



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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3-M9-865
3-10-03

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

March 10, 2003

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	Carol A. Ladwig _____
Lisa Erickson _____	Kristine Thompson _____
Anton B. Hastad _____	Bill Tomhave _____
Sonia Hohnadel _____	Larry P. Nybladh _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Larry P. Nybladh, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

*** **We Are Proud** of K. Jacqueline Richard, sixth grade teacher at Robert Asp School, for earning the National Teacher Certification (NTC). The certification process is rigorous and requires the candidate to complete teaching assignments and to reflect upon best practices in curriculum and instruction.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

SCHOOL BOARD AGENDA - March 10, 2003

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2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. TEACHING/LEARNING MATTERS - Kovash

- (1) Acceptance of Gift - Page 6
- (2) Acceptance of Grant - Pages 7-11

B. BUSINESS SERVICE MATTERS - Weston

C. HUMAN RESOURCE MATTERS- Nielsen

- (1) Approval of New Employees - Page 12
- (2) Acceptance of Resignations - Page 13
- (3) Approval of Leave of Absence - Page 14

D. SUPERINTENDENT MATTERS - Nybladh

- (1) Approval of February 10 and 24, 2003 Minutes - Pages 15-23
- (2) Approval of March Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____

Comments _____

3. COMMITTEE REPORTS

SCHOOL BOARD AGENDA - March 10, 2003

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4. **SCHOOL BOARD/STAFF DIALOGUE:** Nybladh

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

Middle School Implementation - Nybladh

Pages 24-28

5. **APPROVAL OF POLICY:** Nybladh

Pages 29-31

Suggested Resolution: Move to approve policy, Activities Council Advisory Committee (236), as presented.

Moved by _____ Seconded by _____
Comments _____

6. **APPROVAL OF BID PACKAGE ONE FOR MOORHEAD SENIOR HIGH**

SCHOOL: Weston

Pages 32-79

Suggested Resolution: Move to award contracts in the amount of \$10,866,592 for Bid Package One relating to Moorhead Senior High School as described in the three-page attachment from Kraus-Anderson Construction Company.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - March 10, 2003

PAGE 4

7. **APPROVAL OF BID PACKAGE THREE FOR MOORHEAD MIDDLE SCHOOL:**

Weston

Pages 80-83

Suggested Resolution: Move to approve Bid Division One and Two of Bid Package Three to Haugen Masonry in the amount of \$2,768,000 and North Central Construction in the amount of \$364,700.

Moved by _____ Seconded by _____

Comments _____

8. **APPROVAL OF BID PACKAGE ONE FOR ROBERT ASP AND MOORHEAD JUNIOR HIGH SCHOOLS:** Weston

Pages 84-86

Suggested Resolution: Move to approve the Bid Package One from Trane Company in the amount of \$200,000 for the Mechanical Unit Ventilators at Robert Asp Elementary and Moorhead Junior High Schools.

Moved by _____ Seconded by _____

Comments _____

9. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

10. **ADJOURNMENT**

SCHOOL BOARD AGENDA - March 10, 2003**PAGE 5****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Youth Adv Council	March 12	7 am	TBD
Indian Educ Com	March 13	5 pm	TBD
ECFE Adv Council	March 13	7 pm	Lincoln
GED Graduation	March 14	7 pm	NW Tech College
School Naming Task Force	March 11	7:30 pm	Board Room
District Care Team	March 17	3 pm	TC Rm 266
Staff Development Com	March 17	3:45 pm	Board Room
Probstfield PTAC	March 17	7 pm	Library
Senior High PTAC	March 17	6:30 pm	Library
Policy Review Com	March 17	7 pm	Board Room
Probstfield PTAC	March 17	7 pm	Library
Riverside PTAC	March 18	7 pm	Library
Com Ed Adv Council	March 18	7 pm	Board Room
School Naming Task Force	March 18	7:30 pm	TC Rm 266
Interagency Early Interv	March 19	12 pm	Family Service Ctr
Clay County Joint Powers Collaborative	March 19	3:30 pm	Family Service Ctr
Instr and Curr Adv Com	March 20	7-8:30 am	Board Room
Safety Committee	March 20	9:30 am	Board Room
Spec Ed Parent Adv Council	March 20	12 pm	TC Rm 266
Supt's Adv Council	March 20	7 pm	Board Room
School Naming Task Force	March 20	7:30 pm	TC Rm 266
End of Third Quarter	March 21		
Kind P/T Conf (day)	March 21, 24	(No Kindergarten)	
K-12 P/T Conf (evening)	March 24	5-8:30 pm	
School Board	March 24	7 pm	Board Room
K-12 P/T Conferences (8-11, 12-4, 5-8:30)	March 25	No School	
Technology Com	March 25	3:45 pm	Board Room
K-12 No School/Tchr Comp	March 26		
Spring Break/No School	March 27, 28		

OFFICE OF TEACHING & LEARNING MEMO #: I.03.146



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Gift Acceptance
DATE: March 6, 2003

Probstfield Elementary has received \$200 from R.D. Offutt Company and RDO Equipment Company to fund transportation of Probstfield fourth grade students to the *Living Ag Classroom* in West Fargo this spring.

SUGGESTED RESOLUTION: Move to approve the \$200 from R.D. Offutt Company and RDO Equipment Company to fund transportation of Probstfield fourth grade students to the *Living Ag Classroom* in West Fargo this spring.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: I.03.144



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Grant Application
DATE: March 3, 2003

Attached is a grant application to Clay County Joint Powers Collaborative for a mini grant of \$3,000.

The grant would supply funds to provide additional recreational equipment. The project is a continuing two year project that has been offered for students. This project is a collaboration of Truancy Intervention, Moorhead Schools, the Romkey Park Project and River keepers.

SUGGESTED RESOLUTION: Move to approve the mini grant application to Clay County Joint Powers Collaborative as presented.

LAK/smw
Attachment

**CLAY COUNTY JOINT POWERS COLLABORATIVE
LCTS GRANT APPLICATION COVERPAGE**

Project Name: Truancy Intervention Program - Extended Day Program

Name of Agency: Truancy Intervention Program - Red River Alternative Learning Center - Moorhead High School - Romkey Park Project Participants - River Keepers

Address: 2300 4th Ave. S., Moorhead, MN 56560

Phone: 218- 284 - 4331

Contact Person: Bert Chamberlain

State ID: 8033594

Fed ID: 41-6008721

Grant period: It will start in August and continue on.

Dollars requested: \$3,000

Project Title: Truancy Intervention Program - Extended Day Program

Number of Clay county residents to be served by project: 20-200 or more (because the program will last many years.

Check the category/categories that applies to the project/program:

☐ Family Functioning

☒ Organization, Community and Systems Change

☐ Child and/or Family Health

☒ Child Development and School Performance

Overview of Project/Program (100 words, or Less) : For any number of personal reasons students may not be able to complete their physical education classes they need to graduate from high school. This program will give students that requirement for school. Also, students will have the opportunity to have adventure type of classes which are fun, challenging and educational. Research indicates that a students who participate in extracurricular activities will more likely to remain in school and make positive decisions for themselves.

The application has been approved by the appropriate Board and the Board agrees to accept and fiscally manage the grant if the application is approved.

Yes

Signature of Superintendent, or Director, of Agency/Organization

Date _____

Name (please print)

Title (please print)

CLAY COUNTY JOINT POWERS COLLABORATIVE LCTS APPLICATION

NARRATIVE OUTLINE

Assessment of Need/Problem Statement:

The Truancy Intervention Program (TIP) has helped to reduce unexcused absences, court referrals, and out-of-home placements for all students above the age of 12 in Clay County. TIP provides a caring philosophy that helps students to lead productive and healthy lives which strengthens the family. The Romkey Park Project Participants program gives students a great opportunity for students to keep busy in a fun and active program that helps students to make positive decisions during the summer. The Red River Alternative Learning Center gives students an educational program where students have difficulties with a regular school setting. River Keepers has assisted in mentoring a program with youth at risk during the summer. The purpose of this grant like the previous two years is to provide at-risk students an opportunity to learn to make positive decisions, have fun while doing so, and encourage students to stay in school.

Project/Program Overview:

This project is expanding on the two year project that has been offered to students. The primary teachers will come from the Truancy Intervention Program and Mr. Chamberlain (Moorhead High School physical education teacher). This year the expansion of the program will include River Keepers and the Romkey Park Project Participants. The program will include kayaking, rock climbing, power lifting, and mountain biking. We will also give opportunities to have one day and overnight kayak trips in the Moorhead area. Mountain bike riding and friendly competition will be at Gooseberry Park. The power lifting class will be offered at the Sport Center. Students who meet the expectations of the sessions will receive physical education credit, if they need to have that credit.

Students who have participated the last two years have enjoyed the activities and said they would like to see more opportunities. The collaboration team believes that this type of program fits the needs of at-risk students and has a positive affect for those young people (evaluation reports have been given to the Collaboration Team and have shown the program to be very successful).

The population of students for this program will be youth who are enrolled at the Red River Area Learning Center, West Central Regional Juvenile Center, and the Romkey Park Project Participants. These students may have hardships such as sexual abuse and substance abuse which negatively impacts a young persons life. Some students may not be successful with the regular physical education program and need to earn that credit to graduate. This program is designed to give students a chance to receive their physical education credit and receive positive experience in the areas of trusting others, getting the thrill of an exciting and fun experience(s). This grant will help guide students to want to continue with positive goal setting, to stay in school, and graduate. Every student deserves that opportunity.

Project/Program Goal: The program goal is to provide a physical, educational environment and an on going program to students that they typically would not receive.

Outcomes: Research by Hawkins and Catalano identifies the connection of having a positive experience with extracurricular activities does encourage students to stay in school. TIPS, Mr. Chamberlain (Moorhead physical education teacher), RRALC, River Keepers, and the Romkey Park Project Participants program will work together to provide the time, place, and equipment to give students adventure type of activities. The classes that are being conducted will give students strong positive messages for themselves to be successful, to be happy, and to set goals. The bonding between the mentor and the student is what makes this program so successful. The outcome is for students to stay in school and to work towards being a positive and productive person.

Evaluation Methods: Student feedback, data collected from school to check for truancy and other data will be compiled, post activity responses will be collected, and feedback from mentors and teachers will be used to evaluate student success.

Demonstration of Expansion of Services: With the purchase of the kayaks (and equipment), mountain type bikes (purchased at the police auction), rock climbing equipment from Moorhead High School (they have the equipment), mentors from River Keepers (they have participated with Moorhead students, the staff from TIP (two years of experience with adventure activities) & Moorhead High School staff can ensure this program will continue on for many years.

Demonstration of Collaboration: For the past two years this program has shown its worth with RRALC (Moorhead Public School) and the Truancy Intervention Program. What is being added on now is for young people from the Romkey Park Project Participants to have an exciting experience, high school students who need PE credit may receive their academic credit, and River Keepers for their past work of providing mentors for students. These organizations have at various times worked together but it is the intent with this project is to have it become an on going and integral part of the school system and for the community at large.

Other: Mr. Chamberlain has shown his commitment for the past two years of wanting to keep this program alive for students. The purchase of the kayaks/canoes (and accessories) and bikes is the type of capital investment that creates a long term commitment for organizations (people) to keep this program on going.

**LCTS GRANT APPLICATION
BUDGET SUMMARY**

NOTE; funds cannot be utilized to supplant (take the place of, and serve as a substitute for) other funding, except in the case of a "time limited" grant; for "out of home" placement; or for capital expenditures.

CATEGORY	AMOUNT OF LCTS FUNDS REQUESTED	OTHER SOURCES OF FUNDING	IN-KIND CONTRIBUTIONS	TOTAL BUDGET
1. Salaries				
2. Fringe benefits				
3. Contracted services				
4. Equipment	\$3,000 (bikes, canoe/kayaks & accessories)		\$4,000 high school climbing equipment /use pool/Sport Center Mr. Chamberlain \$35.00 per hour X 80 hours (volunteer) Mentors (River Keepers 20-40 hours x \$10.00 per hour (volunteer)	
5. Copying/ printing				
6. Telephone/ postage				
7. Travel - limited to \$.27 per mile				
8. Supplies & materials				
9. Other				
TOTAL	\$3,000		\$8,400 (approximate)	

MEMORANDUM

P 03.027

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: March 4, 2003
SUBJECT: New Employees

The administration requests approval of the employment of the following person subject to satisfactory completion of federal, state, and school district statutes and requirements:

Linda Liebelt Food Server, Senior High, \$7.45 per hour, 2.25 hours per day, effective February 26, 2003. (Replace Muriel Jensen)

Angelica Maldonado Food Server, Riverside, \$7.20 per hour, 2 hours daily, effective January 29, 2003. (Replace Christine Cook)

Suggested Resolution: Move to approve the employment of Linda Liebelt and Angelica Maldonado as presented.

RN:sh

TO: Dr. Larry Nybladh

FROM: Ron Jensen

Date: March 4, 2003

SUBJECT: Resignation

The administration requests approval of the resignation of the following persons:

Trevor Leiseth ABE Teacher, Townsite Centre, effective March 14, 2003.

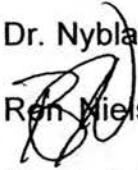
William Belyea Delivery Warehouse Custodian, Senior High, effective February 25, 2003.

Muriel Jensen Food Server, Senior High, effective February 28, 2003.

Suggested Resolution: Move to accept the resignation of Trevor Leiseth, William Belyea and Muriel Jensen as presented.

RN:sh

MEMORANDUM P 03.030

TO: Dr. Nybladh
FROM:  Ron Nielsen
DATE: March 4, 2003
SUBJECT: Leave of Absence

The administration requests approval for an Leave of Absence for the following persons:

Nahro Hamad Paraprofessional, Senior High, for an indefinite period of time.
Salim Binave Paraprofessional, Senior High, for an indefinite period of time.

Suggested Resolution: Move to approve the request for Leave of Absence for Nahro Hamad and Salim Binave pursuant to Article VIII, Section 8, of the Master Contract for Paraprofessionals.

RN:sh

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MEMBERS PRESENT: Jim Cummings, Lisa Erickson, Anton B. Hastad, Sonia Hohnadel, Carol A. Ladwig, Kristine Thompson, Bill Tomhave, and Dr. Larry P. Nybladh.

MEMBERS ABSENT: None.

CALL TO ORDER: Chairwoman Thompson called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Nybladh recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Tomhave moved, seconded by Hastad, to approve the agenda as presented. Motion carried 7-0.

WE ARE PROUD:

***** We Are Proud** of Matt Cerar, an eighth-grader at Moorhead Junior High School for winning the school-level competition of the National Geography Bee. The school-level Geography Bee is the first round of the National Geographic Society's Annual Geography Bee. The winners from each school take a written test, and the top 100 in each state are eligible to compete in the state Geography Bee in April. The Geography Bee advisor is Sandy Argent.

***** We Are Proud** of the following winners of the District Spelling Bee held on January 28:

- 1st Place: Andrew Chen, Grade 8
- 2nd Place: Emily Bruggeman, Grade 7
- 3rd Place: Jillian Flom, Grade 6
- 4th Place: Harrison Suits Baer, Grade 7
- 5th Place: Jason Strand, Grade 6

All five students will advance to the Fergus Falls Daily Journal Region IV Spelling Bee on February 27.

***** We Are Proud** of the following winners of the Grade Level Bees held at Robert Asp on January 16 and at Moorhead Junior High on January 15:

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Grade 5: Wilson Karlstrom
Grade 6: Alison Thompson
Grade 7: Emily Bruggeman
Grade 8: Andrew Chen

Lois Brown is the Spelling Bee advisor.

***** We Are Proud** of Moorhead Junior High students Sebastian Wai, Andrew Chen, Kaitlin Pierce and Jeremy Holm, who were chosen for the MNSOTA (Minnesota String and Orchestra Teachers Association) Middle Level Honors Orchestra, and Autumn England, who was chosen as an alternate. They are students of Jon Larson, Doug Neill and Brian Cole. The students will perform at a concert in conjunction with the Minnesota Music Educators Association Midwinter Clinic in February.

***** We Are Proud** of Todd Kaste, Supervisor of Planning, Assessment and Online Resources, for being appointed to the PowerSchool Information (IT) Technology Advisory Council. Kaste is one of eight information technology and educational professionals from across the nation who comprise the council. The PowerSchool IT Advisory Council will serve to help determine new software features and the future direction of application development.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: None.

CONSENT AGENDA: Hohnadel moved, seconded by Cummings, to approve the following items on the Consent Agenda:

New Employees

Angela Schneibel - Science Teacher, Senior High, BA(0) \$13,059.86, for second semester beginning January 27, 2003. (Replace teachers on overload)

April Schurman - Art Teacher, Junior High, BA (0) .714 FTE, for 98 days, \$10,267.46, effective January 14, 2003. (Replace Deb Knutson who's on Sabbatical)

Eugenio Cuadra - Custodian, Washington, A 12 (3) \$10.72 per hour, effective February 12, 2003. (Replace Steve Huebner)

Cheryl Adams Library Secretary, Probstfield, A12 (3) \$10.72 per hour, 4 hours daily, effective January 28, 2003. (Replace Cindy Pfeiffer)

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Kari Bolme - MSMI/PI Paraprofessional, Probstfield, B21 (3) \$11.32 per hour, 6.5 hours daily, effective February 10, 2003. (Replace Bette Carney)

Early Retirement

John Schultz - Science Teacher, Senior High, effective June 6, 2003.

Harley Sommerfeld - Band Teacher, Robert Asp, effective August 2003.

Sharol Hegna - Confidential Secretary, Human Resource Office, Townsite Centre, effective August 29, 2003.

Bette Carney - Paraprofessional, Probstfield, effective January 31, 2003.

Resignation

Danelle Walker - Secretary, Adult Basic Education and ECFE, effective February 11, 2003.

Deb Peterson, Nurse Secretary, effective February 18, 2003.

Family/Medical Leave

Sharon Rein - T.C.I., Senior High, to begin on or about March 20, 2003 for approximately eight (8) weeks.

Return from Leave of Absence

Lisa Erpelding - Math Teacher, Junior High, to return to teach for the 2003-04 school year.

Military Leave

Chad Bakken - Social Studies Teacher, Junior High, to report for duty January 24, 2003 for a period not to exceed 365 days.

Minutes - Approve the January 13 and 27, 2003 meeting minutes as presented.

Claims - Approve the February Claims, subject to audit, in the amount of \$876,864.55.

General Fund:	\$696,799.34
Food Service:	84,554.27
Community Service:	19,629.31
Building Construction:	70,541.66
TOTAL	\$876,864.55

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Motion carried 7-0.

COMMITTEE REPORTS: A brief report was heard regarding the School Naming Task Force, Superintendent's Advisory Council, and Human Rights Committee meetings.

SCHOOL BOARD/STAFF DIALOGUE: (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with invited staff representatives on a wide variety of programs and issues.)

Children's Internet Protection Act (CIPA) - Dan Markert, Gay Galles and John Stadter presented information on the Children's Internet Protection Act (CIPA) and the district's computer filtering software.

FIRST READING OF POLICIES: The Board conducted a first reading on policies: School Board Member Development (203) and Human Rights Committee (235).

MOORHEAD SCHOOL DISTRICT INDIAN EDUCATION COMMITTEE REPORT:

Sarah King, Faye Smiley-Aakre, Donna Longie, and Bea Salverson reviewed the recommendations with the Board. Erickson move, seconded by Ladwig, to receive the resolution of concurrence of the recommendations of the Moorhead School District Indian Education Committee and direct administration to file the report with the Department of Children, Families and Learning. Motion carried 7-0.

APPROVAL OF BID PACKAGE ONE FOR NEW ELEMENTARY SCHOOL: Cummings moved, seconded by Erickson, to reject Bid Division Two (erection of structural steel) and Four (erection of precast concrete) of Bid Package One for the new elementary school. Motion carried 7-0.

CLAY-WILKIN OPPORTUNITY COUNCIL LEASE AGREEMENT: Hastad moved, seconded by Erickson, to approve the lease agreement between the Clay-Wilkin Opportunity Council and Moorhead Independent School District #152 as attached. Motion carried 7-0.

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OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Dr. Nybladh reported a correction related to DARE Graduation scheduled for February 11 at 12:45 pm at Robert Asp School. Erickson, Ladwig, Thompson, and district administrators reported attending MSBA Area Negotiation Seminars either in Detroit Lakes or Morris. Tomhave questioned any updates received or discussions held with legislators regarding the state budget reductions. Dr. Nybladh distributed information related to FY 2003 reductions under M.S. 16A.152, Subdivision 4 General Fund with Governor Pawlenty's allotment cuts. They are still waiting to hear from the Department of Children, Families and Learning.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:53 p.m.

Carol Ladwig, Clerk

**REGULAR MEETING
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MEMBERS PRESENT: Jim Cummings, Lisa Erickson, Anton B. Hastad, Sonia Hohnadel, Carol A. Ladwig, Kristine Thompson, Bill Tomhave, and Dr. Larry P. Nybladh.

MEMBERS ABSENT: None.

CALL TO ORDER: Chairwoman Thompson called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Nybladh recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Hohnadel moved, seconded by Tomhave, to approve the agenda as presented. Motion carried 7-0.

WE ARE PROUD:

***** We Are Proud** of Moorhead Junior High School Mathcounts team for placing first in the chapter competition held at Minnesota State University Moorhead on Wednesday, February 12, 2003. Team members were eighth graders Andrew Chen, Nick Holschuh, Paul Lillehaugen, and seventh grader Jayce Schmidt. Individuals were eighth graders Alex McCullough, Moriah Thielges, Sebastian Wai, and seventh grader Harrison Suits Baer. Andrew Chen captured first place in the individual and countdown rounds, Paul Lillehaugen placed second individual, Nick Holschuh placed fourth individual and second in the countdown round, Sebastian Wai placed fifth individual, and Moriah Thielges placed fourth in the countdown round. Andrew Chen, Nick Holschuh, Paul Lillehaugen, and Sebastian Wai will compete at the state Mathcounts competition in Plymouth on March 15th. The Mathcounts team is coached by Ken Welken. Mathcounts, a national competition, tests students on probability, statistics, linear algebra, and polynomials.

***** We Are Proud** of Lowell Buysse for being selected as the 2003 Moorhead Teacher of the Year. Buysse, a speech pathologist at Robert Asp, was selected October 29 by the Education Moorhead Communications Committee along with an additional representative from each building.

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***** We Are Proud** of Kevin Kopperud, Edison Elementary Principal, for receiving the 2002 Distinguished Principal's Award for the western division of the Minnesota Elementary School Principals Association (MESPA). He received the award on February 15 at the MESPA Winter Institute Conference in Bloomington.

CONSENT AGENDA: Hastad moved, seconded by Cummings, to approve the following items on the Consent Agenda:

Gifts - Accept the following contributions to the Clifton Taulbert event held January 20: \$1,500 from Minnesota State University Moorhead; \$1,000 from the City of Moorhead; \$1,000 from Centro Cultural de Fargo/Moorhead of \$1,000; and Concordia College provide use of the Memorial Auditorium at no charge. Accept the donation of 10 "Know Mosquitoes" board games from the City of Moorhead for use in seventh grade curriculum at Moorhead Junior High School.

Grants - Accept the \$1,500 grant from Concordia College. The funds will be used for collaboration between Concordia College and Moorhead Schools for an off campus teaching partner. Preservice teachers will work with the Reading Recovery Teacher Leader to use the Predictive Assessment of Reading (PAR) with elementary students. Accept the \$31,400 Title III entitlement grant from the Department of Children, Families and Learning for the 2002-03 school year which provides funding for English language learners.

New Employees

Kimberly Melander - General Studies Teacher, RRALC, BA+30 (3) .393 FTE, \$5667.57, effective February 10, 2003. (Replace John Braun)

Beatrice Salverson - Home School Liaison, RRALC, B21 (0-3) \$12.62 per hour, 16.25 hours per week, Non-Aligned Contract, effective February 11, 2002. (Replace John Braun)

Jeff McMaines - Custodian, Senior High, A12 (3) \$10.72 per hour, 8 hours per day, effective February 13, 2003. (Dai Dai Finton)

Mike Schaan - Custodian, Senior High, A12 (3) \$10.72 per hour, 8 hours daily, effective February 18, 2003. (Replace Doug Hermann)

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Return from Leave of Absence

Catherine Rockstad - Elementary Teacher, Probstfield, to return for the 2003-04 school year.

Early Retirements

Jeanne Ingersoll - Librarian, Thomas Edison Elementary, effective June 5, 2003.

Carol Johnson - Media Specialist, Robert Asp, effective January 30, 2004.

Stanley Olson - Industrial Arts Teacher, Senior High, effective June 5, 2003.

Sandra Rasmussen - Second Grade Teacher, Probstfield, effective June 5, 2003.

Wilma Shercliffe - Special Education Teacher, Robert Asp, effective June 15, 2003.

Change in Employment Contract

Julie Anderson - Secretary, Community Education, 6 hours to Secretary, Community Education and ECFE, 8 hours, effective immediately. (Replace half of Danelle Walker.)

Motion carried 7-0.

COMMITTEE REPORTS: Brief reports were heard regarding the Clay County Joint Powers Collaborative, Interagency Early Intervention, School Naming Task Force, Senior High PTAC, and Instruction and Curriculum Advisory Committee meetings.

SMALLPOX VACCINATION MASS DISPENSING SITE AGREEMENT: Director Betty Wyndham-Kirsch and Rashid Mohamoud, Clay County Public Health, provided information related to the agreement. Erickson moved, seconded by Ladwig, to approve the Mass Dispensing Site Agreement with the Clay County Public Health Department. Motion carried 7-0.

2003-2004 SCHOOL CALENDAR: Hohnadel moved, seconded by Tomhave, to approve the 2003-2004 School Calendar as presented. Motion carried 7-0.

APPROVAL OF POLICY: Erickson moved, seconded by Ladwig, to approve policy, School Board Member Development (203), as presented. Motion carried 7-0.

APPROVAL OF POLICY: Cummings moved, seconded by Tomhave, to approve policy, Human Rights Committee (235), as presented. Motion carried 7-0.

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TOWNSITE CENTRE
FEBRUARY 24, 2003
PAGE 4**

APPROVAL OF ASBESTOS ABATEMENT BID PACKAGES: Ladwig moved, seconded by Hastad, to approve the bid from VEIT Environmental Inc. in the amount of \$52,255.00 for the asbestos abatement work at Robert Asp Elementary. Motion carried 7-0.

Hohnadel moved, seconded by Cummings, to approve the bid from VEIT Environmental Inc. in the amount of \$64,945.00 for the asbestos abatement work at Moorhead Junior High School. Motion carried 7-0.

Erickson moved, seconded by Tomhave, to approve the bid from MAVO Systems in the amount of \$39,430.00 for the asbestos abatement work at Moorhead Senior High School. Motion carried 7-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Hastad requested an update related to the recent administrative construction meeting. Thompson reminded Board members of the February 25 meeting scheduled for 3:30 p.m. regarding the Probstfield Education Center to discuss Board Room design. Thompson also reminded Board members of the "I Love to Read Night" at George Washington School scheduled for February 27 at 6 p.m. Hastad questioned the construction activity at the Middle School site and Weston responded the contractors were on schedule. Hastad also requested the status of the site signs for the new sites and Weston replied they were currently being priced locally. Because he was out of town last week, Nybladh asked Weston to provide a verbal update regarding how the Governor's budget might affect the district's state aid, special education, and compensatory funding. Nybladh reiterated that the bonding funds for the building projects are secure.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:16 p.m.

Carol Ladwig, Clerk

OFFICE OF TEACHING & LEARNING MEMO #: I.03.145



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Board Dialog
DATE: March 5, 2003

Colleen Tupper and Betty Myers will present a "progress report" on Middle School Implementation. The Middle School Implementation team has worked hard over the past few months to develop timelines and processes to implement the middle school concept to Moorhead Area Public Schools.

LAK/smw
Attachment

MIDDLE SCHOOL IMPLEMENTATION TEAM

BETTY MYERS
COLLEEN TUPPER
CHRIS NELLERMOE
JANEL SIMONSON
KATHY ANDREWS
TERESA HERK
KATHY COLE
BARBARA STACK
LYNN JOHNSON
JILL CARNEY
CHARLOTTE MAGIN
TERRIE LURA
STEVE MATHIOWETZ
SHEILA HASTINGS
ALICE SWANSON
LOIS BROWN
MARCIA STAVENGER
JANELLE FROST-GEISER
DAN DAHLVANG
DENISE PESOLA
PAMELA MIDTHUNE
ANDREA HOVLAND
JANINE MYROLD
DIANE KAHL
JO LARSON
DIANE ERICKSON

Timeline

November 6, 2002 Middle School Implementation Team (MSIT) meets to devise a procedure for selection of staff and teams at the middle school. This recommendation of MSIT will go to the superintendent .

Mission of the Moorhead Middle School form distributed December 5, 2002. Form returned to building principal on December 20.

If there are recommended changes, a special meeting of MSIT will be called to reconsider the procedure. The final approval of the procedure will be by January 15, 2003.

Written reports from content area committees turned into Colleen Tupper to be distributed: Dec. 4, 2002

MSIT meets to hear reports from content area committees: Dec. 12, 2002

Written reports from certificate study groups turned in to Lynne Kovash to be distributed: Jan. 8, 2003

MSIT to hear reports from certificate study groups: Jan. 16, 2003

MSIT recommendations about core classes, exploratories and electives will be considered by 6th, 7th and 8th staff by February 6th

MSIT meets to reach consensus on Grade Level Profile on February 6th

Staff Development Day with Jon Backus on February 18th

Core class, exploratory and elective recommendations will be forwarded to ICAC and then to the superintendent: March 20, 2003

Tentatively, the recommendation for core classes, exploratories and electives will go to the School Board : April 14 , 2003

Team Preference Questionnaire distributed: April 19 staff meetings at Asp and Moorhead Junior High School

**Team Preference Questionnaires due to principals: April 15, 2003
Teams named by May 15, 2003.**



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Current site feature: Facility Construction Updates

Timeline for the Moorhead, MN, Middle School 2002-2004

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 Every effort is taken to keep
 it accurate and updated. For
 current information, please
 call the district offices.

SEMESTER I 2002

- Define broad philosophy and write mission statement
- Inform staff of opportunities for middle school staff development:
 - District required staff development sessions
 - Middle school certificate
 - Extension of license to include middle school
- Begin staff development plan: August 29, November 1 and "Certificate Group"
- Consider curricular options for:
 - Core subjects
 - Exploratories
 - Electives
- Determine how to obtain community input

SEMESTER II 2003

- Determination of school leadership by central office administration
- Study preadolescent and adolescent development
- Determine Core, Exploratory, and Elective Classes
- Develop parameters for the school schedule
- Develop a plan for selection of middle school staff
- Determine core teams

SUMMER 2003

- Middle School Summer Institute
- Determine guidelines for teams
- Address Reading in the content area
- Explore interdisciplinary teaming issues

SEMESTER I 2003

- Align middle school curriculum and instruction with best practices and standards
- Work on middle school curriculum and program assessment
- Determine common practices:
 - Grading
 - Discipline
 - Advisory Groups
- Determine guidelines for team planning
- Work in teams
- Finalize schedule

SEMESTER II 2004

- Develop a transition plan for elementary to middle school to high school
- Determine ways to promote a culture that celebrates diversity
- Plan for student activities

This page was last updated on:
 Thursday, January 16, 2002.

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MSIT Recommendations Revised 3/4/03

	Sixth Grade	Seventh Grade	Eighth Grade
Core Areas (full year)	Language Arts Mathematics Social Studies Science Reading	Language Arts Mathematics Social Studies Science	Language Arts Mathematics Social Studies Science
Core Semester		Reading Tech Ed	
Core Trimester			Tech Ed Art FCS
Exploratory	PE Health General Music * World Language Art FCS Tech Ed	PE Health General Music * World Language Art FCS	PE Health Reading * World Language Music Theater
Electives	Band Orchestra Choir	Band Orchestra Choir	Band Orchestra Choir

* We are going to research world language programs before a final recommendation is made.
World languages will be included in the curriculum, but the model has not been determined.

* A need for structured study time was expressed.

MEMO #: S-03-080

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent L P N

DATE: March 5, 2003

RE: Approval of Policy

Attached please find the policy, Activities Council Advisory Committee (236). A first reading was held at the January 13 School Board meeting. After consultation with the Activities Council, recommended revisions have been included.

Suggested Resolution: Move to approve policy, Activities Council Advisory Committee (236), as presented.

:mde

Attachment

❖ Policies and Procedures ❖

Code: 236
Category: Policy of the School Board / Moorhead, MN
Section: 200 SCHOOL BOARD
Name: Activities Council Advisory Committee
Adopted:
Revised:
Reviewed:
Policy: I. PURPOSE

The purpose of the Activities Council Advisory Committee is to review and recommend extra- and co-curricular activity policies to administration.

II. GENERAL STATEMENT OF POLICY

A. Representation on the Activities Council Advisory Committee will consist of:

1. Three to five teachers/coaches/advisors representing junior and high school activities and athletics;
2. a member from central administration;
3. a principal from the junior and high school levels;
4. one male and one female student involved in high school activities or athletics;
5. two to four parents/guardians representing junior and high school levels will be actively recruited for membership;
6. an officer of the Booster Club; and
7. two school board members.

B. Members will be selected by administration and will represent areas of activities and athletics.

C. Members will become knowledgeable of Minnesota State High School League Activities and Rules, Moorhead Area Public Schools' Student Activity Eligibility Rules and Code of Conduct, and school district policies relating to hazing, prohibition of harassment, lettering, tobacco-free environment, chemical use and abuse, and drug-free schools.

D. Meetings will be held regularly during the school year with agenda and minutes forwarded to members.

E. The Activities Council Advisory Committee will review the activities report as prepared by the activities director.

Cross References:

Moorhead School Board Policy 540: Student Activities
Moorhead School Board Policy 541: Student Activity Eligibility
Moorhead School Board Policy 543: Student Activity Travel
Moorhead School Board Policy 545: High School Academic, Activity and Varsity Letters
Moorhead School Board Policy 551: Student Discipline

Moorhead School Board Policy 570: Prohibition of Harassment and Violence
Moorhead School Board Policy 571: Hazing Prohibition
Moorhead School Board Policy 572: Drug-Free Workplace/Drug-Free Schools
Moorhead School Board Policy 573: Tobacco-Free Environment

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BUSINESS SERVICES MEMO#: B03.056



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: March 7, 2003

RE: Bid Package 1 Moorhead Senior High

On Thursday, February 27, 2003 at 2:00 p.m. the school district opened bids for Bid Package one for Moorhead Senior High. Attached with this memo is a three page spreadsheet detailing the Bid Divisions and alternates that Kraus-Anderson is recommending for award. Also included with this memo is the bid tabulation sheets for each of bid the divisions. Please contact me should you have any questions regarding this issue.

Suggested Resolution: Move to award contracts in the amount of \$10,866,592 for Bid Package One relating to Moorhead Senior High School as described in the three-page attachment from Kraus-Anderson Construction Company.

MLW/dmh
Attachment

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KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation

Bid Package Analysis - Bid Package 1; General Construction, M&E

Moorhead Area Schools (ISD 152)

3/10/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
1	1	Site Demo, Earthwork, Excav/BF	\$ 316,162	Hough	\$379,395	(\$63,233)	4	Recommend Award
	2	Site Utilities	\$ 136,800	Sherman	\$80,000	\$56,800	4	Recommend Award
	3	Asphalt Pavement	\$ 311,755	Northern Improvement	\$268,785	\$42,970	3	Recommend Award
	4	Landscaping, Seeding, and Sodding	\$ 45,000	Hollands Landscaping	\$59,500	(\$14,500)	5	Recommend Award
	5	Chain Link Fence and Gates	\$ 21,000	Century	\$18,611	\$2,389	4	Recommend Award
	6	Concrete	\$ 757,099	K&L Construction	\$710,000	\$47,099	2	Recommend Award
	7	Precast Concrete (Material Supply)	\$ 92,844	MnDak Concrete	\$85,126	\$7,718	6	Recommend Award
	8,9,12,13	Precast erection, Unit Masonry, Steel Erection, Demo-Carpentry	\$ 1,674,311	Comstock	\$1,600,000	\$74,311	20	Recommend Award
	10,11	Structural Steel (Material Supply), Metal Fabrication (Material Supply)	\$ 550,030	Mid America	\$398,000	\$152,030	9	Recommend Award
	14	Millwork/Architectural Woodwork (Supply)	\$ 214,296	Hauenstein & Burmeister	\$209,337	\$4,959	6	Recommend Award
	15	Roofing and Flashing	\$ 258,947	Herzog	\$181,110	\$77,837	8	Recommend Award
	16	EIFS	\$ 88,860	Custom Drywall	\$93,800	(\$4,940)	5	Recommend Award
	17	Sprayed Fire Resistive Materials	\$ 71,739	Sig Olson & Sons	\$68,700	\$3,039	2	Recommend Award
	18	Joint Sealers	\$ 40,000	Ellenson Caulking	\$26,603	\$13,397	3	Recommend Award
	19	HM Doors, Frames, Hardware	\$ 151,900	Central Door & Hardware	\$163,970	(\$12,070)	3	Recommend Award
	20	OH, Coiling Doors	\$ 33,800	Advance Garage Door	\$44,440	(\$10,640)	1	Recommend Award
	21	Aluminum Entrances, windows, etc.	\$ 291,335	Fargo Glass	\$251,900	\$39,435	5	Recommend Award
	22	Drywall, Plaster	\$ 491,906	Young & Davis	\$787,100	(\$295,194)	2	Recommend Award
	23	Tilework	\$ 90,474	McArthur Tile Co.	\$99,450	(\$8,976)	2	Recommend Award
	24	Terrazzo	\$ 120,000	Advance Terrazzo & Tile	\$91,000	\$29,000	3	Recommend Award
	25	Acoustical Ceilings/Panels	\$ 181,290	Ceilings Inc. of North Dakota	\$100,500	\$80,790	3	Recommend Award
	26	Resilient Athletic Flooring	\$ 272,300	Beynon	\$139,900	\$132,400	5	Further review of material samples required.
	27	Carpet/Resilient Flooring	\$ 186,139	Floor to Ceilings	\$228,500	(\$42,361)	3	Recommend Award

KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation

Bid Package Analysis - Bid Package 1; General Construction, M&E

Moorhead Area Schools (ISD 152)

3/10/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
	28	Paint	\$ 147,202	J.R. Painting	\$163,846	(\$16,644)	4	Recommend Award
	29	Visual Display Boards	\$ 32,104	Lake Country	\$20,800	\$11,304	5	Recommend Award
	30	Misc Specialties	\$ 77,200	Construction Supply	\$39,759	\$37,441	3	Recommend Award
	31	Metal Wardrobe Lockers	\$ 68,860	W.L. Hall	\$55,735	\$13,125	5	Further review of material samples required.
	32	Athletic Equipment	\$ 82,000	JF Equipment	\$52,100	\$29,900	3	Recommend Award
	33	Food Service Equipment	\$ 280,835	Dakota Food Equipment	\$324,059	(\$43,224)	3	Recommend Award. Includes Group 2 from FFE
	34	Science Room Casework (Supply)	\$ 132,500	Haldeman-Homme	\$109,525	\$22,975	3	Recommend Award
	35	Laptop Computer Lockers (Supply)	\$ 20,025	Wissota Supply	\$33,000	(\$12,975)	2	Further review
	36	Fire Protection	\$ 135,917	Nova Fire Protection	\$115,359	\$20,558	5	Recommend Award
	37	Plumbing and Heating Piping	\$ 1,080,356	Quantum	\$1,073,500	\$6,856	6	Recommend Award
	38	Ventilation and Temperature Control	\$ 1,311,815	Robert Gibb & Sons	\$856,470	\$455,345	5	Recommend Award
	39	Electrical	\$ 1,278,226	Underground Contracting	\$1,420,950	(\$142,724)	8	Recommend Award
	40	Wood Flooring	\$ 17,280	Madsen	\$16,458	\$822	4	Recommend Award
		<u>Unit prices/allowances:</u>						
		Concrete Patching	\$ 15,000	Budget	\$15,000	\$0		Unit price #2.
		Locker Reinstallation	\$ 5,000	Budget	\$5,000	\$0		
		Terrazzo Patching	\$ 14,250	Budget	\$14,250	\$0		
		Misc. Patching @ Exg. - Scene Shop	\$ 2,000	Budget	\$2,000	\$0		
		Sitework - Relocate Gas	\$ 15,000	Budget	\$15,000	\$0		
		Sitework - Relocate Fiber Optics	\$ 30,000	Budget	\$30,000	\$0		
		Alternate 10 - Central Clock & Intercom Sys.	\$ 120,000	Underground Contracting	\$118,000	\$2,000		Alternate 10a - to be awarded at a later date.

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KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation

Bid Package Analysis - Bid Package 1; General Construction, M&E

Moorhead Area Schools (ISD 152)

3/10/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
		Alternates:						
		Alternate 1 - FACS Remodeling						Hold for further action. Est=\$72,143
		Alternate 2 - Pool Deck Expansion						Hold for further action. Est=\$111,458
		Alternate 3 - Greenhouse Remodeling						Hold for further action. Est=\$76,012
		Alternate 4 - Divider Curtain @ Fieldhouse / inside of track.						Hold for further action. Est=\$79,500
		Alternate 5&6 - N/A						
		Alternate 7 - Terrazzo @ Fieldhouse Lobby						Hold for further action. Est=\$51,800
		Alternate 8 - Corridor Finish Upgrades			\$453,886			Recommend Award
		Alternate 8A - Premium Floor tile @ corridor upgrades						Hold for further action. Est=\$130,000
		Alternate 9 - Toilet Room Upgrades @ Auditorium Area Entrance			\$74,803			Recommend Award
		Alternate 9A - Toilet Romm Upgrades @ existing building						Hold for further action. Est=\$135,037
		TOTALS	\$ 11,263,557		\$11,095,227	\$168,330		

OWNER: INDEPENDENT SCHOOL DISTRICT 152
CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION
ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 1: SITE DEMOLITION, EARTHWORK, EXCAVATION & BACKFILL

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 2: SITE UTILITIES

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 3: ASPHALT PAVEMENT

[illegible]

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 4: LANDSCAPING, SEEDING AND SODDING

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 5: CHAIN LINK FENCE AND GATES

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 7: PRECAST CONCRETE (MATERIAL SUPPLY)

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Molin Concrete Products	Molin Concrete Products	Hanson Spancrete Midwest, Inc.	Gage Brothers Concrete	Gage Brothers Concrete	Con-Force Structures Limited
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	\$94,772.00	\$94,772.00	\$96,742.00	\$85,940.00	\$85,940.00	\$85,500.00**
COMBINED BASE BID 7 & 8	\$131,765.00	\$131,765.00	\$154,246.00	\$122,465.00	\$122,465.00	N/A
**Qualifications						
		COMBINED BID DIV. NOS. 7 & 8	COMBINED BID DIV. NOS. 7 & 8		COMBINED BID DIV. NOS. 7 & 8	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$32,292.00	ADD: \$57,893.00	ADD: \$74,139.00	ADD: \$22,800.00	ADD: \$31,420.00	ADD: \$35,000.00**
**Supply Only of Bleachers						

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

Thursday, 2/27/03 at 2:00 p.m.

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 7: PRECAST CONCRETE (MATERIAL SUPPLY)

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 8: PRECAST CONCRETE (ERECTION)

	BIDDER Comstock Construction Inc.	BIDDER Molin Concrete Products	BIDDER Hanson Spancrete Midwest, Inc.	BIDDER Gage Brothers Concrete	BIDDER Gage Brothers Concrete	BIDDER MnDak Concrete, Inc.
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	\$50,000.00	NONE	\$57,504.00	\$54,270.00	\$54,270.00	\$30,217.00
COMBINED BASE BID 6,8,9,12,13	\$2,560,000.00	N/A	N/A	N/A	N/A	N/A
COMBINED BASE BID 7 & 8	N/A	\$131,765.00	\$154,246.00	\$122,465.00	\$122,465.00	N/A
COMBINED BASE BID 8 & 12	N/A	N/A	N/A	N/A	N/A	N/A
COMBINED BASE BID 6,8,12,13	\$1,650,000.00	N/A	N/A	N/A	N/A	N/A
COMBINED BASE BID 8,9,12,13	\$1,600,000.00	N/A	N/A	N/A	N/A	N/A
*Concrete, Inc. Products Only		COMBINED BID DIV. NOS. 7 & 8	COMBINED BID DIV. NOS. 7 & 8		COMBINED BID DIV. NOS. 7 & 8	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$8,800.00	ADD: \$57,893.00	ADD: \$74,139.00	ADD: \$14,000.00	ADD: \$31,420.00	ADD: \$15,397.00*

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 9: UNIT MASONRY

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Comstock Construction Inc.	Haugen Masonry Contractor's, Inc.				
BID SECURITY	YES	YES				
ADDENDA REC'D.	1,2,3	1,2,3				
BASE BID	\$1,000,000.00	\$1,219,000.00				
COMBINED BASE BID 6,8,9,12,13	\$2,560,000.00	N/A				
COMBINED BASE BID 6,8,12,13	\$1,650,000.00	N/A				
COMBINED BASE BID 8,9,12,13	\$1,600,000.00	N/A				
ALT. 2 - POOL DECK EXPANSION/SEATING	N/C	ADD: \$2,150.00				
ALT. 3 - GREENHOUSE REMODELING	ADD: \$5,700.00	ADD: \$5,300.00				
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$2,600.00	ADD: \$4,100.00				

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 10: STRUCTURAL STEEL (SUPPLY)

	BIDDER Berggren Steel Fabricating Inc.	BIDDER Mid America Steel, Inc.	BIDDER Fargo Tank & Steel Co.	BIDDER Ben's Tool & Iron Works, Inc.	BIDDER Premier Construction	BIDDER Construction Systems
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	\$298,600.00**	NONE	NONE	\$305,870.00	\$319,000.00	\$286,915.00
COMBINED BASE BID 10 & 11	N/A	\$398,000.00**	\$427,974.00**	N/A	N/A	\$398,233.00
**Qualifications						
		COMBINED BID DIV. NOS. 10 & 11	COMBINED BID DIV. NOS. 10 & 11			
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$4,300.00	ADD: \$6,300.00	ADD: \$6,929.00	ADD: \$2,775.00	ADD: \$2,408.00	ADD: \$3,658.00
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$6,500.00	ADD: \$7,300.00	ADD: \$9,493.00 (ONLY BID DIV. 10)	ADD: \$9,595.00	ADD: \$8,858.00	ADD: \$6,503.00

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 11: METAL FABRICATIONS SUPPLY

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Mid America Steel, Inc.	Fargo Tank & Steel Co.	Construction Systems			
BID SECURITY	YES	YES	YES			
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3			
BASE BID	NONE	NONE	\$113,418.00			
COMBINED BASE BID	\$398,000.00**	\$427,974.00**	\$398,233.00			
**Qualifications						
	COMBINED BID DIV. NOS. 10 & 11	COMBINED BID DIV. NOS. 10 & 11				
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$6,300.00	ADD: \$6,929.00	N/A			
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$7,300.00	N/A	N/A			

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 12: STEEL ERECTION - STRUCT. & MISC. METALS

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Comstock Construction Inc.	North Central Construction	Wanzek Construction Inc.	Mid-Central Steel Erectors	Jenson Erectors Inc.	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	NONE	
BASE BID	\$250,000.00	\$261,900.00	\$353,650.00	\$282,550.00	\$298,400.00	
COMBINED BASE BID 6,8,9,12,13	\$2,560,000.00	N/A	N/A	N/A	N/A	
COMBINED BASE BID 8 & 12	N/A	\$298,500.00	\$379,450.00	N/A	N/A	
COMBINED BASE BID 6,8,12,13	\$1,650,000.00	N/A	N/A	N/A	N/A	
COMBINED BASE BID 8,9,12,13	\$1,600,000.00	N/A	N/A	N/A	N/A	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$1,000.00	ADD: \$2,700.00	N/A	ADD: \$3,600.00	ADD: \$2,450.00	
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$6,800.00	ADD: \$3,600.00	ADD: \$8,327.00	N/A	ADD: \$11,000.00	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	N/A	N/A	N/A	ADD: \$3,840.00	N/A	

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 13: BLDG. DEMO/ROUGH-FINISH CARPENTRY

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Comstock Construction Inc.	Roers' Construction Inc.	Roers' Construction Inc.	Twin City Builders, Inc.	Minkto Construction Inc.	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,1,3	
BASE BID	\$428,000.00	\$488,200.00	\$488,200.00	\$477,400.00	\$406,500.00	
COMBINED BASE BID 6,8,9,12,13	\$2,560,000.00	N/A	N/A	N/A	N/A	
COMBINED BASE BID 13,14,19,31,34	N/A	\$1,147,000.00	\$1,147,000.00	N/A	N/A	
COMBINED BASE BID 6,8,12,13	\$1,650,000.00	N/A	N/A	N/A	N/A	
COMBINED BASE BID 8,9,12,13	\$1,600,000.00	N/A	N/A	N/A	N/A	
			COMBINED BID DIV. NOS. 13,14,19,31,34			
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM	ADD: \$16,600.00	ADD: \$14,500.00	ADD: \$54,200.00	ADD: \$11,400.00	ADD: \$12,000.00	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$9,600.00	ADD: \$9,500.00	ADD: \$9,500.00	N/A	N/A	
ALT. 3 - GREENHOUSE REMODELING	ADD: \$4,000.00	ADD: \$13,300.00	ADD: \$24,400.00	N/A	ADD: \$7,500.00	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$88,000.00	ADD: \$108,400.00	ADD: \$280,700.00	N/A	ADD: \$87,500.00	
ALT. 9 TOILET ROOM UPGRADES	ADD: \$7,000.00	ADD: \$5,000.00	ADD: \$5,000.00	ADD: \$2,800.00	ADD: \$2,000.00	
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$22,000.00	ADD: \$23,900.00	ADD: \$23,900.00	ADD: \$18,900.00	ADD: \$16,900.00	
ALT. 11 - SCIENCE CABINET ALTERNATE	N/C	N/A	ADD: \$3,500.00	N/A	N/A	

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 14: MILLWORK/ARCH.

WOODWORK (SUPPLY ONLY)

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Roers' Construction Inc.	Hauenstein & Burmeister, Inc.	R&S Casework, Inc.	Haldeman-Homme, Inc.	Wilkie Sanderson	Cabinet Makers Inc.
BID SECURITY	NONE	YES	YES	YES	CHECK	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	NONE	\$209,337.00**	\$282,000.00	\$289,637.00	\$258,633.00**	\$228,297.00
COMBINED BASE BID 13,14,19,31,34	\$1,147,000.00	N/A	N/A	N/A	N/A	N/A
**Qualifications						
	COMBINED BID DIV. NOS. 13,14,19,31,34					
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM	ADD: \$54,200.00	ADD: \$9,439.00	ADD: \$32,100.00	ADD: \$33,045.00	ADD: \$36,078.00	ADD: \$40,280.00
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$9,500.00	N/A	N/A	ADD: \$9,262.00	N/A	N/A
ALT. 3 - GREENHOUSE REMODELING	ADD: \$24,400.00	ADD: \$7,072.00	ADD: \$8,800.00	ADD: \$13,324.00	ADD: \$7,326.00	ADD: \$17,246.00
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$280,700.00	N/A	ADD: \$4,700.00	N/A	ADD: \$15,521.00	ADD: \$7,235.00
ALT. 9 TOILET ROOM UPGRADES	ADD: \$5,000.00	N/A	N/A	N/A	N/A	N/A
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$23,900.00	N/A	N/A	N/A	N/A	N/A
ALT. 11 - SCIENCE CABINET ALTERNATE	ADD: \$3,500.00	N/A	N/A	N/A	N/A	N/A

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 15: ROOFING AND FLASHING

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Pierce Roofing & Sheet Metal, Inc.	MC Roofing & Sheet Metal, Inc.	M.J. Dalsin Co. of N.D., Inc.	Lee's Roofing & Sheet Metal	Herzog Roofing, Inc.	C.L. Linfoot Co.
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2 ONLY	1,2,3
BASE BID	\$199,704.00	\$188,914.00	\$199,643.00**	\$208,200.00	\$181,110.00	\$331,765.00
**Qualifications						
ALT. 3 - GREENHOUSE REMODELING	N/A	N/A	N/A	N/A	N/A	ADD: \$220.00

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 15: ROOFING AND FRAMING

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 16: EXT. WALL INSULATION FINISH SYSTEM

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Young & Davis Drywall, Inc.	Fransen & Olson Plastering	Miller & Sons Drywall, Inc.	Sig Olson & Sons Plastering, Inc.	Custom Drywall, Inc.	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2 ONLY	1,2,3	1,2,3	1,2,3	
BASE BID	\$152,640.00	\$82,920.00	\$93,100.00	\$99,100.00	\$93,800.00	
COMBINED BASE BID 16 & 17	N/A	N/A	N/A	\$166,000.00	N/A	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$14,195.00	ADD: \$38,520.00	ADD: \$34,700.00	ADD: \$48,850.00	ADD: \$25,650.00	

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 17: SPRAYED FIRE RESISTIVE MATERIALS

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 18: JOINT SEALERS

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Sticky Construction, Inc.	A.J. Spanjers Co., Inc.	Ellenson Caulking			
BID SECURITY	CHECK	YES	YES			
ADDENDA REC'D.	1,2 ONLY	1,2,3	1,2,3			
BASE BID	\$23,140.00	\$37,755.00	\$26,603.00			
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	N/A	N/A	ADD: \$226.00			
ALT. 2 - POOL DECK EXPANSION/SEATING	N/A	N/A	ADD: \$121.00			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	N/A	N/A	ADD: \$5,808.00			

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

 DIVISION 19: H.M. DRS, FINISH HDWE,
H.M. FRAMES, WOOD DOORS

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Roers' Construction Inc.	Central Door & Hardware Inc.	Fargo Glass & Paint Co.			
BID SECURITY	NONE	YES	YES			
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3			
BASE BID	NONE	\$163,970.00**	\$185,175.00**			
COMBINED BASE BID 13,14,19,31,34	\$1,147,000.00	N/A	N/A			
**Qualifications						
	COMBINED BID DIV. NOS. 13,14,19,31,34					
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM	ADD: \$54,200.00	N/A	ADD: \$1,717.00			
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$9,500.00	N/A	N/A			
ALT. 3 - GREENHOUSE REMODELING	ADD: \$24,400.00	N/A	ADD: \$2,218.00			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$280,700.00	ADD: \$68,629.00	ADD: \$70,135.00			
ALT. 9 TOILET ROOM UPGRADES	ADD: \$5,000.00	N/A	N/A			
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$23,900.00	N/A	N/A			
ALT. 11 - SCIENCE CABINET ALTERNATE	ADD: \$3,500.00	N/A	N/A			

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 20: SECT./COILING/OVHD DOORS/OVERHEAD COILING DOORS

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 21: ALUM. ENTR., ELECTRO
MECH. DR OPER., CURTAINWALL, GLAZ.

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Fargo Glass & Paint Co.	Rusco Window Co., Inc.	Dakota Plate Glass, Inc.	Empirehouse, Inc.	Minnkota Windows	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	
BASE BID	\$251,900.00**	\$359,000.00	\$353,790.00	\$461,157.00	\$281,846.00	
**Qualifications						
ALT. 3 - GREENHOUSE REMODELING	ADD: \$24,900.00	ADD: \$20,100.00	ADD: \$24,375.00	ADD: \$30,739.00	ADD: \$22,000.00	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$4,200.00	N/A	ADD: \$2,500.00	ADD: \$3,097.00	N/A	

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 22: DRYWALL & PLASTER

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Young & Davis Drywall, Inc.	Custom Drywall, Inc.				
BID SECURITY	YES	YES				
ADDENDA REC'D.	1,2,3	1,2,3				
BASE BID	\$787,100.00	\$1,090,000.00				
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM	ADD: \$3,750.00	ADD: \$8,800.00				
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$7,200.00	ADD: \$6,560.00				
ALT. 3 - GREENHOUSE REMODELING	ADD: \$3,680.00	ADD: \$4,800.00				
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$24,680.00	ADD: \$111,500.00				
ALT. 9 TOILET ROOM UPGRADES	ADD: \$3,000.00	ADD: \$4,116.00				
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$8,500.00	ADD: \$12,165.00				

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 23: TILE WORK

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	McArthur Tile Co.	Grazzini Brothers and Company				
BID SECURITY	YES	YES				
ADDENDA REC'D.	1,2,3	NONE				
BASE BID	\$99,450.00	\$181,795.00				
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$3,950.00	ADD: \$9,900.00				
ALT. 3 - GREENHOUSE REMODELING	ADD: \$10,200.00	ADD: \$13,320.00				
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	N/A	ADD: \$75.00				
ALT. 9 TOILET ROOM UPGRADES	ADD: \$44,000.00	ADD: \$17,525.00				
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$12,600.00	ADD: \$63,600.00				

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 24: TERRAZZO

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Grazzini Brothers and Company	Twin City Tile & Marble Company	Advance Terrazzo & Tile Co.			
BID SECURITY	YES	YES	YES			
ADDENDA REC'D.	NONE	1,2,3	1,2 ONLY			
BASE BID	\$94,350.00	\$113,710.00	\$91,000.00			
ALT. 7 - TERRAZZO AT FIELDHOUSE LOBBY	ADD: \$55,250.00	ADD: \$64,690.00	ADD: \$55,900.00			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	N/A	DED: \$(3,200.00)	N/A			

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 25: ACOUSTICAL CEILINGS PANELS

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	DOW Acoustics, Inc.	Ceilings Inc. of NDak.	Flament-Ulman, Inc.	Wenger Corporation		
BID SECURITY	YES	YES	YES	YES		
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1 ONLY		
BASE BID	\$119,000.00	\$100,500.00	\$118,300.00	\$10,760.00***		
COMBINED BASE BID 25 & 27	N/A	N/A	\$350,000.00	N/A		
***Partial Bid Amount						
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$3,528.00	ADD: \$2,770.00	ADD: \$3,681.00	N/A		
ALT. 3 - GREENHOUSE REMODELING	ADD: \$1,635.00	DED: \$(1,170.00)	ADD: \$1,408.00	N/A		
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$72,785.00	ADD: \$30,600.00	ADD: \$50,075.00	N/A		
ALT. 9 TOILET ROOM UPGRADES	ADD: \$800.00	N/A	N/A	N/A		

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 26: RESILIENT ATHLETIC FLOORING

[illegible]

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MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 27: CARPET/RESILIENT FLOORING

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Flament-Ulman, Inc.	MCI, Inc.	Floor to Ceiling/Carpet One			
BID SECURITY	YES	YES	YES			
ADDENDA REC'D.	1,2,3	NONE	1,2,3			
BASE BID	\$236,300.00	\$330,750.00	\$228,500.00			
COMBINED BASE BID 25 & 27	\$350,000.00	N/A	N/A			
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$3,154.00	ADD: \$6,500.00	ADD: \$4,600.00			
ALT. 3 - GREENHOUSE REMODELING	ADD: \$632.00	ADD: \$1,500.00	ADD: \$4,100.00			
ALT. 3 - GREENHOUSE REMODELING	ADD: \$632.00	ADD: \$1,500.00	ADD: \$4,100.00			
ALT. 7 - TERRAZZO AT FIELDHOUSE LOBBY	DED: \$(18,542.00)	DED: \$(12,400.00)	DED: \$(4,100.00)			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$54,251.00	ADD: \$92,170.00	ADD: \$49,000.00			
ALT. 8A - PREMIUM FLOOR TILE AT CORR.	ADD: \$162,984.00	ADD: \$239,642.00	ADD: \$130,000.00			

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 28: PAINT

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Fransen Decorating, Inc.	Geo's Paint & Finish, Inc.	Craig Geron Decorating	JR Painting		
BID SECURITY	YES	YES	YES	YES		
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2 ONLY		
BASE BID	\$283,000.00	\$218,000.00	\$198,000.00	\$163,846.00		
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$1,520.00	ADD: \$815.00	ADD: \$1,670.00	ADD: \$665.00		
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$2,280.00	N/A	ADD: \$17,700.00	ADD: \$437.00		
ALT. 3 - GREENHOUSE REMODELING	ADD: \$760.00	ADD: \$975.00	ADD: \$1,150.00	ADD: \$1,130.00		
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$45,979.00	N/A	ADD: \$13,950.00	ADD: \$27,600.00		

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 30: TOILET COMP/ACCESS/
MISC. SPEC. (SUPPLY ONLY)

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Construction Supply, Inc.	Bartley Sales Co., Inc.	Specialty Sales Service Inc.			
BID SECURITY	YES	YES	CHECK			
ADDENDA REC'D.	1,2,3	1,2,3	1 ONLY			
BASE BID	\$39,759.00	\$39,484.00	\$15,783.00			
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$118.00	ADD: \$1,297.00	N/A			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$3,057.00	ADD: \$3,675.00	N/A			
ALT. 9 TOILET ROOM UPGRADES	ADD: \$3,682.00	ADD: \$3,238.00	ADD: \$3,522.00			
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$16,337.00	ADD: \$13,316.00	ADD: \$14,518.00			

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 31: METAL WARDROBE
LOCKERS

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Haldeman-Homme, Inc.	Roers' Construction Inc.	Wissota Supply Company, Inc.	Hauenstein & Burmeister	W.L. Hall Co.	
BID SECURITY	YES	NONE	YES	YES	Yes	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	
BASE BID	\$66,222.00	NONE	\$84,000.00	\$82,720.00	\$55,735.00	
COMBINED BASE BID 26,40, 31-Alt. 8A	\$475,270.00	N/A	N/A	N/A	N/A	
COMBINED BASE BID 13,14,19,31,34	N/A	\$1,147,000.00	N/A	N/A	N/A	
COMBINED BASE BID 31 & 34	\$328,632.00	N/A	N/A	N/A	N/A	
		COMBINED BID DIV. NOS. 13,14,19,31,34				
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	N/A	ADD: \$54,200.00	N/A	N/A	N/A	
ALT. 2 - POOL DECK EXPANSION/SEATING	N/A	ADD: \$9,500.00	N/A	N/A	N/A	
ALT. 3 - GREENHOUSE REMODELING	N/A	ADD: \$24,400.00	N/A	N/A	N/A	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$106,145.00	ADD: \$280,700.00	ADD: \$149,000.00	ADD: \$123,800.00	ADD: \$102,438.00	
ALT. 8A - PREMIUM FLOOR TILE AT CORR.	ADD: \$220,757.00	N/A	N/A	N/A	N/A	
ALT. 9 TOILET ROOM UPGRADES	N/A	ADD: \$5,000.00	N/A	N/A	N/A	
ALT. 9A - TOILET ROOM UPGRADES	N/A	ADD: \$23,900.00	N/A	N/A	N/A	
ALT. 11 - SCIENCE CABINET ALTERNATE	N/A	ADD: \$3,500.00	N/A	N/A	N/A	

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 32: ATHLETIC EQUIPMENT

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Haldeman-Homme, Inc.	JF Equipment Co.	Hauenstein & Burmeister, Inc.			
BID SECURITY	YES	YES	YES			
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3			
BASE BID	\$63,613.00	\$52,100.00	\$55,658.00***			
***Qualifications						
ALT. 2 - POOL DECK EXPANSION/SEATING	N/A	ADD: \$9,134.00	ADD: \$6,164.00			
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$85,284.00	ADD: \$61,900.00	ADD: \$108,864.00			

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 33: FOOD SERVICE EQUIPMENT

[illegible]

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 34: SCIENCE ROOM CASEWORK (SUPPLY ONLY)

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Roers' Construction Inc.	Haldeman-Homme, Inc.	Innovative Laboratory System			
BID SECURITY	NONE	YES	YES			
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3			
BASE BID	NONE	\$109,525.00	\$125,267.00			
COMBINED BASE BID 13,14,19,31,34	\$1,147,000.00	N/A	N/A			
COMBINED BASE BID 31 & 34	N/A	\$328,632.00	N/A			
	COMBINED BID DIV. NOS. 13,14,19,31,34					
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$54,200.00	N/A	N/A			
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$9,500.00	N/A	N/A			
ALT. 3 - GREENHOUSE REMODELING	ADD: \$24,400.00	N/A	N/A			
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$280,700.00	N/A	N/A			
ALT. 9 TOILET ROOM UPGRADES	ADD: \$5,000.00	N/A	N/A			
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$23,900.00	N/A	N/A			
ALT. 11 - SCIENCE CABINET ALTERNATE	ADD: \$3,500.00	ADD: \$2,866.00	ADD: \$900.00			

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 36: FIRE PROTECTION

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Gorham Oien Mechanical, Inc.	Summit Fire Protection	Advanced Fire Protection	Nova Fire Protection LLC	Dakota Fire Protection, Inc.	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	
BASE BID	\$165,000.00	\$123,800.00	\$210,000.00	\$115,359.00	\$118,000.00	
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$4,000.00	ADD: \$2,240.00	ADD: \$3,500.00	N/A	ADD: \$1,200.00	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$4,200.00	N/A	ADD: \$4,800.00	ADD: \$2,821.00	ADD: \$850.00	
ALT. 3 - GREENHOUSE REMODELING	ADD: \$1,500.00	ADD: \$845.00	ADD: \$2,200.00	N/A	ADD: \$600.00	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$28,000.00	ADD: \$16,640.00	ADD: \$26,000.00	ADD: \$7,124.00	ADD: \$4,725.00	
ALT. 9 - TOILET ROOM UPGRADES	ADD: \$3,500.00	ADD: \$515.00	ADD: \$1,200.00	ADD: \$1,411.00	ADD: \$450.00	
ALT. 9A - TOILET ROOM UPGRADES	N/C	ADD: \$2,285.00	ADD: \$3,300.00	N/A	ADD: \$1,200.00	

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25 MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS
Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 37: PLUMBING AND HEAT PIPING

	BIDDER Quantum Associates, Inc.	BIDDER Peterson Mechanical, Inc.	BIDDER Skalicky Plumbing, Heating & Excav.	BIDDER Robert Gibb & Sons, Inc.	BIDDER Robert Gibb & Sons, Inc.	BIDDER Lunseth Plumbing & Heating Co.
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	\$1,073,500.00	\$2,090,000.00	\$1,238,830.00	\$1,334,800.00	\$1,334,800.00	\$1,071,000.00
COMBINED BASE BID 37 & 38	N/A	\$2,090,000.00	N/A	\$2,158,270.00	\$2,158,270.00	N/A
		COMBINED BID DIV. NOS. 37 & 38			COMBINED BID DIV. NOS. 37 & 38	
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$18,400.00	ADD: \$23,800.00	ADD: \$21,000.00	ADD: \$24,800.00	ADD: \$27,500.00	ADD: \$18,400.00
ALT. 2 - POOL DECK EXPANSION/SEATING	N/C	ADD: \$12,400.00	N/A	N/A	ADD: \$2,300.00	N/C
ALT. 3 - GREENHOUSE REMODELING	ADD: \$9,100.00	ADD: \$15,000.00	ADD: \$5,000.00	ADD: \$10,200.00	ADD: \$14,500.00	ADD: \$7,500.00
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$13,500.00	ADD: \$13,800.00	ADD: \$28,000.00	ADD: \$22,000.00	ADD: \$23,000.00	ADD: \$18,200.00
ALT. 9 TOILET ROOM UPGRADES	ADD: \$14,400.00	ADD: \$14,500.00	ADD: \$18,000.00	ADD: \$19,400.00	ADD: \$19,750.00	ADD: \$15,500.00
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$68,800.00	ADD: \$82,000.00	ADD: \$36,000.00	ADD: \$92,400.00	ADD: \$94,700.00	ADD: \$83,000.00

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 38: VENTILATION AND TEMPERATURE CONTROL

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Peterson Mechanical, Inc.	Robert Gibb & Sons, Inc.	Robert Gibb & Sons, Inc.	Air Mechanical, Inc.	C.L. Linfoot Co.	
BID SECURITY	YES	YES	YES	YES	YES	
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	
BASE BID	\$2,090,000.00	\$856,470.00	\$856,470.00	\$1,209,900.00	\$1,226,092.00	
COMBINED BASE BID 37 & 38	\$2,090,000.00	\$2,158,270.00	\$2,158,270.00	N/A	N/A	
	COMBINED BID DIV. NOS. 37 & 38		COMBINED BID DIV. NOS. 37 & 38			
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$23,800.00	ADD: \$2,700.00	ADD: \$27,500.00	ADD: \$1,500.00	ADD: \$1,773.00	
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$12,400.00	ADD: \$2,300.00	ADD: \$2,300.00	ADD: \$12,650.00	ADD: \$7,956.00	
ALT. 3 - GREENHOUSE REMODELING	ADD: \$15,000.00	ADD: \$4,300.00	ADD: \$14,500.00	ADD: \$7,100.00	ADD: \$5,603.00	
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$13,800.00	ADD: \$1,000.00	ADD: \$23,000.00	ADD: \$1,100.00	ADD: \$406.00	
ALT. 9 TOILET ROOM UPGRADES	ADD: \$14,500.00	ADD: \$350.00	ADD: \$19,750.00	N/A	N/A	
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$82,000.00	ADD: \$2,300.00	ADD: \$94,700.00	ADD: \$1,950.00	ADD: \$1,899.00	

2 MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS
Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 39: ELECTRICAL

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Bergstrom Electric, Inc.	Ron's Electric, Inc.	Underground Contracting	Fritz Electric	Rick Electric, Inc.	Sun Electric, Inc.
BID SECURITY	YES	YES	YES	YES	YES	YES
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
BASE BID	\$1,527,800.00	\$1,619,500.00	\$1,420,950.00	\$1,580,000.00	\$1,649,000.00	\$1,670,000.00
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$21,100.00	ADD: \$24,950.00	ADD: \$11,900.00	ADD: \$26,500.00	ADD: \$25,500.00	ADD: \$26,000.00
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$1,500.00	ADD: \$2,270.00	ADD: \$1,450.00	ADD: \$1,500.00	ADD: \$1,470.00	ADD: \$2,000.00
ALT. 3 - GREENHOUSE REMODELING	ADD: \$3,950.00	ADD: \$4,880.00	ADD: \$3,000.00	ADD: \$5,500.00	ADD: \$4,450.00	ADD: \$5,500.00
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$3,500.00	ADD: \$2,890.00	ADD: \$3,500.00	ADD: \$4,900.00	ADD: \$5,800.00	ADD: \$7,500.00
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$3,500.00	ADD: \$2,000.00	N/A	ADD: \$5,100.00	ADD: \$3,300.00	ADD: \$8,000.00
ALT. 9 TOILET ROOM UPGRADES	ADD: \$725.00	ADD: \$850.00	ADD: \$960.00	ADD: \$900.00	ADD: \$900.00	ADD: \$1,000.00
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$3,000.00	ADD: \$3,630.00	ADD: \$4,500.00	ADD: \$3,800.00	ADD: \$3,900.00	ADD: \$4,000.00
ALT. 10A - CENTRAL CLOCK & INTERCOM SYS.	ADD: \$121,300.00	ADD: \$140,600.00	ADD: \$118,000.00	ADD: \$141,000.00	ADD: \$131,500.00	ADD: \$150,000.00
ALT. 10B - CENTRAL CLOCK & INTERCOM SYS.	ADD: \$124,500.00	ADD: \$124,275.00	ADD: \$123,000.00	ADD: \$151,000.00	ADD: \$134,500.00	ADD: \$147,000.00

MOORHEAD HIGH SCHOOL - ADDITIONS & REMODELING

BID TABULATIONS

Thursday, 2/27/03 at 2:00 p.m.

OWNER: INDEPENDENT SCHOOL DISTRICT 152

CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

ARCHITECT: ZERR BERG ARCHITECTS, INC.

DIVISION 39: ELECTRICAL

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Dakota Electric Construction Co.	Moorhead Electric, Inc.				
BID SECURITY	YES	YES				
ADDENDA REC'D.	1,2,3	1,2,3				
BASE BID	\$1,460,200.00	\$1,486,204.00				
ALT. 1 - FAMILY & CONS. SCIENCE CLASSROOM REMODELING	ADD: \$26,600.00	ADD: \$18,900.00				
ALT. 2 - POOL DECK EXPANSION/SEATING	ADD: \$1,600.00	ADD: \$970.00				
ALT. 3 - GREENHOUSE REMODELING	ADD: \$4,000.00	ADD: \$3,600.00				
ALT. 4 - DIVIDER CURTAINS AT FDHOUSE	ADD: \$6,600.00	ADD: \$7,500.00				
ALT. 8 - CORR. FINISH UPGRADES/LOCKER REPL	ADD: \$4,700.00	N/A				
ALT. 9 TOILET ROOM UPGRADES	ADD: \$800.00	ADD: \$820.00				
ALT. 9A - TOILET ROOM UPGRADES	ADD: \$3,100.00	ADD: \$3,250.00				
ALT. 10A - CENTRAL CLOCK & INTERCOM SYS.	ADD: \$130,000.00	ADD: \$137,900.00				
ALT. 10B - CENTRAL CLOCK & INTERCOM SYS.	ADD: \$132,750.00	ADD: \$130,000.00				

BUSINESS SERVICES MEMO#: B03.058



To: Dr. Larry P. Nybladh

From: Mark Weston *mw*

Date: March 7, 2003

RE: Bid Package-3 New Middle School

On Thursday, March 6, 2003 at 2:00 p.m. bids for Bid Package 3 divisions one and two relating to the new Moorhead Middle School were opened. Attached you will find the bid tabulation forms for each respective bid division. As you will note in the attached information, Haugen Masonary has the lowest masonary bid at \$2,768,600. North Central Construction has the lowest steel erection bid at \$364,700.

Suggested Resolution: Move to approve Bid Division one and two of Bid Package Three to Haugen Masonary in the amount of \$2,768,000. and North Central Construction in the amount of \$364,700.

MLW/dmh
Attachment

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KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Bid Package Analysis - BP3; Masonry, Steel Erection @ New Middle School

Moorhead Area Schools (ISD 152)

3/6/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
3	1	Masonry	2,371,000	Haugen Masonry	2,768,600	(397,600)	1	Recommend Award - Includes Voluntary Alt
3	2	Steel Erection (Struct, Misc)	562,925	North Central	364,700	198,225	4	Recommend Award
						-		
						-		
						-		
						-		
		TOTALS	2,933,925		3,133,300	(199,375)		

**NEW MOORHEAD MIDDLE SCHOOL
BP-3 COMPLETE MASONRY AND STEEL ERECTION**

OWNER: INDEPENDENT SCHOOL DISTRICT 152
CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION
ARCHITECT: ROZEBOOM MILLER ARCHITECTS

BID TABULATIONS
Thursday, 3/6/03 at 2:00 p.m.

DIVISION 1: UNIT MASONRY

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Haugen Masonry Contractor's, Inc.					
BID SECURITY	YES					
ADDENDA REC'D.	1					
BASE BID	\$2,848,000.00					
ALT. 1 - UPGRADE ACOUSTICAL CMU TO TYPE II	ADD: \$5,600.00					
Voluntary Alternate Use Artstone Arch. Precast	DED: \$(79,400.00)					



OWNER: INDEPENDENT SCHOOL DISTRICT 152
CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION
ARCHITECT: ROZEBOOM MILLER ARCHITECTS

Thursday, 3/6/03 at 2:00 p.m.

DIVISION 2: STEEL ERECTION - STRUCTURAL & MISC. METALS

[illegible]

BUSINESS SERVICES MEMO#: B03.057



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: March 7, 2003

RE: Bid Package-1 Mechanical Unit Ventilators Robert Asp & Jr. High

On Thursday, March 6, 2003 at 2:00 p.m. bids for Mechanical Unit Ventilators for Robert Asp Elementary and Moorhead Junior High School were opened. Attached you will find the bid tabulation form reflecting the bid divisions. As you will note in the attached information, Trane Company came in with the lowest bid at \$200,000.00

Suggested Resolution: Move to approve the Bid Package One from Trane Company in the amount of \$200,000.00 for the Mechanical Unit Ventilators at Robert Asp Elementary and Moorhead Junior High.

MLW/dmh
Attachment

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KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Bid Package Analysis - BP1; Mechanical Equipment @ Asp and Junior High Conversions
 Moorhead Area Schools (ISD 152)

3/6/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
1	1	Mechanical unit ventilators	423,300	Trane	200,000	223,300	2	Recommend Award
						-		
						-		
						-		
						-		
						-		
						-		
		TOTALS	423,300		200,000	223,300		

OWNER: INDEPENDENT SCHOOL DISTRICT 152
CONSTRUCTION MGR.: KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION
ARCHITECT: ZERR BERG ARCHITECTS, INC.

**DIVISION 1: MECHANICAL - UNIT VENTILATION
EQUIPMENT (SUPPLY ONLY)**

[illegible]

5-mg-B65
3-24-03

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

March 24, 2003

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	Carol A. Ladwig _____
Lisa Erickson _____	Kristine Thompson _____
Anton B. Hastad _____	Bill Tomhave _____
Sonia Hohnadel _____	Larry P. Nybladh _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Larry P. Nybladh, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. **CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda

SCHOOL BOARD AGENDA - March 24, 2003

PAGE 2

and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. TEACHING/LEARNING MATTERS - Kovash
 - (1) Acceptance of Gift - Page 6
 - (2) Migrant Education Grant Proposal - Page 7-23
- B. BUSINESS SERVICE MATTERS - Weston
- C. HUMAN RESOURCE MATTERS- Nielsen
 - (1) Approval of Early Retirement - Page 24
 - (2) Acceptance of Resignations - Page 25
 - (3) Approval of Medical Leave - Page 26
 - (4) Approval of New Employee - Page 27
 - (5) Approval of Change in Employment Contract - Page 28
- D. SUPERINTENDENT MATTERS - Nybladh

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. **COMMITTEE REPORTS**

- 4. **APPROVAL OF THE 2003-2004 PRELIMINARY STAFFING REPORT:** Kovash
Pages - 29-32

Suggested Resolution: Move to approve the 2003-2004 Preliminary Staffing Report.

Moved by _____ Seconded by _____
Comments _____

- 5. **APPROVAL FOR DISCONTINUING AND REDUCING PROGRAMS AND LICENSED POSITIONS:** Kovash
Pages 33-36

SCHOOL BOARD AGENDA - March 24, 2003

PAGE 3

Suggested Resolution: Move to approve the resolution for discontinuing and reducing programs and licensed positions as presented as indicated in the preliminary staffing report.

Moved by _____ Seconded by _____

Comments _____

6. APPROVAL OF ASBESTOS ABATEMENT BID PACKAGE: Weston

Pages 37-38

Suggested Resolution: Move to approve the bid from JC Environmental in the amount of \$83,550.00 for the asbestos work at the Voyager Complex.

Moved by _____ Seconded by _____

Comments _____

7. APPROVAL OF BID DIVISION ONE - FOUR OF BID PACKAGE TWO FOR NEW ELEMENTARY SCHOOL: Weston

Pages 39-41

Suggested Resolution: Move to approve Bid Division One - Four of Bid Package Two for the New Elementary School in the amount of \$1,523,824.00

Moved by _____ Seconded by _____

Comments _____

8. APPROVAL OF BID DIVISION 26, 31 & 35 OF BID PACKAGE ONE FOR THE MOORHEAD SENIOR HIGH: Weston

Pages 42-46

Suggested Resolution: Move to approve Bid Divisions 26, 31 & 35 of Bid Package One for the Moorhead High School in the amount of \$361,185.00 as described in the attachment.

Moved by _____ Seconded by _____

Comments _____

SCHOOL BOARD AGENDA - March 24, 2003

PAGE 4

9. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

10. **ADJOURNMENT**

SCHOOL BOARD AGENDA - March 24, 2003**PAGE 5****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
K-12 P/T Conf (8-11, 12-4, 5-8:30)	March 25	No School	
Technology Com	March 25	3:45 pm	TBD
K-12 No School/Tchr Comp	March 26		
Spring Break/No School	March 27-28		
Continuing Educ Com	April 1	6:45 am	T and T Cafe
Robert Asp PTAC	April 1	7 pm	Library
Joint Powers Com	April 3	7 am	City Hall Basement
Human Rights Com	April 3	3:45 pm	Board Room
Junior High PTAC	April 3	7 pm	Library
ECFE Adv Council	April 3	7 pm	Lincoln
School Naming Task Force	April 3	7:30 pm	Board Room
Washington PTAC	April 7	6:30 pm	Library
Edison PTAC	April 7	7 pm	Library
Kindergarten Registration	April 7-8		Elem Bldgs
Youth Adv Council	April 9	7 am	TBD
Indian Educ Com	April 10	5 pm	TBD
School Board	April 14	7 pm	Board Room
Probstfield PTAC	April 14	7 pm	Library
Riverside PTAC	April 15	7 pm	Library
Com Ed Appreciation Event	April 15	6:30 pm	Board Room
Interagency Early Interv	April 16	12 pm	Family Service Ctr
Clay County Joint Powers Collaborative	April 16	3:30 pm	Family Service Ctr
Instr and Curr Adv Com	April 17	7 am	Board Room
Safety Committee	April 17	9:30 am	TC Rm266
Supt's Adv Council	April 17	7 pm	Board Room
School Naming Task Force	April 17	7:30 pm	TC Rm 266
Holiday	April 18	No School	
K-12 Staff Development Day	April 21	No School	
Senior High PTAC	April 21	6:30 pm	Library
Technology Com	April 22	3:45 pm	TBD
Activities Council	April 23	7 am	Board Room
School Board	April 28	7 pm	Board Room
Staff Development Com	April 30	All Day	Board Room

OFFICE OF TEACHING & LEARNING MEMO #: I.03.154



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Gift Acceptance
DATE: March 18, 2003

Moorhead Public Schools Afterschool Program has received a donation of \$30.00. The funding will be used as a scholarship from Teresa Joppa for supporting students.

SUGGESTED RESOLUTION: Move to approve the donation of \$30.00 from Teresa Joppa to be used as an afterschool scholarship.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: 1.03.156



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Migrant Education Grant Proposal
DATE: March 19, 2003

Attached is the 2003-2004 application for the Migrant Education project grant to the Minnesota Department of Children, Families & Learning requesting \$90,807.00. The amount is based upon numbers of migrant students identified and program needs. The funding will be used for summer programming.

SUGGESTED RESOLUTION: Move to approve the submission of the Migrant Education grant application in the amount of \$90,807.00 for the summer migrant program.

LAK/smw

GENERAL INFORMATION AND INSTRUCTIONS: The information requested on this application is necessary for processing the application under the requirements of Title 1, Part C. – P.L. 107-110. Maintain all financial information under CFDA Number 84.011A for federal audit purposes. Refer to accompanying instructions when completing this application. Please provide all information requested and return the completed application to the above e-mail address.

IDENTIFICATION INFORMATION				
Fiscal Agent MOORHEAD MIGRANT SCHOOL		For District(s) # 152 # _____ # _____ # _____		
District Name MOORHEAD SCHOOLS		District Number 152	County CLAY	
LEA Representative LYNNE KOVASH	Title Assist Superintendent	E-Mail Address lkovash @moorhead.k12.mn.us	Telephone Number (218) 284-3310	
Address (Mailing) TOWNSITE CENTER 810 4TH AVE SOUTH		City MOORHEAD	State MN	Zip Code 56560
Name of Contact Person SCOTT MATHESON	Title DIRECTOR	Telephone Number 218 284-6312	FAX Number 218 284-6333	
Address (Mailing) ROBERT ASP SCHOOL 910 11TH ST N		City MOORHEAD	State MN	Zip Code 56560

APPLICATION INFORMATION SUMMARY		
CHECK ONE:	FUNDS REQUESTED	PROJECT DURATION
<input checked="" type="checkbox"/> Initial Application	Day Program \$ 88327.00	Beginning Date of Project: 6-16-03
<input type="checkbox"/> Addendum to Project Application	Evening Program \$ 2,480.00	Ending Date of Project: 7-18-03
	Total: \$ 90807.00	

LOCAL BOARD OF EDUCATION ACTION	
<p>The Local Board of Education of this school district, at a meeting held on <u>March 24</u>, 20<u>03</u>, authorized the undersigned to act as the LEA Representative in filing an application for funds as provided under Title 1, Part C, P.L. 107-110 for the fiscal year 20<u>03</u>. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal Statutes, Regulations and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application.</p> <p><u>Scott Matheson</u> was also approved as Contact Person.</p> <p><u>Lynne Kovash</u> Signature of LEA Representative <u>March 14, 2003</u> Date</p>	

DO NOT WRITE IN SPACE BELOW

MINNESOTA DEPARTMENT OF CHILDREN, FAMILIES AND LEARNING INFORMATION			
Total Amount Approved \$ _____	Signature - MCFL Responsible Authority _____		Date _____
Final Approval Signature _____	Date Approved _____	Fiscal Year 20 <u>03</u>	
MDCFL Comments: _____ _____ _____			

(Refer to accompanying instructions)

ESTIMATES OF MIGRATORY CHILDREN

By age, provide estimates of the number of eligible migratory children residing (or expecting to reside) in your district or area during the project period. Also provide the number of these children expected to be served. Count all migrant children even if services are not provided.

STUDENT AGES

Eligible Children	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Expected To Reside		6	7	10	11	12	15	12	12	15	13	12	12	5	6	5	5	7	3				168
Expected To Be Served		5	5	8	8	10	12	10	10	13	11	10	10	4	5	4	4	5	2				136

NOTE: Certificate of Eligibility must be completed for each family in the project area and forwarded to the assigned Regional Data Entry office according to the process required by the MN Migrant Education Program. Student Withdrawal forms must also be completed by the conclusion of the program.

Indicate how the above estimates were formulated. (Check all that apply.)

- ☒ Enrollment records from previous year(s)
☒ Projected labor needs in area
☒ Information from agencies serving migrant families
☐ Advance notification from home base schools
☐ Other (specify):

MIGRANT PROJECT FACILITIES

In space below, indicate the identification/recruitment staff and location.

BUILDING LOCATION OF ID/R STAFF	STAFF NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
MOORHEAD JUNIOR HIGH SCHOOL	CHRISTINIA ROSITAS	(218) 284-8415	croscitas@moorhead.k12.mn.us

In the spaces below, indicate the facilities in which the project will operate. Provide the name of all buildings, number of rooms in each building, and the facilities available in each.

BUILDING NAME	NUMBER OF ROOMS IN BUILDING	NUMBER OF ROOMS BEING USED	FACILITIES AVAILABLE
PROBSTFIELD SCHOOL	50	12	Entire school shared with
			district summer programs

DAY PROGRAM INFORMATION

1. Indicate time of program operation and justify the time schedule in terms of needs of migrant children and families.

DAY PROGRAM:Start Date: June 16, 2003End Date: July 18, 2003/July 28, 2003Daily Start Time: 8:00 a.m.Daily End Time: 4:00 p.m.☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday

Justification: The extended day, from 8:00 am through 4:00 p.m. is designed to give parents as much time as possible to earn wages from agricultural work. Buses provide transportation early in the morning and into late afternoon.

- 2.
- EVENING PROGRAM:**

Start Date: June 23, 2003End Date: July 17, 2003Daily Start Time: 6:00 p.m.Daily End Time: 9:00 p.m.Evenings in session: ☒ Monday ☒ Tuesday ☒ Wednesday ☐ Thursday

Justification: The evening start time allows students an opportunity to work the fields during the day and attend evening classes to study for the TAAS or earn credit in reading, math or history.

3. Describe how your site uses the Minnesota Migrant Education Resource Center Services and Materials

During our spring workshop, our resource teacher, after contacting classroom teachers, orders materials from MEERC which our teachers will utilize in their classrooms throughout the summer. All materials accessed help our students strive to meet program goals and content standards in reading and math.

SUPPORT SERVICES

Check the box of the services which will be offered to children in the project.

FOOD SERVICES	<input checked="" type="checkbox"/> Breakfast <input checked="" type="checkbox"/> Morning Snack <input checked="" type="checkbox"/> Lunch <input checked="" type="checkbox"/> Afternoon Snack <input checked="" type="checkbox"/> Dinner <input checked="" type="checkbox"/> Use of USDA Commodities <input checked="" type="checkbox"/> Use of USDA Funds <input checked="" type="checkbox"/> Evening Snack <input type="checkbox"/> Other: _____	SOCIAL WORK/ ADVOCACY SERVICES	Outreach/Advocacy Services Begin <u>April 2003</u> <input checked="" type="checkbox"/> Guidance Counseling <input checked="" type="checkbox"/> Registration of Families - Process Plants <input checked="" type="checkbox"/> Registration of Families - School <input checked="" type="checkbox"/> Registration of Families - Farms <input checked="" type="checkbox"/> Complete Certificate of Eligibility <input checked="" type="checkbox"/> Referral of Families to Other Agencies <input checked="" type="checkbox"/> Communication Between School & Family <input type="checkbox"/> Other: _____
HEALTH, DENTAL, EYE CARE SERVICES	<input type="checkbox"/> Nurse on Duty <input checked="" type="checkbox"/> Physical Examinations <input checked="" type="checkbox"/> Dental Examinations <input checked="" type="checkbox"/> Visual and Auditory Screening <input checked="" type="checkbox"/> Follow-up Dental Service <input checked="" type="checkbox"/> Immunizations <input checked="" type="checkbox"/> Student Record Review/Update <input type="checkbox"/> Other: _____	ID/R DATA MANAGEMENT SERVICES	Data Clerk/Outreach Worker Will Begin Work: <u>year round</u> <input checked="" type="checkbox"/> Enroll Students <input checked="" type="checkbox"/> Organize and Maintain Record File <input checked="" type="checkbox"/> Transmit Student Data Including Secondary Credit Accrual Information to SEA <input checked="" type="checkbox"/> Collect and Maintain Attendance Records <input checked="" type="checkbox"/> Withdraw Students Promptly <input type="checkbox"/> Other: _____
TRANSPORTATION SERVICES	<input checked="" type="checkbox"/> Transportation To and From Day School <input checked="" type="checkbox"/> Transportation To and From Evening School <input checked="" type="checkbox"/> Field Trips <input checked="" type="checkbox"/> Bus Safety Instruction <input checked="" type="checkbox"/> Bus Chaperones <input type="checkbox"/> Other: _____	OTHER SERVICES	List all other support services which will be offered to children in the project: <u>Sp Ed services</u> <u>Inclusion of sp ed students</u> _____ _____

DIRECTIONS: Make ONE (1) additional copy of this page BEFORE entering your response if more space is needed.

PROGRAM NEEDS ASSESSMENT

Describe your comprehensive needs assessment process and the instruments used that identify the need for the summer migrant education program. There must be a relationship between the needs of the population(s) to be served and the goals/objectives outlined in the work plan (see page 9).

The Moorhead School District is proactive in identifying and recruiting eligible students for the summer migrant school. The district employs two full-time hispanic liaison workers who initiate contact and maintain a close relationship with families moving in and out of the district during the year because of agriculturally related work. The workers help families and their children with transitions between regions and schools, update paperwork, and keep families abreast of seasonal labor during the summer. The Moorhead summer program also works closely with the Head Start Tri-Valley Opportunity Council and their year round efforts in identifying families in Texas who plan on returning to the area each summer. In addition, two bilingual family service workers are hired each summer to help in the recruitment of families and children.

Based on yearly records kept of the number of students attending the program in the past, and what the projected population will be for each new summer, the Moorhead program staffs accordingly to best meet the needs of our summer Migrant children. Certified staff are hired each year and a bi-lingual para is available in every classroom to assist in providing instruction. Our program places a heavy emphasis on reading and math each morning and hires an ESL teacher to further assist children whose limited english speaking skills are impairing their ability to make progress toward grad standard goals.

INDIVIDUAL STUDENT ACADEMIC NEEDS ASSESSMENTS

Describe your needs assessment process and assessment instruments that identify individual academic student needs, K-8.

As stated above, the needs assessment process for identifying student needs is comprehensive and involves a number of different activities. Once enrolled in the program, our teachers employ screening instruments which include pre-testing of all students once they enroll, post testing of students as units of study are completed, and post tests evaluations at the end of the program. Records and information received from previous schools, parents and the Migrant student transfer system are also used. A written summary report is completed by each teacher on classroom students and pre and post test data using the STAR program are also compiled. This information is then forwarded to the Minnesota Department of Children, Families and Learning to verify student enrollment and achievement

MIGRANT EDUCATION SUMMER DAY PROGRAM PROJECT DESCRIPTION

DIRECTIONS: Make additional copies of this page **BEFORE** entering your response if more space is needed. This page should be a comprehensive description of your day program.

Describe how the needs of participating day students will be addressed in the day program.

Moorhead Migrant School Program targets reinforcement and mastery of basic skills in the areas of reading and math. The program has an extended period of time each morning for teachers to focus on these areas; the curriculum used is an extension of best practices used in the Moorhead school district each year and is heavily weighted toward experiential, hands-on learning. The remainder of the day is uniquely structured to best meet the academic, social and emotional needs of each student enrolled. Each student is placed in grade/age appropriate rooms with full inclusion. Students are given opportunities to learn across a wide variety of disciplines which include music, phy ed, art, computer instruction and a special course— bilingual/bi-cultural which instills cultural pride.

Our teachers utilize best teaching practices and adapt the curriculum used during the school year to further meet the needs of their Migrant students. In addition, teachers utilize the MMERC center for supplemental materials, and are given instruction using a state provided curriculum in the area of mathematics. Each classroom has a bilingual teacher aide to help those students with limited English proficiency. Moorhead is also unique in that each summer a number of area college students will do their practicums through our Migrant School. These students provide additional support and instruction to our students in the areas of career awareness, self-esteem, decision-making and positive coping skills.

Upon entering the classroom, each student is given an individual assessment ascertaining their current learning level in reading and math by their classroom teacher. The STAR computer program is also used to pre-assess students in each classroom. Student progress is charted and measured daily with a post evaluation given at the end of the summer program prior to the student leaving our district and reentering their home-based school. Utilizing the STAR individualized student report, this post evaluation data is then forwarded back to our state department before being sent to the appropriate school district.

The Migrant program collaborates heavily with Moorhead's summer school options for students within our school district. All summer services are delivered within the same building, allowing us to share the cost of instructional supplies, custodial costs, secretarial help, transportation and food service. In addition, the Migrant program has an "Extended Day" option, allowing parents the opportunity to have their children attend the Migrant program during the afternoons, and on Mondays and Fridays, when the district offers no summer programming. This option is only available if there is space and after the "targeted" Migrant students have service.

Since all of Moorhead's summer programs are housed in the same school, the Migrant school children have full access to the computer lab, classroom computers, web browsing and the STAR assessment program software. In addition, our migrant students will also be able to utilize the spanish cable programming linked directly to Probstfield school.

SECONDARY EVENING PROGRAM INFORMATION

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1. Describe your recruitment efforts for identifying eligible secondary (grades 7-12) migrant students.

Our school district has three full-time Hispanic liasons employed during the school year. Families entering our school district in late spring or early summer are immediately identified and given information concerning enrollment in migrant school. In addition, in conjunction with Tri-Valley Head Start, two family service workers are hired to help identify, recruit and enroll migrant children during the summer.

2. Do you serve Junior High students in your evening program: ☐ Yes ☒ No → If No, why not:

Our junior high students attend the day program

3. Describe the assessment procedures used to identify needs of secondary students.

Junior High:

Junior high students are assessed using the same procedures previously mentioned for elementary students since they attend during the day.

Senior High:

Students are assessed through a variety of methods. Student credit accrual forms are used, attendance forms, student exemplary forms, TAAS site attendance lists, UTOC and PASS materials are all used. Student progress is measured using all data.

4. List your Junior High and Senior High program goals and means of achieving goals for serving secondary migrant students.

Junior High:

Same as day program

Senior High: Senior high students will show progress in achieving mastery of basic skills, math, english and social studies. Students will ...

1. Accumulate up to 80 hours of instruction per subject studied
2. Attend 3 hours of class per evening, 3 nights a week
3. Demonstrate progress toward secondary credit

5. A. Check the type of curriculum/materials used in your secondary evening program:

☒ UTCC ☒ PASS ☒ MiniPASS ☒ Dist. Texts ☐ GED ☒ Computer Literacy ☒ Tutorial ☒ TAKS Prep.

☐ Accelerated Reader ☐ Indi-Visual ☒ Other, identify: Estrella Program

6. A. Describe how secondary students will prepare for the Exit Level TAKS Exam.

From the beginning of the secondary program, students are given information concerning the TAKS test and upcoming testing dates.

B. Number of students taking the test 5 Site of TAKS Exam Probstfield School

7. Describe how you are using technology with your students, (identify hardware and the software programs you are using at your site). If you do not use technology with students, why not?

District computer labs, word processing, internet access, Estrella program

Describe local staff development opportunities for migrant funded personnel, i.e., Title I training, district level training for migrant personnel.

A state sponsored spring conference each year and training is given to key staff personnel from each summer program site. The training is preparatory and gives the director, elementary resource teacher, secondary resource teacher and a family service information vital to running a successful summer program for migrant students. In addition, teachers at the Moorhead site are given additional training, often in collaboration with the Title One Excell program and the ESY Program which are housed in the same building. Staff training opportunities include a yearly focus on proper implementation of curriculum, technology, English as a second language and cultural awareness and sensitivity. The Moorhead site also partners with the faculties of the universities in town, giving both education and counseling interns an opportunity to help meet the diverse needs of our Migrant population

PARENTAL INVOLVEMENT

Describe how the migrant parents WILL BE ACTIVELY INVOLVED IN THE PLANNING, OPERATION AND EVALUATION of the summer migrant program. How often will parents be engaged in school activities?

Day Program: Upon enrollment, parents are given a brochure, listing dates of program, upcoming events, with an open invitation for visiting or assisting their child within our classrooms. There is also a parent room set up for parents within the building, with parent resources, agency contacts and health information.

A parent advisory council meeting is held within the first two weeks of the program. An interpreter is provided and program components are reviewed and discussed. A Family Fiesta night involving families and the community agencies occurs later in the summer, as well as a school-wide talent show and parent open house.

Evening Program:

Same as day program.

An informational meeting is held for parents during the first week explaining the secondary program student requirements and registration guidelines. Our secondary resource teacher offers an informal announcement at a local church and parents are encouraged to visit the school any evening their child attends.

NOTE: Retain newspaper articles, media announcements, press releases, etc. to be included with your final Migrant Education Performance Report (ED-00345).

MIGRANT EDUCATION PROGRAM COORDINATION/COLLABORATION

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The information contained in this chart should support your project narrative and work plan. Provide the name and requested information in the columns adjacent to the "TYPE OF ORGANIZATION" column. This chart should demonstrate the degree of coordination/collaboration used in the planning, operating and program service of your summer program.

TYPE OF ORGANIZATION	NAME OF ORGANIZATION	TYPE OF SERVICE(S) ORGANIZATION WILL OFFER	NAME AND TELEPHONE NUMBER OF ORGANIZATION KEY CONTACT PERSON
Academic Institutions of Higher Learning	NDSU / Concordia / MSUM	College Mentors Counseling Interns	Dr. Bob Knielson Mary Warner
Alternative School	Red River Alternative Center	Student Mentor	Deb Pender-Director
Area Learning Center	YES Program	Tutoring/ Credit Accrual	Laura Smith/233-0924
Boy/Girl Scouts	Boy Scouts America	Camps/service	Sheila Remboldt
Business Community			
Community Education	Moorhead Community Ed	Service Learning	Ann Larson - ISD#152
Community Recreation Agencies	Moorhead Parks	Swimming and Parks	John Bucholtz - MPR
County Extension Agency	Minnaqua/MN DNR	Classroom Hand-on/Fish	To be determined
County Social Service	Clay County Social Ser	Family assistance/info	Cindy Ahrens/299-7132
Doctor/Dentists	Northwest Tech College	Dental Exams	To be determined
ELL-ESL-LEP	Moorhead Schools	ESL Teacher	Sayra Crary
Food Shelves	Food Pantry	Food Parcels	Linda Clark/237-9337
4-H	U. of M Extension Service	Clothing/Shoes	Norene Thomas/233-8066
Local Law Enforcement	Moorhead Police Dept	Drug/Gang Awareness	Brian Dahl-Youth Office
Migrant Legal Service	Migrant Legal Service	Legal advocacy	Daniel/ 232-8872
Migrant Public Health	Family Service Center	Family/Child Services	Cathy McKay/299-5220
Neighboring Organizations			
Other Parent Groups			
Religious Institutions	Youth for Christ	Mentoring/Value Training	Dennis Jenson 237-6822
Salvation Army			
Tri-Valley Opportunity Council	Tri-Valley Head Start	Transportation/Busing	Corlette Trautman
Youth and Youth Serving Organizations			
Other (specify): Regional Science Center	MN State at Moorhead	Nature and Science	Science Center Director
Other (specify):			

MIGRANT EDUCATION PROGRAM WORK PLAN

DIRECTIONS: Make a copy of this page for EACH OBJECTIVE of your project. If you have more than one objective for a goal, restate the goal on each objective page. You must submit **TWO GOALS**. One of the two goals must address student achievement.

PROJECT GOAL NUMBER <u>1</u>	PROJECT GOAL STATEMENT: Students attending the Moorhead Summer Migrant School program for at least 20 days will show measureable grade equivalent improvement in their reading and math post test evaluations.
PROJECT OBJECTIVE NUMBER <u>1</u>	OBJECTIVE DESCRIPTION STATEMENT (MUST be in measurable format): Upon completion of their individualized post test scores, STAR computer assessment results and portfolio work, students will show a percentage increase in their reading and math grade equivalent scores.

PROJECT ACTIVITIES: Describe activities which will satisfy the above Project Objective, including the number of activity participants, activity frequency and/or timeframe, and the names and titles of staff involved. Use the last column to indicate how the project activity will be evaluated at the end of the project year, i.e., provide indicators that will be used to measure the degree of success of the activities.

DESCRIPTION OF ACTIVITIES (Steps, tasks, etc., to achieve objective)	NUMBER OF PARTICIPANTS	FREQUENCY / TIMEFRAME	NAMES AND TITLES OF STAFF INVOLVED	MEASUREABLE RESULTS OF ACTIVITIES
Pre-test and screening upon enrollment	All students	1st day	Classroom teachers	Current reading and math levels
Daily attendance	All students	6 weeks	Elem Resource/Teachers	number of days attending
Post tests/ Daily work samples	All students	6 weeks	Classroom teachers	State Progress reports
Star reading/Accelerated reader post evaluations	All students	6 weeks	Elem Resource/Tech	Computerized test results

MIGRANT EDUCATION PROGRAM WORK PLAN

DIRECTIONS: Make a copy of this page for EACH OBJECTIVE of your project. If you have more than one objective for a goal, restate the goal on each objective page. You must submit TWO GOALS. One of the two goals must address student achievement.

PROJECT GOAL NUMBER <u>2</u>	PROJECT GOAL STATEMENT: Students at each grade level will independently select an instructionally appropriate RIF or Accelerated reading book and read the selected text to completion during their participation in the summer migrant program.
PROJECT OBJECTIVE NUMBER <u>2</u>	OBJECTIVE DESCRIPTION STATEMENT (MUST be in measurable format): Upon completion of their selected text, students will demonstrate oral fluency and answer comprehension questions with 80% accuracy.

PROJECT ACTIVITIES: Describe activities which will satisfy the above Project Objective, including the number of activity participants, activity frequency and/or timeframe, and the names and titles of staff involved. Use the last column to indicate how the project activity will be evaluated at the end of the project year, i.e., provide indicators that will be used to measure the degree of success of the activities.

DESCRIPTION OF ACTIVITIES (Steps, tasks, etc., to achieve objective)	NUMBER OF PARTICIPANTS	FREQUENCY / TIMEFRAME	NAMES AND TITLES OF STAFF INVOLVED	MEASUREABLE RESULTS OF ACTIVITIES
Students, with teacher assistance, will select an instructionally appropriate book for independent reading	All students	1st day	classroom teacher Librarian	Developmentally rigorous text
Upon finishing their selected text, primary students will orally read and answer teacher comprehension questions with 80% accuracy	All students	Last 3 days enrolled	classroom teachers	80% accuracy in oral fluency and comprehension
Upon finishing their selected text, students will complete a comprehension evaluation with 80% accuracy.	All students	Last 3 days enrolled	classroom teachers	80% accuracy in oral fluency and comprehension

MIGRANT EDUCATION PROGRAM EVALUATION

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DIRECTIONS: Answer the following questions in detail.

1. What measurable results do you expect your students to achieve this summer?

Students attending the Moorhead Summer Migrant School Program for 20 days or more will show measurable improvement in their reading and math grade level scores. This improvement will be evident through post evaluation results from the STAR Reading assessment, post testing in math computation and teacher progress reports.

2. How do you plan to measure program activities for results?

The program evaluation process for the Moorhead Migrant Program is comprehensive and begins by examining data obtained from each prior year and the analysis of student post testing scores. Using this information, during teacher training, assessment instruments are shared by the resource teacher and a uniform measure is incorporated for pretesting in each classroom. Once enrolled in the program, teachers immediately assess students and their current level of reading and math achievement. This information is used as a reference point for teacher instruction during the summer and planning objectives which will help students improve mastery of basic skills. Upon completion of the program, a written summary report is completed by each teacher indicating student progress and current instructional level in reading and math. This completed form is then forwarded to the Minnesota Department of Children, Families and Learning to verify student enrollment and achievement.

3. How are you using last summer's measurable results to revise this summer's services? (See page 10, Work Plan)

By reviewing and analyzing last years results, the Moorhead Migrant summer program can continually adapt curriculum and instruction to best meet the developmental needs of migrant children. Staffing patterns are based on anticipated number of students as well as areas of specific academic instruction. Moorhead has hired an ESL teacher for this exact purpose, since many of our children need formalized, individual instruction with english learning strategies outside the normal mainstream classroom. Appropriateness of the curriculum being used, learning activities, units of study and teacher presentation are evaluated on a yearly basis to ensure that the best instructional practices are being used to help our Migrant population experience success in the classroom.

[illegible]

\$55,607.00

MIGRANT PROJECT PROPOSED SITES/STUDENTS/STAFF

[illegible]

Program Services include both education and support services. Staffing FTE totals must agree with those shown in budget pages.

BUDGET BREAKDOWN COLLABORATION

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Provide an explanation of each budget line amount in your budget summary. Be specific. Use rounded dollar amounts.

OBJECT CODE/ EXPENDITURE	BUDGET ITEM DESCRIPTION	MIGRANT FUNDS	TITLE I, II, VI	ELL, LEP OR ESL	OTHER	TOTAL PROJECT EXPENDITURES
100 Personnel	Salaries	\$55,607.00	\$	\$	\$	\$ 55,607.00
200 Fringe Benefits	FICA (7.68%) PERA (5.18%) TRA (6.64%)	44,271.00 2,880.00 849.00				8,000.00
366/368 Staff Travel	Spring Conference Travel	400.00				400.00
360 Pupil Transportation	Bus Transportation Fuel Costs					22,500.00
330/350/370 Plant Maintenance/ Repairs/Rental	Custodial Costs Building Main- tenance					1,000.00
430/433 Instructional Materials/ Supplies	Student Materials Consumables					1,200.00
461 Student Assessment Materials	*Included with instructional*					
490/495 Food/Milk	Staff Meetings Parent Room	200.00				200.00
Parent Involvement	Parent Meetings Talent Show Fiesta Night	400.00				400.00
Code # 300 Other Expenses	Field Trips Science Center Swimming	1,000.00				1,000.00
Code # 500 Other Expenses	Workman's Comp Copier Rental Laundry					500.00
TOTAL EXPENDITURES		\$90,807.00	\$	\$	\$	\$ 90,807.00

MIGRANT PROJECT BUDGET SUMMARY

All budget data provided below must relate to UFARS Finance Dimension Code 404 and must be coded according to the latest Object Codes designations. The Grand Total must match the amount requested on the front page of this application. Indirect cost rates are those that have been state-approved for your district. Maintain all financial information under CFDA Number 84.011A for federal audit purposes. A FINANCIAL COMPLETION REPORT IS REQUIRED WITHIN 60 DAYS. Use rounded dollar amounts.

OBJECT CODES	EXPENDITURE ITEM	BUDGET AMOUNT	CHANGE	APPROVED BUDGET
110	Executive/Managerial	6,117.00		
140	Licensed Instructional	40,697.00		
141	Non-licensed Instructional	14,910.00		
143	Licensed Support			
144	Non-licensed Support			
145	Substitute Salaries			
170	Non-Instructional Support			
185	Extended Time Salaries			
200	All Fringe Benefits	8,000.00		
305	Fees for Service - Consulting			
329	Postage			
330	Operation of Plant	1,000.00		
350	Repairs/Maintenance			
360	Pupil Transportation	22,500.00		
366	In-State Staff Travel	400.00		
370	Rental of Space Swimming & field trips	1,000.00		
401	Non-Instructional Supplies and Materials			
430/433	Instructional Supplies and Materials	1,200.00		
460	Text Books			
461	Tests and Scoring			
490	Food	200.00		
495	Milky Parent Outreach	400.00		
530	Other Equipment Copier Rental Workman's Comp	500.00		
SUBTOTAL		90,807.00		
555	Technology Equipment			
895	Indirect Cost <u>1.7</u> % (applicable to subtotal amount)	1,544.00		
GRAND TOTAL		\$ 92,351.00	\$	\$

VERIFICATION OF INFORMATION/APPROVAL SIGNATURE

This information is true and accurate to the best of my knowledge and belief, and represents our budget plan for the proposed activities. The proper UFARS program and object codes have been identified for this budget plan. Changes will be submitted through the formal AMENDMENT process and timelines.

Sgt. Kovash

Signature - LEA Representative

March 14, 2003

Date

ml

Signature - Local Business Manager

MUeston@moorhead.k12.mn.us

E-Mail Address

3-14-03

Date

STATEMENTS OF ASSURANCES AND CERTIFICATION

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Page 15

On behalf of the applicant agency, I assure the Minnesota Department of Children, Families & Learning (CFL) and the United States Office of Migrant Education that:

1. As an applicant agency for Federal IASA, Title I, Part C Migrant Education funds, this agency assures that its policies, procedures and services are in compliance with all applicable sections of Title I of the Elementary and Secondary Education Act, Public Law 107-110 and all other applicable federal laws and regulations;
2. To provide educational services as described in this application to eligible migrant children, based upon certified identification of families and children using the Minnesota Certificate of Eligibility in the Minnesota Migrant Student Information System (MNMIS). In descending order the priorities are:
 - a. migrant children who are failing, or most at risk of failing, to meet the state's content and performance standards; and
 - b. whose education has been interrupted during the regular school year.
3. The instruction and support services are of sufficient size, scope, and quality to give reasonable promise of substantial progress toward meeting the educational needs of the Migrant children being served;
4. Provide instructional programs that meet both Minnesota and Texas high content Standards;
5. Provide interagency coordination/collaboration with existing agencies in the area that provides services to migrant families and accomplishes the goals of the program;
6. Recruit and employ appropriately licensed and qualified staff with the cultural and linguistic skills of the group served; to employ them in a timely fashion to provide program services;
7. Provide monitoring and evaluation data as required by the approved educational and support programs. Evaluate the effectiveness of achieving the goals set for the program and that such evaluation shall include objective measures of student educational achievement and overall program achievement for increased accountability and results;
8. Focus on ensuring that all migrant students attending, reach challenging academic standards and if applicable, graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment;
9. That no eligible migratory child will be prevented from benefiting fully from the project's services because the child is handicapped or does not speak English or has limited English language skills;
10. No person in Minnesota shall, on the basis of race, religion, sex, age or physical or mental handicaps, be discriminated against in terms of hiring, promotion, or salary;
11. Adopt the policies, plans and procedures necessary to comply with the Family Education Rights and Privacy Act of 1974, P.L. 93-380;
12. Comply with all SEA, USOME, laws, rules and regulations pertaining to the use of federal funds to provide supplemental education services to migrant children and families. Meet all reporting requirements and timelines.

MODIFICATIONS

Any significant alterations, modifications, changes or waivers of provisions of the approved program shall be valid only when reduced to writing, duly signed, approved if required, and in file with this document.

TERMINATIONS

This agreement may be terminated or altered for just cause; funding may be reduced, withheld or cancelled, for noncompliance with the terms, rules and regulations stated or made reference to. It is the intent of this program to provide educational services to migrant children, and the Department of Children, Families & Learning will make every effort to assist local agencies in this respect.

We certify that, to the best of our belief and knowledge, the information contained in this application is correct and complete and that the applicant agency has authorized me, as its representative, to give the above assurances and to file this statement.

Spence Kowash
Authorized Signature / LEA Representative

March 14, 2003
Date

1Kowash@moorhead.k12.mn.us
E-Mail Address

Scott A. Mathen
Migrant Contact Person

03-14-03
Date

smathen@moorhead.k12.mn.us
E-Mail Address

MEMORANDUM P 03.032

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: March 17, 2003
SUBJECT: Early Retirement


The administration requests approval of the Early Retirement of the following persons:

Elizabeth Myers Principal, Robert Asp, effective June 30, 2004.

Ernest Klemetson Second Lead Custodian, Junior High, effective April 30, 2003.

Suggested Resolution: Move to accept the Early Retirement for Elizabeth Myers and Ernest Klemetson as presented.

RN:sh

TO: Dr. Larry Nybladh
FROM: Ron  Nielsen
Date: March 17, 2003
SUBJECT: Resignation

The administration requests approval of the resignation of the following persons:

Judy Werner EBD Teacher, Probstfield Elementary, effective June 5, 2003.

Scott McLawhorn Bus Driver, effective March 12, 2003.

Suggested Resolution: Move to accept the resignation of Judy Werner and Scott McLawhorn as presented.

RN:sh

MEMORANDUM P 03.034

TO: Dr. Larry Nybladh
FROM: Ron Jensen
DATE: March 17, 2003
SUBJECT: Medical Leave

The administration requests a Medical Leave for the following person:

Lynne Mohler Food Server, Senior High, for one month effective immediately.

Suggested Resolution: Move to approve the Medical Leave for Lynne Mohler pursuant to Article 9, Section 3, of the Dietary and Food Service Employment Agreement.

RN:sh

MEMORANDUM

P 03.035

TO: Dr. Larry Nybladh
FROM: Ron Nelsen
DATE: March 17, 2003
SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Brad Anderson Paraprofessional, Senior High, B21 (0-2) \$11.14 per hour, 6.5 hours per day, effective March 17, 2003. (Replace Nadine Glas)

Richard Kruzel Second Custodian, Edison Elementary, A13 (3) \$11.04 per hour, 8 hours per day, effective March 19, 2003. (Replace James Honek)

Suggested Resolution: Move to approve the employment of Brad Anderson, and Richard Kruzel as presented.

RN:sh

MEMORANDUM P 03.036

TO: Dr. Larry Nybladh

FROM: Ron Nielsen

DATE: March 17, 2003

SUBJECT: Change in Employment Contract

The administration requests approval of the change in employment contract of the following person:

Jeremy Grant Night Custodian, Senior High A12 (3) \$10.72 to Day Delivery
Custodian, Senior High, A13 (3) \$11.04 per hour, effective March
10, 2003. (Replace William Belyea)

Suggested Resolution: Move to accept the change in contract for Jeremy Grant as presented.

RN:sh



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Preliminary Staffing Report
DATE: March 18, 2003

Attached is the staffing plan for teaching staff along with a projection for average class sizes. There will be reductions at the elementary and junior high level to reflect declining enrollment. The adjustments to staffing will be made through attrition for the most part. The average class sizes at the junior and senior high school will be maintained. The class sizes at the elementary school project a slight decrease.

SUGGESTED RESOLUTION: Move to approve the 2003-04 preliminary staffing report.

LAK/smw
Attachment

General Fund Staffing Report
Values Refer to Full Time Equivalents (FTE)

<u>Licensed Staff:</u>	<u>2002-2003</u> <u>Budget</u>	<u>2002-2003</u> <u>Actual</u>	<u>2003-2004</u> <u>Budget</u>	<u>Increase</u> <u>(Decrease)</u>
Elementary (K-6)	105.00	105.00	103.00	-2.00
Junior High (Grades 7-8)	35.27	35.20	34.40	-0.80
Senior High (grades 9-12)	66.17	66.40	66.76	0.36
Alternative Education	12.80	12.80	12.00	-0.80
Special Education	99.80	99.80	96.80	-3.00
Title 1/Reading Recovery/AOM	18.50	18.50	18.23	-1.58
ESL	6.60	7.30	7.50	0.00
Elementary Art	2.65	2.65	2.65	0.00
Elementary Music (Band and orchestra)	10.00	10.283	10.00	0.00
Elementary Physical Education	7.80	8.143	8.25	0.00
Gifted and Talented	2.50	2.50	2.50	0.00
Administrative	12.00	12.00	12.00	0.00
Media Specialists	6.50	6.50	6.50	0.00
Counselors	9.00	9.00	9.00	0.00
School Nurses	2.00	2.00	2.00	0.00
Supervisory	5.00	5.00	5.00	0.00
Total Licensed Staff	401.59	403.08	396.59	-7.82
Non-licensed Staff				
Administrative	2.0	2.0	2.0	0.0
Supervisory	3.0	3.0	3.0	0.0
Special Education Paraprofessionals	145.0	145.0	142.0	-3.0
Title I/AOM/ESL Paraprofessionals	30.0	30.0	24.0	0.0
Home and School Liaison	7.0	7.0	7.0	0.0
Non-aligned	7.0	7.0	7.0	0.0
Clerical	60.5	60.5	60.5	-1.0
Custodial	31.6	31.6	31.6	0.0
Total Non-licensed Staff	286.1	286.1	277.1	-4.0
Total	687.7	689.2	673.7	-11.8

Note: Totals on this worksheet do not include district Staff that are expensed out of the food service fund, transportation fund, capital outlay fund, and enterprise fund.

Student to Teacher Ratios

The following chart provides information regarding the average class sizes at each grade level. The district annual plan provides for class sizes within the following parameters.

GRADE LEVEL CLASS SIZE AVEAGES	99-00	00-01	01-02	02-03	03-04
Elem. K-3	25:1	25:1	25:1	25:1	25:1
Elem. 4-5	28:1	29:1	29:1	29:1	29:1
Junior High	28:1	30:1	30:1	30:1	30:1
Senior High	28:1	30:1	30:1	30:1	30:1

K-3 class size ratio will be less that listed above due to special state and federal legislation. Secondary staffing for elective classes will require a student enrollment of 20-30.

The following information provides average class sizes for 1999-2000 through 2003-2004. The 2003-2004 average class size is based on projected enrollment as of February 2003.

Average Class Size

	99-00	00-01	01-02	02-03	03-04
	Average Class Size	Average Class Size	Average Class Size	Average Class Size	Average Class Size
Kind	20	21.3	20	20.72	21.11
Grade 1	16	18.7	21.49	22.85	21.82
Grade 2	18	23.8	21.76	23	23.35
Grade 3	18	25.7	27.07	23.33	23.94
Grade 4	21	27.9	27	25.48	24
Grade 5	23	28.2	28.07	27.38	26.13
Grade 6	26	29.1	27.38	28.36	27.25
Grade 7					29.1
Grade 8					30.2

In order to calculate the learner instructor ratio for a grade level, a district may include all full-time licensed teachers, including art, music, world language, gifted and talented, counselor, nurse, computer and

Physical education specialists. Math and reading specialists who teach with the regular classroom teacher may also be included in the calculation. Special Education instructors may not be included.

Federal "Average Class Size" - The federal class size reduction program is intended to provide money to hire new teachers for the early elementary grades (Grades 1-3). The class size in a school district is determined by the average number of students per regular class in each grade level in the district. The target class size for grade K-3 will be 18:1. This number includes teacher of regular classrooms, special education teachers, and teachers of children with special needs, such as those with disabilities or limited English proficiency. This does not include administrative support, paraprofessionals, guidance counselors, librarians or other specialists such as physical education, art or music teachers.

Student to Teacher Ratio.doc

OFFICE OF TEACHING & LEARNING MEMO #: 1.03.152



TO: Dr. Larry Nybladh

FROM: Lynne Kovash *LK*

SUBJECT: Resolution for Discontinuing and Reducing Programs and
Licensed Positions

DATE: March 18, 2003

Consider the attached resolution directing the administration to discontinue and reduce educational programs and positions.

FTE	POSITION
Elementary	
<u>.20</u>	Grades K-6
2.0	
Junior High	
.07	Science
.143	Family Consumer Science
.07	Art
.07	Health
.143	Social
.143	Math
.21	English
<u>.143</u>	Music
.992	
Senior High	
.216	Art
.072	Health & Physical Education
.143	Science

.216
.143
.790

Business
Industrial Tech

District

3.0
1.58
4.58

Special Education
Title I/AOM

SUGGESTED RESOLUTION: Move to approve the resolution for discontinuing and reducing programs and licensed positions as indicated in the preliminary staffing report.

LAK/smw
Attachment

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District #152 at a Board meeting held January 21, 2003 directed the administration to make recommendations for staff reduction in programs and positions due to decreasing enrollment and/or financial condition of the School District and

WHEREAS, the administration has prepared a recommendation, BE IT RESOLVED, by the School Board of Independent School District #152 as follows:

That the following positions be discontinued the end of the contract year 2002-03.

<u>FTE</u>	<u>POSITION</u>
------------	-----------------

Elementary

<u>2.0</u>	Grades K-6
2.0	

Junior High

.07	Science
.143	Family Consumer Science
.07	Art
.07	Health
.143	Social
.143	Math
.21	English
<u>.143</u>	Music
.992	

Senior High

.216	Art
.072	Health & Physical Education
.143	Science
.216	Business
<u>.143</u>	Industrial Tech
.790	

District

3.0

Special Education

1.58

Title I/AOM

4.58

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

Thereupon said resolution was declared duly passed and adopted.



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: March 19, 2003

RE: Bid Package Asbestos

This afternoon at 2:30 p.m. bids for asbestos removal at the Voyager Complex were opened. Attached you will find the bid tabulation form reflecting the bid division. As you will note in the attached information, JC Environmental has the lowest asbestos removal bid at \$83,550.

Suggested Resolution: Move to approve the bid from JC Environmental in the amount of \$83,550.00 for the asbestos abatement work at the Voyager Complex.

MLW/dmh
Attachment

Bid Tabulation Form

Moorhead Public Schools

Voyager Complex

Asbestos Abatement 2003

	On time	Duplicate	Insurance	Bid Bond	Pre-Bid	Bid Form	Qualifications	Non-collusion	Addendum	Bid Amount	VAT	VAT/Mastic	Glovebag	TSI	Low Bidder
Envirobate	X	X	X	X	X	X	X	X	X	\$ 153,383.00	\$ 2.00	\$ 3.00	\$ 80.00	\$ 14.00	
HSI										n/a					
MAVO	X	X	X	X	X	X	X	X	X	\$ 157,921.00	\$ 1.65	\$ 2.75	\$ 75.00	\$ 65.00	
TRAC	X	X	X	X	X	X	X	X	X	\$ 124,400.00	\$ 1.45	\$ 2.45	\$ 70.00	\$ 16.00	
VCI	X	X	X	X	X	X	X	X	X	\$ 106,000.00	\$ 2.00	\$ 2.75	\$ 75.00	\$ 15.00	
Veit	X	X	X	X	X	X	X	X	X	\$ 97,370.00	\$ 2.75	\$ 3.50	\$ 91.00	\$ 16.00	
Champion	X	X	X	X	X	X	X	X	X	\$ 144,811.00	\$ 2.25	\$ 2.00	\$ 80.00	\$ 15.00	
JC Environmental	X	X	X	X	X	X	X	X	X	\$ 83,550.00	\$ 2.00	\$ 1.00	\$ 55.00	\$ 15.00	X

Opened by: _____

Witness _____

Date: _____

Time: _____



To: Dr. Larry P. Nybladh

From: Mark Weston *mw*

Date: March 21, 2003

RE: Bid Package-2 New Elementary School

On Thursday, March 20, 2003 at 2:00 p.m. Bid Package 2 for the New Elementary School was opened. Attached you will find the bid Package analysis relating to bid divisions one – four for bid package two. Should you have any questions please feel free to contact me at 284-3371.

Suggested Resolution: Move to approve Bid Divisions One – Four of Bid Package Two for the New Moorhead Elementary School in the amount of \$1,523,824.00

MLW/dmh
Attachment

**KRAUS-ANDERSON, CONSTRUCTION COMPANY**
CONTRACTORS & CONSTRUCTION MANAGERS

March 24, 2003

Mark Weston
Independent School District 152
810 4th Avenue South
Moorhead, MN 56560

Re: New Moorhead Elementary School
BP-2 - Site Development and Concrete
Moorhead, MN

Dear Mr. Weston:

Kraus-Anderson has completed the review of the bids that were received on March 20, 2003, for BP-2 - Site Development and Concrete - New Moorhead Elementary School in Moorhead, Minnesota.

Please see attached the Bid Package Analysis and Bid Tabulations for Bid Division Nos. 1, 2, 3 and 4 dated March 20, 2003.

We are recommending award of bids to Bid Divisions as indicated on the attached Bid Package Analysis. The Bid Package Analysis highlights in bold, and calls out in the "remarks" column, the Bid Divisions which are being recommended for award at this time.

Please contact us if you should have any questions regarding these recommendations.

Very truly yours,

KRAUS-ANDERSON CONSTRUCTION COMPANY
MIDWEST DIVISION

Gary Zifko

Gary Zifko
Project Manager

GZ/rh
Enclosures

c: Ted Rozeboom, RMA

Midwest Division
8625 Rendova Street, Circle Pines, MN 55014
Phone: (763) 786-7711 Fax: (763) 786-2650
Equal Opportunity Employer



KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION
 Bid Package Analysis - BP2; Site Development and Concrete @ New Moorhead Elementary School
 Moorhead Area Schools (USD 152)
 3/20/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
2	1	Site Grading	582,525	Asplin Excavating, Inc.	572,270	210,255	4	Recommend Award
2	2	Site Utilities	230,010	Kindred Plumbing	189,000	31,010	5	Recommend Award
2	3	Asphalt Concrete Paving	313,524	Northern Improvement	315,464	(1,930)	4	Recommend Award
2	4	Concrete	626,893	K&L Construction	577,100	49,793	4	Recommend Award
		Allowances-Soil Corrections	Included Above		60,000	(60,000)		
						-		
						-		
						-		
		TOTALS	1,752,952		1,523,824	229,128		



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: March 21, 2003

RE: Bid Package One High School.

As you will recall, under advisement of Kraus-Anderson we withheld the awarding of three bid divisions within Bid Package one of the high school. The three bid divisions were #26(resilient athletic flooring), #31(metal wardrobe lockers), #35(laptop computer lockers). After verification of product and in some instances presentations from the two low bidders, Kraus-Anderson is recommending that we accept the low bidders. The bidders and amount of bid are as follows: Please contact me should you have any questions regarding this issue.

Suggested Resolution: Move to approve bid divisions 26, 31 & 35 of Bid Package One for the Moorhead High School in the amount of \$361,185.00 as described in the attachment.

MLW/dmh
Attachment

**KRAUS-ANDERSON CONSTRUCTION COMPANY**
CONTRACTORS & CONSTRUCTION MANAGERS

March 24, 2003

Mark Weston
Independent School District 152
810 4th Avenue South
Moorhead, MN 56560

Re: Moorhead High School
Additions and Remodeling
Bid Division Nos. 26, 31 and 35
Minnesota, MN

Dear Mr. Weston:

Kraus-Anderson has completed the review of the above referenced bids that were received on February 27, 2003, for the Additions and Remodeling at Moorhead High School in Moorhead, Minnesota.

Please see attached the Bid Package Analysis dated March 24, 2003.

We are recommending award of bids to Bid Division Nos. 26, 31 and 35 as indicated on the attached Bid Package Analysis. The Bid Package Analysis highlights in bold, and calls out in the "remarks" column, the Bid Divisions which are being recommended for award at this time.

Please contact us if you should have any questions regarding these recommendations.

Very truly yours,

KRAUS-ANDERSON CONSTRUCTION COMPANY
MIDWEST DIVISION

Ted J. Schweich

Ted J. Schweich
Project Manager

TS/rh
Enclosure

c: Tim Zerr, Zerr Berg Architects

Midwest Division
8625 Rendova Street, Circle Pines, MN 55014
Phone: (763) 786-7711 Fax: (763) 786-2650
Equal Opportunity Employer



KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation
 Bid Package Analysis - Bid Package 1: General Construction, M&E
 Moorhead Area Schools (ISD 182)
 3/24/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
1	1	Site Demo, Earthwork, Excav/BF	\$ 316,182	Hough	\$379,395	(\$63,233)	4	Previously Awarded
	2	Site Utilities	\$ 138,800	Sherman	\$80,000	\$58,800	4	Previously Awarded
	3	Asphalt Pavement	\$ 311,755	Northern Improvement	\$268,785	\$42,970	3	Previously Awarded
	4	Landscaping, Seeding, and Sodding	\$ 45,000	Hollands Landscaping	\$59,500	(\$14,500)	5	Previously Awarded
	5	Chain Link Fence and Gates	\$ 21,000	Century	\$18,611	\$2,389	4	Previously Awarded
	6	Concrete	\$ 757,099	K&L Construction	\$710,000	\$47,099	2	Previously Awarded
	7	Precast Concrete (Material Supply)	\$ 82,844	MinDak Concrete	\$85,128	\$7,718	5	Previously Awarded
	8,9,12,13	Precast erection, Unit Masonry, Steel Erection, Demo-Carpentry	\$ 1,674,311	Cornstock	\$1,600,000	\$74,311	20	Previously Awarded
	10,11	Structural Steel (Material Supply), Metal Fabrication (Material Supply)	\$ 550,030	Mid America	\$398,000	\$152,030	9	Previously Awarded
	14	Millwork/Architectural Woodwork (Supply)	\$ 214,295	Hauenstein & Burmeister	\$209,337	\$4,959	6	Previously Awarded
	15	Roofing and Flashing	\$ 258,947	Herzog	\$181,110	\$77,837	8	Previously Awarded
	16	EIFS	\$ 88,880	Custom Drywall	\$83,800	(\$4,940)	6	Previously Awarded
	17	Sprayed Fire Resistive Materials	\$ 71,739	Big Olson & Sons	\$68,700	\$3,039	2	Previously Awarded
	18	Joint Sealers	\$ 40,000	Ellenson Caulking	\$28,600	\$11,397	3	Previously Awarded
	19	HM Doors, Frames, Hardware	\$ 151,900	Central Door & Hardware	\$169,970	(\$12,070)	3	Previously Awarded
	20	OH, Colling Doors	\$ 33,800	Advance Garage Door	\$44,440	(\$10,640)	1	Previously Awarded
	21	Aluminum Entrances, windows, etc.	\$ 291,335	Fargo Glass	\$251,900	\$39,435	5	Previously Awarded
	22	Drywall, Plaster	\$ 491,906	Young & Davis	\$787,100	(\$285,194)	2	Previously Awarded
	23	Tilework	\$ 90,474	McArthur Tile Co.	\$88,450	(\$2,976)	2	Previously Awarded
	24	Terrazzo	\$ 120,000	Advance Terrazzo & Tile	\$91,000	\$29,000	3	Previously Awarded
	25	Acoustical Ceiling/Panels	\$ 181,290	Ceiling Inc. of North Dakota	\$100,500	\$80,790	3	Previously Awarded
	26	Resilient Athletic Flooring	\$ 272,300	Baymon	\$139,900	\$132,400	5	Recommend Award
	27	Carpet/Resilient Flooring	\$ 186,139	Floor to Ceiling	\$228,500	(\$42,361)	3	Previously Awarded

KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation
 Bid Package Analysis - Bid Package 1: General Construction, M&E
 Moorhead Area Schools (ISD 182)
 3/24/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDDT	# OF BIDS	REMARKS
	28	Paint	\$ 147,202	J.R. Painting	\$163,846	(\$16,644)	4	Previously Awarded
	29	Visual Display Boards	\$ 32,104	Lake Country	\$20,800	\$11,304	5	Previously Awarded
	30	Misc. Specialties	\$ 77,200	Construction Supply	\$39,739	\$37,461	3	Previously Awarded
	31	Metal Wardrobe Lockers	\$ 68,860	W.L. Hall	\$66,735	\$13,125	5	Recommend Award
	32	Athletic Equipment	\$ 82,000	JF Equipment	\$52,100	\$29,900	3	Previously Awarded
	33	Food Service Equipment	\$ 260,835	Dakota Food Equipment	\$324,059	(\$43,224)	3	Previously Awarded
	34	Science Room Casework (Supply)	\$ 132,500	Haldeman-Homme	\$109,525	\$22,975	3	Previously Awarded
	35	Laptop Computer Lockers (Supply)	\$ 20,025	Wisconsin Supply	\$39,000	(\$12,975)	2	Recommend Award
	36	Fire Protection	\$ 135,917	Nova Fire Protection	\$115,369	\$20,558	5	Previously Awarded
	37	Plumbing and Heating Pipes	\$ 1,080,355	Quantum	\$1,073,500	\$6,855	6	Previously Awarded
	38	Ventilation and Temperature Control	\$ 1,311,815	Robert Gibb & Sons	\$856,470	\$455,345	5	Previously Awarded
	39	Electrical	\$ 1,278,228	Underground Contracting	\$1,420,950	(\$142,722)	8	Previously Awarded
	40	Wood Flooring	\$ 17,280	Madson	\$16,458	\$822	4	Previously Awarded
		Unit prices/allowances:						
		Concrete Patching	\$ 15,000	Budget	\$15,000	\$0		Unit price \$2.
		Locker Reinstallation	\$ 5,000	Budget	\$5,000	\$0		
		Terrazzo Patching	\$ 14,280	Budget	\$14,280	\$0		
		Misc. Patching @ Exp. - Scans Shop	\$ 2,000	Budget	\$2,000	\$0		
		Stairwork - Relocate Ggs	\$ 15,000	Budget	\$15,000	\$0		
		Stairwork - Relocate Fiber Optics	\$ 30,000	Budget	\$30,000	\$0		
		Alternate 10 - Central Clock & Intercom Sys.	\$ 120,000	Underground Contracting	\$118,000	\$2,000		Alternate 10a - to be awarded at a later date.

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KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

Moorhead High School - Addition/Renovation
 Bid Package Analysis - Bid Package 1: General Construction, M&E
 Moorhead Area Schools (ISD 162)
 3/24/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
		Alternates:						
		Alternate 1 - FACS Remodeling						Hold for further action. Est=\$72,143
		Alternate 2 - Pool Deck Expansion						Hold for further action. Est=\$111,456
		Alternate 3 - Greenhouse Remodeling						Hold for further action. Est=\$75,012
		Alternate 4 - Divider Curtain @ Fieldhouse / Inside of track						Hold for further action. Est=\$79,500
		Alternate 5 & 6 - N/A						
		Alternate 7 - Terrazzo @ Fieldhouse Lobby						Hold for further action. Est=\$51,800
		Alternate 8 - Corridor Finish Upgrades			\$453,888			Recommend Award
		Alternate 8A - Premium Floor tile @ corridor upgrades						Hold for further action. Est=\$130,000
		Alternate 9 - Toilet Room Upgrades @ Auditorium Area Entrance			\$74,803			Recommend Award
		Alternate 9A - Toilet Room Upgrades @ existing building						Hold for further action. Est=\$135,037
		TOTALS	\$ 11,253,557		\$11,085,227	\$168,330		

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

April 14, 2003

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	Carol A. Ladwig _____
Lisa Erickson _____	Kristine Thompson _____
Anton B. Hastad _____	Bill Tomhave _____
Sonia Hohnadel _____	Larry P. Nybladh _____

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Larry P. Nybladh, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. "We Are Proud"

***** We Are Proud** of Moorhead Junior High School Mathcounts team members Andrew Chen, Paul Lillehaugen, Nick Holschuh, and Sebastian Wai for capturing first place at the 2003 Minnesota State Mathcounts Competition held in Plymouth on March 15. The Minnesota State Team will be comprised of the top four individual winners including Andrew Chen who placed second. The state team will represent Minnesota at the national competition in Chicago on May 9. Moorhead team coach Ken Welken will coach the Minnesota team at the national competition.

SCHOOL BOARD AGENDA - April 14, 2003

PAGE 2

***** We Are Proud** of Moorhead Junior High students for placing first and third in the team competition at the Tri-College Math Contest held on March 19 at NDSU. Individual winners were Andrew Chen capturing first place with a perfect score, Stephen Zitzow third, and top ten finishers Sebastian Wai, Nick Holschuh, and Moriah Thielges. First place team members were ninth graders Adam Morlock, Nick Peterson, Stephen Zitzow, eighth graders Andrew Chen, Nick Holschuh, Paul Lillehaugen, Sebastian Wai, and seventh grader Jayce Schmidt. Third place team members were ninth graders Andrew Bakken, Devin Zelaya, Dorian Zelaya, eighth graders Andrew Burns, Kevin Hayes, Kelsey Keimig, Tom Sederquist, and seventh grader Sabrina Sam.

***** We Are Proud** of the Moorhead High School math team for placing first at the annual Tri-College Math Contest at NDSU March 19. Team members are Brad Holschuh, Dan Stone, Matt Bresee, Matt Duval, Zach Kenz, Matt Fuxa, Matt Schneider and Nate Miller. In addition, Brad Holschuh was the top individual performer, and Dan Stone also placed in the top 10. The team is advised by Jim Duncan and Karin Schumacher.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

- A. TEACHING/LEARNING MATTERS - Kovash
 - (1) Acceptance of Gifts - Pages 7-8
 - (2) Acceptance of Grants - Pages 9-11
- B. BUSINESS SERVICE MATTERS - Weston
 - (1) Approval of NSF Collection - Page 12

SCHOOL BOARD AGENDA - April 14, 2003

PAGE 3

C. HUMAN RESOURCE MATTERS- Nielsen

- (1) Approval of Sabbatical Leave Requests - Pages 13-14
- (2) Acceptance of Resignations - Page 15
- (3) Approval of New Employees - Page 16
- (4) Approval of Family/Medical Leave - Page 17
- (5) Approval of Extended Leave of Absence - Page 18
- (6) Approval of Health Insurance Rate Increase - Pages 19-24

D. SUPERINTENDENT MATTERS - Nybladh

- (1) Approval of March 10 and 24, 2003 Minutes - Pages 25-31
- (2) Approval of April Claims

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. COMMITTEE REPORTS

4. SCHOOL BOARD/STAFF DIALOGUE: Nybladh

(This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with the invited staff representatives on a wide variety of programs and issues.)

Early Childhood Special Education - Kovash

Page 32

5. FIRST READING OF POLICIES: Nybladh

Pages 33-46

Conduct a first reading on policies: Student Withdrawal/Drop Out (517), Student Activity Eligibility (541), Crisis Intervention and Student Support (553), Student Support (554), Sale, Disposal and Recycling of Books, Equipment and Supplies (School Properties Disposal Procedure) (833), and Community Use of School Facilities (904).

SCHOOL BOARD AGENDA - April 14, 2003

PAGE 4

6. **APPROVAL OF VOYAGER DEMOLITION:** Weston

Page 47

Suggested Resolution: Move to approve the advertising of bids for the demolition of six buildings at the Voyager Complex.

Moved by _____ Seconded by _____

Comments _____

7. **RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF PROBATIONARY TEACHERS:** Kovash

Pages 48-49

Suggested Resolution: Move to approve the resolution directing the administration to effect termination or reduction and non-renewal of probationary teacher contracts as presented.

Moved by _____ Seconded by _____

Comments _____

8. **RESOLUTION RELATING TO THE OFFERING OF PART-TIME TEACHING CONTRACTS TO PROBATIONARY TEACHERS:** Kovash

Page 50

Suggested Resolution: Move to approve that the probationary teachers non-renewed at the end of the 2002-03 school year as listed above shall be offered part-time teaching contracts for the 2003-04 school year as described.

Moved by _____ Seconded by _____

Comments _____

9. **PROPOSAL FOR 2004-2005 PRINCIPAL REALIGNMENT PLAN:** Nybladh

Pages 51-53

SCHOOL BOARD AGENDA - April 14, 2003

PAGE 5

10. **APPROVAL OF BID PACKAGE TWO FOR ROBERT ASP AND JUNIOR HIGH SCHOOL K-5 CONVERSIONS:** Weston

Page 54

Suggested Resolution: Move to approve Bid Package Two recommended by Kraus-Anderson in the amount of (to be determined) for the Robert Asp Elementary School and Moorhead Junior High School.

Moved by _____ Seconded by _____
Comments _____

11. **NATIONAL SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE:**
Nybladh

12. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

13. **CLOSE PUBLIC MEETING:** Thompson

Suggested Resolution: Move to close the public meeting at _____ p.m., pursuant to M.S. 471.705 for the purpose of discussing negotiations strategies.

Moved by _____ Seconded by _____
Comments _____

14. **OPEN PUBLIC MEETING:** Thompson

Suggested Resolution: Move to reopen the public meeting at _____ p.m.

Moved by _____ Seconded by _____
Comments _____

15. **ADJOURNMENT**

SCHOOL BOARD AGENDA - April 14, 2003**PAGE 6****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Riverside PTAC	April 15	7 pm	Library
Com Ed Appreciation Event	April 15	6:30 pm	Board Room
Interagency Early Interv	April 16	12 pm	Family Service Ctr
Clay County Joint Powers Collaborative	April 16	3:30 pm	Family Service Ctr
Safety Committee	April 17	9:30 am	TC Rm 266
Supt's Adv Council	April 17	7 pm	Board Room
School Naming Task Force	April 17	7:30 pm	TC Rm 266
Holiday	April 18	No School	
K-12 Staff Development Day	April 21	No School	
Senior High PTAC	April 21	6:30 pm	Library
Probstfield PTAC	April 21	7 pm	Library
Technology Com	April 22	3:45 pm	TBD
Robert Asp PTAC	April 22	7 pm	Library
Activities Council	April 23	7 am	Board Room
School Board	April 28	7 pm	Board Room
Staff Development Com	April 30	All Day	Board Room

OFFICE OF TEACHING & LEARNING MEMO #: I.03.171



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Gift Acceptance
DATE: April 7, 2003

Probstfield has received a Sharp Carousel microwave which will be used in the staff lounge at Probstfield. The microwave is from Kristi Nokken and is valued at \$50.00

SUGGESTED RESOLUTION: Move to approve the Sharp Carousel microwave to be used in the Probstfield lounge valued at \$50.00 from Kristi Nokken.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: I.03.172



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Donation
DATE: April 7, 2003

Moorhead Senior High School Automotive program has received a donation of \$10,000 from Brad Sather of Gateway Chevrolet. This donation will be disbursed over a four year period of time. The first donation of \$2,500 has been received and will be used for the following:

\$1,000 Scholarship to MSUM for staff professional development
\$1,500 for a LCD projector for the automotive program

SUGGESTED RESOLUTION: Move to approve the donation of \$10,000 over a period of four years from Gateway Chevrolet. The first donation of \$2,500 has been received and will be used for the following: \$1,000 Scholarship to MSUM for staff professional development, \$1,500 for a LCD projector for the automotive program. Direct administration to send acknowledgment of the donation to Brad Sather of Gateway Chevrolet.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: I.03.173



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Carl Perkins funding
DATE: April 7, 2003

The following request for a training activity has been approved for funding by the Lakes Country Carl D. Perkins and Tech Prep Consortia:

Training Activity: One (1) Advisor and up to nine (9) students to attend the State Business Professional Association (BPA) Competition, March 13-15, 2003. Expenses may be used for registration, lodging, mileage, food, substitute, or parking but may not exceed \$500.00.

SUGGESTED RESOLUTION: Move to approve the Carl D. Perkins funding for attendance at the State BPA competition not to exceed \$500.00.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: I.03.174



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Grant Acceptance
DATE: April 8, 2003

The district has received a mini grant in the amount of \$2,139.87 from Clay County Joint Powers Collaborative. The money will be used to fund a Parent Night and The Red River Area Learning Center.

SUGGESTED RESOLUTION: Move to approve the mini grant in the amount of \$2,139.87 to be used to fund a Parent Night and The Red River Area Learning Center.

LAK/smw
Attachment

**RESOLUTION FOR CONTRACT BETWEEN CLAY COUNTY JOINT POWERS
COLLABORATIVE AND MOORHEAD PUBLIC SCHOOLS**

March 19 - August 31, 2003

WHEREAS, the Clay County Joint Powers Collaborative has identified Local Collaborative Time Study (LCTS) dollars to fund "Mini" (up to \$3,000) grant applications that meet the criteria of allowable LCTS dollars; and

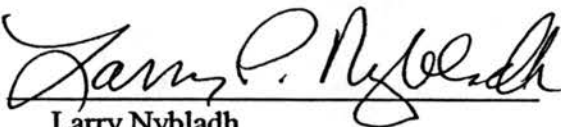
WHEREAS, Moorhead Public Schools has requested funding for Red River Area Learning Center Parent Nights; and

WHEREAS, the members of the Mini Grant Review Committee, appointed by the Collaborative Board to make the funding decisions, has approved a dollar request in the amount of \$2,139.87;

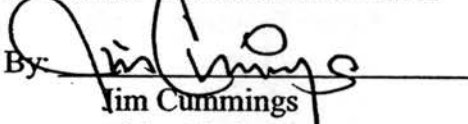
NOW, THEREFORE, BE IT RESOLVED that Moorhead Public Schools receive an amount of \$2,139.87 with the understanding that the funds will be expended by August 31, 2003, and that a Narrative and Financial Report will be submitted to the Collaborative one month after the total funds have been expended.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.


FOR MOORHEAD PUBLIC SCHOOLS

By: 
Larry Nybladh
Title: Superintendent
Date: March 19, 2003

**FOR THE CLAY COUNTY JOINT
POWERS COLLABORATIVE**

By: 
Jim Cummings
Title: Chair
Date: March 19, 2003

ATTEST:

By: 
Cynthia Sillers
Title: Collaborative Coordinator
Date: March 19, 2003



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: April 1, 2003

RE: NSF checks

Request permission to write off the following NSF checks and submit them to Red River Collection Agency.

On the General Acct:

Brandee K. Haakenson	\$12.00
Donna Goehring	30.00
Donna Goehring	30.00
Donna Goehring	17.00
Donna Goehring	30.00
Douglas L. Olson	25.00
Leroy Byrd	50.00
Leroy Byrd	50.00
Leroy Byrd	50.00
Debra Esquivel-Ozuna	4.40
Tiffany Hoime	10.00
Jeffrey C. Pritchett	40.00
Mardi Eidem	20.00
Mardi Eidem	20.00
Thomas C. Olson	10.00
Patricia Kay Hansen	<u>17.00</u>
Total	\$415.40

On the Activity Acct:

Donna L. Goehring	\$20.00
Mikayla Woodstrom	25.00
Sharla Little	45.00
Robert Langdahl	<u>34.00</u>
Total	\$124.00

Suggested Resolution: Move to approve collection of NSF checks listed above.

MLW/dmh

MEMORANDUM P 03.039

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: April 8, 2003
SUBJECT: Sabbatical Leave Request

The Sabbatical Leave Committee, at a meeting held on April 4, 2003, moved to recommend sabbatical leave for the full year to Lisa Staiger.

Annually by contract, \$25,000 is allocated for Sabbatical Leaves for Teachers. Teachers are paid 66.7% of their regular contract. Sabbatical leave costs are calculated using the following net cost computation: The teacher's sabbatical leave salary, plus replacement teachers salary plus fringes for both, minus teachers salary and fringes if not on sabbatical.

Monies available in 2003-2004 \$23,029.00

Actual Salary	Name	Sabb Pay	Sabb Cost	Estimated Replace Cost & Benefit
47,924.00	L Staiger	31,965	27,357.00	34,405.00

Estimated Sabbatical Leave Cost for 2003-2004 \$ 31,965+ \$34,405 - \$47,924=
\$18,446.00

Suggested Resolution: Move to approve the sabbatical leave for Lisa Staiger as presented.

RN:sh

MEMORANDUM P 03.043

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: April 8, 2003
SUBJECT: Sabbatical Leave Request

APR 7 2003

Mary Jo Schmid Principal, Riverside Elementary School, starting July 1, 2003 to
continue through June 30, 2004.

Suggested Resolution: Move to approve the sabbatical leave for Mary Jo Schmid as
pursuant to Article XII, Section 3, of the Principals' Master Agreement.

RN:sh

APR 7 2003

TO: Dr. Larry Nybladh

FROM: Ron Nielsen

Date: April 8, 2003

SUBJECT: Resignation

The administration requests approval of the resignation of the following persons:

Christine George Family and Consumer Science Teacher, Junior High, effective June 5, 2003.

Molly Schneck Science Teacher, Senior High, effective June 7, 2003.

Terra Hellerud Special Education Secretary, Townsite Centre, effective May 30, 2003.

Suggested Resolution: Move to accept the resignation of Christine George, Molly Schneck and Terra Hellerud as presented.

RN:sh

MEMORANDUM

P 03.041

TO: Dr. Larry Nybladh

FROM: Ron Nielsen

DATE: April 8, 2003

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Dana Cossette Nurse Secretary, Washington Elementary, B21 (3)\$11.37 per hour, 8 hours per day, effective April 7, 2003. (Replace Deb Peterson)


Steven Sopko Night Custodian, Senior High, A12 (3) \$10.72 per hour, 8 hours daily, effective April 7, 2003. (Replace Jeremy Grant)

Suggested Resolution: Move to approve the employment of Dana Cossette and Steven Sopko as presented.

RN:sh

MEMORANDUM P 03.042

APR 7 2003

TO: Dr. Larry Nybladh
FROM: Ron  Hansen
DATE: April 8, 2003
SUBJECT: Family/Medical Leave

The administration requests a Family/Medical Leave for the following person:

Jennifer Beyer Reading Teacher, Washington Elementary, to begin around
May 14, 2003 for the remainder of the 2002-2003 school year.

Suggested Resolution: Move to approve the Family/Medical Leave for
Jennifer Beyer pursuant to Section IV Article 38, of the Teachers' Master Contract.

RN:sh

MEMORANDUM P 03.044

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: April 2, 2002
SUBJECT: Extended Leave of Absence

The administration requests an Extended Leave of Absence for the following person:

Keith Jones Social Teacher, Senior High, to begin with the 2003-2004 school year for 5 years.

Suggested Resolution: Move to approve the request for Extended Leave of Absence for Keith Jones pursuant to Article 39 of the Teachers Master Contract.

RN:sh

MEMORANDUM P 03.038

APR 7 2003

TO: Dr. Nybladh, Superintendent
FROM: Ron Nelson, Director of Human Resources
DATE: April 3, 2003
SUBJECT: Health Insurance Rates

The District Insurance Committee met with Medica Representatives and with the District Health Insurance consultant, Mark Beltz, on April 2, 2003. Renewal rates for the time frame of July 1, 2003 to June 30, 2004 were presented and discussed. Overall, the rates for the District Health insurance plans will increase by 6.6%. This is very good news for the district, as statewide average increases for schools and business are approximately 15%.

The committee voted unanimously to recommend approval of the rates for the above time frame. A small enhancement of the oral surgery benefit not affecting the rate structure was also approved by the committee upon recommendation by the consultants.

Suggested Resolution: Move to accept the Medica proposal to increase Health Insurance rates by 6.6% for the year beginning July 1, 2003.

RN:sh

Moorhead Public Schools
2002-2003 Health Insurance Analysis
April 2, 2003

Mark Beltz
Paul Pederson
Pederson-Beltz Associates

Moorhead Public Schools - High Claims Analysis
Service Period July 2000 - December 2002

3

Case
Number

Incurred
Claims

July 2002 - December 2002 (>\$35,000)

1	\$45,937
---	----------

July 2001 - June 2002 (>\$50,000)

1	\$148,839
2	112,419
3	112,117
4	109,710
5	86,578
6	67,492
7	74,770

July 2000 - June 2001 (>\$50,000)

1	\$104,915
2	70,112

Note: The Stop-Loss Level is at \$100,000 for the July 1, 2003 renewal (\$75,000 for the July 1, 2002 renewal). Claim amounts (per person) exceeding the stop-loss level are re-insured out and removed from the calculation of the school district's premiums.

Moorhead Public Schools - Claims Analysis and Comparisons to Other School Districts

July 2000 - December 2002



July '02 - December '02

	Claims Paid - Moorhead Schools			Claims Paid vs. Other School Districts (per member/month)			
	Percent of Total	Per Member Per Month	% Change vs. Prior Year	School Average	Moorhead Schools	Dollar Difference	Percent Difference
Inpatient	9.3%	\$21.80	-55.6%	\$47.59	\$21.80	(\$25.79)	-54.2%
Outpatient	17.5%	26.91	-7.7%	38.23	26.91	-11.32	-29.6%
Professional	43.6%	79.75	0.0%	102.02	79.75	-22.27	-21.8%
Prescription Drugs	29.6%	48.52	4.4%	49.38	48.52	-0.86	-1.7%
Total	100.0%	\$176.98	-13.5%	\$237.22 13.5% increase	\$176.98	(\$60.24)	-25.4%

July '01 - June '02

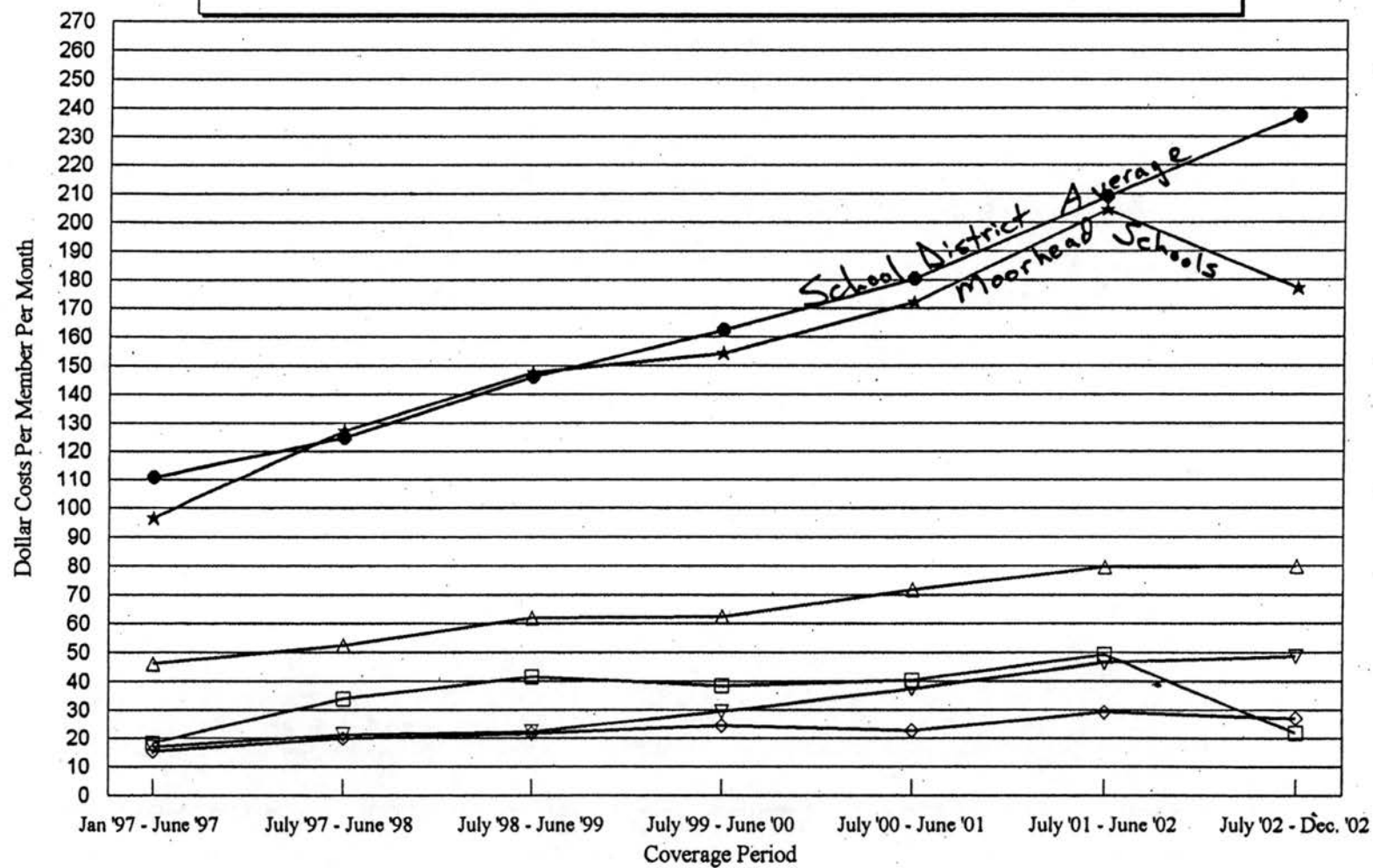
	Claims Paid - Moorhead Schools			Claims Paid vs. Other School Districts (per member/month)			
	Percent of Total	Per Member Per Month	% Change vs. Prior Year	School Average	Moorhead Schools	Dollar Difference	Percent Difference
Inpatient	24.0%	\$49.15	21.8%	\$44.12	\$49.15	\$5.03	11.4%
Outpatient	14.3%	29.16	28.3%	33.42	29.16	-4.26	-12.7%
Professional	39.0%	79.74	11.1%	87.12	79.74	-7.38	-8.5%
Prescription Drugs	22.7%	46.48	24.6%	44.42	46.48	2.06	4.6%
Total	100.0%	\$204.53	18.8%	\$209.08 15.9% increase	\$204.53	(\$4.55)	-2.2%

July '00 - June '01

	Claims Paid - Moorhead Schools			Claims Paid vs. Other School Districts (per member/month)			
	Percent of Total	Per Member Per Month	% Change vs. Prior Year	School Average	Moorhead Schools	Dollar Difference	Percent Difference
Inpatient	23.5%	\$40.36	5.4%	\$41.42	\$40.36	(\$1.06)	-2.6%
Outpatient	13.2%	22.72	-7.0%	29.16	22.72	-6.44	-22.1%
Professional	41.7%	71.75	15.3%	74.91	71.75	-3.16	-4.2%
Prescription Drugs	21.6%	37.30	27.1%	34.86	37.30	2.44	7.0%
Total	100.0%	\$172.13	11.5%	\$180.35 11.1% increase	\$172.13	(\$8.22)	-4.6%

Moorhead Public Schools - Claims Paid Analysis

Per Member Per Month Cost Comparisons



□ Inpatient

◇ Outpatient

△ Professional

▽ Prescription Drugs

★ Moorhead Schools

◆ School District Average

24

**Moorhead Public Schools
Health Insurance Renewal Summary
2003-2004 Plan Year - Effective July 1, 2003**

Coverage	Choice Select Plan (MCS2)		\$500 CMM Plan (MCS 500)		\$1000 CMM Plan (MCS 1000)	
	2002-03 rates	2003-04 renewal rates	2002-03 rates	2003-04 renewal rates	2002-03 rates	2003-04 renewal rates
Proposed Monthly Rates						
Single	\$312.59	\$333.12	\$268.82	\$286.48	\$255.81	\$272.61
Family	864.42	921.20	743.40	792.23	707.40	753.86
Comparisons to Current Rates						
			<u>Monthly Dollar Increase</u>			
Single		20.53		17.66		16.80
Family		56.78		48.83		46.46
			<u>Annual Dollar Increase</u>			
Single		246.36		211.92		201.60
Family		681.36		585.96		557.52
			<u>Percentage Increase</u>			
Single		6.6%		6.6%		6.6%
Family		6.6%		6.6%		6.6%

Notes

- * Pricing options are available but not recommended at this time - due to the favorable renewal increase.
- * Statewide average increases for schools and business are approximately 15%.



**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 10, 2003
PAGE 1**

MEMBERS PRESENT: Jim Cummings, Lisa Erickson, Anton B. Hastad, Sonia Hohnadel, Carol A. Ladwig, Bill Tomhave, and Dr. Larry P. Nybladh.

MEMBERS ABSENT: Kristine Thompson.

CALL TO ORDER: Vice Chair Erickson called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Nybladh recommended the agenda proceed as presented.

APPROVAL OF AGENDA: Tomhave moved, seconded by Cummings, to approve the agenda as presented. Motion carried 6-0.

WE ARE PROUD:

***** We Are Proud** of K. Jacqueline Richard, sixth grade teacher at Robert Asp School, for earning the National Teacher Certification (NTC). The certification process is rigorous and requires the candidate to complete teaching assignments and to reflect upon best practices in curriculum and instruction.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: None.

CONSENT AGENDA: Hohnadel moved, seconded by Cummings, to approve the following items on the Consent Agenda:

Gift - Accept the \$200 gift from R.D. Offutt Company and RDO Equipment Company to fund transportation of Probstfield fourth grade students to the *Living Ag Classroom* in West Fargo this spring.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 10, 2003
PAGE 2**

Grant - Approve the \$3,000 mini-grant application to the Clay County Joint Powers Collaborative to provide additional recreational equipment continuing two-year project offered to students in collaboration with Truancy Intervention, Moorhead Schools, Romkey Park Projects, and River Keepers.

New Employees

Linda Liebelt - Food Server, Senior High, \$7.45 per hour, 2.25 hours per day, effective February 26, 2003. (Replace Muriel Jensen)

Angelica Maldonado - Food Server, Riverside, \$7.20 per hour, 2 hours daily, effective January 29, 2003. (Replace Christine Cook)

Resignations

Trevor Leiseth - ABE Teacher, Townsite Centre, effective March 14, 2003.

William Belyea - Delivery Warehouse Custodian, Senior High, effective February 25, 2003.

Muriel Jensen - Food Server, Senior High, effective February 28, 2003.

Leave of Absence

Nahro Hamad - Paraprofessional, Senior High, for an indefinite period of time.

Salim Binave - Paraprofessional, Senior High, for an indefinite period of time.

Minutes - Approve the February 10 and 24, 2003 meeting minutes as presented.

Claims - Approve the March Claims, subject to audit, in the amount of \$1,582,955.49.

General Fund:	\$701,199.00
Food Service:	94,376.62
Community Service:	24,148.21
Building Construction:	760,764.84
Townsite Fund:	2,466.82
TOTAL	\$1,582,955.49

Motion carried 6-0.

COMMITTEE REPORTS: Brief reports were heard regarding the Joint Powers Committee, Activities Council, and Wellness Committee meetings.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 10, 2003
PAGE 3**

SCHOOL BOARD/STAFF DIALOGUE: (This section is an effort on the part of the Board to communicate more informally at the first meeting of each month with invited staff representatives on a wide variety of programs and issues.)

Middle School Implementation - Colleen Tupper and Betty Myers presented a progress report on Middle School Implementation. The Middle School Implementation Team has worked over the past few months to develop timelines and processes to implement the middle school concept to Moorhead Area Public Schools.

APPROVAL OF POLICY: Tomhave moved, seconded by Ladwig, to approve policy, Activities Council Advisory Committee (236), as presented. Motion carried 6-0.

APPROVAL OF BID PACKAGE ONE FOR MOORHEAD SENIOR HIGH SCHOOL: Cummings moved, seconded by Tomhave, to award contracts in the amount of \$10,866,592 for Bid Package One relating to Moorhead Senior High School as described in the three-page attachment from Kraus-Anderson Construction Company. Motion carried 6-0.

APPROVAL OF BID PACKAGE THREE FOR MOORHEAD MIDDLE SCHOOL: Hastad moved, seconded by Ladwig, to approve Bid Division One and Two of Bid Package Three to Haugen Masonry in the amount of \$2,768,000 and North Central Construction in the amount of \$364,700. Motion carried 6-0.

APPROVAL OF BID PACKAGE ONE FOR ROBERT ASP AND MOORHEAD JUNIOR HIGH SCHOOLS: Hohnadel moved, seconded by Tomhave, to approve the Bid Package One from Trane Company in the amount of \$200,000 for the Mechanical Unit Ventilators at Robert Asp Elementary and Moorhead Junior High Schools. Motion carried 6-0.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Nybladh stated that Kraus-Anderson representatives provided copies of signage that would be erected at the new elementary and middle school this spring if Board members were interested in reviewing after the meeting.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 10, 2003
PAGE 4**

ADJOURNMENT: Hearing no objections, the meeting adjourned at 8:12 p.m.

Carol Ladwig, Clerk

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 24, 2003
PAGE 1**

MEMBERS PRESENT: Jim Cummings, Sonia Hohnadel, Carol A. Ladwig, Kristine Thompson, Bill Tomhave, and Dr. Larry P. Nybladh.

MEMBERS ABSENT: Lisa Erickson and Anton B. Hastad.

CALL TO ORDER: Chair Thompson called the meeting to order at 7 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Nybladh recommended the agenda proceed as revised.

APPROVAL OF AGENDA: Ladwig moved, seconded by Tomhave, to approve the agenda as presented. Motion carried 5-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: None.

CONSENT AGENDA: Tomhave moved, seconded by Cummings, to approve the following items on the Consent Agenda:

Gift - Accept the \$30 gift from Teresa Joppa to be used to fund an after-school scholarship.

Grant - Approve the submission of the Migrant Education grant application in the amount of \$90,807 for the summer migrant program.

Early Retirement

Elizabeth Myers - Principal, Robert Asp, effective June 30, 2004.

Ernest Klemetson - Second Lead Custodian, Junior High, effective April 30, 2003.

Resignations

Judy Werner - EBD Teacher, Probstfield Elementary, effective June 5, 2003.

Scott McLawhorn - Bus Driver, effective March 12, 2003.

Leave of Absence

Lynne Mohler - Food Service, Senior High, for one month effective immediately.

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
TOWNSITE CENTRE
MARCH 24, 2003
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New Employees

Brad Anderson - Paraprofessional, Senior High, B21 (0-2), \$11.14 per hour, 6.5 hours per day, effective March 17, 2003. (Replace Nadine Glas)

Richard Kruzel - Second Custodian, Edison Elementary, A13 (3), \$11.04 per hour, 8 hours per day, effective March 19, 2003. (Replace James Honek)

Change in Employment

Jeremy Grant - Night Custodian, Senior High, A-12 (3), \$10.72 per hour to Day Delivery Custodian, Senior High, A13 (3), \$11.04 per hour, effective March 10, 2003. (Replace William Belyea)

Ladwig recognized Betty Myers for her many years of service and dedication to the school district.

Motion carried 5-0.

COMMITTEE REPORTS: Brief reports were heard regarding the Superintendent's Advisory Council, Probstfield PTAC, Community Education Advisory Council, Instruction and Curriculum Advisory Committee, School Naming Task Force, Clay County Joint Powers Committee, Policy Review Committee, Senior High PTAC, American Indian Education Parent Committee, District Care Team, and Staff Development Committee meetings.

APPROVAL OF THE 2003-2004 PRELIMINARY STAFFING REPORT: Tomhave moved, seconded by Cummings, to approve the 2003-2004 Preliminary Staffing Report. Motion carried 5-0.

APPROVAL FOR DISCONTINUING AND REDUCING PROGRAMS AND LICENSED POSITIONS: Cummings moved, seconded by Ladwig, to approve the resolution for discontinuing and reducing programs and licensed positions as presented as indicated in the preliminary staffing report. Motion carried 5-0.

APPROVAL OF ASBESTOS ABATEMENT BID PACKAGE Ladwig moved, seconded by Hohnadel, to approve the bid from JC Environmental in the amount of \$83,550.00 for the asbestos work at the Voyager Complex. Motion carried 5-0.

**REGULAR MEETING
BOARD OF EDUCATION
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APPROVAL OF BID DIVISION ONE - FOUR OF BID PACKAGE TWO FOR NEW ELEMENTARY SCHOOL: Hohnadel moved, seconded by Tomhave, to approve Bid Division One - Four of Bid Package Two for the New Elementary School in the amount of \$1,523,824.00. Motion carried 5-0.

APPROVAL OF BID DIVISION 26, 31 & 35 OF BID PACKAGE ONE FOR THE MOORHEAD SENIOR HIGH: Hohnadel moved, seconded by Cummings, to approve Bid Divisions 26, 31 & 35 of Bid Package One for the Moorhead High School in the amount of \$361,185.00 as described in the attachment. Motion carried 5-0.


OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Ladwig commented on the options for the next Board Room Design meeting to be held the week of March 31. Thompson asked Board members to let her know if they were interested in attending the MSBA Phase III and Phase IV workshops. Thompson also asked Board members to review the draft We Are Proud Board Policy and let her know of any revisions needed. Thompson stated the possibility of receiving a recognition related to an NSBA Continuous Improvement honor. The application is due April 30. Honadahl reported that support from the Clay County Joint Powers Collaborative will allow some after-school fall programming for students.

ADJOURNMENT: Hearing no objections, the meeting adjourned at 7:36 p.m.

Carol Ladwig, Clerk

OFFICE OF TEACHING & LEARNING MEMO #: I.03.176



TO: Dr. Larry Nybladh
FROM: Lynne Kovash 
SUBJECT: Board Dialog
DATE: April 8, 2003

Jill Skarvold and Jennifer Butze will update the school board on the service coordination and delivery of services to children from birth to age three.

LAK/smw

MEMO #: S-03-085
TO: School Board
FROM: Dr. Larry P. Nybladh, Superintendent
DATE: April 4, 2003
RE: First Reading of Policies

Attached please find the policies: Student Withdrawal/Drop Out (517), Student Activity Eligibility (541), Crisis Intervention and Student Support (553), Student Support (554), Sale, Disposal and Recycling of Books, Equipment and Supplies (School Properties Disposal Procedure) (833), and Community Use of School Facilities (904), for your review.

The Policy Review Committee recommends deletion of policy Student Support (554) and approval of the remaining policies as listed above.

LPN:mde
Attachments

❖ Policies and Procedures ❖

Code: 517
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Withdrawal/Dropout
Adopted: 8/26/1980
Revised: 12/8/1997
Reviewed: 11/23/1987 5/12/1992 12/8/1997
Policy: I. PURPOSE

The Moorhead School Board of Education for Moorhead Public Schools recognizes that the understanding and designing of school curriculum to meet the needs of potential dropouts is part of its mission to provide education for all students.

II. GENERAL STATEMENT OF POLICY

A. The Moorhead High School ~~guidance~~ counseling staff and Alternative Program directors shall review issues regarding potential dropouts and make efforts to find ways to provide alternatives for students to continue their education and experience success.

B. Any student under the age of 16 must attend school under Minnesota's Compulsory Education requirements. If any student between 16 and 18 years old who seeks to withdraw from school, and the student, the student's parent and/or guardian should must first meet with contact school personnel to discuss available educational opportunities and to sign a written election to withdraw from school, including the reason(s) for withdrawal.

C. The Senior High Principal shall ensure that students wishing to withdraw shall comply with statutes. Documentation, including signatures of ~~students parents~~ and ~~parents students~~ who withdraw from school, shall be kept as part of the former student's file. Documentation of efforts to contact families shall be included in files when students and their families do not comply.

D. The Instruction and Curriculum Advisory (ICAC) Committee shall annually:

(A) Determine/Review the number of dropouts of school-age students in the district and the reason for the dropout;

(B) Define existing programs within the district for dropouts and potential dropouts; and;

(C) Recommend

(2) Review programs or courses of action to meet the needs of dropouts and potential dropouts.

Upon receipt of the information from the committee, the Board shall take appropriate action:

Legal Reference:

Minnesota Statute 120A.122 (Compulsory Instruction)

Cross Reference:

Moorhead School Board Policy 515: School District Student Attendance

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❖ Policies and Procedures ❖

Code: 541
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Activity Eligibility
Adopted: 7/25/1994
Revised: 12/14/1998
Reviewed:
Policy: I. PURPOSE

The purpose of this policy is to ~~clarify~~define the eligibility, responsibilities and penalties that the Moorhead Public Schools system utilizes relating to the Minnesota State High School League rules. It is also the purpose of this policy to extend the rules, responsibilities and penalties to all extra- and co-curricular activities of the Moorhead Junior and Senior High Schools.

II. GENERAL STATEMENT OF POLICY

The Minnesota State High School League Rules regarding eligibility shall be extended to include all activities which are a part of the extra-curricular and co-curricular programs of Moorhead High School. These rules also extend to any junior high school student who participates in an event or program at the junior high or high school level.

The rule applies to the entire 12-month calendar year and any portion of an activity season which occurs prior to the start of the school year or after the close of the school year. Moorhead Area Public Schools follows all general rules and penalties related to activity eligibility provided by the MSHSL. The Athletic Eligibility Information can be accessed at www.mshsl.org, or by contacting the Moorhead High School Activities Office.

~~III. GENERAL ELIGIBILITY--In order to be eligible for participation in an activity, a student must be properly enrolled as defined by the Minnesota Department of Education and a bona fide undergraduate member of his or her school in good standing. A student who is under penalty of exclusion, expulsion or suspension whose character or conduct violates the MSHSL Student Code of Ethics is not in good standing and is ineligible for a period of time as determined by the principal.~~

GENERAL RULES:

- ~~1. ACADEMIC: To be eligible, a student must be making satisfactory progress toward the school's requirement for graduation.~~
- ~~2. GRADUATE: A student shall not be a graduate of a four (4) year high school or any secondary school.~~
- ~~3. MOOD-ALTERING CHEMICALS: During the calendar year, regardless of the quantity, a student shall not: (1) use a beverage containing alcohol; (2) use tobacco; or, (3) use or consume, have in possession, buy, sell, or give away any other controlled substance.~~

~~It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by her/his doctor.~~

~~PENALTIES: Mood-Altering Chemicals~~

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1. First Violation: After confirmation of the first violation, the student shall lose eligibility for the next two (2) consecutive activities or contests or two (2) weeks of a season in which the student is a participant whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.

2. Second Violation: After confirmation of the second violation, the student shall lose eligibility for the next six (6) consecutive activities or contests in which the student is a participant.

3. Third and Subsequent Violations: After confirmation of the third or subsequent violations, the student shall lose eligibility for the next twelve (12) activities or contests in which the student is a participant.

4. Accumulative Penalties: Penalties shall be accumulative beginning with and throughout the student's participation in any and all activities.

5. Denial Disqualification: A student shall be disqualified from all activities for nine (9) additional weeks beyond the student's original period of ineligibility when the student denies violation of the rule, is allowed to participate and then is subsequently found guilty of the violation.

IV. SEXUAL HARASSMENT/VIOLENCE: Sexual Harassment is a form of sexual discrimination which violates Section 703 of the Title VII of the Civil Rights Act for 1964, as amended, 42 U.S.C 2000e, et. seq., and Minnesota Statutes 363.01-14, the Minnesota Human Rights Act. Sexual Violence is a physical act of aggression that involves the touching of another's intimate parts, either above or underneath the other person's clothes, or forcing another to touch one's intimate parts, either above or underneath one's clothes.

Bylaw: During the school year, a student shall not violate the sexual harassment and sexual violence bylaws of the Minnesota State High School League. Interpretation: The bylaw applies to the entire school year and any portion of an activity season which occurs prior to the start of the school year or after the close of the school year.

In addition to the MSHSL penalties which follow, any complaint of harassment or violence towards another shall be reported to the building principal who shall also follow Moorhead School Board Policy 570- Prohibition of Harassment and Violence.

PENALTIES: Sexual Harassment Violations

1. First Violation: After determination of the violation, a student shall lose eligibility for the next two (2) consecutive activities or contests or two (2) weeks of a season in which the student is a participant, whichever is greater.

2. Second Violation: After determination of the second violation, the student shall lose eligibility for the next six (6) consecutive contests or activities in which the student is a participant.

3. Third Violation: After determination of the third or subsequent violations, the student shall lose eligibility for the next twelve (12) consecutive contests or activities in which the student is a participant.

4. Accumulative Penalties: Penalties for sexual harassment or violation shall be accumulative beginning with and continuing throughout the student's participation in any and all activities.

PENALTY: Sexual Violence

After determination of the violation of the sexual violence rules, the student shall lose eligibility for the next year, i.e. twelve (12) calendar months.

Students who violate any of the above rules will be referred to the Student Assistance Program.

V. STUDENT CODE OF ETHICS: A student participating in all Moorhead Senior High extra and co-curricular activities understand the MSHSL and Moorhead High School Student Code of Ethics and accepts the responsibilities. These codes are found in the MSHSL form 541.1 and below.

PENALTY: Student Code of Ethics

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~~Violation of the above responsibilities will be enforced with appropriate consequences and penalties. These consequences and penalties will be dependent upon the nature of the action or violation and school board policies.~~

~~Moorhead High School eligibility information and code of ethics includes rules, responsibilities and regulations in this policy. Rules not stated herein are available with the school principal. Moorhead High School Eligibility and Code of Ethics Form (administrative procedure 541.1) and Minnesota State High School League Athletic Eligibility Statement must be signed and returned to the Activity Director's office.~~

Legal References:

Section 703 of the Title 2000e, et. seq.

Minnesota Statute 363.01 - .14 (The Human Rights Act)

Cross Reference:

Moorhead School Board Policy 513: Moorhead Schools Student Attendance Policy

Moorhead School Board Policy 570: Prohibition of Harassment and Violence

Moorhead School Board Policy 571: Hazing Prohibition

Moorhead School Board Policy 572: Drug-Free Workplace/Drug-Free School

Moorhead School Board Policy 573: Tobacco-Free Environment

Moorhead School Board Policy 554: Student Activities

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❖ Policies and Procedures ❖

Code: 553

Category: Policy of the School Board / Moorhead, MN

Section: 500 STUDENTS

Name: Crisis Intervention and Student Support

Adopted: 1/8/1990

Revised: 12/14/1998

Reviewed: 12/14/1998

Policy: I. PURPOSE

~~The school district acknowledges that staff members encounter students and personnel in crisis resulting from situations such as but not limited to:~~

- ~~a. serious illness or death of a student, a close relative or friend of a student;~~
- ~~b. serious illness or death of a staff member;~~
- ~~c. suicide or other threats to a student's physical or psychological well-being;~~
- ~~d. harmful chemical involvement;~~
- ~~e. changes in the composition of one's family for any reason; and~~
- ~~f. other tragedies that would traumatize school-age children and youth/staff.~~

~~The psychological, emotional and educational impact of such crises can be significant for the individual, family and the school community.~~

A. The Moorhead Area School District recognizes that all learners may need support for at-risk issues and crisis situations. Crisis intervention and student support services is a proactive structure through which Moorhead Area Public Schools provides comprehensive education, prevention, intervention, postvention, and referral services to students.

B. The Moorhead School District acknowledges that staff members encounter students and personnel in crisis resulting from situations such as, but not limited to:

- 1. serious illness or death of a student, a close relative, or friend of student;
- 2. serious illness or death of a staff member;
- 3. suicide or other threats to a student's physical or psychological well-being;
- 4. harmful chemical involvement;
- 5. changes in composition of one's family for any reason; and
- 6. other tragedies that would traumatize school age children, youth and staff.

The psychological, emotional and educational impact of such crisis can be significant for the individual, family and school communities.

C. In accordance with Minnesota Statute 144.344 (Minnesota Health and Welfare Guidelines) students will receive necessary treatment for life threatening physical or mental illness.

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II. GENERAL STATEMENT OF POLICY

~~In accordance with Minnesota Health and Welfare guidelines (Minnesota Statute 144.344) which mandate that a minor child will receive necessary treatment for a life-threatening physical or mental illness, the school district charges the District Care Committee to establish and maintain a plan of action for identifying, preventing, and intervening in crisis situations and a plan of action for postvention. The plan is to include an appropriate response to crises affecting an individual building or a district-wide population.~~

~~The building principal is responsible for designating a crisis intervention team in each building. The principal insures that all personnel in their building are informed annually of this policy and of the procedural guidelines which comprise the action plan.~~

A. Moorhead students will have access to school-based professionals including licensed school teachers, counselors, nurses, social workers, and psychologists.

B. When appropriate, these professionals may extend these services to a student's family in order to best meet the needs of the student.

C. Student support services help maintain a safe learning environment and provide instruction, consultation, assessment, support and resources for students, their families and staff regarding crisis and at-risk issues.

D. Crisis Response Team Members will follow the Moorhead School District Crisis Emergency Procedures included in manuals at each building. Crisis Response Teams may include: Care Teams, Medical Emergency Teams and Security Teams.

Legal References:

Minnesota Statute 144.344 (Minnesota Health and Welfare Guidelines)

Cross References:

~~Moorhead School Board Policy 554: Student Support Policy 234: District Care Team Committee~~

Moorhead School Board Policy 710: School District Crisis Management Policy

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❖ Policies and Procedures ❖

Code: 554
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Support Policy
Adopted: 4/22/1988
Revised: 2/12/2001
Reviewed: 1/12/1998
Policy: Recommend deletion of this policy.

I. PURPOSE

The School Board of Moorhead Area Public Schools recognizes all learners may need support for at risk issues. Students will have access to school based professionals including licensed school counselors, nurses, social workers, and psychologists. Student support services is the proactive structure through which Moorhead Area Public Schools provides comprehensive education, prevention, intervention, postvention and referral services to students. When appropriate, these professionals may extend these services to a student's family in order to best meet the needs of the student. Student support services helps maintain a safe learning environment and provides instruction, consultation, assessment, support, and resources for students, their families and staff regarding at risk issues.

Cross Reference:-

Moorhead School Board Policy 533: Crisis Intervention Policy

Moorhead School Board Policy 710: School District Crisis Management Policy

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❖ Policies and Procedures ❖

Code: 833
Category: Policy of the School Board / Moorhead, MN
Section: 800 BUSINESS SERVICES
Name: Sale, Disposal and Recycling of Books, Equipment and Supplies (School Properties Disposal Procedure)
Adopted: 8/8/1978
Revised: 5/11/1998
Reviewed: 3/27/1990 3/22/1994 5/11/1998
Policy: I. PURPOSE

The school district shall be allowed to sell, give away, dispose of and/or recycle books, equipment and supplies that are no longer useful to the district.

II. GENERAL STATEMENT OF POLICY

1. The board shall be governed by the provisions of Minnesota Statute 123.36, Subd. 2, which reads as follows, "The board shall purchase, sell, and exchange school apparatus, furniture, stoves, buses, and other equipment as may be deemed necessary by the board for school purposes."
2. School property which has been released by its user as no longer needed for the school program shall first be offered to school administrators and other personnel for possible use in other phases of the school program.
3. When there is no reasonable use for school property within the school district, it may be offered for sale to school personnel and the general public. The administration shall place a value on the properties consistent with the market for such properties. In the event that the superintendent or designee deems that the property has no apparent value, said property can be disposed.
4. Where it appears that the sale value of the property will exceed 2,500, written sealed bids will be solicited.
5. Proceeds of sale of excess books and supplies shall be deposited in the general fund and proceeds of sale of excess equipment shall be deposited in the capital outlay account unless otherwise designated by the school board of Education.
6. Sales to Employees: No officer or employee of the school district shall sell or procure for sale or possess or control to any other officer or employee of the school district any property or materials owned by the school district unless sold at a public auction, or by the quotation procedure specified above, or by sealed bid after reasonable public notice where the employee is the highest bidder and is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district in any 12 month period. This section shall not apply to the sale of property or materials acquired or produced by the school district in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the normal course of the employee's duties.

Legal Reference:
Minnesota Statute 123.36, Subd. 2

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❖ Policies and Procedures ❖

Code: 904
Category: Policy of the School Board / Moorhead, MN
Section: 900 COMMUNITY RELATIONS
Name: Community Use of School Facilities
Adopted: 10/10/1978
Revised: 5/25/1993
Reviewed: 5/25/1993
Policy: I. PURPOSE

II. GENERAL STATEMENT OF POLICY

A. Rules and Regulations for Use of Buildings and Grounds

1. All persons are welcome and encouraged to attend authorized public activities or meetings and to use properly the areas or equipment scheduled or made available for such use.
2. Upon entering school property, all persons not described in paragraph above who are not employed or assigned by the School District are required to secure permission from the principal or other school officials to remain on the school premises.
3. No person shall deface, damage, destroy or in any way vandalize school property.
4. No person shall commit any act which disrupts the educational process or program or interferes with the entrance to or egress from school property by other persons.
5. No person shall commit any act leading to or constituting a breach of the peace.
6. No person shall use offensive or abusive conduct, or language against any person or persons on school property.
7. Any person on the school premises who is violating the above or without proper business authorization shall be considered trespassing. If a person is asked to leave the school premises by a school or police official and refuses to do so, he/she shall be considered to be trespassing. Persons having been ordered to leave the premises by a school or police official shall re-enter said premises only with written approval of the principal or an official designated by him/her.
8. No written material shall be distributed in school buildings or on school property without permission of the building administrator or other officials designated by the building administrator. This does not apply to non-school activities or groups, individuals, organizations utilizing school facilities on a rental or community function permit.

B. General Rules and Regulations Governing Use of School Buildings and Properties

1. School groups and organizations have first priority for use of school facilities. This would include parent-teacher organizations and school-sponsored groups or activities.

Second priority goes to Community Education activities. Once space has been reserved for Community Education, and the event or class has been publicized, the activity cannot be displaced.

Third priority is for programs sponsored by Moorhead Parks and Recreation.

Lowest priority is to community groups approved for free uses and to rentals.

Use of school facilities shall not interfere with the regular educational program without special permission of the School Board.

2. Application for use of buildings or grounds must be made through the building administrator of each building. Final approval of the request shall be through the Director of Property Services and shall only be finalized after applicant has received a signed copy of the Building Use Request.
3. The school plant will not be opened for use except upon presentation of an official Building Use Request Form 904.1 at the building. Use of building will be limited to the terms of the request.
4. Rental charges shall be made in accordance with the schedule of rental rates. THESE CHARGES CANNOT BE CHANGED WITHOUT OFFICIAL APPROVAL BY THE SCHOOL BOARD.
5. The applicant agrees to assume full responsibility for injury to persons and damages to property that may occur in the section of the building they are using. If the activities proposed seem to involve more than usual hazards, the School Board may require the applicant to take out liability insurance.
6. The custodian on duty will supervise the operation of the physical plant, and shall not be required to supervise groups or activities. During any time when the school heating plant is in operation, the building may not be occupied by any community group unless a qualified custodian is present.
7. Building must be vacated by 10:30 p.m. Holder of the request will be charged custodial overtime beyond that hour per existing labor agreements (see page 3, #19). Programs must be concluded in time for clearance of building in accordance with the terms of the permit.
8. Administrators may use the building for group and committee meetings in the evenings. Administrators must assume full responsibility for the building if the custodian is not on duty. Administrators may not give keys to non-school employees for the use of school buildings unless approved by the superintendent or his/her designee.
9. Sunday, vacation and custodial employee holidays: community use of school buildings shall not be permitted except with the approval of the superintendent or his/her designee.
10. No flag except the United States national flag and the Minnesota state flag shall be displayed at any time or in the school buildings or grounds without the special permission granted by the superintendent of schools or his/her designee.
11. Coffee and cookies may be served without using the kitchen. The organization must provide its own cups, coffee, cream, etc. If available the school will provide coffee making equipment. Preparing coffee is the responsibility of the organization.
12. Permission to use gymnasiums and other school physical education or athletic facilities does not include the use of supplies or equipment. Use of equipment is permitted only when the leader is competent to instruct and permission has been granted by the building administrator. Supplies are not furnished at any time.
13. Motion pictures projectors, sound equipment, etc. may be operated only by those approved by the person responsible for audiovisual equipment in the building.
14. Street Shoes in Gymnasium: Every user is required to take every reasonable precaution to see that snow, water, or mud are removed from shoes before persons are admitted to the gymnasium.
15. Leaders shall confine the members of their group to the facilities stated on the permit. Unauthorized use of other areas in the buildings will result in additional fees being billed to the renter.
16. Smoking is prohibited on school district property with the sole exception of the designated areas at Townsite Centre.

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17. Violation of any of the rules governing the use of the school buildings by any person or organization shall be sufficient grounds for canceling the request and for denying future applications from such persons or organizations. Failure to make payment for utilizing said facilities within 45 days of use will result in termination of future use of school facilities.

18. For days and hours when normal staff is not on duty, all labor rates will be charged at the appropriate contractual agreement with additional charges made for social security, PERA, LTD, and workers' compensation, ~~which presently would be an additional sixteen percent (16%) (see page 2, #7).~~

19. Additional regulations apply to the use of the high school auditorium. These regulations are available in the building administrator's office.

C. Free Use of School Facilities (reference limited Open Forum Policy)

1. The following nonprofit groups have been approved for free use of school buildings during the hours that custodians are on duty. Those groups must vacate the building by 10:30 p.m. unless special permission is granted, or a charge equal to the custodial overtime hourly-rate will be made for each hour or part of an hour beyond 10:30 p.m. (This time limit does not apply to parent-teacher groups for their regular scheduled meetings.) Convention or large meetings are not included.

FREE USE OF FACILITIES SHALL BE GRANTED TO:

Community Education Classes

Moorhead Service Clubs

Official Elections

Moorhead Civic Organizations

Political Party Caucuses

~~Moorhead Jaycees~~

League of Women Voters

Youth Groups: (i.e., Boy Scouts, Girl Scouts, Cub Scouts, Brownies, 4-H Clubs, Marlin Swim Club Camp Fire)

Clay County ~~Association of Retarded Citizens~~ ARC

Moorhead Parks & Recreation Programs

Moorhead School Groups & Organizations

Moorhead Healthy Community Initiative

2. Other nonprofit organizations and school related groups that are approved by the superintendent of schools or his/her designee.

3. Equal Access Act: Title VIII of Public Law 98-377

Limited Public Forum - All Secondary Buildings

1. Any non-curriculum related extracurricular group, so long as it is not disruptive, discriminatory or illegal.
2. Arrangements must be made through the building administrator's office.
3. Non-instructional time is defined as before and after school. The lunch period is part of the instruction time.
4. The meeting must be voluntary and initiated by students.
5. The meeting must not be sponsored by the school, the government, or their agents or employees.
6. School employees may be present at the meeting "Only in a nonparticipating capacity".
7. The meeting must not "materially and substantially interfere with the orderly conduct of educational activities".
8. "Non-school persons may not direct, conduct, control, or regularly attend activities of student groups".

D. Cafeteria Facilities

1. Banquets and dinners served in ISD 152 cafeterias shall be limited to community groups and rentals.
2. Use of the kitchens and kitchen equipment shall be granted only upon the condition one or more food service employees or approved person familiar with the operation of the food service program are present and the rental fee is paid according to the fee schedule.

E. Fees for Use of Kitchens/Swimming Pool by Groups Approved for Free Use of School Facilities:
Since the policy of the School Board is to permit the use of the kitchen equipment only upon condition that one or more lunchroom employees are present, kitchen facilities are not included free to any group. The rental fees for the above groups are as follows:

1. Fees for Kitchen:

- a. Opening fee for use of kitchen ----- \$10.00
- b. Employees will be paid the rate approved in the salary settlement (see page 3, #19).

2. Fees for Swimming Pool:

- a. The above groups shall pay a fee of \$20.00 to help cover the cost of cleaning and maintaining the pool. This fee is not charged to approved Moorhead school groups or activities sponsored by the recreation department or community education classes.
- b. A certified life guard is required and must be provided by the group using the pool.

F. Schedule of Rental Fees for Non-Commercial Groups and/or Groups Selling Tickets for Admission

1. The following fees are for non-commercial groups that are not approved for free use of school facilities. These groups include church organizations, private school groups, other public schools and community organizations. The listed fees are to be charged for four (4) or less hours. Time in addition to four (4) hours will be on an hourly basis on a proportionate rate. Those groups that are listed under Free Use of School Facilities will be charged if an entrance fee is charged to the activity. This means that if tickets are sold to the general public for admission then Schedule F will apply. These fees DO NOT include supervisors, ticket takers, concessions or the use of the kitchen for making coffee.

A. K-12 Buildings

Sr. High Auditorium -- 40.00
2-4/hr= 80.00; Each addl. beyond 4hr= 20.00
A \$250 advance deposit for the use of equipment will be required.
Sr. High Field ----- 50.00
2-4/hr =100.00; Each addl. beyond 4 = 25.00
Sr. High Gymnasium -- 40.00
2-4/hr= 80.00
Each addl. beyond 4hr= 20.00
Swimming Pool ----- 50.00
Community Swim --.50/person
Sr. High Half Gym --- 25.00
Sr. High Cafeteria --- 20.00
Sr. High Kitchen ----- 20.00
Sr. High Classroom --- 15.00

Jr. High Kitchen ----- 20.00
Jr. High Gym ----- 60.00
Jr. High Cafeteria --- 20.00
Jr. High Football --- 100.00
Jr. High Classroom -- 15.00

Elementary Kitchen --- 20.00
Elementary Gymnasium - 40.00
Elementary Cafeteria - 20.00
Elementary Field ---- 100.00
Elementary Classroom - 15.00

Approved Groups: Groups will be charged for real costs incurred in pool usage. In most instances, this will be limited to the charge for the life guard(s). The rental will include the use of the locker room and shower facilities. Groups will be required to provide proper supervision of all ancillary areas.

G. Fees for audiovisual Equipment

45

I. Audiovisual equipment, lighting and public address systems may be operated only by those approved by the person responsible for audiovisual equipment in the building. Approval may be given to individuals outside the school system if training and experience are satisfactory. This equipment must be requested in advance.

H. Rental of school buses by non-school groups is discouraged and not permitted except by special permission from the superintendent or his/her designee.

Legal References:

Minnesota Statute 123.36 (School Houses and Sites, Independent School Districts)

Title VIII of Public Law 98-377 (Equal Access Act)

Cross Reference:

Moorhead School Board Policy 903: School District Community Relations

[Search Again](#)



To: Dr. Larry P. Nybladh

From: Mark Weston *mw*

Date: April 1, 2003

RE: Voyager Demolition

At this time I am requesting permission to go out for bid on the demolition of the six buildings at the voyager complex. As you might recall, the school district has levied through Health & Safety for the demolition of these buildings. Zerr-Berg Architects have prepared the bid specification relating to the scope of work for this project. After the proposed bid opening on May 6, and school board approval on May 12, 2003 it is estimated the demolition will occur between June 9 and July 25, 2003. Please contact me should you require any further information regarding this project.

Suggested Resolution: Move to approve the advertising of bids for the demolition of the six buildings at the Voyager Complex.

MLW/dmh

OFFICE OF TEACHING & LEARNING MEMO #: I.03.166



TO: Dr. Larry Nybladh

FROM: Lynne Kovash *LK*

SUBJECT: RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF PROBATIONARY TEACHERS

DATE: April 4, 2003

At the March 24, 2003 school board meeting the reduction of 7.82 full time equivalent (FTE) teachers was approved. The reduction of these positions is related to the projected declining enrollment.

Additional staffing reductions are due to contractual issues, teachers returning from leaves and filling vacancies during the year. Title I/AOM probationary staff has been reduced to provide flexibility for staffing in the elementary schools.

<u>Reductions</u>	<u>FTE</u>
Statutory reasons (i.e. licensure, etc)	4.0
Teachers returning from leave	3.857
Temporary positions due to mid year vacancies	2.0
Title I to be replaced	<u>.556</u>
Total	10.413

* Reductions due to enrollment decline 3.40

* Attrition due to retirements and resignations have minimized the need for additional reductions.

Consider the attached resolution directing the administration to effect termination and non-renewal of the position of the probationary teachers as listed below:

Termination and Non-Renewal of Contracts

<u>Name</u>	<u>Position</u>	<u>FTE</u>
Louanne Strom	Elementary	1.0
Stephenie Herbranson	Elementary	1.0
Amy Hansen	Elementary	.50
Claudia Araujo	Elementary	1.0
Jennifer Beyer	Title 1/AOM	.50
Carrie Lawrence	Title 1/AOM	1.0
Robecca Fisher	Title 1/AOM	.7
Dawn Barrera	Title 1/AOM	.65
Tamara Gunwall	Title 1/AOM	.50
Melissa Barber	Title 1/AOM	.286
Brent Aasby	Math -Secondary	1.0
Lisa Pemelton	Math-Secondary	1.0
Dave Fortin	English-Secondary	1.0
April Schurman	Art-Secondary	.357
Angela Schneibel	Science-Secondary	.50
Chad Olson	Social Studies-Secondary	1.0
Stacy Keeping	Special Education	1.0
Kim Melander	Alternative Education	.393

Termination & Non-Renewal of contracts (with offer of partial reemployment)

Diane Wicklund	Business-Secondary	from 1.00 to .93
Justin McKenzie	English-Secondary	from 1.00 to .643

Suggested Resolution: Move to approve the resolution directing the administration to effect termination or reduction and non-renewal of probationary teacher contracts as presented.

LAK/smw
Attachment



TO: Dr. Larry Nybladh

FROM: Lynne Kovash *LK*

SUBJECT: RESOLUTION RELATING TO THE OFFERING OF PART-TIME
TEACHING CONTRACTS TO PROBATIONARY TEACHERS.

DATE: April 4, 2003

Consider the resolution below directing the administration to offer part time teaching contracts to the probationary teachers as listed below:


	Current Contract	Reduction	Contract Offer
Diane Wicklund	1.00	.07	.93
Justin McKenzie	1.00	.357	.643

SUGGESTED RESOLUTION: Move to approve that the probationary teachers non-renewed at the end of the 2002-03 school year as listed above shall be offered part-time teaching contracts for the 2003-04 school year as described.

LAK/smw

MEMO #: S-03-095

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent 

DATE: April 11, 2003

RE: Proposal for 2004-2005 Principal Realignment Plan

Please find attached copy of a proposal for the 2004-2005 Principal Realignment Plan. The realignment plan is categorized by principal and by school building. The development and announcement of this plan at this time is for the purposes of planning and preparing for the various transitions which will take place in the coming year as the district approaches full implementation of the Master Facility Plan and the Educational Enhancement Plan in the Fall of 2004. The tentative placement of building level administration will be critical in providing leadership to the transitional efforts.

As you are aware, I have spent significant time in the past few months meeting individually and collectively with the principals. A consensus building process was used which has allowed for significant input by the principals. The proposal reflects the goals I had for this process of using attrition to downsize the level of administrative staffing, prioritizing the needs of the district, and seeking the most appropriate job fit for principals and positions. The consensus process has resulted in support for this proposal by all principals.

The School Board will be asked to formally consider action on this proposed plan at the April 28, 2003 meeting.

LPN:mde
Attachment



MOORHEAD AREA PUBLIC SCHOOLS

2004-2005 Principal Realignment Plan

(By Principal)

Dr. Larry P. Nybladh, Superintendent
April 14, 2003

Principal

Current Assignment

2004-2005 Tentative Assignment

Boyle, Gene

H.S. Principal - MSH

H.S. Principal - MSH

Henegar, Russ

H.S. Assistant Principal - MSH

H.S. Assistant Principal - MSH

Kopperud, Kevin

Elementary Principal - Edison

Elementary Principal - K-5 (Currently
Robert Asp)

Lawrence, David

J.H. Assistant Principal - MJH

H.S. Assistant Principal - MSH

Moyano, Anne

Elementary Principal - Probstfield

Elementary Principal - K- 5 (New
Elementary)

Myers, Betty

Elementary Principal - Robert Asp

Retired (effective: 6-30-04)

Naugle, Matt

Elementary Principal - Washington

M.S. Assistant Principal - New Middle
School

Schmid, Mary Jo

Elementary Principal - Riverside/
District Staff Development Coor.

Elementary Principal - K-5 (Currently
MJH)

Siggerud, Mike

H.S. Assistant Principal - MSH

Retired (effective: 8-15-03)

Tupper, Colleen

J.H. Principal - MJH

M.S. Principal - New Middle School



Dr. Larry P. Nybladh, Superintendent
April 14, 2003

MOORHEAD AREA PUBLIC SCHOOLS

2004-2005 Principal Realignment Plan (By School Building)

School Building

Current Assignments

2004-2005 Tentative Assignments

Moorhead Senior High

Gene Boyle, Principal
Mike Siggerud, Asst. Principal
Russ Henegar, Asst. Principal

Gene Boyle, Principal
Russ Henegar, Asst. Principal
David Lawrence, Asst. Principal

Moorhead Junior High

Colleen Tupper, Principal
David Lawrence, Asst. Principal

Discontinued

Edison Elementary

Kevin Kopperud, Principal

Discontinued

Probstfield Elementary

Anne Moyano, Principal

Discontinued

Riverside Elementary

Mary Jo Schmid, Principal

Discontinued

Washington

Matt Naugle, Principal

Discontinued

Moorhead Middle School (New)

N/A

Colleen Tupper, Principal
Matt Naugle, Asst. Principal

K-5 Elementary School
(Currently Robert Asp)

N/A

Kevin Kopperud, Principal

K-5 Elementary School (Currently MJH)

N/A

Mary Jo Schmid, Principal

K-5 Elementary School (New)

N/A

Anne Moyano, Principal



To: Dr. Larry P. Nybladh

From: Mark Weston *MLW*

Date: April 9, 2003

RE: Bid Package 2 Robert Asp. & Jr. High K-5 Conversion

On Tuesday, April 8, 2003 at 2:00 p.m. the school district opened bid package 2 for the K-5 conversion for the Robert Asp Elementary and the Junior High School. Because of the short time period between the bid opening and the school board meeting, bid tabulation sheets will not be verified and prepared for mailing prior to the April 14 school board meeting. I will bring bid tabulation sheets and a suggested resolution to the regularly scheduled school board meeting on April 14, 2003.

Suggested Resolution: Move to approve bid package two recommended by Kraus-Anderson in the amount of (to be determined) for the Robert Asp Elementary School and Moorhead Jr. High School.

MLW/dmh

5-mg-BOS
4-28-03

INDEPENDENT SCHOOL DISTRICT #152

School Board Meeting
Board Room - Townsite Centre
810 Fourth Avenue South

April 28, 2003

7:00 p.m.

MISSION STATEMENT: To develop the maximum potential of every learner to thrive in a changing world.

ATTENDANCE:

Jim Cummings _____	Carol A. Ladwig _____
Lisa Erickson _____	Kristine Thompson _____
Anton B. Hastad _____	Bill Tomhave _____
Sonia Hohnadel _____	Larry P. Nybladh _____

AGENDA

1. **CALL TO ORDER**

- A. Pledge of Allegiance
- B. Preview of Agenda - Dr. Larry P. Nybladh, Superintendent
- C. Approval of Meeting Agenda

Moved by _____ Seconded by _____
Comments _____

- D. **"We Are Proud"** of Moorhead teams that placed first at the Moorhead Regional Destination ImagiNation Tournament held March 22 at Moorhead High School.

Moorhead's Regional Tournament is one of nine Destination ImagiNation Regional Tournaments in Minnesota. First-place and second-place winners from Moorhead's Regional Tournament qualified to represent the region at the Destination ImagiNation State Tournament on April 12, 2003, in Eden Prairie, Minn.

SCHOOL BOARD AGENDA - April 28, 2003

PAGE 2

Moorhead teams that placed first or second at the regional tournament are:

A Change in Direction - Elementary Level

1st place: Moorhead Elementary STEP Program

Team Members: Grace Clark, Kristie Cossette, Allison Mead, Adam Stein, Joni Klovstad and Adam Morgan. Team Manager: Susan Clark

Once Improv a Time - Elementary Level

2nd place: Moorhead Elementary STEP Program

Team Members: Megan Lilja, Elise Sperling, Brooke Starkweather, Rachel Phelps, and Abigail Phelps. Team Manager: Carolyn Phelps

Theater SmARTS - Middle Level

1st place: Moorhead Junior High STEP Program, Moorhead

Team Members: Sarah Kenz, Kelsey Keimig, Jennifer Astrup, Tom Bergland, Jessamy Alto, Caroline Moos and Matt Cerar. Team Manager: Sandy Kenz

The Theater SmARTS team tied for fifth at the state competition April 12.

- E. Matters Presented by Citizens/Other Communications
(Non-Agenda Items)

2. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine, and have been made available to the Board at least two (2) days prior to the meeting; the items will be enacted by one resolution. There will be no separate discussion of these items unless a board member or citizen so requests, in which event that item will be removed from this agenda and considered under separate resolution. To the extent possible, board member inquiries on consent agenda items are to be made directly to the district administration prior to the time of the meeting.

A. TEACHING/LEARNING MATTERS - Kovash

(1) Approval of Funding - Page 7

(2) Acceptance of Gifts - Page 8

B. BUSINESS SERVICE MATTERS - Weston

SCHOOL BOARD AGENDA - April 28, 2003

PAGE 3

C. HUMAN RESOURCE MATTERS- Nielsen

- (1) Approval of Change in Employment Contract- Page 9
- (2) Acceptance of Early Retirements - Page 10
- (3) Approval of Family/Medical Leave - Page 11
- (4) Approval of New Employees - Page 12
- (5) Acceptance of Resignation - Page 13

D. SUPERINTENDENT MATTERS - Nybladh

Suggested Resolution: Move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____
Comments _____

3. COMMITTEE REPORTS

**4. APPROVAL OF BID PACKAGE FOUR FOR NEW MIDDLE SCHOOL: Weston
Pages 14-18**

Suggested Resolution: Move to approve Bid Package Four recommended by Kraus-Anderson in the amount of \$15,670,322 for the New Middle School.

Moved by _____ Seconded by _____
Comments _____

**5. APPROVAL OF BID PACKAGE THREE FOR NEW ELEMENTARY SCHOOL:
Weston
Page 19**

Suggested Resolution: Move to approve Bid Package Three recommended by Kraus-Anderson in the amount of (to be determined) for the New Elementary School.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - April 28, 2003

PAGE 4

6. **APPROVAL OF CONSTRUCTION ALTERNATES:** Weston

Pages 20-22

Suggested Resolution: Move to approve the alternates as presented in the amount of \$911,516.

Moved by _____ Seconded by _____
Comments _____

7. **APPROVAL OF POLICY:** Nybladh

Pages 23-24

Suggested Resolution: Move to approve policy, Student Withdrawal/Drop Out (517), as presented.

Moved by _____ Seconded by _____
Comments _____

8. **APPROVAL OF POLICY:** Nybladh

Pages 25-28

Suggested Resolution: Move to approve policy, Student Activity Eligibility (541), as presented.

Moved by _____ Seconded by _____
Comments _____

9. **APPROVAL OF POLICY:** Nybladh

Pages 29-31

Suggested Resolution: Move to approve policy, Crisis Intervention and Student Support (553), as presented.

Moved by _____ Seconded by _____
Comments _____

SCHOOL BOARD AGENDA - April 28, 2003

PAGE 5

10. **APPROVAL TO DELETE POLICY:** Nybladh

Pages 32-33

Suggested Resolution: Move to approve deletion of policy, Student Support (554), as presented.

Moved by _____ Seconded by _____

Comments _____

11. **APPROVAL OF LITERACY AND LANGUAGE ARTS CURRICULUM:** Kovash

Pages 34-48

Suggested Resolution: Move to adopt the Elementary Literacy Plan and Literacy Belief Statement for Moorhead Area Public Schools as attached.

Moved by _____ Seconded by _____

Comments _____

12. **APPROVAL OF 2004-2005 PRINCIPAL REALIGNMENT PLAN:** Nybladh

Pages 49-51

Suggested Resolution: Move to approve the 2004-2005 Principal Realignment Plan as presented.

Moved by _____ Seconded by _____

Comments _____

13. **OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD**

14. **ADJOURNMENT**

SCHOOL BOARD AGENDA - April 28, 2003**PAGE 6****CALENDAR OF EVENTS**

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MCA (Grade 10 - Reading)	April 29		
MCA (Grade 11 Math)	April 30		
Staff Development Com	April 30	All Day	Board Room
Joint Powers Com	May 1	7 am	City Hall
Human Rights Com	May 1	3:45 pm	Board Room
Junior High PTAC	May 1	7 pm	Library
Edison PTAC	May 5	7 pm	Library
Washington PTAC	May 5	6:30 pm	Library
Continuing Ed Com	May 6	6:45 am	T and T Cafe
Robert Asp PTAC	May 6	7 pm	Library
Educ Mhd Recog Dinner	May 8	6 pm	Concordia Centrum
Indian Educ Parent Com	May 8	5 pm	TBD
ECFE Adv Council	May 8	7 pm	Lincoln
School Board	May 12	7 pm	Board Room
Youth Advisory	May 14	7 am	Law Enfor Center
Safety Com	May 15	9:30 am	TBD
Instr and Curr Adv Council	May 15	7 am	Board Room
Supt's Adv Council	May 15	7 pm	Board Room
Honor's Banquet	May 18	6 pm	Concordia
Staff Dev Com	May 19	3:45 pm	TBD
Policy Review Com	May 19	7 pm	Board Room
Probstfield PTAC	May 19	7 pm	Library
Senior High PTAC	May 19	6:30 pm	Library
Riverside PTAC	May 20	7 pm	Library
Clay County Jt Powers	May 21	3:30 pm	Courthouse
Interagency Early Interv	May 21	12 pm	Family Service Center
Spec Ed Parent Adv Council	May 22	12 pm	TC Rm 266
Memorial Day Holiday	May 26	No School	
Technology Com	May 27	3:45 pm	TBD
School Board Retirement Tea	May 27	5:30 pm	Board Room
School Board	May 27	7 pm	Board Room
Baccalaureate Ceremony	May 28	7 pm	HS Auditorium
Activities Council	May 28	7 am	Board Room
Academic Awards Ceremony	May 29	7 pm	HS Auditorium
Last Day for Seniors	May 30		
Graduation	June 1		
Last Day for Students (K-11)	June 4		
Last Day for K-12 Staff	June 5		

OFFICE OF TEACHING & LEARNING MEMO #: I.03.179



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Carl Perkins funding
DATE: April 22, 2003

The following request for a training activity has been approved for funding by the Lakes Country Carl D. Perkins and Tech Prep Consortia:

Training Activity: Nicole Odegard to attend the Electronic Portfolio Training, April 16, 2003 in Fergus Falls. Expenses may be used for registration, mileage, and substitute but may not exceed \$123.00.

SUGGESTED RESOLUTION: Move to approve the Carl D. Perkins funding of \$123.00 for Nicole Odegard to attend the Electronic Portfolio Training, April 16, 2003 in Fergus Falls.

LAK/smw

OFFICE OF TEACHING & LEARNING MEMO #: I.03.181



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Gift Acceptance
DATE: April 22, 2003

Moorhead Elementary Orchestra Program has received a full-size French violin and case in honor of Lorence P. Swaggert. The violin was donated by John R. Dobbs and the appraised value is \$1,125.00.

Early Childhood Program, Community Education has received a donation of 76 Boyd's Bears stuffed toys to give to children. The gift was donated by Boyd's Bears to the Knights of Columbus organizations around the state. The Boyd's Bears are valued at \$1,500.00.

The Excel Program has received \$2,500.00 from the American Legion Charitable Gambling and \$300.00 from the Probstfield PTAC. The money will be used for transportation of students to the Excel Program.

SUGGESTED RESOLUTION: Move to approve the gifts as listed and direct administration to send a note of thanks to the organizations and individuals.

LAK/smw

APR 21 2003

MEMORANDUM P 03.049

TO: Dr. Larry Nybladh

FROM: Ron Jensen

DATE: April 22, 2003

SUBJECT: Change in Employment Contract

The administration requests approval of the change in employment contract of the following person:

Sue Winter Secretary to Teaching & Learning, B24 (15) to Confidential
Secretary, Human Resources, B24 (12) \$17.03 per hour, effective
August 4, 2003. (Replace Sharol Hegna)

Suggested Resolution: Move to accept the change in contract for Sue Winter as presented.

RN:sh

APR 21 2003

MEMORANDUM P 03.046

TO: Dr. Larry Nybladh
FROM: Ron [Signature]
DATE: April 22, 2003
SUBJECT: Early Retirement

The administration requests approval of the Early Retirement of the following persons:

Gene Eidem Custodian, Senior High, effective May 9, 2003.

Marv Thompson Custodian, Thomas Edison, effective July 31, 2003.

Suggested Resolution: Move to accept the Early Retirement for Gene Eidem and Marv Thompson as presented.

RN:sh

APR 21 2003

MEMORANDUM P 03.047

TO: Dr. Larry Nybladh
FROM: Ron Nielsen
DATE: April 22, 2003
SUBJECT: Family/Medical Leave

The administration requests a Family/Medical Leave for the following persons:

Melanie Fierstine Social Worker, Senior High/Riverside, to begin around May 22, 2003 until June 5, 2003.

Peyman Kadir Paraprofessional, ABE, to begin around June 29, 2003 for two months.

Suggested Resolution: Move to approve the Family/Medical Leave for Melanie Fierstine pursuant to Section IV Article 38, of the Teachers' Master Contract and Article VIII, Section 2, of the Paraprofessional Master Agreement for Peyman Kadir.

RN:sh

TO: Dr. Larry Nybladh

FROM: Ron Espeland

DATE: April 23, 2003

SUBJECT: New Employees

The administration requests approval of the employment of the following persons subject to satisfactory completion of federal, state, and school district statutes and requirements:

Matthew Omvig Custodian, Senior High, A12 (3), \$10.72 per hour, effective April 23, 2003. (Replace Wade Harles)

Morgan Espeland Physical Science Teacher, Senior High, BA+15 (0) \$28,047.00, effective for the 2003-2004 school year. (Replace John Schultz)

Suggested Resolution: Move to approve the employment of Matthew Omvig and Morgan Espeland as presented.

RN:jg

MEMO #: P.03.051

TO: Dr. Larry P. Nybladh, Superintendent
FROM: Ron Nielsen, Director of Human Resources
DATE: April 23, 2003
RE: Resignation

The administration requests the approval of the resignation of the following person:

Kevin Johnson Custodian, Senior High, effective May 8, 2003.

Suggested Resolution: Move to accept the resignation of Kevin Johnson as presented.

RN:jg



To: Dr. Larry P. Nybladh

From: Mark Weston *mw*

Date: April 22, 2003

RE: Bid Package 4 New Middle School

On Thursday, April 17, 2003 at 2:00 p.m. the school district opened bid package 4 for the New Middle School. Attached you will find the bid package analysis and recommendations from Kraus-Anderson. I will bring the bid tabulation sheets to the regularly scheduled school board meeting on April 28, 2003.

Suggested Resolution: Move to approve bid package four recommended by Kraus-Anderson in the amount of \$15,670,322. for the New Middle School.

MLW/dmh

Attachments



KRAUS-ANDERSON® CONSTRUCTION COMPANY
CONTRACTORS & CONSTRUCTION MANAGERS

April 28, 2003

Mark Weston
Independent School District 152
810 4th Avenue South
Moorhead, MN 56560

Re: New Moorhead Middle School
BP-4 – General Construction, Mechanical and Electrical
Moorhead, MN

Dear Mr. Weston:

Kraus-Anderson has completed the review of the bids that were received on April 17, 2003, for BP-4 – General Construction, Mechanical and Electrical – New Moorhead Middle School in Moorhead, Minnesota.

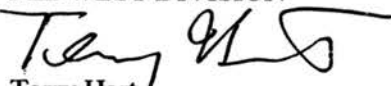
Please see attached the Bid Package Analysis and Bid Tabulations for Bid Division Nos. 1 through 44 dated April 28, 2003.

We are recommending award of bids to Bid Divisions as indicated on the attached Bid Package Analysis. We are also recommending award of Alternate Nos. 5,7,8 and 9 as listed on the attached Bid Package Analysis. These Alternates have been reviewed with the District's Administrative Staff for incorporation into the project. The Bid Package Analysis highlights in bold, and calls out in the "remarks" column, the Bid Divisions and Alternates which are being recommended for award at this time.

Please contact us if you should have any questions regarding these recommendations.

Very truly yours,

KRAUS-ANDERSON CONSTRUCTION COMPANY
MIDWEST DIVISION


Terry Hart
Senior Project Manager

TH/rh
Enclosure

c: Ted Rozeboom, RMA

Midwest Division - Moorhead Office
639 Center Avenue, Moorhead, MN 56560
Phone: (218) 287-4650 Fax: (218) 287-4992
Equal Opportunity Employer



KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

New Moorhead Middle School

Bid Package Analysis - Bid Package 4; General Construction, M&E

Moorhead Area Schools (ISD 152)

4/28/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
4	1,2,4	Site Grading, Site Utilities, Landscaping	\$ 907,390	Hough	\$949,902	(\$42,512)	4	Recommend Award
4	3	Asphalt Paving, curb and gutter	\$ 545,280	Aggregate Industries	\$488,000	\$57,280	2	Recommend Award
4	5,7	Concrete	\$ 1,295,745	Meinecke Johnson	\$1,045,000	\$250,745	3	Recommend Award
4	6	Metal Fabrication Supply	\$ 250,500	And. Iron Works	\$168,620	\$81,880	4	Recommend Award
4	8	Millwork / Architectural Woodwork Supply	\$ 395,520	North American Caseline	\$326,537	\$68,983	3	Recommend Award
4	9	Traffic Coatings	\$ 54,800	Diversified Coatings	\$33,874	\$20,926	3	Recommend Award
4	10	EIFS	\$ 128,200	Young and Davis	\$77,735	\$50,465	3	Not awarded due to award of alternate 9
4	11,12	Metal Wall Panels, Roofing and Flashing	\$ 1,000,528	Thompson	\$640,000	\$360,528	8	Recommend Award
4	13	Sprayed Fire Resistive Materials	\$ 234,380	Custom Drywall	\$181,000	\$53,380	1	Recommend Award
4	14	Joint Sealers	\$ 50,000	Ellenson	\$37,780	\$12,220	3	Recommend Award
4	15	HM-Wood Doors, Frames, Finish Hardware	\$ 245,200	Central Door & Hardware	\$248,068	(\$2,868)	2	Recommend Award
4	16	Sectional / Coiling Overhead Doors	\$ 42,000	Advance Garage Door	\$30,983	\$11,017	1	Recommend Award
4	17	Aluminum Entrances, Curtainwall, Glazing	\$ 1,238,599	Minkota	\$935,497	\$303,102	3	Recommend Award
4	18	Drywall & Plaster	\$ 1,248,910	Custom Drywall	\$1,148,000	\$100,910	3	Recommend Award
4	19	Tile Work	\$ 357,856	McArthur Tile	\$365,000	(\$7,144)	1	Recommend Award
4	20	Terrazzo	See alternates	Advance Terrazzo		\$0	2	See Alternate 2,3
4	21, 24	Acoustical Ceilings/Panels, Carpet and VCT	\$ 552,717	Flament Ulman	\$518,947	\$33,770	7	Recommend Award
4	22	Resilient Athletic Flooring	See alternates	Beynon Sport Surfaces		\$0	5	Recommend Award
4	23	Wood flooring	\$ 121,414	Athletic Performance	\$117,950	\$3,464	5	Further review required
4	25	Paint	\$ 232,466	Steinbrecher	\$186,600	\$45,866	5	Recommend Award
4	26	Visual Display Boards	\$ 45,000	Lake Country Resources	\$38,360	\$6,640	6	Recommend Award
4	27	Display Cases	\$ 17,500	Bartley	\$6,190	\$11,310	4	Recommend Award

KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

New Moorhead Middle School

Bid Package Analysis - Bid Package 4: General Construction, M&E

Moorhead Area Schools (ISD 152)

4/28/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
4	28	Toilet Compartments, Accessories/Misc	\$ 45,200	Building Material Supply	\$29,970	\$15,230	3	Recommend Award
4	29	Metal Lockers	\$ 257,900	Haldemann Homme	\$266,166	(\$8,266)	3	Recommend Award
4	30	Operable Partitions	\$ 27,500	Hauenstein & Burmeister	\$29,161	(\$1,661)	4	Recommend Award - low bidder due to award of alternate 8
4	32	Athletic Equipment	\$ 94,400	Center Stage	\$76,152	\$18,248	3	Recommend Award
4	33	Food Service Equipment	\$ 334,475	Dakota Equipment	\$329,837	\$4,638	3	Recommend Award
4	34	Laptop Computer Lockers	\$ 50,500	Wissota	\$54,325	(\$3,825)	1	Recommend Award
4	35	Science Room Casework	\$ 290,000	Lance Services	\$298,700	(\$8,700)	5	Recommend Award
4	36	Roller Shades	\$ 20,000	Custom Expressions	\$25,400	(\$5,400)	1	Recommend Award
4	37	Bleachers	\$ 40,500	Seating Athletic	\$29,034	\$11,466	3	Recommend Award
4	38	Hydraulic Elevator	\$ 70,000	Advance Elevator	\$38,500	\$31,500	4	Recommend Award
4	39	Fire Protection	\$ 246,620	Dakota Fire	\$185,200	\$61,420	6	Recommend Award
4	40, 41	Plumbing and Heating, HVAC, Temp control	\$ 4,554,730	Robert Gibb & Sons	\$4,759,800	(\$205,070)	9	Recommend Award
4	42	Electrical	\$ 1,996,380	Ron's Electric	\$1,612,600	\$383,780	7	Recommend Award
4	43	Chain Link Fence and Gates	\$ 58,000	Dakato Fence	\$45,103	\$12,897	2	Recommend Award
4	44	Track Surfacing and Striping	See alts		\$0	\$0		See alternates
						\$0		
		<u>Allowances and Alternates</u>				\$0		
		Alternate 5 - Vertical Aluminum Fins			\$8,899	(\$8,899)		Recommend Award
		Alternate 7 - Additional Casework @ CR's			\$27,659	(\$27,659)		Recommend Award
		Alternate 8 - Operable wall @ Gym			\$52,561	(\$52,561)		Recommend Award
		Alternate 9 - Aluminum composite panel soffits in lieu of EIFS			(\$3,035)	\$3,035		Recommend Award
		Alternate 11 - Clock and Paging	\$ 145,730	Ron's Electric	\$ 77,247	\$68,483	7	Rauland - hold for further review

KRAUS-ANDERSON CONSTRUCTION COMPANY - MIDWEST DIVISION

New Moorhead Middle School

Bid Package Analysis - Bid Package 4; General Construction, M&E

Moorhead Area Schools (ISD 152)

4/28/2003

BID PKG	DIV #	DESCRIPTION	BUDGET	LOW BIDDER	LOW BID	VAR FRM BDGT	# OF BIDS	REMARKS
		Misc items per below:	\$ -		\$183,000	(\$183,000)		
		Door Frames supplied to date				\$0		
		Electrical Rough-in to date				\$0		
		Waterproofing				\$0		
		Structural Steel revisions to previous bid packages				\$0		
						\$0		
		RECOMMENDED TOTALS	\$ 17,195,940		\$15,670,322	\$1,525,618		
		Bid Package 1 - Contracts and Allowances	\$ 1,057,000		\$ 1,057,000	\$0		Previously awarded
		Bid Package 2 - Contracts and Allowances	\$ 1,213,143		\$ 1,213,143	\$0		Previously awarded
		Bid Package 3 - Contracts and Allowances	\$ 3,133,300		\$ 3,133,300	\$0		Previously awarded
		Monument Sign	\$ 25,000		\$ 25,000	\$0		Allowance
		Epoxy Resin Flooring @ Locker Rooms	\$ 15,000		\$ 15,000	\$0		Allowance
TOTAL PROJECT			\$ 22,639,383		\$21,113,765			



To: Dr. Larry P. Nybladh

From: Mark Weston *mlw*

Date: April 22, 2003

RE: Bid Package 3 New Elementary School

On Thursday, April 24, 2003 at 2:00 p.m. the school district opened bid package 3 for the New Elementary School. Because of the short time period between the bid opening and the school board meeting, bid tabulation sheets will not be verified and prepared for mailing prior to the April 28 school board meeting. I will bring bid tabulation sheets and a suggested resolution to the regularly scheduled school board meeting on April 28, 2003.

Suggested Resolution: Move to approve bid package three recommended by Kraus-Anderson in the amount of (to be determined) for the New Elementary School.

MLW/dmh

BUSINESS SERVICES MEMO#: B.03.068



To: Dr. Larry P. Nybladh

From: Mark Weston *ME*

Date: April 23, 2003

RE: Construction Alternates

Attached with this memo is a list of remaining alternates for all construction projects, with the exception of the New Education Center. Included within this list are those alternates that have already been awarded and those that are being recommended for approval at the April 28, school board meeting. Please contact me should you have any questions regarding this issue.

Suggested Resolution: Move to approve the alternates as presented in the amount of \$911,516.

MLW/dmh

Attachments

Alternate Summary for All Projects

PROJ: Moorhead Area Schools (ISD 152)

LOC.: Moorhead, MN

ARCH: RMA/ZBA

DATE: 4/28/2003

Moorhead High School

HS	Add Alternates not included in Base Building Construction	Qty	Recommend	Awarded	Pending
1	Family & Consumer Science Classroom Remodeling		\$72,143		\$0
2	Pool Deck Expansion / Seating		\$111,458		\$0
3	Greenhouse Remodeling				\$76,012
4	Divider Curtains at Field House		\$79,500		\$0
7	Terrazzo Floor @ Fieldhouse Lobby Floor (in lieu of Stratica)		\$51,800		\$0
8	Corridor Finish Upgrades / Locker Replacement			\$453,886	\$0
8A	Premium Floor Tile @ Corridor		\$130,000		\$0
9	Toilet Room Finish Upgrades @ Door 6 (2 @ 25,600)			\$43,403	\$0
9A	Toilet Room Finish Upgrades @ Remaining Bldg (6 @ 25,600)		\$166,437		\$0
Subtotal - HS Alternates			\$611,338	\$497,289	\$76,012

New Moorhead Middle School

MS	Add Alternates not included in Base Building Construction	Qty	Recommend	Awarded	Pending
1	Skylight				\$133,427
2	Terrazzo @ Commons, main corridors @ main level				\$241,700
3	Epoxy Terrazzo @ Main corridors @ 2nd, 3rd floor Corridors (in lieu of VCT)				\$250,772
4	Sport Flooring @ Auxiliary Gym & Weights/Fitness (in lieu of VCT)				\$30,824
5	Vertical Aluminum Fins @ Storefront			\$8,899	\$0
6	Wood Ceiling @ Cafetorium				\$172,221
7	4' Additional Casework @ Classrooms			\$27,659	\$0
8	Gymnasium Operable Wall			\$52,561	\$0
9	Metal Panel Soffits			(\$3,035)	\$0
10	All Weather Track				\$196,447
Subtotal - MS Alternates			\$0	86,084	\$1,025,391

New Moorhead Elementary School (Pre-Bid Estimated Costs)

ES	Add Alternates not included in Base Building Construction	Qty	Recommend	Awarded	Pending
1	Gymnasium Operable Wall (Manual)				\$51,550
2	Deco-coat @ corridor walls				\$40,000
3	Linoleum @ Secondary Corridors (in lieu of VCT)				\$50,138
4	Terrazzo @ Commons, main corridor				\$150,318
5	Sport Flooring @ Gymnasium (in lieu of VCT)				\$32,598
6	VWC 1-3 @ Classrooms (in lieu of paint/marker board/tack board)				\$35,000
7	4' Additional Casework @ Classrooms				\$36,400
8	Skylight				\$60,000
Subtotal - ES Alternates					\$456,004

Robert Asp Elementary School Conversion

Asp	Add Alternates not included in Base Building Construction	Qty	Recommend	Awarded	Pending
1	Hard Surface Play Area				\$19,685
2	Service Entry Screen Wall & Gate		\$17,888		\$0
3	Administration Area Upgrades				\$143,464
4	Deco-cot Wainscot @ Corridors		\$42,176		\$0
5	Wall Cabinets @ Computer Countertops		\$33,439		\$0
6	Premium Floor Tile in lieu of VCT @ Cafeteria			\$8,500	\$0
7	DeBourgh Lockers in lieu of Base Bid				N/A
M-3	Mechanical Systems @ Administration Area Upgrades				\$41,200
E-3	Electrical Systems @ Administration Area Upgrades				\$16,200
E-9	Exterior Lighting				\$11,400
Subtotal - Asp Alternates			\$93,503	\$8,500	\$231,949

Moorhead Junior High

Jr High	Add Alternates not included in Base Building Construction	Qty	Recommend	Awarded	Pending
1	Hard Surface Play Area				\$19,685
2	Service Entry Screen Wall & Gates		\$17,318		\$0
3	Administration Area Upgrades				\$129,303
4	Deco-cot Wainscot @ Corridors		\$53,240		\$0
5	Wall Cabinets @ Computer Countertops		\$44,357		\$0
6	Premium Floor Tile in lieu of VCT @ Cafeteria			\$8,500	\$0
7	DeBourgh Lockers in lieu of Base Bid				N/A
8	Ceiling upgrade work		\$91,760		\$0
M-3	Mechanical Systems @ Administration Area Upgrades				\$27,345
E-8	Electrical Systems @ Administration Area Upgrades				\$19,300
E-9	Exterior Lighting				\$19,500
Subtotal - Jr High Alternates			\$206,675	\$8,500	\$215,133

Total - Alternates all Moorhead Projects**\$911,516****\$600,373****\$2,004,489**

MEMO #: S-03-100

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent *LPN*

DATE: April 21, 2003

RE: Approval of Policy

Attached please find policy, Student Withdrawal/Dropout (517).

Suggested Resolution: Move to approve policy, Student Withdrawal/Dropout (517), as presented.

LPN:mde
Attachment

❖ Policies and Procedures ❖

Code: 517
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Withdrawal/Dropout
Adopted: 8/26/1980
Revised: 12/8/1997
Reviewed: 11/23/1987 5/12/1992 12/8/1997
Policy: I. PURPOSE

The Moorhead School Board of Education for Moorhead Public Schools recognizes that the understanding and designing of school curriculum to meet the needs of potential dropouts is part of its mission to provide education for all students.

II. GENERAL STATEMENT OF POLICY

A. The Moorhead High School ~~guidance~~ counseling staff and Alternative Program directors shall review issues regarding potential dropouts and make efforts to find ways to provide alternatives for students to continue their education and experience success.

B. Any student under the age of 16 must attend school under Minnesota's Compulsory Education requirements. If any student between 16 and 18 years old who seeks to withdraw from school, and the student, the student's parent and/or guardian should must first meet with contact school personnel to discuss available educational opportunities and to sign a written election to withdraw from school, including the reason(s) for withdrawal.

C. The Senior High Principal shall ensure that students wishing to withdraw shall comply with statutes. Documentation, including signatures of ~~students~~ parents and ~~parents~~ students who withdraw from school, shall be kept as part of the former student's file. Documentation of efforts to contact families shall be included in files when students and their families do not comply.

D. The Instruction and Curriculum Advisory (ICAC) Committee shall annually:

(A) Determine~~Review~~ the number of dropouts of school-age students in the district and the reason for the dropout;

(B) Define existing programs within the district for dropouts and potential dropouts; and,

(C) Recommend

(2) Review programs or courses of action to meet the needs of dropouts and potential dropouts.

~~Upon receipt of the information from the committee, the Board shall take appropriate action.~~

Legal Reference:

Minnesota Statute 120A.122 (Compulsory Instruction)

Cross Reference:

Moorhead School Board Policy 515: School District Student Attendance

[Search Again](#)

MEMO #: S-03-101

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent *lyn*

DATE: April 21, 2003

RE: Approval of Policy

Attached please find policy, Student Activity Eligibility (541).

Suggested Resolution: Move to approve policy, Student Activity Eligibility (541), as presented.

LPN:mde
Attachment

❖ Policies and Procedures ❖

Code: 541
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Activity Eligibility
Adopted: 7/25/1994
Revised: 12/14/1998
Reviewed:
Policy: I. PURPOSE

The purpose of this policy is to ~~clarify~~define the eligibility, responsibilities and penalties that the Moorhead Public Schools system utilizes relating to the Minnesota State High School League rules. It is also the purpose of this policy to extend the rules, responsibilities and penalties to all extra- and co-curricular activities of the Moorhead Junior and Senior High Schools.

II. GENERAL STATEMENT OF POLICY

The Minnesota State High School League Rules regarding eligibility shall be extended to include all activities which are a part of the extra-curricular and co-curricular programs of Moorhead High School. These rules also extend to any junior high school student who participates in an event or program at the junior high or high school level.

The rule applies to the entire 12-month calendar year and any portion of an activity season which occurs prior to the start of the school year or after the close of the school year. Moorhead Area Public Schools follows all general rules and penalties related to activity eligibility provided by the MSHSL. The Athletic Eligibility Information can be accessed at www.mshsl.org, or by contacting the Moorhead High School Activities Office.

~~III. GENERAL ELIGIBILITY—In order to be eligible for participation in an activity, a student must be properly enrolled as defined by the Minnesota Department of Education and a bona fide undergraduate member of his or her school in good standing. A student who is under penalty of exclusion, expulsion or suspension whose character or conduct violates the MSHSL Student Code of Ethics is not in good standing and is ineligible for a period of time as determined by the principal.~~

GENERAL RULES:

~~1. ACADEMIC: To be eligible, a student must be making satisfactory progress toward the school's requirement for graduation.~~

~~2. GRADUATE: A student shall not be a graduate of a four (4) year high school or any secondary school.~~

~~3. MOOD-ALTERING CHEMICALS: During the calendar year, regardless of the quantity, a student shall not: (1) use a beverage containing alcohol; (2) use tobacco; or, (3) use or consume, have in possession, buy, sell, or give away any other controlled substance.~~

~~It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by her/his doctor.~~

~~PENALTIES: Mood-Altering Chemicals~~

1. **First Violation:** After confirmation of the first violation, the student shall lose eligibility for the next two (2) consecutive activities or contests or two (2) weeks of a season in which the student is a participant whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.

2. **Second Violation:** After confirmation of the second violation, the student shall lose eligibility for the next six (6) consecutive activities or contests in which the student is a participant.

3. **Third and Subsequent Violations:** After confirmation of the third or subsequent violations, the student shall lose eligibility for the next twelve (12) activities or contests in which the student is a participant.

4. **Accumulative Penalties:** Penalties shall be accumulative beginning with and throughout the student's participation in any and all activities.

5. **Denial/Disqualification:** A student shall be disqualified from all activities for nine (9) additional weeks beyond the student's original period of ineligibility when the student denies violation of the rule, is allowed to participate and then is subsequently found guilty of the violation.

IV. SEXUAL HARASSMENT/VIOLENCE: Sexual Harassment is a form of sexual discrimination which violates Section 703 of the Title VII of the Civil Rights Act for 1964, as amended, 42 U.S.C. 2000e, et. seq., and Minnesota Statutes 363.01-.14, the Minnesota Human Rights Act. Sexual Violence is a physical act of aggression that involves the touching of another's intimate parts, either above or underneath the other person's clothes, or forcing another to touch one's intimate parts, either above or underneath one's clothes.

Bylaw: During the school year, a student shall not violate the sexual harassment and sexual violence bylaws of the Minnesota State High School League. **Interpretation:** The bylaw applies to the entire school year and any portion of an activity season which occurs prior to the start of the school year or after the close of the school year.

In addition to the MSHSL penalties which follow, any complaint of harassment or violence towards another shall be reported to the building principal who shall also follow Moorhead School Board Policy 570- Prohibition of Harassment and Violence.

PENALTIES: Sexual Harassment Violations

1. **First Violation:** After determination of the violation, a student shall lose eligibility for the next two (2) consecutive activities or contests or two (2) weeks of a season in which the student is a participant, whichever is greater.

2. **Second Violation:** After determination of the second violation, the student shall lose eligibility for the next six (6) consecutive contests or activities in which the student is a participant.

3. **Third Violation:** After determination of the third or subsequent violations, the student shall lose eligibility for the next twelve (12) consecutive contests or activities in which the student is a participant.

4. **Accumulative Penalties:** Penalties for sexual harassment or violation shall be accumulative beginning with and continuing throughout the student's participation in any and all activities.

PENALTY: Sexual Violence

After determination of the violation of the sexual violence rules, the student shall lose eligibility for the next year, i.e. twelve (12) calendar months.

Students who violate any of the above rules will be referred to the Student Assistance Program.

V. STUDENT CODE OF ETHICS: A student participating in all Moorhead Senior High extra and co-curricular activities understand the MSHSL and Moorhead High School Student Code of Ethics and accepts the responsibilities. These codes are found in the MSHSL form 541.1 and below.

PENALTY: Student Code of Ethics

~~Violation of the above responsibilities will be enforced with appropriate consequences and penalties. These consequences and penalties will be dependent upon the nature of the action or violation and school board policies.~~

~~Moorhead High School eligibility information and code of ethics includes rules, responsibilities and regulations in this policy. Rules not stated herein are available with the school principal. Moorhead High School Eligibility and Code of Ethics Form (administrative procedure 541.1) and Minnesota State High School League Athletic Eligibility Statement must be signed and returned to the Activity Director's office.~~

Legal References:

Section 703 of the Title 2000e, et. seq.

Minnesota Statute 363.01 - .14 (The Human Rights Act)

Cross Reference:

Moorhead School Board Policy 513: Moorhead Schools Student Attendance Policy

Moorhead School Board Policy 570: Prohibition of Harassment and Violence

Moorhead School Board Policy 571: Hazing Prohibition

Moorhead School Board Policy 572: Drug-Free Workplace/Drug-Free School

Moorhead School Board Policy 573: Tobacco-Free Environment

Moorhead School Board Policy 554: Student Activities

[Search Again](#)

MEMO #: S-03-102

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent *LPN*

DATE: April 21, 2003

RE: Approval of Policy

Attached please find policy, Crisis Intervention and Student Support (553).

Suggested Resolution: Move to approve policy, Crisis Intervention and Student Support (553), as presented.

LPN:mde
Attachment

❖ Policies and Procedures ❖

Code: 553
 Category: Policy of the School Board / Moorhead, MN
 Section: 500 STUDENTS
 Name: Crisis Intervention and Student Support
 Adopted: 1/8/1990
 Revised: 12/14/1998
 Reviewed: 12/14/1998
 Policy: I. PURPOSE

~~The school district acknowledges that staff members encounter students and personnel in crisis resulting from situations such as but not limited to:~~

- ~~a. serious illness or death of a student, a close relative or friend of a student;~~
- ~~b. serious illness or death of a staff member;~~
- ~~c. suicide or other threats to a student's physical or psychological well-being;~~
- ~~d. harmful chemical involvement;~~
- ~~e. changes in the composition of one's family for any reason; and~~
- ~~f. other tragedies that would traumatize school-age children and youth/staff.~~

~~The psychological, emotional and educational impact of such crises can be significant for the individual, family and the school community.~~

A. The Moorhead Area School District recognizes that all learners may need support for at-risk issues and crisis situations. Crisis intervention and student support services is a proactive structure through which Moorhead Area Public Schools provides comprehensive education, prevention, intervention, postvention, and referral services to students.

B. The Moorhead School District acknowledges that staff members encounter students and personnel in crisis resulting from situations such as, but not limited to:

- 1. serious illness or death of a student, a close relative, or friend of student;
- 2. serious illness or death of a staff member;
- 3. suicide or other threats to a student's physical or psychological well-being;
- 4. harmful chemical involvement;
- 5. changes in composition of one's family for any reason; and
- 6. other tragedies that would traumatize school age children, youth and staff.

The psychological, emotional and educational impact of such crisis can be significant for the individual, family and school communities.

C. In accordance with Minnesota Statute 144.344 (Minnesota Health and Welfare Guidelines) students will receive necessary treatment for life threatening physical or mental illness.

II. GENERAL STATEMENT OF POLICY

30

In accordance with Minnesota Health and Welfare guidelines (Minnesota Statute 144.344) which mandate that a minor child will receive necessary treatment for a life-threatening physical or mental illness, the school district charges the District Care Committee to establish and maintain a plan of action for identifying, preventing, and intervening in crisis situations and a plan of action for postvention. The plan is to include an appropriate response to crises affecting an individual building or a district-wide population.

The building principal is responsible for designating a crisis intervention team in each building. The principal insures that all personnel in their building are informed annually of this policy and of the procedural guidelines which comprise the action plan.

A. Moorhead students will have access to school-based professionals including licensed school teachers, counselors, nurses, social workers, and psychologists.

B. When appropriate, these professionals may extend these services to a student's family in order to best meet the needs of the student.

C. Student support services help maintain a safe learning environment and provide instruction, consultation, assessment, support and resources for students, their families and staff regarding crisis and at-risk issues.

D. Crisis Response Team Members will follow the Moorhead School District Crisis Emergency Procedures included in manuals at each building. Crisis Response Teams may include: Care Teams, Medical Emergency Teams and Security Teams.

Legal References:

Minnesota Statute 144.344 (Minnesota Health and Welfare Guidelines)

Cross References:


Moorhead School Board Policy 554: Student Support Policy 234: District Care Team Committee

Moorhead School Board Policy 710: School District Crisis Management Policy

[Search Again](#)

MEMO #: S-03-103

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent 

DATE: April 21, 2003

RE: Approval to Delete Policy

Attached please find policy, Student Support (554). This policy is recommended for deletion.

Suggested Resolution: Move to approve deletion of policy, Student Support (554), as presented.

LPN:mde
Attachment

❖ Policies and Procedures ❖

Code: 554
Category: Policy of the School Board / Moorhead, MN
Section: 500 STUDENTS
Name: Student Support Policy
Adopted: 4/22/1988
Revised: 2/12/2001
Reviewed: 1/12/1998
Policy: Recommend deletion of this policy.

I. PURPOSE

~~The School Board of Moorhead Area Public Schools recognizes all learners may need support for at risk issues. Students will have access to school based professionals including licensed school counselors, nurses, social workers, and psychologists. Student support services is the proactive structure through which Moorhead Area Public Schools provides comprehensive education, prevention, intervention, postvention and referral services to students. When appropriate, these professionals may extend these services to a student's family in order to best meet the needs of the student. Student support services helps maintain a safe learning environment and provides instruction, consultation, assessment, support, and resources for students, their families and staff regarding at risk issues.~~

~~Cross Reference:~~

~~Moorhead School Board Policy 533: Crisis Intervention Policy~~

~~Moorhead School Board Policy 710: School District Crisis Management Policy~~

[Search Again](#)

OFFICE OF TEACHING & LEARNING MEMO #: I.03.180



TO: Dr. Larry Nybladh
FROM: Lynne Kovash *LK*
SUBJECT: Literacy, & Language Arts Curriculum
DATE: April 22, 2003

Attached are the documents from the Language Arts/Literacy Committee. The material includes the elementary literacy plan & belief statements.

The committee has been meeting for more than a year to review the Language Art and Reading curriculum in the district. The committee has teacher representation K-8.

The committee reviewed the report of the National Panel on Reading, portions of the No Child Left Behind Act, research on reading, and standardized test scores. The committee has recommended a reading program that meets the objectives of federal, state and local mandates.

SUGGESTED RESOLUTION: Move to adopt the Elementary Literacy Plan and Literacy Belief Statement for Moorhead Area Public School as attached.

LAK/smw
Attachments

Literacy in the Moorhead Public Schools

The Elementary Literacy Plan

March 2003

Definition of Literacy

**Literacy is knowing how to read and write
in order to function in a literate society
and being able to apply this knowledge whenever needed.**

Literacy is constructive

Readers use their existing knowledge to construct an understanding of text. Writers use existing knowledge to construct meaningful text.

Literacy is fluent

Readers and writers master basic processes to the point where the processes are automatic.

Literacy is strategic

Readers and writers are aware of their purpose for reading and writing, the nature of the material, and whether what they read makes sense. Based on their awareness, readers and writers have strategies to help them solve problems and construct meaning, before, during, and after reading.

Literacy is a lifelong pursuit

Readers and writers continuously practice, develop, and refine their reading writing. Readers and writes find written material interesting and informative. Readers and writers believe that they are capable of reading and writing to communicate effectively with others.

We Believe

Literacy is the foundation for learning. Reading and writing are essential to the achievement of lifetime goals and expectations.

Everyone needs to be a lifetime reader and writer.

Parents play a major role in developing literacy.

Parents should read to their child and provide a variety of enriching experiences.

Teachers should value and use students' prior knowledge and experiences to enhance literacy.

Students expand their world view through reading and writing.

Speaking, listening, and viewing are integral components in the process of learning to read and write.

Everyone can learn to read and write.

Effective teacher instruction is the most important factor in determining a student's success in reading.

Teachers should use a variety of teaching strategies to accommodate all children.

Teachers must intervene early to ensure all students' success.

Staff development must occur to support a strong literacy program.

Reading and writing instruction should emphasize a balanced approach to teaching and should include: phonemic awareness, fluency, phonics, reading strategies, authentic writing, vocabulary building, and comprehension in all genres.

Students must learn to access and use a variety of information.

Everyone needs to be actively engaged in reading and writing to become literate.

Teaching reading and writing is the responsibility of all teachers, parents and community members.

Teachers must read to students daily.

Parents should encourage children to read daily.

Students should read and write meaningful text every day.

Checklist For Reviewing Reading Materials 2002-2003

Please use the pull-down menus below to provide your opinion on our reading materials.

I. QUALITY OF READING MATERIAL

A. The literature is developmentally and interest appropriate.

B. There is appropriate control of vocabulary.

C. The literature can be flexibly integrated with other disciplines.

D. Multiculturalism & Gender Equity is evident in pictures, stories, authors and illustrators.

E. The program offers fiction, nonfiction, informational text, and technical reading.

II. INTEGRATION OF LANGUAGE ARTS

A. The program includes the following components in an integrated manner:

writing; expository, narrative, descriptive, technical

listening skills

speaking

spelling

grammar and conventions

B. The program offers instruction in the writing process.

C. Daily Oral Language is available through the program.

III. ASSESSMENT

A. A variety of assessment methods are available, including performance assessment.

8. A management system for documentation of student progress is included.

C. Assessment tools provide diagnostic information.

D. A skills inventory is included.

E. Assessment materials are organized and easy to use.

F. Assessment results can be used for graduation standards assessments and reporting.

IV. ADDRESSING THE NEEDS OF ALL LEARNERS

A. The progr. provides correlated instruct. methods for varying abilities; remediation to enrichment.

B. There is modified instruction available for all learners.

V. TEACHER'S MANUAL

A. Teacher's Guide is clearly labeled for efficient lesson planning and organizing.

B. Management tips help plan for large group and flexible small group instruction.

C. The tested skills are clearly identified.

VI. SUPPLEMENTAL MATERIALS

A. All recommended resources are complete and packaged for ease of use.

B The program has software available & other software suggestions are included.

C. Multimedia resources are available in the program.

D. Workbooks and activity sheets are available and have blackline master alternatives.

E. The program provides Web support.

F. Technology is integrated into lessons.

VII. PREPARATION TIME

The amount of time necessary to be familiar with materials, mechanics, and to plan is reasonable.

VII. PLEASE ADD YOUR OWN COMMENTS

Please add your own thoughts and comments.

Submit your responses

Prepared by: KM

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Information from National Reading Panel

- Phonemic Awareness
- Fluency
- Comprehension
- Strategies
- Phonic Instruction
 - Direct instruction - explicit
 - Systemmatic
 - Sequenced
- Parent Education/Involvement (other caretakers)
- Inferential Thinking
- Modeling
- Technology
- Independence
- Learning to read (K-3) --- Reading to Learn (4-6)



NCREL

Understanding the No Child Left Behind Act of 2001:

*A Quick Key to
Reading*

The No Child Left Behind Act of 2001

After an unprecedented three-year period of debate and consideration, Congress has reauthorized the Elementary and Secondary Education Act (ESEA). Signed into law by President Bush in January 2002, the No Child Left Behind Act of 2001 will bring many significant changes to schools nationwide.

The purpose of this brochure is to help educators in schools and districts understand the basics of what NCLB means for their reading programs. While NCLB reading programs focus primarily on Prekindergarten through Grade 3, NCLB also requires that students in Grades 4 through 12 make adequate yearly progress toward meeting state reading standards.

REFERENCES

U.S. Department of Education. (2002). *No Child Left Behind Act of 2001*. Retrieved May 29, 2002, from <http://www.ed.gov/legislation/ESEA02/>

U.S. Department of Education. (2002). *No Child Left Behind Act of 2001: Glossary of terms*. Retrieved May 29, 2002, from <http://www.nclb.gov/start/glossary/index.html>

NCLB Reading Programs

1. Reading First (Title I, Part B, Subpart 1) focuses on students in Kindergarten through Grade 3, and:

- Identifies five essential elements of reading programs: phonemic awareness, phonics, fluency, vocabulary, and text comprehension.
- Requires reading programs to be based on scientifically based research.
- Requires classroom-based screening, and instructional and diagnostic reading assessments.
- Provides funding for professional development.

This program targets districts and schools with 1) a high percentage or number of K-3 students reading below grade level, and 2) a high percentage or number of students living in poverty.

2. Early Reading First (Title I, Part B, Subpart 2) focuses on preschool-age children, and supports local efforts to:

- Enrich children's growth of the knowledge and skills needed for successful reading development in kindergarten and after.
- Enrich children's early language and literacy development.

This program targets 1) districts serving high percentages or numbers of preschool children living in poverty, 2) public or private organizations serving preschool-age children located in these districts, and 3) partnerships of such districts and/or organizations.

3. William F. Goodling Even Start Family Literacy Programs (Title I, Part B, Subpart 3) supports partnerships of districts and other public and private entities that:

- Assist parents with literacy or basic education skills.
- Help parents become partners in the education of their children.
- Help children reach their full potential.
- Integrate adult education programs with early childhood programs.

This program targets areas with high percentages or numbers of children and families in need of services from such partnerships as indicated by high levels of poverty, illiteracy, unemployment, and limited English proficiency.

4. Improving Literacy Through School Libraries (Title I, Part B, Subpart 4) provides support for:

- Updating school library materials.
- Acquiring and using advanced technology in school library media centers.
- Employing a certified school library or media specialist.
- Increasing after-hours access to school libraries.
- Providing professional development.

An eligible district is one in which at least 20 percent of the students it serves are from families with incomes below the poverty line.

5. Reading Is Fundamental-Inexpensive Book Distribution Program (Title V, Part D, Subpart 5) focuses on distributing inexpensive books to help:

- Prepare younger children for reading.
- Motivate older children to read.

This program gives priority to initiatives of local public agencies, including districts and schools, and local private nonprofit groups or organizations that will serve a substantial number or percentage of children with special needs, including low-income children, children at risk of school failure, children with disabilities, foster children, homeless children, and institutionalized or incarcerated children.

Five Key Concepts for Understanding NCLB Reading Programs

All Children Reading at Grade 3

The first listed purpose of Reading First is "to ensure that every student can read at grade level or above not later than the end of Grade 3" (Title I, Part B, Subpart 1, Section 1201).

Closing the Achievement Gap

Eliminate the achievement gap between high- and low-performing children, especially the achievement gaps between minority and nonminority students, and between disadvantaged children and their more advantaged peers" (Title I, Part B, Subpart 1, Section 1201, Statement of Purpose).

Adequate Yearly Progress

"Adequate yearly progress" shall be defined by the State in a manner that—(i) applies the same high standards of academic achievement to all public elementary school and secondary students in the state, (ii) results in continuous and substantial academic improvement for all students, (iii) includes separate measurable annual objectives for continuous and substantial improvement for each of the following: (I) The achievement of all public elementary school and secondary school students; (II) The achievement of (aa) economically disadvantaged students; (bb) students from major racial and ethnic groups; (cc) students with disabilities; (dd) students with limited English proficiency; (Title I, Subpart 1, Section 1111 (B)).

Annual Student Testing

NCLB requires that

"(i)...the same academic assessments be used to measure the achievement of all children" (Title I, Subpart 1, Section 1111).

"Beginning in the 2002-2003 school year, schools must administer tests in each of three grade spans: Grades 3-5, Grades 6-9, and Grades 10-12 in all schools. Beginning in the 2005-2006 school year, tests must be administered every year in Grades 3 through 8 in math and reading. Beginning in the 2007-2008 school year, science achievement must also be tested" (No Child Left Behind Glossary of Terms—Assessment).

Scientifically Based Reading Research

"The term 'scientifically based reading research' means research that—(A) applies rigorous, systematic, and objective procedures to develop and knowledge relevant to reading development, reading instruction, and reading difficulties; and (B) includes research that—(i) employs systematic empirical methods that draw on observation or experiment; (ii) involves rigorous data analyses that are adequate to test the stated hypotheses and justify the general conclusions drawn; (iii) relies on measurements or observational methods that provide valid data across evaluators and observers and across multiple measurements and observations" (Title I, Part B, Subpart 1, Section 1208).

Improving Students' Reading in Grades K-3 through NCLB

Under Reading First (Title I, Part B, Subpart 1), district and school reading programs for K-3 students must include instruction, curriculum, and assessment on:

1. **Phonemic Awareness** — The knowledge and manipulation of sounds in spoken words.
2. **Phonics** — The relationship between written and spoken letters and sounds.
3. **Reading Fluency, Including Oral Reading Skills** — The ability to read with accuracy, and with appropriate rate, expression, and phrasing.
4. **Vocabulary Development** — The knowledge of words, their definitions, and context.
5. **Reading Comprehension Strategies** — The understanding of meaning in text.
 - Must be based on scientifically based research.
 - Must include classroom-based screening, and instructional and diagnostic reading assessments.
 - Should provide ongoing, high-quality professional development focused on essential elements of reading.

Under Reading First, school and district reading programs for K-3 students also can focus on:

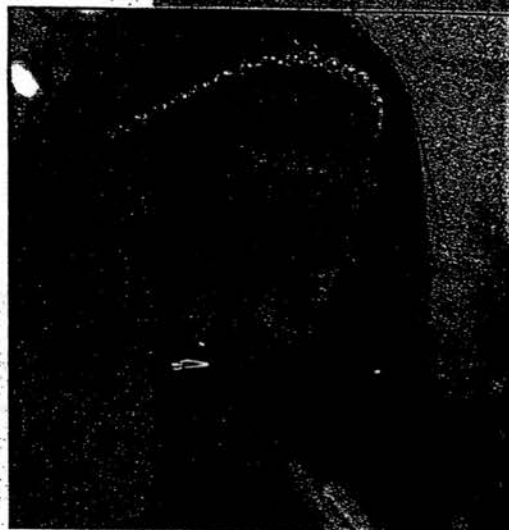
- Building students' motivation to read.
- Integrating technology into students' opportunities to learn to read.

KEY REFERENCES

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Improving Students' Reading in Upper Grades

NCLB does not specifically focus on improving district and school reading programs for students in Grades 4-12. However, under NCLB, districts and schools are accountable for providing reading programs through which students in Grades 4-12 make adequate yearly progress towards state reading standards.

Research suggests the following characteristics of effective reading programs for students in Grades 4-12:

- Highly qualified and well-trained reading teachers who understand the linguistic and cultural diversity of their students.
- Access to reading specialists for specialized assistance.
- Access to a wide variety of relevant and challenging reading materials.
- Explicit instruction in comprehension strategies.
- Vocabulary instruction that enables students to access word meanings independently.
- Professional development that is ongoing and high-quality and that supports scientifically research-based reading instruction for all students.

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Improving Students' Reading Through NCLB: Key Questions to Answer

1. What are the reading standards in your state and district?
2. What is your students' achievement with respect to the reading standards? What, if any, are the achievement gaps between or among groups of your students?
3. For all your students to meet or exceed the reading standards, where are improvements needed in your reading curriculum, instruction, and assessment?
4. How well are your reading curriculum, instruction, and assessment aligned with the reading standards?
5. What is the scientific research basis for your reading curriculum, instruction, and assessment? For improvements in reading curriculum, instruction, and assessment that you are considering or making?
6. How well does your professional development connect to needed improvements in reading curriculum, instruction, and assessment?
7. What is the scientific research basis for your professional development in reading?

RESOURCES

NCREL, one of the nation's ten Regional Educational Laboratories, has resources to assist you in understanding and implementing NCLB in your school or district. Visit our Web site (www.ncrel.org) and our *Ahead of the Curve* Web site containing NCLB information (www.ncrel.org/policy/curve).

U.S. Department of Education

NCLB Web site, particularly for parents: www.nochildleftbehind.gov/

NCLB Web site, particularly for educators:

www.ed.gov/offices/OESE/esea/index.html

Reading resources: www.ed.gov/offices/OESE/reading_resources.html

Reading First: www.ed.gov/offices/OESE/readingfirst/

Early Reading First: www.ed.gov/offices/OESE/earlyreading/index.html

Reading Web sites

The National Reading Panel: www.nationalreadingpanel.org

The National Institute for Literacy: www.nifl.gov

International Reading Association: www.ira.org

Ask ERIC search engine: eric.syr.edu/Eric/adv_search.shtml

Center for the Improvement of Early Reading Achievement:
www.ciera.org

Your state education Web site is a key resource for understanding and implementing NCLB.

NCREL

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The North Central Regional Educational Laboratory (NCREL) is a non-profit organization that provides research-based information and resources to improve the quality of education in the North Central region. NCREL is a member of the National Educational Laboratory Network (NELN) and is affiliated with the National Center for Education Statistics (NCES). NCREL's mission is to improve the quality of education in the North Central region by providing research-based information and resources to educators, parents, and the public. NCREL's resources include a variety of publications, web sites, and other materials that provide information on a wide range of educational topics. NCREL's resources are available to all who are interested in improving the quality of education in the North Central region.

MEMO #: S-03-106

TO: School Board

FROM: Dr. Larry P. Nybladh, Superintendent *LPN*

DATE: April 23, 2003

RE: Approval of 2004-2005 Principal Realignment Plan

Discussion was held at the April 14 School Board meeting in regards to the attached proposal for the 2004-2005 Principal Realignment Plan. The realignment plan is categorized by principal and by school building. The development and announcement of this plan at this time is for the purposes of planning and preparing for the various transitions which will take place in the coming year as the district approaches full implementation of the Master Facility Plan and the Educational Enhancement Plan in the Fall of 2004. The tentative placement of building level administration will be critical in providing leadership to the transitional efforts.

As previously stated, I have spent significant time in the past few months meeting individually and collectively with the principals. A consensus building process was used which has allowed for significant input by the principals. The proposal reflects the goals I had for this process of using attrition to downsize the level of administrative staffing, prioritizing the needs of the district, and seeking the most appropriate job fit for principals and positions. The consensus process has resulted in support for this proposal by all principals. It is at this time I formally request approval of the 2004-2005 Principal Realignment Plan as presented.

Suggested Resolution: Move to approve the 2004-2005 Principal Realignment Plan as presented.

LPN:mde
Attachment



Dr. Larry P. Nybladh, Superintendent
April 14, 2003

MOORHEAD AREA PUBLIC SCHOOLS

2004-2005 Principal Realignment Plan

(By Principal)

<u>Principal</u>	<u>Current Assignment</u>	<u>2004-2005 Tentative Assignment</u>
Boyle, Gene	H.S. Principal - MSH	H.S. Principal - MSH
Henegar, Russ	H.S. Assistant Principal - MSH	H.S. Assistant Principal - MSH
Kopperud, Kevin	Elementary Principal - Edison	Elementary Principal - K-5 (Currently Robert Asp)
Lawrence, David	J.H. Assistant Principal - MJH	H.S. Assistant Principal - MSH
Moyano, Anne	Elementary Principal - Probstfield	Elementary Principal - K- 5 (New Elementary)
Myers, Betty	Elementary Principal - Robert Asp	Retired (effective: 6-30-04)
Naugle, Matt	Elementary Principal - Washington	M.S. Assistant Principal - New Middle School
Schmid, Mary Jo	Elementary Principal - Riverside/ District Staff Development Coor.	Elementary Principal - K-5 (Currently MJH)
Siggerud, Mike	H.S. Assistant Principal - MSH	Retired (effective: 8-15-03)
Tupper, Colleen	J.H. Principal - MJH	M.S. Principal - New Middle School



Dr. Larry P. Nybladh, Superintendent
April 14, 2003

MOORHEAD AREA PUBLIC SCHOOLS

2004-2005 Principal Realignment Plan (By School Building)

<u>School Building</u>	<u>Current Assignments</u>	<u>2004-2005 Tentative Assignments</u>
Moorhead Senior High	Gene Boyle, Principal Mike Siggerud, Asst. Principal Russ Henegar, Asst. Principal	Gene Boyle, Principal Russ Henegar, Asst. Principal David Lawrence, Asst. Principal
Moorhead Junior High	Colleen Tupper, Principal David Lawrence, Asst. Principal	Discontinued
Edison Elementary	Kevin Kopperud, Principal	Discontinued
Probstfield Elementary	Anne Moyano, Principal	Discontinued
Riverside Elementary	Mary Jo Schmid, Principal	Discontinued
Washington	Matt Naugle, Principal	Discontinued
Moorhead Middle School (New)	N/A	Colleen Tupper, Principal Matt Naugle, Asst. Principal
K-5 Elementary School (Currently Robert Asp)	N/A	Kevin Kopperud, Principal
K-5 Elementary School (Currently MJH)	N/A	Mary Jo Schmid, Principal
K-5 Elementary School (New)	N/A	Anne Moyano, Principal