

Crystal (Minn.).
City Council Minutes and Agenda Packets.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

SENT WITH PRELIMINARY AGENDA 3/11/83

Council minutes of 3/1/83.

Planning Commission agenda for 3/14/83.

Excerpt from March 1983 Park & Rec. Adv. Comm. minutes; copy of 3 logos for logo contest.

Report from Chair of Environmental Comm. of 3/10/83 re uniform garbage pickup in City.

Memo from Police Dept. requesting date for bicycle auction.

Minutes of 3/8/83 Long-Range Planning Comm. mtg.

Letter from N.S.P. of 3/4/83 re changing overhead street lights to high pressure sodium.

Park & Rec. Adv. Comm. minutes of 2/9/83.

Park & Rec. Dept. Feb. monthly report.

Human Relations Comm. minutes of 2/28/83.

Environmental Comm. minutes of 2/10/83.

Report from Tom Aaker re cable from the Congressional-City Conference in Wash., D.C. in March 1983.

Zoning book addition.

SENT WITH AGENDA 3/15/83.

Ordinance re clarifying previous ordinance on vacation of street, drainage & utility easements in Morningside Estates 6th Addition.

Planning Comm. minutes 3/4/83, SENT WITH EXECUTIVE SESSION AGENDA 3/15/83.

Letter from City Attorney re Frantz v. City of Crystal dated 3/1/83.

COUNCIL AGENDA

March 15, 1983

Councilmembers

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on March 15, 1983, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Staff

	Herbes	/Irving	
V	Aaker	Kennedy	
b	Bird	Olson	
V	Schaaf	Sherburne	
V	Meintsma	Peterson	
	Lundgren	Wilson	
	Rygg	Ahmann	
	of the regular C	the Pledge of Allegiance to the March 1, 1983 were approved, v	
		natter could be heard, Mayor M	

1. It being 7:00 P.M. or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing to consider a request from Howard Hemgren for a variance of 3' in the required lot width (present lot is 57') to allow the construction of an 18'x20' garage at 4401 Xenia Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the project. The following persons appeared and were heard:

Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

1. (continued)

RESOLUTION NO. 83- /4

RESOLUTION APPROVING A VARIANCE

BE IT HEREBY RESOLVED by the City Council of the City of	Crystal, Minnesota
to vary or modify the strict application of Section 515.15, Subd. 2 a)	to grant a variance
of 3' in the required 60' lot width to allow the construction of a	
4401 Xenia Avenue North, as requested by Howard Hemgren in V #83-4.	ariance Application

	sy roll call and voting aye:,,,,,,, _
(8	Moved by Councilmember and seconded by Councilmember to (deny) continue until the discussion of) Variance Application No. 83-4 to allow the construction of an 18'x20' garage at 4401 Xenia Avenue North. Motion Carried.
2. T	The City Council considered a request from Charles Russell for a conditional use permit for an oil and lubrication service in a B-3 district at 5273 West Broadway.
t	Moved by Councilmember $\cancel{\cancel{2}}$ and seconded by Councilmember $\cancel{\cancel{2}}$ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 83-
	RESOLUTION APPROVING A CONDITIONAL USE PERMIT
8	BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota to grant a conditional use permit for an oil and lubrication service in a B-3 district at 5273 West Broadway, Lot 1, Block 1, Phillips Petroleum Addition, as requested in Application #83-3 by Charles Russell.
E C	By roll call and voting aye:,,,,,; voting not voting:,,, Motion carried, resolution declared adopted.
8	Moved by Councilmember and seconded by Councilmember to (deny) continue until the discussion of) a conditional use permit for an oil and lubrication service in a B-3 district at 5273 West Broadway, as requested in Application #83-3.

/	
3.	The City Council considered a request from C. R. Poppins for a building permit for remodeling the existing building at 5702 West Broadway.
	Moved by Councilmember Ly and seconded by Councilmember to the discussion of the authorization to issue building permit #4698 to C.R. Poppins for remodeling the existing building at 5702 West Broadway, subject to standard procedure. Motion Carried.
4.	The City Council considered a request from Ray Marketon for a building permit for a 44'x60' airplane hangar on leased Lot 22-A, Crystal Airport.
	De mar 9 orie e 1 8 har dre
. (Moved by Councilmember ## and seconded by Councilmember ## to (approve) (deny) (continue until the discussion of) the authorization to issue building permit #4707 to Lyman Agri for a 44'x60' airplane hangar on leased Lot 22-A, Crystal Airport, subject to standard procedure. Motion Carried.
5.	The City Council considered designating winners of the Park and Recreation logo contest. ———————————————————————————————————
	OS = Ry OBS SRIFME = MB/ OBS SRIFME = MB/ OLU TO SRIFME = MB/ ON SRIFM
	(2) Lu of or on, sof grand

- Counc	eil Agenda	43	-4-		March 15, 1983
6.	of garbage an	r appeared to discuss de refuse collection for	or the City of	Crystal.	ition and the study
	8h.b	Coles - 24 29.	word squad		
1	-u B	7,739 0 me	titution of a	3,	
1.		uncil considered final Village Builders, Inc.,			
			w	tified 16/83	
	Moved the following	by Councilmember	and second	ded by Councilmems dispensed with by	ber Ry to adopt unanimous consent:
		RESO	LUTION NO. 8	33- /6	
		RESOLUTIO	N APPROVIN	G PLAT	
· No	Section of the sectio	und voting aye: ; ution declared adopte	absent, not v	oting:,	_•
/	(disapprove) (by Councilmember continue until plat Nevada Court, 1		the discussion of) final approval of
8.	Ron Atkins,	owner of 3317 Dougla	s Drive, appea	ared regarding water	er and sewer rates.
	200	1000-C	0 0	35	

carried, resolution declared adopted.

11.	The City Council considered the action by the Long-Range Planning Commission regarding park curbing projects and the monitoring and alarm system in the Police Department
	Coint B

Outors Com Seting Outors Completed Servings Of for Androg survey survey of Sichery

12. The City Council considered a request from N.S.P. to change overhead street lights to high pressure sodium.

- JCn 00 0. ~, (Ry--y B= A 1) 28 /1 U- - y B)

hu 3) - V.

13. The City Council considered an ordinance to clarify a defect in a previous ordinance relating to the vacation of a portion of a street right-of-way within the City of Crystal pertaining to Valley Place, as dedicated in Morningside Estates 6th Addition.

Moved by Councilmember $\underline{\mathcal{A}}$ and seconded by Councilmember $\underline{\mathcal{S}}$ to adopt the following ordinance:

ORDINANCE NO. 83-

AN ORDINANCE VACATING A PORTION OF A STREET RIGHT-OF-WAY AND DRAINAGE AND UTILITY EASEMENTS WITHIN THE CITY OF CRYSTAL

and further, that the second and final reading be held on April 5, 1983.

Motion Carried.

-y versoon goving - Frantz vsol.

Ry= 5 - - u-6,

1/9=

Reminder Legislatine mtg. Sol. 9:30 71.4 El.

Dutch

Moved by Councilmember A and seconded by Councilmember B to approve the list of license applications.

Moved by Councilmember A and seconded by Councilmember to adjourn the meeting.

APPLICATIONS FOR LICENSE MARCH 15, 1983

FOOD ESTABLISHMENT - Restaurant (\$110.00 food est. + \$27.50 ea. addnl fac.)

Golden Skillet Int'l, Inc., 6827 Bass Lake Road

ITINERANT - Exempt

Crystal Fire Dept. for Crystal Frolics at Becker Park July 29, 1983, July 31, 1983.

TREE TRIMMING - (\$55.00)

Timothy J. Hagan dba Tim's Tree Service

PLUMBING (\$30.25)

Sunrise Plumbing, Inc.

GAS FITTERS (\$30.25)

Economy Gas Installers
Marsh Heating & Air Conditioning, Inc.

March 11, 1983 Dear Councilmembers: Tuesday night's meeting should be a normal Council meeting--hopefully with a number of items which should not cause too much controversy. The meeting should go somewhat as follows: The minutes of the regular meeting of March 1, 1983, are enclosed for your review. ITEM SUPPORTING DATA 1. Public Hearing to consider a request None. from Howard Hemgren for a variance of 3' in the required lot width (present lot is 57') to allow the construction of a 18'x20' garage at 4401 Xenia. This comes to you under the Schreiber Amendment because the only variance is the width of the lot. All other requirements are met. Consideration of a request from Copy of 3/14/83 Planning Charles Russell for a conditional use Commission agenda, item 1. permit for an oil and lubrication service in a B-3 District at 5273 W. B'way. I call your attention to the Planning Commission agenda, and wish to inform you that, again, the Planning Commission meeting will be held on the evening before the Council meeting and action by the Planning Commission will not be known until then. 3. Consideration of a request from C. Planning Commission agenda R. Poppins for a building permit for of 3/14, item 2. remodeling the existing building at 5702 West Broadway. Consideration of a request from Ray Planning Commission agenda Marketon for a building permit for a of 3/14, item 6. 44'x60' airplane hangar on leased Lot 22-A, Crystal Airport.

Councilmembers -2-March 11, 1983 4. (Continued) Both Items #3 and #4 are going to the Planning Commission on Monday evening, as I described in Item #2. Action by the Planning Commission will not be known until that time and staff will be ready to answer any of your questions about these items Tuesday evening. Copy of excerpt from March 5. Consideration of designating winners 1983 Park & Rec. Adv. Comm. of the Park and Recreation logo conmeeting; copy of 3 logos. test. As you can see from the enclosed supporting data, the Park Advisory Commission felt that there was no clear winner and they felt that their recommendation should be the combining of what they felt to be the two most appropriate logos and having those people share in the prize money. Ed Brandeen will present this at the Council meeting and will be able to answer any questions you may have at that time. 6. Appearance by William Garber to dis- Report from Bill Garber, Environmental Commission of cuss the future study regarding restitution and garbage and refuse col-3/10/83 re garbage pickup. lection for the City of Crystal. Mr. Garber has some ideas he wishes to discuss with the Council and receive direction on how to proceed. Planning Commission agenda 7. Consideration of final approval of the proposed plat Nevada Court, as of 3/14, item 8 submitted by Village Builders, Inc., and located at Nevada Ave. & Valley Place. This is another item that will not be discussed by the Planning Commission until Monday night. The results of that discussion, again, will be available Tuesday evening. There is a possibility that we may have to put on an item clarifying the vacation instrument that the Council acted on at a previous meeting. Bill is in contact with the County at this time to see if it will be necessary. If it is, it will be on the agenda for your consideration Tuesday evening. Appearance of Ron Atkins, owner of 3317 Douglas Drive regarding water and sewer rates. Mr. Atkins asked to be on the agenda regarding the method of billing for sewer service which is described in the sewer service charge ordinance. I informed Mr. Atkins that we are studying problems with the billing process which he is concerned with at the present time, and will be making recommendations to the Council very shortly.

March 11, 1983
in we reins did

8. (Continued)

This study started because of a similar complain we received approximately a month ago. But Mr. Atkins did not want to wait for that study; instead, he wanted to appear at this Council meeting. We will be prepared to discuss the ordinance and its requirements with he and you at the Council meeting.

9. Consideration of a request for a Planning Commission agenda variance to the platting requirements of 3/14, item 9. at 5008 - 54th Ave. N.

Again, the Planning Commission will be reviewing this and making a recommendation on Monday night. This is merely an adjustment to clarify a division of property which was made years ago.

10. Consideration of setting the annual bicycle auction.

Copy of memo from Police Dept. requesting date.

11. Consideration of the action by the Long-Range Planning Commission regarding park curbing projects and the monitoring and alarm system in the Police Department.

Minutes of March 8, 1983, Long-Range Planning Comm.

The enclosed minutes have not been approved by the Long-Range Planning Commission at this time and are merely supplied for your information.

Although I was not in attendance at the Long-Range Planning Commission meeting, it is my understanding that they did not, as a body, recommend that this be done this year, but they did recommend that the City Council consider doing it this year.

12. Consideration of a request from N.S.P. Copy of letter dated 3/4/83. to change overhead street lights to high pressure sodium.

I received a copy of the enclosed letter from N.S.P. and have not at this time discussed it with any representative of Northern States Power. I put it on to get your ideas regarding their request. It seems to me that anything we can do to cut down the costs would be reasonable and should be seriously considered.

This should take care of the Council meeting agenda as we see it today. I have enclosed some items for your information. They are as follows:

-4-March 11, 1983 Councilmembers Park & Recreation Advisory Commission minutes of 2/9/83. Park & Recreation Department's February monthly report. Human Relations Commission minutes of 2/28/83. 3. 4. Environmental Commission minutes of 2/10/83. Report from Tom Aaker regarding cable from the Congressional-City Conference in Washington, D. C. in March, 1983. 6. Zoning book addition. Have a nice weekend! See you Tuesday evening. JACK da enc.

APPLICATIONS FOR LICENSE MARCH 15, 1983

FOOD ESTABLISHMENT - Restaurant (\$110.00 food est. + \$27.50 ea. addnl fac.)

Golden Skillet Int'l, Inc., 6827 Bass Lake Road

ITINERANT - Exempt

Crystal Fire Dept. for Crystal Frolics at Becker Park July 29, 1983, July 31, 1983.

TREE TRIMMING - (\$55.00)

Timothy J. Hagan dba Tim's Tree Service

PLUMBING (\$30.25)

Sunrise Plumbing, Inc.

GAS FITTERS (\$30.25)

Economy Gas Installers
Marsh Heating & Air Conditioning, Inc.

DUE DATE: NOON, WEDNESDAY MARCH 9, 1983

MEMO TO:

John T. Irving, City. Manager

FROM:

John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 1, 1983, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 1, 1983. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

Manager for his revie	w.	
DEPARTMENT	ITEM	
CITY ENGINEER	1.	Public hearing to consider Improvement Project No. 63-A on 45th Place from Florida to 350' east. ACTION NEEDED: Notify petitioner of Council rejection of project. ACTION TAKEN: Applicant present at meeting.
BLDG. INSPECTOR	2.	Public hearing to consider a variance to encroach in the front yard setback at the mini-bank located at 7000 56th Avenue North. ACTION NEEDED: Notify applicant of Council approval of variance. ACTION TAKEN: Applicant present at meeting.
BLDG. INSPECTOR	3.	Public hearing to consider request for a variance in the side yard setback at 6920 46th Avenue North. ACTION NEEDED: Notify applicant of Council approval of variance for fireplace. ACTION TAKEN: Applicant present at meeting.

CITY CLERK

4. Appearance by Dr. Vernon Ege of Robbinsdale-Armstrong High School.

ACTION NEEDED: Notify Dr. Ege about next Council meeting.

ACTION TAKEN: Deadline for input has passed; will wait for further contact from Dr. Ege.

DEPARTMENT ITEM

5. Consideration of the application of Cathryn Olson for appointment to the Long-Range Planning Commission.
ACTION NEEDED: None. Applicant withdrew application.
ACTION TAKEN: None

CITY MANAGER

6.

Consideration of the application of Steven Schoff for appointment to the Environmental Commission.

ACTION NEEDED: Send letter and date of next meeting to Mr. Schoff.

ACTION TAKEN: Letter sent 3-2-83.

PARK & REC. DIRECTOR

7. Consideration of an increase in season and daily swimming pool admission fees.

ACTION NEEDED: Institute program as presented to the City Council which includes increases in family, single and daily fees, a coupon program and various other methods of advertising the pool.

ACTION TAKEN: Program initiated.

CITY ENGINEER

8. Consideration of setting surety in the amount of \$43,500 for improvements at 3351 Nevada Avenue North.

ACTION NEEDED: Notify applicant of Council's setting of surety in the amount of \$43,500.

ACTION TAKEN: Applicant present at meeting.

CITY ENGINEER

ACTION NEEDED: Receive surety and signed agreement within fourteen (14) days.
ACTION TAKEN: Waiting for surety.

BLDG. INSPECTOR

ACTION NEEDED: Issue building permit #4685 upon receipt of surety and signed agreement within fourteen (14) days.

ACTION TAKEN: Waiting for construction plans and specifications.

DEPARTMENT	ITEM	
CITY CLERK	9.	Consideration of amendment to the agreement with the City Attorney. ACTION NEEDED: Attach amendment to present agreement with attorney firm. ACTION TAKEN: Copy of signed agreement given to City Attorney. City copy filed.
ASST. CITY MGR.	10.	Consideration of items to be included in the application for Year IX Community Development Block Grant funds. ACTION NEEDED: Prepare application to forward to Hennepin County. ACTION TAKEN: Application forwarded to Hennepin County 3-3-83.
CITY CLERK	11.	Consideration of the Second Reading of an Ordinance Relating to Nuisances; Amending Crystal City Code, Subsections 600.09 and 645.07, Subdivision 1. ACTION NEEDED: Publish ordinance in newspaper. ACTION TAKEN: Sent for publishing 3-2-83.
ASST. CITY MGR.	12.	Consideration of setting a public hearing to consider a request from Howard Hemgren for a variance in lot width at 4401 Xenia Avenue North. ACTION NEEDED: Place item on March 15, 1983 Council Agenda. ACTION TAKEN: Item placed on March 15 Council agenda.
BLDG. INSPECTOR		ACTION NEEDED: Notify surrounding neighbors of public hearing. ACTION TAKEN: Neighbors notified.
CITY MANAGER	13.	Discussion of power transformers and PCB's with the City. ACTION NEEDED: Contact NSP regarding possible removal and replacement of such transformers in the City. ACTION TAKEN: Will work through Health Department.

DEPARTMENT ITEM

CITY CLERK 14. Licenses

Licenses
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.





Northern States Power Company

North Division

4501 68th Avenue North Brooklyn Center, Minnesota 55429 Telephone (612) 566-9120

Friday, March 4, 1983

Mr. John T. Irving Manager, City of Crystal 4141 Douglas Drive Crystal, Minnesota 55422

RE: CONVERSION OF NSP OWNED OVERHEAD STREET LIGHTS TO HIGH PRESSURE SODIUM

Dear Mr. Irving,

The majority of the mercury street lights in your city and over the entire NSP system were installed several years ago and will soon require new ballasts as the old ones fail. Because our rates are based on cost of service, it is to both your city and NSP's advantage to convert these units to energy efficient high pressure sodium instead of replacing the old mercury ballasts. This would also be in line with the national and also NSP's commitment to energy conservation. In response to these objectives, NSP has developed a new program to reduce the number of energy inefficient street lights on its system.

At your request, NSP will convert any NSP owned overhead fluorescent street light to a new energy efficient high pressure sodium at no charge for the conversion. The monthly billing for energy and maintenance will be changed to the high pressure sodium rate which will result in a savings of \$3.80 per month per fixture if present light levels are maintained.

At your request, NSP will convert any NSP owned overhead mercury street light to a new energy efficient high pressure sodium unit. The one time conversion charge to convert a mercury unit to high pressure sodium is \$5.00 per unit. The monthly billing for energy and maintenance will be changed to the high pressure sodium rate which will result in a slightly higher cost to your city of 50 cents per month per fixture, but will also slightly raise the light level in your city by 15 to 25 percent.

The one time conversion charge will remain at \$5.00 for all requests received by NSP during the calendar years of 1983 and 1984. After this time, NSP costs will be re-evaluated and the one time conversion charge will most likely be higher.

An option to the above program would be for your city to authorize NSP, in writing, to convert all mercury street lights to high pressure sodium as the mercury ballasts fail. There would be no one time charge for the conversion. The monthly billing for energy and maintenance would be changed to the high pressure sodium rate. With this option, however, your city would have a mixture of lights for many years.

I would like to make an appointment with you to discuss this conversion program. Please give me a call at 566-9120 and we can arrange to get together.

Sincerely,

Warren R. Johnson

Warren R. Johnson Staff Assistant North Division

WRJ/kfr

BIKE AUCTION SET FOR APRIL 30th

The Crystal Police Department will hold its annual bicycle auction for the sale of unclaimed bicycles and other miscellaneous items on Saturday, April 30th at the Crystal City Garage, 41st and Colorado. Doors open at 9:30 A.M., for viewing items, and the auction will begin at 10A.M.

ORDINANCE NO. 83-

AN ORDINANCE VACATING A PORTION OF A STREET RIGHT-OF-WAY AND DRAINAGE AND UTILITY EASEMENTS WITHIN THE CITY OF CRYSTAL

THE CITY OF CRYSTAL DOES ORDAIN:

City Clerk

Section 1. VACATION: The below-described portion of street right-of-way and drainage and utility easements in the City of Crystal, Minnesota [is] are hereby vacated. Said street right-of-way and drainage and utility easements vacated by this ordinance [is] are legally described as:

Valley Place, as dedicated in Morningside Estates 6th Addition, and all drainage and utility easements therein.

- Sec. 2. The City Clerk is authorized and directed to file a copy of this ordinance with the appropriate County official in accordance with Section 12.06 of the City Charter.
- Sec. 3. EFFECTIVE DATE. This ordinance is effective in accordance with Subsection 110.11 of the City Code.

	•	Mayor	
ATTEST:			

Excempt from Park and Recreation Advisroy Commission minutes, meeting of March 8, 1983

Logo contest entries were posted for review by Commission members. Mr. Karnowski reviewed the criteria for the selection process. After discussion it was determined that two entries would be named as finalists, however, by themselves, neither entry was the winner. The best logo as determined by the Commission would be a combination of the two. Discussion then centered around how to award the prize to these two finalists.

Motion: Mr. Karnowski - Moved to recommend whereas there are two artists whose ideas the Commission wishes to use in its new logo, be it resolved we award Peggy Bengtson and Bob Bacus each \$25, an individual swim ticket, plus the first T-shirts made with the new combined log.

UNIFORM GARBAGE PICK-UP CITY OF CRYSTAL

Report by Bill Garber, Environmental Commission March 10, 1983

I am the chairman of the Environmental Commission. As an idea, we have done some preliminary research regarding the advisability of having a uniform garbage pick-up in Crystal. By this, we mean that one or several companies should be given the exclusive right to pick up garbage in the City, or in a portion of the City. The rates would be set by bid and paid through the City, with the homeowners being assessed for individual costs. To date, we have contacted three other communities, including Columbia Heights, St. Louis Park and Robbinsdale. All three communities provide the service and are satisfied with its operation.

We see several benefits flowing from uniform garbage pick-up. Among them:

- 1. The greater regulation of haulers. Only one per street per week.
- 2. Uniformity of service.
- 3. Savings in energy.
- 4. Savings and wear and tear on streets.
- 5. A reduction in noise.
- 6. Reduction in cost to homeowners.
- 7. Potential ability to recycle.
- 8. Safety.
- 9. Tax advantages.

The Environmental Commission supports further study into this proposal. If there is interest in the proposal by the City Council, the Commission would be willing to do further research and produce a preliminary plan for the Council's consideration.

COUNCIL AGENDA March .15, 1983

of Crystal held an Executive Se Drive, Crystal, Minnesota. The roll and the following were pre	thereof, the City Council of the City ssion at 6:30 P.M. at 4141 Douglas Secretary of the Council called the sent: ing were absent: ollowing staff members: Clifan
the Council a proposal for a se versus the City of Crystal.	ty Attorney's office discussed with ttlement of a lawsuit of Frantz
#4.500	0 0 2 2
+ 450 cuft of fill	
some sous of lea	
Love roll addy	
straw vote -	
-c-20 g 12	
9. 17	
Moved by Councilmember A adjourn the meeting.	and seconded by Councilmember to Motion Carried.

LeFevere Lefler Kennedy O'Brien & Drawz

A Professional Association

March 1, 1983

2000 First Bank Place West Minneapolis Minnesota 55402

Telephone 612-333-0543

Clayton L. LeFevere Herbert P. Lefler J. Dennis O'Brien John E. Drawz David J. Kennedy John B. Dean Glenn E. Purdue Richard J. Schieffer Charles L. LeFevere Herbert P. Lefler III Jeffrey J. Strand Mary J. Bjorklund John G. Kressel Dayle Nolan Cindy L. Lavorato Michael A. Nash Luke R. Komarek Joan N. Ericksen Elizabeth D. Moran Brian F. Rice Lorraine S. Clugg James J. Thomson, Jr. Jack Irving
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Frantz v. City of Crystal

Dear Mr. Irving:

As you know, a suit was brought in Federal District Court against the City of Crystal and Bassett Creek Flood Control Commission in September of 1981 by Mr. and Mrs. Frantz and Mr. and Mrs. Metz. It was claimed that the City had taken the land of the plaintiffs as a result of the City's action denying plaintiffs' application for rezoning of their properties from flood plain to flood fringe, thereby denying them all reasonable use of their property. Since then, we have been engaged in settlement negotiations with the plaintiffs. These negotiations have resulted in the execution of a Stipulation for Dismissal, a copy of which is attached. Basically, the agreement puts the plaintiffs in the same position they would have been in if the City had acted favorably on their application for rezoning. Under flood fringe zoning, the plaintiffs would be able to build on their properties providing appropriate compensating water storage was provided for any filling necessary to improve the property. Additionally, a limited amount of compensation is being provided to the plaintiffs to compensate them for additional costs which will be incurred as a result of the flood control structure to be constructed on the creek adjacent to Highway 100. In return, the plaintiffs will dismiss their suit and grant appropriate flowage easements to the City.

I would like to have the opportunity to meet with the City Council at their earliest convenience to discuss this agreement in executive session. If the members of the Council are available, it would be convenient for me to meet with the Council for 15 or 20 minutes prior to the regular meeting of March 15, 1983.

Jack Irving Page Two March 1, 1983

If you have any questions about the proposed settlement, please feel free to give me a call.

. Very truly yours,

Charles Sot

Charles L. LeFevere

CLL: lr

Enc.

Curt Pearson cc:

Bill Sherburne

UNITED STATES DISTRICT COURT DISTRICT OF MINNESOTA THIRD DIVISION Michael R. Frantz and Susan A. Frantz, husband and wife, and Donald D. Metz and Beverly Metz, husband and wife, STIPULATION OF Plaintiffs, DISMISSAL vs. Civil No. 381707 Intent To Baiso City of Crystal, a municipal corporation, and Bassett Creek Flood Control Commission, a public agency, TAKE CASH + RUN Defendants. New OWNERS? - Some WHEREAS Plaintiffs Michael R. Frantz and Susan A. Frantz are owners of property in Hennepin County, Minnesota legally described as Lot 27, Block 4, Westbrook addition to the City of Crystal; and WHEREAS, Plaintiffs Donald D. Metz and Beverly Metz are owners of property in Hennepin County, Minnesota legally described as Lot 26, Block 4, Westbrook Addition to the City of Crystal; and WHEREAS, Plaintiffs have commenced this action against Defendants City of Crystal and Bassett Creek Flood Control Commission; and WHEREAS, all parties desire to settle this action in accordance with the terms and conditions hereinafter set forth;

NOW, THEREFORE, the parties to this action hereby stipulate and agree as follows: Plaintiffs agree to submit a grading plan for Lots 26 and 27, Block 4, Westbrook Addition to the City of Crystal (hereinafter "the Subject Properties") in the form shown on Attachment One, attached hereto and hereby made a part hereof as though fully set forth at this point. 2. Plaintiffs agree to submit an application for rezoning of the Subject Properties from "Floodway" to "Flood Fringe" under the Code of Ordinances of the City of Crystal, the application fee for which shall be waived by the City. 3. Defendants will consider the applications described in paragraphs 1 and 2 above promptly and in good faith, and, if approved, will cooperate in securing any further approvals needed from the Minnesota Department of Natural Resources (DNR). In the event that said applications are either not approved by Defendants after public hearing and due deliberation or are not approved by DNR, this agreement shall be of no further force and effect and Plaintiffs may pursue the above captioned action without respect hereto. 4. Within 14 days of adoption of the ordinance rezoning Lots 26 and 27, Westbrook Addition, Plaintiffs shall execute and deliver to Defendant City of Crystal, perpetual flood control easements in the form shown on Attachments Two and Three, attached hereto and hereby made a part hereof as though fully set forth at this point. -2-

- 5. Within 14 days of adoption of the ordinance rezoning
 Lots 26 and 27, Westbrook Addition, Plaintiffs will dismiss the
 above captioned action with prejudice and without costs, disbursements or attorney's fees to either party, to which dismissal,
 Defendants hereby consent. All parties agree to consent to and
 move the Court for its Order in the form shown in Attachment
 Four, attached hereto and hereby made a part hereof as though
 fully set forth at this point.
- 6. In consideration of the foregoing, and upon fulfillment of the above described obligations of Plaintiffs, Defendant City of Crystal agrees to pay, at the time of delivery of easements described in paragraph 4 above, the sum of Four Thousand Five Hundred Dollars (\$4,500.00) by check made payable to the order of Michael R. Frantz, Susan A. Frantz, Donald D. Metz, Beverly Metz and Douglas M. Johnson.
- 7. In consideration of the foregoing, Defendant City of Crystal further agrees to provide Plaintiffs with sufficient fill material to comply with the grading plan shown on Attachment One, which fill shall be deposited, ungraded, on the Subject Properties; provided, however, that the City shall not be required to provide more than 450 yards of such fill. This obligation to provide fill material shall not arise until all excavation below elevation 848.6 has been completed by Plaintiffs in accordance with the approved grading plan; furthermore, said obligation shall terminate on June 1, 1983, unless Plaintiffs have completed said excavation by such date.

Dated:	O'BRIEN AND DRAWZ
	Charles L. LeFevere 2000 First Bank Place West Minneapolis, Minnesota 55402 (612)333-0543 Attorneys for Defendant City of Crystal
Dated:	Curtis A. Pearson 1100 First Bank Place West Minneapolis, Minnesota 55402 (612)338-4200 Attorney for Defendant Bassett Creek Flood Control Commission
Dated: 2-2/-83	Douglas M. Johnson Suite 200, Southdale Place 3400 West 66th Street Minneapolis, Minnesota 55435 (612)920-8632
Dated: <u>2-20-83</u>	Michael R. Frantz Susan A. Frantz
Dated: 2 - 20 83	Donald D. Metz Beverly Metz Beverly Metz

EAS	EMENT		
THIS AGREEMENT made this between Donald D. Metz and Beverly the first part, and the City of Cration, party of the second part.	day of, 19, Metz, husband and wife, parties of ystal, a Minnesota municipal corpo-		
of the sum of ONE DOLLAR AND OTHER them in hand paid by said party of	ereby grant and convey unto the said essors and assigns forever the		
DESCRIPTION OF PARCEL:			
Lot 26, Block 4, Westbrook Additio County, Minnesota.	n to the City of Crystal, Hennepin		
DESCRIPTION OF EASEMENT:			
A perpetual easement for flood plain and flood way purposes, storm water drainage, and the impoundment, pooling and storage of storm water in, on, over and across all that part of Lot 26, Block 4, Westbrook Addition to the City of Crystal, Hennepin County, Minnesota, lying north of the south eighty-two (82) feet thereof.			
	State Deed Tax Due:		
1	\$ EXEMPT		
IN TESTIMONY WHEREOF, the said parties of the first part have set their hands the day and year first above written.			
	Donald D. Metz		
	Beverly Metz		

STATE OF MINNESOTA)
)ss.

COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this day of _______, 19____, by Donald D. Metz and Beverly Metz.

Notary Public

My Commission Expires:

This Instrument Drafted By

LeFevere, Lefler, Kennedy, O'Brien & Drawz 2000 First Bank Place West Minneapolis, Minnesota 55402 Bassett Creek Project

EASEMENT

	THIS AC	REEMI	ENT ma	ade th	is	da	y of					,
19	, betwe	en M	ichael	L R. F	rantz a	and S	usan	A.	Frant:	z, hush	pand	and
wife,	partie	s of	the f	first	part, a	and t	he Ci	Lty	of Cry	stal,	a Mi	innesota
munic	ipal co	rpora	ation,	part	y of th	ne se	cond	par	t.			1

WITNESSETH: That the parties of the first part in consideration of the sum of ONE DOLLAR AND OTHER GOOD AND VALUABLE CONSIDERATION to them in hand paid by said party of the second part, the receipt of which is hereby acknowledged, do hereby grant and convey unto the said party of the second part, its successors and assigns forever the hereinafter described perpetual easement over portions of the hereinafter described parcel.

DESCRIPTION OF PARCEL:

Lot 27, Block 4, Westbrook Addition to the City of Crystal, Hennepin County, Minnesota.

DESCRIPTION OF EASEMENT:

A perpetual easement for flood plain and flood way purposes, storm water drainage, and the impoundment, pooling and storage of storm water in, on, over and across all that part of Lot 27, Block 4, Westbrook Addition to the City of Crystal, Hennepin County, Minnesotalying north of the south eighty-two (82) feet thereof.

State Deed Tax Due:

\$	EVENDE
P	EXEMPT

IN TESTIMONY WHEREOF, the said parties of the first part have set their hands the day and year first above written.

Michae	; T :	R. Frant	Z	#	
Susan	Α.	Frantz			

STATE OF MINNESOTA)
)ss.
COUNTY OF HENNEPIN)

Notary Public

My Commission Expires:

This Instrument Drafted By

LeFevere, Lefler, Kennedy, O'Brien & Drawz 2000 First Bank Place West Minneapolis, Minnesota 55402

UNITED STATES DISTRICT COURT

DISTRICT OF MINNESOTA

THIRD DIVISION

Michael R. Frantz and Susan A. Frantz, husband and wife, and Donald D. Metz and Beverly Metz, husband and wife,

Plaintiffs,

ORDER OF DISMISSAL

Civil No. 381707

vs.

City of Crystal, a municipal corporation, and Bassett Creek Flood Control Commission, a public agency,

Defendants.

Based upon the files and records in the above named proceeding, the Stipulation of Dismissal of the parties, and at the request of all parties hereto,

IT IS HEREBY ORDERED:

1. That the above named action is dismissed in all respects, with prejudice and without costs, disbursements, or attorneys' fees to either party.

Dated:		
	BY THE COURT:	

SENT WITH PRELIMINARY AGENDA 3/31/83

Petition for Rick Olson, 4724 Colorado.

Planning Comm. minutes of 3/14/83.

Council minutes of 3/15/83.

Report of curb & gutter around City parks.

Letter from Henn. Cty. of 3/18 re reconstruction of Douglas Drive from Med. Lk. Rd. to 42nd.

Memo of 3/10 re change in tree disease subsidy.

Impr. Needs from City Engr. re Anderson Floral.

Code Book Additions.

April 1983 Newsletter.

AMM Bulletin re annual mtg. 5/26.

Park & Rec. Adv. Comm. agenda for 4/6/83.

SENT WITH AGENDA 4/5/83 4/5/83

Memo from Councilmember Lundgren of 4/2/83 re "Jobs Bill"--possibility of using funds in Crystal.

Newsletter article re Douglas Drive reconstruction scheduled for May, 1983--south of Soo Line Railroad tracks to 42nd Ave. N.

Change Orders #2 & #3 for Thorson Community Center Air Conditioning Project.

COUNCIL AGENDA

April 5, 1983

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 5, 1983, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers	Staff
Herbes	Irving
Aaker	Kennedy
✓ Bird	Olson
Schaaf	Sherburne
Meintsma	Peterson
Lundgren	Wilson
✓ Rygg	Ahmann
aul-do-see of Coloredo north of 47th.	forth, appeared regarding resident parking on the
Sim Righent - and de see	4725 Coto,
De diviger	
4716 colo,	A.
a B, me	
-1 "6-16, co" or B=- 0 B, me v H, a, A, Ry, Lu, -1 L,	
	from Ray Marketon for a building permit to build

a 44'x60' airplane hangar on leased Let 22-A, Crystal Airport.

_ Moved by Councilmember # and	seconded by Councilmember 16 to
Moved by Councilmember # and approve (deny) (continue until	the discussion of) the
authorization to issue building permit #4707 to on leased Lot 22-A, Crystal Airport, subject	to stondard procedure
Larry Casmere OH, a, B, S, Lu, me	Motion Carried.
Laving Car B. S. Lu, me	
ON.	

The City Council considered setting a public hearing on a request from Lee and Wilma Hilary to encroach in the rear yard setback to build a 12'x19' deck at 5008 Bernard Avenue North.

Moved by Councilmember and seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, April 19,1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Lee and Wilma Hilary to encroach in the rear yard setback to build a 12'x19' deck at 5008 Bernard Avenue North.

Motion Carried.

Ken Biersdorf appeared to discuss Crystal Heights School property.

Mursing home officer for battered women

Steven Harvey, of Town Taxi, Inc., appeared regarding a request for a rate change from 90 cents to \$1.00 per metered mile, the flag drop from 85 cents to 90 cents, and the waiting time from \$10.00 to \$12.00 per hour.

Blen Bierbar

Moved by Councilmember and seconded by Councilmember to the discussion of the request of Town Taxi Company, Inc. for a rate change on their meters from 50 cents to \$1.00 per mile, the flag drop from 85 cents to cents, and the waiting time from \$10.00 to \$12.00 per hour.

The City Council considered setting a bond in the amount of \$62,000 as a guaranty of faithful performance of certain work requirements as a condition of issuance of a building permit to build an addition to the existing building at 5526 Douglas Drive, Anderson Floral.

Moved by Councilmember and seconded by Councilmember to set bend in the amount of \$62,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an addition to the existing building at Anderson Floral, 5526 Douglas Drive, as recommended by the City Engineer.

Jim Ostenson - Save anderson, Ar.

7.	The City Council considered a request by the Knights of Columbus to operate a 3.2 beer stand at Welcome Park on August 27 and 28, 1983, .
	200 C.
/	Moved by Councilmember and seconded by Councilmember to the discussion of) a permit for the Knights of Columbus to operate a 3.2 beer stand at Welcome Park on August 27 and 28, 1983. Motion Carried.
8.	The City Council considered authorization to advertise for bids for reroofing and insulation of City Hall.
	Moved by Councilmember and seconded by Councilmember to (approve) (deny) (continue until the discussion of) the authorization to allow City staff to advertise for bids for reroofing and insulation of
	City Hall. Motion Carried
9.	The City Council considered a report on curb and gutter around City parks. 2 of Bur 2 of 6 of 20 cul-de-see 12 1500
10.	The City Council considered a letter from Hennepin County regarding reconstruction of Douglas Drive from Medicine Lake Road to 42nd Avenue North.
	-y au =

11. The City Council considered the Second Reading of an ordinance clarifying a defect in a previous ordinance; Ordinance Relating to the Vacation of a Portion of a Street Right-of-Way and Drainage and Utility Easements, As Dedicated in Morningside Estates 6th Addition.

Sent publishing

Moved by Councilmember A and seconded by Councilmember to adopt the following ordinance:

ORDINANCE NO. 83-3

AN ORDINANCE AMENDING ORDINANCE NO. 83-1 RELATING TO THE VACATION OF A PORTION OF A STREET RIGHT-OF-WAY, AND DRAINAGE AND UTILITY EASEMENTS, AS DEDICATED IN MORNINGSIDE ESTATES 6TH ADDITION

and further, that this be the second and final reading.

Motion Carried.

12. The City Council considered a change in the Tree Disease Subsidy Program.

~ 16/) ~ (in) p ~ 13/ 9 m ~ - 19/50/ ~ 1. 0 eg 010/ 2 g 6. 0 pin, ~ Ry 9 g = 5 - 4 B,

13. The City Council considered setting a public hearing to consider a request for a variance to allow the expansion of a non-conforming use (current dwelling encroaches 7.68' in the required 26' side street side yard setback) to allow the construction of an addition to the existing garage at 3852 Florida Avenue North as requested by Garry D. Olson.

Moved by Councilmember And seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, April 19, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Garry D. Olson to allow the expansion of a non-conforming use for the addition to the garage at 3852 Florida Avenue North.

14. The City Council considered setting a public hearing to consider a request for a variance to encroach 8' in the required 40' rear yard setback to build a 10'x14' addition to the existing house at 3414 Louisiana Ave. N., as requested by Gregory P. Sexter.

Moved by Councilmember and seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, April 19, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request to encroach 8' in the required 40' rear yard setback, to allow a 10'x14' addition to the existing house at 3414 Louisiana Ave. N., as requested by Gregory P. Sexter.

Motion Carried.

Moved by Councilmember and seconded by Councilmember to approve the list of license applications.

Moved by Councilmember and seconded by Councilmember to adjourn the meeting.

APPLICATIONS FOR LICENSE APRIL 5, 1983

SWIMMING POOL - (Exempt)

Crystal Park & Rec Dept. at Crystal Municipal Pool (main)
Crystal Park & Rec Dept. at Crystal Municipal Pool (wading)
Crystal Park & Rec Dept. at Twin Oak Park
Crystal Park & Rec Dept. at Forest Park

FOOD ESTABLISHMENT - (Exempt)

Babe Ruth Baseball League, 62nd and Regent No. April 15 to August 15, 83

DEALER IN SECOND HAND GOODS: (\$44.00)

Sally Henderson, Barbara Kvasnik, Barbara Masler dba
Nu-Look Apparel at 6418 Bass Lake Road
Northwest Metro Services, Inc. dba Northstar Furniture Mart at
6422 - 56th Ave. N.
PLUMBING - (\$30.25)

Action Mechanical Services Vern Olson Plumbing Watters Plumbing

GAS FITTERS - (\$30.25)

Rich's Heating & Air Conditioning

SIGN LICENSES:

Andy's Instant Shoe Repair	\$ 15.00
Milavetz & Assoc. P.A. Law Offices	15.00
O.K. Realty & Village Builders	15.00
St. James Lutheran Church	NO FEE
Warners Hardware	70.90

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 ea. addnl. mach.)

Kirby Smith dba Bally's Great Escape at 311 Willow Bend (2)

TREE TRIMMING: (\$55.00)

Arbor Tree Service

CARNIVAL: (\$71.50 1st day + \$18.75 ea. addnl. day)

Gopher State Exposition, Inc. at Crystal Shopping Ctr. 5/5 thru 5/15 (eleven days)

March 31, 1983 Dear Councilmembers: From the looks of things, we are back to a regular Council meeting -- a variety of items and about an average number. Nothing terribly critical as I see it, but bear in mind that we are preparing this preliminary agenda on Thursday, rather than the normal Friday because tomorrow is a holiday. If something should come up Monday or Tuesday that was missed because of the holiday Friday, I will add it on and prepare supporting data for you Monday or Tuesday of next week. The meeting should go somewhat as follows: The minutes of the regular meeting of March 15, 1983, are enclosed for your review. SUPPORTING DATA ITEM 1. Appearance of Rick Olson, 4724 Letter/petition. Colorado Ave. N., regarding resident parking on the cul-de-sac of Colorado. north of 47th. Mr. Olson will have some pictures showing a goodly number of cars on the cul-de-sac in front of his home. He indicates it is that way when the Little League plays. You should keep in mind, however, that "Resident Only" parking is very difficult to enforce. Maybe Dave will have some comments on that aspect of it Tuesday evening. I understand the residents' problems. I, however, feel we should use some caution in establishing some corrective measures. Staff will be considering some kind of recommendation short of "Resident Only" parking by Tuesday. Consideration of a request from Ray Planning Commission minutes Marketon for a building permit to of 3/14/83, item 6. build a 44'x60' airplane hangar on leased Lot 22-A, Crystal Airport. The Planning Commission recommended approval. This item was continued from the March 15 meeting because MAC had not signed the lease agreement on the lot. Consideration of setting a public None. hearing on a request from Lee and Wilma Hilary to encroach in the rear yard setback to build a 12'x19' deck at 5008 Bernard Ave. N.

March 31, 1983
ission, but
procedure on
go to the
ncil.

-2-

3. (Continued)

This item has not been to the Planning Commission, but comes directly to the Council, per the new procedure on variances where I decide whether it should go to the Planning Commission, or directly to the Council.

4. Appearance of Ken Biersdorf to dis- None. cuss Crystal Heights School property.

Mr. Biersdorf is a representative of Towle Real Estate and is the real estate representative hired by the School Board to sell the Crystal Heights School property. He wishes to talk to the Council regarding the possibilities that exist for use. I'll let Mr. Biersdorf explain his position Tuesday evening.

5. Appearance of Steven Harvey of Town Copy of letter from Mr. Harvey Taxi, Inc. regarding request for rate dated 3/14/83. change.

I believe the letter is self-explanatory.

6. Consideration of setting a bond in Planning Commission minutes the amount of \$62,000 as a guaranty of 3/14/83, item 5. of faithful performance of certain work requirements as a condition of issuance of a building permit to build an addition to existing building at 5526 Douglas Drive, Anderson Floral.

I will be meeting with the two Dave Andersons and Marty Campion to present an HRA proposal to them on Monday. I will report the results of that meeting to the Council on Tuesday.

- 7. Consideration of a request to operate None.
 a 3.2 beer stand at Welcome Park on
 August 27 and 28, 1983, by the
 Knights of Columbus.
- 8. Consideration of authorization to Letter from Consultant advertise for bids for reroofing and dated 3/29/83. insulation of City Hall.

Appropriations were made for this job approximately two years ago from the PIR Fund. Staff had difficulty finding an architectural firm who felt qualified to make the proper specs. We are now using the same people who made recommendations regarding the roof at Thora Thorson School and have specifications prepared. We are now asking that you now authorize us to advertise for bids. It may be, because of the length of time between the appropriation

of doing the should be pretime we reproperly paid for.

-3-

8. (Continued)

and when the job will be bid that the cost of doing the work has gone up. It seems to me that we should be prepared to increase the appropriation at the time we receive the bids so that the project can be properly paid for.

9. Consideration of a report on curb and gutter around City parks.

Copy of report.

You may recall, at the last meeting the Council considered authorizing the development of curb and gutter around all the parks, but the information you received from staff only included the south end of town. Please find enclosed the updated report with all the estimates on their costs. It seems to me that we should try our darndest to do all of them this year, taking advantage of all the lower prices we seem to be getting now because the construction industry seems to be going through a slight depression and people are scrapping for the business.

10. Consideration of a letter from

Hennepin County regarding reconstruction of Douglas Drive from Medicine Lake Road to 42nd Ave. N.

Copy of letter dated 3/18/83.

You may want to direct this letter to the Long-Range Planning Commission for their consideration and recommendation, or you may wish to go direct to a public hearing after the County has presented some updated plans.

- 11. Consideration of the Second Reading None.
 of an ordinance clarifying a defect in
 a previous ordinance; ordinance relating to the vacation of a portion of
 a street-right-of-way and drainage and
 utility easements, as dedicated in
 Morningside Estates 6th Addition.
- 12. Consideration of a change in the tree Copy of memo dated 3/10/83. disease subsidy program.

I call your attention to the memo from John Olson to me. We have studied this problem since late last fall, knowing that we would have to make some kind of adjustments in our subsidy program if we are going to continue with it. I agree with John's recommendations, but go a step further. I believe we should pay all the 100% people because I feel most of them cannot afford to do or pay anything. The recommendation which I would like to make is that we would pay 50% of all other bills, not to exceed \$50 per property. I hope that meets with your approval. If not, we would like to discuss it in some

-4-Councilmembers March 31, 1983 12. (Continued) depth so that we can begin to get the word out and maybe in the Newsletter that should be going out very shortly. We think it is important that the people be aware of the subsidy program or any changes in it prior to the time they will be requesting to have trees removed, which will be starting some time next month. That appears to be the content for the Council meeting for Tuesday evening. As I said earlier, if something comes up and it is necessary to put it on the agenda, I will do so and prepare information for you. I have also enclosed some informational items for your consideration. They are as follows: 1. Code Book additions. 2. Copy of April 1983 Newsletter. If you have any comments regarding the Newsletter, please let us know by Tuesday. 3. AMM Bulletin regarding annual meeting on May 26. The AMM annual meeting may conflict with the Civic Appreciation Night this year. I believe the bank has tentatively set that date for their dinner. I will verify that, hopefully by Tuesday, so that you can let us know which you will want to attend. 4. Park & Recreation Advisory Commission agenda for April 6, 1983. That should take care of it. Have a nice Easter weekend. See you next week. JACK da enc.

APPLICATIONS FOR LICENSE APRIL 5, 1983

SWIMMING POOL - (Exempt)

Crystal Park & Rec Dept. at Crystal Municipal Pool (main) Crystal Park & Rec Dept. at Crystal Municipal Pool (wading) Crystal Park & Rec Dept. at Twin Oak Park Crystal Park & Rec Dept. at Forest Park

FOOD ESTABLISHMENT - (Exempt)

Babe Ruth Baseball League, 62nd and Regent No. April 15 to August 15, 83

DEALER IN SECOND HAND GOODS: (\$44.00)

Sally Henderson, Barbara Kvasnik, Barbara Masler dba
Nu-Look Apparel at 6418 Bass Lake Road
Northwest Metro Services, Inc. dba Northstar Furniture Mart at
6422 - 56th Ave. N.
PLUMBING - (\$30.25)

Action Mechanical Services Vern Olson Plumbing Watters Plumbing

GAS FITTERS - (\$30.25)

Rich's Heating & Air Conditioning

SIGN LICENSES:

Andy's Instant Shoe Repair	\$ 15.00
Milavetz & Assoc. P.A. Law Offices	15.00
O.K. Realty & Village Builders	15.00
St. James Lutheran Church	NO FEE
Warners Hardware	70.90

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 ea. addnl. mach.)

Kirby Smith dba Bally's Great Escape at 311 Willow Bend (2)

TREE TRIMMING: (\$55.00)

Arbor Tree Service

CARNIVAL: (\$71.50 1st day + \$18.75 ea. addnl. day)

Gopher State Exposition, Inc. at Crystal Shopping Ctr. 5/5 thru 5/15 (eleven days)

DUE DATE: NOON, WEDNESDAY MARCH 30, 1983

MEMO TO:

John T. Irving, City Manager

FROM:

John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 15, 1983, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 15, 1983. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

1.

3.

BLDG. INSPECTOR

Public hearing to consider a request for a variance in lot width to allow the construction of an 18'x20' garage at 4401 Xenia Avenue North.

ACTION NEEDED: Notify applicant of Council approval

of variance.

ACTION TAKEN: Permit issued.

CITY ENGINEER

 Consideration of a request for a conditional use permit in a B-3 district at 5273 West Broadway. ACTION NEEDED: Notify applicant of Council approval.

ACTION TAKEN: Applicant present at meeting.

BLDG. INSPECTOR

Consideration of a request for a building permit for remodeling the existing building at 5702 West Broadway. ACTION NEEDED: Notify applicant of Council approval.

ACTION TAKEN: Permit issued.

BLDG. INSPECTOR

Consideration of a request for a building permit for an airplane hangar on leased Lot 22-A, Crystal Airport. ACTION NEEDED: Notify applicant of Council decision to table to continue until lease is signed.

ACTION TAKEN: Applicant notified.

DEPARTMENT ITEM

PARK DEPARTMENT 5. Consideration of designating winners of the Park and Recreation logo contest.

ACTION NEEDED: Prepare final logo and distribute prize money to winners.

ACTION TAKEN: In process.

CITY MANAGER

6. Appearance by William Garber to discuss restitution program and garbage and refuse collection in the City.

ACTION NEEDED: Pursue restitution program to determine the feasibility and costs to the City.

ACTION TAKEN: In process.

CITY MANAGER

ACTION NEEDED: Provide information gathered on garbage collection to Environmental Commission.

ACTION TAKEN: Information to be provided.

CITY ENGINEER

7. Consideration of final approval of proposed plat Nevada Court at Nevada Avenue and Valley Place.

ACTION NEEDED: Notify applicant of Council approval of plat.

ACTION TAKEN: Applicant present at meeting.

CITY MANAGER 8. Appearance by Ron Atkins, owner of 3317 Douglas Drive regarding sewer rates.

ACTION NEEDED: Continue study of sewer rates to make recommendation to the Council in April.

ACTION TAKEN: Study in progress.

ITEM DEPARTMENT 9. Consideration of a request for a variance in the platting CITY ENGINEER requirements at 5008 - 50th Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Letter sent 3-28-83. Consideration of setting the annual bicycle auction date. 10. POLICE DEPT. ACTION NEEDED: Proceed as authorized by Council resolution. ACTION TAKEN: Auction date set. Consideration of action by the Long-Range Planning 11. CITY ENGINEER Commission regarding park curbing projects and the monitoring alarm system in the Police Department. ACTION NEEDED: Provide costs for curbing at all parks at the next Council meeting. ACTION TAKEN: Report on curbing to be presented at April 5 Council meeting. ACTION NEEDED: Incorporate monitoring and alarm CITY MANAGER system in the Police Department with roof project and radio dispatch renovation. ACTION TAKEN: Soliciting bids for roof exhaust fan. Consideration of a request from NSP to change overhead CITY ENGINEER 12. street lights to high pressure sodium. ACTION NEEDED: Study the effect of the request to include the number of types of lights and the costs to make the change-over.

ACTION TAKEN: (No action taken)

ITEM DEPARTMENT Consideration of an ordinance clarifying a defect in the 13. ASST. CITY MGR. previous ordinance, Ordinance Relating to the Vacation of a Portion of Street Right-of-way as Dedicated in Morningside Estates 6th Addition. ACTION NEEDED: Place Second Reading of ordinance on April 5, 1983 Council agenda. ACTION TAKEN: Item placed on April 5 Council agenda. Consideration of a settlement with Michael and Susan CITY ATTORNEY 14. Frantz and Donald and Beverly Metz.
ACTION NEEDED: Proceed as authorized by City Council to enter into a settlement. ACTION TAKEN: Proceeding. CITY CLERK 15. Licenses ACTION NEEDED: Issue licenses ACTION TAKEN: Issued on 3-16-83.

ORDINANCE NO. 83
AN ORDINANCE VACATING A PORTION OF A STREET
RIGHT-OF-WAY AND DRAINAGE AND UTILITY EASEMENTS, 65

WITHIN THE CITY OF CRYSTAL

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. VACATION: The below-described portion of street right-of-way and drainage and utility easements in the City of Crystal, Minnesota [is] are hereby vacated. Said street right-of-way and drainage and utility easements vacated by this ordinance [is] are legally described as:

Valley Place, as dedicated in Morningside Estates 6th Addition, and all drainage and utility easements therein.

Sec. 2. The City Clerk is authorized and directed to file a copy of this ordinance with the appropriate County official in accordance with Section 12.06 of the City Charter.

Sec. 3. EFFECTIVE DATE. This ordinance is effective in accordance with Subsection 110.11 of the City Code.

First Reading: MARCH 15,1983 6 6 8 2: 6 5 1983

Mayor

ATTEST:

City Clerk

Dear Councilpersons:

and posting

This is a request that consideration be given to zoning the 4700 block of Colorado Avenue as a "Resident Parking Only" area. The 4700 block of Colorado is a dead-end cul-de-sac adjacent to the little league fields and playing area, which is accessible from Douglas Drive. The request is made primarily because of the overcrouding of this cul-de-sac with parked cars during the little league season.

The increased traffic represents a danger to the numerous young children who live on this cul-de-sac and their playmates who may be visiting from a nearby neighborhood.

Additionally, filling the circle with cars driven by little league parents leaves no parking for residents of the cul-de-sac or any guests those residents might receive.

Finally, the little league fields and playing area have their own parking space available at an entrance off of Douglas Drive, one block over. We feel that this is the parking area that little league parents should be using.

Photos showing the congestion attributed to little league parking on this cul-de-sac are enclosed. The little league season is scheduled to begin their practices some time in April, so your prompt attention to this matter would be very much appreciated.

Thank you in advance for any consideration you might give to this request. Sincerely,

Kick alber

Richard and Diane Olson

4724 Colorado Ave. No-

James and Janalee Nylen

4725 Colorado Ave. No.

Joseph and Kathy Dwyer 4716 Colorado Ave. No.

Town Taxi Company

7570 HIGHWAY 65 MINNEAPOLIS, MN. 55432 PHONE: 780-1161

March 14, 1983

City of Crystal
Jack Irving, City Manager
4141 Douglas Drive No.
Crystal, MN 55422

Dear Sir:

Town Taxi is requesting a rate change on our meters from 90¢ to \$1.00 per mile, the flag drop from 85¢ to 95¢, and the waiting time from \$10.00 to \$12.00 an hour.

The last meter change we had was in the Fall of 1979, almost 3½ years ago. We have held out as long as we can in changing our rates. Even at the requested rates we will still have lower rates than the City of Minneapolis. The Minneapolis cabs have been at \$1.10 per mile for a couple of years.

Please put this request on your next Council agenda. Thank you for your co-operation.

Respectfully submitted,

Steven A. Harvey, Town Taxi Inc.

SAH/ch



3410 Winnetka Ave. N. Minneapolis, Mn. 55427 612 - 546-3434

March 24, 1983

City of Crystal 4141 Douglas Drive Crystal, Minnesota 55422

Attn: John A. Olson, Assistant City Manager

Re: 1983 Reroofing and Insulation at Crystal Municipal Building

Dear John:

Enclosed are sets of the drawings and specifications for the above project for your review. The insurance requirements listed in Section 00900 are typical of those required by building owners for their reroofing projects. However, we would recommend that you review these requirements with your insurance adviser to see if these are adequate for your project. We will assume that these requirements are satisfactory, unless we hear from you otherwise.

Assuming the Board moves to advertise for bids, we will need the bid date and time. We would also recommend conducting a pre-bid conference one week before the bid date. A completion date should also be established, since the specifications call for \$100.00 per day liquidated damages for failure to complete the project on time. We would recommend that you allow at least six weeks and not more than twelve weeks for completion of the work. The more time you allow for completion of the work will probably be more favorably reflected in the bids, since a contractor will then have more flexibility in scheduling his work. Should there be a need for a particular starting date, this could also be included in the specification.

As we previously discussed, a brief structural evaluation of the existing roof structure indicated that the joists on the circular portion of the building were not adequate to handle the additional load that would be incurred with the use of a single-ply ballasted elastomeric roof membrane. Therefore, in evaluating the possible roof membranes that could be utilized on this building, it was our recommendation that you install a 4-ply asphalt built-up roof membrane, similar to the existing roof.

The existing roof membrane would be removed and any existing wet or deteriorated insulation replaced. The new insulation is to consist of a layer of

City of Crystal March 24, 1983 Page Two

3" of urethane mopped to the existing roof insulation and a top layer of 3/4" perlite-aggregate insulation. This insulation will provide a "U" value of 0.034 which, in other words, is an "R" value of 29.4 for the entire roof assembly. You should realize a pay-back on the investment for the insulation in approximately ten years.

The 4-ply asphalt membrane would be installed over the insulation and would be surfaced with a flood coat of asphalt and gravel. This type of roof membrane when installed over a substrate that is designed as an integral part of the roof system, has proven performance and can be essentially maintenance-free over the anticipated 20-year life of the roof system. This type of roof system has been time-tested over decades of use. This roof system is also one of the most economical systems, with regard to both initial cost and life-cycle costs.

New asbestos base flashing would be installed at the details, and the existing sheet metal flashings are to be modified and reused. The sheet metal flashings are then to be painted.

On the low roofs on the east side of the building, the existing construction is such that only minimal additional insulation can be installed and still provide minimal flashing heights. Therefore, we are recommending only one layer of 3/4" perlite-aggregate over the existing insulation to provide a good substrate for the new roof membrane. The membrane is to have a white marble chip aggregate surfacing, similar to the existing.

The estimated cost for this project would be \$56,000.00. Please let us know as soon as possible on any revisions that you would like to make and on the dates noted above, so that we may incorporate these in the documents and expedite the release of these documents to the contractors requesting sets. If you should have any questions, please feel free to call.

Very truly yours,

INSPEC, INC.

wight D. Benoy Dwight D. Benoy, P.E.

DDB/jan

Enclosures

MEMO TO: John T. Irving, City Manager

FROM: Wm. L. Sherburne, City Engineer Why

RE: Proposed Curb & Gutter at City Parks

Bassett Creek Park

a) South side 32nd Ave., west side Welcome Ave. (including cul-de-sac), east side Zane Ave. - 1535 lin. ft. = \$18,033.

b) East side Brunswick Ave. (no paved street) - not recommended at this time) 1735 lin. ft. = \$19,953.

2. Broadway Park

West side West Broadway - 516 lin. ft. = \$6516.

3. Cavanagh School Park

South side 51st Ave., west side Quail Ave., north side Corvallis Ave. - 1815 lin. ft. = \$20,873.

4. Crystal Highlands Park

South side Jersey Circle - 330 lin. ft. = \$3795.

5. Florida Park (north of 38th Ave.)

West side Florida Ave. - 235 lin. ft. = \$2703.

6. Kentucky Park

West side Kentucky Ave. - 525 lin. ft. = \$6038.

7. Lee Park

East side Major Ave., north side 35th Ave., west side Lee Ave. - 560 lin. ft. = \$6440:

8. Memory Lane Park

West side Jersey Ave., south side 43rd Ave. - 475 lin. ft. = \$5463.

9. North Lions Park

East side Louisiana Ave., west side Jersey Ave. - 1045 lin. ft. = \$12,670.

10. Skyway Park

West side Douglas Dr. - 240 lin. ft. = \$2760.

11. Twin Oak Park

East side Scott Ave., north side Wilshire Blvd. - 445 lin. ft. = \$6043.

12. Valley Place Park

East side Louisiana Ave., north side 32nd Ave., west side Hampshire Ave. - 2030 lin. ft. = \$25,155.

TOTAL = \$116,489 (does not include \$19,953 for curb & gutter along the east side of Brunswick Ave., abutting Bassett Creek Park).

The above estimate based on 1983 prices.

March 10, 1983

TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

RE: Dutch Elm Subsidy Program

I have gathered the totals for the Dutch Elm Subsidy Program and the amount paid for the tree contractor from 1977-1982. The totals are as follows:

YEAR	DUTCH ELM SUBSIDY	TREE CONTRACT	ANNUAL TOTAL
1977	\$29,032	\$21,579	\$50,611
1978	\$36,668	\$19,955	\$56,623
1979	\$19,218	\$16,753	\$35,971
1980	\$11,416	\$14,235	\$25,651
1981	\$33,162	\$21,797	\$54,959
1982	\$17,727	\$ 9,292	\$27,019

I do not have a break-down of the subsidies in the different categories for the years 1977 through 1980, however, in 1981, 157 applications were made for the fifty percent (50%) subsidy averaging \$122.34 a piece. Twenty-one (21) applications were submitted for the seventy-five percent (75%) subsidy with an average of \$138.75. Thirty (30) applications were made for the one hundred percent (100%) subsidy with an average of \$312.97.

In 1982 ninety-eight (98) applications were made for the fifty percent (50%) subsidy for an average of \$114.36. For the seventy-five percent (75%) subsidy six (6) applications were made for an average of \$107.50. Twenty-one (21) applications were made for the one hundred percent (100%) subsidy for an average of \$255.61.

It appears that approximately seventy-five to eighty percent of the subsidies are in the fifty percent (50%) subsidy category, five to ten percent are in the seventy-five percent (75%) subsidy category and about fourteen to seventeen percent of the total subsidy requests are in the one hundred percent (100%) category.

If indeed the spread of dutch elm disease is tied to the severity of the winter, then as a result of the mild winter we have had this year, we can expect an increase in the spread of dutch elm.

In 1983 we have budgeted \$10,000 for subsidies and \$17,000 for tree removal by contract.

The seventeen thousand dollar figure for the tree contract may be close to what it will actually cost us based on the figures from 1977 through 1981, however, the subsidy amount of ten thousand dollars may not be enough to cover the subsidy program as presently structured.

If we can consider 1981 as an example of a year following a mild winter, we would receive approximately two hundred applications for subsidy, totaling \$33,162. Of those two hundred applications, thirty could possibly be for the one hundred percent (100%) subsidy.

Using the 1981 average of approximately \$313, this would total to be \$9,390 for just the one hundred percent (100%) subsidy applications. Very little money would be left in the budget for subsidies in the other categories.

The City has at least three options to consider:

- 1. Increase the amount in the subsidy account through Council action by transferring funds.
- Dropping all subsidies except the one hundred percent (100%) for those who qualify.
- 3. Paying only the one hundred percent (100%) subsidies and a straight \$50 for all those who do not qualify for the one hundred percent (100%) subsidy.

The last choice would require a transfer of approximately \$10,000 at the end of the season. I would recommend the last option and this would require Council action to change the program.

Honorable Mayor & City Council City of Crystal, MN

Improvement Needs Re: Anderson Office Building 5526 Douglas Drive

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

Prepare and record plat of property.

Construct B618 concrete curb & gutter adjacent to site and repair street.

Construct 5' wide concrete sidewalk adjacent to site.

Grade boulevards to conform to Crystal standards.

Construct concrete driveway apron across boulevard.

Construct V6 cast-in-place concrete barrier curb per approved plot plan.

Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.

Stripe parking stalls with white paint.

Erect 3 handicap parking stall signs.

Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.

Erect stop signs at exits from parking area. Prepare and submit "as built" utility plans.

Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.

Landscape all open areas.

Provide all lot irons in place and to grade at the time of final acceptance.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than June 1, 1984; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$62,000.00 be required as a guarantee of the faithful performance of the above construction and requirements.

Very truly yours,

WLS/bl

cc: John T. Irving, City Manager Don Peterson, Building Inspector Dave Anderson, 5526 Douglas Drive

Vm L. Sherburne William L. Sherburne, P.E.

City Engineer

CHANGE ORDER

AIA DOCUMENT G701

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

PROJECT: Thorson Community Center

CHANGE ORDER NUMBER: 2

(name, address)

Crystal, Minnesota

INITIATION DATE: April 1, 1983

TO (Contractor): ENGINEER'S

Steenberg-Henkel Construction
Co.
1371 Marshall Avenue

CONTRACT FOR: Air Conditioning

1371 Marshall Avenue St. Paul, Minnesota 55104

CONTRACT DATE: January 18, 1983

C=01

10-0

You are directed to make the following changes in this Contract:

- 1 Remove existing hold-open devices and in lieu thereof, furnish and install a Norton 1603, or approved equal, door closer.
- 2 Temporarily remove existing relief air grille from wall in each typical room of South wing, block openings and reinstall each grille.
- 3 Furnish, install and wire three (3) ionization smoke detectors in South wing corridor.

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates his agreement herewith including any adjustment in the Contract Sum or Contract Time. The original (Contract Sum) (Guaranteed Maximum Cost) was \$ 132,000.00 Net change by previously authorized Change Orders\$ 3,165.00 The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was \$ 135,165.00 The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (xixxxxxxix) (xixxxxxxix) by this Change Order \$ 4,461.00 The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be ... \$ 139,626.00 The Contract Time will bexing war xie xxxx (unchanged) by (XXXX) Days. The Date of Substantial Completion as of the date of this Change Order therefore is Authorized: WENTZ ASSOCIATES, INC. STEENBERG-HENKEL CITY OF CRYSTAL 7300 France AV CONTRACTOR Douglas Drive No. Address Address Address Edir St. Crystal, MN. 55422 DATE AIA DOCUMENT G701 CHANGE ORDER APRIL 1978 EDITION

£130000

SIEENBERG-HENKEL

March 30, 1983

Mr. Curt Wentz Wentz Associates Inc. 7300 France Avenue Edina, Minnesota 55435

Re: Amendment No. 2 Thorson Community Center Crystal, Minnesota

Dear Curt:

We request an addition to our contract for work described in Item No. I in the arount of \$2,081.00. --

The above breaks down as follows:

Material \$ 545.00 Labor 1,100.00 15% Overhead 247.00 Total Cost \$1,892.00 10% Profit 189.00

> Total Request \$2,081.00

We request an addition to our contract for work described in Item No. 2 in the amount of 840.00. \$30/000

The above breaks down as follows:

Material 74.00 Labor 590.00 15% Overhead 100.00 Total Cost 764.00 10% Profit 76.00 \$ 840.00 Total Request



----- March 30, 1983 Page 2 -----Mr. Curt Wentz Wentz Associates, Inc. Re: Amendment No. 2 Thorson Community Center We request an addition to our contract for work described in \$ 1,540.00.

The above breaks down as follows:

Item No. 3 in the amount of

Quotation from Bright Electric - install smoke detector equipment to include CR-7 control panel and 3 D-1-Y-A detecters

\$1,400.00

Profit - 10%

140.00

- Total Request

\$1,540.00

12 14 15

Very truly yours,

STEENBERG-HENKEL CONSTRUCTION CO.

Gordon H. Jones

GHJ/het

CHANGE ORDER AIA DOCUMEN	Distribution to OWNER ARCHITECT CONTRACTO FIELD OTHER	🙇
PROJECT: (name, address)	Thorson Community Center City of Crystal	cer CHANGE ORDER NUMBER: 3
TO (Contractor)	Crystal, Minnesota - Steenberg-Henkel Constru	INITIATION DATE: April 1, 1983 ENGINEER'S ARXIXEXXXPROJECT NO: 8235
	Co. 1371 Marshall Avenue St. Paul, Minnesota 5510	CONTRACT FOR: Air Conditioning
Vou are directo	d to make the fallowing shapes in the	

You are directed to make the following changes in this Contract:

- 1 Delete the stepdown combination supply air diffuser and return air inlet and the 18" round flexible air ducts for rooftop units RTU-2 through RTU-11. Center these rooftop units above bearing corridor walls. Provide an insulated transition supply duct from each unit supply air outlet. Remove ceiling as necessary and afterwards patch ceiling and re-glue tiles. Provide an insulated transition return duct from each unit return air inlet.
- 2 Revamp the fin tube radiation along South wall of the maintenance room to clear the new electrical panels.

Not valid until signed by both the Owner and A Signature of the Contractor indicates his agreer	rchitect. ment herewith, including any adjustment in the C	ontract Sum or Contract Time.
The original (Contract Sum) (Guaranteed N	Maximum Cost) was	\$ 132,000.00
	ge Orders	
	Cost) prior to this Change Order was	
The (Contract Sum) (Guaranteed Maximum	Cost) will be (increased) www.www.kixxxx	exerged)
		20,000.00
	mum Cost) including this Change Order will	be \$ 150,495.00 .
The Contract Time will be (NOXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		(XXX) Days.
The Date of Substantial Completion as of t	the date of this Change Order therefore is	
WENTZ ASSOCIATES, INC.	STEENBERG-HENKEL	Authorized: CITY OF CRYSTAL
7300 France Av. So.	CONTRACTOR Marshall Avenue	역기4기 Douglas Drive No.
Address	Address /	Address
Edina / MN. 55435/	St. Paul, MN/ /55104	Crystal, MN. 55422
Out IH Went	of whole your	BY
DATE 4/1/83	DATE 4 APRIL 1983	DATE
AIA DOCUMENT G701 . CHANGE ORDER	 APRIL 1978 EDITION AIA® © 1978 	

SIEENBEIRG-HENKEL

March 30, 1983

Mentz Associates Inc. 7300 France Avenue Edina, Minnesota 55435

Re: Amendment No. 3
Thorson Community Center
Crystal, Minnesota

Dear Curt:

We request an addition to our contract for work requested in

Item No. 1 in the amount of \$10,734.00

The breekdown for the above amount is as follows:

	Material	Labor
Remove and replace ceiling for duct run at 10 roof-top locations	\$ 250.00	\$3,600.00
Extend partition well to joist for bearing in Administration Area	20.00	75.90
Removite electrical wiring at 7 locations	70.00	700.00
Fabricate and install supply and return ductions at 10 locations	1,020.00	4,250.00
Furnish and install supply and return air grilles at 10 locations	850.00	800.00
(Deduct) Furnish and install concentric supply and return grille and convective flexible ductwork at 10 locations	(2,150.00)	(1,000.00)
Net	\$ 60.00	\$8,425.00



Thorson Community Center

Overhead on Labor and Material (60 + 7,025) x 15%

\$1,273.00

Total Cost

9,758.00

Profit of 10%

976.00

Additional Request

\$10,734.00

We request an addition to our contract for the work requested in Item No. 2 in the amount of \$ 135.00.

Very truly yours,

STEPNERG-HENGEL CONSTRUCTION CO.

- 120 July 2000 -

Gordon H. Jones

GHI/het

THORSON COMMUNITY CENTER

April 4, 1983

TO: John T. Irving, City Manager

FROM: Charles R. Wilson, Administrative Assistant

RE: Change Order #2 and #3 Thorson Community Center

Thorson Community Center Air Conditioning Project

The consulting engineer has proposed (2) two change orders. The changes have been submitted to the contractor for pricing and have been returned. The change orders are attached.

Change Order #2 is necessitated to meet fire protection codes. In order to maintain the integrity of the hallway walls, with regard to fire protection, three recommendations have been made to the consultant by the City Fire Chief and Building Inspector.

- 1) Supply all doors (10) in the Waste Management wing with door closers.
- 2) Close existing openings, relief air grilles, in hallway walls.
- 3) Install (3) smoke detectors in the hall which will shut down all air handling equipment in the event of fire.

Change Order #3, Item #1, is necessitated because roof construction in the "Montessori" wing is of wood, not metal truss as in the other wing. This type of roof will not support the amount of weight that the metal truss system will. In this wing, the units were to have been mounted on the roof, in the center of each room. The alternate proposes to move the unit location to a bearing wall. This equipment move necessitates now running duct work from the unit to the center of the room, where the air diffuser will still be located. Also entailed is ceiling tile removal, and ceiling tile repair.

Change Order #3, Item 2, is a heating element located in the custodian room along the south wall. It must be moved so the electrical panels may be located there.

THORSON COMMUNITY CENTER CHANGE ORDER 2 & 3

COST

Change Order #2

1.	Remove existing door hold-open devices and install door closers (10)	\$	2,081
2.	Close air relief grills in hallway walls		840
3.	Furnish and install (3) smoke detectors wired into air conditioner controls		1,540
Char	nge Order #3		
1.	Move rooftop units to bearing wall, supply all duct work and building repair		10,734
2.	Move heating element to allow placement of electrical panel		135
	TOTAL		15,330
	PREVIOUS TOTAL CONTRACT	_1	35,165
	NEW TOTAL PROJECT	\$1	50,495

Copies of the change orders signed by the contractor will be delivered Tuesday morning.



DEPARTMENT OF TRANSPORTATION 320 Washington Av. South Hopkins, Minnesota 55343



935-3381

March 18, 1983

Mr. William L. Sherburne Crystal City Engineer 4141 Douglas Drive Crystal, Minnesota 55422

Re: C.P. 6820

CSAH 102 (Douglas Drive) between Co. Rd. 70 (Medicine Lake Rd) and CSAH 9 (Rockford Road)

Dear Bill:

Our 1982 road inventory shows the above segment of CSAH 102 to be in deplorable condition — in fact this roadway ranks low on riding quality; the drainage system is poor to non-existent; the base and road structure is poor, and chuckholes are abundant.

Reconstruction of this roadway segment is included in the 1987 element of our 1983-87 Capital Improvement Program (CIP). Based on the current condition of this roadway, we would like to advance this reconstruction project to an earlier year.

In order to advance the programmed reconstruction year, we are requesting city staff and/or city council concurrence with our proposal.

If you have questions concerning the programming of this project please call Jim Wold at this office.

Sincerely,

Herbert O. Klossner, P.E.

Director

HOK/JVV:pl

HENNEPIN COUNTY

an equal opportunity employer



Shirlie M. Lundgren

April 2, 1983

Mayor Meintsma, Councilmembers, Jack Irving, City Manager

In the "Jobs Bill" presented by the Administration in Washington is additional funding for C.D.B.G. funds, and 40 million for Urban Parks.

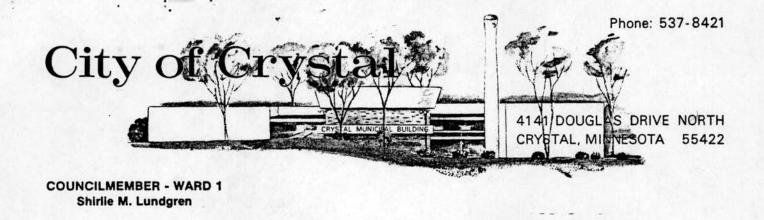
The requirement for use of C.D.B.G. is that it creates jobs or prevents lavoffs.

The only way that I can support construction of curbs and gutters around our parks at this time is knowing that it will create employment in the construction industry in our area and, therefore, should be considered as a viable project.

I request that this Council approve an immediate application for an Urban Park Grant if they include Crystal as "Urban" and also use our allocation for C.D.B.G. funds, if necessary, to pay for the curb and gutter projects if they are approved by the Council, assuming that we get an allocation.

I also regust that we attempt to use C.D.B.G. for reroofing City Hall now.

Shirlie



RESOLUTION NO. 83-

BE IT RESOLVED that the entire project for proposed curb and gutters around Crystal parks included in the March 30, 1983, estimate of \$116,489, be approved and that an allocation of \$58,245 from the PIR Fund be made for said project and that an application be made to the Urban Park allocation in the "Jobs Bill" for matching funds.

SENT WITH PRELIMINARY AGENDA 4/15/83

Council minutes of 4/5/83.

Planning Commission minutes of 4/11/83.

City Engineer's memo of impr. needs of 4/13 re Jiffy Lube, 5273 W. B'way.

Memo on conference Environmental Comm. wants to attend.

Bid memo of 4/12 re removal of diseased trees in 183

Feasibility report on Impr. 63-C.

Feasibility report on Impr. 63-D.

Excerpt of Park & Rec. Adv. Comm. minutes of 4/6 re appt. of Marty Gates to Long-Range Plann. Comm.

Bids for street maintenance materials of 4/14/83.

Human Relations Comm. minutes of 3/28/83.

Park & Rec. Adv. Comm. minutes of 3/2/83.

Park & Rec. Dept. March 1983 monthly report.

SENT WITH AGENDA 4/19/83

Letter from Metro. Loser's Group re breakfast meeting with Legislators re legislation on government aids--mtg. on 4/26/83.

COUNCIL AGENDA

April 19, 1983

Councilmembers

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 19, 1983, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Staff

Herbes	Irving
Aaker	Kennedy
Bird	no Olson
Mb Schaaf	Sherburne
Meintsma	Peterson
Lundgren	Wilson
Rygg	Ahmann
The Mayor led the Council and the audience i The minutes of the regular Council meeting of following exceptions:	
<u> </u>	

CONSENT AGENDA

- 1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing to consider tentative approval of proposed plat Crystal Highlands 2nd Addition located at 7021 and 7011 Markwood Drive.
- 2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1983, as the time and date for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Paul Heins for a variance of 563 sq. ft. in lot area and for a variance of 2.5' in the required 40' rear yard setback to allow an 11'x18' addition to the existing house at 5917 46th Avenue North.
- 3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1983, as the time and date for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Michael Tanner for a variance to expand a non-conforming use (said non-conformity being the existing house encroaches 35'9" in the required 40' rear yard setback) and a variance of 2'6" in the required 5' side yard setback to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz Avenue North.

- 4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing to consider tentative approval of proposed plat Van-Glo Addition located at 45th Place North between Douglas Drive and Florida Avenue North.
- 5. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Donald Olson of Melford Olson Honey Co. for a variance in the required number of parking stalls (45 stalls required; 25 available) to allow an addition to be constructed at 5201 Douglas Drive.
- 6. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Roger Keske for a variance to expand a non-conforming use (said non-conformity being the existing dwelling encroaches 14' in the required 25' side street side yard setback) and a variance of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry Avenue North.
- 7. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Steve Woessner for a variance of 1200 sq. ft. in lot area to allow an 8'x16' addition to be constructed at 4730 Zane Avenue North.

	Moved by	Councilmember	an an	d seconded by	Councilmembe	er Esto remove
items	9.1	,,	_,	, and _	from the	Consent Agenda Motion Carried.

Moved by Councilmember _ and seconded by Councilmember _ to approve the Consent Agenda.

REGULAR AGENDA It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Lee and Wilma Hilary for a variance of 8.05' in the required 40' rear yard setback to build a 12'x19' deck at 5008 Bernard Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variances. Those Contractor for proponent

V 6 - Hilary . E . Edwin Kruger

6009 - 52 nd are n. present and heard were: O La, B, hu, Me, -42. Es. Moved by Councilmember and seconded by Councilmember to grant the authorization to vary or modify the strict application of Section 515.13, Subd. 4 a), to allow a variance of 8.05' in the required 40' rear yard setback to build a 12'x19' deck at 5008 Bernard Avenue North, as requested in Variance Application #83-11 by Lee m Failed Motion Carried. and Wilma Hilary. Moved by Councilmember and seconded by Councilmember _ (continue until _____ the discussion of) a variance of 8.05' in the required 40' rear yard setback to allow a 12'x19' deck to be constructed at 5008 Bernard Avenue North, as requested in Application #83-11 by Lee and Wilma Hilary. Motion Carried. 2. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Garry D. Olson for a variance to allow expansion of a non-conforming use (current dwelling encroaches 7.68' in the required 26' side street side yard setback) to allow the construction of a 30'x30' garage at 3852 Florida Avenue North. Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: & @ dC 83-19 Moved by Councilmember and seconded by Councilmember to grant authorization to vary or modify the strict application of Section 515.05, Subd. 2, to

at 3852 Florida Avenue North, as requested in Variance Application #83-21 by Garry D. Olson.

Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) Variance Application #83-21 to allow the construction of a 30'x30' garage at 3852 Florida Avenue North.

Motion Carried.

alfow expansion of a non-conforming use to allow the construction of a 30'x30' garage

3. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Gregory B. Sexter for a variance to encroach 8' in the required 40' rear yard setback to build a 10'x14' addition to the existing house at 3414 Louisiana Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were:

Moved by Councilmember And seconded by Councilmember to grant the authorization to vary or modify the strict application of Section 515.13, Subd. 4 a), for an 8' variance in the required 40' rear yard setback to allow construction of a 10'x14' addition to the existing house at 3414 Louisiana Avenue North, as requested in Variance Application #83-20 by Gregory B. Sexter.

Motion Carried.

Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) Variance Application #83-20 to allow construction of a 10'x14' addition to the existing house at 3414 Louisiana Avenue North.

The City Council considered a request from James Dunlop of CDP Enterprises, Inc., for a conditional use permit to allow a convenience food establishment in a B-4 district at 6023 - 42nd Avenue North.

83-\$

Moved by Councilmember and seconded by Councilmember to (approve, as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) Application #83-7, as submitted by James Dunlop of CDP Enterprises, Inc., for a conditional use permit to allow a convenience food establishment in a B-4 district at 6023 - 42nd Avenue North, Lot 1, Block 1, Bouchard's Addition.

5 .	The City Council considered setting surety in the amount of \$9,000 as a guaranty of faithful performance of certain work requirements as part of building permit approval for alterations to the existing building at 5273 West Broadway, for Jiffy Lube.
	Moved by Councilmember And seconded by Councilmember H to set surety in the amount of \$9,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for alterations to the existing building at 5273 West Broadway, as recommended by the City Engineer. Motion Carried.
	Q-4 hu & C. 6+ + 76 4 you wo so, 5-48 -48,
6.	Bob Rasmussen, of the Environmental Commission, appeared to discuss proposed projects concerning cable television and energy conservation.
7.	The City Council considered bids for the removal of diseased trees in the City of Crystal for 1983.
	Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 83-
	RESOLUTION AWARDING BID
	By roll call and voting aye:,,,,,,; voting no:,,; absent, not voting:,, Motion carried, resolution declared adopted.
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) bids for the removal of diseased trees in the City of Crystal for 1983. Motion Carried.

8.	The City Council considered a request from the Crystal HRA for rezoning of property at 5428-5440 Douglas Drive from B-4 (community commercial) to R-4 (high density residential). O A B Ry Me The City Council considered a request from the Crystal HRA for rezoning of property at 5428-5440 Douglas Drive from B-4 (community commercial) to R-4 (high density residential).
	-y Br
	Moved by Councilmember and seconded by Councilmember to adopt the following ordinance:
	ORDINANCE NO. 83-
	AN ORDINANCE REZONING CERTAIN LANDS WITHIN THE CITY OF CRYSTAL
	and further, that the second and final reading be held on May 3, 1983. Motion Carried.
/	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) a request from the Crystal HRA for rezoning of property at 5428-5440 Douglas Drive. Motion Carried.
9.	The City Council considered a request from the Crystal HRA for rezoning of property at 5459 Douglas Drive from B-4 (community commercial) to R-O (residential-office) for the building of a senior citizen housing project.
	Moved by Councilmember and seconded by Councilmember to adopt the following ordinance:
	ORDINANCE NO. 83-
	AN ORDINANCE REZONING CERTAIN LANDS WITHIN THE CITY OF CRYSTAL .
	and further, that the second and final reading be held on May 3, 1983. Motion Carried.
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) a request from the Crystal HRA for rezoning of property at 5459 Douglas Drive. Motion Carried.

1	
10.	The City Council considered accepting a feasibility report on Curb and Gutter Improvement Project No. 63-C and setting a public hearing date.
A.	Moved by Councilmember and seconded by Councilmember to (accept) (reject) (continue until the discussion of) the feasibility report on Curb and Gutter Improvement Project No. 63-C. Motion Carried.
в.	Moved by Councilmember Ryand seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for the public hearing to consider Curb and Gutter Improvement Project No. 63-C. Motion Carried.
11.	The City Council considered requesting a feasibility report on Street Improvement Project No. 63-D and Curb and Gutter Improvement Project No. 63-D, overlay of Nevada Avenue from 45th Avenue to Fairview Avenue (joint project with New Hope).
A.	Moved by Councilmember and seconded by Councilmember to request City staff to prepare a feasibility report on Street Improvement Project No. 63-D and Curb and Gutter Improvement Project No. 63-D, an overlay of Nevada Avenue from 45th Avenue to Fairview Avenue. Motion Carried.
В.	Moved by Councilmember A and seconded by Councilmember B to (accept) (reject) (continue until the discussion of) the feasibility report on Street Improvement Project No. 63-D and Curb and Gutter Improvement Project No. 63-D, an overlay of Nevada Avenue from 45th Avenue to Fairview Avenue. Motion Carried.
c.	Moved by Councilmember Ry and seconded by Councilmember B to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for the public hearing to consider Street Improvement Project No. 63-D and Curb and Gutter Improvement Project No. 63-D, an overlay of Nevada Avenue from 45th Avenue to Fairview Avenue. Motion Carried.

The City Council considered a request from the Park & Recreation Advisory Commission 12. to appoint Marty Gates, from the Park and Recreation Advisory Commission, as a representative of that Commission on the Long-Range Planning Commission, as the present member, Mr. Kenneth Belland, has asked to be replaced due to another commitment.

Moved by Councilmember 2 and seco	nded by Councilmemberto appoint
Martin Dates to the Long-Rang	e Planning Commission for the remainder
of 1983, to replace Ken Belland.	Motion Carried.

The City Council considered bids for street maintenance materials.

Moved by Councilmember And seconded by Councilmember Kyto adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 83-

RESOLUTION AWARDING BID

By roll call and voting aye:, no:,; a carried, resolution declared adopted.	bsent, not voting:,,,, woting
Moved by Councilmember	and seconded by Councilmember to (deny) the discussion of) awarding the bid for street Motion Carried.
The City Council considered the impr	ovement of Douglas Drive from 41st to 27th Avenue.

-48' 16. 161-9-5 7-36 DD. -48' 165-82 10-00 GC -48' 165-82 10-00 GC -45 P-DD. (1060 C.)

Add ITINEVENT Food EST. Knights of Columbus for 4/29-30/83 TEMPORARY SIGN Multiple Sclores is Airlift AT CrysTAL Airport for 4/29-5/8/83

Moved by Councilmember Ry and seconded by Councilmember to approve the list of license applications.

Moved by Councilmember A and seconded by Councilmember to adjourn the meeting.

APPLICATIONS FOR LICENSE APRIL 19, 1983

PLUMBING - (\$30.25)

Lawrence MacDonald dba MacDonald Plumbing Company

GAS FITTERS - (\$30.25)

A-ABC Appliance & Heating, Inc.

SIGN LICENSES:

A. L. S. Properties	\$ 15.00	Crystal Square Office Bldg.	\$ 15.00
Adbari's Inc.	15.00	Crystal Square II	15.00
Adventures in Video	30.00	Crystal State Bank-42nd Ave.	90.00
Alliance Church of Open Door	Exempt	Crystal State Bank-56th Ave.	229.70
American Council of the Blind		Crystal Travel Service	15.00
Thrift Store	15.00	D & B Hair Design	15.00
Anthony's Shopping Center	46.10	Douglas Court Aptmts.	15.00
B & R Transmission	15.00	El Presidente Aptmts.	15.00
Beaver Machine & Tool, Inc.	15.00	Embers, Inc.	69.70
Belt Line Pet Hospital	15.00	Eunice's Beauty Shoppe	15.00
Beltline Barber Shop	15.00	1st Federal Savings & Loan	53.94
Bill's Belt Line "76"	60.00	Gallery Hair Studio for Men	15.00
Bill's Economy Glass	15.00	Glen Haven Memorial Gardens	Exempt
Boulevard Cleaners	15.00	Glen's Dairy Store	45.00
Brunswick Methodist Church	Exemp†	Gloria's Coiffures	15.00
Carpet Remnant King	41.70	Gold Eagle Laundry	35.22
Church of Jesus Christ of		Golden Valley Air Cond.	30.00
Latter Day Saints	Exempt	Dr. John Gosche	30.00
Clark Oil & Refining	176.00	Graphco Securities Inc.	30.00
Clark's Submarine Sandwich	20.22	Greatclips, Inc.	15.00
The Clothes Exchange	15.00	Holiday	105.00
Colvin Insurance Agency	15.00	House of Large Sizes	15.00
Community Credit	15.00	I. Bahcall Steel & Supply	15.00
Conservation Systems	15.00	Imported Auto Parts	15.00
Country Club Market	15.00	Insty Print, Inc.	30.00
Country Kitchen	30.66	J's Pizza	45.00
Crib Diaper Service	30.00	Jin's Chow Mein	45.00
Crystal Auto Service	45.00	Kentucky Fried Chicken	90.00
Crystal Business Machines	15.00	Kinney-Shoes	15.00
Crystal Collision Center	30.00	Kurzswing Ski Shop	15.00
Crystal Doctors Park	30.00	Lamplighter Barber	15.00
Crystal Electric Motor Repair	30.00	Lamplighter Square	15.00
Crystal-New Hope Chiropractic		Lorraines Key Board Studio	. 15.00
Clinic	15.00	Lou Ann Terrace Apt.	15.00
Crystal Shopping Center Assoc.		Louie's Liquor Store	15.00
Crystal Skelly Service	30.00	MGM Liquor	30.00
Crystal Skyways	30.00	Market Tire Company	55.26

APPLICATIONS FOR LICENSE APRIL 19, 1983

SIGN LICENSES CONTINUED:

Suburban Motel

Jim Martin Insurance Agency	\$ 30.00	Suttle's Car Wash	\$ 20.22
Mayer Electric	30.00	T. L. Systems Corp.	15.00
Mel Hartmann Building	15.90	Tally Ho Cafe	43.30
Melrose Floor Company	15.00	Target Stores	174.70
Metropolitan Gold & Silver Exc	. 15.00	Temp's Litho	15.00
Meyers Outdoor Advert. Co.	117.90	Tesch's Hallmark	15.00
Midas Muffler	49.50	Thompson Air Cond.	15.00
Minnesota - Dept. of Economic		Thriftway, Inc.	103.20
Security	Exempt	Thunderbird Aviation	90.30
Modern Tool Company	75.00	Tom Thumb Superette-56th Ave.	50.70
Morry's Auto Interiors	15.00	Tom Thumb Superette-36th Ave.	30.00
The Muffler Clinic of		Tri-Town Auto Supply	60.00
Crystal Inc.	30.00	Trinity Covenant Church	Exempt
Naegele Outdoor Advertising Co	.791.00	Twin Cities Youth for Christ	15.00
Nicklow Bros.	95.10	Tyra's Super Valu	71.46
Noble Drug	15.00	United Liquors	30.00
Norm's Hair Inn	15.00	Urban Sign Company	15.00
Northside Appliance	15.00	Virginia Court Apt.	30.00
Northside Cleaners	15.00	Waterbed Room	45.00
Northwestern Bell-42nd Ave.	15.00	Waterbeds Minnesota	15.00
Northwestern Bell-Welcome Ave.		Eugene F. Welter	15.00
Octopus Car Wash	140.90	Winnetka Village Apt.	30.00
Olan Mills	15.00	Woodbridge Apt.	45.00
PDQ Store	30.00	NOOdbi Tage Apr.	45.00
Paddock Bar & Lounge	64.30		
Palace Inn	75.00		
Payless Shoe Company	15.00		
Perkins Cake & Steak	15.78		
Pilgrim Cleaners	45.00		
Ray's Barber Shop	30.00		
Robbinsdale School District			
Cavanagh School	Exempt		
Fair School	Exempt		
Forest School	Exempt		
Neill School	Exempt		
Thorson School	Exempt		
Radio Shack	30.30		
Robin's Nest Drive In	32.10		
Rockford Road Henn. Cty. Libra			
Royal Flea Market	15.00		
St. Raphael's Church & School	Exempt		
Sample Mart	15.00		
The Schraeder Building	15.00		
Skip's Auto Repair	15.00		
The Spool Cabinet	15.00	V V	
Stevenson Edwards & Assoc.	15.00		
C. C	05.00		

85.50

APPLICATIONS FOR LICENSE

April 19, 1983

SWIMMING POOL - Outdoor (\$66.00)

Krystal Kourt Apartments, 5930-40-50 West Broadway (2) Douglas Court Apartments, 6300-6410 27th Ave. No.

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 ea. addnl. machine)

Kirby Smith dba Bally's Great Escape, 311 Willow Bend - 1 addnl. mach.

SIGN HANGERS - (\$66.00)

Lawrence Signs, Inc. National Advertising Company

ITINERANT - Food Establishment (Exempt)

Crystal Little League, Moore Field, 48th & Douglas Drive April 30, 1983 thru August 15, 1983

KC ?

April 15, 1983 Dear Councilmembers: Tuesday night's meeting may seem like it has a large number of items, but most of them are non-controversial in my opinion. The first seven are on the Consent Agenda and are merely setting public hearings for May 3, 1983, because of action by the Planning Commission. Most all of them were acted on by the Planning Commission at the 4/11/83 meeting. They are as follows: CONSENT AGENDA ITEM SUPPORTING DATA 1. Set Public Hearing to consider ten-Planning Commission minutes tative approval of proposed plat Crystal Highlands 2nd Addition located of 4/11/83, item 4. at 7021 and 7011 Markwood Drive. Planning Commission minutes 2. Set Public Hearing to consider a reof 4/11, item 6. quest from Paul Heins for a variance of 563 sq. ft. in lot area and for a variance of 2.5' in the required 40' rear yard setback to allow an 11'x18' addition to the existing house at 5917 46th Ave. N. 3. Set Public Hearing to consider a re-Planning Commission minutes quest from Michael Tanner for a variof 4/11, item 7. ance to expand a non-conforming use (said non-conformity being the existing house encroaches 35'9" in the required 40' rear yard setback and a variance of 2'6" in the required 5' side yard setback to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz Ave. Set Public Hearing to consider tenta- Planning Commission minutes * tive approval of proposed plat Van-Glo of 4/11, item 8. Addition located at 45th Place between , Douglas Drive and Florida Ave. N. Planning Commission minutes 5. Set Public Hearing to consider a reof 4/11, item 11. quest from Donald Olson of Melford Olson Honey Co. for a variance in the required number of parking stalls (45 stalls required; 25 available) to allow an addition to be constructed at 5201 Douglas Dr.

- 6. Set Public Hearing to consider a re-Planning Commission minutes quest from Roger Keske for a variance of 4/11, item 13. to expand a non-conforming use (said non-conformity being the existing dwelling encroaches 14' in the required 25' side street side yard setback) and a variance of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry.
- 7. Set Public Hearing to consider a re- Planning Commission minutes quest from Steve Woessner for a var- of 4/11, item 16. iance of 1200 sq. ft. in lot area to allow an 8'x16' addition to be constructed at 4730 Zane Ave. N.

The regular agenda should go somewhat as follows:

The minutes of the regular Council meeting of April 5, 1983, are included for your reviewal.

REGULAR AGENDA

- 1. Public Hearing to consider a request None. from Lee and Wilma Hilary for a variance of 8.05' in the required 40' rear yard setback to build a 12'x19' deck at 5008 Bernard Ave. N.
- Public Hearing to consider a request None. from Garry D. Olson for a variance to allow expansion of a non-conforming use (current dwelling encroaches 7.68' in the required 26' side street side yard setback) to allow the construction of an addition to the existing garage at 3852 Florida Ave. N.
- 3. Public Hearing to consider a request from Gregory B. Sexter for a variance to encroach 8' in the required 40' None. rear yard setback to build a 10'x14' addition to the existing house at 3414 Louisiana Ave. N.
 - The first three items are variance requests and are on the Council agenda due to the new variance procedure. None of the three were heard by the Planning Commission so this will be their first appearance.
- 4. Consideration of a request from James Dunlop of CDP Enterprises, Inc., for of 4/11, item 3. a conditional use permit to allow a convenience food establishment in a B-4 district at 6023 - 42nd Ave. N.

Planning Commission minutes

4. (Continued)

This is the old Dairy Queen building on 42nd Avenue North between Brunswick and Adair which has been many things since it has been a Dairy Queen. Detailed information will be given Tuesday evening.

5. Consideration of setting surety in Letter from City Engineer the amount of \$9,000 as a guaranty of dated 4/13/83. faithful performance of certain work requirements as part of building permit approval for alterations to the existing building at 5273 W. Broadway, for Jiffy Lube.

This is the Phillips 66 station on the point at Douglas Drive and West Broadway and is proposed to be changed into a Jiffy Lube, which is a very similar operation to Rapid Oil Change.

6. Appearance by Bob Rasmussen of the Environmental Commission to discuss proposed projects concerning cable television and energy conservation.

Memo on conference that Environmental Commission would like to attend.

It is my understanding that the Commission is requesting direction on projects. They also intend to ask for authority to send one member to an environmental conference. I don't think that is necessary—it is my feeling I can approve that.

 Consideration of bids for the removal of diseased trees in the City of Crystal for 1983.

Copy of bid memo dated 4/12/83.

I believe John's memo to me is self-explanatory and needs no further explanation. But if some is necessary, we'll be prepared Tuesday evening.

8. Consideration of a request from Crystal HRA for rezoning of property at 5428-5440 Douglas Drive from B-4 (community commercial) to R-4 (high density residential).

Planning Commission minutes of 4/11, item 1.

9.★ Consideration of a request from
Crystal HRA for rezoning of property
'at 5459 Douglas Drive from B-4 (community commercial) to R-O (residential-office) for the building of a senior citizen housing project.

Planning Commission minutes of 4/11, item 2.

The above two items are rezonings requested by the HRA for the housing elements in the Bass Lake Road/Becker Park plan. They both have received Planning Commission unanimous approval.

Councilmembers April 15, 1983 Consideration of accepting a feasi-Feasibility report dated bility report on curb and gutter im-4/12/83. provement project #63-C and the consideration of setting a public hearing date. It has been suggested that May 17 be the hearing date, if the Council agrees. 11. Consideration of requesting a feasi-Feasibility report dated bility report on street improvement 4/14/83. project #63-D and curb and gutter improvement project #63-D, overlay of Nevada Avenue from 45th Avenue to Fairview Avenue (joint project with New Hope) . This is a joint project between Crystal and New Hope because Nevada in this area is a joint street. Although this item merely requests a feasibility report, the feasibility report is done and is included in this preliminary agenda so a second action Tuesday evening could be the acceptance of the feasibility report and the setting of a hearing date. Again, if the Council agrees, the recommended date would be May 17, 1983. 12. Consideration of the appointment of Excerpt of the Park & Rec. Marty Gates from the Park & Recreation Advisory Commission minutes Advisory Commission as a representaof April 6, 1983. tive of that Commission on the Long-Range Planning Commission.

13. Consideration of bids for street main- Copy of letter on bids tenance materials. dated 4/14/83.

14. Shirlie has asked that we place Douglas Drive Improvement, 41st to 27th on the agenda for consideration and for the Council to look at the plans we may have available, or the County may have available.

We have reviewed our file and have the 1970 plan and two alternate exhibits that relate to 36th Avenue North and Douglas Drive, so the Council could use those three documents as a basis for the discussion, if they decided to do so. If you do, I want to call your attention to the fact that the 1970 plan has a *50' roadway drawn in. Staff, in past conversations with the County, has received information that the County would be 'willing to provide the width and stay within the present right-of-way for the major part of this improvement. There would, however, be some additional right-of-way needed in the 36th Avenue area for left-turn lanes.

The fact that the plans are drawn with a cross section of 50' should have no bearing on whether the Council wants to discuss it or not. I think that these are the kinds of things you

Councilmembers -5-April 15, 1983 14. (Continued) would want to discuss and I believe that tentative commitments have been made to make the basic improvement the same as that portion that will be under construction this year, namely, that portion between 43rd and the railroad tracks. We will have the file and the information available at the meeting if you did decide to discuss it. That should take care of the meeting as we see it at this writing. We have also included some information items for you: 1. Human Relations Commission minutes of 3/28/83. 2. Park & Recreation Advisory Commission minutes of 3/2/83. 3. Park & Recreation Department's March 1983 monthly report. Have a nice spring weekend. See you Saturday morning at the legislative meeting. Please accept this as a reminder. JACK da enc.

APPLICATIONS FOR LICENSE APRIL 19, 1983

PLUMBING - (\$30.25)

Lawrence MacDonald dba MacDonald Plumbing Company

GAS FITTERS - (\$30.25)

A-ABC Appliance & Heating, inc.

SIGN LICENSES:

A. L. S. Properties	\$ 15.00	Crystal Square Office Bldg.	\$ 15.00
Adbari's Inc.	15.00	Crystal Square II	15.00
Adventures in Video	30.00	Crystal State Bank-42nd Ave.	90.00
Alliance Church of Open Door	Exempt	Crystal State Bank-56th Ave.	229.70
American Council of the Blind		Crystal Travel Service	15.00
Thrift Store	15.00	D & B Hair Design	15.00
Anthony's Shopping Center	46.10	Douglas Court Aptmts.	15.00
B & R Transmission	15.00	El Presidente Aptmts.	15.00
Beaver Machine & Tool, Inc.	15.00	Embers, Inc.	. 69.70
Belt Line Pet Hospital	15.00	Eunice's Beauty Shoppe	15.00
Beltline Barber Shop	15.00	1st Federal Savings & Loan	53.94
Bill's Belt Line "76"	60.00	Gallery Hair Studio for Men	15.00
Bill's Economy Glass	15.00	Glen Haven Memorial Gardens	Exempt
Boulevard Cleaners	15.00	Glen's Dairy Store	45.00
Brunswick Methodist Church	Exempt	Gloria's Coiffures	15.00
Carpet Remnant King	41.70	Gold Eagle Laundry	35.22
Church of Jesus Christ of		Golden Valley Air Cond.	30.00
Latter Day Saints	Exempt	Dr. John Gosche	30.00
Clark Oil & Refining	176.00	Graphco Securities Inc.	30.00
Clark's Submarine Sandwich	20.22	Greatclips, Inc.	15.00
The Clothes Exchange	15.00	Holiday	105.00
Colvin Insurance Agency	15.00	House of Large Sizes	15.00
Community Credit	15.00	1. Bahcall Steel & Supply	15.00
Conservation Systems	15.00	Imported Auto Parts	15.00
Country Club Market	15.00	Insty Print, Inc.	30.00
Country Kitchen	30.66	J's Pizza	45.00
Crib Diaper Service	30.00	Jin's Chow Mein	45.00
Crystal Auto Service	45.00	Kentucky Fried Chicken	90.00
Crystal Business Machines	15.00	Kinney Shoes	15.00
Crystal Collision Center	30.00	Kurzswing Ski Shop	15.00
Crystal Doctors .Park	30.00	Lamplighter Barber	15.00
Crystal Electric Motor Repair	30.00	Lamplighter Square	15.00
Crystal-New Hope Chiropractic		Lorraines Key Board Studio	15.00
Clinic	15.00	Lou Ann Terrace Apt.	15.00
Crystal Shopping Center Assoc		Louie's Liquor Store	15.00
Crystal Skelly Service	30.00	MGM Liquor	30.00
Crystal Skyways	30.00	Market Tire Company	55.26

APPLICATIONS FOR LICENSE APRIL 19, 1983

SIGN LICENSES CONTINUED:

	Jim Martin Insurance Agency \$	30.00	Sutt
	Mayer Electric	30.00	T. L
	Mei Hartmann Building	15.90	Tall
	Melrose Floor Company	15.00	Targ
	Metropolitan Gold & Silver Exc.	15.00	Temp
	Meyers Outdoor Advert. Co.	117.90	Tesc
	Midas Muffler	49.50	Thom
	Minnesota - Dept. of Economic		Thri
	Security	Exempt	Thun
	Modern Tool Company	75.00	Tom .
	Morry's Auto Interiors	15.00	Tom
	The Muffler Clinic of		Tri-
	Crystal Inc.	30.00	Trin
	Naegele Outdoor Advertising Co.	791.00	Twin
	Nicklow Bros.	95.10	Tyra
	Noble Drug	15.00	Unit
	Norm's Hair Inn	15.00	Urba
	Northside Appliance	15.00	Virg
	Northside Cleaners	15.00	Wate
	Northwestern Bell-42nd Ave.	15.00	Wate
	Northwestern Bell-Welcome Ave.	15.00	Euge
	Octopus Car Wash	140.90	Winn
	Olan Mills	15.00	Wood
	PDQ Store	30.00	
	Paddock Bar & Lounge	64.30	
	Palace Inn	75.00	
	Payless Shoe Company	15.00	
	Perkins Cake & Steak	15.78	
	Pilgrim Cleaners	45.00	
	Ray's Barber Shop	30.00	
	Robbinsdale School District		
	Cavanagh School	Exempt	
	Fair School	Exempt	
	Forest School	Exempt	
	Neill School	Exempt	
	Thorson School	Exempt	
	Radio Shack	30.30	
	Robin's Nest Drive In	32.10	
	Rockford Road Henn, Cty. Librar	yExempt	
2	Royal Flea Market	15.00	
i	St. Raphael's Church & School	Exempt	
	Sample Mart	15.00	
	The Schraeder Building	15.00	
	Skip's Auto Repair	15.00	
	The Spool Cabinet	15.00	
	Stevenson Edwards & Assoc.	15.00	
	Suburban Motel	85.50	

Suttle's Car Wash	\$ 20.22
T. L. Systems Corp.	15.00
Tally Ho Cafe	43.30
Target Stores	174.70
Temp's Litho	15.00
Tesch's Hallmark	15.00
Thompson Air Cond.	15.00
Thriftway, Inc.	103.20
Thunderbird Aviation	90.30
Tom Thumb Superette-56th Ave.	50.70
Tom Thumb Superette-36th Ave.	30.00
Tri-Town Auto Supply	60.00
Trinity Covenant Church	Exempt
Twin Cities Youth for Christ	15.00
Tyra's Super Valu	71.46
United Liquors	30.00
Urban Sign Company	15.00
Virginia Court Apt.	30.00
Waterbed Room	45.00
Waterbeds Minnesota	15.00
Eugene F. Welter	15.00
Winnetka Village Apt.	30.00
Woodbridge Apt.	45.00

APPLICATIONS FOR LICENSE

April 19, 1983

SWIMMING POOL - Outdoor (\$66.00)

Krystal Kourt Apartments, 5930-40-50 West Broadway (2) Douglas Court Apartments, 6300-6410 27th Ave. No.

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 ea. addnl. machine)

Kirby Smith dba Bally's Great Escape, 311 Willow Bend - 1 addnl. mach.

SIGN HANGERS - (\$66.00)

Lawrence Signs, Inc. National Advertising Company

ITINERANT - Food Establishment (Exempt)

Crystal Little League, Moore Field, 48th & Douglas Drive April 30, 1983 thru August 15, 1983 do

DUE DATE: NOON, WEDNESDAY APRIL 13, 1983

MEMO TO:

John T. Irving, City Manager

FROM:

John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 5, 1983, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 5, 1983. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT	ITEM	
	1.	Consideration of a request for resident only parking on the cul-de-sac of Colorado north of 47th. ACTION NEEDED: No action needed.
BUILDING DEPT.	2.	Consideration of a request from Ray Marketon for a building permit to build an airplane hangar on leased Lot 22-A, Crystal Airport. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
ASST. CITY MGR.	3.	Consideration of setting a public hearing on a request for a variance at 5008 Bernard Avenue North. ACTION NEEDED: Place item on April 19, 1983 Council Agenda. ACTION TAKEN: Item placed on 4-19-83 agenda.
	4.	Appearance by Ken Biersdorf concerning Crystal Heights School property. ACTION NEEDED: No action needed.
CITY CLERK	5.	Consideration of a request for rate change for Town Taxi, Inc. ACTION NEEDED: Notify applicant of Council approval of requested rates. ACTION TAKEN: Applicant present at meeting.

ITEM DEPARTMENT CITY ENGINEER 6. Consideration of setting bond in the amount of \$62,000 as a guarantee of faithful performance of certain work requirements for building permit for an addition to 5526 Douglas Drive. ACTION NEEDED: Notify applicant of Council's setting of bond. ACTION TAKEN: Applicant present at meeting. Consideration of a request from the Knights of Columbus CITY CLERK 7. for a 3.2 beer stand at Welcome Park on August 27 and ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present; permit issued. PARK & REC. DIRECTOR ACTION NEEDED: Authorize usage of Welcome Park on August 27 and 28. ACTION TAKEN: Field permit sent 4-11-83. Consideration of authorization to advertise for bids for ASST. CITY MGR. 8. re-roofing and insulation of City Hall. ACTION NEEDED: Notify consultant to proceed. ACTION TAKEN: Consultant notified. Bid opening April 28, 1983. CITY ENGINEER 9. Consideration of a report of curb and gutter around City ACTION NEEDED: Prepare feasibility report and proceed with advertising for bids. ACTION TAKEN: Feasibility Report prepared for Council review.

ITEM DEPARTMENT Consideration of a letter from Hennepin County regarding CITY MANAGER 10. reconstruction of Douglas Drive from Medicine Lake Road to 42nd Avenue. Notify Hennepin County of City ACTION NEEDED: Council's desire to move up project. ACTION TAKEN: Hennepin County contacted by phone. Consideration of second reading of an ordinance clarifying CITY CLERK 11. a defect in a previous ordinance regarding vacation of a portion of street right-of-way in Morningside Estates 6th Addition. ACTION NEEDED: Publish ordinance. ACTION TAKEN: Ordinance to be published 4-14-83. Filed with Hennepin County. PARK & REC DIRECTOR 12. Consideration of a change in the Tree Disease Subsidy Program. ACTION NEEDED: Institute subsidy program as approved by Council - 100% subsidy and 50% of cost of all others up to a maximum of \$50. ACTION TAKEN: Form is being changed for program. Consideration of setting a public hearing on a variance ASST. CITY MGR. 13. request at 3852 Florida Avenue North. ACTION NEEDED: Place item on April 19, 1983 Council Agenda. ACTION TAKEN: Item placed on 4-19-83 Council agenda. Consideration of setting a public hearing on a request ASST. CITY MGR. 14. for a variance at 3414 Louisiana Avenue North. ACTION NEEDED: Place item on April 19, 1983 Council Agenda. ACTION TAKEN: Item placed on 4-19-83 Council agenda.

DEPARTMENT

ADMIN. ASST.

15. Consideration of change orders for Thorson air conditioning.

ACTION NEEDED: Notify architect and contractor of approval of change orders.

ACTION TAKEN: Notified 4-6-83.

CITY CLERK

16. Licenses

ACTION NEEDED: Issue licenses

ACTION TAKEN: Licenses issued.

Mr. John T. Irving City Manager City of Crystal, MN

Re: BIDS - Street Maintenance Materials

Bituminous Patching Mixture

Sand

Class 5 Gravel Granular Material

Dear Mr. Irving:

The sealed bids received on April 13, 1983, were checked for completeness and accuracy. The results are as follows:

BITUMINOUS PATCHING MIXTURE (3/8") (5.0% oil)	AT PLANT	DELIVERED
Bury & Carlson, Inc. Commercial Asphalt Co. C. S. McCrossan, Inc. Midwest Asphalt Corp.	\$18.50/ton \$18.50/ton \$20.30/ton \$20.65/ton	\$23.65/ton
BITUMINOUS PATCHING MIXTURE (3/8") (5.5% oil)		
Bury & Carlson, Inc. Commercial Asphalt Co. C. S. McCrossan, Inc. Midwest Asphalt Corp.	\$19.35/ton \$19.35/ton \$21.20/ton \$21.50/ton	\$24.50/ton
BITUMINOUS PATCHING MIXTURE (3/4") (5.0% oil)		
Bury & Carlson, Inc. Commercial Asphalt Co. C. S. McCrossan, Inc. Midwest Asphalt Corp.	\$17.90/ton \$17.90/ton \$18.20/ton \$20.25/ton	\$23.25/ton
BITUMINOUS PATCHING MIXTURE (3/4") (5.5% oil)		
Bury & Carlson, Inc. Commercial Asphalt Co. C. S. McCrossan, Inc. Midwest Asphalt Corp.	\$18.75/ton \$18.75/ton \$19.10/ton \$21.10/ton	\$24.10/ton
BITUMINOUS PATCHING MIXTURE (Winter Mix)		
Bury & Carlson, Inc. C. S. McCrossan, Inc. Midwest Asphalt Corp.	\$29.00/ton \$29.00/ton \$27.50/ton	
SAND	AT PIT	DELIVERED
Barton Sand & Gravel Co.	\$2.25/ton	\$4.45/ton
CLASS 5 GRAVEL		
Barton Sand & Gravel Co. Bury & Carlson, Inc. Midwest Asphalt Corp. C. S. McCrossan, Inc.	\$2.00/ton \$1.95/ton \$2.10/ton \$2.75/ton	\$4.20/ton \$4.15/ton \$3.75/ton

GRANULAR MATERIAL	AT PIT	
Barton Sand & Gravel Co. Bury & Carlson, Inc. Midwest Asphalt Corp. C. S. McCrossan, Inc.	\$1.25/ton \$1.15/ton \$1.25/ton \$1.26/ton	
	* = = *	
It is recommended that the contracts be awarded	as follows:	
BITUMINOUS PATCHING MIXTURE (3/8") (5.0% oil)	AT PLANT	
Bury & Carlson, Inc.	\$18.50/ton	
BITUMINOUS PATCHING MIXTURE (3/8") (5.5% oil)		
Bury & Carlson, Inc.	\$19.35/ton	
BITUMINOUS PATCHING MIXTURE (3/4") (5.0% oil)		
Bury & Carlson, Inc.	\$17.90/ton	
BITUMINOUS PATCHING MIXTURE (3/4") (5.5% oil)		
Bury & Carlson, Inc.	\$18.75/ton	
BITUMINOUS PATCHING MIXTURE (Winter Mix)		
Bury & Carlson, Inc.	\$29.00/ton	
SAND	AT PIT	DELIVERED
Barton Sand & Gravel Co.	\$2.25/ton	\$4.45/ton
CLASS 5 GRAVEL		*
Barton Sand & Gravel Co.	\$2.00/ton	\$4.20/ton
GRANULAR MATERIAL		
Barton Sand & Gravel Co.	\$1.25/ton	

Very truly yours,

Wm. L. Sherburne

William L. Sherburne, P.E.
City Engineer

WLS/mb

Honorable Mayor & City Council City of Crystal, MN

Re: Improvement Needs
Jiffy Lube
5273 West Broadway

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

- Construct 5' wide concrete sidewalk across abandoned driveways.
- Close 2 driveway openings in curb and repair street adjacent.
- Construct cast-in-place concrete barrier curb wall per approved plot plan.
- Stripe parking stalls with white paint.
- Erect 1 handicap parking stall sign.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Restore screening of adjacent property in accordance with Section 515.07, Subd. 9, of the Crystal City Code, at locations shown on approved plot plan.
- Prepare and submit "as built" utility plans.
- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than September 1, 1983; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$9,000 be required as a guarantee of the faithful performance of the above construction and requirements.

Very truly yours,

William L. Sherburne, P.E.

City Engineer

WLS/mb

cc: John T. Irving, City Manager
Don Peterson, Building Inspector
Charles Russell

ADDRESS: 12305 Quentin Ave. S. Savage, MN 55378

PHONE: (612) 890-1045

April 14, 1983

Mr. J. T. Irving, City Manager City of Crystal 4141 Douglas Drive North Crystal, Minnesota 55422

Dear Mr. Irving:

Never before has the outcome of the issues presently being considered by the Legislature been so critical to the sound financial future of our cities. For the last several months a network of cities including the Metropolitan Losers Group and the Minnesota Association of Small Cities has been working hard to prevent the loss of local government aids as proposed under the Governor's plan and several other alternatives.

Working together we have made substantial progress in the realization of an alternative local government aid distribution formula that recognizes the obvious need to more equitably redistribute taxes collected by the state. Under this alternative, currently embodied in H. F. 767 and S. F. 753, population is used as one aspect of determining fiscal need.

Your city will benefit from the formula contained in this bill as will some 648 others throughout the state. If we hope to be successful in preventing a major financial setback through losses in local government aids and achieve greater equity in the redistribution of state aid, we <u>must</u> contact our legislators and push hard for this legislation.

The one most significant event in this process is scheduled for April 26, 1983. The Metropolitan Losers Group and the Minnesota Association of Small Cities have planned a breakfast meeting to give you an opportunity to directly involve and present your legislators with the reasons why our proposal should be supported by their votes.

For the convenience of the legislators, the breakfast meeting will take place in the cafeteria on ground floor of the Transportation Building (located on John Ireland Boulevard between Wabasha and Rice Streets in St. Paul) at 7:00 a.m. on Tuesday, the 26th. The

To Mayors and Administrators April 14, 1983 Page 2

meeting will be concluded in time for the legislators to attend the various hearings and committee meetings commencing that morning. Contact your legislators now and personally invite them to meet with us at this meeting. A positive and convincing presentation will provide them with much needed information.

Please R.S.V.P. the reservations for yourself, your City Council, key staff members and your legislators by no later than Friday, April 22, to the Savage City Hall at 890-1045. Price for the breakfast will be \$2.00 per person, payable at the door. It is imperative that we have solid representation of elected officials and legislators at this critical time.

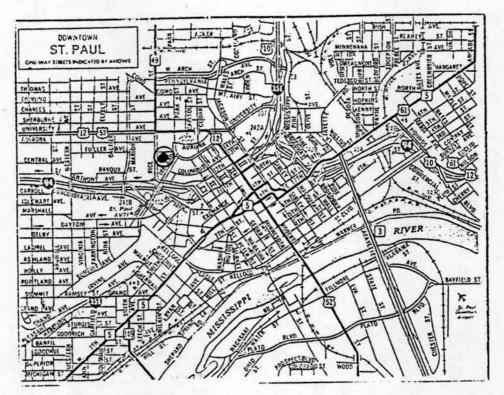
John K. Anderson Metropolitan Losers Group

/mlg

Attachment - map

BREAKFAST MEETING WITH LEGISLATORS Sponsored by Metropolitan Losers Group and Minnesota Association of Small Cities

April 26, 1983, 7:00 a.m. Mn/DOT Transportation Building Ground Floor Cafeteria



TRANSPORTATION BUILDING

DIRECTIONS TO TRANSPORTATION BUILDING

From Eastbound I-94, use Exit 241A and proceed to John Ireland Boulevard. Turn left to the Transportation Building.

From Westbound I-94 or Southbound 35E, use Exit 242A, and follow the Frontage Road to John Ireland Boulevard. Turn right to the Transportation Building.

For those not using the freeway system, approach Transportation Building on either Rice Street, University Avenue, Robert Street, etc. as shown on the map above.

Parking is available along the abutting streets and in the parking lot off Rice Street on the west side of the building. All parking is metered.

Breakfast Reservations: City of Savage 890-1045 by April 22

April 12, 1983

Honorable Mayor & City Council City of Crystal, MN

Re: Feasibility Report

Curb & Gutter Imp. No. 63-C

Dear Councilmembers:

The City Council has proposed to construct concrete curb & gutter abutting several park sites in the City of Crystal. There are certain locations where "gaps" would occur between existing curb & gutter and the proposed curb & gutter.

Investigation has been made regarding the feasibility of including those "gaps" in the project.

Consideration was given to the necessity, desirability, cost, public purpose, use, construction obstacles, and compatability with other improvements.

The study has shown that the project is feasible and would be in the best interests and toward the orderly development of the abutting property and the City of Crystal.

The locations proposed are as follows:

3933 Kentucky Ave. N.

6115 Douglas Drive

6820 32nd Ave. N.

3204 Louisiana Ave. N.

3300 Louisiana Ave. N.

3308 Louisiana Ave. N.

The costs would be recovered through special assessments levied on the abutting properties, in the amount of \$8,606.83, resulting in an estimated cost per front foot of \$14.60 per foot.

In the calculation of the costs, the special assessment portion of the project was calculated on its own. The City will not subsidize the private property, nor will the private property subsidize the City. A savings to the private property is anticipated because of the combining the work in a larger contract.

Very truly yours,

William L. Sherburne, P.E.

Mm. L. Sherburne

City Engineer

Honorable Mayor & City Council City of Crystal, MN

Re: Feasibility Report
Curb & Gutter Imp. No. 63-D
Street Replacement Imp. No. 63-D

Dear Councilmembers:

The City of New Hope has proposed a joint project of street reconstruction for Nevada Ave. from 45th Ave. to Fairview Ave.

The project would consist of a 1½" to 2" bituminous overlay on the existing pavement. Preparation of the pavement would include milling or grinding down the edge of the existing pavement to accommodate the overlay, repair of the old pavement where breakups occur, subgrade correction where needed, and leveling the low spots prior to the overlay.

Consideration was made of the need, costs, public purpose, construction obstacles and overall effect.

The project is feasible and would be in the best interest and orderly development of the abutting property and the City of Crystal.

Concrete curb & gutter is considered a prerequisite to the overlay program. Nevada Ave. from 47th to 48th does not have curb & gutter and, therefore, it should be included in the project.

Nevada Ave. was last seal-coated in 1975, and is in need of attention.

It is proposed that, if approved, the curb & gutter construction would be carried out by Crystal. The areas in Crystal where subgrade, surface repair and leveling are needed would be performed by Crystal street forces. The milling, tack coat and overlay bituminous items would be performed by New Hope contract thru joint powers agreement.

The cost is proposed to be recovered by special assessment levied on the abutting properties.

The estimated cost of the Street Replacement Imp. 63-D is \$16,656.00, or \$6.94 per assessable foot. (\$485.80 per 70' lot)

The estimated cost of Curb & Gutter Imp. 63-D is \$11,797.05 or \$17.15 per assessable foot. (\$1200.50 per 70' lot)

Very truly yours,

William L. Sherburne, P.E.

City Engineer

April 12, 1983

TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

RE: Results of the Tree Removal Bids for 1983

Bids for the removal of diseased elm and oak were received by the City on April 8, 1983. In the Bid Specifications it is indicated that the rating of the firms will be based on the cost for removal of tree and stump. In addition, because the bulk of the work is done with diseased elm or oak, the bids in the other categories were used mainly for reference. Results were as follows:

REMOVAL OF PUBLIC PROPERTY TREES (ELM & OAK)

Diameter		er	Design Tree Service	Midwest Stump Removal	Tim's Tree Service	
0"	to	5.9"	\$35.00	\$25.00	\$ 6.00	
6"	to	9.9"	45.00	40.00	15.00	
10"	to 1	15.9"	75.00	80.00	49.00	
16"	to 1	19.9"	120.00	120.00	69.00	
20"	to 2	23.9"	150.00	150.00	99.00	
24"	to 2	29.9"	250.00	195.00	160.00	
30"	to 3	35.9"	280.00	275.00	190.00	
36"	to S	39.9"	320.00	325.00	200.00	
40"			9.78 per inch	9.50 per inch	5.00 per inch	

The City has on occasion directed the contractor to go onto private property to remove diseased elm and oak which has not been removed by the owner after notice. The bids for this service are as follows:

Diameter			Design Tree Service		Midwest Stump Removal	Tim's Tree Service	
0"	to	5.9"	\$30.00		\$25.00	\$ 7.00	
6"	to	9.9"	50.00		55.00	70.00	
10"	to	15.9"	90.00		95.00	140.00	
16"	to	19.9"	140.00		145.00	185.00	
20"	to	23.9"	210.00		185.00	230.00	
24"	to	29.9"	265.00		235.00	290.00	
30"	to	35.9"	300.00		290.00	385.00	
36"	to	39.9"	360.00		345.00	425.00	
40"	+		400.00		12.50 per inch	500.00	

As you will note by the two (2) bid categories, Tim's Tree Service is low bidder on the public property trees. Midwest Stump Removal is low bidder on private property trees.

In order to compare and to determine an over-all low bidder I have used the number of trees removed on public property and private property in the different diameter categories in 1982 and applied the 1983 bids in those categories. The number of diseased elm and oak in those categories are as follows:

Diameter	Public Property	Private Property
0" to 5.9"	2	0
6" to 9.9"	9	5
10" to 15.9"	16	5
16" to 19.9"	22	3
20" to 23.9"	11	3
24" to 29.9"	4	2
30" to 35.9"	0	0
36" to 39.9"	1	1
40" +	0	0_
Total:	65	19

Based on this calculation the total cost of the contract using 1982 removals and 1983 bid prices are as follows:

Design Tree Service	\$9,934.00
Midwest Stump Removal	\$9,640.00
Tim's Tree Service	\$7,678.00

Therefore, the results of the larger number of public tree removals and the over-all contract cost comparison, I would recommend that Tim's Tree Service be awarded the bid for the removal of diseased trees for the City of Crystal in 1983.

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

April 15, 1983

At the April 6, 1983 regular meeting of the Crystal Park and Recreation Advisory Commission, Ms. Marty Gates was designated to replace Mr. Ken Belland on the City Long Range Planning Commission, as Mr. Belland is unable to attend meetings due to a prior conflict.

SENT WITH PRELIMINARY AGENDA 4/29/83

Council minutes of 4/19/83.

Planning Comm. minutes of 4/11/83.

Improvement needs letter dated 4/22/83 re Mel Olson Honey Co., 5201 Douglas Drive.

Petition to vacate alley betw. 50th & Corvallis from Hampshire to Florida.

Application of Joseph Lukic for off-sale liquor license dba Jack's Bottle Shop, 5924 W. B'way. and palicerseport. Jolice Report.

Feasibility report on 1983 seal coat project.

Letter from roofing consultant re bids for reroofing and insulation of City Hall.

HRA minutes of 3/10/83.

Human Relations Comm. minutes of 4/25/83.

Park & Rec. Adv. Comm. monitors for 5/4/83.

COUNCIL AGENDA

May 3, 1983

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on May 3, 1983, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers			Staff
/ Herbes			Irving
Aaker			Kennedy
Bird			Olson_
Schaaf			Sherburne
Meintsma			Peterson
Lundgren	NE TA		Wilson
Rygg			/ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The	minutes	of	the	regular	Council	meeting	of A	April 19	, 1983	were	approved,	with	the
follo	wing ex	cept	ions	: ada	legal	descript	tion	to Res	. 83-	20 (0	Ste 829)	
m	ritehills	Se	con	d addit	in sex	cept H	re no	red 6	4'the	reofo)		

CONSENT AGENDA

- 1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Duane Hughes for a variance in the rear yard setback to build a deck which would encroach 6.05' in the required 40' rear yard setback at 5016 Bernard Avenue North.
- 2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Rax Restaurant for variances to the sign ordinance; (1) Non-conforming sign, more than one-free standing sign on one parcel (2) Height underneath sign (3) Setback at 5817 56th Avenue North.
- 3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Timothy Wilson for a variance to expand a non-conforming use (non-conformity being house encroaches in the rear yard) to build a 22'x28' detached garage at 6916 44th Avenue North.
- 4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 17, 1983, as the time and date for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Alfred Wagner to expand a non-conforming use (non-conformity being in lot area (228.78 sq. ft. short) to build a 6'6"x16' addition to existing house at 5409 Scott Ave. N.

0820 00

CONSENT	AGENDA	(continued)

Moved by Councilmember and seconded by Councilmember to remove items,, and from the Consent Agenda. Motion Carried.
Moved by Councilmember And seconded by Councilmember to approve the Consent Agenda.
REGULAR AGENDA
It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council would sit as a Board of Adjustments and Appeals, to consider a request from Paul Heins for a variance of 563 sq. ft. in lot area and for a variance of 2.5' in the required 40' rear yard setback to allow an 11'x18' addition to the existing house at 5917 - 46th Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variances. Those present and heard were:
Moved by Councilmember And seconded by Councilmember B to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
RESOLUTION NO. 83-
RESOLUTION APPROVING A VARIANCE
BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota, that pursuant to Section 515.55 of the Crystsal City Code, to vary or modify the strict application of Section 515.15, Subd. 2 d) to grant a variance of 563 sq. ft. in lot area; and Section 515.13, Subd. 4 a) to grant a variance of 2.5' in the required 40' rear yard setback, to allow an 11'x18' addition to the existing house to be constructed at 5917 - 46th Avenue North, Lot 1, Block 1, Wagner Garden Tracts, as requested in Applications #83-9 and #83-10 by Elaine Pregent, owner, and because of the City of Crystal, Minnesota, that pursuant to Section 515.15 are setting to the constructed at 5917 - 46th Avenue North, Lot 1, Block 1, Wagner Garden Tracts, as requested in Applications #83-9 and #83-10 by Elaine Pregent, owner, and the City Code, to vary or modify the strict application of Section 515.15 and the construction of Sec
By roll call and voting aye:,,,,,,,,
Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) Variance Applications #83-9 and #83-10 to allow the construction of an 11'x18' addition to the existing house at 5917 - 46th Avenue North. Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council sits as a Board of Adjustments and Appeals, to consider a request from Michael Tanner for a variance to expand a non-conforming use (said non-conformity being the existing house encroaches 35'9" in the required 40' rear yard setback) and a variance of 2'6" in the required 5' side yard setback to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were:

Mr. Tanner C.

1

Moved by Councilmember \mathcal{H} and seconded by Councilmember \mathcal{H} to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 83-25

RESOLUTION APPROVING A VARIANCE

BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota, that pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13, Subd. 3 a), to grant a variance of 2'6" in the required 5' side yard setback, to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz Avenue North, Lot 4, Kirkwood's First Addition to Crystal Village, as requested in Applications #83-12 and #83-13 by Michael Tanner,

	By roll call and voting aye:,,,,,,,
	no: , , ; absent, not voting:, Motion
6	carried, resolution declared adopted.
1	
	Moved by Councilmember and seconded by Councilmember to (deny)
	(continue until the discussion of Variance Applications #83-
	12 and #83-13 to allow construction of an 18'x29' attached garage at 5011 Vera Cruz
	Avenue North. Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council sits as a Board of Adjustments and Appeals, to consider a request from Roger Keske for a variance to expand a non-conforming use (said non-conformity, being the existing dwelling encroaches 14' in the required 25' side street side yard setback) and a variance of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were:

(continued)

By roll call and voting ave: .

Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 83-26

a

RESOLUTION APPROVING A VARIANCE

BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota, that pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13, Subd. 3 a)2) to grant a variance of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry Avenue North, Lot 1, Block 8, Twin Lake Park 2nd Addition, as requested in Applications #83-17 and #83-18 by Roger Keske.

no:,, abs	sent, not voting:,, Motion
carried, resolution declared adopted.	
Moved by Councilmember	and seconded by Councilmember to (deny)
(continue until	the discussion of) Variance Applications #83-
17 and #83-18 to allow the construct	ion of a detached garage at 5657 Perry Avenue
North.	Motion Carried.
declared this was the time and date time the City Council sits as a Board from Steve Woessner for a variance addition to be constructed at 4730 Zar	ter as the matter could be heard, Mayor Meintsma e as advertised for the public hearing, at which of Adjustments and Appeals, to consider a request of 1200 sq. ft. in the lot area to allow an 8'x16' he Avenue North. The Mayor asked those present ons concerning the variance. Those present and

Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 83-

RESOLUTION APPROVING A VARIANCE

BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota, that pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.15, Subd. 2 c)3) to grant a variance of 1200 sq. ft. in lot area to allow an 8'x16' addition to be constructed at 4730 Zane Ave. North, Lot 16, Block 4, West Lilac Terrace 4th Unit, as requested in Variance Application #83-22 by Steve Woessner.

4.	(continued)
4.	Continued

1	By roll call and voting aye:,,,,,; voting no:,,,,,,,,
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) Variance Application #83-22 to allow the construction of an addition at 4730 Zane Avenue North. Motion Carried.
	It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council sits as a Board of Adjustments and Appeals, to consider a request from Donald Olson of Melford Olson Honey Co. for a variance in the required number of parking stalls (45 stalls required; 25 available) to allow an addition to be constructed at 5201 Douglas Drive. **Journal J. Olson**, Olson Honey Co.**
	a
	Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent: RESOLUTION NO. 83-28
	RESOLUTION NO. 83-20 RESOLUTION APPROVING A VARIANCE
	BE IT HEREBY RESOLVED by the City Council of the City of Crystal, Minnesota, that pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09, Subd. 8)aa) and grant a variance of 20 parking stalls at 5201 Douglas Drive, as requested in Variance Application #83-16 by Melford Olson Honey Co.
8	By roll call and voting aye:,,,,,,, _
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) Variance Application #83- 16 to allow an addition to be constructed at 5201 Douglas Drive. Motion Carried.

The City Council considered setting surety in the amount of \$7,500 as a condition of issuance of building permit at 5201 Douglas Drive (Mel Olson Honey Co.).

Moved by Councilmember and seconded by Councilmember to set surety in the amount of \$7,500 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an addition at 5201 Douglas Drive, as recommended by the City Engineer.

Motion Carried.

L=A=veme v C, 65#). 615201 DD 518 vwo)

7. The City Council considered a petition to vacate alley between 50th & Corvallis from Hampshire to Florida.

Moved by Councilmember had and seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, June 7, 1983, as the time and date for a public hearing to consider vacation of the alley between 50th & Corvallis from Hampshire to Florida.

The City Council considered the off-sale liquor license application of Joseph Lukic dba Jack's Bottle Shop, 5924 West Broadway.

Moved by Councilmember and seconded by Councilmember to the discussion of the off-sale liquor license application of Joseph Lukic dba Jack's Bottle Shop, 5924 West Broadway, effective at 12/0/ (A.M.) (P.M.), on Mow., May 9, 1983; and simultaneously cancel the off-sale liquor license of John Brisky dba Jack's Bottle Shop, 5924 West Broadway.

Motion Carried.

The City Council considered the Second Reading of an ordinance for rezoning property at 5428-5440 Douglas Drive from B-4 (community commercial) to R-4 (high density residential).

Moved by Councilmember Ry and seconded by Councilmember B to adopt the following ordinance:

ORDINANCE NO. 83-4

Sout for ing

AN ORDINANCE RELATING TO ZONING: CHANGING THE USE CLASSIFICATION OF CERTAIN LANDS

and further, that this be the second and final reading.

OA, B, S, Ry, MC H -4 B/-

Motion Carried.

The City Council considered the Second Reading of an ordinance rezoning property at 5459 Douglas Drive from B-4 (community commercial) to R-O (residential-office) for the building of a senior citizen housing project.

Sent Johnshing

Moved by Councilmember A and seconded by Councilmember A to adopt the following ordinance:

ORDINANCE NO. 83-5

AN ORDINANCE RELATING TO ZONING: CHANGING THE USE CLASSIFICATION OF CERTAIN LANDS

and further, that this be the second and final reading.

Oa B & Ry me

Metien Carried.

The City Council considered requesting a feasibility report for the 1983 seal coat project, accepting feasibility report, and setting a public hearing.

100	
A.	Moved by Councilmember A and seconded by Councilmember B to request a feasibility report for the 1983 seal coat project Motion Carried.
/в.	Moved by Councilmember and seconded by Councilmember to (accept) (reject) (continue until the discussion of) a feasibility report on the 1983 seal coat project. Motion Carried.
c.	Moved by Councilmember and seconded by Councilmember to set 7:00 P.M., or as soon thereafter as the matter may be heard, June 7, 1983, as the time and date for a public hearing to consider the 1983 seal coat project. Motion Carried.
/ 12.	The City Council considered the bids for reroofing and insulation of City Hall.
	Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 83-
	RESOLUTION AWARDING BIDS
	By roll call and voting aye:,,,,,,, _
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) awarding bid for reroofing and insulation of City Hall. Motion Carried.
	-y A= H /* [-y-B)

13. The City Council considered a progress report on the establishment of a restitution program.

Long Sinclair Self 2 4 CA / cominal

Leg > 0 16110 - ge) Go of order

A 2 8 mg, 50/2

- 8088 en 2100 yen 8,19:300

Add Tree Primming lie for.
Design Tree Service

Moved by Councilmember and seconded by Councilmember by to approve the list of license applications.

the meeting.

Moved by Councilmember _____ and seconded by Councilmember _____ to adjourn eeting.

May 3, 1983

FOOD ESTABLISHMENT - Restaurant (\$110.00 lst fac. + \$27.50 ea. addnl fac.

Gourmet Pizza, 6023 42nd Avenue North

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Jack's Bottle Shop (new owner, Joseph Lukic, 5924 W. Bdwy.)

POOLS - Outdoor (\$66.00)

Cambridge Apartments, Inc., for Barcelonia Apts,
3501 Louisiana
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 3130 Sumter Ave. No.
Arnold Management for Crystal Ball Apts, 6910 54th Ave. No.
B.T.&A. Construction Co. for Crystal Village Apts.
7609 32nd Avenue North
Douglas Terrace Apts, 3330 Douglas Drive
Smith, Sturm Invest. Co. for Winnetka Village Apts.
Lou Ann Apts, 7201 36th
7710 36th Ave. No.

WHIRLPOOL - (\$110.00)

Spa Petite, 111 Willow Bend

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Jack's Bottle Shop (new owner, Joseph Lukic, 5924 W. Broadway)

TREE TRIMMING

Design Tree Service

MAY 3, 1983

SIGN LICENSES:

Accent Drapery Design	\$ 15.00	Iron Horse	\$ 4	8.66
Adair Liquors	75.00	Jack's Bottle Shop	7	5.00
Allstate Lawn Products	15.00	Jerry's Barber Shop	- 1	5.00
Anderson Floral	15.00	Jim's Union 76	3	0.00
Arby's Restaurant	113.50	Justice Realty	3	0.00
Auto Parts Pro	45.00	Keng's Chow Mein	1	5.00
Bally's Great Escape	15.00	Kidsmart	4	5.00
Becklund Jewelers	15.00	Knights of CoJumbus	1	5.00
Beek's Pizza	15.00	Lamplighter Apartment	1	5.00
Brownberry Ovens	60.00	McDonalds Drive In	10	3.10
Bungalow Restaurant	55.90	Mann's Hardware	1	5.00
Bungalow Liquor	38.50	Marshalls	7	5.00
Bungalow Motel	264.10	Maxwell Aircraft Service	4	6.50
Cardell Florist	15.00	Melford Olson Honey Co.	3	0.00
Carl's Tire Service	105.00	Metro Liquors	3	0.00
Chalet Liquor City U.S.A.	30.00	Minnesota Foam & Products	1	5.00
Coldwell Banker 10.	15.00	Minnesota Ohio	4	5.00
Cosmopolitan Motel	25.50	Minnesota Ohio Oil Corp.		0.00
Crown Oil Company	322.90	Mister Donut	3	0.00
Crystal Assembly of God	1	Motor Parts	6	0.00
Church	Exempt	Noble Investment Co.	2	1.30
Crystal Auto Parts	16.62	Norcostco, Inc. (3545 Doug	las)1	5.00
Crystal Barbers	30.00	" " (Vera Cruz	.) 4	2.42
Crystal Family Restaurant	55.50	Northwestern Bell (Lakeside	9) 3	0.00
Crystal Linoleim & Tile C	0. 15.00	Orbit Glass Company	3	0.00
Crystal Marine Div. of HA	P 30.00	Panache Coat Factory	1	5.00
Crystal Medical Center		Panto-Gravers, Inc.	1	5.00
Crystal Plaza Bldg.	31.90	Dr. Perendy	3	0.00
Crystal School of Music	15.00	Pro-Air Aviation	4	8.63
Crysta! Vacuums	15.00	Rapid Oil Change	3	0.00
Crystal Village Apts.	75.00	Royal Crown Motel	1	5.00
Dana's Villa	15.00	Schwinn Bicycle	1	5.00
Douglas Drive Pharmacy	35.70	Select Metals, Inc.	1	5.00
Douglas Drive Standard	32.46	Sinclair Marketing, Inc.	4	5.00
Douglas Terrace Apt.	15.00	Sinclair Marketing, Inc.		0.90
Dumarks Garage	45.00	Snyder Drug		0.00
Eggie's Breakfast Cafe	15.00	Spa Petite		0.00
Fantasia Together	30.00	Stephen's Liquors		5.00
Fashion Gal	15.00	Superamerica (5359 W. Brdwy		5.00
Fotomat Corp. (3540 Lilac		Superamerica (36th Ave. N.)		5.00
" " (6801 56th)	60.00	Dr. Duane Sween		5.00
Frame Yourself	15.00	Task Force, Inc.		5.00
Furniture Barn	50.10	10,000 Auto Parts		9.68
Griffin Dewatering Corp.	15.00	Timesavers, Inc.		5.00
Ideal Kitchens	45.00	Tom Thumb (2708 Douglas Dr.	.) 1	5.00

MAY 3, 1983

SIGN LICENSES CONTINUED:

Tom Thumb (3537 Douglas)	\$ 30.00	The Barbers	\$ 15.00
Twin Oaks Realty		Boyd's Custom Cabinets Inc.	15.00
Twin Lake North Condominium		Chalet Bowl	30.00
U Haul	29.10	Crystal Furniture	15.00
Vera Slater Beauty School	30.00	Crystal Lounge	51.00
Wally's Barber Shop	15.00	Doyle's Bowl	30.00
Welcome Furniture	30.00	Harold Herman Furniture	53.50
		Hit or Miss	45.00
		Parnell Cleaners	75.00
SIGN HANGERS - (\$66.00)		Reno's Hardware	30.00
		"136" Restaurant	15.00

DeMars Signs Signcrafters Outdoor Display, Inc. William N. Miller dba Suburban Sign Company

PLUMBING - (\$30.25)

Thorlief Andresen dba Andresen Plumbing Company Leo J. Voge'l dba Leo's Plumbing & Heating Phil's Plumbing & Heating

GAS FITTERS - (\$30.25)

Maple Grove Heating & Air Cond., Inc. Quality Air, Incorporated

April 29, 1983

Dear Councilmembers:

Tonight's packet and Tuesday's Council meeting seem thin, but as always, when I say that, it is the kiss of death. Hope I am wrong this time.

The meeting should go somewhat as follows:

The minutes of the regular meeting of April 19, 1983, are enclosed for your review.

CONSENT AGENDA

ITEM

SUPPORTING DATA

- 1. Set Public Hearing to consider a request from Duane Hughes for a variance in the rear yard setback to build a deck which would encroach 6.05' in the required 40' rear yard setback at 5016 Bernard.
- Set Public Hearing to consider a re-None. quest from Rax Restaurant for variances to the sign ordinance -- (A) non-conforming sign--more than one free-standing sign on one parcel; (B) height underneath sign; and (C) setback at 5817 -56th Ave. N.
- Set Public Hearing to consider a request from Timothy Wilson for a variance to expand a non-conforming use (non-conformity being house encroaches in rear yard) to build a 22'x28' detached garage.

The three items on the Consent Agenda are merely setting public hearings for May 17, 1983.

The regular meeting should go as follows:

Public Hearing to consider a request from Paul Heins for a variance of 563 sq. ft. in lot area and for a variance of 2.5' in the required 40' rear vard setback to allow an 11'x18' addition to the existing house at 5917 -46th Ave. N.

Planning Commission minutes of 4/11/83, item 6.

2. Public Hearing to consider a request Planning Commission minutes from Michael Tanner for a variance to expand a non-conforming use (said nonconformity being the existing house encroaches 35'9" in the required 40' rear yard setback) and a variance of 2'6" in the required 5' side yard setback to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz.

of 4/11, item 7.

Public Hearing to consider a request from Roger Keske for a variance to ex- of 4/11, item 13. pand a non-conforming use (said nonconformity being the existing dwelling encroaches 14' in the required 25' side street side yard setback) and a variance of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry Ave. N.

Planning Commission minutes

4. Public Hearing to consider a request from Steve Woessner for a variance of 1200 sq. ft. in the lot area to allow an 8'x16' addition to be constructed at 4730 Zane Ave. N.

Planning Commission minutes of 4/11, item 16.

5. Public Hearing to consider a request from Donald Olson of Melford Olson Honey Co. for a variance in the required number of parking stalls (45 stalls required; 25 available) to allow an addition to be constructed at 5201 Douglas Drive.

Planning Commission minutes of 4/11, item 11.

The first five items on the agenda are public hearings regarding requests for variances. All have received approval recommendations from the Planning Commission. If the lead-in is not self-explanatory, Don will be able to answer any questions you have Tuesday evening.

6. Consideration of setting surety in the Improvement needs letter amount of \$7,500 as a condition of is- dated 4/22/83. suance of building permit at 5201 Douglas Drive (Mel Olson Honey Co.)

April 29, 1983

6. (Continued)

I'm not certain at this writing, but Don Olson may be asking for the authorization of issuance of building permit, subject to receipt of surety and signed agreement within 14 days. I don't believe we have the surety as yet.

7. Consideration of petition to vacate Copy of petition. alley between 50th and Corvallis from Hampshire to Florida.

> I haven't looked at this area, but will before Tuesday evening. The action you could take is to receive the petition and set a date for a public hearing. During that period of time, we will be gathering information.

8. Consideration of the off-sale liquor Copy of application and license application of Joseph Lukic police report. dba Jack's Bottle Shop, 5924 W. Bway.

I believe Mr. Lukic's application is in order.

9. Consideration of the Second Reading of an ordinance for rezoning property of 4/11, item 1. at 5428-5440 Douglas Drive from B-4 (community commercial) to R-4 (high density residential).

Planning Commission minutes

10. Consideration of the Second Reading of an ordinance rezoning property at 5459 Douglas Drive from B-4 (community commercial) to R-O (residential-office) for the building of a senior citizen housing project.

Planning Commission minutes of 4/11, item 2.

These are the Second Readings of the rezonings requested by the HRA and recommended to be approved by the Planning Commission. They are for the senior citizen housing on the First Federal property and the family housing on the Phelps Drake property.

11. Consideration of requesting a feasi- Copy of feasibility report. bility report for the 1983 seal coat project; accepting feasibility report; and setting public hearing.

If you have any questions, the Engineering Department will be ready to answer them Tuesday evening.

Consideration of bids for re-roofing Copy of letter from roofing and insulation of City Hall. consultant.

As you can see, we received 13 bids. One is substantially lower than the rest and the engineering firm indicates

April 29, 1983 Councilmembers -4-12. (Continued) they have done business with this contractor on many occasions and he is a substantial contractor. They would have no qualms about recommending that the Council award him the contract. 13. Progress report on the establishment None. of a restitution program. Betty Herbes has asked that I place the status report of the restitution program on the agenda for discussion. I might as well tell you now, to date we are no further ahead than we were at the beginning. With the rush of other business, we haven't gotten to the restitution program as yet. I appreciate the reminder. We will get to it as quickly as possible, but I can't quarantee that much will be done by Tuesday evening. That should take care of the Council meeting as we see it. As usual, if anything comes up between now and the Council meeting that has great importance, we will add it to the agenda. I have enclosed the following informational items for you: 1. Housing and Redevelopment Authority minutes of 3/10/83. 2. Human Relations Commission minutes of 4/25/83. 3. Park & Recreation Advisory Commission agenda for 5/4/83. Have a nice weekend. See you Tuesday. JACK da enc.

May 3, 1983

FOOD ESTABLISHMENT - Restaurant (\$110.00 lst fac. + \$27.50 ea. addnl fac.

Gourmet Pizza, 6023 42nd Avenue North

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Jack's Bottle Shop (new owner, Joseph Lukic, 5924 W. Bdwy.)

POOLS - Outdoor (\$66.00)

Cambridge Apartments, Inc., for Barcelonia Apts,
3501 Louisiana
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 3130 Sumter Ave. No.
Arnold Management for Crystal Ball Apts, 6910 54th Ave. No.
B.T.&A. Construction Co. for Crystal Village Apts.
7609 32nd Avenue North
Douglas Terrace Apts, 3330 Douglas Drive
Smith, Sturm Invest. Co. for Winnetka Village Apts.
Lou Ann Apts, 7201 36th
7710 36th Ave. No.

WHIRLPOOL - (\$110.00)

Spa Petite, 111 Willow Bend

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Jack's Bottle Shop (new owner, Joseph Lukic, 5924 W. Broadway)

MAY 3, 1983

SIGN LICENSES:

Accent Drapery Design \$	15.00	Iron Horse \$	48.66
Adair Liquors	75.00	Jack's Bottle Shop	75.00
Alistate Lawn Products	15.00	Jerry's Barber Shop	15.00
Anderson Floral	15.00	Jim's Union 76	30.00
	113.50	Justice Realty	30.00
Auto Parts Pro	45.00	Keng's Chow Mein	15.00
Bally's Great Escape	15.00	Kidsmart	45.00
Becklund Jewelers	15.00	Knights of Columbus	15.00
Beek's Pizza	15.00	Lamplighter Apartment	15.00
Brownberry Ovens	60.00	McDonalds Drive In	103.10
Bungalow Restaurant	55.90	Mann's Hardware	15.00
Bungalow Liquor	38.50	Marshalls	75.00
	264.10	Maxwell Aircraft Service	46.50
Cardell Florist	15.00	Melford Olson Honey Co.	30.00
	105.00	Metro Liquors	30.00
Chalet Liquor City U.S.A.	30.00	Minnesota Foam & Products	15.00
Coldwell Banker 10	15.00	Minnesota Ohio	45.00
Cosmopolitan Motel	25.50	Minnesota Ohio Oil Corp.	60.00
	322.90	Mister Donut	30.00
Crystal Assembly of God		Motor Parts	60.00
Church	Exempt	Noble Investment Co.	21.30
Crystal Auto Parts	16.62	Norcostco, Inc. (3545 Dougla	
Crystal Barbers	30.00	" " (Vera Cruz.)	
Crystal Family Restaurant	55.50	Northwestern Bell (Lakeside)	30.00
Crystal Linoleim & Tile Co.	15.00	Orbit Glass Company	30.00
Crystal Marine Div. of HAP	30.00	Panache Coat Factory	15.00
Crystal Medical Center		Panto-Gravers, Inc.	15.00
Crystal Plaza Bldg.	31.90	Dr. Perendy	30.00
Crystal School of Music	15.00	Pro-Air Aviation	48.63
Crystal Vacuums	15.00	Rapid Oil Change	30.00
Crystal Village Apts.	75.00	Royal Crown Motel	15.00
Dana's Villa	15.00	Schwinn Bicycle	15.00
.Douglas Drive Pharmacy	35.70	Select Metals, Inc.	15.00
Douglas Drive Standard	32.46	Sinclair Marketing, Inc.	45.00
Douglas Terrace Apt.	15.00	Sinclair Marketing, Inc.	110.90
Dumarks Garage	45.00	Snyder Drug	30.00
Eggie's Breakfast Cafe	15.00	Spa Petite	30.00
Fantasia Together	30.00	Stephen's Liquors	15.00
Fashion Gal	15.00	Superamerica (5359 W. Brdwy.) 45.00
Fotomat Corp. (3540 Lilac D)60.00	Superamerica (36th Ave. N.)	15.00
" " (6801 56th)	60.00	Dr. Duane Sween	15.00
Frame Yourself	15.00	Task Force, Inc.	15.00
Furniture Barn	50.10	10,000 Auto Parts	119.68
Griffin Dewatering Corp.	15.00	Timesavers, Inc.	15.00
Ideal Kitchens	45.00	Tom Thumb (2708 Douglas Dr.)	15.00

MAY 3, 1983

SIGN LICENSES CONTINUED:

Tom Thumb (3537 Douglas)	\$ 30.00	The Barbers	\$ 15.00
	15.00	Boyd's Custom Cabinets Inc.	15.00
Twin Lake North Condominium	ms30.00	Chalet Bowl	30.00
U Haul	29.10	Crystal Furniture	15.00
Vera Slater Beauty School	30.00	Crystal Lounge	51.00
Wally's Barber Shop	15.00	Doyle's Bowl	30.00
Welcome Furniture	30.00	Harold Herman Furniture	53.50
		Hit or Miss	45.00
		Parnell Cleaners	75.00
SIGN HANGERS - (\$66.00)		Reno's Hardware	30.00
		"136" Restaurant	15.00

DeMars Signs Signcrafters Outdoor Display, Inc. William N. Miller dba Suburban Sign Company

PLUMBING - (\$30.25)

Thorlief Andresen dba Andresen Plumbing Company Leo J. Vogel dba Leo's Plumbing & Heating Phil's Plumbing & Heating

GAS FITTERS - (\$30.25)

Maple Grove Heating & Air Cond., Inc. Quality Air, Incorporated

Ju/

DUE DATE: NOON, WEDNESDAY APRIL 27, 1983

MEMO TO:

John T. Irving, City Manager

FROM:

John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 19, 1983, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 19, 1983. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

DEPARTMENT	ITEM	
ASST. CITY MGR.	1.	Set public hearing on tentative approval for proposed plat at 7021 and 7011 Markwood Drive for May 17, 1983. ACTION NEEDED: Place item on May 17, 1983 Council Agenda. ACTION TAKEN: To be placed on May 17, 1983 Council Agenda.
ASST. CITY MGR.	2.	Set public hearing to consider a request for a variance at 5917 - 46th Avenue North. ACTION NEEDED: Place item on May 3, 1983 Council Agenda. ACTION TAKEN: Placed on May 3, 1983 Council Agenda.
ASST. CITY MGR.	3.	Set public hearing to consider a request for a variance at 5011 Vera Cruz Avenue North. ACTION NEEDED: Place item on May 3, 1983 Council Agenda. ACTION TAKEN: Placed on May 3, 1983 Council Agenda.
ASST. CITY MGR.	4.	Set public hearing to consider tentative approval of the proposed Van-Glo Addition located at 45th Place North between Douglas Drive and Florida Avenue. ACTION NEEDED: Place item on May 17, 1983 Council Agenda. ACTION TAKEN: To be placed on May 17, 1983 Council Agenda.

DEPARTMENT	ITEM .	
ASST. CITY MGR.	5.	Set public hearing to consider a request for a variance at 5201 Douglas Drive. ACTION NEEDED: Place item on May 3, 1983 Council Agenda. ACTION TAKEN: Placed on May 3, 1983 Council Agenda.
ASST. CITY MGR.	6.	Set public hearing to consider a request for a variance at 5657 Perry Avenue North. ACTION NEEDED: Place item on May 3, 1983 Council Agenda. ACTION TAKEN: Placed on May 3, 1983 Council Agenda.
ASST. CITY MGR.	7.	Set public hearing to consider a request for a variance at 4730 Zane Avenue North. ACTION NEEDED: Place item on May 3, 1983 Council Agenda. ACTION TAKEN: Placed on May 3, 1983 Council Agenda.
		REGULAR AGENDA
DEPARTMENT	ITEM	
BLDG. INSPECTOR	1.	Public hearing to consider a request for a variance at 5008 Bernard Avenue North. ACTION NEEDED: Notify applicant of Council's action not to approve request. ACTION TAKEN: Contractor present at meeting.
BLDG. INSPECTOR	2.	Public hearing to consider a request for a variance at 3852 Florida Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Owner present at meeting.
BLDG. INSPECTOR	3.	Public hearing to consider a request for a variance at 3414 Louisiana Avenue.

DEPARTMENT ITEM

4.

5.

6.

7.

8.

CITY ENGINEER

Consideration of a request for a conditional use permit to allow convenience food establishment in a B-4 district at 6023 - 42nd Avenue North.

ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.

CITY ENGINEER

Consideration of setting surety in the amount of \$9,000 as a guaranty of faithful performance of certain work requirements at 5273 West Broadway (Jiffy Lube). ACTION NEEDED: Notify applicant of Council action. ACTION TAKEN: Applicant present at meeting.

BLDG. DEPT.

ACTION NEEDED: Issue building permit subject to receipt of bond and signed agreement within 14 days. ACTION TAKEN: Awaiting bond.

CITY MANAGER

Appearance by Bob Rasmussen of the Environmental Commission concerning cable television and energy conservation items.

ACTION NEEDED: Coordinate work of Commission on both items.

ACTION TAKEN: Accomplished.

ASST. CITY MGR.

Consideration of bids for removal of diseased trees in the City of Crystal for 1983. ACTION NEEDED: Notify Tim's Tree Service of Council awarding of bid. ACTION TAKEN: Tim's Tree Service notified of awarding of bid. Contract to be signed.

ASST. CITY MGR.

Consideration of a rezoning of property at 5428-5440 Douglas Drive from B-4 to R-4. ACTION NEEDED: Place second reading on May 3, 1983 Council Agenda. ACTION TAKEN: Second Reading placed on May 3, 1983 Council Agenda.

ITEM DEPARTMENT ASST. CITY MGR. 9. Consideration of rezoning of property at 5459 Douglas Drive from B-4 to R-O. ACTION NEEDED: Place Second Reading on May 3, 1983 Council Agenda. ACTION TAKEN: Second Reading placed on May 3, 1983 Council Agenda. ASST. CITY MGR. 10. Consideration of accepting a feasibility report on Curb and Gutter Improvement Project No. 63-C and setting public hearing date. ACTION NEEDED: Place item on May 17, 1983 Council ACTION TAKEN: Item placed on May 17, 1983 Council Agenda. CITY ENGINEER ACTION NEEDED: Notify affected property owners. ACTION TAKEN: In process. ASST. CITY MGR. 11. Consideration of a feasibility report on Street Improvement Project No. 63-D and Curb and Gutter Improvement Project No. 63-D (Nevada Avenue from 45th to Fairview). ACTION NEEDED: Place public hearing on May 17, 1983 Council Agenda. ACTION TAKEN: To be placed on May 17, 1983 Council Agenda. CITY ENGINEER ACTION NEEDED: Notify affected property owners. ACTION TAKEN: In process. CITY MANAGER 12. Consideration of changing the representative from the Park and Recreation Advisory Commission to the Long Range Planning Commission to Marty Gates. ACTION NEEDED: Place Ms. Gates name in place of Ken Belland on the roster of the Long Range Planning Commission.

ACTION TAKEN: Noted. -

ITEM DEPARTMENT 13. Consideration of bids for street maintenance materials. CITY ENGINEER ACTION NEEDED: Notify low bidders as shown on bid letter of Council approval. ACTION TAKEN: Bidders notified. CITY MANAGER 14. Consideration of the improvement of Douglas Drive from 41st Avenue to 27th Avenue. ACTION NEEDED: Contact County to discuss appearance before Council on briefing on Douglas Drive. ACTION TAKEN: To be contacted. CITY CLERK 15. Licenses ACTION NEEDED: Issue licenses to include the additions of an itinerant food license for the Knights of Columbus for April 29 and 30 and a temporary sign for the Multiple Sclerosis Airlift for April 29 through May 8.

ACTION TAKEN: Issued.

20

TENTATIVE AGENDA

FOR THE MAY 3, 1983, COUNCIL MEETING

	FOR THE MAY 3	, 1983, COUNCIL MEETING	
1. <u>ITEM</u>		Consentagenda SUPPORTING DATA	COMMENTS
1.	Set public hearing to consider a request from Duane Hughes for a variance in the rear yard setback to build a deck which would encroach 6.05' in the required 40' rear yard setback at 5016 Bernard.	None	Set public hearing for 5-17-83.
2.	Set public hearing to consider a request from Rax Restaurant for variances to the sign ordinance (A). Non-conforming sign - more than one free standing sign on one parcel (B) Height underneath sign (C) Setback) at 5817 - 56th Avenue North.	None	Set public hearing for 5-17-83.
3.	Set public hearing to consider a request from Timothy Wilson for a variance to expand a non-conforming use (non-conformity being house encroaches in rear yard) to build a 22'x28' detached garage.	None	Set public hearing for 5-17-83.
	563 REGI	ULAR AGENDA	
1.	Public hearing to consider a request from Paul Heins for a variance of 560 sq. ft. in lot area and for a variance of 2.5' in the required 40' rear yard setback to allow 11'x18' addition to the existing house at 5917 - 46th Avenue North.	Planning Commission Minutes of 4-11-83, Item 6.	Planning Commission recommended approval.
2.	Public hearing to consider a request from Michael Tanner for a variance to expand a non-conforming use (said non-conformity being the existing house encroaches 35'9" in the required 40' rear yard setback) and a variance of 2'6" in the required 5' side yard setback to permit an 18'x29' attached garage to be constructed at 5011 Vera Cruz Avenue North.	Planning Commission minutes of 4-11-83, Item 7.	Planning Commission recommended approval.

ITEM		SUPPORTING DATA	COMMENTS
3.	Public hearing to consider a request from Roger Keske for a variance to expand a non- conforming use (said non-conformity being the existing dwelling encroaches 14' in the required 25' side street side yard setback) and a variance	Planning Commission minutes of 4-11-83, Item 13.	Planning Commission recommended approval.
	of 5' in the required 25' side street side yard setback to allow a 22'x24' detached garage to be constructed at 5657 Perry Avenue North.		
4.	Public hearing to consider a request from Steve Woessner for a variance of 1200 sq. ft. in the lot area to allow an 28'x16' addition to be constructed at 4730 Zane Avenue North.	Planning Commission minutes of 4-11-83, Item 16.	Planning Commission recommended approval.
5.	Public hearing to consider a request from Donald Olson of Melford Olson Honey Company for a variance in the required number of parking stalls (45 stalls required; 25 available) to allow an addition to be constructed at 5201 Douglas Drive.	Planning Commission minutes of 4-11-83, Item 11.	Planning Commission recommended approval.
6.	Consideration of setting surety in the amount of \$7,500 as a condition of issuance of building permit at 5201 Douglas Drive. (Med Homeny Co.)	Improvement Needs letter dated 4-22-83.	Council may want to issue building permit subject to receipt of bond and signed agree- ment within 14 days.
7.	Consideration of petition to vacate alley between 50th & Corvallis from Hampshire to Florida.	Copy of petition	Action could be to receive petition and set date for public hearing.

180			
ITEN	<u>a</u>	SUPPORTING DATA	COMMENTS
8.	Consideration of the off-sale liquor license application of Joseph Lukic dba as Jack's Bottle Shop at 5924 West Broadway.	Copy of application and Police Report	Council could approve and simultaneously cancel the off-sale liquor license of John Brisky dba Jack's Bottle Shop at 5924 West Broadway, effective at (a.m.) (p.m.) on 1983.
9.	Consideration of Second Reading of an ordinance for rezoning property at 5428-5440 Douglas Drive from B-4 (Community Commercial) to R-4 (High Density Residential).	Planning Commission minutes of 4-11-83, Item 1.	Planning Commission recommended approval.
10.	Consideration of a Second Reading of rezoning of property at 5459 Douglas Drive from B-4 (Community Commercial) to R-4 (Residential-Office) for the building of a senior citizen housing project.	Planning Commission minutes of 4-11-83, Item 2.	Planning Commission recommended approval.
11.	Consideration of requesting a feasibility report for the 1983 seal coat project; accepting feasibility report; and setting public hearing.	Copy of feasibility report.	None
12.	Consideration of bids for re-roofing and insulation of City Hall.	Copy of letter from roofing con-sultant.	None

13. Juvenile Restitution 14. INFORMATIONAL FIEMS Charlies Emo, Comm.

- 1. Housing and Redevelopment Authority minutes of 3-10-83.
- 2. Human Relations Commission minutes of 4-25-83.
- 3. OxRado, Comm agenda for 5/4/83.

April 29, 1983

TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

RE: Bids for reroofing and insulation of City Hall

Attached to this memo is a recommendation from the roofing consultant regarding the bid for reroofing and insulation of City Hall.

He did not include in his recommendation tabulation of the bids, therefore, I am including it in this memo for review by the City Council.

The bids were opened on April 28 and results were as follows:

Thomas Finn Company, Inc.	\$37,690.00
Palmer West Construction Company	\$46,233.00
Les Jones Roofing, Incorporated	\$47,864.00
St. Cloud Roofing Company	\$51,500.00
Faircon Roofing	\$52,991.00
John A. Dalsin & Son	\$53,307.00
Grussing Roofing Company	\$54,350.00
Bernard L. Dalsin Company	\$55,985.00
Berwald Roofing Company	\$57,793.00
The Busse Company	\$58,200.00
Central Roofing Company	\$58,900.00
Dalbeck Roofing	\$61,295.00
Ettel and Franz Company	\$66,193.00



3410 Winnetka Ave. N. Minneapolis, Mn. 55427 612 - 546-3434

April 29, 1983

City of Crystal 4141 Douglas Drive Crystal, Minnesota 55422

Attention: John A. Olson, Assistant City Manager

Re: Crystal City Hall Reroofing

Dear John:

We have reviewed the bids received on April 28, 1983, for the 1983 Reroofing and Insulation at the Crystal Municipal Building. Thomas Finn Roofing Company, the apparent low bidder, is an established, reputable contractor that has conducted reroofing on several projects for which we have provided the plans and specifications.

If you should have any questions, please feel free to call.

Very truly yours,

INSPEC, INC.

Richard W. Phillips, General Manager

-HARD W. PHILLES

RWP/jkm

WE THE UNDERSIGNED PETITION THE CITY OF CRYSTAL TO VACATE THE A'LLEY LYING BETWEEN 50th AVE. & CORVALLIS AVE. AND EXTENDING FROM HAMPSHIRE AVE. TO FLORIDA AVE.

PETITION TO REGLAIM (LEGAL RIGHT) EASEMENT AREA

SIGNATURE SLANDOR Day Peterson 6603 CORVALLIS AVE. N. 535-0767 S.B.Mc Clellan 6606-50 thank no 6600 - 50th are No. Ven Minick Ely Jeysech 5009 Floride Are No. Denevine Spier 6531 Cowalles are no. 6619 CORVALLIS AVG. Douglas Etiloly 6621 Convollie an Ro. 6524-50le Aven. Charles Kaiser O sel R. Mouther Micho Sandwick 65/8 50th Aue N 66 1/ Cornallis aux No I seg Nubay 4620 - 50 th ave 2 (Robert E. Ehme Michael & Chil 6624- 50th av. ho. 66-10-14 50 ft Are. No.

recil 4/18/83 WAS

April 22, 1983

Honorable Mayor & City Council City of Crystal, MN

Re: Improvement Needs
Olson Honey Co.
5201 Douglas Drive

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

- Construct V6 cast-in-place concrete barrier curb per approved plot plan.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.

- Erect 1 handicap parking stall sign.

- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than September 15, 1983; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$7,500 be required as a guarantee of the faithful performance of the above construction and requirements.

Very truly yours,

William L. Sherburne, P.E.

City Engineer

WLS/mb

cc: John T. Irving, City Manager
Don Peterson, Building Inspector
Don Olson

Encl.

Honorable Mayor & City Council City of Crystal, MN

Re: Feasibility Report

Seal Coat Improvement 63-B

Dear Councilmembers:

Investigation has been made regarding the feasibility of seal coating several streets within the City of Crystal.

The seal coat program as proposed was determined by inspection of the condition of the streets in the City. The study has shown that the project is feasible.

The following listed streets are proposed to be seal coated this year. The area extends from 36th south to the border line with Golden Valley. The number preceding each listing indicates the year the street last received a seal coat.

```
177
        Adair Ave.
                         - 32nd Ave. to 34th Ave.
    '77 Aquila Ave.
                         - 32nd Ave. to south City limits
'77 Brookridge Ave. - 27th Ave. to 29th Ave. '74/'77 Brunswick Ave. - 32nd Ave. to 36th Ave.
    '77 Edgewood Ave. - 300' south of 32nd Ave. to 34th Ave.
'74/'77 Florida Ave. - 27th Ave. to 30th Ave.
    '77 Florida Ave. - 34th Ave. to 36th Ave.
    '74 Georgia Ave. - 29th Ave. to 30th Ave.
'77 Georgia Ave. - 31st Ave. to 32nd Ave.
    '77 Hampshire Ave. - 27th Ave. to 36th Ave.
    177
        Hill Place - Hampshire Ave. to Louisiana Ave.
    177
         Idaho Ave.
                       - 27th Ave. to 32nd Ave.
    '77 Idaho Ave. - 35th Ave. to 36th Ave.
    '77 Jersey Ave. - 27th Ave. to 30th Ave.
    177
        Jersey Ave.
                       - 34th Ave. to 36th Ave.
                      - 34th Ave. to 36th Ave.
    177
        Kyle Ave.
Lee Ave.
    '77
                        - 34th Ave. to 36th Ave.
    '77 Louisiana Ave. - 32nd Ave. to 35th Ave.
    '77 Major Ave. - 34th Ave. to 36th Ave.
        Orchard Ave. - 34th Ave. to 36th Ave.
    177
    177
                        - 34th Ave. to 36th Ave. -
        Perry Ave.
    '77 Quail Ave. - 34th Ave. to 36th Ave.
    '77 Regent Ave. - 34th Ave. to 36th Ave.
'74/'77
        Valley Place - Jersey Ave. to Nevada Ave.
    77
        Virginia Ave. - 30th Ave. to Northern Dr.
    '77
                        - 1100' south of 32nd Ave. to 36th Ave.
        Welcome Ave.
    '77 Wisconsin Ave. - 30th Ave. to Northern Dr.
    '77 Xenia Ave.
                        - 32nd Ave. to 36th Ave.
'74/'77 Yates Ave. - 32nd Ave. to 36th Ave.
        Zane Ave. - 27th Ave. to Zane Ave. - Brookridge Ave. to Zane Ave.
    177
    77
    '77 29th Ave.
                      - Vera Cruz Ave. to Zane Ave. - Florida Ave. to Hampshire Ave.
'74/'77 29th Ave.
    '77 30th Ave.
                       - Winnetka Ave. to Yukon Ave.
```

'77	31st Ave.	- Aquila Ave. to Yukon Ave.
177	31st Ave.	- Douglas Dr. to Florida Ave.
'77	32nd Place	- Xylon Ave. to west City limits
	34th Ave.	- Hampshire Ave. to Louisiana Ave.
	34th Ave.	- Kyle Ave. to Regent Ave.
	34th Ave.	- Brunswick Ave. to Douglas Dr.
	34th Place	- Highway #100 to 35th Ave.
	35th Ave.	- Hampshire Ave. to Louisiana Ave.
	35th Ave.	- 180' east of Kyle Ave. to Highway #100
	35th Place	- Jersey Ave. to Louisiana Ave.
The second control of the second	36th Ave.	- Xenia Ave. to Louisiana Ave.
-	36th Ave.	- June Ave. to Regent Ave.
177	Alley	- 35th Ave. to 36th Ave. between June & Kyle
	Alley	- 34th Ave. to 36th Ave. between Kyle & Lee
	Alley	- 34th Ave. to 36th Ave. between Lee & Major
174/177		- 34th Ave. to 36th Ave. between Major & Noble
14/ //	Alley	- 54th Ave. to 50th Ave. between Major & Nobie
		Total Estimated Cost \$237,840.00
		Estimated Cost Per Front Foot
		Documenta cost rel rione root
		Streets \$2.02
		Alley \$1.35

Boundary streets with Robbinsdale and Golden Valley are proposed to be seal coated full width provided cost participation is shared as in the past.

Very truly yours,

William L. Sherburne, P.E. City Engineer

/mb

May 4, 1983

Councilmembers:

Received this in the mail today. If you have anything you want on the agenda, contact me and I will get it to Walt.

JACK

da

enc.

.

CITY OF ROBBINSDALE

4221 LAKE ROAD ROBBINSDALE, MINNESOTA 55422 TELEPHONE: (612) 537-4534

TREE CITY USA

May 3, 1983

WALTER R. FEHST City Manager

Jack Irving, City Manager City of Crystal 4141 Douglas Drive Crystal, MN 55422

Dear Jack:

The City of Robbinsdale will be hosting the final Northwest Area Legislative Meeting on Saturday, May 7, at 9:30 a.m. I will be contacting the League of Minnesota Cities to find out which items on the legislative agenda are of main import to cities in general, but I would ask that if you have some particular item you would like on the agenda, that you please contact me prior to Saturday morning.

Also, I would appreciate it if you would contact my secretary, Bernie, to notify her of the approximate number of people to be attending Saturday morning.

Thanks in advance.

Sincerely,

Walter R. Fehst City Manager

WRF:kg