

Clay County (Minn.): Independent School District No. 152 (Moorhead).

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5-M9-B05. Min July 14,1997

#### INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting Board Room - Townsite Centre 810 Fourth Avenue South

<u>July 14, 1997</u> 7:00 p.m.

	0.5 A. T. MODERNS
MISSION	STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.
ATTENDA	NCE:
Bill Com Jim Cum Stacey I Mark Gus	Anton "Butch" Hastad mings James Hewitt Foss Carol A. Ladwig stafson Bruce R. Anderson
	AGENDA
1. <u>CA</u>	LL TO ORDER
A.	Pledge of Allegiance
В.	Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
C.	Approval of Meeting Agenda
	Moved bySeconded by
D.	"We Are Proud"
	*** We are proud of Lauren Kubik, 1st grader from Sharon Temanson's class at Edison Elementary, who raised \$2960 in a Read-a-Thon for multiple sclerosis. Lauren's efforts produced the highest dollars raised in Minnesota and Western Wisconsin and is the second all-time high in the 17 years of the Read-a-Thon. She was recognized by throwing out the first pitch a the June 10 Minnesota Twins game. KIDsource was credited for providing the information about the Read-a-Thon to Lauren.
E.	Matters Presented by Citizens/Other Communications (Non-Agenda Items)
2. <u>OR</u>	GANIZATION OF THE SCHOOL BOARD - Ladwig
A.	MEETING DATE, TIME AND LOCATION
	<u>Suggested Resolution</u> : Move to set the regular meetings of the school board on the second and fourth Monday of each month at 7:00 p.m. in the Board Room of Townsite Centre or other specified locations.
	Moved bySeconded by

-	COTTOOT	DOADD	COMPENIORME	V 7 7
-	SCHOOL.	RIARII	COMPENSATIO	3171

		<u>esolution</u> : Move to set the board member n rate at \$5,400.00 per year.
		Seconded by
C.	COMMITTEE A Pages 6-8	PPOINTMENTS
	Committee a	ppointments will be determined at the meeting.
	Suggested Fappointment	esolution: Move to approve the committee s for the 1997-98 school year.
	Moved by Comments	Seconded by

#### 3. \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

#### A. INSTRUCTIONAL MATTERS - Jernberg

- (1) Approval of 1997-98 Minnesota Academic Excellence Foundation Membership Pages 9-12
- (2) Approval of Gifts Page 13
- (3) Approval of Grants Page 14
- (4) Approval of Grant Application Pages 15-22

#### B. BUSINESS AFFAIRS - Lacher

- (1) Approval of Official Depositories Page 23
- (2) Approval to Authorize Financial Transactions
   Pages 24-25
- (3) Approval of Authorization of Procedures for Investment of Excess Funds Pages 26-26.5

#### C. PERSONNEL MATTERS - Skinkle

- (1) Approval of New Employees Page 27
- (2) Acceptance of Resignations Page 28
- (3) Approval of Change in Contract Page 29
- (4) Approval of Family/Medical Leave Page 30
- (5) Approval of Termination Page 31

	<ul> <li>D. ADMINISTRATIVE MATTERS - Anderson</li> <li>(1) Approval of Official Newspaper - Pages 32-33</li> <li>(2) Approval of Legal Assistance - Page 34</li> <li>(3) Approval of Minnesota School Boards Association Membership - Pages 35-37</li> <li>(4) Approval of Lakes Country Service Cooperative Service Agreement - Pages 38-42</li> <li>(5) Approval of Prairie School Television Membership - Pages 43-44</li> <li>(6) Approval of Minnesota State High School League Membership - Pages 45-46</li> <li>(7) Acceptance of Community Education Grant - Page 47</li> <li>(8) Approval of June 9 &amp; 23, 1997 Minutes - Pages 48-58</li> <li>(9) Approval of July Claims</li> </ul>
	<u>Suggested Resolution</u> : Move to approve the Consent Agenda as presented.
	Moved bySeconded by
1.	COMMITTEE REPORTS
5.	SCHOOL BOARD/STAFF/COMMUNITY DIALOGUE: Anderson (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the staff and community representatives on a wide variety of programs and issues.)  Alternative Learning Program - Pender/Kovash Pages 59-67
5.	CITY OF MOORHEAD/YOUTH HOCKEY ASSOCIATION ICE FACILITY RESOLUTION Anderson Pages 68-71
	<u>Suggested Resolution</u> : Move to approve the resolution related to the financing and building of the ice facility.
	Moved bySeconded by
7.	ELECTION RESOLUTION: Anderson Pages 72-73
	<u>Suggested Resolution</u> : Move to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy for the November school board election.
	Moved bySeconded by

8.	BID AWARD - CAPITAL OUTL Page 74	<u>AY</u> : Lacher
	Bids will be opened on Trecommendation will be p	hursday, July 10. Therefore, a presented at the meeting.
9.	BID AWARD - GENERAL OBLI Pages 75-78	GATION BONDS: Lacher
	<u>Suggested Resolution</u> : Mercommended by Evensen D	Nove to approve the bids as bodge.
	Moved by	Seconded by
Na.		
10.	BID AWARD - TRANSPORTATI Pages 79-82	ON BUS ROUTES: Lacher
	<u>Suggested Resolution</u> : Mpresented.	Move to approve the bids as
	Moved by	Seconded by
11.	AMEND SUPERINTENDENT'S C Page 83	CONTRACT: Ladwig
		Nove to execute all documents Superintendent's current contract.
	Moved by	Seconded by
	Commercs	
12.	OTHER PERTINENT ITEMS TO	COME BEFORE THE BOARD
13.	CLOSE PUBLIC MEETING: A	nderson
	Suggested Resolution: M p.m., pursuant to discussing negotiations	Move to close the public meeting at M.S. 471.705, for the purpose of strategies.
	Moved by	Seconded by
	Comments	

SCHOOL BOARD AGENDA - July 14, 1997 PAGE 5

14.	OPEN PUBLIC MEETING:	Anderson				
	Suggested Resolution: p.m.	Move to reopen	the	public	meeting	at
	Moved by	Seconded	ph -			

#### 15. ADJOURNMENT

#### CALENDAR OF EVENTS

Event	<u>Date</u>	<u>Time</u>	Place
Extended School Year (T, W, & Th)	June 17 - July 31	8am - 12:15 pm	Washington, Asp, MJH
Migrant Summer School	June 16 - Aug. 1	8am - 4:30 pm	Probstfield
Summer Orchestra	Aug. 18-22	9am-3pm	Asp
Jump Start (Grs. 1-3)	Late Aug. (TBD)	AM's (TBD)	Washington

MEMO #: S-98-001

TO:

School Board

FROM:

Bruce Anderson, Supt.

RE:

Board Committee Appointments

DATE:

July 9, 1997

The following is a list of committees on which board members may serve. Appointments for 1997-98 will be discussed at the meeting.

<u>DISTRICT-WIDE STANDING COMMITTEES</u>: These are committees recognized by the School Board as having a defined purpose, are defined by law and/or Board policy, involve members of the community and school staff, meet on a regular basis during the school year, and include voting representatives of the School Board.

Responsibilities - review mission and formulate/affirm appropriate mission statement, record and communicate minutes of meetings, require regular membership rotation, develop an annual calendar submitted to the Superintendent for coordination of a district calendar, files a year-end report and/or makes a presentation to the School Board for the past year activities, district administrators or supervisors serve as ex-officio members.

district admi members.	nistrators or supervisors serve as ex-officio
96-97 BC,BH	Activities Council - reviews and recommends extra- and co-curricular activity/academic policies and is knowledgeable of Minnesota High School League activities.
SF,BC	Community Education Advisory Council - evaluates and recommends programs that meet the community's needs.
MG	District Student/Staff Assistance - reviews and recommends policies and activities related to student and staff prevention, post-vention and crisis issues involving chemical use, violence, grieving, and other related issues.
ЈН,ЈС	Human Rights - monitors textbook selection and works with human resources on the direction of multicultural, gender fair, and disability sensitive issues.
MG,CL	Instruction & Curriculum Advisory (ICAC) plans, evaluates and reports on district curriculum.
CL,SF	Long Range Planning (LRP) - carries out strategic planning, evaluating and reporting of the District's Five Year Educational Plan.
JC,JH	Policy Review - reviews current policies and makes recommendation of new policies.

96-97

ADMINISTRATIVE COMMITTEES: These are committees recognized by the School Board as serving in an advisory capacity to the Board and administration, serve a specific area, program or segment of the district, involve members of the staff and others as needed, meet for a specific purpose until it is completed, may or may not include an appointed Board member, designee or liaison, complete a written report.

Responsibilities - are to review the purpose/task for establishment of the committee, record and communicate minutes to appropriate people, and file a written report of activities when task completed.

Board Adr	ministrative Committees
CL	ComNet
SF, JH	Negotiations
51,611	Board Goals
8	Adopt-A-School
SF	Edison
	Riverside
MG	
JH	Washington
JC	Probstfield
BC	Asp/Voyager
CL	Junior High
BH	Senior High
20 2	
	Administrative Committees
SF,JH	Calendar
SF	Comprehensive Arts Planning (CAPP)
JH	Continuing Education
(NR)	ECFE Advisory Council
JH	Global Education
(NR)	Graduation Standards
JC	Indian Education
CL	Moorhead Goals 2000
BH	Sabbatical Leave
	Safety
(NR)	Staff Development
(NR)	Superintendent's Advisory Council
BH	Technology
	Title I/Parent Involvement
(NR)	Together We're Better-Inclusive Education
(NR)	Vocational Relicensure
(MK)	Vocacional Relicensule

MEMO #S-98-001 Page 3

COMMUNITY COMMITTEES: These are committees that are not under the full jurisdiction of the school district and/or are shared with other entities and organizations. Representatives are appointed by the Board, administration or others as appropriate.

<u>Responsibilities</u> - serve as representative of the school district either in voting or non-voting capacity, share and communicate committee information to the appropriate people.

96-97		
Board	Community Committees	
ВН	Clay County Health Services	
JH	Interagency Early Intervention Committee	(IEIC)
CL,JC	Joint Powers	
JC	LCSC Representative Assembly	
SF	Learning Bank	
вн	Youth Advisory	
BRA:cbf		

MEMO #: 1-98-004

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Minnesota Academic Excellence Foundation Membership

DATE: July 9, 1997

Attached is a copy of the Academic Excellence League 1997-98 Membership Application.

<u>Suggested Resolution</u>: Move to approve the Minnesota Academic Excellence League membership as presented.

RMJ/mdm Attachment



## Academic Excellence League 1997-1998 Membership Application

A Public-Private Partnership

AND THE COLUMN TO THE PROPERTY OF THE PROPERTY	
Any legally defined school district may join the Academic Excellence League.	A "district" is defined as any number of schools governed by
My legally defined select district may join are recommended	
a local school hoard. Nonpublic schools with a local hoard are included in the	his definition and may join as a district. (Please print.)

nonpublic school Moorhead Public Sch	District # (if public)	152	County Clay
ddress 810 Fourth Avenue So.	City Moorh	ead	Zip56560
none	one:	ition 🙀 Re	newal of 1996-1997 Membership
me of contact person/ ison to Academic League Lynne Kovash	Position/Title	STEP Coordina	tor
dress 2300 Fourth Avenue So.	Zip <u>56560</u>	Phone _	218-236-6400
mber of school Circle ildings for 1997-98	grades served:	K - 1 - 2 - 3 - 4 - 9	5 - 6 - 7 - 8 - 9 - 10 - 11 - 12
tal projected Please rollment for 1997-98 6000 and pr	attach a roster of school n rojected building enrollmen	ames, addresses, tele t for all buildings in y	phone numbers, grade span, our district.
stricts will be eligible for membership services upor ademic excellence and to Academic League activity  MEMBERSHIP FEE ENCLOSED \$  Make check payable to Minnesota	ies. 125 FOR 1997-98 SCHOO	L YEAR.	
through June 30, 1998. Member  COMMITMENT TO ACADEMIC EXC	ship and services commend	e upon receipt of app	lication and fee.
WHEREAS Independent	School District	<sup>‡</sup> 152	
believes that all student to test themselves again	Name of district or non- s need and want to pursue st their own accomplishme	academic excellence	and seek opportunities
AND WHEREAS			
the Minnesota Academic	Excellence League exists in the control of the cont	o encourage and sup	
the Minnesota Academic academic excellence is v	c Excellence League exists risibly valued, recognized a	o encourage and sup nd rewarded,	
the Minnesota Academic academic excellence is v  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities.	c Excellence League exists risibly valued, recognized a	o encourage and sup nd rewarded, 152 public school tellence League, joining ide all students with	port schools where  ng other Minnesota intellectually and
the Minnesota Academic academic excellence is v  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities socially challenging activities.	Excellence League exists in isolar valued, recognized as School District # Name of district or non the Minnesota Academic Excess in a commitment to provides and to increasingly controls.	o encourage and sup nd rewarded, 152 public school tellence League, joining ide all students with	port schools where
the Minnesota Academic academic excellence is v  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities socially challenging activities.	c Excellence League exists risibly valued, recognized at School District #  Name of district or non the Minnesota Academic Excess in a commitment to prove	o encourage and sup nd rewarded. L52 public school rellence League, joining ide all students with elebrate academic ach	ng other Minnesota intellectually and nievement.
the Minnesota Academic academic excellence is very large of the Superintendent/Administrator Date  BERVICES AVAILABLE Se a member of the Minnesota Academic Excellence Please check services you desire in 1997-98.)  Development of a district and school in service informational session for the service information in the service information in the service	Excellence League exists risibly valued, recognized as School District #  Name of district or nonne Minnesota Academic Excess in a commitment to provides and to increasingly covities and covities and covities and covities and covities in academic activities covides and other covities and covities a	o encourage and sup nd rewarded,  L52  public school rellence League, joining the all students with relebrate academic achieves on the eligible for the following the sand help in develors interested in known	ng other Minnesota intellectually and nievement.  7/14/97 Date  Date  Dowing services.
the Minnesota Academic academic excellence is verification.  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities socially challenging active socially socially socially socially socially socially social so	Excellence League exists risibly valued, recognized as School District #  Name of district or none Minnesota Academic Excess in a commitment to provides and to increasingly control of the Minnesota Academic Excess in a Commitment to provides and to increasingly control of the Minnesota Academic activities and profiles in academic activities and profiles in academic activities and other members and volunteers	o encourage and sup nd rewarded,  L52  public school rellence League, joining the all students with relebrate academic achieves on the eligible for the following the sand help in develors interested in known	ng other Minnesota intellectually and nievement.  7/14/97 Date  Date  Dowing services.
the Minnesota Academic academic excellence is verification.  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities socially challenging active socially socially socially socially socially socially so	School District # Name of district or non the Minnesota Academic Excess in a commitment to provides and to increasingly of Board Chairp  Board Chairp  League, your district will I profiles in academic activities the control of the	o encourage and supnd rewarded,  152  public school  tellence League, joining the all students with the elebrate academic achieves on the eligible for the following the sand help in developers interested in known	ng other Minnesota intellectually and nievement.  7/14/97 Date  Date  Dowing services.
the Minnesota Academic academic excellence is verification.  BE IT RESOLVED THAT Independent  becomes a member of the schools and communities socially challenging active social	School District # Name of district or non the Minnesota Academic Excess in a commitment to provides and to increasingly of Board Chairp  Board Chairp  League, your district will I profiles in academic activities the control of the	o encourage and supnd rewarded,  152  public school  tellence League, joining the all students with the elebrate academic achieves on the eligible for the following the sand help in developers interested in known	ng other Minnesota intellectually and nievement.  7/14/97 Date  Date  Dowing services.

# **KEY PROGRAMS and INITIATIVES**

#### Facilitating systemic change...

Partners for Quality directly assists schools and districts in transforming their learning, management and measurement systems for continuous improvement towards achieving world class performances, customer responsiveness and problem prevention. Participating education institutions complete a Baldrige-like systems assessment, then receive feedback from trained volunteer consultants. MAEF provides general and customized training and services for all education teams to complete the systems assessment and to improve performance in identified areas.

#### WHAT WORKS? ASK THE STUDENTS!

MAEF designed a process which assists schools and districts that wish to gain feedback directly from students on what achieves successful learning. The process includes a survey instrument and a focus group format which measures student satisfaction with instruction and the learning environment. MAEF also provides a tool for correlating levels of student satisfaction with levels of student achievement and a process for schools and districts to compare information gathered from their students with data from other schools and districts.

The Classroom Quality Award program was designed following a study, observations and interviews which demonstarated the impact of deploying quality principles within classrooms and empowering students to become partners in actively managing their classrooms and their own learning. Increased student learning, a high level of student atisfaction with the learning environment, locumented improvements in teaching, learning, nd assessment, and measurable records of success vill be recognized and rewarded through this program.

#### Creating values and expectations. . .

The Academic League promotes and coordinates over 80 academic challenges and recognitions which can be used by school districts to expand student learning. It also assists communities in organizing booster clubs, academic lettering programs and other programs to support academic achievement. Membership in the Academic League is open to all legally defined school districts.

Minnesota Governor's Scholars prepares young people with a potential for leadership and service to analyze and take action on important issues in their communities and in Minnesota. The program learning focuses on ethical leadership, strategic quality planning and deployment, community development, personal awareness and culturally sensitive and sensible approaches to problem solving.

Lettering for Excellence recognizes 8th and 12th graders who are recent achievers, students who have made turn-arounds in their academic careers after facing substantial obstacles. Students nominated by their schools are recognized in a variety of ways.

The June Gills Teacher Inspiration Award was established by Will Pitts to recognize those elementary teachers who do more than teach. Adults nominate former teachers who inspired them to stretch their minds and to apply their learning. Pitts created the award to honor his former teacher. June Gills.

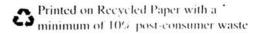
#### Creating partnerships. . .

Gathering of Champions recognizes elementary and secondary students who have achieved academic excellence as a consistent achiever, recent achiever or a champion in an academic league challenge. Students participate in a special "Academic Excellence Day" at the Minnesota State Fair.

Business/Education Partnership Seminars assist members from the private and education sectors to create high-performing, results-oriented partnerships to increase student learning. The seminars include information on a process for establishing and negotiating partnerships, aligning resources and best practice examples, and how to measure results.

Regional Discussion Groups are delivered in partnership with community foundations where MAEF has invested its endowment funds. Community leaders from business, education, health care, the arts, and other sectors participate in discussions on specific issues, then develop action plans for their communities.

MAEF Speakers Bureau makes presentations to groups designed around the topics: "Academic Heroes"; successful student learning; how business can support learning; and school achievement, and educational delivery.







MAEF's goal is to be a voice for the CUSTOMER: students, schools, communities, business, and the State of Minnesota. MAEF is highly customer-focused and results-oriented.

#### Administration:

MAEF is administered by a board of directors appointed by the Governor to represent business and education groups. By law, the MAEF board chair is a member of the State Board of Education, and the secretary is the Commissioner of the Department of Children, Families and Learning.

A full time director heads the MAEF staff, who are in St. Paul, and three regional field service offices.

For more information contact:

MAEF
971 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
(612) 297-1875 Fax (612) 296-5846
E-mail maef@state.mn.us
www.stcloud.msus.edu/~maef

#### **Financial Support:**

MAEF is funded by private contributions and grants, legislative appropriation, membership fees, and interest from endowments held by the Friends for MAEF and community foundations in Rochester, Duluth, St. Cloud, Moorhead, Mankato, Minneapolis and St. Paul.

The Friends for MAEF was formed in 1989 as a private, nonprofit, 501(c)(3) organization dedicated to the support and advancement of MAEF activities.

All contributions are tax deductible to the fullest extent of the law.



# Minnesota Academic Excellence Foundation

The Minnesota Academic Excellence Foundation (MAEF), chartered in 1983 by the Minnesota Legislature and through private sector and community based partnerships, is the primary advocate for promoting and recognizing the importance of academic excellence in all of Minnesota's elementary and secondary students, schools and communities.

MAEF has established three strategic priorities to improve student learning:

- Facilitating systemic change to increase student learning and enhance educator practice.
- •Creating values in society which demand academic achievement by and for all learners and which increase students' and families' expectations and opportunities for students to learn and for students to learn to think, to achieve, and to go beyond what has ordinarily been a common standard of learning.
- •Creating partnerships with the private sector, government, the media, and local communities to focus public attention on academic achievement, to assist in designing partnerships which advance student learning and to foster innovation in stakeholder collaborations.

MEMO #: I-98-002

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Acceptance of Gifts

DATE: July 8, 1997

The district has received gifts from the following contributors for the 1997 School Safety Patrol Minnesota Twin's trip and Red Hawk's game:

Moorhead American Legion Post 21	\$1,000
Moorhead Veterans of Foreign Wars	\$1,000
Clay County Safety Council	\$600
Knights of Columbus	\$300
Vikingland Kiwanis	\$250
Auto Club Trust	\$150
John C. Arneson Agency	\$100
Moorhead Education Association	\$100
Ward Muscatell Automotive Group	\$75
SKZ Property Management	\$50
Hornbachers	\$50
Catholic Daughters of America	\$50
Taxman	\$25
Riverside PTAC	\$500
Thomas Edison PTAC	\$500
Probstfield PTAC	\$500
George Washington PTAC	\$500
Robert Asp PTAC	\$300
	\$6,050

Suggested Resolution: Move to accept the gifts as presented.

RMJ/mdm

MEMO #: I-98-001

TO: Dr. Bruce Anderson

FROM: Bob Jernberg Pg

SUBJECT: Acceptance of Grants

DATE: July 8, 1997

At the May 19 Board meeting approval was given to submit grants to the Minnesota Department of Children, Families and Learning for an Education of Homeless Children and Youth grant in the amount of \$23,000 and a Prevention and Intervention Delinquent grant in the amount of \$25,000.

The district has been awarded the Education for Homeless Children and Youth grant in the amount of \$23,000. This grant will allow us to continue the salary of the social worker for the homeless and provide coordination with other service providers in order to provide a continuum of care for homeless youth.

We have also been awarded the Prevention and Intervention Delinquent grant in the amount of \$23,500. This grant will be utilized for the .5 FTE paraprofessional salary and fringe benefits at the Juvenile Detention Center, technology equipment, software and supplies, and miscellaneous expenses.

Suggested Resolution: Move to accept the grants as presented.

RMJ/mdm

MEMO #: I-98-006

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Migrant Education Project Grant Application

DATE: July 9, 1997

Attached is a copy of a grant application to continue the district's utilization of 1.75 FTE outreach workers (home-school liaisons) to provide services to children and families on a referral basis. The grant application is in the amount of \$30,720. Home-school liaisons will continue to assist in communication and support for migrant families and their children.

<u>Suggested Resolution</u>: Move to approve the submission of the grant application as presented.

RMJ/mdm Attachment



#### Migrant Education 805 Capitol Square - 550 Cedar St. Paul, MN 55101-2273

#### MIGRANT EDUCATION PROJECT GRANT APPLICATION

ED-02082-04

GENERAL INFORMATION AND INSTRUCTIONS: The information requested on this application is necessary for processing the application under the requirements of Title I. Public Law 103-382. Part C. Refer to accompanying instructions when completing this application. All financial information must relate to CFDA number 84.011A. For federal audit purposes, use CFDA Number 84.011A for financial recordkeeping. Please provide all information requested and return the completed application to the above address.

SCHOOL YEAR 1997-1998

11	ENTIFICAT	ION INFORM	ATION	
Fiscal Agent		For I	District(s): # 152	_,#,#,#
Moorhead Public Schools District Name				
Independent School District	152		District Number	
LEA Representative		Tide	152	Clay
		Title		Telephone Number
Robert Jernberg		Assistant Sur		(218 )299 6224
810 4th Ave. S.		122700000	Sta	
Vame of Contact Person		Moorhead Title	M	
Patricia King		College Colleg		Telephone Number
Address	City	Title I/AOM (	Zip Code	( 218)299 6257 FAX Number
810 4th Ave. S.	Moorhead	MN	56560	A CONTRACTOR AND A CONT
,	TROUTTEAG	1 144	70360	( 218)233-1610
APPL	ICATION IN	FORMATION	SUMMARY	
CHECK ONE:	FUNDS	REQUESTED		DJECT DURATION
(9) Initial Application	1	700.00		Date of Project:
	Initial: \$ 30	,720,00		ber 2, 1997
Addendum to Project Application	Addendum: \$			te of Project:
			May 31	, 1998
the fiscal year 19 <u>97</u> . The LEA I Federal Statutes, Regulations, and St relating to the administration of this also approved as Contact Person.  Signature of	ate procedures current	tly in effect and will a	act as the responsit	
MINNESOTA DI		IN SPACES  OF EDUCAT		MATION
otal Amount Approved: \$	County/	District Number:		Fiscal Year: 19
ignature - MDCFL Responsible Authority	Final Ap	proval Signature		Date Approved
ADCFL Comments:	1		-	
0				(Refer to accompanying instruction

ED-02082-04 Page 2

## MIGRANT PROJECT BUDGET SUMMARY

All budget data provided below MUST relate to UFARS Finance Dimension Code 404. Refer to the given UFARS Program and Object Codes for each item, using the proper codes when referring to the UFARS Manual. For federal audit purposes, use CFDA Number 84.011A.

LINE	UFARS	CODES	EV	DEATHER PERSON	ORIGINAL BUDGET		
NUMBER	PROGRAM	ОВЈЕСТ		EXPENDITURE ITEM		CHANGE	APPROVED BUDGET
1		110	PROJECT	Executive/Managerial	s	s	S
2	216	170	COORDINATION	Clerical			
3		140, 143	INSTRUCTIONAL	Licensed Instructional/Support			
4		141, 185	SALARIES	Non-licensed Instructional/Support	23,779		
5		210, 214, 218	Employee Fringe (Fix	ed Charges)	4,756		
6	216	366, 368	Staff Travel		1,085		
7		366	Travel for Professiona	al Development	600	,	
8	216	170	ATTENDANCE	Outreach/Student Records Clerk Salaries			
9		366	SERVICES	Travel		4 2	
10		143	HEALTH	Nurse Salary			
11	216	366	SERVICES	Travel			
12		401		Supplies			
13	770	490, 495	Food Services				
14		430, 433	Instructional Supplies		300		
15	216	401	General Supplies and	Services	200	51	
16			Student Activities (Ins	ert appropriate object code)	200		
17		360, 365	Pupil Transportation				
18		320, 330, 340	Operation of Plant				
19		350	MAINTENANCE	Repairs/Maintenance			
20	216	401	OF	Supplies			
21		170	PLANT	Custodial Salaries			
22		370	Rental of Space				
23		270	Workman's Compensa	tion			
24			Other (specify): (Inser	t appropriate program/object code)			
25			PROGRAM SUBTO	TAL	\$30,720	s	s
26		1	NDIRECT COST _	%	50,720		
27	216	530	Equipment				
28			TOTAL PROJECT BU	DGET	\$30,720	s	s

### BUDGET BREAKDOWN - SALARIED PERSONNEL BY ACCOUNT

ED-02082-04 Page 3

In the table below, provide the requested information for all salaried Migrant Project personnel. Do NOT include contracted personnel! In column 4, enter the hourly rate if the position is less than full day. Enter the daily rate (column 5) if the position is full day. The total of all salaries of this page should equal the total of all salaries of your Proposed Migrant Project Budget.

1	2	3	4	5	6	7	8
UFARS PROGRAM CODE	UFARS OBJECT CODE	POSITION TITLE	HOURLY RATE	HOURS PER DAY	DAILY RATE	NUMBER OF DAYS	SALARY
216	185	1 FTE Outreach Worker	\$10.13	8	\$1.04	183	\$14,830
216	185	.75 FTE Outreach Worker	8.15	6	48.90	183	8,949
			Total S	Salaries of M	ligrant Proje	ect Personnel	\$23,779

		NUMBER	STIP	END	AIR FARE	EST					FOR
	DATE	TE OF PARTICIPANTS	DAYS	RATE	OR MILEAGE	MILES	LODGING	MEALS	OTHER	AMOUNT	STATE USE ONLY
216	10/97	2		\$		532	<b>\$</b> 150	\$100	\$50	\$ 300	
INSERVICE	3/98	2				532	150	100	50	300	

216	NAME	ESTIMATED MILES	MILEAGE RATE	OTHER EXPENSES	AMOUNT	
ATTENDANCE	Student Records Clerk:		\$		\$	
SERVICES	Outreach Worker: 2 Liaisons	3,500	.31		1,085	
	TOTAL ATTENDANCE SERVICES					

216	If nonconsumable instructional materials are to be purchased,	AMOUNT	
INSTRUCTIONAL SUPPLIES	attach a list of the proposed items and estimated cost.  TOTAL INSTRUCTIONAL SUPPLIES	s 300	
216		AMOUNT	
GENERAL		200	

SUPPLIES	TOTAL GENERAL SUPPLIES	\$ 200
ANT SHEET	DESCRIPTION	AMOUNT
216 STUDENT	Field Trips	s
ACTIVITIES		

	TOTAL STUDENT ACTIVITIES	\$
216	DESCRIPTION	AMOUNT
SERVICES &	Parent meetings	s 300
PARENT	TOTAL COMMUNITY SERVICES AND PAC	s 300

ED-02082-04 Page 4		ESTI	MATES O	F MIGRA	TORY CH	IILDREN	
By age, provide the estim period. Also provide the	ates of the number number of these ch	of eligible mig	gratory children to be served. (	residing (or exp Count all migran	ecting to reside) children even if	in your district or services are not p	r area during the project provided.
ELIGIBLE MIGRATOR	Y STUDENTS:	AGES 0-2	AGES 3-5	AGES 6-11	AGES 12-17	AGES 18-21	TOTALS
Expected To R	eside			105	90	70	212

NOTE: Family Information Forms (ED-00351) and Student Enrollment Forms (ED-XXXXX) must be completed for each family in the project area and forwarded to the Migrant Education Office (see address on first page of this application) as soon as possible.

105

90

18

213

1. Indicate how the above estimates were formulated:

Expected To Be Served

The estimates were formulated based on the number of eligible migrant students identified during the 1996-97 school year and the anticipated increase for the 1997-98 school year. We feel some students may have been missed this year in our count due to our inclement weather and the flood.

2. If the number of eligible migrant children expected to be served is <u>less</u> than the total number of migrant children expected to reside in your project area, indicate the reason(s).

Our migrant population appears to be quite low. This is noticeable with the summer programs and Migrant Health Services.

3. Describe how migrant students will be identified, forms completed, and records transferred:

The migrant students will be identified by the Home School Liaisons. Any documentation of the identified students that is required by the MN Department of Education (Ex: FIF Forms) will be completed by the Home School Liaisons. Our Liaisons will be limited to only the identification and form completion during the month of September and this will remain the priority throughout the school year.

#### GENERAL PROJECT INFORMATION

1. Describe how the needs of migratory students have been or will be determined: Services to the children and their families by the Home School Liaisons will be provided on a referral basis. Referrals to the Liaisons will be made by administrators, counselors, teachers and social workers.

2. Describe how the funds being requested will be used:

The positions of Home School Liaisons will address the needs of students in grades K-12

1) Identifying and recruiting migrant families eligible for services.

2) Helping to "bridge the gap" of communication between School District staff and parents/guardians and students.

3) Increasing parent/guardian knowledge and understanding of the academic, social

and emotional gains made by the students.

4) Providing the parents/guardians with information on how they can provide increased support for their child/children.

5) Building more positive relationships between the schools, students and their families. 6) Identifying who the migrant children are and gathering needed information about them.

7) Working with other agencies in the community who provide services to migrant families.

ED-02082-04 Page 6

## GENERAL PROJECT INFORMATION (Continued)

4. Describe how the proposed activities will be coordinated with other services, such as Title I. LEP. AOM. Special Education and mainstream curriculum:

Student referrals to the Home School Liaisons will be made by staff working with these programs (Title I, ACM, LEP, Special Education and mainstream curriculum). Supervisors for the Liaisons will be school principals. They will receive the program direction from the Program Coordinator in order to supervise the Liaisons according to the program guidelines. The principals and the Program Coordinator will help the Liaisons coordinate the referral process from the various programs to the Liaisons. The Liaisons will also serve as a resource of background information, cultural information, etc. for the staff in the programs.

5. Describe briefly how the migrant parent <u>WILL BE INVOLVED IN THE PLANNING</u>, <u>IMPLEMENTATION</u>, <u>AND EVALUATION</u> of the funded activities:

The Parent Advisory Council meetings will be coordinated by the Home School Liaisons. A minimum of two meetings will be held during the 1997-98 school year. The meetings will provide an opportunity for parents to have input regarding student/family needs in relation to educational opportunities. All migrant families will be invited and encouraged to attend the meetings. The discussion will take place at the meetings in both English and Spanish.

# STATEMENT OF ASSURANCES AND CERTIFICATION

ED-02082-04

Page 7

As an applicant agency for federal Title I, Part C Migrant Education funds, this agency assures that its policies, procedures and services are in compliance with all applicable section of Title I of the Improving America's School's Act, Public Law 103-382 and all other applicable federal laws and regulations.

I certify that, to the best of my belief and knowledge, the information contained in this application is correct and complete and that the applicant agency has authorized me, as its representative, to give the above assurances and to file this statement.

Authorized Signature

Title I/ACM Coordinator

July 14, 1997

Position

Date

MEMO #: B98.105

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER

DATE: JULY 9, 1997

SUBJECT: OFFICIAL DEPOSITORIES FOR 1997-98

The following investment brokers and depositories are recommended for approval: Norwest Bank, Financial Northeastern, MN School District Liquid Asset Fund Plus, Merrill Lynch, Gibralter Securities Co., Multibank Securities, Inc. and Hawley State Bank.

Bonds are handled by American National-St. Paul, Norwest-Minneapolis, and, Depository Trust Corporation.

<u>Suggested Resolution</u>: Move to designate the official depositories as presented.

MEMO #: B98.102

MEMO TO: DR. ANDERSON

FROM:

R. LACHER

DATE:

JULY 9, 1997

SUBJECT: AUTHORIZED STAFF TO INDICATE FINANCIAL TRANSACTIONS

The attached letter to Mr. Dale VanHavermaet of Norwest Bank indicates the names of district personnel who have authority to make transactions on the listed accounts.

<u>Suggested Resolution</u>: Move to authorize the listed district personnel to make transactions on the listed accounts.

Attachment



# Independent School District No. 152

Townsite Centre - 810 4th Avenue South

Moorhead, Minnesota 56560

July 9, 1997

B98.102

Mr. Dale VanHavermaet Norwest Bank Post Office Box 340 Moorhead, MN 56560

Dear Mr. VanHavermaet:

We would like to update the list of district personnel who have access to our accounts.

Authority to make phone transfers:

Robert Lacher Beth Astrup Nancy Evans Bruce Anderson

Authority to request stop payments:

Robert Lacher
Beth Astrup
Nancy Evans
Sue Winter
Julie Bauer
Bruce Anderson

Authority to obtain account information:

Robert Lacher
Beth Astrup
Nancy Evans
Sue Winter
Julie Bauer
Bruce Anderson
Carol Ladwig
Stacey Foss

This authority extends to the following district accounts:

#10110 #901204 #14138 #12538 #541013109

Thank you,

Carol Ladwig, School Board Chairperson

Stacey Foss, School Board Treasurer

Anton Hastad, School Board Clerk

MEMO #: B98.103

MEMO TO: DR. ANDERSON

FROM: R. LACHER

DATE: JULY 9, 1997

SUBJECT: RESOLUTION FOR INVESTMENT OF EXCESS FUNDS

Attached find the resolution giving authority and responsibility to invest funds which are not currently needed in accordance with M.S. 118.01, 118.05, 124.05, and 475.66.

<u>Suggested Resolution</u>: Move to approve the resolution as presented.

Attachment

#### RESOLUTION

TO

#### AUTHORIZE PROCEDURES FOR THE INVESTMENT OF EXCESS FUNDS

The Assistant Superintendent for vested with the authority and re which are not currently needed i 118.005, 124.05, and 475.66.	
	÷.
Chair	Clerk

Date

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: July 8, 1997

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

Kimberly Koeck - Adaptive Physical Education Teacher, District Wide, MA (0-6) .50 FTE, \$14,400.00, effective for the 1997-98 school year. (based on 1996-97 salary)

(New Position approved by Board on Annual Operating Plan)

Paula Schulz - Math Teacher, Junior High, MA (0-6) \$28,800.00, effective 1997-98 for one year. (Replace James Duncan)

Amy Soma - English Teacher, Senior High, BA (0-6) \$12,064.59 (23740), first semester only, effective August 26, 1997. (Replace Carol Bennett while on Sabbatical)

Melissa Lund - English Teacher, Senior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year. (Replace Alan Adair)

Suggested Resolution: Move to approve the employment as presented.

TO:

Dr. Bruce Anderson

FROM:

Dr. John Skinkle Q

DATE:

July 8, 1997

SUBJECT: Resignation of District Employees.

The administration requests approval of the resignation of the following persons:

Ryan Martin - MSMI Paraprofessional, Washington Elementary, effective immediately.

Kathleen Wedll - English/Independent Reading Lab, Senior High, effective immediately.

Susan Vettleson - Secretary Computer Lab, Senior High, effective immediately.

Rodolfo Ramirez - MCAP Paraprofessional, Townsite Centre, effective immediately.

Fern Miller - Nurse's Secretary, Washington Elementary, effective immediately.

Suggested Resolution: Move to accept the resignations as presented.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: July 8, 1997

SUBJECT: Change in Contract

The administration requests approval of the change in contract for the following person.

Carol Krabbenhoft - Library Secretary, Junior High A12 (6) \$9.18, to Principal's Secretary, Riverside, B22 (2) \$9.50 per hour, effective for the 1997-98 school year.

Suggested Resolution: Move to approve the change in assignments as presented.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: July 8, 1997

SUBJECT: Family/Medical Leave

The administration requests a family/medical leave for the following persons:

Kimberly Forness - Third Grade Teacher, Probstfield Elementary, to begin approximately September 1, 1997 until January 5, 1998.

Catherine Rockstad - Third Grade Teacher, Probstfield Elementary, to begin approximately August 21, 1997 for 12 weeks.

<u>Suggested Resolution:</u> Move to approve the family/medical leave as presented.

TO:

Dr. Bruce Anderson

FROM:

Dr. John Skinkle

DATE:

July 8, 1997

SUBJECT: Termination of employee.

The administration requests approval of the termination of the following person:

Peter Smith - Custodian, Senior High, effective July 1, 1997.

Suggested Resolution: Move to accept the termination as presented.

MEMO #: S-98-002

TO:

School Board

FROM:

Bruce Anderson, Supt.

RE:

Official Newspaper Designation

DATE:

July 9, 1997

Attached please find the bid from The Forum requesting to be designated the school district's official newspaper for the 1997-98 school year.

<u>Suggested Resolution</u>: Move to designate The Forum as the district's official newspaper for the 1997-98 school year.

BRA:cbf Attachment

# The Forum

FARGO-MOORHEAD-

A Pulitzer Prize Winning Newspaper

FORUM COMMUNICATIONS COMPANY BOX 2020 FARGO, ND 58107 PHONE (701) 235-7311

## PUBLISHER'S STATEMENT OF MINNESOTA CIRCULATION

12 Months Ending March 31, 1997 (Subject to audit by Audit Bureau of Circulation)

COUNTY	DAILY C	IRCULATION	Occupied Housing Units		
BECKER		2,679		10,477	
CLAY		9,611		17,490	
BAKER	40				
BARNESVILLE	590				
COMSTOCK	8				
FELTON	116				
GEORGETOWN	76				
GLYNDON	385				
HAWLEY	762				
HITTERDAL	92				
MOORHEAD/DILWORTH	7,221				
SABIN	116				
ULEN	205				
MAHNOMEN		664		1,805	
Norman		1,470		3,118	
OTTER TAIL		2,491		9,510	
Polk		421		11,984	
WILKIN		651		2,805	
Miscellaneous		1,363			
TOTAL IN MINNESOTA	1	19,350			

"I hereby certify all statements set forth in this statement are true."

Charles Bohnet, General Manager

\* Based on 1990 Census. (prepared by Jane Mohrbacher - Circulation Department) MEMO #: S-98-003

TO:

School Board

FROM:

Bruce Anderson, Supt.

RE:

Legal Services

DATE:

July 9, 1997

In regards to legal assistance, the school district obtains legal services on a time and material basis.

<u>Suggested Resolution</u>: Move to approve obtaining legal assistance on a time and materials basis.

BRA:cbf

MEMO #: S-98-004

TO:

School Board

FROM:

Bruce Anderson, Supt.

1997-98 MSBA Membership Fees

DATE:

July 9, 1997

The 1997-98 membership fees to the Minnesota School Boards Association (MSBA) will be \$5,558.

The following is a history of the fee structure for the past few years:

1992 - 93 = \$4,775

1993-94 = \$4,687 (formula changed PPU to TU)

1994-95 = \$4,946 1995-96 = \$5,295

1996 - 97 = \$5,459

<u>Suggested Resolution</u>: Move to approve the 1997-98 Minnesota School Board Association membership, in the amount of \$5,558.

BRA; cbf Attachment



# MINNESOTA SCHOOL BOARDS ASSOCIATION

1998 LEADERSHIP CONFERENCE JANUARY 15, 16, 1998

1900 West Jefferson Avenue St. Peter, Minnesota 56082-3015 Tel. 507/931-2450 Metro 612/333-8577 Minnesota Only 800/324-4459 FAX 507/931-1515

July 1, 1997

OFFICERS AND DIRECTORS

PRESIDENT Jon Hovde

Fertile-Beltrami

VICE PRESIDENT Peg Swanson Orono

PAST PRESIDENT Arlene Bush Bloomington

DIRECTOR DISTRICT 1
Bruce Peterson
Goodhue

DIRECTOR DISTRICT 2 Sandra Gundlach St. Peter

DIRECTOR DISTRICT 3
Jeff Kruse
Marshall

DIRECTOR DISTRICT 4 Bev O'Connor Robbinsdale

DIRECTOR DISTRICT 5 Dennis Halverson Centennial

DIRECTOR DISTRICT 6
Jean Brown
South Washington County

DIRECTOR DISTRICT 7
Janet Wendt
Shakopee

DIRECTOR DISTRICT 8
Becky Montgomery
St. Paul

DIRECTOR DISTRICT 9
Gale Bacon
Rockford

DIRECTOR DISTRICT 10 Cathy Neuman Fergus Falls

DIRECTOR DISTRICT 11 Paul Brinkman Virginia

DIRECTOR DISTRICT 12 Debra Blackburn Crookston

EXECUTIVE DIRECTOR Richard J. Anderson St. Peter Dear School Board Member:

The board of directors of the Minnesota School Boards Association is very sensitive to the tight financial situation faced by many school districts around our state. They simultaneously know and understand that school boards need the services and programs provided through MSBA in order to more adequately address local governance responsibilities. With those realities in mind, the board adopted an operating expenditure budget for fiscal year 1997-98 of \$1,994,750.

Dues are the stabilizing support of any association, and it is similarly true for MSBA. Without the strong support of the membership through the payment of dues, MSBA could neither expand its programs and services nor maintain the quality of its programs and services. The basic philosophy of the board of directors is to increase dues only when it is essential to maintain the integrity of the Association's ability to provide programs and services. Remaining consistent to its policies and basic philosophy on your behalf, the board approved a modest 2% dues increase.

In addition to the increased requests for service, the programs and benefits of the MSBA Insurance Trust continue to grow. Those programs -- Workers' Compensation, Property/Casualty, Health, etc. -- have saved school districts many millions of dollars over the years. Also, the newer programs in the investment area (MSDLAF+), the borrowing program (MNTAAB), and the lease-purchase program (MSDLPP) will provide significant monetary benefits to participants.

Please note that MSBA's annual report is being sent to you under separate cover. Please take the time to read about the extensive work and accomplishments of your association. We also take this opportunity to remind you of the Phase II Orientation meeting for Newly-Elected or Appointed School Board Members being held on Monday, July 14, 1997, at the Holiday Inn in St. Cloud, Minnesota. Your school district office previously received registration information for this meeting, and we urge your participation in this valuable meeting.

We urge you to review your pocket calendar (mailed with the June 27th Boardcaster) which lists a number of other inservice meetings to be sponsored by MSBA during the next fiscal year. The Summer Seminar scheduled for August 14-15, 1997 and the Annual Leadership Conference scheduled for January 15-16, 1998, are perhaps two of the most cost effective inservice offerings to your school district. A modest fee is charged for the Summer Seminar, and no registration fee is required for the Leadership Conference in January. As you are probably aware, the market place usually requires a fee of several hundred dollars for such conferences.

The dues invoice for your school board's continued membership in the Minnesota School Boards Association has been processed according to the Bylaws of the Association and sent to your school district office. All Minnesota public school boards are members of the Association. The board of directors urges your early remittance, but all dues must be remitted no later than November 15, 1997.

The Minnesota School Boards Association is recognized nationwide as an outstanding service organization. The MSBA board of directors and staff are very appreciative of your cooperation and assistance, and look forward to working with you as a member of a public school board. If you have any questions, please do not hesitate to call your Association office.

Sincerely,

Richard J. Anderson

**Executive Director** 

Jon D. Hovde

President

JH:RJA:ph

enc.

MEMO #: S-98-006

TO: School Board

FROM: Bruce Anderson, Supt.

RE: 1997-98 Lakes Country Service Cooperative Agreement

DATE: July 9, 1997

Attached please find the 1997-98 service agreement with the Lakes Country Service Cooperative.

The membership and co-op purchasing costs are \$6,000.00. All other services are fee based.

<u>Suggested Resolution</u>: Move to approve the 1997-98 Lakes Country Service Cooperative service agreement as presented.

BRA:cbf Attachment

# CONTRACTS AND SERVICE AGREEMENTS BETWEEN THE LAKES COUNTRY SERVICE COOPERATIVE AND REGION IV SCHOOLS AND ASSOCIATE MEMBERS 1997-98

The Mour head School/Member will be participating in the following service agreements with the Lakes Country Service Cooperative for 1997-98.

FY97 Current		Participate Services					
Services	YES	NO			COS	T PER UNIT	TOTAL
				ADMINISTRATIVE SE	RVICE	es:	
<u>X</u>			1.	LCSC Membership	\$1.50 maxir \$500 A \$250 A	per district plus per student to a num of \$5,000. Associate Members. Associate Members e service).	<u>5000</u> 00
~				Capital Outlay/Maintenance LCSC Site Moorhead Site	\$600 j	per district per district	100.00 400.00
$\perp$	-		2.	Administrative Inservice/ Workshops		e to be amount ary to cover cost ning.	
-			3.	Comparable Worth	A. \$22 B. \$30	5 per day plus expenses /hr. follow-up service	
_			4.	Co-op Purchasing	\$200 n	nembership fee	
<u>X</u> X			5.	Health and Safety	Health have b	n & Safety - contracts been previously mailed.	
<del>'</del>			6.	Insurance/Risk Management	LCSC A. B. C. D. E. F. G. H.	PREFERRED  Health Pool Life Pool LTD Pool Prop/Casualty Pool Student Accident Dental Pool Annuities Workers Comp Other	<u>k</u>

FY97		Participate Services				
Current Services	YES	NO	SERV	VICE	COST PER UNIT	TOTAL
			AI	OMINISTRATIVE SERVIC	CES (Cont'd)	
			7.	Printing (Newsletters, envelopes, letterhead, etc.)	Time and materials	
			8.	Energy Test Equipment	\$20 per 1 week equipment rental. Must have taken the energy course or arrangements can be made to offer the course to your district.	
>				EDUCATIONAL SERV	VICES	
4			9.	Center for Educational Excellence	No membership fee. Information will be sent for various workshops. Fees will be determined for each workshop.	
		*	10.	Center for Continuous Learning Improvement	\$700 per district plus 30 cents per student to a maximum of \$1200.	
-	-	1	11.	Drug /Violence pooling of Federal funds for staff development/training	Based on funding formula.	-
-	:		12.	Early Childhood/Family Education Regional Services	\$730 plus 55 cents per 0-4 child count.	
-			13.	Early Childhood Educators/ Learning Readiness	Contracted for individual districts.	
-		,	14.	Early Childhood Lending Library	Parenting materials and ECFE educational curriculums. \$200 per district with unlimited usage. \$175 per district if membof regional services (#12).	l eer
-	-		15.	Media	\$4.75 per student	

FY97	Will FY 98	Participate Services				•
Current Services	YES	NO	SERV	ICE	COST PER UNIT	TOTAL
				ACADEMIC		
×		-	16.	Academic Decathlon	Fee to be determined.	
X_			17.	Knowledge Bowl-Sr. High	\$190 per team.	
			18.	Knowledge Bowl-Jr. High	\$35 per team.	
_ <del>*</del> <del>*</del> <del>*</del>		-	19.	Cyber Knowledge Competition (Student Internet Competition)	Fee per team to be determined.	
X		y <del></del> 3	20.	Homework Helpline	No Cost	
		-	21.	Honors Program (Banquet)	\$250 scholarship/local district responsibility plus cost of banquet meal for district participants.	
_			22.	Inventors Congress	\$20 per participant.	\ <del></del>
		-	23.	Project for Activity Centered Science K-8 Hands-On Learning Kits (PACS Kits)	Fees vary for each kit.	
_X			24.	Spelling Bee	\$90 per participant based on 1 student per 1000 enrollment K-12.	
-	*		25.	Young Writer's Conference	\$22 per participant.	
				SPECIAL SERVICE	s	
<u> </u>	Z		26 27.	Carl Perkins Consortium  Tech Prep Consortium	Pooling-of Federal funds based on funding formula. Pooling of Federal funds based on student enrollment.	
X		<del></del>		Special Ed/Low Incidence/ RCSPD	Invoiced amount based on 1997 legislative session.	,

Cummt	<ul> <li>Description of the Control of the Cont</li></ul>	Participate Services				
Current Services	YES	NO	SER	VICE	COST PER UNIT	TOTAL
		1 28 9	2	EQUIPMENT REF	PAIR	
			29.	Computer Repair	\$45.00/hr. labor plus parts. (No charge for those repairs that are covered under warranty).	<u> </u>
			30.	Typewriter Repair	\$39.00/hr. labor plus parts year round.	
-			31.	AV Repair	\$35.00/hr. labor plus parts during school year.	
			32.	Summer Cleaning Service	AV: Billed at \$16/hr. with the minimum of 10 hours at each school, plus mileage and Computer: Billed at \$15 per system and \$10 per laser printer	<i>-</i> 71/

Stuce Limberson 9/16/97

LCSC Executive Director

Date

# RETURN BY JUNE 19,1997

RETURN TO:
Charlene Bevre
Lakes Country Service Cooperative
1001 E. Mount Faith
Fergus Falls, MN 56537

MEMO #: S-98-007

TO: School Board

FROM: Bruce R. Anderson, Supt.

RE: 1997-98 Prairie School Television Contract

DATE: July 9, 1997

Attached please find the 1997-98 contract for instructional television services with North Central Council for School Televison, Inc. through Prairie Public Broadcasting. The total amount of the contract is \$12,904.44 based on 1996-97 enrollment figures.

The 1995-96 contract was for \$12,561.88.

<u>Suggested Resolution</u>: Move to approve the contract with North Central Council for School Television, Inc. for the 1997-98 school year, in the amount of \$12,904.44.

BRA:cbf Attachment

# North Central Council for School Television, Inc.

P.O. Box 3240 Fargo, North Dakota 58108-3240 (701) 241-6900

Agreement made this 15 day of March	, 19 <u>97</u> , between
	hereinafter called "Member," and North Central Council
	to provide instructional television services via the facilities
July 1, 1997	June 30, 1998
Beginning Date	Ending Date
0 1111	
Conditions:	
Concomitant with this contract is membership in the North Central Council for School Television, Inc., for the School District or unit named as Member.	membership year.
	The membership fee, based upon enrollment, covers a
The Chief Administrator of the Member school or his duly authorized representative shall be the Council representative for the Member.	proportionate share of administrative costs as well as expenses involved in providing the instructional service. This fee is renewed on an annual basis.
Membership in the Council shall run concurrently with this contract, beginning and terminating as indicated above.	This contract contains the entire agreement between parties relating to the subject matter herein contained, and no change or modification of any of its terms and provisions shall be
Membership in the council shall be renewed annually. Schools planning to withdraw must notify North Central Council	effective unless made in writing and signed by both parties.
Additional Information:	
1. This contract covers the cost of p	
	sed on 1996-97 enrollments, at the rate
of \$2.12 per student, for a total of	\$12904.44.
2. Payments will be due on the follow	ving dates:
July 1, 1997 \$4301.48	
October 1, 1997 \$4301.48	
[16] [16] [16] [16] [16] [16] [16] [16]	to be adjusted to reflect our 1997-98 enrollment)
<ol> <li>Sign and return one copy of this of School Television, Inc. prior to May for the above payment(s).</li> </ol>	contract to North Central Council for 1, 1997. You will be invoiced separately
Total Contract Cost	
North	Central Council for School Television, Inc.
Ву	Severy Baron
Mem	berMoorhead School District 152

1499961

MEMO #: S-98-005

TO:

School Board

FROM:

Bruce Anderson, Supt.

RE:

Minnesota State High School League Membership

DATE:

July 9, 1997

Attached please find the 1997-98 MSHSL membership form.

<u>Suggested Resolution</u>: Move to approve the resolution of membership into the Minnesota State High School League for 1997-98.

BRA:cbf



# MINNESOTA STATE HIGH SCHOOL LEAGUE

2100 Freeway Boulevard Brooklyn Center, MN 55430-1735 Telephone: (612) 560-2262 – FAX: (612) 569-0499

# 1997-98 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 152, Moorhead High School, County of Clay, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Children, Families and Learning as provided for by Minnesota Statutes.
FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):
Moorhead Senior High
is/are authorized by this, the Governing Board of said school district or school to:
1. Make new application for membership in the Minnesota State High School League;  X Renew its membership in the Minnesota State High School League; and,
<ol> <li>Participate in the approved interschool activities sponsored by said League and its various subdivisions.</li> </ol>
FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.
The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.
Signed
Date July 14, 1997 Date July 14, 1997
School Address 2300 Fourth Ave. So., Moorhead, MN 56560 School Phone # 218-236-6400

RETURN ONE COPY TO THE MSHSL NO LATER THAN SEPTEMBER 1, 1997.
Retain one copy for the school files.

# MEMORANDUM

TO:

Dr. Anderson

FROM:

Mary Davies, Community Education

DATE:

July 8, 1997

RE:

budget amendment

Community Education has entered into an agreement to extend the grant with Clay County Social Services and Rural Minnesota CEP to provide ESL classes to clients enrolled in their Functional Work Literacy Training. They will reimburse the school district for salary and fringe benefits.

SUGGESTED ACTION: Accept the functional literacy grant and increase the Community Education 1997-98 revenues by \$47,280 and raise expenditures by an equal amount.

MEMBERS PRESENT: Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, Jim Hewitt, Carol Ladwig, and Bruce R. Anderson.

MEMBERS ABSENT: Bill Cox.

<u>CALL TO ORDER</u>: Chairwoman Ladwig called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

<u>PREVIEW OF AGENDA</u>: Superintendent Anderson previewed the agenda requesting the additions of Bid Awards - Washington Playground, Edison Locker, and ITV Training Room/Townsite.

<u>APPROVAL OF AGENDA</u>: Cummings moved, seconded by Gustafson, to approve the agenda as amended. Motion carried 6-0.

# "WE ARE PROUD"

\*\*\* Congratulations were expressed to the following 5th grade
Math Masters teams for placing in regional competition. The
Robert Asp teams of Matt Schneider, Willie Roller, Matt Fuxa,
Chad Morlock, and Ben Klungtvedt placed first; and, River Finken,
Tyler LaGrave, Mary Merkling, Michelle Middleton, and Andrew
Wrucke placed fourth. The Voyager team of Jacob Aakre, Andy
Laddusaw, Eric Underwood, Brittany Kozoil, and Corey Cook placed
third. In individual problem solving, Matt Schneider placed
first, Willie Roller placed third, Corey Cook placed fourth, Matt
Fuxa placed fourth, Tyler LaGrave placed eighth, and Andy
Laddusaw placed fifteen. In fact drill, Matt Fuxa placed fourth,
River Finken placed fifth, and Matt Schneider placed sixth. Team
coaches are Kim Nelson, Angelique Gunderson and Barb Stack.

\*\*\* Congratulations were expressed to the following 6th grade Mathematics League teams for placing in the Regional Minnesota Mathematics League competition. The Robert Asp team of Maren Hulden, Jacob Osowski, Tom Hilde, Chris Matthees, and Michelle Vigen placed first in the region and sixth in the state. Voyager's team of Emilee Pritchett, Charles Skolness, Jaren Newhouse, Mostafa Bashir, and Matt Duval placed third in region and twelfth in state. Top students in the region were Maren Hulden and Jacob Osowski both placing second, and Matt Duval placing fourth. Hulden and Osowski placed 22nd in individual state. Team coaches are Shari Krchnavy, Andrea Langlie and Kevin Beckius.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Ladwig announced she will be sharing with the board members a letter she received from Acme Printing.

<u>CONSENT AGENDA</u>: Cummings moved, seconded by Foss, to approve the following items on the Consent Agenda:

<u>Gifts</u> - Accept the gift of \$500 from the Washington PTAC to assist various Washington families affected by the flooding, and \$200 for fourth grade service-learning projects.

<u>Title I Grant</u> - Accept the grant of \$16,238 for noninstructional personnel for computer assistance instruction at St. Joseph School.

<u>Title VI Resolution</u> - Accept the Title VI resolution declaring the school district's intent to carry out legislation under P.L. 101.476 during the 1997-98 school year.

<u>Special Education Services Agreement</u> - Accept the contract for special education services with Dilworth-Glyndon-Felton Public Schools (#2164) for the 1997-98 school year.

<u>Special Education Extended School Year Staffing</u> - Receive the Special Education Extended School Year Program information and approve the employment of extended school year staff as presented.

Townsite Lease Agreements - Accept the Region I-ESV lease renewal for July 1, 1997 to June 30, 1998, in the amount of \$49,592.82.

Approve the lease for Foss & Associates, Suite #260, beginning March 1, 1997 to February 28, 1998, in the amount of \$30,538.74.

# Resignations

Darlene Braun - Principal and Health Aide Secretary, Voyager Elementary, effective immediately.

Susan Pepsin - Computer Secretary, Community Education, effective May 23, 1997.

Margot Zimara - 2nd Cook, Probstfield Elementary, effective at the end of the 1996-97 school year.

John Freeland - Physical Science Teacher, Moorhead Senior High, effective at the end of the 1996-97 school year.

Chad Anderson - Industrial Tech Teacher, Moorhead Junior and Senior High, effective at the end of the 1996-97 school year.

# Medical Leave of Absence

Tanya Glaser - MMMI Paraprofessional, Robert Asp Elementary, from May 6, 1997 through the remainder of the 1996-97 school year.

# Change in Contract

Karen Grubb - SLD/EBD Teacher, Washington Elementary, from BA+45
(9) \$30,491.00, 1.00 FTE, to BA+45 (9) \$15,245.50, .50 FTE.

# Leave of Absence

Deb Weber - Inclusion Paraprofessional, Washington Elementary, effective for the 1997-98 school year.

# Varsity Coach

Dave Morinville - Head Hockey Coach, Moorhead Senior High, effective for the 1997-98 season.

Termination

Donna Rosefeldt - Food Service Server, Moorhead Junior High, effective immediately.

Approval of Minutes - Approve the minutes of May 5, 13 & 19, 1997 as presented.

<u>Claims</u> - Approve the June claims, subject to audit, in the amount of \$627,519.44.

 General Fund:
 376,225.40

 Food Service:
 40,138.21

 Transportation:
 52,720.61

 Community Service:
 26,342.63

 Capital Expenditure:
 93,028.26

 Townsite Centre:
 39,064.33

 TOTAL
 \$627,519.44

Community Education Advisory Council Membership - Approve the appointments of Debra Fletcher, Armando Amaya, Shelley Lundborg, Bob Schieffer, Milo Moyano, and Ken O'Leary to the Moorhead Community Education Advisory Council for the 1997-98 school year.

Motion carried 6-0.

<u>COMMITTEE REPORTS</u>: Reports were given regarding the Joint Powers, Clay County Joint Powers Collaborative, Human Rights, Youth Advisory, and Long Range Planning committee meetings.

JOHNSON PARK NATURE TRAIL PROJECT: Junior High teacher Mary Colson and Josh Rome and Tony Brickman reported that students continue to improve the nature trail which was created last year. A Trail Head guide, flood clean up, tree identification, and bird watching were some projects conducted this year by students. Pictures of the trail were shared.

The students thanked Ms. Colson for her guidance in the project and the school board for its support.

1997-98 ANNUAL OPERATIONAL PLAN-RIVERSIDE: PTAC members Barb Cummingham and Brenda Rapske, along with Principal Kerry Sewell, reviewed the plans for the playground area at Riverside. A grant proposal will be submitted to provide \$7,000 and the PTAC will contribute \$6,000 along with in-kind contributions of volunteer labor towards the project.

Cummings moved, seconded by Foss, to approve the change in the 1997-98 Annual Operational Plan to use the \$20,000 for Riverside office remodeling for playground equipment development. Motion carried 6-0.

The Board expressed appreciation to the PTAC for its initiative and efforts on behalf of the students.

<u>RIVERSIDE PLAYGROUND GRANT</u>: Cummings moved, seconded by Gustafson, to approve the submission of the grant to the Bremer Foundation as presented. Motion carried 6-0.

BID AWARD - PAPER/GENERAL SUPPLIES: Foss moved, seconded by Gustafson, to approve the low bidders meeting specifications to: Lakes Country Service Coop \$37,364.79; St. Paul Book \$10,573.96 Unisource \$9,945.88; Standard Stationery \$8,987.65; Office Interiors \$5,450.07; Cole Paper \$2,049.75; Hammond & Stephens \$1,582.00; School Specialty \$1,393.00; Supreme School \$377.79 and, Northern School \$235.98, for a total of \$77,960.87. Motion carried 6-0.

<u>BID AWARD - WASHINGTON PLAYGROUND</u>: Gustafson moved, seconded by Cummings, to reject the bid on Washington's playground renovations.

Lacher indicated that the district will utilize the services of Foss & Associates as general contractors in an effort to implement the project within the budget.

Hewitt expressed opposition to simply rejecting the bids without an alternative plan communicated to the staff and parents of Washington.

Hewitt motioned to delay consideration of this item until the June 23rd meeting. The motion failed due to the lack of a second.

The original motion carried 5-1; Hewitt dissenting.

<u>BID AWARD - EDISON LOCKER</u>: Foss moved, seconded by Hastad, to approve the low bidder meeting specifications to D.C. Trautman for \$26,600.00. Motion carried 6-0.

<u>BID AWARD - ITV TRAINING ROOM/TOWNSITE</u>: Gustafson moved, seconded by Cummings, to award the low bid meeting specifications to D.C. Trautman Construction, Inc. for \$56,700. Motion carried 6-0.

PHYSICAL THERAPY SERVICES AGREEMENT: Foss moved, seconded by Gustafson, to approve the agreement with PT/OT Associates for the 1997-98 school year as presented. Motion carried 6-0.

IMPROVING AMERICA'S SCHOOLS ACT GRANT: Title I coordinator Pat King updated the Board regarding the grant and Title programs. She reported that Washington School will become a School-wide Project for 1997-98 which would allow Title I services to all children not just those meeting the criteria.

Cummings moved, seconded by Hastad, to approve the consolidated application for Improving America's Schools Act, in the amount of \$761,464.16 as presented. Motion carried 6-0.

<u>PART-TIME AND SUBSTITUTE PAY SCHEDULE</u>: Skinkle reviewed the proposed schedule with the Board. He indicated the increases vary but the total amount is within the Annual Operational Plan guidelines.

A recommendation for approval will be made at the June 23 meeting.

<u>POLICY DISCUSSION</u>: The Board further discussed the Attendance 9-12 (JEA) and Reimbursement for Travel, Professional Meetings and Conferences (DLC) policies.

Attendance 9-12 (JEA) - Anderson stated the Junior High, likewise, would like use the recommended policy so the policy would say "7-12." Also he reported the sub-committee discussed possibly adding a section to the student record that would provide "deportment" information to give an overview of the student's behavior, character, etc. Siggerud added the draft recalls suspensions for all grades instead of just 9-10, eliminates Saturday detention which has not been used for some time, allows for intervention prior to court referral, and includes basic housekeeping items. Siggerud suggested adding the following language to Excused Absences (Pg. 1, par. 5) "Physician verification will be required for excused absences if personal illness becomes excessive."

Hewitt expressed concerns of problems administering the current and/or future policy, truants not attending activities practices, parents calling in for doctor appointments, etc. when students do not have appointment cards for verification, make-up days allotted except for school-sponsored activities, and the potential for loss of credit by students. Hastad expressed the same concerns and that the policy is not proactive in dealing with the problem. He would like a new policy written. Foss noted the addition of the Student Assistance Team. Siggerud recommended a change under Truancy (#4, Pg. 2, par. 3) to reflect current procedure, "Coaches will be advised of team members who have unexcused absences."

Anderson reiterated that the students on the Attendance committee expressed a strong desire for structure and that clear expectations for students be included in the policy. Board member feedback on this item was requested before the next meeting.

Reimbursement for Travel, Professional Meetings and Conferences (DLC) - Anderson reviewed the options presented. Gustafson stated he does not favor per diem but would like a system that does not require receipts either. Ladwig stated she feels accountable for the taxpayer's money and does not feel comfortable with reimbursement without receipts.

Lacher stated a random survey of travel slips was done and approximately 90% of meal allowances are claimed in full by persons who travel. He estimated the other 10% would equal from \$1600 to \$3200 per year and stated that the cost does not justify the bookkeeping.

Anderson requested feedback in anticipation of action at the next meeting.

<u>POLICY APPROVAL</u>: Foss moved, seconded by Gustafson, to approve the policy, Acceptable Use Policy for Network Resources (EHAA), as amended. Motion carried 6-0.

Hastad moved, seconded by Foss, to approve the policy, Review of School Board Performance (AFA), as presented. Motion carried 6-0.

Hastad moved, seconded by Cummings, to approve the policy, Prohibition of Harassment and Violence (JFCFA), as presented. Motion carried 6-0.

Ladwig recessed the meeting at 8:50 p.m.; the meeting resumed at 8:55 p.m.

<u>CLOSE PUBLIC MEETING</u>: Foss moved, seconded by Gustafson, to close the public meeting at 8:56 p.m., pursuant to M.S. 471.05, for the purpose of discussing negotiations strategies. Motion carried 7-0.

OPEN PUBLIC MEETING: Cummings moved, seconded by Hastad, to reopen the public meeting at 10:13 p.m. Motion carried 6-0.

## OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Hewitt moved, seconded by Hastad, to move along with the MEA to schedule the Interest-Based Collaborative Bargaining process training meetings. Motion carried 6-0.

Anderson stated the T-I lines information will be placed on the June 23 agenda.

<u>ADJOURNMENT</u>: Hewitt moved, seconded by Ladwig, to adjourn the meeting at 10:25 p.m. Motion carried 6-0.

<u>MEMBERS PRESENT</u>: Bill Cox (7:07 pm), Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol Ladwig, and Bruce R. Anderson.

MEMBERS ABSENT: None

<u>CALL TO ORDER</u>: Chairwoman Ladwig called the meeting to order at 7:02 p.m. and led everyone in attendance with the Pledge of Allegiance.

<u>PREVIEW OF AGENDA</u>: Superintendent Anderson previewed the agenda noting no changes.

APPROVAL OF AGENDA: Gustafson moved, seconded by Cummings, to approve the agenda as presented. Motion carried 6-0.

Cox joined the meeting.

#### "WE ARE PROUD"

- \*\*\* Congratulations were expressed to Jessie Paluga, 3rd grader from Diane Johnson's class at Edison Elementary, who designed the button sold to raise money for the Children's Miracle Network. Jesse presented a check in the amount of \$1039 to telethon host Darren Selvig during the Children's Miracle Network Telethon recently held.
- \*\*\* Appreciation was expressed to the Property Services Director Orv Kaste and the entire maintenance staff of the school district for the exceptional job they do keeping the district's facilities in excellent condition.

Jernberg presented Certificates of Appreciation to Ladwig and Gustafson for their membership on the Instruction and Curriculum Advisory Committee.

<u>CONSENT AGENDA</u>: Hastad moved, seconded by Foss, to approve the following items on the Consent Agenda:

<u>Acceptance of Gifts</u> - Accept the gift of \$360 from the Moorhead Rotary to purchase magazines at the West Central Regional Juvenile Detention Center.

Accept the gift of \$100 from Big Box Tops for Education to purchase library books at Probstfield School.

Accept the gift of \$110 from the Amphion Chorus Award, a component fund of the Fargo-Moorhead Area Foundation, to be used for music scholarships.

Accept the gift of an exercise bike (approximate value \$50) from Sandy Van Dyke for the adaptive physical education program at Robert Asp School.

Acceptance of Grant - Accept the grant from the US West/NEA Teacher Network which provides for four (4) laptop computers and five (5) days of training on the Internet/networking projects.

New Employee

David Nale - Chemistry Teacher, Senior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year.

Susan Lynch - Payroll Assistant, Townsite Centre, B22 (5) \$9.95, effective July 14, 1997.

Resignations

Elise Thomason - Title I Teacher, Robert Asp, effective immediately.

Andrea Hovland - In-School Suspension Supervisor, Robert Asp, effective for the 1997-98 school year.

Christine Peloubet-Messer - Title I Paraprofessional, Edison, effective for the 1997-98 school year.

Rosa Valdez - Food Server, Probstfield, effective for the 1997-98 school year.

Family Leaves

Cheri Puetz - Fifth Grade Teacher, Robert Asp, to begin approximately September 8, 1997 for 30 days.

Dawn Hanson - First Grade Teacher, Probstfield, to begin approximately September 12 for 8 weeks.

Motion carried 7-0.

<u>COMMITTEE REPORTS</u>: Ladwig reported on the last meeting of the Instruction and Curriculum Advisory Committee.

Foss reported that the year-end meeting of the Learning Bank was canceled due to the flood. A report was sent to members detailing the status of its projects. Foss also announced the next Kindergarten Summit meeting will be held Wednesday, June 25.

GOVERNOR/LEGISLATURE IMPASSE: Anderson introduced Senator Langseth and Representative Goodno who were present to discuss the 1997 legislative session and the K-12 education bill. Anderson expressed appreciation to the legislators for their hard work and support during the session, and for the increase in funding, since it is the first real increase in six years. He also mentioned that there is still confusion as to why the Governor is pushing for vouchers when it appears to the public that he has clearly stated that he is opposed to further public funds supporting private institutions.

Senator Langseth responded that the State of Minnesota already goes quite far in assisting students in private institutions with books, etc. He stated he has voted against four different proposals and is concerned about the constitutionality problem of a voucher system. The DFL is preparing a new proposal for the special session to begin June 26 which would call for additional tax credits but not to be used towards tuition. Langseth stated he would support this proposal.

Representative Goodno wanted to make it clear that 85% of the Legislature did not vote for the conference bill solely because they were against vouchers. ISD #152 had one of the lowest per pupil unit (PPU) increases in the state in the bill that was vetoed. He stated he doubted a veto could be overridden and said the Governor's demands need to be dealt with in a constructive manner.

Anderson reviewed the effects of the bill on many departments (e.g. technology, special education, transportation, food service).

Goodno asked to hear about the bill's advantages and disadvantages to the school district.

Anderson listed the increases to PPU, AFDC, short- and long-term technology funding, English-as-a-Second Language (ESL), special education transportation funding, and the support for the School-to-Work programs. As for disadvantages, the increase in funding is appreciated but it is not enough to cover six years, little or no referendum levy, and changes to staff development.

Langseth stated the Senate had an amendment attached to the bill to give back \$80 in levy referendum but that amendment did not come out of the Conference Committee.

In closing, Anderson reiterated appreciation to Senator Langseth and Representative Goodno for their hard work and continued support.

Maarja Karch, Rt. 1 Box 155, Glyndon, stated she lives in the Dilworth-Glyndon-Felton district but her kids attend school in Moorhead. She asked what can be said to parents who have tried public schools that do not work with no opportunities for private vouchers? Goodno stated that if there is a problem with public schools it should be dealt with not abandon. Langseth said there is a need to concentrate on the real problems instead of continuing to pour money at it without results.

Becka Youngs, 2813 26th St. Circle South, Moorhead, stated her children attend private school. After being told by Chair Ladwig to briefly make her point, she questioned what was so intimidating to legislators and school districts to give tax credits to better low-income families?

After Youngs continued with items irrelevant to the discussion, Ladwig recessed the meeting at 7:50 p.m.; the meeting reconvened at 7:55 p.m.

1996-97 STAFF DEVELOPMENT REPORT: Skinkle expressed appreciation to Barb Anton for her efforts the past year. Anton reviewed the report with the Board. She noted that again this coming year, only one day is designated for all staff to be together for staff development activities and the remaining 8 days will be arranged by each building to meet its specific needs.

Gustafson moved, seconded by Cox, to approve the 1996-97 Staff Development Report as presented. Motion carried 7-0.

MINNESOTA LINKS PROJECT: Jernberg introduced Steve Jatczak, NW-LINKS Project Coordinator, and Jan Buckner who were present to review the LINKS project. The project is a collaborative technology effort among school districts, public library systems and higher education institutions to establish and maintain a telecommunications infrastructure. Funds are available from the State to pay for new connections, communications equipment and the recurring costs of circuits required for minimum connectivity, and enhancements to existing ITV and data circuits. However, regarding enhancements, districts will be required to maintain their current level of funding for telecommunications connectivity. Also the costs associated with the creation and operation of the LINKS organization and the network will be the school district's responsibility.

<u>WASHINGTON SCHOOL FULL-DAY PROGRAMMING</u>: Hewitt moved, seconded by Cummings, to approve the full-day programming and authorize a transfer of funding not to exceed \$20,000 to Community Education for program operations each year for a period of three (3) years. Motion carried 6-1; Cox dissenting.

Cox expressed concerns of providing day care at the district's expense and questioned what happens to other areas within the district that could benefit from additional funding (e.g. gifted/talent program).

<u>POLICY APPROVAL</u>: Cox moved, seconded by Cummings, approve the policy, Reimbursement for Travel, Professional Meetings and Conferences (DLC), Option #2, as presented. Motion carried by majority roll-call vote 4-3; Gustafson, Hewitt, Hastad dissenting.

<u>POLICY APPROVAL</u>: Gustafson moved, seconded by Foss, to approve the policy, Attendance 7-12 (JEA), Draft B, as presented.

The Board agreed to retain the sentence ""The school will attempt to contact the parent in the case of absence after 10:30 a.m." under the section, Illness/Medical Related Absences.

Hastad moved, to amend the motion to add "unless with authorization from the building principal or vice-principal" to Page 2 - paragraph 4 (item #4). Motion failed due to the lack of a second.

Cummings moved, seconded by Hastad, to amend the policy on Page 2-paragraph 2, to replace the "are" with "may be" under the section <a href="Common Excuses">Common Excuses</a>. Motion carried 6-1; Cox dissenting.

The original motion carried 7-0 as amended.

 $\underline{\text{DEPORTMENT GRADING}}\colon$  Due to the length of the meeting, discussion on this item was delayed until July.

COMPUTER CABLING/TECHNOLOGY BIDS: Foss moved, seconded by Hewitt, to approve the lowest bidder meeting specifications to Royale Comtronic, Perham, MN for \$306,321.76, for cabling at Edison, Probstfield, Washington, and the junior and senior high schools. Motion carried 7-0.

Hastad expressed concerns why the bids were much lower than projections. Administration will speak with the consultants and report to the Board.

<u>BID AWARD - MILK/BREAD</u>: Cummings moved, seconded by Gustafson, to approve low bidders for milk and bread bids to: Cass Clay Creamery and Interstate Brands Corporation, as presented. Motion carried 7-0.

<u>PART-TIME & SUBSTITUTE SALARY SCHEDULE</u>: Hewitt moved, seconded by Cox, to approve the pay schedule as presented. Motion carried 7-0.

# OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

Ladwig reminded board members the self-evaluations are due, the Board Work-Session is scheduled from 3-6 p.m. on Monday, July 14, and that the Bureau of Mediation Services training session is scheduled for Friday, July 11 from 8-4:30 p.m.

Jernberg requested to meet with board members, one or two at a time, to update them on the Graduation Rule.

Due to the late hour, the remainder of the agenda was delayed until the July 14 meeting.

<u>ADJOURNMENT</u>: Cox moved, seconded by Ladwig, to adjourn the meeting at 10:15 p.m. Motion carried 7-0.

MEMO #: I-98-003

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Application for Public Alternative Learning Program

DATE: July 8, 1997

Attached is a copy of applications for the Moorhead Public Schools to be recognized as operating a Public Alternative Learning Program. The application includes application for public alternative learning program at the middle school levels (grades 5-8), an application for a public alternative learning program for the senior high school and an application for funding to provide independent study.

These applications were made available based on 1996 legislation. Our mission statement for this program is "The mission of alternative programming in the Moorhead District is to guide and support the development of healthy youth to thrive and be connected in a changing world."

Moorhead needs to provide alternative programming to meet the needs of a variety of students who are not experiencing success in the regular school setting. The program application will allow us to receive additional funding for students who are involved in extended school day programs, including work experience, independent study and summer /extended school year programs.

Acceptance by the Minnesota Department of Children, Families and Learning will provide at least \$76,000 of additional revenue for current programs and will provide a vehicle for us to continue to review and expand alternatives for students.

Deb Pender and Lynne Kovash will review the application with the Board as an information item at this time. The administration will be requesting approval to submit the applications at the July 28 meeting.

RMJ/mdm Attachment



Alternative Programs Team 872 Capitol Square - 550 Cedar St. Paul, MN 55101-2273

# PUBLIC ALP OR ALC PROGRAM APPLICATION (MIDDLE LEVEL)

ED-02087-06

GENERAL INFORMATION AND INSTRUCTIONS: Area Learning Centers (ALCs) are required to serve secondary learners ages 12 through adult in accordance with M.S. 124C.45-49 and state policy, the information requested herein is required for each middle level ALC/Alternative Learning Program desired to be approved. The following is also prerequisite to program approval:

- Each program will be judged separately. ALCs are required to provide at least one approved ALC middle level pull-out program or school
  within a school program to obtain overall ALC approval. A large district or cooperative district ALC providing services to a large geographical
  or heavy-populated area must also have plans to meet the variety of needs of middle level, at-risk population throughout its boundaries.
- The targeted service model is limited to ALC's already implementing a middle level pull-out or school within a school program.
- Attach a copy of a learning plan.

	IDI	ENTIFICATION INF	ORMATION		
Name of School District		*	Name of ALC	D	Pate of this Application 7/3/97
PROGRAM TYPE (CHECK ONE):	_	Pull-Out Program School Within A School Program	Public Alternat		
Name of Middle Level Program Site	(If more tha	n one site, complete the rest of this se	ection on a separate page)		
Townsite Site Address		City			Zip Code
810 4th Avenue South		Moorh	ead		56560
Name of Middle Level Program Cont	act Person	Title		Telep	hone Number
Debra Pender		Coord	inator	(21	3 <sup>299 -</sup> 6271

#### CURRENT AND PROJECTED LEARNERS BY AT-RISK CATEGORIES ALCs are required to serve a variety of learners at-risk. Provide the number of learners projected to be served during the first year of operation. Participant counts may be duplicated unless stated unduplicated. NUMBER OF LEARNERS PROJECTED TO BE SERVED LEARNERS AT-RISK CATEGORIES School Within A School Pull-Out 30 One Year Behind 23 Two Achievement Grade Levels Behind Chemically Dependent Pregnant or Parent 27 Victims of Physical or Sexual Abuse 30 Having Experienced Mental Health Problems Having Experienced Homelessness During Last Six Months 23 Are or Were on an I E P 16 Expelled or Excluded 8 Speaks English as a Second Language or Has Limited English Proficiency 24 Referred by District(s) 35 Other (specify): 25 Excessive Truancy Unduplicated Total Count 45

### SCHOOL YEAR PROGRAM DESCRIPTION

Describe in detail, on separate pages, in your preferred format, your center/program in relation to the following areas:

- 1. The composition of the Alternative Planning Team such as teachers, parents, students, support staff, administrators and other agency staff.
- 2. The Program Mission as provided by the Alternative Planning Team with input from the community.
- 3. Eight to fifteen philosophy statements reflecting the projected program.
- 4. The plans for promoting to the whole community, the program description and the types of eligible learners to be served.
- 5. The intake procedures and methods for identitying learner needs.
- 6. The scheduling of learners, your continual learning plan components and your parent involvement activities.
- 7. How the center/program will have access to the district's regular education programs, technology, facilities and staff, and the benefits to the center/program learners.
- 8. Other agencies which will be cooperating with your center/program and how each agency will be providing assistance to learners.
- 9. How your center/program will provide the support services for each of the following groups of learners (include assistance from the school district, other agencies and your staff) (combine where services are similar):
  - a. behind in academics,\*
  - b. pregnant minors and minor parents,
  - c. assessed as chemically dependent,
  - d. experiencing mental health problems,
  - e. having been abused physically or sexually,
  - f. having experienced homelessness,
  - g. excluded or expelled from school,
  - h. experiencing physical health problems,
  - i. speaks English as a second language or has limited English proficiency,
  - j. having one or more disabilities, and
  - k. those in transition from school to school or work
- 10. How you will encourage the program learners to participate in regular school activities, a list of available activities and other activities developed specifically for this program.
- 11. The personal/social development program, including methods to improve the self concept of learners.
- 12. The facilities including square footage, program capacity, program funding sources, and the breakfast and lunch program.
- 13. Staff characteristics and full-time equivalence of program staff.
- 14. Your academic program in detail. Emphasize the program's philosophy of: learning process, learning environments, instruction, instructional management, curriculum, curriculum modifications, assessments and program evaluation. Include your methods to support remediation and acceleration.\*
- 15. Activities for exploring careers and learner talents.
- 16. Your program use of: technology learning, community service, tech prep, vocational options available, etc.
- 17. Any other things unique to your program.
- \*Items 9a and 14 may be combined together in one description under 9a.

# EXPANDED YEAR SERVICES

Describe in detail the types of program, services and courses provided by center/program staff. State funds may only be claimed for extended year services for learners in an approved ALC middle level or elementary program. Completion of this section is not required for an alternative program application.

- 1. Any evening services and the projected number of learners and grade levels to be served.
- 2. Any Saturday services and the projected number of learners and grade levels to be served.
- 3. The summer services (REQUIRED FOR ALCs) and the projected number of learners and grade levels to be served.

#### STATEMENT OF ASSURANCES

- The ALC/Alternative Program coordinates and seeks the involvement of education and social services, community education programs, postsecondary institutions, community resources, business and other federal, state, and local public agencies.
- 2. The ALC program is available throughout the entire year. (NOT required of Alternative programs but is an option)
- 3. The applicant agency has a policy for accepting nonresident pupils.
- 4. There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including the licensing of teachers.
- Records will be maintained and be available for Minnesota Children staff review. Records shall include transcripts, learning plans, mid-level
  targeted services reports, financial, attendance and those necessary to determine eligibility and meet the requirements of State Board of Education
  policies/rules and Legislative statutes.

VER	IFICATION	OF INFORMATION						
I hereby verify that the information provided on t jurisdiction will comply with the above assurances	hereby verify that the information provided on this form is accurate to the best of my knowledge and that the above identified agencies under my urisdiction will comply with the above assurances.							
Signature of District Superintendent	Date	Signature of ALC/Alternative Program Director	Date					
Provide participating school name(s) and respective	e school principal signa	ature(s)						
SCHOOL NAME		SIGNATURE OF PRINCIPAL						
Robert Asp Elementary		r <del></del>						
Moorhead Junior High								
		1						
	1							
		<del></del>						
***************************************								
	2							



Alternative Programs Team 872 Capitol Square - 550 Cedar St. Paul, MN 55101-2273

# PUBLIC ALP OR ALC PROGRAM APPLICATION

(SENIOR HIGH SCHOOL AND ADULTS)

ED-01906-10

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to M.S. 124.19, Subd. 7, M.S. 124C.45-.49 and state policy, this application must be compiled by any district desiring state approval of a public alternative learning program (ALP) or as a state designated area learning center (ALC) so as to be eligible for general education revenue. A separate application is required for each program center for which approval is requested. Additional instructions are continued in the Public Alternative Learning Program/Area Learning Center Application Manual. Complete each section.

APPLICANT ID	ENTIFICATION	INFORMATION	
Agency Name		Agency Number	Date
Moorhead Public Schools		ISD 152	
Program Center Type (Check where applicable):			
	ernative Program Serving		ram Serving Learners Ages
	arners Ages 16 through 20	16 Through 20 &	Adults Age 21 & Older
Program Name Moorhead Community Alternative Progr	ram		
Contact Person	Title		elephone Number
Debra Pender	Coordinator	! 2	18 ) 299 - 6271
Add: ±SS	City	State	Zip Code
810 4th Avenue South	Moorhead	MN	56560
	F LEARNERS T	O BE SERVED	
Appli= District Moorhead Public Scho	ools		
Other Descricts			
	OGRAM SCHED	ULE	
Program Time Schedule (Check and list actual time-schedule	learners can enroll):		
TIME SCHEI	DULE		TIME SCHEDULE
X Dzy Program	Kiter S	School Program	
Dzy Night Option Program	☐ Nine N	Month Program	
En== Year Program	Uther	(specify)	
	PROGRAM SITE		
Provide me following information on each of the program separate abstract, program schedule, contact person and added			I page, if necessary. Attach a
SITE NAME ADDRE	SS. CITY	CONTACT PERSON	TELEPHONE #
Townsite 810 4th Ave.	S. Moorhead	Debra Pender	_ (218 )299-6271
		- PEDAG A EIMEN	( ) -
			- ' '
		<del></del>	- ' '
			_ ( ) -
			_ ( ) -
	CHILD CARE		
Provide the number of children of secondary learners and		f adult learners served at a sour	- program's/center's child care
facility.	a die number of emidren o	addit feathers served at see	program section 5 cmile care
Secondary Learners:	Adults:		
Name of Child Care Contact: Address:	Telephon	e Number: ( ) -	
Childcare Not Provided On-Site	1 1		

#### PROGRAM DESCRIPTION

Using separate sheets of paper, describe in detail in your preferred format your senior high and adult center/program in relation to the following areas:

- 1. The composition of the Alternative Planning Team such as teachers, parents, learners, support staff, administrators and other agency staff.
- 2. The Program Mission as provided by the Alternative Planning Team with input from the community.
- 3. Eight to fifteen philosophy statements reflecting the projected program.
- 4. The tearners eligible for the program, including district referrals, and the plans for promoting to the whole community the program description and types of eligible learners.
- 5. The make procedures and methods for identifying learner needs.
- 6. The scheduling of learners, continual learning plan components and parent involvement activities.
- How the center/program will have access to the district's regular education programs, technology, facilities and staff, and the benefits to the center program learners.
- Other agencies which will be cooperating with your center/program and how each agency will be providing assistance to learners. Include support letters from 3-4 agencies.
- 9. How your center/program will provide the support services for each of the following groups of learners (include assistance from the school discription other agencies and your staff) (combine where services are similar):
  - \*a. rehind in academics,
  - b. regnancy minors and minor parents,
  - c. issessed as chemically dependent,
  - d experiencing mental health problems,
  - e. Taving been abused physically or sexually,
  - f. raving experienced homelessness,
  - g. excluded or expelled from school,
  - h. experiencing physical health problems,
  - i. Seaks English as second language or has limited English proficiency,
  - j. zaving one or more disabilities, and
  - k. Dose in transition from school to school or work.
- 10. The facilities including square footage, program capacity, program funding sources, and the breakfast and lunch program.
- 11. Siz characteristics and full-time equivalence of program staff.
- \*12. Your academic program in detail. Emphasize the program's philosophy of: the learning process, learning environments, instruction, instruction, instructional management, curriculum, curriculum modifications, independent study, assessments and program evaluation.
- 13. In axial, describe your academic use of: technology learning, community service, tech prep, vocational options available, work experience, applied learning, school-based learning, work-based learning, etc. If providing work experience, indicate which district has the approved plan. Aix. describe the plan including related classes, credits allowed, work sites available and the availability of licensed coordinators. A variety of these options are definitely required for ALC's.
- 14. Decibe the adult component if different from senior high program.
- 15. Ar. other things unique to your program.
- lies 9a and 12 may be combined together in one description 9a.

Enter the estimated numbers of senior high and adult participants to be served the first year. PUPILS TO Participant counts may be duplicated unless stated otherwise. BE SERVED NUMBER OF LEARNERS TYPES OF LEARNERS TO BE SERVED TO BE SERVED MALE **FEMALE** 10 Chemically Dependent 5 D. seped Out of School 5 10 Fineless 3 Frant Under Age 21 Cresodial Parent Under Age 21 35 35 Erring Other At-Risk Factors 26 Denct Referrals and Placements 26 Spenal Education, Age 16-21 24 12 12 12 Da Attendance To Senior High (Diploma Program) (NON-DUPLICATED) Served 35 35 Disocated Homemakers Ds-ocated Workers Emeless Cisodial Parent on AFDC HSI. Age 21 or Older (Diploma Program) Troon, Age 21 or Older (Diploma Program) Tre: Adult (Diploma Program) (NON-DUPLICATED) Served

# STATEMENT OF ASSURANCES FOR AN ALC

# THE APPLICANT HEREBY ASSURES AND CERTIFIES THAT:

- 1. The Area Learning Center (ALC) serves the geographic area of at least two districts, except in cities of the first cass.
- 2. The EC pupils have access to the district's regular education programs, technology facilities, and staff.
- The AC coordinates and seeks the involvement of education and social services, community education programs, post-secondary institutions, community resources, business and other federal, state, and local public agencies.
- 4. The AC provides programs for secondary pupils (ages 12-20) and adults 21 years of age or older, and services a variety of populations as indicated in M.S., Sec. 124C.46, Subd. 2.
- 5. The AC programs are available throughout the entire year.
- 6. Upon successful completion of requirements for a high school diploma, a pupil enrolled in an ALC is entitled to receive a diploma from either the district of residence or the district in which the center is located as preferred by each student.
- 7. The AC serves as a visitation site for other districts of the region or state.
- 8. The zmicant agency has a policy for accepting nonresident pupils.
- 9. There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including licensing of teachers.
- 10. The AC records will be maintained and be available for Minnesota Children staff review. Records shall include transcripts, learning plans, financial, attendance, and those necessary to determine eligibility and meet the requirements of State Board of Education policies/rules and Legislave statutes.

### STATEMENT OF ASSURANCE FOR AN ALTERNATIVE PROGRAM

- 1. The arrenative program pupils have access to the district's regular education program, technology facilities, and saff.
- 2. The district providing the alternative program has a policy for acceptance of nonresident learners.
- 3. There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including licensing of teachers.
- 4. Aher save program records will be maintained and be available for Minnesota Children staff review. Records shall include transcripts, learning plans financial, attendance, and those necessary to determine eligibility and meet the requirements of State Board of Education policies/rules and Legislave statutes.

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I hereby verify that the information provided in this form is accurate to the best of my knowledge and that the above identified agency will comply with all the nems of the above assurances in relation to our program's classification request.

Senature - District Superintendent/Director

Signature - Center/Program Director

Date

	Alternative Programs Team	APPLICATION FOR	
MINNESOTA	872 Capitol Square - 550 Cedar	INDEPENDENT STUDY COMPONENT	ED-01953-09
CHILDREN	St. Paul, MN 55101-2273	APPLICATION FOR INDEPENDENT STUDY COMPONENT	

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to M.S. 124.19. Subd. 7 and State policy, this application is to be completed by public alternative education program or area learning center desiring to operate an independent study (IS) component. a separate application is required for each program desiring General Education Revenue for learners enrolled in independent study courses. Approval is based on a satisfactory application and Department staff review of the IS standards based system. Complete each section. Do not add attachments. Additional directions are on Page ....5 of this Alternative Program/Area Learning Center Application Manual.

APPLIC	ANTIDEN	TIFICAT	ION INFO	RMATION	
Agency Name Moorhead Public School		Agency Nun		Date July 14, 19	997
Program Name Success for All Independent	Learners (Sai		pe (Check One): Alternative Pro		
Program Contact Person  Deb Pender	Title Special E	d. Coordinato	Telephone N	umber	
Address	City		State	Zip Code	
	PROGR	AM INFOR	MATION		
Range of Teacher Contact Time Required P	er Week For A Full Ore	odit Course1	15Minut	æ	
Estimate Percent of Learners in the Progra	m/Center Who will be	Enrolled in Independe	ent Study This Next 1	/ear:	Percent
Of Those Learners Who will Be Enrolled in In ContractPercent	dependent Study, Esti	mate Percent of Time	They will be an Indep	pendent Study as Oppo	sed to Teacher
Independent Study is Available for (Check C	ne or Both):	Required Courses	□ Bect	ives	
Estimate by grade level the number of pup participate in Independent Study next year. be age 16 or older.		Grade 9 30	Grade 10	Grade 11	Grade 12
INDEDENI					

Describe the nature of your IS Program including the content areas or courses being provided by IS.

Independent study will be available for 185 hours per year for required courses with the goal to increase to elective courses. Additional options include 170 hours per semester and 85 hours per quarter. The extended day program will be expanded to include independent study packets including the use of a technology lab.

The targeted learners will be age 16, grade 9 and older, who have not passed the basic standards tests as part of the graduation rule. The packets will be remedial in nature. The program will be expanded to include the high standards of the Minnesota Graduation Rule, the profile of learning and learner packets. Technology will include learning packets including Jostens, Plato, other software, and on line programs.

The program will be held in blocks from 1:00-3:00 pm, 4:00-6:00 pm and 6:00-8:00 pm. Initially staffing will continue to be a part of the senior high staff allocations. The first units that will be developed will be designed to meet the state graduation proficiencies as measured by the basic standards tests. This will provide students with a solid background for meeting vocational and educational goals. A computer based curriculum will be organized into study units for use in the computer lab. Packets have already been developed by the secondary math department and will be utilized for this program. Adaptions will be made in the packets, with support from the special education department, general education departments and the grad standards technician.

Curriculum writing grants will be utilized to develop units aligned with current basic courses at the secondary level as the basic standards are embedded into the current classes. General education teachers will be utilized to help write the independent study packets. At this time packets are being planned in the reading and writing areas. The reading area will include non fiction reading with questioning in comprehension as described in the testing information. Writing

wall include the areas as described in the testing manual.

Parental input and involvement is crucial with this program. At this time plans are being developed to utilize an advisory committee to review the work that is being done in this area.

Describe your program standards and how you provide for the means of measuring learner performance against state and district standards. Attach a sample of the standards and the established assessments.

The basic standards tests with the measures for both state and district standards. There will also be an 80% mastery on the packets further determine accountability of learners.

Describe the type of information provided in a Continual Learning Plan used in your program include how learning experiences and expectations standards are specifically defined for learners.

The information that will be provided in the Continual Learning Plan will be Learner Contracts as well as Learner Portfolios including self reflection about the experiences and the time spent outside of the class setting. Profile of Learning information will be included in the continual learning plan.

Describe the record keeping system for the Independent Study Component of your program. A type of digital portfolio will be explored and developed to keep records for the IS program. We will also use student records, a record keeping form and computer records for programs.

MEMO #: S-98-009

TO:

School Board

FROM:

Bruce R. Anderson, Supt. Bl. A

RE:

City of Moorhead Request

DATE:

July 9, 1997

In accordance with Minnesota statutes, Mr. Jim Antonen, on behalf of the City, is requesting that you approve the attached resolution related to youth ice facilities. One of the statutory conditions related to the ice facility states that at least two of the governing bodies in the city/county in which the facility is located must approve the resolution.

The opportunities for Moorhead youngsters provided by the facility certainly support the Moorhead Healthy Community Initiative's development of assets related to the availability of after-school and evening activities for our youth.

Mr. Antonen has indicated that the approval of the resolution does not fiscally obligate the school district in any way.

I recommend the approval of the resolution. You may choose to act on the resolution or review the issue at this meeting and take action at the next meeting.

<u>Suggested Resolution</u>: Move to approve the resolution related to the financing and building of the ice facility.

BRAccbf Attachment

# RESOLUTION of INDEPENDENT SCHOOL DISTRICT NO. 152 Moorhead, Minnesota

WHEREAS, the City of Moorhead, Minnesota, is desirous of purchasing a hockey arena in the City of Moorhead, which is being constructed by the Moorhead Youth Hockey Association; and

WHEREAS, the facility would provide two sheets of ice; and, if purchased by the City, would be leased back to Moorhead Youth Hockey Association to carry on a youth hockey program in the City of Moorhead; and

WHEREAS, the City of Moorhead is desirous of funding the purchase through the issuance of bonds pursuant to Section 475.58, subdivision 3, of the Minnesota Statutes Annotated; and

WHEREAS, in order to issue such bonds, the City is requesting the Moorhead Independent School District No. 152 to approve the hockey arena and its financing by the City pursuant to Section 475.58, subdivision 3.

NOW, THEREFORE, be it resolved by the Moorhead Independent School District No. 152 that pursuant to Section 475.58, subdivision 3, of the Minnesota Statutes Annotated, it does hereby approve the facility and the financing of the facility by the City of Moorhead through the issuance of bonds pursuant to Section 475.58, subdivision 3.

Dated this <u>14</u> day of	<u>July</u> , 1997.
	MOORHEAD INDEPENDENT SCHOOL DISTRICT NO. 152
	Carol A. Ladwig, Chair
	Anton B. Hastad, Clerk

# CHAPTER 475 PUBLIC INDEBTEDNESS

475.51	Definitions.
475.52	[발리가리] : [1
475.525	Bond issues; purposes.
475.53	Municipal district heating bonds. Limit on net debt.
475.54	
475.55	Maturities; redemption.
475.551	Execution; negotiability; interest rates.
475.551	Excessive interest, validation.
4/3.353	Paying agent; destruction of obligations and
475.56	coupons.
	Interest rate.
475.561	Taxable status; special provisions.
475.57	Initiation of proceedings; resolution.
475.58	Obligations; elections to determine issue.
475.59	Manner of submission; notice.
475.60	Sale of bonds.
475.61	Tax levies.
475.62	Register.
475.63	Certificate as to registration.
475.64	Levy by auditor.
475.65	Delivery of bonds; use of proceeds.
475.67	Refunding bonds and other obligations; validity;
	procedure.
475.68	Joint liability of town and statutory city.
475.69	Defaced bonds; duplicates.
475.70	Lost instruments; indemnity.
475.72	Violations and penalties.
475.73	State board of investment.
475.74	Law limiting taxes not applicable.
475.753	Municipalities are subject to this chapter.
475.754	Disasters or public emergencies, certificates of
	indebtedness.
475.77	Obligations subject to federal volume limitation
	act.
475.78	Perfection of pledge.
475.79	Powers available to other political subdivisions.
special laws	relating to specific political
ns, see Table	1, Vol. 11.
epealed, 19	149 0 682 0 26

!epealed, 1949 c 682 s 26

epealed, 1949 c 682 s 26

enumbered 475.51

superseded by 475.03

published once each week for two successive weeks in a legal newspaper published in the municipality or if there be no such newspaper, in a legal newspaper published in the county seat. Such bonds may be issued without the submission of the question of their issue to the electors unless within ten days after the second publication of the resolution a petition requesting such election signed by ten or more voters who are taxpayers of the municipality, shall be filed with the recording officer. In event such petition is filed, no bonds shall be issued hereunder unless authorized by a majority of the electors voting on the question.

- Subd. 3. Youth ice facilities. (a) A municipality may, without regard to the election requirement under subdivision 1 or under any other provision of law or a home rule charter, issue and sell obligations to finance acquisition, improvement, or construction of an indoor ice arena intended to be used predominantly for youth athletic activities if all the following conditions are met:
- (1) the obligations are secured by a pledge of revenues from the facility;
- (2) the facility and its financing are approved by resolutions of at least two of the following governing bodies of (i) the city in which the facility is located, (ii) the school district in which the facility is located, or (iii) the county in which the facility is located;
- (3) the governing body of the municipality finds, based on analysis provided by a professional experienced in finance, that the facility's revenues and other available money will be sufficient to pay the obligations, without reliance on a property tax levy or the municipality's general purpose state aid; and
- (4) no petition for an election has been timely filed under paragraph (b).
- (b) At least 30 days before issuing obligations under this subdivision, the municipality must hold a public hearing on the issue. The municipality must publish or provide notice of the hearing in the same manner provided for its regular meetings. The obligations are not exempt from the election requirement under this subdivision, if:
- (1) registered voters equal to ten percent of the votes cast in the last general election in the municipality sign a petition requesting a vote on the issue; and
- (2) the petition is filed with the municipality within 20 days after the public hearing.
  - (c) This subdivision expires December 31, 1997.
- Subd. 4. Proper use of bond proceeds. The proceeds of obligations issued after approval of the electors under this section may only be spent: (1) for the purposes stated in the ballot language; or (2) to pay, redeem, or defease obligations and interest, penalties, premiums, and costs of issuance of the

MEMO #: S-98-008

TO:

School Board

FROM:

Bruce R. Anderson, Supt.

RE:

Election Resolution

DATE:

July 9, 1997

Attached is the Resolution Establishing Dates for Filing Affidavits of Candidacy for the November School Board election.

<u>Suggested Resolution</u>: Move to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy for the November school board election.

cbf.

Attachment

### RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 152, as follows:

- 1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 152 shall begin on <u>Tuesday</u>, <u>August 26</u>, 1997 and shall close on <u>Tuesday</u>, <u>September 9</u>, 1997. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to <u>5:00</u> o'clock p.m. on September 9, 1997.
- 2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the <u>Forum</u>, the official newspaper of the district, at least two weeks prior to the first day to file affidavits of candidacy.
- 3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten days prior to the first day to file affidavits of candidacy.
- 4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 152

MOORHEAD, MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 152 shall begin on <u>Tuesday</u>, <u>August 26</u>, 1997 and shall close at 5:00 p.m. on <u>Tuesday</u>, <u>September 9</u>, 1997.

The general election shall be held on Tuesday, November 4, 1997. At that election, 2 members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, at 810 Fourth Avenue South-Moorhead. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for 30 days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavit of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on <u>Tuesday</u>, <u>September 9</u>, 1997.

Dated:	-	BY ORDER OF THE SCHOOL BOAR	D
		/s/	
		School District Clerk	

MEMO #: B97.318

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER

DATE: JUNE 26, 1997

SUBJECT: CAPITAL OUTLAY BID AWARD

We will be opening Capital Outlay Bids at 2:00 pm on Thursday July 10, 1997.

The bid will consist of various items such as: furniture, music equipment, marker boards, and other miscellaneous items.

Pobal Lacker

<u>Suggested Resolution</u>: Recommendations will be presented at the board meeting on July 14, 1997.

Memo #: B98.101

Memo To: Dr. Anderson

R. Lacher & facle From:

July 8, 1997 Date:

Refunding 1992 G.O. Bond Issues Subject:

We will be asking the Board to award bids for refunding the 1992 bonds. The target saving on interest costs are \$230,000.

Attached: July 8, 1997 letter from Myron Knutson, Evensen Dodge. The bid will be received by Evensen Dodge the day of the Board meeting.

Recommended Resolution: Approve the bids as recommended by Evensen Dodge at the Board meeting.



July 8, 1997

Mr. Bob Lacher
Assistant Superintendent - Business
Moorhead Public Schools
810 4th Avenue South
Moorhead, MN 56560

RE:

Refunding of 1992 and 1991 G.O. Bond Issues

Dear Mr. Lacher:

Per our discussions on refinancing of these two bonds issues interest rates have recently declined to levels which make it feasible to proceed with completing an advanced refunding of the 1992 bonds.

Current interest rate levels produce total savings of \$235,982, the present value of which is \$149,959. Savings as a percentage of refunded debt service are 3.338%, above the minimum 3% required by Minnesota statute. Actual savings of \$235,982 are above the minimum target level savings figure of \$230,000 recommended in our February 20, 1997 letter.

We would recommend that bids be received on July 14th and that the approval of the sale of the refunding bonds occur at the July 14th board meeting. Evensen Dodge will of course review the bids and complete a final savings report based on the low bid prior to the board meeting and approval.

We would also recommend that refunding of the 1991 bonds wait until after November 1, 1997 at which time a current refunding of these bonds can occur which will produce a better savings level than completing it now as an advanced refunding combined with the 1992 issue. Including the 1991 bonds now would only increase savings by about \$1,000 total because inclusion of the 1991 bonds lowers the yield allowed on the escrowed bond funds lowering the savings on the 1992 bonds.

Per the board's direction we are proceeding with receipt of bond bids on refunding the 1992 bonds on July 14th. If any questions please let me know.

Sincerely,

EVENSEN DODGE, INC.

Myron Knutson

Senior Vice President/Manager

Myron Fruita

Fargo/Moorhead Office

/mk

Montpopper # Manua # 16 cm \* Estable \* Cm a 25 a \* College De Monton \* De nod \* Landon De thomas Charles C \* Spine pulse \* Spine Suit & Culture b \* Fortbook \* Construct \* Spine pulse \* New York Suit \* College Suit \*

601 Second Avenue South, Suite 5100, Minneapolis, MN 55402

## INDEPENDENT SCHOOL DISTRICT NO. 152 (MOORHEAD), MINNESOTA \$5,150,000 G.O. School Building Refundin Bonda, Series 1997A X-Over Refunding of 92 Sonds :: Market as of 7/2/97

#### Crossover Savings Report

Date	Principal	Proposed Coupen	Debt Service - Interest	Total	Prior Debt Pervice	Savings	Cumulative Savings
2/ 1/98			149,705.00	149,705.00	149,705.00		972.17
8/ 1/98			149,705.00	299,410.00	299,410.00		972,17
8/ 1/99 2/ 1/ 0			149,705.00	299,410.00	299,410.00		972.17
8/ 1/ 0			149,705.00	299,410.00	299,410.00		972.17
2/ 1/ 2		4.400000	126,352.50 126,352.30 119,092.30	582,705.00	604,410.00	21,705.00	22,677.17
2/1/3	345,000.00	4.500000	119,092.50	583,185.00	601,415.00	18,230.00	40,907.17
2/1/4	360,000.00	4.600000	111,330.00	\$82,660.00	602,535.00	19,875.00	60,782.17
2/ 1/ 5	370,000.00	4.700000	103,050.00	576,100.00	597,475.00	21,375.00	82,157.17
8/ 1/ 5 2/ 1/ 6 8/ 1/ 6	390,000.00	4.750000	94,355.00	578,710.00	996,530.00	17,820.00	99,977.17
2/ 1/ 7	410,000.00	4.800000	85,092.30 73,252.50	580,185.00	599,405.00	19,220,00	119, 197.17
8/ 1/ 7 2/ 1/ 8 8/ 1/ 8	430,000.00	4.900000	75,252.50	580,505.00	600,805.00	20,300.00	
2/1/9	450,000.00	3.000000	64,717.50 53,467.50	579,435.00	600,730.00	21,295.00	160,792.17
2/ 1/10	475,000.00	\$.100000		581,935.00	\$99,120.00	17,245.00	178,037.17
2/ 1/11	500,000.00	\$.150000		582,710.00	601,155.00	18,443.00	196,482.17
2/ 1/12	530,000.00	5.200000		586,960.00	606,360.00	19,400.00	215,862.17
2/ 1/12		5.250000		589,400.00	609,500.00	20,100.00	235,982-17
	5,150,000.00		2,682,425.00	8,032,425.00	8,267,435.00		235,962.17

8/ 4/97

Average Life H I C % T I C % 5.088076 X Using 99.0000000 5.102418 X From Delivery Date 4.976449 X Arbitrage Yield

-972.17 NOTE: Cumulative Savings are Net of the Initial Transfer Amount of

2.9118% of Par of the Gurrent Issue 2.9607% of Par of the Prior Issue 149,959.36 or Net Present Value Savings at: 4.9764% Equals 10

N O T E : Present Value Savings ere Not of the Initial Transfer Amount of -972.17

H O T B : The Crossover Occurred on 2/ 1/2001

Prepared by Evensen Dodge, Inc.

Micro-Huni Debt Date: 07-02-1997 8 15:38:03 filename: MOOR Key: R92XOVER

### Independent School District No. 152 (Moorhead), Minnesota \$5,150,000 General Obligation School Building Refunding Bonds, Series 1997 (Stand Alone X-Over Refunding)

Delivery Date Arbitrage Yield 8/4/97 4.97644902%

Date	Refun	ied Debt Service	PV Factor	PV at	Arbitrage Yield	
8/1/01	s	149,705.00	0.82183786	s	123,033.24	
2/1/02		454,705.00	0.80188515		364,621.19	
8/1/02		140,707.50	0.78241687		110,091.92	
2/1/03		460,707.50	0.76342123		351,713.89	
8/1/03		131,267,50	0.74488678		97,779.43	
2/1/04		471,267.50	0.72680230		342,518.30	
8/1/04		121,237.50	0.70915689		85,976.41	
2/1/05		476,237.50	0.69193987		329,527.71	
8/1/05		110,765.00	0.67514085		74,781.98	
2/1/06		485,765.00	0.65874968		319,997.54	
\$/1/06		99,702.50	0.64275646		64,084.43	
2/1/07		499,702.50	0.62715152		313,389.18	
8/1/07		87,902.50	0.61192544		53,789.78	
2/1/08		512,902.50	0.59706902		306,238.19	
8/1/08		75,365,00	0.58257329		43,905.64	
2/1/09		525,365.00	0.56842949		298,632.96	
8/1/09		62,090.00	0.55462907		34,436.92	
2/1/10		537,090.00	0.54116370		290,653.61	
8/1/10		48,077.50	0.52802525		25,386.13	
2/1/11		553,077.50	0.51520577		284,948.72	
8/1/11		33,180.00	0.50269753		16,679.50	
2/1/12		573,180.00	0.49049296		281,140.76	
8/1/12		17,250.00	0.47858470		8,255.59	
2/1/13		592,250.00	0.46696555		276,560.35	
	5	7,219,500,00		\$	4,498,143.36	
Present Value	Savings of 1	New Issue		<u>\$</u>	149,959.56	
Savings as a P	ercentage of	f Refunded Debt Servic	•		3,3338%	$\geq$

MĒMO #:

B98.100

MEMO TO:

FROM:

ROBERT LACHER & Sacher

DATE:

JULY 7, 1997

SUBJECT: SCHOOL BUS ROUTE AWARD

The routes and the successful bidders are attached.

<u>Suggested Resolution</u>: Move to approve the recommended low bidders meeting specifications with consideration given to the quality of service given in the past.

VENDORS	ROUTES		
Red River Trails	AM	1,8,10,12,16,19,25,38,43	
	PM	6,11,29,35,36	
Richards Transportation			
The state of the s	AM	2,3,4,5,6,7,11,13,20,24 26,29,30,31,32,33,37,39	
	PM	1,2,7,8,9,10,12,16,21,24 26,32,34,38,39,40,41,42	
Schuck Transportation			
	MA	9,14,15,21,22,23,34,42	
	PM	3,5,13,20,25,28,30,31,44,45	
Nelson Transportation	AM	27,28,35,36,44	
	PM	4,14,15,22,27	
District			
	AM	17,18,40,41	
	PM	17,18,19,23,33,37,43	

Attached: Bid Summaries

Date:

07/03/97 10:28 AM

To:

Mr. Lacher

From:

Dan Bacon

Subject: School Bus Route Bids

Attachments: 1997-99 AM route bids

1997-99 PM route bids

1997-99 Bid for additional routes and time

1997-1999 Summary of contractor route

assignments and costs.

Complaint history data

On June 30, 1997 we received sealed bids for school bus routes. The results of those bids are summarized on the attached spreadsheets. We specified 44 am and 45 PM bus routes, and also asked for bids for additional routes should they become necessary.

Of the 44 AM routes we received bids on 41 of them. There was only one bidder on 33 of them, I recommend we accept these bids and award the routes to the solo bidder.

What follows is a the list of routes for which there were multiple bidders. The bid prices for the first two years of the contract are added together to make it easier to see the long term affect of the bid.

The recommended awards are based upon price and prior performance of each contractor. We have used complaint history to evaluate performance of the contractors

			Recommend we award to:
Route 1	Red River Trails	\$23,000	Red River
	Richards Transportation	\$27,594	
Route 9	Red River Trails	\$23,000	Schuck
	Schuck Transportation	\$20,300	
Route 13	Red River Trails	\$20,200	Richards
	Richards Transportation	\$20,782	

Route 15	Red River Trails	\$20,200	Schuck
	Schuck Transportation	\$20,300	
Route 25	Red River Trails	\$23,000	Red River
	Richards Transportation	\$24,188	
Route 38	Red River Trails	\$23,000	Red River
	Schuck Transportation	\$25,375	
Route 40	Red River Trails	\$20,200	District
	Schuck Transportation	\$20,850	

Of the 45 PM routes we received bids on 38 of them. There was only one bidder on 28 of them, I recommend we accept these bids and award the routes to the solo bidder.

What follows is a the list of routes for which there were multiple bidders. The bid prices for the first two years of the contract are added together to make it easier to see the long term affect of the bid.

The recommended awards are based upon price and prior performance of each contractor. We have used complaint history to evaluate performance of the contractors.

			Recommend we award to:
Route 5	Red River Trails	\$20,200	Schuck
	Schuck Transportation	\$20,300	
	Richards Transportation	\$20,782	
Route 16	Red River Trails	\$20,200	Richards
	Richards Transportation	\$20,782	
Route 25	Red River Trails	\$20,200	Schuck
	Schuck Transportation	\$20,300	

Red River Trails	\$20,200	Schuck
Schuck Transportation	\$20,300	
Red River Trails	\$20,200	Schuck
Schuck Transportation	\$20,300	
Red River Trails	\$20,200	Schuck
Schuck Transportation	\$20,300	
Red River Trails	\$20,200	Richards
Richards Transportation	\$20,782	
Schuck Transportation	\$20,300	Schuck
Richards Transportation	\$20,782	
	Schuck Transportation  Red River Trails Schuck Transportation  Red River Trails Schuck Transportation  Red River Trails Richards Transportation  Schuck Transportation	Schuck Transportation \$20,300  Red River Trails \$20,200  Schuck Transportation \$20,300  Red River Trails \$20,200  Schuck Transportation \$20,300  Red River Trails \$20,200  Richards Transportation \$20,782  Schuck Transportation \$20,782

We also received bids for additional routes and additional time. These bids are used thorough out the term of the contract to adjust payments when time is added or reduced due to schedule changes. They are also used as populations change or when programs change at the buildings requiring the addition or deletion of school bus routes. The suggested resolution is to accept these for the purpose of adding additional routes and adjusting time on routes as the need arises. For the detail on this please see the attached spreadsheet titled "Bid for additional routes and time."

Based upon these bids the Regular-to-From school contract payment will be 865,410 for 1997-98, and 920,539 for 1998-99. The 1996-97 Regular-to-from contract payment was 871975.

MEMO #: S-98-010

TO:

School Board

FROM:

Carol Ladwig, Board Chair

RE:

Amendment to Superintendent's Contract

DATE:

July 9, 1997

It is my recommendation that the following motion be approved related to the Superintendent's contract.

<u>Suggested Resolution</u>: Move to execute all documents necessary to amend the Superintendent's current contract.

CL:cbf

9-19-B05 Min July 28, 1997

# INDEPENDENT SCHOOL DISTRICT #152 School Board Meeting Board Room - Townsite Centre 810 Fourth Avenue South

July 28, 1997 7:00 p.m.

To develop the maximum potential of every MISSION STATEMENT: learner to thrive in a changing world. ATTENDANCE: Bill Cox \_\_\_\_ Anton "Butch" Hastad \_\_\_\_\_

Jim Cummings \_\_\_ James Hewitt \_\_\_\_

Stacey Foss \_\_\_ Carol A. Ladwig \_\_\_\_

Mark Gustafson \_\_\_ Bruce R. Anderson \_\_\_\_\_ AGENDA CALL TO ORDER A. Pledge of Allegiance B. Preview of Agenda - Robert M. Jernberg, Asst. Superintendent - Instruction C. Approval of Meeting Agenda Moved by \_\_\_\_\_Seconded by \_\_\_\_\_ Comments D. "We Are Proud" \*\*\* Congratulations to Jenni Kovash for being named Individual Academic All-State and for competing and finishing 16th in State competition for Girls Golf. Also, congratulations to Andy Reierson, Jesse Geroy, Kevin Johnson, Paul Schneider, JJ Rasmussen and Mike Heimness for being named to the Region 8AA Boys Golf Academic Team. Team members must maintain a 3.75 GPA or higher to be named to the team. Coaches are Dean Mollerud and Kay Peterson.

E. Matters Presented by Citizens/Other Communications

(Non-Agenda Items)

#### \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this Agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS Jernberg
  - (1) Approval of Tuition Fees Pages 6-7
- B. BUSINESS AFFAIRS Lacher
- C. PERSONNEL MATTERS Skinkle

  - (1) Approval of New Employees Page 8(2) Approval of Change in Contract Page 9
- D. ADMINISTRATIVE MATTERS Anderson

<u>Suggested Resolution</u> : presented.	Move	to	approve	the	Consent	Agenda	as
Moved by		_s	econded l	оу _			

#### COMMITTEE REPORTS

ALTERNATIVE LEARNING PROGRAM APPLICATION: Jernberg Pages 10-18

Suggested Resolution: Move to approve the submission of the Alternative Learning Program application as submitted.

Moved by	Seconded by	
Comments		

5. BUILDING PROFILES: Jernberg Page 19

> Review of the Building Profiles for the period of 1992-1993 through 1996-97.

6.	1998 TRUTH IN TAXATION HEARING: Lacher Page 20
	<u>Suggested Resolution</u> : Move to accept Option "A", setting the public hearing for the 97 Payable 98 levy for December 1, 1997, 7:00 p.m. and December 8, 1997, for the continuation (if necessary), and the certification of the levy for December 8, 1997.
	Moved bySeconded by
7.	<u>LAKELAND MENTAL HEALTH AGREEMENT REVISION</u> : Jernberg Pages 21-24
	<u>Suggested Resolution</u> : Move to approve the revised agreement with Lakeland Mental Health Center, Inc.
	Moved bySeconded by
8.	OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD
9.	CLOSE PUBLIC MEETING: Ladwig
	<u>Suggested Resolution</u> : Move to close the public meeting at p.m., pursuant to M.S. 471.705, for the purpose of discussing negotiations strategies.
	Moved bySeconded by
10.	OPEN PUBLIC MEETING: Ladwig
	<pre>Suggested Resolution: Move to reopen the public meeting at p.m.</pre>
	Moved bySeconded by

### 11. ADJOURNMENT

### SCHOOL BOARD AGENDA - July 28, 1997 PAGE 4

#### CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Admin. Retreat	Aug. 3-5		Glenwood
School Board	Aug. 11	7 pm	Townsite
MDCFL Supt's Conf.	Aug. 13		Mpls.
MSBA Summer Seminar	Aug. 14-15		Mpls.
Summer Orchestra	Aug. 18-22	9am-3pm	Asp
Elements of Instruction Workshop	Aug. 21-22		Townsite
School Board	Aug. 25	7 pm	Townsite
First Day to File for School Board Election	Aug. 26		Townsite
K-12 Workshops	Aug. 26-29		
Back-to-School Nights	Aug. 27 Aug. 28 Aug. 28 Aug. 28	7 pm 5:30-7pm 5:30-7 pm 7-8:30 pm	Robert Asp Probstfield Edison Junior High
Labor Day	Sept. 1		
K-12 Classes Begin	Sept. 2		
Last Day to File for School Board Election	Sept. 9	p.	Townsite
Back-to-School Nights	Sept. 11 Sept. 15 Sept. 25	6-7 pm 7-8:30 pm 7-8:30 pm	Riverside Washington Senior High
K-12 Workshops	Oct. 15		
MEA Conferences	Oct. 16-17		
End 1st Qtr./ K-12 Workshops	Oct. 31		District- wide
Election Day	Nov. 4		
K-P/T Conferences K-12 P/T Confs.	Nov. 5 Nov. 5 Nov. 6 Nov. 7	Daytime 4-7 pm 5-8 pm 8-5 pm	
Thanksgiving Holiday	Nov. 27-28		
Winter Break Begins	Dec. 22		
K-12 Classes Resume	Jan. 5		

MEMO #: 1-98-013

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Tuition Policy

DATE: July 22, 1997

Attached is revised Policy JECB - Tuition Fees. Tuition rates have been adjusted based on legislative action which increased the per pupil revenue.

The tuition rates are listed on the attached policy.

<u>Suggested Resolution</u>: Move to accept Policy JECB - Tuition Fees as presented.

RMJ/mdm Attachment

#### POLICY OF THE BOARD OF EDUCATION MOORHEAD, MN.

DISTRICT CODE: JECB DATE ADOPTED: 09/13/88 REVISED: 08/26/96

(DRAFT 7/97)

#### TUITION FEES

Tuition fees for full time students attending Moorhead Public Schools are as follows:

> Kindergarten \$2/088/00 2,129.00

> Elementary \$4/17\$/\$\$ 4,260.00

> Secondary \$\$/\$\$\$/\$Ø 5,502.00

Special Education students and students attending under the Minnesota Attendance Options programs shall have financial arrangements based on state approved procedures.

Reviewed/Revised: 8/13/91

7/6/93 8/28/95

8/26/96

MEMORANDUM P 97.088

TO:

Dr. Bruce Anderson

FROM:

Dr. John Skinkle

DATE:

July 22, 1997

SUBJECT:

New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

Kari Brandt - ECSE Teacher, Probstfield Elementary, MA (7)
\$11,925.60, (23,740) .40 FTE, effective for the
1997-98 school year.
(Replace Karla Robb)

Janel Simonson - Guidance Counselor, Junior High, MA+15 (7) \$31,180.00, effective for the 1997-98 school year. (Replace Jeanette Endres)

Gloria Hernandez - Paraprofessional, Functional Literacy Program, Townsite Centre, effective immediately. (Replace Marion Dew and Kristi Schelinder)

Suggested Resolution: Move to approve the employment as presented.

JDS:sdh

MEMORANDUM P 97.089

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: July 22, 1997

SUBJECT: Change in Contract

The administration requests approval of the change in contract for the following person.

Lynne Kovash - Assistant Principal, Robert Asp to .51 FTE
Assistant Principal, Alternative Program and .49
FTE Teacher of Gifted, Senior High, effective for
the 1997-98 school year.
(New position and Replace Marilyn Green)

Suggested Resolution: Move to approve the change in assignments as presented.

JDS:sdh

MEMO #: I-98-012

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Alternative Learning Program Application

DATE: July 22, 1997

At the July 14 meeting the Board reviewed the attached application for the Moorhead Schools to receive state approval of status as an Alternative Learning Program which will allow additional reimbursement for the district.

The application components include the middle school levels (grades 5-8), high school level and independent study.

<u>Suggested Resolution</u>: Move to approve the submission of the Alternative Learning Program applications as submitted.

RMJ/mdm Attachment



Alternative Programs Team 872 Capitol Square - 550 Cedar St. Paul, MN 55101-2273

## PUBLIC ALP OR ALC PROGRAM APPLICATION (MIDDLE LEVEL)

ED-02087-06

GENERAL INFORMATION AND INSTRUCTIONS: Area Learning Centers (ALCs) are required to serve secondary learners ages 12 through adult in accordance with M.S. 124C.45-49 and state policy, the information requested herein is required for each middle level ALC/Alternative Learning Program desired to be approved. The following is also prerequisite to program approval:

- Each program will be judged separately. ALCs are required to provide at least one approved ALC middle level pull-out program or school within a school program to obtain overall ALC approval. A large district or cooperative district ALC providing services to a large geographical or heavy-populated area must also have plans to meet the variety of needs of middle level, at-risk population throughout its boundaries.
- The targeted service model is limited to ALC's already implementing a middle level pull-out or school within a school program.
- Attach a copy of a learning plan.

	IDENTIFICATION	INFORMATION	
Name of School District		Name of ALC	Date of this Application 7/3/97
PROGRAM TYPE (CHECK ONE):	☐ ALC Pull-Out Program ☐ ALC School Within A School F		ernative Learning Program 5 - 8
Name of Middle Level Program Site ( Townsite	If more than one site, complete the re-	st of this section on a separate page	)
Site Address		City	Zip Code
810 4th Avenue South		Moorhead	56560°
Name of Middle Level Program Conta	act Person Ti	tle	Telephone Number
Debra Pender		Coordinator	(218) 299 -6271

#### CURRENT AND PROJECTED LEARNERS BY AT-RISK CATEGORIES ALCs are required to serve a variety of learners at-risk. Provide the number of learners projected to be served during the first year of operation. Participant counts may be duplicated unless stated unduplicated. NUMBER OF LEARNERS PROJECTED TO BE SERVED LEARNERS AT-RISK CATEGORIES Pull-Out School Within A School 30 One Year Behind 23 Two Achievement Grade Levels Behind 5 Chemically Dependent Pregnant or Parent Victims of Physical or Sexual Abuse 30 Having Experienced Mental Health Problems Having Experienced Homelessness During Last Six Months 23 Are or Were on an IEP 16 Expelled or Excluded 8 Speaks English as a Second Language or Has Limited English Proficiency 24 Referred by District(s) 35 Other (specify): Excessive Truancy 25 Unduplicated Total Count 45

CONTINUED ON NEXT PAGE

#### SCHOOL YEAR PROGRAM DESCRIPTION

Describe in detail, on separate pages, in your preferred format, your center/program in relation to the following areas:

- 1. The composition of the Alternative Planning Team such as teachers, parents, students, support staff, administrators and other agency staff,
- 2. The Program Mission as provided by the Alternative Planning Team with input from the community.
- 3. Eight to fifteen philosophy statements reflecting the projected program.
- 4. The plans for promoting to the whole community, the program description and the types of eligible learners to be served.
- 5. The intake procedures and methods for identifying learner needs.
- 6. The scheduling of learners, your continual learning plan components and your parent involvement activities.
- How the center/program will have access to the district's regular education programs, technology, facilities and staff, and the benefits to the center/program learners.
- 8. Other agencies which will be cooperating with your center/program and how each agency will be providing assistance to learners.
- How your center/program will provide the support services for each of the following groups of learners (include assistance from the school district, other agencies and your staff) (combine where services are similar):
  - a. behind in academics.\*
  - b. pregnant minors and minor parents,
  - c. assessed as chemically dependent,
  - d. experiencing mental health problems,
  - e. having been abused physically or sexually,
  - f. having experienced homelessness,
  - g. excluded or expelled from school,
  - h. experiencing physical health problems,
  - i. speaks English as a second language or has limited English proficiency,
  - j. having one or more disabilities, and
  - k. those in transition from school to school or work
- 10. How you will encourage the program learners to participate in regular school activities, a list of available activities and other activities developed specifically for this program.
- 11. The personal/social development program, including methods to improve the self concept of learners.
- 12. The facilities including square footage, program capacity, program funding sources, and the breakfast and lunch program.
- 13. Staff characteristics and full-time equivalence of program staff.
- 14. Your academic program in detail. Emphasize the program's philosophy of: learning process, learning environments, instruction, instructional management, curriculum, curriculum modifications, assessments and program evaluation. Include your methods to support remediation and acceleration.\*
- 15. Activities for exploring careers and learner talents.
- 16. Your program use of: technology learning, community service, tech prep, vocational options available, etc.
- 17. Any other things unique to your program.
- \*Items 9a and 14 may be combined together in one description under 9a.

#### EXPANDED YEAR SERVICES

Describe in detail the types of program, services and courses provided by center/program staff. State funds may only be claimed for extended year services for learners in an approved ALC middle level or elementary program. Completion of this section is not required for an alternative program application.

- 1. Any evening services and the projected number of learners and grade levels to be served.
- 2. Any Saturday services and the projected number of learners and grade levels to be served.
- 3. The summer services (REQUIRED FOR ALCs) and the projected number of learners and grade levels to be served.

#### STATEMENT OF ASSURANCES

- 1. The ALC/Alternative Program coordinates and seeks the involvement of education and social services, community education programs, post-secondary institutions, community resources, business and other federal, state, and local public agencies.
- 2. The ALC program is available throughout the entire year. (NOT required of Alternative programs but is an option)
- 3. The applicant agency has a policy for accepting nonresident pupils.
- 4. There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including the licensing of teachers.
- Records will be maintained and be available for Minnesota Children staff review. Records shall include transcripts, learning plans, mid-level
  targeted services reports, financial, attendance and those necessary to determine eligibility and meet the requirements of State Board of Education
  policies/rules and Legislative statutes.

VERI	FICATION	OF INFORMATION	
I hereby verify that the information provided on this jurisdiction will comply with the above assurances.	s form is accurate to	o the best of my knowledge and that the above identified age	ncies under my
Signature of District Superintendent	Date	Signature of ALC/Alternative Program Director	Date
Provide participating school name(s) and respective s	school principal sign	ature(s)	
SCHOOL NAME		SIGNATURE OF PRINCIPAL	
Robert Asp Elementary			
Moorhead Junior High		- 131	
		140	
*			
		-	
****			
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Alternative Programs Team 872 Capitol Square - 550 Cedar St. Paul, MN 55101-2273

## PUBLIC ALP OR ALC PROGRAM APPLICATION (SENIOR HIGH SCHOOL AND ADULTS)

ED-01906-10

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to M.S. 124.19, Subd. 7, M.S. 124C.45-.49 and state policy, this application must be compared by any district desiring state approval of a public alternative learning program (ALP) or as a state designated area learning center (ALC) so as to be eligible for general education revenue. A separate application is required for each program center for which approval is requested. Additional instructions are continued in the Public Alternative Learning Program/Area Learning Center Application Manual. Complete each section.

APPLICANT II	DENTIFICATION	INFORMATION	
Agency Name		Agency Number	Date
Moorhead Public Schools		ISD 152	
Program Center Type (Check where applicable):			
	Alternative Program Serving		rogram Serving Learners Ages
	earners Ages 16 through 20	16 Inrough 2	& Adults Age 21 & Older
Program Name Moorhead Community Alternative Pro	oram		
Contar Person	Title		Telephone Number
Debra Pender	Coordinator		218 ) 299 - 6271
Address	City	State	Zip Code
810 4th Avenue South	Moorhead	MN	56560
PARTITIONS	OF LEARNERS TO	O DE CEDVED	
	OF LEARNERS I	J BE SERVED	
Applia District Moorhead Public Sc	hools		
Other Descricts			
P	ROGRAM SCHEDU	LE	
Program Time Schedule (Check and list actual time-schedule	ule learners can enroll):		
TIME SCH			TIME SCHEDULE
X Dz. Program	After S	chool Program	
Dzy Night Option Program	□ Nine M	onth Program	
	100 CONTRACTOR OF THE PROPERTY	March 1997	
En Year Program	Uther (	specify)	
Provide == following information on each of the progra	PROGRAM SITE		ional page if necessary. Attach a
separate abstract, program schedule, contact person and a	ddress for each site if different	from the primary site.	page, ii iicocoa.,
2000 Processing 1.51 (1900 Processing 1900 Pro	ESS. CITY	CONTACT PERS	ON TELEPHONE #
	e. S. Moorhead	Debra Pender	(218 )299-6271
			( ) :
		-	_ ; ;
	<del></del> :		( ) -
			( ) -
	CHILD CARE		
Provide the number of children of secondary learners		adult learners served at	your program's/center's child care
facility.			
Secondary Learners:	Adults: _		
		Number: (	
Name of Child Care Contact: Address	Telephone	: Number: ( )	
Childcare Not Provided On-Sit	e -		

#### PROGRAM DESCRIPTION

Using separate sheets of paper, describe in detail in your preferred format your senior high and adult center/program in relation to the following areas:

- 1. The composition of the Alternative Planning Team such as teachers, parents, learners, support staff, administrators and other agency staff.
- 2. The Program Mission as provided by the Alternative Planning Team with input from the community.
- 3. Eight to fifteen philosophy statements reflecting the projected program.
- 4. The earners eligible for the program, including district referrals, and the plans for promoting to the whole community the program description and cross of eligible learners.
- 5. The make procedures and methods for identifying learner needs.
- 6. The scheduling of learners, continual learning plan components and parent involvement activities.
- How the center/program will have access to the district's regular education programs, technology, facilities and staff, and the benefits to the center program learners.
- 8. Other agencies which will be cooperating with your center/program and how each agency will be providing assistance to learners. Include support, letters from 3-4 agencies.
- 9. How your center/program will provide the support services for each of the following groups of learners (include assistance from the school discretion other agencies and your staff) (combine where services are similar):
  - zehind in academics.
  - b. Fregnancy minors and minor parents,
  - c. assessed as chemically dependent,
  - d experiencing mental health problems,
  - e. Taving been abused physically or sexually,
  - f. raving experienced homelessness,
  - g. excluded or expelled from school,
  - h. experiencing physical health problems,
  - i. Seaks English as second language or has limited English proficiency,
  - j. zaving one or more disabilities, and
  - i. Dose in transition from school to school or work.
- 10. The facilities including square footage, program capacity, program funding sources, and the breakfast and luncit program.
- 11. Ste characteristics and full-time equivalence of program staff.
- \*12. Your academic program in detail. Emphasize the program's philosophy of: the learning process, learning environments, instruction, instructional management, curriculum, curriculum modifications, independent study, assessments and program evaluation.
- 13. In arrail, describe your academic use of: technology learning, community service, tech prep, vocational options available, work experience, applied learning, school-based learning, work-based learning, etc. If providing work experience, indicate which district has the approved plan. Ais: describe the plan including related classes, credits allowed, work sites available and the availability of licensed coordinators. A variety of these options are definitely required for ALC's.
- 14. Describe the adult component if different from senior high program.
- 15. Ar other things unique to your program.
- lies 9a and 12 may be combined together in one description 9a.

PUPILS TO

Enter the estimated numbers of senior high and adult participants to be served the first year. ricinant counts may be duplicated unless stated otherwise

R	E SERVED Participant counts may be duplicated unless stated otherwise.		
-	TYPES OF LEARNERS TO BE SERVED	NUMBER OF LEARNERS TO BE SERVED	
		MALE	FEMALE
_	Chemically Dependent	11	10
	D. cped Out of School	l 5	5
	Expeless	1 10	14
=	Premant Under Age 21	3	3
	Crasodial Parent Under Age 21	1 2	2
SEINIOR	Harring Other At-Risk Factors	1 3 5	35
=	Descrit Referrals and Placements	26	26
	Stemal Education, Age 16-21	24	12
2	Dia Attendance	12	12
_	Transcription Served (NON-DUPLICATED) Served	35	35
	Disocated Homemakers		
2	Dispocated Workers		
5	Emeless		
5	C-sodial Parent on AFDC		
Y C	HSEI. Age 21 or Older (Diploma Program)		
<	Turnon, Age 21 or Older (Diploma Program)	1	
	Tre: Adult (Diploma Program) (NON-DUPLICATED) Served	1	

#### STATEMENT OF ASSURANCES FOR AN ALC

#### HE APPLICANT HEREBY ASSURES AND CERTIFIES THAT:

- The \*== Learning Center (ALC) serves the geographic area of at least two districts, except in cities of the first class.
- The EC pupils have access to the district's regular education programs, technology facilities, and staff.
- The AC coordinates and seeks the involvement of education and social services, community education programs, post-secondary institutions. community resources, business and other federal, state, and local public agencies.
- The AC provides programs for secondary pupils (ages 12-20) and adults 21 years of age or older, and services a variety of populations as india= in M.S., Sec. 124C.46, Subd. 2.
- The :- C programs are available throughout the entire year.
- Upor successful completion of requirements for a high school diploma, a pupil enrolled in an ALC is entitled to receive a diploma from either the discrete of residence or the district in which the center is located as preferred by each student.
- The AC serves as a visitation site for other districts of the region or state.
- . The zincant agency has a policy for accepting nonresident pupils.
- There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including licensing of teachers.
- 3. The AC records will be maintained and be available for Minnesota Children staff review. Records shall include transcripts, learning plans, finan-al. attendance, and those necessary to determine eligibility and meet the requirements of State Board of Education policies/rules and Legiszeve statutes.

#### STATEMENT OF ASSURANCE FOR AN ALTERNATIVE PROGRAM

- The aremative program pupils have access to the district's regular education program, technology facilities, and saff.
- The district providing the alternative program has a policy for acceptance of nonresident learners.
- There will be no deviations from statutes/rules unless petitioned to the proper overseeing authority, including licensing of teachers.
- Alternative program records will be maintained and be available for Minnesota Children staff review. Records stall include transcripts, learning plans. financial, attendance, and those necessary to determine eligibility and meet the requirements of State Board of Education policies/rules and Lecsarve statutes.

#### VERIFICATION OF INFORMATION

hereby very that the information provided in this form is accurate to the best of my knowledge and that the above identified agency will comply ith all me zems of the above assurances in relation to our program's classification request.

mature - District Superintendent/Director

Signature - Center/Program Director

Date

MINNESOTA	Alternative Programs Team	APPLICATION FOR	
CHILDREN	872 Capitol Square - 550 Cedar	APPLICATION FOR INDEPENDENT STUDY COMPONENT	ED-01953-09
	St. Paul, MN 55101-2273		

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to M.S. 124.19. Subd. 7 and State policy, this application is to be completed by public alternative education program or area learning center desiring to operate an independent study (IS) component. a separate application is required for each program desiring General Education Revenue for learners enrolled in independent study courses. Approval is based on a satisfactory application and Department staff review of the IS standards based system. Complete each section. Do not add attachments. Additional directions are on Page .... 5 of this Alternative Program/Area Learning Center Application Manual.

APPLICAN	TIDEN	TIFICAT	ION INFO	RMATION	
Agency Name Moorhead Public School		Agency Nu		Date July 14, 1	
Program Name Success for All Independent Lea	rners (Sail)		ype (Check One): Alternative Pro		
Program Contact Person  Deb Pender	Title Special Ed	l. Coordinate	Telephone N	lumber	
Address	City		State	Zip Code	
Estimate Percent of Learners in the Program/Cen Of Those Learners Who will Be Enrolled in Independ ContractPercent					
Independent Study is Available for (Check One or B	Roth): X F	Required Courses	□ Bec	tives	
Estimate by grade level the number of pupils who		rade 9	Grade 10	Grade 11	Grade 12
participate in Independent Study next year. Pupils be age 16 or older.	must	30			
INDEPENDEN	TSTUD	Y(IS) P	ROGRAM	DESCRIPT	ION
Describe the nature of your IS F					

IS.

Independent study will be available for 185 hours per year for required courses with the goal to increase to elective courses. Additional options include 170 hours per semester and 85 hours per quarter. The extended day program will be expanded to include independent study packets including the use of a technology lab.

The targeted learners will be age 16, grade 9 and older, who have not passed the basic standards tests as part of the graduation rule. The packets will be remedial in nature. The program will be expanded to include the high standards of the Minnesota Graduation Rule, the profile of learning and learner packets. Technology will include learning packets including Jostens, Plato, other software, and on line programs.

The program will be held in blocks from 1:00-3:00 pm, 4:00-6:00 pm and 6:00-8:00 pm. Initially staffing will continue to be a part of the senior high staff allocations. The first units that will be developed will be designed to meet the state graduation proficiencies as measured by the basic standards tests. This will provide students with a solid background for meeting vocational and educational goals. A computer based curriculum will be organized into study units for use in the computer lab. Packets have already been developed by the secondary math department and will be utilized for this program. Adaptions will be made in the packets, with support from the special education department, general education departments and the grad standards technician.

Curriculum writing grants will be utilized to develop units aligned with current basic courses at the secondary level as the basic standards are embedded into the current classes. General education teachers will be utilized to help write the independent study packets. At this time packets are being planned in the reading and writing areas. The reading area will include non fiction reading with questioning in comprehension as described in the testing information. Writing

will include the areas as described in the testing manual.

Parental input and involvement is crucial with this program. At this time plans are being developed to utilize an advisory committee to review the work that is being done in this area.

Describe your program standards and how you provide for the means of measuring learner performance against state and district standards. Attach a sample of the standards and the established assessments.

The basic standards tests with the measures for both state and district standards. There will also be an 80% mastery on the packets further determine accountability of learners.

Describe the type of information provided in a Continual Learning Plan used in your program include how learning experiences and expectations standards are specifically defined for learners.

The information that will be provided in the Continual Learning Plan will be Learner Contracts as well as Learner Portfolios including self reflection about the experiences and the time spent outside of the class setting. Profile of Learning information will be included in the continual learning plan.

Describe the record keeping system for the Independent Study Component of your program.

A type of digital portfolio will be explored and developed to keep records for the IS program. We will also use student records, a record keeping form and computer records for programs.

MEMO #: I-98-010

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Building Profiles

DATE: July 22, 1997

Enclosed with the agenda are the Building Profiles for the five-year period from 1992-93 through 1996-97.

Mr. Jernberg will review a few highlights with the Board and discuss the information provided.

The Board will be asked to receive the Building Profiles at their August 11 meeting.

RMJ/mdm Enclosure MEMO #: B98.114

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER A.

DATE: JULY 23, 1997

SUBJECT: TRUTH IN TAXATION HEARING

In compliance with state statutes, we have the following options:

		Initial Hearing	Continuation Hearing	Adoption Reg. Bd. Mtg.
A.	Spec. Bd. Mtg.	Dec. 1, 1997	Dec. 8, 1997	Dec. 8, 1997
в.	Spec. Bd. Mtg.	Dec. 2, 1997	Dec. 10, 1997	Dec. 22, 1997
c.	Reg. Bd. Mtg.	Dec. 8, 1997	Dec. 15, 1997	Dec. 22, 1997

<u>Suggested Resolution</u>: Move to accept Option "A", setting the public hearing for the 97 Payable 98 Levy for Dec. 1, 1997, 7:00 p.m. and Dec. 8, 1997, for the Continuation (if necessary), and the Certification of the Levy for Dec. 8, 1997.

Must announce the date for the Continuation Hearing if one is necessary, at the conclusion of initial hearing and/or the date for the final adoption of the levy.

cc: Beth Astrup

MEMO #: I-98-011

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Revised Agreement with Lakeland Mental Health Center

DATE: July 22, 1997

Attached is a revised agreement with Lakeland Mental Health Center, Inc. to continue mental health services to emotionally handicapped students and their families as part of the Clay County Day Treatment Program. The original agreement was approved November 25, 1996.

The revised agreement is in the amount of \$342,475 which is an increase of \$18,038. The additional costs are for mental health services to be provided from September 2, 1997 through December 31, 1997 for students and their families at Probstfield Elementary School. The entire cost of this program is paid with a combination of state aid, medical assistance funds collected by Lakeland Mental Health Center, Inc. and payment from Clay County Social Services.

<u>Suggested Resolution</u>: Move to approve the revised agreement with Lakeland Mental Health Center, Inc.

RMJ/mdm Attachment

#### LAKELAND MENTAL HEALTH CENTER, INC. DAY TREATMENT PROGRAM FOR CHILDREN INTERAGENCY PURCHASE OF SERVICE CONTRACT

THIS AGREEMENT is entered into the <u>25th</u> day of <u>November 1996</u> and is in force for a period from <u>January 1, 1997</u> to <u>December 31, 1997</u>.

#### WITNESSETH

WHEREAS, the Lakeland Mental Health Center, Inc., and Moorhead Independent School District #152 in cooperation with Clay County Department of Social Services agree to participate in providing an interagency Day Treatment Program for Children; and

WHEREAS, it is to the Moorhead Independent School District #152's best interest, the community's benefit, and the enhancement of Children's Mental Health to provide a clinical and family based component in order for children to satisfactorily progress emotionally, socially, and educationally; and

WHEREAS, Clay County Department of Social Services is required to provide mental health services in accordance with the Comprehensive Mental Health Act; and

WHEREAS, the Moorhead Independent School District #152, along with the Clay County Department of Social Services, will fund the Day Treatment Program for Children; and

WHEREAS, LAKELAND MENTAL HEALTH CENTER, INC. IS PREPARED TO ASSUME THE RESPONSIBILITY OF PROVIDING THE TREATMENT PROGRAM AS FOLLOWS:

- Provide direct individual, group and family therapy to qualified students in the Clay County Interagency Day Treatment Program/Outreach of the Moorhead Independent School District #152 Emotionally and Behaviorally Disturbed Program.
- Provide direct service to the parents (guardians) and families of the Clay County Interagency Day Treatment Program/Outreach children through parent education, family therapy, and mental health consultation.
- 3. Serve as support liaison between home, school, and community agencies. Day treatment clinicians will participate in county meetings related to children in the Clay County Interagency Day Treatment Program/Outreach and school child study team meetings on children served by the day treatment program. In addition to providing general clinical input, the clinicians will complete evaluations and make recommendations for day treatment program placement transition.
- 4. Insure that the mental health professional should participate on a day treatment interagency committee to consider the special needs and develop appropriate services for each day treatment child.

5. Provide mental health consultation to special education staff, regular education staff, school administrators, and other agency personnel as appropriate.

NOW THEREFORE, IT IS AGREED, by and among the Moorhead Independent School District #152, Clay County Department of Social Services, and Lakeland Mental Health Center, Inc., the conditions of the contract as follows:

- Licensed mental health professionals (3/Ø 3.5 FTE) will be employed by Lakeland Mental Health Center, Inc. for the length of the contract (3.0 FTE will increase to 3.5 FTE from 9/2/97 to 12/31/97).
- 2. Two And one half Three (2/5 3.0 FTE) Social Worker will be employed by Lakeland Mental Health Center, Inc. for the length of this contract (2.5 FTE Social Worker will increase to 3.0 FTE from 9/2/97 to 12/31/97).
- Direct service will be provided each day school is in session, including the regular school year, Extended School Year and beyond.
- 4. Schedule flexibility will be allowed so that evening parent education and family services may be provided and the day treatment mental health component can be integrated, and coordinated with the educational component.
- 5. Services will consist of program development and implementation, including diagnostic assessments, treatment planning, individual and group counseling, parent education, family counseling, consultation, team meetings, report writing, and meeting other applicable policies and procedures of the Moorhead Independent School District #152, Clay County Department of Social Services, and Lakeland Mental Health Center, Inc.
- 6. The mental health professionals will receive back-up clinical consultation from appropriate psychiatrists, psychologists, and clinical social workers of Lakeland Mental Health Center, Inc.
- Direct clinical time and direct administrative supervision will be provided by the Lakeland Mental Health Center, Inc. staff.
- 8. The Moorhead Independent School District #152 agrees to provide the facility, including appropriate space for the provision of mental health including the services for children/families enrolled in the program.
- 9. The cost of the Interagency Day Treatment Program for children, including the clinical back-up consultation for program staff at Lakeland Mental Health Center, Inc., therapy supplies and equipment, travel, postage and printing, secretarial expenses, maintenance/utilities, benefits and administrative expenses will be \$174/417/00 \$342,475.00. (See required components on Appendix A.)

10. The Moorhead Independent School District #152 agrees to pay Lakeland Mental Health Center, Inc. \$724/437/00 \$342,475.00 in accordance with the following:

Twelfe Eight equal monthly payments of \$27,036.41 from January 1997 through August 1997 and four equal monthly payments of \$31,545.91 from September 1997 through December 1997.

- 10.6 Lakeland Mental Health Center will bill Medical Assistance for each of the clients eligible for Medical Assistance, accepting Medical Assistance payment schedule as reimbursement for services rendered. Lakeland Mental Health Center will seek reimbursement from other sources only for those costs which are not covered by Medical Assistance, or for those individuals that are not M.A. qualified.
- 11. The Moorhead Independent School District #152 will collect from the Unique Learner's Section of the State Department of Education for an estimated \$168/707/24 \$178,087.00 in State reimbursement.
- 12. It is understood and agreed that in the event the reimbursement to Moorhead Independent School District #152 and/or the County from State and Federal Sources is not obtained and continued at a level sufficient to allow for the purchase of the indicated quantity of Purchased Services, the obligations of each party hereunder shall thereupon be modified or terminated. If contract is modified or terminated, notification by the party seeking modification/termination must be served on all parties at least 90 days prior to proposed action.

Chair, Board of Education Moorhead Independent School District #152	Date	

9-M9-B05 Aug 11, 1997

INDEPENDENT SCHOOL DISTRICT #152 School Board Meeting

Board Room - Townsite Centre 810 Fourth Avenue South

> August 11, 1997 7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every

learner to thrive in a changing world.

#### ATTENDANCE:

Bill Cox	Anton "Butch" Hastad
Jim Cummings	James Hewitt
Stacey Foss	Carol A. Ladwig
Mark Gustafson	Bruce R. Anderson

#### AGENDA

#### 1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by	Seconded by
Comments	

D. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

#### 2. \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS Jernberg
  - (1) Accept Gift Page 5
  - (2) Accept Migrant Education Grant Pages 6-7
  - (3) Accept Drug and Violence Prevention Grant Pages 8-9

# B. BUSINESS AFFAIRS - Lacher

- (1) Approve ITV Room Change Order #1 Page 10
- (2) Approve Wall Insulation Change Order #1 Page 11

SCHOOL BOARD AGENDA - August 11, 1997 PAGE 2

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- C. PERSONNEL MATTERS Skinkle
  - (1) Approve New Employees Page 12
  - (2) Approve Rehires Page 13
  - (3) Approve Change in Contract Page 14
  - (4) Accept Resignations Page 15
- D. ADMINISTRATIVE MATTERS Anderson
  - (1) Accept After-School Activities Grant Page 16
  - (2) Approve Clay County Public Health Agreement Pages 17-21
  - (3) Approve July 14 & 28, 1997 Minutes Pages 22-31
  - (4) Approve August Claims

Suggested	Resolution:	Move	to	approve	the	Consent	Agenda	as
presented.							3	

Moved by _	Seconded	b	У
Comments _			

#### 3. COMMITTEE REPORTS

4. <u>SCHOOL BOARD/STAFF/COMMUNITY DIALOGUE</u>: Anderson (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the staff and community representatives on a wide variety of programs and issues.)

Introduction of High School Principal - Anderson

Mr. Gene Boyle will be introduced as the new Principal of Moorhead Senior High.

<u>1998-2003 Five Year Educational Plan</u> - Anderson/Jernberg Page 32

Review the first draft of the Plan.

<u>Technology Staffing Report</u> - Anderson/Jernberg Page 33

Jeff Kadlec, Eide Helmeke PLLP, will review their draft report on technology staffing recommendations.

4.	SCHOOL	BOARD	/STAFF	COMMUNITY	DIALOGUE	(continued)
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<u>WAN/Fiber Optics Connections</u> - Jernberg Page 34

Bill Schwandt, Superintendent of Moorhead Public Service, and other Public Service staff will briefly discuss the present and future plans for fiber optic services that could be offered by Moorhead Public Service.

<u>Suggested Resolution</u>: Move to authorize administration to pursue options regarding the wide-area network and bring financial recommendations to the Board for approval.

Moved by	Seconded by	
Comments		

5. SCHOOL PROFILES: Jernberg

Pages 35-37

<u>Suggested Resolution</u>: Move to approve the School Profiles as presented.

Moved by	Seconded by	
Comments		

6. <u>BID AWARD-FOOD SERVICE EQUIPMENT</u>: Anderson

Page 38

Suggested Resolution: Move to reject all bids.

Moved by	Seconded by	
Comments		

#### 7. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

#### 8. ADJOURNMENT

# SCHOOL BOARD AGENDA - August 11, 1997 PAGE 4

# CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	Place
MDCFL Supt's Conf.	Aug. 13		Mpls.
MSBA Summer Seminar	Aug. 14-15		Mpls.
Summer Orchestra	Aug. 18-22	9am-3pm	Asp
Elements of Instruction Workshop	Aug. 21-22		Townsite
School Board	Aug. 25	7 pm	Townsite
Chamber Sponsored New Educators' Breakfast	Aug. 26	7:30 am	Doublewood Inn-Fargo
First Day to File for School Board Election	Aug. 26		Townsite
K-12 Workshops	Aug. 26-29		
Back-to-School Nights	Aug. 27 Aug. 28 Aug. 28 Aug. 28	7 pm 5:30-7pm 5:30-7 pm 7-8:30 pm	Robert Asp Probstfield Edison Junior High
Labor Day	Sept. 1		
K-12 Classes Begin	Sept. 2		
Last Day to File for School Board Election	Sept. 9		Townsite
Back-to-School Nights	Sept. 11 Sept. 15 Sept. 25	6-7 pm 7-8:30 pm 7-8:30 pm	Riverside Washington Senior High
K-12 Workshops	Oct. 15		
MEA Conferences	Oct. 16-17		
End 1st Qtr./ K-12 Workshops	Oct. 31		District- wide
Election Day	Nov. 4		
K-P/T Conferences K-12 P/T Confs.	Nov. 5 Nov. 5 Nov. 6 Nov. 7	Daytime 4-7 pm 5-8 pm 8-5 pm	
Thanksgiving Holiday	Nov. 27-28		
Winter Break Begins	Dec. 22		
K-12 Classes Resume	Jan. 5		

MEMO #: I-98-017

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Acceptance of Gift

DATE: August 4, 1997

The district has received \$8,187.93 from the Robert Asp School Parent-Teacher Advisory Committee. This gift will be utilized as reimbursement for 1996-97 field trips.

Suggested Resolution: Move to accept the gift as presented.

RMJ/mdm

MEMO #: 1-98-020

TO: Dr. Bruce Anderson

FROM: Bob Jernberg A

SUBJECT: Migrant Education Grant Award

DATE: August 7, 1996

The District's application for Migrant Education funds has been approved for the requested amount of \$30,720.

Funding will be utilized to continue the district's utilization of 1.75 FTE outreach workers (home-school liaisons) to provide services to children and families on a referral basis. Home-school liaisons will continue to assist in communication and support for migrant families and their children.

<u>Suggested Resolution</u>: Move to accept the Migrant Education grant award as presented.

RMJ/mdm Attachment



July 25, 1997

Patricia King Moorhead Lake Public Schools 810 - 4th Avenue S. Moorhead, MN 56560

Dear Ms. King:

I am pleased to inform you that your application for Migrant Education funds has been approved for the requested amount of \$30,720. Beginning this year, Migrant Education school year budgets are being entered into EDRS, and the money will be distributed to districts in the same manner as Title I funds.

Enclosed is a copy of your approved application which you should keep on file for future reference. If you have any questions about the implementation of this grant, please feel free to contact me at any time.

We appreciate all the efforts that are being made in Moorhead on behalf of migrant children and youth, and we are here to help you in any way we can.

Sincerely,

Joyce M. Biagini, Program Specialist

Juju m Bugini

Migrant Education Program

Enc.

MEMO #: I-98-019

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Comprehensive Drug and Violence Prevention Grant Award

DATE: August 7, 1996

The District's proposed budget for Comprehensive Drug and Violence Prevention funds has been approved.

The grant award includes \$27,599.40 for safe and drug-free schools and \$10,599.73 for violence prevention as indicated on the attached Notification of Grant Award.

Funding will be utilized for continuation of outreach workers through the Touch Love Center, inservice for district Student/Staff Assistance Steering Committee members and building care teams, conflict resolution, and coordination of referrals for mentoring/tutoring of K-12 at-risk youth in cooperation with the Healthy Community Initiative.

<u>Suggested Resolution</u>: Move to accept the Comprehensive Drug and Violence Prevention funding as presented.

RMJ/mdm Attachment

	NOTIFICATION OF	F GRANT AWARD	
MN Department of Children, Families, and Learning	OFFICE OF COMMUNITY COLLABORATION  976 Capitol Square, 550 Cedar St.  St. Paul, MN 55101	COMPREHENSIVE DRUG AND VIOLENCE PREVENTION	ED-01881-07

GENERAL INFORMATION AND INSTRUCTIONS: This document is official notification of program funding under the authority of the Safe and Drug-Free Schools and Communities Act (Title IV, Improving American's Schools Act, 1994) and Minnesota Violence Prevention Education (MS 126.77) for the purpose of establishing programs of violence and drug abuse education and prevention. A copy of this grant award should be retained in school files for fiscal audit purposes.

# GRANT AWARD INFORMATION SAFE AND DRUG-FREE SCHOOLS, SOURCE CODE 400, FINANCE CODE 433 VIOLENCE PREVENTION, SOURCE CODE 300, FINANCE CODE 338 GRANT AWARDED TO: Moorhead GRANT TYPE: Original Original GRANT AWARD DATE: 7-25-97 SPECIAL BUDGET/PROGRAM CONSIDERATIONS:

OBJECT SERIES	EXPENDITURE DESCRIPTION	SAFE AND DRUG- FREE SCHOOLS	VIOLENCE PREVENTION
100	SALARIES AND WAGES	\$25,650.00	\$10,599.73
200	EMPLOYEE BENEFITS	\$0.00	\$0.00
300	PURCHASED SERVICES (consultants, rental, leasing, etc.)	\$0.00	\$0.00
400	SUPPLIES AND MATERIALS	\$545.40	\$0.00
800	OTHER EXPENSES	\$1,404.00	\$0.00
	GRANT TOTALS	\$27,599.40	\$10,599.73

MEMO #: B98.120

DR. ANDERSON MEMO TO:

ROBERT LACHER R. Lacke FROM:

JULY 30, 1997 DATE:

SUBJECT: ITV TRAINING ROOM - TOWNSITE CENTRE, CHANGE ORDER #1

We will raise the ceiling one foot in the ITV Instructional Center to better serve the ITV Instructional Center.

Change ceiling from 8'to 9'

Approx. \$1,401.00

Suggested Resolution: Change the ceiling height from 8' to 9' for an additional cost of \$1,401.00.

cc: Mr. Willis Frazee, Region I

B98.117 MEMO #:

DR. ANDERSON MEMO TO:

ROBERT LACHER A Jacks FROM:

JULY 25, 1997 DATE:

WALL INSULATION - CHANGE ORDER #1 SUBJECT:

\$-28,786.30 Delete purchase of Tectum Panels Increase Insulation/Furring System \$-14,893.20 \$- 2,839.17 Sales Tax (\$46,518.67)

Suggested Resolution: Delete the purchase of Tectum Panels, Furring Strips and Sales Tax from bid for a reduction of \$46,518.67.

Mr. Kaste will purchase these materials.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 5, 1997

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

Johnua Misner - Orchestra Teacher, Junior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year. (Replace Carole Nelson)

Peggy Paluga - EBD Teacher, Junior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year. (Replace Joanne Molstre)

Leslie Doyle - Computer Secretary, Community Education, A12 (0) \$8.28 per hour, 30 hours per week. (Replace Susan Pepsin)

Virginia Rutter - Library Secretary, Probstfield Elementary, A12
(0) \$8.28 per hour, 4 hours per day, effective
August 26, 1997.
(Replace Patricia Conway)

Suggested Resolution: Move to approve the employment as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 6, 1997

SUBJECT: Rehire

The administration requests approval of the rehire of the following teachers: (salary based on 1996-97 schedule)

Jon Moe - First Grade Teacher, Washington Elementary, BA+15 (7) \$25,934.00, effective August 26, 1997. (Replace Sandra Wollman)

Chad Anderson - Industrial Tech Teacher, Junior High, BA (7) \$24,641.00, effective August 26, 1997. (Replace Chad Anderson)

Carole Nelson - Orchestra Teacher, Senior High, BA+30 (18) \$37,757.00, effective August 26, 1997. (Replace James Lund)

<u>Suggested Resolution</u>: Move to accept the rehire as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 5, 1997

SUBJECT: Change in Contract

The administration requests approval of the change in contract for the following person.

Rochelle Walswick - Half-time Kindergarten, Washington, Half-time Home School Liaison Teacher, Title I, to Full-time Kindergarten Teacher, Washington Elementary, BA (0-6) \$23,740.00 (Addition of all day kindergarten)

Suggested Resolution: Move to approve the change in assignments as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 5, 1997

SUBJECT: Resignation of District Employees.

The administration requests approval of the resignation of the following persons:

Samuel Reichart - German Teacher, Senior High, effective immediately.

Bryan Woodley - Social Studies Teacher, Junior High, effective August 4, 1997.

Gregg Lura - EBD Paraprofessional, Junior High, effective immediately.

Sandra Kupfer - MMMI Paraprofessional, Probstfield Elementary, effective immediately.

Marie Dohm - Food Service Worker, Probstfield Elementary, effective immediately.

<u>Suggested Resolution:</u> Move to accept the resignations as presented.

JDS:sdh

#### **MEMORANDUM**

TO:

Dr. Anderson

FROM:

Mary Davies, Community Education

DATE:

August 4, 1997

RE:

After-school activities grant

Community Education has received \$24,500 from Moorhead Healthy Community Initiative to program after-school enrichment activities. We can also draw on \$5,500 remaining from last year's grant. Also, up to \$20,000 of Community Education funding will be used for this program. The total budget for 1997-98 is \$49,556

Free after-school activities will be available Monday through Thursday at the Junior High and at Robert Asp. Activities will be provided once a week at Riverside, Edison, Probstfield and Washington. We will also work with other groups who want to program activities for our students.

SUGGESTED ACTION: Move to accept a grant of \$24,500 from the Moorhead Healthy Community Initiative to program free after-school enrichment activities for students ages 9-13 during the 1997-98 school year.

#### **MEMORANDUM**

TO:

Dr. Anderson

FROM:

Mary Davies, Community Education

DATE:

August 4, 1997

RE: contract with Clay County Public Health for early childhood screening

We are recommending that the Board again contract with Clay County Public Health to provide early childhood screening. Based on our experience this year we have made a few changes in the agreement between the Moorhead Schools and Clay County Public Health Changes clarify specific responsibilities of both parties. The reimbursement/child screened remains at \$25.00.

SUGGESTED RESOLUTION: Move to approve the agreement between Clay County Public Health and the Moorhead School District for early childhood screening services.

# AGREEMENT BETWEEN CLAY COUNTY PUBLIC HEALTH AND MOORHEAD SCHOOL DISTRICT

The Moorhead School District, hereinafter referred to as the "School" and Clay County Public Health, Moorhead, Minnesota hereinafter referred to as the "Provider" enter into this agreement.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of early childhood screening (ECS) services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

# I. PROVIDER RESPONSIBILITIES:

- Assist with mailings to families in the school district with children 3 1/2 to 5 years of age.
- 2. Schedule ECS appointments for the targeted children.
- Perform the ECS required components of:
  - \*Growth: height and weight
  - \*Immunization review/referral
  - \*Hearing screening
  - \*Vision screening
  - \*Developmental screening

The components provided will be for screening purposes only and do not include diagnosis or treatment.

- 4. Provide computer printout for state report and assist with completion.
- 5. Provide supplies and equipment necessary to complete the components.

# II. SCHOOL RESPONSIBILITIES

- 1. Send mailings to families in the school district with children 3 1/2 to 5 years of age.
- 2. Provide appropriate space to complete the components of ECS.
- 3. Provide the Summary interview with those families participating in the screening process, as well as Referral and Follow-up.

- 4. Prepare and submit annual report to Minnesota Department of Children, Families, and Learning by August 15th of each year.
- No person or persons shall, on the ground of race, color, national origin, handicap, age, sex, or religion, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program service or benefit advocated, authorized, or provided by this Department.

# III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

## IV. RECORDS:

- Screening results will be submitted to the school district. Individual school health records will be maintained and kept on file in the School in accordance with school policy.
- When rescreening by the Provider is required, the records will be kept with Provider until rescreening is completed. Upon completion, they will be sent to the school district.
- Information exchanged will be done in compliance with the Date Privacy Act which includes notification of data collected, release of information, and safeguarding the record.
- 4. Computer runs of ECS will be sent to the school district.
- 5. When the Provider does a complete Child and Teen Checkup and the parent wants it used as an ECS, the ECS paperwork will be sent to the school district.

# V. COST OF SERVICES:

- 1. Provider will bill third party payer for eligible children.
- For those children for whom third party payer reimbursement is not received, the School will be billed at \$25.00 per child.
- The School agrees to pay the Provider, upon receipt of the bill, \$25.00 per child. The Provider will bill the School monthly specifying the dates and number of children screened and the amount being billed. The bill will be payable upon receipt.

### VI. TERMS OF AGREEMENT:

This agreement shall be effective September 1, 1997 and shall be in effect until August 31, 1998. This agreement may be canceled by the School or Provider at any time, with or without cause, upon thirty (30) days written notice to the other party and subject to approval by the Clay County Board of Commissioners.

It is understood and agreed upon that the entire agreement of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

In conformity with Minnesota Statutes (16.095), the books, records, documents, and accounting procedures and practices of the contractors are subject to examination by the departments, and either the legislative auditor or the state auditor as appropriate.

Any amendments to this contract shall be valid only when they have been reduced to writing, duly signed and attached to the original of this agreement.

# VII. INDEMNIFICATION:

The School hereby agrees, to the extent permitted by law, to at all times indemnify provider against any and all claims, suits, actions, debts, damages, costs, charges, and expenses, including court costs and attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, with the exception of any claims, suits, actions, debts, damages, costs, charges, expenses, liability and/or losses arising out of or caused by the bad faith or misconduct, and/or negligence of the provider, its officers, employees and agents.

School Superintendent	(date)	Chair, School Board	(date)
Cecilia R. Congalen			4 Aug 97
Coordinator of Community B	(date)		
Inthe land the			8/4/97
Administrator Clay County P	Public Health		(date)

<u>MEMBERS PRESENT</u>: Bill Cox, Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol A. Ladwig, and Bruce R. Anderson.

MEMBERS ABSENT: None

<u>CALL TO ORDER</u>: Chairwoman Ladwig called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

<u>PREVIEW OF AGENDA</u>: Superintendent Anderson previewed the agenda and requested to add the item, Wireless Communication Installation Lease, to the agenda.

<u>APPROVAL OF AGENDA</u>: Cox moved, seconded by Cummings, to approve the agenda as presented along with the recommended addition. Motion carried 7-0.

#### "WE ARE PROUD"

\*\*\* Congratulations were expressed to Lauren Kubik, 1st grader from Sharon Temanson's class at Edison Elementary, who raised \$2960 in a Read-a-Thon for multiple sclerosis. Lauren's efforts produced the highest dollars raised in Minnesota and Western Wisconsin and is the second all-time high in the 17 years of the Read-a-Thon. She was recognized by throwing out the first pitch at the June 10 Minnesota Twins game. KIDsource was credited for providing the information about the Read-a-Thon to Lauren.

#### ORGANIZATION OF THE SCHOOL BOARD

Meeting Date, Time and Location - Hastad moved, seconded by Gustafson, to set the regular meetings of the school board on the second and fourth Monday of each month at 7:00 p.m. in the Board Room of Townsite Centre or other specified locations. Motion carried 7-0.

<u>School Board Compensation</u> - Foss moved, seconded by Cox, to set the board member compensation rate at \$5,400.00 per year. Motion carried 7-0.

<u>Committee Appointments</u> - Hastad moved, seconded by Cox, to approve the committee appointments for the 1997-98 school year as follows:

# DISTRICT-WIDE STANDING COMMITTEES:

Cox, Hastad - Activities Council
Foss, Gustafson - Community Education Advisory Council
Hewitt, Ladwig - District Student/Staff Assistance Steering
Cox, Cummings - Human Rights
Ladwig, Hewitt - Instruction & Curriculum Advisory (ICAC)
Foss, Cummings - Long Range Planning (LRP)
Cummings, Gustafson - Policy Review

#### ADMINISTRATIVE COMMITTEES:

Board Administrative Committees
Ladwig - ComNet
Foss, Hewitt - Negotiations
Ladwig, Cox - Board Goals

Adopt-A-School
Ladwig - Edison
Hewitt - Riverside
Hastad - Washington
Cox - Probstfield
Cummings - Asp
Foss - Junior High
Gustafson - Senior High

#### District Administrative Committees

Hewitt - Calendar
Foss - Comprehensive Arts Planning (CAPP)
Hastad - Continuing Education
Gustafson - Global Education
Ladwig (Board Chair) - Graduation Standards
Cummings - Indian Education
Ladwig - Moorhead Goals 2000
Foss - Sabbatical Leave
Hewitt - Staff Development
Hastad - Technology

#### COMMUNITY COMMITTEES:

Board Community Committees
Clay County Health Services (none-membership expired 1997)
Foss - Interagency Early Intervention Committee (IEIC)
Foss, Cummings - Joint Powers
Cummings - LCSC Representative Assembly
Cox - Learning Bank
Ladwig - Youth Advisory
Ladwig, Cummings - Clay County Joint Powers Collaborative Board

Motion carried 7-0.

<u>CONSENT AGENDA</u>: Foss moved, seconded by Gustafson, to approve the the following items on the Consent Agenda:

1997-98 Minnesota Academic Excellence Foundation Membership - Approve the Minnesota Academic Excellence Foundation membership as presented.

Gifts - Accept the gifts, in the total amount of \$6,050 and for the 1997 School Safety Patrol/Minnesota Twins trip and F-M Red Hawks game, as follows: Moorhead American Legion Post 21-\$1,000, Moorhead Veterans of Foreign Wars-\$1,000, Clay County Safety Council-\$600; Knights of Columbus-\$300; Vikingland Kiwanis-\$250; Auto Club Trust-\$150; John C. Arneson Agency-\$100; Moorhead Education Association-\$100; Ward Muscatell Automotive Group-\$75; SKZ Property Management-\$50; Hornbachers-\$50; Catholic Daughters of America-\$50; Taxman-\$25; Riverside PTAC-\$500; Thomas Edison PTAC-\$500; Probstfield PTAC-\$500; George Washington PTAC-\$500; Robert Asp PTAC-\$300.

<u>Grants</u> - Accept the Education of Homeless Children and Youth grant, in the amount of \$23,000; and, the Prevention and Intervention Delinquent grant, in the amount of \$25,000.

Both grants are from the Minnesota Department of Children, Families and Learning.

<u>Grant Application</u> - Approve the submission of the Migrant Education Project grant application, in the amount of \$30,720, as presented.

Official Depositories - Designate the official depositories and investments brokers as follows: Norwest Bank, Financial Northeastern, MN School District Liquid Asset Fund Plus, Merrill Lynch, Gibralter Securities Co., Multibank Securities, Inc., Hawley State Bank, American National-St. Paul, Norwest-Minneapolis, and Depository Trust Corporation.

<u>Authorize Financial Transactions</u> - Authorize the listed district personnel to make financial transactions on the listed accounts as presented.

<u>Authorization of Procedures for Investment of Excess Funds</u> - Approve the resolution granting authority and responsibility to invest excess funds in accordance with M.S. 118.01, 118.05, 124.05, and 475.66.

New Employees

Kimberly Koeck - Adaptive Physical Education Teacher, District Wide, MA (0-6) .50 FTE, \$14,400.00, effective for the 1997-98 school year (based on 1996-97 salary).

Paula Schulz - Math Teacher, Junior High, MA (0-6) \$28,800.00, effective 1997-98 for one year

effective 1997-98 for one year.

Amy Soma - English Teacher, Senior High, BA (0-6) \$12,064.59 (23740), first semester only, effective August 26, 1997.

Melissa Lund - English Teacher, Senior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year.

## Resignations

Ryan Martin - MSMI Paraprofessional, Washington, effective immediately.

Kathleen Wedll - English/Independent Reading Lab, Senior High, effective immediately.

Susan Vettleson - Secretary Computer Lab, Senior High, effective immediately.

Rodolfo Ramirez - MCAP Paraprofessional, Townsite Centre, effective immediately.

Fern Miller - Nurse's Secretary, Washington, effective immediately.

#### Change in Contract

Carol Krabbenhoft - Library Secretary, Junior High A12 (6) \$9.18, to Principal's Secretary, Riverside, B22 (2) \$9.50 per hour, effective for the 1997-98 school year.

# Family/Medical Leave

Kimberly Forness - Third Grade Teacher, Probstfield, to begin approximately September 1, 1997 until January 5, 1998.
Catherine Rockstad - Third Grade Teacher, Probstfield, to begin approximately August 21, 1997 for 12 weeks.

#### Termination

Peter Smith - Custodian, Senior High, effective July 1, 1997.

Official Newspaper - Designate The Forum as the District's official newspaper for the 1997-98 school year.

<u>Legal Assistance</u> - Authorize obtaining legal assistance on a time and materials basis.

Minnesota School Boards Association Membership - Approve the 1997-98 Minnesota School Boards Association membership, in the amount of \$5,558.

<u>Lakes Country Service Cooperative Service Agreement</u> - Approve the 1997-98 Lakes Country Service Cooperative service agreement as presented.

<u>Prairie School Television Membership</u> - Approve the contract with North Central Council for School Television, Inc. for the 1997-98 school year, in the amount of \$12,904.44.

Minnesota State High School League Membership - Approve the resolution of membership into the Minnesota State High School League for 1997-98.

 $\frac{\text{Community Education Grant}}{\text{and increase the 1997-98 Community Education revenues by $47,280}} = \frac{1}{2}$ 

Approval of Minutes - Approve the minutes of June 9 & 23, 1997 as presented.

<u>Claims</u> - Approve the July claims, subject to audit, in the amount of \$649,949.61.

 General Fund:
 \$395,618.53

 Food Service:
 30,340.82

 Transportation:
 24,210.14

 Community Service:
 30,731.52

 Capital Expenditure:
 154,622.98

 Townsite Centre:
 14,425.62

 TOTAL
 \$649,949.61

Motion carried 7-0.

<u>COMMITTEE REPORTS</u>: Ladwig reported that she participated in the Summer Migrant School's annual 4th of July parade held recently. She thanked everyone involved for the invitation and said the parade was a big success.

# SCHOOL BOARD/STAFF/COMMUNITY DIALOGUE:

Alternative Learning Program - Staff members Deb Pender and Lynne Kovash presented a brief overview of the application process to allow the school district to operate a Public Alternative Learning program. They reported that Moorhead is in need of providing alternative programming to a variety of students who do not benefit from the regular school setting. At least \$76,000 of additional funding would be received for current programs, and to allow continued and expanded alternatives for students who are involved in extended school day programs, including work experience, independent study and summer/extended school year programs.

A recommendation to approve submitting the application will be made at the next meeting.

CITY OF MOORHEAD/YOUTH HOCKEY ASSOCIATION ICE FACILITY RESOLUTION: Cox moved, seconded by Foss, to approve the resolution related to the financing and building of the ice facility.

Ladwig moved, seconded by Cummings, to amend the original motion to include the words "City of Moorhead/Moorhead Youth Hockey Association" to describe the facility. Motion carried 7-0.

The motion was changed to "approve the resolution related to the financing and building of the City of Moorhead/Moorhead Youth Hockey Association ice facility." Motion carried 7-0.

<u>ELECTION RESOLUTION</u>: Cox moved, seconded by Foss, to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy for the November school board election. Motion carried 6-1; Hewitt dissenting.

BID AWARD - CAPITAL OUTLAY: Cummings moved, seconded by Cox, to approve the Capital Outlay bids, in the total amount of \$9,555.99, as follows: Northern School \$3,879.85; Corporate Express \$2,537.00; Audio Enhancement \$875.00; Rigels \$835.00; Windtree \$699.00; ATD-American Co. \$346.12; Valiant \$243.28; School Specialties \$91.24; Audio Visual Wholesaler \$49.50. Motion carried 7-0.

<u>BID AWARD - GENERAL OBLIGATION BONDS</u>: Hastad moved, seconded by Cox, to award the bids for General Obligation bonds to Griffin, Kubik, Stephens & Thompson, Inc. as recommended by Evensen Dodge. Motion carried 7-0.

BID AWARD - TRANSPORTATION BUS ROUTES: Gustafson moved, seconded by Foss, to approve the recommended low bidders meeting specifications, with consideration given to the quality of service given in the past, to Red River Trails, Richards Transportation, Schuck Transportation, and Nelson Transportation as presented. Motion carried 7-0.

AMEND SUPERINTENDENT'S CONTRACT: Ladwig stated that, to ensure the District stayed in compliance with legislation and was competitive in retaining Dr. Anderson's services, review of the contract with the Superintendent was necessary.

Cummings moved, seconded by Gustafson, to execute all documents necessary to amend the Superintendent's current contract. Motion carried 7-0.

TOWNSITE LEASE AGREEMENT-WIRELESS NORTH: Cox moved, seconded by Gustafson, to approve the lease with Wireless North for installation of an 18" microwave dish on the roof of Townsite Centre, for \$6000.00 per year or in-kind wireless services.

Hastad moved to amend the motion to remove the "in-kind wireless services" portion of the original motion. The amendment failed due to the lack of a second.

The original motion carried 7-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

MSBA Summer Seminar - August 13-15 There are no board members able to attend. Dr. Anderson will be attending.

School Board Work Session - Items discussed were data privacy, the Board's self-evaluation, and drafting the 1997-98 Board goals.

Ladwig recessed the meeting at 8:25 p.m.; the meeting reconvened at 8:39 p.m.

<u>CLOSE PUBLIC MEETING</u>: Cox moved, seconded by Hastad, to close the public meeting at 8:40 p.m., pursuant to M.S. 471.705, for the purpose of discussing negotiations strategies. Motion carried 7-0.

Cox left the meeting at 8:50 p.m.

OPEN PUBLIC MEETING: Cummings moved, seconded by Gustafson, to reopen the public meeting at 10:12 p.m. Motion carried 6-0.

ADJOURNMENT: Ladwig adjourned the meeting at 10:13 p.m.

Anton B. Hastad, Clerk

MEMBERS PRESENT: Bill Cox, Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, Carol A. Ladwig.

MEMBERS ABSENT: James Hewitt, Dr. Bruce R. Anderson.

<u>CALL TO ORDER</u>: Chairwoman Ladwig called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Assistant Superintendent Jernberg reviewed the agenda noting the revised item under New Employees.

APPROVAL OF AGENDA: Foss moved, seconded by Hastad, to approve the meeting agenda as presented. Motion carried 6-0.

### "WE ARE PROUD"

\*\*\* Congratulations were expressed to Jenni Kovash for being named Individual Academic All-State and for competing and finishing 16th in State competition for Girls Golf.

Also, congratulations went to Andy Reierson, Jesse Geroy, Kevin Johnson, Paul Schneider, JJ Rasmussen and Mike Heimsness for being named to the Region 8AA Boys Golf Academic Team. Team members must maintain a 3.75 GPA or higher to be named to the team. Coaches are Dean Mollerud and Kay Peterson.

CONSENT AGENDA: Hastad moved, seconded by Cox, to approve the
following items on the Consent Agenda:

Tuition Fees - Accept the policy, Tuition Fees (JECB), as presented.

New Employees

Kari Brandt - ECSE Teacher, Probstfield, MA (7) \$11,925.60, (23,740) .40 FTE, effective for the 1997-98 school year.

Janel Simonson - Guidance Counselor, Junior High, MA+15 (7) \$31,180.00, effective for the 1997-98 school year.

Gloria Hernandez - Paraprofessional, Functional Literacy Program, Townsite Centre, effective immediately.

Diane Hanson - Payroll Assistant, Townsite Centre, B22 (2)\$9.50 per hour, effective August 4, 1997.

Change in Contract

Lynne Kovash - Assistant Principal, Robert Asp to .51 FTE Assistant Principal, Alternative Program and .49 FTE Teacher of Gifted, Senior High, effective for the 1997-98 school year.

Motion carried 6-0.

<u>COMMITTEE REPORTS</u>: Cummings reported on the Clay County Joint Powers Collaborative Board meeting held recently.

<u>ALTERNATIVE LEARNING PROGRAM APPLICATION</u>: Gustafson moved, seconded by Cummings, to approve the submission of the Alternative Learning Program application as submitted. Motion carried 6-0.

<u>BUILDING PROFILES</u>: Jernberg briefly reviewed some of the Building Profiles for the period of 1992-1993 through 1996-97. A recommendation to accept the information will be presented at the August 11 meeting.

1998 TRUTH IN TAXATION HEARING: Cox moved, seconded by Gustafson, to accept Option "A", setting the public hearing for the 97 Payable 98 levy for Monday, December 1, 1997, 7:00 p.m. and Monday, December 8, 1997, for the continuation (if necessary), and the certification of the levy for December 8, 1997. Motion carried 6-0.

<u>LAKELAND MENTAL HEALTH AGREEMENT REVISION</u>: Foss moved, seconded by Cummings, to approve the revised agreement with Lakeland Mental Health Center, Inc. Motion carried 6-0.

# OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

<u>Senior High Construction Projects Update</u> - Lacher reported the work on installation of the sprinkler system is going slow. He has been in contact with the contractors and assured the Board that the start of school will not be delayed.

The cabling work is progressing and as is the work on the science labs.

Board Goals - Ladwig reviewed the proposed goals, which are 1) to develop and maintain an orientation/procedure manual for use by Moorhead school board members, 2) to build an appreciation and comprehensive understanding of District technology utilization for administrative and instructional purposes, 3) to increase the School Board's commitment as a member of a more effective administrative leadership team through improved communication skills and visibility, and 4) to begin examining the District's long-term needs in the area of infrastructure and facility management.

Cummings moved, seconded by Cox, to adopt the Board goals for 1997-98 as presented. Motion carried 6-0.

Ladwig recessed the meeting at 7:35 p.m.; the meeting reconvened at 7:43 p.m.

<u>CLOSE PUBLIC MEETING</u>: Foss moved, seconded by Cox, to close the public meeting at 7:44 p.m., pursuant to M.S. 471.705, for the purpose of discussing negotiations strategies. Motion carried 6-0.

OPEN PUBLIC MEETING: Foss moved, seconded by Cummings, to reopen the public meeting at 9:26 p.m. Motion carried 6-0.

<u>ADJOURNMENT</u>: Hastad moved, seconded by Cummings, to adjourn the meeting at 9:27 p.m. Motion carried 6-0.

Anton B. Hastad, Clerk

MEMO #: I-98-018

TO: Dr. Bruce Anderson

FROM: Bob Jernberg Ry

SUBJECT: 1998-2003 Five Year Plan

DATE: August 4, 1997

Attached are copies of draft 1998-2003 Five Year Plan information. This includes The Moorhead Compact for Learning - Draft of a Five-Year Plan for Independent School District #152 - Moorhead Public Schools, as prepared by Consultant Jan Hively with editing revisions from administration, and a draft Five Year Educational Plan Activity Plan.

Bob Jernberg and Lynne Kovash will briefly review and discuss the plan with the Board.

We are in the process of receiving input from the Long Range Planning Committee, Five-Year Planning Task Force members, principals, and others. The plan will be brought back to the Board for acceptance after receiving further input and Board direction.

RMJ/mdm Attachment MEMO #: 1-98-022

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Technology Staffing

DATE: August 7, 1996

Board members have received copies of the preliminary Staffing Recommendation Detail Plan dated July 21, 1997 from ITSolutions, A Division of Eide Helmeke PLLP.

Jeff Kadlec, Eide Helmeke PLLP, will review the preliminary and tentative draft staffing recommendations with the Board.

RMJ/mdm

MEMO #: I-98-021

TO: Dr. Bruce Anderson

FROM: Bob Jernberg A

SUBJECT: Review of Fiber Optic Wide-Area Network

by Moorhead Public Service

DATE: August 7, 1996

Administration has been reviewing options to connect optical fiber as a wide-area network for all school sites including Townsite Centre and the Transportation building.

Moorhead Public Service has reviewed the option of providing such services and has received authority from the Moorhead Public Service Board of Directors. Bill Schwandt, Moorhead Public Service, and staff will review services they plan to supply and a potential timeline.

<u>Suggested Resolution</u>: Authorize administration to pursue options regarding the wide-area network and bring financial recommendations to the Board for approval.

RMJ/mdm

MEMO #: I-98-023

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Approval of School Profiles

DATE: August 4, 1997

The Board received copies of the School Profiles at their July 28 meeting. ACT results will be added to this document as soon as they are received. A revised page S4 is attached.

<u>Suggested Resolution</u>: Move to approve the School Profiles as presented.

RMJ/mdm Attachment

13	Dropout	Rate	(grades 7 -	12)
13.	DIODOUL	Nate	(2) aues / •	141

(8.22.2)	1992-93	1993-94	1994-95	1995-96	1996-97
-	51	25	47	68	66
	2.1%	1.0%	1.8%	2.42%	2.50%
14. Unexcused Absences					
	1992-93	1993-94	1994-95	1995-96	1996-97
0 Unexcused Absences	73	61	72	258	448
	4.5%	3.6%	4.1%	16.1%	24.80%
1 to 5 UnexcusedAbsences	452	523	545	678	848
	27.7%	31.0%	31.3%	42.3%	47%
6 to 10 Unexcused Absences	308	291	326	201	166
	18.9%	17.3%	18.7%	12.6%	9.20%
11 to 15 Unexcused Absences	192	191	181	132	88
	11.8%	11.3%	10.4%	8.2%	4.90%
16 to 20 Unexcused Absences	133	134	151	57	42
	8.2%	7.9%	8.7%	3.6%	2.30%
21 or More Unexcused Absences	471	486	464	276	213
	28.9%	28.8%	26.7%	17.2%	11.80%
15. Suspensions					
	1992-93	1993-94	1994-95	1995-96	1996-97
	270	366	534	830	865
16. Bus Suspension					
	1992-93	1993-94	1994-95	1995-96	1996-97
-	N/A	0	, 3	2	2
17. Alternative School Setting					
	Oct. 92	Oct. 93	Oct. 94	Oct. 95	Oct. 96
	29	28	17	29	<b>5</b> 6
18. Detention					
_	1992-93	1993-94	1994-95	1995-96	1996-97
	N/A	5445	N/A	1729	2636

# 11. Home Language

	1992-93	1993-94	1994-95	1995-96	1996-97
Afrikaans	2	2	3	1	1
Cheyenne	12	9	3	1	Ó
Chinese	2	1	1	1	2
English	1471	1520	1549	1497	1530
Farsi	1	1	1	1	2
French	0	1	0	1	0
Japanese	0	0	1	2	2
Lao	2	2	1	1	0
Norwegian	1	0	0	0	1
Ojibwe	0	0	1	0	0
Spanish	61	98	114	61	65
Vietnamese	28	23	18	26	18
Kurdish	0	0	0	8	9
Swedish	0	0	0	1	1
German			Ť	•	1

# 12. Failure Rate (# of semester courses failed)

	1992-93	1993-94	1994-95	1995-96	1996-97
No Failures	1170	1191	1306	1301	1514
	77.2%	76.9%	81.2%	81.3%	84%
1 Failure	125	123	137	147	109
	8.3%	7.9%	8.5%	9.2%	6%
2 Failures	55	71	61	65	71
	3.6%	4.6%	3.8%	4.1%	4%
3 Failures	33	33	52	28	47
	2.2%	2.1%	3.2%	1.7%	3%
4 Failures	27	26	21	31	<b>3</b> 0
	1.8%	1.7%	1.3%	1.9%	2%
5 or More Failures	9	34	32	29	34
	0.6%	2.2%	2%	1.8%	2%

Memo #: B98.109

Memo To: Dr. Anderson

From: R. Lacher

Date: July 15, 1997

Subject: Food Service Equipment

We opened the bids Monday July 14, 1997. bids were received by:

Dakota Food Equipment Inc. \$6,393 \$ 100

St. Cloud Restaurant Supply \$6,040 \$1,000

St. Cloud, MN

Pole & Lacker

Recommended Resolution: Move to reject all bids. The total cost is below \$25,000, which allows a negotiated purchase.

CC: Mr. Stelter Mary Bonemeyer S-M9-BO5

INDEPENDENT SCHOOL DISTRICT #152
School Board Meeting Aug 25, 1993

Board Room - Townsite Centre 810 Fourth Avenue South

> August 25, 1997 7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE: Bill Cox \_\_\_\_\_ Anton "Butch" Hastad \_\_\_\_\_

Jim Cummings \_\_\_\_ James Hewitt \_\_\_\_

Stacey Foss \_\_\_\_ Carol A. Ladwig \_\_\_\_

Mark Gustafson \_\_\_\_ Bruce R. Anderson \_\_\_\_\_

#### AGENDA

#### CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by \_\_\_\_\_Seconded by \_\_\_\_ Comments

- D. "We Are Proud"
- E. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

#### \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this Agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

SCHOOL BOARD AGENDA - August 25, 1997 PAGE 2

	A. INSTRUCTIONAL MATTERS - Jernberg (1) Acceptance of Grant - Page 5 (2) Approval of Special Education Contract - Page 6
	B. BUSINESS AFFAIRS - Lacher (1) Approval of Lease for Tri-Valley Opportunity Council Pages 7-9
	(2) Approval of Lease for Children's Garden Preschool Pages 10-15
	C. PERSONNEL MATTERS - Skinkle (1) Acceptance of Resignations - Page 16 (2) Approval of Leave of Absence - Page 17 (3) Approval of New Employees - Pages 18-19 (4) Approval of Rehire - Page 20 (5) Approval of Change in Contract - Page 21
	D. ADMINISTRATIVE MATTERS - Anderson (1) (2) (3)
	<u>Suggested Resolution</u> : Move to approve the Consent Agenda as presented.
	Moved bySeconded by
3.	COMMITTEE REPORTS
4.	<u>Technology Staffing</u> - Anderson Page 22
	<u>Suggested Resolution</u> : Move that the administration be directed to include technology staffing recommendations in the 1998-99 Annual Operating Plan and that staffing changes appropriate for implementation during the current year be presented to the Board in a timely manner.
	Moved bySeconded by
5.	<u>Wide Area Network Specifications</u> - Jernberg Page 23
	<u>Suggested Action</u> : The administration will provide a recommendation related to a consultant who would provide services in evaluating service requirements and assisting the District in writing specifications for requests in proposals to provide the District with a wide area network.
	Moved bySeconded by

SCHOOL	BOARD	AGENDA	-	August	25,	1997
PAGE 3					5.	

6. Fall Workshop Schedule -		Fall	Workshop	Schedule	-	Skinkle
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Overview of District and Building Fall Workshop Schedules.

7. August 13, 1997 Superintendents' Conference and the August 14-15, 1997 MSBA Conference - Anderson

Overview of the two conferences.

8.	Letter	of	Understanding	-	Skinkle
	Pages	24-2	25		

Suggested Resolution:	
Moved by	Seconded by
Comments	

9. <u>Special Education Needs</u> - Swedberg Page 26

<u>Suggested Resolution</u>: Move to authorize administration to employ up to sixteen (16) additional FTE paraprofessionals only after insuring that the students who have IEP's requiring these services are present for the 1997-1998 school year.

Moved by	Seconded	l by
Comments		

#### 10. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

#### 11. ADJOURNMENT

# CALENDAR OF EVENTS

Event	<u>Date</u>	<u>Time</u>	<u>Place</u>
Chamber Sponsored New Educators' Breakfast	August 26	7:30 am	Doublewood Inn-Fargo
First Day to File for School Board Election	August 26		Townsite
K-12 Workshops	August 26-29		
New Staff Breakfast	August 27	7 am	Speak Easy
Back-to-School Nights	August 27 August 28 August 28 August 28	7 pm 5:30-7pm 5:30-7 pm 7-8:30 pm	Robert Asp Probstfield Edison Junior High
Labor Day	September 1		
K-12 Classes Begin	September 2		
Last Day to File for School Board Election	September 9		Townsite
Back-to-School Nights	September 11 September 15 September 25	6-7 pm 7-8:30 pm 7-8:30 pm	Riverside Washington Senior High
K-12 Workshops	October 15		
MEA Conferences	October 16-17		
End 1st Qtr./ K-12 Workshops	October 31		District- wide
Election Day	November 4		
K-P/T Conferences K-12 P/T Confs.	November 5 November 5 November 6 November 7	Daytime 4-7 pm 5-8 pm 8-5 pm	
Thanksgiving Holiday	November 27-28		
Winter Break Begins	December 22		
K-12 Classes Resume	January 5		

MEMO #: I-98-029

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Acceptance of Grant

DATE: August 15, 1997

The district has received a \$5,000 grant from the Otto Bremer Foundation to assist Riverside PTAC in building a playground at Riverside School.

Suggested Resolution: Move to accept the grant as presented.

RMJ/mdm

MEMO #: I-98-033

TO: Dr. Bruce Anderson

FROM: Robert Jernberg

DATE: August 19, 1997

RE: Special Education Contract

The administration requests approval of the attached special education contract with Clay Wilkin Opportunity Council Inc., Family Child Care Center for the purpose of providing activities to enhance language skills and readiness skills to prepare for kindergarten for a deaf/hard of hearing child. The contract based on IEP needs, is for thirty three (33) days at a cost of \$12.50 per day. Net cost to the district after special education reimbursement is \$198.00.

<u>Suggested Resolution:</u> Move to approve the contract with Clay Wilkin Opportunity Council Inc., Family Child Care Center.

RMJ:drr Attachment MEMO #: B98.128

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER

DATE: AUGUST 18, 1997

SUBJECT: LEASE FOR TRI-VALLEY OPPORTUNITY COUNCIL

Tri-Valley Opportunity Council will be leasing Suite #140 effective September 1, 1997 through August 31, 1998, for \$8,050.00.

Suggested Resolution: Move to approve the lease with Tri-Valley Opportunity Council, Inc., Suite #140, effective September 1, 1997 through August 31, 1998, for \$8,050.00.

# MOORHEAD INDEPENDENT SCHOOL DISTRICT AND

CLAY WILKIN OPPORTUNITY COUNCIL, INC.
CONTRACTUAL AGREEMENT FOR THE 1997-1998 SCHOOL YEAR

This contract entered into this 28th day of August, 1997 by and between Moorhead Independent School District #152 (hereinafter referred to as the SCHOOL DISTRICT) and Clay Wilkin Opportunity Council Inc., Family Child Care Center (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a Licensed Child Care Center with licensed teachers to attain the following objectives for the handicapped children of Moorhead Independent School District #152

- To provide learning activities to enhance language skills, play skills and readiness skills to prepare children for Kindergarten.
- To provide opportunities to aid children in acquiring inner control. To encourage independence, self help skills and fine motor skills, to listening skills and a positive self concept and self esteem.

NOW THEREFORE, the parties agree as follows:

 The terms of this contractual agreement shall be for a period of thirty three says (33) at a rate of \$12.50 per day for a total cost not to exceed \$412.50.

The terms of the contract will be from June 1997, through September 1997.

- Transportation will be provided by the Moorhead Schools on the stated Moorhead School District days of attendance.
- 3. Technical assistance/consultation will be provided to the AGENCY'S Staff by the SCHOOL DISTRICT'S Early Childhood Special Education (EC:SE) staff as stated in the child's Individual Education Program Plan.
- 4. The AGENCY will provide space where the O.T., P.T., Speech/Language Clinician and/or EC:SE staff can meet with the child to provide services and observe the child in the regular preschool program.

 The AGENCY agrees to bill the SCHOOL DISTRICT monthly.

NAME	NAME
Authorized Signature	Authorized Signature
Title	Title
DATE	DATE

MEMO #: B98.132

MEMO TO:

ROBERT LACHER R. Saulen FROM:

AUGUST 21, 1997 DATE:

LEASE FOR CHILDREN'S GARDEN PRESCHOOL SUBJECT:

Children's Garden Preschool will be leasing Suites #101, 101A, 101B, and 102 at the Voyager School, starting September 1, 1997 through May 31, 1998, for \$3,429.00.

Suggested Resolution: Move to approve the lease with Children's Garden Preschool, Suites #101, 101A, 101B and 102 at the Voyager School, effective September 1, 1997 through May 31, 1998, for \$3,429.00.

THIS LEASE, made this 19th day of Aug., 1917 between Independent

School District No. 152, a Minnesota Municipal Corporation, hereinafter

called the "LESSOR" and Deb Dawson Day Care, hereinafter called the

"LESSEE".

Children's Garden Weschook Deb Dawson + Kimtuck

WITNESSETH, that the Lessor does hereby lease and demise unto the Lessee all of the property situated in the City of Moorhead, County of Clay, and State of Minnesota, described as follows, to-wit: Voyager School

1330 8th Ave. No.

Moorhead, MN 56560

Location/Suite #	Sq. Ft.	Rate	<u>Annual</u>	Monthly
Suite 102	900 sq ft	\$4.00	\$3,600	\$300.00
101	105 sq ft	\$4.00	\$ 420	\$ 35.00
101A	107 sq ft	\$4.00	\$ 428	\$ 35.67
101B	31 sq ft	\$4.00	\$ 124	\$ 10.33
			\$4,572	\$381.00

for the term of 1 year commencing on August 1, 1997 and ending on 31, 429

1998 for the total rent or sum of 34,572.00, payable as follows, to-wit:

Tenant will have the option to lease for nine (9) months at the above monthly rate.

In addition thereto, it is hereby agreed as follows:

1. Assignment. That the Lessee shall pay the Lessor said rent in the manner hereinbefore specified, and shall not let or underlet the whole or any part of said premised, nor sell or assign this lease, either voluntarily or by operation of law, nor allow said property to be occupied by anyone contrary to the terms hereof, without the written consent of the Lessor;

- 2. <u>Default</u>. That should said rent be not paid when due or should the Lessee default in any of the covenants or conditions contained herein, the Lessor, or its representative or agent, may re-enter said premised and remove all persons therefrom.
- 3. Care of the Premises. That the Lessee shall occupy said demised premises and shall keep the same in good condition including such improvements as may be made thereon hereafter, the usual wear and tear, and damage by the elements excepted, and shall not make any alterations thereon without the written consent of the Lessor, and not commit or suffer to be committed any waste upon said premises; The lessee shall also provide their own housekeepping services in the leased space; Paint?
- 4. Requirements of Law. That all governmental laws and ordinances shall be compiled with by the Lessee;
- 5. <u>Hold Harmless</u>. That the Lessee releases and agrees to hold harmless the Lessor from all damages which may be sustained by the Lessee or any other party during the time he may be in possession of said premises;
- 6. Insurance. It shall be the duty of Lessor to insure the building against damage from fire, tornado, civil disorder or any cause whatsoever. However, should the occupancy of said premises by the Lessee cause the present fire and liability insurance rates applicable thereto to be increased, the Lessee shall pay the difference upon the amount of fire and liability insurance now being carried by the Lessor and said difference shall be in addition to the amount of rental specified herein and shall be paid to the Lessor upon demand. Further, Lessee agrees that Lessor assumes by this agreement no liability for loss of Lessee's personal property resulting from fire, tornado, civil disorder, theft or any cause whatsoever except things attributed to Lessor's negligence by a court of law
- 7. Costs of Collection. That should the Lessor be compelled to commence or sustain an action at law to collect said rent or parts thereof or to dispose the Lessee or to recover possession of said premises, the Lessee shall pay all costs in connection therewith including a reasonable fee for the attorney of the Lessor.

- 8. Taxes. The Lessee shall pay to the Lessor as additional rent the proportionate part of any taxes now assessed or subsequently assessed on the land and building of which the leased property is a part. The portion of such present taxes or future taxes payable by the Lessee hereunder to the total amount of rent paid annually by all Lessees in the building, including the rental value of any vacant rentable space in the building, year prior to the year for which the taxes are to be paid. The Lessee shall have the right during reasonable business hours to examine the Lessor's books to verify the total annual rent payable by all tenants and the rental value of vacant rentable space in the building;
- 9. Escalator Clause. The minimum basic annual rental provided for in the introductory paragraph of this is based upon a rate of \$2.00 per square foot per annum occupied by the Lessee under the terms of this lease, and it is expressly agreed by the parties hereto that included in said per square foot rate is the Lessee's proportionate cost to the Lessor of all expenses expected to be paid and incurred in operating the building. The Lessor shall, as soon as conveniently possible after the first full year of operation under this lease, notify the Lessee of any increases in the total building operating costs during the preceding calendar year. After such notification, the Lessee shall pay its proportionate share of the additional total building costs, said additional rental being applied to the then current lease year, such new additional payments being applied to any months for which the rental shall then have been paid as well as the unexpired months of the current lease year, the adjustment for the then expired months to be made at the payment of the next succeeding monthly rental.

For the protection of the Lessee, the Lessor shall maintain books of account which shall be open to the Lessee at all reasonable times so that the Lessee can determine that such costs have in fact been paid and accrued.

Total building operating costs as herein referred to shall be defined as all items paid by the Lessor in connection with operating the building, including heat, steam, fuel, labor, including all wages and salaries, social Security taxes, and other taxes which may be levied upon such wages and salaries, supplies, repairs, maintenance, painting, wall and window washing, laundry and towel service, tools and equipment, insurance, trash removal and all other items properly constituting direct operating costs according to standard accounting practices.

- 10. <u>Waiver</u>. The waiver by the Lessor of any covenant or condition herein contained shall not vitiate the same or any other covenant or condition contained herein and the terms and conditions contained herein shall apply to and bind the heirs, successors and assigns of the respective parties hereto.
- 11. Holding Over. Should the Lessee occupy said premises after the expiration date of this lease, with the consent of the Lessor, expressed or implied, such as possession shall be construed to be a tenancy from month to month and said Lessee shall pay said Lessor for said premises the sum of \$12.00 per square foot per month for such period as said Lessee may remain in possession thereof.
- Lessee during the term of this lease for other services except with the written consent of the Lessor. (b) Tenant may use the gymnasium in the building provided it has not been leased or previously scheduled for use by the school district or other tenants. (c) The students may utilize any of the site that is not being utilized by the school, this includes playground equipment. Scheduling will have to be worked out with the Washington Elem. building principal. The day care is responsible for adequate supervision and hold harmless the person from any and all damages which may be sustained by the lessee or any other part during the use of the site or equipment.

- 13. <u>Surrender of Premises</u>. At the expiration of the term of this lease or the sooner termination thereof, the Lessee shall peacefully quit and surrender the possession of said premises in as good condition as reasonable use and wear thereof will permit.
- 14. Access. Lessee shall allow access to the premises by Lessor or his authorized representative at any reasonable time during the life of this agreement for any purpose within the scope of this agreement.
- 15. Maintenance and Repairs. It shall by the duty of the Lessor to maintain at its own expense and working condition all appurtenances within the scope of this agreement, including the maintenance of proper plumbing, wiring, heating and cooling devices and duct work.

Lessor shall at its own expense make such necessary repairs so as to continue to provide all such service appurtenances as are required by this agreement, provided, however, that the Lessor shall not be responsible for repairs upon implements or articles which are the personal property of Lessee nor shall the Lessor bear the expense of repairs to the leased premises necessitated by damage caused by Lessee beyond normal wear and tear.

IN WITNESS WHEREOF, the Lessor and Lessee have executed this indenture as of the day and year first above written.

INDEPENDENT	SCHOOL DISTRICT NO. 152,
	Lessor
Ву:	the death of the second second second
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	lb Davin
Lin	, Lessee
	Lessee

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: Resignation of District Employees.

The administration requests approval of the resignation of the following persons:

Joanne Frandolig - EBD Teacher, Junior High, effective immediately.

Carol H. Olson - O.T. Teacher, Family Service Center, Senior High, effective immediately.

Leslie Schmidt - French Teacher .46 FTE, Junior High, effective immediately.

Amy Saewert - Inclusion Paraprofessional, Thomas Edison, effective immediately.

Karen Widboom - POHI and AOM Paraprofessional, Washington Elementary, effective immediately.

Lorinda Semanko - EBD Paraprofessional, MCAP Townsite Centre, effective immediately.

Rafael Ramirez - EBD Paraprofessional, MCAP Townsite Centre, effective immediately.

Matthew Tangen - Security Monitor, MCAP Townsite Centre, effective immediately.

Audrey Savageau - MSMI Paraprofessional, Junior High, effective immediately.

Lori Nappe - AOM Paraprofessional, Thomas Edison, effective immediately.

<u>Suggested Resolution:</u> Move to accept the resignations as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: Leave of Absence

The administration requests approval of the request for a one year unpaid leave of absence for the following person:

Gail Fisk - MMMI Teacher, Robert Asp, effective for the 1997-98 school year.

SUGGESTED RESOLUTION: Approve the unpaid leave for the school year 1997-98 as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

- Toni Fietek EBD/LD Teacher, Washington Elementary, BA (0-6) \$11,870.00 (23740) .50 FTE, effective August 26, 1997. (Replace Karen Grubb)
- Barbara Osvold LD Teacher, MCAP and Senior High, BA+45 (0-6) \$27,535.00, effective August 26, 1997. (Replace Catherine Olson)
- Anthony Kunka Social Studies Teacher, Junior High, BA (0-6) \$20,345.18 (23740) .857 FTE, effective August 26, 1997. (Replace Bryan Woodley)
- Kris Vosgerau Math/Science Teacher, Senior High, BA (7) \$24,641.00, effective August 26, 1997. (Replace Lisa Montplaisir and William Awe)
- Christy Elias School Nurse, District Wide, BA (0-6) \$11,870.00 .50 FTE, effective August 26, 1997. (Replace Lona Daley-Getz who replaced C Pestes)
- Anise Dahlquist EBD Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997. (Replace Gregg Lura)
- Louie Thrash EBD Paraprofessional, Robert Asp, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997.

  (Replace Alex Stig)
- Nate Lindgren EBD Paraprofessional, Outreach Center, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997. (Replace Jeff Offutt)
- Adam Lovehaug Non-Aligned Security, Senior High A13 (0) \$7.70 per hour, 7 hours daily, effective for the 1997-98 school year.
  (Replace Janelle Pearson)

Kathy Kassenborg - Non-Aligned Sub Caller, Townsite Centre, B23
(0) \$8.72 per hour, 4 hours daily, effective
for the 1997-98 school year.
(Replace Deb Parise)

Suggested Resolution: Move to approve the employment as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: Rehire

The administration requests approval of the rehire of the following teacher: (salary based on 1996-97 schedule)

Rachel Stotts - Speech Teacher, Junior High, BA+45 (6) \$9637.25 .35 FTE (27535), effective August 26, 1997. (Replace Rachel Stotts)

<u>Suggested Resolution</u>: Move to accept the rehire as presented.

JDS:sdh

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: Change in Contract

The administration requests approval of the change in contract for the following person.

Stephanie Walter - POHI Paraprofessional, Senior High, to Physical Education Teacher, Robert Asp, BA (0-6) \$11,585.12 .488 FTE, effective August 26, 1997. (Replace Robin Oestreich who was transferred)

Suggested Resolution: Move to approve the change in assignments as presented.

JDS:sdh

Memo #: S-98-025

TO: School Board

FROM: Bruce R. Anderson, Supt.

DATE: August 19, 1997

RE: Technology Staffing

At the most recent school board meeting you received a technology staffing recommendation from IT Solutions, a division of Eide Helmeke PLLP.

Regarding the next steps, it is my suggestion that an analysis of the recommendation be completed by the administration and that staffing changes as deemed appropriate be included in the 1998-99 Annual Operating Plan. In the event it is appropriate to implement any part of the recommendation during the current school year, said recommendation will be brought to the Board for consideration and action.

<u>Suggested Resolution</u>: Move that the administration be directed to include technology staffing recommendations in the 1998-99 Annual Operating Plan and that staffing changes appropriate for implementation during the current year be presented to the Board in a timely manner.

MEMO #: I-98-032

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

DATE: August 20, 1997

RE: Wide Area Network Specifications

The Board has received letters of engagement from consultants who wish to provide services in evaluating our requirements and assisting the District in writing specifications for requests for proposals to provide the district with a Wide Area Network. The consultants will also assist in recommending a solution to meet the districts current and future needs.

<u>Suggested Action</u>: The administration will provide a recommendation related to a consultant who would provide services in evaluating service requirements for requests in proposals to provide the District with a wide area network.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: August 19, 1997

SUBJECT: Severance for Howard Anderson

The administration requests approval of the early retirement of Howard Anderson approved by the representatives of MEA as per the agreement dated August 25, 1997, and that the Board Chair and Clerk be authorized to execute said agreement.

Suggested Resolution: Move to accept the early retirement of Howard Anderson effective October 16, 1997, and that severance pay be paid to Howard Anderson in accordance with the Agreement, and that the Chair and Clerk of the School Board be authorized to execute such agreement.

JDS:sdh



# Independent School District No. 152

Townsite Centre - 810 4th Avenue South

Moorhead, Minnesota 56560

#### AGREEMENT

IT IS HEREBY AGREED by and between the Moorhead Education Association hereinafter referred to as "MEA: and the School Board of Independent School District No. 152, Moorhead, Minnesota, hereinafter referred to as "School Board" as follows:

- 1. That the School Board agrees to pay Howard Anderson, a teacher of Independent School District No. 152, severance pay in the amount of \$23,149.00 in accordance with Article 35 of the 1995-97 Master Agreement between the MEA and the School Board, in spite of the fact that a written resignation was not received and the payment of severance pay was not approved by the School Board prior to March 1, 1997 in accordance with Article 35.
- 2. That the MEA agrees that even though the School Board, did not approve such payment until after March 1, 1997, that such approval shall not constitute a binding past practice and that the School Board shall have the sole and exclusive discretion to approve or disapprove the payment of severance pay to any teacher who does not submit his/her written resignation and request for the payment of severance pay prior to March 1 of any school year.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

FOR:	FOR:
MOORHEAD EDUCATION ASSOCIATION	SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 152
ByPresident	By
By Chair, Teacher Rights Council	By Clerk
Dated this day of1997.	Dated thisday of1997

MEMO #: I-98-031

TO: Dr. Bruce Anderson

FROM: Bob Jernberg A

DATE: Paraprofessional Staffing

RE: August 20, 1997

Based on current IEP's for the districts special education students, there is a need for up to sixteen (16) FTE additional paraprofessionals. The Board has had previous communications regarding this matter. Needs have been documented by principals who along with Mr. Swedberg will be at the meeting to respond to questions if necessary. Needs at each building are as follows:

Edison additional paraprofessional Probstfield additional paraprofessional 1 1.5 additional paraprofessionals Riverside Washington 4 additional paraprofessionals no Robert Asp additional paraprofessionals additional paraprofessionals Moorhead Junior High 6 Moorhead Senior High 2.5 additional paraprofessionals

The administration will only fill the positions once we are certain that the students will be in attendance and have not moved from the district.

Cost factors are such that each paraprofessional will have state special education reimbursement of 68% of salary only (not including fringe benefits) and .5 FTE will be billed to Fargo Schools for a student placed in a Moorhead residence. After reimbursement the general fund costs are estimated at \$5,869.00 for 15.5 of the 16 staff at a total cost of \$90,969.50.

\* Robert Asp will have three (3) less paraprofessional positions than they had in FY97 and have already transferred two to Moorhead Junior High School and one to the Detention Center.

Suggested Resolution: Move to authorize administration to employ up to sixteen (16) additional FTE paraprofessionals only after insuring that the students who have IEP's requiring these services are present for the 1997-1998 school year.

RMJ:drr

5-M9-BO5 Min 9ep+8, 1997

#### INDEPENDENT SCHOOL DISTRICT #152 School Board Meeting

Board Room - Townsite Centre 810 Fourth Avenue South

#### September 8, 1997 7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world. ATTENDANCE: Bill Cox \_ \_\_\_\_\_ Anton "Butch" Hastad \_\_\_\_ Jim Cummings
James Hewitt

Stacey Foss
Carol A. Ladwig

Mark Gustafson
Bruce R. Anderson

#### AGENDA

#### 1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by	Seconded by
Comments	

D. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

#### \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS Jernberg
  - Approval of Clay County Public Health Contract - Pages 5-7
  - (2)
  - Approval of Special Education Contract Pages 8-10 Approval of Special Education Assessment Agreement (3) - Pages 11-12
  - Acceptance of ALICE Grant Pages 13-15

SCHOOL BOARD AGENDA - September 8, 1997 PAGE 2

- B. BUSINESS AFFAIRS Lacher
- C. PERSONNEL MATTERS Skinkle
  - Approval of New Employees Pages 16-17
  - Acceptance of Resignations Page 18 (2)
  - (3)
  - Approval of Change in Contract Page 19 Approval of Family/Medical Leaves Page 20 (4)
- D. ADMINISTRATIVE MATTERS Anderson
  - Approval of August 11 & 25, 1997 Minutes (1)- Pages 21-28
  - (2) Approval of September Claims

Suggested	Resolution:	Move	to	approve	the	Consent	Agenda	as
presented								

Moved by	Seconded by	
Comments		

#### COMMITTEE REPORTS

SCHOOL BOARD/STAFF/COMMUNITY DIALOGUE: Anderson (This section is an effort on the part of the Board to 4. communicate more informally at the first meeting of each month with the staff and community representatives on a wide variety of programs and issues.)

Tri-Chamber Business/Education Partnership - Anderson Page 29

SCHOOL YEAR OPENING: Anderson/Jernberg Pages 30-33

Review of enrollment data as of September 8 along with other observations for the opening day of school from each Principal.

6. FIVE YEAR EDUCATIONAL PLAN: Jernberg Page 35

Review of the revised Activity Plan.

TRANSPORTATION SETTLEMENT RESOLUTION: Anderson Page 36
<u>Suggested Resolution</u> : Move to approve the resolution as presented.
Moved bySeconded by
OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD
CLOSE PUBLIC MEETING: Ladwig
<u>Suggested Resolution</u> : Move to close the public meeting at p.m., pursuant to M.S. 471.705, for the purpose of discussing negotiations strategies.
Moved bySeconded by
OPEN PUBLIC MEETING: Ladwig
<u>Suggested Resolution</u> : Move to reopen the public meeting at p.m.
Moved bySeconded by

# 11. ADJOURNMENT

# CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	Place
Last Day to File for School Board Election	September 9		Townsite
Back-to-School Nights	September 11 September 15 September 25	6-7 pm 7-8:30 pm 7-8:30 pm	Riverside Washington Senior High
K-12 Workshops	October 15		
MEA Conferences	October 16-17		
End 1st Qtr./ K-12 Workshops	October 31		District- wide
Election Day	November 4		
K-P/T Conferences K-12 P/T Confs.	November 5 November 5 November 6 November 7	Daytime 4-7 pm 5-8 pm 8-5 pm	
Thanksgiving Holiday	November 27-28		
Winter Break Begins	December 22		
K-12 Classes Resume	January 5		

MEMO #: I-98-037

TO: Dr. Bruce Anderson

FROM: Robert Jernberg

DATE: August 26, 1997

RE: 1997-1998 Clay County Public Health Contract

Attached is a contract with Clay County Public Health allowing Moorhead Schools to purchase nursing services as outlined if and when both school nurses are out of the district or absent from work. The rate will be \$35 per hour and will not exceed \$700 for the 1997-1998 school year.

Suggested Resolution: Move to approve the contract as presented.

RMJ:drr Attachment

# AGREEMENT BETWEEN CLAY COUNTY PUBLIC HEALTH AND MOORHEAD SCHOOL DISTRICT

The Moorhead School District, hereinafter referred to as the "School" and Clay County Public Health, Moorhead, Minnesota hereinafter referred to as the "Provider" enter into this agreement for the period September 1, 1997 through August 31, 1998.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

#### I. PROVIDER RESPONSIBILITIES:

- Perform "nursing procedures" for students as requested by the School and under Physician orders on file at the school.
- 2. Provide nursing back-up in the School as requested.
- 3. Provide nursing consultation per phone or in person to the School as requested.
- 4. Assistance with communicable disease control as requested by the School.
- The public health nurse shall provide the above services to the school district. The
  day of the week and the length of time spent in the school may vary according to the
  activity planned and requested by the school.

#### II. SCHOOL RESPONSIBILITIES:

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse (e.g. for attendance at conferences, vacation days).

No person or persons shall on the ground of race, color, national origin, handicap, age, sex, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program service or benefit advocated, authorized, or provided by this Department.

#### III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

### IV. RECORDS:

- Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
- Necessary health forms will be provided by the School.
- The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

#### V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$35.00 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office, up to a maximum of \$700.00 per year or 20 hours. The cost of supplies shall be in addition to this amount. The Provider will bill the School monthly specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

# VI. INDEMNIFICATION:

The School hereby agrees, to the extent permitted by law, to at all times indemnify provider against any and all claims, suits, actions, debts, damages, costs, charges and expenses, including court costs and attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, with the exception of any claims, suits, actions, debts, damages, costs, charges, expenses, liability and/or negligence of the provider, its officers, employees and agents.

School Superintendent (6	date)	Chair, School Board	(date)
Community Nursing Coordinator, Clay C	ounty F	Public Health	12 Aug 97 (date)
Administrator, Clay County Public Health	wa.		8/12/97 (date)

MEMO #: 1-98-045

TO: Dr. Bruce Anderson

FROM: Robert Jernberg Pg

SUBJECT: Special Education Contract

DATE: September 3, 1997

The administration requests approval of the attached special education contract with Clay Wilkin Opportunity Council Inc., Family Child Care Center for the purpose of providing activities to enhance language skills and readiness skills to prepare for kindergarten for a deaf/hard of hearing child. The contract based on IEP needs, is for one hundred sixty-six (166) days at a cost of \$17.50 per day. The net cost will be covered with Part B Federal funds.

<u>Suggested Resolution:</u> Move to approve the contract with Clay Wilkin Opportunity Council Inc., Family Child Care Center.

RMJ:drr Attachment

# MOORHEAD INDEPENDENT SCHOOL DISTRICT AND CLAY WILKIN OPPORTUNITY COUNCIL, INC. CONTRACTUAL AGREEMENT FOR THE 1997-1998 SCHOOL YEAR

This contract entered into this 8th day of September, 1997 by and between Moorhead Independent School District #152 (hereinafter referred to as the SCHOOL DISTRICT) and Clay Wilkin Opportunity Council Inc., Family Child Care Center (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a Licensed Child Care Center with licensed teachers to attain the following objectives for the handicapped children of Moorhead Independent School District #152

- To provide learning activities to enhance language skills, play skills and readiness skills to prepare children for Kindergarten.
- To provide opportunities to aid children in acquiring inner control. To encourage independence, self help skills and fine motor skills, to listening skills and a positive self concept and self esteem.

NOW THEREFORE, the parties agree as follows:

- The terms of this contractual agreement shall be for a period of one hundred sixty-six days (166) at a rate of \$17.50 per day for a total cost not to exceed \$2,905.00.
  - The terms of the contract will be from September 2, 1997, through June 3, 1998.
- Transportation will be provided by the Moorhead Schools on the stated Moorhead School District days of attendance.
- 3. Technical assistance/consultation will be provided to the AGENCY'S Staff by the SCHOOL DISTRICT'S Early Childhood Special Education (EC:SE) staff as stated in the child's Individual Education Program Plan.
- 4. The AGENCY will provide space where the O.T., P.T., Speech/Language Clinician and/or EC:SE staff can meet with the child to provide services and observe the child in the regular preschool program.

 The AGENCY agrees to bill the SCHOOL DISTRICT monthly.

NAME	NAME
Authorized Signature	Authorized Signature
Title	Title
DATE	DATE

MEMO #: I-98-046

TO: Dr. Bruce Anderson

FROM: Bob Jernberg Pof

SUBJECT: Agreement for an Assessment of Sheltered/Supported

Employment for a Student

DATE: September 3, 1997

The administration requests approval of the attached agreement with Clay County Diversified Services Inc., for completion of an assessment of a student for supported/sheltered employment services.

Total cost will not exceed \$1,172.56 of which state special education aids will amount to \$609.73, \$450.51 will be billed to the Minnesota Department of Rehabilitation Services and \$112.32 will be the net cost to the district.

Suggested Resolution: Move to approve the agreement with Clay County Diversified Services Inc. as presented.

AKS:drr Attachment

## MOORHEAD INDEPENDENT SCHOOL DISTRICT AND

#### CLAY COUNTY DIVERSIFIED SERVICES INC. CONTRACTUAL AGREEMENT FOR THE 1997-1998 SCHOOL YEAR

This contract entered into this 8th day of September, 1997 by and between Moorhead Independent School District #152 and Clay County Diversified Services Inc., a nonprofit corporation witnesses that:

- 1. The term of this contractual agreement shall commence on the 2nd day of September 1997, to and including October 14, 1997, for an agreed cost during the full term of the contract agreement as follows:
  - \$29.33 per day for on-site vocational assessment, not to exceed 32 days for a total of \$938.56.
  - Transportation of the student to the DSI assessment site will be provided by DSI staff at a rate of \$7.80 per day for 30 days not to exceed a total of \$234.00.
  - Technical assistance can be provided upon request from Independent School District No. 152.
  - Total cost of the contract will not exceed \$1,172.56 for the period of time of September 2, 1997, through October 1997.
- Clay County Diversified Services, Inc. agrees to bill Independent School District No. 152 at the end of the vocational assessment and provided Independent School District No. 152 a written copy of the assessment.
- 3. This agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

NAME	NAME
Authorized Signature	Authorized Signature
Title	Title
DATE	DATE

MEMO #: I-98-047

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Acceptance of Grant

DATE: September 3, 1997

The district has received the attached grant in the amount of \$47,500 for the FY 98 American Indian Language and Culture Education (AILCE) program.

The grant will allow the district to employ a coordinator and three paraprofessionals to assist American Indian students in language acquisition as well as provide for Indian educational culture experiences.

Suggested Resolution: Move to accept the grant as presented.

RMJ/mdm Attachment ST. FAUL, MINNESOTA 55101-2273

## GRANT AWARD AGREEMENT

## American Indian Language and Culture Education

This exceement by and between the State of Minnesota, acting by and through the Minnesota State Department of Children, Families & Learning (hereinafter called the AGENCY) and Moorhead ISD #152 (hereinafter called the GRANTEE) witnesseth that;

WHEREAS, the AGENCY desires to engage the GRANTEE to render certain professional technical, or other services desired in article "1" below in connection with an undertaking to be financed from funds made available under M.S. 126.45-126.55 (as article), American Indian Language and Culture Education program.

NOW, THEREFORE, the parties hereto agree as follows:

- The GRANTEE will provide the services as described in the Application for Funding titled: approved by the Minnesota State Board of Education on August 11, 1997, with revisions as required in ATTACHMENT A.
- GRANTEE Responsible Authority is Bruce Anderson, Superintendent.
   Project director/contact person is Donna Longie.
- The GRANTEE shall receive an award not to exceed \$47,500.00.
- This agreement shall become effective July 1, 1997 and shall remain in effect until June 30, 1998.
- 5. The grant award will be distributed to the GRANTEE through standard State Aids disbursement procedures, equalling 85% of the total award in the current fiscal year and the remaining 15% to be reimbursed (when final report, including evaluation report is approved by the Manager of the Office of Indian Education) up to the amount reported as spent by the GRANTEE by June 30, 1998, as indicated on the Final Budget Expenditure Report. Initial release of the grant award will occur on or about September 15, 1997 of the current fiscal year, provided there is an approved grant award agreement in effect and all supulations have been met. Stipulations (if required) are enumerated on ATTACHMENT A. and are incorporated by reference herein.
- 6. The following special provisions shall be a part of the terms and conditions of this agreement:
  - REPORTS: The GRANTEE shall be responsible to the AGENCY for the conduct of services described in article "1" above and shall be solely responsible for procedures and content of reports. THE GRANTEE shall advise the AGENCY concerning project progress through two Progress Reports;

Mid-Year Report to include activities 7-1-97 through 12-15-97 and due January 15, 1998.

FINAL report to include activities 12-16-97 through 6-30-98 and due August 15, 1998, or at the end of the 'project year'.

A progress report consists of a narrative submitted on MN form ED-01369-04, and a budget expenditure submitted on ED-01284-08

Manifector amendments must be submitted within 45 days from the date notified. Optional budget amendments will be considered only and mid-year and must be received NO LATER THAN January 15, 1998.

Payment shall be withheld if progress reports or amendments are not received on schedule.

A Project Evaluation (described in Article 1 above) is due with the final report.

- b. PERSONNEL: The GRANTEE represents that s/he has, or will secure, all personnel required in performing the services under this agreement. The GRANTEE further represents that all of the services required hereunder will be performed by the GRANTEE or under his/her supervision, and as applicable, all personnel engaged in work shall be fully qualified and shall be authorized under state and local law to perform such services.
- c. ADDITIONAL EVALUATIONS: The GRANTEE will be responsible to the AGENCY for cooperation with and participation in evaluation of project activities in addition to those described in article "1" above as required by the AGENCY. The AGENCY certifies that data will be coded and the names of individual project participants will be eliminated. All statistical analyses will be summarized on groups only, and reports of the project will include group data only. The AGENCY certifies that in so far as experience indicates, its evaluation procedures present no risk to project participants.
- 7. The authorized person for purposes of administration of this agreement is Yvonne Novack. Manager, Office of Indian Education. She will be responsible for reviewing the activities as described under article "1" above, shall provide GRANTEE with instructions and directions in the name of the AGENCY and shall certify that products delivered or services rendered meet the conditions, standards, and stipulations provided in this agreement.
- No changes may be made in the terms, specifications or other conditions of this agreement except by mutual written consent of the parties hereto.

IN TINESS WHEREOF, the AGENCY has caused this agreement to be duly executed on its behalf.

SECTION

1: ensel mass	11 augg)	
Novack, Manager	Date (	
Officæ of Indian Education	0	
AGENCY		
Late Frank	11 0- 197	
Kate Trewick	Date	
Assistant Commissioner	Bate	
Office of Teaching and Learning		
Olice C. Teaching and Dearning		
GRANTEE		
Grame Authorized agent	Date	
(Supermendent for School District Grantees)	Date	
(Eczen Director with fiscal authority for Non-public Grantees)		
Director with fiscal authority for Non-public Grantees)		
(type if print name) (type	or print title)	

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 3, 1997

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

- Jane Knoff Kindergarten/Home School Liaison Teacher, District Wide, MA+45 (7) \$31,570.70 (33985), effective September 15, 1997.

  (Replace Demaris Boschee and Rachell Walswick)
- Melaine Nissen French Teacher, Junior/Senior High, BA (0-6) \$20,345.18 (23740) .857 FTE, effective immediately. (Replace Leslie Schmidt)
- Debra Bartholomay MMMI Teacher, Robert Asp, BA+45 (7) \$28,520.00, effective immediately. (Replace Gail Fisk)
- Deborah Anderson EBD Teacher, MCAP Townsite Centre, BA+30 (7) \$27,227.00, effective for the 1997-98 school year.

  (Replace Blaine Gerlach who replaced Joanne Frandolig)
- Lea Rodriguez ECSE Paraprofessional, Probstfield Elementary, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (Replace Sandy Kufper)
- Elizabeth Olson OHI Paraprofessional, Washington Elementary, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (Replace Deb Weber)
- M. Susan Clark MSMI Paraprofessional, Washington Elementary, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (Replace Ryan Martin)
- Charles Knorr Interpreter of Deaf Paraprofessional, Thomas Edison, B23 (7) \$10.61 per hour, 7 hours daily, effective September 3, 1997. (Replace Cathy Nesvold)
- Malissa Voegele EBD Paraprofessional, MCAP Townsite Centre, B21
  (0) \$8.85 per hour, 6.5 hours daily, effective
  August 28, 1997.
  (Replace Rodolpho Ramirez)

- Joanne Huckle ECSE Paraprofessional, Riverside Elementary, B21
  (0) \$8.85 per hour, 3.25 hours daily, effective
  September 3, 1997.
  (New)
- Russell Hest MSMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 30, 1997.

  (Replace Audrey Savageau)
- Charles Swedberg Non-Aligned Security, MCAP Townsite Centre,
  A13 (0) \$7.70 per hour, 8 hours daily,
  effective immediately.
  (Replace Matt Tangen)
- Patti Baumann Secretary Switchboard, Senior High, B21 (0) \$8.85 per hour, 4.75 hours daily, effective immediately.

  (Replace Deb Peterson)
- Wes Libner EBD Paraprofessional, MCAP Townsite Centre, B21 (0) \$8.85 per hour, 6.5 hours daily, effective September 22, 1997. (Replace Rafael Ramirez)
- Laura Sundby EBD Paraprofessional, MCAP Townsite Centre, B21
  (0) \$8.85 per hour, 6.5 hours daily, effective
  September 2, 1997.
  (Replace Lorinda Semanko)
- Victor Lara Non-Aligned Bilingual Home School Liaison, B21 (7) \$9.07 per hour, 8 hours daily, effective August 29, 1997. (New-Grant Position)

Suggested Resolution: Move to approve the employment as presented.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 3, 1997

SUBJECT: Resignation of District Employees.

The administration requests approval of the resignation of the following persons:

Susana de Llano - ESL Parapro essional, Senior High, effective immediately.

Dale Warner - Baker, Senior High, effective August 28, 1997.

Paula Aune - AOM Paraprofessional, Robert Asp, effective immediately.

Pauline Poole - Noon Supervisor, Washington Elementary, effective immediately.

Carmen Bowden - ECSE Paraprofessional, Probstfield Elementary, effective immediately.

Loretta Fragua - AOM Paraprofessional, Robert Asp, effective immediately.

<u>Suggested Resolution:</u> Move to accept the resignations as presented.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 3, 1997

SUBJECT: Change in Contract

The administration requests approval of the change in contract for the following person.

Debra Peterson - Senior High Switchboard, to Nurse's Secretary,
Washington Elementary, A13 (2) \$9.15 per hour, 8
hours daily.
(Replace Fern Miller)

Suggested Resolution: Move to approve the change in assignments as presented.

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 3, 1997

SUBJECT: Family/Medical Leave

The administration requests a family/medical leave for the following persons:

Rachel Stotts - Speech Language Teacher, Junior High, to begin approximately September 17 for 6 weeks.

Lisa Schmidt - Paraprofessional, Senior High, to be approximately January 5, 1998 until February 17, 1998.

<u>Suggested Resolution:</u> Move to approve the family/medical leave as presented.

MEMBERS PRESENT: Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol A. Ladwig, and Bruce R. Anderson.

MEMBERS ABSENT: Bill Cox.

CALL TO ORDER: Chairwoman Ladwig called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda as presented. He did state he would update the Board regarding the legislative impact on the General fund.

APPROVAL OF AGENDA: Foss moved, seconded by Gustafson, to approve the agenda as presented. Motion carried 6-0.

CONSENT AGENDA: Cummings moved, seconded by Foss, to approve the following items on the Consent Agenda:

Gift - Accept the gift of \$8187.93 from the Robert Asp School Parent-Teacher Advisory Committee for reimbursement for 1996-97 field trips.

Migrant Education Grant - Accept the Migrant Education grant, in the amount of \$30,720, for the outreach workers (home-school liaisons).

Drug and Violence Prevention Grant - Accept the Comprehensive Drug and Violence Prevention funds, in the amount of \$27,599.40 for safe and drug-free schools, and \$10,599.73 for violence prevention.

ITV Room Change Order #1 - Approve the change order, in the amount of \$1401.00.

Wall Insulation Change Order #1 - Approve the change order, in the amount of (\$46,518.67).

New Employees

Joshua Misner - Orchestra Teacher, Junior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year.

Peggy Paluga - EBD Teacher, Junior High, BA (0-6) \$23,740.00, effective for the 1997-98 school year.

Diana Anderson - Chapter I Teacher, Robert Asp, BA (7)

\$24,641.00, effective August 26, 1997.

Leslie Doyle - Computer Secretary, Community Education, A12 (0) \$8.28 per hour, 30 hours per week.

Virginia Rutter - Library Secretary, Probstfield, A12 (0) \$8.28

per hour, 4 hours per day, effective August 26, 1997.

Rehires

Jon Moe - First Grade Teacher, Washington, BA+15 (7) \$25,934.00, effective August 26, 1997.

Chad Anderson - Industrial Tech Teacher, Junior High, BA (7) \$24,641.00, effective August 26, 1997.

Carole Nelson - Orchestra Teacher, Senior High, BA+30 (18) \$37,757.00, effective August 26, 1997.

Change in Contract

Rochelle Walswick - Half-time Kindergarten, Washington, Half-time Home-School Liaison Teacher, Title I, to Full-time Kindergarten Teacher, Washington, BA (0-6) \$23,740.00

Resignations

Samuel Reichart - German Teacher, Senior High, effective immediately.

Bryan Woodley - Social Studies Teacher, Junior High, effective August 4, 1997.

Gregg Lura - EBD Paraprofessional, Junior High, effective immediately.

Sandra Kupfer - MMMI Paraprofessional, Probstfield, effective immediately.

Marie Dohm - Food Service Worker, Probstfield, effective immediately.

After-School Activities Grant - Accept the grant, in the amount of \$24,500.00, from the Moorhead Healthy Community Initiative for free after-school enrichment activities for students ages 9-13 during the 1997-98 school year.

<u>Clay County Public Health Agreement</u> - Approve the agreement between Clay County Heath and the Moorhead school district for early childhood screening services.

Approval of Minutes - Approve the July 14 & 28, 1997 minutes as presented.

<u>Claims</u> - Approve the August claims, subject to audit, in the amount of \$1,180,696.74.

 General Fund:
 \$1,074,508.11

 Food Service:
 1,602.86

 Transportation:
 10,578.95

 Community Service:
 8,284.59

 Capital Expenditure:
 74,801.79

 Townsite Centre:
 10,920.44

 TOTAL
 \$1,180,696.74

Motion carried 6-0.

**COMMITTEE REPORTS:** There were no committee reports.

SCHOOL BOARD/STAFF/COMMUNITY DIALOGUE (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the staff and community representatives on a wide variety of programs and issues.)

Introduction of High School Principal - Superintendent Anderson introduced Mr. Gene Boyle as the new principal at Moorhead Senior High. Mr. Boyle expressed his pleasure with being in Moorhead and excitement for the start of school. He stated that while visiting with his staff he has noticed a great deal of pride among the staff and attributed that pride to the high level of student achievement.

1998-2003 Five Year Educational Plan - Anderson initiated the discussion by explaining that the Five Year Educational Plan is a visionary plan to lead Moorhead Schools into the future, and introduced Robert Jernberg and Lynne Kovash who would briefly review it with the Board.

Jernberg thanked the numerous people involved in developing the plan and noted that this is the first draft. He informed the Board that the changes presented at the meeting would be incorporated into the Plan. A recommendation for acceptance of the new draft is anticipated at the September 15 meeting.

Kovash stated the District plans to stay true to the action plan document presented at the meeting.

The Board discussed questions regarding cultural diversity and tolerance, technology resources, Mentorship programs, Graduation Standards, building goals and priorities, and community use of buildings.

Jernberg requested further input be communicated to him so the final draft can be prepared for the first meeting in September.

Technology Staffing Report - Superintendent Anderson reviewed the events leading to this report, which included the Technology Plan conducted by Norstan, Inc.

Jeff Kadlec, Eide Helmeke PLLP, reviewed the draft report, how it was conducted and who was consulted with. It calls for hiring a Director of Technology that would be the same authority level as an Assistant Superintendent. Other positions recommended are a Building Support Supervisor who oversees the work of Building Support Technicians, a Network/Internet/ Communication Specialist who oversees the work of the Technical Support Specialist and Night Computer Operator, and a Training Supervisor.

Other items discussed were the specific tasks of each job, student help, Help Desk support, and software ownership.

Anderson stated he would like to include administrative staffing recommendations in the 1998-99 Annual Operational Plan. However, if the Board feels it is important to begin earlier that is fine and would be added to the 1997-98 AOP. Some board members expressed the desire to begin the process of hiring the recommended Director of Technology so that person would be involved with the design and implementation of the rest of the department. Another concern expressed was detailing the costs associated with the additional positions.

<u>WAN/Fiber Optics Connections</u> - Bill Schwandt, Dave Kahly and Dennis Eisenbraun of Moorhead Public Service discussed the present and future plans for fiber optic services that could be offered by Moorhead Public Service.

Schwandt presented background information of Moorhead Public Service which is the public utility for the city of Moorhead. He explained how utilities are changing and that in the future customers will be able to purchase electricity from a vendor they choose. That is why Moorhead Public Service is looking at diversifying into fiber optic services, specifically lit-fiber ends.

Eisenbraun reviewed a map he presented showing where fiber optic cable has been laid surrounding the city. The last connection to be made in the loop is from the Townsite Centre building to City Hall. Once the loop is complete, Public Service will start installing fiber spurs to connect various points within the city. The first spur is scheduled between the schools of Probstfield and Moorhead Junior High, and Robert Asp and Washington. The services offered will be T-1 and fractional T-1 lines. Future plans would be to install SONET technology which would re-route traffic in the case of a break in fibers. This technology would be available if user demand is large enough to justify the cost. The timeframe for being up and operational depends on the amount of interest expressed by potential users.

Gustafson moved, seconded by Hewitt, to authorize administration to pursue options regarding the wide-area network and bring financial recommendations to the Board for approval. Motion carried 6-0.

Hastad requested administration's assurance of a competitive Request for Proposal and that board members see it prior to releasing it.

The meeting recessed at 9:32~p.m.; the meeting resumed at 9:45~p.m.

SCHOOL PROFILES: Cummings moved, seconded by Foss, to approve the School Profiles as presented. Motion carried 6-0.

<u>BID AWARD-FOOD SERVICE EQUIPMENT</u>: Foss moved, seconded by Cummings, to reject all bids for food service equipment. Motion carried 6-0.

### OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

<u>Legislative Update</u> - Superintendent Anderson reported that preliminary numbers indicate the District will only receive approximately \$334,000 of additional revenue. This is partly due to the reduction of AFDC numbers.

New Staff Breakfast - Skinkle reported details are being finalized and information will be communicated to the Board.

<u>ADJOURNMENT</u>: Hastad moved, seconded by Ladwig, to adjourn the meeting at 10:00 p.m. Motion carried 6-0.

Anton B. Hastad, Clerk

MEMBERS PRESENT: Bill Cox, Stacey Foss, Mark Gustafson, James Hewitt, Carol A. Ladwig, and Bruce R. Anderson.

MEMBERS ABSENT: Jim Cummings, Anton B. Hastad.

<u>CALL TO ORDER</u>: Chairwoman Ladwig called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson previewed the agenda noting no changes.

APPROVAL OF AGENDA: Cox moved, seconded by Gustafson, to approve the agenda as presented. Motion carried 5-0.

CONSENT AGENDA: Foss moved, seconded by Cox, to approve the
following items on the Consent Agenda:

Otto Bremer Foundation Grant - Accept the grant of \$5000 to assist the Riverside Parent Teacher Advisory Committee in the playground project.

Special Education Contract - Approve the contract with Clay-Wilken Opportunity Council, Inc. Family Child Care Center, not to exceed thirty-three (33) days, for activities to enhance language and readiness skills for a deaf/hard of hearing kindergarten child.

Townsite Lease - Tri-Valley Opportunity Council - Approve the lease with Tri-Valley Opportunity Council, Inc. Lease for Suite #140 of Townsite Centre, in the amount of \$8050, effective September 1, 1997 through August 31, 1998.

<u>Voyager Lease - Children's Garden Preschool</u> - Approve the lease with Children's Preschool for Suites #101, 101A, 101B, and 102 at Voyager School, in the amount of \$3429, effective September 1, 1997 through May 31, 1998.

Resignations

Joanne Frandolig - EBD Teacher, Junior High, effective immediately.

Carol H. Olson - O.T. Teacher, Family Service Center, Senior High, effective immediately.

Leslie Schmidt - French Teacher .46 FTE, Junior High, effective immediately.

Amy Saewert - Inclusion Paraprofessional, Thomas Edison, effective immediately.

Karen Widboom - POHI and AOM Paraprofessional, Washington, effective immediately.

Lorinda Semanko - EBD Paraprofessional, MCAP Townsite Centre, effective immediately.

Rafael Ramirez - EBD Paraprofessional, MCAP Townsite Centre, effective immediately.

Matthew Tangen - Security Monitor, MCAP Townsite Centre, effective immediately.

Audrey Savageau - MSMI Paraprofessional, Junior High, effective immediately.

Lori Nappe - AOM Paraprofessional, Thomas Edison, effective immediately.

<u>Leave of Absence</u>

Gail Fisk - MMMI Teacher, Robert Asp, effective for the 1997-98 school year.

New Employees Amy Van Norman - English Teacher, Senior High, BA (0-6) \$23,7400.00, effective August 26, 1997. Karen Krebsbach - Reading/Independent Study Lab Teacher, Senior High, BA+15 (0-6) \$25,005.00, effective August 26, 1997. Toni Fietek - EBD/LD Teacher, Washington, BA (0-6) \$11,870.00 (23740) .50 FTE, effective August 26, 1997. Barbara Osvold - LD Teacher, MCAP and Senior High, BA+45 (0-6) \$27,535.00, effective August 26, 1997. Kristen Dronen - Science Teacher, Senior High, BA (0-6) \$23,740, effective August 26, 1997. Anthony Kunka - Social Studies Teacher, Junior High, BA (0-6) \$20,345.18 (23740) .857 FTE, effective August 26, 1997. Kris Vosgerau - Math/Science Teacher, Senior High, BA (7) \$24,641.00, effective August 26, 1997. Christy Elias - School Nurse, District Wide, BA (0-6) \$11,870.00 .50 FTE, effective August 26, 1997. Anise Dahlquist - EBD Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997. Louie Thrash - EBD Paraprofessional, Robert Asp, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997. Nate Lindgren - EBD Paraprofessional, Outreach Center, B21 (0) \$8.85 per hour, 6.5 hours daily, effective August 26, 1997. Adam Lovehaug - Non-Aligned Security, Senior High A13 (0) \$7.70 per hour, 7 hours daily, effective for the 1997-98 school year. Kathy Kassenborg - Non-Aligned Sub Caller, Townsite Centre, B23 (0) \$8.72 per hour, 4 hours daily, effective for the 1997-98 school year.

### Rehire

Rachel Stotts - Speech Teacher, Junior High, BA+45 (6) \$9637.25 .35 FTE (27535), effective August 26, 1997.

Change in Contract
Stephanie Walter - POHI Paraprofessional, Senior High, to
Physical Education Teacher, Robert Asp, BA (0-6) \$11,585.12 .488
FTE, effective August 26, 1997.

COMMITTEE REPORTS: There were no reports.

TECHNOLOGY STAFFING - Gustafson moved, seconded by Foss, to direct administration to include technology staffing recommendations in the 1998-99 Annual Operational Plan, and that staffing changes appropriate for implementation during the current year be presented to the Board in a timely manner. Motion carried 5-0.

The Board requested periodic reports on the Administration's progress.

<u>WIDE-AREA NETWORK CONSULTANT SPECIFICATIONS</u> - Hewitt moved, seconded Cox, to employ Elert and Associates as consultants for Phase I services for installation of a wide-area network. Motion carried 5-0.

FALL WORKSHOP SCHEDULE - Skinkle reviewed the Fall workshop schedule for the week of August 26 with the Board.

MCFL SUPERINTENDENTS'& MSBA CONFERENCE REPORTS: Superintendent Anderson reviewed the sessions he attended while at the conferences.

LETTER OF UNDERSTANDING WITH MOORHEAD EDUCATION ASSOCIATION: Cox moved, seconded by Gustafson, to accept the early retirement of Howard Anderson, effective October 16, 1997; that severance pay be paid to Howard Anderson in accordance with the Agreement; and, that the Chair and Clerk of the School Board be authorized to execute such agreement. Motion carried 5-0.

SPECIAL EDUCATION PARAPROFESSIONAL NEEDS: Foss moved, seconded by Cox, to authorize administration to employ up to thirteen (13) additional FTE paraprofessionals, only after insuring that the students who have IEP's requiring these services are present for the 1997-1998 school year. Motion carried 5-0.

<u>ADJOURNMENT</u>: Cox moved, seconded by Gustafson, to adjourn the meeting at 8:15 p.m. Motion carried 5-0.

MEMO #: I-98-042

TO: Dr. Bruce Anderson

FROM: Bob Jernberg p

SUBJECT: Tri-Chamber Business Education Partnership

DATE: September 2, 1997

Tami Nienaber, Mary Davies and I will review a short video and update the Board regarding the Tri-Chamber Business Education Partnership Committee activities. This item is for review and dialogue with the Board.

RMJ/mdm

MEMO #: S-98-031

TO:

School Board

FROM:

Bruce R. Anderson, Supt.

RE:

Opening Day Enrollment Figures

DATE:

September 4, 1997

Attached please find opening day enrollment figures. Updated figures will be presented to the Board at the meeting Monday evening.

BRAicbf Attachment

## ENROLLMENT MOORHEAD PUBLIC SCHOOLS

DATE: September 2, 1997

SCHOOL BLDGS	KINDER	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	SELF-CONT SPECIAL EDUC.	TOTALS
	23-23	23-23	24-25	21-21	27-27	28-28		TOTALS
	23-23	22-23	25-25	21-20	27-28	10.00		(574)
	MSU-20		25	20				(574)
Edison	112	91	124	103	109	56	19	614
1	23-22	20-20	24-24	24-25	26-26			014
ī	22-22	20-19	24-24	24-25	27-24			(730)
	21-20	20-20	25-24	24-23	25			(750)
Probstfield	130	119	145	145	128			667
	23-23	25 *13	-13* 21	23-17	26 * 9	-18* 27		(340)
	20		-13* 26	24	HOLOGOD	-13* 26		(340)
Riverside	66	75	# HT 1987	64	48	84		410
	23-23		-12* 25	24-24	28-27	-		410
	21		-10* 24	25-26	28-27	1 2		16031
	FD 28-29	*11 *14	-15* -10* -12*	25-25	28			(683)
			-12*			1		
Washington	124	129	120	149	138		8	668
			1	1	1	1	1	(42)
Elementary P	reschool							63
				N.		0		(2,369)
Total By			471274			1		
Grade	432	414	462	461	423	140	27	2,422
	Grade 5	Gr	ade 6		Specia	l Ed.		
								(743)
Robert Asp	341		463	Special	Ed. inclu	ded		804
								(3,317)
TOTAL ELE	MENTARY (F	reschool	& Special	Ed.)				3,226
	Grade	7	Grade 8		Special Ed			
				(Self	Contained,	Outreach,		(980)
Junior High	485	5	453	_ & MC	AP)		34	972
	Grade	•	Grade 10	Cun	de 11	Cunda	10	
	Jage		Grade 10	Gra	46 11	Grade	12	(1 763)
Senior High	516		441		459	-	30	(1,763)
Denior Aign	-1- 516	<u>l</u>	441		459	13	38	1,754
Senior High	Special F	d (5-1	f Contains	d 0.+	h Dotast'			(66)
Senior migh	Special F	u. [36]	Containe	u, Outreac	n, Detenti	on, and MC	AP)	81
SENIOR HIGH	TOTAL							(1,829)
SENTOR HIGH	TOTAL							1,835
-	DEDC & Dansey	MUDOROU C	DADE 10					(6,084)
TOTAL KIN	DERGARTEN	THROUGH G	KADE 12					5,970
		NOTION 6555	- 10					(6,126)
TOTAL PRE	SCHOOL THE	COUGH GRAD	P 17					6,033

### SPECIAL EDUCATION CHILD COUNT 913

MSU = Moorhead State University Early Education Center

PD = Full Day Kindergarten

Numbers in parentheses in Total column indicates 1996-97 opening day total.

\* \* = Multi-age Classrooms

# OPENING DAY MOORHEAD PUBLIC SCHOOLS ENROLLMENT DATA K-12

1926-27	1,331		1960-61	4,790		
1927-28	1,386		1961-62	5,045		
1928-29	1,532		1962-63	5,218		
1929-30	1,528		1963-64	5,404		
	5 (50) • (6 (20) (10) (20)		1964-65	5,697		
1930-31	1,553		1965-66	5,942		
1931-32	1,612		1966-67	6,138		
1932-33	1,638		1967-68	6,084		
1933-34	1,573		1968-69	7,070		
1934-35	1,570		 1969-70	7,082		
1935-36	1,581			7,000		
1936-37	1,596		1970-71	7,062		
1937-38	1,648		1971-72	7,111		
1938-39	1,719		1972-73	7,067		
1939-40	1,735		1973-74	6,926		
			1974-75	6,875		
1940-41	1,811		1975-76	6,494		
1941-42	1,788		1976-77	6,269		
1942-43	1,832		1977-78	5,965		
1943-44	1,712		1978-79	5,593		
1944-45	1,710		1979-80	5,207		
1945-46	1,730		1980-81	4,981		
1946-47	1,725		1981-82	4,714		
1947-48	1,809		1982-83	4,722		
1948-49	1,932		1983-84	4,651		
1949-50	2,000		1984-85	4,616		
1515 50	2,000		1985-86	4,654		
1950-51	2,025		1986-87	4,866		
1951-52	2,049		1987-88	5,048		
1952-53	2,224		1988-89	5,148		
1953-54	2,467		1989-90	5,285		
1954-55	2,690		1990-91	5,467		
1955-56	3,006		1991-92	5,737	4.94%	increase
1956-57	3,491		1992-93	5,947	3.66%	increase
1957-58	3,888		1993-94	6,063	1.95%	
1958-59	4,296		1994-95			increase
1959-60	4,505			6,217	2.54%	increase
1939-00	4,505		1995-96	6,242	.40%	increase
			1996-97	6,126	1.86%	decrease
		4	1997-98	6,033	1.214	decrease

Opeining 1997	Actual	Projected	Variance
	1997	1997	
Kindergarten	432	442	-10
Grade 1	419	431	-12
Grade 2	468	481	-13
Grade 3	466	471	-5
Grade 4	429	425	4
Grade 5	486	468	18
Grade 6	463	450	13
Grade 7	502	489	13
Grade 8	470	471	-1
Grade 9	532	488	44
Grade 10	463	457	6
Grade 11	481	486	-5
Grade 12	359	409	-50
Total K-12	5970	5968	2
EarlyChildhood:Sp.E.	63	45	18
Total PreK-12	6033	6013	20

## 1997 Opening Enrollment by Building

1991 Opening Linomik	one by built	ulig	
	Actual	Projected	Actual
	1997	1997	1996
Edison	614	600	574
Probstfield	667	690	730
Riverside	410	426	340
Washington	668	676	683
Robert Asp	804	785	743
Voyager	0	0	205
Jr. High	972	961	980
Sr. High	1835	1830	1829
Total K-12	5970	5968	6084
EarlyChildhood:Sp.E.	63	45	42
Total PreK-12	6033	6013	6126

MEMO #: I-98-043

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Five Year Education Plan

DATE: September 2, 1997

The Board has received copies of the Five Year Educational Plan and Activity Plan . There were no revisions in the plan from Jan Hively, however, there were revisions in the Activity Plan and they are found in bold print.

This report is for review only. It is anticipated that the Board will accept and approve the 1998-2003 Five Year Education Plan at their September 22 meeting.

RMJ/mdm

MEMO #: S-98-030

TO:

School Board

FROM:

Bruce R. Anderson, Supt. BRA

RE:

Resolution for Settlement with Red River Trails, Inc.

DATE:

September 4, 1997

The issue raised recently by Red River Trails has been resolved. The following resolution is need to bring the it to closure.

BRA:cbf Attachment

Board	Member			introduced	the	following
resolution	and moved	its	adoption:			

RESOLUTION APPROVING
THE STIPULATION OF SETTLEMENT
AND DISMISSAL WITH PREJUDICE AND AWARDING
TRANSPORTATION CONTRACTS TO RED RIVER TRAILS, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 152 as follows:

- 1. That the Stipulation of Settlement and Dismissal with Prejudice is hereby approved and ratified.
- 2. That the attorneys for the School District are hereby authorized to execute the Stipulation of Settlement and Dismissal with Prejudice on behalf of the School District.
- 3. That Red River Trails, Inc. is hereby awarded the transportation contract for p.m. Routes 33 and 36 for the 1997-98 and 1998-99 school years for the compensation and under the conditions set out the Stipulation of Settlement and Dismissal with Prejudice.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Clerk of the School Board Ind. School District No. 152 INDEPENDENT SCHOOL DISTRICT #152
School Board Meeting

Board Room - Townsite Centre 810 Fourth Avenue South 9-119-105 Min Selt 22, 1997

<u>September 22, 1997</u> 7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

### AGENDA

### 1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by \_\_\_\_\_Seconded by \_\_\_\_

D. Matters Presented by Citizens/Other Communications (Non-Agenda Items)

#### \*CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this Agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS Jernberg
  - (1) Acceptance of Grant Pages 5-6
  - (2) Approval for Employment of Interpreter for Deaf Student - Page 7

		NESS AFFAIRS - Lacher Approve Townsite Leases:
		- MN Dept. of Revenue - Page 8 - Clay County Diversified Services, Inc Page 9
	(1) (2) (3)	ONNEL MATTERS - Skinkle Acceptance of Resignations - Page 10 Approval of New Employees - Page 11-12 Approval of Medical Leave of Absence - Page 13 Approval of Leave of Absence - Page 14
	(1) (2)	NISTRATIVE MATTERS - Anderson Acceptance of Service Learning Grants - Page 15 Acceptance of Citizenship Grant - Page 16 Approval of Leave of Absence - Page
	<u>Suggest</u> present	ed Resolution: Move to approve the Consent Agenda as
	Moved b	Seconded bys
4.	1998-20	O3 FIVE YEAR EDUCATIONAL PLAN: Anderson (Final copies will be distributed at the meeting.)
	Year Ed	ed Resolution: Move to approve the 1998-2003 Five ucational Plan 1998-2003 and direct administration ff to distribute and implement the Plan as presented.
	Moved by	Seconded bys
5.	ADULT B	ASIC EDUCATION COORDINATOR CONTRACT CHANGE: Davies
	Suggest as pres	ed Resolution: Move to approve the contract change ented.
	Moved by	Seconded by

and direct admin	tion: Move to accept the 19996-97 Annual ulum, Instruction and Student Performance istration to prepared for final mailing to seholds and forward the report to the ment of Children, Families and Learning.
Moved by	Seconded by
ELECTION RESOLUT Pages 24-27	ION: Anderson
Related to the E	tion: Move to approve the Resolution lection of School Board Members and Calling ict General Election.
Moved by	Seconded by
ELECTION RESOLUT	ION: Anderson
Suggested Resolution as prese	tion: Move to approve the Notice of General ented.
Moved by	Seconded by

## 10. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

## 11. ADJOURNMENT

## CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Homecoming Week	Sept. 22-27		
Back-to-School Nights	Sept. 25	7-8:30 pm	Senior High
K-12 Workshops	Oct. 15		
MEA Conferences	Oct. 16-17		
End 1st Qtr./ K-12 Workshops	Oct. 31		District- wide
Election Day	Nov. 4		
K-P/T Conferences K-12 P/T Confs.	Nov. 5 Nov. 5 Nov. 6 Nov. 7	Daytime 4-7 pm 5-8 pm 8-5 pm	
K-12 No School	Nov. 26		District-
Thanksgiving Holiday	Nov. 27-28		wide
Winter Break Begins	Dec. 22		
K-12 Classes Resume	Jan. 5		
End 2nd Qtr./Sem.	Jan. 22		
K-12 Workshops	Jan. 23		
President's Day Holiday	Feb. 16		
K-12 Workshops	Feb. 17		
ITBS Testing	Mar. 23-27		
End 3rd Qtr.	Mar. 27		

MEMO #: I-98-054

TO: Dr. Bruce Anderson

FROM: Bob Jernberg FG

SUBJECT: Acceptance of Grant

DATE: September 15, 1997

The district has been selected for a Safe and Drug-Free Schools Greatest Need grant. The grant amount is \$28,654.22.

Funds from this grant will be utilized to supplement the Safe and Drug-Free Schools grant goals including employment of outreach workers, staff development and mentoring for at-risk students.

Coordination and finalization of grant usage will be based on further input from the Minnesota Department of Children, Families and Learning and the Healthy Community Initiative Board which is the district's advisory committee for drug-free schools grants.

Suggested Resolution: Move to accept the grant as presented.

RMJ/mdm Attachment



August 28, 1997

Superintendent Moorhead Public Schools 810 4th Ave. S. Moorhead, MN 56560

Dear Superintendent:

Congratulations! I am writing to inform you that your district has been selected for a Safe and Drug-Free Schools Greatest Need grant.

The grant award for school year 1997-1998 will be \$28,654.22. Information on the steps necessary to complete a Greatest Need plan are being mailed to your district's Safe and Drug-Free Schools and Community Greatest Need contact person. That letter will contain the name of one of our staff members who will be available to assist your district to answer any questions that may arise.

Federal statute limits the amount of awards made annually to no more than 10% of the school districts in each state. Your district was selected for the award based on a Greatest Need application providing us with district-wide data, identification of a target group of 'greatest need' youth, and a preliminary plan for services.

We are requiring that districts selected for Greatest Need grant awards have all required Greatest Need materials to our office by November 28, 1997. Once the materials are received and approved by our staff, a formal award notice will be mailed to your district. If materials are not complete by then, we will rescind the award and reallocate it to other applicants.

If you have any questions about this award, please feel free to contact Carol Thomas, Safe and Drug-Free Schools and Community program manager at 612/296-8023.

Sincerely,

Joyce Krupey, Supervisor

Safe & Drug-Free Schools Program

cc: Safe and Drug-Free Schools Greatest Need Contact

MEMO #: I-98-058

TO: Dr. Bruce Anderson

FROM: Bob Jernberg  $\beta$ 

SUBJECT: Employment of Interpreter for Deaf Student

DATE: September 17, 1997

The administration requests approval to employ an additional interpreter for a deaf student who enrolled at Edison School on September 11, 1997. The district will receive state special education aid at a rate of 68 percent of the salary. The remaining salary costs and fringe benefits will be billed to the resident district Dilworth-Glyndon-Felton ISD #2164.

<u>Suggested Resolution</u>: Move to authorize administration to employ one (1) additional FTE interpreter of the deaf for the 1997-98 school year.

RMJ/mdm

MEMO #: B98.143 SEP 1 1 1997

MEMO TO: DR. ANDERSON

FROM:

ROBERT LACHER & Sacker

DATE:

SEPTEMBER 9, 1997

SUBJECT: LEASE FOR MINNESOTA REVENUE OFFICE - SUITE #200

SUITE	SQ FT.	RATE	LENGTH	ANNUAL RATE	MONTHLY RATE	
200	900	\$10.00	5 YEARS	\$ 9,000	\$750.00	1/1/1998-12/31/1998
200	900	\$10.30		\$ 9,270	\$772.50	1/1/1999-12/31/1999
200	900	\$10.61		\$ 9,549	\$795.75	1/1/2000-12/31/2000
200	900	\$10.93		\$ 9,837	\$819.75	1/1/2001-12/31/2001
200	900	\$11.26		\$10,134	\$844.50	1/1/2002-12/31/2002

This is for a 5 year lease at 3% per year with a 30 day cancellation notice.

Suggested Resolution: Move to approve the 5 year lease beginning on January 1, 1998 thru December 31, 2002.

SEP 1 7 1997

MEMO #: B98.137 (Revised 9-16-97)

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER TOOK

DATE: SEPTEMBER 2, 1997

SUBJECT: LEASE FOR CLAY COUNTY DIVERSIFIED SERVICES, INC.

Clay County Diversified Services, Inc. (CCDSI) will be leasing Suites #154, and #204, at the Townsite Centre, starting November 1, 1997 through October 31, 1998, for \$40,470.00.

<u>Suggested Resolution</u>: Move to approve the lease with Clay County Diversified Services, Inc., to lease Suites #154, and #204, at Townsite Centre, effective November 1, 1997 through October 31, 1998, for \$40,470.00.

MEMORANDUM P 97.106

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 16, 1997

SUBJECT: Resignation of District Employees.

The administration requests approval of the resignation of the following persons:

Juneve Givers - EBD Paraprofessional, Detention Center, effective

September 24, 1997.

Shelley Brown - Food Service, Junior High, effective

immediately.

<u>Suggested Resolution:</u> Move to accept the resignations as presented.

JDS:sdh

MEMORANDUM P 97.107

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 16, 1997

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state and school district statutes and requirements:

- Lynn Wolf Custodian, Probstfield, Al2 (0) \$8.28 per hour, 8 hours daily, effective immediately.

  (Replace Louis Flores)
- Michael Engelke Custodian, Senior High, Al2 (1) \$8.43 per hour, 8 hours daily, effective immediately. (Replace Michael Fairbanks)
- Jana Christian MSMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately.

  (New)
- Wendy Hausauer ECSE Paraprofessional, Washington Elementary, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (New)
- Nahir Munoz ESL Paraprofessional, Senior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (Replace Susana deLlano)
- Lonnie Dockter MMMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (New)
- Betty Richards MMMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (New)
- Mattia Leach ECSE Paraprofessional, Edison Elementary, B21 (0) \$8.85 per hour, 3.25 hours daily, effective immediately. (New)
- Tracy Majidian PI/LD Paraprofessional, Washington Elementary, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately.

  (New)

- Connie O'Leary OHI Paraprofessional, Riverside Elementary, B21
  (0) \$8.85 per hour, 6.5 hours daily, effective immediately.
  (New)
- Barbara Middleton Library Secretary, Washington Elementary, A12
  (0) \$8.28 per hour, 4 hours daily, effective immediately.
  (Replace Sharon Rein)
- Diane Scott In School Suspension, Robert Asp, Non-Aligned B21
  (0) \$8.00 per hour, 6.5 hours daily, effective
  September 23, 1997.
  (Replace Andrea Hovland)
- Lori Schroeder Title I Paraprofessional, Edison Elementary, B21
  (0) \$8.85 per hour, 5 hours daily, effective immediately.
  (Replace Chris Peloubet)
- Kamie Beeson Title I Paraprofessional, Robert Asp, B21 (0)
  \$8.85 per hour, 5 hours daily, effective
  immediately.
  (Replace Loretta Fragua)
- Alyson Mueller Title I Paraprofessional, Robert Asp, B21 (0) \$8.85 per hour, 5 hours daily, effective immediately. (Replace Paula Aune)
- Jeanne Erickson Title I Paraprofessional, Edison Elementary, B21 (0) \$8.85 per hour, 5 hours daily, effective immediately.

  (Replace Kari Rudolph)
- Belinda Freeman Title I Paraprofessional, Edison Elementary, B21 (0) \$8.85 per hour, 2 hours 15 minutes, effective immediately. (Replace Lori Nappe)
- Betty Carney MSMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (New)
- Eva Garcia MSMI Paraprofessional, Junior High, B21 (0) \$8.85 per hour, 6.5 hours daily, effective immediately. (New)
- Robin Shotwell OHI/PI/Speech Paraprofessional, Washington, B21 (0) \$8.85 per hour, 6.5 hours daily, effective October 1, 1997. (New)

Suggested Resolution: Move to approve the employment as presented.

JDS:sdh

MEMORANDUM P 97.108

TO: Dr. Bruce Anderson

FROM: Dr. John Skinkle

DATE: September 16, 1997

SUBJECT: Medical Leave of Absence

The administration requests approval of a medical leave of absence for the following person:

Sheryl Entzion - Grade 3 Teacher, Probstfield Elementary, for an undetermined period of time.

SUGGESTED RESOLUTION: Move to approve the medical leave as presented.

JDS:sdh

MEMO #: S-98-041

TO:

School Board

FROM:

Dr. Bruce R. Anderson, Supt.

RE:

Leave of Absence

DATE:

September 17, 1997

The administration recommends the approval of the request for a leave of absence by Marvilyn Richardson, effective September 15, 1997, pursuant to Minn. Stat. 125.12, subd. 7, for an undetermined period of time.

<u>Suggested Resolution</u>: Move to approve the leave of absence as requested.

BRA: cbf

To: Dr. Anderson From: Mary Davies Date: September 16, 1997

Re: Cass County Extension Service-Learning grants

Cass County Extension has awarded 5 service-learning grants to the Moorhead schools for the 1997-98 school year. The grants total \$7,995.

#### Grants are:

- -\$2,850 to Robert Asp School to continue development of their xeriscape garden. This will include detailed landscape drawings, a brochure on water conservation and xeriscaping for Moorhead residents and presentations to local residents at the Home Show. The teacher is Jenni McFarlane.
- -\$1,000 to Robert Asp School to initiate "Weather Related." Sixth grade students will work with Clay County Historical Society on a historical perspective of local weather. They will talk to older residents about past weather, write their stories and share the written stories with local residents. Teachers are Lynn Johnson. Jennifer Barringer, Renae Kerzman, and Jane Taylor
- -\$1,895 to Moorhead Junior High for an 8th grade social studies unit, Discovering Diversity. Junior High students will be surveyed and results studied to see what the class can do to encourage acceptance of diversity. Each student will be part of a team working in a local agency. Janelle Frost-Geiser is the lead teacher but most 8th grade teachers will be involved.
- -\$1,600 to MCAP for their Connecting Seniors and Youth Project. This involves weekly student visits to The Fairmont where students do services for the older adults. The project is coordinated by Jane Butler.
- -\$650 to MCAP for a School Bags For Children Project. Students will create school bags for young children who don't have the resources to get their own. Staff coordinators are Mary Broberg, Linda Scheets and Katherine Zander.

SUGGESTED RESOLUTION: Move to accept grants totalling \$7,995 from Cass County Extension for youth-service projects at Robert Asp, Moorhead Junior High and MCAP.

TO:

Dr. Anderson

FROM:

Mary Davies, Community Education

DATE:

September 16, 1997

RE:

Citizenship grant

Adult Basic Education has been awarded a grant of \$25,000 from the Minnesota Department of Children Families and Learning to conduct citizenship classes for adults. This citizenship promotion program assists legal immigrants who are eligible to apply for United States citizenship. The grant is from September 29, 1997 through June 30, 1998.

SUGGESTED ACTION: Move to accept the grant of \$25,000 from the Minnesota Department of Children, Families and Learning to conduct adult citizenship classes.

MEMO #: I-98-056

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: Approval of 1998-2003 Five Year Education Plan

DATE: September 15, 1997

The Board received drafts of the 1998-2003 Five Year Education Plan on August 4 and at the September 8 meeting. After receiving input from the Long Range Planning Committee, Five-Year Planning Task Force members, principals, and others we are asking the Board for final approval.

<u>Suggested Resolution</u>: Move to approve the 1998-2003 Five Year Education Plan and direct administration and staff to distribute and implement the plan as presented.

RMJ/mdm Attachment

Tr 11 36

To: Dr. Anderson From: Mary Davies

Date: September 10, 1997 Re: Bonnie Herman's contract

I am requesting that Bonnie Herman's position as Adult Basic Education coordinator be extended to full-time - 12 months. Bonnie Herman was hired in 1994 to coordinate the Adult Basic Education program. She was hired for 20 hours a week for 10 months. The program has grown appreciably since then and in reality Bonnie has been working over 30 hours most weeks for at least the past year. The ABE coordinator is in the supervisors group.

Since 1994, class sites have been added in Breckenridge and Wheaton. Where the coordinator supervised 10 people in 1994, she now supervises 17. There is an increased need to attend both school district meetings (Goals 2000, Long-range Planning Task Force) and meetings with CEP, Head Start, Family Service Collaborative, and other agencies as we develop new programs. The ABE budget is currently \$204,851 plus a \$47,000 work force literacy grant. This is up 45% from the 1995-96 budget of \$174,118. Herman has recently submitted a citizenship grant to the state for funding. An EvenStart family literacy grant will be resubmitted next spring. In addition to the time needed to coordinate additional staff and grants, the move to Voyager also requires more on-site administrative time as well as more outreach to get students to the new location.

The additional salary (\$15,554 for 1997-98) is covered by revenue increases. The state emphasis on family literacy is an opportunity for Adult Basic Education, but one that means more planning and programming time to develop our own as well as collaborative programs.

SUGGESTED RESOLUTION: Move to approve the contract change as presented.

MEMO #: I-98-057

TO: Dr. Bruce Anderson

FROM: Bob Jernberg

SUBJECT: 1996-97 Annual Report on Curriculum, Instruction and

Student Performance

DATE: September 16, 1997

The Board has received copies of the draft 1996-97 Annual Report on Curriculum, Instruction and Student Performance which is a report from the Instruction and Curriculum Advisory Committee (formerly PER Committee). This report was prepared by Brenda Buzick-Ostlie.

This report needs to be accepted by the Board and copies mailed to all district households and forwarded to the Minnesota Department of Children, Families and Learning by October 15 to meet state requirements.

<u>Suggested Resolution</u>: Move to accept the 1996-97 Annual Report on Curriculum, Instruction and Student Performance and direct administration to prepare for final mailing to all district households and forward the report to the Minnesota Department of Children, Families and Learning.

RMJ/mdm

996-97 Annual Report On Curriculum, Instruction, and Student Performance

re Step

Welcome to the Annual Report on Curriculum,

Dear Parents and District Residents

Recently I heard someone say that being a parent is "like having your heart walk around outside your. hody." This came home to my wife and me as one of our children left again for a country whore he

All of us want our kids in a safe environment where they can learn and grow. The report in these pages clearly portrays that Moorhead students at all levels are doing very well academically at the local, state, and national levels.

Academic achievement, however, only thrives in a safe and wholesome learning environment. We in Moorhead can be proud and thankful for a dedicated Moorhead school staff who care about our children and, day in and day out, ensure an attractive and safe

Reflect on the good news in this report. Give yourself a pat on the back and then thank a committed staff member!

Bruce R. Ancleson

Dr. Bruce R. Anderson Superintendent of Schools "The Mission of Moorhead Area Schools is to develop the maximum potential of every learner to thrive in a changing world.

#### Administration:

Dr. Bruce R. Anderson

Robert Jernberg Assistant Superintendent of Instruction

Robert Lucher Assistant fingerintendent of Business Affnirs

Dr. John Skinkle Assistant Superintendent of Employee Resources

### Board of Education:

Bill Cox Jim Cummings Stacey Foss Mark Gustafson Anton "Butch" Hastad James Hewitt Carol Ladwig, Chair

The Annual Report On Curriculum, Instruction, and Student Performance is a publication of ISD 152, Moorhead, MN.

## ong Range Goals

CANAL HARDING CARREST CONTRACTOR

As Established by the Instruction and Curriculum: Advisory Committee

- Our graduates will be able to...
- · Think purposefully, 1-2-2
- · Communicate effectively, et.
- Work productively with others.
- Act responsibly as citizens,
- · Direct their own learning and gain a general education as defined by the Minnesota Learner Goals,
- Leave grades 4, 8, and 12 having demonstrated competency over challenging subject matter. This goal will be fully implemented by the year 2,000, and '.....
- · Reach state standards in basic skill areas of reading and mathematics by the eighth grade, writing by grade 10, with all students meeting competency tests prior to 9-12.

18/18

b 1883 1

44.46

#### Moorhead Schools — An Award Winning



lighest rating by dagazine. Each year this business magazine maks / Wi whood districts across the country on law well they are preparing students to be part of the work NCA MINISTER LAWRENCE LAWRENCE LA PRINCIPAL AND LA PRINCI

Our district is one of just a few in the state in which all scious are accredited through the North Central Assessment, the state's Schools have meet rigorous standards to

me and stay accredited

with its renowned What Parent's Want Award. Only 10% o

## Instruction and Curriculum Advisory Committee

The Instruction and Curriculum Advisory Committee (formerly the PER Committee) provides a forum where parents, community members, and school officials can work together to evaluate, review, and plan the district's curriculum. The committee helps ensure that there is constant improvement in what is taught in each and every subject area, K-12.

1996-97 Curriculum, Instruction, and Student Performance Committee (Date gives expiration date of term)

Matthew Antonen '98 Rep: Grade 11 Student

Beu Arett, Recorder '97 Rep: Senior Citizens

Linda Bartholome '98 Rep: Edison Parent

Rita Burkle 197 " Asp Buent

Mary Itasire '98 Hep 1 mmmatty

Kim Edvenson '97 Kep. Junior High Purent

Jon Enderle '98 Rep: Special Education

Charles Fisher '97 Rep: MEA Secondary

Marilya Green '97 Rep: Gifted/labrated Yoke Sim Gunarutne '97 Rep: Minorities

Mark Gustafson '97 Rep: Board of Education

Bill Janson '98 Rep: Probsifield Parent

Bob Jernherg Rep. Administration

Pat King '97 Rep. Sentor High Parent Carol Ladwig 96 Rep: Board of Education

Carol Lammers '97 Rep: Junior High Parent

Donna Longie '97 Rep: Minorities

Wayne Martinsen, M.D. '97 Rep: Alt. Probsifield

Brea Midthune '98 Rep. Grade 11 Student

Howard Murray '97 Rep: Senior Citizens

Glenda Pray '97 Ren: Riverside Parent

Marty Richardson '97 Ren AlfiA Elementura

tion Rogers, Chair '07 Rep: Senior High Parent

Kathy Rusche '97 Rep: Washington Parent

Jeff Senver '97 Rep: Clergy

Anne Skutvold '98 Rep: Grade 11 Student

Fred Sternhagen Vice-Chair '97 Rep: Edison Parent

Clint Talley '98 Rep: Support Staff

Lynn Tkachuk '97 Rep: Senior High Parent

Bill Tombuye '97 Rep. Colleges and Univ Colleen Tupper '97 Rep: Principals

Kris Valan '97 Rep: Higher Education

Mark Wallert '98 Rep: Riverside Parent

Matt Zitzow '98 Rep: Gunde 11 Sundent

Community Members are either recommended by various groups including principals, parent groups, etc., or they can volunteer on their own. Each committee member is then approved by the Board of Education. All terms are for two years. Members can be reappointed. Persons who are interested in serving on ICAC committee should express interest to a building principal or should call 299-6224.

This document can be made available in an alternate format such as large print, Braille, or audio cassette. Call 299-6224 OR 233-6010/TDD to make a request.

Wyou do not need finglish and would like help in your
even language, please call 295-6224.

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grand on wales at Rod o

Town of the Marian paranaga menas munas - ---



Moorhead Area Schools - ISD 152 is an equal opportunity aducator and employor 91997 Magnetia Aven Britania Al status revises

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**ECKM22** NOSTAL JATEON

Moorhead, MN 56560 diuos eunevA dib 018 Independent School District 152





# Math, World Language Departments Reviewed

For Accreditation December 1-17 Control (1880)

December via 
Prior to a North Central visit, 
tonchors propare a solf-study of thoir it and 
disvipting. This self-study includes a 
rowlew of learner outcomes, surveys of a 
students and parents, and an analysis 
of strengths and weatnesses.

Sea The North Central Visitation team 
is made up of educators from other 
school districts. This group puts in an 
intensive few days visiting schools. intensive lew days visiting schools, meeting with staff and checking their observations against the self-study. Their role is to validate the self-study, not to determine if a district earns accreditation. The study does not evaluate individual members of the district staff No. V X A 100 150

Following their visit; the North Central team issues a report. This includes recommendations the district can use to make improvements. These recommendations are consolidated. into the district improvement plan A one-year follow-up response to the plan is written, as is a three-year recommendations. A complete copy of the North

Central Association's report is available in the Office of Instruction and Curriculum.

## In Math, The North Central Association found...

The staff and students are excited about mathematics. In fact, the North Central accrediting association noted the enthusiasm with which high school students spoke about their math teachers. Other grades are engaged in math as well, as evidenced through the Interesting use of math projects being carried out beyond the traditional classroom learning. Moorhead students have flourished at math competitions and in standardized testing.

Staff work well together, showing a willingness to share materials and ideas. The math departments in our schools niso onjoy strong support from administration, reachers of other subjects, and from parents. Parental support is evidenced by outstanding attendance at parent/teacher conferences

The district's math committees have moved the program forward

incorporating the new Minnesota Graduation Rule standards and the North Central standards, especially in the primary grades. The high school is also poised to incorporate the new standards as they select new textbooks

Within each grade students have a wide variety of math skills and abilities Once students reach fifth grade and beyond, those differences are addressed by placing a student in a class matched to their skill level (i.e. general mathematics, accelerated mathematics or advanced mathematics). Before that time however, tonchors are challenged with educating children of all math abilities in the same classroom. The North Central Association recommends using creative scheduling and volunteers in the classroom to help meet the wide variety of student math proficiencies.

Other recommendations from the North Central Association include

- · Updating math textbooks and technology. At the time of the study new math curriculum was being reviewed for all grades, and a nev district-wide technology plan was being drafted which includes support for mathematics instruction. The North Central Association recommends those plans continue and be implemented
- · Staff should have more time within the regular school day to address dopartment needs such as curriculum planning, textbook selection, and integrating new technology.

The complete report on the mathematics program is available in the Office of Instruction and Curriculum.

## Moorhead's Curriculum Review Cycle

Classroom activities in the Moorhead schools are reviewed on a six-year cycle. Between reviews, departments remain dynamic with activities such as self-assessment, outside evaluation, or planning and implementing improvements. At the peak of the cycle is an annual visit by the North Central Association of Colleges and Schools; in the 1996-97 school year this group evaluated the mathematics and world language programs, noted their strengths, and made recommendations for improvements. At the cycle will be interrupted next year in iteu of fully implementing the Minnesoia Graduation Rule Sandards. The cycle will resume with a review of the Language Aris and Library/Media.

with a review of the Language Arts and Library/Media

[Fedinology programs during the Market of the

Language Arts Library/Media

Science Physical Education/ Health Facilities

Languages

Social Studies Musle K-12

Reading Special Education AOM/Chapter 1 Student Services

Industrial Technology Personal & Family Life Business Education • Art Work Experience for Disadvantaged & Handicapped

## In World Languages,

The North Central Association found...

### - Je LANGUENTY - NA Parents, Adult Students May Review Materials

State legislation and board policy provide a procedure for parents guardians, or students who are 18 to review the content of instructional materials. Questions should be addressed to the building principal. Reasonable arrangements instruction may be

ng as the student ntial learner at course.

MONEY

The World Language program in Moorhand Schools encompasses Spanish, German, French, and English As A Second Language (ESL). The philosophy of the department emphasizes a communicative approach to prepare students for an informed and productive role in a global society.

Students may begin foreign language study in fourth grade and have opportunities throughout high school. Schools work with universities to align district curriculum for ongoing students. However, because of scheduling and other problems, the world language program loses interested students at the junior and senior high school level. The association suggests creative scheduling among ways to keep these bright students involved foreign language.

Tonologs in the World Language program have rich backgrounds and experiences in their respective language In many cases, opportunities exist for students to enrich their study with travel to foreign countries and to participate in special events such as the Festival of Nations.

World language programs are most successful in an environment where students are surrounded by images of the culture they're studying (i.e. maps, books, posters, games.) In most cases, the North Central Association notes. that environment is not possible because of inadequate facilities. Very few language teachers have their own rooms but travel between classrooms with no place to store class materials. In contrast, the association describes the ambiance as "delightful" in the

classimine that permanently laned a loreign language.

Other recommendations from the North Central Association include:

- · Enhancing the position of existing chairpersons to reflect the rights and responsibilities of other department chairs. Appointing a chairperson in the World Language Departments where the position doesn't exist.
- Using computer technology whenever possible.

More communication and coordination between staffers of varying levels and languages. Both horizontal and vertical communication needs to be included.

The complete report on the World Language program is available in the Office of Instruction and Curriculum

# Schools On Target for Meeting Last Year's Improvement Goals

His way was product you had a record a community of the state of the s	Pollowing a clumge in state law, The PER committee became The Instruction and Corriculum Advisory Committee (RCAC). District pulley regarding PER was revised to reflect the new name. The committee's job is to
	recommend district write education standards, assessments and program evaluations to the school board. The new polic alogus committee work with graduation standards. An annual report on curriculum, instruction and student performance will still be sent to all district residents by October 15.
Review ICAC goals as revised in 2012 Donner 1993	ICAC voted to add writing to the long-range goals. This goal now reads. Reach state standards in busic areas of reading, writing and mathematics by grade 8. See long range goals on page 13. With the standards of the standards o
of the effectiveness of the second sec	Representatives from the many deportment reported in progress made since has year's North Central trial Improvements include new jestificates in gooder 1-fig behavingly updated at Benha Highs familing for transporting conducts or the highs school by positive for profession made southfalls and new theirs purchased for the senten high school is made a procession of sector format. So, that standard department leaders also reported on their progress. Staff met to examine the outcomes taught at each grade level and to work on course outsides, scope and sequence, K-12. Materials are tied with graduation standard Staff is looking at outside funding to help with field trips. There is still a need to increase computer availability especially at the senior high. Efforts are underway to equalize spending for materials and technology used in social studies classes and efforts will be made to provide more internet and cubic ty access in all classrooms.
Continue the North Central Association review with a 1996 on-site audit in Minimathematics and world language.	The North Central team visited on December 8 and 9 and gave a report summarized on page 2.
nerves North Central Association	The one-year follow-up reports in social singles and music are noted above.
dense de memeria is una sona angungo programa including learner memoria, marania sala inservice neces. Plan for impiernemation in ungla- de fact of 1997.	Multi and world impose departments or coparated are North Central recommendations and graduation standards into their curriculum improvement plans. New multi textocoks were adopted. A calculator use policy was adopted. A K-12 main committee as reviewing technology use. Work is also being done on issues of classroom and storage space, integrating technology, and options for keeping indivanced language students in the program.
News 1995-96 communication occomprishments of the distinct's Five Year Education Plan	Bub Jernberg reviewed progress made as well as presenting building profiles.
Review the peer mediation program.	School social worker Lynn Sipe reviewed the peer mediation program with ICAC. They are restructuring the program so that more students receive peer mediation intaining. At the elementary level, students offer peer mediation on the playground.
era com Chatta CAV a merconce programs and report from automobile com furne regarding abstractive adjustition	A reject was made to it AC on the district absentiles education program. The MCAP program sevent 107 students this year Assent committee members served on a task fuve to write a grant to increase appendiculate.
the new distinct test results. T	The committee reviewed standardized testing and Minnesors Basic Standards test results. Overall, student exhibitions was applieded. Some results are included in this report. The district testing program is also outlined.
Monor the Multicultural, Gender Fair and Disability Sensitive Education using obtoings repeats from the frommit Highes Committee an hading stand the way amond as therms, stand conflictions change efforts.	Hiring of individuals with diverse backgrounds and with inclusion experience is a priority, Inservice opportunities on inclusive education have been provided to staff. A joint city-school district human rights committee meeting was held.
Review the staff development program.	The staff development program has emphasized technology implementation and use. Staff had a number of in-service training opportunities. There is also a grant for teachers to mentor other teachers in technology use.
Herier block grant usage	Block grant funds continue to be used for technology and literacy, ICAC recommended that 1997-98 block grants funds be used to purchase portable computers.
Monitor pilot site activities and progress toward the Minnesota Gradunium Standards.	Several reports were made to ICAC this year. Approximately 36 teachers have contracted to pilot graduation standards performance packages, ICAC members learned more about the Basic Standards and the Profile of Learning Teachers showed how performance packages work.
Committee members review and report on parental involvement purent conferences and effectiveness of Potent Teacher Advisory Committees they represent.	Parents on ICAC reported on parent involvement activities in the buildings they represent In most buildings attendance at PTAC meetings is low. Attendance at parent reacher conferences remains high. Parents undicated a desir for more parent involvement.
Continue to monitor the Assurance of Mastery/Title I Program, English as a Second Language program, Migrant Program, Indian Education Program, and other programs to sid the student-at-risk.	The District receives Title IX and Johnson O Malley funds to meet special academic and counseling needs of Native American students. A parent advisory committee meets once a month. The district has nine certified ESL teachers and four paraprofessionals. In March 1997 there were 416 students receiving ESL services.  Title I and Assurance of Mastery funds are used together to meet needs of students in reading and math. Nine-hundred-ninety-four students were served. School participation is determined by the number of students receiving free and reduced meals. Riverside was not eligible for the program this year. The Migrant Education program funds to outreach workers who do home visits, attend child study meetings and conferences, and facilitate communications between school and home.
Heree proposals for program sublimate in delenant	ICAC reviewed and recommended the addition of a Senior High self-defense course and an 8th grade sendors course as a physical education absentive, and gave apputes for a time-year trial of a 7th grade conservation of hypothesis absentive.
Henre changes in the Community Education Program and involvement in enhancing K-12 efforts.	Community Education enhances K-12 afforts through service learning, offinthently arts, by flikting older adults with youth, early childhood programs including kindenganes screening, after-school activities, summer band and orchears. Summer Safari, and Driver's Education. Community Education stiff work closely with the Healthy Community Initiative.
Update on scheduling and restructuring at the School High School.	Ideas for some changes were brought to ICAC but most will wait until a new principal is hired.
Report on the effectiveness of the Residing Recovery Program,	Rending Recovery has been running for one full your. Children are selected through their kindergarien teacher, good is to reach children enty and have them performing which the average range in reading and writing which the grade chasaroom. The success rate is 96% with a cust of about \$2,500/child. Parents, classroom teachers and principal have all had positive comments about the program.
Report on academic progress as it reflects to student activities.	Activities Director Don Hulbert reported that students who are experiencing academic difficulties are monitored Coaches are in contact with teachers regarding student progress.
Review effectiveness of guidance program.	The guidance department staff described their jobs to the committee. They expressed a desire to see more counselors in the K-4 buildings.
	Continue the North Certifal Association review with a 1996 on-site audit in the tachers and many programs.  Continue the North Certifal Association review with a 1996 on-site audit in the tachers and world language.  North Certifal Association  Sociate the transition and marking learner reconsists maintain and marking needs. Plan for implementation in accomplishments of the distinct's Fire Year Education Plan.  Review 1995-96 community accomplishments of the distinct's Fire Year Education Plan.  Review the peer mediation program.  Review the peer mediation program.  Review the peer mediation program.  Monitor the Multicultural Cender Fair and Disability Sensitive Education poincy inhough reprint from the formal Rights of immunities an haling that it immunities and world the minigened and retrieve and retrieve distinctions. Alonge efforts.  Review the staff development program.  Review the staff development program.  Review the staff development program.  Continue to monitor the Assurance of Mastery/Title I Program, English as a Second Language program. Migrand Program, Indian Education Program, and other programs to sid the student-at-risk.  Review changes in the Community Education Program and involvement in enhancing K-12 efforts.  Review on the effectiveness of the Howaling Receivery Program.

# Looking Ahead...

The Instruction and Curriculum Advisory committee recommends the following plan for 1997-98:

- Review policy for advisory committee based on statute.
- Review ICAC goals as revised in October 1993.
- Review North Central Association audits and fullow-up reports in Math and World Languages.
- Review curriculum
   accomplishments of the
   district's Five Year
   Charation Plan
- Review District 152's alternative programs and report from committee task force regarding alternative education.
- 6. Review district test results
- Monitor the Multicultural Gender Fair and Disability Sensitive Education policy through reports from the Human Rights Committee including staff development activities and curricultum change efforts.
- Review the staff : : development program.
- Review the utilization of Improving America's Schools Act Funds.
- Monitor progress toward the Minnesota Graduation Standards.
- Continue to monitor the Assurance of Mastery/Title 1 Program, linglish as a Second Language Program, Migram Program, Indian Education Program, and other programs to aid the student-at-risk.
- Review proposals for curriculum program additions or deletions.
- Review technology including networking, curriculum, integration, hardware and software acquisition, and staff development.
- 14. Review Sr. High curriculum and program priorities.

- Review of community-based concerns related to Instruction and Curriculum.
- 16. Other items 25 added by the



# Local Assessment Results

## lowa Basics — Grade 9

The bown Tests of Education Development is the most widely used standardized test hattery in the U.S. The percentages illustrated below reflect scores for ninth grade students (the last standardized testing period) and are important because they demonstrate the strength of Moorhead's elementary education. These scores also set the stage for post-secondary learning.

#### Academic Excellence

A look at how well Moorhead students compare with students across the country illustrates the district's commitment to academic achievement

Reading







#### National Average

78% of Moorhead students exceed the national average in Reading Moorhead students exceed the national average in Muth Moorhead students exceed the mational average in the overall battery of

## Assurance Of Mastery

Students are required to be competent in literacy and mathematics before receiving a Moorhead High School diploma. Those in kindergarten through eighth grade who need extra help in these areas are supported by trained staff through the state funded Assurance of Mastery (AOM). During the past year, the AOM program was combined with the federally funded Title 1 program for maximum operating efficiency.

Students may be selected for AOM based on a teacher's recommendation and their scores on local reading and math tests. During the 1996-97 school year 1,029 public and non-public students were identified as needing AOM/Title 1 assistance. Of those, all 1,029 participated in AOM instruction.

Once a child has been identified for AOM assistance, parents and teachers work together to develop an individualized learning plan to increase skills. Parent/guardian permission is required for AOM/Title 1 services to begin.

Together, the AOM/Title I teacher and the chantoom teacher minings the AOM pre-sea. They diagnose the student's mends, presentles institutional submitues and supervise the paraprofessionals when work disputly with students to boild skills. The teacher may direct paraprofessionals and parents to help the student through various computer programs, "pull-out" sessions, small group activities, peer tutors, English as a Second Language, newsletters, and at-home activities.

Students are assessed at the end of the year to see whether they further AOM assistance

## AOM/Title 1 Students Showing Maintenance or Gains

Grade "	Reading	Math
3 1	4.52	
4 - 17: 4		# # 2.93 WATE
_5	2.3	0.34
フム	2:99	42.31.31 Ch
()	-0.4 - www	7.83
	12.06	77416:46 475 h

## Minnesota Graduation Standards

What are Minnesota's Graduation Standards?

The class of 2000 is the first class in Minnesota to have state graduation requirements based on what they have learned rather than how many class hours they have completed. Students' knowledge is assessed by two components: the Profile of Learning and the Basic Standards.

The purpose of the Basic Standards Tests is to ensure that all students acquire basic levels of knowledge and skills to function as adults in society. No student should leave high school without life skills such as reading and understanding a newspaper article, determining which size of a greecy from represents the best buy, or figuring correct change when purchasing items. The Basic Standards Tests measure these types of skills.

Students test in reading and mathematics to meet graduation standards purposes begin in grade eight. Testing in written composition begins at grade ten. Students continue to test in each area until the standard is achieved.

The Profile of Learning is a series of rigorous High Standards, over and above the basic standards. The higher standards are met through classroom projects which are taught, graded, and evaluated by teachers.

Per questions contact a school principal, counselor or Mary Regelstad, Craduation Standards Definition.

#### Basic Standards

Howarz we doing?

Class of 2000

Class of 2001

Rending: 84.5% have received a passing score

Math: 92.5% have received a passing score Math: 75% have received a passing score

NOTE: The passing score level was raised for this group of students. They will be tested in reading this year.

## American College Test (ACT) • Average Scores — Class of 1997

The rice is the normanions	Composite	English	Muth -	Rending	Scillenson	dng
colleges in the Midwest. The 14 18 Moorhead	22.8	21.7	23.1	23	22.9	
test has a point range from Minnesota 1-36-In the 1996-97 school Minnesota year, 233 (61%) Moorhead	- 22.1-	-21.2	21.8-	22.5	22:5	
is how they secretal	21 ·	20.3	20.6	121.3	21.1	*
· Sales Marchael Mercelling			-7.		1	

## District-Wide Testing 1997-1998

Every two years the ICAC Committee reviews the district's assessment program. Their review is based on findings and recommendations of teachers, administrators, counselors and specialists. Testing for the the 1997-98 school year will include the following:

Objectives	Tests	Grades Tested	Dates	Use	
Ornduation Basic	Basic Standards in Reading	8 and above who	Feb. 3, 1998	Required for graduation in	
Standard Requirements	These organism in Mani-	haven't yet passed	Feb. 5, 1998	the state of Minnesota	
To meet requirements for the Minnesots	L. Reading	3&5	Feb. 26-27, 1998	Provide check points for	
Graduation Rule	Math 1	3&5	March 2-3, 1998	student achievement early	
Standards	Writing	5	March 4, 1998	in school career.	
To overher student " solderensult all are , mem-referenced	Itowa Test of Basis Hills	/	March 21.77, 1998 1914 9 /11, 1998 Oct. 8, 1994 7	Parent conferences surfacility planning, amount report, AOM (Assurance	
achievement tests	Oates-Maginite Reading Tests	6, 8	March 9-13, 1998	of Master) Chapter !	
To assess student needs for referral and special help; some are	Special Education test as applicable	Specific students in all grades	Version of the second	Classroom adjustments and/or special education services provided	
norm-referenced tests; some are criterion- referenced tests	Entrance tests for students new to the district	Specific students In all grades		Classroom placement course adjustments	
To provide	PLAN	10	Nov. 5, 1997		
information for individual college-	PSAT	11	Oct. 14, 1997	Counseling	
bound students; all are norm-referenced	ACT ACT	(11-12	Various Saturdays	students for college	
	SAT	- 11-12	throughout the year	1.00	
To determine students'	Guidance Information Systems (GIS)	8-10	Offered various dates throughout the year	Helps students plan for future educational and/or career choices	
my cond, of consequence and	Armed Services Vocational	11-12	Dec. 2, 1997	Norm-related applitude test	

MEMO #: S-98-042

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt.

RE: School Board Election Resolution

DATE: September 18, 1997

Attached please find the Resolution Related to the Election of School Board Members and Calling the School District General Election.

<u>Suggested Resolution</u>: Move to approve the Resolution Related to the Election of School Board Members and Calling the School District General Electionresolution as presented.

BRA cbf Attachment

## RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 152 as follows:

1. It is necessary for the School District to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

Bill Cox Mark A. Gustafson Kristine Thompson Calvin Singleton

- 2. The general election is hereby called and directed to be held on Tuesday, the 4th day of November, 1997, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.
- 3. Pursuant to Minnesota Statutes, Section 205A.11, the combined school district voting precincts and polling places within those precincts established and designated by school board resolution dated October 9, 1995, for school elections not held on the day of a statewide election, are hereby designated for said election.
- 4. The clerk is hereby authorized and directed to cause written notice of said election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least forty-five (45) days before the date of said election. The notice shall include the date of said election and the office or offices to be voted on at said election.

The clerk is hereby authorized and directed to cause notice of said election to be posted at the administrative offices of the school district and at each polling place at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

- 5. The clerk is authorized and directed to secure buff colored ballot boxes for the deposit of ballots at each polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this election.
- 6. The clerk is further authorized and directed to cause buff colored, printed ballots to be prepared for use at said election in substantially the following form:

OFFICIAL BALLOT
GENERAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA
NOVEMBER 5, 1997

SCHOOL BOARD MEMBER

VOTE FOR UP TO TWO

<b>\</b>	Put an (X) in the square opposite the name of each candidate you wish to vote for.
	CANDIDATE U
1=1	CANDIDATE V
_	CANDIDATE W
=	CANDIDATE X
$1 \equiv 1$	Write-In, If Any
1=1	Write-In, If Any

On the back of all ballots shall be printed "OFFICIAL BALLOT," the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded for deposit.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

- 8. If the district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.
- 9. The slate of individuals, on file in the Office of Superintendent each of whom is qualified to serve as an election judge, are hereby appointed as judges of the election to act as such at the respective polling places and for the respective precincts.

The election judges shall act as clerks of election, count the ballots, cast and submit them to the school board for canvass in the manner provided for other school district elections.

Dated:	BY ORDER OF THE SCHOOL BOARD
	/s/ Anton B. Hastad, Clerk

MEMO #: S-98-043

TO:

School Board

FROM:

Dr. Bruce R. Anderson, Supt.

RE:

School Board Election Resolution

DATE:

September 18, 1997

Attached please find the Notice of General Election for the upcoming School Board election.

<u>Suggested Resolution</u>: Move to approve the Notice of General Election as presented.

BRA cbf

#### NOTICE OF GENERAL ELECTION

#### INDEPENDENT SCHOOL DISTRICT NO. 152 MOORHEAD, MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 152 (Moorhead), State of Minnesota, on Tuesday, the 4th day of November, 1997, for the purpose of electing two (2) school board members for four (4) year terms each. The ballot shall provide as follows:

#### SCHOOL BOARD MEMBER VOTE FOR UP TO TWO

$\downarrow$	Put an (X) in the square opposite the name of each candidate you wish to vote for:
I = I	CANDIDATE W
1=1	CANDIDATE X
=	CANDIDATE Y
$ \Box $	CANDIDATE Z
1=1	Write-In, If Any
=	Write-In, If Any

The precincts and the combined polling places for this election will be as follows:

#### PRECINCT NUMBER

- All territory in Independent School District No. 152 located in Moorhead city Ward 1, Precinct 1.
- 2. All territory in Independent School District No. 152 located in Moorhead city Ward 1, Precinct 2.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 1, Precinct 3;
- All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 1.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 2.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 3.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 1.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 2.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 3.
- 10. All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 1.
- All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 2.
- 12. All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 3.
- 13. All territory in Independent All territory in Independent Dilworth Community School District No. 152 located in Center Dilworth city.

#### POLLING PLACE

Mhd. National Guard Armory 1002 No. 15th Ave.

Geo. Washington School 901 No. 14th St.

City Hall - Mall Area 500 Center Avenue

Trinity Lutheran Church 210 So. 7th St.

Grace United Methodist Church 1120 17th St. So.

Moorhead Sports Center 324 24th St. So.

Lutheran Church of the Good Shepherd 1500 So. 6th St.

Concordia College Fieldhouse 7th St. & 12th Ave. So.

Bethesda Lutheran Church 401 40th Ave. So.

Christ the King Lutheran Church 1900 So. 14th St.

Triumph Lutheran Brethren Church 2901 20th St. So.

Triumph Lutheran Brethren Church 2901 20th St. So.

## PRECINCT NUMBER

#### POLLING PLACE

14. All territory in Independent School District No. 152 located in Sabin city.

Sabin Community Center

15. All territory in Independent
School District No. 152 located in
Elmwood Township; Kurtz Township;
Glyndon Township; Alliance Township;
and, Holy Cross Township (all
Townships south of Moorhead city
except Moorhead Township).

Sabin Community Center

16. All territory in Independent School District No. 152 located in Georgetown Township; Kragnes Township; Morken Township; Moland Township; and, Georgetown city. (all townships north of Moorhead city except Oakport).

Georgetown Community Center

17. All territory in Independent School District No. 152 located in Oakport Township and Moorhead Township.

Clay County Courthouse 807 11th Street North (1st Floor Conference Room)

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on November 4, 1997.

An individual must be a registered voter in order to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated:	<u> </u>	BY	ORDER	OF	THE	SCHOOL	BOARD

Anton B. Hastad, Clerk
Independent School District #152

SEP 1 7 1997

MEMO #: B98.146

MEMO TO: DR. ANDERSON

FROM:

ROBERT LACHER

DATE:

SEPTEMBER 16, 1997

SUBJECT: 1997 PRELIMINARY LEVY PAYABLE 1998

The maximum preliminary levy for 1997 is:

1996 Levy 199

1997 Levy

Decrease

0/6

\$8,728,439.23

\$8,199,790.16

(\$528,649.07)

-6.06%

We cannot increase the levy in the future from the preliminary levy. By levying the maximum, any changes due to recalculations will automatically be done by the county auditor without a special board meeting.

<u>Suggested Resolution</u>: Move to approve the maximum 1997 Preliminary Levy Payable 1998.

Attachment: Page 20 of 28 Levy sheet

Graph

PAGE 20 OF 28 DATE OF RUN: 09/11/97

1. CALIMBLE STORM OF THE STATE OF THE STATE OF S

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENT	ABATEMENT ADJUSTMENTS	TACONITE ADJUSTMENT	MAXIMUM LEVY LIMITATION	
GEN (RMV VOTER AP)	126,110.46		N/A	N/A	126,110.46	
GEN (NTC VOTER AP)			N/A	N/A		
CEN (STATE DETER)	6,195,151.70		N/A	N/A	6,195,151.70	
GENERAL (OTHER)	1,611,955.82	339,627.07-	12,625.12-		1,259,703.63	
TOTAL GENERAL	7,933,217.98	339,627.07-	12,625.12-		7,580,965.79	
COMMUNITY SERVICE	376,805.08	104.00-	463.20-		376,237.88	
DEBT SERV (VOTER AP)	942,070.00		N/A	N/A	942,070.00	
DEBT SERV (OTHER)	1,100.00		229.49	N/A	1,329.49	
TOTAL GEN DEBT SERV	943,170.00		229.49	N/A	943,399.49	
TOTAL	9,253,193.06	339,731.07-	12,858.83-		8,900,603.16	

II. COMPARISON OF 1996 PAYABLE 1997 LEVY LIMITATION WITH 1997 PAYABLE 1998 LEVY LIMITATION (PLUS ADJUSTMENTS):

FUND	96 PAY 97	97 PAY 98	INCREASE	PERCENT
	LIMITATION	LIMITATION	(DECREASE)	CHANGE
TOTAL GENERAL	8,324,303.67	7,580,965.79	743,337.88-	8.93-1
COMMUNITY SERVICE	326,613.19	376,237.88	49,624.69	15.19
GENERAL DEBT SERVICE *1	846,913.37	843,399.49	3,513.88-	.41-
REDUCTION FOR HACA	769,391.00-	600,813.00-	168,578.00	21.91-
TOTAL	8,728,439.23	8,199,790.16	528,649.07-	6.06-1

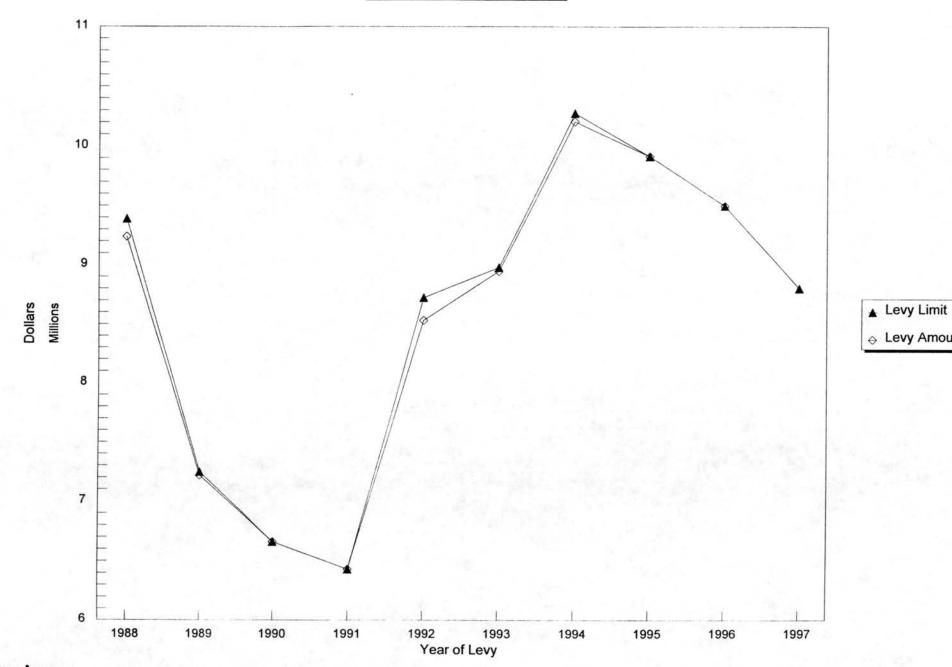
III. COMPARISON OF 1996 PAYABLE 1997 CERTIFIED LEVY PLUS ADJUSTMENTS WITH 1997 PAYABLE 1998 CERTIFIED LEVY PLUS ADJUSTMENTS:

FUND	PAY 97 CERT LEVY + ADJUSTMENTS	PAY 98 CERT LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT
				••••••
TOTAL GENERAL	8,324,303.67			
COMMUNITY SERVICE	326,613.19			
GENERAL DEBT SERVICE *1	846,913.37			
REDUCTION FOR HACA	769,391.00-	600,813.00-	168,578.00	21.91-
TOTAL AFTER ADJUSTMENTS	8,728,439.23			1

TABLES II AND III FOOTNOTES:

<sup>\*1</sup> AMOUNTS SHOWN REFLECT REDUCTIONS FOR DEBT SERVICE EXCESS AND DEBT SERVICE AID.

## 1988 - 1997 Levy



→ Levy Amount