



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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SENT WITH PRELIMINARY AGENDA 3/23/84

Council minutes of 3/13/84.

Memo from Ass't. City Mgr. of 3/22 & letter from Elsa Skogerboe of 3/21 re CD Year X funds.

Letter from MNDot of 3/20 re proposed plat Crystal Green.

Memo from City Engr. of 3/20 re impr. needs at 5601-07 Vera Cruz.

Memo from Bill Sherburne & Jim Mossey re recommendations to parking ord. (6 hr.)

Res. & memo from Police Chief of 3/15 re grant application & execution of agreement for DWI enforcement project.

Res. & agreement of Shingle Creek Watershed Management Joint Powers Agreement.

Expense reports of Ron Pieri, Ade Rygg, Betty Herbes, Rollie Smothers & report on conference from Ron Pieri and Ade Rygg.

Memo to City Mgr. from Fire Chief & City Mgr's memo of recommendation re Fire Dept. salary adjustments for year 1984.

Ass't. City Mgr.'s memo re Local 49'ers contract.

Res. re classification of tax-delinquent property.

COUNCIL AGENDA

March 27, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on March 27, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

_____ Herbes
Alho Rygg
 _____ Schaaf
 _____ Pieri
 _____ Meintsma
 _____ Aaker
 _____ Smothers

Staff

_____ Irving
_____ Kennedy
_____ Olson
_____ Sherburne
_____ Peterson
_____ Deno
_____ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of March 13, 1984 were approved, with the following exceptions:

REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will consider the application for Year X Community Development funds. The Mayor asked those present to voice their opinions or ask questions concerning the Year X Community Development funds. Those present and heard were: *P. J. ...*

the Year X Community Development funds. Those present and heard were:

Elsa Skogertoe,
Helen ~~Waters~~ Watkins,
Lucy Gabrielson, co-director Adventure Club

① - A = # 10 7/5 10/1 - 2/10 3/2 20 R
② - u = P 10 3/1 10/1 10 3/2 20 R
③ - u = P 10 3/1 10/1 10 3/2 20 R
certified 1911

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the application for Year X Community Development funds. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the application for Year X Community Development funds. Motion Carried.

March 27, 1984

4. The City Council considered tentative approval of the proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. *Sue Smith Engr.*

Rose Braden - 12/2/89

Draden - 1522
 2 of 16 ~~X~~. 1st 2nd 3rd 4th 5th 6th 7th 8th 9th
 10th 11th 12th 13th 14th 15th 16th 17th 18th 19th 20th

Moved by Councilmember H and seconded by Councilmember Ans to (grant)
(deny) (continue until _____ the discussion of) tentative approval
of proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and
Highway #169. Crystal Green 164-2-200 Motion Carried.

5. Donald Fish, Chairperson of the Human Relations Commission, appeared before the City Council regarding affirmative action. *DF*

6. The City Council considered setting surety in the amount of \$30,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an apartment building located at 5601-5607 Vera Cruz Avenue North.

Mr. Manstead
Don Swenson

Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$30,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an apartment building located at 5601-07 Vera Cruz Avenue North. Motion Carried.

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March 27, 1984

7. The City Council considered final approval of proposed plat Lynn Gardens Second Addition located at 30th & Winnetka Avenue North.

Certified 3/28/84

Moved by Councilmember A and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-12

RESOLUTION APPROVING PLAT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of final approval of proposed plat Lynn Gardens Second Addition, located at 30th & Winnetka Avenue North. Motion Carried.

8. The City Council considered amendments to the Parking Ordinance. — *Massy Reading*

6-6-84

Judge Kidman Kiblin

Lee Ave N.

Jane McMillan, Mayor

Donna Anderson

Robin Anderson - Adair

Bob Anderson - Adair

4632 La

Patricia Easton Magnuson

3532 June or Nizquist

Mary Skup - Xenia

Jean Brown - 3532 La. manager of apt.

3 Recruit (10-6) 9:25 t = 51 9:35 t

Ray Brozinski - 3032 Hampshire

Mike Schultz 4424 Brunswick

Paul Nizquist

3 Greg Peppin - Sunplighter Lane

Pat Ondrick 51st & 7th

Mike Veda - Edgewood

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9. The City Council considered a resolution authorizing the submission of a grant application and execution of agreement for a D.W.I. Enforcement Project.

Moved by Councilmember A and seconded by Councilmember Ans to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-14

RESOLUTION AUTHORIZING THE SUBMISSION OF THE
GRANT APPLICATION AND EXECUTION OF THE
AGREEMENT - QUAD-CITIES D.W.I. ENFORCEMENT PROJECT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting
no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) the consideration of a
resolution authorizing the submission of a grant application and execution of agreement
for a D.W.I. Enforcement Project. Motion Carried.

10. The City Council considered the Second Reading of an ordinance relating to peddlers, solicitors and transient merchants: repealing Crystal City Code, Subsections 1160.01 and 1160.03.

Moved by Councilmember _____ and seconded by Councilmember _____ to adopt the following ordinance:

ORDINANCE NO. 84-

AN ORDINANCE RELATING TO PEDDLERS, SOLICITORS AND
TRANSIENT MERCHANTS: REPEALING CRYSTAL CITY CODE,
SUBSECTIONS 1160.01 AND 1160.03

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember P and seconded by Councilmember H to (deny)
(continue until _____ the discussion of) the Second Reading of an
ordinance relating to peddlers, solicitors and transient merchants: ~~repealing~~ Crystal
City Code, Subsections 1160.01 and 1160.03. Motion Carried.

March 27, 1984

11. The City Council considered a resolution adopting the Shingle Creek Watershed Management Commission Joint Powers Agreement and authorizing the Mayor and City Manager to sign the agreement.

Moved by Councilmember A and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84- 15

Certified
4/2/84

A RESOLUTION APPROVING THE PARTICIPATION OF THE CITY OF CRYSTAL
IN JOINT AND COOPERATIVE AGREEMENT FOR THE
ESTABLISHMENT OF A SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION TO PLAN, CONTROL, AND PROVIDE
FOR THE DEVELOPMENT OF SHINGLE CREEK AND
AUTHORIZING EXECUTION OF THE AGREEMENT BY
THE PROPER CITY OFFICERS

A-S
Bill Sherburne
+ Betty Herbes et

By roll call and voting aye: _____; voting
no: _____; absent, not voting: _____ Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) consideration of a
resolution adopting the Shingle Creek Watershed Management Commission Joint Powers
Agreement.

Motion Carried.

12. The City Council reviewed the expense reports from Ron Pieri, Adrian Rygg, Betty Herbes and Rollie Smothers concerning their trip to the City-Congressional Conference in Washington, D.C.

A-S

B#17

Council Agenda

- 7 -

March 27, 1984

- ✓ 13. The City Council considered the City Manager's recommendation regarding Fire Department salary adjustments for the year 1984.

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- ✓ 14. The City Council considered amendments to the Police Patrolmen's contract Local L.E.L.S. No. 44.

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- ✓ 15. The City Council considered amendments to the Police Supervisor's contract Local L.E.L.S. No. 56.

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84-19

E. A. Coz ① - #49

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RESOLUTION NO. 84-16

certified
3/28/84

By roll call
no: _____,
carried, reso
Moved

(continue until _____)
approving the classification of certain

G # 13

18. The City Council considered a report from the Attorney Committee.

March 27, 1984

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 20 more 2 " 9. James O'Meara 2 "
 1 of 5 or 6 of 20 -
 my 1/2 of 1 " for Cook & Mike Higgins
 Michael S., Pres. of C. & F.

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 No ✓ James ✓ Mike Higgins, ✓ scr d
 Senior J Hastings

Moved by Councilmember H and seconded by Councilmember Amo to approve the list of license applications. Motion Carried.

Moved by Councilmember A and seconded by Councilmember S to adjourn the meeting. Motion Carried.

APPLICATIONS FOR LICENSE

March 27, 1984

FOOD ESTABLISHMENT - Itinerant (Exempt)

Cavanagh School, 5400 Corvallis, One Day Only
March 30, 1984, Carnival

GAS FITTER - \$30.25

Heins & Sons Plumbing

PLUMBING - \$30.25

Heins & Sons Plumbing
Randy Lane & Sons Plumbing & Heating, Inc.

March 23, 1984

Dear Councilmembers:

When you get through reading the preliminary agenda, you will probably believe we have put in an inordinate amount of action items on the agenda for your consideration in one meeting. The timing of most of the items are such that they must go on Tuesday evening and decisions should be made when possible.

I should take a moment to remind you that the next Council meeting will be one week from Tuesday. There will not be a two-week period between meetings as usual because the March meetings were delayed a week.

Be that as it may, the meeting should go as follows:

The minutes of the regular meeting of March 13, 1984, are enclosed for your review.

ITEM

SUPPORTING DATA

- | | |
|---|--|
| 1. Public Hearing to consider the application for Year X Community Development funds. | Memo from Ass't. City Mgr. dated 3/22/84; letter from Elsa Skogerboe of 3/21/84. |
|---|--|

I believe John's letter is self-explanatory and the letter from Elsa Skogerboe also. It is my impression that Elsa will be in to address her concerns.

- | | |
|---|-------|
| 2. Public Hearing to consider a request from Mark A. Warnack for a variance of 10' in the required 40' rear yard setback to build a 12'x25' deck at 5102 Florida. | None. |
| 3. Discussion of County Road 102 (Douglas Drive) construction project from 27th to 41st Avenue. | None. |

Vern Genzlinger will be in with a plan, the details of which have been reached after a couple of meetings with County staff and our staff.

- | | |
|--|---|
| 4. Consideration of tentative approval of the proposed plat Crystal Green located south of 54th Avenue between Vera Cruz and Highway #169. | Letter from MNDot of 3/20 re proposed plat Crystal Green. |
|--|---|

4. (Continued)

If you read the letter from the Highway Department, you will come to the conclusion that there is a revised plat available. As of this moment, we have not received it so I am suggesting that if we don't have a revised plat for you by Tuesday evening, you should again continue the discussion of the tentative approval until a revised plat has been submitted. Staff can make no comments because they have not seen the revised plat.

5. Appearance by Donald Fish, Chair- None.
person of the Human Relations Commis-
sion, regarding Affirmative Action.

It is my understanding that Don was going to be at the last meeting and could not make it, and asked that he be placed on this agenda.

6. Consideration of setting surety in Memo from City Engineer
the amount of \$30,000 as a condition dated 3/20/84.
of building permit approval for an
apartment building located at 5601-07
Vera Cruz Ave. N.

Don Swenson was asked to have the surety in by yesterday. No one here has heard from him so unless we hear from him between now and Tuesday, the only action necessary is to set the amount of the surety.

7. Consideration of final approval of None.
proposed plat Lynn Gardens Second
Addition, located at 30th and Winnetka.

We are sending no supporting data along on this item, but realistically, we will have copies of the plat for your consideration Tuesday evening.

8. Consideration of amendments to the Memo from Bill Sherburne
parking ordinance. and Jim Mossey regarding
their recommendations.

This issue has been discussed at a couple of Council meetings. It is my understanding that you asked to have it on this agenda. It was my intention to have it on this agenda for some time now. It wasn't on the last agenda because I felt I should be there while you discussed it.

I concur with both Bill's and Jim's letters and if we are going to keep the cars from parking on the street for overnight, the most reasonable way to do that is to prohibit parking during a few hours, such as 3 A.M. to 5 A.M. or 2 A.M. to 6 A.M. By doing this, we make it much easier

8. (Continued)

to control for the Police Department and eliminates the necessity of marking tires and returning 6 hours, 12 hours, 24 hours, or whatever the amount may be, to see if the car has been moved. All cars on the street during that period of time would be in violation and it would merely be necessary for the police officer to give a citation.

This does not answer a lot of the questions that have been raised during the period of time we have had strict enforcement, and I don't know that you would ever answer the question of, "what am I going to do with the five cars I own when I only have parking facilities for two?". I don't think there is an ordinance that could be written that would accommodate that, unless you just didn't have any ordinance and just allowed people to park wherever they had to.

If you choose to go along with staff recommendation to prohibit parking between the hours of 2 and 6, or 3 and 5, you still must leave in force the so-called "snowbird" ordinance because we must have the cars out of the street during times of heavy snowfall so that we can efficiently plow snow.

I think you should consider some form of permit which, at the very minimum, would allow permits in some form to be granted to out of town visitors when it would be impossible for them to park in the driveway of whomever they are visiting.

It seems to me that's the closest you can come to accommodating all of the many requests that we have received and still, if you desire, keep people from parking cars on the street for long periods of time. The only other answer to it would be to go along with the suggestion of the Mayor that a permit would be sold to people which would allow them to park on the street for a fee in times other than heavy snowfall.

I plan to have Jim Mossey at the meeting to answer any questions you may have of him. Hopefully, a decision of some sort can be reached Tuesday evening so that within the next month or two, we would have an amended ordinance effective.

9. Consideration of a resolution authorizing the submission of a grant application and execution of agreement for a DWI enforcement project. Resolution and memo from Police Chief dated 3/15/84.

Again, Jim Mossey will be present to explain the program, his memo and the resolution.

10. Consideration of the Second Reading of An Ordinance Relating to Peddlers, Solicitors and Transient Merchants: Repealing Crystal City Code, Subsections 1160.01 and 1160.03. None.

I would like to make a recommendation that you continue this item until the April 3 meeting which is just one week from Tuesday evening so that staff can sit down and make a realistic recommendation on a fee schedule for the license. We have one at the present time. None of us feel very comfortable with it, so we are asking for another week.

11. Consideration of a resolution adopting the Shingle Creek Watershed Management Commission Joint Powers Agreement and authorizing Mayor and City Manager to sign the agreement. Copy of resolution and agreement.

Bill Sherburne will explain the Joint Powers Agreement and the Council could name a representative to the Commission at this time.

12. Council review of expense reports from Ron Pieri, Ade Rygg, Betty Herbes and Rollie Smothers regarding their trip to the City-Congressional Conference in Washington, D. C. Expense reports of Ron Pieri, Ade Rygg, Betty Herbes and Rollie Smothers; report on Conference from Ron Pieri and Ade Rygg.
13. Consideration of City Manager's recommendation regarding Fire Department salary adjustments for the year 1984. Memo to the City Mgr. from the Fire Chief; and City Manager's memo of recommendation.

As you can see, I have made my recommendation in a separate memo and I will answer any questions you have Tuesday evening.

14. Consideration of amendments to the police patrolmen's contract Local L.E.L.S. #44. None.
15. Consideration of amendments to the police supervisor's contract Local L.E.L.S. #56.

We have been negotiating with the representative of L.E.L.S. regarding the police patrolmen's contract for some time and have reached the point of impasse and gone to the point of even picking an arbitrator to arbitrate the impasse.

The process included negotiations between the City and the Union by ourselves with the use of a mediator and when the mediator declared an impasse, we went to the arbitrator route. As usual, the City position was to avoid arbitration, but not at any cost. It became apparent during the process that the Union did not want to stand the expense of arbitration so the two of us got back together while the arbitration process was going on, and reached a tentative agreement prior to going to arbitration.

The tentative agreement I have reached with them and which has been approved by the Union rank and file is as follows:

A one-year contract which would increase the patrolman's salary at all levels in the amount of 5%; an increase in City contribution for health and hospital insurance, including a \$10 maximum for dental, from \$125 per month to \$145 per month; and an increase in investigation additional pay from \$85 a month to \$100 a month; and an increase of severance pay from 1/4 of the unused sick leave to 1/3 of the unused sick leave.

I reached these agreements because I was certain in my own mind that we would reach at least these levels in arbitration in all cases, and probably lose some other issues that the Union still had on the table. It seems to me that it is the best settlement I could have received and it also saves us the cost of arbitration and other associated costs of arbitration.

I do recommend that you approve this as the Union rank and file already has.

It does create some complications for the non-organized employees, but if the Council wants to correct them now, they could--or they could be corrected at salary adjustment time at the end of the year.

Those are the items of hospitalization--the police and 49'ers will be getting \$5 a month more than the non-organized employees; and the police will be receiving a severance pay of 1/3 of the unused sick leave, and all other employees of the City will remain at 1/4 of the unused sick leave. As I indicated, the Council could make those adjustments and make them even. Money is available for that and as I indicated, the Council could if they desire.

After the vote by the rank and file of Local #44 (patrolmen), the Stewart of the supervisor's Local #56 came in

to see me and asked for a "me too" contract. The "me too" contract, of course, means they would be willing to accept everything that Local #44 received, with the exception of the investigator's additional pay.

It is my recommendation that the City Council approve the Local #56 request as, again, I feel it is the best we can do at this time. All of this, of course, is retroactive to January 1, 1984.

16. Consideration of amendments to the Local 49'ers contract (sewer and water, street, park maintenance employees Union). *None. Ass't. City Mgr.'s Memo*

The MAMA negotiating committee finally reached an agreement with the representatives of Local #49 and have recommended to the rest of us that we adopt amendments for a two-year contract to be opened in 1985 for wages and local issues only. Salary would be increased in the amount of 5% for 1984. The insurance contribution from the City in 1984 would be increased from \$125 to \$145 and in 1985, would be increased to \$155 per month. The option of including \$10 of that money for coverage of a dental plan remains the same. They would agree to a clause regarding a cafeteria style plan for dependent's health, life and dental coverage. This has been put on a temporary hold until the IRS determines if it is approvable.

I'm going to stop right here because I think everything I intend to say is covered in a memo from John Olson to me. While I worked on the police settlements and fire recommendations, John reviewed the recommendation of the MAMA negotiating team and put it in a memo to me. I think it would just be redundant for me to explain what I intended to explain.

We can discuss all four contracts on Tuesday evening and at this writing, I have some mixed emotions about a portion of the Local #49 contract. I will make my recommendations abundantly clear to you on Tuesday evening before you have to make any decision. I just want you to read what John has to say before I make those recommendations. They will be clear at that time.

17. Consideration of a resolution approving the classification of certain tax-delinquent property. *Copy of resolution.*

City staff has reviewed the list and indicates the City does not need any of the property.

18. Consideration of a report from the attorney committee. None.

It is my understanding, at least before I went on vacation, that the attorney committee would be making a report to the Council regarding their meetings at the March 27 meeting, which is Tuesday evening. I have heard nothing to the contrary since I have returned, so I am putting it on the agenda for your consideration. I think the committee will make its report to you on Tuesday evening.

I believe that should take care of it for Tuesday evening. As I indicated earlier, there is a lot of meat to Tuesday night's meeting, but I believe it is all do-able.

See you Tuesday night. Have a nice weekend!

J A C K

da
enc.

P.S. I should have apologized earlier for your reading about Item #9, the Grant application for DWI Enforcement Project, in the newspaper prior to hearing it from us. I hope you know that we try our darndest to avoid that circumstance, and I think the staff at Crystal does an excellent job in containing that kind of leak, but we have little or no control over employees of other communities and this leak appeared to come from Robbinsdale, if you read the story. I think it is an important project, nonetheless, but I am sorry that the Council didn't hear about it first.

APPLICATIONS FOR LICENSE

March 27, 1984

FOOD ESTABLISHMENT - Itinerant (Exempt)

Cavanagh School, 5400 Corvallis, One Day Only
March 30, 1984, Carnival

GAS FITTER - \$30.25

Heins & Sons Plumbing

PLUMBING - \$30.25

Heins & Sons Plumbing
Randy Lane & Sons Plumbing & Heating, Inc.

la
DUE DATE: NOON, WEDNESDAY
MARCH 21, 1984

MEMO TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 13, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 13, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>	
ASST. CITY MGR.	1.	Set public hearing for Year X Community Development. ACTION NEEDED: Place item on March 27, 1984, Council Agenda. ACTION TAKEN: Item placed on March 27, 1984 Council Agenda.
ASST. CITY MGR.	2.	Set public hearing to consider a variance at 5102 Florida Avenue North. ACTION NEEDED: Place item on March 27, 1984, Council Agenda. ACTION TAKEN: Item placed on March 27, 1984 Council Agenda.

REGULAR AGENDA

CITY ENGINEER	1.	Consideration of tentative approval of the proposed plat Crystal Green Addition, 54th Avenue and Vera Cruz. ACTION NEEDED: City Engineer work with developer to change plat to reflect highway access road realignment. ACTION TAKEN: Waiting for revision.
ASST. CITY MGR.		ACTION NEEDED: Continue item on March 27, 1984 Council Agenda. ACTION TAKEN: Item placed on March 27, 1984 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	2.	Consideration of setting surety in the amount of \$29,000 for a four-plex at 3333 Nevada Avenue North. ACTION NEEDED: Surety set and received. Notify property owner of acceptance of surety and that Council enters into agreement and authorize City Manager and Mayor to sign agreement. ACTION TAKEN: Applicant present at meeting.
ASST. CITY MGR.	3.	Consideration of ordinance relating to peddlers, solicitors and transient merchants. ACTION NEEDED: Place Second Reading on March 27, 1984 Council Agenda. ACTION TAKEN: Second Reading placed on March 27, 1984 Council Agenda.
CITY CLERK	4.	Consideration of a peddler's license for Harry Morton dba Junior Careers. ACTION NEEDED: Notify Mr. Morton of Council continuance of this license until new ordinance is in effect. ACTION TAKEN: Applicant present at meeting.
FINANCE DEPT.		ACTION NEEDED: Refund license fee to Mr. Morton. ACTION TAKEN: License money to be refunded 3-23-84.
ASST. CITY MGR.	5.	Appearance by Don Fish regarding affirmative action. ACTION NEEDED: He did not appear. Wishes to be placed on March 27, 1984 Council Agenda. ACTION TAKEN: Item placed on March 27, 1984 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	6.	Consideration of final approval of the plat Lois 8th Addition located at 4308 Douglas Drive. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Resolution certified.
ASST. CITY MGR.	7.	Consideration of Pre-negotiation Agreement between Lincoln Properties, Crystal HRA and the City of Crystal for the Retail Center in the Bass Lake Road/Becker Park project. ACTION NEEDED: Council approved agreement and Mayor has signed. Forward agreement to Lincoln Properties for signature and return to City. ACTION TAKEN: Agreement forwarded to Lincoln Properties for signature.
	8.	Appearance by Loel Bertrand of the Crystal HRA to explain the Elderly Housing decision. ACTION NEEDED: None
BUILDING DEPT.	9.	Consideration of a building permit for an airplane storage hangar at the Crystal Airport. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY CLERK	10.	Consideration of Second Reading of ordinance rezoning property at Vera Cruz and Bass Lake Road from B-4 to R-3. ACTION NEEDED: Publish ordinance. ACTION TAKEN: Sent for publishing.

<u>DEPARTMENT</u>	<u>ITEM</u>	
PARK & REC.	11.	<p>Consideration of a request from the Park and Recreation Advisory Commission for funds to purchase caps as a Park and Recreation promotion.</p> <p>ACTION NEEDED: Allocate \$425 toward the purchase of the caps.</p> <p>ACTION TAKEN: Taking quotes.</p>
ADMIN. ASST.	12.	<p>Consideration of a lease for office space at Thorson Community Center with Hennepin County.</p> <p>ACTION NEEDED: Forward lease to Hennepin County for signature.</p> <p>ACTION TAKEN: Lease sent to Hennepin County 3-20-84.</p>
ASST. CITY MGR.	13.	<p>Discussion regarding a meeting of cities regarding highways.</p> <p>ACTION NEEDED: Notify communities of meeting and ask that they designate a representative to the meeting.</p> <p>ACTION TAKEN: Letter sent March 15, 1984.</p>
FINANCE DIRECTOR	14.	<p>Mayor Meintsma acknowledged receipt of \$300 contribution from Olivet Baptist Church to the City of Crystal.</p> <p>ACTION NEEDED: Place contribution in General Fund.</p> <p>ACTION TAKEN: Contribution placed in General Fund.</p>
ASST. CITY MGR.	15.	<p>Consideration of submitting application for C. C. Ludwig Award for Jack Irving.</p> <p>ACTION NEEDED: Complete application and forward to League of Minnesota Cities.</p> <p>ACTION TAKEN: Nomination material given to League of Cities.</p>
CITY CLERK	16.	<p>Licenses</p> <p>ACTION NEEDED: Issue licenses.</p> <p>ACTION TAKEN: Licenses issued.</p>

March 22, 1984

TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager
RE: 1984 Contract with Local 49 of the Operating Engineers

The following is a summary of the changes in the contract with Local No. 49 for our City maintenance workers. The contract as agreed to by the Metropolitan Area Management Association and Local No. 49 is as follows:

It is a two-year contract to be reopened in 1985 for wages and local issues only.

The insurance contribution from the City in 1984 will increase from \$125 to \$145. In 1985 this will increase to \$155. The option of including ten dollars (\$10.00) of that coverage for dental remains the same.

There is a clause in the new contract which allows employees to take pre-tax dollars to pay for the cost of the employee and dependent's health, life and dental coverage. This, however, has been put on "temporary hold" until the IRS determines this is approvable.

The job classifications in the maintenance departments have been changed to Maintenance Worker I, Maintenance II and Maintenance III. Maintenance II and Maintenance III positions are equivalent to our light and heavy equipment operators respectively. The Maintenance I position is for strictly a laborer and not a truck driver. The City may at its option, change to this system and hire all new employees at the Maintenance I level. If the City so chooses then the step system of increasing new employees' wages is eliminated (in the present system a new employee would be paid 90% of the wage rate the first year, 95% for the second year and full rate at the beginning of the third year.

At the present time the City has thirteen (13) people being paid the light equipment operator (Maintenance II) salary of \$10.76 per hour. Three (3) persons are being paid the heavy equipment operator (Maintenance III) rate of \$11.24 per hour and six (6) persons are being paid at a rate fifteen cents higher than a light equipment operator rate for sewer and water maintenance.

If the City were to adopt the new system of job pay levels, one (1) person in the Water and Sewer Department would automatically increase from a 90% level to the present wage rate for water and sewer maintenance workers. This would mean an additional cost to the City of \$1,591.00.

The City would also have to create a new position of Maintenance I which is a laborer position. At this time I don't anticipate any changes in personnel in the maintenance departments, however, if someone should resign we would have to decide whether we wish to hire a truck driver or a laborer to fill the vacancy.

Since the City does not have laborer positions it would be of no benefit to us to change the new system. However, if the department heads feel it is necessary to create this position and hire strictly laborers rather than truck drivers, then we should change this system now.

March 21, 1984

Mr. Jack Irving, City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Mr. Irving:

As one of Crystal's representatives to the Northwest Hennepin Human Services Advisory Commission, I am writing to request that the City of Crystal allocate a portion - \$10,000 - of its Community Development Block Grant Funds for a child care sliding fee program that benefits Crystal families whose gross income falls just above the stringent eligibility restrictions of the State Sliding Fee scale.

The targeted population consists of Crystal residents with young children whose gross income falls between 60 per cent of the State Median Income and the Section VIII H.U.D. income eligibility cut-off guidelines by family size. Applicants must be working, or in training, or a combination, for a minimum of 20 hours a week. This targeted population consists of those parents whose income is just too high for them to be eligible for total child care subsidy under Hennepin County, but far too low for them to be able to afford the full cost of licensed child care (on the average \$4500 for an infant per year, and \$3,450 for a child under 30 months).

In Minnesota 67 per cent of women with school age children are in the labor force. 78 per cent of the single parents are in the labor force. In 1980 statistics census showed that Crystal had 1,130 female head of household - no husband present. The CDBG Funds are the last source of parent subsidy for child care costs.

In evaluating an allocation to child care, it is important to keep several things in mind. First of all, a sliding fee program works in just the opposite manner from welfare. A 1981 Minnesota study demonstrated that parents on a sliding fee scale subsidy paid more in taxes per year than they received in child care assistance. The subsidy operates simply as a way of helping people to keep their jobs. We are at a time when many economic forces are pressuring low income people - particularly single parent women with young children - to quit work and fall back on public assistance for support. A sliding fee program enables people to bridge the gap between full subsidy and full cost as they move up the economic ladder. It allows them to accept raises without jeopardizing their child care support, and thus encourages upward mobility on the job.

The Greater Minneapolis Day Care Association estimates that \$10,000 in funds would serve approximately 7 children. This help would enable some Crystal parents to keep their jobs and at the same time acquire for

Mr. Jack Irving, City Manager
City of Crystal

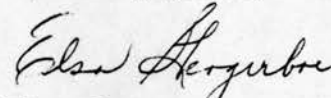
March 21, 1984

their children safe, licensed care, providing the kind of social, emotional, and intellectual stimulus necessary for their development. A subsidy for eligible Crystal residents could easily be incorporated into the already existing system at the Greater Minneapolis Day Care Association which administers the funds at a 7 per cent administrative charge.

One of the highest priorities of the Northwest Hennepin Human Services Advisory Commission is the need of single parent families. Thus far the member communities of Robbinsdale, Golden Valley, and New Hope are already contributing from their CDBG Funds for subsidized child care. I respectfully request that the City of Crystal give serious consideration also to supporting a very special need in our community.

Thank you for your consideration and attention.

Sincerely yours,



Elsa Skogerboe

ES:ls

March 23, 1984

TO: John T. Irving, City Manager

FROM: Chief of Police

SUBJECT: Proposed Parking Ordinance

Since January 18, 1984 we have been systematically enforcing the city's six-hour parking restriction on city streets. I have broken the city up into grids and assigned officers to chalk cars in specific grids to be followed up by other officers six hours later for tagging purposes. To canvass the entire city it takes about eighty patrol officer hours to both chalk and tag. Initially the tag ratio was about 40% of the cars chalked. This dropped to a low of 26.4% the middle of February and has since leveled off at about a 30% ratio of tags to cars chalked.

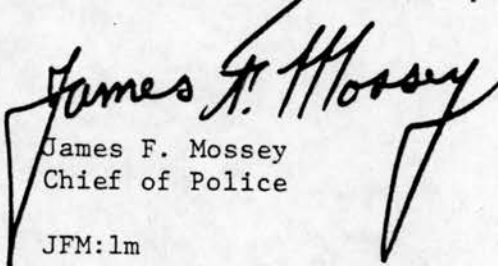
As the weather warms our ability to dedicate time for parking enforcement decreases as our demand for service in other areas increases. Patrol Supervisors have indicated they are unable to assign people to parking enforcement on Friday and Saturday nights, due to the call loads and other enforcement priorities.

I am proposing that the city council prepare an ordinance prohibiting on-street parking from 2:00 A.M. to 6:00 A.M. throughout the year and to continue the six-hour parking restriction from 6:00 A.M. to 2:00 A.M. throughout the year. I am proposing no change in the snow removal parking ordinance. The restriction on parking from 2:00 A.M. to 6:00 A.M. would simplify and speed enforcement of the parking ordinance in that merely seeing a car on the street indicates a violation. The six-hour restriction during the rest of the day would be enforced on complaint as has been our practice in the past.

We have found during our enforcement efforts that the citizens are using several evasive tactics to having their cars chalked, including waiting until the officer goes by before they put their car on the street, removing the chalk mark from the tire, and moving the car a short distance.

For those people who have no off-street parking facility and feel a necessity to park on the street a permit could be issued by the city after determination of that necessity has been established by either you or me. I submit that a fee schedule should accompany the issuing of a permit and that this permit should be affixed permanently to the window of the car so that the officers can see it.

The above proposal is very broad in nature and if the concept is approved we will refine it. Hopefully, such an ordinance would cut down violations and enforcement time from our present practice.


James F. Mossey
Chief of Police

JFM:lm

To: John T. Irving, City Manager
From: James F. Mossey, Chief of Police
Subj: Council Resolution
Date: March 15, 1984

I have attached a resolution that we need passed by our City Council in order for our department to participate in the DWI grant project that I previously mentioned to you. This resolution will allow our department to make formal application to the Minnesota Department of Public Safety for monies to fund this project.

We along with the Cities of Golden Valley, New Hope and Robbinsdale are anticipating a joint effort on this project. The Cities of Coon Rapids, Blaine and Fridley have been participating in a similar effort with grant funds from the State of Minnesota and have had very positive results along with favorable response from the local citizens.

This grant will give us funds in the amount of \$9,146 to pay officers to work overtime on the enforcement of DWI. This would be for the period 4-1-84 through 9-30-84. It would also provide our city \$2,746 for administrative coordination of the project. Steve Sandwick of our department will handle this task. The grant will also pay \$2,531 to help defray incarceration fees charged our city by Hennepin County for boarding those convicted of DWI as a result of this project. The total grant that will be allocated to our city will be \$14,423.

We anticipate applying for more funds at the end of the initial period. The Department of Public Safety has advised us that these types of grants are normally extended to total a three year period.

We would need action on this resolution by the City Council at the next Council meeting in order for the project to begin as desired April 1.

The Cities of Golden Valley, New Hope and Robbinsdale will also be presenting similar resolutions to their City Councils during the next two weeks.

James F. Mossey

RESOLUTION NO. 84 - _____

RESOLUTION AUTHORIZING THE SUBMISSION OF THE
GRANT APPLICATION AND EXECUTION OF THE
AGREEMENT - QUAD-CITIES DWI ENFORCEMENT
PROJECT

WHEREAS, the State of Minnesota will make grant funds available for DWI enforcement measures to local law enforcement agencies to begin April 1, 1984 and end September 30, 1984; and

WHEREAS, the Cities of Crystal, Golden Valley, New Hope and Robbinsdale are desirous of providing a coordinated approach to DWI enforcement; and

WHEREAS, a mutual aid agreement is in place which will allow for a coordinated enforcement effort; and

WHEREAS, the Cities of Golden Valley, New Hope and Robbinsdale agree to allow the City of Crystal to administratively coordinate the Quad-Cities DWI Enforcement Project grant.

THEREFORE BE IT RESOLVED that the City of Crystal act as one of four sponsoring units of government and one of four grantees for the project titled Quad-Cities DWI Enforcement Project. The Quad-Cities DWI Enforcement Project is to be conducted in the City of Crystal by the Crystal Police Department during the period from April 1, 1984 through September 30, 1984. James F. Mossey, Chief of Police, is hereby authorized to apply to the State of Minnesota Department of Public Safety for funding of the project and execute such agreements as are necessary to implement the project on behalf of the Crystal City Council.

March 23, 1984

TO: City of Crystal Councilmembers

FROM: John T. Irving, City Manager

Dear Councilmember:

By now you have read the Preliminary Agenda and very likely Art Quady's report to me regarding Fire Department salaries for the year 1984.

As I indicated in the Preliminary Agenda I concur with Art's recommendations, therefore, I recommend to you that the "per fire" call for firefighters be raised from \$5.50 per call to \$6.00 per call and that officers' fire pay be raised from \$6.50 per call to \$7.00 per call.

I also concur that the overtime pay should be increased to \$5.00 per hour, drill pay to \$5.00 per three-hour drills, stand-by pay from \$4.00 an hour to \$5.00 an hour, that Assistant Chiefs' and one Deputy Chief's monthly salaries be increased from \$137.50 per month to \$150.00 per month, one Assistant Training Officer from \$82.50 per month to \$92.50 per month, four Captains from \$55.00 per month to \$62.00 per month and that the Fire Inspector's hourly salary be increased in the amount of 10%.

I make these judgements and recommendations based on the fact that there has been no increase in salaries for the Fire Department for a period of two years and it is safe to assume that the increase of full-time employees is above that average of 5% per year so I feel no real problem in recommending a 10% increase and the other recommendations that Art has made to me.

As you can see from Art's report, the increases for the officers amount to the minimal amount of approximately \$900.00 per year. It is hard to judge exactly what the firefighters "per fire" pay would increase the over-all cost to the City because you would have to make some judgement about how many fires we would have during the year and how many firefighters would respond to each and every one of those fires.

We feel strongly that there is sufficient funds in the fire budget to cover the increases that I have suggested. If not, there will still be some funds left in the salary contingency to cover any additional costs that we did not anticipate.

Again, I want to recommend very highly these salary adjustments since the Fire Department has not had any adjustments since January 1, 1982.

I further recommend that all of these adjustments be retroactive to January 1, 1984. Thank you for your consideration.

July 27, 1983

TO: John T. Irving, City Manager

FROM: A. R. Quady, Fire Chief/Marshal

SUBJECT: Salary Survey and Recommendations for 1984 Wage Increases

Survey of Pay for Volunteer Firefighters

<u>City</u>	<u>Per Call Pay</u>	<u>Overtime</u>	<u>Drill</u>	<u>Stand-by</u>
Brooklyn Park	\$6.00 per hr.	\$6.00 per hr.	\$6.00 per hr.	\$2.00 per hr. plus calls
Minnetonka	5.00 per hr.	5.00 per hr.	5.00 per hr.	5.00 per hr.
Golden Valley	6.25 per hr. 6.50 Officer	6.25 per hr.	6.25 per hr.	6.25 per hr.
Plymouth	6.75 per hr.	6.75 per hr.	6.75 per hr. four hr. drills	6.75 per hr.
New Hope	F.F. 7.00 for 2 hrs. Driver 8.00 for 2 hrs. Officers 10.00 for 2 hrs. Probationary 4.00 for 2 hrs.	5.00 all per hr.	3.00 per hr.	call pay + 10.00 for shift
Contracts with City for yearly pay, regardless of number of runs.				
Brooklyn Center - No per call pay. Each man receives \$30.00 per work shift. Shifts every night and weekends - two (2) men per shift.				
Maple Grove	6.30 per hr.	6.30 per hr.	6.30 per hr.	6.30 per hr.
Robbinsdale	6.00 per hr.	6.00 per hr.	6.00 per hr.	4.00 per hr. plus call
Fridley	6.00 per call	none	5.50 per hr. two hour drills	
Crystal	F.F. 5.50 1st hr. Officer 6.50	4.40 per hr. all men	4.00 for 3 hrs.	4.00 per hr.

Survey of Volunteer Fire Officers' Monthly Salaries

Brooklyn Park

One (1) Full time Chief/Fire Marshal
One (1) Full time Fire Inspector
Two (2) Assistant Chiefs - \$150.00 per month plus call pay
Two (2) Training Officers - 75.00 " " " " "
Three (3) Captains - 100.00 " " " " "
Three (3) Lieutenants 50.00 " " " " "
Three (3) Back-up Cpts. - 75.00 " " " " "

Volunteer Monthly Salary Cost = \$1,125.00

Minnetonka-

One (1) Volunteer Chief - \$500.00 per month plus call pay
One (1) Assistant Chief - 150.00 " " " " "
Two (2) District Chiefs - 100.00 " " " " "
Four (4) Captains - 30.00 " " " " "
Five (5) Lieutenants - 25.00 " " " " "
One (1) Full time Fire Marshal
One (1) Full time Inspector

Volunteer Monthly Salary Cost = \$1,095.00

Golden Valley

One (1) Volunteer Chief - \$600.00 per month plus call pay
Three (3) Assistant Chiefs - 200.00 " " " " "
One (1) Full time Fire Marshal

Volunteer Monthly Salary Cost = \$1,200.00

Plymouth

One (1) Volunteer Chief - \$725.00 per month plus call pay
Two (2) Assistant Chiefs - 215.00 " " " " "
Six (6) Lieutenants - 50.00 " " " " "
One (1) Full time Fire Inspector

Volunteer Monthly Salary Cost = \$1,455.00

New Hope

One (1) Full time Chief
One (1) Full time Fire Marshal
One (1) Assistant Chief - \$305.00 per month plus \$10.00 per hr.

Volunteer Monthly Salary Cost = \$ 305.00 plus \$10.00 per hr.

Brooklyn Center

One (1) Volunteer Chief	-	\$550.00	One (1) Fire Marshal	-	\$345.00
One (1) Assistant Chief	-	310.00	Four (4) Inspectors	-	175.00
One (1) Training Officer	-	235.00	One (1) Daytime Insp.	-	310.00
One (1) Asst. Tr. Offcr.	-	175.00			

Volunteer Monthly Salary Cost = \$2,625.00

Maple Grove

One (1) Full time Chief/Marshal					
One (1) Assistant Chief	-	\$216.00	per month plus call pay		
Two (2) Captains	-	133.00	per month plus call pay		
One (1) Lieutenant	-	98.00	" " " " "		
One (1) Administrative Chief	-	150.00	" " " " "		
One (1) Computer Administrator	-	152.00	" " " " "		

Volunteer Monthly Salary Cost = \$ 882.00

Robbinsdale

One (1) Volunteer Chief	-	\$300.00	per month plus call pay		
One (1) Assistant Chief	-	250.00	" " " " "		
One (1) Captain	-	75.00	" " " " "		
One (1) Lieutenant	-	65.00	" " " " "		
One (1) Fire Marshal	-	250.00	" " " " "		
One (1) Fire Inspector	-	6.00	per hr.		

Volunteer Monthly Salary Cost = \$ 940.00

Crystal

One (1) Full time Chief/Fire Marshal					
Two (2) Assistant Chiefs	-	\$137.50	per month plus call pay		
One (1) Deputy Chief (Training Officer)	-	137.50	" " " " "		
One (1) Assistant Training Officer	-	82.50	" " " " "		
Four (4) Captains	-	55.00	" " " " "		
Two (2) Fire Inspectors	-	8.00	per hour, no call pay		

Volunteer Monthly Salary Cost = \$ 715.00

Fire Inspectors Monthly Cost - \$ 554.67

Fridley

One (1) Full time Chief
One (1) Full time Deputy Chief
Three (3) Full time Firefighters
One (1) Volunteer Captain - \$400.00 per year
One (1) Volunteer Asst. Chief - \$600.00 per year
Volunteer Monthly Salary Cost = \$ 83.33

Average of Payments by
Nine Departments who Pay
Fire Call Wages

<u>Per Call Pay</u>	<u>Overtime</u>	<u>Drill</u>	<u>Stand-by</u>
\$6.08 per hr.	\$5.07 per hr.	\$5.42 per hr.	This figure varies greatly - from \$2.00 per hr. plus calls to \$6.75 per hour.

Crystal:

\$5.50 per hr.	\$4.40 per hr.	\$4.00 for three hours	\$4.00 per hr.
\$6.50 per hr.			

Volunteer Fire Officers' Monthly Salaries:

Fire Chiefs	(5 Depts.)	average monthly	\$535.00
Assistant Chiefs	(10 Depts.)	" "	198.35
Captains	(6 Depts.)	" "	71.00
Lieutenants	(5 Depts.)	" "	57.00
Training Officers	(3 Depts.)	" "	149.00
Asst. Training Officers	(2 Depts.)	" "	128.75

Based on the surrounding area Departments' pay scale, I would recommend that you increase the per call pay 50¢ - to \$6.00 and \$7.00 per call.

Overtime pay, increase 60¢ - to \$5.00 per hour.

Drill pay, increase \$1.00 per drill to \$5.00 for three hours.

Stand-by pay, increase from \$4.00 per hour to \$5.00 per hour. This type of call also includes per call pay for the first hour.

Monthly Officer Pay Recommendation for 1984

Two (2) Assistant Chiefs and one (1) Deputy Chief (in charge of training) from \$137.50 to \$150.00 per month.

One (1) Assistant Training Officer, from \$82.50 to \$92.50 per month.

Four (4) Captains, from \$55.00 to \$62.00 per month.

Fire Inspectors, increase at the same percent as other employees.

This would increase the monthly Officer cost to \$790.50 -- an additional \$906.00 per year.

Estimated Cost of Increased Wages for 1984
 Based on 260 calls in 1982

	<u>1982</u>		<u>1984</u>	
Firefighters	@ 5.50	\$ 16,175.00	@ 6.00	\$ 17,646.00
Officers	@ 6.50	6,591.00	@ 7.00	7,098.00
Overtime Pay	@ 4.40	3,819.00	@ 5.00	4,340.00
Drill Pay	@ 4.00	3,760.00	@ 5.00	4,700.00
<u>Misc. Standby:</u>				
Christmas	@ 3.00	750.00	@ 5.00	1,250.00
Call-in	@ 4.00	1,517.00	@ 5.00	1,896.00
Overnight	@ 15.00	1,290.00	@ 15.00	1,290.00
Holiday Weekend	@ 10.00	550.00	-----	-----
Total		<u>\$34,452.00</u>		<u>\$38,220.00</u>

Increased Costs for 1984 -- \$3,768.00

Firefighter, Increased Cost \$3,768.00
 Officer, Monthly Wage
 Increased Cost \$ 906.00

Total Estimated Increased Cost \$4,674.00

March 22, 1984

TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager
RE: 1984 Contract with Local 49 of the Operating Engineers

The following is a summary of the changes in the contract with Local No. 49 for our City maintenance workers. The contract as agreed to by the Metropolitan Area Management Association and Local No. 49 is as follows:

It is a two-year contract to be reopened in 1985 for wages and local issues only.

The insurance contribution from the City in 1984 will increase from \$125 to \$145. In 1985 this will increase to \$155. The option of including ten dollars (\$10.00) of that coverage for dental remains the same.

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At the present time the City has thirteen (13) people being paid the light equipment operator (Maintenance II) salary of \$10.76 per hour. Three (3) persons are being paid the heavy equipment operator (Maintenance III) rate of \$11.24 per hour and six (6) persons are being paid at a rate fifteen cents higher than a light equipment operator rate for sewer and water maintenance.

If the City were to adopt the new system of job pay levels, one (1) person in the Water and Sewer Department would automatically increase from a 90% level to the present wage rate for water and sewer maintenance workers. This would mean an additional cost to the City of \$1,591.00.

The City would also have to create a new position of Maintenance I which is a laborer position. At this time I don't anticipate any changes in personnel in the maintenance departments, however, if someone should resign we would have to decide whether we wish to hire a truck driver or a laborer to fill the vacancy.

Since the City does not have laborer positions it would be of no benefit to us to change the new system. However, if the department heads feel it is necessary to create this position and hire strictly laborers rather than truck drivers, then we should change this system now.

March 22, 1984

TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager
RE: Year X Community Development Application

The Year X Community Development Block Grant allocation for the City of Crystal is \$142,759. This is \$60,147 less than the Year IX allocation.

According to the Hennepin County information provided with the application materials this is due to the incorporation of the 1980 Census data for overcrowded housing units within the HUD allocation formula.

This significant drop in the allocation does affect the flexibility which the City has, in turn, allocating funds to different projects. In the Notice of Public Hearing a proposed list of activities was included as required. This has not been reviewed by the Council but is merely for discussion at the public hearing. Those activities were:

<u>ACTIVITY</u>	<u>BUDGET</u>
Economic Development	\$71,400 68,400
Housing Rehabilitation	60,000
Assessment Grants	3,000 10,000 7,000
Administration	1,359 10,000

We have used funds for Economic Development and Housing Rehabilitation for several years now. I do not believe this needs explanation.

Funds for Assessment Grants were transferred out of that category when none of the money was used for its intended purpose - grants for persons who could not afford special assessments on properties. However, in transferring the funds I indicated to the Council that we would again submit an amount for assessment grants in the Year X application primarily for those persons who may need the assistance when the assessments are approved for the Douglas Drive project.

Attached to this memo is a list of the activities and the amounts allocated for those activities beginning with Year I of the program. The City has received from Year I through Year IX, \$2,324,046 of which \$2,007,258 has been spent.

The application for Year X Community Development money must be submitted to the County by April 1. The Council when it holds its public hearing on Tuesday, March 27, must hear all recommendations from the staff and public and make a decision as to what should be included in the application. I would recommend those items which are listed above.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

YEAR I

Planning (Housing Plan)	\$ 15,500
Housing Rehabilitation Loans	21,006
Park Development	46,028
Administration	3,000
	<u>\$ 85,534</u>

YEAR II

Planning	\$ 15,000
Rehabilitation Grants	62,274
Valley Place Park	80,000
Administration	20,000
	<u>\$177,274</u>

YEAR III

Rehabilitation Grants	\$ 50,000
Becker Park Development	131,464
Highway 100 Walkway	10,000
Semaphores	80,000
Road Improvement	10,000
Speed Limit Signs	1,700
Administration	9,564
	<u>\$292,728</u>

YEAR IV

Rehabilitation Grants	\$ 75,000
Land Acquisition/Housing	75,000
Handicapped Improvements/City Hall	20,000
Sidewalk Ramps	13,942
Handicapped Accessibility in Parks	60,000
Senior Center	25,000
Comprehensive Plan	20,000
Administration	10,000
	<u>\$288,942</u>

YEAR V

Rehabilitation Grants	\$ 85,000
Senior Citizen Center	100,000
Sidewalk Ramps	10,000
Economic Development	20,000
North Lions Park Shelter	45,000
Handicap Barriers in City Buildings	29,543
Assessment Grants	10,000
Administration	10,000
	<u>\$309,543</u>

YEAR VI

Economic Development	\$ 89,082
Senior Citizen Center	50,000
Rehabilitation Loans and Grants	100,000
Acquisition of Housing/Land	50,000
Sidewalk Ramps	10,000
Assessment Grants	10,000
Handicapped Barriers	15,000
Administration	5,000
	<u>\$329,082</u>

YEAR VII

Housing and Rehabilitation	\$ 95,000
Land Acquisition	67,000
Assessment Grants	4,000
Economic Development	135,000
Administration	2,826
	<u>\$303,826</u>

YEAR VIII

Land Acquisition	\$ 67,000
Economic Development	100,000
Housing Rehabilitation	90,000
Administration	1,222
	<u>\$258,222</u>

YEAR IX

Economic Development	\$ 60,000
Acquisition of Blighted Housing	60,000
Housing Rehabilitation	70,000
Economic Development-Clearance	10,000
Administration	2,906
	<u>\$202,906</u>

March 20, 1984

Honorable Mayor & City Council
City of Crystal, MN

Re: Improvement Needs
Swenson Apartments
5601-03-05-07 Vera Cruz Ave.

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

- Prepare and record plat of property.
- Construct B618 concrete curb & gutter adjacent to site and repair street.
- Grade boulevards to conform to Crystal standards.
- Construct concrete driveway apron across boulevard.
- Construct V6 cast-in-place concrete barrier curb per approved plot plan.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Disconnect 3 abandoned water services at the main.
- Prepare and submit "as built" utility plans.
- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than October 1, 1984; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$30,000 be required as a guarantee of the faithful performance of the above construction and requirements.

Very truly yours,



William L. Sherburne, P.E.
City Engineer

WLS/mb

cc: John T. Irving, City Manager
Don Peterson, Building Inspector
Don Swenson

Encl.

Sent With Preliminary Agenda 3/30/84

Council minutes of 3/27/84.

Letter from Health Dept. re rabies clinic.

Copy of public auction announcement.

Res. re revised signal at Winnetka & 36th.

Copy of tree trimming bids.

Memo from Tom Aaker of 3/25/84 re Charter changes.

Letter from Crystal State Bank to Police Chief re
attempted robbery-commendation for Police Dept.

Park & Rec. Adv. Comm. agenda for 4/4/84 meeting.

SENT WITH AGENDA 4/3/84

Environmental Comm. minutes of 3/29/84.

Feasibility report of City Engr. re reconstruction
of Douglas Drive, 41st to 27th.

COUNCIL AGENDA

April 3, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 3, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

____ Herbes
____ Rygg
all ____ Schaaf
____ Pieri
____ Meintsma
____ Aaker
____ Smothers

Staff

____ Irving
____ Kennedy
all ____ Olson
____ Sherburne
____ Peterson
____ Deno
____ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of March 27, 1984 were approved, with the following exceptions: _____

CONSENT AGENDA

1. To set the date, May 19, 1984, 12:30 P.M. to 3:30 P.M., for the Rabies Vaccination Clinic.
2. To set the date, April 28, 1984, 10:00 A.M., for the Public Auction at the Crystal City Garage (Bike Auction). - *Sent for Publishing* ~~84-20~~
3. To adopt a resolution regarding a revised signal at Winnetka and 36th Avenue North.

RESOLUTION NO. 84-20

RESOLUTION FOR HENNEPIN COUNTY PROJECT NO. 8321,
S.A.P. NO. 27-756-11

certified
4/4/84

CONSENT AGENDA (continued)

Moved by Councilmember J and seconded by Councilmember to remove items , , and from the Consent Agenda. Motion Carried.

Moved by Councilmember J and seconded by Councilmember H to approve the Consent Agenda. Motion Carried.

REGULAR AGENDA

- ✓ 1. The City Council considered setting surety in the amount of \$30,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an apartment building located at 5601-5607 Vera Cruz Avenue North.

Don Swenson

Mr. Mannstedt Mannstedt

- ① Moved by Councilmember A and seconded by Councilmember H to set surety in the amount of \$30,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an apartment building located at 5601-5607 Vera Cruz Avenue North. Motion Carried.

912. 2nd
919 5601-5607 Vera Cruz Ave North
 ② *H = Jms - 1 B*
 ③ *09 C. 66 A = A - 1 B*
912. 9

- ✓ 2. Donald Fish, Chairperson of the Human Relations Commission, appeared before the City Council regarding affirmative action.

AAAC - 2880 70 6000 1500

Jim Newton is a 21. C. 1/2
23 - 1.2 7 DD - 6, C.D.D.
pre 8.

April 3, 1984

- ✓ 3. The City Council considered the Second Reading of an ordinance relating to peddlers, solicitors and transient merchants: Repealing Crystal City Code, Subsections 1160.01 and 1160.03.

210/ Re

Moved by Councilmember _____ and seconded by Councilmember _____ to adopt the following ordinance:

ORDINANCE NO. 84-

AN ORDINANCE RELATING TO PEDDLERS, SOLICITORS AND
TRANSIENT MERCHANTS: REPEALING CRYSTAL CITY
CODE, SUBSECTIONS 1160.01 AND 1160.03

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember Ando to (deny) (continue) until _____ the discussion of) the Second Reading of an ordinance relating to peddlers, solicitors and transient merchants: ~~repealing~~ Crystal City Code, Subsections 1160.01 and 1160.03.

Motion Carried.

- ✓ 4. The City Council considered bids regarding tree trimming.

Moved by Councilmember A and seconded by Councilmember Ando to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____.

Motion Carried.

5. The City Council considered the recommendation of the Housing and Redevelopment Authority to appoint Barbara Bird as the HRA representative to the Long-Range Planning Commission. *u of u B*

6. The City Council considered the recommendation of the Environmental Commission to appoint William Garber as the Environmental Commission representative to the Long-Range Planning Commission.

P = A → B,

7. The City Council considered accepting the feasibility report from the City Engineer regarding reconstruction of Douglas Drive from 41st Avenue North to 27th Avenue North, and to set a public hearing on ^{May 1, 1984} for the purpose of initiating the reconstruction project.

A = B → B, -

8. The City Council considered the City Manager's recommendation regarding severance pay adjustment for non-organized employees.

~~S = B~~ CG → B,

Rm = Sm

9. The City Council considered Tom Aaker's memo regarding Charter changes.

A = Ry April 24 74

57 52 19 18 - 4 1/2

Dr. Gump-

17270 87 Jan 1 Rego - 6 out

0675 id

$\frac{0.075 \times 10^6}{100} = 750$

Federal Aid Urban funds.

✓ 10. The City Council considered a report from the Attorney Committee.

~~on 4 Oct 71~~

~~101/159~~

Re 9/1/85

Re 9/10/21

① ~~u/g~~ \rightarrow 8/3/1985 \equiv H - u B,
100 L - 2 h₂₀₀ 3 -

Moved by Councilmember A and seconded by Councilmember Ans to approve the list of license applications.

Motion Carried.

Moved by Councilmember A and seconded by Councilmember H to adjourn the meeting.

Motion Carried.

APPLICATIONS FOR LICENSE

April 3, 1984

SWIMMING POOL - Outdoor (\$66.00)

Village Builders at Lou Ann Terrace Apartments, 7201 36th Ave.

SWIMMING POOL - Outdoor (Exempt) Crystal Park & Rec. Dept.

Crystal Municipal Pool, 4848 Douglas Drive (2)
Forest Park, 48th & Hampshire, wading pool
Twin Oak Park, Scott & Wilshire, wading pool

PLUMBING - (\$30.25)

Gusco Plumbing, Inc.

GAS FITTERS - (\$30.25)

Kleve Heating & Air Conditioning

March 30, 1984

Dear Councilmembers:

Because many of key staff were at a two-day seminar on computer systems and the future of computers as it relates to LOGIS, this preliminary agenda will be brief. Most of us having been gone the two days since last meeting gave us very little time to consider thoroughly next Tuesday's meeting. But be that as it may, the meeting should go somewhat as follows:

The minutes of the regular meeting of March 27, 1984, are enclosed for your review.

The Consent Agenda includes three items which are very housekeeping in nature. Items #1 and #2 are merely date-setting actions on activities that have been held for many years. Item #3 is an authorization to proceed for Hennepin County and this will be entirely a County project at no cost to the City of Crystal. It is merely an update of the signal system.

Consent Agenda

ITEM

SUPPORTING DATA

- | | |
|--|--|
| 1. Consideration of setting the date for the rabies clinic for May 19, 1984. | Copy of letter from Health Department. |
| 2. Consideration of setting the date for the public auction for April 28. | Copy of announcement. |
| 3. Consideration of a resolution regarding a revised signal at Winnetka and 36th Ave. N. | Copy of resolution. |

The regular agenda should go as follows:

Regular Agenda

- | | |
|--|-------|
| 1. Consideration of setting surety in the amount of \$30,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for an apartment building located at 5601-5607 Vera Cruz. | None. |
|--|-------|

1. (Continued)

This item was continued from the March 27 meeting and because of the seminar I mentioned above, no contact has been made between Mr. Swenson and our Engineering Department. I am certain that contact will be made either today, Monday or Tuesday and some recommendation will be made at that time.

2. Appearance by Don Fish, Chairperson of the Human Relations Commission, to discuss affirmative action. None.
3. Consideration of the Second Reading of an ordinance relating to peddlers, solicitors and transient merchants. None.

As I suggested at the last meeting, staff wishes to sit down and come up with a recommended fee schedule we would be comfortable with. Again, because of the above-mentioned seminar, we have not had that opportunity. We will, however, do so between now and Tuesday night's meeting and have our recommendation for you there that evening.

4. Consideration of tree trimming bids. Copy of bids.

As you can see, we only received one bid. That may be because Tim's Tree Service has been the successful low bidder since we started taking tree trimming bids some five years ago.

We are also working on the possibility of the Tree Trust doing some of this work free of charge. The effect of the bids we are taking will be changed if Tree Trust does provide some of the work at no cost. We cannot give you a definite answer at this time, so we are recommending you award the bid at this time and in all cases, no work is done under this contract without directions from the City and can be controlled in that fashion.

5. Consideration of the appointment of Barbara Bird as the HRA representative to the Long-Range Planning Commission. None.

As you know, the Long-Range Planning Commission ordinance was amended to accommodate this position. That amendment is effective now and the appointment can be officially made.

6. Consideration of accepting the feasibility report from the City Engineer regarding reconstruction of Douglas Drive from 41st to 27th Avenue, and setting a public hearing for the purpose of initiating the project. None.

7. Consideration of City Manager's recommendation regarding severance pay adjustment for non-organized employees. None.

As you may recall, in last week's preliminary agenda when I discussed the salary adjustments for the Union contracts, I suggested that you may wish to adjust the City's contribution for hospitalization participation in the amount of \$5 and to adjust the severance pay from 1/4 of the unused sick leave to 1/3 of the unused sick leave.

I feel strongly that you should adjust at least the severance pay because I feel it affects each and every one of the non-organized employees, where the hospitalization does not to the same degree and that could be adjusted in salary considerations next year.

It seems to me that a lot of employee morale could be attained by the adjustment in the severance pay so that the non-organized employees feel they are being treated fairly and in the same fashion as those represented by organized labor. It is my belief that this adjustment would improve employee morale as it is depressing at times when one group is treated differently than others. I'll thank you in advance for your consideration.

8. Consideration of Tom Aaker's memo regarding Charter changes. Memo from Tom Aaker of 3/25/84.

I should let Tom speak for himself. It is my understanding he wants a moment to discuss this, ask you to read it, and set a meeting to thoroughly discuss all the issues he raises. At the same time, it is my impression he would like an opinion from Dave Kennedy regarding some of these questions.

9. Consideration of a report from the Attorney Committee. None.

That should take care of the meeting as we see it. I have also included for your information a copy of a letter Jim Mossey received from the Crystal State Bank and a copy of the agenda for the upcoming Park and Recreation Advisory Commission meeting.

See you Tuesday.

J A C K

da
enc.

APPLICATIONS FOR LICENSE

April 3, 1984

SWIMMING POOL - Outdoor (\$66.00)

Village Builders at Lou Ann Terrace Apartments, 7201 36th Ave.

SWIMMING POOL - Outdoor (Exempt) Crystal Park & Rec. Dept.

Crystal Municipal Pool, 4848 Douglas Drive (2)

Forest Park, 48th & Hampshire, wading pool

Twin Oak Park, Scott & Wilshire, wading pool

PLUMBING - (\$30.25)

Gusco Plumbing, Inc.

GAS FITTERS - (\$30.25)

Kleve Heating & Air Conditioning

RESOLUTION

At a duly authorized meeting of the City Council of Crystal, Minnesota, the following resolution was moved and adopted.

WHEREAS, Plans for Hennepin County Project No. 8321, S.A.P. No. 27-756-11 showing proposed traffic control signal system at the intersection of County State Aid Highway No. 156 at 36th Avenue North for the construction thereof within the limits of the City as a County State Aid Project have been prepared and presented to the City.

NOW, THEREFORE, IT IS RESOLVED: That said plans be in all things approved.

Dated this _____ day of _____, 19____.

CERTIFICATION

State of Minnesota
County of Hennepin
City of Crystal

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the City Council of Crystal at a meeting thereof held in the City of Crystal, Minnesota on the _____ day of _____, 19____, as disclosed by the records of said City in my possession.

(SEAL)

City Clerk

M E M O R A N D U M

TO: John T. Irving, City Manager
FROM: Thomas L. Heenan, Supervising Sanitarian
RE: RABIES VACCINATION CLINIC
DATE: March 13, 1984

The City of Crystal's Twelfth Annual Rabies Vaccination Clinic will be held between the hours of 12:30 P.M. and 3:30 P.M. on Saturday, May 19, 1984 at the Crystal Municipal Garage, 6125 41st Avenue North, \$5.00 per injection.

The clinic will be conducted by Dr. Herman, New Hope Pet Hospital and is open to all Crystaal and New Hope residents who wish to bring their pets for vaccination. Residents are encouraged to bring their cats as well as dogs for the vaccination. Dog licenses will also be sold. But residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required.

We will inform local news media and hope to obtain their support and advertisement for this program. Our experience in previous years has indicated that residents are very pleased that this service is provided for them. This year should be equally successful.

It will be necessary for two clerks to assist us in collecting monies and writing out license applications. We will also need several tables and chairs for the purpose of writing out these materials and for the inoculation of the animals.

TLH:jt

cc: John Olson
Delores Ahmann
Neal Robinson
N.H. Police Dept.

April 2, 1984

Honorable Mayor & City Council
City of Crystal, MN

Re: Feasibility Report
Douglas Dr. - 27th Ave. to 42nd Ave.
36th Ave. - Brunswick Ave. to Florida Ave.
Project No. 64-B

Dear Councilmembers:

Investigation has been made regarding the reconstruction of Douglas Drive, from 27th Ave. to 42nd Ave. Consideration was given to necessity, desirability, costs, public purpose, use and construction obstacles. The project would be a joint effort between the City of Crystal and Hennepin County.

The proposed construction will consist of a 48' wide roadway with concrete curb & gutter and concrete sidewalks on both sides of the street. A 48' roadway with curb & gutter and sidewalk is also proposed for that portion of 36th Ave. included. Douglas Drive and the 36th Ave. portion will be constructed under the County contract. The City of Crystal will be responsible for 100% of the costs of the 36th Ave. work. The finished product will be very similar to Douglas Drive from 42nd to West Broadway.

The intersection at 36th & Douglas will provide a left turn lane on all four quadrants to facilitate the volume of left turn movements experienced there. A minimum of raised median will be provided with the balance of the channelization being marked with paint. The finished appearance will be similar to the treatment at 42nd & Douglas.

A grade change at 34th Ave. is proposed. The change will consist of lowering the crest of the hill approximately 2' on Douglas Drive. The effect of the change will run back to Edgewood Ave. The blending of 34th Ave. to meet Douglas Drive will result in cuts of approximately 3' in some midblock stretches of 34th Ave. west of Douglas Drive.

The impact of the construction will be felt the greatest at the 34th Ave. and 36th Ave. locations. The gas station at 34th Ave. will have improved access on to 34th Ave. and no impaired access on Douglas Drive. Driveways on the rest of the block will be sloped back in order to meet the new grade. Stone retaining walls will be used in locations where lawns meet the more severe grade changes if the property owner so desires.

Concern has been expressed for widening and loss of parking in the 36th Ave. vicinity. The drug store will lose parking that faces toward 36th Ave. to the extent of 8 stalls. Observation of parking utilization would indicate that not all the spaces have been in demand and that the configuration could be improved to facilitate parking. The south parking lot adjacent to the "7-11" store would lose 3 stalls which would not cause a significant problem as

currently utilized. The drive lane feature in front of the "Auto Parts" store would disappear. Observation shows that the lane is usually blocked by the "Auto Parts" trucks parked there, and not available for general use. Such loss should not create a hardship other than on the operator of Auto Parts.

The row of stores on the east side of Douglas at 36th Ave. will lose the angle parking in front of the store, leaving a drive thru-loading aisle as a residue. The south parking lot adjacent to the liquor store is inadequate to serve the shops. 14 angle stalls will be lost in front of the shops and a gain back of 5 stalls parallel parking can be accomplished for a net loss of 9 stalls.

Lands are available or will be available for development of parking to serve the existing development. The M-O gas station is proposed to be removed for the project. The residue of land could be made available for parking, as could lands immediately east of the site.

The total estimated cost of the project is \$3,650,400, of which the City of Crystal will be liable for in the amount of \$1,123,480. The Crystal share of the payments is proposed to be obtained through the use of Municipal State Aid funds and receipts from special assessments curb & gutter and sidewalk levied on the abutting property.


The estimated cost of curb & gutter is \$10.00 per abutting front foot. The estimated cost of sidewalk is \$9.75 per front foot on all properties zoned other than R-1 and R-2. Properties zoned R-1 and R-2 would be levied at the rate of 10% or \$0.98 per front foot.

It is proposed to construct the improvement in 1985. The area would be closed to thru traffic for one construction season, with the only hold over work being the wear course and the final clean-up. The roadways would be open to local traffic at most times albeit not the best, as was experienced on Douglas Drive, north of 43rd Ave. during the 1983 construction.

The improvement is feasible to construct as proposed.

A variance of the State Aid Rules with respect to roadway width (48' vs. 52') will be required on this project, as was the case with the north portion of Douglas Drive. It is anticipated that approval of the variance will be granted.

Very truly yours,



William L. Sherburne, P.E.
City Engineer

WLS/mb

BID PROPOSAL

TRIMMING OR REMOVAL OF TREES AND STUMPS
ON PUBLIC AND PRIVATE PROPERTY
IN THE CITY OF CRYSTAL

PROPOSAL OF Tim's Tree Service, Inc.ADDRESS 7000 - 57th Ave. No. #110 Crystal, MN 55428

Bids are due at the office of the City Clerk, City Hall, Crystal, Minnesota, on or before 2:00 p.m., March 29, 1984.

The undersigned, having examined the specifications and proposal form, hereby agrees to furnish all labor, equipment, material, skills, and tools necessary to remove trees and stumps designated in accordance with the above mentioned contract documents and any subsequent addenda issued thereto at the following prices bid.

A. Removal of Public Property Trees (Elm and Oak)

* Please quote the Total removal cost per diameter class for any size tree within the given diameter class. For the diameter class of 40" +, please quote the removal cost on a per inch basis.

<u>DIAMETER CLASS</u>	<u>TREE AND STUMP</u>	<u>STUMP ONLY</u>	<u>BY CITY CONTRACTOR-1983</u>
0" - 5.9"	22.00	.50	0
6" - 9.9"	35.00	.75	4
10" - 15.9"	73.50	1.10	17
16" - 19.9"	103.50	1.25	14
20" - 23.9"	148.00	1.50	10
24" - 29.9"	220.00	1.75	3
30" - 35.9"	265.00	2.00	1
36" - 39.9"	290.00	2.00	0
40" +	9.00 \$/in.	2.00 \$/in.	0

TOTAL \$1,166.00

Measurements will be taken before tree is removed at diameter breast height (dbh) i.e., 4½ feet above the ground.

A-1. Removal of Public Property Trees (Other)

* Please quote the Total removal cost per diameter class for any size tree within the given diameter class. For the diameter class of 40" +, please quote the removal cost on a per inch basis.

<u>DIAMETER CLASS</u>	<u>TREE AND STUMP</u>	<u>STUMP ONLY</u>	<u>BY CITY CONTRACTOR - 1983</u>
0" - 5.9"	22.00	.50	0
6" - 9.9"	35.00	.75	3
10" - 15.9"	73.50	1.10	4
16" - 19.9"	103.50	1.25	1
20" - 23.9"	148.00	1.50	1
24" - 29.9"	220.00	1.75	1
30" - 35.9"	265.00	2.00	0
36" - 39.9"	290.00	2.00	2
40" +	9.00 \$/in.	2.00 \$/in.	1

TOTAL \$1,166.00

Measurements will be taken before tree is removed at diameter breast height (dbh) i.e., 4½ feet above the ground.

A-2. Trimming of Public Property Trees

Trimming of designated trees and removal of debris, in accordance with Section 6, a through d, of technical specifications.

<u>DIAMETER CLASS</u>	<u>TRIMMING COST</u>
0" - 5.9"	10.00
6" - 9.9"	20.00
10" - 15.9"	30.00
16" - 19.9"	40.00
20" - 23.9"	45.00
24" - 29.9"	55.00
30" - 35.9"	55.00
36" - 39.9"	55.00
40" +	55.00

All prices bid shall be compensation in full for removal of trees and/or stumps, or for removal of trees and/or stumps, or for trimming of trees as indicated in the specifications.

B. Removal of Private Property Trees (Elm and Oak)

<u>DIAMETER CLASS</u>	<u>TREE AND STUMP</u>	<u>STUMP ONLY</u>	<u>NO. OF TREES REMOVED BY CONTRACTOR-1983</u>
0" - 5.9"	20.00	2.00	0
6" - 9.9"	65.00	2.00	0
10" - 15.9"	140.00	2.00	2
16" - 19.9"	185.00	2.00	1
20" - 23.9"	230.00	2.00	0
24" - 29.9"	290.00	2.00	1
30" - 35.9"	385.00	2.00	0
36" - 39.9"	425.00	2.00	0
40" +	500.00	2.00	1

Measurements will be taken before tree is removed at diameter breast height (dbh) i.e., 4½ feet above the ground.

B-1. Removal of Private Property Trees (Other)

<u>DIAMETER CLASS</u>	<u>TREE AND STUMP</u>	<u>STUMP ONLY</u>
0" - 5.9"	20.00	2.00
6" - 9.9"	65.00	2.00
10" - 15.9"	140.00	2.00
16" - 19.9"	185.00	2.00
20" - 23.9"	230.00	2.00
24" - 29.9"	290.00	2.00
30" - 35.9"	385.00	2.00
36" - 39.9"	425.00	2.00
40" +	500.00	2.00

Measurements will be taken before tree is removed at diameter breast height (dbh) i.e., 4½ feet above the ground.

All prices bid shall be compensation in full for removal of trees and/or stumps as indicated in the specifications.

All work shall be completed by December 14, 1984. This bid is to be good for thirty (30) days.

We agree if this proposal is accepted, we will execute a contract for the work involved and will furnish a bond for no less than ten thousand (10,000) dollars. Yes Tjll

It is understood that the City Council reserves the right to reject any or all bids and to waive informalities and to award the contract in the best interests of the City.

This is to acknowledge receipt of addendums numbered Q. ____.

In guarantee of sincerity of purpose in entering this bid, the undersigned encloses a certified or cashier's check or bidder's bond in the amount of no less than five hundred dollars (\$500) made payable to the City of Crystal, which it is agreed will be forfeited to the City in the event that said contract and bond is not executed as herein stipulated in the event that said proposal is accepted.

SIGNED Tim's Tree Service Inc. 7000 57th Ave No 535-5837
(Firm Name) (Address) (Phone)

BY: Timothy J. Hagan President 3-29-84
(Signature) (Title) (Date)

BIDDER'S QUALIFICATIONS

1. List of Personnel available for this contract.

Jim
Kris
Nick
Mark
Dan

2. Name of person who will supervise this contract and the number of years of experience.

Joel Lidberg	13 years
Tim Hagan	15 years

3. List of motorized equipment available for this contract. List type, size, (i.e., 2 ton truck.)

1972	Ford	5 ton crane
1980	GMC	5 ton clam-truck
1978	INT.	3 ton bucket truck
1976	Chev.	2 ton chipper truck
1972	Ford	2 ton dump truck
1971	Ford	2 ton winch truck

4. List of other available equipment, such as chippers, stumpers, tractors, loaders, power saws, etc.

1977	1 - Chipper	(Asplund)
1978	1 - Stumper	(Vermeer)
1981	3/4 ton Chev.	
1978	1/2 ton Chev.	
20 - Various size chain saws		

TO THE
CITY OF CRYSTAL

I hereby certify that I am in compliance with Minnesota Statutes Section 363 as amended by Laws of 1969, and (check one of the two below, as applicable):

- ☒ Have a certificate of compliance issued by the Department of Human Rights.
- ☐ Have applied for a certificate of compliance to the Commissioner of Human Rights, which is pending.

Timothy J. Hagler
Signature of Bidder

POSITION President

NAME OF FIRM Tim's Tree Service Inc.

DATE 3-29-84 19 84

AFFIDAVIT AND INFORMATION REQUIRED OF BIDDERS

Affidavit of non-collusion:

I hereby swear (or affirm) under the penalty for perjury;

(1) That I am the bidder (if the bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

(2) That the attached bid or bids have been arrived at by the bidder independently, and have been submitted without collusion with and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;

(3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids, and will not be communicated to any such person prior to the official opening of the bid or bids; and,

(4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed: Timothy P. Higgins

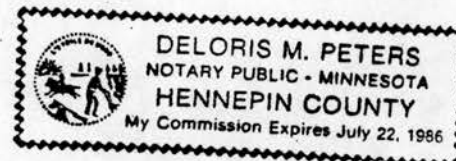
Firm Name: Tim's Tree Service, Inc.

Subscribed and sworn to before me

this 29 day of March, 1984.

Deloris M. Peters
(Notary Public)

My Commission expires 7/22/86, 19 .



AGREEMENT FOR THE REMOVAL OF TREES AND STUMPS

THIS AGREEMENT made this _____ day of _____, 19____,
by and between:

(A corporation organized and existing under the laws of the
State of _____)

(A partnership consisting of _____)

(An individual trading as _____) (1)

Hereinafter called the "Contractor" and the City of Crystal.

WITNESSETH, that the Contractor and the City of Crystal for the
considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all
supervision technical personnel, labor materials, machinery,
tools, equipment, and services, including utility and transportation
services, and perform and complete all work required for the
removal of trees and stumps in an efficient and workmanlike man-
ner, all in strict accordance with the Contract Documents for the
removal of trees and stumps.

ARTICLE 2. The Contract Price. The City of Crystal will pay the
Contractor for performance of the Contract, in current funds,
subject to additions and deductions as provided in the Section
"Changes in the Work" under SPECIFICATIONS, PART 16, ACCORDING to
the payment schedule attached hereto.

1/Strike out the two terms, (i.e., corporation, partnership,
individual) not applicable.

ARTICLE 3. Contract. The executed contract documents shall con-
sist of the following:

- | | |
|----------------------------|-----------------------------|
| a. This Agreement | e. Signed Copy of Bid |
| b. Addenda | f. Specifications |
| c. Invitation for Bids | g. Technical Specifications |
| d. Instructions to Bidders | |

The Agreement, together with the other documents enumerated in
this Article 3, which said other documents are as fully a part of
the Contract as if hereto attached or herein repeated, forms the
Contract between the parties hereto. In the event that any
provision in any component part of this Contract conflicts with
any provision of any other component part, the provision of the
component part first enumerated in this Article 3 shall govern,
except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in _____ original copies on the day and year first above written.

(Contractor) 2

ATTEST:

By _____

Title _____

(Street)

(City, State, and Zip Code)

THE CITY OF CRYSTAL

By _____

Title _____

(Print or type the names underneath all signatures.)

Certifications

I, _____, certify that I am the _____ of the Corporation names as Contractor herein, that _____ who signed this Agreement on behalf of the Contractor, was then _____ of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate Seal _____

2/Supply description of Contractor: Owner, Partnership, or Corporation.

CRYSTAL-NEW HOPE JOINT BICYCLE AUCTION SET
FOR APRIL 28th AT CRYSTAL CITY GARAGE.

*sent for
publishing*

The Crystal and New Hope Police Departments will jointly hold an auction for the sale of unclaimed bicycles and other miscellaneous items.

The sale will be held on Saturday, April 28th, at the Crystal City Garage, 41st and Colorado Av No.

Doors will open at 9:30a.m. for viewing items, and the auction will begin at 10:00a.m.

Persons who have had a bicycle stolen and which has not been recovered are encouraged to contact their respective police department prior to the auction to find out if the bike is among those to be sold.

February 23, 1984

Dear Councilmembers:

Donna Eckroad, of District #281, called and asked if I would inform the Council of a compliance meeting March 21 at 7:30 A.M. at Sonnesyn School (breakfast). She asked if I would mention this to the City Council and inform them that they would be getting invitations from the School Superintendent at a later date. I thought I would take this method of informing you so if you wanted to, you could put it on your calendar at this early date.

I am enclosing the travel expense forms for those of you who are attending the Congressional-City Conference in Washington, and a "thank-you" note from Sonny Meintsma.

J A C K

da
enc.

Dear Jack and Council members,

What a nice surprise to receive flowers from you — and the arrangement was unusually lovely. I am still enjoying it.

It has been a difficult time for Pete and I, but we are doing really well because of the fantastic support we have received from you and so many friends.

Thank you all!
Sonny Meintsma

SENT WITH PRELIMINARY AGENDA 4/13/84

Council minutes of 4/3/84.

Planning Comm. minutes of 4/9/84.

Memo from City Engr. of 4/12 re Snyder Drug Store improvement needs.

Proposal & background of Evensen-Dodge as bond consultant for Bass Lake/Becker Park project.

Letter from Richard Pierick, re parking ord.

Letter of 3/21 from M-S Society re Airlift.

Memo from Ed Branden of 4/4; letter from Crystal-New Hope Aquatic Club re use of Municipal Pool on July 28 & 29 for swimming meet.

Memo from Ed Brandeen of 4/9; letter from Westphal Legion softball team of 4/2 re use of Welcome Park on June 2 & 3 for tournament.

Memo from City Engr. of 4/5 re bids for Impr. 63-C.

Memo from City Engr. re bids for street maint. materials.

Memo of City Engr. re bids for bleachers.

Staff fee recommendations for transient merch. ord.

Letter of resignation of 4/4 from Kevin Lytle from Park & Rec. Adv. Comm.

Memo from Park & Rec. Adv. Comm of 4/12 re Crystal Green with reference to parks.

Park & Rec. Adv. Comm. minutes of 3/7/84.

Park Department March report.

Memo from City Engr. of impr. needs for Brunswick Methodist Church.

SENT WITH AGENDA 4/17/84

Letter from Hallberg's of 4/17 re parking ord.

Letter from R. Anderson of 4/15 re parking ord.

Petition from Lee Rogers re keeping pigeons; letter from Rogers attny. re pigeons; ord. of Coon Rapids re animals & dogs.

Action Alert re Public Pensions of 4/13/84

COUNCIL AGENDA

April 17, 1984

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 17, 1984, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Herbes
abs Rygg
abs Schaaf
☒ Pieri
☒ Meintsma
☒ Aaker
☒ Smothers

Staff

☒ Irving
☒ Kennedy
☒ Olson
☒ Sherburne
☒ Peterson
☒ Deno
☒ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Meintsma presented Certificates of Civic Appreciation to James Cook, Senior Vice-President of the Crystal State Bank; Michael Higgins, President of the Crystal State Bank; Officer Russell McFarlane, of the Crystal Police Department; and Officer James O'Meara, of the New Hope Police Department, for their bravery in the recent attempted burglary at the Crystal State Bank.

500, 17105
The minutes of the regular Council meeting of April 3, 1984 were approved, with the following exceptions: _____

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 1, 1984, as the time and date for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance to build a 24'x30' detached garage in the front half of the lot at 6820 - 32nd Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 1, 1984, as the time and date for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance to add a 12'x16' porch which would encroach 10.3' in the rear yard setback at 5900 Medicine Lake Road.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 1, 1984, as the time and date for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance to build a 6'10"x16' addition to his kitchen which would encroach 2' in the required 5' side yard setback at 3549 Orchard Avenue North.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 15, 1984, as the time and date for the public hearing at which time the City Council will consider tentative approval of St. James Addition located at 4615 Hampshire Avenue North.

April 17, 1984

CONSENT AGENDA (continued)

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____, _____ and _____ from the Consent Agenda. Motion Carried.

Moved by Councilmember H and seconded by Councilmember A to approve the Consent Agenda. Motion Carried.

REGULAR AGENDA

- ✓ 1. The City Council considered setting surety in the amount of \$7,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for a 50'x120' addition to the east end of Snyder's Drug Store at the Crystal Shopping Center.

① Moved by Councilmember S and seconded by Councilmember Sn to set surety in the amount of \$7,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for a 50'x120' addition to the east end of Snyder's Drug Store at the Crystal Shopping Center.

Motion Carried.

② or 20 A = P. — n B/

③ - 10-10-84 S = P. — n B/

④ 10-10-84 P = S. — n B/

April 17, 1984

2. The City Council considered setting surety in the amount of \$5,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval at Brunswick Methodist Church, 6122 - 42nd Avenue North.

Save Snyder from be - 5/1

Moved by Councilmember S and seconded by Councilmember A to set surety in the amount of \$5,000 as a guaranty of faithful performance of certain work requirements as a condition of building permit approval for improvement needs at Brunswick Methodist Church, 6122 - 42nd Avenue North. Motion Carried.

Sub 666600012, 5014 R - 11/8,

five 2, 4, 9, 1, 2, 2, 2, 5014 R - 11/8,

3. Wayne Burggraaff, a representative of Evensen - Dodge, appeared before the City Council to make a presentation regarding their services as bond and financial consultants for the Bass Lake Road/Becker Park project.

① Moved by Councilmember A and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

② Moved by Councilmember S and seconded by Councilmember H to (deny) (continue) until May 1, 1984 the discussion of) consideration of a resolution awarding a contract. Motion Carried.

*0 H A and me - 11/8,
- 2 P A*

7. The City Council considered a waiver of the fee for a portable sign, as requested by the Multiple Sclerosis Society for its annual airlift at the Crystal Airport, May 7 through May 13, 1984.

Moved by Councilmember PD and seconded by Councilmember Am to approve the waiver of a fee for a portable sign, as requested by the Multiple Sclerosis Society for its annual airlift at the Crystal Airport. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) waiver of a fee for a portable sign, as requested by the Multiple Sclerosis Society for its annual airlift at the Crystal Airport. Motion Carried.

8. The City Council considered a request from the New Hope-Crystal Aquatic Club for its use of the Crystal Municipal Pool on July 28 and 29, 1984, for a swimming meet.

Moved by Councilmember H and seconded by Councilmember A to approve the use of Crystal Municipal Pool on July 28 and 29, 1984, for the New Hope-Crystal Aquatic Club swimming meet. Motion Carried.

Moved by Councilmember — and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) use of Crystal Municipal Pool on July 28 and 29, 1984 for New Hope-Crystal Aquatic Club swimming meet. Motion Carried.

9. The City Council considered a request from the Westphal American Legion softball team for the use of Welcome Park softball field on June 2 and 3, 1984 for a softball tournament with proceeds going to the Kidney House Foundation.

Moved by Councilmember Am and seconded by Councilmember A to approve the use of Welcome Park softball field by Westphal American Legion on June 2 and 3, 1984, for a softball tournament. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the use of Welcome Park softball field by Westphal American Legion on June 2 and 3, 1984, for a softball tournament. Motion Carried.

10. The City Council considered a resolution to allocate funds from PIR for Curb and Gutter Improvement No. 63-C abutting City parks, and to award bids.

~~\$86,500~~
8,000

Amount?

- A. Moved by Councilmember S and seconded by Councilmember A to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION ALLOCATING PIR FUNDS

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) allocating funds from PIR for Curb and Gutter Improvement No. 63-C abutting City parks.

Motion Carried.

- B. Moved by Councilmember A and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

AWARDING BID FOR
CURB AND GUTTER IMPROVEMENT NO. 63-C.

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) awarding of bid for Curb and Gutter Improvement No. 63-C.

Motion Carried.

11. The City Council considered bids for street maintenance materials.

Moved by Councilmember A and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDDING A BID
FOR STREET MAINTENANCE MATERIALS

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting
no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) bids for street maintenance
materials. Motion Carried.

12. The City Council considered bids for bleachers.

Moved by Councilmember Sm and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDDING A BID FOR BLEACHERS

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting
no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) bids for bleachers. Motion Carried.

13. The City Council considered awarding a contract to Midwest Pavement Management, Inc., for evaluation of pavements on recommendation for improvements.

Moved by Councilmember O and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 84-

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) awarding a contract to Midwest Pavement Management, Inc., for evaluation of pavements on recommendation for improvements.

Motion Carried.

14. The City Council considered the Second Reading of an ordinance relating to transient merchants. *S = A*

② 30/60 *S = A* 130/ ~~500/~~
3460 130/6 *S = A* 481

Moved by Councilmember H and seconded by Councilmember O to adopt the following ordinance:

ORDINANCE NO. *No 84-5*

AN ORDINANCE RELATING TO PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS: REPEALING CRYSTAL CITY CODE, SUBSECTIONS 1160.01 AND 1160.03

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the Second Reading of An Ordinance Relating to Peddlers, Solicitors and Transient Merchants: Repealing Crystal City Code, Subsections 1160.01 and 1160.03. Motion Carried.

- ✓ 15. The City Council considered the resignation of Kevin Lytle from the Park and Recreation Advisory Commission.

*sent letter
4/18/84*

Moved by Councilmember H and seconded by Councilmember S to accept the resignation of Kevin Lytle from the Park and Recreation Advisory Commission and to direct the City Manager to send him a letter of thanks and appreciation.

Motion Carried.

- ✓ 16. The City Council considered a memo submitted by the Park and Recreation Advisory Commission regarding Crystal Green.

① - uA = a b d s e 12/1/86
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u Am H P - u u -

12/1/86

u a s me

V

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17, 14 - 10 - 6' 00 3, 2

[illegible]

HRA ~~6510~~ 62

$\mu = \frac{1}{3} \approx 0.33$

Motion Carried.

Motion Carried.

APPLICATIONS FOR LICENSE

April 17, 1984

SIGN LICENSES:

A. L. S. Properties	\$ 11.25	Glen Haven Memorial Gardens	Exempt
Alliance Church of Open Door	Exempt	Gloria's Coiffures	11.25
Allied Interstate	22.50	Gold Eagle Laundry	26.40
American Council of the Blind Thrift Store	11.25	Golden Valley Air Cond.	22.50
Bass Lake Physicians	22.50	Dr. John Gosche	22.50
Beaver Machine & Tool	11.25	Hair Etcetera, Inc.	11.25
Belt Line Pet Hospital	11.25	Holiday Station Stores	78.75
Bill's Belt Line "76"	45.00	Insty Print, Inc.	22.50
Brunswick Methodist Church	Exempt	Jin's Chow Mein	33.75
C.S.I. Electric, Inc.	11.25	Justice Realty	22.50
Cavanagh School	Exempt	Kinney Shoes	11.25
Church of Jesus Christ of Latter-Day Saints	Exempt	Knights of Columbus	11.25
Clark's Submarine Sandwich	15.15	Kurzswing Ski Shop	11.25
Coldwell Banker 10	11.25	Lamplighter Barber	11.25
Colvin Ins. Agency	11.25	Lamplighter Square	11.25
Community Credit	11.25	Liberty Garment Mfg. Co.	13.89
Country Club Market	11.25	Lou Ann Terrace Apt.	11.25
Crib Diaper Service	22.50	Louie's Liquor Store	11.25
Crystal Assembly of God Church	Exempt	Lyon Brokerage	11.25
Crystal Auto Parts	12.45	MGM Liquor	22.50
Crystal Auto Service	33.75	Market Tire Company	41.43
Crystal Business Machines	11.25	Mayer Electric	22.50
Crystal Collision Ctr.	22.50	McDonalds Drive In	77.33
Crystal K. Wong Chow Mein	33.75	Mel Hartmann Bldg.	11.91
Crystal Linoleum & Tile	11.25	Melford Olson Honey Co.	22.50
Crystal-New Hope Chiropractic Clinic	11.25	Midas Muffler	37.11
Crystal Skyways	22.50	Milavetz & Assoc.	11.25
Crystal Square Office Bldg.	11.25	MN-Dept. of Economic Sec.	Exempt
Crystal Square II	11.25	Minnesota Mini Storage	35.13
Crystal Travel Service	11.25	Modern Tool Co.	56.25
Crystal Village Apts	56.25	Morry's Auto Interiors	11.25
D & B Hair Design	11.25	The Muffler Clinic	22.50
Douglas Drive Family Physicians, P.A.	11.25	Neill School	Exempt
Doyle's Bowling	22.50	Noble Drug	11.25
Eggie's Breakfast Cafe	11.25	Noble Investment Co.	15.96
El Presidente Apmts.	11.25	Norm's Hair Inn	11.25
Fantasia Together	22.50	North Star Bank (42nd Ave.)	67.50
Furniture Barn	37.56	North Star Bank (56th Ave.)	172.28
General Nutrition Ctr.	11.25	Northwest Gun Exchange	22.50
Glen's Dairy Store	33.75	Northwestern Bell (Welcome)	11.25
		O.K. Realty & Village Bldrs.	11.25
		Olan Mills, Inc.	11.25
		Palace Inn	56.25
		Panto-Gravers, Inc.	11.25
		Pedal Power Bike Shop	11.25
		Radio Shack	22.71

APPLICATIONS FOR LICENSE

April 17, 1984

SIGN LICENSES CONTINUED:

Ray's Barber Shop	\$ 22.50	Timesavers, Inc.	\$ 11.25
Robin's Nest Drive In	24.06	Tom Thumb (2708 Douglas)	11.25
Rockford Road Henn. Cty.		Tom Thumb (3537 Douglas)	22.50
Library	Exempt	Tom Thumb (36th Ave.)	22.50
St. James Lutheran Church	Exempt	Tom Thumb (56th Ave.)	38.01
St. Raphael's Church	Exempt	Tri-Town Auto Supply	45.00
Sample Mart	11.25	Thriftway, Inc.	77.40
Schraeder Building	11.25	Trinity Covenant Church	Exempt
Schwinn Bicycle	11.25	Twin Oaks Realty	11.25
Select Metals	11.25	Tyra's Super Valu	53.58
Skip's Auto Repair	11.25	U Haul	21.81
Suttle's Car Wash	15.15	Virginia Court Apt.	22.50
Target Stores	131.02	Waldo's Pizza Joynt	11.25
Temp's Litho	11.25	Warners Hardware	53.17
10,000 Auto Parts	89.77	Yee Tee Wang	11.25
Tesch's Hallmark	11.25		
Thorson School	Exempt		

GAS FITTERS (\$30.25)

Flare Heating & Air Conditioning
Earl W. Day & Sons, Inc.

PLUMBING (\$30.25)

Northridge Plumbing Company
South Minneapolis Plumbing & Heating, Inc.
Earl W. Day & Sons, Inc.

TREE TRIMMERS: (55.00)

Crystal Tree Service

APPLICATIONS FOR LICENSE
APRIL 17, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 each
addnl fac.)

Robin's Nest Drive-In, 3419 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Special Food Handling (\$220.00)

Grandma's Cupboard, Inc. (Snacks on Honor System)
6513 Cecilia Circle, Bloomington, MN

FOOD ESTABLISHMENT - Perish Food Vehicle (\$27.50)

Robert J. Gorham, 5526 Yates Avenue North

FOOD ESTABLISHMENT - Seasonal (Exempt)

Crystal Little League, 48th and Douglas Drive

POOL - Whirlpool (\$110.00)

Spa Petite, 111 Willow Bend

POOL - Outdoor (\$66.00)

Crystal Ball Apartments, 6910 54th Ave. No.
Virginia Court Apartments, 5900 West Bdwy.
Woodbridge Apartments, 2701 Brunswick Ave. No.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Crystal Village Apartments, 3130 Sumter Ave. No.
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 7609 32nd Avenue No.
Cambridge Apartments, 3501 Louisiana Ave. No.

Adoles

April 12, 1984

Dear Councilmembers:

It looks like a normal Council meeting with a great variety of items and should go somewhat as follows:

The meeting will be preceded by the appearance of Jim Cook, Mike Higgins and the two police officers who were involved inside the bank during the period of time when the attempted burglary was in progress. You may recall at the last meeting I recommended that you pass a resolution commending these people. We are placing that resolution on parchment and asking that they each come in and have the Mayor present those resolutions to the recipients.

The minutes of the regular meeting of April 3, 1984, are enclosed for your review.

The meeting will then go as follows:

Consent Agenda

ITEM

SUPPORTING DATA

- | | |
|---|---|
| 1. Set Public Hearing for May 1 to consider a request from Lyle Tauer for a variance to build a 24'x30' detached garage in the front half of the lot at 6820 - 32nd Ave. N. | Planning Commission minutes of 4/9/84, item 5. |
| 2. Set Public Hearing for May 1 to consider a request from Phillip S. Garon for a variance to add a 12'x16' porch which would encroach 10.3' in the rear yard setback at 5900 Medicine Lake Road. | None. |
| 3. Set Public Hearing for May 1 to consider a request from John C. Knoff for a variance to build a 6'10"x16' addition to his kitchen which would encroach 2' in the required 5' side yard setback at 3549 Orchard Ave. N. | Planning Commission minutes of 4/9, item 9; memo from Building Inspector. |
| 4. Set Public Hearing to consider a request for tentative approval of St. James Addition located at 4615 Hampshire Ave. N. | Planning Commission minutes of 4/9, item 7. |

Consent Agenda (continued)

The Consent Agenda is merely setting public hearings and with the exception of #2, have been to the Planning Commission and they have recommended approval.

Please note that Items #1, #2 and #3 are setting Public Hearings for May 1 and Item #4 is setting a Public Hearing for May 15.

The regular meeting should be as follows:

1. Consideration of setting surety in the amount of \$7,000 for improvement needs as part of building permit approval for a 50'x120' addition to the east end of Snyder's Drug Store at the Crystal Shopping Center. Letter from City Engineer dated 4/12/84; Planning Commission minutes of 4/9, item #8.

Reed Banet will be in to make a presentation and asked that it be placed first on the agenda so that he can comply with the Jewish religious law which prohibits him from doing any work after sundown on Passover Day. Normally Doug Sinclair, who is not Jewish, would have appeared, but Doug no longer works for Paster Enterprises, and it was, therefore, up to Eddie or Reed to appear and both have the same problem. We indicated that we would do our best to accommodate them.

2. Consideration of hiring a bond consultant for the Bass Lake Road/Becker Park project. Proposal and background of consultant firm.

I indicated in the past to many of you that I would be bringing Wayne Burggraaff, a representative of Evensen-Dodge, in to make a presentation to you regarding their services as bond and financial consultants. Evensen-Dodge is the only company the City of Crystal has ever used as a bond consultant and are experts in the field of tax increment financing. It would be my recommendation that the City agree to the contract enclosed with Evensen-Dodge as that firm has the background with Crystal I think is necessary and the talent to perform at a high level.

3. Consideration of the Second Reading of an ordinance changing the parking ordinance in the City. Letter from Richard Pierick, 3256 Hampshire Ave. N.

We have enclosed a copy of the one letter I received, but we have had many telephone calls as I suspect you have. It would appear that the Council Chambers will be filled for this item.

4. Consideration of a request for a building permit for five 46'x42' 4-plexes at 3335-37-39-41-43 Nevada Ave. N., by Village Builders. None.

It is my understanding that the bond and everything is in order. The Planning Commission recommended approval of this project back in August of 1983. Village Builders is now making application for the remaining building permits.

5. Consideration of a request from Lee Rogers, 5742 Colorado Ave. N., to amend Section 910 - Dog Control; Animals, of the City Code. None.

This request is made by Mr. Rogers so that he can house and maintain homing pigeons at his residence.

6. Consideration of waiver of fee for a portable sign as requested by the Multiple Sclerosis Society for its annual airlift at the Crystal Airport May 7 through May 13. Letter of 3/21/84 from M-S Society.

This is the third or fourth year that they asked for and received this waiver of fee.

7. Consideration of a request from the New Hope-Crystal Aquatic Club for use of the Crystal Municipal Pool on July 28 and 29, 1984, for a swimming meet. Memo from Ed Brandeen of 4/4; letter from Crystal-New Hope Aquatic Club.

As Ed Brandeen's memo indicates, we have alternated with New Hope and it is our turn this year.

8. Consideration of a request from the Westphal American Legion softball team for use of Welcome Park softball field on June 2 and 3, 1984, for a softball tournament with proceeds going to the Kidney House Foundation. Memo from Ed Brandeen of 4/9; letter from Westphal Legion softball team of 4/2/84.

It is my understanding that this will be the second year that the Legion softball tournament would be held at Welcome Park.

9. Consideration of bids for Curb and Gutter Improvement No. 63-C. Memo from City Engineer dated 4/5/84.

You may remember this is the project that includes curbing around various City parks and was rejected last year because the bids came in too high. We were successful in the delay, as the bids this time came in below the Engineer's estimate.

April 12, 1984

10. Consideration of bids for street maintenance materials. Memo from City Engineer.
11. Consideration of bids for bleachers. Memo from City Engineer.
12. Consideration of awarding a contract to Midwest Paving Management for evaluation of pavements and recommendation for improvements. None.

Bill Sherburne will make a presentation regarding this submittal. You may recall we were requested to take informal bids from a qualified organization to evaluate the condition of our City streets. This is the result of that investigation.

13. Consideration of the Second Reading of an ordinance relating to transient merchants. Staff fee recommendations.
14. Consideration of the resignation of Kevin Lytle from the Park and Recreation Advisory Commission. Letter of resignation dated 4/4/84.

We will see that this is properly advertised and when we get some response, we will give the applications to you for your consideration and get the applicants in for an interview. That normally takes two to four weeks.

15. Consideration of a memo submitted by the Park & Recreation Advisory Commission regarding Crystal Green. Memo from the Park & Recreation Advisory Commission of 4/12/84.

As we understand it now, this should take care of the agenda. I am doing this on Thursday afternoon because Delores will be out of town on Friday. As usual, if somebody comes in and requests to be put on the agenda on Friday, we will put them on and get whatever information you may need to you in time for you to make a decision.

I have included for your information, the following:

1. Park & Recreation Advisory Commission minutes of 3/7/84.
2. Park & Recreation Department report for March 1984.

Have a nice weekend. See you Tuesday.

J A C K

JTI/da
enc.

P.S. (Next Page)

Councilmembers

- 5 -

April 12, 1984

P.S.

We inadvertently missed an item on the Preliminary Agenda. It will be put in the proper place on the final agenda but for your purpose now, the item will be:

Consideration of setting surety in the amount of \$5,000 for improvement needs as part of building permit approval for Brunswick Methodist Church. Bill Sherburne or Don Peterson will explain this item in greater detail on Tuesday evening.

Memo from City Engineer dated 4/10/84.

JTI/djg

APPLICATIONS FOR LICENSE

April 17, 1984

SIGN LICENSES:

A. L. S. Properties	\$ 11.25	Glen Haven Memorial Gardens	Exempt
Alliance Church of Open Door	Exempt	Gloria's Coiffures	11.25
Allied Interstate	22.50	Gold Eagle Laundry	26.40
American Council of the Blind Thrift Store	11.25	Golden Valley Air Cond.	22.50
Bass Lake Physicians	22.50	Dr. John Gosche	22.50
Beaver Machine & Tool	11.25	Hair Etcetera, Inc.	11.25
Belt Line Pet Hospital	11.25	Holiday Station Stores	78.75
Bill's Belt Line "76"	45.00	Insty Print, Inc.	22.50
Brunswick Methodist Church	Exempt	Jin's Chow Mein	33.75
C.S.I. Electric, Inc.	11.25	Justice Realty	22.50
Cavanagh School	Exempt	Kinney Shoes	11.25
Church of Jesus Christ of Latter-Day Saints	Exempt	Knights of Columbus	11.25
Clark's Submarine Sandwich	15.15	Kurzswing Ski Shop	11.25
Coldwell Banker 10	11.25	Lamplighter Barber	11.25
Colvin Ins. Agency	11.25	Lamplighter Square	11.25
Community Credit	11.25	Liberty Garment Mfg. Co.	13.89
Country Club Market	11.25	Lou Ann Terrace Apt.	11.25
Crib Diaper Service	22.50	Louie's Liquor Store	11.25
Crystal Assembly of God Church	Exempt	Lyon Brokerage	11.25
Crystal Auto Parts	12.45	MGM Liquor	22.50
Crystal Auto Service	33.75	Market Tire Company	41.43
Crystal Business Machines	11.25	Mayer Electric	22.50
Crystal Collision Ctr.	22.50	McDonalds Drive In	77.33
Crystal K. Wong Chow Mein	33.75	Mel Hartmann Bldg.	11.91
Crystal Linoleum & Tile	11.25	Melford Olson Honey Co.	22.50
Crystal-New Hope Chiropractic Clinic	11.25	Midas Muffler	37.11
Crystal Skyways	22.50	Milavetz & Assoc.	11.25
Crystal Square Office Bldg.	11.25	MN-Dept. of Economic Sec.	Exempt
Crystal Square II	11.25	Minnesota Mini Storage	35.13
Crystal Travel Service	11.25	Modern Tool Co.	56.25
Crystal Village Apts	56.25	Morry's Auto Interiors	11.25
D & B Hair Design	11.25	The Muffler Clinic	22.50
Douglas Drive Family Physicians, P.A.	11.25	Neill School	Exempt
Doyle's Bowling	22.50	Noble Drug	11.25
Eggie's Breakfast Cafe	11.25	Noble Investment Co.	15.96
El Presidente Apmts.	11.25	Norm's Hair Inn	11.25
Fantasia Together	22.50	North Star Bank (42nd Ave.)	67.50
Furniture Barn	37.56	North Star Bank (56th Ave.)	172.28
General Nutrition Ctr.	11.25	Northwest Gun Exchange	22.50
Glen's Dairy Store	33.75	Northwestern Bell (Welcome)	11.25
		O.K. Realty & Village Bldrs.	11.25
		Olan Mills, Inc.	11.25
		Palace Inn	56.25
		Panto-Gravers, Inc.	11.25
		Pedal Power Bike Shop	11.25
		Radio Shack	22.71

APPLICATIONS FOR LICENSE

April 17, 1984

SIGN LICENSES CONTINUED:

Ray's Barber Shop	\$ 22.50	Timesavers, Inc.	\$ 11.25
Robin's Nest Drive In	24.06	Tom Thumb (2708 Douglas)	11.25
Rockford Road Henn. Cty.		Tom Thumb (3537 Douglas)	22.50
Library	Exempt	Tom Thumb (36th Ave.)	22.50
St. James Lutheran Church	Exempt	Tom Thumb (56th Ave.)	38.01
St. Raphael's Church	Exempt	Tri-Town Auto Supply	45.00
Sample Mart	11.25	Thriftway, Inc.	77.40
Schraeder Building	11.25	Trinity Covenant Church	Exempt
Schwinn Bicycle	11.25	Twin Oaks Realty	11.25
Select Metals	11.25	Tyra's Super Valu	53.58
Skip's Auto Repair	11.25	U Haul	21.81
Suttle's Car Wash	15.15	Virginia Court Apt.	22.50
Target Stores	131.02	Waldo's Pizza Joynt	11.25
Temp's Litho	11.25	Warners Hardware	53.17
10,000 Auto Parts	89.77	Yee Tee Wang	11.25
Tesch's Hallmark	11.25		
Thorson School	Exempt		

GAS FITTERS (\$30.25)

Flare Heating & Air Conditioning
Earl W. Day & Sons, Inc.

PLUMBING (\$30.25)

Northridge Plumbing Company
South Minneapolis Plumbing & Heating, Inc.
Earl W. Day & Sons, Inc.

TREE TRIMMERS: (55.00)

Crystal Tree Service

APPLICATIONS FOR LICENSE
APRIL 17, 1984

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 each
addnl fac.)

Robin's Nest Drive-In, 3419 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Special Food Handling (\$220.00)

Grandma's Cupboard, Inc. (Snacks on Honor System)
6513 Cecilia Circle, Bloomington, MN

FOOD ESTABLISHMENT - Perish Food Vehicle (\$27.50)

Robert J. Gorham, 5526 Yates Avenue North

FOOD ESTABLISHMENT - Seasonal (Exempt)

Crystal Little League, 48th and Douglas Drive

POOL - Whirlpool (\$110.00)

Spa Petite, 111 Willow Bend

POOL - Outdoor (\$66.00)

Crystal Ball Apartments, 6910 54th Ave. No.
Virginia Court Apartments, 5900 West Bdwy.
Woodbridge Apartments, 2701 Brunswick Ave. No.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Crystal Village Apartments, 3130 Sumter Ave. No.
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 7609 32nd Avenue No.
Cambridge Apartments, 3501 Louisiana Ave. No.

DUE DATE: NOON, WEDNESDAY
APRIL 11, 1984

MEMO TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 3, 1984, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 3, 1984. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
HEALTH DEPT.	1. Setting of date for Rabies Vaccination Clinic. ACTION NEEDED: Notify public of date and time of clinic. ACTION TAKEN: Media notified; arrangements made for site.
POLICE DEPT.	2. Setting of date for Public Auction. ACTION NEEDED: Notify public of auction. ACTION TAKEN: Letter sent for publishing 4-12-84 Post.
CITY ENGINEER	3. Resolution regarding revised signal at Winnetka and 36th. ACTION NEEDED: Forward resolution to Hennepin County. ACTION TAKEN: Resolution certified; sent 4-4-84.

REGULAR AGENDA

CITY ENGINEER	1. Consideration of setting surety in the amount of \$30,000 for a building permit at 5601-5607 Vera Cruz. ACTION NEEDED: Accept bond, enter into agreement, authorize building permit subject to drainage meeting engineering standards on the site. ACTION TAKEN: Pending.
CITY MANAGER	2. Consideration of a report from Don Fish regarding affirmative action. ACTION NEEDED: Review with Human Relations Commission the affirmative action program. ACTION TAKEN: Review not scheduled.

<u>DEPARTMENT</u>	<u>ITEM</u>	
ASST. CITY MGR.	3.	Consideration of the Second Reading of an ordinance regarding peddlers, solicitors and transient merchants. ACTION NEEDED: Place item on April 17, 1984 Council Agenda. ACTION TAKEN: Item placed on 4-17-84 Council Agenda.
ASST. CITY MGR.	4.	Consideration of bids regarding tree trimming. ACTION NEEDED: Complete contracts; forward to Tim's for signature. ACTION TAKEN: Contracts to be forwarded to Tim's Tree Service.
CITY MANAGER	5.	Consideration of the appointment of Barbara Bird as HRA representative to the Long Range Planning Commission. ACTION NEEDED: Notify HRA that Ms. Bird was not confirmed. ACTION TAKEN: HRA to be notified 4-12-84.
CITY MANAGER	6.	Consideration of the recommendation to appoint William Garber as the Environmental Commission representative to the Long Range Planning Commission. ACTION NEEDED: Notify Commission of Mr. Garber's appointment. ACTION TAKEN: Notified by mail.
CITY ENGINEER	7.	Consideration of setting the public hearing for the reconstruction of Douglas Drive from 42nd to 27th. ACTION NEEDED: Notify affected property owners of hearing. ACTION TAKEN: In process.
ASST. CITY MGR.		ACTION NEEDED: Place item on May 1, 1984 Council Agenda. ACTION TAKEN: To be placed on May 1, 1984 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
FINANCE DIRECTOR	8.	<p>Consideration of recommendations regarding severance pay adjustments for non-organized employees. ACTION NEEDED: Institute severance pay adjustment for non-organized employees as well as union employees. ACTION TAKEN: Severance pay revision noted.</p>
ASST. CITY MGR.	9.	<p>Consideration of Councilmember Aaker's memo regarding Charter changes. ACTION NEEDED: Place item on April 24, 1984 Council Agenda. ACTION TAKEN: Item to be placed on April 24, 1984 Special Meeting.</p>
CITY CLERK		<p>ACTION NEEDED: Notify newspaper of Special Meeting. ACTION TAKEN: Notified.</p>
CITY MANAGER	10.	<p>Consideration of report from the Attorney Committee. ACTION NEEDED: Notify attorneys involved of the Council appointment of Paul Rosenthal Firm for prosecution services. ACTION TAKEN: Applicant present at meeting.</p>
CITY MANAGER	11.	<p>Consideration of a resolution regarding the up-grading of Medicine Lake Road. ACTION NEEDED: Notify New Hope of Council action. ACTION TAKEN: Resolution sent.</p>
CITY CLERK	12.	<p>Licenses. ACTION NEEDED: Issue licenses. ACTION TAKEN: Licenses issued.</p>

April 12, 1984

Mr. John T. Irving
City Manager
City of Crystal, MN

Re: BIDS - Street Maintenance Materials
Bituminous Patching Mixture
Sand
Class 5 Gravel
Granular Material

Dear Mr. Irving:

The sealed bids received on April 11, 1984, were checked for completeness and accuracy. The results are as follows:

<u>BITUMINOUS PATCHING MIXTURE (3/8") (5.0% oil)</u>	<u>AT PLANT</u>	<u>DELIVERED</u>
C. S. McCrossan, Inc.	\$18.25/ton	
Commercial Asphalt Co.	\$18.75/ton	
Bury & Carlson, Inc.	\$19.90/ton	
Midwest Asphalt Corp.	\$21.90/ton	\$27.90/ton

<u>BITUMINOUS PATCHING MIXTURE (3/8") (5.5% oil)</u>		
C. S. McCrossan, Inc.	\$19.20/ton	
Commercial Asphalt Co.	\$19.68/ton	
Bury & Carlson, Inc.	\$20.85/ton	
Midwest Asphalt Corp.	\$22.85/ton	\$28.85/ton

<u>BITUMINOUS PATCHING MIXTURE (3/4") (5.0% oil)</u>		
C. S. McCrossan, Inc.	\$17.25/ton	
Commercial Asphalt Co.	\$18.15/ton	
Bury & Carlson, Inc.	\$19.50/ton	
Midwest Asphalt Corp.	\$21.40/ton	\$27.40/ton

<u>BITUMINOUS PATCHING MIXTURE (3/4") (5.5% oil)</u>		
C. S. McCrossan, Inc.	\$18.20/ton	
Commercial Asphalt Co.	\$19.08/ton	
Bury & Carlson, Inc.	\$20.45/ton	
Midwest Asphalt Corp.	\$22.35/ton	\$28.35/ton

<u>BITUMINOUS PATCHING MIXTURE (Winter Mix)</u>		
C. S. McCrossan, Inc.	\$26.00/ton	
Midwest Asphalt Corp.	\$29.00/ton	

<u>SAND</u>	<u>AT PIT</u>	<u>DELIVERED</u>
Asphalt Paving Materials, Inc.	\$1.10/ton	\$3.50/ton
SA-AG, Inc.	\$1.25/ton	\$4.40/ton
Oscar Roberts Co.	\$1.90/ton	\$3.90/ton
Hassan Sand & Gravel	\$2.00/ton	\$3.60/ton
Barton Sand & Gravel Co.	\$2.25/ton	\$4.40/ton
Northwestern Aggregates		\$4.79/ton

<u>CLASS 5 GRAVEL</u>		
Barton Sand & Gravel Co.	\$2.00/ton	\$4.15/ton
Hassan Sand & Gravel	\$2.00/ton	\$3.60/ton
SA-AG, Inc.	\$2.06/ton	\$5.63/ton
Bury & Carlson, Inc.	\$2.25/ton	
Midwest Asphalt Corp.		\$4.55/ton
Northwestern Aggregates		\$5.99/ton

GRANULAR MATERIAL

Barton Sand & Gravel Co.	AT PIT	
SA-AG, Inc.	\$1.25/ton	
Asphalt Paving Materials, Inc.	\$1.25/ton	
Oscar Roberts Co.	\$1.50/ton	
Hassan Sand & Gravel	\$1.90/ton	
	\$2.00/ton	

It is recommended that the contracts be awarded as follows:

BITUMINOUS PATCHING MIXTURE (3/8") (5.0% oil)

C. S. McCrossan	AT PLANT	
	\$18.25/ton	

BITUMINOUS PATCHING MIXTURE (3/8") (5.5% oil)

C. S. McCrossan	\$19.20/ton	
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BITUMINOUS PATCHING MIXTURE (3/4") (5.0% oil)

C. S. McCrossan	\$17.25/ton	
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BITUMINOUS PATCHING MIXTURE (3/4") (5.5% oil)

C. S. McCrossan	\$18.20/ton	
-----------------	-------------	--

BITUMINOUS PATCHING MIXTURE (Winter Mix)

C. S. McCrossan, Inc.	\$26.00/ton	
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SAND

Asphalt Paving Materials, Inc.	AT PIT	DELIVERED
	\$1.10/ton	\$3.50/ton


CLASS 5 GRAVEL

Barton Sand & Gravel Co.	\$2.00/ton	\$4.15/ton
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GRANULAR MATERIAL

Barton Sand & Gravel Co.	\$1.25/ton	
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Very truly yours,


William L. Sherburne, P.E.
City Engineer

WLS/mb

April 5, 1984

John T. Irving
City Manager
City of Crystal, MN

Re: Bids - Curb & Gutter Imp. No. 63-C

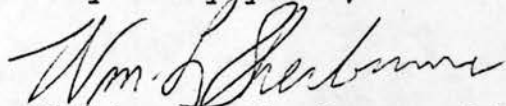
Dear Mr. Irving:

The sealed bids received on April 4, 1984, were checked for completeness and accuracy. The results are as follows:

Adcon, Inc.		\$ 89,842.80
Independent Curb Contractors, Inc.	"	91,200.00
Minnesota State Curb-Gutter Corp. & Fischer Sand & Aggregate Co. (A Joint Venture)	43	95,940.00
Progressive Contractors, Inc.	54	99,398.00
Concrete Curb Co.	28	108,021.00
J. W. Hanson Construction Co.	56	118,243.50
Thomas & Sons Construction, Inc.		123,055.00
Engineer's Estimate		\$ 99,020.00

It is recommended that the contract be awarded to the low bidder, Adcon, Inc., in the amount of \$89,842.80.

Very truly yours,


William L. Sherburne, P.E.
City Engineer

WLS/mb

March 21, 1984

MEMO TO: John T. Irving, City Manager
FROM: Delores Ahmann, City Clerk *LA*
RE: License Fees for Peddlers, Solicitors, and Transient Merchants

I have made a survey of several other municipalities regarding the fees charged for a license. Below are the results:

Robbinsdale - No solicitors, peddlers or transient merchants allowed.

New Hope - None allowed.

Golden Valley - Solicitors and Peddlers
\$20 first person; \$5 ea. addn'l. person per year--maximum \$40. (All prorata)

Brooklyn Center - No license required--must register names and addresses of all peddlers and solicitors.

Brooklyn Park - Solicitors, Peddlers, and Transient Merchants
\$25 investigation fee each person
\$30/week license fee for each person
\$50/year license fee for each person
(All are investigated and fingerprinted, even if only 14 years of age.)

Coon Rapids - Solicitors, Peddlers, and Transient Merchants
\$25 investigation fee for first person; \$10 for each additional person.
\$5/day; \$20/week; \$50/month; or \$300/yr license fee.
(License runs from Jan. 1 thru Dec. 31 - license fee is half of original fee if purchased after July 1)

Brooklyn Park and Coon Rapids have ordinances very similar to the ordinance being considered.

John T. Irving

-2-

March 21, 1984

I would recommend an investigation fee of \$25 for the first applicant under the organization's name and \$10 for each additional applicant; plus a license fee of \$5 per day, ~~\$30~~ ^{\$70} per week and ~~\$50~~ ^{\$120} per year for each person for a peddler or solicitor's license; and for a transient merchant, the license fee would be the same for one location and \$2.50 per day, \$15 per week and \$25 per year for each additional location.

da

RECOMMENDATION FOR FEE FOR PEDDLERS,
SOLICITORS, AND TRANSIENT MERCHANTS

- \$ 25 - investigation fee for 1st applicant under organization's name (not refundable).
- \$ 10 - investigation fee for each additional applicant under same organization's name (not refundable).
- \$ 5 - per day license fee
- \$ 30 - per week (7 consecutive days) license fee
- \$ 50 - per month (30 consecutive days) license fee
- \$120 - per year (January 1 through December 31) license fee

4/16/84

MEMO TO: John T. Irving, City Manager
FROM: William L. Sherburne, City Engineer *WLS*
RE: Pavement rating contract

A review of proposals received for a pavement rating and classification system for all local streets in the City of Crystal has been made.

My recommendation would be to retain the firm of Midwest Pavement Management, Inc. (MPM).

MPM has been a leader in developing criteria for pavement rating and have varied experience with similar programs. The estimated cost of the contract is about \$16,000. The final cost would be determined by the actual segments of work produced.

The attached is a copy of the MPM proposal.

WLS/mb

Encl.



National Multiple Sclerosis Society

Minnesota North Star Chapter • 2344 Nicollet Avenue • Minneapolis, Minnesota 55404
Telephone (612) 870-1500 Toll-free 1-800-582-5296

Executive Committee

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Kingsley H. Murphy, Jr.
Vice Chair
Gerald Friedell
Treasurer
Mary Pat McCarthy
Asst. Treasurer
Jeffrey Wood
Secretary
Joanne Levin
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Stanley Nelson
Past Chair
Judith Fletcher
Executive Director
Willard Munger, Jr.

March 21, 1984

City of Crystal
Don Peterson
Building Department
4141 Douglas Drive
Crystal, MN 55422

Dear Don;

Multiple sclerosis is a disease of the central nervous system attacking young adults 20 - 40. Minnesota ranks second nationally in the incidence of MS. There is no known cause or cure.

On Mother's Day, May 13, 1984, the Minnesota MS Society will be holding its 14th Annual MS Airlift at the Crystal Shamrock-Crystal Airport. The event will begin at 10:00 am and last until 5:00 pm.

In past years this event has been a very successful fund raiser. We have been so fortunate to get so many volunteers to make this event worth while. The Civil Air Patrol donate their time and talent, Crystal Police Reserves, WDGY crew, volunteers to do the weighing and tabulating.

To help promote the event, the Suburban Sign Company of Crystal generously donates a portable sign for our use during the week of May 7th - 13th. Royal Crown Motel lets us hook up the sign to their electricity.

Volunteers are the lifeblood of the MS Society. Our Society, like many other non-profit agencies, can afford to maintain only a small staff in relationship to the work to be done. We must rely on volunteers to fill the gap.

This letter is by way of officially asking your City Council members to waive the permit fee as a donation to our Society. If you would be so kind as to present this letter to them, it will be greatly appreciated.

Thank you for your effort and consideration.

Respectfully,

Bonnie M. Jared
Community Campaign Associate