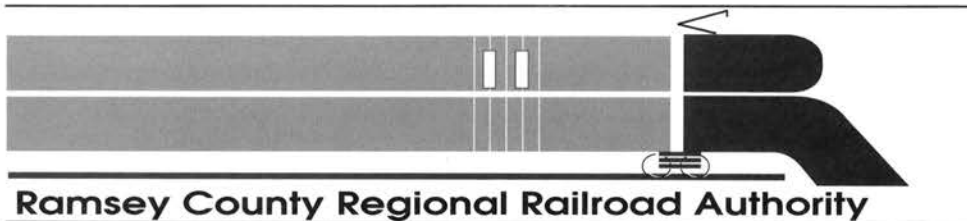




Ramsey County Regional Railroad Authority.
Records.

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Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Agenda

Regional Railroad Authority Meeting

December 15, 1998

Immediately following Administrative Board Meeting

Third Floor Council Chambers Courthouse

1. * Approve Minutes of November 17, 1998 meeting
 2. * Approve the proposed budget for the Ramsey County Regional Railroad Authority for 1999 in the amount of \$435,000 and no tax levy.
 3. * Approve a contract with Kenneth Stevens in an amount not to exceed \$40,000 for engineering/planning project management, right of way and policy consulting services through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
 4. * Approve a contract with Ted Davis in an amount not to exceed \$25,000 for development of the community involvement plan for the Riverview Corridor transit project through March 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
 5. * Authorize staff to issue a request for proposal to assist in implementing the community involvement plan for the Riverview Corridor transit project.
 6. * Approve a contract with Dennis McGrann of Lockridge Grindal Nauen and Holstein in the amount of \$25,000 for federal intergovernmental relations through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
 7. * Authorize the Director of the Regional Railroad Authority to sign off on contracts under \$10,000 in value.
- * Action is requested

Minutes

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

November 17, 1998

The Ramsey County Regional Railroad Authority met on Tuesday, November 17, 1998, in Council Chambers, 3rd Floor Courthouse.

MEMBERS PRESENT: Chair Rafael Ortega
Commissioner Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Victoria Reinhardt
Commissioner Janice Rettman
Commissioner Jan Wiessner

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, David MacMillan, Paul Kirkwold, Tom Oertel, Bonnie Jackelen, Tim Mayasich, Cyndy MacLeod, Terry Noonan, Jon Walsh, Terry Lindeke, Kris Longhenry

Chairman Ortega called the meeting to order at 12:00 p.m.

1. Approve Minutes of the Meeting of October 13, 1998.

Motion by Commissioner Bennett, seconded by Commissioner Reinhardt to accept the minutes from the October 13, 1998 RCRRA meeting.

Ayes - 7, Nays - 0
Motion accepted.

2. Comprehensive Transportation and Transit Plan.

Paul Kirkwold stated that eight issue papers were presented in the board documentation and commented that concurrence is needed for these to move on for municipal review.

Commissioner Wiessner asked if there were any changes in these issue papers from current policy.

Paul Kirkwold answered that there weren't changes to current policy and it actually defines the County's current role in black and white.

Commissioner Wiessner commented that she is receiving complaints about truck traffic in the residential area and asked if this issue was addressed.

Paul Kirkwold replied that this issue is somewhat addressed in the issue paper addressing ports. The County minor arterial roads are truck accessible. The County is not taking an active role in expanding or restricting municipal truck routes. He commented that the County and municipalities should work together to expand/restrict truck traffic.

Commissioner Wiessner asked if there is anything that the County can do to encourage the trucks that enter onto I35W via Fairview Avenue and County Road D, to enter onto the freeway via County Road C instead.

Paul Kirkwold answered that the County encourages municipalities to communicate with companies using trucks. Some trucking companies have very legitimate reasons for using the current route. Roseville has adopted an east/west route that the trucking firms will likely use in the future.

It was agreed that the issue papers can move forward and be presented to the municipalities for review.

3. Update on activities.

There was no discussion on this item.

4. Resolution for support for Rush Line activities.

Motion by Commissioner Reinhardt, seconded by Commissioner Wiessner to accept the resolution of support for Rush Line activities.

Ayes - 7, Nays - 0
Motion accepted.

Resolution supporting communities along Highway 61 from downtown St. Paul to Rush City in working together as a group to establish common goals and plan for rail transit and trails in the Rush Line corridor

WHEREAS, Highway 61 runs through Ramsey County; and

WHEREAS, The Ramsey County Regional Railroad Authority has committed to preserve this corridor for future rail transit initiatives; and

WHEREAS, The Minnesota Department of Transportation is currently conducting a commuter rail study which has recommended this corridor for further study in Phase II; and

WHEREAS, The townships, cities and counties along the Rush Line corridor have met and decided to establish a steering committee to discuss mission, goals and issues; and

WHEREAS, The Counties of Ramsey, Washington and Chisago are interested in working as partners with the local communities to plan for the future of the north TH 61 (Rush Line) corridor; and

WHEREAS, The Counties of Ramsey, Washington and Chisago have taken the lead in establishing a steering committee; and

WHEREAS, A Commissioner from Ramsey County Regional Railroad Authority participates on the Steering Committee; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority supports the cooperation between the townships, cities and counties to plan for the future of rail transit and trails in the Rush Line corridor from downtown St. Paul to Rush City.

5. Ratify quarterly report of payments for July 1 through September 30, 1998.

Motion by Commissioner Bennett, seconded by Commissioner Wiessner to Rafify the quarterly report of payments for July 1 through September 30, 1998.

Ayes - 7, Nays - 0
Motion accepted.

WHEREAS, Payments have been made from the Ramsey County Regional Railroad Authority budget for the period July 1, 1998 through September 30, 1998, and a record of these disbursements is attached; Now, Therefore, Be It

RESOLVED, That the report of payment is accepted by Ramsey County Regional Railroad Authority.

Commissioner Reinhardt asked that the signage on the County trails be more friendly and be brought back to the RCRRA for review.

Commissioner Bennett asked if the complaints were about the message or the sign.

Commissioner Reinhardt answered that the signs need to be more adaptable to the setting and be stated more positively.

The meeting adjourned at 12:10 p.m.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere
Authorized Signature

12/8/98
Date

Board Action Requested

Approve the proposed budget for the Ramsey County Regional Railroad Authority for 1999 in the amount of \$435,000 and no tax levy.

ACTION IS REQUESTED

Request Justification

See attached:

1. Memorandum from K. DeSpiegelaere
2. Proposed resolution
3. Proposed budget information

Budgeting and Accounting

K. DeSpiegelaere 12/8/98

County Attorney

Dan Marshall

Risk Management

Documentation certified complete for:

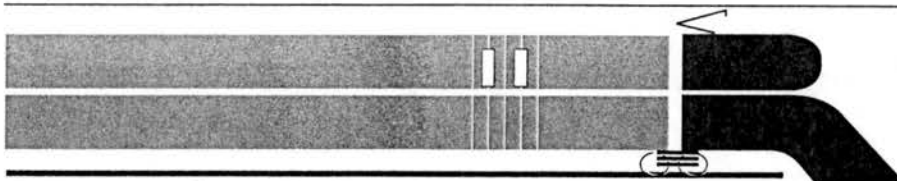
December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98

Date



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Memorandum

To: Ramsey County Regional Railroad Authority
Commissioners
Terry Schutten, County Manager

From: Kathryn DeSpiegelaere

Subject: Proposed 1999 Budget

Date: December 2, 1998

The 1999 Regional Railroad Authority budget is presented for your approval. No tax levy is proposed for the Regional Railroad Authority in 1999.

The 1999 budget in the amount of \$435,000 is proposed to be funded entirely from interest income credited to the Regional Railroad Authority.

This budget will allow continuation of Regional Railroad Authority activities in 1999 which are anticipated to include:

- Staffing the Riverview Corridor Major Investment Study.

- Staffing the statutorily required Metropolitan Light Rail Transit Joint Powers Board.

- Staffing projects in the Red Rock and Rush Line Corridors.

- Negotiating for the purchase of additional right of way (Northeast Corridor, Beam to North County Line).

- Managing 6.5 miles of right of way owned by the Railroad Authority (Kellogg Boulevard to Beam Avenue).

- Participating in the commuter rail studies at the Minnesota Department of Transportation.

- Supervising the county's welfare to work transportation initiatives.

- Working on Federal and state legislative programs on

transit.

The 1999 operating budget of \$435,000 is an increase of \$85,000 over the 1998 operating budget of \$350,000. This increase will fund an additional staff position. The staff position will assist in staffing transit corridor studies, coordination with other units of government on transit work and administrative work for the Rail Authority.

Recommendation:

The 1999 budget is to be adopted in December, 1998. The tax levy for the Regional Railroad Authority in 1999 is \$0. Approval of the proposed budget is requested.

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Ramsey County Regional Railroad Authority was organized by Resolution 87-230, April 20, 1987, Board of Ramsey County Commissioners, pursuant to Minnesota Statutes, 1986, Chapter 398A, as a political subdivision and local government unit of Minnesota, to exercise thereunder part of the sovereign power of the state; and

WHEREAS, The Ramsey County Regional Railroad Authority, wishes to continue to improve the quality of life and access to services in the region, to remain a partner in transit activities in the region with other agencies, including the Metropolitan Council and other county regional railroad authorities; Now Therefore Be It

RESOLVED, That the Ramsey County Regional Railroad Authority hereby approves the 1999 budget and tax levy as follows:

1999 Approved Budget	\$	435,000
Less estimated revenue	\$	435,000
Tax levy	\$	-0-

and Be It Further

RESOLVED, That the unexpended balances to fund: (1) acquisition of additional right of way in the Northeast Corridor from Beam Avenue to the North County Line; (2) Phalen berm removal; and (3) Riverview Corridor Major Investment Study be continued into 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

Kathryn DeSpiegelaere, Director

665 RCGC-West

266-2762

MISSION STATEMENT

REGIONAL RAILROAD AUTHORITY

Ramsey County Regional Railroad Authority is dedicated to a long-range vision of transit services to meet changing needs for today and for succeeding generations.

The Authority strives to shape the future of Ramsey County and the region by preserving options for rail transit corridors and by providing rail transit services.

The Authority shall respond to the changing transit needs of the County's citizens in a manner that is sensitive to the financial impact to County taxpayers.

The Authority is committed to planning of integrated transportation services in cooperation with other agencies.

The Authority will encourage continuing community participation in its deliberations and decision-making process.

ADDITIONAL INFORMATION

The Ramsey County Regional Railroad Authority was organized by Resolution 87-230, April 20, 1987, Board of Ramsey County Commissioners, pursuant to Minnesota Statutes, 1986, Chapter 398A, as a political subdivision and local government unit of Minnesota, to exercise thereunder part of the sovereign power of the state.

The registered office of this Authority shall be situated in St. Paul, County of Ramsey, Minnesota.

Neither the State of Minnesota, the County of Ramsey, nor any other political subdivision is liable for obligations of the Authority.

There will be an appropriate citizen participation component, including municipalities, in the rail authority process.

The corporate existence was created and filed with the Secretary of State, Minnesota, on June 9, 1987.

ORGANIZATION

The Ramsey County Regional Railroad Authority consists of the seven Ramsey County Commissioners.

EXPENDITURE/APPROPRIATION SUMMARY BY COST CENTER

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
OPERATING BUDGET							
59101	Regional Railroad Administration	184,932	217,435	321,129	392,000	392,000	
59109	NE Corridor Maintenance Kellogg to Beam	14,931	17,169	28,871	43,000	43,000	
	Total Operating Budget	199,863	234,604	350,000	435,000	435,000	
SPECIAL PROJECTS							
59112	NE Corridor Beam To N County Line	-	23,396	2,124,274	-	-	
59113	Commuter Rail Demonstration Project	-	46,919	-	-	-	
59114	Riverview Corridor Transit Study	-	132,074	-	-	-	
59115	Riverview Corridor MIS	-	-	1,437,500	-	-	
59116	Phalen Berm Agreement	-	-	32,500	-	-	
	Total Special Projects	-	202,389	3,594,274	-	-	
Total Expenditure/Appropriation RCRRA		199,863	436,993	3,944,274	435,000	435,000	

NOTE: It is recommended that the unexpended balance for the NE Corridor-Beam to North County Line, the Riverview Corridor MIS, and the Phalen Berm Agreement, be carried forward to 1999.

REVENUE/ESTIMATED REVENUE & FUND BALANCE SUMMARY BY COST CENTER

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
OPERATING BUDGET							
59101	Regional Railroad Administration	526,891	576,847	350,000	435,000	435,000	
59109	NE Corridor Maintenance Kellogg to Beam	9,345	151	-	-	-	
	Total Operating Budget	536,236	576,998	350,000	435,000	435,000	
SPECIAL PROJECTS							
59112	NE Corridor Beam To N County Line	-	23,396	2,124,274	-	-	
59113	Commuter Rail Demonstration Project	-	46,919	-	-	-	
59114	Riverview Transit Corridor Study	-	132,074	-	-	-	
59115	Riverview Corridor MIS	-	-	1,437,500	-	-	
59116	Phalen Berm Agreement	-	-	32,500	-	-	
	Total Special Projects	-	202,389	3,594,274	-	-	
Total Revenue/Estimated Revenue & FB		536,236	779,387	3,944,274	435,000	435,000	
Fund Balance - Dec/(Inc) Adjustment to actuals		(336,373)	(342,394)	-	-	-	
RCRRA TAX LEVY SUMMARY							
	Tax Levy	434,043	-	-	-	-	
	Allowance for Uncollectible Tax-2%	8,681	-	-	-	-	
	Total Tax Levy	442,724	-	-	-	-	
	Less HACA	(392,842)	-	-	-	-	
	Net Tax Levy	49,882	-	-	-	-	
Inc/(Dec) From 1998					-	-	
% Inc/(Dec) From 1998					0.0%	0.0%	

MAJOR DEPARTMENT ACTIVITIES AND ACCOMPLISHMENTS

REGIONAL RAILROAD AUTHORITY

LISTED BELOW ARE THE DEPARTMENT'S EFFORTS, SUCCESSES AND PLANS TO MEET THE PRIORITY GOALS AS IDENTIFIED BY THE RAMSEY COUNTY BOARD OF COMMISSIONERS.

TO PLACE INCREASED EMPHASIS ON THE PREVENTION OF PROBLEMS AND FUTURE NEEDS RATHER THAN SOLUTIONS TO PROBLEMS.

1. Transit, the major project of the Regional Railroad Authority, has preventative goals of easing congestion and the need for roadway expansion. It would provide economic development benefits and access to jobs and services.
2. The Rail Authority has purchased and is in conversations with railroad companies about purchasing right of way previously used for freight operations. The land is purchased for future needs for space for rail transit.

TO DEVELOP ALTERNATIVE WAYS AND METHODS OF DELIVERING COUNTY SERVICES.

1. Rail transit is an alternative means of transit use. In cities where it has been constructed, it has succeeded as an alternative to single occupant auto use, attracting both former bus and former auto users.

TO DETERMINE ALTERNATIVE METHODS FOR FINANCING COUNTY GOVERNMENT IN A COUNTY WITH LIMITED OR NO-GROWTH FUNDING AND APPROXIMATELY 30 PERCENT OF ITS PROPERTY NON-TAXABLE, FUNDING INCREASING DEMANDS IN STATE AND FEDERAL MANDATED SERVICES.

1. The Regional Railroad Authority Commissioners have adopted goals which include reducing reliance on property taxes for transit services. Consequently, Commissioners and staff are often involved in studies and legislative initiatives related to sources and support for alternative means of funding transit.
2. Grant funds from the state and federal government have been sought and received in previous years. The funds provide alternatives to funding planning, engineering, and right of way acquisition solely with property tax levies. The amount of federal funds Ramsey County received is \$1,150,000 for fiscal year 1998 for the Riverview Corridor. Additional funds are being sought.

TO FOSTER INCREASED INTERGOVERNMENTAL COOPERATION WITH MUNICIPALITIES, SCHOOL DISTRICTS, OTHER COUNTIES, STATE AND FEDERAL GOVERNMENTS, AND OTHER GOVERNMENTAL UNITS.

1. Rail Authority work includes participation in Riverview Corridor projects with the Minnesota Department of Transportation, Hennepin County Regional Railroad Authority, Metropolitan Council, St. Paul and the Metropolitan Airports Commission.
2. Ramsey County Regional Railroad Authority is a member, with the six other metro county railroad authorities, of the Metro LRT Joint Powers Board.
3. In managing right of way owned by the Rail Authority, the Authority allows trail use of its property by St. Paul and Ramsey County Parks Departments. The Authority participates in discussions with St. Paul and others about the Phalen Corridor project, which impacts Rail Authority-owned property.

TO REFLECT AND RECOGNIZE THE DIVERSITY OF THE POPULATION WITHIN RAMSEY COUNTY, BOTH IN THE MAKE-UP OF THE COUNTY WORKFORCE AND IN THE PROVISION OF COUNTY-FINANCED SERVICES AND PROGRAMS.

1. The Riverview Corridor transit project serves a diverse population of St. Paul residents. The area where it would be located is heavily transit dependent.
2. The Rail Authority participates on committees and groups related to the Phalen Corridor Initiative, a project designed to benefit the diverse East Side area of St. Paul.

MAJOR CHANGES (PROPOSED)

>REGIONAL RAILROAD AUTHORITY

LISTED BELOW ARE THE MAJOR ITEMS THAT HAVE CONTRIBUTED TO CHANGES IN THE DEPARTMENT'S APPROPRIATION AND REVENUE OVER THE PREVIOUS YEAR. THIS MAY NOT EQUAL THE DIFFERENCE OVER 1998 AS ONLY THE MAJOR CHANGES ARE LISTED HERE.

Description	1999 Appropriation	1999 Revenue(*)	1999 Levy
Operating Budget Inc/Dec over 1998	85,000	85,000	-0-
Special Projects Inc/Dec over 1998	(3,594,274)	(3,594,274)	-0-
Dollar Inc/Dec over 1998 >	(3,509,274)	(3,509,274)	-0-
Percent Inc/(-)Dec over 1998 >	(89.0%)	(89.0%)	(0%)

(*) Includes fund balance.

OPERATING BUDGET:

1. Project Management Services	93,106	93,106	-0-
--------------------------------	--------	--------	-----

The increase is related to a proposed addition of one FTE for the staff assigned to the Regional Railroad Authority.

2. Transit Joint Powers Board	12,344	12,344	-0-
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The Metropolitan LRT Joint Powers Board undertakes legislative, planning and coordination of transit activities in the seven county metro area. This account provides for the 1999 contribution to the work of the organization.

SPECIAL PROJECTS:

1. Right of Way Acquisition	(2,124,274)	(2,124,274)	-0-
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These funds were originally budgeted in 1996 to acquire additional right of way. These funds have been carried forward to the 1998 budget. There has been some preliminary work (appraisal, surveying, environmental assessment) performed in 1998. We are requesting that the remaining unencumbered balances be carried forward to the 1999 budget.

2. Riverview Corridor MIS	(1,437,500)	(1,437,500)	-0-
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Riverview Corridor Major Investment Study is a project that was funded by the federal government in 1998. It will examine transit improvements in the corridor in St. Paul. The project will be 18 months in duration and was initiated in October, 1998.

3. Phalen Berm Agreement	(32,500)	(32,500)	-0-
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St. Paul, Ramsey County and Ramsey County Regional Railroad Authority reached an agreement in 1998 that a berm in the vicinity of Maryland Avenue and Johnson Parkway in St. Paul would be regraded. The agreement has a cost sharing for the Railroad Authority in the amount of \$32,500.

Total >

(3,488,824)	(3,488,824)	-0-
=====	=====	=====

OPERATING CAPITAL OUTLAY SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
Land	0	0	2,000,000	0	0	
Office Furniture & Equipment	0	0	800	800	800	
Data Processing Equipment	0	6,161	0	0	0	
Total Operating Capital Outlay	0	6,161	2,000,800	800	800	

MANDATED/DISCRETIONARY SERVICES REPORT

REGIONAL RAILROAD AUTHORITY

	1998 Approved			1999 Proposed		
	Budget	Revenue	Levy	Budget	Revenue	Levy
MANDATED	0	0	0	0	0	0
	0	0	0	0	0	0
MANDATED (LEVEL/METHOD DISCRETIONARY)						
Administration (Transit Joint Powers)	20,000	20,000	0	32,344	32,344	0
	20,000	20,000	0	32,344	32,344	0
DISCRETIONARY (LEVEL/METHOD MANDATED)						
	0	0	0	0	0	0
	0	0	0	0	0	0
DISCRETIONARY						
Administration	301,129	301,129	0	359,656	359,656	0
Northeast Corridor Maintenance	28,871	28,871	0	43,000	43,000	0
Northeast Corridor - Beam to N County Line	2,124,274	2,124,274	0	0	0	0
Riverview Corridor Transit Study	8,696	8,696	0	0	0	0
Riverview Corridor MIS	1,437,500	1,437,500	0	0	0	0
Phalen Berm Agreement	32,500	32,500	0	0	0	0
	3,932,970	3,932,970	0	402,656	402,656	0
SUMMARY						
MANDATED	0	0	0	0	0	0
	0.0%			0.0%		
MANDATED (LEVEL/METHOD DISCRETIONARY)	20,000	20,000	0	32,344	32,344	0
	0.5%			7.4%		
DISCRETIONARY (LEVEL/METHOD MANDATED)	0	0	0	0	0	0
	0.0%			0.0%		
DISCRETIONARY	3,932,970	3,932,970	0	402,656	402,656	0
	99.5%			92.6%		
TOTAL	3,952,970	3,952,970	0	435,000	435,000	0

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59101-Administration**

STATEMENT OF MISSION

To provide overall administration consistent with the Railroad Authority's mission and direction provided by the Board of the Regional Railroad Authority.

OBJECTIVES

1. To advocate for transit services to meet changing needs for today and for succeeding generations.
2. To respond to the transit needs of the County's citizens in a manner that is sensitive to the financial impact to County taxpayers.
3. To plan integrated transportation services in cooperation with other agencies.
4. To encourage community participation in Rail Authority deliberations and decision-making processes.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	183,596	210,464	316,529	387,400	387,400	
030000	Supplies	1,336	810	3,800	3,800	3,800	
040000	Capital Outlay	-	6,161	800	800	800	
	Total Expenditures/Appropriations	184,932	217,435	321,129	392,000	392,000	
	Inc/(Dec) From Previous Year				70,871	70,871	
	% Inc/(Dec) From Previous Year				22.1%	22.1%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	394,792	-	-	-	-	
360000	Revenue from Use of Money/Property	526,510	576,452	350,000	435,000	435,000	
370000	Other Revenues	381	395	-	-	-	
	Total Revenues/Estimated Revenues	921,683	576,847	350,000	435,000	435,000	
	Inc/(Dec) From Previous Year				85,000	85,000	
	% Inc/(Dec) From Previous Year				24.3%	24.3%	

Fund Balance Dec/(Inc)	(781,047)	(359,412)	(28,871)	(43,000)	(43,000)
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RCRRA TAX LEVY

RCRRA TAX LEVY	44,296	-	-	-	-
Inc/(Dec) From Previous Year				-	-
% Inc/(Dec) From Previous Year				0.0%	0.0%

EXPENDITURE/APPROPRIATION DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	-	55,000	41,434	41,434	
020122	State Auditor	2,004	1,185	2,100	2,100	2,100	
020154	Legislative Representative	20,000	-	35,000	25,000	25,000	
020174	County Attorney Services	3,174	10,302	3,329	11,741	11,741	
020176	County Manager Services	-	-	2,000	2,000	2,000	
020179	Budgeting & Accounting Services	4,289	7,937	6,000	6,000	6,000	
020185	Data Processing Services-MTCE	3,806	10,133	9,000	2,048	2,048	
020193	County Project Management Services	129,251	126,127	130,154	210,000	210,000	
020202	Postage	628	306	1,500	1,500	1,500	
020207	Telephone Long Dist Charges	154	121	200	200	200	
020208	Telephone-Local Service	1,427	2,083	2,100	2,100	2,100	
020209	Telephone-Equipment Rental	95	-	200	200	200	
020217	Pager Services	-	80	-	-	-	
020301	Transportation Allowance	-	651	1,600	2,500	2,500	
020305	Messenger Service	175	95	850	850	850	
020501	Printing & Stationery	2,089	2,134	5,000	5,000	5,000	
020611	Liability & Property Damage-Ins	709	715	850	1,000	1,000	
020803	Equipment & Machinery Repairs	146	957	2,000	2,000	2,000	
020906	Building & Office Space	12,668	12,662	12,883	12,883	12,883	
020909	Parking Space	468	434	800	800	800	
021101	Books, Periodicals, Subscriptions	201	34	500	500	500	
021134	Tuition	-	-	1,000	1,000	1,000	
021176	Clerical Services	-	2,460	-	-	-	
021180	Employee Development	-	-	500	500	500	
021192	Interest Expense	2	-	-	-	-	
021401	Membership & Dues	262	589	500	500	500	
021403	Conference & Seminar Expenses	1,369	25,681	10,263	10,000	10,000	
021407	Other Travel	-	4,245	10,000	10,000	10,000	
021408	Volunteer/Committee Meeting Expense	-	1,386	200	200	200	
021409	Meeting Expense Account	679	147	3,000	3,000	3,000	
022213	Transit Joint Powers	-	-	20,000	32,344	32,344	
	Total Other Services & Charges	183,596	210,464	316,529	387,400	387,400	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
030000	SUPPLIES						
030101	Office Supplies	1,236	671	2,800	2,800	2,800	
030201	Computer Operating Supplies	100	139	1,000	1,000	1,000	
	Total Supplies	1,336	810	3,800	3,800	3,800	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
040000	OPERATING CAPITAL OUTLAY						
040303	Office Furniture & Equipment	-	-	800	800	800	
040311	Data Processing Equipment	-	6,161	-	-	-	
	Total Operating Capital Outlay	-	6,161	800	800	800	

Total 59101 - Administration

184,932	217,435	321,129	392,000	392,000
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REVENUE/ESTIMATED REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
321201	HACA - RE & PP	394,792	-	-	-	-	
321202	HACA - Mobile Homes	-	-	-	-	-	
321213	St Paul Rental Equity Credit	-	-	-	-	-	
	Total Intergovernmental Revenue	394,792	-	-	-	-	
360000	REVENUE FROM USE OF MONEY & PROPERTY						
360102	Interest on Investments	526,510	576,352	350,000	435,000	435,000	
360203	Rental of Land	-	100	-	-	-	
	Total Revenue from Use of Money/Prop.	526,510	576,452	350,000	435,000	435,000	
370000	OTHER REVENUES						
370103	Recovery-Prior Year's Expense	338	331	-	-	-	
370104	Recovery-Current Year's Expense	43	-	-	-	-	
370108	Insurance Dividends	-	64	-	-	-	
	Total Other Revenues	381	395	-	-	-	
390000	TAXES & PENALTIES						
390710	Interest on Petitions	34	-	-	-	-	
390902	Current-RE & PP	52,622	-	-	-	-	
390903	Current-Mobile Homes	47	-	-	-	-	
390904	Delinquent Re & PP	9,843	2,707	-	-	-	
390905	Delinquent Mobile Homes	336	25	-	-	-	
390917	Gov't Acquired Property Rental	4	-	-	-	-	
	Total Taxes & Penalties	62,886	2,732	-	-	-	
	Total 59101 - Administration	984,569	579,579	350,000	435,000	435,000	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101-Administration

THE FOLLOWING LINE ITEMS MAY BE OF PARTICULAR INTEREST TO THE REGIONAL RAILROAD AUTHORITY BOARD OR REPRESENT A SIGNIFICANT CHANGE FROM THE CURRENT YEAR'S APPROVED BUDGET.

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consultant Services	\$0	\$0	\$55,000	\$41,434	\$41,434	

EXPLANATION: This amount will provide for special needs for consultant services, which could include planning, engineering or outreach activities in 1999.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Legislative Representative	\$20,000	\$0	\$35,000	\$25,000	\$25,000	

EXPLANATION: Legislation impacts Regional Railroad Authority taxing ability and responsibilities. This account provides funds for monitoring legislation and providing information to Legislators and Congress.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Attorney Services	\$3,174	\$10,302	\$3,329	\$11,741	\$11,741	

EXPLANATION: This account provides funding for County Attorney services. The increased level of activity on Rail Authority issues results in an increased need for legal services.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
DP Services - Maintenance	\$3,806	\$10,133	\$9,000	2,048	\$2,048	

EXPLANATION: This account provides funds for office automation and computer equipment. It also includes charges for DP installation and support services and DP training.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101-Administration

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County	\$129,251	\$126,127	\$130,154	\$210,000	\$210,000	
Project Management Services						

EXPLANATION: Ramsey County provides staff to assist the Regional Railroad Authority to develop plans, manage consultant services, coordinate with other agencies and citizen groups, provide information services, and engineering and transportation planning services. Persons providing these services are in the County Public Works Department. This account provides a specific identifier to reimburse Ramsey County departments for these services.

In 1999, project management services will be provided for Administration and Riverview Corridor activities. The information on this page is only for the overall Administration of the Railroad Authority.

PROJECT MANAGEMENT TEAM (Administration Cost Center) Estimated Cost
(including salaries, fringe benefits,
and indirect costs)

Staff

Director	1.0 FTE	\$93,815
Transportation Planner (new position)	1.0 FTE	\$79,846
Administrative Secretary	0.5 FTE	\$36,339

Total FTE	2.5	
Total Estimated Cost		\$210,000

The new position proposed as Transportation Planner would assist with the increased programs of the Rail Authority. In 1999, these are anticipated to include the Riverview Corridor Major Investment Study, the Red Rock Corridor Major Investment Study, the Central Connector commuter rail study, the Rush Line work plan, the Roseville area transit study and administrative duties.

NOTE: Costs include salaries, fringe benefits and prorated indirect costs for processing payrolls as determined by Ramsey County Public Works Department. Costs for the Regional Railroad Authority's Right of Way Specialist position have been included in the Northeast Corridor maintenance and Beam to North County Line activities.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101 - Administration

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Transportation Allowance	\$0	\$651	\$1,600	\$2,500	\$2,500	

EXPLANATION: This account funds transportation reimbursement for Rail Authority staff who are required to use their autos for work purposes.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Liability Insurance	\$709	\$715	\$850	\$850	\$850	

EXPLANATION: The Ramsey County Regional Railroad Authority (RCRRA) is a separate legal entity and is not covered by self insurance provisions of Ramsey County. The RCRRA also lacks the financial resources to fulfill self insurance requirements. Therefore, liability insurance is purchased for RCRRA annually by Risk Management.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Transit Joint Powers	\$0	\$0	\$20,000	\$32,344	\$32,344	

EXPLANATION: The Metropolitan LRT Joint Powers Board undertake legislative, planning and coordination of transit activities in the seven county metro area. Ramsey County Regional Rail Authority is a member, and this provides for the 1998 contribution to the work of the organization.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Office Furniture & Equipment	\$0	\$0	\$800	\$800	\$800	

EXPLANATION: Equipment needs for the Rail Authority in 1999 may include graphics equipment.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

>REGIONAL RAILROAD AUTHORITY
>59101 - ADMINISTRATION

THE FOLLOWING LINE ITEMS MAY BE OF PARTICULAR INTEREST TO THE REGIONAL RAIL
AUTHORITY BOARD OR REPRESENT A SIGNIFICANT CHANGE FROM THE CURRENT YEAR'S APPROVED
BUDGET.

SELECTED REVENUE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
>Interest on Investments	\$526,510	\$576,352	\$350,000	\$435,000	\$435,000	

EXPLANATION: >The Regional Railroad Authority's cash is included with the County's investments and the earnings are distributed at the end of each month. The interest that can be earned in 1999 depends on how much cash is available for investment. We believe that the funding for acquisition of additional right of way will not be expended until after the first quarter of 1999. When spent, the amount of cash available to invest will be reduced by \$2,000,000, from approximately \$9,000,000 (cash on hand 12/31/97) to \$7,000,000. The following chart shows the estimated interest income to be received by the Regional Railroad Authority with several possible rates of return. To meet the estimated interest income revenue for 1999, the rate of return would need to be approximately 5.80%.

Rate of Return	Cash Balance		Total Interest Income 1999
	1st Quarter 1999	Remainder of 1999	
5.00% x	\$2,250,000	+	\$5,250,000 = \$375,000
5.25%	(\$9,000,000 x 1/4 of 1999)	(\$7,000,000 x 3/4 of 1999)	\$393,750
5.50%			\$412,500
5.75%			\$431,250
6.00%			\$450,000
6.25%			\$468,750
6.50%			\$487,500

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59109-Northeast Corridor
Kellogg to Beam**

STATEMENT OF MISSION

To provide for acquisition and maintenance of right of way purchased in order to preserve options for rail transit.

OBJECTIVES

1. To monitor rail abandonments in Ramsey County.
2. To coordinate with other units of government on rail abandonment and right of way re-use issues.
3. To purchase rail corridors with potential for light rail transit use.
4. To maintain property acquired by the Railroad Authority in accordance with the public interest.

EXPENDITURE/APPROPRIATION SUMMARY

 RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
 59109-NORTHEAST CORRIDOR MAINTENANCE
 KELLOGG TO BEAM AVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	14,931	17,169	28,871	43,000	43,000	
	Total Expenditures/Appropriations	14,931	17,169	28,871	43,000	43,000	
	Inc/(Dec) From Previous Year				14,129	14,129	
	% Inc/(Dec) From Previous Year				48.9%	48.9%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
360000	Revenue from Use of Money/Property	9,345	151	-	-	-	
	Total Revenues/Estimated Revenues	9,345	151	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)	-	17,018	28,871	43,000	43,000
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RCRRA TAX LEVY

RCRRA TAX LEVY	5,586	-	-	-	-
Inc/(Dec) From Previous Year				-	-
% Inc/(Dec) From Previous Year				0.0%	0.0%

EXPENDITURE/APPROPRIATION DETAIL

 RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
 59109 - NORTHEAST CORRIDOR MAINTENANCE
 KELLOGG TO BEAM AVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020160	Soil Survey	-	1,729	-	-	-	-
020192	Surveying Services	592	-	-	-	-	-
020193	County Project Management	10,053	9,384	9,740	23,000	23,000	
020802	Improvements Other Than Buildings	417	1,565	11,131	12,000	12,000	
020804	Grounds-Repairs	567	831	3,000	3,000	3,000	
021131	Special Assessments	3,302	3,660	5,000	5,000	5,000	
	Total Other Services & Charges	14,931	17,169	28,871	43,000	43,000	
Total 59109 Northeast Corridor Maint.		14,931	17,169	28,871	43,000	43,000	

REVENUE/ESTIMATED REVENUE DETAIL

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
360000	REVENUE FROM USE OF MONEY & PROPERTY						
360203	Rental of Land	9,345	151	-	-	-	
	Total Revenue from Use of Money/Prop.	9,345	151	-	-	-	
Total 59109 Northeast Corridor Maint.		9,345	151	-	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59109-Northeast Corridor Maintenance
Kellogg to Beam

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Project Management Services	\$10,053	\$9,384	\$9,740	\$23,000	\$23,000	

EXPLANATION: This account will provide funds to reimburse Ramsey County Public Works Department for staff time spent on right of way issues related to the Northeast Corridor, Kellogg to Beam.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Improvements other than buildings	\$417	\$1,565	\$11,131	\$12,000	\$12,000	

EXPLANATION: This will provide for repair of bridges, walls, and other structures on Railroad Authority right of way.

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59112-Northeast Corridor
Beam to N County Line**

STATEMENT OF MISSION

To provide for acquisition and maintenance of right of way purchased in order to preserve options for rail transit.

OBJECTIVES

1. To monitor rail abandonments in Ramsey County.
2. To coordinate with other units of government on rail abandonment and right of way re-use issues.
3. To purchase rail corridors with potential for transit use.
4. To maintain property acquired by the Railroad Authority in accordance with the public interest.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59112 - NE CORRIDOR BEAM AVE TO N CO LINE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	19,890	107,780	-	-	
030000	Supplies	-	3,506	16,494	-	-	
040000	Capital Outlay	-	-	2,000,000	-	-	
	Total Expenditures/Appropriations	-	23,396	2,124,274	-	-	
	Inc/(Dec) From Previous Year				(2,124,274)	(2,124,274)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	
	Fund Balance Dec/(Inc)	-	23,396	2,124,274	-	-	
	RCRRA TAX LEVY	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59112 - NE CORRIDOR BEAM AVE TO N CO LINE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	9,900	100	-	-	
020192	Surveying	-	8,617	51,383	-	-	
020193	County Project Management Services	-	1,373	26,297	-	-	
020804	Repairs - Grounds	-	-	30,000	-	-	
	Total Other Services and Charges	-	19,890	107,780	-	-	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
030000	SUPPLIES						
030507	Signs and Repairs	-	3,506	16,494	-	-	
	Total Supplies	-	3,506	16,494	-	-	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
040000	OPERATING CAPITAL OUTLAY						
040103	Land Aquisition Right-of-Way	-	-	2,000,000	-	-	
	Total Operating Capital Outlay	-	-	2,000,000	-	-	

Total 59112-NE Corridor Beam To N Co Line

-	23,396	2,124,274	-	-
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REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	23,396	2,124,274	-	-	
	Total Fund Balance	-	23,396	2,124,274	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59112 - Northeast Corridor -
Beam to N County Line

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consulting Services	\$0	\$9,900	\$100	\$0	\$0	

EXPLANATION: This account provides funds for consulting services for studies related to the right of way north of Beam Avenue. Examples are environmental analyses of soil conditions.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Surveying	\$0	\$8,617	\$51,383	\$0	\$0	

EXPLANATION: Surveys of the area Ramsey County Regional Railroad may purchase from Burlington Northern will be necessary.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Project Management Services	\$0	\$1,373	\$26,297	\$0	\$0	

EXPLANATION: Staff on loan to the Rail Authority from the County Public Works Department will be responsible for the day to day activities necessary in accomplishing acquisition and work on the right of way acquired north of Beam Avenue.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Repairs-Grounds	\$0	\$0	\$30,000	\$0	\$0	

EXPLANATION: Cleanup activities are likely to be needed after railroad property is acquired by the Regional Railroad Authority.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Land Acquisition Right of Way	\$0	\$0	\$2,000,000	\$0	\$0	

EXPLANATION: This account provides funds for acquisition of right of way north of Beam Avenue to the north Ramsey County border.

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59113 - Commuter Rail
Demonstration Project**

STATEMENT OF MISSION

To demonstrate the feasibility of commuter rail in the Twin Cities area.

OBJECTIVES

1. To coordinate the demonstration project on commuter rail with Anoka, Hennepin, and Washington County Regional Railroad Authorities.
2. To provide an opportunity for the general public to ride commuter rail in Ramsey County.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59113 - COMMUTER RAIL DEMONSTRATION PROJECT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	46,919	-	-	-	-
	Total Expenditures/Appropriations	-	46,919	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	-
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	-
	Total Revenues/Estimated Revenues	-	-	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	-
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)

- 46,919 - - -

RCRRA TAX LEVY

- - - - -

Inc/(Dec) From Previous Year

- -

% Inc/(Dec) From Previous Year

0.0% 0.0%

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59113 - COMMUTER RAIL DEMONSTRATION PROJECT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020193	County Project Management Services	-	5,824	-	-	-	
020402	Advertising & Promotion	-	7,797	-	-	-	
021221	Participation Fees	-	33,000	-	-	-	
021408	Volunteer/Committee Meeting Expense	-	298	-	-	-	
	Total Other Services & Charges	-	46,919	-	-	-	
	Total 59113 - Commuter Rail Demo Project	-	46,919	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	46,919	-	-	-	
	Total Fund Balance	-	46,919	-	-	-	

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59114 - Riverview Corridor
Transit Study**

STATEMENT OF MISSION

To Study the feasibility of various alignments and transit alternatives in the Riverview Transit Corridor.

OBJECTIVES

1. To improve transportation in the corridor.
2. To meet local and community goals.
3. To improve the environment.
4. To improve social and economic climate.
5. To minimize cost; to maximize ridership of transit.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59114 - RIVERVIEW CORRIDOR TRANSIT STUDY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	132,074	-	-	-	-
	Total Expenditures/Appropriations	-	132,074	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	-	50,150	-	-	-	-
	Total Revenues/Estimated Revenues	-	50,150	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)	-	81,924	-	-	-	-	
RCRRA TAX LEVY	-	-	-	-	-	-	
Inc/(Dec) From Previous Year				-	-	-	
% Inc/(Dec) From Previous Year				0.0%	0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59114 - RIVERVIEW CORRIDOR TRANSIT STUDY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	115,000	-	-	-	
020193	County Project Management Services	-	7,550	-	-	-	
021158	Photography/Processing Services	-	9,399	-	-	-	
021409	RCRRA Meeting Expenses	-	125	-	-	-	
	Total Other Services & Charges	-	132,074	-	-	-	
Total 59114 - Riverview Transit Corridor		-	132,074	-	-	-	

REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
320304	Other Participation - Hennepin County	-	10,400	-	-	-	
320308	Program Participation-St. Paul	-	15,000	-	-	-	
320309	Metropolitan Council	-	24,750	-	-	-	
	Total Intergovernmental Revenues	-	50,150	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	81,824	-	-	-	
	Total Fund Balance	-	81,824	-	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59114 - Riverview Transit
Corridor Study

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consulting Services	\$0	\$115,000	\$0	\$0	\$0	

EXPLANATION: A contract with SRF to do a feasibility study of transit in the Riverview Corridor was approved in 1997. The work is funded by Ramsey County Regional Rail Authority, Hennepin County Regional Rail Authority, Metropolitan Council, City of St. Paul and the Minnesota Department of Transportation. Work concluded in 1998.

Kathryn DeSpiegelaere, Director

665 - RCGC West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59115 - Riverview Corridor
Federal MIS**

STATEMENT OF MISSION

This study will be conducted to meet federal guidelines following the completion of the Riverview Corridor Transit Study.

OBJECTIVES

1. To improve transportation in the corridor.
2. To meet local and community goals.
3. To improve the environment.
4. To improve social and economic climate.
5. To minimize cost; to maximize ridership to transit.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59115 - RIVERVIEW CORRIDOR MIS

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	-	1,437,500	-	-	
	Total Expenditures/Appropriations	-	-	1,437,500	-	-	
	Inc/(Dec) From Previous Year				(1,437,500)	(1,437,500)	
	% Inc/(Dec) From Previous Year				0%	0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	-	-	1,293,750	-	-	
	Total Revenues/Estimated Revenues	-	-	1,293,750	-	-	
	Inc/(Dec) From Previous Year				(1,293,750)	(1,293,750)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

Fund Balance Dec/(Inc)	-	-	143,750	-	-	
RCRRA TAX LEVY	-	-	-	-	-	
Inc/(Dec) From Previous Year				-	-	
% Inc/(Dec) From Previous Year				0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59115 - RIVERVIEW CORRIDOR MIS

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	-	1,280,000	-	-	
020174	Cty Atty Services	-	-	5,000	-	-	
020179	B & A Services	-	-	3,000	-	-	
020185	DP Services	-	-	500	-	-	
020193	Project Mngt Services	-	-	119,500	-	-	
020202	Postage	-	-	500	-	-	
020207	Telephone - Long Distance	-	-	1,000	-	-	
020501	Printing & Stationery	-	-	10,000	-	-	
021403	Conf. & Seminar Exp.	-	-	12,000	-	-	
021408	Volunteer/Committee Mtg Exp	-	-	3,000	-	-	
021409	CED Mtg Exp Account	-	-	3,000	-	-	
	Total Other Services & Charges	-	-	1,437,500	-	-	
	Total 59115 - Riverview Corridor MIS	-	-	1,437,500	-	-	

REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
320309	Metropolitan Council	-	-	1,150,000	-	-	
321067	MnDOT LRT Grant	-	-	143,750	-	-	
	Total Intergovernmental Revenues	-	-	1,293,750	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	-	143,750	-	-	
	Total Fund Balance	-	-	143,750	-	-	

Kathryn DeSpiegelaere, Director

665 RCGC-West 266-2762

MISSION AND OBJECTIVES

REGIONAL RAILROAD AUTHORITY
59116 - Phalen Berm
Agreement

STATEMENT OF MISSION

This project will result in regrading of right of way owned by Ramsey County Regional Railroad Authority near Maryland Avenue and Johnson Parkway.

OBJECTIVES

1. To make an at grade crossing of Johnson Parkway and Maryland Avenue and the RCRRA right of way.
2. To utilize soil in the berm on the right of way for Prosperity Road reconstruction.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59116 - PHALEN BERM AGREEMENT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	-	32,500	-	-	
	Total Expenditures/Appropriations	-	-	32,500	-	-	
	Inc/(Dec) From Previous Year				(32,500)	(32,500)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)	-	-	32,500	-	-	
------------------------	---	---	--------	---	---	--

RCRRA TAX LEVY

Inc/(Dec) From Previous Year	-	-	-	-	-	
% Inc/(Dec) From Previous Year				0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

59116 - PHALEN BERM AGREEMENT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
021115	Miscellaneous	-	-	32,500	-	-	
	Total Other Services & Charges	-	-	32,500	-	-	
	Total 59116 - Phalen Berm Agreement	-	-	32,500	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	-	32,500	-	-	
	Total Fund Balance	-	-	32,500	-	-	

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. L. Speegelaere
Authorized Signature

12/8/98
Date

Board Action Requested

Approve a contract with Kenneth Stevens in an amount not to exceed \$40,000 for engineering/planning project management, right of way and policy consulting services through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

See attached:

1. Resolution
2. Memorandum
3. Contract

Budgeting and Accounting

County Attorney

Risk Management

K. C. Dantel 12/8/98
Don Mac Math

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98
Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority is receiving federal and state funding for planning, engineering and environmental work and implementation of transit improvements in the Riverview Corridor; and

WHEREAS, The staffing of the Regional Railroad Authority is accomplished through loaned employees from the Public Works Department of Ramsey County and additional services are provided by other county departments; and

WHEREAS, Additional staff time and skills are required in order to adequately staff the current projects and activities of the Regional Railroad Authority; Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its chair to execute a contract subject to approval by staff of County Attorney, Risk Management and Budgeting and Accounting with Kenneth Stevens to provide consultation and assistance to the Director of the Regional Railroad Authority on issues such as project management, contract negotiations, right of way management and railroad negotiations for an amount not to exceed \$40,000; and Be It Further

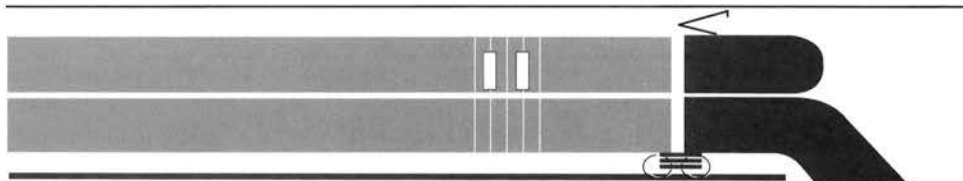
RESOLVED, That the contract for services will expire December 31, 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Memorandum

To: Ramsey County Regional Railroad Authority
Commissioners
Terry Schutten, County Manager

From: Kathryn DeSpiegelaere *KS*

Subject: Contract with Kenneth Stevens

Date: December 6, 1998

A contract with Kenneth Stevens in the amount of \$40,000 is proposed for January 1 to December 31, 1999. The contract will be funded in part (approximately 40%) from the proposed 1999 budget, consulting services. Approximately 60% of the Stevens contract would be funded from the current contract for the Riverview Corridor Major Investment Study, 80% of which is federally funded.

Mr. Stevens provides consulting services to the Rail Authority in the areas of project management, rail negotiations, right of way issues, and contracts. His 1998 contract with the Railroad Authority for an eight month period was \$30,000. The same hourly rate, \$100, is proposed for 1999.

Recommendation:

Approve contract subject to approval of Budgeting and Accounting, County Attorney and Risk Management Departments.

**RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT**

The following is an agreement between **KENNETH STEVENS -**
14035 NINETY SIXTH AVENUE NORTH, MAPLE GROVE, MINNESOTA 55369,
(hereinafter the "CONTRACTOR") and **RAMSEY COUNTY REGIONAL RAILROAD**
AUTHORITY, a political subdivision of the State of Minnesota,
(hereinafter "RRA").

1. SCOPE OF SERVICES

CONTRACTOR listed above shall provide the services specified in
ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, participants,
as specified in ADDENDUM I.

3. TIME

The services will be delivered on the date(s) specified and at
the location(s) indicated in ADDENDUM I for the term of this
agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I.
CONTRACTOR shall submit an invoice to the RRA after services are
provided. Payment will be made within 35 days of receipt of a
detailed invoice. Interest accrual and disputes regarding
payment shall be governed by the provision of Minn. Stat.
Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is
intended or should be construed as creating the relationship of
agents, partners, joint venturers, or associates between the
parties hereto or as constituting CONTRACTOR as the employee of
the RRA for any purpose or in any manner whatsoever. The
CONTRACTOR is an independant contractor and neither it, its
employees, agents, nor representatives are employees of the RRA.
From any amounts due the CONTRACTOR, there will be no deductions
for federal income tax or FICA payments, nor for any state
income tax, nor for any other purposes which are associated with
an employer-employee relationship unless required by law.
Payment of federal income tax, FICA payments, and state income
tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

- General Liability
- Auto Liability
- Workers Compensation as required by statute
- Professional Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this Contract for cause by five days written notice to the CONTRACTOR. The CONTRACTOR may cancel this contract without cause by thirty (30) days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. PERSONAL SERVICES REQUIRED

It is understood between the parties that it is the Contractor's own personal skills and expertise which are required by the RRA. Therefore, unless expressly authorized by the Director of the RRA, Contractor shall personally perform all of the services listed in the addendum hereto and shall not delegate such duties to any other person.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

17. TERM

The term of this agreement is January 1 to December 31, 1999.

This agreement is duly executed this _____ day of December, 1998.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

KENNETH STEVENS

By: _____
Chair

Dated: _____

By: _____
Kathryn DeSpiegelaere
Director

Dated: _____

By: _____

Contractor SSN: _____

Dated: _____

Approval recommended:

INSURANCE APPROVED:

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ _____

Account No. _____

Budgeting & Accounting

Addendum to contract with Kenneth Stevens

Ramsey County Regional Railroad Authority is in need of the following services:

1. Project management for the Riverview Corridor Major Investment Study -- assist the Director with managing the Parsons Brinckerhoff contract and provide consultation on issues such as ridership, costs, engineering feasibility and contract negotiations.
2. Assist the Director with right of way issues including negotiations with railroads and encroachment issues.
3. Assist the Director with completion of transit issue papers for the Comprehensive Transportation and Transit Plan for Ramsey County.

Compensation

An hourly rate of \$100 will be paid. Mileage and parking for meetings related to RRA activities will be reimbursed. Monthly invoices with detail on projects, hours and records of direct costs are to be sent to Kathryn DeSpiegelaere, Director, Ramsey County Regional Railroad Authority. Compensation is not to exceed \$40,000 under this contract.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Halpern
Authorized Signature

12/8/98
Date

Board Action Requested

Approve a contract with Ted Davis in an amount not to exceed \$25,000 for development of the community involvement plan for the Riverview Corridor transit project through March 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

See attached information.:
1. Resolution
2. Contract

Budgeting and Accounting

County Attorney

Risk Management

it could
Dan MacMillan

12/8/98

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has undertaken a Major Investment Study for the Riverview Corridor; and

WHEREAS, A major element of the project is working with the community, both those immediately impacted in the corridor and the community at large, on transit improvements; and

WHEREAS, Work on this corridor is funded 80% by a federal grant and the funds for this project, including project management, were previously appropriated in 1998 by the Regional Railroad Authority; and

WHEREAS, Knowledge of the community and its residents is important in eliciting opinions of key stakeholders and nontraditional stakeholders; and

WHEREAS, Ted Davis has experience in working with the St. Paul community in a variety of ways; Now Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority hereby authorizes its Chair to execute a contract with Ted Davis in an amount not to exceed \$25,000 for development of a community involvement plan for the Riverview Corridor transit project through March 31, 1999, subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT

The following is an agreement between DAVIS COMMUNICATIONS, St. Paul, Minnesota, (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, a political subdivision of the State of Minnesota, (hereinafter "RRA").

1. SCOPE OF SERVICES

CONTRACTOR shall provide the services specified in ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, and participants as specified in ADDENDUM I.

3. TIME

The services provided by CONTRACTOR will be delivered on the date(s) specified and at the location(s) indicated in ADDENDUM I for the term of this agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I. CONTRACTOR shall submit an invoice to the RRA after services are provided. Payment will be made within 35 days of receipt of a detailed invoice. Interest accrual and disputes regarding payment shall be governed by the provision of Minn. Stat. Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint venturers, or associates between the parties hereto or as constituting CONTRACTOR as the employee of the RRA for any purpose or in any manner whatsoever. The CONTRACTOR is an independant contractor and neither it, its employees, agents, nor representatives are employees of the RRA. From any amounts due the CONTRACTOR, there will be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments, and state income tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

Auto Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this contract for cause by five days written notice to the CONTRACTOR. The Contractor may cancel this contract with 30 days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. SUBCONTRACTOR PAYMENT

Prime contractors shall pay subcontractor within ten days of the prime CONTRACTOR'S receipt of payment from the RRA for undisputed services provided by the subcontractor. The prime contractor shall pay interest of 1 1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

17. TERM

This agreement shall expire on March 31, 1999.

This agreement is duly executed this _____ day of December, 1998.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Rafael E. Ortega
Chair

Dated: _____

DAVIS COMMUNICATIONS

By: _____

Contractor SSN: _____

Dated: _____

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Kathryn DeSpiegelaere
Director

Dated: _____

Approval recommended:

INSURANCE APPROVED:

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ _____

Account No. _____

Budgeting & Accounting

Addendum to contract with Davis Communications, Ted Davis

Ramsey County Regional Railroad Authority is in need of the following services:

- (1) Attend meetings of the Riverview Corridor Major Investment Study Project Management Team.
- (2) Initiate communication with community stakeholders about Riverview Corridor transit work.
- (3) Provide consultation to RRA director on issues relating to how the community will be involved in the Riverview Corridor Major Investment Study.
- (4) Participate with Parsons Brinckerhoff in meetings with key stakeholders.
- (5) Design a public involvement program for the Major Investment Study that reaches nontraditional stakeholders as well as key stakeholders and uses a variety of public involvement tools. The public involvement program will contain information on a two-way communications program between RRA and the community stakeholders regarding transit needs and issues in the Riverview Corridor area. The plan will include methods to educate the Riverview Corridor residents about existing and proposed transit services. It will demonstrate that the RRA is committed to direct and broad-based public input on transit decisions. Its implementation will result in a documented understanding of the transit needs and issues of the community in the Riverview Corridor.

Consulting costs will be billed at actual hours worked at a rate of \$80 per hour. The maximum allowable consulting costs, including direct costs, for this contract will be \$25,000.

Direct costs include printing, copying and travel.

The period of this contract is January 1 through March 31, 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

5

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

Authorized Signature

Date

[Signature]

12/8/98

Board Action Requested

Authorize staff to issue a request for proposal to assist in implementing the community involvement plan for the Riverview Corridor transit project

ACTION IS REQUESTED

Request Justification

See attached resolution.

Budgeting and Accounting

County Attorney

Risk Management

[Signature] *12/8/98*

[Signature]

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhney
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has undertaken a Major Investment Study for the Riverview Corridor; and

WHEREAS, A major element of the project is working with the community, both those immediately impacted in the corridor and the community at large, on transit improvements; and

WHEREAS, Work on this corridor is funded 80% by a federal grant and the funds for this project, including project management, were previously appropriated in 1998 by the Regional Railroad Authority; and

WHEREAS, Knowledge of the community and its residents is important in eliciting opinions of key stakeholder and nontraditional stakeholders; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority authorizes its Director to issue a request for services to assist in implementing the community involvement plan for the Riverview Corridor Major Investment Study; and Be It Further

RESOLVED, That milestones and outcomes will be requested in the request for proposals so that key points in the 18 month project are identified and measurable results are obtained for the work undertaken.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
---	-----	-----	-------

Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

6

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Longhenny
Authorized Signature

12/8/98
Date

Board Action Requested

Approve a contract with Dennis McGrann of Lockridge Grindal Nauen and Holstein in the amount of \$25,000 for federal intergovernmental relations through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

See attached: 1. Resolution
 2. Contract

Budgeting and Accounting

At Council 12/8/98

County Attorney

Dr. MacIntyre

Risk Management

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenny
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has several important transportation-related initiatives pending at the federal level in 1999; and

WHEREAS, Riverview Corridor transit improvements and access to jobs transportation proposals are two items that will be the subject of Congressional actions in 1999; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority hereby approves the contract with Dennis McGrann and Lockridge, Grindal, Nauen & Holstein in an amount not to exceed \$25,000 for the calendar year 1999 subject to approvals by the County Attorney, Budgeting and Accounting and Risk Management Departments; and Be It Further

RESOLVED, That the Authority authorizes its Chair to execute the contract subject to approvals by the previously listed departments.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

**RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT**

The following is an agreement dated December __, 1998 between DENNIS MCGRANN and LOCKRIDGE, GRINDAL, NAUEN & HOLSTEIN, 100 WASHINGTON AVENUE SOUTH, SUITE 2200, MINNEAPOLIS, MINNESOTA 55401 (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, through its Administrator's Office (hereinafter the "AUTHORITY").

1. SCOPE OF SERVICES

CONTRACTOR listed above shall provide the services as outlined below:

- A. On behalf of the AUTHORITY, CONTRACTOR agrees to provide services as a federal legislative representative and consultant, to meet with federal authorities and represent the Authority's interests with particular reference to financial, programmatic, policy, and organization issues of concern to the AUTHORITY.
- B. On behalf of the AUTHORITY, CONTRACTOR will provide consultation and analysis on public relations and federal strategy, identify grant opportunities, identify and monitor federal legislation, consult with Authority representatives, and meet with federal agency and Congressional representatives on issues of importance to the Authority relating to transit, including (1) welfare reform and transit, (2) transitways and (3) funding legislation for transportation.
- C. In performing services for the AUTHORITY, the CONTRACTOR will monitor and coordinate activities with other metropolitan Regional Railroad Authorities and the Metropolitan LRT Joint Powers Board on federal transit issues.
- D. On behalf of AUTHORITY, CONTRACTOR will be available for meetings with AUTHORITY's board members and staff as requested. The AUTHORITY's administrator will be the principal contact for the CONTRACTOR on legislative matters.
- E. On behalf of the AUTHORITY, CONTRACTOR will work with the Chair of the AUTHORITY, and the AUTHORITY's administrator to:
 - 1) Foster the growth of working relationships between members of the Minnesota Congressional delegation, the AUTHORITY, and the AUTHORITY's key staff members.

- 2) Develop and assist in implementing strategies regarding how the AUTHORITY's projects are funded at the federal level in relation to other governmental units.
 - 3) Develop and assist in implementing the AUTHORITY's overall federal legislative efforts and program with a focus on present as well as future legislative efforts.
 - 4) Develop and assist in implementing strategies to foster equitable inter-governmental funding by the federal government.
- F. CONTRACTOR will work on passage of the AUTHORITY's federal legislative initiatives and will perform other activities as desired by AUTHORITY.
- G. CONTRACTOR will communicate on a regular basis with the Authority and will furnish a written summary report of activities, results obtained and status of issues still pending quarterly to the AUTHORITY.

2. DELIVERY OF SERVICES

Services will be delivered from January 1, 1999 through December 31, 1999 unless earlier terminated as provided herein.

3. COST FOR SERVICES AND PAYMENT

CONTRACTOR shall receive the sum of Twenty five thousand dollars (\$25,000) in equal monthly installments of \$2083 to be paid within 30 days of receipt by the Authority of a monthly claims form from the contractor.

4. INDEPENDENT CONTRACTOR STATUS

It is agreed that nothing contained in this agreement is intended or should be construed as creating the relationship of

co-partners, joint venturers, or an association with the AUTHORITY and CONTRACTOR. The CONTRACTOR is an independent contractor and neither it, its employees, agents, or representatives are agents of the AUTHORITY.

5. INDEMNITY

CONTRACTOR agrees to defend and indemnify the AUTHORITY, its officials, employees, and agents from any and all liability, loss or damage they may suffer as a result of claims, demands, judgments, or costs including reasonable attorney's fees, arising out of or related to CONTRACTOR's performance of this agreement.

6. INSURANCE AND BONDING

CONTRACTOR shall purchase and maintain such insurance to protect the CONTRACTOR from claims which may arise out of, or result from the CONTRACTOR's operations under the contract.

CONTRACTOR shall provide proof of insurance in a form and limits of coverage acceptable to the Ramsey County Risk Manager.

7. AUDIT

Until the expiration of six (6) years after furnishing of services pursuant to this agreement, CONTRACTOR, upon written request, shall make available to AUTHORITY, the state auditor, or AUTHORITY's ultimate funding source, a copy of this agreement and the books, documents, records, and accounting procedures and practices of CONTRACTOR relating to this agreement.

8. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who is qualified and is available to perform the work to which such employment relates.

CONTRACTOR agrees to comply with all federal, state, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. If applicable, CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to AUTHORITY upon request.

9. CONFLICT OF INTEREST

While this agreement is in force, it is understood that CONTRACTOR will discuss with AUTHORITY any new client obligations which may directly conflict with ongoing work on behalf of AUTHORITY. AUTHORITY has the right to cancel this agreement immediately if CONTRACTOR assumes a client obligation which, in AUTHORITY's estimation, conflicts with AUTHORITY's interests.

10. TERMINATION

A. With Cause

Authority reserves the right to suspend or terminate this contract if Contractor violates any of the terms or conditions of this contract or does not fulfill in a timely and proper manner its obligations under this contract as determined by Authority. In the event that Authority exercises its right of suspension or termination under this section, it shall submit written notice to Contractor specifying the extend of such suspension or termination, the reasons therefore and the date upon which such suspension or termination becomes effective. Upon receipt of such notice, Contractor shall take all actions necessary to discontinue further commitment of funds to the extent that they relate to the suspended or terminated portion of this contract.

B. Without Cause

Authority or Contractor may terminate this contract without cause and for any reason whatsoever upon giving at least thirty (30) days written notice thereof to the other party. In such event, Contractor shall be entitled to receive compensation for the services provided in a satisfactory manner up to and including the effective date of termination.

10. ENTIRE AGREEMENT

This agreement is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

LOCKRIDGE, GRINDAL, NAUEN
& HOLSTEIN

By: _____
Rafael Ortega, Chair

By: _____

Dated: _____

Dated: _____

By: Kathryn DeSpiegelaere
Director

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$

Account No.

Budgeting & Accounting

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

7

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

J. Despeigelaere
Authorized Signature

12/8/98
Date

Board Action Requested

Authorize the Director of the Regional Railroad Authority to sign off on contracts under \$10,000 in value.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Proposed Resolution
 2. Prior Resolution

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The current maximum limit on sign off authority granted to the Director of the Regional Railroad Authority is \$5,000; and

WHEREAS, In order to expedite purchase of services and improve efficiency of administration; Now Therefore, Be It

RESOLVED, That the authorized limit on sign off authority granted to the Director of the Regional Railroad Authority is increased from \$5,000 to \$10,000.

RAMSEY COUNTY REGIONAL	RAILROAD AUTHORITY			
	YEA	NAY	OTHER	
Tony Bennett	_____	_____	_____	
Dino Guerin	_____	_____	_____	
Susan M. Haigh	_____	_____	_____	
Rafael E. Ortega	_____	_____	_____	
Victoria Reinhardt	_____	_____	_____	
Janice Rettman	_____	_____	_____	
Jan Wiessner	_____	_____	_____	

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary



Resolution

Board of

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Date: January 16, 1990

No. R90-02

WHEREAS, The current maximum limit on signoff authority granted to Regional Rail staff is \$2,000; and

WHEREAS, Costs accrued monthly for routine services provided to the Rail Authority by other County departments and area vendors often exceed \$2,000; and

WHEREAS, To expedite payment, service providers submit invoices more frequently than once per month to keep invoice amounts below \$2,000; and

WHEREAS, Current billing frequencies and amounts result in more cumbersome procedures and increased administrative costs for rail staff and billing parties; and

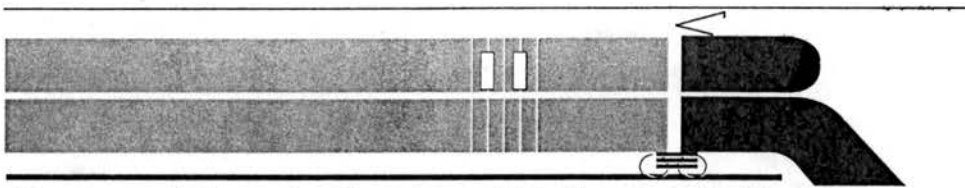
WHEREAS, The Authority is supportive of changes which improve the efficiency of accounting and administrative procedures and ensure prompt payment for services rendered to the Authority; Now Therefore Be It

RESOLVED, That the authorized limit on signoff authority granted to Regional Railroad Authority staff is increased to \$5,000; And Be It Further

RESOLVED, That billings from County departments providing services to the Authority are exempt from the established dollar limit on signoff authority granted to Regional Railroad Authority staff.

John T. Finley, Chairman

By Warren W. Schaber 2
Warren W. Schaber, Secretary



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Agenda

Regional Railroad Authority Meeting

December 15, 1998

Immediately following Administrative Board Meeting

Third Floor Council Chambers Courthouse

1. * Approve Minutes of November 17, 1998 meeting
2. * Approve the proposed budget for the Ramsey County Regional Railroad Authority for 1999 in the amount of \$435,000 and no tax levy.
3. * Approve a contract with Kenneth Stevens in an amount not to exceed \$40,000 for engineering/planning project management, right of way and policy consulting services through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
4. * Approve a contract with Ted Davis in an amount not to exceed \$25,000 for development of the community involvement plan for the Riverview Corridor transit project through March 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
5. * Authorize staff to issue a request for proposal to assist in implementing the community involvement plan for the Riverview Corridor transit project.
6. * Approve a contract with Dennis McGrann of Lockridge Grindal Nauen and Holstein in the amount of \$25,000 for federal intergovernmental relations through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.
7. * Authorize the Director of the Regional Railroad Authority to sign off on contracts under \$10,000 in value.

* Action is requested



Minutes

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

November 17, 1998

The Ramsey County Regional Railroad Authority met on Tuesday, November 17, 1998, in Council Chambers, 3rd Floor Courthouse.

MEMBERS PRESENT: Chair Rafael Ortega
Commissioner Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Victoria Reinhardt
Commissioner Janice Rettman
Commissioner Jan Wiessner

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, David MacMillan, Paul Kirkwold, Tom Oertel, Bonnie Jackelen, Tim Mayasich, Cyndy MacLeod, Terry Noonan, Jon Walsh, Terry Lindeke, Kris Longhenry

Chairman Ortega called the meeting to order at 12:00 p.m.

1. Approve Minutes of the Meeting of October 13, 1998.

Motion by Commissioner Bennett, seconded by Commissioner Reinhardt to accept the minutes from the October 13, 1998 RCRRA meeting.

Ayes - 7, Nays - 0
Motion accepted.

2. Comprehensive Transportation and Transit Plan.

Paul Kirkwold stated that eight issue papers were presented in the board documentation and commented that concurrence is needed for these to move on for municipal review.

Commissioner Wiessner asked if there were any changes in these issue papers from current policy.

Paul Kirkwold answered that there weren't changes to current policy and it actually defines the County's current role in black and white.

Commissioner Wiessner commented that she is receiving complaints about truck traffic in the residential area and asked if this issue was addressed.

Paul Kirkwold replied that this issue is somewhat addressed in the issue paper addressing ports. The County minor arterial roads are truck accessible. The County is not taking an active role in expanding or restricting municipal truck routes. He commented that the County and municipalities should work together to expand/restrict truck traffic.

Commissioner Wiessner asked if there is anything that the County can do to encourage the trucks that enter onto I35W via Fairview Avenue and County Road D, to enter onto the freeway via County Road C instead.

Paul Kirkwold answered that the County encourages municipalities to communicate with companies using trucks. Some trucking companies have very legitimate reasons for using the current route. Roseville has adopted an east/west route that the trucking firms will likely use in the future.

It was agreed that the issue papers can move forward and be presented to the municipalities for review.

3. Update on activities.

There was no discussion on this item.

4. Resolution for support for Rush Line activities.

Motion by Commissioner Reinhardt, seconded by Commissioner Wiessner to accept the resolution of support for Rush Line activities.

Ayes - 7, Nays - 0
Motion accepted.

Resolution supporting communities along Highway 61 from downtown St. Paul to Rush City in working together as a group to establish common goals and plan for rail transit and trails in the Rush Line corridor

WHEREAS, Highway 61 runs through Ramsey County; and

WHEREAS, The Ramsey County Regional Railroad Authority has committed to preserve this corridor for future rail transit initiatives; and

WHEREAS, The Minnesota Department of Transportation is currently conducting a commuter rail study which has recommended this corridor for further study in Phase II; and

WHEREAS, The townships, cities and counties along the Rush Line corridor have met and decided to establish a steering committee to discuss mission, goals and issues; and

WHEREAS, The Counties of Ramsey, Washington and Chisago are interested in working as partners with the local communities to plan for the future of the north TH 61 (Rush Line) corridor; and

WHEREAS, The Counties of Ramsey, Washington and Chisago have taken the lead in establishing a steering committee; and

WHEREAS, A Commissioner from Ramsey County Regional Railroad Authority participates on the Steering Committee; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority supports the cooperation between the townships, cities and counties to plan for the future of rail transit and trails in the Rush Line corridor from downtown St. Paul to Rush City.

5. Ratify quarterly report of payments for July 1 through September 30, 1998.

Motion by Commissioner Bennett, seconded by Commissioner Wiessner to Ratify the quarterly report of payments for July 1 through September 30, 1998.

Ayes - 7, Nays - 0
Motion accepted.

WHEREAS, Payments have been made from the Ramsey County Regional Railroad Authority budget for the period July 1, 1998 through September 30, 1998, and a record of these disbursements is attached; Now, Therefore, Be It

RESOLVED, That the report of payment is accepted by Ramsey County Regional Railroad Authority.

Commissioner Reinhardt asked that the signage on the County trails be more friendly and be brought back to the RCRRA for review.

Commissioner Bennett asked if the complaints were about the message or the sign.

Commissioner Reinhardt answered that the signs need to be more adaptable to the setting and be stated more positively.

The meeting adjourned at 12:10 p.m.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere
Authorized Signature

12/8/98
Date

Board Action Requested

Approve the proposed budget for the Ramsey County Regional Railroad Authority for 1999 in the amount of \$435,000 and no tax levy.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Memorandum from K. DeSpiegelaere
 2. Proposed resolution
 3. Proposed budget information

Budgeting and Accounting

A. C. Ertel

12/8/98

County Attorney

Dan MacMillan

Risk Management

Documentation certified complete for:

December 15, 1998

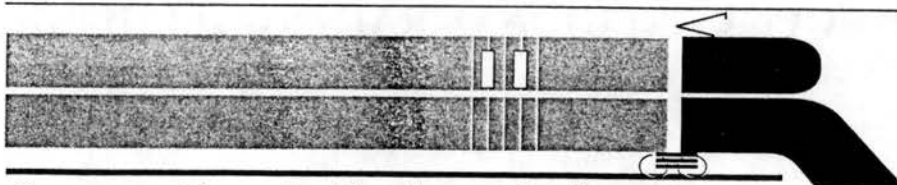
Board Date

Kristine A. Longhenry

Signature

12-8-98

Date



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Memorandum

To: Ramsey County Regional Railroad Authority
Commissioners
Terry Schutten, County Manager

From: Kathryn DeSpiegelaere

Subject: Proposed 1999 Budget

Date: December 2, 1998

The 1999 Regional Railroad Authority budget is presented for your approval. No tax levy is proposed for the Regional Railroad Authority in 1999.

The 1999 budget in the amount of \$435,000 is proposed to be funded entirely from interest income credited to the Regional Railroad Authority.

This budget will allow continuation of Regional Railroad Authority activities in 1999 which are anticipated to include:

- Staffing the Riverview Corridor Major Investment Study.

- Staffing the statutorily required Metropolitan Light Rail Transit Joint Powers Board.

- Staffing projects in the Red Rock and Rush Line Corridors.

- Negotiating for the purchase of additional right of way (Northeast Corridor, Beam to North County Line).

- Managing 6.5 miles of right of way owned by the Railroad Authority (Kellogg Boulevard to Beam Avenue).

- Participating in the commuter rail studies at the Minnesota Department of Transportation.

- Supervising the county's welfare to work transportation initiatives.

- Working on Federal and state legislative programs on

transit.

The 1999 operating budget of \$435,000 is an increase of \$85,000 over the 1998 operating budget of \$350,000. This increase will fund an additional staff position. The staff position will assist in staffing transit corridor studies, coordination with other units of government on transit work and administrative work for the Rail Authority.

Recommendation:

The 1999 budget is to be adopted in December, 1998. The tax levy for the Regional Railroad Authority in 1999 is \$0. Approval of the proposed budget is requested.

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Ramsey County Regional Railroad Authority was organized by Resolution 87-230, April 20, 1987, Board of Ramsey County Commissioners, pursuant to Minnesota Statutes, 1986, Chapter 398A, as a political subdivision and local government unit of Minnesota, to exercise thereunder part of the sovereign power of the state; and

WHEREAS, The Ramsey County Regional Railroad Authority, wishes to continue to improve the quality of life and access to services in the region, to remain a partner in transit activities in the region with other agencies, including the Metropolitan Council and other county regional railroad authorities; Now Therefore Be It

RESOLVED, That the Ramsey County Regional Railroad Authority hereby approves the 1999 budget and tax levy as follows:

1999 Approved Budget	\$ 435,000
Less estimated revenue	\$ 435,000
Tax levy	\$ -0-

and Be It Further

RESOLVED, That the unexpended balances to fund: (1) acquisition of additional right of way in the Northeast Corridor from Beam Avenue to the North County Line; (2) Phalen berm removal; and (3) Riverview Corridor Major Investment Study be continued into 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

Kathryn DeSpiegelaere, Director

665 RCGC-West

266-2762

MISSION STATEMENT

REGIONAL RAILROAD AUTHORITY

Ramsey County Regional Railroad Authority is dedicated to a long-range vision of transit services to meet changing needs for today and for succeeding generations.

The Authority strives to shape the future of Ramsey County and the region by preserving options for rail transit corridors and by providing rail transit services.

The Authority shall respond to the changing transit needs of the County's citizens in a manner that is sensitive to the financial impact to County taxpayers.

The Authority is committed to planning of integrated transportation services in cooperation with other agencies.

The Authority will encourage continuing community participation in its deliberations and decision-making process.

ADDITIONAL INFORMATION

The Ramsey County Regional Railroad Authority was organized by Resolution 87-230, April 20, 1987, Board of Ramsey County Commissioners, pursuant to Minnesota Statutes, 1986, Chapter 398A, as a political subdivision and local government unit of Minnesota, to exercise thereunder part of the sovereign power of the state.

The registered office of this Authority shall be situated in St. Paul, County of Ramsey, Minnesota.

Neither the State of Minnesota, the County of Ramsey, nor any other political subdivision is liable for obligations of the Authority.

There will be an appropriate citizen participation component, including municipalities, in the rail authority process.

The corporate existence was created and filed with the Secretary of State, Minnesota, on June 9, 1987.

ORGANIZATION

The Ramsey County Regional Railroad Authority consists of the seven Ramsey County Commissioners.

EXPENDITURE/APPROPRIATION SUMMARY BY COST CENTER

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
OPERATING BUDGET							
59101	Regional Railroad Administration	184,932	217,435	321,129	392,000	392,000	
59109	NE Corridor Maintenance Kellogg to Beam	14,931	17,169	28,871	43,000	43,000	
	Total Operating Budget	199,863	234,604	350,000	435,000	435,000	
SPECIAL PROJECTS							
59112	NE Corridor Beam To N County Line	-	23,396	2,124,274	-	-	
59113	Commuter Rail Demonstration Project	-	46,919	-	-	-	
59114	Riverview Corridor Transit Study	-	132,074	-	-	-	
59115	Riverview Corridor MIS	-	-	1,437,500	-	-	
59116	Phalen Berm Agreement	-	-	32,500	-	-	
	Total Special Projects	-	202,389	3,594,274	-	-	
Total Expenditure/Appropriation RCRRA		199,863	436,993	3,944,274	435,000	435,000	

NOTE: It is recommended that the unexpended balance for the NE Corridor-Beam to North County Line, the Riverview Corridor MIS, and the Phalen Berm Agreement, be carried forward to 1999.

REVENUE/ESTIMATED REVENUE & FUND BALANCE SUMMARY BY COST CENTER

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
OPERATING BUDGET							
59101	Regional Railroad Administration	526,891	576,847	350,000	435,000	435,000	
59109	NE Corridor Maintenance Kellogg to Beam	9,345	151	-	-	-	
	Total Operating Budget	536,236	576,998	350,000	435,000	435,000	
SPECIAL PROJECTS							
59112	NE Corridor Beam To N County Line	-	23,396	2,124,274	-	-	
59113	Commuter Rail Demonstration Project	-	46,919	-	-	-	
59114	Riverview Transit Corridor Study	-	132,074	-	-	-	
59115	Riverview Corridor MIS	-	-	1,437,500	-	-	
59116	Phalen Berm Agreement	-	-	32,500	-	-	
	Total Special Projects	-	202,389	3,594,274	-	-	
Total Revenue/Estimated Revenue & FB		536,236	779,387	3,944,274	435,000	435,000	
Fund Balance - Dec/(Inc) Adjustment to actuals		(336,373)	(342,394)	-	-	-	
RCRRA TAX LEVY SUMMARY							
Tax Levy		434,043	-	-	-	-	
Allowance for Uncollectible Tax-2%		8,681	-	-	-	-	
Total Tax Levy		442,724	-	-	-	-	
Less HACA		(392,842)	-	-	-	-	
Net Tax Levy		49,882	-	-	-	-	

Inc/(Dec) From 1998

% Inc/(Dec) From 1998

0.0% 0.0%

MAJOR DEPARTMENT ACTIVITIES AND ACCOMPLISHMENTS

REGIONAL RAILROAD AUTHORITY

LISTED BELOW ARE THE DEPARTMENT'S EFFORTS, SUCCESSES AND PLANS TO MEET THE PRIORITY GOALS AS IDENTIFIED BY THE RAMSEY COUNTY BOARD OF COMMISSIONERS.

TO PLACE INCREASED EMPHASIS ON THE PREVENTION OF PROBLEMS AND FUTURE NEEDS RATHER THAN SOLUTIONS TO PROBLEMS.

1. Transit, the major project of the Regional Railroad Authority, has preventative goals of easing congestion and the need for roadway expansion. It would provide economic development benefits and access to jobs and services.
2. The Rail Authority has purchased and is in conversations with railroad companies about purchasing right of way previously used for freight operations. The land is purchased for future needs for space for rail transit.

TO DEVELOP ALTERNATIVE WAYS AND METHODS OF DELIVERING COUNTY SERVICES.

1. Rail transit is an alternative means of transit use. In cities where it has been constructed, it has succeeded as an alternative to single occupant auto use, attracting both former bus and former auto users.

TO DETERMINE ALTERNATIVE METHODS FOR FINANCING COUNTY GOVERNMENT IN A COUNTY WITH LIMITED OR NO-GROWTH FUNDING AND APPROXIMATELY 30 PERCENT OF ITS PROPERTY NON-TAXABLE, FUNDING INCREASING DEMANDS IN STATE AND FEDERAL MANDATED SERVICES.

1. The Regional Railroad Authority Commissioners have adopted goals which include reducing reliance on property taxes for transit services. Consequently, Commissioners and staff are often involved in studies and legislative initiatives related to sources and support for alternative means of funding transit.
2. Grant funds from the state and federal government have been sought and received in previous years. The funds provide alternatives to funding planning, engineering, and right of way acquisition solely with property tax levies. The amount of federal funds Ramsey County received is \$1,150,000 for fiscal year 1998 for the Riverview Corridor. Additional funds are being sought.

TO FOSTER INCREASED INTERGOVERNMENTAL COOPERATION WITH MUNICIPALITIES, SCHOOL DISTRICTS, OTHER COUNTIES, STATE AND FEDERAL GOVERNMENTS, AND OTHER GOVERNMENTAL UNITS.

1. Rail Authority work includes participation in Riverview Corridor projects with the Minnesota Department of Transportation, Hennepin County Regional Railroad Authority, Metropolitan Council, St. Paul and the Metropolitan Airports Commission.
2. Ramsey County Regional Railroad Authority is a member, with the six other metro county railroad authorities, of the Metro LRT Joint Powers Board.
3. In managing right of way owned by the Rail Authority, the Authority allows trail use of its property by St. Paul and Ramsey County Parks Departments. The Authority participates in discussions with St. Paul and others about the Phalen Corridor project, which impacts Rail Authority-owned property.

TO REFLECT AND RECOGNIZE THE DIVERSITY OF THE POPULATION WITHIN RAMSEY COUNTY, BOTH IN THE MAKE-UP OF THE COUNTY WORKFORCE AND IN THE PROVISION OF COUNTY-FINANCED SERVICES AND PROGRAMS.

1. The Riverview Corridor transit project serves a diverse population of St. Paul residents. The area where it would be located is heavily transit dependent.
2. The Rail Authority participates on committees and groups related to the Phalen Corridor Initiative, a project designed to benefit the diverse East Side area of St. Paul.

MAJOR CHANGES (PROPOSED)

>REGIONAL RAILROAD AUTHORITY

LISTED BELOW ARE THE MAJOR ITEMS THAT HAVE CONTRIBUTED TO CHANGES IN THE DEPARTMENT'S APPROPRIATION AND REVENUE OVER THE PREVIOUS YEAR. THIS MAY NOT EQUAL THE DIFFERENCE OVER 1998 AS ONLY THE MAJOR CHANGES ARE LISTED HERE.

Description	1999 Appropriation	1999 Revenue(*)	1999 Levy
Operating Budget Inc/Dec over 1998	85,000	85,000	-0-
Special Projects Inc/Dec over 1998	(3,594,274)	(3,594,274)	-0-
Dollar Inc(Dec) over 1998 >	(3,509,274)	(3,509,274)	-0-
Percent Inc/(-)Dec over 1998 >	(89.0%)	(89.0%)	(0%)

(*) Includes fund balance.

OPERATING BUDGET:

1. Project Management Services	93,106	93,106	-0-
--------------------------------	--------	--------	-----

The increase is related to a proposed addition of one FTE for the staff assigned to the Regional Railroad Authority.

2. Transit Joint Powers Board	12,344	12,344	-0-
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The Metropolitan LRT Joint Powers Board undertakes legislative, planning and coordination of transit activities in the seven county metro area. This account provides for the 1999 contribution to the work of the organization.

SPECIAL PROJECTS:

1. Right of Way Acquisition	(2,124,274)	(2,124,274)	-0-
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These funds were originally budgeted in 1996 to acquire additional right of way. These funds have been carried forward to the 1998 budget. There has been some preliminary work (appraisal, surveying, environmental assessment) performed in 1998. We are requesting that the remaining unencumbered balances be carried forward to the 1999 budget.

2. Riverview Corridor MIS	(1,437,500)	(1,437,500)	-0-
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Riverview Corridor Major Investment Study is a project that was funded by the federal government in 1998. It will examine transit improvements in the corridor in St. Paul. The project will be 18 months in duration and was initiated in October, 1998.

3. Phalen Berm Agreement	(32,500)	(32,500)	-0-
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St. Paul, Ramsey County and Ramsey County Regional Railroad Authority reached an agreement in 1998 that a berm in the vicinity of Maryland Avenue and Johnson Parkway in St. Paul would be regraded. The agreement has a cost sharing for the Railroad Authority in the amount of \$32,500.

Total >

(3,488,824)	(3,488,824)	-0-
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OPERATING CAPITAL OUTLAY SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
Land	0	0	2,000,000	0	0	
Office Furniture & Equipment	0	0	800	800	800	
Data Processing Equipment	0	6,161	0	0	0	
Total Operating Capital Outlay	0	6,161	2,000,800	800	800	

MANDATED/DISCRETIONARY SERVICES REPORT

REGIONAL RAILROAD AUTHORITY

	1998 Approved			1999 Proposed		
	Budget	Revenue	Levy	Budget	Revenue	Levy
MANDATED	0	0	0	0	0	0
	0	0	0	0	0	0
MANDATED (LEVEL/METHOD DISCRETIONARY)						
Administration (Transit Joint Powers)	20,000	20,000	0	32,344	32,344	0
	20,000	20,000	0	32,344	32,344	0
DISCRETIONARY (LEVEL/METHOD MANDATED)						
	0	0	0	0	0	0
	0	0	0	0	0	0
DISCRETIONARY						
Administration	301,129	301,129	0	359,656	359,656	0
Northeast Corridor Maintenance	28,871	28,871	0	43,000	43,000	0
Northeast Corridor - Beam to N County Line	2,124,274	2,124,274	0	0	0	0
Riverview Corridor Transit Study	8,696	8,696	0	0	0	0
Riverview Corridor MIS	1,437,500	1,437,500	0	0	0	0
Phalen Berm Agreement	32,500	32,500	0	0	0	0
	3,932,970	3,932,970	0	402,656	402,656	0
SUMMARY						
MANDATED	0	0	0	0	0	0
	0.0%			0.0%		
MANDATED (LEVEL/METHOD DISCRETIONARY)	20,000	20,000	0	32,344	32,344	0
	0.5%			7.4%		
DISCRETIONARY (LEVEL/METHOD MANDATED)	0	0	0	0	0	0
	0.0%			0.0%		
DISCRETIONARY	3,932,970	3,932,970	0	402,656	402,656	0
	99.5%			92.6%		
TOTAL	3,952,970	3,952,970	0	435,000	435,000	0

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59101-Administration**

STATEMENT OF MISSION

To provide overall administration consistent with the Railroad Authority's mission and direction provided by the Board of the Regional Railroad Authority.

OBJECTIVES

1. To advocate for transit services to meet changing needs for today and for succeeding generations.
2. To respond to the transit needs of the County's citizens in a manner that is sensitive to the financial impact to County taxpayers.
3. To plan integrated transportation services in cooperation with other agencies.
4. To encourage community participation in Rail Authority deliberations and decision-making processes.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	183,596	210,464	316,529	387,400	387,400	
030000	Supplies	1,336	810	3,800	3,800	3,800	
040000	Capital Outlay	-	6,161	800	800	800	
	Total Expenditures/Appropriations	184,932	217,435	321,129	392,000	392,000	
	Inc/(Dec) From Previous Year				70,871	70,871	
	% Inc/(Dec) From Previous Year				22.1%	22.1%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	394,792	-	-	-	-	
360000	Revenue from Use of Money/Property	526,510	576,452	350,000	435,000	435,000	
370000	Other Revenues	381	395	-	-	-	
	Total Revenues/Estimated Revenues	921,683	576,847	350,000	435,000	435,000	
	Inc/(Dec) From Previous Year				85,000	85,000	
	% Inc/(Dec) From Previous Year				24.3%	24.3%	

Fund Balance Dec/(Inc)	(781,047)	(359,412)	(28,871)	(43,000)	(43,000)
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RCRRA TAX LEVY

RCRRA TAX LEVY	44,296	-	-	-	-
Inc/(Dec) From Previous Year				-	-
% Inc/(Dec) From Previous Year				0.0%	0.0%

EXPENDITURE/APPROPRIATION DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	-	55,000	41,434	41,434	
020122	State Auditor	2,004	1,185	2,100	2,100	2,100	
020154	Legislative Representative	20,000	-	35,000	25,000	25,000	
020174	County Attorney Services	3,174	10,302	3,329	11,741	11,741	
020176	County Manager Services	-	-	2,000	2,000	2,000	
020179	Budgeting & Accounting Services	4,289	7,937	6,000	6,000	6,000	
020185	Data Processing Services-MTCE	3,806	10,133	9,000	2,048	2,048	
020193	County Project Management Services	129,251	126,127	130,154	210,000	210,000	
020202	Postage	628	306	1,500	1,500	1,500	
020207	Telephone Long Dist Charges	154	121	200	200	200	
020208	Telephone-Local Service	1,427	2,083	2,100	2,100	2,100	
020209	Telephone-Equipment Rental	95	-	200	200	200	
020217	Pager Services	-	80	-	-	-	
020301	Transportation Allowance	-	651	1,600	2,500	2,500	
020305	Messenger Service	175	95	850	850	850	
020501	Printing & Stationery	2,089	2,134	5,000	5,000	5,000	
020611	Liability & Property Damage-Ins	709	715	850	1,000	1,000	
020803	Equipment & Machinery Repairs	146	957	2,000	2,000	2,000	
020906	Building & Office Space	12,668	12,662	12,883	12,883	12,883	
020909	Parking Space	468	434	800	800	800	
021101	Books, Periodicals, Subscriptions	201	34	500	500	500	
021134	Tuition	-	-	1,000	1,000	1,000	
021176	Clerical Services	-	2,460	-	-	-	
021180	Employee Development	-	-	500	500	500	
021192	Interest Expense	2	-	-	-	-	
021401	Membership & Dues	262	589	500	500	500	
021403	Conference & Seminar Expenses	1,369	25,681	10,263	10,000	10,000	
021407	Other Travel	-	4,245	10,000	10,000	10,000	
021408	Volunteer/Committee Meeting Expense	-	1,386	200	200	200	
021409	Meeting Expense Account	679	147	3,000	3,000	3,000	
022213	Transit Joint Powers	-	-	20,000	32,344	32,344	
Total Other Services & Charges		183,596	210,464	316,529	387,400	387,400	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
030000	SUPPLIES						
030101	Office Supplies	1,236	671	2,800	2,800	2,800	
030201	Computer Operating Supplies	100	139	1,000	1,000	1,000	
Total Supplies		1,336	810	3,800	3,800	3,800	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
040000	OPERATING CAPITAL OUTLAY						
040303	Office Furniture & Equipment	-	-	800	800	800	
040311	Data Processing Equipment	-	6,161	-	-	-	
Total Operating Capital Outlay		-	6,161	800	800	800	

Total 59101 - Administration

184,932 217,435 321,129 392,000 392,000

REVENUE/ESTIMATED REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59101-ADMINISTRATION

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
321201	HACA - RE & PP	394,792	-	-	-	-	-
321202	HACA - Mobile Homes	-	-	-	-	-	-
321213	St Paul Rental Equity Credit	-	-	-	-	-	-
	Total Intergovernmental Revenue	394,792	-	-	-	-	-
360000	REVENUE FROM USE OF MONEY & PROPERTY						
360102	Interest on Investments	526,510	576,352	350,000	435,000	435,000	
360203	Rental of Land	-	100	-	-	-	-
	Total Revenue from Use of Money/Prop.	526,510	576,452	350,000	435,000	435,000	
370000	OTHER REVENUES						
370103	Recovery-Prior Year's Expense	338	331	-	-	-	-
370104	Recovery-Current Year's Expense	43	-	-	-	-	-
370108	Insurance Dividends	-	64	-	-	-	-
	Total Other Revenues	381	395	-	-	-	-
390000	TAXES & PENALTIES						
390710	Interest on Petitions	34	-	-	-	-	-
390902	Current-RE & PP	52,622	-	-	-	-	-
390903	Current-Mobile Homes	47	-	-	-	-	-
390904	Delinquent Re & PP	9,843	2,707	-	-	-	-
390905	Delinquent Mobile Homes	336	25	-	-	-	-
390917	Gov't Acquired Property Rental	4	-	-	-	-	-
	Total Taxes & Penalties	62,886	2,732	-	-	-	-
	Total 59101 - Administration	984,569	579,579	350,000	435,000	435,000	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101-Administration

THE FOLLOWING LINE ITEMS MAY BE OF PARTICULAR INTEREST TO THE REGIONAL RAILROAD AUTHORITY BOARD OR REPRESENT A SIGNIFICANT CHANGE FROM THE CURRENT YEAR'S APPROVED BUDGET.

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consultant Services	\$0	\$0	\$55,000	\$41,434	\$41,434	

EXPLANATION: This amount will provide for special needs for consultant services, which could include planning, engineering or outreach activities in 1999.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Legislative Representative	\$20,000	\$0	\$35,000	\$25,000	\$25,000	

EXPLANATION: Legislation impacts Regional Railroad Authority taxing ability and responsibilities. This account provides funds for monitoring legislation and providing information to Legislators and Congress.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Attorney Services	\$3,174	\$10,302	\$3,329	\$11,741	\$11,741	

EXPLANATION: This account provides funding for County Attorney services. The increased level of activity on Rail Authority issues results in an increased need for legal services.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
DP Services - Maintenance	\$3,806	\$10,133	\$9,000	2,048	\$2,048	

EXPLANATION: This account provides funds for office automation and computer equipment. It also includes charges for DP installation and support services and DP training.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101-Administration

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County	\$129,251	\$126,127	\$130,154	\$210,000	\$210,000	
Project Management Services						

EXPLANATION: Ramsey County provides staff to assist the Regional Railroad Authority to develop plans, manage consultant services, coordinate with other agencies and citizen groups, provide information services, and engineering and transportation planning services. Persons providing these services are in the County Public Works Department. This account provides a specific identifier to reimburse Ramsey County departments for these services.

In 1999, project management services will be provided for Administration and Riverview Corridor activities. The information on this page is only for the overall Administration of the Railroad Authority.

PROJECT MANAGEMENT TEAM (Administration Cost Center) Estimated Cost
(including salaries, fringe benefits, and indirect costs)

Staff

Director	1.0 FTE	\$93,815
Transportation Planner (new position)	1.0 FTE	\$79,846
Administrative Secretary	0.5 FTE	\$36,339

Total FTE	2.5	
Total Estimated Cost		\$210,000

The new position proposed as Transportation Planner would assist with the increased programs of the Rail Authority. In 1999, these are anticipated to include the Riverview Corridor Major Investment Study, the Red Rock Corridor Major Investment Study, the Central Connector commuter rail study, the Rush Line work plan, the Roseville area transit study and administrative duties.

NOTE: Costs include salaries, fringe benefits and prorated indirect costs for processing payrolls as determined by Ramsey County Public Works Department. Costs for the Regional Railroad Authority's Right of Way Specialist position have been included in the Northeast Corridor maintenance and Beam to North County Line activities.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59101 - Administration

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Transportation Allowance	\$0	\$651	\$1,600	\$2,500	\$2,500	

EXPLANATION: This account funds transportation reimbursement for Rail Authority staff who are required to use their autos for work purposes.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Liability Insurance	\$709	\$715	\$850	\$850	\$850	

EXPLANATION: The Ramsey County Regional Railroad Authority (RCRRA) is a separate legal entity and is not covered by self insurance provisions of Ramsey County. The RCRRA also lacks the financial resources to fulfill self insurance requirements. Therefore, liability insurance is purchased for RCRRA annually by Risk Management.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Transit Joint Powers	\$0	\$0	\$20,000	\$32,344	\$32,344	

EXPLANATION: The Metropolitan LRT Joint Powers Board undertake legislative, planning and coordination of transit activities in the seven county metro area. Ramsey County Regional Rail Authority is a member, and this provides for the 1998 contribution to the work of the organization.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Office Furniture & Equipment	\$0	\$0	\$800	\$800	\$800	

EXPLANATION: Equipment needs for the Rail Authority in 1999 may include graphics equipment.

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

>REGIONAL RAILROAD AUTHORITY
>59101 - ADMINISTRATION

THE FOLLOWING LINE ITEMS MAY BE OF PARTICULAR INTEREST TO THE REGIONAL RAIL
AUTHORITY BOARD OR REPRESENT A SIGNIFICANT CHANGE FROM THE CURRENT YEAR'S APPROVED
BUDGET.

SELECTED REVENUE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
>Interest on Investments	\$526,510	\$576,352	\$350,000	\$435,000	\$435,000	

EXPLANATION: >The Regional Railroad Authority's cash is included with the County's investments and the earnings are distributed at the end of each month. The interest that can be earned in 1999 depends on how much cash is available for investment. We believe that the funding for acquisition of additional right of way will not be expended until after the first quarter of 1999. When spent, the amount of cash available to invest will be reduced by \$2,000,000, from approximately \$9,000,000 (cash on hand 12/31/97) to \$7,000,000. The following chart shows the estimated interest income to be received by the Regional Railroad Authority with several possible rates of return. To meet the estimated interest income revenue for 1999, the rate of return would need to be approximately 5.80%.

Rate of Return	Cash Balance		Total Interest Income 1999
	1st Quarter 1999	Remainder of 1999	
5.00% x	\$2,250,000	+	\$5,250,000 = \$375,000
5.25%	(\$9,000,000 x 1/4 of 1999)	(\$7,000,000 x 3/4 of 1999)	\$393,750
5.50%			\$412,500
5.75%			\$431,250
6.00%			\$450,000
6.25%			\$468,750
6.50%			\$487,500

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

REGIONAL RAILROAD AUTHORITY
59109-Northeast Corridor
Kellogg to Beam

STATEMENT OF MISSION

To provide for acquisition and maintenance of right of way purchased in order to preserve options for rail transit.

OBJECTIVES

1. To monitor rail abandonments in Ramsey County.
2. To coordinate with other units of government on rail abandonment and right of way re-use issues.
3. To purchase rail corridors with potential for light rail transit use.
4. To maintain property acquired by the Railroad Authority in accordance with the public interest.

EXPENDITURE/APPROPRIATION SUMMARY

 RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
 59109-NORTHEAST CORRIDOR MAINTENANCE
 KELLOGG TO BEAM AVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	14,931	17,169	28,871	43,000	43,000	
	Total Expenditures/Appropriations	14,931	17,169	28,871	43,000	43,000	
	Inc/(Dec) From Previous Year				14,129	14,129	
	% Inc/(Dec) From Previous Year				48.9%	48.9%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
360000	Revenue from Use of Money/Property	9,345	151	-	-	-	
	Total Revenues/Estimated Revenues	9,345	151	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)	-	17,018	28,871	43,000	43,000	
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RCRRA TAX LEVY	5,586	-	-	-	-	
Inc/(Dec) From Previous Year				-	-	
% Inc/(Dec) From Previous Year				0.0%	0.0%	

EXPENDITURE/APPROPRIATION DETAIL

 RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
 59109 - NORTHEAST CORRIDOR MAINTENANCE
 KELLOGG TO BEAM AVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020160	Soil Survey	-	1,729	-	-	-	
020192	Surveying Services	592	-	-	-	-	
020193	County Project Management	10,053	9,384	9,740	23,000	23,000	
020802	Improvements Other Than Buildings	417	1,565	11,131	12,000	12,000	
020804	Grounds-Repairs	567	831	3,000	3,000	3,000	
021131	Special Assessments	3,302	3,660	5,000	5,000	5,000	
	Total Other Services & Charges	14,931	17,169	28,871	43,000	43,000	
Total 59109 Northeast Corridor Maint.		14,931	17,169	28,871	43,000	43,000	

REVENUE/ESTIMATED REVENUE DETAIL

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
360000	REVENUE FROM USE OF MONEY & PROPERTY						
360203	Rental of Land	9,345	151	-	-	-	
	Total Revenue from Use of Money/Prop.	9,345	151	-	-	-	
Total 59109 Northeast Corridor Maint.		9,345	151	-	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59109-Northeast Corridor Maintenance
Kellogg to Beam

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Project Management Services	\$10,053	\$9,384	\$9,740	\$23,000	\$23,000	

EXPLANATION: This account will provide funds to reimburse Ramsey County Public Works Department for staff time spent on right of way issues related to the Northeast Corridor, Kellogg to Beam.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Improvements other than buildings	\$417	\$1,565	\$11,131	\$12,000	\$12,000	

EXPLANATION: This will provide for repair of bridges, walls, and other structures on Railroad Authority right of way.

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

REGIONAL RAILROAD AUTHORITY
59112-Northeast Corridor
Beam to N County Line

STATEMENT OF MISSION

To provide for acquisition and maintenance of right of way purchased in order to preserve options for rail transit.

OBJECTIVES

1. To monitor rail abandonments in Ramsey County.
2. To coordinate with other units of government on rail abandonment and right of way re-use issues.
3. To purchase rail corridors with potential for transit use.
4. To maintain property acquired by the Railroad Authority in accordance with the public interest.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59112 - NE CORRIDOR BEAM AVE TO N CO LINE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	19,890	107,780	-	-	
030000	Supplies	-	3,506	16,494	-	-	
040000	Capital Outlay	-	-	2,000,000	-	-	
	Total Expenditures/Appropriations	-	23,396	2,124,274	-	-	
	Inc/(Dec) From Previous Year				(2,124,274)	(2,124,274)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	
	Fund Balance Dec/(Inc)	-	23,396	2,124,274	-	-	
	RCRRA TAX LEVY	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59112 - NE CORRIDOR BEAM AVE TO N CO LINE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	9,900	100	-	-	
020192	Surveying	-	8,617	51,383	-	-	
020193	County Project Management Services	-	1,373	26,297	-	-	
020804	Repairs - Grounds	-	-	30,000	-	-	
	Total Other Services and Charges	-	19,890	107,780	-	-	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
030000	SUPPLIES						
030507	Signs and Repairs	-	3,506	16,494	-	-	
	Total Supplies	-	3,506	16,494	-	-	

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
040000	OPERATING CAPITAL OUTLAY						
040103	Land Aquisition Right-of-Way	-	-	2,000,000	-	-	
	Total Operating Capital Outlay	-	-	2,000,000	-	-	

Total 59112-NE Corridor Beam To N Co Line

-	23,396	2,124,274	-	-
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REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	23,396	2,124,274	-	-	
	Total Fund Balance	-	23,396	2,124,274	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59112 - Northeast Corridor -
Beam to N County Line

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consulting Services	\$0	\$9,900	\$100	\$0	\$0	

EXPLANATION: This account provides funds for consulting services for studies related to the right of way north of Beam Avenue. Examples are environmental analyses of soil conditions.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Surveying	\$0	\$8,617	\$51,383	\$0	\$0	

EXPLANATION: Surveys of the area Ramsey County Regional Railroad may purchase from Burlington Northern will be necessary.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
County Project Management Services	\$0	\$1,373	\$26,297	\$0	\$0	

EXPLANATION: Staff on loan to the Rail Authority from the County Public Works Department will be responsible for the day to day activities necessary in accomplishing acquisition and work on the right of way acquired north of Beam Avenue.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Repairs-Grounds	\$0	\$0	\$30,000	\$0	\$0	

EXPLANATION: Cleanup activities are likely to be needed after railroad property is acquired by the Regional Railroad Authority.

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Land Acquisition Right of Way	\$0	\$0	\$2,000,000	\$0	\$0	

EXPLANATION: This account provides funds for acquisition of right of way north of Beam Avenue to the north Ramsey County border.

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59113 - Commuter Rail
Demonstration Project**

STATEMENT OF MISSION

To demonstrate the feasibility of commuter rail in the Twin Cities area.

OBJECTIVES

1. To coordinate the demonstration project on commuter rail with Anoka, Hennepin, and Washington County Regional Railroad Authorities.
2. To provide an opportunity for the general public to ride commuter rail in Ramsey County.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59113 - COMMUTER RAIL DEMONSTRATION PROJECT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	46,919	-	-	-	
	Total Expenditures/Appropriations	-	46,919	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)

-	46,919	-	-	-
---	--------	---	---	---

RCRRA TAX LEVY

-	-	-	-	-
			0.0%	0.0%

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59113 - COMMUTER RAIL DEMONSTRATION PROJECT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020193	County Project Management Services	-	5,824	-	-	-	
020402	Advertising & Promotion	-	7,797	-	-	-	
021221	Participation Fees	-	33,000	-	-	-	
021408	Volunteer/Committee Meeting Expense	-	298	-	-	-	
	Total Other Services & Charges	-	46,919	-	-	-	
	Total 59113 - Commuter Rail Demo Project	-	46,919	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	46,919	-	-	-	
	Total Fund Balance	-	46,919	-	-	-	

Kathryn DeSpiegelaere, Director

665 RCGC - West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59114 - Riverview Corridor
Transit Study**

STATEMENT OF MISSION

To Study the feasibility of various alignments and transit alternatives in the Riverview Transit Corridor.

OBJECTIVES

1. To improve transportation in the corridor.
2. To meet local and community goals.
3. To improve the environment.
4. To improve social and economic climate.
5. To minimize cost; to maximize ridership of transit.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59114 - RIVERVIEW CORRIDOR TRANSIT STUDY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	132,074	-	-	-	-
	Total Expenditures/Appropriations	-	132,074	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	-	50,150	-	-	-	-
	Total Revenues/Estimated Revenues	-	50,150	-	-	-	-
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)	-	81,924	-	-	-	-	
RCRRA TAX LEVY	-	-	-	-	-	-	
Inc/(Dec) From Previous Year				-	-	-	
% Inc/(Dec) From Previous Year				0.0%	0.0%	0.0%	

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59114 - RIVERVIEW CORRIDOR TRANSIT STUDY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	115,000	-	-	-	
020193	County Project Management Services	-	7,550	-	-	-	
021158	Photography/Processing Services	-	9,399	-	-	-	
021409	RCRRA Meeting Expenses	-	125	-	-	-	
	Total Other Services & Charges	-	132,074	-	-	-	
	Total 59114 - Riverview Transit Corridor	-	132,074	-	-	-	

REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
320304	Other Participation - Hennepin County	-	10,400	-	-	-	
320308	Program Participation-St. Paul	-	15,000	-	-	-	
320309	Metropolitan Council	-	24,750	-	-	-	
	Total Intergovernmental Revenues	-	50,150	-	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	81,824	-	-	-	
	Total Fund Balance	-	81,824	-	-	-	

SELECTED LINE ITEM EXPLANATIONS
For Expenditures and Revenues

REGIONAL RAILROAD AUTHORITY
59114 - Riverview Transit
Corridor Study

SELECTED EXPENDITURE EXPLANATIONS

TITLE	1996 ACTUAL	1997 ACTUAL	1998 APPROVED	1999 REQUESTED	1999 PROPOSED	1999 APPROVED
Consulting Services	\$0	\$115,000	\$0	\$0	\$0	

EXPLANATION: A contract with SRF to do a feasibility study of transit in the Riverview Corridor was approved in 1997. The work is funded by Ramsey County Regional Rail Authority, Hennepin County Regional Rail Authority, Metropolitan Council, City of St. Paul and the Minnesota Department of Transportation. Work concluded in 1998.

Kathryn DeSpiegelaere, Director

665 - RCGC West

266-2762

MISSION AND OBJECTIVES

**REGIONAL RAILROAD AUTHORITY
59115 - Riverview Corridor
Federal MIS**

STATEMENT OF MISSION

This study will be conducted to meet federal guidelines following the completion of the Riverview Corridor Transit Study.

OBJECTIVES

1. To improve transportation in the corridor.
2. To meet local and community goals.
3. To improve the environment.
4. To improve social and economic climate.
5. To minimize cost; to maximize ridership to transit.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59115 - RIVERVIEW CORRIDOR MIS

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	-	1,437,500	-	-	
	Total Expenditures/Appropriations	-	-	1,437,500	-	-	
	Inc/(Dec) From Previous Year				(1,437,500)	(1,437,500)	
	% Inc/(Dec) From Previous Year				0%	0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	Intergovernmental Revenues	-	-	1,293,750	-	-	
	Total Revenues/Estimated Revenues	-	-	1,293,750	-	-	
	Inc/(Dec) From Previous Year				(1,293,750)	(1,293,750)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

Fund Balance Dec/(Inc)	-	-	143,750	-	-		
RCRRA TAX LEVY	-	-	-	-	-		
Inc/(Dec) From Previous Year				-	-		
% Inc/(Dec) From Previous Year				0.0%	0.0%		

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59115 - RIVERVIEW CORRIDOR MIS

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
020102	Consulting Services	-	-	1,280,000	-	-	
020174	Cty Atty Services	-	-	5,000	-	-	
020179	B & A Services	-	-	3,000	-	-	
020185	DP Services	-	-	500	-	-	
020193	Project Mngt Services	-	-	119,500	-	-	
020202	Postage	-	-	500	-	-	
020207	Telephone - Long Distance	-	-	1,000	-	-	
020501	Printing & Stationery	-	-	10,000	-	-	
021403	Conf. & Seminar Exp.	-	-	12,000	-	-	
021408	Volunteer/Committee Mtg Exp	-	-	3,000	-	-	
021409	CED Mtg Exp Account	-	-	3,000	-	-	
	Total Other Services & Charges	-	-	1,437,500	-	-	
Total 59115 - Riverview Corridor MIS		-	-	1,437,500	-	-	

REVENUE/ESTIMATED REVENUE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
320000	INTERGOVERNMENTAL REVENUES						
320309	Metropolitan Council	-	-	1,150,000	-	-	
321067	MnDOT LRT Grant	-	-	143,750	-	-	
	Total Intergovernmental Revenues	-	-	1,293,750	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	-	143,750	-	-	
	Total Fund Balance	-	-	143,750	-	-	

Kathryn DeSpiegelaere, Director

665 RCGC-West 266-2762

MISSION AND OBJECTIVES

REGIONAL RAILROAD AUTHORITY
59116 - Phalen Berm
Agreement

STATEMENT OF MISSION

This project will result in regrading of right of way owned by Ramsey County Regional Railroad Authority near Maryland Avenue and Johnson Parkway.

OBJECTIVES

1. To make an at grade crossing of Johnson Parkway and Maryland Avenue and the RCRRA right of way.
2. To utilize soil in the berm on the right of way for Prosperity Road reconstruction.

EXPENDITURE/APPROPRIATION SUMMARY

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59116 - PHALEN BERM AGREEMENT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	Other Services & Charges	-	-	32,500	-	-	
	Total Expenditures/Appropriations	-	-	32,500	-	-	
	Inc/(Dec) From Previous Year				(32,500)	(32,500)	
	% Inc/(Dec) From Previous Year				-100.0%	-100.0%	

REVENUES/ESTIMATED REVENUE SUMMARY

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
	None	-	-	-	-	-	
	Total Revenues/Estimated Revenues	-	-	-	-	-	
	Inc/(Dec) From Previous Year				-	-	
	% Inc/(Dec) From Previous Year				0.0%	0.0%	

Fund Balance Dec/(Inc)

-	-	32,500	-	-
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RCRRA TAX LEVY

-	-	-	-	-
			0.0%	0.0%

EXPENDITURE AND REVENUE DETAIL

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
59116 - PHALEN BERM AGREEMENT

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
020000	OTHER SERVICES AND CHARGES						
021115	Miscellaneous	-	-	32,500	-	-	
	Total Other Services & Charges	-	-	32,500	-	-	
Total 59116 - Phalen Berm Agreement		-	-	32,500	-	-	

FUND BALANCE

Code	Title	1996 Actual	1997 Actual	1998 Approved	1999 Requested	1999 Proposed	1999 Approved
399999	Fund Balance	-	-	32,500	-	-	
	Total Fund Balance	-	-	32,500	-	-	

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. L. Speegelaere
Authorized Signature

12/18/98
Date

Board Action Requested

Approve a contract with Kenneth Stevens in an amount not to exceed \$40,000 for engineering/planning project management, right of way and policy consulting services through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Resolution
 2. Memorandum
 3. Contract

Budgeting and Accounting

County Attorney

Risk Management

K. C. Daryl 12/18/98
Don Mac Miller

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98
Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority is receiving federal and state funding for planning, engineering and environmental work and implementation of transit improvements in the Riverview Corridor; and

WHEREAS, The staffing of the Regional Railroad Authority is accomplished through loaned employees from the Public Works Department of Ramsey County and additional services are provided by other county departments; and

WHEREAS, Additional staff time and skills are required in order to adequately staff the current projects and activities of the Regional Railroad Authority; Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its chair to execute a contract subject to approval by staff of County Attorney, Risk Management and Budgeting and Accounting with Kenneth Stevens to provide consultation and assistance to the Director of the Regional Railroad Authority on issues such as project management, contract negotiations, right of way management and railroad negotiations for an amount not to exceed \$40,000; and Be It Further

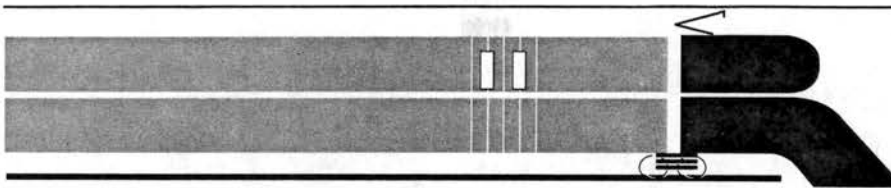
RESOLVED, That the contract for services will expire December 31, 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (612) 266-2760 / FAX (612) 266-2761

Memorandum

To: Ramsey County Regional Railroad Authority
Commissioners
Terry Schutten, County Manager

From: Kathryn DeSpiegelaere *LD*

Subject: Contract with Kenneth Stevens

Date: December 6, 1998

A contract with Kenneth Stevens in the amount of \$40,000 is proposed for January 1 to December 31, 1999. The contract will be funded in part (approximately 40%) from the proposed 1999 budget, consulting services. Approximately 60% of the Stevens contract would be funded from the current contract for the Riverview Corridor Major Investment Study, 80% of which is federally funded.

Mr. Stevens provides consulting services to the Rail Authority in the areas of project management, rail negotiations, right of way issues, and contracts. His 1998 contract with the Railroad Authority for an eight month period was \$30,000. The same hourly rate, \$100, is proposed for 1999.

Recommendation:

Approve contract subject to approval of Budgeting and Accounting, County Attorney and Risk Management Departments.

**RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT**

The following is an agreement between **KENNETH STEVENS - 14035 NINETY SIXTH AVENUE NORTH, MAPLE GROVE, MINNESOTA 55369,** (hereinafter the "**CONTRACTOR**") and **RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY,** a political subdivision of the State of Minnesota, (hereinafter "**RRA**").

1. SCOPE OF SERVICES

CONTRACTOR listed above shall provide the services specified in ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, participants, as specified in ADDENDUM I.

3. TIME

The services will be delivered on the date(s) specified and at the location(s) indicated in ADDENDUM I for the term of this agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I. CONTRACTOR shall submit an invoice to the RRA after services are provided. Payment will be made within 35 days of receipt of a detailed invoice. Interest accrual and disputes regarding payment shall be governed by the provision of Minn. Stat. Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint venturers, or associates between the parties hereto or as constituting CONTRACTOR as the employee of the RRA for any purpose or in any manner whatsoever. The CONTRACTOR is an independant contractor and neither it, its employees, agents, nor representatives are employees of the RRA. From any amounts due the CONTRACTOR, there will be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments, and state income tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

- General Liability
- Auto Liability
- Workers Compensation as required by statute
- Professional Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this Contract for cause by five days written notice to the CONTRACTOR. The CONTRACTOR may cancel this contract without cause by thirty (30) days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. PERSONAL SERVICES REQUIRED

It is understood between the parties that it is the Contractor's own personal skills and expertise which are required by the RRA. Therefore, unless expressly authorized by the Director of the RRA, Contractor shall personally perform all of the services listed in the addendum hereto and shall not delegate such duties to any other person.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

17. TERM

The term of this agreement is January 1 to December 31, 1999.
This agreement is duly executed this _____ day of December, 1998.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

KENNETH STEVENS

By: _____
Chair

Dated: _____

By: _____
Kathryn DeSpiegelaere
Director

Dated: _____

By: _____

Contractor SSN: _____

Dated: _____

Approval recommended:

INSURANCE APPROVED:

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ _____

Account No. _____

Budgeting & Accounting

Addendum to contract with Kenneth Stevens

Ramsey County Regional Railroad Authority is in need of the following services:

1. Project management for the Riverview Corridor Major Investment Study -- assist the Director with managing the Parsons Brinckerhoff contract and provide consultation on issues such as ridership, costs, engineering feasibility and contract negotiations.
2. Assist the Director with right of way issues including negotiations with railroads and encroachment issues.
3. Assist the Director with completion of transit issue papers for the Comprehensive Transportation and Transit Plan for Ramsey County.

Compensation

An hourly rate of \$100 will be paid. Mileage and parking for meetings related to RRA activities will be reimbursed. Monthly invoices with detail on projects, hours and records of direct costs are to be sent to Kathryn DeSpiegelaere, Director, Ramsey County Regional Railroad Authority. Compensation is not to exceed \$40,000 under this contract.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

Authorized Signature

Date

[Signature]
12/8/98

Board Action Requested

Approve a contract with Ted Davis in an amount not to exceed \$25,000 for development of the community involvement plan for the Riverview Corridor transit project through March 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

- See attached information.:
1. Resolution
 2. Contract

Budgeting and Accounting

County Attorney

Risk Management

[Signature] 12/8/98
[Signature]

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has undertaken a Major Investment Study for the Riverview Corridor; and

WHEREAS, A major element of the project is working with the community, both those immediately impacted in the corridor and the community at large, on transit improvements; and

WHEREAS, Work on this corridor is funded 80% by a federal grant and the funds for this project, including project management, were previously appropriated in 1998 by the Regional Railroad Authority; and

WHEREAS, Knowledge of the community and its residents is important in eliciting opinions of key stakeholders and nontraditional stakeholders; and

WHEREAS, Ted Davis has experience in working with the St. Paul community in a variety of ways; Now Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority hereby authorizes its Chair to execute a contract with Ted Davis in an amount not to exceed \$25,000 for development of a community involvement plan for the Riverview Corridor transit project through March 31, 1999, subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT

The following is an agreement between DAVIS COMMUNICATIONS, St. Paul, Minnesota, (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, a political subdivision of the State of Minnesota, (hereinafter "RRA").

1. SCOPE OF SERVICES

CONTRACTOR shall provide the services specified in ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, and participants as specified in ADDENDUM I.

3. TIME

The services provided by CONTRACTOR will be delivered on the date(s) specified and at the location(s) indicated in ADDENDUM I for the term of this agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I. CONTRACTOR shall submit an invoice to the RRA after services are provided. Payment will be made within 35 days of receipt of a detailed invoice. Interest accrual and disputes regarding payment shall be governed by the provision of Minn. Stat. Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint venturers, or associates between the parties hereto or as constituting CONTRACTOR as the employee of the RRA for any purpose or in any manner whatsoever. The CONTRACTOR is an independant contractor and neither it, its employees, agents, nor representatives are employees of the RRA. From any amounts due the CONTRACTOR, there will be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments, and state income tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

Auto Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this contract for cause by five days written notice to the CONTRACTOR. The Contractor may cancel this contract with 30 days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. SUBCONTRACTOR PAYMENT

Prime contractors shall pay subcontractor within ten days of the prime CONTRACTOR'S receipt of payment from the RRA for undisputed services provided by the subcontractor. The prime contractor shall pay interest of 1 1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

17. TERM

This agreement shall expire on March 31, 1999.

This agreement is duly executed this _____ day of December, 1998.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Rafael E. Ortega
Chair

Dated: _____

DAVIS COMMUNICATIONS

By: _____

Contractor SSN: _____

Dated: _____

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Kathryn DeSpiegelaere
Director

Dated: _____

Approval recommended:

INSURANCE APPROVED:

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ _____

Account No. _____

Budgeting & Accounting

Addendum to contract with Davis Communications, Ted Davis

Ramsey County Regional Railroad Authority is in need of the following services:

- (1) Attend meetings of the Riverview Corridor Major Investment Study Project Management Team.
- (2) Initiate communication with community stakeholders about Riverview Corridor transit work.
- (3) Provide consultation to RRA director on issues relating to how the community will be involved in the Riverview Corridor Major Investment Study.
- (4) Participate with Parsons Brinckerhoff in meetings with key stakeholders.
- (5) Design a public involvement program for the Major Investment Study that reaches nontraditional stakeholders as well as key stakeholders and uses a variety of public involvement tools. The public involvement program will contain information on a two-way communications program between RRA and the community stakeholders regarding transit needs and issues in the Riverview Corridor area. The plan will include methods to educate the Riverview Corridor residents about existing and proposed transit services. It will demonstrate that the RRA is committed to direct and broad-based public input on transit decisions. Its implementation will result in a documented understanding of the transit needs and issues of the community in the Riverview Corridor.

Consulting costs will be billed at actual hours worked at a rate of \$80 per hour. The maximum allowable consulting costs, including direct costs, for this contract will be \$25,000.

Direct costs include printing, copying and travel.

The period of this contract is January 1 through March 31, 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

5

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

Authorized Signature

Date

[Signature]

12/8/98

Board Action Requested

Authorize staff to issue a request for proposal to assist in implementing the community involvement plan for the Riverview Corridor transit project

ACTION IS REQUESTED

Request Justification

See attached resolution.

Budgeting and Accounting

County Attorney

Risk Management

[Signature] *12/8/98*

[Signature]

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhney
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has undertaken a Major Investment Study for the Riverview Corridor; and

WHEREAS, A major element of the project is working with the community, both those immediately impacted in the corridor and the community at large, on transit improvements; and

WHEREAS, Work on this corridor is funded 80% by a federal grant and the funds for this project, including project management, were previously appropriated in 1998 by the Regional Railroad Authority; and

WHEREAS, Knowledge of the community and its residents is important in eliciting opinions of key stakeholder and nontraditional stakeholders; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority authorizes its Director to issue a request for services to assist in implementing the community involvement plan for the Riverview Corridor Major Investment Study; and Be It Further

RESOLVED, That milestones and outcomes will be requested in the request for proposals so that key points in the 18 month project are identified and measurable results are obtained for the work undertaken.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

6

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. H. Spiegelauer
Authorized Signature

12/8/98
Date

Board Action Requested

Approve a contract with Dennis McGrann of Lockridge Grindal Nauen and Holstein in the amount of \$25,000 for federal intergovernmental relations through December 31, 1999 and authorize the Chair to execute the contract subject to approval by Budgeting and Accounting, County Attorney and Risk Management Departments.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Resolution
 2. Contract

Budgeting and Accounting

H. C. Oertel 12/8/98

County Attorney

Dr. MacIntyre

Risk Management

Documentation certified complete for:

December 15, 1998
Board Date

Kristine A. Longhenry
Signature

12-8-98
Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority has several important transportation-related initiatives pending at the federal level in 1999; and

WHEREAS, Riverview Corridor transit improvements and access to jobs transportation proposals are two items that will be the subject of Congressional actions in 1999; Now Therefore, Be It

RESOLVED, That the Ramsey County Regional Railroad Authority hereby approves the contract with Dennis McGrann and Lockridge, Grindal, Nauen & Holstein in an amount not to exceed \$25,000 for the calendar year 1999 subject to approvals by the County Attorney, Budgeting and Accounting and Risk Management Departments; and Be It Further

RESOLVED, That the Authority authorizes its Chair to execute the contract subject to approvals by the previously listed departments.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary

**RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT**

The following is an agreement dated December __, 1998 between DENNIS MCGRANN and LOCKRIDGE, GRINDAL, NAUEN & HOLSTEIN, 100 WASHINGTON AVENUE SOUTH, SUITE 2200, MINNEAPOLIS, MINNESOTA 55401 (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, through its Administrator's Office (hereinafter the "AUTHORITY").

1. SCOPE OF SERVICES

CONTRACTOR listed above shall provide the services as outlined below:

- A. On behalf of the AUTHORITY, CONTRACTOR agrees to provide services as a federal legislative representative and consultant, to meet with federal authorities and represent the Authority's interests with particular reference to financial, programmatic, policy, and organization issues of concern to the AUTHORITY.
- B. On behalf of the AUTHORITY, CONTRACTOR will provide consultation and analysis on public relations and federal strategy, identify grant opportunities, identify and monitor federal legislation, consult with Authority representatives, and meet with federal agency and Congressional representatives on issues of importance to the Authority relating to transit, including (1) welfare reform and transit, (2) transitways and (3) funding legislation for transportation.
- C. In performing services for the AUTHORITY, the CONTRACTOR will monitor and coordinate activities with other metropolitan Regional Railroad Authorities and the Metropolitan LRT Joint Powers Board on federal transit issues.
- D. On behalf of AUTHORITY, CONTRACTOR will be available for meetings with AUTHORITY's board members and staff as requested. The AUTHORITY's administrator will be the principal contact for the CONTRACTOR on legislative matters.
- E. On behalf of the AUTHORITY, CONTRACTOR will work with the Chair of the AUTHORITY, and the AUTHORITY's administrator to:
 - 1) Foster the growth of working relationships between members of the Minnesota Congressional delegation, the AUTHORITY, and the AUTHORITY's key staff members.

- 2) Develop and assist in implementing strategies regarding how the AUTHORITY's projects are funded at the federal level in relation to other governmental units.
 - 3) Develop and assist in implementing the AUTHORITY's overall federal legislative efforts and program with a focus on present as well as future legislative efforts.
 - 4) Develop and assist in implementing strategies to foster equitable inter-governmental funding by the federal government.
- F. CONTRACTOR will work on passage of the AUTHORITY's federal legislative initiatives and will perform other activities as desired by AUTHORITY.
- G. CONTRACTOR will communicate on a regular basis with the Authority and will furnish a written summary report of activities, results obtained and status of issues still pending quarterly to the AUTHORITY.

2. DELIVERY OF SERVICES

Services will be delivered from January 1, 1999 through December 31, 1999 unless earlier terminated as provided herein.

3. COST FOR SERVICES AND PAYMENT

CONTRACTOR shall receive the sum of Twenty five thousand dollars (\$25,000) in equal monthly installments of \$2083 to be paid within 30 days of receipt by the Authority of a monthly claims form from the contractor.

4. INDEPENDENT CONTRACTOR STATUS

It is agreed that nothing contained in this agreement is intended or should be construed as creating the relationship of

co-partners, joint venturers, or an association with the AUTHORITY and CONTRACTOR. The CONTRACTOR is an independent contractor and neither it, its employees, agents, or representatives are agents of the AUTHORITY.

5. INDEMNITY

CONTRACTOR agrees to defend and indemnify the AUTHORITY, its officials, employees, and agents from any and all liability, loss or damage they may suffer as a result of claims, demands, judgments, or costs including reasonable attorney's fees, arising out of or related to CONTRACTOR's performance of this agreement.

6. INSURANCE AND BONDING

CONTRACTOR shall purchase and maintain such insurance to protect the CONTRACTOR from claims which may arise out of, or result from the CONTRACTOR's operations under the contract.

CONTRACTOR shall provide proof of insurance in a form and limits of coverage acceptable to the Ramsey County Risk Manager.

7. AUDIT

Until the expiration of six (6) years after furnishing of services pursuant to this agreement, CONTRACTOR, upon written request, shall make available to AUTHORITY, the state auditor, or AUTHORITY's ultimate funding source, a copy of this agreement and the books, documents, records, and accounting procedures and practices of CONTRACTOR relating to this agreement.

8. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who is qualified and is available to perform the work to which such employment relates.

CONTRACTOR agrees to comply with all federal, state, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. If applicable, CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to AUTHORITY upon request.

9. CONFLICT OF INTEREST

While this agreement is in force, it is understood that CONTRACTOR will discuss with AUTHORITY any new client obligations which may directly conflict with ongoing work on behalf of AUTHORITY. AUTHORITY has the right to cancel this agreement immediately if CONTRACTOR assumes a client obligation which, in AUTHORITY's estimation, conflicts with AUTHORITY's interests.

10. TERMINATION

A. With Cause

Authority reserves the right to suspend or terminate this contract if Contractor violates any of the terms or conditions of this contract or does not fulfill in a timely and proper manner its obligations under this contract as determined by Authority. In the event that Authority exercises its right of suspension or termination under this section, it shall submit written notice to Contractor specifying the extend of such suspension or termination, the reasons therefore and the date upon which such suspension or termination becomes effective. Upon receipt of such notice, Contractor shall take all actions necessary to discontinue further commitment of funds to the extent that they relate to the suspended or terminated portion of this contract.

B. Without Cause

Authority or Contractor may terminate this contract without cause and for any reason whatsoever upon giving at least thirty (30) days written notice thereof to the other party. In such event, Contractor shall be entitled to receive compensation for the services provided in a satisfactory manner up to and including the effective date of termination.

10. ENTIRE AGREEMENT

This agreement is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

LOCKRIDGE, GRINDAL, NAUEN
& HOLSTEIN

By: _____
Rafael Ortega, Chair

By: _____

Dated: _____

Dated: _____

By: Kathryn DeSpiegelaere
Director

Risk Management

APPROVED AS TO FORM:

David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$

Account No.

Budgeting & Accounting

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

[Signature]
Authorized Signature

12/8/98
Date

Board Action Requested

Authorize the Director of the Regional Railroad Authority to sign off on contracts under \$10,000 in value.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Proposed Resolution
 2. Prior Resolution

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

December 15, 1998

Board Date

Kristine A. Longhenry
Signature

12-8-98

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The current maximum limit on sign off authority granted to the Director of the Regional Railroad Authority is \$5,000; and

WHEREAS, In order to expedite purchase of services and improve efficiency of administration; Now Therefore, Be It

RESOLVED, That the authorized limit on sign off authority granted to the Director of the Regional Railroad Authority is increased from \$5,000 to \$10,000.

RAMSEY COUNTY REGIONAL	RAILROAD AUTHORITY		
	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Rafael E. Ortega, Chairman

By: _____
Jan Wiessner, Secretary



Resolution

Board of

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Date: January 16, 1990

No. R90-02

WHEREAS, The current maximum limit on signoff authority granted to Regional Rail staff is \$2,000; and

WHEREAS, Costs accrued monthly for routine services provided to the Rail Authority by other County departments and area vendors often exceed \$2,000; and

WHEREAS, To expedite payment, service providers submit invoices more frequently than once per month to keep invoice amounts below \$2,000; and

WHEREAS, Current billing frequencies and amounts result in more cumbersome procedures and increased administrative costs for rail staff and billing parties; and

WHEREAS, The Authority is supportive of changes which improve the efficiency of accounting and administrative procedures and ensure prompt payment for services rendered to the Authority; Now Therefore Be It

RESOLVED, That the authorized limit on signoff authority granted to Regional Railroad Authority staff is increased to \$5,000; And Be It Further

RESOLVED, That billings from County departments providing services to the Authority are exempt from the established dollar limit on signoff authority granted to Regional Railroad Authority staff.

John T. Finley, Chairman

By Warren W. Schaber 2
Warren W. Schaber, Secretary