



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT #152
School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

March 22, 1999
7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

A G E N D A

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

D. "We Are Proud"

*** We Are Proud of the Moorhead Senior High Boys Basketball Team for winning the Section 8AAAA Title and advancing on to the state quarter final game in St. Cloud.

*** We Are Proud of the Moorhead Senior High Girls Basketball Team for placing second in the State Basketball Tournament.

*** We Are Proud of Moorhead Junior High Math Team for placing first in the Tri-College Math Contest held March 10 at Moorhead State University.

Team members include Kris Dahl, Maren Hulden, Kyle Nylander, Steve Tranby, Matt Duval, Brad Holschuh, Dan Stone, and Zack Kenz.

Congratulations also to Kris Dahl for placing first individual, Steve Tranby fourth place individual, and Brad Holschuh top ten individual.

E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

S. M. B. 05
Min
3-22-99

2. ***CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this Agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. INSTRUCTIONAL MATTERS - Jernberg

- (1) Acceptance of Grants - Pages 6-7
- (2) Acceptance of Gift - Page 8

B. BUSINESS AFFAIRS - Lacher

C. PERSONNEL MATTERS - Jernberg

- (1) Acceptance of Resignation - Page 9
- (2) Approval of Family/Medical Leave - Page 10
- (3) Acceptance of Change in Retirement Date - Page 11
- (4) Acceptance of Retirements - Page 12

D. ADMINISTRATIVE MATTERS - Anderson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. **COMMITTEE REPORTS**

4. **AGREEMENT BETWEEN EVENTIDE AND MOORHEAD SCHOOL DISTRICT:**

Jernberg
Pages 13-15

Suggested Resolution: Move to approve the agreement between Eventide and the Moorhead School District as presented.

Moved by _____ Seconded by _____
Comments _____

5. **LETTER OF UNDERSTANDING - EARLY RETIREMENT:** Anderson
Pages 16-18

Suggested Resolution: Move to approve the Letter of Understanding as recommended by the administration.

Moved by _____ Seconded by _____
Comments _____

6. **MOORHEAD SUPERVISORS' ASSOCIATION SEVERANCE CHANGE**: Lacher
Pages 19-20

Suggested Resolution: Move to approve the revision for Article X Section 4 of the current collective bargaining with Moorhead Supervisors' Association.

Moved by _____ Seconded by _____
Comments _____

7. **DISCONTINUING AND REDUCING PROGRAMS AND POSITIONS**: Jernberg
Pages 21-23

Suggested Resolution: Move the approve the resolution as presented.

Moved by _____ Seconded by _____
Comments _____

8. **EMPLOYEE ASSISTANCE PROGRAM**: Anderson
Pages 24-33

Suggested Resolution: Move to approve the contract for one year from April 1, 1999 to March 31, 2000 for \$9,768 per agreement.

Moved by _____ Seconded by _____
Comments _____

9. **FIRST READING OF POLICIES**: Anderson
Pages 34-36

Conduct a first reading of the following policies: Equal Employment Opportunity Statement (GBAA), Decision Making in Moorhead Public Schools (AB) and Cashing Checks Out of Cash Deposits (DMA).

10. **LEADERSHIP ORGANIZATIONAL CHANGE**: Anderson
Pages 37-38

Suggested Resolution: Move to approve the changes in the leadership organization as recommended by the administration.

Moved by _____ Seconded by _____
Comments _____

11. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

12. CLOSE PUBLIC MEETING: Foss

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705, Subdivision 1d(c) for preliminary consideration of allegations or charges against an employee.

Moved by _____ Seconded by _____
Comments _____

13. OPEN PUBLIC MEETING: Foss

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____
Comments _____


14. ADJOURNMENT

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
ITBS Testing (Elem.)	Mar. 22-26		
End of 3rd Quarter	Mar. 30		
Spring Break/No School	Apr. 2 & 5		
School Board	Apr. 12	7 pm	Townsite
Long Range Planning	Apr. 13	3:45 pm	Townsite
Inst. and Curr. Adv.	Apr. 15	7 am	Townsite
Supt. Adv. Council	Apr. 15	7 pm	Townsite
District Student/Staff Assistance	Apr. 19	3:30 pm	Townsite
Policy Review	Apr. 19	7 pm	Townsite
Com. Ed. Adv. Council	Apr. 20	6:30 pm	Townsite
School Board	Apr. 26	7 pm	Townsite
School Board	May 10	7 pm	Townsite
District Student/Staff Assistance	May 17	3:30 pm	Townsite
Inst. and Curr. Adv.	May 20	7 am	Townsite
Supt. Adv. Council	May 20	7 pm	Townsite
School Board	May 24	7 pm	Townsite
Last Day for Students	June 3		
Last Day for Staff/ Workshops	June 4		
Graduation	June 6		
School Board	June 14	7 pm	Townsite
School Board	June 28	7 pm	Townsite

MEMO #: I-99-192

TO: Dr. Bruce Anderson


FROM: Bob Jernberg 


SUBJECT: Grant Acceptance

DATE: March 16, 1999

This district has received a service-learning grant in the amount of \$515.00 from Cass County extension to be used by Jennifer Barringer's sixth grade classroom at Robert Asp Elementary. Students are planning a fund-raising/advertising project in collaboration with Yunker Farm. This project is an extension of the Asp sixth grade Adopt An Agency project in which all classrooms are participating.

Suggested Resolution: Move to accept the grant of \$515.00 from the Cass County Extension to be used for a student project in Jennifer Barringer's sixth grade classroom.

RMJ/vtr 

MEMO #: I-99-195
TO: Dr. Bruce Anderson
FROM: Bob Jernberg 
SUBJECT: Grant Acceptance
DATE: March 16, 1999

The Moorhead School District has received a grant of \$2800.00 from River Keepers to be used by Christy Lier at Robert Asp to develop a curriculum for River Keepers. River Keepers originally received the monies from a United Way of Cass County Venture Grant. The curriculum being developed by Christy Lier will implement a seven weekend environmental mentoring program.

Suggested Resolution: Move to accept the grant from River Keeper's as presented.

MEMO #: I-99-193
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Gift Acceptance
DATE: March 16, 1999

This district has received a gift of 36 tennis racquets valued at \$360.00 from the Minnesota Tennis Association for use at Moorhead Junior High School.

Suggested Resolution: Move to accept the gift of 36 tennis racquets and direct that a letter of thanks be sent to the Minnesota Tennis Association.

RMJ/vtr

MEMORANDUM P 99.150

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: March 12, 1999

SUBJECT: Resignations


The administration requests approval of the resignation of the following person :

Sandy Balboa Paraprofessional, Washington, effective March 3, 1999.

Suggested Resolution: Move to accept the resignation as presented.

RJ:jag

MEMORANDUM P 99.152

TO: Dr. Bruce Anderson
FROM: Robert Jernberg 
DATE: March 12, 1999
SUBJECT: Family/Medical Leave

The administration requests a family/medical leave for the following persons:

Barbara Schumacher SLD Teacher, Probstfield, to begin about May 10, 1999 for the remainder of the 1998-99 school year.

Heather Meyer Physical Education Teacher, Sr. High, beginning April 5, 1999 for the remainder of the 1998-99 school year.


Melissa Eidsness Math Teacher, Sr. High, to begin May 24, 1999 for the remainder of the 1998-99 school year.

Suggested Resolution: Move to approve the family/medical leaves as presented.

RJ(jag) 

MEMO

TO: School Board

FROM: Dr. John Skinkle 

RE: Retirement Date Change

DATE: March 15, 1999

The administration requests approval to change the retirement date as follows:


Joanne McCarl - from June 4, 1999 to March 15, 1999

Suggested Resolution: Move to accept the change in retirement date as presented.

JS:mdm

MEMORANDUM P 99.151

TO: Dr. Bruce R. Anderson

FROM: Robert Jernberg 

DATE: March 16, 1999

SUBJECT: Retirements

The administration requests approval of the early retirements of the following persons:


Rebecca Schierman 6th Grade Teacher, Robert Asp, effective June 4, 1999

Joyce Miller Cook-Manager, Edison, effective June 4, 1999

Doyle Dotson Science Teacher, Junior High, effective June 4, 1999

Suggested Resolution: Move to accept the retirements as presented.

RJ:mdm

MEMO #: I-99-189
TO: Dr. Bruce Anderson
FROM: Bob Jernberg 
SUBJECT: Agreement between Eventide and Moorhead School District
DATE: March 15, 1999

Attached is an agreement with Eventide for the Moorhead School District to schedule and coordinate educational programming for senior citizens of Moorhead at the Hjemkomst Interpretive Center. This agreement shall be effective April 1, 1999 through March 31, 2000.

Suggested Resolution: Move to approve the agreement between Eventide and the Moorhead School District as presented.

RMJ^{tr}
Attachment

**AGREEMENT BETWEEN
EVENTIDE
AND
MOORHEAD SCHOOL DISTRICT**

The Moorhead School District hereinafter referred to as the "Provider" and Eventide herinafter referred to as "Senior Center" enter into this agreement.

Whereas the Provider is a provider of learning opportunities for older adults and employs a coordinator for this purpose and the Senior Center wishes to purchase such services from the Provider; now, therefore, in consideration of the mutual understandings and agreements set forth, the Provider and the Senior Center agree as follows:

I. PROVIDER RESPONSIBILITIES

1. Schedule and coordinate educational programming for the senior citizens of Moorhead at the Interpretive Center.
2. Market senior citizen programming .
3. Work with service providers in the community to provide a program that reflects the broad range of interests and diversity of the senior population.
4. Schedule rooms in the Center as appropriate.
5. Work as a team with the Director of the Senior Center and any other activity coordinators.
6. Submit any purchase request to the Director of the Senior Center prior to making any commitments to purchase.
7. Submit a quarterly report (April 1, July 1, Oct. 1 and January 1) including program offerings and attendance and evaluation of program.
8. The Coordinator will be an employee of the Provider and Provider will pay payroll taxes and workers compensation.

II. SENIOR CENTER RESPONSIBILITIES

1. Provide Coordinator with an orientation to the facility, mission and philosophy.
2. Provide facility and necessary supplies to carry out program.
3. Make quarterly payment to the Provider based on \$100/week.
4. Provide office space in which the Coordinator can work.
5. To work in a cooperative effort providing guidance, resources, and team work with other staff.
6. To assist with marketing the senior program.

III. STAFF

The Provider will add hours to the time of the Community Education Older Adult Program coordinator Jacki Karch to carry out this job within the \$100/week reimbursement. The Provider will notify the Center if there is any change in personnel or in the Providers' ability to carry out this agreement. Upon notification, Provider and Center shall determine whether such inability will require a modification or cancellation of the agreement.

IV. TERMS OF AGREEMENT

This agreement shall be effective April 1, 1999 to March 31, 2000. The agreement will remain in effect for a continuous duration unless otherwise terminated. This agreement may be canceled by the Center or Provider at any time, with or without cause, upon thirty (30) days written notice to the other party.

V. HOLD HARMLESS

The Moorhead schools shall defend, indemnify and hold Eventide harmless from and against any claim, loss, expense or damage to any person or property in or upon the facility arising out of Moorhead's employees, agents or officers' actions. Eventide shall defend, indemnify and hold harmless from and against any claim, loss, expense or damage to any person or property in or upon the facility arising out of Eventide's use of or occupancy of the facility, use of shared equipment, or any act or neglect of Eventide's employees or agents.

Eventide

By: _____

Date:

Moorhead Schools

By: _____

Date:

MEMO #: S-99-236

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRA*

RE: Letter of Understanding

DATE: March 17, 1999

The Minnesota Teachers' Retirement Association has made possible an enhanced retirement program for identified employees. I am recommending that any employees who meet the criteria in the attached Letter of Understanding be eligible for the severance provision in our current Teachers' Master Contract.

Suggested Resolution: Move to approve the Letter of Understanding as recommended by the administration.

BRA:mdm
Attachment



Independent School District No. 152

Townsite Centre • 810 4th Avenue South Moorhead, Minnesota 56560

LETTER OF UNDERSTANDING

IT IS HEREBY understood and agreed by and between Independent School District No. 152, Moorhead, Minnesota (hereinafter referred to as the "School District"), and Education Moorhead (hereinafter referred to as the "Association"), as follows:

1. Notwithstanding any language to the contrary in Article 35 of the 1997-99 Teachers' Master Contract ("Contract") between the School District and the Association, any teacher who has been employed by and performed teaching services for the School District for at least thirty (30) years as of the end of the 1998-99 school year and is at least fifty-five (55) years of age by August 31, 1999, shall be eligible for early retirement pay under Article 35 of the Contract provided the teacher retires in accordance with Paragraph 2 herein.
2. Notwithstanding any language to the contrary in Article 35 of the Contract, in order to be eligible for early retirement pay as provided for in Paragraph 1 herein, the teacher must submit his/her written resignation by April 1, 1999, which resignation shall be effective on or before June 15, 1999.
3. Any teacher discharged or terminated by the School District shall not be eligible for the early retirement pay provided for herein.

4. The payment of early retirement pay as provided for herein shall not constitute, nor be interpreted as constituting, a past practice.

5. This Letter of Understanding shall automatically terminate effective June 30, 1999.

IN WITNESS WHEREOF, the parties have executed this Letter of Understanding as follows:

EDUCATION MOORHEAD

INDEPENDENT SCHOOL DISTRICT
NO. 152, MOORHEAD, MINNESOTA

President

Chair

Secretary

Clerk

Dated this ____ day of _____,
1999

Dated this ____ day of _____, 1999

MEMORANDUM P 99.149

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: March 8, 1999

SUBJECT: Change payment for severance for Moorhead Supervisors' Association.

Attached is a resolution prepared by our attorney Mr. James Knutson to change the payment from a lump sum to four equal payments.

Suggested Resolution: Approve the revision for Article X Section 4 of the current collective bargaining with Moorhead Supervisor Association.

LETTER OF UNDERSTANDING

IT IS HEREBY AGREED AND UNDERSTOOD by and between Independent School District No. 152, Moorhead, Minnesota, hereinafter referred to as "School District" and the exclusive representative, the Moorhead Supervisors Association hereinafter referred to as "exclusive representative," as follows:

WHEREAS, the School District has unilaterally decided in its sole and exclusive discretion that effective the 1998-1999 school year members of the appropriate unit of the exclusive representative who qualify for severance pay who retire during or at the end of the 1998-99 school year and thereafter shall receive severance pay in four (4) equal annual installments, beginning January first following the year of retirement and each January first thereafter, and

WHEREAS, the basis of the School District's decision is to accommodate cash flow in the School District.

1. The provisions set forth in Article X, Section 4 of the current collective bargaining agreement between the School District and the exclusive representative shall be changed to read as follows: "Severance pay shall be paid by the School District in four equal annual installments, beginning January first following the year of retirement and each January first thereafter. Any severance due upon death will be paid to the beneficiary of the deceased."

2. The provisions of this Letter of Understanding are effective April 1, 1999 and shall continue in full force and effect in the future.

IN WITNESS WHEREOF, the parties have signed this Letter of Understanding.

FOR:
MOORHEAD SUPERVISORS ASSN'

By: Lauri Wintersfeld-Stank
President

By: Mary H. Jovine
Secretary

Dated this 9 day of March,
1999


FOR:
INDEPENDENT SCHOOL DISTRICT NO.
152

By: _____
Chair

By: _____
Clerk

Dated this _____ day of _____,
1999

TO: Dr. Bruce Anderson

FROM: Robert Jernberg 


DATE: March 12, 1999

SUBJECT: Resolution for Discontinuing and Reducing programs and Positions.

Consider the attached resolution directing the administration to discontinue and reduce education programs and positions.

FTE	POSITION
Elementary	
3.00	Grades 1-4
1.00	Grades 5-6
0.32	Music
0.32	Phy. Ed.
0.16	German
Jr. High	
0.214	English
0.571	Math
0.143	PE/Health
0.429	Science
<u>0.571</u>	Social Studies
1.928	Jr. High Total
Sr. High	
0.857	English
0.857	Math
0.143	PE/Health
0.213	Science
1.000	Social Studies
<u>0.143</u>	Business Education
3.213	Sr. High Total

SUGGESTED RESOLUTION: Move to approve the resolution as presented.

RJag 

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District #152 at a Board meeting held March 22, 1999 directed the administration to make recommendations for staff reduction in programs and positions due to decreasing enrollment and/or financial condition of the School District and,

WHEREAS, the administration has prepared a recommendation, BE IT RESOLVED, by the School Board of Independent School District #152 as follows:

That the following positions be discontinued the end of the contract year 1998-1999.

<u>FTE</u>	<u>POSITION</u>
Elementary	
3.00	Grades 1-4
1.00	Grades 5-6
0.32	Music
0.32	Physical Education
0.16	German
Junior High	
0.214	English
0.571	Math
0.143	PE/Health
0.429	Science
<u>0.571</u>	Social Studies
1.928	Junior High Total
Senior High	
0.857	English
0.857	Math
0.143	PE/Health
0.213	Science
1.000	Social Studies
<u>0.143</u>	Business Education
3.213	Senior High Total

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

Thereupon said resolution was declared duly passed and adopted.

MEMO #: B99259

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER



DATE: MARCH 16, 1999

SUBJECT: EMPLOYEE ASSISTANCE AGREEMENT

Attached is the agreement negotiated by us with V.R.I. for employee assistance.

- Includes all employees.
- Four (4) session model, just two (2) sessions included in base amount, additional sessions billed at \$75.00 per hour.
- No limit on number of issues that may be used initiate a service request per family/household member.
- Scope of service, Exhibit A, Page 5.
- Cost - \$1.10 per month x 740 F.T.E. = \$814 x 12 = \$9,768 per year

Suggested Resolution: Move to approve the contract for one year from April 1, 1999 to March 31, 2000, for \$9,768 per agreement.

Budget: \$2,024 1998.1999, Budgeted \$5,500 1999.2000. We will use the \$5,396.50 we get from the LCSC for wellness to apply to the additional expense for the Employee Assistance Program.

AGREEMENT

THIS AGREEMENT is entered into by **VYDAS RESOURCES, INC.**, d/b/a **VRI**, a Montana corporation of 3011 Palmer, Missoula, Montana 59802 (**VRI**) and Moorhead Public Schools, of 810 4th Ave. S., Moorhead, MN 56560 (Employer).

RECITALS:

- A.** Employer wishes to provide a program of services for its employees and their dependents.
- B.** Among its business activities, VRI organizes, operates, and evaluates such programs for employers.

NOW, THEREFORE, in consideration of the following mutual covenants, conditions, representations, and promises, VRI and Employer agree as follows:

1. **Employer's Program.** VRI agrees to provide such program to Employer consisting of the services defined in this Agreement and the attached Exhibits.
 2. **Scope of Services.** VRI shall provide services to the Employer's eligible employees and dependents. Services are outlined in **Exhibit A, "Scope of Services."**
 3. **Area of Service.** VRI shall furnish services to designated employees and dependents in the geographic service area(s) specified in **Exhibit B, "Scope of Coverage, Rates, and Payments."**
 4. **Optional Services and Fees.** Employer may request any of the services listed in **Exhibit C, "Optional Services and Fees,"** on a fee for service basis.
 5. **Special Provisions.** **Exhibit D, "Special Provisions"** contains specially negotiated provisions which are controlling for purposes of this Agreement. If any of the contents of this Agreement are inconsistent with the provisions of **Exhibit D**, **Exhibit D** shall be controlling because it contains specifically negotiated terms.
 6. **Payment and Notification.** Employer agrees to pay VRI such sums, at such times, and under such conditions as set forth in **Exhibit B, "Scope of Coverage, Rates and Payments."** All payments due to VRI and notifications between the parties as required by this Agreement shall be remitted to the address shown in the signature section on page 4 of this Agreement. Notifications shall be by certified mail.
- Employer agrees to pay interest at the rate of 1.0% per month on all amounts not paid within 30 days after the date of VRI's invoice.
7. **Term.** The term of this Agreement shall commence on the 1st day of April, 1999 and shall remain in full force and effect for one (1) year, unless a different expiration date is specified in **Exhibit D, "Special Provisions"**, subject to earlier termination as provided herein. This Agreement shall automatically renew for two (2) successive one-year terms, unless canceled by either party upon at least 60 days' written notice. The automatic renewal terms may include a rate adjustment for each successive term. The number of employees covered, rates, and payment provisions agreed to by the parties are outlined in **Exhibit B, "Scope of Coverage, Rates, and Payments."**

8. **Exhibits Incorporated Into Agreement.** Attached to and by this reference incorporated into and made part of this Agreement are the following exhibits:

Exhibit A - Scope of Services

Exhibit B - Scope of Coverage, Rates, and Payments

Exhibit C - Optional Services and Fees

Exhibit D - Special Provisions

9. **General Provisions.**

(a) **Professional Qualifications.** Services pursuant to this Agreement shall be provided by qualified, clinical professionals able to perform their assignments without conflict of interest. VRI, in its sole discretion, shall provide such professional services either from its employees or by retaining qualified professionals as independent contractors to provide services under this Agreement. If independent contractors are utilized, VRI shall nevertheless be solely responsible for ensuring that services are provided by such independent contractors as required by this Agreement.

(b) **Legal Compliance.** VRI shall be required to obtain, at its sole expense, all necessary licenses and permits. Both VRI and Employer agree to comply with all applicable local, state, and federal laws, rules, and regulations prohibiting discrimination or otherwise regulating the terms and conditions of employment.

(c) **Confidentiality.** Employer agrees that all participation by its employees and their dependents in programs hereunder is confidential. VRI shall not disclose to Employer any information with respect to program participants obtained by VRI pursuant to their participation in programs hereunder, except with the written consent of those participants or as required by law. VRI shall have exclusive control over the direction and guidance of the professionals rendering services under this Agreement. VRI agrees to keep confidential all Employer information obtained in the course of delivering services.

(d) **Employer's Rights Respecting Employees.** In entering into this Agreement, Employer is not relinquishing any of its rights and obligations to control any aspects of the employment relationship between Employer and participants in programs hereunder. VRI agrees that the programs it provides for Employer hereunder will not be made available as a sanctuary of disciplinary immunity for employees of Employer. Employer agrees that VRI shall bear no responsibility with respect to Employer's decisions or actions concerning discipline or termination of its employees.

(e) **VRI Proprietary Data and Materials.** Employer agrees that all publications furnished by VRI pursuant to this Agreement shall remain VRI's sole property and Employer will do nothing to interfere with or appropriate VRI's proprietary rights therein. At the termination of this Agreement, Employer agrees to return all such materials remaining unused to VRI. Further, Employer agrees that it will not appropriate for its own use the systems or knowledge acquired from VRI hereunder. Employer agrees to keep confidential and not to disclose to any such person or entity, except the employees of Employer and others entitled to such disclosure by law, the information and/or management reports or systems utilized by VRI in discharging its responsibilities.

(f) **Employer's Obligations.** Employer agrees to cooperate with VRI as necessary for VRI to perform under this Agreement including, at a minimum, distributing promotional literature provided by VRI to employees and their family members and providing an individual to act as a liaison.

(g) **Status of the Parties.** VRI and Employer agree that VRI is an independent contractor and, except as otherwise provided in this Agreement or its exhibits, neither is the agent of the other, nor is either authorized to act on behalf of the other in any manner. VRI shall be required, at its sole expense, to provide all supplies, equipment, and personnel necessary for its performance as required herein.

10. Indemnity and Insurance.

(a) VRI and Employer shall each indemnify and hold the other harmless from damages (as defined in subparagraph 9b below) suffered by any party to the extent that such damages are based upon the acts or omissions of the indemnifying party, its employees and/or agents.

(b) For purposes of this paragraph 9, "damages" shall mean the liability, expressed in monetary terms, which a party becomes obligated to pay to a third party, whether by judgment, arbitration, settlement, or otherwise, plus the costs and expenses (including reasonable attorney's fees) incurred by that party in defending itself from such claim.

(c) VRI agrees to obtain and maintain during the term of this Agreement the following insurance: (i) comprehensive general liability in a minimum amount of \$1,000,000 in the aggregate and per occurrence; and (ii) professional liability insurance in a minimum amount of \$3,000,000 in the aggregate and per occurrence.

(d) If either party finds it necessary to institute legal proceedings to protect or enforce any rights hereunder, the prevailing party shall be entitled to recover from the other party reasonable attorney's fees and costs, plus all other reasonable expense necessarily incurred in any such proceedings.

11. Termination: Either party may terminate this Agreement without cause upon giving the other party sixty (60) days' written notice specifying the effective date of such termination.

12. Procedures upon Termination:

(a) **Generally.** Upon termination of this Agreement, VRI shall deliver to Employer final reports of Employer's program hereunder. Employer shall deliver to VRI all unused proprietary materials. The confidentiality and nondisclosure provisions of this Agreement shall survive termination and shall remain binding upon each party. Employer shall pay VRI for fees earned on a pro-rata basis for all services provided prior to termination. VRI shall refund fees prepaid by Employer on a pro-rata basis applicable to post-termination periods.

(b) **Existing Clients.** Employer acknowledges that at the time of termination, some of its employees or their dependents may be active cases receiving services from VRI and it may be unethical and/or illegal to terminate such services without providing further treatment for such clients. Prior to the termination date, VRI shall furnish Employer with a list of the number of active cases which fall into this category, together with certification that it has examined the nature of the active cases and that further treatment is recommended. Employer shall allow VRI to continue to provide such services on reasonable payment terms acceptable to VRI or to make other clinically acceptable arrangements for continued services.

13. **Assignment.** Neither party may assign its rights or delegate its duties hereunder without the prior written consent of the other, provided, however, that either party may make such an assignment or delegation to a subsidiary or parent entity, as long as such assignment or delegation does not result in a material change in the non-assigning party's rights and/or duties.

14. **Entire Agreement.** This Agreement, including all exhibits, contains all of the terms and conditions of the agreement between VRI and Employer. There are no representations or understandings except as contained herein. This Agreement may only be changed by a written instrument signed by both parties.

15. **Governing Law.** This Agreement has been entered into between the parties in Montana and, unless the parties specify a different jurisdiction in Exhibit D, "Special Provisions," the laws of such state shall govern its interpretation and enforcement.

16. **Arbitration.** The parties agree to meet and confer in good faith to resolve any problems or disputes that may arise under this Agreement. Any controversy or claim arising from or relating to this Agreement that cannot be amicably resolved shall be settled by arbitration in accordance with the rules of the American Arbitration Association under its Commercial Arbitration Rules, and judgment upon the award rendered may be entered in any court having jurisdiction thereof.

VYDAS RESOURCES, INC.

By _____

Date: _____

Name: Clifford G. Larsen

Title: President

3011 Palmer Street

Missoula, MT 59802

Tel. #(406) 721-0291

Fax #(406) 543-0020

EMPLOYER: MOORHEAD PUBLIC SCHOOLS

By _____

Date: _____

Name: _____

Title: _____

Address: _____

Tel. # _____

Fax # _____

EXHIBIT A
SCOPE OF SERVICES

1. EAP General Program Services

Employer wishes to provide an Employee Assistance Program (EAP) for its employees through which employees and their dependents are able to obtain appropriate and necessary care for problems they may suffer, and for such other personal problems as may interfere with their productivity and general well-being.

VRI agrees to provide such program to the Employer and consists of the following services:

- a) Counseling sessions including an initial evaluation to identify problems, with follow-up contact as deemed appropriate by the counselor. VRI agrees to provide a maximum of four (4) counseling sessions (hours) per incident per year for each eligible employee and their family members. A counselor may deem it necessary to hold longer sessions to facilitate the needs of the client. If session length is extended, the number of sessions are reduced to equal a maximum of counseling hours.
- b) A plan of assistance, including referral to outside agencies, for employees and their dependents who seek assistance through the EAP. Dependents, also referred to as eligible family members, are those individuals living with the employee or eligible for coverage under the employee's health insurance policy maintained through the Employer. Fees incurred by any employee or family member at agencies other than VRI are not included in the EAP coverage and are the full responsibility of the employee or eligible family member.
- c) Twenty-four hour, seven-day per week, toll-free telephone crisis counseling.
- d) Standard Utilization Reports submitted regularly (as specified in 2 b) of this Exhibit). **The reports will not indicate the names of employees using the service.** The frequency of reporting is specified below.
- e) Promotion of the EAP by making the following available:
 - (1) Initial orientation for employees and supervisors, and annually thereafter as requested by Employer;
 - (2) Employee brochures and wallet cards distributed at orientation sessions;
 - (3) Supervisor manuals provided for distribution;
 - (4) EAP promotional materials provided to Employer for distribution to the employee's family (promotional materials may be in the form of payroll inserts, newsletters, or brochures);
 - (5) One Topical Training Session, one hour in duration, if requested by Employer;
 - (6) Posters displaying a toll-free hotline telephone number to reach an EAP counselor 24 hours per day;
 - (7) Additional services which the parties may agree to as outlined below.

f) Optional Services provided on a fee-for-service basis at the request of the Employer. Optional Services and Fees are shown in **Exhibit C, "Optional Services and Fees."**

2. EAP Program Services Specific to Employer

VRI and Employer agree to the following stipulations as to level of service:

a) **Number of Sessions**

VRI and Employer agree to provide a maximum of four (4) counseling sessions (hours) per incident per year for employees and their dependents.

b) **Standard Utilization Reports**

VRI will provide Employer with Standard Utilization Reports at least on a regular basis which shall be: quarterly (____) or annual (X). Occasionally, Employer may request special (non-standard) reports from VRI. The formats, frequency, and price for the custom reports are specified in **Exhibit D, "Special Provisions."**

EXHIBIT B
SCOPE OF COVERAGE, RATES AND PAYMENTS

1) Number of Employees Covered

Employer agrees to provide VRI with a detailed list of employees and their geographic area of employment at the inception of the Agreement. VRI shall provide services pursuant to this Agreement to all employees in the geographic areas to which both parties agree as indicated below or in the attachment if the below space is not adequate:

<u>Employee Location</u>	<u>Employee Count</u>
Moorhead	740 FTE's
Total	740 FTE's

Unless other arrangements are made by Employer and VRI, Employer agrees to monthly () or quarterly (X) provide VRI with an accurate and updated number of employees and their locations for the purpose of calculating fees owed to VRI. These counts and locations shall be provided to VRI by mail or facsimile 15 days prior to the end of the billing cycle. The updated number of eligible employees will be indicated on the next month's invoice.

2) Rates

Employer shall compensate VRI at a rate of \$1.10 per employee per month for services provided by VRI which are included in the Agreement. The rate will increase by 4% on each anniversary of the inception date shown above, unless other terms are agreed to in writing by both parties at the time of renewal. Optional Services shown in Exhibit C will be provided at VRI's current rate during any renewal term of this agreement. The parties agree that the rate is firm and not subject to any refunds, rebates, or other changes unless agreed to in writing and specified in **Exhibit D, "Special Provisions."**

3) Payments

Employer will pay VRI on a monthly (), quarterly (X) or annual () basis in advance of the service period.

EXHIBIT C
OPTIONAL SERVICES AND FEES

Services	Description	Fees	Expenses
Topical Training	Topical Training, also called "Brown Bag Lunch" Programs, are brief (typically one-hour) introductions to relevant and timely topics. The employer may select from a list of topics or request a custom-developed program. Training is held in the workplace or at a specified site.	\$90 per hour of training. \$45 per hour of custom program development	travel and expenses incurred
CISD	Critical Incident /Stress Debriefing	\$90 per hour per staff person	travel and expenses incurred
DoT Substance Abuse Evaluations		\$300 per evaluation	
Conflict Resolution		\$150 per session hour	travel and expenses incurred
Customized literature and promotional items	Employer may desire to add Employer's name and/or logo to VRI's literature and promotional items or may desire to create custom literature and promotional items.	incremental cost to VRI plus 10% admin. fee	

EXHIBIT D
SPECIAL PROVISIONS

Notwithstanding any stated provision of the main Agreement, the parties have negotiated and agreed to the following special provisions.

The following fee structure will be implemented for the Moorhead Public Schools:

One to four session model:

\$1.10 per employee per month, capitated rate based on 740 FTE's, for one (1) to two (2) sessions.

\$75.00 per hour fee-for-service for sessions three (3) and four (4).

Topical training sessions will be billed on a fee-for-service basis at a rate of \$90.00 per hour.

POLICY OF THE
SCHOOL BOARD
MOORHEAD, MN.

DISTRICT CODE: GBAA
DATE ADOPTED: 08/12/80
REVISED: 04/26/94

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

This is to affirm Independent School District No. 152's policy of providing equal opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity/Affirmative Action laws, directives and regulations of Federal, State and Local governing bodies or agencies thereof, specifically Minnesota Statute§ 363.

It is the policy of Independent School District No. 152 to recruit, hire, train, and promote persons in all job titles, without regard to race, color, creed, religion, sex, sexual orientation, national origin, marital status, or status with regard to public assistance, disability, limited English proficiency or age, except where such status is a bona fide occupational qualification.

It is the policy of Independent School District No. 152 to make employment decisions in a manner which will further the principles of equal employment opportunities.

It is the policy of Independent School District No. 152 to ensure that all personnel actions such as compensation, benefits, transfers, layoffs, return from layoff, company-sponsored training, education, tuition assistance, and social and recreation programs will be administered without regard to race, color, creed, religion, sex, sexual orientation, national origin, marital status, or status with regard to public assistance, disability, limited English proficiency or age.

Independent School District No. 152 has appointed the ~~Assistant Superintendent / Human Resources~~ Director of Personnel to manage the Equal Employment Opportunity Program. His/Her responsibilities and authority will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this Affirmative Action Program. The School Board will receive and review reports of the progress of the program.

If any employee or applicant for employment believes he/she has been discriminated against, ~~please~~ contact the Assistant Superintendent - Human Resources. For more information on the school district's internal procedures for addressing equal opportunity complaints, see the Policy of the School Board GBA Grievance Procedure for Equal Opportunity.

It is the responsibility of every school district employee to follow this policy.

Reviewed/Revised: 2/13/90
4/26/94

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: AB DATE ADOPTED: 08-08-94 REVIEWED/REVISED:
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DECISION MAKING IN MOORHEAD PUBLIC SCHOOLS

Purpose Statement

The School Board believes that the opportunity for involvement and input by the stakeholders in the district results in insightful, effective and efficient decisions. The Board also believes that learning is enhanced, accountability increased and innovation and excellence are encouraged when employees and stakeholders are able to make or share in decisions within identified parameters.

The superintendent is charged with encouraging collaboration and participation in decision making as appropriate and implementing a decision-making process within the school district which empowers staff and parents within the following parameters.

Decision-Making Parameters in ISD 152

Decisions at all levels must:

- * Be focused on how the decision will first affect students
- * Be directed toward the improvement of instruction and student achievement
- * Be inclusive of parents, students and community members
- * Be aligned with the mission and beliefs of the District
- * Be research based and data driven
- * Be aligned with and support the Five-Year Educational Plan and the School Improvement/Program Plan
- * Be consistent with the assumptions in the Annual Operational Plan
- * Be reflective of School Board Policy and Administrative Regulations
- * Be in compliance with federal, state and local laws, regulations and mandates
- * Be congruent with bargaining unit master contract language

The final decision regarding parameters and level at which decisions are made is determined by the superintendent unless parameters are otherwise specified by the School Board, rules and statutes promulgated by the State of Minnesota, or the federal government.

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: DMA DATE ADOPTED: 5-90 REVISED: 11-28-94
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CASHING CHECKS OUT OF CASH DEPOSITS

Since all school district deposits, by statute, are to be made intact, it is the policy of ISD #152 that no checks, including third party checks, are to be cashed for anyone (staff or students) out of cash deposits made by the district (food service, tuition & fees or any other cash deposits).

Further information is available in the ~~Business Affairs~~
Office of System Support.

Last Reviewed: 5/90
11/28/94

MEMO #: S-99-235

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *PLH*

RE: Leadership Organizational Change

DATE: March 16, 1999

Toward the end of encouraging a seamless transition in our leadership organization, I am recommending the following:

- * Post immediately the position of Assistant Superintendent - System Support.
- * Designate Mr. Robert Lacher as the Assistant Superintendent - Human Resources for the 1999-2000 school year.
- * Effective 7/1/2000 the Assistant Superintendent - Human Resources position will become the Director of Personnel in accordance with the School Board approved leadership plan.

Rationale:

- * Provides for a more smooth and seamless transition at the level of Assistant Superintendent by making available for the new Assistant Superintendent - System Support the background and experience of Mr. Lacher for up to one year.
- * The reassignment of Mr. Lacher to the Assistant Superintendent of Human Resources utilizes his knowledge and skills related to personnel, state law and regulations, school district policy, procedures and practice, and will enable the implementation of human resource systems which will serve the District well for many years.

MEMO #: S-99-235

March 16, 1999

Page Two

- * The likelihood of success of both the new Assistant Superintendent - System Support in 1999-2000 and the Director of Personnel in 2000-2001 will be enhanced because of issues which will have been addressed, systems which will have been implemented, and the experience gained by the two new assistant superintendents prior to the arrival of the new superintendent.

Suggested Resolution: Move to approve the changes in the leadership organization as recommended by the administration.

BRA:mdm

S.M. 9. B05
Min
4.12.99

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

April 12, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

*** We Are Proud of eight teams from the Moorhead Public Schools who took first place honors during the Moorhead Regional Odyssey of the Mind Tournament on March 13 as follows. First place winners advance to the state tournament on April 10 at Armstrong High School in Plymouth.

Over the Mountain Division II - Robert Asp Team A, team members: Kyle Boerner, Blake Plankers, Bryan Swang, Sam Krauth, Dan Wheeler, Chris Berglund, and Sean Richards - Coaches: Martha Wheeler and Mari Beth Plankers.

SCHOOL BOARD AGENDA - April 12, 1999

PAGE 2

Environmental Challenge Division I - Probstfield Elementary School, team members: Nick Holschuh, Angela Money, Bryan Sewell, Andrew Burns, Sarah Martinsen, Andrew Chen, and Lisa Bruggeman - Coach: Sarah Pawlowski.

Environmental Challenge Division II - Moorhead Junior High School Team A, team members: Rachel Sternhagen, Thelonious Gracyk, Nick Sternhagen, Tatiana Gracyk, Seth Harris, and Jim Ross - Coaches: Jolene Beckman and Athena Gracyk.

O, My Faire Shakespeare Division I - Robert Asp School Team B, team members: Neil Anderson, Tory Boyd, Michelle Drinka, Dana Erickson, Karl Kratzke, Andrea Lichtsinn, and Cathryn Nelson - Coaches: Susan Kratzke and Mary Boyd.

O, My Faire Shakespeare Division II - Robert Asp School Team A, team members: Scott Johnson, Erin Koppang, Liv Gudmundson, Emmae Davis, Andrew Larson, Ellie Matheson, and Nels Hunstad - Coach: Anne Larson.

Ratio Metric Structure Division I - Robert Asp School Team A, team members: Allen Antonson, Sarah Erickson, Chaley Wang, Terry Boldt, Tonya Highness, Samantha Bourcy, and Jake Thiel - Coach: Cindy Antonson.

Customer Service Division I - Robert Asp School Team A, team members: Lindsay Biller, Cathrine Johnson, Kendra Larson, Hayley Cameron, Erica Schierholz, and Joel Witthoeft - Coaches: Mark Starkweather and Amy Biller.

Customer Service Division II - Moorhead Junior High Team A, team members: John Langdahl, Eli Hunstad, Maren Hulden, Kayla Irmien, Ryan Thoreson, and Carl Hulden - Coach: Amy Kuntz.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. **CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries

SCHOOL BOARD AGENDA - April 12, 1999
PAGE 3

on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. INSTRUCTIONAL MATTERS - Jernberg

- (1) Acceptance of Gifts - Page 8
- (2) Approval of Grant Amendment - Page 9
- (3) Acceptance of Grants - Page 10-11
- (4) Approval of Grant Application - Page 12

B. BUSINESS AFFAIRS - Lacher

- (1) Approval of NSF Check Collection - Page 13
- (2) Unpaid Fees for 1997-98 All-Day Kindergarten Program - Page 14

C. PERSONNEL MATTERS - Lacher

- (1) Acceptance of Retirements - Page 15
- (2) Acceptance of Resignations - Page 16
- (3) Approval of Family/Medical Leave - Page 17
- (4) Approval of Extended Leave of Absence - Page 18

D. ADMINISTRATIVE MATTERS - Anderson

- (1) Approval of March 8 and 22, 1999 Minutes - Pages 19-28
- (2) Approval of April Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. COMMITTEE REPORTS

4. SUPERINTENDENT SEARCH UPDATE: Foss
Page 29

Dr. Cliff Hooker, Clifford P. Hooker & Associate, will provide a progress report on the superintendent search process.

SCHOOL BOARD AGENDA - April 12, 1999

PAGE 4

5. **SCHOOL BOARD/STAFF DIALOGUE**: Anderson

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

Review of the Minnesota State Kindergarten Conference - Anderson

Page 30

Summer Programs - Jernberg

Page 31

6. **1999-2000 STAFFING**: Anderson

Review of the status of the selection process for administrative positions for the 1999-2000 school year.

7. **POLICY APPROVAL**: Anderson

Pages 32-33

Suggested Resolution: Move to approve the policy, Cashing Checks Out of Cash Deposits (DMA), as presented.

Moved by _____ Seconded by _____

Comments _____

8. **POLICY APPROVAL**: Anderson

Pages 34-35

Suggested Resolution: Move to approve the policy, Equal Employment Opportunity Statement (GBAA), as presented.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - April 12, 1999
PAGE 5

9. **POLICY APPROVAL:** Anderson
Pages 36-37

Suggested Resolution: Move to approve the policy, Decision Making in Moorhead Public Schools (AB), as presented.

Moved by _____ Seconded by _____
Comments _____

10. **MOORHEAD PUBLIC SCHOOLS' WEB PAGE:** Markert/Technology Staff
Page 38

11. **MOORHEAD HIGH AND MOORHEAD STATE UNIVERSITY TEACHER EXCHANGE:** Jernberg
Page 39

Suggested Resolution: Move to approve the faculty exchange with Moorhead State University as outlined.

Moved by _____ Seconded by _____
Comments _____

12. **BID DATES FOR LONG RANGE FACILITY PLAN CONSTRUCTION:** Lacher
Pages 40-42

Suggested Resolution: Move to set a special board meeting for Monday, April 19, 1999 at 4:30 p.m.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - April 12, 1999
PAGE 6

13. **ROOFING MATERIALS BID:** Lacher
Pages 43-47

Suggested Resolution: Move to approve the bid award to WD Hickman for roofing materials not to exceed \$143,423.50. Actual cost for construction should be under \$81,000.00.

Moved by _____ Seconded by _____
Comments _____

14. **SABBATICAL LEAVE REQUEST:** Jernberg
Page 48

Suggested Resolution: Move to approve the sabbatical leave as presented.

Moved by _____ Seconded by _____
Comments _____

15. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**
16. **ADJOURNMENT**

SCHOOL BOARD AGENDA - April 12, 1999
PAGE 7

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Long Range Planning	Apr. 13	3:45 pm	Townsite
Inst. and Curr. Adv.	Apr. 15	7 am	Townsite
Supt. Adv. Council	Apr. 15	7 pm	Townsite
District Student/Staff Assistance	Apr. 19	3:30 pm	Townsite
Policy Review	Apr. 19	7 pm	Townsite
Severe Storms Awareness Week	Apr. 19-23		
Com. Ed. Adv. Council	Apr. 20	6:30 pm	Townsite
School Board	Apr. 26	7 pm	Townsite
School Board	May 10	7 pm	Townsite
Washington Retirement Tea	May 11	3 pm	Washington
District Student/Staff Assistance	May 17	3:30 pm	Townsite
Inst. and Curr. Adv.	May 20	7 am	Townsite
Supt. Adv. Council	May 20	7 pm	Townsite
School Board	May 24	7 pm	Townsite
Edison Retirement Tea	May 24	3:45-5:30 pm	Edison
Junior High Retirement Tea	May 25	3-5 pm	Hjemkomst
R. Jernberg Retirement Tea	June 1	3:30-5 pm	NW Tech. College
Last Day for Students	June 3		
Last Day for Staff/Wkshps	June 4		
Graduation	June 6		
School Board	June 14	7 pm	Townsite
School Board	June 28	7 pm	Townsite

MEMO #: I-99-202
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Gifts Acceptance
DATE: April 5, 1999

This district has received a gift in the amount of \$79.61 from Target for use at Moorhead Junior High School.

This district has received \$480.00 from Spud Boosters and \$50.00 from Dean Mollerud for purchase of golf equipment by the Activities Office.

This district has received \$100.00 from the Moorhead VFW for use by the Red River Area Learning Center in producing bedding plants.

This district has received \$119.00 from Bert Chamberlain for the purchase of a microwave oven to be used in the staff workroom at Robert Asp school.

Suggested Resolution: Move to accept the gifts as presented and direct that a letters of thanks be sent to Target, Spud Boosters, Dean Mollerud, Bert Chamberlain and the Moorhead VFW.

RMJ/vtr
Attachment

MEMO #: I-99-209
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *(Signature)*
SUBJECT: 1998-99 IASA Grant Amendment
DATE: April 6, 1999

The district has received authorization to utilize \$120,621.92 in carryover and unobligated funds from the IASA Consolidated application. The Title I, II, & VI application will be amended to reflect the following:

- Summer programming
- Neglected & Delinquent
- Homeless
- Staff Development
- Software and hardware purchases

These programs are continuing programs which will be funded with carryover and/or unobligated funds with the approval of the Minnesota Department of Children, Families & Learning.

Suggested Resolution: Move to utilize the carryover funds as outlined above.

RMJ/vtr

MEMO #: I-99-191
TO: Dr. Bruce Anderson
FROM: Bob Jernberg
SUBJECT: Grant Acceptance *BJ*
DATE: April 6, 1999

The district has received a grant from the Minnesota Agricultural Education Leadership Council. The funding in the amount of \$1100.00 will be used by the Red River Area Learning Center under the direction of Patricia Babolian to make bedding plants available for use at the National Guard Armory flower beds and also for community gardens. A gift of seeds in the amount of \$500.00 was also made available by Holland's Landscaping and Master Gardener's of Clay County.

Suggested Resolution: Move to accept the grant and gift as presented and direct that a letter of thanks be sent to Holland's Landscaping and the Master Gardener's of Clay County.

RMJ/vtr

MEMO #: I-99-208
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *RJ*
SUBJECT: Grant Acceptance
DATE: April 6, 1999

The district has received a Goals 2000 grant from the MN Department of Children, Families, & Learning in the amount of \$35,670 for district-wide parent involvement activities during the 1999-2000 school year.

Suggested Resolution: Move to accept the grant as presented.

RMJ/vtr

MEMO #: I-99-204
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *[signature]*
SUBJECT: Partners in Learning Grant Application
DATE: April 5, 1999

Community Education requests authorization to submit an application to the the Clay County Family Service Collaborative for a grant to continue Partners in Learning.

Partners in Learning is a family literacy program directed at children ages 0-7 and at least one parent who is in need of adult basic education. The project has been funded this year by a grant from the Clay County Family Service Collaborative and this new grant would continue the project for another year. The project is a collaborative effort making use of community resources including Head Start, University of Minnesota Extension, Adult Basic Education, Early Childhood Family Education, and Eventide.

18 parents and 31 children are currently being served. The parents are divided into two groups to work either on their English language skills or GED preparation. Adults are transported to Eventide on Fridays to learn about various jobs and to develop some job skills. Parents learn parenting skills and children have a chance to play and learn with other children.

The program serves families in Moorhead and Dilworth with transportation provided if needed. Families in other parts of Clay County can participate if they can provide their own transportation.

Suggested Resolution: Move to approve the submission of a grant in the amount of \$76,208 to fund Partners in Learning with Community Education Director Mary Davies as the contact person.

RMJ/vtr
Attachment

March 31, 1999

TO: Bruce Anderson

FROM: Bob Lacher



SUBJECT: NSF checks

Request permission to write off the following NSF checks and submit them to Red River Collection Agency.

On the General Acct:

Vicki Polchow	\$25.00
Vicki Polchow	\$25.00
Pamela Colton	\$20.00
Jolynn Krotzer	\$ 8.00
Irene Reyes	\$ 3.25
Rhonda Heald	\$15.00
Earl Harlow	\$25.00
Earl Harlow	<u>\$25.00</u>

Total	\$121.25
-------	----------

On the Activity Acct:


Jason Kohlman	\$15.00
Kenneth Kludt	\$22.00
Stacy Puhlman	\$16.00
Trisha Nelson	<u>\$ 9.00</u>

Total	\$62.00
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Suggested Resolution: Move to approve collection of NSF checks listed above.

April 7, 1999

TO: Bruce Anderson

FROM: Bob Lacher 

SUBJECT: Unpaid fees for All Day Kindergarten Program 97-98

Request permission to write off the following uncollected fees and submit them to Red River Collection Agency.

Lee & Charmaine Gray	\$1,213.00
Gloria Wilson	\$2,550.00

Attached: Statement of account, copy of contract, collection letter, and proof of mailing.

Suggested Resolution: Move to approve collection of uncollected fees listed above.

MEMORANDUM P 99. 156

TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: April 4, 1999
SUBJECT: Retirements

The administration requests approval of the early retirement of the following persons :


Roger Vettleton	Social Teacher, Senior High, effective June 4, 1999.
Mary Ann Murack	Physical Education Teacher, Senior High, effective June 4, 1999
Joyce Olson	Business Teacher, Senior High, effective June 4, 1999.
Bill Ingison	Grade 3 Teacher, Washington, effective December 21, 1999.
Carol Nelson	Counselor, Senior High, effective June 9, 1999.
Rachel Hiebert	German Teacher, Junior High, effective January 21, 2000.
M. R. Argent	Math Teacher, Senior High, effective January 21, 2000.

Suggested Resolution: Move to accept the retirements as presented.

RJ:sh

MEMORANDUM P 99.158

TO: Dr. Bruce Anderson

FROM: Robert Jernberg 

DATE: April 4, 1999

SUBJECT: Resignations

The administration requests approval of the resignation of the following persons :

Debra DeMinck Counselor, Junior High, effective June 4, 1999.

Deb Anderson EBD Teacher, MCAP, effective June 4, 1999.

Beth Zimmerman EBD Paraprofessional, MCAP, effective February 26, 1999.

Jon Gallatin OHI Paraprofessional, Senior High, effective May 28, 1999.

Suggested Resolution: Move to accept the resignation as presented.

RJ:sh

MEMORANDUM P 99.157

TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: April 4, 1999
SUBJECT: Family/Medical Leave

The administration requests a family/medical leave for the following persons:

Janice Jenson	MMMI Paraprofessional, Probstfield, to begin March 9, 1999 for the reminder of the 1998-99 school year.
Susan Bachmeier	EBD Teacher, Junior High, for the school year 1999-2000.

Suggested Resolution: Move to approve the family/medical leaves as presented.

RJ:jag

MEMORANDUM P 99.160

TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: April 4, 1999
SUBJECT: Extended Leave of Absence

The administration requests approval for Extended Leave of Absence for the following person:

Dawn Gunderson English Teacher, Junior High, for the school years 1999-2000 to year 2003-2004.

Suggested Resolution: Move to approve the Leave as presented.

RJ:sdh

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 8, 1999
PAGE 1**

MEMBERS PRESENT: Jim Cummings, Stacey Foss, Anton B. Hastad, Carol A. Ladwig, Kristine Thompson (7:02), and Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson and James Hewitt.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as printed.

APPROVAL OF AGENDA: Hastad moved, seconded by Ladwig, to approve the agenda as presented. Motion carried 5-0.

WE ARE PROUD:

*** We Are Proud of Bret Maughan who was inducted in the North Dakota High School Wrestling Hall of Fame in February. Bret's record holds 126 straight victories and is a four-time state champion.

*** We Are Proud of Moorhead Junior High School Mathcounts Team for placing second in the chapter competition held at Moorhead State University on February 10. Matt Duval, Brad Holschuh, Dan Stone, and Zack Kenz will compete at the state competition in Mankato on March 13th.

Eighth grade team members were Kate Dale, Matt Duval, Brad Holschuh, and Dan Stone. Alternates were eighth grader Brent Vesta and seventh grader Zack Kenz.

Dan Stone place second individual, Matt Duval fourth place individual and fourth place in the countdown round, and Brad Holschuh sixth place individual and second place in the countdown round. Brent Vesta placed first as an alternate.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 8, 1999
PAGE 2**

The Mathcounts Team is coached by Ken Welken. Mathcounts, a national competition, tests students on probability, statistics, linear algebra, and polynomials.

*** We Are Proud of Moorhead Senior High School Student Council, Key Club and advisors who along with volunteers from the Moorhead Area Education Foundation received pledges of \$21,813 on the evening of March 1 and 2. These dollars along with other funding from the Moorhead Area Education Foundation will be utilized as scholarships for this year's graduating seniors.

*** We Are Proud of the Moorhead Junior High School team who took first place honors at the Regional Science Olympiad Tournament held at Moorhead State University on February 5.

First place medals were earned for the following events: Pentathlon - Krister Anderson, Steph Johnson, Ashley Kujanson, and Craig Powers; Practical Data Gathering - Lee Richards and Daniel Stone; Mystery Gathering - Lee Richards and Daniel Stone; Mystery Architecture - Jamie Barrows and Matt Bresee.

Silver medals were awarded for: BioProcess Lab - James Moyano and Lea Sims; Naked Egg Drop - Krystal Kne and Lea Sims; Propeller Propulsion: Erik Landa and Sam Lenius.

A bronze medal was earned by Craig Powers and Lee Richards for Trajectory.

Additional team members include John Anderson, Ian Burman, Melissa Cai, Nick Foos, and Zackary Kenz.

This team will now advance to the state competition to be held in St. Paul at the University of St. Thomas on March 20.

*** We Are Proud of the winners of the District Spelling Bee held on February 11: 1st Place - Lee Richards (Grade 8) and Seth Harris (Grade 8); 2nd Place - Erin Koppang (Grade 6); 3rd Place - Elizabeth Sullivan (Grade 6). Lee, Seth and Erin will advance to the Regional Spelling Bee in Fergus Falls on March 4. Elizabeth is the alternate.

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*** We Are Proud of the winners of the Grade Level Bees held at MJH on January 29 and at Robert Asp on February 3: Grade 5 - Jennifer Bylund; Grade 6 - Ben Gunderson; Grade 7 - Samantha Erdmann; and Grade 8 - Seth Harris.

CONSENT AGENDA: Cummings moved, seconded by Thompson, to approve the following items on the Consent Agenda:

Dr. Anderson noted that in relation to Dr. Skinkle's resignation he had completed many tasks in the Human Resources Department and left the district in good standing.

Grant Application - Approve the request for \$18,936.31 in Private Equity Services funding under IASA Title I. Funding will be utilized for Title I services for nonpublic students attending St. Joseph School for the 1999-2000 school year.

Gift - Accept the \$1,000 gift from Cass County Extension for use in assisting staff attending the 1999 National Service-Learning Conference.

Additional Grant Funding - Accept \$1,175 in additional funding from Moorhead Healthy Community Initiative for after-school programming.

Retirements

Susan Arneson - Kindergarten Teacher, Edison, effective June 4, 1999.

Janet Geston - English Teacher, Senior High, effective June 4, 1999.

Marion Halgrimson - Music Teacher, Probstfield, effective October 29, 1999.

Sylvia Peterson - LD Teacher, Senior High, effective August 1, 1999.

Arlin Prochnow - Business Teacher, Senior High, effective June 4, 1999.

Noel Sletten - Math Teacher, Senior High, effective June 4, 1999.

Judith Statler - LD Teacher, Washington, effective March 15, 2000.

Jan Kapitan - Grade 3 Teacher, Washington, effective June 4, 1999.

Resignation

Anna Gunvalson - Home School Liaison, Washington, effective March 5, 1999.

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Family/Medical Leave

Kari Rudolph - Reading Recovery Teacher, Washington, to begin about April 4, 1999 for the rest of the 1998-99 school year.

Kim Brewster - LD Teacher, Edison, to begin about April 19, 1999 and to extend through May 21, 1999.

Stacy Swanson - Grade 2 Teacher, Edison, to begin around April 21, 1999 for the rest of the 1998-99 school year.

Christine Rositas - Home School Liaison, to begin about April 6, through April 19, 1999.

Leave of Absence

Dr. John Skinkle - Assistant Superintendent - Human Resources, Townsite Centre, for a leave of absence from April 1, 1999 through June 30, 1999.

Approval of Minutes: Approve the minutes of February 8 and February 22, 1999, as presented.

Claims - Approve the March claims, subject to audit, in the amount of \$918,312.32.

General Fund:	\$363,638.76
Food Service:	50,441.82
Transportation:	185,165.83
Community Service:	40,579.13
Capital Expenditure:	\$262,299.71
Townsite Centre:	16,187.07
TOTAL	\$918,312.32

Motion carried 5-0.

COMMITTEE REPORTS: A report was heard regarding the Joint Powers Committee.

SCHOOL BOARD/STAFF DIALOGUE: (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with invited staff representatives on a wide variety of programs and issues.)

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Summer Migrant Program - Scott Matheson reviewed plans for the upcoming Summer Migrant Education Program which included revisions due to demographic changes.

Technology - Dan Markert, Gay Galles and Connie Jones reviewed current utilization of technology in the district and plans for the future. Mr. Markert distributed a handout related to "What have WE accomplished..." There was good dialogue between the Board and Mr. Markert regarding Y2K compliance, the district web page, staff development, and future opportunities.

SHARED CONSTRUCTION OF STORAGE BUILDING WITH TRI-VALLEY

OPPORTUNITY COUNCIL: Cummings moved, seconded by Thompson, to approve the shared agreement for the construction of the storage facility at the maintenance facility. Motion carried 5-0.

SENIOR HIGH BLEACHER AWARD: Cummings moved, seconded by Ladwig, to approve the low bid meeting specifications to Fargo School Specialty for \$258,110. Motion carried 5-0.

GYMNASTICS AGREEMENT WITH FARGO PUBLIC SCHOOLS: Ladwig moved, seconded by Cummings, to approve the gymnastic facility lease with Fargo Public Schools for \$10,000 a year for three years for a total of \$30,000 and request a liability insurance limit of \$600,000. Motion carried 5-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:

Foss commented on the Spanish Language Immersion Program informational meetings being held on March 8 and March 9.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:06 p.m.

Carol Ladwig, Clerk

**REGULAR MEETING
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MEMBERS PRESENT: Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol A. Ladwig, Kristine Thompson (7:10), and Bruce R. Anderson.

MEMBERS ABSENT: None.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as printed.

APPROVAL OF AGENDA: Ladwig moved, seconded by Hewitt, to approve the agenda as presented. Motion carried 6-0.

WE ARE PROUD:

*** We Are Proud of the Moorhead Senior High Boys Basketball Team for winning the Section 8AAAA Title and advancing on to the state quarter final game in St. Cloud.

*** We Are Proud of the Moorhead Senior High Girls Basketball Team for placing second in the State Basketball Tournament.

*** We Are Proud of Moorhead Junior High Math Team for placing first in the Tri-College Math Contest held March 10 at Moorhead State University.

Team members include Kris Dahl, Maren Hulden, Kyle Nylander, Steve Tranby, Matt Duval, Brad Holschuh, Dan Stone, and Zack Kenz.

Congratulations also to Kris Dahl for placing first individual, Steve Tranby fourth place individual, and Brad Holschuh top ten individual.

CONSENT AGENDA: Hewitt moved, seconded by Gustafson, to approve the following items on the Consent Agenda:

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Grants - Accept the \$515 grant from Cass County Extension to be used for a sixth grade classroom project at Robert Asp School. Accept \$2,800 grant from River Keepers to be used to implement a seven weekend environmental mentoring program at Robert Asp School.

Gift - Accept 36 tennis racquets valued at \$360 from the Minnesota Tennis Association for use at Moorhead Junior High School.

Resignation

Sandy Balboa - Paraprofessional, Washington, effective March 3, 1999.

Family/Medical Leave

Barbara Schumacher - SLD Teacher, Probstfield, to begin about May 10, 1999 for the remainder of the 1998-99 school year.

Heather Meyer - Physical Education Teacher, Sr. High, beginning April 5, 1999 for the remainder of the 1998-99 school year.

Melissa Eidsness - Math Teacher, Sr. High, to begin May 24, 1999 for the remainder of the 1998-99 school year.

Change in Retirement Date

Joanne McCarl - from June 4, 1999 to March 15, 1999.

Retirements

Rebecca Schierman - 6th Grade Teacher, Robert Asp, effective June 4, 1999.

Joyce Miller - Cook-Manager, Edison, effective June 4, 1999.

Doyle Dotson - Science Teacher, Junior High, effective June 4, 1999.

Motion carried 6-0.

COMMITTEE REPORTS: Reports were heard regarding the District Student/Staff Assistance Committee and the Joint Powers Collaborative Board.

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AGREEMENT BETWEEN EVENTIDE AND MOORHEAD SCHOOL DISTRICT: Foss moved, seconded by Cummings, to approve the agreement between Eventide and the Moorhead School District to schedule and coordinate educational programming for senior citizens of Moorhead at the Hjemkomst Interpretive Center effective April 1, 1999 through March 31, 2000. Motion carried 7-0.

LETTER OF UNDERSTANDING - EARLY RETIREMENT: Cummings moved, seconded by Gustafson, to approve the Letter of Understanding as recommended by the administration. Employees who meet the identified criteria are eligible for a severance provision in the current Teachers' Master Contract.

MOORHEAD SUPERVISORS' ASSOCIATION SEVERANCE CHANGE: Gustafson moved, seconded by Cummings, to approve the revision for Article X Section 4 of current collective bargaining with the Moorhead Supervisors' Association. Motion carried 7-0.

DISCONTINUING AND REDUCING PROGRAMS AND POSITIONS: Hewitt moved, seconded by Cummings, to approve the resolution discontinuing and reducing the following programs and positions: Elementary - 3.00 Grades 1-4, 1.00 Grades 5-6, .32 Music, .32 Physical Education, .16 German; Junior High - .214 English, .571 Math, .143 PE/Health, .429 Science, .571 Social Studies; Senior High - .857 English, .857 Math, .143 PE/Health, .213 Science, 1.000 Social Studies, .143 Business Education. Motion carried 7-0.

EMPLOYEE ASSISTANCE PROGRAM: Ladwig moved, seconded by Hewitt, to approve the employee assistance contract with VRI, Inc. for one year from April 1, 1999 to March 31, 2000 for \$9,768 per agreement. Motion carried 7-0.

FIRST READING OF POLICIES:

Equal Employment Opportunity Statement (GBAA) - Skinkle reviewed the policy and recommended changes. Hewitt suggested deleting the last sentence in the policy.

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Decision Making in Moorhead Public Schools - Anderson reviewed the policy noting no revisions.

Cashing Checks Out of Cash Deposits - Lacher reviewed the policy and recommended change.

LEADERSHIP ORGANIZATIONAL CHANGE: Anderson reviewed the recommended changes and rationale. Hewitt moved, seconded by Cummings, to approve the changes in the leadership organization as follows: Post immediately the position of Assistant Superintendent - System Support; Designate Mr. Robert Lacher as the Assistant Superintendent - Human Resources for the 1999-2000 school year; and Effective 7/1/2000 the Assistant Superintendent - Human Resources position will become the Director of Personnel in accordance with the School Board approved leadership plan. Motion carried 7-0

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:

Hewitt commented on the parent informational meetings related to the Spanish Language Immersion Program stating how well the morning and evening meetings were attended.

The meeting recessed at 7:36 p.m.; reconvened at 7:45 p.m.

CLOSE PUBLIC MEETING: Hastad moved, seconded by Gustafson, to close the public meeting at 7:45 p.m., pursuant to M.S. 471.705, Subdivision 1d(c) for preliminary consideration of allegations or charges against an employee. Motion carried 7-0

OPEN PUBLIC MEETING: Hastad moved, seconded by Hewitt, to reopen the public meeting at 8 p.m. Motion carried 7-0.

RESOLUTION PROPOSING TO IMMEDIATELY DISCHARGE BRADLEY J. STROUP AND SUSPEND BRADLEY J. STROUP WITH PAY: Cummings moved, seconded by Hastad, to adopt the resolution as presented. Motion carried by majority roll-call vote 7-0.

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ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:02 p.m.

Carol Ladwig, Clerk


Clifford P. Hooker & Associate

(651) 633-2109

Education Executive Search Consultants
Education Law Specialists

MEMORANDUM #2

TO: Board of Education
Independent School District 152
810 4th Avenue South
Moorhead, MN 56560

FROM: Clifford P. Hooker, Consultant 
Superintendent Search Process

DATE: April 6, 1999

RE: Superintendent Search Update and Future Plans

The purpose of this memorandum is to make a brief progress report on the Superintendent Search. We are intensely involved in the advertising phase of the search process. We have completed the following tasks:

1. The brochure announcing the position has been printed and mailed to approximately 150 University Placement Offices. The Placement Directors at these universities have been invited to nominate candidates for the position.
2. We have identified twenty-seven potential candidates from our data base who will be invited to apply. They will receive copies of the brochure, the application form, and a cover letter from me.
3. We placed an announcement of the vacancy in the *Boardcaster*, the MSBA newsletter. An announcement of the vacancy will appear soon in *Education Week*, a nationally distributed newspaper. Likewise, announcements will appear soon in the *AASA Job Bulletin* and the *Superintendent's Opportunity Letter*.
4. We have responded to a few inquiries from individuals who may become applicants.

Future Plans

1. The recruiting phase of the search will receive more attention soon. I will be contacting additional potential candidates, University professors, and executive search consultants around the nation.
2. I will interview representatives of District 152 employees April 12 and 13.

I look forward to having a conversation with you about the Superintendent search at the April 12 Board meeting.

Clifford P. Hooker, Ph.D.
Leslie Sue Cerstman, Ph.D., J.D.
1927 Westwood Circle
St. Paul, Minnesota 55113

MEMO #: I-99-207
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Kindergarten Conference Dialogue
DATE: April 6, 1999

Moorhead Schools will be hosting the Minnesota state kindergarten conference on April 23-24, 1999. Moorhead kindergarten teachers will review the upcoming kindergarten conference with the board.

RMJ/vtr

MEMO #: I-99-206
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Dialogue – Summer Programs
DATE: April 6, 1999

The 1999 summer school programs will include an array of opportunities for students preK-12. The board has received the 1999 Summer Kid Source Directory.

Academic programs – preK-12:

- Special Education Extended School Year
- Early Childhood Special Education
- Summer Migrant Program
- Red River Area Learning Center classes
- West Central Regional Juvenile Detention Center classes
- Secondary summer school program
- Summer Term K-6 program
- Jump Start programs

Program directors Pat King, Deb Pender, Lynne Kovash, Steve Morben, Mary Davies, Judie Lahlum, and Tom Dooher will briefly discuss these options with the board.

Employment of staff for summer programs will be brought before the board at the May 24, 1999 meeting.

RMJ/vtr

MEMO #: S-99-257

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRA*

RE: Approval of Policy

DATE: April 6, 1999

Attached please find the policy, Cashing Checks Out of Cash Deposits (DMA).

Suggested Resolution: Move to approve the policy, Cashing Checks Out of Cash Deposits (DMA), as presented.

:mdm
Attachment

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: DMA DATE ADOPTED: 5-90 REVISED: 11-28-94
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CASHING CHECKS OUT OF CASH DEPOSITS

Since all school district deposits, by statute, are to be made intact, it is the policy of ISD #152 that no checks, including third party checks, are to be cashed for anyone (staff or students) out of cash deposits made by the district (food service, tuition & fees or any other cash deposits).

Further information is available in the ~~Business Affairs~~
Office of System Support.

Last Reviewed: 5/90
11/28/94

MEMO #: S-99-255

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BrR*

RE: Approval of Policy

DATE: April 6, 1999

Attached please find the policy, Equal Employment Opportunity Statement (GBAA).

Suggested Resolution: Move to approve the policy, Equal Employment Opportunity Statement (GBAA), as presented.

:mdm
Attachment

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: GBAA DATE ADOPTED: 08/12/80 REVISED: 04/26/94
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EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

This is to affirm Independent School District No. 152's policy of providing equal opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity/Affirmative Action laws, directives and regulations of Federal, State and Local governing bodies or agencies thereof, specifically Minnesota Statute§ 363.

It is the policy of Independent School District No. 152 to recruit, hire, train, and promote persons in all job titles, without regard to race, color, creed, religion, sex, sexual orientation, national origin, marital status, or status with regard to public assistance, disability, limited English proficiency or age, except where such status is a bona fide occupational qualification.

It is the policy of Independent School District No. 152 to make employment decisions in a manner which will further the principles of equal employment opportunities.

It is the policy of Independent School District No. 152 to ensure that all personnel actions such as compensation, benefits, transfers, layoffs, return from layoff, company-sponsored training, education, tuition assistance, and social and recreation programs will be administered without regard to race, color, creed, religion, sex, sexual orientation, national origin, marital status, or status with regard to public assistance, disability, limited English proficiency or age.

Independent School District No. 152 has appointed the ~~Assistant Superintendent / Human Resources~~ Director of Personnel to manage the Equal Employment Opportunity Program. His/Her responsibilities and authority will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this Affirmative Action Program. The School Board will receive and review reports of the progress of the program.

If any employee or applicant for employment believes he/she has been discriminated against, ~~please~~ contact the Assistant Superintendent - Human Resources. For more information on the school district's internal procedures for addressing equal opportunity complaints, see the Policy of the School Board GBA Grievance Procedure for Equal Opportunity.

Reviewed/Revised: 2/13/90
4/26/94

MEMO #: S-99-256

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRH*

RE: Approval of Policy

DATE: April 6, 1999

Attached please find the policy, Decision Making in Moorhead Public Schools (AB).

Suggested Resolution: Move to approve the policy, Decision Making in Moorhead Public Schools (AB), as presented.

:mdm
Attachment

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: AB DATE ADOPTED: 08-08-94 REVIEWED/REVISED:
--	--

DECISION MAKING IN MOORHEAD PUBLIC SCHOOLS

Purpose Statement

The School Board believes that the opportunity for involvement and input by the stakeholders in the district results in insightful, effective and efficient decisions. The Board also believes that learning is enhanced, accountability increased and innovation and excellence are encouraged when employees and stakeholders are able to make or share in decisions within identified parameters.


The superintendent is charged with encouraging collaboration and participation in decision making as appropriate and implementing a decision-making process within the school district which empowers staff and parents within the following parameters.

Decision-Making Parameters in ISD 152

Decisions at all levels must:

- * Be focused on how the decision will first affect students
- * Be directed toward the improvement of instruction and student achievement
- * Be inclusive of parents, students and community members
- * Be aligned with the mission and beliefs of the District
- * Be research based and data driven
- * Be aligned with and support the Five-Year Educational Plan and the School Improvement/Program Plan
- * Be consistent with the assumptions in the Annual Operational Plan
- * Be reflective of School Board Policy and Administrative Regulations
- * Be in compliance with federal, state and local laws, regulations and mandates
- * Be congruent with bargaining unit master contract language

The final decision regarding parameters and level at which decisions are made is determined by the superintendent unless parameters are otherwise specified by the School Board, rules and statutes promulgated by the State of Minnesota, or the federal government.

MEMO #: I-99-203
TO: Dr. Bruce Anderson
FROM: Bob Jernberg 
SUBJECT: Moorhead Schools Web Page
DATE: April 6, 1999

The Moorhead School District's web page is now operational although it is still being revised and completed. Our web page address is www.moorhead.k12.mn.us. Dan Markert, Gay Galles, Jim Lund, and Pam Enz will review the web page with the board.

RMJ/vtr

MEMO #: I-99-205
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Teacher Exchange – Moorhead High & MSU
DATE: April 5, 1999

This district has made arrangements for a teacher exchange with Moorhead State University for the 1999–2000 school year. Charlene Schwert will teach pre-calculus at Moorhead State University and Dennis Rhoads will teach calculus at Moorhead High School. The exchange will be for two class periods. The calculus course will be the same course taught at the college and will use the same textbook and syllabus. The calculus class will run five days per week at the high school rather than the four days per week on the MSU campus.

Suggested Resolution: Move to approve the faculty exchange with Moorhead State University as outlined above.

RMJ/vtr

MEMO #: B99268

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER

DATE: APRIL 1, 1999

SUBJECT: BID DATES FOR LRFP CONSTRUCTION

Attached is a letter from Foss Associates suggesting a change in the bid opening date to April 16, 1999, due to the number of projects already on the calender for the week of April 5th.

I am requesting the board set a special board meeting to award the bids for Monday, April 19, 1999.

Suggested Resolution: Move to set a special board meeting for Monday, April 19, 1999.

Foss Associates

Architecture &
Interiors

March 31, 1999

Mr. Robert Lacher,
Assistant Superintendent - Business
Independent School District No. 152
810 4th Avenue South
Moorhead, MN 56560

Re: Expansion and Remodeling Projects for
Robert Asp Middle School, Washington Elementary
and Probstfield Elementary Schools, Junior High
and Senior High Schools
Independent School District No. 152
Moorhead, Minnesota #9702.15, 9801.06, 9801.07, 9801.08, 9801.09

Dear Mr. Lacher:

We are advising that the bid date for the referenced projects be rescheduled for Friday, April 16, 1999 at 2:00 p.m., local time.

We have learned through local contractors that a number of projects are scheduled to be bid the week of April 5th - 9th.

Sincerely,

Foss Associates

By 

William Cowman, AIA
Architect

WC/lr

218-236-1202

810 4th Avenue South • Suite 260
PO Box 306
Moorhead, Minnesota 56561
Fax 218.236.4945
e-mail info@fossassociates.com

Foss Associates

Architecture &
Interiors

March 31, 1999

Memorandum

To: Planholders of Record

From: Robert Ames, AIA, Project Architect
Foss Associates

Re: Expansion and Remodeling Projects for:
Robert Asp Middle School
Washington Elementary School
Probstfield Elementary School
Junior High School
Senior High School
Independent School District No. 152
Moorhead, Minnesota #9702.15, 9801.06, 9801.07, 9801.08, 9801.09

The respective school buildings will be open for Contractor Pre-Bid walk through Monday, April 5, 1999, from 8:00 a.m. to 2:00 p.m.

You are required to sign-in and sign-out at the Administrative Office at the Junior and Senior High Schools. Please notify a custodian when arriving at the Robert Asp Middle School, Washington Elementary School and Probstfield Elementary School.

Note: Per an upcoming Addendum, the Bid Opening date for this project is being changed to April 16, 1999 at 2:00 p.m.

RA/lr

218-236-1202

42

810 4th Avenue South • Suite 260
PO Box 306
Moorhead, Minnesota 56561
Fax 218.236.4945
e-mail info@fossassociates.com

MEMO #: B99272

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER

DATE: APRIL 7, 1999

SUBJECT: ROOFING MATERIALS BID

Bids were opened on Monday, April 5, 1999, for Roofing Materials. WP Hickman Systems, Inc. of Salem, OH bid:

<u>BASE BID</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
(1) 5-100 5 Gal Cans of elastomeric Cement	\$ 46.50/5 gal	\$ 4,650.00
(2A) 700-6,810 gals rubberize for interply	\$ 7.80/gal	\$ 53,118.00
(2B) 3,780-6,810 gals rubberized asphalt flood coat	\$ 9.05/gal	\$ 61,630.50
(3) 71-141 rolls of polyester base sheet (2 sq. roll)	\$110.00/roll	\$ 15,510.00
(4) 175 rolls Type VI fiberglass felt (5 sq. roll)	\$ 30.00/roll	\$ 5,250.00
(6) 30 gals high qty rubberized elastomeric cement	\$ 77.50/5 gal	\$ 465.00
(7) Cost per sq ft for warranty as specified	<u>\$ 10.00/100 sq ft</u>	<u>\$ 2,800.00</u>
Budget part of LRFP not to exceed		\$143,423.50

Suggested Resolution: Move to approve bid award to WD Hickman for roofing materials not to exceed \$143,423.50. Actual cost for construction should be under \$81,000.00.

24. VARIATIONS IN CASE AND CONTAINER SIZE: Must be clearly marked on the Bid Form as an alternate.
25. Would prefer:
- a. Immediate shipment-payment within 30 days (firm prices for 90 days) X
- b. Escalating prices prevailing at time of shipping
26. Deleted
27. Deleted
28. All bidders must comply with MOSHA regulations where applicable to this bid and Worker's Right To Know Law.
29. If you do not wish to bid at this particular time, but wish to remain on our bid list, please return the bid with the words "NO BID" written on it. If we do not receive a bid or a returned bid with "NO BID" written on it, your company will be removed from our bid list.
30. Any questions concerning this Material Bid Proposal, please contact specifier:
31. Deliver or mail bid documents to:

Robert Lacher
Assistant Superintendent of Business
Independent School District #152
810 4th Avenue South
Moorhead, MN 56560

INDEPENDENT SCHOOL DISTRICT #152
BUSINESS OFFICE

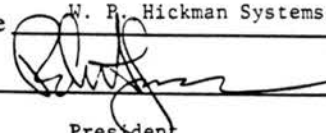
810 4TH AVENUE SOUTH
MOORHEAD, MINNESOTA

AFFIDAVIT OF NON-COLLUSION: I hereby swear (or affirm) under the penalty of perjury:

1. That I am the vendor (if the vendor is an individual), a partner in the vendor (if the vendor is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the vendor is a corporation);
2. That the attached quote or quotations have been arrived at by the vendor independently, and have been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor of materials, supplies, equipment, or services described in the invitation to quote, designed to limit independent bidding or competition;
3. That the contents of the quote or quotations have not been communicated by the vendor or its employees or agents to any person not an employee or agent of the vendor of its surety on any bond furnished with the quote or quotations, and will not be communicated to any such person prior to the official opening of the quote or quotations, and;
4. That I have fully informed myself regarding the accuracy of the statements made in this affidavit:

SUBMITTED BY:

Firm Name W. P. Hickman Systems, Inc.

Signature 

Title

President

Address

30700 Solon Industrial Parkway, Solon, Ohio 44139

Phone Number

440-248-7760

Date

4/1/99

275 50 2-1

BID FOR ROOFING MATERIALS

SCOPE OF WORK
MOORHEAD SCHOOL

1. Supply Moorhead Schools with roofing material to complete the installation of new roofs at the Senior High addition, Washington schools addition, and Robert Asp addition.
2. Provide a manufacturer's representative for instructions upon request (response must be within three days).
3. Follow all performance specifications on the enclosed page.
4. You must provide both modified asphalt and felt for re-roofing from the same manufacturer.
5. All products must be highest quality available.
6. The manufacturer's 15 year warranty will be provided and paid for by Contractor who is bidding the labor portion of the work. Enclose copy of warranty.
7. Right to return unused materials if any.

BASE BID		UNIT PRICE	MAXIMUM TOTAL COST
(1)	5-100 5 gal. Cans of elastomeric cement	\$ 46.50/5 gal.	\$ 4,650.00
	10- 5 gal cans of elastomeric cement	\$ 46.50/5 gal.	\$ 465.00
(2)A	700-3,780 gals rubberized asphalt for interply	\$ 7.80/gal.	\$ 29,484.00
	3,781-6,810 gals rubberize for interply	\$ 7.80/gal.	\$ 53,118.00
(2)B	700-3,780 gals rubberized asphalt flood coat	\$ 9.05/gal.	\$ 34,209.00
	3,780-6,810 gals. Rubberized asphalt flood coat	\$ 9.05/gal.	\$ 61,630.50
(3)	5-70 rolls of polyester base sheet (2-square roll)	\$ 113.40/roll	\$ 7,938.00
	71-141 rolls of polyester base sheet (2-square roll)	\$ 110.00/roll	\$ 15,510.00
	140 rolls of polyester base sheet (2-square rolls)	\$ 110.00/roll	\$ 15,400.00

(4)	175 rolls Type VI fiberglass felt (5-square rolls)	\$ 30.00/roll	\$ 5,250.00
(6)	30 gals high quality ruberized elastomeric cement	\$ 77.50/5 gal.	\$ 465.00
(7)	Cost per sq ft for warranty as sopecified	\$ 10.00/100sq.ft	\$ 2,800.00

NOT TO EXCEED

NOTE:

1. All quotations are based on FOB Moorhead, Minnesota.
2. School District claims tax exemption on any and all State and Federal taxes.
3. Total cost should include the highest quantity in each category.

Name of Firm W. P. Hickman Systems, Inc.

Official Address 30700 Solon Industrial Parkway

Solon, Ohio

If corporation, what is the State of Incorporation: Ohio

If a partnership, state full name of all co-partners: _____

Located in City of _____ and State of _____

Seal, if any

Date:

3-31-99

Signature

President

Title

MEMORANDUM P 99.162

TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: April 6, 1999
SUBJECT: SABBATICAL LEAVE REQUEST

The Sabbatical Leave Committee, at a meeting held on April 7, 1999, moved to recommend sabbatical leave for William Franklin for 10 weeks during the 1999-2000.

Annually by contract, \$25,000 is allocated for Sabbatical Leaves for Teachers. Teachers are paid 66.7% of their regular contract. Sabbatical leave costs are calculated using the following net cost computation: The teachers sabbatical leave, salary, plus replacement teachers salary plus fringes for both, minus teachers salary and fringes if not on sabbatical.

Previous years sabbatical leave balance is carried forward.

Monies available in 1999-2000 \$26,200

Estimated Sabbatical Leave Cost for 1999-2000:

<u>Estimated 10 week Salary</u>	<u>Name</u>	<u>Sabbatical Cost</u>	<u>Name</u>	<u>Replacement Cost & Benefit</u>
\$9204.35	W. Franklin	\$6,074.87	Replacement	\$7,759.37

Suggested Resolution: Move to approve the sabbatical leave as presented.

RJ:jg

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

April 19, 1999

4:30 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

A G E N D A

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

2. **APPOINTMENT OF HEARING EXAMINER:** Anderson

A recommendation will be presented at the meeting.

SCHOOL BOARD AGENDA - April 19, 1999

PAGE 2

3. **LONG RANGE FACILITY PLAN CONSTRUCTION BID OPENING:** Lacher

A bid recommendation will be brought to the meeting with supporting material.

Suggested Resolution: Move to approve the recommendation as presented.

Moved by _____ Seconded by _____

Comments _____

4. **ADJOURNMENT**

SCHOOL BOARD AGENDA - April 19, 1999
PAGE 3

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Com. Ed. Adv. Council	Apr. 20	6:30 pm	Townsite
School Board	Apr. 26	7 pm	Townsite
School Board	May 10	7 pm	Townsite
District Student/Staff Assistance	May 17	3:30 pm	Townsite
Inst. and Curr. Adv.	May 20	7 am	Townsite
Supt. Adv. Council	May 20	7 pm	Townsite
School Board	May 24	7 pm	Townsite
R. Jernberg Retirement	June 1		NW Tech. College
Last Day for Students	June 3		
Last Day for Staff/Wkshps	June 4		
Graduation	June 6		
School Board	June 14	7 pm	Townsite
School Board	June 28	7 pm	Townsite
School Board	July 12	7 pm	Townsite
School Board	July 26	7 pm	Townsite

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

April 26, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____

Comments _____

- D. "We Are Proud"

*** We Are Proud of Washington Elementary for being selected for a Meritorious Award from the Minnesota Safety Council, along with the Minnesota State Highway Patrol, for providing an excellent safety record for their School Safety Patrol. The Washington fourth grade patrol scored a perfect 200 points in five different categories, from procedures to handling traffic flow. Representatives from the school patrol and their advisor will travel to Minneapolis on May 14 to receive their award.

SCHOOL BOARD AGENDA - April 26, 1999

PAGE 2

*** We Are Proud of Moorhead Senior High School Music Department for being represented in the 1998-99 Minnesota Music Educators Association All-State Performing Group. All-State students from Moorhead include: Allyson Bedard, Rachel Dixon, Heather Frank, Wendy Johnson, Jessica Myers, Andrew Pezalla, and Sarah Wangberg. All-State students attended six-day camps this past summer, August 2-8, 1998: Band and Jazz Ensemble at St. Cloud State University; Men's, Mixed and Women's Choirs - St. Olaf College and the Orchestra at Winona State University. On February 13 the All-State organizations regrouped for concerts at Orchestra Hall in Minneapolis at the closing sessions of the MMEA Midwinter In-Service Clinic.

*** We Are Proud of Moorhead Junior High eighth-grade orchestra for winning top honors in the state competition sponsored by MNSOTA, the Minnesota string teachers organization. The middle-level orchestra competition was held at three sites in Minnesota. The Moorhead Junior High orchestra competed March 9 at the St. Cloud site. Competition results were announced March 16. The top orchestra from each site advances to the next tier. Those orchestras will perform at the Landmark Center in St. Paul on April 12. Students will also work with members of the Minnesota Orchestra.

*** We Are Proud of Asp students for their participation in the Happy Feet Program. The Happy Feet Program is a program run by kids to buy tennis shoes for kids who can't afford them.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

1999 Mayors' Award for the Arts - Gail Benson, Lake Agassiz Arts Council

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda

SCHOOL BOARD AGENDA - April 26, 1999

PAGE 3

and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS - Jernberg
 - (1) Acceptance of Gifts - Page 6
 - (2) Approval of Grant Application - Page 7
- B. BUSINESS AFFAIRS - Lacher
- C. PERSONNEL MATTERS - Lacher
 - (1) Acceptance of Resignation - Page 8
 - (2) Approval of Change in Contracts - Page 9
- D. ADMINISTRATIVE MATTERS - Anderson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. **COMMITTEE REPORTS**

4. **SPANISH LANGUAGE IMMERSION PROGRAM UPDATE:** Jernberg
Page 10

5. **1999-2000 ANNUAL OPERATIONAL PLAN - CAPITAL FACILITIES:** Anderson
Pages 11-30

Suggested Resolution: Move to approve the 1999.2000 AOP Capital Facilities budget including Revenues \$3,431,372 and Expenditures \$5,638,121 and accept the recommended adjustments.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - April 26, 1999

PAGE 4

6. **FIRST READING OF POLICIES:** Anderson
Pages 31-36

Conduct a first reading of the following policies: School Calendar (ICA), The Philosophy of Education in ISD #152 (AD) and Mission Statement (ADA).

7. **CLOSE PUBLIC MEETING:** Foss

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____
Comments _____

8. **OPEN PUBLIC MEETING:** Foss

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____
Comments _____

9. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

10. **ADJOURNMENT**

SCHOOL BOARD AGENDA - April 26, 1999**PAGE 5****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board	May 10	7 pm	Townsite
Washington Retirement Tea	May 11	3-4:30 pm	Washington
District Student/Staff Assistance	May 17	3:30 pm	Townsite
Inst. and Curr. Adv.	May 20	7 am	Townsite
Supt. Adv. Council	May 20	7 pm	Townsite
School Board	May 24	7 pm	Townsite
Edison Retirement Tea	May 24	3:45-5:30 pm	Edison
Junior High Retirement Tea	May 25	3-5 pm	Hjemkomst
R. Jernberg Retirement Tea	June 1		NW Tech. College
Last Day for Students	June 3		
Last Day for Staff/Wkshps	June 4		
Graduation	June 6		
School Board	June 14	7 pm	Townsite
School Board	June 28	7 pm	Townsite
School Board	July 12	7 pm	Townsite
School Board	July 26	7 pm	Townsite

MEMO #: I-99-225
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Gifts Acceptance
DATE: April 20, 1999

The following organizations have contributed funds to be used for purchase of a piano at Moorhead Junior High School:

Coldwell Banker – \$300.00
American Legion Post 21 – \$300.00
VFW #1223 Ladies Auxiliary Moorhead – \$300.00
Target – \$20.00
Moorhead Junior High Band – \$300.00

Suggested Resolution: Move to accept the gifts as presented and direct that letters of thanks be submitted to each organization.

RMJ/vtr

MEMO #: I-99-223 .
TO: Dr. Bruce Anderson
FROM: Bob Jernberg
SUBJECT: Adult Basic Education Grant Application
DATE: April 20, 1999

Community Education has prepared grant applications for Adult Basic Education funds for 1999-2000 in the amount \$176,638 (\$134,158.00 in state funds and \$42,480.00 in federal funds). The money from the grants will provide the operating costs for the Adult Basic Education program which served 510 students in 1998-99. Thirty-six percent of those students served were from minority groups.

State and Federal ABE funding is available through the grant application and Program Performance reporting process. The funding is used to provide Adult Basic Education instruction to adults who are at least 16 years old, not enrolled in a public school, and have education skills below the high school completion level. Learners are instructed in the areas of basic skills, GED test preparation, English as a Second Language, Citizenship, Family Literacy, and Workforce education.

Suggested Resolution: Authorize Community Education to submit applications for \$176,638.00 (\$134,158.00 in state funding and \$42,480.00 in federal funding) for Adult Basic Education programming.

RMJ/vtr

MEMORANDUM P 99.170

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: April 20, 1999

SUBJECT: Resignations

The administration requests approval of the resignation of the following person :

Alisha Buttke Orchestra Teacher, Senior High, effective June 4, 1999.

Suggested Resolution: Move to accept the resignation as presented.

RJ:sh

MEMORANDUM P 99.172


TO: Dr. Anderson
FROM: Robert Jernberg *RJ*
DATE: April 20, 1999
SUBJECT: Change in Contract

The administration requests approval of the change in contract of the following persons:

Russ Henegar	Ass't Principal, Junior High, to Ass't Principal, Senior High, D62 (12) \$70,081.00, effective July 1, 1999. (Replace Jerry Harter)
Tony Kunka	Social Teacher, Junior High, from .857 FTE to .286 FTE for 1999- 2000 school year.
Janelle Halverson	Music Teacher, Probstfield, from .85 FTE to .956 FTE for the 1999-2000 school year.

Suggested Resolution: Move to approve the change in contracts as presented.

RJ:sh

MEMO #: I-99-224
TO: Dr. Bruce Anderson
FROM: Bob Jernberg 
SUBJECT: Language Immersion Program Update
DATE: April 20, 1999

Anne Moyano and Rita Gullickson will update the school board regarding student registration and other issues related to the implementation of the Language Immersion Program.

RMJ/vtr

APR 22 1999

MEMO #: B99282

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER



DATE: APRIL 21, 1999

SUBJECT: 1999.2000 AOP (PRELIMINARY BUDGET) APPROVED CAPITAL OUTLAY

1998 FUND END BALANCE	REVENUE	EXPENDITURE	PROJECTED FUND BALANCE
(\$1,083,509)	\$3,431,372	\$5,638,121	(-\$3,290,258)

Recommended Adjustments:

- Levy 2000.2001 and transfers	
- Levy for Alternative School Lease (Armory)	270,000
- Levy for Health and Safety: Redo Sr. High Bleachers, loading dock and fire doors	400,000
- Levy for Health Insurance costs for retirees and crime prevention	595,759
- Reduce Technology staffing starting 2000.2001	675,000
- Reduce building allocations to \$12.50 per WADM 1999.2000	839,000
- Move textbook adoption to General Fund 1999.2000	1,600,000
- Reduce Technology staffing starting 2000.2001	675,000
	<hr/>
TOTAL ADJUSTMENTS	2,939,759

Suggested Resolution: Move to approve the 1999.2000 AOP Capital Facilities Budget
Revenues \$3,431,372 Expenditures: \$5,638,121

and accept the recommended adjustments.

FUND V

CAPITAL OPERATING REVENUE

CAPITAL OUTLAY FUND

CAPITAL OUTLAY DEFINED: "Site improvements, building improvements and capital repairs are of such magnitude that they represent an expenditure with a minimum of individual project cost of \$1,000 with the useful life of at least ten years, and significantly increase the value and/or extend the useful life in the instance of capital repair. Equipment represents an expenditure with a minimum unit cost of \$750 with a useful life of at least four years.

Capital Outlay will be allocated in the areas as follows:

Facilities (requires a hearing of five-year plans before July 1 each year)
Health and Safety

CAPITAL OUTLAY REVENUE ASSUMPTIONS & RATIONALE (Lines 5-16)

Capital Outlay major parameters will continue to be based on legislation, Minnesota Department of Education Regulations, and local levy decisions within those limitations.

Statutes require a school board to adopt a capital expenditure facilities program by a two-thirds vote after notice and hearing as part of a five-year program which must be reviewed by the district before July 1 of each year. After notice and hearing; after the annual review, the program may be amended to include the ensuing five-year period.

Grants/Donations will only be added to revenue and expenditure budgets when appropriate.

REVENUES

LINE

OPERATING CAPITAL

5

In 1997, the legislature combined the Capital Outlay Fund with the General Fund for UFARS reporting. The 98-99 Revenue will be folded into the General Fund and identified as Operating Capital. We will continue to maintain a separate accounting structure. Our revenue will decrease to \$197 per WADM. In 95-96 it was \$204 per WADM. The operating capital revenue will be \$203 per WADM.

LEASE LEVY

6

Lease levy ~~will~~ may continue to be utilized for Athletic facility rental, Community Education space, MCAP Armory use and rental of the Moorhead Sport Center spaces available for school use. ~~The levy will lag expenses by one year.~~ The lease levy, if utilized, would lag expenses by one year. For the 1999.2000 school year the district chose to utilize excess levy funds for leases vs levying additional dollars.

EXCESS LEVY

6.1

November 3, 1998, voters approved an additional \$285 per weighted pupil unit of excess levy. The district will utilize the additional revenue for capital needs and to pay the lease expenses.

EXCESS LEVY AID

6.2

AOP994

V-1

INTEREST FROM TOWNSITE LOAN.

7

INTERACTIVE TELEVISION

9

The levy for Interactive Television is 0.6 6% of the adjusted net tax capacity of the district. The 98-99 99.00 total is 72,699 65,298, a decrease of 44.4 10.2% from the 97-98 98.99 total of 84,602 72,699. This year the levy allows the district to not only fund line charges for Interactive Television, but any excess revenue may be spent to provide Internet service for the classroom. **This Levy ceases in the year 2000.**

HEALTH & SAFETY

14

Health and Safety aid and levy revenue is available based on approval of an application to the Commissioner of Education for hazardous substance removal, fire code compliance or life safety repairs. The revenue may be used for removal or encapsulation of asbestos, asbestos-related repairs, or for the removal of PCBs or clean-up removal, disposal and repairs related to radon and to storing heating fuel or transportation fuels. It is assumed that all projects will receive prior approval before the levy is authorized. Health and safety adjustments will be made as approved by the Minnesota Department of Children, Families and Learning. The State Fire Marshall has just completed a legislated mandate to inspect our schools. ~~We have completed a list of 101 items to correct in our buildings. The Sr. High project was completed at about 1/2 of the estimated cost of fire suppression \$650,000.~~ **The district has received approval from the state to charge the high school bleachers to Health & Safety.**

CAPITAL OUTLAY FACILITY OPERATING EXPENDITURE ASSUMPTIONS AND RATIONALE (Lines 17 - 46)

Operating Capital Revenue may be used for repair and restoration of existing district-owned facilities, new construction, correcting existing health and safety hazards, equipping buildings, surplus school buildings that are used substantially for public non-school purposes, leasing buildings, and purchasing or leasing interactive telecommunications equipment.

Priority for allocations of Operating Capital Facilities (in priority are as follows):

1. Health and Safety
2. Energy conservation
3. Building preservation
4. Needed space for continuing programs
5. Telecommunications Technology
6. Convenience
7. Appearance

~~Operating Capital Revenue may be used to pay capital expenditure related assessments of any entity formed under a cooperative agreement between two or more districts, to purchase or lease computers and related materials, copying machines, telecommunications equipment, and other non instructional equipment, to purchase or lease equipment for instructional programs, to purchase textbooks, to purchase library books, and to purchase vehicles other than school buses. Most items can readily be classified as equipment. However, the following are examples of equipment items that could appear to qualify as supplies: encyclopedias, large wall maps, large free standing globes, band and choir uniforms, chairs, and library books representing initial adoptions and later substantive improvements. Beginning in 1993-94, shelving, cable networks and other items attached to buildings will be classified as facilities.~~

AOP994

V-2

Equipment expense will be allocated based on the following (in priority):

- 1- Essential furniture (use existing inventory first)
- 2- Technology
- 3- Specialized equipment needed for instruction
- 4- Specialized equipment needed for maintenance and transportation
- 6- Equipment to support curriculum and instruction
- 6- Convenience
- 7- Appearance

FOOD SERVICE 17

Food Service will be self supporting for its equipment. However, there is a need to utilize facilities capital for built-in equipment such as walk-in coolers, dishwashers, and necessary remodeling projects related to preparation and serving of food. i.e. Washington Kitchen. 17.1

SPECIAL ASSESSMENTS & TAXES 18

Special Assessments will be based on city improvements including projects related to repaving streets, curb and gutter work, and needed improvements for city services. As of December 1994 8 we had paid off all existing City assessments. ~~A new assessments is: 34th St. Construction \$20,087.~~

MAINTENANCE PROJECTS 19

Capital Maintenance Projects for buildings and grounds will be based on priorities established through input from principals to the Buildings and Grounds Supervisor, who will recommend the priority needs to the Superintendent or his designee. ~~It is assumed that the capital maintenance projects will increase at the standard rate. Listing of projects can be found on pages V-11.~~ Many maintenence projects are included in the Long Range Facility Plan (Attached).

TELEPHONE/TELECOMMUNICATIONS 20

Telephone/Telecommunication expenses include equipment and line lease expense. It is anticipated that lease expenses will increase at the standard rate. We should consider a review of our telecommunication network.

BUILDING CONSTRUCTION 21

~~All building construction during the period of July 1, 1993 through July 1, 1995 was completed through referendum expenses, and that construction in 1998-99 will include needed repairs. In 1999, there is \$160,000 for the renovation of Washington kitchen.~~ **The Long Range Faciltiy Plan lists the building construction allocations as a outcome of nearly 7 months of planning (attached).**

LEASE LEVY

22

The leases will be dependent on annual prior approval by the Minnesota Department of Children, Families and Learning. We will review space options for alternative education programs and recommend that the district use the lease levy to provide that space. There is a limit of \$100 per WADM on the lease levy.

BUILDING ALLOCATION

23-30.1

Allocation of \$12.50 per WPU as of the prior October actual enrollment. **MAY HAVE TO BE SUSPENDED IN THE FUTURE DUE TO CASH FLOW NEEDS.**

ATHLETICS

29.1

32.1

This is part of the building allocation that is given to Athletics. The buildings are free to change this allocation and be involved in expenditure determination.

INTEREST.....

32

Cost to finance cost deficits, will grow as deficit grows.

TECHNOLOGY

33 33.1 & 34

Technology categorical expenses include hardware upgrades, preventative maintenance and repair, software adoption and version upgrades, employee training costs, and new workstation acquisitions ~~(1)~~ and staff. **REDUCE THE POSITION OF PROGRAM MANAGER-ADMINISTRATIVE TECHNOLOGY EFFECTIVE JUNE 30, 2000.**

TECHNOLOGY NETWORKING PLAN

35

The district WAN will be completed on or about January 4, 1999. Additional cabling will be needed to complete the LAN's at the Moorhead Sports Center, Lincoln, & MCAP. Additional Category 3 cabling will be installed in all buildings (connect wiring closets together) to facilitate new and upgraded voice and intercom systems. In addition, our data network line lease and ISP costs are included here. ~~(4)~~ **See attached LRFP for projected 10 year Technology Plan.**

INTERACTIVE TELEVISION

36

The district is allowed to levy for this category through the year 2000. The funds will be used to pay for line charges on our video dial-up system and to purchase an additional video roll-about cart. Also, desktop video conferencing will be implemented on an as needed basis. Any additional levy funds will be used to pay for leased telecommunication lines providing Internet access to our district classrooms.

REPLACEMENT OF EQUIPMENT	37
Equipment which must be replaced immediately for continuity of instructional programs or for equipment essential for school district operation will be purchased when necessary from this contingency budget. Non-emergency items will not be replaced from this budget.	
MAINTENANCE/TRANSPORTATION	38
Maintenance/transportation equipment will be purchased based on the recommendations of the Buildings and Grounds Supervisor and Transportation Supervisor. These expenditures do not include school bus purchases or repair. These expenses are for maintenance/transportation.	
VEHICLES	39
Vehicle equipment expense will be utilized to replace used vehicles for out-of-town transportation. The Director of Transportation will make recommendations regarding purchasing of vehicles. It is assumed that the budget for these expenditures will remain constant for the period of projections 2000 to 2008.	
MEDIA/A.V.	40
Audiovisual equipment and application software will be purchased based on the recommendation of the Building Technicians, Media Specialists, Principals with assistance from the Director of Media Services and Director of Information Systems and Instructional Support. Attention will focus on the district's integration of technology plan and the delivery & implementation of the MN Profiles of Learning (1)	
(1) The outcome of an Excess Levy Referendum will effect these assumptions	
MEDIA/LIBRARY	41
Media/Library print books and electronic resources will be purchased as recommended by building Media Specialists in collaboration with the Director of Media Services & the Director of Information Systems and Instructional Support. Specific attention will be given to the current curriculum cycle, the district's focus on technology integration and those resources needed for implementation of the MN Graduation Standards (1)	
DISTRICT WIDE EQUIPMENT	42
Eliminated to help cover cash flow deficit. District-wide equipment expenses will be utilized for purchasing equipment for new construction, each new classroom will be equipped with intercoms, a teacher's desk, student desks, and a file cabinet. This budget will be utilized for district wide programs such as ESL, gifted education, district office needs, and equipment needed to support newly adopted programs. A significant portion of this budget area will be utilized as a follow up to implementation of programs as a part of the District Curriculum Review Cycle. This budget area will vary based on need.	

MUSIC

43

District expense for musical instrument purchase and replacement will be based on recommendations from the District's music staff.

TEXT BOOK ADOPTION

44

This may vary from year to year and has been charged to the ~~maintenance~~ general fund since 1997.98 and for the foreseeable future. 1999.2000 and future years will be charged to the General Fund.

HEALTH AND SAFETY ASSUMPTIONS & RATIONALE

47-54

This revenue is available based on approval of an application to the Commissioner of Education for hazardous substance removal, fire code compliance or life safety repairs. The revenue may be used to correct fire safety hazards of r life safety hazards or for the removal or encapsulation of as bestos, asbestos-related repairs, clean-up and disposal of PCBs or clean-up removal, disposal and repairs related to storing heating fuel or transportation fuels. Asbestos removal is for removal of floor tile in various buildings. This will require prior approval from the Minnesota Department of Children, Families & Learning. **Recent approval has been given for the new bleachers at the Senior High School.**

OPERATING CAPITAL REVENUE FUND BALANCE RATIONALE

2

Future balances will be determined by the decisions we make relative to future building construction and remodeling and technology. **The projection is for a deficit for the next 10 years.**

~~(1) The outcome of an Excess Levy Referendum will effect these assumptions.~~

HEALTH AND SAFETY FUND BALANCE RATIONALE

3

The health and safety fund balance will continue to fluctuate based on expenditures which will only be completed upon prior state approval and the resulting adjusted revenue to insure funding for payment of those expenditures. Significant expenditures continue to be for asbestos removal as it relates to asbestos tile flooring. The state is determining whether it is advisable to remove asbestos tile or to continue to insure that the asbestos is encapsulated. Asbestos removal will not occur without prior state approval. Therefore, estimated revenues and expenditures may vary from projections.

Independent School District No. 152
V. Capital Outlay Fund

V. Capital Outlay Fund																
	21-Apr-99	94.95	95.96	96.97	LRFP 97.98	YEAR 98.99	1 1999.00	2 2000.01	3 01.02	4 02.03	5 03.04	6 04.05	7 05.06	8 06.07	9 07.08	10 08.09

Independent School District No. 152
V. Capital Outlay Fund

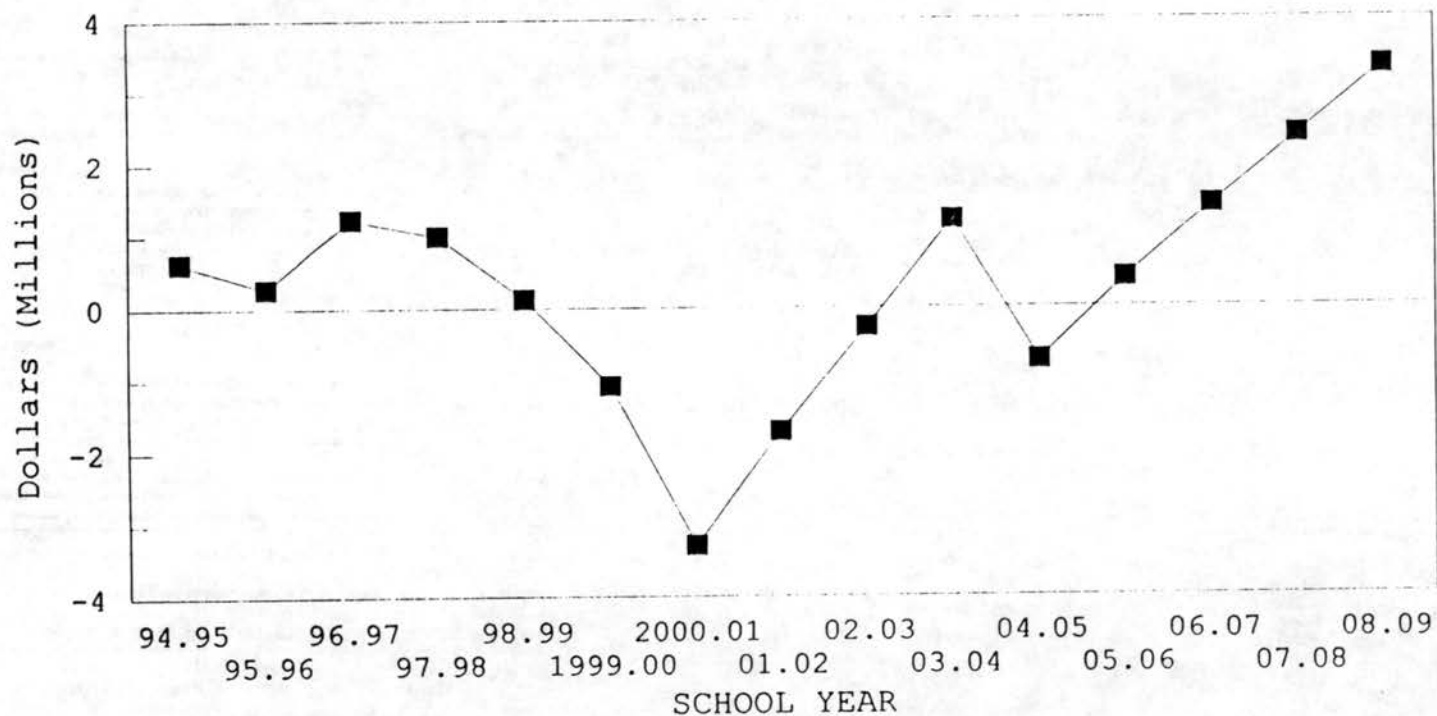
Line #	21-Apr-99	94.95	95.96	96.97	LRFP 97.98	YEAR 98.99	1	2	3	4	5	6	7	8	9	10
							1999.00	2000.01	01.02	02.03	03.04	04.05	05.06	06.07	07.08	08.09
											PROJECTED					
	ACTUALS	ACTUALS	ACTUAL	ACTUAL	BUDGET	Prel Budget										
EXPENDITURES																
OPERATING																
17 Food Service	118,124	41,545	10,000	6,953	0	0	0	0	0	0	0	0	0	0	0	0
18 Special Assessments	30,898	7,373	8,528	8,422	27,490	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800
19 Maintenance	231,000	197,769	235,805	932,940	167,200	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
20 Telephone/Telecommunications	66,210	72,166	73,829	88,679	91,340	94,080	96,903	99,810	102,804	105,888	109,965	112,337	115,707	119,178	122,753	122,753
21 Building Construction			111,111		215,060	4,109,793	681,411	499,011	393,111	3,420,211	111,111	111,111	111,111	111,111	111,111	111,111
21.1 Air Conditioning	2,002	142,630	828,622													
21.2 Security Equipment		132,988														
21.3 Reading Recovery Room		26,822														
22 *Lease Levy	292,578	226,171	221,702	222,452	217,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440
Building Allocation																
23 Edison	13,204	13,743	11,105	15,120	14,750	7,255	7,255	7,255	7,255	7,255	7,255	7,255	7,255	7,255	7,255	7,255
24 Probstfield	13,259	14,941	13,894	16,808	16,140	8,136	8,136	8,136	8,136	8,136	8,136	8,136	8,136	8,136	8,136	8,136
25 Riverside	12,605	7,236	9,544	10,151	10,060	4,519	4,519	4,519	4,519	4,519	4,519	4,519	4,519	4,519	4,519	4,519
26 Washington	17,536	11,873	12,486	16,044	16,310	8,149	8,149	8,149	8,149	8,149	8,149	8,149	8,149	8,149	8,149	8,149
27 Robert Asp	25,803	16,408	17,667	19,172	20,960	10,455	10,455	10,455	10,455	10,455	10,455	10,455	10,455	10,455	10,455	10,455
28 Voyager	14,101	4,847	5,112	0	0	0	0	0	0	0	0	0	0	0	0	0
29 Jr. High	66,391	25,224	36,213	29,366	28,655	14,100	14,100	14,100	14,100	14,100	14,100	14,100	14,100	14,100	14,100	14,100
29.1 Athletics	1,497	2,809	0	1,918	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
30 Sr. High	69,594	44,148	44,683	57,823	53,768	26,790	26,790	26,790	26,790	26,790	26,790	26,790	26,790	26,790	26,790	26,790
30.1 Athletics	15,438	5,266	5,997	5,975	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
31 Transfer to cover fund 06 expe	213,257		0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 Interest	7,643	15,348	0	0	32,000	42,000	52,000	62,000	72,000	82,000	92,000	102,000	102,000	102,000	102,000	102,000
33 Technology	24,662	22,984	22,551	263,228	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
33.1 Technology Staffing					149,870	154,366	83,997	86,517	89,113	91,786	94,539	97,376	100,297	103,306	106,405	106,405
34 Technology Long-Term/Emergency	31,490	29,707	6,861	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
35 Technology Plan			99,684	751,436	1,120,700	100,000	545,130	476,100	482,400	837,800	1,000,872	1,055,374	1,081,516	1,073,760	918,203	918,203
36 Interactive Television			42,778	0	10,000	10,000	0	0	0	0	0	0	0	0	0	0
37 Replacement of Equip.		10,855	10,000	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
38 Maint./Transportation	22,099	27,019	21,042	9,050	20,000	10,000	35,000	10,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
39 Vehicles	7,600		26,000	19,717	15,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
40 Media/A.V.	25,572	26,786	27,198	27,040	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000
41 Media Library	27,156	25,870	25,602	25,421	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000
42 District-Wide Equip.	71,008	42,758	60,167	14,185	0	0	0	0	0	0	0	0	0	0	0	0
43 Music	12,010	11,997	11,697	11,548	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
44 Text Book Adoptions			225,000		161,300	0	0	0	0	0	0	0	0	0	0	0
45 Misc./Donations/Grants	24,217	20,102	(461)	(4,840)	7,213											
46 Total Operating	1,456,954	1,227,385	2,224,417	2,548,608	2,522,256	4,970,881	1,935,083	1,674,080	1,600,069	4,988,327	1,858,229	1,928,839	1,952,473	1,951,197	1,802,314	1,802,314

21

Independent School District No. 152
V. Capital Outlay Fund

V. Capital Outlay Fund																
	21-Apr-99	94.95	95.96	96.97	LRFP 97.98	YEAR 98.99	1 1999.00	2 2000.01	3 01.02	4 02.03	5 03.04	6 04.05	7 05.06	8 06.07	9 07.08	10 08.09
											PROJECTED					
Line #		ACTUALS	ACTUALS	ACTUAL	ACTUAL	BUDGET	Pre Budget									
HEALTH AND SAFETY																
47	Tank Replacement	29,813	26,056	10,339	5,572											
47.1	Well Monitoring	49,790	397,381													
48	Fire Code Compliance	25,812	80,088	85,136	298,620	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
49	Life Safety Repairs/Demolition	264,360	20,591	29,189			400,000									
49.1	Sr. High Lab Remodeling				11,355											
50	Asbestos Removal/Hazardous Was	4,893			0	30,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
51	Asbestos Loan Payback	76,343	76,343	76,343	76,572	76,400	76,400	76,400	76,400	76,400	76,400	76,400	76,400	76,400	76,400	76,400
52	Hazardous Substance Consult	2,907	27,935	125,105	7,814	52,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
53	Health & Safety Management			21,573	248,871											
54	Health and Safety	453,918	628,394	347,685	648,804	173,400	573,400	173,400	173,400	173,400	173,400	173,400	173,400	173,400	173,400	173,400
55	Disabled Accessibility	92,219	22,598	2,810	20,075	150,000	93,840	94,540	51,670	27,950	25,000	25,000	25,000	25,000	25,000	25,000
56	Total Expenditures	2,003,091	1,878,377	2,574,912	3,217,487	2,845,656	5,638,121	2,203,021	1,899,150	1,801,419	5,186,727	2,056,629	2,127,239	2,150,873	2,149,597	2,000,714
57	Total Revenue Over Expenditure (Total Expenditure Over Revenue)	(352,280)	954,004	(229,517)	(875,159)	(1,201,836)	(2,206,749)	1,568,369	1,445,083	1,480,244	(1,946,618)	1,131,805	1,011,065	972,930	946,937	1,079,334
58	Total Ending Fund Balance	271,552	1,223,003	993,486	118,327	(1,083,509)	(3,290,758)	(1,721,889)	(276,805)	1,203,439	(743,179)	388,626	1,399,692	2,372,621	3,319,559	4,398,892
GRADE																
59	K	490	500	455	435	425	420	440	425	440	415	420	420	420	420	420
60	1-6	2,992	2884	2820	2714	2,667	2,589	2,556	2,496	2,424	2,448	2,413	2,408	2,407	2,389	2,384
61	7-12	2,572	2683	2692	2719	2,756	2,727	2,641	2,655	2,611	2,538	2,485	2,412	2,377	2,322	2,285
		6054	6067	5967	5868	5848	5736	5637	5576	5475	5401	5318	5240	5204	5131	5089
	K	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53
	1-6	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06
	7-12	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
62	K	260	265	241	231	225	223	233	225	233	220	223	223	223	223	223
63	1-6	3,172	3,057	2,989	2,877	2,827	2,744	2,709	2,646	2,569	2,595	2,558	2,552	2,551	2,532	2,527
64	7-12	3,344	3,488	3,500	3,535	3,583	3,545	3,433	3,452	3,394	3,299	3,231	3,136	3,090	3,019	2,971
65	Excess Levy Funds	6,774.82	6,809.94	6,729.95	6,642.09	6,635.07	6,512.04	6,375.86	6,322.51	6,196.94	6,114.23	6,010.88	5,910.68	5,864.12	5,773.54	5,720.14
			290.00				1,805,432	1,848,999	1,833,528	1,797,113	1,773,127	1,743,155	1,714,097	1,700,595	1,674,327	1,658,841
			98.99													
66	Facilities Fund		200			1,329,137	1,304,492	1,277,212	1,266,525	1,241,371	1,224,803	1,204,099	1,184,027	1,174,701	1,156,556	1,145,858
*	Formally 100% Local Levy. Do we want to keep as part of Capital Resources?															

Capital Outlay Fund Balance



LONG RANGE FACILITY PLAN
1999 TO 20004Year 1
99 00

ACTUAL

Year 2
00 01Year 3
01 02Year 4
02 03Year 5
03 04Year 6
04 05Year 7
05 06Year 8
06 07Year 9
07 08Year 10
08 09

RECOMMENDED

RECOMMENDED

NEEDS: What is absolutely necessary to meet our legal, Federal and State, requirements to deliver instructional services, based on projected enrollment.

BUILDING	Year 1 99 00	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	TOTAL
Sr. High	6,965,900	84,000	60,400	1,060,000		8,150,300
Jr. High	572,000	53,000	10,000		365,000	1,000,000
Asp	407,500	232,000	25,000	300,000	35,000	999,500
Edison	152,000	25,000	20,000	40,000	159,000	396,000
Probstfield	196,775	30,000	35,000	35,000	210,000	506,775
Riverside	78,200	4,000		55,000	126,000	263,200
Washington	384,060	439,060	25,000	50,000	200,100	1,098,220
Trans/Maint	70,000	90,000	35,000	4,000	33,000	232,000
Voyager	What is long term use?					75,000
Lincoln	0	0	15,000	30,000	0	45,000
Technology	605,700	529,000	536,000	542,000	500,000	2,712,700
Townsite	50,000	0	10,000	39,000	240,000	339,000
Total	9,482,135	1,466,060	846,400	2,155,000	1,868,100	15,817,695

Building						1,000,000
Sr. High	*1. Orchestra room and small rehearsal spaces w/storage /Student Dining .					
	1.1 (3,200 Sq. Ft.)					
Sr. High	**2. Gymnastics (An area dedicated to gymnastics practices					24,900
	Actual lease					8,300
						10,000
Sr. High	2.1 and meets that could accommodate the addition of a spring floor.)					
Sr. High	***3 Locker Rooms/Girls' Hockey Locker in Sport Center.					150,000
Sr. High	4. (Renovate and update existing locker rooms and separate					350,000
Sr. High	4.1 athletic locker room space.)					431,600
Sr. High	5. Gymnasium Space. (Add four full courts in a multi-purpose					175,291
Sr. High	5.1 facility to meet needs of school and community)					
Sr. High	6. Special Education Appropriate Space. Part of addition on					4,000,000
Sr. High	6.1 East side of building to accommodate the Orchestra needs.					Look at Pool alternatives.
Sr. High	6.2 SLD/EBD					
Sr. High	6.3 MMM/MSMNI					?
Sr. High	6.4 WEH					?
Sr. High	6.5 Itinerant Staff					?
Sr. High	6.6 Conference Room					?
Sr. High	7. Auto Shop- Expand 23' to South					300,000
Sr. High	8. Woodworking Lab.- 23' to the North.					550,000
						488,751
						Expand West.
	8.1 Welding/Small Engines Lab (By relocating of one					
	8.2 of the three programs to another site would allow for					
	8.3 expansion of the remaining two programs into vacated space					
Sr. High	**9. Area Learning Center					7,000
	Actual lease Armory					7,000
						14,000
Sr. High	9.1 Need more space					8,000
Sr. High	9.2 Conference rooms					22,000
	Look at Voyager/ Riverside/Community					32,000
						10,000
						11,000
Sr. High	10. Pool repair.					10,000
Sr. High	11. Bleacher replacement					300,000
Sr. High	12. Door replacement w/ Accessible hardware.					24,000
						26,328

	Year 1	TOTAL	6,965,900
Sr. High	1. Tuck pointing	40,000	
Sr. High	2. Door replacement w/ Accessible hardware.	24,000	40,000
	Year 2	TOTAL	64,000
Sr. High	1. Insulate walls	50,400	50,400
Sr. High	2. Sidewalk repair	10,000	10,000
	Year 3	TOTAL	60,400
Sr. High	1. Roof resaturation	1,000,000	1,000,000
Sr. High	2. Parking lot repair/resurface	60,000	60,000

LONG RANGE FACILITY PLAN 1999 TO 2004			Year 1 99 00	ACTUAL	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	Year 6 04 05	Year 7 05 06	Year 8 06 07	Year 9 07 08	Year 10 08 09
			RECOMMENDED										
	Year 4	TOTAL	1,060,000										
Jr. High	1. Add rest rooms for students and staff.	Have 19											
Jr. High	2. Repair Canopy	60,000	8,000		Remove								
	3. Provide Simplex phone in all classrooms and offices.	30,000											
Jr. High	4. Remodel Room 156A OT/PT area to include wheelchair	75,000	75,000	78,900									
	4.1 accessible work space, locked storage cabinets, tile floor.												
	5. Complete wiring and security for second computer lab in rm. 175	50,000											
	6. Create office space for social worker, psychologist, School	300,000											
	6.1 to work and Service learning Coordinator, Technology												
	6.2 Support personnel and Outreach worker. Create space for at least one conference room.												
Jr. High	7. Accessible rest rooms	7,000	7,000	20,030									
Jr. High	8. Bleacher replacement	50,000	50,000										
	Year 1	Total	572,000										
Jr. High	1. Tuckpointing	25,000			25,000								
Jr. High	2. Door replacement w/ Accessible hardware.	28,000			28,000								
	Year 2	Total	53,000										
Jr. High	1. Sidewalk repair	10,000				10,000							
Jr. High	1. Roof resaturation	330,000						330,000					
Jr. High	2. Parking lot resurface	35,000						35,000					
	Year 5	Total	365,000										
Asp	1. Orchestra/Music space (large enough for a group of 130	250,000	360,000	462,432									
Asp	1.1 students to practice) with smaller room for lessons.	90,000											
Asp	2. Special Ed.: One full sized classroom for EBD and one of 750 sq.	67,500											
Asp	2.1 ft. for LD.												
	Year 1	Total	407,500										
Asp	2000-2001												
Asp	1. Full sized classroom for OT/PT.	90,000											
	2. Conference room of 600 sq. ft.	54,000											
Asp	3. Office/conference space for home-school liaison.	30,000											
Asp	4. Accessible rest rooms	5,000	5,000	16,318									
Asp	5. Tuckpointing	25,000			25,000								
Asp	6. Door replacement w/ Accessible hardware.	28,000			28,000								
	Year 2	Total	232,000										
Asp	1. Sidewalk repair	10,000				10,000							
Asp	2. Bleacher repair	15,000	15,000										
	Year 3	Total	25,000										
Asp	1. Roof resaturation	300,000						300,000					
Asp	1. Parking lot resurfacing	35,000						35,000					
	Year 5	Total	335,000										
Edison	1. Playground Equipment	90,000			90,000								
Edison	2. Accessible rest rooms	7,000	7,000										
Edison	3. Add sidewalk (South side)	5,000			5,000								
Edison	4. Tunnel wall insulation	15,000			15,000								
	Year 1	Total	152,000										
Edison	1. Door replacement w/												
Edison	1.1 Accessible hardware.	25,000			25,000								
	Year 2	Total	25,000										
Edison	1. Parking lot resurface	10,000					10,000						
Edison	2. Sidewalk repair	10,000											

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LONG RANGE FACILITY PLAN
1999 TO 20004

Year 1 99 00	ACTUAL	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	Year 6 04 05	Year 7 05 06	Year 8 06 07	Year 9 07 08	Year 10 08 09
RECOMMENDED					RECOMMENDED					

		Year 3	Total	20,000							
Edison	1. Window replacement	Year 4	Total	40,000		40,000					
Edison	1. Roof resaturation	Year 5	Total	159,000				159,000			
Probstfield	1. Remodel room 105 and 208 for Special Ed space.			161,775	161,775	45,000					
Probstfield	2. Accessible rest rooms.			5,000	5,000	4,730					
Probstfield	3. Window replacement			30,000		30,000					
		Year 1	Total	196,775							
Probstfield	1. Tuckpointing			26,000				26,000			
Probstfield	2. Water main service			4,000		4,000					
		Year 2	Total	30,000							
Probstfield	1. Door replacement w/Accessible hardware.			25,000		25,000					
Probstfield	2. Sidewalk repair/replace			10,000		10,000					
		Year 3	Total	35,000							
Probstfield	1. Parking lot resurface	Year 4	Total	35,000				35,000			
Probstfield	1. Roof resaturation	Year 5	Total	210,000				210,000			
Riverside	1. Accessible rest rooms.			5,000	5,000						
Riverside	2. Insulate pipe tunnels			12,000		12,000					
Riverside	3. Small load boiler			22,900		22,900					
Riverside	4. Water heater- gas			8,300		8,300					
Riverside	5. Window replacement			30,000		30,000					
		Year 1	Total	78,200							
Riverside	1. Water main service	Year 2	Total	4,000		4,000					
Riverside	1. Sidewalk repair			10,000				10,000			
Riverside	2. Entrance-East Vestibule-Storage			25,000				25,000			
Riverside	3. Door replacement w/Accessible hardware.			20,000				20,000			
		Year 3	Total	55,000							
Riverside	1. Roof resaturation	Year 4	Total	126,000				126,000			
Washington	1. Special Education needs - Speech			20,250	100,000	564,815					
Washington	1.1 ECSE 843 sq. ft.			76,410							
Washington	1.2 M/M/M/MMSI 843 sq. ft.			76,400	76,400						
Washington	2. Reading Recovery 100 sq. ft.			10,000	10,000						
Washington	3. ESL 200 sq. ft.			18,000	18,000						
Washington	4. Remodel Kitchen			160,000	160,000	273,725					
Washington	5. Accessible rest rooms.			3,000	3,000	11,791					
Washington	6. Air handler replacement			20,000		20,000					
		Year 1	Total	384,060							
Washington	1. Door replacement w/Accessible hardware.			28,000		28,000					
Washington	2. Water main service			4,000		4,000					
		Year 2	Total	439,060							
Washington	1. Tile replacement			15,000				15,000			
Washington	2. Sidewalk repair			10,000				10,000			

LONG RANGE FACILITY PLAN
1999 TO 2004

			Year 1 99 00	ACTUAL	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	Year 6 04 05	Year 7 05 06	Year 8 06 07	Year 9 07 08	Year 10 08 09
					RECOMMENDED					RECOMMENDED			
		Year 3	Total	25,000									
Washington	1. Window replacement	Year 4	Total	50,000			50,000						
Washington	1. Roof resaturation	Year 5	Total	200,100				200,100					
Trans/Maint	1. Energy controller			20,000	20,000								
Trans/Maint	2. Storage shed			50,000	50,000								
		Year 1	Total	70,000									
Trans/Maint	1. Parking lot resurface			80,000	80,000								
Trans/Maint	2. Remodel			10,000	10,000								
		Year 2	Total	90,000									
Trans/Maint	1. Door replacement												
Trans/Maint	1.1 w/Accessible hardware	Year 3	Total	35,000	35,000								
Trans/Maint	2. Water main service	Year 4	Total	4,000			4,000						
Trans/Maint	1. Building siding			30,000				30,000					
Trans/Maint	2. Carpet			3,000				3,000					
		Year 5	Total	33,000									
Lincoln	1. Parking lot resurface	Year 3	Total	15,000		15,000							
Lincoln	2. Roof resaturation	Year 4	Total	30,000			30,000						
Voyager	1. Replace roof on church. Continue Enterprise fund.			75,000			75,000						
Townsite	1. Fire Alarm update			45,000	45,000								
Townsite	1.1 w/Accessible hardware			Inc.	Inc.								
Townsite	2. Accessible rest rooms.			5,000	5,000								
		Year 1	Total	50,000									
Townsite	1. Sidewalk repair	Year 3	Total	10,000		10,000							
Townsite	1. Parking lot resurface			35,000			35,000						
Townsite	2. Water main service			4,000			4,000						
		Year 4	Total	39,000									
Townsite	1. Roof resaturation	Year 5	Total	240,000				240,000					
District	1. Technology			2,712,700	100,000	28,004	545,130	476,100	482,400	837,800			
		Sub Total Needs			\$4,035,075	\$3,758,387	\$969,430	\$884,000	\$764,400	\$3,646,900	\$0	\$0	\$0

WANTS: Looking into the future; what would be helpful to better fulfill our needs.

BUILDING	Year 1 99 00	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	TOTAL
Sr. High	2,000,000				500,000	2,500,000
Jr. High	889,000					889,000
Asp	21,000					21,000
Edison			425,050			425,050
Probstfield	349,400					349,400
Riverside	5,000				(5,000)	0
Washington		410,000				410,000
Trans/Maint						0
Early Child/Lincoln						0
Voyager						0
Technology	1,112,080	1,068,034	1,201,686	1,193,070	1,020,223	5,593,093
Townsite						0

LONG RANGE FACILITY PLAN
1999 TO 20004

Year 1 99 00	ACTUAL	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	Year 6 04 05	Year 7 05 06	Year 8 06 07	Year 9 07 08	Year 10 08 09
RECOMMENDED					RECOMMENDED					
					500,000					
	1,626 3,697	111,111	111,111	111,111	111,111	111,111	111,111	111,111	111,111	111,111

LONG RANGE FACILITY PLAN
1999 TO 20004

Year 1 99 00	ACTUAL	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	Year 6 04 05	Year 7 05 06	Year 8 06 07	Year 9 07 08	Year 10 08 09
		RECOMMENDED								

DREAMS: If money or enrollment were no object; what would you suggest that would move you towards your vision.

BUILDING	Year 1 99 00	Year 2 00 01	Year 3 01 02	Year 4 02 03	Year 5 03 04	TOTAL
Sr. High					3,500,000	3,500,000
Jr. High					100,000	100,000
Asp		125,000				125,000
Edison						0
Probstfield						0
Riverside					500,000	500,000
Washington						0
Trans/Maint						0
Early Child						0
Voyager						0
Technology	1,506,600	1,512,180	1,604,789	1,629,528	1,336,505	7,589,602
Townsite						0
Total	1,506,600	1,637,180	1,604,789	1,629,528	5,436,505	11,814,602

Sr. High	1. Stadium Issue (Develop high school site by adding bleachers, a press box and lights.)	3,000,000
	2. Rooftop Greenhouse	500,000

TOTAL 3,500,000

Jr. High	1. Remove walls between cafeteria and halls to create a commons area; this area would be used to serve lunch	100,000
----------	--	---------

Asp	1. Playground with appropriate equipment for preadolescents.	125,000
-----	--	---------

Riverside	1. Appearance: Flooring, ceiling painting, and exterior appearance need to be improved.	500,000
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DISTRICT:	1. Schematics for South and East sites.	
Riverside	2. Area Learning Center	
	3. Early Childhood, Kindergarten, Literacy Center.	
	4. Foreign Language Immersion Magnet/K-4 Limited attendance	

X

X

X

Sub Total Dreams	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total Needs	4,036,075	3,758,387	969,430	864,000	784,400	3,648,900	0	0	0	0	0
Sub Total Wants	109,400	59,284	257,111	111,111	111,111	611,111	1,111,983	1,166,485	1,192,627	1,184,871	1,029,314
Sub Total Dreams	0	0	0	0	0	0	0	0	0	0	0
SUB TOTAL	\$4,144,475	\$3,817,671	\$1,226,541	\$975,111	\$875,511	\$4,258,011	\$1,111,983	\$1,166,485	\$1,192,627	\$1,184,871	\$1,029,314
Previous Levies that may be replaced:											
Lease	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440
Crime	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640
Health	27,420	27,420	22,000	17,600	14,080	11,220	8,976	7,181	5,745	4,596	3,596
Sub Total Levies	263,600	263,600	258,080	253,680	250,160	247,300	246,066	243,261	241,825	240,676	239,676
GRAND TOTAL	\$4,407,975	\$4,081,171	\$1,484,621	\$1,228,791	\$1,125,671	\$4,505,311	\$1,367,039	\$1,409,746	\$1,434,452	\$1,425,547	\$1,268,990
Projected Revenue	6,512.04	6,512.04	6,376.86	6,322.51	6,196.94	6,114.23	6,010.88	5,910.68	5,864.12	5,773.54	5,720.14
Weighted Pupil Units \$ PER WAPU	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290	\$290

29

LONG RANGE FACILITY PLAN
1999 TO 20004

Year 1 99.00	ACTUAL	Year 2 00.01	Year 3 01.02	Year 4 02.03	Year 5 03.04	Year 6 04.05	Year 7 05.06	Year 8 06.07	Year 9 07.08	Year 10 08.09
RECOMMENDED										
\$1,888,492	\$1,888,492	\$1,849,289	\$1,833,528	\$1,797,113	\$1,773,127	\$1,743,156	\$1,714,097	\$1,700,595	\$1,674,327	\$1,658,841

Deficit

RECOMMENDATIONS

BUILDING	Year 1 99.00	Year 2 00.01	Year 3 01.02	Year 4 02.03	Year 5 03.04	Year 6 04.05	Year 7 05.06	Year 8 06.07	Year 9 07.08	Year 10 08.09	TOTAL
Sr. High	2,670,900	159,411	270,811	130,111	1,691,111	111,111	111,111	111,111	111,111	111,111	5,477,900
Jr. High	138,000	53,000	10,000	0	365,000	0	0	0	0	0	568,000
Asp	380,000	29,000	35,000	0	335,000	0	0	0	0	0	779,000
Edison	7,000	135,000	50,000	10,000	159,000	0	0	0	0	0	361,000
Probstfield	271,175	204,000	10,000	0	271,000	0	0	0	0	0	756,175
Riverside	10,000	4,000	73,200	55,000	126,000	0	0	0	0	0	268,200
Washington	367,400	52,000	25,000	50,000	200,100	0	0	0	0	0	694,500
Trans/Maint	150,000	45,000	0	4,000	33,000	0	0	0	0	0	232,000
Early Child	0	0	15,000	30,000	0	0	0	0	0	0	45,000
Voyager	0.00	0	0	75,000	0	0	0	0	0	0	75,000
Technology	100,000	545,130	476,100	482,400	837,800	1,000,872	1,055,374	1,081,516	1,073,760	918,203	7,571,155
Townsite	50,000	0	10,000	39,000	240,000	0	0	0	0	0	339,000
Lease	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	180,440	1,804,400
Crime	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	55,640	556,400
Health	27,420	22,000	17,600	14,080	11,220	8,976	7,181	5,745	4,596	3,596	122,414
Total	\$4,407,976	\$1,484,621	\$1,228,791	\$1,125,671	\$4,606,311	\$1,357,039	\$1,409,746	\$1,434,452	\$1,425,647	\$1,268,990	\$19,648,144

ACTUAL MAY 1998 ENROLLMENT

JERNBERG'S ESTIMATES

BUILDING	97.98	BUILDING	98.99	Year 1 99.00	Year 2 00.01	Year 3 01.02
Sr. High	1,839	Sr. High	1,833	1,865	1,861	1,817
Jr. High	974	Jr. High	960	923	863	849
Asp	791	Asp	789	784	842	815
Edison	556	Edison K-4	562	531	600	600
	56	Edison G-5	44	50	28	
	612	Edison Total	606	581	628	600
Probstfield	677	Probstfield	683	640	760	761
Riverside	332	Riverside K-4	318	320 OPTIONS ?????		
Riverside G-5	85	Riverside G-5	46			
Total Riversid	417	Total Riversid	364			
Washington	680	Washington	676	630	700	700
Total	5,990	Total	5,911	5,743	5,654	5,542
		Difference	-79.00	(168)	(89)	(112)
		%	-1.32%	-2.84%	-1.55%	-1.98%

Rooms Available for future enrollments.

BUILDING	Music Rooms Comp.. Lebs.
Sr. High	
Jr. High	1.00
Asp	1.00
Edison	1.00
Probstfield	1.50
Riverside	
Washington	1.00

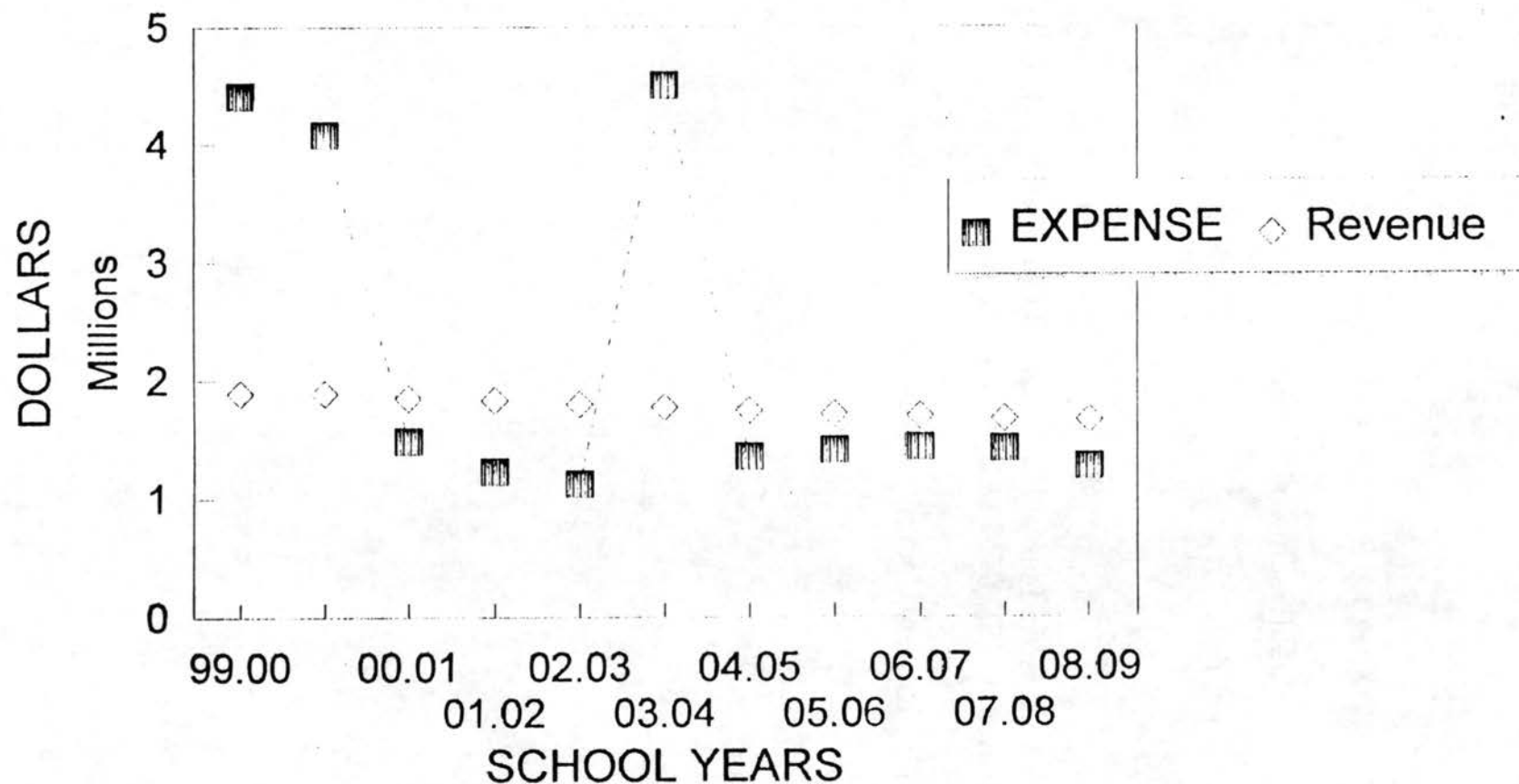
Total 4.50 1.00

*Needed if go to Block Scheduling

**Can finance w/current Lease Levy

Long Range Facility Plan

CASH FLOW REQUIREMENTS



MEMO #: S-99-273

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. BSA

RE: First Reading of Policies

DATE: April 21, 1999

Attached please find the policies, School Calendar (ICA), The Philosophy of Education in ISD #152 (AD) and Mission Statement (ADA), for your review.

The Policy Review Committee recommends approval of each policy.

mdm

Attachments

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: ICA DATE ADOPTED: 05/10/83 REVISED: 01/23/95
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SCHOOL CALENDAR

The Board will request each year that the administration submit to the Board for adoption a school calendar for the next year and a preliminary calendar for the subsequent year that is consistent with all requirements set forth by the Minnesota Department of Education and legislative actions. The proposed calendar(s) should be developed through administrative procedures with personnel in the district which solicit input from Building Leadership Teams and from parents through the building Parent-Teacher Advisory Council and the Superintendent's Advisory Council.

Once adopted by the School Board, copies of the school calendar shall be prepared for distribution.

REVIEWED/REVISED: 12/01/90
1/23/95

PHILOSOPHY OF EDUCATION
IN
INDEPENDENT SCHOOL DISTRICT NO. 152

Our democratic society depends upon citizens who think effectively, read critically, discuss intelligently, evaluate ideas constructively and creatively, and choose to act wisely based on a commitment to ethical values. Our philosophy of education recognizes the inevitability of change. The complexities and global nature of today's world require that education work in partnership with the rest of society to promote excellence, accountability and life-long learning/ ~~and receptiveness to change.~~ Each individual has inherent value and dignity, and every individual has the right to a public education throughout life. As knowledge expands, society will continue to be challenged in its ability to comprehend new information and deal with its implications.

THE LEARNERS NEED:

- / to know all students can learn and achieve/
- / to know that learning is more important than mere possession of knowledge/
- / to have a positive attitude toward learning/
- / to have successful experiences and recognition/
- / to be partners with parents/families/ school staff members/ and community in providing a caring/ secure climate and supportive environment in which to learn/
- / to have feelings of self-worth/
- / to strive for physical and emotional well-being/
- / to learn the importance of critical thinking/ communication/ computation/ and an appreciation for cultural diversity/
- / to possess human relation and decision-making skills/
- / to be responsible for his/her actions/
- / to become productive and contributing citizens of society/
- / to recognize that learning is life-long/
- / to meet physical/ academic/ social/ and emotional needs of learners through programs designed to maximize individual growth in/

- A/ Self/Concept / to understand themselves and appreciation of their worthiness/ potential and right to become meaningful/ productive members of society/
- B/ Human Understanding / to develop a global perspective and the ability to interact/ understand and appreciate individual differences in order to become effective citizens of the world/
- C/ Essential Skills / to assure the mastery of basic communication skills in order to be functionally literate/ to be able to think critically in order to solve problems

in a constantly changing world/ to understand and appreciate the sciences and the arts/ and/ to demonstrate skills in citizenship/ community service and human relations/

- D/ Creative Development / to have the opportunity and encouragement to be creative and visionary/
- E/ Environmental Awareness / to exemplify and implant the obligation to protect and preserve the planet on which we live/
- F/ Joy Of Learning / to enhance an eagerness for learning and a positive attitude toward work/
- G/ Physical and Emotional Well-Being / to procure beneficial health habits and concern for good physical and emotional stability/
- H/ Self-Sufficiency / to prepare for a productive/ honorable and enriched self-sufficient life/

THE PARENTS/FAMILIES NEED/

- / to provide a positive/ supportive home environment where the importance of learning is emphasized/
- / to be an informed partner in their child's learning process and progress/
- / to be involved in schools and be knowledgeable about the decisions that affect their children's education/
- / to appreciate and understand the benefits of cultural diversity/
- / to have educational opportunities to grow as parents/ families and individuals/

THE SCHOOL STAFF MEMBERS NEED/

- / to be qualified/ committed and effective people participating in an educational partnership/
- / to know they have an impact of self-esteem/ growth and success of the learner/
- / to know positive expectations influence performance/
- / to recognize that excellence and success increase if they are identified and rewarded/
- / to utilize various experiences/ skills/ styles of teaching/ time management/ choice of materials/ assessment and evaluation/
- / to be responsible for communicating with the learner/ parent/family/ other school staff members/ and community/
- / to use their leadership/ integrity and flexibility to grow personally and professionally/
- / to exercise opportunities for growth/ wellness needs and recognition/

THE COMMUNITY NEEDS/

- / to embrace that education as the backbone for a strong cultural/ social and economic society/
- / to view education as an investment in the future/
- / to work in partnership with the educational system realizing the value and mutual benefits/
- / to appreciate the cultural impact provided by education/
- / to provide the necessary resources to meet the needs of learners
- / to provide a safe/ supporting environment for learning/

THE EDUCATIONAL SYSTEM NEEDS/

- / to design and follow programs that address the abilities/ interests/ goals and needs of all students/
- / to require fiscal responsibility and accountability/
- / to be receptive and accommodating to change that is in the best interest of learners/ parents/family/ staff and community/
- / to provide a nurturing environment in which to learn/
- / to communicate effectively and work in partnership with learners/ parents/family/ staff and community/
- / to meet physical/ academic/ social/ and emotional needs of learners through programs designed to maximize individual growth in/

- A/ Self/Concept / to understand themselves and appreciation of their worthiness/ potential and right to become meaningful/ productive members of society/
- B/ Human Understanding / to develop a global perspective and the ability to interact/ understand and appreciate individual differences in order to become effective citizens of the world/
- C/ Essential Skills / to assure the mastery of basic communication skills in order to be functionally literate/ to be able to think critically in order to solve problems in a constantly changing world/ to understand and appreciate the sciences and the arts/ and/ to demonstrate skills in citizenship/ community service and human relations/
- D/ Creative Development / to have the opportunity and encouragement to be creative and visionary/
- E/ Environmental Awareness / to exemplify and implant the obligation to protect and preserve the planet on which we live/
- F/ Joy Of Learning / to enhance an eagerness for learning and a positive attitude toward work/
- G/ Physical and Emotional Well-Being / to procure beneficial health habits and concern for good physical and emotional stability/
- H/ Self/Sufficiency / to prepare for a productive/ honorable and enriched self/sufficient life/

Our philosophy of education recognizes the inevitability of change/ As knowledge expands/ society will continue to be challenged in its ability to comprehend new information and deal with its implications/ It is our belief that the principles outlined in this statement of philosophy are compatible with society as we anticipate it to be in the future/ and a prerequisite for a future of which we can be proud/

Reviewed/Revised: 7/1/90
1/23/95

POLICY OF THE SCHOOL BOARD MOORHEAD, MN.	DISTRICT CODE: ADA DATE ADOPTED: 11/11/86 REVIEWED/REVISED: 01/23/95
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MISSION STATEMENT

The mission of Independent School District No. 152 is to develop the maximum potential of every learner to thrive in a changing world.

Reviewed/Revised: 7/24/90
1/23/95

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

May 10, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

*** We Are Proud of Moorhead High School speech team after winning the first place sub-section and section trophy, the speech team finished its successful season April 17 at the State Speech Contest in Park Cottage Grove High School. Andrew Pezalla and Nathan Jons were named state champions in Dramatic Duo at the state contest. Joshua Clausen received eighth place in Drama and Rachel Sherman received eighth place in Extemporaneous Reading.

SCHOOL BOARD AGENDA - May 10, 1999

PAGE 2

*** We Are Proud of Pat King for her outstanding efforts in coordinating the Spring 1999 Conference of the Minnesota Association of Administrators of State and Federal Education Programs in St. Cloud. Pat King, MAASFEP president-elect, was instrumental in ensuring the success of the conference.

*** We Are Proud of two groups of Moorhead students for being honored with Star Awards at the 12th Annual Minnesota Governor's Youth Service Awards held on April 14 at Concordia College, St. Paul. There were a total of 25 programs honored representing Higher Education, K-12 and Community Based Youth Service. The following two Moorhead programs were recognized:

The Planning Team for Youth: The Promise of America's Future. There were nine students on the planning team. The following five are Moorhead students: Melissa Caid, Bryce Howitson, Samm Saarion, Ashly Kujanson, and Amanda Larson.

The Johnson Park Project. This is a project started four years ago by eighth grade science teacher Mary Colson. Each year she includes her students in creating, maintaining, enhancing and publicizing this nature trail for the public. A strong partnership with River Keepers has enabled many other classrooms to also participate in this project including Washington, Asp and YES students.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

SCHOOL BOARD AGENDA - May 10, 1999
PAGE 3

- A. INSTRUCTIONAL MATTERS - Jernberg
 - (1) Acceptance of Grant - Page 8
 - (2) Acceptance of Gift - Page 9
 - (3) Approval of Contract - Page 10-12
- B. BUSINESS AFFAIRS - Lacher
- C. PERSONNEL MATTERS - Jernberg/Lacher
 - (1) Approval of New Employee - Page 13
 - (2) Acceptance of Retirements - Page 14
 - (3) Approval of Change in Contracts - Page 15
 - (4) Approval of Medical Leave - Page 16
- D. ADMINISTRATIVE MATTERS - Anderson
 - (1) Approval of April 12, 19 and 26, 1999 Minutes - Pages 17-28
 - (2) Approval of May Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. **COMMITTEE REPORTS**

4. **SCHOOL BOARD/STAFF DIALOGUE:** Anderson

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

Graduation Standards - Update on Basic Skills Testing - Jernberg/Kovash
Pages 29-35

SCHOOL BOARD AGENDA - May 10, 1999
PAGE 4

5. **1998-2003 FIVE YEAR EDUCATIONAL PLAN - 1998-99 PROGRESS REPORT:**

Jernberg

Page 36

Copies of the Progress Report will be available at the meeting.

Suggested Resolution: Move to approve the Progress Report and direct administration to print and disseminate the report.

Moved by _____ Seconded by _____

Comments _____

6. **RESOLUTION RELATING TO TERMINATION AND NON-RENEWAL OF TEACHING CONTRACT OF PROBATIONARY TEACHERS:** Jernberg

Pages 37-38

Suggested Resolution: Move to approve the resolution directing the administration to effect termination and non-renewal of the position of the probationary teachers as listed.

Moved by _____ Seconded by _____

Comments _____

7. **DISTRICT ADMINISTRATION POSITIONS:** Anderson

Assistant Superintendent - Teaching/Learning

Page 39

Suggested Resolution: Move to approve the recommendation of the administration that effective July 1, 1999, Mrs. Lynne Kovash assume the position of Assistant Superintendent - Teaching/Learning at E82, Step 5 of the Moorhead Administrators' Association contract at a salary of \$78,846.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - May 10, 1999

PAGE 5

Supervisor of Education Programs

Page 40

Suggested Resolution: Move to approve the recommendation of the administration that effective July 1, 1999, Mrs. Lauri Winterfeldt-Shanks assume the leadership of the position of Supervisor of Educational Programs at D63, Step 5 of the Supervisors' Salary Schedule at a 1999-2000 salary of \$59,633.

Moved by _____ Seconded by _____
Comments _____

8. **POLICY APPROVAL:** Anderson
Pages 41-42

Suggested Resolution: Move to approve policy, School Calendar (ICA), as presented.

Moved by _____ Seconded by _____
Comments _____

9. **POLICY APPROVAL:** Anderson
Pages 43-44

Suggested Resolution: Move to approve policy, Mission Statement (ADA), as presented.

Moved by _____ Seconded by _____
Comments _____

10. **CLOSE PUBLIC MEETING:** Foss

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - May 10, 1999
PAGE 6

11. **OPEN PUBLIC MEETING:** Foss

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____


Comments _____

12. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

13. **ADJOURNMENT**

SCHOOL BOARD AGENDA - May 10, 1999**PAGE 7****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Washington Retirement Tea	May 11	3-4:30 pm	Washington
District Student/Staff Assistance	May 17	3:30 pm	Townsite
Inst. and Curr. Adv.	May 20	7 am	Townsite
Supt. Adv. Council	May 20	7 pm	Townsite
School Board	May 24	7 pm	Townsite
Edison Retirement Tea	May 24	3:45-5:30 pm	Edison
School Board Retirement Tea	May 24	5:30-6:30 pm	Townsite
Junior High Retirement Tea	May 25	3-5 pm	Hjemkomst
Senior High Retirement Tea	May 26	3:30-6 pm	Concordia Centrum
R. Jernberg Retirement Tea	June 1		NW Tech. College
Last Day for Students	June 3		
Last Day for Staff/Wkshps	June 4		
Graduation	June 6		
School Board	June 14	7 pm	Townsite
School Board	June 28	7 pm	Townsite
School Board	July 12	7 pm	Townsite
School Board	July 26	7 pm	Townsite

MEMO #: I-99-241
TO: Dr. Bruce Anderson
FROM: Bob Jernberg 
SUBJECT: Grant Acceptance
DATE: May 4, 1999

This district has received a grant of \$650.00 from Moorhead Healthy Community Initiative to be used by Community Education for a youth leadership camp. The service-learning camp will run from 1 to 5 pm, June 14 -18. Youth, grades 6-8, will develop leadership skills, team work, self esteem and improve reading skills. They will practice these skills through service projects. The goal is to register 24 participants.

Suggested Resolution: Move to accept the grant of \$650.00 from Moorhead Healthy Community Initiative to be used for a service-learning leadership camp.

RMJ/vtr

MEMO #: I-99-238
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Gift Acceptance
DATE: May 3, 1999

This district has received a gift of \$400.00 from Riverside PTAC for use in purchasing internet access at Riverside Elementary for this school year.

Suggested Resolution: Move to accept the gift as presented and direct that a letter of thanks be sent to the Riverside PTAC.

RMJ/vtr

MEMO #: I-99-239
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *nb*
SUBJECT: 1999-2000 Clay County Public Health Contract
DATE: May 3, 1999

Attached is a contract with Clay County Public Health allowing Moorhead Schools to purchase nursing services as outlined in and when both school nurses are out of the district or absent from work. The rate will be \$35.00 per hour and will not exceed \$700.00 for the 1999-2000 school year.

Suggested Resolution: Move to approve the contract as presented.

RMJ/vtr
Attachment

AGREEMENT BETWEEN
CLAY COUNTY PUBLIC HEALTH
AND
MOORHEAD SCHOOL DISTRICT

The Moorhead School District, hereinafter referred to as the "School" and Clay County Public Health, Moorhead, Minnesota hereinafter referred to as the "Provider" enter into this agreement for the period July 1, 1999 through June 30, 2000. These dates allow the school district to cover the fiscal year. Provider services will be requested starting two weeks prior to the first day of classes, throughout the school academic year and lasting two weeks after the last day of classes.

Whereas the Provider is a certified health care provider in Clay County and; Whereas the Provider has authorized the development of school health services and; Whereas the School wishes to purchase such services from the Provider; Now, therefore, in consideration of the mutual understandings and agreements set forth, the School and Provider agree as follows:

I. PROVIDER RESPONSIBILITIES:

1. Perform "nursing procedures" for students as requested by the School and under Physician orders on file at the school.
2. Provide nursing back-up in the School as requested.
3. Provide nursing consultation per phone or in person to the School as requested.
4. Assistance with communicable disease control as requested by the School.
5. The public health nurse shall provide the above services to the school district. The day of the week and the length of time spent in the school may vary according to the activity planned and requested by the school.

II. SCHOOL RESPONSIBILITIES:

The school shall appoint a health service aide in each building to assist the public health nurse. The aide shall at all times remain the employee and agent of the School. The School shall cooperate with all reasonable requests of the Provider in connection with the furnishings of the above service.

The School shall provide ample space for the public health nurse to care for students. The space shall be appropriate for the activity provided.

The School will give 48 hours (or more if possible) notice to Provider when services are needed to provide back-up for scheduled days off for the school nurse (e.g. for attendance at conferences, vacation days).

No person or persons shall on the ground of race, color, national origin, handicap, age, sex, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program service or benefit advocated, authorized, or provided by this Department.

III. STAFF:

The Provider shall make every reasonable effort to maintain sufficient staff, facilities and equipment to deliver the above mentioned services. The Provider shall notify the School if ever the Provider will be unable to provide the required quality or quantity of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. RECORDS:

1. Individual school health records will be maintained by the school health aide and kept on file in the School in accordance with school policy.
2. Necessary health forms will be provided by the School.
3. The School is responsible to comply with the Data Practices Act which includes notification of data collected, release of information and safeguarding the record.

V. COST OF SERVICES:

The School agrees to pay the Provider, upon receipt of the bill, \$35.00 per hour spent by the public health nurse on school premises and consultation hours in the Provider's office, up to a maximum of \$ 700.00 per year or 20 hours. The cost of supplies shall be in addition to this amount. The Provider will bill the School monthly specifying the dates and number of hours service was provided, and the amount being billed. The bill will be payable upon receipt.

VI. INDEMNIFICATION:

The School hereby agrees, to the extent permitted by law, to at all times indemnify provider against any and all claims, suits, actions, debts, damages, costs, charges and expenses, including court costs and attorneys fees, and against all liability, losses, and damages of any nature whatever, that provider shall or may at any time sustain or be put to by reason of the performance by provider of its obligations under this agreement, with the exception of any claims, suits, actions, debts, damages, costs, charges, expenses, liability and/or negligence of the provider, its officers, employees and agents.

School Superintendent (date)

Chair, School Board (date)

Cecilia R. Gonzalez
Community Nursing Coordinator, Clay County Public Health

13 Apr 99
(date)

Barbara W. Winkler
Administrator, Clay County Public Health

4-13-99
(date)

MEMORANDUM

P 99.177

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: May 4, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following person subject to satisfactory completion of federal, state, and school district statutes and requirements:

Wyman Atkins

Week End Custodian, Senior High, A12 (2) \$8.89 per hour, effective May 19, 1999.

(Replace Dave Anderson who moved to float position to replace Brad Steen)

Suggested Resolution: Move to approve the employment as presented.

RL:sdh

MEMORANDUM P 99. 176

TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: May 4, 1999
SUBJECT: Retirements

The administration requests approval of the early retirement of the following persons :


Dorothy Lemke	Head Cook, Senior High, effective July 30, 1999.
Shirley Gehrke	Lunchroom Supervisor, Senior High, effective at the end of the 1998-99 school year.

Suggested Resolution: Move to accept the retirements as presented.

RJ:sh

MEMORANDUM P 99.175

TO: Dr. Anderson

FROM: Robert Jernberg 

DATE: May 4, 1999

SUBJECT: Change in Contract

The administration requests approval of the change in contract of the following person:

Paula Schulz Math Teacher, Junior High, from 1.00 FTE, to .286 FTE for the 1999-2000 school year.

Suggested Resolution: Move to approve the change in contract as presented.

RJ:sh

MEMORANDUM P 99.173

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: May 18, 1999

SUBJECT: Medical Leave

The administration requests a medical leave for the following person:

Stacey Irion

Custodian, Junior High, from April 22, 1999 to July 1, 1999 or until released by her physician.

Suggested Resolution: Move to approve the medical leave as presented.

RL:sh

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 12, 1999
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MEMBERS PRESENT: Jim Cummings, Stacey Foss, Anton B. Hastad, Carol A. Ladwig, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson, Kristine Thompson and Jim Hewitt.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Ladwig moved, seconded by Hastad, to approve the agenda as presented. Motion carried 4-0.

"WE ARE PROUD":

*** We Are Proud of eight teams from the Moorhead Public Schools who took first place honors during the Moorhead Regional Odyssey of the Mind Tournament on March 13 as follows. First place winners advance to the state tournament on April 10 at Armstrong High School in Plymouth.

Over the Mountain Division II - Robert Asp Team A, team members: Kyle Boerner, Blake Plankers, Bryan Swang, Sam Krauth, Dan Wheeler, Chris Berglund, and Sean Richards - Coaches: Martha Wheeler and Mari Beth Plankers.

Environmental Challenge Division I - Probstfield Elementary School, team members: Nick Holschuh, Angela Money, Bryan Sewell, Andrew Burns, Sarah Martinsen, Andrew Chen, and Lisa Bruggeman - Coach: Sarah Pawlowski.

Environmental Challenge Division II - Moorhead Junior High School Team A, team members: Rachel Sternhagen, Thelonious Gracyk, Nick Sternhagen, Tatiana Gracyk, Seth Harris, and Jim Ross - Coaches: Jolene Beckman and Athena Gracyk.

**REGULAR MEETING
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PAGE 2**

O, My Faire Shakespeare Division I - Robert Asp School Team B, team members: Neil Anderson, Tory Boyd, Michelle Drinka, Dana Erickson, Karl Kratzke, Andrea Lichtsinn, and Cathryn Nelson - Coaches: Susan Kratzke and Mary Boyd.

O, My Faire Shakespeare Division II - Robert Asp School Team A, team members: Scott Johnson, Erin Koppang, Liv Gudmundson, Emmae Davis, Andrew Larson, Ellie Matheson, and Nels Hunstad - Coach: Anne Larson.

Ratio Metric Structure Division I - Robert Asp School Team A, team members: Allen Antonson, Sarah Erickson, Chaley Wang, Terry Boldt, Tonya Highness, Samantha Bourcy, and Jake Thiel - Coach: Cindy Antonson.

Customer Service Division I - Robert Asp School Team A, team members: Lindsay Biller, Cathrine Johnson, Kendra Larson, Hayley Cameron, Erica Schierholz, and Joel Witthoeft - Coaches: Mark Starkweather and Amy Biller.

Customer Service Division II - Moorhead Junior High Team A, team members: John Langdahl, Eli Hunstad, Maren Hulden, Kayla Irmien, Ryan Thoreson, and Carl Hulden - Coach: Amy Kuntz.

Lynne Kovash reported that the Robert Asp O, My Faire Shakespeare Team will be going to the world competition in Knoxville, Tennessee on May 25.

CONSENT AGENDA: Cummings moved, seconded by Ladwig, to approve the following items on the Consent Agenda:

Acceptance of Gifts - Accept the gifts of \$79.61 from Target for use at Moorhead Junior High School; \$480 gift from Spud Boosters and \$50 gift from Dean Mollerud for the purchase of golf equipment by the Activities Office; \$100 gift from the Moorhead VFW for use by the Red River Area Learning Center in producing bedding plants; and \$119 gift from Bert Chamberlain for the purchase of a microwave oven to be used in the Robert Asp School staff workroom.

**REGULAR MEETING
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Approval of Grant Amendment - Approve the authorization to utilize \$120,621.92 in carryover and unobligated funds from the IASA Consolidated application.

Acceptance of Grants - Accept the \$1,100 grant from the Minnesota Agricultural Education Leadership Council for use by the Red River Area Learning Center to make bedding plants available for use at the National Guard Armory flower beds and also for community gardens. A gift of seeds in the amount of \$500 was also made available by Hollands Landscaping and Master Gardener's of Clay County.

Accept the Goals 2000 grant from the MN Department of Children, Families and Learning in the amount of \$35,670 for district-wide parent involvement activities during the 1999-2000 school year.

Approval of Grant Application - Approve the submission of a \$76,208 grant to fund Partners in Learning.

Approval of NSF Check Collection - Approve collection of NSF checks as listed.

Unpaid Fees for 1997-98 All-Day Kindergarten Program - Approve collection of uncollected fees as listed.

Acceptance of Retirements

Roger Vettleson - Social Studies Teacher, Senior High, effective June 4, 1999.

Mary Ann Murack - Physical Education Teacher, Senior High, effective June 4, 1999.

Joyce Olson - Business Teacher, Senior High, effective June 4, 1999.

Bill Ingison - Grade 3 Teacher, Washington, effective December 21, 1999.

Carol Nelson - Counselor, Senior High, effective June 9, 1999.

Rachel Hiebert - German Teacher, Junior High, effective January 21, 2000.

M. R. Argent - Math Teacher, Senior High, effective January 21, 2000.

Acceptance of Resignations

Debra DeMinck - Counselor, Junior High, effective June 4, 1999.

Deb Anderson - EBD Teacher, MCAP, effective June 4, 1999.

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Beth Zimmerman - EBD Paraprofessional, MCAP, effective February 26, 1999.

Jon Gallatin - OHI Paraprofessional, Senior High, effective May 28, 1999.

Kristen Ingram - Science Teacher, Senior High, effective June 4, 1999.

Approval of Family/Medical Leave

Janice Jenson - MIMI Paraprofessional, Probstfield, to begin March 9, 1999 for the remainder of the 1998-99 school year.

Susan Bachmeier - EBD Teacher, Junior High, for the school year 1999-2000.

Approval of Extended Leave of Absence

Dawn Gunderson - English Teacher, Junior High, for the school years 1999-2000 to year 2003-2004.

Approval of March 8 and 22, 1999 Minutes - Approve the minutes of March 8 and March 22, 1999, as presented.

Approval of April Claims - Approve the April claims, subject to audit, in the amount of \$1,125,062.04:

General Fund:	\$655,970.45
Food Service:	80,442.41
Transportation:	175,008.60
Community Service:	30,173.29
Capital Expenditure:	\$171,092.24
Townsite Centre:	12,375.05
TOTAL	\$1,125,062.04

Motion carried 4-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Glen Proechel, Moorhead Senior High School Teacher, shared information related to the Friendship Connection Exchange Program. Concordia and Moorhead Senior High School hosted 10 exchange students from Germany. Moorhead student Amy Ostermann will be going to Germany in June.

REGULAR MEETING
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COMMITTEE REPORTS: No committee reports were heard.

SUPERINTENDENT SEARCH UPDATE: Dr. Cliff Hooker, Clifford P. Hooker & Associate, provided a progress report on the superintendent search process.

SCHOOL BOARD/STAFF DIALOGUE: (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with invited staff representatives on a wide variety of programs and issues.)

Review of the Minnesota State Kindergarten Conference: Sue Botner and Beth Henning reviewed the upcoming April 23-24 state kindergarten conference hosted at Moorhead Schools.

Summer Programs: Mary Davies, Lynne Kovash, Tom Dooher, Pat King, Steve Morben, and Judie Lahlum briefly summarized the 1999 summer school programs including an array of opportunities for students preK-12.

The meeting recessed at 8:07 p.m.; it reconvened at 8:14 p.m.

1999-2000 STAFFING: Dr. Anderson provided a review of the status of the selection process for administrative positions for the 1999-2000 school year.

POLICY APPROVAL: Ladwig moved, seconded by Hastad, to approve the policy, Cashing Checks Out of Cash Deposits (DMA), as presented. Motion carried 4-0.

POLICY APPROVAL: Cummings moved, seconded by Hastad, to approve the policy, Equal Employment Opportunity Statement (GBAA), as presented. Motion carried 4-0.

POLICY APPROVAL: Ladwig moved, seconded by Cummings, to approve the policy, Decision Making in Moorhead Public Schools (AB), as presented. Motion carried 4-0.

MOORHEAD PUBLIC SCHOOLS' WEB PAGE: Dan Markert, Gay Galles, Jim Lund, and Pam Enz reviewed the web page with the Board. The District's web page is now operational

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although it is still being reviewed and completed. The web page is www.moorhead.k12.mn.us.

MOORHEAD HIGH AND MOORHEAD STATE UNIVERSITY TEACHER EXCHANGE:

Jernberg reviewed the arrangements made for a teacher exchange with Moorhead State University for the 1999-2000 school year. Charlene Schwert will teach pre-calculus at MSU and Dennis Rhoads will teach calculus at Moorhead High School. The calculus course will be the same course taught at the college and will use the same textbook and syllabus.

Ladwig moved, seconded by Cummings, to approve the faculty exchange with Moorhead State University as outlined. Motion carried 4-0.

BID DATES FOR LONG RANGE FACILITY PLAN CONSTRUCTION: Cummings moved, seconded by Ladwig, to set a special board meeting for Monday, April 19, 1999 at 4:30 p.m. Motion carried 4-0. The bid opening for the Sports Center addition is scheduled for April 20.

ROOFING MATERIALS BID: Cummings moved, seconded by Ladwig, to approve the bid award to WP Hickman for roofing materials not to exceed \$143,423.50. Motion carried 3-1; Hastad dissenting.

SABBATICAL LEAVE REQUEST: Ladwig moved, seconded by Foss, to approve the sabbatical leave for William Franklin for 10 weeks during the 1999-2000 school year. Motion carried 4-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Ladwig requested Hewitt and Thompson, following their attendance to the NSBA Conference in San Francisco, give a report to the Board.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 9:25 p.m.

Carol Ladwig, Clerk

SPECIAL MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
APRIL 19, 1999
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MEMBERS PRESENT: Jim Cummings, Stacey Foss, James Hewitt, Carol A. Ladwig, Kristine Thompson, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson and Anton B. Hastad.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 4:30 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Ladwig moved, seconded by Cummings, to approve the agenda as presented. Motion carried 5-0.

APPOINTMENT OF HEARING EXAMINER: Thompson moved, seconded by Cummings, to approve a written request by Bradley Stroup for a private hearing before a hearing examiner, in accordance with Minn. Stat. 122A.40, subd. 14, the School Board of Independent School District No. 152 hereby appoints James P. Reynolds as hearing examiner in the matter of the Proposed Immediate Discharge of Bradley Stroup. Motion carried 5-0.

LONG RANGE FACILITY PLAN CONSTRUCTION BID OPENING: Lacher summarized the bid recommendation and distributed supporting material.

Cummings moved, seconded by Thompson, to approve the low bid meeting specifications to Roers' Construction, Inc. of Fargo, North Dakota with a bid award total of \$3,624,300. Motion carried 5-0.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 4:59 p.m.

Carol Ladwig, Clerk

REGULAR MEETING
BOARD OF EDUCATION
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MEMBERS PRESENT: Jim Cummings, Stacey Foss, Anton B. Hastad, , Kristine Thompson, Jim Hewitt, Carol A. Ladwig, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Hastad moved, seconded by Thompson, to approve the agenda as presented. Motion carried 6-0.

"WE ARE PROUD":

*** We Are Proud of Washington Elementary for being selected for a Meritorious Award from the Minnesota Safety Council, along with the Minnesota State Highway Patrol, for providing an excellent safety record for their School Safety Patrol. The Washington fourth grade patrol scored a perfect 200 points in five different categories, from procedures to handling traffic flow. Representatives from the school patrol and their advisor will travel to Minneapolis on May 14 to receive their award.

*** We Are Proud of Moorhead Senior High School Music Department for being represented in the 1998-99 Minnesota Music Educators Association All-State Performing Group. All-State students from Moorhead include: Allyson Bedard, Rachel Dixon, Heather Frank, Wendy Johnson, Jessica Myers, Andrew Pezalla, and Sarah Wangberg. All-State students attended six-day camps this past summer, August 2-8, 1998: Band and Jazz Ensemble at St. Cloud State University; Men's, Mixed and Women's Choirs - St. Olaf College and the Orchestra at Winona State University. On February 13 the All-State organizations regrouped for concerts at Orchestra Hall in Minneapolis at the closing sessions of the MMEA Midwinter In-Service Clinic.

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*** We Are Proud of Moorhead Junior High eighth-grade orchestra for winning top honors in the state competition sponsored by MNSOTA, the Minnesota string teachers organization. The middle-level orchestra competition was held at three sites in Minnesota. The Moorhead Junior High orchestra competed March 9 at the St. Cloud site. Competition results were announced March 16. The top orchestra from each site advances to the next tier. Those orchestras will perform at the Landmark Center in St. Paul on April 12. Students will also work with members of the Minnesota Orchestra.

*** We Are Proud of Asp students for their participation in the Happy Feet Program. The Happy Feet Program is a program run by kids to buy tennis shoes for kids who can't afford them.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Foss confirmed board members received communication from Kim Slette regarding the Spanish Language Immersion Program.

1999 Mayors' Award for the Arts - Gail Benson, Lake Agassiz Arts Council, presented Dr. Anderson with the 1999 Mayors' Award for the Arts as a token of their appreciation of his support of the arts in education.

Jim Hewitt, 442 Birch Lane, spoke as a citizen and not a Board member, on behalf of his support and passion for students in the Red River Alternative Program. Hewitt also read a poem written by Elia Ruth Wise titled *For Children Who Are Broken*.

Ladwig expressed sympathy on the tragedy in Columbine, Colorado.

CONSENT AGENDA: Thompson moved, seconded by Ladwig, to approve the following items on the Consent Agenda:

Acceptance of Gifts - Accept the gifts of \$300 from Coldwell Banker, \$300 from American Legion Post 21, \$300 from VFW #1223 Ladies Auxiliary Moorhead, \$20 from Target, and \$300 from Moorhead Junior High School Band to be used to purchase a piano for Moorhead Junior High School.

**REGULAR MEETING
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Approval of Grant Application - Approval to authorize Community Education to submit applications to state and federal ABE funding for \$176,638 (\$134,158 in state funding and \$42,480 in federal funding) for Adult Basic Education programming.

Acceptance of Resignations

Alisha Buttke - Orchestra Teacher, Senior High, effective June 4, 1999.

Approval of Change in Contracts

Russ Henegar - Assistant Principal, Junior High, to Assistant Principal, Senior High, D62 (12) \$70,081, effective July 1, 1999 (replace Jerry Harter).

Tony Kunka - Social Studies Teacher, Junior High, from .857 FTE to .286 FTE for 1999-2000 school year.

Janelle Halverson - Music Teacher, Probstfield, from .85 FTE to .956 FTE for the 1999-2000 school year.

Motion carried 6-0.

COMMITTEE REPORTS: Reports were heard regarding the Community Education Annual Awards meeting, Kindergarten Summit, Clay County Joint Powers Collaborative Board, Youth Advisory, District Student/Staff Assistance, Long Range Planning, Sabbatical Leave, Instruction and Curriculum Advisory, and Activities Council Committees.

SPANISH LANGUAGE IMMERSION PROGRAM UPDATE: Anne Moyano and Rita Gullickson provided an update regarding student registration and other issues related to the implementation of the Spanish Language Immersion Program. A handout detailing registration information; demonstration classes; informational meetings; information via media, print, mail; staffing; curriculum; program materials; and inservice was distributed.

1999-2000 ANNUAL OPERATIONAL PLAN - CAPITAL FACILITIES: Dr. Anderson and Beth Astrup provided an initial review of the recommended adjustments to the Capital Facilities budget.

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FIRST READING OF POLICIES:

School Calendar (ICA) - The Board conducted the first reading of the following policies: School Calendar (ICA), The Philosophy of Education in ISD #152 (AD) and Mission Statement (ADA).

After lengthy discussion, Ladwig moved to refer The Philosophy of Education in ISD #152 (AD) policy to the Long Range Planning Committee for further review in the 1999-2000 school year. Hearing no second, the motion failed.

Thompson moved, seconded by Ladwig, that Policy AD be sent back to the Policy Review Committee with a strong recommendation to consult with the Long Range Planning Committee in the drafting of the policy.

Hastad moved, seconded by Hewitt, to amend the motion to delete "strong recommendation to consult with the Long Range Planning Committee in the drafting of the policy."

The motion on the amendment carried 4-2; Ladwig, Thompson dissenting.

The original motion to send Policy AD back to the Policy Review Committee for further review and revision carried 5-1; Hewitt dissenting.

The meeting recessed at 8:53 p.m.; it reconvened at 9:05 p.m.

CLOSE PUBLIC MEETING: Ladwig moved, seconded by Foss, to close the public meeting at 9:06 p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies. Motion carried 6-0.

OPEN PUBLIC MEETING: Ladwig moved, seconded by Thompson, to reopen the public meeting at 10:09 p.m. Motion carried 6-0.

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ADJOURNMENT: Hearing no objections, the meeting adjourned at 10:10 p.m.

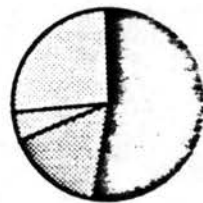
Carol Ladwig, Clerk

MEMO #: I-99-236
TO: Dr. Bruce Anderson
FROM: Bob Jernberg
SUBJECT: Graduation Standards Dialogue
DATE: May 3, 1999

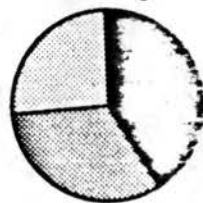
Lynne Kovash will update and dialogue with the school board regarding basic standards testing to include the recent 8th Grade testing in math and reading as well as results for our current Grades 9 – 11 students.

RMJ/vtr

1998-99 Moorhead Junior High LEP Scores



Reading

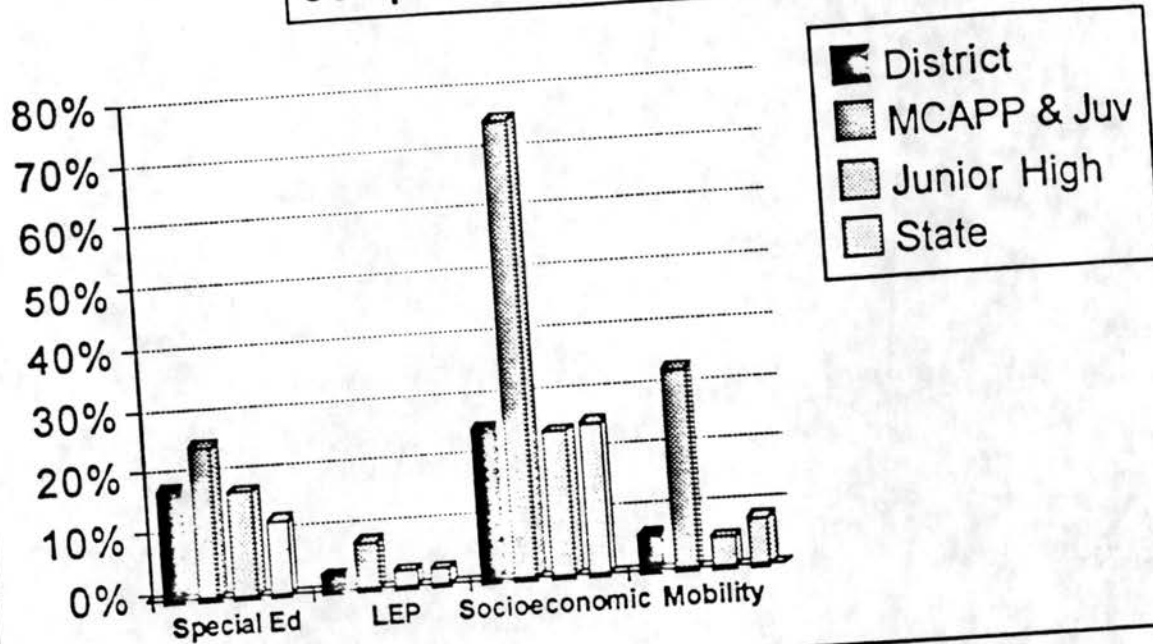


Mathematics

0-49	47.5%
50-69	24%
70-74	2.5%
75-100	26%

	0-49	50-69	70-74	75-100	Ave. Score
Reading	53%	16%	5%	26%	48%
Mathematics	42%	32%	0%	26%	56%

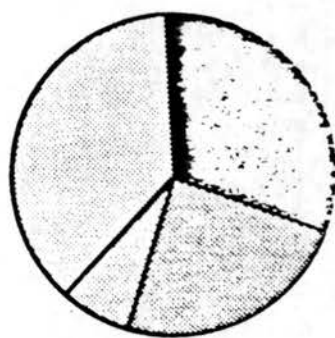
Comparison Demographics



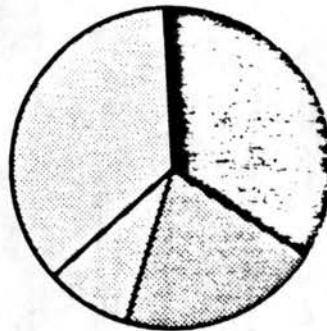
1998-99 Moorhead Test Scores

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Special Ed Scores Moorhead Junior High



Reading

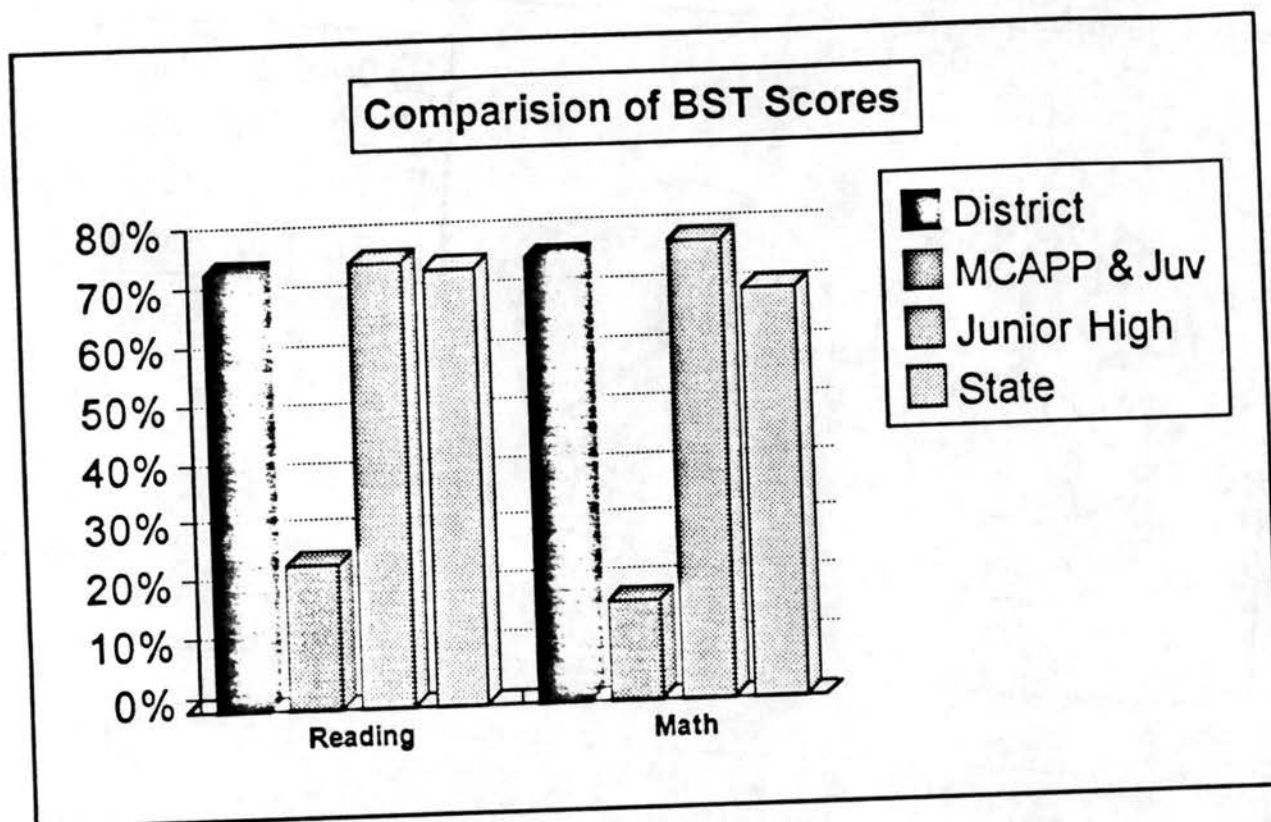


Mathematics

0-49	33.3%
50-69	22.2%
70-74	7.8%
75-100	36.7%

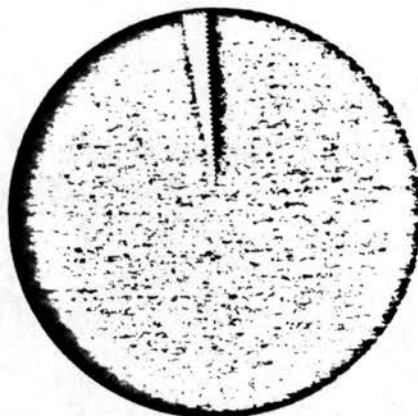
	0-49	50-69	70-74	75-100
Reading	31%	24%	7%	37%
Mathematics	37%	21%	9%	38%

Moorhead School District Comparison of Basic Standards Test Scores
Grade 8 - February 1999



MOORHEAD SENIOR HIGH RESULTS FOR THE CLASS OF 2000

PASSED READING



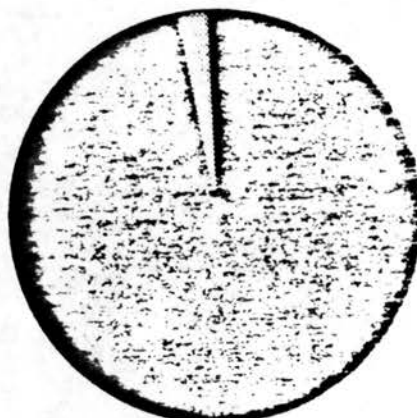
Passed 98.2%
 Not Passed 1.8%

Reading	Class of 2000
Passed	374
Not Passed	7
Total	381
Exempt*	5
Total	386

Not Passed Categories

Special Ed 6
 LEP 1

PASSED MATHEMATICS



Passed 97.6%
 Not Passed 2.4%

Mathematics	Class of 2000
Passed	372
Not Passed	9
Total	381
Exempt*	5
Total	386

Not Passed Categories

Special Ed 8
 LEP 1

A total of 11 students at Moorhead Senior High have not passed one or more tests.

* Students may be exempted if they are incapable of taking a statewide test as determined by their Individualized Education Program Team. As of July 2000, the Department of Children, Families and Learning will have an alternative assessment program in place for students who have been exempted.

MEMO #: I-99-237
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *[Signature]*
SUBJECT: 1998-2003 Five Year Education Plan – Progress Report for
1998-1999
DATE: May 3, 1999

Long Range Planning committee members; Linda Davidson, Pam Enz, Lynne Kovash, and Lauri Winterfeldt-Shanks will review the draft of the Progress Report for 1998-99 with the school board.

Suggested Resolution: Move to approve the Progress Report and direct administration to print and disseminate the report.

RMJ/vtr
Attachment

MEMORANDUM P 99.174

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: May 4, 1999

SUBJECT: RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL
OF THE TEACHING CONTRACT OF PROBATIONARY TEACHERS.

Consider the attached resolution directing the administration to effect termination and non-renewal of the position of the probationary teachers as listed below.

Catherine Tesch - Music Teacher .75 FTE-Senior High
Glen Proechel - German Teacher .36 FTE-Senior High
Anita Huseby - Title I Teacher .50 FTE - Washington
Sarah How - School Psychologist - Robert Asp

Suggested Resolution: Move to approve the resolution directing the administration to effect termination and non-renewal of the position of the probationary teachers as listed.

RJ:sdh

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF Catherine Tesch, A PROBATIONARY TEACHER

WHEREAS, Catherine Tesch, is a probationary teaching in Independent School District #152.

BE IT RESOLVED by the School Board of Independent School District #152 that pursuant to Minnesota Statutes 125.12, subd. 3, that the teaching contract of Catherine Tesch, a probationary teacher in Independent School District #152, is hereby terminated at the close of your current 1998-99 school year and is not renewed for the 1999-2000 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION

You are hereby notified that at a regular meeting of the School Board of Independent School District #152 held on May 10, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of your current school year and not to renew said contract for the 1999-2000 school year. Said action of the Board is taken pursuant to M.S. 125.12, subd.3.

You may officially request that the School Board give its reason for the non-renewal of your teaching contract. However, such request must be received within ten days after the receipt of this notice.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT #152

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

MEMO #: S-99-283

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRA*

RE: Assistant Superintendent - Teaching/Learning

DATE: May 5, 1999

Following the advertisement of the position throughout the state and nation, and calls soliciting recommended candidates, four candidates were selected as finalists.

A team representing the community and representatives from the staff and school board interviewed the candidates. Two candidates were selected for further consideration.

A second interview occurred with the two finalists with representatives of the leadership team. Concurrently, reference checks were being done on the two candidates.

In addition, an instrument was utilized which assesses the candidates's readiness and appropriateness for the position.

Following this careful process, it is my pleasure to recommend Lynne Kovash as the new Assistant Superintendent - Teaching/Learning effective July 1, 1999.

Suggested Resolution: Move to approve the recommendation of the administration that effective July 1, 1999, Mrs. Lynne Kovash assume the position of Assistant Superintendent - Teaching/Learning at E82, Step 5 of the Moorhead Administrators' Association contract at a salary of \$78,846.

BRA:mdm

MEMO #: S-99-284

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *But*

RE: Supervisor of Educational Programs

DATE: May 5, 1999

Following extensive advertising of the position, three candidates were selected as finalists.

An interview team of 14 people representing the community, school board and school staff interviewed the candidates. The team reduced the candidates to two and further reference checks, an assessment instrument, and additional data were gathered on the candidates.

It is the recommendation of the administration that Mrs. Lauri Winterfeldt-Shanks be selected as the Supervisor of Educational Programs effective July 1, 1999.

Suggested Resolution: Move to approve the recommendation of the administration that effective July 1, 1999, Mrs. Lauri Winterfeldt-Shanks assume the leadership of the position of Supervisor of Educational Programs at D63, Step 5 of the Supervisors' Salary Schedule at a 1999-2000 salary of \$59,633.

BRA:mdm

MEMO #: S-99-281

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BLA*

RE: Approval of Policy

DATE: May 5, 1999

Attached please find the policy, School Calendar (ICA).

Suggested Resolution: Move to approve the policy, School Calendar (ICA), as presented.

:mdm
Attachment

POLICY OF THE SCHOOL BOARD, MOORHEAD, MN

DISTRICT CODE: ICA
DATE ADOPTED: 05/10/83
REVISED: 01/23/95

SCHOOL CALENDAR

The Board will request each year that the administration submit to the Board for adoption a school calendar for the next year and a preliminary calendar for the subsequent year that is consistent with all requirements set forth by the Minnesota Department of ~~Education~~ Children, Families and Learning and legislative actions. The proposed calendar(s) should be developed through administrative procedures with personnel in the district which solicit input from Building Leadership Teams, building Parent-Teacher Advisory Councils and the Superintendent's Advisory Council.

Once adopted by the School Board, copies of the school calendar shall be prepared for distribution.

REVIEWED/REVISED: 12/01/90
01/23/95

MEMO #: S-99-282

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BA*

RE: Approval of Policy

DATE: May 5, 1999

Attached please find the policy, Mission Statement (ADA).

Suggested Resolution: Move to approve the policy, Mission Statement (ADA), as presented.

:mdm
Attachment

POLICY OF THE SCHOOL BOARD, MOORHEAD, MN

DISTRICT CODE: ADA
DATED ADOPTED: 11/11/86
REVIEWED/REVISED: 01/23/95

MISSION STATEMENT

The mission of Independent School District No. 152 is to develop the maximum potential of every learner to thrive in a changing world.

Reviewed/Revised: 07/24/90
01/23/95

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

May 24, 1999

5:30 p.m. - School Board Retirement Tea

7:00 p.m. - School Board Meeting

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

*** We Are Proud of Moorhead Junior High students who took three National Olympiad Exams during the month of April. Top scorers were: National Geography Olympiad - Nicholas Sternhagen, Grade 7; National Earth Science Olympiad - Matthew Bresee, Grade 8; and National General Science Olympiad - Krister Anderson, Grade 8.

S.M. 9. B05
Min
5.24.99

SCHOOL BOARD AGENDA - May 24, 1999

PAGE 2

*** We Are Proud of the Moorhead Junior High Knowledge Master Team for being the Minnesota State Champion for the Middle School Division of the Spring Knowledge Master Open held on April 20. Thirty-four middle schools from Minnesota participated in this semiannual competition. MJH has placed first in the state in the last four Knowledge Master competitions.

Moorhead placed 49th out of 1065 participating middle schools worldwide. A total of 32,542 students, comprising 2417 teams in three divisions, participated from 49 states and 20 foreign countries.

Members of the Moorhead Junior High Knowledge Master Team are: Krister Anderson, Matt Bresee, Melissa Cai, Nick Foos, Steph Johnson, Zackary Kenz, John Langdahl, Sam Lenius, Jacob Osowski, Craig Powers, Lee Richards, Lea Sims, Nick Sternhagen, and Daniel Stone. The Knowledge Master Team is coached by Lois Brown.

*** We Are Proud of 42 Moorhead Junior High students who participated in the 1999 Midwest Talent Search conducted by the Center for Talent Development at Northwestern University. Seventh grader, Nicholas Sternhagen, has been invited to the Midwest Talent Search Award Ceremony at Northwestern University on June 5 to be recognized for his superior performance on the verbal section of the SAT 1.

Additional students recognized for their exceptional achievement at a local ceremony are: Matthew Bresee for the highest combined score on the SAT, Daniel Stone for the highest math score on the SAT, Oliver Eskildsen for the highest composite ACT score, and Laura Brewster for the top seventh grade composite ACT score.

The following eighth grade students participated in the Talent Search for the second year and as a group had an average gain in percentile rank of 15 percent: Matthew Bresee, Kate Dale, Sam Lenius, Jacob Osowski, Craig Powers, Alison Reynolds, Lee Richards, Daniel Stone, Bridget Sundby, and Brent Vesta. Each of the second year participants achieved a score acceptable for entrance to any of our local colleges.

*** We Are Proud of Moorhead Senior High School students Jahim Kasim, Helat Tile, Hafize Celikturk, An Tong, and Luan Le for their participation in Project 120 - Students Experiencing Government held in St. Paul on March 28-April 1.

SCHOOL BOARD AGENDA - May 24, 1999

PAGE 3

The primary goal of Project 120 is to help students understand how their state government works and to motivate young people to become involved citizens throughout their lives. The secondary goal of Project 120 is to bring together students from all racial, economic and geographic backgrounds so they can begin to understand and respect each other and differing opinions. This year, Moorhead and 85 other communities from 45 of Minnesota's 67 Senate Districts participated in Project 120.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. INSTRUCTIONAL MATTERS - Jernberg
 - (1) Approval of Grant Applications - Pages 7-21
 - (2) Acceptance of Grant - Pages 22-23
 - (2) Acceptance of Gift - Page 24
 - (3) Approval of Special Services Agreements - Pages 25-29
- B. BUSINESS AFFAIRS - Lacher
- C. PERSONNEL MATTERS - Jernberg/Lacher
 - (1) Acceptance of Resignations - Page 30
 - (2) Approval of Coaching Assignments - Page 31
 - (3) Approval of New Employees - Page 32
 - (4) Approval of Change in Contract - Page 33

SCHOOL BOARD AGENDA - May 24, 1999

PAGE 4

D. ADMINISTRATIVE MATTERS - Anderson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____

Comments _____

3. COMMITTEE REPORTS

4. LOCAL COLLABORATIVE TIME STUDY: Anderson

Review of the Clay County Joint Powers Collaborative - Local Collaborative Time Study -
Diane Meyer

5. BID AWARD - LOCKER ROOM ADDITION, MOORHEAD SPORTS CENTER:

Lacher

Pages 34-36

Suggested Resolution: Move to award the low bid meeting specifications to Lee Jones
Construction for a total school district cost of \$435,447.

Moved by _____ Seconded by _____

Comments _____

6. EAST GATE CENTER RENTAL FOR RED RIVER LEARNING CENTER: Anderson

Pages 37-39

Suggested Resolution: Move to approve a lease for the Red River Valley Learning Center
from Van Raden Properties at East Gate for \$72,000 for two years and any other fix-up
costs necessary to accommodate our instructional program.

7. INDIVIDUALS WITH DISABILITIES EDUCATION ACT: Jernberg

Pages 40-41

Suggested Resolution: Move to accept the resolution as presented.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - May 24, 1999

PAGE 5

8. **INCREASE IN ACTIVITY FEES AND TICKET PRICES:** Jernberg

Pages 42-45

Initial review of recommendation to increase activity fees and ticket prices.

9. **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM:** Kovash

Pages 46-49

Suggested Resolution: Move to receive the Special Education Extended School Year Program information and to approve the employment of extended school year staff contingent upon student enrollment.

Moved by _____ Seconded by _____

Comments _____

10. **SECONDARY SUMMER SCHOOL PROGRAM:** Jernberg

Pages 50-52

Suggested Resolution: Move to receive the Secondary Summer School Program information as presented and to approve the employment of summer school staff contingent upon student enrollment.

Moved by _____ Seconded by _____

Comments _____

11. **EXCEL SUMMER PROGRAM:** Kovash

Pages 53-55

Suggested Resolution: Move to approve the Summer Excel Term as described and hiring of teaching staff contingent upon enrollment.

Moved by _____ Seconded by _____

Comments _____

12. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

13. **ADJOURNMENT**

SCHOOL BOARD AGENDA - May 24, 1999**PAGE 6****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Edison Retirement Tea	May 24	3:45-5:30 pm	Edison
School Board Retirement Tea	May 24	5:30-6:30 pm	Townsite
Junior High Retirement Tea	May 25	3-5 pm	Hjemkomst
Senior High Retirement Tea	May 26	3:30-6 pm	Concordia Centrum
R. Jernberg Retirement Tea	June 1		NW Tech. College
Last Day for Students	June 3		
Last Day for Staff/Wkshps	June 4		
Graduation	June 6		
Detention Center/ Shelter Care	Ongoing	Ongoing	Reg. Juv. Center
Outreach	Ongoing	Ongoing	Mhd. Sports Center
ECFE	TBD	TBD	Lincoln
Kindergarten Readiness	TBD	TBD	Lincoln
Jump Start (K, 1, 2)	TBD	TBD	TBD
Summer Band	6/7-7/2	Varies	Asp
Driver's Ed. Classes	6/7-7/18	7:30-10:30 am 11-2	MSH
Jr. High Summer School (Grades 7, 8 and 9)	6/8-7/2	7:30-9:55 am 10:05-12:30	MJH
Migrant School	6/11-7/30	8-5 pm	Probstfield
School Board	June 14	7 pm	Townsite
Beginnings	6/14-7/1	9-11:30 am	Lincoln
ESY - Spec. Ed.	6/15-7/29	8-10 am 10-12 8-12	Edison Asp MSH
Excel Summer Programs	6/16-7/1	8-10 am	K-3 Edison
	7/6-7/23	10-12:15	4-6 Asp
School Board	June 28	7 pm	Townsite
School Board	July 12	7 pm	Townsite
School Board	July 26	7 pm	Townsite
School Board	August 9	7 pm	Townsite
Summer Orchestra	8/16-8/20	Varies	MSH
School Board	August 23	7 pm	Townsite

MEMO #: I-99-244
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *RJ*
SUBJECT: Grant Applications Approval
DATE: May 17, 1999

This district is requesting \$35,000.00 in Discretionary Funding as a part of the Prevention and Intervention Delinquent Programs - P.L. 103-382 as attached. Funding will be used to provide high quality educational services to neglected and delinquent youth for the 1999-2000 school year.

This district is requesting \$35,046.00 in Discretionary Funding as a part of the Education for Homeless Children and Youth - P.L. 101-645 as attached. Funding will be used to further a district-wide effort to develop consistent and comprehensive educational programming for homeless children and youth across educational settings.

Suggested Resolution: Move to approve the grants as outlined.

RMJ/vtr



Learner Options Programs
1500 Highway 36 West
Roseville, MN 55113-4266

LEARNER OPTIONS PROGRAMS
DISCRETIONARY FUNDING APPLICATION

ED-02145-05

Due: 5/3/99

GENERAL INFORMATION AND INSTRUCTIONS. Because of the Improving America's Schools Act (IASA) the following Learner Options Discretionary Funding Programs have been reauthorized. The application process has been streamlined and can be used for each grant program. The information on this application is in accordance with the following Federal programs and all applicable Minnesota statutes:

- Even Start - P.L. 103 -382 Part B / CFDA 84.213
- Education for Homeless Children and Youth - P.L. 101-645 / CFDA 84.196
- Prevention and Intervention Delinquent Programs - P.L. 103 -382 Part D / CFDA 84.010

The CFDA numbers are provided for Federal audit records. Provide all requested information and return a completed application to the above address by May 3, 1999 for each discretionary program that is applied for.

PROGRAM TYPE (Check One)

- ☐ EVEN START
☐ HOMELESS
☒ DELINQUENT

APPLICATION TYPE:

- ☐ NEW ☒ CONTINUATION

IDENTIFICATION INFORMATION

Fiscal Agent:

Independent School District #152

Applicant District / Community Agency Name(s)

Moorhead School District

District Number

152

FAX Number

218) 233-1610

Name of LEA Representative

Robert Jernberg

Title Asst. Supt. of

Teaching & Learning

Telephone Number

218) 299-6224

FAX Number

218) 233-1610

Mailing Address

810 4th Avenue South

City

Moorhead

Zip Code

56560-2800

Name of Program Contact Person

Debra Pender

Title Program Manager of

Alternative Education

Telephone Number

218) 299-6271

FAX Number

218) 233-1610

Mailing Address

810 4th Avenue South

City

Moorhead

Zip Code

56560-2800

Name of Program Contact Person (Summer)

Debra Pender

Title Program Manager of

Alternative Education

Telephone Number

218) 299-6271

FAX Number

218) 233-1610

APPLICATION SUMMARY INFORMATION

PROJECT DURATION FOR OBLIGATION OF FUNDS

PROGRAM DATES

1999 - 2000 PROGRAM SOURCES OF FUNDING

Beginning Date: JULY 1, 1999

First Day:

7/1/99

Program Funds \$ 35,000

Ending Date: JUNE 30, 2000

Last Day:

6/30/00

All Other Funding \$ In-Kind

Total 1999 - 2000 Funds .. \$35,000

LOCAL BOARD OF EDUCATION ACTION

The Local Board of Education of this school district, at a meeting held on (date) 5/24/99 authorized the undersigned to act as the LEA Representative in filing an application for Learner Options Discretionary funds, for the Fiscal Year 1999 - 2000. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal Statutes, Regulation, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. At this same meeting,

(Name of person)

Debra Pender

was also approved as the Contact Person (optional).

Signature of LEA Representative

Date

DO NOT WRITE IN THE SPACES BELOW

FOR MINNESOTA DEPARTMENT OF CHILDREN, FAMILIES AND LEARNING USE

Total Funds Approved

Signature

Date

Approval Signature

Date

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead School District

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. **PROJECT DESCRIPTION:** The Project Description should include the program requirements.

The goal of the Moorhead School District's Neglected and Delinquent Grant funded Project will be to provide high quality educational services to neglected and delinquent youth by engaging them in the learning process, preparing them to meet the proficiencies of the State Graduation Standards and Goals 2000, facilitating their transition between educational settings, supporting their achievement of a high school diploma (or equivalent) and equipping them with a solid background for meeting educational and vocational goals beyond high school. The Grant will: (1) support the implementation of the research-based "Reading For Fame Remedial Reading Program" (Boy's Town - Nebraska) for youth at-risk in key locations within the Moorhead School District; (2) co-fund with the West Central Regional Juvenile Treatment Center (WCRJC) the services of a full-time transition coordinator who will facilitate the transition of neglected and delinquent youth to further education or employment; and (3) co-fund with the Safe and Drug Free Schools Grant the services of a Student Assistance Counselor at the Red River Area Learning Center (RRALC) who will support at-risk youth to continue their education, cope with related barriers, and meet goals for further education or employment.

The Moorhead School District has received a Prevention and Intervention Delinquent Grant for the past four years. The Grant funded efforts have spurred an initiative to establish computer-based learning labs at the WCRJC and the RRALC. The labs continue to provide remediation for students who have not met the Basic Standards and targeted programming for youth who are working on the Higher Standards and/or preparation for the GED. Since establishing the labs, student academic gains, according to results from the Wide Range Achievement Test - Revised include averages of .92 year increase in the area of Reading, 1.00 increase in the area of Mathematics, and .75 increase in the area of Spelling for WCRJC students placed at the facility for long-term treatment (up to six months). The computer based learning labs will continue, but through the support of the School District (ie: Technology Department, Teaching and Learning, etc.).

The relationship between the Moorhead School District and the WCRJC is unique in that a significant number of students (.28) served in the facility are residents of the District. Many of these youth transition between the WCRJC and the RRALC, accounting for fifteen percent of the WCRJC's total population. The establishment of the Clay County Collaborative and related incentives has encouraged a trend towards the development of programs and services within the Clay County area. This initiative has prevented out of home placements and contributed to the placement of neglected and delinquent from other counties. For example there was an addition of five therapeutic group homes (ie: Vanderhouse Group Homes) within District boundaries in 1997 which accounted for approximately thirty-four placements during the 1998-99 school year. Moorhead is the sole urban area within Clay County and many of these youth are enrolled in the Moorhead School District. **These trends demonstrate the need for the continued development of alternative options for neglected and delinquent students and other youth at-risk which focus on high quality educational programming and related support services.**

The current Project will be research based and data driven. The Minnesota Basic Standards Test results released from the Department of Children, Families and Learning on April 28, 1999, indicate that only one quarter of all eighth graders in the WCRJC and RRALC populations had passing scores (ie: Reading .25, Math .17). As of February, 1999, only one half of the RRALC students in grades nine through eleven had passed the Basic Standards Reading Test. The results from both facilities underscore the need for concentrated skill and strategy development.

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead School District

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. **PROJECT DESCRIPTION:** The Project Description should include the program requirements.

Moorhead School District's Prevention and Intervention Delinquent Grant funded Project will target literacy and will include direct instruction and reinforcement throughout the content area.

The literature indicates that 40% of the general student population have reading problems, that these problems are not developmental, and that maturation will not resolve these difficulties over time. One study found that among children diagnosed with a reading problem in third grade, 74% remain disabled in ninth grade. Other studies indicate that there is a correlation between delinquency and future anti-social behavior. Findings suggest that literacy is critical to student growth and development. Skill and strategy development is a critical link to the development of literate behavior, which includes active engagement in literate behavior. Being genuinely literate entails more than simply scoring well on a standardized test, and it involves more than learning a narrow range of reading and writing skills. Literacy includes the enjoyment of reading and writing, and choosing to do so on a regular basis. The Project will focus on all aspects of literate behavior as students progress toward attainment of the High Standards. The Project will promote the enjoyment of reading and writing, and encourage leisure reading during and beyond the school day.

The literature suggests that reading strategy and skill development should be an integral component of a strong educational program for learners at-risk. Without the necessary skills and strategies reading deficiencies will continue into adulthood. Many instructors in Neglected and Delinquent educational programs do not have a background in reading instruction. Thus the Project incorporates intensive staff development with a proven remedial program. The Boy's Town "Reading Is FAME" remedial reading program was selected as a resource for this Project. The program was developed by reading experts from the Boy's Town Research and Development Center. These experts will provide over 32 hours of training to targeted teachers involved in the Project with related application and follow up. In addition, the teachers will be involved in a semester course offered by the District's Reading Recovery Program Manager which focuses on theoretical foundations and related interventions. The adoption of the "Reading Is Fame" Program was supported by the District Reading Manager because it will address the needs of learners at varying instructional levels and include some curriculum based measures which provide procedures for assessing a student's on-going performance with the course content. The curriculum is organized as a continuum of four semester courses: (1) Foundations of Reading; (2) Adventures in Reading; (3) Mastery of Reading; and (4) Exploration, with an emphasis on on-going assessment and instruction. The program identifies an accurate diagnostic picture as the key ingredient for accelerating student growth in reading, with the second ingredient being a clear focus on the components most critical for growth at each stage of reading development. Longitudinal results of the "Reading Is Fame" Program demonstrate an average of one or more years growth for one semester of instruction, improvement on measures of oral reading, spelling and vocabulary, and increased enjoyment of reading. Results have been replicated in a variety of regular and special education settings, and match the needs of the Project's target population. While the "Reading Is Fame" Program was not developed for students with Limited English Proficiency, users report that it has been equally effective with this population.

In addition to targeting literacy, the Project will support the activities of a Transitional Coordinator who will facilitate the transition of neglected and delinquent youth from the WCRJC to further educational services. The Coordinator will work with all youth served by the WCRJC from the thirteen county area.

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead School District

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. **PROJECT DESCRIPTION:** The Project Description should include the program requirements.

The Coordinator will work with the youth during their placement in the facility and link them to educational programs and support services for their transition from placement at the WCRJC. The Coordinator will visit other grant-funded programs which have been engaging in similar activities to develop a support network and to establish best practices in the development and implement of strategies and procedures for tracking and follow up activities.

The Grant funded Project will also support the services of a Student Assistance Counselor at the RRALC who will focus on drop out prevention activities. The Counselor will be part of a collaborative effort to support neglected and delinquent students to continue their education, cope with related barriers and meet goals for further education or employment. The Counselor will work with youth enrolled at the RRALC to provide student support services, assessment, coordination of student support plans, parent involvement activities and school to work initiatives. The Counselor will work with the Moorhead District, Department of Children, Families and Learning (CFL) and other correctional and alternative programs Statewide to develop and implement an effective data management system for this very mobile population of students. The Counselor and Support Staff will track RRALC students in out-of-district placement, maintain the students' records, and support them in their transition to the community when appropriate.

The Project will help "fill in the gaps" for delinquent learners and other youth at-risk at the RRALC and the WCRJC. The Project activities will also continue to support the strong relationships which have been developed between the District entities and the Clay County Joint Powers Collaborative to promote a "seamless" delivery system for youth at-risk. The activities which have been supported by the Neglected and Delinquent Grant over the past four years have already strengthened the collaborative relationships and have developed an increased awareness of the unique needs of neglected and delinquent youth in the Moorhead Community and beyond. The Neglected and Delinquent Grants funded Projects have also been a catalyst to expanding and improving the delivery of services to youth at-risk. Project activities have supported the "seamless" delivery system and have helped it become operationalized within the long-range planning of School District Programs and services. Educational options for learners at-risk, for example, were prioritized in the Moorhead District's Five Year Educational Plan: 1998-2003. The vision has also been operationalized within Clay County Joint Powers Collaborative Grant Funded Projects, including truancy intervention services and other supports.

The Project will support essential programming and services to ensure the neglected and delinquent youth receive not only equal but ample opportunities for success. The Clay County Children's Mental Health Collaborative Advisory Committee (CCMHC) will serve in an advisory capacity for the Project. The CCMHC is committed to the wrap around processes in working with youth at-risk and will also provide a "bridge" for the Project to interface with other programs and services (ie: Truancy Intervention, etc.) that assist youth in addressing related barriers. The Project will reflect the mission of the RRALC which is "to encourage the healthy development of all youth to thrive and grow in a changing world" and further the vision of the Moorhead District and Clay County Joint Powers Collaborative to provide consistent and comprehensive programming for youth at-risk.

GENERAL INFORMATION AND INSTRUCTIONS. Because of the Improving America's Schools Act (IASA) the following Learner Options Discretionary Funding Programs have been reauthorized. The application process has been streamlined and can be used for each grant program. The information on this application is in accordance with the following Federal programs and all applicable Minnesota statutes:

- Even Start - P.L. 103-382 Part B / CFDA 84.213
- Education for Homeless Children and Youth - P.L. 101-645 / CFDA 84.196
- Prevention and Intervention Delinquent Programs - P.L. 103-382 Part D / CFDA 84.010

The CFDA numbers are provided for Federal audit records. Provide all requested information and return a completed application to the above address by May 3, 1999 for each discretionary program that is applied for.

PROGRAM TYPE (Check One)

- ☐ EVEN START
☒ HOMELESS
☐ DELINQUENT

APPLICATION TYPE:

- ☐ NEW ☒ CONTINUATION

IDENTIFICATION INFORMATION

Fiscal Agent:

Independent School District #152

Applicant District / Community Agency Name(s)

Moorhead School District

Name of LEA Representative

Robert Jernberg

Title Asst. Supt. of
Teaching & Learning

District Number

152

FAX Number

218) 233-1610

Telephone Number

218) 299-6224

FAX Number

218) 233-1610

Mailing Address

810 4th Avenue South

City

Moorhead

Zip Code

56560-2800

Name of Program Contact Person

Debra Pender

Title Program Manager of
Alternative Education

Telephone Number

218) 299-6271

FAX Number

218) 233-1610

Mailing Address

810 4th Avenue South

City

Moorhead

Zip Code

56560-2800

Name of Program Contact Person (Summer)

Debra Pender

Title Program Manager of
Alternative Education

Telephone Number

218) 299-6271

FAX Number

218) 233-1610

APPLICATION SUMMARY INFORMATION

PROJECT DURATION FOR OBLIGATION OF FUNDS

PROGRAM DATES

1999 - 2000 PROGRAM SOURCES OF FUNDING

Beginning Date: JULY 1, 1999

Ending Date: JUNE 30, 2000

First Day:

7/1/99

Last Day:

6/30/00

Program Funds \$ 35,046.

All Other Funding \$ In-Kind

Total 1999 - 2000 Funds .. \$ 35,046.

LOCAL BOARD OF EDUCATION ACTION

The Local Board of Education of this school district, at a meeting held on (date) 5/24/99 authorized the undersigned to act as the LEA Representative in filing an application for Learner Options Discretionary funds, for the Fiscal Year 1999 - 2000. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal Statutes, Regulation, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. At this same meeting,

Name of person

Debra Pender

was also approved as the Contact Person (optional).

Signature of LEA Representative

Date

DO NOT WRITE IN THE SPACES BELOW

FOR MINNESOTA DEPARTMENT OF CHILDREN, FAMILIES AND LEARNING USE

Total Funds Approved

Signature

Date

Final Approval Signature

Date

Comments:

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead Public Schools

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. **PROJECT DESCRIPTION:** The Project Description should include the program requirements.

The Education For Homeless Children and Youth Project Grant, for which Moorhead School District is applying, will be used to further a District-wide effort of developing consistent and comprehensive educational programming for homeless children and youth across educational settings. The Project will continue to provide for a .5 FTE licensed school social worker and a .25 FTE counselor at the Red River Area Learning Center (RRALC). The school social worker will continue to facilitate the enrollment, attendance and academic success of homeless preschool and school aged children, as well as the coordination of "wrap around" processes (ie: YWCA Shelter, Youthworks, Churches United Shelter, School Building CARE Teams and School Support Staff) in order to reduce educational barriers. The grant funds will contribute to the services of a .25 FTE guidance counselor at the RRALC to provide counseling and guidance activities for youth who are experiencing homelessness, including support for students transitioning between the RRALC and other locations and tracking and follow-up services for RRALC students who have experienced multiple moves and placements.

Enfranchisement of homeless learners is consistent with the District's mission of "developing the maximum potential of every learner to thrive in a changing world." Project activities will ensure that students who are homeless in the Moorhead District have the same opportunity to attain the challenging State performance standards as other students. The Project will assist students in becoming lifelong learners who believe in themselves and know how to learn, set goals for themselves and monitor their own success.

The goal of the Project will be to promote and address the needs of children and youth who are homeless. The youth will be assisted with school enrollment, attendance and academic success. The Project will engage students in the learning process, prepare them for meeting the proficiencies of the State Graduation Standards and Goals 2000, ensure that they participate in Statewide testing and provide them with a solid background for meeting vocational and educational goals beyond high school. The Project will also increase protective factors for homeless children and address barriers that impact their educational progress such as risk factors relating to survival needs of food and shelter.

Students who are homeless are at-risk in the learning process. They are impacted by risk factors such as chemical abuse, domestic violence, mental illness, teen pregnancy, physical illness and poverty and have unique personal, social, emotional and educational needs. Often, the students are experiencing a personal crisis and have great difficulty coping with the myriad of personal, social and family concerns. Many homeless families are very mobile. Homeless families, children, and youth require assistance in identifying and accessing school and community resources (ie: health care, economic assistance, mental health services, support services, legal assistance, recreational outlets, etc.). The parents of homeless children and youth require education and training that includes knowledge of their rights and available resources, which may benefit their child. Some homeless children and youth (ie: runaways, and other youth who are no longer able to live at home) no longer live with their parents on a regular basis and encounter barriers (ie: not of legal age, etc.) to accessing needed services. Homeless children and youth often encounter circumstances that make it difficult to attend school during the traditional calendar and school hours and must receive services and support in order to be empowered to overcome related barriers.

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead Public Schools

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. PROJECT DESCRIPTION: The Project Description should include the program requirements.

The Project has been, and will continue to be, a critical resource for students who are homeless and their families. Approximately 600 children, families and youth have participated in the Project during the past four years. Of the 119 students served during the 1997-1998 school year, 70 students received transportation coordination and 60 students received assistance in enrollment. Twenty-nine students received tutoring, or group work, supplies were disseminated to 68 students and 71 students were given referrals. Many of the families have experienced multiple episodes of homelessness, and have received services intermittently throughout the Project, with plans to continue, have included:

- 1) prompt evaluations of the strengths and needs of homeless students, including eligibility for programs and services;
- 2) referral services for medical, dental, and mental health services;
- 3) assistance with transportation costs and arrangements;
- 4) referrals to early childhood programs as appropriate;
- 5) assistance with extended day programming (ie: tutoring, homework assistance, etc.) for homeless children and youth;
- 6) assistance with costs and arrangements to access educational records and related documents;
- 7) referral services for counseling, social work and psychological services, including violence counseling and referrals for such services;
- 8) referral services to community based programs and services (ie: temporary shelter, mental health triage for homeless children, economic assistance, recreational programs, etc.) to address the needs of homeless children and youth;
- 9) development and supervision of school and community projects that heighten community awareness to the specific personal and educational needs of runaway and homeless youths;
- 10) purchasing of supplies for non-school facilities to provide services to homeless children and youth;
- 11) provision of school supplies distributed at the shelter, or at temporary housing facilities; and
- 12) coordination to ensure that all homeless students were identified and participated in Statewide testing on the designated dates.

The Project has made, and will continue to make, a significant impact in community and district awareness of the homeless population in the Fargo-Moorhead area. For example, the Project has provided staff development activities to increase staff awareness of homeless students in their classrooms and sensitivity to their unique needs. The School Social Worker funded by the grant and other educators have been major players in a variety of related school and community campaigns (ie: food drives, school supply drives, Homeless Awareness Week, etc.) to bring awareness to the plight of homeless families and youth. The Project has evolved into an integral part of the community network that supports homeless families and youth. The Clay County Homeless Assistance and Prevention Program (CCHAPP) Advisory Council is active in supporting and advising the Project.

ED-02145-05
Page 8

LEARNER OPTIONS DISCRETIONARY FUNDING APPLICATION
- PROJECT DESCRIPTION -

Applicant District/Consortium Name
Moorhead Public Schools

District Type and Number
ISD 152

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. **DO NOT** attach other documents of any kind.

1. **PROJECT DESCRIPTION:** The Project Description should include the program requirements.

A computer-based learning lab for adolescents who have been homeless, and now attending the RRALC, is well developed in 1998. The grant will fund the services of the School Social Worker (.5FTE) and School Counselor (.25FTE) and related costs, as well as school-related resources such as transportation, school supplies, fees for records, etc. In addition, District Title One set aside funds will provide for the services of a tutor-liaison for children and youth who are homeless. The District will also pursue Homeless Student Discretionary funding to assist in accomplishing the objectives of this Project for the 1999-2000 school year.

MEMO #: I-99-250
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *BJ*
SUBJECT: Grant Application Approval
DATE: May 17, 1999


The Moorhead High School library staff requests approval to submit a grant to Dakota Medical Foundation for school library health education materials. The resources will include print material, videos, CD Roms, and other teaching tools.

Suggested Resolution: Move to approve grant submission to Dakota Medical Foundation by Moorhead High School library staff.

RMJ/vtr

MEMO #: I-99-258

TO: Dr. Bruce Anderson

FROM: Bob Jernberg 

SUBJECT: 1999-2000 Consolidated Application for
Improving America's Schools Act

DATE: May 19, 1999

Attached is a budget summary and program information related to the District's plan for the Improving America's Schools Act (IASA) Consolidated Application. The narrative portion includes program information for Title I and budget information related to Title I, Title II (Eisenhower funds for math, science and technology) and Title VI (formerly block grant).

The funding request includes \$685,738.27 for Title I, \$27,985.43 for Title II, and \$38,100.51 for Title VI for a total of \$751,824.21.

Suggested Resolution: Move to approve the Consolidated Application for Improving America's Schools Act in the amount of \$751,824.21 as presented.

RMJ/vtr
Attachments

Learner Options
1500 Highway 36 West
Roseville, MN 55113-4266CONSOLIDATED APPLICATION FOR
IMPROVING AMERICA'S SCHOOLS ACT

ED-00261-20

DUE:

5/28/99

GENERAL INFORMATION AND INSTRUCTIONS: Please send the signed original and one copy to the above address by May 28, 1999. For further instructions refer to the Supplemental Instructions on Page S.I. (1).

S. Y.
1999 - 2000

Upon request, this application can be made available in alternative formats including Braille, audio tape, internet access and large print.

UNIFORM DISTRICT IDENTIFICATION

District Name Moorhead Public Schools		District Number 152	
Address 810 - 4 th Ave. S.		City Moorhead	Zip Code 56560
LEA Representative Name Robert Jernberg	Title Asst. Supt. Teaching & Learning	Telephone Number (218) 299-6227	FAX Number (218) 233-1610

FUNDING INFORMATION

TITLE I		TITLE II		TITLE VI		TOTALS
[X] Original	[] Addendum	[X] Original	[] Addendum	[X] Original	[] Addendum	
\$ 685,738.27	Total Amount Requested	\$ 27,985.43	Total Amount Requested	\$ 38,100.51	Total Amount Requested	\$ 751,824.21 (Amount Requested)
Amount of Funds in Schoolwide Programs	\$ 148,962.00	Amount of Funds in Schoolwide Programs	\$ 5520.00	Amount of Funds in Schoolwide Programs	\$	\$ 31,296.00 (Administration)
Reserved for Administration	\$ 29,250.00	Reserved for Administration	\$ 2046.00	Reserved for Administration	\$	

LOCAL BOARD OF EDUCATION ACTION

The local Board of Education of ISD #152 (district name) has Robert Jernberg (person's name) at a monthly meeting held May 24, 1999 to act as the LEA Representative in filing an application for funds as provided under Public Law 103-382 for the school year 1999-2000. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. The following persons are authorized as contact persons for:

Title I	Patricia King	Telephone Number:	(218) 299-6257	Fax Number:	(218) 233-1610
Title II	Lynne Kovash	Telephone Number:	(218) 299-6296	Fax Number:	(218) 233-1610
Title VI	Patricia King	Telephone Number:	(218) 299-6257	Fax Number:	(218) 233-1610

Signature of LEA Representative

Date

CHILDREN, FAMILIES & LEARNING REVIEW / APPROVAL

Director Signature	Area #	Date
Approval Signature		Date

IASA Application Title I, II & VI

Title I \$685,738.27

The Title I program will serve Washington, Edison and Riverside, Robert Asp, MJHS, RRALC and St. Joe's Schools. Migrant, Homeless students are served in each of the schools. ESL students are to be served if they qualify for services. As students are selected for services the Title I teachers meet with classroom teachers to determine the best type of service. Services models include extended day, direct, indirect / pullout and in-class models and team teaching models. Title I funds will continue to assist the ESL program when additional staff or supplies are needed. Paras are utilized by the ESL program to provide extra assistance where needed.

Student Selection Criteria:

Kindergarten:

- 1.) Informal Kindergarten Assessment (completed by K teacher)
- 2.) Parent request and / or teacher judgment (fall conferences)
- 3.) Kindergarten Progress Report

Grade 1:

- 1.) Reading Recovery Assessment / Rank order list
- 2.) Parent request and / or teacher judgment
- 3.) Grade 1 Progress Report / students not performing at grade level

Grade 2:

- 1.) Basic skills checklist aligned with the Grade 2 Progress Report
- 2.) Parent request and / or teacher judgment
- 3.) Goals unmet on grade 1 ILP in math / reading

Grades 3-6:

- 1.) ITBS, below 25% in Reading and / or Math, and / or performance on the MCA's
- 2.) Parent request and / or teacher judgment
- 3.) Progress Report / students not performing at grade level

Grades 7-8:

- 1.) ITBS, below 40% in Reading and / or Math
- 3.) Parent request, teacher judgment and / or student requests
- 4.) Students not passing Grad Standards tests

Schoolwide:

All students qualify for services due to Schoolwide status.

Specific services include:

- Title I funds will be matched with Goals 2000 enhance parental involvement.
- A Parent Liaison will be contracted to coordinate parent events as well as train and support parents.
- A School Readiness Liaison will assist parents with literacy skills, this will be aligned with Graduation Standards, Reading Recovery and the district Literacy Initiative.
- Full implementation of the Reading Recovery Program that aligns with the Literacy initiative.
- Literacy is the primary focus in grades K-2. Staff development will be made available

- through Staff Development & Title I Funding.
- Title I math assistance will begin with grade 3.
 - Grades K-8 will include Title I teachers and paraprofessionals using in team teaching models, in-class models and / or pullout.
 - MJHS will receive assistance in math or reading, within the Title I Lab. One of the two paraprofessionals will assist in the ESL Program.
 - A Team Teaching model will be initiated with 8th grade
 - A bilingual home-school liaison will be hired.

Title II \$27,985.43

Title II funds used for teacher inservice will have an impact non-public, public elementary and secondary students. Additional staff development is needed for all staff to understand the Standards as well as how student work will be scored in comparison to exemplars of the High Standards. This continues to be a need as we continue with implementation of the High Standards.

There is much work and staff development to be completed. This application is a continuation of Graduation Standards staff development as detailed in our district's Implementation Manual. The initiatives will focus on the areas of Math, Science, Reading, and Technology

Title VI \$38,100.51

1. Seventh and eighth grade students at Moorhead Junior High School will have more opportunity to use technology tools to develop and practice their oral presentation and technical writing skills to meet the writing and communication components of the Minnesota Graduation Standards. Teachers will receive additional help in integrating technology into the curriculum in the one computer classroom. (\$16,826.00)
2. The district Literacy Initiative includes an assessment component. Title VI funds will be used to provide teachers with a copy of the assessment in order for them to have immediate, accessible, instructional information regarding student performance. (\$5,000.00)
3. Title VI funds will be used to provide reading materials that are of high interest and on level with the emergent and beginning readers in the first two grade levels of the Spanish Immersion Program. The materials purchased will include popular trade books, which are familiar to students and have been translated into Spanish.. The materials will be in the Probstfield library and available for home use, promoting literacy at home. (\$5,000.00)
4. Title VI Funds will be co-mingled with Migrant Education funds and another bilingual Liaison will be hired. This will allow our schools to reach out to more families. (\$10,100.51)
5. Nonpublic Schools media subscription services to improve reading and writing skills. (\$1,174.00)

Distribution of Title 1 Funds To Schools

Section I Calculation of Basic or Adjusted Per Pupil Funding Unit

1. Total District K- 12 Enrollment	5893
2. #Free & Reduced	1603
3. District Ave.	27%
4. Total Title 1 Funds Requested	\$685,738.27
5. Basic PPFU	\$427.78
6. Will your district serve any eligible school with less than 35% eligible students? If yes multiply line 5 by 125%	\$534.73

Section II Determination of Title I Funds For School Distribution

1. Enter amount of Line #4 of Section I Above	\$685,738.27
2. Of the above amount, enter the amounts to be set aside to be used for:	
a. Non Instructional Serv. for Non-Public Stu.	\$2,500.00
b. Administrative Costs	\$25,000.00
c. Indirect Costs	\$12,019.00
d. District Level Activities	\$62,000.00
e. Parent Involvement Set-Aside	\$6,800.00
f. Homeless Set-Aside	\$6,250.00
g. Neglected or Delinquent Set-Aside	\$1,500.00
h. Total Set-Aside	\$116,069.00
3. Total TITLE I Funds for school distribution.	\$569,669.27

Section III - Distribution of Title I Funds To Target Schools

(1) Name of Target School	(2) percent of School Low-Income Students	(3) Numbers of Low-Income Students In Target School Attendance Area			(4) PPFU -OR- APPFU	(5) AMOUNT TO BE DISTRIBUTED TO SCHOOL	(6) AMOUNT REMAINING
		Public	NonPublic	Total			
							\$569,669.27
RRALC	76%	58		58	\$534.73	\$31,014.34	\$538,654.93
CCCC	53%	8		8	\$534.73	\$4,277.84	\$534,377.09
Washington	42%	279		279	\$534.73	\$149,189.67	\$385,187.42
Riverside	34%	122		122	\$534.73	\$65,237.06	\$319,950.36
Edison	33%	199		199	\$534.73	\$106,411.27	\$213,539.09
Asp	29%	224		224	\$534.73	\$119,779.52	\$93,759.57
MJHS	28%	256		256	\$534.73	\$136,890.88	-\$43,131.31


MEMO #: I-99-255
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *RJ-*
SUBJECT: Grant Acceptance
DATE: May 18, 1999

Moorhead Community Education has received a grant of \$2700.00 from Cass County Extension to continue work that Mary Colson and her Junior High students have done at Johnson Park. This is a curricular-based project. Students apply knowledge from their classroom work to develop a nature trail and a guidebook that children, classrooms and families may use when they visit Johnson Park.

Suggested Resolution: Move to accept the grant of \$2700.00 from Cass County Extension Service.

RMJ/vtr

MEMORANDUM

To: Bob Jernberg
From: Mary Davies 
Date: May 17, 1999
Re: Grant from Cass County Extension

Community Education has received a grant of \$2700.00 from Cass County Extension to continue work that Mary Colson and her Junior High students have done at Johnson Park. This is a curricular-based project. Students apply knowledge from their classroom work to develop a nature trail and a guidebook that children, classrooms and families may use when they visit Johnson Park.

Recommended Action: To accept the grant of \$2700 from Cass County Extension to be used by Mary Colson and her students for further development of the nature trail at M.B. Johnson Park.

MEMO #: I-99-251
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *[Signature]*
SUBJECT: Gift Acceptance
DATE: May 17, 1999

This district has received a gift of \$8,900.00 from Moorhead Junior High Honor Choir for purchase of a grand piano at Moorhead Junior High. The Honor Choir students raised the money through a fund raising project.

Suggested Resolution: Move to accept the gift of \$8,900.00 from the Honor Choir and direct that a letter of thanks be submitted.

RMJ/vtr

MEMO #: I-99-253

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: May 18, 1999

SUBJECT: Special Education Contractual Agreement

Attached is the contract for special education services with Dilworth/Glyndon/Felton School District #2164. The contract authorizes them to purchase various special education services from the Moorhead School District.

The Dilworth/Glyndon/Felton School District will be billed for administrative services and other special education services utilized from July 1, 1999, through June 30, 2000.

Suggested Resolution: Move to accept the contract as presented.

RMJ:dr
Attachment

CONTRACTUAL AGREEMENT FOR
SPECIAL SERVICES PERSONNEL AND PROGRAMS
1999-2000

This agreement made this 24th day of May 1999, between, Independent School District No. 2164, Dilworth/Glyndon/Felton, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and program listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 2164 Special Services Program.
- B. Agrees to provide consultation to the Dilworth/Glyndon/Felton administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Dilworth/Glyndon/Felton administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 2164 Special Services Program.
- E. Agrees to provide help in the making of the financial reports relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth/Glyndon/Felton enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, physical therapy, Developmental/Adaptive physical education, the physically and other health impaired, hearing impaired, vision impaired, emotional disturbances, speech/language disorders, and special learning disabilities.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth/Glyndon/Felton enrolled in the Mild to Moderate Mentally Handicapped, the Moderate to Severe Mentally Handicapped Programs and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the Moorhead Early Childhood Special Education Program requiring intensive special education services.

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when a small Dilworth/Glyndon/Felton enrollment added to Moorhead student population makes distribution of costs disproportionate).

A statement for the above services will be submitted quarterly to Independent School District No. 2164, Dilworth/Glyndon/Felton Minnesota and shall be payable on or before July 31, 2000.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 2164.

Dated this 24th day of May, 1999

Approved by _____
Chairman

Clerk

Independent School District 152
Moorhead, Minnesota 56560

Dated this ____ day of ____, 1999

Approved by _____
Chairman

Clerk

Independent School District 2164
Dilworth, Minnesota 56529

MEMO #: I-99-254
TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: May 18, 1999
SUBJECT: Agreements for physical therapy services for the 1999
extended school year

Attached is a memorandum of agreement with HealthSouth for physical therapy services for the 1999 extended school year.

Services for physical therapy will begin on or about June 16, 1999 and will end on July 30, 1999 for the total contracted PT services not to exceed 120 hours at \$41.36 per hour.

Suggested Resolution: Move to approve the memorandums of agreement with HealthSouth as presented.

RMJ:dr
Attachment

MEMORANDUM OF AGREEMENT FOR
PHYSICAL THERAPY SERVICES FOR
THE 1999 EXTENDED SCHOOL YEAR

This contract entered into this 24th day of May 1999, by and between Moorhead Public Schools, Independent School District #152, and HealthSouth affirms that:

WHEREAS, THE AGENCY has determined that it is necessary to retain the services of a qualified physical therapist for handicapped children; WHEREAS, THE CONSULTANT is duly qualified to perform these services; NOW THEREFORE, the parties agree as follows:

- I. The CONSULTANT shall provide the following services, as requested by the AGENCY:
 - A. participate in AGENCY client planning, such as Education Planning committees, Individualized Planning Conferences or Medical Staffings;
 - B. evaluate each client, informally;
 - C. help determine specific program needs and plan appropriate motor activities, exercises, mobility training, self-help skills, and use of special rehabilitation equipment;
 - D. orient, train, and supervise nonprofessional staff in the prescribed treatment methods and educational techniques;
 - E. provide periodic verbal and written reports to the AGENCY;
 - F. provide inservice training for staff and families as directed.
- II. The CONSULTANT shall provide these services to District 152 children enrolled and in need of services, as determined by AGENCY PERSONNEL.
- III. The AGENCY/CONSULTANT shall obtain appropriate educational medical information, including medical orders, if necessary, on each client.
- IV. The date the service will begin on or about June 15, 1999 and end on July 29, 1999. The number of hours contracted will be up to 120 hours during the 1999 extended school year program.
- V. The AGENCY shall monitor the services of the CONSULTANT through AGENCY personnel.
- VI. The AGENCY shall make payments for services rendered as follows: Upon receipt of statement. Fees charged will be \$41.36 per hour.

Name

Title

City

Date

Name

Title

City

Date

MEMORANDUM

P 99.185

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: May 18, 1999

SUBJECT: Resignations

The administration requests approval of the resignations of the following persons :

Cindy Charlton Noon Supervisor, Washington Elementary, effective May 28, 1999.

David Brown Chemistry Teacher, Senior High, effective at the end of the 1998-99 school year.

Dr. Kerry Sewell Principal, Riverside Elementary, effective at the end of the 1998-99 school year.

Jeff Offutt EBD Paraprofessional, Probstfield Elementary, effective June 4, 1999.

Suggested Resolution: Move to accept the resignations as presented.

RJ:sh

MEMORANDUM P 99.188

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: May 18, 1999

SUBJECT: Head Coaches Hired

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Charlene Lien Head Volleyball, Step 13 - 10%, \$3,717.30, for the 1999-2000 school year.
(Replace Karin Schumacher)

James MacFarlane Head Girls Hockey, Step 3 - 12%, \$3,259.68, for the 1999-2000 school year.
(Replace Mark Jensen)

Suggested Resolution: Move to approve the coaching assignments as presented.

RJ:sdh

MEMORANDUM

P 99.187

TO: Dr. Bruce Anderson

FROM: Robert Jernberg *RJ*

DATE: May 18, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Rachel Meyer LD Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.
(Replace Sylvia Peterson)

Ann Kracke Special Education Teacher, Junior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.
(Replace Bruce Carlson)

Kristen Kopacek Special Education Teacher, Junior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.
(Replace Susan Bachmeier)

Paul Cragg Chemistry Teacher, Senior High, BA (0-6) \$25,000.00. effective for the 1999-2000 school year.
(Replace David Brown)

Eric Stenehjem Biology Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.
(Replace Kristen Ingram)

Suggested Resolution: Move to approve the employments as presented.

RJ:sdh

MEMORANDUM P 99.184

TO: Dr. Anderson

FROM: Robert Lacher



DATE: May 14, 1999

SUBJECT: Lan/Wan Specialist

Position to be filled by Mr. John Stadter at a C41 Step 2 of the 1998-99 Supervisors Contract.

With the change in the position task #14 to Train and Supervise building technicians, O.J.T. students and technical college interns, this position will be part of the Supervisors Unit.

Suggested Resolution: Move to approve the appointment of Mr. John Stadter to the position of Lan/Wan Specialist at the above placement.

MEMO #: B99294

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER



DATE: MAY 12, 1999

SUBJECT: BID AWARD - LOCKER ROOM ADDITION, MOORHEAD SPORTS CENTER

Bids were opened May 10, 1999. Bids were received by:

Base Bid
& Alt. 4,5,6 & 8

Olaf Anderson Fargo, ND	\$435,447
----------------------------	-----------

Meinecke Johnson Fargo, ND	\$486,400
-------------------------------	-----------

Lee Jones & Sons Fargo, ND	\$451,105
-------------------------------	-----------

Moorhead Construction Moorhead, MN	\$585,385
---------------------------------------	-----------

Concordia to contribute \$205,100 plus \$14,357 Professional Services for the previous boys hockey locker room. Our cost will be \$230,347 with Professional Services costs of \$16,124.

Budget was: \$200,000.

Suggested Resolution: Move to award low bid meeting specifications to low bidder meeting specifications to Lee Jones Construction for total school district cost of \$435,447.

Attachment: Bid Summary

MOORHEAD SPORTS CENTER
LOCKER ROOM ADDITION
MOORHEAD, MINNESOTA

PROJECT NO. 9746



SUBJECT: Summary of Costs
May 10, 1999

Assumptions:

1. The City will pay for all costs associated with the 2nd floor addition.
2. The precast concrete double tees to match the existing building are preferred over concrete block. The double tees are lower cost.
3. Distribution of costs as shown below.

DESCRIPTION	CONTRACTOR	TOTAL	PRELIMINARY DISTRIBUTION OF COSTS		
			MOORHEAD HIGH SCHOOL	CONCORDIA COLLEGE	CITY OF MOORHEAD
Base Bid	Olaf Anderson & Son	\$ 399,700.00	\$ 199,850.00	\$ 199,850.00	
Alternates					
1 Add 2nd Story		142,000.00			142,000.00
2b Double Tee Two Story		(23,514.00)			(23,514.00)
3 Relocate East Stair		Not Required			
4 MHS Lockers		18,249.00	18,249.00		
5 MHS Aluminum Benches		4,430.00	4,430.00		
6 Hand/Hair Dryers		2,568.00	2,568.00		
7 Fill Unit Price		9.25/CY	Unknown	Unknown	
8 Site Utility Work		10,500.00	5,250.00	5,250.00	
9 CC Demo & New Flooring		12,500.00		12,500.00	
10 CC Lockers		6,519.00		6,519.00	
11 CC Aluminum Benches		2,900.00		2,900.00	
SUBTOTAL		\$ 575,852.00	\$ 230,347.00	\$ 227,019.00	\$ 118,486.00
A/E Compensation (7%)		40,309.00	16,124.00	15,891.00	8,294.00
TOTAL		\$ 616,161.00	\$ 246,471.00	\$ 242,910.00	\$ 126,780.00

05/12/99 15:49

TX/RX NO. 9451

P.002

MOORHEAD SPORTS CENTER
LOCKERROOM ADDITION
MOORHEAD, MINNESOTA

PROJECT NO. 9746

BID TABULATION
May 6, 1999



GENERAL CONTRACTOR	BASE BID	ALT.1	ALT.2	ALT.3	ALT.4	ALT.5	ALT.6	ALT.7	ALT.8	ALT.9	ALT.10	ALT.11				REMARKS
Larry Binford Moorhead, MN	NO BID															5% Bid Bond
Olaf Anderson Fargo, ND	\$399,700.00	\$142,000.00	2a. \$ 21,000 2b. \$ (23,514)	\$4,388.00	\$18,249.00	\$4,430.00	\$2,568.00	9.25/cu	\$10,500.00	\$12,500.00	\$6,519.00	\$2,900.00				5% Bid Bond
Meinecke Johnson Fargo, ND	\$439,000.00	\$133,000.00	2a. NB 2b. NC	\$4,000.00	\$19,000.00	\$4,000.00	\$2,400.00	8.50/cu	\$22,000.00	\$8,700.00	\$8,100.00	\$2,300.00				5% Bid Bond
Lee Jones & Sons Fargo, ND	\$409,000.00	\$138,000.00	2a. \$ (5,300) 2b. \$(17,000)	\$4,700.00	\$21,900.00	\$7,300.00	\$2,550.00	13.65/cu	\$10,400.00	\$9,000.00	\$8,000.00	\$3,950.00				Permit \$1,400.00 Builder Risk \$ 600.00 5% Bid Bond
Moorhead Construction Moorhead, MN	\$556,932.00	\$156,550.00	2a. \$ 22,223 2b. \$127,300	\$4,580.00	\$6,450.00	\$6,000.00	\$6,000.00	9.00/cu	\$10,000.00	\$21,618.00	\$3,000.00	\$5,400.00				5% Bid Bond

MEMO #: B99292

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER



DATE: MAY 4, 1999

SUBJECT: EAST GATE CENTER RENTAL FOR RED RIVER LEARNING CENTER

The proposal from Van Raden Properties for existing space (see attached) beginning August 1, 1999, for two years for approximately 7200 sq. ft. at \$36,000 per year for 2 years.

This will have to be funded from the Lease Levy. Our first opportunity to levy will be October 1999, for the 2000.2001 school year. The levy will lag our costs by one year and this will have a negative impact on our cash flow.

Suggested Resolution: Move to approve a lease for the Red River Valley Learning Center from Van Raden Properties at East Gate for \$72,000 for 2 years and any other fit up costs necessary to accommodate our instructional program.



VAN RADEN PROPERTIES

P.O. BOX 510
FARGO, NORTH DAKOTA 58107
TELEPHONE (218) 233-2731



May 4th, 1999

To Whom It May Concern:

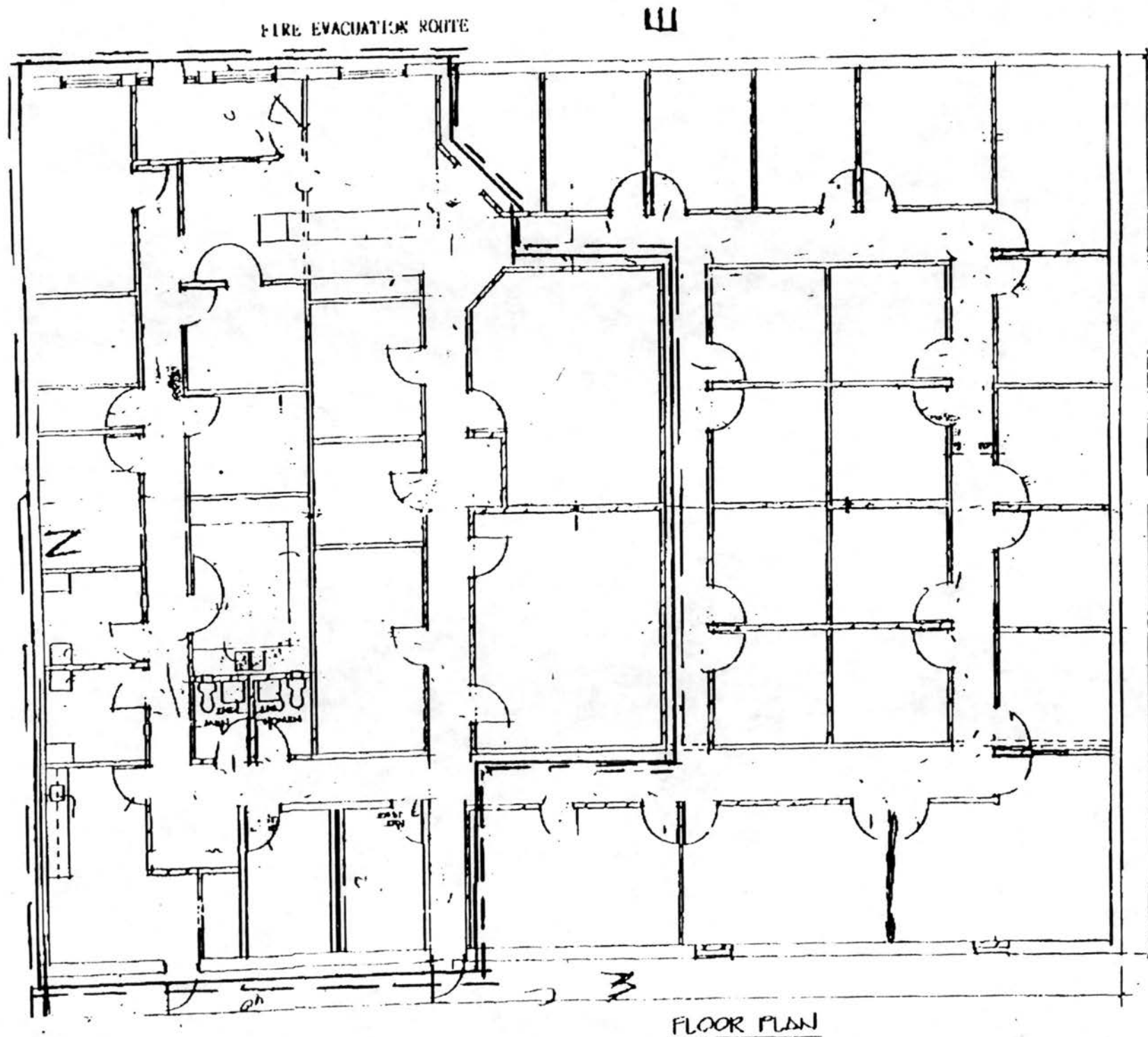
We propose to lease the outlined space for \$2350.00 per month for 24 months. If the balance of the space was leased out to another tenant, you would be responsible for the cost of the bathroom and entrance door. If you wanted to lease the full space, we would lease it for \$3000.00 per month for the 1st 12 months and \$3300.00 per month for the 2nd 12 month period.

If you have any questions, please contact me at 233-2731.

Thank you,

A handwritten signature in cursive script, reading 'Roger Van Raden'.

Roger Van Raden
Van Raden Properties, Inc.



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P.002

TX/RX NO. 9134

05/04/99 11:37

MEMO #: I-99-252
TO: Dr. Bruce Anderson
FROM: Robert Jernberg *RJ*
DATE: May 18, 1999
SUBJECT: IDEAS Resolution

Attached is the IDEAS Resolution declaring the school district's intention to carry out the policy of the Congress of the United States and the State of Minnesota Legislation to meet the needs of handicapped children and to apply for financial assistance under P.L. 105.17 for the school district of Moorhead for the 1999-2000 school year.

Suggested Resolution: Move to accept the resolution as presented.

RMJ:drr
Attachment

Individuals with Disabilities Education Act
School Year 1999-2000

WHEREAS, School District #152 has declared its intention to carry out the policy of Congress of the United States and State of Minnesota Legislation by developing projects in connection with current State and Federal P.L. 105.17 as amended Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special education needs of handicapped children.

BE IT RESOLVED, That School District #152 apply for financial assistance under P.L. 105.17 as amended for the School District of Moorhead and that Dr. Bruce Anderson, Superintendent of Schools of Moorhead, be named as the Local Agency representative and be directed to execute and file applications on behalf of the School District and otherwise act as an authorized representative of the School District in all activities related to P.L. 105.17 as amended for the 1999-2000 school year.

Clerk

Date

MEMO #: I-99-249
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *[Signature]*
SUBJECT: Increase in Activity Fees and Ticket Prices
DATE: May 17, 1999

Don Hulbert and the Activities Council have been reviewing the schedule of fees and ticket prices as well as future budgetary concerns. The administration will review the attached recommendations with the School Board. Action on the fee and ticket increase proposals will be requested at the June 14, 1999 Board Meeting.

RMJ/vtr
Attachments

May 11, 1999

TO: Bob Jernberg
FROM: Don Hulbert
RE: Fee and Ticket Increases

The Activities Council has been studying the activity fee and ticket structure over the past two months. At the May 11th meeting, the Council agreed to submit the schedule for fees and tickets listed below.

Rationale for increases:

Pay scale for officials has increased in most activities
Pay scale for workers needs to be improved (tickets, monitors, scorers and timers)
Transportation costs continue to escalate
Supplies and equipment costs have increased.
Budget will need to absorb what would have been capital outlay purchases

	<u>Current Fees</u>	<u>Proposed Fees</u>
H.S. Activity Fee	\$25.	\$40.
JHS Activity Fee	\$15.	\$25.

	<u>Current Ticket Prices</u>	<u>Proposed Tickets</u>
Adult	\$3.	\$4.
Student	\$1.	\$2.
Adult Season Pass	\$35.	\$40.
Student Season Pass	\$15.	\$20.

The proposed changes will generate income increases as follows:

Activity Fee Revenue	\$18,380.
Ticket Revenue	\$23,037.
Season Ticket Revenue	\$ 1,545.
Total Increases	\$43,000.

Recommended Revisions to Activity Fee Schedule

Increase Danceline Activity Fee from \$10. to \$20. per season (each of two seasons)

Increase Cheerleading Activity Fee from \$10. to \$20.

Speech/Debate Activity Fee to be increased from \$25 to \$40.. (one fee to no longer count for both activities)

Add Knowledge Bowl Activity Fee - \$20.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Gate	Baseball	Boys Bask	Girls Bask	Football	B Hockey	G Hockey	B Swim	G Swim	Wrest	Volleyball	Total #	Total Rec	Increase \$
2	1998-99													
3	Adult	172	2350	1994	1647	2747	556	238	341	488	627	11160	33480	11160
4														
5	Student	205	2651	1633	3010	2834	336	48	118	298	744	11877	11877	11877
6	Total Rec/Increase												45375	23037
7														
8														
9	1998-97													
10	Adult	304	2301	941	*585	3240	445	238	244	336	492	9126	27378	9126
11														
12	Student	262	1974	1195	*658	3847	168	97	87	215	611	9114	9114	9114
13					Dome NA								1003	
14	Total Rec/Increase												37495	18240
15														
16	1998-97													
17	Adult	158	1809	1216	*764	4561	353	149	227	249	317	9803	29409	9803
18														
19	Student	152	1727	1051	*1447	4990	281	66	59	212	366	10351	10351	10351
20					Dome NA								7469	
21	Total Rec/Increase												47229	20154
22														
23	Activity Fees		1998-99 \$40/\$25	1998-97 \$40/\$25	1997-96 \$40/\$25									
24	Jr. High-\$15		*7149	4760	11082	7380	11408	7600	*not all receipts deposited for year yet					
25														
26	Sr High-\$25		22720	13620	20855	12510	21350	12810						
27	Increased \$			18380		19890		20410						
28														
29	Season Tickets		1998-99		1998-97		1997-96							
30	Adult-\$35		184		132		168							
31														
32	Student-\$15		125		70		112							
33	Income		6325		4325		5195							
34	Increased \$40/20		1545		1010		1400							

FEE AND TICKET PRICE SURVEY - ATHLETICS (1998-99)

<u>SCHOOL</u>	<u>TICKETS</u>	<u>SEASON A</u>	<u>SEASON S</u>	<u>FEE-H.S.</u>	<u>FEE JHS</u>	<u>CAP</u>
MOOR.	\$3, 1	\$35.	\$15.	\$25.	\$15.	\$50.
ALEX.	\$4, 2	\$25.	\$12.	\$45.	\$25.	0
BEMIDJI	\$4, 1.50	\$50.	\$30.	\$60-70	\$40.	\$125.
BRAINERD	\$3, 1	\$35.	\$5.	\$30.	\$7. -20.	\$100.
BRECK.	\$3, 1	\$25.	\$10.	\$20.	\$10.	\$50.
DET. LKS.	\$3, 1	\$20.	\$5.	\$30.	\$10.	\$60.
ELK RVR.	\$5, 3		\$12 /SSN.	\$66-100	\$50-60	\$300.
FARGO	\$4, 2	\$45.	\$20.	\$35	0	\$90.
FERGUS	\$3, 2	\$24.	\$16.	\$30.	\$15.	\$150.
G. RPDS.	\$4, 2			\$65.	\$40.	0
LTL. FLS.	\$5.	\$75.	\$15.			
ROCORI	\$4, 2	\$35.	\$15.	\$35-215	\$15.	\$150.
S. RPDS.	\$3, 2	\$25.	\$10.	\$60.	\$30.	0
S. CLOUD	\$4, 2	\$55.	\$45.			
T.R.F.	\$4, 2		\$25.	\$60.	\$45.	\$300.
WILLMAR	\$4, 1	\$40.		\$15-70	\$20.	

* The information from schools offered variations to some categories. Some districts use a punch card allowing fans a certain number of games for adults (\$25.) and students (\$12.). Some districts sell student and adult passes by the Fall and Winer season.

* Participation fees are sport specific for some districts with ranges from \$15 (cheerleaders, etc .) to \$75. (hockey or football).

* Free passes - some districts provide passes for athletes (Willmar, Brainerd). Others provide free admittance for coaches, administrators and supervisors (Alexandria, St. Cloud, Fargo)

MEMO #: I-99-257

TO: Dr. Bruce Anderson

FROM: Bob Jernberg *Bj*

SUBJECT: Special Education Extended School Year Program

DATE: May 18, 1999

Attached is the 1999 Special Education Extended School Year Program and budgetary information as well as a list of teaching staff to be employed. The various programs will be located at Robert Asp Elementary School, Thomas Edison Elementary School, Moorhead Junior High School, Moorhead Senior High School, Clay County Outreach Day Treatment Center, Red River Area Alternative Learning Center, and the West Central Juvenile Center.

This program was approved as part of the district's Annual Operational Plan.

Suggested Resolution: Move to receive the special education Extended School Year Program information and to approve the Employment of extended school year staff contingent upon student enrollment.

RMJ:djk
Attachments

**Extended School Year 1999
Program Budget and Staff Information**

Extended School Year for the 1999 summer will run from 7:45 am to 12:15 pm, Tuesday, Wednesday, and Thursday, June 14 to July 29, a total of 22 days; Detention Center/Shelter Care will run from 8:30 am to 12:00 pm, Monday through Friday, June 7 to August 20, a total of 53 days; and Outreach Center will run from 8:00 am to 12:00 pm, Monday through Thursday, June 14 to August 19, a total of 32 days, with the weeks of July 5-9 and August 2-6 off.

There will be 50 teachers employed with a total salary of \$138,343.92. The total hours for teachers is 4,524.00 @ \$30.58/per hour.

There will be employed 54, four and three-quarter hour paraprofessionals and one, two and one-quarter hour paraprofessional. There are two, four hour paraprofessionals at Outreach Center and three, three and one-half hour paraprofessionals at Detention Center/Shelter Care. Paraprofessionals are paid at their contract rate or the district subrate if not employed as a paraprofessional with the district. Total hours for paraprofessionals is 6,745.00. Total salary for the paraprofessionals is \$58,952.53.

The secretary's hours are from 7:30 am to 12:30 pm, Tuesday, Wednesday, and Thursday, June 15 to July 29. Total hours are 105 with a total salary of \$1,140.30.

Total Program Budget \$198,436.75.

Camp Buckskin has three campers going at \$840.00 each for a total of \$2,520.00.

ESY Teachers

Anderson, Kevin	Fisher, Heidi (.5)	Osvold, Barb
Anderson, Krystal	Hanson, Maggie	Plankers, Maribeth
(Homebound Student)	Haugtvedt, Terri	Ressler, Tammy
Balkin, Sonja	Johnson, Dale	Robb, Karla
Bartholomay, Deb	Kapitan, Jim (.5)	Schrierer, Stacy (2
Bierdeman, Betty	Kimball, Guy	hrs/day)
Biller, Amy	Kloster, Amy	Schindler, Kay
Bloom, Camille	Larson, Marilyn	Stroh, Nicole
Burud, Angela	Martin, Heidi	Sullivan, Pat
Buyse, Lowell	Mathew, Sandy (Detent)	Suppes, Jill
Dahlberg, Michael	Melander, Kim (S. Care)	Svercl, Ramona
Rechsel, Ron Molstre, Joanne	(Outreach)	Tunheim, Gayelynn
Dufford, Pat	Morse, Sue (Detent)	Vigen, Nancy
Edgerly, Kyle (S.Care)	Nerland, Emily	Voracek, Vicki
Ewert, Keri	Nylander, Laura (Outreach)	Wallace, Judy
Falk, Paula	Olson, Catherine (Detent)	Wolf, Renee
Feir, Carol	Olson, Janet (1/day wk)	Wolford, Becky

The staff for the summer session at the Red River Area Alternative Learning Center are as following:

Teaching Staff

Mary Broberg
Nicole Odegaard

Donna Lequire
Linda Sheet

Kim Melander
Katherine Zander

Paraprofessionals

Laura Kensok
Cheri Pearson

Vic Lura - Liason

Shelley Moore

The teachers will be paid the ESY wage of \$30.58/per hour and the paraprofessionals will be paid their contracted rate. The hours will depend upon the number of student enrollment for summer programs, which at this time they are unable to get an accurate count as students are still enrolling from other schools within the district. The ratio for the Junior High level is one teacher and one para per 12 students. The ratio for the Senior High level is one teacher, with one para as needed, per 12 students.

ESY Secretary

Winifred Evenson

ESY Paraprofessionals

Andel, Cynthia
Bjorklund, Janna
Breeding, Kimberly
Dahlquist, Anie
Dubois, Jason
Emmel, Peggy
Escobedo, Juanita
Frey, Greg
Harstad, Karla
Klinkhammer, Janet
Krupich, Tammy
Lavelle, Sheila
Miller, Bonita
Nelson, Suzanne
Paintner, JoAnn
Peterson, Lynn
Sayler, Kathy
Sellent, Carol
Thrash, Louie
Waaraniemi, Ruth
Whiteford, Gena

Anderson, Connie
Borgen, Sonya
Brewster, Troy
Danderand, Sally (Detention)
Duval, Kathy
Erdmann, Stacia
Fingarson, Sherry
Gallatin, Carol
Hausauer, Wendy
Kracke, Ann (Outreach)
Larson, Bernie (Shelter Care)
Lepage, Yvonne
Myers, Paula
Ochoa, Michael (Detention)
Parker, Char
Rein, Sharon
Schaefer, Cinder
Skaurud, Tracie
Timm, Lisa
Wallace, Penny

Bakir, Christine
Branden, Tracey
Christian, Jane
Dockter, Lonnie
Elker, Karen (2 hrs/day)
Erickson, Yvonne
Fischer, Maureen
Grinde, Jeanette
Holden, Deb
Krumheuer, Mary
Lattimore, Sue
Melander, Shirley (Outreach)
Navarro, Jennifer
Olson, Elizabeth
Peterson, Becky
Roe, Sandra
Schmidt, Lisa
Stoa, Jodi
Tillett, Megan (Detention)
Welter, Allison

Clare Garberg is a Healthcare Nurse for a Fargo student and her entire salary and fringe benefits get billed back to the Fargo Public School District after ESY is complete.

MEMO #: I-99-259
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *[Signature]*
SUBJECT: Moorhead Junior High – Summer School
DATE: May 19, 1999

Attached is the 1999 Secondary Summer School general information, program budget and staffing information. Included is Basic Skills Test preparation. Steve Morben will direct these programs with funding from Graduation Standards and the General Fund.

Suggested Resolution: Move to receive the Secondary Summer School program information as presented and to approve the employment of summer school staff contingent upon student enrollment.

RMJ/vtr
Attachments

SECONDARY SUMMER SCHOOL • 1999

Program Budget and Staff Information

GENERAL INFORMATION

Program hours: 7:30 A.M.-12:30 P.M.	5 hours	
Program dates: June 7 - July 3	20 days	
Total Program Hours: 5 hours/day X 20 days		100 hours
Secondary Remedial Contract Hourly Rate	\$30.58	
Total Contract Pay per Full-Time Teacher		\$3,058.00

PROGRAM EXPENSES

INSTRUCTIONAL STAFF	COUNT	EXPENSE
Full-Time Teachers	13	\$39,754.00
Part-Time Teacher (3/4)	0.75	\$2,293.50
Summer School Director (120 hours)	1	\$3,669.60
Guidance Counselors (30 hours)	0.3	\$917.40
Part-Time Media Specialist (1/2)	0.5	\$1,529.00
T.R.A. (5.00% X \$48,163.40)		\$2,408.18
F.I.C.A. (7.65% X \$48,163.40)		\$3,684.51
Total Expenses: Instructional Staff		\$54,256.18

NON-INSTRUCTIONAL STAFF	COUNT	EXPENSE
Secretary (45 hours @ \$10.06/hour)	1	\$452.70
Secretary (75 hours @ \$9.96/hour)	1	\$747.00
Paraprofessional (110 hours @ \$9.46)	1	\$946.00
Paraprofessional (100 hours @ \$9.76)	1	\$1,040.60
P.E.R.A. (5.18% X \$3,186.30)		\$165.05
F.I.C.A. (7.65% X \$3,186.30)		\$243.75
Total Expenses: Non-Instructional Staff		\$3,595.10

Instructional Supplies	\$404.99
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TOTAL GENERAL FUND BUDGET EXPENSES	\$58,256.28
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Basic Skills Test Preparation Classes

Dates: Tuesday, July 6 through Friday, July 23 and Tuesday, July 27 through Thursday, July 29

Times: Session 1 8:00 AM -9:25 AM
Session 2 9:35 AM -11:00 AM
Total Program hours: 51

Fixed Program Costs: One program director (51 hours) \$1756.95

Variable Program Costs: (The number of staff needed will be determined by enrollment)

Teacher \$1756.95
Paraprofessional *estimated at \$10/hour \$510.00

Estimated Budget for Staffing: (Based on seven sections of students)

Director: \$1,756.95
Teachers (7): \$12,298.65
Paraprofessionals (4): \$1,680.00
Program Budget **\$15,735.60**

Program Courses:

Course	Grades	Sections
Basic Skills Mathematics	8-11	3
Basic Skills Reading	8-11	3
Basic Skills Writing	10	1

MEMO #: I-99-256
TO: Dr. Bruce Anderson
FROM: Bob Jernberg *RJ*
SUBJECT: Excel Summer Program
DATE: May 18, 1999

Attached is the K-6 1999 Excel Summer Term program description, budgetary information and staff teaching assignments which will be made contingent on enrollment numbers. The two sessions will operate within an 18 day summer school structure and be directed by Pat King and Deb Pender. All curriculum has been aligned with the Minnesota Graduation Standards; **Read, Listen, and View** and **Mathematical Applications**, for students at the primary and intermediate level. This program will be funded through Title I and Targeted Services funding generated by student enrollment.

Suggested Resolution: Move to approve the Summer Excel Term as described and hiring of teaching staff contingent upon enrollment.

RMJ/vtr
Attachments

EXCEL Summer Term

The EXCEL Summer program will be directed by Pat King and Deb Pender. All curriculum has been aligned with the Minnesota Graduation Standards; **Read, Listen, and View** and **Mathematical Applications**, for students at the primary and intermediate level.

Classes will operate within an 18 day summer school structure, Monday through Thursday. There will be 2 concurrent sessions consisting of two, 2 hour blocks. The first summer school session runs from June 15 to July 1. The second summer school session runs from July 6 to July 22.

All teaching assignments will be made on the basis of student registration for the classes offered. Classes may be dropped due to insufficient enrollments, or sections may be added depending on enrollment. Class sizes will be determined after registration is completed.

Prep Period:

Summer term teachers will be expected to teach 4 hours per day (2 blocks) per session. Teachers may elect to teach 1 session. Each teacher will complete a total of 3 hours of prep time prior to the beginning of the session as determined by the program administrator.

Location:

Summer school classes will be held at the following locations:

K-3 Edison
4-6 Robert Asp

Course proposals were written in the following manner:

- Course Title
- General Course Description
- For what grade levels is this course intended
- List the course objectives. (Tell us why this course is academically enriching or developmentally appropriate.)
- List any other plans or needs
- How will this course align with the Graduation Standards
- Describe how social-emotional needs of students will be addressed
- Describe how will parents be involved both in class and at home
- Describe how you will use technology. (List software and hardware needed for this proposal.)

EXCEL Summer Term Employees

Name	Course Title	P / I	8 - 10	10 - 12	S# 1	S# 2
Alison Meyer (co-teach)	Our Community, Our World	P	x	x	x	x
Diana Johnson	Our Community, Our World	P	x	x	x	x
Sally Doran	Rdg/Wtg Workshop/Tech	P	x	x	x	x
Paul Larson	Mystery Literature Circles	P	x	x	x	x
Mindi Jenson(co-tch.*)	Connections to Nature	P	x	x	x	x
Rochelle Walswick*	Connections to Nature	P	x	x		x
Laurie Schafer*	Connections to Nature	P	x	x	x	
Cathy Davis	First Grade Readiness	P	x	x	x	x
Susan Clark (co-tch.**)	Art & Math:Visual Interact.	I	x	x	x	x
Michele Sailer**	Art & Math:Visual Interact.	I	x	x	x	x
K. Richard (co-tch.***)	P.Air. & Flight/ Rdg & math	I	x	x	x	x
Cheryl Keenan***	P.Air. & Flight/ Rdg & math	I	x	x	x	x
William Franklin	AIMS: Integ. Mth & Science	I	x	x	x	x
Jon Moe	Science of Mhd.	I	x	x	x	x

Alternates:

Lori Sunde	Bubbleology	P	x	x	x	x
Diane Johnson	Bubbleology	P	x	x	x	x
Romney Anderson	3rd gr., Here I Come	I	x	x	x	x
Shirley Tweten	Folktales	I	x	x	x	x

- P - Primary Grades K-3
 I - Intermediate Grades 4-6
 S#1 - Session 1
 S#2 - Session 2

Summer School Budget 1999

Program Expenses

Staff	Count	Expense
Teachers	14	\$30834.72
Fringe		\$5550.25
Para/Liaison	10	\$12000.00
Fringe		\$1728.00
Materials		\$450.00
Total cost		\$50562.97

Revenue

Alternative Ed.	\$29184.00 Targeted Services
Title I	<u>\$21378.97</u> Carry-over dollars
Total	\$50562.97