



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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SENT WITH PRELIMINARY AGENDA 5/3/85

Council minutes of 4/16/85.

Planning Commission minutes of 4/8/85.

Appli. for private kennel license of Linda Debner, 3657 Brunswick; report of Sanitarian; copy of petition; copy of letter to neighbors.

Appli. of Cystic Fibrosis Foundation to MN. Charitable Gambling Control Board for gambling license at Nicklow's.

Petition for curb & gutter on Jersey Ave. from 59th to 60th Ave. N.

Memo from City Engineer of 4/23 re surety release for Modern Tool, 5217 Hanson Court.

Letter from MS Society for waiver of fee for sign permit for Airlift on 5/12/85.

Petition for 4-way stop sign at intersection of 45th Place & Florida.

Petition re construction equip. & trucks to use another ingress & egress other than 45th Place & Florida until construction completed.

Memo from City Engr. of 5/2 re bids for construction of 45th Place from Florida to the east.

Memo from City Engr. dated 5/1 re bids for trees and planting materials for North Lions Park.

Letter from Human Relations Comm. re a human rights award.

Feasibility report for 1985 Sealcoat program, Impr. No. 65-D.

Memo from City Attny. of 4/8; revised Housing Plan; memo from Redev. Coordinator of 4/23 & letter from Met. Council of 3/15/85 re revised housing plan.

Letter from Blumberg Communications, Inc. of 5/1/85. re additional microphone system for Chambers.

HRC minutes of 4/22/85.

Letter from MN League of Cities of 4/22 re 1985 Conf

Transcript of 12/21/76 Council meeting re Iron Hor'

Park & Rec. Adv. Comm. minutes of 4/3/85.

& Rec. April monthly report.

COUNCIL AGENDA

May 7, 1985

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on May 7, 1985, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

____ Schaaf
____ Smothers
____ Herbes
Alha. Pieri
____ Aaker
____ Moravec
____ Rygg

Staff

____ Irving
____ Kennedy
____ Olson
____ Sherburne
____ ~~Barber~~
____ ~~Peterson~~
____ Deno
____ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of April 16, 1985 were approved, with the following exceptions: _____

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 21, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Steve Book, Jr., for a variance in lot width (40' lot) to build a 24' x 22' garage at 3537 Major Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 21, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Mike Dolence for a variance of 12' in the side street side yard setback (30' required) to build a 4' x 2' fireplace at 3948 Florida Avenue North.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 21, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jeffrey and Christine Connors for a variance in lot width (40' lot) to build a 20' x 24' detached garage at 4259 Welcome Avenue North.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 21, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider variances in parking and property line setback at 5430 Douglas Drive.

Consent Agenda (continued)

5. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the public hearing at which time the City Council will consider vacating utility and drainage easements in Tex-Sota (Mini-Storage).

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____, _____, _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember Ry and seconded by Councilmember Don to approve the Consent Agenda. m, c

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will consider tentative approval of proposed plat Luke Nan Addition located at the southeast quadrant of 47th Avenue and Hampshire Avenue North (6623 - 47th Avenue North). The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were:

Moved by Councilmember H and seconded by Councilmember m to (approve) (deny) (continue until _____ the discussion of) tentative approval of proposed plat Luke Nan Addition located at the southeast quadrant of 47th Avenue North and Hampshire Avenue North (6623 - 47th Avenue North).

Motion Carried.

Go to # 3

May 7, 1985

2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Mayer Electric for a variance in the required number of off-street parking spaces (a variance of 17 in the required 19) at 5128 Hanson Court. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Jerry Holm & Mayor Aaker

2 Res Timmerman
Moved by Councilmember H and seconded by Councilmember A to approve, as recommended by and based on the findings of fact of the Planning Commission, the authorization to grant a variance pursuant to Section 515.09, Subd. 8q) to allow a variance of 17 off-street parking spaces in the required 19 spaces at 5128 Hanson Court, as requested in Variance Application #85-13. Motion Carried.

TO #18
Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) Variance Application #85-13. Motion Carried.

3. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for the public hearing, at which time the City Council considered tentative approval of proposed plat Castonia Buss Addition located at 5419 Lakeland Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were:

Moved by Councilmember H and seconded by Councilmember A to (approve) (deny) (continue until _____ the discussion of) tentative approval of Castonia Buss Addition, 5419 Lakeland Avenue North. Motion Carried.

4. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Ron Kubes for a variance in lot width (57.93' wide; 60' required) to build a 24' x 26' detached garage at 6712 - 44th Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember H and seconded by Councilmember Ln to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.15, Subd. 2a) 1, to allow a variance in lot width (57.93' wide; 60' required) to build a 24' x 26' detached garage at 6712 - 44th Avenue North, as requested in Variance Application #85-19.

Motion Carried.

5. The City Council considered a request for a private kennel license from Linda Debner at 3657 Brunswick Avenue North.

Moved by Councilmember H and seconded by Councilmember Ry to (approve) (deny) (continue until _____ the discussion of) a private kennel license from Linda Debner, 3657 Brunswick Avenue North.

Motion Carried.

May 7, 1985

6. The City Council considered a request from the Minnesota Chapter of the Cystic Fibrosis Foundation to the Minnesota Charitable Gambling Control Board for a gambling license at Nicklow's. *McCarson 5/12/85*

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Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) a request from the Minnesota Chapter of the Cystic Fibrosis Foundation to the Minnesota Charitable Gambling Control Board for a gambling license at Nicklow's, 3516 Lakeland Avenue North. Motion Carried.

7. The City Council considered a petition for curb and gutter on Jersey Avenue from 59th to 60th Avenue North.

*5/12/85 12:00 PM
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8. The City Council considered surety release in the amount of \$9,000 for Modern Tool, 5217 Hanson Court, because the site improvement provisions were waived by the City Council, thereby eliminating the need for the surety.

Moved by Councilmember H and seconded by Councilmember Am to release surety in the amount of \$9,000 which was required as a condition of building permit approval for Modern Tool, 5217 Hanson Court, because the work requirements were waived by the City Council. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) release of surety for Modern Tool, 5217 Hanson Court. Motion Carried.

9. The City Council considered accepting a letter of credit in the amount of \$51,000, entering into agreement, and authorizing the issuance of building permit for Welcome Furniture, 4835 West Broadway.

A. Moved by Councilmember L and seconded by Councilmember M to accept a letter of credit in the amount of \$51,000 as a guarantee of faithful performance of certain work requirements as a condition of issuance of building permit for Welcome Furniture, 4835 West Broadway. Motion Carried.

B. Moved by Councilmember Ry and seconded by Councilmember Am to (approve) (deny) (continue until _____ the discussion of) entering into agreement with Welcome Furniture for the purpose of guaranteeing faithful performance for certain work requirements as a condition of issuance of building permit #6300 for Welcome Furniture at 4835 West Broadway, and further, to authorize the Mayor and City Manager to sign such agreement. Motion Carried.

C. Moved by Councilmember L and seconded by Councilmember Am to (approve) (deny) (continue until _____ the discussion of) issuance of building permit #6300 for Welcome Furniture, 4835 West Broadway, subject to standard procedure. Motion Carried.

12. The City Council considered a petition for all heavy construction equipment and trucks to use another ingress and egress other than 45th Place on Florida Avenue until all street construction is completed.

*Sm to rear of lot
= 2260
2260 street lot - u b/*

13. The City Council considered bids for the construction of 45th Place from Florida Avenue to the east.

u 8

Moved by Councilmember m and seconded by Councilmember Ryo to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-

RESOLUTION AWARDDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) bids for the construction of 45th Place from Florida Avenue to the east. Motion Carried.

May 7, 1985

14. The City Council considered bids for trees and planting materials for North Lions Park.

Moved by Councilmember Jon and seconded by Councilmember A to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting
no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) bids for trees and planting materials for North Lions Park. Motion Carried.

15. The City Council considered a letter from the Human Relations Commission regarding a Human Rights Award.

Human Rights Award.

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2. ΔP_2 is an odd function
3. ΔP_2 is a constant function
4. ΔP_2 is a linear function
5. ΔP_2 is a quadratic function
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16. The City Council considered requesting a feasibility report, accepting the feasibility report, and setting a date for a public hearing for the 1985 Seal Coat Program, Improvement Project No. 65-D.

A. Moved by Councilmember A and seconded by Councilmember H to (approve) (deny) (continue until _____ the discussion of) the request for a feasibility report for the 1985 Seal Coat Program, Improvement Project No. 65-D. Motion Carried.

B. Moved by Councilmember m and seconded by Councilmember Ry to (approve) (deny) (continue until _____ the discussion of) accepting a feasibility report for the 1985 Seal Coat Program, Improvement Project No. 65-D, and setting the public hearing for June 4, 1985. Motion carried.

17. The City Council considered a revised Housing Plan for the City of Crystal.

① Moved by Councilmember m and seconded by Councilmember Am to adopt the revised Housing Plan for the City of Crystal and authorize its submission to the Metropolitan Council. Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the revised Housing Plan for the City of Crystal. Motion Carried.

18. The City Council considered additions to the microphone system for the Council Chambers.

19. The City Council considered the motion to establish a Charter Commission.

① — *4/27/85* (*Fitzpatrick*) . *no* — *4/27/85* *no* *P*

20. The City Council considered the appropriation of \$39,000 from the PIR Fund for the construction of a metal storage shed at the City Garage area.

2/1/85

Moved by Councilmember *Sn* and seconded by Councilmember *H* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-

RESOLUTION DISBURSING FUNDS FROM THE PERMANENT IMPROVEMENT REVOLVING FUND

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____. *Motion* carried. resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the appropriation of \$39,000 from the PIR Fund for the construction of a metal storage shed at the City Garage area. Motion Carried.

APPLICATIONS FOR LICENSE

May 7, 1985

POOL - Outdoor (\$66.00)

Barcelona Apartments, 3501 Louisiana Ave. No.
Crystal Ball Apartments, 6910 54th Ave. No.
Crystal Municipal Pool, 4848 Douglas Drive (2)
Crystal Village Apartments, 3130 Sumter Ave. No.
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 7609 32nd Ave. No.
Douglas Court Apartments, 6300 27th Ave. No.
Douglas Terrace Apartments, 3330 Douglas Drive
Forest Park, 48th & Hampshire-wading pool.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Twin Lake North Condominiums, 4710 58th Ave. No.
Twin Oak Park, Scott and Wilshire, wading pool.

POOL - Indoor (\$110.00)

Lamplighter Apartments, 2900 Douglas Drive (2)
Twin Lake North Condominiums, 4710 58th Ave. No.

VENDING

Todd A. Wright at Crystal Collision, 5108 W. Bdwy.
Todd A. Wright at Duke's Body Shop, 5170 W. Bdwy.

FOOD ESTABLISHMENT - Exempt

Babe Ruth Baseball League, 62nd and Regent North.
Crystal Little League, 48th & Douglas Drive

ITINERANT (\$27.50 1st day + \$11.00 ea. addnl day)

Thriftway Market, May 16 & 17, 1985, Special Promotion

GAS FITTERS - (\$30.25)

Advance Heating & Air Conditioning, Inc.
Blaine Heating
Midwestern Mechanical

PLUMBING - (\$30.25)

Aarons Plumbing
Groth Water & Sewer
Gene R. Gustafson dba Gusco Plumbing

SIGN HANGERS - (\$66.00)

Lawrence Signs, Inc.
Leroy Reiter dba Leroy Signs, Inc.
Naegele Outdoor Advertising Co. of the Twin Cities, Inc.
Suburban Lighting, Inc.

May 3, 1985

Dear Councilmembers:

I feel strange getting back into preparing a preliminary agenda, but it didn't take long to get back in the swing of things after returning from vacation. It seems like all the same old problems are still here that have to be dealt with. The person who said things never change, I think, was making a pretty accurate statement.

The Council meeting Tuesday night should go as follows:

The minutes of the regular meeting of April 16, 1985, are enclosed for your review.

Consent Agenda

<u>ITEM</u>	<u>SUPPORTING DATA</u>
1. Set Public Hearing to consider a request from Steve Book, Jr., for a variance in lot width (40' lot) to build a 24'x22' garage at 3537 Major Ave. N.	None.
2. Set Public Hearing to consider a request from Mike Dolence for a variance of 12' in the side street side yard setback (30' required) to build a 4'x2' fireplace at 3948 Florida.	None.
3. Set Public Hearing to consider a request from Jeffrey and Christine Connors for a variance in lot width (40' lot) to build a 20'x24' detached garage at 4259 Welcome Ave. N.	None.
4. Set Public Hearing to consider variances in parking and property line setback at 5430 Douglas Drive.	None.

As you can see, all of the Consent Agenda items are merely setting public hearings for one type of variance or another. It is my understanding that staff is recommending that these public hearings be set for May 21.

Regular Agenda

1. Public Hearing to consider tentative approval of proposed plat Luke Nan Ad- dition located at the southeast quadrant of 47th Ave. and Hampshire.	Planning Commission minutes of 4/8/85, item 2.
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This is a large lot on the southeast corner of 47th and Hampshire which will be divided into two smaller lots. Some of you might remember that a basement house was on this lot for years. It is my understanding that there are no problems and the Planning Commission recommended approval.

2. Public Hearing to consider a request from Mayer Electric for a variance in the required number of off-street parking spaces (a variance of 17 in the required 19) at 5128 Hanson Court. Planning Commission minutes of 4/8/85, item 4.

As you can see from the lead-in, the proposed addition will cut into the present 19 stall parking lot, leaving only 2 stalls remaining. The Planning Commission did recommend approval.

3. Public Hearing to consider tentative approval of proposed plat Castonia Buss Addition located at 5419 Lakeland. Planning Commission minutes of 4/8/85, item 6.

Again, the Planning Commission recommended approval.

4. Public Hearing to consider a request from Ron Kubes for a variance in lot width (57.93' wide; 60' required) at 6712 - 44th Ave. N. None.

This has not been before the Planning Commission and is here because of the Schreiber amendment.

5. Consideration of a request for a private kennel license from Linda Debner at 3657 Brunswick Ave. N. Copy of application; report from Sanitarian; copy of petition; copy of letter to neighbors.

I believe the Sanitarian's report is self-explanatory and suggests that, if approved, they would anticipate no problems.

6. Consideration of a request from the Minnesota Chapter of the Cystic Fibrosis Foundation to the Minnesota Charitable Gambling Control Board for a gambling license at Nicklow's. Copy of application; copy of lease with Nicklow's.

Normally, we have had these items on the Consent Agenda so that you would take some form of action on a request for a gambling license, but this one is totally different from the others, in that it is a result of new legislation that allows a non-profit organization to have a gambling license approved in a facility that has a liquor

license. There is proposed legislation that would prohibit this, but that has not passed as yet. The present law would allow this, but you do have the right to recommend its denial. We just thought you should take a hard look at this before making any kind of decision. Dave Kennedy may be in a better position to advise you legally at Tuesday night's meeting. If you desire to deny it, action should be taken at this meeting because the 30-day period would be up prior to the next Council meeting.

- | | | |
|-----|---|--|
| 7. | Consideration of a petition for curb and gutter on Jersey Avenue from 59th to 60th Ave. N. | Copy of petition. |
| 8. | Consideration of release of surety for Modern Tool, 5217 Hanson Court. | Copy of letter from City Engineer dated 4/23/85. |
| 9. | Consideration of accepting a letter of credit in the amount of \$51,000, entering into agreement, and authorizing the issuance of building permit for Welcome Furniture at 4835 W. B'way. | None. |
| 10. | Consideration of a request to waive the fee for a sign permit for the annual MS Airlift at the Crystal Airport on May 12, 1985. | Copy of letter from MS Society. |

This is an annual event and the fee for the sign permit has been waived in the past. Staff recommends it be done again this year.

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|-----|--|-------------------|
| 11. | Consideration of a petition for a 4-way stop sign in the intersection of 45th Place and Florida Ave. N. | Copy of petition. |
| 12. | Consideration of a petition that all heavy construction equipment and trucks use another ingress and egress other than 45th Place & Florida Ave. until all street construction is completed. | Copy of petition. |

It seems to me if this one is approved and access is restricted to an easement between two houses off of Douglas Drive, that new bids be taken because terms and conditions, in my opinion, would be changed sufficiently to make the job a totally different job than we had advertised. Although I can see why people would rather not have trucks and equipment driving by their homes, it would be very difficult, if not impossible, for their houses or any other houses in the City of Crystal to be built, remodeled or renovated if these kinds of conditions were requested by all neighborhoods. It is my

12. (Continued)

understanding that another petition will be forthcoming prohibiting the workers to park on Florida Avenue. That, of course, is only a rumor and we have not received that petition as yet. It seems to me somebody will be in and attempt to convince you that these petitions be approved.

13. Consideration of awarding a contract for the construction of 45th Place from Florida to the east. Letter from City Engineer dated 5/2/85.

I suspect the Attorney and the Engineer will have comments, depending on the action you take regarding Item #12.

14. Consideration of awarding a contract for trees and planting materials for North Lions Park. Memo from City Engineer dated 5/1/85.

It is unfortunate we only received one bid. Five or six r.f.b.'s were received and no bid was returned. The information I have received from the Engineering Department is that those who didn't bid indicated they were just too busy and had too much work to do to respond and get the job done as requested.

15. Consideration of a letter from the Human Relations Commission regarding a human rights award. Copy of letter.
16. Consideration of requesting a feasibility report, accepting the feasibility report and setting a date for a public hearing for the 1985 Sealcoat program, Improvement Project No. 65-D. Copy of feasibility report.
17. Consideration of a revised housing plan for the City of Crystal. Memo from City Attorney dated 4/8/85; revised Housing Plan; memo from Redevelopment Coordinator of 4/23; and letter from Metropolitan Council of March 15, 1985.

I believe that the three memos are self-explanatory and anything I can say at this time would be a duplication.

18. Consideration of additions to the microphone system for the Council Chambers. Letter from Blumberg Communications, Inc. of May 1.

John is on vacation yesterday and today and I have included the proposal he received today from Blumberg. I will let John give you any detailed background he may feel pertinent Tuesday evening when he gets back to work. I think Blumberg's letter is self-explanatory and contains enough information for you to make a decision.

19. Consideration of the motion to establish a Charter Commission. None.

As I understand it, a motion was tabled at the last meeting because you didn't have 100% attendance and you wanted everybody to know that action would be taken at this meeting whether or not all Councilmembers are present.

That should take care of the meeting as we see it at this writing. I have, however, sent along the following items for your information:

1. Human Relations Commission minutes of 4/22/85.
2. Letter from League of Minnesota Cities dated 4/22/85 re 1985 LMC Annual Conference.
3. Transcript of the December 21, 1976 Council meeting regarding the Rusty Nail (Iron Horse).
4. Park & Recreation Advisory Commission minutes of 4/3/85.
5. Park & Recreation April monthly report for that Department.

Item #3 of the informational items is a transcript requested by Betty Herbes and directed to the staff by the Council. We have finally put together the transcript and are sending it to you so you have ample time to read it prior to the quarterly report which will be made the first meeting in June.

For your information, we are attempting to deal with the trailer situation at Target. I am waiting for my call to be returned from George Hite, the Vice-President of the Target organization, whom we have dealt with in the past. I was informed he was out of town earlier in the week. Hopefully, he will return my call today. If not, I think we have been more than patient with Target and we will get their attention by exercising our rights and using our policing powers in enforcing our ordinances. That enforcement will begin early next week if I have not received a satisfactory answer from the Target organization on what their plans and timetable to implement those plans are.

Have a nice weekend and see you Tuesday evening.

J A C K

da
enc.

P.S. We will be adding a 5th item to the Consent Agenda which is:

5. Set Public Hearing for June 4, 1985, None.
to consider vacating utility and
drainage easements in Tex-Sota (Mini-
Storage).

APPLICATIONS FOR LICENSE

May 7, 1985

POOL - Outdoor (\$66.00)

Barcelonia Apartments, 3501 Louisiana Ave. No.
Crystal Ball Apartments, 6910 54th Ave. No.
Crystal Municipal Pool, 4848 Douglas Drive (2)
Crystal Village Apartments, 3130 Sumter Ave. No.
Crystal Village Apartments, 3016 Sumter Ave. No.
Crystal Village Apartments, 7609 32nd Ave. No.
Douglas Court Apartments, 6300 27th Ave. No.
Douglas Terrace Apartments, 3330 Douglas Drive
Forest Park, 48th & Hampshire-wading pool.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Twin Lake North Condominiums, 4710 58th Ave. No.
Twin Oak Park, Scott and Wilshire, wading pool.

POOL - Indoor (\$110.00)

Lamplighter Apartments, 2900 Douglas Drive (2)
Twin Lake North Condominiums, 4710 58th Ave. No.

VENDING

Todd A. Wright at Crystal Collision, 5108 W. Bdwy.
Todd A. Wright at Duke's Body Shop, 5170 W. Bdwy.

FOOD ESTABLISHMENT - Exempt

Babe Ruth Baseball League, 62nd and Regent North.
Crystal Little League, 48th & Douglas Drive

ITINERANT (\$27.50 1st day + \$11.00 ea. addnl day)

Thriftway Market, May 16 & 17, 1985, Special Promotion

GAS FITTERS - (\$30.25)

Advance Heating & Air Conditioning, Inc.
Blaine Heating
Midwestern Mechanical

PLUMBING - (\$30.25)

Aarons Plumbing
Groth Water & Sewer
Gene R. Gustafson dba Gusco Plumbing

SIGN HANGERS - (\$66.00)

Lawrence Signs, Inc.
Leroy Reiter dba Leroy Signs, Inc.
Naegele Outdoor Advertising Co. of the Twin Cities, Inc.
Suburban Lighting, Inc.

DUE DATE: NOON, WEDNESDAY
MAY 1, 1985

MEMO TO: John T. Irving, City Manager

FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 16, 1985, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 16, 1985. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
CITY ENGINEER	1. Set public hearing to consider a request for tentative approval of proposed plat Luke Nan Addition at 47th & Hampshire. ACTION NEEDED: Publish notice. ACTION TAKEN: Notice published 4-25-85.
ASST. CITY MGR.	ACTION NEEDED: Place item on May 7, 1985 Council Agenda. ACTION TAKEN: Item placed on May 7, 1985 Council Agenda.
CITY ENGINEER	2. Set public hearing to consider a request for a variance at 5128 Hanson Court. ACTION NEEDED: Publish notice of hearing. ACTION TAKEN: Notices sent 4-18-85.
ASST. CITY MGR.	ACTION NEEDED: Place item on May 7, 1985 Council Agenda. ACTION TAKEN: Item placed on May 7, 1985 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	3.	<p>Set public hearing to consider tentative approval of proposed plat Castonia Buss Addition at 5419 Lakeland Avenue.</p> <p>ACTION NEEDED: Publish notice.</p> <p>ACTION TAKEN: Notice published 4-25-85.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place item on May 7, 1985 Council Agenda.</p> <p>ACTION TAKEN: Item placed on May 7, 1985 Council Agenda.</p>
BLDG. INSPECTOR	4.	<p>Set public hearing to consider a request for a variance at 6712 - 44th Avenue North.</p> <p>ACTION NEEDED: Publish notice.</p> <p>ACTION TAKEN: Notice Published?</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place item on May 7, 1985 Council Agenda.</p> <p>ACTION TAKEN: Item placed on May 7, 1985 Council Agenda.</p>

REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>	
BLDG. INSPECTOR	1.	<p>Public hearing to consider a request for a variance in the rear yard setback to build an attached garage at 4009 Douglas Drive.</p> <p>ACTION NEEDED: Notify applicant of Council approval.</p> <p>ACTION TAKEN: Applicant notified?</p>
CITY ENGINEER	2.	<p>Public hearing to consider tentative approval of proposed plat Soule Addition located at Lombardy Lane & Highway #169.</p> <p>ACTION NEEDED: Notify applicant of Council approval.</p> <p>ACTION TAKEN: Letter sent 4-22-85.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER BLDG. INSPECTOR	3.	Public hearing to consider a request for variances from Brutger Companies for property at 5500 Douglas Drive. ACTION NEEDED: Notify company of approval of variances in lot area per unit, rear yard setback, off-street parking in front yard setback, required number of off-street parking places, and parking stall size. ACTION TAKEN: Applicant present at meeting.
CITY ATTORNEY		ACTION NEEDED: Complete Developer's Agreement for signatures and prepare necessary documents for signature by City on Joint Powers Agreement and bond issue. ACTION TAKEN: Developer's Agreement signed; bond issue completed.
CITY ENGINEER BLDG. INSPECTOR	4.	Consideration of Second Reading of an ordinance rezoning property, a conditional use permit and a variance for property at 5259 Douglas Drive. ACTION NEEDED: Notify applicant of Council approval of request. ACTION TAKEN: Applicant present at meeting; ordinance sent for publishing 4-17-85.
	5.	Consideration of Second Reading of an ordinance rezoning property, a variance in the barrier curb for property at 5430 Douglas Drive. ACTION NEEDED: No action to be taken; item to be referred back to Planning Commission.
CITY ENGINEER BLDG. INSPECTOR	6.	Consideration of setting surety, accepting surety and entering into agreement and issuing building permit for Crystal Gallery located at 5510-94 West Broadway. ACTION NEEDED: Notify applicant of Council approval and issue permit. ACTION TAKEN: Applicant present at meeting.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	7.	Consideration of plans and specifications for the construction of Florida from 55th to 56th Avenue North. ACTION NEEDED: Proceed to advertise for bids. ACTION TAKEN: Bids to be opened 5-15-85.
CITY ENGINEER	8.	Consideration of ordinance rezoning property at 3431 Douglas Drive. ACTION NEEDED: Notify applicant of Council denial of request based on findings of fact of the Planning Commission. ACTION TAKEN: Letter sent 4-22-85.
ADMIN. ASST.	9.	Consideration of the City Insurance Program for 1985-86. ACTION NEEDED: Proceed with insurance as outlined and recommended by the Administrative Assistant. ACTION TAKEN: Insurance program instituted.
CITY ENGINEER	10.	Consideration of final approval of plat Crystal Highlands 2nd Addition located at 7011 and 7021 Markwood Drive. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Letter sent 4-18-85; resolution certified 4-17-85.
CITY ENGINEER	11.	Consideration of bids for street maintenance material. ACTION NEEDED: Notify low bidders in all cases of Council approval. ACTION TAKEN: Contracts mailed.
CITY ENGINEER	12.	Consideration of bids for purchase of bleachers at North Lions Park. ACTION NEEDED: Notify low bidder of Council approval. ACTION TAKEN: Purchase order issued.

<u>DEPARTMENT</u>	<u>ITEM</u>	
	13.	Discussion regarding Minnegasco Service Repair Program for the City. ACTION NEEDED: No action needed at this time.
ASST. CITY MGR.	14.	Consideration of possible Charter changes. ACTION NEEDED: Place tabled motion to reactivate Charter Commission on Council Agenda for May 7, 1985 Council meeting. ACTION TAKEN: Item placed on May 7, 1985 Council Agenda.
CITY ATTORNEY CITY MANAGER	15.	Consideration of exploring possibility to share industrial revenue bond fundings with entitlement cities. ACTION NEEDED: Proceed to investigate possibilities of sharing funds with entitlement cities. ACTION TAKEN: In progress.
CITY CLERK	16.	Licenses. ACTION NEEDED: Issue licenses. ACTION TAKEN: Licenses issued.

M E M O R A N D U M

TO: John T. Irving, City Manager
FROM: ⁴ Kristin Lee, Public Health Sanitarian
RE: Private Kennel License for:

Linda Debner
3657 Brunswick Avenue North

DATE: April 16, 1985

An inspection was made April 16, 1985, of the Debner property at 3657 Brunswick Avenue North, Crystal, Minnesota.

Ms. Debner owns three (3) small dogs. All three of these dogs are Yorkshire Terriers. The animals spend most of their time indoors, and are never let out unattended. Most of the backyard is fenced with three foot chain-link fencing and when the dogs are outside, they are kept in this area. Feces are removed from this fenced area at least twice a week. There is a cement patio within the fence which is hosed off two times a day. There does not appear to be any type of sanitation problem at this address.

The dogs are very friendly and barked only when I first arrived. They were also clean and healthy looking.

The Police files show no record of animal complaints at this address since 1983 except for an order by the animal warden April 4, 1985 to obtain a Private Kennel license.

I do not anticipate any major problems if a Private Kennel license is approved at this address.

KAL:jt
Encl.

CITY OF CRYSTAL
4141 Douglas Drive
Crystal, Minnesota 55422

APPLICATION FOR KENNEL LICENSE

1. Applicant's Name LINDA K. DEBNER
2. Applicant's Address 3657 BRUNSWICK AVE. NO.
CRYSTAL, MN. 55422
3. Applicant's Telephone Number 535-1591
4. Kennel Name _____
5. Kennel Address 3657 BRUNSWICK AVE. NO.
6. Kennel Telephone Number 535-1591 Business #: _____
7. Type of Kennel (Check one): Commercial _____ Private ☒
8. Zoning Classification of Land Residential
9. Adjacent Property Uses: North Residential
East Street
South Residential
West Residential
10. Nature and/or extent of kennel operation including number of animals on the premise 3 Yorkshire Terriers (house pets)
11. Kennel Layout and Construction House pets - cyclone fence in backyard 70' x 25'
12. If Private Kennel, provide copies of rabies certificates for both dogs and/or cats and Crystal license numbers for dogs.
(attached)
13. APPLICANT'S SIGNATURE Linda K. Debner DATE 4-10-85

It is agreed that we, the undersigned, consent to the residence at 3657 Brunswick N., Crystal, Minnesota, having 3 or more animals in their home (no more than 5 animals).

NAME	ADDRESS	PHONE
① Jon Bahle	3658 Brunswick	535-3718
② Chester J. Mikodaj	3703 Brunswick Ave. No.	537-1473
③ Shirley M. Mikodaj	3703 Brunswick Ave. No.	537-1473
④ Ros Cecyk	3648 Colorado Av No	537-1080
⑤ Paula Sharote	3652 Brunswick Av. No.	536-0443
⑥ Arthur Steffenson	3649 Brunswick Ave. N.	537-3393
⑦ Elaine Steffenson	3649 Brunswick Ave. N.	537-3393
⑧ Gretchen Becker	3411 Brunswick Ave. N.	537-1867
⑨ Janine Scofield	3656 Colorado Ave. N.	533-3355

City of Crystal



ADMINISTRATIVE OFFICE

PETITION LETTERS ALSO SENT TO:

Chester Mlikoday & Shirley, 3703 Brunswick
Don Bahbe, 3658 Brunswick
Peg Welik, 3648 Colorado Ave.
Paula Garote, 3652 Brunswick
Arthur & Elaine Steffenson, 3649 Brunswick
Gretchen Bekcer, 3711 Brunswick Ave. No.

April 17, 1985

Janice Scofield
3656 Colorado Avenue North
Crystal, MN 55422

Dear Ms. Scofield:

This letter is being sent to inform you that the Crystal City Council will be considering the application for a Private Kennel license at 3657 Brunswick Avenue North. The meeting will be held on May 7, 1985 at the Crystal City Hall, 4141 Douglas Drive in the Council Chambers.

The meeting will begin at 7:00 P.M. The City Code requires that, in any household containing more than two animals, a Private Kennel license is required. The applicants, in this case, have three dogs which necessitates their request.

If you have any comments you wish to make, your attendance will be appreciated. If you have any questions, please call me at 537-8421.

Sincerely,

Kristin A. Lee
Public Health Sanitarian
Crystal Health Department

KAL:jt



Minnesota Charitable Gambling Control Board
900 Summit State Bank Building
310 4th Avenue South
Minneapolis, MN 55415
(612) 341-7676

FOR BOARD USE ONLY

GAMBLING LICENSE APPLICATION
(Class A, B, or C)

- INSTRUCTIONS: 1. PRINT OR TYPE.
2. Bring completed application to local governing body, obtain signature and date on all copies, and leave goldenrod copy. Applicant keeps pink copy and sends remaining copies to above address.
3. Changes in application information must be submitted within 10 days after the change.

Type of Application:

- ☐ Class A - Fee \$100.00 (Bingo, Raffles, Paddlewheels, Tipboards, Pull-Tabs)
☒ Class B - Fee \$ 50.00 (Raffles, Paddlewheels, Tipboards, Pull-Tabs)
☐ Class C - Fee \$ 50.00 (Bingo only)

Make checks payable to: Minnesota Charitable Gambling Control Board.

Applicant (Official, legal name of organization) CYSTIC FIBROSIS FOUNDATION, MN CHAPTER	
Business Address 2344 Nicollet Ave South South 150	
City, State, Zip Minneapolis MN 55404	
County Hennepin	
Business Telephone Number (612) 871-0462	Federal I.D. Number 41-0877670
Type of Organization <input type="checkbox"/> Fraternal <input type="checkbox"/> Veterans <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other Nonprofit Organization	
Type of Organization Charter <input type="checkbox"/> International <input checked="" type="checkbox"/> National <input type="checkbox"/> State	
Number of Years in Existence (in Minnesota) 1955	Number of Articles of Incorporation (if incorporated) 0495310
Location Where Articles are Filed Delaware	
Yes	No
	X
1. Does organization have a dues structure? If yes, number of active members _____	
	X
2. Has organization been previously licensed by the Board? If yes, give date _____	
	X
3. Has license ever been denied, suspended or revoked? If yes check all that apply: <input type="checkbox"/> Denied <input type="checkbox"/> Suspended <input type="checkbox"/> Revoked	
X	
4. Is organization exempt from payment of U.S. income tax? If yes, attach copy of letter declaring exemption.	
X	
5. Is organization tax exempt from payment of Minnesota tax? If yes, attach copy of letter declaring exemption.	

Site Address NICKLOWS 3516 North Lilac Drive	
City, State, Zip Crystal, MN 55422	
County Hennepin	
Yes	No
	X
1. Are all gambling activities conducted at the above site? If no, complete a sepa- rate application form for each site as a separate license is issued for each site.	
X	
2. Is site located within city/town limits?	
	X
3. Does organization own the site where gambling activity will be conducted? If no, attach copy of the lease for the site.	
Lessor Name (if lease or rent) NICKLOWS	
Address 3516 North Lilac Drive	
City, State, Zip Crystal, MN 55422	
Gambling Manager Name Margaret Carlson, Executive Director	
Address CF Foundation 2344 Nicollet Ave South Suite 150	
City, State, Zip Minneapolis, MN 55404	
The \$10,000 fidelity bond required by Minnesota Statutes 349.09 has been obtained. Company Name Federal Insurance Co Bond Number 80351275-D	

Name of Organization's Officers and Titles

- | | |
|-----------------------------------|-----------------------------|
| a. Lynn Seifert, President | c. Madalyn Sukke, Secretary |
| b. Roger Schelper, Vice-President | d. Bob Malby, Treasurer |

Minnesota Charitable Gambling Control Board

GAMBLING LICENSE APPLICATION
(Class A, B, or C)

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

OATH

I hereby declare that

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate, and complete;
3. all other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

Official, Legal Name of Organization CYSTIC FIBROSIS FOUNDATION, MN CHAPTER
Signature (Must be signed by Chief Executive Officer) <i>[Signature]</i>
Title Chapter President
Date April 2, 1985

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

LOCAL GOVERNING BODY

Name of Local Governing Body <i>City of Crystal</i>	ORGANIZATION
Signature of Person Receiving Application <i>Dolores Ahmann</i>	
Date Received (This is date from which the 30 day approval begins) <i>April 17, 1985</i>	Name of Representative for Gambling License Applicant (serving notice) <i>Robert B Holm</i>

CHARITABLE GAMBLING LEASE AGREEMENT
Cystic Fibrosis Foundation and

Nicklaus
Page Two

This agreement is nullified if the Lessee is not granted a license to conduct lawful gambling and/or if the local jurisdiction and/or the State of Minnesota enact laws, rules, and/or regulations preventing continued conduct of lawful gambling by the Lessee.

The Lessee may terminate this lease upon thirty (30) days written notice to the Lessor, in the event that there is insufficient lawful gambling at the site to justify the expenses involved in maintaining the same.

Lessor agrees that Lessee shall have the exclusive right to conduct gambling at Nicklaus in the city of Crystal.

Lessor may not terminate this lease agreement without good cause and agrees not to enter into a lease with another charity for gambling purposes for a period of six (6) months from the date of any termination thereof.

Entered into this 2nd day of April, 19 85.

Lessor: Chas. J. J. J., Owner

Lessee: Lynn Seifert, Chapter President
By: Margaret Carlson, Executive Director
Margaret Sughrue Carlson

CHARITABLE GAMBLING LEASE AGREEMENT

This agreement is between Nicklaus
located at 3516 North Lincoln Ave. in the city of Crystal,
hereinafter called "Lessor," and the Minnesota Chapter of the Cystic Fibrosis
Foundation, hereinafter called "Lessee." This agreement is to be in effect
from the date of approval by the official governing body
until twelve (12) months after the approval date

The specific area being covered by this agreement is:

Workingman's Bar: approximately 24 square
feet

upstairs Night Club: approximately 38
square feet

Lessor does hereby rent to the Lessee for the sum of \$250 per month,
and grant the right to locate on the premises described above, games of chance
which are legal in the State of Minnesota. The lawful gambling shall be
conducted during legal lounge hours.

The Lessee shall operate the games of chance in a professional manner consistent
with the nature of Lessor's business and Lessee shall comply with all laws and
rules and regulations of the State of Minnesota governing games of chance.

Lessor agrees not to advertise games of chance without a statement identifying
the licensed organization conducting the games of chance.

MAY 7, 1985 - MPLS. STAR & TRIBUNE

Charitable gambling ban gains in House

A measure to outlaw charitable gambling in Minnesota bars was approved by the Minnesota House Monday as part of an appropriations bill.

An attempt to amend the bill to allow bars to host charitable gambling games failed 69-56.

A number of charities now rent space for gambling in at least 400 bars in the state.

Roger Franke, executive secretary of the new Minnesota Charitable

Gambling Control Board, had predicted the potential of all bars hosting pulltab games, pinwheels and tip boards.

When Rep. Don Valento, IR-Little Canada, offered an amendment to open bar doors to charitable gambling, he loosed a storm of opposition.

"In the name of charity you're just opening the door wide open for gambling," said Rep. James Rice, DFL-Minneapolis.

Rep. Allen Quist, IR-St. Peter, agreed and said, "I don't think we're ready for wide-open casino gambling."

Rep. David Fjoslien, IR-Brandon, said, "We're trying to change a law that has been on the books a long time saying you can't gamble in public places."

"I don't know anyone who wants the amendment except the on-sale liquor dealers," said Rep. Tom Osthoff, DFL-St. Paul, who said the measure would put bars in competition with

youth groups, bingo halls and the VFW halls.

Following the debate, Osthoff was successful in winning approval of a measure calling for the attorney general to render an opinion on the constitutionality of those gambling forms now permitted in Minnesota: tip boards, bingo, raffles, paddlewheels and pulltabs.

BE SURE TO READ BEFORE SIGNING

P E T I T I O N

We, the undersigned, being owners of property within the area in the City of Crystal, hereinafter mentioned, do hereby petition the Honorable City Council of said City to improve the said property with Concrete Curb & Gutter and that the cost thereof be assessed against the abutting property benefited thereby. We also agree that in the event it is necessary to obtain easements for public access to the properties in order to proceed with the improvements herein requested, that such easements will be freely given when requested.

Location: Jersey Ave., between 59th & 60th Ave. N.

SIGNATURE OF HUSBAND
AND WIFE INDIVIDUALLY

ADDRESS

LEAVE BLANK

<i>Elmer B. Hallstrom</i>	<i>5924 Jersey Ave. No.</i>	<i>L.15</i>	<i>60.0</i>
<i>Conrad K. Hallstrom</i>	<i>5924 Jersey Ave. No.</i>		
<i>Arthur M. Erickson</i>	<i>5931 Jersey Ave. No.</i>	<i>L.5</i>	<i>58.51</i>
<i>Patricia Erickson</i>	<i>5931 Jersey Ave. No.</i>		
<i>Edith M. Erickson</i>	<i>5918 Jersey Ave. No. 77</i>	<i>L.14</i>	<i>60.0</i>
<i>Ahmad H. Sheriff</i>	<i>5912 JERSEY AVE N.</i>	<i>L.13</i>	<i>60.0</i>
<i>Bibi Z. Sheriff</i>	<i>5912 JERSEY AVE. N.</i>		
<i>W. J. Krumm</i>	<i>5975 JERSEY AVE. N.</i>	<i>L.6</i>	<i>60.0</i>
<i>James Lundgren</i>	<i>5925 Jersey Ave No.</i>		
<i>Alvin D. Anderson</i>	<i>5919 Jersey Ave. No.</i>	<i>L.7</i>	<i>60.0</i>
<i>Paul Henning</i>	<i>5930 Jersey Ave No.</i>	<i>L.16</i>	<i>58.55</i>
			<i>417.06</i>

I, the undersigned, having circulated the above petition hereby attest that the signatures thereto are genuine, to the best of my knowledge and belief.

(Signature)

$\frac{417.06}{1370.10} = 30.4\%$

Phone No. _____ Date _____



National Multiple Sclerosis Society

Minnesota North Star Chapter • 2344 Nicollet Avenue • Minneapolis, Minnesota 55404
Telephone (612) 870-1500 Toll-free 1-800-582-5296

March 12, 1985

The Honorable Mayor Thomas Aaker
Crystal City Offices
4141 Douglas Drive
Crystal, MN 56422

Dear Mayor Aaker and City Council Members;

On Mother's Day, May 12, 1985 the Minnesota Multiple Sclerosis Society will be holding its 15th Annual MS Airlift at the Crystal Shamrock Airport. The event will begin at 10:00 am and last until 5:00 pm.

In past years our Society has found this event to be very successful in helping to raise funds for much needed research and services. Because of its northern latitude, Minnesota has one of the highest prevalence rates of multiple sclerosis nationwide.

To help promote the event, the Suburban Sign Company of Crystal has generously donated a portable sign for use during the week preceeding Mothers Day. We understand that there is a sign permit needed for this display.

This letter is by way of officially requesting your council to waive the permit fee as a donation to our Society. If you agree to pass such a request it will be greatly appreciated.

Thank you for your consideration.

Sincerely,

Bonnie Jared
Bonnie Jared

Community Campaigns Associate

Executive Committee

Chairperson
Kingsley H. Murphy, Jr.
Vice Chair
Gerald Friedell
Treasurer
Jeffrey J. Wood
Secretary
Joanne Levin
Past Chair
Judith Fletcher
Stanley J. Nelson
Executive Director
Willard Munger, Jr.

We the undersigned do petition that all heavy construction equipment and trucks use another ingress and egress other than 45th Place and Florida Avenue North until all street construction is completed.

NAME

ADDRESS

Audrey de Jorlar	4550 - FLORIDA NO
Clare Des Jorlar	4550 - Florida No
Katherine D. Pelletier (center)	4532 Florida Ave No.
Michelle D. Reese (center)	4532 Florida Ave No.
Beverly H. White	6511 - 45th Place No.
Emily White	6511 - 45th Place N.
Jennifer A. Burg	6523 - 45th Place No.
Gloria M. Palm	6524 45th Pl. No.
James L. Eifert	6512 45th Pl. No.
Blanche M. Laith	6529 45th Pl. No.
Susan G. Bromman	6518 45th Pl. N.
Beverly Topley	6608 45th Pl. No.
Debra L. Sandel	4548 Hampshire Ave N.
Linda Lymia	4516 Florida Ave. N.
Jay DeArango	4532 FLORIDA AVE N
Anna K. Loma	4516 Florida Ave. N.
Mary Kering	4538 Florida Ave No.
Linda Kozzhanewski	4515 Florida Ave No.
Mark H. Olson	4538 Florida Ave No

we are authorized to provide that all heavy construction and bridge
 use another process and agree other than 15th Place and Florida Avenue North until all
 street construction is completed.

ADDRESS

NAME

Jon. Schmeit	6602 45 th Place N.
B. H. Schmeit	6602 45 th place N.
M. J. B. Bueford	6530- 45 th Place N.
Kathie D. D. D.	4528- Hampshire Ave No.
Union E. C. C.	4515 Fla. Ave NO.
R. B. Bue	6523 45 th Pl.
Dave Allward	6517 45 th Place N.
John Allward	6517 45 th Place N.
Jane Bue	6518 45 th place NO
Rory A. Bronson	6518 - 45 th place NO
Keith V Bueford	6530 45 th Pl N
Laurence White	6514 45 th Place
Pat Quilso	4525 Florida Ave -
Samuel R. R.	4533 Flor. Ave. N.

We the undersigned do petition for a four way stop at the intersection of 45th Place and Florida Avenue North. We request these stop signs be erected prior to the street construction date of May 15th, 1985.

NAME	ADDRESS
Arthur Des Jarlais	4550-FLORIDA Ave No
Clare Des Jarlais	4550-Florida Ave N
Katherine D. Pelletier (renter)	4532 Florida Ave. No.
Michelle D. Reese (renter)	4532 Florida Ave No
Beverly D. White	6511-45th Place No.
Emily White	6511 - 45th Place N.
Janifer A. Berg	6523- 45th Place No.
Blanche M. Lamb	6529 " 45th Pl. No
Therese M. Palmer	6524 45th Pl. No
Susan G. Bromann	6518 45th pl. N.
Beverly Spley	660 R 45 Place No
Debra L. Sandee	4540 Hampshire Ave N.
Linda Linn	4516 Florida Ave. N.
Wayne Bromann	4532 FLORIDA AVE N
Steven K. Linn	4516 Florida Ave N.
Mary T. Vermy	4538 Florida Ave. No.
Linda Krzyzanowski	4515 Florida Ave No.
Mark A. Olson	4538 Florida Ave No
James L. Eifert	6512 45th Place No.

Lois Schmeat

6602 45th Place N

Betty Schmeat

6602 45th place N

Marcia Buford

6530 - 45th Pl. N.

Katherine Rydstrom

4528 Hampshire Ave No.

Uman E Cook

4515 Fla Ave No.

Edward Bieg

6523 45th Pl

Dave Allports

6517 45th Place North

Jean Allwats

6517 45th Place N

Jane Bromann

6518 45th place No

Joy A. Bromann

6518 45th place No

Heidi V Buford

6530 45th PL N

Gerry Repley

6608 45th Place N.

Lawrence White

6511 45th Place

Samuel Behrman

4533 Florida Ave N.

April 23, 1985

Honorable Mayor & City Council
City of Crystal, MN

Re: Surety Release
Modern Tool Co.
5217 Hanson Court

Dear Councilmembers:

The work required to be performed as a condition of building permit approval for the above-captioned development has been waived by the City Council.

It is recommended that the Letter of Credit of North Star Bank Minnesota No. 0073 in the amount of \$9,000 be released.

Sincerely,

A handwritten signature in cursive script that reads "Wm. L. Sherburne".

William L. Sherburne, P.E.
City Engineer

WLS:jrs

cc: John T. Irving, City Manager
Don Peterson, Building Inspector
George Timmerman, Modern Tool

May 1, 1985

Honorable Mayor & City Council
City of Crystal, MN

Re: Feasibility Report
Seal Coat Improvement 65-D

Dear Councilmembers:

Investigation has been made regarding the feasibility of seal coating several streets within the City of Crystal.

The seal coat program as proposed was determined by inspection of the condition of the streets in the City. The study has shown that the project is feasible.

The area extends from 42nd to Fairview Ave. N. The number preceding each listing indicates the year the street last received a seal coat. The following listed streets are proposed to be seal coated this year:

'79	Brunswick Ave.	- 42nd Ave. to 46th Ave.
'76	Byron Ave.	- West Broadway to Lakeland Ave.
'79	Edgewood Ave.	- 250' south of 43rd to 250' north of 43rd
'73/'76	Edgewood Ave.	- 47th Ave. to Fairview Ave.
'75/'79	Fairview Ave.	- Louisiana Ave. to Douglas Drive
'76	Fairview Ave.	- Vera Cruz Ave. to Lakeland Ave.
'76	Florida Ave.	- 47th Ave. to Fairview Ave.
'79	Georgia Ave.	- 42nd Ave. to 250' north of 43rd Ave.
'79	Georgia Ave.	- 47th Ave. to Fairview Ave.
'76	Hampshire Ave.	- 42nd Ave. to Fairview Ave.
'76	Idaho Ave.	- 48th Ave. to Fairview Ave.
'73/'76	Jersey Ave.	- 43rd Ave. to 47th Ave.
'76	Jersey Ave.	- 48th Ave. to Fairview Ave.
'79	Kentucky Ave.	- 42nd Ave. to 43rd Ave.
'76	Kentucky Ave.	- 48th Ave. to Fairview Ave.
'76	Louisiana Ave.	- 42nd Ave. to Fairview Ave.
'76/'79	Maryland Ave.	- 45th Ave. to Fairview Ave.
'76	Memory Lane	- 43rd Ave. to 250' north
'76	Lakeside Ave.	- Vera Cruz Ave. to Lakeland Ave.
'79	Vera Cruz Ave.	- 270' south of 43rd Ave. to 46th Ave.
'73	Vera Cruz Ave.	- West Broadway to Fairview Ave.
'73	Welcome Ave.	- 47th Ave. to West Broadway
'76	Xenia Ave.	- 47th Ave. to Fairview Ave.
'76	Yates Ave.	- 47th Ave. to Fairview Ave.
'73	Zane Ave.	- 47th Ave. to Fairview Ave.
'74	36th Ave.	- Hampshire Ave. to Georgia Ave.
--	36th Ave.	- Xenia Ave. to Hwy 100
'79	43rd Ave.	- 163' west of Louisiana Ave. to Kentucky
'76/'79	43rd Ave.	- Jersey Ave. to Douglas Drive
'76	43rd Ave.	- Brunswick Ave. to Vera Cruz Ave.
'76	44th Ave.	- 120' west of Jersey Ave. to Douglas Drive
'79	44th Ave.	- Brunswick Ave. to Vera Cruz Ave.
'73/'76	45th Ave.	- Nevada Ave. to Brunswick Ave.
'73	45th Place	- Hampshire Ave. to Florida Ave.

Feasibility Report
Seal Coat Improvement 65-D
May 1, 1985
Page 2

'73/'76 46th Ave.	- Nevada Ave. to Zane Ave.
'73 46th Ave.	- Welcome Ave. to Vera Cruz Ave.
'73/'76 47th Ave.	- 133' west of Maryland Ave. to Douglas Dr.
'73 47th Ave.	- Welcome Ave. to Vera Cruz Ave.
'76 47th Ave.	- Lakeland Ave. to Orchard Ave.
'73/'76/ 48th Ave.	- 133' west of Maryland Ave. to Douglas Drive
'79	
'73/'76 48th Ave.	- Zane Ave. to Lakeland Ave.
'76 49th Ave.	- Vera Cruz Ave. to Lakeland Ave.
'76 Alley	- Between Brunswick & Adair Ave., 43rd to 44th
'73 Alley	- Between Adair & Zane Ave., 43rd to 44th
-- Alley	- Between Welcome & Vera Cruz Ave., 44th to 45th
'73 Alley	- Between Welcome & Vera Cruz Ave., 45th to 46th
'79 Alley	- West of Douglas Dr., 46th to 47th
'79 Alley	- Between Zane & Yates Ave., 47th to 48th
'76 Alley	- Between Yates & Xenia Ave., 47th to 48th
'76 Alley	- Between Xenia & Welcome Ave., 47th to 48th
'79 Alley	- Between Yates & Xenia Ave., 48th to Fairview

Total Estimated Cost - \$209,059.00

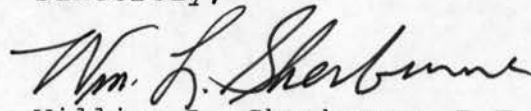
Estimated Cost per front foot

Street - \$2.27

Alley - \$1.51

Boundary streets with Robbinsdale are proposed to be seal coated full width provided cost participation is shared as in the past.

Sincerely,


William L. Sherburne, P.E.
City Engineer

WLS:jrs



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May1, 1985

Crystal City Hall
4141 North Douglas Drive
Crystal, Minnesota 55422

Mr. Olson

Dear Mr. Olson,

Enclosed, please find specifications and prices of equipment for add on equipment to your Council Chambers sound system.

- 6 - Shure AMS22 low profile microphone
- 1 - Shure AMS28 lavalier microphone
- 1 - Shure AMS 8000 mixer
- 6 -Microphone on/off switches

Microphone cable, switch control cable, jack plates, wiremold surface boxes, connectors, patchcords, hardware

Total Equipment	\$3,632.00
Expenses and Labor	<u>1,027.00</u>
Grand Total	\$4,659.00

We will install four more AMS22 microphones on the council table. We will run all council table microphone cables through front of table just under the top of the table. We will install two AMS22 microphones on the tables in front of the council table. We will install a surface jack on the riser at the end of the council table for the lavalier microphone. We will install six new microphone cut off switches and relocate the existing switches to the correct locations.

The complete system would have a one year warranty.

If you have any questions, please call.

Thank You,

Gene Fritz
Service Manager

GF/km
enclosure

business insurance

Reporting weekly for corporate risk, employee benefit and financial executives/\$1.50 a copy; \$52 a year

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update

Underwriters put on notice for policy on Burton movie

LOS ANGELES—Underwriters have been put on notice for possible claims under a cast insurance policy covering the \$8 million motion picture "Wild Geese II," which was to star Richard Burton, according to one of the brokers on the policy.

Mr. Burton, who died last week, was to have been on the set today, according to C. Scott Milne, president of the Beverly Hills-based entertain-

Continued on next page

Rising tide of rate hikes, restrictions

NEW YORK—With the July 1 coverage renewals complete and next January's renewals approaching, risk managers are facing a rising tide of rate hikes and underwriting restrictions on a broad range of property/casualty risks.

Although some rate cutting still exists, even for casualty business, insurers, brokers and risk managers report rate increases ranging up to 20% and more in a variety of standard lines including general liability, commercial auto, package property/casualty policies and workers compensation.

At least one company—CIGNA Corp.—has implemented across-the-board rate hikes of 15% to 20%, in addition to selective increases on individual risks.

Other insurers and reinsurers have cut back capacity on commercial business.

New England Reinsurance Corp. recently decided to cancel all of its approximately 100 facultative treaty contracts because of poor experience. The contracts, which combine aspects of facultative and treaty reinsurance, accounted for 50% to 75% of the company's total facultative volume, according to Executive Vp John E. O'Connell.

Some branch offices of U.S. Insurance Group, a Crum & Forster unit, have stopped accepting new business for the rest of the year after more than doubling their volume goals during the first six months, says Barry J. Gilway, a USIG regional vp.

Meanwhile, the tightening among specialty markets

reported earlier this year is accelerating, with increases in minimum premiums, reduced capacity and rate hikes of up to 70% in such lines as professional liability (BI, March 5, 1984).

Insurers with April 1 and July 1 reinsurance renewals have likewise found prices higher, terms more restrictive and capacity harder to come by, continuing the trend noticed in January.

But most underwriters say their rate increases so far have not been driven by higher reinsurance costs but by their own poor results.

Most observers expect the tightening trend to continue. While some hope the process will resemble a gradually rising tide, others—especially London brokers and underwriters—are expecting a tidal wave.

"It's not a wild and woolly market yet," said Gustave S. Werner, senior vp and director at Johnson & Higgins in New York. Mr. Werner added that he hopes "reasonable" rate increases will prevent the kind of market convulsion that occurred in the 1970s.

But some, expecting the worst, are recommending early renewals by corporate insurance buyers who want to head off trouble.

"The longer you leave it, the more you will pay," says Dennis Mahoney, chairman of London-based Alexander Howden Ltd., a unit of Alexander & Alexander Services Inc.

Continued on page 22

London drafts limited CGL form

By STACY SHAPIRO

LONDON—By January, when U.S. risk managers may especially need excess insurance capacity from the London market, London underwriters may greet them with a new, more limited comprehensive general liability form.

The coverage provided under the proposed new London form, which is still being drafted by leading London excess liability underwriters, would be triggered when claims are made regardless of when the accident occurred.

However, the proposed form differs from the new claims-made policy drafted by the Insurance Services Office for U.S. liability underwriters to use beginning in November 1985 (BI, Feb. 6).

London excess underwriters want to limit their liability for multiple claims from one cause to just one policy year.

While the method to accomplish this is still being discussed, the basis of the new London CGL policy is that the policy in force at the time a claim is filed would respond to that claim and to all subsequent claims stemming from the same cause, regardless of when the claims are filed, up to the policy limit. Hence, London underwriters are calling their new policy a "first claims-made" form.

CGL policies written in subsequent years by the London market will specifically exclude from coverage all claims stemming from the

Continued on page 23



This report was written by New York Bureau Chief Douglas McLeod. Contributing were London Editor Stacy Shapiro and associate editors Judy Greenwald in New York and Steve Taravella in Los Angeles.

SENT WITH PRELIMINARY AGENDA 5/17/85

Council minutes of 5/7/85.

Planning Commission minutes of 5/13/85.

Developer's Agreement with Crystal Linoleum for a retail/office dev. at 5430 Douglas Drive.

Letter from Modern Tool re parking for Mayer Electric, 5128 Hanson Court.

Appli. of WJW, Inc. for Stephen's Liquor Store.

Letter from City Attny. of 5/13; copy of agreement; HRA minutes of 5/9/85 re contract for private development betw. City, HRA and Becker Park Housing Limited Partnership.

Letter from City Engr. of 5/15 re Meineke Muffler surety for 5259 Douglas Drive.

Copy of bid tabulation from BRW, Inc.

Appointment letter for Weed Inspector for 1985.

Memo to City Mgr. from Fire Chief of 5/9/85; letter from City Mgr. of St. Louis Pk. of 4/19; copy of resolution authorizing dispatch and use of City equipment & services by City Mgr. in emergencies.

Copy of Change Order No. 2 fro John T. Irving Fire Station & letter of transmittal.

Copy of amended costs from Blumberg Photo Sound of 5/9/85 re mics for Council Chambers.

Copy of expense sheet for Adrian Rygg (Wash. D.C.) Zoning & Code book additions.

AMM Annual meeting notice.

Open House schedule for John T. Irving Fire Station. S-I letter of Spring, 1985.

Env. Comm. minutes of 2/28/85; 3/21/85; 4/18/85.

Off-sale liquor lic. applications & police reports.
SENT WITH AGENDA 5/21/85

Letter from Dave Kennedy re Becker Park Housing Limited Partnership Development Contract (elderly) dated 5/16/85.

Letter from League of MN Cities re 1985 nominations for LMC Board of Directors.

COUNCIL AGENDA

May 21, 1985

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on May 21, 1985, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

All present
____ Schaaf
____ Smothers
____ Herbes
____ Pieri
____ Aaker
____ Moravec
____ Rygg

Staff

____ Irving
____ Kennedy
____ Olson
____ Sherburne
____ Peterson
____ Deno
____ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of May 7, 1985 were approved, with the following exceptions: _____

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jean and Scott Hamel for a variance of 3' in the required lot width to build a 24' x 24' detached garage at 4324 Brunswick Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bonnie Kay Anderson for a variance of 6' in the required rear yard setback to build an 18' x 25' deck at 7011 Markwood Drive.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the public hearing at which time the City Council will consider tentative approval of Palace Inn Addition located at the northwest corner of West Broadway and Bass Lake Road.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 4, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Bernie Frey of Dallas Development Company for a variance of 8 parking spaces in the required 67 parking spaces at 2960 Winnetka Avenue North.

May 21, 1985

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____, _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember Sm to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Steve Book for a variance of 20' in the required 60' lot width to build a 24' x 22' detached garage at 3537 Major Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: Book u C J

(5 votes needed for approval)

Moved by Councilmember H and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.15, Subd. 2a) to allow a variance of 20' in the required 60' lot width to build a 24' x 22' detached garage at 3537 Major Avenue North as requested in Variance Application #85-20.

Motion Carried.

May 21, 1985

2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Michael Dolence for a variance of 14' in the required 30' side street side yard setback to construct a fireplace chimney at 3948 Florida Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval) *D, C, J, L*

Moved by Councilmember H and seconded by Councilmember S to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.13, Subd. 3b) to allow a variance of 14' in the required 30' side street side yard setback to construct a fireplace chimney at 3948 Florida Avenue North, as requested in Variance Application #85-22. Motion Carried.

3. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Jeffrey and Christine Connors for a variance of 20' in the required 60' lot width to build a 20' x 24' detached garage at 4259 Welcome Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval) *Jeffrey C, C, J, L*

Moved by Councilmember H and seconded by Councilmember S to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.15, Subd. 2a) to allow a variance of 20' in the required 60' lot width to build a 20' x 24' detached garage at 4259 Welcome Avenue North, as requested in Variance Application #85-24. Motion Carried.

May 21, 1985

4. The City Council considered a Developer's Agreement with Crystal Linoleum for a retail/office development located at 5430 Douglas Drive. *Dennis Persons & C. J. J.*

Moved by Councilmember *Ry* and seconded by Councilmember *M* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-4³RESOLUTION APPROVING THE DEVELOPMENT CONTRACT WITH
PARK PLACE DEVELOPERS (CRYSTAL LINOLEUM PROJECT)

By roll call and voting aye: _____; voting
no: _____; absent, not voting: _____
Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny)
(continue until _____ the discussion of) a Developer's Agreement
with Crystal Linoleum for a retail/office development located at 5430 Douglas Drive.
Motion Carried.

5. The City Council considered the First Reading of an ordinance rezoning property at 5430 Douglas Drive from R-4 to PUD. (5 votes needed for approval)

Moved by Councilmember *P* and seconded by Councilmember *HI* to adopt the following ordinance:

ORDINANCE NO. 85-

AN ORDINANCE RELATING TO ZONING: CHANGING THE USE
CLASSIFICATION OF CERTAIN LANDS

and further, that the second and final reading be held on June 4, 1985. *MC*

May 21, 1985

6. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Dennis Persons to grant a variance in locating the barrier curb 0' from the lot line in lieu of the 5' required from the lot line at 5430 Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember Ry and seconded by Councilmember M to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.09, Subd. 4h) 15) to allow a variance in locating the barrier curb 0' from lot line in lieu of the required 5' from lot line at 5430 Douglas Drive as requested in Variance Application #85-26.

Motion Carried.

7. It being 7:00 P.M., or as soon after as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Dennis Persons for a variance of 34 parking spaces in the required 168 parking spaces at 5430 Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember S and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.09, Subd. 8t) to allow a variance of 34 parking spaces of the required 168 parking spaces at 5430 Douglas Drive, as requested in Variance Application #85-27.

Motion Carried.

May 21, 1985

8. The City Council considered the continued public hearing regarding a request from Mayer Electric for a variance in the required number of off-street parking spaces (a variance of 17 in the required 19) at 5128 Hanson Court. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval) *~ ~ C*

O L, Sm, H, P, Ry, M
~ A, ~ B

① Moved by Councilmember H and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.09, Subd. 8q) to allow a variance of 17 off-street parking spaces in the required 19 spaces at 5128 Hanson Court, as requested in Variance Application #85-13. Motion Carried.

9. The City Council considered an off-sale liquor license for W.J.W., Inc. dba Stephen's Liquor Store, 2728 Douglas Drive, and cancelling the license of Stephen's Liquor Store, Inc. *W.J.W., Inc. C*

① Moved by Councilmember P and seconded by Councilmember H to (approve) (deny) (continue until _____ the discussion of) the application from W.J.W., Inc. dba Stephen's Liquor Store, for an off-sale liquor license at 2728 Douglas Drive, and simultaneously ~~cancelling~~ the same license of Stephen's Liquor Store, Inc., effective June 3, 1985 ~~A.M./P.M.~~ _____, 1985.

8 am,
 Motion Carried.

900 second hour - too late

② *~ H = Sm y 2/1 ~ Burrell ~ ~ B*

10. The City Council considered a contract for private development between the City of Crystal, the Crystal HRA and Becker Park Housing Limited Partnership.

Moved by Councilmember P and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-

RESOLUTION APPROVING THE DEVELOPMENT CONTRACT WITH
BECKER PARK HOUSING LIMITED PARTNERSHIP

By roll call and voting aye: _____; voting no: _____; absent, not voting: _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) the Becker Park Housing Limited Partnership project. Motion Carried.

11. The City Council considered a request from Cyril Silberman for a building permit to build an airplane storage hangar on Lot 80A, Crystal Airport.

Next mtg - proponent be quashed.

Moved by Councilmember M and seconded by Councilmember A to (approve) (deny) (continue until June 4, 1985 the discussion of) the authorization to issue Building Permit No. 6460 for a 40' x 137' airplane storage hangar on Lot 80A, Crystal Airport, subject to standard procedure. Motion Carried.

- ✓ 12. The City Council considered setting surety in the amount of \$22,000 for work required as a condition of issuance of building permit for Meineke Muffler, 5259 Douglas Drive.

John Day C. Jr.
② Vol 22, C, 666 & 612, 5014 H = Am
0 4 0.
2 8 - 2 8 1

① Moved by Councilmember Rye and seconded by Councilmember P to set surety in the amount of \$22,000 as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for Meineke Muffler, 5259 Douglas Drive. Motion Carried.

Moved by Councilmember 7 and seconded by Councilmember 7 to (deny) (continue until 7 the discussion of) setting surety in the amount of \$22,000 for Meineke Muffler, 5259 Douglas Drive. Motion Carried.

- ✓ 13. The City Council considered bids for the construction of Florida Avenue from 55th to 56th Avenue North.

81 - 1/2 32

Moved by Councilmember M and seconded by Councilmember Am to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____; voting no: _____; absent, not voting: _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) consideration of bids for construction of Florida Avenue from 55th to 56th Avenue North.

Motion Carried.

May 21, 1985

14. The City Council considered an agreement with Hennepin County for the reconstruction of Douglas Drive from 27th Avenue to 41st Avenue North.

J. needs P. 2/2/85

Moved by Councilmember *S* and seconded by Councilmember *Am* to (approve) (deny) (continue until _____ the discussion of) an agreement with Hennepin County for reconstruction of Douglas Drive from 27th Avenue to 41st Avenue North, and to authorize the Mayor and City Manager to sign such agreement. Motion Carried.

15. The City Council considered the appointment of a Weed Inspector for 1985.

Moved by Councilmember *Am* and seconded by Councilmember *H* to (approve) (deny) (continue until _____ the discussion of) the appointment of a Weed Inspector for 1985. Motion Carried.

16. The City Council considered a resolution authorizing dispatch and use of City equipment and services by the City Manager in emergency situations.

Moved by Councilmember *H* and seconded by Councilmember *Am* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85-47

RESOLUTION AUTHORIZING DISPATCH AND USE OF CITY EQUIPMENT
AND SERVICES BY CITY MANAGER IN EMERGENCY SITUATIONS

By roll call and voting aye: _____; voting
no: _____; absent, not voting: _____. Motion
carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) resolution authorizing dispatch and use of City equipment and services by the City Manager in emergency situations. Motion Carried.

17. The City Council considered Change Order No. 2 for the John T. Irving Fire Station.

Moved by Councilmember Ry and seconded by Councilmember A to
(approve) (deny) (continue until _____ the discussion of) Change
Order No. 2 for the John T. Irving Fire Station. Motion Carried.

18. The City Council considered changes in the operating guidelines for the parking ordinance.

~~to be~~ to be
to be

19. The City Council considered a change in the microphone sound system for the Council Chambers.

to be to be podium to be

to be to be microphone to be

- ✓ 20. The City Council reviewed Councilmember Rygg's expense sheet for the National League of Cities Conference in Washington in March, 1985.

1-10-85

*On 7/10/85 at 5:23 PM
Mr. B. C. - 4*

*10/10/85
O. 2) 10-6-2 of
10/10 - 10-6-2 waste.*

Eden - 4 - 6

Moved by Councilmember H and seconded by Councilmember Sm to approve the list of license applications. Motion Carried.

Moved by Councilmember BH and seconded by Councilmember S to adjourn the meeting. Motion Carried.

APPLICATIONS FOR LICENSES

MAY 21, 1985

CONSUME & DISPLAY, PUBLIC & PRIVATE (\$300.00)

Knights of Columbus, 4947 West Broadway

3.2 BEER ON-SALE BONA FIDE CLUB (\$66.00)

Knights of Columbus, 4947 West Broadway

CLUB ON-SALE LIQUOR (\$110)

Charles R. Knaeble Post #494 V.F.W., 5222 56th Ave. N.

SUNDAY ON-SALE LIQUOR (\$200)

Charles R. Knaeble Post #494 V.F.W., 5222 56th Ave. N.

OFF-SALE LIQUOR (\$200)

Joseph G. Lukic dba Crystal Liquors, 5924 W. Broadway
Palace Inn Pizza, Inc. dba Palace Inn Pizza, 5607 W. Broadway
Louie's Liquors, Inc. dba Louie's Liquors, Inc., 4920 W. B'way
Rostamo's, Inc. dba Mr. Bob's, 6014 Lakeland Ave. N.
DAS, Inc. dba United Liquors #3, 3530 Douglas Drive
Nor-Bert, Inc. dba M.G.M. Liquor Warehouse, 355 Willow Bend
Handy Superette, Inc. dba Adair Liquor #1, 6001 42nd Ave. N.
Byron L. Frank, Court Appointed Receiver dba Crystal
Chalet Operations, Inc., 5301 36th Ave. N.

3.2 BEER OFF-SALE (\$42.00)

Nor-Bert, Inc. dba M.G.M. Liquor Warehouse, 355 Willow Bend
Louie's Liquors, Inc. dba Louie's Liquors, Inc., 4920 W. B'way

APPLICATIONS FOR LICENSE
May 21, 1985

POOLS - Outdoor (\$66.00)

Virginia Court Apartments, 5900 West Broadway

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
machine in same location)

Coca Cola Bottling Midwest at Sun Health, 127 Willow Bend
Coca Cola Bottling Midwest at Glen's Dairy, 4800 Idaho No.

ITINERANT - Exempt

Boy Scout Troup #530 at Brunswick Methodist Church
One Day Only, May 18, 1985

GARBAGE AND REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Mengelkoch Company, 119 N.E. 14th Street

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

W.J.W., Inc. dba Stephen's Liquor Store, 2728 Douglas Dr.

PLUMBING - (\$30.25)

Mickelson Plumbing Co., Inc., 17129 Yttrium St. N.W., Anoka
Nova-Frost, Inc., 1510-5th Avenue, Newport

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

W.J.W., Inc. dba Stephen's Liquor Store, 2728 Douglas Drive

May 17, 1985

Dear Councilmembers:

Mr. Irving is at a Manager's Conference and has asked me to send you the preliminary agenda. Only a few items need explanation or comment; otherwise, the agenda is as follows:

The minutes of the regular meeting of May 7, 1985, are enclosed for your review.

Consent Agenda

ITEM

SUPPORTING DATA

- | | |
|--|---|
| 1. Set Public Hearing to consider a request from Jean and Scott Hamel for a variance of 3' in the required lot width to build a 24'x24' detached garage at 4324 Brunswick. | None. |
| 2. Set Public Hearing to consider a request from Bonnie Kay Anderson for a variance of 6' in the required rear yard setback to build an 18'x25' deck at 7011 Markwood Drive. | None. |
| 3. Set Public Hearing to consider tentative approval of Palace Inn Addition located at the northwest corner of West Broadway and Bass Lake Road. | Planning Commission minutes of 5/13/85, item 4. |
| 4. Set Public Hearing to consider a request from Bernie Frey of Dallas Development Company for a variance of 8 parking spaces of the required 67 parking spaces at 2960 Winnetka Ave. N. | Planning Commission minutes of 5/13/85, item 5. |

Regular Agenda

- | | |
|---|-------|
| 1. Public Hearing to consider a request from Steve Book for a variance of 20' in the required lot width to build a 22'x24' detached garage at 3537 Major. | None. |
| 2. Public Hearing to consider a request from Michael Dolence for a variance of 12' in the required 30' side street side yard setback to construct a fireplace chimney at 3948 Florida Ave. N. | None. |

3. Public Hearing to consider a request from Jeffrey and Christine Connors for a variance of 20' in the required 60' lot width to build a 20'x24' detached garage at 4259 Welcome Ave. N. None.
4. Consideration of a Developer's Agreement with Crystal Linoleum for a retail/office development located at 5430 Douglas Drive. Copy of Agreement, and letter from City Attorney dated 5/16.

Jack will explain this item in more detail on Tuesday night.

5. Consideration of the First Reading of an ordinance rezoning property at 5430 Douglas Drive from R-4 to PUD. Planning Commission minutes of 5/13, item 1.
6. Public Hearing to consider a request from Dennis Persons to grant a variance to delete requirement location of barrier curb to be 0' from the lot line in lieu of the 5' required at 5430 Douglas Drive. Planning Commission minutes of 5/13, item 2A.
7. Public Hearing to consider a request from Dennis Persons for a variance of 34 parking spaces of the required 168 parking spaces at 5430 Douglas Drive. Planning Commission minutes of 5/13, item 2B.

The Planning Commission recommended approval of items #5, 6, and 7.

8. Consideration of a continued hearing regarding a variance of parking at 5128 Hanson Court. Copy of letter from Modern Tool re parking for Mayer Electric.
9. Consideration of an off-sale liquor license for WJW, Inc. dba Stephen's Liquor Store, 2728 Douglas Drive, and cancelling the license of Stephen's Liquor Store, Inc. Copy of application and police report.

If WJW, Inc.'s license is approved, you will have to take action to refund the \$200 fee Mr. Burwell submitted for his renewal license which would have been due now.

10. Consideration of a contract for private development between the City of Crystal, the Crystal HRA and Becker Park Housing Limited Partnership. Letter from City Attorney of 5/13; copy of agreement; copy of HRA minutes of 5/9/85.
11. Consideration of a request from Lorraine Schulte for a building permit to build an airplane hangar in Lot 80A, Crystal Airport. Planning Commission minutes of 5/13, item 3.

- | | | |
|-----|--|---|
| 12. | Consideration of setting surety in the amount of \$22,000 for work required as a condition of issuance of a building permit for Meineke Muffler, 5259 Douglas Drive. | Letter from City Engineer dated 5/15/85. |
| 13. | Consideration of bids for the construction of Florida Ave. from 55th to 56th Ave. N. | Copy of bid tabulation from BRW, Inc. |
| 14. | Consideration of an agreement with Hennepin County for the reconstruction of Douglas Drive from 27th Avenue to 41st Avenue North. | None. |
| 15. | Consideration of the appointment of a Weed Inspector for 1985. | Copy of appointment letter. |
| 16. | Consideration of a resolution authorizing dispatch and use of City equipment and services by the City Manager in emergency situations. | Memo to City Manager from Fire Chief of 5/9/85; letter from City Mgr. of St. Louis Pk. of 4/19; copy of resolution. |
| 17. | Consideration of Change Order No. 2 for the John T. Irving Fire Station. | Copy of Change Order and letter of transmittal. |
| 18. | Consideration of changes in the operating guidelines for the parking ordinance. | |
| 19. | Consideration of a change in the microphone sound system for the Council Chambers. | Copy of amended costs from Blumberg Photo Sound dated 5/9/85. |
| 20. | Consideration of Councilmember Rygg's expense sheet for the National League of Cities Conference in Washington, in March, 1985. | Copy of expense sheet. |

INFORMATIONAL ITEMS

1. Zoning book additions.
2. Code book addition.
3. AMM Annual meeting notice.
4. Tentative open house schedule for John T. Irving Fire Station.
5. The S-I letter of Spring, 1985.
6. Environmental Comm. minutes of 2/28/85; 3/21/85; and 4/18/85.
7. Off-sale liquor license applications and police reports.

John Olson

P.S. June 1 is Jack's 30th anniversary with the City. I thought it might be appropriate for the City to provide a cake at the June 2 Open House at the John T. Irving Fire Station. I would like your approval without Jack's knowledge to purchase a cake for that occasion.

APPLICATIONS FOR LICENSES

MAY 21, 1985

CONSUME & DISPLAY, PUBLIC & PRIVATE (\$300.00)

Knights of Columbus, 4947 West Broadway

3.2 BEER ON-SALE BONA FIDE CLUB (\$66.00)

Knights of Columbus, 4947 West Broadway

CLUB ON-SALE LIQUOR (\$110)

Charles R. Knaeble Post #494 V.F.W., 5222 56th Ave. N.

SUNDAY ON-SALE LIQUOR (\$200)

Charles R. Knaeble Post #494 V.F.W., 5222 56th Ave. N.

OFF-SALE LIQUOR (\$200)

Joseph G. Lukic dba Crystal Liquors, 5924 W. Broadway
Palace Inn Pizza, Inc. dba Palace Inn Pizza, 5607 W. Broadway
Louie's Liquors, Inc. dba Louie's Liquors, Inc., 4920 W. B'way
Rostamo's, Inc. dba Mr. Bob's, 6014 Lakeland Ave. N.
DAS, Inc. dba United Liquors #3, 3530 Douglas Drive
Nor-Bert, Inc. dba M.G.M. Liquor Warehouse, 355 Willow Bend
Handy Superette, Inc. dba Adair Liquor #1, 6001 42nd Ave. N.
Byron L. Frank, Court Appointed Receiver dba Crystal
Chalet Operations, Inc., 5301 36th Ave. N.

3.2 BEER OFF-SALE (\$42.00)

Nor-Bert, Inc. dba M.G.M. Liquor Warehouse, 355 Willow Bend
Louie's Liquors, Inc. dba Louie's Liquors, Inc., 4920 W. B'way

APPLICATIONS FOR LICENSE
May 21, 1985

POOLS - Outdoor (\$66.00)

Virginia Court Apartments, 5900 West Broadway

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
machine in same location)

Coca Cola Bottling Midwest at Sun Health, 127 Willow Bend
Coca Cola Bottling Midwest at Glen's Dairy, 4800 Idaho No.

ITINERANT - Exempt

Boy Scout Troup #530 at Brunswick Methodist Church
One Day Only, May 18, 1985

GARBAGE AND REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Mengelkoch Company, 119 N.E. 14th Street

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

W.J.W., Inc. dba Stephen's Liquor Store, 2728 Douglas Dr.

PLUMBING - (\$30.25)

Mickelson Plumbing Co., Inc., 17129 Yttrium St. N.W., Anoka
Nova-Frost, Inc., 1510-5th Avenue, Newport

CIGARETTES: (\$12.00 ea. machine and/or over counter sales)

W.J.W., Inc. dba Stephen's Liquor Store, 2728 Douglas Drive

DUE DATE: NOON, WEDNESDAY
MAY 15, 1985

MEMO TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the May 7, 1985, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of May 7, 1985. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
BLDG. INSPECTOR	1. Set public hearing to consider a request for a variance at 3537 Major Avenue North. ACTION NEEDED: Notify affected property owners of public hearing. ACTION TAKEN: ?
ASST. CITY MGR.	ACTION NEEDED: Place item on May 21, 1985 Council Agenda. ACTION TAKEN: Item placed on May 21, 1985 Council Agenda.
BLDG. INSPECTOR	2. Set public hearing to consider a request for a variance at 3948 Florida Avenue. ACTION NEEDED: Notify affected property owners of public hearing. ACTION TAKEN: ?
ASST. CITY MGR.	ACTION NEEDED: Place item on May 21, 1985 Council Agenda. ACTION TAKEN: Item placed on May 21, 1985 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
BLDG. INSPECTOR	3.	<p>Set public hearing to consider a request for a variance at 4259 Welcome Avenue.</p> <p>ACTION NEEDED: Notify affected property owners of public hearing.</p> <p>ACTION TAKEN: ?</p>
CITY ENGINEER	4.	<p>Set public hearing to consider a request for a variance at 5430 Douglas Drive.</p> <p>ACTION NEEDED: Notify affected property owners of public hearing.</p> <p>ACTION TAKEN: Notice mailed 5-9-85.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place item on May 21, 1985 Council Agenda.</p> <p>ACTION TAKEN: Item placed on May 21, 1985 Council Agenda.</p>
CITY ENGINEER	5.	<p>Set public hearing to consider vacating utility and drainage easements in Tex-Sota.</p> <p>ACTION NEEDED: Notify affected property owners; publish notice.</p> <p>ACTION TAKEN: Advertisement May 23 in Post Newspapers.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place item on June 4, 1985 Council Agenda.</p> <p>ACTION TAKEN: Item to be placed on June 4, 1985 Council Agenda.</p>

REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	1.	Public hearing to consider a request for tentative approval of the proposed plat Luke Nan Addition located at the southeast quadrant of 47th & Hampshire. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Notified by phone 5-8-85.
CITY ENGINEER	2.	Public hearing to consider a request for a variance of off-street parking spaces at 5128 Hanson Court. ACTION NEEDED: Table action until letter is received from Modern Tool regarding use of parking. ACTION TAKEN: Letter received for Council.
CITY ENGINEER	3.	Public hearing to consider tentative approval of proposed plat Castonia Buss Addition located at 5419 Lakeland Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
BLDG. DEPT.	4.	Public hearing to consider a request for a variance in lot width at 6712 - 44th Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant notified?
CITY CLERK	5.	Consideration of a request for a private kennel license at 3657 Brunswick Avenue North. ACTION NEEDED: Notify applicant of Council approval; issue license. ACTION TAKEN: License issued.

<u>DEPARTMENT</u>	<u>ITEM</u>	
	6.	Request from the Minnesota Chapter of Cystic Fibrosis Foundation for a gambling license at Nicklow's. ACTION NEEDED: No action needed at this time.
CITY ENGINEER	7.	Consideration of a petition for curb and gutter on Jersey from 59th to 60th Avenue. ACTION NEEDED: Notify petitioners of need for additional signatures. ACTION TAKEN: Letter sent and returned petition 5-8-85.
CITY ENGINEER	8.	Consideration of surety release in the amount of \$9,000 for Modern Tool, 5217 Hanson Court. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Letter recommending release mailed to Modern Tool.
CITY ENGINEER	9.	Consideration of accepting a letter of credit, entering into agreement, and authorizing the issuance of a building permit for Welcome Furniture, 4835 West Broadway. ACTION NEEDED: Notify applicant of Council approval; have Mayor and City Manager sign agreement. ACTION TAKEN: Applicant present at meeting; agreement signed.
BLDG. DEPT.		ACTION NEEDED: Issue building permit when agreement is signed. ACTION TAKEN: ?
BLDG. DEPT.	10.	Consideration of waiving the fee for a sign permit for the annual MS Airlift at the Crystal Airport on May 12, 1985. ACTION NEEDED: Notify applicant of Council approval of waiving of fee. ACTION TAKEN: Applicant notified.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	11.	Consideration of a petition for a 4-way stop sign at the intersection of 45th Place and Florida Avenue. ACTION NEEDED: Council approved 2-way stop on Florida and the installation of "caution children" signs on Florida preceding the intersection of 45th Place. ACTION TAKEN: No action taken?
CITY ENGINEER	12.	Consideration of a petition to restrict the use of 45th Place and Florida for construction equipment during street construction of 45th Place. ACTION NEEDED: Notify petitioners of Council rejection of petition. ACTION TAKEN: Applicant present at meeting.
CITY ENGINEER	13.	Consideration of awarding contract for construction of 45th Place from Florida to the east. ACTION NEEDED: Notify low bidder of Council approval. ACTION TAKEN: In process.
CITY ENGINEER	14.	Consideration of bids for trees and planting materials at North Lions Park. ACTION NEEDED: Notify low bidder of Council approval. ACTION TAKEN: Contract awarded.
CITY MANAGER	15.	Consideration of a letter from the Human Relations Commission regarding a Human Rights Award. ACTION NEEDED: Notify Commission of Council requirement to limit the award to Crystal residents only and that the Council has final approval of giving the award. ACTION TAKEN: Letter sent 5-9-85.

<u>DEPARTMENT</u>	<u>ITEM</u>	
	15.	(continued)
CITY MANAGER		ACTION NEEDED: Investigate possibility of presenting a medallion to a citizen for meritorious service to the City. The commissions would recommend people for the award. ACTION TAKEN: In process.
CITY ENGINEER	16.	Consideration of requesting a feasibility report, accepting a feasibility report and setting date for public hearing for the 1985 Seal Coat Improvement No. 65-D. ACTION NEEDED: Publish date of public hearing to be June 4, 1985. ACTION TAKEN: Material ready for publication and mailing.
ASST. CITY MGR.		ACTION NEEDED: Place item on June 4, 1985 Council Agenda. ACTION TAKEN: Item to be placed on June 4, 1985 Council Agenda.
CITY MANAGER	17.	Consideration of revised Housing Plan for the City of Crystal. ACTION NEEDED: Submit revised Housing Plan to the Metropolitan Council. ACTION TAKEN: Plan sent 5-10-85.
CITY MANAGER		ACTION NEEDED: Prepare enforcement procedures to be used in enforcing Housing Maintenance Code. ACTION TAKEN: In process.
ASST. CITY MGR.	18.	Consideration of addition to the microphone system for the Council Chambers. ACTION NEEDED: Item tabled until next meeting. Investigate use of wireless microphones with sound system. ACTION TAKEN: Material provided to Council for 5-21-85 Council meeting.

<u>DEPARTMENT</u>	<u>ITEM</u>	
	19.	<p>Consideration of a motion to establish a Charter Commission.</p> <p>ACTION NEEDED: No motion approved - no action needed at this time.</p> <p>ACTION TAKEN: No action needed at this time.</p>
CITY MANAGER	20.	<p>Consideration of changes in the parking ordinance.</p> <p>ACTION NEEDED: Prepare changes in operating procedures for the next Council meeting.</p> <p>ACTION TAKEN: Item on May 21, 1985 Council Agenda.</p>
CITY CLERK	21.	<p>Licenses.</p> <p>ACTION NEEDED: Issue licenses.</p> <p>ACTION TAKEN: Licenses issued.</p>



MODERN TOOL, INC.

5217 HANSON COURT • MINNEAPOLIS, MINNESOTA 55429 • PHONE 612-533-2134

May 8, 1985

The Honorable Mayor & City Council
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422

Reference: Parking Variance - Mayer Electric Company

Dear Sirs:

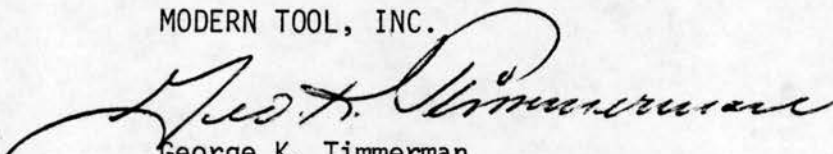
I have spoken to Jerry at Mayer Electric about his parking requirements needed to obtain a building permit and have come to the following conclusion.

Modern Tool has abundant off-street parking spaces available in our south lot adjacent to Mayer Electric, a condition that has existed since we built the lot seven years ago.

I cannot anticipate anything in Modern Tool's future that would ever change this excess parking condition. Therefore, I would be very happy to extend to our neighbor whatever parking they would require to obtain a building permit for their addition, of which I am sure would be an asset to our city, creating employment etc.

Sincerely,

MODERN TOOL, INC.



George K. Timmerman
President

GKT:dh

cc: Mayer Electric Company



PLANNING
TRANSPORTATION
ENGINEERING
ARCHITECTURE

BENNETT, RINGROSE, WOLSFELD, JARVIS, GARDNER, INC. • THRESHER SQUARE • 700 THIRD STREET SOUTH • MINNEAPOLIS, MN 55415 • PHONE 612/370-0700

May 17, 1985

Honorable Mayor and City Council
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

RE: City Project 65A
Florida Avenue North
Trunk Storm Sewer

Honorable Mayor and City Council:

Bids were received on this project on May 15, 1985. We have reviewed and tabulated the bids, and a tabulation of bids is attached. The three low bids are as follows:

Northdale Construction Co., Inc.	\$178,368.40
Barbarossa and Sons, Inc.	\$184,868.00
Nodland Construction Co., Inc.	\$185,337.00

We recommend award of this project be made to Northdale Construction Co., Inc. in the amount of \$178,368.40

Sincerely,

BENNETT-RINGROSE-WOLSFELD-JARVIS-GARDNER, INC.

Kim W. Waldof

Kim W. Waldof
Senior Professional

KWW/lp
Enclosure

DAVID J. BENNETT	DONALD W. RINGROSE	RICHARD P. WOLSFELD	PETER E. JARVIS	LAWRENCE J. GARDNER	THOMAS F. CARROLL	ARNOLD J. ULLEVIG
CRAIG A. AMUNDSEN	DONALD E. HUNT	MARK G. SWENSON	JOHN B. McNAMARA	GARY J. ERICKSON		DONALD L. CRAIG
MINNEAPOLIS		DENVER		BRECKENRIDGE		PHOENIX

TABULATION OF BIDS

CITY OF CRYSTAL

FLORIDA AVENUE NORTH

/SCHEDULES: A TOTAL

BIDDERS

NORTHDALE CONST CO, INC	178368.40	178368.40
BARBAROSSA AND SONS, IN	184868.00	184868.00
NODLAND CONST CO, INC	185337.00	185337.00
C S MCCROSSAN CONST, IN	191988.00	191988.00
CHANNEL CONST CO, INC	192231.50	192231.50
G L CONTRACTING, INC	197207.70	197207.70
BITUMINOUS ROADWAYS, IN	198843.25	198843.25
THOMAS AND SONS CONST,	202726.75	202726.75
O&P CONTRACTING INC	205698.79	205698.79
BURY & CARLSON, INC	207695.35	207695.35
SARAH CONTRACTING, INC	208715.64	208715.64
A C G INC	209344.55	209344.55
A R I CONTRACTING INC	211759.70	211759.70
ENGINEER'S ESTIMATE		195,260.00

Average bid: \$ 198060.36; difference between 1st & 2nd bid \$ 6499.60

BRW DESIGN FILE NO. 12-8307

DATE: 5 16 85



BLUMBERG COMMUNICATIONS INC.

SALES/RENTAL/SERVICE • SINCE 1963

525 No. Washington Avenue • Minneapolis, MN 55401 • 612-333-1271

Other Offices:
Bloomington, MN
Ft. Lauderdale, FL
Orlando, FL
Tampa, FL

May 9, 1985

John Olson
Crystal City Hall
4141 North Douglas Drive
Crystal, MN 55422

Dear Mr. Olson:

Enclosed please find specifications and prices of equipment for an add on to your council chambers sound system using wireless microphones.

- 4 - Shure AMS22 Low Profile Microphone
- 1 - Shure AMS4000 Mixer
- 4 - Microphone On/Off Switches
- 2 - Soundcraft RMK-1 Rack Mount
- 2 - Soundcraft MR72H Receiver
- 2 - Soundcraft MR72LSH Transmitter
- 2 - Soundcraft SC46W Uni-directional Lavalier Microphone
- 2 - Soundcraft RDA-2 Antenna
- 2 - Receiver to Mixer Patch Cords
- 1 - Soundolier WA100-42-05 Equipment Rack
(Replaces Smaller Rack)

Microphone Cable, Switch Control Cable, Switch Control Cable, Antenna Cable, Connectors, Wiremold Boxes, Engraved Tags, Patch Cords and Hardware

Total Equipment	\$4614.00
Expenses and Labor	\$1027.00
Grand Total	\$5641.00

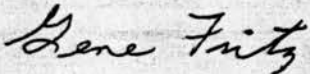
We will install four more AMS22 microphones on the council table. We will run all council table microphone cables through the front of the council table just under the top.

We will install two wireless microphone receivers in the equipment rack. We will install two antennas for the wireless microphones. We will install four new microphone cut off switches and relocate the existing switches to the correct locations. The wireless microphones will not turn on and off automatically. This may give us more of a problem with feedback. We will be replacing the existing equipment cabinet with a larger one because of the added equipment. The exchange add on price is \$50.00 which is included in the quoted price.

The complete system would have a one year warranty.

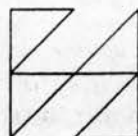
If you have any questions, please call.

Thank you,

A handwritten signature in cursive script that reads "Gene Fritz".

Gene Fritz
Service Manager

GF:bas



THE S-I LETTER

(Please distribute to City Council members and administrative officials of your choice.)

Bond Market Conditions

The market has improved noticeably for mid and long-term bonds since the end of 1984, with most of the improvement in interest rates coming during the past 45 days. We have shown below the levels of key market rates for early January, 1985 and for May 3, 1985.

	<u>January 4, 1985</u>	<u>May 3, 1985</u>
20-Year - Bond Buyer Index	9.87	9.37
30-Year - Bond Buyer Index	10.31	9.73
Prime Rate	10.75	10.50
Discount Rate	8.00	8.00
90-Day Treasury Bills	7.99	7.91
One-Year CD's	9.09	8.88

We look for some stability in rates, though the continuing unresolved federal deficit with resulting large federal borrowing remains a dark cloud on the horizon. Our general advice on market timing for your bond issue remains the same: "If you need the money, sell the bonds and don't play the market."

S-I Expands

Springsted Incorporated was hired recently as financial advisor to the City of South Bend, Indiana, to market the state's first tax increment revenue bond issue. Indiana brings to 13 the number of states, plus the District of Columbia, in which we represent local government or higher education issuers. Those states include:

Indiana
Iowa
Kansas
Louisiana

Colorado
Minnesota
Montana
South Dakota

Virginia
West Virginia
Washington
Wisconsin
Wyoming

Our primary base remains Minnesota and we have gone to extraordinary means to insure our continued ability to provide a high level of service to our current clients. During the past three months we have increased the sophistication of our computer systems, added a microfiche capability for bond file records, and have expanded our offices to the 9th floor of the Osborn Building. However, the most significant move to improve our performance has been the expansion of our staff. We have added four key persons to that staff during the past three months.

Those staff additions include Ronald Sundberg, Consultant, formerly Manager of Energy Analysis and District Heating Projects, Minnesota Department of Energy and Economic Development; Sherrill Cloud, Vice President, formerly Vice President of the National Center for Higher Education Management Systems in Boulder, Colorado; David MacGillivray, Senior Finance Analyst, formerly Finance Director at Inver Grove Heights and White Bear Lake; and Katherine Kardell, Research Analyst, formerly with the City of Edina, Minnesota.

During the past 12 months we have been involved with Minnesota issues ranging in size from \$30,000 to \$68,800,000. We pledge to continue to provide a high level of professional service to all prospective issuers in the State, and we continue to value our relationship with you.

Reinvestment of Municipal Funds

The recent financial collapse of EMS Government Securities, Incorporated and Bevill, Bresler and Shulman Asset Management Corporation has been well publicized, as has been the terrible adverse impact on several dozen unlucky local governmental units and their finance professionals. While it may take years to sort out the final results, it is clear that significant pain will be inflicted on the taxpayers of those affected governmental units which lost millions of dollars in investments which were secured by repurchase agreements, collateralized by an inadequate value of federal government securities.

Minnesota Statutes Section 475.66, subdivision 1, permit the investment of debt service funds in a number of securities including repurchase agreements. The statute provides that "repurchase agreements may be entered into with a bank qualified as depository of money held in the debt service fund, or with any national or state bank in the United States which is a member of the federal reserve system and its combined capital and surplus equals or exceeds \$10 million, or a reporting dealer to the Federal Reserve Bank of New York."

Since there are no Minnesota based reporting dealers to the Federal Reserve Bank of New York, any repurchase agreements to be made locally must be entered into with a bank qualified under the statute. The underlying securities for the repurchase agreement with banks are U.S. Treasury or Agency securities. Our investigation indicates the treatment of the collateral varies from case to case. In most instances the investing municipality gets only a confirmation slip recording the transaction and describing the collateralized security. In those cases the bank does not set up a safekeeping account or actually deliver the security to the investor, and the investor in effect has made an unsecured loan. The bank segregates the securities on its books only.

We advise you to seek advice from your legal counsel as to whether this process meets the requirement of Section 475.66, and further, whether it provides adequate safeguards for protecting the city's investments. Subdivision 2 of Minnesota Statutes 475.66 does contemplate investments being held in safekeeping with certain banks, provided the municipality's ownership of any securities in which the fund is invested is evidenced by written acknowledgements identifying the securities by the names of the issuers, maturity dates, interest rates, and serial numbers or other distinguishing features.

Tax Increment Projects - Equity Participation Agreements

A number of Minnesota cities have begun negotiating equity participation agreements with developers which require the city to be repaid all or a portion of its tax increment assistance upon certain conditions, such as sale of the property or when a cash flow turns positive. Now, a rule change proposed by the Internal Revenue Service would appear to place in jeopardy any bond issue used to fund the up front costs for the developer assistance. If the developer or owner of the property is required to repay all or a portion of the tax increment assistance, it is considered a loan, subjects the bonds to the consumer loan test and would make the bonds taxable. This would represent a serious problem with the original purchasers of tax-exempt bonds, which would translate to a serious problem for the issuer.

Multi-family rental housing projects appear to be exempt from the restriction. If you are considering a tax increment project with an equity agreement, we recommend you discuss it in advance with us and bond counsel.

Unapproved

9 MAY 1985

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal HRA was called to order at 7:32 P.M. by Chair Garber.

The members present were: Sharon Garber, Ronald Pieri and Gerald Newton. Members absent: Barbara Bird and Barbara Nemer.

Staff members present were: John T. Irving, Executive Director; David Kennedy, HRA Attorney; John Olson, Staff; and Leslie Nerenberg, Redevelopment Coordinator.

Member Newton moved and Member Pieri seconded the motion that the minutes of the meeting of April 11, 1985 be approved. Motion Carried.

Member Pieri moved and Member Newton seconded the motion that the minutes of the Special meeting of April 16, 1985 be approved. Motion Carried.

Member Newton moved and Member Pieri seconded the motion that the minutes of the Special meeting of April 29, 1985 be approved. Motion Carried.

Member Pieri moved, seconded by Member Newton, that the Demolition Bid Specifications for the properties on the family site be approved for execution by the Executive Director. Motion Carried.

The next order of business was discussion of the Development Agreement for the Elderly Project. Dave Kennedy outlined the agreement and stated that:

1. Lincoln Companies would be paying approximately \$160,000 for the land, or \$2.00 per square foot.
2. Closing would occur before September 1, 1985.
3. Developer must show evidence of financing by July 15, 1985.
4. A \$150,000 letter of credit will be given the HRA until construction is complete.
5. The minimum market value of the completed project will be \$4,000,000.
6. The construction period will be eleven (11) months or no later than December 31, 1986.

Chair Garber recommended that a provision be added which would require Dr. Mary Tjosvold or a person with comparable qualifications be retained to provide expertise in the management of the project.

Moved by Member Pieri and seconded by Member Newton that the agreement be approved subject to the inclusion of a provision to this effect. Motion Carried.

With regards to the family project, Member Newton moved that a recommendation by the HRA be made to the Planning Commission and City Council that they review and approve the plat and the rezoning necessary for the family project to proceed. Member Pieri seconded the motion. Motion Carried.

Under "Other Business", Director Irving updated the Authority on the status of the development on the 140' strip of land which seems to be progressing smoothly.

Chair Garber asked if there would be a groundbreaking for the retail center. Director Irving stated that he would check on this matter.

Chair Garber stated that she would be out of town from May 17th to the 21st.

Member Newton asked Member Pieri when he would be needing to leave the HRA. Member Pieri stated that it would be close to the Fall.

Member Newton moved and Member Pieri seconded the motion that the meeting be adjourned. The meeting adjourned at 8:15 P.M.

GALLAGHER ARCHITECTS
3609 Gettysburg Avenue North
MINNEAPOLIS, MINNESOTA 55427

Phone 542-8259

LETTER OF TRANSMITTAL

DATE	5-8-85	JOB NO.	8403
ATTENTION	JACK IRVING		
RE:	JOHN T. IRVING		
	FIRE STATION		

TO CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MN. 55422

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☒ Change order #2 ☐ _____

COPIES	DATE	NO.	DESCRIPTION

THESE ARE TRANSMITTED as checked below:

- ☐ For approval ☐ Approved as submitted ☐ Resubmit _____ copies for approval
☐ For your use ☐ Approved as noted ☐ Submit _____ copies for distribution
☐ As requested ☐ Returned for corrections ☐ Return _____ corrected prints
☐ For review and comment ☐ _____
☐ FOR BIDS DUE _____ 19 _____ ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS

JACK,
CHANGE ORDER #2 IS ENCLOSED FOR YOUR
REVIEW & SIGNATURE. PLEASE HAVE TOM AAKER
SIGN AS WELL.

THANK YOU.

COPY TO _____

SIGNED:

Daniel P. Gallagher

DAN GALLAGHER ARCHITECTS

3609 GETTYSBURG AVE. N. • MINNEAPOLIS, MN 55427 • PHONE: 542-8259

May 6, 1985

CHANGE ORDER #2

PROJECT: John T. Irving Fire Station
 OWNER: City of Crystal; Thomas Aaker, Mayor
 CONTRACTOR: Arkay Construction Company

TO: Arkay Construction Company
 620 North County Road 18
 Suite 189
 Minneapolis, Minnesota 55427

You have been directed to make the following changes in this Contract.

	<u>Add</u>	<u>Credit</u>
1. Revised overhead door controls:	101.00	
2. Two ceiling access hatches:	484.00	
3. Drapery Allowance:		870.00
4. Hose tower hoist allowance:	605.00	
5. Plastic laminate cover over radio console:	242.00	
6. Changing smoke detector to a heat detector:	55.00	
7. Revised lighting fixtures in lounge and sleeping rooms:	165.00	
8. Deleted bearing plates at brick piers:		42.00
9. Deleted colored mortar for brick:		500.00
10. Deleted rebars from concrete apron:		50.00
11. Deleted expansion joint material at guard posts:		20.00
12. Deleted 1½" water line and yard hydrant:		300.00
13. Change in dura-wall at contractors request:		10.00
14. Prorated gas bill:		473.38
15. Spray texture on underside of stairs:	44.00	
16. Landscaping & lawn sprinkler allowance:	550.00	
	2,246.00	2,265.38

Net Credit to Contract: \$19.38

Signatures Required: OWNER: City of Crystal; Thomas Akaer, Mayor
John T. Irving, City Manager

ADDRESS: 4141 Douglas Drive
Crystal, Minnesota 55422

BY: _____

BY: _____

DATE: _____

CONTRACTOR: Arkay Construction Company
620 North County Road 18, Suite 189
Minneapolis, Minnesota 55427

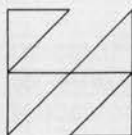
BY: William C. Rose

DATE: May 8, 1985

ARCHITECT: Gallagher Architects
3609 Gettysburg Avenue North
Minneapolis, Minnesota 55427

BY: Daniel P. Gallagher

DATE: May 8, 1985



THE S-I LETTER

(Please distribute to City Council members and administrative officials of your choice.)

Bond Market Conditions

The market has improved noticeably for mid and long-term bonds since the end of 1984, with most of the improvement in interest rates coming during the past 45 days. We have shown below the levels of key market rates for early January, 1985 and for May 3, 1985.

	<u>January 4, 1985</u>	<u>May 3, 1985</u>
20-Year - Bond Buyer Index	9.87	9.37
30-Year - Bond Buyer Index	10.31	9.73
Prime Rate	10.75	10.50
Discount Rate	8.00	8.00
90-Day Treasury Bills	7.99	7.91
One-Year CD's	9.09	8.88

We look for some stability in rates, though the continuing unresolved federal deficit with resulting large federal borrowing remains a dark cloud on the horizon. Our general advice on market timing for your bond issue remains the same: "If you need the money, sell the bonds and don't play the market."

S-I Expands

Springsted Incorporated was hired recently as financial advisor to the City of South Bend, Indiana, to market the state's first tax increment revenue bond issue. Indiana brings to 13 the number of states, plus the District of Columbia, in which we represent local government or higher education issuers. Those states include:

Indiana
Iowa
Kansas
Louisiana

Colorado
Minnesota
Montana
South Dakota

Virginia
West Virginia
Washington
Wisconsin
Wyoming

Our primary base remains Minnesota and we have gone to extraordinary means to insure our continued ability to provide a high level of service to our current clients. During the past three months we have increased the sophistication of our computer systems, added a microfiche capability for bond file records, and have expanded our offices to the 9th floor of the Osborn Building. However, the most significant move to improve our performance has been the expansion of our staff. We have added four key persons to that staff during the past three months.

Those staff additions include Ronald Sundberg, Consultant, formerly Manager of Energy Analysis and District Heating Projects, Minnesota Department of Energy and Economic Development; Sherrill Cloud, Vice President, formerly Vice President of the National Center for Higher Education Management Systems in Boulder, Colorado; David MacGillivray, Senior Finance Analyst, formerly Finance Director at Inver Grove Heights and White Bear Lake; and Katherine Kardell, Research Analyst, formerly with the City of Edina, Minnesota.

During the past 12 months we have been involved with Minnesota issues ranging in size from \$30,000 to \$68,800,000. We pledge to continue to provide a high level of professional service to all prospective issuers in the State, and we continue to value our relationship with you.

Reinvestment of Municipal Funds

The recent financial collapse of EMS Government Securities, Incorporated and Bevill, Bresler and Shulman Asset Management Corporation has been well publicized, as has been the terrible adverse impact on several dozen unlucky local governmental units and their finance professionals. While it may take years to sort out the final results, it is clear that significant pain will be inflicted on the taxpayers of those affected governmental units which lost millions of dollars in investments which were secured by repurchase agreements, collateralized by an inadequate value of federal government securities.

Minnesota Statutes Section 475.66, subdivision 1, permit the investment of debt service funds in a number of securities including repurchase agreements. The statute provides that "repurchase agreements may be entered into with a bank qualified as depository of money held in the debt service fund, or with any national or state bank in the United States which is a member of the federal reserve system and its combined capital and surplus equals or exceeds \$10 million, or a reporting dealer to the Federal Reserve Bank of New York."

Since there are no Minnesota based reporting dealers to the Federal Reserve Bank of New York, any repurchase agreements to be made locally must be entered into with a bank qualified under the statute. The underlying securities for the repurchase agreement with banks are U.S. Treasury or Agency securities. Our investigation indicates the treatment of the collateral varies from case to case. In most instances the investing municipality gets only a confirmation slip recording the transaction and describing the collateralized security. In those cases the bank does not set up a safekeeping account or actually deliver the security to the investor, and the investor in effect has made an unsecured loan. The bank segregates the securities on its books only.

We advise you to seek advice from your legal counsel as to whether this process meets the requirement of Section 475.66, and further, whether it provides adequate safeguards for protecting the city's investments. Subdivision 2 of Minnesota Statutes 475.66 does contemplate investments being held in safekeeping with certain banks, provided the municipality's ownership of any securities in which the fund is invested is evidenced by written acknowledgements identifying the securities by the names of the issuers, maturity dates, interest rates, and serial numbers or other distinguishing features.

Tax Increment Projects - Equity Participation Agreements

A number of Minnesota cities have begun negotiating equity participation agreements with developers which require the city to be repaid all or a portion of its tax increment assistance upon certain conditions, such as sale of the property or when a cash flow turns positive. Now, a rule change proposed by the Internal Revenue Service would appear to place in jeopardy any bond issue used to fund the up front costs for the developer assistance. If the developer or owner of the property is required to repay all or a portion of the tax increment assistance, it is considered a loan, subjects the bonds to the consumer loan test and would make the bonds taxable. This would represent a serious problem with the original purchasers of tax-exempt bonds, which would translate to a serious problem for the issuer.

Multi-family rental housing projects appear to be exempt from the restriction. If you are considering a tax increment project with an equity agreement, we recommend you discuss it in advance with us and bond counsel.

SENT WITH PRELIMINARY AGENDA 5/31/85

- 54 letters re Board of Equalization from citizens.
Council minutes of 5/21/85.
Notice of Public Hearing for Sealcoat Impr. 65-D.
Planning Comm. minutes of 5/13.
Memo from City Engr. of 5/29 re release of surety for 2960 Winnetka.
Letter from architect of 5/31; copy of bids and agreement re Police Dept. remodeling for radio dispatch system.
Memo from Craig Thomseth of 5/24 re cost analysis of enforcement of "No Parking"; copy of new guidelines.
Memo from Craig Thomseth of 4/2; letter from Juanita Jutz of 5/16 re parking signs.
Letter from Union business agent re Police Supervisors settlement agreement for 1985.
Human Relations Comm. minutes of 5/20.
Letter from Lyn Carlson & Ann Rest re bill with Charter changes.
Letter from League of MN Cities of 5/24 re proposed amendments to Constitution.
Report from MN Dept. of Health of 5/22 re municipal water supply.
Letter from Human Relations Comm. of 5/23 re names for their award.
Fire Dept. report re training in airplane crash rescue and nuclear waste.
Letter from Met Council of 5/31 re regional meeting.
Park & Rec. Adv. Comm. agenda of 6/5/85.
Letter from City Attny and copy of a new housing maintenance code, dated 5/30/85.
Letter from City Attny of 5/30 & Joint Powers Agreement re industrial revenue sharing funds from Brooklyn Center.

BOARD OF EQUALIZATION AGENDA

JUNE 4, 1985

Pursuant to due call and notice thereof, the City of Crystal Council convened as a Board of Equalization on June 4, 1985 at the City Hall, 4141 Douglas Drive, Crystal, Minnesota, at 7:00 P.M. The secretary of the Council called the roll and the following were present: _____; the following were absent: _____. Also present were the following staff members: _____.

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Aaker asked the representative of Hennepin County to discuss the 1985 assessment rolls and answer questions from those present. *Tom May, Asst. H.C. Assessor -*

Wesley E. Miller
Richard B. Rodenborn, 4722 Perry 160/V 75-
James R. Berge 5221-56 3 Ave. N.
Mr. Fleming, 5101 Lakeland - Frank's Furniture - tenant

H = Here
u 1 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

Moved by Councilmember *M* and seconded by Councilmember *Smoto* to adjourn the meeting of the Board of Equalization.

Motion Carried.

COUNCIL AGENDA

June 4, 1985

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on June 4, 1985, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Schaaf
☒ Smothers
☒ Herbes
☒ Pieri
☒ Aaker
☒ Moravec
☒ Rygg

Staff

☒ Irving
☒ Kennedy
☒ Olson
☒ *Roger Olson*
☒ Sherburne
☒ *Smith*
☒ Peterson
☒ Deno
☒ Ahmann

☒ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of May 21, 1985 were approved, with the following exceptions: _____

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 18, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Ronald E. Schutz for a variance in the rear yard to build a 12' x 12' deck at 5420 Fairview Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 18, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from John Schaaf for a variance to expand a non-conforming use to add a 12' x 12' screen porch at 4908 Quail Avenue North.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 18, 1985, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from John Schaaf for a variance to allow a 26' x 30' garage to be built in the front yard at 4908 Quail Avenue North.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, June 18, 1985, as the date and time for the public hearing at which time the City Council will consider tentative approval of proposed plat HRA 4th Addition.

CONSENT AGENDA (continued)

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____, _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember jm and seconded by Councilmember Ry to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will consider Seal Coat Improvement No. 65-D. The Mayor asked those present to voice their opinions or ask questions concerning Seal Coat Improvement No. 65-D. Those present and heard were: (6 votes needed for approval)

Sen Ziebert 4437 C. Mrs. Gordon Schmidt 6424-43rd Ave. Mr. Tom Dieck 3624 9th + Jersey Del Twitt 4524 md = 4500 Cor. md. Sol. Res 85-48

Moved by Councilmember H and seconded by Councilmember jm to (approve) (deny) (continue until _____ the discussion of) Seal Coat Improvement No. 65-D.

Motion Carried.

2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Scott and Jean Hamel for a variance of 3' in the required 60' lot width to build a 24' x 24' detached garage at 4324 Brunswick Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Mr. E. L.

Moved by Councilmember Ry and seconded by Councilmember H to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.15, Subd. 2a) 1) to build a 24' x 24' garage at 4324 Brunswick Avenue North as requested in Variance Application #85-29T.

Motion Carried.

June 4, 1985

3. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Bonnie Kay Anderson for a variance of 6' in the required 40' rear yard setback to build a 18' x 25' deck at 7011 Markwood Drive. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval) *in C*

Moved by Councilmember Ry and seconded by Councilmember H to (approve) (deny) (continue until _____ the discussion of) the authorization to grant a variance pursuant to Section 515.13, Subd. 4a) to allow construction of a 18' x 25' deck at 7011 Markwood Drive as requested in Variance Application #85-28. Motion Carried.

4. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider a request to vacate the drainage and utility easements dedicated in the plat of Tex Sota Addition. The site is located at 5500 Douglas Drive. The Mayor asked those present to voice their opinions or ask questions concerning the vacation of the drainage and utility easements. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember H and seconded by Councilmember Sm to adopt the following ordinance:

ORDINANCE NO. 85-

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENTS
WITHIN THE CITY OF CRYSTAL

and further, that the second and final reading be held on June 18, 1985.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) vacation of drainage and utility easements within the City of Crystal. Motion Carried.

5. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Dallas Development Company for a variance of 8 off-street parking spaces of the required 67 parking spaces at 2960 Winnetka Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember P and seconded by Councilmember H to approve, as recommended by and based on the findings of fact of the Planning Commission, the authorization to grant a variance pursuant to Section 515.09, Subd. 8m) and t), to allow a variance of 8 off-street parking spaces of the required 67 parking spaces at 2960 Winnetka Avenue North as requested in Variance Application #85-25A.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) Variance Application #85-25A.

Motion Carried.

6. The City Council considered surety release in the amount of \$55,000 for the office building at 2960 Winnetka Avenue North.

Moved by Councilmember H and seconded by Councilmember Don to accept the work required as a condition of building permit approval for the office building at 2960 Winnetka Avenue North, subject to guarantee provisions of the agreement, effective this date, and that the surety in the amount of \$55,000 be released, subject to said guarantee, as recommended by the City Engineer.

Motion Carried.

7. The City Council considered the Second Reading of an ordinance rezoning property at 5430 Douglas Drive from R-4 to PUD.

Moved by Councilmember P and seconded by Councilmember m to adopt the following ordinance:

ORDINANCE NO. 85-9

AN ORDINANCE RELATING TO ZONING: CHANGING
THE USE CLASSIFICATION OF CERTAIN LAND

and further, that this be the second and final reading.

Motion Carried.

8. The City Council considered a request from Cyril Silberman for a building permit to build a 40' x 137' airplane storage hangar on leased Lot 80A, Crystal Airport.

Moved by Councilmember H and seconded by Councilmember J to approve, as recommended by and based on the findings of fact of the Planning Commission, the authorization to issue Building Permit #6460 for a 40' x 137' airplane storage hangar on Lot 80A, Crystal Airport, subject to standard procedure.

Motion Carried.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) Building Permit #6460.
Motion Carried.

9. The City Council considered bids for remodeling the Police Department for a new radio dispatch system.

Moved by Councilmember A and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 85- 49

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: _____, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____; absent, not voting: _____, _____, _____. Motion carried, resolution declared adopted.

Moved by Councilmember _____ and seconded by Councilmember _____ to (deny) (continue until _____ the discussion of) bids for remodeling the Police Department for a new radio dispatch system. Motion Carried.

10. The City Council considered changes in the parking ordinance operational guidelines.

[Handwritten signatures and notes]
O S M P m a - u B,
w H Ry

11. The City Council considered placing of signs regarding City parking regulations.

Handwritten note: H = ~~on~~ ^{view} ~~if~~ ^{from} ~~the~~ ^{sub}

12. The City Council considered the contract with Police Supervisors for 1985.

Moved by Councilmember M and seconded by Councilmember H to (accept) (deny) (continue until _____ the discussion of) the contract with the Police Supervisors for 1985. *May 14, 1985* Motion Carried.

JKe 5-6 / 8:45 -

— 2 Sm = H

Gambling lic for June 7 6 202 - 4 B1 -

Tree Trimming lic.
Arbor Tree Service

(2) - 300. 2003 05 20 2000

Moved by Councilmember M and seconded by Councilmember H to approve the list of license applications. *Arbor Tree Service* Motion Carried.

Moved by Councilmember H and seconded by Councilmember Sm to adjourn the meeting. Motion Carried.

APPLICATIONS FOR LICENSE
June 4, 1985

GARBAGE AND REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Randy's Sanitation, Delano, MN

GARBAGE AND REFUSE HAULER - Two Addn'l trucks \$16.50 ea.

Woodlake Sanitary Service, Inc., Hamel, MN

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach.
in same location)

New Midwest Vending, Inc. at N.W. Suburban Towing, 5170 W. Bdwy.

POOL - Outdoor (\$66.00)

Woodbridge Apartments, 2701 Brunswick Avenue North

SIGN HANGERS - (\$66.00)

Scenic Signs, St. Cloud, MN

Signcrafters Outdoor Display, Inc., Fridley, MN

PLUMBING - (\$30.25)

McGuire Mechanical Services, Inc., Lakeville, MN

CLUB ON-SALE RETAIL LIQUOR (\$110.00)

Mpls. Elks Lodge #44, 5410 Lakeland Ave. N.

TREE TRIMMERS (\$55.00)

Crystal Tree Service

20

May 31, 1985

Dear Councilmembers:

It looks like Tuesday night's meeting should not be too lengthy (I hope that's not the kiss of death), but most of the items seem to me to be non-controversial, with the exception, of course, of the Board of Equalization, which could, or could not be.

Regarding the Board of Equalization meeting, we are not certain at this time if anybody will show up, but it certainly is always a possibility that you will have a few people who may feel strong enough about their valuation to make the necessary first step to an objection. At this writing, Roger does not feel that many, besides the four letters that are enclosed, will be objecting. As in the past, you should adjourn as a Board of Equalization prior to commencing the regular meeting.

Regarding the regular meeting, there will be four items on the Consent Agenda, 3 of which will be setting hearings regarding variance requests, and the 4th, setting a hearing for tentative approval of a plat. I believe they are all self-explanatory. If not, Don can explain them Tuesday evening. The suggested hearing date for all four is June 18, 1985.

CONSENT AGENDA

ITEM

SUPPORTING DATA

- | | |
|--|-------|
| 1. Set Public Hearing to consider a request from Ronald E. Schutz for a variance in the rear yard to build a 12'x12' deck at 5420 Fairview Ave. N. | None. |
| 2. Set Public Hearing to consider a request from John Schaaf for a variance to expand a non-conforming use to add a 12'x12' screen porch at 4908 Quail Ave. N. | None. |
| 3. Set Public Hearing to consider a request from John Schaaf for a variance to allow a 26'x30' garage to be built in the front yard at 4908 Quail Ave. N. | None. |
| 4. Set Public Hearing for tentative approval of proposed plat HRA 4th Addition. | None. |

The Council minutes of May 21, 1985, are enclosed for your review.

REGULAR AGENDA

1. Public Hearing to consider Sealcoat Improvement No. 65-D. Notice of Public Hearing.

In discussing this item with Bill this morning, he indicated they only had a normal amount of calls, most of which were requesting information regarding the cost. He didn't believe any call they received would generate much action at the Council meeting. I have talked to a few people and feel the same way.

2. Public Hearing to consider a request from Scott Hamel for a variance of 3' in the required 60' lot width to build a 24'x24' detached garage at 4324 Brunswick. None.

This item comes to you because of the Schreiber Amendment, where the request is only because of the width of the lot.

3. Public Hearing to consider a request from Bonnie Anderson for a variance of 6' in the required 40' rear yard setback to build an 18'x25' deck at 7011 Markwood Drive. None.

I believe the lead-in is self-explanatory. Again, if not, Don will explain it in greater detail Tuesday evening.

4. Public Hearing to vacate utility easement in Tex Sota Addition. None.

The vacation of this utility easement is necessary to accommodate the family housing project in the Bass Lake Road/Becker Park redevelopment area.

5. Public Hearing to consider a request from Bernie Frey of Dallas Development Company for a variance of 8 parking spaces in the required 67 parking spaces at 2960 Winnetka Ave. N. Planning Commission minutes of 5/13/85, item 5.

This building, as you will remember, was built as an office building and now I understand one of the major tenants will have a small retail business along with their office. Although this is accommodated as far as zoning is concerned, it does require additional parking. As you can see, the Planning Commission did recommend approval and felt there would be no detrimental effect because of the parking.

6. Consideration of releasing surety in the amount of \$55,000 for work requirements completed at 2960 Winnetka. Copy of letter from City Engineer dated 5/29/85.

Bill's letter is self-explanatory. If not, he will be able to answer in detail any of your questions Tuesday evening.

7. Consideration of the Second Reading of an ordinance rezoning property at 5430 Douglas Drive from R-4 to PUD. None.

You may recall, this is the Second Reading of an ordinance to accommodate the construction of the Crystal Linoleum building on the 140' strip north of Timesavers as a part of the Bass Lake Road/Becker Park redevelopment project.

8. Consideration of a request from Cyril Silberman for a building permit to build a 40'x137' airplane storage hangar on leased lot 80A, Crystal Airport. Planning Commission minutes of 5/13/85, item 3.

You may remember Mr. Silberman requested that action on this be tabled until he could appear. As you can see, the Planning Commission recommends approval.

9. Consideration of bids for remodeling of the Police Department for a new radio dispatch system. Letter from architect dated 5/31/85; copy of bids and agreement.

At this writing, I do not have a letter of recommendation from the architect. He has promised me we would get it this morning prior to the noon deadline. It is my understanding that he will be recommending the low bid, but I will be more certain of that when his letter of recommendation arrives. It goes without saying that we will include it when we get it.

10. Consideration of changes in the parking ordinance operational guidelines. Memo from Craig Thomseth of 5/24 re cost analysis of enforcement of "No Parking"; copy of new guidelines.

I believe these changes were made to accommodate the suggestions made by the Council committee regarding changes in guidelines or ordinance regarding parking within the City.

11. Consideration of placing of signs regarding City parking regulations. Memo from Craig Thomseth of 4/2/85; letter from Juanita Jutz of 5/16 re parking signs.

You may recall, some time ago we made a similar request to place signs at strategic entrances of the City of Crystal so that everybody coming into the City could be made aware of our parking regulations. The enclosed letter generated

11. (Continued)

sufficient interest that I felt the Council should again consider staff proposal for placement of new signs. I think Craig's recommendation is a reasonable one and is self-explanatory. I have been hearing comments over the past year regarding lack of this kind of information and sincerely believe it would assist all regarding their concerns about the prohibition of parking between the hours of 3 A.M. and 6 A.M.

There may be one additional item. I am expecting a letter momentarily from the Business Agent of the Union representing the Police Supervisors, agreeing to a settlement regarding their wages and conditions of employment for 1985. The Business Agent has been informed that in order for the Council to consider it on Tuesday evening, we must receive his letter of agreement prior to noon today. If it comes, it will be enclosed and I will make an explanation Tuesday evening. If it does not come by noon today, it will be on the agenda at the June 18 meeting.

That should take care of the items as I see them now. However, I have included some informational items for you. They are listed below.

I call your attention to a copy of the Fire Department report regarding training for airplane crash rescue and nuclear waste emergencies. I believe this was the information that was requested by the Council at the last meeting. I didn't understand whether or not you intended to have any action regarding this item, but action can be taken if you so desire, even though the report is submitted as informational.

1. Human Relations Commission minutes of 5/20/85.
2. Letter from Lyn Carlson and Ann Rest re bill containing Charter changes.
3. Letter from League of Cities dated 5/24 re proposed amendments to the Constitution.
4. Copy of report from MN. Dept. of Health of 5/22 re municipal water supply.
5. Letter from Human Relations Commission of 5/23 re names for award.
6. Fire Dept. report re training in airplane crash rescue and nuclear waste.
7. Letter from Sandra Gardebring, Chair, Met Council of 5/31 re regional meeting.
8. Park & Rec. Adv. Comm. agenda for 6/5/85.

Have a nice weekend. See you Tuesday.

J A C K

da
enc.

P.S. At the last meeting, I suggested that we may have all the liquor licenses, including the report of the Iron Horse and

an appearance by Phil Eder for this meeting. All the liquor licenses are not in order at this time so as I suggested at that time, we will present all of this information to you for the June 18 meeting. Phil Eder has been requested to be present at that time.

The only other question I have at this time is the completion of the work at Steve O's, or Crystal Lounge. Some of the work he agreed to do is not done at this time, plus the fact that where he was required to landscape (this is that portion of his land south of the south parking lot), he decided to blacktop. Being a suspicious person, I felt that he did that knowingly so that he could use it for additional parking. Low and behold, Thursday night, as I drove by, four vehicles were parked there. It seems to me that the Council should make some kind of decision as to whether that blacktop could remain or should it be removed per your agreement with Steve Weisman, or that some other precaution, such as a fence be installed, to eliminate the possibility of using that supposedly landscaped area for additional parking. It has been my understanding that people have driven over the curb and sidewalk to get to this space to park. Although I have not seen that, it appeared to have been happening when the snow was on the ground and it was easy to see the tracks.

It seems to me that if some compromise is to be reached, the Council should do that, rather than staff, because the agreement is with the Council and Steve Weisman, and not the staff and Steve Weisman.

If we get no direction, it seems to me that we must order the blacktop removed and landscaping provided. We will await your directions.

P.P.S. Just opened today's mail and received information regarding a requested and suggested housing maintenance code. You may recall, a couple of meetings ago, you asked that we get you something for your consideration.

I will enclose this and will add this as an action item to the end of the agenda. You may wish to consider it at a future date, but we will have it on the agenda so that if you desire, you can take action Tuesday night.

A second item is a Joint Powers Agreement authorizing a resolution for sharing industrial revenue sharing with Brooklyn Center. I believe you were aware of the fact that we were seeking industrial revenue entitlement money from another community for use by the Crystal Linoleum project. We have found that money in Brooklyn Center and suggest that you authorize this Joint Powers Agreement so that Brooklyn Center can act on it at their June 10 meeting.

Again, this will be added to the end of Tuesday night's agenda for your action. Dave will probably fill you in with greater detail at that time.

APPLICATIONS FOR LICENSE
June 4, 1985

GARBAGE AND REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Randy's Sanitation, Delano, MN

GARBAGE AND REFUSE HAULER - Two Addn'l trucks \$16.50 ea.

Woodlake Sanitary Service, Inc., Hamel, MN

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach.
in same location)

New Midwest Vending, Inc. at N.W. Suburban Towing, 5170 W. Bdwy.

POOL - Outdoor (\$66.00)

Woodbridge Apartments, 2701 Brunswick Avenue North

SIGN HANGERS - (\$66.00)

Scenic Signs, St. Cloud, MN

Signcrafters Outdoor Display, Inc., Fridley, MN

PLUMBING - (\$30.25)

McGuire Mechanical Services, Inc., Lakeville, MN

CLUB ON-SALE RETAIL LIQUOR (\$110.00)

Mpls. Elks Lodge #44, 5410 Lakeland Ave. N.

TREE TRIMMERS (\$55.00)

Crystal Tree Service

DUE DATE: NOON, WEDNESDAY
MAY 29, 1985

MEMO TO: John T. Irving, City Manager
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the May 21, 1985, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of May 21, 1985. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City manager for his review.

CONSENT AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
BLDG. DEPT.	1. Set public hearing to consider a request for a variance at 4324 Brunswick Avenue North. ACTION NEEDED: Notify property owners and affected properties. ACTION TAKEN: Notice sent May 21, 1985.
ASST. CITY MGR.	ACTION NEEDED: Place item on June 4, 1985 Council Agenda. ACTION TAKEN: Item placed on June 4, 1985 Council Agenda.
BLDG. DEPT.	2. Set public hearing to consider a request for a variance at 7011 Markwood Drive. ACTION NEEDED: Notify property owners and affected properties of hearing. ACTION TAKEN: Notice sent May 21, 1985.
ASST. CITY MGR.	ACTION NEEDED: Place item on June 4, 1985 Council Agenda. ACTION TAKEN: Item placed on June 4, 1985 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	3.	Set public hearing to consider tentative approval of Palace Inn Addition. ACTION NEEDED: Notify affected properties. ACTION TAKEN: Notice to be mailed of June 18, 1985 public hearing.

ASST. CITY MGR.		ACTION NEEDED: Place item on June 18, 1985 Council Agenda. ACTION TAKEN: Item placed on June 18, 1985 Council Agenda.
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CITY ENGINEER	4.	Set public hearing to consider a request for a variance of parking at 2960 Winnetka Avenue North. ACTION NEEDED: Publish notice; notify affected property owners. ACTION TAKEN: No action taken?
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ASST. CITY MGR.		ACTION NEEDED: Place item on June 4, 1985 Council Agenda. ACTION TAKEN: Item placed on June 4, 1985 Council Agenda.
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REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>	
BLDG. DEPT.	1.	Public hearing to consider a request for a variance for a detached garage at 3537 Major Avenue North. ACTION NEEDED: Notify property owners of Council approval. ACTION TAKEN: Applicant present at meeting.

<u>DEPARTMENT</u>	<u>ITEM</u>	
BLDG. DEPT.	2.	Public hearing to consider a request for a variance in side street side yard setback for a fireplace at 3948 Florida Avenue. ACTION NEEDED: Notify property owner of Council approval. ACTION TAKEN: Applicant present at meeting.
BLDG. DEPT.	3.	Public hearing to consider a request for a variance in lot width at 4259 Welcome Avenue North. ACTION NEEDED: Notify property owners of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY ATTORNEY	4.	Consideration of Developer's Agreement with Crystal Linoleum for retail/office development at 5430 Douglas Drive. ACTION NEEDED: Proceed with resolution to HRA. ACTION TAKEN: Resolution given to HRA and approved.
ASST. CITY MGR.	5.	Consideration of First Reading of an ordinance rezoning property at 5430 Douglas Drive from R-4 to PUD. ACTION NEEDED: Place item on June 4, 1985 Council Agenda. ACTION TAKEN: Item placed on June 4, 1985 Council Agenda.
CITY ENGINEER	6.	Consideration of a variance in location of barrier curb at 5430 Douglas Drive. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	7.	Public hearing to consider a request for a variance of parking spaces at 5430 Douglas Drive. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY ENGINEER	8.	Continued public hearing to consider a variance in off-street parking spaces at 5128 Hanson Court. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant notified?
CITY CLERK	9.	Consideration of an off-street liquor license for W.J.W., Incorporated dba Stephen's Liquor Store, 2728 Douglas Drive. ACTION NEEDED: Issue license effective 12:01 A.M., June 3, 1985. ACTION TAKEN: License issued and certified to Liquor Control Commission.
CITY MANAGER	10.	Consideration of a contract for private development between the City of Crystal, Crystal HRA, and Becker Park Housing Limited Partnership. ACTION NEEDED: Proceed with contract. ACTION TAKEN: Proceeding as authorized.
ASST. CITY MGR.	11.	Consideration of a request for a building permit for an airplane storage hangar on Lot 80A, Crystal Airport. ACTION NEEDED: Applicant could not attend. Reschedule for June 4, 1985. ACTION TAKEN: Item placed on June 4, 1985 Council Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	12.	<p>Consideration of setting surety for Meineke Muffler, 5259 Douglas Drive.</p> <p>ACTION NEEDED: Notify applicant of Council approval.</p> <p>ACTION TAKEN: Applicant present at meeting.</p>
BLDG. DEPT.		<p>ACTION NEEDED: Issue building permit subject to receipt of bond and signed agreement within 14 days.</p> <p>ACTION TAKEN: Need building plans prior to issuance.</p>
CITY ENGINEER	13.	<p>Consideration of bids for the construction of Florida Avenue from 55th to 56th Avenue North.</p> <p>ACTION NEEDED: Notify engineering consultant of Council approval of bid.</p> <p>ACTION TAKEN: Consultant notified. Low bidder notified.</p>
CITY ENGINEER	14.	<p>Consideration of an agreement with Hennepin County for the reconstruction of Douglas Drive from 27th Avenue to 41st Avenue North.</p> <p>ACTION NEEDED: Notify County of approval of agreement, secure signed copies to forward to Hennepin County.</p> <p>ACTION TAKEN: No action taken? Resolution certified 5-29-85.</p>
ADMIN. ASST.	15.	<p>Consideration of the appointment of a Weed Inspector for 1985.</p> <p>ACTION NEEDED: Send appointment forms to Hennepin County as required.</p> <p>ACTION TAKEN: Forms sent to Hennepin County.</p>
CITY MANAGER	16.	<p>Consideration of a resolution authorizing the dispatch and use of City equipment and services by the City Manager in emergency situations.</p> <p>ACTION NEEDED: Proceed as authorized by City Council.</p> <p>ACTION TAKEN: Proceeding as authorized.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY MANAGER	17.	<p>Consideration of Change Order No. 2 for the John T. Irving Fire Station.</p> <p>ACTION NEEDED: Notify contractor of approval of Change Order.</p> <p>ACTION TAKEN: Copy of contract sent to architect.</p>
CITY MANAGER	18.	<p>Consideration of changes in the operating guidelines for the parking ordinance.</p> <p>ACTION NEEDED: Prepare a report on changes for June 4, 1985 Council meeting.</p> <p>ACTION TAKEN: Report being prepared.</p>
ASST. CITY MGR.	19.	<p>Consideration of a change in the microphone sound system for the City Council Chambers.</p> <p>ACTION NEEDED: Notify sound equipment company of Council's desire to restring wire only.</p> <p>ACTION TAKEN: Sound equipment company notified to restring wire.</p>
	20.	<p>City Council reviewed Councilmember Rygg's expense sheet for the National League of Cities Conference in Washington.</p> <p>ACTION NEEDED: No action needed.</p>
ASST. CITY MGR.	21.	<p>Discussion concerning happenings at Crystal Airport.</p> <p>ACTION NEEDED: Invite Airport Manager to discuss the Crystal Airport.</p> <p>ACTION TAKEN: Airport Manager invited. Will attend Council meeting.</p>
FIRE CHIEF	22.	<p>Discussion of training for Fire Department aircraft safety and nuclear waste.</p> <p>ACTION NEEDED: Prepare a report regarding training drills for Crystal Airport and the possible nuclear waste accident.</p> <p>ACTION TAKEN: Report prepared for Council meeting of June 4, 1985.</p>

DEPARTMENT

ITEM

CITY CLERK

23.

Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.

M E M O R A N D U M

TO: John T. Irving, City Manager
FROM: Roger M. Olson, City Assessor
SUBJECT: June 4, 1985 Board of Review
DATE: May 28, 1985

Each year is now a regular real estate assessment year. All real estate in the City has been assessed, and all taxpayers have been notified of any increase in their estimated market value.

All valuations, both by reassessment and by improvement may be considered.

Taxpayers wishing to appeal their value must first appeal to the City Board of Review in order to preserve their right to appeal to the County Board of Equalization, the Minnesota Tax Court or the District Court. The County Board of Equalization convenes July 8, 1985, 9 A.M., Hennepin County Government Center.

State Law requires that all property owners be notified of their estimated market valuation at least ten days prior to the meeting of the Board of Review, and this has been done.

There has been only a normal response to this year's valuation notices, and I would expect only a few questions to be brought before the City Board of Review this year.

M E M O R A N D U M

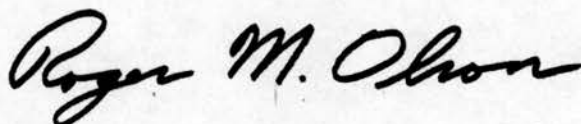
TO: John T. Irving, City Manager
FROM: Roger M. Olson, City Assessor
SUBJECT: 1985 Assessment Report
DATE: May 28, 1985

The 1985 Assessment is now complete and we are in full compliance with Minnesota Statutes requiring the inspection of twenty-five percent of all parcels each year. We will remain on this schedule so that all parcels will be re-inspected every four years.

As you know, the 1985 Legislature has not at this time passed any real estate tax legislation, which will eventually be contained in an Omnibus Tax Bill. Changes being considered will certainly have some impact on the 1985 Assessed Valuation, thus it is not possible for me to provide an estimate at this time. It is however, thought that possible changes could result in an Assessed Valuation little changed from last year.

The final 1984 Assessed Valuation was \$ 137,183,253.00.

I will keep you informed, and make a 1985 Assessed Valuation Estimate as soon as adequate information is available.



Roger M. Olson
City Assessor

April 29, 1985

City Clerk, City of Crystal
4141 Douglas Drive
Crystal, MN 55422

We choose to request at this time a reevaluation of the fair market value of our home. Since this is the figure that our real estate taxes are eventually based upon, we feel that our figure is too high. This letter is our request to appeal to the local board of review and to preserve our right to appeal to the county board of equalization.

Property description: 8209 33rd Avenue North
Crystal, Minnesota 55427

Property Identification Number: 19-118-21 41 0052

Sincerely,

Donovan O. Robinson

Donovan O. Robinson

Mary E. Robinson

Mary E. Robinson

Don & Mary Robinson
8209 33rd Avenue N.
Crystal, MN 55427

MAUN, GREEN, HAYES, SIMON, JOHANNESON AND BREHL

ATTORNEYS AT LAW

332 HAMM BUILDING

SAINT PAUL, MINNESOTA 55102

TELEPHONE: AC-612-224-7300

TELECOPIER: 612-298-0915

MINNEAPOLIS OFFICE
NORTHLAND EXECUTIVE OFFICE CENTER
SUITE 520
3500 WEST 80TH STREET
MINNEAPOLIS, MINNESOTA 55431
TELEPHONE: AC-612-835-9550

JOSEPH A. MAUN
MERLYN C. GREEN
LAWRENCE J. HAYES
JEROME B. SIMON
JOHN C. JOHANNESON
JAMES W. BREHL
BRUCE G. ODLAUG
RICHARD T. McHAFFIE
ALBERT A. WOODWARD
RICHARD D. DONOHOO
GARRETT E. MULROONEY
WILLIAM J. HASSING
M. MICHAEL MONAHAN
CHARLES BANS
BARRY A. GERSICK
GEOFFREY P. JARPE
RICHARD M. GAALSWYK
GREGORY J. HOLLY
LARRY B. GUTHRIE
CANDICE M. HOJAN
ROLF E. GILBERTSON
SETH M. COLTON
GREGORY J. MOFFET
NANCY BURKE HUPP
JAMES G. WEINMEYER
TIMOTHY P. DANIELS

April 22, 1985

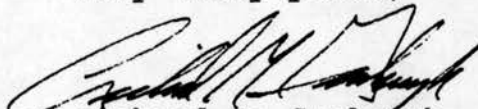
Local Board of Review
City of Crystal
c/o City Assessor
4141 Douglas Drive No.
Crystal, MN 55422

Ladies and Gentlemen:

This law firm represents Connecticut General Life Insurance Company which is the owner of the property described on the two enclosed 1985 Valuation Notices. We contend that the valuations stated in those Notices are too high and should be reduced. Therefore, we hereby appeal to you to reduce those valuations.

This appearance is being made pursuant to Minnesota Laws 1984, Chapter 502, Article 11, Sections 2 and 4.

Very truly yours,



Richard M. Gaalswyk

RMG:es

Enclosure

cc: Mr. James A. Lindberg (w/encl.)
Mr. Bruce Odlaug (w/encl.)
Hennepin County Assessor (w/encl.)

PID	20-118-21	23	0015	1,752,600
	20-118-21	23	0016	1,565,300

HALPERN & DRUCK

ATTORNEYS AT LAW

1709 CARGILL BUILDING
MINNEAPOLIS, MINNESOTA 55402
TELEPHONE (612) 339-7666
TELECOPIER (612) 333-0747

JAMES B. DRUCK
JEFFREY S. HALPERN
MARK L. WILSON
JOHN K. ELLINGBOE
BRADLEY A. FULLER
SAMUEL E. WETTERLIN
CAROLYN B. HALL II
GIRARD P. MILLER
JANNA R. SEVERANCE
LEWIS J. ROTMAN

May 9, 1985

OF COUNSEL
RONALD L. SIMON
MICHAEL B. HOFFMAN

✓ City of Crystal Board of Tax Review
c/o Assessing Department
Crystal City Hall
4141 Douglas Drive
Crystal, MN 55422

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

County Board of Equalization
c/o Hennepin County Assessor
Room A-2103
Hennepin County Government Center
Minneapolis, MN 55487

Re: Notice of Objection to Taxes Payable in 1986

Dear Board Members:

We are counsel to the manager of properties whose assessed values are subject to your review. The purpose of this letter is to notify you, pursuant to Minn. Stat. §§ 271.01, subd. 5 and 278.01, subd. 1 (1984), of our client's intent to appeal the assessment of 1985 taxes (payable in 1986).

The properties which are the subject of this appeal are identified in the attached Petition. This Petition, which will be used to initiate parallel proceedings for the review of 1984 taxes (payable in 1985), is enclosed to identify the parcels which are the subject of this appeal. We do not intend to make a personal appearance in connection with this appeal.

Thank you for your attention to this matter. Please direct all further communications regarding this appeal to me.

Sincerely,

HALPERN & DRUCK

Gary C. Eidson

"84" & "85" VALUE 48,800

SOLD 9/80 54,900

" 8/81 63,500

" 5/82 69,900

GCE:kar
Enclosures

HOUSE @ 4356 DOUGLAS DRIVE
P.I.D. 16-118-21 22 0037

STATE OF MINNESOTA
COUNTY OF HENNEPIN

DISTRICT COURT
FOURTH JUDICIAL DISTRICT

Portfolio Properties, Inc.,)
a Minnesota corporation,)
)
Petitioner,)
)
vs.)
)
County of Hennepin,)
)
Respondent.)
_____)

PETITION

As the basis for its property tax appeal, Petitioner states as follows:

1. Petitioner is a property management firm which has been engaged by the fee owners to manage the following tract of land in the City of Crystal, County of Hennepin, State of Minnesota.

Fee Owner

Property Identification Number

Rowlette

16 118 21 22 0037

2. Petitioner is a party to a management agreement in which the fee owners grant Petitioner the authority to pursue this action on their behalf, and Petitioner otherwise has a "right" or "interest" in the above-referenced property within the meaning of those terms as set forth in Minn. Stat. § 278.01 (1984).

3. The above-referenced property has been unfairly valued for purposes of the assessment of 1984 taxes payable in 1985.

WHEREFORE, Petitioner prays for a determination of this Court which reduces said assessment.

Dated: 5/10, 1985.

HALPERN & DRUCK

By: J. Frankman

Leland J. Frankman (31562)

Gary C. Eidson (138381)

Attorneys for Petitioner

1709 Cargill Building

Minneapolis, Minnesota 55402

(612) 339-7666

5-23-85

I would like to be placed on
The agenda of The Tax Board that
meets 6-4-85 7:00 PM in regards to
Ing. tapes on 5221 56th ave NO Crystal
04-118-21 43 pencil 0003

Thank you Very Much

James A. Berge

JAMES R. BERGE

SANDRA L. BERGE

WIESE AND COX, LTD.

ATTORNEYS AT LAW

2022 IDS CENTER

MINNEAPOLIS, MINNESOTA 55402

TELEPHONE (612) 339-7531

DONALD E. WIESE
HOWARD S. COX
PAUL G. NEIMANN
RICHARD J. JOHNSON
ROBERT J. LUKES
ROBERT B. FERING
DAVID P. JENDRZEJEK
CURTIS D. SMITH
DAVE F. SENER
BETTY A. MORNINGSTAR
MITCHELL H. COX

SUBURBAN OFFICE
SUITE 235
5701 KENTUCKY AVENUE NORTH
CRYSTAL, MINNESOTA 55428
(612) 533 0147

GERALD G. DEDERICK
OF COUNSEL

May 31, 1985

City Assessor
4441 Douglas Drive North
Crystal, Minnesota 55422

TWO OFFICE BUILDINGS

Attn: Local Board of Review

1982, 83, 84

1985

Re: Property ID No. 05-118-21-42-0063	440,000	536,000
5700 - 57th Avenue North		
AND		
Property ID No. 05-118-21-42-0066	523,000	637,500
5701 Kentucky Avenue North		

Gentlemen:

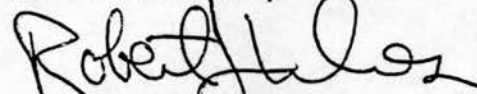
We represent Kubinski-Palmer, the fee owner of the above-captioned properties.

We are writing you on behalf of Kubinski-Palmer to object to the 1985 estimated market values placed upon the above-captioned properties. The owner feels that the properties have not increased in value over the 1984 estimated market value figures. This letter shall act as the owner's written objection to the proposed 1985 estimated market values on these properties.

The owner is unable to attend the June 4, 1985, meeting and therefore files this letter as their written objection to the aforementioned 1985 estimated market values on the above-captioned properties.

Sincerely,

WIESE AND COX, LTD.



Robert J. Lukes

/c11

CITY OF CRYSTAL
NOTICE OF PUBLIC HEARING
IMPROVEMENT NO. 65-D
JUNE 4, 1985

Notice is hereby given that the City Council of the City of Crystal will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, June 4, 1985, at 7:00 P.M., or as soon thereafter as the matter can be heard, to hear and consider all oral and written arguments both for or against the following proposed improvement:

SEAL-COAT IMPROVEMENT NO. 65-D

Brunswick Ave.	- 42nd Ave. to 46th Ave.	
Byron Ave.	- West Broadway to Lakeland Ave.	
Edgewood Ave.	- 250' south of 43rd to 250' north of 43rd	
Edgewood Ave.	- 47th Ave. to Fairview Ave.	
Fairview Ave.	- Louisiana Ave. to Douglas Drive	
Fairview Ave.	- Vera Cruz Ave. to Lakeland Ave.	
Florida Ave.	- 47th Ave. to Fairview Ave.	
Georgia Ave.	- 42nd Ave. to 250' north of 43rd Ave.	
Georgia Ave.	- 47th Ave. to Fairview Ave.	
Hampshire Ave.	- 42nd Ave. to Fairview Ave.	ESTIMATED COST PER FOOT:
Idaho Ave.	- 48th Ave. to Fairview Ave.	<u>Streets - \$2.27</u>
Jersey Ave.	- 43rd Ave. to 47th Ave.	<u>Alleys - \$1.51</u>
Jersey Ave.	- 48th Ave. to Fairview Ave.	
Kentucky Ave.	- 42nd Ave. to 43rd Ave.	
Kentucky Ave.	- 48th Ave. to Fairview Ave.	
Louisiana Ave.	- 42nd Ave. to Fairview Ave.	
Maryland Ave.	- 45th Ave. to Fairview Ave.	
Memory Lane	- 43rd Ave. to 250' north	
Lakeside Ave.	- Vera Cruz Ave. to Lakeland Ave.	
Vera Cruz Ave.	- 270' south of 43rd Ave. to 46th Ave.	
Vera Cruz Ave.	- West Broadway to Fairview Ave.	
Welcome Ave.	- 47th Ave. to West Broadway	
Xenia Ave.	- 47th Ave. to Fairview Ave.	
Yates Ave.	- 47th Ave. to Fairview Ave.	
Zane Ave.	- 47th Ave. to Fairview Ave.	
36th Ave.	- Hampshire Ave. to Georgia Ave.	
36th Ave.	- Xenia Ave. to Highway 100	
43rd Ave.	- 163' west of Louisiana Ave. to Kentucky Ave.	
43rd Ave.	- Jersey Ave. to Douglas Drive	
43rd Ave.	- Brunswick Ave. to Vera Cruz Ave.	
44th Ave.	- 120' west of Jersey Ave. to Douglas Drive	
44th Ave.	- Brunswick Ave. to Vera Cruz Ave.	
45th Ave.	- Nevada Ave. to Brunswick Ave.	
45th Place	- Hampshire Ave. to Florida Ave.	
46th Ave.	- Nevada Ave. to Zane Ave.	
46th Ave.	- Welcome Ave. to Vera Cruz Ave.	
47th Ave.	- 133' west of Maryland Ave. to Douglas Drive	
47th Ave.	- Welcome Ave. to Vera Cruz Ave.	
47th Ave.	- Lakeland Ave. to Orchard Ave.	
48th Ave.	- 133' west of Maryland Ave. to Douglas Drive	
48th Ave.	- Zane Ave. to Lakeland Ave.	
49th Ave.	- Vera Cruz Ave. to Lakeland Ave.	
Alley	- 43rd Ave. to 44th Ave. between Brunswick & Adair Ave.	
Alley	- 43rd Ave. to 44th Ave. between Adair & Zane Ave.	
Alley	- 44th Ave. to 45th Ave. between Welcome & Vera Cruz Ave.	
Alley	- 45th Ave. to 46th Ave. between Welcome & Vera Cruz Ave.	
Alley	- 46th Ave. to 47th Ave. west of Douglas Drive	
Alley	- 47th Ave. to 48th Ave. between Zane & Yates Ave.	
Alley	- 47th Ave. to 48th Ave. between Yates & Xenia Ave.	
Alley	- 47th Ave. to 48th Ave. between Xenia & Welcome Ave.	
Alley	- 48th Ave. to Fairview Ave. between Yates & Xenia Ave.	

Total Estimated Cost: \$209,059.00

All properties abutting this project and listed in this notice are subject to special assessment for the cost of such improvement, and the owners thereof may submit their opinions at said Public Hearing.

BY ORDER OF THE CITY COUNCIL
DELORES AHMANN, CITY CLERK

DAN GALLAGHER ARCHITECTS

3609 GETTYSBURG AVE. N. • MINNEAPOLIS, MN 55427 • PHONE: 542-8259

May 31, 1985

Mr. John T. Irving, City Manager
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422

Re: Crystal Police Station Remodeling

Dear Mr. Irving:

I have reviewed the bids submitted for the Crystal Police Station Remodeling and have contacted the low bidder to review his bid for compliance with the drawings and specifications. I am not aware of any deviations from the drawings or specifications on the part of Morcon Construction, Inc., the low bidder, after discussing it with, Peter Nelson of Morcon.

I have contacted three Architectural firms that have dealt with, or are dealing with, Morcon Construction, Inc. and they indicated that, Morcon has delivered a quality product for the owners they represent. It was also indicated that the projects were completed in a timely fashion.

Morcon Construction, Inc. has been in business for a little over three (3) years and specializes in small remodeling projects.

In regards the alternates, it is our recommendation that you reject both alternates. As the project progresses, and if we find it advantageous to do the work outlined in Alternate M-1 then I feel we can get a more economical price at that time.

In closing, we have no reason to believe that Morcon Construction, Inc. would do anything but quality work on this project. Therefore, we recommend that Morcon Construction, Inc. be awarded the contract for the Police Station Remodeling.

If you have any questions, please call.

Thank you.

Very truly yours,

Daniel P. Gallagher

Daniel P. Gallagher
GALLAGHER ARCHITECTS

DPG:mk

cc: File

BID DATE FOR: CRYSTAL POLICE STATION REMODELING

DATE: May 29, 1985

CONTRACTORS	BASE BID	ALTERNATE M-1 Rebalancing of Air Handling Unit No. 3	ALTERNATE M-2 Rebalancing Air Supply and Return Air HVAC Systems	COMPLETION DATE
Morcon Construction, Inc.	\$29,703.00	\$2,500.00	\$ 6,300.00	8-15-85
Antco Construction Co.	34,017.00	250.00	650.00	60 Days
Zastrow-Nasset Const., Inc.	34,250.00	300.00	600.00	9-1-85
Donahue Construction, Inc.	35,000.00	250.00	475.00	8-1-85

GALLAGHER ARCHITECTS
3609 Gettysburg Avenue North
Minneapolis, MN 55427
Phone: 542-8259



Morcon Construction Incorporated

General Contractors

7711 Country Club Drive
Golden Valley, MN 55427
(612) 546-6066

TO:

Date: 5-29-85

Gentlemen:

The undersigned hereby proposes to furnish all labor and materials required for:

Crystal Police Station Remodeling
4141 Douglas Drive
Crystal, Minnesota

As described in the Contract Drawings and Specifications dated May 16, 1985 and subsequent Addenda issued thereto, as prepared by Gallagher Architects of Minneapolis, MN, for the following amounts:

Base Bid:

Twenty-nine thousand, Seven hundred, Three \$ 29,703.⁰⁰

Alternates:

	<u>Add</u>	<u>Deduct</u>
M-1 Rebalancing Air Handling Unit No. 3	<u>2500.⁰⁰</u>	<u> </u>
M-2 Rebalancing All Supply and Return HVAC Systems . . .	<u>6300.⁰⁰</u>	<u> </u>

If the above proposal is accepted, the undersigned hereby agrees to enter into a Contract with the Owner on that basis and in a form satisfactory to the Architect and to the Owner, and to furnish a Performance Bond and Labor and Materials Payment Bond in the full amount of the Contract.

We attach hereto a certified check, cashier's check, or bid bond in the amount of 5% of the above Bid, made payable to the Owner as guarantee of this proposal.

The above proposal will not be withdrawn for a period of 30 days after date of bid opening.

If this proposal is accepted within 30 days, we agree to begin work upon Architect's notification to proceed and to complete the building ready for occupancy by Aug 15, 1985 (date).

CRYSTAL POLICE STATION REMODELING

Addendum No. (Nos.) 1 & 2 has (have) been received.

Respectfully Submitted,

MORCON CONST. INC.
Name of Contractor

J. J. / PRESIDENT
Title

GOLDEN VALLEY, MINN.
Address

SUBCONTRACTORS

Indicate the name and address of the following subcontractors to be included in this proposal:

Mechanical: not determined

Electrical: ACTA, PRIOR LAKE

MEMORANDUM

TO: James F. Mossey, Chief of Police
FROM: Craig C. Thomseth, Police Manager
DATE: May 24, 1985
RE: Cost Analysis of Enforcement of No Parking
3 a.m. - 6 a.m. Ordinance

Revenue (1-1-85 through 5-18-85) \$10,230.00

As of 5-18-85, 1,023 citations have been issued for violation of the parking ordinance banning parking from 3 a.m. - 6 a.m. Assuming that every citation issued had been handled through the payment of a fine, this would result in the receipt of \$10,230 in income. However, this does not take into account citations that are dismissed (approximately 2 per week), citations that go unanswered (warrants issued), and others that are found not guilty, dismissed, or fines are waived by the court system. It is not feasible to go back and check all the court records for these statistics.

Expenditures (1-1-85 through 5-18-85)

Labor:

Police Manager (1)	10 hrs/week	(\$17.30/hr)	20 weeks	\$ 3,460.00
Clerical staff (1)	10 hrs/week	(\$8.50/hr)	7 weeks	\$ 595.00
Police Officers (3)	42 hrs/week	(\$595.00)	20 weeks	\$11,900.00
City attorney's fees				(Unknown)

Printing costs:

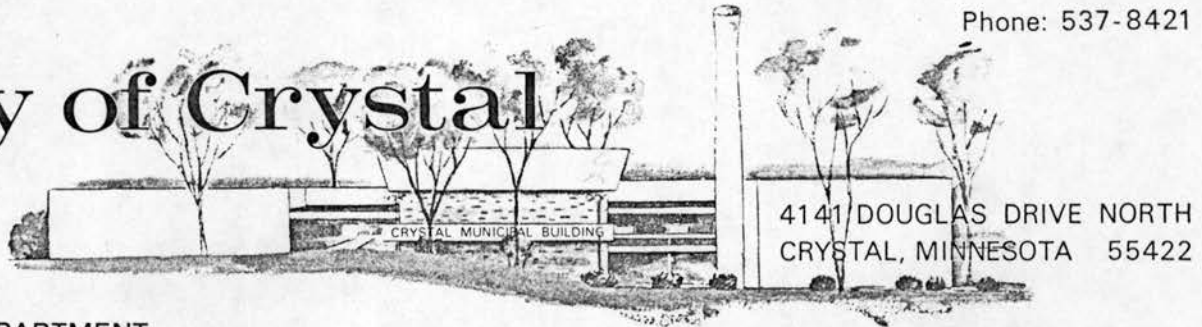
Traffic citations (\$100.00/1,000)		\$ 102.00
Permits (1,000)		\$ 580.00
Letters and envelopes	60 @ \$.07	\$ 4.20
Postage	60 @ \$.22	\$ 13.20

Miscellaneous Costs

Fuel and maintenance of patrol units	(unknown)
Computer use time	(unknown)
Telephone costs	(Unknown)

Minimum Total \$16,654.70

City of Crystal



POLICE DEPARTMENT

PARKING PERMITS WILL NOT BE ISSUED:

I. IF THERE IS SUFFICIENT "OFF-STREET-PARKING" FOR "RESIDENT VEHICLES"

OR

II. IF AVAILABLE OFF-STREET-PARKING IS OCCUPIED BY RECREATIONAL VEHICLES, (INCLUDING, BUT NOT LIMITED TO: SNOWMOBILES, BOATS AND TRAILERS, MOTORHOMES, CAMPERS, CONVERTED BUSES OR VANS, ALL TERRAIN VEHICLES, AND OTHER SUCH EQUIPMENT AS PROVIDED IN SECTION 1330 OF THE CITY CODE), COMMERCIAL OR BUSINESS VEHICLES OR EQUIPMENT, MACHINERY OR TOOLS, REFRIGERATORS, WASHING MACHINES, FURNITURE OR OTHER MATERIALS.

NOTE

- A. "OFF-STREET-PARKING" IS DEFINED AS THAT AREA THAT CAN BE USED FOR PARKING WHICH INCLUDES GARAGE SPACE AND DESIGNATED DRIVEWAYS LEADING DIRECTLY INTO A GARAGE AND SURFACED SPACE (CONCRETE OR ASPHALT) LOCATED ON THE SIDE OF A DRIVEWAY, AWAY FROM PRINCIPAL USE.
- B. "RESIDENT VEHICLES" MEANS VEHICLES USED BY THE OCCUPANTS OF THE RESIDENCE, LIMITED TO ONE VEHICLE FOR EACH RESIDENT WHO IS A LICENSED DRIVER.
- C. TEMPORARY PERMISSION TO PARK ON THE STREET WILL BE GRANTED IN THE FOLLOWING INSTANCES:
1. TO ACCOMMODATE OUT-OF-TOWN GUESTS;
 2. DRIVEWAY OR GARAGE CONSTRUCTION PREVENTS OFF-STREET PARKING; OR
 3. WHEN TIME IS NECESSARY TO REMOVE ITEMS FROM GARAGE SPACE WHEN SUCH SPACE IS USED FOR STORAGE OF MATERIALS.

MEMORANDUM

TO: James F. Mossey, Chief of Police

FROM: Craig C. Thomseth, Police Manager

DATE: April 2, 1985

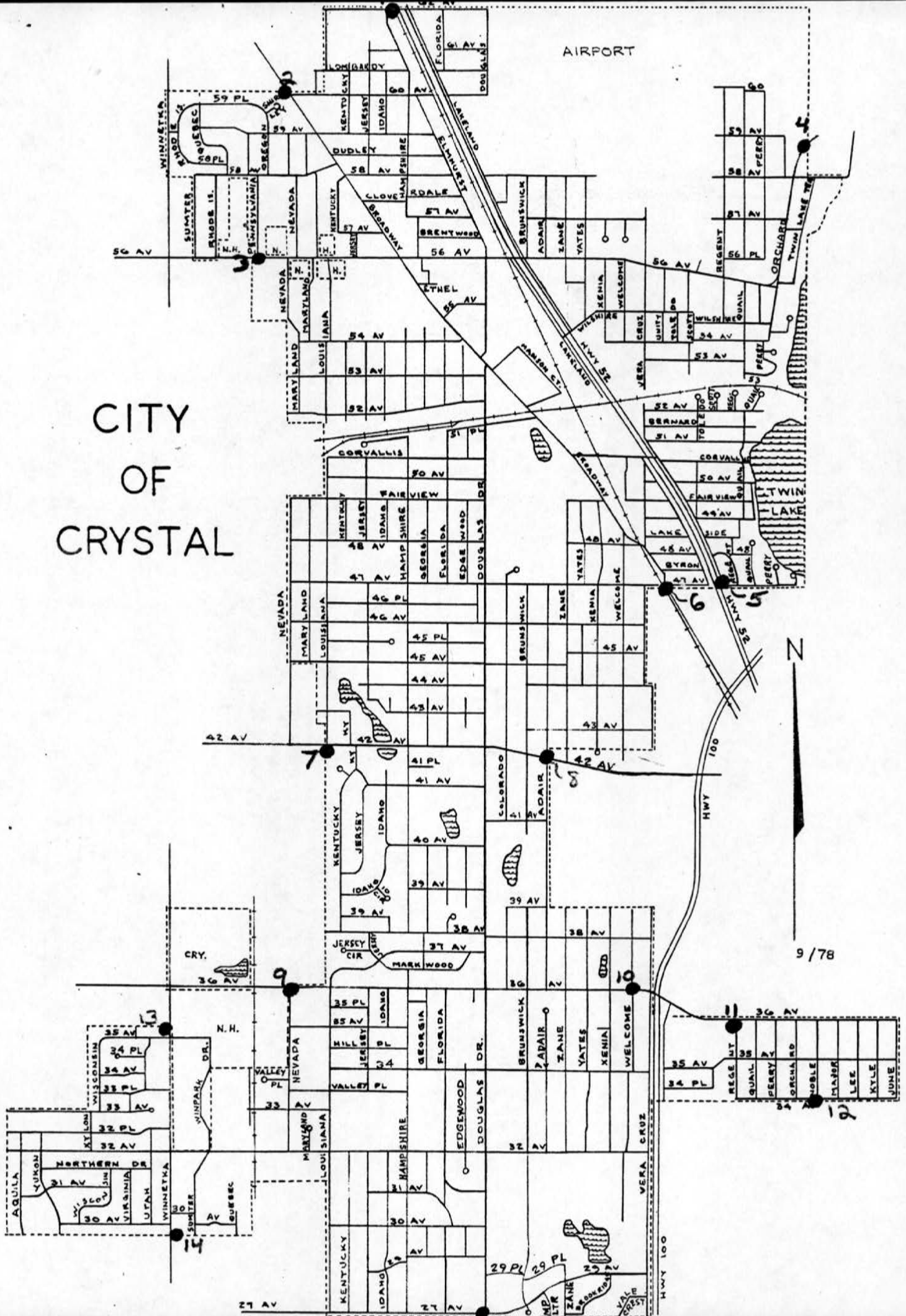
RE: Proposal for the Posting of Parking Regulations Informational Signs

It is my recommendation that parking regulation informational signs, as have been posted in Minneapolis, Plymouth, New Hope, Richfield, Hopkins, and other cities, be erected at various locations (entrances) to the City of Crystal (see attached map giving locations). From a public relations standpoint, the posting of such signs would project a more positive image of the City by informing new residents and visitors of the regulations. Also, the signs would act as a reminder to the present residents of Crystal of the regulations. See the attached diagram for my recommendation as to the information to be contained on the signs and the design of the sign.

CCT/bc

Attachments

CITY
OF
CRYSTAL



PROPOSED LOCATIONS

1. Southbound US 169 at approximately 62nd Ave.
2. Southbound Co. Rd. 8 at approximately 60th Ave.
3. Eastbound Co. Rd. 10 at Pennsylvania Ave.
4. Westbound Co. Rd. 10 between 58th and 59th Aves.
5. Northbound US 169 at 47th Ave.
6. Northbound Co. Rd. 8 at 47th Ave.
7. Eastbound Co. Rd. 9 at Louisiana Ave.
8. Westbound Co. Rd. 9 at Adair Ave.
9. Eastbound 36th Ave. at Nevada Ave.
10. Westbound 36th at Vera Cruz Ave.
11. Eastbound 36th Ave. at Lilac Drive or Regent
12. Northbound Noble Ave. at 34th Ave.
13. Southbound Co. Rd. 156 at 35th Ave.
14. Northbound Co. Rd. 156 between 30th and 29th Aves.
15. Northbound Co. Rd. 102 at 27th Ave.

City of Crystal
PARKING Regulations

No PARKING ON ANY

Street Between

3:00 AM AND 6:00 AM

No PARKING ON ANY

Street when Snow

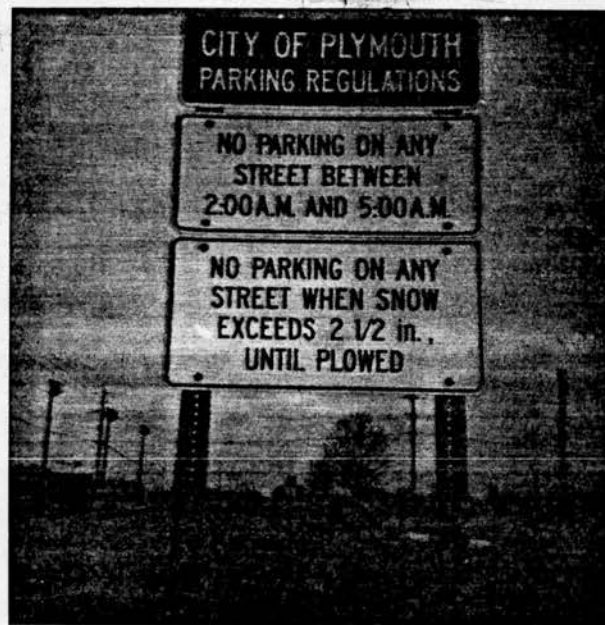
Exceeds 1 1/2 inches

until Plowed

CITY OF PLYMOUTH
PARKING REGULATIONS

NO PARKING ON ANY
STREET BETWEEN
2:00 A.M. AND 5:00 A.M.

NO PARKING ON ANY
STREET WHEN SNOW
EXCEEDS 2 1/2 in.,
UNTIL PLOWED



3220 Nevada Avenue North
Crystal, Minnesota 55427
May 16, 1985

CRYSTAL CITY ADMINISTRATIVE OFFICES
4141 North Douglas Drive
Crystal, Minnesota 55422

ATT: CITY COUNCIL MEMBERS

Dear Sir and Madam:

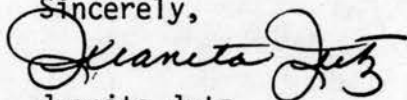
I am a new resident to Crystal. May 5, 1985 I awoke to find my guests' vehicle tagged for illegal parking between the hours of 3 a.m. - 6 a.m. May I note, there are no postings on entire street.

Because my time away from my job exceeds value of this violation notice I cannot afford to appeal before a hearing officer. But I do wish to be noted.

I question the ethics of city fathers and court administrators to prosecute citizens under such a pretense to raise revenues for it's municipalities. May I suggest that current policies be re-evaluated or revenues already collected be better utilized by posting restrictions.

Thanking you in advance for your consideration in reading my letter.

Sincerely,



Juanita Jutz



Law Enforcement Labor Services, Inc.

10800 LYNDAL AVE. SO. • BLOOMINGTON, MINN. 55420

Phone: 612/881-5005



May 31, 1985

Mr. Jack Irving
City Manager
CITY OF CRYSTAL
4141 Douglas Drive
Crystal, Minnesota 55422

Dear Jack:

Below is the tentative agreement that the Police Supervisors have ratified for the 1985 Contract, effective January 1st.

1. 1985 Wage Rates

Police Supervisor	\$2818
Police Manager	\$2995

2. Increase the maximum Employer contribution to insurance to \$155.00 per month. Allow employee participation in the Health Care Expense account.

3. Add the following language to Section B-3:

"Any employee who is required to appear in court during his/her scheduled off-duty time within twelve (12) hours of having completed either a 9:00 p.m. to 7:00 a.m. or 11:00 p.m. to 7:00 a.m. shift shall receive a minimum of three (3) hours pay at one and one-half (1½) times the employee's base pay rate."

4. Section XIV, Vacations - Amend as follows:

Increase the maximum vacation from 22 to 23 days, whereby an employee attaining 16 years of service would receive 23 days of vacation.

Delete the first sentence of the 2nd paragraph which reads:

"Each employee must expend a minimum of eighty (80) hours of vacation time each year."

Change the second sentence to read:

"Additional earned Vacation time may be accumulated and carried over to the following year."

The remainder of the paragraph would stay the same.

May 31, 1985
Mr. Jack Irving
Page 2

5. Section B - Holidays - Change ten (10) holidays to eleven (11) holidays.

Sincerely,

A handwritten signature in cursive script, appearing to read "Roland J. Miles".

Roland J. Miles
Business Agent

RJM/kl



league of minnesota cities

May 24, 1985

TO: Mayors, Manager, and Clerks

FROM: Donald A. Slater, Executive Director *Donald A. Slater*

RE: Proposed Amendments to the League of Minnesota Cities Constitution

Enclosed is the package of proposed constitutional amendments endorsed by the League of Minnesota Cities Board of Directors for your review.

On May 16, the LMC Board of Directors unanimously approved a package of proposed constitutional amendments for consideration at the annual meeting on June 13, during the LMC 1985 Annual Conference. In keeping with the practice of prior years, I am happy to transmit these amendments to you so that city officials may be aware of amendments well before the annual meeting.

The most important of the amendments involves the dues structure, establishing a new three-year dues schedule as part of the constitution. Those city officials who attended LMC's annual meeting in Duluth in 1984 will recall that the 1984 Dues and Services Committee proposed that the LMC Board of Directors be charged with setting the dues, beginning in 1985. The membership rejected this proposal.

As a result, the Dues and Services Committee was called back into session to develop a recommendation concerning the dues schedule. That committee recommended a three-year schedule involving a 7.5 percent increase for 1986 and a six percent increase for 1987 and 1988.

The Dues and Services Committee concluded, and the Board of Directors agreed, that these increases would be the minimum necessary funding for the League to maintain the quality and quantity of services which the membership desires and expects. The Committee understood that the proposed increase exceeds the current rate of inflation, but reviewed the fact that the League's budget is not 100 percent financed by dues income; and that a 7.5 percent dues increase is necessary to produce a five percent overall funding addition.

Secondly, the League must purchase a number of services and goods (for example postage and printing supplies), which exceed the current inflation rate.

Finally, the Board has devoted additional resources to certain activities in response to member service demand, particularly, regional meetings and computerization.

-over-

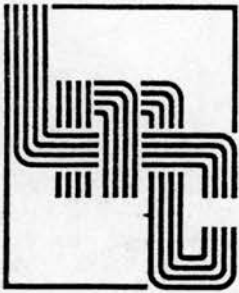
Mayors, Managers, and Clerks
Page 2
May 24, 1985

In the course of the 1984 debate on the dues proposal, some other issues were identified. These included the fact that, should the membership reject a future proposal dues adjustment, the LMC would have no applicable dues schedule. Other concerns emerged concerning the lack of a more complete ability to offer alternatives and amendments to constitutional amendments under consideration at the annual meeting.

LMC convened a Constitutional Committee to consider these problems. The committee recommended amendments which would 1) leave the last adopted dues schedule in effect should the members reject the proposed adjustment; 2) provide for a limited process to amend proposed constitutional amendment during the annual meeting; 3) clarified that the annual meeting could adopt special rules; and 4) produced a comprehensive technical amendment which would make the constitutional gender neutral.

If you have questions or concerns regarding these amendments, please feel free to contact Stan Peskar or me at the League office.

DAS:lw



league of minnesota cities

May 21, 1985

TO: 1985 LMC Annual Conference Delegates
FROM: Stan Peskar, General Counsel
RE: Proposed Constitutional Amendments

Following are several proposals for amending the League Constitution at the Annual Conference. When any change to a section is proposed, the entire section is set out with deletions indicated with strike outs and additions shown by underlining.

1. Gender neutral language

ARTICLE IV OFFICERS AND COMMITTEES

Section 2. The president and vice president shall each be elected annually for one-year terms. Twelve directors shall be elected for three-year overlapping terms. In 1974 four of these shall be elected for three-year terms, four for two-year terms and four for one-year terms; thereafter four shall be elected annually for three-year terms. Elections shall be held at the official business meeting at the annual convention. Officers shall hold office for their designated terms, and until their elected or appointed successors have signified their acceptance. The newly elected officers shall take office immediately after the close of the annual convention. The immediate past president shall serve as a member of the board of directors ex officio for one year, so long as he or she holds municipal office, and the president of the Association of Metropolitan Municipalities shall serve ex officio.

Section 5. The president shall be chairman of the board of directors. He The president shall preside ~~president~~ at the annual business meeting and all other meetings of the League, but he may designate others to preside instead ~~for him~~. He The president shall appoint all committees established by the board of directors or by the constitution and shall appoint representatives of the League to such non-League bodies as may be appropriate.

Section 7. The executive director shall be the chief administrative officer of the League, subject to the general supervision of the board of directors. He The executive director shall be appointed by the board of directors for an indefinite period and may be removed by the board of directors. He The executive director shall appoint the League employees and shall administer the League office and the League services. He The executive director shall prepare an annual budget of revenues and expenditures for the

consideration of the board of directors and shall limit expenditures to the total budget approved by the board of directors. ~~He~~ The executive director shall submit to the board of directors and to the membership an annual report of League affairs, services and finances which shall be published in the League's official publication. ~~He~~ The executive director shall have charge of the League records, accounts and property. ~~He~~ shall cause an official record of all meetings of the League to be made. ~~He~~ and shall act as treasurer and handle all League funds. The executive director and employees designated by ~~him~~ the executive director shall post a corporate surety bond at League expense. The accounts and finances of the League shall be post-audited each year by a public accountant selected by the board of directors.

Section 9. A special committee shall be appointed by the president every three years to study League dues and League services, commencing with the appointment of such a committee in the fall of 1983. Additionally, special committees may be authorized by the board of directors for the purpose of studying municipal problems, conducting schools, making legislative recommendations or other appropriate League service. The chairman of each such committee appointed by the president shall, on the completion of ~~his~~ the committee's work, make a report to the board of directors, convention or legislative conference in such form as the executive director may request.

ARTICLE VI LEGISLATIVE PROCEDURE

Section 1. Except as otherwise provided in this article, no official commitment shall be made by the League on any proposed state or federal legislative matter unless it is approved by the legislative committee and is further approved by a two-thirds favorable vote of the delegates present and voting at the annual business meeting or at the regular or a special legislative conference to which all the member municipalities are invited; but no proposal shall be made part of the League legislative program under this section or section 2 if the municipalities voting against it include all the cities of any one class and if such proposal is by its terms applicable to such class of municipalities. The vote on any legislative matter shall be by acclamation; but at any time before the result of the vote is announced, the presider ~~chairman~~ may, and shall, if requested to do so by ten or more delegates present, submit the question under consideration to a vote by municipality, in which case each member municipality represented shall have one vote.

Section 4. A legislative committee shall be created prior to each session of the legislature to consist of the chairmans of any special committees studying legislative matters and the members of the board of directors.

2. New members to pay (building) assessments as well as dues (conforming the constitution to current practice.)

ARTICLE III FEES AND DUES

Section 1. Any municipality in Minnesota desiring to become a member of this League may do so upon signifying a desire to do so and paying of the annual dues and any outstanding assessment.

DUES SCHEDULES UNDER 7.5%, 6% & 6% INCREASES FOR
FISCAL YEARS 85/86, 86/87 & 87/88 RESPECTIVELY

1984/85
DUES SCHEDULE

POPULATION	BASE		
249 OR LESS.....	153		
250-4,999.....	52	PLUS	40.40 CENTS PER CAPITA
5,000-9,999.....	422	PLUS	33.00 CENTS PER CAPITA
10,000-19,999.....	912	PLUS	28.20 CENTS PER CAPITA
20,000-49,999.....	3119	PLUS	17.07 CENTS PER CAPITA
50,000-299,999.....	9234	PLUS	4.84 CENTS PER CAPITA
300,000 AND OVER.....	15565	PLUS	2.73 CENTS PER CAPITA

APPENDIX A

1985/86
DUES SCHEDULE
7.5% DUES INCREASE

POPULATION	BASE		
249 OR LESS.....	164		
250-4,999.....	56	PLUS	43.43 CENTS PER CAPITA
5,000-9,999.....	454	PLUS	35.48 CENTS PER CAPITA
10,000-19,999.....	980	PLUS	30.32 CENTS PER CAPITA
20,000-49,999.....	3353	PLUS	18.35 CENTS PER CAPITA
50,000-299,999.....	9927	PLUS	5.20 CENTS PER CAPITA
300,000 AND OVER.....	16732	PLUS	2.93 CENTS PER CAPITA

APPENDIX B

1986/87
DUES SCHEDULE
6% DUES INCREASE

POPULATION	BASE		
249 OR LESS.....	174		
250-4,999.....	59	PLUS	46.04 CENTS PER CAPITA
5,000-9,999.....	481	PLUS	37.60 CENTS PER CAPITA
10,000-19,999.....	1039	PLUS	32.13 CENTS PER CAPITA
20,000-49,999.....	3554	PLUS	19.45 CENTS PER CAPITA
50,000-299,999.....	10522	PLUS	5.52 CENTS PER CAPITA
300,000 AND OVER.....	17736	PLUS	3.11 CENTS PER CAPITA

APPENDIX C

1987/88
DUES SCHEDULE
6 % DUES INCREASE

POPULATION	BASE		
249 OR LESS.....	185		
250-4,999.....	63	PLUS	48.80 CENTS PER CAPITA
5,000-9,999.....	510	PLUS	39.86 CENTS PER CAPITA
10,000-19,999.....	1102	PLUS	34.06 CENTS PER CAPITA
20,000-49,999.....	3767	PLUS	20.62 CENTS PER CAPITA
50,000-299,999.....	11153	PLUS	5.85 CENTS PER CAPITA
300,000 AND OVER.....	18800	PLUS	3.30 CENTS PER CAPITA

3. Dues schedule

ARTICLE III FEES AND DUES

Section 3. The annual dues for each member municipality shall be based on the schedule or schedules set out as appendices to this constitution, which shall be adopted or amended in the same manner as other parts of this constitution. If no new dues schedule is adopted for a given year, the dues schedule in effect for the most recent prior year shall remain in effect.

The total dues for each member as thus calculated shall be rounded to the nearest dollar. (See attached proposed new dues schedule.)

4. Rules of procedure at meeting
(Conforming the Constitution to current practice.)

ARTICLE V MEETINGS

Section 2.Action on legislative matters and on amending the constitution shall conform to the voting requirements set forth in Articles VI and VII respectively; The conference may adopt further rules governing its proceedings. Otherwise parliamentary procedure shall be according to Roberts Rules of Order.

5. Amendments to proposed Constitutional amendments

ARTICLE VII AMENDMENTS

Section 1. This constitution may be amended after the first day of the annual meeting by a two-thirds vote of all municipalities voting, provided that the proposed amendments shall have been prepared in writing on or before the first day of the meeting and distributed to the delegates. An amendment in writing, offered from the floor without prior notice to the delegates shall be permissible if it is an amendment to a proposed amendment, is on the same subject as the amendment it is proposed to amend, is germane to the amendment it is proposed to amend and is approved by a two-thirds vote of delegates in attendance and voting.



minnesota department of health

717 s.e. delaware st.

p.o. box 9441

minneapolis 55440

(612) 623-5000

MAY 22 1985

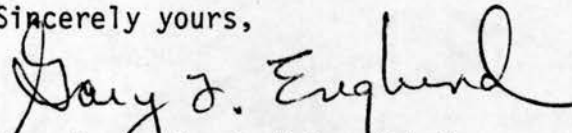
Crystal City Council
c/o Ms. Delores Ahmann, Clerk
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Council Members:

We are enclosing a copy of the report of our district office covering an investigation of your municipal water supply.

If you have any questions concerning the information contained in this report, please communicate with Mr. David B. Engstrom, P.E., Public Health Engineer, at 623-5361.

Sincerely yours,


Gary L. Englund, P.E., Chief
Section of Water Supply
and Engineering

Enclosure

cc: Leonard Zuehl, Water Supt.

REPORT ON INVESTIGATION OF PUBLIC WATER SUPPLY

SERVICE AREA CHARACTERISTICS:

- ☒ Municipal
 ☐ School or College
 ☐ Recreation Area
- ☐ Mobile Home Park
 ☐ Hotel/Motel
 ☐ Campground
- ☐ Company Town
 ☐ Resort
 ☐ Housing Development
- ☐ Institution
 ☐ Restaurant
 ☐ Other _____

Population Served 28,000	Service Connections 7,261	Storage Capacity: (List Separately) 9,000,000 gal. ground 10,000,000 gal. ground Total: 19,000,000
Design Capacity (gal/day) 51,000,000 *	Average Daily Production (gal/day) 7.27 MG *	
Emergency Capacity (gal/day) 0	Highest Daily Production (gal/day) 18.265 MG	

[illegible]

Remarks:

*Commission total.

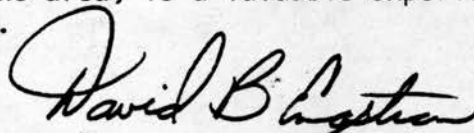
Booster station pumps from ground storage
5 pumps total rated capacity of 25,000 GPM

Surveyed by: David Engstrom

Approved by: Richard Clark

Recommendations:

1. A comprehensive program of cross-connection surveillance should be instituted to protect the municipal water supply. This should include:
 - a. The detection and correction of cross-connections to unsafe water supplies.
 - b. The education of the public on the dangers of cross-connections (see attached article).
 - c. The installation of vacuum-breakers on all threaded hose bibbs in new and old buildings (see attached article).
 - d. The replacement of defective plumbing in older buildings.
 - e. Periodic cross-connection inspections of potentially hazardous industries and commercial establishments.
2. The opportunity for additional training in water supply work should be made available to the operator(s). Attendance at the annual waterworks operators seminar, held in the area, is a valuable experience for anyone engaged in this field.



David B. Engstrom, P.E.
Public Health Engineer
Environmental Field Services

Approved:



Richard D. Clark, P.E., Supervisor
Engineering Unit
Section of Water Supply and Engineering

MINNESOTA DEPARTMENT OF HEALTH

Section of Water Supply and General Engineering

Sanitation Safety Rating of Crystal Municipal Water Supply

Date March 6, 1985

	Perfect Score	As Found	As Recommended	See Recommendation No. in Attached Report
(A) Source				
Sanitary Safety } Adequacy of treatment	20			
Bacteriological Quality	10			
Physical quality	2			
Chemical quality	4			
Biological quality	2			
Adequacy of quantity	2			
Sub-total	40			
Hazard adjustment factor deducted	0			
Total	40	40	40	
(B) Prime Moving Equipment				
Well or intake	8			
Pumps	7			
Piping arrangement	5			
Reservoirs	7			
Equipment housing	3			
Sub-total	30			
Hazard adjustment factor deducted	0			
Total	30	28.5	30	
(C) Distribution System				
Street mains	5	5	5	
Building services	2	1.5	1.5	
Plumbing	3	2.5	2.5	
Hydrants	1	1	1	
Storage	4	4	4	
Pressure	2	2	2	
Tap water quality	3	3	3	
Sub-total	20			
Hazard adjustment factor deducted	0			
Total	20	19	19	
(D) Operation and Operators				
Control of system	3	3	3	1
Condition of system	2	2	2	
Operator qualifications	5	5	5	2
Sub-total	10			
Hazard adjustment factor deducted	0			
Total	10	10	10	
GRAND TOTAL AND RATING	100	97.5	99	

90 and upward - high degree of safety. Watchful maintenance needed.

85 to 89 - moderately high degree of safety. Correction and maintenance program continued.

70 to 84 - poor to dangerous condition. Prompt corrective action urgently needed.

60 and lower - very dangerous condition. Emergency measures necessary.

CROSS-CONNECTION

A primary cause of waterborne disease outbreaks in municipal and community water supply systems is a cross-connection between an unsafe and a safe supply of water. Cross-connections can be found in almost all water supply systems. Under certain conditions, they can allow toxic materials or disease producing microorganisms to be backsiphoned or backpressured into the potable water supply. If adequate water pressure is maintained at all times the possibility of backflow will be minimized, but inadequate water pressure will increase the chance of backflow. Many people fail to comprehend how negative pressures can occur in water distribution systems. Fluctuating pressures occur constantly, and under severe conditions (e.g., fire flow demands, the flushing of hydrants, low levels in elevated tanks, pump failure or high localized usage), pressures can drop below atmospheric pressure. Such incidents have occurred in the past, and continue to occur.

To minimize potential health hazards, the Minnesota Health Department recommends that all water supply operators conduct ongoing cross-connection control programs. Enforcement of the Minnesota Plumbing Code is an integral part of any cross-connection program. Most community systems have some type of cross-connection program, but very few have enforceable programs for service connections that pre-date the Code. Cross-connections occur in both commercial and residential plumbing installations. One of the most common and potentially hazardous problem areas is the threaded hose connection. The Plumbing Code (MHD 130(e)(9)) requires that all outlets have an air-gap or a backflow preventer installed. This provision covers all new or remodeled installations, but does not require backflow preventers in older installations. If backflow devices are not installed on threaded hose bibbs, and fertilizers, pesticides or herbicides are applied to lawns and gardens using aspirators, sprayers or

erosion feed systems, these substances may be backsiphoned into the drinking water supply. There have been a number of well-documented cases where pesticides and fertilizers were backsiphoned into public water supply systems, in Minnesota and nationwide. The water supply operator can help prevent such problems, by conducting a voluntary program to educate homeowners about the installation and use of backflow preventers on threaded hose bibbs. The program should provide information on the dangers of cross-connections, through a circular enclosed with the water bill, or by circulating a separate newsletter. The operator may also wish to make backflow preventers available, for a fee, or provide information on where the consumer might purchase approved backflow preventers. The following sample letter could be used to alert the public about possible cross-connection hazards.

Dear Customer:

Your plumbing system may have a feature which is potentially hazardous to your health--the threaded hose connection (outside hose connection, laundry tub, etc.). Toxic chemicals can be "backsiphoned" into your water supply if you use a hose for herbicide/pesticide spraying, fertilizer applications or chemical mixing. Backsiphonage does occasionally occur, and is more prevalent in areas where water pressure is low. The current Plumbing Code requires that all newly installed threaded hose connections be protected against backsiphonage by a "backflow preventer." If your threaded hose connections do not have backflow preventers, please contact _____, to have these devices installed at a minimal charge.

If you have any questions or comments on implementing this program, please contact Dick Clark at 612/296-5227.

623-

ANALYTICAL DATA

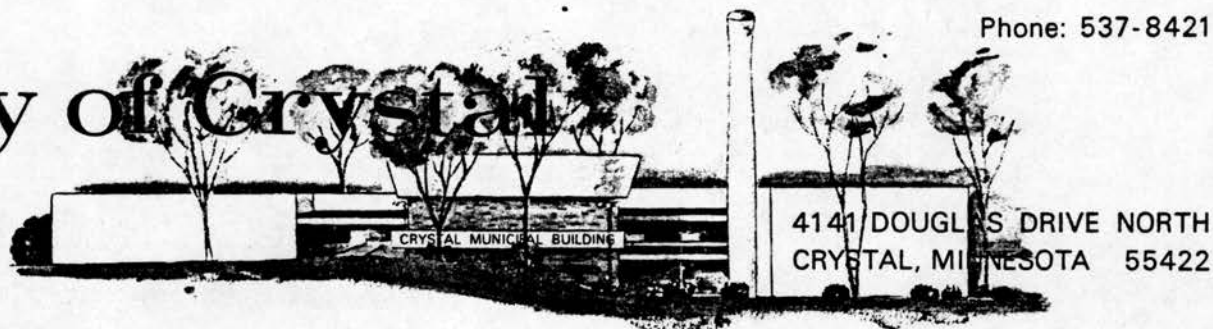
Collected By David Engstrom

Report To Metropolitan

[illegible]

City of Crystal

Phone: 537-8421



FIRE DEPARTMENT

Fire Department Training in Airplane Crash Rescue and Nuclear Waste

- A. Metropolitan Airport Fire Station.
Total of six men spent 20 hours each in Crash, Fire Rescue Training.
Sponsored by Minnesota State Department of Aeronautics in cooperation with Metropolitan Fire Department Crash Rescue instructors.
- B. Radiation School - Sponsored by State of Minnesota Department of Emergency Services.
June of 1984 - Three men attended a two day school.
We carry radiation detection equipment in the Fire Chiefs car and the first in engines.
Twenty-five men trained in use of Radiation detection equipment at two in-house training sessions total of 3 hours each.
- C. Hazardous Material Training, at Bureau of Criminal Apprehension Training Center, Arden Hills. This course includes Radiation Training. Four men, 15 hours each. 1981, 82, 83.
- D. Northern States Power and Burlington Northern School at North Memorial Hospital. Railroad and Radiation Crash Training. Eight Officers and two firefighters, 4 hours each.
- E. Aircraft Crash Training - Vo-Tech School, (Mike Acherman School). 1982, Twelve men spent 3 hours each.
- F. North Hennepin Vo-Tech School. Two men trained as Hazardous Material Instructors. Fifteen hours each.
- G. April 2, 1985 - A two hour meeting at Crystal Airport with Greg Fries, Airport Manager and Raymond Spann, Federal Aviation Administration, Air Traffic Manager. Attended by Brooklyn Park Fire Chief, Crystal Fire Chief, two Crystal Police managers. Reviewed and discussed Emergency Response procedures relating to Crashes and Aircraft emergencies.

Art Quady
Fire Chief

May 31, 1985



Metropolitan Council
300 Metro Square Building
Seventh and Robert Streets
St. Paul, Minnesota 55101

Telephone (612) 291-6359

TO: Metropolitan Area Local Officials

A year ago we held a series of meetings with local officials around the region to hear your concerns about the Metropolitan Council. This year I would like to once again meet with you to discuss the Council's priorities for 1986 and the impact that has on the budget. These regional meetings, which have been held since 1976, are also an excellent opportunity to hear any concerns you may have about Council-related issues.

My plan is to hold one meeting for each county plus a separate meeting for the Cities of St. Paul and Minneapolis. We'll meet for a dutch treat breakfast at 7:30 a.m. The Hennepin County meeting will be on Tuesday, June 25 at the Kopper Kettle Restaurant, 225 Central Avenue in Osseo.

During the year we were able to get the new Regional Transit Board, which was created by the 1984 Legislature, up and running. We've also made some inroads in redefining how the region manages its solid waste. Our program is currently in the Legislature and we'll have more information on that by the time we meet.

For 1986 the Council has set six issues as priorities for 1986. These include:

- 1) An analysis of whether changes in funding have hurt the ability of local governments to deliver public services.
- 2) Enlarging the Council's role as a regional data center.
- 3) Improving the region's long-term care system for elderly and handicapped people.
- 4) Recovering resources from trash instead of burying it in landfills.
- 5) Improving the Council's metropolitan commission "oversight".
- 6) Studying the region's long-range needs for public transit.

I look forward to seeing you at the breakfast meetings and getting your reaction to these priorities. Please R.S.V.P. Rosemarie Johnson at 291-6391. We've also invited legislators and members of the regional commissions (Metropolitan Waste Control Commission, Regional Transit Board and Metropolitan Parks and Open Space Commission).

Sincerely,

A handwritten signature in cursive script that reads "Sandra S. Gardebring".

Sandra S. Gardebring
Chair

cc: Clerks, City & County Administrators, School Superintendents & Board
Chairs, City Council & Town Board Members

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
David J. Kennedy
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
Jeffrey J. Strand
Mary J. Bjorklund
John G. Kressel
Dayle Nolan
Michael A. Nash
Brian F. Rice
Lorraine S. Clugg
James J. Thomson, Jr.
James M. Strommen
Mary C. Nielsen
Terry L. Hall
Ronald H. Batty
William P. Jordan
Susan Dickel Minsberg
Kurt J. Erickson

May 30, 1985

Mr. John T. Irving
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Housing Maintenance Code

Dear Jack:

Enclosed find a redrafted housing maintenance code prepared by Terry Hall of our office based on recommendations from Tom Hennan. As I understand it the new material virtually duplicates a similar procedure in use in Brooklyn Center which Hennan is recommending be adopted.

I suppose the Council could have the first reading at the next meeting or perhaps because of its length and complexity the Council may wish to review it for a few weeks before proceeding. I will try to comment on it at the Council meeting on Tuesday.

Yours very truly,


David J. Kennedy

DJK:caw
Enclosures

Ord. No. 85-___

An ordinance relating to housing: adopting a
revised housing maintenance code: amending
Crystal City Code, Section 425:
repealing Crystal City Code Subsection 425.05
through 425.25.

The City of Crystal does ordain:

Section 1. Crystal City Code, Section 425 is amended to read:

Section 425 - Housing Maintenance Code

425.01. Short title. This section may be cited as "The City of Crystal Housing Maintenance Code," or the "Housing Code."

425.03. Policy: purpose: intent. Subdivision 1. Policy. It is the policy of the City to enhance the supply of safe, sanitary and adequate housing for its citizens and to prevent the deterioration of existing housing in the City.

Subd. 2. Purpose. The purpose of the Housing Maintenance Code is to carry out the policy stated in Subdivision 1 by establishing minimum standards, and procedures for their enforcement consistent with the right to personal privacy, for the protection of life, limb, health, property, safety, and welfare of the general public and the owners and occupants of residential buildings.

Subd. 3. Objectives. The objectives of this Code include, but are not limited to, the following:

- (a) protection and preservation of the stability and residential character of residential areas of the City;
- (b) the prevention and correction of housing conditions which adversely affect the life, safety, health and general well-being of persons occupying dwellings in the City;
- (c) the establishment of minimum standards for light, ventilation, cooling, heating and sanitary equipment necessary to insure the health and safety of occupants of dwellings;
- (d) the establishment of minimum standards for the maintenance of residential dwellings;
- (e) the prevention of emergence of blighted and deteriorating housing in the City; and
- (f) the preservation of the value of land and buildings in the City.

Subd. 4. Intent: relation to the provisions of city code. The City Council intends that the Housing Maintenance Code be an integral part of the City's program of health, safety, building and land use regulation. This Code is to be construed liberally in conjunction with other provisions of the City Code to give effect to the policy, purpose, and objectives of this section, but is not to be construed to modify, amend or otherwise alter the provisions of the City Code relating to health, safety, building or land use regulation.

Subd. 5. Landlord-tenant disputes. With respect to disputes between tenants and landlord, and except as otherwise specifically provided by the terms of this ordinance, it is not the intention of the City Council to intrude upon the accepted contractual relationship between tenant and landlord. The City Council does not intend to intervene as an advocate of either party, nor to act as an arbiter, nor to be receptive to complaints from tenant or landlord which are not specifically and clearly relevant to the provisions of this ordinance. In the absence of such relevancy with regard to rental disputes, it is intended that the contracting parties exercise such legal sanctions as are available to them without the intervention of City government. In enacting this ordinance it is not the intention of the City Council to interfere or permit interference with legal rights to personal privacy.

Subd. 6. Applicability of section. This section establishes minimum standards for maintaining dwelling units, accessory structures and related premises. This section is intended to provide standards for rental housing and to provide standards to allow resolution of complaints regarding owner-occupied housing.

425.05. Definitions. Subdivision 1. General. For purposes of this section the terms defined in this section have the meanings given them.

Subd. 2. Accessory use or structures. A non-residential use or structure subordinate to, and serving the principal use or structure on the same lot and customarily incidental thereto.

Subd. 3. Building. Any structure having a roof which may provide shelter or enclosure for persons, animals, or chattel, and when said structure is divided by party walls without openings, each portion of such building so separated shall be deemed a separate building.

Subd. 4. Compliance official. The City Manager.

Subd. 5. Dwelling. A building or one or more portions thereof occupied or intended to be occupied for residential purposes; but not including rooms in motels, hotels, nursing homes, boarding houses, trailers, tents, cabins or trailer coaches.

Subd. 6. Dwelling unit. A single family dwelling or unit designed to accommodate one family.

Subd. 7. Family. An individual, or two or more persons each related by blood, marriage, adoption, or foster children, living together as a single housekeeping unit; or a group of not more than four persons not so related, maintaining a common household and using common cooking and kitchen facilities.

Subd. 8. Flush water closet. A toilet with a bowl and trap made in one piece, which is connected to the City water and sewer system or other approved water supply and sewer system.

Subd. 9. Garbage. As defined and regulated by Section 605 of the City Code.

Subd. 10. Habitable building. Any building or part thereof that meets minimum standards for use as a home or place of abode by one or more persons.

Subd. 11. Habitable room. A room or enclosed floor space used or intended to be used for living, sleeping, cooking or eating purposes, excluding bathrooms, water closet compartments, laundries, furnace rooms, unfinished basements (those without required ventilation, required electric outlets and required exit facilities), pantries, utility rooms of less than 50 square feet of floor space, foyers, communicating corridors, stairways, closets, storage spaces, and workshops, hobby and recreation areas in parts of the structure below ground level or in attics.

Subd. 12. Heated water. Water heated to a temperature of not less than 110° Fahrenheit, or such lesser temperature required by government authority, measured at faucet outlet.

Subd. 13. Kitchen. A space which contains a sink with counter working space, space for installing cooking and refrigeration equipment, and space for the storage of cooking utensils.

Subd. 14. Maintenance. Upkeep of property and equipment in a safe working condition for which it was installed or constructed.

Subd. 15. Multiple family dwelling. A dwelling or portion thereof containing two or more dwelling units.

Subd. 16. Occupant. Any person (including owner or operator) living, sleeping, cooking and eating in a dwelling unit or living and sleeping in a rooming unit.

Subd. 17. Operate. As used in this ordinance, the term "operate" means to charge a rental charge for the use of a unit in a rental dwelling.

Subd. 18. Operator. The owner or his agent who has charge, care, control, or management of a building, or part thereof, in which dwelling units or rooming units are let.

Subd. 19. Owner. Any person, firm or corporation who, alone, jointly, or severally with others, shall be in actual possession of, or have charge, care or control of, any dwelling, dwelling unit, or rooming unit within the City as owner, employee or agent of the owner, or as trustee or guardian of the estate or person of the title holder. Any person representing the actual owner shall be bound to comply with the provisions of this section to the same extent as the owner.

Subd. 20. Permissible occupancy. The maximum number of persons permitted to reside in a dwelling unit or rooming unit.

Subd. 21. Plumbing. All of the following supplied facilities and equipment in a dwelling: gas pipes, gas burning equipment, water pipes, steam pipes, garbage disposal units, waste pipes, water closets, sinks, installed dishwashers, lavatories, bathtubs, shower baths, installed clothes-washing machines, catch basins, drains, vents, and anyother similar fixtures are the installation thereof, together with all connections to water, sewer and gas lines.

Subd. 22. Premises. A platted lot or part thereof or unplatted parcel of land, and adjacent right-of-way either occupied or unoccupied by any dwelling or non-dwelling structure, including such building or accessory structures.

Subd. 23. Public hall. A hall, corridor or passageway for providing egress from a dwelling unit to a public way and not within the exclusive control of one family.

Subd. 24. Refuse. As defined and regulated by Section 605 of the City Code.

Subd. 25. Rental dwelling. As used in this ordinance, is a dwelling for hire.

Subd. 26. Repair. Is the reconstruction or renewal of any part of an existing building or its utilities, facilities or equipment for the purpose of its maintenance.

Subd. 27. Rodent harborage. A place where rodents commonly live, nest, or establish their habitat.

Subd. 28. Rooming unit. Any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking and eating purposes.

Subd. 29. Rubbish. As defined and regulated by Section 605 of the y Code.

Subd. 30. Safety. The condition of being reasonably free from danger and hazards which may cause accidents or disease.

Subd. 31. Substandard dwelling. Any dwelling which does not conform to the minimum standards established by the City Code.

Subd. 32. Supplied. Paid for, furnished by, provided by or under the control of the owner, operator, or agent of a dwelling.

Subd. 33. Meaning of certain words. Whenever the words "dwelling," "dwelling unit," "premises," or "structure" are used in this ordinance, they shall be construed as though they were followed by the words "or any part thereof."

425.07. Application. Subd. 1. General. This Code applies to buildings, their premises, accessory structures thereto, and dwelling units therein, used or designed to be used for human habitation.

Subd. 2. Existing buildings. A building lawfully existing under the Building Code shall conform to this Code. A building need not be altered or changed to exceed the requirements of the Building Code in effect at the time of its construction, except in the following cases:

- (a) if the building is altered or enlarged pursuant to the Building Code;
- (b) if the building is moved or relocated; or
- (c) if the building is determined to be unsafe or hazardous by the Building Inspector pursuant to the Building Code or State Law.

Occupancy in buildings lawfully existing under the Building Code may be continued under this Code.

Section 425.09. Responsibilities of owners and occupants. Subdivision 1. General rule. No owner or other person shall occupy or let to another person any dwelling, dwelling unit or rooming unit unless it and the premises are fit for human occupancy and comply with all applicable legal requirements of the State of Minnesota and the City, and as set forth specifically in this section.

Subd. 2. Maintenance of shared or public areas. Every owner of a dwelling containing two or more dwelling units shall maintain or shall provide for maintenance of the units shared or public areas of the dwelling and premises thereof.

Subd. 3. Maintenance of occupied areas. Every occupant of a dwelling, dwelling unit or rooming unit shall maintain that part of the dwelling, dwelling unit and premises thereof that he occupies and controls.

Subd. 4. Storage and disposal of rubbish. Every occupant of a dwelling, dwelling unit or rooming unit shall store and dispose of all his rubbish and garbage and any other organic waste which might provide food for insects or rodents in a manner as prescribed by section 605.

Subd. 5. Responsibility for storage and disposal of garbage and rubbish. Every owner of a multiple family dwelling shall supply facilities for the storage or disposal of rubbish and garbage. In the case of single or two-family dwellings, it shall be the responsibility of the occupant to furnish such facilities as prescribed by Section 605.

Subd. 6. Responsibility for storm and screen doors and windows. The owner of a rental dwelling unit shall be responsible for providing, maintaining and hanging all screens and storm doors and storm windows whenever the same are required under the provisions of this section.

Subd. 7. Responsibility for pest extermination. Every occupant of a dwelling containing a single dwelling unit shall be responsible for the extermination of vermin infestations or rodents on the premises. Every occupant of a dwelling unit in a dwelling containing more than one dwelling unit shall be responsible for such extermination whenever his dwelling unit is the only one infested. Notwithstanding, however, whenever infestation is

caused by the failure of the owner to maintain a dwelling in a reasonable rodent-proof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two or more of the dwelling units in any dwelling or in the shared or public parts of any dwelling containing two or more dwelling units, extermination thereof shall be the responsibility of the owner.

Subd. 8. Rodent harborages prohibited in occupied areas. No occupant of a dwelling or dwelling unit shall accumulate boxes, firewood, lumber, scrap metal or any other similar materials in such a manner that may provide a rodent harborage in or about any dwelling or dwelling unit. Outside stored materials shall be stacked neatly in piles at least four inches off bare soil or ground.

Subd. 9. Rodent harborages prohibited in public areas. No owner of a dwelling containing two or more dwelling units shall accumulate or permit the accumulation of boxes, lumber, scrap metal or any other similar materials in such a manner that may provide a rodent harborage in or about shared or public areas of a dwelling or its premises. Materials stored outside by the owner or permitted to be stored by the owner shall be stacked neatly in piles at least four inches off bare soil or ground.

Subd. 10. Prevention of food for rodents. No owner or occupant of a dwelling unit shall store, place or allow to accumulate any materials that may serve as food for rodents in a site accessible to rodents.

Subd. 11. Maintenance of plumbing fixtures and facilities. The occupant of a dwelling unit shall maintain all supplied plumbing fixtures and facilities in a clean and sanitary condition.

Subd. 12. Minimum heating capability and maintenance. In every dwelling unit or rooming unit when the control of the supplied heat is the responsibility of a person other than the occupant, a temperature of at least 68° Fahrenheit or such lesser temperature required by government authority shall be maintained at a distance of three feet above the floor and three feet from exterior walls in all habitable rooms, bathrooms and water closet compartments.

Subd. 13. Removal of snow and ice. The owner of any multiple dwelling shall be responsible for the removal of snow and ice from parking lots, driveways, steps and walkways on the premises. Individual snowfalls of three inches or more or successive snowfalls accumulating to a depth of three inches shall be removed from walkways and steps within 48 hours of cessation of the snowfall.

Subd. 14. Minimum exterior lighting. The owner of a multiple dwelling or dwellings shall be responsible for providing and maintaining effective illumination in all exterior parking areas and walkways.

Subd. 15. Maintenance of driving and parking areas. The owner of a multiple family dwelling or dwellings shall be responsible for providing and maintaining in good condition paved and delineated parking areas and driveways for tenants.

Section 425.11. Minimum standards for basic equipment and facilities.
Subdivision 1. Minimum facility standards. No person may rent or let to another for occupancy an dwelling or dwelling unit for the purposes of living, sleeping, cooking and eating therein which does not comply with the requirements of this section.

Subd. 2. Kitchen facilities. (a) Provide a kitchen sink in good working condition and properly connected to an approved water supply system and which provides at all times an adequate amount of heated and unheated running water under pressure and which is connected to an approved sewer system.

(b) Provide cabinets or shelves for the storage of eating, drinking and cooking equipment and utensils and of food that does not require refrigeration for safekeeping; and a counter or table for food preparation. Said cabinets or shelves and counter or table shall be of sound construction furnished with surfaces that are easily cleanable and that will not impart any toxic or deleterious effect to food.

(c) Provide a stove or similar device for cooking food and a refrigerator or similar device for the safe storage of food which are properly installed with all necessary connections for safe, sanitary and efficient operation; provided that such stove, refrigerator or similar devices need not be installed when a dwelling unit is not occupied or when the occupant is expected to provide same on occupancy, in which case sufficient space and adequate connections for the installation and operation of said stove, refrigerator or similar device must be provided.

Subd. 3. Toilet facilities. Within every dwelling unit there shall be a nonhabitable room which is equipped with a flush water closet in compliance with Minnesota State Plumbing Code. Such room shall have an entrance door which affords privacy. Said flush water closet shall be equipped with easily cleanable surfaces, shall be connected to an approved water system that at all times provides an adequate amount of running water under pressure to cause the water closet to be operated properly, and shall be connected to a sewer system in compliance with this Code.

Subd. 4. Lavatory sink. Within every dwelling unit there shall be a lavatory sink. Said lavatory sink may be in the same room as the flush water closet, or if located in another room, the lavatory sink shall be located in close proximity to the door leading directly into the room in which said water closet is located. The lavatory sink shall be in good working condition and shall be properly connected to an approved water system and shall provide at all times an adequate amount of heated and unheated water under pressure ;and shall be connected to an approved sewer system.

Subd. 5. Bathtub and shower. Within every dwelling unit there shall be a nonhabitable room which is equipped with a bathtub or shower in good working condition. Such room shall have an entrance which affords privacy. Said bathtub or shower may be the same room as the flush water closet, or in another room, and shall be properly connected to an approved water supply system and shall provide at all times an adequate amount of heated and unheated water under pressure and shall be connected to an approved sewer system.

Section 425.13. Stairways, porches and balconies. Every stairway, inside or outside of a dwelling, and every porch or balcony shall be kept in safe condition and sound repair. Every flight of stairs and every porch and balcony floor shall be free of deterioration. Every stairwell and every flight of stairs which is more than three risers high shall have handrails installed 30 to 34 inches high, measured vertically from the nose of the stair tread to the top of the handrail. Every porch, balcony or deck which is more than 30 inches high shall have a guardrail at least 36 inches above the floor of the porch or balcony. Every handrail and guardrail shall be firmly fastened and maintained in good condition. No flight of stairs shall have settled out of its intended position or have pulled away from the supporting or adjacent structures enough to cause a hazard. No flight of stairs shall have rotting, loose or deteriorating supports. Excepting spiral and winding stairways, the treads and risers of every flight of stairs shall be essentially uniform in width and height. Stairways shall be capable of supporting a live load of 100 pounds per square foot of horizontal projection.

Section 425.15. Access to dwelling unit. Access to or egress from each dwelling unit shall be provided without passing through any other dwelling unit.

Section 425.17. Door locks. No owner shall occupy, rent or let to another for occupancy any dwelling or dwelling unit unless all exterior doors of the dwelling or dwelling unit are equipped with safe, functioning locking devices. Dwellings shall be furnished with door locks as follows:

(a) For the purpose of providing a reasonable amount of safety and general welfare for persons occupying multiple family dwellings, an approved security system shall be maintained for each multiple family building to control access. The security system shall consist of locked building entrance or foyer doors and locked doors leading from hallways into individual dwelling units. Dead-latch type door locks shall be provided with releasable lever knobs (or doorknobs) on the inside of building entrance doors and with key cylinders on the outside of building entrance doors. Building entrance door latches shall be of a type that are permanently locked.

(b) Every door that provides ingress or egress for a dwelling unit within a multiple family building shall be equipped with an approved lock that has a deadlocking bolt that cannot be retracted by end pressure, provided, however, that such door shall be openable from the inside without the use of a key or any special knowledge or effort.

Section 425.19. Minimum standards for light and ventilation. Subdivision 1. General rule. No person may occupy as owner, occupant or let to another for occupancy any dwellings or dwelling unit for the purpose of living therein which does not comply with the requirements of this subsection.

Subd. 2. Habitable room ventilation. Except where there is supplied some other device affording ventilation and approved by the Compliance Official, every habitable room shall have at least one window facing directly outdoors which can be opened easily. The minimum total of openable window area in every habitable room shall be the greater of 4% of the floor area of the room or four square feet.

Subd. 3. Nonhabitable room ventilation. Every bathroom and water closet compartment, and every laundry and utility room shall contain at least 50% of the ventilation requirement for habitable rooms contained in paragraph (a) above, except that no windows shall be required if such rooms are equipped with a ventilation system which is approved by the Compliance Official.

Subd. 4. Electric service, outlets and fixtures. Every dwelling unit and all public and common areas shall be supplied with electric service, functioning overcurrent protection devices, electric outlets, and electric fixtures which are properly installed, which shall be maintained in a safe working condition, and shall be connected to a source of electric power in a manner prescribed by the ordinances, rules and regulations of the City of Crystal and by the laws of the State of Minnesota. The minimum capacity of such electric service and the minimum number of electric outlets and fixtures shall be as follows:

(a) A dwelling containing one or two dwelling units shall have at least the equivalent of 60 ampere, three-wire electric service per dwelling unit.

(b) Each dwelling unit shall have at least one branch electric circuit for each 600 square feet of dwelling unit floor area.

(c) Every habitable room shall have at least one floor or wall-type electric convenience outlet for each 60 square feet or fraction thereof of total floor area, and in no case less than two such electric outlets, provided, however, that one ceiling or wall-type light fixture may be supplied in lieu of one required electric outlet.

(d) Every water closet compartment, bathroom, kitchen, laundry room, and furnace room shall contain at least one supplied ceiling or wall-type electric light fixture and every bathroom, kitchen and laundry room shall contain at least one electric convenience outlet.

(e) Every public hall and stairway in every rental dwelling shall be adequately lighted by natural or electric light at all times, so as to provide effective illumination. Every public hall and stair in structures containing not more than two dwelling units may be supplied with conveniently located light switches controlling an adequate lighting system which may be turned on when needed, instead of full-time light;

(f) A convenient switch or equivalent device for turning on a light in each dwelling unit shall be located near the point of entrance to such unit.

Section 425.21. Minimum thermal standards. Subdivision 1. Heating facilities required. No person shall occupy as owner, occupant or let to another for occupancy any dwelling or dwelling unit for the purpose of living therein which does not have heating facilities which are properly installed and maintained in safe and working condition and which are capable of safely heating all habitable rooms, bathrooms and water closet compartments in every dwelling unit located therein to a temperature of at least 68° Fahrenheit at a distance of three feet above floor level and three feet from exterior walls at normal weather condition.

Subd. 2. Appliances not regarded as heating facilities. Gas or electric appliances designed primarily for cooking or water heating purposes shall not be considered as heating facilities within the meaning of this section.

Subd. 3. Portable heaters excluded. Portable heating equipment employing flame and the use of liquid fuel does not meet the requirement of this section and is prohibited.

Subd. 4. Space heaters. No owner or occupant may install, operate or use a space heater employing a flame that is not vented outside the structure in an approved manner.

Section 425.23. General requirements. Subdivision 1. General rule. No person shall occupy as owner, occupant, or let to another for occupancy any dwelling or dwelling unit for the purpose of living therein which does not comply with the requirements of this subsection.

Subd. 2. Foundations, exterior walls and roofs. The foundation, exterior walls and exterior roof shall be substantially water tight and protected against vermin and rodents and shall be kept in sound condition and repair. The foundation element shall adequately support the building at all points. Every exterior wall shall be free of structural deterioration or any other condition which might admit rain or dampness to the interior portion of the walls or to the interior spaces of the dwelling. The roof shall be tight and have no defects which admit rain, and roof drainage shall be adequate to prevent rain water from causing dampness in the walls. All exterior surfaces, other than decay resistant materials, shall be protected from elements and decay by paint or other protective covering or treatment. If approximately 25% or more of the total exterior surface is unpainted or lacks a protective coating or is determined by the Compliance Official to be deteriorated, the surface shall have a protective covering applied. If approximately 25% or more of the total exterior surface of the pointing of any brick, block or stone wall is loose or has fallen out, the surface shall be repaired.

Subd. 3. Windows, doors and screens. Every window, exterior door, and hatchway shall be substantially tight and shall be kept in sound condition and repair. Every window, other than a fixed window or storm window, shall be capable of being easily opened. Every window, door and frame shall be constructed and maintained in such relation to the adjacent wall construction as to completely exclude rain, wind, vermin and rodents from entering the building. Every openable window or other device required by Section shall be supplied with 16-mesh screens during the insect season.

Subd. 4. Floors, interior walls and ceilings. Every floor, interior wall and ceilings shall be protected against the passage and harborage of vermin and rodents and shall be kept in sound condition and good repair. Every floor shall be free of loose, warped, protruding or rotted flooring materials. Every interior wall and ceiling shall be maintained in a tight weatherproof condition. Toxic paint and materials with a lasting toxic effect shall not be used. Every toilet room and bathroom floor surface shall be capable of being easily maintained.

Subd. 5. Rodent-proof. Every dwelling and accessory structure and the premises upon which located shall be maintained in a rodent-free and rodent-

proof condition. All openings in the exterior walls, foundations, basements, ground or first floors, and roofs which have a 1/2" diameter or large opening shall be rodent-proofed in an approved manner. Interior floors or basements, cellars and other areas in contact with the soil shall be paved with concrete or other rodent impervious material.

Subd. 6. Fence maintenance. All fences supplied by the owner on the premises and all fences erected by an occupant on the premises shall consist of metal, wood, masonry or other decay resistant material. Fences shall be maintained in good condition. Materials, other than decay resistant varieties, shall be protected against decay by use of paint or other preservatives.

Subd. 7. Accessory structure maintenance. Accessory structures shall be structurally sound and be maintained in good repair. The exterior of such structures shall be made weather resistant through the use of decay-resistant materials such as paint or other preservatives.

Subd. 8. Safe building elements. Every foundation, roof, floor exterior and interior wall, ceilings, inside and outside stair, every porch and balcony, and every appurtenance thereto, shall be safe to use and capable of supporting normal structural loads.

Subd. 9. Facilities to function. All equipment or utilities required under City ordinances and every chimney and flue shall function effectively in a safe and working condition.

Subd. 10. Grading and drainage. Every yard, court or passageway on the premises on which a dwelling stands shall be graded and drained so as to be free of standing water that constitutes a detriment to health and safety.

Subd. 11. Yard cover. Every yard of a premises on which a dwelling stands shall be provided with lawn or combined ground cover of vegetation, garden, hedges, shrubbery, and related decorative materials and such yard shall be maintained consistent with prevailing community standards.

Section 425.25. Maximum density, minimum space. Subdivision 1. General rule. No person may permit or let to be occupied any dwelling or the purpose of living therein which does not comply with the requirements of this subsection.

Subd. 2. Permissible occupancy of dwelling unit. The maximum permissible occupancy of any rental dwelling unit shall be determined as follows with the exception of owners occupying a dwelling unit prior to January, 1985:

(a) for the first occupant, 150 square feet of habitable room floor space and for every additional occupant thereof, at least 100 square feet of habitable room floor space;

(b) in no event shall the total number of occupants exceed two times the number of habitable rooms, less kitchen, in the dwelling unit.

Subd. 3. One family per dwelling unit. Not more than one family, except for temporary guests, shall occupy a dwelling unit.

Section 425.27. Minimum ceiling height. In order to qualify as habitable, rooms shall have a clear ceiling height of not less than six feet, six inches, except that in attics or top-half stories used for sleeping, study, or similar activities, the ceiling height shall not be less than six feet six inches over at least one-half of the floor area. In calculating the floor area of rooms in attics or top-half stories, only those portions of the floor area of the room having a clear ceiling height of five feet or more may be included.

Section 425.29. Enforcement and inspection authority. The City Manager and his designated agents shall be the Compliance Official who shall administer and enforce the provisions of this ordinance when reason exists to believe that a violation of this section has been or is being committed. Inspections shall be conducted during reasonable hours and the Compliance Official shall present evidence of his official capacity to the owner or occupant in charge of a dwelling unit. The Compliance Official shall keep confidential all evidence, exclusive of the inspection record, which he may discover or obtain in the course of an inspection made pursuant to this section and such evidence shall be considered privileged.

Section 425.31. Inspection access. If any owner, occupant or other person in charge of dwelling, dwelling unit, rooming unit or of a multiple dwelling fails or refuses to permit free access and entry to the structure or premises under this control, or any part thereof, with respect to which an inspection authorized by this ordinance is sought to be made, the Compliance Official may, upon a showing that probable cause exists for the inspection and for the issuance of an order directing compliance with the inspection requirements of this section with respect to such dwelling, dwelling unit, rooming unit or multiple dwelling, petition and obtain such order from a court of competent jurisdiction.

Section 425.33. Unfit for human habitation. Any dwelling, dwelling unit or rooming unit or portion thereof which is damaged, decayed, dilapidated, unsanitary, unsafe, vermin or rodent infested or which lacks provision for basic illumination, ventilation or sanitary facilities to the extent that the defects create a hazard to the health, safety or welfare of the occupants or of the public may be declared unfit for human habitation. Whenever any dwelling, dwelling unit or rooming unit has been declared unfit for human habitation, the Compliance Official shall order same vacated within a reasonable time and shall post a placard on said indicating that it is unfit for human habitation, and any operating license previously issued for such dwelling shall be revoked pursuant to law. It shall be unlawful for such dwelling, dwelling unit or rooming unit or portion thereof to be used for human habitation until the defective conditions have been corrected and written approval has been issued by the Compliance Official. It shall be unlawful for any person to deface or remove the declaration placard from any such dwelling, dwelling unit or rooming unit.

Section 425.35. Secure unfit and vacated dwellings. The owner of any dwelling, dwelling unit, or rooming unit which has been declared unfit for human habitation or which is otherwise vacant for a period of 60 days or more shall make the same safe and secure so that it is not hazardous to the health, safety and welfare of the public and does not constitute a public nuisance. Any vent in a dwelling open at doors, windows, or wall opening, if unguarded

shall be deemed to be a hazard to the health, safety, and welfare of the public and a public nuisance within the meaning of this section.

Section 425.37. Hazardous building declaration. In the event that a dwelling has been declared unfit for human habitation and the owner has not remedied the defects within a prescribed reasonable time, the dwelling may be declared a hazardous building and may be removed, razed or corrected pursuant to the provision of Minnesota Statutes, Sections 463.15 to 463.26.

Section 425.39. Compliance order. Whenever the Compliance Official determines that any dwelling, dwelling unit or rooming unit or portion thereof is in violation of this or any other ordinance, he may issue a Compliance Order setting forth the violations of the ordinance and ordering the owner, occupant, operator or agent to correct such violations. This Compliance Order shall:

- (a) be in writing;
- (b) describe the location and nature of the violations of this ordinance;
- (c) establish a reasonable time for the correction of such violation and notify the owner of his appeal recourse;
- (d) be served upon the owner or his agent or the occupant, as the case may require. Such notice shall be deemed to be properly served upon such owner or agent, or upon any such occupant, if a copy thereof is:
 - (i) served upon him personally; or
 - (ii) sent by registered mail to his last known address; or
 - (iii) upon failure to effect notice through (a) or (b) as set out in this section, service may be made pursuant to Minnesota Statutes 463.17, Subd. 2, which reads as follows:

"Service. This order shall be served upon the owner of record, or his agent if an agent is in charge of the building, and upon the occupying tenant, if there is one, and upon all lien holders of record, in the manner provided for service of a summons in a civil action. If the owner cannot be found, the order shall be served upon him by posting it at the main entrance to the building and by four weeks' publication in the official newspaper of the municipality if it has one, otherwise in a legal newspaper in the county."; or
 - (iv) pursuant to Minnesota Statutes, Section 145.22.

Section 425.41. Right of appeal. When it is alleged by any person to whom a Compliance Order is directed that such Compliance Order is based upon erroneous interpretation of this ordinance, or upon a misstatement or mistake of fact, such person may appeal the Compliance Order to the Planning Commission

sitting as a Board of Housing Appeals as established by subsection 305.71 of the City Code. The Board as an advisory body shall forward their recommendation to the City Council. Such appeals must be in writing, must specify the grounds for the appeal, must be accompanied by a filing fee as designated by the City Council in cash or cashier's check, and must be filed with the Compliance Official within five business days after service of the Compliance Order. The filing of an appeal shall stay all proceedings in furtherance of the action appeal from unless such stay would cause imminent peril to life, health or property.

Section 425.43. Board of Appeal's Decision. Upon at least five business days' notice to the appellant of the time and place for hearing the appeal and within 38 days after said appeal is filed, the Board of Appeals shall hold a hearing thereon. The Board of Appeals may recommend to the City Council that the order be reversed, modified or affirmed in whole or in part.

Section 425.45. Restrictions on transfer of ownership. It shall be unlawful; for the owner of any dwelling, dwelling unit or rooming unit upon whom a pending compliance order has been served to sell, transfer, mortgage or lease or otherwise dispose thereof to another person until the provisions of the compliance order have been complied with, unless such owner shall furnish to the grantee, lessee or mortgagee a true copy of any notice of violation or compliance order and shall obtain and possess a receipt of acknowledgement. Anyone securing an interest in the dwelling, dwelling unit or rooming unit who has received notice of the existence of a Compliance Order shall be bound by same without further service of notice upon him and shall be liable to all penalties and procedures provided by this ordinance.

Section 425.47. Penalties. Any person who fails to comply with a Compliance Order after a right of appeal has expired and any person who fails to comply with a modified Compliance Order within the time set therein, upon conviction therefor, shall be guilty of a misdemeanor. Each day of such failure to comply shall constitute a separate offense.

Section 425.49. Execution of compliance orders by public authority. Upon failure to comply with a compliance order within the time set therein, and no appeal having been taken, or upon failure to comply with a modified Compliance Order within the time set therein, the criminal penalty established hereunder notwithstanding, the City Council after due notice to the owner may by resolution cause the cited deficiency to be remedied as set forth in the Compliance Order. The cost of such remedy shall be a lien against the subject real estate and may be levied and collected as a special assessment in the manner provided by Minnesota Statutes, Chapter 429, for any of the reasons set forth in Section 429.101, Subdivision 1, and specifically for the removal or elimination of public health or safety hazards from private property, but the assessment shall be payable in a single installment. It is the intent of this section to authorize the City to utilize all of the provisions of Section 429.101 to promote the public health, safety and general welfare.

Sec. 2. Crystal City Code, Subsections 425.07 through 425.25, inclusive, are repealed.

Sec. 3. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest: _____
Clerk

Law Office

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
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Richard J. Schieffer
Charles L. LeFevere
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James J. Thomson, Jr.
James M. Strommen
Mary C. Nielsen
Terry L. Hall
Ronald H. Batty
William P. Jordan
Susan Dickel Minsberg
Kurt J. Erickson

May 30, 1985

Mr. John T. Irving
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

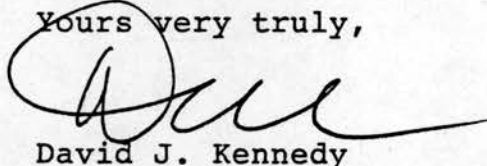
Re: Industrial Development Revenue Sharing with
Brooklyn Center

Dear Jack:

Enclosed you will find an authorizing resolution and form of Joint Powers Agreement with the City of Brooklyn Center regarding the sharing of \$800,000 of entitlement amounts for the Crystal Linoleum Project.

It would be helpful if the Council could act on this at its meeting on June 4th. The Brooklyn Center Council will act on June 10th.

Yours very truly,



David J. Kennedy

DJK:caw
Enclosure

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Lefler
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Susan Dickel Minsberg
Kurt J. Erickson

May 30, 1985

Mr. Brad Hoffman
Administrative Assistant
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, MN 55430

Re: Industrial Development Revenue Entitlement
Sharing - City of Crystal

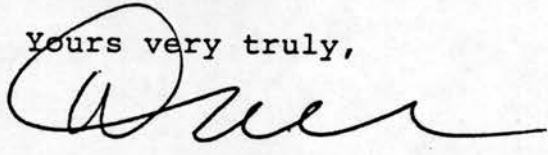
Dear Brad:

Enclosed you will find the text of an authorizing resolution and the form of a Joint Powers Agreement between Crystal and Brooklyn Center regarding sharing of \$800,000 of industrial development revenue entitlement amount.

The Crystal City Council will act on the matter at its meeting on June 4th and I understand that the Brooklyn Center Council will consider the matter at its June 10th meeting. If the Council acts favorably I would appreciate receiving a certified copy of the resolution. I will arrange then to have the execution copy of the contract prepared for signature.

We appreciate your help on this matter and I know the City of Crystal is most grateful for Brooklyn Center's cooperation.

Yours very truly,



David J. Kennedy

DJK:caw

cc: John T. Irving
Richard J. Schieffer

AGREEMENT

THIS AGREEMENT, entered into as of this _____ day of _____, 1985, by and between the City of Crystal, a municipal corporation in Hennepin County, Minnesota (Crystal) and the City of Brooklyn Center, a municipal corporation in Hennepin County, Minnesota (Brooklyn Center):

WITNESSETH:

IN consideration of the mutual undertakings set forth herein, Crystal and Brooklyn Center agree as follows:

I.

This Agreement is entered into pursuant to the authority granted to Crystal and Brooklyn Center by Minnesota Statutes, Section 471.59 and Chapter 474 (collectively, Act). The purpose of this Agreement is to enable Crystal to issue its industrial development revenue bonds (Bonds) for an approved project or projects (Project) pursuant to an allocation made by the Act to Brooklyn Center as an entitlement issuer under the Act.

II.

2.01. Brooklyn Center has received a final certified allocation as an entitlement issuer in the amount of \$7,240,197. Crystal is a non-entitlement local issuer.

2.02. Crystal wishes to issue its Bonds for a Project in the amount of at least \$800,000.

2.03. Brooklyn Center finds it is desirable to make available to Crystal from Brooklyn Center's allocation the sum of \$800,000.

III.

3.01. In order to induce Brooklyn Center to enter into this Agreement, Crystal represents and agrees as follows:

(a) Crystal has before it a proposal or proposals for a Project requiring Bonds in an amount of at least \$800,000.

(b) Crystal intends to issue Bonds for the Project prior to September 1, 1985. In the event bonds for the Project are not issued by September 1, 1985, and Crystal on that date intends to issue the bonds prior to December 31, 1985, Crystal will make available to Brooklyn Center the deposit necessary to reserve the allocation of the requested entitlement amount.

(c) Crystal shall reimburse, indemnify, hold harmless and defend Crystal, its officials, employees, and agents for all costs, expenses, claims, damages and losses which they may incur or for which they may be held liable as a result of the transactions contemplated herein and hereby releases Brooklyn Center, its officials, employees and agents from any claim Crystal may have arising out of the transactions contemplated hereby.

(d) Crystal will timely and promptly notify Brooklyn Center of all proceedings relating to the approval of the project or projects and the issuance of Bonds therefor.

3.02. In recognition of its undertakings under this Agreement, Brooklyn Center represents and agrees as follows:

(a) Brooklyn Center has or will promptly and timely submit to the Authority all documents, deposits and other papers necessary to carry out the transaction contemplated hereby.

(b) Brooklyn Center represents that it has the necessary amounts of uncommitted allocation to enable it to enter into this Agreement.

(c) Brooklyn Center will use its best efforts to inform Crystal of any modification of its allocation or of any other facts coming to its attention which may materially affect its ability to carry out and give effect to the transaction contemplated hereby.

3.03. Crystal agrees and covenants that, to the extent it does not need or use any entitlement allocation it may receive from the State of Minnesota for calendar year 1986, it will give the City of Brooklyn Center the right of first refusal to use such entitlement allocation, or the unused portion thereof, consistent with applicable law then in effect.

3.04. Brooklyn Center and Crystal represent to one another, and agree, and certify under penalty of perjury, that the allocation which is the subject of this Agreement is not made in consideration of any bribe, gift, gratuity, or direct or indirect contribution to any political campaign.

4.01. As used in this Agreement the terms

- (a) entitlement issuer,
- (b) local issuer,
- (c) allocation,
- (d) bonds, and
- (e) project

have the meanings given them by the Act and by Minnesota Statutes, Chapter 474. The term "Authority" means the Minnesota Department of Energy and Economic Development.

IN WITNESS WHEREBY, Crystal and Brooklyn Center have caused this Agreement to be executed by their respective duly authorized officers as of the date first written above.

CITY OF CRYSTAL

By _____
Mayor

By _____
City Manager

CITY OF BROOKLYN CENTER

By _____
Mayor

By _____
City Manager

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION
OF A JOINT POWERS AGREEMENT WITH
THE CITY OF CRYSTAL

BE IT RESOLVED by the City Council of the City of Brooklyn Center:

1. The City of Brooklyn Center and the City of Crystal are desirous of entering into a joint powers agreement pursuant to Minnesota Statute, Section 474.18, Subd. 4 for the sharing of entitlement amounts of industrial development revenue bond financing.

2. This Council has reviewed a proposed joint powers agreement between the Cities for the purpose stated in Section 1, and finds that the execution of the agreement is in the best financial interest of the City of Brooklyn Center.

3. The Mayor and City Manager are authorized and directed to execute the agreement on behalf of the City.

4. The City Manager is directed to transmit a certified copy of the resolution of the City Manager of the City of Crystal.

Mayor

Attest:

Clerk

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION
OF A JOINT POWERS AGREEMENT WITH
THE CITY OF BROOKLYN CENTER

BE IT RESOLVED by the City Council of the City of Crystal:

1. The City of Crystal and the City of Brooklyn Center are desirous of entering into a joint powers agreement pursuant to Minnesota Statute, Section 474.18, Subd. 4 for the sharing of entitlement amounts of industrial development revenue bond financing.

2. This Council has reviewed a proposed joint powers agreement between the Cities for the purpose stated in Section 1, and finds that the execution of the agreement is in the best financial interest of the City of Crystal.

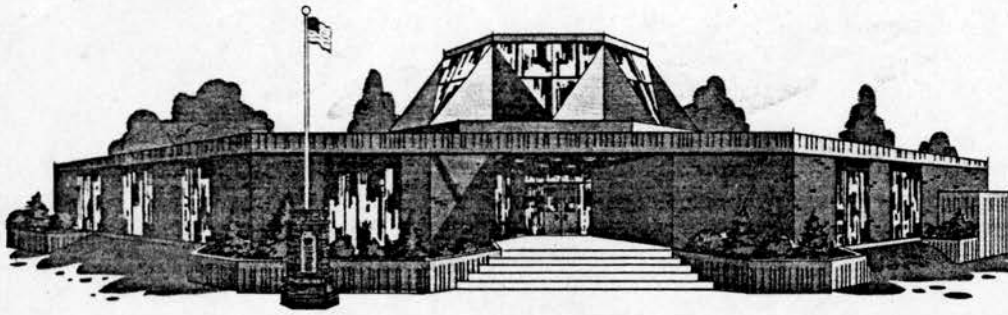
3. The Mayor and City Manager are authorized and directed to execute the agreement on behalf of the City.

4. The City Manager is directed to transmit a certified copy of the resolution of the City Manager of the City of Brooklyn Center.

Mayor

Attest:

Clerk



CITY OF ROBBINSDALE



4221 LAKE ROAD
ROBBINSDALE, MINNESOTA 55422
TELEPHONE: (612) 537-4534



June 4, 1985

WALTER R. FEHST
City Manager

Mr. Jack Irving
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Dear Jack:

On behalf of the Robbinsdale Jaycees, I am requesting a pull-tab gambling license for the John Scanlon Memorial Benefit Dance to be held at the Knights of Columbus Hall, Friday, June 7 at 7:00 p.m.

As is somewhat typical of these types of applications, the Jaycees began to think about the permit within the last two days and, as a result, I have not been able to get it to you before this time for your consideration at the June 4 Council meeting.

The Scanlon benefit is essentially a fund raiser for the family of John Scanlon, the police officer who was shot and killed earlier this year while responding to a burglary call. The event is being co-sponsored by the Robbinsdale Jaycees, Lions, Police Department and Fire Department. It is conceivable, in fact probable, that some of the money raised will be placed in an education fund to assist needy children.

In talking to John Olson today, I was not sure of the fee that you would have for a one-day pull-tab license, and we would be willing to pay it. However, I would ask that the Council please consider a waiver of this fee.

Thanks for your consideration.

Sincerely,

Walter R. Fehst
City Manager

WRF:bhl

DIVISION OF EMERGENCY SERVICES
B5 - STATE CAPITOL
(612) 296-2233



June 3, 1985

STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY
SAINT PAUL 55155

Mr. Art Quady, Chief
Crystal Fire Department
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Mr. Quady:

In recognition of the increasing threat posed by the manufacture, transportation, and storage of hazardous materials, the State of Minnesota has purchased and equipped a HAZMAT response van, and trained state HAZMAT technicians to respond on this van, when state assistance is requested by local units of government.

Last January, all communities in the seven county metropolitan area were sent letters, soliciting their participation in, and support for, a model hazardous materials response program. Many favorable responses were received, and implementation of a "state supported local response" was underway. Since then, the budgetary process has forced us to switch to a state response which will support local governments' response.

The purpose of this letter is to inform you of the program status, the availability date for van response, and procedures for requesting activation of the van (state response team).

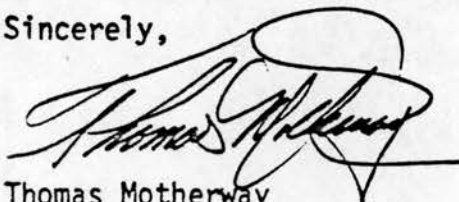
- We are setting July 3rd as the official implementation date. Beginning that day, state agency HAZMAT response technicians (the state response team) will be on-call to respond 24-hours every day.
- The HAZMAT van (state response team) will respond to catastrophic HAZMAT incidents in your political subdivision, but only if requested by one of your officials (police or fire official, mayor, administrator, etc.).
- **Activation is accomplished by requesting assistance through the Division of Emergency Services duty officer (612/778-0800).** Upon arrival at the incident, the team leader will report to the on-scene commander to offer assistance. **THE STATE RESPONSE TEAM WILL REMAIN UNDER THE DIRECTION OF THE ON-SCENE COMMANDER. UNDER NO CIRCUMSTANCES WILL THIS TEAM "TAKE OVER" THE RESPONSE OPERATION.**

- The state HAZMAT response team will not take over the functions or responsibilities of the responders currently on call for the Department of Agriculture, Pollution Control Agency, and Department of Transportation.

Again, the state team was created to respond on the state HAZMAT van to catastrophic incidents. Catastrophic is defined as any incident beyond the response capabilities of the affected political subdivision. We hope you will never need the assistance of the state HAZMAT van and response team; however, we will be ready to assist you in the event the occasion ever arises.

If you have any questions regarding this information or the van, please contact Tom Alcorn, State HAZMAT Response Coordinator, at 296-0450.

Sincerely,



Thomas Motherway
Director

TM:cw

Enclosure