCHOOLS) BE AUTHORIZED TO ISSUE GENERAL
	OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED
	\$7,000,000 FOR THE ACQUISITION AND BETTERMENT
	OF SCHOOL SITES AND FACILITIES, INCLUDING
	PURCHASING PROPERTY, SITE PREPARATION,
	REMODELING AND RENOVATING BUILDINGS,
NO	CONSTRUCTING ADDITIONS TO CURRENT FACILITIES,
NO	EQUIPPING FACILITIES AND MAKING TECHNOLOGY
	IMPROVEMENTS?
BY VOTING "YI	ES" ON THIS BALLOT QUESTION, YOU
	ARE VOTING FOR A PROPERTY TAX INCREASE.

INSTRUCTION TO VOTERS: Voters desiring to vote in favor of the above proposition put a cross mark (X) in the square opposite the word "YES" next to that proposition. Voters desiring to vote against the above proposition place a cross mark (X) in the space opposite the word "NO" next to that proposition.

On the back of all ballots shall be printed "OFFICIAL BALLOT," the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded for deposit.

In precincts using an optical scan voting system, the ballot cards must be printed in black ink on white or buff colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot card. Voting instructions must be printed at the top of the ballot card on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The individuals designated as judges for the state primary election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_\_. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

# NOTICE OF SPECIAL ELECTION INDEPENDENT SCHOOL DISTRICT NO. 152 (MOORHEAD AREA PUBLIC SCHOOLS) STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that a special election has been called and will be held in conjunction with the state primary election in and for Independent School District No. 152 (Moorhead Area Public Schools), State of Minnesota, on Tuesday, the 15th day of September, 1992, for the purpose of voting on the following question:

¥1	AUTHORIZED TO ISSUE GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$7,000,000 FOR THE
NO.	ACQUISITION AND BETTERMENT OF SCHOOL SITES AND FACILITIES, INCLUDING PURCHASING PROPERTY, SITE PREPARATION, REMODELING AND RENOVATING BUILDINGS, CONSTRUCTING ADDITIONS TO CURRENT FACILITIES, EQUIPPING FACILITIES AND MAKING TECHNOLOGY IMPROVEMENTS?
	BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

The precincts and polling places for this special election shall be the same as those for the state primary election.

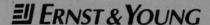
Any eligible voter residing in the School District may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election, except in Alliance, Moland and Morken Townships where the polls will be opened at 10:00 o'clock a.m. and will close at 8:00 o'clock p.m.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated this 28th day of July, 1992.

BY ORDER OF THE SCHOOL BOARD

/s/ School District Clerk Independent School District No. 152 (Moorhead Area Public Schools) State of Minnesota



■ 1400 Pillsbury Center Minneapolis, Minnesota 55402 ■ Phone: 612 343 1000

July 20, 1992

Ms. Brenda Franklin Human Resources Director Moorhead Public Schools Townsite Centre - 810 South 4th Avenue Moorhead, Minnesota 56560

Dear Ms. Franklin:

I enjoyed our recent conversation discussing your interest in conducting an update of the District's pay equity plan. We understand the update will involve three key activities, as follows.

First, District job descriptions (40-45) require updating to ensure employee duties and qualifications are properly identified.

Second, the District's job evaluation committee requires further training. The training will focus on the proper procedures for handling the job evaluation appeals process and in using the Decision Band Method (DBM). The District has a pay equity appeals policy in place, however, the policy's implementation has not been fully carried out by the committee. You wish to correct this situation and have the committee more involved in the administration of the pay equity plan.

Third, the committee will re-evaluate District classifications upon completion of the training and forward to Ernst & Young for review.

We have prepared our proposal that we believe meets the needs of the District. We have provided our project work plan, staffing, timetable and costs.

#### WORK PLAN

#### STEP 1: Project Initiation and Updating of Job Descriptions

An initial conversation will be held with you to finalize the workplan, timetable and project expectations.

We will furnish you with a job description questionnaire for distribution to employees. Existing job descriptions should be distributed to employees with the questionnaires to facilitate accurate updating of job description information.

Ernst & Young staff will conduct employee interviews to obtain additional information. We anticipate approximately 40 individual or group interviews will be conducted.

#### **II ERNST & YOUNG**

Ms. Brenda Franklin July 20, 1992 Page 2

Our staff will utilize information gained from the questionnaires (and interviews) to update the descriptions. The descriptions will be presented to the District for review and changes made as appropriate.

#### STEP 2: Conduct Committee Training

Our staff will provide training to the Committee regarding:

- Proper procedures for handling pay equity appeals and for maintaining the pay equity plan;
- Training in the use of the Decision Band Method (DBM);

We anticipate a 1 day training session will be required.

#### STEP 3: Conduct Job Evaluations

The Committee will utilize the Decision Band Method (DBM) and re-evaluate District classifications. The District should submit these evaluations to our firm for review. We will confirm the committee's evaluations and recommend changes as appropriate.

#### PROJECT STAFFING AND TIME TABLE

I will be the Project Manager and will be joined by Heidi Nelson and Margaret Bredeson from our staff.

We are prepared to begin work on the project immediately upon your notification to commence. We anticipate the project will take 2-3 months to complete.

#### COSTS

Based on the services described in our proposal, we estimate our fees and expenses as follows:

\$5,700 - 6,400

We understand you believe that our fees for previous work have been excessive in some instances. In order to overcome your concerns regarding our fees, we have priced the work for this project to be as competitive as possible.

#### I ERNST & YOUNG

Ms. Brenda Franklin July 20, 1992 Page 3

We have prepared our proposal to address the issues we believe are appropriate to meet the needs of Moorhead Public Schools. We understand, however, that interests may shift and your requirements may change. For that reason, we are open to modifying our proposal content and cost based on further discussions of the significant issues and priorities.

#### IN SUMMARY

We believe Ernst & Young is well qualified to conduct this important work to continue our relationship with Moorhead Schools. In support of our qualifications we offer:

- Experience gained from conducting previous pay equity work with the District that will allow us to best meet the District's needs;
- Willingness to be price competitive and meet competitor's costs, if required;
- Ernst & Young's services will provide continuity to the pay equity plan through the continued use of the Decision Band Method (DBM). Other consultants are prohibited from using DBM (or like imitations) since this job evaluation plan is proprietary to our firm.

Ernst & Young appreciates the opportunity to present our proposal and we look forward to working with you on this assignment. We are confident that we will serve you well.

To indicate your approval to commence with the project, please sign below and return the proposal letter to me, keeping a copy for your files.

If you have any further questions or comments, please do no hesitate to call me at (612) 371-8379.

Very truly yours,

**ERNST & YOUNG** 

John H. Coskey Senior Manager

JHC:tat

# **■ ERNST & YOUNG**

Ms. Brenda Franklin July 20, 1992 Page 4

Approved for Moor	head Schools by:	
Name:		
Title:		
Date:		
Approved for Ernst	t & Young by:	
Name:		
Title:		18
Date:		

NomINAL



July 20 ,1992

MEMO TO: Robert Lacher FROM:

Dan Wilson RE: Option to purchase

I was able to reach the following agreements, 7-15-92

Address: 813	chell Hextel 12th St. North	Steven & Donna Thiegles 812 N. 11th St.	1
Appraised Amt		49,000*	
Replacement E	37,000	49,000	
Relocation	900	6,900	
Total Acq. & Parcel Size	Reloc. 37,900 7,500	55,900 7,500	

The Thiegles have made a tentative agreement. Mrs. Thiegles wants to discuss the amount with her boss.

Mr. Hextell's commitment is firm. Mr. Hextell will also receive a self move payment of \$850.00 to move his personal property.

STAY CONSISTANT

Real Estate Tax:

Cost per sq ft

Mr. Hannaher's letter of 7-8-92 states that real estate taxes due in 1992 are the seller's obligations. I have always presented the offers based on taxes prorated to the date of closing. This is the most typical way real estate taxes are handled between buyers and sellers. The Schrom, Nelson and Norberg purchase agreements were handled in this way.

Closing Cost:

It is my assumption that the School District will pay all closing costs, including the cost of bringing the abstracts up to date and deed preparation. If you choose DEED to handle this differently, please advise. \$50-100

Darold Bergson had a chance to go out to dinner Wednesday evening, so missed our appointment. It sounds like he might be more willing to start negotiations.

an Wilson

#### MOORHEAD ISD 152 AND MOORHEAD TECHNICAL CHILDCARE CENTER CONTRACTUAL AGREEMENT FOR SUMMER SCHOOL 1992

This contract entered into this 23rd day of June, 1992 by and between Moorhead Independent School District #152 (hereinafter referred to as the SCHOOL DISTRICT) and Moorhead Technical Childcare Center (hereinafter referred to as the AGENCY) witnessess that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a Licensed Child Care Center with licensed teachers to attain the following objectives for the handicapped children of Moorhead Independent School District #152

- To provide learning activities to enhance play skills and readiness skills to prepare a child for Kindergarten
- To provide opportunities to aid children in acquiring inner control. To encourage independence, self help skills and fine motor skills, to listening skills and a positive self concept and self concept an self esteem.

NOW THEREFORE, the parties agree as follows:

 The terms of this contractual agreement shall be for a period up to twenty four (24) 2 hour days, at a rate of 3.50 per day per child not to exceed \$84.00 per child.

The terms of the contract will be from June 23, 1992, through August 13, 1992.

- Transportation will be provided by the Moorhead Schools on the stated Moorhead School District days of attendance.
- 3. Technical assistance/consultation will be provided to the AGENCY's staff by the SCHOOL DISTRICT's Early Childhood Special Educatin (EC:SE) staff as stated in each child's Individual Education Program Plan.
- 4. The AGENCY will provide space where the O.T., P.T., Speech/Language Clinician and/or EC:SE staff can meet with the children to provide services and observe the child in the regular pre-school program.

5. The AGENCY agreementhly.  MTC Center for ame  Limberly I fordor  Japan Rutter	
uthorized Signature	Authorized Signature
Co-ouner's	Title
6/24/92 Date	Date
lease return d	signed copy. to:
MTC Center 1900 28th Moorhead,	for Children Aur 5. MN 56560
4	h . /

Limberty Sordan

# AGREEMENT BETWEEN CLAY COUNTY HEALTH DEPARTMENT AND MOORHEAD SCHOOL DISTRICT

The Moorhead School District, hereinafter referred to as the "School" and the Clay County Health Department, Moorhead, Minnesota hereinafter referred to as the "Provider" enter into this agreement for the period September 1, 1992 through August 31, 1993.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

#### I. PROVIDER RESPONSIBILITIES:

- 1. Perform "nursing procedures" for students as requested by the School and under Physician orders on file at the school.
- 2. Provide nursing back-up in the School as requested.
- 3. Provide nursing consultation per phone or in person to the School as requested.
- 4. Assistance with communicable disease control as requested by the School.
- 5. The public health nurse shall provide the above services to the school district. The day of the week and the length of time spent in the school may vary according to the activity planned and requested by the school.

#### II. SCHOOL RESPONSIBILITIES:

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse (e.g. for attendance at conferences, vacation days).

No person or persons shall on the ground of race, color, national origin, handicap, age, sex, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program service or benefit advocated, authorized, or provided by this Department.

APPENDIX J-1

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

#### IV. RECORDS:

- 1. Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
- 2. Necessary health forms will be provided by the School.
- 3. The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

#### V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$33.00 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office, up to a maximum of \$868.00 per year. The cost of supplies shall be in addition to this amount. The Provider will bill the School monthly specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

#### VI. INDEMNIFICATION:

The School hereby agrees to at all times indemnify provider against any and all claims, suits, actions, debts, damages, attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, excluding the negligence and willful misconduct of the Provider.

School Superintendent (date)	Chair, School Board (date)
Director of Maternal Child Health Nu	rsing, Clay County Health Department (date)
Administrator, Clay County Health De	epartment (date)

#### ADOLESCENT EDUCATION/TREATMENT PROGRAM AGREEMENT

Independent School District #152 Moorhead, Minnesota (hereinafter referred to as the School District) and St. Ansgar Hospital, Moorhead, Minnesota (hereinafter referred to as the Hospital), hereby agree to the following terms and conditions for the primary purpose of providing optimum treatment and educational services to children and adolescent patients with emotional behavioral disorders and adolescent patients with chemical dependency concerns who are admitted to the hospital for treatment.

#### A. Goals and Objectives

Both parties recognize that they share the mutual goals of optimum health care, education, and community service. Therefore, this agreement provides a means for improved communications between the parties and for better coordination of their efforts in accomplishing their mutual goals.

It is agreed by both parties that the responsibility for nursing treatment care and of related activities of those patients is retained by the Hospital's adolescent psychiatric treatment department and the chemical dependency department. It is also agreed by both parties that responsibility for education, and related assessment of patients is retained by the School District.

#### B. Change or Termination of Agreement

- The term of this agreement shall be for the period of twelve months (July 1, 1992 through June 30, 1993) and shall be subject to renewal from year to year thereafter.
- 2. This agreement may be altered at any time in writing as agreed upon by both parties and either party shall have the right to terminate the agreement without cause at the end of the 1992-93 school year (May 31, 1993 by giving the other party three months prior written notice of its intent to do so.

#### C. Obligations of the School District

 The School District will provide the Hospital with the services of teachers (full and part-time), the part-time services of an educational/behavioral specialist and a school psychologist licensed by the Board of Teaching in the State of Minnesota to provide liaison/teaching and assessment/consultation for school age patients in the children's and adolescent unit. St. Ansgar/District #152 Contract Page 2

- The School District will provide educational/assessment services on days the School District is in session.
- The School District will compensate its employees for basic services rendered and provide fringe benefits including workman compensation.
- 4. The School District's educational/behavioral specialist will supervise the hospital-school liaison/teachers.
- 5. The School District agrees to hold harmless and indemnify the Hospital for any losses or action resulting from the education program component.
- 6. The School District agrees to provide educational/assessment services to patients/students in the children's and adolescent treatment unit and the chemical dependency unit regardless of school district residence.

#### D. Obligations of the Hospital

- 1. The Hospital shall allow a reasonable amount of hospital staff time for joint conferences and planning with the School District and for such other assistance as may be mutually agreed upon. Department heads or area supervisors within the Hospital may be asked to provide orientation assistance for School District staff, providing that such assistance does not detract from the normal activities of the day and providing that no patient, Hospital employee, or member of the medical staff is inconvenienced by such assistance.
- The Hospital shall arrange locker or closet space for School
  District staff assigned there. It shall make available classroom
  assessment and staff space with a desk, chairs, table and telephone
  that is suitable for the above activities.
- 3. School District employees who are injured or become ill while providing educational and/or assessment responsibilities shall have the injury or illness reported to the School District and the Hospital's Coordinator of Adolescents Treatment Program in the same manner as for other employees. Expedient and emergency medical care will be provided by the Hospital. Costs of necessary treatment shall be the responsibility of the individual School District employee.

St. Ansgar/District #152 Contract Page 3

- 4. No employee of the School District participating in a program at the Hospital pursuant to this agreement shall be considered an employee, agent or representative of the Hospital for any purpose.
- 5. The Hospital shall have the right to exclude from its premises any person participating in any program hereunder who does not meet the standards established by the Hospital for health, safety and ethical behavior.
- 6. The Hospital agrees to hold harmless and indemnify the School District for any losses or action resulting from the Hospital treatment program component.

#### E. Mutual Obligation of the School District and the Hospital

- 1. The total compensation for services rendered by School District employees will be paid to the School District by the hospital. Payment not to exceed the actual cost of providing the services minus State Special Education Aids and tuition received from billing resident school districts. Payment for services will be made in October for the prior regular school year and in December for the prior summer session.
- The agency-school liaison/teachers, the educational emotional/behavioral specialist and school psychologist will also be expected to apply for and receive Hospital privileges at the Hospital.
- 3. The agency-school liaison/teachers selected by the School District to provide these services will be acceptable to the Hospital psychiatrists and Hospital administration.
- 4. The agency-school liaison/teachers, the educational/behavioral specialist and school psychologist will be expected to be included and to participate in case reviews at the Hospital to discuss the patients being treated at the Hospital and to secure advice on counseling protocol and educational services that may be provided to better meet the needs of the Hospital.
- 5. Hours of service the School District provides will be flexible. Educational services will be provided at the Hospital on an agreed upon weekly schedule by the Hospital's medical staff and the School District's educational/behavioral specialist with on services available on School District non-school days.

St. Ansgar/District #152 Contract Page 4

- The program operated under this agreement must be so conducted as not to interfere with or compromise the primary responsibility of the Hospital to treat and care for its patients.
- 7. No employee of either the School District or the Hospital shall be discriminated against by virtue of sex, race, color, creed or national origin in programs operated under this agreement.
- 8. Appropriate representatives of the School District and the Hospital shall meet at least twice a year, in October and March, to review and evaluate the services provided adolescent students in the treatment program. Written documentation of these meetings shall be kept on file at the School District.

Approved and executed this 3 date of Jule, 1992.

Independent School District #152

Moorhead, Minnesota 56560

St. Ansgar Hospital

Moorhead, Minnesota 56560

Ву: \_\_\_\_\_

Title

#### PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT is made and entered into this 1st day of September, 1992, by and between Fargo Clinic, Ltd., whose address is 737 Broadway and 700 First Avenue South, Fargo, North Dakota (the "Clinic") and Moorhead Public Schools, whose address is 810 4th Avenue South, Moorhead, Minnesota (the "Facility").

#### RECITALS

The Clinic is engaged in the practice of medicine and in connection therewith employs psychiatrists, psychologists, nurses, social workers and other professionals trained in providing professional services in health care fields.

The Facility desires the services of one of the members of the Clinic's staff in connection with the operation of its services, and the parties desire to set forth in writing their understanding as to the services to be provided by the Clinic to the Facility.

NOW THEREFORE, the parties agree as follows:

#### SERVICES PROVIDED.

During the term of this Agreement the Clinic agrees to provide to the Facility the services of a licensed child psychiatrist on a part-time basis for the purpose of providing inservices to and consulting with the Facility staff. The inservice/consultation services provided by the Clinic to the Facility shall be provided principally by Dr. Joanne Pearson. The Clinic shall be under no obligation to supervise or oversee the employees or staff of the Facility. No direct patient care will be provided by the Clinic.

#### 2. SCHEDULING; HOURS OF SERVICE.

The services provided under this Agreement shall be scheduled upon a mutually agreeable basis between the Clinic, the Facility and the individual provider of the service. The Clinic is expected to provide twenty-five (25) hours of services for the academic year.

#### 3. COMPENSATION.

In consideration for the services provided under this Agreement, the Facility shall pay the Clinic the sum of \$80.00 per hour. The Clinic shall bill the Facility monthly for the services provided under this Agreement. All bills shall be paid within thirty (30) days from date of billing.

#### 4. STANDARD OF CARE.

The services provided by the Clinic under this Agreement shall be undertaken in a manner consistent with sound psychiatric standards applicable to the area.

#### 5. MALPRACTICE INSURANCE.

The Clinic shall be responsible for providing insurance coverage for it and the professional provided by it during the term of this Agreement. The Clinic shall have no responsibility for providing any insurance to the Facility or its employees in connection with services provided under this Agreement.

#### 6. LOCATION OF SERVICES.

The services provided under this Agreement shall be provided at the West Fargo Public School facilities.

#### 7. TERM AND TERMINATION.

The term of this Agreement shall commence on September 1, 1992, and shall continue through and including June 1, 1993. This Agreement may be terminated by either party at an earlier date after thirty (30) days written notice to the other party.

#### 8. AMENDMENT.

No waiver or modification of this Agreement shall be valid unless in writing signed by the party to be charged and only to the extent therein set forth.

#### 9. ASSIGNMENT.

This Agreement may not be assigned in whole or in part by either party without the prior written approval of the other party, except in connection with the merger or sale of substantially all the other assets of such party.

#### 10. GOVERNING LAW.

This Agreement shall be governed and construed in accordance with the laws of the State of North Dakota.

Dated as of the day and year first set forth above.

PARGO CLINIC, LTD.

By:

Tts: Executive Administrator

MOORHEAD PUBLIC SCHOOLS

v:		
4	Its:	

#### CONTRACTUAL AGREEMENT FOR SPECIAL SERVICES PERSONNEL AND PROGRAMS 1992-93

This agreement made this 22nday of June 1992 between Independent School District No. 145, Glyndon-Felton, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

#### I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 145 Special Services Program.
- B. Agrees to provide consultation to the Glyndon-Felton administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Glyndon-Felton administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 145 Special Services Program.
- E. Agrees to provide help in the making of the report relative to the Special Services Program.

#### II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, physical therapy, Developmental/Adaptive physical education, the physically and other health impaired, hearing impaired, vision impaired, emotional disturbances, speech/language disorders and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Mild to Moderate Mentally Handicapped, the Moderate to Severe Mentally Handicapped Programs and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Moorhead Early Childhood: Special Education Program requiring intensive special education services.

Glyndon Contract Page 2

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plan, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Glyndon-Felton enrollment added to Moorhead student population makes a distribution of costs disproportionate).

#### III. Preschool Screening

A. Moorhead, Indpependent School District No. 152, will screen the Glyndon-Felton preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1992) to Independent School District No. 145, Glyndon, Minnesota and shall be payable on or before July 31, 1992

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization. legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing committments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 145.

Dated this 22 day of June, 1992	Dated this day_of/1992
Approved by This Wallnut	Approved by Chairman
clerk Santa	Clerk

Independent School District No. 145 Independent School District No. 152 Glyndon, Minnesota 56547 Moorhead, Minnesota 56560

#### MEMORANDUM OF AGREEMENT FOR PHYSICAL THERAPY SERVICES FOR SCHOOL YEAR 1992-93

This contract, entered into this \_\_\_ day of \_\_\_ 1992 by and between Moorhed Public Schools, Independent School District #152, and PT/OT Associates affirms that:

WHEREAS, THE AGENCY has determined that it is necessary to retain the services of a qualified physical therapist for handicapped children; WHEREAS, THE CONSULTANT is duly qualified to perform these services; NOW THEREFORE, the parties agree as follows:

- The CONSULTANT shall provide the following services, as requested by the AGENCY:
  - a. participate in AGENCY client planning, such as Education Planning committees, Individualized Planning Conferences or Medical Staffings:
  - b. evaluate each client, informally;
  - c. help determine specific program needs and plan appropriate motor activities, exercises, mobility training, self-help skills, and use of special rehabilitation equipment;
  - d. orient, train, and supervise non-professional staff in the prescribed treatment methods and educational techniques;
  - e. provide periodic verbal and written reports to the AGENCY;
  - f. provide inservice training for staff and families as directed.
- The CONSULTANT shall provide these services to District 152 children enrolled and in need of services, as determined by AGENCY PERSONNEL.
- 3. The AGENCY/CONSULTANT shall obtain appropriate educational medical information, including medical orders, if necessary, on each client.
- 4. The date the service will begin is on or about August 31, 1992. The number of hours contracted will be up to 1020 hours during the 92-93 school year.

5. The AGENCY shall monitor the services of the CONSULTANT through AGENCY personnel.

6. The AGENCY shall make payments for services rendered as follows: Upon receipt of statement. Fees charged will be \$35.00 per hour.

100	ase	
Name		Name
Pa	PT.O.T. ASSOCIATES	
Title	PTO.T. ASSOCIATES 100 S. 4th St. Fargo, ND 58103	Title
City	J 4: go, 145 00 100	City
7	-10-92	
Date		Date



ECIA Chapter I 876 Capitol Square - 550 Cedar St. Paul, MM 55101-2273

# ECIA CHAPTER 1 BASIC APPLICATION FOR GRANT

ED-00261-14 DUE: 7/15/92

GENERAL INFORMATION AND INSTRUCTIONS: The information requested on this application is necessary for processing the application under the requirements of Chapter 1, Public Law 100-297. Please provide all information requested and return this application to the State Chapter 1 Office by JULY 15, 1992.

Moornead Independent School District		I. UNII	FORM DIS		DENTIFI				
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City   Moorhead   City   Ci					Director				
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Telephone Number (218 ) 233 - 2153   Par Number (LEA Rep.)    II. APPLICATION INFORMATION SUMMARY  FOR HDE USE OBLY  FUEDS REQUESTED  Chapter 1 Funds to Match AOM: \$ 55,265    Total Budget: \$ 344,703    Average Fer Pupil Cost: \$ 190    Administrative Cost: \$ 190    Administrative Percent   1.5    Addendum: 1992-1993   \$ 115    III. LOCAL BOARD OF EDUCATION ACTION  TIL. LOCAL BOARD OF EDUCATION ACTION  TIL LOCAL BOARD OF EDUCATION ACTION  TIL LOCAL BOARD OF EDUCATION ACTION  THE Local Board of Education of this school district, at a meeting held on authorised the undersigned to act as the LEA Representative in filing an application for funds as provided under Chapter Public Leav 100-297 for the fiscal year 1992-1993. The LEA Representative will ensure that eschool district maintains compliance with the appropriate Federal Statutes, Regulations, and State procedures currently in effect and will act as the reasonable authority in all matters relating to the administration of this application. Mary JO Schmid Area Director Signature  DO NOT WRITE IN SPACES BELOW  IV. HINESOTA DEPARTMENT OF EDUCATION (NDE) INFORMATION Date    Date	ddress (Mailing) 1330 8th Avenu	e North				1	1N	56560	
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WHEREAS, the Congress of the United States has, "In recognition of the special education needs that neglected and delinquent children programs have on the ability of educational agencies to support adequate educational services, Congress hereby declares it to be the policy of the United States to provide financial assistance to local educational agencies servin this population for the purpose to improve the educational programs by various means which contribute particularly to meeting the special educational needs of neglected and delinquent children."

WHEREAS, School District No. 152 declares its intention to carry out the policy of the Congress of the United States by developing projects in concert with current state and federal Chapter I regulations and guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the neglected and delinquent children that attend school in the district.

THEREFORE, BE IT RESOLVED, the School District No. 152 apply for financial assistance available under E.S.E.A. Title I as ammended (P.L. 97-35, Title V. Subtitle D, Chapter I), and that Robert Jernberg;, Interim Superintendent of Schools, be named as the local agency representative and be directed to execute and file application (s) for and in behalf of the School District in all activities related to E.S.E.A. Title I as amended (P.L. 97-35, Title V, Subtitle D, Chapter I) for the school year 1992-93.

Date

Clerk

WHEREAS, the Congress of the United States has, "In recognition of the special education needs of children of low-income families and the impact that concentrations of low-income families have on the ability of educational agencies to support adequate educational programs, Congress hereby declares it to be the policy of the United States to provide financial assistance to local educational agencies serving areas with concentration of children from low-income families to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of educationally deprived children," and,

WHEREAS, School District No. 152 declares its intention to carry out the policy of the Congress of the United States by developing projects in concert with current state and federal Chapter I regulations and guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the educationally deprived children that attend school in the district.

THEREFORE, BE IT RESOLVED, the School District No. 152 apply for financial assistance available under E.S.E.A. Title I as amended (P.L. 97-35, Title V. Subtitle D, Chapter I), and that Robert Jernberg, Interim Superintendent of Schools, be names as the local agency representative and be directed to execute and file application (s) for and in behalf of the School District in all activities related to E.S.E.A. Title I as amended (P.L. 97-35, Title V, Subtitle D, Chapter I) for the school year 1992-93.

# CONTRACTS AND SERVICE AGREEMENTS BETWEEN THE WEST CENTRAL ECSU AND REGION IV SCHOOLS AND ASSOCIATE MEMBERS 1992-93

The MOORHEAD School District will be participating in the following service agreements with the West Central ECSU for 1992-93.

		erticipate Services				
Current 91-92		NO	SER	VICE	COST PER UNIT	TOTAL
			ΑĎλ	MINISTRATIVE SERVICES		
X	X	_	1.	ECSU Membership	\$800 per district plus 75 cents per student to a maximum of \$2500. \$500 Associate Members. \$250 Associate Members (sir service).	# <u>2500</u>
X	X		2.	Administrative Inservice/ Workshops	Charge to be amount necessary to cover cost of training.	
_	_	-	3.	Comparable Worth	\$185 per day plus expenses (travel/meals/lodging)	
	1.		4.	Co-op Purchasing	\$200 membership fee	*
_			5.	Health and Safety	Health & Safety - 1 year contract.  Employee Right to Know - 3rd year of 3 year contract.	
X	X		6.	Insurance/Risk Management	A. Health Pool B. Life Pool C. LTD Pool D. Property/Casualty E. Student Accident F. Other	<u> </u>
-	-		7.	Printing (Newletters, envelopes, letterhead, etc.)	Time and materials	
	•		EDU	CATIONAL SERVICES		
X	X		8.	Center for Educational Excellence	No membership fee. Inform will be sent for variouse wor Fees will be charged only for workshops.	

Current 91-92	YES	NO	SERV	/ICE	COST PER UNIT	TOTAL
			EDU	CATIONAL SERVICES	(Con't)	
		_	9.	CPR Manikins	\$40 - 1 adult plus 1 baby for one week. \$20 - 1 torso for 1 week	
			10.	Driver Simulator - 16 place	\$325 per week plus towing.	
<u>X</u>	X	_	11.	Drug Education pooling of Federal Flow thru share for staff development	Based on funding formula.	
			12.	Early Childhood/Family Education	\$730 plus 55 cents per 0-4 child count.	<u> </u>
			13.	Early Childhood Educators/ Learning Readiness	Contracted for individual districts.	
	-		14.	Early Childhood Lending Library	Parenting materials and ECFE educational curriculums. \$200 per district with unlimited use	
			15.	Energy Test Equipment Must have taken the energy cou made to offer the course to you		
_		•	16.	Media	\$4.75 per student (based on 1991-92 State Directory) plus \$200 per district. Maximum of \$15,000.	
*	X		17.	MN Educational Effectiveness Program (MEEP)	No cost.	
<u>X</u> _	<u>x</u>		18.	OBE Center	Outcome Based Education Research and Development programs. \$700 per district plus 30 cents per student to a maximum of \$1200.	<u>/200.0</u> 0
X	X		19.	PER - State/Regional	No cost.	
			20.	Technology Coordination	Fee to be determined.	
		_	21.	Title II Math Science pooling for staff development/ training	District allotment.	
	*14.		ACAI	DEMIC		
<u>X</u>	X		22.	Citizen's Bee	\$50 per district <u>before</u> 7/1/92. \$75 per district <u>after</u> 7/1/92. Payment must be paid directly to Closeup.	
X	X		23.	Knowledge Bowl	\$160 per team.	

91-92	YES	NO	SER	VICE	COST PER UNIT	TOTAL
			EDU	CATIONAL SERVICES (C	Con't)	
		_	24.	Honors Program (Banquet)	\$250 scholarship local district responsibility plus cost of banquet meal for	
	~ /				district participants.	
_	$\frac{\chi}{\chi}$		25.	Inventors' Congress	S15 per participant.	
	X		26.	Spelling Bee	\$90 per participant based on 1 student per 1000 enrollment K-12.	
			27	Young Writer's Conference	\$15 per participant.	
_	X		28.	Special Ed./Low Incidence	No Cost	
(	X		29.	Special Ed. Support Services Facilitator	No Cost	
_	X	•	30.	Special Ed. Early Childhood Interagency	No Cost	
_	X	-	31.	Special. Ed Low Incidence Planning	No Cost	-
			EQU	IPMENT REPAIR	BENCH RATE FOR REPAIR S \$34.00/HR FOR COMPUTER/ REPAIR \$27.50/HR FOR AV REPAIR	
_			32.	Computer Repair	\$34.00/hr. labor plus parts. (No charge for those repairs to are covered under warranty).	hat
_		*	33.	Typewriter Repair	\$34.00 per machine - includes summer deaning. \$34.00/hr. labor plus parts during school year.	
_	<del>.</del>		34.	AV Repair	\$27.50/hr. labor plus parts during school year	
			<b>35.</b>	Summer cleaning service	AV:Billed at \$15/hr. with the minimum of 10 hours at each so plus 27 cents per mile plus part Computer. Billed at \$16/hr. pl 27 cents per mile plus parts	hool s

Superintendent's Signature Dat

ECSU Executive Director

Date

RETURN BY: MAY 31, 1992

RETURN TO: PAMELA KRUEGER WEST CENTRAL ECSU TODAY'S DATE:

June 25, 1992

TO:

Activities Council Members

FROM:

Don Hulbert

I remind you that our Activities Council has been charged with looking at ticket prices for the 1992-93 school year. Because of difficult summer schedules, I am suggesting that we decide on such a proposal through this survey of our committee. Approval of the proposal would mean that we approach the board to initiate the change for the coming school year.

Our plan was to look at ticket prices for all events including our school plays. I do not have enough background info to propose changing play ticket prices at this time.

Current Ticket Prices:

SCHOOL	ADULT	STUDENT
MOORHEAD	2	1
Fargo	4	2
Shanley	4	2
West Fargo	4	2
Alexandria	3	2
Cold Spring/Rocori	3	1
Detroit Lakes	3	1
Brainerd	2	1
Little Falls	3	1
Thief River Falls	2	1
Fergus Falls	3	1
St. Cloud Schools	2	1
Bemidji	3	1.5
Elk River	3	2

Current Moorhead Season Ticket Prices:

Adult \$30. Student \$10. Staff \$10.

I propose the following ticket prices for 1992-93:

Adult	\$3.	Season:	Adult	\$35
Student	\$1		Student	\$15
			Staff	\$15

I realize this is not a consistent percentage increase but I do think we need to be realistic. We do not wish to charge any 1/2 dollars (ticket taking problems result).

If you are in favor of this proposal, please indicate so. If you have comments or other ideas about prices, please send them to me A.S.A.P.

# MOORHEAD PUBLIC SCHOOLS

# INVESTMENT RECORD

# FROM APRIL 7, 1992 TO JUNE 30, 1992

INVEST NO.	DATE	ANDUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST	BANK OR S&L	BROKER
516	04-08-92	99000	09-28-92	4.65	2111	WESTERN FEDERAL SAL	FIN NORTHEASTERN
517	04-08-92	99000	09-28-92	4.50	2069	BEVRLY HILLS BUSNS BANK	FIN NORTHEASTERN
518	04-15-92	99000	10-13-92	4.45	2135	SAN CLEMENTE SYNGS BANK	CD SECURITIES
519	05-07-92	99000	09-25-92	4.15	1587	REPUBLIC NATL BANK	FIN NORTHEASTERN
520	05-23-92	99000	09-28-92	4.35	1078	SAN DEGUITO NATL BANK	FIN NORTHEASTERN
			TOTAL INTERES	ST.	8980		

TRANSFERS TO/FROM TRUST ACCOUNT From April 7, 1992 to June 30, 1992

DATE	Transfers from checking TO TRUST	Transfers FRD TRUST to checking
04-08-92		\$ 200,000
05-07-92		200,000
05-14-92		300,000
05-19-92	800,000	
05-22-92		500,000
05-26-92		400,000
06-03-92	600,000	
06-12-92	400,000	
06-19-92	500,000	
06-30-92		1,100,000

### SUMMER WORK 1992

GYM FLOCR REFINISH - The center gym at the Senior High school has been sanded and two coats of finish aplied. Game stripes will be added and additional coats of finish applied. We are using a water base finish on the floor, as this will not yellow or present a problem with vapors. The south gym floor will be completed next. We are also completing repairs on the bleachers. We did some repair work on the power track last year and this summer we changed some of the nylon rollers on which the bleachers rest.

TERRAZZO FLOOR REFINISH - We will be making some minor repairs to the terrazzo floors at Senior High, Junior High and Robert Asp. These are repairs to chips on the floor and steps. We also have a small section at Robert Asp where it was cut out last winter for drain pipe repairs. We also plan to refinish the terrazzo sinks in the Industrial Arts Shops and locker rooms.

ASBESTOS REMOVAL CEILING TILE - We have started the asbestos removal at Washington and Riverside and will then move to Probstfield and Edison. This work is scheduled for completion by August 10th.

BOILER INSPECTION - The boilers were inspected in June and some minor repairs will be made. We have some leaks that need to be repaired. This work will be done in August before school starts.

PAINTING - We are currently painting in the Junior High and will continue with painting at Probstfield and Edison.

SUMMER CLEANING - The summer cleaning crew will have completed the summer cleaning at Washington, Voyager, Junior High, Probstfield and Lincoln. The remaining schools will be cleaned in August. The Senior High has been completed and maintenance type work will be done in August. The cleaning is proceeding on schedule.

ROOFING WORK AT EDISON, WASHINGTON & PROBSTFIELD - The summer rains have again been a problem for completing the roofing work. The roofers were scheduled to start in June but had to keep delaying the work because of rains. If the rain would quit most of the work could be done in August before school. The roofing materials and supplies are on hand but cooperation is needed from the weather.

SPORTS CENTER - The Art Center is to be completed by the middle of August.

ROBERT ASP REMODELING - We are awaiting the final approval from the State and local building codes before the project can begin.

OK: KP PS920350

RJERNBER TOWNSITE Robert Jernberg TO: RLACHER TOWNSITE Robert Lacher

Dan Bacon TRANS DBACON FROM:

July 21, 1992 DATE: 10:50:09 AM TIME:

SUBJECT: Late activity transportation

REFERENCE: For discussion at the School Board meeting

MEMO ID: FJZN500484/\*INTDOC

In May the Minnesota State Legislature enacted a school funding law which permits School Districts to Levy for Late Activity Transportation. The limits placed on this levy allows a funding of the lessor of actual cost, or 2% of our Regular to from revenue for the year the levy is certified. This will allow approximately \$18,000, for the 1992-93 school year.

In 1991 this had been a \$50,000 program.

With the revenues available we could provide two school buses each night which would serve three school sites each. One would start at the Junior High to serve North Rural, the other at Asp/Voyager to serve South rural, both would go to the senior high. Non-rural areas would be served by Metro Area Transit buses.

Cost estimates for this option:

1 bus cost = \$50.00 per night for 167 nights

= \$8,350

= \$.35 per student per night MAT cost

(assume) 200 students for 167 nights

= \$11,690

2 School

= \$16,700 busses

Total = \$28,390

Minus funding = \$18,000 District cost = \$10,390

To cover the cost which would excede the revenue from our levy authority we would charge a fee to students of \$.30 per ride. To charge a fee the school district must have a public hearing to establish the fee.

To charge a fee for the service we would make up a coupon booklet or sell individual coupons permiting students to ride either the MAT bus or the School Bus during specified hours. The Moorhead Transit authority would then bill us for the coupons used on there routes, School bus drivers would return the coupons to the transportation office to maintain a record of ridership.

At the end of the year actual costs would be evaluated and adjustments would be made next year for the fees charged.

Difficulties with this plan:

- 1. What if more students present themselves to the bus than we have capacity for?
  - a. The driver would reject excess passangers on a first come first serve basis.
  - b. The driver would order a 2nd bus from the transportation office. This would add cost.
  - c. The driver would complete the route an return for a second trip. This would add cost.
- 2. The district cannot deny transportation due to a students inability to pay.
  - a. The district would cover the costs for students in this situation with any funds remaining from the fees charged, then use program budgets for the difference.
- 3. The Rural routes with one bus going in each direction will be quite lengthy. Depending on how many students ride and where the students live the routes will be from 60 to 90 minutes in length.
  - a. By limiting the stops made to be at specific centrally located sites, and requiring parents to pick students up at these sites time on the route may be reduced.

A second option would be to provide without charge 2 school buses following the same schedule as indicated above. Students who reside with in the city limits would ride the school bus to either Senior High, South Campus, or Asp Elementary rather than the MAT bus. This plan could be done without costs exceding the levy authority amount and no fee would be required. Parents would then be responsible to provide transportation from those central sites to the home.

COPY LIST: CPETERSO TOWNSITE Cindy Peterson