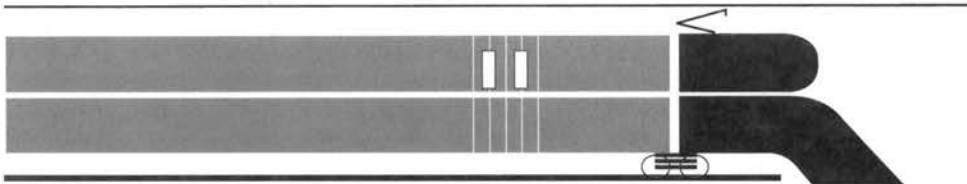




Ramsey County Regional Railroad Authority.
Records.

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Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

Agenda

Regional Railroad Authority Meeting

May 4, 1999

**Immediately following Legislative Committee of the Whole
Meeting**

Third Floor Council Chambers Courthouse

1. * Approve minutes of the April 27, 1999 meeting.
 2. * Riverview Transit Corridor update and approval of goals and objectives.
 3. * Approve contract with Davis Communications for community education for the Riverview Transit Corridor for an amount not to exceed \$87,100.
 4. * Support nomination of the Seventh Street Arches as an American Society of Civil Engineers National Civic Engineering Landmark.
 5. * Appoint Commissioner Victoria Reinhardt as representative of Ramsey County Regional Railroad Authority to the St. Paul Transportation Management Organization.
 6. * Approve transit improvements for the Riverview Corridor in the amount of \$358,000.
 7. * Ratify Partial Payments No. 2 in the amount of \$27,934.95 and No. 3 in the amount of \$32,960.65 to Parsons Brinckerhoff Quade & Douglas, Inc. for professional consulting services for the Riverview Corridor Major Investment Study.
 8. * Legislative update.
- * Action is requested

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Minutes

April 27, 1999

The Regional Railroad Authority met on Tuesday, April 27, 1999, in Council Chambers, Third Floor Courthouse.

MEMBERS PRESENT: Chair Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Rafael Ortega
Commissioner Victoria Reinhardt
Commissioner Janice Rettman
Commissioner Jan Wiessner

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, Jim Van Houdt, Karen Tero, Terry Lindeke, Julio Mangine, Fred Shank, Bob Fletcher, Tom Oertel, Judy Procai, Bonnie Jackelen, Jane McClure, Judy Karon, Arlene Shepard

Chairman Bennett called the meeting to order at 11:23 a.m.

1. **Approve Minutes of April 20, 1999 meeting.**

Motion by Commissioner Reinhardt, seconded by Commissioner Rettman to accept the minutes from the April 20, 1999 RCRRRA meeting.

Ayes – 7, Nays – 0
Motion accepted.

2. **Approve contract with Goff and Howard in an amount not to exceed \$10,000 for legislative and public information assistance through May, 1999.**

Commissioner Wiessner asked for an explanation on what work has been done by Goff and Howard and how much has been spent on this work so far and exactly what Regional Rail is buying with this new contract. Chair Bennett responded that Goff and Howard has done a mailing to businesses and coordinated the responses received. This was to form a coalition in regard to lobbying for the rail package. This contract would be a continuation of that work. The legislative session is in a critical stage as to what Regional Rail wants. The Senate bill includes what Regional Rail wants, but the House bill does not. Regional Rail has Chris Georgacas from Goff and Howard working on this. Mr. Georgacas is the former executive assistant to the present speaker of the House. He is doing a lot of the governmental relations work on this. Several meetings have also been put together by Terry Lindeke with the leaders within the caucuses.

Kathy DeSpiegelaere said Regional Rail currently has two \$10,000 contracts with Goff and Howard. One is for intergovernmental relations and the other is for transit education. Up to three weeks ago, Regional Rail had spent \$9,400. Commissioner Wiessner questioned if this was for another \$10,000 and Kathy responded yes, the total would be \$30,000.

Terry Lindeke noted that this has been a different type of purchase of service contract. It is cheaper than most of the other contracts for similar types of services. This particular contract will focus not only on lobbying the conferees, but it will also focus on legislative leadership in the House and the conferees on the tax conference committee because of the way the Senate and House bills for this issue are split. In the House, there is nothing in the transportation bill but there are provisions in the tax committee bill that would eliminate how Regional Rail would operate. On the Senate side, there are items in both the tax bill and in the transportation bill. There are a number of legislators in several conference committees that they are dealing with and they are also working with the House leadership.

Jack Coffman of Goff and Howard has been working with Commissioner Ortega and Commissioner Bennett to draft responses to editorials that have been in local papers. Chair Bennett added that even though they are concerned about the conference committees and the leadership, they also need to be concerned about the entire House and it is very time consuming.

Commissioner Wiessner expressed surprise to find out Regional Rail has already spent \$20,000 and is now talking \$30,000. The purpose of going with this particular firm was because of their insight and contacts in terms of the Republicans and based upon what she has seen so far, she is wondering if they have been very effective. Chair Bennett responded that this firm has a great expertise on both sides of the aisle and they have a specialization. Commissioner Reinhardt said she felt that they have been more successful than anyone thought they would be. The letter of understanding they have received is a direct result of working with this particular firm and making sure they worked out something in the Senate that was acceptable to Regional Rail. Regional Rail needs to make sure that they get the entire package and they are at a critical point. They need to move forward on what Ramsey County is trying to achieve at the legislature.

Motion by Commissioner Reinhardt, seconded by Commissioner Haigh for the RCRRA to approve a contract with Goff and Howard not to exceed \$10,000 for legislative and public information assistance for the period through May 30, 1999.

Ayes – 5, Nays – 2
Motion accepted.

WHEREAS, Goff and Howard of St. Paul, Minnesota will provide Ramsey County Regional Railroad Authority with legislative assistance and public information assistance in relation to transit funding in the 1999 legislative session; Now, Therefore Be It

RESOLVED, That a contract with Goff and Howard in an amount not to exceed \$10,000 at an hourly rate of \$95 is approved by Ramsey County Regional Railroad Authority for the period through May 30, 1999; and Be It Further

RESOLVED, That the Director of Ramsey County Regional Railroad Authority is authorized to execute the contract.

3. **Legislative update.**

Chair Bennett stated that this item had already been discussed.

The meeting adjourned at 11:35 a.m.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Spiegel
Authorized Signature

4/27/99
Date

Board Action Requested

Riverview Transit Corridor update and approval of goals and objectives.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhenry
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority is preparing a Major Investment Study for the Riverview Transit Corridor; and

WHEREAS, Identification of goals and objectives for the corridor and the project is part of the the Major Investment Study process; and

WHEREAS, Goals and objectives were discussed at a neighborhood public scoping meeting attended by over 60 people on March 25, 1999 at the West Seventh Community Center; and

WHEREAS, Goals and objectives have been discussed with many other community representatives at additional meetings; Now, Therefore, Be It

RESOLVED, That goals and objectives attached reflect the opinions given by those who attended meetings or made written comments and are approved by Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

Goals and Objectives
Riverview Corridor Major Investment Study

1. Improve access and mobility in the Riverview Corridor and the region.	• Provide transit service and facilities that expand with increased population and employment in the corridor. • Improve transit services for those with physical, social or other impairments that necessitate use of transit. • Encourage transit use by non traditional transit riders. • Improve transit service, reliability, safety, travel time and comfort. • Improve neighborhood to neighborhood transit connections. • Incorporate pedestrian- and bicycle-friendly elements that facilitate access to stations. • Improve bus service connections. • Coordinate the Riverview Corridor project with other regional bus, rail, and road projects, including the Hiawatha, Phalen, Central, Red Rock, and Northstar Corridors. • Provide connections to jobs and attractions at the major transit destinations in the corridor and region, including downtown Saint Paul, the Minneapolis-Saint Paul International Airport and the Mall of America. • Improve transit service for event-related land uses.
2. Support economic and housing revitalization of the corridor.	• Integrate land use and transit planning for the corridor. • Provide transit services that enhance neighborhood, housing/homeownership, tourism and business development. • Locate transit services in locations where neighborhood economic redevelopment can readily occur. • Address parking issues associated with transit improvements. • Encourage private investment in the local economy and transportation infrastructure. • Use transit as a catalyst for housing development.

3. Contribute to positive environmental conditions.	• Provide an alternative to travel on congested streets. • Reduce through traffic on residential streets. • Contribute to improved air quality. • Reduce traffic-related noise. • Minimize traffic related impacts around stations. • Minimize impacts to sensitive areas such as parks, historical sites, and rivers. • Minimize construction period impacts. • Reduce potential physical separation of neighborhoods by the proposed transportation improvements. • Identify community expectations and desires through the public involvement process. • Minimize right of way takings, and displacement of homes and businesses. • Incorporate historical features into stations locations and design.
4. Provide effective and efficient transportation options in the corridor and throughout the region.	• Address consistency with local, regional and state plans, including small area plans and city and county comprehensive plans. • Consider the costs and benefits of alternatives, direct and indirect, private and public, capital and operating. • Achieve cost-effectiveness index based on Federal Transit Administration criteria. • Address environmental justice and equity of the transit investment.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

Authorized Signature

Date

Board Action Requested

Approve contract with Davis Communications for community education for the Riverview Transit Corridor in an amount not to exceed \$87,100.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhenry

Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 1 of 2)

WHEREAS, Ramsey County Regional Railroad Authority issued a request for proposal for consultant services for community education for the Riverview Transit Corridor; and

WHEREAS, The request for proposals was circulated to 33 individuals and organizations, including the affected district councils in the Riverview Corridor and was advertised in the St. Paul Legal Ledger; and

WHEREAS, Two proposals were received from:

- 1) Goff and Howard, St. Paul, Minnesota
- 2) Davis Communications Management, St. Paul, Minnesota; and

WHEREAS, A review team of four individuals (St. Paul Planning and Economic Development Department staff member, assistant to a Ramsey County Commissioner, assistant to a St. Paul City Council member, and St. Paul Transportation Management Organization staff member) unanimously recommended that a contract be awarded by the Ramsey County Regional Railroad Authority to Davis Communications on the basis of the following factors:

- o Familiarity with St. Paul people and organizations
- o A clear, definite budget with an identified contingency
- o A workplan that was focused and that identified grassroots involvement
- o The proposer lives in St. Paul
- o The proposal used proven methods for involving those who aren't typically involved in community efforts, such as working with communities of faith; Now, Therefore Be It

RESOLVED, That Ramsey County Regional Railroad Authority approves a contract with Davis Communications for community education services for the Riverview Corridor for the period of May 3, 1999 through May 30, 2000 at a cost not to exceed \$87,100; and Be It Further

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 2 of 2)

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its Chair to execute the contract.

RAMSEY COUNTY REGIONAL	RAILROAD	AUTHORITY	
	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT

The following is an agreement between DAVIS COMMUNICATIONS MANAGEMENT, 456 Warwick Street, St. Paul, Minnesota, 55105 (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, a political subdivision of the State of Minnesota, (hereinafter "RRA").

1. SCOPE OF SERVICES

CONTRACTOR shall provide the services specified in ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, and participants as specified in ADDENDUM I.

3. TIME

The services provided by CONTRACTOR will be delivered on the date(s) specified and at the location(s) indicated in ADDENDUM I for the term of this agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I. CONTRACTOR shall submit an invoice to the RRA after services are provided. Payment will be made within 35 days of receipt of a detailed invoice. Interest accrual and disputes regarding payment shall be governed by the provision of Minn. Stat. Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint venturers, or associates between the parties hereto or as constituting CONTRACTOR as the employee of the RRA for any purpose or in any manner whatsoever. The CONTRACTOR is an independant contractor and neither it, its employees, agents, nor representatives are employees of the RRA. From any amounts due the CONTRACTOR, there will be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments, and state income tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

Auto Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this contract for cause by five days written notice to the CONTRACTOR. The Contractor may cancel this contract with 30 days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. SUBCONTRACTOR PAYMENT

Prime contractors shall pay subcontractor within ten days of the prime CONTRACTOR'S receipt of payment from the RRA for undisputed services provided by the subcontractor. The prime contractor shall pay interest of 1 1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Tony Bennett
Chair

Dated: _____

DAVIS COMMUNICATIONS

By: _____
Contractor SSN: 471-78-0504

Dated: 4/28/99

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: _____
Kathryn DeSpiegelaere
Director

Dated: 4/29/99

Approval recommended:

INSURANCE APPROVED:

_____ 4-27-99
Risk Management

APPROVED AS TO FORM:

_____ David F. MacMillan
David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ 87,100.00

Account No. 1998 12501 150110 421501

_____ Budgeting & Accounting

Davis Communications Management contract Addendum 1

Davis Communications Management will provide services identified in Addendum II.

The period of this contract is May 3, 1999 to May 30, 2000.

Consulting costs will be billed at actual hours worked at a rate of \$80 per hour. The maximum allowable consulting costs, including direct costs, for this contract are \$87,100. The maximum allowable consulting costs include direct costs in the amount of \$7100 for printing, mailing, mileage and travel and communications.

456 Warwick Street
Saint Paul, Minnesota 55105
Phone: (651) 690-9852
Fax: (651) 690-1397
Email: teddavis@mn.mediaone.net

Davis Communications Management

April 11, 1999

Kathryn DeSpiegelaere, Director
Ramsey County Regional Railroad Authority
665 Ramsey County Government Center West
50 West Kellogg Boulevard
St. Paul, MN 55102

RE: Riverview Corridor Transit Study Community Education Services Proposal

Consultant submitting proposal:

Ted Davis, APR
Davis Communications Management
456 Warwick Street
Saint Paul, MN 55105
Voice: (651) 690-9852, Fax: (651) 690-1397, Mobile: (612) 710-2704
E-mail: teddavis@mn.mediaone.com

Attached is a proposal for the Community Education Services component of the Riverview Corridor Transit Study. The attached information will indicate my proposed approach for engaging the community in the Riverview Corridor Major Investment Study in order to assure that the people, organizations and institutions in the study area are included and vested in the decision-making process.

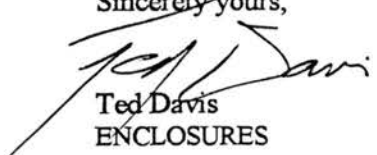
I am uniquely qualified to complete this work for the Ramsey County Regional Railroad Authority. I served as public involvement consultant for the study between December 1998 and April 1999. In that role, I participated in the design and implementation of 60 community interviews to determine the level of interest, involvement and understanding of the study. Using the information gathered through those interviews along with my knowledge of the stakeholders in the corridor, I wrote the public involvement plan to be used throughout the study.

My knowledge of the stakeholders in the Riverview Corridor has been gained through ten years working with a variety of organizations involved in public policy issues in Saint Paul. From 1989 through 1995, I served as Communications Director for the Saint Paul Public Housing Agency. From 1996 through 1998, I served as Communications Director for the Saint Paul Area Chamber of Commerce. During the past year, I have served as communications counsel to four clients located in the Riverview Corridor. I have also served as Vice President of the Macalester Groveland Community Council and as a Director of the Saint Paul Neighborhood Network.

References:

Larry Dowell, President, Saint Paul Area Chamber of Commerce, (651) 223-5000
Joe Loveland, Director, Allina Media Relations/ United Hospital, (651) 220-8518
Jay Pfaender, President, Better Business Bureau of Minnesota and North Dakota, (651) 695-2464

Sincerely yours,


Ted Davis
ENCLOSURES

Summary:
Proposed Approach to
Riverview Corridor Community Education Program

The Ramsey County Regional Railroad Authority has developed the Major Investment Study for the Riverview Corridor as something more than the traditional study typically done to determine transit investment priorities. The goal of the MIS is not to justify a pre-determined transit solution but to discover what investments would best integrate transit into the community development and redevelopment plans of the Riverview Corridor Area.

Given this goal, the purpose of the community outreach component of the MIS must go well beyond surveying the designated community leaders for their opinions on proscribed questions. It's purpose is to engage the diverse stakeholders of the Riverview Corridor Study area in a dialog which will help them understand the options for transit improvements and will help decision makers understand the needs and desires of the community to be served.

My approach to this challenge is clearly described in the Riverview Corridor Major Investment Study Public Outreach Plan. I wrote the plan to include a wide array of communications tactics to be used to deliver clear messages to defined audiences while providing numerous opportunities for stakeholders to learn about transit options, ask questions, participate in planning and register comments.

The key to this approach is the variety of two-way communications tactics. The Riverview Corridor will serve a diverse population. That demands diverse methods for reaching out and eliciting comments. The plan is written with a great deal of flexibility to allow it to adapt to meet the changing needs of the stakeholders.

This ability to adapt to the specific needs of the stakeholders is what will allow this community education and outreach effort to succeed. The community outreach and communications process will be considered successful if, at the end of the process:

- Stakeholders have a working knowledge of transit options in their area and the role transit will play in the future development of the area;
- Community stakeholders feel they have played an effective role in the transit decisions for the Riverview Corridor including land use and economic development decisions related to transit;
- Stakeholders who are not among the traditional community activist groups have a voice in the process;
- Transit usage increases as a result of improved knowledge.
- Decision-makers feel they have received enough information from the community to choose a preferred alternative that meets community needs.

Davis Communications Management

456 Warwick Street
Saint Paul, Minnesota 55105
Phone: (651) 690-9852
Fax: (651) 690-1397
Email: teddavis@mn.mediaone.net

Riverview Corridor Transit Study Community Education Services Proposal

Prepared for the Ramsey County Regional Railroad Authority
By
Davis Communications Management

Qualifications and Experience

Ted Davis is accredited by the Public Relations Society of America and will bring fifteen years of professional experience in public relations, public policy and public education to the Ramsey County Regional Railroad Authority.

Specific to needs of the Riverview Corridor, Ted's background includes six years as the Communications Director for the Saint Paul Public Housing Agency and almost three years as Communications Director for the Saint Paul Area Chamber of Commerce. In the past year, he has provided strategic and tactical communications consulting services for a number of organizations including four in the Riverview Corridor Study Area: Allina Health System, the Better Business Bureau of Minnesota and North Dakota, the Saint Paul Area Chamber of Commerce, and the Ramsey County Regional Railroad Authority. Ted has lived in close proximity the Riverview Corridor study area for thirteen years. He has been deeply involved in the community including serving as Vice President of the Macalester Groveland Community Council, as a member of the Mayor's Information Technology Council, as co-chair of the Leadership Saint Paul Program Committee, and as a Director of the Minnesota Twins Rookie League. With his wide array of community contacts, Ted is well positioned to carry out an effective public involvement campaign. Below are three case studies of similar projects that Ted has implemented.

Case Study: Public Affairs/ Communications Strategy

The Opportunity

The East Metro Business community needed to show strong support for state funding to help construct a state of the art arena in Saint Paul.

Seizing the opportunity

Davis led a team of Chamber of Commerce volunteers and staff in devising a media relations and grassroots organizing campaign that left no doubt in legislators minds that business backed the proposal.

The Results

More than 2,000 employees of Chamber member companies contacted elected officials on the issue during the legislative session and delivered a unified message of support. The Saint Paul Area Chamber of Commerce and its officers emerged as the primary news source on business issues regarding public investment in the RiverCentre. During the debate, the Chamber and its position registered nearly 10 million impressions in the regional media as the lead business organization on the issue. After a very contentious debate, the Minnesota legislature authorized a \$65 million loan to the City of Saint Paul to allow construction to go forward.

Case Study: Launching a Public/Private partnership

The Opportunity

The building and construction trades council, recognizing the need to develop talent for the future while improving its image as a leader in the community, formed a partnership with the City of Saint Paul and the Public Housing Agency to train disadvantaged youth for good jobs in the trades.

Seizing the Opportunity

The launch of the America Works Partnership in Minnesota allowed a number of organizations to express their concern for the future, youth and the economic growth of the region. Davis developed a media plan for an event followed by site tours to illustrate to the general public, through the local media, that labor, government and the construction industry are willing and able to invest in the region's future.

The Results

Four local television news stations, two major metropolitan daily newspapers, the local labor press and public affairs oriented radio all featured the launch of the America Works Partnership-Minnesota. In all, the launch received in excess of 1.5 million media impressions over the course of four days. As a result of this coverage, the partnership solidified the support of the Mayor of Saint Paul, the Governor, key members of the labor community and private foundation funding sources.

Case Study: Public Education

The Opportunity

Despite a decrease in blood donations, Red Cross North Central Regional Blood Services set an extremely ambitious goal for blood collections during 1995/96. The public needed to be re-educated on the need for donated blood to save lives and advance medical technology.

Seizing the Opportunity

Davis was hired to develop a communications program that would mobilize blood drive volunteers to turn out donors for blood drives during the winter of 1995/96. The program included printed materials and an aggressive community education effort in towns throughout the state using a speakers bureau, media relations and peer influence.

The Results

During the period of the public outreach program, blood drives throughout the state saw an increase in the average number of donors participating. A large winter storm on the East Coast and one of the most brutal midwestern winters in recent memory did not cause the expected dramatic drop in blood donations. The campaign was a success.

11

Proposed workplan, time period and costs

The work plan below is based on the proposed community education program developed by Ted Davis in the first phase of the Riverview Corridor public involvement process. A proposed budget follows.

A. Project Understanding

The public involvement component of the Riverview Corridor Major Investment Study is intended to engage the community in the study and assure that the people; organizations and institutions in the study area are included and vested in the decision-making process.

The Ramsey County Regional Railroad Authority has envisioned a Major Investment Study for the corridor that goes beyond the traditional study typically done to determine transit investment priorities. The goal of the MIS is not to justify a pre-determined transit solution but to discover what investments would best integrate transit into the community development and redevelopment plans of the Riverview Corridor Area.

Given this goal, the community outreach component of the MIS must go well beyond surveying the designated community leaders. The component managed by primary consultant Parsons Brinckerhoff (PB) will focus on public outreach for participation in the planning process and execution of the MIS. The component managed by the RCRRA and the subject of this workplan will focus more directly on education about the MIS process for the Corridor and gaining participation and input from the stakeholders in the study area.

Davis has participated in the project since November, 1998. He has leveraged his own personal contacts and understanding of the community to coordinate a series of 60 interviews with community stakeholders. Using the information learned in those interviews, he developed the Riverview Corridor Major Investment Study Public Involvement Plan. Responsibility for completing the plan is divided between the Public Involvement Consultant and Parsons Brinckerhoff.

B. Project Methodology

Elements of the public involvement plan to be completed by Ted Davis under this proposal are listed below with a brief description.

Media Relations:

A key method for delivering messages to the public through planned media relations activities. Davis has extensive experience with the print and broadcast media serving the study area.

Techniques will include:

Milestone Releases

Assuring that reporters are aware of completion of key milestones in the process and the outcomes.

Positioning a primary spokesperson/media source as a knowledgeable, objective voice for the transit needs of the region in general and Riverview Corridor in particular

One of the key problems associated with this study has been the public perception that it is exclusively directed at creating a light rail line. Preparing an individual to serve as the primary media contact on the Study will assure a consistent and accurate message.

Key Reporter Meetings

Set up background sessions between key reporters, members of the RCRRA, staff and the consultants to assure a mutual understanding of the purpose of the study.

Direct Outreach

Speaking Tour/ Speakers Bureau

Creating speaking/ listening opportunities for RCRRA members, staff and the consultants through any and all willing groups in the study area. This will allow the public to put a face on the study, ask their questions and register their comments. It will also serve to expand the study mailing list.

Travelling Display

Much like the speakers bureau, this will allow information about the study to be distributed and comments collected at sites throughout the study area. Potential sites include the downtown, West 7th, and Highland libraries, the four community centers serving the study area, community festivals in the area, churches and facilities such as the Salvation Army Center.

Visits with Key Audiences

Regular meetings with community stakeholders and those who have access to community information. This includes business owners along the corridor, directors of community organizations such as the West Seventh Business and Professional Association, Uppertown Preservation League, the Capital River Council and the Daytons Bluff Community Council, etc.

Publications:

While PB will produce publications, Davis will provide editing and writing services to assure that the information in the publications meet the needs of the stakeholders in the study area.

Publications will include:

- Newsletter (6 issues)
- Fax Update (Monthly to key stakeholders)

Paid Print Advertising

Davis will work with PB to assure that any advertising related to the study is placed in appropriate media.

Public Meetings, Open Houses

Davis will work with PB to publicize all public events in order to assure that a representative audience participates. As needed, Davis will use local contacts and expertise to secure facilities, equipment and speaker/ participants

Feedback/ Cataloging of Comments

Public feedback will be gathered in a variety of ways. All verbal comments received through telephone contacts and at meetings will be transcribed and catalogued by topic and by name and address. All meeting notes will be catalogued. All meetings will feature comment sheets that will be catalogued. All e-mail comments delivered through the website will be catalogued. All media coverage including letters to the editor will be catalogued.

Communications Counsel to RCRRA Staff

Davis will use experience and information gathered to provide consultation to RCRRA Director on issues relating to community involvement. He will document observations in the community and make recommendations for effectively reaching stakeholders.

C. Project Goals:

Goals for the public outreach plan are as follows:

- To generate meaningful public input from stakeholders in the Riverview Corridor Major Investment Study to assure that community needs drive transit recommendations;
- To develop understanding of the goals, objectives and timelines of the Riverview Corridor MIS among stakeholders;
- To create communications channels between the Ramsey County Regional Railroad Authority and stakeholders within the community to be served, the transit community and policymakers

These goals will be met by applying the methods listed above and responding to the needs of the stakeholders. We will work very closely with the business organizations, large employers and community councils serving the study area and assure that they have access to accurate information about the study and the comment channels.

The most challenging objective of this project is to gain meaningful input from stakeholders not typically involved in public policy issues. Components of the plan that address this issue include media relations, the speakers bureau and outreach to the faith communities in the study area. The other methods will also be directed to reach these non-traditional audiences.

Outcomes will be measured in both formal and informal ways. The formal measurement will be made through two public opinion surveys. One will be conducted in May 1999 to determine the current level of awareness of transit issues in the Riverview Corridor. The second will be conducted in December 1999 to determine shifts in the level of awareness and reveal lingering issues.

Informal evaluation will be made through the volume and content of public comments. As efforts to involve the public increase, we will look for an increase in the volume of contacts and the demonstrated level of understanding of the MIS process.

D. Additional Items

Reports:

Information will be constantly updated in order to inform decision making as the MIS progresses. The following quarterly reports will be delivered on the stated tentative dates to coincide with milestones in the study. The key milestone is February 29, 2000 at which point a locally preferred alternative will be named.

Public comment will be reviewed and analyzed for trends, new ideas, and possible changes in public ideas and opinions regarding the Riverview Corridor. This analysis along with the raw comments will be provided on quarterly reports to the Ramsey County Regional Railroad Authority. These reports will be due July 15, 1999; October 15, 1999 and January 15, 2000. An updated report will be prepared prior to the choice of the locally preferred alternative.

Quarterly reports of all public involvement activity in support of the Riverview Corridor Major Investment Study will be provided to the Ramsey County Regional Railroad Authority. Reports will be due July 15, 1999; October 15, 1999 and January 15, 2000.

A final report summarizing and evaluating all public involvement activities will be packaged with the final analysis of public comment. This will include data from public opinion and preference surveys conducted by PB in May, 1999 and December, 1999. This report will be due April 15, 2000.

A proposed work plan and budget for community involvement work pertaining to results of the Major Investment Study to be implemented between June, 2000 and June 2001.

Meetings

Davis will participate in bi-weekly study management committee meetings to update all participants on community outreach activities and results. As has been the practice in the initial phase of the study, he will maintain regular contact with RCRRA staff and the lead consultant at PB to assure that all efforts are coordinated.

Budget Estimate and Time Frame

This work plan will parallel the Major Investment Study for the Riverview Corridor to be conducted by Parsons Brinckerhoff. The 11-month time period of the work will parallel the remaining time period of the study; May, 1999 through April, 2000.

Consulting costs will be billed for actual hours worked at a rate of \$80.00 per hour as in the current public involvement contract. Given a maximum of 20 hours per week and a contract period of 50 weeks, the maximum allowable consulting fee costs under this proposal will be \$80,000. Experience gained in the first phase of the study indicates that this project will likely consume fewer hours than budgeted.

Below are hour estimates for each of the key components described in the Project Methodology Section. These are estimates based on previous experience. Because this is a project that demands flexibility and the ability to respond to developments, a reserve has been built into the time budget. If requested, a billed to date against budget summary can be included with monthly invoices.

	Hours	Cost
Media Relations:	120 hours	\$9,600
Milestone Releases		
Positioning a primary spokesperson		
Key Reporter Meetings		
Direct Outreach	225 hours	\$18,000
Speaking Tour/ Speakers Bureau		
Speaker Coaching		
Comment preparation		
Travelling Display		
Meetings with key audiences		
Attending community meetings/ taking comments		
Publications	70 hours	\$5,600
Newsletter (6 issues)		
Fax Update (10 issues)		
Advertising	70 hours	\$5,600
Public Meetings, Open Houses	90 hours	\$7,200

Feedback/ cataloging of comments	75 hours	\$6,000
Communications Counsel to RCRRA Staff	80 hours	\$6,400
Evaluation/ Reporting	50 hours	\$4,000
Contingency Fund		\$17,600
Maximum fees		\$80,000

Direct costs to be billed to the RCRRA include printing, travel, communications and development and maintenance of communications media. As a policy, Davis Communications bills direct costs at face value and does not mark up costs.

Estimated direct costs

Printing:	\$800
Mailing:	\$800
Mileage:	\$1,000
Communications (fax, long distance, etc)	\$1,500
Travel	\$3,000
Total estimated direct costs:	\$7,100



STATE FARM INSURANCE COMPANIES

State Farm Mutual Automobile Insurance Company
8500 State Farm Way
Woodbury MN 55125

AUTO RENEWAL

1995 PONTIAC GRAND AM

POLICY NUMBER		DATE DUE	PLEASE PAY THIS AMOUNT
C16 3009-A02-23	JAN 02 1999 to JUL 02 1999	JAN 02 1999	\$427.10

DAVIS, THEODORE ROY
456 WARWICK ST
ST PAUL MN 55105-2549



Your premium is based on the following . . . If not correct, contact your agent.

1995 PONTIAC GRAND AM VIN 1G2NE55M2SC711074

Class 1D30101

Drivers of vehicle in your household...

There are no male or unmarried female drivers under age 25.

Younger drivers included if rated on another car insured with us.

Ordinary use of vehicle...

To and from work or school, under 100 miles weekly.
Driven over 7,500 miles annually. (National average is 10,000 miles annually.)

Additional Information...

This policy expires on the date due if premium is not paid.

Coverages and Limits	Premium
----------------------	---------

A	Liability	
	Bodily Injury 50,000/150,000	
	Property Damage 50,000	135.8
P2A	Personal Injury Protection	
	includes Medical 20,000	
	other expenses to 20,000	98.0
D	250 Deductible Comprehensive	52.6
G	250 Deductible Collision	114.0
U	Uninsured Motor Vehicle	
	Bodily Injury 50,000/150,000	14.4
W	Underinsured Motor Vehicle	
	Bodily Injury 50,000/150,000	11.8

Premium Amount	426.6
Plus Auto Theft Prevention Surcharge	.5

Amount Due	\$427.1
-------------------	----------------

Your premium has already been adjusted by the following:

Premium Reductions

Multicar	57.4
Air Bag	20.2

Various limits are available at your option for coverages:

- A Liability-Bodily Injury/Property Damage
P Personal Injury Protection
Q Added Income Benefits
U Uninsured Motor Vehicle
W Underinsured Motor Vehicle

Contact your agent if you are interested in changing your limits or adding additional coverages.

You may qualify for a 10% Accident-Free Discount with your next renewal. If qualified, the discount will be applied automatically. See reverse side for explanation.

The following list of drivers is shown for informational purposes only and does not extend or expand coverage beyond that contained in this automobile policy. Our records indicate the persons listed below are the only licensed drivers reported to us:

THEODORE DAVIS, ANDREA CASSELTON.

If the above information is inaccurate or incomplete, please contact your agent immediately to make corrections.

Based on your driving record, you have our preferred customer rate.

Thanks for letting us serve you...

Agent **JOHN G GRIEP INS AGENCY INC**
(651) 698-0703 or (651) 698-5857

See reverse side for important information
Please keep this part for your record.

Received NOV 05 1999

17

WORKERS' COMPENSATION INSURANCE COVERAGE DECLINATION FORM

SECTION I: TO BE COMPLETED BY COUNTY'S CONTRACTING DEPARTMENT

Ramsey County Regional Railroad Authority
Department

Attention: Kathy DeSpiegelaere
Contract Manager

Address: 50 Kellogg Boulevard West, Suite 665
St. Paul, MN 55102

SECTION II: TO BE COMPLETED BY CONTRACTOR

In accordance with Minnesota State Law, I certify that this company is not required to carry Workers' Compensation and Employer's Liability insurance and, if necessary, have spoken to someone at the State's Department of Labor and Industry with any questions or concerns. I understand though, that I may voluntarily purchase such insurance to protect myself and this company. I understand the risks of loss which would be covered and the benefits which would be afforded through the purchase of such insurance and, if necessary, have spoken to a duly licensed Minnesota insurance agent with any questions or concerns. I freely waive the right to purchase such insurance.

[Signature]
Contractor's Signature

PRINCIPAL
Title

1/1/99
Date

DAVE COMMUNICATIONS MANAGEMENT
Name of Company

*See
4-27-99*

SECTION III: RAMSEY COUNTY DEPARTMENT'S CONTRACT MANAGER SHOULD INCLUDE THIS FORM WITH CONTRACT INSURANCE DOCUMENTS.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

[Signature]
Authorized Signature

4/27/99
Date

Board Action Requested

Support the nomination of the Seventh Street Arches as an American Society of Civil Engineers National Civil Engineering Landmark.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longherry
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Seventh Street Improvement Arches, over the Burlington Northern right of way as it crosses under Seventh Street in St. Paul, were acquired by the Ramsey County Regional Railroad Authority on December 6, 1992; and

WHEREAS, The Seventh Street Improvement Arches are historically significant because they are rare due to their technically demanding design, that being a skewed, double-arched limestone bridge constructed according to the "helicoidal", or "spiral method"; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers would like to nominate the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers is requesting that the Ramsey County Regional Railroad Authority send a letter of owner's support in this nomination, to the Committee on the History and Heritage of American Civil Engineering; and

WHEREAS, This nomination, if successful, would lead to the mounting of 12" by 18" bronze plaque in a visible place on the structure, with a public ceremony attending; and

WHEREAS, The granting of this request will not affect the future development potential of the corridor for rail transit or trail use; Now, Therefore, Be It

RESOLVED, That the request is hereby approved; and Be It Further

RESOLVED, That the Chairman of the Ramsey County Regional Railroad Authority is authorized to sign the owner's letter supporting the nomination on behalf of Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

MEMORANDUM

TO: Ramsey County Regional Railroad Authority Commissioners
Terry Schutten, County Manager

FROM: Kathryn DeSpiegelaere, Director of LRT Planning

SUBJECT: Request from the MN Chapter of the American Society of Civil Engineers to support, as owner, the nomination of the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark

DATE: January 26, 1999

The RCRRA has received a request from Professor Catherine French of the Minnesota Chapter of the American Society of Civil Engineers to write a letter in support of their nomination of the Seventh Street Improvement Arches as an ASCE National Civil Engineering Landmark.

The Seventh Street Improvement arches are historically significant for their rarity and the technically demanding nature of the skewed, helicoidal, stone-arch design. They are currently the only documented example of their type in the United States and the only known example in the State of Minnesota.

The Seventh Street Improvement Arches were placed on the National List of Historic Places on November 6, 1989. This designation means that the plans for a project using federal funds will be required to be reviewed by the State Historic Preservation Office (SHPO) of the State Historical Society. The goal of SHPO is to retain listed historical structures as is or to mitigate alterations that are necessary to construct the project.

The Assistant County Attorney has advised RCRRA staff that the ASCE National Civil Engineering Landmark designation is by a private organization and does not appear to have any legal effect on the use of the structures.

Recommendation:

Approval of the proposed resolution is requested.
Attachments



Historic Civil Engineering Landmark Nomination Form

Check one:

- ☐ International
☒ National
☐ Local/State

This form may be copied or retyped. Please submit six (6) copies of all materials relating to the nomination. If more space is required to provide full response, please include additional documentation.

To: Committee on History and Heritage
American Society of Civil Engineers
1015 15th St., NW, Suite 600
Washington, DC 20005

Date: 16 June 1998

ASCE Section: Minnesota

This is to nominate the following designation as an Historic Civil Engineering Landmark:

Seventh Street Improvement Arches (Bridge No. 90386; East Seventh St. Bridge)

Located at: 7th Street over Burlington Northern right-of-way County: Ramsey State: Minnesota

Please furnish below the latitude and longitude to the nearest minute (or U.T.M. coordinates) and as an Attachment a detailed local map and a vicinity map showing access from a major city or interstate.

Location: 44:56:52N 93:06:13W; Attachment A

The proposed landmark's owner:

Minnesota Department of Transportation

In support of this nomination the following information is provided:

1. Date of construction (and other significant dates):

Design: 1883 Construction: September 1883-December 1884

2. Names of key civil engineers and other professionals associated with this project:

Engineer: William Albert Truesdell

Foreman: Thomas Russell (in charge of stonecutters)

Helicoidal method introduced by: Peter Nicholson, English architect & mathematician, 1828

Method published in *Essay on Oblique Bridges* (1839): George Watson Buck, English Engineer

General Contractors: Michael O'Brien; MacArthur Brothers of Chicago

3. Historic (international, national or local) significance of this landmark:

Rare example of helicoidal arch

4. Comparable or similar projects, both in the United States and other countries:

At time of construction, one of few in US; only known example in Minnesota

5. Unique features or characteristics which set this proposed landmark apart from other civil engineering projects, including those in #4 above:

Helicoidal construction

6. Contribution which this structure or project made toward the development of:

(1) the civil engineering profession; (2) the nation or a large region thereof (part 2 is necessary for an NHCEL):

Attachment B

7. A list of published references concerning this nomination:

Attachment C

8. A list of additional documentation in support of this nomination: (Please list all enclosed documents, publications, photographs, and supporting historical evidence. One 35 mm color slide and one 5"x7" black and white glossy photo is the minimum needed. These are required for publicity and presentation purposes.)

Attachment D

9. The following is the recommended citation for CHHACE consideration:

Attachment E

10. The following is a statement of the owner's support of the nomination:

Attachment F

If this nomination is approved for designation as a National Historic Civil Engineering Landmark by the Board of Direction of ASCE, we understand that the Section will have the major responsibility for the public presentation ceremony of the plaque and for plaque maintenance.

Chairman, Section History & Heritage Committee _____

Section Secretary _____

Section President _____

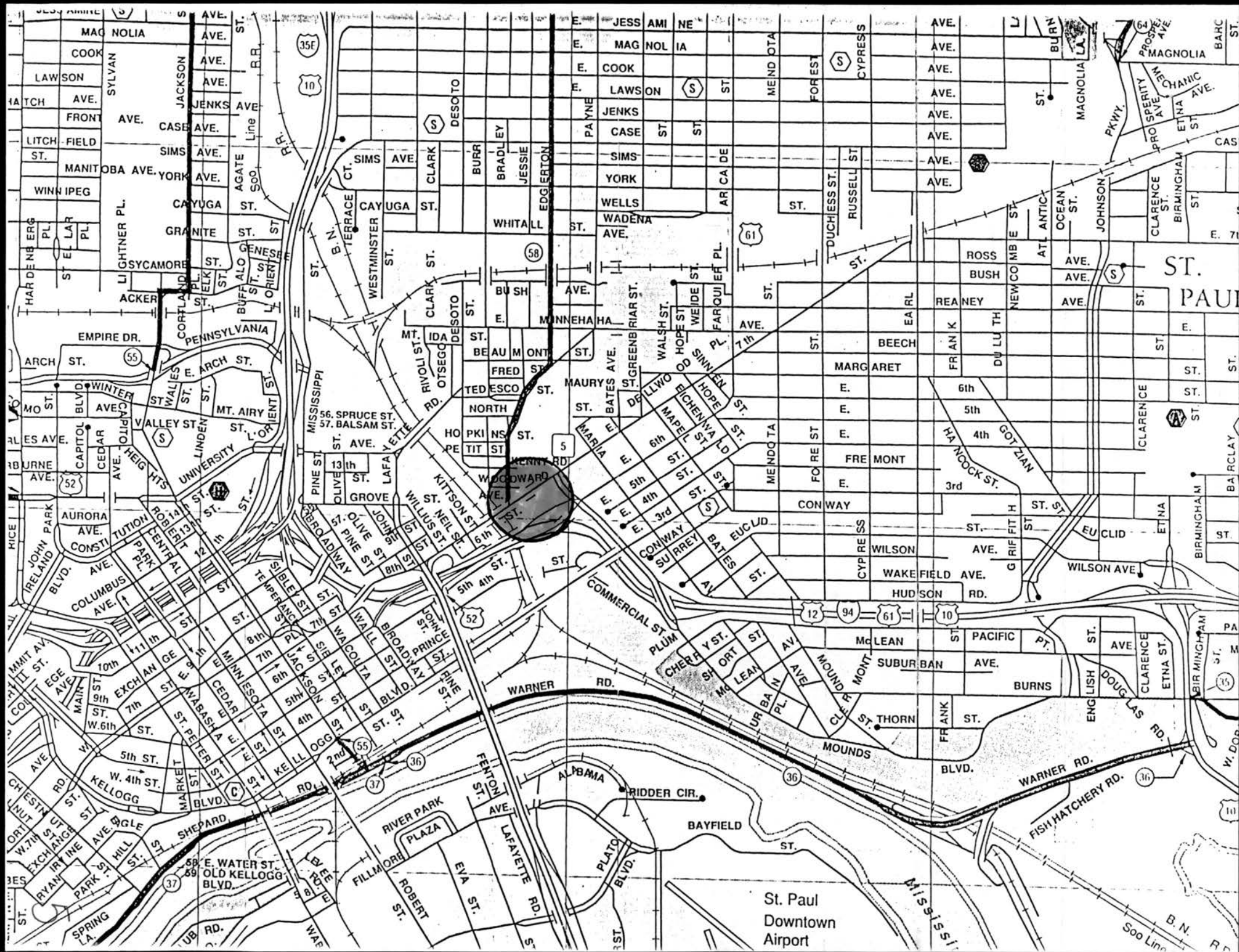
Note: For State Historic Civil Engineering Landmark designation, the other Section presidents from the state should sign the nomination form or concur with the nomination in writing.

Note: Designation by ASCE as a National Historic Civil Engineering Landmark carries with it no legal commitment on the part of ASCE, the owner or the governmental jurisdiction in which it is located.

Attachment A:

Detailed local map and a vicinity map showing access from a major city or interstate.

The Seventh Street Improvement Arches were originally constructed to span the St. Paul and Duluth Railway (two sets of tracks within the west arch and two sets of tracks within the east arch). All trackage has since been removed. The arches now span bike trails which enable general public appreciation of this historical structure. Nearby parking provides access to the bike trail system.



STATION PAYNE
Y=160259.107
X=579251.535

CENTER SEC. 32, T. 29, R. 22
(MN. DOT MONUMENT)

MATCH LINE G, SEE SHEET 8
OF 8 SHEETS

ARCH
22.088
189.599

2
262.36
S 5°26'17"E
316.00
L=287.98--Δ=11°31'00"--R=1432.69
L=295.01 Δ=11°31'00" R=1467.69

CULVERT ST

7TH

WAGENER

STREET

WAGENER'S

GRAVEL ROAD

TUNNEL

CENTER OF 17TH ST. TUNNEL

WOODWARD AVE

S 7°38'01"E

STREET

GROVE ST

THE SOUTH LINE OF THE NW 1/4 SEC. 32 - N 89°25'56"E

Hansen Thorp
Pellinen Olson Inc.

Attachment B

6. Contribution of this structure or project made toward the development of:

- (1) the civil engineering profession; (2) the nation or a large region thereof

The Seventh Street Improvement Arches are an example of an engineer overcoming the limitations of materials, labor skills, and construction through the application of mathematics. To complete the project only a very few individuals had to understand the elegance and sophistication of the design solution. The aesthetic appeal of the structure may now be appreciated by the general public enjoying the bike trail system.

In 1883, the design and construction of the twin arches was especially challenging because Seventh Street intersected the St. Paul and Duluth Railway at a 63 degree angle. To minimize the length (and cost) of the structure, a skewed or oblique design was required. The skewed design required solutions for the structural analysis and fabrication (i.e. cutting and fitting of stones) that differed from those of a normal arch. The fact that no similar project had been tried in what was then the frontier provided additional challenges for the designer, William A. Truesdale, because very few masons in St. Paul had ever seen a masonry arch on this scale and no one knew anything about the stone-cutting necessary.

At that time, most American skewed stone arch bridges were built according to the ribbed arch method where arches were built perpendicular to the centerline of the bridge, with each successive arch adjusted to maintain the relative alignment. The designer rejected this type of construction believing the structure would be unstable when subjected to the large amount of fill it was intended to carry, because the stones of adjacent sets of ribs could not be "bonded" together. The next method considered was the classical French method where the stones in the arch are custom cut in a great variety of shapes to fit the configuration. Truesdale believed the skill required in stone cutting was unattainable in Minnesota at the time and the method would be too costly. The last method evaluated was the "helicoidal" or "spiral method" originally conceived by Peter Nicholson, an English architect and mathematician, in 1828. The method was documented by the English Engineer, George Watson Buck in the *Essay on Oblique Bridges*.

In this construction, the stones in the arch are cut with curved surfaces so that they form a series of parallel spiral courses. As described by Truesdale, each spiral is "generated by a straight line which intersects the axis of the arch at a right angle and due to the skew revolves around the barrel of the arch. The geometry calculations involved in determining the shape of the stones is difficult, but the overriding advantage for this project was that once the geometry was calculated, all of the voussoirs (wedge shaped stones making up the arch) are the same, with the exception of the ring stones. Once the pattern is created and the stone cutters are instructed on the shape of the pattern, no adjustments are necessary.

The Seventh Street Improvement arches are historically significant for their rarity and the technically demanding nature of the skewed, helicoidal, stone-arch design. Truesdale's obituary in *Association of Engineering Societies Journal* cited his Seventh Street Improvement arches as "the most important piece of masonry in the city." At the time of its construction, the bridge was thought to be one of the few of its type in the United States. It is currently the only documented example in the United States and the only known example in the State of Minnesota. In 1989, the Seventh Street Improvement Arches became listed on the National Register of Historic Places.

Attachment C:

7. A list of published references concerning this nomination:

"The Arches of Seventh Street Improvement, St. Paul, Minn." *Engineering News and American Contract Journal*, 14 (October 17, 1885), 245.

Baker, Ira O. *A Treatise on Masonry Construction*. New York: John Wiley and Sons, 1900.

Buck, George Watson, *A Practical Essay on Oblique Bridges*. London: Crosby Lockwood and Co., 1880.

Culley, John L., "Treatise on the Theory of Construction of Helicoidal Oblique Arches." *Van Nostrand's Engineering Magazine*, 208 (April 1886) 265-272.

Dobson, Edward, *Rudimentary Treatise on Masonry and Stone Cutting*. London: John Weale, 1859.

Truesdell W[illiam] A[lbert], Plan of the Seventh Street Improvement Arches, July 1883. Unpublished, City of St. Paul Engineer's Office.

"The Seventh Street Improvement Arches." *Association of Engineering Societies Journal*, 5 (July 1886), 317-342.

"William Albert Truesdell." *Association of Engineering Societies Journal*, 28 (June 1909), 369-371. Plan of the structure, dated July 1883, in the City of St. Paul Engineer's Office.

Hess, Jeffrey A., "Bridge No. 90836 [sic]; East Seventh Street Bridge," *National Register of Historic Places*, August 1988. 10 pp.

Boothby, Thomas E. and Roise, Charlene K., "An Overview of Masonry Arch Bridges in the USA," *Arch Bridges*, (C. Melbourne, editor; Thomas Telford Publishing), Proceedings of the First International Conference on Arch Bridges, Bolton, UK, September 1995.

Copies of articles attached.

Attachment D:

8. A list of additional documentation in support of this nomination: (Please list all enclosed documents, publications, photographs, and supporting historical evidence. One 35 mm color slide and one 5"x7" black and white glossy photo is the minimum needed. These are required for publicity and presentation purposes.)

Attachment A: Local map, vicinity map, and description of access

Attachment B: (Item 6) Contribution which structure made toward development of
(1) the civil engineering profession;
(2) the nation or a large region thereof

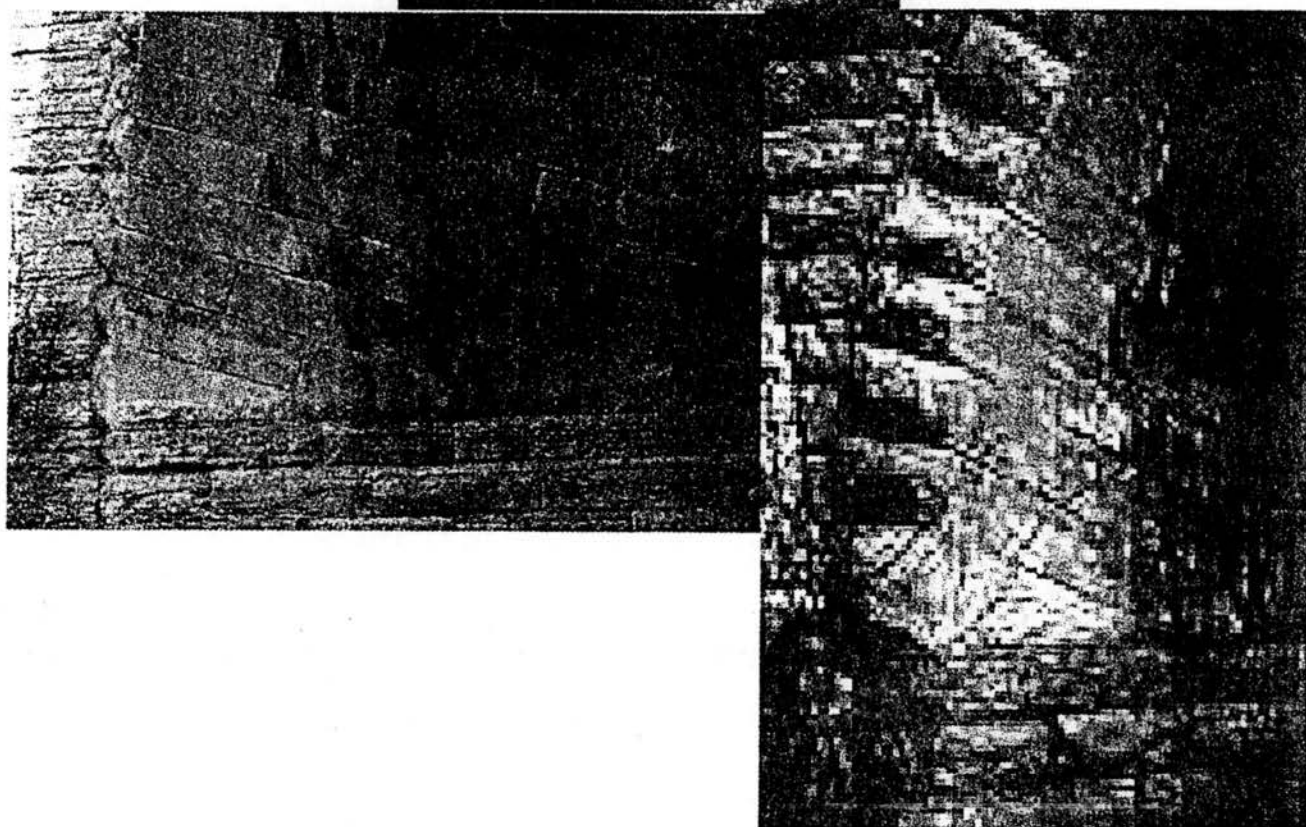
Attachment C: (Item 7) List of published references concerning this nomination.
(Copies of two publications included)

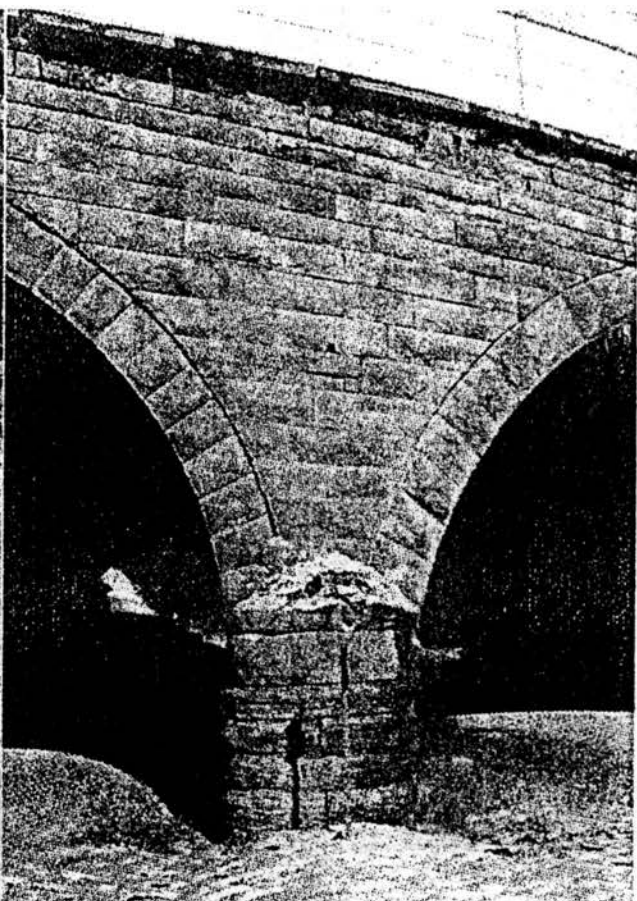
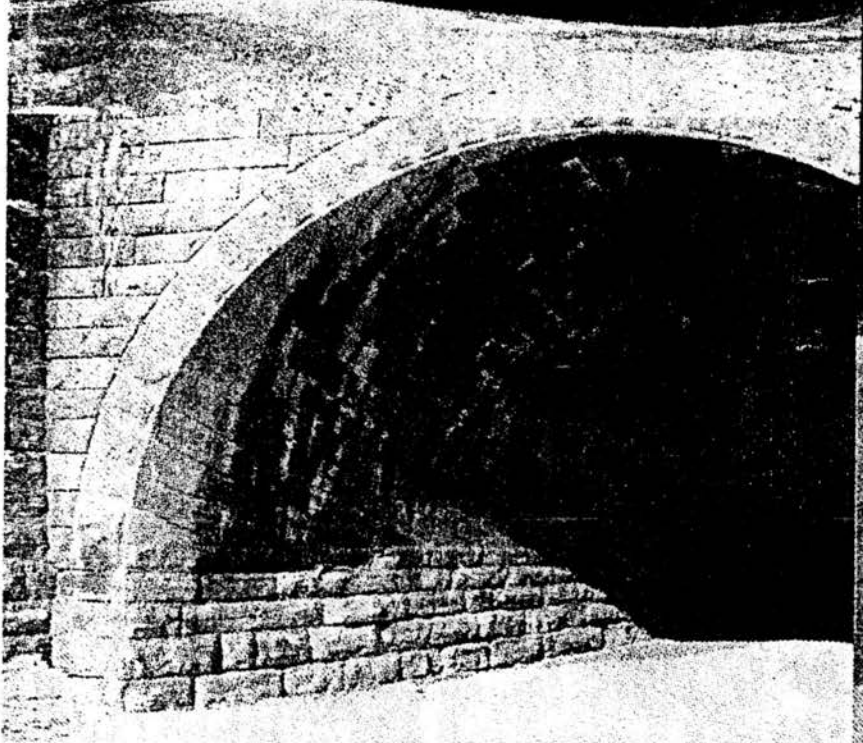
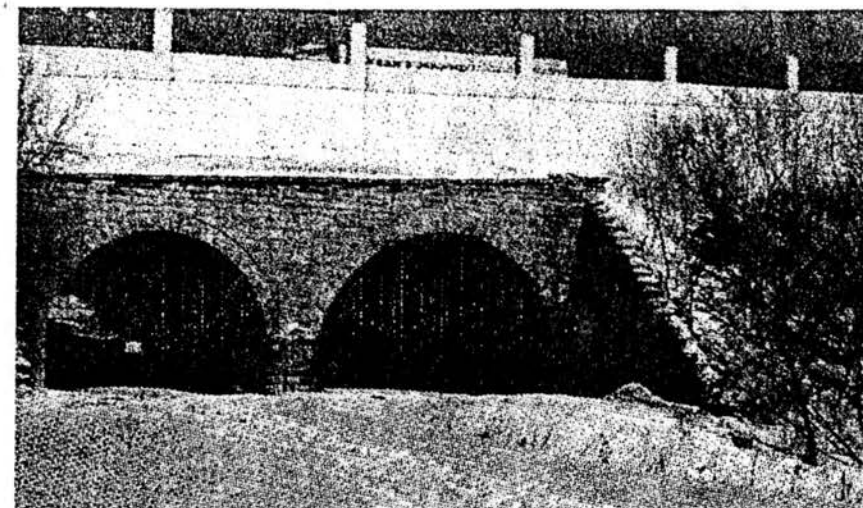
Attachment D: (Item 8) List of additional documentation in support of this nomination
(photographs attached)

Attachment E: (Item 9) Recommended citation

Seventh Street Improvement Arches (South Portal)

Seventh Street Improvement Arches (Helicoidal Masonry Voussoirs)

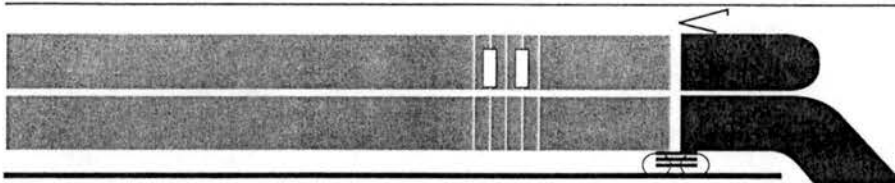




Attachment E:

9. Recommended Citation:

The Seventh Street Improvement Arches celebrate engineers' application of mathematics to improve living conditions for civilization. They have been described as, "the most important piece of masonry in the city," *Association of Engineering Societies Journal*, 1909.



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

May 4, 1999

Professor Catherine French
Department of Civil engineering
University of Minnesota
Room 254, Cive Building
500 Pillsbury Drive S.E.
Minneapolis, MN 55455-0220

Dear Professor French:

This letter is in support of the nomination of the Seventh Street Improvement Arches (Bridge No. 90386) as an ASCE National Historic Civil Engineering Landmark. The Seventh Street Improvement Arches is a skewed, double-arched limestone highway bridge constructed according to the "helicoidal", or "spiral method". The arches are historically significant for their rarity and for the technically demanding nature of the skewed helicoidal stone-arch design. In the words of its designer, William A. Truesdell, the ordinary problems of skewed construction were compounded by the fact that "nothing of this kind had ever been built in this western country", and "very few of our masons in St. Paul had ever seen one, and no one knew anything about the stone-cutting necessary". It is the only known example of this type of construction in the State of Minnesota and the only documented example in the United States.

We understand this designation involves mounting a bronze plaque on the structure attended by a public ceremony.

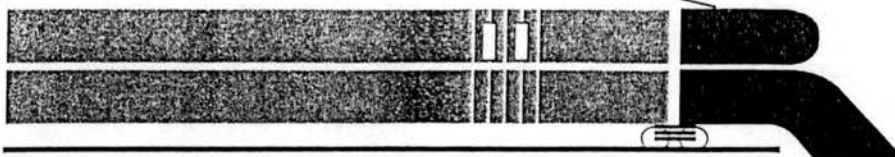
We further understand that designation of the arches as a landmark will not impact the potential for future rail transit at this location.

Kindly advise the RCRRA of the date and time the ceremony will take place. If you have further questions, call Dennis Bodin at 651-266-1764.

Sincerely,

Tony Bennett, Chair





Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

May 4, 1999

Professor Catherine French
Department of Civil engineering
University of Minnesota
Room 254, Cive Building
500 Pillsbury Drive S.E.
Minneapolis, MN 55455-0220

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We understand this designation involves mounting a bronze plaque on the structure attended by a public ceremony.

We further understand that designation of the arches as a landmark will not impact the potential for future rail transit at this location.

Kindly advise the RCRRA of the date and time the ceremony will take place. If you have further questions, call Dennis Bodin at 651-266-1764.

Sincerely,


Tony Bennett, Chair



RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

5

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Helgeson
Authorized Signature

4/27/99
Date

Board Action Requested

Appoint Commissioner Victoria Reinhardt as representative of the Ramsey County Regional Railroad Authority to the St. Paul Transportation Management Organization.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhewy
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County has membership in the St. Paul Transportation Management Organization; and

WHEREAS, Improved transit service is of importance to Ramsey County Regional Railroad Authority; and

WHEREAS, The St. Paul Transportation Management Organization's dues for membership by Ramsey County are \$4,400 per year; Now, Therefore, Be It

RESOLVED, That the membership for Ramsey County in the St. Paul Transportation Management Organization is transferred to Ramsey County Regional Railroad Authority; and Be It Further

RESOLVED, That the Ramsey County Regional Railroad Authority appoints Commissioner Victoria Reinhardt as its representative to the Transportation Management Organization for 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	—	—	—
Dino Guerin	—	—	—
Susan M. Haigh	—	—	—
Rafael E. Ortega	—	—	—
Victoria Reinhardt	—	—	—
Janice Rettman	—	—	—
Jan Wiessner	—	—	—

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

Saint Paul
~~TMO~~
Transportation Management Organization

Fax

To: Kathy DeSperg From: Alison Johnson

Fax: 266-27610 Pages: 2

Phone: Date: 4-27-99

Board member list attached.

- 1.) Payment from County = \$8,800
- 2.) Each brd. member's organization pays \$4400 per seat / year.

Thanks.

Saint Paul TMO Board of Directors & Interested Others 04-16-99

Private Sector Directors

Name	Org./Sector	Address	Phone	Fax
Cummins, Carl "Buzz"	WCRA/SPACC	445 MN St., #600, 55101	229-1826	293-0719
Block, David	CVB	4860 137 th St. W, Apple Valley, 55124 Email: blockthree@aol.com	612-423-1268	N/A
D'Agostino, Mike	APCOA/Standard Pkg./Parking Operator	155 5 th Ave. S., #175, Mpls., 55401	612-371-0938	612-371-0254
Grant, Dawn	Towle Real Estate/ BOMA	330 2 nd Ave. S., Suite 800, Mpls., 55401	612-347-9301	612-347-9389
Nettleton, Bruce	Ecolab/CCP	370 Wabasha St., 55102	293-2578	293-2406
Pinkett, Kathy	Minnesota Life/CCP	400 N. Robert St., 55101	665-3442	665-3551
Reid, Bob	DPRA Environmental/SPACC	332 Minnesota St., #E1500, 55101	227-6500	227-5522

Public Sector Directors

Coleman, Chris	City Council/ Ward 2	Room 310-B City Hall, 55102	266-8620	266-8574
Lovejoy, Allen	PED/ Mayor's Office	1300 City Hall Annex, 25 W. 4 th St., 55102	266-6576	228-3261
Mohrbacher, Paul	Capitol River Council	Science Museum, 30 E. 10 th St., 55101	221-4745	221-4777
Morin, Bill	Port Authority	345 St. Peter St., # 900, 55101	224-5686	223-5198
Reinhardt, Victoria	County Board/ District 7	220 Courthouse, 15 W. Kellogg Blvd., 55102	266-8363	266-8370
Simmons, Scott	State of MN/Dept. Admin.	50 Sherburne Ave., 55101		

Interested Others

Busta, Greg	Lorenz Bus Service North Suburban Lines	8600 Xylite St. NE, Minneapolis, 55449	N/A	N/A
Buth, Bill	BOMA	332 Minnesota St., Suite W-2950, 55101	291-8888	291-1031
DeSpeigelaere, Kathy	Reg. Rail Authority	665 Ramsey Cty. Govt. Ctr, 50 W. Kellogg Blvd., 55102	266-2762	266-2761
Donovan, Rick	Commonwealth Electric	554 Broadway, 55101	697-8303	697-1960
Eggum, Tom	PED	1300 City Hall, 25 W. Kellogg, 55101	266-6099	292-7857
Geller, Loren	Victory Parking	344 Wabasha St., 55102	222-7371	222-1829
Guthman, Howard	Wilkerson, Guthman + Johnson LTD.	55 E. 5 th St., Suite 1300, 55101	222-1801	297-6929
Holmberg, Paul	Dayton's	411 E. Cedar St., 55101	292-5101	292-5106
Hoskin, Doug	Parking Services, Inc.	60 S. 6 th St., Suite 715, Mpls., 55408	612-317-4262	612- 341-4442
Howard, Bruce	Metropolitan Council	230 E. 5 th St., 55101-1633	602-1545	602-1464
Kimberly, Susan	PED	25 W. 4 th St., 1300 City Hall Annex St. Paul, MN 55101		
Labosky, John	Capital City Partnership	2490 Minnesota WTC, 30 E. 7 th St., 55101	291-5601	291-5606
Lamb, Brian	Metro Transit	560 6 th Ave. N., Mpls. 55411-4398	612-349-7766	612- 349-7675
Laudenslager, Kathy	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	349-7531	349-7675
LePointe, Paul	City of Saint Paul	25 W. 4 th St., 1300 City Hall Annex St. Paul, 55101	266-6654	
Leahy, Art	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	612-349-7510	612- 349-7503
Lindstrom, Gary	Frauenschuh Mgmt. Co.	180 E. 5 th St., Suite 160, 55101	228-9456	223-5652
Loonan, Pat	Capital City Partnership	30 E. 7 th St., Suite 2490, 55101	291-5604	291-5606
Macchitelli, Jim	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	612-349-7694	612- 349-7675
Maple Grove Transit		9401 Fernbrook Lane N., Maple Grove, 55369	N/A	N/A
McMahon, Eileen	CVB	175 W. Kellogg Blvd., Suite 502, 55102	265-4901	265-4999
Moga, Trish	Metro Commuter Services	230 E. 5 th St., 55101	602-1210	602-1200
Morgan, Cord	VPSI	149 E. Thompson Ave. W., St. Paul, MN 55118	451-8507	451-8529
MVTA		Burnsville Transit Station, 100 East Hwy. 13, Burnsville, MN 55337	N/A	N/A

Saint Paul
TMO
Transportation Management Organization

April 6, 1999

To Whom It May Concern:

The Saint Paul Transportation Management Organization (TMO) is a private-public partnership which promotes alternative transportation, educating the business and residential communities of downtown Saint Paul and the East Metro Area.

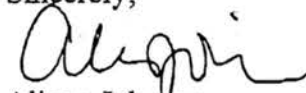
Our Board of Directors consists of representation from both the private and public sectors with each organization paying membership dues for one to two members. The Board dues are \$4400 annually for each board seat.

Organizations paying for board representation:

- Saint Paul Area Chamber of Commerce
- Capital City Partnership
- Saint Paul Convention & Visitors Bureau
- Saint Paul City County
- Saint Paul Mayor's Office
- Ramsey County Board
- Saint Paul Port Authority.

Thank you.

Sincerely,



Alison Johnson
Executive Director

Saint Paul
TMO
Transportation Management Organization

RAMSEY COUNTY MANAGER
RECEIVED

99 MAR 23 AM 11:00

March 15, 1999

Terry Schutten
Ramsey County
250 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102

Dear Mr. Schutten,

Enclosed you will find an invoice for Ramsey County's 1998 and 1999 sponsorship commitment to the Saint Paul TMO for \$8,800. As the TMO begins its second year of operation and our work plan moves forward full-steam ahead, your sponsorship, in cooperation with those of other local organizations, is very much appreciated.

I look forward to another productive year of growth for the TMO and a continued partnership with Saint Paul in solving the transportation challenges of the city. In the past year, the TMO has accomplished many things. We have:

- Communicated to more than 250 employers through mass mailings, articles in a variety of newsletters, and our own *TMO News*.
- Took positions on issues: Wabasha-St. Peter, I-35E bridge, and East Metro Transit Facility.
- Conducted 2 employer surveys and in the process surveying three more companies representing approximately 3500 downtown employees.
- Educated the downtown community on Parking and Light Rail Transit through two public forums.
- Conducted the first comprehensive parking survey, creating the *Downtown Parking Guide*.
- Secured Ramsey County Transportation Coordinator contract and hired a second staff person to coordinate the contract and additional TMO projects.
- Secured Parking Cash-Out study grant funding.
- Assumed administrative responsibilities for Commuter Action Team, another step to becoming center hub for transportation information.

In 1999, we plan to contribute to developing short- and long-range transit plans for the city, implement a visitor parking program at all downtown ramps, increase transit ridership through a variety of incentive programs, and secure a stable source of funding for the TMO (e.g. commuter store, employer contracts).

I have included the following materials for your consideration: a summary of 1998 activities and 1999 plans and a copy of the TMO's budget for 1999.

If you have any questions regarding your contribution or the TMO, please call me at 651.265.2782. Thank you for your continued support.

Sincerely,



Alison Johnson
Executive Director

Saint Paul
TMO
Transportation Management Organization

March 15, 1999

Terry Schutten
Ramsey County
250 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102

Invoice

DESCRIPTION	AMOUNT
1998 TMO Partnership Commitment	\$4,400.00
1999 TMO Partnership Commitment	\$4,400.00
Total Amount Due:	=====
	\$8,800.00

Thank you!

(Please pay from this invoice)

Make Check Payable to: *Saint Paul Transportation Management Organization*

Saint Paul
TMO

Transportation Management Organization

Mission:

The purpose of the TMO is to operate as a public/private partnership to promote and coordinate efficient and environmentally sound transportation networks to assure the continued growth and prosperity of Saint Paul and the East Metro Area.

Purpose:

To provide commuter transportation information, education and services to employers, commuters and residents in the downtown area. Serving as a coordinating board, the TMO will use its public and private partners and their expertise, networks, and resources to engage downtown employers' support and active participation in the implementation of workplace commuter transportation programs to reduce congestion and make downtown more accessible. The TMO will support and encourage those transportation projects and programs that support reduction in congestion and offer commuters viable options to driving alone.

Engage employers and building managers in developing plans and programs to significantly increase the proportion of commuters who ride to work.

Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown Saint Paul. (Determine available information and what needs to be obtained to develop a plan).

Investigate and propose concepts to improve parking availability and accessibility in downtown Saint Paul.



1998 Work Plan Evaluation Summary

&

1999 Programs

Goal 1
Establish the TMO within the community, promote its services,
and create on-going relationships.

In 1998, the Saint Paul TMO created the basic communication tools to reach the downtown business community, including a new logo and image. A number of **brochures** and **employer outreach forms** were produced.

In order to reach a broad audience, the Saint Paul TMO conducted **two mass mailings** to approximately 250 downtown Saint Paul employers, both medium and large companies.

Complimenting the mass mailings, the Saint Paul TMO created a regular form of communication—a **monthly newsletter** targeted to downtown employers. The ***Saint Paul TMO* News** is currently distributed to 100+ employers. The Saint Paul TMO also submitted more than 20 articles to **association newsletters** including the Saint Paul Area Chamber of Commerce, Saint Paul Building Owners and Managers Association, Metro Commuter Services, and Metro Transit.

In addition to providing information to employers, Saint Paul TMO staff became involved in a number of discussions and initiatives concerning transportation and the Saint Paul community by working on ten **issue-centered committees** from transit stop cleanliness and parking availability to commuter rail and telecommuting.

Goal 2
Administration.

In 1998, in addition to establishing a Board of Directors, the 1998-2000 Work Plan and Budget, and incorporating the organization, the Saint Paul TMO **secured additional funding** for a number of initiatives.

In 1999:

- ♦ The Saint Paul TMO will serve as the **Transportation Coordinator for Ramsey County**. Securing this position enabled the TMO to hire a second staff person, Cristina Streckert, who will devote 50% of her time to Ramsey County programs and 50% of her time to various other TMO projects.
- ♦ The Saint Paul TMO, Downtown Minneapolis TMO, and Metro Commuter Services will conduct a 12-month feasibility study of the Parking Cash-Out Option for Employers and Employees. The study will examine the application and success of **Parking Cash-Out** with 3-5 employers in both downtown areas.

In addition to these funding opportunities, the Saint Paul TMO has submitted an application, in partnership with Transit for Livable Communities, to conduct an intensive **neighborhood transit education program**.

Beyond establishing the Saint Paul TMO on funding and organizational levels, the TMO became an active participant in transportation policy discussions in the East Metro Area. The Saint Paul TMO developed and presented policy positions on the following issues: One-Way versus Two-Way Traffic Direction, I-35E Bridge Reconstruction, and the East Metro Transit Facility.

In addition, the Saint Paul TMO conducted independent research studies and submitted final reports on four issues: Pool Preference Parking Program, Transit Plan Summary, Park & Shuttle Plan, and Community Organizations' Views on Transportation.

Finally, in a continuing effort to become the central hub for transportation information in Saint Paul, the TMO assumed administrative responsibilities for Commuter Action Team.

Goal 3

Engage downtown Saint Paul employers in developing plans and programs to significantly increase the proportion of commuters who ride to work.

In 1998, the basic components of the outreach conducted in 1998 were to (1) introduce the TMO to employers and (2) provide information and resources as needed. These were accomplished through direct communication pieces and promotion. The Saint Paul TMO had **more than 500 contacts** with downtown employers.

In addition to providing information to employers, the Saint Paul TMO hosted **two public forums** on Downtown Saint Paul Parking and Light Rail Transit with approximately 80 people in attendance.

In addition, the Saint Paul TMO 1999-2000 Work Plan details 9 employers and 1 building tower to be studied via a commuter habits survey tool. The results of these surveys provide employers with needed information to plan programs for their employees, including participating in the MetroPass program. As of December 1998, the Saint Paul TMO is ahead of this schedule by 2 employers. In January 1999, final reports will be completed for Briggs & Morgan and MediaOne.

Goal 4

Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown Saint Paul.

In 1998, the Saint Paul TMO began its work to improve transit use and service in downtown Saint Paul. Among the initial projects within these efforts was to (1) conduct a survey of community organizations concerning transit and parking in downtown Saint Paul and the East Metro Area, (2) summarize various transportation and transit plans completed in recent years, and (3) develop plan for expansion of facilities and services. (Reports listed above).

Goal 5

Investigate and propose plan for improved parking availability and accessibility in downtown St. Paul.

In 1998, the Saint Paul TMO conducted its first annual comprehensive survey of downtown parking operators. A **Downtown Saint Paul Parking Guide** was created from the results of this survey, for distribution to downtown employers, commuters, residents, and visitors. In addition, a monthly occupancy rate survey is conducted with open monthly contract spaces publicized via the *Saint Paul TMO News*.

**1999 Saint Paul TMO
Work Plan Tasks**

Employer Outreach: engage employers and building managers in developing plans and programs to significantly increase the proportion of commuters who ride to work.	
Survey employees and develop a complete Action Plan (Transportation Management Plan). 9 employers, 1 multi-employer bldg.	2 surveys/ Qtr. 1999
Downtown Employer Database (companies w/20+ employees and all building managers, their demographics and commuting programs.	1 st Qtr. '99
Building Owner/Manager awareness publication	1 st Qtr. '99
1999 Targeted Employers	1 st Qtr. '99
Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a Work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown.	
INCREASE PUBLIC TRANSIT RIDERS FROM 18% TO 23% OVER 3 YEARS	
Transit facilities, services, and transit information report	1 st Qtr. '99
Transit Market Report	2 nd Qtr. '99
Transit development and evaluation criteria	2 nd Qtr. '99
Parking interception and collecting facilities report	2 nd Qtr. '99
Bus facility and transit services report	3 rd Qtr. '99
Circulator Service report	3 rd Qtr. '99
Fixed Guideway report	3 rd Qtr. '99
Transit Financial & Funding report	4 th Qtr. '99
Transit Service Report	4 th Qtr. '99
INCREASE IN POOLERS FROM 23% TO 25%	
Pooling facilities and services report	1 st Qtr. '99
Prepare pool pick up/drop off spot report and implement it	2 nd Qtr. '99
Pooling Incentive/Amenities Report	3 rd Qtr. '99
INCREASE BIKE RIDERS AND WALKERS FROM 1% TO 3%	
Bicycle Market Report	4 th Qtr. '99
Bicycle amenities and facilities Report	4 th Qtr. '99
Investigate and propose plan for improved parking availability and accessibility in downtown Saint Paul.	
New development reporting form	1 st Qtr. '99
Establish and Implement Visitor Parking Program	2 nd Qtr. '99
Existing Parking Study and Report	2 nd Qtr. '99
Parking Pricing and Commuter report	2 nd Qtr. '99
Parking Safety Report	3 rd Qtr. '99
Disabled Parking Report	3 rd Qtr. '99
Increase parking facilities in and adjoining downtown St. Paul	4 th Qtr. '99
Additional Initiatives	
Ramsey County Transportation Coordinator	All 1999
Parking Cash-Out Study	All 1999
Commuter Store Business Plan and Research	TBD

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 1 of 2)

WHEREAS, The Ramsey County Regional Railroad Authority is committed to improved transit services for the region; and

WHEREAS, The Riverview Transit Corridor has been identified as a location for transit improvements; and

WHEREAS, Ramsey County has received commitments of federal and state funding for improving transit in the Riverview Corridor; and

WHEREAS, Ramsey County Regional Railroad Authority on April 13, 1999 approved \$1,517,000 in transit improvements to be undertaken along West Seventh Street and in downtown St. Paul; and

WHEREAS, Ramsey County Regional Railroad Authority requested that additional transit improvements be identified in the portion of the Riverview Corridor that extends to the Lower East Side of St. Paul; and

WHEREAS, Metro Transit has identified the following immediate unfunded needs for transit services in the Riverview Corridor:

\$248,000 upgrading bus shelters, including along East Seventh Street to Arcade

\$ 40,000 information kiosks, including along East Seventh Street to Arcade

\$ 70,000 lighting at bus stops along East Seventh Street to Arcade

TOTAL \$358,000

Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its staff to work with the Minnesota Department of Transportation to complete the application for the funding that has been committed by the state and federal governments for transit improvements for the Riverview Corridor; and Be It Further

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 2 of 2)

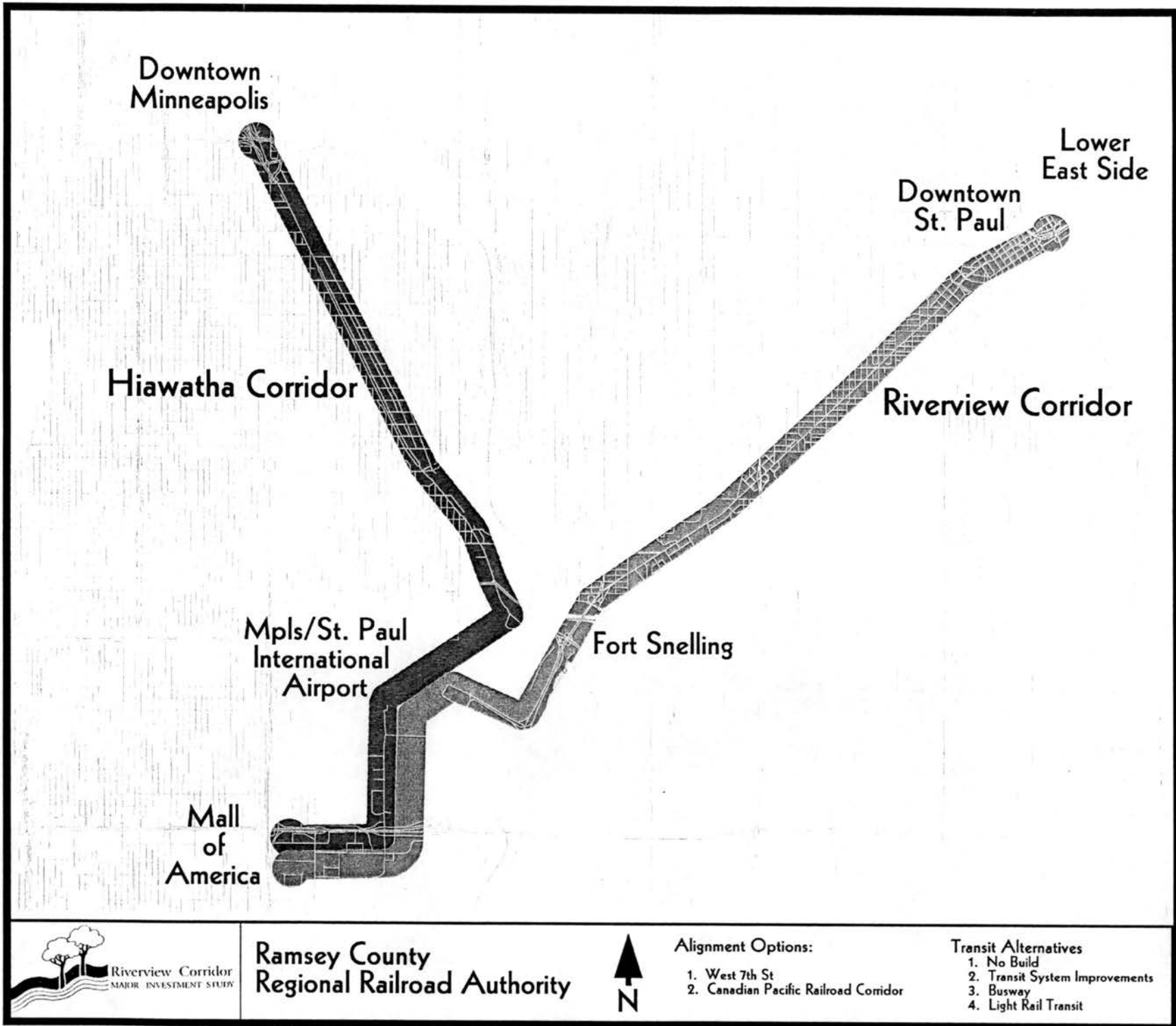
RESOLVED, That Ramsey County Regional Railroad Authority authorizes the use of the state and federal funds in the total amount of \$1,875,000 (\$1,517,000 approved on April 13, 1999 plus \$358,000 approved in this resolution) by Metro Transit for the transit improvements for the Riverview Corridor.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

7

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. H. Spiegel
Authorized Signature

4/27/99
Date

Board Action Requested

Ratify Partial Payments No. 2 in the amount of \$27,934.95 and No. 3 in the amount of \$32,960.65 to Parsons Brinckerhoff Quade & Douglas, Inc. for professional consulting services for the Riverview Corridor Major Investment Study.

ACTION IS REQUESTED

Request Justification

Ramsey County Regional Railroad Authority has contracted the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study. Payments in the amount of \$27,934.95 for the period ending January 1, 1999 and \$32,960.65 for the period ending 1/29/99 will be issued upon approval by the Director of Ramsey County Regional Railroad Authority in accordance with contract provisions and Rail Authority Resolution No. R98-26. Payment documentation is being submitted for ratification in compliance with the latter.

- Attachments are:
1. Proposed resolution ratifying payment
 2. Accounts Payable forms and Partial Payments No. 2 and No. 3
 3. Parsons Brinckerhoff Quade & Douglas, Inc. Invoice Nos. 2 and 3 and attachments.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhenry
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Ramsey County Regional Railroad Authority has contracted for the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. has satisfactorily completed portions of the work identified in the referenced agreements, and provided detailed invoice documentation for services and costs accrued through January 29, 1999; and

WHEREAS, submittal of invoices and payment documentation to the Rail Authority for ratification at the next scheduled meeting following staff approval of invoice documentation is required; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. Invoice No. 2, Partial Payment No. 2, in the amount of \$27,934.95 and Invoice No. 3, Partial Payment No. 3, in the amount of \$32,960.65 attachments thereto, provide the correct documentation of payments due Parsons Brinckerhoff Quade & Douglas, Inc. through January 29, 1999; and

RESOLVED, Payment to Parsons Brinckerhoff Quade & Douglas, Inc. in the amount of \$60,895.60 for services rendered through January 29, 1999, is hereby ratified.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
---	-----	-----	-------

Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

2

To: Ramsey County Regional Railroad Authority
Suite 665 RCGC, - West
50 West Kellogg Boulevard
St. Paul, Minnesota 55102

Attn: Ms. Kathy DeSpiegelaere

Re Riverview Major Investment Study
PB Project No. 19046M
Expiration Date: April, 2000

Estimated Completion: 10.0%
Period Ending: 1/29/99
Invoice Date: 2/15/99
Invoice No.: Revised 3
AR No. 87420

Project Description:

Riverview MIS

	TOTAL AGREEMENT AMOUNT	TOTAL BILLING TO DATE	AMOUNT PREVIOUSLY BILLED	BILLED THIS INVOICE
1. DIRECT SALARIES COSTS: (See Attachment "A" for breakdown)	182,351.20	27,953.48	16,236.84	11,716.64
2. OVERHEAD COSTS: Rate=157% (Direct Salary * Overhead Rate)	286,291.38	43,886.96	25,491.84	18,395.12
3. FIXED FEE (Profit): Rate=10% Fixed Fee=Rate*(D.S. costs and Overhead)	46,864.26	7,184.05	4,172.87	3,011.18
4. OTHER DIRECT COSTS: (See Attachment B)	99,428.85	7,641.92	6,069.44	1,572.48
5. SUBCONTRACTORS (s): (See Attachment C)	305,000.00	3,475.00	3,475.00	0.00
SUBTOTAL:	919,935.69	90,141.41	55,445.99	34,695.42
6. CONTINGENCY:	230,000.00	0.00	0.00	0.00
SUBTOTAL:	1,149,935.69	90,141.41	55,445.99	34,695.42
LESS RETAINAGE (5%)	57,496.78	4,507.07	2,772.30	1,734.77
NET EARNINGS TOTALS:	1,092,438.91	85,634.34	52,673.69	32,960.65
TOTAL AMOUNT DUE THIS INVOICE: \$32,960.65				

I hereby certify that the above statement is just and correct and payment has not been received:

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.
510 First Avenue North, Suite 550
Minneapolis, Minnesota 55403

Reviewed and Recommended for Payment by RCRRA:

K. DeSpiegelaere
4/21/99
Date Approved for Payment

ATTACHMENT "A" - LABOR SUMMARY

PB PROJECT No. 19046M

PERIOD ENDING	EMPLOYEE NAME	CLASSIFICATION	HOURS	RATE	DOLLAR AMOUNT
15-Jan-99	Valdez	Project Manager	64.00	50.481	\$3,230.78
	Jepsen	Supv. Planner	46.00	35.100	\$1,614.60
	Ruegg	Supv. Planner	11.00	37.500	\$412.50
	Wilen	Administrative Assistant	11.00	13.500	\$148.50
	Minten	Project Administrator	3.50	18.891	\$66.12
29-Jan-99	Valdez	Project Manager	72.00	50.481	\$3,634.63
	Jepsen	Supv. Planner	60.00	35.100	\$2,106.00
	Ruegg	Supv. Planner	9.00	37.500	\$337.50
	Minten	Project Administrator	4.50	18.891	\$85.01
	Wilen	Administrative Assistant	6.00	13.500	\$81.00

See attached Time Sheets

TOTALS

287.00

\$11,716.64

Riverview MIS
INVOICE #3

PB PROJECT No. 19046M

ATTACHMENT "B" - DIRECT EXPENSE SUMMARY

8-Jan-99	Monthly Parking for M. Valdez		\$127.50
11-Jan-99	Lasalle Apartments - January Rent	January 1 - 28, 1999	\$1,400.00
21-Jan-99	Jeane Thome Inc. - Temp Help		\$44.98

TOTAL DIRECT EXPENSES

\$1,572.48

See attached Receipts

PB PROJECT No. 19046M

ATTACHMENT "C" - SUBCONTRACTORS

\$0.00

TOTAL SUBCONTRACTORS

\$0.00

See attached Invoices

SUBCONSULTANT AND DBE SUMMARY

Firm Name	DBE	Amount This Invoice	Previously Invoiced	Total Invoiced To Date
C.J. Olson	WBE			0.00
Dyett & Bhatia	DBE			0.00
Macromedia		0.00	3,475.00	3,475.00
Maxfield				0.00
Montoya	WBE			0.00
Quam Sumnicht				0.00
Rowekamp	WBE			0.00
Schaefer	WBE			0.00
Zimmer Gunsel				0.00
TOTAL		\$0.00	\$3,475.00	\$3,475.00

DBE PARTICIPATION GOAL AND ACHIEVEMENT

Participation	Percentage	Goal	Achievement	% of Goal Achieved to Date	% of Total to Date
DBE GOAL	11.7%	\$135,000.00	\$0.00	0.00%	0.00%

To: Kathy DeSpiegelaere
Ramsey County Regional Railroad Authority

BUDGET PROGRESS REPORT

From: Parsons Brinckerhoff

Riverview MIS

Billing Period 1/2/99 - 1/29/99

Agreement Expiration Date: April, 2000

INVOICE #3
PB PROJECT No. 19046M

Task Description	Physical % Work Completed This Period By Task	Physical % Work Completed To Date By Task	Original Task Budget	Charges Accrued This Period	Total Charges Accrued To Date	% of Budget Used by Task	Budget Remaining by Task	Cost to Complete
1	2	3	4	5	6	7	8	9
1.0 Project Management & Admin	10.0%	25.0%	68,708.76	3,460.93	17,069.85	24.84%	51,638.91	51,638.91
2.0 Public Education & Involvement	13.0%	16.0%	217,566.14	19,702.77	35,469.93	16.30%	182,096.21	182,096.21
3.0 Land Use & Economic Development	0.8%	1.6%	216,456.85	1,786.10	3,572.20	1.65%	212,884.65	212,884.65
4.0 Transit Service Planning	0.0%	0.0%	31,822.52	0.00	0.00	0.00%	31,822.52	31,822.52
5.0 Conceptual Engineering/Cost Estimates	0.0%	0.0%	80,477.68	0.00	0.00	0.00%	80,477.68	80,477.68
6.0 Environmental	1.0%	8.7%	69,862.13	595.37	5,956.78	8.53%	63,905.35	63,905.35
7.0 Financial	0.0%	0.0%	28,317.50	0.00	0.00	0.00%	28,317.50	28,317.50
8.0 Definition of Alternatives	8.0%	23.0%	30,985.05	1,984.55	7,494.66	24.19%	23,490.39	23,490.39
9.0 Travel Forecasting	0.0%	0.0%	30,745.09	5,593.22	12,936.07	42.08%	17,809.02	17,809.02
10.0 Evaluation of Alternatives	0.0%	0.0%	21,900.88	0.00	0.00	0.00%	21,900.88	21,900.88
11.0 MIS Report Preparation	0.0%	0.0%	23,664.24	0.00	0.00	0.00%	23,664.24	23,664.24
Direct Expenses	N/A	N/A	99,428.85	1,572.48	7,641.92	7.69%	91,786.93	91,786.93
Totals:	N/A	N/A	\$919,935.69	\$34,695.42	\$90,141.41	9.80%	\$829,794.28	\$829,794.28

I hereby certify that the above
statement is just and correct
and payment has not been received:

Approved and recommended
for payment

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.

RCRRA Project Manager



Business Unit: RRA
Voucher ID: 00000119

VOUCHER
Purchase Order Voucher

Page No. 1
Run Date 06.Apr.1999
Run Time 3:41:57 PM

Report ID: RMAP19

Pay Method: System Check

Voucher Header Information

Entered Dt	Invoice ID	Invoice Dt	Vendor ID	Vendor Name	Origin	Preparer	Entry Stat	Acctg Dt	Post Stat	Pymnt Trms
06.Apr.1999	Revised 2	29.Jan.1999	0000100427	PARSONS BRINCKERHOFF QUAD & DOLIGI AS INC	ONI	LONGHEK P		06 Apr 1999	11	Due Now
Status	Gross Amt	Use Tax	Address1	Address2	Address3	City	State	Zip		
A	\$27,934.95	\$0.00	ONE PENN PLAZA			NEW YORK	NY	10119		
Handling	Group ID	Sales Tax	Pckp Ord# Nbr							
RF	000020	\$0.00								

Voucher Line Information

Line #	Description	Merch Amt	Inv Item I	Unit Price	Prorate	S	U	F	1099
1	ENCUMBRANCE LOAD	\$27,934.95		\$27,934.95		Y	N	Y	N

Distribution Line Information

Line #	Account	Fund	Org	Program	Approp	Client Name	BY	Project ID	Open Item ID	Status	Merch Amt	Stat Cd	Statistic Amt	Asse
1	421501	12501	150110	00000	0000000	Default Client ID	1998				\$27,934.95			N
				Riverview MIS										

Payment Comments-Check Stub

Invoice No. Revised 2, dated 1/29/99
Professional Services for 12/5/98-1/1/99

Voucher Comments

I declare that the above material and/or services have been received, are for Ramsey County, allowed by law, and approved for payment.

Authorization

[Signature]

Date

4/9/99

To: Ramsey County Regional Railroad Authority
Suite 665 RCGC - West
50 West Kellogg Boulevard
St. Paul, Minnesota 55102

Estimated Completion: 6.0%
Period Ending: 1/1/99
Invoice Date: 1/29/99
Invoice No.: Revised 2
AR No. 85847

Attn: Ms. Kathy DeSpiegelaere

Re Riverview Major Investment Study
PB Project No. 19046M
Expiration Date: April, 2000

Project Description: Riverview MIS

	TOTAL AGREEMENT AMOUNT	TOTAL BILLING TO DATE	AMOUNT PREVIOUSLY BILLED	BILLED THIS INVOICE
1. DIRECT SALARIES COSTS: (See Attachment "A" for breakdown)	182,351.20	16,236.84	8,361.86	7,874.98
2. OVERHEAD COSTS: Rate=157% (Direct Salary * Overhead Rate)	286,291.38	25,491.84	13,128.12	12,363.72
3. FIXED FEE (Profit): Rate=10% Fixed Fee=Rate*(D.S. costs and Overhead)	46,864.26	4,172.87	2,149.00	2,023.87
4. OTHER DIRECT COSTS: (See Attachment B)	99,428.85	6,069.44	2,401.80	3,667.64
5. SUBCONTRACTORS (s): (See Attachment C)	305,000.00	3,475.00	0.00	3,475.00
SUBTOTAL:	919,935.69	55,445.99	26,040.78	29,405.21
6. CONTINGENCY:	230,000.00	0.00	0.00	0.00
SUBTOTAL:	1,149,935.69	55,445.99	26,040.78	29,405.21
LESS RETAINAGE (5%)	57,496.78	2,772.30	1,302.04	1,470.26
NET EARNINGS TOTALS:	1,092,438.91	52,673.69	24,738.74	27,934.95
TOTAL AMOUNT DUE THIS INVOICE: \$27,934.95				

I hereby certify that the above statement is just and correct and payment has not been received:

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.
510 First Avenue North, Suite 550
Minneapolis, Minnesota 55403

Reviewed and Recommended for Payment by RCRRA:

K. DeSpiegelaere
4/2/99
Date Approved for Payment

ATTACHMENT "A" - LABOR SUMMARY

PB PROJECT No. 19046M

PERIOD ENDING	EMPLOYEE NAME	CLASSIFICATION	HOURS	RATE	DOLLAR AMOUNT
18-Dec-98	Cohn	Senior Planner	62.00	26.350	\$1,633.70
	Jepsen	Supv. Planner	35.00	35.100	\$1,228.50
	Valdez	Project Manager	24.00	50.481	\$1,211.54
	Wilen	Administrative Assistant	48.00	13.500	\$648.00
	Minten	Project Administrator	5.00	18.891	\$94.46
1-Jan-99	Jespen	Supv. Planner	47.00	35.100	\$1,649.70
	Cohn	Senior Planner	24.00	26.350	\$632.40
	Valdez	Project Manager	11.00	50.481	\$555.29
	Wilen	Administrative Assistant	15.00	13.500	\$202.50
	Minten	Project Administrator	1.00	18.891	\$18.89
See attached Time Sheets		TOTALS	272.00		\$7,874.98

RiverView MIS
INVOICE #2

PB PROJECT No. 19046M

ATTACHMENT "B" - DIRECT EXPENSE SUMMARY

10-Nov-98	Lasalle Apartment - December	(1/2 Monthly Rent)	\$700.00
25-Nov-98	MCI Telecommunication		\$5.10
7-Dec-98	Federal Express		\$7.65
11-Dec-98	Expesne Report - M. Valdez		\$731.26
11-Dec-98	Metropolitan Council - Maps		\$17.04
16-Dec-98	Jeane Thome Inc. - Temp Help		\$11.25
18-Dec-98	Expense Report - M. Valdez		\$555.42
25-Dec-98	Expense Report - M. Jepsen		\$96.30
1-Jan-99	Expense Report - H. Cohn		<u>\$1,543.62</u>

TOTAL DIRECT EXPENSES

\$3,667.64

See attached Receipts

ATTACHMENT "C" - SUBCONTRACTORS

Macromedia Technologies Inc. (Invoice No. 1)

\$3,475.00

TOTAL SUBCONTRACTORS

\$3,475.00

See attached Invoices

SUBCONSULTANT AND DBE SUMMARY

Firm Name	DBE	Amount This Invoice	Previously Paid	Total Paid To Date
C.J. Olson	WBE			0.00
Dyett & Bhatia	DBE			0.00
Macromedia		3,475.00		3,475.00
Maxfield				0.00
Montoya	WBE			0.00
Quam Sumnicht				0.00
Rowekamp	WBE			0.00
Schaefer	WBE			0.00
Zimmer Gunsel				0.00
TOTAL		\$3,475.00	\$0.00	\$3,475.00

DBE PARTICIPATION GOAL AND ACHIEVEMENT

Participation	Percentage	Goal	Achievement	% of Goal Achieved to Date	% of Total to Date
DBE GOAL	11.7%	\$135,000.00	\$0.00	0.00%	0.00%

To: Kathy DeSpiegelaere
Ramsey County Regional Railroad Authority

BUDGET PROGRESS REPORT

From: Parsons Brinckerhoff

Riverview MIS

Billing Period 12/5/98 - 1/1/99

INVOICE #2
PB PROJECT No. 19046M

Agreement Expiration Date: April, 2000

Task Description	Physical % Work Completed This Period By Task	Physical % Work Completed To Date By Task	Original Task Budget	Charges Accrued This Period	Total Charges Accrued To Date	% of Budget Used by Task	Budget Remaining by Task	Cost to Complete
1	2	3	4	5	6	7	8	9
1.0 Project Management & Admin	9.0%	15.0%	68,708.76	4,142.32	13,608.92	19.81%	55,099.84	55,099.84
2.0 Public Education & Involvement	2.5%	3.0%	217,566.14	9,433.78	15,767.16	7.25%	201,798.98	201,798.98
3.0 Land Use & Economic Development	0.8%	0.8%	216,456.85	1,786.10	1,786.10	0.83%	214,670.75	214,670.75
4.0 Transit Service Planning	0.0%	0.0%	31,822.52	0.00	0.00	0.00%	31,822.52	31,822.52
5.0 Conceptual Engineering/Cost Estimates	0.0%	0.0%	80,477.68	0.00	0.00	0.00%	80,477.68	80,477.68
6.0 Environmental	7.7%	7.7%	69,862.13	4,468.36	5,361.41	7.67%	64,500.72	64,500.72
7.0 Financial	0.0%	0.0%	28,317.50	0.00	0.00	0.00%	28,317.50	28,317.50
8.0 Definition of Alternatives	15.0%	15.0%	30,985.05	4,021.69	5,510.11	17.78%	25,474.94	25,474.94
9.0 Travel Forecasting	0.0%	0.0%	30,745.09	1,885.33	7,342.85	23.88%	23,402.24	23,402.24
10.0 Evaluation of Alternatives	0.0%	0.0%	21,900.88	0.00	0.00	0.00%	21,900.88	21,900.88
11.0 MIS Report Preparation	0.0%	0.0%	23,664.24	0.00	0.00	0.00%	23,664.24	23,664.24
Direct Expenses	N/A	N/A	99,428.85	3,667.64	6,069.44	6.10%	93,359.41	93,359.41
Totals:	N/A	N/A	\$919,935.69	\$29,405.21	\$55,445.99	6.03%	\$864,489.70	\$864,489.70

I hereby certify that the above
statement is just and correct
and payment has not been received:

Approved and recommended
for payment

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.

RCRRA Project Manager

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

8

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Despres
Authorized Signature

4/27/99
Date

Board Action Requested

Legislative update.

ACTION MAY BE TAKEN

Request Justification

To be discussed at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhenry
Signature

4-27-99

Date

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Minutes

April 27, 1999

The Regional Railroad Authority met on Tuesday, April 27, 1999, in Council Chambers, Third Floor Courthouse.

MEMBERS PRESENT: Chair Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Rafael Ortega
Commissioner Victoria Reinhardt
Commissioner Janice Rettman
Commissioner Jan Wiessner

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, Jim Van Houdt, Karen Tero, Terry Lindeke, Julio Mangine, Fred Shank, Bob Fletcher, Tom Oertel, Judy Procai, Bonnie Jackelen, Jane McClure, Judy Karon, Arlene Shepard

Chairman Bennett called the meeting to order at 11:23 a.m.

1. **Approve Minutes of April 20, 1999 meeting.**

Motion by Commissioner Reinhardt, seconded by Commissioner Rettman to accept the minutes from the April 20, 1999 RCRRRA meeting.

Ayes – 7, Nays – 0
Motion accepted.

2. **Approve contract with Goff and Howard in an amount not to exceed \$10,000 for legislative and public information assistance through May, 1999.**

Commissioner Wiessner asked for an explanation on what work has been done by Goff and Howard and how much has been spent on this work so far and exactly what Regional Rail is buying with this new contract. Chair Bennett responded that Goff and Howard has done a mailing to businesses and coordinated the responses received. This was to form a coalition in regard to lobbying for the rail package. This contract would be a continuation of that work. The legislative session is in a critical stage as to what Regional Rail wants. The Senate bill includes what Regional Rail wants, but the House bill does not. Regional Rail has Chris Georgacas from Goff and Howard working on this. Mr. Georgacas is the former executive assistant to the present speaker of the House. He is doing a lot of the governmental relations work on this. Several meetings have also been put together by Terry Lindeke with the leaders within the caucuses.

Kathy DeSpiegelaere said Regional Rail currently has two \$10,000 contracts with Goff and Howard. One is for intergovernmental relations and the other is for transit education. Up to three weeks ago, Regional Rail had spent \$9,400. Commissioner Wiessner questioned if this was for another \$10,000 and Kathy responded yes, the total would be \$30,000.

Terry Lindeke noted that this has been a different type of purchase of service contract. It is cheaper than most of the other contracts for similar types of services. This particular contract will focus not only on lobbying the conferees, but it will also focus on legislative leadership in the House and the conferees on the tax conference committee because of the way the Senate and House bills for this issue are split. In the House, there is nothing in the transportation bill but there are provisions in the tax committee bill that would eliminate how Regional Rail would operate. On the Senate side, there are items in both the tax bill and in the transportation bill. There are a number of legislators in several conference committees that they are dealing with and they are also working with the House leadership.

Jack Coffman of Goff and Howard has been working with Commissioner Ortega and Commissioner Bennett to draft responses to editorials that have been in local papers. Chair Bennett added that even though they are concerned about the conference committees and the leadership, they also need to be concerned about the entire House and it is very time consuming.

Commissioner Wiessner expressed surprise to find out Regional Rail has already spent \$20,000 and is now talking \$30,000. The purpose of going with this particular firm was because of their insight and contacts in terms of the Republicans and based upon what she has seen so far, she is wondering if they have been very effective. Chair Bennett responded that this firm has a great expertise on both sides of the aisle and they have a specialization. Commissioner Reinhardt said she felt that they have been more successful than anyone thought they would be. The letter of understanding they have received is a direct result of working with this particular firm and making sure they worked out something in the Senate that was acceptable to Regional Rail. Regional Rail needs to make sure that they get the entire package and they are at a critical point. They need to move forward on what Ramsey County is trying to achieve at the legislature.

Motion by Commissioner Reinhardt, seconded by Commissioner Haigh for the RCRRA to approve a contract with Goff and Howard not to exceed \$10,000 for legislative and public information assistance for the period through May 30, 1999.

Ayes – 5, Nays – 2
Motion accepted.

WHEREAS, Goff and Howard of St. Paul, Minnesota will provide Ramsey County Regional Railroad Authority with legislative assistance and public information assistance in relation to transit funding in the 1999 legislative session; Now, Therefore Be It

RESOLVED, That a contract with Goff and Howard in an amount not to exceed \$10,000 at an hourly rate of \$95 is approved by Ramsey County Regional Railroad Authority for the period through May 30, 1999; and Be It Further

RESOLVED, That the Director of Ramsey County Regional Railroad Authority is authorized to execute the contract.

3. **Legislative update.**

Chair Bennett stated that this item had already been discussed.

The meeting adjourned at 11:35 a.m.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. H. Spiegelbauer
Authorized Signature

4/27/99
Date

Board Action Requested

Riverview Transit Corridor update and approval of goals and objectives.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

A. Costello

County Attorney

Donna M. Miller

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhenry
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County Regional Railroad Authority is preparing a Major Investment Study for the Riverview Transit Corridor; and

WHEREAS, Identification of goals and objectives for the corridor and the project is part of the the Major Investment Study process; and

WHEREAS, Goals and objectives were discussed at a neighborhood public scoping meeting attended by over 60 people on March 25, 1999 at the West Seventh Community Center; and

WHEREAS, Goals and objectives have been discussed with many other community representatives at additional meetings; Now, Therefore, Be It

RESOLVED, That goals and objectives attached reflect the opinions given by those who attended meetings or made written comments and are approved by Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

Goals and Objectives
Riverview Corridor Major Investment Study

1. Improve access and mobility in the Riverview Corridor and the region.	• Provide transit service and facilities that expand with increased population and employment in the corridor. • Improve transit services for those with physical, social or other impairments that necessitate use of transit. • Encourage transit use by non traditional transit riders. • Improve transit service, reliability, safety, travel time and comfort. • Improve neighborhood to neighborhood transit connections. • Incorporate pedestrian- and bicycle-friendly elements that facilitate access to stations. • Improve bus service connections. • Coordinate the Riverview Corridor project with other regional bus, rail, and road projects, including the Hiawatha, Phalen, Central, Red Rock, and Northstar Corridors. • Provide connections to jobs and attractions at the major transit destinations in the corridor and region, including downtown Saint Paul, the Minneapolis-Saint Paul International Airport and the Mall of America. • Improve transit service for event-related land uses.
2. Support economic and housing revitalization of the corridor.	• Integrate land use and transit planning for the corridor. • Provide transit services that enhance neighborhood, housing/homeownership, tourism and business development. • Locate transit services in locations where neighborhood economic redevelopment can readily occur. • Address parking issues associated with transit improvements. • Encourage private investment in the local economy and transportation infrastructure. • Use transit as a catalyst for housing development.

3. Contribute to positive environmental conditions.	• Provide an alternative to travel on congested streets. • Reduce through traffic on residential streets. • Contribute to improved air quality. • Reduce traffic-related noise. • Minimize traffic related impacts around stations. • Minimize impacts to sensitive areas such as parks, historical sites, and rivers. • Minimize construction period impacts. • Reduce potential physical separation of neighborhoods by the proposed transportation improvements. • Identify community expectations and desires through the public involvement process. • Minimize right of way takings, and displacement of homes and businesses. • Incorporate historical features into stations locations and design.
4. Provide effective and efficient transportation options in the corridor and throughout the region.	• Address consistency with local, regional and state plans, including small area plans and city and county comprehensive plans. • Consider the costs and benefits of alternatives, direct and indirect, private and public, capital and operating. • Achieve cost-effectiveness index based on Federal Transit Administration criteria. • Address environmental justice and equity of the transit investment.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

Lathyn Despeigelaere
Authorized Signature

4/27/99
Date

Board Action Requested

Approve contract with Davis Communications for community education for the Riverview Transit Corridor in an amount not to exceed \$87,100.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

J. C. Ouel

County Attorney

Dan MacMillan

Risk Management

James E. Kapler 4-27-99

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhury
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 1 of 2)

WHEREAS, Ramsey County Regional Railroad Authority issued a request for proposal for consultant services for community education for the Riverview Transit Corridor; and

WHEREAS, The request for proposals was circulated to 33 individuals and organizations, including the affected district councils in the Riverview Corridor and was advertised in the St. Paul Legal Ledger; and

WHEREAS, Two proposals were received from:

- 1) Goff and Howard, St. Paul, Minnesota
- 2) Davis Communications Management, St. Paul, Minnesota; and

WHEREAS, A review team of four individuals (St. Paul Planning and Economic Development Department staff member, assistant to a Ramsey County Commissioner, assistant to a St. Paul City Council member, and St. Paul Transportation Management Organization staff member) unanimously recommended that a contract be awarded by the Ramsey County Regional Railroad Authority to Davis Communications on the basis of the following factors:

- o Familiarity with St. Paul people and organizations
- o A clear, definite budget with an identified contingency
- o A workplan that was focused and that identified grassroots involvement
- o The proposer lives in St. Paul
- o The proposal used proven methods for involving those who aren't typically involved in community efforts, such as working with communities of faith; Now, Therefore Be It

RESOLVED, That Ramsey County Regional Railroad Authority approves a contract with Davis Communications for community education services for the Riverview Corridor for the period of May 3, 1999 through May 30, 2000 at a cost not to exceed \$87,100; and Be It Further

1

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 2 of 2)

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its Chair to execute the contract.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

2

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY
CONSULTANT SERVICES AGREEMENT

The following is an agreement between DAVIS COMMUNICATIONS MANAGEMENT, 456 Warwick Street, St. Paul, Minnesota, 55105 (hereinafter the "CONTRACTOR") and RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY, a political subdivision of the State of Minnesota, (hereinafter "RRA").

1. SCOPE OF SERVICES

CONTRACTOR shall provide the services specified in ADDENDUM I, attached hereto and made part of this Agreement.

2. SCOPE OF RRA SUPPORT

The RRA shall provide the facilities, equipment, and participants as specified in ADDENDUM I.

3. TIME

The services provided by CONTRACTOR will be delivered on the date(s) specified and at the location(s) indicated in ADDENDUM I for the term of this agreement.

4. PAYMENT

The cost of services shall be as set forth in Addendum I. CONTRACTOR shall submit an invoice to the RRA after services are provided. Payment will be made within 35 days of receipt of a detailed invoice. Interest accrual and disputes regarding payment shall be governed by the provision of Minn. Stat. Section 471.425.

5. INDEPENDENT CONTRACTOR

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint venturers, or associates between the parties hereto or as constituting CONTRACTOR as the employee of the RRA for any purpose or in any manner whatsoever. The CONTRACTOR is an independant contractor and neither it, its employees, agents, nor representatives are employees of the RRA. From any amounts due the CONTRACTOR, there will be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments, and state income tax are the responsibility of the CONTRACTOR.

6. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend the RRA, its officials, employees, and agents from any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees, which the RRA, its officials, employees, and agents may hereafter sustain, incur or be required to pay arising out of or by reason of any act or omission of CONTRACTOR, its agents or employees, in execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Contract.

7. INSURANCE

The CONTRACTOR shall purchase and maintain such insurance as will protect the CONTRACTOR from claims which may arise out of or result from operations of the CONTRACTOR including but not limited to the following:

Auto Liability

The CONTRACTOR shall not commence work until the CONTRACTOR has obtained and filed an acceptable certificate of insurance approved by the Ramsey County Risk Manager.

8. WASTE REDUCTION

The CONTRACTOR shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as paper, where commonly accepted publishing practices allow, on recycled and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

9. AUDIT

Until the expiration of three (3) years after furnishing of services pursuant to this Agreement, the CONTRACTOR, upon written request, shall make available to the RRA, the State Auditor, or RRA's ultimate funding source, a copy of this Agreement and the books, documents, records, and accounting procedures and practices of the CONTRACTOR relating to this agreement.

10. CANCELLATION

The RRA may cancel this contract without cause by thirty (30) days written notice to the CONTRACTOR. The RRA may cancel this contract for cause by five days written notice to the CONTRACTOR. The Contractor may cancel this contract with 30 days written notice to the RRA.

11. NON-DISCRIMINATION

CONTRACTOR agrees that in the hiring of all labor for the performance of any work under this Agreement, it will not, by reason of race, creed, color, sex, national origin, or disability, discriminate against any person who is a citizen of the United States and who qualifies and is available to perform the work to which such employment relates. CONTRACTOR agrees to comply with all Federal, State, and local non-discrimination laws and ordinances, in particular the applicable provision of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. The CONTRACTOR agrees to have in effect an affirmative action program and shall furnish a certificate of compliance with this requirement to the RRA, upon request.

12. DATA PRACTICES

All data collected, created, received, maintained or disseminated for any purposes in the course of the CONTRACTOR'S performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. 13.01 et seq. or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal laws and regulations on data practices. The CONTRACTOR agrees to abide strictly by these statutes, rules and regulations.

13. NON-VIOLENT WORKPLACE

The CONTRACTOR shall make all reasonable efforts to ensure that CONTRACTOR'S employees, officials and subcontractors do not engage in violence while performing under this contract. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority where the impact is to control by causing pain, fear or hurt.

14. WORKFORCE DIVERSITY

CONTRACTOR shall make good faith efforts throughout the term of this Contract, and any extensions thereof, to employ persons of color for all classifications of work under this Contract, and shall, when requested by RRA, submit a written report to the RRA regarding the efforts and results of such efforts, including employment by job classification.

15. SUBCONTRACTOR PAYMENT

Prime contractors shall pay subcontractor within ten days of the prime CONTRACTOR'S receipt of payment from the RRA for undisputed services provided by the subcontractor. The prime contractor shall pay interest of 1 1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

16. ENTIRE AGREEMENT

This agreement, including ADDENDUM I, is complete and supersedes all oral agreements and negotiations between the parties as well as any previous agreements presently in effect between the parties relating to the services identified herein.

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: Tony Bennett
Chair

Dated: _____

DAVIS COMMUNICATIONS

By: [Signature]
Contractor SSN: 471-75-0501

Dated: 4/28/99

RAMSEY COUNTY
REGIONAL RAILROAD AUTHORITY

By: K. DeSpiegelaere
Kathryn DeSpiegelaere
Director

Dated: 4/29/99

Approval recommended:

INSURANCE APPROVED:

[Signature] 4-27-99
Risk Management

APPROVED AS TO FORM:

[Signature]
David F. MacMillan
Assistant County Attorney

FUNDS ARE AVAILABLE: \$ 87,100.00

Account No. 1998 12501 150110 421501

[Signature]
Budgeting & Accounting

Davis Communications Management contract Addendum 1

Davis Communications Management will provide services identified in Addendum II.

The period of this contract is May 3, 1999 to May 30, 2000.

Consulting costs will be billed at actual hours worked at a rate of \$80 per hour. The maximum allowable consulting costs, including direct costs, for this contract are \$87,100. The maximum allowable consulting costs include direct costs in the amount of \$7100 for printing, mailing, mileage and travel and communications.

456 Warwick Street
Saint Paul, Minnesota 55105
Phone: (651) 690-9852
Fax: (651) 690-1397
EMail: teddavis@mn.mediaone.net

Davis Communications Management

April 11, 1999

Kathryn DeSpiegelaere, Director
Ramsey County Regional Railroad Authority
665 Ramsey County Government Center West
50 West Kellogg Boulevard
St. Paul, MN 55102

RE: Riverview Corridor Transit Study Community Education Services Proposal

Consultant submitting proposal:

Ted Davis, APR
Davis Communications Management
456 Warwick Street
Saint Paul, MN 55105
Voice: (651) 690-9852, Fax: (651) 690-1397, Mobile: (612) 710-2704
E-mail: teddavis@mn.mediaone.com

Attached is a proposal for the Community Education Services component of the Riverview Corridor Transit Study. The attached information will indicate my proposed approach for engaging the community in the Riverview Corridor Major Investment Study in order to assure that the people, organizations and institutions in the study area are included and vested in the decision-making process.

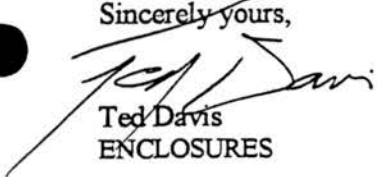
I am uniquely qualified to complete this work for the Ramsey County Regional Railroad Authority. I served as public involvement consultant for the study between December 1998 and April 1999. In that role, I participated in the design and implementation of 60 community interviews to determine the level of interest, involvement and understanding of the study. Using the information gathered through those interviews along with my knowledge of the stakeholders in the corridor, I wrote the public involvement plan to be used throughout the study.

My knowledge of the stakeholders in the Riverview Corridor has been gained through ten years working with a variety of organizations involved in public policy issues in Saint Paul. From 1989 through 1995, I served as Communications Director for the Saint Paul Public Housing Agency. From 1996 through 1998, I served as Communications Director for the Saint Paul Area Chamber of Commerce. During the past year, I have served as communications counsel to four clients located in the Riverview Corridor. I have also served as Vice President of the Macalester Groveland Community Council and as a Director of the Saint Paul Neighborhood Network.

References:

Larry Dowell, President, Saint Paul Area Chamber of Commerce, (651) 223-5000
Joe Loveland, Director, Allina Media Relations/ United Hospital, (651) 220-8518
Jay Pfaender, President, Better Business Bureau of Minnesota and North Dakota, (651) 695-2464

Sincerely yours,


Ted Davis
ENCLOSURES

Summary:
Proposed Approach to
Riverview Corridor Community Education Program

The Ramsey County Regional Railroad Authority has developed the Major Investment Study for the Riverview Corridor as something more than the traditional study typically done to determine transit investment priorities. The goal of the MIS is not to justify a pre-determined transit solution but to discover what investments would best integrate transit into the community development and redevelopment plans of the Riverview Corridor Area.

Given this goal, the purpose of the community outreach component of the MIS must go well beyond surveying the designated community leaders for their opinions on proscribed questions. It's purpose is to engage the diverse stakeholders of the Riverview Corridor Study area in a dialog which will help them understand the options for transit improvements and will help decision makers understand the needs and desires of the community to be served.

My approach to this challenge is clearly described in the Riverview Corridor Major Investment Study Public Outreach Plan. I wrote the plan to include a wide array of communications tactics to be used to deliver clear messages to defined audiences while providing numerous opportunities for stakeholders to learn about transit options, ask questions, participate in planning and register comments.

The key to this approach is the variety of two-way communications tactics. The Riverview Corridor will serve a diverse population. That demands diverse methods for reaching out and eliciting comments. The plan is written with a great deal of flexibility to allow it to adapt to meet the changing needs of the stakeholders.

This ability to adapt to the specific needs of the stakeholders is what will allow this community education and outreach effort to succeed. The community outreach and communications process will be considered successful if, at the end of the process:

- Stakeholders have a working knowledge of transit options in their area and the role transit will play in the future development of the area;
- Community stakeholders feel they have played an effective role in the transit decisions for the Riverview Corridor including land use and economic development decisions related to transit;
- Stakeholders who are not among the traditional community activist groups have a voice in the process;
- Transit usage increases as a result of improved knowledge.
- Decision-makers feel they have received enough information from the community to choose a preferred alternative that meets community needs.

456 Warwick Street
Saint Paul, Minnesota 55105
Phone: (651) 690-9852
Fax: (651) 690-1397
EMail: teddavis@mn.mediaone.net

Davis Communications Management

Riverview Corridor Transit Study Community Education Services Proposal

Prepared for the Ramsey County Regional Railroad Authority
By
Davis Communications Management

Qualifications and Experience

Ted Davis is accredited by the Public Relations Society of America and will bring fifteen years of professional experience in public relations, public policy and public education to the Ramsey County Regional Railroad Authority.

Specific to needs of the Riverview Corridor, Ted's background includes six years as the Communications Director for the Saint Paul Public Housing Agency and almost three years as Communications Director for the Saint Paul Area Chamber of Commerce. In the past year, he has provided strategic and tactical communications consulting services for a number of organizations including four in the Riverview Corridor Study Area: Allina Health System, the Better Business Bureau of Minnesota and North Dakota, the Saint Paul Area Chamber of Commerce, and the Ramsey County Regional Railroad Authority. Ted has lived in close proximity the Riverview Corridor study area for thirteen years. He has been deeply involved in the community including serving as Vice President of the Macalester Groveland Community Council, as a member of the Mayor's Information Technology Council, as co-chair of the Leadership Saint Paul Program Committee, and as a Director of the Minnesota Twins Rookie League. With his wide array of community contacts, Ted is well positioned to carry out an effective public involvement campaign. Below are three case studies of similar projects that Ted has implemented.

Case Study: Public Affairs/ Communications Strategy

The Opportunity

The East Metro Business community needed to show strong support for state funding to help construct a state of the art arena in Saint Paul.

Seizing the opportunity

Davis led a team of Chamber of Commerce volunteers and staff in devising a media relations and grassroots organizing campaign that left no doubt in legislators minds that business backed the proposal.

The Results

More than 2,000 employees of Chamber member companies contacted elected officials on the issue during the legislative session and delivered a unified message of support. The Saint Paul Area Chamber of Commerce and its officers emerged as the primary news source on business issues regarding public investment in the RiverCentre. During the debate, the Chamber and its position registered nearly 10 million impressions in the regional media as the lead business organization on the issue. After a very contentious debate, the Minnesota legislature authorized a \$65 million loan to the City of Saint Paul to allow construction to go forward.

Case Study: Launching a Public/Private partnership

The Opportunity

The building and construction trades council, recognizing the need to develop talent for the future while improving its image as a leader in the community, formed a partnership with the City of Saint Paul and the Public Housing Agency to train disadvantaged youth for good jobs in the trades.

Seizing the Opportunity

The launch of the America Works Partnership in Minnesota allowed a number of organizations to express their concern for the future, youth and the economic growth of the region. Davis developed a media plan for an event followed by site tours to illustrate to the general public, through the local media, that labor, government and the construction industry are willing and able to invest in the region's future.

The Results

Four local television news stations, two major metropolitan daily newspapers, the local labor press and public affairs oriented radio all featured the launch of the America Works Partnership-Minnesota. In all, the launch received in excess of 1.5 million media impressions over the course of four days. As a result of this coverage, the partnership solidified the support of the Mayor of Saint Paul, the Governor, key members of the labor community and private foundation funding sources.

Case Study: Public Education

The Opportunity

Despite a decrease in blood donations, Red Cross North Central Regional Blood Services set an extremely ambitious goal for blood collections during 1995/96. The public needed to be re-educated on the need for donated blood to save lives and advance medical technology.

Seizing the Opportunity

Davis was hired to develop a communications program that would mobilize blood drive volunteers to turn out donors for blood drives during the winter of 1995/96. The program included printed materials and an aggressive community education effort in towns throughout the state using a speakers bureau, media relations and peer influence.

The Results

During the period of the public outreach program, blood drives throughout the state saw an increase in the average number of donors participating. A large winter storm on the East Coast and one of the most brutal midwestern winters in recent memory did not cause the expected dramatic drop in blood donations. The campaign was a success.

11

Proposed workplan, time period and costs

The work plan below is based on the proposed community education program developed by Ted Davis in the first phase of the Riverview Corridor public involvement process. A proposed budget follows.

A. Project Understanding

The public involvement component of the Riverview Corridor Major Investment Study is intended to engage the community in the study and assure that the people, organizations and institutions in the study area are included and vested in the decision-making process.

The Ramsey County Regional Railroad Authority has envisioned a Major Investment Study for the corridor that goes beyond the traditional study typically done to determine transit investment priorities. The goal of the MIS is not to justify a pre-determined transit solution but to discover what investments would best integrate transit into the community development and redevelopment plans of the Riverview Corridor Area.

Given this goal, the community outreach component of the MIS must go well beyond surveying the designated community leaders. The component managed by primary consultant Parsons Brinckerhoff (PB) will focus on public outreach for participation in the planning process and execution of the MIS. The component managed by the RCRRA and the subject of this workplan will focus more directly on education about the MIS process for the Corridor and gaining participation and input from the stakeholders in the study area.

Davis has participated in the project since November, 1998. He has leveraged his own personal contacts and understanding of the community to coordinate a series of 60 interviews with community stakeholders. Using the information learned in those interviews, he developed the Riverview Corridor Major Investment Study Public Involvement Plan. Responsibility for completing the plan is divided between the Public Involvement Consultant and Parsons Brinckerhoff.

B. Project Methodology

Elements of the public involvement plan to be completed by Ted Davis under this proposal are listed below with a brief description.

Media Relations:

A key method for delivering messages to the public through planned media relations activities. Davis has extensive experience with the print and broadcast media serving the study area.

Techniques will include:

Milestone Releases

Assuring that reporters are aware of completion of key milestones in the process and the outcomes.

Positioning a primary spokesperson/media source as a knowledgeable, objective voice for the transit needs of the region in general and Riverview Corridor in particular

One of the key problems associated with this study has been the public perception that it is exclusively directed at creating a light rail line. Preparing an individual to serve as the primary media contact on the Study will assure a consistent and accurate message.

Key Reporter Meetings

Set up background sessions between key reporters, members of the RCRRA, staff and the consultants to assure a mutual understanding of the purpose of the study.

Direct Outreach

Speaking Tour/ Speakers Bureau

Creating speaking/ listening opportunities for RCRRA members, staff and the consultants through any and all willing groups in the study area. This will allow the public to put a face on the study, ask their questions and register their comments. It will also serve to expand the study mailing list.

Travelling Display

Much like the speakers bureau, this will allow information about the study to be distributed and comments collected at sites throughout the study area. Potential sites include the downtown, West 7th, and Highland libraries, the four community centers serving the study area, community festivals in the area, churches and facilities such as the Salvation Army Center.

Visits with Key Audiences

Regular meetings with community stakeholders and those who have access to community information. This includes business owners along the corridor, directors of community organizations such as the West Seventh Business and Professional Association, Uppertown Preservation League, the Capital River Council and the Daytons Bluff Community Council, etc.

Publications:

While PB will produce publications, Davis will provide editing and writing services to assure that the information in the publications meet the needs of the stakeholders in the study area.

Publications will include:

- Newsletter (6 issues)
- Fax Update (Monthly to key stakeholders)

Paid Print Advertising

Davis will work with PB to assure that any advertising related to the study is placed in appropriate media.

Public Meetings, Open Houses

Davis will work with PB to publicize all public events in order to assure that a representative audience participates. As needed, Davis will use local contacts and expertise to secure facilities, equipment and speaker/ participants

Feedback/ Cataloging of Comments

Public feedback will be gathered in a variety of ways. All verbal comments received through telephone contacts and at meetings will be transcribed and catalogued by topic and by name and address. All meeting notes will be catalogued. All meetings will feature comment sheets that will be catalogued. All e-mail comments delivered through the website will be catalogued. All media coverage including letters to the editor will be catalogued.

Communications Counsel to RCRRA Staff

Davis will use experience and information gathered to provide consultation to RCRRA Director on issues relating to community involvement. He will document observations in the community and make recommendations for effectively reaching stakeholders.

C. Project Goals:

Goals for the public outreach plan are as follows:

- To generate meaningful public input from stakeholders in the Riverview Corridor Major Investment Study to assure that community needs drive transit recommendations;
- To develop understanding of the goals, objectives and timelines of the Riverview Corridor MIS among stakeholders;
- To create communications channels between the Ramsey County Regional Railroad Authority and stakeholders within the community to be served, the transit community and policymakers

These goals will be met by applying the methods listed above and responding to the needs of the stakeholders. We will work very closely with the business organizations, large employers and community councils serving the study area and assure that they have access to accurate information about the study and the comment channels.

The most challenging objective of this project is to gain meaningful input from stakeholders not typically involved in public policy issues. Components of the plan that address this issue include media relations, the speakers bureau and outreach to the faith communities in the study area. The other methods will also be directed to reach these non-traditional audiences.

Outcomes will be measured in both formal and informal ways. The formal measurement will be made through two public opinion surveys. One will be conducted in May 1999 to determine the current level of awareness of transit issues in the Riverview Corridor. The second will be conducted in December 1999 to determine shifts in the level of awareness and reveal lingering issues.

Informal evaluation will be made through the volume and content of public comments. As efforts to involve the public increase, we will look for an increase in the volume of contacts and the demonstrated level of understanding of the MIS process.

D. Additional Items

Reports:

Information will be constantly updated in order to inform decision making as the MIS progresses. The following quarterly reports will be delivered on the stated tentative dates to coincide with milestones in the study. The key milestone is February 29, 2000 at which point a locally preferred alternative will be named.

Public comment will be reviewed and analyzed for trends, new ideas, and possible changes in public ideas and opinions regarding the Riverview Corridor. This analysis along with the raw comments will be provided on quarterly reports to the Ramsey County Regional Railroad Authority. These reports will be due July 15, 1999; October 15, 1999 and January 15, 2000. An updated report will be prepared prior to the choice of the locally preferred alternative.

Quarterly reports of all public involvement activity in support of the Riverview Corridor Major Investment Study will be provided to the Ramsey County Regional Railroad Authority. Reports will be due July 15, 1999; October 15, 1999 and January 15, 2000.

A final report summarizing and evaluating all public involvement activities will be packaged with the final analysis of public comment. This will include data from public opinion and preference surveys conducted by PB in May, 1999 and December, 1999. This report will be due April 15, 2000.

A proposed work plan and budget for community involvement work pertaining to results of the Major Investment Study to be implemented between June, 2000 and June 2001.

Meetings

Davis will participate in bi-weekly study management committee meetings to update all participants on community outreach activities and results. As has been the practice in the initial phase of the study, he will maintain regular contact with RCRRA staff and the lead consultant at PB to assure that all efforts are coordinated.

Budget Estimate and Time Frame

This work plan will parallel the Major Investment Study for the Riverview Corridor to be conducted by Parsons Brinckerhoff. The 11-month time period of the work will parallel the remaining time period of the study; May, 1999 through April, 2000.

Consulting costs will be billed for actual hours worked at a rate of \$80.00 per hour as in the current public involvement contract. Given a maximum of 20 hours per week and a contract period of 50 weeks, the maximum allowable consulting fee costs under this proposal will be \$80,000. Experience gained in the first phase of the study indicates that this project will likely consume fewer hours than budgeted.

Below are hour estimates for each of the key components described in the Project Methodology Section. These are estimates based on previous experience. Because this is a project that demands flexibility and the ability to respond to developments, a reserve has been built into the time budget. If requested, a billed to date against budget summary can be included with monthly invoices.

	Hours	Cost
Media Relations:	120 hours	\$9,600
Milestone Releases		
Positioning a primary spokesperson		
Key Reporter Meetings		
Direct Outreach	225 hours	\$18,000
Speaking Tour/ Speakers Bureau		
Speaker Coaching		
Comment preparation		
Travelling Display		
Meetings with key audiences		
Attending community meetings/ taking comments		
Publications	70 hours	\$5,600
Newsletter (6 issues)		
Fax Update (10 issues)		
Advertising	70 hours	\$5,600
Public Meetings, Open Houses	90 hours	\$7,200

Feedback/ cataloging of comments	75 hours	\$6,000
Communications Counsel to RCRRA Staff	80 hours	\$6,400
Evaluation/ Reporting	50 hours	\$4,000
Contingency Fund		\$17,600
Maximum fees		\$80,000

Direct costs to be billed to the RCRRA include printing, travel, communications and development and maintenance of communications media. As a policy, Davis Communications bills direct costs at face value and does not mark up costs.

Estimated direct costs

Printing:	\$800
Mailing:	\$800
Mileage:	\$1,000
Communications (fax, long distance, etc)	\$1,500
Travel	\$3,000
Total estimated direct costs:	\$7,100

WORKERS' COMPENSATION INSURANCE COVERAGE DECLINATION FORM

SECTION I: TO BE COMPLETED BY COUNTY'S CONTRACTING DEPARTMENT

Ramsey County Regional Railroad Authority
Department
Attention: Kathy DeSpiegelaere
Contract Manager
Address: 50 Kellogg Boulevard West, Suite 665
St. Paul, MN 55102

SECTION II: TO BE COMPLETED BY CONTRACTOR

In accordance with Minnesota State Law, I certify that this company is not required to carry Workers' Compensation and Employer's Liability insurance and, if necessary, have spoken to someone at the State's Department of Labor and Industry with any questions or concerns. I understand though, that I may voluntarily purchase such insurance to protect myself and this company. I understand the risks of loss which would be covered and the benefits which would be afforded through the purchase of such insurance and, if necessary, have spoken to a duly licensed Minnesota insurance agent with any questions or concerns. I freely waive the right to purchase such insurance.

[Signature]
Contractor's Signature

PRINCIPAL

Title

1/1/99

Date

DAVK COMMUNICATIONS MANAGEMENT

Name of Company

S. K.
4-27-99

SECTION III: RAMSEY COUNTY DEPARTMENT'S CONTRACT MANAGER SHOULD INCLUDE THIS FORM WITH CONTRACT INSURANCE DOCUMENTS.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

[Signature]
Authorized Signature

4/27/99
Date

Board Action Requested

Support the nomination of the Seventh Street Arches as an American Society of Civil Engineers National Civil Engineering Landmark.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhewy
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Seventh Street Improvement Arches, over the Burlington Northern right of way as it crosses under Seventh Street in St. Paul, were acquired by the Ramsey County Regional Railroad Authority on December 6, 1992; and

WHEREAS, The Seventh Street Improvement Arches are historically significant because they are rare due to their technically demanding design, that being a skewed, double-arched limestone bridge constructed according to the "helicoidal", or "spiral method"; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers would like to nominate the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers is requesting that the Ramsey County Regional Railroad Authority send a letter of owner's support in this nomination, to the Committee on the History and Heritage of American Civil Engineering; and

WHEREAS, This nomination, if successful, would lead to the mounting of 12" by 18" bronze plaque in a visible place on the structure, with a public ceremony attending; and

WHEREAS, The granting of this request will not affect the future development potential of the corridor for rail transit or trail use; Now, Therefore, Be It

RESOLVED, That the request is hereby approved; and Be It Further

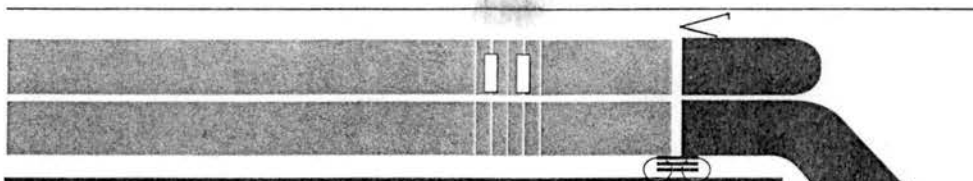
RESOLVED, That the Chairman of the Ramsey County Regional Railroad Authority is authorized to sign the owner's letter supporting the nomination on behalf of Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

MEMORANDUM

TO: Ramsey County Regional Railroad Authority Commissioners
Terry Schutten, County Manager

FROM: Kathryn DeSpiegelaere, Director of LRT Planning

SUBJECT: Request from the MN Chapter of the American Society of Civil Engineers to support, as owner, the nomination of the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark

DATE: January 26, 1999

The RCRRA has received a request from Professor Catherine French of the Minnesota Chapter of the American Society of Civil Engineers to write a letter in support of their nomination of the Seventh Street Improvement Arches as an ASCE National Civil Engineering Landmark.

The Seventh Street Improvement arches are historically significant for their rarity and the technically demanding nature of the skewed, helicoidal, stone-arch design. They are currently the only documented example of their type in the United States and the only known example in the State of Minnesota.

The Seventh Street Improvement Arches were placed on the National List of Historic Places on November 6, 1989. This designation means that the plans for a project using federal funds will be required to be reviewed by the State Historic Preservation Office (SHPO) of the State Historical Society. The goal of SHPO is to retain listed historical structures as is or to mitigate alterations that are necessary to construct the project.

The Assistant County Attorney has advised RCRRA staff that the ASCE National Civil Engineering Landmark designation is by a private organization and does not appear to have any legal effect on the use of the structures.

Recommendation:

Approval of the proposed resolution is requested.
Attachments

Historic Civil Engineering Landmark Nomination Form

Check one:
☐ International
☒ National
☐ Local/State

This form may be copied or retyped. Please submit six (6) copies of all materials relating to the nomination. If more space is required to provide full response, please include additional documentation.

To: Committee on History and Heritage
American Society of Civil Engineers
1015 15th St., NW, Suite 600
Washington, DC 20005

Date: 16 June 1998

ASCE Section: Minnesota

This is to nominate the following designation as an Historic Civil Engineering Landmark:

Seventh Street Improvement Arches (Bridge No. 90386; East Seventh St. Bridge)

Located at: 7th Street over Burlington Northern right-of-way County: Ramsey State: Minnesota

Please furnish below the latitude and longitude to the nearest minute (or U.T.M. coordinates) and as an Attachment a detailed local map and a vicinity map showing access from a major city or interstate.

Location: 44:56:52N 93:06:13W; Attachment A

The proposed landmark's owner:

Minnesota Department of Transportation

In support of this nomination the following information is provided:

1. Date of construction (and other significant dates):

Design: 1883 Construction: September 1883-December 1884

2. Names of key civil engineers and other professionals associated with this project:

Engineer: William Albert Truesdell

Foreman: Thomas Russell (in charge of stonecutters)

Helicoidal method introduced by: Peter Nicholson, English architect & mathematician, 1828

Method published in *Essay on Oblique Bridges* (1839): George Watson Buck, English Engineer

General Contractors: Michael O'Brien; MacArthur Brothers of Chicago

3. Historic (international, national or local) significance of this landmark:

Rare example of helicoidal arch

4. Comparable or similar projects, both in the United States and other countries:

At time of construction, one of few in US; only known example in Minnesota

5. Unique features or characteristics which set this proposed landmark apart from other civil engineering projects, including those in #4 above:

Helicoidal construction

6. Contribution which this structure or project made toward the development of:

(1) the civil engineering profession; (2) the nation or a large region thereof (part 2 is necessary for an NHCEL):

Attachment B

7. A list of published references concerning this nomination:

Attachment C

8. A list of additional documentation in support of this nomination: (Please list all enclosed documents, publications, photographs, and supporting historical evidence. One 35 mm color slide and one 5"x7" black and white glossy photo is the minimum needed. These are required for publicity and presentation purposes.)

Attachment D

9. The following is the recommended citation for CHHACE consideration:

Attachment E

10. The following is a statement of the owner's support of the nomination:

Attachment F

If this nomination is approved for designation as a National Historic Civil Engineering Landmark by the Board of Direction of ASCE, we understand that the Section will have the major responsibility for the public presentation ceremony of the plaque and for plaque maintenance.

Chairman, Section History & Heritage Committee _____

Section Secretary _____

Section President _____

Note:

For State Historic Civil Engineering Landmark designation, the other Section presidents from the state should sign the nomination form or concur with the nomination in writing.

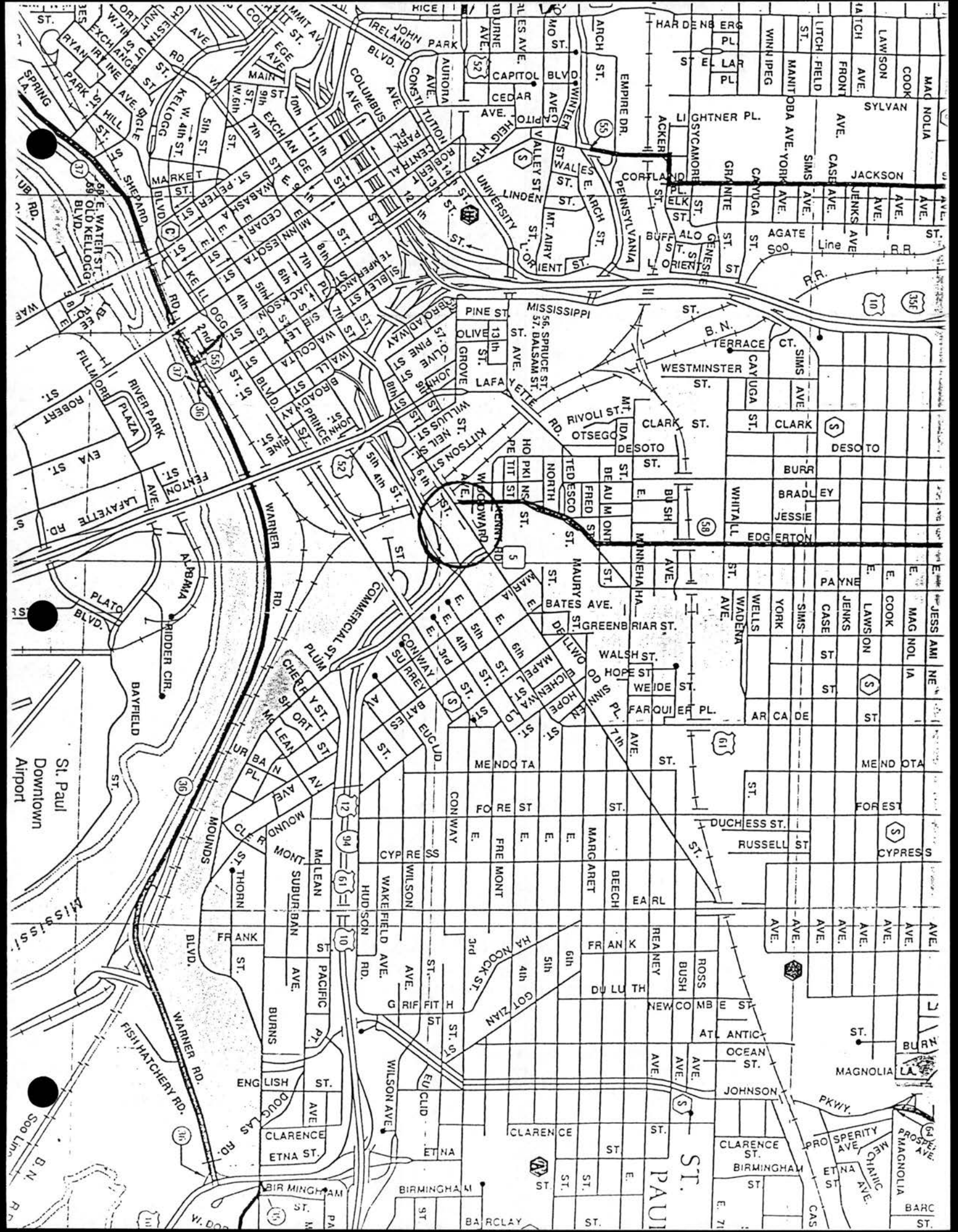
Note:

Designation by ASCE as a National Historic Civil Engineering Landmark carries with it no legal commitment on the part of ASCE, the owner or the governmental jurisdiction in which it is located.

Attachment A:

Detailed local map and a vicinity map showing access from a major city or interstate.

The Seventh Street Improvement Arches were originally constructed to span the St. Paul and Duluth Railway (two sets of tracks within the west arch and two sets of tracks within the east arch). All trackage has since been removed. The arches now span bike trails which enable general public appreciation of this historical structure. Nearby parking provides access to the bike trail system.



Attachment B

6. Contribution of this structure or project made toward the development of:

- (1) the civil engineering profession; (2) the nation or a large region thereof

The Seventh Street Improvement Arches are an example of an engineer overcoming the limitations of materials, labor skills, and construction through the application of mathematics. To complete the project only a very few individuals had to understand the elegance and sophistication of the design solution. The aesthetic appeal of the structure may now be appreciated by the general public enjoying the bike trail system.

In 1883, the design and construction of the twin arches was especially challenging because Seventh Street intersected the St. Paul and Duluth Railway at a 63 degree angle. To minimize the length (and cost) of the structure, a skewed or oblique design was required. The skewed design required solutions for the structural analysis and fabrication (i.e. cutting and fitting of stones) that differed from those of a normal arch. The fact that no similar project had been tried in what was then the frontier provided additional challenges for the designer, William A. Truesdale, because very few masons in St. Paul had ever seen a masonry arch on this scale and no one knew anything about the stone-cutting necessary.

At that time, most American skewed stone arch bridges were built according to the ribbed arch method where arches were built perpendicular to the centerline of the bridge, with each successive arch adjusted to maintain the relative alignment. The designer rejected this type of construction believing the structure would be unstable when subjected to the large amount of fill it was intended to carry, because the stones of adjacent sets of ribs could not be "bonded" together. The next method considered was the classical French method where the stones in the arch are custom cut in a great variety of shapes to fit the configuration. Truesdale believed the skill required in stone cutting was unattainable in Minnesota at the time and the method would be too costly. The last method evaluated was the "helicoidal" or "spiral method" originally conceived by Peter Nicholson, an English architect and mathematician, in 1828. The method was documented by the English Engineer, George Watson Buck in the *Essay on Oblique Bridges*.

In this construction, the stones in the arch are cut with curved surfaces so that they form a series of parallel spiral courses. As described by Truesdale, each spiral is "generated by a straight line which intersects the axis of the arch at a right angle and due to the skew revolves around the barrel of the arch. The geometry calculations involved in determining the shape of the stones is difficult, but the overriding advantage for this project was that once the geometry was calculated, all of the voussoirs (wedge shaped stones making up the arch) are the same, with the exception of the ring stones. Once the pattern is created and the stone cutters are instructed on the shape of the pattern, no adjustments are necessary.

The Seventh Street Improvement arches are historically significant for their rarity and the technically demanding nature of the skewed, helicoidal, stone-arch design. Truesdale's obituary in *Association of Engineering Societies Journal* cited his Seventh Street Improvement arches as "the most important piece of masonry in the city." At the time of its construction, the bridge was thought to be one of the few of its type in the United States. It is currently the only documented example in the United States and the only known example in the State of Minnesota. In 1989, the Seventh Street Improvement Arches became listed on the National Register of Historic Places.

Attachment C:

7. A list of published references concerning this nomination:

"The Arches of Seventh Street Improvement, St. Paul, Minn." *Engineering News and American Contract Journal*, 14 (October 17, 1885), 245.

Baker, Ira O. *A Treatise on Masonry Construction*. New York: John Wiley and Sons, 1900.

Buck, George Watson, *A Practical Essay on Oblique Bridges*. London: Crosby Lockwood and Co., 1880.

Culley, John L., "Treatise on the Theory of Construction of Helicoidal Oblique Arches." *Van Nostrand's Engineering Magazine*, 208 (April 1886) 265-272.

Dobson, Edward, *Rudimentary Treatise on Masonry and Stone Cutting*. London: John Weale, 1859.

Truesdell W[illiam] A[lbert], Plan of the Seventh Street Improvement Arches, July 1883. Unpublished, City of St. Paul Engineer's Office.

"The Seventh Street Improvement Arches." *Association of Engineering Societies Journal*, 5 (July 1886), 317-342.

"William Albert Truesdell." *Association of Engineering Societies Journal*, 28 (June 1909), 369-371. Plan of the structure, dated July 1883, in the City of St. Paul Engineer's Office.

Hess, Jeffrey A., "Bridge No. 90836 [sic]; East Seventh Street Bridge," *National Register of Historic Places*, August 1988. 10 pp.

Boothby, Thomas E. and Roise, Charlene K., "An Overview of Masonry Arch Bridges in the USA," *Arch Bridges*, (C. Melbourne, editor; Thomas Telford Publishing), Proceedings of the First International Conference on Arch Bridges, Bolton, UK, September 1995.

Copies of articles attached.

Attachment D:

8. A list of additional documentation in support of this nomination: (Please list all enclosed documents, publications, photographs, and supporting historical evidence. One 35 mm color slide and one 5"x7" black and white glossy photo is the minimum needed. These are required for publicity and presentation purposes.)

Attachment A: Local map, vicinity map, and description of access

Attachment B: (Item 6) Contribution which structure made toward development of
(1) the civil engineering profession;
(2) the nation or a large region thereof

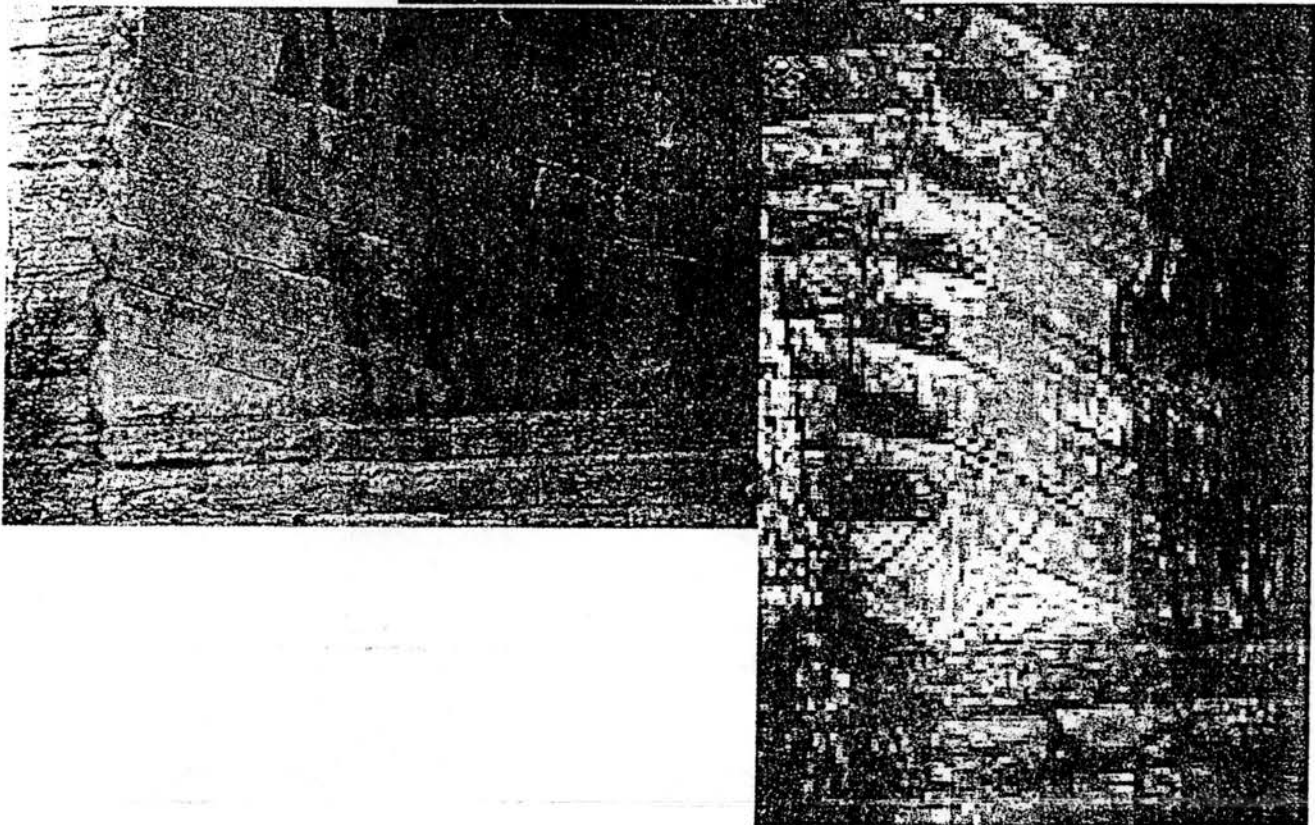
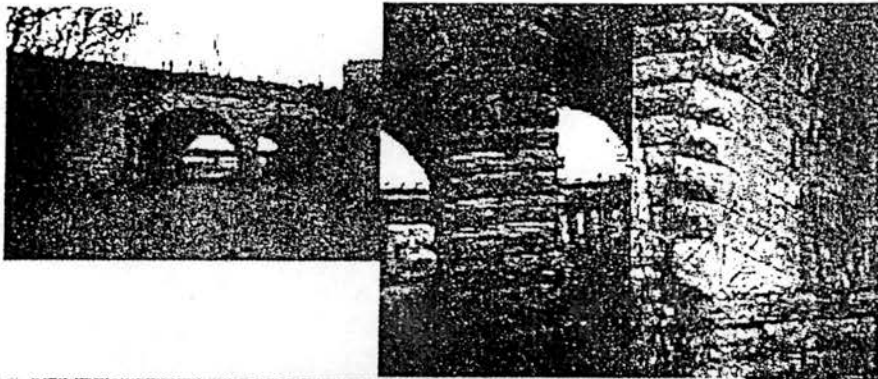
Attachment C: (Item 7) List of published references concerning this nomination.
(Copies of two publications included)

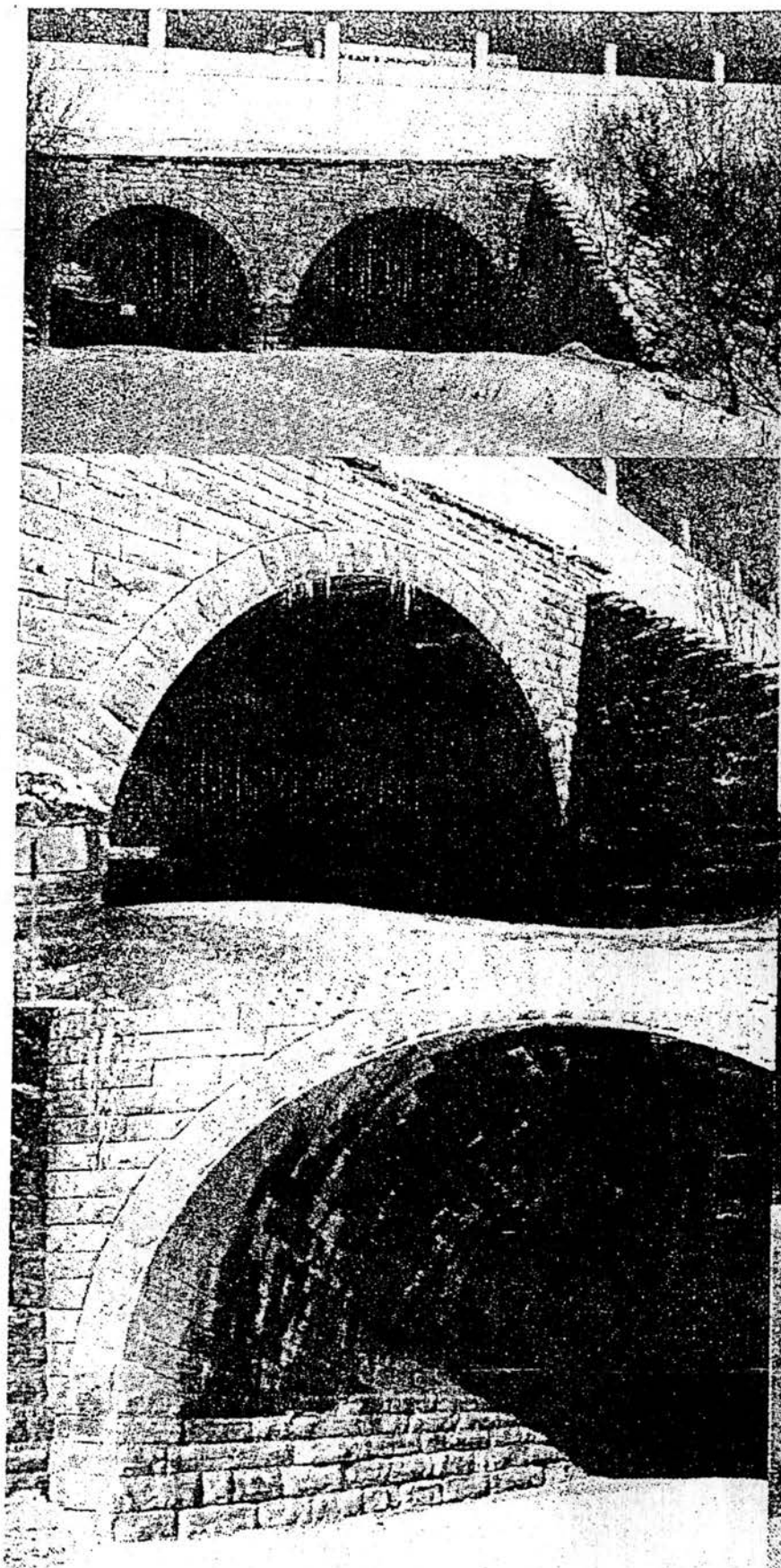
Attachment D: (Item 8) List of additional documentation in support of this nomination
(photographs attached)

Attachment E: (Item 9) Recommended citation

Seventh Street Improvement Arches (South Portal)

Seventh Street Improvement Arches (Helicoidal Masonry Voussoirs)

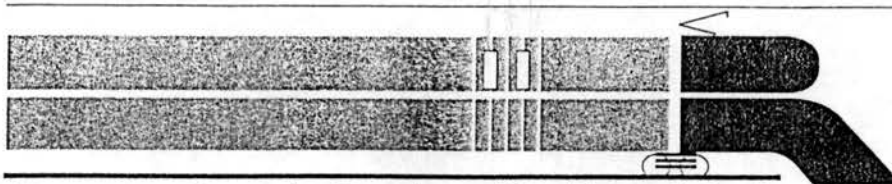




Attachment E:

9. Recommended Citation:

The Seventh Street Improvement Arches celebrate engineers' application of mathematics to improve living conditions for civilization. They have been described as, "the most important piece of masonry in the city," *Association of Engineering Societies Journal*, 1909.



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

May 4, 1999

Professor Catherine French
Department of Civil engineering
University of Minnesota
Room 254, Cive Building
500 Pillsbury Drive S.E.
Minneapolis, MN 55455-0220

Dear Professor French:

This letter is in support of the nomination of the Seventh Street Improvement Arches (Bridge No. 90386) as an ASCE National Historic Civil Engineering Landmark. The Seventh Street Improvement Arches is a skewed, double-arched limestone highway bridge constructed according the "helicoidal", or "spiral method". The arches are historically significant for their rarity and for the technically demanding nature of the skewed helicoidal stone-arch design. In the words of its designer, William A. Truesdell, the ordinary problems of skewed construction were compounded by the fact that "nothing of this kind had ever been built in this western country", and "very few of our masons in St. Paul had ever seen one, and no one knew anything about the stone-cutting necessary". It is the only known example of this type of construction in the State of Minnesota and the only documented example in the United States.

We understand this designation involves mounting a bronze plaque on the structure attended by a public ceremony.

We further understand that designation of the arches as a landmark will not impact the potential for future rail transit at this location.

Kindly advise the RCRRA of the date and time the ceremony will take place. If you have further questions, call Dennis Bodin at 651-266-1764.

Sincerely,

Tony Bennett, Chair



RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

5

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Halperin
Authorized Signature

4/27/99
Date

Board Action Requested

Appoint Commissioner Victoria Reinhardt as representative of the Ramsey County Regional Railroad Authority to the St. Paul Transportation Management Organization.

ACTION IS REQUESTED

Request Justification

See attached information.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhewy
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Ramsey County has membership in the St. Paul Transportation Management Organization; and

WHEREAS, Improved transit service is of importance to Ramsey County Regional Railroad Authority; and

WHEREAS, The St. Paul Transportation Management Organization's dues for membership by Ramsey County are \$4,400 per year; Now, Therefore, Be It

RESOLVED, That the membership for Ramsey County in the St. Paul Transportation Management Organization is transferred to Ramsey County Regional Railroad Authority; and Be It Further

RESOLVED, That the Ramsey County Regional Railroad Authority appoints Commissioner Victoria Reinhardt as its representative to the Transportation Management Organization for 1999.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary

Saint Paul

~~TMO~~

Transportation Management Organization

Fax**To:** Kathy DeSperg **From:** Alison Johnson**Fax:** 266-2761 **Pages:** 2**Phone:** **Date:** 4-27-99

Board member list attached.

- 1.) Payment from County = \$8,800
- 2.) Each brd. member's organization pays \$4400 per seat / year.

Thanks.

Saint Paul TMO Board of Directors & Interested Others 04-16-99

Private Sector Directors

<i>Name</i>	<i>Org./Sector</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>
Cummins, Carl "Buzz"	WCRA /SPACC	445 MN St., #600, 55101	229-1826	293-0719
Block, David	CVB	4860 137 th St. W, Apple Valley, 55124 Email: blockthree@aol.com	612-423-1268	N/A
D'Agostino, Mike	APCOA/Standard Pkg./Parking Operator	155 5 th Ave. S., #175, Mpls., 55401	612-371-0938	612-371-0254
Grant, Dawn	Towle Real Estate/ BOMA	330 2 nd Ave. S., Suite 800, Mpls., 55401	612-347-9301	612-347-9389
Nettleton, Bruce	Ecolab/CCP	370 Wabasha St., 55102	293-2578	293-2406
Pinkett, Kathy	Minnesota Life/CCP	400 N. Robert St., 55101	665-3442	665-3551
Reid, Bob	DPRA Environmental/SPACC	332 Minnesota St., #E1500, 55101	227-6500	227-5522

Public Sector Directors

Coleman, Chris	City Council/ Ward 2	Room 310-B City Hall, 55102	266-8620	266-8574
Lovejoy, Allen	PED/ Mayor's Office	1300 City Hall Annex, 25 W. 4 th St., 55102	266-6576	228-3261
Mohrbacher, Paul	Capitol River Council	Science Museum, 30 E. 10 th St., 55101	221-4745	221-4777
Morin, Bill	Port Authority	345 St. Peter St., # 900, 55101	224-5686	223-5198
Reinhardt, Victoria	County Board/ District 7	220 Courthouse, 15 W. Kellogg Blvd., 55102	266-8363	266-8370
Simmons, Scott	State of MN/Dept. Admin.	50 Sherburne Ave., 55101		

Interested Others

Busta, Greg	Lorenz Bus Service North Suburban Lines	8600 Xylite St. NE, Minneapolis, 55449	N/A	N/A
Buth, Bill	BOMA	332 Minnesota St., Suite W-2950, 55101	291-8888	291-1031
DeSpeigelaere, Kathy	Reg. Rail Authority	665 Ramsey Cty. Govt. Ctr, 50 W. Kellogg Blvd., 55102	266-2762	266-2761
Donovan, Rick	Commonwealth Electric	554 Broadway, 55101	697-8303	697-1960
Eggum, Tom	PED	1300 City Hall, 25 W. Kellogg, 55101	266-6099	292-7857
Geller, Loren	Victory Parking	344 Wabasha St., 55102	222-7371	222-1829
Guthman, Howard	Wilkerson, Guthman + Johnson LTD.	55 E. 5 th St., Suite 1300, 55101	222-1801	297-6929
Holmberg, Paul	Dayton's	411 E. Cedar St., 55101	292-5101	292-5106
Hoskin, Doug	Parking Services, Inc.	60 S. 6 th St., Suite 715, Mpls., 55408	612-317-4262	612- 341-4442
Howard, Bruce	Metropolitan Council	230 E. 5 th St., 55101-1633	602-1545	602-1464
Kimberly, Susan	PED	25 W. 4 th St., 1300 City Hall Annex St. Paul, MN 55101		
Labosky, John	Capital City Partnership	2490 Minnesota WTC, 30 E. 7 th St., 55101	291-5601	291-5606
Lamb, Brian	Metro Transit	560 6 th Ave. N., Mpls. 55411-4398	612-349-7766	612- 349-7675
Laudenslager, Kathy	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	349-7531	349-7675
LePointe, Paul	City of Saint Paul	25 W. 4 th St., 1300 City Hall Annex St. Paul, 55101	266-6654	
Leahy, Art	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	612-349-7510	612- 349-7503
Lindstrom, Gary	Frauenschuh Mgmt. Co.	180 E. 5 th St., Suite 160, 55101	228-9456	223-5652
Loonan, Pat	Capital City Partnership	30 E. 7 th St., Suite 2490, 55101	291-5604	291-5606
Macchitelli, Jim	Metro Transit	560 6 th Ave. N., Minneapolis, 55411	612-349-7694	612- 349-7675
Maple Grove Transit		9401 Fernbrook Lane N., Maple Grove, 55369	N/A	N/A
McMahon, Eileen	CVB	175 W. Kellogg Blvd., Suite 502, 55102	265-4901	265-4999
Moga, Trish	Metro Commuter Services	230 E. 5 th St., 55101	602-1210	602-1200
Morgan, Cord	VPSI	149 E. Thompson Ave. W., St. Paul, MN 55118	451-8507	451-8529
MVTA		Burnsville Transit Station, 100 East Hwy. 13, Burnsville, MN 55337	N/A	N/A

Saint Paul
TMO
Transportation Management Organization

April 6, 1999

To Whom It May Concern:

The Saint Paul Transportation Management Organization (TMO) is a private-public partnership which promotes alternative transportation, educating the business and residential communities of downtown Saint Paul and the East Metro Area.

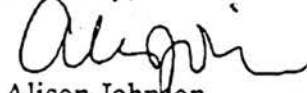
Our Board of Directors consists of representation from both the private and public sectors with each organization paying membership dues for one to two members. The Board dues are \$4400 annually for each board seat.

Organizations paying for board representation:

- Saint Paul Area Chamber of Commerce
- Capital City Partnership
- Saint Paul Convention & Visitors Bureau
- Saint Paul City County
- Saint Paul Mayor's Office
- Ramsey County Board
- Saint Paul Port Authority.

Thank you.

Sincerely,



Alison Johnson
Executive Director

Saint Paul
TMO
Transportation Management Organization

RAMSEY COUNTY MANAGER
RECEIVED

99 MAR 23 AM 11:00

March 15, 1999

Terry Schutten
Ramsey County
250 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102

Dear Mr. Schutten,

Enclosed you will find an invoice for Ramsey County's 1998 and 1999 sponsorship commitment to the Saint Paul TMO for \$8,800. As the TMO begins its second year of operation and our work plan moves forward full-steam ahead, your sponsorship, in cooperation with those of other local organizations, is very much appreciated.

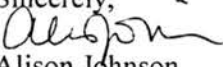
I look forward to another productive year of growth for the TMO and a continued partnership with Saint Paul in solving the transportation challenges of the city. In the past year, the TMO has accomplished many things. We have:

- Communicated to more than 250 employers through mass mailings, articles in a variety of newsletters, and our own *TMO News*.
- Took positions on issues: Wabasha-St. Peter, I-35E bridge, and East Metro Transit Facility.
- Conducted 2 employer surveys and in the process surveying three more companies representing approximately 3500 downtown employees.
- Educated the downtown community on Parking and Light Rail Transit through two public forums.
- Conducted the first comprehensive parking survey, creating the *Downtown Parking Guide*.
- Secured Ramsey County Transportation Coordinator contract and hired a second staff person to coordinate the contract and additional TMO projects.
- Secured Parking Cash-Out study grant funding.
- Assumed administrative responsibilities for Commuter Action Team, another step to becoming center hub for transportation information.

In 1999, we plan to contribute to developing short- and long-range transit plans for the city, implement a visitor parking program at all downtown ramps, increase transit ridership through a variety of incentive programs, and secure a stable source of funding for the TMO (e.g. commuter store, employer contracts).

I have included the following materials for your consideration: a summary of 1998 activities and 1999 plans and a copy of the TMO's budget for 1999.

If you have any questions regarding your contribution or the TMO, please call me at 651.265.2782. Thank you for your continued support.

Sincerely,

Alison Johnson
Executive Director

Saint Paul
TMO
Transportation Management Organization

March 15, 1999

Terry Schutten
Ramsey County
250 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102

Invoice

DESCRIPTION	AMOUNT
1998 TMO Partnership Commitment	\$4,400.00
1999 TMO Partnership Commitment	\$4,400.00
Total Amount Due:	=====
	\$8,800.00

Thank you!

(Please pay from this invoice)

Make Check Payable to: *Saint Paul Transportation Management Organization*

Saint Paul
TMO

Transportation Management Organization

Mission:

The purpose of the TMO is to operate as a public/private partnership to promote and coordinate efficient and environmentally sound transportation networks to assure the continued growth and prosperity of Saint Paul and the East Metro Area.

Purpose:

To provide commuter transportation information, education and services to employers, commuters and residents in the downtown area. Serving as a coordinating board, the TMO will use its public and private partners and their expertise, networks, and resources to engage downtown employers' support and active participation in the implementation of workplace commuter transportation programs to reduce congestion and make downtown more accessible. The TMO will support and encourage those transportation projects and programs that support reduction in congestion and offer commuters viable options to driving alone.

Engage employers and building managers in developing plans and programs to significantly increase the proportion of commuters who ride to work.

Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown Saint Paul. (Determine available information and what needs to be obtained to develop a plan).

Investigate and propose concepts to improve parking availability and accessibility in downtown Saint Paul.

Saint Paul



Transportation Management Organization

1998 Work Plan Evaluation Summary

&

1999 Programs

Goal 1

Establish the TMO within the community, promote its services, and create on-going relationships.

In 1998, the Saint Paul TMO created the basic communication tools to reach the downtown business community, including a new logo and image. A number of brochures and employer outreach forms were produced.

In order to reach a broad audience, the Saint Paul TMO conducted **two mass mailings** to approximately 250 downtown Saint Paul employers, both medium and large companies.

Complimenting the mass mailings, the Saint Paul TMO created a regular form of communication—a **monthly newsletter** targeted to downtown employers. The *Saint Paul TMO News* is currently distributed to 100+ employers. The Saint Paul TMO also submitted more than 20 articles to **association newsletters** including the Saint Paul Area Chamber of Commerce, Saint Paul Building Owners and Managers Association, Metro Commuter Services, and Metro Transit.

In addition to providing information to employers, Saint Paul TMO staff became involved in a number of discussions and initiatives concerning transportation and the Saint Paul community by working on ten **issue-centered committees** from transit stop cleanliness and parking availability to commuter rail and telecommuting.

Goal 2 Administration.

In 1998, in addition to establishing a Board of Directors, the 1998-2000 Work Plan and Budget, and incorporating the organization, the Saint Paul TMO **secured additional funding** for a number of initiatives.

In 1999:

- ♦ The Saint Paul TMO will serve as the **Transportation Coordinator for Ramsey County**. Securing this position enabled the TMO to hire a second staff person, Cristina Streckert, who will devote 50% of her time to Ramsey County programs and 50% of her time to various other TMO projects.
- ♦ The Saint Paul TMO, Downtown Minneapolis TMO, and Metro Commuter Services will conduct a 12-month feasibility study of the **Parking Cash-Out** Option for Employers and Employees. The study will examine the application and success of **Parking Cash-Out** with 3-5 employers in both downtown areas.

In addition to these funding opportunities, the Saint Paul TMO has submitted an application, in partnership with Transit for Livable Communities, to conduct an intensive **neighborhood transit education program**.

Beyond establishing the Saint Paul TMO on funding and organizational levels, the TMO became an active participant in transportation policy discussions in the East Metro Area. The Saint Paul TMO developed and presented policy positions on the following issues: One-Way versus Two-Way Traffic Direction, I-35E Bridge Reconstruction, and the East Metro Transit Facility.

In addition, the Saint Paul TMO conducted independent research studies and submitted final reports on four issues: Pool Preference Parking Program, Transit Plan Summary, Park & Shuttle Plan, and Community Organizations' Views on Transportation.

Finally, in a continuing effort to become the central hub for transportation information in Saint Paul, the TMO assumed administrative responsibilities for Commuter Action Team.

Goal 3

Engage downtown Saint Paul employers in developing plans and programs to significantly increase the proportion of commuters who ride to work.

In 1998, the basic components of the outreach conducted in 1998 were to (1) introduce the TMO to employers and (2) provide information and resources as needed. These were accomplished through direct communication pieces and promotion. The Saint Paul TMO had more than 500 contacts with downtown employers.

In addition to providing information to employers, the Saint Paul TMO hosted two public forums on Downtown Saint Paul Parking and Light Rail Transit with approximately 80 people in attendance.

In addition, the Saint Paul TMO 1999-2000 Work Plan details 9 employers and 1 building tower to be studied via a commuter habits survey tool. The results of these surveys provide employers with needed information to plan programs for their employees, including participating in the MetroPass program. As of December 1998, the Saint Paul TMO is ahead of this schedule by 2 employers. In January 1999, final reports will be completed for Briggs & Morgan and MediaOne.

Goal 4

Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown Saint Paul.

In 1998, the Saint Paul TMO began its work to improve transit use and service in downtown Saint Paul. Among the initial projects within these efforts was to (1) conduct a survey of community organizations concerning transit and parking in downtown Saint Paul and the East Metro Area, (2) summarize various transportation and transit plans completed in recent years, and (3) develop plan for expansion of facilities and services. (Reports listed above).

Goal 5

Investigate and propose plan for improved parking availability and accessibility in downtown St. Paul.

In 1998, the Saint Paul TMO conducted its first annual comprehensive survey of downtown parking operators. A Downtown Saint Paul Parking Guide was created from the results of this survey, for distribution to downtown employers, commuters, residents, and visitors. In addition, a monthly occupancy rate survey is conducted with open monthly contract spaces publicized via the *Saint Paul TMO News*.

1999 Saint Paul TMO
Work Plan Tasks

Employer Outreach: engage employers and building managers in developing plans and programs to significantly increase the proportion of commuters who ride to work.	
Survey employees and develop a complete Action Plan (Transportation Management Plan). 9 employers, 1 multi-employer bldg.	2 surveys/ Qtr. 1999
Downtown Employer Database (companies w/20+ employees and all building managers, their demographics and commuting programs.	1 st Qtr. '99
Building Owner/Manager awareness publication	1 st Qtr. '99
1999 Targeted Employers	1 st Qtr. '99
Work with public agencies to establish and/or improve alternative forms of transportation available in Saint Paul and to develop a Work plan for a medium (3-5 years) to long (5+ years) range transportation plan for downtown.	
INCREASE PUBLIC TRANSIT RIDERS FROM 18% TO 23% OVER 3 YEARS	
Transit facilities, services, and transit information report	1 st Qtr. '99
Transit Market Report	2 nd Qtr. '99
Transit development and evaluation criteria	2 nd Qtr. '99
Parking interception and collecting facilities report	2 nd Qtr. '99
Bus facility and transit services report	3 rd Qtr. '99
Circulator Service report	3 rd Qtr. '99
Fixed Guideway report	3 rd Qtr. '99
Transit Financial & Funding report	4 th Qtr. '99
Transit Service Report	4 th Qtr. '99
INCREASE IN POOLERS FROM 23% TO 25%	
Pooling facilities and services report	1 st Qtr. '99
Prepare pool pick up/drop off spot report and implement it	2 nd Qtr. '99
Pooling Incentive/Amenities Report	3 rd Qtr. '99
INCREASE BIKE RIDERS AND WALKERS FROM 1% TO 3%	
Bicycle Market Report	4 th Qtr. '99
Bicycle amenities and facilities Report	4 th Qtr. '99
Investigate and propose plan for improved parking availability and accessibility in downtown Saint Paul.	
New development reporting form	1 st Qtr. '99
Establish and Implement Visitor Parking Program	2 nd Qtr. '99
Existing Parking Study and Report	2 nd Qtr. '99
Parking Pricing and Commuter report	2 nd Qtr. '99
Parking Safety Report	3 rd Qtr. '99
Disabled Parking Report	3 rd Qtr. '99
Increase parking facilities in and adjoining downtown St. Paul	4 th Qtr. '99
Additional Initiatives	
Ramsey County Transportation Coordinator	All 1999
Parking Cash-Out Study	All 1999
Commuter Store Business Plan and Research	TBD

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

6

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Hesperiden
Authorized Signature

4/27/99
Date

Board Action Requested

Approve transit improvements for the
Riverview Corridor in the amount of \$358,000.

ACTION IS REQUESTED

Request Justification

See attached resolution and map.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longhewy
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

(page 1 of 2)

WHEREAS, The Ramsey County Regional Railroad Authority is committed to improved transit services for the region; and

WHEREAS, The Riverview Transit Corridor has been identified as a location for transit improvements; and

WHEREAS, Ramsey County has received commitments of federal and state funding for improving transit in the Riverview Corridor; and

WHEREAS, Ramsey County Regional Railroad Authority on April 13, 1999 approved \$1,517,000 in transit improvements to be undertaken along West Seventh Street and in downtown St. Paul; and

WHEREAS, Ramsey County Regional Railroad Authority requested that additional transit improvements be identified in the portion of the Riverview Corridor that extends to the Lower East Side of St. Paul; and

WHEREAS, Metro Transit has identified the following immediate unfunded needs for transit services in the Riverview Corridor:

\$248,000 upgrading bus shelters, including along East Seventh Street to Arcade

\$ 40,000 information kiosks, including along East Seventh Street to Arcade

\$ 70,000 lighting at bus stops along East Seventh Street to Arcade

TOTAL \$358,000

Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its staff to work with the Minnesota Department of Transportation to complete the application for the funding that has been committed by the state and federal governments for transit improvements for the Riverview Corridor; and Be It Further

1

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

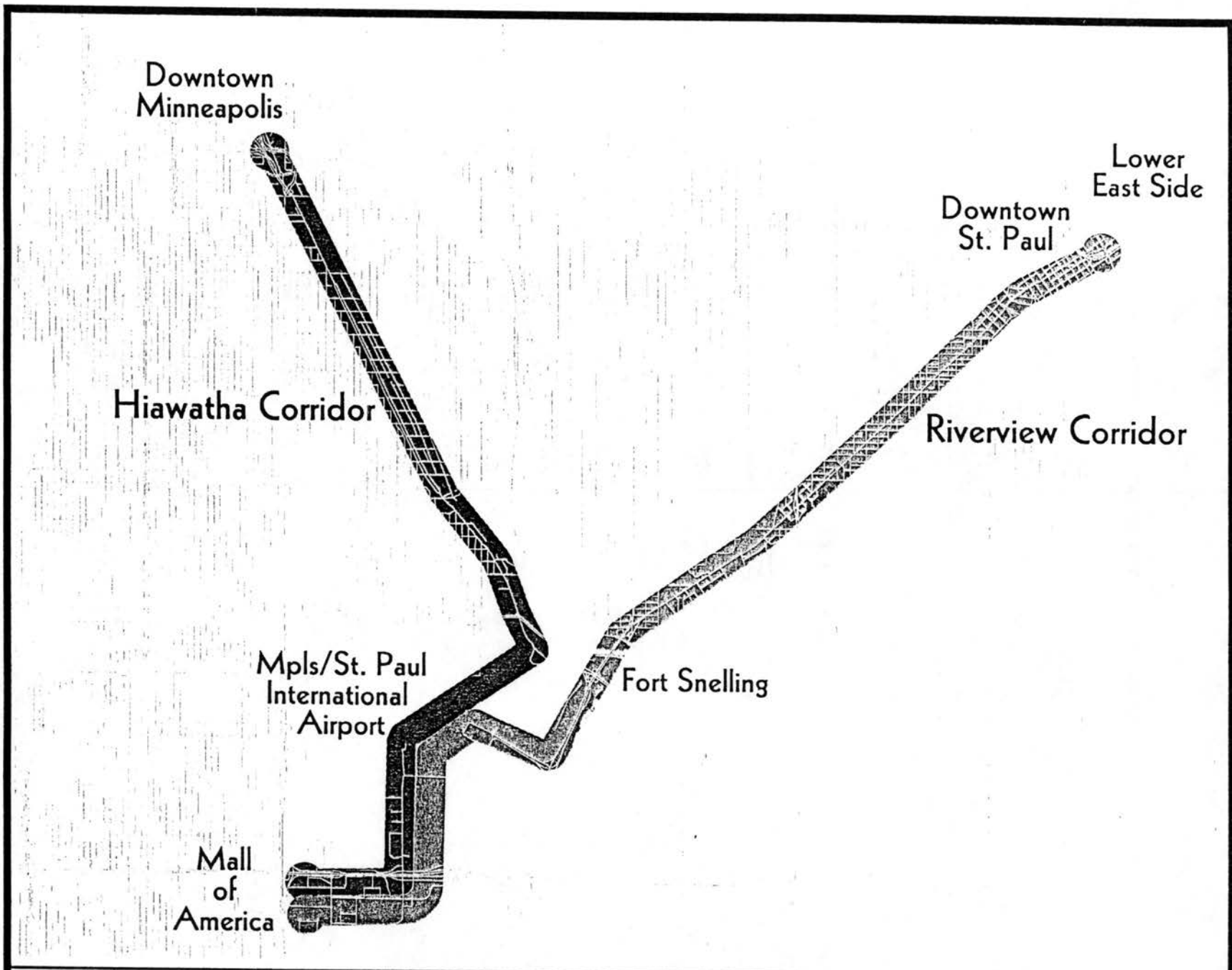
(page 2 of 2)

RESOLVED, That Ramsey County Regional Railroad Authority authorizes the use of the state and federal funds in the total amount of \$1,875,000 (\$1,517,000 approved on April 13, 1999 plus \$358,000 approved in this resolution) by Metro Transit for the transit improvements for the Riverview Corridor.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



Ramsey County
Regional Railroad Authority



Alignment Options:

1. West 7th St
2. Canadian Pacific Railroad Corridor

Transit Alternatives

1. No Build
2. Transit System Improvements
3. Busway
4. Light Rail Transit

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

7

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. H. Spiegelauer
Authorized Signature

4/27/99
Date

Board Action Requested

Ratify Partial Payments No. 2 in the amount of \$27,934.95 and No. 3 in the amount of \$32,960.65 to Parsons Brinckerhoff Quade & Douglas, Inc. for professional consulting services for the Riverview Corridor Major Investment Study.

ACTION IS REQUESTED

Request Justification

Ramsey County Regional Railroad Authority has contracted the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study. Payments in the amount of \$27,934.95 for the period ending January 1, 1999 and \$32,960.65 for the period ending 1/29/99 will be issued upon approval by the Director of Ramsey County Regional Railroad Authority in accordance with contract provisions and Rail Authority Resolution No. R98-26. Payment documentation is being submitted for ratification in compliance with the latter.

Attachments are:

1. Proposed resolution ratifying payment
2. Accounts Payable forms and Partial Payments No. 2 and No. 3
3. Parsons Brinckerhoff Quade & Douglas, Inc. Invoice Nos. 2 and 3 and attachments.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 4, 1999

Board Date

Kristine A. Longherry
Signature

4-27-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, The Ramsey County Regional Railroad Authority has contracted for the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. has satisfactorily completed portions of the work identified in the referenced agreements, and provided detailed invoice documentation for services and costs accrued through January 29, 1999; and

WHEREAS, submittal of invoices and payment documentation to the Rail Authority for ratification at the next scheduled meeting following staff approval of invoice documentation is required; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. Invoice No. 2, Partial Payment No. 2, in the amount of \$27,934.95 and Invoice No. 3, Partial Payment No. 3, in the amount of \$32,960.65 attachments thereto, provide the correct documentation of payments due Parsons Brinckerhoff Quade & Douglas, Inc. through January 29, 1999; and

RESOLVED, Payment to Parsons Brinckerhoff Quade & Douglas, Inc. in the amount of \$60,895.60 for services rendered through January 29, 1999, is hereby ratified.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



Business Unit: RRA
Voucher ID: 00000120

VOUCHER
Purchase Order Voucher

Page No. 1
Run Date 06.Apr.1999
Run Time 3:47:39 PM

Port ID: RMAP19

Pay Method: System Check

Voucher Header Information

Invoice Dt	Invoice ID	Invoice Dt	Vendor ID	Vendor Name	Origin	Preparer	Entry Stat	Acctg Dt	Post Stat	Pymnt Trms
06 Apr 1999	Revised 3	15.Feb.1999	0000100427	PARSONS BRINCKERHOFF OILAND & LOGGING AS INC	ONI	LONGHEK P		06 Apr 1999	11	Due Now
Gross Amt	Use Tax	Address1	Address2	Address3	City	State	Zip			
\$32,960.65	\$0.00	ONE PENN PLAZA			NEW YORK	NY	10119			
Group ID	Sales Tax	Pckp Ord# Nbr								
000020	\$0.00									

Voucher Line Information

Description	Merch Amt	Inv Item I	Unit Price	Prorate	S	U	F	1099
ENCUMBRANCE LOAD	\$32,960.65		\$32,960.65		Y	N	Y	N

Distribution Line Information

Account	Fund	Org	Program	Approp	Client Name	BY	Project ID	Open Item ID	Status	Merch Amt	Stat Cd	Statistic Amt	Asse
421501	12501	150110	00000	0000000	Default Client ID	1998				\$32,960.65			N
Riverview MIS													

ent Comments-Check Stub

ice No. Revised 3, dated 2/15/99
essional Services for 1/2/99-1/29/99

her Comments

are that the above material and/or services have been received, are for Ramsey County, allowed by law, and approved for payment.

Authorization

K. H. Spengel

Date

4/9/99

2

To: Ramsey County Regional Railroad Authority
Suite 665 RCGC - West
50 West Kellogg Boulevard
St. Paul, Minnesota 55102

Attn: Ms. Kathy DeSpiegelaere

Re Riverview Major Investment Study
PB Project No. 19046M
Expiration Date: April, 2000

Estimated Completion: 10.0%
Period Ending: 1/29/99
Invoice Date: 2/15/99
Invoice No.: Revised 3
AR No. 87420

Project Description:

Riverview MIS

	TOTAL AGREEMENT AMOUNT	TOTAL BILLING TO DATE	AMOUNT PREVIOUSLY BILLED	BILLED THIS INVOICE
1. DIRECT SALARIES COSTS: (See Attachment "A" for breakdown)	182,351.20	27,953.48	16,236.84	11,716.64
2. OVERHEAD COSTS: Rate=157% (Direct Salary * Overhead Rate)	286,291.38	43,886.96	25,491.84	18,395.12
3. FIXED FEE (Profit): Rate=10% Fixed Fee=Rate*(D.S. costs and Overhead)	46,864.26	7,184.05	4,172.87	3,011.18
4. OTHER DIRECT COSTS: (See Attachment B)	99,428.85	7,641.92	6,069.44	1,572.48
5. SUBCONTRACTORS (s): (See Attachment C)	305,000.00	3,475.00	3,475.00	0.00
SUBTOTAL:	919,935.69	90,141.41	55,445.99	34,695.42
6. CONTINGENCY:	230,000.00	0.00	0.00	0.00
SUBTOTAL:	1,149,935.69	90,141.41	55,445.99	34,695.42
LESS RETAINAGE (5%)	57,496.78	4,507.07	2,772.30	1,734.77
NET EARNINGS TOTALS:	1,092,438.91	85,634.34	52,673.69	32,960.65
TOTAL AMOUNT DUE THIS INVOICE: \$32,960.65				

I hereby certify that the above statement is just and correct and payment has not been received:

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.
510 First Avenue North, Suite 550
Minneapolis, Minnesota 55403

Reviewed and Recommended for Payment by RCRRA:

K. DeSpiegelaere
4/2/99
Date Approved for Payment

ATTACHMENT "A" - LABOR SUMMARY

PB PROJECT No. 19046M

PERIOD ENDING	EMPLOYEE NAME	CLASSIFICATION	HOURS	RATE	DOLLAR AMOUNT
15-Jan-99	Valdez	Project Manager	64.00	50.481	\$3,230.78
	Jepsen	Supv. Planner	46.00	35.100	\$1,614.60
	Ruegg	Supv. Planner	11.00	37.500	\$412.50
	Wilen	Administrative Assistant	11.00	13.500	\$148.50
	Minten	Project Administrator	3.50	18.891	\$66.12
29-Jan-99	Valdez	Project Manager	72.00	50.481	\$3,634.63
	Jespen	Supv. Planner	60.00	35.100	\$2,106.00
	Ruegg	Supv. Planner	9.00	37.500	\$337.50
	Minten	Project Administrator	4.50	18.891	\$85.01
	Wilen	Administrative Assistant	6.00	13.500	\$81.00
TOTALS			287.00		\$11,716.64

See attached Time Sheets

Riverview MIS
INVOICE #3

PB PROJECT No. 19046M

ATTACHMENT "B" - DIRECT EXPENSE SUMMARY

8-Jan-99	Monthly Parking for M. Valdez		\$127.50
11-Jan-99	Lasalle Apartments - January Rent	January 1 - 28, 1999	\$1,400.00
21-Jan-99	Jeane Thome Inc. - Temp Help		\$44.98

TOTAL DIRECT EXPENSES

\$1,572.48

See attached Receipts

PB PROJECT No. 19046M

ATTACHMENT 'C' - SUBCONTRACTORS

\$0.00

TOTAL SUBCONTRACTORS

\$0.00

See attached Invoices

SUBCONSULTANT AND DBE SUMMARY

Firm Name	DBE	Amount This Invoice	Previously Invoiced	Total Invoiced To Date
C.J. Olson	WBE			0.00
Dyett & Bhatia	DBE			0.00
Macromedia		0.00	3,475.00	3,475.00
Maxfield				0.00
Montoya	WBE			0.00
Quam Sumnicht				0.00
Rowekamp	WBE			0.00
Schaefer	WBE			0.00
Zimmer Gunsel				0.00
TOTAL		\$0.00	\$3,475.00	\$3,475.00

DBE PARTICIPATION GOAL AND ACHIEVEMENT

Participation	Percentage	Goal	Achievement	% of Goal Achieved to Date	% of Total to Date
DBE GOAL	11.7%	\$135,000.00	\$0.00	0.00%	0.00%

To: Kathy DeSpiegelaere
Ramsey County Regional Railroad Authority

BUDGET PROGRESS REPORT

From: Parsons Brinckerhoff

Riverview MIS

Billing Period 1/2/99 - 1/29/99

Agreement Expiration Date: April, 2000

INVOICE #3
PB PROJECT No. 19046M

Task Description	Physical % Work Completed This Period By Task	Physical % Work Completed To Date By Task	Original Task Budget	Charges Accrued This Period	Total Charges Accrued To Date	% of Budget Used by Task	Budget Remaining by Task	Cost to Complete
1	2	3	4	5	6	7	8	9
1.0 Project Management & Admin	10.0%	25.0%	68,708.76	3,460.93	17,069.85	24.84%	51,638.91	51,638.91
2.0 Public Education & Involvement	13.0%	16.0%	217,566.14	19,702.77	35,469.93	16.30%	182,096.21	182,096.21
3.0 Land Use & Economic Development	0.8%	1.6%	216,456.85	1,786.10	3,572.20	1.65%	212,884.65	212,884.65
4.0 Transit Service Planning	0.0%	0.0%	31,822.52	0.00	0.00	0.00%	31,822.52	31,822.52
5.0 Conceptual Engineering/Cost Estimates	0.0%	0.0%	80,477.68	0.00	0.00	0.00%	80,477.68	80,477.68
6.0 Environmental	1.0%	8.7%	69,862.13	595.37	5,956.78	8.53%	63,905.35	63,905.35
7.0 Financial	0.0%	0.0%	28,317.50	0.00	0.00	0.00%	28,317.50	28,317.50
8.0 Definition of Alternatives	8.0%	23.0%	30,985.05	1,984.55	7,494.66	24.19%	23,490.39	23,490.39
9.0 Travel Forecasting	0.0%	0.0%	30,745.09	5,593.22	12,936.07	42.08%	17,809.02	17,809.02
10.0 Evaluation of Alternatives	0.0%	0.0%	21,900.88	0.00	0.00	0.00%	21,900.88	21,900.88
11.0 MIS Report Preparation	0.0%	0.0%	23,664.24	0.00	0.00	0.00%	23,664.24	23,664.24
Direct Expenses	N/A	N/A	99,428.85	1,572.48	7,641.92	7.69%	91,786.93	91,786.93
Totals:	N/A	N/A	\$919,935.69	\$34,695.42	\$90,141.41	9.80%	\$829,794.28	\$829,794.28

I hereby certify that the above
statement is just and correct
and payment has not been received:

Approved and recommended
for payment

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.

RCRRA Project Manager



Business Unit: RRA
Voucher ID: 00000119

VOUCHER
Purchase Order Voucher

Page No. 1
Run Date 06.Apr.1999
Run Time 3:41:57 PM

Report ID: RMAP19

Pay Method: System Check

Voucher Header Information

Entered Dt	Invoice ID	Invoice Dt	Vendor ID	Vendor Name	Origin	Preparer	Entry Stat	Acctg Dt	Post Stat	Pymnt Trms
5.Apr.1999	Revised 2	29.Jan.1999	0000100427	PARSONS BRINCKERHOFF QUADRE & DOLIGI AS INC.	ONI	LONGHEK P		06 Apr 1999	11	Due Now

Status	Gross Amt	Use Tax	Address1	Address2	Address3	City	State	Zip
A	\$27,934.95	\$0.00	ONE PENN PLAZA			NEW YORK	NY	10119

Handling	Group ID	Sales Tax	Pckp Ord# Nbr
F	0000020	\$0.00	

Voucher Line Information

Line #	Description	Merch Amt	Inv Item I	Unit Price	Prorate	S	U	F	1099
	ENCUMBRANCE LOAD	\$27,934.95		\$27,934.95		Y	N	Y	N

Distribution Line Information

Line #	Account	Fund	Org	Program	Approp	Client Name	BY	Project ID	Open Item ID	Status	Merch Amt	Stat Cd	Statistic Amt	Asse
	421501	12501	150110	00000	0000000	Default Client ID	1998				\$27,934.95			N

Payment Comments-Check Stub

Invoice No. Revised 2, dated 1/29/99
Professional Services for 12/5/98-1/1/99

Voucher Comments

I declare that the above material and/or services have been received, are for Ramsey County, allowed by law, and approved for payment.

Authorization

[Signature]

Date

4/19/99

To: Ramsey County Regional Railroad Authority
Suite 665 RCGC - West
50 West Kellogg Boulevard
St. Paul, Minnesota 55102

Estimated Completion: 6.0%
Period Ending: 1/1/99
Invoice Date: 1/29/99
Invoice No.: Revised 2
AR No. 85847

Attn: Ms. Kathy DeSpiegelaere

Re Riverview Major Investment Study
PB Project No. 19046M
Expiration Date: April, 2000

Project Description: Riverview MIS

	TOTAL AGREEMENT AMOUNT	TOTAL BILLING TO DATE	AMOUNT PREVIOUSLY BILLED	BILLED THIS INVOICE
1. DIRECT SALARIES COSTS: (See Attachment "A" for breakdown)	182,351.20	16,236.84	8,361.86	7,874.98
2. OVERHEAD COSTS: Rate=157% (Direct Salary * Overhead Rate)	286,291.38	25,491.84	13,128.12	12,363.72
3. FIXED FEE (Profit): Rate=10% Fixed Fee=Rate*(D.S. costs and Overhead)	46,864.26	4,172.87	2,149.00	2,023.87
4. OTHER DIRECT COSTS: (See Attachment B)	99,428.85	6,069.44	2,401.80	3,667.64
5. SUBCONTRACTORS (s): (See Attachment C)	305,000.00	3,475.00	0.00	3,475.00
SUBTOTAL:	919,935.69	55,445.99	26,040.78	29,405.21
6. CONTINGENCY:	230,000.00	0.00	0.00	0.00
SUBTOTAL:	1,149,935.69	55,445.99	26,040.78	29,405.21
LESS RETAINAGE (5%)	57,496.78	2,772.30	1,302.04	1,470.26
NET EARNINGS TOTALS:	1,092,438.91	52,673.69	24,738.74	27,934.95
TOTAL AMOUNT DUE THIS INVOICE: \$27,934.95				

I hereby certify that the above statement is just and correct and payment has not been received:

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.
510 First Avenue North, Suite 550
Minneapolis, Minnesota 55403

Reviewed and Recommended for Payment by RCRRA:

K. DeSpiegelaere
4/2/99
Date Approved for Payment

ATTACHMENT "A" - LABOR SUMMARY

PB PROJECT No. 19046M

PERIOD ENDING	EMPLOYEE NAME	CLASSIFICATION	HOURS	RATE	DOLLAR AMOUNT
18-Dec-98	Cohn	Senior Planner	62.00	26.350	\$1,633.70
	Jepsen	Supv. Planner	35.00	35.100	\$1,228.50
	Valdez	Project Manager	24.00	50.481	\$1,211.54
	Wilen	Administrative Assistant	48.00	13.500	\$648.00
	Minten	Project Administrator	5.00	18.891	\$94.46
1-Jan-99	Jepsen	Supv. Planner	47.00	35.100	\$1,649.70
	Cohn	Senior Planner	24.00	26.350	\$632.40
	Valdez	Project Manager	11.00	50.481	\$555.29
	Wilen	Administrative Assistant	15.00	13.500	\$202.50
	Minten	Project Administrator	1.00	18.891	\$18.89
See attached Time Sheets		TOTALS	272.00		\$7,874.98

PB PROJECT No. 19046M

ATTACHMENT "B" - DIRECT EXPENSE SUMMARY

10-Nov-98	Lasalle Apartment - December	(1/2 Monthly Rent)	\$700.00
25-Nov-98	MCI Telecommunication		\$5.10
7-Dec-98	Federal Express		\$7.65
11-Dec-98	Expesne Report - M. Valdez		\$731.26
11-Dec-98	Metropolitan Council - Maps		\$17.04
16-Dec-98	Jeane Thome Inc. - Temp Help		\$11.25
18-Dec-98	Expense Report - M. Valdez		\$555.42
25-Dec-98	Expense Report - M. Jepsen		\$96.30
1-Jan-99	Expense Report - H. Cohn		<u>\$1,543.62</u>

TOTAL DIRECT EXPENSES

\$3,667.64

See attached Receipts

PB PROJECT No. 19046M

ATTACHMENT "C" - SUBCONTRACTORS

Macromedia Technologies Inc. (Invoice No. 1)

\$3,475.00

TOTAL SUBCONTRACTORS

\$3,475.00

See attached Invoices

SUBCONSULTANT AND DBE SUMMARY

Firm Name	DBE	Amount This Invoice	Previously Paid	Total Paid To Date
C.J. Olson	WBE			0.00
Dyett & Bhatia	DBE			0.00
Macromedia		3,475.00		3,475.00
Maxfield				0.00
Montoya	WBE			0.00
Quam Sumnicht				0.00
Rowekamp	WBE			0.00
Schaefer	WBE			0.00
Zimmer Gunsel				0.00
TOTAL		\$3,475.00	\$0.00	\$3,475.00

DBE PARTICIPATION GOAL AND ACHIEVEMENT

Participation	Percentage	Goal	Achievement	% of Goal Achieved to Date	% of Total to Date
DBE GOAL	11.7%	\$135,000.00	\$0.00	0.00%	0.00%

To: Kathy DeSpiegelaere
Ramsey County Regional Railroad Authority

BUDGET PROGRESS REPORT

From: Parsons Brinckerhoff

Riverview MIS

Billing Period 12/5/98 - 1/1/99

INVOICE #2
PB PROJECT No. 19046M

Agreement Expiration Date: April, 2000

Task Description	Physical % Work Completed This Period By Task	Physical % Work Completed To Date By Task	Original Task Budget	Charges Accrued This Period	Total Charges Accrued To Date	% of Budget Used by Task	Budget Remaining by Task	Cost to Complete
1	2	3	4	5	6	7	8	9
1.0 Project Management & Admin	9.0%	15.0%	68,708.76	4,142.32	13,608.92	19.81%	55,099.84	55,099.84
2.0 Public Education & Involvement	2.5%	3.0%	217,566.14	9,433.78	15,767.16	7.25%	201,798.98	201,798.98
3.0 Land Use & Economic Development	0.8%	0.8%	216,456.85	1,786.10	1,786.10	0.83%	214,670.75	214,670.75
4.0 Transit Service Planning	0.0%	0.0%	31,822.52	0.00	0.00	0.00%	31,822.52	31,822.52
5.0 Conceptual Engineering/Cost Estimates	0.0%	0.0%	80,477.68	0.00	0.00	0.00%	80,477.68	80,477.68
6.0 Environmental	7.7%	7.7%	69,862.13	4,468.36	5,361.41	7.67%	64,500.72	64,500.72
7.0 Financial	0.0%	0.0%	28,317.50	0.00	0.00	0.00%	28,317.50	28,317.50
8.0 Definition of Alternatives	15.0%	15.0%	30,985.05	4,021.69	5,510.11	17.78%	25,474.94	25,474.94
9.0 Travel Forecasting	0.0%	0.0%	30,745.09	1,885.33	7,342.85	23.88%	23,402.24	23,402.24
10.0 Evaluation of Alternatives	0.0%	0.0%	21,900.88	0.00	0.00	0.00%	21,900.88	21,900.88
11.0 MIS Report Preparation	0.0%	0.0%	23,664.24	0.00	0.00	0.00%	23,664.24	23,664.24
Direct Expenses	N/A	N/A	99,428.85	3,667.64	6,069.44	6.10%	93,359.41	93,359.41
Totals:	N/A	N/A	\$919,935.69	\$29,405.21	\$55,445.99	6.03%	\$864,489.70	\$864,489.70

I hereby certify that the above
statement is just and correct
and payment has not been received:

Approved and recommended
for payment

Myrna Valdez, Project Manager
Parsons Brinckerhoff Quade & Douglas, Inc.

RCRRA Project Manager

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

8

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. Despres
Authorized Signature

4/27/99
Date

Board Action Requested

Legislative update.

ACTION MAY BE TAKEN

Request Justification

To be discussed at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

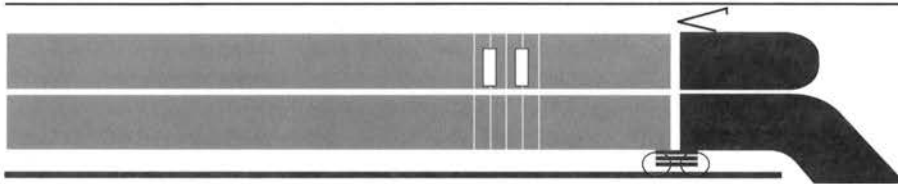
May 4, 1999

Board Date

Kristine A. Longhenry
Signature

4-27-99

Date



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

Agenda

Regional Railroad Authority Meeting

May 18, 1999

Immediately following the Legislative of the Whole Committee
Meeting

Third Floor Council Chambers Courthouse

1. * Approve minutes of the May 4, 1999 meeting.
2. * Legislative update.
3. Riverview Corridor update.
4. * Ratify quarterly report of payments for January 1 through April 30, 1999.

* Action is requested

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Minutes

May 4, 1999

The Regional Railroad Authority met on Tuesday, May 4, 1999, in Council Chambers, Third Floor Courthouse.

MEMBERS PRESENT: Chair Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Rafael Ortega (arrived 1:57 P.M.)
Commissioner Victoria Reinhardt (arrived 1:58 p.m.)
Commissioner Janice Rettman (absent)
Commissioner Jan Wiessner (arrived 1:59 p.m.)

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, Karen Tero, Terry Lindeke, Dave MacMillan, Tom Oertel, Dennis Bodin, Myrna Valdez, Chandelle Heyer, Arlene Shepard

Chairman Bennett called the meeting to order at 1:55 p.m.

2. Riverview Transit Corridor update and approval of goals and objectives.

Kathy DeSpiegelaere stated that meetings have been held and goals and objectives have been proposed for the Riverview Corridor transit improvements with the community. Modifications have been made and this item is before the RCRRA for their approval today.

Myrna Valdez, Project Manager from Parsons Brinckerhoff, stated that they will be having two public meetings on the Riverview Corridor. One will be with the West End Business Association on June 7, at 7:00 p.m., at the Landmark Brewery. The second meeting will be a series of six station areas meetings. Several station areas have been grouped and identified and meetings will be held at locations throughout the corridor for businesses and the general public. By having these meetings, they are hoping to get more feedback and ideas and meet with the public again at the end of the summer to show them, pictorially, what their ideas have translated into.

Myrna stated there have been four goals, along with their objectives, that have been identified and developed as a result of input from previous studies, stakeholders, the community and interested agencies that are tracking the study. They will assist in arriving at a preferred alternative.

Myrna then explained the the four goals and their objectives.

1. Improve access and mobility in the Riverview Corridor and the region.

- Provide transit service and facilities that expand with increased population and employment in the corridor.

- Improve transit services for those with physical, social or other impairments that necessitate use of transit.
 - Encourage transit use by non traditional transit riders.
 - Improve transit service, reliability, safety, travel time and comfort.
 - Improve neighborhood to neighborhood transit connections.
 - Incorporate pedestrian- and bicycle-friendly elements that facilitate access to stations.
 - Improve bus service connections.
 - Coordinate the Riverview Corridor project with other regional bus, rail and road projects, including the Hiawatha, Phalen, Central, Red Rock and Northstar Corridors.
 - Improve transit service for event related land uses. The new hockey arena that is being built is an example of an event related land use.
 - Provide connections to jobs and attractions at the major transit destinations in the corridor and region, including downtown St. Paul, the Minneapolis-St. Paul International Airport and the Mall of America.
2. Support economic and housing revitalization of the corridor.
- Integrate land use and transit planning for the corridor as opposed to doing this independent of what is going on in the area of land use.
 - Provide transit services that enhance neighborhood, housing/homeownership, tourism and business development, in essence taking on the vision of the community for the corridor.
 - Locate transit services in locations where neighborhood economic redevelopment can readily occur.
 - Address parking issues associated with transit improvements. There is a fear and concern among business owners that rely on street parking that their parking will be taken away.
 - Encourage private investment in the local economy and transportation infrastructure.
 - Use transit as a catalyst for housing development and being pro-active as opposed to assuming it is just going to happen.
3. Contribute to positive environmental conditions.
- Provide an alternative to travel on congested streets which would improve air quality.
 - Reduce through traffic on residential streets because many people are using residential streets as through fares and causing increased problems on non-major arterials.
 - Contribute to improved air quality.
 - Reduce traffic-related noise.
 - Minimize traffic related impacts around stations. There is a concern that at the stations there would be increased traffic and increased parking along the streets.
 - Minimize impacts to sensitive areas such as parks, historical sites and rivers.
 - Minimize construction period impacts.
 - Reduce potential physical separation of neighborhoods by the proposed transportation improvements. The catalyst for that was the I-35 Parkway that essentially divided that community.
 - Identify community expectations and desires through the public involvement process.
 - Minimize right-of-way takings and the displacement of homes and businesses.
 - Incorporate historical features into station locations and design.
4. Provide effective and efficient transportation options in the corridor and throughout the region.
- Address consistency with local, regional and state plans, including small area plans and city and county comprehensive plans.

- Consider the costs and benefits of alternatives, direct and indirect, private and public, capital and operating; essentially looking at the entire financial picture.
- Achieve a cost effectiveness index based on Federal Transit Administration criteria in order to compete effectively throughout the country with similar projects that are seeking federal funding.
- Address environmental justice and equity of the transit investments. These are two criteria that have been initiated by Presidential Executive Order. The origins of environmental justice and equity are that there are inordinate negative impacts associated with minority and low-income communities. We have to make sure that any transportation investment is not inordinately affecting any disadvantaged group.

Commissioner Wiessner noted that one of the things that came out of the trip to Burnsville and the Minnesota Valley Transit Authority was that their Board is made up of one representative from each of the city councils in their district and one from each of the two counties. Because of the make-up of the policy making board, they are integrated into the city planning of the community. She asked how RRA could do a better job of intergovernmental cooperation and planning. Kathy DeSpiegelaere responded that one of the suggestions made is that at intervals during this process, it might be good to bring together legislators and other elected officials and give briefings on the project. Perhaps when the legislative session is over that might be something to look into. Several years ago, Regional Rail Authority had an intergovernmental committee that consisted of representatives from each of the cities in the county and from some of the agencies. As projects moved forward, this group was involved.

Commissioner Haigh asked how integrating land use and transit planning can be done. She said that the City has two land use planning projects around the Shepard Road, Davern and the Brewery site and she was wondering how these two planning processes can be brought together.

Kathy DeSpiegelaere said that one of the comments made at a public meeting was why is the county doing land use, isn't it the city's responsibility. We are just facilitating the process. For example, last week City and County staff and metro agencies met with consultants who were looking at alignments, stations and economic development issues. Kathy thinks it is a cooperative effort and they are integrating their work.

Commissioner Haigh felt there are enough intersecting issues with this corridor and liked the idea of having periodic meetings. She would like to create an elected officials advisory team that includes city and county. She said a key component of success is investment in the decision making process. She also would like to know more about the Joint Powers Board that was created in Dakota and Scott Counties. Kathy DeSpiegelaere responded that she would bring information about the Joint Powers Board to the next meeting.

Motion by Commissioner Ortega, seconded by Commissioner Wiessner to approve the goals and objectives of the Riverview Transit Corridor.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, Ramsey County Regional Railroad Authority is preparing a Major Investment Study for the Riverview Transit Corridor; and

WHEREAS, Identification of goals and objectives for the corridor and the project is part of the Major Investment Study process; and

WHEREAS, Goals and objectives were discussed at a neighborhood public scoping meeting attended by over 60 people on March 25, 1999 at the West Seventh Community Center; and

WHEREAS, Goals and objectives have been discussed with many other community representatives at additional meetings; Now, Therefore, Be It

RESOLVED, That goals and objectives attached reflect the opinions given by those who attended meetings or made written comments and are approved by Ramsey County Regional Railroad Authority.

1. Approve minutes of the April 27, 1999 meeting.

Motion by Commissioner Ortega, seconded by Commissioner Haigh to accept the minutes from the April 27, 1999 RCRRA meeting.

Ayes – 6, Nays – 0
Motion accepted.

3. Approve contract with Davis Communications for community education for the Riverview Transit Corridor for an amount not to exceed \$87,100.

Motion by Commissioner Haigh, seconded by Commissioner Reinhardt to approve the contract with Davis Communications not to exceed \$87,000.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, Ramsey County Regional Railroad Authority issued a request for proposal for consultant services for community education for the Riverview Transit Corridor; and

WHEREAS, The request for proposals was circulated to 33 individuals and organizations, including the affected district councils in the Riverview Corridor and was advertised in the St. Paul Legal Ledger; and

WHEREAS, Two proposals were received from:

- 1) Goff and Howard, St. Paul, Minnesota
- 2) Davis Communications Management, St. Paul, Minnesota; and

WHEREAS, A review team of four individuals (St. Paul Planning and Economic Development Department staff member, assistant to a Ramsey County Commissioner, assistant to a St. Paul City Council member, and St. Paul Transportation Management Organization staff member) unanimously recommended that a contract be awarded by the Ramsey County Regional Railroad Authority to Davis Communications on the basis of the following factors:

- o Familiarity with St. Paul people and organizations
- o A clear, definite budget with an identified contingency
- o A workplan that was focused and that identified grassroots involvement
- o The proposer lives in St. Paul
- o The proposal used proven methods for involving those who aren't typically involved in community efforts, such as working with communities of faith; Now, Therefore Be It

RESOLVED, That Ramsey County Regional Railroad Authority approves a contract with Davis Communications for community education services for the Riverview Corridor for the period of May 3, 1999 through May 30, 2000 at a cost not to exceed \$87,100; and Be It Further

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its Chair to execute the contract.

4. Support nomination of the Seventh Street Arches as an American Society of Civil Engineers National Civic Engineering Landmark.

Motion by Commissioner Guerin, seconded by Commissioner Reinhardt to support nomination of the Seventh Street Arches as a landmark.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, The Seventh Street Improvement Arches, over the Burlington Northern right of way as it crosses under Seventh Street in St. Paul, were acquired by the Ramsey County Regional Railroad Authority on December 6, 1992; and

WHEREAS, The Seventh Street Improvement Arches are historically significant because they are rare due to their technically demanding design, that being a skewed, double-arched limestone bridge constructed according to the “helicoidal”, or “spiral method”; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers would like to nominate the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers is requesting that the Ramsey County Regional Railroad Authority send a letter of owner’s support in this nomination, to the Committee on the History and Heritage of American Civil Engineering; and

WHEREAS, This nomination, if successful, would lead to the mounting of 12” by 18” bronze plaque in a visible place on the structure, with a public ceremony attending; and

WHEREAS, The granting of this request will not affect the future development potential of the corridor for rail transit or trail use; Now, Therefore, Be It

RESOLVED, That the request is hereby approved; and Be It Further

RESOLVED, That the Chairman of the Ramsey County Regional Railroad Authority is authorized to sign the owner’s letter supporting the nomination on behalf of Ramsey County Regional Railroad Authority.

5. Appoint Commissioner Victoria Reinhardt as representative of Ramsey County Regional Railroad Authority to the St. Paul Transportation Management Organization.

Commissioner Reinhardt explained that she has been on the Transportation Management Organization since the first of the year. Commissioner Ortega was the representative prior to that. It is her understanding that this is before RRA because the issues that the TMO discusses and deals with and the funding that they are requesting from Ramsey County is actually from Regional Rail Authority. This is formalizing action that she is representing the Regional Rail Authority and not the County Board on TMO. TMO takes a broad look at a number of transportation issues and how those issues inter-connect.

Chair Bennett asked Commissioner Reinhardt to express RRA's hope that the TMO look at the Riverview Corridor in relationship to the transit center. It is appropriate that the TMO know RRA's views because it could play a part in the Riverview Corridor whether it be buses, rail or whatever the corridor turns out to be. Commissioner Reinhardt responded that not only did she bring up the Riverview Corridor but also the vision that RRA had adopted and taken to the legislature on what this triangle means as far as the Riverview, Central and Hiawatha Corridors. It all plays into what is happening in St. Paul.

Chair Bennett said this appointment requires current membership dues as well as last year's dues which had not been paid.

Motion by Commissioner Wiessner, seconded by Commissioner Guerin to appoint Commissioner Reinhardt as representative to TMO.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, Ramsey County has membership in the St. Paul Transportation Management Organization; and

WHEREAS, Improved transit service is of importance to Ramsey County Regional Railroad Authority; and

WHEREAS, The St. Paul Transportation Management Organization's dues for membership by Ramsey County are \$4,400 per year; Now, Therefore, Be It

RESOLVED, That the membership for Ramsey County in the St. Paul Transportation Management Organization is transferred to Ramsey County Regional Railroad Authority; and Be It Further

RESOLVED, That the Ramsey County Regional Railroad Authority appoints Commissioner Victoria Reinhardt as its representative to the Transportation Management Organization for 1999.

6. Approve transit improvements for the Riverview Corridor in the amount of \$358,000.

Commissioner Haigh asked where the \$358,000 comes from. Kathy DeSpiegelaere responded that it is \$1.5 million in federal funds through the Minnesota Department of Transportation and there is a 20 percent match that comes to Ramsey County from the State Legislature. They are funds that come to Ramsey County and RRA is approving this with Metro Transit being the implementor.

Motion by Commissioner Wiessner, seconded by Commissioner Ortega to approve transit improvements for the Riverview Corridor in the amount of \$358,000.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, The Ramsey County Regional Railroad Authority is committed to improved transit services for the region; and

WHEREAS, The Riverview Transit Corridor has been identified as a location for transit improvements; and

WHEREAS, Ramsey County has received commitments of federal and state funding for improving transit in the Riverview Corridor; and

WHEREAS, Ramsey County Regional Railroad Authority on April 13, 1999 approved \$1,517,000 in transit improvements to be undertaken along West Seventh Street and in downtown St. Paul; and

WHEREAS, Ramsey County Regional Railroad Authority requested that additional transit improvements be identified in the portion of the Riverview Corridor that extends to the Lower East Side of St. Paul; and

WHEREAS, Metro Transit has identified the following immediate unfunded needs for transit services in the Riverview Corridor:

\$248,000	upgrading bus shelters, including along East Seventh Street to Arcade
\$ 40,000	information kiosks, including along East Seventh Street to Arcade
\$ 70,000	lighting at bus stops along East Seventh Street to Arcade

TOTAL \$358,000

Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its staff to work with the Minnesota Department of Transportation to complete the application for the funding that has been committed by the state and federal governments for transit improvements for the Riverview Corridor; and Be It Further

RESOLVED, That Ramsey County Regional Railroad Authority authorizes the use of the state and federal funds in the total amount of \$1,875,000 (\$1,517,000 approved on April 13, 1999 plus \$358,000 approved in this resolution) by Metro Transit for the transit improvements for the Riverview Corridor.

7. Ratify Partial Payments No. 2 in the amount of \$27,934.95 and No. 3 in the amount of \$32,960.65 to Parsons Brinckerhoff Quade & Douglas, Inc. for professional consulting services for the Riverview Corridor Major Investment Study.

Motion by Commissioner Ortega, seconded by Commissioner Guerin to ratify Partial Payments No. 2 for \$27,934.95 and No. 3 for \$32,960.65 to Parson Brinckerhoff for consulting services for the Riverview Corridor.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, The Ramsey County Regional Railroad Authority has contracted for the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. has satisfactorily completed portions of the work identified in the referenced agreements, and provided detailed invoice documentation for services and costs accrued through January 29, 1999; and

WHEREAS, Submittal of invoices and payment documentation to the Rail Authority for ratification at the next scheduled meeting following staff approval of invoice documentation is required; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. Invoice No. 2, Partial Payment No. 2, in the amount of \$27,934.95 and Invoice No. 3, Partial Payment No. 3, in the amount of \$32,960.65 attachments thereto, provide the correct documentation of payments due Parsons Brinckerhoff Quade & Douglas, Inc. through January 29, 1999; Now, Therefore, Be It

RESOLVED, Payment to Parsons Brinckerhoff Quade & Douglas, Inc. in the amount of \$60,895.60 for services rendered through January 29, 1999, is hereby ratified.

8. Legislative update.

Terry Lindeke said things are in a holding pattern because they are waiting for the tax conference committee to start. There is a proposal relating to Regional Rail Authorities' ability to levy within the House tax bill. The transportation conference committee met this morning before they went into session. She said that in talking with our partners in this lobbying effort, they all feel we are getting good receptivity from both House and Senate leaders.

Commissioner Guerin stated that last Saturday, the City's DFL took the position of supporting the East Metro for light rail but the Central Corridor is the number one priority. He would like to get the Board's position on what took place on Saturday. Chair Bennett stated that he was not at that meeting and he had not had any formal request from any member to attend the meeting. He felt every member has been in agreement that RRA has a good plan that is being worked on.

The meeting adjourned at 2:25 p.m.

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Payments have been made from the Ramsey County Regional Railroad Authority budget for the period of January 1, 1999 through April 30, 1999, and a record of these disbursements is attached; Now, Therefore, Be It

RESOLVED, That the report of payment is accepted by Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL	RAILROAD AUTHORITY		
	YEA	NAY	OTHER
Tony Bennett	_____	_____	_____
Dino Guerin	_____	_____	_____
Susan M. Haigh	_____	_____	_____
Rafael E. Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



Office of Budgeting and Accounting

James Van Houdt, Director

270 Court House
15 West Kellogg Boulevard
St. Paul, MN 55102

Tel: 651-266-8041

Fax: 651-266-8066

MEMORANDUM

TO: Terry Schutten, County Manager

FROM: *JVH* James Van Houdt, Director-Budgeting & Accounting

DATE: May 3, 1999

SUBJECT: Ramsey County Regional Railroad Authority
Report of Payments: January-April, 1999

Ramsey County Regional Railroad Authority Resolution of October 5, 1987, authorized the Budgeting & Accounting Director to approve payment of bills for the Regional Railroad Authority and report these disbursements to the Regional Railroad Authority and the condition of the Regional Railroad Authority's budget on a quarterly basis.

A summary of the payments for the period are:

150101 Regional Railroad Authority Administration	\$150,107.81
150106 Northeast Corridor Maintenance Kellogg to Beam	5,284.00
150107 Northeast Corridor Beam to No. County Line	81.90
150110 Riverview Corridor MIS	<u>90,708.72</u>
	<u>\$246,182.43</u>

We are attaching the following reports:

- A. Detail Disbursements for the period January through April, 1999.
- B. Appropriation Budget Status as of April 30, 1999.

JVH:TCO:tco
Attachments

cc: K. DeSpiegelaere, Director
Ramsey County Regional Railroad Authority Planning



Report ID: RAP006

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Run Date Apr 30, 1999

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program			
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA			00000	All Programs			
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421208	0000000	AP00043089	2/25/99	879.12		RRA	00000070	2/25/99	00000170	3/15/99	0000100153 County Attorney	
421208	0000000	AP00040858	2/11/99	1,098.90		RRA	00000041	2/11/99	00000080	3/ 2/99	0000100153 County Attorney	
421208	0000000	AP00040858	2/11/99	1,098.90		RRA	00000042	2/11/99	00000080	3/ 2/99	0000100153 County Attorney	
421208	0000000	AP00040858	2/11/99	586.08		RRA	00000043	2/11/99	00000080	3/ 2/99	0000100153 County Attorney	
Total Account 421208				3,663.00	County Attorney Services				Account 421208		Payments: 3,663.00	
											Journal Entries: 0.00	
											Undisbursed Expenses: 0.00	
421402	0000000	AP00046519	3/ 9/99	383.28		RRA	00000084	3/ 9/99	0000024569	3/23/99	0000016227 Compusa Inc-The Computer Stor	
421402	0000000	AP00040858	2/11/99	108.53		RRA	00000053	2/11/99	00000096	3/ 2/99	0000100168 Information Services	
421402	0000000	AP00038488	1/ 7/99	151.45		RRA	00000011	1/ 7/99	00000020	2/12/99	0000100168 Information Services	
Total Account 421402				643.26	Data Proc Srv-Mtce				Account 421402		Payments: 643.26	
											Journal Entries: 0.00	
											Undisbursed Expenses: 0.00	
421501	0000000			1,050.00	Deleted Voucher	RRA	00000073	3/ 1/99			0000030757 Stevens,Ken	
421501	0000000			1,050.00	Deleted Voucher	RRA	00000091	3/16/99			0000030757 Stevens,Ken	
421501	0000000	AP00047234	3/15/99	0.00		RRA	00000086	3/15/99	0000026904	3/29/99	0000031686 Richardson Richter & Assoc	
421501	0000000	AP00047234	3/15/99	431.92		RRA	00000090	3/15/99	0000026930	3/29/99	0000001818 Strgar Roscoe Fausch Inc	
421501	0000000	AP00040859	2/16/99	1,457.13		RRA	00000066	2/16/99	0000017096	3/ 2/99	0000031686 Richardson Richter & Assoc	
421501	0000000	AP00040859	2/16/99	4,325.00		RRA	00000057	2/16/99	0000017121	3/ 2/99	0000030757 Stevens,Ken	
421501	0000000	AP00040859	2/16/99	4,000.00		RRA	00000056	2/16/99	0000016918	3/ 2/99	0000000556 Washington Co	
421501	0000000	AP00038490	2/11/99	1,875.00		RRA	00000047	2/11/99	0000013162	2/19/99	0000101563 Ltk Engineering Services, Inc.	
421501	0000000	AP00038489	2/ 1/99	1,660.00		RRA	00000018	2/ 1/99	0000008867	2/ 8/99	0000031693 Davis Communications	
421501	0000000	AP00038489	2/ 1/99	3,504.49		RRA	00000026	2/ 1/99	0000009152	2/ 8/99	0000001818 Strgar Roscoe Fausch Inc	
Total Account 421501				17,253.54	Consulting Services				Account 421501		Payments: 17,253.54	
											Journal Entries: 0.00	
											Undisbursed Expenses: 0.00	
421506	0000000			2,083.00	Deleted Voucher	RRA	00000074	3/ 1/99			0000020305 Lockridge,Grindal Nauen	
421506	0000000	AP00038489	2/ 1/99	2,083.00		RRA	00000024	2/ 1/99	0000009004	2/ 8/99	0000020305 Lockridge,Grindal Nauen	

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization			Project/Grant			Program		
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA			00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421506	0000000	AP00030944	1/22/99	2,083.00		RRA	00000016	1/22/99	0000004959	1/28/99	0000020305 Lockridge,Grindal Nauen
Total Account 421506				4,166.00	Legislative Representative			Account 421506			Payments: 4,166.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421511	0000000	AP00040858	2/11/99	7,923.15		RRA	00000037	2/11/99	00000091	3/ 2/99	0000100162 Public Works
421511	0000000	AP00040858	2/11/99	1,705.44		RRA	00000040	2/11/99	00000091	3/ 2/99	0000100162 Public Works
421511	0000000	AP00040858	2/11/99	2,030.79		RRA	00000050	2/11/99	00000091	3/ 2/99	0000100162 Public Works
421511	0000000	AP00040858	2/11/99	7,747.08		RRA	00000052	2/11/99	00000091	3/ 2/99	0000100162 Public Works
Total Account 421511				19,406.46	Co Project Management Svcs			Account 421511			Payments: 19,406.46 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421603	0000000	AP00040859	2/16/99	340.34		RRA	00000065	2/16/99	0000016970	3/ 2/99	0000100794 City Of St Paul
421603	0000000	AP00038490	2/11/99	91.00		RRA	00000044	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul
421603	0000000	AP00038490	2/11/99	177.68		RRA	00000045	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul
421603	0000000	AP00038489	2/ 1/99	139.98		RRA	00000028	2/ 1/99	0000009164	2/ 8/99	0000074600 Thoele Printing
Total Account 421603				749.00	Printing & Stationery			Account 421603			Payments: 749.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421701	0000000	AP00038488	1/ 7/99	74.37		RRA	00000013	1/ 7/99	00000011	2/12/99	0000100163 Comm Human Serv-Presort Mail
Total Account 421701				74.37	Postage			Account 421701			Payments: 74.37 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421706	0000000	AP00038488	1/ 7/99	38.50		RRA	00000010	1/ 7/99	00000026	2/12/99	0000100171 Telecommunications
Total Account 421706				38.50	Telephone Long Dist Charges			Account 421706			Payments: 38.50 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000033	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000034	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000035	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000036	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications
421707	0000000	AP00038487	1/ 5/99	135.65		RRA	00000006	1/ 5/99	00000026	2/12/99	0000100171 Telecommunications
Total Account 421707				678.25	Telephone-Local Service	Account 421707				Payments:	678.25
										Journal Entries:	0.00
										Undisbursed Expenses:	0.00
421710	0000000	AP00040859	2/16/99	15.45		RRA	00000059	2/16/99	0000016927	3/ 2/99	0000009961 Airtouch Cellular
421710	0000000	AP00038489	2/ 1/99	141.02		RRA	00000021	2/ 1/99	0000008794	2/ 8/99	0000009961 Airtouch Cellular
Total Account 421710				156.47	Telephone-Cellular Service	Account 421710				Payments:	156.47
										Journal Entries:	0.00
										Undisbursed Expenses:	0.00
422601	0000000	AP00027203	1/ 4/99	357.24		RRA	00000001	1/ 4/99	0000002022	1/15/99	0000023226 Ikon Office Solutions
Total Account 422601				357.24	Equipment & Machinery Repairs	Account 422601				Payments:	357.24
										Journal Entries:	0.00
										Undisbursed Expenses:	0.00
424306	0000000	AP00038490	2/11/99	3.00		RRA	00000046	2/11/99	0000013187	2/19/99	0000030754 Metropolitan Mosquito Control
424306	0000000	AP00038489	2/ 1/99	33.08		RRA	00000019	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00038489	2/ 1/99	17.30		RRA	00000020	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00038489	2/ 1/99	40.95		RRA	00000023	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00027204	1/ 5/99	44.03		RRA	00000004	1/ 5/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00027205	1/ 7/99	24.00		RRA	00000009	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00027205	1/ 7/99	28.50		RRA	00000012	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn
Total Account 424306				190.86	Ced Meeting Expenses Account	Account 424306				Payments:	190.86
										Journal Entries:	0.00
										Undisbursed Expenses:	0.00
424501	0000000	AP00027204	1/ 5/99	114.35		RRA	00000002	1/ 5/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn
424501	0000000	AP00027205	1/ 7/99	119.88		RRA	00000007	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
424501	0000000	AP00027205	1/ 7/99	98.68		RRA	00000008	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn
Total Account 424501				332.91	Mileage/Parking				Account 424501		Payments: 332.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424507	0000000	AP00038489	2/ 1/99	5.00		RRA	00000022	2/ 1/99	0000009101	2/ 8/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00036231	1/20/99	50.25		ATTY	00000269	1/20/99	0000005964	2/ 2/99	0000012288 Federal Express Corporation
Total Account 424507				55.25	Messenger Service				Account 424507		Payments: 55.25 Journal Entries: 0.00 Undisbursed Expenses: 0.00
431101	0000000	AP00038490	2/11/99	64.80		RRA	00000044	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul
Total Account 431101				64.80	Office Supplies				Account 431101		Payments: 64.80 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program 00000				47,829.91	All Programs				Program 00000		Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Project/Grant				47,829.91					Project		Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Organization 150101				47,829.91	Ramsey Co Reg Rail Auth-RCRR				Organization 150101		Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

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Budget Year	Fund		Organization				Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth		150106	RCRRA Northeast Corridor Maint				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	00000000	AP00040858	2/11/99	784.60		RRA	00000039	2/11/99	00000091	3/ 2/99	0000100162 Public Works
421511	00000000	AP00040858	2/11/99	1,710.80		RRA	00000054	2/11/99	00000091	3/ 2/99	0000100162 Public Works
Total Account 421511				2,495.40	Co Project Management Svcs				Account 421511	Payments: 2,495.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
431905	00000000			150.00	Deleted Voucher	RRA	00000003	1/ 5/99			0000015417 Warning Lites Of Mn
431905	00000000	AP00030944	1/22/99	150.00		RRA	00000014	1/22/99	0000005060	1/28/99	0000015417 Warning Lites Of Mn
Total Account 431905				150.00	Signs & Sign Repairs				Account 431905	Payments: 150.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Program 00000				2,645.40	All Programs				Program 00000	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Project/Grant				2,645.40					Project	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Organization 150106				2,645.40	RCRRA Northeast Corridor Maint				Organization 150106	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	



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Budget Year	Fund			Organization				Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth		150107	RCRRA NE Corr Beam To N Co Ln				00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421511	0000000	AP00040858	2/11/99	81.90		RRA	00000051	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
Total Account		421511		81.90	Co Project Management Srvs				Account	421511		Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program		00000		81.90	All Programs				Program	00000		Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Project/Grant				81.90					Project			Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Organization		150107		81.90	RCRRA NE Corr Beam To N Co L				Organization	150107		Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00



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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant			Program			
1998	12501	Ramsey Co Regional Rail Auth				150110	Riverview MIS			00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421501	0000000			27,934.95		RRA	00000119	4/ 6/99			0000100427 Parsons Brinckerhoff Quade & D	
421501	0000000			32,960.65		RRA	00000120	4/ 6/99			0000100427 Parsons Brinckerhoff Quade & D	
421501	0000000			550.00	Deleted Voucher	RRA	00000073	3/ 1/99			0000030757 Stevens,Ken	
421501	0000000			550.00	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken	
421501	0000000			24,000.00	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken	
421501	0000000			625.00	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken	
421501	0000000			24,000.00	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken	
421501	0000000	AP00049690	3/30/99	550.00		RRA	00000116	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken	
421501	0000000	AP00049690	3/30/99	625.00		RRA	00000117	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken	
421501	0000000	AP00040859	2/16/99	400.00		RRA	00000057	2/16/99	0000017121	3/ 2/99	0000030757 Stevens,Ken	
421501	0000000	AP00038490	2/11/99	24,738.74		RRA	00000055	2/11/99	0000013238	2/19/99	0000100427 Parsons Brinckerhoff Quade & D	
Total Account 421501				87,209.34	Consulting Services				Account 421501		Payments: 26,313.74 Journal Entries: 0.00 Undisbursed Expenses: 60,895.60	
421511	0000000	AP00053670	4/15/99	1,878.08		RRA	00000127	4/15/99	00000419	4/23/99	0000100162 Public Works	
421511	0000000	AP00049149	3/25/99	704.28		RRA	00000115	3/25/99	00000307	4/ 2/99	0000100162 Public Works	
421511	0000000	AP00043089	2/25/99	352.14		RRA	00000069	2/25/99	00000181	3/15/99	0000100162 Public Works	
421511	0000000	AP00040858	2/11/99	528.21		RRA	00000038	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
Total Account 421511				3,462.71	Co Project Management Svcs				Account 421511		Payments: 3,462.71 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421603	0000000			36.67		RRA	00000140	4/29/99			0000070400 St Paul Legal Ledger Inc	
Total Account 421603				36.67	Printing & Stationery				Account 421603		Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 36.67	
Total Program 00000				90,708.72	All Programs				Program 00000		Payments: 29,776.45 Journal Entries: 0.00 Undisbursed Expenses: 60,932.27	

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Total Project/Grant	90,708.72		Project	Payments:	29,776.45
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Organization 150110	90,708.72	Riverview MIS	Organization 150110	Payments:	29,776.45
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Fund 12501	141,265.93	Ramsey Co Regional Rail Auth	Fund 12501	Payments:	80,333.66
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Budget Year 1998	141,265.93		Budget Year 1998	Payments:	80,333.66
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27



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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421402	0000000	AP00046996	3/ 9/99	70.06		RRA	00000083	3/ 9/99	00000265	3/29/99	0000100168 Information Services
421402	0000000	AP00046997	3/16/99	198.37		RRA	00000092	3/16/99	00000265	3/29/99	0000100168 Information Services
Total Account 421402				268.43	Data Proc Srv-Mtce				Account 421402		Payments: 268.43 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421501	0000000			5,000.00		RRA	00000135	4/20/99			0000105948 Leonard W. Levine & Associates
421501	0000000			1,050.00	Deleted Voucher	RRA	00000063	2/16/99			0000030757 Stevens,Ken
421501	0000000			(22,950.00)	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken
421501	0000000			(23,225.00)	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken
421501	0000000	AP00049689	3/25/99	945.47		RRA	00000100	3/25/99	0000029168	4/ 7/99	0000031686 Richardson Richter & Assoc
421501	0000000	AP00049690	3/30/99	1,050.00		RRA	00000116	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken
421501	0000000	AP00049690	3/30/99	775.00		RRA	00000117	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken
421501	0000000	AP00047235	3/16/99	3,976.25		RRA	00000093	3/16/99	0000026771	3/29/99	0000031693 Davis Communications
421501	0000000	AP00047234	3/15/99	1,136.75		RRA	00000086	3/15/99	0000026904	3/29/99	0000031686 Richardson Richter & Assoc
421501	0000000	AP00040859	2/16/99	6,420.47		RRA	00000064	2/16/99	0000016983	3/ 2/99	0000031693 Davis Communications
Total Account 421501				19,303.94	Consulting Services				Account 421501		Payments: 14,303.94 Journal Entries: 0.00 Undisbursed Expenses: 5,000.00
421506	0000000			2,083.00		RRA	00000139	4/29/99			0000020305 Lockridge,Grindal Nauen
421506	0000000	AP00043091	3/ 2/99	2,083.00		RRA	00000076	3/ 2/99	0000021752	3/15/99	0000020305 Lockridge,Grindal Nauen
Total Account 421506				4,166.00	Legislative Representative				Account 421506		Payments: 2,083.00 Journal Entries: 0.00 Undisbursed Expenses: 2,083.00
421511	0000000	AP00054073	4/15/99	1,513.60		RRA	00000132	4/15/99	0000036820	4/26/99	0000030760 Jeane Thorne Inc
421511	0000000	AP00053670	4/15/99	8,686.12		RRA	00000128	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	0000000	AP00053670	4/15/99	1,999.30		RRA	00000130	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	0000000	AP00049689	3/25/99	756.80		RRA	00000099	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc
421511	0000000	AP00049689	3/25/99	756.80		RRA	00000105	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc



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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant			Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421511	0000000	AP00049689	3/25/99	756.80		RRA	00000110	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc	
421511	0000000	AP00049149	3/25/99	1,563.76		RRA	00000112	3/25/99	00000307	4/ 2/99	0000100162 Public Works	
421511	0000000	AP00049149	3/25/99	7,277.56		RRA	00000114	3/25/99	00000307	4/ 2/99	0000100162 Public Works	
421511	0000000	AP00043091	3/ 2/99	1,941.58		RRA	00000078	3/ 2/99	00000181	3/15/99	0000100162 Public Works	
421511	0000000	AP00043091	3/ 2/99	8,451.36		RRA	00000080	3/ 2/99	0000019317	3/ 9/99	0000018400 Ramsey Co Prop Records & Rev	
Total Account 421511				33,703.68	Co Project Management Srvs				Account 421511		Payments: 33,703.68 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421603	0000000	AP00049689	3/25/99	84.24		RRA	00000111	3/25/99	0000028958	4/ 7/99	0000100794 City Of St Paul	
Total Account 421603				84.24	Printing & Stationery				Account 421603		Payments: 84.24 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421701	0000000	AP00049689	3/25/99	38.61		RRA	00000102	3/25/99	0000028960	4/ 7/99	0000030747 Despiegelaere,Kathryn	
421701	0000000	AP00049149	3/25/99	80.50		RRA	00000104	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail	
421701	0000000	AP00049149	3/25/99	86.75		RRA	00000106	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail	
421701	0000000	AP00049149	3/25/99	49.02		RRA	00000108	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail	
Total Account 421701				254.88	Postage				Account 421701		Payments: 254.88 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421706	0000000	AP00053670	4/15/99	12.65		RRA	00000126	4/15/99	00000427	4/23/99	0000100171 Telecommunications	
Total Account 421706				12.65	Telephone Long Dist Charges				Account 421706		Payments: 12.65 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421707	0000000	AP00049149	3/25/99	135.65		RRA	00000101	3/25/99	00000337	4/ 2/99	0000100171 Telecommunications	
Total Account 421707				135.65	Telephone-Local Service				Account 421707		Payments: 135.65 Journal Entries: 0.00 Undisbursed Expenses: 0.00	

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Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421710	0000000			325.24		RRA	00000123	4/ 6/99			0000009961 Airtouch Cellular
421710	0000000	AP00047234	3/15/99	88.90		RRA	00000087	3/15/99	0000026709	3/29/99	0000009961 Airtouch Cellular
Total Account 421710				414.14	Telephone-Cellular Service				Account 421710		Payments: 88.90 Journal Entries: 0.00 Undisbursed Expenses: 325.24
421712	0000000	AP00047236	3/18/99	63.90		RRA	00000094	3/18/99	0000026754	3/29/99	0000100794 City Of St Paul
Total Account 421712				63.90	Pager Services				Account 421712		Payments: 63.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
422402	0000000	AP00040858	2/11/99	2,840.50		RRA	00000048	2/11/99	00000095	3/ 2/99	0000100170 Property Management West
422402	0000000	AP00040858	2/11/99	325.00		RRA	00000049	2/11/99	00000095	3/ 2/99	0000100170 Property Management West
Total Account 422402				3,165.50	Buildings & Office Space				Account 422402		Payments: 3,165.50 Journal Entries: 0.00 Undisbursed Expenses: 0.00
422403	0000000	AP00054063	4/15/99	40.00		PRMG	00000114	4/15/99	0000036908	4/26/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00049689	3/25/99	112.35		RRA	00000103	3/25/99	0000029082	4/ 7/99	0000020084 Imperial Parking Inc
422403	0000000	AP00047673	2/ 3/99	40.00		PRMG	00000054	2/ 3/99	0000027482	3/30/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00046990	3/15/99	40.00		PRMG	00000085	3/15/99	0000025884	3/25/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00043090	3/ 1/99	37.45		RRA	00000075	3/ 1/99	0000021722	3/15/99	0000020084 Imperial Parking Inc
422403	0000000	AP00043075	2/ 8/99	40.00		PRMG	00000063	2/ 8/99	0000021807	3/15/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00038489	2/ 1/99	47.35		RRA	00000032	2/ 1/99	0000008962	2/ 8/99	0000020084 Imperial Parking Inc
422403	0000000	AP00027204	1/ 5/99	37.45		RRA	00000005	1/ 5/99	0000002023	1/15/99	0000020084 Imperial Parking Inc
Total Account 422403				394.60	Parking Space				Account 422403		Payments: 394.60 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424107	0000000	AP00047233	3/ 2/99	1,846.00		RRA	00000082	3/ 2/99	0000026717	3/29/99	0000100470 Aon Risk Services, Inc Of Mn

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Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
Total Account	424107			1,846.00	Liability & Property Damage					Account 424107	Payments: 1,846.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424303	0000000			50.00		RRA	00000015	1/22/99	Unposted Payment/Voucher	0000030753	Hennepin Co Regional Railroad
424303	0000000			75.00		RRA	00000017	1/22/99	Unposted Payment/Voucher	0000029136	Mn Transportation Alliance
424303	0000000	AP00053670	4/15/99	1,470.00		RRA	00000125	4/15/99	0000035869	4/23/99	0000030749 American Public Transit Assoc
424303	0000000	AP00053670	4/15/99	245.48		RRA	00000131	4/15/99	0000036219	4/23/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00053110	4/ 1/99	471.75		RRA	00000118	4/ 1/99	0000033873	4/19/99	0000030747 Despiegelaere,Kathryn
424303	0000000	AP00049689	3/25/99	245.48		RRA	00000109	3/25/99	0000029227	4/ 7/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00047236	3/18/99	584.59		RRA	00000096	3/18/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424303	0000000	AP00047234	3/15/99	175.00		RRA	00000088	3/15/99	0000026671	3/29/99	0000104516 Illinois Public Transit Associatio
424303	0000000	AP00047234	3/15/99	225.00		RRA	00000089	3/15/99	0000026671	3/29/99	0000104516 Illinois Public Transit Associatio
424303	0000000	AP00043091	3/ 2/99	425.00		RRA	00000081	3/ 2/99	0000021597	3/15/99	0000030749 American Public Transit Assoc
424303	0000000	AP00043090	3/ 1/99	298.00		RRA	00000071	3/ 1/99	0000021874	3/15/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00043090	3/ 1/99	98.00		RRA	00000072	3/ 1/99	0000021874	3/15/99	0000075700 Travel Assoc Of Carriage Hill
Total Account	424303			4,363.30	Conference & Seminar					Account 424303	Payments: 4,363.30 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424306	0000000			73.20		RRA	00000124	4/ 6/99			0000030747 Despiegelaere,Kathryn
424306	0000000			455.81		RRA	00000121	4/ 6/99			0000105062 Saint Paul Hotel
424306	0000000	AP00054073	4/15/99	73.27		RRA	00000134	4/15/99	0000036759	4/26/99	0000030751 Citti Caff�
424306	0000000	AP00049689	3/25/99	6.41		RRA	00000102	3/25/99	0000028960	4/ 7/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00047234	3/15/99	39.57		RRA	00000085	3/15/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00047236	3/18/99	78.28		RRA	00000095	3/18/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00040859	2/16/99	73.95		RRA	00000058	2/16/99	0000016899	3/ 2/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00040859	2/16/99	70.78		RRA	00000060	2/16/99	0000016899	3/ 2/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00038489	2/ 1/99	60.29		RRA	00000027	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn



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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
Total Account 424306					931.56	Ced Meeting Expenses Account				Account 424306	Payments: 402.55 Journal Entries: 0.00 Undisbursed Expenses: 529.01
424501	0000000			84.45		RRA	00000136	4/29/99			0000030747 Despiegelaere,Kathryn
424501	0000000			105.83		RRA	00000137	4/29/99			0000030747 Despiegelaere,Kathryn
424501	0000000			92.63		RRA	00000138	4/29/99			0000030747 Despiegelaere,Kathryn
Total Account 424501					282.91	Mileage/Parking				Account 424501	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 282.91
424507	0000000			11.05		RRA	00000141	4/29/99			0000007157 Roadrunner Transportation Inc
424507	0000000	AP00049689	3/25/99	31.80		RRA	00000107	3/25/99	0000029172	4/ 7/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00043091	3/ 2/99	5.00		RRA	00000077	3/ 2/99	0000021821	3/15/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	10.00		RRA	00000061	2/16/99	0000017097	3/ 2/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	5.00		RRA	00000067	2/16/99	0000017097	3/ 2/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	5.75		RRA	00000068	2/16/99	0000017097	3/ 2/99	0000007157 Roadrunner Transportation Inc
424507	0000000	AP00038489	2/ 1/99	8.90		RRA	00000025	2/ 1/99	0000009101	2/ 8/99	0000007157 Roadrunner Transportation Inc
Total Account 424507					77.50	Messenger Service				Account 424507	Payments: 66.45 Journal Entries: 0.00 Undisbursed Expenses: 11.05
425102	0000000	AP00040859	2/16/99	32,344.00		RRA	00000062	2/16/99	0000016901	3/ 2/99	0000030753 Hennepin Co Regional Railroad
Total Account 425102					32,344.00	Subsidies to Other Entities				Account 425102	Payments: 32,344.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
431101	0000000	AP00054073	4/15/99	163.45		RRA	00000133	4/15/99	0000036975	4/26/99	0000011836 Us Office Products
431101	0000000	AP00038489	2/ 1/99	66.42		RRA	00000029	2/ 1/99	0000009190	2/ 8/99	0000011836 Us Office Products
431101	0000000	AP00038489	2/ 1/99	88.18		RRA	00000031	2/ 1/99	0000009190	2/ 8/99	0000011836 Us Office Products

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Report ID: RAP006

Ramsey County ASPEN

Page No. 14

Run Date Apr 30, 1999

Run Time 7:59:14 AM

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth	150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
Total Account	431101			318.05	Office Supplies					Account 431101	Payments: 318.05 Journal Entries: 0.00 Undisbursed Expenses: 0.00
431102	0000000	AP00038489	2/ 1/99	146.97		RRA	00000030	2/ 1/99	0000009124	2/ 8/99	0000007238 Silhouette Imaging
Total Account	431102			146.97	Computer Operating Supplies					Account 431102	Payments: 146.97 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program	00000			102,277.90	All Programs					Program 00000	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21
Total Project/Grant				102,277.90						Project	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21
Total Organization	150101			102,277.90	Ramsey Co Reg Rail Auth-RCRR					Organization 150101	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21



Report ID: RAP006

Ramsey County ASPEN

Page No. 15

Run Date Apr 30, 1999

Run Time 7:59:14 AM

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth	150106	RCRRA Northeast Corridor Maint				00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	0000000	AP00053670	4/15/99	928.20		RRA	00000129	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	0000000	AP00049149	3/25/99	934.20		RRA	00000113	3/25/99	00000307	4/ 2/99	0000100162 Public Works
421511	0000000	AP00043091	3/ 2/99	746.20		RRA	00000079	3/ 2/99	00000181	3/15/99	0000100162 Public Works
Total Account 421511				2,608.60	Co Project Management Srvs				Account 421511		Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424202	0000000			30.00		RRA	00000122	4/ 6/99			0000100794 City Of St Paul
Total Account 424202				30.00	Assessments				Account 424202		Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Program 00000				2,638.60	All Programs				Program 00000		Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Project/Grant				2,638.60					Project		Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Organization 150106				2,638.60	RCRRA Northeast Corridor Maint				Organization 150106		Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00

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Report ID: RMGL5_2A

Ramsey County ASPEN
APPROPRIATION STATUS

Page No. 1

Run Date 30.Apr.1999

Run Time 8:01:08 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150101	All Programs 00000	Other Services & Charges 420000	72,223.46	0.00	23,408.35	47,765.11	66.14	1,050.00
150101	All Programs 00000	Supplies 430000	64.80	0.00	0.00	64.80	100.00	0.00
150101	All Programs 00000	Capital Outlay 440000	800.00	800.00	0.00	0.00	0.00	0.00
150101	All Programs 00000	Intergovernmental Payments 490000	0.00	0.00	0.00	0.00	0.00	0.00
Total for Organization: 150101 Ramsey Co Reg Rail Auth-RCRRA			73,088.26	800.00	23,408.35	47,829.91	65.44	1,050.00
150103	All Programs 00000	Other Services & Charges 420000	496,225.40	0.00	0.00	0.00	0.00	496,225.40
Total for Organization: 150103 RCRRA Phase II PE Midway Corr			496,225.40	0.00	0.00	0.00	0.00	496,225.40
150106	All Programs 00000	Other Services & Charges 420000	2,495.40	0.00	0.00	2,495.40	100.00	0.00
150106	All Programs 00000	Supplies 430000	150.00	0.00	0.00	150.00	100.00	0.00
Total for Organization: 150106 RCRRA Northeast Corridor Maint			2,645.40	0.00	0.00	2,645.40	100.00	0.00

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Report ID: RMGL5_2A

Ramsey County ASPEN
APPROPRIATION STATUS

Page No. 2

Run Date 30.Apr.1999

Run Time 8:01:08 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150107	All Programs 00000	Other Services & Charges 420000	47,218.23	0.00	0.00	81.90	0.17	47,136.33
150107	All Programs 00000	Supplies 430000	13,253.75	0.00	0.00	0.00	0.00	13,253.75
150107	All Programs 00000	Capital Outlay 440000	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Total for Organization: 150107 RCRRA NE Corr Beam To N Co Ln			2,060,471.98	0.00	0.00	81.90	0.00	2,060,390.08
150109	All Programs 00000	Other Services & Charges 420000	32,500.00	0.00	0.00	0.00	0.00	32,500.00
Total for Organization: 150109 Phalen Berm Agreement			32,500.00	0.00	0.00	0.00	0.00	32,500.00
150110	All Programs 00000	Other Services & Charges 420000	1,432,317.92	0.00	1,086,695.66	90,708.72	6.33	254,913.54
Total for Organization: 150110 Riverview MIS			1,432,317.92	0.00	1,086,695.66	90,708.72	6.33	254,913.54
Total for Fund: 12501			4,097,248.96	800.00	1,110,104.01	141,265.93	3.45	2,845,079.02

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Report ID: RMGL5_2A

Ramsey County ASPEN
APPROPRIATION STATUS

Page No. 3

Run Date 30.Apr.1999

Run Time 8:01:08 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
<i>Report Total:</i>			4,097,248.96	800.00	1,110,104.01	141,265.93	3.45	2,845,079.02



Report ID: RMGL5_2A

Ramsay County ASPEN
APPROPRIATION STATUS

Page No. 1

Run Date 30.Apr.1999

Run Time 8:03:55 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1999

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150101	All Programs 00000	Other Services & Charges 420000	387,400.00	0.00	84,613.06	101,812.88	26.28	200,974.06
150101	All Programs 00000	Supplies 430000	3,800.00	0.00	0.00	465.02	12.24	3,334.98
150101	All Programs 00000	Capital Outlay 440000	800.00	0.00	0.00	0.00	0.00	800.00
Total for Organization: 150101 Ramsey Co Reg Rail Auth-RCRRA			392,000.00	0.00	84,613.06	102,277.90	26.09	205,109.04
150106	All Programs 00000	Other Services & Charges 420000	43,000.00	0.00	0.00	2,638.60	6.14	40,361.40
Total for Organization: 150106 RCRRA Northeast Corridor Maint			43,000.00	0.00	0.00	2,638.60	6.14	40,361.40
Total for Fund: 12501			435,000.00	0.00	84,613.06	104,916.50	24.12	245,470.44

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Report ID: RMGL5_2A

Ramsey County ASPEN
APPROPRIATION STATUS

Page No. 2

Run Date 30.Apr.1999

Run Time 8:03:55 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1999

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
<i>Report Total:</i>			435,000.00	0.00	84,613.06	104,916.50	24.12	245,470.44

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RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 4, 1999

Date

Board Action Requested

Ratify quarterly report of payments for January 1 through April 30, 1999.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Proposed Resolution
 2. Memorandum from J. Van Houdt, dated May 3, 1999
 3. Detail Disbursements for January through April, 1999
 4. Appropriation Budget Status as of April 30, 1999

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Kristine A. Longhenry

Signature

5-4-99

Date

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 4, 1999

Date

Board Action Requested

Legislative update.

ACTION MAY BE TAKEN

Request Justification

To be discussed at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Account 5/18/99
Dail Mac Miller

Kristine A. Longherry
Signature

5-4-99

Date

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 11, 1999

Date

Board Action Requested

Riverview Corridor update.

DISCUSSION ONLY

Request Justification

Discussion will occur at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Kristine A. Longhenry
Signature

5-11-99

Date

Memorandum

To: Ramsey County Regional Railroad Authority Commissioners

From: Kathy DeSpiegelaere

Subject: Legislative Action Afterplan

Date: May 17, 1999

As a result of legislation that passed this session and agreements developed during the session with Legislators, Minnesota Department of Transportation Commissioner El Tinklenberg and Chair of the Metropolitan Council Mondale, Ramsey County needs to consider its work. Up to \$9 million is available in federal funds through Mn/DOT for work on corridors in Ramsey County. We asked for funding, we got it, and now there is a need to plan to use the funding wisely.

CORRIDORS:

Riverview -- Currently Ramsey County Regional Railroad Authority (RRA) is working on the Riverview Corridor Major Investment Study. This federally funded project is expected to be completed in early 2000. If subsequent steps are undertaken, they would include environmental work, preliminary engineering, final design and implementation of transit improvements. The Major Investment Study is due for completion in early 2000.

Central -- No work is currently being done on this previously studied corridor. Additional work would be to revisit the alignment selection (I-94) and transit alternative (LRT) for the corridor and update environmental work. A decision to proceed would entail preliminary engineering, final design and implementation of transit improvements.

Hennepin/Ramsey Commuter Rail Connector -- This corridor was studied in the Mn/DOT commuter rail study. It connects downtown Minneapolis and St. Paul. Work needs to be done to select an alignment and engineering work needs to be done before implementation.

*file with
5/18 RRA
meeting
info*

STAFFING:

Projects of this magnitude, even though consultant staff is used for the engineering work, require considerable more staffing than is currently available to the RRA.

They will require:

Project manager -- a key position.

This position is key because oversight of the consultant work is necessary. Managing the projects is a full time job for a project manager.

Staffing assistance will also be required in the areas of engineering review, intergovernmental relations, grant management, public information, community education, administrative support, risk management, budgeting and accounting and legal areas.

BUDGET:

The RRA budget for 1999 will need to be amended to accommodate the expanded scope of work.

NEXT STEPS:

I will return to you with more detailed information on proceeding on the work in the corridors.

Station Areas between Arcade Street and Robert Street
Wednesday, June 9, 1999 7:30 a.m.
Metropolitan State University
Founders Hall L122
700 East Seventh Street
St. Paul

Station Areas in the Lowertown Area
Wednesday, June 9, 1999 6:00 p.m.
Galtier Plaza Seventh Floor Conference Room
175 East Fifth Street
St. Paul

Station Areas between St. Clair Avenue and Montreal

Monday, June 7, 1999 6:00 p.m.

Minnesota Brewing Company Rathskeller

(In cooperation with the West End Business and Professional Association)

882 West Seventh Street

St. Paul

Station Areas between Montreal and West River Road

Tuesday, June 8, 1999 6:00 p.m.

St. Lukes Lutheran Church

1807 Field Avenue

St. Paul

Station Areas between Downtown Saint Paul and Grand Avenue

Tuesday, June 8, 1999 7:30 a.m.

Minnesota History Center Irvine Room

345 Kellogg Boulevard

St. Paul

✓ Mary Ann Palmer	Board
✓ Karen Tero	
✓ Gary Davis	Co. ATCI
✓ Tom Tschuyt	Human Services
✓ Sarah Kneere	Board
✓ Paul Kirkwood	RC PWD

REGIONAL RAILROAD AUTHORITY BOARD MEETING

SIGN-IN SHEET

NAME

BONNIE JACKELIN CORNER	
✓ Jane McCle	
✓ Tom Tisdale	Human Services
✓ Sarah Kneese	Board
✓ Bob Kirkwood	RC PWD
✓ Tom Ooster	B + A
✓ Jim Van Hout	B + A

Station Areas between St. Clair Avenue and Montreal

Monday, June 7, 1999 6:00 p.m.

Minnesota Brewing Company Rathskeller

(In cooperation with the West End Business and Professional Association)

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St. Lukes Lutheran Church

1807 Field Avenue

St. Paul

Station Areas between Downtown Saint Paul and Grand Avenue

Tuesday, June 8, 1999 7:30 a.m.

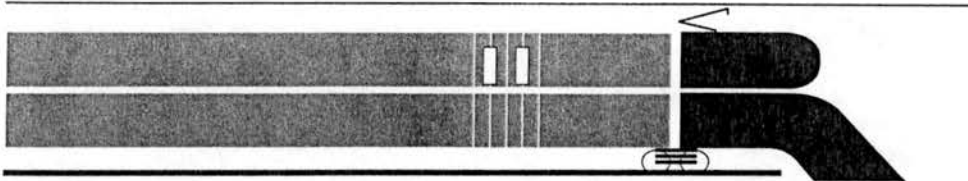
Minnesota History Center Irvine Room

345 Kellogg Boulevard

St. Paul

Station Areas between Arcade Street and Robert Street
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Station Areas in the Lowertown Area
Wednesday, June 9, 1999 6:00 p.m.
Galtier Plaza Seventh Floor Conference Room
175 East Fifth Street
St. Paul



Ramsey County Regional Railroad Authority

665 Ramsey County Government Center-West, 50 West Kellogg Boulevard
St. Paul, Minnesota 55102 (651) 266-2760 / FAX (651) 266-2761

Agenda

Regional Railroad Authority Meeting

May 18, 1999

Immediately following the Legislative of the Whole Committee
Meeting

Third Floor Council Chambers Courthouse

1. * Approve minutes of the May 4, 1999 meeting.
2. * Legislative update.
3. Riverview Corridor update.
4. * Ratify quarterly report of payments for January 1 through April 30, 1999.

* Action is requested



RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

Minutes

May 4, 1999

The Regional Railroad Authority met on Tuesday, May 4, 1999, in Council Chambers, Third Floor Courthouse.

MEMBERS PRESENT: Chair Tony Bennett
Commissioner Dino Guerin
Commissioner Susan Haigh
Commissioner Rafael Ortega (arrived 1:57 P.M.)
Commissioner Victoria Reinhardt (arrived 1:58 p.m.)
Commissioner Janice Rettman (absent)
Commissioner Jan Wiessner (arrived 1:59 p.m.)

OTHERS PRESENT: Terry Schutten, Kathy DeSpiegelaere, Karen Tero, Terry Lindeke, Dave MacMillan, Tom Oertel, Dennis Bodin, Myrna Valdez, Chandelle Heyer, Arlene Shepard

Chairman Bennett called the meeting to order at 1:55 p.m.

2. Riverview Transit Corridor update and approval of goals and objectives.

Kathy DeSpiegelaere stated that meetings have been held and goals and objectives have been proposed for the Riverview Corridor transit improvements with the community. Modifications have been made and this item is before the RCRRA for their approval today.

Myrna Valdez, Project Manager from Parsons Brinckerhoff, stated that they will be having two public meetings on the Riverview Corridor. One will be with the West End Business Association on June 7, at 7:00 p.m., at the Landmark Brewery. The second meeting will be a series of six station areas meetings. Several station areas have been grouped and identified and meetings will be held at locations throughout the corridor for businesses and the general public. By having these meetings, they are hoping to get more feedback and ideas and meet with the public again at the end of the summer to show them, pictorially, what their ideas have translated into.

Myrna stated there have been four goals, along with their objectives, that have been identified and developed as a result of input from previous studies, stakeholders, the community and interested agencies that are tracking the study. They will assist in arriving at a preferred alternative.

Myrna then explained the the four goals and their objectives.

1. Improve access and mobility in the Riverview Corridor and the region.

- Provide transit service and facilities that expand with increased population and employment in the corridor.

- Improve transit services for those with physical, social or other impairments that necessitate use of transit.
 - Encourage transit use by non traditional transit riders.
 - Improve transit service, reliability, safety, travel time and comfort.
 - Improve neighborhood to neighborhood transit connections.
 - Incorporate pedestrian- and bicycle-friendly elements that facilitate access to stations.
 - Improve bus service connections.
 - Coordinate the Riverview Corridor project with other regional bus, rail and road projects, including the Hiawatha, Phalen, Central, Red Rock and Northstar Corridors.
 - Improve transit service for event related land uses. The new hockey arena that is being built is an example of an event related land use.
 - Provide connections to jobs and attractions at the major transit destinations in the corridor and region, including downtown St. Paul, the Minneapolis-St. Paul International Airport and the Mall of America.
2. Support economic and housing revitalization of the corridor.
- Integrate land use and transit planning for the corridor as opposed to doing this independent of what is going on in the area of land use.
 - Provide transit services that enhance neighborhood, housing/homeownership, tourism and business development, in essence taking on the vision of the community for the corridor.
 - Locate transit services in locations where neighborhood economic redevelopment can readily occur.
 - Address parking issues associated with transit improvements. There is a fear and concern among business owners that rely on street parking that their parking will be taken away.
 - Encourage private investment in the local economy and transportation infrastructure.
 - Use transit as a catalyst for housing development and being pro-active as opposed to assuming it is just going to happen.
3. Contribute to positive environmental conditions.
- Provide an alternative to travel on congested streets which would improve air quality.
 - Reduce through traffic on residential streets because many people are using residential streets as through fares and causing increased problems on non-major arterials.
 - Contribute to improved air quality.
 - Reduce traffic-related noise.
 - Minimize traffic related impacts around stations. There is a concern that at the stations there would be increased traffic and increased parking along the streets.
 - Minimize impacts to sensitive areas such as parks, historical sites and rivers.
 - Minimize construction period impacts.
 - Reduce potential physical separation of neighborhoods by the proposed transportation improvements. The catalyst for that was the I-35 Parkway that essentially divided that community.
 - Identify community expectations and desires through the public involvement process.
 - Minimize right-of-way takings and the displacement of homes and businesses.
 - Incorporate historical features into station locations and design.
4. Provide effective and efficient transportation options in the corridor and throughout the region.
- Address consistency with local, regional and state plans, including small area plans and city and county comprehensive plans.

- Consider the costs and benefits of alternatives, direct and indirect, private and public, capital and operating; essentially looking at the entire financial picture.
- Achieve a cost effectiveness index based on Federal Transit Administration criteria in order to compete effectively throughout the country with similar projects that are seeking federal funding.
- Address environmental justice and equity of the transit investments. These are two criteria that have been initiated by Presidential Executive Order. The origins of environmental justice and equity are that there are inordinate negative impacts associated with minority and low-income communities. We have to make sure that any transportation investment is not inordinately affecting any disadvantaged group.

Commissioner Wiessner noted that one of the things that came out of the trip to Burnsville and the Minnesota Valley Transit Authority was that their Board is made up of one representative from each of the city councils in their district and one from each of the two counties. Because of the make-up of the policy making board, they are integrated into the city planning of the community. She asked how RRA could do a better job of intergovernmental cooperation and planning. Kathy DeSpiegelaere responded that one of the suggestions made is that at intervals during this process, it might be good to bring together legislators and other elected officials and give briefings on the project. Perhaps when the legislative session is over that might be something to look into. Several years ago, Regional Rail Authority had an intergovernmental committee that consisted of representatives from each of the cities in the county and from some of the agencies. As projects moved forward, this group was involved.

Commissioner Haigh asked how integrating land use and transit planning can be done. She said that the City has two land use planning projects around the Shepard Road, Davern and the Brewery site and she was wondering how these two planning processes can be brought together.

Kathy DeSpiegelaere said that one of the comments made at a public meeting was why is the county doing land use, isn't it the city's responsibility. We are just facilitating the process. For example, last week City and County staff and metro agencies met with consultants who were looking at alignments, stations and economic development issues. Kathy thinks it is a cooperative effort and they are integrating their work.

Commissioner Haigh felt there are enough intersecting issues with this corridor and liked the idea of having periodic meetings. She would like to create an elected officials advisory team that includes city and county. She said a key component of success is investment in the decision making process. She also would like to know more about the Joint Powers Board that was created in Dakota and Scott Counties. Kathy DeSpiegelaere responded that she would bring information about the Joint Powers Board to the next meeting.

Motion by Commissioner Ortega, seconded by Commissioner Wiessner to approve the goals and objectives of the Riverview Transit Corridor.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, Ramsey County Regional Railroad Authority is preparing a Major Investment Study for the Riverview Transit Corridor; and

WHEREAS, Identification of goals and objectives for the corridor and the project is part of the Major Investment Study process; and

WHEREAS, Goals and objectives were discussed at a neighborhood public scoping meeting attended by over 60 people on March 25, 1999 at the West Seventh Community Center; and

WHEREAS, Goals and objectives have been discussed with many other community representatives at additional meetings; Now, Therefore, Be It

RESOLVED, That goals and objectives attached reflect the opinions given by those who attended meetings or made written comments and are approved by Ramsey County Regional Railroad Authority.

1. Approve minutes of the April 27, 1999 meeting.

Motion by Commissioner Ortega, seconded by Commissioner Haigh to accept the minutes from the April 27, 1999 RCRA meeting.

Ayes – 6, Nays – 0
Motion accepted.

3. Approve contract with Davis Communications for community education for the Riverview Transit Corridor for an amount not to exceed \$87,100.

Motion by Commissioner Haigh, seconded by Commissioner Reinhardt to approve the contract with Davis Communications not to exceed \$87,000.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, Ramsey County Regional Railroad Authority issued a request for proposal for consultant services for community education for the Riverview Transit Corridor; and

WHEREAS, The request for proposals was circulated to 33 individuals and organizations, including the affected district councils in the Riverview Corridor and was advertised in the St. Paul Legal Ledger; and

WHEREAS, Two proposals were received from:

- 1) Goff and Howard, St. Paul, Minnesota
- 2) Davis Communications Management, St. Paul, Minnesota; and

WHEREAS, A review team of four individuals (St. Paul Planning and Economic Development Department staff member, assistant to a Ramsey County Commissioner, assistant to a St. Paul City Council member, and St. Paul Transportation Management Organization staff member) unanimously recommended that a contract be awarded by the Ramsey County Regional Railroad Authority to Davis Communications on the basis of the following factors:

- o Familiarity with St. Paul people and organizations
- o A clear, definite budget with an identified contingency
- o A workplan that was focused and that identified grassroots involvement
- o The proposer lives in St. Paul
- o The proposal used proven methods for involving those who aren't typically involved in community efforts, such as working with communities of faith; Now, Therefore Be It

RESOLVED, That Ramsey County Regional Railroad Authority approves a contract with Davis Communications for community education services for the Riverview Corridor for the period of May 3, 1999 through May 30, 2000 at a cost not to exceed \$87,100; and Be It Further

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its Chair to execute the contract.

4. Support nomination of the Seventh Street Arches as an American Society of Civil Engineers National Civic Engineering Landmark.

Motion by Commissioner Guerin, seconded by Commissioner Reinhardt to support nomination of the Seventh Street Arches as a landmark.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, The Seventh Street Improvement Arches, over the Burlington Northern right of way as it crosses under Seventh Street in St. Paul, were acquired by the Ramsey County Regional Railroad Authority on December 6, 1992; and

WHEREAS, The Seventh Street Improvement Arches are historically significant because they are rare due to their technically demanding design, that being a skewed, double-arched limestone bridge constructed according to the "helicoidal", or "spiral method"; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers would like to nominate the Seventh Street Improvement Arches as an American Society of Civil Engineers National Historic Civil Engineering Landmark; and

WHEREAS, The Minnesota Chapter of the American Society of Civil Engineers is requesting that the Ramsey County Regional Railroad Authority send a letter of owner's support in this nomination, to the Committee on the History and Heritage of American Civil Engineering; and

WHEREAS, This nomination, if successful, would lead to the mounting of 12" by 18" bronze plaque in a visible place on the structure, with a public ceremony attending; and

WHEREAS, The granting of this request will not affect the future development potential of the corridor for rail transit or trail use; Now, Therefore, Be It

RESOLVED, That the request is hereby approved; and Be It Further

RESOLVED, That the Chairman of the Ramsey County Regional Railroad Authority is authorized to sign the owner's letter supporting the nomination on behalf of Ramsey County Regional Railroad Authority.

5. Appoint Commissioner Victoria Reinhardt as representative of Ramsey County Regional Railroad Authority to the St. Paul Transportation Management Organization.

Commissioner Reinhardt explained that she has been on the Transportation Management Organization since the first of the year. Commissioner Ortega was the representative prior to that. It is her understanding that this is before RRA because the issues that the TMO discusses and deals with and the funding that they are requesting from Ramsey County is actually from Regional Rail Authority. This is formalizing action that she is representing the Regional Rail Authority and not the County Board on TMO. TMO takes a broad look at a number of transportation issues and how those issues inter-connect.

Chair Bennett asked Commissioner Reinhardt to express RRA's hope that the TMO look at the Riverview Corridor in relationship to the transit center. It is appropriate that the TMO know RRA's views because it could play a part in the Riverview Corridor whether it be buses, rail or whatever the corridor turns out to be. Commissioner Reinhardt responded that not only did she bring up the Riverview Corridor but also the vision that RRA had adopted and taken to the legislature on what this triangle means as far as the Riverview, Central and Hiawatha Corridors. It all plays into what is happening in St. Paul.

Chair Bennett said this appointment requires current membership dues as well as last year's dues which had not been paid.

Motion by Commissioner Wiessner, seconded by Commissioner Guerin to appoint Commissioner Reinhardt as representative to TMO.

Ayes - 6, Nays - 0
Motion accepted.

WHEREAS, Ramsey County has membership in the St. Paul Transportation Management Organization; and

WHEREAS, Improved transit service is of importance to Ramsey County Regional Railroad Authority; and

WHEREAS, The St. Paul Transportation Management Organization's dues for membership by Ramsey County are \$4,400 per year; Now, Therefore, Be It

RESOLVED, That the membership for Ramsey County in the St. Paul Transportation Management Organization is transferred to Ramsey County Regional Railroad Authority; and Be It Further

RESOLVED, That the Ramsey County Regional Railroad Authority appoints Commissioner Victoria Reinhardt as its representative to the Transportation Management Organization for 1999.

6. Approve transit improvements for the Riverview Corridor in the amount of \$358,000.

Commissioner Haigh asked where the \$358,000 comes from. Kathy DeSpiegelaere responded that it is \$1.5 million in federal funds through the Minnesota Department of Transportation and there is a 20 percent match that comes to Ramsey County from the State Legislature. They are funds that come to Ramsey County and RRA is approving this with Metro Transit being the implementor.

Motion by Commissioner Wiessner, seconded by Commissioner Ortega to approve transit improvements for the Riverview Corridor in the amount of \$358,000.

Ayes - 6, Nays - 0
Motion accepted.

WHEREAS, The Ramsey County Regional Railroad Authority is committed to improved transit services for the region; and

WHEREAS, The Riverview Transit Corridor has been identified as a location for transit improvements; and

WHEREAS, Ramsey County has received commitments of federal and state funding for improving transit in the Riverview Corridor; and

WHEREAS, Ramsey County Regional Railroad Authority on April 13, 1999 approved \$1,517,000 in transit improvements to be undertaken along West Seventh Street and in downtown St. Paul; and

WHEREAS, Ramsey County Regional Railroad Authority requested that additional transit improvements be identified in the portion of the Riverview Corridor that extends to the Lower East Side of St. Paul; and

WHEREAS, Metro Transit has identified the following immediate unfunded needs for transit services in the Riverview Corridor:

\$248,000	upgrading bus shelters, including along East Seventh Street to Arcade
\$ 40,000	information kiosks, including along East Seventh Street to Arcade
\$ 70,000	lighting at bus stops along East Seventh Street to Arcade

TOTAL \$358,000

Now, Therefore, Be It

RESOLVED, That Ramsey County Regional Railroad Authority authorizes its staff to work with the Minnesota Department of Transportation to complete the application for the funding that has been committed by the state and federal governments for transit improvements for the Riverview Corridor; and Be It Further

RESOLVED, That Ramsey County Regional Railroad Authority authorizes the use of the state and federal funds in the total amount of \$1,875,000 (\$1,517,000 approved on April 13, 1999 plus \$358,000 approved in this resolution) by Metro Transit for the transit improvements for the Riverview Corridor.

7. Ratify Partial Payments No. 2 in the amount of \$27,934.95 and No. 3 in the amount of \$32,960.65 to Parsons Brinckerhoff Quade & Douglas, Inc. for professional consulting services for the Riverview Corridor Major Investment Study.

Motion by Commissioner Ortega, seconded by Commissioner Guerin to ratify Partial Payments No. 2 for \$27,934.95 and No. 3 for \$32,960.65 to Parson Brinckerhoff for consulting services for the Riverview Corridor.

Ayes – 6, Nays – 0
Motion accepted.

WHEREAS, The Ramsey County Regional Railroad Authority has contracted for the professional consulting services of Parsons Brinckerhoff Quade & Douglas, Inc. for the purpose of conducting the Riverview Corridor Major Investment Study; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. has satisfactorily completed portions of the work identified in the referenced agreements, and provided detailed invoice documentation for services and costs accrued through January 29, 1999; and

WHEREAS, Submittal of invoices and payment documentation to the Rail Authority for ratification at the next scheduled meeting following staff approval of invoice documentation is required; and

WHEREAS, Parsons Brinckerhoff Quade & Douglas, Inc. Invoice No. 2, Partial Payment No. 2, in the amount of \$27,934.95 and Invoice No. 3, Partial Payment No. 3, in the amount of \$32,960.65 attachments thereto, provide the correct documentation of payments due Parsons Brinckerhoff Quade & Douglas, Inc. through January 29, 1999; Now, Therefore, Be It

RESOLVED, Payment to Parsons Brinckerhoff Quade & Douglas, Inc. in the amount of \$60,895.60 for services rendered through January 29, 1999, is hereby ratified.

8. Legislative update.

Terry Lindeke said things are in a holding pattern because they are waiting for the tax conference committee to start. There is a proposal relating to Regional Rail Authorities' ability to levy within the House tax bill. The transportation conference committee met this morning before they went into session. She said that in talking with our partners in this lobbying effort, they all feel we are getting good receptivity from both House and Senate leaders.

Commissioner Guerin stated that last Saturday, the City's DFL took the position of supporting the East Metro for light rail but the Central Corridor is the number one priority. He would like to get the Board's position on what took place on Saturday. Chair Bennett stated that he was not at that meeting and he had not had any formal request from any member to attend the meeting. He felt every member has been in agreement that RRA has a good plan that is being worked on.

The meeting adjourned at 2:25 p.m.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

2

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 4, 1999

Date

Board Action Requested

Legislative update.

ACTION MAY BE TAKEN

Request Justification

To be discussed at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Handwritten signatures: H. C. O'Neil and David Mac Millan

5/11/99

Handwritten signature: Kristine A. Longhewy

Signature

5-4-99

Date

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

3

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 11, 1999

Date

Board Action Requested

Riverview Corridor update.

DISCUSSION ONLY

Request Justification

Discussion will occur at the meeting.

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Kristine A. Longhenry

Signature

5-11-99

Date

Memorandum

To: Ramsey County Regional Railroad Authority Commissioners

From: Kathy DeSpiegelaere

Subject: Legislative Action Afterplan

Date: May 17, 1999

As a result of legislation that passed this session and agreements developed during the session with Legislators, Minnesota Department of Transportation Commissioner El Tinklenberg and Chair of the Metropolitan Council Mondale, Ramsey County needs to consider its work. Up to \$9 million is available in federal funds through Mn/DOT for work on corridors in Ramsey County. We asked for funding, we got it, and now there is a need to plan to use the funding wisely.

CORRIDORS:

Riverview -- Currently Ramsey County Regional Railroad Authority (RRA) is working on the Riverview Corridor Major Investment Study. This federally funded project is expected to be completed in early 2000. If subsequent steps are undertaken, they would include environmental work, preliminary engineering, final design and implementation of transit improvements. The Major Investment Study is due for completion in early 2000.

Central -- No work is currently being done on this previously studied corridor. Additional work would be to revisit the alignment selection (I-94) and transit alternative (LRT) for the corridor and update environmental work. A decision to proceed would entail preliminary engineering, final design and implementation of transit improvements.

Hennepin/Ramsey Commuter Rail Connector -- This corridor was studied in the Mn/DOT commuter rail study. It connects downtown Minneapolis and St. Paul. Work needs to be done to select an alignment and engineering work needs to be done before implementation.

STAFFING:

Projects of this magnitude, even though consultant staff is used for the engineering work, require considerable more staffing than is currently available to the RRA.

They will require:

Project manager -- a key position.

This position is key because oversight of the consultant work is necessary. Managing the projects is a full time job for a project manager.

Staffing assistance will also be required in the areas of engineering review, intergovernmental relations, grant management, public information, community education, administrative support, risk management, budgeting and accounting and legal areas.

BUDGET:

The RRA budget for 1999 will need to be amended to accommodate the expanded scope of work.

NEXT STEPS:

I will return to you with more detailed information on proceeding on the work in the corridors.

Station Areas between St. Clair Avenue and Montreal

Monday, June 7, 1999 6:00 p.m.

Minnesota Brewing Company Rathskeller

(In cooperation with the West End Business and Professional Association)

882 West Seventh Street

St. Paul

Station Areas between Montreal and West River Road

Tuesday, June 8, 1999 6:00 p.m.

St. Lukes Lutheran Church

1807 Field Avenue

St. Paul

Station Areas between Downtown Saint Paul and Grand Avenue

Tuesday, June 8, 1999 7:30 a.m.

Minnesota History Center Irvine Room

345 Kellogg Boulevard

St. Paul

Station Areas between Arcade Street and Robert Street
Wednesday, June 9, 1999 7:30 a.m.
Metropolitan State University
Founders Hall L122
700 East Seventh Street
St. Paul

Station Areas in the Lowertown Area
Wednesday, June 9, 1999 6:00 p.m.
Galtier Plaza Seventh Floor Conference Room
175 East Fifth Street
St. Paul

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY

4

REQUEST FOR BOARD ACTION

REGIONAL RAILROAD AUTHORITY

K. DeSpiegelaere

Authorized Signature

May 4, 1999

Date

Board Action Requested

Ratify quarterly report of payments for January 1 through April 30, 1999.

ACTION IS REQUESTED

Request Justification

- See attached:
1. Proposed Resolution
 2. Memorandum from J. Van Houdt, dated May 3, 1999
 3. Detail Disbursements for January through April, 1999
 4. Appropriation Budget Status as of April 30, 1999

Budgeting and Accounting

County Attorney

Risk Management

Documentation certified complete for:

May 18, 1999

Board Date

Kristine A. Longhewy
Signature

5-4-99

Date

RESOLUTION

Board of Ramsey County Regional Railroad Authority

Date: _____ No: _____

WHEREAS, Payments have been made from the Ramsey County Regional Railroad Authority budget for the period of January 1, 1999 through April 30, 1999, and a record of these disbursements is attached; Now, Therefore, Be It

RESOLVED, That the report of payment is accepted by Ramsey County Regional Railroad Authority.

RAMSEY COUNTY REGIONAL RAILROAD AUTHORITY	YEA	NAY	OTHER
Tony Bennett	___	___	___
Dino Guerin	___	___	___
Susan M. Haigh	___	___	___
Rafael E. Ortega	___	___	___
Victoria Reinhardt	___	___	___
Janice Rettman	___	___	___
Jan Wiessner	___	___	___

Tony Bennett, Chairman

By: _____
Rafael E. Ortega, Secretary



Office of Budgeting and Accounting

James Van Houdt, Director

270 Court House
15 West Kellogg Boulevard
St. Paul, MN 55102

Tel: 651-266-8041
Fax: 651-266-8066

MEMORANDUM

TO: Terry Schutten, County Manager

FROM: *JVH* James Van Houdt, Director-Budgeting & Accounting

DATE: May 3, 1999

SUBJECT: Ramsey County Regional Railroad Authority
Report of Payments: January-April, 1999

Ramsey County Regional Railroad Authority Resolution of October 5, 1987, authorized the Budgeting & Accounting Director to approve payment of bills for the Regional Railroad Authority and report these disbursements to the Regional Railroad Authority and the condition of the Regional Railroad Authority's budget on a quarterly basis.

A summary of the payments for the period are:

150101 Regional Railroad Authority Administration	\$150,107.81
150106 Northeast Corridor Maintenance Kellogg to Beam	5,284.00
150107 Northeast Corridor Beam to No. County Line	81.90
150110 Riverview Corridor MIS	<u>90,708.72</u>
	<u>\$246,182.43</u>

We are attaching the following reports:

- A. Detail Disbursements for the period January through April, 1999.
- B. Appropriation Budget Status as of April 30, 1999.

JVH:TCO:teo
Attachments

cc: K. DeSpiegelaere, Director
Ramsey County Regional Railroad Authority Planning



Report ID: RAP006

Ramsey County ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/1/99 through 4/30/99

Page No. 1
Run Date Apr 30, 1999
Run Time 7:59:14 AM

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant		Program			
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421208	0000000	AP00043089	2/25/99	879.12		RRA	00000070	2/25/99	00000170	3/15/99	0000100153 County Attorney
421208	0000000	AP00040858	2/11/99	1,098.90		RRA	00000041	2/11/99	00000080	3/ 2/99	0000100153 County Attorney
421208	0000000	AP00040858	2/11/99	1,098.90		RRA	00000042	2/11/99	00000080	3/ 2/99	0000100153 County Attorney
421208	0000000	AP00040858	2/11/99	586.08		RRA	00000043	2/11/99	00000080	3/ 2/99	0000100153 County Attorney
Total Account 421208				3,663.00	County Attorney Services				Account 421208		Payments: 3,663.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421402	0000000	AP00046519	3/ 9/99	383.28		RRA	00000084	3/ 9/99	0000024569	3/23/99	0000016227 Compusa Inc-The Computer Stor
421402	0000000	AP00040858	2/11/99	108.53		RRA	00000053	2/11/99	00000096	3/ 2/99	0000100168 Information Services
421402	0000000	AP00038488	1/ 7/99	151.45		RRA	00000011	1/ 7/99	00000020	2/12/99	0000100168 Information Services
Total Account 421402				643.26	Data Proc Srv-Mtce				Account 421402		Payments: 643.26 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421501	0000000			1,050.00	Deleted Voucher	RRA	00000073	3/ 1/99			0000030757 Stevens,Ken
421501	0000000			1,050.00	Deleted Voucher	RRA	00000091	3/16/99			0000030757 Stevens,Ken
421501	0000000	AP00047234	3/15/99	0.00		RRA	00000086	3/15/99	0000026904	3/29/99	0000031686 Richardson Richter & Assoc
421501	0000000	AP00047234	3/15/99	431.92		RRA	00000090	3/15/99	0000026930	3/29/99	0000001818 Strgar Roscoe Fausch Inc
421501	0000000	AP00040859	2/16/99	1,457.13		RRA	00000066	2/16/99	0000017096	3/ 2/99	0000031686 Richardson Richter & Assoc
421501	0000000	AP00040859	2/16/99	4,325.00		RRA	00000057	2/16/99	0000017121	3/ 2/99	0000030757 Stevens,Ken
421501	0000000	AP00040859	2/16/99	4,000.00		RRA	00000056	2/16/99	0000016918	3/ 2/99	0000000556 Washington Co
421501	0000000	AP00038490	2/11/99	1,875.00		RRA	00000047	2/11/99	0000013162	2/19/99	0000101563 Ltk Engineering Services, Inc.
421501	0000000	AP00038489	2/ 1/99	1,660.00		RRA	00000018	2/ 1/99	0000008867	2/ 8/99	0000031693 Davis Communications
421501	0000000	AP00038489	2/ 1/99	3,504.49		RRA	00000026	2/ 1/99	0000009152	2/ 8/99	0000001818 Strgar Roscoe Fausch Inc
Total Account 421501				17,253.54	Consulting Services				Account 421501		Payments: 17,253.54 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421506	0000000			2,083.00	Deleted Voucher	RRA	00000074	3/ 1/99			0000020305 Lockridge,Grindal Nauen
421506	0000000	AP00038489	2/ 1/99	2,083.00		RRA	00000024	2/ 1/99	0000009004	2/ 8/99	0000020305 Lockridge,Grindal Nauen



Report ID: RAP006

Ramsay Co ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

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Run Date Apr 30, 1999
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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant		Program				
1998	12501	Ramsey Co Regional Rail Auth				150101 Ramsey Co Reg Rail Auth-RCRRA		00000 All Programs				
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421506	0000000	AP00030944	1/22/99	2,083.00		RRA	00000016	1/22/99	0000004959	1/28/99	0000020305 Lockridge,Grindal Nauen	
Total Account 421506				4,166.00	Legislative Representative				Account 421506		Payments: 4,166.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421511	0000000	AP00040858	2/11/99	7,923.15		RRA	00000037	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
421511	0000000	AP00040858	2/11/99	1,705.44		RRA	00000040	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
421511	0000000	AP00040858	2/11/99	2,030.79		RRA	00000050	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
421511	0000000	AP00040858	2/11/99	7,747.08		RRA	00000052	2/11/99	00000091	3/ 2/99	0000100162 Public Works	
Total Account 421511				19,406.46	Co Project Management Svcs				Account 421511		Payments: 19,406.46 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421603	0000000	AP00040859	2/16/99	340.34		RRA	00000065	2/16/99	0000016970	3/ 2/99	0000100794 City Of St Paul	
421603	0000000	AP00038490	2/11/99	91.00		RRA	00000044	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul	
421603	0000000	AP00038490	2/11/99	177.68		RRA	00000045	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul	
421603	0000000	AP00038489	2/ 1/99	139.98		RRA	00000028	2/ 1/99	0000009164	2/ 8/99	0000074600 Thoele Printing	
Total Account 421603				749.00	Printing & Stationery				Account 421603		Payments: 749.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421701	0000000	AP00038488	1/ 7/99	74.37		RRA	00000013	1/ 7/99	00000011	2/12/99	0000100163 Comm Human Serv-Presort Mail	
Total Account 421701				74.37	Postage				Account 421701		Payments: 74.37 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421706	0000000	AP00038488	1/ 7/99	38.50		RRA	00000010	1/ 7/99	00000026	2/12/99	0000100171 Telecommunications	
Total Account 421706				38.50	Telephone Long Dist Charges				Account 421706		Payments: 38.50 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000033	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications	

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Report ID: RAP006

Ramsey County ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/1/99 through 4/30/99

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization					Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA					00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000034	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications	
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000035	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications	
421707	0000000	AP00040858	2/11/99	135.65		RRA	00000036	2/11/99	00000101	3/ 2/99	0000100171 Telecommunications	
421707	0000000	AP00038487	1/ 5/99	135.65		RRA	00000006	1/ 5/99	00000026	2/12/99	0000100171 Telecommunications	
Total Account 421707				678.25	Telephone-Local Service					Account 421707		Payments: 678.25 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421710	0000000	AP00040859	2/16/99	15.45		RRA	00000059	2/16/99	0000016927	3/ 2/99	0000009961 Airtouch Cellular	
421710	0000000	AP00038489	2/ 1/99	141.02		RRA	00000021	2/ 1/99	0000008794	2/ 8/99	0000009961 Airtouch Cellular	
Total Account 421710				156.47	Telephone-Cellular Service					Account 421710		Payments: 156.47 Journal Entries: 0.00 Undisbursed Expenses: 0.00
422601	0000000	AP00027203	1/ 4/99	357.24		RRA	00000001	1/ 4/99	0000002022	1/15/99	0000023226 Ikon Office Solutions	
Total Account 422601				357.24	Equipment & Machinery Repairs					Account 422601		Payments: 357.24 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424306	0000000	AP00038490	2/11/99	3.00		RRA	00000046	2/11/99	0000013187	2/19/99	0000030754 Metropolitan Mosquito Control	
424306	0000000	AP00038489	2/ 1/99	33.08		RRA	00000019	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn	
424306	0000000	AP00038489	2/ 1/99	17.30		RRA	00000020	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn	
424306	0000000	AP00038489	2/ 1/99	40.95		RRA	00000023	2/ 1/99	0000008758	2/ 8/99	0000030747 Despiegelaere,Kathryn	
424306	0000000	AP00027204	1/ 5/99	44.03		RRA	00000004	1/ 5/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	
424306	0000000	AP00027205	1/ 7/99	24.00		RRA	00000009	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	
424306	0000000	AP00027205	1/ 7/99	28.50		RRA	00000012	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	
Total Account 424306				190.86	Ced Meeting Expenses Account					Account 424306		Payments: 190.86 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424501	0000000	AP00027204	1/ 5/99	114.35		RRA	00000002	1/ 5/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	
424501	0000000	AP00027205	1/ 7/99	119.88		RRA	00000007	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	

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Ramsey Co ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization					Project/Grant			Program		
1998	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA						00000	All Programs
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
424501	0000000	AP00027205	1/ 7/99	98.68		RRA	00000008	1/ 7/99	0000002174	1/15/99	0000030747 Despiegelaere,Kathryn	
Total Account 424501				332.91	Mileage/Parking						Account 424501	Payments: 332.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424507	0000000	AP00038489	2/ 1/99	5.00		RRA	00000022	2/ 1/99	0000009101	2/ 8/99	0000007157 Roadrunner Transportation Inc	
424507	0000000	AP00036231	1/20/99	50.25		ATTY	00000269	1/20/99	0000005964	2/ 2/99	0000012288 Federal Express Corporation	
Total Account 424507				55.25	Messenger Service						Account 424507	Payments: 55.25 Journal Entries: 0.00 Undisbursed Expenses: 0.00
431101	0000000	AP00038490	2/11/99	64.80		RRA	00000044	2/11/99	0000012921	2/19/99	0000100794 City Of St Paul	
Total Account 431101				64.80	Office Supplies						Account 431101	Payments: 64.80 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program 00000				47,829.91	All Programs						Program 00000	Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Project/Grant				47,829.91							Project	Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Organization 150101				47,829.91	Ramsey Co Reg Rail Auth-RCRR						Organization 150101	Payments: 47,829.91 Journal Entries: 0.00 Undisbursed Expenses: 0.00

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant		Program			
1998	12501	Ramsey Co Regional Rail Auth	150106	RCRRA Northeast Corridor Maint				00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	0000000	AP00040858	2/11/99	784.60		RRA	00000039	2/11/99	00000091	3/ 2/99	0000100162 Public Works
421511	0000000	AP00040858	2/11/99	1,710.80		RRA	00000054	2/11/99	00000091	3/ 2/99	0000100162 Public Works
Total Account 421511				2,495.40	Co Project Management Svcs				Account 421511	Payments: 2,495.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
431905	0000000			150.00	Deleted Voucher	RRA	00000003	1/ 5/99			0000015417 Warning Lites Of Mn
431905	0000000	AP00030944	1/22/99	150.00		RRA	00000014	1/22/99	0000005060	1/28/99	0000015417 Warning Lites Of Mn
Total Account 431905				150.00	Signs & Sign Repairs				Account 431905	Payments: 150.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Program 00000				2,645.40	All Programs				Program 00000	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Project/Grant				2,645.40					Project	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Organization 150106				2,645.40	RCRRA Northeast Corridor Maint				Organization 150106	Payments: 2,645.40 Journal Entries: 0.00 Undisbursed Expenses: 0.00	



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Budget Year	Fund		Organization				Project/Grant		Program		
1998	12501	Ramsey Co Regional Rail Auth	150107	RCRRA NE Corr Beam To N Co Ln					00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	0000000	AP00040858	2/11/99	81.90		RRA	00000051	2/11/99	00000091	3/2/99	0000100162 Public Works
Total Account		421511		81.90	Co Project Management Srvs				Account	421511	Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program		00000		81.90	All Programs				Program	00000	Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Project/Grant				81.90					Project		Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Organization		150107		81.90	RCRRA NE Corr Beam To N Co L				Organization	150107	Payments: 81.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00



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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Budget Year	Fund	Organization					Project/Grant		Program				
1998	12501	Ramsey Co Regional Rail Auth					150110	Riverview MIS		00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name		
421501	0000000			27,934.95		RRA	00000119	4/ 6/99			0000100427 Parsons Brinckerhoff Quade & D		
421501	0000000			32,960.65		RRA	00000120	4/ 6/99			0000100427 Parsons Brinckerhoff Quade & D		
421501	0000000			550.00	Deleted Voucher	RRA	00000073	3/ 1/99			0000030757 Stevens,Ken		
421501	0000000			550.00	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken		
421501	0000000			24,000.00	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken		
421501	0000000			625.00	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken		
421501	0000000			24,000.00	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken		
421501	0000000	AP00049690	3/30/99	550.00		RRA	00000116	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken		
421501	0000000	AP00049690	3/30/99	625.00		RRA	00000117	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken		
421501	0000000	AP00040859	2/16/99	400.00		RRA	00000057	2/16/99	0000017121	3/ 2/99	0000030757 Stevens,Ken		
421501	0000000	AP00038490	2/11/99	24,738.74		RRA	00000055	2/11/99	0000013238	2/19/99	0000100427 Parsons Brinckerhoff Quade & D		
Total Account 421501				87,209.34	Consulting Services					Account 421501		Payments: 26,313.74 Journal Entries: 0.00 Undisbursed Expenses: 60,895.60	
421511	0000000	AP00053670	4/15/99	1,878.08		RRA	00000127	4/15/99	00000419	4/23/99	0000100162 Public Works		
421511	0000000	AP00049149	3/25/99	704.28		RRA	00000115	3/25/99	00000307	4/ 2/99	0000100162 Public Works		
421511	0000000	AP00043089	2/25/99	352.14		RRA	00000069	2/25/99	00000181	3/15/99	0000100162 Public Works		
421511	0000000	AP00040858	2/11/99	528.21		RRA	00000038	2/11/99	00000091	3/ 2/99	0000100162 Public Works		
Total Account 421511				3,462.71	Co Project Management Svcs					Account 421511		Payments: 3,462.71 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421603	0000000			36.67		RRA	00000140	4/29/99			0000070400 St Paul Legal Ledger Inc		
Total Account 421603				36.67	Printing & Stationery					Account 421603		Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 36.67	
Total Program 00000				90,708.72	All Programs					Program 00000		Payments: 29,776.45 Journal Entries: 0.00 Undisbursed Expenses: 60,932.27	



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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Total Project/Grant	90,708.72		Project	Payments:	29,776.45
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Organization 150110	90,708.72	Riverview MIS	Organization 150110	Payments:	29,776.45
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Fund 12501	141,265.93	Ramsay Co Regional Rail Auth	Fund 12501	Payments:	80,333.66
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27
Total Budget Year 1998	141,265.93		Budget Year 1998	Payments:	80,333.66
				Journal Entries:	0.00
				Undisbursed Expenses:	60,932.27

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization					Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth					150101 Ramsey Co Reg Rail Auth-RCRRA		00000 All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421402	00000000	AP00046996	3/ 9/99	70.06		RRA	00000083	3/ 9/99	00000265	3/29/99	0000100168 Information Services
421402	00000000	AP00046997	3/16/99	198.37		RRA	00000092	3/16/99	00000265	3/29/99	0000100168 Information Services
Total Account 421402				268.43	Data Proc Srv-Mtce				Account 421402		Payments: 268.43 Journal Entries: 0.00 Undisbursed Expenses: 0.00
421501	00000000			5,000.00		RRA	00000135	4/20/99			0000105948 Leonard W. Levine & Associates
421501	00000000			1,050.00	Deleted Voucher	RRA	00000063	2/16/99			0000030757 Stevens,Ken
421501	00000000			(22,950.00)	Deleted Voucher	RRA	00000097	3/25/99			0000030757 Stevens,Ken
421501	00000000			(23,225.00)	Deleted Voucher	RRA	00000098	3/25/99			0000030757 Stevens,Ken
421501	00000000	AP00049689	3/25/99	945.47		RRA	00000100	3/25/99	0000029168	4/ 7/99	0000031686 Richardson Richter & Assoc
421501	00000000	AP00049690	3/30/99	1,050.00		RRA	00000116	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken
421501	00000000	AP00049690	3/30/99	775.00		RRA	00000117	3/30/99	0000029207	4/ 7/99	0000030757 Stevens,Ken
421501	00000000	AP00047235	3/16/99	3,976.25		RRA	00000093	3/16/99	0000026771	3/29/99	0000031693 Davis Communications
421501	00000000	AP00047234	3/15/99	1,136.75		RRA	00000086	3/15/99	0000026904	3/29/99	0000031686 Richardson Richter & Assoc
421501	00000000	AP00040859	2/16/99	6,420.47		RRA	00000064	2/16/99	0000016983	3/ 2/99	0000031693 Davis Communications
Total Account 421501				19,303.94	Consulting Services				Account 421501		Payments: 14,303.94 Journal Entries: 0.00 Undisbursed Expenses: 5,000.00
421506	00000000			2,083.00		RRA	00000139	4/29/99			0000020305 Lockridge,Grindal Nauen
421506	00000000	AP00043091	3/ 2/99	2,083.00		RRA	00000076	3/ 2/99	0000021752	3/15/99	0000020305 Lockridge,Grindal Nauen
Total Account 421506				4,166.00	Legislative Representative				Account 421506		Payments: 2,083.00 Journal Entries: 0.00 Undisbursed Expenses: 2,083.00
421511	00000000	AP00054073	4/15/99	1,513.60		RRA	00000132	4/15/99	0000036820	4/26/99	0000030760 Jeane Thorne Inc
421511	00000000	AP00053670	4/15/99	8,686.12		RRA	00000128	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	00000000	AP00053670	4/15/99	1,999.30		RRA	00000130	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	00000000	AP00049689	3/25/99	756.80		RRA	00000099	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc
421511	00000000	AP00049689	3/25/99	756.80		RRA	00000105	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc



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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant		Program			
1999	12501	Ramsey Co Regional Rail Auth				150101 Ramsey Co Reg Rail Auth-RCRRA		00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	0000000	AP00049689	3/25/99	756.80		RRA	00000110	3/25/99	0000029090	4/ 7/99	0000030760 Jeane Thorne Inc
421511	0000000	AP00049149	3/25/99	1,563.76		RRA	00000112	3/25/99	00000307	4/ 2/99	0000100162 Public Works
421511	0000000	AP00049149	3/25/99	7,277.56		RRA	00000114	3/25/99	00000307	4/ 2/99	0000100162 Public Works
421511	0000000	AP00043091	3/ 2/99	1,941.58		RRA	00000078	3/ 2/99	00000181	3/15/99	0000100162 Public Works
421511	0000000	AP00043091	3/ 2/99	8,451.36		RRA	00000080	3/ 2/99	0000019317	3/ 9/99	0000018400 Ramsey Co Prop Records & Rev
Total Account 421511				33,703.68	Co Project Management Svcs			Account 421511		Payments: 33,703.68 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421603	0000000	AP00049689	3/25/99	84.24		RRA	00000111	3/25/99	0000028958	4/ 7/99	0000100794 City Of St Paul
Total Account 421603				84.24	Printing & Stationery			Account 421603		Payments: 84.24 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421701	0000000	AP00049689	3/25/99	38.61		RRA	00000102	3/25/99	0000028960	4/ 7/99	0000030747 Despiegelaere,Kathryn
421701	0000000	AP00049149	3/25/99	80.50		RRA	00000104	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail
421701	0000000	AP00049149	3/25/99	86.75		RRA	00000106	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail
421701	0000000	AP00049149	3/25/99	49.02		RRA	00000108	3/25/99	00000313	4/ 2/99	0000100163 Comm Human Serv-Presort Mail
Total Account 421701				254.88	Postage			Account 421701		Payments: 254.88 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421706	0000000	AP00053670	4/15/99	12.65		RRA	00000126	4/15/99	00000427	4/23/99	0000100171 Telecommunications
Total Account 421706				12.65	Telephone Long Dist Charges			Account 421706		Payments: 12.65 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
421707	0000000	AP00049149	3/25/99	135.65		RRA	00000101	3/25/99	00000337	4/ 2/99	0000100171 Telecommunications
Total Account 421707				135.65	Telephone-Local Service			Account 421707		Payments: 135.65 Journal Entries: 0.00 Undisbursed Expenses: 0.00	

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Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421710	0000000			325.24		RRA	00000123	4/ 6/99			0000009961 Airtouch Cellular
421710	0000000	AP00047234	3/15/99	88.90		RRA	00000087	3/15/99	0000026709	3/29/99	0000009961 Airtouch Cellular
Total Account		421710		414.14	Telephone-Cellular Service			Account		421710	Payments: 88.90 Journal Entries: 0.00 Undisbursed Expenses: 325.24
421712	0000000	AP00047236	3/18/99	63.90		RRA	00000094	3/18/99	0000026754	3/29/99	0000100794 City Of St Paul
Total Account		421712		63.90	Pager Services			Account		421712	Payments: 63.90 Journal Entries: 0.00 Undisbursed Expenses: 0.00
422402	0000000	AP00040858	2/11/99	2,840.50		RRA	00000048	2/11/99	00000095	3/ 2/99	0000100170 Property Management West
422402	0000000	AP00040858	2/11/99	325.00		RRA	00000049	2/11/99	00000095	3/ 2/99	0000100170 Property Management West
Total Account		422402		3,165.50	Buildings & Office Space			Account		422402	Payments: 3,165.50 Journal Entries: 0.00 Undisbursed Expenses: 0.00
422403	0000000	AP00054063	4/15/99	40.00		PRMG	00000114	4/15/99	0000036908	4/26/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00049689	3/25/99	112.35		RRA	00000103	3/25/99	0000029082	4/ 7/99	0000020084 Imperial Parking Inc
422403	0000000	AP00047673	2/ 3/99	40.00		PRMG	00000054	2/ 3/99	0000027482	3/30/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00046990	3/15/99	40.00		PRMG	00000085	3/15/99	0000025884	3/25/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00043090	3/ 1/99	37.45		RRA	00000075	3/ 1/99	0000021722	3/15/99	0000020084 Imperial Parking Inc
422403	0000000	AP00043075	2/ 8/99	40.00		PRMG	00000063	2/ 8/99	0000021807	3/15/99	0000018400 Ramsey Co Prop Records & Rev
422403	0000000	AP00038489	2/ 1/99	47.35		RRA	00000032	2/ 1/99	0000008962	2/ 8/99	0000020084 Imperial Parking Inc
422403	0000000	AP00027204	1/ 5/99	37.45		RRA	00000005	1/ 5/99	0000002023	1/15/99	0000020084 Imperial Parking Inc
Total Account		422403		394.60	Parking Space			Account		422403	Payments: 394.60 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424107	0000000	AP00047233	3/ 2/99	1,846.00		RRA	00000082	3/ 2/99	0000026717	3/29/99	0000100470 Aon Risk Services, Inc Of Mn

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Budget Year	Fund	Organization	Project/Grant	Program	
1999	12501	Ramsey Co Regional Rail Auth	150101	Ramsey Co Reg Rail Auth-RCRRA	00000 All Programs

Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
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Total Account	424107			1,846.00	Liability & Property Damage					Account 424107	Payments: 1,846.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00
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424303	0000000			50.00		RRA	00000015	1/22/99	Unposted Payment/Voucher	0000030753	Hennepin Co Regional Railroad
424303	0000000			75.00		RRA	00000017	1/22/99	Unposted Payment/Voucher	0000029136	Mn Transportation Alliance
424303	0000000	AP00053670	4/15/99	1,470.00		RRA	00000125	4/15/99	0000035869	4/23/99	0000030749 American Public Transit Assoc
424303	0000000	AP00053670	4/15/99	245.48		RRA	00000131	4/15/99	0000036219	4/23/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00053110	4/1/99	471.75		RRA	00000118	4/1/99	0000033873	4/19/99	0000030747 Despiegelaere,Kathryn
424303	0000000	AP00049689	3/25/99	245.48		RRA	00000109	3/25/99	0000029227	4/7/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00047236	3/18/99	584.59		RRA	00000096	3/18/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424303	0000000	AP00047234	3/15/99	175.00		RRA	00000088	3/15/99	0000026671	3/29/99	0000104516 Illinois Public Transit Associatio
424303	0000000	AP00047234	3/15/99	225.00		RRA	00000089	3/15/99	0000026671	3/29/99	0000104516 Illinois Public Transit Associatio
424303	0000000	AP00043091	3/2/99	425.00		RRA	00000081	3/2/99	0000021597	3/15/99	0000030749 American Public Transit Assoc
424303	0000000	AP00043090	3/1/99	298.00		RRA	00000071	3/1/99	0000021874	3/15/99	0000075700 Travel Assoc Of Carriage Hill
424303	0000000	AP00043090	3/1/99	98.00		RRA	00000072	3/1/99	0000021874	3/15/99	0000075700 Travel Assoc Of Carriage Hill

Total Account	424303			4,363.30	Conference & Seminar					Account 424303	Payments: 4,363.30 Journal Entries: 0.00 Undisbursed Expenses: 0.00
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424306	0000000			73.20		RRA	00000124	4/6/99			0000030747 Despiegelaere,Kathryn
424306	0000000			455.81		RRA	00000121	4/6/99			0000105062 Saint Paul Hotel
424306	0000000	AP00054073	4/15/99	73.27		RRA	00000134	4/15/99	0000036759	4/26/99	0000030751 Citti Caffe
424306	0000000	AP00049689	3/25/99	6.41		RRA	00000102	3/25/99	0000028960	4/7/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00047234	3/15/99	39.57		RRA	00000085	3/15/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00047236	3/18/99	78.28		RRA	00000095	3/18/99	0000026661	3/29/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00040859	2/16/99	73.95		RRA	00000058	2/16/99	0000016899	3/2/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00040859	2/16/99	70.78		RRA	00000060	2/16/99	0000016899	3/2/99	0000030747 Despiegelaere,Kathryn
424306	0000000	AP00038489	2/1/99	60.29		RRA	00000027	2/1/99	0000008758	2/8/99	0000030747 Despiegelaere,Kathryn

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Ramsey County ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant			Program			
1999	12501	Ramsey Co Regional Rail Auth				150101	Ramsey Co Reg Rail Auth-RCRRA			00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name	
Total Account 424306				931.56	Ced Meeting Expenses Account				Account 424306	Payments: 402.55 Journal Entries: 0.00 Undisbursed Expenses: 529.01		
424501	0000000			84.45		RRA	00000136	4/29/99			0000030747	Despiegelaere,Kathryn
424501	0000000			105.83		RRA	00000137	4/29/99			0000030747	Despiegelaere,Kathryn
424501	0000000			92.63		RRA	00000138	4/29/99			0000030747	Despiegelaere,Kathryn
Total Account 424501				282.91	Mileage/Parking				Account 424501	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 282.91		
424507	0000000			11.05		RRA	00000141	4/29/99			0000007157	Roadrunner Transportation Inc
424507	0000000	AP00049689	3/25/99	31.80		RRA	00000107	3/25/99	0000029172	4/ 7/99	0000007157	Roadrunner Transportation Inc
424507	0000000	AP00043091	3/ 2/99	5.00		RRA	00000077	3/ 2/99	0000021821	3/15/99	0000007157	Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	10.00		RRA	00000061	2/16/99	0000017097	3/ 2/99	0000007157	Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	5.00		RRA	00000067	2/16/99	0000017097	3/ 2/99	0000007157	Roadrunner Transportation Inc
424507	0000000	AP00040859	2/16/99	5.75		RRA	00000068	2/16/99	0000017097	3/ 2/99	0000007157	Roadrunner Transportation Inc
424507	0000000	AP00038489	2/ 1/99	8.90		RRA	00000025	2/ 1/99	0000009101	2/ 8/99	0000007157	Roadrunner Transportation Inc
Total Account 424507				77.50	Messenger Service				Account 424507	Payments: 66.45 Journal Entries: 0.00 Undisbursed Expenses: 11.05		
425102	0000000	AP00040859	2/16/99	32,344.00		RRA	00000062	2/16/99	0000016901	3/ 2/99	0000030753	Hennepin Co Regional Railroad
Total Account 425102				32,344.00	Subsidies to Other Entities				Account 425102	Payments: 32,344.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00		
431101	0000000	AP00054073	4/15/99	163.45		RRA	00000133	4/15/99	0000036975	4/26/99	0000011836	Us Office Products
431101	0000000	AP00038489	2/ 1/99	66.42		RRA	00000029	2/ 1/99	0000009190	2/ 8/99	0000011836	Us Office Products
431101	0000000	AP00038489	2/ 1/99	88.18		RRA	00000031	2/ 1/99	0000009190	2/ 8/99	0000011836	Us Office Products

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Ramsey Co ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization							Project/Grant	Program	
1999	12501	Ramsey Co Regional Rail Auth		150101	Ramsey Co Reg Rail Auth-RCRRA				00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
Total Account	431101			318.05	Office Supplies					Account 431101	Payments: 318.05 Journal Entries: 0.00 Undisbursed Expenses: 0.00
431102	0000000	AP00038489	2/ 1/99	146.97		RRA	00000030	2/ 1/99	0000009124	2/ 8/99	0000007238 Silhouette Imaging
Total Account	431102			146.97	Computer Operating Supplies					Account 431102	Payments: 146.97 Journal Entries: 0.00 Undisbursed Expenses: 0.00
Total Program	00000			102,277.90	All Programs					Program 00000	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21
Total Project/Grant				102,277.90						Project	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21
Total Organization	150101			102,277.90	Ramsey Co Reg Rail Auth-RCRR					Organization 150101	Payments: 94,046.69 Journal Entries: 0.00 Undisbursed Expenses: 8,231.21



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Ramsey County ASPEN

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DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund		Organization				Project/Grant		Program		
1999	12501	Ramsey Co Regional Rail Auth	150106	RCRRA Northeast Corridor Maint					00000	All Programs	
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421511	0000000	AP00053670	4/15/99	928.20		RRA	00000129	4/15/99	00000419	4/23/99	0000100162 Public Works
421511	0000000	AP00049149	3/25/99	934.20		RRA	00000113	3/25/99	00000307	4/ 2/99	0000100162 Public Works
421511	0000000	AP00043091	3/ 2/99	746.20		RRA	00000079	3/ 2/99	00000181	3/15/99	0000100162 Public Works
Total Account 421511				2,608.60	Co Project Management Srvs					Account 421511	Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 0.00
424202	0000000			30.00		RRA	00000122	4/ 6/99			0000100794 City Of St Paul
Total Account 424202				30.00	Assessments					Account 424202	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Program 00000				2,638.60	All Programs					Program 00000	Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Project/Grant				2,638.60						Project	Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00
Total Organization 150106				2,638.60	RCRRA Northeast Corridor Maint					Organization 150106	Payments: 2,608.60 Journal Entries: 0.00 Undisbursed Expenses: 30.00

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Ramsay Co ASPEN

DETAILED DISBURSEMENTS BY ORGANIZATIONAL UNIT

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Run Date Apr 30, 1999
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For Journal Date 1/ 1/99 through 4/30/99

Report Parameters: Budget Year: % Fund: 12501 Organization: % Project: % Program: % Account: %

Budget Year	Fund	Organization				Project/Grant		Program			
1999	12501	Ramsay Co Regional Rail Auth				150110	Riverview MIS	00000	All Programs		
Account	REDR Client ID	Journal ID	Journal Date	Journal or Expense Amount	Reason Not in Total	Business Unit	Voucher ID	Voucher Date	Check Nbr	Check Date	Vendor ID / Name
421501	0000000			550.00	Deleted Voucher	RRA	00000063	2/16/99			0000030757 Stevens,Ken
421501	0000000			550.00	Deleted Voucher	RRA	00000091	3/16/99			0000030757 Stevens,Ken
Total Account 421501				0.00	Consulting Services				Account 421501	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Program 00000				0.00	All Programs				Program 00000	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Project/Grant				0.00					Project	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Organization 150110				0.00	Riverview MIS				Organization 150110	Payments: 0.00 Journal Entries: 0.00 Undisbursed Expenses: 0.00	
Total Fund 12501				104,916.50	Ramsay Co Regional Rail Auth				Fund 12501	Payments: 96,655.29 Journal Entries: 0.00 Undisbursed Expenses: 8,261.21	
Total Budget Year 1999				104,916.50					Budget Year 1999	Payments: 96,655.29 Journal Entries: 0.00 Undisbursed Expenses: 8,261.21	
Grand Total, full report				246,182.43					Grand Totals	Payments: 176,988.95 Journal Entries: 0.00 Undisbursed Expenses: 69,193.48	

End of Report



Report ID: RMGL5_2A

Ramsey County ASPEN
APPROPRIATION STATUS

Page No. 1

Run Date 30.Apr.1999

Run Time 8:01:08 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150101	All Programs 00000	Other Services & Charges 420000	72,223.46	0.00	23,408.35	47,765.11	66.14	1,050.00
150101	All Programs 00000	Supplies 430000	64.80	0.00	0.00	64.80	100.00	0.00
150101	All Programs 00000	Capital Outlay 440000	800.00	800.00	0.00	0.00	0.00	0.00
150101	All Programs 00000	Intergovernmental Payments 490000	0.00	0.00	0.00	0.00	0.00	0.00
Total for Organization: 150101 Ramsey Co Reg Rail Auth-RCRRA			73,088.26	800.00	23,408.35	47,829.91	65.44	1,050.00
150103	All Programs 00000	Other Services & Charges 420000	496,225.40	0.00	0.00	0.00	0.00	496,225.40
Total for Organization: 150103 RCRRA Phase II PE Midway Corr			496,225.40	0.00	0.00	0.00	0.00	496,225.40
150106	All Programs 00000	Other Services & Charges 420000	2,495.40	0.00	0.00	2,495.40	100.00	0.00
150106	All Programs 00000	Supplies 430000	150.00	0.00	0.00	150.00	100.00	0.00
Total for Organization: 150106 RCRRA Northeast Corridor Maint			2,645.40	0.00	0.00	2,645.40	100.00	0.00

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Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150107	All Programs 00000	Other Services & Charges 420000	47,218.23	0.00	0.00	81.90	0.17	47,136.33
150107	All Programs 00000	Supplies 430000	13,253.75	0.00	0.00	0.00	0.00	13,253.75
150107	All Programs 00000	Capital Outlay 440000	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00
Total for Organization: 150107 RCRRA NE Corr Beam To N Co Ln			2,060,471.98	0.00	0.00	81.90	0.00	2,060,390.08
150109	All Programs 00000	Other Services & Charges 420000	32,500.00	0.00	0.00	0.00	0.00	32,500.00
Total for Organization: 150109 Phalen Berm Agreement			32,500.00	0.00	0.00	0.00	0.00	32,500.00
150110	All Programs 00000	Other Services & Charges 420000	1,432,317.92	0.00	1,086,695.66	90,708.72	6.33	254,913.54
Total for Organization: 150110 Riverview MIS			1,432,317.92	0.00	1,086,695.66	90,708.72	6.33	254,913.54
Total for Fund: 12501			4,097,248.96	800.00	1,110,104.01	141,265.93	3.45	2,845,079.02



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Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1998

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
Report Total:			4,097,248.96	800.00	1,110,104.01	141,265.93	3.45	2,845,079.02



Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1999

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
150101	All Programs 00000	Other Services & Charges 420000	387,400.00	0.00	84,613.06	101,812.88	26.28	200,974.06
150101	All Programs 00000	Supplies 430000	3,800.00	0.00	0.00	465.02	12.24	3,334.98
150101	All Programs 00000	Capital Outlay 440000	800.00	0.00	0.00	0.00	0.00	800.00
Total for Organization: 150101 Ramsey Co Reg Rail Auth-RCRRA			392,000.00	0.00	84,613.06	102,277.90	26.09	205,109.04
150106	All Programs 00000	Other Services & Charges 420000	43,000.00	0.00	0.00	2,638.60	6.14	40,361.40
Total for Organization: 150106 RCRRA Northeast Corridor Maint			43,000.00	0.00	0.00	2,638.60	6.14	40,361.40
Total for Fund: 12501			435,000.00	0.00	84,613.06	104,916.50	24.12	245,470.44

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APPROPRIATION STATUSPage No. 2
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Run Time 8:03:55 AM

Business Unit: RC Fund: 12501 Ramsey Co Regional Rail Auth

Budget Year: 1999

% of Year Elapsed = 32.88

Organization	Program	Account	Adjusted Budget Amount	Pre-Encumbered Amount	Encumbered Amount	Expended Amount	% Expended	Remaining Spending Authority
Report Total:			435,000.00	0.00	84,613.06	104,916.50	24.12	245,470.44

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