



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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SENT WITH PRELIMINARY AGENDA 1/11/85

Council minutes of 1/2/85.

Assessment hearing notice for Blacktop Impr. 64-A.

Planning Comm. agenda of 1/14/85.

Petition for improvements on 45th Place from Florida to dead end east.

Memo from City Engr. of 1/7 re Northside Property at 5241 W. B'way. re release of surety.

Memo from Police Chief of 1/8 re report from Ward Montgomery; Ward Montgomery's report.

Letter from New Hope of 1/4/85 re joining neighboring cities in providing senior citizen transportation services.

Copy of cafeteria plan benefits agreement as presented by Miles Johnson.

Feasibility report from BRW, Inc. re construction of Douglas Drive, 55th to 56th Ave. N.

Change Order #1 for new North Fire Station from Dan Gallagher Architects.

Information from Chair of MAMA General Labor Relations Committee of 1/3 & 1/8, 1985. (Re comparable worth study).

Legislative amendment and City Attorney's letter re charter changes.

Park & Rec. Adv. Comm. minutes of 12/5/84.

Park & Rec. Dept. Dec. 1984 monthly report.

Letter of thanks from NEAR for space at Thorson.

Letter from Henn. Cty. DOT of 1/4 re 1985-1989 5-Year Capital Improvements Program.

Police & Fire Reprts. re Iron Horse.

Paving survey.

Newly-elected officials mtg. notice to Moravec.

SENT WITH AGENDA 1/15/85

Memo from John Olson to John Irving of 1/15/85 re Comparable Worth Study presented by MAMA.

## COUNCIL AGENDA

January 15, 1985

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on January 15, 1985, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

abs Schaaf  
✓ Smothers  
✓ Herbes  
✓ Pieri  
✓ Aaker  
✓ Moravec  
✓ Rygg

### Staff

✓ Irving  
✓ Kennedy  
✓ Olson  
✓ Sherburne  
✓ Peterson  
abs Deno  
✓ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

✓ The minutes of the regular Council meeting of January 2, 1985 were approved, with the following exceptions: \_\_\_\_\_

### CONSENT AGENDA

1. Reappointment of Marty Gates as a representative from the Park and Recreation Advisory Commission to the Long Range Planning Commission for 1985.
2. Reappointment of Gary Joselyn as a citizen member to the Long Range Planning Commission for 1985.
3. Reappointment of David B. Anderson as a citizen member to the Long Range Planning Commission for 1985.
4. Reappointment of Michael Culhane as a citizen member to the Long Range Planning Commission for 1985.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to remove items \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ from the Consent Agenda. Motion Carried.

Moved by Councilmember H and seconded by Councilmember Jim to approve the Consent Agenda. Motion Carried.

*Letters sent 1-17-85*

REGULAR AGENDA

1. ✓ It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the time and date as advertised for the public assessment hearing for Improvement Project No. 64-A, blacktop alley north of 48th Avenue between Xenia and Welcome Avenues. The Mayor asked those present to voice their opinions or ask questions concerning the assessment hearing. Those present and heard were: (6 votes for approval) *see*

*Certified  
1/21/85*

Moved by Councilmember *Ry* and seconded by Councilmember *M* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85-

RESOLUTION CONFIRMING ASSESSMENTS FOR  
BLACKTOP ALLEY IMPROVEMENT PROJECT NO. 64-A

By roll call and voting aye: *all*, *all*, *all*, *all*, *all*, *all*; voting no: *all*, *all*, *all*, *all*, *all*, *all*; absent, not voting: *all*, *all*, *all*. Motion carried, resolution declared adopted.

Moved by Councilmember *H* and seconded by Councilmember *H* to (deny) (continue until *the discussion of*) the assessment for Improvement Project No. 64-A. Motion Carried.

2. ✓ It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the time and date as advertised for the public hearing to consider proposed plat Neznik 1st Addition located at 5108 West Broadway. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were: *see*

Moved by Councilmember *H* and seconded by Councilmember *H* to (grant) (deny) (continue until *the discussion of*) tentative approval of Neznik 1st Addition, located at 5108 West Broadway. Motion Carried.

3. ✓ Robert Baranick, 8001 - 34th Place, appeared before the City Council regarding the parking ordinance.



4. ✓ The City Council considered a petition for grading and base; storm sewer; sanitary sewer; water main; curb and gutter; and blacktop on 45th Place from Florida to the dead end east.

Moved by Councilmember P and seconded by Councilmember sm to request a feasibility report from the City Engineer for grading and base; storm sewer; sanitary sewer; water main; curb and gutter; and blacktop on 45th Place from Florida Avenue to the dead end east. Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) the request by petition for improvement on 45th Place from Florida Avenue to the dead end east. Motion Carried.

5. ✓ The City Council considered accepting surety in the amount of \$20,000 and entering into agreement for development with Northside Property Management for property at 5231 West Broadway.

- A. Moved by Councilmember H and seconded by Councilmember Sm to accept surety in the amount of \$20,000 as a guarantee of faithful performance of work requirements as a condition of issuance of a building permit for a concrete block building at 5231 West Broadway by Northside Property Management. Motion Carried.

- B. Moved by Councilmember Sm and seconded by Councilmember P to enter into agreement with Northside Property Management for work requirements as a condition of issuance of a building permit for a concrete block building at 5231 West Broadway and further, to authorize the Mayor and City Manager to sign such agreement. Motion Carried.

- C. Moved by Councilmember H and seconded by Councilmember m to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization to issue building permit #6247 for a 40'x147' concrete block building at 5231 West Broadway, subject to standard procedure, as recommended by the Planning Commission. Motion Carried.

6. The City Council considered releasing surety in the amount of \$29,000 which was provided as part of site development requirements at 5241 West Broadway.

Moved by Councilmember H and seconded by Councilmember O to accept the work required as a condition of site development requirements for 5241 West Broadway, subject to guarantee provisions of the agreement, effective this date, and that surety in the amount of \$29,000, be released, subject to said guarantee, as recommended by the City Engineer. Motion Carried.

7. The City Council considered accepting a letter of credit in the amount of \$310,000 from Crystal Green as part of site development requirements.

- A. Moved by Councilmember H and seconded by Councilmember M to accept surety in the amount of \$310,000 from Crystal Green as a guarantee of faithful performance of certain work requirements as part of site development.

Motion Carried.

- B. Moved by Councilmember Sim and seconded by Councilmember H to enter into agreement with Crystal Green for the purpose of guaranteeing faithful performance for certain work requirements as part of site development and further, to authorize the Mayor and City Manager to sign such agreement. Motion Carried.

8. ✓ The City Council considered a quit-claim deed relinquishing right of easement for street purposes on Crystal Green in favor of Crystal Green, a general partnership.

Moved by Councilmember H and seconded by Councilmember Dr to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-3

RESOLUTION RELATING TO ~~A~~ CERTAIN EASEMENT AUTHORIZING  
THE MAYOR AND CITY MANAGER TO EXECUTE A QUIT CLAIM DEED  
ON BEHALF OF THE CITY

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) consideration of a request for a quit-claim deed to Crystal Green, a general partnership, for street easement.  
Motion Carried.

9. ✓ The City Council considered accepting surety in the amount of \$6,000 from Sarge's Auto Body for work requirements at 5111 Hanson Court.

A. Moved by Councilmember P and seconded by Councilmember Dr to accept surety in the amount of \$6,000 from Sarge's Auto Body, as a guarantee of faithful performance of certain work requirements as a condition of issuance of a building permit for remodeling at 5111 Hanson Court.  
Motion Carried.

B. Moved by Councilmember Ry and seconded by Councilmember M to enter into agreement with Sarge's Auto Body for the purpose of guaranteeing faithful performance for certain work requirements as a condition of issuance of a building permit for remodeling at 5111 Hanson Court, and further, to authorize the Mayor and City Manager to sign such agreement.  
Motion Carried.

C. Moved by Councilmember H and seconded by Councilmember P to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization to issue building permit #6214 for remodeling a building without a canopy to Sarge's Auto Body subject to standard procedure for 5111 Hanson Court.  
Motion Carried.



10. The City Council considered correspondence from the City of New Hope regarding a joint project to provide senior citizen transportation services to senior citizens in New Hope, Golden Valley, Brooklyn Center, Robbinsdale and Crystal, and authorizing funding of approximately \$500 to \$1,000.

*Handwritten notes:*  
 H = Amo EV 2/1/85 → 10,  
 19. & C 1/1/85 → 10, 100 → 100 & 100  
 10 1/1/85 → 100 & 100 2/1/85 → 10, 100

11. Miles Johnson, City Finance Director, appeared before the City Council to present information regarding a cafeteria plan benefits program.

*Handwritten notes:*  
 12, 1/1/85  
 94. 1/1/85  
 → M 1/1/85, 1/1/85 → 1/1/85 → 1/1/85  
 = 8m → 1/1/85

12. The City Council considered the appointment of a commissioner and alternate commissioner to the Bassett Creek Flood Control Commission with terms ending January 31, 1988 (City Engineer Sherburne and Councilmember Herbes are the present commissioners).

*Handwritten note:*  
 Sent letter 1/16/85

Moved by Councilmember Sm and seconded by Councilmember P to appoint City Eng. WKS as commissioner and Councilmember H as alternate commissioner to the Bassett Creek Flood Control Commission for terms expiring 1-31-88.

*Handwritten note:*  
 ending

*Handwritten note:*  
 Motion Carried.

*Handwritten note:*  
 with

13. The City Council considered the appointment of a commissioner and alternate commissioner to the Shingle Creek Water Shed Management Commission for terms expiring ~~12-1-88~~ (City Engineer Sherburne and Councilmember Herbes are the present commissioners).

*Letter sent  
1-18-85*

Moved by Councilmember P and seconded by Councilmember M to appoint WHS as commissioner and H as alternate commissioner to the Shingle Creek Water Shed Management Commission for a terms expiring ~~12-1-88~~. Motion Carried.

14. The City Council considered the appointment of Barbara Bird to the Long Range Planning Commission for the year 1985, as designated by the HRA.

*Letter sent  
1-17-85*

Moved by Councilmember P and seconded by Councilmember M to appoint Barbara Bird to the Long Range Planning Commission for the year 1985, as designated by the HRA.

Motion Carried.



- ✓ 15. The City Council considered requesting a feasibility report to construct Florida Avenue from 55th to 56th Avenue, accepting the feasibility report and setting a public hearing.

A. Moved by Councilmember Ry and seconded by Councilmember Sm to request a feasibility report to construct Florida Avenue from 55th to 56th Avenue. Motion Carried.

B. Moved by Councilmember Sm and seconded by Councilmember P to accept the feasibility report on the construction of Florida Avenue from 55th to 56th Avenue North. Motion Carried.

C. Moved by Councilmember H and seconded by Councilmember m to set a public hearing for 7:00 P.M., or as soon thereafter as the matter may be heard, February 5, 1985, for considering the construction of Florida Avenue from 55th to 56th Avenue North. Motion Carried.

~~D. Moved by Councilmember Sm and seconded by Councilmember P to (deny) (continue until the discussion of) consideration of the construction of Florida Avenue from 55th to 56th Avenue North. Motion Carried.~~

- ✓ 16. The City Council considered Change Order #1 for the North Crystal Fire Station.

Moved by Councilmember m and seconded by Councilmember Sm to approve Change Order #1 for the North Crystal Fire Station, as prepared and recommended by the architect, Dan Gallagher Architects, dated January 8, 1985. Motion Carried.

- ✓ 17. The City Council considered the MAMA recommendation for a comparable worth study and appropriating funds to accomplish Crystal's share of that study.

Sm = m = m, -  
we. 6-6630/-  
7-200

18. The City Council considered a request for waiver of the license penalty provision of the late payment of license ordinance.

1 Chalet Bowl  
6 Crystal Lounge  
6 Nicklow's  
5 Paddock

musical  
1/2 ea.  
Becks  
Chalet Bowl  
Nicklow's  
Paddock

*no*

19. The City Council considered a resolution supporting special legislation regarding charter changes.

Moved by Councilmember M and seconded by Councilmember P to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-6

RESOLUTION SUPPORTING SPECIAL LEGISLATION  
REGARDING CHARTER CHANGES

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion Carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) a resolution supporting special legislation regarding charter changes. Motion Carried.

$\Delta Am = m^2 / r_0 \sin \theta$

PMC 2nd Radius is  $29'' = 30$

$H = 20^\circ$  ~~\$50~~

1-6-2 ~~11~~ 11 2 6 2 11

\$4550

$\sim y \quad \text{Ann} = 0 \quad \text{ve) } \sim b \in \mathbb{C} i$   
 $\sim y \in$

$H = m \cdot v$  (OK) vfw  $\rightarrow B$

~~John~~ O'Neil, Charitable Gambling Control Bd.  
~~John~~

Add  
at Bodfather's Pizza - 4 amusement devices - <sup>Advance</sup> Carter Co.  
" " - 1 cigarette machine - " "

Rapid oil change

gasoline station w/ 9 hose connections - 5602 Lakeland

Moved by Councilmember  
the list of license applications.

Moved by Councilmember 94 and seconded by Councilmember 93 to approve the list of license applications. Motion Carried.

Moved by Councilmember  
the meeting.

Moved by Councilmember H and seconded by Councilmember S to adjourn the meeting.  
Motion Carried.

APPLICATIONS FOR LICENSE

JANUARY 15, 1985

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 each  
addn'l fac.)

Beek's Pizza, 6408 56th Avenue North  
Chalet Bowl, 3520 Lilac Drive North  
Elk's Lodge #44, 5410 Lakeland North  
Grobe's Crystal Cafe, 5423 Lakeland  
Ground Round Restaurant, 6830 Bass Lake Road  
The Iron Horse, 5630 Lakeland Ave. No. (4)  
Mr. Bob's, 6014 Lakeland Ave. North  
Mr. Donut, 5303 36th Avenue North  
Old Fashion Donut Shoppe, 2720 Douglas Drive  
Leo's 136 Restaurant, 3545 Vera Cruz North  
Palace Inn, 5607 West Broadway (2)

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea.  
addnl fac.)

Fanny Farmer Candy Shops, Crystal Shopping Center

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Hitchin Post Liquors, 5616 Lakeland North  
Palace Inn, 5607 West Broadway  
Crystal Liquors, 5924 West Broadway  
Tuthill's Party Phernalia, 2746 Douglas Drive

FOOD VEHICLE - Readily Perishable/nonperishable (\$33.00)

Beek's Pizza, 6408 56th Avenue North  
Audrey Sibell, 3701 Lee Avenue North

KENNEL - Private (\$27.50)

Gerald Ebner, 5924 Perry Avenue North  
Priscilla Staye, 5408 Vera Cruz Avenue North

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach.  
in same loc.)

B & J Vending at Thorson Center, 7323 58th Ave. No. (2)  
B & J Vending at Crystal City Hall, 4141 Douglas Drive  
B & R Service Center, 6304 42nd Avenue North (2)  
Chalet Bowl, 3520 Lilac Drive  
Palace Inn, 5607 West Broadway  
Remme Vending Services at Fournier Furniture, 7301 32nd Ave. (2)  
Twin Lake E-Z Serve, 4800 Bass Lake Road



APPLICATIONS FOR LICENSE  
JANUARY 15, 1985

VENDING - Perishable (\$22.00 1st mach + \$7.75 ea. addnl  
machine in same location)

B & J Vending at Crystal City Hall, 4141 Douglas Drive  
Chalet Bowl, 3520 Lilac Drive North  
Remme Vending Services at Fournier Furniture, 7301 32nd No. (2)  
Vend-Serv, Inc. at Universal Plastic, 3252 Winpark Dr. (2)

VENDING - Bulk (\$27.50)

Specialized Vending and Products at Gold Eagle Wash, 6924 56th

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Chalet Bowl, 3520 Lilac Drive  
Crystal Liquors, 5924 West Broadway  
Crystal Lounge, 4900 West Broadway  
Crystal Motel, 5650 Lakeland Ave.  
Elk's Lodge #44, 5410 Lakeland Ave.  
Highway 52 Embers (Mr. Ems System, Inc.), 5756 Lakeland Ave.  
Grobe's Crystal Cafe, 5423 Lakeland Ave.  
The Ground Round, 6830 Bass Lake Road  
Hitchin' Post Liquors, 5616 Lakeland Ave.  
Iron Horse, 5630 Lakeland Ave. N.  
Leo's "136" Restaurant, 3545 Vera Cruz Ave.  
Mr. Bob's (Mary & Nancy's, Inc.), 6014 Lakeland Ave.  
Mr. Donut, 5303 36th Ave. N.  
Palace Inn, 5607 West Broadway  
Perkins Restaurant #1019, 5420 West Broadway  
Sinclair Marketing, Inc., 5417 36th Ave. N.  
Sinclair Marketing, Inc., 5557 W. Broadway  
Twin Lake E-Z Serve, 4800 56th Ave. N.  
*Advance Carter Co. for Godfather's Pizza, 99 Willow Bend (1)*

BOWLING ALLEY: (\$10.50 per lane)

Chalet Bowl, 3520 Lilac Drive N. (24 lanes)

DEALER IN SECONDHAND GOODS: (\$44.00 per yr.)

The Clothes Exchange, 2712 Douglas Drive

MASSAGE PARLOR: (\$35.00 per yr.)

Fantasia Together Hair Designers, 2756 Douglas Drive

TAXICAB: (\$30.25 Business + \$18.25 ea. vehicle)

Town Taxi Co. (19 cabs)



APPLICATIONS FOR LICENSE  
JANUARY 15, 1985

GAMBLING: (\$75.00 per yr.)

Elk's Lodge #44, 5410 Lakeland Ave.

COIN OPERATED AMUSEMENT DEVICES: (\$104.50 ea. machine)

B & K Music & Sales Co. for Doyle's Bowling & Lounge  
5000 W. Broadway (8)

Has-Mar, Inc. for Gourmet Pizza, 6023 42nd Ave. (3)

Iron Horse, 5630 Lakeland Ave. N. (18)

Summit Amusement for J's Pizza, 2732 Douglas Drive (1)

Summit Amusement for Knights of Columbus, 4947 W. Brdwy. (1)

B & K Music & Sales Co. for Mr. Bob's, 6014 Lakeland Ave. (3)

Superior Music Co., Inc. for Palace Inn, 5607 W. Brdwy. (2)

D & G Amusement for Thriftway Supermarket, 5717 W. Brdwy. (1)

D & G Amusement for Tom Thumb Store, 2708 Douglas Drive (1)

D & G Amusement for Tom Thumb Store, 3537 Douglas Drive (1)

Advance Carter Co. for Chalet Bowl, 3520 Lilac Drive (7) Advance Carter Co. for Nicklow's, 3516 Lilac Drive (6)

PRIVATE GAS DISPENSING: (\$14.25 1st hose + \$7.25 ea. addnl.) " for Paddock Bar, 5540 Lakeland (5)

Robbinsdale Transfer, Inc., 5232 Hanson Court

Advance Carter Co. for Godfather's Pizza, 99 Willow Bend (4)

GASOLINE STATIONS: (\$36.25 Stn. + \$7.25 ea. hose connection)

B & R Service Station, 6304 42nd Ave. (8)

Crystal Shamrock, Inc., 6000 Douglas Drive (4)

Sinclair Marketing, Inc., 5417 36th Ave. (10)

Sinclair Marketing, Inc., 5557 West Broadway (8)

Thunderbird Aviation of Crystal, Inc., Airport (2)

Twin Lake E-Z Serve, 4800 56th Ave. N. (8)

Rapid Oil Change, Inc., 5602 Lakeland Ave. (9)

MUSIC BOX: (\$20.00 ea. box.)

Palace Inn, Inc., 5607 West Broadway

Doyle's Bowling & Lounge, 5000 West Broadway

J's Pizza, 2732 Douglas Drive

Mr. Bob's (Mary & Nancy's, Inc.), 6014 Lakeland Ave.

~~Beek's Pizza~~

Advance Carter Co. for Beek's Pizza, 6408-56<sup>th</sup> Ave. N. (1)

" " " " Nicklow's, 3516 Lilac Drive (1)

" " " " Paddock Bar, 5540 Lakeland (1)

" " " " Chalet Bowl, 3520 Lilac Drive (1)

# APPLICATIONS FOR LICENSE

January 15, 1985

## PLUMBING - (\$30.25)

Alden Plumbing, Inc.  
 Keith Zimmerman dba Berghorst Plumbing & Heating Company  
 R. W. Bowler and Bowler Company  
 Doody, Inc.  
 Egan & Sons Company  
 Elander Plumbing Company  
 Hayes Contractors Inc.  
 Metropolitan Mechanical Contractors  
 P & D Mechanical Contracting Co.  
 Julius H. Klein and Standard Plbg. & Appliance Co., Inc.  
 Kenneth Gause dba Thompson Plumbing Company  
 Sanford B. Gruenberg and United Water & Sewer Company  
 Donald Voss Plumbing & Heating of MN, Inc.

## GAS FITTERS - (\$30.25)

Kenneth Berghorst & Berghorst Plumbing & Heating  
 Economy Gas Installers  
 Clarence B. Jones & Farmer's Heating & Cooling, Inc.  
 Frank's Heating & Air Cond., Inc.  
 Gary E. Lindman dba Lindman Plumbing  
 Quality Air, Inc.  
 Quality Refrigeration & Mechanical  
 Sedgwick Heating & Air Cond. Co.  
 Julius H. Klein and Standard Plbg. & Appliance Co., Inc.  
 Fred Vogt & Company

## SIGN LICENSES

|   |    |        |
|---|----|--------|
| A . L. S. Properties                            | \$ | 15.00  |
| American Council of the Blind Thrift Store      |    | 15.00  |
| B & R Transmission                              |    | 15.00  |
| Barbaras' Consignment                           |    | 15.00  |
| The Barbers                                     |    | 15.00  |
| Bass Lake Physicians                            |    | 30.00  |
| Belt Line Pet Hospital                          |    | 15.00  |
| Big Top Balloons                                |    | 15.00  |
| Brunswick Methodist Church                      |    | Exempt |
| CSI Electric, Inc.                              |    | 15.00  |
| Cardell Florist                                 |    | 15.00  |
| Cavanagh School                                 |    | Exempt |
| Chalet Liquor City U.S.A.                       |    | 30.00  |
| The Church of Jesus Christ of Latter Day Saints |    | Exempt |
| Country Club Market                             |    | 15.00  |
| Crystal Assembly of God Church                  |    | Exempt |
| Crystal Auto Service                            |    | 45.00  |
| Crystal K. Wong Chow Mein                       |    | 45.00  |
| Crystal-New Hope Chiropractic Clinic            |    | 15.00  |
| Crystal Plaza Building                          |    | 31.90  |
| Crystal Shopping Center Assoc.                  |    | 16.50  |

# APPLICATIONS FOR LICENSE

January 15, 1985

## SIGN LICENSES CONTINUED

|   |          |
|---|----------|
| Crystal Square Office Bldg.                     | \$ 15.00 |
| Crystal Square II                               | 15.00    |
| Crystal Travel Service                          | 15.00    |
| Doyle's Bowling                                 | 30.00    |
| Gloria's Coiffures                              | 15.00    |
| Gold Eagle Laundry                              | 35.22    |
| Golden Valley Air Conditioning                  | 30.00    |
| Dr. John Gosche                                 | 30.00    |
| Graphco Securities, Inc.                        | 30.00    |
| Hair Etcetera, Inc.                             | 15.00    |
| Handy Superette Inc. dba Adair Liquors          | 75.00    |
| Hennepin County Library                         | Exempt   |
| Holiday Station Stores                          | 105.00   |
| Jin's Chow Mein                                 | 45.00    |
| Keng's Chow Mein                                | 15.00    |
| Lamplighter Barber                              | 15.00    |
| Lou Ann Terrace Apt.                            | 15.00    |
| Louie's Liquor Store                            | 15.00    |
| Lyon Brokerage                                  | 15.00    |
| MGM Liquor                                      | 30.00    |
| Melford Olson Honey Company                     | 30.00    |
| Market Tire Company                             | 55.26    |
| Midas Muffler                                   | 49.50    |
| Milavetz & Assoc. P. A. Law Offices             | 15.00    |
| Minnesota-Dept. of Economic Security            | Exempt   |
| Modern Tool Company                             | 75.00    |
| Navarre Corporation                             | 15.00    |
| Neill School                                    | Exempt   |
| Nicklow Bros.                                   | 95.10    |
| Norm's Hair Inn                                 | 15.00    |
| North Hennepin Montessori School                | 15.00    |
| North Star Bank Minnesota (42nd Ave. N.)        | 90.00    |
| North Star Bank Minnesota (56th Ave. N.)        | 123.30   |
| O.K. Realty and Village Builders                | 15.00    |
| Olivet Baptist Church                           | 15.00    |
| Quality Auto Clean division of Duke's Body Shop | 15.00    |
| Racers Exchange                                 | 15.00    |
| St. James Lutheran Church                       | Exempt   |
| St. Raphael's Church & School                   | Exempt   |
| Sample Mart                                     | 15.00    |
| The Schraeder Building                          | 15.00    |
| Sinclair Marketing, Inc. (36th Ave. N.)         | 110.90   |
| Sinclair Marketing, Inc. (West Broadway)        | 45.00    |
| Suburban Motel                                  | 85.50    |
| Sun Health                                      | 15.00    |
| Superior Contractors                            | 15.00    |



# APPLICATIONS FOR LICENSE

January 15, 1985

## SIGN LICENSES CONTINUED

|                                    |          |
|------------------------------------|----------|
| T. L. Systems Corporation          | \$ 15.00 |
| Tax Consultants, Inc.              | 15.00    |
| Thompson Air Inc.                  | 15.00    |
| Tom Thumb Superette (56th Ave. N.) | 50.70    |
| Tyra's Super Valu                  | 71.46    |
| Video Hits                         | 15.00    |
| Video Update                       | 30.00    |
| Virginia Court Apt.                | 30.00    |
| Eugene F. Welter                   | 15.00    |
| Winnetka Village Apts.             | 30.00    |
| Alliance Church of Open Door       | Exempt   |
| Anthony's Shopping Center          | 46.10    |
| Benchmark Industries, Inc.         | 15.00    |
| Boyd's Custom Cabinets, Inc.       | 15.00    |
| Crystal Collison Center            | 30.00    |
| Crystal Skyways                    | 30.00    |
| Jiffy Lube                         | 45.00    |
| Jim Martin Insurance Agency        | 30.00    |
| Kidsmart                           | 45.00    |
| Mel Hartmann Building              | 15.90    |
| Melrose Floor Company              | 15.00    |
| Olan Mills                         | 15.00    |
| Panache Coat Factory               | 15.00    |
| Panto-Gravers, Inc.                | 15.00    |
| Skip's Auto Repair                 | 15.00    |

January 11, 1985

Dear Councilmembers:

The number of items and the length of Council meetings seems to be getting back to normal. As you can see from the enclosed, we are back to having over twenty items on the agenda. Some certainly will take some time to make a decision.

Because of that and remembering that you suggested I find a short meeting to put on an item for discussion of charter changes, I have chosen not to do so for this meeting. Hopefully, the next meeting will be shorter. I do, however, have an item on this agenda pertaining to charter changes and that is to consider a draft of a proposal to the legislature prepared by Dave Kennedy at your request at the last Council meeting.

The meeting should go somewhat as follows: As always, if there are any additional items after this writing, I will make sure they appear on the agenda.

The minutes of the regular meeting of January 2, 1985, are enclosed for your review.

Consent Agenda

ITEM

SUPPORTING DATA

- |   |       |
|---|-------|
| 1. Consideration of the reappointment of Marty Gates as a representative from the Park & Recreation Advisory Commission to the Long-Range Planning Commission for 1985. | None. |
| 2. Consideration of the reappointment of the 3 citizen members to the Long-Range Planning Commission for 1985: Gary Joselyn, David B. Anderson and Michael Culhane.     | None. |

The Consent Agenda has two items and both are appointments to the Long-Range Planning Commission for 1985. Each applicant has been contacted in the case of citizen members, and they have all expressed a decision to continue. Marty Gates, however, is recommended by the Parks & Recreation Advisory Commission.

The regular agenda should go as follows:



1. Public assessment hearing for Blacktop Improvement No. 6486 (No. 64-A), north of 48th Avenue between Xenia and Welcome Avenue. Copy of assessment hearing notice.
2. Appearance by Robert Baranick, 8001 34th Place N., regarding the parking ordinance. None.

We have not heard from Mr. Baranick since he asked to be taken off the last agenda and put on this agenda, but I assume he will be present to discuss the parking ordinance with you.

3. Consideration of a request from Allen L. Multon for rezoning property at 5714 West Broadway from R-1 (single family residential) to B-2 (limited commercial). Planning Commission agenda of 1/14/85, item 2.

This item will be on the Planning Commission agenda Monday evening and we will give you the action taken by the Planning Commission Tuesday night and answer any questions you feel necessary to ask.

4. Consideration of a request from Frank's Furniture to rezone property at 5419 Lakeland Ave. N. from B-3 (auto oriented commercial) to B-4 (community commercial). Planning Commission agenda of 1/14, item 3.

Again, this will be on Monday night's Planning Commission agenda and the information will be available to you Tuesday night.

5. Consideration of a petition for grading and base; storm sewer; sanitary sewer; watermain; curb and gutter; and blacktop on 45th Place from Florida to dead end east. Copy of petition.

Mr. Tom VanHousen was in again and asked that the Council reconsider his petition. Action would be to ask for a feasibility report that would be presented to you at the next Council meeting and at that time you could accept it and set a public hearing, if you are so disposed.

6. Consideration of accepting surety in the amount of \$20,000 and entering into agreement for development with Northside Property Management for property at 5231 West Broadway. None.

## 6. (Continued)

Mr. Leppa has brought in the surety and signed the agreement so the Council can accept and authorize the Mayor and City Manager to sign.

7. Consideration of release of surety in the amount of \$29,000 for Northside Property at 5241 West Broadway. Copy of letter dated 1/7/85.

I think Bill's letter is self-explanatory. If you have any questions, they can be answered Tuesday evening.

8. Consideration of accepting a letter of credit in the amount of \$310,000.00 from Crystal Green. None.

Everything is in order. The Council could authorize entering into agreement, and authorize the Mayor and City Manager to sign said agreement. This has been a long time coming, but I understand there were some property things that had to be cleared up prior to this.

9. Consideration of a Quit Claim Deed relinquishing right of easement for street purposes on Crystal Green in favor of Crystal Green, a general partnership. None.

An explanation of this Quit Claim Deed will be given to you in detail on Tuesday evening.

10. Consideration of accepting surety in the amount of \$6,000 for work performances for Sarge's Auto Body, 5111 Hanson Court. None.

Everything is in order and Mike Sarge is anxious to get going with the construction, as I understand it. Council could, if they wish, authorize entering into agreement and authorize the Mayor and City Manager to sign said agreement and issue building permit.

11. Consideration of the bids for the communications system in the Police Department. Memo from Police Chief of 1/8 regarding report from Ward Montgomery.

At this writing we do not have a report and recommendation from Ward Montgomery. Jim Mossey assures me it will be here today. If so, it will be in the packet this evening. If not, and we get it soon enough, we'll get it out to you on Monday. If not at that time, I'll recommend that we drop consideration until the next meeting so you have ample time to review his recommendations.

12. Consideration of final approval of Schweitzer 2nd Addition located at 3245 Vera Cruz Ave. N. Planning Commission agenda of 1/14, item 4.

Again, this item is on the Planning Commission agenda for Monday night. A report of their action will be given to you Tuesday evening.

13. Consideration of joining the Cities of New Hope, Golden Valley, Brooklyn Center and Robbinsdale in providing senior citizen transportation services for the five communities and authorizing funding of approximately \$500 to \$1,000.00. Letter from New Hope dated 1/4/85.

I think Dan's letter is self-explanatory and to bring you up-to-date a little bit, I would like to inform you that for a few years the City of Crystal had set aside some \$27,000.00 to purchase a handicap-equipped van. We never spent that money because we were asking assistance in maintaining gas and operating that van as a service to seniors and handicapped in the area. For three or four years, we have been discussing and negotiating with the surrounding communities for that kind of assistance. We have now reached a point where we feel we should ban together and on a trial basis, put together some kind of transportation service for seniors and handicapped within the five community area.

Because this is on a trial basis, we are recommending that we attempt to hire that service done by an outside provider, such as, but not limited to, Medicine Lake Bus Lines, or a similar operation. This request is to commit up to \$1,000.00 for that experimental transportation service. All five communities are bringing this item to the attention of their Councils now or within the next week or so. It would be my recommendation that we attempt to provide this service jointly, evaluate it, and see if we want it on a permanent basis.

14. Miles Johnson presented information regarding a cafeteria plan benefits program. Copy of agreement.

Miles will make this presentation as he has been working for some time on putting this cafeteria plan together and has been working with one of the attorneys from Dave's office, gathering information. I guess I'll say no more and let Miles speak his piece.

15. Consideration of the appointment of a Commissioner and Alternate Commissioner to the Bassett Creek Flood Control Commission, with terms expiring 1/31/88 (City Engineer Sherburne and Councilmember Herbes are the present Commissioners). None.



16. Consideration of the appointment of a Commissioner and Alternate Commissioner to the Shingle Creek Watershed Management Commission with terms expiring 2/1/88 (City Engineer Sherburne and Councilmember Herbes are the present Commissioners). None.
17. Consideration of the appointment of Barbara Bird to the Long-Range Planning Commission for the year 1985, as a representative of the HRA. None.

At last night's HRA meeting, the HRA acted to recommend Barb Bird's appointment to the Long-Range Planning Commission.

18. Consideration of requesting a feasibility report to construct Douglas Drive from 55th to 56th Ave., accepting the feasibility report and setting a public hearing for February 5, 1985. Feasibility report from BRW, Inc.

We do not have the feasibility report from BRW, but it has been promised for today.

19. Consideration of Change Order #1 for the North Crystal Fire Station, as prepared and recommended by the architect, Dan Gallagher. Copy of Change Order #1.

There may be other change orders prior to its completion, but this is what is available at this time. In my opinion they seem minor in nature.

20. Consideration of MAMA recommendation for comparable worth study and appropriating funds to accomplish Crystal's share of that study. Information from Bill Joynes, Chairman of MAMA General Labor Relations Committee of Jan. 3 and 8, 1985.

I think Bill's letter is self-explanatory. We have not asked for any outside costs from other vendors, as we think there is some benefit in sticking together with other communities, so that the data that is a product of this survey, will fit all communities and be more dependable because of that.

21. Consideration of a verbal request for waiver of the license penalty provision of the late payment of license ordinance. None.

I will explain this in detail on Tuesday evening. I am still investigating the request and will make some kind of recommendation Tuesday evening.

January 11, 1985

22. Consideration of a resolution supporting special legislation drafted by Dave Kennedy regarding charter changes.

Legislative amendment and Dave's cover letter.

If you have any questions regarding this, I believe Dave will answer them Tuesday evening.

That should take care of the agenda as we see it now. I have, however, included a long list of informational items and I call your attention to Item #4 which includes at least three pieces of construction in the City of Crystal. You may want to discuss this briefly Tuesday evening.

Regarding Item #5, we have the Police and Fire reports for the Iron Horse for the month of December. You do have a copy of the Iron Horse report from their consulting engineer. You did want this information and it was my impression you were going to decide if you should meet with the Iron Horse people at a future Council meeting and if so, when that would be.

Regarding Item #6, last Tuesday evening the Long-Range Planning Commission reviewed with the consultant the paving survey report. I am giving a copy of that report so that you can review it and decide whether you would like to have a report from the consultant in person at a later date. If not, I am sure the Long-Range Planning Commission will make a recommendation to you regarding their feelings about the report and its ramifications.

The items are:

1. Park & Recreation Advisory Commission minutes of 12/5/85.
2. Park and Recreation Dept. December 1984 monthly report.
3. Letter of thanks from NEAR for space at Thorson dated 1/2/85.
4. Letter from Hennepin County DOT of 1/4 re 1985-1989 Five-Year Capital Improvements Program.
5. Police & Fire Reports re Iron Horse.
- 6. Paving survey.

See you Tuesday.

J A C K

da  
enc.

P.S. While I was dictating the above, Ward Montgomery's report was received by the Police Department. I will have copies made and insert them for your review. It is my understanding that Ward Montgomery will be at the Council meeting to discuss his report with you before we take any action. I have not had an opportunity to read it so I will not comment at this time.



APPLICATIONS FOR LICENSE

JANUARY 15, 1985

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 each  
addn'l fac.)

Beek's Pizza, 6408 56th Avenue North  
Chalet Bowl, 3520 Lilac Drive North  
Elk's Lodge #44, 5410 Lakeland North  
Grobe's Crystal Cafe, 5423 Lakeland  
Ground Round Restaurant, 6830 Bass Lake Road  
The Iron Horse, 5630 Lakeland Ave. No. (4)  
Mr. Bob's, 6014 Lakeland Ave. North  
Mr. Donut, 5303 36th Avenue North  
Old Fashion Donut Shoppe, 2720 Douglas Drive  
Leo's 136 Restaurant, 3545 Vera Cruz North  
Palace Inn, 5607 West Broadway (2)

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea.  
addnl fac.)

Fanny Farmer Candy Shops, Crystal Shopping Center

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

Hitchin Post Liquors, 5616 Lakeland North.  
Palace Inn, 5607 West Broadway  
Crystal Liquors, 5924 West Broadway  
Tuthill's Party Phernalia, 2746 Douglas Drive

FOOD VEHICLE - Readily Perishable/nonperishable (\$33.00)

Beek's Pizza, 6408 56th Avenue North  
Audrey Sibell, 3701 Lee Avenue North

KENNEL - Private (\$27.50)

Gerald Ebner, 5924 Perry Avenue North  
Priscilla Staye, 5408 Vera Cruz Avenue North

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach.  
in same loc.)

B & J Vending at Thorson Center, 7323 58th Ave. No. (2)  
B & J Vending at Crystal City Hall, 4141 Douglas Drive  
B & R Service Center, 6304 42nd Avenue North (2)  
Chalet Bowl, 3520 Lilac Drive  
Palace Inn, 5607 West Broadway  
Remme Vending Services at Fournier Furniture, 7301 32nd Ave. (2)  
Twin Lake E-Z Serve, 4800 Bass Lake Road

APPLICATIONS FOR LICENSE  
JANUARY 15, 1985

VENDING - Perishable (\$22.00 1st mach + \$7.75 ea. addnl  
machine in same location)

B & J Vending at Crystal City Hall, 4141 Douglas Drive  
Chalet Bowl, 3520 Lilac Drive North  
Remme Vending Services at Fournier Furniture, 7301 32nd No.  
Vend-Serv, Inc. at Universal Plastic, 3252 Winpark Dr. (2)

VENDING - Bulk (\$27.50)

Specialized Vending and Products at Gold Eagle Wash, 6924 56

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Chalet Bowl, 3520 Lilac Drive  
Crystal Liquors, 5924 West Broadway  
Crystal Lounge, 4900 West Broadway  
Crystal Motel, 5650 Lakeland Ave.  
Elk's Lodge #44, 5410 Lakeland Ave.  
Highway 52 Embers (Mr. Ems System, Inc.), 5756 Lakeland Ave.  
Grobe's Crystal Cafe, 5423 Lakeland Ave.  
The Ground Round, 6830 Bass Lake Road  
Hitchin' Post Liquors, 5616 Lakeland Ave.  
Iron Horse, 5630 Lakeland Ave. N.  
Leo's "136" Restaurant, 3545 Vera Cruz Ave.  
Mr. Bob's (Mary & Nancy's, Inc.), 6014 Lakeland Ave.  
Mr. Donut, 5303 36th Ave. N.  
Palace Inn, 5607 West Broadway  
Perkins Restaurant #1019, 5420 West Broadway  
Sinclair Marketing, Inc., 5417 36th Ave. N.  
Sinclair Marketing, Inc., 5557 W. Broadway  
Twin Lake E-Z Serve, 4800 56th Ave. N.

BOWLING ALLEY: (\$10.50 per lane)

Chalet Bowl, 3520 Lilac Drive N. (24 lanes)

DEALER IN SECONDHAND GOODS: (\$44.00 per yr.)

The Clothes Exchange, 2712 Douglas Drive

MASSAGE PARLOR: (\$35.00 per yr.)

Fantasia Together Hair Designers, 2756 Douglas Drive

TAXICAB: (\$30.25 Business + \$18.25 ea. vehicle)

Town Taxi Co. (19 cabs)

APPLICATIONS FOR LICENSE  
JANUARY 15, 1985

GAMBLING: (\$75.00 per yr.)

Elk's Lodge #44, 5410 Lakeland Ave.

COIN OPERATED AMUSEMENT DEVICES: (\$104.50 ea. machine)

B & K Music & Sales Co. for Doyle's Bowling & Lounge  
5000 W. Broadway (8)  
Has-Mar, Inc. for Gourmet Pizza, 6023 42nd Ave. (3)  
Iron Horse, 5630 Lakeland Ave. N. (18)  
Summit Amusement for J's Pizza, 2732 Douglas Drive (1)  
Summit Amusement for Knights of Columbus, 4947 W. Brdwy. (1)  
B & K Music & Sales Co. for Mr. Bob's, 6014 Lakeland Ave. (3)  
Superior Music Co., Inc. for Palace Inn, 5607 W. Brdwy. (2)  
D & G Amusement for Thriftway Supermarket, 5717 W. Brdwy. (1)  
D & G Amusement for Tom Thumb Store, 2708 Douglas Drive (1)  
D & G Amusement for Tom Thumb Store, 3537 Douglas Drive (1)

PRIVATE GAS DISPENSING: (\$14.25 1st hose + \$7.25 ea. addnl.)

Robbinsdale Transfer, Inc., 5232 Hanson Court

GASOLINE STATIONS: (\$36.25 Stn. + \$7.25 ea. hose connection)

B & R Service Station, 6304 42nd Ave. (8)  
Crystal Shamrock, Inc., 6000 Douglas Drive (4)  
Sinclair Marketing, Inc., 5417 36th Ave. (10)  
Sinclair Marketing, Inc., 5557 West Broadway (8)  
Thunderbird Aviation of Crystal, Inc., Airport (2)  
Twin Lake E-Z Serve, 4800 56th Ave. N. (8)

MUSIC BOX: (\$20.00 ea. box.)

Palace Inn, Inc., 5607 West Broadway  
Doyle's Bowling & Lounge, 5000 West Broadway  
J's Pizza, 2732 Douglas Drive  
Mr. Bob's (Mary & Nancy's, Inc.), 6014 Lakeland Ave.



# APPLICATIONS FOR LICENSE

January 15, 1985

## PLUMBING - (\$30.25)

Alden Plumbing, Inc.  
 Keith Zimmerman dba Berghorst Plumbing & Heating Company  
 R. W. Bowler and Bowler Company  
 Doody, Inc.  
 Egan & Sons Company  
 Elander Plumbing Company  
 Hayes Contractors Inc.  
 Metropolitan Mechanical Contractors  
 P & D Mechanical Contracting Co.  
 Julius H. Klein and Standard Plbg. & Appliance Co., Inc.  
 Kenneth Gause dba Thompson Plumbing Company  
 Sanford B. Gruenberg and United Water & Sewer Company  
 Donald Voss Plumbing & Heating of MN, Inc.

## GAS FITTERS - (\$30.25)

Kenneth Berghorst & Berghorst Plumbing & Heating  
 Economy Gas Installers  
 Clarence B. Jones & Farmer's Heating & Cooling, Inc.  
 Frank's Heating & Air Cond., Inc.  
 Gary E. Lindman dba Lindman Plumbing  
 Quality Air, Inc.  
 Quality Refrigeration & Mechanical  
 Sedgwick Heating & Air Cond. Co.  
 Julius H. Klein and Standard Plbg. & Appliance Co., Inc.  
 Fred Vogt & Company

## SIGN LICENSES

|   |    |        |
|---|----|--------|
| A . L. S. Properties                            | \$ | 15.00  |
| American Council of the Blind Thrift Store      |    | 15.00  |
| B & R Transmission                              |    | 15.00  |
| Barbaras' Consignment                           |    | 15.00  |
| The Barbers                                     |    | 15.00  |
| Bass Lake Physicians                            |    | 30.00  |
| Belt Line Pet Hospital                          |    | 15.00  |
| Big Top Balloons                                |    | 15.00  |
| Brunswick Methodist Church                      |    | Exempt |
| CSI Electric, Inc.                              |    | 15.00  |
| Cardell Florist                                 |    | 15.00  |
| Cavanagh School                                 |    | Exempt |
| Chalet Liquor City U.S.A.                       |    | 30.00  |
| The Church of Jesus Christ of Latter Day Saints |    | Exempt |
| Country Club Market                             |    | 15.00  |
| Crystal Assembly of God Church                  |    | Exempt |
| Crystal Auto Service                            |    | 45.00  |
| Crystal K. Wong Chow Mein                       |    | 45.00  |
| Crystal-New Hope Chiropractic Clinic            |    | 15.00  |
| Crystal Plaza Building                          |    | 31.90  |
| Crystal Shopping Center Assoc.                  |    | 16.50  |



# APPLICATIONS FOR LICENSE

January 15, 1985

## SIGN LICENSES CONTINUED

|   |          |
|---|----------|
| Crystal Square Office Bldg.                     | \$ 15.00 |
| Crystal Square II                               | 15.00    |
| Crystal Travel Service                          | 15.00    |
| Doyle's Bowling                                 | 30.00    |
| Gloria's Coiffures                              | 15.00    |
| Gold Eagle Laundry                              | 35.22    |
| Golden Valley Air Conditioning                  | 30.00    |
| Dr. John Gosche                                 | 30.00    |
| Graphco Securities, Inc.                        | 30.00    |
| Hair Etcetera, Inc.                             | 15.00    |
| Handy Superette Inc. dba Adair Liquors          | 75.00    |
| Hennepin County Library                         | Exempt   |
| Holiday Station Stores                          | 105.00   |
| Jin's Chow Mein                                 | 45.00    |
| Keng's Chow Mein                                | 15.00    |
| Lamplighter Barber                              | 15.00    |
| Lou Ann Terrace Apt.                            | 15.00    |
| Louie's Liquor Store                            | 15.00    |
| Lyon Brokerage                                  | 15.00    |
| MGM Liquor                                      | 30.00    |
| Melford Olson Honey Company                     | 30.00    |
| Market Tire Company                             | 55.26    |
| Midas Muffler                                   | 49.50    |
| Milavetz & Assoc. P. A. Law Offices             | 15.00    |
| Minnesota-Dept. of Economic Security            | Exempt   |
| Modern Tool Company                             | 75.00    |
| Navarre Corporation                             | 15.00    |
| Neill School                                    | Exempt   |
| Nicklow Bros.                                   | 95.10    |
| Norm's Hair Inn                                 | 15.00    |
| North Hennepin Montessori School                | 15.00    |
| North Star Bank Minnesota (42nd Ave. N.)        | 90.00    |
| North Star Bank Minnesota (56th Ave. N.)        | 123.30   |
| O.K. Realty and Village Builders                | 15.00    |
| Olivet Baptist Church                           | 15.00    |
| Quality Auto Clean division of Duke's Body Shop | 15.00    |
| Racers Exchange                                 | 15.00    |
| St. James Lutheran Church                       | Exempt   |
| St. Raphael's Church & School                   | Exempt   |
| Sample Mart                                     | 15.00    |
| The Schraeder Building                          | 15.00    |
| Sinclair Marketing, Inc. (36th Ave. N.)         | 110.90   |
| Sinclair Marketing, Inc. (West Broadway)        | 45.00    |
| Suburban Motel                                  | 85.50    |
| Sun Health                                      | 15.00    |
| Superior Contractors                            | 15.00    |

# APPLICATIONS FOR LICENSE

January 15, 1985

## SIGN LICENSES CONTINUED

|                                    |          |
|------------------------------------|----------|
| T. L. Systems Corporation          | \$ 15.00 |
| Tax Consultants, Inc.              | 15.00    |
| Thompson Air Inc.                  | 15.00    |
| Tom Thumb Superette (56th Ave. N.) | 50.70    |
| Tyra's Super Valu                  | 71.46    |
| Video Hits                         | 15.00    |
| Video Update                       | 30.00    |
| Virginia Court Apt.                | 30.00    |
| Eugene F. Welter                   | 15.00    |
| Winnetka Village Apts.             | 30.00    |
| Alliance Church of Open Door       | Exempt   |
| Anthony's Shopping Center          | 46.10    |
| Benchmark Industries, Inc.         | 15.00    |
| Boyd's Custom Cabinets, Inc.       | 15.00    |
| Crystal Collison Center            | 30.00    |
| Crystal Skyways                    | 30.00    |
| Jiffy Lube                         | 45.00    |
| Jim Martin Insurance Agency        | 30.00    |
| Kidsmart                           | 45.00    |
| Mel Hartmann Building              | 15.90    |
| Melrose Floor Company              | 15.00    |
| Olan Mills                         | 15.00    |
| Panache Coat Factory               | 15.00    |
| Panto-Gravers, Inc.                | 15.00    |
| Skip's Auto Repair                 | 15.00    |

P.S. to John Moravec:

John, I know you are not a newly-elected official, but I think it would be important if you can spare the time, to go to the Conference for Newly-Elected Officials provided by the State League. All other new Council people who have attended felt it was a well-done conference.

I have provided you with an application blank. If you decide to go, let us know and we will send a check along with your application.

J A C K

DUE DATE: NOON, WEDNESDAY  
JANUARY 9, 1985

MEMO TO: John T. Irving, City Manager  
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the January 2, 1985, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 2, 1985. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

| <u>DEPARTMENT</u> | <u>ITEM</u>  |
|-------------------|--|
| CITY MANAGER      | 1. Reappointment of Marguerite Novak to the Environmental Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.         |
| CITY MANAGER      | 2. Reappointment of Robert Rasmussen to the Environmental Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.         |
| CITY MANAGER      | 3. Reappointment of Donald Fish to the Human Relations Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.            |
| CITY MANAGER      | 4. Reappointment of Liz Reid to the Parks and Recreation Advisory Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85. |



Consent Agenda (continued)

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| CITY MANAGER      | 5.          | Reappointment of Marty Gates to the Parks and Recreation Advisory Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85. |
| CITY MANAGER      | 6.          | Reappointment of Steven C. Leppa to the Planning Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.                  |
| CITY MANAGER      | 7.          | Reappointment of Barbara Senden to the Planning Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.                   |
| CITY MANAGER      | 8.          | Reappointment of Cyril Soukup to the Civil Service Commission for a term to expire 12/31/87.<br>ACTION NEEDED: Notify person of reappointment.<br>ACTION TAKEN: Letter sent 1-7-85.                |

REGULAR AGENDA

|             |    |   |
|-------------|----|---|
| BLDG. DEPT. | 1. | Public hearing to consider a request for a variance at 3001 Hampshire.<br>ACTION NEEDED: Notify applicant of Council approval.<br>ACTION TAKEN: Applicant present at meeting. |
|-------------|----|---|

| <u>DEPARTMENT</u> | <u>ITEM</u> |   |
|-------------------|-------------|---|
| CITY ENGINEER     | 2.          | Public hearing to consider a request for a variance in parking for 5419 Lakeland Avenue North.<br>ACTION NEEDED: Notify applicant of Council approval.<br>ACTION TAKEN: Applicant present at meeting.   |
| ASST. CITY MGR.   | 3.          | Appearance by Robert Baranick regarding parking ordinance.<br>ACTION NEEDED: Did not appear. Place on January 15, 1985 Council Agenda.<br>ACTION TAKEN: Item placed on January 15, 1985 Council Agenda.   |
| CITY ENGINEER     | 4.          | Consideration of a request from Noble Drug regarding parking along Noble Avenue.<br>ACTION NEEDED: Notify requestant of Council approval of parking on Noble Avenue except between the driveway and the intersection which will be posted "no parking here to corner".<br>ACTION TAKEN: Letter sent 1-4-85. |
| CITY CLERK        | 5.          | Consideration of a request for a tavern license for Godfather's Pizza, 99 Willow Bend.<br>ACTION NEEDED: Issue license when Certificate of Occupancy is granted.<br>ACTION TAKEN: Noted.  |
| CITY CLERK        | 6.          | Consideration of a Mayor Pro Tem for 1985.<br>ACTION NEEDED: Note that Councilmember Rygg is Mayor Pro Tem for 1985.<br>ACTION TAKEN: Noted.  |

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| CITY MANAGER      | 7.          | Consideration of the designation of an official depository for the City of Crystal for 1985.<br>ACTION NEEDED: Notify the Crystal State Bank of designation.<br>ACTION TAKEN: Letter sent 1-7-85.  |
| CITY MANAGER      | 8.          | Consideration of the designation of the official newspaper for 1985.<br>ACTION NEEDED: Notify North Hennepin Post of that designation.<br>ACTION TAKEN: Letter sent 1-7-85.  |
| CITY CLERK        | 9.          | Consideration of appointment of liaison to the Park and Recreation Advisory Commission.<br>ACTION NEEDED: Note the appointment of Adrian Rygg to the Park and Recreation Advisory Commission and notify Commission chairman.<br>ACTION TAKEN: Noted. |
| CITY CLERK        | 10.         | Consideration of appointment of liaison to the Environmental Commission for 1985.<br>ACTION NEEDED: Note the appointment of John Moravec as liaison to the Environmental Commission for 1985 and notify Commission chairman.<br>ACTION TAKEN: Noted. |
| CITY CLERK        | 11.         | Consideration of the appointment of liaison to the Human Relations Commission for 1985.<br>ACTION NEEDED: Note the appointment of Ron Pieri as liaison to the Human Relations Commission for 1985 and notify chairman.<br>ACTION TAKEN: Noted.       |



| <u>DEPARTMENT</u> | <u>ITEM</u> |   |
|-------------------|-------------|---|
| CITY MANAGER      | 12.         | Consideration of the appointment of a representative and an alternate to the Association of Metropolitan Municipalities for 1985.<br>ACTION NEEDED: Notify AMM of the appointment of Adrian Rygg as representative and Thomas Aaker as alternate for 1985.<br>ACTION TAKEN: Letter sent 1-3-85. |
| CITY MANAGER      | 13.         | Consideration of the appointment of a representative to the Joint Water Commission for 1985.<br>ACTION NEEDED: Notify Water Commission of the appointment of Councilmember Herbes as representative for 1985.<br>ACTION TAKEN: Letter sent 1-7-85.  |
| CITY MANAGER      | 14.         | Consideration of the appointment of a representative to the Tri-City Twin Lake Study Committee for 1985.<br>ACTION NEEDED: Notify chairman of committee of the appointment of John Schaaf as representative for 1985.<br>ACTION TAKEN: Letter sent 1-7-85.                                      |
| CITY MANAGER      | 15.         | Consideration of the appointment of representatives to the Northwest Suburbs Cable Communications Commission for 1985.<br>ACTION NEEDED: Notify Commission of the appointment of Thomas Aaker and Jack Irving as representatives for 1985.<br>ACTION TAKEN: Letter sent 1-7-85.                 |
| CITY CLERK        | 16.         | Consideration of the appointment of Council representatives to the Long Range Planning Commission for 1985.<br>ACTION NEEDED: Note the appointment of Thomas Aaker and Ron Pieri as members of the Long Range Planning Commission for 1985.<br>ACTION TAKEN: Noted.                             |

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| CITY MANAGER      | 17.         | Consideration of the appointment of a representative to the Sewer Service Area Advisory Board for 1985.<br>ACTION NEEDED: Notify Board of the appointment of Rollie Smothers as the representative for 1985.<br>ACTION TAKEN: Letter sent 1-7-85.                    |
| CITY MANAGER      | 18.         | Consideration of the appointment of representatives to the Suburban Police Recruitment Systems for 1985.<br>ACTION NEEDED: Notify System of the appointment of James Mossey and Jack Irving as Director and Alternate for 1985.<br>ACTION TAKEN: Letter sent 1-7-85. |
| CITY CLERK        | 19.         | Consideration of the Second Reading of an ordinance vacating Ethel Place and the alley from Ethel Place to Bass Lake Road.<br>ACTION NEEDED: Hold publication of ordinance until properties have been purchased.<br>ACTION TAKEN: Ordinance publication being held.  |
| CITY ENGINEER     | 20.         | Consideration of a request for the Planning Commission to review permit inclusion of contractor storage yard as a permitted use in an I-1 or I-2 zone.<br>ACTION NEEDED: Place item on Planning Commission Agenda.<br>ACTION TAKEN: On agenda for 1-14-85.           |
| CITY ENGINEER     | 21.         | Consideration of a release of surety in the amount of \$96,000 for 3200 Winpark Drive, Building C.<br>ACTION NEEDED: Notify applicant of Council release of surety.<br>ACTION TAKEN: Letter sent 1-5-85.   |

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| CITY CLERK        | 22.         | Resolution approving classification of certain tax-delinquent property.<br>ACTION NEEDED: Certify resolution for submittal to Hennepin County.<br>ACTION TAKEN: Resolution certified.  |
| ASST. CITY MGR.   | 23.         | Consideration of the use of cable at Council meetings.<br>ACTION NEEDED: Prepare equipment to tape next two Council meetings on cable for review by Council and begin the live production on a six month trial basis.<br>ACTION TAKEN: Cable work in process.  |
| ASST. CITY MGR.   |             | ACTION NEEDED: Review with consultants, cutting the Council table rather than providing a whole new table.<br>ACTION TAKEN: Consultant reviewing redesign of table.  |
| CITY ATTORNEY     | 24.         | Consideration of the City Charter and Charter Commission.<br>ACTION NEEDED: Prepare language changes for Charter which would eliminate the prohibition of serving on other commissions and revise the emergency procedures so that these changes can be submitted to the Legislature.<br>ACTION TAKEN: In process. |
| CITY MANAGER      |             | ACTION NEEDED: Arrange agenda for either first or second meeting in February so that it will allow for a lengthy discussion on the Charter.<br>ACTION TAKEN: Agenda to be arranged.  |
| CITY MANAGER      | 25.         | Consideration of Medicine Lake Road Improvement.<br>ACTION NEEDED: Notify Golden Valley and New Hope that the City Council did authorize the expenditure of \$1,000 for a consultant to submit an application for federal funds for the improvement of Medicine Lake Road.<br>ACTION TAKEN: Notified.              |



DEPARTMENT

ITEM

CITY CLERK

26.

Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.



# Advance-Carter Company

OPERATORS AND DISTRIBUTORS OF COIN CONTROLLED MACHINES

850 DECATUR AVENUE NORTH, MINNEAPOLIS, MINNESOTA 55427

PHONE (612) 544-5050

Feb. 11, 1984

Mr. Jack Irving  
CITY OF CRYSTAL  
4141 Douglas Dr.  
Crystal, Mn. 55422

Dear Mr. Irving:

As per our telephone conversation 1/9/84, I am submitting a written request to have the \$646.88 late fee applied for late submitting of amusement machines waived.

647.00

The following are my reasons:

On Dec. 26, 1984, when processing the applications, one application was missing, Elaine Rice, telephoned the city hall and requested additional applications be sent out. Marie and Delores were both on vacation, this person said it wasn't necessary to mail in what we had, but just wait and submit everything together. With the holidays and normal end of the year rush, the Crystal applications were put aside and forgotten about until 1/3/85 when Marie from your office telephoned into our office and talked to Chuck Peterson. She told him that the licenses had not been received and Advance Carter Co. was being fined 25% late fee. Why she did not speak to Mr. Pink, our manager, we don't know. The message was relayed to me on 1/4/85. On that date, we submitted what we had originally on 12/26/84, because we still had not received blank applications. In the meantime, the application we had been waiting for was paid directly to the city, as the application had been sent to them instead of us.

Delores has a very valid point, the applications were sent out the last part of Nov. and we could have paid on what we had available. However, I was trying to get everything together for one payment, and not several. As it worked out, we had to send the cigarette license fee under separate cover, as the applications had been sent to the locations and some had paid and some had not.

Another reason for this request. This was not an intentional violation. If you check your records, you will find that Advance Carter Co. has been operating in the City of Crystal for many years, and has never paid late prior to this year.

Yours truly,

ADVANCE CARTER CO.

*Darlene Benson*  
Darlene Benson

DB/ms

RATE:

Drainage - \$57.40/1,000 sq.ft.

Paving - \$11.12/ft.

Average Lot (70'x135') - \$1320.00

CITY OF CRYSTAL

NOTICE OF ASSESSMENT HEARING

JANUARY 15, 1985

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal, Minnesota, will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, January 15, 1985, at 7:00 P.M., or as soon thereafter as the matter can be heard, to consider the special assessments to be levied against the abutting properties or those properties benefited by the following improvement:

BLACKTOP ALLEY IMPROVEMENT NO. 6486 (64-A)

North of 48th Ave. - between Xenia and Welcome Ave.

The entire amount levied against any parcel of land will be payable, unless prepaid, in equal installments as designated for the improvement below:

Blacktop Alley #6486 . . . . . 10 years

For a period of thirty (30) days after the date of the resolution levying said assessment, the entire amount of the assessment against any parcel of land can be paid without interest. After that date, the entire balance of the assessment may be paid by November 15 of any year, with interest for the year in which payment is made. The first installment will be payable with interest at the rate of seven and one-half percent (7½%) per annum on the entire assessment from the date of the resolution levying said assessment to December 31, 1986, and each subsequent installment shall be paid with one (1) year's interest at said rate on all unpaid installments.

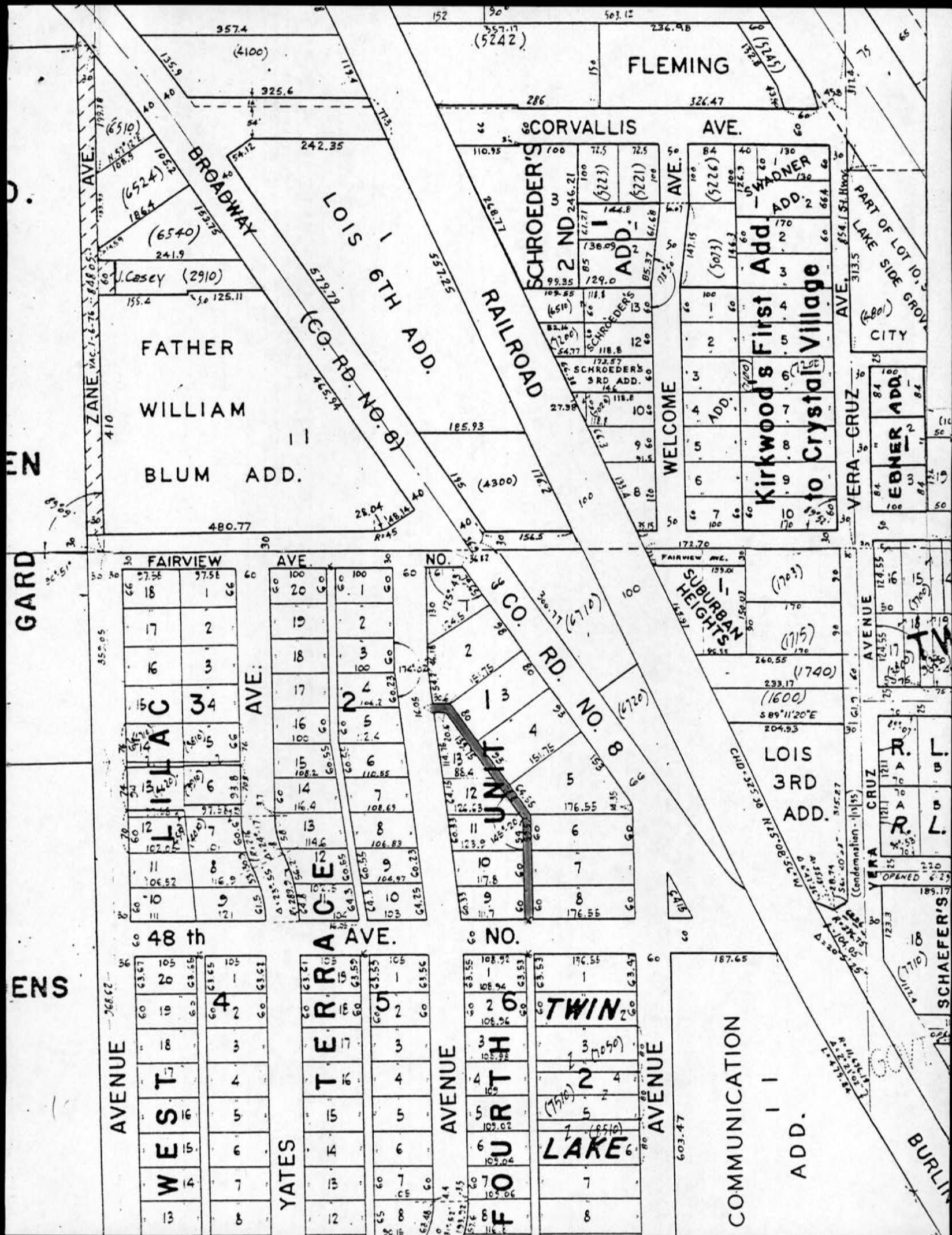
The proposed assessment roll is now on file in the office of the City Clerk and open to inspection by all parties interested.

Written or oral objections will be considered at the Hearing. An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or City Clerk within 30 days after the adoption of the assessment and filing such notice with the District Court within 10 days after service upon the Mayor or City Clerk. No such appeal as to the amount of an assessment on a specific parcel of land may be made unless the owner has either filed a signed written objection to that assessment with the City Clerk prior to the Hearing or has presented the written objection to the presiding officer at the Hearing.

BY ORDER OF THE CITY COUNCIL  
DELORES AHMANN, CITY CLERK

(Published in The North Hennepin Post December 27, 1984)





BE SURE TO READ BEFORE SIGNING

P E T I T I O N

We, the undersigned, being owners of property within the area in the City of Crystal, hereinafter mentioned, do hereby petition the Honorable City Council of said City to improve the said property with Grading & Base; Storm Sewer; Sanitary Sewer; Water Main, Curb & Gutter & Blacktop and that the cost thereof be assessed against the abutting property benefited thereby. We also agree that in the event it is necessary to obtain easements for public access to the properties in order to proceed with the improvement herein requested, that such easements will be freely given when requested.

Location: 45th Place - Florida Ave. to dead-end East

SIGNATURE OF HUSBAND  
AND WIFE INDIVIDUALLY

**P.I.D 08-118-21-44**

ADDRESS FRONT FOOTAGE



LEAVE BLANK

|  |  |                 |                         |                       |       |
|--|--|-----------------|-------------------------|-----------------------|-------|
| <i>Vern Halderson</i>                      | VERN HALDORSON<br>6400 45 <sup>th</sup> AVE N.   | 60'             | <del>0004</del><br>0146 | L2, E2                | 60.0  |
| <i>Dianne Halderson</i>                    | DIANE HALDORSON<br>6400 45 <sup>th</sup> AVE N.  |                 |                         |                       |       |
| <i>Stanley Halderson</i>                   | VAN-GLD PARTNERS<br>6406 45 <sup>th</sup> AVE N. | 42.0'           | <del>0001</del><br>0151 | L7, B, Z              | 42.0  |
| <i>Jimbo Halderson</i>                     |  | 65.0'           | <del>0003</del><br>0147 | L3, B, Z              | 65.0  |
| NOTE NEW PID NUMBERS<br>AFTER REPLAT FILED |  | 62.5'           | <del>0005</del><br>0148 | L1, B, Z              | 62.5  |
|  |  | 62.5            | 0118                    | MAHA ADD.<br>L1, B, Z | 62.5  |
|  |  | 62.5            | 0141                    | L2, E, 1              | 62.5  |
|  |  | 42.0'           | <del>0026</del><br>0143 | L4, E, 1              | 42.0  |
|  | BM.  | 62.5            | <del>0027</del><br>0142 | L3, E, 1              | 62.5  |
|  |  | 73.3% - 459'    |                         |                       | 459.0 |
|  | C. HILLSTROM<br>4532 Florida Ave                 | 9.0%            | 56.87                   | 0133                  |       |
|  | PAT JACOBSON<br>4520 Florida Ave                 | 5.7%            | 35.66                   | 0006                  |       |
| NEUTRAL                                    | R.J. SYVERSON<br>6416 45 <sup>th</sup> PLACE     | 12%             | 75'                     | 0134                  |       |
|  |  | 26.7% - 167.53' |                         |                       |       |
|  | TOTAL ALL PROPERTIES                             | 626.53'         |                         |                       |       |

I, the undersigned, having circulated the above petition hereby attest that the signatures thereto are genuine, to the best of my knowledge and belief.

SIGNERS - 459.0  
TOTAL - 626.54 = 73.3 %

*Jimbo Halderson*  
(Signature)

Phone No. 533-4553 Date 12/27/84  
OF. - 853-2426

Examined, checked, and found to be in proper form and to be signed by not less than 35% of owners of property affected by the making of the improvement petitioned for.

Date \_\_\_\_\_

(City Clerk)



January 7, 1985

Honorable Mayor & City Council  
City of Crystal, MN

Re: Surety Release  
Northside Property  
5241 West Broadway

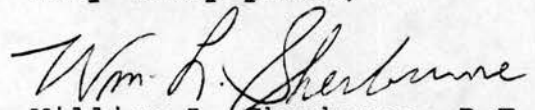
Dear Councilmembers:

An agreement was entered into between the City and the above-captioned property for site development requirements on 12/2/80. Most of the work has been completed.

A new development has been approved on a portion of the site, and the developer agreement provides for landscaping all portions of the site not surfaced for parking area and access aisles. Since both developments are on a single parcel, the second agreement includes the entire site. The original bond and agreement would be redundant.

It is recommended that the request of the developer, Steven Leppa, be granted and that bond No. 445-8268 of Hartford Accident and Indemnity Co. of Connecticut, in the amount of \$29,000 be released.

Very truly yours,

  
William L. Sherburne, P.E.  
City Engineer

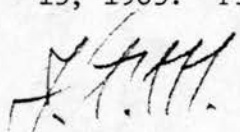
cc: Steven C. Leppa  
5241 West Broadway  
Crystal, MN 55429

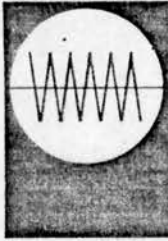


M E M O R A N D U M

TO: John T. Irving, City Manager  
FROM: James F. Mossey, Chief of Police  
DATE: January 8, 1985  
RE: Council Meeting Agenda Item

On this date, Ward Montgomery contacted us in regards to our radio system. He stated that he will have all items prepared for the City Council's review by Friday, January 11, 1985. He will be available for the council meeting January 15, 1985. Please include this information on the agenda.

  
JFM/bc



**W. M. Montgomery**  
& Associates

3618 Rainbow Drive • Minnetonka, Minnesota 55345 • Telephone (612) 473-6985

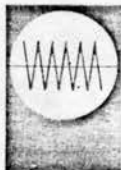
January 10, 1985

Mr. Steven Sandwick  
Crystal Police Department  
4141 Douglas Drive  
Crystal, Minnesota 55422

Dear Mr. Sandwick:

I have examined the bid received from Motorola as part of the radio renovation program for the Police Department. Motorola's bid of \$166,736 is responsive to the specifications for radio equipment and related accessories. Cost for Motorola manufactured products on Motorola's bid includes price discount at the level we would expect to see for a project of this size. Cost for items on Motorola's bid which are not manufactured by Motorola but required as part of the project are not attractive. In three instances, recent changes in Motorola's product lines have left that company with an expensive product where a less costly approach would be entirely satisfactory in your radio system. We recommend you accept the attractive parts of Motorola's bid and go directly to various vendors for items which are not attractively priced by Motorola. While this approach will require the city to assume the role of general contractor, you can save about \$35,000 compared to assigning entire project responsibility to Motorola. By acting as your own general contractor you will require engineering and contract administration services which would not be needed if the responsibility for project execution were vested with Motorola. Nevertheless, we can provide these services at a price which still makes being your own contractor very attractive.

During the month of December we have solicited the trade for prices on various items required for the radio project which are candidates for direct purchase by the city. Generally, these items are antennas, interference and surge suppression apparatus, low band base stations (Public Works and Hennepin County police intersystem), and control stations for the Sheriff's channel (Hennepin County Channel #3), and uhf control station for the Metro Emergency police radio channel. We also propose that you make direct purchase of accessory items for the dispatch console which are not manufactured by Motorola. Total saving to Crystal through local contract administration will



Mr. Steven Sandwick  
January 10, 1985  
Page 2

amount to about \$35,000 on the Motorola bid if you follow our recommendations, even after deduction from savings of 5% of net contract value for additional engineering and administrative services by W.M. Montgomery & Associates to assist you in this role.

Attached to this letter is a spreadsheet on which we have detailed Motorola's bid prices, those items we recommend you purchase from Motorola, and those items we recommend you purchase directly. Motorola has furnished the writer with their own bid spreadsheet showing individual parts prices which, when added together, total the various bid item prices. Non Motorola prices shown on the attached spreadsheet have been solicited by us since the bid opening. Lastly, the spreadsheet shows the saving to Crystal for each bid item by following our recommendation to be your own general contractor.

No bids were received on the antenna pole for this project although bid invitations were mailed to six erectors plus five radio suppliers who sometimes quote antenna work as part of a larger radio project. Telephone inquiry to some of these firms revealed a full schedule of "private" work which doesn't require the fuss of obtaining bid and performance bonds or entering into a public contract with penalty for tardy completion. One informal proposal for an antenna pole was received after the bid opened in which we estimate the proposer marked up the manufactured items 49%. If you act as your own general contractor, you will be able to buy the antenna pole directly from the manufacturer at net cost. We are prepared to assist you in this matter and obtain competitive proposals on an informal basis for pole erection.

Very truly yours,

*W. M. Montgomery*  
W.M. Montgomery



## CITY OF CRYSTAL RADIO PROJECT EQUIPMENT LIST

| Item                    | Qty | Model Number & Description           | Motorola<br>Bid | Vendor<br>Quote | Savings  | Remarks   |
|-------------------------|-----|--------------------------------------|-----------------|-----------------|----------|---|
| 1A                      | 1   | Police Main Base Station & Antenna   | \$7,154.        |                 |          | Replace single channel station as bid with two channel station. Channel #1: police dispatch; channel #2: point-to-point. This change in the equipment list will make it possible to delete Bid Item #9 which was a stand-alone point-to-point base station while retaining operating capability on the point-to-point channel. Prices are derived from the two channel station of Bid Item #3 which is the police standby base station and includes the Hennepin County Emergency Government channel. |
| Selective Purchase:     |     |                                      |                 |                 |          |   |
| Motorola:               |     |                                      |                 |                 |          |   |
|                         | 1   | C73GSB3145; MSR 2000, 100 watt T2-2R |                 |                 |          |   |
|                         | 1   | C602; 2ppm Tx                        |                 |                 |          |   |
|                         | 1   | C622; 2ppm Rx                        |                 |                 |          |   |
|                         | 1   | C226; intercom with speaker          |                 |                 |          |   |
|                         | 1   | C113; test microphone                |                 |                 |          |   |
|                         | 1   | C92; 29" cabinet                     |                 |                 |          |   |
|                         | 1   | TLN2737; wall mount bracket          |                 |                 |          |   |
|                         | 1   | C11; time-out timer                  |                 |                 |          |   |
|                         | 2   | C140; AND squelch                    |                 |                 |          |   |
|                         | 1   | C345SP; auto ID                      |                 |                 |          |   |
|                         | 1   | C144; 4 wire audio                   |                 |                 |          |   |
|                         | 1   | TDN6599-100, 1/2" foam Helix         |                 |                 |          |   |
|                         |     |                                      | \$4,526.        |                 |          |   |
| Communication Auditors: |     |                                      |                 |                 |          |   |
|                         | 2   | 20-37-02; cavity assembly            |                 |                 |          |   |
|                         | 2   | 91-00-02; wall mount bracket         |                 |                 |          |   |
|                         | 1   | 92-00-03; interconnect cable         |                 |                 |          |   |
|                         | 1   | DB304D; antenna with N male terminal |                 |                 |          |   |
|                         | 1   | LV-50-4; IM panel                    |                 |                 |          |   |
|                         | 1   | IS-B50LU; coaxial surge suppressor   |                 |                 |          |   |
|                         |     |                                      |                 | \$2,126.        | \$502.   |   |
| 2A                      | 1   | Install PD main station and antenna  | \$1,253.        |                 |          |   |
| 3A                      | 1   | Police standby station & antenna     | \$8,760.        |                 |          | Reconfigure interference suppression equipment. Make local purchase of selected items.  |
| Selective Purchase:     |     |                                      |                 |                 |          |   |
| Motorola:               |     |                                      |                 |                 |          |   |
|                         | 1   | C73GSB3145; MSR 2000, 100 watt T2-2R |                 |                 |          |   |
|                         | 1   | C602; 2ppm Tx                        |                 |                 |          |   |
|                         | 1   | C622; 2ppm Rx                        |                 |                 |          |   |
|                         | 1   | C226; intercom with speaker          |                 |                 |          |   |
|                         | 1   | C113; test microphone                |                 |                 |          |   |
|                         | 1   | C92; 29" cabinet                     |                 |                 |          |   |
|                         | 1   | TLN2737; wall mount bracket          |                 |                 |          |   |
|                         | 1   | C11; time-out timer                  |                 |                 |          |   |
|                         | 2   | C140; AND squelch                    |                 |                 |          |   |
|                         | 1   | C345SP; auto ID                      |                 |                 |          |   |
|                         | 1   | C144; 4 wire audio                   |                 |                 |          |   |
|                         | 1   | TDN6599-100, 1/2" foam Helix         |                 |                 |          |   |
|                         |     |                                      | \$4,526.        |                 |          |   |
| Communication Auditors: |     |                                      |                 |                 |          |   |
|                         | 1   | 20-37-02; cavity assembly            |                 |                 |          |   |
|                         | 1   | 91-00-02; wall mount bracket         |                 |                 |          |   |
|                         | 1   | LV-50-4; IM panel                    |                 |                 |          |   |
|                         | 1   | IS-B50LU; coaxial surge suppressor   |                 |                 |          |   |
|                         |     |                                      |                 | \$1,212.        | \$3,022. |   |
| 4A                      | 1   | Install police standby base station  | \$1,318.        |                 |          |   |

| Item                    | Qty | Model Number & Description              | Motorola<br>Bid | Vendor<br>Quote | Savings  | Remarks  |
|-------------------------|-----|---|-----------------|-----------------|----------|--|
| 5A                      | 1   | Fire main base station & antenna        | \$10,591.       |                 |          | Reconfigure interference suppression equipment. Make local purchase of selected items. |
| Selective Purchase:     |     |   |                 |                 |          |  |
| Motorola:               |     |   |                 |                 |          |  |
|                         | 1   | C73GSB3145; MSR 2000, 100 watt T1-2R    |                 |                 |          |  |
|                         | 1   | C501; omit 1 Tx                         |                 |                 |          |  |
|                         | 1   | C601; 2ppm Tx                           |                 |                 |          |  |
|                         | 1   | C622; 2ppm Rx                           |                 |                 |          |  |
|                         | 1   | C226; intercom with speaker             |                 |                 |          |  |
|                         | 1   | C113; test microphone                   |                 |                 |          |  |
|                         | 1   | C92; 29" cabinet                        |                 |                 |          |  |
|                         | 1   | TLN2737; wall mount bracket             |                 |                 |          |  |
|                         | 1   | C11; time-out timer                     |                 |                 |          |  |
|                         | 2   | C140; AND squelch                       |                 |                 |          |  |
|                         | 1   | C345SP; auto ID                         |                 |                 |          |  |
|                         | 1   | C144; 4 wire audio                      |                 |                 |          |  |
|                         | 1   | TDN6599-110, 1/2" foam Helix            | \$4,447.        |                 |          |  |
| Communication Auditors: |     |   |                 |                 |          |  |
|                         | 2   | 20-37-02; cavity assembly               |                 |                 |          |  |
|                         | 2   | 91-00-02; wall mount bracket            |                 |                 |          |  |
|                         | 1   | 92-00-03; interconnect cable            |                 |                 |          |  |
|                         | 1   | DB304D; antenna with N male terminal    |                 |                 |          |  |
|                         | 1   | LV-50-4; IM panel                       |                 |                 |          |  |
|                         | 1   | IS-B50L0; coaxial surge suppressor      |                 | \$2,126.        | \$4,018. |  |
| 6A                      | 1   | Installation for fire main base station | \$1,342.        |                 |          |  |
| 7A                      | 1   | Fire standby base station               | \$9,399.        |                 |          | Reconfigure interference suppression equipment. Make local purchase of selected items. |
| Selective Purchase:     |     |   |                 |                 |          |  |
| Motorola:               |     |   |                 |                 |          |  |
|                         | 1   | C73GSB3145; MSR 2000, 100 watt T2-2R    |                 |                 |          |  |
|                         | 1   | C602; 2ppm Tx                           |                 |                 |          |  |
|                         | 1   | C622; 2ppm Rx                           |                 |                 |          |  |
|                         | 1   | C226; intercom with speaker             |                 |                 |          |  |
|                         | 1   | C113; test microphone                   |                 |                 |          |  |
|                         | 1   | C92; 29" cabinet                        |                 |                 |          |  |
|                         | 1   | TLN2737; wall mount bracket             |                 |                 |          |  |
|                         | 1   | C11; time-out timer                     |                 |                 |          |  |
|                         | 2   | C140; AND squelch                       |                 |                 |          |  |
|                         | 1   | C345SP; auto ID                         |                 |                 |          |  |
|                         | 1   | C144; 4 wire audio                      |                 |                 |          |  |
|                         | 1   | TDN6599-110, 1/2" foam Helix            | \$4,540.        |                 |          |  |
| Communication Auditors: |     |   |                 |                 |          |  |
|                         | 2   | 20-37-02; cavity assembly               |                 |                 |          |  |
|                         | 2   | 91-00-02; wall mount bracket            |                 |                 |          |  |
|                         | 1   | 92-00-03; interconnect cable            |                 |                 |          |  |
|                         | 1   | LV-50-4; IM panel                       |                 |                 |          |  |
|                         | 1   | IS-B50L0; coaxial surge suppressor      |                 | \$1,626.        | \$3,233. |  |
| 8A                      | 1   | Install fire standby base station       | \$1,318.        |                 |          |  |

| Item                    | Qty | Model Number & Description              | Motorola Bid | Vendor Quote | Savings  | Remarks  |
|-------------------------|-----|---|--------------|--------------|----------|--|
| 9A                      | 1   | Point-to-point base station and antenna | \$9,891.     |              | \$9,891. | Delete item. Capability for point-to-point communication is included in revised Bid Item #1, above.  |
| 10A                     | 1   | Install point-to-point base station     | \$1,294.     |              | \$1,294. | Station deleted.   |
| 11A                     | 1   | Control station for sheriff's repeater  | \$5,244.     |              |          | Bid specifications only require a 10 watt station. Motorola bid a 100 watt station for lack of a lower powered product with adequate shielding to survive in a multi transmitter environment. GE offers a station with better value for this application which can be purchased at the federal government GSA discount of 32%. |
| Selective Purchase:     |     |   |              |              |          |  |
| Motorola:               |     |   |              |              |          |  |
|                         | 1   | TDN6598-60, 1/2" foam Helix             | \$153.       |              |          |  |
| General Communications: |     |   |              |              |          |  |
|                         | 1   | D156RAU66B, 10-40 watt station, T1-R1   |              |              |          |  |
|                         | 1   | Option 9505, surge suppressor           |              |              |          |  |
|                         | 1   | Option 9508, intercom                   |              |              |          |  |
|                         | 1   | Option 9511, test microphone            |              |              |          |  |
|                         | 1   | Option 9542, time-out timer             |              |              |          |  |
|                         | 1   | GCWM, wall bracket                      |              |              |          |  |
| Communication Auditors: |     |   |              |              |          |  |
|                         | 1   | LV-50-H, IM panel                       |              |              |          |  |
|                         | 1   | IS-B50LU, coaxial surge suppressor      |              |              |          |  |
|                         | 1   | DB201, ground plane antenna             |              |              |          |  |
|                         |     |   |              | \$2,897.     |          |  |
|                         |     |   |              | \$944.       | \$1,250. |  |
| 12A                     | 1   | Install sheriff's control station       | \$1,132.     |              |          |  |
| 13A                     | 1   | Metro emergency control station         | \$7,011.     |              |          | Motorola only manufacturers a full feature station which also includes shielding required for a multi transmitter environment. GE offers a station with better value for this application which can be purchased at the federal government GSA discount of 32%.  |
| Selective Purchase:     |     |   |              |              |          |  |
| Motorola:               |     |   |              |              |          |  |
|                         | 1   | TDN6598-60, 1/2" foam Helix             | \$155.       |              |          |  |
| General Communications: |     |   |              |              |          |  |
|                         | 1   | D155RBU88B, 1-40 watts, T2-2R           |              |              |          |  |
|                         | 1   | Option 9505, surge suppressor           |              |              |          |  |
|                         | 1   | Option 9508, intercom                   |              |              |          |  |
|                         | 1   | Option 9511, test microphone            |              |              |          |  |
|                         | 1   | Option 9542, time-out timer             |              |              |          |  |
|                         | 1   | Option 9540, auxiliary receiver set-up  |              |              |          |  |
|                         | 1   | R15AU88B, #2 receiver                   |              |              |          |  |
|                         | 1   | GCWM, wall bracket                      |              |              |          |  |
| Communication Auditors: |     |   |              |              |          |  |
|                         | 1   | DB436, antenna                          |              |              |          |  |
|                         | 1   | IS-B50LU, coaxial surge suppressor      |              |              |          |  |
|                         |     |   |              | \$4,659.     |          |  |
|                         |     |   |              | \$167.       | \$2,030. |  |
| 14A                     | 1   | Install metro emergency control station | \$1,222.     |              |          |  |



| Item                    | Qty | Model Number & Description              | Motorola Bid | Vendor Quote | Savings  | Remarks  |
|-------------------------|-----|---|--------------|--------------|----------|--|
| 15A                     | 1   | Public Works base station               | \$7,112.     |              |          | Specifications call for 50 watt base station, Motorola bid 100 watt station for lack of a 50 watt product which also includes shielding required for a multi transmitter environment. GE offers a station with better value for this application which can be purchased at the federal government GSA discount of 32%.   |
| Selective Purchase:     |     |   |              |              |          |  |
| Motorola:               |     |   |              |              |          |  |
|                         | 1   | TDN6608-100, 1/2" foam Helix            | \$213.       |              |          |  |
| General Communications: |     |   |              |              |          |  |
|                         | 1   | D164RAU23A, 50 watts, T1-R1             |              |              |          |  |
|                         | 1   | Option 9505, surge suppressor           |              |              |          |  |
|                         | 1   | Option 9508, intercom                   |              |              |          |  |
|                         | 1   | Option 9511, microphone                 |              |              |          |  |
|                         | 1   | Option 9542, time-out timer             |              |              |          |  |
|                         | 1   | GCWM, wall bracket                      |              |              |          |  |
|                         | 1   | CWID-51B, auto ID                       |              | \$3,285.     |          |  |
| Communication Auditors: |     |   |              |              |          |  |
|                         | 1   | DB201, antenna                          |              |              |          |  |
|                         | 1   | 11-14-01, cavity                        |              |              |          |  |
|                         | 1   | 91-00-01, wall bracket                  |              |              |          |  |
|                         | 1   | IS-B50LU, coaxial surge suppressor      |              | \$603.       | \$3,011. |  |
| 16A                     | 1   | Install Public Works base station       | \$1,228.     |              |          |  |
| 17A                     | 1   | Police intersystem base station         | \$7,099.     |              |          | Specifications call for a 50 watt base station. Motorola bid 100 watt station for lack of a 50 watt product which also includes shielding required for a multi transmitter environment. GE offers a station with better value for this application which can be purchased at the federal government GSA discount of 32%. |
| Selective Purchase:     |     |   |              |              |          |  |
| Motorola:               |     |   |              |              |          |  |
|                         | 1   | TDN6608-90, 1/2" foam Helix             | \$200.       |              |          |  |
| General Communications: |     |   |              |              |          |  |
|                         | 1   | D164RAU23A, 50 watts, T1-R1             |              |              |          |  |
|                         | 1   | Option 9505, surge suppressor           |              |              |          |  |
|                         | 1   | Option 9508, intercom                   |              |              |          |  |
|                         | 1   | Option 9511, microphone                 |              |              |          |  |
|                         | 1   | Option 9542, time-out timer             |              |              |          |  |
|                         | 1   | GCWM, wall bracket                      |              |              |          |  |
|                         | 1   | CWID-51B, auto ID                       |              | \$3,285.     |          |  |
| Communication Auditors: |     |   |              |              |          |  |
|                         | 1   | DB201, antenna                          |              |              |          |  |
|                         | 1   | 11-14-01, cavity                        |              |              |          |  |
|                         | 1   | 91-00-01, wall bracket                  |              |              |          |  |
|                         | 1   | IS-B50LU, coaxial surge suppressor      |              | \$603.       | \$3,011. |  |
| 18A                     | 1   | Install police intersystem base station | \$1,204.     |              |          |  |
| 19A                     | 4   | Remote desk sets                        | \$1,334.     |              |          | Motorola product ok as bid.  |
| 20A                     | 4   | Install remote desk sets                | \$780.       |              |          |  |

| Item                       | Qty | Model Number & Description                      | Motorola Bid | Vendor Quote | Savings  | Remarks   |
|----------------------------|-----|---|--------------|--------------|----------|---|
| 21A                        | 1   | Dispatch console                                | \$72,181.    |              |          | Make local purchase of selected items; delete closed circuit television monitors; delete card status devices; delete telephone patch. |
| Selective Purchase:        |     |   |              |              |          |   |
| Drop Ship:                 |     |   |              |              |          |   |
| Motorola:                  |     |   |              |              |          |   |
|                            | 2   | BDN6190, instant recall recorder tank           |              |              |          |   |
|                            | 2   | AT&T Series 30 telephone panel                  |              |              |          |   |
| Wright Line:               |     |   |              |              |          |   |
|                            | 2   | 4147-10, 60" table                              |              |              |          |   |
|                            | 1   | 4921-10, drawer pedestal                        |              |              |          |   |
|                            | 1   | 4922-10, drawer pedestal                        |              |              |          |   |
|                            | 2   | 4325-10, computer terminal table                |              |              |          |   |
|                            | 2   | 4086-40, turntable                              |              |              | \$1,391. |   |
| Communication Auditors:    |     |   |              |              |          |   |
|                            | 1   | Uniden "Washington" CB radio                    |              |              |          |   |
|                            | 1   | Bearcat 300 scanner receiver                    |              |              |          |   |
|                            | 1   | Bearcat NOAA receiver                           |              |              |          |   |
|                            | 1   | Avanti AV801, scanner antenna                   |              |              |          |   |
|                            | 1   | PD128, CB antenna                               |              |              | \$883.   |   |
| Parkway Tool:              |     |   |              |              |          |   |
|                            | 1   | Console mounting for CB and scanner             |              |              | \$350.   |   |
| Motorola:                  |     |   |              |              |          |   |
| Console furniture:         |     |   |              |              |          |   |
|                            | 2   | TDN6885, chair with arms                        |              |              |          |   |
|                            | 2   | B1604C; 48" 3 bay enclosure                     |              |              |          |   |
|                            | 1   | B1604A; 48" 1 bay enclosure                     |              |              |          |   |
|                            | 1   | K751; Side panels                               |              |              |          |   |
|                            | 1   | K752; Foot supports                             |              |              |          |   |
|                            | 5   | K125; Vertical mounting rails                   |              |              |          |   |
|                            | 1   | B1225; 21" Writing surface                      |              |              |          |   |
|                            | 2   | B1227; 63" Writing surface                      |              |              |          |   |
|                            | 1   | B1239; Pedestal mtg brkt                        |              |              |          |   |
|                            | 1   | QLN7218; Pedestal mtg brkt                      |              |              |          |   |
|                            | 2   | BLN6200A; AC utility strip                      |              |              |          |   |
|                            | 15  | B1248A; Blank half panel                        |              |              |          |   |
| Console panel electronics: |     |   |              |              |          |   |
|                            | 2   | B1400; Master control panel                     |              |              |          |   |
|                            | 2   | K703; 9" goose neck microphone                  |              |              |          |   |
|                            | 2   | K570; Headset jack                              |              |              |          |   |
|                            | 2   | K704; Second headset jack                       |              |              |          |   |
|                            | 2   | K577; Telephone interface                       |              |              |          |   |
|                            | 2   | K572; Dual foot switch                          |              |              |          |   |
|                            | 4   | K735; Assign dedicated unselect audio           |              |              |          |   |
|                            | 2   | K755; Double wide top label for MCP             |              |              |          |   |
|                            | 2   | K763; Double wide bottom label for MCP          |              |              |          |   |
|                            | 1   | K385; Primary supervisor                        |              |              |          |   |
|                            | 2   | K25; Alert tone, 1000 Hz                        |              |              |          |   |
|                            | 2   | K734; Alert tone, pulsed 1 kHz                  |              |              |          |   |
|                            | 4   | K363; Multi-select switch                       |              |              |          |   |
|                            | 2   | K70; All mute switch                            |              |              |          |   |
|                            | 2   | B1436; Aux control module                       |              |              |          |   |
|                            | 2   | K582; Digital dial switch                       |              |              |          |   |
|                            | 2   | K732; Signal/talk switch                        |              |              |          |   |
|                            | 2   | K347AB; Quik Call II page, 1 sec + 3 sec format |              |              |          |   |
|                            | 2   | K200; Intercom switch                           |              |              |          |   |
|                            | 2   | B1401; Channel control panel                    |              |              |          |   |
|                            | 16  | B1405; Channel control modules                  |              |              |          |   |
|                            | 2   | K199; Main/alternate switch                     |              |              |          |   |

| Item                      | Qty | Model Number & Description    | Motorola<br>Bid | Vendor<br>Quote | Savings    | Remarks |
|---------------------------|-----|-------------------------------|-----------------|-----------------|------------|---------|
| 21A                       | 1   | Dispatch console (continued)  |                 |                 |            |         |
|                           | 2   | B1401; Channel control panel  |                 |                 |            |         |
|                           | 4   | B1403; Speaker module         |                 |                 |            |         |
|                           | 2   | B1405; Channel control module |                 |                 |            |         |
|                           | 2   | B1432; Dual receive module    |                 |                 |            |         |
|                           | 2   | B1448; Call Check module      |                 |                 |            |         |
|                           | 2   | B1401; Control channel module |                 |                 |            |         |
|                           | 4   | B1436; Aux control module     |                 |                 |            |         |
|                           | 32  | K708; Pre-pgm paging switch   |                 |                 |            |         |
|                           | 6   | B1436; Aux control module     |                 |                 |            |         |
|                           | 8   | K138M; Door switch            |                 |                 |            |         |
|                           | 18  | K123M; Garage door switch     |                 |                 |            |         |
|                           | 2   | B1436; Aux control module     |                 |                 |            |         |
|                           | 4   | K124L; Siren control switch   |                 |                 |            |         |
| Central Electronics Bank: |     |                               |                 |                 |            |         |
|                           | 1   | B1440C; Cent Elec Bank (CEB)  |                 |                 |            |         |
|                           | 1   | K565; RS-232 diagnostic port  |                 |                 |            |         |
|                           | 1   | B1428; 4' cabinet for CEB     |                 |                 |            |         |
|                           | 2   | BKN1001; 400' cable for CEB   |                 |                 |            |         |
|                           | 11  | B1422; Base sta interface BIM |                 |                 |            |         |
|                           | 11  | K139; DC control for BIMs     |                 |                 |            |         |
|                           | 5   | K144; 4 wire audio for BIMs   |                 |                 |            |         |
|                           | 6   | B1423; Dual receive interface |                 |                 |            |         |
|                           | 15  | B1452; Control relay          |                 |                 |            |         |
|                           | 4   | B1453; Local input buffer     |                 |                 |            |         |
|                           |     | Console subtotal              | \$58,712.       | \$2,624.        | \$10,845.  |         |
| 22A                       | 1   | Install dispatch console      | \$8,225.        |                 | \$0.       |         |
|                           |     | Revised bid sub total         | \$97,828.       | \$26,157.       | \$42,107.  |         |
|                           |     | GRAND TOTAL, INSTALLED        |                 |                 | \$123,985. |         |
| Vendor summary:           |     |                               |                 |                 |            |         |
|                           |     | Motorola                      | \$97,828.       |                 |            |         |
|                           |     | General Communications        | 14,126.         |                 |            |         |
|                           |     | Communication Auditors        | 10,290.         |                 |            |         |
|                           |     | Wright Line                   | 1,391.          |                 |            |         |
|                           |     | Parkway Tool                  | 350.            |                 |            |         |
|                           |     |                               | \$123,985.      |                 |            |         |

Note: Motorola prices include freight to Crystal, Minnesota. Prices for all other vendors do not include freight. This tabulation does not include cost of the antenna pole estimated to be \$7,189 including anchor bolts, side arms, miscellaneous hardware and freight. Erection price has not yet been established but pole and erection labor is typically a 50/50 split of cost which would make total cost of the pole, in place, about \$14,400.





4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

January 4, 1985

Jack Irving, Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

The city managers of New Hope, Crystal, Golden Valley, Brooklyn Center and Robbinsdale have been studying the need for better senior transportation services for our five communities. This letter is a statement of understanding that has been reached between the cities on a course of action and a recommendation on specific steps that must be taken if a formal senior transportation program is to be implemented.

After much study and an analysis of a report by Tom Bublitz of Brooklyn Center, the five city managers have reached the conclusion that there is indeed a gap in the transportation services for our communities and that a significant portion of our senior citizens are being denied transportation that adequately meets their needs. At a meeting of the city managers on December 20, 1984, the conclusion was reached that the managers would recommend to their cities that an experimental or trial program be set up in order to meet these perceived needs. Essentially, the managers came to the following agreement:

1. The program objectives are to serve seniors who participate in:
  - a. Recreational and social service programs.
  - b. Congregate dining.
  - c. Major shopping excursions.
2. That an experimental or trial program be set up for a period of one to two years.
3. That the cities join together through a joint powers agreement.
4. That any transportation services be provided through a contract with a transportation vendor.
5. That the transportation services be provided through a fixed route system.
6. That seniors who use the transportation service be required to pay a fare, on a per ride basis.

The meeting on December 20, 1984 was concluded with the understanding that the City of New Hope would meet with the representative of the West Metro Coordinated Transportation Program and petition for a \$10,000 grant for the program.

The meeting was held with Mark Ryan of the West Metro Coordinated Transportation Program on December 27, 1984. I informed Mr. Ryan of the managers' decision to proceed with the program. I obtained from him assurances that the \$10,000 grant



January 4, 1985

Jack Irving, Manager  
City of Crystal

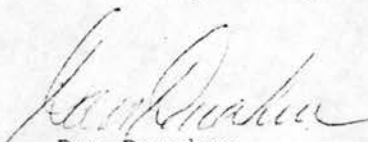
being held by his program was still available. Mr. Ryan stated that he would inform his Board and that he saw no problem in holding the monies as long as we seriously proceeded with the formation of a program in the next 3-4 weeks.

Mr. Ryan and I further discussed what had to be done in order to get the five city program up and running. Essentially, we agreed that he and his staff would be available on a consulting basis. The first thing the five cities would need to do is hire or appoint a staff person to put the program together and get it started. Two important components of this process would be developing an RFP, in order to obtain contract transportation services, and the development of a joint powers agreement. The meeting was concluded, and I informed Mr. Ryan that by the third week in January, all five cities would have made definite decisions as to whether they were committed to the program or not.

It appears that we will have \$10,000 to use during 1985. As always, there are a few strings attached. The money can only be used for the actual delivery of transportation services. It cannot be used for the acquisition of capital goods nor can it be used for the development of the program. We cannot pay a staff person wages for one or two months, in order to put the program together. There also appears to be a good chance of receiving \$5,000 to \$8,000 if the program goes into 1986. Any future funding by the West Metro Coordinating Transportation Program would be determined on a year by year basis depending on their objectives. There also exists a good possibility for future funding through the new regional transportation board (RTB).

I would like to ask you to do two things in the next couple of weeks. The first is a motion by your Council indicating their willingness to join the program on a trial basis and second, agreement to spend initially between \$500 and \$1000 in order to pay for the services of a staff person to define and implement the program. I would recommend that we do not get any more formal than this at the present time.

I will continue to serve as the contact person and coordinate the initial effort. Please review the letter and if there are any changes that need to be made or if you have any concerns, please get hold of me as soon as possible. Also, look over your staff and let me know if you have a candidate who we could hire to put this program together. I will be contacting you within the next few days.



Dan Donahue  
City Manager  
CITY OF NEW HOPE

dd/jsb

January 15, 1985

TO: John T. Irving, City Manager  
FROM: John A. Olson, Assistant City Manager  
RE: Comparable Worth Study presented by MAMA

The Comparable Worth Program as presented by the Metropolitan Management Association (MAMA), consists of the following basic steps.

First, because the analysis is a questionnaire-based analysis, a questionnaire work shop will be held. This workshop will be held the latter part of January to the first part of February. The consultant has broken down the jobs into seven (7) groupings and the City will be expected to send at least two (2) persons for each job grouping for a 3 to 4 hour seminar to review and edit the preliminary draft of the questionnaire which will be sent to employees of participating cities.

The second step will be scheduled meetings at which the personnel committee which is supervising this study will help individual cities' employees fill out their questionnaires relating to the tasks that they perform in their job.

The consultant then provides a computer-generated position description for each employee who filled out a questionnaire. The supervisors and the employees for Crystal will then review, verify or modify the position description. The revisions will be sent back to the consultant who will then generate the final position descriptions and distribute them to the city.

The fourth step will be the identification of twenty-five (25) bench mark jobs for comparison with jobs in the study.

The fifth step will be to set up a task valuing process in which tasks performed by employees are given value and managers will rate all tasks based on their complexity, importance or unfavorability.

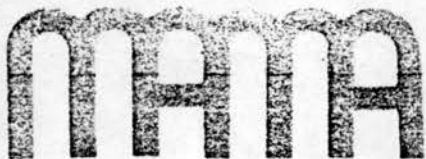
The sixth step will be to combine the results of the questionnaires with the task values to determine job value. Computing job value will be accomplished by multiplying time spent on tasks times the task value and sum the products to produce a point value.

The seventh step will be to collect and analyze wage and benefit data from the private and public sector labor markets.

The eighth step will be to analyze the relationships among job values, current pay rates and market data.

In the ninth step the consultant will provide individual job evaluation points to the City, and finally, the consultants will provide a report on the methodology and results to MAMA.





# Metropolitan Area Management Association of the Twin City Area

January 8, 1985

TO: ALL JURISDICTIONS PARTICIPATING  
IN JOINT COMPARABLE WORTH STUDY

FROM: William S. Joynes, Chairman  
MAMA General Labor Relations Committee

SUBJECT: FINAL COST DETERMINATION AND  
SAMPLE RESOLUTION

At long last I am finally able to provide you with the specific dollar cost to your organization for the Comparable Worth Study being conducted by Control Data Business Advisors, Inc. The contract costs have been allotted in the following manner:

1. Three thousand dollars (\$3,000.00) base charge for each jurisdiction, and
2. Thirty-five dollars (\$35.00) for each employee.

This is on the high side of our original estimate due to several factors. The first is the fact that we have chosen to build in a contingency of ten percent to provide for possible legal consultation or other unforeseen problems. Secondly, we have had to develop more original survey information than anticipated due to the variety of occupational areas represented in our study group. If all goes well, the project should enjoy a surplus at its conclusion which would be returned to the participants in proportion to their original costs.

I would also like to define for you the definition of a jurisdiction, that is, one that must pay the \$3,000.00 base fee. Obviously each individual city will be considered one entity and will be defined to include employees who work for libraries and Housing and Redevelopment Authorities.

All utilities, regardless of the degree of autonomy from the city, will be considered separate entities and will be subject to the \$3,000.00 base charge. Hospitals will be similarly considered. The reason for this was two-fold. One, it was necessary to develop separate occupational survey materials for utility and medical positions which, in fairness, the cities should not be asked to subsidize. Second, it was virtually impossible to determine which utilities were autonomous or operated by individual cities. A waiver of the \$3,000.00 base charge to a utility because it was a part of the city would have been difficult to discern and unfair.

January 8, 1985

I have attached to this explanation several items for your information:

1. If you have not as yet passed a resolution of participation the attached is a sample form which you may use.
2. Accurate as to this date, a list of all participating jurisdictions. Additions and deletions to the list will occur in the next several weeks and you will be updated.
3. The final page contains an estimate of the amount owed by your individual jurisdiction. The data on number of employees has been gathered from a number of sources. I am sure you will advise us if we have credited you with too many. We sincerely hope you will adjust accordingly if the estimate is too low.

As you are aware, the study has already commenced and many of our employees are actively involved in developing the initial survey materials. Each month all jurisdictions will receive a monthly update on the status of the project. If you require any additional information please feel free to contact the author at the City of Golden Valley, 545-3781.

WSJ:hfc

cc: Joint Comparable Worth  
Personnel Committee

Attach.

S A M P L E      R E S O L U T I O N

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING PARTICIPATION IN THE  
CONTROL DATA BUSINESS ADVISORS, INC. JOINT  
COMPARABLE WORTH STUDY.

WHEREAS: Minnesota Statutes 471.991 enacted in 1984 requires all political subdivisions in the State to establish equitable compensation relationships among its employees; and

WHEREAS: The Metropolitan Area Management Association, the Coalition of Outstate Cities, the Minnesota Municipal Utilities Association and other related public jurisdictions desire to meet the requirements of the law through a joint job evaluation study; and

WHEREAS: The Metropolitan Area Management Association in consultation with representatives of outstate cities and after meeting and conferring with representatives of organized labor screened and selected Control Data Business Advisors, Inc. as the consultant to perform the study; and

WHEREAS: The cost of the study is to be divided among the participating jurisdictions in the following manner: Each entity will pay a base charge of Three Thousand Dollars (\$3,000.00) and a charge per employee of Thirty-five Dollars (\$35.00) per person.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of \_\_\_\_\_ that it hereby approves participation of the City in the Joint Comparable Worth Study to be conducted by Control Data Business Advisors, Inc.

BE IT FURTHER RESOLVED that the sum of \_\_\_\_\_ based on the above specified formula be transmitted to the City of Golden Valley, Minnesota which city has offered to serve as the fiscal agent and contractor for the duration of the study.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk/Administrator/Manager



CITIES PARTICIPATING IN  
JOINT COMPARABLE WORTH STUDY

|                     |                   |
|---------------------|-------------------|
| Albert Lea          | Maplewood         |
| Alexandria          | Mendota Heights   |
| Anoka               | Minnetonka        |
| Apple Valley        | Minnetrista       |
| Bemidji             | Moorhead          |
| Benson              | Mora              |
| Blaine              | Morris            |
| Bloomington         | Mound             |
| Brainerd            | Mounds View       |
| Breckenridge        | New Brighton      |
| Brooklyn Center     | New Hope          |
| Brooklyn Park       | New Ulm           |
| Burnsville          | North St. Paul    |
| Champlin            | Northfield        |
| Chaska              | Oakdale           |
| Circle Pines        | Orono             |
| Cloquet             | Ortonville        |
| Columbia Heights    | Plymouth          |
| Coon Rapids         | Prior Lake        |
| Cottage Grove       | Ramsey            |
| Crookston           | Redwood Falls     |
| Crystal             | Richfield         |
| Deephaven           | River Falls       |
| Delano              | Robbinsdale       |
| Eagan               | Rochester         |
| East Grand Forks    | Roseville         |
| Eden Prairie        | Rosemount         |
| Edina               | St. Anthony       |
| Elk River           | St. Cloud         |
| Excelsior           | St. James         |
| Farmington          | St. Louis Park    |
| Fergus Falls        | St. Paul Park     |
| Forest Lake         | St. Peter         |
| Fridley             | Savage            |
| Golden Valley       | Shakopee          |
| Hastings            | Shoreview         |
| Hopkins             | So. St. Paul      |
| Inver Grove Heights | Stillwater        |
| Lakeville           | Thief River Falls |
| Lino Lakes          | Wayzata           |
| Litchfield          | West St. Paul     |
| Little Falls        | White Bear Lake   |
| Mankato             | Winona            |
| Maple Grove         | Woodbury          |

UTILITIES PARTICIPATING IN  
JOINT COMPARABLE WORTH STUDY

Anoka  
Brainerd  
Buffalo  
Chaska  
Elk River  
Grand Marais  
Hutchinson  
Marshall  
Moorhead

Mora  
New Ulm  
North St. Paul  
Owatonna  
Princeton  
Shakopee  
Thief River Falls  
Virginia  
Wells

1/8/85 = 18 Utilities

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OTHER ORGANIZATIONS PARTICIPATING IN  
JOINT COMPARABLE WORTH STUDY

Metropolitan Airports Commission

1/8/85 = 1 Other Organization



Metropolitan Area Management Association  
of the Twin City Area

January 8, 1985

Mr. Jack Irving  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Dear Mr. Irving:

The fee assessed to your jurisdiction for participation in the Joint Comparable Worth Study of the Metropolitan Area Management Association and conducted by Control Data Business Advisors, Inc. is as follows:

|   |                   |
|---|-------------------|
| BASE FEE . . . . .                                | .\$ 3,000.00      |
| <u>98</u> Employees* x \$35.00 per employee . . . | .\$ 3,430.00      |
| Search and screening of consultant . . . .        | .\$ <u>200.00</u> |
| TOTAL DUE . . . . .                               | .\$ 6,630.00      |

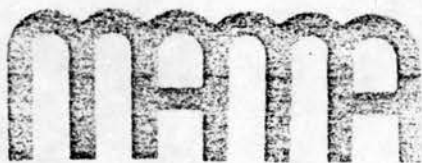
This fee is due upon receipt of this statement.

YOUR CHECK SHOULD BE MADE PAYABLE TO THE CITY OF GOLDEN VALLEY AND  
FORWARDED ALONG WITH A COPY OF THIS STATEMENT TO:

Mr. William S. Joynes, City Manager  
Chairman, MAMA General Labor  
Relations Committee  
City of Golden Valley  
7800 Golden Valley Road  
Golden Valley, Minnesota 55427

\*If the number of employees in your jurisdiction is incorrect please  
make the appropriate adjustment and extension to the statement  
forwarded along with your check.





Metropolitan Area Management Association  
of the Twin City Area

January 3, 1985

TO: MAMA CITY MANAGERS OF CITIES  
PARTICIPATING IN JOINT  
COMPENSATION STUDY

FROM: William S. Joynes, Chairman  
MAMA General Labor Relations Committee

SUBJECT: MEETING FOR ELECTED OFFICIALS REGARDING  
THE MAMA JOINT COMPENSATION STUDY

An informational meeting for the benefit of City elected officials has been scheduled for the following date, time and location with regard to the MAMA Joint Compensation Study. Representatives of Control Data Business Advisors will be available to discuss their program.

DATE: Wednesday, January 16, 1985

TIME: 7:00 P.M.

PLACE: Roseville City Hall  
Council Chambers  
2660 Civic Center Drive  
Roseville, Minnesota.

City Managers should notify their City elected officials of this meeting, and also contact Helen Campbell at Labor Relations Associates, 546-1470, with how many elected officials will be attending from their city.

If you have any questions please contact the writer at the City of Golden Valley, 545-3781.

WSJ:hfc

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

A Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

Clayton L. LeFevere  
Herbert P. Lefler  
J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
Jeffrey J. Strand  
Mary J. Bjorklund  
John G. Kressel  
Dayle Nolan  
Cindy L. LAVORATO  
Michael A. Nash  
Brian F. Rice  
Lorraine S. Clugg  
James J. Thomson, Jr.  
James M. Strommen  
Mary C. Nielsen  
Terry L. Hall  
Ronald H. Batty

January 8, 1985

Mr. John T. Irving  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Special Legislation - Charter Amendments

Dear Jack:

Enclosed you will find the draft bill designed to modify the City Charter provisions on officeholding and emergency ordinances as requested by the City Council.

The provisions of the bill are quite short, but do effectively, I think, override the respective City Charter provisions.

As for the section on holding office the reference to incompatible offices is designed to insure that nothing in the legislation overrides the general rules developed by the courts about incompatible offices. These rules apply to all other cities and the amendment would simply put Crystal on the same footing as most other charter cities.

I think it would be wise for the City Council to adopt a resolution approving the form of the bill and requesting the appropriate Senator or Representative to introduce the bill on behalf of the City. These resolutions of support are usually required by the legislative committees hearing the bill.

If you or any councilmember have any questions about the language, I would be happy to comment on it.

Yours very truly,

  
David J. Kennedy

DJK:caw

x (For example the  
Councilman will that  
a City Council member  
may not hold office as  
a member of the school  
board or the district school  
board)

A bill for an act  
relating to the government of  
City of  
Crystal, Minnesota

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. [COUNCILMEMBER OFFICES] Notwithstanding the provisions of Section 3.02 of the Charter of the City of Crystal a member of the Crystal City Council may hold any other public office not incompatible with the office of member of the City Council.

Sec. 2. [EMERGENCY ORDINANCES] Notwithstanding the provisions of Section 3.06 of the Crystal City Charter an emergency ordinance may be adopted by the City Council by a vote of a majority of all of its members.

Sec. 3. [EFFECTIVE DATE] This act is effective on the day following compliance by the governing body of the City of Crystal with Minnesota Statutes, Section 645.021, Subdivision 3.





DEPARTMENT OF TRANSPORTATION  
320 Washington Av. South  
Hopkins, Minnesota 55343-8468



935-3381  
TTY 935-6433

January 4, 1985

John T. Irving, Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

RE: Hennepin County Department of Transportation  
1985-1989 Five-Year Capital Improvement Program

Enclosed are the highway and bridge construction projects included in the recently approved Hennepin County 1985-1989 Five-Year Capital Improvement Program.

This tabulation also includes safety improvement projects, traffic and railroad signal projects, and other minor projects in 1985. For the years 1986-1989 these projects are generalized, such as 1986 Safety Improvements, etc. For your convenience we have highlighted the construction projects for each project in your city.

This Capital Improvement Program assumes that considerable Federal Aid and County property tax funds will be available for financing these projects. If these Federal Aid funds are reduced by Congress or if the Hennepin County Board of Commissioners is forced to curtail the property tax funds available for transportation projects, this 1985-1989 Five-Year Capital Improvement Program will be greatly reduced.

If you have any comments or questions on these projects, please contact J. M. Wold, Chief, Planning and Programming Division.

Very truly yours,

V. T. Genzlinger, P.E.  
Associate County Administrator  
and County Engineer

VTG/JMW:pl  
Encls

HENNEPIN COUNTY

an equal opportunity employer

November 22, 1984

Capital

# HENNEPIN COUNTY DEPARTMENT OF TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

1985-1985 CIP AS APPROVED BY BOARD RESOLUTION 84-10-611R1  
COST ESTIMATES REFLECT FUTURE COSTS

| PROG<br>YEAR | RD  | PROJ | TYPE OF<br>CONSTRUCTION | LOCATION                        | PROJ<br>LGTH | MUNICIPALITIES<br>AFFECTED | FUNDING<br>SOURCES   | ESTIMATED<br>TOTAL COST |
|--------------|-----|------|-------------------------|---------------------------------|--------------|----------------------------|----------------------|-------------------------|
| 1985         | 52  | 8326 | SURF-REHAB              | CSAH 1 TO I-494                 | 2.45         | BLOOMINGTON                | SA                   | 761,000                 |
| 1985         | 18  | 8254 | SURF-REHAB              | I-494 TO NO OF CSAH 62          | 1.97         | EDINA, EDEN PRAIRIE        | SA                   | 348,000                 |
| 1985         | 66  | 8246 | BR RECONST              | AT TH 65 W BRIDGE APPR          |              | MINNEAPOLIS                | SA-BON-IX            | 816,000                 |
| 1985         |     |      | SIGNALS                 | 3 NEW SIGNALS                   |              | COUNTY-WIDE                | SA-OTH               | 210,000                 |
| 1985         |     |      | CHAN&SIG                | 1985 MN/DOT PARTICIPATION       |              | COUNTY-WIDE                | SA                   | 32,000                  |
| 1985         |     |      | SIGNALS                 | 1985 MPLS SIGNAL PARTICIPATION  |              | COUNTY-WIDE                | SA                   | 32,000                  |
| 1985         |     |      | RR SIGNALS              | 1985 RR SIGNAL PARTICIPATION    |              | COUNTY-WIDE                | SA                   | 21,000                  |
| 1985         |     |      |                         | 1985 FLASHER RENTAL             |              | COUNTY-WIDE                | CTX                  | 63,000                  |
| 1985         |     |      |                         | 1985 SIGNAL INTERCONNECT        |              | COUNTY-WIDE                | SA                   | 315,000                 |
| 1985         | 17  | 8404 | RIGHT/WAY               | AT WEST 84TH STREET             |              | BLOOMINGTON                | CTX-SA-OTH           | 21,000                  |
| 1985         | 17  | 8404 | CHAN&SIG                | AT WEST 84TH STREET             |              | BLOOMINGTON                | SA-OTH               | 840,000                 |
| 1985         | 10  | 8419 | RIGHT/WAY               | CSAH 156 TO RHODE ISLAND        | 0.18         | NEW HOPE-CRYSTAL           | CTX-SA-OTH           | 42,000                  |
| 1985         | 10  | 8419 | CHAN&WIDEN              | CSAH 156 TO RHODE ISLAND        | 0.18         | NEW HOPE-CRYSTAL           | CTX-SA               | 116,000                 |
| 1985         | 18  | 8420 | SIGNALS                 | 2 SIGNALS AT BREN ROAD          |              | MINNETONKA                 | SA-OTH               | 137,000                 |
| 1985         | 1   | 8016 | RIGHT/WAY               | AT I-494 INTERCHANGE            | 0.20         | BLOOMINGTON                | CTX-OTH              | 11,000                  |
| 1985         | 1   | 8016 | GRAD-SURF               | AT I-494 INTERCHANGE            | 0.20         | BLOOMINGTON                | CTX-SA-FAU-OTH       | 1,250,000               |
| 1985         |     |      | STORM SWR               | 1985 STORM SEWER PARTICIPATION  |              | COUNTY-WIDE                | CTX                  | 58,000                  |
| 1985         |     |      |                         | 1985 PARTIC WITH MUNICIPALITIES |              | COUNTY-WIDE                | CTX                  | 55,000                  |
| 1985         | 1   | 8015 | G-S-BRIDGE              | FREMONT TO ALDRICH-PARTIC       | 0.32         | BLOOMINGTON                | SA                   | 550,000                 |
| 1985         | 102 | 6820 | RIGHT/WAY               | CO RD 70 TO CSAH 9              | 1.62         | CRYSTAL                    | CTX-OTH              | 300,000                 |
| 1985         | 102 | 6820 | GRAD-SURF               | CO RD 70 TO CSAH 9              | 1.62         | CRYSTAL                    | CTX-SA-OTH           | 2,741,000               |
| 1985         | 32  | 8026 | RIGHT/WAY               | AT CSAH 53                      |              | RICHFIELD                  | CTX-SA-OTH           | 408,000                 |
| 1985         | 32  | 8026 | GRAD-SURF               | AT CSAH 53                      |              | RICHFIELD                  | CTX-FAU-OTH          | 805,000                 |
| 1985         | 53  | 8056 | RIGHT/WAY               | YORK TO RUSSELL                 | 0.46         | RICHFIELD-EDINA            | CTX-OTH              | 132,000                 |
| 1985         | 53  | 8056 | GRAD-SURF               | YORK TO RUSSELL                 | 0.46         | RICHFIELD-EDINA            | CTX-FAU-OTH          | 860,000                 |
| 1985         | 66  | 8036 | RIGHT/WAY               | E OF CSAH 102 TO TH 100         | 0.40         | GOLDEN VALLEY              | CTX-OTH              | 132,000                 |
| 1985         | 66  | 8036 | WID-CHAN-SIG            | E OF CSAH 102 TO TH 100         | 0.40         | GOLDEN VALLEY              | CTX-FAU-OTH          | 959,000                 |
| 1985         | 8   | 8329 | RIGHT/WAY               | AT TH 169                       |              | BROOKLYN PARK              | CTX-OTH              | 105,000                 |
| 1985         | 8   | 8329 | G-S-SIGNAL              | AT TH 169                       |              | BROOKLYN PARK              | CTX-OTH              | 445,000                 |
| 1985         | 14  | 8319 | RIGHT/WAY               | S TH 152 TO 78 AV N             | 0.40         | BROOKLYN PARK              | CTX-OTH              | 215,000                 |
| 1985         | 14  | 8319 | WID-CHAN-SIG            | S TH 152 TO 78 AV N             | 0.40         | BROOKLYN PARK              | CTX-OTH              | 525,000                 |
| 1985         | 1   | 8344 | RIGHT/WAY               | IRVING TO EMERSON               | 0.29         | BLOOMINGTON                | CTX-OTH              | 284,000                 |
| 1985         | 1   | 8344 | G-S-SIGNAL              | IRVING TO EMERSON               | 0.29         | BLOOMINGTON                | CTX-OTH              | 714,000                 |
| 1985         | 73  | 8422 | CULVERT                 | REPL CULVERTS AT MNHANA CK      |              | MINNETONKA                 | CTX                  | 578,000                 |
| 1985         |     |      | WALK-BIKE               | 1985 BIKEWAY PARTICIPATION      |              | COUNTY-WIDE                | CTX                  | 113,000                 |
| 1985         |     |      | RIGHT/WAY               | 1985 HARDSHIP RIGHT-OF-WAY      |              | COUNTY-WIDE                | CTX                  | 63,000                  |
| 1986         | 52  | 7613 | RIGHT/WAY               | 1ST ST S TO NICOLLET ISL        | 0.23         | MINNEAPOLIS                | SA-IX-BON-OTH        | 600,000                 |
| 1986         | 52  | 7613 | BR RECONST              | 1ST ST S TO NICOLLET ISL        | 0.23         | MINNEAPOLIS                | CTX-SA-IX-BON<br>OTH | 20,000,000              |
| 1986         | 62  | 8206 | SURF-REHAB              | PAVMT REHAB 3 LOCATIONS         | 2.71         | VARIOUS                    | SA                   | 439,000                 |

|      |     |      |             |                                 |      |                         |                |           |
|------|-----|------|-------------|---------------------------------|------|-------------------------|----------------|-----------|
| 1986 |     |      | RIGHT-WAY   | 1986 CONC PAVT MAJOR MAINT      |      | COUNTY-WIDE             | SA             | 827,000   |
| 1986 |     |      | SPOT SAFETY | 1986 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-OTH        | 298,000   |
| 1986 |     |      | STORM SWR   | 1986 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-SA-OTH     | 2,546,000 |
| 1986 |     |      |             | 1986 STORM SEWER PARTICIP       |      | COUNTY-WIDE             | CTX            | 61,000    |
| 1986 |     |      |             | 1986 PARTIC WITH MUNICIPALITIES |      | COUNTY-WIDE             | CTX            | 58,000    |
| 1986 | 10  | 8138 | GRAD-SURF   | CSAH 8 TO TH 169                | 0.30 | CRYSTAL                 | SA-OTH         | 1,681,000 |
| 1986 | 9   | 6901 | RIGHT/WAY   | 1-494 TO CSAH 18                | 2.19 | PLYMOUTH                | CTX-SA-OTH     | 992,000   |
| 1986 | 9   | 6901 | GRAD-SURF   | 1-494 TO CSAH 18                | 2.19 | PLYMOUTH                | CTX-OTH        | 3,528,000 |
| 1986 | 40  | 6872 | BRIDGE      | BORDER AV TO 12TH ST            | 0.25 | MINNEAPOLIS             | SA-HRB-BON-OTH | 3,335,000 |
| 1986 | 12  | 7813 | RIGHT/WAY   | CSAH 13 TO TH 169               | 7.01 | DAYTON-CHAMPLIN         | CTX-GRR        | 482,000   |
| 1986 | 12  | 7813 | GRAD-SURF   | CSAH 13 TO TH 169               | 7.01 | DAYTON-CHAMPLIN         | CTX-GRR        | 4,814,000 |
| 1986 |     |      | WALK-BIKE   | 1986 BIKEWAY PARTICIPATION      |      | COUNTY-WIDE             | CTX            | 119,000   |
| 1986 |     |      | RIGHT/WAY   | 1986 HARDSHIP RIGHT-OF-WAY      |      | COUNTY-WIDE             | CTX            | 66,000    |
|      |     |      |             |                                 |      |                         |                |           |
| 1987 |     |      |             | 1987 CONC PAVT MAJOR MAINT      |      | COUNTY-WIDE             | CTX-SA         | 868,000   |
| 1987 |     |      | RIGHT/WAY   | 1987 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-OTH        | 298,000   |
| 1987 |     |      | SPOT SAFETY | 1987 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-SA-OTH     | 2,597,000 |
| 1987 |     |      | BR REDECK   | 1987 BRIDGE REDECKING/OVERLAY   |      | COUNTY-WIDE             | SA             | 150,000   |
| 1987 |     |      | STORM SWR   | 1987 STORM SEWER PARTICIP       |      | COUNTY-WIDE             | CTX            | 64,000    |
| 1987 |     |      |             | 1987 PARTIC WITH MUNICIPALITIES |      | COUNTY-WIDE             | CTX            | 61,000    |
| 1987 | 52  | 8224 | BR OVERLAY  | BR AT MISS RV WESTBOUND         |      | MINNEAPOLIS             | SA             | 327,000   |
| 1987 | 52  | 8225 | BR OVERLAY  | BR AT MISS RV EASTBOUND         |      | MINNEAPOLIS             | SA             | 304,000   |
| 1987 | 1   | 7403 | RIGHT/WAY   | E JCT 18 TO NESBITT AV          | 1.26 | BLOOMINGTON             | CTX-OTH        | 186,000   |
| 1987 | 1   | 7403 | GRAD-SURF   | E JCT 18 TO NESBITT AV          | 1.26 | BLOOMINGTON             | CTX-SA-OTH     | 3,194,000 |
| 1987 | 60  | 8312 | RIGHT/WAY   | CSAH 39 TO CSAH 62              | 1.39 | EDEN PRAIRIE            | CTX-OTH        | 317,000   |
| 1987 | 60  | 8312 | GRAD-SURF   | CSAH 39 TO CSAH 62              | 1.39 | EDEN PRAIRIE            | CTX-SA-OTH     | 1,367,000 |
| 1987 | 58  | 7916 | GRAD-SURF   | BROADWAY TO FREMONT             | 1.14 | MINNEAPOLIS             | CTX-OTH        | 2,048,000 |
| 1987 |     |      | WALK-BIKE   | 1987 BIKEWAY PARTICIPATION      |      | COUNTY-WIDE             | CTX            | 125,000   |
| 1987 |     |      | RIGHT/WAY   | 1987 HARDSHIP RIGHT-OF-WAY      |      | COUNTY-WIDE             | CTX            | 69,000    |
|      |     |      |             |                                 |      |                         |                |           |
| 1988 |     |      | SURF REHAB  | 1988 CONC PAVT MAJOR MAINT      |      | COUNTY-WIDE             | CTX            | 912,000   |
| 1988 |     |      | RIGHT/WAY   | 1988 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-OTH        | 270,000   |
| 1988 |     |      | SPOT SAFETY | 1988 SAFETY IMPROVEMENTS        |      | COUNTY-WIDE             | CTX-SA-OTH     | 2,700,000 |
| 1988 |     |      | BR REDECK   | 1988 BRIDGE REDECKING/OVERLAY   |      | COUNTY-WIDE             | SA             | 300,000   |
| 1988 |     |      | STORM SWR   | 1988 STORM SEWER PARTICIPATION  |      | COUNTY-WIDE             | CTX            | 67,000    |
| 1988 |     |      |             | 1988 PARTIC WITH MUNICIPALITIES |      | COUNTY-WIDE             | CTX            | 64,000    |
| 1988 | 109 | 8222 | RIGHT/WAY   | TH 169 TO E OF NOBLE AV         | 2.65 | BROOKLYN PARK           | SA-OTH         | 230,000   |
| 1988 | 109 | 8222 | GRAD-SURF   | TH 169 TO E OF NOBLE AV         | 2.65 | BROOKLYN PARK           | SA-OTH-CTX     | 3,860,000 |
| 1988 | 10  | 7408 | RIGHT/WAY   | 1-494 TO CSAH 18                | 2.08 | MAPLE GROVE-PLYMOUTH    | SA-OTH         | 416,000   |
| 1988 | 10  | 7408 | GRAD-SURF   | 1-494 TO CSAH 18                | 2.08 | MAPLE GROVE-PLYMOUTH    | CTX-SA-OTH     | 4,300,000 |
| 1988 | 109 | 8345 | RIGHT/WAY   | OLD CSAH 18 TO TH 169           | 0.38 | BROOKLYN PARK           | CTX-OTH        | 49,000    |
| 1988 | 109 | 8345 | GRAD-SURF   | OLD CSAH 18 TO TH 169           | 0.38 | BROOKLYN PARK           | CTX-OTH        | 486,000   |
| 1988 | 52  | 7746 | RIGHT/WAY   | 8TH ST SE TO 17TH AVE NE        | 1.04 | MINNEAPOLIS             | CTX-IX-OTH     | 243,000   |
| 1988 | 52  | 7746 | GRAD-SURF   | 8TH ST SE TO 17TH AVE NE        | 1.04 | MINNEAPOLIS             | CTX-IX-OTH     | 3,282,000 |
| 1988 | 130 | 8427 | GRAD-SURF   | CSAH 109 TO CSAH 30             | 1.30 | MAPLE GROVE             | CTX-OTH        | 790,000   |
| 1988 | 8   | 7177 | RIGHT/WAY   | CSAH 10 TO TH 169               | 2.19 | CRYSTAL-NEW HOPE-BRK PK | CTX-OTH        | 201,000   |
| 1988 | 8   | 7177 | GRAD-SURF   | CSAH 10 TO TH 169               | 2.19 | CRYSTAL-NEW HOPE-BRK PK | CTX-OTH        | 2,546,000 |
| 1988 |     |      | RIGHT/WAY   | 1988 HARDSHIP RIGHT-OF-WAY      |      | COUNTY-WIDE             | CTX            | 73,000    |
| 1988 |     |      | WALK-BIKE   | 1988 BIKEWAY PARTICIPATION      |      | COUNTY-WIDE             | CTX            | 131,000   |

\*If State Aid variances are approved and municipal approval is granted, this project will be replaced by CP 15/6610 (Shoreline Boulevard from CSAH 110 to CSAH 19).



|      |     |      |             |                                 |                   |            |           |
|------|-----|------|-------------|---------------------------------|-------------------|------------|-----------|
| 1989 |     |      | RIGHT-WAY   | 1989 CONC PAVT MAJOR MAINT      | COUNTY-WIDE       | CTX        | 957,000   |
| 1989 |     |      | SPOT SAFETY | 1989 SAFETY IMPROVEMENTS        | COUNTY-WIDE       | CTX-OTH    | 270,000   |
| 1989 |     |      | BR REDECK   | 1989 SAFETY IMPROVEMENTS        | COUNTY-WIDE       | CTX-SA-OTH | 2,700,000 |
| 1989 |     |      | STORM SWR   | 1989 BR REDECKING/OVERLAY       | COUNTY-WIDE       | SA         | 364,000   |
| 1989 |     |      |             | 1989 STORM SEWER PARTICIP       | COUNTY-WIDE       | CTX        | 71,000    |
| 1989 |     |      |             | 1989 PARTIC WITH MUNICIPALITIES | COUNTY-WIDE       | CTX        | 67,000    |
| 1989 | 62  | 6312 | RIGHT/WAY   | CSAH 4 TO CSAH 60               | MTKA-EDEN PRAIRIE | CTX        | 128,000   |
| 1989 | 62  | 6312 | GRAD-SURF   | CSAH 4 TO CSAH 60               | MTKA-EDEN PRAIRIE | SA-OTH-CTX | 8,041,000 |
| 1989 | 130 | 8428 | GRAD-SURF   | CSAH 109 TO CSAH 130            | MAPLE GROVE       | CTX-OTH    | 1,276,000 |
| 1989 |     |      | RIGHT/WAY   | 1989 HARDSHIP RIGHT-OF-WAY      | COUNTY-WIDE       | CTX        | 77,000    |

| FUNDING SOURCES                         |
|---|
| SA= COUNTY STATE AID                    |
| CTX= COUNTY PROPERTY TAX                |
| FAS= FEDERAL AID SECONDARY              |
| FAU= FEDERAL AID URBAN                  |
| HBR= FEDERAL HIGHWAY BRIDGE REPLACEMENT |
| IX= FEDERAL INTERSTATE SUBSTITUTION     |
| GRR= FEDERAL GREAT RIVER ROAD           |
| OTH= OTHER GOVERNMENTAL AGENCIES        |
| BON= MINNESOTA TRANSPORTATION FUND      |

SENT WITH PRELIMINARY AGENDA 2/1/85

Council minutes of 1/15/85.

Letter from County Assessor setting Brd. of Equalization meeting for June 4.

Letter from City Attny. re the following dated 1/31/85; Housing Plan; City Housing Revenue Bond Program, Bass Lake-Becker Park Redevelop. Project, Becker Park Elderly Housing Assoc. Project; Housing Revenue Bond Program, Bass Lake-Becker Park Redevelop. Project, CHP Limited Partnership Project; Res. re Issuance of Rev. Bonds on both projects; Res. re Housing in City.

Public Hearing Notice re Street Impr. No. 65-A, Florida Ave. from 55th Ave. to 56th Ave.

Planning Comm. minutes of 1/14/85.

Appli. for private kennel lic. for Jean Cleugh, 6534 - 36th Ave.; Sanitarian memo of 11/30/84; copy of rabies data.

Memo from Adm. Ass't of 1/24 re tree sale.

Agreement and securities listed from North Star Bank Minnesota.

Feasibility report for impr. of 45th Place from Florida to approx. 350' east from City Engr.

Memo from City Engr. of 1/29 re surety reduction for Noble Drug.

Letter of resignation from Verne Baker from Env. Com.

Memo from Admin. Ass't. of 1/24; copy of res and letter from Metro HRA re Solar Bank Deferred Loan Program for the City.

Memo from Dave Kennedy of 1/31; Fairmont Ord.; case of Matthew vs. City of Fairmont (nudity ord.)

Memo from Tom Aaker of 3/25/84 re Charter changes.

Letter from City Mgr. of Robbinsdale of 1/16 re snowmobiles on Twin Lake.

Letter from Sundial Realty of 1/16 praising Park & Rec. Dept.

Park & Rec. Adv. Comm. agenda for 2/6/85.

Update from Steve Sandwick re public safety radio system.

Letter to John Schaaf only re ditch at Nicklow's

## COUNCIL AGENDA

February 5, 1985

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on February 5, 1985, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

\_\_\_\_ Schaaf  
\_\_\_\_ Smothers  
all Herbes  
\_\_\_\_ Pieri  
\_\_\_\_ Aaker  
\_\_\_\_ Moravec  
\_\_\_\_ Rygg

### Staff

\_\_\_\_ Irving  
\_\_\_\_ Kennedy  
all Olson  
\_\_\_\_ Sherburne  
\_\_\_\_ Peterson  
\_\_\_\_ Deno  
\_\_\_\_ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of January 15, 1985 were approved, with the following exceptions: \_\_\_\_\_

### CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the Board of Equalization meeting, as recommended by the County Assessor.
2. The City Council considered approval of the application from the Knights of Columbus Council for a charitable gambling license from the State of Minnesota.
3. The City Council considered approval of a request from St. Raphael's Church of an application for a charitable gambling license from the State of Minnesota.
4. The City Council considered approval of the application from the Minneapolis Elk's Lodge No. 44 for a charitable gambling license from the State of Minnesota.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to remove items \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ from the Consent Agenda.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember Don to approve the Consent Agenda.

Motion Carried.



REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the time and date as advertised for a public hearing, at which time the City Council will consider the Housing Plan and program for the construction of approximately 90 units of rental housing for the elderly and related facilities located at the southwest intersection of 55th Avenue and Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the Housing Plan. Those present and heard were: *Sharon Barber, HRA Chair*

- A. Moved by Councilmember *H* and seconded by Councilmember *P* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85- 7

RESOLUTION RELATING TO HOUSING IN THE CITY; APPROVING  
A HOUSING PLAN PURSUANT TO MINNESOTA STATUTES,  
CHAPTER 462C

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting  
no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion  
carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny)  
(continue until \_\_\_\_\_ the discussion of) the Housing Plan in the  
City of Crystal. Motion Carried.

- B. Moved by Councilmember *M* and seconded by Councilmember *Am* to adopt the following resolution, (90 units of elderly housing) the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85- 8

RESOLUTION RELATING TO THE ISSUANCE OF REVENUE BONDS  
PURSUANT TO MINNESOTA STATUTES, CHAPTER 462C, FOR THE  
PURPOSE OF FINANCING A MULTI-FAMILY HOUSING DEVELOPMENT;  
GIVING PRELIMINARY APPROVAL TO THE DEVELOPMENT; ADOPTING  
A MULTI-FAMILY HOUSING PROGRAM AND AUTHORIZING SUBMISSION  
OF THE HOUSING PROGRAM TO THE MINNESOTA HOUSING FINANCE  
AGENCY FOR REVIEW AND APPROVAL

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting  
no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion  
Carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) 90 units of elderly housing in the City of Crystal. Motion Carried.

2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for the public hearing at which time the City Council considered the Housing Plan and program for the construction of 160 units of family housing located at 5500 Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the construction of 160 units of family housing. Those present and heard were:

*Steve Wilson, y. Butzer Co., & C.*

Moved by Councilmember P and seconded by Councilmember H to adopt the following resolution (160 units of family housing), the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-9

RESOLUTION RELATING TO THE ISSUANCE OF REVENUE BONDS  
PURSUANT TO MINNESOTA STATUTES, CHAPTER 462C, FOR THE  
PURPOSE OF FINANCING A MULTI-FAMILY HOUSING DEVELOPMENT;  
GIVING PRELIMINARY APPROVAL TO THE DEVELOPMENT;  
ADOPTING A MULTI-FAMILY HOUSING PROGRAM AND AUTHORIZING  
SUBMISSION OF THE HOUSING PROGRAM TO THE MINNESOTA  
HOUSING FINANCE AGENCY FOR REVIEW AND APPROVAL

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) the construction of 160 units of family housing located at 5500 Douglas Drive. Motion Carried.

February 5, 1985

3. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the time and date as advertised for the public hearing, at which time the City Council considered Street Improvement No. 65-A, Florida Avenue from 55th Avenue to 56th Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning Street Improvement No. 65-A. Those present and heard were: (6 votes needed for approval)

*Don Ringrose 3 BRW*  
~~*Harold Sjelmstad BRW*~~

Moved by Councilmember H and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85-10

RESOLUTION ORDERING IN THE CONSTRUCTION OF  
 STREET IMPROVEMENT NO. 65-A, FLORIDA  
 AVENUE FROM 55TH AVENUE TO 56TH AVENUE NORTH

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) Street Improvement No. 65-A. Motion Carried.

4. The City Council considered the layout for Becker Park redesign as part of the redevelopment project.

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 v Am H P Ry a — 2 //

*Harold Sjelmstad BRW*

Moved by Councilmember P and seconded by Councilmember H to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the layout for Becker Park redesign, as part of the redevelopment project.

*G-C A) A*

Motion Carried.

*O Ry P H Am a*  
*v m A*



February 5, 1985

5. ✓ The City Council considered the Mayor's reappointment of Sharon Garber to the Crystal HRA for a term ending February 1, 1990.

Moved by Councilmember Sm and seconded by Councilmember H to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the Mayor's reappointment of Sharon Garber to the Crystal HRA for a term ending February 1, 1990.

Motion Carried.

- ✓ 6. The City Council considered plans for the reconstruction of Douglas Drive from 27th to 42nd Avenue North.

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85-11

Certified  
2/6/85

- ✓ 7. The City Council considered the First Reading of an ordinance rezoning property located at 5714 West Broadway from R-1 to B-2, as requested by Allen Moulton. (5 votes for approval) Gary Powell Boyle  
6812 Cloverdale

Moved by Councilmember Sm and seconded by Councilmember Sm to adopt the following ordinance:

## ORDINANCE NO. 85-

AN ORDINANCE RELATING TO ZONING: CHANGING THE USE  
CLASSIFICATION OF CERTAIN LANDS

and further, that the second and final reading be held February 19, 1985.

Motion Carried.

Moved by Councilmember Sm and seconded by Councilmember S to (deny) (continue until \_\_\_\_\_ the discussion of) First Reading of an ordinance rezoning property located at 5714 West Broadway from R-1 to B-2.

Motion Carried.

February 5, 1985

8. ✓ The City Council considered the First Reading of an ordinance rezoning property at 5419 Lakeland Avenue North from B-3 to B-4 as requested by Frank's Furniture. (5 votes for approval) *Marge Busa - Frank's Furniture*

Moved by Councilmember JE and seconded by Councilmember Sm to adopt the following ordinance:

## ORDINANCE NO. 85-

## AN ORDINANCE RELATING TO ZONING: CHANGING THE CLASSIFICATION OF CERTAIN LANDS

and further, that the second and final reading be held on February 19, 1985.

Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) First Reading of an ordinance rezoning property at 5419 Lakeland Avenue North from B-3 to B-4 as requested by Frank's Furniture. Motion Carried.

- ✓ 9. The City Council considered bids for street name signs.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85-

## RESOLUTION AWARDBING A CONTRACT

By roll call and voting aye: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember M and seconded by Councilmember Sm to (deny) (continue until \_\_\_\_\_ the discussion of) consideration of bids for street name signs. Motion Carried.

*1-6 x 002 x 001 x  
w 2 1/2*

February 5, 1985

10. The City Council considered a request for a private kennel license from Jean Cleugh, 6534 - 36th Avenue, North.

*Harold Berg* *in C.C.* *Mr. Cleugh & C. 12*  
*6602-360-2* *3-5-9-120h = H-*  
*Mr. Harold Berg 6602-36th Ave. N.* *Om HSA*  
*Steve Thorpe* *2 Ry Am*  
*6603 Markand Dr.* *5-9-120h = H-*

① Moved by Councilmember *Don* and seconded by Councilmember *P* to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a request for a private kennel license from Jean Cleugh, 6534 - 36th Avenue North. Motion Carried.

11. The City Council considered bids for a public safety radio system. *Ward Montgomery &*

Moved by Councilmember *L* and seconded by Councilmember *H* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 85- 12

## RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) consideration of bids for a public safety radio system. Motion Carried.



- ✓ 12. The City Council considered a request from the Environmental Commission to hold a tree sale, tentatively scheduled for April 27, 1985, and to authorize a subsidy of 3 of the 4 varieties of trees for sale to Crystal residents.

Moved by Councilmember Sm and seconded by Councilmember M to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the Crystal Environmental Commission tree sale and subsidy for 3 of the 4 varieties of trees. Motion Carried.

- ✓ 13. The City Council considered the reappointment of Bill Garber to the Long-Range Planning Commission as a representative of the Environmental Commission.

Moved by Councilmember P and seconded by Councilmember M to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) reappointment of Bill Garber to the Long-Range Planning Commission. Motion Carried.

- ✓ 14. The City Council considered an agreement, the securities therein specified, and the assignment thereof, relative to the official depository of North Star Bank Minnesota for the City for 1985.

Agreement  
signed  
2/6/85

Moved by Councilmember M and seconded by Councilmember P to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) an agreement, the securities therein specified, and the assignment thereof, relative to the official depository of North Star Bank Minnesota for the City for 1985.

Motion Carried.

15. ✓ The City Council considered accepting a feasibility report for the improvement of 45th Place from Florida to approximately 350' east.

Moved by Councilmember P and seconded by Councilmember L to accept the feasibility report from the City Engineer for improvement of 45th Place from Florida to approximately 350' east. Motion Carried.

Moved by Councilmember H and seconded by Councilmember M to set 7:00 P.M., or as soon thereafter as the matter may be heard, March 5, 1985, as the time and date for a public hearing to consider the construction of 45th Place from Florida to approximately 350' east with Grading, Drainage, Base and Blacktop Improvement 65-B, Curb and Gutter Improvement 65-B, Sanitary Sewer Improvement 65-B, and Water Lateral Improvement 65-B.

Motion Carried.

16. ✓ The City Council considered reduction in surety for Noble Drug, 4705 - 36th Avenue North from \$18,000 to \$500.

*Scratch*

Moved by Councilmember H and seconded by Councilmember \_\_\_\_\_ to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) reducing surety from \$18,000 to \$500 for Noble Drug, 4705 - 36th Avenue North.

Motion Carried.

17. ✓ The City Council considered the resignation of Verne Baker from the Environmental Commission.

Moved by Councilmember H and seconded by Councilmember Don to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the resignation of Verne Baker from the Environmental Commission, and to direct the City Manager to send him a letter of thanks and appreciation. Motion Carried.

*Letter sent 2/6/85*





*Food Establishment:*

*Myslicki Enterprises dba Le Pizza, 2732 Douglas Drive*

Moved by Councilmember *Jm* and seconded by Councilmember *H* to approve  
the list of license applications. Motion Carried.

Moved by Councilmember *H* and seconded by Councilmember *Jm* to adjourn  
the meeting. Motion Carried.

APPLICATIONS FOR LICENSE

February 5, 1985

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Beek's Pizza, 6408 Bass Lake Road  
Target Stores, 5537 West Broadway (1 machine & over counter sales)  
Tom Thumb Superette #224, 3537 Douglas Drive

LAUNDROMAT: (\$30.25 per yr.)

James & Linda Engwer dba Crystal Cleaners, 6016 42nd Ave. N.

AMUSEMENT DEVICES, COIN OPERATED: (\$104.50 ea. machine)

Theisen Vending Co. for PDQ Store, 7200 Bass Lake Road (1 addnl.)

BINGO GAMES: (\$30.25 per yr. one occasion + \$5.50 ea. addnl. occa.)

Chas. R. Knaeble V.F.W. Post #494, 5222 56th Ave. N. (101 occa.)

TREE TRIMMING: (\$55.00 per yr.)

Canopy Tree Care  
Tim's Tree Service, Inc.

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea. addnl fac.)

52 High Coffee Shop, 5640 West Broadway  
Target Stores, 5537 West Broadway (2)

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea. addnl fac.)

Lance, Inc. 5500 Douglas Drive

VEHICLE - Readily Perishable (\$27.50 ea. vehicle)

Lance, Inc. 5500 Douglas Drive

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach in same loc')

Crystal Cleaning Village, 6016 42nd Ave. No.  
Lance, Inc. at Vera Slater Beauty School  
New Midwest Vending, Inc. at Crystal Collision, 5108 W. Bdwy.

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill School Spagetti Dinner one day only on Feb. 7, 1985  
put on by PTSA, 6600 27th Avenue North.

APPLICATIONS FOR LICENSE

February 5, 1985

PLUMBING - (\$30.25)

Boutin Plumbing & Heating/James Boutin  
Bredahl Plumbing  
Ted Linden and Custom Plumbing Inc.  
Earl Day & Sons, Inc.  
Denny's Plumbing  
Stephen W. Fignar dba Bill Fignar Plumbing Company  
Key Plumbing & Heating, Inc.  
Klamm Mechanical Contr., Inc.  
Medicine Lake Mechanical  
Midwestern Mechanical  
Moundsvew Plumbing  
Stant Plumbing & Heating  
Thorlief Andresen dba Andresen Plumbing Company

GAS FITTERS - (\$30.25)

Bowler Company  
Deans Heating & Air Conditioning, Inc.  
Ditter, Inc.  
W. J. Egan and Egan & Sons Company  
Stephen W. Fignar dba Bill Fignar Plumbing Company  
Hoffman, Inc.  
Horwitz, Inc.  
Klamm Mechanical Contr., Inc.  
Lakeview Heating & Air Conditioning Service Inc.  
Robert LeVahn and LeVahn Bros., Inc.  
Loop Belden Porter, Inc.  
Metropolitan Mechanical Contractors  
Rouse Mechanical, Inc.  
Stant Plumbing & Heating  
Thorlief Andresen dba Andresen Plumbing Company  
Flare Heating & Air Conditioning

SIGN LICENSES

|                                     |          |
|-------------------------------------|----------|
| Adventures In Video (56th Ave. N.)  | \$ 60.00 |
| Adventures In Video (Douglas Drive) | 30.00    |
| Allied Interstate                   | 30.00    |
| Anderson Floral                     | 15.00    |
| Andy's Instant Shoe Repair          | 15.00    |
| Arnold's Hamburger Grill            | 55.50    |
| Auto Parts Pro                      | 45.00    |
| The Barbers                         | 15.00    |
| Beaver Machine & Tool, Inc.         | 15.00    |
| Becklund Jewelers                   | 15.00    |
| Beek's Pizza                        | 30.00    |



# APPLICATIONS FOR LICENSE

February 5, 1985

## SIGN LICENSES continued

|                                       |          |
|---------------------------------------|----------|
| Beltline Barber Shop                  | \$ 15.00 |
| Bill's Belt Line "76"                 | 60.00    |
| Bill's Economy Glass                  | 15.00    |
| Carl's Tire Service                   | 105.00   |
| Carpet Remnant King                   | 41.70    |
| Champion Auto Stores, Inc.            | 45.00    |
| Citgo Petroleum Corporation           | 15.00    |
| Clark's Submarine Sandwich            | 20.22    |
| The Clothes Exchange                  | 15.00    |
| Coldwell Banker 10                    | 15.00    |
| Colvin Insurance Agency               | 15.00    |
| Cosmopolitan Motel                    | 25.50    |
| Country Kitchen                       | 30.66    |
| Crib Diaper Service                   | 30.00    |
| Crystal Auto Parts                    | 16.62    |
| Crystal Barbers                       | 30.00    |
| Crystal Business Machines             | 15.00    |
| Crystal Care Center                   | 15.00    |
| Crystal Cleaners & Launderers         | 15.00    |
| Crystal Doctors Park                  | 30.00    |
| Crystal Lounge                        | 51.00    |
| Crystal Marine                        | 30.00    |
| Crystal Medical Center                | 105.00   |
| Crystal School of Music               | 15.00    |
| Crystal Vacuums                       | 15.00    |
| Crystal Village Apts.                 | 75.00    |
| D & B Hair Design                     | 15.00    |
| Dana's Villa                          | 15.00    |
| DEB Shops Inc.                        | 15.00    |
| Douglas Court Apartment               | 15.00    |
| Douglas Drive Family Physicians, P.A. | 15.00    |
| Douglas Drive Pharmacy                | 30.00    |
| Duke's Auto Body                      | 81.10    |
| Dumarks Garage                        | 15.00    |
| Eggie's Breakfast Cafe                | 15.00    |
| El Presidente Apartments              | 15.00    |
| Eunice's Beauty Shoppe                | 15.00    |
| Fanny Farmer Candy Shops              | 15.00    |
| Fantasia Together                     | 30.00    |
| Far View Company                      | 31.50    |
| Fashion Gal                           | 15.00    |
| 1st Federal Savings & Loan            | 45.00    |
| Flower City                           | 15.00    |
| Fournier Accessory Furniture, Inc.    | 15.00    |
| Frank's Furniture                     | 50.10    |

# APPLICATIONS FOR LICENSE

February 5, 1985

## SIGN LICENSES continued

|  |          |
|--|----------|
| Gallery Hair Studio For Men              | \$ 15.00 |
| Gentlemen's Wear-House Factory Outlet    | 30.00    |
| Glen's Dairy Store                       | 45.00    |
| Golden Skillet                           | 30.00    |
| Gourmet Pizza                            | 60.00    |
| Greatclips, Inc.                         | 15.00    |
| Great North Trading Co.                  | 15.00    |
| H & R Block Tax Service                  | 15.00    |
| Harold Herman Furniture                  | 53.50    |
| Hitchin Post Liquor Store                | 15.00    |
| Industrial Stainless                     | 15.00    |
| Iron Horse                               | 48.66    |
| Jerry's Barber Shop                      | 15.00    |
| Justice Realty                           | 30.00    |
| Kentucky Fried Chicken                   | 90.00    |
| Kinney Shoes                             | 15.00    |
| Knights of Columbus                      | 15.00    |
| Lamplighter Apartment                    | 15.00    |
| Lamplighter Square                       | 15.00    |
| Lesco, Inc.                              | 30.00    |
| Liberty Garment Manufacturing Co.        | 18.54    |
| Maxwell Aircraft Service, Inc.           | 61.50    |
| Mayer Electric                           | 30.00    |
| McLaughlin Tax Service                   | 34.50    |
| Meyers Outdoor Adv. Co.                  | 117.70   |
| Midway Uniform                           | 30.00    |
| Minneapolis Elks Lodge #44               | 30.00    |
| Minnesota-Ohio Oil Corp. (Douglas Drive) | 30.00    |
| Minnesota-Ohio Oil Corp. (42nd Ave. N.)  | 15.00    |
| Mr. Bob's, Inc.                          | 22.92    |
| Mister Donut                             | 30.00    |
| Motor Parts                              | 60.00    |
| The Muffler Clinic of Crystal, Inc.      | 30.00    |
| Naegele Outdoor Advertising Co.          | 652.00   |
| Nankin Express                           | 30.00    |
| Noble Drug                               | 15.00    |
| Noble Investment Company                 | 21.30    |
| Norcostco, Inc. (Vera Cruz Ave.)         | 42.42    |
| Norcostco, Inc. (Douglas Drive)          | 15.00    |
| Norling Motors                           | 44.17    |
| Northside Cleaners                       | 15.00    |
| Northwestern Bell (Welcome Ave. )        | 15.00    |
| Octopus Car Wash                         | 110.90   |
| Office Terrace                           | 49.50    |
| Orbit Glass Company                      | 30.00    |

# APPLICATIONS FOR LICENSE

February 5, 1985

## SIGN LICENSES continued

|                                     |          |
|-------------------------------------|----------|
| PDQ Store                           | \$ 30.00 |
| Paddock Bar & Lounge                | 64.30    |
| Palace Inn                          | 75.00    |
| Payless Shoe Company                | 15.00    |
| Pedal Power Bike Shop               | 15.00    |
| Dr. Perendy                         | 30.00    |
| Perkins Restaurants                 | 15.78    |
| Pilgrim Cleaners                    | 45.00    |
| Radio Shack                         | 30.30    |
| Rax Restaurant                      | 60.00    |
| Ray's Barber Shop                   | 30.00    |
| Reno's Hardware                     | 30.00    |
| Rose-Bo Floral & Gift               | 30.00    |
| Schwinn Bicycle                     | 15.00    |
| S & K Appliances                    | 30.00    |
| Snyder Drug                         | 30.00    |
| Stephen's Liquors                   | 15.00    |
| Stevenson Edwards & Assoc.          | 15.00    |
| Suttle's Car Wash                   | 20.22    |
| Tally Ho Cafe                       | 43.30    |
| Target Stores                       | 114.70   |
| Temp's Litho                        | 15.00    |
| Tesch's Hallmark                    | 15.00    |
| Thorson School                      | Exempt   |
| Thriftway, Inc.                     | 103.20   |
| Timesavers, Inc.                    | 15.00    |
| Tom Thumb Superette (36th Ave.)     | 30.00    |
| Tom Thumb Superette (Douglas Drive) | 15.00    |
| Tri Way Realty                      | 15.30    |
| Trinity Covenant Church             | Exempt   |
| Tuthill's Party - Phernalia         | 15.00    |
| Twin Cities Youth For Christ        | 15.00    |
| Twin Oaks Realty                    | 15.00    |
| U Haul                              | 29.10    |
| Union 76                            | 30.00    |
| United Liquors                      | 30.00    |
| United Properties                   | 15.00    |
| Chas. Knaebel VFW Post 494          | 15.00    |
| Vera Slater Beauty School           | 30.00    |
| Village Builders                    | 15.00    |
| Waldo's Pizza Joynt                 | 15.00    |
| Wally's Barber Shop                 | 15.00    |
| Warner Hardware                     | 70.90    |
| Woodbridge Apartments               | 45.00    |



APPLICATIONS FOR LICENSE

February 5, 1985

SIGN LICENSES continued

|                                   |          |
|-----------------------------------|----------|
| Crystal Decorating                | \$ 15.00 |
| Crystal Liquors                   | 45.00    |
| Fifty-Seven Hundred Building      | 18.70    |
| General Nutrition Center          | 15.00    |
| Glen Haven Memorial Gardens       | exempt   |
| Ideal Kitchens                    | 15.00    |
| Kurzswing Ski Shop                | 15.00    |
| Mann's Hardware                   | 15.00    |
| Northwestern Bell (Lakeside Ave.) | 30.00    |
| Photo Time                        | 45.00    |
| Pro-Air Aviation                  | 48.63    |
| Rapid Oil Change                  | 30.00    |
| Welcome Furniture                 | 30.00    |

February 1, 1985

Dear Councilmembers:

Tuesday night's meeting has some items that will require some time for discussion. Although there are a goodly number of items that will require discussion, the overall numbered items is low so it is very likely that the meeting should be a normal-length meeting, and should go as follows:

The minutes of the regular meeting of January 15, 1985, are enclosed for your review.

Consent Agenda

ITEM

SUPPORTING DATA

- |   |  |
|---|--|
| 1. Set 7:00 P.M., June 4, 1985, as the time and date for the Board of Equalization meeting, as recommended by the County Assessor.  | Letter from County Assessor dated 1/22/85. |
| 2. Approval of the application from the Knights of Columbus Council for a charitable gambling license from the State of Minnesota.  | None.                                      |
| 3. Approval of a request from St. Raphael's Church of an application for a charitable gambling license from the State of Minnesota. | None.                                      |
| 4. Approval of the application from the Mpls. Elk's Lodge No. 44 for a charitable gambling license from the State of Minnesota.     | None.                                      |

As you can see, the last three items on the Consent Agenda are merely applications by fraternal organizations in the City of Crystal for charitable gambling licenses. These requests really go to the State of Minnesota and they receive their licenses from the State of Minnesota. They must notify us that they are applying for these licenses and should the Council object to their issuance, action should be taken. If we have no objection, we need not make any comment.

## 4. (Continued)

We put them on the Consent Agenda because we felt, without anticipating your actions, you very likely will not request their denial because we have not had any problems with any of our operators. We are not certain that you need to approve them, as we suggest on the agenda, but we know of no other action, other than totally ignoring them, and we do feel that some kind of record should be kept that you were made aware of these requests. It seems to me your approval would not create any problem, but I am sure if it did, Dave Kennedy would advise you at Tuesday night's meeting.

The regular meeting should go somewhat as follows:

- |  |  |
|--|--|
| <p>1. Public Hearing to consider the Housing Plan and program for the construction of approximately 90 units of rental housing for the elderly and related facilities located at the southwest intersection of 55th Ave. and Douglas Drive.</p> <p>2. Public Hearing to consider the Housing Plan and program for the construction of 160 units of family housing located at 5500 Douglas Drive.</p> | <p><i>Letter from DK re all below listed dated 1/31/85;</i></p> <p>Housing Plan; City of Crystal Housing Revenue Bond Program, Bass Lake-Becker Park Redevelopment Project, Becker Park Elderly Housing Associates Project; Housing Revenue Bond Program, Bass Lake-Becker Park Redevelopment Project, CHP Limited Partnership Project; Resolution re Issuance of Revenue Bonds on both projects; Res. re Housing in City.</p> |
|--|--|

You may recall that Dave Kennedy requested public hearings in an attempt to get our act in order before Congress acts, if they are to act, in prohibiting this kind of bonding. Dave has prepared all the necessary information for you and I have enclosed it in your packet. Dave will answer any detailed questions for you regarding it Tuesday evening.

- |   |                                       |
|---|---------------------------------------|
| <p>3. Public Hearing to consider Street Improvement No. 65-A, Florida Avenue from 55th Avenue to 56th Avenue.</p> | <p>Copy of public hearing notice.</p> |
|---|---------------------------------------|

I believe the public hearing notice is self-explanatory and was explained at the last meeting when you set the date of this public hearing.

- |  |              |
|--|--------------|
| <p>4. Consideration of the layout for Becker Park redesign as part of the redevelopment project.</p> | <p>None.</p> |
|--|--------------|

We decided that as long as we had BRW here for the public hearing on the street improvement of Florida Avenue that they might as well discuss the Becker Park layout for you. This has been before you as a part of other action in the past, but never formally for approval of park layout. The Park & Recreation Advisory Commission has reviewed



## 4. (Continued)

this on several occasions and although some of the members would like to see a flip-flop in the tennis courts in the south parking lot, it has been my impression that short of that, they agree with the layout. Staff and BRW feel that we have to keep the parking lot on the south end as close to the park building and the skating area as possible to provide a service to those people who will be using those facilities. That also provides close proximity parking to the tot lot area and I would recommend that the layout be approved as proposed.

It is my understanding that at least some of the Council would like to discuss the park building and what should go into that. This will be a good opportunity for that.

5. Consideration of the Mayor's reappointment of Sharon Garber to the Crystal HRA for a term ending Feb. 1, 1990. None.
6. Consideration of plans for the reconstruction of Douglas Drive from 42nd to 29th Avenues North. None.

We do have a copy of the proposed plan. Representatives of Hennepin County will be in attendance to answer any questions you may have. Unless you desire, they are not proposing to make any large presentation because the plan is exactly as you asked them to decide it. I am not certain at this writing if we have received approval from the State of the variances that the County requested in our behalf, but should they be denied (and I don't believe that will happen), we will ask the County to come back.

7. Consideration of a request from Allen Moulton for rezoning of property at 5714 West Broadway from R-1 to B-2. Planning Commission minutes of 1/14/85, item #2.

I call your attention to the Planning Commission minutes where the Commission does recommend denial of this request.

8. Consideration of a request from Frank's Furniture to rezone property at 5419 Lakeland Ave. N. from B-3 to B-4. Planning Commission minutes of 1/14, item #3.

I call your attention to the Planning Commission minutes of 1/14/85 where the Planning Commission recommends approval.

9. Consideration of awarding a contract for street name signs. None.

We are still in the process of determining if both bidders meet the specifications. That will not be determined until Tuesday when samples from the second bidder will be received. Bill then will write a letter of recommendation if possible at that time. If a decision is not made, we will ask that the Council delay awarding this contract until the following meeting. As you may recall, these are the street name signs that we propose to use for replacing all street name signs in the City of Crystal.

10. Consideration of a request for a private kennel license for Jean Cleugh, 6534 - 36th Ave. N. Copy of application; memo from Sanitarian of 11/30/84; copy of rabies data.

I believe a memo from the Sanitarian is self-explanatory so I need not say more.

11. Consideration of awarding a contract for a public safety radio system. None.

At the last Council meeting you received a letter from Ward Montgomery, a consulting engineer, regarding the awarding of this contract. I will not send additional memos to you, but will have some in the event some of you misplaced the information you received at the last meeting.

You will recall we delayed this awarding because John Schaaf was out of town and he had some questions he wanted to ask our consultant. This will provide John the opportunity to do so.

12. Consideration of a request from the Environmental Commission to hold a tree sale, tentatively scheduled for April 27, and to authorize a subsidy of 3 of the 4 varieties of trees for sale to Crystal residents. Memo from Administrative Ass't. dated 1/24/85.

I think the memo from the Administrative Assistant is self-explanatory.

13. Consideration of the reappointment of Bill Garber to the Long-Range Planning Commission as a representative of the Environmental Commission. None.

Bill Garber has been recommended to serve on the Long-Range Planning Commission by the members of the Environmental Commission who he will represent.

14. Consideration of an agreement, the securities therein specified, and the assignment thereof, relative to the official depository of North Star Bank Minnesota for the City for 1985. Copy of agreement and securities listed from North Star Bank Minnesota.

As you can see from the enclosed agreement, the bank is proposing to provide \$800,000 worth of collateral. That is the amount that has been approved by our auditors and I recommend that the City Council agree.

15. Consideration of accepting a feasibility report for the improvement of 45th Place from Florida to approximately 350' east. Memo from City Engineer.

You may recall that this issue has been before the Council on two or three different occasions. The next action that the Council could take is to set a public hearing if they so desire. The date of that public hearing could be March 5, 1985. If you do so, we will notify the proposer and affected landowners, per usual.

16. Consideration of reduction in surety for Noble Drug, 4705 - 36th Ave. N., from \$18,000 to \$500.00. Letter from City Engineer dated 1/29/85.

I believe Bill's letter is self-explanatory.

17. Consideration of the resignation of Verne Baker from the Environmental Commission. Letter from Mr. Baker dated 1/23/85.

We will continue to advertise that we need people for most of our commissions and propose to have those applicants who have applied, or will apply between now and the middle meeting of February, at the February 19th meeting for your interview.

18. Consideration of a resolution to implement a Solar Bank Deferred Loan Program for the City of Crystal. Memo from Administration Ass't of 1/24; copy of resolution; and letter from Metro HRA.

I think Nancy's memo explains the request and staff recommends that you approve the resolution so that these monies will be made available to anybody in the City of Crystal who qualifies.

19. Discussion concerning Iron Horse. Memo from Dave Kennedy of 1/31 Fairmont ordinance; case of Matthew vs. City of Fairmont.

We have notified Phil Eder's people that this item will be discussed. It is my understanding that Phil is out of the country and will not be in attendance, but will have a representative there.



## 19. (Continued)

Some time ago I sent you a copy of the Police and Fire reports; the report from Phil Eder's consulting engineers, Barton Aschman Associates; and an ordinance Ron Pieri provided from the City of Minneapolis. I hope you still have them. If you have, bring them along. We'll try to have some additional copies in the event you mislaid yours.

## 20. Discussion regarding Charter changes. Memo from Tom Aaker of 3/25/84.

At a previous meeting you indicated that you wanted to discuss these changes at a Council meeting when the agenda is a short one. We don't know that Tuesday night's meeting will be short enough for you to want to spend a lot of time on this, but I am putting it on the agenda and will continue to do so until you have had an opportunity to discuss it at the length you wish to.

That should take care of the agenda for Tuesday night as we see it now. I have, however, included the following informational items for you:

1. Letter from City Manager of Robbinsdale of 1/16 re snowmobiles on Twin Lake.
2. Letter from Mike Reier, Sundial Realty, of 1/16 praising the Park & Rec. Dept.
3. Park & Recreation Advisory Commission agenda for 2/6/85.

See you Tuesday night.

J A C K

da  
enc.

P.S. I just received an update from Officer Steve Sandwick regarding the public safety radio system and I have enclosed it for you.

APPLICATIONS FOR LICENSE

February 5, 1985

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

Beek's Pizza, 6408 Bass Lake Road  
Target Stores, 5537 West Broadway (1 machine & over counter sales)  
Tom Thumb Superette #224, 3537 Douglas Drive

LAUNDROMAT: (\$30.25 per yr.)

James & Linda Engwer dba Crystal Cleaners, 6016 42nd Ave. N.

AMUSEMENT DEVICES, COIN OPERATED: (\$104.50 ea. machine)

Theisen Vending Co. for PDQ Store, 7200 Bass Lake Road (1 addnl.)

BINGO GAMES: (\$30.25 per yr. one occasion + \$5.50 ea. addnl. occa.)

Chas. R. Knaeble V.F.W. Post #494, 5222 56th Ave. N. (101 occa.)

TREE TRIMMING: (\$55.00 per yr.)

Canopy Tree Care  
Tim's Tree Service, Inc.

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea. addnl fac.)

52 High Coffee Shop, 5640 West Broadway  
Target Stores, 5537 West Broadway (2)

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea. addnl fac.)

Lance, Inc. 5500 Douglas Drive

VEHICLE - Readily Perishable (\$27.50 ea. vehicle)

Lance, Inc. 5500 Douglas Drive

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach in same loc')

Crystal Cleaning Village, 6016 42nd Ave. No.  
Lance, Inc. at Vera Slater Beauty School  
New Midwest Vending, Inc. at Crystal Collision, 5108 W. Bdwy.

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill School Spagetti Dinner one day only on Feb. 7, 1985  
put on by PTSA, 6600 27th Avenue North.

APPLICATIONS FOR LICENSE

February 5, 1985

PLUMBING - (\$30.25)

Boutin Plumbing & Heating/James Boutin  
Bredahl Plumbing  
Ted Linden and Custom Plumbing Inc.  
Earl Day & Sons, Inc.  
Denny's Plumbing  
Stephen W. Fignar dba Bill Fignar Plumbing Company  
Key Plumbing & Heating, Inc.  
Klamm Mechanical Contr., Inc.  
Medicine Lake Mechanical  
Midwestern Mechanical  
Moundsview Plumbing  
Stant Plumbing & Heating  
Thorlief Andresen dba Andresen Plumbing Company

GAS FITTERS - (\$30.25)

Bowler Company  
Deans Heating & Air Conditioning, Inc.  
Ditter, Inc.  
W. J. Egan and Egan & Sons Company  
Stephen W. Fignar dba Bill Fignar Plumbing Company  
Hoffman, Inc.  
Horwitz, Inc.  
Klamm Mechanical Contr., Inc.  
Lakeview Heating & Air Conditioning Service Inc.  
Robert LeVahn and LeVahn Bros., Inc.  
Loop Belden Porter, Inc.  
Metropolitan Mechanical Contractors  
Rouse Mechanical, Inc.  
Stant Plumbing & Heating  
Thorlief Andresen dba Andresen Plumbing Company  
Flare Heating & Air Conditioning

SIGN LICENSES

|                                     |          |
|-------------------------------------|----------|
| Adventures In Video (56th Ave. N.)  | \$ 60.00 |
| Adventures In Video (Douglas Drive) | 30.00    |
| Allied Interstate                   | 30.00    |
| Anderson Floral                     | 15.00    |
| Andy's Instant Shoe Repair          | 15.00    |
| Arnold's Hamburger Grill            | 55.50    |
| Auto Parts Pro                      | 45.00    |
| The Barbers                         | 15.00    |
| Beaver Machine & Tool, Inc.         | 15.00    |
| Becklund Jewelers                   | 15.00    |
| Beek's Pizza                        | 30.00    |



# APPLICATIONS FOR LICENSE

February 5, 1985

## SIGN LICENSES continued

|                                       |          |
|---------------------------------------|----------|
| Beltline Barber Shop                  | \$ 15.00 |
| Bill's Belt Line "76"                 | 60.00    |
| Bill's Economy Glass                  | 15.00    |
| Carl's Tire Service                   | 105.00   |
| Carpet Remnant King                   | 41.70    |
| Champion Auto Stores, Inc.            | 45.00    |
| Citgo Petroleum Corporation           | 15.00    |
| Clark's Submarine Sandwich            | 20.22    |
| The Clothes Exchange                  | 15.00    |
| Coldwell Banker 10                    | 15.00    |
| Colvin Insurance Agency               | 15.00    |
| Cosmopolitan Motel                    | 25.50    |
| Country Kitchen                       | 30.66    |
| Crib Diaper Service                   | 30.00    |
| Crystal Auto Parts                    | 16.62    |
| Crystal Barbers                       | 30.00    |
| Crystal Business Machines             | 15.00    |
| Crystal Care Center                   | 15.00    |
| Crystal Cleaners & Launderers         | 15.00    |
| Crystal Doctors Park                  | 30.00    |
| Crystal Lounge                        | 51.00    |
| Crystal Marine                        | 30.00    |
| Crystal Medical Center                | 105.00   |
| Crystal School of Music               | 15.00    |
| Crystal Vacuums                       | 15.00    |
| Crystal Village Apts.                 | 75.00    |
| D & B Hair Design                     | 15.00    |
| Dana's Villa                          | 15.00    |
| DEB Shops Inc.                        | 15.00    |
| Douglas Court Apartment               | 15.00    |
| Douglas Drive Family Physicians, P.A. | 15.00    |
| Douglas Drive Pharmacy                | 30.00    |
| Duke's Auto Body                      | 81.10    |
| Dumarks Garage                        | 15.00    |
| Eggie's Breakfast Cafe                | 15.00    |
| El Presidente Apartments              | 15.00    |
| Eunice's Beauty Shoppe                | 15.00    |
| Fanny Farmer Candy Shops              | 15.00    |
| Fantasia Together                     | 30.00    |
| Far View Company                      | 31.50    |
| Fashion Gal                           | 15.00    |
| 1st Federal Savings & Loan            | 45.00    |
| Flower City                           | 15.00    |
| Fournier Accessory Furniture, Inc.    | 15.00    |
| Frank's Furniture                     | 50.10    |

# APPLICATIONS FOR LICENSE

February 5, 1985

## SIGN LICENSES continued

|  |          |
|--|----------|
| Gallery Hair Studio For Men              | \$ 15.00 |
| Gentlemen's Wear-House Factory Outlet    | 30.00    |
| Glen's Dairy Store                       | 45.00    |
| Golden Skillet                           | 30.00    |
| Gourmet Pizza                            | 60.00    |
| Greatclips, Inc.                         | 15.00    |
| Great North Trading Co.                  | 15.00    |
| H & R Block Tax Service                  | 15.00    |
| Harold Herman Furniture                  | 53.50    |
| Hitchin Post Liquor Store                | 15.00    |
| Industrial Stainless                     | 15.00    |
| Iron Horse                               | 48.66    |
| Jerry's Barber Shop                      | 15.00    |
| Justice Realty                           | 30.00    |
| Kentucky Fried Chicken                   | 90.00    |
| Kinney Shoes                             | 15.00    |
| Knights of Columbus                      | 15.00    |
| Lamplighter Apartment                    | 15.00    |
| Lamplighter Square                       | 15.00    |
| Lesco, Inc.                              | 30.00    |
| Liberty Garment Manufacturing Co.        | 18.54    |
| Maxwell Aircraft Service, Inc.           | 61.50    |
| Mayer Electric                           | 30.00    |
| McLaughlin Tax Service                   | 34.50    |
| Meyers Outdoor Adv. Co.                  | 117.70   |
| Midway Uniform                           | 30.00    |
| Minneapolis Elks Lodge #44               | 30.00    |
| Minnesota-Ohio Oil Corp. (Douglas Drive) | 30.00    |
| Minnesota-Ohio Oil Corp. (42nd Ave. N.)  | 15.00    |
| Mr. Bob's, Inc.                          | 22.92    |
| Mister Donut                             | 30.00    |
| Motor Parts                              | 60.00    |
| The Muffler Clinic of Crystal, Inc.      | 30.00    |
| Naegele Outdoor Advertising Co.          | 652.00   |
| Nankin Express                           | 30.00    |
| Noble Drug                               | 15.00    |
| Noble Investment Company                 | 21.30    |
| Norcostco, Inc. (Vera Cruz Ave.)         | 42.42    |
| Norcostco, Inc. (Douglas Drive)          | 15.00    |
| Norling Motors                           | 44.17    |
| Northside Cleaners                       | 15.00    |
| Northwestern Bell (Welcome Ave. )        | 15.00    |
| Octopus Car Wash                         | 110.90   |
| Office Terrace                           | 49.50    |
| Orbit Glass Company                      | 30.00    |

## APPLICATIONS FOR LICENSE

February 5, 1985

SIGN LICENSES continued

|                                     |          |
|-------------------------------------|----------|
| PDQ Store                           | \$ 30.00 |
| Paddock Bar & Lounge                | 64.30    |
| Palace Inn                          | 75.00    |
| Payless Shoe Company                | 15.00    |
| Pedal Power Bike Shop               | 15.00    |
| Dr. Perendy                         | 30.00    |
| Perkins Restaurants                 | 15.78    |
| Pilgrim Cleaners                    | 45.00    |
| Radio Shack                         | 30.30    |
| Rax Restaurant                      | 60.00    |
| Ray's Barber Shop                   | 30.00    |
| Reno's Hardware                     | 30.00    |
| Rose-Bo Floral & Gift               | 30.00    |
| Schwinn Bicycle                     | 15.00    |
| S & K Appliances                    | 30.00    |
| Snyder Drug                         | 30.00    |
| Stephen's Liquors                   | 15.00    |
| Stevenson Edwards & Assoc.          | 15.00    |
| Suttle's Car Wash                   | 20.22    |
| Tally Ho Cafe                       | 43.30    |
| Target Stores                       | 114.70   |
| Temp's Litho                        | 15.00    |
| Tesch's Hallmark                    | 15.00    |
| Thorson School                      | Exempt   |
| Thriftway, Inc.                     | 103.20   |
| Timesavers, Inc.                    | 15.00    |
| Tom Thumb Superette (36th Ave.)     | 30.00    |
| Tom Thumb Superette (Douglas Drive) | 15.00    |
| Tri Way Realty                      | 15.30    |
| Trinity Covenant Church             | Exempt   |
| Tuthill's Party - Phernalia         | 15.00    |
| Twin Cities Youth For Christ        | 15.00    |
| Twin Oaks Realty                    | 15.00    |
| U Haul                              | 29.10    |
| Union 76                            | 30.00    |
| United Liquors                      | 30.00    |
| United Properties                   | 15.00    |
| Chas. Knaebel VFW Post 494          | 15.00    |
| Vera Slater Beauty School           | 30.00    |
| Village Builders                    | 15.00    |
| Waldo's Pizza Joynt                 | 15.00    |
| Wally's Barber Shop                 | 15.00    |
| Warner Hardware                     | 70.90    |
| Woodbridge Apartments               | 45.00    |



APPLICATIONS FOR LICENSE

February 5, 1985

SIGN LICENSES continued

|                                   |          |
|-----------------------------------|----------|
| Crystal Decorating                | \$ 15.00 |
| Crystal Liquors                   | 45.00    |
| Fifty-Seven Hundred Building      | 18.70    |
| General Nutrition Center          | 15.00    |
| Glen Haven Memorial Gardens       | exempt   |
| Ideal Kitchens                    | 15.00    |
| Kurzswing Ski Shop                | 15.00    |
| Mann's Hardware                   | 15.00    |
| Northwestern Bell (Lakeside Ave.) | 30.00    |
| Photo Time                        | 45.00    |
| Pro-Air Aviation                  | 48.63    |
| Rapid Oil Change                  | 30.00    |
| Welcome Furniture                 | 30.00    |

## 19. (Continued)

Some time ago I sent you a copy of the Police and Fire reports; the report from Phil Eder's consulting engineers, Barton Aschman Associates; and an ordinance Ron Pieri provided from the City of Minneapolis. I hope you still have them. If you have, bring them along. We'll try to have some additional copies in the event you mislaid yours.

## 20. Discussion regarding Charter changes. Memo from Tom Aaker of 3/25/84.

At a previous meeting you indicated that you wanted to discuss these changes at a Council meeting when the agenda is a short one. We don't know that Tuesday night's meeting will be short enough for you to want to spend a lot of time on this, but I am putting it on the agenda and will continue to do so until you have had an opportunity to discuss it at the length you wish to.

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1. Letter from City Manager of Robbinsdale of 1/16 re snowmobiles on Twin Lake.
2. Letter from Mike Reier, Sundial Realty, of 1/16 praising the Park & Rec. Dept.
3. Park & Recreation Advisory Commission agenda for 2/6/85.

See you Tuesday night.

J A C K

da  
enc.

P.S. I just received an update from Officer Steve Sandwick regarding the public safety radio system and I have enclosed it for you.

P.S. to John Schaaf only:

John, please find enclosed in a separate envelope, a memo I sent to you regarding the ditch. It would be my suggestion that, if time permits, and you want to, to bring it up and ask the Council to hold a public hearing based on these kinds of proposals. I know I have talked to Tom and he indicates he would lean towards the City providing more than the \$10,000 as originally proposed--somewhere in the neighborhood of \$20,000 seemed to be his opinion. If you share that, I certainly have no problem with that and we can find the money. The biggest thing that I see is that we

Councilmembers

-7-

February 1, 1985

get the thing decided so that construction could be held as soon as the frost is out of the ground this spring.

As I indicated on several occasions, I think it is better that one of you on the Council brings this up as opposed to me, but I'll do whatever you think is appropriate.

J A C K



DUE DATE: NOON, WEDNESDAY  
JANUARY 30, 1985

MEMO TO: John T. Irving, City Manager  
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the January 15, 1985, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 15, 1985. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

| <u>DEPARTMENT</u> | <u>ITEM</u>   |
|-------------------|---|
| CITY MANAGER      | 1. Appointments of Marty Gates, Gary Joselyn, David B. Anderson and Michael Culhane to the Long Range Planning Commission for terms expiring in 1985.<br>ACTION NEEDED: Notify members of their appointment.<br>ACTION TAKEN: Persons notified 1-17-85. |

REGULAR AGENDA

| <u>DEPARTMENT</u> | <u>ITEM</u>  |
|-------------------|--|
| CITY ENGINEER     | 1. Public hearing to consider assessments for Improvement Project No. 64-A.<br>ACTION NEEDED: Certify assessments to Hennepin County for project.<br>ACTION TAKEN: Resolution certified. Assessments to be certified at the end of pre-pay period. |
| CITY ENGINEER     | 2. Public hearing to consider proposed plat Neznik 1st Addition, located at 5108 West Broadway.<br>ACTION NEEDED: Notify applicant of Council approval.<br>ACTION TAKEN: Letter sent 1-16-85.  |
| CITY MANAGER      | 3. Appearance by Robert Baranick, 8001 - 34th Place regarding parking ordinance.<br>ACTION NEEDED: Note comments by Mr. Baranick for discussion on parking ordinance.<br>ACTION TAKEN: Comments noted.   |

| <u>DEPARTMENT</u> | <u>ITEM</u> |   |
|-------------------|-------------|---|
| CITY ENGINEER     | 4.          | Consideration of a petition for grading and base; storm sewer; sanitary sewer; water main; curb and gutter; and blacktop on 45th Place from Florida to the dead end east.<br>ACTION NEEDED: Prepare feasibility report on project.<br>ACTION TAKEN: Feasibility report ready for 2-5-85 meeting.  |
| CITY ENGINEER     | 5.          | Consideration of accepting surety in the amount of \$20,000 and entering into agreement with Northside Property Management for property at 5231 West Broadway.<br>ACTION NEEDED: Notify applicant of Council accepting surety and enter into agreement with Northside Property Management.<br>ACTION TAKEN: Signed agreement sent to applicant 1-16-85. |
| BLDG. DEPT.       |             | ACTION NEEDED: Issue building permit upon receipt of signed agreement.<br>ACTION TAKEN: Awaiting final building plans.  |
| CITY ENGINEER     | 6.          | Consideration of releasing surety in the amount of \$29,000 for site improvements at 5241 West Broadway.<br>ACTION NEEDED: Notify applicant of Council's release of surety.<br>ACTION TAKEN: Certified copy of minutes sent 1-16-85.  |
| CITY ENGINEER     | 7.          | Consideration of accepting letter of credit in the amount of \$310,000 from Crystal Green for site development requirements.<br>ACTION NEEDED: Notify applicant of acceptance of surety and complete agreement.<br>ACTION TAKEN: Copy of signed agreement sent to Halley.   |

| <u>DEPARTMENT</u> | <u>ITEM</u> |   |
|-------------------|-------------|---|
| CITY ENGINEER     | 8.          | <p>Consideration of a quit-claim deed relinquishing the right of easement for street purposes on Crystal Green.</p> <p>ACTION NEEDED: Notify owners of relinquishing right of easement.</p> <p>ACTION TAKEN: Notified Halley to prepare document and submit for execution.</p>  |
| CITY ENGINEER     | 9.          | <p>Consideration of accepting surety in the amount of \$6,000 from Sarge's Auto Body for work requirements at 5111 Hanson Court.</p> <p>ACTION NEEDED: Notify applicant of Council accepting surety and enter into agreement with owner.</p> <p>ACTION TAKEN: Copy of signed agreement sent to Sarge's Auto Body.</p> |
| BLDG. DEPT.       |             | <p>ACTION NEEDED: Issue building permit subject to signed agreement.</p> <p>ACTION TAKEN: Permit issued.</p>  |
| CITY MANAGER      | 10.         | <p>Consideration of providing joint transportation services for senior citizens.</p> <p>ACTION NEEDED: Notify other cities of allocation of funds up to \$1,000.</p> <p>ACTION TAKEN: Letter sent 1-23-85.</p>  |
| FINANCE DIRECTOR  | 11.         | <p>Discussion of the employee flexible benefit of count program.</p> <p>ACTION NEEDED: Prepare program for use by non-union employees.</p> <p>ACTION TAKEN: Program in process - being prepared; correspondence with legal counsel.</p>   |



| <u>DEPARTMENT</u> | <u>ITEM</u> |   |
|-------------------|-------------|---|
| CITY CLERK        | 12.         | <p>Consideration of the appointment of a commissioner and alternate commissioner to the Bassett Creek Flood Control Commission.</p> <p>ACTION NEEDED: Certify minutes showing that City Engineer, Bill Sherburne, and Councilmember, Betty Herbes, have been appointed as commissioner and alternate commissioner.</p> <p>ACTION TAKEN: Letter delivered to Bassett Creek on 1-16-85.</p> |
| CITY CLERK        | 13.         | <p>Consideration of the appointment of a commissioner and alternate commissioner to the Shingle Creek Water Shed Management Commission.</p> <p>ACTION NEEDED: Certify minutes showing that City Engineer, Bill Sherburne, and Councilmember, Betty Herbes, have been appointed as commissioner and alternate commissioner.</p> <p>ACTION TAKEN: Letter sent 1-18-85.</p>                  |
| CITY MANAGER      | 14.         | <p>Consideration of the appointment of Barbara Bird to the Long Range Planning Commission as designated by the HRA.</p> <p>ACTION NEEDED: Notify HRA and Long Range Planning Commission of Council acceptance of this appointment.</p> <p>ACTION TAKEN: Barbara Bird notified 1-17-85.</p>  |
| CITY MANAGER      | 15.         | <p>Consideration of accepting a feasibility report and setting public hearing on project to construct Florida Avenue from 55th to 56th Avenue.</p> <p>ACTION NEEDED: Notify consultants of the acceptance of feasibility report and the setting of public hearing for February 5, 1985.</p> <p>ACTION TAKEN: Consultants notified.</p>  |
| ASST. CITY MGR.   |             | <p>ACTION NEEDED: Place public hearing on February 5, 1985 Council Agenda.</p> <p>ACTION TAKEN: Item placed on 2-5-85 Council Agenda.</p>   |

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| CITY MANAGER      | 16.         | Consideration of Change Order #1 for the North Crystal Fire Station.<br>ACTION NEEDED: Notify architect of approval of Change Order #1.<br>ACTION TAKEN: Contract signed and given to architect 1-17-85.                           |
| CITY MANAGER      | 17.         | Consideration of MAMA recommendation for comparable worth study.<br>ACTION NEEDED: Notify MAMA of the appropriation of sufficient funds to participate in the study.<br>ACTION TAKEN: MAMA notified.                               |
| CITY CLERK        | 18.         | Consideration of a request of waiver of license penalty provision of the ordinance.<br>ACTION NEEDED: No action taken.<br>ACTION TAKEN: Proponent notified.  |
| CITY ATTORNEY     | 19.         | Consideration of a resolution supporting special legislation regarding charter changes.<br>ACTION NEEDED: Prepare the necessary resolutions and letters to forward to legislators.<br>ACTION TAKEN: Resolutions prepared and sent. |
| CITY MANAGER      | 20.         | Consideration of insurance for ski hill program.<br>ACTION NEEDED: Notify insurance agent of continuation of insurance and program for one additional year.<br>ACTION TAKEN: Agent notified.                                       |

| <u>DEPARTMENT</u> | <u>ITEM</u> |  |
|-------------------|-------------|--|
| ASST. CITY MGR.   | 21.         | <p>Consideration of allocating funds for the changing of the council table.</p> <p>ACTION NEEDED: Proceed with work to purchase new table and change platform and carpet in Council Chambers.</p> <p>ACTION TAKEN: Table platform and carpet changes in process.</p> |
| CITY CLERK        | 22.         | <p>Consideration of approval of the application for bingo license from the VFW to the State of Minnesota.</p> <p>ACTION NEEDED: Forward Council approval to State of Minnesota for final approval.</p> <p>ACTION TAKEN: Application sent 1-17-85.</p>                |
| CITY CLERK        | 23.         | <p>Licenses.</p> <p>ACTION NEEDED: Issue licenses.</p> <p>ACTION TAKEN: Licenses issued.</p>   |





DATE: January 22, 1985  
TO: Delores Ahmann, Crystal City Clerk  
FROM: Donald F. Monk, County Assessor T.M.  
SUBJECT: 1985 Local Board of Review Date



Tuesday, June 4  
Day of the Month Date

Minnesota Law requires that I, as County Assessor, set the date for your Local Board of Review meeting. After reviewing previous meeting days and your suggestions of last year, the above date was selected. I sincerely hope that it is agreeable with your council.

As there must be a quorum, I would suggest that an informal review of your members with a request that they mark their calendars would be appropriate.

Please confirm the date set out or call Tom May at 348-3046 with your alternate date by February 15, 1985, so that our printing order can be completed on time.

We suggest starting times of 6:30, 7:00 or 7:30 p.m., but will discuss it with you if you wish a different time.

Your early completion and return of the attached tear off strip will be appreciated and we will send your official notice for posting as required by law.

-----  
CONFIRMATION

Municipality: \_\_\_\_\_  
Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Place: \_\_\_\_\_

\_\_\_\_\_  
Confirmed by

For selecting meeting dates in future years the following information will be helpful \_\_\_\_\_  
\_\_\_\_\_

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

A Professional  
Association

2000 First Bank Place West  
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Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
Jeffrey J. Strand  
Mary J. Bjorklund  
John G. Kressel  
Dayle Nolan  
Cindy L. Lavorato  
Michael A. Nash  
Brian F. Rice  
Lorraine S. Clugg  
James J. Thomson, Jr.  
James M. Strommen  
Mary C. Nielsen  
Terry L. Hall  
Ronald H. Batty

January 31, 1985

Mr. John T. Irving  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Housing Bond Plan and Program

Dear Jack:

Enclosed you will find ten copies each of the following documents:

1. Housing Plan for the City of Crystal.
2. Resolution approving the Housing Plan.
3. Housing Revenue Bond Program - CHP Limited Partnership Project (Brutger Project).
4. Housing Revenue Bond Program - Becker Park Limited Housing Associates Project (Lincoln Project).
5. Resolution approving Bond Program and giving preliminary approval to Project (CHP Project).
6. Resolution approving Program and giving preliminary approval (Becker Park Elderly Housing Associates Project).

The public hearing for these documents was set by resolutions 84-85 and 84-86 on December 18th. The purpose of the documents is to enable the City to comply with the provisions of Minnesota Statutes, Chapter 462C which requires, prior to the issuance of housing revenue bonds, the adoption of a Housing Plan for the City and a Housing Program for each individual project to be constructed pursuant to the Plan. The resolutions also give preliminary approval to the

issuance of the bonds for each of the projects as is required by the Internal Revenue Code, Section 103.

Upon their adoption the Housing Plan and Housing Project must be submitted to the Metropolitan Council for review and comment and the Programs must be submitted to the Minnesota Housing Finance Agency for approval. Once those approvals are granted the bonds for the projects may be issued and sold.

As I indicated to you and the Council previously, it is most important that these approvals be granted as soon as possible because there is a groundswell of indications that the Treasury Department's proposals to seriously curtail or eliminate tax exempt financing for industrial revenue bonds as well as housing bonds will be introduced soon and may have a retroactive date which could jeopardize the two housing projects in the Becker Park - Bass Lake Road Redevelopment Project. Thus, I think it important that these preliminary matters be taken care of promptly.

I want to point out to the Council that the adoption of the documents does not bind the City or HRA in any contractual way with the developers, but rather sets the framework which further negotiations can take place. As you know, we are anticipating satisfactory development agreements with bond developers in time for approval by the City Council at their meeting on February 19th. Those agreements will commit the City to issuing the bonds.

As for order of consideration I think it best that the matters be handled as follows:

1. Public hearing on Housing Plan and Program.
2. Approval of Housing Plan.
3. Approval of Housing Program for CHP.
4. Approval of Housing Program for Becker Park Elderly Associates.

By the way, CHP Limited Partnership is the entity formed by Brutger Companies to construct their project and Becker Park Elderly Housing Associates will be the entity formed by Lincoln for the elderly project.



Mr. John T. Irving

January 31, 1985

Page 3

One final point. The Housing Plan has been prepared by our staff based on materials in the City's present comprehensive plan and census tract information. The plan covers the points required by the Housing Act and for the most part reflects the housing goals and objectives of the City as laid out in the present comprehensive plan.

I will be happy to discuss the matter with the Council on Tuesday and answer any questions they may have.

Yours very truly,

A handwritten signature in dark ink, appearing to read 'D. Kennedy', written over a circular stamp or mark.

David J. Kennedy

DJK:caw  
Enclosures

(DRAFT 1-30-85)

HOUSING PLAN FOR CITY OF CRYSTAL

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## INTRODUCTION

The following housing plan combines information from the 1980 Crystal Comprehensive Plan, the United States Census of the Population for 1980 and includes the additional requirements for a housing plan specified in Minnesota Statutes, Section 462C.03, Subd. 1. This plan is prepared and submitted for review by the Metropolitan Council in fulfillment of the requirements of Minnesota Statutes, Chapter 462C.

## INVENTORY

The purpose of the housing inventory is to examine the overall housing situation in the city of Crystal. In order to do this, it is necessary to focus on the various elements which affect housing for residents of the city. Some of the factors to be examined in the inventory include the kind, type, cost, age and condition of the housing stock.

### HOUSING AVAILABILITY

#### Number and Type of Housing Units.

In Crystal there were 9093 housing units in 1980, of which 8977 were occupied. Although the majority of these were single family detached houses, a number of other types of housing were also represented in the city's stock. Most of the multiple family units were located in buildings with 10 or more housing units, with relatively few units in smaller buildings.

Figure 1

#### 1980 Housing Units by Building Type

|                        | <u>No.</u> | <u>%</u>   |
|------------------------|------------|------------|
| Single Family Detached | 7136       | 78.5       |
| Single Family Attached | 75         | .8         |
| 2 - 4 Units            | 281        | 3.1        |
| 5 - 9 Units            | 79         | .8         |
| 10 - 49 Units          | 835        | 9.1        |
| 50 Units or More       | <u>687</u> | <u>7.5</u> |
| Total                  | 9093       | 100.00     |

Source: U.S. Census of the Population for 1980

### Tenure

Owner-occupied housing prevails in Crystal. Of the 9093 total housing units, 7000 or 78% were owner-occupied in 1980.

### Cost of Housing

Although the cost of housing in Crystal is slightly lower than the average for the metropolitan area, it represents a significant proportion of the income of persons residing in the city. This is particularly true for households occupying rental housing, whose median income in 1979 was only 65% of the city median and only 59% of the income enjoyed by households in owner-occupied housing.

Figure 2

#### 1979 Median Income

|                         |          |
|-------------------------|----------|
| All Persons             | \$22,303 |
| In Owner-Occupied Units | 24,444   |
| In Rental Units         | 14,583   |

Source: U.S. Census of the Population for 1980

Figure 3

#### 1980 Monthly Rent by Unit

| <u>Monthly Rents</u> | <u>No.</u> | <u>%</u>  |
|----------------------|------------|-----------|
| Less than \$80       | 12         | .6        |
| \$80 - 99            | 2          | -         |
| \$100 - 149          | 48         | 2.4       |
| \$150 - 199          | 95         | 4.8       |
| \$200 - 249          | 471        | 24.1      |
| \$250 - 299          | 733        | 37.8      |
| \$300 - \$349        | 345        | 17.6      |
| \$350 - 399          | 123        | 6.3       |
| \$400 - 499          | 74         | 3.8       |
| \$500 or more        | <u>11</u>  | <u>.6</u> |
| Total                | 1956       | 100.0     |

(Median rent = \$270/mo.)

Source: U.S. Census of the Population for 1980



Figure 4

Estimated Market Value of  
Single Family Housing Units, 1980

| <u>Housing Unit Value</u> | <u>No.</u> | <u>%</u>   |
|---------------------------|------------|------------|
| Less than \$10,000        | 3          | -          |
| \$10,000 - 19,999         | 17         | .3         |
| \$20,000 - 29,999         | 114        | 1.7        |
| \$30,000 - 39,999         | 424        | 6.5        |
| \$40,000 - 49,000         | 1103       | 16.8       |
| \$50,000 - 59,000         | 2128       | 32.6       |
| \$60,000 - 79,000         | 2328       | 35.6       |
| \$80,000 - 99,999         | 312        | 4.8        |
| \$100,000 - 149,999       | 97         |            |
| More than \$150,000       | <u>7</u>   | <u>1.5</u> |
| Total                     | 6533       | 100.0      |

(Median Value - \$57,600)

Source: U.S. Census of the Population for 1980

HOUSING QUALITY

Occupancy Characteristics

In 1980, the average number of persons per household was 2.82 in Crystal. This represents a decline from the 1970 figure of 3.73 and indicates that Crystal has followed the trend in the state and nation towards smaller households.

Vacancy

The vacancy rate in Crystal has generally been low. In 1980, the housing stock contained 116 vacant units or 1.3% of the total.

Overcrowding

For purposes of determining overcrowding in housing, a unit is considered to be overcrowded if there is more than one person per room. Out of 8977 occupied housing units in Crystal in 1980, 161 or slightly more than 1.8% were considered to be overcrowded.

### Age of Housing

Crystal's housing stock spans a large age range, with greatest concentration of units having been constructed between 1950 and 1969. This is significant since the age of housing is generally related to the upkeep needed to maintain the unit in good condition. It is important to note that the single family housing on average is older than the multiple family housing stock. The largest number of single family units were constructed between 1950 and 1959 while a majority of the multiple family units were constructed between 1960 and 1969.

Figure 5

#### Age of Housing Units

| <u>Year Built</u> | <u>Total</u> | <u>Owner Occupied</u> | <u>Renter Occupied</u> |
|-------------------|--------------|-----------------------|------------------------|
| 1939 or before    | 437          | 344                   | 89                     |
| 1940 - 1949       | 850          | 738                   | 112                    |
| 1950 - 1959       | 4510         | 4117                  | 353                    |
| 1960 - 1969       | 2498         | 1415                  | 1057                   |
| 1970 - 1980       | <u>798</u>   | <u>376</u>            | <u>366</u>             |
| Total             | 9093         | 7000                  | 1977                   |

Source: U.S. Census of the Population for 1980.

### Substandard Housing.

Most of the housing in Crystal is in good condition with only a very small percentage in poor condition. According to a 1976 study by the city of targeted areas, 94 percent of the units were in good condition, 5 percent were in good to fair condition, .4 percent were in fair to poor condition and .6 percent were in poor condition.

### Housing Lacking Complete Plumbing Facilities.

Crystal has relatively few housing units which lack complete and exclusive plumbing facilities. Of the 9093 units in Crystal, only 44 or .5% lacked such facilities.

## ANALYSIS

The purpose of this report is to examine present and future issues which face the city of Crystal in attempting to provide adequate housing opportunities for its present and future residents. In order to do this, it is necessary to focus on the primary factors which affect the availability and the quality of housing.

### Housing Availability

The high cost of housing has reduced the supply of housing for those of low and moderate income and lower middle income in Crystal.

In Crystal, as well as elsewhere in the state, it is becoming increasingly more difficult to ensure the availability of housing. Those who are most severely affected by high housing costs are those in the low and moderate income groups. Families and individuals in these groups sometimes live in substandard housing and often spend a disproportionate amount of their income on housing. Although some persons in these groups are receiving public assistance, many are simply employed in areas of the economy in which wage scales are relatively low.

Because Crystal has only a limited influence on the supply and cost of housing, it needs to make its efforts to meet housing needs more effective.

There are many factors beyond the control of the city which have a great effect on the supply and cost of housing. Market forces, particularly mortgage interest rates, have more influence on who can purchase housing than any actions the city can take. Also, the cost of land, labor and materials has increased at such a rapid rate that the impact of local public policy designed to provide low and moderate or lower-middle income housing is lessened.

The actions of the city certainly can have effects on housing costs. Development regulations which are designed to provide orderly municipal growth can also increase housing costs. However, the costs dictated by development regulations are responsible for only a small portion of the total monthly cost to the homeowner.

The city should continue to be conscious of the impact its actions have on the cost of housing. It should attempt to implement policies which minimize cost without abandoning the legitimate role the city needs to play in regulating development. Land use regulations which allow prompt review of proposed developments and which do not require the submission of unnecessary data or applications should be encouraged.

The city should continue to avail itself of the resources of the U.S. department of housing and urban development and the Minnesota housing finance Agency.

Further, the city should plan to use its authority to issue tax exempt revenue bonds to assist developers toward construction of multiple housing which will contain units for low and moderate income families.



## Housing Quality

The residential environment of Crystal is generally good. A 1976 survey of two target areas of Crystal containing 652 housing units indicated that 652 (94 percent) of the residential structures were found to be in good condition while only 4 units (.6 percent) were considered to be in poor condition. Although current statistics are not available, visual observation suggests that there has been no widespread deterioration in the quality of housing in Crystal.

Maintenance of housing quality in Crystal will undoubtedly require increased attention. In the future Crystal's housing stock will begin to show signs of aging. As housing ages, more emphasis must be placed on maintenance to prevent deterioration. In order to ensure housing quality in the city, older housing units must be kept in compliance with established housing standards. Fifty percent of all housing units in the city were constructed during the decade between 1950 and 1959. Those units are now 25 to 35 years old, an age when housing begins to demand greater maintenance. Unfortunately, the enforcement of these standards through the use of building codes and ordinances is not an easy task. In many instances, those who live in housing units which do not meet existing housing codes and ordinances have modest incomes. Since individuals with modest incomes are generally unable to afford costly household repairs, housing deterioration is often difficult to avoid.

Crystal has adopted a housing maintenance ordinance for the purpose of preventing deterioration of its residential areas. Efforts should be made to strengthen this program, perhaps by making some form of mandatory inspection. The city has also been active in administering a housing rehabilitation loan program. This effort has succeeded in providing funds for low cost home maintenance and rehabilitation projects throughout the city.

Continued attention will also need to be given to prevention and mitigation of negative effects which commercial and industrial development can have on the residential environment. Effects such as the increased traffic congestion, noise and pollution which often accompany more diverse and concentrated development, will need to be carefully watched.

## POLICY PLAN

The purpose of the housing policy plan is to describe the course of action the city of Crystal will take to ensure the availability of quality housing to those who reside and those who seek to reside in the city.

The policy plan concerns housing in a comprehensive manner. Provisions within the plan will include stipulations for existing housing development and the conservation of existing neighborhoods. The policy plan will also encourage construction of modest cost housing along with market rate housing. In addition, the plan will discuss provisions for protecting the natural environment from poorly designed housing developments.

## HOUSING AVAILABILITY

GOAL: To expand housing opportunities for all persons who wish to be part of the community, including the promotion of lower cost housing and the encouragement and development of housing for low and moderate income families and senior citizens.

### Housing for All Ages.

Housing in Crystal is most readily available to middle aged households. Since persons between the ages of 35 and 64 generally have higher incomes than those who are younger or older, they tend to find housing the most affordable. Conversely, because younger and older persons have lower incomes, they have less opportunity for housing in the city.

One way to providing housing for these age groups is to encourage construction of housing types that suit their particular needs. This is especially true with regard to senior citizens. Senior citizens often cannot continue to maintain their homes because of their decreasing physical abilities. A type of housing which would lessen these maintenance burdens, such as apartments, condominiums, townhouses or patio homes, would be more suited to their needs. Inclusion of services such as congregate dining, transportation and shopping in such housing can further address the needs of this age group. The provisions of adequate support services for older citizens, such as transportation, health and social services, is an important additional contribution the city can make to the living environment of senior citizens.

Many persons over the age of 50 are "empty-nesters" whose children have grown up and moved out of the house. A house that was large enough to raise a family is often too big for the remaining couple or individual. By encouraging older couples and individuals to move into housing that is more suited to their needs, larger homes become available for purchase by families with children who need additional space. Existing homes also tend to be less costly than comparably-sized newer homes and are more easily afforded by younger families.

A side benefit of such housing turnover may be better maintenance of the stock of older housing. Unusually long tenure in a home often leads to deferred maintenance. Studies have indicated that homeowners are most likely to make improvements in their dwellings during the first seven years of occupancy.

POLICY: The city of Crystal will promote housing for those in all age groups.

### Open Housing.

Discrimination on the basis of color or national origin can defeat the city's efforts to provide housing for all persons. Welfare recipients and female-headed households are among other groups which have sometimes been discriminated against when seeking housing. The city of Crystal does not condone discriminatory housing practices. Housing in Crystal must be open to families and individuals without regard to race, religion, sex, economic status, or cultural or ethnic background.



POLICY: The city of Crystal supports fair housing laws and programs to eliminate discrimination in the sale or rental of housing.

#### Development Review Process.

In order to ensure the development of quality housing in Crystal, it is necessary to subject development proposals to city review. While an attempt is made to complete this process as quickly as possible, a small amount of delay is inevitable. Under some circumstances the delay is considerable, especially when other public agencies also must review a proposal.

In many cases, short delays in the review process will not substantially effect the cost of housing. However, when long delays take place, the developer can incur increased costs which are ultimately passed on to the purchaser or occupant of the property.

To ensure quality housing while at the same time not causing long delays, the city must take steps to make the review process efficient.

POLICY: The city of Crystal will discourage unnecessary delays in reviewing housing development proposals by streamlining the process to make development review more efficient.

#### Land Use Regulations.

Land use regulations are among the most important tools the city can use for guiding housing development. Adequate land use controls are necessary for providing orderly municipal growth, protecting the natural environment, insulating residents from adverse types of development and providing for the health and safety of the residents. If land use regulations go beyond these purposes, the type and cost of housing in Crystal can be affected.

One of the most sensitive measures of the effect of land use regulations on the cost and availability of housing is in the development standards required by the zoning and subdivision ordinances. Large minimum lot size and generous setbacks tend to push up the cost of housing. While lowering these factors does not always result in lowering the cost of housing, it has a general tendency to do so.

The scarcity of lots for single family dwellings and the existing pattern of development in Crystal lessen the need for any substantial revision of the standards applicable to single family structures. However, similar issues exist regarding multiple family developments as well and the city should be sensitive to this fact.

POLICY: The city of Crystal supports development and implementation of land use regulations which allow for the provision of housing which is affordable to a broad spectrum of persons in the community.



### Special Land Use and Zoning Provisions.

It is difficult to provide moderate priced housing in Crystal. To encourage the development of such housing, the city should utilize flexible land use and zoning standards. Innovative planning approaches, such as the planned unit development and zero lot line techniques, can reduce housing costs while at the same time provide for better use of land, increased protection of natural features, and a higher level of supporting community services.

The city of Crystal should not restrict itself to traditional land use and zoning approaches for the remaining parcels of undeveloped land in the City. When possible, land use and zoning regulations should be designed to fit characteristics of land and surrounding development, while at the same time, meeting the needs of individual developments.

POLICY: The city of Crystal will encourage innovative zoning and land use approaches to promote the development of modest cost housing.

### Housing Types Offered.

The type of housing in which people prefer to live is based at least partially on the type of housing with which they are familiar. The majority of families and individuals in Crystal prefer single family detached housing. The preference for single family housing, however, varies among different groups. Younger and older persons have less desire to reside in such housing than do middle aged families.

With today's housing market, many families and individuals are unable to choose the type of housing in which they would prefer to live. Because of high housing costs, an increasing number of persons are unable to afford single family housing. If current cost trends continue in housing, the demand for multiple family and attached single housing will grow. Such housing types offer the potential for savings in construction costs, utility costs and energy usage.

While Crystal has a large supply of single family units and a considerable number of traditional apartments, it has relatively few townhouses, quadriminiums or patio homes. These forms of housing are increasingly popular throughout the metropolitan area and the city's short supply puts it at a disadvantage compared with some areas, particularly those communities which have experienced significant residential development within the last ten years. Persons desiring such single family attached housing have a difficult time finding it within Crystal.

The city of Crystal should encourage the development of multiple family and attached single family housing units in a variety of cost ranges to meet the housing needs of all groups.

POLICY: The city of Crystal will support the construction of multiple family and attached single family housing units where appropriate.

### Subsidized Housing.

It is particularly difficult to secure housing for low and moderate income families and individuals. The cost of market rate housing is often beyond the reach of these households, and in some instances, families and individuals are forced to live in inferior or substandard housing.

The metropolitan council has established goals for cities with the region for housing for persons of low and moderate income. While some units have been constructed within Crystal, more will need to be built in order to meet this goal.

Subsidized housing offers an alternative to low and moderate income families and individuals who cannot afford market rate housing. However, substantial subsidized housing construction is not likely in Crystal in the near future due to lack of funding. Inclusion of some units in other housing projects offers the best opportunity to provide at least a modest amount of housing for low and moderate income groups.

POLICY: The city of Crystal will support the construction of multiple family and attached single family housing units where appropriate.

### Mixed Housing Development

The vast majority of the land in Crystal has been developed. The remaining parcels of land, partially those zoned and ready for residential development, are generally small and scattered throughout the city. However, there exist few tracts of land which through redevelopment or adaptive reuse could support a sizeable residential development. While not all of these are suitable for residential use for a variety of reasons, there is significant opportunity for the city to use this method of "in-fill" to satisfy some of its housing needs.

Developments which combine low and moderate income housing with housing for higher income groups is a desirable way to provide the mix of housing needed in Crystal. Such projects discourage the concentration of low and moderate income persons which has been shown to create a stigma by setting such persons apart from the remainder of the city. In instances where housing can be developed for a mix of income levels the city should encourage it.

POLICY: The city of Crystal will encourage multiple family housing developments which provide housing for a variety of income ranges.

### Housing Revenue Bonds.

With the decline in federal housing subsidies, one of the few ways available to provide housing affordable to low and moderate income people is to use housing revenue bonds to finance the construction of new rental housing. The lower interest rate provided by these tax-exempt bonds can substantially lower development financing costs. In return, 20 percent of the units in housing developments constructed with this financing must be affordable by low and moderate income families.

POLICY: The city of Crystal will approve the issuance of housing revenue bonds in appropriate cases in order to increase the supply of affordable housing.

#### HOUSING QUALITY

GOAL: To maintain the character and condition of existing neighborhoods and the important housing resources they contain through careful planning.

##### Maintenance Codes.

Housing in good condition located in stable neighborhoods is a primary concern to those who own or rent housing. Several pockets of substandard housing exist in Crystal. Since adequate living conditions are basic to the quality of the residential environment, the city must strive to deter housing blight and deterioration.

Housing maintenance codes are the primary mechanism used in preserving housing quality. These codes are designed to keep older housing units in compliance with established housing standards and to protect the health, safety and welfare of the resident.

The city of Crystal attempts to insure housing quality with its housing maintenance code. Although the code has been used successfully in the past, it contains no mandatory inspections provision and the city generally relies on complaints before initiating an inspection. Greater use could be made of this tool if it were made mandatory upon the occurrence of some specified event, perhaps the sale of the dwelling. It will also be necessary to identify housing which is in need of rehabilitation and improvement through periodic residential inspection and systematic enforcement and maintenance codes and ordinances.

POLICY: The city of Crystal will ensure the quality of existing housing by enforcing established maintenance codes through periodic and systematic inspection of housing.

##### Financial Assistance.

Those who reside in substandard housing often live on fixed or limited incomes. These persons generally cannot afford costly repairs or improvements needed to bring housing in compliance with the city's maintenance code. Also, major repairs or improvements made on housing can increase property taxes due to the increases in housing valuation after repairs are made.

For modest income families and individuals who live in substandard housing, costly repairs and improvements can be an added encumbrance. If repairs and improvements on these housing units are major, residents may need to be relocated. In many cases, the cost of improvements and repairs are passed on to the tenant in the form of higher rent costs, causing further financial burden.

Crystal has operated loan and grant programs through its Housing and Redevelopment Authority for housing rehabilitation. The programs enable



qualifying families and individuals to use low cost loans or grants for the purpose of making home improvements, conserving energy and repairing health or safety hazards.

POLICY: The city of Crystal will provide financial assistance to low and moderate income persons for repairs and improvements made on substandard housing.

#### Compatible Development.

Nonresidential land uses, such as commercial and industrial structures located in or close to residential areas, can detract from the aesthetics of the neighborhoods because their physical size and design often are inconsistent with neighborhood structures. Also, public facilities, transportation utilization and environmental quality standards differ significantly in industrial and commercial developments.

In instances where topography, building forms and landscaping permit, commercial and industrial development can be located near residential areas. It is, however, necessary to protect the character of existing neighborhoods from negative impacts caused by incompatible developments. Where the impact of other developments negatively influence the residential area, it is necessary to separate and buffer neighborhoods.

POLICY: The city of Crystal will ensure that industrial, commercial, and other types of development are located and designed so as to be compatible with housing in existing neighborhoods and residential areas.

#### Protection of Natural Resources.

Housing development in Crystal can and should exist in harmony with the natural environment rather than work against it. Provisions should be made to ensure protection of tracts of land which are environmentally sensitive or have significant aesthetic value to the community as a whole.

POLICY: The city of Crystal will restrict housing development on wetlands, floodplains, steep slopes and other natural areas which perform important environmental functions or which offer aesthetic value to the entire city.

#### Pollution.

The quality of the residential environment in the city of Crystal can be adversely affected by pollution. Air and noise pollution from traffic along city arterials diminish the quality of life for those who live near these roadways.

As development and redevelopment continues to occur, increases in air, dust and odor pollution may occur in residential areas abutting commercial and industrial development. In these residential areas it will become necessary to provide adequate buffering and pollution abatement measures to protect residents from more intensive development.

POLICY: The city of Crystal will take all reasonable steps to protect the residential community from adverse environmental impacts of air, noise, dust and odor pollution by enforcing conformance with applicable state and federal standards.

#### Multiple Family and Attached Single Family Housing.

In many instances, multiple family housing is constructed or proposed in locations not suitable for residential development. The development of higher density housing in areas with poor accessibility to urban services and facilities is inconvenient for the resident and does not serve the city well.

Single family attached and multiple family housing developments are also often located on the fringes of commercial and industrial areas. High density housing built in these areas can be a desirable place in which to live. If located in close proximity to shopping, employment and transportation facilities, residents will be provided with a high level of urban service delivery. However, there are problems associated with locating housing in these areas. In many instances, higher density housing is used exclusively to buffer more intensive land uses from single family housing. Also, industrial and commercial centers often produce nuisances such as congested roadways, noise and air pollution.

The city should strive to ensure that housing of all types is located in areas amenable to residential living. Therefore, apartments and townhouses should be discouraged in areas not suitable for residential development and encouraged in areas where they will not be subject to adverse conditions.

POLICY: The city of Crystal will discourage higher density housing in areas not suitable for residential development due to such factors as lack of shopping, employment and transportation, or exposure to adverse conditions such as air or noise pollution.

#### IMPLEMENTATION PROGRAM

The purpose of the housing implementation program is to identify steps the city will take to implement the housing policy plan. To be effective, the housing implementation program will include a wide range of integrated functions and activities in which the city will be involved. These functions will include developing housing programs, designing development regulations, implementing administrative procedures, and establishing adequate feedback systems to monitor the success or failure of housing programs.

The housing implementation program will emphasize maintaining the present housing stock and expanding housing opportunities for those in all income groups.



### Housing Objectives.

Housing activities outlined in the policy plan are designed to ensure the availability of quality housing to all those who live in, or seek to live in the city of Crystal. Although the policy plan enumerates the course of action the city will take to achieve housing goals, the city must determine the anticipated or the desired result these actions will produce.

As Crystal's 1980 comprehensive plan and the estimates of the metropolitan council make clear, Crystal can expect to see a continuation of the trend towards lower population and fewer persons per dwelling unit. The total number of households (occupied dwelling units) should stabilize or rise slightly in the future.

Previous estimates indicated these trends would occur more slowly than has been the case. The metropolitan council's 1978 projections showed a 1980 population of 28,000 with 3.11 persons per unit. The city's 1980 comprehensive plan, prepared prior to the availability of census information from that year, estimated a population of 27,350 with 3.06 persons per unit. The city's population in the year 2000 was estimated to range between 23,500 and 25,500 with 2.57 to 2.77 persons per unit. In fact, the 1980 census figures showed the city's population had already fallen to 25,543 with 2.82 persons per unit.

Despite the decline in population, Crystal continues to have a demand for more housing. The demand stems from several factors, the most significant of which is the continuing decline in the number of persons per household. Even with a declining population, a drop in the number of persons per household has kept the number of housing units needed relatively constant. In addition, the city needs to replace units which are destroyed or become too costly to repair. While this has represented a relatively small number of units in the past it can be expected to climb in the future as the city's housing stock ages. Finally, demand for additional housing arises from changing needs and lifestyles. The unit which satisfied the housing needs of a family will not necessarily meet the requirements of single people or senior citizens. The city's housing supply must expand not just in number but also diversity in order to meet the needs of the community.

### Affordable Housing.

The city's opportunities to encourage the development of housing affordable to those of low and moderate income have been severely limited by reductions in federal funding. The city will continue to investigate federal programs and apply them when feasible and appropriate.

At present, the major tool available to the city to promote affordable housing is through the issuance of housing revenue bonds. The city will make use of these tax exempt bonds to finance rental housing projects on which at least 20% of the units will be affordable by low and moderate income families and individuals.

Even with housing revenue bonds, development of such residential housing may require additional financial assistance. Community development block grants and tax increment financing are possible sources of funds to reduce land



acquisition and development costs. The city will provide additional financial assistance to enable the development of affordable housing when such assistance is necessary and appropriate.

#### Housing Rehabilitation.

The majority of Crystal's housing stock is generally in good condition and it is important that it be maintained as it ages. The city has adapted a housing maintenance code which is currently used in response to complaints. However, a disclosure program should be considered for all owner-occupied and rental property. Under this type of program, all housing units would be examined for code violations at the time of sale or lease of property. The inspector would identify any problems contained in the housing unit and provide a full disclosure of the defects. This would then provide an opportunity for the owner, renter, or the purchaser of the property to make necessary repairs. In the event of the discovery of major code violations or ones which would endanger the life and safety of the residents, this program could also mandate that these corrections be made. In support of this effort, the city should continue to provide housing rehabilitation grants and loans.

#### Land Use.

Land use and zoning regulations are among the primary tools the city of Crystal can use to guide housing development. These regulations must be designed to protect the health, safety and welfare of existing residents without excluding any group because of age or low income.

To encourage a good supply and diversity of housing in the city of Crystal, the following steps should be considered:

1. The city's land use regulations, especially its zoning ordinance and subdivision controls, should be reviewed and updated to ensure flexibility in regulating development.
2. Provision should be made in the zoning ordinance to encourage innovative housing types.
3. Development controls and policies should be evaluated in terms of their impact on redevelopment efforts since it is likely that a significant number of housing units will be made possible only through the redevelopment of targeted areas of the city.

RESOLUTION NO. 85 \_\_\_\_\_

RESOLUTION RELATING TO HOUSING IN  
THE CITY; APPROVING A HOUSING  
PLAN PURSUANT TO MINNESOTA  
STATUTES, CHAPTER 462C.

BE IT RESOLVED by the City council of the City of  
Crystal, Minnesota (the City), as follows:

1. The City and the Housing and Redevelopment Authority of the City of Crystal (HRA) have duly established the Becker Park - Bass Lake Road Redevelopment Project (Project Area), and established a Tax Increment Financing District (TIF District) and Tax Increment Financing Plan (TIF Plan) in connection therewith.

2. The TIF Plan contemplates the construction of two multifamily rental housing projects in the Project Area and the issuance of bonds, notes or other obligations (Bonds) of the City pursuant to Minnesota Statutes, Chapter 462C (Act) to assist in the financing of these projects.

3. Pursuant to Resolution No. 84-85 and 84-86 of December 18, 1984 therein has been prepared and presented to this Council a Housing Plan now on file with the City Clerk conforming to the requirements of the Act setting forth the City's housing goals including programs for the development of affordable housing opportunities in the Project Area and throughout the City. The Housing Plan has been reviewed by the Council and a public hearing thereon held this day.

4. It is determined that it is in the best interests of the City to adopt the Housing Plan and the Housing Plan as approved and adopted.

5. The City Manager is authorized and directed to transmit the Housing Plan to the appropriate regional and state agencies for approval.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 85 \_\_\_\_\_

RESOLUTION RELATING TO HOUSING IN  
THE CITY; APPROVING A HOUSING  
PLAN PURSUANT TO MINNESOTA  
STATUTES, CHAPTER 462C.

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4. It is determined that it is in the best interests of the City to adopt the Housing Plan and the Housing Plan as approved and adopted.

5. The City Manager is authorized and directed to transmit the Housing Plan to the appropriate regional and state agencies for approval.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



CITY OF CRYSTAL HOUSING REVENUE BOND PROGRAM

BASS LAKE-BECKER PARK REDEVELOPMENT PROJECT

CHP LIMITED PARTNERSHIP PROJECT

Pursuant to Minnesota Statutes, Chapter 462C (the Act), together with Minnesota Statutes, Sections 273.71-273.78 (the TIF Act), the city of Crystal has been authorized to develop, plan and administer programs for making construction and long-term financing loans to finance multifamily housing developments located within its boundaries, under the circumstances and within the limitations set forth in the Act. Section 462C.07 of the Act provides that such programs for multifamily housing developments may be financed by revenue bonds issued by the city.

In creating its multifamily housing finance program, the city council of Crystal has found and determined that the preservation and enhancement of the high quality of life in Crystal is dependent upon the maintenance and provision of adequate, decent, safe and sanitary housing stock; and that accomplishing the provision of such housing stock is a public purpose and will benefit the citizens of Crystal; that a need exists within Crystal to provide in a timely fashion additional and affordable housing to persons residing and expected to reside in the city; that a need exists for mortgage credit to be made available for the new construction of additional multifamily housing; and that a need exists for locating middle income households in older areas of the city.

The city proposes to issue TIF bonds and housing revenue bonds for a project within the city's Bass Lake Road-Becker Park Redevelopment Project Area. The TIF bonds will be issued to pay the costs of land and certain public improvements to be provided throughout the Project Area. The housing revenue bonds will be issued to pay construction costs associated with the project described herein.

A multifamily housing project at 5500 Douglas Drive is proposed by CHP Limited Partnership. The plans for this project envision a two-phase development consisting of a total of 160 rental units. The first phase of the project will be completed by January 1, 1986 and the second phase will be finished no later than January 1, 1987. The project will be in accordance with Section 462C.05, subd. 2 of the Act.

It is proposed that the housing revenue bonds either be sold publicly through an underwriter or privately placed, depending upon the condition of the bond market at the time of issuance of the bonds.

The city, in establishing this program, has considered generally available information regarding conditions in the housing industry and the information contained in the city's housing plan, including particularly (i) the availability and affordability of other government housing programs; (ii) the availability and affordability of private market financing for the acquisition of land for and construction of multifamily housing units; (iii) an analysis of population and employment needs; (iv) the recent housing trends and future housing needs of the city; and (v) an analysis of how the programs will meet the needs of persons and families residing and expected to reside in the city.

The city, in adopting the program, has further considered (i) the amount, timing and sale of bonds to finance the estimated amount of construction and mortgage loans to be made under the program, to fund the appropriate reserves and to pay the cost of issuance; (ii) the method of monitoring and implementation of the program to ensure compliance with the city's housing plan and its objectives; (iii) the method of administering, servicing, and supervising the program; (iv) the cost to the city, including future administrative expenses; (v) the restrictions on the multifamily development to be financed under the program; and (vi) certain other limitations.

The city, in adopting the program, considered the potential financing impact of bond issuance on affected public agencies. In addition, the City reviewed the method of marketing the program. Such review examined the equal opportunity for participation by (i) minorities; (ii) households with incomes at the lower end of the range that can be served by the program; (iii) households displaced by public and private actions; (iv) families with children; and (v) accessibility to the handicapped.

The projects will be constructed pursuant to Subdivisions 2, 3 and 4 of Section 462C.05 of the Act.

Subsection A. Definitions.

The following terms used in the program have the following meanings, respectively:

(01) "Act" means Minnesota Statutes, Sections 462C.01 through 462C.07, inclusive, as currently in effect and as the same may be from time to time amended.

(02) "Adjusted Gross Income" means gross family income, less \$750 for each adult in the family, to a maximum of two adults, and less \$500 for each other dependent in the family.

(03) "Agency" means the Minnesota housing finance agency, or any successor to its functions.

(04) "Bonds" means the TIF bonds and housing bonds to be issued by the city to finance the program and includes any and all other obligations payable as provided hereunder.

(05) "City" means the city of Crystal, Minnesota, or the Housing and Redevelopment Authority in and for the city of Crystal authorized by resolution of the city council to exercise, on its behalf, the powers conferred on the city under the Act.

(06) "Developer" means CHP Limited Partnership.

(07) "Housing Plan" means the city of Crystal's housing plan prepared pursuant to Section 462C.03 of the Act.

(08) "Housing Unit" means any one of the apartment units located in the project, occupied by one person or family, and containing complete living facilities.

(9) "Land" means the real property upon which the project is situated.

(10) "Program" means the program for the financing of the project pursuant to the Act.

(11) "Project" means the 160 unit multifamily project sponsored by CHP Limited Partnership.

(12) "TIF Act" means Minnesota Statutes, Sections 273.71 through 273.78, inclusive, as currently in effect and as the same may be from time to time amended.

Subsection B. Program for Financing the Project.

The city hereby establishes a program to make loans for construction financing and permanent mortgage financing for multifamily housing developments, including the project. In establishing and carrying out such program, the city may exercise, within its corporate limits, any of the powers the Minnesota housing financing agency is authorized to exercise under the provisions of Minnesota Statutes, Chapter 462A.

The city will hire no additional staff for the administration of the program. If required for the sale of the bonds, the city will select a trustee for the programs and the bondholders which is experienced in trust management and has a large corporate trust portfolio. The trustee will administer and maintain the bonds sold to finance the program. The city will, however, incur certain costs for administration including an estimated \$1,000 for preparation of reports.

The city council hereby authorizes and directs the city manager to monitor all negotiations between the various parties taking part in the program to ensure that the documents of the program is consistent with the city's housing plan and the requirements of the city as set forth in this section. Prior to the adoption of the resolution authorizing the sale of bonds to finance the program, the city manager shall report to the city council his findings as to the consistency of the documents of the program with the housing plan and the policies of the city contained in this section.

It is contemplated that the bonds shall have a maturity of 30 years and will be priced to the market at the time of issuance. The bonds will not be general obligation bonds of the city, but are expected to be paid from revenues and properties pledged to the payment thereof, which may include a credit enhancement item such as insurance or a letter of credit, or a mortgage or other encumbrance on the program and, in the case of the TIF bonds, tax increments from the project.

Subsection C. Local Contributions to the Program.

It is not contemplated that any additional financing or contributions will be needed for the completion of the project, or for the operation of the program, other than the bond issue described above.



Subsection D. Standards and Requirements Relating to the Financing of the Project Pursuant to the Program.

The following standards and requirements shall apply with respect to the operation of the project by the developer pursuant to this program:

(01) Substantially all of the proceeds of the sale of the issue of bonds will be used to provide funds for the acquisition of the land and construction of the project, which will include a total of approximately 160 residential units. The proceeds of the housing bonds will be made available to the developer pursuant to the terms of the bond offering, which may include certain covenants to be entered into between the city and the developer.

(02) The developer or owner of the project will not arbitrarily reject an application from a proposed tenant because of race, color, creed, religion, national origin, sex, marital status, or status with regard to public assistance or disability.

(03) Each dwelling unit within the project must be used primarily for residential purposes.

(04) No housing unit may be in violation of applicable zoning ordinances or other land use regulations, including any urban renewal plan or development district plan, and including the state building code as set forth under Minnesota Statutes, Section 16.83, et seq.

(05) The project shall be designed to be affordable by persons and families with an adjusted gross income not exceeding the income limits set forth in Section 462C.03, Subdivision 3 of the Act and by other persons and families determined to be necessary to further the policies of economic integration stated in Minnesota Statutes, Section 462A.02, Subdivision 6. At least 20% of the housing units will be held for occupancy by families or individuals with an adjusted gross income not in excess of 80% of the median family income as estimated by the United States department of housing and urban development for the Minneapolis-St. Paul standard metropolitan statistical area.

Subsection E. Evidence of Compliance.

The city may require from the developer or such other persons deemed necessary at or before the issuance of the bonds, evidence satisfactory to the city of the ability and intention of the developer to complete the project, and evidence satisfactory to the city of compliance with the standards and requirements for the making of the financing established by the city, as set forth herein; and in connection therewith, the city or its representatives may inspect the relevant books and records of the developer in order to confirm such ability, intention and compliance. In addition, the city may periodically require certification from either the developer or such other persons deemed necessary concerning compliance with various aspects of the program.

Subsection F. Issuance of Bonds.

To finance the programs authorized by this section, the city may, by resolution, authorize, issue and sell TIF bonds and housing bonds, in an aggregate principal amount presently estimated not to exceed \$13,500,000, pursuant to the Act. The amount of the TIF bond issue is not expected to exceed \$7,000,000 and the amount of the housing revenue bond issue is not expected to exceed \$6,500,000. In issuing the housing bonds, the city may exercise, within its corporate limits of the city, any of the powers of Minnesota housing finance agency is authorized to exercise under the provisions of Minnesota Statutes, Chapter 462A, without limitation under the provisions of Minnesota Statutes, Chapter 475.

Subsection G. Severability.

The provisions of the program are severable and if any provisions, sentences, clauses or paragraphs shall be held unconstitutional, contrary to statute, exceeding the authority of the city or otherwise illegal or inoperative by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions of the program.

Subsection H. Amendment.

The city shall not amend the program to the detriment of the holders of the bonds while such bonds as are authorized herein are outstanding.

CITY OF CRYSTAL HOUSING REVENUE BOND PROGRAM

BASS LAKE-BECKER PARK REDEVELOPMENT PROJECT

BECKER PARK ELDERLY HOUSING ASSOCIATES PROJECT

Pursuant to Minnesota Statutes, Chapter 462C (the Act), together with Minnesota Statutes, Sections 273.71-273.78 (the TIF Act), the city of Crystal has been authorized to develop, plan and administer programs for making construction and long-term financing loans to finance multifamily housing developments located within its boundaries, under the circumstances and within the limitations set forth in the Act. Section 462C.07 of the Act provides that such programs for multifamily housing developments may be financed by revenue bonds issued by the city.

In creating its multifamily housing finance program, the city council of Crystal has found and determined that the preservation and enhancement of the high quality of life in Crystal is dependent upon the maintenance and provision of adequate, decent, safe and sanitary housing stock; and that accomplishing the provision of such housing stock is a public purpose and will benefit the citizens of Crystal; that a need exists within Crystal to provide in a timely fashion additional and affordable housing to persons residing and expected to reside in the city; that a need exists for mortgage credit to be made available for the new construction of additional multifamily housing; and that a need exists for locating middle income households in older areas of the city.

The city proposes to issue TIF bonds and housing revenue bonds for a project within the city's Bass Lake Road-Becker Park Redevelopment Project Area. The TIF bonds will be issued to pay the costs of land and certain public improvements to be provided throughout the Project Area. The housing revenue bonds will be issued to pay construction costs associated with the project described herein.

A multifamily housing project at the southwest intersection of 55th Avenue North and Douglas Drive is proposed by Becker Park Elderly Housing Associates. The plans for this project call for construction of 90 units of rental housing for the elderly. The project will be in accordance with Section 462C.05, Subd. 4 of the Act.

It is proposed that the housing revenue bonds either be sold publicly through an underwriter or privately placed, depending upon the condition of the bond market at the time of issuance of the bonds.

The city, in establishing this program, has considered generally available information regarding conditions in the housing industry and the information contained in the city's housing plan, including particularly (i) the availability and affordability of other government housing programs; (ii) the availability and affordability of private market financing for the acquisition of land for and construction of multifamily housing units; (iii) an analysis of population and employment needs; (iv) the recent housing trends and future housing needs of the city; and (v) an analysis of how the programs will meet the needs of persons and families residing and expected to reside in the city.



The city, in adopting the program, has further considered (i) the amount, timing and sale of bonds to finance the estimated amount of construction and mortgage loans to be made under the program, to fund the appropriate reserves and to pay the cost of issuance; (ii) the method of monitoring and implementation of the program to ensure compliance with the city's housing plan and its objectives; (iii) the method of administering, servicing, and supervising the program; (iv) the cost to the city, including future administrative expenses; (v) the restrictions on the multifamily development to be financed under the program; and (vi) certain other limitations.

The city, in adopting the program, considered the potential financing impact of bond issuance on affected public agencies. In addition, the City reviewed the method of marketing the program. Such review examined the equal opportunity for participation by (i) minorities; (ii) households with incomes at the lower end of the range that can be served by the program; (iii) households displaced by public and private actions; (iv) families with children; and (v) accessibility to the handicapped.

The projects will be constructed pursuant to Subdivisions 2, 3 and 4 of Section 462C.05 of the Act.

Subsection A. Definitions.

The following terms used in the program have the following meanings, respectively:

(01) "Act" means Minnesota Statutes, Sections 462C.01 through 462C.07, inclusive, as currently in effect and as the same may be from time to time amended.

(02) "Adjusted Gross Income" means gross family income, less \$750 for each adult in the family, to a maximum of two adults, and less \$500 for each other dependent in the family.

(03) "Agency" means the Minnesota housing finance agency, or any successor to its functions.

(04) "Bonds" means the TIF bonds and housing bonds to be issued by the city to finance the program and includes any and all other obligations payable as provided hereunder.

(05) "City" means the city of Crystal, Minnesota, or the Housing and Redevelopment Authority in and for the city of Crystal authorized by resolution of the city council to exercise, on its behalf, the powers conferred on the city under the Act.

(06) "Developer" means Becker Park Elderly Housing Associates.

(07) "Housing Plan" means the city of Crystal's housing plan prepared pursuant to Section 462C.03 of the Act.

(08) "Housing Unit" means any one of the apartment units located in the project, occupied by one person or family, and containing complete living facilities.

(9) "Land" means the real property upon which the project is situated.

(10) "Program" means the program for the financing of the project pursuant to the Act.

(11) "Project" means the 90 unit elderly project sponsored by Becker Park Elderly Housing Association.

(12) "TIF Act" means Minnesota Statutes, Sections 273.71 through 273.78, inclusive, as currently in effect and as the same may be from time to time amended.

Subsection B. Program for Financing the Project.

The city hereby establishes a program to make loans for construction financing and permanent mortgage financing for multifamily housing developments, including the project. In establishing and carrying out such program, the city may exercise, within its corporate limits, any of the powers the Minnesota housing financing agency is authorized to exercise under the provisions of Minnesota Statutes, Chapter 462A.

The city will hire no additional staff for the administration of the program. If required for the sale of the bonds, the city will select a trustee for the programs and the bondholders which is experienced in trust management and has a large corporate trust portfolio. The trustee will administer and maintain the bonds sold to finance the program. The city will, however, incur certain costs for administration including an estimated \$1,000 for preparation of reports.

The city council hereby authorizes and directs the city manager to monitor all negotiations between the various parties taking part in the program to ensure that the documents of the program is consistent with the city's housing plan and the requirements of the city as set forth in this section. Prior to the adoption of the resolution authorizing the sale of bonds to finance the program, the city manager shall report to the city council his findings as to the consistency of the documents of the program with the housing plan and the policies of the city contained in this section.

It is contemplated that the bonds shall have a maturity of 30 years and will be priced to the market at the time of issuance. The bonds will not be general obligation bonds of the city, but are expected to be paid from revenues and properties pledged to the payment thereof, which may include a credit enhancement item such as insurance or a letter of credit, or a mortgage or other encumbrance on the program and, in the case of the TIF bonds, tax increments from the project.

Subsection C. Local Contributions to the Program.

It is not contemplated that any additional financing or contributions will be needed for the completion of the project, or for the operation of the program, other than the bond issue described above.

Subsection D. Standards and Requirements Relating to the Financing of the Project Pursuant to the Program.

The following standards and requirements shall apply with respect to the operation of the project by the developer pursuant to this program:

(01) Substantially all of the proceeds of the sale of the issue of bonds will be used to provide funds for the acquisition of the land and construction of the project, which will include a total of approximately 90 residential units for the elderly. The proceeds of the housing bonds will be made available to the developer pursuant to the terms of the bond offering, which may include certain covenants to be entered into between the city and the developer.

(02) The developer or owner of the project will not arbitrarily reject an application from a proposed tenant because of race, color, creed, religion, national origin, sex, marital status, or status with regard to public assistance or disability.

(03) Each dwelling unit within the project must be used primarily for residential purposes.

(04) No housing unit may be in violation of applicable zoning ordinances or other land use regulations, including any urban renewal plan or development district plan, and including the state building code as set forth under Minnesota Statutes, Section 16.83, et seq.

(05) Although intended primarily for persons 65 years of age or older, the project shall be designed to be affordable by persons and families with an adjusted gross income not exceeding the income limits set forth in Section 462C.03, Subdivision 3 of the Act and by other persons and families determined to be necessary to further the policies of economic integration stated in Minnesota Statutes, Section 462A.02, Subdivision 6.

Subsection E. Evidence of Compliance.

The city may require from the developer or such other persons deemed necessary at or before the issuance of the bonds, evidence satisfactory to the city of the ability and intention of the developer to complete the project, and evidence satisfactory to the city of compliance with the standards and requirements for the making of the financing established by the city, as set forth herein; and in connection therewith, the city or its representatives may inspect the relevant books and records of the developer in order to confirm such ability, intention and compliance. In addition, the city may periodically require certification from either the developer or such other persons deemed necessary concerning compliance with various aspects of the program.

Subsection F. Issuance of Bonds.

To finance the program authorized by this section, the city may, by resolution, authorize, issue and sell TIF bonds and housing bonds, in an aggregate principal amount presently estimated not to exceed \$13,500,000, pursuant to the Act. The amount of the TIF bond issue is not expected to exceed \$7,000,000



and the amount of the housing revenue bond issue is not expected to exceed \$6,500,000. In issuing the housing bonds, the city may exercise, within its corporate limits of the city, any of the powers of Minnesota housing finance agency is authorized to exercise under the provisions of Minnesota Statutes, Chapter 462A, without limitation under the provisions of Minnesota Statutes, Chapter 475.

Subsection G. Severability.

The provisions of the program are severable and if any provisions, sentences, clauses or paragraphs shall be held unconstitutional, contrary to statute, exceeding the authority of the city or otherwise illegal or inoperative by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions of the program.

Subsection H. Amendment.

The city shall not amend the program to the detriment of the holders of the bonds while such bonds as are authorized herein are outstanding.

RESOLUTION NO. 85 \_\_\_\_\_

RESOLUTION RELATING TO THE ISSUANCE OF REVENUE  
BONDS PURSUANT TO MINNESOTA STATUTES,  
CHAPTER 462C, FOR THE PURPOSE OF FINANCING  
A MULTIFAMILY HOUSING DEVELOPMENT; GIVING  
PRELIMINARY APPROVAL TO THE DEVELOPMENT;  
ADOPTING A MULTIFAMILY HOUSING PROGRAM AND  
AUTHORIZING SUBMISSION OF THE HOUSING PROGRAM  
TO THE MINNESOTA HOUSING FINANCE AGENCY FOR  
REVIEW AND APPROVAL

BE IT RESOLVED by the City Council of the City of  
Crystal, Minnesota (the City), as follows:

Section 1. Recitals.

1.01. Under Minnesota Statutes, Chapter 462C, as amended (the Act), the City is authorized to plan, administer, issue and sell revenue bonds or obligations to make or purchase loans to finance one or more multifamily housing developments within its boundaries.

1.02. The Act provides that the City may plan, administer and make or purchase loans to finance one or more developments of the kinds described in Subdivisions 2, 3, 4 and 7 of Section 462C.05 of the Act upon adoption of a program setting forth the information required by Subdivision 6 of Section 462C.05 of the Act, after a public hearing held thereon and after approval thereof by the Minnesota Housing Finance Agency, as provided in Section 462C.01 of the Act on the basis of the considerations stated in Section 462C.01 of the Act.

1.03. Representatives of CHP Limited Partnership, a Minnesota Limited Partnership (the Developer) have advised this Council of the Developer's desire to acquire certain land located in the City and to construct and equip a multifamily rental housing development consisting of approximately one hundred ninety (190) units, of which twenty percent (20%) of the units will be specifically reserved for tenants whose incomes are not greater than eighty percent (80%) of the area median income (the Project). Development and financing costs of the Project are presently estimated by representatives of the Developer to be approximately \$6,500,000.

1.04. Representatives of the Developer have requested that the City issue revenue bonds or obligations (the Bonds) pursuant to the Act in such aggregate principal amount as may be necessary to finance all or a portion of the costs of the Project and make the proceeds of the Bonds available to the Developer for the acquisition, construction

and equipping of the Project, subject to agreement by the Developer, or other persons or institutions, to promptly pay the principal of, premium, if any, and interest on the Bonds.

1.05. The City has been advised by representatives of the Developer that conventional commercial financing of the costs of the Project is available only on a limited basis and at such high costs of borrowing that the nature and extent of the Project and the economic feasibility of operating the Project would be significantly affected, but with the aid of municipal financing the Project can be constructed as designed and its operation made more economically feasible.

1.06. The Developer has agreed to pay all fees and expenses in connection with the Project.

1.07. Neither the full faith and credit nor the taxing powers of the City will be pledged to the payment of the Bonds.

## Section 2. Approval and Authorization.

2.01. It is hereby found and determined that it would be in the best interest of the City to issue the Bonds under the provisions of the Act to finance the costs of the Project; the aggregate principal amount of the Bonds is not to exceed \$6,500,000.

2.02. The City hereby authorizes the issuance of the Bonds to finance the Project and to take all actions necessary or desirable in connection therewith.

2.03. The Project is hereby given preliminary approval by the City and the issuance of the Bonds for such purpose is hereby approved. The Bonds shall not be issued until the housing program described below has been reviewed and approved as required by the Act and until the City, the Developer and the purchaser of the Bonds have agreed upon the details of the Bonds and the provisions for their payment. The principal of, premium, if any, and interest on the Bonds, when, as and if issued, shall be payable solely from property pledged to the payment thereof and shall not constitute a debt of the City. The City Attorney and other officers and employees of the City are authorized in cooperation with bond counsel to initiate preparation of such documents as may be appropriate to the financing of the Project, setting forth the detailed terms of the Bonds, the security therefor and the provisions for payment of the principal of, premium, if any, and interest on the Bonds in compliance with applicable state and federal statutes and regulations.



2.04. The City has caused to be prepared a program for the proposed development (the Program) which has been presented to this Council, and which contains information demonstrating the need for the Project, stating the method of financing proposed and that the development is to be acquired, constructed and equipped pursuant to Subdivision 2, Section 462C.05 of the Act. On February 5, 1985, after notice duly published, a public hearing was held on the Program. The Program is hereby adopted by the City pursuant to Section 462C.05, Subdivision 5 of the Act. The Mayor and other officers and employees of the City are hereby authorized to prepare and execute the required certifications and submit the Program to the Minnesota Housing Finance Agency for review and approval in accordance with Section 462.05, Subdivision 5 and Section 462C.04, Subdivision 2 of the Act.

2.05. Under Section 462C.07, Subdivision 1 of the Act, the City may exercise, within its corporate limits, in the making of the loan to finance the acquisition, construction, and equipment of the Project and in the issuance of the Bonds, any of the powers the Minnesota Housing Finance Agency may exercise under Minnesota Statutes, Chapter 462A, without limitation under the provisions of Minnesota Statutes, Chapter 475.

2.06. The Developer has agreed to pay any and all costs incurred by the City in connection with the Project and its financing whether or not the Program is approved by the Minnesota Housing Finance Agency, whether or not the Project is completed, and whether or not the Bonds are issued.

2.07. Resolution No. 84-86 of December 18, 1984 is reaffirmed in all respects.

---

Mayor

Attest:

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City Clerk

RESOLUTION NO. 85 \_\_\_\_\_

RESOLUTION RELATING TO THE ISSUANCE OF REVENUE  
BONDS PURSUANT TO MINNESOTA STATUTES,  
CHAPTER 462C, FOR THE PURPOSE OF FINANCING  
A MULTIFAMILY HOUSING DEVELOPMENT; GIVING  
PRELIMINARY APPROVAL TO THE DEVELOPMENT;  
ADOPTING A MULTIFAMILY HOUSING PROGRAM AND  
AUTHORIZING SUBMISSION OF THE HOUSING PROGRAM  
TO THE MINNESOTA HOUSING FINANCE AGENCY FOR  
REVIEW AND APPROVAL

BE IT RESOLVED by the City Council of the City of  
Crystal, Minnesota (the City), as follows:

Section 1. Recitals.

1.01. Under Minnesota Statutes, Chapter 462C, as amended (the Act), the City is authorized to plan, administer, issue and sell revenue bonds or obligations to make or purchase loans to finance one or more multifamily housing developments within its boundaries.

1.02. The Act provides that the City may plan, administer and make or purchase loans to finance one or more developments of the kinds described in Subdivisions 2, 3, 4 and 7 of Section 462C.05 of the Act upon adoption of a program setting forth the information required by Subdivision 6 of Section 462C.05 of the Act, after a public hearing held thereon and after approval thereof by the Minnesota Housing Finance Agency, as provided in Section 462C.01 of the Act on the basis of the considerations stated in Section 462C.01 of the Act.

1.03. Representatives of Becker Park Elderly Housing Associates, a Minnesota Limited Partnership to be formed (the Developer) have advised this Council of the Developer's desire to acquire certain land located in the City and to construct and equip a multifamily rental housing development for the elderly consisting of approximately ninety (90) units, of which twenty percent (20%) of the units will be specifically reserved for tenants whose incomes are not greater than eighty percent (80%) of the area median income (the Project) and for the elderly. Development and financing costs of the Project are presently estimated by representatives of the Developer to be approximately \$6,500,000.

1.04. Representatives of the Developer have requested that the City issue revenue bonds or obligations (the Bonds) pursuant to the Act in such aggregate principal amount as may be necessary to finance all or a portion of the costs of the Project and make the proceeds of the Bonds available to the Developer for the acquisition, construction

and equipping of the Project, subject to agreement by the Developer, or other persons or institutions, to promptly pay the principal of, premium, if any, and interest on the Bonds.

1.05. The City has been advised by representatives of the Developer that conventional commercial financing of the costs of the Project is available only on a limited basis and at such high costs of borrowing that the nature and extent of the Project and the economic feasibility of operating the Project would be significantly affected, but with the aid of municipal financing the Project can be constructed as designed and its operation made more economically feasible.

1.06. The Developer has agreed to pay all fees and expenses in connection with the Project.

1.07. Neither the full faith and credit nor the taxing powers of the City will be pledged to the payment of the Bonds.

## Section 2. Approval and Authorization.

2.01. It is hereby found and determined that it would be in the best interest of the City to issue the Bonds under the provisions of the Act to finance the costs of the Project; the aggregate principal amount of the Bonds is not to exceed \$6,500,000.

2.02. The City hereby authorizes the issuance of the Bonds to finance the Project and to take all actions necessary or desirable in connection therewith.

2.03. The Project is hereby given preliminary approval by the City and the issuance of the Bonds for such purpose is hereby approved. The Bonds shall not be issued until the housing program described below has been reviewed and approved as required by the Act and until the City, the Developer and the purchaser of the Bonds have agreed upon the details of the Bonds and the provisions for their payment. The principal of, premium, if any, and interest on the Bonds, when, as and if issued, shall be payable solely from property pledged to the payment thereof and shall not constitute a debt of the City. The City Attorney and other officers and employees of the City are authorized in cooperation with bond counsel to initiate preparation of such documents as may be appropriate to the financing of the Project, setting forth the detailed terms of the Bonds, the security therefor and the provisions for payment of the principal of, premium, if any, and interest on the Bonds in compliance with applicable state and federal statutes and regulations.



2.04. The City has caused to be prepared a program for the proposed development (the Program) which has been presented to this Council, and which contains information demonstrating the need for the Project, stating the method of financing proposed and that the development is to be acquired, constructed and equipped pursuant to Subdivision 2, Section 462C.05 of the Act. On February 5, 1985, after notice duly published, a public hearing was held on the Program. The Program is hereby adopted by the City pursuant to Section 462C.05, Subdivision 5 of the Act. The Mayor and other officers and employees of the City are hereby authorized to prepare and execute the required certifications and submit the Program to the Minnesota Housing Finance Agency for review and approval in accordance with Section 462.05, Subdivision 5 and Section 462C.04, Subdivision 2 of the Act.

2.05. Under Section 462C.07, Subdivision 1 of the Act, the City may exercise, within its corporate limits, in the making of the loan to finance the acquisition, construction, and equipment of the Project and in the issuance of the Bonds, any of the powers the Minnesota Housing Finance Agency may exercise under Minnesota Statutes, Chapter 462A, without limitation under the provisions of Minnesota Statutes, Chapter 475.

2.06. The Developer has agreed to pay any and all costs incurred by the City in connection with the Project and its financing whether or not the Program is approved by the Minnesota Housing Finance Agency, whether or not the Project is completed, and whether or not the Bonds are issued.

2.07. Resolution No. 84-85 of December 18, 1984 is reaffirmed in all respects.

---

Mayor

Attest:

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City Clerk

CITY OF CRYSTAL  
NOTICE OF PUBLIC HEARING  
Improvement No. 65-A  
February 5, 1985

Notice is hereby given that the City Council of the City of Crystal will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, February 5, 1985, at 7:00 p.m., or as soon thereafter as the matter can be heard, to hear and consider all oral and written arguments both for or against the following proposed improvement:

STREET IMPROVEMENT NO. 65-A

Florida Avenue from 55th Avenue to  
56th Avenue

COST PER FRONT FT.  
\$ 120.00

Estimated Total Cost: \$156,000.00

All properties abutting this project and listed in this notice are subject to special assessment for the cost of such improvement, and the owners thereof may submit their opinions at said Public Hearing.

BY ORDER OF THE CITY COUNCIL  
Delores Ahmann, City Clerk

(Published in the North Hennepin Post January 24  
and 31, 1985.)

M E M O R A N D U M

TO: John T. Irving, City Manager  
FROM: Kristin A. Lee, Public Health Sanitarian  
RE: Private Kennel License Application  
Jean Cleugh, 6534 36th Avenue North  
DATE: November 30, 1984

An inspection was made October 19, 1984, of the Cleugh residence at 6534 - 36th Avenue North, Crystal, Minnesota.

Mrs. Cleugh has four (4) dogs, one of these dogs is a Springer Spaniel, the other three (3) dogs are small Poodles and/or Terriers. All four dogs are house pets who are let out on chains in the backyard to relieve themselves. Feces are removed from the yard daily. There does not seem to be any type of sanitation problem at this residence.

The dogs were calm and well behaved throughout my inspection. They were also clean and appeared healthy.

I was originally called to this address regarding barking dogs. Mrs. Cleugh was surprised by this and claimed that no one had ever approached her about this problem. We agreed that by putting heavier drapes in the kitchen and keeping them closed so that the dogs could not see the street activity, the barking should be limited.

The Cleughs added a fence to the backyard November 13, 1984. This fence is 40" high and is made of 4" square wire fencing. I believe it is sturdy enough to contain their four (4) dogs. The dogs will only be put in the fenced enclosure when one of the owners is home.

I do not anticipate any major problems if a Private Kennel license is approved at this residence.

KAL:jt  
Encl.



CITY OF CRYSTAL  
4141 Douglas Drive  
Crystal, Minnesota 55422

APPLICATION FOR KENNEL LICENSE

1. Applicant's Name Cameron & Jean Church
2. Applicant's Address 6534-36<sup>th</sup> Ave. No.  
Crystal, Minn. 55427
3. Applicant's Telephone Number 535-2969
4. Kennel Name C & J Kennels
5. Kennel Address 6534-36<sup>th</sup> Ave. No. Crystal
6. Kennel Telephone Number 535-2969
7. Type of Kennel (Check one): Commercial ☐ Private ☒
8. Zoning Classification of Land \_\_\_\_\_
9. Adjacent Property Uses: North \_\_\_\_\_  
East \_\_\_\_\_  
South \_\_\_\_\_  
West \_\_\_\_\_
10. Nature and/or extent of kennel operation including number of animals on the premise Private Kennel of 4 dogs.
11. Kennel Layout and Construction House itself, chains for dogs, and fenced in back yard it is not fenced in yet, because I don't know what type of fencing to use. (see memo)
12. If Private Kennel, provide copies of rabies certificates for both dogs and/or cats and Crystal license numbers for dogs.  
Andy - 1991.  
Buddler - 1990.  
Richie - 1992.  
Ruby - 1993.
13. APPLICANT'S SIGNATURE Jean Church DATE 10-4-84.

1990 1314

| Date Due                    | Date Given | For    | Doctor |
|-----------------------------|------------|--------|--------|
|                             |            | PV     |        |
| 5-19-84                     | 8-19-83    | DHP    | TH     |
|                             | 10/4/84    | DHP    | WIKH   |
| 7-19-85                     | 7-19-84    | Rabies | TH     |
|                             | 10/4/84    | Rabies | WIKH   |
| 5-19-84                     | 8-19-83    | PARVO  | TH     |
|                             | 10/4/84    | PARVO  | WIKH   |
| Annual Booster Vaccinations |            |        |        |
|                             |            |        |        |
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PV - Temporary Protection to 6-8 weeks of age.  
 DH - Adult Vaccine for Distemper and Hepatitis (Boosters Yearly)  
 R - Rabies-Revaccinate at 3-year intervals, after initial series.  
 P - Parainfluenza.  
 Our interest is in your pet's health. It is easier to prevent diseases than to cure them. When in doubt, please call.

*Puddles*  
 Fecal examination is recommended yearly. At the time your dog is vaccinated, please bring a stool specimen.  
 Heartworm examination should be repeated each spring (March thru May). A blood sample will be drawn by the veterinarian.

#### SURGERY

Spay (6mo.) \_\_\_\_\_  
 Neuter (6mo.) \_\_\_\_\_

All elective surgeries will be admitted to the hospital the day before surgery.

#### BLAND DIET

(When dog has diarrhea)  
 Feed small quantities 3 times a day:  
 Boiled rice-2 parts  
 Boiled hamburger-1 part  
 Mix and add salt  
 No Milk  
 Water may be given  
 A canned bland diet is available from your veterinarian. If vomiting occurs withhold food and water from your pet and call your veterinarian.

*Lic # 531*

1991

| Date Due                    | Date Given | For    | Doctor |
|-----------------------------|------------|--------|--------|
|                             |            | PV     |        |
|                             |            | DHP    |        |
|                             | 10/4/84    | DHP    | WIKH   |
|                             |            | Rabies |        |
|                             | 10/4/84    | Rabies | WIKH   |
|                             |            | PARVO  |        |
|                             | 10/4/84    | PARVO  | WIKH   |
| Annual Booster Vaccinations |            |        |        |
|                             |            |        |        |
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 R - Rabies-Revaccinate at 3-year intervals, after initial series.  
 P - Parainfluenza.  
 Our interest is in your pet's health. It is easier to prevent diseases than to cure them. When in doubt, please call.

*Andy*  
 Fecal examination is recommended yearly. At the time your dog is vaccinated, please bring a stool specimen.  
 Heartworm examination should be repeated each spring (March thru May). A blood sample will be drawn by the veterinarian.

#### SURGERY

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 Neuter (6mo.) \_\_\_\_\_

All elective surgeries will be admitted to the hospital the day before surgery.

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 Feed small quantities 3 times a day:  
 Boiled rice-2 parts  
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 Mix and add salt  
 No Milk  
 Water may be given  
 A canned bland diet is available from your veterinarian. If vomiting occurs withhold food and water from your pet and call your veterinarian.

*Lic # 533*



| Date Due                    | Date Given | For    | Doctor |
|-----------------------------|------------|--------|--------|
|                             |            | PV     |        |
| 8-19-84                     | 8-19-83    | DHP    | TH     |
|                             | 10/10/84   | DHP    | TH     |
| 8-30-85                     | 8-30-82    | Rabies | TR     |
|                             | 10/10/84   | Rabies | TH     |
| 8-19-84                     | 8-19-83    | PARVO  | TH     |
|                             | 10/10/84   | PARVO  | TH     |
| Annual Booster Vaccinations |            |        |        |
|                             |            |        |        |
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Neuter (6mo.) \_\_\_\_\_

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(When dog has diarrhea)

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Mix and add salt

No Milk

Water may be given

A canned bland diet is available from your veterinarian. If vomiting occurs withhold food and water from your pet and call your veterinarian.

*Tricky*

*Lic #532*

| Date Due                    | Date Given | For    | Doctor |
|-----------------------------|------------|--------|--------|
|                             |            | PV     |        |
|                             |            | DHP    |        |
|                             | 10/10/84   | DHP    | TH     |
|                             |            | Rabies |        |
|                             | 10/10/84   | Rabies | TH     |
|                             |            | PARVO  |        |
|                             | 10/10/84   | PARVO  | TH     |
| Annual Booster Vaccinations |            |        |        |
|                             |            |        |        |
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|                             |            |        |        |

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Neuter (6mo.) \_\_\_\_\_

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Mix and add salt

No Milk

Water may be given

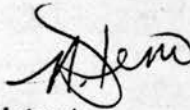
A canned bland diet is available from your veterinarian. If vomiting occurs withhold food and water from your pet and call your veterinarian.

*Kathy*

*Lic #530*



January 24, 1985

TO: John T. Irving, City Manager   
FROM: Nancy Deno, Administrative Assistant  
RE: 1985 Tree Sale

At the January 17, 1985, Environmental Commission meeting, it was recommended that the City Council be requested to authorize purchase of trees for the 1985 Annual Tree Sale. The Commission further requested that the sale price of three of the four trees be subsidized (those 3 trees which are shade trees), as it has in the past. The Commission requested that a \$2.00 discount be given on the sale of each tree.

The Commission would like to order 100 trees and their discounted prices would be as follows:

|                    |              |
|--------------------|--------------|
| 25 Superform Maple | \$18.00 each |
| 25 Hackberry       | \$17.50 each |
| 25 Marshall Ash    | \$20.00 each |

and a fourth tree which is not a shade tree which we ask to sell at the tree sale with no subsidy is:

|                          |              |
|--------------------------|--------------|
| 25 Flowering Crab (pink) | \$16.25 each |
|--------------------------|--------------|

The total amount of the discount would be \$150.00. The tree sale is tentatively scheduled for Saturday, April 27, 1985.

January 24, 1985

Honorable Mayor & City Council  
City of Crystal, MN

Re: Feasibility Report  
45th Pl. - Florida Ave. to 350' E.  
Improvement 65-B

Dear Councilmembers:

Investigation has been made of the feasibility of constructing 45th Place from Florida Ave. to a point approximately 350' east.

This project has been considered at two previous public hearings, March 1, 1983 and again on August 16, 1983. The City Council denied the construction both times. The estimated costs of construction considered herein have been increased 10% over the 1983 estimates.

The items of construction considered and included consist of sanitary sewer, watermain, drainage, grading and base, curb & gutter and blacktop.

The east end of the project will terminate in a cul-de-sac having a roadway diameter of 70' in a 100' right-of-way. The straight roadway will be 30' wide in a 60' right-of-way, in accordance with Crystal standards.

The project is feasible to construct.

Costs set forth do not include the cost of right-of-way and temporary construction easements as required. All costs attributable to the project are proposed to be levied as a special assessment against the abutting properties.


Cost estimates are as follows:

|  |           |
|--|-----------|
| Grading, Drainage, Base and Blacktop Imp. 65-B . . . . . | \$ 74,237 |
| Cost per assessable front foot-\$118.49.                 |           |
| Curb & Gutter Imp. 65-B . . . . .                        | \$ 10.098 |
| Cost per assessable front foot-\$16.12                   |           |
| Sanitary Sewer Imp. 65-B . . . . .                       | \$ 25,487 |
| Cost per assessable front foot-\$33.09 + stub \$930.00   |           |
| Water Lateral Imp. 65-B . . . . .                        | \$ 13,748 |
| Cost per assessable front foot-\$14.36 + stub \$618.00   |           |

Total Project Cost....\$123,570

A 70' wide lot on this project would be subject to an estimated special assessment of \$14,292, plus a pro-rata share of right-of-way costs.

Very truly yours,

  
William L. Sherburne, P.E.  
City Engineer

WLS/mb

January 29, 1985

Honorable Mayor & City Council  
City of Crystal, MN

Re: Surety Reduction  
Noble Drug Complex  
4705 - 36th Ave. North


Dear Councilmembers:

A portion of the work required to be performed as a condition of issuance of a building permit for the above-captioned project has been completed.

It is recommended that the surety currently held in the amount of \$18,000 be reduced to \$500.

The work completed to date appears to be satisfactory; however, final acceptance, and commencement of the guarantee period will not take place until all of the required work has been completed and found acceptable.

Sincerely,

  
William L. Sherburne, P.E.  
City Engineer

WLS:jrs

Ref.: Letter of Credit 82-95



# City of Crystal



COUNCILMEMBER - SECTION I  
Thomas N. Aaker

March 25, 1984

to: Members of the Crystal City Council

From: Tom Aaker

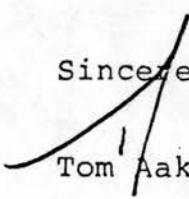
Subject: City Charter

Over the past 8 years, and particularly during the past two years, I have been of the opinion that some changes are necessary in the Crystal City Charter. The makeup of the Council has always bothered me, and the fact the Pete Meintsma could not assume a seat on the Metropolitan Transit Commission was particularly bothersome. Our city charter, in effect, blocked Crystal's ability to have a strong voice on that Commission. Similarly, if someone were to be named to the MAC or any other areawide commission they would be required to turn it down. We are being denied, in effect, participation on these important councils by a charter which, although proper at the time of its inception, is obviously out of date in 1984.

These pages are not necessarily my opinion, however many of them are, but rather they are suggestions or "food for thought," if you will.

I think it's time the Crystal City Council address these charter inequities. I have discussed some of them with you on a one-to-one basis, now I share this memo which I hope will have the affect of opening up discussion on how the city should proceed on this very important matter.

Sincerely,

  
Tom Aaker

City Charter Changes

1. CHARTER AMENDMENT: It would be necessary for the City Attorney to provide the city council with the manners in which the city charter could be amended. The city charter refers this procedure to state statutes. However, it is my understanding the council can amend the charter on a unanimous vote, or take the recommendation of either a Charter Commission or of the City Council and have those recommendations placed on the city ballot. I think Dave Kennedy should prepare a memo to the council regarding the various procedures by which the charter could be amended.
2. Sec. 1.01 NAME AND BOUNDARIES. Although the name has been changed to the City of Crystal by state statutes, it might be well to change the charter at this time to reflect the new identity.
3. Sec. 2.01 FORM OF GOVERNMENT. This section defines the type of government in the City of Crystal. At present, we have the Council-Manager plan. Charter change would also allow a change in the type of government we now have in Crystal. There are several, and I put forth this rather informal list of some of the options we might have in this regard.

[a] Council-Manager; The current system of government in Crystal.

[b] Strong Mayor-Council; This is similar to the type of government in both Minneapolis and St. Paul. The almost full time nature of this type of government might well auger against its use in Crystal. However, a strong Mayor-Council form of government is also in use in other municipalities in Minnesota where a city administrator is hired rather than a city manager. This form of government removes the Mayor as a voting member of the Council, but generally gives him veto power.

[c] Strong City Council; This can take several forms. Generally, however, the Mayor in this form of government is a voting member and Chairman of the City Council. The administration of the city under this type of government is to be determined by the Council. Generally, the Council in this type of government retains financial control with the power to appoint principal officers of the city. The Mayor, then, has no veto power. The Council, further, can determine the roles for the Mayor and Councilman. Duluth employs a similar system where the Mayor is full time and the Council, I believe, is part time. This type of government allows for the most variation in work assignments. Some of those assignments will be covered as suggestions or "food for thought," when we discuss the makeup of the City Council. I personally favor this kind of charter change because it seems to me it would allow for change in the future without having difficult changes in the charter.

[d] Commission Form of Government; This type of government has been largely discarded in most municipalities in the country. St. Paul I believe, was the last Commission form of government in



Minnesota. They changed their charter, I believe, in the late sixties, to do away with the Commission plan. Generally, under this form of government, Councilmembers are elected to specific posts in the government such as Park Commissioner, Public Safety Commissioner, Finance Commissioner and the like. Or, as was the case in St. Paul, they are elected at large and assigned by the council to the departments they would head. It is not a practical form of government for smaller communities, and many feel it is not a particularly clean form of government for any community. Since Commissioners rarely were expert in their various department their appointment often meant little more than "pork barrel" opportunities in the various departments. The strong Mayor concept in this case, allowed the Mayor to veto Council decisions, but not to have any voice, other than the veto, in those decisions.

- [e] Statutory City: This is the most common form of government in Minnesota. I am not familiar with all its ramifications, but The plan provides for a Mayor and four City Councilmen. Some statutory cities, as I understand it, have city managers and some have city administrators. Under state statute all city Councilmen and Mayors serve four year terms. Dave would have to outline any advantages, if there are any, of this plan.

Sec. 2.02. BOARDS AND COMMISSIONS: This provision of our charter makes all commissions and boards appointed by the Council advisory. The HRA, presumably, is allowed under state statute in defiance of this provision. It would seem any restructuring of the HRA and Planning Commission would have to be addressed under this section. More about that later as well.

Sec. 2.03. COUNCIL MEMBERS, QUALIFICATIONS AND TERMS. The first paragraph addresses the problem I mentioned at the outset, that councilmembers and the Mayor "shall hold no other public office except that of notary public, or member of the National Guard or naval or military reserve, and who shall further qualify as provided in this charter." This, I firmly believe, should be changed. I have to imagine the framers of this charter anticipated someone serving in two elective offices, rather than someone serving in an appointive office. Remember, this charter was written, as I understand it, in the late fifties and the Metropolitan Council was a decade in the future. This severely limits Crystal, in my view, and I wonder if our participation in joint powers Commissions is always legal. It has resulted in a first term Councilmember from Brooklyn Center representing this area on the MTC, and could well preclude me from serving as Chairman of a joint powers commission since I was appointed to that commission from another body. Clearly, revision is needed here. This section also sets the term of the Mayor and Councilmembers at three years. I think this is also a glaring deficiency. A four year term would allow Mayor and Councilmembers to still run on a staggered basis, but their elections would always take place at the same times as our State Representatives, thus assuring a larger constituency to vote on each election. The three year term means there will always be elections for Councilmembers and



the Mayor in what amounts to "special elections" where there are no other choices but the municipal elections. The turnouts for those elections have been abysmal, and certainly not representative of the electorate of those districts. This I also regard as a priority change. I'm sure there was some justification for three year terms, but frankly I can't imagine what it was. I have long been critical of school board elections for the same reason. An "elite" voter interested in only single elections determines who serves on the City Council. I somehow believe these elections are more important than that. The alternative, of course, would be two year terms, but I feel those are silly, both on a state and municipal basis. After serving eight years on the council I feel the experience gained by councilmembers during their term in office is vital to the constituents. Changing horses every two years could wind up in a lot of inexperienced councilmembers voting on issues that take not only maturity, but some background.

Sec. 2.04. RESIDENT COUNCILMEN: This is another area I feel is of primary importance in considering charter change. I'll be darned if I still know why I am a sectional councilmember, as opposed to Ade or Ron being Ward Councilmembers. Our jobs are identical, I just have to run in twice as big an area. It seems to me we could move in a couple of different directions.

- [a] We could adopt the Statutory Cities formula of four Councilmembers. We could, but I wouldn't suggest it. The diversity of opinion six Councilmembers and a Mayor provide insures the public that absolute cliques do not form. Certainly, you could carry this to a ridiculous extreme. If six are good, aren't twelve better? No. There are budgetary restraints, of course, and a number of other arguments against such an expanded Council. Seven is a nice, comfortable number and I would suggest we not fool with that.
- [b] If that's the case, what do we do. Well, we could split the city into six equal wards. It would reduce the cost and area for campaigning, would give each citizen an easier and more identifiable Councilmember and might be the way to go. However, there might be other options.
- [c] How about retaining the Council in its present manner and making the two sectional councilmen more responsible for the way city government operates. If the Mayor were to assume more duties, and I think he should, how about each of the two sectional councilmembers heading, as an assigned task. For example, what if the Council decided to appoint one of the sectional councilmembers as Chairman of the Planning Commission and the other one as Chairman of the HRA. I think that might give the Council a better handle on what those two vital Commissions are doing. It might also have avoided some of the problems we've recently had. This is not intended as criticism of either Chairman. It is just that we have to identify some areas of responsibility for those two sectional councilmembers if we are to keep them. Another option might be to name the two sectional Councilmembers Vice Mayors. That is done in a number of communities, although for the life of me, I don't know what a Vice Mayor does.

[e] How about matching the number of Councilmembers to the number of precincts in the city. There would have to be some variation in the way we now determine precincts, but if the precincts were aligned with those used by the state to determine political boundaries for our legislative candidates, the identification might be vastly improved. I have four precincts at present, I would suggest they would be better served if citizens could identify with their councilmembers in that manner. That would mean, I would suppose, eight councilmembers in the city. I would not think that too many and it might be a plausible way to look at the future of the council.

Sec. 2.06 INCOMPATIBLE OFFICES. Generally, I agree with this provision, however, I think it is unrealistic. The last portion prohibits any Mayor or Councilmember from working for the city for a minimum of a year after he leaves the council. There may be good reason for a person assuming a position with the city after a year or during the year and the prohibition does little in my view. Any responsible councilmember or Mayor who votes to hire someone in objection to this provision if it were deemed by the voters to be inappropriate, would certainly be deselected.

Sec. 2.07. VACANCIES IN THE COUNCIL. The section is good as it is read, however, I point out there were some problems in the appointment of a councilmember in the early seventies because this provision did not spell out who could vote for a replacement Councilmember. As I recall, the city had to seek an Attorney General's opinion whether the resigning Councilmember could vote for his successor. For clarity, that opinion ought to be reflected in any charter change.

Sec. 2.08. THE MAYOR: Depending on the direction the Council believes the type of government the city should have, the Mayor's duties should be reflected in that change. I personally believe the Mayor's office should have expanded duties, that he should be more directly involved in the day-to-day operation of the city and that his job should be more of a part-time nature. The Mayor is the visible leader of the city. In order to lead, he has to have more authority. It is that simple. This ought to be debated at length, and any resolution should be reflected in this section.

Sec. 2.09. SALARIES: The Charter sets the salary of councilmembers at \$75. It's been a long time since the salary was at that level and to clean up the charter, I think it ought to be rewritten to reflect the method under which Councilmembers salaries are raised. Further, if the Council ever considers setting up a commission or a cost of living or a rate of inflation change in salaries, it probably should be done at the time of charter change.

Sec. 2.11. INTERFERENCES WITH ADMINISTRATION. I'll be honest about this, I object to our present charter provision. However, I am not sure how it should be rewritten. The absolute prohibition against councilmembers influencing decisions of a manager regarding any city employee bothers me. The Manager is not elected, and if the charter is not changed in that regard, is



not really responsible to either the council or the voters. We have a great city Manager in Jack, and my confidence in him is unyielding. But Jack won't be City Manager forever and the abuses that could exist under this section could lead to problems that should only be solved at the ballot box. Other than a change in the form of government, or the insistence of future city councils on a contract with any new manager, the charter appears moot on redress of Council grievances, and therefore the citizen's grievances, of a Manager's activities in hiring and employment practices. I would much rather see some kind of mandated review of employee activities through a council committee or some other kind of review of managerial practices which is not contained in our present charter. I share the concern of the framers of the charter that the city council ought not be influencing these practices on a daily basis, but the accountability provided in our charter is sadly lacking. I think a shirtsleeves session on this provision is really necessary.

- Chap. 3      None of us really favors it, but I suspect the Open Meeting law ought to be reflected in our charter since it is state law. When I say, none of us really favors it, I don't mean the intention, but rather the interpretations that have been handed down since it became law.
- Chap. 5.      I have some problems with initiative and referendum, and perhaps that could be debated as well when we are considering charter change. I firmly believe people are elected to office to utilize their own best judgement, and the Council has been defeated twice on this provision in the past decade. Study of an issue means nothing if the citizens have the right to rule by reaction. That, more often than not, is what initiative and referendum turns out to be. It is a large argument, and although I favor maximum citizen intervention in the lawmaking procedure, I think this is a poor way to attain that intervention.
- Sec. 6.01. THE CITY MANAGER. The charter, as it is written, prohibits the city council from hiring a manager with a contract. It says the City Manager "shall be appointed for an indefinite period," and leaves the city council and the citizens without recourse unless the City Manager commits some heinous crime. I do not like this provision. I want to reiterate, I think I would vote Jack City Manager for life, but this charter has to reflect the reality that Jack won't be City Manager forever. The City Council has to remain the voice of the citizens, and once that voice has been stilled by this charter provision, there is little or no recourse for the Council or citizens when a City Manager operates in a manner contrary to their wishes. If the Council or Charter Commission deems it necessary to change the form of government, of course, this concern would be erased.
- Sec. 6.04. SUBORDINATE OFFICERS. City officials such as the Treasurer, City Clerk, Police Chief, Park Superintendent and so forth are only responsible to the manager under this section. I think they should only be appointed with the consent of the Council and that their activities should be reviewed on an annual basis



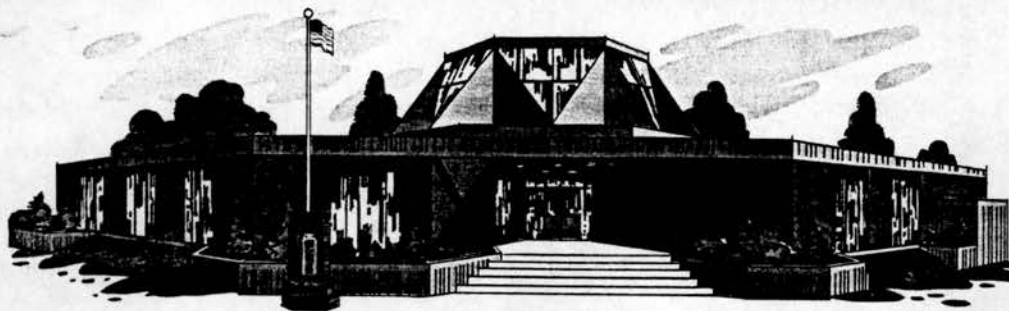
by the Council. Once again, the City Council is the elected voice of the citizens, and dissatisfaction with the operation of the city often is the subject of complaints by the citizens. A procedure should be worked out which will allow the City Manager optimum management functions as far as these departments are concerned, but will also allow the Council advise and consent powers to maintain the highest participation of the citizens in the administration of the city. Can you imagine President Reagan being able to install Edwin Meese without advise and consent. It is recognized on the federal level and should be recognized on the local level as well.

Sec. 7.05. PREPARATION OF THE ANNUAL BUDGET. Reflecting recent Council concerns about the preparation of the budget, and particularly salary concerns, I think it is time the Council become more heavily involved in the preparation of the budget. I don't think we often understand why budget proposals are made, and if we are to come into touch with concerns such as comparable worth and other concerns, the Council should have a budget committee or a review force such as a committee of the whole that is able to review proposals prior to their inclusion in a budget. The budget is an extension of policy and policy, it seems to me, is the sole responsibility of the Council.

Once again, as I said at the outset, this is "food for thought." I have some very definite feelings about what the city ought to do, however, I am ready to debate those changes and my mind is certainly open. I hope all the councilmembers have similar feelings. This may seem a "sweeping change" in our city charter, but I believe it is necessary. All that is intended in this memo is to stir some debate on charter change. If we are to act, we must first determine whether we wish to amend the charter, we wish as a Council to propose amendments in November or have a Charter Commission propose changes, approved by us, to be voted on in November. We don't have a whole lot of time, and another opportunity for such charter change at a wide-election won't come along for two years. I would not recommend such changes be voted on at the election in 1985. Those elections, as I have pointed out, are not very representative.

Respectfully,

Tom Aaker.



# CITY OF ROBBINSDALE



4221 LAKE ROAD  
ROBBINSDALE, MINNESOTA 55422  
TELEPHONE: (612) 537-4534



January 16, 1985

WALTER R. FEHST  
City Manager

Mr. Jack Irving  
City Manager  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Dear Jack:

At the January 15 Council meeting, concerns were expressed to the City by a person representing various apartment complexes in Robbinsdale regarding the excessive use of snowmobiles on Twin Lake, which borders on our communities. We have had a number of complaints of this nature expressed this year.

My understanding of the complaint is that snowmobile usage is occurring late into the night (examples mentioned were of operations at 2:00 and 3:00 in the morning). Also, it appears that the snowmobiles are operating on private property as well as public land. Our ordinance in effect at the present time disallows the use on private property without prior approval and also disallows the use on public rights-of-way and parks. Back in 1975, I believe, our Council approved the use of snowmobiles on lakes. However, I am not certain whether that was agreed to collectively with your city or whether we operated independently. I believe that now, however, if we were to attempt to further regulate snowmobiles, we would need to do it in conjunction with all cities which adjoin Twin Lake.

For the present time, the Council has asked us to redouble our efforts at enforcing the present ordinance requirements (see attached). In addition, the Council has asked us to explore what steps would be required to ban snowmobile operations entirely from the lakes. This letter is to inform you that we are reviewing the situation as it affects our citizens and hope that, if it is of concern to you, that you will contact us regarding increased enforcement in your community and cooperative efforts on all our parts. If you should wish to discuss this matter further, please call.

Sincerely,

Walter R. Fehst  
City Manager

WRF:bhl

cc: Robert Wicklund

Enc.

AN EQUAL OPPORTUNITY EMPLOYER



# Sundial

January 16, 1985

Mr. Thomas Aaker & Council Members  
Crystal City Hall  
4141 No. Douglas Dr.  
Crystal, Minnesota

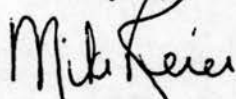
Dear Mr. Aaker & Council Members:

I would like to take this opportunity to express my gratitude and appreciation to the fine park and recreation system that Crystal has. Too often we are quick at criticism and short on applause. However, your Director, Ed Brandeen, Jean Hackett and Jean Fackler deserve a standing ovation.

During the weekend of January 5, this dedicated staff put together a class volleyball tournament that had participants state wide. I know of the hard work and organization that it takes to put on such an adventure. Their personal time and commitment was large in hours spent. The public relations and good name for the community should continue for a long time to come.

Being a resident of Crystal, also fortunately playing on a winning team, the owner of Sundial Realty who sponsored the winning team, I am extremely proud of your co-workers. Thanks to Ed, Jean, and Jean and the other volunteers. Crystal now has another feather in their cap!

Thank you,



Mike Reier  
SUNDIAL REALTY, INC.



SUNDIAL REALTY, INC. / 571-9200 / N.E. Corner I-694 & Central Ave. / 961 Hillwind Rd. / Mpls., MN 55432



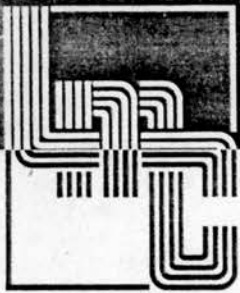


PARK AND RECREATION ADVISORY COMMISSION

Agenda - February 6, 1985

1. Call meeting to order.
2. Approval of minutes.
3. Monthly report.
4. Hear Rollie Smothers.
5. Meet in committees.
6. Set program for "Life. Be In It." day.
7. Review Sno-Fun days program.
8. 1984 Pool report.
9. Review 1985 swim pool evening swim lessons and special classes.
10. Set park meeting sites for summer meetings.
11. Other business.
12. Adjournment.

# action alert



league of minnesota cities

## ACTION ALERT

**CITIES MUST CONTACT THEIR MEMBER OF CONGRESS AND U.S. SENATORS DURENBERGER AND BOSCHWITZ TO INSIST THAT THE CONTINUATION OF GENERAL REVENUE SHARING THROUGH 1986, AND BEYOND, IS ESSENTIAL.**

President Reagan has apparently accepted the recommendation of the U.S. Office of Management and Budget directing the ELIMINATION OF GENERAL REVENUE SHARING BY THE END OF 1985. LMC vigorously opposes the elimination of GRS. Members of the Minnesota Congressional Delegation must immediately hear from city officials to urge them to oppose these actions and any efforts aimed at ending the program.

Congress will be in recess from February 8 - 18, and city officials should take advantage of opportunities to meet directly with members of Congress to express strong reaction against the OMB actions that would cut off GRS as early as October, 1985. It is important to stress the impact such a loss would have in your city, especially since many cities rely on GRS revenues to fund significant portions of local services. Any withdrawal of those funds from current budgets would cause immediate hardship and most necessarily result in higher local property taxes in 1986 as well as the withdrawal of needed local programs.

The federal government perceives the current fiscal condition of cities as healthy, particularly compared with the federal deficit. Therefore, it is necessary for city officials to make members of the Minnesota Congressional Delegation aware of local needs that would be left unmet if GRS funds were withdrawn.

**LEGISLATION EXTENDING THE GENERAL REVENUE SHARING PROGRAM AT CURRENT LEVELS THROUGH FY 1991 HAS BEEN INTRODUCED IN THE U.S. SENATE. URGE SENATORS BOSCHWITZ AND DURENBERGER TO JOIN AS CO-SPONSORS OF THIS IMPORTANT PROPOSAL FOR CITIES (S. 318). ACTION ON SIMILAR LEGISLATION IN THE U.S. HOUSE OF REPRESENTATIVES IS ANTICIPATED. URGE YOUR CONGRESSMAN TO CO-SPONSOR SIMILAR LEGISLATION TO BE INTRODUCED THERE (TO BE AUTHORED BY CONGRESSMEN FRANK HORTON (R-NY) AND ROBERT WALKER (R-PA) CALLING FOR THE REAUTHORIZATION OF GENERAL REVENUE SHARING WHEN IT EXPIRES AT THE END OF 1986).**

February 5, 1985

John T. Irving  
City Manager  
City of Crystal, MN

Re: Bids - Street Name Sign  
Plates & Brackets

Dear Mr. Irving:

Sealed bids were received for the purchase of street name sign plates and brackets and were checked for completeness and compliance with the specifications.

The tabulation is as follows:

|                               |             |
|-------------------------------|-------------|
| Earl F. Andersen & Associates | \$17,514.90 |
| Gopher Sign Co.               | 14,196.00*  |

\*Does not meet specifications.

It is recommended that the contract be awarded to Earl F. Andersen & Associates in the amount of \$17,514.90.

Sincerely,



William L. Sherburne, P.E.  
City Engineer

WLS:jrs