



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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SENT WITH PRELIMINARY AGENDA 1/13/84

Council minutes of 1/3/84

Planning Comm. minutes of 1/9/84

City Engr. memo of 1/10 setting bond amt. for
Winnetka Office bldg., 2960 Winnetka.

Res. approv. div. of property at 32nd & Florida.

Res. returning tax-forfeit land to State of MN.

Memo from Engr. re assessment methods for impr. of
alley north of 48th betw. Xenia & Welcome.

Memo from Don Peterson of 12/22 re ord. amendment
re change in date of annual license renewal of
signs and sign hangers.

Memo from Bldg. Insp. of 12/23 re ord. amendment
re temporary signs.

Appli. & Health Dept. report; copy of solicitors
for peddler's lic. appli. for Junior Careers.

Park & Rec. Adv. Comm. minutes of 12/7/83.

Park & Rec. Dept. Dec. 1983 report.

Letters from Gene's Machines of 12/30/83 re fees
for amusement devices for 1983 & 1984.

Kennedy's presentation letter for legal services,
(only to Council).

SENT TO COUNCIL 1/16/84

Letter from John Schaaf of 1/13/84 re Tri-City
Airport Commission meeting 1/12/84.

SENT WITH AGENDA 1/17/84

1984 Legislative Conference Agenda for 3/13-14/84.
& appli to attend.

COUNCIL AGENDA

January 17, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on January 17, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

_____ Herbes
_____ Rygg
all present _____ Schaaf
_____ Pieri
_____ Meintsma
_____ Aaker
_____ Smothers

Staff

_____ Irving
_____ Kennedy
all present _____ Olson
_____ Sherburne
_____ Peterson
_____ Deno
_____ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of January 3, 1984 were approved, with the following exceptions: _____

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, February 7, 1984, as the time and date for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance in the rear yard setback to build a 13'x12' addition at 5400 Vera Cruz Avenue North. *10' do*
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, February 21, 1984, as the time and date for the public hearing at which time the City Council will consider tentative approval of proposed plat Lynn Gardens 2nd Addition located at the southeast quadrant of 30th and Winnetka Avenue North.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 5, 1984, as the date and time for a meeting of the Board of Equalization.

January 17, 1984

CONSENT AGENDA (continued)

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____ and _____ from the Consent Agenda. Motion Carried.

Moved by Councilmember A and seconded by Councilmember SV to approve the Consent Agenda. Motion Carried.

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from John R. Paulson for the proposed plat Lois 8th Addition located at 4308 Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat.

Moved by Councilmember A and seconded by Councilmember S to (grant) (deny) (continue until _____ the discussion of) tentative approval of proposed plat Lois 8th Addition located at 4308 Douglas Drive. Motion Carried.

- ✓ 2. The City Council discussed the Crystal Airport. *at 7:15 PM, 1/18/84*

02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

③ *General Vice President*
 Jack Fortman - *CAV*
 3947 Jersey
 James Edland
 Col. Hts - owner of hanger - pilot
 Elwood Wing - *V*
 5655 Welcome
 Duane Nordstrom - *V*
 5657 Regal
 Ray Mathison
 5756 Rev

- ✓ 3. The City Council considered setting surety in the amount of \$55,000 as a guaranty of faithful performance of certain requirements as a condition of building permit approval for Winnetka Office Building located at 2960 Winnetka Avenue North.

Moved by Councilmember H and seconded by Councilmember A to set surety in the amount of \$55,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for Winnetka Office Building, 2960 Winnetka Avenue North. Motion Carried.

- ✓ 4. The City Council considered accepting a letter of credit and authorization to enter into an agreement; approval of the Second Reading of the rezoning ordinance, changing the use classification from R-1 to R-4; and issuance of building permits, subject to effective date of the rezoning ordinance, and subject to Bassett Creek Flood Control Commission approval; for eight townhouses, located at 3510 Douglas Drive, as requested by Ronco, Inc.

- ✓ A. Moved by Councilmember A and seconded by Councilmember P to accept surety in the amount of \$75,000 from Ronco, Inc., as a guaranty of faithful performance of certain work requirements as a condition of issuance of a building permit for 3510 Douglas Drive. Motion Carried.

- ✓ B. Moved by Councilmember W and seconded by Councilmember S to enter into agreement with Ronco, Inc., for the purpose of guaranteeing faithful performance for certain work requirements as a condition of issuance of a building permit for eight townhouses, and further, to authorize the Mayor and City Manager to sign such agreement. Motion Carried.

- ✓ C. Moved by Councilmember A and seconded by Councilmember P to adopt the following ordinance:

ORDINANCE NO. 84-

ORDINANCE RELATING TO ZONING: CHANGING THE USE
CLASSIFICATION OF CERTAIN LANDS

and further, that this be the second and final reading.

Motion Carried.

- ✓ D. Moved by Councilmember P and seconded by Councilmember S to approve the authorization to issue building permit #5362 for eight townhouses at 3504-3516 Douglas Drive, to Ronco, Inc., subject to standard procedure, as recommended by the Planning Commission; also subject to the effective date of the rezoning ordinance; and also subject to Bassett Creek Flood Control Commission approval. Motion Carried.

Sent for publishing 1/18/84

January 17, 1984

- ✓ 5. The City Council considered reappointment of Gary Joselyn, David B. Anderson, and Michael Culhane as citizen members to the Long-Range Planning Commission.

Noted

Moved by Councilmember P and seconded by Councilmember Ry to reappoint ~~Bones~~, Same, and _____ as citizen members to the Long-Range Planning Commission. Motion Carried.

- ✓ 6. The City Council considered the recommendation of the Planning Commission to appoint Paulette Magnuson and Herman Elsen to the Long-Range Planning Commission.

Noted

Moved by Councilmember Ry and seconded by Councilmember H to appoint Same and _____ to the Long-Range Planning Commission for the year 1984. Motion Carried.

- ✓ 7. The City Council considered a resolution approving the division of property at 32nd Avenue North and Florida Avenue North.

Moved by Councilmember Ry and seconded by Councilmember A to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO 84-

RESOLUTION AUTHORIZING DIVISION OF PROPERTY

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of a resolution authorizing the division of property at 32nd Avenue North and Florida.

Motion Carried.

8. The City Council considered a resolution returning tax-forfeited land to the State of Minnesota for disposal.

Moved by Councilmember A and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION RETURNING-TAX FORFEITED LANDS
TO THE STATE OF MINNESOTA

By roll call and voting aye: _____; voting no: _____; absent, not voting: _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of resolution returning tax forfeited land to the State of Minnesota for disposal.

Motion Carried.

Item # 13, 14, Sewer

9. The City Council discussed assessment methods for the alley north of 48th Avenue between Xenia and Welcome Avenues North.

Res = Sm 1) 406 - 20 \$13 -
O Res Smo
v H S P a m - ~~406~~ - 20 \$13 -

(- 9 - 6)

January 17, 1984

- ✓ 10. The City Council considered an ordinance amending the City Code pertaining to a change in a date for the annual license renewal for signs and sign hangers.

— A = Jan — B, —
2/1

- ✓ 11. The City Council considered an ordinance amending the City Code pertaining to temporary signs.

— H = Reg — B, —
2/1

- ✓ 12. The City Council considered the Mayor's recommendation for appointment to fill the vacancy in the HRA created by Gerald Newton's term expiring February 1, 1984.

Moved by Councilmember A and seconded by Councilmember S to approve the recommendation of the Mayor to appoint Gerry Newton to a position on the Crystal Housing and Redevelopment Authority for a term expiring February 1, 1989.

Motion Carried.

13. The City Council considered a request for a peddler's license for Richard Dean Johnson dba Junior Careers to sell cookies and candy.

② → A = Smo 1y - b, -

③ → P = H

if he did get it, I would
not have a problem with it - b, -

① Moved by Councilmember P and seconded by Councilmember A to (approve) (deny) (continue until the discussion of) the peddler's license application of Richard Dean Johnson dba Junior Careers, 675 - 47th Avenue Northeast, Columbia Heights, Minnesota. Motion Carried.

14. The City Attorney presented to the City Council a proposal regarding legal services for the City of Crystal.

John Deen,

\$60/c -

42 + 1984

60% present - C.R.S.

Terry Hall

Sever backup - July 2 -

① Conciliator L.V. & C.

35/✓

2955 Sumter Huddle → N.O. 20 - 2 for

→ A & Q - then 1 - b - 2
= P - → b, -

B1 #9

5th

1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10 - 11 - 12 - 13 - 14 - 15 - 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23 - 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31 - 32 - 33 - 34 - 35 - 36 - 37 - 38 - 39 - 40 - 41 - 42 - 43 - 44 - 45 - 46 - 47 - 48 - 49 - 50 - 51 - 52 - 53 - 54 - 55 - 56 - 57 - 58 - 59 - 60 - 61 - 62 - 63 - 64 - 65 - 66 - 67 - 68 - 69 - 70 - 71 - 72 - 73 - 74 - 75 - 76 - 77 - 78 - 79 - 80 - 81 - 82 - 83 - 84 - 85 - 86 - 87 - 88 - 89 - 90 - 91 - 92 - 93 - 94 - 95 - 96 - 97 - 98 - 99 - 100 - 101 - 102 - 103 - 104 - 105 - 106 - 107 - 108 - 109 - 110 - 111 - 112 - 113 - 114 - 115 - 116 - 117 - 118 - 119 - 120 - 121 - 122 - 123 - 124 - 125 - 126 - 127 - 128 - 129 - 130 - 131 - 132 - 133 - 134 - 135 - 136 - 137 - 138 - 139 - 140 - 141 - 142 - 143 - 144 - 145 - 146 - 147 - 148 - 149 - 150 - 151 - 152 - 153 - 154 - 155 - 156 - 157 - 158 - 159 - 160 - 161 - 162 - 163 - 164 - 165 - 166 - 167 - 168 - 169 - 170 - 171 - 172 - 173 - 174 - 175 - 176 - 177 - 178 - 179 - 180 - 181 - 182 - 183 - 184 - 185 - 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687 - 688 - 689 - 690 - 691 - 692 - 693 - 694 - 695 - 696 - 697 - 698 - 699 - 700 - 701 - 702 - 703 - 704 - 705 - 706 - 707 - 708 - 709 - 710 - 711 - 712 - 713 - 714 - 715 - 716 - 717 - 718 - 719 - 720 - 721 - 722 - 723 - 724 - 725 - 726 - 727 - 728 - 729 - 730 - 731 - 732 - 733 - 734 - 735 - 736 - 737 - 738 - 739 - 740 - 741 - 742 - 743 - 744 - 745 - 746 - 747 - 748 - 749 - 750 - 751 - 752 - 753 - 754 - 755 - 756 - 757 - 758 - 759 - 760 - 761 - 762 - 763 - 764 - 765 - 766 - 767 - 768 - 769 - 770 - 771 - 772 - 773 - 774 - 775 - 776 - 777 - 778 - 779 - 780 - 781 - 782 - 783 - 784 - 785 - 786 - 787 - 788 - 789 - 790 - 791 - 792 - 793 - 794 - 795 - 796 - 797 - 798 - 799 - 800 - 801 - 802 - 803 - 804 - 805 - 806 - 807 - 808 - 809 - 810 - 811 - 812 - 813 - 814 - 815 - 816 - 817 - 818 - 819 - 820 - 821 - 822 - 823 - 824 - 825 - 826 - 827 - 828 - 829 - 830 - 831 - 832 - 833 - 834 - 835 - 836 - 837 - 838 - 839 - 840 - 841 - 842 - 843 - 844 - 845 - 846 - 847 - 848 - 849 - 850 - 851 - 852 - 853 - 854 - 855 - 856 - 857 - 858 - 859 - 860 - 861 - 862 - 863 - 864 - 865 - 866 - 867 - 868 - 869 - 870 - 871 - 872 - 873 - 874 - 875 - 876 - 877 - 878 - 879 - 880 - 881 - 882 - 883 - 884 - 885 - 886 - 887 - 888 - 889 - 890 - 891 - 892 - 893 - 894 - 895 - 896 - 897 - 898 - 899 - 900 - 901 - 902 - 903 - 904 - 905 - 906 - 907 - 908 - 909 - 910 - 911 - 912 - 913 - 914 - 915 - 916 - 917 - 918 - 919 - 920 - 921 - 922 - 923 - 924 - 925 - 926 - 927 - 928 - 929 - 930 - 931 - 932 - 933 - 934 - 935 - 936 - 937 - 938 - 939 - 940 - 941 - 942 - 943 - 944 - 945 - 946 - 947 - 948 - 949 - 950 - 951 - 952 - 953 - 954 - 955 - 956 - 957 - 958 - 959 - 960 - 961 - 962 - 963 - 964 - 965 - 966 - 967 - 968 - 969 - 970 - 971 - 972 - 973 - 974 - 975 - 976 - 977 - 978 - 979 - 980 - 981 - 982 - 983 - 984 - 985 - 986 - 987 - 988 - 989 - 990 - 991 - 992 - 993 - 994 - 995 - 996 - 997 - 998 - 999 - 1000

APPLICATIONS FOR LICENSE

January 17, 1984

BINGO GAMES: (\$30.25/yr. one occasion + \$5.50 ea. addnl. occa.)

V.F.W. Post #494 - Chas. R. Knaeble Post, 5222 56th Ave. (101 occa.)

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 for each device over 30)

Aladdin's Castle, Inc. dba Bally's Great Escape, 311 Willow Bend
(37 devices)

VENDING MACHINES - MONEY CHANGERS: (\$8.75 1st machine + \$4.50 ea. addnl)

Aladdin's Castle, Inc. dba Bally's Great Escape (2)

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Richard J. Beckfeld dba B & R Service Center, 6404 42nd Ave.
Citgo Petroleum Corp., 5539 West Broadway
Country Club Market #16, 5321 36th Ave. N.
Crystal Motel, 5650 Lakeland Ave. N.
Dick's Clark Super 100, 3201 Douglas Drive
Elk's Lodge #44, 5410 Lakeland Ave. N.
Embers, Mr. Ems System, Inc. - Hwy 52 Div., 5756 Lakeland Ave. N.
Nicklow's, 3516 North Lilac Drive (4 machines)
Rob's Belt Line '76, 3555 Vera Cruz Ave. N.
Sinclair Marketing, Inc., 5417 - 36th Ave. N.

PRIVATE GAS DISPENSING: (\$14.25 1st hose + \$7.25 ea. addnl. hose)

U-Haul Company, 5465 Lakeland Ave. N.

GASOLINE STATION: (\$36.25 Station + \$7.25 ea. hose connection)

B & R Service Center, 6304 42nd Ave. N. (8)
Citgo Petroleum Corp., 5539 W. Broadway (8)
Dick's Clark Super 100, 3201 Douglas Drive (6)
Ford Aviation, Crystal Airport (1)
Rob's Belt Line '76, 3555 Vera Cruz Ave. N. (7)

AUCTIONEER: (\$220.00 per yr.)

James R. Thompson - State License #27-47

BOWLING LANES: (\$10.50 per lane)

Doyle's Bowling & Lounge, Inc., 5000 W. Broadway (32 lanes)

MASSAGE PARLOR: (\$1,100.00 per yr.)

Fantasia Together Hair Designers, 2756 Douglas Drive

APPLICATIONS FOR LICENSE
JANUARY 17, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.
addnl fac.)

Arnold's Hamburger Grill, 5518 Lakeland Ave. No.
Elk's Lodge #44, 5410 Lakeland Avenue North
McDonald's, 5400 West Broadway
Nicklow's Restaurant, 3516 North Lilac Drive

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea. addnl
fac.)

Country Club Market, 5321 36th Avenue North
General Nutrition Center, 223 Willow Bend

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Dick's Clark Oil & Refining, 3201 Douglas Drive

LODGING - 16-35 Units (\$45.00)

Crystal Motel, 5650 Lakeland Avenue North

FOOD ESTABLISHMENT - Retail (Exempt)

North Suburban Emergency Assistance Response, 7323 58th Ave. No.

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
mach. in same loc.)

B & R Service Center, 6304 42nd Avenue North (2)
Clark Oil & Refining, 3201 Douglas Drive
Country Club Market #16, 5321 36th Ave. North
Country Squire Barber Shop, 6131 42nd Ave. No. (2)
Crystal Motel, 5650 Lakeland Ave. North
Crib Diaper Service, 5273 Hanson Court
Coca Cola Bottling Midwest, Inc. for Gourmet Pizza, 6023 42nd Ave.
Marshall's, 201 Willow Bend
Royal Crown Beverage at Griffin Well Point, 5612 Corvallis No.
Royal Crown Beverage at Modern Tool, 5217 Hanson Court
Royal Crown Beverage at Dean Casting, 5323 Lakeland No.
Royal Crown Beverage at Octopus Car Wash, 5301 Douglas Dr.
Royal Crown Beverage at Crest Engineering, 3324 Winpark Dr.
Royal Crown Beverage at Crystal Ski & Sport, 5720 Lakeland
Royal Crown Beverage at Gold Eagle Wash, 5924 Bass Lake Rd.
Royal Crown Beverage at Muffler Clinic, 5531 Lakeland No.
Royal Crown Beverage at Jiffy Lube, 5273 West Bdwy.
Royal Crown Beverage at Crystal Collision Center, 5111 Hanson Ct.
Royal Crown Beverage at Neill Elem. School, 6600 27th Ave. No.

VENDING - Perishable (\$22.00 1st mach. + \$7.75 ea. addnl. in
same loc.)

Marshall's, 201 Willow Bend (2)

VENDING - Bulk (\$27.50)

Specialized Vending at Gold Eagle Wash and Cooks Laundry
Theisen Vending Co, at Tyras Super Valu & Tom Thumb

APPLICATIONS FOR LICENSE

January 17, 1984

PLUMBING - (\$30.25)

Keith Zimmerman dba Berghorst Plumbing & Heating Company
R. W. Bowler and Bowler Company
Stephen W. Fignar dba Bill Fignar Plumbing Company
George C. Ford dba Ford & Sons Plumbing Company
Hanson-Kleven Plumbing Company
Sanford B. Gruenberg and Horwitz, Inc.
Julius H. Klein and Standard Plbg. & Appliance Co., Inc.
Westonka Plumbing & Heating Inc.

GAS FITTERS - (\$30.25)

Kenneth Berghorst and Berghorst Plumbing & Heating
Central Air Conditioning & Heating Co.
Cronstroms Heating & Air Conditioning
Dependable Heating & Air Conditioning
Stephen W. Fignar dba Bill Fignar Plumbing Company
Horwitz, Inc.
Donald Brown and Minnegasco, Inc.
D. L. Anderson dba Northeast Sheet Metal
Tony Ferrara and Standard Heating & Air Cond. Company
Julius H. Klein and Standard Plbg. & Appliance Co., Inc.
Ray N. Welter Heating Company

MUSIC BOX: (\$20.00 ea. box)

Nicklow's, 3516 N. Lilac Drive (1)

MECHANICAL AMUSEMENT DEVICES: (\$104.50 ea. machine)

Elmer Hartwig dba The Bungalow Inn, Inc., 6221 56th Ave. (2) (1983)
Elmer Hartwig dba The Bungalow Inn, Inc., 6221 56th Ave. (2) (1984)
Consumer Vending Service for Thriftway, 5717 W. Broadway (1)
Consumer Vending Service for Tom Thumb, 2708 Doug. Drive (1)
Consumer Vending Service for Tom Thumb, 3537 Doug. Drive (1)
D.V.M., Inc. for the Ground Round, 6830 Bass Lake Rd. (3)
Holiday Stationstore, 5521 Lakeland Ave. N. (1)
National Amusement Co. for PDQ, 7200 56th Ave. N. (3)
National Amusement Co. for Tom Thumb, 5120 56th Ave. N. (4)
National Amusement Co. for Crystal Lounge, 4900 W. Broadway (12)
Gene's Machines for Waldo's Pizza, 307 Willow Bend (5) (1983)
Gene's Machines for Waldo's Pizza, 307 Willow Bend (5) (1984)

ola
January 13, 1984

Dear Councilmembers:

After the meeting that was held last night by the Tri-City Airport Committee, it would appear to me that in all likelihood we will have some people in the audience Tuesday evening to discuss safety of the Crystal Airport. It was somewhat reassuring to see that Larry McCabe, the new Executive Director of MAC, was in attendance and indicated to me personally that he would make every effort to attend any meeting we have regarding airport safety. We may have to put him to the test in the future.

Also in attendance were Jeff Hamiel, Director of Airport Operations, the Regional Director of the F.A.A. (I don not know his name) and the Manager of the tower at the Crystal Airport. I think that is the first time we have had all of those people in attendance without a great deal of effort to force them to attend. I was pleasantly surprised when McCabe indicated to me that he would be here when we felt we needed him.

Of course, the meeting was also attended by Channel 4, Channel 5, Channel 11, Storer Cable, all with their cameras, and a representative of the Minneapolis Tribune. It seems to me we, or somebody, finally got their attention. There were about 50 or so people in the audience, and a good number of the Commission.

Although the meeting certainly didn't solve anything, I think it could be considered a success--at least a starting point for more total communications between the communities and the MAC. Efforts will be made to get somebody appointed to the Metropolitan Council Advisory Committee on Airports, who are studying the safety of the Crystal Airport and are going to make some kind of a recommendation on whether or not Crystal Airport should be closed. That is, of course, according to the story I read in the paper yesterday morning.

You probably all realize that WCCO started making comments about the coincidence between the airplane crash and the fact that Crystal already had it on its agenda for this Tuesday. That was an error and I don't know where they got that story, but all the rest of the news media picked up on it so it seemed apparent to us that we should have a discussion item on the agenda so that if people show up, you will have a period of time to discuss your thoughts with them. This is the first time I can recall that WCCO has set our agenda for us, but I think it makes good sense to put the item on.

The rest of the agenda should go as follows:

The minutes of the January 3, 1984, regular Council meeting are enclosed for your review.

CONSENT AGENDA

ITEM

SUPPORTING DATA

1. Set Public Hearing to consider a request for a variance to encroach 10' in the required 40' rear yard setback to build a 13'x12' addition at 5400 Vera Cruz. None.

Item #1 will be setting a public hearing for a variance for the next Council meeting, which will be February 7.

2. Set Public Hearing to consider tentative approval of the proposed plat Lynn Gardens 2nd Addition, located at 30th and Winnetka. None.

It is suggested that you set the public hearing for the 21st of February.

3. Set date for Board of Equalization meeting. None.

The suggestion from Hennepin County for Item #3 is June 5 at 7:00 P.M. Staff feels that the recommendation of Hennepin County for the Board of Equalization is all right, if you concur.

The remainder of the agenda will go as follows:

REGULAR AGENDA

①

1. Discussion concerning the Crystal Airport. None.

I already made all necessary comments I feel about this item, with the exception that I would recommend that John Schaaf describe to the Council what took place at last night's Tri-City meeting. I believe John will be happy to do so as both John Olson and I only attended varying parts of the meeting and probably couldn't describe it as well as John could.

2. Set bond in the amount of \$55,000 as a guaranty of faithful performance of building permit for Winnetka Office building located at 2960 Winnetka. Copy of letter from City Engineer dated 1/10/84.

2. (Continued)

I am not certain if the representative will ask for this or not, but the Council could authorize the issuance of building permit, subject to receipt of bond and signed agreement, if they do ask. At this writing, the bond has not been presented to staff.

3. Consideration of accepting a letter of credit and authorization to enter into an agreement; approval of the Second Reading of the rezoning ordinance; and issuance of building permits, subject to effective date of the rezoning ordinance, and subject to Bassett Creek Flood Control Commission approval; for eight townhouses, located at 3510 Douglas Drive, as requested by Ronco, Inc. None.

The letter of credit is not in our hands as yet, but Mr. Rognrud has indicated that he will present it to us this afternoon. We will report on that one way or the other Tuesday night. If this does come in, and it is in order, and you accept it, we will then have on the agenda for your consideration, the Second Reading of the rezoning ordinance. You may recall, you just had the First Reading, and the Second Reading was held up until there was some assurances that the building and the on-site improvements would be guaranteed.

4. Consideration of the reappointment of Gary Joselyn, David B. Anderson and Michael Culhane as citizen members to the Long-Range Planning Commission for 1984. None.

All three have been contacted by Delores and have indicated a desire to continue.

5. Consideration of a resolution approving the division of property at 32nd and Florida Ave. N. Copy of resolution.
6. Consideration of a resolution returning tax-forfeited land to the State of Minnesota for disposal. Copy of resolution.
7. Discussion of assessment methods for the alley north of 48th between Xenia and Welcome Avenues North. Memo from City Engineer re assessment methods.
8. Consideration of an ordinance amending the City Code pertaining to a change in the date for the annual license renewal for signs and sign hangers. Memo from Don Peterson dated 12/22/83.

January 13, 1984

9. Consideration of an ordinance amending the City Code pertaining to temporary signs.

Memo from Don Peterson dated 12/23/83.

I have enclosed copies of two memos I received from Don Peterson regarding Items #8 and #9. We have read those letters to Dave Kennedy. He sees no problem with making the adjustments other than the fact that we will probably have to extend the license year for signs and sign hangers so it coincides with the new dates. That can be worked out in any amendment to the ordinance that you agree to.

10. Discussion on the Mayor's recommendation to appoint _____ to fill the vacancy in the HRA created by Jerry Newton's term expiring. None.

The new term will expire on February 1, 1989. It is my opinion, from my conversation with Jerry, that he would like to be reappointed.

11. Consideration of a peddler's license for Richard Dean Johnson dba Junior Careers to sell cookies and candy. Application; Health Dept. report; copy of solicitors.
12. Presentation by City Attorney regarding prosecution services. None.

That should take care of the meeting as we see it now. There is always a possibility of an item or two being added at the last minute. Beyond that, I am sending the following informational items:

1. Park & Recreation Advisory Commission minutes of 12/7/83.
2. Park & Recreation Department December, 1983, report.
3. Letters from Gene's Machines dated 12/30/83 re fees for amusement devices.

Have a nice weekend. See you Tuesday.

da
enc.

J A C K

P.S. If time permits and the Council desires, we could give you a short run-down on the proposals the HRA has received regarding the retail center, and in some cases, an office building. That would be entirely up to you.

P.P.S. Because of the private nature of Dave's letter, I chose the same method of getting the information to you that I used in getting Paul Rosenthal's letter to you. It is my opinion that everybody in the world does not have to view those private proposal letters. I hope this meets with your approval.

APPLICATIONS FOR LICENSE

January 17, 1984

BINGO GAMES: (\$30.25/yr. one occasion + \$5.50 ea. addnl. occa.)

V.F.W. Post #494 - Chas. R. Knaeble Post, 5222 56th Ave. (101 occa.)

AMUSEMENT CENTER: (\$3,000.00 + \$30.00 for each device over 30)

Aladdin's Castle, Inc. dba Bally's Great Escape, 311 Willow Bend
(37 devices)

VENDING MACHINES - MONEY CHANGERS: (\$8.75 1st machine + \$4.50 ea. addnl)

Aladdin's Castle, Inc. dba Bally's Great Escape (2)

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Richard J. Beckfeld dba B & R Service Center, 6404 42nd Ave.
Citgo Petroleum Corp., 5539 West Broadway
Country Club Market #16, 5321 36th Ave. N.
Crystal Motel, 5650 Lakeland Ave. N.
Dick's Clark Super 100, 3201 Douglas Drive
Elk's Lodge #44, 5410 Lakeland Ave. N.
Embers, Mr. Ems System, Inc. - Hwy 52 Div., 5756 Lakeland Ave. N.
Nicklow's, 3516 North Lilac Drive (4 machines)
Rob's Belt Line '76, 3555 Vera Cruz Ave. N.
Sinclair Marketing, Inc., 5417 - 36th Ave. N.

PRIVATE GAS DISPENSING: (\$14.25 1st hose + \$7.25 ea. addnl. hose)

U-Haul Company, 5465 Lakeland Ave. N.

GASOLINE STATION: (\$36.25 Station + \$7.25 ea. hose connection)

B & R Service Center, 6304 42nd Ave. N. (8)
Citgo Petroleum Corp., 5539 W. Broadway (8)
Dick's Clark Super 100, 3201 Douglas Drive (6)
Ford Aviation, Crystal Airport (1)
Rob's Belt Line '76, 3555 Vera Cruz Ave. N. (7)

AUCTIONEER: (\$220.00 per yr.)

James R. Thompson - State License #27-47

BOWLING LANES: (\$10.50 per lane)

Doyle's Bowling & Lounge, Inc., 5000 W. Broadway (32 lanes)

MASSAGE PARLOR: (\$1,100.00 per yr.)

Fantasia Together Hair Designers, 2756 Douglas Drive

APPLICATIONS FOR LICENSE
JANUARY 17, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.
addnl fac.)

Arnold's Hamburger Grill, 5518 Lakeland Ave. No.
Elk's Lodge #44, 5410 Lakeland Avenue North
McDonald's, 5400 West Broadway
Nicklow's Restaurant, 3516 North Lilac Drive

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea. addnl
fac.)

Country Club Market, 5321 36th Avenue North
General Nutrition Center, 223 Willow Bend

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Dick's Clark Oil & Refining, 3201 Douglas Drive

LODGING - 16-35 Units (\$45.00)

Crystal Motel, 5650 Lakeland Avenue North

FOOD ESTABLISHMENT - Retail (Exempt)

North Suburban Emergency Assistance Response, 7323 58th Ave.No.

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
mach. in same loc.)

B & R Service Center, 6304 42nd Avenue North (2)
Clark Oil & Refining, 3201 Douglas Drive
Country Club Market #16, 5321 36th Ave. North
Country Squire Barber Shop, 6131 42nd Ave. No. (2)
Crystal Motel, 5650 Lakeland Ave. North
Crib Diaper Service, 5273 Hanson Court
Coca Cola Bottling Midwest, Inc. for Gourmet Pizza, 6023 42nd Ave.
Marshall's, 201 Willow Bend
Royal Crown Beverage at Griffin Well Point, 5612 Corvallis No.
Royal Crown Beverage at Modern Tool, 5217 Hanson Court
Royal Crown Beverage at Dean Casting, 5323 Lakeland No.
Royal Crown Beverage at Octopus Car Wash, 5301 Douglas Dr.
Royal Crown Beverage at Crest Engineering, 3324 Winpark Dr.
Royal Crown Beverage at Crystal Ski & Sport, 5720 Lakeland
Royal Crown Beverage at Gold Eagle Wash, 5924 Bass Lake Rd.
Royal Crown Beverage at Muffler Clinic, 5531 Lakeland No.
Royal Crown Beverage at Jiffy Lube, 5273 West Bdwy.
Royal Crown Beverage at Crystal Collision Center, 5111 Hanson Ct.
Royal Crown Beverage at Neill Elem. School, 6600 27th Ave. No.

VENDING - Perishable (\$22.00 1st mach. + \$7.75 ea. addnl. in
same loc.)

Marshalls, 201 Willow Bend (2)

VENDING - Bulk (\$27.50)

Specialized Vending at Gold Eagle Wash and Cooks Laundry
Theisen Vending Co, at Tyras Super Valu & Tom Thumb

APPLICATIONS FOR LICENSE

January 17, 1984

PLUMBING - (\$30.25)

Keith Zimmerman dba Berghorst Plumbing & Heating Company
R. W. Bowler and Bowler Company
Stephen W. Fignar dba Bill Fignar Plumbing Company
George C. Ford dba Ford & Sons Plumbing Company
Hanson-Kleven Plumbing Company
Sanford B. Gruenberg and Horwitz, Inc.
Julius H. Klein and Standard Plbg. & Appliance Co., Inc.
Westonka Plumbing & Heating Inc.

GAS FITTERS - (\$30.25)

Kenneth Berghorst and Berghorst Plumbing & Heating
Central Air Conditioning & Heating Co.
Cronstroms Heating & Air Conditioning
Dependable Heating & Air Conditioning
Stephen W. Fignar dba Bill Fignar Plumbing Company
Horwitz, Inc.
Donald Brown and Minnegasco, Inc.
D. L. Anderson dba Northeast Sheet Metal
Tony Ferrara and Standard Heating & Air Cond. Company
Julius H. Klein and Standard Plbg. & Appliance Co., Inc.
Ray N. Welter Heating Company

MUSIC BOX: (\$20.00 ea. box)

Nicklow's, 3516 N. Lilac Drive (1)

MECHANICAL AMUSEMENT DEVICES: (\$104.50 ea. machine)

Elmer Hartwig dba The Bungalow Inn, Inc., 6221 56th Ave. (2) (1983)
Elmer Hartwig dba The Bungalow Inn, Inc., 6221 56th Ave. (2) (1984)
Consumer Vending Service for Thriftway, 5717 W. Broadway (1)
Consumer Vending Service for Tom Thumb, 2708 Doug. Drive (1)
Consumer Vending Service for Tom Thumb, 3537 Doug. Drive (1)
D.V.M., Inc. for the Ground Round, 6830 Bass Lake Rd. (3)
Holiday Stationstore, 5521 Lakeland Ave. N. (1)
National Amusement Co. for PDQ, 7200 56th Ave. N. (3)
National Amusement Co. for Tom Thumb, 5120 56th Ave. N. (4)
National Amusement Co. for Crystal Lounge, 4900 W. Broadway (12)
Gene's Machines for Waldo's Pizza, 307 Willow Bend (5) (1983)
Gene's Machines for Waldo's Pizza, 307 Willow Bend (5) (1984)

DUE DATE: NOON, WEDNESDAY
JANUARY 11, 1984

MEMO TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the January 3, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 3, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

<u>DEPARTMENT</u>	<u>ITEM</u>
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CITY CLERK

Selection of Mayor Pro Tem for 1984.

ACTION NEEDED: Note selection of Councilmember Rygg as Mayor Pro Tem for 1984.

ACTION TAKEN: Noted.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
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CITY MANAGER

1.

Reappointment of Verne Baker, Dennis Taylor and William Calvin to the Environmental Commission for terms ending December 31, 1986.

ACTION NEEDED: Notify members of Council reappointment.

ACTION TAKEN: Notified 1-5-84.

CITY MANAGER

2.

Reappointment of Gary Grimes, Kevin Lytle, Thomas Karnowski to the Park and Recreation Advisory Commission for terms ending December 31, 1986.

ACTION NEEDED: Notify members of Council appointment.

ACTION TAKEN: Notified 1-5-84

CITY MANAGER

3.

Reappointment of Francis Feyereisen to the Planning Commission for a term ending December 31, 1986.

ACTION NEEDED: Notify member of Council appointment.

ACTION TAKEN: Notified 1-5-84.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY MANAGER	4.	<p>Reappointment of Elsa Skogerboe as a representative to the Northwest Hennepin Human Services Council for a two-year term expiring December 31, 1985.</p> <p>ACTION NEEDED: Notify member of Council appointment.</p> <p>ACTION TAKEN: Notified 1-6-84.</p>

REGULAR AGENDA

CITY CLERK	1.	<p>Consideration of the designation of the official depository for the City of Crystal for 1984.</p> <p>ACTION NEEDED: Notify Crystal State Bank of its designation as official depository.</p> <p>ACTION TAKEN: Notified 1-6-84.</p>
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CITY CLERK	2.	<p>Consideration of the designation of the official newspaper for the City of Crystal for 1984.</p> <p>ACTION NEEDED: Notify North Hennepin Post of its designation as the official newspaper.</p> <p>ACTION TAKEN: Notified 1-7-84.</p>
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CITY CLERK	3.	<p>Consideration of the appointment of liaison to the Park and Recreation Advisory Commission.</p> <p>ACTION NEEDED: Note the appointment of Adrian Rygg as Liaison for 1984.</p> <p>ACTION TAKEN: Noted.</p>
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CITY CLERK	4.	<p>Consideration of the appointment of liaison to the Environmental Commission.</p> <p>ACTION NEEDED: Note appointment of Mayor Meintsma as liaison for 1984.</p> <p>ACTION TAKEN: Noted.</p>
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<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY CLERK	5.	Consideration of the appointment of liaison to the Human Relations Commission. ACTION NEEDED: Note the appointment of Councilmember Pieri as liaison for 1984. ACTION TAKEN: Noted.
CITY MANAGER	6.	Consideration of an appointment of a representative and alternate to the Association of Metropolitan Municipalities. ACTION NEEDED: Notify the organization of the appointment of Mayor Meintsma and Adrian Rygg as representative and alternate to the AMM for 1984. ACTION TAKEN: Notified 1-10-84.
CITY CLERK	7.	Consideration of appointment of a representative to the Joint Water Commission. ACTION NEEDED: Notify Commission of the appointment of Councilmember Herbes for 1984. ACTION TAKEN: Notified 1-10-84.
CITY CLERK	8.	Consideration of the appointment of a representative to the Tri-City Twin Lake Study Committee. ACTION NEEDED: Note the appointment of Councilmember Schaaf as a representative to the Tri-City Twin Lake Study Committee for 1984. ACTION TAKEN: Noted. Committee notified.
CITY MANAGER	9.	Consideration of the appointment of representatives to the Northwest Suburbs Cable Communications Commission. ACTION NEEDED: Notify Commission of the appointment of Thomas Aaker and John T. Irving as representatives to the Commission for 1984. ACTION TAKEN: Notified 1-10-84.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY CLERK	10.	Consideration of the appointment of Council representatives to the Long Range Planning Commission. ACTION NEEDED: Note the appointment of the Mayor and Councilmember Pieri to the Long Range Planning Commission for 1984. ACTION TAKEN: Noted.
CITY MANAGER	11.	Consideration of the appointment of a representative to the Sewer Service Area Advisory Board. ACTION NEEDED: Notify organization of the appointment of Councilmember Smothers as a representative for 1984. ACTION TAKEN: Notified 1-10-84.
CITY MANAGER	12.	Consideration of the appointment of representatives to the Suburban Police Recruitment System. ACTION NEEDED: Notify organization of the appointment of the Police Chief as a Director and the City Manager as an Alternate for 1984. ACTION TAKEN: Notified 1-10-84.
CITY CLERK	13.	Consideration of declaring seat vacant on the Housing and Redevelopment Authority. ACTION NEEDED: Note action by the Council in the minutes. ACTION TAKEN: Will be in minutes.
CITY MANAGER	14.	Consideration of the recommendation to appoint Barbara Bird to the Crystal Housing and Redevelopment Authority. ACTION NEEDED: Notify Authority of the appointment of Barbara Bird for the unexpired term ending February 1, 1987. ACTION TAKEN: Notified.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY MANAGER	15.	Consideration of the resignation of Ron Pieri from the Human Relations Commission. ACTION NEEDED: Send a letter of thanks and appreciation. ACTION TAKEN: Notified.
CITY CLERK	16.	Consideration of the recommendation of the Human Relations Commission to appoint Donald Fish as a representative on the Long Range Planning Commission. ACTION NEEDED: Note appointment in Commission books. ACTION TAKEN: Noted.
CITY ENGINEER	17.	Consideration of a conditional use permit to allow a convenience food establishment in a B-4 district at 313 Willow Bend, Crystal Shopping Center, for Little Caesar Pizza, Inc. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY ENGINEER	18.	Consideration of the request for a variance in parking by the Crystal Lounge. ACTION NEEDED: Note the motion indicating the sense of the Council as application for variances are filed. ACTION TAKEN: Noted.
CITY ENGINEER	19.	Consideration of accepting a feasibility report for improving the alley north of 48th between Welcome and Xenia and setting a public hearing. ACTION NEEDED: Council accepted feasibility report. Notify affected property owners of public hearing at 7 P.M., February 21, 1984. ACTION TAKEN: Notice prepared ready for publication and mailing.

<u>DEPARTMENT</u>	<u>ITEM</u>	
FINANCE DIRECTOR	20.	<p>Consideration of transfer of funds from Emergency Allowance to Board of Prisoners and Dog Control accounts.</p> <p>ACTION NEEDED: Proceed with transfers.</p> <p>ACTION TAKEN: Transfers will be reflected in December, 1983 Expenditure Report.</p>
CITY CLERK	21.	<p>Discussion of personalized City letterhead stationery for councilmembers.</p> <p>ACTION NEEDED: Order letterhead stationery for councilmembers as requested.</p> <p>ACTION TAKEN: Ordered 1-5-84.</p>
CITY MANAGER	22.	<p>Consideration of authorizing councilmembers to attend the City Congressional Conference in Washington in March.</p> <p>ACTION NEEDED: Prepare reservations for the following councilmembers: Herbes, Rygg, Pieri, Aaker and Smothers.</p> <p>ACTION TAKEN: Reservations were made 1-6-84.</p>
CITY MANAGER	23.	<p>Consideration of the appointment of a sub-committee of the Council to review the appointment of a firm to handle the City prosecution. Herbes, Rygg and Meintsma appointed to committee. Present attorney firm requested to appear at the next meeting.</p> <p>ACTION NEEDED: Attorney to present information at 1-17-84 Council meeting.</p> <p>ACTION TAKEN: Will be presented 1-17-84.</p>
CITY CLERK	24.	<p>Licenses.</p> <p>ACTION NEEDED: Issue licenses.</p> <p>ACTION TAKEN: Licenses issued.</p>

1/17/84

AGENDA

I. Review of Facts

A. July 3, 1983 Incident

1. Power Outage - lift station's auxillary generator malfunctioned causing raw sewage back-up, damage to approximately 15 residential homes basements.
2. Sought restitution through Crystal City Council - advised to file claims through insurance company - all claims denied without any investigations.
3. Reappeared before city council - response was:
 - a. They would check into the situation.
 - b. They would look into the precedent set by Minneapolis whereby that city paid residents for installation of sewer check valves after similar occurrence.
 - c. Would repair lift station to assure no similar incidents in the future. No response to residents since second city council appearance.

II. Concilliation Cort

- A. Concilliation court appearance - case presented to court judge on 12/9/83. Judgment issued in favor of Plaintiffs (Crystal city residents).

III. Municipal Court

- A. City of Crystal's attorney have filed demand for removal of case to Municipal Court.
- B. If no resolution possible, will pursue with legal counsel in Municipal Court and amend complaint.

IV. Council owes duty to local residents before them today.

- A. There are serious health ramifications of this entire matter. Also, a Court has already felt it was fair for the city to reimburse the residents for their loss.
- B. It appears the city attorney is pursuing a course of action that will be expensive to both sides and will cause extensive delays in resolution of the problem.

IV. (Continued)

C. Residents therefore request the following:

1. Reimbursement in accordance with the court decision 12/13/83.
2. Correction of the problem at the sewage lift station so this does not happen again.
3. City installation of in line sewer check valves.

Loren Walensky
Annette Hudok
Karon Looft
Kathy Smaagaard
Eric Moore



COIN OPERATED MUSIC AND GAMES

9624 LYNDAL AVE. SO.
BLOOMINGTON, MN 55420
(612) 884-2802

December 30, 1983

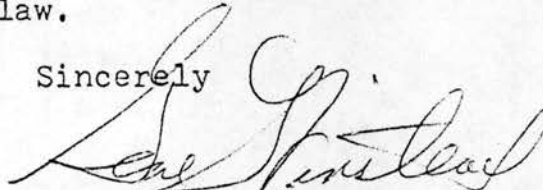
The Honorable City Council
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Gentlemen

We have enclosed our check in the amount of \$522.50 to pay for the 1983 licenses that are required for the games that we operate in the city of Crystal.

Upon the advice of our attorney we are paying these fees but are doing so under protest on the grounds that these fees are beyond those permitted by law.

Sincerely



Gene Winstead & Company



COIN OPERATED MUSIC AND GAMES

9624 LYNDAL AVE. SO.
BLOOMINGTON, MN 55420
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December 30, 1983

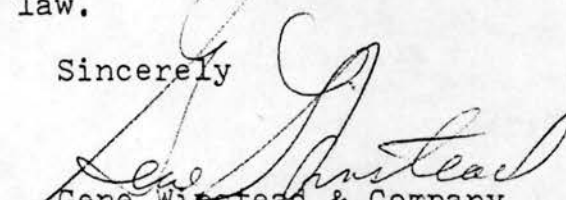
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Sincerely



Gene Winstead & Company

January 13, 1984

TO: Mayor Meintsma
City Councilmembers
City Staff

FROM: John Schaaf

RE: Tri-City Airport Commission meeting 1-12-84

The following is a compendium of my notes relative to last night's Tri-City Commission meeting.

I. Attendance

8 Commission members
Jeff Hamiel, Larry McCabe (M.A.C.)
Anoy Detroi, Jim Nelson (F.A.A.)
Ember Reichgott, Lyn Carlson, D. Hokr (State Minn.)
50 citizens

II. Subjects Covered

- A. History of airport - It was noted that "numerous" houses existed before the airport and that most of the houses existed before the airport was expanded in the mid-60's.
- B. History of aircraft accidents since 1980.
 - 1. A map was presented by Crystal staff outlining crash locations, time/date and fatalities.
 - 2. It was noted that out of a total of 8 crashes since 1/80:
 - a. 4 deaths (3 were professional-paid pilots)
 - b. 4 crashes were on take-off; 4 landing
 - c. 5 crashes were by transient aircraft
 - d. 6 of the 8 crashes were the direct cause of pilot error (F.A.A. source);

2 crashes, the most recent, have
no cause determination at this point.

C. M.A.C. input (Jeff Hamiel) discussed:

1. MAC is regularly checking the following at Crystal Airport:
 - a. Quality of student instruction
 - b. Quality and frequency of aircraft repair
 - c. Maintenance of airport facilities
 - d. Airport management skills/techniques/procedures
 - e. Airport runway configuration, orientation, flight path, approach sequences, altitudes, and lighting
2. Larry McCabe (new Exec. Director of MAC) spoke of his personal concern along with Commission members to find out how to prevent future accidents. (Personal note--he seemed most sincere).

D. Comments from Audience

1. Aircraft fly too low.
2. Noise.
3. Scared of future accidents.
4. Nothing wrong with the Airport--leave as is.
5. Airport supports the community--pays taxes, jobs, supports local merchants, etc.
*Informed audience that the Airport paid to Crystal \$7,650.00 in property taxes; that staff estimates of Crystal direct costs (police/fire/streets, etc.) are approximately \$40,000 per year; also, each crash costs the City approximately \$5,000.)
6. Close Airport until cause/cure found for the problem (Note--this was offered by Ade Rygg.)
7. Change designation of Anoka County Airport, in order to relieve Crystal congestion (offered by S. Lundgren) - MAC said "No way" to this.
8. Margin for error at Crystal very small.
9. More people killed on highways than flying into Crystal (Note: I mentioned that Crystal has had 1 traffic fatality in same time frame of 4 aircraft deaths).

10. Have seen many pilots "hot dogging", flying low--steep turns right at end of runway (comments Dwane Nordstrom).
11. A councilmember (Moundsvew) Bill ? spoke very critically of MAC procedures and attention to local concerns--referencing his experience with MAC/Jeff Hamiel, re Anoka County Airport.
12. "Have seen many pilots drinking and working on aircraft; then flying them." (Comment by Gary Gundlach.)

E. Noted Comments from Commission Members

1. Airport is serious safety problem that needs immediate attention (Bill Hawes).
2. Suggest we hire outside consultant such as John Baker of "AOPA"; increase runway "overrun" area; lack of information from MAC to this Commission (Comments by Larry Cassen (F.B.O.))
3. Comments Chuck Lenthe (Brooklyn Park staff) - Airport okay--no need to change basic operations, City of Brooklyn Park wants airport to remain - viable part of community, etc. - Commission "should promote Airport".
4. Crystal Airport does not afford any margin for error (J. Olson).
5. Comments-J. Schaaf: Airport is different from other MAC facilities; airport definitely contributes to the accidents; Crystal attempted to limit growth through denial of building permits; MAC must start making alternative airport plans now--they have a moral obligation to do so; somebody from Crystal or Tri-City Comm. should be appointed to MAC Board and Metro Council Aviation Task Force Board.
6. Jim Nelson (Crystal FAA Tower Supervisor): FAA tower has a responsibility to serve the aviation public as well as the general public.

Summary Comments by J. Schaaf

1. MAC appears more willing to talk, resolve issue. L. McCabe expressed deep concern to move ahead.
2. Suggest Council state resolution to Gov. Perpich that he appoint a Crystal person to MAC Board. Also resolution to Chairman Issacson, Metro Council, that

January 13, 1984

somebody from Crystal be appointed to their special task force.

3. Brooklyn Park be lobbied to change their political position on the Airport (keep in mind that it is an economic advantage for Brooklyn Park to want the airport left as is, i.e. land usage in Crystal non-productive, Crystal non-competitive in commercial properties north of Bass Lake Road, etc.)
4. Individual Councilmembers who receive comments from public regarding Airport, please forward to J. Schaaf for follow up.
5. Meeting on a whole was more of an expression of views; few new concrete ideas expressed. However, it was great to finally get F.A.A. involved, along with new Chairman of M.A.C.
6. Future meeting scheduled minium 6 weeks after.

Thanks to Jack, John, and staff for the special materials preparation, typing, etc.

Respectfully submitted,

John R. Schaaf

JRS/da

enc. - Meeting agenda

- Cartoon--Mpls. Tribune 1/11/84

TRI-CITY AIRPORT COMMISSION
Crystal City Hall
January 12, 1984

A G E N D A

1. Discussion of organization of Commission
 - a. Four (4) members from each city (2 officials and 2 residents) from Crystal, Brooklyn Park and Brooklyn Center
 - b. Four (4) fixed base operators from the Crystal Airport
 - c. A representative from MAC
 - d. A representative from the FAA
2. Purpose of Commission — to provide a forum for discussion and a sounding board for complaints about the aesthetics, operations and safety at the Crystal Airport
3. Airport safety
 - a. Procedures followed by MAC and FAA
 - b. Procedures followed by pilots
 - c. What can be done to reduce accident risk beyond safety procedures
4. Airport traffic
 - a. Has use declined?
 - b. Has traffic changed? (possible cause of accident?)
5. Airport future development
6. Complaints



January 13, 1984

TO: John T. Irving, City Manager
FROM: William L. Sherburne, City Engineer *WLS*
RE: Method of alley special assessment
North of 48th, between Xenia & Welcome

Special assessments for alley improvements have been established as being levied against the abutting property and has served reasonably well thru the years. The proposed project at hand (public hearing 2/21/84) poses a problem.

The attached map and table #1 shows the alley frontage of each parcel using the standard method. The concern involves Lot 13, Block 1, which has a house on it generally similar in quality to the other residences on the block. The lot configuration places a heavy burden on Lot 13. Lot 13 did sign the petition.

The attached "Alternate Methods" investigates other ways in which spreading the cost might be accomplished and still retain some modicum of rationality.

Method 2 does some juggling of numbers to have the residential more grouped cost wise, but now has the lot with the longest abutting footage paying a lesser amount than the neighbor. The numbers in the margin indicate the sq. ft. in each residential lot for comparative purposes.

Method 3 looks only at the frontage as it abuts Xenia Ave. of the residential lots. This still leaves a rather heavy burden on Lot 13.

Method 4 simply divides the residential side of the alley cost into 5 equal amounts.

Other methods might be desirable. This is intended only to stimulate thought on the subject.

It may be well to maintain the existing policy and let the chips fall where they may.

ALTERNATE METHODS FOR ASSESSING BLACKTOP ALLEY IMPROVEMENT NO. 64-A

(Alley north of 48th Ave. - between Xenia and Welcome)

Estimated Total Cost: \$15,469

- Standard method of using full abutting footage for each parcel with the exception of Lot 13, which would be assessed full on the long side and 1/3 of the short side. ($139.75 + 1/3 \text{ of } 20.6 = 146.62'$)

Lot 2, Block 1	-	30.6'	=	\$554.78
Lot 3, Block 1	-	80.0'	=	1450.40
Lot 4, Block 1	-	93.0'	=	1686.09
Lot 5, Block 1	-	64.55'	=	1170.29
Lot 6, Block 1	-	60.0'	=	1087.80
Lot 7, Block 1	-	60.0'	=	1087.80
Lot 8, Block 1	-	60.0'	=	1087.80
Lot 9, Block 1	-	60.0'	=	1087.80
Lot 10, Block 1	-	60.0'	=	1087.80
Lot 11, Block 1	-	59.65'	=	1081.45
Lot 12, Block 1	-	78.8'	=	1428.64
Lot 13, Block 1	-	146.62'	=	2658.22

Estimated Cost Per Foot: \$18.13

- Method of using full abutting footage for each parcel with the exception of Lot 13, which would be assessed full on the short side, 1/3 of long side up to 135' and full on balance. ($20.6' + 45' + 4.75' = 70.35'$)

Lot area

6885	Lot 2, Block 1	-	30.6'	=	\$609.25
7251	Lot 3, Block 1	-	80.0'	=	1592.80
7433	Lot 4, Block 1	-	93.0'	=	1851.63
6927	Lot 5, Block 1	-	64.55'	=	1285.19
6250	Lot 6, Block 1	-	60.0'	=	1194.60
	Lot 7, Block 1	-	60.0'	=	1194.60
	Lot 8, Block 1	-	60.0'	=	1194.60
	Lot 9, Block 1	-	60.0'	=	1194.60
	Lot 10, Block 1	-	60.0'	=	1194.60
	Lot 11, Block 1	-	59.65'	=	1187.63
	Lot 12, Block 1	-	78.8'	=	1568.91
	Lot 13, Block 1	-	70.35'	=	1400.67

Estimated Cost Per Foot: \$19.91

- Method of using full abutting footage for Lots 2 thru 8 -- and on Lots 9 thru 13, using their front footage abutting Xenia Ave. rather than footage abutting alley:

Lot 2, Block 1	-	30.6'	=	\$586.30
Lot 3, Block 1	-	80.0'	=	1532.80
Lot 4, Block 1	-	93.0'	=	1781.88
Lot 5, Block 1	-	64.55'	=	1236.78
Lot 6, Block 1	-	60.0'	=	1149.60
Lot 7, Block 1	-	60.0'	=	1149.60
Lot 8, Block 1	-	60.0'	=	1149.60
Lot 9, Block 1	-	60.0'	=	1149.60
Lot 10, Block 1	-	60.0'	=	1149.60
Lot 11, Block 1	-	60.33'	=	1155.92
Lot 12, Block 1	-	64.15'	=	1229.11
Lot 13, Block 1	-	114.76'	=	2198.80

Estimated Cost Per Foot: \$19.16

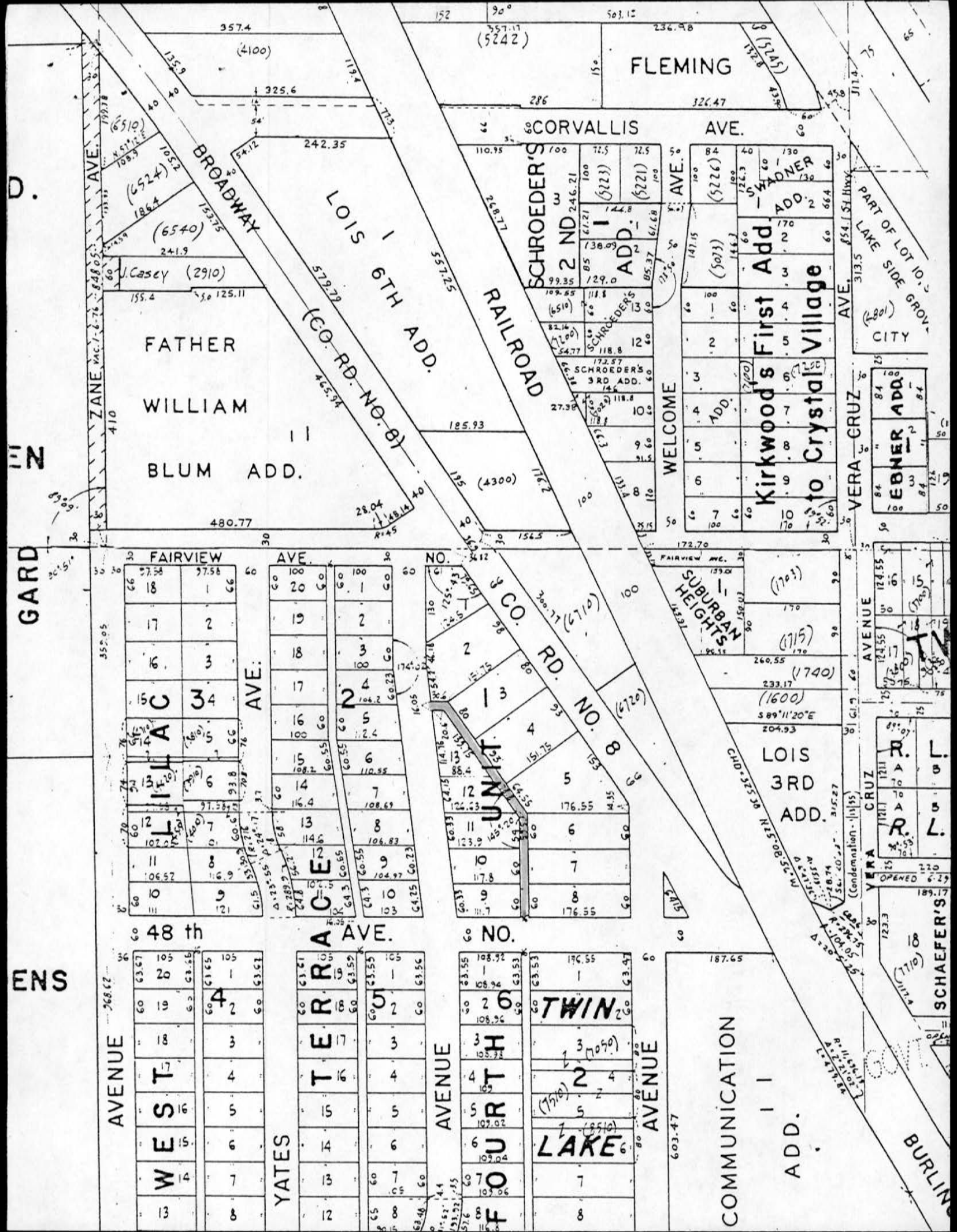
4. Method of using actual footage abutting alley for each lot on east side of alley and assessing the five lots on west side of alley 1/5 each of actual footage:

Lot 2, Block 1 - 30.6' = \$545.90
Lot 3, Block 1 - 80.0' = 1427.20
Lot 4, Block 1 - 93.0' = 1659.12
Lot 5, Block 1 - 64.55' = 1151.58
Lot 6, Block 1 - 60.0' = 1070.40
Lot 7, Block 1 - 60.0' = 1070.40
Lot 8, Block 1 - 60.0' = 1070.40

Estimated Cost Per Foot: \$17.84

Lots 9 thru 13 - 83.76' = 1494.28 each

5. The above mentioned methods could also be used, but having separate per foot costs for each side of the alley. If actual footage was used for the east side of the alley and using the estimated cost of \$17.84 per foot for that side, it would increase the rate for the west side of the alley if any of the alternate methods were used.
6. The east side of the alley is all zoned commercial; their rate could be increased which would lower the per foot costs for the property on the west side (Xenia).



D.

IN

GARD

ENS

FLEMING

CORVALLIS

AVE.

SCHROEDER'S
2ND ADD.

WELCOME
AVE.

Kirkwood's
First Add.

SWADNER
ADD.

to Crystal
Village

VERA CRUZ
AVE.

EDNER
ADD.

LOIS
3RD
ADD.

SCHAEFER'S

BURLING

FATHER
WILLIAM
BLUM ADD.

FAIRVIEW

AVE.

NO.

CO. RD. NO. 8

SUBURBAN
HEIGHTS

WEST

YATES

TER

AVENUE

TH

LAKE

COMMUNICATION

ADD.

SENT WITH AGENDA 1/24/84

Letter to Target from City Manager of 1/24/84
and sections of Section 515 of City Code
pertaining to it.

Reminder of Legislative policies for 1984 meeting
on Jan. 31.

COUNCIL AGENDA

January 24, 1984

Pursuant to due call and notice thereof, the Special meeting of the Crystal City Council was held on January 24, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

_____ Herbes
Abs. Rygg
_____ Schaaf
_____ Pieri
_____ Meintsma
_____ Aaker
Abs. Smothers

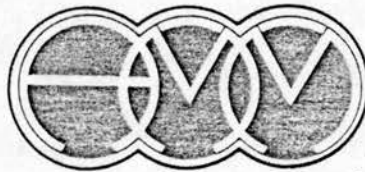
Staff

_____ Irving
_____ Kennedy
_____ Olson
abs Sherburne
abs Peterson
_____ Deno
Abs. Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council reviewed proposals on commercial and retail development for the Bass Lake Road/Becker Park area.

Moved by Councilmember _____ and seconded by Councilmember _____ to adjourn the meeting. Motion Carried.



association of
metropolitan
municipalities

January 18, 1984

TO: AMM Member Cities (Delegates and Managers/Administrators)
FROM: John T. Irving, AMM President

GENERAL AMM MEMBERSHIP MEETING
TO CONSIDER AND ADOPT
LEGISLATIVE POLICIES FOR 1984

DATE: Tuesday, January 31, 1984

TIME: 7:30 P.M.

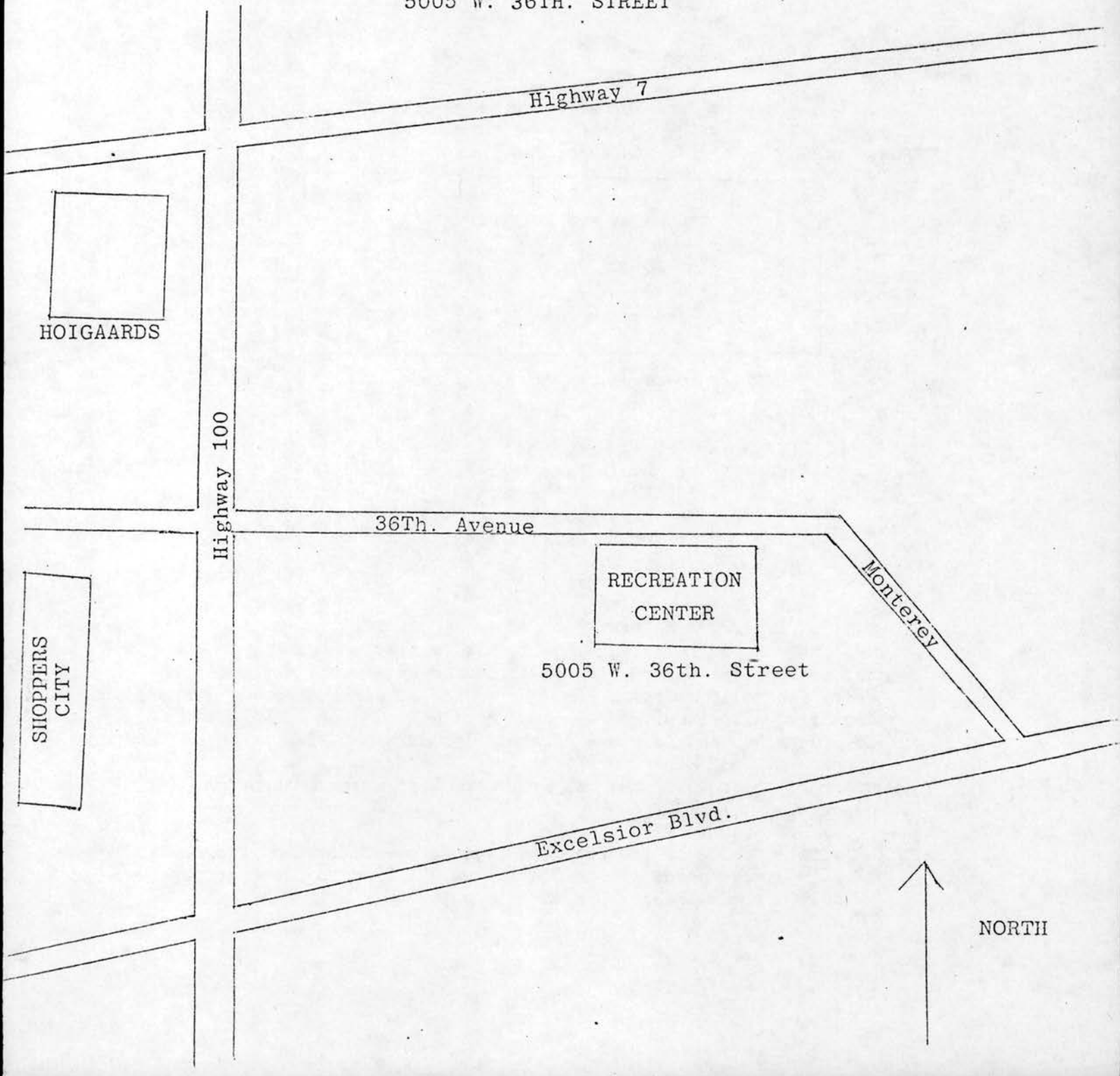
PLACE: St. Louis Park Recreation Center
5005 West 36th. St.
(Meeting Room B)
St. Louis Park, Minnesota (map on reverse side)

AGENDA

1. Call to order - 7:30 P.M.
2. Welcome: Mayor Lyle Hanks, St. Louis Park
3. Report from the Governor's Commission to Review the Metropolitan Waste Control Commission - - John Boland, Chair and Former Metropolitan Council Chairperson.
4. Consideration and Adoption of the AMM's 1984 Legislative Policy and Program.
5. Other business which may properly come before the convention.
6. Adjourn.

PLEASE NOTE: Copies of the proposed Legislative Policy and Program to be considered at the meeting were mailed to the City Managers/Administrators in late December.

DIRECTIONS TO
ST. LOUIS PARK RECREATION CENTER
5005 W. 36TH. STREET



SENT WITH PRELIMINARY AGENDA 2/3/84

Council minutes of 1/17 & 1/24/84.

Memo from Ed Brandeen of 2/2/84 re repr. to Long-Range Planning Comm. from P & R Adv. Comm.

Applications of Richard Harley, Russ Rubin, Paul Christopher, Harley Bakken and Barbara Senden for Planning Comm.

Planning Comm. minutes of 9/12/83.

Letter from City Attorney of 1/18 and copy of ord. re signs and penalties.

Information packet from City Engr. re methods of assessment of alley impr. for alley north of 48th between Welcome and Xenia.

Letter from City Engr. re bids for Park Dept. tractor

Letters from citizens re parking 6 hrs. on street enforcement.

1983 year-end program registration report & explanation from Park Dept.

Human Relations Comm. minutes of 1/23/84.

Park & Rec. Adv. Comm. agenda for 2/1/84.

Park & Rec. Dept. Jan 1984 monthly report.

Park & Rec. Adv. Comm. minutes of 1/4/84.

SENT WITH AGENDA 2/7/84

Proposed 1984 City policies & priorities.

Memo from Police Dept. of 2/6 re overtime parking enforcement progress report.

Memo from City Attorney of 2/2/84 with revised sign ordinance.

COUNCIL AGENDA

February 7, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on February 7, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Herbes
abe ☒ Rygg
☒ Schaaf
☒ Pieri
☒ Meintsma
☒ Aaker
☒ Smothers

Staff

☒ Irving
☒ Kennedy
☒ Olson
☒ Smith Sherburne
☒ Peterson
☒ Deno
☒ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of January 17, 1984 and the Special meeting of January 24, 1984 were approved, with the following exceptions: _____

CONSENT AGENDA

1. To consider reappointment of Edward Yort to the Human Relations Commission for a term ending December 31, 1984. *Letter sent 2/8/84*
2. To consider reappointment of Marty Gates as the Park and Recreation Advisory Commission representative to the Long-Range Planning Commission for 1984. *OK*

Moved by Councilmember A and seconded by Councilmember _____ to remove items _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember A and seconded by Councilmember A to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and the date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Donald Middlestadt, for a variance of 10' in the required 40' rear yard setback to build a 13'x12' addition to a bedroom at 5400 Vera Cruz Avenue North.

Moved by Councilmember H and seconded by Councilmember L to approve the authorization to grant a variance, pursuant to Section 515.13, Subd. 4a, to allow the construction of a 13'x12' addition to the existing dwelling which will encroach 10' in the required 40' rear yard setback at 5400 Vera Cruz Avenue North, Lot 7, Block 3, White Oaks Manor, as requested in Variance Application #84-1A by Donald Middlestadt. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) Variance Application #84-1A to allow the construction of a 13'x12' addition to the existing dwelling which will encroach 10' in the required 40' rear yard setback at 5400 Vera Cruz Avenue North. Motion Carried.

- ✓ 2. The City Council considered five applicants for appointment to the Planning Commission: Richard Harley (Ward 4); Russ Rubin (Ward 1); Paul Christopher (Ward 2); Harley Bakken (~~Ward 1~~) and Barbara Senden (Ward 3). (There is one opening for Ward 1; one for Ward 1 or 2; one for Ward 3 or 4).

Letters sent 2/8/84

Moved by Councilmember A and seconded by Councilmember A to appoint Bakken (from Ward 1) to the Planning Commission for a term expiring December 31, 1986. Motion Carried.

Moved by Councilmember P and seconded by Councilmember L to appoint Christopher (from Ward 1 or 2) to the Planning Commission for a term expiring December 31, 1986. Motion Carried.

Moved by Councilmember A and seconded by Councilmember H to appoint Senden (from Ward 3 or 4) to fill an unexpired term ending December 31, 1984. Motion Carried.

February 7, 1984

3. The City Council considered a request for a conditional use permit from Ronco, Inc. to allow the construction of eight townhouses in an R-4 district at 3504-3516 Douglas Drive. ⁸

Moved by Councilmember A and seconded by Councilmember P to (approve, as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) a conditional use permit for construction of eight townhouses in an R-4 district at 3504-3516 Douglas Drive, Lots 7 and 8, Block 4, Rosedale Acres, as requested in Application #83-61A. Motion Carried.

4. The City Council considered the Second Reading of an ordinance relating to signs and penalties.

Moved by Councilmember H and seconded by Councilmember S to adopt the following ordinance:

ORDINANCE NO. 84-

AN ORDINANCE RELATING TO SIGNS AND PENALTIES:
AMENDING CRYSTAL CITY CODE,
SUBSECTIONS 406.05, SUBD. 6;
406.07, SUBD. 4; AND
SUBSECTION 115.01, SUBD. 1.

*Sent for publishing
2/8/84*

and further, that this be the second and final reading.

Motion Carried.

February 7, 1984

5. The City Council considered authorizing the City Manager to solicit architects for the North Fire Station.

*S = P no rezoning (over) and it
 7 - H Am
 O S P a me - u B, -*

6. The City Council discussed assessment methods for the alley north of 48th Avenue between Xenia and Welcome Avenues North.

#10 (2 3)

7. The City Council considered bids for a Park Department tractor.

Moved by Councilmember A and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

L-2 17

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____

Motion Carried.

8. The City Council considered an amendment to the ordinance establishing the Long-Range Planning Commission by adding one person from the HRA.

*- u A = S no rezoning (over) and it
 O S P a me - u B,
 7 - H Am*

February 7, 1984

9. The City Council discussed the Council meeting dates during the month of March.

$$\rightarrow A = P_{2143} \neq 0 \rightarrow B,$$

10. The City Council discussed the HRA's decision on a retail center developer.

→ $\oint \vec{S} = A \cdot \vec{N}_{\text{area}}$

21st Dec

— u B

Barbara Lenden 9.7. 83 - (C.G.) *Johnston*

Skirli Lundgren L.

27/11/2018

(—) 21 —

Ruth Krog
3439 Hampshire Ave N.

[Handwritten signature]

Moved by Councilmember A and seconded by Councilmember HF to approve
the list of license applications. Motion Carried.

Moved by Councilmember A and seconded by Councilmember to adjourn
the meeting. Motion Carried.

APPLICATIONS FOR LICENSE

February 7, 1984

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Citgo Petroleum Corp., 5539 West Broadway

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
machine at same location)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1983)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1984)

Aspen Vending Co. at Midas Muffler, 5701 West. Bdwy.

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.
addnl fac.)

Crystal Dairy Queen, 6918 56th Avenue North

LAUNDROMAT: (\$30.25 per yr.)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1983)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1984)

PLUMBING - (\$30.25)

Ted Linden and Custom Plumbing, Inc.

Energy Conservation Systems, Inc.

Larson Plumbing, Inc.

Robert Adelmann dba Richfield Plumbing Co.

Donald Weld Plumbing

GAS FITTERS - (\$30.25)

Deans Heating & Air Conditioning, Inc.

Del Air Conditioning, Inc.

Economy Gas Installers

Lakeview Htg.A/C. Service Inc.

Quality Air Incorporated

Rouse Mechanical

Sedgwick Heating & Air Cond. Co.

Donald Weld Plumbing

SIGN HANGERS - (\$66.00)

Attracta Sign, Inc.

February 3, 1984

Dear Councilmembers:

Before I get to Tuesday night's meeting, I would like to talk briefly about the Special meeting Monday night called by the Mayor. At last night's HRA meeting, the HRA people were invited to the Monday night meeting by passing out the same notice you received. Three of the members indicated it would be very difficult or impossible for them to be at Monday night's meeting, and two said they could attend. An alternative date was suggested and all agreed to that. Thursday night is a regular HRA meeting--their annual meeting, in fact. They chose originally to interview two of the proposers for the senior citizen housing element of the redevelopment plan. They decided to only interview one and save later in the meeting to discuss with the Council the decision on the retail center, if the Council were able to attend. In talking to the Mayor, he felt it was important enough that every effort should be made by the Council to attend that meeting. Unfortunately, his schedule prohibits him from being in attendance until 9 or 9:30. We have informed the HRA of that fact so they indicated to us that they would set a time line on their interview, which would allow them to be through by that time and use the rest of the evening, or whatever is necessary, to discuss the retail center decision with you. I certainly hope that this meets with all your approval.

The Mayor still feels that it is important enough to have the Special meeting on Monday evening so that the Council would have ample time to discuss any alternatives. Because of that, we will inform the HRA that the Special meeting is still to be held and encourage them to be in attendance, if at all possible.

Tuesday night's meeting should go as follows:

The minutes of the regular meeting of January 17, 1984 and minutes of the Special Council meeting of January 24, 1984, are enclosed for your review.

CONSENT AGENDA

ITEM

SUPPORTING DATA

- | | |
|---|-------|
| 1. Consideration of the reappointment of Edward Yort to the Human Relations Commission for a term ending December 31, 1984. | None. |
|---|-------|

2. Consideration of the reappointment of Marty Gates as the Park & Recreation Advisory Commission representative on the Long-Range Planning Commission for 1984. Memo from Ed Brandeen dated February 2, 1984.

Item #1 relating to the reappointment of Ed Yort may need some explanation. Mr. Yort had indicated originally that he had no desire to be reappointed and that information was given to you by Delores. Mr. Yort has changed his mind and would like to continue on the Human Relations Commission until the end of 1984 because he feels they are in the middle of some discussion that he would like to be part of and because of that, wants to continue his commitment.

The regular meeting will go as follows:

1. Public Hearing to consider a request from Donald Middlestadt for a variance of 10' in the required 40' rear yard setback to build a 13'x12' addition to a bedroom at 5400 Vera Cruz Ave. N. None.

As usual, Don Peterson will explain this request at the meeting.

2. Consideration of applicants for appointment to the Planning Commission (1 opening for Ward 1; 1 for Ward 1 or 2; 1 for Ward 3 or 4). Application of Richard Harley (Ward 4); Russ Rubin (Ward 1); Paul Christopher (Ward 2); Harley Bakken (Ward 1) and Barbara Senden (Ward 3).

As you can see, there are three openings and they are explained in the lead-in. We have sent you five applicants' applications so a decision has to be made by you as to who will be appointed. The criteria for that appointment as far as residence location is explained in the lead-in.

3. Consideration of a request for a conditional use permit to allow the construction of 8 townhouses in an R-4 District at 3504-3516 Douglas Drive. Planning Commission minutes of 9/12/83, Item 2.
4. Consideration of the Second Reading of an ordinance relating to signs and penalties. Copy of letter from City Attorney of 1/18 and copy of ordinance.

In the supporting data we indicate there is a copy of a letter from the City Attorney and a copy of the amended ordinance. We feel that all the recommended changes are not included and are working that out with Dave at this time. I am certain on Tuesday evening you will be getting a copy of an amended ordinance that is somewhat different from the one we have enclosed.

5. Consideration of authorizing selection of an architect for the North Fire Station. None.

As you know, the present North Fire Station sits on some property that is dedicated for redevelopment in the Bass Lake Road/Becker Park plan. If we are to keep the process on any kind of pre-arranged schedule, we must get about the task of designing a fire station to be placed on the old Linehan property, a piece of property the HRA recently purchased from its owners, and have intentions of deeding that property to the City of Crystal for its use. It is my opinion, if we are to make the land available to the successful developer on the present schedule of approximately August, 1984, we must immediately start on the new fire station.

6. Discussion regarding assessment of alley improvements for alley north of 48th between Welcome and Xenia. Information packet.

As you know, Bill will not be in attendance, but we have spent some time working on additional methods of spreading the assessments for you to discuss. I certainly hope I have absorbed enough in my discussions with Bill to explain them in sufficient detail for you on Tuesday evening.

7. Consideration of bids for Park Department tractor. Letter from City Engineer dated 2/1/84.
8. Consideration of an amendment to the ordinance establishing the Long-Range Planning Commission by adding one person from the HRA. None.
9. Discussion of Council meeting dates during the month of March. None.

As you all may remember, five people from the Council will be missing for the first meeting in March, due to their attendance at the Congressional-City Conference in Washington, D. C., and if my memory serves me right, the second meeting in March falls on caucus day and even if it is legally okay for meetings to be held on that day, many of you, I would believe, would be in attendance at the caucuses, making it difficult and maybe impossible, to gather a quorum. (During coffee break, we checked and it is illegal to have a Council meeting after 7 P.M. on caucus day, so very likely, both meeting dates will have to be changed).

10. Discussion of HRA's decision on re-tail center developer. None.

This discussion may be held on Monday night, but if any decision is to be made, it must be made during a regular Council meeting, rather than a work session Special meeting, as is proposed for Monday night.

I have enclosed for your information a group of letters concerning the intensified enforcement of the parking regulations. I am certain all of you have felt that many of the people who parked overnight have removed their cars from the streets, due to the postcard that was sent to each home. I think you are correct--many have done that--not all, of course, from the telephone calls I received. From the information I have heard from you, the telephone calls you received were in favor of the intensified enforcement, rather than opposed to it. It has always been my opinion that once tickets were being issued, that situation would change.

All of my calls are from people who object to it and indicate they have no place to park, and are asking me to grant them permission, or give them a permit to park on the street for lots of reasons. Some indicate they have no driveway, some indicate they have too many cars, and some indicate that the hassle of moving cars is too great, but taking a chance and receiving continuous citations for violating the parking ordinance is too heavy a burden they feel.

I have indicated to anyone who has called me that I do not have the authority to grant a permit for them to park on the street and the only body that may possibly have that authority, although it is certainly not described in the ordinances, is the City Council and they must direct a request to you through me. I have a feeling many have dropped the idea of pursuing it because of the required letter and appearance. In many cases, I am certain that both are frightening.

I have, however, received some letters and I have enclosed them for your information, one of which asks for an answer to some of his questions. I propose to answer that and the answer, in my opinion, is easy. You may not agree with it, but there are reasonable answers to the questions he raises.

I bring these letters to your attention to gather a consensus on what you would do, if anything, regarding certain individual's permits to park on the street contrary to the terms of the ordinance. I think a discussion should be held preparatory to making any changes or amendments to our present ordinances. As I receive these letters, I will make certain you get copies of them for background in the decision-making process.

The rest of the included information is as follows:

1. Collect \$2.00 from each Councilmember for coffee for the year.

2. 1983 year-end program registration report and explanation from the Park Department.
3. Human Relations Commission meeting minutes of 1/23/84.
4. Park & Recreation Advisory Commission agenda for 2/1/84.
5. Park & Recreation Dept. January 1984 monthly report.
6. Park & Recreation Advisory Commission minutes of 1/4/84.

I would like to call your attention to the fact that we will be collecting \$2 from each of you for the coffee fund so that we can provide coffee at each Council meeting. Please bring along money and give it to Delores at the meeting.

J A C K

da
enc.

APPLICATIONS FOR LICENSE

February 7, 1984

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Citgo Petroleum Corp., 5539 West Broadway

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
machine at same location)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1983)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1984)

Aspen Vending Co. at Midas Muffler, 5701 West. Bdwy.

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.
addnl fac.)

Crystal Dairy Queen, 6918 56th Avenue North

LAUNDROMAT: (\$30.25 per yr.)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1983)

Old Bass Lake Road Laundromat, 6330 Bass Lake Rd. (1984)

PLUMBING - (\$30.25)

Ted Linden and Custom Plumbing, Inc.

Energy Conservation Systems, Inc.

Larson Plumbing, Inc.

Robert Adelmann dba Richfield Plumbing Co.

Donald Weld Plumbing

GAS FITTERS - (\$30.25)

Deans Heating & Air Conditioning, Inc.

Del Air Conditioning, Inc.

Economy Gas Installers

Lakeview Htg.A/C. Service Inc.

Quality Air Incorporated

Rouse Mechanical

Sedgwick Heating & Air Cond. Co.

Donald Weld Plumbing

SIGN HANGERS - (\$66.00)

Attracta Sign, Inc.

DUE DATE: NOON, WEDNESDAY
FEBRUARY 1, 1984

MEMO TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the January 17, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 17, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
BUILDING DEPT.	1. Set public hearing to consider a request for a variance at 5400 Vera Cruz Avenue North. ACTION NEEDED: Send notices of public hearing. ACTION TAKEN: Notices sent 1-17-84.
ASST. CITY MGR.	ACTION NEEDED: Place item on February 7, 1984 Council Agenda. ACTION TAKEN: Item placed on February 7, 1984 Council Agenda.
CITY ENGINEER	2. Set public hearing to consider a request for tentative approval of proposed plat Lynn Gardens 2nd Addition located at the southeast quadrant of 30th and Winnetka. ACTION NEEDED: Notify affected property owners of public hearing. ACTION TAKEN: Publication set for 2-9-84.
ASST. CITY MGR.	ACTION NEEDED: Place item on February 21, 1984 Council Agenda. ACTION TAKEN: Item to be placed on February 21, 1984 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY CLERK	3.	Set time and date for Board of Equalization. ACTION NEEDED: Publicize June 5, 1984 as the date for Board of Equalization. ACTION TAKEN: Meeting to be publicized at the proper time.

ASST. CITY MGR.		ACTION NEEDED: Note date for Board of Equalization and place on appropriate Council Agenda. ACTION TAKEN: Board of Equalization dated noted.
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REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	1.	Public hearing to consider proposed plat Lois 8th Addition located at 4308 Douglas Drive. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Letter sent 2-1-84.

	2.	Discussion of Crystal Airport. ACTION NEEDED: No action needed at this time.
--	----	---

CITY ENGINEER	3.	Consideration of setting surety in the amount of \$55,000 for building permit approval at 2960 Winnetka Avenue North. ACTION NEEDED: Notify applicant of Council setting of surety. ACTION TAKEN: Applicant present at meeting.
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CITY ENGINEER	4.	Consideration of letter of credit, agreement, rezoning and building permit for eight (8) townhouses at 3504-16 Douglas Drive. ACTION NEEDED: Notify applicant of Council accepting surety and entering into agreement; approving Second Reading. ACTION TAKEN: Applicant present at meeting.
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Item 4 (continued)

<u>DEPARTMENT</u>	<u>ITEM</u>	
BUILDING DEPT.	4.	<p>ACTION NEEDED: Issue building permit #5362 for eight (8) townhouses at 3504-3516 Douglas Drive to Ronco, Incorporated when rezoning becomes effective and Flood Control Commission approval has been given.</p> <p>ACTION TAKEN: Awaiting plans and specifications.</p>
CITY MANAGER	5.	<p>Consideration of the reappointment of Gary Joselyn, David B. Anderson and Michael Culhane to the Long Range Planning Commission.</p> <p>ACTION NEEDED: Notify persons of reappointment to the Long Range Planning Commission.</p> <p>ACTION TAKEN: Notified.</p>
CITY MANAGER	6.	<p>Consideration of the recommendation of the Planning Commission to appoint Paulette Magnuson and Herman Elsen to the Long Range Planning Commission.</p> <p>ACTION NEEDED: Notify the new members of their appointment.</p> <p>ACTION TAKEN: Notified.</p>
CITY ENGINEER	7.	<p>Consideration of a resolution approving a division of property at 32nd and Florida Avenue North.</p> <p>ACTION NEEDED: Proceed with division of property.</p> <p>ACTION TAKEN: Resolution to be filed with Hennepin County week of 2-6-84.</p>
CITY ENGINEER	8.	<p>Consideration of resolution returning tax forfeited land to the State of Minnesota.</p> <p>ACTION NEEDED: Proceed with the return of land to State of Minnesota.</p> <p>ACTION TAKEN: Resolution to be filed with Hennepin County week of 2-6-84.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	9.	Consideration of assessment methods for the alley project north of 48th between Xenia and Welcome Avenues North. ACTION NEEDED: Proceed with assessment Method 4 as outlined in the City Engineer's memo. ACTION TAKEN: Item to be placed on 2-7-84 Council Agenda.
CITY ATTORNEY	10.	Consideration of the First Reading of an ordinance pertaining to changing of the date of license renewal for signs and sign hangers. ACTION NEEDED: Prepare proper amendment to ordinance for Second Reading. ACTION TAKEN: Second Reading prepared.
ASST. CITY MGR.		ACTION NEEDED: Place item on February 7, 1984 Council Agenda. ACTION TAKEN: Placed on February 7, 1984 Council Agenda.
CITY ATTORNEY	11.	Consideration of an ordinance amending the City Code pertaining to temporary signs. ACTION NEEDED: Prepare proper amendment to ordinance for Second Reading. ACTION TAKEN: Second Reading prepared.
ASST. CITY MGR.		ACTION NEEDED: Place item on February 7, 1984 Council Agenda. ACTION TAKEN: Placed on February 7, 1984 Council Agenda.
CITY MANAGER	12.	Consideration of Mayor's recommendation to fill a vacancy on the HRA for a term expiring February 1, 1984. ACTION NEEDED: Notify Gerald Newton of his appointment to the Crystal HRA. ACTION TAKEN: Notified.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY CLERK	13.	<p>Consideration of a request for a peddler's license from Richard Dean Johnson to sell cookies and candy.</p> <p>ACTION NEEDED: Notify Mr. Johnson of Council denial and refund license fee.</p> <p>ACTION TAKEN: Applicant present. Notified Finance Department to refund license fee.</p>
CITY MANAGER	14.	<p>Consideration of the discussion of legal services by the City Attorney's office.</p> <p>ACTION NEEDED: Provide information and data to Council subcommittee as requested.</p> <p>ACTION TAKEN: Will provide as requested.</p>
CITY ATTORNEY	15.	<p>Consideration of claims for damage as a result of a sewer backup along Adair Avenue.</p> <p>ACTION NEEDED: Advise insurance company that the City does not wish to pursue an appeal of the Conciliation Court judgment in Municipal Court.</p> <p>ACTION TAKEN: Insurance Company notified.</p>
ADMIN. ASST.		<p>ACTION NEEDED: Follow up with insurance company on this matter and also check claim for 2955 Sumter (claimant - Kuffle) from March 1983.</p> <p>ACTION TAKEN: Called Insurance Company, claim denied due to regular maintenance and repairs of lines by City. Insurance Company will contact owner.</p>
CITY CLERK	16.	<p>Consideration of holding a Special Meeting to review redevelopment projects being considered by the HRA.</p> <p>ACTION NEEDED: Notify newspaper of Special Meeting and post notice of such meeting.</p> <p>ACTION TAKEN: Notice posted on bulletin board; too late for newspaper.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Prepare necessary information for a Special Meeting.</p> <p>ACTION TAKEN: Information prepared for meeting.</p>

DEPARTMENT

ITEM

CITY CLERK

17.

Licenses

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.

P.P.
February 2, 1984

TO: Jack Irving, City Manager

FROM: Edward Brandeen, Park and Recreation Director *E.C.B.*

RE: Appointment to Long Range Planning Commission

Motion made by Tom Karnowski, seconded by Susan Smith to recommend appointment of Marty Gates to the Crystal Long Range Planning Commission as a representative from the Park and Recreation Advisory Commission for 1984.

Date Feb 2nd 1982Planning
W4 P1Name RICHARD H. HARLEY Address 4727-57TH AVE. NO.Phone (home) 533-1369 (Office) 533-6616 Date of birth 6-28-33 ⁵⁵⁴²⁹Marital Status S Resident of Crystal since (year) 1968Occupation REALTOR - BUILDER Employer SELFEducation: (please indicate highest grade completed or highest degree and major course of study) BA DEGREE ECON. AND PSY.Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) JUNIOR CHAMBER OFCOMMERCE, CHAMBER OF COMMERCE - NEW
HOPE, TOASTMASTERS, PROFESSIONAL
SPEAKER

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

REALTOR - 20 YEARS EXPERIENCE
BROKER - 13 YEARS RESIDENTIAL-COMMERCIAL
HOME BUILDER - 13 YEARS
LAND DEVELOPER

PLANNING

COMMISSION

Ward
1Name RUSS RUBIN Address 2709 BROOKRIDGE AVE CRYSTAL 55422Phone (home) 546-3565 (Office) 540-3717 Date of birth 8/31/51Marital Status MARRIED Resident of Crystal Since (year) 1979Occupation MARKETING RESEARCH MANAGER Employer GEN. MILLSEducation: (please indicate highest grade completed or highest degree and major course of study) M.S. in Industrial AdministrationCivic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Member, Advisory Board of Children's Museum;Past Assistant Chair Precinct ~~I-I~~ DFL Party, Past Member, 44th District Central Committee-DFL,Director, Jewish Corporate Professional Organization, Member - KICA, Minneapolis Institute of the Arts, Minnesota Public Radio.

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I feel I would be a highly qualified addition to the Crystal Planning Commission. My upbringing, my schooling, my interests and my work experience, in combination, provide the right balance of abilities this position requires.

I was raised in Connecticut where my father was an architect and owned a company which built residences and small office buildings. This familiarity with the various stages of construction should prove useful in this position.

My schooling, culminating in a Master's degree in Industrial Administration, provides for a solid background in a number of business areas.

My interests are many and varied. I have always considered myself civic and community minded. My wife and I are always involved in a number of

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

55422)



fund raising and charitable activities.

My business experience is extremely suitable to this position. In my 9 years at General Mills I have had a heavy involvement in the planning process. As one of the companies acknowledged to be among the best managed in the country, we pride ourselves on our commitment to long range strategic planning. This in-depth understanding which I feel I possess would prove immensely useful to aid in the city's planning process.

I think these comments will help you get an insight into my skills and abilities. I look forward to hearing from you and discussing how I might help the Planning Commission.

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

City Planning

COMMISSION
WARD 2Name Paul Raymond Christopher Address 3506 Zane Ave. No.Phone (home) 537-3309 (Office) 542-5995 Date of birth 10-12-44Marital Status Married Resident of Crystal Since (year) 1976Occupation Principal Contract Representative Employer HoneywellEducation: (please indicate highest grade completed or highest degree and major course of study) Bachelor of Arts/Political ScienceCivic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) None

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

1. I have helped develop short and long range strategies/plans that pertain to the particular field I work in. The plans contained:

- Business planning
- Business trends
- Market projections
- Competitive analysis
- Financial considerations
- Return on assets
- Return on Investments
- Teaming considerations (joining forces with another company)

2. I negotiate contracts for the company I work for, which my responsibilities include:

- Head the negotiation team of Engineers, Manufacturing and Finance personnel
- Generate a plan that contains the financial positions of the above team and management
- Ensure that the contract complies with my employers policies, Federal and public laws, defense regulations, and pertinent conditions we require.

3. I provide work direction to eight other contract personnel and participate with them in:

- Negotiations.
- Bid and proposal activity
- Follow-on-marketing

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE
Planning WARD 1
COMMISSION

Name Norley Bakken Address 3260 Adair Ave N

Phone (home) 535-9118 (Office) 540-2458 Date of birth 12/24/39

Marital Status MARRIED Resident of Crystal Since (year) 1973

Occupation Mgr. HRIS Operations Employer General Mills Inc.
(Human Resources Systems)

Education: (please indicate highest grade completed or highest degree and major course of study) B.A. Degree Bus. Ad. Moorhead St. U.

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)

Currently a member Crystal Human Relations Commission

(will resign if appointed to the Planning Commission)

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Have been employed by General Mills Inc
since 1965 in ^{various} ~~various~~ supervisory & management
positions. I have no technical background
that applies to the planning commission but
I can offer good judgement and common
sense in assisting the planning commission.

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Name BARBARA SENDER Address CRYSTAL CITY PLANNING COMMISSION
4601 DOUGLAS DR WARD 3

Phone (home) 537-8838 (Office) _____ Date of birth 8/25/54

Marital Status MARRIED Resident of Crystal Since (year) 1978

Occupation CLEANING LADY Employer TRIANGLE MAINTENANCE

Education: (please indicate highest grade completed or highest degree and major course of study) HIGH SCHOOL GRAD. B-AVERAGE

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) MEMBER OF: THE ORDER OF THE EASTERN

STAR. THE CRYSTAL SC. WOMEN CHAPTER TREASURER & AGENT ON YOUTH LOCAL

PROGRAM MANAGER, ALSO DISTRICT PUBLIC RELATIONS PROGRAM MANAGER

VOLUNTEER FOR: DISTRICT 281 (FOREST SCHOOL ROOM MOTHER & MEDIA

CENTER) FOREST PTA, ACTIVE RECENTLY (SINCE NOV. 83) IN LEAGUE OF

WOMEN VOTERS

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

As a 5 year resident with a husband and 2 kids that are planning to live & grow in the Crystal Community, I am very interested in how our Community is governed & run. The decisions that are made within the City office greatly affect the way we live, and I very much want to be involved in, at least understand how & why in deciding my future.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

ALTERNATE METHODS FOR ASSESSING BLACKTOP ALLEY IMPROVEMENT NO. 64-A

(Alley north of 48th Ave. - between Xenia and Welcome)

Estimated Total Cost: \$15,469

1. Standard method of using full abutting footage for each parcel with the exception of Lot 13, which would be assessed full on the long side and 1/3 of the short side. ($139.75 + 1/3 \text{ of } 20.6 = 146.62'$)

Lot 2, Block 1	-	30.6'	=	\$554.78
Lot 3, Block 1	-	80.0'	=	1450.40
Lot 4, Block 1	-	93.0'	=	1686.09
Lot 5, Block 1	-	64.55'	=	1170.29
Lot 6, Block 1	-	60.0'	=	1087.80
Lot 7, Block 1	-	60.0'	=	1087.80
Lot 8, Block 1	-	60.0'	=	1087.80
Lot 9, Block 1	-	60.0'	=	1087.80
Lot 10, Block 1	-	60.0'	=	1087.80
Lot 11, Block 1	-	59.65'	=	1081.45
Lot 12, Block 1	-	78.8'	=	1428.64
Lot 13, Block 1	-	146.62'	=	2658.22

Estimated Cost Per Foot: \$18.13

2. Method of using full abutting footage for each parcel with the exception of Lot 13, which would be assessed full on the short side, 1/3 of long side up to 135' and full on balance. ($20.6' + 45' + 4.75' = 70.35'$)

Lot area

6885	Lot 2, Block 1	-	30.6'	=	\$609.25
7251	Lot 3, Block 1	-	80.0'	=	1592.80
7433	Lot 4, Block 1	-	93.0'	=	1851.63
6927	Lot 5, Block 1	-	64.55'	=	1285.19
6250	Lot 6, Block 1	-	60.0'	=	1194.60
	Lot 7, Block 1	-	60.0'	=	1194.60
	Lot 8, Block 1	-	60.0'	=	1194.60
	Lot 9, Block 1	-	60.0'	=	1194.60
	Lot 10, Block 1	-	60.0'	=	1194.60
	Lot 11, Block 1	-	59.65'	=	1187.63
	Lot 12, Block 1	-	78.8'	=	1568.91
	Lot 13, Block 1	-	70.35'	=	1400.67

Estimated Cost Per Foot: \$19.91

3. Method of using full abutting footage for Lots 2 thru 8 -- and on Lots 9 thru 13, using their front footage abutting Xenia Ave. rather than footage abutting alley:

Lot 2, Block 1	-	30.6'	=	\$586.30
Lot 3, Block 1	-	80.0'	=	1532.80
Lot 4, Block 1	-	93.0'	=	1781.88
Lot 5, Block 1	-	64.55'	=	1236.78
Lot 6, Block 1	-	60.0'	=	1149.60
Lot 7, Block 1	-	60.0'	=	1149.60
Lot 8, Block 1	-	60.0'	=	1149.60
Lot 9, Block 1	-	60.0'	=	1149.60
Lot 10, Block 1	-	60.0'	=	1149.60
Lot 11, Block 1	-	60.33'	=	1155.92
Lot 12, Block 1	-	64.15'	=	1229.11
Lot 13, Block 1	-	114.76'	=	2198.80

Estimated Cost Per Foot: \$19.16

4. Method of using actual footage abutting alley for each lot on east side of alley and assessing the five lots on west side of alley 1/5 each of actual footage:

Lot 2, Block 1 - 30.6' = \$545.90

Lot 3, Block 1 - 80.0' = 1427.20

Lot 4, Block 1 - 93.0' = 1659.12

Lot 5, Block 1 - 64.55' = 1151.58

Lot 6, Block 1 - 60.0' = 1070.40

Lot 7, Block 1 - 60.0' = 1070.40

Lot 8, Block 1 - 60.0' = 1070.40

Estimated Cost Per Foot: \$17.84

Lots 9 thru 13 - 83.76' = 1494.28 each

5. The above mentioned methods could also be used, but having separate per foot costs for each side of the alley. If actual footage was used for the east side of the alley and using the estimated cost of \$17.84 per foot for that side, it would increase the rate for the west side of the alley if any of the alternate methods were used.
6. The east side of the alley is all zoned commercial; their rate could be increased which would lower the per foot costs for the property on the west side (Xenia).

1/9/84

B. Larson

7. Method of using ratio of lot perimeter (residential side)
1/2 alley cost $15,469 \div 2 = 7734.50$

	<u>Perimeter</u>	
Lot 9, Block 1 -	349.83	\$1499.98
Lot 10, Block 1 -	362.03	1552.29
Lot 11, Block 1 -	370.51	1588.65
Lot 12, Block 1 -	357.98	1534.93
Lot 13, Block 1 -	363.51	1558.63

8. Method of using ratio of alley frontage to perimeter (residential side) 1/2 alley cost $15,469 \div 2 = 7734.50$

	<u>% of Lot Perimeter Abutting Alley</u>	<u>Cost</u>
Lot 9, Block 1 -	17.0	\$1135.46
Lot 10, Block 1 -	16.6	1108.75
Lot 11, Block 1 -	16.1	1075.35
Lot 12, Block 1 -	22.0	1469.42
Lot 13, Block 1 -	44.1	2945.52

Grading & Surfacing = 7406.50
 Storm Sewer = 8062.50
 Total project cost \$ 15,469.00

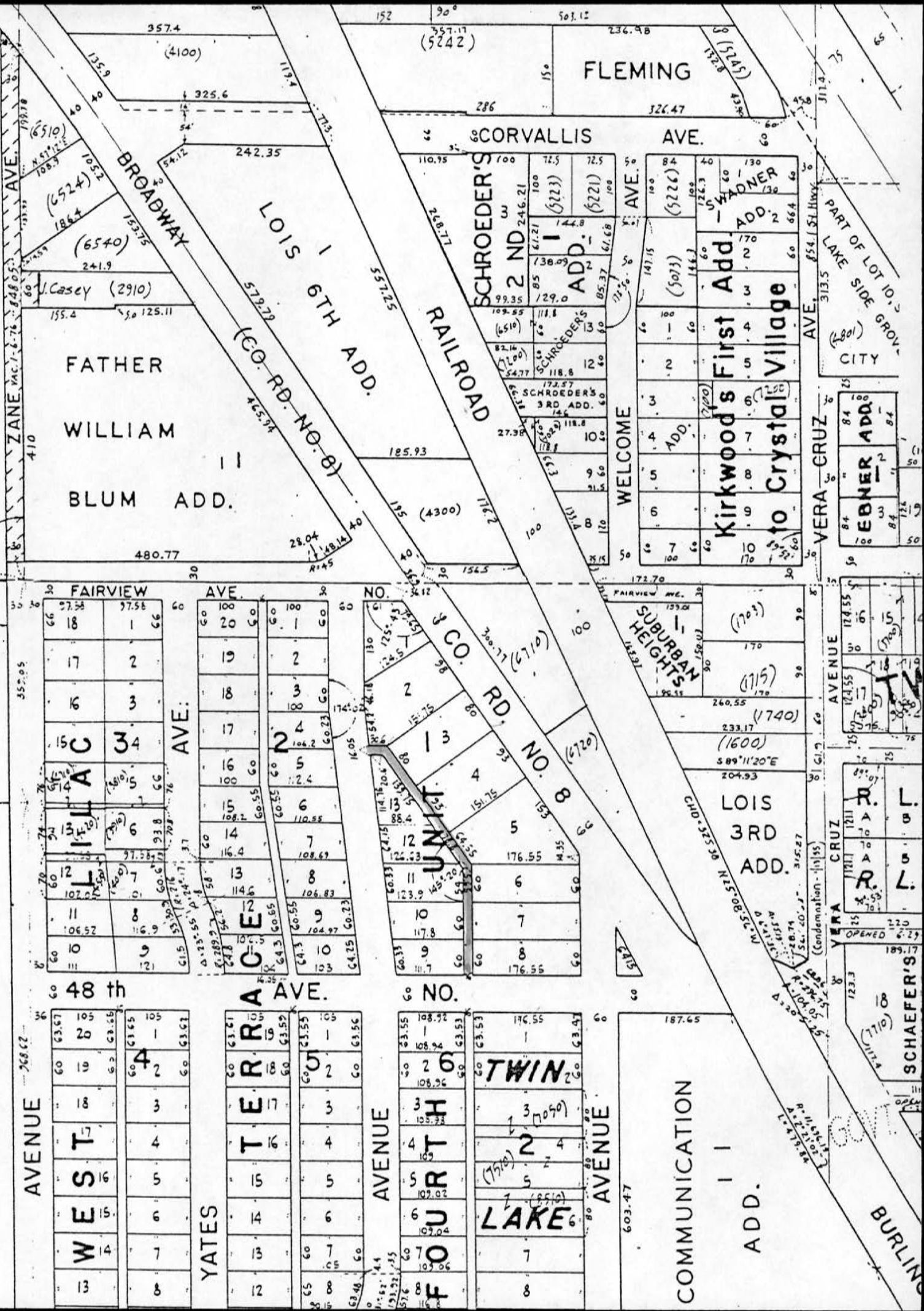
9. Standard method-grading & surfacing cost only

Lot 2, Block 1	30.6'	=	265.62
Lot 3, Block 1	80.0'		694.45
4, 1	93.0'		807.30
5, 1	64.55'		560.34
6, 1	60.0		520.84
7, 1	60.0		520.84
8, 1	60.0		520.84
9, 1	60.0		520.84
10, 1	60.0		520.84
11, 1	59.65		517.80
12, 1	78.8		684.03
13, 1	146.62		1272.76

10. Distribute storm sewer cost by sq. ft. method
 of those lots abutting alley ss + G&S = Total

Lot 2, Block 1	15,149 sq. ft.	973.14	265.62	1238.76
3, 1	12,140	780.37	694.45	1474.82
4, 1	14,113	907.03	807.30	1714.33
5, 1	17,495	1123.91	560.34	1684.25
6, 1	10,593	680.88	520.84	1201.72
7, 1	10,593	680.88	520.84	1201.72
8, 1	10,593	680.88	520.84	1201.72
9, 1	6,885	442.55	520.84	963.39
10, 1	7251	466.09	520.84	986.93
11, 1	7433	477.78	517.80	995.58
12, 1	6927	445.21	684.03	1129.24
13, 1	6250	401.75	1272.76	1674.51

ENS



February 1, 1984

John T. Irving
City Manager
City of Crystal, MN

Re: Light Utility Tractor Bids
February 1, 1984

Dear Mr. Irving:

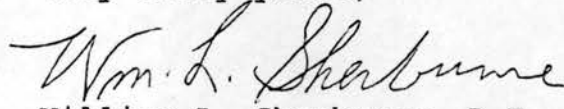
Sealed bids were received for the purchase of a Light Utility Tractor for the Park Department and were checked for completeness and compliance with the specifications.

The tabulation is as follows:

L-Z Co., Inc.	\$ 5287.50
Tuma Equipment Co.	5600.00
Land Care & Equipment Co.	5771.00
Long Lake Ford Tractor, Inc.	5790.00
Star West Chevrolet-Oldsmobile, Inc. .	6150.00
Kromer Co.	6282.00

It is recommended that the contract be awarded to L-Z Co., Inc. in the amount of \$5287.50.

Very truly yours,


William L. Sherburne, P.E.
City Engineer

WLS/mb

Dave Bredenberg
4324 Colorado Ave. N
Crystal, MN 55422

Mr. Jack Irving, Manager
Crystal Administrative Offices
4141 Douglas Drive
Crystal, MN 55422

1-27-84

Dear Mr. Irving,

I am writing in reference to our phone conversation yesterday about the city ordinance that limits on-street parking to six hours. I have no objection to getting cars off the street for snow removal, but I feel the citizens of Crystal should be able to park in front of their own homes when there is no plowing or cleaning to be done.

I feel there should be consideration given to a 72 hour limit to on-street parking. This would allow residents and visitors to park for a reasonable period of time when sufficient off -street parking is not available.

I spoke to both of my aldermen for my district about this issue and received two different types of responses. Adrian Rygg seems to agree with my sentiment and suggested circulating a petition to change the ordinance.

Tom Aaker mentioned two reasons why the ordinance should remain as is. He said every other city has a similar ordinance, and that anything over a six hour limit would be impossible to enforce. After making a few phone calls, I was informed that Golden Valley has a 72 hour maximum limit parking ordinance. The same holds true for the eastside precinct area of Minneapolis. Enforcement of a 72 hour parking ordinance does not seem to be a problem for other cities. I had a short discussion with Sgt. Heyda of the Golden Valley Police Department and was told that there was no significant problem with enforcing the 72 hour limit.

I would like to request a written response to the question as to why the six hour on-street parking limit exists. I also wish to be informed when I can attend any and all meetings at which this issue will be discussed. It appears to me that nobody I have talked to can tell me why the ordinance was originally passed. I submit that it is time the parking ordinance is changed to reflect the current needs of the residents of Crystal. I will be waiting to hear from you.

Sincerely,

Dave Bredenberg
Dave Bredenberg

January 26, 1984

John Irving
City Manager
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Mr. Irving:

Re: Ordinance #1310.07

I would appreciate it if you would circulate this letter among the Crystal councilmen.

I don't know how long this ordinance has been in effect but we have lived at the same residence for 16 years and had never heard of it until we received the post card from the city in January.

Some of the reasons I believe this ordinance should be revoked follow.

Crystal in general:

- Where are overnight guests supposed to park?
- On weekends, homeowners frequently have guests that are at their home for a period of time in excess of six hours.
- Many families have teenagers with a car. When a garage only holds two cars, there is no other place to put the cars but on the street - and most people sleep over six hours a night.
- Crystal streets are wide enough that street parking does not pose a problem for through traffic.
- Even a Crystal policeman told a Crystal resident, "I don't like doing this crap, either! Call your councilman."

Our area in particular:

- Many lots in our area are only 40' wide and there is no room alongside the garage for extra parking.
- Because the "Crystal City Inspector" approved a permit for our neighbors to build their garage back-to-back to our garage access, it is difficult (especially in the winter) to maneuver our cars in and out of the garage since we have only a 40' lot. When it's slippery, I can't get the car in the garage! I have to park on the street.

I strongly urge Crystal councilmen to either remove this ordinance or revise it, i.e., "A vehicle may not be parked within the City on any public street or alley for continuous period of time in excess of 72 hours, ..."

Re: Ordinance #1310.05, Subd. 7.

I would urge Crystal councilmen to consider eliminating the last portion of this ordinance, "and the snow removed to the curb line." Crystal plows have never made a point of "removing snow to the curb line" - they plow the streets very adequately, but not necessarily to the edge of the street. There has been no problem and as long as the councilmen are looking at the ordinances, it might be a good time to eliminate the above portion of the ordinance.

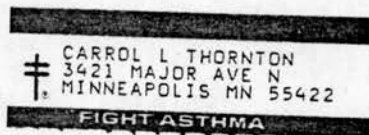
Sincerely,

Carrol L Thornton

Carrol Thornton

Judy Thornton

Judy Thornton



1-77-84

To the CRYSTAL City Council:

ON Thursday JANUARY 12, 1984 I RECEIVED A PARKING TICKET IN the city of CRYSTAL ON GEORGIA AVE FOR "BLOCKING SNOW REMOVAL". SINCE I DO NOT LIVE IN the city of CRYSTAL AND HAVE BEEN USING this PARKING SPACE for OVER TWO YEARS, WOULD IT NOT SEEM LOGICAL - COMMON SENSE TO ISSUE A PERSON A 'WARNING' to let them know they ARE IN VIOLATION of a CITY ORDINANCE.

I phoned the CRYSTAL police DEPARTMENT AND SPOKE TO SGT. 'NOBODY' WHO INDICATED TO ME THAT the CITY HAD MADE AN EFFORT TO LET CITIZENS KNOW the CITY'S policy of SNOW REMOVAL VIA the POST NEWSPAPER AND OTHER SOURCES, BUT I DO NOT LIVE IN the city of CRYSTAL NOR RECEIVE the POST NEWSPAPER, IT WOULD ONLY SEEM LOGICAL to me, THROUGH CHECKING the REGISTRATION of my AUTOMOBILE THAT I AM NOT A RESIDENT of your CITY, THAT the CITY WOULD DEEM A 'WARNING' APPROPRIATE. OF COURSE CITIZENS REALIZE THAT CITY GOVERNMENTS DO NOT ALWAYS TAKE A LOGICAL - COMMON SENSE APPROACH WHEN ARRIVING AT A DECISION. ON the DAY I RECEIVED the TICKET SOME SNOW HAD FALLEN FROM this 'STORM'. AND SINCE I RECEIVED A TICKET FOR 'BLOCKING SNOW REMOVAL' I WOULD GUESS the CITY of CRYSTAL'S SNOW REMOVAL policy IS - "TURN the

plows lose when 1-2" of snow has fallen." AND
if this is the case, Logic-common sense WAS
NOT the approach taken by the council when
ENACTING the ORDINANCE. IF the council beleives
this letter merits a response it would be
welcomed, if NOT I realize the councils time
would be better spent THINKING THROUGH AND
ENACTING ORDINANCES SIMILAR to the one concerning
the removal of ITS SNOW.

Sincerely,
Steve Pratt

5147 Florida Ave No.

Crystal, MN 55428

February 1, 1984

City of Crystal

Attn: John Irving

4141 Douglas Drive North

Crystal, MN 55422

Dear Mr. Irving;

I am writing to request a variance to the Ordinance limiting on-street parking to 6 hours.

We live on a dead-end dirt street. The street runs just beyond our garage, which is located at the back of our lot.

We have only a one-car driveway which makes it necessary to park one vehicle on the street.

We are planning to build a larger garage this summer and at that time may need to park both vehicles on the street.

There is no other traffic that uses this street except maybe to park at night, or to turn around.

6725 44th Avenue North
Crystal, MN 55428
February 3, 1984

City of Crystal
4141 North Douglas Drive
Crystal, MN 55422

Attn: Mr. Jack Irvine
City Manager

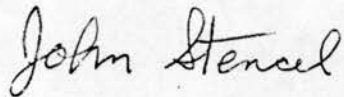
Dear Sir:

I am writing this letter to request a variance to the upcoming City Council Meeting of February 1, 1984 to allow me to park the following vehicles on the city of Crystals streets, 1984 Mercury Topaz - License No. NHY948 and 1979 Chevorlet Malibu - License No. EL676.

I presently reside at 6725 44th Avenue North. This property has no driveway plus I have a single car garage located at the north end of Memory Lane. I have received a parking ticket No. 284-040745 2 on 1-21-84 which I would like deleted because of my no driveway situation.

I will be glad to attend the upcoming council meeting to answer any questions the city council may have. If there are any questions before this I can be contacted at work - 559-9600 or at home after 5:30 p.m. 533-4774.

Very truly yours,



John Stencel

2-2-84

Dear John T. Irving,
I'm writing because
I want a parking permit
because I don't have a
drive way. I will explain
in the meeting Tues.

Sincerely,

Ruth Krog

3439 Hargraves Ave. N.

Crystal, Minn. 55427

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone 612-333-0543

February 2, 1984

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
David J. Kennedy
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
Jeffrey J. Strand
Mary J. Bjorklund
John G. Kressel
Dayle Nolan
Cindy L. Lavorato
Michael A. Nash
Luke R. Komarek
Joan N. Ericksen
Elizabeth D. Moran
Brian F. Rice
Lorraine S. Clugg
James J. Thomson, Jr.

Mr. Jack Irving
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

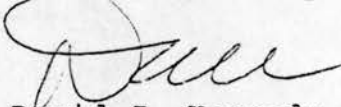
Re: Sign Ordinance Amendments

Dear Jack:

Enclosed find a redraft ordinance modifying the sign
code as requested by Don Peterson.

Delores correctly pointed out that I had omitted making
one of the changes Don had requested.

Yours very truly,



David J. Kennedy

DJK:caw
Enclosure

ORD. NO. _____

An Ordinance

relating to signs and penalties:
amending Crystal City Code,
Subsections 406.05, Subdivision 6;
406.07, Subdivisions 1 and 4; and
Subsection 115.01, Subdivision 1.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 406.05, Subdivision 6, is amended to read:

"Subd. 6. License Renewal. The license shall be renewed annually and shall expire on the first Monday in ~~May~~ February of each year."

Sec. 2. Crystal City Code, Subsection 406.07, Subdivision 1, is amended to read:

"Subd. 1. Permits Required. It shall be unlawful for any person to erect, install, repair, alter, relocate, or re-paint any sign within the City of Crystal except as described in Subsection 406.15 without first obtaining a permit to do so from the Building Inspector and payment of a fee. The fee schedule shall be as set forth in Chapter X of the City Code. Except for signs described in Subsection 406.13, Subdivision 5, permits shall only be issued to sign hangers licensed by the City of Crystal.

Sec. 3. Crystal City Code, Subsection 406.07, Subdivision 4, is amended to read:

"Subd. 4. Annual Licenses. All signs shall be required to be licensed annually except signs described in subsection 406.15. Fees for licenses shall be determined by the City Council as provided in Chapter X. Annual licenses shall expire on the first Monday in ~~May~~ February. The Council may order the removal of any sign for non-payment of fees in the manner prescribed by subsection 406.38."

Sec. 4. The annual license fees for activities covered by Section 1 and Section 2 shall be adjusted for the license year 1984-1985 to carry out the intention of this ordinance.

Sec. 5. Crystal City Code, Subsection 115.01 is amended to read:

"115.01. General Rule. Any person who violates a provision of this Code is guilty of a misdemeanor and upon conviction thereof may be punished by a fine of not more than ~~\$500~~ \$700 or

the maximum amount specified by state law whichever is greater and imprisonment for a term not to exceed 90 days, or both. Each act of violation and every day on which a violation occurs or continues is a separate violation."

Sec. 6. Section 4 is effective as of August 1, 1983 and applies to violations of this Code occurring on or after August 1, 1983.

Mayor

Attest:

Clerk

February 6, 1984

TO: CHIEF MOSSEY

FROM: SUPERVISOR THOMSETH

SUBJECT: OVERTIME PARKING ENFORCEMENT PROGRESS REPORT

As of this date the patrol division has been enforcing the overtime parking ordinance since 1-18-84. Officers have been assigned grid areas daily in which they are to chalk vehicles parked on the street from 2100 hours to 2300 hours. Approximately six to seven hours later, other officers check the grid areas for vehicles that have been parked in excess of six hours. So far, the entire city has been canvased twice. To canvas the entire city, it takes about 80 patrol officer hours. Below are listed the results of the enforcement project:

PHASE I (1-18-84 to 1-26-84)

<u>GRID NUMBER</u>	<u>VEHICLES CHALKED</u>	<u>VIOLATIONS</u>
1	10	1
2	14	6
3	3	0
4	N/A (airport area)	0
5	14	8
6	16	8
7	20	3
8	0	0
9	6	2
10	21	14
11	1	1
12/13	28	10
14	19	6
15	29	17
16	18	15
17	9	7
18	21	4
19	15	5
20	31	8
21	10	0
22	24	9
23	40	23
24	16	1
25	39	5
26	15	9
27	32	13
28	16	7
29	17	11
30	24	10
31	15	12
32	4	3
33	16	2
34	34	14
35/36	38	20
37	0	0
TOTAL:	614 (CARS CHALKED)	245 (39.9% TAGGED)

PHASE II (1-31-84 to 2-5-84)

<u>GRID NUMBER</u>	<u>VEHICLES CHALKED</u>	<u>VIOLATIONS</u>
1	10	3
2	14	13
3	1	1
4	N/A (airport area)	0
5	29	3
6	6	1
7	4	0
8	5	2
9	8	4
10	25	4
11	0	0
12	4	4
13	15	6
14	25	5
15	25	6
16	11	4
17	5	3
18	28	8
19	14	7
20	25	2
21	10	6
22	21	1
23	17	7
24	27	8
25	16	5
26	31	10
27	11	4
28	7	5
29	7	5
30	18	5
31	6	2
32	11	4
33	17	9
34	32	26
35	17	5
36	13	11
37	<u>2</u>	<u>2</u>
TOTAL:	517 (CARS CHALKED)	192 (37.1% TAGGED)

MASTER

DEVELOPER EVALUATION

Developer:

Developer:

LINCOLN PROPERTIES

A. Retail

A. Retail Development Experience

X X

X X

1. Has accomplished similar projects.

X X

X X

2. Has worked in similar urban situations.

/

1 X X

3. Has developed high-quality design buildings.

X X

X X

4. Has in-house leasing and management capability.

X X

X X

5. Exhibits an understanding of Crystal's project objectives.

0

+ X ?

6. Has experience working in a partnership with a local municipality.

0

+ X ?

7. Has TIF project experience.

B. Financial

B. Financial Ability to Accomplish the Project on Time

+ X X

0

1. Has tentative commitment from a viable financial source.

1 X X

/

2. Has stated a commitment to meeting or exceeding TIF assessed valuation needs.

0

1 /

3. Has major tenant(s) selected.

0

0

4. Is able to offer a financial guarantee that the project will be completed as proposed.

X X

X X

5. Has demonstrated experience in raising the necessary capital for other similar projects in recent years.

X X

X X

6. Appears willing to negotiate with HRA and staff through the design and contracting process.

C. Tenant

C. Tenant Mix and Market Viability

X X

X X

1. Has shown an understanding of the local market(s) through research and/or direct experience.

X X

X X

2. Has proposed an apparently viable tenant mix.

X X

X X

3. Has proposed a building size which closely approximates that which was requested in the RFP.

/

1 X X

4. Proposes a site plan which provides maximum efficiency of land and, thus, works toward affordable rents.

X X

X X

5. Proposes a physical design which will attract customers from the target market.

TOTAL CRITERIA

TOTAL CRITERIA SATISFIED: (15) 12

X
/

Full Credit Applied for this Criterion

Partial Credit Applied for this Criterion

Bass Lake Road-Becker Park Retail Center
Composite Evaluation

January 9, 1984

Developer	Retail Development		Physical Development		Total		
	Pre	Post	Pre	Post	Pre	Post	
Jackson-Scott	14	12	10	10	24	22	
Lincoln Companies	12	15	17	18	<i>10</i> 29	33	<i>10</i>
Paster Enterprises	12	13	13.5	14	<i>8.8</i> 25.5	27	<i>8.2</i>
Romonco Inc.	7	8.5	9	8	16	16.5	

Pre: Pre-Interview
Post: Post-Interview

Bass Lake Road - Becker Park Retail Center
Physical Development Proposal Evaluation

Develc

Developer: THE LINCOLN COMPANIES

A. C

A. Compatibility with surroundings

- | | | |
|-------------|--------------|--|
| X <u>X</u> | X <u>X</u> | 1. Proposal exhibits a compatible orientation to surrounding commercial development. |
| O <u> </u> | + X <u>X</u> | 2. Building and site development is sensitive to Becker Park. |
| / <u>/</u> | / <u> </u> | 3. Proposal follows redevelopment study traffic patterns or does not negatively impact traffic patterns. |
| X <u>X</u> | X <u>X</u> | 4. Proposal exhibits an architectural style that will complement the redevelopment project area. |

B. F

B. Access and Circulation

- | | | |
|--------------|--------------|---|
| O <u> </u> | + X <u>X</u> | 1. Access and parking layout provide an entry sequence. |
| / <u>/</u> | / <u>/</u> | 2. Perimeter vehicular access allows for smooth/defined traffic flow. |
| X <u>X</u> | X <u>X</u> | 3. Internal vehicular circulation is defined and controlled. |
| X <u>X</u> | X <u>X</u> | 4. Perimeter pedestrian access is safe and inviting. |
| I X <u>X</u> | / <u> </u> | 5. Parking to building entry distances are not excessive. |

C. S

C. Site Development Features

- | | | |
|--------------|--------------|---|
| X <u>X</u> | X <u>X</u> | 1. Proposal integrates site and building. |
| X <u>X</u> | X <u>X</u> | 2. Pedestrian plazas are proposed. |
| I X <u>X</u> | / <u>/</u> | 3. Microclimate abatement measures are proposed. |
| X <u>X</u> | X <u>X</u> | 4. Proposal exhibits a humane parking area. (planted islands, etc.) |
| / <u> </u> | I X <u>X</u> | 5. Proposal exhibits ground form manipulation. (berming) |

D. S

D. Streetscape Potential

- | | | |
|------------|--------------|---|
| X <u>X</u> | X <u>X</u> | 1. Proposal exhibits space for streetscape development. |
| / <u>/</u> | I X <u>X</u> | 2. Proposal responds to established community links. |
| X <u>X</u> | X <u>X</u> | 3. Perimeter screening is indicated. |

PASTER Lincoln

E.. E.. Support Features

- X X X X 1. Proposal exhibits appropriate signage location and quantity.
0 + X X 2. Service locations are accessible while not highly visible.
0 + X X 3. No additional traffic control measures are necessary.

TOTAL

TOTAL CRITERIA SATISFIED: (18) 17

X Full Credit Applied for this Criterion

/ Partial Credit Applied for this Criterion

COUNCIL AGENDA

February 6, 1984

Pursuant to due call and notice thereof, the Special meeting of the Crystal City Council was held on February 6, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Herbes
☐ Rygg
☐ Schaaf
☒ Pieri
☒ Meintsma
☒ Aaker
☒ Smothers

Staff

☒ Irving
☒ Kennedy
☒ Olson
☐ Sherburne
☐ Peterson
☒ Deno
☐ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council discussed with the HRA its decision regarding the retail development for the Bass Lake Road/Becker Park redevelopment project.

(There was no recommendation.)

Those present and heard were:
Gerald Newton
Barbara Nemer
Sharon Barber
Barbara Bird

8:01

Moved by Councilmember A and seconded by Councilmember Sm to adjourn the meeting.
Motion Carried.

SENT WITH PRELIMINARY AGENDA 2/21/84

Council minutes of Special meeting of 2/6/84.
Council minutes of regular meeting of 2/7/84.
Planning Comm. minutes of 2/13/84.
Public Hearing notice of Impr. 64-A.
Planning Comm. minutes of 1/9/84.
Summary of developer's proposal and summary of supplemental questionnaire of citizen housing-seniors.
Memo from Ass't. City Engr. re bids for trailer.
Ord. amendment of est. Long-Range Planning Comm., to include a member of HRA on that Comm.
Letter of resignation of Harley Bakken from HRC.
Letter from Dan Gallagher Architects re design work on a new north end fire station.
Annual report of Chairman of HRA for 1983.
Copy of HRA minutes of the month of Jan.
Letter from MN Pollution Control Agcy. of 2/6/84 re Len Zuehl.
Forms for Councilmembers to collect per diem.
Letter from Metro Council of 2/10 re Regional Citizen of the Year Contest.
Long-Range Planning Comm. minutes of 1/10.
Minutes of HRA for Jan. 5, Jan. 12 and Jan. 26.
Three letters from citizens re enforcement of 6-hr. parking ord.
Addendum to Ass'n. of Metro. Municipalities "Policies and Legislative Proposals for 1984".

SENT WITH AGENDA 2/21/84

Ord. re peddlers, solicitors & transient merchants.
Memo from John Olson re 1984 City-Congress. Conf.
Report from Police Dept. re enforcement of 6-hr. pk.
Memo from League of MN Cities of 2/16 re LMC Delegation Activities at Conf. in Wash. D.C.
Res. Authorizing Joint & Cooperative Purchasing of Fire Fighting Equipment by 7-County Fire Depts.

COUNCIL AGENDA

February 21, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on February 21, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

____ Herbes
____ Rygg
absent ____ Schaaf
____ Pieri
____ Meintsma
____ Aaker
____ Smothers

Staff

____ Irving
____ Kennedy
all present ____ Olson
____ Sherburne
____ Peterson
____ Deno
____ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the Special Council meeting of February 6, 1984, and the regular Council meeting of February 7, 1984 were approved, with the following exceptions:

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, March 13, 1984, as the time and date for the public hearing at which time the City Council will consider tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169.
2. To reappoint Francis Feyereisen as the Planning Commission representative on the Long-Range Planning Commission for 1984.

Moved by Councilmember ____ and seconded by Councilmember ____ to remove items ____ and ____ from the Consent Agenda. Motion Carried.

Moved by Councilmember H and seconded by Councilmember Rygg to approve the Consent Agenda. Motion Carried.

REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and the date as advertised for the public hearing, at which time the City Council will consider Improvement No. 64-A, alley improvements for the alley north of 48th between Welcome and Xenia Avenues North. The Mayor asked those present to voice their opinions or ask questions concerning Improvement No. 64-A. Those present and heard were:

*Pete Brumbauer = for
4818 Xenia
Mark Schenewah = for
4800 Xenia*

Moved by Councilmember A and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION ORDERING IN THE CONSTRUCTION OF
ALLEY IMPROVEMENT NO. 64-A

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting
no: _____, _____, _____, _____; absent, not voting: _____, _____, _____; Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) Improvement No. 64-A,
alley improvements for alley north of 48th between Welcome and Xenia Avenues North.
Motion Carried.

2. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will consider tentative approval of the proposed plat Lynn Gardens Second Addition located at 30th & Winnetka. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were:

*Doug Smith
2940 Wtka.*

Moved by Councilmember A and seconded by Councilmember B to grant,
as recommended by the Planning Commission) (deny) (continue until
_____ the discussion of) tentative approval of proposed plat
Lynn Gardens Second Addition located at 30th & Winnetka. Motion Carried.

3. The City Council considered the First Reading of an ordinance rezoning property at the northwest quadrant of Vera Cruz Avenue and Bass Lake Road from B-4 (community commercial) to R-3 (medium density residential) to build a 4-unit multiple dwelling.

Don Amerson, Chair

Moved by Councilmember H and seconded by Councilmember P to adopt the following ordinance:

ORDINANCE NO. 84-

AN ORDINANCE RELATING TO ZONING:
CHANGING THE USE CLASSIFICATION OF CERTAIN LANDS

and further, that the second and final reading be held on March 13, 1984.

Motion Carried.

4. The City Council considered a resolution authorizing joint and cooperative purchasing of fire fighting equipment by the Seven-County Fire Department Joint Powers Purchasing Consortium.

Don Amerson, Chair

Moved by Councilmember Ry and seconded by Councilmember A to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AUTHORIZING JOINT COOPERATIVE PURCHASING
OF FIRE FIGHTING EQUIPMENT BY THE
SEVEN-COUNTY FIRE DEPARTMENT
JOINT POWERS PURCHASING CONSORTIUM

By roll call and voting aye: _____; voting no: _____; absent, not voting: _____; Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of resolution authorizing joint and cooperative purchasing of fire fighting equipment by the Seven-County Fire Department Joint Powers Purchasing Consortium. Motion Carried.

5. ^{5324 Fla.} Loel Bertrand, Chairman of the HRA, appeared before the City Council to discuss the senior citizen housing proposals.

6. The City Council considered bids for a trailer.

Moved by Councilmember H and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDING BID

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of bids for a trailer. Motion Carried.

Pat Ondracek
5147
Ry's order 16.1.2.1.00

#9 next

Council Agenda

- 5 -

February 21, 1984

7. The City Council considered the Second Reading of an ordinance amending the ordinance establishing the Long-Range Planning Commission to include a member of the HRA on that commission.

2 H
Ry P A Sms Me
Ry

Moved by Councilmember A and seconded by Councilmember P to adopt the following ordinance:

ORDINANCE NO. 84-3

AN ORDINANCE RELATING TO THE CRYSTAL LONG-RANGE
PLANNING COMMISSION: AMENDING CRYSTAL CITY CODE,
SUBSECTION 305.69, SUBDIVISION 3

Sent for
publishing

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (disapprove) (continue until _____ the discussion of) the Second Reading of an ordinance amending the ordinance establishing the Long-Range Planning Commission to include a member of the HRA on that commission.

Motion Carried.

8. The City Council considered the resignation of Harley Bakken from the Human Relations Commission.

Moved by Councilmember Ry and seconded by Councilmember H to accept the resignation of Harley Bakken from the Human Relations Commission.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the resignation of Harley Bakken from the Human Relations Commission.

Motion Carried.

Council Agenda

- 6 -

February 21, 1984

9. The City Council interviewed several architectural firms concerning design work of a new north end fire station.

Loel Ames Lowell A. Ainas
 Milos 17
 5700 2 6
 Tom Nipper - U. Pres.

9 Gallagher Architects

#7

#8

Licenses

Sandy Ackenberg
 Ackenberg and Assoc., Inc.
 Douglas ~~Somlatky~~ - U. P.
 Watechke

A = Reg 1) Gallagher -

u B,

6705 3-11
 p1R 3D

Moved by Councilmember Ry and seconded by Councilmember H to approve
the list of license applications. Motion Carried.

Moved by Councilmember A and seconded by Councilmember H to adjourn
the meeting. Motion Carried.

APPLICATIONS FOR LICENSE

FEBRUARY 21, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50
ea. addnl fac.)

Crystal Best Steak House, 6613 56th Avenue North

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill Elementary School (PTSA), 6600 27th Avenue No.
One Day Only, February 16, 1984, Spagetti Dinner

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Superamerica, Div. of Ashland Oil, Inc. - 7818 36th Ave. N.

TREE TRIMMING: (\$55.00 per yr.)

Tim's Tree Service, Inc.

GAS FITTERS: (\$30.25)

A-ABC Appliance & Heating Company
Clarence B. Jones & Farmer's Heating & Cooling, Inc.

February 17, 1984

Councilmembers:

Tuesday's Council meeting could be short when you look at the number of items, but as always, some of the items have some content that would tend to lengthen out the discussion. Let me just say that Tuesday's meeting will very likely be of normal length and should go somewhat as follows:

The minutes of the Special meeting of February 6, 1984 and the minutes of the regular meeting of February 7, 1984, are enclosed for your review.

Consent Agenda

ITEM

SUPPORTING DATA

- | | |
|--|---|
| 1. Set Public Hearing to consider tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. | Planning Commission minutes of 2/13/84, item 2. |
| 2. Consideration of the reappointment of Francis Feyereisen as the Planning Commission representative on the Long-Range Planning Commission for the year 1984. | Planning Commission minutes of 2/13, item 3. |

Regular Agenda

- | | |
|---|--------------------------------|
| 1. Public Hearing to consider Improvement No. 64-A, alley improvements for alley north of 48th between Welcome and Xenia Avenues North. | Copy of public hearing notice. |
|---|--------------------------------|

You may recall that we had two discussions regarding the method of spreading assessments of this project and at the last meeting, by common consent, you felt that the combination of lineal foot assessment for grade, base and paving would be proper, and the square footage basis for the storm sewer portion of the project would be proper, and agreed that combination should be the approach for special assessment on this project. If you have the information I distributed for the last meeting, please bring it along.

2. Public Hearing to consider tentative approval of the proposed plat Lynn Gardens Second Addition located at 30th and Winnetka. Planning Commission minutes of 1/9/84, item 2.

The Planning Commission did recommend approval of this proposed plat.

3. Consideration of the First Reading of an ordinance rezoning property at the northwest quadrant of Vera Cruz Ave. and Bass Lake Road from B-4 (community commercial) to R-3 (medium density residential) to build a 4-unit multiple dwelling. Planning Commission minutes of 2/13/84, item 1.

Some of you who have been on the Council for some time may remember Don Swenson asking for some special consideration on this lot so that he could build a beauty shop and retail space on the first floor and an apartment for himself, at least to begin with, on the second floor. That approach seemed to have fallen through and he is now requesting rezoning to R-3 so that he can build a 4-unit multiple dwelling on the site. The Planning Commission recommends approval.

4. Loel Bertrand, Chairman of the HRA, discussed senior citizens housing proposals with the Council. Summaries of developers' proposals and summary of supplemental questionnaire.
5. Consideration of bids for a trailer. Letter from Assistant City Engineer dated 2/16/84.
6. Consideration of the Second Reading of an ordinance amending the ordinance establishing the Long-Range Planning Commission to include a member of the HRA on that Commission. Copy of ordinance amendment.

At the last regular HRA meeting, the Authority, knowing full well that there would be some time before the effective date of this ordinance amendment, did recommend the appointment of Barbara Bird as its member on the Long-Range Planning Commission. Barb did attend the last Long-Range Planning Commission meeting, but knows that her official appointment by the Council cannot happen until after the effective date of the ordinance amendment.

7. Consideration of the resignation of Harley Bakken from the Human Relations Commission. Letter of resignation.

You may recall you recently appointed Mr. Bakken to the Planning Commission. This, of course, does make one more vacancy on the Human Relations Commission.

February 17, 1984

8. The Council interviews certain architectural firms for design work of a new north end fire station.

Letter from Dan Gallagher Architects.

At the present time I have asked two architectural firms to be present and be interviewed, one being Dan Gallagher Architects and the other is Milo Architects and Engineers.

Milo is a Crystal operation and operates out of the building on stilts north of Medical Center Pharmacy. Dan Gallagher is a local architect operating out of New Hope. Both have assured me that they will be here for their interviews. I expect some time today to get information from two other firms that are interested and will put one or both on Tuesday's agenda for interviews.

I think that should be enough, unless some of the Councilmembers want us to expand and include more architectural firms. The job is small. We are necessarily in a hurry because we would like to have the new fire station built by next fall. We would, if necessary, get 15 or 20 architectural firms that would be interested, but I believe in doing so, we would only be wasting the Council's time and the firm's time as only one could or would be hired. If you disagree with my thinking on this, please let me know.

That should take care of the agenda as we see it at this writing.

I have included a list of things for your information, the first of which is the annual \$2 from Councilmembers for coffee for the year. It is my understanding that some of you have not given Delores your money.

The other items are self-explanatory with the exception of #6. You may want to make some recommendation for a regional citizen of the year. I think you should probably do some thinking about that before the meeting, if possible.

You may ask why we don't have discussion on parking requirements on the agenda, but I would like to sit down with Jim Mossey and Bill Sherburne on Tuesday and discuss what our recommendations could be for Tuesday evening. Unfortunately, Monday is a holiday so we are only going to have a short time to do anything and you all know, Bill has been on vacation for the last two weeks and I would like to have the collective thinking of all three of us before we make a recommendation. I hope you can bear with us for another two weeks if we can't reach a conclusion on a recommendation for Tuesday night. If we can, we will merely add it to the agenda for your consideration.

The informational items enclosed are as follows:

1. Collect \$2 from Councilmembers who did not pay for coffee for the year.
2. Annual report of the Chairman of HRA for 1983.

3. Copies of HRA minutes for the month of January.
4. Letter from Minnesota Pollution Control Agency of 2/6/84 regarding Len Zuehl.
5. Forms for Councilmembers to collect per diem.
6. Letter from Metro Council dated 2/10/84 re Regional Citizen of the Year contest.
7. Long-Range Planning Commission minutes of 1/10/84.
8. Minutes of the HRA for January 5, January 12, and January 26, 1984.
9. Three letters from citizens re enforcement of 6-hour parking ordinance.
10. Addendum to Association of Metropolitan Municipalities "Policies and Legislative Proposals for 1984".

See you Tuesday.

J A C K

da
enc.

P. S. I have just been informed that Sonny Meintsma had a mastectomy yesterday. The growth was found to be malignant, but as I understand it, they were encouraged because they discovered it early and think they got it all.

She is at St. Mary's Hospital and I have taken the liberty of sending her flowers in my name and in the name of the City Council. As usual, when I get the bill, I will distribute the costs. Don't worry about it until then.

I thought you would like to know so that if you wanted to do anything additional on your own, you would know the circumstances.

APPLICATIONS FOR LICENSE

FEBRUARY 21, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50
ea. addnl fac.)

Crystal Best Steak House, 6613 56th Avenue North

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill Elementary School (PTSA), 6600 27th Avenue No.
One Day Only, February 16, 1984, Spagetti Dinner

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Superamerica, Div. of Ashland Oil, Inc. - 7818 36th Ave. N.

TREE TRIMMING: (\$55.00 per yr.)

Tim's Tree Service, Inc.

GAS FITTERS: (\$30.25)

A-ABC Appliance & Heating Company
Clarence B. Jones & Farmer's Heating & Cooling, Inc.

aa
DUE DATE: NOON WEDNESDAY/
FEBRUARY 15, 1984

MEMO TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the February 7, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of February 7, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
CITY MANAGER	1. Consideration of the reappointment of Edward Yort to the Human Relations Commission for a term ending December 31, 1984. ACTION NEEDED: Notify Mr. Yort of reappointment. ACTION TAKEN: Notified 2-8-84.
CITY MANAGER	2. Consideration of the reappointment of Marty Gates as the Park and Recreation Advisory Commission representative to the Long Range Planning Commission for 1984. ACTION NEEDED: Notify Ms. Gates of reappointment. ACTION TAKEN: Notified in a regular agenda.

REGULAR AGENDA

BLDG. DEPT.	1. Public hearing to consider request for variance at 5400 Vera Cruz Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY MANAGER	2. Consideration of applicants for appointment to the Planning Commission. ACTION NEEDED: Notify Harley Bakken, Paul Christopher and Barbara Senden of appointment to the Planning Commission for terms ending as described by City Clerk. ACTION TAKEN: Letters sent 2-8-84.

<u>DEPARTMENT</u>	<u>ITEM</u>	
ENGINEERING DEPT.	3.	<p>Consideration of a request for a conditional use permit from Ronco, Inc. for eight (8) townhouses at 3504-3516 Douglas Drive.</p> <p>ACTION NEEDED: Notify applicant of Council approval.</p> <p>ACTION TAKEN: Notified 2-15-84.</p>
CITY CLERK	4.	<p>Consideration of the Second Reading of an ordinance relating to signs and penalties.</p> <p>ACTION NEEDED: Publish ordinance.</p> <p>ACTION TAKEN: Ordinance published.</p>
CITY MANAGER	5.	<p>Consideration of authorizing the City Manager to solicit architects for the North Fire Station.</p> <p>ACTION NEEDED: Proceed to solicit architects for the project.</p> <p>ACTION TAKEN: Architects contacted.</p>
ENGINEERING DEPT.	6.	<p>Consideration of assessment methods for the alley improvement north of 48th between Xenia and Welcome Avenues.</p> <p>ACTION NEEDED: Proceed to notify property owners of public hearing based on the assessment procedure #10 as approved by the Council by common consent.</p> <p>ACTION TAKEN: Property owners notified.</p>
ENGINEERING DEPT.	7.	<p>Consideration of bids for Park Department tractor.</p> <p>ACTION NEEDED: Notify low bidder of Council approval.</p> <p>ACTION TAKEN: Purchase order issued.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ATTORNEY	8.	<p>Consideration of an amendment to the ordinance establishing the Long Range Planning Commission by adding one person from the HRA.</p> <p>ACTION NEEDED: Draft ordinance amending present ordinances.</p> <p>ACTION TAKEN: Ordinance drafted for Council review.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place Second Reading on February 21 Council agenda.</p> <p>ACTION TAKEN: Item placed on February 21 Council Agenda.</p>
CITY CLERK	9.	<p>Consideration of changing the dates for meetings during the month of March.</p> <p>ACTION NEEDED: Inform Post Newspapers and post notice of change of meeting dates from March 6 and March 20 to March 13 and March 27, respectively.</p> <p>ACTION TAKEN: Post to be notified of proper time.</p>
CITY MANAGER	10.	<p>Discussion of the HRA's decision on a Retail Center developer.</p> <p>ACTION NEEDED: Forward resolution and letter from the Mayor regarding Council's position.</p> <p>ACTION TAKEN: Resolution and letter forwarded to HRA.</p>
CITY MANAGER	11.	<p>Discussion of enforcement of parking regulations.</p> <p>ACTION NEEDED: Prepare report on other cities' enforcement of parking ordinances.</p> <p>ACTION TAKEN: Not yet completed.</p>

DEPARTMENT

ITEM

CITY CLERK

12.

Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.

CITY OF CRYSTAL
NOTICE OF PUBLIC HEARING
Improvement No. 64-A
February 21, 1984

Notice is hereby given that the City Council of the City of Crystal will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, February 21, 1984, at 7:00 P.M., or as soon thereafter as the matter can be heard, to hear and consider all oral and written arguments both for or against the following proposed improvement:

BLACKTOP ALLEY IMPROVEMENT NO. 64-A

Alley north of 48th Ave. - between Xenia and Welcome Ave.

Estimated Total Cost: \$15,469.00

All properties abutting this project and listed in this notice are subject to special assessment for the cost of such improvement, and the owners thereof may submit their opinions at said Public Hearing.

BY ORDER OF THE CITY COUNCIL
Delores Ahmann, City Clerk

(Published in The North Hennepin Post February 9 and 16, 1984.)

RE: BLACKTOP ALLEY IMPROVEMENT NO. 64-A

Alley lying north of 48th Ave. - between Xenia and Welcome

The proposed improvement will consist of a 6" stabilized gravel base with a 2" bituminous surface. A storm sewer would be extended about 200' into the alley from 48th Ave. in order to facilitate the drainage from an extremely flat stretch of alley. Much of the current problem in the alley is due to a lack of adequate drainage.

A portion of the alley as presently travelled is encroaching on private property and will need to be realigned westerly into the proper alley easement area. Some shrubs and scrub trees will need to be removed. The existing fences appear to be on the property line and will not cause a problem for alley construction. However, snow plowing will probably damage the fence in time and homeowners should think about relocating them.

The project is feasible to construct and would be in the best interests and toward the orderly development of the City of Crystal.

The total estimated cost of the project is \$15,469.00.

RESOLUTION NO. - 1983

RESOLUTION AUTHORIZING JOINT AND COOPERATIVE PURCHASING
OF FIRE FIGHTING EQUIPMENT BY THE SEVEN COUNTY FIRE
DEPARTMENT JOINT POWERS PURCHASING CONSORTIUM

BE IT RESOLVED by the City of CRYSTAL as follows;

WHEREAS, the City of CRYSTAL maintains and operates a fire department; and,

WHEREAS, there exists a ^{palitau} need and desire of ^{city} fire departments throughout the seven county metro area to achieve economies of scale that can be accomplished through cooperative and/or joint purchasing of fire department supplies and equipment; and,

WHEREAS, the City of ^{palitau} CRYSTAL ^{city} considers it to be in ^{its} the best interests of the City to participate with ^{city} our fire departments in the seven county metro area in cooperative and/or joint purchase of fire department supplies and equipment;

NOW, THEREFORE, BE IT RESOLVED, that the City of ^{Amend} the City of Crystal ^{the city} through its ~~fire chief~~ ^{city} ~~does hereby~~ authorize the participation of its ~~fire department~~ in cooperative and/or joint purchase of fire department equipment and supplies, through or with other member departments of the Seven County Metro Area Fire Departments Joint and Cooperative Purchasing Consortium.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL THIS DAY OF , 1983.

ATTEST:

- CITY CLERK

- MAYOR

First Draft - May 13, 1983

In this resolution that the Mayor and City Manager are authorized and directed to execute a contract with other member cities pursuant to Minnesota Statutes, Section 471.02.

February 15, 1984

John T. Irving
City Manager
City of Crystal, MN

Re: 5 Ton Utility Trailer Bids
February 15, 1984

Dear Mr. Irving:

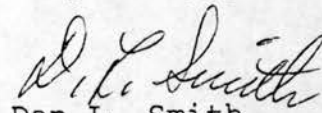
Sealed bids were received for the purchase of a 5 ton Utility Trailer for the Park Department and were checked for completeness and compliance with the specifications.

The tabulation is as follows:

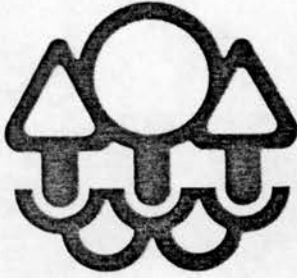
ABM Equipment & Supply, Inc.	-----	\$3429.00
Ruffridge-Johnson Equipment Co., Inc.	--	4465.00
Minnesota Toro, Inc.	-----	4575.00
Long Lake Ford Tractor, Inc.	-----	4672.00
Crystal Welding, Inc.	-----	4995.00
Case Power & Equipment	-----	5256.00

It is recommended that the contract be awarded to ABM Equipment & Supply, Inc. in the amount of \$3429.00.

Very truly yours,

43

Dan L. Smith
Assistant City Engineer

DLS/mb



Minnesota Pollution Control Agency

FEB 6 1984

The Honorable Peter Meintsma
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Mayor Meintsma:

I would like to express my appreciation of an employee of the City of Crystal, Mr. Len Zuehl.

Mr. Zuehl recently participated and presided over the sewer cleaning session at the Annual Collection System Operator's Seminar sponsored by the Operations/Training Unit of the Minnesota Pollution Control Agency. The course was very well received by the collection system operators.

It is contributions like these that have enabled the Operations/Training Unit to establish one of the most extensive operator training programs in the country. Mr. Zuehl is an asset to the City of Crystal.

Sincerely,

Willard N. Sexauer, Supervisor
Operations/Training Unit
Technical Review Section
Division of Water Quality

WNS/CH:lh

cc: Len Zuehl, Superintendent of Water and Wastewater
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Phone: _____

1935 West County Road B2, Roseville, Minnesota 55113-2785

Regional Offices • Duluth/Brainerd/Detroit Lakes/Marshall/Rochester

Equal Opportunity Employer

FEBRUARY 20, 1984

TO: CHIEF JAMES F. MOSSEY

FROM: SUPERVISOR CRAIG THOMSETH

SUBJECT: OVERTIME PARKING ENFORCEMENT - PROGRESS REPORT #3

This is the fourth time the city has been canvased by the Patrol Division, chalking vehicles between 2100 hours and 2300 hours and checking back six hours or more later and issuing citations for overtime parking. There were 537 vehicles chalked, and 142 of those were issued citations for overtime parking - (26.4% violation rate).

PHASE IV (2-8-84 to 2-19-84)

<u>GRID NUMBER</u>	<u>VEHICLES CHALKED</u>	<u>VIOLATION</u>
1	1	0
2	12	2
3	4	1
4	N/A (airport)	0
5	15	6
6	33	3
7	5	4
8	16	3
9	11	3
10	21	5
11	0	0
12	13	3
13	17	5
14	6	3
15	33	7
16	0	0
17	19	2
18	16	7
19	6	5
20	19	4
21	12	4
22	19	1
23	27	7
24	10	5
25	24	6
26	9	5
27	25	3
28	20	5
29	0	0
30	21	8
31	16	7
32	10	2
33	10	2
34	48	12
35	26	4
36	21	8
37	2	0
TOTAL	537 cars	142 tags (26.4%)

February 17, 1984

TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager
RE: 1984 City Congressional Conference

As you requested, I set up a meeting for the Crystal City Council delegation to meet with Congressman Martin Sabo at his office, 426 Cannon House Office Building, 2:00 P.M. Monday, March 5.

At this time the councilmembers can discuss with Congressman Sabo topics of interest to the City. I will have prepared by that time, a brief summary of the Bass Lake Road/Becker Park project to give to Congressman Sabo and copies will be available for the councilmembers.

In addition, I have been asked to set up a similar meeting with Congressman Sikorski, primarily to discuss Cable TV matters. At the present time the congressman's office has set up a group meeting of all constituent cities in his district for 1:00 to 3:00 P.M., Tuesday, March 6, 1984.

At this point this is only tentative and I will have to confirm this prior to the Council's departure for Washington.

DAN GALLAGHER ARCHITECTS

3609 GETTYSBURG AVE. N. • MINNEAPOLIS, MN 55427 • PHONE 542-8259

resume

DANIEL P. GALLAGHER

3609 Gettysburg Avenue North

Minneapolis, Minnesota 55427

PHONE: Home - 544-9835

Office - 542-8259

personal

Married, 4 children, 6'-1", 175 lbs., 41 years young, Excellent Health

education

Bachelor of Architecture, 1964, University of Notre Dame

Peace Corps Training Program, 1964, University of Utah

Accredited Real Estate I, 1980, Hennepin Technical Center

Accredited Real Estate II, 1980, Hennepin Technical Center

experience

May 1, 1981 to Present

GALLAGHER ARCHITECTS

Owner

Types of Projects: Religious, Educational, Industrial, Commercial,
Residential and Feasibility Studies.

1979-1981

Free Lance Residential and Re-hab Work

1969-1979

ATS&R, INC., ARCHITECTS AND ENGINEERS; Minneapolis, Minn.

Vice President since 1973

Major Responsibilities: Project Architect, Programming, Project Design,
Corporate Planning, Personnel and Affirmative Action Program.

Types of Projects: Educational, Religious, Commercial, Master Planning
and Feasibility Studies.

1968-1969

PATTEE ARCHITECTS, INC.; Minneapolis, Minn.

Major Responsibilities: Project Design and Contract Documents

Types of Projects: Sports Facilities, Commercial and Residential

1966-1968

WAGGONER & WAGGONER, ARCHITECTS; Mason City, Iowa

Major Responsibilities: Project Design and Contract Documents

Types of Projects: Educational, Religious, Commercial, Industrial and
Residential.

1964-1966

PEACE CORPS VOLUNTEER; Tunisia, North Africa

Major Responsibilities: Architecture (Planning, Programming and Design) and Coaching--basketball.

1958-1963 (Summers)

Painted houses and worked at Mason City Brick and Tile Co., as a wheeler and setter.

honors

"HONORABLE MENTION AWARD", 1979, Presented by The National Conference On Religion, Art and Architecture for Excellence in Design for the St. John Neumann Catholic Church; Eagan, Minnesota.

"SPECIAL DESIGN CITATION", 1977, presented by the American Association of School Administrators and the American Institute of Architects for Excellence in Design for the Shakopee Junior High School, Shakopee, Minn.

"SPECIAL DESIGN CITATION", 1974, presented by the American Association of School Administrators and the American Institute of Architects for Excellence in Design for the Suburban Hennepin Technical Centers, Brooklyn Park and Eden Prairie, Minnesota.

"THE GERTRUDE S. SOLLITT PRIZE FOR ARCHITECTURAL STRUCTURE", 1964, presented by the Architectural Faculty of the University of Notre Dame.

affiliations

Corporate Member, American Institute of Architects

Member, Minnesota Society of the American Institute of Architects

Registered Architect - State of Minnesota

Member, Energy Committee of MSAIA

Amicus Volunteer

Member, Parish Community of St. Joseph - Volunteer Leader and Facilitator of Family Teen Growth Groups - Liturgy Committee Member

Chairman, New Hope Heritage Commission 1975-77

Director, New Hope Arts and Humanities Council 1974-78

Member, Architectural Drafting Advisory Committee, Independent School District #287 1975-77

NHAA - Little League Baseball Coach 1981

references

Personal:

FR. TOM KOMMERS, ST. TIMOTHY'S CATHOLIC CHURCH (784-1329)
Sister Paula Hagen, MS. OTR (544-3352)

Business:

Mr. Tom Looney, Banner Engineering Corporation (544-3164)

(Clients)

Mr. Lee Gressner, Director, Hennepin Technical Center (935-7217)

Dr. William S. Corliss, Superintendent, Independent School District #564, Thief River Falls, Minn. (1-218-681-2700)

Mr. Jack Cole, Principal, Shakopee Junior High School, Shakopee, Minnesota (445-4884)

Ms. Sandy Chervenak, Coordinator of Executive Committee, St. John Neumann Catholic Church, Eagan, Minnesota (292-1446)

Financial: Golden Valley State Bank (542-4444, John Luce, V.P.)
Draper & Kramer, Inc. (920-5544)

experience detailed

May 1, 1981 to ~~Present~~ ^{Nov. 1, 1981}

Gallagher Architects

Examples of my work and responsibility:

- BANNER ENGINEERING CORPORATION; Plymouth, Minn.
(Responsible for complete Architectural Services from Preliminary Design through Inspection. Project encompasses remedial site work plus total redesign of interior manufacturing and office space of an existing office/warehouse for a rapidly growing photo-electronic assembly facility.)

1969-1979

ATS&R, Inc. Architects & Engineers; Minneapolis, Minn.

Examples of my work and responsibility:

- HENNEPIN TECHNICAL CENTERS; North Campus, Brooklyn Park, Minn.; South Campus, Eden Prairie, Minn. (Program and Design)
- MASTER PLAN FOR WEST CAMPUS, HENNEPIN TECHNICAL CENTERS; Medina, Minn. (Project Architect, Program and Design)
- SHAKOPEE JUNIOR HIGH SCHOOL; Shakopee, Minn. (Design)
- THIEF RIVER FALLS AVTI ADDITION; Thief River Falls, Minn. (Project Architect, Program and Design)
- PILLSBURY BAPTIST BIBLE COLLEGE MASTER PLAN; Owatonna, Minn. (Program and Design)
- PILLSBURY BAPTIST BIBLE COLLEGE CLASSROOM BUILDING; Owatonna, Minn. (Program and Design)
- ST. LOUIS PARK ATHLETIC FIELDS; St. Louis Park, Minn. (Design)
- KATHERINE CURREN SCHOOL, Rehabilitation of existing elementary school to serve the mentally and physically handicapped; Hopkins, Minn. (Project Architect, Program and Design)
- FOURTH BAPTIST CHURCH; Minneapolis, Minn. (Design)
- BETHANY EVANGELICAL COVENANT CHURCH; Stillwater, Minn. (Program & Design)
- FAIRVIEW EVANGELICAL LUTHERAN CHURCH; Minnetonka, Minn. (Design)
- ST. JOHN NEUMANN CATHOLIC CHURCH; Eagan, Minn. (Project Architect, Program and Design)
- MINNESOTA DEPARTMENT OF ADMINISTRATION, Feasibility Study to relocate State Agriculture Department to surplus buildings at Anoka State Hospital, Mankato State University or Southwest State University (Project Architect and Program)
- MINNESOTA DEPARTMENT OF ADMINISTRATION, Study to determine the reuse potential of existing facilities at Gillette State Hospital; St. Paul, Minn. (Project Architect and Program)
- MINNESOTA DEPARTMENT OF ADMINISTRATION, Feasibility Study to relocate Regional State Agencies to vacant space at Southwest State University, Marshall, Minn. (Project Architect and Program)

TO: CRYSTAL CITY MANAGER

2/10/84

FROM: MICHAEL & MARY LOU SCHULTZ
4424 BRUNSWICK.

RE: PARKING REGULATIONS

ON 1/21/84 WE RECEIVED A \$10 TICKET FOR PARKING IN FRONT OF OUR HOUSE. WE MOVED INTO CRYSTAL ON DEC 1ST AND WISH TO THANK THE CITY FOR THIS FINE WELCOME! OUR HOUSE HAS NO GARAGE OR DRIVEWAY AND WE WERE UNAWARE OF YOUR UNPOSTED PARKING RULE WHEN WE BOUGHT IT.

WE HEARD THAT THE COUNCIL IS CONSIDERING A CHANGE OF THE PARKING REGULATION. WE HOPE THAT THEY ABOLISH IT. MEANWHILE, WE MUST PARK BOTH OUR CARS ON THE LAWN. I EXPECT THE GRASS WILL TURN TO MUD WITH THE SPRING THAW. ALSO, OUR OCCASIONAL OVERNITE GUESTS HAVE TO GET UP IN THE MIDDLE OF THE NITE TO MOVE THEIR CARS. I EXPECT THAT OTHER CRYSTAL RESIDENTS HAVE A SIMILAR PROBLEM.

CAN YOU GIVE US A TEMPORARY PERMIT TO PARK ON THE STREET UNTIL THE COUNCIL CLARIFIES THE REGULATIONS?

SINCERELY

Mike Schultz

3036 Wisconsin Ave. N.
Crystal, MN 55427
February 13, 1984

City of Crystal
4141 Douglas Dr.
Crystal, MN 55422

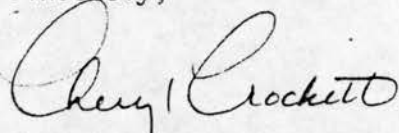
Dear friends:

I write to register our family's concern over the parking ordinances in Crystal. Specifically, I speak of ordinance 1310.05, Subd. 7, and ordinance 1310.07.

Ordinance 1310.05, Subd. 7, regarding parking being prohibited on streets following a 1½" snowfall seems reasonable and appropriate. However, ordinance 1310.07 regarding parking times poses a problem for our family. We are a 3-vehicle family with a double garage and a single-lane entry driveway. Therefore, being able to keep one vehicle parked on the street is important to us. Ordinance 1310.07 means our having to regularly move one vehicle in order to use another; obviously, in wintertime in particular, that means clearing snow off the one vehicle and starting/stopping it often in the cold weather in order to move another vehicle. As you know, such starting and stopping is not good for an engine. If there were some compelling reason for enforcing such an ordinance, I might find the rule more acceptable. However, in light of what it means for our family, the ordinance is a major annoyance.

I would hope that ordinance 1310.07 could be eliminated in Crystal; if, however, it must remain on the books, I would hope that families such as ours could obtain a permit to be exempted.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl Crockett". The signature is fluid and connected, with a large initial "C" for Cheryl.

Cheryl Crockett

2-14-84

Mr Jack Irving
City Manager
City of Crystal

Dear Mr Irving,

It has come to my attention that the City Council is, or will be, considering possible changes in the residential parking ordinance. I take issue with the present ordinance & its sporadic enforcement. In almost 20 years at my present address, only this winter have I received a summons for on street parking.

There are 7 licensed vehicles in our large family, living in a large home in compliance with known laws and ordinances. Your ordinance creates an inordinate hassle 365 days a year for me

for probably no other reason than
the fact that the City has to
sweep the streets or plow snow
a total of 10 or 20 times a year.
Why can't the City consider
the "snow emergency" approach
or odd or even numbers, "one side",
parking when warranted?
If I impeded traffic flow or snow
removal - give me a summons.
Otherwise, please spend my tax
dollars apprehending those who
are a real danger to the
community - more fitting use
of the high state of training required
of police today.

Thank you,

Ray Prozenski

3027 Hampshire No

P.S. Does the enclosed ticket
indicate it required two officers
to perform this task?

SENT WITH PRELIMINARY AGENDA 3/9/84

Council minutes of 2/21/84.

Copy of Notice of Public Hearing to consider Year X Community Development Application.

Letter from MNDot re proposed plat Crystal Green located south of 54th Ave. between Vera Cruz & Highway #169.

Memo from City Engr. re surety for 3333 Nevada.

Appli. & temporary lic. from State re peddler's license for Henry Morton dba Junior Careers.

Planning Comm. agenda of 3/12.

Agreement of pre-negotiating betw. Lincoln Prop. HRA and City of Crystal.

Letter from P & R. Adv. Comm. of 3/7 re allocating funds to purchase caps for a promotion.

Letters from 2 citizens re 6-hour parking ord.

Human Relations Comm. minutes of 2/27.

Park & Rec. Adv. Comm. minutes of 2/1.

Park & Rec. Adv. Comm. agenda for 3/7.

Additions to Code book.

Crystal HRA minutes of 2/8, 16, 23 & March 1, 1984.

Park & Rec. Dept. monthly report for February.

SENT WITH AGENDA 3/13/84

1984 City of Crystal budget book.

Sublease agreement with Henn. County for Thorson Community Center.

Planning Comm. minutes of 3/12/84.

Expense report of T. AAKER of WASH. Trip.

Report from T. AAKER on WASH. Trip.

COUNCIL AGENDA

March 13, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on March 13, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

abs Herbes
____ Rygg
____ Schaaf
____ Pieri
____ Meintsma
____ Aaker
____ Smothers

Staff

abs Irving
____ Kennedy
____ Olson
____ Sherburne
____ Peterson
____ Deno
____ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of February 21, 1984 were approved, with the following exceptions: _____.

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, March 27, 1984, as the time and date for the public hearing at which time the City Council will consider Year X Community Development Application.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, March 27, 1984, as the time and date for the public hearing at which time the City Council will consider a request for a variance from Mark A. Warnack for a variance of 10' in the required 40' rear yard setback to build a 12'x25' deck at 5102 Florida Avenue North.

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____ and _____ from the Consent Agenda. Motion Carried.

Moved by Councilmember A and seconded by Councilmember Sm to approve the Consent Agenda. Motion Carried.

March 13, 1984

REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Meintsma declared this was the time and the date as advertised for the public hearing, at which time the City Council will consider tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat Crystal Green. Those present and heard were:

Mike Salley
Jack Ziegler
Westwood Planning & Engr. Co.

Rose Braden

Moved by Councilmember A and seconded by Councilmember P to (grant) (deny) (continue) until next Council mtg. the discussion of) tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. I close public hearing. Motion Carried.

2. The City Council considered setting surety in the amount of \$29,000 as guarantee of faithful performance of certain work requirements as a condition of building permit approval for a four-plex at 3333 Nevada Avenue North, as requested by Mike Kauffmann.

Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$29,000 as guarantee of faithful performance of certain work requirements as a condition of building permit approval for a four-plex at 3333 Nevada Avenue North. A = Sm Motion Carried.

or

-10

or 2.

or 2.

March 13, 1984

3. The City Council considered the First Reading of an ordinance relating to peddlers, solicitors and transient merchants: repealing Crystal City Code, Subsection 1160.01 and 1160.03.

Moved by Councilmember P and seconded by Councilmember S to adopt the following ordinance:

ORDINANCE NO. 84-

AN ORDINANCE RELATING TO PEDDLERS, SOLICITORS
AND TRANSIENT MECHANTS: REPEALING
CRYSTAL CITY CODE, SUBSECTIONS 1160.01 AND 1160.03

and further, that the second and final reading be held on March 27, 1984.

Motion Carried.

4. The City Council considered a request for a peddler's license for Henry Morton dba Junior Careers to sell candy and cookies.

Moved by Councilmember P and seconded by Councilmember S to (approve) (deny) (continue until _____ the discussion of) the peddlers license application of Henry Morton dba Junior Careers, 6828 - 11th Avenue South, Richfield, Minnesota.

Motion Carried.

5. Don Fish, Chairman of the Crystal Human Relations Commission, appeared before the City Council regarding affirmative action.

March 13, 1984

6. The City Council considered final approval of the plat Lois 8th Addition located at 4308 Douglas Drive.

Moved by Councilmember Ry and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84- 10

RESOLUTION APPROVING PLAT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of final approval of the plat Lois 8th Addition located at 4308 Douglas Drive. Motion Carried.

7. The City Council considered a pre-negotiating agreement between Lincoln Properties, Crystal HRA and the City of Crystal.

Loel Bertrand L.

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P=Sm*

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8. Loel Bertrand, of the Crystal HRA, appeared before the City Council to discuss the HRA's decision on the elderly housing project.

[Signature]

9. The City Council considered a request from Al Stobbe for a building permit for an airplane storage hangar at the Crystal Airport.

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u B

Moved by Councilmember A and seconded by Councilmember Sm to approve the authorization to issue building permit #5501 for a 40'x50' airplane storage hangar on leased Lot 76E, Crystal Airport, to Al Stobbe, subject to standard procedure, as recommended by the Planning Commission. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the request for a building permit for an airplane hangar at the Crystal Airport by Al Stobbe. Motion Carried.

- ✓ 10. The City Council considered the Second Reading of an ordinance rezoning property at the northwest quadrant of Vera Cruz and Bass Lake Road from B-4 to R-3.

Moved by Councilmember P and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 84- 4

AN ORDINANCE RELATING TO ZONING: CHANGING
THE USE CLASSIFICATION OF CERTAIN LANDS

and further, that this be the second and final reading.

Motion Carried.

- ✓ 11. The City Council considered a request from the Park and Recreation Advisory Commission to allocate funds to purchase caps as a part of a Park and Recreation promotion.

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12. The City Council considered a renewal of a lease for office space at Thorson Community Center with Hennepin County for a term of 60 months beginning the first day of June, 1984.

Moved by Councilmember P and seconded by Councilmember Am to
(approve) (deny) (continue until _____ the discussion of) the
renewal of the Hennepin County Lease at Thorson Community Center.

Motion Carried.

~~100-100-100~~

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Moved by Councilmember J and seconded by Councilmember S to approve the list of license applications. Motion Carried.

Moved by Councilmember S and seconded by Councilmember J to adjourn the meeting. Motion Carried.

APPLICATIONS FOR LICENSE
March 13, 1984

VENDING - Bulk (\$27.50)

Mora Vending Service at Timesavers, Modern Tool, Genuine
Auto Parts

FOOD ESTABLISHMENT - Itinerant (Exempt)

Knights of Columbus - Handicap Tootsie Roll Sale

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
mach. in same loc.)

Coca Cola Bottling at Citgo Petrol., 5539 W. Bdwy.

GAS FITTERS - (\$30.25)

T. N. Andresen dba Andresen Plumbing Company
Louis DeGidio Oil & Gas Burner Sales & Services, Inc.

PLUMBERS - (\$30.25)

Thorlief Andresen dba Andresen Plumbing Company
B & D Plumbing & Heating, Inc.
J. L. Bjorlin Plumbing
Doody, Inc.
James B. Rudick dba Rudy's Plumbing

March 9, 1984

Dear Councilmembers:

This is the preliminary agenda for the meeting of March 13 as it stands now. If changes need to be made prior to the meeting, we will do so.

Enclosed are the minutes of the regular meeting of February 21, 1984, for your review.

Consent Agenda

ITEM

SUPPORTING DATA

1. Set Public Hearing to consider Year X Community Development Application. Copy of public hearing notice.

The public hearing notice for Item #1 has been sent for publishing in the March 15 Post newspapers. This is done prior to you setting the public hearing, but is necessary because the notice must appear in the newspaper ten days before the hearing and the hearing must be held before April 1. I have anticipated that you will set the hearing for the second meeting in March.

2. Set Public Hearing to consider a request for a variance from Mark A. Warnack for a variance of 10' in the required 40' rear yard setback to build a 12'x25' deck at 5102 Florida. None.

Regular Agenda

1. Public Hearing to consider tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. Letter from the Minnesota Department of Transportation.
2. Consideration of setting surety as a guaranty for a building permit for a 4-plex at 3333 Nevada, as requested by Mike Kauffmann. Memo from City Engineer dated 3/8/84.

Mr. Kauffmann may bring in the surety before the Tuesday meeting. If he does, he may request that the building permit be approved at that time also. The Planning Commission has recommended approval.

3. Consideration of the First Reading of An Ordinance Relating to Peddlers, Solicitors and Transient Merchants: Repealing Crystal City Code, Subsections 1160.01 and 1160.03. None.
4. Consideration of a peddler's license for Henry Morton dba Junior Careers to sell candy and cookies. Copy of application and temporary license from the State.

This company was denied a license by the Council on January 17, 1984, but a different person is applying at this time.

5. Appearance by Don Fish, Chairman of the Crystal Human Relations Commission regarding affirmative action. None.
6. Final approval of the plat Lois 8th Addition located at 4308 Douglas Drive. Planning Commission agenda of 3/12/84.

The Planning Commission is considering this item on Monday night and their recommendation will be given to you at your meeting.

7. Consideration of a pre-negotiating agreement between Lincoln Properties, Crystal HRA and the City of Crystal. Copy of agreement.

Dave Kennedy has indicated that a pre-negotiation agreement should be executed between the parties involved in the retail center development. This agreement has been approved by the HRA and because some actions are required by the Council in completing the project, the City is also a party to the agreement. Dave can explain this further Tuesday night.

8. Consideration of a request from Al Stobbe for a building permit for an airplane hangar at the Crystal Airport. Planning Commission agenda dated 3/12/84.

The Planning Commission is considering this item on Monday night and their recommendation will be given to you at your meeting.

9. Consideration of the Second Reading of an ordinance rezoning property at the northwest quadrant of Vera Cruz and Bass Lake Road from B-4 to R-3. None.

March 9, 1984

10. Consideration of a request from the Park & Recreation Advisory Commission to allocate funds to purchase caps as part of a Park & Recreation promotion.
- Letter from the Park & Rec. Advisory Commission of 3/7/84.

The enclosed letter details the request from the Commission.

Also enclosed are the following informational items:

1. Letters from two citizens regarding 6-hour parking ord.
2. Human Relations Commission minutes of 2/27/84.
3. Park & Rec. Adv. Commission agenda for 3/7/84.
4. Additions to Code Book.
5. Crystal HRA minutes of Feb. 8, 16, 23, and March 1, 1984.
6. ~~1984 City Budget book.~~
7. Park & Rec. Adv. Commission minutes of 2/1/84.
8. Park & Rec. Dept. monthly report for February.

See you Tuesday.

John Olson

da
enc.

P. S. Each year the League of Minnesota Cities honors local officials with a C. C. Ludwig Award. In talking with the Mayor, I suggested that perhaps the Council would be interested in nominating Mr. Irving for this Award. The applications are due March 15. If you wish to do this, the application materials will be completed and delivered to the State League office by the deadline. I can explain more about it on Tuesday.

APPLICATIONS FOR LICENSE
March 13, 1984

VENDING - Bulk (\$27.50)

Mora Vending Service at Timesavers, Modern Tool, Genuine
Auto Parts

FOOD ESTABLISHMENT - Itinerant (Exempt)

Knights of Columbus - Handicap Tootsie Roll Sale

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J. L. Bjorlin Plumbing
Doody, Inc.
James B. Rudick dba Rudy's Plumbing

la

DUE DATE: NOON, WEDNESDAY
MARCH 7, 1984

MEMO TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the February 21, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of February 21, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
CITY ENGINEER	1. Set public hearing for tentative approval of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. ACTION NEEDED: Notify affected property owners. ACTION TAKEN: Notice published 3-1-84.
ASST. CITY MGR.	ACTION NEEDED: Place item on March 13, 1984, Council Agenda. ACTION TAKEN: Item placed on March 13, 1984, Council Agenda.
CITY CLERK	2. Consideration of the reappointment of Francis Feyereisen as the Planning Commission representative on the Long-Range Planning Commission for 1984. ACTION NEEDED: Note appointment on membership list. ACTION TAKEN: Appointment noted.

REGULAR AGENDA

CITY ENGINEER	1. Consideration of Improvement No. 64-A, alley improvements for alley north of 48th between Welcome and Xenia. ACTION NEEDED: Proceed with project as directed. ACTION TAKEN: Proceeding with project as directed.
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<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	2.	<p>Consideration of tentative approval of the proposed plat Lynn Gardens Second Addition located at 30th & Winnetka.</p> <p>ACTION NEEDED: Notify applicant of Council approval.</p> <p>ACTION TAKEN: Applicant present at meeting.</p>
ASST. CITY MGR.	3.	<p>Consideration of First Reading of an ordinance rezoning property at the northwest quadrant of Vera Cruz and Bass Lake Road from B-4 to R-3.</p> <p>ACTION NEEDED: Place Second Reading on March 13, 1984, Council Agenda.</p> <p>ACTION TAKEN: Place Second Reading on March 13, 1984, Council Agenda.</p>
CITY CLERK	4.	<p>Consideration of a resolution authorizing joint and cooperative purchasing of fire fighting equipment.</p> <p>ACTION NEEDED: Amend resolution to include authorization for Mayor and City Manager to sign agreement and proceed to get signatures.</p> <p>ACTION TAKEN: Resolution amended and executed.</p>
FIRE CHIEF		<p>ACTION NEEDED: Forward amended copy of resolution to appropriate authorities.</p> <p>ACTION TAKEN: Resolution certified.</p>
	5.	<p>Appearance by Loel Bertrand of the HRA concerning senior citizen housing proposals.</p> <p>ACTION NEEDED: No action needed.</p>
CITY ENGINEER	6.	<p>Consideration of bids for trailer.</p> <p>ACTION NEEDED: Notify low bidder of Council award.</p> <p>ACTION TAKEN: P.O. sent 3-7-84.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY CLERK	7.	<p>Consideration of Second Reading of an ordinance amending the ordinance establishing the Long-Range Planning Commission to include a member of the HRA. ACTION NEEDED: Publish ordinance. ACTION TAKEN: Ordinance sent to be published.</p>
CITY MANAGER	8.	<p>Consideration of the resignation of Harley Bakken from the Human Relations Commission. ACTION NEEDED: Send appropriate letter regarding his resignation from the Human Relations Commission and appointment to the Planning Commission. ACTION TAKEN: Letter sent.</p>
CITY MANAGER	9.	<p>Consideration of architectural firms for the design of the North Fire Station. ACTION NEEDED: Notify Dan Gallagher Architects of the Council's decision to hire his firm as the architect for the North Fire Station and notify other architects of that decision. ACTION TAKEN: Gallagher Architects notified.</p>
	10.	<p>Consideration of parking problem at 5147 Florida. ACTION NEEDED: No action needed at this time.</p>
CITY CLERK	11.	<p>Licenses. ACTION NEEDED: Issue licenses. ACTION TAKEN: Licenses issued.</p>

NOTICE OF PUBLIC HEARING
CITY OF CRYSTAL

Notice is hereby given that Hennepin County and the City of Crystal, pursuant to Title I of the Housing and Community Development Act of 1974, as amended, are sponsoring a public hearing on March 27, 1984, at 7 p.m., at the Crystal City Hall to obtain the views of citizens on local and Urban County housing and community development needs and to provide citizens with the opportunity to comment on the Urban Hennepin County Statement of Objectives/1984 and the City of Crystal's proposed use of its Year X Urban Hennepin County Community Development Block Grant planning allocation of \$142,759.

The City of Crystal is proposing to fund the following activities with Year X Urban Hennepin County CDBG funds starting July 1, 1984.

<u>Activity</u>	<u>Budget</u>
Economic Development	\$71,400
Housing Rehabilitation	60,000
Assessment Grants	10,000
Administration	1,359

For additional information on proposed activities, level of funding and program objectives, contact the City of Crystal, 4141 Douglas Drive, Crystal, Minnesota, (612) 537-8421.

The public hearing is being held in accord with the Urban Hennepin County Joint Cooperation Agreement pursuant to M.S., 471.59.

March 7, 1984

City Council
City of Crystal
Crystal, MN

Dear Council Members:

On behalf of the Crystal Parks and Recreation Commission, I am requesting a special fund allocation for the purpose of purchasing baseball-style caps for use by the Park and Recreation Department. The caps would feature our new logo, and would be used to promote Park and Recreation activities as prizes, awards, etc. These caps would also be available for sale at both the Department office and at various Department functions, programs, and events.

We are requesting \$425 to cover the costs of obtaining 144 hats, as well as the costs of reproducing our logo on these caps.

We believe that your approval of this request will continue our efforts to provide a strong community visibility of the Parks and Recreation identity in and around Crystal.

Thank you for your attention to this matter.

Sincerely,

Tom Karnowski
Secretary
Crystal Parks & Recreation Advisory Commission

Crystal City Council

March 6, 84

On March 3 my car was ticketed for a parking violation. I had parked my car in the street in front of my house to allow ice & snow to melt from the drive. I was not aware of the notice mailed out. I've owned my house for 3 1/2 years and very seldom park in the street, but I do like to have the choice. I find the ordinance to be an infringement upon my rights. There is the possibility that company would park over 6 hrs and possibly over night. I don't care to see the streets lined with cars so can't there be a compromise between these two extremes. I also can't afford the parking tickets. I do agree with winter snow removal regulation.

Very Concerned
Thank you

Richard Felling
4617 Louisiana N.
Crystal, MN 55428

February 21, 1984

Dear Mayor and Council;

We feel that you showed very poor judgment in your recent decision to enforce the parking regulation.

Many neighbors have very bitter feelings about this matter. You have definitely made for very poor relations with many residents.

The reason my family is upset about what you did is this: The parking regulation has not been enforced for a long time. We have lived here

over a year and were never
penalized last winter.

Neighbors who have lived here
many years do not remember
this regulation being enforced.

Granted ignorance is no
excuse for disobeying a law.

But we feel it was very
unfair to wait until we
have record breaking snowfall
and glaciers up to five feet
high lining our curbs and then
inform people their cars can't
be on the street by their houses.

We have no driveway and
only shovelled out space in
our corner lot for 1 car.

If we had known in
October or even

November that you intended
to enforce this law we
could have planned better,
shovelling out a second
space for our other car.

As it is we had to try and
shovel out 3 months worth
of snow in one afternoon to
make a space. Snow blowers
couldn't cut through the
boulders left by snow plows
and the packed down snow
in the yard. Why did you
decide so late in the winter
to do this? Next time use
a little thought and consideration
for residents

Sincerely,
J. M. Brown

NOTICE OF PUBLIC HEARING
CITY OF CRYSTAL

Notice is hereby given that Hennepin County and the City of Crystal, pursuant to Title I of the Housing and Community Development Act of 1974, as amended, are sponsoring a public hearing on March 27, 1984, at 7 p.m., at the Crystal City Hall to obtain the views of citizens on local and Urban County housing and community development needs and to provide citizens with the opportunity to comment on the Urban Hennepin County Statement of Objectives/1984 and the City of Crystal's proposed use of its Year X Urban Hennepin County Community Development Block Grant planning allocation of \$142,759.

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For additional information on proposed activities, level of funding and program objectives, contact the City of Crystal, 4141 Douglas Drive, Crystal, Minnesota, (612) 537-8421.

The public hearing is being held in accord with the Urban Hennepin County Joint Cooperation Agreement pursuant to M.S., 471.59.

March 8, 1984

Honorable Mayor & City Council
City of Crystal, MN

Re: Improvement Needs
Nevada Court - Phase 3

Dear Councilmembers:


A study was made of the improvement needs as they pertain to the above captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

- Construct concrete driveway apron across boulevard.
- Construct curb opening at driveway and repair street adjacent.
- Construct V6 cast-in-place concrete barrier curb per approved plot plan.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect stop signs at exits from parking area.
- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than July 1, 1985; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$29,000 be required as a guarantee of the faithful performance of the above construction and requirements.

Very truly yours,


William L. Sherburne, P.E.
City Engineer

WLS/mb

cc: John T. Irving, City Manager
Don Peterson, Building Inspector
Village Builders

Encl.

EDK, Inc.

Draft
3/1/84

RETAIL CENTER PROJECT
NEGOTIATION AGREEMENT

THIS AGREEMENT, dated this _____ day of _____, 1984 by and between THE HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF CRYSTAL, MINNESOTA, (HRA), LINCOLN COMPANIES, INC., a Minnesota corporation, (Developer), and the CITY OF CRYSTAL, MINNESOTA, a Minnesota municipal corporation (City):

WITNESSETH:

WHEREAS, the HRA desires to promote development with the Bass Lake-Becker Park Redevelopment Project Area in accordance with the Redevelopment Plan and Tax Increment Finance Plan approved by the Crystal City Council (City) on August 16, 1983 (Resolution No. 83-46); and

WHEREAS, a proposal has been submitted by Developer proposing the construction of a retail-office complex (Project), and a copy of the proposal as subsequently modified by Developer at the request of the HRA is attached hereto as Exhibit A; and

WHEREAS, the HRA and the City have reviewed the proposal; and

WHEREAS, the HRA has considered the recommendations of the City Council, the City Planning Commission, and the HRA's planning consultant, and the HRA has selected Developer as the sole developer of the Project and does hereby ratify and affirm that selection for the term of this Agreement and all extensions thereof; and

WHEREAS, HRA and Developer are willing and desirous to undertake the development of the Project if (i) a satisfactory agreement can be reached for the HRA and the City's commitment for the public improvements hereinafter specified, (ii) satisfactory mortgage and equity financing for the Project can be secured, and (iii) the economic feasibility and soundness of the Project and other necessary preconditions have been confirmed to the satisfaction of the parties:

NOW, THEREFORE, in consideration of the mutual covenants of the parties hereto each agrees as follows:

1. Negotiations shall proceed in an attempt to formulate a definitive development contract (Contract) based on the following:

- (a) developer's current proposal (Exhibit A) which shows the scope of the Project and proposed development in its latest form as of the date of this Agreement, together with any changes or modifications required by HRA;
- (b) a mutually satisfactory contract to be negotiated and agreed upon in accordance with negotiations contemplated by this Agreement;
- (c) such documentation regarding economic feasibility of the Project as HRA may wish to undertake during the term of this Agreement; and
- (d) other terms and conditions of this Agreement as hereinafter set forth.

2. It is the intention of the parties that this Agreement (a) shall document the present understanding and commitments of the parties and (b) shall lead to negotiation and execution of a mutually satisfactory Contract for the Project prior to termination date of this Agreement. The Contract (together with any other agreements entered into between the parties hereto contemporaneously therewith) when executed, shall supersede all obligations of the parties hereunder.

3. This Agreement shall be for a term ending 90 days from its execution, unless extended by mutual agreement of the parties. If a Contract is not negotiated and executed within said period or any extension, that no party shall have incurred any obligation or liability to any other party hereunder.

4. During the term of this Agreement, Developer agrees to:

(a) Submit to HRA a design proposal to be approved by HRA showing the location, size, and nature of the proposed Project, including floor layouts, renderings, elevations, and other graphic or written explanations of the Project. The design proposal shall be accompanied by a proposed schedule for the starting and completion of all phases of development. The facilities shall be designed to accommodate public facilities to be constructed adjacent to, or as part, of the Project, including the public facilities contained in the Redevelopment Plan.

(b) Submit an over-all cost estimate for the design and construction of the Project.

John Schaefer

- (c) Submit a time schedule for all phases of development.
 - (d) Undertake and obtain such other preliminary economic feasibility studies, income and expense projections and such other economic information as the Developer may desire to further confirm the economic feasibility and soundness of the Project.
 - (e) Submit to HRA the Developer's financing plan showing that the proposed Project is financially feasible.
 - (f) Furnish financial statement to HRA evidencing Developer's ability to undertake the Project.
5. During the term of this agreement, the HRA and City agrees to:
- (a) Obtain appraisals of the fair market value of the parcels comprising the project site for use in connection with HRA acquisition of said parcels.
 - (b) Negotiate a resale price at which Developer may purchase the parcels acquired by the HRA for the Project site.
 - (c) Refine the estimate of the HRA cost of relocating present occupants from those parcels to be acquired by the HRA.
 - (d) Refine the estimate of the HRA cost of demolition, if any, and site clearance of those parcels to be acquired by the HRA.
 - (e) Estimate the City's cost of all public improvements which the City contemplates undertaking in connection with the Project pursuant to the Contract.

(f) Develop a financial plan for the City's and HRA's participation in the Project and related public facilities. The financial plan shall estimate all public costs, projected revenues, and bond financing.

(g) Take preliminary action, either affirmatively or negatively, regarding Developer's request that the City issue a tax exempt note or other obligation to provide Developer with funds for acquisition of those parcels of the Project site to be acquired by HRA and for construction of the proposed improvements.

6. In the event HRA, Developer, and City subsequently agree to proceed with the Project pursuant to a Contract HRA will commit itself in the Contract to:

- (a) Use its best efforts to acquire all parcels of land comprising the Project site.
- (b) Pay all required costs and expenses and take all other actions necessary to relocate occupants from any of the parcels to be acquired by HRA and assume all relocation obligations with respect thereto pursuant to HRA relocation policy.
- (c) If required by the contract pay all required costs and expenses of, take all other actions necessary for, and assume all obligations in connection with, necessary demolition and removal of buildings on the parcels to be acquired by HRA.

- (d) Sell the parcels comprising the Project site to be acquired by HRA and City to Developer at a price to be mutually agreed upon.

7. It is expressly understood that execution and implementation of a Contract shall be subject to: _____

- (a) A determination by HRA and the City that its undertakings are feasible based on the projected tax increment revenues from the Project Area, the purposes and objectives of the Redevelopment Plan, and are in the best interest of the City and the HRA.

- (b) A determination by Developer that the Project is feasible and in the best interests of Developer.

- (c) Execution of the Contract by the City.

8. The Agreement may be terminated upon 30 day's written notice by HRA to Developer if:

- (a) an essential precondition to the execution of the Contract cannot be met by HRA or Developer; or

- (b) an impasse has been reached in the negotiation of any material term or condition of this Agreement; and

- (c) Developer has had reasonable opportunity to appear before the HRA to attempt to resolve any issue arising under clause (a) or (b) or either of them.

9. Upon the execution of the Contract by HRA, Developer and City this Agreement shall terminate and be of no further force or effect.

IN TESTIMONY WHEREOF, the undersigned have executed this Agreement the day and year first above written.

CITY OF CRYSTAL

LINCOLN COMPANIES, INC.

By _____
Its Mayor

By _____
Its

By _____
Its City Manager

HOUSING AND REDEVELOPMENT
AUTHORITY OF THE CITY OF
CRYSTAL, MINNESOTA

By _____
Its Chairman

By _____
Its Executive Director



Minnesota
Department of Transportation
District 5
2055 No. Lilac Drive
Golden Valley, Minnesota 55422

(612) 545-3761

March 2, 1984

Mr. William L. Sherburne, P.E.
City Engineer
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

In Reply Refer to: 315
S.P. 2721 T.H. 169
Plat review of Crystal Green
Located in the NE Quadrant of
TH 169 and Soo Line Railroad
In Part of the NE Quarter of
NW Quarter of Section 9
Twp. 118, Range 21 in
City of Crystal, Hennepin Co.

Dear Mr. Sherburne:

We are in receipt of the above referenced plat for our review in accordance with Minnesota Statutes 505.02 and 505.03 Plats and Surveys. We find the plat acceptable for further development with consideration of the following comments:

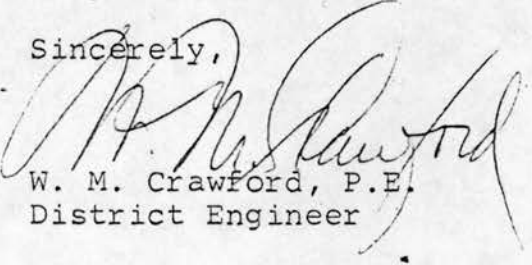
- As you know the Department has proposed to construct a frontage road that would parallel T.H. 169 and connect to the west side of the highway under a new bridge over the Soo Line Railroad. We have prepared preliminary plans to do this and anticipated it would require taking additional right of way from this proposed development. Every effort should be made to accommodate these future plans. It appears that more right of way will be required than was shown on the plat submitted for our review.
- Residential development is a very noise sensitive land use. Present noise levels along T.H. 169 exceed state standards for residential development. The City and developer should be aware that Mn/DOT will not provide any type of noise abatement for new development adjacent to the existing highway. We suggest every effort be made in design of the development to lessen the impact this might have on the proposed development.

Mr. William L. Sherburne
March 2, 1984
Page 2

- Because the roadway embankment slopes to the east, it will be necessary for the developer to grade the lots in such a manner so that water does not stand in the rear position of the lots.

If you have any questions in regard to these comments, please contact Evan Green at 545-3761, Ext. 119. Thank you for your cooperation in this matter.

Sincerely,



W. M. Crawford, P.E.
District Engineer

cc:
Gerald Isaacs
Metropolitan Council

Mike Rieter
Hennepin Co. Surveyor's Office

Mike Halley
Halley Land Corp.