



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

September 13, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

A G E N D A

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"
- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

S-M 9. B05
Min
9/13/99

SCHOOL BOARD AGENDA - August 9, 1999
PAGE 2

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. TEACHING/LEARNING MATTERS - Kovash
 - (1) Acceptance of Grants - Pages 8-10
- B. SYSTEM SUPPORT MATTERS - Astrup
 - (1) Approval of Change Orders - Pages 11-13
- C. HUMAN RESOURCE MATTERS - Lacher
 - (1) Approval of Contract for Hall Monitors - Pages 14-16
 - (2) Approval of New Employees - Pages 17-19
 - (3) Acceptance of Resignations - Page 20
 - (4) Approval of Change in Contract - Page 21
 - (5) Acceptance of Early Retirement - Page 22
 - (6) Approval of Leave of Absence - Page 23
 - (7) Approval of Contracted Counselor - Pages 24-25
- D. SUPERINTENDENT MATTERS - Anderson
 - (1) Approval of August 9 and 23, 1999 Minutes - Pages 26-35
 - (2) Approval of September Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____

Comments _____

3. COMMITTEE REPORTS

SCHOOL BOARD AGENDA - August 9, 1999
PAGE 3

4. **SCHOOL BOARD/STAFF DIALOGUE**: Anderson

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

HUGS Program - Haseltine/Ahrends

Page 36

School Calendar and Marketing Moorhead - Enz

Page 37

5. **SCHOOL YEAR OPENING**: Kovash

Pages 38-40

Review of opening day enrollment figures and general information.

6. **RESCHEDULING OF PUBLIC HEARING ON PROPOSED PROPERTY TAXES**

PAYABLE 2000: Astrup

Pages 41-42

Suggested Resolution: Move to approve the date change of Monday, December 6, 1999 to Monday, November 29, 1999 for the Public Hearing on Proposed Property Taxes payable in 2000.

Moved by _____ Seconded by _____

Comments _____

7. **PROPOSED PROPERTY TAX LEVY FOR 1999 PAYABLE 2000**: Astrup

Pages 43-44

Suggested Resolution: Move to certify the maximum for the 1999 payable 2000 proposed levy.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - August 9, 1999

PAGE 4

8. LIGHTING AT MATSON FIELD: Astrup

Pages 45-47

Suggested Resolution: Move to approve an increase to the preliminary 1999-2000 capital budget in the amount of \$5,000 to go toward helping fund the lighting project at Matson Field.

Moved by _____ Seconded by _____
Comments _____

9. APPROVAL OF DISCONTINUATION OF DRIVERS' EDUCATION: Winterfeldt-

Shanks/Kovash

Page 48

Suggested Resolution: Move to approve the discontinuation of the behind the wheel portion of drivers' education.

Moved by _____ Seconded by _____
Comments _____

10. SCHOOL BOARD ELECTION RESOLUTION: Anderson

Pages 49-53

Suggested Resolution: Move to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election resolution as presented.

Moved by _____ Seconded by _____
Comments _____

11. SCHOOL BOARD ELECTION NOTICE: Anderson

Pages 54-57

Suggested Resolution: Move to approve the Notice of General Election as presented.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - August 9, 1999

PAGE 5

12. RESOLUTION RELATING TO PROPOSED DISCHARGE OF BRADLEY J.

STROUP: Anderson

Pages 58-60

Suggested Resolution: Move to approve the resolution as prepared and presented.

Moved by _____ Seconded by _____

Comments _____

13. APPROVAL OF CUSTODIAL STAFFING: Astrup

Pages 61-62

Suggested Resolution: Move to approve the addition of two custodial FTEs which will increase the cost to the general fund approximately \$50,000.

Moved by _____ Seconded by _____

Comments _____

14. CANCELLATION OF ARMORY LEASE: Lacher/Astrup

Pages 63-64

Suggested Resolution: Move to approve notification of the appropriate personnel that we will cancel our lease effective November 30, 1999.

Moved by _____ Seconded by _____

Comments _____

15. RED RIVER ALTERNATIVE LEARNING CENTER LEASE: Lacher/Astrup

Pages 65-79

Suggested Resolution: Move to approve the lease for D & M Technologies, ground floor with fit up costs.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - August 9, 1999

PAGE 6

16. **RESOLUTION APPROVING LEAVE OF ABSENCE**: Lacher

Pages 80-81

Suggested Resolution: Move to approve the resolution as prepared and presented.

Moved by _____ Seconded by _____

Comments _____

17. **GRADES 7-12 BUILDING PROFILES AND DISTRICT DATA**: Kovash

Page 82

Lynne will review the profiles and district data.

18. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

19. **CLOSE PUBLIC MEETING**: Foss

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____

Comments _____

20. **OPEN PUBLIC MEETING**: Foss

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____

Comments _____

21. **ADJOURNMENT**

SCHOOL BOARD AGENDA - August 9, 1999**PAGE 7****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Instr. and Curr. Adv. (ICAC)	September 17	7 am	Townsite
Supt. Advisory Council	September 16	7 pm	Townsite
Washington Open House	September 20	6:30-7:30 pm	Washington
District Student/Staff Asst.	September 20	3:30-4:30 pm	Townsite
Policy Review Committee	September 20	7 pm	Townsite
Com. Ed. Adv. Council	September 21	7 pm	Townsite
School Board	September 27	7 pm	Townsite
School Board	October 11	7 pm	Townsite
Long Range Planning Com.	October 12	3:45 pm	Townsite
District Student/Staff Asst.	October 18	3:30-4:30 pm	Townsite
Policy Review Committee	October 18	7 pm	Townsite
Com. Ed. Adv. Council	October 19	7 pm	Townsite
Supt. Advisory Council	October 21	7 pm	Townsite
MEA October 21 & 22			
School Board	October 25	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	October 28	7 am	Townsite
General Election	November 2	7 am-8 pm	
School Board	November 8	7 pm	Townsite
District Student/Staff Asst.	November 15	3:30-4:30 pm	Townsite
Policy Review Committee	November 15	7 pm	Townsite
Com. Ed. Adv. Council	November 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	November 18	7 am	Townsite
Supt. Advisory Council	November 18	7 pm	Townsite
School Board	November 22	7 pm	Townsite

MEMO #: I-00-061



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Grant Acceptance
DATE: September 7, 1999

The district has received a \$30,000.00 grant for the Department of Children, Families & Learning for the Education for Homeless Children and Youth program.

Moorhead received an average score of 136 points (150 points is highest possible) and a priority ratio of 3.7 (4.0 is highest possible). The review Panel cited the quality work plan, outreach to families and children including families of color, and the need assessment as strengths. Challenges include improving the evaluation and serving more homeless children and youth in the area.

Suggested Resolution: Move to accept the grant as presented.

LAK/smw

MEMO #: I-00-060



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: Consolidated Application for Improving America's Schools Act


DATE: September 7, 1999

The Moorhead Public School District's application for Improving America's School's Act (IASA) has been approved by the Minnesota Department of Children, Families, & Learning for the 1999-2000 school year. The application includes funding for Title I services in reading and math, Title II (Eisenhower funding) for technology, and Title VI (formerly Block Grant) for innovative programs.

The funding request includes \$ 685,738.27 for Title I, \$29,628.02 for Title II, and \$38,100.51 for Title VI for a total of \$753,466.80.

Suggested Resolution: Move to accept the approved Consolidated Application or Improving America's Schools Act in the amount of \$753,466.80

LAK/smw
Attachment

	Learner Options 1500 Highway 36 West Roseville, MN 55113-4266	CONSOLIDATED APPLICATION FOR IMPROVING AMERICA'S SCHOOLS ACT	ED-00261-20
			DUE
			5/28/99

GENERAL INFORMATION AND INSTRUCTIONS: Please send the signed original and one copy to the above address by May 28, 1999. For further instructions refer to the Supplemental Instructions on Page S.I. (28). On request, this application can be made available in alternative formats including Braille, audio tape, internet access and large print.

UNIFORM DISTRICT IDENTIFICATION			
District Name Moorhead Public Schools		District Number 152	
Address 10 - 4 th Ave. S.		City Moorhead	
Zip Code 56560			
LEA Representative Name Robert Jernberg	Title Asst. Supt. Teaching & Learning	Telephone Number (218) 299-6227	FAX Number (218) 233-1610

FUNDING INFORMATION			
TITLE I	TITLE II	TITLE VI	TOTALS
<input checked="" type="checkbox"/> Original <input type="checkbox"/> Addendum	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Addendum	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Addendum	
Total Amount Requested \$ 685,738.27	Total Amount Requested \$ 29,628.02	Total Amount Requested \$ 38,100.51	\$ 753,466.80 (Amount Requested)
Amount of Funds in Schoolwide Programs \$ 148,962.00	Amount of Funds in Schoolwide Programs \$ 5520.00	Amount of Funds in Schoolwide Programs \$	\$ 31,296.00 (Administration)
Reserved for Administration \$ 29,250.00	Reserved for Administration \$ 2046.00	Reserved for Administration \$	

LOCAL BOARD OF EDUCATION ACTION

Local Board of Education of ISD #152 (district name) has Robert Jernberg (LEA Representative's name) at a monthly meeting held May 24, 1999 to act as the LEA Representative in filing an application for funds as provided under Public Law 103-382 for the school year 1999-2000. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. The following persons are authorized as contact persons for:

le I	Patricia King	Telephone Number:	(218) 299-6257	Fax Number:	(218) 233-1610
le II	Lynne Kovash	Telephone Number:	(218) 299-6296	Fax Number:	(218) 233-1610
le VI	Patricia King	Telephone Number:	(218) 299-6257	Fax Number:	(218) 233-1610

Signature of LEA Representative: Robert M. Jernberg Date: 5-24-99

CHILDREN, FAMILIES & LEARNING REVIEW / APPROVAL		
Director Signature	Area #	Date
<u>James M. Bignini</u>	<u>6</u>	<u>8/23/99</u>
Approval Signature		Date
<u>Coren M. Cutler</u>		<u>7/12/99</u>

RECEIVED
JUN 02 1999

3

10

MEMO #: B00131

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP *B. Astrup*

DATE: AUGUST 31, 1999

SUBJECT: CHANGE ORDER # 9 - SR. HIGH SCHOOL
CHANGE ORDER #10 - 5 SCHOOLS

Change Order #9 - Provide code modifications for final
plan review. Add:

\$13,437.00

Change Order #10 - Omit computer electronics equipment

for: Sr. High School - Deduct:	(\$ 4,725.00)
Jr. High School - Deduct:	(\$ 1,305.00)
Probstfield Elem. - Deduct:	(\$ 1,305.00)
Robert ASP - Deduct:	(\$ 1,360.00)
Washington Elem.- Deduct:	<u>(\$ 3,015.00)</u>
	(\$11,710.00)

Suggested Resolution: Move to approve Change Orders #9 and #10 as specified
above.

CHANGE ORDER

Project: Expansion and Remodeling Projects for
Robert Asp Middle School, Washington
Elementary, Probstfield Elementary,
Junior High and Senior High Schools
Independent School District No. 152
Moorhead, Minnesota

Change Order No.: 09

Project No.: 9702.15, 9801.06,
9801.07, 9801.08, 9801.09

To: Roers' Construction, Inc.
4445 Second Avenue S.W.
Fargo, ND 58103

Contract For: All Work

Contract Date: April 21, 1999

You are authorized to make the following changes in this Contract:

Senior High School:

Proposal Requests No. 3 and No. 6: Provide code modifications as directed by
State of Minnesota final plan review.

Total Add \$ 13,437.00

Note: Item No. 1 indicated on Proposal Request No. 3, HMH Change Proposal No. M-1, will be
incorporated in a future change order relating to storm sewer drainage.

CONTRACT SUMMARY:

Original Contract Sum	\$ 3,624,300.00
Net change by previous Change Orders	\$ 28,947.00
Contract Sum prior to this Change Order was	\$ 3,653,247.00
Contract Sum will be (increased) (decreased) by this Change Order	\$ 13,437.00
New Contract Sum including this Change Order will be unchanged	\$ 3,666,684.00
Contract Time will be (increased) (decreased) by	-0- Days

FOSS ASSOCIATES
Architecture & Interiors

Roers' Construction, Inc.
Fargo, North Dakota
Contractor

Ind. School District No. 152
Moorhead, Minnesota
Owner

By <u>[Signature]</u>	<u>[Signature]</u>	
Title Project Manager	Title <u>Accounting Director</u>	Title
Date August 16, 1999	Date <u>8/20/99</u>	Date

Foss Associates

Architecture &
Interiors

P. O. Box 306, Moorhead, Minnesota 56561
218-236-1202

CHANGE ORDER

Project: Expansion and Remodeling Projects for
Robert Asp Middle School, Washington
Elementary, Probstfield Elementary,
Junior High and Senior High Schools
Independent School District No. 152
Moorhead, Minnesota

Change Order No.: 10

Project No.: 9702.15, 9801.06,
9801.07, 9801.08, 9801.09

To: Roers' Construction, Inc.
4445 Second Avenue S.W.
Fargo, ND 58103

Contract For: All Work

Contract Date: April 21, 1999

You are authorized to make the following changes in this Contract:

Proposal Request No. 15: Omit computer electronics equipment as indicated:

• Senior High School	Deduct (\$ 4,725.00)
• Junior High School	Deduct (1,305.00)
• Probstfield Elementary School	Deduct (1,305.00)
• Robert Asp Middle School	Deduct (1,360.00)
• Washington Elementary School	Deduct (3,015.00)
Total Deduct	(\$11,710.00)



CONTRACT SUMMARY:

Original Contract Sum	\$ 3,624,300.00
Net change by previous Change Orders	\$ 42,384.00
Contract Sum prior to this Change Order was	\$ 3,666,684.00
Contract Sum will be (increased) (decreased) by this Change Order	\$ (11,710.00)
New Contract Sum including this Change Order will be unchanged	\$ 3,654,974.00
Contract Time will be (increased) (decreased) by	-0- Days

FOSS ASSOCIATES
Architecture & Interiors

Roers' Construction, Inc.
Fargo, North Dakota
Contractor

Ind. School District No. 152
Moorhead, Minnesota
Owner

By 		
Title <u>Project Manager</u>	Title <u>Accounting Director</u>	Title
Date <u>August 20, 1999</u>	Date <u>8/25/99</u>	Date

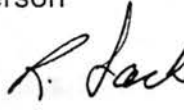
Foss Associates

Architecture &
Interiors

P. O. Box 306, Moorhead, Minnesota 56561
218-236-1202

AUG 30 1999

MEMORANDUM P 99.274

TO: Dr. Bruce Anderson
FROM: Robert Lacher 
DATE: August 30, 1999
SUBJECT: Contracting of Hall Monitors

Mr. Paul Wraalstad, Truancy Intervention Program Coordinator has requested to contract for the following at the Senior High.

Two hall monitors for 3 hours per day.
Effect: Increases two hall monitors 1.5 hours per day, $6.5 + 1.5 = 8$ hours.
Truancy Intervention Program to pay for 6 hours per day.

Attached Memo from Mr. Boyle.

Recommended Resolution: Approve the agreement where the Truancy Intervention Program contract for 6 hours per day of Hall Monitor duty to track attendance.

RL:sh



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South Moorhead, Minnesota 56560

Administration	(218) 299-6300
Athletics / Activities	(218) 299-6314
Guidance / Counseling	(218) 299-6307
Fax	(218) 236-0274

Dt: 8-11-99

To: Robert Lacher

Fr: Gene Boyle *JB*

Re: TIP/Hall Monitor positions

I recommend we enter into the proposed sharing of positions as suggested on the attached proposal.

The two individuals involved will be:

Roxanne Looock and Deb Mallich

Paul Wraalstad is having Cynthia Sellers prepare a written agreement detailing the fiscal arrangement between the Joint Collaborative and the school district.

Gene Boyle
Principal
299-6301

Jerry Harter
Asst. Principal
299-6302

Michael Siggerud
Asst. Principal
299-6312

Don Hulbert
Activities Director
299-6313

Toni Bach
Dir. of Guidance
Counselor
A - D
299-6309

Jeff Robinson
Counselor
E - H
299-6310

Jill Lavelle
Counselor
I - Mc
299-6277

Twyla Nielsen
Counselor
Me - Sa
299-6308

Carol Nelson
Counselor
Sc - Z
299-6304

Jim Thom
Student Assistance
Counselor
299-6365

TRUANCY INTERVENTION PROGRAM

Paul Wraalstad, Coordinator / Family Advocate

Chris Martin, Family Advocate

2300 4th Ave. S.

Moorhead, MN 56560

218-299-6278

To: Bob Lacher
Gene Boyle

From: Paul Wraalstad, TIP Coordinator

Re: Contracted Services

I am writing to discuss the possibility of contracting the services of (2) Hall Monitors to assist our program with attendance tracking. Currently, Ruben has 8 Hall Monitors on staff with 7 of these receiving benefits from Moorhead High School and working a minimum of 6.5 hours per day. In discussion with Ruben, it has been determined that it could be possible for the TIP program to contract the services of 2 hall monitors for 3 hours each per day (6 hours/day total). The attendance tracking would be done by the hall monitors during "off-peak" time and these individuals would become immediately available if a security need arises. In order to complete the tasks of both positions, it has been determined that these two hall monitors would have to be moved from 6.5 hours/day to 8 hours/day. In exchange, the TIP program would be willing to pay for the hours used doing attendance tracking duties (6 hours/day @ \$9.83/hour = \$58.98/day). It has been identified that this option will reduce the duplication of staffing, provide a more cost affective approach for both programs, and enhance the quality of services provided to the students based on better communication and increased information sharing between programs.

The next step in this process is to find out if this "contracted services" proposal is a possibility for the financial administration standpoint of Moorhead Public Schools. As stated above, this proposal would increase Ruben's staffing by 3 hours per day but Moorhead Public Schools would receive 6 hour/day in reimbursement from the TIP program. Based on a school year of 172 student contact days, it appears that this would save over \$5,000 from the security budget.

Please discuss this proposal to determine if and how it would be possible for the TIP Program to contract these services from Moorhead Public Schools. Thank-you for considering this proposal.

Sincerely,



Paul Wraalstad, TIP Coordinator

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: September 7, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Orella Olson	R.R. Teacher, Washington, BA (7) .50 FTE, \$12,981.00, effective for the 1999-2000 school year. (New Position)
Leah Hasbargen	Science Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year. (Replace David Nale)
Linda Jones	Special Education Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year. (New Position)
Kimberly Benson	Math Teacher, Junior High, BA (0-6) .143 FTE, \$3575.00, effective for the 1999-2000 school year. (Replace Paula Schulz)
Staci Peterson	ECSE Teacher, Probstfield, BA (0-6) .75 FTE, \$18,750.00, effective for the 1999-2000 school year. (Replace Joan Kempf)
Bonnie Stafford	Social Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year. (Replace Tom Gravel)
Josephine Fike	Orchestra Teacher, Junior High, BA (0-6) \$11,748.63, First Semester, effective September 3, 1999. (Replace Bert Strassberg)
Jodi Spieker	Special Education Secretary, Townsite Centre, B21 (0-2) \$9.83 per hour, 8 hours daily, effective September 13, 1999. (Replace Diane Rix)
Connie Calvert	MMMI Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999. (New Position)
Elizabeth Marts	OHI Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999. (Replace Troy Brewster)
Jolene Hubrig	EBD Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999. (New Position)

Jean Walker	AU/OHI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Julie Duden)
Laura Rundquist	ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (New Position)
Treva Watnemo	MMMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Cindy Andel)
Valorie Alfson	MMMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Nicole Harriger)
Ann Kallod	ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Susan Pezalla)
Gretchen VanVlaenderen	ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Lea Rodriguez)
Lynda Backman	EBD/LD Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Christina Bakir)
D. Allyson Boe	EBD Paraprofessional, Riverside, B21 (7) \$10.58 per hour, 6.5 hours daily, effective immediately. (Replace Jeff Offut)
Christina Raab	LD/EBD Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Jamie York)
Tori Goldade	ECSE paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Loretta St. Germain)
Susan Pinkney	EBD Paraprofessional, Washington, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Juanita Escobedo)
Sandra Sidler	Interpreter of Deaf, Senior/Edison, B23 (9) \$11.59 per hour, 7 hours daily, effective immediately. (Replace Julie Wiersma)
Lori Winkenwader	Interpreter of Deaf, Edison, B23 (9) \$11.59 per hour, 7 hours daily, effective immediately. (Replace Julie Sorenson)
Minh Nguyen	ESL Paraprofessional, Senior, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately. (Replace Duac Pham)
Trevor Leiseth	ESL Paraprofessional, Adult Education, B21 (0-2) \$9.83 per hour, effective immediately. (Replace William Ashley)
Juneve Givers	EBD Paraprofessional, Shelter Care, B21 (6) \$10.43 per hour, 6.5 hours daily, effective September 1, 1999. (Replace Sally Dandurand)

Ruben Lara	Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 7 hours daily, effective immediately.
Dean Suelflow	Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 7 hours daily, effective immediately.
Andrea Heldt	Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 5 hours daily, effective immediately.
Deb Mallick	Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Suggested Resolution: Move to approve the employments as presented.

RL:sdh

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: September 7, 1999

SUBJECT: Resignations

The administration requests approval of the resignations of the following persons:

Bonnie Bachmeier	Library Secretary, Riverside, effective August 23, 1999.
Susan Pezalla	ECSE Paraprofessional, Probstfield, effective immediately.
Pat Frahm	ECSE Paraprofessional, Probstfield, effective August 25, 1999.
Sally Dandurand	EBD Paraprofessional, Detention Center, effective immediately.
Debra Schieffer	ECFE Secretary, Lincoln, effective August 26, 1999.
Lea Rodriguez	ECSE Paraprofessional, Probstfield, effective immediately.
Jennifer Navarro	MSMI Paraprofessional, Robert Asp, effective August 31, 1999.

Suggested Resolution: Move to accept the resignations as presented.

RL:sh

MEMORANDUM P 99.279

TO: Dr. Anderson

FROM: Robert Lacher

DATE: September 7, 1999

SUBJECT: Change in Contract



The administration requests approval of the change in contract of the following persons:

Kim Koeck	Adapted PE Teacher, from .50 FTE to .75 FTE, MA (7) \$22,947.00.
Sue Winter	Payroll Secretary, to Secretary for Assistant Superintendent-Teaching and Learning, B24 (13) \$12.73 per hour, 8 hours daily, effective September 3, 1999. (Replace Virginia Rutter)
Julie Bauer	Accounting Secretary, to Payroll Secretary, B24 (11) \$13.78 per hour, 8 hours daily, effective September 7, 1999. (Replace Sue Winter)
Lori Palmer	Library Secretary, Senior, to Building Tech, B22 (3) \$10.33 per hour, 8 hours daily, 186 days. (New Position)
Cindy Andel	Paraprofessional, Probstfield, to Principal's Secretary, Probstfield, A13 (5) \$9.99 per hour, 8 hours daily, 196 days. (Replace Sheila Bjerke)
Georgia Gregoire	Switchboard Operator, Senior High, to Receptionist, Senior High, A13 (0-2) \$9.54 per hour, 8 hours daily, 186 days. (Replace Carol Blattenbauer)
Lisa Denny	AOM Paraprofessional, to EBD Paraprofessional, Probstfield, B21 (6) \$10.43 per hour, 6.5 hours daily, 186 days. (Replace Jan Jenson)

Suggested Resolution: Move to approve the change in contract as presented.

RL:sh

MEMORANDUM

P 99.280

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: September 7, 1999

SUBJECT: Early Retirement

The administration requests approval of the early retirement of the following persons :

Janice Jenson Paraprofessional, Probstfield, effective September 1, 1999.

Frank Zebley Custodian, Maintenance, effective October 31, 1999.

Suggested Resolution: Move to accept the early retirement as presented.

RL:sh

MEMORANDUM P 99.282

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: September 7, 1999

SUBJECT: Leave of Absence

The administration requests approval for Adoption Leave for the following person:

Theresa Haugtvedt Grade 6 Teacher, Robert Asp, to have Adoption Leave from
September 1, through September 24, 1999.

Suggested Resolution: Move to approve the Leave as presented.

RL:sdh

MEMORANDUM P 99.289

TO: Dr. Anderson

FROM: Robert Lacher



DATE: September 8, 1999

SUBJECT: Counselor at Senior High

We have been unable to find a licensed counselor for the open position. We are working with the University of North Dakota to have a student complete their counseling degree and gaining required professional experience.

In the meantime, Mr. Boyle has agreed to contract the services of former counselor, Carol Nelson, for 2 3/4 hours per day.

Attached is the memo dated September 1, 1999 from Mr. Boyle.

Suggested Resolution: Approve the employment for 2 3/4 hours of counseling time per day through Dick Schaffer Touch Love Center.

RL:sh



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South

Moorhead, Minnesota

56560

Administration
Athletics / Activities
Guidance / Counseling
Fax

(218) 299-6300
(218) 299-6314
(218) 299-6307
(218) 236-0274

Gene Boyle
Principal
299-6301

Russ Henegar
Asst. Principal
299-6302

Michael Siggerud
Asst. Principal
299-6312

Don Hulbert
Activities Director
299-6313

Toni Bach
Dir. of Guidance
Counselor
A - D
299-6309

Jeff Robinson
Counselor
E - H
299-6310

Jill Lavelle
Counselor
I - Mc
299-6277

Twyla Nielsen
Counselor
Me - Sa
299-6308

To be announced
Counselor
Sc - Z
299-6304

Jim Thom
Student Assistance
Counselor
299-6365

TO: Lynne Kovash

FROM: Gene Boyle, Principal - MHS *LB*

RE: Carol Nelson Contract

DATE: September 1, 1999

Following discussions with you, Robert Lacher, Toni Bach, Carol Nelson and Dick Schaffer, I recommend the following to meet the counseling needs at Moorhead High School:

Carol Nelson will be contracted through Dick Schaffer's Touch Love for 2 hours & 45 minutes per day for 183 days at an hourly rate of \$50.00 per hour which includes benefits.

Carol started on August 25, 1999 and will continue through the school year. An effort will be made in early spring to hire a capable replacement.

cc: Robert Lacher ✓
Carol Nelson
Toni Bach

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
AUGUST 9, 1999
PAGE 1

MEMBERS PRESENT: Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol A. Ladwig, Kristine Thompson, and Dr. Bruce R. Anderson (7 p.m.).

MEMBERS ABSENT: None

CALL TO ORDER: Chairwoman Foss called the meeting to order at 6 p.m. and led everyone in attendance with the Pledge of Allegiance.

SUPERINTENDENT SEARCH CONSULTANT WORK SESSION: Discussions were held with Dr. Cliff Hooker related to the interview and selection process of the superintendent search.

The work session recessed at 6:52 p.m.

CALL TO ORDER: Chairwoman Foss reconvened the meeting at 7 p.m.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Gustafson moved, seconded by Thompson, to approve the agenda as presented. Motion carried 7-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Roger Van Raden, Van Raden Properties, 72 35th Avenue North, Fargo, North Dakota, spoke to the Board regarding the proposed East Gate lease.

CONSENT AGENDA: Hastad moved, seconded by Hewitt, to approve the following items on the Consent Agenda:

Grant - Accept the \$3,498.56 grant from Dakota Medical Foundation for purchasing school library health education materials at Moorhead Senior High School.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
AUGUST 9, 1999
PAGE 2

Gifts - Accept the \$630 gift from Riverside PTAC for purchase of a roller-shape cutting machine with various shape dies and the gift of a Macintosh computer (with keyboard and monitor) from Jayne Welte-Fugere, both gifts will be used at Riverside School.

Contract - Approve a contract with the West Central Juvenile Center for clerical services in the amount of \$14,339.

Change Order # 1 - Motorized Gym Bleachers - Approve the change order for an increase of \$1,650.

Change Order #2 and #3 - Senior High - Approve the change orders for an increase of \$5,713.

Change Order #1 - Washington - Approve the change order for an increase of \$5,340.

New Employees

Jennifer Autumnstar - EBD Teacher, Washington Elementary, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Patricia Bayona - Spanish Immersion Teacher, Probstfield Elementary, BA (0-6) \$25,000, effective for the 1999-2000 school year.

Heidi Hoffman - Social Teacher, Junior High, BA (0-6) \$25,000, effective for the 1999-2000 school year.

Leslie Keplin - Social Teacher, Junior/Senior High, BA (0-6) \$17,850.00 (25000) .714 FTE, effective for the 1999-2000 school year.

Timothy Nelson - Orchestra Teacher, Senior High, MA (7) \$30,596.00, effective for the 1999-2000 school year.

Sarah Graning - 5th Grade Teacher, Washington, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Shanon Lindberg - Community Education Senior Citizen's Coordinator, C 41 (5) \$14.01 per hour, Non-Aligned Contract, effective for the 1999-2000 school year.

Lenny Grindler - Custodian, Senior High, A12 (3) \$9.41 per hour, effective August 18, 1999.

**REGULAR MEETING
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TOWNSITE CENTRE
AUGUST 9, 1999
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Resignations

Thomas Fillipi - English Teacher, Senior High, effective immediately.
Joan Kempf - Special Education Teacher, Probstfield, effective immediately.
Judith Christofferson - ECSE Paraprofessional, Family Service Center, effective immediately.
Penny Wallace - PI Paraprofessional, Probstfield Elementary, effective immediately.
Carol Krabbenhoft - Principal's Secretary, Riverside Elementary, effective immediately.

Family/Medical Leave

Heather Sand - SLD Teacher, Robert Asp, to begin on or about September 21, 1999 for eight (8) weeks.
Kim Nelson - Grade 5 Teacher, Robert Asp, to begin August 25, 1999 for approximately 6-8 weeks.
Barb Schumacher - SLD Teacher, Probstfield Elementary, to extend her leave until November 1, 1999.
Janice Jenson - MMMI Paraprofessional, Probstfield Elementary, to begin August 25, 1999 until doctor releases her.

Early Retirement

Elaine Olson - Principal's Secretary, Riverside Elementary, effective immediately.

Extended Leave of Absence

Sharon Nelson - Grade 4 Teacher, Probstfield Elementary, to begin August 25, 1999.

Change in Contract

Sheila Bjerke - Principal's Secretary, A13 (9), Probstfield Elementary, to Registrar Secretary, B22 (6) \$10.78 per hour, Senior High, effective August 2, 1999.
Julie Hanson - Switchboard, B21 (6), Senior High, to Telecommunications Support Systems Inc. (TSSI) Secretary, B21 (6), \$10.43 per hour, 4 hours daily, Townsite Centre.

Coaching Assignment

James Kapitan - Head Girls Basketball Coach, 12% of Step 7 on the Extra-Curricular Salary Schedule for the 1999-2000 season.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
AUGUST 9, 1999
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Position Change - Approve the elimination of the Instructional Media Center secretary position at Moorhead High School and establish a Building Technician position.

Minutes - Approve the July 19, 1999 minutes as presented.

Claims - Approve the August Claims, subject to audit, in the amount of \$1,171,159.79:

General Fund:	\$303,219.96
Food Service:	1,155.00
Transportation:	5,588.20
Community Service:	14,987.83
Capital Expenditure	837,487.84
Debt Redemption:	375.00
Townsite Centre:	8,345.96
TOTAL	\$1,171,159.79

Motion carried 7-0.

COMMITTEE REPORTS: A brief report was heard regarding the ECFE Advisory Council meeting.

SUPERINTENDENT SEARCH UPDATE: Dr. Cliff Hooker provided an update on the superintendent search. Four potential superintendent candidates were selected to be interviewed.

Hastad moved, seconded by Hewitt, to reimburse the superintendent candidates for reasonable travel costs incurred for the interview process. Motion carried 7-0.

The Board requested that the four candidates be interviewed if possible on August 20 with August 19 as an alternate date. Dr. Hooker will contact the candidates and Chair Foss will contact the Advisory Panel.

Chair Foss reiterated the Board's timeline regarding the superintendent selection made by October 1999.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
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PUBLIC HEARING ON PROPOSED PROPERTY TAXES FOR TAXES PAYABLE IN

2000: Thompson moved, seconded by Ladwig, to approve - Monday, December 6, 1999, 7 p.m. for the initial hearing and Monday, December 13, 1999, 7 p.m. for continuation if necessary. If the hearing is completed on December 6, 1999, the administration will recommend adoption of the final levy at the Monday, December 13, 1999 meeting. Motion carried 7-0.

GRANT APPLICATION PROCEDURES: Ladwig moved, seconded by Gustafson, to approve the process for grant application submission as attached. Motion carried 7-0.

RESCIND THE PROPOSED LEASE OF EAST GATE: Hewitt moved, seconded by Thompson, to rescind the proposed lease agreement as set forth in paragraph 6 of the minutes of the school board on May 24, 1999, and to notify Van Raden Properties of this action. Motion carried 7-0.

RED RIVER ALTERNATIVE LEARNING CENTER LEASE: Thompson moved, seconded by Hastad, to authorize the administration to enter in to a lease for the Red River Area Learning Center with D & M Technologies, Inc., for two years and any other fit-up costs necessary to accommodate the instructional program. This is subject to final review of lease by legal counsel and approval of Conditional Use Permit by the City of Moorhead. Motion carried 7-0.

MOORHEAD SENIOR HIGH MAJOR MAGNITUDE FIELD TRIP REQUESTS AND FUND RAISING ACTIVITIES: Hastad moved, seconded by Thompson, to approve the Moorhead Senior High School major magnitude field trip requests and fund raising activities. Motion carried 7-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Foss reported that Cummings, Hewitt, Ladwig, and Thompson will attend the August 11-13 MSBA Summer Seminar in Bloomington. Foss requested Board attendance at the various district fall workshop activities. Foss reported on the upcoming, September 27, Concordia College's 1999 Faith, Reason and World Affairs Symposium. Hewitt agreed to be a participant on the primary and secondary panel at the conference.

REGULAR MEETING
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ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:05 p.m.

Carol Ladwig, Clerk

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
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AUGUST 23, 1999
PAGE 1

MEMBERS PRESENT: Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, Carol A. Ladwig, Kristine Thompson, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Jim Hewitt.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Gustafson moved, seconded by Thompson, to approve the agenda as presented. Motion carried 6-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Pete Marinucci, 823 20th Street North (Moorhead), expressed his opposition to any relocation of the Red River Alternative Program to Voyager School.

CONSENT AGENDA: Ladwig moved, seconded by Cummings, to approve the following items on the Consent Agenda:

Change Orders #4 and #8 - Junior High School - Approve the change orders for an increase of \$12,514.

Change Order #5 - Washington - Approve the change order for an increase of \$6,372.

Change Order #6 - Probstfield - Approve the change order for a reduction of \$2,287.

Grant - Accept the \$4,450 grant from the State of Minnesota for funding the purchase of a specialized personnel lift.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
AUGUST 23, 1999
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New Employees

Sayra Crary - ESL Teacher, Robert Asp, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Brian Dinda - Social Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Tiffani Erickson - Grade 4 Teacher, Probstfield, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Janette Klungvedt - R. R. Teacher, Washington, BA (0-6) .50 FTE \$12,500.00, effective for the 1999-2000 school year.

Virginia Rutter - Title I Teacher, Robert Asp, BA+15 (0-6) \$26,125.00, effective for the 1999-2000 school year.

Lori Schroeder - R.R./Title I Teacher, Edison, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Kathleen Gress-Jorgensen - Switchboard Operator, Senior High, B21 (0-2) \$9.83 per hour, 4.75 hours daily, effective immediately.

Mark Gangl - Autism Paraprofessional, Senior High, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 25, 1999.

Debra Schieffer - Early Childhood Program Secretary, A12 (0-2) \$9.26 per hour, 20 hours weekly, effective August 23.

Patricia Haugen - R.R. Teacher, Washington, MA+45 (7) .50 FTE \$17,615.50, effective for the 1999-2000 school year.

Resignations

Ruth Berglin - ESL Teacher, Robert Asp, effective immediately.

Scott Colbeck - Grade 5 Teacher, Robert Asp, effective immediately.

Thomas Gravel - Social Teacher, Senior High, effective immediately.

David Nale - Science Teacher, Senior High, effective immediately.

David Traaseth - Grade 4 Teacher, Riverside, effective immediately.

Carol Blattenbauer - Receptionist, Senior High, effective immediately.

Tim Dent - Night Computer Operator, Townsite Centre, effective immediately.

Troy Brewster - EBD Paraprofessional, Edison, effective immediately.

Nicole Harriger - EBD/OHI Paraprofessional, Probstfield, effective immediately.

Mary Johnson - Computer Operator Food Service, Junior High, effective immediately.

Jennifer Kraft - Lunchroom Supervisor, effective immediately.

REGULAR MEETING
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Kristina Osagie - Crisis Outreach Counselor, Junior High, effective immediately.
Duoc Van Pham - ESL Paraprofessional, Senior High, effective immediately.
Nahro Hamad - ESL Paraprofessional, Senior High, effective immediately.

Leave of Absence

Ann Dahl - Grade 2 Teacher, Riverside, for the school year 1999-2000.

Family/Medical Leave

Rebecca Meyer-Larson - English Teacher, Senior High, to begin approximately September 7 for six weeks.

Change in Contract

Diane Rix - Special Education Secretary, B21 (11) , to Principal's Secretary, Riverside B22 (10) \$11.38 per hour, 8 hours daily, 206 days, effective August 16, 1999.

Motion carried 6-0.

COMMITTEE REPORTS: A brief report was heard regarding the Clay County Joint Powers Collaborative Board meeting.

WASHINGTON PRINCIPALSHIP: Ladwig moved, seconded by Gustafson, to employ Pamela S. Becker as the George Washington Elementary Principal effective August 24, 1999 at an annualized salary of \$68,122 as identified on Step 8, D63 of the 1999-2000 Principals' Salary Schedule. Motion carried 6-0.

K-6 BUILDING PROFILES: Kovash provided a review of the elementary building profiles.

CONSTRUCTION PROJECT PROGRESS REPORT: Astrup provided an update related to the construction progress.

SUMMER PROGRAMS: Lynne Kovash, Pat King, Deb Pender, Scott Matheson, and Steve Morben provided a review of the various summer school programs.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
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PAGE 4

GRADUATION STANDARDS IMPLEMENTATION MANUAL: Gustafson moved, seconded by Cummings, to approve the amendments to the Graduation Standards Implementation Manual and direct administration to send the attached amendments to the Commissioner of the Department of Children, Families & Learning. Motion carried 6-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Ladwig commented on the upcoming September MSBA Fall Area meetings. Discussion will be held regarding the MSBA Summer Seminar at the next meeting. Foss commented that four superintendent candidates were interviewed on August 20 and the Board will be scheduling site visits. Foss thanked the Advisory Panel participants for putting in a long day and Lynne Kovash for serving as facilitator.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:29 p.m.

Carol Ladwig, Clerk

MEMO #: I-00-059



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: HUGS Program Dialogue
DATE: September 7, 1999

Susie Lomas, Cindy Ahrends and elementary principals will update and dialogue with the school board regarding the HUGS program for the K-4 buildings.

LAK/smw

MEMO #: I-00-058



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: School Calendar and Marketing Moorhead Dialogue

DATE: September 7, 1999

Pam Enz will update and dialogue with the school board regarding the school calendar and Marketing Moorhead.

LAK/smw

MEMO #: I-00-062



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Opening of School - Update
DATE: September 9, 1999

Attached is a copy of opening day enrollment figures from September 1, 1999. This information and general information about the start of school will be reviewed.

LAK/smw
Attachment

ENROLLMENT
MOORHEAD PUBLIC SCHOOLS
OPENING DAY 9-1-99 (revised)

Target	20	21	25	25	27	28	28		
SCHOOL BUILDING	K	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	SELF-CON SPECIAL EDUC.	TOTALS
EDISON	20 20 20 20 20 MSU 1 0 0	21 21 21 20 20 1 0 3	25 25 25 25 1 0 0	22 22 21 22 8 7	23 23 23 23 23 1 1 5	24 24 4 8		1 4	593 5 6 7
Immersion PROBSTFIELD	21 20 20 21 16 21 1 1 9	15 21 21 19 21 20 16 20 1 5 3	24 24 24 23 23 23 1 4 1	18 23 22 22 23 1 0 8	26 27 27 26 27 1 3 3				688 6 5 4
RIVERSIDE	19 18 18 18 7 3	19 19 19 19 5 7	24 24 25 7 3	21 21 21 6 3	27 27 25 7 9	29 29 5 8		6	362 4 0 9
full day WASHINGTON	20 20 21 20 8 1	19 18 19 18 18 9 * 1 2 9 * 1 2 8 * 1 2 1 1 8	24 25 25 25 9 * 1 2 9 * 1 2 8 * 1 2 1 3 5	25 24 23 23 24 24 1 4 3	27 27 27 27 26 1 3 4				678 6 1 1
ROBERT ASP						3 4 7	4 2 3		801 7 7 0
TOTAL BY GRADE	3 7 3	4 3 1	4 4 9	4 0 1	4 6 1	4 5 3	4 2 3	2 0	2921 3 0 1 1
ELEMENTARY PRESCHOOL									7 6
TOTAL ELEMENTARY (INCLUDING PRESCHOOL AND SPECIAL EDUCATION)									3 0 8 7
	GRADE 7	GRADE 8	GRADE 9	GRADE 10	GRADE 11	GRADE 12	MCAP/ OUTREACH	SELF-CON DET/SHEL	
MOORHEAD JUNIOR HIGH	4 6 0	4 3 9					18 9 2 7	3 7 8	953 9 3 4
MOORHEAD SENIOR HIGH			4 5 7	4 4 1	4 4 8	3 8 1	41 10 5 1	25 18 4 4	1732 1 8 2 2
TOTAL KINDERGARTEN THROUGH GRADE 12 (INCLUDING SPECIAL ED)									5907 5 7 6 7
TOTAL PRESCHOOL THROUGH GRADE 12 (INCLUDING SPECIAL ED)									

SPECIAL EDUCATION CHILD COUNT

MSU = MOORHEAD STATE UNIVERSITY EARLY EDUCATION CENTER
FD = FULL DAY KINDERGARTEN
** = MULTI-AGE CLASSROOMS

Enrollment 1999-2000 opening day

	Actual	Projected	Variance	1998	Variance
Kindergarten	373	420	-47	420	-47
Grade 1	431	424	7	450	-19
Grade 2	449	438	11	408	41
Grade 3	401	388	13	465	-64
Grade 4	461	469	-8	464	-3
Self cont, Alt ed	20			26	-6
Grade 5	453	463	-10	416	37
Grade 6	423	407	16	473	-50
Grade 7	460	469	-9	454	6
Grade 8	439	456	-17	460	-21
Self cont, Alt ed	35			39	-4
Grade 9	457	490	-33	445	12
Grade 10	441	459	-18	465	-24
Grade 11	448	455	-7	410	38
Grade 12	381	399	-18	412	-31
Self cont, Alt ed	95			100	-5
Total K - 12	5767	5736	31	5907	-140
Early Childhood Sp. Ed.	76		76	52	24
Total Pre K - 12	5843		76	5959	-116

1999 Opening Enrollment by Building

	Actual	Projected	Variance	1998	
Edison	567	581	-14	593	-26
Probstfield	654	640	14	688	-34
Riverside	409	320	89	362	47
Washington	611	630	-19	678	-67
Robert Asp	770	784	-14	801	-31
Junior High	934	923	11	953	-19
Senior High	1822	1865	-43	1832	-10
Total K-12	5767	5743	24	5907	-140
Early Childhood Sp. Ed.	76		76	52	24
Total Pre K - 12	5843		5843	5959	-116

MEMO #: B00126

AUG 24 1999

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP *B. Astrup*

DATE: AUGUST 23, 1999

SUBJECT: RESCHEDULING OF PUBLIC HEARING ON PROPOSED PROPERTY
TAXES PAYABLE IN 2000

We need to reschedule our Public Hearing on Proposed Property Taxes payable in 2000 because our date of Monday, December 6, 1999, 7:00 pm, conflicts with the City of Moorhead. I am suggesting we change our date to Monday, November 29, 1999 at 7:00 p.m. (We can keep our continuation date of Monday, December 13, 1999, 7:00 p.m.)

Suggested Resolution: Move to approve the date change of Monday, December 6, 1999 to Monday, November 29, 1999 for the Public Hearing on Proposed Property Taxes payable in 2000.

LEVY CATEGORY	LEVIES EXCLUDED FROM HACA ALLOC	LEVIES INCLUDED IN HACA ALLOC	TOTAL LEVY
MAXIMUM LEVY / LIMITATION	PROPOSED / CERTIFIED LEVY	MAXIMUM LEVY / LIMITATION	PROPOSED / CERTIFIED LEVY
(1) GENERAL--RMV VOTER APPROVED	774,726.98	NONE	774,726.98
(2) GENERAL--NTC VOTER APPROVED	6,450.00	NONE	6,450.00
(3) STATE DETERMINED GENERAL EDUCATION	5,208,889.97	NONE	5,208,889.97
(4) GENERAL--NTC OTHER	NONE	648,468.18	648,468.18
(5) COMMUNITY SERVICE--OTHER	179,487.23	NONE	179,487.23
(6) GEN DEBT SERV-- VOTER APPROVED	937,636.12	NONE	937,636.12
(7) GEN DEBT SERV-- OTHER	943.02	NONE	943.02
(8) TOTAL LEVY BEFORE ADJUSTMENT	7,108,133.32	648,468.18	7,756,601.50

TRUTH IN TAXATION LEVY CATEGORIES: VOTER APPROVED LEVIES = (1) + (2) + (6) / (9) REDUCT FOR VOTER APPROVED /
STATE DETERMINED LEVY = (3) / NET GENERAL DEBT SERV EXCESS * / 50,000.00 /
ALL OTHER LEVIES = (4) + (5) + (7) /

HACA IS ALLOCATED ONLY TO THE GENERAL--NTC OTHER CATEGORY (LINE 4). IF
THE AMOUNT IS LESS THAN THE REDUCTION FOR HACA, ALLOCATE THE REMAINING HACA
TO THE "EXCLUDED FROM HACA ALLOCATION" CATEGORIES AS NEEDED IN THE FOLLOWING
ORDER: (5) COMMUNITY SERVICE; (3) STATE DETERMINED GENERAL EDUCATION;
(2) GENERAL--NTC VOTER APPROVED; (7) GENERAL DEBT SERVICE--OTHER; (6) GEN
DEBT SERVICE--VOTER APPROVED; AND (1) GENERAL--RMV VOTER APPROVED.

* NET DEBT EXCESS IS THE DEBT SERVICE EXCESS AMOUNT CERTIFIED TO THE
DEPARTMENT LESS ANY AMOUNT APPROVED BY THE COMMISSIONER OF CHILDREN,
FAMILIES AND LEARNING TO BE RETAINED. THE COUNTY AUDITOR MUST REDUCE THE
GENERAL DEBT SERVICE LEVIES BY THE FULL AMOUNTS SHOWN AT RIGHT.

SCHOOL DISTRICTS CERTIFYING THE MAXIMUM LEVY LIMITATION FOR THE PROPOSED
LEVY MAY CERTIFY THE DOLLAR LIMITATION SHOWN, OR INDICATE "MAXIMUM" IN THE
SPACE PROVIDED ON LINE (14) AT RIGHT.

SCHOOL DISTRICTS CERTIFYING LESS THAN THE MAXIMUM LEVY LIMITATION FOR ANY
CATEGORY MUST COMPLETE THE APPROPRIATE SECTIONS OF PAGES 19 THROUGH 25 AS
NEEDED TO DOCUMENT THE SPECIFIC AMOUNTS CERTIFIED FOR EACH LEVY COMPONENT.


THE SCHOOL DISTRICT MUST SUBMIT THE COMPLETED ORIGINAL OF THIS FORM TO THE
HOME COUNTY AUDITOR BY SEPTEMBER 30, 1999. A DUPLICATED COPY MUST BE
SUBMITTED TO THE MN DEPT OF CHILDREN, FAMILIES AND LEARNING, EDUCATION
FUNDING TEAM, BY OCTOBER 7, 1999.

(10) REDUCTION FOR OTHER NET
GENERAL DEBT SERVICE EXCESS * /
(11) REDUCTION FOR HACA / 270,104.00 /
(12) SUBTOT CERT LEVY ON TAX /
CAP AFTER ADJ (EXC MKT VAL REF) /
(13) GRAND TOTAL CERTIFIED LEVY /
AFTER ADJUSTMENTS /
(14) IF CERTIFYING MAXIMUM LEVY /
FOR PROPOSED TYPE "MAXIMUM" HERE /

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY VOTED
BY THE SCHOOL BOARD FOR TAXES PAYABLE IN 2000.

SIGNATURE OF
SCHOOL BOARD CLERK _____

DATE OF CERTIFICATION _____

Memo #: B00136
To: Dr. Anderson
From: Beth Astrup 
Date: September 7, 1999
Subject: Proposed property tax levy for 1999 Payable 2000

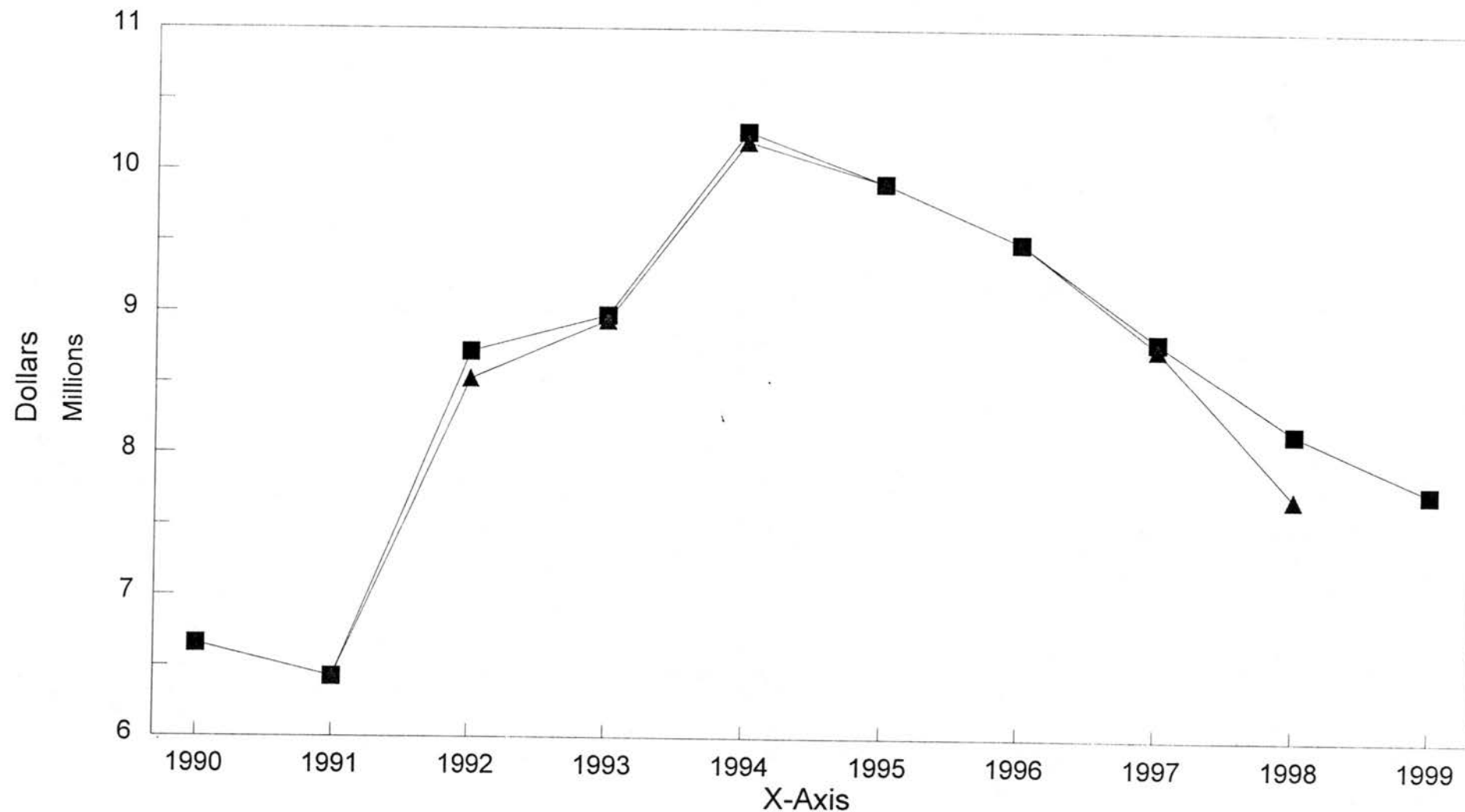
Maximum preliminary levy for 1999	\$7,436,497.50
Actual levy for 1998	<u>7,180,281.96</u>
Increase (total dollars)	\$ 256,215.54
Increase (%)	3.57%

At this time it is recommended that the District certify to the county auditor the "maximum" levy. By setting the preliminary levy at the maximum, any adjustments that are made by the state can be sent directly to the county auditor and would not require a special board meeting to change the preliminary levy. The District can make decisions on changes to the preliminary levy prior to final certification in December.

Suggested Resolution: Move to certify the maximum for the 1999 payable 2000 proposed levy.

77

1990 - 1999 Levy



■ Levy Limit ♦ Actual Levy

Memo #: B00137

To: Dr. Anderson

From: Beth Astrup *B. Astrup*

Date: September 7, 1999

Subject: Lighting at Matson Field

Attached you will find a request from the City of Moorhead to share in the expense of installing 58 new light fixtures at Matson field. I have also attached a memo I received from Don Hulbert relating to this matter.

The City of Moorhead is asking the District to contribute \$5,000 toward this project. Over the years the District's baseball program has been given the right to use the field for practice and games at no cost to the District. Given these circumstances, I share Don Hulbert's opinion that the District should contribute \$5,000 toward this project. The 1999-2000 preliminary capital budget would be changed to reflect this contribution.

Suggested Resolution: Move to approve an increase to the preliminary 1999-2000 capital budget in the amount of \$5,000 to go toward helping fund the lighting project at Matson field.

MOORHEAD MINNESOTA

500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561
(218) 299-5301

SEP 1 1999

August 31, 1999

Beth Astrup, Assistant Superintendent
Independent School District #152
Townsite Centre
810 4th Avenue South
Moorhead, MN 56560

Dear Beth:

Please find attached copies of various statements I have received from Moorhead American Legion concerning the cost for the installation of 58 new light fixtures at Matson Field.

As you may recall in our discussion, originally the project was in the neighborhood of \$20,000 with the city splitting the cost with the Legion since they were the lead partner. Unfortunately, as you can see in the statements, the costs escalated due to a number of factors and now the costs are in the neighborhood of \$33,000. As I indicated to you, Arnie Berg has stated the Legion will be able to pick up some additional costs; however, there appears to be a \$5000 gap which will have to be made up one way or another.

I was pleased that school personnel expressed an interest in partnering with the City and the Legion on the improvements to Matson Field and I'm hopeful the School District will be able to provide the additional \$5000 needed to finalize this project.

If you need additional information or if I can be of further assistance to you, please do not hesitate to contact me.

Sincerely,


James W. Antonen
City Manager

JWA/bj:8-31BA

Attachments

cc: Arnie Berg
Joe Baker

September 1, 1999

SEP 2 1999

TO: Beth Astrup
Ass't. Sup., Business

FROM: Don Hulbert
Activities Director

RE: City of Moorhead, Mattson Field Request

Jim Antonen and I have discussed the American Legion's request for \$5000. to help pay for a lighting upgrade at Mattson Field in North Moorhead. The total cost of the project was \$33,000. Work was completed by Moorhead Electric and included the addition of 56 lights.

Moorhead High School varsity baseball players practice and play at this facility. Sub-Section and Section baseball games are scheduled at Mattson on a rotating basis within our Region. This lighting upgrade will improve the quality of the facility and provide a safe game environment.

I support the project and believe our involvement will help maintain a positive working relationship with the City of Moorhead and the American Legion.

MEMO #: I-00-054



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Drivers' Education
DATE: September 2, 1999

Community Education has been offering the behind the wheel drivers' education program for the past couple of years. Over the last summer there were extra costs to the program due to accidents and repairs. It has also been estimated that community education loses a modest amount of money on the program along with the additional time the office personnel spends on the program.

It also appears this program is a duplication of services offered elsewhere in the community. Private driver education businesses have prices that are comparable to those we offer through the district.

The classroom portion of the program will not be discontinued due to the fact we are able to offer this class to students at the high school before and after the school day.

Suggested Resolution: Move to approve the discontinuation of the behind the wheel portion of drivers' education.

LAK/smw

MEMO #: S-00-042

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRA*

RE: School Board Election Resolution

DATE: September 7, 1999

Attached please find the Resolution Relating to the Election of School Board Members and Calling the School District General Election.

Suggested Resolution: Move to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election resolution as presented.

BRA:mdm
Attachment

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT HEREBY RESOLVED by the School Board of Independent School District No. 152, as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

Scott Abrahamson
Sharon Christensen-Clark
Jim Cummings
Lisa Erickson
Kathy Fischer-Thom
Anton "Butch" Hastad
David Wayne Klemetson
Carol A. Ladwig
Bob Schieffer
William K. (Bill) Tomhave

If additional affidavits are received for the general election during the filing period, the clerk shall include their names on the ballot as though they had been included by name in this resolution.

2. The general election is hereby called and directed to be held on Tuesday, the 2nd day of November, 1999, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as established and designated by school board resolution dated October 9, 1995, for school elections not held on the day of a statewide election, are hereby designated for said general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least forty-nine (49) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

5. The clerk is authorized and directed to secure buff colored ballot boxes for the deposit of ballots at each polling place, to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date.

6. The clerk is further authorized and directed to cause buff colored printed ballots to be prepared for use at said election in substantially the following form:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD
GENERAL ELECTION



Put an (X) in the square opposite in the name of each candidate you wish to vote for.

SCHOOL BOARD MEMBER

VOTE FOR UP TO FOUR

☐

Scott Abrahamson

☐

Sharon Christensen-Clark

- ☐ Jim Cummings
- ☐ Lisa Erickson
- ☐ Kathy Fischer-Thom
- ☐ Anton "Butch" Hastad
- ☐ David Wayne Klemetson
- ☐ Carol A. Ladwig
- ☐ Bob Schieffer
- ☐ William K. (Bill) Tomhave
- ☐ _____
Write-in, if any
- ☐ _____
Write-in, if any
- ☐ _____
Write-in, if any
- ☐ _____
Write-in, if any

On the back of all ballots shall be printed "OFFICIAL BALLOT," the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded for deposit.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The slate of individuals, on file in the Office of the Superintendent each of whom is qualified to serve as an election judge, are hereby appointed as judges of the election to act as such at the respective polling places and for the respective precincts.

The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

/s/ _____

Carol Ladwig, Clerk

MEMO #: S-00-043

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *BRA*

RE: School Board Election Notice

DATE: September 7, 1999

Attached please find the Notice of General Election for the upcoming School Board election.

Suggested Resolution: Move to approve the Notice of General Election as presented.

BRA:mdm
Attachment

NOTICE OF GENERAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 152
(MOORHEAD)
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 152, (Moorhead), State of Minnesota, on Tuesday, the 2nd day of November, 1999, for the purpose of electing (four) school board members for four year terms. The ballot shall provide as follows:

↓ Put an (X) in the square opposite in the name of each candidate you wish to vote for.

SCHOOL BOARD MEMBER

VOTE FOR UP TO FOUR

- ☐ Scott Abrahamson
- ☐ Sharon Christensen-Clark
- ☐ Jim Cummings
- ☐ Lisa Erickson
- ☐ Kathy Fischer-Thom
- ☐ Anton "Butch" Hastad
- ☐ David Wayne Klemetson
- ☐ Carol A. Ladwig
- ☐ Bob Schieffer
- ☐ William K. (Bill) Tomhave
- ☐ _____
Write-in, if any
- ☐ _____
Write-in, if any

☐ _____
Write-in, if any

☐ _____
Write-in, if any

The combined polling places for this election and the precincts served by those polling places will be as follows:

<u>PRECINCT NUMBER</u>	<u>POLLING PLACE</u>
1. All territory in Independent School District No. 152 located in Moorhead city Ward 1, Precinct 1.	Mhd. National Guard Armory 1002 No. 15th Ave.
2. All territory in Independent School District No. 152 located in Moorhead city Ward 1, Precinct 2.	Geo. Washington School 901 No. 14th St.
3. All territory in Independent School District No. 152 located in Moorhead city, Ward 1, Precinct 3;	City Hall - Mall Area 500 Center Avenue
4. All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 1.	Trinity Lutheran Church 210 So. 7th St.
5. All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 2.	Grace United Methodist Church 1120 17th St. So.
6. All territory in Independent School District No. 152 located in Moorhead city, Ward 2, Precinct 3.	Moorhead Sports Center 324 24th St. So.
7. All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 1.	Lutheran Church of the Good Shepherd 1500 So. 6th St.
8. All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 2.	Concordia College Fieldhouse 7th St. & 12th Ave. So.
9. All territory in Independent School District No. 152 located in Moorhead city, Ward 3, Precinct 3.	Bethesda Lutheran Church 401 40th Ave. So.
10. All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 1.	Christ the King Lutheran Church 1900 So. 14th St.

- | | |
|--|--|
| 11. All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 2. | Triumph Lutheran Brethren Church
2901 20th St. So. |
| 12. All territory in Independent School District No. 152 located in Moorhead city, Ward 4, Precinct 3. | Triumph Lutheran Brethren Church
2901 20th St. So. |
| 13. All territory in Independent School District No. 152 located in Dilworth city. | Dilworth Community Center |
| 14. All territory in Independent School District No. 152 located in Sabin city. | Sabin Community Center |
| 15. All territory in Independent School District No. 152 located in Elmwood Township; Kurtz Township; Glyndon Township; Alliance Township; and, Holy Cross Township (all Townships south of Moorhead city except Moorhead Township). | Sabin Community Center |
| 16. All territory in Independent School District No. 152 located in Georgetown Township; Kragnes Township; Morken Township; Moland Township; and, Georgetown city. (all townships north of Moorhead city except Oakport). | Georgetown Community Center |
| 17. All territory in Independent School District No. 152 located in Oakport Township and Moorhead Township. | Clay County Courthouse
807 11th Street North
(1st Floor Conference Room) |

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on November 2, 1999.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

/s/ _____
Carol Ladwig, Clerk

MEMORANDUM P 99.290

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: September 7, 1999

SUBJECT: Resolution Discharging Bradley Stroup

The administration requests approval of the Resolution Discharging Bradley J. Stroup.

Suggested Resolution: Move to approve the Resolution as prepared and presented.

RL:sh



Moorhead Area Public Schools

Independent School District 152

Townsite Centre • 810 4th Ave. S. • Moorhead, Minnesota 56560
(218) 236-6400 • Fax: (218) 233-1610 • www.moorhead.k12.mn.us

RESOLUTION DISCHARGING BRADLEY J. STROUP

WHEREAS, a hearing on the proposed discharge of Bradley J. Stroup was held before a duly appointed Hearing Officer, James Reynolds, by the School Board of Independent School District No. 152, on July 22, 1999, pursuant to Minn. Stat. (1998) 122A.40, subd. 14; and

WHEREAS, Jim Cummings, Stacey Foss, Mark Gustafson, Anton B. Hastad, James Hewitt, Carol A. Ladwig and Kristine Thompson have read the entire transcript of the hearing conducted on July 22, 1999 and have reviewed all of the exhibits introduced and received into evidence; and

WHEREAS, said Hearing Officer, James Reynolds, submitted proposed Findings of Fact, Conclusions and Decision to said School Board dated August 31, 1999; and

WHEREAS, from the evidence adduced from said hearing and from all of the files, records and proceedings herein, and the School Board being advised in the premises, and the School Board being in receipt of the proposed Findings of Fact, Conclusions and Decision of the Hearing Officer, James Reynolds,

BE IT RESOLVED, by the School Board of Independent School District No. 152 that the Findings of Fact, Conclusions and Decision of the Hearing Officer, attached hereto, are hereby adopted.

BE IT FURTHER RESOLVED, by the School Board of Independent School District No. 152 that upon the Findings of Fact, Conclusions and Decision, attached hereto, Bradley J. Stroup is immediately discharged, effective September 14, 1999, pursuant to Minn. Stat. (1998) 122.40, subd. 13, and that the School Board give written notice of discharge to Bradley J. Stroup in substantially the following form:

An Equal Opportunity Employer



Moorhead Area Public Schools

Independent School District 152

Townsite Centre • 810 4th Ave. S. • Moorhead, Minnesota 56560
(218) 236-6400 • Fax: (218) 233-1610 • www.moorhead.k12.mn.us

RESOLUTION RESCINDING THE RESOLUTION PROPOSING TO DISCHARGE BRADLEY J. STROUP

BE IT RESOLVED, by the School Board of Independent School District No. 152 that the resolution proposing to discharge Bradley J. Stroup adopted on March 23, 1999 be rescinded.

BE IT FURTHER RESOLVED, by the School Board of Independent School District No. 152 that all references to the proposed discharge of Bradley J. Stroup be excluded from Bradley J. Stroup's personnel files.

An Equal Opportunity Employer

The mission of the Moorhead School District is to develop the maximum potential of every learner to thrive in a changing world.

Memo #: B00140
To: Dr. Anderson
From: Beth Astrup *B. Astrup*
Date: September 7, 1999
Subject: Custodial Staffing

The new construction projects have brought about a need for additional custodial time to maintain the new space. The District is adding approximately 21,000 square feet of total space between the Senior High, Robert Asp, and Washington. The District is also responsible for the maintenance of the second location for the Red River Area Learning Center which adds another 6,000 square feet to the equation.

Orv Kaste has estimated that the new space will require approximately 16 additional hours per day. One position will be added to the Senior High and hours will be added at the RRALC, Asp, and Washington in the amount equal to one FTE. I have attached a memo from Orv Kaste relating to this matter.

Suggested Resolution: Move to approve the addition of two custodial FTE's which will increase the cost to the general fund approximately \$50,000.

MEMORANDUM

Property Services Department
Maintenance Building

DATE: May 28, 1999

TO: Bob Lacher

FROM: Orv Kaste

SUBJECT: Custodial Staffing

JUN 7 1999

COPY TO:

Dr. ANDERSON

Ms. Astrup

JUN 10 1999

JUN 9 1999

We have several positions within the District which require less than 40 hours per week and are filled with part-time hours. Presently, these positions are filled with part time people, but when they resign it does create a problem trying to locate replacements. Sometimes they are filled by our regular custodial staff through overtime when no part time people are available. Presently the positions are as follows:

Edison	3 hours per day
MCAP at Armory	3-4 hours per day
Voyager	2 hours per day-3 times per week
Lincoln	2 hours per day
Senior High	8 hours per day-2 times a week

We also have one full time position that has split hours between Washington and Asp:

Asp	3 hours per day
Washington	5 hours per day

In addition with the new space being added this more hours are projected at:

Eastgate RRALC	3-4 hours per day
Washington	2 hours per day
Senior High	8 hours per day
Asp	2 hours per day

I would like to discuss with you the possibility of combining some of these hours into full time positions.

KAP/
PS990145

MEMO #: BO0130

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER
BETH ASTRUP



DATE: AUGUST 31, 1999

SUBJECT: CANCELLATION OF ARMORY LEASE

Cancellation clause:

"ISD may cancel this agreement at any time upon sixty (60) days written notice to the State if the Board of Education determines it is in the best interest of the school district to cancel this agreement."

Sixty (60) calendar days from September 13, 1999, would be November 11, 1999. If we send by certified mail with an effective date of November 30, 1999, we should meet the time lines.

Suggested Resolution: Move to approve notification of the appropriate personnel that we will cancel our lease effective, November 30, 1999.

Attachment: Copy of cancellation clause

2. PAYMENT: ISD agrees to pay the State according to the following schedule for the use of the facilities described on Exhibit A during the term of this agreement.

First Year	\$14,000
Second Year	\$22,000
Third Year	\$32,000

Payment shall be made as follows: One half of the annual rental shall be paid on the 15th of June and the balance shall be paid on or before December 31st of each year of this agreement. ISD shall not assign this lease without the prior written permission of the State. All payments shall be made payable to the Minnesota State Armory Building Commission, 1002 15th Avenue North, Moorhead, Minnesota, 56560.

3. CANCELLATION: The State reserves the right to cancel this agreement at any time in the event that any emergency arises which requires the use of the TACC by the military forces of the State of Minnesota and/or the United States. No claims for any damage that may result to ISD from any such cancellation shall be asserted or maintained by ISD against the State.

ISD may cancel this agreement at any time upon sixty (60) days written notice to the State if the Board of Education determines it is in the best interest of the school district to cancel this agreement.

4. LIABILITY: The State shall be bound by the scope of the Minnesota Tort Claims Act as it relates to any and all claims asserted against it.

ISD shall defend, indemnify and hold harmless the State, its officials, employees and agents, from any and all claims, causes of action, lawsuits, damages, losses, or expenses, including attorney's fees, arising out of or resulting from IDS's use of the TACC or performance of any actions required or permitted under this lease.

5. COMPLIANCE: ISD agrees to comply with all of the laws, rules, and regulations of the United States and the State of Minnesota, together with all rules and requirements of the Police and Fire Departments of the

MEMO #: B00129

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER
BETH ASTRUP



DATE: AUGUST 31, 1999

SUBJECT: LEASE D & M TECHNOLOGIES

Attached is a copy of the lease and significant points.

- Lease 6,600 Sq. Ft., September 1, 1999 to August 30, 2001. May be terminated by either part with a 30 day written notice. Rent - 4,390 Sq. Ft. x \$6.50 Sq. Ft. = \$3,575 per month.
- *Option to lease east office space - 4,390 Sq. Ft. on or before November 30, 1999. Rent for space \$1,500 per month.
- December 1, 1999 for 10,990 Sq. Ft. x \$7.50 = \$6,868.75 per month.
- Fit up costs to meet code requirements and school district needs are estimated to be \$77,500. A five (5) year amortization schedule would add \$1.47 Sq. Ft. for a monthly cost of \$1,618.19. If we terminate the lease before hand, we are responsible for balance. Balance can be prepaid without penalty.

* Allows us to move students back and forth to accommodate construction.

Suggested Resolution: Move to approve the lease for D & M Technologies, ground floor with fit up costs.

Attachment: Lease Agreement
Loan Amortization Table

LEASE AGREEMENT

This Lease Agreement made this 27th day of August, 1999, by and between D&M TECHNOLOGIES, INC. with its place of business at 1100 32nd Avenue South, Moorhead, MN 56560, hereinafter referred to as "Landlord" and Minnesota Independent School District No.152 aka MOORHEAD PUBLIC SCHOOLS, hereinafter referred to as "Tenant" whose address is 810 4th Avenue South, Moorhead, MN 56560.

WITNESSETH:

In consideration of the mutual covenants and agreements given and exchanged hereunder, the parties hereto declare, covenant and agree as follows:

1. PREMISES: Landlord hereby leases and demises to Tenant, and Tenant hereby leases from Landlord for the Lease Term as hereinafter defined the following described premises: approximately 10,990 square feet of ground floor space (approximately 6,600 SF of warehouse area and 4,390 SF of office area) located at 1100 32nd Avenue South, Moorhead, MN. (Shown on Exhibit A).

Tenant shall have the right on or before November 30th, 1999 to terminate the lease on the east office space of 4,390 SF and continue to lease 6,600 SF of the west ground floor (Exhibit A-2) (Rent for this contingency is addressed in Section 3 of this lease document). In the event Tenant executes said right, the term of the lease shall remain the same.

Tenant shall also be allowed non-exclusive use of outdoor yard/green space on the north and west portions of the property as shown in Exhibit A-1.

2. TERM: The term of this Lease Agreement shall commence on September 1, 1999, and shall continue to August 30, 2001. This Lease Agreement may be terminated by either party by giving written notice thirty (30) days prior to the end of lease period. If neither party gives notice, lease will convert to a month to month tenancy.

Tenant shall also have four (4) options to renew this lease for whatever space is occupied prior to the renewal date, for a term of 2 years each. Tenant must provide Landlord a one hundred eighty (180) day advance written notice indicating intention to exercise. All terms and conditions to remain the same, with a negotiation of rents.

3. RENT: From September 1, 1999 to November 30, 1999 (the first three months of the lease) Tenant shall pay, without demand, \$5,075.00 per month (\$5.54 Per SF), for the complete and total rental for the premises. This rental rate does not include any improvement costs amortized into the lease. Rent for periods of occupancy of less than one month shall be prorated in proportion to the number of days of occupancy in that month. Tenant to pay \$0.00 to be held by owner as security deposit. Rent payments can be made payable to Landlord at the address as provided in Section 21, Notices.

If Tenant does not execute its right to terminate the lease for the east office space of 4,390 SF (as stated in Section 1), on December 1, 1999 through the duration of the lease Tenant's base rent shall be adjusted to the annualized sum of \$82,425.00, (\$6,868.75 per month / \$7.50 per SF). This rental rate does not include any improvement costs amortized into the lease.

If Tenant does execute its right to terminate the lease for the 4,390 SF of expansion space, a rental rate of \$3,575 per month / \$6.50 per SF shall remain in effect for the balance of the term of the lease.

5. USE: Tenant agrees that the leased premises shall be used and occupied for public education. Tenant agrees at its own cost and expense to obtain any and all licenses and permits necessary to effect such use.

Tenant agrees to occupy said premises in a careful manner and to surrender the same at the termination of this Lease, or any extension thereof in as good condition as when received, normal wear and tear excepted.

6. UTILITIES AND SERVICES:

	Heat	A/C	Electricity	W/S/G	Janitor	Repair/Maint. Bldg./Grounds
Tenant Expense:					X	
Landlord Expense:	X	X	X	X		X

Tenant shall provide janitorial and material supply service for the demised space as well as for the ground floor rest rooms and common hallway (if any). If Landlord secures a tenant (separate from the Moorhead Public Schools) for any portion of the ground floor not leased by Tenant, Tenant will remain responsible for janitorial and material costs of the ground floor rest rooms and common areas.

7. COMMON AREA MAINTENANCE: Landlord shall be responsible for common area maintenance which includes, but are not limited to heating, ventilating and cooling, real estate taxes and special assessments, parking lots, lighting, maintenance, snow removal, grounds maintenance and cleaning, sprinkling and alarm, repair & maintenance, and property and liability insurance. Common areas are defined as all property not occupied by a tenant but providing common access and benefit to all tenants and customers of the property. Common areas include, but are not necessarily limited to, parking lots, yards, central computer server room and entry areas.

8. REPAIRS AND MAINTENANCE. Tenant shall, at its expense, keep the interior of the Premises, including all partitions, interior doors, trade fixtures, and appurtenances thereof in clean, neat and good order, condition and repair, damage by unavoidable casualty excepted, but not including structural portions of the Leased Premises such as the foundation, outer walls, windows, exterior doors, exterior plate glass, and roof of the Leased Premises, and all major plumbing maintenance and repairs, including water heaters and water/sewer lines from the building to the street, and electrical and gas heating and air conditioning systems which shall be maintained by the Landlord. Landlord shall keep the common areas in good order and repair, and shall be responsible for the removal of snow and ice from the parking lot. Tenant will be responsible for snow removal in front of the west doorway.

Tenant will also be responsible to keep the designated north and west yard/green space areas in good condition and free of excessive trash. Tenant shall be responsible for the satisfactory repair or replacement (determined solely by Landlord) of any damage to the grass, trees or other landscaping feature.

9. TAXES. Landlord shall pay the general real estate taxes and installments of special assessments and assessments for special improvements and all other taxes, fees, assessments and other governmental charges of every kind and nature arising during the term of this lease with respect to the property and its improvements. If Tenant secures any (full or partial) property tax exemption from the City of Moorhead for the demised portion of the property, Landlord shall pass on that decrease in property taxes and lower the rent accordingly (total property taxes are currently equal to a pro rated cost of \$1.00 per SF).

10. PARKING. Tenant has use of the west parking lot. In the South parking lot, Landlord reserves the right to further designate and enforce customer and employee parking areas should it become necessary in Landlord's sole judgment to do so. Tenant may not leave any vehicle, including any type of recreational vehicle, in the designated parking areas for more than 48 hours unless prior written consent is given by Landlord.

11. SIGNAGE. Subject to Landlord's written approval, all signage fabrication and installation shall be at the expense of the Tenant unless otherwise specifically agreed to in writing by both parties.

12. GOVERNMENTAL REGULATIONS. Tenant shall, at Tenant's sole cost and expense, comply with and faithfully observe all of the rules, regulations, ordinances, laws and requirements of county, municipal, state, federal and other applicable governmental authorities, present or future ("Governmental Regulations") which affect the occupancy or use of, or carrying on of Tenant's business in the Leased Premises. Landlord shall, at Landlord's expense, make and comply with all Governmental Regulations which pertain to the common areas and those portions of the Premises, including the exterior, exterior doors, and structural portions which Landlord is required to repair hereunder.

13. INSURANCE:

- a) Public Liability Insurance. Prior to entry into the premises to begin Tenant's work and thereafter during the term of this Lease, Tenant shall keep in full force and effect at its expense, a policy or policies of public liability insurance with respect to the premises and the business of Tenant and any approved subtenant, licensee, or concessionaire, with companies licensed to do business in Minnesota, and approved by Landlord, in which both Tenant and Landlord and any person, firm or corporation designated by Landlord, shall be adequately covered under reasonable limits of liability not less than statutory requirements established by the State of Minnesota for said use. Tenant shall furnish Landlord with certificates or other evidence acceptable to Landlord that such insurance is in effect which evidence shall state that Landlord shall be notified in writing thirty (30) days prior to cancellation.
- b) Fire Insurance. The Landlord agrees to carry public liability insurance and insurance against fire and such other risks as are, from time to time, included in a standard extended coverage endorsement for the subject building.
- c) Waiver of Subrogation. The parties hereto each mutually agree to waive any cause of action which either may have against the other or the agents of the other for damage or harm to the leased premises, the common areas, or the contents of either, on the leased premises to the extent that such damage or harm is required to be insured against casualty insurance under the terms of this Lease, whether such damage or harm is caused by the negligence or fault of either party or its agent or not; and each party hereto agrees, that, to the extent it actually obtains casualty insurance coverage, such policy shall contain a waiver of subrogation rights on the part of such insurance company as against the other party to this Lease.

14. IMPROVEMENTS: Landlord shall construct the leased premises for Tenant's use and occupancy in accordance with plans and specifications prepared by Tenant's architect or engineer; incorporating in such construction all items of work as approved by the Landlord and described in Leasehold Improvement Exhibit B. Any work in addition to any of the items specifically enumerated as Landlord's work in Leasehold Improvement Exhibit attached hereto shall be performed by the Tenant at its own cost and expense.

Tenant agrees that it will not alter the leased premises or construct any improvements therein without prior written consent of the Landlord, which consent shall not be unreasonably withheld. Tenant agrees and understands that all improvements or alterations which shall be made pursuant to this paragraph, with the exception of the trade fixtures, shall be deemed to be fixtures and shall, at the expiration of this Lease, become part of the realty and the property of the Landlord. Landlord agrees that Tenant may remove any of its trade fixtures at the expiration of this Lease. Tenant agrees to repair any damage to the leased premises which may be caused by the removal of trade fixtures.

15. ACCESS: Tenant agrees that the Landlord may enter the leased premises either upon providing Tenant notice or during business hours to check for or perform routine maintenance required to be performed hereunder, and for all other purposes for which such an entry is desirable under the terms of this Lease. Landlord agrees that its entry into the premises to engage in any repairs will be done at such times and in such manner as to minimize interference with Tenant's business.

16. DEFAULT: Landlord shall give written notice to Tenant of any default under this Lease in the payment of rent or otherwise, and Tenant shall have the right for ten (10) days after receipt of such notice to cure any default with respect to the payment of rent and, with respect to any other default, shall have such time as may be reasonably necessary to cure such default.

In the event the Landlord shall default in the performance of any covenants agreed to be performed by Landlord, Tenant may give written notice to Landlord specifying the default and Landlord shall have 30 days after receipt of notice to cure the default. Tenant agrees that, in the event notice is given to the Landlord as aforesaid and Landlord is unable to complete performance of such breached covenant within the thirty-day period specified but is nevertheless proceeding with due diligence to perform such covenant at the expiration of such period, the period within which the foregoing remedies may be exercised, shall be extended to whatever reasonable time is necessary for the Landlord to reasonably complete such performance, after which time such remedies shall be applicable.

17. DAMAGE TO BUILDING: In the event of damage by fire or other casualty to the building in which the leased premises are located, if the damage is so extensive as to amount practically to the total destruction of the leased premises or of such building, this lease shall cease, and the rent shall be apportioned to the time of the damage. In all other cases where the leased property is damaged by fire or other casualty, Landlord may repair the damage with reasonable dispatch, and if the damage has rendered the leased property untenantable, in whole or in part, there shall be an apportionment of the rent until the damage has been repaired. The Landlord shall have the right to cancel this Lease by giving Tenant written notice of its intention so to do within 30 days of the time of the damage. This thirty (30) day notice shall be applicable only to circumstances where the premises has been substantially destroyed.

18. CONDEMNATION: In the event any part of the lease premises or common facilities servicing such premises is taken by public authority through the power of eminent domain, or conveyed by Landlord in lieu of an actual condemnation to any public authority, the Tenant or Landlord may, at its option, declare this Lease terminated without further obligation shall cease as of the day possession of such condemned or conveyed portion is given to public authority.

If Tenant elects to remain in possession of that portion of the leased premises which remains after the condemnation, it is agreed that the rent shall be reduced thereafter by an amount proportionate to the actual portion of the leased premises taken or, in the event no part of the leased premises is taken, but part of the common facilities is taken, the rent shall be reduced by an equitable amount to be agreed upon by the parties. In the event the Tenant elects to continue possession of the leased premises to an architecturally whole unit.

The parties agree that each shall retain whatever portion of the condemnation award is made to either by the condemning authority and that neither shall have claim to that portion of the award made to the other.

19. ASSIGNMENT, SUBLETTING, or TRANSFER: Landlord agrees that the Tenant may assign this Lease or sublease the premises at any time with the prior written consent of the Landlord which consent will not be unreasonably withheld, but it is understood that Tenant specifically agrees that such assignment or subletting shall not release it from any of the obligations assumed by it under this Lease and that it shall continue to be liable hereunder throughout the term of any such assignment or sublease.

In the event the Landlord shall assign his rights under this Lease or shall transfer his interest in said leased premises, it is understood that the assignee shall be bound by all the terms and conditions of this Lease and that the Landlord shall do all that is necessary to protect the rights of the Tenant in the event of any such assignment.

20. HOLDING OVER: Any holding over of the leased premises after the expiration or other termination of this Lease or any renewal or extension thereof shall operate and be construed as a tenancy from month to month at the same monthly rental rate that applied to the last preceding month and subject to all the other terms and conditions herein provided, and in no event shall the tenancy be deemed to be one from year to year or longer period. However, nothing contained herein shall be construed as consent by the Landlord to the holding over of the leased premises by Tenant.

21. NOTICES: For purposes of this Lease, it is agreed that any notices that are required to be given by the terms hereof shall be given by mail, certified with a return receipt requested, sent to the following addresses:

Landlord: David Ortner
D & M Technologies, Inc.
1100 32nd Avenue South
Moorhead, MN 56560

Tenant: Superintendent
Moorhead Public Schools
810 4th Avenue South
Moorhead, MN 56560

and any notices sent in such manner shall be conclusively presumed to be sent correctly whether actually received by the party hereto or not, unless the party shall hereafter notify the other in writing of an address change.

22. ARBITRATION: The parties hereto agree to make a good faith effort to reach agreement on all matters in dispute under this Lease agreement. In the event of any inability to reach agreement on any matter or controversies arising hereunder (including but not limited to) controversies with respect to plans and specifications to be prepared as provided herein, construction on the building, rental rates with respect to options exercised hereunder, the same shall be submitted, at the election of either party, to arbitration and presented for resolution to the American Arbitration Association under its rules then in effect. The decision of the American Arbitration Association shall bind the parties hereto and their successors or assigns, and such decision shall have the same force and effect as a decree of a court having competent jurisdiction over the controversy. The cost of said arbitration shall be borne equally by the parties.

23. SUCCESSORS: The conditions, covenants, and agreements in the foregoing Lease agreement to be kept and performed by the parties hereto shall be binding upon said parties, their heirs, executors, administrators, successors, and assigns.

24. ENTIRE AGREEMENT: This agreement constitutes the entire agreement between the parties, and each party understands that there are no other oral understandings or agreements other than those set out herein. This agreement cannot be added to, altered, or amended in any way except by a written agreement signed by both of the parties hereto.

25. NO SMOKING: Smoking is not permitted anywhere in or on the entire property.

26. DOOR LOCKS AND KEYS: Landlord shall provide Tenant two sets of keys to the demised space. Any changes to the existing door lock mechanisms done by the Tenant must be with the consent of the Landlord and must conform to the master key system of the property. If Tenant makes changes to the door lock or key mechanism, Tenant shall provide Landlord keys for the new lock mechanism. Upon vacation of the property, Tenant must return the locking mechanism back to its original system and/or condition at its own expense.

IN WITNESS WHEREOF, the parties have hereto set their hands and seals this ____ day of _____, 19____.

LANDLORD
D&M Technologies, Inc.

Date _____

By: _____
Its: _____

TENANT
Moorhead Public Schools

Date 8/27/99

By: Beth Astump
Its: Asst. Supt.

By: _____
Its: _____

COMM/MGMT/LEASES/D&M TECHNOLOGIES - MOORHEAD PUBLIC SCHOOLS DOC

The floor plan shows a building layout with the following rooms and dimensions:

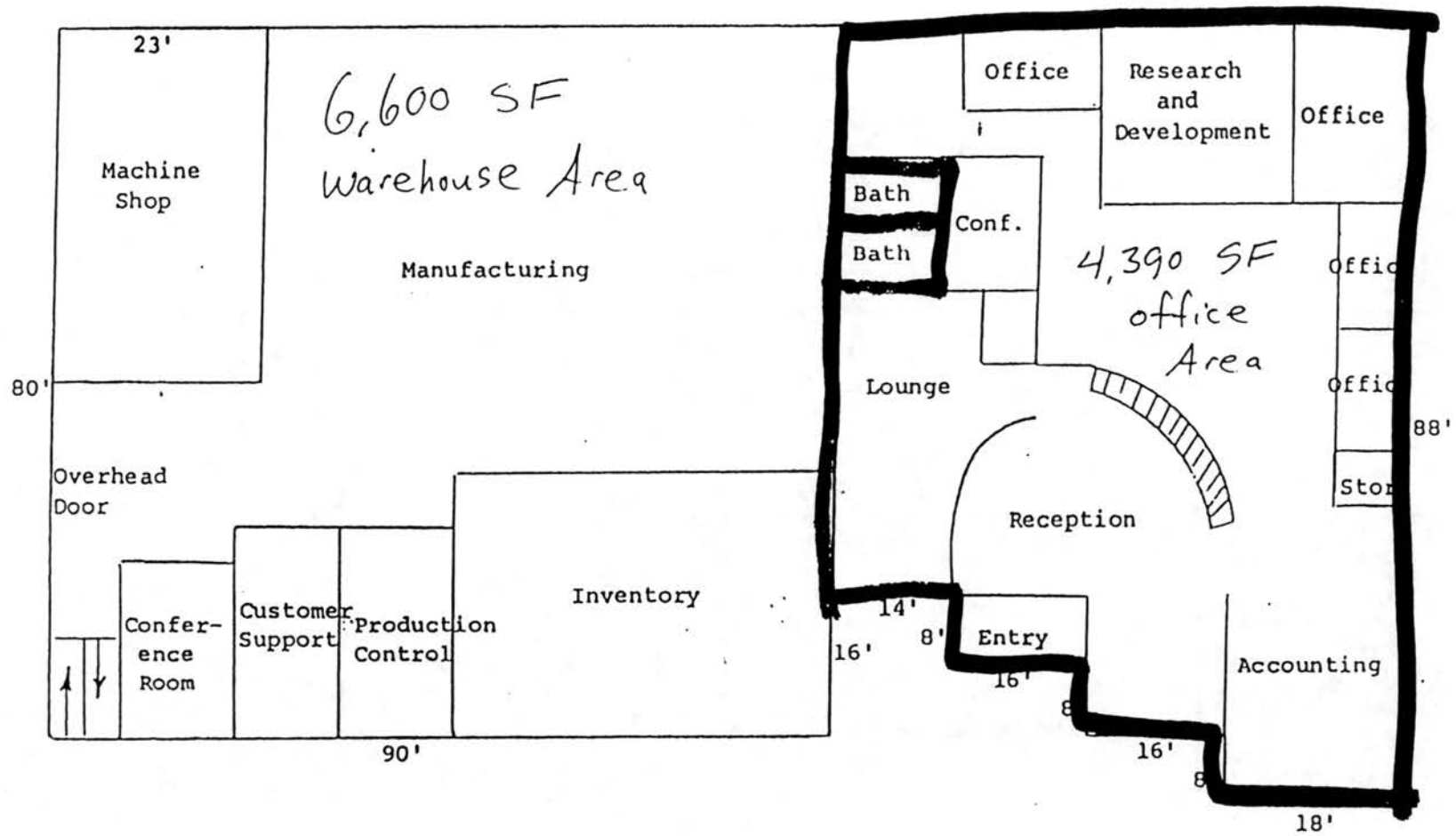
- Machine Shop:** 23' wide, 80' high.
- Manufacturing:** Large central area.
- Office:** Top right corner.
- Research and Development:** Below the top right Office.
- Office:** To the right of Research and Development.
- Office:** Below the rightmost Office.
- Office:** Below the previous Office.
- Office:** Below the previous Office.
- Storage:** Below the previous Office.
- Accounting:** Bottom right corner, 18' wide.
- Reception:** Curved area, 16' x 8'.
- Entry:** 16' x 8'.
- Lounge:** 14' x 8'.
- Conf.:** 16' x 8'.
- Bath:** 16' x 8'.
- Bath:** 16' x 8'.
- Inventory:** 90' wide.
- Production Control:** 90' wide.
- Customer Support:** 90' wide.
- Conference Room:** 90' wide.
- Overhead Door:** Located on the left side of the Conference Room.

Floor Plan

Exhibit A

Exhibit A-2

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FIRST FLOOR

Floor Plan

Exhibit A-2

EXHIBIT B

LEASEHOLD IMPROVEMENTS

Landlord will cause the following improvements to occur and shall amortize the total costs of said improvements, an amount no greater than \$77,500.00 at 9.25% interest over a 60 month schedule. Tenant shall pay this monthly amount to Landlord in equal monthly installments (such payment is in addition to rent as addressed in Section 2) over the term of the lease. Tenant also has the right to pay off the outstanding balance of these improvement costs at any time through the term of this lease.

If Tenant does not renew the lease at the end of the 24 month term, Tenant shall pay Landlord the entire outstanding balance due (remaining 36 month of unamortized improvement cost) on or before August 30, 2001. If Tenant does renew the lease the amortization schedule and monthly payment shall remain in place, any outstanding balance due at the end of that subsequent lease term shall be paid in full by Tenant if no additional lease renewal is executed.

- | | |
|--|-----------------------|
| 1. Fire Alarm upgrade | est. cost \$9,000.00 |
| 2. Emergency Lighting | est. cost \$5,000.00 |
| 3. Add one urinal to men's rest room | est. cost \$1,000.00 |
| 4. Expand rest rooms to make ADA compliant | est. cost \$1,500.00 |
| 5. Fire Dampers and related HVAC issues | est. cost \$10,000.00 |
| 6. Additional electrical needs | est. cost \$4,000.00 |
| 7. General Construction | est. cost \$20,000.00 |
| 8. Security and Technology Equipment | est. cost \$27,000.00 |

LOAN AMORTIZATION TABLE

What is the Loan Amortization Table Sheet?

Date
8/27/99

Lender Name
D&M Technologies

Pmnt #	Start of Period	Annual Interest Rate	Scheduled Balance	Actual Balance	Scheduled Payment	Interest Portion	Principal Portion	Additional Principal
1	08/99	9.25%	77,500.00	77,500.00	(1,618.19)	(597.40)	(1,020.80)	
2	09/99	9.25%	76,479.20	76,479.20	(1,618.19)	(589.53)	(1,028.66)	
3	10/99	9.25%	75,450.54	75,450.54	(1,618.19)	(581.60)	(1,036.59)	
4	11/99	9.25%	74,413.94	74,413.94	(1,618.19)	(573.61)	(1,044.58)	
5	12/99	9.25%	73,369.36	73,369.36	(1,618.19)	(565.56)	(1,052.64)	
6	01/00	9.25%	72,316.72	72,316.72	(1,618.19)	(557.44)	(1,060.75)	
7	02/00	9.25%	71,255.97	71,255.97	(1,618.19)	(549.26)	(1,068.93)	
8	03/00	9.25%	70,187.05	70,187.05	(1,618.19)	(541.03)	(1,077.17)	
9	04/00	9.25%	69,109.88	69,109.88	(1,618.19)	(532.72)	(1,085.47)	
10	05/00	9.25%	68,024.41	68,024.41	(1,618.19)	(524.35)	(1,093.84)	
11	06/00	9.25%	66,930.57	66,930.57	(1,618.19)	(515.92)	(1,102.27)	
12	07/00	9.25%	65,828.30	65,828.30	(1,618.19)	(507.43)	(1,110.77)	
13	08/00	9.25%	64,717.54	64,717.54	(1,618.19)	(498.86)	(1,119.33)	
14	09/00	9.25%	63,598.21	63,598.21	(1,618.19)	(490.24)	(1,127.96)	
15	10/00	9.25%	62,470.25	62,470.25	(1,618.19)	(481.54)	(1,136.65)	
16	11/00	9.25%	61,333.60	61,333.60	(1,618.19)	(472.78)	(1,145.41)	
17	12/00	9.25%	60,188.19	60,188.19	(1,618.19)	(463.95)	(1,154.24)	
18	01/01	9.25%	59,033.95	59,033.95	(1,618.19)	(455.05)	(1,163.14)	
19	02/01	9.25%	57,870.81	57,870.81	(1,618.19)	(446.09)	(1,172.10)	
20	03/01	9.25%	56,698.70	56,698.71	(1,618.19)	(437.05)	(1,181.14)	
21	04/01	9.25%	55,517.57	55,517.57	(1,618.19)	(427.95)	(1,190.24)	
22	05/01	9.25%	54,327.32	54,327.32	(1,618.19)	(418.77)	(1,199.42)	
23	06/01	9.25%	53,127.90	53,127.90	(1,618.19)	(409.53)	(1,208.66)	
24	07/01	9.25%	51,919.24	51,919.24	(1,618.19)	(400.21)	(1,217.98)	
25	08/01	9.25%	50,701.26	50,701.26	(1,618.19)	(390.82)	(1,227.37)	
26	09/01	9.25%	49,473.89	49,473.89	(1,618.19)	(381.36)	(1,236.83)	
27	10/01	9.25%	48,237.06	48,237.06	(1,618.19)	(371.83)	(1,246.36)	
28	11/01	9.25%	46,990.69	46,990.69	(1,618.19)	(362.22)	(1,255.97)	
29	12/01	9.25%	45,734.72	45,734.72	(1,618.19)	(352.54)	(1,265.65)	
30	01/02	9.25%	44,469.06	44,469.07	(1,618.19)	(342.78)	(1,275.41)	
31	02/02	9.25%	43,193.66	43,193.66	(1,618.19)	(332.95)	(1,285.24)	
32	03/02	9.25%	41,908.41	41,908.41	(1,618.19)	(323.04)	(1,295.15)	
33	04/02	9.25%	40,613.27	40,613.27	(1,618.19)	(313.06)	(1,305.13)	
34	05/02	9.25%	39,308.13	39,308.13	(1,618.19)	(303.00)	(1,315.19)	
35	06/02	9.25%	37,992.94	37,992.94	(1,618.19)	(292.86)	(1,325.33)	
36	07/02	9.25%	36,667.61	36,667.61	(1,618.19)	(282.65)	(1,335.55)	
37	08/02	9.25%	35,332.07	35,332.07	(1,618.19)	(272.35)	(1,345.84)	
38	09/02	9.25%	33,986.23	33,986.23	(1,618.19)	(261.98)	(1,356.21)	
39	10/02	9.25%	32,630.01	32,630.01	(1,618.19)	(251.52)	(1,366.67)	
40	11/02	9.25%	31,263.34	31,263.34	(1,618.19)	(240.99)	(1,377.20)	
41	12/02	9.25%	29,886.14	29,886.14	(1,618.19)	(230.37)	(1,387.82)	
42	01/03	9.25%	28,498.32	28,498.32	(1,618.19)	(219.67)	(1,398.52)	
43	02/03	9.25%	27,099.80	27,099.80	(1,618.19)	(208.89)	(1,409.30)	
44	03/03	9.25%	25,690.50	25,690.50	(1,618.19)	(198.03)	(1,420.16)	
45	04/03	9.25%	24,270.34	24,270.34	(1,618.19)	(187.08)	(1,431.11)	
46	05/03	9.25%	22,839.23	22,839.23	(1,618.19)	(176.05)	(1,442.14)	
47	06/03	9.25%	21,397.09	21,397.09	(1,618.19)	(164.94)	(1,453.26)	
48	07/03	9.25%	19,943.84	19,943.84	(1,618.19)	(153.73)	(1,464.46)	
49	08/03	9.25%	18,479.38	18,479.38	(1,618.19)	(142.45)	(1,475.75)	
50	09/03	9.25%	17,003.63	17,003.63	(1,618.19)	(131.07)	(1,487.12)	
51	10/03	9.25%	15,516.51	15,516.51	(1,618.19)	(119.61)	(1,498.59)	
52	11/03	9.25%	14,017.92	14,017.93	(1,618.19)	(108.05)	(1,510.14)	
53	12/03	9.25%	12,507.79	12,507.79	(1,618.19)	(96.41)	(1,521.78)	
54	01/04	9.25%	10,986.01	10,986.01	(1,618.19)	(84.68)	(1,533.51)	
55	02/04	9.25%	9,452.50	9,452.50	(1,618.19)	(72.86)	(1,545.33)	
56	03/04	9.25%	7,907.17	7,907.17	(1,618.19)	(60.95)	(1,557.24)	

LOAN AMORTIZATION TABLE

What is the Loan Amortization Table Sheet?

Date 8/27/99				Lender Name D&M Technologies				
Pmnt #	Start of Period	Annual Interest Rate	Scheduled Balance	Actual Balance	Scheduled Payment	Interest Portion	Principal Portion	Additional Principal
57	04/04	9.25%	6,349.93	6,349.93	(1,618.19)	(48.95)	(1,569.24)	
58	05/04	9.25%	4,780.69	4,780.69	(1,618.19)	(36.85)	(1,581.34)	
59	06/04	9.25%	3,199.34	3,199.35	(1,618.19)	(24.66)	(1,593.53)	
60	07/04	9.25%	1,605.81	1,605.82	(1,618.19)	(12.38)	(1,605.82)	

Insert Fine Print Here

Bob Blackman

Foss Associates

Architecture &
Interiors

August 27, 1999

Mr. Richard Davidson, Building Official
City of Moorhead
111 12th Street North
Moorhead, MN 56560

Re: Red River Alternative Learning Center
ISD #152
Moorhead, Minnesota #9900-02

Dear Mr. Davidson;

The Moorhead School District is requesting a Certificate of Occupancy for use of the west half of the first floor of the D & M Technologies building in south Moorhead as a type E Occupancy. The school district desires to occupy the building beginning September 1, 1999 to accommodate 50-60 students, grades 5-8.

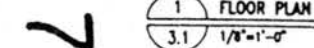
We have identified the following code related improvements that need to be addressed. The estimated time of completion is indicated following each item:

1. Install fire alarm and emergency lighting systems throughout occupied space. (Prior to occupancy)
2. Establish one-hour occupancy separations between the subject area and other type B Occupancies in the building. (see items 3-4 below.)
3. Currently, hollow metal and solid core wood doors in hollow metal frames occur in the proposed one-hour separation walls. These doors and frames will be replaced with 60 minute fire rated assemblies. (60 days)
4. Currently, the ventilation system that serves this area also serves second floor B Occupancy type spaces. Fire and smoke dampers will be installed within existing ducts at proposed occupancy separation walls. (3 weeks)
5. The men's and women's toilet room have toilet stalls that do not meet current Minnesota Accessibility Standards. A wall will be relocated to increase stall size. (60 days)

Enclosed is a floor plan showing the proposed area and the modifications that are planned. It is imperative to the School District that the space be available September 1st. Your prompt review and comment is appreciated.

218-236-1202

810 4th Avenue South • Suite 260
PO Box 306
Moorhead, Minnesota 56561
Fax 218.236.4945
e-mail info@fossassociates.com



MEMORANDUM P 99.281

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: September 7, 1999

SUBJECT: Leave of Absence

The administration requests approval of the Resolution Placing Marvilyn Richardson on a Medical Leave of Absence.

Suggested Resolution: Move to approve the Resolution as prepared and presented.

RL:sh

**RESOLUTION PLACING
MARVILYN RICHARDSON
ON A LEAVE OF ABSENCE**

WHEREAS, Marvilyn Richardson is a teacher of Independent School District No. 152,

WHEREAS, Marvilyn Richardson has requested that she be placed on a Minn. Stat. 122A.40, subd. 12 leave of absence.

BE IT HEREBY RESOLVED by the School Board of Independent School District No. 152 that Marvilyn Richardson be placed on a leave of absence pursuant to Minn. Stat. 122A.40, subd. 12, as set forth and pursuant to her request.

MEMO #: I-00-057



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: Building Profiles

DATE: September 7, 1999

Enclosed with the agenda are the 7-12 Building and District Profiles for the five-year period from 1994-95 through 1998-99.

Lynne Kovash will review a few highlights with the School Board and discuss the information provided.

The School Board will be asked to receive the Building and District Profiles at their September 27, 1999 meeting

LAK/smw
Enclosure

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

September 27, 1999

7:00 p.m.

S-Min 9-27-99
MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

*** We Are Proud of the Moorhead Highlights Dance Team and Coach Michelle Martin for the following summer dance camp accomplishments: First Place trophy for performing a routine evaluated by professional dancers; Superior trophy for their performance ability; Spirit Stick Award for promptness, respect, attentiveness, and overall attitude; and the final and by far the most prestigious award was the

SCHOOL BOARD AGENDA - September 27, 1999

PAGE 2

Leadership Award which was voted on by dancers at the camp for the team they believed as a whole was respectful, helpful, attentive, approachable, leaders of the camp, and overall the most admired and respected team at Camp.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. TEACHING/LEARNING MATTERS - Kovash

(1) Approval of Gift - Page 8

- B. SYSTEM SUPPORT MATTERS - Astrup

(1) Approval of Change Orders - Page 9

- C. HUMAN RESOURCE MATTERS- Lacher

(1) Approval of Lease - Page 10

(2) Approval of New Employees - Pages 11-12

(3) Approval of Change in Contract - Page 13

(4) Acceptance of Resignation - Page 14

(5) Approval of Leave of Absence - Page 15

- D. SUPERINTENDENT MATTERS - Anderson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____

Comments _____

3. COMMITTEE REPORTS

4. SUPERVISOR OF PLANNING, ASSESSMENT AND ONLINE RESOURCES:

Anderson

Page 16

Suggested Resolution: Move to approve Jim Lund as the Supervisor of Planning, Assessment and Online Resources on the non-aligned contract D61 (13) at an annual salary of \$60,859.13.

Moved by _____ Seconded by _____

Comments _____

5. 2000, 2001 AND 2002 LAND LEASE: Lacher

Page 17

Suggested Resolution: Move to approve the three-year lease for \$3,920 per year for the years 2000, 2001 and 2002.

Moved by _____ Seconded by _____

Comments _____

6. 1999 TAX ANTICIPATION CERTIFICATES: Astrup

Page 18

Suggested Resolution: Move to set October 7, 1999 as the date to sell approximately \$3,500,000 of Aid Anticipation Certificates. A Term and Pricing Committee consisting of the Board Chair and the Superintendent shall consider offers and award the sale of the Aid Anticipation Certificates.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - September 27, 1999

PAGE 4

7. **CLASS SIZE REDUCTION FUNDING**: Kovash

Page 19

Suggested Resolution: Move to approve the funding for full-day kindergarten of \$18,000 for the 1999-2000 school year.

Moved by _____ Seconded by _____

Comments _____

8. **SUBSTITUTE TEACHER**: Lacher

Page 20

Suggested Resolution: Move to approve the substitute bonus as presented.

Moved by _____ Seconded by _____

Comments _____

9. **1998-99 ANNUAL REPORT ON CURRICULUM, INSTRUCTION AND STUDENT PERFORMANCE**: Kovash/Enz

Page 21

Suggested Resolution: Move to direct administration to print the final copy of the Annual Report on Curriculum, Instruction and Student Performance and present it to the School Board at the October 11 meeting.

Moved by _____ Seconded by _____

Comments _____

10. **RESOLUTION RELATING TO PROPOSED DISCHARGE OF LINDA FITZGERALD**: Lacher

Page 22-23

Suggested Resolution: Move to approve the Resolution as prepared and presented.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - September 27, 1999
PAGE 5

11. **FEDERAL CLASS SIZE REDUCTION FUNDS**: Kovash
Page 24

Review of federal funding utilization.

12. **NON-ALIGNED EMPLOYEES**: Lacher
Page 25

Suggested Resolution: Move to approve the three-year salary/benefit package as recommended by administration.

Moved by _____ Seconded by _____
Comments _____

13. **MAJOR MAGNITUDE FIELD TRIP**: Kovash
Pages 26-27

Suggested Resolution: Move to approve the Major Magnitude Field trip as presented.

Moved by _____ Seconded by _____
Comments _____

14. **BUILDING PROFILES**: Kovash
Page 28

Suggested Resolution: Move to accept the Building Profiles as revised and direct administration to share them with staff and public as appropriate.

Moved by _____ Seconded by _____
Comments _____

15. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

SCHOOL BOARD AGENDA - September 27, 1999
PAGE 6

16. **CLOSE PUBLIC MEETING**: Foss

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____
Comments _____

17. **OPEN PUBLIC MEETING**: Foss

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____
Comments _____

18. **ADJOURNMENT**

SCHOOL BOARD AGENDA - September 27, 1999**PAGE 7****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Instr. and Curr. Adv. (ICAC)	September 17	7 am	Townsite
Supt. Advisory Council	September 16	7 pm	Townsite
District Student/Staff Asst.	September 20	3:30-4:30 pm	Townsite
Policy Review Committee	September 20	7 pm	Townsite
Com. Ed. Adv. Council	September 21	7 pm	Townsite
School Board	September 27	7 pm	Townsite
School Board	October 11	7 pm	Townsite
Long Range Planning Com.	October 12	3:45 pm	Townsite
District Student/Staff Asst.	October 18	3:30-4:30 pm	Townsite
Policy Review Committee	October 18	7 pm	Townsite
Washington Open House	October 19	5:30-7:30 pm	Washington
Com. Ed. Adv. Council	October 19	7 pm	Townsite
Supt. Advisory Council	October 21	7 pm	Townsite
MEA October 21 & 22			
School Board	October 25	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	October 28	7 am	Townsite
General Election	November 2	7 am-8 pm	
School Board	November 8	7 pm	Townsite
District Student/Staff Asst.	November 15	3:30-4:30 pm	Townsite
Policy Review Committee	November 15	7 pm	Townsite
Com. Ed. Adv. Council	November 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	November 18	7 am	Townsite
Supt. Advisory Council	November 18	7 pm	Townsite
School Board	November 22	7 pm	Townsite
Thanksgiving Holiday	November 25 & 26		No School

MEMO #: I-00-080



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: Gift Acceptance

DATE: September 21, 1999

The district has received a gift of an Apple Power Macintosh computer valued at \$800 from John Skinkle.

SUGGESTED RESOLUTION: Move to accept the gift of the Apple Power Macintosh computer and direct that a letter of thanks be sent to John Skinkle.

LAK/smw

MEMO #: B00152

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP *B. Astrup*

DATE: SEPTEMBER 22, 1999

SUBJECT: CHANGE ORDER #11 - ASP
CHANGE ORDER #12 - PROBSTFIELD
CHANGE ORDER #13 - WASHINGTON

Change Order #11 - Provide condensate pump	Add	\$ 740
Provide new cabinet unit		
heater at Vestibule 100	Add	\$1,870
Inc. dimension at rooms 104/105		
to enclose structural columns	Add	\$ <u>331</u>
	Add	\$2,941

Change Order #12 - Extend duct for new unit vent		
to corridor wall & conceal w/gyp		
board chase	Add	\$ 760
Provide ductwork modifications		
to adjust to new suspended ceiling	Add	\$1,282
Relocate 2 diffusers at Rm 121	Add	\$ <u>242</u>
	Add	\$2,284

Change Order #13 - Provide no hub clean outs at existing		
old stage area. enclose existing roof		
drain in center of classroom 118	Add	\$ 794
Remove existing exhaust hood, duct		
fan & cap roof curbs at workroom		
121	Add	\$ 578
Infill void below existing floor slab		
at classroom 118	Add	\$ <u>696</u>
	Add	\$2,068

Suggested Resolution: Move to approve Change Orders #11, #12 and #13 as specified above.

MEMO #: B00139

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER 

DATE: SEPTEMBER 7, 1999

SUBJECT: STATE OF MINNESOTA - DEPARTMENT OF ECONOMIC SECURITY
LEASE

Suite #	Sq. Ft.	Rate	Annual Rate	Monthly Rate	
161	3000	\$11.00	\$ 33,000	\$2750.00	10/1/99 - 9/30/2000
		\$11.33	\$ 33,990	\$2832.50	10/1/00 - 9/30/01
		\$11.67	<u>\$ 35,010</u>	\$2917.50	10/1/01 - 9/30/02

3 Year Total: \$102,000

Tenant to pay for fit-up construction:	\$17,785
A & F Fees:	\$ 5,000
Printing/Postage:	\$ 100
Contingency:	<u>\$ 2,000</u>
	\$24,885

Suggested Resolution: Move to approve the lease to the State of Minnesota
Department of Economic Security, Suite 161 for 3 years for a total rental amount of
\$102,000.00 plus fit-up costs not to exceed \$25,030.

MEMORANDUM

P 99.301

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: September 21, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Susan Morse	EBD Teacher, RRALC, BA (0-6) \$25,000, effective September October 9, 1999. (Position approved 1998-99)
Joanne Gomez	EBD Paraprofessional, RRALC, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 28, 1999. (Replace Linda Sanchez)
Eric Witthoett	EBD Paraprofessional, Shelter Care, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 28, 1999. (Replace Shannon ONeill)
Dawn Grenz	OHI/PI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 24, 1999. (Replace Pat Frahm)
Michelle Hartel	MSMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3hrs 45 min., effective October 4, 1999. (New)
Colleen Hillstad	AOM Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3 hours daily, effective September 17, 1999. (Replace B Chamberlain and L Denny)
Linda Nelson	MSMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3hrs. 45 min, effective October 1, 1999. (New)
Samuel Garcia	POHI Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 20, 1999. (Replace A Boe who was transferred)

Stephanie Budish Title I Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 5 hours daily, effective immediately. (Replace Lori Schroeder)

Joann Lien MSMI Paraprofessional, Robert Asp, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 20, 1999. (Replace Jennifer Navarro)

Mustafa Nabi ESL Paraprofessional, Adult Education, B21 (0-2) \$9.83 per hour, 21 hours per week, effective immediately. (Replace Salim Bineve)

Adrian Smith Day/Night Custodian, Senior High, A12 (0-2) \$9.26 per hour, 8 hours daily, effective September 29, 1999. (Replace Wyman Adkins who moved to nights)

Carol Boerner Switchboard Operator, Senior High, B21 (0-2) \$9.83 per hour, 4.75 hours daily, effective August 26, 1999. (Replace Georgia Gregoire)

Kim Overton Outreach Worker, Junior High, Non-Aligned C41 (0) \$12.18 per hour, effective immediately. (Replace Kristina Osagie)

Nazdar Hassan Bilingual Liaison, District Wide, Non-Aligned B21 (2) \$8.42 per hour, 6 hours daily, for 155 days. (New position Title VI Grant Money)

Michelle Rohrich Payroll Assistant, Townsite Centre, B22 (10) \$11.38 per hour, 8 hours daily, effective October 12, 1999. (Replace Diane Hanson)

Suggested Resolution: Move to approve the employments as presented.

RL:sh

MEMORANDUM P 99.302

TO: Dr. Anderson

FROM: Robert Lacher 

DATE: September 21, 1999

SUBJECT: Change in Contract

The administration requests approval of the change in contract of the following persons:

Jaimie Snowden Teacher, RRALC, from .75 FTE to full time FTE, effective immediately. (Replace part of Jane Butler)

Diane Hanson Ass't Payroll to Accounting, B23 (3) \$10.69 per hour, 8 hours daily, effective October 1, 1999. (Replace Julie Bauer)

Anne McLarnan Title I Paraprofessional, to Library Secretary, Riverside, A12 (0-2) \$9.26 per hour, effective September 28, 1999. (Replace Bonnie Bachmeier)

Suggested Resolution: Move to approve the change in contract as presented.

RL:sh

MEMORANDUM P 99.303

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: September 21, 1999

SUBJECT: Resignations

The administration requests approval of the resignations of the following person:


Wyman Atkins Night Custodian, Senior High, effective September 30, 1999.

Suggested Resolution: Move to accept the resignation as presented.

RL:sh

MEMORANDUM P 99.304

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: September 21, 1999

SUBJECT: Leave of Absence

The administration requests approval for Leave of Absence for the following person:

Nancy Krupich Library Secretary, Senior High, for the remainder of the 1999-2000 school year.

Suggested Resolution: Move to approve the Leave as presented.

RL:sdh

MEMO #: I-00-075



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: Supervisor of Planning, Assessment & Online Resource

DATE: September 20, 1999

As we review the work that has been done in graduation standards over the past year, the standards have been integrated into the district curriculum, K-12. Further refinement will continue with standards based education, but that role is being led by building facilitators and principals.

The position of supervisor of planning and assessment has evolved to include more emphasis on the management of information for our students and community.

Information gathered from local and state surveys indicates that teachers have the most concern about the management of information regarding high standards. The position of planning assessment and on-line resources would address this concern. The development of parent and teacher reporting systems is integral to creating a system that will benefit our families. As we look for ways to increase family and student involvement in education, a strong communication network is needed. The development of web based reporting on standards, assessment and planning provides information for district teachers, and families.

SUGGESTED RESOLUTION: To approve Jim Lund as the Supervisor of Planning, Assessment and On-Line Resources on the non-aligned contract D61 (13) at an annual salary of \$60,859.13.

LAK/smw

MEMO #: B00149

MEMO TO: DR. ANDERSON

FROM: ROBERT LACHER



DATE: SEPTEMBER 20, 1999

SUBJECT: 2000, 2001, AND 2002 LAND LEASE

The lease agreement for the 56 acres of school land south of the city on Hwy 75 is for \$3,920.00 per year.

The renter agrees to use proper fertilizer and crop rotation in order to keep the land in good shape.

Suggested Resolution: Move to approve the three year lease for \$3,920.00 per year for years 2000, 2001, and 2002.

MEMO #: B00151

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP 

DATE: SEPTEMBER 22, 1999

SUBJECT: 1999 TAX ANTICIPATION CERTIFICATES

The bond attorney that the district has been working with for the issuance of Aid Anticipation Certificates has recommended that the school board approve a Term and Pricing Committee to award the sale and execute a contract for the sale and purchase of the certificates on behalf of the district. The committee would consist of the Board Chair and the Superintendent and would act on behalf of the board on October 7, 1999, the sale date. Normally the sale would take place at a regular school board meeting, but the next meeting falls on a banking holiday and the proceeds from the sale are needed by the district on October 29th.

Suggested Resolution: Move to set October 7, 1999 as the date to sell approximately \$3,500,000 of Aid Anticipation Certificates.

A Term and Pricing Committee consisting of the Board Chair and the Superintendent shall consider offers and award the sale of the Aid Anticipation Certificates.

MEMO #: I-00-082



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: Set aside funds for Class Size Reduction

DATE: September 21, 1999

In the 1999 Omnibus K-12 Education Act, the district is required to reserve an amount equal to \$3 of the district's adjusted marginal cost pupil units for class-size reduction, all day kindergarten or reducing special education student-to-teacher ratios. The funding is \$18,000 for this year. At this time administration suggests that the funds are reserved for all day kindergarten. Next year the funding will be approximately \$75,000 to be used for class-size reduction, all day kindergarten or reducing special education student-to-teacher ratios. All day kindergarten will be reviewed as a part of the annual operating plan.

SUGGESTED RESOLUTION: To approve the funding for full day kindergarten of \$18,000 for 1999-2000 school year.

LAK/smw

MEMORANDUM P 99.305

TO: Dr. Anderson

FROM: Robert Lacher 

DATE: September 21, 1999

SUBJECT: Substitute Teacher Bonus

The administration requests the approval of the following substitute teacher bonus:

Sub for 50 days your daily rate goes from \$68.00 to \$70.00

Sub for 75 days your daily rate goes from \$68.00 to \$71.00

Sub for 100 days your daily rate goes from \$68.00 to \$72.00

This does not include long term substitute positions.

Suggested Resolution: Move to approve the substitute bonus as presented.

RL:sh

MEMO #: I-00-081



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: 1998-99 Annual Report on Curriculum, Instruction and Student Performance

DATE: September 21, 1999

The School Board has received copies of the draft 1998-99 Annual Report on Curriculum, Instruction and Student Performance which is a report from the Instruction and Curriculum Advisory Committee. This report was prepared by Pamela Enz.

This draft needs to be approved for printing. At the October 11 meeting the board will receive the final copy of the annual report which will then be mailed to all district household and forwarded to the Minnesota Department of Children, Families and Learning by October 15 to meet state requirements.

SUGGESTED RESOLUTION: Move to direct administration to print the final copy of the Annual Report on Curriculum, Instruction and Student Performance and present it to the School Board at the October 11 meeting.

LAK/smw

MEMORANDUM P 99.306

TO: Dr. Bruce Anderson

FROM: Robert Lacher *R Lacher*

DATE: September 21, 1999

SUBJECT: Resolution Proposing to Discharge Linda Fitzgerald

The administration requests approval of the Resolution Proposing to Discharge Linda Fitzgerald.

Suggested Resolution: Move to approve the Resolution as prepared and presented.

RL:sh

**RESOLUTION PROPOSING TO
IMMEDIATELY DISCHARGE LINDA FITZGERALD**

BE IT RESOLVED by the School Board of Independent School District No. 152 as follows:

1. That Linda Fitzgerald, a teacher of Independent School District No. 152, is proposed to be discharged immediately pursuant to Minnesota Statute 122.A.40, subd.13.
2. That written notice be sent to Linda Fitzgerald regarding the proposed immediate discharge as provided by law, and that said notice shall be in the form set forth in Exhibit A attached hereto.
3. That each and all of the grounds set forth in said notice are within the grounds for the immediate discharge of a continuing contract teacher pursuant to Minnesota Statute 122.A.40, subd.13.
4. That the contents of Exhibit A attached to this Resolution contain private data on individuals pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and, therefore, the Superintendent is specifically directed to maintain the private data classification of the exhibit in accordance with applicable state law, including the provisions of Minnesota Statutes Chapter 13.
5. That the written notice attached hereto as Exhibit A shall be signed by the Clerk of the School Board and served upon Linda Fitzgerald as determined by the administration of Independent School District No. 152.

The motion for the adoption of the foregoing Resolution was duly seconded by Board Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said Resolution was declared duly passed and adopted.

MEMO #: I-00-074



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Federal Class Size Reductions Funds
DATE: September 20, 1999

In August the district received funding from the federal government to reduce actual class size to 18. The funding received is \$161,000.00 for one school year, 1999-2000.

These funds are to be used to hire additional licensed teachers in the early elementary grades (1-3) to reduce regular class sizes to 18. Three percent may be used for district administration to include the public reporting requirement for the federal program. Our goal is to include that reporting as a part of the annual report on student progress. Up to 15 percent of the funding may be used for professional development and training. We will use that funding for staff development activities for new teachers.

The following positions have been funded:

Grade 1 - Washington	1 FTE Hired 9-1-99
Grade 1 - Probstfield	1 FTE Hired 9-1-99
Grade 2 - Literacy Groups Edison	.5 FTE Hired 9-1-99

These positions are under review at this time.

Grade 2 - Enrichment Reading & Math Riverside, Edison, Washington, Probstfield	.5 FTE To Be Employed October 1, 1999
Grade 3 - Enrichment Reading & Math Riverside, Edison, Washington Probstfield	.5 FTE To Be Employed October 1, 1999

The federal funds application will be presented at the October 11, 1999 school board meeting for approval.

LAK/smw

MEMO #: S-00-058

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. *bat*
Mr. Robert Lacher

RE: Non-Aligned Salaries

DATE: September 17, 1999

The salaries and benefits for the non-aligned group have been finalized for a three-year period.

As you may recall, this group just completed a package which covered the 1996/97-1998/99 school years.

A review of band and grade and comparable worth levels for this group resulted in the need for significant comparative worth adjustments for the three-year period.

Following please find the recommended increases for each of the three years:

	<u>Total Package</u>	<u>Dollar Increase</u>	<u>Increase</u>
Base Year Package	\$288,032		
Year One Package	\$344,211		
Regular Increase		\$11,521	4%
Comparable Worth Increase		<u>\$44,658</u>	<u>15.5%</u>
		\$56,179	19.5%
Year Two Package	\$397,581		
Regular Increase		\$13,768	4%
Comparable Worth Increase		<u>\$39,601</u>	<u>11.5%</u>
		\$53,370	15.5%
Year Three Package	\$435,423		
Regular Increase		\$15,903	4%
Comparative Worth Increase		<u>\$21,939</u>	<u>5.52%</u>
		\$37,842	9.52%

Suggested Resolution: Move to approve the three-year salary/benefit package as recommended by administration.

BRA:mdm

MEMO #: I-00-077



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Junior High Proposed Major Magnitude Field Trip
DATE: September 20, 1999

Attached is information received from Heidi Hoffman and Jeff Ekre, teachers and endorsed by Colleen Tupper, principal at Moorhead Junior High School regarding a proposed major magnitude field trip to Washington, D.C. from Saturday April 15, 2000 through Tuesday April 18, 2000. The field trip will provide a learning opportunity related to the curriculum and will be paid entirely by students and their families.

Suggested Resolution: Move to approve the Major Magnitude Field Trip as presented.

LAK/smw
Attachment

To: Members of the Moorhead School Board and Lynne Kovash
Re: Spring Trip to Washington D.C.
From: Heidi Hoffman and Jeff Ekre
Date: September 9, 1999

Once again the Moorhead Junior High is seeking approval of a trip to Washington D.C. 25-45 Junior High Students. They along with teachers, will be traveling with a student tour company, American Student Travel, specializing in Washington D.C. trips. The ratio of chaperones to students will be 10:1. Ninety two percent of all students visiting Washington D.C. are between sixth and ninth grade. This will be our fourth year for this trip, and it has always been a lifetime memory for all who have participated before. This trip does adhere to all the rules the Moorhead School Board has set for guidelines of major magnitude trips.

The purpose of this trip is to provide a highly motivated historical and cultural learning experience for students. Students will tour the most outstanding historical places in America-U.S. Capitol, Holocaust Museum, Arlington National Cemetery, Mount Vernon, Jamestown, Williamsburg, Smithsonian Complex, and much more. All educational components of the student travel program are supervised by a team of curriculum experts. The goal of this tour is to motivate students through experiential education and to provide them with learning opportunities that help them understand the significant history of our country.

We will leave for the trip on Saturday, April 15 and return on Tuesday, April 18, 2000. The cost is \$920.00, and is funded with monies coming from respective students and their families. No sponsored fundraising will take place. If you can please put this on your school board agenda as soon as possible, so students and parents can have enough time to pay for this trip.

We thank you for consideration in this matter.

Heidi Hoffman and Jeff Ekre

MEMO #: I-00-078



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Building Profiles Acceptance
DATE: September 20, 1999

Enclosed with the agenda are final copies of the Building and District Profiles for the five-year period from 1994-95 through 1998-1999. Item 33 on each elementary school have been revised to show the correct calculation of costs per square foot.

SUGGESTED RESOLUTION: Move to accept the Building Profiles as revised and direct administration to share them with staff and public as appropriate.

LAK/smw
Enclosure

Moorhead Area Schools

School Profiles



1994-95 through 1998-99

FINAL COPY

Prepared by the Office of Teaching & Learning

September 27, 1999

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Appendices

Appendix A: On File

MOORHEAD PUBLIC SCHOOLS

SCHOOL PROFILES

Listed below is an explanation of data elements which are included in the building profiles.

Average Daily Membership

Average Daily Membership will be the total membership in pupil units for each building.

Average Daily Attendance

Official Average Daily Attendance from the Minnesota Automated Reporting Student System data.

Attendance

This figure will reflect the proportion of days that students were in attendance throughout the year. It is calculated by dividing the Average Daily Attendance by the Average Daily Membership.

Enrollment

Enrollment by grade as of October 1.

Ethnicity

The number of students and percentage of students will be given by ethnic group as of October 1.

Mobility

Student population for each building will be given as it relates to those students who transferred from the building during the school year and number of students who entered the building during the school year. This data will include transfers within the district, those within the state and transfers from another state. The mobility will not reflect changes occurring from one school year to the next year based on natural progression from one building to the next.

Limited English Proficiency

The report will include students with Limited Proficiency in English.

Free and Reduced Lunches

The report will include the number of students who are receiving free and reduced lunches. The proportion of students approved for free and reduced lunches will be reflected in these figures.

Retention in Grade

This data will reflect students who did not meet promotion standards at the end of the school year or after completion of summer school. At the high school level, students retained will be students who do not acquire the number of credits for promotion to the next grade level.

Special Education Status

The number of students receiving special services by primary disability.

Home Language

The language reported as the language primarily used at home will be listed. Data will include number of students and home language.

Failure Rate

This data will indicate the percentage of secondary students who failed no semester courses, one semester course, and 2 or more semester courses during one school year.

Dropout Rate

The district dropout rate will reflect students in grades 7-12 who dropped out during the year or did not re-enroll as expected in September and did not have a request of transfer of records from another school.

Absences/Unexcused Absences

Elementary school profiles report the number of students who received no absences, 1 to 5, 6 to 10, 11-15, 16-20, and 20 or more.

Secondary school profiles report the number of students who received no unexcused absences, 1 to 5, 6 to 10, 11-15, 16-20, and 20 or more.

Suspension

The number of students suspended from school will be reported. This will include the number of students in in-school suspension and those with out-of-school suspension.

Bus Suspension

This report will include the number of students suspended from bus transportation for one or more days during the school year.

Alternative School Setting

The report will include the number of students served through Outreach, MCAP, P.M. School and/or other alternative settings.

Detention

The report will include the number of detentions served.

Physical Assaults/Fighting

The report will list the number of reported assaults committed by students.

Weapons

This report will include the number of students who were charged with weapon offenses.

Tobacco

This report will include the number of students disciplined due to tobacco usage.

Alcohol

This report will include the number of students disciplined due to alcohol usage.

Other Drug Use

This report will include the number of students disciplined based on other drug usage.

Vandalism

This report will include the number of students disciplined due to vandalism.

Co and Extra Curricular Activities

This report will include the number of boys and girls enrolled in each activity.

Achievement

1. Reading - Profile will include the Iowa Test of Basic Skills. Reports by number of students in each national quartile at all grades tested above grade 3.
2. Results of the Gates-MacGinitie reading test at grades 6, 8 and 10 will be profiled.
3. Math - Profile will include the Iowa Test of Basic Skills. Reports by number of students in each national quartile at all grades tested above grade 3.
4. ACT scores - The ACT profile will be given including those students who take core curriculum courses and those who do not. The score will also indicate percent of students tested as compared to state and national results. Individual areas of English, mathematics, reading, and science reasoning will be reported as well as a composite score.
5. State Basic Standards test results for classes beginning with the class of 2000 at level tested (ie: Grade 8 for 1995-96).
6. Minnesota Assessment testing results will be included in the years that those specific assessments are utilized.
7. Grade distribution by ethnicity is given for secondary school buildings.

Student to computer ratio

This report will include the number of students per computer.

Teaching Staff

Full-time equivalence will be reported including percentage with bachelor, master, and doctor degrees, average years of experience and number of teachers who experience is 0 to 5, 6 to 10, 11-20, and more than 20 years.

Postsecondary Options

This report will list the number of high school only students attending postsecondary options, areas of study and grade distribution data.

Minnesota Youth Health Survey and Search Institute Profile

Minnesota Youth Health Survey and Search Institute Profiles of Student Life: Attitudes and Behaviors assessment results will be profiled when given.

Senior High Follow-up Study

School Climate/Satisfaction Survey

School Climate/Satisfaction Survey results will be profiled as available.

Electricity and Heat Cost

Electricity and heat cost is given in dollars and cents per square foot.

THOMAS EDISON ELEMENTARY SCHOOL**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
554	580	575	615	592

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
520	553	548	589	565

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
93.86%	95.34%	95.30%	95.77%	95.44%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Kindergarten (includes MSU)	108	115	101	111	117
Grade 1	118	123	125	88	105
Grade 2	114	112	111	122	90
Grade 3	98	116	106	108	128
Grade 4	111	101	120	106	107
Grade 5				56	44
Self-Contained Special Ed.	24	21	19	21	15
Total	573	588	582	612	606

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	52 9.00%	45 7.60%	39 6.70%	38 6.20%	31 5.10%
Asian	6 1.00%	15 2.60%	17 2.90%	16 2.60%	13 2.10%
Hispanic	81 14.10%	82 13.90%	81 13.90%	68 11.10%	74 12.20%
Black	7 1.20%	5 0.90%	5 0.90%	4 0.60%	7 1.10%
White	427 74.50%	441 75.00%	440 75.60%	489 79.50%	484 79.50%
Percent Minority	25.40%	25.00%	24.40%	20.50%	20.50%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	112	75	75	79	44
Transfers Out of District	85	81	69	60	88

Edison 1998-99

7. Limited English Proficiency

Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
78	53	65	54	66

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	166	160	163	167	156
Reduced	30	20	22	30	28
% of Free & Reduced Grades 1-5	42%	38%	38%	32%	30%

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Kindergarten	2	2	4	2	3
Grade 1	1	1	2	3	2
Grade 2	2	2	0	0	1
Grade 3	0	0	0	1	0
Grade 4	0	0	0	0	0
Total	5	5	6	6	6

10. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	12	25	24	18	13
Mild-Moderate Mentally	1	1	4	3	2
Moderate-Severe Mentally	2	2	1	0	0
Physically	1	3	1	1	1
Hearing	2	3	4	6	5
Visually	0	0	0	0	0
Specific Learning	36	33	30	35	29
Emotional Disorders	19	15	25	21	20
Deaf-Blind	0	0	0	0	0
Other Health	3	2	6	11	14
Autistic	0	0	1	2	2
Early Childhood Special Ed.	7	0	0	4	4
Total Disabilities Served	83	84	96	101	90

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Cheyenne	1	0	0	0	0
Chinese	1	2	2	0	2
Dakotah	5	0	0	1	1
East Indian Languages	0	0	0	0	0
English	534	492	503	526	572
French	1	1	0	0	0
Spanish	102	57	62	52	84
Vietnamese	5	3	2	3	2
Lao	2	0	0	0	0
Afrikaans	0	2	2	1	1
Kurdish	0	27	11	16	8
Cantonese	0	0	0	2	0

Edison 1998-99

11. Home Language cont'd.

Afghan	0	1	0	1	0
Swedish	0	4	2	2	1
Cambodian					1
Russian					2

14. Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Absences	14	37	30	39	27
	2.50%	6.50%	5.20%	5.89%	4.10%
1 to 5 Absences	288	282	277	321	287
	50.30%	49.20%	48.20%	48.50%	43.62%
6 to 10 Absences	128	137	142	162	165
	22.30%	23.90%	24.70%	24.47%	25.08%
11 to 15 Absences	80	67	68	69	99
	14.00%	11.70%	11.80%	10.42%	15.05%
16 to 20 Absences	43	24	23	37	45
	7.50%	4.20%	4.00%	5.59%	6.84%
21 or More Absences	70	26	35	34	35
	12.20%	4.50%	6.10%	5.13%	5.32%

15. Suspensions

	1994-95	1995-96	1996-97	1997-98	1998-99
	1	1	2	1	1

16. Bus Suspensions

	1994-95	1995-96	1996-97	1997-98	1998-99
	3	9	3	8	6

17. Alternative School Setting

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	2	1	2

18. Detention

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	0	0	0

19. Physical Assaults/Fighting

	1994-95	1995-96	1996-97	1997-98	1998-99
	1	0	0	0	1

20. Weapons

	1994-95	1995-96	1996-97	1997-98	1998-99
	1	0	0	0	1

21. Tobacco

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	0	0	0

Edison 1998-99

22. Alcohol

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

23. Other Drug Use

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

24. Vandalism

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

26. Achievement

Grade 3

Reading Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

1994-95	1995-96	1996-97	1997-98	1998-99
21%	28%	24%	21%	29%
50%	47%	57%	58%	59%
83%	76%	80%	79%	85%

Grade 4

Reading Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

32%	29%	28%	38%	24%
65%	67%	51%	63%	54%
87%	86%	88%	83%	87%

Grade 5

Reading Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

			23%	24%
			26%	54%
			81%	78%

Grade 3

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

28%	18%	23%	24%	26%
53%	54%	51%	56%	59%
77%	77%	69%	79%	79%

Grade 4

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

34%	43%	21%	35%	30%
60%	65%	47%	55%	65%
77%	83%	71%	77%	82%

Grade 5

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile

Percent at or above National 50%ile

Percent at or above National 25%ile

			35%	20%
			66%	52%
			85%	74%

26. Achievement cont'd.

Minnesota Comprehensive Assessments (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

(Edison Figures)

Grade 3 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

4%

10%

30%

33%

48%

34%

18%

23%

Grade 5 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

0%

6%

25%

24%

40%

35%

35%

35%

Grade 3 - Mathematics MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

4%

2%

28%

41%

47%

41%

21%

16%

Grade 5 - Mathematics MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

3%

0%

13%

14%

55%

45%

29%

41%

Grade 5 - Writing MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

8%

0%

32%

28%

39%

53%

21%

19%

(State Comparisons)

Grade 3 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

5%

8%

30%

32%

42%

39%

23%

21%

26. Achievement cont'd.

(State Comparisons cont'd.)

<i>Grade 5 – Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	8%	12%
Percent at or above Level III	30%	33%
Percent at or above Level II	41%	37%
Percent at or above Level I	21%	18%
 <i>Grade 3 – Mathematics MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	6%	9%
Percent at or above Level III	29%	33%
Percent at or above Level II	47%	46%
Percent at or above Level I	18%	12%
 <i>Grade 5 – Mathematics MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	6%	6%
Percent at or above Level III	26%	31%
Percent at or above Level II	48%	45%
Percent at or above Level I	20%	18%
 <i>Grade 5 – Writing MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	8%	3%
Percent at or above Level III	34%	42%
Percent at or above Level II	38%	50%
Percent at or above Level I	20%	5%

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	6 to 1	6 to 1	5 to 1	5 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	7	6	4	4	10
BA+15	6	6	5	2	3
BA+30	4	6	6	5	4
BA+45	3	4	4	5	7
BA+60	3	2	1	1	0
BA+75	2	2	3	3	3
BA+90	4	5	3	2	1
BA+105	5	4	6	7	0
MA	1	2	4	4	6
MA+15	3	2	3	4	2
MA+30	0	0	0	2	3
MA+45	4	3	3	1	2

26. Achievement cont'd.

Minnesota Comprehensive Assessments (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

(Edison Figures)

<i>Grade 3 – Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	4%	10%
Percent at or above Level III	30%	33%
Percent at or above Level II	48%	34%
Percent at or above Level I	18%	23%
<i>Grade 5 – Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	0%	6%
Percent at or above Level III	25%	24%
Percent at or above Level II	40%	35%
Percent at or above Level I	35%	35%
<i>Grade 3 – Mathematics MCA</i>	1997-98	1998-99
Percent at or above Level IV	4%	2%
Percent at or above Level III	28%	41%
Percent at or above Level II	47%	41%
Percent at or above Level I	21%	16%
<i>Grade 5 – Mathematics MCA</i>	1997-98	1998-99
Percent at or above Level IV	3%	0%
Percent at or above Level III	13%	14%
Percent at or above Level II	55%	45%
Percent at or above Level I	29%	41%
<i>Grade 5 – Writing MCA</i>	1997-98	1998-99
Percent at or above Level IV	8%	0%
Percent at or above Level III	32%	28%
Percent at or above Level II	39%	53%
Percent at or above Level I	21%	19%

(State Comparisons)

<i>Grade 3 – Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	5%	8%
Percent at or above Level III	30%	32%
Percent at or above Level II	42%	39%
Percent at or above Level I	23%	21%

Edison 1998-99

26. Achievement cont'd.

(State Comparisons cont'd.)

<i>Grade 5 – Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	8%	12%
Percent at or above Level III	30%	33%
Percent at or above Level II	41%	37%
Percent at or above Level I	21%	18%
 <i>Grade 3 – Mathematics MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	6%	9%
Percent at or above Level III	29%	33%
Percent at or above Level II	47%	46%
Percent at or above Level I	18%	12%
 <i>Grade 5 – Mathematics MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	6%	6%
Percent at or above Level III	26%	31%
Percent at or above Level II	48%	45%
Percent at or above Level I	20%	18%
 <i>Grade 5 – Writing MCA</i>	 1997-98	 1998-99
Percent at or above Level IV	8%	3%
Percent at or above Level III	34%	42%
Percent at or above Level II	38%	50%
Percent at or above Level I	20%	5%

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	6 to 1	6 to 1	5 to 1	5 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	7	6	4	4	10
BA+15	6	6	5	2	3
BA+30	4	6	6	5	4
BA+45	3	4	4	5	7
BA+60	3	2	1	1	0
BA+75	2	2	3	3	3
BA+90	4	5	3	2	1
BA+105	5	4	6	7	0
MA	1	2	4	4	6
MA+15	3	2	3	4	2
MA+30	0	0	0	2	3
MA+45	4	3	3	1	2

Edison 1998-99

28. Teaching Staff cont'd.

0 to 5 years	9	8	8	2	10
6 to 10 years	7	10	7	11	11
11 to 20 years	5	8	9	12	12
More than 20 years	20	15	16	16	9
Average Years Experience	15 years	14 years	17 years	16 years	12 years

33. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$17,612.00	\$20,189.32	\$19,396.32	\$15,904.00	\$16,692.97
Cost per square foot	\$0.34	\$0.39	\$0.38	\$0.31	\$0.32
Cost for Heat	\$13,546.00	\$4,319.37	\$13,500.00	\$9,869.00	\$14,449.51
Cost per square foot	\$0.26	\$0.09	\$0.26	\$0.19	\$0.28

PROBSTFIELD ELEMENTARY SCHOOL

1. Average Daily Membership

1994-95	1995-96	1996-97	1997-98	1998-99
749	754	712	665	675

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
716	728	687	638	650

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
95.59%	96.55%	96.49%	95.87%	96.30%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Kindergarten	150	157	125	136	138
Grade 1	139	149	148	121	145
Grade 2	164	136	148	145	115
Grade 3	143	169	131	148	136
Grade 4	168	148	167	127	146
Self-Contained Special Ed.	0	0	0	0	3
Total	764	759	719	677	683

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	19 2.40%	30 4.00%	25 3.50%	20 2.90%	14 2.05%
Asian	13 1.70%	13 1.70%	15 2.10%	23 3.40%	33 4.84%
Hispanic	74 9.69%	59 7.80%	49 6.80%	53 7.80%	52 7.62%
Black	10 1.30%	7 0.90%	4 0.60%	3 0.40%	1 0.15%
White	648 84.80%	650 85.60%	626 87%	579 85.40%	582 85.34%
Percent Minority	15.10%	14.69%	13%	14.60%	14.66%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	52	46	49	63	32
Transfers Out of District	58	48	66	71	46

7. Limited English Proficiency

Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
43	28	49	40	55

Probstfield 1998-99

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	149	142	133	152	131
Reduced	23	34	40	37	25
% of Free & Reduced Grades 1-4	28%	29%	29%	28%	23%

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Kindergarten	1	0	2	3	2
Grade 1	1	1	1	4	0
Grade 2	0	1	1	0	0
Grade 3	0	0	0	0	0
Grade 4	0	0	0	0	0
Total	2	2	4	7	2

10. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	30	37	32	35	32
Mild-Moderate Mentally	7	6	9	7	5
Moderate-Severe Mentally	2	3	4	3	3
Physically	2	2	6	4	6
Hearing	1	1	1	1	2
Visually	0	0	0	0	1
Specific Learning	41	30	43	39	24
Emotional Disorders	24	32	29	24	18
Deaf-Blind	0	0	0	0	1
Other Health	3	8	10	16	18
Autistic	1	2	1	4	7
Early Childhood Special Ed.	6	0	4	2	3
Total Disabilities Served	117	121	139	135	120

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Chinese	4	1	0	0	0
East Indian Languages	2	0	2	0	0
English	722	693	656	602	636
Farsi	0	0	0	0	0
Japanese	2	1	1	1	1
Kurdish	1	6	11	18	31
Spanish	70	52	38	33	52
Afrikaans	0	0	0	0	1
Vietnamese	2	3	1	3	2
Dakotah	0	2	2	1	3
Cambodian	0	0	1	0	0
Khmer	0	0	0	1	0

14. Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Absences	11	76	59	49	43
	1.40%	10.00%	8.20%	6.88%	6.02%
1 to 5 Absences	428	413	398	344	355
	56.00%	54.50%	55.90%	48.30%	49.72%

Probstfield 1998-99

14. Absences cont'd.

6 to 10 Absences	195 25.50%	164 21.60%	164 23%	183 25.70%	193 27.03%
11 to 15 Absences	67 8.80%	73 9.60%	49 6.90%	74 10.39%	75 10.50%
16 to 20 Absences	21 2.80%	12 1.60%	24 3.40%	31 4.35%	27 3.78%
21 or More Absences	43 5.60%	20 2.60%	18 2.50%	31 4.55%	21 2.94%

15. Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
2	7	3	5	5.5

16. Bus Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
1	3	2	2	4

17. Alternative School Setting

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

18. Detention

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

19. Physical Assaults/Fighting

1994-95	1995-96	1996-97	1997-98	1998-99
1	3	2	2	

20. Weapons

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

21. Tobacco

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

22. Alcohol

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

23. Other Drug Use

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

24. Vandalism

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

Probstfield 1998-99

26. Achievement

	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Grade 3 Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	30%	30%	29%	N/A	31%
Percent at or above National 50%ile	59%	61%	62%	N/A	63%
Percent at or above National 25%ile	86%	85%	85%	N/A	80%
<i>Grade 4 Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	31%	24%	30%	34%	31%
Percent at or above National 50%ile	62%	60%	63%	62%	64%
Percent at or above National 25%ile	87%	91%	93%	88%	88%
<i>Grade 3 Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	28%	23%	24%	N/A	33%
Percent at or above National 50%ile	57%	53%	60%	N/A	69%
Percent at or above National 25%ile	80%	83%	83%	N/A	88%
<i>Grade 4 Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	22%	28%	22%	26%	39%
Percent at or above National 50%ile	58%	60%	65%	59%	72%
Percent at or above National 25%ile	80%	83%	86%	83%	88%

Minnesota Comprehensive Assessments (MCA)
 Level IV - Student demonstrates advanced performance
 Level III - Student demonstrates solid academic performance
 Level II - Student demonstrates partial knowledge
 Level I - Student demonstrates limited knowledge

(Probstfield Figures)

<i>Grade 3 - Reading MCA</i>		1997-98	1998-99
Percent at or above Level IV		10%	10%
Percent at or above Level III		35%	35%
Percent at or above Level II		43%	39%
Percent at or above Level I		12%	16%
<i>Grade 3 - Mathematics MCA</i>		1997-98	1998-99
Percent at or above Level IV		12%	16%
Percent at or above Level III		38%	42%
Percent at or above Level II		42%	35%
Percent at or above Level I		8%	7%

(State Comparisons)

<i>Grade 3 - Reading MCA</i>		1997-98	1998-99
Percent at or above Level IV		5%	8%
Percent at or above Level III		30%	32%
Percent at or above Level II		42%	39%
Percent at or above Level I		23%	21%

Probstfield 1998-99

26. Achievement cont'd.

(State Comparisons cont'd.)

Grade 3 - Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	6%	9%
Percent at or above Level III	29%	33%
Percent at or above Level II	47%	46%
Percent at or above Level I	18%	12%

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	5 to 1	5 to 1	4 to 1	4 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	10	7	10	9	16
BA+15	6	6	4	2	0
BA+30	6	6	8	8	8
BA+45	7	9	6	7	5
BA+60	0	0	0	0	0
BA+75	2	2	1	1	1
BA+90	1	1	2	1	0
BA+105	5	5	4	6	0
MA	4	4	6	6	4
MA+15	2	0	4	4	5
MA+30	2	1	1	1	2
MA+45	5	4	6	5	4
0 to 5 years	16	14	13	8	10
6 to 10 years	21	14	18	16	16
11 to 20 years	2	6	9	11	9
More than 20 years	11	12	10	16	10
Average Years Experience	10 years	11 years	12 years	12 years	12 years

32. School Climate/Satisfaction Survey

1994-95	1995-96	1996-97	1997-98	1998-99
on file	N/A	N/A	N/A	N/A

33. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$23,306.00	\$27,026.31	\$24,858.26	\$27,820.00	\$28,551.53
Cost per square foot	\$0.34	\$0.39	\$0.36	\$0.40	\$0.41
Cost for Heat	\$12,464.00	\$15,220.06	\$17,139.68	\$16,472.00	\$17,892.70
Cost per square foot	\$0.18	\$0.22	\$0.24	\$0.23	\$0.26

RIVERSIDE ELEMENTARY SCHOOL

1. Average Daily Membership	1994-95	1995-96	1996-97	1997-98	1998-99
	378	368	336	407	362
2. Average Daily Attendance	1994-95	1995-96	1996-97	1997-98	1998-99
	356	351	321	388	347
3. Attendance Rate	1994-95	1995-96	1996-97	1997-98	1998-99
	94.17%	95.38%	95.54%	95.15%	95.86%
4. Enrollment as of October 1	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Kindergarten	87	92	73	69	46
Grade 1	66	75	74	77	64
Grade 2	73	60	73	73	68
Grade 3	82	71	47	65	68
Grade 4	76	78	69	48	72
Grade 5				85	46
Self Contained Special Ed.	0	0	0	0	0
Total	384	376	336	417	364
5. Ethnicity	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	20	16	12	21	9
	5.20%	4.20%	3.60%	5.10%	2.50%
Asian	3	7	4	7	5
	0.70%	1.80%	1.20%	1.70%	1.39%
Hispanic	44	46	34	45	37
	11.40%	12.20%	10.10%	10.80%	10.28%
Black	2	4	8	8	7
	0.50%	1.00%	2.40%	1.90%	1.94%
White	315	304	278	334	302
	82.00%	80.80%	82.70%	80.50%	83.89%
Percent Minority	18.00%	19.20%	17.30%	19.50%	16.11%
6. Mobility	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	48	37	39	36	28
Transfers Out of District	31	43	46	49	28
7. Limited English Proficiency	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
	35	21	46	30	31

Riverside 1998-99

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	90	74	101	110	96
Reduced	22	15	21	41	26
% of Free & Reduced Grades 1-5	38%	31%	36%	36%	34%

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Kindergarten	0	0	0	0	0
Grade 1	0	0	0	0	0
Grade 2	0	0	0	0	1
Grade 3	0	0	0	0	0
Grade 4	0	0	0	0	0
Grade 5				1	0
Total	0	0	0	1	1

10. Special Education Status

	Dec. 94	Dec.95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	18	23	27	23	18
Mild-Moderate Mentally	0	1	0	0	0
Moderate-Severe Mentally	0	0	0	0	0
Physically	3	1	1	2	1
Hearing	0	0	0	0	0
Visually	0	0	0	0	0
Specific Learning	8	5	7	11	7
Emotional Disorders	4	6	7	9	5
Deaf-Blind	0	0	0	0	0
Other Health	8	7	9	15	10
Autistic	0	0	0	0	0
Early Childhood Special Ed.	3	0	0	1	0
Total Disabilities Served	44	43	51	61	41

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Afrikaans	1	0	0	0	0
English	442	322	297	364	360
Farsi	2	0	2	0	0
Spanish	55	37	32	26	35
Chinese	0	0	0	0	0
Vietnamese	0	1	1	2	2
East Indian Languages	0	1	0	0	0
Kurdish	0	2	1	4	1
Yoruba	0	1	1	0	0
Persian	0	0	0	2	2
Russian	0	0	0	3	0

14. Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Absences	11	23	18	26	15
	2.80%	6.30%	5.40%	5.70%	3.92%
1 to 5 Absences	164	169	164	195	190
	42.70%	46.40%	48.80%	43%	49.61%

Riverside 1998-99

14. Absences cont'd.

6 to 10 Absences	99	88	77	120	102
	25.80%	24.20%	22.90%	26.43%	26.63%
11 to 15 Absences	58	36	40	56	31
	15.10%	9.90%	11.90%	12.33%	8.09%
16 to 20 Absences	37	27	19	30	28
	9.60%	7.40%	5.70%	6.60%	7.31%
21 or More Absences	39	21	18	27	17
	10.20%	5.80%	5.40%	5.90%	4.44%

15. Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
2	0	0	4	1

16. Bus Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	3

17. Alternative School Setting

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	1	1

18. Detention

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

19. Physical Assaults/Fighting

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

20. Weapons

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

21. Tobacco

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

22. Alcohol

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

23. Other Drug Use

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

24. Vandalism

1994-95	1995-96	1996-97	1997-98	1998-99
2	0	0	0	0

Riverside 1998-99

26. Achievement

Grade 3	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	28%	40%	33%	N/A	45%
Percent at or above National 50%ile	58%	60%	53%	N/A	67%
Percent at or above National 25%ile	86%	88%	78%	N/A	81%
<i>Grade 4</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	47%	32%	35%	33%	29%
Percent at or above National 50%ile	68%	62%	62%	67%	59%
Percent at or above National 25%ile	92%	94%	90%	80%	80%
<i>Grade 5</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile				24%	28%
Percent at or above National 50%ile				66%	65%
Percent at or above National 25%ile				89%	86%
<i>Grade 3</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	20%	18%	20%	N/A	24%
Percent at or above National 50%ile	42%	65%	49%	N/A	57%
Percent at or above National 25%ile	73%	85%	76%	N/A	81%
<i>Grade 4</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	32%	34%	35%	27%	27%
Percent at or above National 50%ile	69%	64%	63%	65%	51%
Percent at or above National 25%ile	88%	88%	90%	78%	80%
<i>Grade 5</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile				35%	26%
Percent at or above National 50%ile				66%	65%
Percent at or above National 25%ile				85%	84%

Minnesota Comprehensive Assessments (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

(Riverside Figures)

<i>Grade 3 - Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	10%	15%
Percent at or above Level III	33%	39%
Percent at or above Level II	38%	30%
Percent at or above Level I	19%	16%
<i>Grade 5 - Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	1%	14%
Percent at or above Level III	42%	32%
Percent at or above Level II	41%	44%
Percent at or above Level I	16%	10%

Riverside 1998-99

26. Achievement cont'd.

Grade 3 – Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	9%	17%
Percent at or above Level III	35%	48%
Percent at or above Level II	38%	32%
Percent at or above Level I	18%	3%

Grade 5 – Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	6%	4%
Percent at or above Level III	28%	35%
Percent at or above Level II	51%	53%
Percent at or above Level I	15%	8%

Grade 5 – Writing MCA

	1997-98	1998-99
Percent at or above Level IV	23%	10%
Percent at or above Level III	38%	24%
Percent at or above Level II	28%	59%
Percent at or above Level I	11%	7%

(State Comparisons)

Grade 3 – Reading MCA

	1997-98	1998-99
Percent at or above Level IV	5%	8%
Percent at or above Level III	30%	32%
Percent at or above Level II	42%	39%
Percent at or above Level I	23%	21%

Grade 5 – Reading MCA

	1997-98	1998-99
Percent at or above Level IV	8%	12%
Percent at or above Level III	30%	33%
Percent at or above Level II	41%	37%
Percent at or above Level I	21%	18%

Grade 3 – Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	6%	9%
Percent at or above Level III	29%	33%
Percent at or above Level II	47%	46%
Percent at or above Level I	18%	12%

Grade 5 – Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	6%	6%
Percent at or above Level III	26%	31%
Percent at or above Level II	48%	45%
Percent at or above Level I	20%	18%

Grade 5 – Writing MCA

	1997-98	1998-99
Percent at or above Level IV	8%	3%
Percent at or above Level III	34%	42%
Percent at or above Level II	38%	50%
Percent at or above Level I	20%	5%

Riverside 1998-99

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	3 to 1	3 to 1	3 to 1	3 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	3	4	4	4	10
BA+15	3	3	3	3	2
BA+30	2	4	0	0	3
BA+45	4	2	3	2	2
BA+60	0	0	0	0	0
BA+75	1	0	0	0	0
BA+90	1	1	0	0	0
BA+105	6	4	5	6	0
MA	6	4	1	3	0
MA+15	0	0	2	2	2
MA+30	0	1	4	0	1
MA+45	2	3	3	8	8
0 to 5 years	8	8	5	2	6
6 to 10 years	9	6	9	9	10
11 to 20 years	2	4	6	6	5
More than 20 years	8	7	5	12	6
Average Years Experience	13 years	11 years	13 years	11.10 years	15 years

33. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1993-94	1994-95	1995-96	1997-98	1998-99
Cost for Electricity	\$8,054.00	\$8,664.00	\$10,556.53	\$7,885.00	\$8,779.78
Cost per square foot	\$0.20	\$0.21	\$0.26	\$0.20	\$0.21
Cost for Heat	\$10,898.00	\$9,511.00	\$20,677.08	\$9,421.00	\$9,198.11
Cents per square foot	\$0.27	\$0.24	\$0.31	\$0.23	\$0.23

WASHINGTON ELEMENTARY SCHOOL**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
721	684	684	667	664

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
675	655	660	634 *	630

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
93.62%	95.76%	96.49%	95.09%	94.88%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Kindergarten	146	136	124	129	122
Grade 1	150	138	143	130	133
Grade 2	132	140	143	140	136
Grade 3	155	127	135	139	136
Grade 4	151	148	119	135	143
Self Contained Special Ed.	15	11	12	7	6
Total	749	700	676	680	676

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	21 2.80%	22 3.10%	15 2.20%	11 1.70%	19 2.84%
Asian	7 0.90%	12 1.70%	11 1.60%	8 1.20%	5 0.75%
Hispanic	95 12.60%	102 14.60%	125 18.50%	105 16%	105 15.70%
Black	4 0.50%	1 0.10%	2 0.30%	1 0.10%	1 0.15%
White	662 83%	563 80.40%	523 77.40%	532 81%	539 80.57%
Percent Minority	17%	18.60%	22.60%	19%	19.43%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	86	39	89	66	42
Transfers Out of District	73	51	76	76	17

7. Limited English Proficiency

Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
86	75	109	62	91

Washington 1998-99

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	202	189	216	226	226
Reduced	43	40	65	66	53
% of Free & Reduced Grades 1-4	41%	41%	51%	44%	42%

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Kindergarten	2	1	2	0	0
Grade 1	0	0	2	1	1
Grade 2	0	1	1	2	1
Grade 3	0	0	0	0	1
Grade 4	0	0	0	0	0
Total	2	2	5	3	3

10. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	32	53	44	25	24
Mild-Moderate Mentally	1	3	11	9	7
Moderate-Severe Mentally	3	4	3	4	4
Physically	3	2	4	5	3
Hearing	1	1	1	1	1
Visually	2	1	0	0	0
Specific Learning	36	33	39	45	33
Emotional Disorders	24	14	19	12	6
Deaf-Blind	0	0	0	0	0
Other Health	6	10	18	20	23
Autistic	0	0	0	0	0
Early Childhood Special Ed.	8	13	5	3	3
Traumatic Brain Injury			1	1	1
Total Disabilities Served	116	134	145	125	105

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
English	676	588	564	557	657
Dakotah	1	0	0	0	0
Lao	3	3	3	1	1
Polish	1	2	0	0	0
Spanish	119	87	116	95	139
Vietnamese	1	4	3	3	3
French	0	2	0	0	0
Kurdish	0	0	3	4	13
Somali					1

14. Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Absences	4	40	32	24	25
	0.50%	5.80%	4.70%	3.31%	3.58%
1 to 5 Absences	304	303	341	324	291
	40.60%	44.20%	50.10%	44.80%	41.69%
6 to 10 Absences	202	203	220	177	177
	27%	29.60%	32.40%	24.50%	25.36%

Washington 1998-99

14. Absences cont'd.

11 to 15 Absences

103	83	36	113	104
13.80%	12.10%	5.30%	15.60%	14.90%

16 to 20 Absences

49	33	27	42	58
6.60%	4.80%	4%	5.80%	8.31%

21 or More Absences

98	23	24	43	43
13.10%	3.40%	3.50%	5.90%	6.16%

15. Suspensions

In-school

1994-95	1995-96	1996-97	1997-98	1998-99
5	4	5	5	1

16. Bus Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
2	4	3	3	2

17. Alternative School Setting

1994-95	1995-96	1996-97	1997-98	1998-99
0	2	2	0	1

18. Detention

1994-95	1995-96	1996-97	1997-98	1998-99
42	92	86	105	100

19. Physical Assaults/Fighting

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

20. Weapons

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

21. Tobacco

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

22. Alcohol

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

23. Other Drug Use

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	0	0

24. Vandalism

1994-95	1995-96	1996-97	1997-98	1998-99
0	0	0	2	0

Washington 1998-99

26. Achievement

<i>Grade 3</i>	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	17%	25%	16%	30%	24%
Percent at or above National 50%ile	44%	55%	43%	58%	44%
Percent at or above National 25%ile	72%	74%	80%	75%	69%
<i>Grade 4</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	27%	20%	21%	16%	24%
Percent at or above National 50%ile	49%	37%	47%	49%	48%
Percent at or above National 25%ile	83%	82%	78%	77%	84%
<i>Grade 3</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	22%	19%	16%	19%	17%
Percent at or above National 50%ile	52%	55%	42%	59%	45%
Percent at or above National 25%ile	75%	76%	70%	82%	69%
<i>Grade 4</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	17%	18%	19%	17%	23%
Percent at or above National 50%ile	41%	58%	43%	49%	51%
Percent at or above National 25%ile	71%	82%	73%	78%	87%

Minnesota Comprehensive Assessment (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

(Washington Figures)

<i>Grade 3 - Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	2%	5%
Percent at or above Level III	33%	28%
Percent at or above Level II	47%	43%
Percent at or above Level I	18%	24%

<i>Grade 3 - Mathematics MCA</i>	1997-98	1998-99
Percent at or above Level IV	3%	6%
Percent at or above Level III	26%	30%
Percent at or above Level II	57%	46%
Percent at or above Level I	14%	18%

(State Comparisons)

<i>Grade 3 - Reading MCA</i>	1997-98	1998-99
Percent at or above Level IV	5%	8%
Percent at or above Level III	30%	32%
Percent at or above Level II	42%	39%
Percent at or above Level I	23%	21%

Washington 1998-99

26. Achievement cont'd.

Grade 3 – Mathematics MCA

Percent at or above Level IV
Percent at or above Level III
Percent at or above Level II
Percent at or above Level I

1997-98	1998-99
6%	9%
29%	33%
47%	46%
18%	12%

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	4 to 1	4 to 1	3 to 1	4 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	5	5	6	6	17
BA+15	6	2	4	1	1
BA+30	4	5	3	5	3
BA+45	5	10	9	8	7
BA+60	0	0	0	0	0
BA+75	2	0	1	0	0
BA+90	2	1	1	1	0
BA+105	11	10	10	10	0
MA	2	4	5	6	2
MA+15	0	1	3	4	6
MA+30	1	1	2	3	5
MA+45	6	6	6	5	5
0 to 5 years	14	17	16	8	18
6 to 10 years	5	6	9	10	11
11 to 20 years	10	7	9	8	6
More than 20 years	15	15	16	23	12
Average Years Experience	14 years	12 years	15 years	12.3 years	13 years

32. School Climate/
Satisfaction Survey

1997-98	1998-99
N/A	N/A

33. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$14,309.00	\$16,445.93	\$10,350.98	\$11,375.00	\$14,774.31
Cost per square foot	\$0.22	\$0.25	\$0.16	\$0.17	\$0.22
Cost for Heat	\$12,258.00	\$20,677.08	\$18,433.67	\$14,090.00	\$15,704.80
Cost per square foot	\$0.18	\$0.31	\$0.28	\$0.21	\$0.24

ROBERT ASP ELEMENTARY SCHOOL**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
746	744	743	787	771

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
699	713	713	749	737

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
93.70%	95.83%	95.96%	95.13%	95.59%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Grade 5	363	374	367	330	320
Grade 6	353	383	371	461	469
Self Contained Special Ed.	33	included	included	included	included
Total	749	757	738	791	789

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	27 3.60%	22 2.90%	24 3.30%	24 3.00%	28 3.54%
Asian	15 2.00%	16 2.10%	17 2.30%	17 2.10%	23 2.91%
Hispanic	68 9.00%	59 7.80%	64 8.70%	70 8.70%	67 8.48%
Black	8 1.00%	7 0.90%	5 0.70%	7 0.90%	6 0.76%
White	631 84.20%	653 86.30%	628 85%	683 85.30%	666 84.30%
Percent Minority	15.80%	13.70%	15%	14.70%	15.70%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	85	36	49	53	15
Transfers Out of District	58	53	55	63	46

7. Limited English Proficiency

Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
53	29	63	54	42

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	213	173	174	184	178
Reduced	37	46	60	53	46
% of Free & Reduced	32%	30%	32%	30%	28%

Robert Asp 1998-99

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Grade 5	0	0	0	0	0
Grade 6	0	0	0	0	0
Total	0	0	0	0	0

10. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	7	30	15	11	16
Mild-Moderate Mentally	8	5	8	5	10
Moderate-Severe Mentally	3	5	6	4	4
Physically	4	3	4	4	4
Hearing	6	2	2	1	3
Visually	0	0	0	0	0
Specific Learning	72	76	78	64	73
Emotional Disorders	40	35	40	42	35
Deaf-Blind	0	0	0	0	0
Other Health	1	10	22	22	23
Autistic	1	3	3	0	2
Early Childhood Special Ed.	0	0	0	0	0
Total Disabilities Served	142	169	178	153	170

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Afrikaans	1	0	0	0	1
Chinese	1	0	0	0	0
East Indian Languages	1	1	0	0	0
English	712	680	674	705	716
Farsi	1	0	0	0	0
Kurdish	1	4	6	6	16
Lao	4	1	1	2	2
Polish	1	1	1	1	0
Spanish	74	45	48	53	66
Vietnamese	3	4	5	4	2
Japanese	0	1	1	0	0
Swedish	0	1	2	2	0
Dakotah	0	0	1	0	0
Russian	0	0	0	1	2

14. Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Absences	6	45	43	14	18
	0.80%	6.10%	5.80%	1.48%	2.31%
1 to 5 Absences	312	352	362	399	328
	41.70%	47.70%	48.70%	42.30%	42.16%
6 to 10 Absences	206	187	167	230	235
	27.50%	25.30%	22.50%	24.40%	30.21%
11 to 15 Absences	97	75	71	129	100
	13%	10.20%	9.60%	13.70%	12.85%
16 to 20 Absences	44	44	17	68	48
	5.90%	6.00%	2.30%	7.20%	6.17%

Robert Asp 1998-99

-14. Absences cont'd.
21 or More Absences

92	35	24	103	49
12.30%	4.70%	3.20%	10.90%	6.30%

15. Suspensions

	1994-95	1995-96	1996-97	1997-98	1998-99
In-School	101	74	108	127	88
Out-of-School	11	7	5	5	7

16. Bus Suspensions

	1994-95	1995-96	1996-97	1997-98	1998-99
	13	13	11	9	13

17. Alternative School Setting

	1994-95	1995-96	1996-97	1997-98	1998-99
	5	1	3	6	5

18. Detention

	1994-95	1995-96	1996-97	1997-98	1998-99
	115	134	149	160	150

19. Physical Assaults/Fighting

	1994-95	1995-96	1996-97	1997-98	1998-99
	1	23	49	87	42

20. Weapons

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	0	0	0

21. Tobacco

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	4	2	2	0

22. Alcohol

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	0	0	0

23. Other Drug Use

	1994-95	1995-96	1996-97	1997-98	1998-99
	0	0	0	0	0

24. Vandalism

	1994-95	1995-96	1996-97	1997-98	1998-99
	6	1	2	3	3

26. Achievement

Grade 5	1994-95	1995-96	1996-97	1997-98	1998-99
Reading Iowa Test of Basic Skills					
Percent at or above National 75%ile	26%	31%	21%	25%	24%
Percent at or above National 50%ile	59%	65%	61%	62%	60%
Percent at or above National 25%ile	82%	86%	80%	82%	79%

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26. Achievement cont'd.

Grade 6

Reading Iowa Test of Basic Skills

Percent at or above National 75%ile	27%	24%	29%	26%	23%
Percent at or above National 50%ile	61%	57%	64%	56%	56%
Percent at or above National 25%ile	85%	82%	85%	84%	81%

Grade 5

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile	33%	32%	32%	35%	36%
Percent at or above National 50%ile	61%	59%	58%	64%	64%
Percent at or above National 25%ile	83%	81%	78%	81%	81%

Grade 6

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile	35%	41%	40%	36%	41%
Percent at or above National 50%ile	59%	72%	64%	64%	70%
Percent at or above National 25%ile	79%	87%	84%	83%	88%

Grade 6

Gates MacGinitie Reading Test

			*		
Percent at or above National 75%ile	30%	24%	36%	N/A	N/A
Percent at or above National 50%ile	61%	55%	64%	N/A	N/A
Percent at or above National 25%ile	84%	75%	81%	N/A	N/A

*1996-97 results include all 6th grade students at Voyager and Asp.

Minnesota Comprehensive Assessment (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

(Robert Asp Figures)

Grade 5 - Reading MCA

	1997-98	1998-99
Percent at or above Level IV	9%	14%
Percent at or above Level III	29%	38%
Percent at or above Level II	39%	31%
Percent at or above Level I	23%	17%

Grade 5 - Mathematics MCA

	1997-98	1998-99
Percent at or above Level IV	8%	8%
Percent at or above Level III	25%	33%
Percent at or above Level II	44%	41%
Percent at or above Level I	23%	18%

Grade 5 - Writing MCA

	1997-98	1998-99
Percent at or above Level IV	10%	5%
Percent at or above Level III	36%	29%
Percent at or above Level II	42%	54%
Percent at or above Level I	12%	12%

26. Achievement cont'd.

(State Comparisons)

Grade 5 - Reading MCA

Percent at or above Level IV
 Percent at or above Level III
 Percent at or above Level II
 Percent at or above Level I

1997-98	1998-99
8%	12%
30%	33%
41%	37%
21%	18%

Grade 5 - Mathematics MCA

Percent at or above Level IV
 Percent at or above Level III
 Percent at or above Level II
 Percent at or above Level I

1997-98	1998-99
6%	6%
26%	31%
48%	45%
20%	18%

Grade 5 - Writing MCA

Percent at or above Level IV
 Percent at or above Level III
 Percent at or above Level II
 Percent at or above Level I

1997-98	1998-99
8%	3%
34%	42%
38%	50%
20%	5%

27. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
	4 to 1	4 to 1	4 to 1	3 to 1

28. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	10	10	11	4	10
BA+15	2	2	1	3	4
BA+30	3	5	2	1	1
BA+45	16	10	6	8	6
BA+60	0	0	0	1	1
BA+75	2	1	0	0	0
BA+90	0	1	2	0	0
BA+105	7	7	8	7	0
MA	5	6	10	9	4
MA+15	3	6	9	8	6
MA+30	1	4	4	5	12
MA+45	7	6	10	15	15
0 to 5 years	20	24	23	6	13
6 to 10 years	18	16	19	25	23
11 to 20 years	8	10	11	13	13
More than 20 years	10	8	10	17	10
Average Years Experience	9 years	9 years	12 years	11.74 years	12 years

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29. School Climate/Satisfaction Survey

1994-95	1995-96	1996-97	1997-98	1998-99
on file	N/A	N/A	N/A	N/A

30. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$25,033.00	\$28,573.98	\$27,407.93	\$27,522.00	\$31,652.46
Cost per square foot	\$0.27	\$0.31	\$0.30	\$0.29	\$0.34
Cost for Heat	\$12,662.00	\$12,873.90	\$21,978.79	\$14,487.00	\$17,203.01
Cost per square foot	\$0.14	\$0.14	\$0.24	\$0.15	\$0.19

MOORHEAD JUNIOR HIGH SCHOOL**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
970	926	916	941	913

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
913	875	866	895	870

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
94.12%	94.49%	94.54%	95.11%	95.29%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Grade 7	477	494	474	489	473
Grade 8	513	453	456	449	483
Self Contained Special Ed.	32	28	42	31	30
Total	1022	975	972	974	960

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	30 2.90%	32 3.30%	32 3.30%	30 3.10%	24 2.51%
Asian	11 1.00%	13 1.30%	15 1.50%	18 1.90%	20 2.09%
Hispanic	93 9.00%	90 9.20%	85 8.70%	80 8.40%	76 7.93%
Black	6 0.50%	10 1.00%	8 0.80%	8 0.80%	10 1.04%
White	882 86.30%	830 85.10%	832 85.60%	818 85.70%	828 86.43%
Percent Minority	13.70%	14.90%	14.40%	14.30%	13.57%

MJH 1998-99

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	83	99	46	77	33
Transfers Out of District	94	155	78	87	58

7. Limited English Proficiency

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
	83	65	76	55	62

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	240	211	206	204	195
Reduced	36	51	68	70	61
% of Free & Reduced	27%	27%	29%	29%	28%

9. Retention in Grade

	1994-95	1995-96	1996-97	1997-98	1998-99
Grade 7	1	0	0	0	0
Grade 8	3	3	0	0	0
Total	4	3	0	0	0

10. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	6	7	7	6	7
Mild-Moderate Mentally	13	7	6	7	7
Moderate-Severe Mentally	4	6	1	5	7
Physically	4	6	5	5	6
Hearing	3	5	5	2	2
Visually	0	0	1	1	0
Specific Learning	74	74	83	69	70
Emotional Disorders	46	47	52	29	33
Deaf-Blind	0	0	0	0	0
Other Health	3	1	11	24	27
Autistic	1	1	2	4	3
Early Childhood Special Ed.	0	0	0	0	0
Total Disabilities Served	154	154	173	152	162

11. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Afrikaans	0	0	0	0	0
Cheyenne	0	0	0	0	0
Chinese	1	1	0	0	0
Dakotah	1	0	0	0	0

MJH 1998-99

11. Home Language Cont'd.

English	954	834	833	824	879
Farsi	2	2	2	1	0
Kurdish	2	5	5	6	8
Lao	1	2	1	1	1
Polish	0	0	1	1	1
Spanish	101	53	54	49*	74
Vietnamese	2	2	5	6	7
Yoruba	0	1	0	0	0
Swedish	0	0	1	0	2
Japanese	0	0	0	1	1
Portuguese	0	0	0	1	0
Somali					2
Persian					1

12. Failure Rate (# of semester courses failed)

	1994-95	1995-96	1996-97	1997-98	1998-99
No Failures	813 85%	721 80.10%	852 87.60%	702 77.22%	811 90.80%
1 Failure	63 6.60%	54 6%	29 3%	64 7.04%	32 3.58%
2 Failures	21 2.20%	27 3%	20 2%	47 5.17%	10 1.11%
3 Failures	17 1.70%	23 2.56%	13 1.33%	33 3.63%	5 0.55%
4 Failures	12 1.30%	23 2.56%	10 1%	30 3.30%	7 0.78%
5 or More Failures	30 6.40%	52 5.78%	48 5%	33 3.63%	28 3.13%

13. Unexcused Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Unexcused Absences	695 69.20%	729 81%	632 65%	475 52%	450 47%

MJH 1998-99

13. Unexcused Absences Cont'd.

1 to 5 Unexcused Absences	167 16.60%	137 15.20%	197 20.30%	284 31%	264 26%
6 to 10 Unexcused Absences	30 3%	20 2.20%	63 6.50%	94 10.30%	108 11.25%
11 to 15 Unexcused Absences	25 2.50%	7 1%	34 3.50%	26 2.90%	46 44.77%
16 to 20 Unexcused Absences	25 2.50%	3 0.30%	29 2.90%	15 1.70%	15 1.41%
21 or More Unexcused Absences	26 2.50%	4 0.40%	17 2.10%	15 1.70%	8 0.83%

14. Suspensions

Out-of-School	1994-95	1995-96	1996-97	1997-98	0998-99
1/2 day	2	0	0	0	1
1 day	19	37	55	64	56
2 days	26	28	17	33	16
3 days	17	46	32	22	21
4 days	2	3	0	0	0
5 days	3	8	13	2	3
10 days		1	0	0	
In-School	161	291	268	276	248

15. Bus Suspensions

1994-95	1995-96	1996-97	1997-98	1998-99
12	9	15	12	3

16. Alternative School Setting

1994-95	1995-96	1996-97	1997-98	1998-99
22	31	39	13	26

17. Detention

1994-95	1995-96	1996-97	1997-98	1998-99
N/A*	N/A	N/A	N/A	4651

*Students served in classroom as well as assigned by principal

MJH 1998-99

18. Physical Assaults/Fighting

1994-95	1995-96	1996-97	1997-98	1998-99
37	69	43	29	10

19. Weapons

1994-95	1995-96	1996-97	1997-98	1998-99
4	0	1	0	3

20. Tobacco

1994-95	1995-96	1996-97	1997-98	1998-99
7	3	3	1	1

21. Alcohol

1994-95	1995-96	1996-97	1997-98	1998-99
4	5	0	1	2

22. Other Drug Use

1994-95	1995-96	1996-97	1997-98	1998-99
0	2	0	0	0

23. Vandalism - major

1994-95	1995-96	1996-97	1997-98	1998-99
4	0	0	0	0

24. Co and Extra Curricular Activities

	1994-95		1995-96		1996-97		1997-98		1998-99	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Basketball			126	106	137	97	153	117	136	86
Cross Country	0	0	7	0	12	1	0	0	0	0
Football	106	0	138	0	137	0	124	0	90	0
Golf	48	11	54	11	54	7	79	7	82	16
Gymnastics	0	8	0	11	0	22	0	18	0	22
Tennis	11	43	11	28	17	35	3	42	10	51
Track	44	35	54	52	47	66	55	56	70	77
Volleyball	0	188	0	201	0	207	0	171	0	196
Wrestling	19	0	33	0	29	0	27	0	20	0

25. Achievement

<i>Grade 7</i>	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	30%	33%	38%	38%	28%
Percent at or above National 50%ile	65%	68%	63%	63%	59%
Percent at or above National 25%ile	87%	87%	86%	85%	84%

MJH 1998-99

25. Achievement Cont'd.

Grade 8

Gates MacGinitie Reading Test

Percent at or above National 75%ile	36%	32%	38%	N/A	N/A
Percent at or above National 50%ile	61%	59%	64%	N/A	N/A
Percent at or above National 25%ile	80%	81%	83%	N/A	N/A

Grade 7

Mathematics Iowa Test of Basic Skills

Percent at or above National 75%ile	40%	51%	43%	41%	42%
Percent at or above National 50%ile	71%	75%	69%	72%	68%
Percent at or above National 25%ile	89%	88%	91%	85%	84%

Grade 7

MN Educational Assessment in Music

Elements of Music

Representative Music

Music Affect

Spring 1995 Moorhead	Comparative MN Schools
63.50%	62.90%
77.20%	74.20%
63.70%	68.60%

Grade Distribution by Ethnicity

		1994-95	1995-96	1996-97	1997-98	1998-99
American Indian	A	17	26	13	19	9
		7.50%	9.70%	18%	14.70%	12.00%
	B	37	60	15	19	8
		16.40%	22.30%	21%	14.70%	10.67%
	C	35	54	7	26	12
		15.50%	20.10%	10%	20.20%	16.00%
	D	31	64	16	21	14
		13.70%	23.80%	22%	16.30%	18.67%
	F	44	59	20	37	31
		19.50%	21.90%	28%	28.70%	41.33%
	S	28	6	1	7	1
		12.40%	2.20%	0.01%	5.40%	1.33%
Asian	A	34	59	30	74	43
		41%	31.20%	30%	41.60%	43.00%
	B	30	54	54	55	24
		36.10%	28.60%	55%	30.90%	24.00%
	C	13	32	13	30	16
		15.70%	16.90%	13%	16.80%	16.00%
	D	5	25	1	10	4
		6%	13.20%	0.01%	5.60%	4.00%
	F	1	13	0	5	7
		1.20%	6.90%	0%	2.80%	7.00%

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25. Achievement Cont'd.

	S	0	6	1	4	6
		0%	3.20%	0.01%	2.20%	0.00%
Hispanic	A	23	57	46	71	23
		6.80%	8.30%	11%	12.80%	11.06%
	B	70	102	67	101	45
		20.80%	14.90%	17%	18.30%	21.63%
	C	74	135	87	113	44
		22%	19.70%	22%	20.50%	21.15%
	D	82	167	76	100	35
		24.40%	24.40%	19%	18.10%	16.83%
	F	50	224	114	127	40
		14.90%	32.70%	29%	23%	19.23%
	S	37	27	9	40	21
		11%	3.90%	2.30%	7.20%	10.10%
Black	A	14	27	21	17	37
		34.10%	22.10%	41%	25%	56.06%
	B	8	30	12	30	10
		14.50%	24.60%	24%	44%	15.15%
	C	6	29	7	11	10
		14.60%	23.70%	14%	16.20%	15.15%
	D	5	21	5	7	2
		12.20%	17.20%	10%	10.30%	3.03%
	F	8	15	6	0	6
		19.50%	12.30%	12%	0%	9.09%
	S	0	0	0	3	1
		0%	0%	0%	4.40%	1.52%
White	A	2264	4158	2447	2684	1827
		41.70%	41.90%	51%	38.20%	48.71%
	B	1771	3089	1413	2279	1114
		32.70%	31.10%	29%	32.50%	29.70%
	C	800	1567	538	1243	442
		14.80%	15.80%	11%	17.70%	11.78%
	D	324	682	247	452	164
		6%	6.90%	5%	6.40%	4.37%
	F	80	299	84	214	83
		1.50%	3.00%	1.70%	3%	2.21%
	S	184	132	74	148	121
		2.20%	3.40%	1.30%	2%	3.23%

26. Student to Computer Ratio	MJH 1998-99				
	1994-95	1995-96	1996-97	1997-98	1998-99
		5 to 1	5 to 1	4 to 1	4 to 1

27. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	12	9	15	11*	16
BA+15	8	6	2	5	3
BA+30	7	8	9	3	2
BA+45	8	10	9	9	11
BA+60	2	1	1	1	1
BA+75	1	1	2	2	1
BA+90	1	1	1	1	0
BA+105	5	5	5	5	0
MA	3	6	8	6	7
MA+15	5	5	5	6	5
MA+30	3	4	5	6	4
MA+45	13	9	9	10	10
0 to 5 years					29
6 to 10 years	14	16	15	14	14
11 to 20 years	9	6	7	7	5
More than 20 years	17	14	16	28	12
Average Years Experience	11 years	9.5 years	12 years	10.73 years	10 years

28. School Climate/Satisfaction	1994-95	1995-96	1996-97	1997-98	1998-99
	N/A	N/A	N/A	N/A	N/A

29. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$38,639.00	\$37,765.89	\$34,600.10	\$33,900	\$40,128.85
Cost per square foot	\$0.35	\$0.34	\$0.32	\$0.31	\$0.37
Cost for Heat	\$14,707.00	\$34,215.93	\$20,075.84	\$16,055	\$13,488.33
Cost per square foot	\$0.13	\$0.31	\$0.18	\$0.14	\$0.12

MOORHEAD SENIOR HIGH SCHOOL**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
1556	1665	1728	1757	1696

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
1468	1601	1651	1691	1614

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
94.34%	96.16%	95.54%	96.24%	95.17%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Grade 9	452	506	439	518	449
Grade 10	406	440	490	433	470
Grade 11	383	392	414	454	413
Grade 12	377	376	382	340	413
Self Contained Special Ed.	44	50	80	94	88
Total	1662	1764	1805	1839	1833

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	23 1.30%	22 1.20%	30 1.70%	43 2.40%	39 2.12%
Asian	47 2.80%	49 2.80%	43 2.40%	36 2%	37 2.01%
Hispanic	108 6.50%	119 6.70%	110 6.10%	112 6.20%	99 5.37%
Black	12 0.70%	12 0.70%	8 0.40%	10 0.50%	11 0.60%
White	1472 88.60%	1562 88.50%	1614 89.40%	1617 88.90%	1657 89.91%
Percent Minority	11.40%	11.50%	10.60%	11.10%	10.09%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	174	184	140	214	123
Transfers Out of District	180	177	212	201	73

7. Limited English Proficiency

Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
76	90	102	86	95

MHS 1998-99

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	286	298	276	246	205
Reduced	64	76	66	71	92
% of Free & Reduced	21%	21%	21%	18%	17%

9. Special Education Status

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	7	8	9	5	3
Mild-Moderate Mentally	12	14	14	10	7
Moderate-Severe Mentally	14	19	0	13	17
Physically	4	4	3	5	6
Hearing	6	5	4	5	6
Visually	0	1	0	0	1
Specific Learning	83	101	102	63	90
Emotional Disorders	43	63	69	43	58
Deaf-Blind	0	0	0	0	0
Other Health	7	14	17	15	21
Autistic	0	0	0	1	3
Early Childhood Special Ed.	0	0	0	0	0
Traumatic Brain Injury				1	2
Total Disabilities Served	176	229	218	161	214

10. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Afrikaans	3	1	1	1	0
Cheyenne	3	1	0	0	0
Chinese	1	1	2	0	2
English	1549	1497	1530	1541	1712
Persian	1	1	2	5	4
French	0	1	0	0	1
Japanese	1	2	2	3	1
Lao	1	1	0	1	1
Norwegian	0	0	1	0	2
Ojibwe	1	0	0	0	0
Spanish	114	61	65	46	86
Vietnamese	18	26	18	18	10
Kurdish	0	8	9	10	15
Swedish	0	1	1	1	1
German	0	0	1	5	5
Cambodian	0	0	0	1	0
Cantonese	0	0	0	1	0
Hawaiian					4
Lithuanian					1
Portuguese					1
Somali					3
Turkish					1
Polish					1

MHS 1998-99

11. Failure Rate (# of semester courses failed)

	1994-95	1995-96	1996-97	1997-98	1998-99
No Failures	1306 81.20%	1301 81.30%	1514 84%	1332 81.60%	1202 81.99%
1 Failure	137 8.50%	147 9.20%	109 6%	144 8.80%	89 6.07%
2 Failures	61 3.80%	65 4.10%	71 4%	63 3.90%	64 4.36%
3 Failures	52 3.20%	28 1.70%	47 3%	40 2.50%	48 3.27%
4 Failures	21 1.30%	31 1.90%	30 2%	24 1.50%	27 1.84%
5 or More Failures	32 2%	29 1.80%	34 2%	29 1.80%	36 2.45%

12. Dropout Rate (grades 7 - 12)

	1994-95	1995-96	1996-97	1997-98	1998-99
	47 1.80%	68 2.42%	66 2.50%	67 2.38%	69 2.47%

13. Unexcused Absences

	1994-95	1995-96	1996-97	1997-98	1998-99
0 Unexcused Absences	72 4.10%	258 16.10%	448 24.80%	162 9.92%	730 39.82%
1 to 5 Unexcused Absences	545 31.30%	678 42.30%	848 47%	710 43.50%	607 33.11%
6 to 10 Unexcused Absences	326 18.70%	201 12.60%	166 9.20%	222 13.60%	161 8.78%
11 to 15 Unexcused Absences	181 10.40%	132 8.20%	88 4.90%	136 8.30%	85 4.63%
16 to 20 Unexcused Absences	151 8.70%	57 3.60%	42 2.30%	74 4.50%	46 2.50%
21 or More Unexcused Absences	464 26.70%	276 17.20%	213 11.80%	328 20%	204 11.12%

14. Suspensions

	1994-95	1995-96	1996-97	1997-98	1998-99
	534	830	865	954	442

	MHS 1998-99									
15. Bus Suspensions	1994-95	1995-96	1996-97	1997-98	1998-99					
	3	2	2	3	1					
16. Alternative School Setting	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98					
	17	29	56	22	82					
17. Detention	1994-95	1995-96	1996-97	1997-98	1998-99					
	N/A	1729	2636	6110	0					
18. Physical Assaults/Fighting	1994-95	1995-96	1996-97	1997-98	1998-99					
	16	26	14	23	20					
19. Weapons	1994-95	1995-96	1996-97	1997-98	1998-99					
	1	0	1	0	1					
20. Tobacco	1994-95	1995-96	1996-97	1997-98	1998-99					
	12	14	9	10	3					
21. Alcohol	1994-95	1995-96	1996-97	1997-98	1998-99					
	3	3	1	3	1					
22. Other Drug Use	1994-95	1995-96	1996-97	1997-98	1998-99					
	0	3	2	3	0					
23. Vandalism/Fire	1994-95	1995-96	1996-97	1997-98	1998-99					
	4	4	2	4	1					
24. Co and Extra Curricular Activities										
	1994-95		1995-96		1996-97		1997-98		1998-99	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Baseball	90	0	84	0	72	0	79	0	79	0
Basketball	76	57	85	53	72	47	75	46	78	50
Cheerleading					0	37	0	37	0	0
Cross Country	15	10	20	13	15	18	13	14	17	15
Danceline					0	27	0	30	0	0
Football	137	0	128	0	122	0	123	0	140	0
Golf	21	11	36	18	44	20	37	15	23	16
Gymnastics	0	17	0	10	0	13	0	11	0	16
Hockey	43	0	42	24	48	22	49	20	47	17

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24. Co and Extra Curricular Activities, Cont'd.

	1994-95		1995-96		1996-97		1997-98		1998-99	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Soccer	55	55	54	54	62	64	59	56	69	60
Softball	0	41	0	36	0	37	0	38	0	35
Swimming	27	48	26	49	29	55	32	46	28	56
Tennis	27	33	34	34	26	26	19	29	20	34
Track	52	46	56	59	58	56	62	48	57	67
Volleyball	0	58	0	58	0	64	0	51	0	64
Wrestling	26	0	25	0	27	0	27	0	37	0
Activities Leadership Council	29	27	16	32	15	34	N/A		N/A	
Apollo Strings	5	17	5	14	9	16	7	18	7	16
Chamber Ensemble	11	10	11	10	12	16	14	14	11	8
Cho Kio	0	N/A	2	12	2	22	6	38	0	7
Debate	2	4	1	2	4	6	9	9	12	7
Drill Team	0	N/A	N/A		N/A		5	17	6	16
Flag Team	0	N/A	N/A		N/A		0	13	0	12
Key Club	9	18	7	15	6	45	4	34	7	26
Knowledge Bowl	18	8	13	5	15	3	21	5	24	14
Math League	9	6	9	4	10	8	11	5	9	8
Mock Trial					3	12	4	9	3	4
Musical	29	55	17	43	30	48	13	15	18	25
Odyssey of the Mind	15	8	14	20	11	8	3	4	4	3
Pep Band	25	51	29	67	21	40	23	54	29	48
Play	17	21	18	23	17	22	20	20	18	16
Science Challenge	10	4	10	5	6	7	6	6	8	7
Speech	14	29	17	26	18	38	15	36	21	53
Spud Paper	4	10	3	10	12	7	8	9	14	20
Student Council	17	42	17	43	22	39	7	22	5	29
Teenage Health Consultants	N/A		N/A		N/A		N/A		N/A	

25. Achievement

	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Grade 9</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	42%	42%	47%	50%	36%
Percent at or above National 50%ile	68%	71%	78%	76%	66%
Percent at or above National 25%ile	86%	89%	90%	87%	84%
<i>Grade 10</i>					
<i>Gates MacGinitie Reading Test</i>					
Percent at or above National 75%ile	37%	40.70%	N/A	N/A	N/A
Percent at or above National 50%ile	62%	69.50%	N/A	N/A	N/A
Percent at or above National 25%ile	89%	88.10%	N/A	N/A	N/A
<i>Grade 9</i>					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%ile	59%	55%	57%	53%	50%
Percent at or above National 50%ile	79%	74%	75%	72%	72%
Percent at or above National 25%ile	92%	91%	92%	86%	89%

MHS 1998-99

25. Achievement Cont'd.

ACT Scores - Core Curriculum

		1994-95	1995-96	1996-97	1997-98	1998-99
English	Moorhead	21.2	21.5	22.2	22	22.2
	State	21.7	21.9	21.9	21.9	22.1
	National	21.4	21.5	21.5	21.5	21.8
Math	Moorhead	22.8	22.7	23.6	23.4	22.9
	State	22.2	22.4	22.6	23	22.8
	National	21.5	21.5	21.8	22	21.8
Reading	Moorhead	22.8	23.4	23.4	22.9	23.2
	State	22.9	23.1	23.2	22.9	23.1
	National	22.4	22.5	22.5	22.4	22.4
Science	Moorhead	22.7	23	23.2	23.1	23.3
	State	23	23	23.1	23	22.9
	National	22	22.1	22.1	22	21.9
Composite	Moorhead	22.6	22.8	23.2	23	23
	State	22.6	22.8	22.8	22.8	22.9
	National	22	22	22.1	22.1	22

ACT Scores - All Graduates

		1994-95	1995-96	1996-97	1997-98	1998-99
English	Moorhead	20.8	21.2	21.7	21.3	21.3
	State	21	21.2	21.2	21.2	21.4
	National	20.2	20.3	20.3	20.4	20.5
Math	Moorhead	22.2	22.4	23.1	22.9	22.3
	State	21.4	21.6	21.8	22.2	22
	National	20.2	20.2	20.6	20.8	20.7
Reading	Moorhead	22.3	22.9	23	22.3	22.3
	State	22.3	22.5	22.5	22.3	22.4
	National	21.3	21.3	21.3	21.4	21.4
Science	Moorhead	22.5	22.9	22.9	22.6	22.5
	State	22.3	22.6	22.5	22.5	22.3
	National	21	21.1	21.1	21.1	21
Composite	Moorhead	22	22.5	22.8	22.4	22.3
	State	21.9	22.1	22.1	22.2	22.1
	National	20.8	20.9	21	21	21

***Note:** This information includes Alternative Education students, Special Education students, and all transfer students who entered the district prior to the end of school in June of each year.

25. Achievement Cont'd.**GRADUATION STANDARDS**

Class of 2000 (end of year)

	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>
Reading			
Passed	351	379	368
Percent Passed	80.10%	89.40%	93%
Not Passed	64	29	19
Percent Not Passed	14.60%	6.80%	5%
Not Yet Tested	23	16	8
Percent Not Yet Tested	5.30%	3.80%	2%
Exempt			6
Pass Individual			

	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>
Mathematics	399	386	368
Passed	91.10%	91.00%	94%
Percent Passed	32	26	20
Not Passed	7.30%	6.10%	5%
Percent Not Passed	7	12	5
Not Yet Tested	1.60%	2.90%	1%
Percent Not Yet Tested			6
Exempt			
Pass Individual			

GRADUATION STANDARDS

Class of 2001 (end of year)

	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>
Reading	337	418	366
Passed	73.90%	83.10%	84%
Percent Passed	101	68	55
Not Passed	22.10%	13.50%	13%
Percent Not Passed	18	17	14
Not Yet Tested	4%	3.40%	3%
Percent Not Yet Tested			0
Exempt			
Pass Individual			

	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>
Mathematics	358	425	362
Passed	78.50%	84.50%	91%
Percent Passed	86	61	24
Not Passed	18.90%	12.10%	6%
Percent Not Passed	12	17	13
Not Yet Tested	2.60%	3.40%	3%
Percent Not Yet Tested			0
Exempt			
Pass Individual			

		<u>1998-99</u>
Writing		348
Passed		86%
Percent Passed		41
Not Passed		10%

MHS 1998-99

25. Achievement Cont'd.

Percent Not Passed	18
Not Yet Tested	4%
Percent Not Yet Tested	0
Exempt	
Pass Individual	

GRADUATION STANDARDS

Class of 2002 (end of year)

	1996-97	1997-98	1998-99
Reading		320	340
Passed		70.30%	80%
Percent Passed		124	75
Not Passed		27.30%	18%
Percent Not Passed		11	9
Not Yet Tested		2.40%	2%
Percent Not Yet Tested			

Mathematics

	1996-97	1997-98	1998-99
Passed		359	356
Percent Passed		79%	81%
Not Passed		88	70
Percent Not Passed		19%	16%
Not Yet Tested		8	12
Percent Not Yet Tested		2%	3%

GRADUATION STANDARDS

Class of 2003 (end of year)

	1996-97	1997-98	1998-99
Reading			324
Passed			77%
Percent Passed			90
Not Passed			21%
Percent Not Passed			6
Not Yet Tested			1%
Percent Not Yet Tested			

Mathematics

	1996-97	1997-98	1998-99
Passed			327
Percent Passed			78%
Not Passed			86
Percent Not Passed			21%
Not Yet Tested			6
Percent Not Yet Tested			1%

Grade Distribution by Ethnicity

		1994-95	1995-96	1996-97	1997-98	1998-99
American Indian	A	13	22	30	28	18
		2.60%	13.40%	14%	12.70%	13.23%
	B	23	44	47	65	24
		12.60%	26.80%	22%	29.50%	17.64%

MHS 1998-99

25. Achievement Cont'd.

	C	19 18.40%	38 23.20%	48 23%	53 24%	18 13.23%
	D	21 20.30%	39 23.80%	39 19%	34 15.50%	15 11.02%
	F	25 24.30%	20 12.20%	38 18%	35 16%	23 16.91%
	S	2 2%	1 1%	3 0.01%	5 2.20%	2 1.47%
Asian	A	90 33.70%	175 38.40%	89 37%	131 37%	83 26.68%
	B	88 33%	122 26.80%	69 28%	95 26.70%	79 25.40%
	C	29 10.90%	62 13.60%	36 15%	73 20.50%	36 11.57%
	D	23 8.60%	34 7.50%	23 0.09%	38 10.70%	16 5.14%
	F	24 9%	30 6.60%	7 0.02%	9 2.50%	20 6.43%
	S	13 4.90%	33 7.20%	15 6%	9 2.50%	19 6.10%
Hispanic	A	53 9.80%	132 18.60%	78 14%	80 13.30%	42 8.69%
	B	109 20.10%	143 20.10%	98 18%	156 26%	85 17.59%
	C	140 25.90%	177 24.90%	104 19%	137 22.80%	85 17.59%
	D	113 20.90%	112 15.80%	87 16%	118 19.60%	52 10.76%
	F	116 21.40%	132 18.60%	150 28%	95 15.80%	98 20.28%
	S	10 1.90%	15 2.10%	16 3.00%	14 2.30%	23 47.60%
	U					6 1.24%
Black	A	32 30.80%	30 33.30%	19 30%	32 28%	21 16.15%
	B	29 27.90%	18 20%	20 31%	41 36%	33 25.38%
	C	23 22.10%	29 32.20%	14 22%	24 21%	18 13.84%
	D	9 8.70%	7 7.70%	8 12%	15 13%	9 6.92%
	F	7 6.70%	2 2.20%	2 3%	2 1.70%	4 3.07%

MHS 1998-99

25. Achievement Cont'd.

	S	4 3.80%	4 4.40%	0 0%	0 0	1 0.76%
White	A	4989 39.70%	6699 41.70%	4951 42%	6519 39.70%	4010 36.37%
	B	3926 31.20%	4819 30%	3555 30%	5055 30.80%	3139 28.47%
	C	2181 17.30%	2725 17%	1826 15%	2967 18%	1629 14.77%
	D	900 7.20%	1157 7.20%	777 6.00%	1238 7.50%	661 5.99%
	F	448 3.60%	472 2.90%	341 3%	514 3.10%	342 3.10%
	S	127 1%	201 1.30%	97 0.01%	124 0.75%	105 0.95%

26. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
N/A	5 to 1	5 to 1	4 to 1	3 to 1

27. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	FTE 1998-99
BA	20	17	20	20	29
BA+15	4	5	6	7	5
BA+30	6	8	4	3	3
BA+45	14	20	19	14	12
BA+60	8	4	4	3	2
BA+75	7	6	4	2	1
BA+90	1	2	2	2	0
BA+105	4	4	5	5	0
MA	4	6	13	9	11
MA+15	5	3	6	6	6
MA+30	3	4	4	3	5
MA+45	23	23	26	33	27
0 to 5 years	36	34	35	22	39
6 to 10 years	25	29	30	31	26
11 to 20 years	11	15	16	19	18
More than 20 years	28	24	27	35	17
Average Years Experience	12 years	12 years	14 years	11 years	10 years

28. Postsecondary Options

	1994-95	1995-96	1996-97	1997-98	1998-99
Number of Students Participating	83	109	77	123	142/117
Number of Classes Taken	320	384	272	399	469

MHS 1998-99

28. Postsecondary Options Cont'd.

Art	0	4	4	7	3
Business	15	27	23	5	6
Communications	3	22	24	18	14
Computer Science	33	17	13	16	5
English	67	80	40	121	123
Health	11	8	6	3	5
Industrial Technology	30	27	33	3	0
Introduction to Education				1	0
Mathematics	15	30	20	37	51
Music	4	10	7	5	5
Personal & Family Life	1	6	2	1	1
Physical Education	6	3	1	3	4
Science	25	19	25	49	55
Social Science	71	95	55	105	116
World Language	39	29	19	25	60
Grade Received A	111	117	111	176	174
	34.69%	30.50%	41%	44.14%	37.00%
B	117	113	86	147	131
	36.56%	29.40%	32%	36.90%	28.00%
C	65	80	47	39	80
	20.31%	20.80%	17%	9.80%	17.00%
D	10	17	2	9	11
	3.13%	4.40%	1%	2.30%	2.30%
F	10	17	14	12	19
	3.13%	4.40%	5%	3.05%	4.00%
I	1	1	3	1	0
	0.31%	0.30%	1%	0.15%	0
W	6	39	9	15	21
	1.88%	10.17%	3%	3.66%	4.47%

29. Search Institute Profile

1994-95	1995-96	1996-97	1997-98	1998-99
on file	on file	Appendix C		

30. Electricity and Heat Cost

Comparisons in dollars and cents per square foot

	1994-95	1995-96	1996-97	1997-98	1998-99
Cost for Electricity	\$96,075.00	\$118,167.00	\$114,484.43	\$107,745.00	\$123,842.01
Cost per square foot	\$0.34	\$0.41	\$0.40	\$0.38	\$0.43
Cost for Heat	\$97,580.00	\$96,206.21	\$125,671.18	\$89,918.00	\$77,237.80
Cost per square foot	\$0.34	\$0.34	\$0.44	\$0.37	\$0.27

DISTRICT PROFILES**1. Average Daily Membership**

1994-95	1995-96	1996-97	1997-98	1998-99
5912	5948	5898	5839	5795

2. Average Daily Attendance

1994-95	1995-96	1996-97	1997-98	1998-99
5569	5684	5641	5584	5534

3. Attendance Rate

1994-95	1995-96	1996-97	1997-98	1998-99
94.19%	95.61%	95.64%	95.63%	95.50%

3a. Percentage of Students Transported

1998-99
64%

4. Enrollment as of October 1

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Grade K	491	500	423	445	423
Grade 1	473	485	490	416	448
Grade 2	483	448	475	480	411
Grade 3	478	483	419	460	471
Grade 4	506	475	475	416	471
Grade 5	480	497	462	471	422
Grade 6	476	491	479	461	472
Grade 7	477	494	474	489	478
Grade 8	513	453	456	449	488
Grade 9	452	506	439	518	467
Grade 10	406	440	490	443	509
Grade 11	383	392	414	454	433
Grade 12	377	376	382	340	418
Self Contained Special Education	148	111	156	158	included
Total	6143	6151	6034	5990	5911

5. Ethnicity

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
American Indian	201 3.20%	197 3.20%	182 3.00%	187 3.10%	164 2.77%
Asian	102 1.70%	125 2.00%	123 2.00%	125 2.00%	136 2.30%
Hispanic	585 9.50%	589 9.60%	566 9.40%	533 9.00%	510 8.63%
Black	57 1.00%	50 0.80%	42 0.70%	41 0.70%	43 0.73%

District 1998-99

5. Ethnicity Cont'd.

White	5198 84.60%	5191 84.40%	5118 84.90%	5052 85.10%	5058 85.57%
Percent Minority	15.40%	15.60%	15.10%	14.90%	14.43%

6. Mobility

	1994-95	1995-96	1996-97	1997-98	1998-99
Transfers Into District	608	516	487	588	363
Transfers Out of District	579	608	602	607	562

7. Limited English Proficiency

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
	454	361	510	381	442

8. Free and Reduced Lunch Count

	Oct. 94	Oct. 95	Oct. 96	Oct. 97	Oct. 98
Free	1346	1247	1269	1289	1269
Reduced	255	282	342	368	334
% of Free & Reduced	33%	31%	34%	31%	27%

9. Special Education Status

Dec 1 Child Count

	Dec. 94	Dec. 95	Dec. 96	Dec. 97	Dec. 98
Speech/Language	117	198	164	123	113
Mild-Moderate Mentally	42	37	52	41	38
Moderate-Severe Mentally	28	39	15	29	32
Physically	22	23	26	26	27
Hearing	19	17	17	16	19
Visually	3	3	1	1	2
Specific Learning	368	370	396	326	326
Emotional Disorders	209	221	250	180	175
Deaf-Blind	0	0	0	0	1
Other Health	36	57	99	123	136
Autistic	3	6	7	11	17
Early Childhood Sp. Ed	24	13	9	10	10
Traumatic Brain Injury	0	0	1	2	3
Total Disabilities Served	871	984	1037	888	899

10. Home Language

	1994-95	1995-96	1996-97	1997-98	1998-99
Afghan		1			
African Languages	2				
Afrikaans	3	3	3	3	2
Cambodian			1	1	1
Cantonese				1	
Cheyenne	4	1			
Chinese	8	5	4		4

District 1998-99

10. Home Language Cont'd.

Dakotah	8	2	3	2	4
East Indian Lang	3	2	2		1
English	5817	5303	5246	5119	5532
Farsi	7	4	7	6	
French	3	4			1
German			1	5	5
Hawaiian					4
Irani				2	
Japanese	3	4	4	5	3
Khmer	1	1		1	
Kurdish	4	52	46	59	71
Laotian	12	7	5	5	2
Lithuanian					1
Norwegian			1		2
Ojibwe	1				
Persian				5	6
Polish	2	3	2	2	2
Portuguese				1	1
Russian				4	2
Somali					3
Spanish	660	416	431	354	296
Swedish		5	6	5	4
Turkish					1
Vietnamese	31	43	35	39	28
Yorba		2	1		
TOTAL	6569	5858	5798	5619	5976

11. Achievement

*Probstfield & Riverside
did not test

	1994-95	1995-96	1996-97	1997-98	1998-99
<i>Grade 3</i>					
<i>Reading Iowa Test of Basic Skill</i>				*	
Percent at or above National 75% <i>i</i>	24%	31%	26%	26%	32%
Percent at or above National 50% <i>i</i>	53%	56%	54%	58%	58%
Percent at or above National 25% <i>i</i>	82%	81%	81%	77%	79%
<i>Grade 4</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75% <i>i</i>	34%	26%	29%	30%	27%
Percent at or above National 50% <i>i</i>	61%	57%	56%	60%	56%
Percent at or above National 25% <i>i</i>	87%	88%	87%	82%	85%
<i>Grade 5</i>					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75% <i>i</i>	24%	30%	20%	24%	25%
Percent at or above National 50% <i>i</i>	59%	63%	56%	51%	60%
Percent at or above National 25% <i>i</i>	81%	81%	78%	84%	81%
<i>Grade 6</i>					
<i>Reading Iowa Test of Basic Skills</i>					

District 1998-99

11. Achievement Cont'd.

Percent at or above National 75% ⁱ	34%	18%	30%	26%	23%
Percent at or above National 50% ⁱ	65%	51%	61%	56%	56%
Percent at or above National 25% ⁱ	85%	79%	80%	84%	81%
Grade 7					
<i>Reading Iowa Test of Basic Skill</i>					
Percent at or above National 75%	30%	33%	38%	38%	28%
Percent at or above National 50%	65%	68%	63%	63%	59%
Percent at or above National 25%	87%	87%	86%	85%	84%
Grade 9					
<i>Reading Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	42%	42%	47%	50%	36%
Percent at or above National 50% ⁱ	68%	71%	78%	76%	66%
Percent at or above National 25% ⁱ	86%	89%	90%	87%	84%
Grade 3					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	25%	20%	21%	22%	25%
Percent at or above National 50% ⁱ	51%	57%	51%	58%	57%
Percent at or above National 25% ⁱ	76%	80%	75%	81%	79%
Grade 4					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	26%	31%	24%	26%	30%
Percent at or above National 50% ⁱ	57%	62%	55%	57%	60%
Percent at or above National 25% ⁱ	79%	84%	80%	79%	84%
Grade 5					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	24%	32%	30%	35%	27%
Percent at or above National 50% ⁱ	51%	57%	56%	65%	60%
Percent at or above National 25% ⁱ	77%	77%	79%	84%	80%
Grade 6					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	34%	30%	37%	36%	41%
Percent at or above National 50% ⁱ	60%	61%	61%	64%	70%
Percent at or above National 25% ⁱ	81%	82%	79%	83%	88%
Grade 7					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75%	40%	51%	43%	41%	42%
Percent at or above National 50%	71%	75%	69%	72%	68%
Percent at or above National 25%	89%	88%	91%	85%	84%
Grade 9					
<i>Mathematics Iowa Test of Basic Skills</i>					
Percent at or above National 75% ⁱ	59%	55%	57%	53%	50%
Percent at or above National 50% ⁱ	79%	74%	75%	72%	72%
Percent at or above National 25% ⁱ	92%	91%	92%	86%	89%

District 1998-99

11. Achievement Cont'd.

Minnesota Comprehensive Assessments (MCA)

Level IV - Student demonstrates advanced performance

Level III - Student demonstrates solid academic performance

Level II - Student demonstrates partial knowledge

Level I - Student demonstrates limited knowledge

Grade 3 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

7%

10%

33%

34%

44%

36%

16%

20%

Grade 5 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

3%

11%

32%

31%

40%

37%

25%

21%

Grade 3 - Mathematics MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

8%

10%

32%

40%

47%

38%

13%

11%

Grade 5 - Mathematics MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

6%

4%

22%

27%

50%

46%

22%

22%

Grade 5 - Writing MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

14%

5%

35%

27%

36%

55%

15%

13%

(State Comparisons)

Grade 3 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

Percent at or above Level II

Percent at or above Level I

1997-98

1998-99

5%

8%

30%

32%

42%

39%

23%

21%

Grade 5 - Reading MCA

Percent at or above Level IV

Percent at or above Level III

1997-98

1998-99

8%

12%

30%

33%

District 1998-99

11. Achievement Cont'd.

Percent at or above Level II
Percent at or above Level I

41%
21%
37%
18%

Grade 3 – Mathematics MCA

Percent at or above Level IV
Percent at or above Level III
Percent at or above Level II
Percent at or above Level I

1997-98	1998-99
6%	9%
29%	33%
47%	46%
18%	12%

Grade 5 – Mathematics MCA

Percent at or above Level IV
Percent at or above Level III
Percent at or above Level II
Percent at or above Level I

1997-98	1998-99
6%	6%
26%	31%
48%	45%
20%	18%

Grade 5 – Writing MCA

Percent at or above Level IV
Percent at or above Level III
Percent at or above Level II
Percent at or above Level I

1997-98	1998-99
8%	3%
34%	42%
38%	50%
20%	5%

12. Student to Computer Ratio

1994-95	1995-96	1996-97	1997-98	1998-99
N/A	4:1	4:1	4:1	4:1

13. Teaching Staff

	FTE 1994-95	FTE 1995-96	FTE 1996-97	FTE 1997-98	1998-99
BA	72	62	71	59	109
BA+15	37	31	28	24	30
BA+30	34	44	33	25	33
BA+45	60	68	57	53	50
BA+60	13	7	7	6	4
BA+75	18	12	11	8	6
BA+90	10	12	11	7	1
BA+105	45	41	45	46	0
MA	27	33	50	44	36
MA+15	18	18	32	34	33
MA+30	10	15	21	20	32
MA+45	61	55	64	77	70
0 to 5 years	139	138	133	78	125
6 to 10 years	100	102	111	116	111
11 to 20 years	48	56	69	76	68
More than 20 years	114	99	106	148	77
Average Years Experience	12	11	14	12	12

District 1998-99

13a. Teacher Attendance

	1998-99
Total Teaching Staff	513
Days of Sick Leave	1928
Days of Personal Leave	417
Days of Emergency Leave	664
Days of Athletic Leave	169
Days of Deduct	100
Days of Civic Leave	1
Days of Association Leave	32
TOTAL	3311
Average Days Absent	6.45

14. Home Schooled Students

1994-95	1995-96	1996-97	1997-98	1998-99
35	43	61	78	72

Minnesota State Board of Education

DUAL NOTICE: NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING UNLESS 25 OR MORE PERSONS REQUEST A HEARING, AND NOTICE OF HEARING IF 25 OR MORE REQUESTS FOR HEARING ARE RECEIVED

Proposed Amendment to Rules Relating to Passing Scores for State Basic Skills Tests, *Minnesota Rules*, 3501.0180

Introduction. The State Board of Education intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. If, however, 25 or more persons submit a written request for a hearing on the rules within 30 days or by 4:30 p.m. on October 27, 1999, a public hearing will be held in Room 205, Capitol View Conference Center, 70 West County Road B-2, Little Canada, Minnesota 55117, starting at 9 a.m. on Monday, November 8, 1999. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after October 27, 1999 and before November 8, 1999.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Laura Nehl-Trueeman at the Department of Children, Families & Learning, 1500 Highway 36 West, Roseville, Minnesota 55113-4266, (651) 582-8628, and FAX: (651) 582-8725. TTY users may call the department at (651) 582-8201.

Subject of Rules and Statutory Authority. In July 1997, the State Board of Education published amended Rules Relating to Passing Scores for State Tests of Basic Requirements. This amendment was made using the exempt rule process as directed by *Minnesota Laws 1997*, Ch. 138, Sec. 2(a), to keep the passing score for the tests of mathematics and reading at the 75 percent level. These exempt rules are temporary; therefore, the Board plans to permanently amend the rules to keep the passing score at the 75 percent using the full Chapter 14 rulemaking procedures.

The statutory authority to adopt the rules is *Minnesota Laws 1997*, Ch. 138, Sec. 2(b). A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Wednesday, October 27, 1999, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be

received by the agency contact person by 4:30 p.m. on October 27, 1999. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency for determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing. The hearing scheduled for November 8, 1999, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 582-8628 after October 27, 1999 to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Allan W. Klein is assigned to conduct the hearing. Judge Klein can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone 612/341-7609, and FAX 612/349-2665.

Hearing Procedure. If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment

period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day response period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day response period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or response period also submit a copy of the written views or data to the agency contact person at the address stated above.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from either the agency or the Office of Administrative Hearings.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: First Floor South, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

Adoption Procedure if No Hearing. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure After a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and files them with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed
above.

9-14-99
Date

Marsha Gronseth
Marsha Gronseth, Executive Director
Minnesota State Board of Education

State Board of Education

Proposed Permanent Rules Relating to Passing Scores for State Basic Skills Tests

3501.0180 PASSING SCORES FOR STATE TESTS OF BASIC REQUIREMENTS.

Subpart 1. **Setting scores.** The scores in this part are established for each grade 9 class beginning with the class entering in 1996. Once set, the basic requirements passing scores shall not change for a particular group of entering grade 9 students.

Subp. 2. **Mathematics.** The passing score for the state test of mathematics is 70 percent for students entering grade 9 in 1996; and is 75 percent for students entering grade 9 in 1997; ~~and is 80 percent for students entering grade 9 in 1998 and thereafter.~~

Subp. 3. **Reading.** The passing score for the state test of reading is 70 percent for students entering grade 9 in 1996; and is 75 percent for students entering grade 9 in 1997; ~~and is 80 percent for students entering grade 9 in 1998 and thereafter.~~

Office of the Revisor of Statutes

Administrative Rules

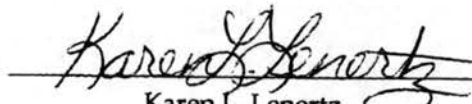


TITLE: Proposed Permanent Rules Relating to Passing Scores for State Basic Skills Tests

AGENCY: State Board of Education

MINNESOTA RULES: Chapter 3501

The attached rules are approved for
publication in the State Register


Karen L. Lenertz
Assistant Revisor

S-M9-B05
Min
10/4/99

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

October 4, 1999

5:30 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

2. APPOINTMENT OF NEW SUPERINTENDENT: Foss

A recommendation will be presented at the meeting.

3. ADJOURNMENT

SCHOOL BOARD AGENDA - October 4, 1999**PAGE 2****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Staff & Student Spirit Night	October 4		Senior High
School Board	October 11	7 pm	Townsite
Long Range Planning Com.	October 12	3:45 pm	Townsite
Diversity Voices Performance	October 12	6 pm	Senior High Audit.
State of Youth Well-Being, Dr. Peter Benson	October 14	7 pm	Senior High Audit.
District Student/Staff Asst.	October 18	3:30-4:30 pm	Townsite
Policy Review Committee	October 18	7 pm	Townsite
Washington Open House	October 19	5:30-7:30 pm	Washington
Com. Ed. Adv. Council	October 19	7 pm	Townsite
Supt. Advisory Council	October 21	7 pm	Townsite
MEA October 21 & 22			
School Board	October 25	7 pm	Townsite
School Board Candidate Forum	October 26	7-9 pm	City Council
Instr. and Curr. Adv. (ICAC)	October 28	7 am	Townsite
General Election	November 2	7 am-8 pm	
School Board	November 8	7 pm	Townsite
District Student/Staff Asst.	November 15	3:30-4:30 pm	Townsite
Policy Review Committee	November 15	7 pm	Townsite
Com. Ed. Adv. Council	November 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	November 18	7 am	Townsite
Supt. Advisory Council	November 18	7 pm	Townsite
School Board	November 22	7 pm	Townsite
Thanksgiving Holiday	November 25 & 26		No School

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

October 11, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"
- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

S-Mg-BOS
Min
10/11/99

SCHOOL BOARD AGENDA - October 11, 1999

PAGE 2

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. TEACHING/LEARNING MATTERS - Kovash

- (1) Acceptance of Grant - Pages 6-8

B. SYSTEM SUPPORT MATTERS - Astrup

- (1) Approval of Change Orders - Page 9

C. HUMAN RESOURCE MATTERS- Lacher

- (1) Approval of New Employees - Page 10
- (2) Acceptance of Early Retirement - Page 11
- (3) Approval of Family/Medical Leave - Page 12
- (4) Acceptance of Resignation - Page 13

D. SUPERINTENDENT MATTERS - Anderson

- (1) Approval of September 13 and 27, 1999 Minutes - Pages 14-27
- (2) Approval of October Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____

Comments _____

3. COMMITTEE REPORTS

SCHOOL BOARD AGENDA - October 11, 1999

PAGE 3

4. **SCHOOL BOARD/STAFF DIALOGUE:** Anderson

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

Web Site - Present and Future - Jim Lund/Dan Markert

Page 28

5. **CLASS SIZE REDUCTION APPLICATION:** Kovash

Pages 29-36

Suggested Resolution: Move to approve the Class Size Reduction Application and submit it to the MN Department of Children, Families and Learning.

Moved by _____ Seconded by _____

Comments _____

6. **HIGH SCHOOL FOOTBALL STADIUM:** Anderson

Page 37-38

Information related to proposed fund raising for home football stadium - Phil Seljevoid

7. **MAJOR MAGNITUDE FIELD TRIPS:** Kovash

Pages 39-48

Suggested Resolution: Move to approve the major magnitude field trips as presented.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - October 11, 1999

PAGE 4

8. **FAST BREAK TO LEARNING GRANT:** Astrup
Pages 49-51

Suggested Resolution: Move to approve the grant as presented.

Moved by _____ Seconded by _____
Comments _____

9. **1998-99 ANNUAL REPORT ON CURRICULUM, INSTRUCTION AND STUDENT PERFORMANCE:** Kovash
Page 52

Suggested Resolution: Move to receive the Annual Report on Curriculum, Instruction and Student Performance. Direct administration to mail the report to all district residents and submit a copy to the MN Department of Children, Families and Learning.

Moved by _____ Seconded by _____
Comments _____

10. **OCTOBER ENROLLMENT:** Kovash
Pages 53-54

Review of October 1 enrollment figures.

11. **PRELIMINARY 1998-99 AUDIT INFORMATION:** Astrup
Pages 55-57

The full audit will be ready for presentation at the October 25 meeting.

12. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

13. **ADJOURNMENT**

SCHOOL BOARD AGENDA - October 11, 1999**PAGE 5****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Long Range Planning Com.	October 12	3:45 pm	Townsite
Diversity Voices Performance	October 12	6 pm	Senior High Audit.
State of Youth Well-Being, Dr. Peter Benson	October 14	7 pm	Senior High Audit.
District Student/Staff Asst.	October 18	3:30-4:30 pm	Townsite
Policy Review Committee	October 18	7 pm	Townsite
Washington Open House	October 19	5:30-7:30 pm	Washington
Com. Ed. Adv. Council	October 19	7 pm	Townsite
Supt. Advisory Council	October 21	7 pm	Townsite
MEA October 21 & 22			
School Board	October 25	7 pm	Townsite
School Board Candidate Forum	October 26	7-9 pm	City Council
Instr. and Curr. Adv. (ICAC)	October 28	7 am	Townsite
ITBS Testing (Elem.)	November 1-5		
General Election	November 2	7 am-8 pm	
End of First Quarter	November 3		
School Board	November 8	7 pm	Robert Asp
K-P/T Conferences (daytime)	November 9 & 10		
K-12 P/T Conferences	November 11	(8-11, 12-4 & 5-8:30)	
K-12 P/T Conferences	November 12	7:30-11 am	
K-12 No School/Tchr Comp	November 12	pm	
District Student/Staff Asst.	November 15	3:30-4:30 pm	Townsite
Policy Review Committee	November 15	7 pm	Townsite
Com. Ed. Adv. Council	November 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	November 18	7 am	Townsite
Supt. Advisory Council	November 18	7 pm	Townsite
School Board	November 22	7 pm	Townsite
Thanksgiving Holiday	November 25 & 26		No School
Property Tax Hearing	November 29	7 pm	Townsite

MEMO #: I-00-095



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Migrant Education Grant Award
DATE: October 5, 1999

The District's application for Migrant Education funds has been approved for \$35,000.00, slightly below the amount requested.

Funding will be utilized to continue the district's utilization of 1.75 FTE outreach workers (home-school liaisons) to provide services to children and families on a referral basis. Home-school liaisons will continue to assist in communication and support for migrant families and their children.

SUGGESTED RESOLUTION: Move to accept the Migrant Education grant award as presented.

LAK/smw
Attachment

	Migrant Education 1500 Highway 36 West Roseville, MN 55113-4266	MIGRANT EDUCATION PROJECT GRANT APPLICATION	ED-02082-06
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GENERAL INFORMATION AND INSTRUCTIONS: The information requested on this application is necessary for processing the application under the requirements of Title I, Public Law 103-382, Part C. Refer to accompanying instructions when completing this application. All financial information must relate to CFDA number 84.011A. For federal audit purposes, use CFDA Number 84.011A for financial recordkeeping. Please provide all information requested and return the completed application to the above address.

SCHOOL YEAR 1999-2000

IDENTIFICATION INFORMATION				
Fiscal Agent Moorhead Public Schools		For District(s): # _____ # _____ # _____ # _____		
District Name Independent School District		District Number 152	County Clay	
LEA Representative Robert Jernberg	Title Asst. Supt. Tch & Lrn		Telephone Number (218) 299-6258	
Address 810 4th Ave. South	City Moorhead	State MN	Zip Code 56560	
Name of Contact Person Patricia King	Title Compensatory Program Mgr		Telephone Number (218) 299-6257	
Address 810 4th Ave South	City Moorhead	State MN	Zip Code 56560	FAX Number (218) 233-1610

APPLICATION INFORMATION SUMMARY			
CHECK ONE:	FUNDS REQUESTED	PROJECT DURATION	NUMBER SERVED
<input checked="" type="checkbox"/> Initial Application	Initial: \$ <u>35,000</u> <u>37,783</u>	Beginning Date of Project: August 23, 1999	80 days or less _____
<input type="checkbox"/> Addendum to Project Application	Addendum: \$ _____	Ending Date of Project: May 26, 2000	More than 80 days _____

LOCAL BOARD OF EDUCATION ACTION
<p>The Local Board of Education of this school district, at a meeting held on <u>June 28</u>, 19<u>99</u>, authorized the undersigned to act as the LEA Representative in filing an application for funds as provided under Title I, Public Law 103-382 for the fiscal year 19<u>99</u>. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal Statutes, Regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. At that same meeting, <u>Patricia King</u> was also approved as Contact Person.</p> <p> <u>[Signature]</u> _____ <u>6/28/99</u> Signature of LEA Representative Date </p>

DO NOT WRITE IN SPACES BELOW

MINNESOTA DEPARTMENT OF CHILDREN, FAMILIES & LEARNING INFORMATION		
Total Amount Approved: \$ <u>35,000</u>	County/District Number: <u>152</u>	Fiscal Year: 19 <u>99</u>
Signature MDCFL Responsible Authority <u>[Signature]</u>	Final Approval Signature <u>[Signature]</u>	Date Approved <u>9/21/99</u>
MDCFL Comments:		

(Refer to accompanying instructions)

NUMBER OF MIGRATORY CHILDREN

Provide the estimated number of eligible migratory children in your district or area during the project period. Also provide the number of these children expected to be served.

ELIGIBLE MIGRATORY STUDENTS	Ages 3-5	G R A D E													Out of School/ Ungraded	TOTAL
		K	1	2	3	4	5	6	7	8	9	10	11	12		
EXPECTED TO RESIDE	7	23	27	43	39	36	22	25	27	23	31	20	13	5	1	337
EXPECTED TO BE SERVED	7	23	27	43	39	36	22	25	27	23	31	20	13	5	1	337

NOTE: Family Information Forms and Student Enrollment Forms provided by the Migrant Education Office must be completed for each family and child in the project area and forwarded to the Migrant Education Office as soon as possible. (Address appears on page one.)

GENERAL PROJECT INFORMATION

1. Describe how the needs of migratory students have been or will be determined:

The Lead Home School Liaison will be responsible for identification of the Migrant families. This individual will get information from schools, other liaisons, etc. and make the contact with the family. Both liaisons will work to identify and recruit Migrant families throughout the school year.

The program begins in late August and runs through the beginning of June. During the month of September month the part-time liaison will assist with recruitment.

2. Describe how the funds being requested will be used:

The two liaison positions will work as follows:

- The Lead liaison will work with and serve Migrant families only. This individual is responsible for all paper-work, recruitment, referrals exclusively for the migrant population.
- Migrant funds will be co-mingled with Title VI funds to hire 2-part time Liaisons. The intent is to reach more families in our community. The part time individuals will work with the Lead Liaison to assist in identification and recruitment of the Migrant families, but will also work with other non-migrant families.
- A major focus of this grant will be to will assist in bridging the communication gap and build positive relationships between school and home.
- All will work to increase parent/guardian knowledge and understanding of the academic, social and emotional gains made by students.
- All will work to provide information to parents/guardians in the areas of between home and school.

MEMO #: B00163

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP *B. Astrup*

DATE: SEPTEMBER 30, 1999

SUBJECT: CHANGE ORDER #14 - SR. HIGH
CHANGE ORDER #15 - VARIOUS SCHOOLS

Change Order #14 - Relocate compressed air lines at wood shop.	Add	\$ 462.00
Plaster wall finish to conceal mismatched face brick on existing wall where door frames removed.	Add	\$1,980.00
		<hr/>
		\$2,442.00

Change Order #15 - Provide duct wrap insulation on
new outdoor air ducts.

ASP	Add	\$ 710.00
Washington	Add	\$ 514.00
Sr. High	Add	\$ 660.00
Probstfield	Add	<u>\$ 130.00</u>
		\$2,014.00

Suggested Resolution: Move to approve Change Orders 14 & 15 as specified above.

MEMORANDUM

P 99.316

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 5, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Melvin Bolton EBD Paraprofessional, Shelter Care, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 28, 1999. (Incorrectly listed last month as Eric Witthoett)

Clarice Berntson Second Cook, Junior High, A13 (0-3) \$10.11 per hour, 6.25 hours daily, effective immediately. (Replace Marlys Lenzen)

Donna Tvedt Head Cook, Senior High, B23 (0-3) \$11.20 per hour, 8 hours daily, effective immediately. (Replace Dorothy Lemke)

John Deckert Baker, District Wide, A11 (0-3) \$9.38 per hour, 6 hours daily, effective immediately. (Replace Jennifer Kraft)


Suggested Resolution: Move to approve the employments as presented.

RL:sh

MEMORANDUM P 99.317

TO: Dr. Bruce Anderson

FROM: Robert Lacher



DATE: October 5, 1999

SUBJECT: Early Retirement

The administration requests approval of the early retirement of the following person :

Rachel Hiebert German Teacher, Robert Asp, effective December 21, 1999.

Suggested Resolution: Move to accept the early retirement as presented.

RL:sh

MEMORANDUM P 99.318

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 5, 1999

SUBJECT: Family/Medical Leave


The administration requests a family/medical leave for the following person:

Deanna Krueger Elementary Teacher, Thomas Edison, to begin approximately
November 29, 1999 through January 4, 2000.

Suggested Resolution: Move to approve the family/medical leave as presented.

RL:sh

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 5, 1999

SUBJECT: Resignations

The administration requests approval of the resignations of the following person:

Yvette Gourde Occupational Therapist, Riverside/Edison, effective November 5, 1999.

Suggested Resolution: Move to accept the resignation as presented.

RL:sh

REGULAR MEETING
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MEMBERS PRESENT: Jim Cummings, Stacey Foss, Anton B. Hastad, James Hewitt, Carol A. Ladwig, Kristine Thompson, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Hewitt moved, seconded by Cummings, to approve the agenda as presented. Motion carried 6-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: Chair Foss asked school board candidates in the audience: Scott Abrahamson, Lisa Erickson and Bill Tomhave to introduce themselves.

Attorney Richard Henderson asked the Chair Foss to close the meeting and distributed a letter to Board members related to his client. Chair Foss denied his request but did receive the letter.

CONSENT AGENDA: Hastad moved, seconded by Cummings, to approve the following items on the Consent Agenda:

Grants - Accept the \$30,000 grant from the MN Department of Children, Families and Learning for the Education of Homeless Children and Youth Program and the Consolidated Application for Improving America's Schools Act in the amount of \$753,466.80.

Change Orders #9 and #10 - Approve Senior High change order #9 for an increase of \$13,437 and Senior High, Junior High, Probstfield, Robert Asp, and Washington Schools' change order #10 for a decrease of \$11,710.

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Approval of Contract - Approve the Truancy Intervention Program contract to provide 6 hours per day of hall monitor duty to track attendance at the Senior High.

New Employees

Orella Olson - R.R. Teacher, Washington, BA (7) .50 FTE, \$12,981, effective for the 1999-2000 school year.

Leah Hasbargen - Science Teacher, Senior High, BA (0-6) \$25,000, effective for the 1999-2000 school year.

Linda Jones - Special Education Teacher, Senior High, BA (0-6) \$25,000, effective for the 1999-2000 school year.

Kimberly Benson - Math Teacher, Junior High, BA (0-6) .143 FTE, \$3575.00, effective for the 1999-2000 school year.

Staci Peterson - ECSE Teacher, Probstfield, BA (0-6) .75 FTE, \$18,750.00, effective for the 1999-2000 school year.

Bonnie Stafford - Social Teacher, Senior High, BA (0-6) \$25,000.00, effective for the 1999-2000 school year.

Josephine Fike - Orchestra Teacher, Junior High, BA (0-6) \$11,748.63, First Semester, effective September 3, 1999.

Jodi Spieker - Special Education Secretary, Townsite Centre, B21 (0-2) \$9.83 per hour, 8 hours daily, effective September 13, 1999.

Connie Calvert - MMMI Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999. (New Position)

Elizabeth Marts - OHI Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999.

Jolene Hubrig - EBD Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective August 30, 1999.

Jean Walker - AU/OHI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Laura Rundquist - ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Treva Watnemo - MMMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

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Valorie Alfson - MMMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Ann Kallod - ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Gretchen VanVlaenderen - ECSE Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Lynda Backman - EBD/LD Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

D. Allyson Boe - EBD Paraprofessional, Riverside, B21 (7) \$10.58 per hour, 6.5 hours daily, effective immediately.

Christina Raab - LD/EBD Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Tori Goldade - ECSE paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Susan Pinkney - EBD Paraprofessional, Washington, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Sandra Sidler - Interpreter of Deaf, Senior/Edison, B23 (9) \$11.59 per hour, 7 hours daily, effective immediately.

Lori Winkenwader - Interpreter of Deaf, Edison, B23 (9) \$11.59 per hour, 7 hours daily, effective immediately.

Minh Nguyen - ESL Paraprofessional, Senior, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Trevor Leiseth - ESL Paraprofessional, Adult Education, B21 (0-2) \$9.83 per hour, effective immediately.

Juneve Givers - EBD Paraprofessional, Shelter Care, B21 (6) \$10.43 per hour, 6.5 hours daily, effective September 1, 1999.

Ruben Lara - Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 7 hours daily, effective immediately.

Dean Suelflow - Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 7 hours daily, effective immediately.

Andrea Heldt - Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 5 hours daily, effective immediately.

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Deb Mallick - Hall Monitor, Senior High, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective immediately.

Resignations

Bonnie Bachmeier - Library Secretary, Riverside, effective August 23, 1999.
Susan Pezalla - ECSE Paraprofessional, Probstfield, effective immediately.
Pat Frahm - ECSE Paraprofessional, Probstfield, effective August 25, 1999.
Sally Dandurand - EBD Paraprofessional, Detention Center, effective immediately.
Debra Schieffer - ECFE Secretary, Lincoln, effective August 26, 1999.
Lea Rodriquez - ECSE Paraprofessional, Probstfield, effective immediately.
Jennifer Navarro - MSMI Paraprofessional, Robert Asp, effective August 31, 1999.

Change in Contract

Kim Koeck - Adapted PE Teacher, from .50 FTE to .75 FTE, MA (7) \$22,947.
Sue Winter - Payroll Secretary, to Secretary for Assistant Superintendent-Teaching and Learning, B24 (13) \$12.73 per hour, 8 hours daily, effective September 3, 1999.
Julie Bauer - Accounting Secretary, to Payroll Secretary, B24 (11) \$13.78 per hour, 8 hours daily, effective September 7, 1999.
Lori Palmer - Library Secretary, Senior, to Building Tech, B22 (3) \$10.33 per hour, 8 hours daily, 186 days.
Cindy Andel - Paraprofessional, Probstfield, to Principal's Secretary, Probstfield, A13 (5) \$9.99 per hour, 8 hours daily, 196 days.
Georgia Gregoire - Switchboard Operator, Senior High, to Receptionist, Senior High, A13 (0-2) \$9.54 per hour, 8 hours daily, 186 days.
Lisa Denny - AOM Paraprofessional, to EBD Paraprofessional, Probstfield, B21 (6) \$10.43 per hour, 6.5 hours daily, 186 days.

Early Retirement

Janice Jenson - Paraprofessional, Probstfield, effective September 1, 1999.
Frank Zebley - Custodian, Maintenance, effective October 31, 1999.

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Leave of Absence

Theresa Haugtvedt - Grade 6 Teacher, Robert Asp., for Adoption Leave from September 1 through September 24, 1999.

Contracted Counselor - Approve the employment for 2 3/4 hours of counseling time per day through Dick Schaffer's Touch Love Center.

Minutes - Approve the August 9 and August 23, 1999 minutes as presented.

Claims - Approve the September Claims, subject to audit, in the amount of \$946,774.63.

General Fund:	\$464,890.78
Food Service:	14,917.66
Transportation:	147,734.08
Community Service:	13,048.03
Capital Expenditure	296,286.84
Building Construction	9,897.24
TOTAL	\$946,774.63

Motion carried 6-0.

COMMITTEE REPORTS: Brief reports were heard regarding the Early Childhood Family Education and Youth Advisory Committees. Board members Ladwig, Cummings and Hewitt attended the August MSBA Summer Seminar and will report at the next meeting.

SCHOOL BOARD/STAFF DIALOGUE: (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with invited staff representatives on a wide variety of programs and issues.)

HUGS Program - Susie Lomas and Cindy Ahrends provided a brief overview of the HUGS program for the K-4 buildings.

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School Calendar and Marketing Moorhead - Pam Enz provided an update on the school calendar and Marketing Moorhead efforts.

SCHOOL YEAR OPENING: Kovash provided a review of opening day enrollment figures and general information.

RESCHEDULING OF PUBLIC HEARING ON PROPOSED PROPERTY TAXES

PAYABLE 2000: Ladwig moved, seconded by Hastad, to approve the date change of Monday, December 6, 1999 to Monday, November 29, 1999 for the Public Hearing on Proposed Property Taxes payable in 2000. Motion carried 6-0.

PROPOSED PROPERTY TAX LEVY FOR 1999 PAYABLE 2000: Thompson moved, seconded by Cummings, to certify the maximum for the 1999 payable 2000 proposed levy. Motion carried 6-0.

LIGHTING AT MATSON FIELD: Cummings moved, seconded by Hewitt, to approve an increase to the preliminary 1999-2000 capital budget in the amount of \$5,000 to go toward helping fund the lighting project at Matson Field. Motion carried 6-0.

DRIVERS' EDUCATION: Thompson moved, seconded by Hewitt, to approve the discontinuation of the behind-the-wheel portion of drivers' education. Motion carried 6-0.

SCHOOL BOARD ELECTION RESOLUTION: Hewitt moved, seconded by Thompson, to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election resolution as presented. Motion carried 6-0.

SCHOOL BOARD ELECTION NOTICE: Hewitt moved, seconded by Cummings, to approve the Notice of General Election as presented. Motion carried 6-0.

DISCHARGE RESOLUTION (BRADLEY J. STROUP): Hewitt moved, seconded by Hastad, to approve the proposed resolution discharging Bradley J. Stroup. Motion carried by majority roll-call vote 6-0.

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CUSTODIAL STAFFING: Hewitt moved, seconded by Ladwig, to approve the addition of two custodial FTEs which will increase the cost to the general fund approximately \$50,000. Motion carried 5-1; Thompson dissenting.

ARMORY LEASE: Cummings moved, seconded by Thompson, to approve notification of the appropriate personnel that we will cancel our lease effective November 30, 1999. Motion carried 6-0.

RED RIVER ALTERNATIVE LEARNING CENTER LEASE: Hewitt moved, seconded by Cummings, to approve the lease for D & M Technologies, ground floor with fit-up costs. Motion carried 6-0.

LEAVE OF ABSENCE RESOLUTION (MARVILYN RICHARDSON): Cummings moved, seconded by Hastad, to approve the resolution placing Marvilyn Richardson on leave of absence. Motion carried by majority roll-call vote 6-0; Thompson abstaining.

GRADES 7-12 BUILDING PROFILES AND DISTRICT DATA: Kovash provided a review of the profiles and district data. The School Board will be asked to receive the Building and District Profiles at their September 27, 1999 meeting.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Member Ladwig reminded Board members about attending the upcoming September 23 MSBA Fall Area meeting in Pelican Rapids. Thompson stated that the Washington School Open House was rescheduled to October 19. Chair Foss commented on the upcoming November 19 School Violence Seminar and the NSBA Magna Awards 2000 application.

The meeting recessed at 9:38 p.m.; reconvened at 9:52 p.m.

CLOSE PUBLIC MEETING: Cummings moved, seconded by Thompson, to close the public meeting at 9:52 p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies. Motion carried 6-0.

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OPEN PUBLIC MEETING: Cummings moved, seconded by Foss, to reopen the public meeting at 11:02 p.m. Motion carried 6-0.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 11:03 p.m.

Carol Ladwig, Clerk

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MEMBERS PRESENT: Jim Cummings, Stacey Foss, James Hewitt, Carol A. Ladwig, and Dr. Bruce R. Anderson.

MEMBERS ABSENT: Mark Gustafson, Anton B. Hastad and Kristine Thompson.

CALL TO ORDER: Chairwoman Foss called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Anderson recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Ladwig moved, seconded by Cummings, to approve the agenda as presented. Motion carried 4-0.

WE ARE PROUD:

*** We Are Proud of the Moorhead Highlights Dance Team and Coach Michelle Martin for the following summer dance camp accomplishments: First Place trophy for performing a routine evaluated by professional dancers; Superior trophy for their performance ability; Spirit Stick Award for promptness, respect, attentiveness, and overall attitude; and the final and by far the most prestigious award was the Leadership Award which was voted on by dancers at the camp for the team they believed as a whole was respectful, helpful, attentive, approachable, leaders of the camp, and overall the most admired and respected team at Camp.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: None.

CONSENT AGENDA: Hewitt moved, seconded by Ladwig, to approve the following items on the Consent Agenda:

Gift - Accept the Apple Power Macintosh computer gift valued at \$800 from John Skinkle.

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Change Orders #11, #12 and #13 - Approve Robert Asp change order #11 for an increase of \$2,941, Prostfield change order #12 for an increase of \$2,284 and Washington change order #13 for an increase of \$2,068.

Lease - Approve the lease to the State of Minnesota Department of Economic Security, Suite 161, for three years for a total rental amount of \$102,000 plus fit-up costs not to exceed \$25,030.

New Employees

Susan Morse - EBD Teacher, RRALC, BA (0-6) \$25,000, effective October 9, 1999.

Joanne Gomez - EBD Paraprofessional, RRALC, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 28, 1999.

Eric Witthoett - EBD Paraprofessional, Shelter Care, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 28, 1999.

Dawn Grenz - OHI/PI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 24, 1999.

Michelle Hartel - MSMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3 hours 45 minutes, effective October 4, 1999.

Colleen Hillstad - AOM Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3 hours daily, effective September 17, 1999.

Linda Nelson - MSMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 3 hours 45 minutes, effective October 1, 1999.

Samuel Garcia - POHI Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 20, 1999.

Stephanie Budish - Title I Paraprofessional, Edison, B21 (0-2) \$9.83 per hour, 5 hours daily, effective immediately.

Joann Lien - MSMI Paraprofessional, Robert Asp, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective September 20, 1999.

Mustafa Nabi - ESL Paraprofessional, Adult Education, B21 (0-2) \$9.83 per hour, 21 hours per week, effective immediately.

Adrian Smith - Day/Night Custodian, Senior High, A12 (0-2) \$9.26 per hour, 8 hours daily, effective September 29, 1999.

Carol Boerner - Switchboard Operator, Senior High, B21 (0-2) \$9.83 per hour, 4.75 hours daily, effective August 26, 1999.

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Kim Overton - Outreach Worker, Junior High, Non-Aligned C41 (0) \$12.18 per hour, effective immediately.

Nazdar Hassan - Bilingual Liaison, District Wide, Non-Aligned B21 (2) \$8.42 per hour, 6 hours daily, for 155 days.

Michelle Rohrich - Payroll Assistant, Townsite Centre, B22 (10) \$11.38 per hour, 8 hours daily, effective October 12, 1999.

Change in Contract

Jaimie Snowden - Teacher, RRALC, from .75 FTE to full time FTE, effective immediately.

Diane Hanson - Ass't Payroll to Accounting, B23 (3) \$10.69 per hour, 8 hours daily, effective October 1, 1999.

Anne McLarnan - Title I Paraprofessional, to Library Secretary, Riverside, A12 (0-2) \$9.26 per hour, effective September 28, 1999.

Resignation

Wyman Atkins - Night Custodian, Senior High, effective September 30, 1999.

Leave of Absence

Nancy Krupich - Library Secretary, Senior High, for the remainder of the 1999-2000 school year.

Motion carried 4-0.

COMMITTEE REPORTS: Brief reports were heard regarding the Instruction and Curriculum Advisory Committee, Superintendent's Advisory Council, Policy Review Committee, District Student/Staff Assistance Committee, Clay County Joint Powers Collaborative Board, MSBA Fall Area meeting, and the 1999 Faith, Reason and World Affairs Symposium.

SUPERVISOR OF PLANNING, ASSESSMENT AND ONLINE RESOURCES: Cummings moved, seconded by Ladwig, to approve Jim Lund as the Supervisor of Planning, Assessment and Electronic Resources position on the non-aligned contract D61 (13) at an annual salary of \$60,859.13. Motion carried 4-0.

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SCHOOL-OWNED LAND LEASE: Ladwig moved, seconded by Cummings, to approve the three-year land lease for \$3,920 per year for the years 2000, 2001 and 2002. Motion carried 4-0.

1999 AID ANTICIPATION CERTIFICATES: Ladwig moved, seconded by Foss, to set October 7, 1999 as the date to sell approximately \$3,500,000 of Aid Anticipation Certificates. A Term and Pricing Committee consisting of the Board Chair and the Superintendent shall consider offers and award the sale of the Aid Anticipation Certificates. Motion carried 4-0.

OMNIBUS K-12 EDUCATION ACT CLASS-SIZE REDUCTION FUNDING: Hewitt moved, seconded by Cummings, to approve the funding for full-day kindergarten of \$18,000 for the 1999-2000 school year. Motion carried 4-0.

SUBSTITUTE TEACHER: Ladwig moved, seconded by Cummings, to approve the substitute bonus as presented: Substitute for 50 days the daily rate is \$70; Substitute for 75 days the daily rate is \$71; and Substitute for 100 days the daily rate is \$72. Motion carried 4-0.

1998-99 ANNUAL REPORT ON CURRICULUM, INSTRUCTION AND STUDENT PERFORMANCE: Ladwig moved, seconded by Cummings, to direct administration to print the final copy of the Annual Report on Curriculum, Instruction and Student Performance. Motion carried 4-0.

DISCHARGE RESOLUTION: Hewitt moved, seconded by Cummings, to approve the resolution proposing immediate discharge of Linda Fitzgerald as prepared and presented. Motion carried by majority roll-call vote 4-0.

FEDERAL CLASS SIZE REDUCTION FUNDS: Kovash reviewed the federal funding utilization and stated that the federal fund application would be presented at the October 11 school board meeting for approval.

NON-ALIGNED EMPLOYEES: Hewitt moved, seconded by Cummings, to approve the three-year salary/benefit package as recommended by administration: Year One - 19.5 percent increase

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(4% plus 15.5% comparable worth); Year Two - 15.5 percent increase (4 % plus 11.5% comparable worth); and Year Three - 9.52 percent increase (4% plus 5.52% comparable worth). Motion carried 4-0.

Anderson pointed out that the Board finds itself in a difficult position. It must adhere to the laws related to comparable worth on the one hand yet they know that the District cannot handle these kinds of package settlements. The sad reality is that positions or parts of positions may have to be reduced in the future to fund the settlements.

MAJOR MAGNITUDE FIELD TRIP: Cummings moved, seconded by Ladwig, to approve the Moorhead Junior High School Major Magnitude Field trip to Washington, D.C. in April as presented. Motion carried 4-0; Hewitt abstaining.

BUILDING PROFILES: Ladwig moved, seconded by Hewitt, to accept the Building Profiles as revised and direct administration to share them with staff and public as appropriate. Motion carried 4-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Ladwig reported that at the MSBA Fall Area meeting, Kristine Thompson was elected the legislative liaison to the delegate assembly. Ladwig shared materials received at the meeting to Board members not in attendance. A packet will also be available in the Superintendent's Office for school board candidates. Foss commented on the upcoming January 13-14 MSBA Leadership Conference.

There was discussion on holding the November 8 School Board meeting in the newly constructed Orchestra Room at Robert Asp School and a MSBA sponsored Constructive Receipt Information and Catastrophic Plan workshop.

The meeting recessed at 8:06 p.m.; reconvened at 8:25 p.m.

CLOSE PUBLIC MEETING: Ladwig moved, seconded by Cummings, to close the public meeting at 8:25 p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies. Motion carried 4-0.

REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
SEPTEMBER 27, 1999
PAGE 6

OPEN PUBLIC MEETING: Cummings moved, seconded by Foss, to reopen the public meeting at 8:59 p.m. Motion carried 4-0.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 9 p.m.

Carol Ladwig, Clerk

MEMO #: I-00-091



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: District Web Site

DATE: October 5, 1999

Jim Lund will review and demonstrate the district website. He will also provide information as to future plans for the district website.

LAK/smw

MEMO #: I-00-093



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Class Size Reduction Application
DATE: October 5, 1999

Attached is the application for Federal and State Class Size Reduction. The information includes the district goals for Class Size Reduction and plans for reporting to the public.

SUGGESTED RESOLUTION: Move to approve the Class Size Reduction application and submit to the Department of Children, Families and Learning

LAK/smw
Attachment

[illegible]

[illegible]

III. NARRATIVE

Attach additional sheets as necessary.

- A. Please state the goals and priorities for your district's class size reduction plan and describe how they will be achieved. Include the criteria and rationale used by your district to determine the placement of the new teachers. If the class size reduction plan involves the rehiring of any teacher who may have been laid off because of local budget constraints, please include documentation, such as a copy of the notification of unrequested leave.

In the Annual Operating Plan approved by the School Board at the December 1999 meeting, staff reductions were indicated. Attached is the information from Robert Jernberg, outlining staff reductions and plans for staffing using class size reduction funding. In July, target class sizes were set with building principal and the Assistant Superintendent for Teaching and Learning. After all classroom space was utilized, other options were discussed between district administrators and the school board. Our plans included targeting all district schools to reduce class size across the district. Additional staff has been employed to further reduce class sizes in grades one, two and three utilizing federal class size reduction funds.

- B. Describe your district's effort to coordinate the state and federal funds intended for class size reduction in the early elementary grades. This description should include information about how the funds will supplement each other and the percentages of federal funds that will be used for classroom instruction, professional development, and local administration.

The state and federal funds have been used to hire additional staff, hire substitute teachers during the time teachers work with individual students to develop individual learning plans, and to hire teachers that will work with groups of students in the area of mathematics and reading. Our goals have been to help students with both remediation and enrichment for all students as needed. The percentage of federal funds used for staff development is 8% with 2% used for administrative costs.

- C. Please describe your district's plan to insure the high quality of the new teachers hired, including in-services for certification and professional testing. Include in this description and plan for professional development activities sponsored by the class size reduction funds.

New teachers attended a two day in service with training in performance assessment and Minnesota Graduation Standards. A meeting has also been held to provide information to teachers interested in National Teacher Certification. Teachers will also be given the opportunity to work with district staff to develop curriculum for classrooms based on best practices for teaching.

- D. (If applicable) Please describe any recruitment efforts your district undertook to attract new teachers to your schools. Indicate the effectiveness of these efforts.

The district hiring process was used, with some recruitment done by district staff. We added a foreign language immersion program and recruitment was done by telephone, web sites and personal recruitment throughout the country and world. This has been successful in recruiting teachers from various countries and states.

- E. If your district meets the state and federal targets for class size, please describe your district's plans for the use of class size reduction funds.

Not Applicable.

- F. If your district is not using the \$3 per adjusted marginal cost pupil until for class size reduction, please indicate which alternative was selected by the local school board.

☐ Reducing the special education student-to-instructor ration ☒ All-day, everyday kindergarten

MEMO #: I-99-183

TO: Gene Boyle, Colleen Tupper, Lynne Kovash

FROM: Bob Jernberg

SUBJECT: Tentative Staff Reductions 1999-2000

DATE: March 4, 1999

I have met individually with each elementary principal and also with secondary principals regarding staff reductions which will be utilized as a board agenda item for the March 22, 1999 meeting. Please verify the accuracy of the information and contact either Lynne Kovash or Dr. Bruce Anderson with any recommended changes to the information listed below. Thank you.

Staff Reduction for 1999-2000 School Year

Elementary	Grades 1-3	3.000 FTE
Elementary	Grades 5-6	1.000 FTE
Elementary	Music	0.320 FTE
Elementary	Phy Ed	0.320 FTE
Elementary	German *	0.160 FTE
Junior High	English	0.214 FTE
Junior High	Math	0.571 FTE
Junior High	PE/Health	0.143 FTE
Junior High	Science	0.429 FTE
Junior High	Social Studies	<u>0.571</u> FTE
Junior High	Total:	1.928 FTE
Senior High	English	0.857 FTE
Senior High	Math	0.857 FTE
Senior High	PE/Health	0.143 FTE
Senior High	Science	0.213 FTE
Senior High	Social Studies	1.000 FTE
Senior High	Business Education	<u>0.143</u> FTE
Senior High	Total:	3.213 FTE

*With Rachel Hiebert providing the FLES German program at Robert Asp, there will be no travel and this reduction will not result in any change in instructional services. This will allow the junior and senior high to employ a full time German teacher.

RMJ/vtr

cc: Dr. Bruce Anderson, Dr. John Skinkle, Robert Lacher

MEMO #: I-99-274
TO: Dr. Bruce Anderson
FROM: Bob Jernberg
SUBJECT: Learning & Development Class Size Reduction Funding
DATE: June 4, 1999

As a part of recently passed legislation the funding for class size reduction increased Kindergarten weighting from .53 to .557 and first – third grades from 1.06 to 1.115. The legislation includes current instructor/student ratio language and does not require actual class size of 17:1.

The district budgeted \$602,000.00 in FY99 and maintained unspent reserve of \$375,941. The district will receive approximately \$901,000 for FY2000. The administration would suggest \$10,000.00 of additional funding be added to reserve and expenditures be increased to approximately \$893,000.00 for an increase of \$291,000. The recommended additional positions are as follows:

Grade K	.5 FTE	Elementary Avenue (approved by AOP)
Grade K	.5 FTE	Riverside (to be added if warranted by enrollment)
Grade 1	1 FTE	Edison
Grade 1	1 FTE	Riverside
Grade 1	1 FTE	Washington
Grade 1	1 FTE	Probstfield
Reading Recovery	.25 FTE	Edison
Reading Recovery	.25 FTE	Riverside
Reading Recovery	1 FTE	Washington
Reading Recovery	.5 FTE	Probstfield

Suggested Resolution: Move to approve the recommended positions utilizing learning and development reserve funding from Minnesota legislation for class size reduction.

RMJ/vtr

IV. ACTUAL/PROJECTED CLASS SIZE CALCULATIONS BY GRADE LEVEL

Impact of Class Size Reduction Plan

School Year 1998-1999, please provide the actual learner-instructor ratios and average class sizes for each grade level as indicated on your district's Elementary Class Size and Learner-Instructor Ratio Report 1998/1999," which will be sent to you in August. For grades 7-12, please calculate the 1998-99 ratios. For School Year 1999-2000, please include the planned learner-instructor ratios and average class sizes for each grade level after implementation of your district's class size reduction plan.

GRADE	SCHOOL YEAR 1998-1999		SCHOOL YEAR 1999-2000	
	Learner-Instructor Ratio	Average Class Size	Learner-Instructor Ratio	Average Class Size
Kindergarten	14.84	20.91	16.48	20
1	14.90	21.82	13.38	16
2	17.71	23.84	15.33	18
3	17.39	23.10	14.92	18
4	18.33	25.58	16.82	21
5	17.54	25.23	16.64	23
6	18.58	26.71	19.50	26
7				28
8				29
9				30
10				30
11				29
12				29

V. ANNUAL REPORT INFORMATION

Describe your district's plan for the annual report required by the federal class size reduction program including the date by which your district will submit the report. This report must be produced for parents and the general public. The plan must include a strategy for disseminating the report in a format easily understandable by the general public, which may include providing reports in the most common non-English languages and alternative formats. At a minimum the report must include: the number of teachers hired, the grades to which they were assigned, the class sizes before and after implementation, the professional development activities provided through the Class Size Reduction funds and the number of participants at each event, and measures of student performance prior to and after implementation.

The district's plan will be included in the Annual Report of Student Progress, presented to the School Board in October of 2000. This information is mailed to all households in the Moorhead School District in October. In March 2000, information will be presented to the Instruction and Curriculum Advisory Committee with a report on the district web site. Information will also be compiled for the school profiles and presented to the School Board and the public in September 2000.

CLASS SIZE REDUCTION APPLICATION (CONTINUED)

ED-02231-01

Page Four

VI. BUDGET SUMMARY

OBJECT CODES	Federal Class Size Reduction Entitlement (Finance Code 416)	State Learning and Development Revenue (Finance Code 330)	Class Size Reduction Set-Aside (if applicable) (Finance Code 334)	Other (identify source)
110 - Executive Managerial	8,568.82			
140 - Licensed Instruction* (see below)	119,131.15	685,505.34		
141 - Non-licensed Classroom Personnel (Aides only)				
Licensed Instructional				
143 - Support Personnel (Social Workers only)				
145 - Substitute Licensed Instruction		36,150.00		
200 - Fringe Benefits (all)	30,804.00	144,331.07		
305 - Fees for Service/Consulting	5,000.00			
320 - Communication Services				
366 - Instate Travel Expense	431.18			
368 - Out-of-State Travel Expense				
Other 300 - Purchased Services				
430/433 - Instructional Materials		20,000.00		
460 - Textbooks				
Other 400 - Supplies/Materials				
800 - Other Miscellaneous				
GRAND TOTAL	\$ 163,935.15	\$ 885,986.41	\$	\$

* Starting Salary of Teacher (Lane 1, Step 1) \$ 25,000.00

VII. ASSURANCES

Assurance is provided to the Department of Children, Families & Learning that: (Check all appropriate assurances for which the district is in compliance.)

- ☒ 1. The Federal Class Size Reduction Funds will supplement and not supplant state and local efforts to reduce class sizes.
- ☒ 2. The district will insure equitable participation of private schools in the professional development activities provided by the use of Federal Class Size Reduction Funds.
- ☒ 3. The district will report to the Department of Children, Families & Learning on its class size reduction efforts when requested.

DISTRICT SIGNATURES

Signature of Superintendent	Date
Signature of School Board President or Designee	Date

FOR STATE USE ONLY

CSR Funds Approved \$	Signature - CFL Authorized Official	Date
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10/1/99

Board of Education
Moorhead Public Schools
Moorhead, Minnesota

Dear Supt. Anderson and Chairperson Stacy Foss,

A committee of local citizens has been formed with the purpose of constructing a stadium and press box and installing lighting for the existing track and field and football field at Moorhead High School.

We respectfully request the opportunity to be included on the agenda of the next board meeting to discuss with the Board the purpose and rationale for this construction and to update the Board on the progress that has been made to date. We also ask for the Board's cooperation in this project and to discuss with the Board how we can work jointly to accomplish this task in an expedient manner.

Please review attached material for further information.

Thank you for your cooperation.

Sincerely,



The Stadium Committee
Phil Seljevoll co-chairperson

Stadium Information Sheet

Rational for building a stadium

After 85 years of outstanding athletic teams at Moorhead High School a number of former Spud athletes, coaches, former schoolboard members, and fans felt it was about time the Spuds have a place to call their home for their outdoor athletic contests.

1. Moorhead high has held their football games and track meets at the local college facilities, for which they are grateful. However these facilities are no longer readily available as they have been in the past due to expanded and upgraded college programs. The lights at Moorhead State University field are in need of costly repairs that the university is not willing to do since their games are played during daylight hours. High school games are traditionally played in the evening to prevent loss of school time for the students.
2. Playing home games at different sights away from the school is not conducive to good school spirit and student support. The 1999 home football schedule is being played at two different sites with the homecoming game being played out of town and also out of state.
3. It is difficult to be a good host to visiting teams when games are not played at your home site.
4. The band, cheerleaders and danceline do not have the opportunity to practice and prepare for their performance on their home field.
5. Moorhead High School is the host of many Sectional and Invitational Track and Field meets that attract teams and fans from many communities. The high school has one of the better all-weather track and field facilities in the area ,but no seating for fans.
6. The school District has furnished an excellent football field including the scoreboard and the track and field facility, all that is needed to complete the facility is the stadium bleachers, press box and stadium lights.

Costs:

Stadium	\$320,000
Press Box	\$ 60,000
Lights	\$120,000

Total \$500,000

Donation Schedule: (Payable over three year period)

Gold Standard	\$5,000 plus
Silver standard	\$2,500-\$4999
Orange standard	\$1,000-\$2499
Black standard	\$500---\$999

Seat purchase:

One seat	\$150
Two seats	\$250

MEMO #: I-00-087



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Major Magnitude Field Trips - Senior High School
DATE: September 27, 1999

Attached is information regarding the following proposed Major Magnitude Field Trips:

1. Senior High A Cappella Choir - Carnegie Hall concerts, March 23-27, 2000. This proposal is a replacement of the Minneapolis Tour previously approved by the school board. The Choir has recently been invited to appear at Carnegie Hall.
2. Senior High Dance Team - Universal Dance Association - January 28-31, 2000. The attached information relates to the invitation to the National High School Dance Team competition.
3. Senior High Band Tour to replace earlier approved trip. This trip is for seniors only and will begin a cycle of trips every two years.

SUGGESTED RESOLUTION: Move to approve the major magnitude field trips as presented.

LAK/smw
Attachment

TO: Board of Education
FROM: Dr. Mark Ring, Choir Director *MR*
Moorhead High School
DATE: 21 September 1999
RE: Field Trip Proposal (*REVISION*)
Carnegie Hall
New York, NY
March 23-27, 2000

SEP 24 1999

- I. Relationship to Course: Apply and interpret artistic expression, through preparing and performing a concert in Carnegie Hall
- II. Destination: New York, NY
- III. Dates: March 23-27, 2000
- IV. Transportation: Commercial airline from Fargo to NYC, then chartered coaches within the city
- V. Housing plans: Hyatt Hotel, Park Avenue at 42nd Street
- VI. Probable number of students involved: 45
- VII. Individual Cost: \$849 inclusive land package, plus airfare
- VIII. Funding: Student fundraising activities, plus out-of-pocket expense

This satisfies the graduation standard curriculum element, "Apply and Interpret Artistic Expression Through Performance."

This trip includes extensive rehearsals in NY and a concert performance in Carnegie Hall, all under the direction of John Rutter, renowned English composer/conductor. This trip is organized by MidAmerica Productions, America's largest producer of choral/orchestral concerts.

We will also attend two professional musical performances and visit several artistic venues in New York, including Lincoln Center, Museum of Modern Art, and Metropolitan Museum of Art.

The MHS A Cappella Choir has participated in two previous Carnegie Hall concerts, both presented by MidAmerica Productions.

The A Cappella Choir parents had a meeting on Tuesday, September 7, at which they unanimously endorsed this trip proposal.

I will be happy to answer any questions regarding this proposal. Thank you for your consideration.

Replaces Minneapolis Tower -

Gene Bayle
9-23-99

REQUEST FOR FUND RAISING ACTIVITY FORM

Date: 9/13/99Name of Organization: A Cappella ChoirSchool: Senior HighName of Advisor: Mark Ring

Title of Fund Drive	Date of Drive	Selling Price	Antic. Gross	Antic. Tax*	Antic. Expense	Antic. Profit
Silver Saver Discount Card	9/21-10/5	\$10	\$7,500	0	\$3,750	\$3,750

- Describe when the fund raising event would be conducted:
☒ Before school. If so, where? MHS
☒ During school. If so, where and when? MHS
☒ After school. If so, where and when? MHS
- Approximately how many organizations or class members will be involved in the fund raising event (e.g. in the actual selling)? 45 students
- Does this fund raising event involve community solicitations or door-to-door selling? NO (If so, a copy of the Report to Student and Parent form {IGDF-AB1} shall be completed and sent out to students and parents.)
- What commercial agency (if any) is cooperating in this venture?
Silver Saver
- Why do you want to raise the money? (purpose/goal) A Cappella Choir tour to perform in Carnegie Hall, NYC
- What activity is to be supported? ↑
- Approval:
 - Mark M. Ring 9/13/99
Signature of Advisor Date
 - Helen Boyle 9/13/99
Signature of Principal Date
 - James Kovash 9/16/99
Signature of Asst. Superintendent Date

* Please see back side for examples of taxable sales.

SEP 29 1999

Form IGDF-A

REQUEST FOR FUND RAISING ACTIVITY FORM

Date: 9/24/99Name of Organization: Dance teamSchool: MHSName of Advisor: Michelle Martin

Title of Fund Drive	Date of Drive	Selling Price	Antic. Gross	Antic. Tax*	Antic. Expense	Antic. Profit
Honoring T-shirts	9/28	\$10	\$10 x 300 shirts \$3000		\$6 x 300 shirts \$1800	\$1200

- Describe when the fund raising event would be conducted:
 - ☒ Before school. If so, where? Commons
 - ☒ During school. If so, where and when? "
 - ☒ After school. If so, where and when? "
- Approximately how many organizations or class members will be involved in the fund raising event (e.g. in the actual selling)? 26
- Does this fund raising event involve community solicitations or door-to-door selling? no (If so, a copy of the Report to Student and Parent form [IGDF-AB1] shall be completed and sent out to students and parents.)
- What commercial agency (if any) is cooperating in this venture? Spectra
- Why do you want to raise the money? (purpose/goal) uniforms
- What activity is to be supported? _____
- Approval:
 - Michelle Martin
Signature of Advisor 9/24/99
Date
 - Hene Boyle
Signature of Principal 9/27/99
Date
 - Deane Kewash
Signature of Asst. Superintendent 9/28/99
Date

* Please see back side for examples of taxable sales.

To the Moorhead School Administration and Other Concerned Individuals:

The Moorhead Highlights Danceteam attended a camp this summer and accomplished a goal to make the district proud which also provides a wonderful opportunity for the team. This letter is to ask permission to carry out the opportunity.

The Highlights attended a camp sponsored by the Universal Dance Association. The first night at the camp the team competed a home routine judged by professional dancers. The team received a first place trophy based on the performance. Through this accomplishment an opportunity arose for the team.

The Universal Dance Association sponsors a national high school dance championship for top place finishing teams from camps around the country at the Disney MGM Studios in Orlando, Florida in January. I am requesting that the Moorhead Danceteam be given permission to attend the dance championship. The dates of the event are: January 28-January 31. Students would be absent from school January 28 and January 31. All students would be required to complete work in advance. Teachers will be asked to give permission for a student to be gone from class. An open line of communication will be present amongst teachers, home, and myself. January 28 and January 31 are travel days and the actual competition is held on January 29 and January 30.

Along with the assurance that classroom instruction is a priority, there is also the assurance that all students will have equal financial opportunity to attend the event. A parent's committee has been devised to develop and initiate fundraising opportunities for the team. All dancers will be able to pay for the trip through individual and group efforts of fundraising. The team is sponsoring two high school dances, a raffle is being discussed upon permission from the school and obtaining the proper permit, the possibility of hosting a dinner, candy sales, Christmas card sales, plus numerous other ideas yet to be discussed. A more detailed listing of fundraising is included in this information. All these ideas will go through the approval process and appropriate forms will be filed with the school district. An informational meeting was held the last week of August and all dancers and families were made aware of the expected costs of the trip. The team is united in its decision to attend and offering opportunities for all to be able to go.

The Highlights have transportation plans to fly on Northwest and stay at a hotel at Disney World. Plane tickets are approximately \$400 and hotel accommodations are approximately \$260. The number of students attending is 22 which brings a total amount for the trip to \$14,520.

The Moorhead Highlights wish to ask permission to represent the Moorhead School District at the High School National Dance Championships. We are proud of our accomplishment and believe that through attending the event it will be an educational and life long impacting experience. Thank you for your time.

Michelle Martin

REQUEST FOR FUND RAISING ACTIVITY FORM

Date: 9/8/99 Name of Organization: Dance team
 School: Moorehead Senior High Name of Advisor: Michelle Martin

Title of Fund Drive	Date of Drive	Selling Price	Antic. Gross	Antic. Tax*	Antic. Expense	Antic. Profit
*Attached						

- Describe when the fund raising event would be conducted:
 ___ Before school. If so, where? _____
 ___ During school. If so, where and when? _____
X After school. If so, where and when? on and off campus
- Approximately how many organizations or class members will be involved in the fund raising event (e.g. in the actual selling)? 22
- Does this fund raising event involve community solicitations or door-to-door selling? yes (If so, a copy of the Report to Student and Parent form {IGDF-AB1} shall be completed and sent out to students and parents.)
- What commercial agency (if any) is cooperating in this venture?
none
- Why do you want to raise the money? (purpose/goal) Attend the National High School Dance Championships
- What activity is to be supported? Dance team
- Approval:
 - Michelle Martin 9/8/99
Signature of Advisor Date
 - Gene Bayle 9/22/99
Signature of Principal Date
 - Debra Kovach 9/27/99
Signature of Asst. Superintendent Date

* Please see back side for examples of taxable sales.

ESTIMATED FUND RAISING CHART

<u>Title</u>	<u>Date</u>	<u>Selling Price</u>	<u>Gross</u>	<u>Tax</u>	<u>Expense</u>	<u>Profit</u>
School Dance	12/18/99	\$3/person	\$1050	0	\$275	\$775
Cookies	Wednesdays	\$.25/cookie	\$1620	0	\$324	\$1296
Scratch/Help Coupon Books	11/7/99	donation	\$1760	0	\$440	\$1320
Dutch Mills Bulbs	10/11/99	\$5/packet (10 ea.)	\$1100	0	\$450	\$650
Suckers	1/9/99	\$.50/sucker(25 ea.)	\$275	0	\$137.50	\$137.50
Nestle Candy Bars	12/5/99	\$1/bar (60 ea.)	\$1320	0	\$660	\$660
Raffle	mid Oct.	\$2/ticket (200 ea.)	\$8800	0	0	\$8800
VFW	end of Oct.	\$9/ticket (10 ea.)	\$1980	0	\$360	\$1620
TOTAL						\$15,258.50



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South

Moorhead, Minnesota

56560

Administration
 Athletics / Activities
 Guidance / Counseling
 Fax

(218) 299-6300
 (218) 299-6314
 (218) 299-6307
 (218) 236-0274

Gene Boyle
 Principal
 299-6301

Russ Henegar
 Asst. Principal
 299-6302

Michael Siggerud
 Asst. Principal
 299-6312

Don Hulbert
 Activities Director
 299-6313

Toni Bach
 Dir. of Guidance
 Counselor
 A - D
 299-6309

Jeff Robinson
 Counselor
 E - H
 299-6310

Jill Lavelle
 Counselor
 I - Mc
 299-6277

Twyla Nielsen
 Counselor
 Me - Sa
 299-6308

To be announced
 Counselor
 Sc - Z
 299-6304

Jim Thom
 Student Assistance
 Counselor
 299-6365

Dt: September 29, 1999

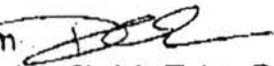
To: Lynne Kovash

Fr: Gene Boyle *JB*

Re: Band Tour

Doug Engstrom is planning to take major magnitude trips every other year instead of every year. To be fair to seniors he now has in the band program he wants to take the seniors on the tour proposed. This trip will replace the one planned for and approved earlier.

I support this shift and the plans to travel every other year.

To: Gene Boyle
From: Doug Engstrom 
Re: Major Magnitude Field Trip Revision
Date: September 28, 1999

The proposals for field trips (as well as fund raising activities) have been approved for the Moorhead High School Band for the next two years.

I would like to request that the Chicago proposal for this year be withdrawn to allow students additional time to raise funds for the "Polynesian Classic Music Festival" scheduled for April 17 - 24, 2001.

However, so that current seniors are not eliminated from travel that they have been raising funds for, I have attached a major magnitude trip proposal for this year for seniors only.

I feel this proposal has strong merit and ask that approval be granted.

To: Board of Education
From: Doug Engstrom, Director of Bands
Moorhead High School
Re: Field Trip Proposal/Suggested Itinerary attached

- I. **Relationship to course:** Apply and interpret artistic expression
- II. **Destination:** San Francisco, California
- III. **Dates:** April 27 - May 1, 2000;
- IV. **Transportation:** Bus to Minneapolis, Air to San Francisco
- V. **Housing plans:** Clarion Hotel, San Francisco Airport
- VI. **Probable number of students involved:** 14
- VII. **Approximate individual cost:** \$795.00
- VIII. **Funding:** Student fund raising activities/no district monies

Analysis relating to course curriculum.

San Francisco Symphony

- I. What were the strong points of the performance unit?
- II. Discussion of discipline, stage presence, articulation, dynamics, appearance, accompaniment, intonation, balance, etc.
- III. Was there a variety of music?
- IV. Was there anything particularly unusual about the music?
- V. Was there anything that could be incorporated into our music program?
- VI. How was feeling or expression displayed to the performance?
- VII. Orchestration
- VIII. Logistics of the pit orchestra
- IX. Sense of ensemble in terms of:
 - a. Precision of attack/release as it relates to musical direction
 - b. Instrumentation/orchestration
 - c. Level of technical proficiency
 - d. Stamina of concentration required

Students will interpret and evaluate this interdisciplinary work of art by applying specific criteria that represents an informed response.

Interpret Artistic Expression

San Francisco Symphony
Old First Concert
San Francisco Museum of Modern Art

Memo #: B00176
To: Dr. Anderson
From: Beth Astrup *B. Astrup*
Date: October 6, 1999
Subject: Fast Break to Learning Grant

Attached to this memo is the grant application and a memo explaining the "Fast Break to Learning" grant offered through the State of Minnesota. Upon approval of the grant the program will begin at Riverside and Washington schools. The District applied for \$60,080 and actually received \$25,670.

Suggested Resolution: Move to approve the Fast Break to Learning Grant in the amount of \$25,670.

To : Lynne Kovash
From : Mary Bonemeyer *MB*
Re : Breakfast Grants
Date : September 22, 1999

Riverside and Washington Schools have been approved by the Department of Children, Families and Learning to receive breakfast grants for 1999-2000. The "Fast Break to Learning" grants assist schools in providing breakfast to grade school students at little or no cost. Grant funds were awarded with priority to schools with higher percentages of free/reduced-price lunch participation.

As a recipient of Fast Break grant funds, these schools agree to:

- Provide all students with access to the School Breakfast Program.
- Encourage School Breakfast Program participation.
- Contribute local matching funds from nonpublic sources of \$1 for every \$3 of Fast Break funds.

The local matching funds may be provided from any combination of nonpublic sources, including fund-raisers, in-kind contributions, corporate donations, value of voluntary labor, voluntary contributions from households, and if necessary, student payments.

Riverside	Approved Grant Funds = \$8935
	Local match required = \$2978

Washington	Approved Grant Funds = \$16,735
	Local match required = \$5578

Recipient Schools:

- 1) Students approved for reduced price meals will now receive breakfast only at no cost. They will continue to pay 40 cents for lunch.
- 2) Full paid students will now be able to purchase breakfast at a cost of 27 cents instead of 65 cents.
- 3) This is a new program and meal participation is difficult to determine. The above meal pricing will remain in effect until the grant money is depleted.

	Food and Nutrition Service 1500 Highway 36 West Roseville, MN 55113-4266	FAST BREAK TO LEARNING GRANT APPLICATION	ED-02230-01
			DUE: 05/09/99

GENERAL INFORMATION AND INSTRUCTIONS: Fast Break to Learning grants, authorized by Minnesota Statute, assist schools to provide the School Breakfast Program to all students.

SCHOOL YEAR
1999-2000

The following information is attached to this application:

- Names of sites eligible for school year 1999-2000 grants
- Grant amount that may be requested for each site
- Amount of local matching funds required for each site.

The amount of grant funds actually awarded will depend on the number of grant applications received and approved. Successful applicants will enter into an agreement to provide the School Breakfast Program to all students, actively encourage school breakfast participation, and expend one dollar in matching funds from nonpublic sources for every three dollars of Fast Break to Learning funds awarded. The entire amount of each grant will be distributed in September 1999.

Return the completed form as soon as possible and no later than August 9, 1999. Retain a copy for your records.

SFA IDENTIFICATION INFORMATION

School Food Authority Name ISD # 152 - MOORHEAD		Agreement Number 1- 152- 000-1	
Contact Person Name MARY BONEMEYER	Telephone Number (218) 299-6320	Fax Number (218) 236-0274	

SITE INFORMATION

1. Fast Break to Learning Grants are requested for the following sites:
(refer to attached information):

ROBERT ASP, EDISON, RIVERSIDE, WASHINGTON

For each site applying, attach the "Fast Break to Learning Grant Funds Available by Site" page.

2. Efforts to Encourage School Breakfast Participation:

In the grant agreement, the school food authority will assure that all students in school(s) receiving grants will have access to school breakfast and will be encouraged to participate in the School Breakfast Program. Examples of ways in which the school will encourage participation for school year 1999-00: (check all that apply)

- ☒ Promotional mailings and/or activities ☐ Breakfasts served after the start of the school day and/or in classrooms
☐ Nutrition education curriculum specifically relating to breakfast ☐ Breakfast committee and/or surveys and/or student involvement

3. Grant Funds Requested:

Total Fast Break to Learning funds requested (refer to attached information): \$ **60,080**

4. Matching Funds:

Total Amount of Matching Funds to Be Provided by the School from Nonpublic Sources (refer to attached information): \$ **20,027**

CERTIFICATION STATEMENT

I certify that the information provided is true and correct and that state grant funds may be awarded based on the information provided.

Mary E. Bonemeyer
Signature of Responsible Authority

FS DIRECTOR
Title

8/9/99
Date

51

MEMO #: I-00-092



TO: Dr. Bruce Anderson

FROM: Lynne Kovash *LK*

SUBJECT: 98-99 Annual Report on Curriculum, Instruction and Student Performance

DATE: October 5, 1999

At the 9-27-99 School Board meeting, the printing of the 98-99 Annual Report on Curriculum, Instruction and Student Performance was approved. We have now completed printing of the report.

SUGGESTED RESOLUTION: Move to receive the Annual Report on Curriculum, Instruction and Student Performance. Direct administration to mail the report to all district residents and submit a copy to the Department of Children, Families and Learning.

LAK/smw
Attachment

MEMO #: I-00-094



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Enrollment figures
DATE: October 5, 1999

Attached are the October 1, 1999 enrollment figures. Grade 12 has the lowest class size with 379 students and the kindergarten class size is 383. Grade 4 is the largest class with 459 students.

LAK/smw
Attachment

ENROLLMENT
MOORHEAD PUBLIC SCHOOLS
10-1-99

Target	20	21	25	25	27	28	28		
SCHOOL BUILDING	K	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	SELF-CON SPECIAL EDUC.	TOTALS
EDISON	19 21 21 21 21 MSU 1 0 3	21 21 19 20 20 1 0 1	25 26 25 25 1 0 1	23 23 22 21 8 9	23 24 24 25 1 2 0	25 26 5 1		1 3	567 578
Immersion PROBSTFIELD	19 21 20 20 21 21 1 2 2	15 20 21 19 21 19 16 20 1 5 1	23 24 23 24 24 24 1 4 2	17 23 22 21 23 1 0 6	25 27 27 26 26 1 3 1				654 652
RIVERSIDE	18 17 19 20 7 4	18 17 18 5 3	24 25 25 7 4	21 21 19 6 1	26 25 24 7 5	28 29 5 7		5	409 399
full day WASHINGTON	21 21 21 21 8 4	18 17 19 17 17 9 * 1 2 9 * 1 2 8 * 1 2 1 1 4	24 25 25 25 1 3 5	25 22 23 22 24 23 1 3 9	27 27 27 26 26 1 3 3			5	611 610
ROBERT ASP						3 4 4	4 1 7		770 761
TOTAL BY GRADE	3 8 3	4 1 9	4 5 2	3 9 5	4 5 9	4 5 2	4 1 7	2 3	3011 3000
ELEMENTARY PRESCHOOL									7 6
TOTAL ELEMENTARY (INCLUDING PRESCHOOL AND SPECIAL EDUCATION)									3076
	GRADE 7	GRADE 8	GRADE 9	GRADE 10	GRADE 11	GRADE 12	MCAP/ OUTREACH	SELF-CON DET/SHEL	
MOORHEAD JUNIOR HIGH	4 5 5	4 3 3					23 7 2 9	3 6 9	934 926
MOORHEAD SENIOR HIGH			4 5 0	4 4 3	4 4 5	3 7 9	60 12 7 2	25 43 6 8	1822 1857
TOTAL KINDERGARTEN THROUGH GRADE 12 (INCLUDING SPECIAL ED)									5767 5783
TOTAL PRESCHOOL THROUGH GRADE 12 (INCLUDING SPECIAL ED)									5859

SPECIAL EDUCATION CHILD COUNT 1020

MSU = MOORHEAD STATE UNIVERSITY EARLY EDUCATION CENTER
FD = FULL DAY KINDERGARTEN
54 = MULTI-AGE CLASSROOMS

Memo #: B00175
To: Dr. Anderson
From: Beth Astrup *BA*
Date: October 6, 1999
Subject: Year End Financial Information

Attached are the preliminary year end balances. Keep in mind that when the audit firm presents the Comprehensive Annual Financial Report at the meeting on October 25, the Transportation Fund and Capital Outlay Fund will be part of the General Fund. The State of Minnesota changed the accounting and reporting for these funds two years ago. At that time the District made the decision to maintain Transportation and Capital as separate funds.

The General fund balance of \$5,230,715 is 15% of the expenditure budget, which is the target set by the Board. Maintaining a healthy fund balance makes it possible for the District to cash flow through the months of December and January when state aid payments usually lag. Without this fund balance the District would have to issue aid or tax anticipation certificates on an annual basis.

The Food Service fund balance increased approximately 8%. The fund balance that has accumulated over the years will be used to address the capital needs of the Food Service Department. Approximately \$170,000 of Food Service funds were invested in the new kitchen at Washington School. This expenditure took place in the current year and will affect the fund balance at the end of this year.

The Community Service fund balance decreased approximately 27%, which leaves the fund balance still at a very healthy level. Keep in mind that if the Community Service fund continues to spend down their fund balance at the same rate, the fund would be operating in the red in less than 3 years.

The District had budgeted for a deficit fund balance in the Capital Outlay fund of \$1,083,510. The actual is a deficit of \$1,763,291. The variance is due to projects that were started prior to July 1, but budgeted for in the current year.

Independent School District No. 152
Preliminary 1998-99 Year End Balances

	Budget	Actual	Variance Favorable (Unfavorable)
General Fund:			
Revenue	\$33,890,782	\$33,849,669	(\$41,113)
Expenditures	\$33,979,944	\$34,198,410	(\$218,466)
Ending Fund Balance	\$5,490,294	\$5,230,715	(\$259,579)
1998 Fund Balance		\$5,579,456	
Food Service Fund:			
Revenue	\$1,172,290	\$1,287,298	\$115,008
Expenditures	\$1,197,480	\$1,259,891	(\$62,411)
Ending Fund Balance	\$325,412	\$378,009	\$52,597
1998 Fund Balance		\$350,602	
Transportation Fund:			
Revenue	\$2,158,270	\$2,181,051	\$22,781
Expenditures	\$2,105,410	\$2,042,435	\$62,975
Ending Fund Balance	\$308,764	\$394,520	\$85,756
1998 Fund Balance		\$255,904	
Community Service Fund:			
Revenue	\$1,224,934	\$1,198,764	(\$26,170)
Expenditures	\$1,608,079	\$1,359,728	\$248,351
Ending Fund Balance	\$220,328	\$442,509	\$222,181
1998 Fund Balance		\$603,473	

Independent School District No. 152
Preliminary 1998-99 Year End Balances

Capital Outlay Fund:

Revenue	\$1,643,820	\$1,775,413	\$131,593
Expenditures	\$2,845,657	\$3,657,031	(\$811,374)
Ending Fund Balance	(\$1,083,510)	(\$1,763,291)	(\$679,781)
1998 Fund Balance		\$118,327	

Debt Service Fund:

Revenue	\$1,107,000	\$1,123,509	\$16,509
Expenditures	\$1,143,400	\$1,146,488	(\$3,088)
Ending Fund Balance	\$5,298,647	\$5,312,068	\$13,421
1998 Fund Balance		\$5,335,047	

Enterprise Fund:

Revenue	\$354,190	\$364,298	\$10,108
Expenditures	\$315,749	\$324,511	(\$8,762)
Retained Earnings	(\$617,009)	(\$615,663)	\$1,346
1998 Retained Earnings		(\$655,450)	

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

October 25, 1999

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	James Hewitt _____
Stacey Foss _____	Carol A. Ladwig _____
Mark Gustafson _____	Kristine Thompson _____
Anton B. Hastad _____	Bruce R. Anderson _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Bruce R. Anderson, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"
- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

S-M9-BOS
MTH
10-25-99

SCHOOL BOARD AGENDA - October 25, 1999

PAGE 2

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. TEACHING/LEARNING MATTERS - Kovash
- B. SYSTEM SUPPORT MATTERS - Astrup
 - (1) Approval of Change Order - Pages 6-7
- C. HUMAN RESOURCE MATTERS- Lacher
 - (1) Approval of New Employees - Page 8
 - (2) Approval of Change in Contract - Page 9
 - (3) Approval of Family/Medical Leave - Page 10
 - (4) Acceptance of Early Retirement - Page 11
 - (5) Acceptance of Resignations - Page 12
- D. SUPERINTENDENT MATTERS - Anderson

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. COMMITTEE REPORTS

SCHOOL BOARD AGENDA - October 25, 1999

PAGE 3

4. 1998-99 FINANCIAL AUDIT: Astrup

Page 13

Dave Stende, Eide Bailly, will present the 1998-99 Financial Audit.

Suggested Resolution: Move to accept the 1998-99 Financial Audit.

Moved by _____ Seconded by _____

Comments _____

5. GYMNASTICS PARTNERSHIP: Anderson/Hulbert

Pages 14-18

Don Hulbert will provide an update related to the gymnastic facility.

6. LEGISLATION: ADDITIONAL ATHLETIC CONTESTS: Anderson/Hulbert

Pages 19-20

Suggested Resolution: It is moved that ISD #152 encourage the Minnesota State High School League to enforce the existing rules and regulations relative to the number of allowable contests for sport programs and suggest that the Minnesota State High School League take action to seek the rescinding of the legislation allowing these exhibition games.

Moved by _____ Seconded by _____

Comments _____

7. SPECIAL EDUCATION STAFFING: Kovash

Page 21

Suggested Resolution: Move to approve 1 FTE Teacher of the Deaf/Hard of Hearing and 1.5 FTE Paraprofessional for the remainder of the 1999-2000 school year.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - October 25, 1999

PAGE 4

8. FIRST READING OF POLICIES: Anderson

Pages 22-32

Conduct a first reading of the following policies: Attendance 7-12 (JEA) and The Philosophy of Education in ISD #152 (AD).

9. CLOSE PUBLIC MEETING: Foss

Suggested Resolution: Move to close the public meeting at ____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____

Comments _____

10. OPEN PUBLIC MEETING: Foss

Suggested Resolution: Move to reopen the public meeting at ____ p.m.

Moved by _____ Seconded by _____

Comments _____

11. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD

12. ADJOURNMENT

SCHOOL BOARD AGENDA - October 25, 1999**PAGE 5****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Board Candidate Forum	October 26	7-9 pm	City Council
Instr. and Curr. Adv. (ICAC)	October 28	7 am	Townsite
General Election	November 2	7 am-8 pm	
End of First Quarter	November 3		
School Board	November 8	7 pm	Robert Asp
K-P/T Conferences (daytime)	November 9 & 10		
K-12 P/T Conferences	November 11	(8-11, 12-4 & 5-8:30)	
K-12 P/T Conferences	November 12	7:30-11 am	
K-12 No School/Tchr Comp	November 12	pm	
District Student/Staff Asst.	November 15	3:30-4:30 pm	Townsite
Policy Review Committee	November 15	7 pm	Townsite
ITBS Testing (Elem.)	November 15-19		
Com. Ed. Adv. Council	November 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	November 18	7 am	Townsite
Supt. Advisory Council	November 18	7 pm	Townsite
School Board	November 22	7 pm	Townsite
Thanksgiving Holiday	November 25 & 26		
Property Tax Hearing	November 29	7 pm	Townsite
School Board	December 13	7 pm	Townsite
Supt. Advisory Council	December 16	7 pm	Townsite
Instr. and Curr. Adv. (ICAC)	December 16	7 am	Townsite
District Student/Staff Asst.	December 20	3:30-4:30 pm	Townsite
Winter Break Begins	December 22		
School Board	December 27	7 pm	Townsite
K-12 Classes Resume	January 5		
Com. Ed. Adv. Council	January 18	7 pm	Townsite

CHANGE ORDER

Project: Expansion and Remodeling Projects for
Robert Asp Middle School, Washington
Elementary, Probstfield Elementary,
Junior High and Senior High Schools
Independent School District No. 152
Moorhead, Minnesota

Change Order No.: 16

Project No.: 9702.15, 9801.06,
9801.07, 9801.08, 9801.09

Contract For: All Work

To: Roers' Construction, Inc.
4445 Second Avenue S.W.
Fargo, ND 58103

Contract Date: April 21, 1999

You are authorized to make the following changes in this Contract:

Washington Elementary School:

Provide structural swing support system above ceiling at Room 128.

Add \$ 714.00

CONTRACT SUMMARY:

Original Contract Sum.....	\$ 3,624,300.00
Net change by previous Change Orders.....	\$ 42,423.00
Contract Sum prior to this Change Order was.....	\$ 3,666,723.00
Contract Sum will be (increased) (decreased) by this Change Order.....	\$ 714.00
New Contract Sum including this Change Order will be.....	\$ 3,667,437.00
unchanged	
Contract Time will be (increased) (decreased) by.....	-0- Days

FOSS ASSOCIATES
Architecture & Interiors

Roers' Construction, Inc.
Fargo, North Dakota
Contractor

Ind. School District No. 152
Moorhead, Minnesota
Owner

By: U. Oman

Title Architect

Date October 14, 1999

By: James D. Laska

Title Accounting Director

Date 10/17/99

Title _____

Date _____

Foss Associates

Architecture &
Interiors

P. O. Box 306, Moorhead, Minnesota 56561
218-236-1202

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 19, 1999

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Patricia Haugen Elementary Enrichment Teacher, MA+45 (7) \$15,209.08 (.50 FTE), effective October 1, 1999. (Federal Funds)

Patricia Cameron Elementary Enrichment Teacher, BA (6) \$10,792.19 (.50 FTE), effective October 1, 1999. (Federal Funds)

Faye Smiley-Aakre Instructional Support Teacher, BA (6) \$10,383.12 (.50 FTE) effective October 11, 1999. (Federal Funds)

Wayne Block Night Custodian, Senior High, A12 (3) \$9.41 per hour, 8 hours per day, effective immediately. (New revised position)

Daniel Busby Night Custodian, Senior High, A12 (3) \$9.41 per hours, 8 hours per day, effective immediately. (New revised position)

Jodi Philpot Title I Paraprofessional, Riverside, B21 (0-2) \$9.83 per hour, 5 hours daily, effective immediately. (Replace Anne McLarnan)

Steven Osvold MMMI Paraprofessional, Probstfield, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective October 26, 1999. (Replace Paula Myers)

Kathryn Olson MSMI Paraprofessional, Senior High B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective October 26, 1999. (New position)

Brenda Port MSMI Paraprofessional, Senior High, B21 (0-2) \$9.83 per hour, 6.5 hours daily, effective October 26, 1999. (New position)

Suggested Resolution: Move to approve the employments as presented.

RL:sh

MEMORANDUM P 99.326

TO: Dr. Anderson

FROM: Robert Lacher 

DATE: October 19, 1999

SUBJECT: Change in Contract


The administration requests approval of the change in contract of the following person:

Paula Myers Library Secretary, Senior High, A13 (3) \$9.69 per hour, 8 hours daily,
from MMMI Paraprofessional, Probstfield, effective October 18, 1999.
(Replace Nancy Krupich)

Suggested Resolution: Move to approve the change in contract as presented.

RL:sh

MEMORANDUM P 99.327

TO: Dr. Bruce Anderson
FROM: Robert Lacher 
DATE: October 19, 1999
SUBJECT: Family/Medical Leave

The administration requests a family/medical leave for the following persons:

Diane Rix Secretary, Riverside, to begin November 10, 1999 for 4 to 6 weeks.

Bonnie Stafford Social Teacher, Senior High, to begin on or about December 15, 1999 through February 18, 2000.

Suggested Resolution: Move to approve the family/medical leave as presented.

RL:sh

MEMORANDUM

P 99.328

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 19, 1999

SUBJECT: Early Retirement

The administration requests approval of the early retirement of the following person :

Bruce Emmel Math Teacher, Senior High, effective January 21, 2000.

Suggested Resolution: Move to accept the early retirement as presented.

RL:sh

TO: Dr. Bruce Anderson

FROM: Robert Lacher 

DATE: October 19, 1999

SUBJECT: Resignations

The administration requests approval of the resignations of the following persons:

Marlys Kind Food Service, Washington, effective October 18, 1999.

Harriet Sirjord Food Service, Probstfield, effective September 30, 1999.

Florence Holte Food Service, Senior High, effective September 24, 1999.

Suggested Resolution: Move to accept the resignations as presented.

RL:sh

MEMO #: B00183

MEMO TO: DR. ANDERSON

FROM: BETH ASTRUP



DATE: OCTOBER 20, 1999

SUBJECT: 1998.99 FINANCIAL AUDIT

Mr. Dave Stende, of Eide Bailly, will present the 1998.99 Audit to the board. He will make a presentation and answer any questions the board may have.

Suggested Resolution: Move to accept the 1998.99 Financial Audit.

October 19, 1999

TO: Dr. Bruce R. Anderson *BLX*
FROM: Don Hulbert
RE: Gymnastics Facility Update

The high school gymnastics season will begin on November 15, 1999. Moorhead High School will join West Fargo, Fargo North and Fargo South programs in the new facility located South of American Gold Gymnastics. The facility is now operable with equipment in place. Each school participating has shipped equipment to the building making the facility able to be used by a large number of gymnasts. Moorhead provided two reflex beams, a reflex vault and a vault runway. The facility is now ready for practices and will be ready for competition once the bleachers are in place in late November.

Activity Directors and coaches from all participating schools met in the facility on October 14th to go over scheduling details and items important to start-up. A preliminary practice and meet schedule has been prepared to accommodate all four high school programs. Because there will be about 15 gymnasts from each school (making each session about 30 athletes), it will be necessary to schedule an early (3:30 -5:30 P) session and a late session (5:30 -8:00 P). Schools will rotate practices on a two week basis. Moorhead gymnasts will be bussed to practice for sessions that begin early (3:30) with the understanding that they will need to make arrangements for their own ride home after all practices. When practice or meets are scheduled late, students will need to find their own transportation.

The four schools will be cooperating in providing a computer for scoring all meets.

Athletic training will be provided by any school that is hosting a competition. Practices will not be covered by Moorhead athletic trainers. Moorhead gymnasts will receive training services at Moorhead High School prior to practices. In the event of an injury at the gymnastics center, emergency needs will be covered by South High School athletic trainers.

The enclosed practice schedule has been developed by participating schools to make the best use of the facility. Wednesday practices for Moorhead gymnasts will end by 5:45 PM. The calendar shows start and finish times for each school's practice session. Sessions have been overlapped to allow for stretching and conditioning time at the beginning and end of each practice.

November

1999

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 N/S 4:6:30 M/WF 5:45-8:15	16 N/S 4:6:30 M/WF 5:45-8:15	17 3:30-6:30	18 N/S 4:6:30 M/WF 5:45-8:15	19 N/S 4:6:30 M/WF 5:45-8:15	20
21	22 N/S 4:6:30 M/WF 5:45-8:15	23 N/S 4:6:30 M/WF 5:45-8:15	24 3:30-6:30	25 Happy Thanksgiving	26 N/S am WF ? M ?	27
28	29 M 3:30-6:00 WF 4:30-7:00 N/S 6:00-8:30	30 M 3:30-6:00 WF 4:30-7:00 N/S 6:00-8:30				

December

1999

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 3:30-6:30	2 M 3:30-6:00 WF 4:30-7:00 N/S 6:00-8:30	3 @f-N/S/RR/C- 3:30 @f-WF/W/VC/M 6:30	4 @F-N/S/B/C/J- 11:00
5	6 M 3:30-6:00 WF 4:30-7:00 N/S 6:00-8:30	7 N/S 4-6:30 WF 6:00-8:30 M @ Alex	8 3:30-6:30	9 M 3:30-6:00 WF 4:30-7:00 N/S 6:00-8:30	10 M @ Jamestown @F-N/S 6:30 WF Gone	11 WF Gone
12	13 N/S 4:6:30 M/WF 5:45-8:15	14 N/S 4:6:30 M/WF 5:45-8:15	15 3:30-6:30	16 N/S 4-6:30 WF 6:00-8:30 M @ Fergus	17 N/S 4:6:30 M/WF 5:45-8:15	18 N/S Gone @F-WF/RR/C/M at 11:00
19	20 N/S 4:6:30 M/WF 5:45-8:15	21 @F-N/S/WF/M/J at 6:00	22 TBA	23 TBA	24 TBA	25
26	27 TBA	28 TBA	29 TBA	30 TBA	31 TBA	

January

2000

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 N/S 4:6:30 M/WF 5:45-8:15	4 N/S 4:6:30 M/WF 5:45-8:15	5 3:30-6:30	6 N/S/WF 3:30-6:00 @F M vs Fergus at 7:30	7 M 3:30-5:30 @F-N/S/WF/RR/ C at 6:30	8 M at Big Lake @F-N/S/W/D/M/ DL at 11:00
9	10 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	11 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	12 3:30-6:30	13 M at DL 6:30 WF 6:00-8:30 N/S 4:00-6:30	14 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	15 @VC-N/S/J/RR/ WF/C
16	17 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	18 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	19 3:30-6:30	20 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	21 M 3:30-5:30 @F-N/S/B/C/WF at 6:30	22 @F-Mhd Inv at 11:00
23	24 N/S 4-6:30 M/WF 5:45-8:15	25 N/S 4-6:30 M/WF 5:45-8:15	26 3:30-6:30	27 N/S 4-6:30 M/WF 5:45-8:15	28 WF 4:30-6 @F-M vs DL 7:30	29 @D-N/S/D @W-WF
30	31 N/S 4-6:30 M/WF 5:45-8:15					

February

2000

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 N/S 4-6:30 M/WF 5:45-8:15	2 3:30-6:30	3 N/S 4-6:30 M/WF 5:45-8:15	4 M 3:30-6 WF 4:30-7:00 N/S gone	5 @F-WF/Wahp/ RR/C/M 2:00 N/S gone
6	7 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	8 M at Brainerd N/S 4:00-6:30 WF 6:00-8:30	9 3:30-6:30	10 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	11 @F-N/S/WF/J/M/ Bem at 6:00	12
13	14 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	15 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	16 3:30-6:30	17 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	18 M 3:30-6 WF 4:30-7:00 N/S 6:00-8:30	19 M at Regions N/S/WF at Re- gions
20	21 TBA	22 TBA	23 TBA	24 TBA	25 ND STATE MN STATE	26 ND STATE MN STATE
27	28	29				

MEMO #: S-00-078

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. B CA

RE: Additional Athletic Contests

DATE: October 20, 1999

It is my recommendation that the following resolution be approved by the Board and submitted to the Minnesota State High School League for their consideration and action.

Mr. Hulbert will be present at the meeting to provide the rationale regarding this issue.

Suggested Resolution: It is moved that ISD #152 encourage the Minnesota State High School League to enforce the existing rules and regulations relative to the number of allowable contests for sport programs and suggest that the Minnesota State High School League take action to seek the rescinding of the legislation allowing these exhibition games.

BRA:mdm
Attachment

October 20, 1999

TO: Dr. Bruce R. Anderson

FROM: Gene Boyle
Don Hulbert

The Moorhead School District will not support the addition of contests as allowed by the Minnesota Legislature and the Minnesota Amateur Sports Commission. District 152 encourages the MSHSL to enforce the existing rules and regulations relative to the number of allowable contests for sport programs. We further suggest that the MSHSL take action to seek the rescinding of the legislation allowing these exhibition games.

Rationale for Moorhead's stance:

1. The MSHSL has indicated the League eligibility rules would apply to exhibition games. There remains unanswered questions relative to the administration of these games.
2. Liability and insurance coverage for any contest outside the realm of MSHSL contests continues to be an issue. The MSHSL's catastrophic insurance coverage does not extend to coverage of exhibition games.
3. Equity issues will surface relative to contests scheduled for one gender.
4. Allowing additional games in one sport would inevitably mean adding games in other sports.

MEMO #: I-00-111



TO: Dr. Bruce Anderson
FROM: Lynne Kovash *LK*
SUBJECT: Increase in Staff
DATE: October 18, 1999

Special Education staff has proposed an increase of 1 full time equivalent for a Teacher of the Deaf/Hard of Hearing. At the present time, the current teachers of the deaf/hard of hearing are unable to meet the student Individualized Education Programs (IEP) times. Several IEPs are pending, with the direct service time increasing. Based on information from the Lakes Country Service Cooperative consultant for Deaf/Hard of Hearing, students in at least two other buildings qualify for services but are not being served due to lack of staff. This position will be funded with Part B Federal Funds.

Proposals have also been submitted for one full time paraprofessional at the High School and one .5 paraprofessional. These paraprofessionals are needed due to specific needs of students as identified by Individualized Education Program teams.

These positions are not a part of the Annual Operating Plan but, are being requested due to the needs of identified special education students. The paraprofessional positions will also be funded with Part B Federal Funds.

SUGGESTED RESOLUTION: Approval of 1 FTE Teacher of the Deaf/Hard of Hearing and 1.5 FTE Paraprofessionals for the remainder 1999-2000 school year.

LAK/smw

MEMO #: S-00-077

TO: School Board

FROM: Dr. Bruce R. Anderson, Supt. BZA

RE: First Reading of Policies

DATE: October 19, 1999

Attached please find the policies, Attendance 7-12 (JEA) and The Philosophy of Education in ISD #152 (AD), for your review.

The Policy Review Committee recommends approval of each policy.

:mdm

Attachments

POLICY OF THE SCHOOL BOARD, MOORHEAD, MN

DISTRICT CODE: JEA

DATE ADOPTED: 05/09/72

REVIEWED/REVISED: 06/23/97

ATTENDANCE 7-12

Philosophy Position

We believe:

- o students with regular attendance achieve better academically in school.
- o students with regular attendance are better adjusted to school.
- o learning that is lost due to absence can never be adequately replaced.
- o students with regular attendance have purpose of direction.

Attendance is of vital importance and it is essential that all efforts be made by the staff members of Moorhead Independent School District #152 to insure excellent attendance by the students of the District. The Moorhead School Board is committed to support staff members in every way possible to encourage optimum attendance by positive teaching methods, individual concern, and reasonable attendance policies as determined by proper authorities.

Regular sound attendance habits require maximum cooperation of parents, students, and school.

EXCUSED AND EXTENDED EXCUSED ABSENCES

Excused Absences: The excused absence is for all legitimate reasons. The administration will determine the legitimacy of all absences. A student has the right and obligation to make up any work missed with full credit.

The State of Minnesota recognizes the following reasons for excused absence: personal illness, death or medical emergency in the immediate family, and inclement weather. Other reasons that could be acknowledged are personal requests for absence made 24 hours in advance; (e.g. legal appointments, religious activities, travel, family vacations, competitions, state tournaments, and school activities.) We encourage parents to hold these requests for absences to a minimum.

Extended Excused Absence: Students will occasionally request with parents/guardian approval to be absent for an extended period of time. In an effort to be consistent, the district will use the following guidelines:

A request should be for absences that involve educational trips or competitions (usually with parents or coaches) only. Any request to leave school for vacations, going to work, etc. could be restricted. All requests will be dealt with by appropriate grade level administration. The school will be the final authority in excusing the student and issuing an Advance Make-up slip.

UNEXCUSED ABSENCES

Unexcused absences are all absences which can be avoided or delayed, and for which prior arrangements and/or approval have not been made through the principal's office. These absences indicate that the student is absent from school with or without the consent of the parents, but the excuse given is not acceptable to the school administration. Unexcused absences or truancy receive no daily credit for work missed.

Common unexcused absences may be: missing the bus, car trouble, oversleeping, work at home, work at a part-time job, need for extra sleep, babysitting, hair appointments, shopping, visiting friends, skipping class, job interview, not returning to school following noon hour, leaving school ill without checking out with the school nurse, falsifying notes or explanations for absence, etc.

- ~~1. An unexcused absence will result in detention time assigned and notification of parents/guardians.~~ Unexcused absences of either all or part of a day will result in a counselor referral and notification of parents/guardian. Detention may be assigned.
- ~~2. Repeated offenses will result in detention time assigned as well as a parent/guardian contact regarding the problem.~~ On the third unexcused absence the student will be referred to a truancy intervention or counseling program. Once the referral has been made, attendance will be closely monitored, attendance contracts may be signed, parent conferences may be held and detention and In School Suspension will be used to enforce school district policy.
- ~~3. Continued unexcused absences in classes will result in referral to the Student Assistance Team and parent/guardian conference to determine a contract regarding future attendance.~~ Continued unexcused absences may result in truancy charges being filed according to Minnesota Statute. Detention, In School Suspension and counselor referral will continue to be enforced.
4. Coaches and Advisors will be advised of team members/students who have unexcused absences. When an unexcused absence is verified, a student will not be permitted to participate in ~~each of that day's or the next day's scheduled~~ extra-curricular activity(s) (e.g. practice, game, rehearsal, program, match, meet, or performance) following notification by coach/advisor.

ILLNESS/MEDICAL RELATED ABSENCE

Absence Reporting Procedures: Parent(s)/Guardian(s) must contact the school on the day of the student's absence. The school will attempt to contact the parent in the case of absences after 10:30 a.m. Students are not required to obtain admit slips, but may report directly to class upon their return. Students at the Junior High School are required to obtain admit slips from the Main Office prior to reporting to class.

Physician verification will be required for excused absences if personal illness goes beyond three (3) consecutive days or if administration believes other reasons other than illness may underlie the repeated absences.

Illness During the School Day: Students becoming ill during the school day, except in case of an

emergency are to report to their regular class and then get a pass to the nurse's office. If it is necessary to go home, the nurse will contact the student's parent(s) guardian or authorized representative to obtain release permission. If parents/guardian or authorized representative cannot be contacted, the student will remain in school. Friends will not be excused to transport students.

Medical Absences: An excused absence for doctor or dental appointments will be acknowledged when the student produces the appointment card verifying the appointment. Notes or phone calls will not be accepted. Unless for an emergency, requests for medical appointments are encouraged to be made before and after school, or on Saturday.

Home Bound Instruction: Students, with a physician's verification, may apply for homebound instruction on the sixth (6) day of absence. All requests for homebound instruction are to be directed to the nurse's office and can be initiated before the time lines are in effect.

TRUANCY

When a student subject to compulsory instruction requirements is absent from instruction from school with no valid excuse, he/she is considered truant under Minnesota Statute. Students will be reported to the legal authorities in accordance to applicable Minnesota Statute or as the Student Assistant Team advises following the seventh occurrence of unexcused absence for truancy.

TARDINESS

Tardiness to class will be dealt with by each teacher as deemed appropriate; detention can be assigned as outlined in each teacher's discipline policy.

DETENTION

Detention will be held daily after school. Failure to attend assigned detention will result in in-school suspension.

STUDENT ACTIVITIES

Student activities should be scheduled around the school day whenever possible. Students who miss a particular class consistently due to activities could have this privilege removed if their grade average begins to decline. Teachers are encouraged to report failing grades to students, parents, and administration as appropriate. Students will not be granted excused absences from classes the morning following out-of-town activities. If unusual circumstances are present, they will be dealt with on an individual basis.

MAKE-UP POLICIES FOR EXCUSED ABSENCES

Excused Absences: For excused absences, a student shall be allowed two (2) school days for each absent day to make arrangements with the teacher to make up any work missed and receive a grade. A teacher may require additional assignments to compensate for any loss of class discussion and lecture information.

School work not turned in to a teacher within the two-day guidelines may result in the assignment

receiving a lower grade or no credit. In the case of a prolonged excused absence, a deadline should be mutually agreed upon by teacher and student. A principal will mediate if mutual agreement is not reached.

Student Activities: Students in school-sponsored activities should not assume that they have the right to an extended deadline for school work.

Advance Make-up: In the event that a student is aware they will be absent from school, either part of a day or all day, they are to make arrangements in advance by having their parent/guardian request the excuse by written note at least 24 hours in advance of the absence. The student then must present the Advance Make-up Slip to each teacher one (1) day prior to the date of absence.

Reviewed/Revised: 12/90 06/23/97

POLICY OF THE SCHOOL BOARD, MOORHEAD, MN

DISTRICT CODE: AD

DATED ADOPTED: 03/30/81

REVIEWED/REVISED: 01/23/95

PHILOSOPHY OF EDUCATION IN INDEPENDENT SCHOOL DISTRICT NO. 152

Our democratic society depends upon citizens who think effectively, read critically, discuss intelligently, evaluate ideas constructively and creatively, and choose to act wisely based on a commitment to ethical values. The complexities and global nature of today's world require that education work in partnership with the rest of society to promote excellence, accountability, life-long learning, and receptiveness to change. Each individual has inherent value and dignity, and every individual has the right to a public education throughout life.

THE LEARNERS NEED:

- to know all students can learn and achieve;
- to know that learning is more important than mere possession of knowledge;
- to have a positive attitude toward learning;
- to have successful experiences and recognition;
- to be partners with parents/families, school staff members, and community in providing a caring, secure climate and supportive environment in which to learn;
- to have feelings of self-worth;
- to strive for physical and emotional well-being;
- to learn the importance of critical thinking, communication, computation, and an appreciation for cultural diversity;
- to possess human relation and decision-making skills;
- to be responsible for his/her actions;
- to become productive and contributing citizens of society;
- to recognize that learning is life-long;
- to meet physical, academic, social, and emotional needs of learners through programs designed to maximize individual growth in:

A. Self-Concept - to understand themselves and appreciation of their worthiness, potential and right to become meaningful, productive members of society.

B. Human Understanding - to develop a global perspective and the ability to interact, understand and appreciate individual differences in order to become effective citizens of the world.

C. Essential Skills - to assure the mastery of basic communication skills in order to be functionally literate; to be able to think critically in order to solve problems in a constantly changing world; to understand and appreciate the sciences and the arts; and, to demonstrate skills in citizenship, community service and human relations.

D. Creative Development - to have the opportunity and encouragement to be creative and visionary.

E. Environmental Awareness - to exemplify and implant the obligation to protect and preserve the planet on which we live.

- F. Joy Of Learning - to enhance an eagerness for learning and a positive attitude toward work.
- G. Physical and Emotional Well-Being - to procure beneficial health habits and concern for good physical and emotional stability.
- H. Self-Sufficiency - to prepare for a productive, honorable and enriched self-sufficient life.

THE PARENTS/FAMILIES NEED:

- to provide a positive, supportive home environment where the importance of learning is emphasized;
- to be an informed partner in their child's learning process and progress;
- to be involved in schools and be knowledgeable about the decisions that affect their children's education;
- to appreciate and understand the benefits of cultural diversity;
- to have educational opportunities to grow as parents, families and individuals.

THE SCHOOL STAFF MEMBERS NEED:

- to be qualified, committed and effective people participating in an educational partnership;
- to know they have an impact of self-esteem, growth and success of the learner;
- to know positive expectations influence performance;
- to recognize that excellence and success increase if they are identified and rewarded;
- to utilize various experiences, skills, styles of teaching, time management, choice of materials, assessment and evaluation;
- to be responsible for communicating with the learner, parent/family, other school staff members, and community;
- to use their leadership, integrity and flexibility to grow personally and professionally;
- to exercise opportunities for growth, wellness needs and recognition.

THE COMMUNITY NEEDS:

- to embrace that education as the backbone for a strong cultural, social and economic society;
- to view education as an investment in the future;
- to work in partnership with the educational system realizing the value and mutual benefits;
- to appreciate the cultural impact provided by education;
- to provide the necessary resources to meet the needs of learners;
- to provide a safe, supporting environment for learning.

THE EDUCATIONAL SYSTEM NEEDS:

- to design and follow programs that address the abilities, interests, goals and needs of all students;
- to require fiscal responsibility and accountability;
- to be receptive and accommodating to change that is in the best interest of learners, parents/family, staff and community;
- to provide a nurturing environment in which to learn;
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Our philosophy of education recognizes the inevitability of change. As knowledge expands, society will continue to be challenged in its ability to comprehend new information and deal with its implications. It is our belief that the principles outlined in this statement of philosophy are compatible with society as we anticipate it to be in the future, and a prerequisite for a future of which we can be proud.

Reviewed/Revised: 7/1/90 1/23/95

POLICY OF THE SCHOOL BOARD, MOORHEAD, MN

DISTRICT CODE: AD

DATED ADOPTED: 03/30/81

REVIEWED/REVISED: 01/23/95

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Reviewed/Revised: 7/1/90 1/23/95