



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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SENT WITH PRELIMINARY AGENDA 3/28/86

Council minutes of 3/19/86.

Planning Comm. minutes of 3/10/86

Petition requesting 4-way stop sign at 34th & Jersey.

Memo setting surety from City Engr. for Olivet Baptist Church dated 3/26/86.

Unapproved minutes of HRA of 3/24/86.

Letter; copy of publicity release; map of site regarding new Hennepin Cty. "Olde Tyme Fair" all from Henn. Cty. Agricultural Society dated 3/14.

Memo from Ed Branden of 3/20; letter from Keith Dis-sington, Marauder Aquatic Club; memo to Ed Brandeen of 3/19 from Marauder Aquatic Club re renting Municipal Pool on contract basis.

Memo from City Mgr. dated 3/26 re contract with Communications Clerks Local #320.

Environmental Quality Comm. minutes of 2/20/86.

Park & Rec. Adv. Comm. agenda for 4/2/86.

Letter from League of MN. Municipalities re State Budget Impasse dated 3/26.

Letter from League of MN. Municipalities dated 3/26 re Mandatory Medicare Coverage for New Hires.

Newsletter.

SENT WITH AGENDA 4/1/86.

Memo from Adm. Ass't. re Wellness dated 3/26/86.

Expense vouchers for Langsdorf, Leppa, Herbes, Moravec, Aaker for Wash. D.C. trip in March, '86.

LGA Simulation (Orig. House Bill vs. Conference Comm. Agreement)

Letter of resignation from Barbara (Bird) Tyler from HRA.

Res. re Bass Lake Road Streetscape easements of 3/27.



## COUNCIL AGENDA

April 1, 1986

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 1, 1986, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

✓ Langsdorf  
✓ Leppa  
✓ Rygg  
✓ Herbes  
✓ Aaker  
✓ Moravec  
✓ Smothers

### Staff

✓ Irving  
✓ ~~Kennedy~~ *Anthony Thompson*  
✓ Olson  
✓ Sherburne  
✓ Peterson  
✓ Deno  
✓ Ahmann

✓ The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular Council meeting of March 19, 1986.

Moved by Councilmember M and seconded by Councilmember H to  
(approve) (approve, making the following exceptions: on the basis of to)  
the minutes of the regular Council meeting of March 19, 1986.

Motion Carried.

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Richard G. Thompson of Country Kitchen, for a variance of 17 spaces in the required number of parking spaces at 3501 Vera Cruz Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

*1 p.m. 11/1302*

*Richard Thompson, Country Kitchen C, Inc.  
3501 V.C.*

Moved by Councilmember Ry and seconded by Councilmember Sm to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization to grant a variance pursuant to Section 515.09, Subd. 8v) to allow a variance of 17 parking spaces in the required 81 parking spaces at 3501 Vera Cruz Avenue North as requested in Variance Application #86-6A.

Motion Carried.

- ✓ 2. The City Council considered a petition requesting a 4-way stop sign at 34th and Jersey Avenues North.

*4 M C 9th = La - 4 B/C*

3. The City Council considered setting surety in the amount of \$53,000 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for Olivet Baptist Church, 3415 Louisiana Avenue North.

*worship center & north side*

*Tim Bray, 4.1.86*

*② - M - H 1/22 - C. 6th Ave. & W. 1st St. 5014 - 1st St. -*

*#7196*

Moved by Councilmember H and seconded by Councilmember Ry to set surety in the amount of \$53,000 as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for Olivet Baptist Church, 3415 Louisiana Avenue North.

Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) setting surety in the amount of \$53,000 for Olivet Baptist Church, 3415 Louisiana Avenue North.

Motion Carried.

4. The City Council considered the recommendation of the Crystal HRA to appoint Barbara Nemer to the Long-Range Planning Commission for the year 1986.

Moved by Councilmember Ry and seconded by Councilmember Don to appoint Barbara Nemer to the Long-Range Planning Commission for the year 1986.

*9 HRA*

Motion Carried.

- ✓ 5. The City Council considered a ~~written~~ request from Hennepin County Agricultural Society regarding a donation for the new Hennepin County "Olde Tyme" Fair.

*m-Ry - B1*  
*b. l. -*

- ✓ 6. The City Council considered the resignation of Barbara <sup>(Bird)</sup> Tyler ~~(Bird)~~ from the Crystal Housing and Redevelopment Authority.

Moved by Councilmember Sm and seconded by Councilmember La to accept the resignation of Barbara <sup>(Bird)</sup> Tyler ~~(Bird)~~ from the Crystal Housing and Redevelopment Authority, and to direct the City Manager to send her a letter of thanks and appreciation.  
Motion Carried.

April 1, 1986

7. The City Council considered a request from the Marauder Aquatic Club to rent the Municipal Swimming Pool on a contract basis for off-hours.

Moved by Councilmember Don and seconded by Councilmember H to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a request from the Marauder Aquatic Club to rent the Municipal Swimming Pool on a contract basis for off-hours.

Motion Carried.

8. The City Council considered a resolution authorizing the acquisition of certain real property by eminent domain proceedings for streetscape purposes on Bass Lake Road.

Moved by Councilmember M and seconded by Councilmember Don to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 86-

RESOLUTION AUTHORIZING THE ACQUISITION OF  
CERTAIN REAL PROPERTY BY EMINENT DOMAIN PROCEEDINGS

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) a resolution authorizing the acquisition of certain real property by eminent domain proceedings. Motion Carried.



9. The City Council considered a contract with the Communications Clerks Local #320.

→ Am = H 10 9 → 6 - → 6, 1  
and → 6 4 1/2 9 5 1 6  
10/ - - 6

J. Herbert

10. The City Council reviewed expense vouchers of Mayor Aaker, Councilmembers Leppa, Moravec and Langsdorf for the Washington, D.C. trip, 1986.



APPLICATIONS FOR LICENSE  
April 1, 1986

SWIMMING POOLS - Outdoor (Exempt)

Crystal Park & Rec. Department at Crystal Municipal Pool  
Crystal Park & Rec. Department at Crystal Municipal Pool, wading  
Crystal Park & Rec. Department at Forest Park, wading  
Crystal Park & Rec. Department at Twin Oak Park, wading

SWIMMING POOLS - Outdoor (\$66.00)

Woodbridge Apartments, 2701 Brunswick Avenue North

FOOD ESTABLISHMENT - Itinerant (Exempt)

Cavanagh School, 5400 Corvallis Avenue North, One Day Only  
Carnival April 18, 1986.

TREE TRIMMING: (\$55.00 per yr.)

Reliable Tree Service - Peter M. Vagovich

TRANSIENT MERCHANT: (\$5.00 per day)

SABA Flower Merchants at: Kentucky & Broadway  
6000 - 42nd Ave. N.  
5602 Lakeland (Rapid Oil)  
Nicklow's, 36th & Hwy. 100

GAS FITTER - (\$30.25)

Richard Bidler DBA Furnace Care Inc.

SIGN LICENSES:

Gussini Shoes	\$ 45.00
Marshall's Inc.	118.88
Navy/Air Force Recruiting	22.50
Spa Petite	45.00



DUE DATE: NOON, WEDNESDAY  
MARCH 26, 1986

MEMO TO: John T. Irving, City Manager  
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 19, 1986, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 19, 1986. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

CONSENT AGENDA

DEPARTMENT                      ITEM

CITY ENGINEER                      1.                      Public hearing to consider a request for a parking  
variance at 3501 Vera Cruz.  
ACTION NEEDED: Notify affected property owners.  
ACTION TAKEN: Sent 3/20/86.

ASST. CITY MGR.                      ACTION NEEDED: Place item on April 1, 1986 Council  
Agenda.  
ACTION TAKEN: Item placed on April 1 Agenda.

CITY ENGINEER                      2.                      Public hearing to consider tentative approval of proposed  
plat Emma S. Phillips Addition located at 6911 Corvallis  
Avenue North.  
ACTION NEEDED: Notify affected property owners.  
ACTION TAKEN: Published April 3.

ASST. CITY MGR.                      ACTION NEEDED: Place item on April 15, 1986 Council  
Agenda.  
ACTION TAKEN: To be placed on April 15 Agenda.

<u>DEPARTMENT</u>	<u>ITEM</u>
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CITY ENGINEER	3.	Public hearing to consider a petition requesting vacation of a portion of an easement of Lots 1 and 2, Block 2, Rolling Green of Crystal. ACTION NEEDED: Notify affected property owners. ACTION TAKEN: Published April 3.
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ASST. CITY MGR.		ACTION NEEDED: Place item on April 15, 1986 Council Agenda. ACTION TAKEN: To be placed on April 15 Agenda.
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REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
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CITY ENGINEER	1.	Public hearing to consider tentative approval of proposed plat Anderson's Gardendale Acres, 3443 Douglas Drive. ACTION NEEDED: Notify property owner of Council's tentative approval of plat. ACTION TAKEN: Applicant present at meeting.
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CITY MANAGER	2.	Consideration of using Welcome Avenue from 46th to 47th for the site of the Crystal Frolics carnival. ACTION NEEDED: Notify Frolics Committee, Park and Recreation Advisory Commission, City Engineer and Police Chief to meet to discuss restrictions on carnival in the Welcome Park area. ACTION TAKEN: Under consideration.
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ASST. CITY MGR.	3.	Consideration of the First Reading of an ordinance rezoning property at 5755 West Broadway. ACTION NEEDED: Place Second Reading on April 15, 1986 Council Agenda. ACTION TAKEN: Second reading on April 15 Agenda.
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<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY MANAGER	4.	<p>Consideration of First Reading of an ordinance relating to the practice of massage.</p> <p>ACTION NEEDED: First Reading not approved. No action needed because applicant was at meeting.</p>
CITY ENGINEER	5.	<p>Consideration of a conditional use permit to allow the construction and operation of a 4-bay self-service car wash at 3201 Douglas Drive.</p> <p>ACTION NEEDED: Notify applicant of Council continuance until April 15, 1986.</p> <p>ACTION TAKEN: Letter sent 3/20/86.</p>
ASST. CITY MGR.		<p>ACTION NEEDED: Place item on April 15, 1986 Council Agenda.</p> <p>ACTION TAKEN: To be placed on April 15 Agenda.</p>
CITY MANAGER	6.	<p>Consideration of recommendation to appoint Mark Hoffman to the French Park Advisory Council.</p> <p>ACTION NEEDED: Notify Hennepin County Park Reserve District of Council appointment.</p> <p>ACTION TAKEN: Letter sent 3/21/86.</p>
ASST. CITY MGR.	7.	<p>Consideration of bids for tree removal and tree trimming.</p> <p>ACTION NEEDED: Get contract signed and bond and insurance.</p> <p>ACTION TAKEN: Contract signed.</p>
CITY MANGER	8.	<p>Consideration of Planning Commission appointments to the Long-Range Planning Commission.</p> <p>ACTION NEEDED: Notify Jane Elsen, Dave Anderson and Paulette Magnuson of appointment to the Long-Range Planning Commission.</p> <p>ACTION TAKEN: Notified,</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
ADMIN. ASST.	9.	Consideration of the appointment of Assistant Weed Inspector for 1986. ACTION NEEDED: Notify Hennepin County of appointment of Assistant Week Inspector. ACTION TAKEN: Sent to Hennepin County 3/20/86.
CITY MANAGER	10.	Consideration of Police and Fire reports concerning liquor establishments. ACTION NEEDED: Continue with quarterly reports to the City Council. ACTION TAKEN: To be continued.
CITY MANAGER	11.	Consideration of informal bids from planners regarding Norm Nafstad project. ACTION NEEDED: Notify Mr. Nafstad that hiring planner is continued until he brings in new project plan. ACTION TAKEN: Mr. Nafstad notified.
CITY CLERK	12.	Licenses. ACTION NEEDED: Issue licenses ACTION TAKEN: Issued.



March 27, 1986

Councilmembers:

Keep in mind that this preliminary agenda is being dictated on Thursday, rather than Friday because Friday is a holiday for City employees. I call it to your attention because sometimes when we are short a day, issues or items come up on Monday or Tuesday that normally would have been presented to us on Friday. If that does occur and there is some urgency for action, we will place those items on the agenda and get you sufficient information as quickly as possible.

As you can see, the agenda is short and the meeting should be. Now that I have put the "kiss of death" on the length of the meeting, let's get to the items of concern.

The minutes of the regular meeting of March 19, 1986, are enclosed for your review.

ITEM

SUPPORTING DATA

- |  |   |
|--|---|
| 1. Public Hearing to consider a request from Richard G. Thompson of Country Kitchen for a variance of 17 spaces in the required number of parking spaces at 3501 Vera Cruz Ave. N. | Planning Commission minutes of 3/10/86, item 4. |
|--|---|

You may want to look at this parking lot before Tuesday. It seems to me from time to time, it's pretty full, but then again, I'm not there every day.

- |   |  |
|---|--|
| 2. Consideration of a petition requesting a 4-way stop at 34th and Jersey Avenues North.  | Copy of petition.                        |
| 3. Consideration of setting surety in the amount of \$53,000 as a condition of building permit approval for Olivet Baptist Church, 3415 Louisiana Ave. N. | Letter from City Engineer dated 3/26/86. |

Aside from setting surety, you may be asked to authorize the issuance of building permit, subject to receipt of surety and signed agreement within 14 days which, for a long time, has been standard procedure.

4. Consideration of the recommendation of the Crystal HRA to appoint Barbara Nemer to the Long-Range Planning Commission for the year 1986. Unapproved minutes of the HRA of 3/24/86.

This action was taken at a Special meeting of the HRA late Monday afternoon. Barb did attend the Tuesday night Long-Range Planning Commission meeting and was a very active participant.

5. Consideration of a letter from Hennepin County Agricultural Society dated 3/14/86 regarding a donation for the new Hennepin County "Olde Tyme" Fair. Letter; copy of publicity release; map of site.

This item comes to you each year. If my memory serves me right, the City of Crystal has never contributed. The format is a little different this year. You may want to consider it.

6. Consideration of the resignation of Barbara Tyler (Bird) from the Crystal Housing and Redevelopment Authority. None.

As of this writing, we do not have Barb's letter of resignation, although we did type it for her signature and will hand carry her last check for attendance at the HRA meeting. When she receives the check, she will be asked to sign the letter of resignation. If that happens before Tuesday, we will distribute it at Tuesday's meeting. Barbara did indicate that she would be in to sign the letter, although I'm certain she is very busy with the sale of her house (it has been sold with a closing of April 1). If all goes well, she will be leaving town, she said, by April 3.

7. Consideration of a request from the Marauder Aquatic Club to rent the Municipal Swimming Pool on a contract basis for off-hours. Memo from Ed Brandeen dated 3/20/86; letter from Keith Dissington, Marauder Aquatic Club; memo to Ed Brandeen of 3/19 from Marauder Aquatic Club.

As you can see from the packet, this has been done on another occasion with no problems. Staff recommends that you do it again, as long as they provide the necessary insurance and hold the City harmless.

They use off-hours and require little or no assistance from us. If you agree, a new contract pertaining to this organization will be available for the Mayor's signature Tuesday evening.

March 27, 1986

8. Consideration of a contract with the Communications Clerks Local #320.

Memo from City Manager dated 3/26/86.

I believe my memo regarding the tentative settlement is self-explanatory. It basically is the same agreement we reached with the Police Officers. I think they should be similar, as I indicated, because the employees represented by these two unions work so closely together that the conditions of employment should, for practical purposes, be the same.

This leaves only five employees whose salaries and conditions of employment have not been agreed upon. This final settlement may take additional time to accomplish, but we are working on it. They are asking for some management rights to be eliminated and we feel in order to properly run the Police Department, we cannot relinquish those rights. Some settlement will either be agreed upon, or arbitrated.

As far as we know at this time, these are the items for Tuesday night's meeting agenda. As I originally indicated, if something comes up between now and then, we will add it to the agenda with proper information.

I have also included for your information, the following:

1. Environmental Quality Commission minutes of 2/20/86.
  2. *P & R Adv Comm agenda for 4/2/86*
  - Have a nice holiday weekend! See you next week.
  3. *Letter from League of MN Municipalities dated 3/26 re mandatory Medicare coverage for New Hire*
  4. *Letter from League of MN Municipalities dated 3/26 re mandatory Medicare coverage for New Hire*
- J A C K

da  
enc.

P.S. John has put the Newsletter together. If we don't hear anything from you regarding any of the items, it will go to press Wednesday morning. A copy of it is enclosed.

APPLICATIONS FOR LICENSE  
April 1, 1986

SWIMMING POOLS - Outdoor (Exempt)

Crystal Park & Rec. Department at Crystal Municipal Pool  
Crystal Park & Rec. Department at Crystal Municipal Pool, wading  
Crystal Park & Rec. Department at Forest Park, wading  
Crystal Park & Rec. Department at Twin Oak Park, wading

SWIMMING POOLS - Outdoor (\$66.00)

Woodbridge Apartments, 2701 Brunswick Avenue North

FOOD ESTABLISHMENT - Itinerant (Exempt)

Cavanagh School, 5400 Corvallis Avenue North, One Day Only  
Carnival April 18, 1986.

TREE TRIMMING: (\$55.00 per yr.)

Reliable Tree Service - Peter M. Vagovich

TRANSIENT MERCHANT: (\$5.00 per day)

SABA Flower Merchants at: Kentucky & Broadway  
6000 - 42nd Ave. N.  
5602 Lakeland (Rapid Oil)  
Nicklow's, 36th & Hwy. 100

GAS FITTER - (\$30.25)

Richard Bidler DBA Furnace Care Inc.

SIGN LICENSES:

Gussini Shoes	\$ 45.00
Marshall's Inc.	118.88
Navy/Air Force Recruiting	22.50
Spa Petite	45.00



25  
March 31, 1986

Dear Councilmembers:

Bill received the enclosed letter in the mail today. Very likely it would have been received last Friday and it would have been included on the agenda for tomorrow night. I think it is important that we put it on the agenda because we need all the time we can get to keep the Bass Lake Road/Becker Park project moving, so that it is not torn up any longer than absolutely necessary.

The enclosed resolution will allow our attorneys and land negotiators to get going on acquiring the necessary easements to build the "streetscape".

If you have any questions, Jim Thompson, of Dave's firm, will be present. Dave is going to be vacationing in Marco Island, Florida.

J A C K

da  
enc.

P.S. I have also enclosed the Washington, D. C. expense vouchers that I have received to date.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ACQUISITION OF  
CERTAIN REAL PROPERTY BY  
EMINENT DOMAIN PROCEEDINGS

WHEREAS, the City of Crystal, acting by and through its City Council, is authorized by law to condemn land for public street and streetscape purposes; and

WHEREAS, the City has undertaken certain improvements of Bass Lake Road, which improvements the City deems to be necessary, proper, and expedient, and in the interest of the public health, convenience, and general welfare of the citizens of the City and in aid of the Becker Park - Bass Lake Road Redevelopment Project of the Crystal Housing and Redevelopment Authority; and

WHEREAS, efforts to acquire by direct negotiation the necessary rights in the lands affected by said improvements have proved unavailing; and

WHEREAS, it is necessary, proper, and expedient, and in the interest of the public health, convenience, and general welfare of the citizens of the City that title to and possession of the easements hereinafter described be acquired prior to the filing of the final report of the condemnation commissioners to be appointed; and

WHEREAS, the City has ordered and received written appraisal reports setting forth the damages, if any, that will result on account of the acquisition of the hereinafter described easements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL that it is necessary, convenient, and in the

public interest that the permanent and temporary easements described in Attachment One, attached hereto and made a part hereof as though fully set forth at this point, be acquired by eminent domain for street and streetscape purposes.

BE IT FURTHER RESOLVED that the City Attorney is hereby authorized and directed to undertake such proceedings on behalf of the City as are necessary to acquire the land described in said Attachment One by eminent domain under the laws of the State of Minnesota, including the use of Minn. Stat. §117.042 (1984), the so-called "Quick-Take" statute.

Passed and adopted by the City Council this \_\_\_\_ day of April, 1986.

Approved:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CITY OF CRYSTAL  
TRAVEL EXPENSE REPORT

March 7-11, 1986  
Date

NAME: Lingsdorf, Paulene A ACCOUNT CHARGED \_\_\_\_\_  
(Last) (First) (Initial)

DEPARTMENT: City Council

TOTAL

I. REGISTRATION (and Meals Included Therein)

\$ 270.00

II. INTERCITY TRANSPORTATION

\$ 167.38

\$158 Plane  
9.88 Auto: .38 miles @ \$.26 per mile

III. LODGING (single room rate)

\$ 370.00

Per Night Rate \$ 74 No. of Nights 5

IV, V, VI.

DATE/DAY	IV. MEALS	V. TRANSPORTATION	VI. OTHER	DESCRIPTION OF OTHER
3/7/86	Breakfast- - Lunch - - Dinner - -			
3/8/86	Breakfast- - Lunch - - Dinner - \$16.00	Taxi \$8.50		
3/9/86	Breakfast- - Lunch - - Dinner - -			
3/10/86	Breakfast- - Lunch - - Dinner - -	Taxi \$12.00		
3/11/86	Breakfast- \$6.00 Lunch - \$6.69 Dinner - 23.52			
	Breakfast- - Lunch - - Dinner - -			
	Breakfast- - Lunch - - Dinner - -			
TOTAL	\$ 52.21	\$ 20.50	\$	72.71

\$ 880.59



GRAND TOTAL: (Brought Forward)

\$ 880.59  
-----ADVANCE CHECK # \_\_\_\_\_ DATE \_\_\_\_\_  
TO BE RETURNED - Receipt # \_\_\_\_\_ Date \_\_\_\_\_  
TO BE PAID - Check # \_\_\_\_\_ Date \_\_\_\_\_\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

## CERTIFICATIONS:

I, certify that all submitted claims are actual costs incurred in the performance as an authorized representative of the City of Crystal.

*Pauline A. Langan* 3/28, 1986  
Signature of Claimant Date

\_\_\_\_\_  
City Manager

## NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) days after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
  - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.

\* Day of week: M., T., W., TH., F.

\*\* Rental Cars Require Prior Approval of City Manager

THE CITY OF CRYSTAL  
TRAVEL EXPENSE REPORT

3/18, 1982  
Date

NAME: MORAVEC John G ACCOUNT CHARGED \_\_\_\_\_  
(Last) (First) (Initial)

DEPARTMENT: CITY COUNCIL

TOTAL

I. REGISTRATION (and Meals Included Therein) \$ 195.00

II. INTERCITY TRANSPORTATION \$ 158.00

☒ Plane  
☐ Auto: \_\_\_\_\_ miles @ \$.26 per mile

III. LODGING (single room rate) \$ 333.40

Per Night Rate \$ 83.40 No. of Nights 4  
w/TAX

IV, V, VI.

DATE/DAY	IV. MEALS	V. TRANSPORTATION	VI. OTHER	DESCRIPTION OF OTHER
3/8 SATURDAY	Breakfast- Lunch - 8.51 Dinner - 0	CABS 13.75	AIRPORT PARKING 2.25 PHONE 3.42 TOTAL	
3/9 SUNDAY	Breakfast- 11.32 Lunch - 17.50 Dinner - 19.16	CABS 19.50		
3/10 MONDAY	Breakfast- 6.20 Lunch - 0 Dinner - 0			
3/11 TUESDAY	Breakfast- 4.81 Lunch - 29.00 Dinner - 0	CABS 11.15		
3/12 WEDNESDAY	Breakfast- 9.60 Lunch - Dinner -		AIRPORT PARKING .75	
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
TOTAL	\$ 106.10	\$ 44.40	\$ 6.42	156.92

\$ 843.52  
V

GRAND TOTAL: (Brought Forward)

\$ 843.52  
=====ADVANCE CHECK # \_\_\_\_\_ DATE \_\_\_\_\_  
TO BE RETURNED - Receipt # \_\_\_\_\_ Date \_\_\_\_\_  
TO BE PAID - Check # \_\_\_\_\_ Date \_\_\_\_\_\$ 725.65  
\$ \_\_\_\_\_  
\$ 117.87  
*[Signature]*

## CERTIFICATIONS:

I, certify that all submitted claims are actual costs incurred in the performance as an authorized representative of the City of Crystal.

*[Signature]*  
\_\_\_\_\_  
Signature of Claimant3/18, 1986  
\_\_\_\_\_  
Date\_\_\_\_\_  
City Manager

## NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) days after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
  - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.

\* Day of week: M., T., W., TH., F.

\*\* Rental Cars Require Prior Approval of City Manager



THE CITY OF CRYSTAL  
TRAVEL EXPENSE REPORT

3-17, 1986  
Date

NAME: LEPPA Steven C ACCOUNT CHARGED \_\_\_\_\_  
(Last) (First) (Initial)

DEPARTMENT: City Council

TOTAL

I. REGISTRATION (and Meals Included Therein) \$ 195.00

II. INTERCITY TRANSPORTATION \$ 158.00

☒ Plane  
    Auto: \_\_\_\_\_ miles @ \$.26 per mile

III. LODGING (single room rate) \$ 160.74

    Per Night Rate \$ 80.37 No. of Nights 2

83.40 @ 3 City paid 250.20  
    (Single Room Rate)

IV, V, VI.

DATE/DAY	IV. MEALS	V. TRANSPORTATION	VI. OTHER	DESCRIPTION OF OTHER
FRIDAY MAR 7	Breakfast- Lunch - Dinner - .90	Cab mpls 15.00 Cab WASH 14.00		
SAT MAR 8	Breakfast- 4.50 Lunch - 8.15 Dinner - 12.00	Cab 4.00		
SUN MAR 9	Breakfast- 13.50 Lunch - Dinner -	Cab 7.00		
MON MAR 10	Breakfast- 7.00 Lunch - Dinner -	Cab 10.00		
TUES MAR 11	Breakfast- 6.00 Lunch - Dinner -	Cab 5.00		
WED MAR 12	Breakfast- 8.56 Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
TOTAL	\$ 64.61	\$ 55.00	\$	

GRAND TOTAL

\$ 1196.1 ✓  
\$ 883.55



GRAND TOTAL: (Brought Forward)

\$ 883.55  
-----ADVANCE CHECK # \_\_\_\_\_ DATE Registration, Travel + Highland  
TO BE RETURNED - Receipt # \_\_\_\_\_ Date \_\_\_\_\_  
TO BE PAID - Check # \_\_\_\_\_ Date \_\_\_\_\_

\$ 667.43 ✓

\$ 216.12

## CERTIFICATIONS:

I, certify that all submitted claims are actual costs incurred in the performance as an authorized representative of the City of Crystal.

Steven C. Lyons  
Signature of Claimant3/17, 1986  
Date\_\_\_\_\_  
City Manager

## NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) days after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
  - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.

\* Day of week: M., T., W., TH., F.

\*\* Rental Cars Require Prior Approval of City Manager

THE CITY OF CRYSTAL  
TRAVEL EXPENSE REPORT

March 13, 1986  
Date

NAME: Aaker Thomas N. ACCOUNT CHARGED Mayor/Council  
(Last) (First) (Initial)

DEPARTMENT: Mayor/Council

TOTAL

I. REGISTRATION (and Meals Included Therein) \$195.00

II. INTERCITY TRANSPORTATION \$158.00

X Plane  
Auto: \_\_\_\_\_ miles @ \$.26 per mile

III. LODGING (single room rate) \$412.00

Per Night Rate \$ 82.40 No. of Nights 5  
(Inc.Tax)

IV, V, VI.

DATE/DAY	IV. MEALS	V. TRANSPORTATION	VI. OTHER	DESCRIPTION OF OTHER
3/7	Breakfast- Lunch - Dinner - 12.50	Limo 8.50	Phone 2.00	
3/8	Breakfast- 6.94 Lunch - 10.50 Dinner -	Taxi 14.00	Phone 3.50	
3/9	Breakfast- 6.40 Lunch - Dinner -			
3/10	Breakfast- Lunch - Dinner - 14.50	Taxis 10.50		
3/11	Breakfast- 6.50 Lunch - 13.50 Dinner -	Subway 1.60 Taxi 16.00	Phone 5.48	
3/12	Breakfast- 7.50 Lunch - Dinner -	Taxi 9.00		
	Breakfast- Lunch - Dinner -			
TOTAL	\$ <del>68.34</del>	\$ <del>68.10</del>	\$ 10.98	

78.34

59.60

V

\$147.42 148.92

915.42 913.92

GRAND TOTAL: (Brought Forward)

\$ 915.42

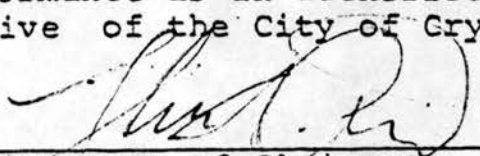
ADVANCE CHECK # \_\_\_\_\_ DATE \_\_\_\_\_  
TO BE RETURNED - Receipt # \_\_\_\_\_ Date \_\_\_\_\_  
TO BE PAID - Check # \_\_\_\_\_ Date \_\_\_\_\_

\$ \_\_\_\_\_  
\$ 14.72  
\$ \_\_\_\_\_

nj

## CERTIFICATIONS:

I, certify that all submitted claims are actual costs incurred in the performance as an authorized representative of the City of Crystal.

  
\_\_\_\_\_  
Signature of Claimant      March 13, 1986  
Date

\_\_\_\_\_  
City Manager

## NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) day after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
  - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.

\* Day of week: M., T., W., TH., F.

\*\* Rental Cars Require Prior Approval of City Manager



THE CITY OF CRYSTAL  
TRAVEL EXPENSE REPORT

4-1, 1986  
Date

NAME: Hekbes Betty A. ACCOUNT CHARGED \_\_\_\_\_  
(Last) (First) (Initial)

DEPARTMENT: City Council

TOTAL

I. REGISTRATION (and Meals Included Therein) \$ 235.00

II. INTERCITY TRANSPORTATION \$ 158.00

☒ Plane  
Auto: \_\_\_\_\_ miles @ \$.26 per mile

III. LODGING (single room rate) \$ 430.94

Per Night Rate \$ 83.40 No. of Nights 5

IV, V, VI.

DATE/DAY	IV, MEALS	V, TRANSPORTATION	VI, OTHER	DESCRIPTION OF OTHER
3-7	Breakfast- Lunch - Dinner - -0-	Cab Mpls 15.00		
3-8	Breakfast- 5.00 Lunch 18.00 Dinner - -0-	Cab 4.00	tips 1.00	
3-9	Breakfast- 6.80 Lunch - -0- Dinner - -0-		tips 1.00	
3-10	Breakfast- on Bill Lunch - -0- Dinner - 22.30		tips 1.00	
3-11	Breakfast- on Bill Lunch - 13.50 Dinner - -0-	Cab 4.00	tips 1.00	
3-12	Breakfast- on Bill Lunch - Dinner -		tips 1.00	
	Breakfast- Lunch - Dinner -			
TOTAL	\$ 65.60	\$ 23.00	\$ 5.00	

\$ 93.60  
917.54

GRAND TOTAL: (Brought Forward)

\$ 917.54

ADVANCE CHECK # \_\_\_\_\_ DATE \_\_\_\_\_  
TO BE RETURNED - Receipt # \_\_\_\_\_ Date \_\_\_\_\_  
TO BE PAID - Check # \_\_\_\_\_ Date \_\_\_\_\_

\$ 663.13

\$ \_\_\_\_\_

\$ 254.41

BX

## CERTIFICATIONS:

I, certify that all submitted claims  
are actual costs incurred in the per-  
formance as an authorized representa-  
tive of the City of Crystal.

Betty Herbes  
Signature of Claimant

4-1, 1986  
Date

\_\_\_\_\_  
City Manager

## NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) days after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
  - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.


\* Day of week: M., T., W., TH., F.

\*\* Rental Cars Require Prior Approval of City Manager

60  
March 10, 1986. - continued

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to continue until April 14, 1986, to provide opportunity for newer commissioners to become familiar with the issue.

Motion carried.

- 
4. Richard G. Thompson of Country Kitchen appeared regarding Variance Application #86-6A for variance in the required number of parking spaces at 3501 Vera Cruz Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Barden that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.09, Subd. 8 v) to grant a variance of 17 parking spaces of the required 81 parking spaces at 3501 Vera Cruz Ave. N., Lot 1, Block 1, Graceview Addition, as requested in Application #86-6A of Richard G. Thompson.

The findings of fact are: This is a reasonable request for the amount of parking variance for this facility, nice addition and no detriment to surrounding property.

Motion carried.

5. Arlon W. Lindner, realtor, appeared regarding tentative approval of proposed plat Emma S. Phillips Addition located at 6911 Corvallis Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to recommend to the City Council to grant tentative approval of Emma S. Phillips Addition which is a replat of Lot 10, including the N  $\frac{1}{2}$  of the vacated alley, Russ Second Addition to Crystal Village, Minnesota and that part of Lot 11, Russ Second Addition to Crystal Village, Minnesota, lying East of the West 140.55 feet including the N  $\frac{1}{2}$  of the vacated alley.

Motion carried.

6. Consideration of appointments to the Long Range Planning Commission for 1986.

Moved by Commissioner Bakken and seconded by Commissioner Timmerman to recommend to the City Council that Commissioner Anderson, Commissioner Magnuson and Commissioner Elsen be appointed to the Long Range Planning Commission for 1986.

Motion carried.

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to adjourn.

Motion carried.

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Chairman Feyereisen

---

Secretary Bakken



# PETITION

To: The City Engineer and the Crystal City Council

Date: March 14, 1986

The corner of 34th Avenue and Jersey has been the location of several accidents over the past several years. This intersection is used a great deal by children because of it's proximity to the Valley Place Park. Therefore, we the undersigned, request that a four way stop be installed at this intersection at the earliest possible date.

Name

Address

<i>Janet R. Luska</i>	6900 34 <sup>th</sup> Ave. No.
<i>Ann M. Laska</i>	6900 34 <sup>th</sup> Ave. No.
<i>A.J. Pfeiffer</i>	7006 34 <sup>th</sup> Ave. No.
<i>Edna Pfeiffer</i>	" " " "
<i>Harold Jackson</i>	6924 34 <sup>th</sup> Ave No.
<i>Carol Klein</i>	6913 - 34 <sup>th</sup> Ave. No.
<i>Pearl Gons</i>	6812 - 34 <sup>th</sup> Ave. No.
<i>Myron E. Dargatzis</i>	6806 34 <sup>th</sup> Ave No.
<i>Allen Pederson</i>	6712 34 <sup>th</sup> Ave. N.
<i>Lester Kelly</i>	6707 - 34 <sup>th</sup> Ave No
<i>Janet Kelly</i>	6707 - 34 <sup>th</sup> Ave No
<i>Ronnie B. Blotz</i>	6713 - 34 - " "
<i>Kat Manzke</i>	6725 34 " "
<i>Steve R. Smith</i>	6800 34 <sup>th</sup> Ave N.
<i>Bill Shaw</i>	6801 34 <sup>th</sup> Ave No
<i>Donna Christman</i>	6807 - 34 <sup>th</sup> Ave No
<i>John J. Conlan</i>	6813 34 <sup>th</sup> Ave N.
<i>Erwin Anderson</i>	6819 34 <sup>th</sup> Ave N.
<i>M. &amp; Mrs. Douglas Hartung</i>	6901 - 34 <sup>th</sup> Av. N.
<i>Mrs. <del>Donna</del> Merkel C. Myers</i>	6919 34 <sup>th</sup> AVE. NO

# PETITION

To: The City Engineer and the Crystal City Council

Date: March 14, 1986

The corner of 34th Avenue and Jersey has been the location of several accidents over the past several years. This intersection is used a great deal by children because of it's proximity to the Valley Place Park. Therefore, we the undersigned, request that a four way stop be installed at this intersection at the earliest possible date.

Name

Address

Digmona Noyes	6919 34 <sup>th</sup> AVE No
Don M. Noyes	7001 34 <sup>th</sup> AVE No.
Christa Valera	7001 34 <sup>th</sup> Ave No
James B. Haherle	7021 34 <sup>th</sup> Ave No.
Jeff Jappan	7011 34 <sup>th</sup> AV. NO.
Greg theane Wittschel	7000 34 <sup>th</sup> Ave No.
Betty Jackson	6924 34 <sup>th</sup> Ave No.
Michelle Jackson	6924 34 <sup>th</sup> Ave No.
Scott Stie	6907 34 <sup>th</sup> Ave No.
Steve Lynch	6908 Hill Place
Kathleen J. Albrecht	6901 Hill Pl
Mrs & Mrs. Arleigh Jensen	6901-34 Ave. N.
Mr & Mrs Randy Nichols	6906 34 <sup>th</sup> Ave No.
Laura Gisch	6912 34 <sup>th</sup> Ave No.
Mrs & Mrs Frank J. Burger	6918 34 <sup>th</sup> Ave No.
Ken Roberts	6900 V Place.
Betty Tunks	6819 - Hill Place
Mom Yick	6819 HILL PLACE
Donna Bayless	6901 Valley Place
Kathleen R. Moll	7012-34 <sup>th</sup> Ave. No.



PETITION

To: The City Engineer and the Crystal City Council

Date: March 14, 1986

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Name

Address

James A. Bayless	6901 Valley Place - Crystal Mn.
Cheryl Witke	6909 Valley Place - Crystal Mn.
Les Ramsey Jr.	6917 Valley Place Crystal Mn.
Marilyn Condoluci	6812 Valley Place Crystal Mn
Mrs Eleanor Peters	6925 34 <sup>th</sup> Ave. No.
William J. Busch	6912 34 <sup>th</sup> AVE. N. AVE No.

March 26, 1986

Honorable Mayor & City Council  
City of Crystal, MN

Re: Improvement Needs  
Olivet Baptist Church  
3415 Louisiana Ave. N.

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above-captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

- Construct concrete driveway apron across boulevard.
- Construct 1 curb opening at driveway and repair street adjacent.
- Construct V6 cast-in-place concrete barrier curb per approved plot plan.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect 3 handicap parking stall signs.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Erect stop signs at exit from parking area.
- Prepare and submit "as built" utility plans.
- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than June 1, 1987; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$53,000 be required as a guarantee of the faithful performance of the above construction and requirements.

Sincerely,



William L. Sherburne, P.E.  
City Engineer

WLS:jrs

cc: ✓ John T. Irving, City Manager  
Don Peterson, Building Inspector  
Tim Gray, c/o Olivet Baptist Church, 3415 Louisiana Ave. N.  
Rodney Neujahr, 785 E. Seventh Street St. Paul, MN 55106

Encls

24 MARCH 1986

**MINUTES OF THE SPECIAL MEETING OF  
THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF THE CITY OF CRYSTAL, MINNESOTA**

The Special meeting of the Crystal HRA was called to order at 6:02 P.M. by Chair Garber.

The members present were: Sharon Garber, John Schaaf, John Moravec, Barbara Nemer, and Barbara Tyler. Members absent: None.

Staff members present were: John T. Irving, Executive Director; John Olson, Staff; and Leslie Nerenberg, Redevelopment Coordinator.

The first item on the agenda was election of officers. Member Nemer nominated Sharon Garber as Chair for the 1986-87 term. Member Moravec nominated John Schaaf for Chair. After a paper ballot vote, Commissioner Garber was voted in as Chair.

Member Moravec nominated Member Schaaf as Vice Chair. There were no further nominations. Commissioner Schaaf accepted the nomination.

Member Moravec nominated Member Nemer for Secretary. There were no further nominations. Commissioner Nemer accepted the nomination.

Member Schaaf nominated Member Nemer to serve as HRA liaison to the Long-Range Planning Commission. Commissioner Nemer accepted the nomination.

Member Schaaf moved and Member Moravec seconded the motion that the meeting be adjourned. The meeting adjourned at 6:20 P.M.



MICHAEL ROUILLARD, President  
Corcoran  
478-6976

GERMAIN BOLL, Vice President  
Maple Plain  
446-1067

JUSTINE GOULD, Treasurer  
Maple Grove  
420-4057

# Hennepin County Agricultural Society

*Sponsor of the Annual County Fair*

EILEEN ROEHLKE, Secretary - Rogers, Minnesota 55374  
23185 Co. Rd. 10  
Tel. (612) 498-8502

## DIRECTORS:

CATHY CAIN  
Corcoran  
420-2927

FLORENCE LARSON  
Plymouth  
546-2945

JIM MILOW  
Corcoran  
420-2270

ANDY ROZEBOOM  
Maple Grove  
559-2989

JUDY NICHOLS  
Minnetonka  
935-4216

FLOYD NELSON  
Dayton  
420-4536

## MEMBERS OF ADVISORY BOARD

E.F. ROBB, JR.  
County Commissioner

PHILIP WEBER  
Administrative Service Manager  
Bureau of Public Service

TAD JUDE  
Senator 48th District

JEAN LOW  
Co-Extension Agent, 4-H

SHIRLEY BONINE  
District Park Commissioner  
Maple Plain

March 14, 1986  
TO: Hennepin City Clerks  
FROM: Eileen Roehlke, Secretary  
SUBJECT: New Hennepin County "Olde Tyme" Fair

I want to give you a preview of Hennepin County's exciting new "Olde Tyme" Fair. This year we are moving the Fair to a new location and expanding the activities. We are asking for your support in two areas: 1)a donation and 2)your support in getting the word out about the new Fair.

The new Hennepin County "Olde Tyme" Fair will resemble an old-fashioned county fair with a rural setting in the city of Corcoran (see enclosed map). Features of the new Fair include carnival rides, grandstand shows, cotton candy, fruit and vegetable exhibits, needlework exhibits, footlong hotdogs, 4-H exhibits and animals and lots more. With this move and expansion of activities we hope to again establish the Hennepin County Fair as first-rate.

In order to achieve our goals we need the cooperation of all the Hennepin County cities.

1. We are suggesting a small donation based on your population as follows:

100-2500 residents--\$25.00  
2500-10,000 residents--\$50.00  
10,000-25,000 residents--\$100.00  
25,000-50,000 residents--\$200.00  
Over 50,000 residents--\$300.00

2. We also request your cooperation in getting the word out to your cities through city newsletters, posters, newspapers, utility billings, etc. I am enclosing a release that I would urge you to use in your city's newsletter. A representative from the Fair Board will be contacting you within three weeks to determine your newsletter schedule and supply you with additional information you may need as well as posters and flyers.

Thank you very much for your cooperation and support. With your help we can make the new Hennepin County "Olde Tyme" Fair a huge success.

80th ANNUAL HENNEPIN COUNTY FAIR AT CORCORAN  
Corcoran Lions Park • State Hwy. 101 and Co. Rd. 10  
July 25, 26, and 27, 1986



For immediate release

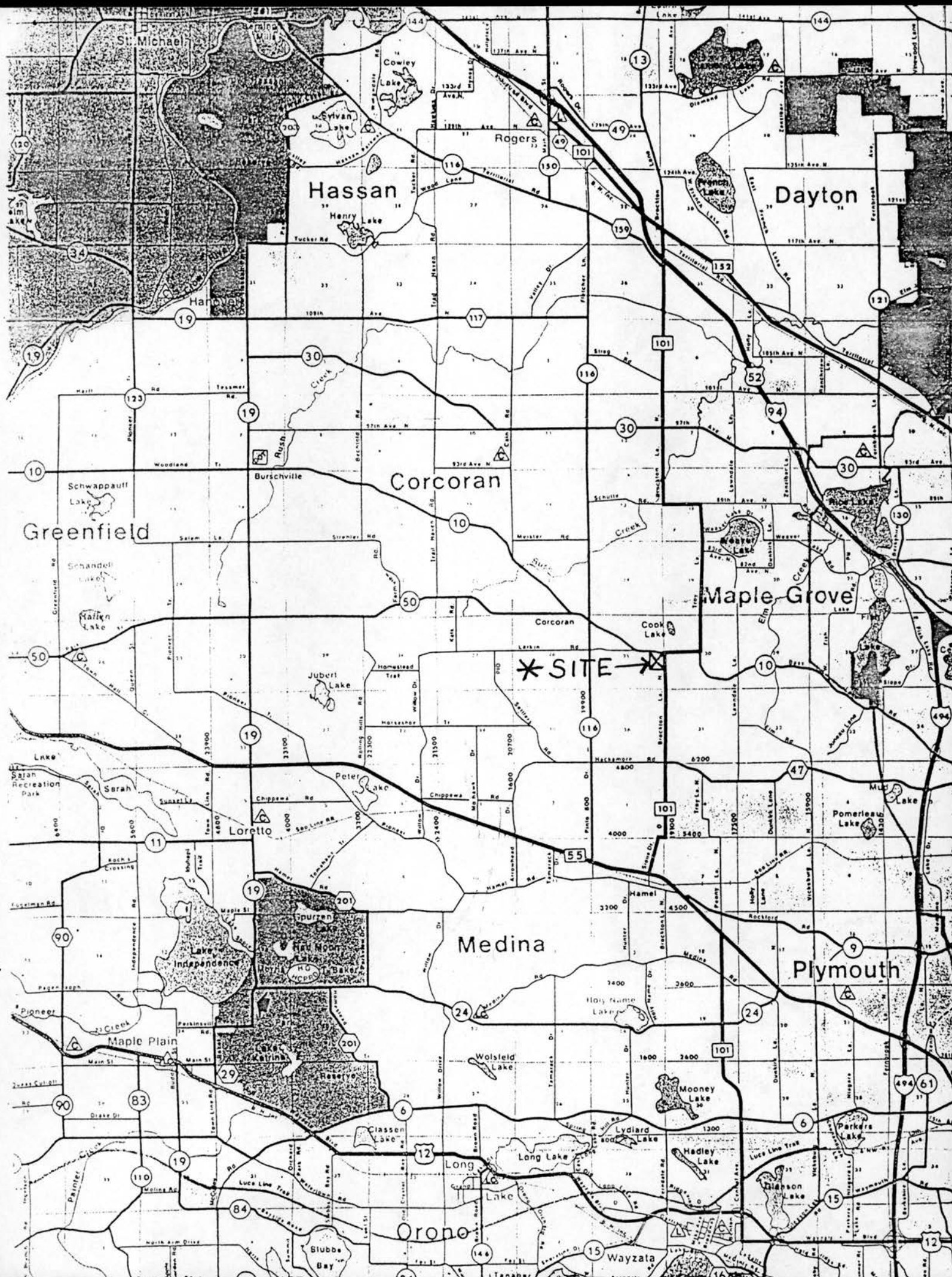
NEW HENNEPIN COUNTY "OLDE TYME" FAIR

Hennepin County's new "Olde Tyme" County Fair promises something for everyone. From July 17-20 county residents will be able to experience the flavor and fun of the old rural county fairs, complete with carnival rides, footlong hot dogs, grandstand show, animals, 4-H and non-4-H exhibits and demonstrations, a talent contest and competition to discover who can still make baking powder biscuits just like Grandma's.

Even the setting, four miles north of Hamel on State Highway 101 (at the intersection with County Road 10) will be reminiscent of rural fairs, tents and all. County residents will find it well worth the drive to step back in time and enjoy a type of fair you may have only heard about.

Hennepin residents, businesses and clubs are invited to become members of the County Fair Booster Club for a \$25.00 donation. If you wish to join or have a representative of the Fair visit your organization or business to explain this year's Fair or show slides, please call Eileen Roehlke, Secretary, at 498-8502. Admission to the new Fair is free, although there is a parking fee.

Contact: Lynn Madsen 522-2942 or  
Eileen Roehlke 498-8502



DATE: March 20, 1986

MEMO TO: Jack Irving, City Manager

FROM: Edward Brandeen, Park & Recreation Director

RE: Rental of the Crystal Municipal Pool by the Marauder Aquatic Club

I have a request from Keith Dissington from the Marauder Aquatic Club who would like to rent the Crystal Municipal Pool for morning swim team practice. This request would not interfere with the Crystal-New Hope club, as they use the pool only Tuesday and Thursday. Crystal swim lessons start at 9:30 a.m. and also will not interfere.

I would like to recommend that this swim club be allowed to rent the Crystal pool at the specified times and dates, except for Saturday, at a rate of \$16.00 per hour. This rate is comparable to that charged in St. Louis Park and Richfield.

I further recommend that we enter into a rental agreement (see attached) with this group that also requires insurance coverage, lifeguard protection, swim roster, etc.



Keith L. Dissington  
400 Shelard Parkway  
Apartment 304  
St. Louis Park, Minnesota 55426

Mr. Edward Brandeen, Director  
Crystal Park & Recreation  
4141 Douglas Drive  
Crystal, Minnesota 55422

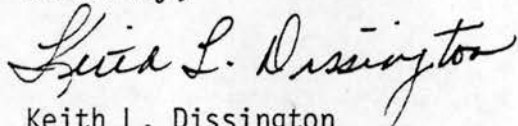
Dear Mr. Brandeen:

My name is Keith Dissington and I am the Head Coach of the Marauder Aquatic Club. With the end of the indoor swimming season rapidly approaching, I am seeking outdoor pool time (50 meter) for my club.

If you have any time available, I would like to get together and discuss hours and price at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Keith L. Dissington". The signature is written in dark ink and is positioned above the typed name and title.

Keith L. Dissington  
Head Coach  
MARAUDER AQUATIC CLUB  
593-9945



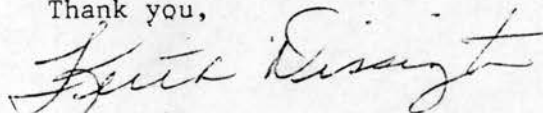
March 19, 1986

Ed Brandeen  
Crystal Park & Recreation

Dear Ed,

The Marauder Aquatic Club would like to reserve pool time in the Crystal outdoor pool, beginning Monday, June 9 until Saturday, August 9. The time would be 6:30 to 8:30 a.m. Monday, Wednesday, Friday and Saturday. This letter confirms our phone conversation of March 17.

Thank you,

A handwritten signature in cursive script, appearing to read "Keith Dissington".

Keith Dissington  
Marauder Aquatic Club

AGREEMENT FOR USE OF CRYSTAL MUNICIPAL

SWIMMING POOL

THIS AGREEMENT, made and entered into as of this 20<sup>th</sup> day of May,  
1980 by and between the City of Crystal, a municipal corporation, hereafter  
called the "City", and the Hopkins AAU Swim Club hereinafter referred to as the  
"USER",,

WITNESSETH:

in consideration of their mutual covenants and agreements as hereinafter  
set forth, the parties hereto contract and agree as follows:

1. The City gives the User the right to use the municipal swimming pool  
and appurtenant facilities for swimming practices. The dates and hours of such  
practices, for which this permit is given, are set forth on the attached  
Schedule "A", a copy of which is attached hereto and made a part hereof.

2. In consideration of the permission granted in the foregoing paragraph  
one, the User guarantees the City payment on the following schedule:

- |  |                      |
|--|----------------------|
| a. Hourly rental   | - \$ 14.00 per hour  |
| b. Shared hourly rental<br>(maximum two clubs at one time) | - \$        per hour |

3. The User agree that it will be responsible for the safety of all  
persons using the premises under this permit and will hold the City harmless  
from any and all claims and any and all costs of defending the same, arising  
out of and by reason of the use of the City's municipal swimming pool by any  
persons under the permit herein granted.

4. The parents of each minor who participates in the use of the swimming  
pool under this contract shall provide the City written waiver of any claims  
for any injury or damage, before such minor uses the swimming pool facilities.

5. The User agrees that it will make prompt and full restitution for  
any damages to the City's municipal swimming pool, or its appurtenant facilities  
arising out of or by reason of the use of such swimming pool and facilities  
by any person under the permit herein granted.

6. The User agrees that it will provide full-time lifeguard protection while the swimming pool is in use by any person under the terms of this permit. Such lifeguard protection shall be by persons who are qualified with a rating of <sup>certified</sup> ~~WST~~ <sup>1125</sup>, and a complete list of all persons who will provide such lifeguard protection is set forth on the attached Schedule "B", which is made a part hereof.

7. The User hereby designates Rory E. Greer as the person responsible for compliance with the provisions of this permit. Any notices or directives relating to the use of the municipal swimming pool, under the terms of this permit, shall be directed to him and he shall be responsible for taking all necessary steps to secure complete compliance with the terms of the contract. (At all times, while the pool and appurtenant facilities are in use, under the terms of this permit, either he or a person designated in writing by him shall be in charge and shall be in attendance at the municipal swimming pool).

8. The User agrees that any persons using the municipal swimming pool and appurtenant facilities, shall do so in a quiet and orderly manner.

9. It is further understood and agreed that the concession facilities and basketroom facilities are not required to be made available to the User by the City during the hours for which this permit is granted.

10. The User agrees that the pool will not be used during electrical storms or during other hazardous periods.

11. Use of the municipal swimming pool and appurtenant facilities, under this permit, shall at all times be subject to reasonable regulations and directives of the City on matters of safety and the conduct of persons using the facilities.

12. At all times during this permit, the User shall keep in force insurance on all persons using the City's municipal swimming pool and appurtenant facilities, under the terms of this permit. Such insurance shall be general comprehensive liability insurance with the following coverage: bodily injury liability <sup>200,000</sup> \$100,000 for each person, <sup>600,000</sup> \$300,000 for each occurrence; property damage liability \$50,000 each occurrence. A certificate or schedule of such insurance coverage labeled Schedule "C" is attached hereto and made a part hereof.



13. The User agrees to provide the City with a list of the names and addresses of the members of the User's organization. The User agrees to keep this list current at all times. See attached Schedule "D".

14. The User agrees to the following procedure for cancellation of swim time:

- a. In case of electrical storm or during severe weather swim times will automatically be cancelled by the City.
- b. Written notice one full week (7 days) must be given to the Park and Recreation Department prior to cancellation of swim times for any reason.
- c. Written notice two full weeks (14 days) must be given to the Park and Recreation Department prior to complete termination of remaining swim times on User agreement.

15. The User agrees to make payment to the City of Crystal according to City billing procedures.

In the event of any breach of the terms or conditions of this permit, it shall be subject to immediate termination by the City Manager of the City of Crystal; such termination shall be given by written notice to the person designated in paragraph seven (7) above.

IN TESTIMONY WHEREOF, the parties hereto have hereunto set their hands and seals.

CITY OF CRYSTAL

BY *Robert E. Minton*  
(Its Mayor)

BY *John T. Irving*  
(Its City Manager)

(CITY SEAL)

BY *Helen M. Stiles*  
(Its President)

BY *Kathryn Swanson*  
(Its Secretary)



SCHEDULE "A"

Hopkins AAU Swim Club

(Name of User)

HOURS: 8<sup>30</sup> - 9<sup>30</sup> A.M.

DAYS OF WEEK: M-F

PERIOD: June 16 - Aug. 2

Exclude July 4<sup>th</sup> - Friday --

DATED: 5/29/80

SCHEDULE "B"

Hopkins AAU Swim Club  
(Name of User)

NAMES OF LIFEGUARDS

ADDRESS

DATE WSI  
EXPIRES

Gary E. Grey

29 Union Terrace

1981

SCHEDULE "C"

Hopkins AAU Swim Club  
(Name of User)

<u>NAME OF INSURANCE COMPANY</u>	<u>TYPE OF COVERAGE</u>	<u>AMOUNT OF INSURANCE</u>	<u>EFFECTIVE DATE</u>
*American Home Accident & Health San Francisco, Calif.	Liability (thru the AAU)	Up to \$1,000,000	Jan. 1 thru Dec. 31, 1980

DATED: June 6, 1980

AAU office (Carol) - 783-0045

SCHEDULE "D"

Hopkins AAU Swim Club

(Name of User)

ROSTER OF MEMBERS

*-Enclosed*

NAME

ADDRESS

PHONE

AGE

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(Attach additional copies as necessary)

DATED \_\_\_\_\_



March 26, 1986

TO: City of Crystal Councilmembers  
FROM: John T. Irving, City Manager  
RE: Tentative Agreement  
Union Local #320 - Communication Clerks

Dear Councilmembers:


Yesterday I was notified that the communication clerks in the Police Department have accepted the tentative agreement I reached with their representative from Local #320. The tentative settlement that we reached is very similar to that of the police patrol officers which you approved two weeks ago. It is a two-year contract with a 4½ percent salary increase and an additional \$10.00 for insurance purposes in the second year. For 1986 the adjustments are as follows:

- Four and one-half percent (4-1/2%) accross the board increase in salary.
- Ten dollars (\$10.00) increase in the City's participation in hospitalization insurance.
- An increase from three (3) to eight (8) premium paid holidays, the same as the Police Officers Local #44.
- Twelve (12) paid holidays which include one (1) floater. The additional holiday, of course, is Martin Luther King, Jr. Day.
- They have the same vacation schedule as the police patrol officers and receive the retirement hospitalization plan that all other employees received this year.

I urge that you approve this agreement. It seems fair to me that we settle in a similar fashion with the two unions that work so close together.

JTI:djg

March 26, 1986

TO: John T. Irving, City Manager   
FROM: Nancy Deno, Administrative Assistant  
RE: Wellness

Attached for your review, is a summary of surrounding communities wellness programs. In reading through the list you will see most communities do not have formal wellness programs for all employees.

The attachment on the last page is a summary of costs for membership at 5 area health clubs and information on corporate memberships.

March 1986

WELLNESS PROGRAM SURVEY

Bloomington

- a. Classes: Public Health Department periodically runs classes for employees on topics such as smoking, weight loss, health screening, and other health areas. Classes are held during normal working hours. Classes are sponsored by the City.
- b. Exercise: An exercise program was started for public works employees. This program was for back care. The exercise program consisted of stretching first thing in the morning and was mandatory for public works employees for one (1) year. The program continues to run in public works, but it is optional, and at no cost to the employee.
- Also, all full time permanent employees are able to receive \$50/year if they are an active participant in an approved health club. Employees must show evidence of membership and participation in order to obtain the \$50/year.
- c. Other: All City Employees must pass a physical examination prior to employment. In general - no formal wellness program.

Brooklyn Center

Brooklyn Center does not have a wellness program of any kind for their employees. Employees of the City may use the Civic Center after work hours at regular Civic Center rates.

Brooklyn Park

- a. Classes: In the past Brooklyn Park sponsored classes concerning health awareness, diet, etc. Also, Brooklyn Park has had health history profile completed on interested employees during working hours. CPR training has been offered to employees after work hours. Police and Fire Department employees have had health screening sponsored by the City.
- b. Exercise: The Army/National Guard Armory has an exercise facility open to the public. The facility is available for use by City Employees after work hours for a \$1 off per rental fee.
- c. Other: Brooklyn Park has no formal wellness program.

Golden Valley

- a. Classes: Previously the City of Golden Valley worked with Health Fitness Consultants to develop classes for wellness for City Employees. Classes were sponsored by Golden Valley and were given during working hours on topics such as smoking, weight loss, etc. Due to lack of interest, no classes were given after work hours.

- b. Exercise: Departments were given the option to participate in exercises each morning during work hours for 10 minutes. Currently the Police Department is the only department that continues on a wellness program.

Police Department officers have been going through semi-annual fitness testing at no cost to the employee. Fitness testing for the Police Department will be mandatory this fall. Officers must be examined by a physician prior to fitness testing. Also, police officers are offered \$200 towards an annual membership at a health club. Officers must show proof of membership and participation in order to obtain the \$200/yr. exercise incentive.

Fire Department employees have participated in the North Memorial Fitness Evaluation Program at no cost to the employee.

- c. Other: Golden Valley has no formal wellness program for all employees. The Police Department is the only department which has an "exercise incentive", and fitness evaluation which is planned to be mandatory in the fall of 1986.

#### Maple Grove

Maple Grove has just started a pilot wellness program for Fire Department Employees only.

- a. Program: Physical testing will be mandatory for Fire Department employees, testing to include standard medical exam at beginning of program along with stress testing at no cost to the employee. Testing will also be done at 6 months and 1 year. Fitness evaluation will also be completed.

Presently Fire Department employees are offered 50% matching reimbursement to yearly health club membership including initiation fees.

In the near future Maple Grove will purchase and install universal weights and aerobic exercise equipment for all three (3) fire stations. Training will be mandatory before usage. Fitness standards will be created for all Fire Department employees.

- b. Other: By year end Maple Grove predicts mandatory fitness standards will be in place for all Fire Department employees. Fire Department employees will have to meet these standards within a certain time frame, or will no longer be able to work in that capacity.

After the pilot program has been in effect for one year it will be evaluated by the administration, and if evaluations are positive the program will spread to Police, Park & Recreation, Maintenance, and possibly the remainder of full time employees.



Minnetonka

The City of Minnetonka has no wellness program at this time. The Police Department is interested in obtaining a wellness program.

New Hope

- a. Classes: Presently contracting with Metropolitan Clinic of Counseling for a 4-series session of classes to be held quarterly for all employees during work hours at no cost to the employees.
- b. Exercise: Employees are able to obtain reduced rates for golf admission. No reduced rates available for ice arena or swimming pool.
- c. Other: Fire & Police Department, employees have had fitness testing through North Memorial Medical Center sponsored by the City. New Hope requires all full-time employees to have a physical before they are hired.

Plymouth

- a. Classes: Periodically the City sponsors wellness classes.
- b. Exercise: The City has worked out a cooperative agreement with YMCA to have after hours aerobics classes. Prior to class participation employees must have a physical examination and sign a waiver at the YMCA concerning injuries. If employees participate in aerobic classes they are reimbursed \$50 by the City.  
  
Plymouth also has a corporate membership at the YMCA which offers employees reduced rates.  
  
Fire Department employees are given a full heart/lung evaluation every 2-4 years, and also participate in a stress test at North Memorial Medical Center sponsored by the City.
- c. Other: All employees must have a physical examination prior to employment.

Robbinsdale

Robbinsdale has no formal wellness program. Robbinsdale offers reduced rates to employees for use of the Community Center after work hours.

St. Louis Park

- a. Classes: Previously worked with Control Data "Stay Well" program for all employees. Have not had program for approximately 1½ years.
- b. Exercise: Corporate membership available to all employees who join Normandale Tennis and Racketball Club. Employees are able to use ice arena, summer swimming pool after work hours with no admission charge.
- c. Other: Fire Department employees participate annually in fitness testing, sponsored by the City.

## HEALTH CLUB MEMBERSHIP COSTS

### 1. NORTHWEST YMCA - NEW HOPE

Individual General Membership	1st Year	\$255/yr. or \$21.25/month
	2nd Year	\$205/yr. or \$17.08/month
Health Club Membership (includes adult locker room, sauna, whirlpool and free use of Nautilus)	1st Year	\$430/yr. or \$35.80/month
	2nd Year	\$360/yr. or \$30/month
* No initiation fee		

Corporate Membership available when 3 or more join at the same time. Corporate Membership gives a 10% fee reduction.

### 2. NORMANDALE TENNIS CLUBS, INC. - BROOKLYN CENTER

Individual Membership	1st year	\$250 Initiation Fee & \$29/month
	2nd year	\$29/month

Corporate Membership available when 10 or more join at the same time. Corporate Membership eliminates initiation fee.

### 3. NORTHLAND PARK - BROOKLYN PARK

Individual Membership	1st Year	\$149 Initiation Fee & \$25/month
	2nd Year	\$25/month

Corporate Membership available when 5 or more join at the same time. Corporate Membership gives a 10% fee reduction.

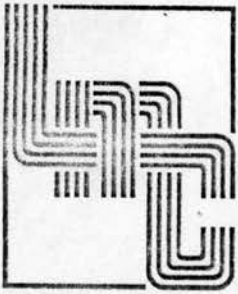
### 4. U.S. SWIM AND FITNESS - FRIDLEY

Individual Membership	1st Year	\$350 Initiation Fee & \$14/month
	2nd Year	\$14/month

Corporate Membership available when 10 or more join at the same time. Corporate Membership gives a reduction of \$130 in initiation fees.

### 5. BROOKLYN CENTER CIVIC CENTER

Individual Membership	\$32/3 months	\$10.67/month
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## league of minnesota cities

March 26, 1986

To: Mayors, Managers, and Clerks

From: Diane Loeffler, Legislative Representative

*Diane Loeffler*

Subject: State budget impasse

The conference committee charged with balancing the state budget is not reaching agreement on necessary cuts. The longer this committee stalls, the more likely it is that the Governor will make cuts through unallotment. Unallotment could mean deep cuts for cities in 1986.

Each week that goes by without the budget cuts increases the amount of the final cuts. The longer all employees remain on the payroll, the more layoffs will be necessary in order to achieve the needed savings by the end of the biennium. Because state agencies don't know what will be cut and how much, they are in a holding pattern, unable to implement new projects or make budget commitments. Realizing this, the administration is anxious for a decision.

Governor Perpich's staff has been preparing unallotment plans which he can implement if the conference committee members cannot agree. The finance department staff says that the governor will not wait much longer.

Unallotment would be the worst situation for cities. Moreover, without a special session, the tax conference report won't become law and there will be no local government aid formula for 1987. Cities would have no certified LGA funds in budgeting for 1987 and face raising taxes 30 to 50 percent or more to compensate for it.

A special session, therefore, is critical to city government. City officials should contact their legislators, the governor, legislative leaders, and the conferees telling them that:

- 1) a special session is essential to hold down local taxes, and
- 2) the budget conference should come to agreement so that the special session can take place.

Budget conferees are:

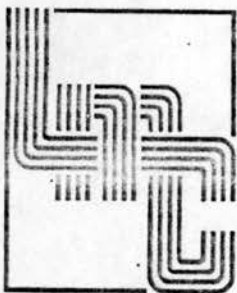
House

Mary Forsythe  
Doug Carlson  
Gaylin DenOuden  
Sally Olsen  
Joel Carlson

Senate

Gerald Willet  
Don Samuelson  
Carl Kroening  
Bill Luther  
Tom Nelson





## league of minnesota cities

March 26, 1986

To: City Mayors, Managers and Clerks

From: Ann Houle, Research Assistant  
Ann Higgins, Staff Associate

Re: Mandatory Medicare Coverage for New Hires

A bill has been passed by the House and Senate which requires that all city employees hired after March 31, 1986 must participate in the Medicare system. The president is expected to sign the bill into law shortly. Meanwhile, cities should take steps to comply with the new law.

All city employees hired after March 31 who are not already required to be covered by Social Security must contribute 1.45 percent of their wages to Medicare. Cities must contribute a matching 1.45 percent share of the wages for each covered employee. For example, an employee is hired on April 1 at a salary of \$1,000 per month. A total Medicare payment of \$29 would be due, \$14.50 paid by the city and \$14.50 deducted from the employee's salary.

The new law will primarily affect newly-hired police and fire personnel, who are not now covered by Social Security. However, cities should be aware that part-time employees hired after March 31 must also participate in Medicare, even though they may not be required to participate in PERA under PERA rules. Even though newly-hired full or part-time employees may have second jobs under which they are covered by Social Security, the Medicare contribution must still be deducted. Any excess contributions may be recovered by individual employees when they file their federal tax returns.

The Medicare payments will be made to the state in the same way that Social Security payments are now transmitted. The state Social Security Administration office is in the process of designing new payment transmittal forms to provide a line to record the Medicare contributions. Cities with employees hired after March 31 should not send in Medicare payments along with

Social Security payments to the state until the new forms are available. Instead, cities should hold the payments and notify the state Social Security Administration that they need a new form in order to transmit the Medicare payments. The address and phone number is: Social Security Administration. Minnesota Department of Employee Relations, 3rd Floor, Space Center Building, 444 Lafayette Road, St. Paul, MN 55101. Phone (612) 296-2808.

If you have any questions regarding the application of the new law, please feel free to contact Ann Houle at the League office.

March 25, 1986

City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Attention: Thomas Aaker, Mayor  
Sharon Garber, Chair, Crystal Housing and Redevelopment Authority

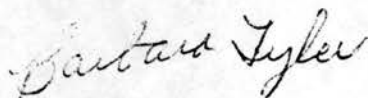
Dear Tom and Sharon:

I regret to inform you that because I am moving out of town, as of April 3, 1986, I must resign as a member of the Crystal Housing and Redevelopment Authority.

I have enjoyed my work with the Crystal HRA and wish it the greatest success in the future.

Yours truly,

Barbara Tyler

A handwritten signature in cursive script that reads "Barbara Tyler". The signature is written in dark ink and is positioned to the right of the typed name "Barbara Tyler".

LOCAL GOVERNMENT AIDS SIMULATION  
ORIG HOUSE BILL VS CONFERENCE COMM AGREEMENT

POPULATION GROUP	CITY	ACTUAL 1986 LGA	ORIGINAL HOUSE 1987 LGA	PCTG INCR	CONFERENCE COMMITTEE 1987 LGA	PCTG INCR	ACTUAL 86 LGA PER CAP	ORIG HOUSE PER CAP	CONFER COMM PER CAP
FIRST CLASS:									
	DULUTH	11784789	12374028	5.0	12468307	5.8	137.45	144.33	145.43
	MINNEAPOLIS	59934902	60193304	.4	61133600	2.0	166.51	167.23	169.84
	ST PAUL	36442437	37692462	3.4	38084822	4.5	136.80	141.50	142.97
GROUP TOTALS		108162128	110260294	1.9	111686729	3.3	151.90	154.85	156.85
20,000-85,000:									
	APPLE VALLEY	795462	835235	5.0	841599	5.8	27.43	28.80	29.02
	AUSTIN	2927822	3040621	3.9	3057828	4.4	130.23	135.25	136.01
	BLAINE	1249005	1302128	4.3	1304938	4.5	35.79	37.31	37.39
	BLOOMINGTON	2708609	2842465	4.9	2865708	5.8	32.21	33.80	34.08
	BROOKLYN CENTER	2004327	2059588	2.8	2079696	3.8	65.84	67.66	68.32
	BROOKLYN PARK	1993175	2092834	5.0	2108779	5.8	38.11	40.02	40.32
	BURNSVILLE	1597171	1677030	5.0	1689807	5.8	37.67	39.55	39.85
	COON RAPIDS	2376448	2495270	5.0	2514282	5.8	52.73	55.37	55.79
	COTTAGE GROVE	1176526	1235352	5.0	1244765	5.8	57.08	59.94	60.39
	CRYSTAL	1583982	1620922	4.3	1633844	5.1	63.35	66.08	66.60
	EAGAN	315094	330849	5.0	333369	5.8	9.20	9.66	9.73
	EDEN PRAIRIE	306875	322219	5.0	324674	5.8	11.27	11.84	11.93
	EDINA	550444	550444	0	550444	0	12.34	12.34	12.34
	FRIDLEY	1858643	1866002	.4	1885249	1.4	63.80	64.05	64.71
	GOLDEN VALLEY	1378985	1378985	0	1378985	0	63.39	63.39	63.39
	MAHATO	3931215	4110546	4.6	4141432	5.3	136.00	142.20	143.27
	MAPLE GROVE	595761	625549	5.0	630315	5.8	19.84	20.83	20.99
	MAPLEWOOD	1429525	1501001	5.0	1512437	5.8	50.17	52.68	53.08
	MINNETONKA	1581580	1581580	0	1584219	.2	37.21	37.21	37.27
	MOOREHEAD	2553815	2681506	5.0	2701936	5.8	82.47	86.60	87.25
	NEW BRIGHTON	917373	963242	5.0	970228	5.8	39.73	41.72	42.02
	NEW HOPE	1210402	1270255	4.9	1280605	5.8	52.51	55.11	55.56
	PLYMOUTH	387414	406785	5.0	409884	5.8	9.47	9.94	10.02
	RICHFIELD	3003840	3097988	3.1	3124235	4.0	81.98	84.55	85.27
	ROCHESTER	5597681	5675219	1.4	5735131	2.5	91.44	92.70	93.68
	ROSEVILLE	803071	843225	5.0	849649	5.8	23.09	24.25	24.43
	SHOREVIEW	424905	438478	3.2	439196	3.4	18.81	19.41	19.44
	SO ST PAUL	1986309	2050580	3.2	2066969	4.1	97.26	100.41	101.21
	ST CLOUD	5376390	5555779	3.3	5594481	4.1	125.36	129.55	130.45
	ST LOUIS PARK	2524820	2543351	.7	2586478	2.4	58.95	59.38	60.39
	WHITE BEAR LAKE	946081	991073	4.8	993453	5.0	41.15	43.11	43.21
	WINONA	2975047	3107987	4.5	3127086	5.1	119.33	124.66	125.42



SENT WITH PRELIMINARY AGENDA 4/11/86

Council minutes of 4/1/86.

Planning Commission minutes of 4/14/86

Petition re vacation of east 5' of W 30 foot easement, Rolling Green of Crystal; note from NSP of 4/2; note from N.W. Bell of 3/26.

Pettition to eliminate "no parking" signs on east side of Brunswick bet. 41st & 42nd.

Planning Comm. agenda of 4/14/86.

Memo from Adm. Ass't. of 4/2; copy of revised ord; copy of map w/zones re garbage and refuse ord.

Bid recommendation from BRW for Becker Park Shelter; construction of parking lots; demolition of remaining buildings.

Engineers report for feas. of constructing improvement for flood control by Barr Engr.; notice of public hearing by Bassett Creek Water Mgmt. Comm; feas. report from Wm. Sherburne re Crystal's participation

Feas. report re Sealcoat Impr. No. 66-B.

Memo from Ed Brandeen of 4/3; excerpt from Park & Rec. Adv. Comm. minutes of 4/2; ski hill attendance summary; memo from Admin. Ass't. of 3/27; letter from Ins. Co. of 2/28 re ski hill at Valley Place Park.

Memo from Admin. Ass't. of 3/26; survey of wellness program; health club membership cost.

Recommendation of City Engr. of 4/10 re street maintenance bids.

Petition for 2 or 4-way stop sign at 44th & Zane.

Res. re Performing Arts Fund.

Park & Rec. Adv. Comm. minutes of 3/5/86.

Park & Rec. Dept. March monthly report.

Zoning & Code book additions.

AMM Bulletin-summary of Legislative Arts of 4/4/86.

Memo from City Engr. re conditional use and variance; SuperAmerica, 5359 W. B'way, of 4/10.

Sent w/agenda 4/15/86

Planning Comm. minutes of 4/14/86

## COUNCIL AGENDA

April 15, 1986

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on April 15, 1986, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

☒ Langsdorf  
☒ Leppa  
☒ Rygg  
☒ Herbes  
☒ Aaker  
☒ Moravec  
☒ Smothers

### Staff

☒ Irving  
☒ Kennedy  
☒ Olson  
☒ ~~Sherburne~~  
☒ Peterson  
☒ Deno  
☒ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular Council meeting of April 1, 1986.

Moved by Councilmember Sm and seconded by Councilmember H to  
(approve) (approve, making the following exceptions: \_\_\_\_\_ to)  
the minutes of the regular Council meeting of April 1, 1986.

Motion Carried.

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 6, 1986, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Gerald G. Smith for a variance to expand a non-conforming use (said non-conformity being in lot area of 6,300 sq. ft. instead of the required 7,500 sq. ft.) to permit removal of the present 14' x 20' garage and the construction of a 30' x 28' garage at 4731 Xenia Avenue North.
2. Set May 10, 1986, from 12:30 P.M. to 3:30 P.M., as the date and time for the annual rabies vaccination clinic at the City Garage.
3. Set April 26, 1986 at 10:00 A.M., as the date and time for the public auction (bicycles) and other surplus items to be held at the City Garage.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 6, 1986, as the date and time for the public hearing at which time the City Council will consider tentative approval of proposed plat Larson's Rolling Green of Crystal, located at 5003-11 Angeline Avenue North.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to remove items \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ from the Consent Agenda.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember Sh to approve the Consent Agenda.

Motion Carried.

April 15, 1986

REGULAR AGENDA

1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing, at which time the City Council will consider tentative approval of proposed plat Emma S. Phillips Addition located at 6911 Corvallis Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were:

Moved by Councilmember H and seconded by Councilmember L to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) proposed plat Emma S. Phillips Addition located at 6911 Corvallis Avenue North.

Motion Carried.

2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider a petition from Harold and Keith Shermer of Shermer Construction requesting the vacation of the east 5' of the west 30' easement of Lots 1 and 2, Block 2, Rolling Green of Crystal. The Mayor asked those present to voice their opinions or ask questions concerning the vacation. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember Sm and seconded by Councilmember L to adopt the following ordinance:

## ORDINANCE NO. 86-

AN ORDINANCE VACATING CERTAIN EASEMENTS  
WITHIN THE CITY OF CRYSTAL

and further, that the second and final reading be held on May 6, 1986.

Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) vacation of certain easements within the City of Crystal.

Motion Carried.



Council Agenda

April 15, 1986

3. The City Council considered a request from Randy Bedell for a conditional use permit to allow the construction and operation of a 4-bay, self-service car wash at 3201 Douglas Drive. (5 votes needed for approval)

Roger Binschberg, 3201 Edgewood Street  
Mike Halek 3141 DD (32)

Sturgis Barker

5541 Xenia (OT)

Terry Lindem Speciality of 2 (T)

Bedell (C) 9008-34 Ave N  
7-196 7-196 N.H.

Moved by Councilmember H and seconded by Councilmember Don to (approve) (deny) (continue until the discussion of) conditional use permit #86-4T to allow the construction and operation of a 4-bay, self-service car wash at 3201 Douglas Drive, Lot 3, Block 1, Clark Oil Addition.

Motion Carried.

4. The City Council considered a petition to eliminate "No Parking" signs on the east side of Brunswick Avenue between 41st and 42nd and to erect "Residential Parking Only" signs on the east and west side of Brunswick between 41st and 42nd Avenues North.

5. The City Council considered the Second Reading of an ordinance rezoning property at 5755 West Broadway from R-4 to R-0. (5 votes needed for approval)

*6-4-86*

Moved by Councilmember *Am* and seconded by Councilmember *H* to adopt the following ordinance:

ORDINANCE NO. 86-*4*

AN ORDINANCE RELATING TO ZONING

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember          and seconded by Councilmember          to (deny) (continue until          the discussion of) the Second Reading of an ordinance rezoning property at 5755 West Broadway from R-4 to R-0.

Motion Carried.

6. The City Council considered a request from John R. Paulson for a conditional use permit to allow the construction of an elderly senior citizen housing project at 5755 West Broadway. (5 votes needed for approval)

Moved by Councilmember *H* and seconded by Councilmember *Am* to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until          the discussion of) conditional use permit #86-3 to allow construction of an elderly senior citizen housing project at 5755 West Broadway as requested by John R. Paulson.

Motion Carried.

April 15, 1986

7. The City Council considered a request from Witcher Construction Company for a building permit for remodeling interior, new exterior canopy and refinishing exterior block of Target located at 5537 West Broadway. *Jennia Anderson* *proposed*

Sturgis Banker, 5541 Xenia.

$\frac{1}{2}$  乙  $\sqrt{1.4 \sim 1.5}$

- ① Moved by Councilmember M and seconded by Councilmember L to (approve) <sup>9</sup>(deny) <sup>10</sup>(continue until \_\_\_\_\_ the discussion of) building permit #7299 for remodeling interior, new exterior canopy, and refinishing exterior block of Target located at 5537 West Broadway.

Motion Carried.

8. The City Council considered a recommendation from the Environmental Quality Commission for an amendment to the garbage and refuse ordinance. ✓

$\rightarrow$  Sm of  $L_1 \cup L_2$  known  
=  $L_1 \cup L_2$   
 $\rightarrow$  still.

9. The City Council considered bids for Becker Park shelter and construction of parking lots; and demolition of remaining HRA-owned buildings.

*Mike Bjornberg G 2002 BRW - 06*  
*Kim Waldorf G 2*

- A. Moved by Councilmember Sm and seconded by Councilmember La to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 86-8

RESOLUTION AWARDING A CONTRACT  
(BECKER PARK BUILDING)

By roll call and voting aye: \_\_\_\_\_; voting  
no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion  
carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to ~~(deny)~~  
(continue until \_\_\_\_\_ the discussion of) resolution awarding a  
contract (Becker Park Building).

Motion Carried.

- B. Moved by Councilmember L and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 86-9 *Hardman*

RESOLUTION AWARDING A CONTRACT  
(BECKER PARK IMPROVEMENTS, BASS LAKE ROAD PARKING LOTS,  
HAMPSHIRE AVENUE NORTH IMPROVEMENTS)

By roll call and voting aye: \_\_\_\_\_; voting  
no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion  
carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to ~~(deny)~~  
(continue until \_\_\_\_\_ the discussion of) resolution awarding a  
contract (Becker Park Improvements, Bass Lake Road Parking Lots, Hampshire Avenue  
North Improvements).

Motion Carried.



- ✓ 10. The City Council considered a request for a feasibility report for Bassett Creek Improvement Project No. 66-C, and to set a public hearing.

✓ A. Moved by Councilmember H and seconded by Councilmember M to request a feasibility report for Bassett Creek Improvement Project No. 66-C. Motion Carried.

✓ B. Moved by Councilmember H and seconded by Councilmember L to accept the feasibility report for Bassett Creek Improvement Project No. 66-C. Motion Carried.

✓ C. Moved by Councilmember M and seconded by Councilmember H to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 13, 1986, as the date and time for a public hearing to consider Bassett Creek Improvement Project No. 66-C. Motion Carried.

- ✓ 11. The City Council considered a request for a feasibility report for Seal Coat Improvement Project No. 66-B, and to set a public hearing.

✓ A. Moved by Councilmember H and seconded by Councilmember L to request a feasibility report for Seal Coat Improvement Project No. 66-B. Motion Carried.

✓ B. Moved by Councilmember Ln and seconded by Councilmember M to accept the feasibility report for Seal Coat Improvement Project No. 66-B. Motion Carried.

✓ C. Moved by Councilmember La and seconded by Councilmember H to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 6, 1986, as the date and time for a public hearing to consider Seal Coat Improvement Project No. 66-B. Motion Carried.



14. The City Council considered bids for street maintenance materials.

Moved by Councilmember M and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 86-10 Sm, 6/7/86

A RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_) the discussion of a resolution awarding a contract.

Motion Carried.

15. The City Council considered a petition for a 2 or 4-way stop sign at the intersection of 44th and Zane Avenue North. Bruce Lundquist, 4361 Zane & C St

Sm, 1/2 = 2/7 - 1/3  
= La

3 110 - 90 - 2/7 9:10

16. The City Council considered a resolution regarding a Performing Arts Fund.

9/6/86 1986

9/6/86 1986

Moved by Councilmember M and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 86-11

A RESOLUTION RELATING TO FUND DRIVE FOR  
"PERFORMING ARTS IN THE PARK"

By roll call and voting aye: \_\_\_\_\_; voting  
no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion  
carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny)  
(continue until \_\_\_\_\_ the discussion of) a resolution relating to fund  
drive for "Performing Arts in the Park".

Motion Carried.

17. The City Manager explained a gift received from the family of Beatrice Ford.

#325

2 Diana Quist

9, memorial

29 13 1 1 1

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*Handwritten notes:*  
 1. 11-20, 9-11-1936, 11-19-36, 11-19-36, 11-19-36  
 2. 11-20, 9-11-1936, 11-19-36, 11-19-36, 11-19-36  
 3. 11-20, 9-11-1936, 11-19-36, 11-19-36, 11-19-36  
 4. 11-20, 9-11-1936, 11-19-36, 11-19-36, 11-19-36

Moved by Councilmember H and seconded by Councilmember m to approve the list of license applications. Motion Carried.

Moved by Councilmember H and seconded by Councilmember Sm to adjourn the meeting. Motion Carried.

APPLICATIONS FOR LICENSE  
APRIL 15, 1986

GARBAGE & REFUSE HAULERS - (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Waste Management-Blaine, Circle Pines, MN - 14 trucks (regular  
Woodlake Sanitation, Hamel, MN - (16.50) and spare)  
1 addnl truck.

FOOD ESTABLISHMENT - ITINERANT (Exempt)

Boy Scout Troop #365, Trade-O-Ree, St. James Lutheran Church,  
One Day Only, April 19, 1986

Knights of Columbus, 4947 West Broadway, Tootsie Roll Benefit  
April 25, 1986 - April 26, 1986 at banks, stores, etc.

FOOD ESTABLISHMENT - Restaurant (Exempt)

Crystal Little League at Moore Field, 48th & Douglas Drive

POOLS - Outdoor (\$66.00)

Barcelonia Apartments, 3501 Louisiana Ave. North  
Crystal Ball Apartments, 6910 54th Avenue North  
Douglas Courts Apartments, 6300 27th Ave. North  
Douglas Terrace Apartments, 3330 Douglas Drive  
Krystal Kourt Apartments, 5930 West Broadway (2)  
Lou Ann Terrace Apartments, 7201 36th Ave. North  
Twin Lake North Condominium, 4710 58th Ave. North  
Winnetka Village Apartments, 7710 36th Ave. North  
Virginia Court Apartments, 5900 West. Broadway

POOLS - Indoor (\$110.00)

Twin Lake North Condominiums, 4710 58th Ave. North

FOOD ESTABLISHMENT - Itinerant (\$27.50 1st day + \$11.00 ea. addnl day)

Hickory Farms, 3 days, April 17, 1986 to April 19, 1986  
at Crystal Shopping Center

PLUMBING - (\$30.25)

AAA Co-op Plumbing & Heating, 349 - 13th Avenue N.E., Mpls.

SIGN LICENSE

Crystal Rentals, 5264 West Broadway \$76.50

April 11, 1986

Dear Councilmembers:

Tuesday night's meeting seems to be a "back to normalcy" meeting. There are several items that may take some time to discuss. This is further complicated by the fact that from time to time the Planning Commission meeting is held the evening before the Council meeting and if the issues are complicated to any degree, we generally advise people that there will be a two-week delay before Council action. The less complicated items we try to get on the agenda for the following night so that staff and the City are not accused of holding up development or creating problems for a developer or contractor because of delay.

There are several items in this agenda that will not be heard by the Planning Commission until Monday night. Tuesday night staff will have the Planning Commission's recommendations for you to consider. Understandably, if the Planning Commission decides to table action on any of their items, staff will certainly recommend that you do the same.

The meeting should go somewhat as follows:

Consent Agenda

ITEM

SUPPORTING DATA

1. Set Public Hearing to consider a request from Gerald G. Smith for a variance to expand a non-conforming use (said non-conformity being in lot area of 6,300 sq. ft. instead of the required 7,500 sq. ft.) to permit removal of the present 14'x20' garage and the construction of a 30'x28' garage at 4731 Xenia Ave. N. Planning Commission agenda of 4/14/86, item 5.
2. Set May 10, 1986 from 12:30 P.M. to 3:30 P.M. as the date and time for the annual rabies vaccination clinic at the City Garage. None.
3. Set April 26, 1986 at 10 A.M. as the date and time for the public auction (bicycles) and other surplus items at the City Garage. None.
4. Set a Public Hearing to consider tentative approval of proposed plat Larson's Rolling Green of Crystal, located at 6911 Corvallis Ave. N. Planning Commission agenda of 4/14, item 7.

5003-11 Angeline

As you can see on the Consent Agenda, two of the items will be heard by the Planning Commission on Monday night. Both of them are merely to set public hearings so we feel comfortable in putting them on the agenda for your consideration.

As you can see, two are for setting public hearings; two are for setting dates of the vaccination clinic and the public auction.

In the case of Item #4, the owners of four lots in the Rolling Green of Crystal development (Halley's) are combining the lots and making them into two lots, rather than four because they believe individually, the four lots are too small to develop.

The regular meeting should go like this:

The minutes of the regular meeting of April 1, 1986, are enclosed for your review.

1. Public Hearing to consider tentative approval of proposed plat Emma S. Phillips Addition located at 6911 Corvallis Ave. N. None.

This is a plat of one large lot. The owner is dividing off 30' of the westerly portion of her lot to sell it to her neighbor.

2. Public Hearing to consider a petition from Harold and Keith Shermer of Shermer Construction requesting the vacation of the east 5' of the west 30 foot easement of Lots 1 and 2, Block 2, Rolling Green of Crystal. Copy of petition; note from NSP dated 4/2/86; note from N.W. Bell dated 3/26/86.

I believe we briefly discussed this at the Council meeting when you set the public hearing. It is a request through petition to vacate a portion of a utility easement so that a larger home can be built on the lot. They will be extending 5 feet into a present easement. The vacation of a portion of that easement will allow that construction.

3. Consideration of a request from Randy Bedell for a conditional use permit to allow the construction and operation of a 4-bay, self-service car wash at 3201 Douglas Drive. Planning Commission minutes of 3/10, item 2.

This is a request for a car wash at 32nd and Douglas Drive. You may recall that I advised you that the proposer asked that consideration be delayed until this meeting. I have heard from him once and he seemed to feel at that time that he had answered all the questions the neighbors had raised. Tuesday night will tell whether that's an accurate



## 3. (Continued)

statement. You may remember also that the Planning Commission did recommend denial. I suspect there will be some neighbors in to discuss this issue with you.

4. Consideration of a petition to eliminate "No Parking" signs on the east side of Brunswick Ave. between 41st and 42nd and to erect "Residential Parking Only" signs on the east and west side of Brunswick between 41st and 42nd. Copy of petition.

You may recall that during the construction of Douglas Drive last year, the bus route was changed and the bus no longer went on Douglas Drive as was normal. Those people who drove to the bus stop and used to use the south end of our parking lot started to park on Brunswick at the end of the bus line. This created problems for the residents and at their suggestion, I recommended to you that we remove the parking on the east side and allow parking only on the west side of Brunswick.

In doing so, I advised you that I informed the people that they would not be happy with this because "no parking" meant "no parking" and it would affect their ability to park on the street in front of their house or any guests that they had at their home. At that time they felt anything would be better after what was happening.

After living with those conditions for a year and being frustrated with the "no parking" themselves, they brought in a petition which is quite demanding. I advised them it would be very difficult to guarantee that a "Residential Parking Only" provision be made. That is extremely difficult and time-consuming for the police to enforce. They must stop and investigate the homes in that vicinity to see that the car on the street is or is not owned by a resident. Where this has been tried in the past, it has been unsuccessful.

They then suggested the possibility of a two-hour parking limit. That again, of course, is a difficult and time-consuming ordinance to enforce. The police officer must mark a car, generally marking a tire, and return (the same police officer) after the two-hour period to ascertain whether that car has been moved or not during that period. Generally tires are marked and, due to other activities, the police officers don't always return in the allotted time, creating a frustration for the residents.

As I indicated to them, both of these are difficult to enforce. A two-hour parking ban would not allow them to have guests for dinner, in my opinion, because most dinner parties last longer than that amount of time.

## 4. (Continued)

What I am really saying is that I understand the frustrations of the people, but I am at a loss as to what to recommend to the Council that would eliminate those frustrations. I believe that anything you do will make it difficult for somebody and the best situation until the cars no longer park there may be what's happening now. The only difficulty occurs with those residents who have short driveways and their guests, friends and themselves have difficulty parking on the short driveways.

Generally, every day during the week approximately 20 or so cars for "park and ride" are on the west side of the street so it is difficult for them to ask their guests to park over there. It is possible, collectively, we can come up with a solution. I am not certain that the people have come up with a solution.

5. Consideration of the Second Reading of an ordinance rezoning property at 5755 West Broadway from R-4 to R-O. Planning Commission minutes of 3/10/86, item 1.

This is the rezoning request for John Paulson so that he can build a 39-unit senior housing project on the corner of Kentucky and West Broadway.

6. Consideration of a request from John R. Paulson for a conditional use permit to allow the construction of an elderly senior citizen housing project at 5755 West Broadway. Planning Commission minutes of 3/10, item 1b.

This is the conditional use permit required by ordinance to allow senior citizen housing in an R-O District, the only district in town that allows senior housing.

7. Consideration of a request from John R. Paulson for a building permit to construct a senior citizen apartment building at 5755 West Broadway. Planning Commission agenda of 4/14/86, item 6.

This is one of the items that will be on the Planning Commission agenda Monday night. It is my understanding that there are no problems with John's plans so approval recommendation from the Planning Commission can be expected.

8. Consideration of a request from Witcher Construction Co. for a building permit for remodeling interior, new exterior canopy and refinishing exterior block of Target located at 5537 W. B'way. Planning Commission agenda of 4/14, item 4.

## 8. (Continued)

This proposal for a building permit to remodel the interior and some exterior for Target includes some more outside work which would provide clean-up in the areas where they have planted trees and shrubs and filling in those areas where some of those trees and shrubs have died. Most of these exterior proposals are being made because of our requests in the past for them to clean up their area and it would appear to me that if they do everything they indicate they are going to do, it will go a long ways in meeting the goals of the City. I am sure you are all aware that the trailer problem has been eliminated by the addition of the storage facility.

This, again, is on the agenda of the Planning Commission for Monday night.

9. Consideration of a recommendation from the Environmental Quality Comm. for an amendment to the garbage and refuse ordinance.      Memo from Admin. Ass't. dated 4/2; copy of revised ord.; copy of map with zones.

I believe Nancy's memo is self-explanatory. You may want to give staff some direction on the next steps. I am not sure if the garbage and refuse haulers have been called in to discuss these issues. It was suggested in the past that the Environmental Quality Commission do so. I will check with Nancy between now and Tuesday and have that information for you. It seems to me that before something like this is adopted, if it is adopted, that contact should be made.

10. Consideration of bids for Becker Park shelter and construction of parking lots; and demolition of remaining HRA-owned buildings.      Copy of bid recommendation from BRW, Inc.

At this writing, we do not have the bid tabulations and recommendations from BRW. They are being prepared at this time and I have been promised they will be in our hands before noon today. I have also indicated to BRW if they are not in our hands by noon today, I would not believe the Council would want to act on these bids until they have had ample opportunity to review them. They promised, of course, that they would be here and I have no doubt that they will.

The bids did come in slightly higher on the building than we expected, but a little lower on the park and parking lots and the demolition on those remaining buildings. So if the numbers that staff has put together, since these bids, are meaningful, we are still on course and in the ballpark with our expenditures.



11. Consideration of requesting a feasibility report for Bassett Creek Improvement Project No. 66-C; accepting feasibility report for Bassett Creek Impr. Proj. No. 66-C; and setting a public hearing for Bassett Creek Improvement Proj. No. 66-C for 7 P.M., May 13, 1986.

Engineers Report for feasibility of constructing improvements for flood control by Barr Engineering; notice of public hearing by Bassett Creek Water Management Comm; and feasibility report from Bill Sherburne re Crystal's participation.

It is suggested that we (City of Crystal) hold a public hearing prior to the public hearing being held by Bassett Creek Watershed Management Commission and staff is suggesting that public hearing be held on May 13, 1986, as Bill Sherburne does expect a large crowd and feels it would be too much for a normal Council meeting. This does complicate the regular meeting night of the Long-Range Planning Commission, but it seems to me, because of the shortness of time, it would be better to adjust that schedule and keep the Bassett Creek Flood Control project on schedule so that Crystal representatives attending the public hearing by the Bassett Creek Water Management Commission on May 22 will have the benefit of issues raised at the City of Crystal hearing and can better represent Crystal at that meeting. Bill indicates he will have his letter of feasibility to me before this is sent to you.

12. Consideration of requesting a feasibility report for Sealcoat Impr. Proj. No. 66-B; accepting feasibility report for Sealcoat Impr. Proj. No. 66-B; and setting a public hearing for Sealcoat Impr. Proj. No. 66-B for 7 P.M., May 6, 1986.

Feasibility report.

I believe the lead-in is self-explanatory and again, Bill indicates he will have the letter of feasibility to me for insertion in this preliminary agenda.

13. Consideration of a recommendation to close the ski hill at Valley Place Park.

Memo from Ed Brandeen dated 4/3; excerpt from Park & Rec. Adv. Comm. minutes of 4/2; ski hill attendance summary; memo from Admin. Ass't. of 3/3; letter from Ins. Co. dated Feb. 28.

As you can see from Nancy's memo, there was concern regarding the insurance fees being imposed on our small ski hill. I felt it necessary that the Park & Rec. Adv. Commission review those numbers and make a recommendation to you before a decision was needed for the insurance companies. They have done so and that's included in the packet in Ed Brandeen's memo.



## 13. (Continued)

The decision the Council must make is whether it is feasible to pay this kind of money for insurance to accommodate such a small group of people. In the past, we felt it was, after some minor increases. We just think you should take another look at it at this time.

14. Consideration of a wellness program. Copy of memo from Admin. Ass't. dated 3/26; survey of wellness program; health club membership cost.

At the last meeting you recieved a copy of Nancy's memo regarding her survey of the surrounding communities. We have enclosed a copy of that same memo for fear you may have mislaid the one you received at the last meeting. We want everybody to have the same information when and if a decision is made on direction.

15. Consideration of bids received for street maintenance materials. Recommendation by City Engineer in memo dated 4/10/86.

Last Wednesday we received bids for street maintenance materials. The Engineering Department has reviewed those bids and Bill's recommendations are enclosed.

16. Consideration of a petition for a 2 or 4-way stop sign at the intersection of 44th and Zane Ave. N. Petition.

17. Consideration of a resolution regarding a Performing Arts Fund. Copy of resolution.

I believe some or all of you have discussed this issue at one time or another. The Mayor put together this resolution that he would like to have you consider Tuesday night.

I call your attention to the minutes of the Park & Recreation Advisory Commission meeting where they discussed this same issue and support it. I believe it's a great way to go and I think the Council showing this kind of initiative will help get the project and the fund raising off the ground. In my opinion, it is more important for the City Council to initiate this, rather than staff.

That should take care of the items for the agenda as we now see it. As usual, if they are not controversial items coming up between now and then, we will add them to the agenda and you can decide whether you want to consider them or not.

April 11, 1986

I have included for your information the following items:

1. Park and Recreation Advisory Commission minutes of 3/5/86.
  2. Park & Recreation Department March monthly report.
  3. Zoning and Code book additions.
  4. Invitation to Bill Sherburne's retirement dinner.
  5. *AMM Bulletin - Summary of Legislative Acts 4/4/86*
- Have a nice weekend. See you next week.

J A C K

da  
enc.

P.S. I have enclosed Monday night's Planning Commission agenda and attachment for your review so you will know what is going on Monday night and have a better idea of what to expect Tuesday night.

APPLICATIONS FOR LICENSE  
APRIL 15, 1986

GARBAGE & REFUSE HAULERS - (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Waste Management-Blaine, Circle Pines, MN - 14 trucks (regular  
Woodlake Sanitation, Hamel, MN - (16.50) and spare)  
1 addnl truck.

FOOD ESTABLISHMENT - ITINERANT (Exempt)

Boy Scout Troop #365, Trade-O-Ree, St. James Lutheran Church,  
One Day Only, April 19, 1986

Knights of Columbus, 4947 West Broadway, Tootsie Roll Benefit  
April 25, 1986 - April 26, 1986 at banks, stores, etc.

FOOD ESTABLISHMENT - Restaurant (Exempt)

Crystal Little League at Moore Field, 48th & Douglas Drive

POOLS - Outdoor (\$66.00)

Barcelonia Apartments, 3501 Louisiana Ave. North  
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Virginia Court Apartments, 5900 West. Broadway

POOLS - Indoor (\$110.00)

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Hickory Farms, 3 days, April 17, 1986 to April 19, 1986  
at Crystal Shopping Center

PLUMBING - (\$30.25)

AAA Co-op Plumbing & Heating, 349 - 13th Avenue N.E., Mpls.

SIGN LICENSE

Crystal Rentals, 5264 West Broadway \$76.50

DUE DATE: NOON, WEDNESDAY  
APRIL 9, 1986

MEMO TO: John T. Irving, City Manager  
FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 1, 1986, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 1, 1986. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

<u>DEPARTMENT</u>	<u>ITEM</u>
CITY CLERK	Minutes of March 19, 1986 meeting. ACTION NEEDED: Make correction in minutes as approved by Council. ACTION TAKEN: Correction made.

REGULAR AGENDA

<u>DEPARTMENT</u>	<u>ITEM</u>
CITY ENGINEER	1. Consideration of a request for a variance in parking at 3501 Vera Cruz Avenue North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.
CITY ENGINEER	2. Consideration of a petition requesting 4-way stop sign at 34th and Jersey Avenues. ACTION NEEDED: Notify petitioners of Council approval. ACTION TAKEN: Applicant present at meeting. Signs erected 4-2-86.



<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ENGINEER	3.	<p>Consideration of setting surety in the amount of \$53,000 for Olivet Baptist Church, 3415 Louisiana Avenue.</p> <p>ACTION NEEDED: Notify applicants of Council approval with the addition of designation and the erection of fire lane signs.</p> <p>ACTION TAKEN: Applicant present at meeting; agreement modified.</p>
BLDG. INSPECTOR		<p>ACTION NEEDED: Issue building permit subject to receipt of surety and signed agreement within 14 days.</p> <p>ACTION TAKEN: Permit applied for.</p>
CITY CLERK	4.	<p>Consideration of the recommendation of Barbara Nemer to the Long-Range Planning Commission from the HRA.</p> <p>ACTION NEEDED: Note the appointment on Long-Range Planning Commission membership list.</p> <p>ACTION TAKEN: Noted and material sent.</p>
	5.	<p>Consideration of a request for a donation to the Hennepin County "Olde Tyme" Fair.</p> <p>ACTION NEEDED: Item tabled. No action needed at this time.</p>
CITY MANAGER	6.	<p>Consideration of the resignation of Barbara Tyler (Bird) from the Crystal Housing and Redevelopment Authority.</p> <p>ACTION NEEDED: Send letter of thanks and appreciation.</p> <p>ACTION TAKEN: Letter sent.</p>
PARK & REC. DIRECTOR	7.	<p>Consideration of a request from the Marauder Aquatic Club for renting the Municipal Swimming Pool.</p> <p>ACTION NEEDED: Notify Club of approval of agreement at \$16.00 per hour with insurance to hold the City harmless.</p> <p>ACTION TAKEN: Contract sent for signature 4-2-86.</p>

<u>DEPARTMENT</u>	<u>ITEM</u>	
CITY ATTORNEY	8.	<p>Consideration of a resolution authorizing acquisition of real property by eminent domain for streetscape purposes on Bass Lake Road.</p> <p>ACTION NEEDED: Resolution approved - proceed as authorized.</p> <p>ACTION TAKEN: Action taken?</p>
CITY MANAGER	9.	<p>Consideration of a contract with the Communications Clerks Local #320.</p> <p>ACTION NEEDED: Get contract signed.</p> <p>ACTION TAKEN: Contract being signed.</p>
FINANCE DIRECTOR		<p>ACTION NEEDED: Process increases when contract is signed.</p> <p>ACTION TAKEN: Increases processed.</p>
CITY MANAGER	10.	<p>Review of expense vouchers for Mayor Aaker and Councilmembers Leppa, Moravec, Langsdorf and Herbes.</p> <p>ACTION NEEDED: Forward expense sheets to Finance Department for payment.</p> <p>ACTION TAKEN: Expense sheets forwarded.</p>
CITY CLERK	11.	<p>Request to contact Knights of Columbus for use of hall for polling place.</p> <p>ACTION NEEDED: Contact Knights of Columbus to inquire about polling place.</p> <p>ACTION TAKEN: In process.</p>
ASST. CITY MGR.	12.	<p>Consideration of including additional article to the Newsletter.</p> <p>ACTION NEEDED: Place item regarding cleaning up of property in newsletter.</p> <p>ACTION TAKEN: Item placed in newsletter.</p>

DEPARTMENT

ITEM

CITY CLERK

13.

Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.

# SHERMER CONSTRUCTION

8400 78TH AVENUE NORTH  
MINNEAPOLIS, MINNESOTA 55445

HAROLD G. SHERMER  
RICK G. SHERMER  
KEITH G. SHERMER

TELEPHONE  
612-425-2704

March 14, 1986

City of Crystal

Gentelman:

I Keith Shermer, owner of Lots 1 and 2, Block 2, Rolling Green of Crystal, and H. G. Shermer Construction Inc. petition the City of Crystal to vacat the east 5' of the west 30 foot easment, of Lots 1 and 2, Block 2.

The 5 extra feet are needed to construct a 54' deep twin home on these lots without tuckunder garages, that reduce living area, in the lower level, and are less energy efficient.

*Harold G. Shermer*  
*Keith Shermer*



MINNEAPOLIS, MN 55427

By Charles K. ..., Minnesota Registration No. 12267  
 Dated this ... day of ..., 1986.

NOTICE OF PUBLIC HEARING  
TO VACATE DRAINAGE  
AND UTILITY EASEMENT

CITY OF CRYSTAL, MN

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal will meet on Tuesday, April 15, 1986, at 7:00 p.m., or as soon thereafter as the matter may be heard, at the Crystal Municipal Building, 4141 Douglas Drive, in said City, to consider a request described as follows:

Vacate the drainage and utility easements dedicated in the plat of Rolling Green of Crystal, over the easterly 5 feet of the westerly 30 feet of Lots 1 and 2, Block 2, Rolling Green of Crystal.

The site is located at 5237-39 Unity Court.

All persons interested in the vacation of said utility easement, or in having the City retain the present utility easement as described above, are hereby notified to be heard with reference to this matter.

DATED: March 19, 1986

BY ORDER OF THE CITY COUNCIL  
CITY OF CRYSTAL  
DELORES AHMANN, CITY CLERK

4-2-86

DELORES -

NSP HAS NO

NEED FOR THESE  
EASEMENTS

THANKS

DAVE STONE / NSP

566 9120

Jack E. Klebba

Engineer - Distribution



Northwestern Bell  
6540 Shingle Creek Pkwy.  
Minneapolis, Minnesota 55430  
Phone (612) 566-7190

OF PUBLIC HEARING  
TO VACATE DRAINAGE  
AND UTILITY EASEMENT

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DATED: March 19, 1986

BY ORDER OF THE CITY COUNCIL  
CITY OF CRYSTAL  
DELORES AHMANN, CITY CLERK

*By City Council  
March 21  
1986*

*3/21/86  
OK TO  
VACATE  
JEKLEBBA*



66  
CRYSTAL PLANNING COMMISSION MINUTES


March 10, 1986

The regular meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Bakken, Barden, Elsen, Feyereisen, Magnuson and Timmerman; the following was absent: Christopher; also present were Building Inspector Peterson, City Engineer Sherburne, Assistant City Engineer Smith and Recording Secretary Scofield.

Jane A. Elsen was sworn in as a commissioner.

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to approve the minutes of the February 10, 1986, meeting.

Motion carried.

- 
1. Chairman Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application #86-2 to rezone from R-4 District (High Density Residential) to R-O District (Residential Office) and Application #86-3 for a conditional use permit to allow the construction of Elderly (senior citizen) Housing as submitted by John R. Paulson, property located at 5755 West Broadway. The proponent presented the following: Proposes to build a 3-story, 38-unit, 1 and 2-bedroom Elderly Housing building, facing Kentucky Ave. N. with private financing. The following was heard: Irene Cook, 5751 West Broadway.

- A. Moved by Commissioner Magnuson and seconded by Commissioner Bakken to recommend to the City Council to approve Application #86-2, as submitted by John R. Paulson, to rezone from R-4 District (High Density Residential) to R-O District (Residential Office) property described as Lot 1, Block 1, Tschudy Addition.


The findings of fact are: This is a reasonable request and an asset to the City.

Motion carried.

- B. Moved by Commissioner Bakken and seconded by Commissioner Magnuson to recommend to the City Council to approve Application #86-3, as submitted by John R. Paulson, for a conditional use permit to allow the construction of Elderly (senior citizen) Housing, property described as Lot 1, Block 1, Tschudy Addition.

The findings of fact are: Asset to the City and the City needs the unit.

Motion carried.

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2. Chairman Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application



March 10, 1986 - continued

#86-4T for a conditional use permit to allow the construction and operation of a 4-bay self-service car wash at 3201 Douglas Drive, as submitted by Randy Bedell. The proponents (Randy Bedell; Larry Kirk, representative of manufacturer of equipment; Terry Landeen, representative of Specialty Products and Douglas Preston, resident from Golden Valley) presented the following: room for 18 stacking cars; hours of operation from 7 a.m. to 9 p.m., 7 days per week; will be attended to including policing of area 2-4 times per day; estimated 9-10 cars per hour; a chain link faced with redwood fence on two sides and believes to be a needed facility in the area.

The following were heard:

Dr. Rodger Ginsberg, 3200 Edgewood Ave. N.  
Rod Wald, 3120 Georgia Ave. N.  
Harold Marcotte, 3156 Edgewood Ave. N.  
Shirlie Lundgren, 6307 - 34th Ave. N.  
Mike Halek, 3141 Douglas Drive

Moved by Commissioner Timmerman and seconded by Commissioner Bakken to recommend to the City Council to approve Application #86-4T, as submitted by Randy Bedell of Spotless Carwash of Crystal, Inc., for a conditional use permit to allow the construction and operation of a 4-bay self-service car wash at 3201 Douglas Drive, Lot 3, Block 1, Clark Oil Addition.

The findings of fact are: Presently the corner is an eyesore so would be an improvement, no increase in traffic over a gas station and large enough lot for this operation."

Moved by Commissioner Bakken and seconded by Commissioner Timmerman to amend the main motion to include the hours of 7 a.m. to 9 p.m. be made a condition.

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to amend the proposed amendment to provide 9 a.m. to 9 p.m. hours on weekends and that an attendant be on duty 6 hours minimum per day on weekends.

The following voted aye on the amendment: Anderson, Bakken, Barden, Magnuson and Elsen. The following voted no: Feyereisen and Timmerman.

Motion carried 5-2.

The following voted aye on the main motion: Bakken, Timmerman and Elsen. The following voted no: Anderson, Barden, Feyereisen and Magnuson.

Motion lost 4 to 3.

3. Michael Fischer appeared regarding reconsidering an amendment to the zoning code establishing amusement centers as a conditional use in the I-2 District (Heavy Industrial).

# PETITION

We, the undersigned residents of 4100 to 4200 Brunswick Avenue, submit to the City of Crystal this petition for the following corrective action to be taken by the City:

- 1) Eliminate the 'No Parking' signs on the East side of Brunswick Avenue between 41st and 42nd Avenue North (homes located only on the East side of the street).
- 2) Erect signs designating 'Residential Parking Only' on the East and West side of Brunswick Avenue between 41st and 42nd Avenue North.


The purpose of this petition to the City of Crystal is to eliminate the numerous cars parked bumper to bumper all day weekdays, between 4100 to 4200 Brunswick Avenue, by people who then board MTC buses at 42nd Avenue North and Brunswick Avenue. Currently, it is nearly to totally impossible for us or our guests to occasionally and conveniently use on-street parking in front of our homes. By restricting on-street parking in this area to 'Residential Parking Only' it should, thus, eliminate the present annoyance, inconvenience and hazard.

No other solution (other than now proposed by us) will be accepted.  
April 2, 1986.

Name, address, telephone:

Mr. Mrs. Timothy Franey	4160 Brunswick Ave.	535 4803
Paul W. Lopez	4146 Brunswick Ave. No.	533-6531
Brenda L. Lopez	4140 Brunswick Ave No	533-6531
Wayne L. Latty	4130 Brunswick Ave No	533-7565
Gary Larson	4120 Brunswick No.	533-9476
Richard J. O'Leary	4100 Brunswick Ave N.	533- <sup>3</sup> 480
Harold & Amanda Lathrop	4150 Brunswick no	537-4787
Jean Morehouse	4170 N Brunswick	533 9416
Judy Malmgren	4110 Brunswick N.	535-1918

April 2, 1986

TO: John T. Irving, City Manager   
FROM: Nancy Deno, Administrative Assistant  
RE: Environmental Quality Commission  
Refuse Hauling Ordinance Revision

The Crystal Environmental Quality Commission has been working to revise the Crystal Garbage and Refuse Ordinance to include zoned refuse hauling in the City. The idea of the ordinance change is to zone the City into six (6) sections (see attached map), and select one (1) hauler per zone by competitive bidding. Haulers would have to pick up within their zone in one day.

Attached is a copy of the revised ordinance and a map to show zoned areas. The bold lines in the ordinance show additions to the existing Crystal Garbage and Refuse Ordinance. The lines in parenthesis are lines or words to be deleted.

The Environmental Quality Commission requests that the City Manager and City Council review the proposed ordinance change, and give the Commission direction concerning this matter.

Enclosure



Section 605 - Garbage and Refuse

605.01. Definitions. Subdivision 1. For purposes of this Section, the terms defined herein have the meanings given them.

Subd. 2. "Approved" means acceptable to the Health Authority following his determination as to compliance with established public health practices and standards.

(Subd. 3. "Garbage" means all putrescible animal, vegetable, or other matter that attends the preparation, consumption, display, dealing in or storage of meat, fish, fowl, birds, fruit or vegetables, including the cans, containers or wrappers wasted along with such materials.)

Subd. 3. "Approved Refuse Hauler" means the individual or firm awarded an exclusive refuse hauling contract in one of the refuse zones established in the City of Crystal.

Subd. 4. "Health Authority" means the Public Health Sanitarian or his authorized representative.

Subd. 5. "Manager" means the City Manager.

Subd. 6. "Open Burning" means the burning of any matter whereby the resultant combustion products are emitted directly to the open atmosphere without passing through an adequate stack, duct or chimney.

Subd. 7. "Owner" means any person, firm, corporation, or other partnership or organization who, alone, jointly, or severally with others shall be in ownership of, possession of, or have charge, care, or control of, any premises or business within the municipality as owner, lessee, employee or agent of the owner, or as trustee or guardian of the estate or person of the title holder.

Subd. 8. "Premises" means any dwelling, house, building or other structure or parcel of property.

Subd. 9. "Public Place" means any and all streets, sidewalks, boulevards, alleys, parks, public buildings, and other public ways.

Subd. 10. "Refuse" means all solid waste products or those wastes having the character of solids rather than liquids in that they will not flow readily without additional liquid and which are composed wholly or partly of such materials as garbage, sweepings, swill, cleanings, trash, rubbish, litter, industrial solid wastes or domestic solid wastes; organic wastes or residue of animals sold as meat, fruit, or other vegetable or animal matter from kitchen, dining room, market, food establishment or any place dealing or handling meat, fowl, fruit, grain, or vegetables; offal, animal excreta, or the carcass of animals; tree or shrub trimmings, or grass clippings; brick, plaster, wood, metal or other waste matter resulting from the demolition, alteration or construction of buildings or structures; accumulated waste materials, cans, containers, junk vehicles, ashes, tires, junk, or other such substance which may become a nuisance.



Subd. 12. "Refuse Zone" means each of five designated areas in the City of Crystal to be awarded by competitive bid to a single refuse hauler.

Subd. 13. "Residential Dwelling Unit" means any single building with four or less separate dwelling places each possessing individual kitchen facilities.

Subd. 14. "Rubbish" means non-putrescible solid wastes such as wood, leaves, trimmings from shrubs, dead trees or branches thereof, shavings, sawdust, excelsior, wooden waste, printed matter, paper, paper board, paste board, grass, rags, straw, boots, shoes, hats and all other combustibles not included under the term garbage.

Subd. 15. "Swill" means garbage which is wholly or nearly edible and usable as a food and has food value for animals or fowl, accumulating from animal, vegetable, or other matter wasted from clubs, hotels, hospitals, restaurants, and public eating places.

Subd. 16. "Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a thoroughfare including devices used exclusively upon stationary rails or tracks.

Subd. 17. "Waste Matter" means non-putrescible solid waste such as soil, earth, sand, clay, gravel, loam, stone, brick, plaster, crockery, glass, glassware, ashes, cinders, shells, metal and all other noncombustible material which has been or is to be discarded.

#### 605.02. Refuse Removal from Residential Dwelling Units.

Subd. 1. For the removal of refuse, the owner of every Residential Dwelling Unit within the City must use the Approved Refuse Hauler in the appropriate residential zone as is made available by contract by the City of Crystal.

Subd. 2. For the removal of refuse from Residential Dwelling Units the City will be divided into five residential zones. Each residential zone to be contiguous to the extent possible and to have its refuse removed during a single day. One zone shall consist of approximately one half of the Residential Dwelling Units in the City. Three zones shall each consist of approximately 300 Residential Dwelling Units. One zone shall include all Residential Dwelling Units not encompassed by the previous four zones.

Subd. 3. An Approved Refuse Hauler shall be selected by a competitive bidding process in each refuse zone. General specifications for this job shall be distributed prior to the bidding process. Once selected the Approved Refuse Hauler, assuming adequate service is provided, shall have the sole and exclusive right to remove refuse in that refuse zone for the following three years. A single person or firm may bid upon any or all residential zones. The lowest bidder will be awarded the contract in each refuse zone.

Subd. 4. The cost of refuse removal as described in 605.02 shall be assessed to each Residential Dwelling Unit in the City upon the following basis: The accepted bid in each residential zone will be added to the total and divided by the number of Residential Dwelling Units in the City.

Subd. 5. The Approved Refuse Hauler may be removed during the term of the contract for failure to meet any provision of the contract. The specific terms will be embodied in general specifications distributed prior to the bidding process and will be incorporated in the contract between the parties. The City Council may appoint any person or firm to fill the remainder of the contract at the contract rate.

605.03. Refuse Storage and Disposal. Subdivision 1. Containers Required. The owner of any premises, and any other person having refuse as herein defined, shall provide and keep on such premises sufficient containers for the storage of refuse accumulated on the premises between disposal or collection. Each such container shall be water tight, shall have a tight fitting lid, shall be impervious to insects, rodents, vermin, and absorption of moisture, shall be fireproof, and shall not exceed 32 gallons in size unless otherwise specifically authorized in writing by the Health Authority. Refuse on any premises shall be stored in the containers required herein, except if the same may be immediately consumed or disposed of on such premises in an approved incinerator. Commercial, business, industrial, or other such establishments having a refuse volume in excess of two cubic yards per week and all six family and larger dwellings, shall provide approved bulk or box type refuse storage containers or approved equivalent. These containers shall be so located as to be accessible to collection equipment and so as not to require an intermediate transfer.

Subd. 2. Sanitary Disposal. Refuse shall be disposed of in a sanitary manner as approved by the Health Authority and shall not constitute a nuisance. Refuse shall not be composted or buried except that composting in an approved rodent and fly-proof device or filling operations using approved fill materials and methods may be permitted. In no case can garbage be composted or buried.

Subd. 3. Frequency and Manner of Collection. The contents of refuse containers shall be collected once every week, or more frequently if necessary or required by the provisions of any other ordinance of the municipality, by (a collector) an **Approved Refuse Hauler** licensed hereunder( He) , who shall transfer the contents of the containers to his vehicle without spilling them(, or if any spilling occurs, he). The **Approved Refuse Hauler** shall clean (it) up immediately and completely **any spilling which occurs.** Collection shall be conducted in such a manner as to not create a nuisance. Upon each collection, the containers shall be completely emptied and returned to the racks or stands where they are kept, and the lids of the containers shall be replaced.

Subd. 4. Placing of Containers. Refuse containers shall be placed in the rear of the premises or in such a manner as to be out of view from the street in front of the premises or placed in a garage located on the premises; except as may be reasonable and immediately necessary for collection. In no event shall containers be placed or maintained in such a way as to unreasonably interfere with the use of adjoining property. Containers kept outside shall be placed in such a manner as not to permit entry of or harborage for animals, insects or other vermin, and so maintained as not to be tipped over. Containers shall be maintained in a reasonably clean condition at all times.

Subd. 5. Defective Containers. If, upon inspection by the Health Authority, a container is found to be in poor repair, corroded or otherwise defective so as to permit insects, vermin or rodents to enter, or does not meet other requirements of this ordinance, the Health Authority shall notify the provider or user of the container of the deficiency and shall require repair or replacement of the container and shall state a compliance date in the notice. If the deficiency is not corrected by said compliance date, the Health Authority shall condemn the deficient container and affix a tag so stating such condemnation. It is unlawful for any person to place or deposit refuse in a container which has been condemned.

605.05. Approved Refuse Haulers Regulations.

Subd. 1. License Required. It is unlawful to engage in hauling or conveying refuse from any premises, other than one's own domicile, in the City without a valid license therefor. Each such vehicle so used must be licensed.

Subd. 2. License Procedure. Applications for license or renewal of license shall contain a description of the types and makes of motor vehicles used for collection, a schedule of services to be made to the customers, the frequency of service to be rendered, and full information where and how the material collected will be disposed of, and any other information the Health Authority shall require. Applications to provide routine weekly collection and removal of refuse from residences shall provide complete collection of all refuse which normally results from day to day use of this type of property except furnishings, appliances, building or construction wastes and similar bulky wastes for which individuals must make special arrangements. The Health Authority may require vehicle inspection before processing the license application. Applications for license hereunder shall be submitted to the Health Authority for review and recommendation. If the Council (is satisfied that the public need, convenience, and good order will be served thereby, it may) shall grant (a) licenses to (any such applicant) the five **Approved Refuse Haulers** meeting the requirements of this ordinance. Fees for licenses are set by Chapter X.

Subd. 3. License Classification. Licenses shall be issued for the following classes of operation:

- Class I  
Residential Refuse Collection Vehicle
- Class II  
Commercial and Business Refuse Collection Vehicle
- Class III  
Residential and Commercial Refuse Collection Vehicle
- Class IV  
Rubbish and Waste Matter Collection Vehicle
- Class V  
Rendering Collection Vehicle

Subd. 4. Insurance. Applicants for licenses or renewals of licenses shall file with each application a copy of an insurance policy or policies and an endorsement, under which there is coverage as to each vehicle to be used for loss or damage to persons in the amount of \$100,000 for each person and \$300,000 for each accident; and for loss or damage to property in the amount of \$50,000. Every such policy shall provide that it shall not be cancelled or terminated for any reason without at least ten days' written notice thereof first being given to the municipality.



Subd. 5. Vehicle License Decals. Whenever a license or renewal has been granted hereunder, the Health Authority shall furnish to the licensee a decalcomania for each vehicle. The decalcomania shall be so worded as to signify that the vehicle is licensed by the municipality. The licensee shall apply the decalcomania to the left forward side of the body of the appropriate licensed vehicle as indicated by the Health Authority. Old, expired, or otherwise invalid decalcomania shall be removed from the vehicle.

Subd. 6. Vehicle Specifications. Every vehicle used to collect refuse shall have the name of the owner or operator on the body or placed on a durable metal or wood plaque attached to the body. Said lettering shall be at least three inches in height and the color of the lettering and of the background shall be contrasting.

Subd. 7. Vehicle Construction. The body of every vehicle licensed hereunder shall be constructed entirely of metal or the space in the vehicle in which refuse shall be kept shall be completely lined with metal. All joints shall be effectively closed so that no dripping or leaking or drain off of water, liquids or any substance can occur. The loading space shall be provided with a tight metal hood having an opening fitted with metal doors, or shall be provided with a heavy tarpaulin or equivalent cover fitted with eyes, grommets, tie ropes, or hooks so that the cover can be held securely over the loaded refuse. Every vehicle used for collection of garbage or swill shall have a permanent metal cover. Every vehicle shall be equipped with the necessary hand tools for cleaning up spills.

Subd. 8. Vehicle Maintenance. Every vehicle licensed hereunder shall be kept well painted, clean and in good repair. Every such vehicle used for collecting garbage or swill shall be cleaned every week or oftener as necessary to prevent persistent odors and shall be cleaned before being used for any other purpose.

Subd. 9. Vehicle Loading. Garbage, refuse, rubbish, or other waste matter shall be so loaded that none of such materials can jar loose and fall to the ground or street when the vehicle is in motion. Loose paper, trash, and similar materials shall be so secured that they cannot be displaced by the wind or fall out of the vehicle. Containers used to carry refuse in or on any vehicle shall comply with the requirements of subsection 605.03.

Subd. 10. Service Cancellation. A licensed refuse hauler shall cancel service to any premises when the only container or containers thereon have been condemned and may cancel service for cause or when the party charged for the collection service is two months or more overdue in paying for such services. When a refuse hauler cancels service to any premises, written notice thereof shall be served upon or mailed to the occupant, manager or owner of the premises and a copy of the notice shall be mailed to the Health Authority.

Subd. 11. Vehicle Storage and Parking. It is unlawful to park, or store, any refuse collection vehicle on any premises owned for use as a single or multiple residence dwelling, within one hundred feet of any aforementioned premises, or within two hundred feet of any food establishment, for purpose other than, or for periods inconsistent with, providing refuse collection at said premises. It is unlawful to park or store any loaded or partially loaded refuse collection vehicle on any premises within the municipality, except for the purpose of and for periods consistent with providing refuse collection at that parcel of property.



605.07. Refuse Littering Prohibited. It is unlawful to throw, scatter or deposit, or cause or permit to be thrown, scattered or deposited, any refuse, handbills, or other littering materials upon or in any public or private lands, bodies of water, vehicles or structures within the municipality. Every person shall maintain his premises and abutting sidewalks and boulevard areas free of refuse litter.

605.09. Nuisance Abatement. Any accumulation of refuse on any premises not stored in containers which comply with this Section, or any accumulation of refuse on any premises which has remained thereon for more than one week is hereby declared to be a nuisance and may be abated by order of the City Health Officer, as provided by Minnesota Statutes, Sections 145.22 and 145.23, and the cost of abatement may be assessed on the property where the nuisance was found, as provided by law.

605.11. Minnesota Pollution Control Agency Regulations Adopted.

Subd. 1. Regulations Adopted. Minnesota Regulations APC 7 and 8 of the Minnesota Pollution Control Agency are adopted by reference and are as much a part of this Code as if fully set forth herein. A violation of the regulations so adopted is a violation of this Code.

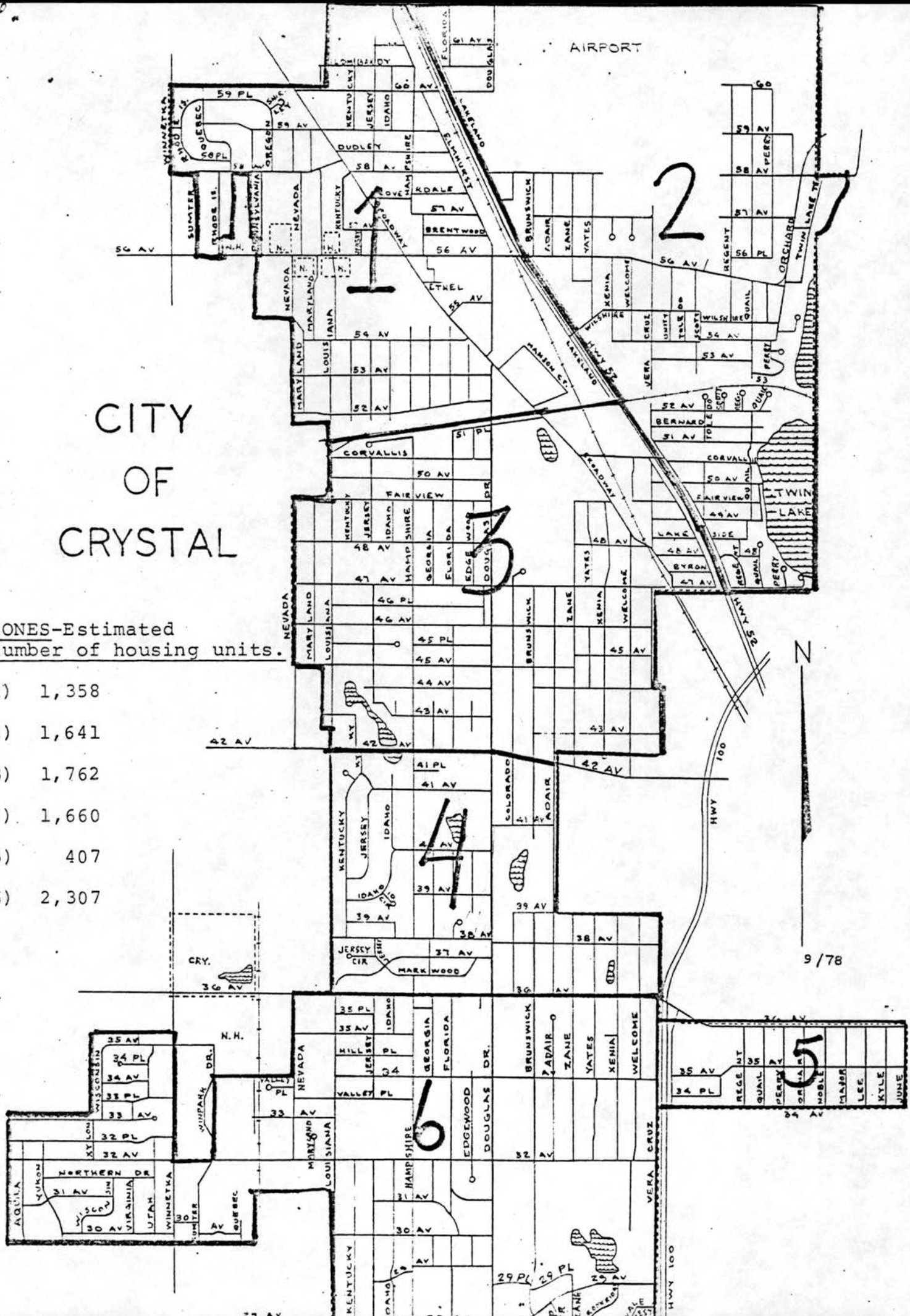
Subd. 2. Modifications to APC Regulations. It is hereby determined that adequate refuse collection service is available to the municipality, and open burning is prohibited. Exceptions to APC 8 shall require written approval of the Fire Chief. All incinerators less than 2000 lbs./hr. capacity shall comply with the provisions of APC 7 on or before January 1, 1971.

Subd. 3. Refuse Burning Devices. No device for the combustion of refuse shall be constructed, installed, altered, repaired, or operated after the effective date of this ordinance unless it is of approved design, construction, and/or operation. No such device shall be installed, altered, or repaired, nor a permit issued for such work, unless and until said installation or work shall have been approved by the Health Authority. No device or container for open burning shall be maintained on any premises.

# CITY OF CRYSTAL

ZONES-Estimated  
number of housing units.

- 1) 1,358
- 2) 1,641
- 3) 1,762
- 4) 1,660
- 5) 407
- 6) 2,307





BENNETT, RINGROSE, WOLSFELD, JARVIS, GARDNER, INC. • THRESHER SQUARE • 700 THIRD STREET SOUTH • MINNEAPOLIS, MN 55415 • PHONE 612/370-0700

PLANNING  
TRANSPORTATION  
ENGINEERING  
ARCHITECTURE

April 10, 1986

Honorable Mayor and City Council  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Re: Recommendation for Becker Park Bldg.

Honorable Mayor and City Council:

Bids received on the project on April 9, 1986. The bidders and bids are as follows:

W. C. Cates Construction	\$439,000.00
C.K.C. Construction	\$520,000.00
Morcon Construction	\$593,000.00
Glanton Construction	\$599,962.00

BRW recommends contract awarding to W. C. Cates Construction, Inc. as the low bidder at \$439,000.00. We recommend acceptance of the following alternates: 2, 3, 6, 7, 8, 11, 12, 13, 16, 18 for a reduction of \$43,096.00. To this we recommend adding \$3,300.00 allowance for concession equipment, \$500.00 allowance for benches, \$250.00 allowance for two additional microphones and stands.

This brings total building cost to: \$399,954.00

The Becker Park building is unique with it's combination of stage, concession area and multi-purpose room. The building costs were higher than expected, most likely due to the current bidding climate and the unique nature of the building.

BRW feels at \$399,954.00 the Becker Park building will be a facility that will serve the City well and will be a facility the City will be proud of.

Sincerely,

BENNETT-RINGROSE-WOLSFELD-JARVIS-GARDNER, INC.

*Michael Bjornberg*  
Michael Bjornberg, AIA  
Project Architect

MB:krf

DAVID J. BENNETT	DONALD W. RINGROSE	RICHARD P. WOLSFELD	PETER E. JARVIS	LAWRENCE J. GARDNER	THOMAS F. CARROLL	ARNOLD J. ULLEVIG
CRAIG A. AMUNDSEN	DONALD E. HUNT	MARK G. SWENSON	JOHN B. McNAMARA	GARY J. ERICKSON	DONALD L. CRAIG	
MINNEAPOLIS	DENVER	BRECKENRIDGE	PHOENIX			

ENGINEERS REPORT

FEASIBILITY OF CONSTRUCTING IMPROVEMENTS FOR  
FLOOD CONTROL

Minneapolis  
Golden Valley  
Crystal  
Plymouth

BASSETT CREEK WATERSHED MANAGEMENT COMMISSION

Barr Engineering Co.

April, 1986



FEASIBILITY OF CONSTRUCTING IMPROVEMENTS FOR  
FLOOD CONTROL IN MINNEAPOLIS, GOLDEN VALLEY,  
CRYSTAL AND PLYMOUTH

April, 1986

General

The construction of the Bassett Creek Flood Control Project was authorized by congress in the 1976 Water Resource Development Act (Public Law 94-587) Construction funds were not appropriated in 1976. After significant flooding in the watershed in the summer of 1978 the Bassett Creek Water Management Commission, at a hearing in January, 1979, ordered the City of Golden Valley to construct portions of the authorized project in Golden Valley and Crystal. Construction of that project began in 1981 was completed in the summer of 1984.

In September, 1982 the St. Paul District Corps of Engineers completed their general design memorandum which described in detail the items to be constructed as part of the Bassett Creek Flood Control Project. Initial construction funds for the Bassett Creek Flood Control Project were contained in a F.Y. 1985, Supplemental Appropriations Act (Public Law 99-88). In accordance with that law projects may not be started or funds spent except upon negotiation of a cooperative agreement with the Secretary of the Army. That agreement is currently being negotiated between the representatives of the Corps of Engineers and the City of Minneapolis. The City of Minneapolis will be the local sponsor for the remaining portions of the Bassett Creek Flood Control Project. A Local Cooperation Agreement is scheduled to be signed in June, 1986 and construction is scheduled to be initiated on the project in the summer of 1986.

Proposed Improvement

The improvements which are to be constructed as part of the Bassett Creek Flood Control project are described in detail in the General Design

Memorandum, No. 2., dated September 30, 1982 prepared by the St. Paul District Corps of Engineers. The items to be constructed would be built in Minneapolis, Golden Valley, Crystal and Plymouth and include the following:

1. A new tunnel will provide an outlet for Bassett Creek from its existing inlet at Second Avenue North and Dupont Avenue to the Mississippi River. The tunnel is being completed in three major segments with the two lower segments providing cooperative storm drainage for Bassett Creek, Interstate Hwy. 94, Interstate Hwy. 394 and portions of the City of Minneapolis. The lower portion of the tunnel has been completed by the Minnesota Department of Transportation and was sized to accommodate flows from Bassett Creek, Interstate 394, Interstate 94 and portions of the City of Minneapolis. That reach of the tunnel outlets at the Mississippi River just below the St. Anthony Falls, Lock and Dam and stops at a wye under Second Street North between Second Avenue North and Third Avenue North. That reach of the tunnel is now in use.

The second segment of tunnel is currently being designed by the St. Paul District Corps of Engineers and is scheduled to be constructed in 1987 and 1988. It is an 800 foot reach of tunnel which will start at the existing wye and will extend approximately 800 feet westerly along the alignment of the proposed Interstate 394, Third Avenue distributor. This reach of tunnel will provide drainage for Interstate 394 and portions of the City of Minneapolis.

The final segment of tunnel will extend westerly from the end of the 800 foot reach to be constructed in 1987 and 1988 to approximately the existing inlet at Second Avenue North and Dupont Avenue. This final segment of tunnel will be constructed by the Corps of Engineers in 1989 and 1990 and will provide drainage for the Bassett Creek Watershed and a portion of the Minnehaha Creek Watershed which is proposed to be diverted to the Bassett Creek Watershed as part of the construction of Interstate 394.

2. Control structures with overflow weirs and low flow orifices will be constructed at five locations throughout the watershed to temporarily store stormwater runoff. Three of the structures will be located in the City of Golden Valley. One at the proposed new Wisconsin Avenue crossing of Bassett Creek; one at the Golden Valley Country Club Golf Course, and one at Highway 55 at Wirth Park. Two control structures will be located in the City of Crystal, one between Douglas Drive and Georgia Avenue and the other at the Highway 100 crossing of the main stem of Bassett Creek. The control structures will not affect normal flow in the creek but will temporarily store runoff during severe rainfall events for several hours until flows in the creek are low enough so that flooding of residential and commercial property does not occur.
3. Two existing crossing of Bassett Creek would be replaced with new larger structures. These crossing include the Westbrook Road crossing of the main stem of Bassett Creek in Golden Valley and the Soo Line Railroad bridge crossing of Bassett Creek in Minneapolis near the intersection of Glenwood Avenue and Inglewood Avenue. The Northwestern Railroad bridge over Bassett Creek just downstream of the outlet of Medicine Lake will be modified as part of the construction of a new control structure for Medicine Lake near the bridge. At Penn Avenue in Minneapolis an old crossing of Bassett Creek which was not removed when the new bridge was constructed will be removed to improve the hydraulic conveyance of this reach of the creek.
4. In the vicinity of Glenwood Inglewood Waters and the Con Agra Grain Storage Elevators downstream of Glenwood Avenue, an existing stone dam would be removed and replaced with a concrete drop structure. Approximately 700 feet of existing retaining wall would be repaired or replaced. Approximately 130 feet of existing retaining would be removed and replaced with a sloped riprap bank.

Approximately 1500 feet of the existing creek channel upstream of the existing conduit entrance would be widened.

5. Upstream of Trunk Highway 100 on the main stem of Bassett Creek a new control structure would be constructed approximately 100 feet upstream of Highway 100. The control structure which was constructed as part of the 215 project would be removed. An earth embankment would be constructed from approximately Dodge Road on the south side of the creek across the creek to Medicine Lake Road then northeasterly to a high point in Bassett Creek Park. The earth embankment would be approximately 1450 feet long. That portion of Medicine Lake Road where the embankment crosses it would be removed and replaced.
6. The existing fixed crest overflow weir which serves as an outlet for Medicine Lake would be replaced by a longer fixed crest weir downstream of the existing outlet. The new outlet would have more discharge capacity to reduce flood levels on the lake.
7. The existing embankment and control structure between Douglas Drive and Georgia Avenue on the north branch of Bassett Creek does not meet the design standards required for Corps facilities. As part of this project the Corps of Engineers proposes to modify the existing structure by providing additional abutment protection, lengthening the pipe through the structure, flattening the downstream slope of the dam, constructing an energy dissipator downstream of the extended culvert and providing revised erosion protection on the downstream face of the dam.
8. The culvert under 36th Avenue and Hampshire Avenue in the City of Crystal, constructed during the 215 project would be extended upstream approximately 1150 feet to the downstream side of Louisiana Avenue. Large inlet structures would be constructed on 36th Avenue and on either side of Hampshire Avenue and Louisiana Avenue.



### Cost Estimates

At the present time there are no official cost sharing policies for federally supported water resource projects, however, the administration is requesting that the local communities pay at least 25% of the estimated cost of flood control projects. The estimated cost of the project is currently \$31,400,000 (October, 1986 price levels). The local share of the project cost shall include the cost of all lands, easements, rights-of-way, and utility and facility alterations and relocations required for the construction of the project and a cash payment equal to the difference between the value of these lands, easements, rights-of-way, and relocations and 25% of the total project costs, however, the cash contribution shall be no less than 5% of the total project costs. At the present time the Corps of Engineers has approved a credit of \$4,033,000 for past expenditures by the communities for land acquisition and previously completed construction. The Commission is currently negotiating with the Corps of Engineers and the Assistant Secretary of the Army for consideration of additional credits. With currently approved credits the local cost of the proposed project is estimated to be \$3,867,000 and that cost would be divided among the nine communities in the watershed based on their land area and their assessed valuation within the watershed after allowance for credits for acquisition of lands involved in the project. At the present time this is the maximum amount that is expected to be needed as the local share of the proposed project. A table listing the distribution of the estimated local share of the project cost the nine communities is attached as Figure 1.

If the current negotiations being conducted with the Office of the Secretary of the Army are successful, credit will be received for other expenditures by the local communities. The maximum local share of the project cost would be reduced to the 5% minimum cash contribution or \$1,570,000 if the negotiations are successful.

That cost would also be allocated between the nine communities in accordance with their land area and assessed valuation within the watershed after an allowance for credits for lands involved in the project. The distribution of that 5% cash contribution is also listed in Table 1.

In accordance with the current schedule for construction of the project the local contributions would be required to be made available to the Corps of Engineers in varying amounts over the construction period. With the current construction schedule it is anticipated that funds will be required to be committed to the Corps of Engineers in accordance with the dates and percentages listed in Table 2.

### Summary

The proposed flood control plan for the main stem of Bassett Creek in Minneapolis, Golden Valley, Crystal and Plymouth and for the North Branch of Bassett Creek in Crystal was selected after a thorough analysis and evaluation of all reasonable alternatives for achieving the required objectives. Implementation of the proposed improvements would provide protection for residential and commercial development along Bassett Creek for a flood with a recurrence interval of approximately 100 years for all reaches of the main stem of Bassett Creek and the north branch of Bassett Creek except for that reach from Golden Valley Road to Highway 100. In that reach the proposed project would improve the level of protection for all residences and provide a minimum level of protection against a flood with a recurrence interval of approximately 50 years. The proposed plan is consistent with the directives of the joint powers agreement, the policies of the watershed management plan adopted by the commission on May 18, 1972 and with the resolution ordering the improvement of Bassett Creek which was adopted by the commission on May 19, 1977.

TABLE 1

1986 Bassett Creek Flood Control Project  
Distribution of Local Cost

	<u>Minimum 5% Cash</u>	<u>Maximum</u>
Crystal	\$ 37,800	\$ 162,000
Golden Valley	709,600	1,467,200
Medicine Lake	14,200	30,500
Minneapolis	335,900	630,300
Minnetonka	0	0
New Hope	0	100,500
Plymouth	320,100	1,160,200
Robbinsdale	53,700	104,000
St. Louis Park	<u>98,800</u>	<u>212,300</u>
	\$1,570,000	\$3,867,000



TABLE 2

Bassett Creek Flood Control Project Schedule of  
Local Contributions

<u>Local Contribution Due</u>	<u>Portion of Local Cost Share Due</u>
October 1, 1986	2.6%
October 1, 1987	4.2%
October 1, 1988	4.6%
October 1, 1989	<del>3.1%</del> 39.1
October 1, 1990	51.5%

BASSETT CREEK WATER MANAGEMENT COMMISSION

NOTICE OF HEARING ON IMPROVEMENT

TO THE NINE MEMBER MUNICIPALITIES:

Notice is hereby given that the Bassett Creek Water Management Commission will meet at the Golden Valley City Hall, 7800 Golden Valley Road, Golden Valley, Minnesota, at 7:30 p.m. on May 22, 1986, to consider the making of the following improvements:

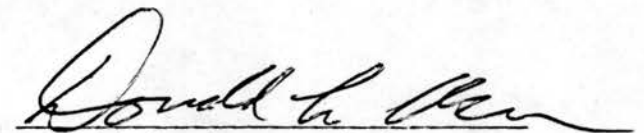
Construction of flood storage in recreational and open space areas throughout the Bassett Creek Watershed; and construction of a tunnel under the City of Minneapolis. The flood storage will generally consist of increased temporary inundation on existing golf courses, parks, and open space. The outlet tunnel is a cooperative venture with the Minnesota Department of Transportation and the Corps of Army Engineers. The project consists of approximately 2.2 miles of tunnel (12 to 13 feet in diameter), six flood control structures, five earth embankments, two bridge removals, one railroad bridge replacement, one railroad bridge modification, one low-head dam removal and replacement, nine culvert replacements, one culvert removal, 5000 linear feet of channel improvement and bank protection, 157,000 cubic yards of storage area excavation, and flood proofing of five private residences

pursuant to Article VII, Subdivision 5, of the Joint Powers Agreement creating said Commission. The amount proposed to be assessed each member municipality for such improvements is estimated to be as follows:

Crystal	\$ 162,000
Golden Valley	\$ 1,467,200
Medicine Lake	\$ 30,500
Minneapolis	\$ 630,300
Minnetonka	\$ 0
New Hope	\$ 100,500
Plymouth	\$ 1,160,200

Robbinsdale	\$ 104,000
St. Louis Park	\$ 212,300

The estimated total cost of such improvements is \$31,400,000 in 1985 dollars. It is proposed that the costs be divided 75% to the United States Army Corps of Engineers and 25% to the nine member cities. It is estimated that at least \$4,033,000 has been paid and credits will be received by local members for that amount, and therefore the maximum additional cash contribution and responsibility to the nine member cities should not exceed the presently estimated amount of \$3,867,000. The local share shall be allocated and paid in accordance with the Joint Powers Agreement formula. The formula also provides for land acquisition and credits to local communities who acquire lands required for the project and those costs and credits may result in adjustments to final costs allocated to each member city. Each member municipality which desires to be heard with reference to the proposed improvements will be heard at this meeting.



Donald L. Asmus, P.E.  
Secretary, Bassett Creek

Water Management Organization

BASSETT CREEK WATER MANAGEMENT COMMISSION

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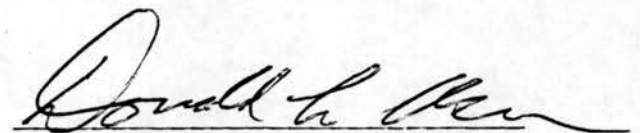
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Donald L. Asmus, P.E.  
Secretary, Bassett Creek

Water Management Organization

April 10, 1986

Honorable Mayor & City Council  
City of Crystal, MN

Re: Bassett Creek Watershed  
Feasibility Report  
Improvement 66-C

Dear Councilmembers:

Bassett Creek Watershed Management Commission (BCWMC) and the U.S. Army Corps of Engineers are proposing a major flood control construction project in the Bassett Creek Watershed. The BCWMC is made up of 9 cities (Crystal, Golden Valley, Medicine Lake, Minneapolis, Minnetonka, New Hope, Plymouth, Robbinsdale and St. Louis Park).

The proposed work includes the following improvements:

Construction of flood storage in recreational and open space areas throughout the Bassett Creek Watershed; and construction of a tunnel under the City of Minneapolis. The flood storage will generally consist of increased temporary inundation on existing golf courses, parks and open space. The outlet tunnel is a cooperative venture with the Minnesota Department of Transportation and the Corps of Army Engineers. The project consists of approximately 2.2 miles of tunnel (12 to 13 feet in diameter), six flood control structures, five earth embankments, two bridge removals, one railroad bridge replacement, one railroad bridge modification, one low-head dam removal and replacement, nine culvert replacements, one culvert removal, 5000 linear feet of channel improvement and bank protection, 157,000 cubic yards of storage area excavation, and flood proofing of five private residences.

The improvements would be made over a five-year period.

The estimated cost of the project in 1985 dollars is \$31,400,000. The major part of this cost would be borne by the Federal Government. The cost to be paid by the members of the BCWMC is \$3,867,000 as is divided among the membership on a ratio of 50% area in the watershed and 50% assessed valuation in the watershed. Credits are given for wetlands and storage basins which are required as a part of the management plan. The Crystal share of the project is estimated at 4.19% resulting in a \$162,000 obligation.

It is anticipated that this construction will be the last major improvement needed for flood control in the watershed by the BCWMC.

Bassett Creek Watershed  
Feasibility Report  
Improvement 66-C  
April 10, 1986  
Page 2

The proposed improvements and the estimated construction cost in Crystal are as follows:

A. Rebuild Edgewood embankment	\$193,000
B. Enlarge storage pond at Florida	165,500
C. Rebuild control structure at Highway 100	597,000
D. Enclose Markwood "ditch"	1,161,000

It is recommended that the cost of the project be levied as a special assessment upon all lands within the Bassett Creek Watershed.

The levy on a 70' x 135' residential zoned property would be \$36.71. Multiple zoned property would pay 1.5 times and commercial-industrial would pay 2.0 times the residential rate.

The project would be feasible to construct as proposed.

It is the writer's opinion that the items A, B, C as listed above would be unnecessary in that they have already been built to acceptable standards, the difference being the criteria of design and construction that were used by the different parties involved.

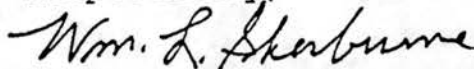
The statutes do provide that the City may use a mill levy in the watershed in lieu of special assessment. The City Attorney would be in a position to prepare the necessary ordinance to accomplish this. The payment schedule for the \$162,000 is broken down to the following:

October 1986	2.6%	\$ 4,212
October 1987	4.2%	6,804
October 1988	4.6%	7,452
October 1989	39.1%	63,342
October 1990	51.5%	83,430

The BCWMC will hold a public hearing for review of the proposal by the City Councils within the watershed. The BCWMC then would vote to proceed or drop the proposed improvements. A 2/3 vote (6 required for passage) approving the work is required.

The City of Minneapolis would be declared the lead agency on the project because the major and earlier part of the work would take place in Minneapolis. The Corps of Engineers will enter into agreement with only one entity. The City of Minneapolis would need to enter into a joint powers agreement with all participant cities in the BCWMC before signing with the Corps of Engineers.

Respectfully,



William L. Sherburne, P.E.  
City Engineer



April 10, 1986

Honorable Mayor & City Council  
City of Crystal, MN

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Bassett Creek Watershed  
Feasibility Report  
Improvement 66-C  
April 10, 1986  
Page 2

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Respectfully,

*Wm. L. Sherburne*

William L. Sherburne, P.E.  
City Engineer

WLS:jrs

April 11, 1986

Honorable Mayor & City Council  
City of Crystal, MN

Re: Feasibility Report  
Seal Coat Improvement 66-B

Dear Councilmembers:

Investigation has been made regarding the feasibility of seal coating several streets within the City of Crystal.

The seal coat program as proposed was determined by inspection of the condition of the streets in the City. The study has shown that the project is feasible.

The area extends from 42nd Avenue to the south border. The number preceding each listing indicates the year the street last received a seal coat. The following listed streets are proposed to be seal coated this year:

'74 Adair Ave.	- 34th Ave. to cul-de-sac
'80 Aquila Ave.	- 32nd Ave. to 32nd Place
'80 Brunswick Ave.	- cul-de-sac south of Medicine Lake Rd.
'74 Brunswick Ave.	- Medicine Lake Rd. to 300' N. 29th Place
'74 Edgewood Ave.	- 29th Ave. to 30th Ave.
-- /'77 Florida Ave.	- 32nd Ave. to 34th Ave.
'79 Florida Ave.	- 39th Ave. to 40th Ave.
'74 Georgia Ave.	- 34th Ave. to 36th Ave.
'74/'79 Georgia Ave.	- Markwood Ave. to 38th Ave.
-- /'76 Hampshire Ave.	- 36th Ave. to Markwood Drive
'79 Jersey Ave.	- 41st Ave. north to Kentucky Ave.
'77 Kentucky Ave.	- 27th Ave. to 30th Ave.
'79/'82 Kentucky Ave.	- 38th Ave. to 42nd Ave.
'79 Kentucky Circle	- Kentucky Circle
'80 Lamplighter Lane	- South City limits to Medicine Lake Rd.
-- Lilac Drive	- South City limits to 36th Ave.
'80 Louisiana Ave.	- 27th Ave. to 32nd Ave.
'80 Louisiana Ave.	- 35th Ave. to 36th Ave.
'79 Markwood Drive	- Hampshire Ave., east to 37th Ave.
'80 Maryland Ave.	- 32nd Ave. to cul-de-sac
'80 Medicine Lake Rd.	- Douglas Dr. to Zane Ave.
'80 Noble Ave.	- 34th Ave. to 36th Ave.
'80 Northern Drive	- Yukon Ave. to Utah Ave.
'77 Quebec Ave.	- 136' north of 30th Ave. to south City limits
'77 Sumter Ave.	- 30th Ave. to south City limits
'80 Utah Ave.	- 30th Ave. to 32nd Place
'77/'80 Utah Ave.	- 33rd Place to 35th Ave.
'77 Vale Crest Road	- South City limits to Vera Cruz Ave.
'80 Vera Cruz Ave.	- South City limits to Vale Crest Rd.
-- /'68 Vera Cruz Ave.	- 32nd Ave. to 36th Ave.
'76 Vera Cruz Ave.	- 36th Ave. to 450' north of 38th Ave.
'77 Virginia Ave.	- 33rd Ave. to 33rd Place N.
'80 Virginia Ave.	- 35th Ave., north to City limits

Feasibility Report  
Seal Coat Improvement 66-B  
April 11, 1986  
Page 2

'80	Wisconsin Ave.	-	33rd Ave. to 35th Ave.
'80	Xylon Ave.	-	32nd Ave. to 33rd Ave.
'80	Yukon Ave.	-	South City limits to 32nd Place
'77	Zane Ave.	-	32nd Ave. to 36th Ave.
'77	29th Ave.	-	Florida Ave. to Douglas Drive
'74	29th Place	-	Brunswick Ave. to Zane Ave.
'77/'80	30th Ave.	-	Hampshire Ave. to Douglas Drive
'77	30th Ave.	-	Sumter Ave. to Quebec Ave.
'80	31st Ave.	-	Yukon Ave. to Wisconsin Ave.
'74/'77	31st Ave.	-	Jersey Ave. to Florida Ave.
'80	32nd Ave.	-	West City limits to Winnetka Ave.
'80	32nd Ave.	-	Louisiana Ave. to Hampshire Ave.
'80	32nd Ave.	-	Douglas Drive to Vera Cruz Ave.
'80	32nd Place	-	Xylon Ave. to Winnetka Ave.
'80	33rd Ave.	-	Xylon Ave., east to cul-de-sac
'80	33rd Place	-	Wisconsin Ave. to Winnetka Ave.
'77	34th Ave.	-	Wisconsin Ave. to Utah Ave.
'77	34th Ave.	-	Hampshire Ave. to Douglas Drive
'77/'80	34th Ave.	-	Brunswick Ave. to Vera Cruz Ave.
'77	34th Place	-	Utah Ave., west to cul-de-sac
'80	35th Ave.	-	Wisconsin Ave. to Winnetka Ave.
'80	35th Ave.	-	Nevada Ave. to Louisiana Ave.
'74	41st Place	-	Hampshire Ave. to 330' east
'74	Alley	-	South of 36th Ave. between Hampshire & Georgia

Boundary streets with Robbinsdale and New Hope are proposed to be seal coated full width provided cost participation is shared as in the past.

Total Estimated Cost - \$198,074.00

Estimated Cost per front foot

Street - \$2.28

Alley - \$1.52

Sincerely,



William L. Sherburne, P.E.  
City Engineer

WLS:jrs



DATE: April 3, 1986  
MEMO TO: Jack Irving, City Manager  
FROM: Edward Brandeen, Park & Recreation Director  
RE: Closing of Ski Hill at Valley Place Park

Due to decreasing attendance and rising insurance costs, I am recommending the closing of the Crystal Ski Hill located at Valley Place Park in the City of Crystal.

During the 1985-86 season, we had a total attendance of 379. However, that figure is for approximately 10 weeks. On Friday evenings, we averaged eight skiers, 13.9 was the average on Saturdays and 8.5 on Sundays.

When the hill opened in the late 1960's and through the '70's, we averaged approximately 50 on a Friday evening and 150 each on a Saturday and Sunday.

To insure the ski hill operation from 4-1-86 to 4-1-87 would cost \$2,884.00 compared to \$485.00 in the '84-'85 ski season - really a tremendous increase.

If this recommendation is accepted, I will take all ski poles down except the extreme west tow and utilize the entire area for sledding, saucers, etc. The extreme west tow wouldn't interfere with sledding and would be available if we started in operation again.



EXCERPTS FROM THE PARK & RECREATION ADVISORY COMMISSION MINUTES OF APRIL 2, 1986

Motion: Mr. Grimes - Moved to recommend that due to the high cost of insurance and decrease in attendance that the Lions-Valley Place Ski Hill close for the 1986-87 season. The sliding hill should remain open and the Park and Recreation Advisory Commission review the situation yearly.

Mr. Karnowski - second.

Motion carried.

CRYSTAL PARK AND RECREATION DEPARTMENT

SKI HILL SUMMARY

From Dec. 21, 1985 to March 2, 1986

Friday Nights	Total - 56	-	Average 8
Saturdays	Total - 144	-	Average 13.9
Sundays	Total - 94	-	Average 8.5

Total for season 379

March 3, 1986

TO: John T. Irving, City Manager  
FROM: Nancy Deno, Administrative Assistant  
RE: Ski Hill Insurance 1986-1987



We have received a quote for Ski Hill Insurance for 1986-1987. The Insurance quote came from our current carrier, Pine Top Insurance Company, for \$2,884.00. This price quote is good until April 1986. Cost of Ski Hill Insurance for 1985-1986 was \$1,500. Cost of Ski Hill Insurance for 1984-1985 was \$1,235.

Our previous Ski Hill policy had a \$500,000 limit of coverage. The quote for 1986-1987 stated the coverage is limited to \$300,000. Pine Top Insurance Company is the only quote we were able to obtain for 1986-1987 Ski Season.

Due to the lowered coverage limits (\$300,000) and increased premium cost (\$2,884) I recommend that the operation of the Ski Hill in Crystal be closely reviewed to see if it should remain in operation for the 1986-1987 Ski Season. Pine Top Insurance Company must be notified in April if renewal is desired for 1986-1987. If the company is not notified in April there is a strong possibility we would not be able to obtain any Ski Hill Coverage for 1986-1987 Ski Season.



February 28, 1986

Ms. Nancy Deno  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Re: Ski Liability

Dear Nancy,

I have received the quotation for ski liability. The premium would be \$2,884.00. If you decide you would like to have this coverage bound, please give me a call.

Thank you,

A handwritten signature in cursive script that reads "Vicki".

Vicki Holm



April 10, 1986

Mr. John T. Irving  
City Manager  
City of Crystal, MN

Re: BIDS - Street Maintenance Materials  
Tack Oil  
Bituminous Patching Mixture  
Sand  
Class 5 Gravel  
Granular Material

Dear Mr. Irving:

The sealed bids received on April 9, 1986, were checked for completeness and accuracy. The results are as follows:

<u>TACK OIL</u>	<u>AT PLANT</u>	<u>DELIVERED</u>
Koch Asphalt Co.		\$1.25/Gal.
<u>BITUMINOUS PATCHING MIXTURE (Sand) (5.0% Oil)</u>		
C. S. McCrossan, Inc.	\$18.00/ton	
Bury & Carlson, Inc.	20.30	
Bituminous Roadways, Inc.	20.56	
Midwest Asphalt Corp.	22.45	
<u>BITUMINOUS PATCHING MIXTURE (Sand) (5.5% Oil)</u>		
C. S. McCrossan, Inc.	\$18.90/ton	
Bituminous Roadways, Inc.	21.50	
Bury & Carlson, Inc.	21.75	
Midwest Asphalt Corp.	23.45	
<u>BITUMINOUS PATCHING MIXTURE (3/8") (5.0% Oil)</u>		
C. S. McCrossan, Inc.	\$18.00/ton	
Commercial Asphalt Co.	18.55	
Bury & Carlson, Inc.	20.30	
Bituminous Roadways, Inc.	20.56	
Midwest Asphalt Corp.	22.45	
<u>BITUMINOUS PATCHING MIXTURE (3/4") (5.0% Oil)</u>		
C. S. McCrossan, Inc.	\$16.35/ton	
Commercial Asphalt Co.	18.05	
Bury & Carlson, Inc.	19.85	
Bituminous Roadways, Inc.	21.00	
Midwest Asphalt Corp.	22.45	
<u>BITUMINOUS PATCHING MIXTURE (Winter Mix)</u>		
C. S. McCrossan, Inc.	\$26.00/ton	
Midwest Asphalt Corp.	35.00	
Bituminous Roadways, Inc.	47.55	

BIDS - Street Maintenance Materials  
April 10, 1985

<u>SAND</u>	<u>AT PIT</u>	<u>DELIVERED</u>
Barton Sand & Gravel Co.	\$2.25/ton	\$4.40/ton
J. L. Shiely Co.	4.37	6.67

<u>CLASS 5 GRAVEL</u>		
Barton Sand & Gravel Co.	\$2.60/ton	\$4.75/ton
Bury & Carlson, Inc.	3.00	
J. L. Shiely Co.	4.27	6.57

<u>GRANULAR MATERIALS</u>	
Barton Sand & Gravel Co.	\$1.40/ton
J. L. Shiely Co.	4.37

It is recommended that the contracts be awarded as follows:

<u>TACK OIL</u>	<u>AT PLANT</u>	<u>DELIVERED</u>
Koch Asphalt Co.		\$1.25/Gal.

<u>BITUMINOUS PATCHING MIXTURE (Sand) (5.0% Oil)</u>	
C. S. McCrossan, Inc.	\$18.00/ton

<u>BITUMINOUS PATCHING MIXTURE (Sand) (5.5% Oil)</u>	
C. S. McCrossan, Inc.	\$18.90/ton

<u>BITUMINOUS PATCHING MIXTURE (3/8") (5.0% Oil)</u>	
C. S. McCrossan, Inc.	\$18.00/ton

<u>BITUMINOUS PATCHING MIXTURE (3/4") (5.0% Oil)</u>	
C. S. McCrossan, Inc.	\$16.35/ton

<u>BITUMINOUS PATCHING MIXTURE (Winter Mix)</u>	
C. S. McCrossan, Inc.	\$26.00/ton

<u>SAND</u>	<u>AT PIT</u>	<u>DELIVERED</u>
Barton Sand & Gravel Co.	\$2.25/ton	\$4.40/ton

<u>CLASS 5 GRAVEL</u>		
Barton Sand & Gravel Co.	\$2.60/ton	\$4.75/ton

<u>GRANULAR MATERIALS</u>	
Barton Sand & Gravel Co.	\$1.40/ton

Sincerely,

*Wm. L. Sherburne*

William L. Sherburne, P.E.  
City Engineer

WLS:jrs

April, 1986

TO THE ATTENTION OF THE CITY COUNCIL OF CRYSTAL:

We, the undersigned, petition the City of Crystal to install two-way stop signs on Zane Avenue North and 44th; one on the northwest corner of the intersection and one on the southeast corner of the intersection.

Residents near this area are concerned for their safety due to the increased volume of traffic and the vehicles high rate of speed.

<u>Name</u>	<u>Address</u>
<u>BRUCE R. LUNDQUIST</u>	<u>4361 ZANE AVENUE</u>
<u>Curtis W. Murphy</u>	<u>4355 Zane Ave No.</u>
<u>Jim Meyers</u>	<u>4360 Zane Ave N.</u>
<u>Bob Finch</u>	<u>4403 Zane Ave N</u>
<u>Howard Hansen</u>	<u>4409 Zane Ave. No</u>
<u>Eric J. Anderson</u>	<u>4408 ZANE AVE NO</u>
<u>Ralph G. Galt</u>	<u>4411 Zane Ave No</u>
<u>Mr &amp; Mrs. J. J. Jansen</u>	<u>4400 Zane Ave N.</u>
<u>Styllis Anderson</u>	<u>4354 Zane Ave No.</u>
<u>Eric W. J. J.</u>	<u>4348 Zane Ave No.</u>
<u>Timothy J. J.</u>	<u>4342 Zane Ave No.</u>
<u>Mr &amp; Mrs KAPAS</u>	<u>4367 ZANE AVE NO.</u>

When asked to sign this petition most of these people said they would rather have a 4 way stop sign installed at 44th + ZANE AVE. NO.

**RESOLUTION NO. 86-**

**RESOLUTION RELATING TO FUND DRIVE FOR  
"PERFORMING ARTS IN THE PARK"**

WHEREAS, the City of Crystal currently plans to open a completely renovated Becker Park during the summer of 1987, including a modern outdoor entertainment center for the public's enjoyment of the performing arts, and

WHEREAS, this outdoor entertainment center can become the focal point of activities not only in Becker Park, but for the entire City of Crystal, and

WHEREAS, it is the intention of the Mayor and City Council of the City of Crystal that high quality presentations of the performing arts be scheduled for the new outdoor entertainment center in Becker Park on a regular, at least weekly, basis for the enjoyment and entertainment not only for the citizens of Crystal, but for all residents of the northwest suburban area, and

WHEREAS, such a program can only enhance the quality of life for those living in the City of Crystal, increase traffic in and around the City's central business district and provide an outlet for increased cultural awareness through music, drama and dance,

THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Crystal undertake a fund drive to be known as "Performing Arts in the Park", and urge all individuals, organizations, and business firms to participate in funding this important activity, and

BE IT FURTHER RESOLVED, that the Mayor and City Council establish a citizen's committee to undertake and implement the "Performing Arts in the Park" program, and

BE IT FURTHER RESOLVED, that copies of this resolution along with a letter from the Mayor be sent to all interested business firms and organizations, and that the resolution be published in the North Hennepin Post.



CRYSTAL PARK & RECREATION ADVISORY COMMISSION  
MARCH 5, 1986

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:08 p.m. by Chairman Pro-tem Gary Grimes. Members present were: Ms. Pitts, Mr. Carlson, Mr. Karnowski, Ms. Veech, Mr. Hoffman, Ms. Gates and Ms. Reid. Also present were: Mr. Smothers, council liaison, and Mr. Brandeen and Ms. Fackler from the department staff.

The minutes were approved as sent.

Ms. Fackler reviewed the monthly report, highlighting major activities.

Discussion was held on appointing a member to the Hennepin County Park Advisory Council.

Motion: Ms. Gates - Moved to recommend that Mark Hoffmann be appointed to the Hennepin County Park Advisory Council.

Second - Ms. Reid.

Motion carried - Unanimous.

Mr. Brandeen reported that he received a donation of \$325.00 for Bassett Creek Park. It was suggested that a covered park bench be built and placed in the park.

Motion: Mr. Carlson - Moved to recommend that the donation of \$325.00 from Diana Guist in memory of Beatrice Ford be used to build and install a covered park bench in Bassett Creek Park at the intersection of 29th Place and Zane Ave. N.

Second - Mr. Hoffmann.

Motion carried - Unanimous.

Ms. Reid reported on the Crystal Frolics committee meeting held February 24. Ms. Reid suggested that the commission members attend the council meeting on March 19 since it is an open hearing for the Welcome Avenue carnival site.

Mr. Grimes gave the new commission members an overview of the dunk tank and "Life. Be In It." Day.

Mr. Karnowski voiced his concern over the Welcome Avenue location for the carnival. Discussion then centered on the reasons for recommending Welcome Avenue. Concerns about parking, lack of space and safety were raised and addressed.

Ms. Gates reported on the Long Range Planning Commission meeting. The LRPC is looking at rebuilding the sewer and streets throughout the city. A concern of the commission is how to pay for the improvements through special assessments or general obligation bonds.

Mr. Brandeen reported that the Council approved the Becker Park plan which includes the bandshell. He distributed a brochure from Roseville Park and Recreation's amphitheatre and mentioned this is the type of program that could be offered at Becker Park.

Advisory Commission - 2.

Ms. Gates suggested that a group of individuals be formed to look for funding for the entertainment through grants, private organizations and/or businesses.

Mr. Brandeen reported that the Council approved the rate increases for the 1986 pool season.

Mr. Brandeen passed out a letter from John Bolduc of the Crystal/New Hope Aquatic Club requesting the use of the CMP for hosting the Minnesota USS Summer State Championships. Discussion centered on charging a fee for the use of the pool. Possibilities included taking a percentage of the concessions, splitting the sales, or charging a flat fee. Concerns were raised over the loss of revenue for the city, concessions and lack of parking.

Motion: Ms. Reid - Moved to recommend that the Crystal Pool be used for the Minnesota USS Summer State Championships on August 1, 2 & 3 and that Mr. Brandeen inquire to past state meet hosts and determine a fee for the use of the pool.

Second - Ms. Gates.

Discussion - Commission will accept Mr. Brandeen's decision on the fee.

Motion carried - Unanimous.

Mr. Brandeen passed out a letter from the Towle Agency regarding liability insurance for the ski hill. He asked the commission members to look at the material handed out for the April meeting.

Motion: Mr. Grimes - Moved to recommend that the July meeting date be changed to July 9 at Bassett Creek Park.

Second - Mr. Karnowski.

Motion carried - Unanimous.

Mr. Grimes suggested that the committee meetings be postponed.

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Jeanne Fackler  
Recorder

SENT WITH PRELIMINARY AGENDA 5/2/86

Council minutes of 4/15/86.

Planning Comm. minutes of 4/14/86.

Feasibility report of 4/11 re Seal Coat No. 66-B.

Letter to Harold Lathrop of 4/21 re parking restrictions on Brunswick, 41st to 42nd.

Copy of streetscape re Bass Lk. Rd. redevelopment.

Letter of 4/27 from Tom VanHousen re parking on south side of 45th Ave. from Douglas Dr. to Fla.

Letter setting surety for senior apts., 5755 W. B'way

Report from Springsted & Kennedy re refinance of tax increment bond issue.

Appli. of Vincent Kieffer for Long-Range Plann. Comm.

Appli. of Tom Davis & Paul Schulte for N.W.H.H.S.C.

Envir. Qual. Comm agenda of 4/23; minutes of 4/17/86; proposed amendment for garbage and refuse ord.

Memo from Sec. of Relief Ass'n; copy of amendment re Fire Relief Ass'n. by-laws.

Letter from City Attny. of 4/16; copy of ord. re building construction--completion of structures within time frame.

Fees of other municipalities for sp. assess. searches

Res. & Map re tax-delinquent property.

Petition for 4-way stop at 54th & Vera Cruz.

Memo from Ed Brandeen of 4/30; letter from New Hope-Crystal Aquatic Club of 3/3 re State tournament use of pool on 8/1, 2, 3.

Recommendations from Park & Rec. Adv. Comm of 4/2 re parking restrictions for Frolics for 1986.

Memo from Ed Brandeen of 5/1; letter from Olivet Baptist Church of 4/10 re gift.

Memo from Forester of 4/28; and 5/1 re license for Woodland Tree Service.

Memo from MN League of Cities of 4/10 re notice of vacancies in multi-member state agencies.

Human Relations Comm. minutes of 3/23; profiles of Elsa Skogerboe, Art Cunningham, Sue Fourre for Human Rights Award

SENT WITH AGENDMINARY AGENDA 5/2/86

Letter from N.W. Bell of 4/16 re rate change notice

Copy of Employee Wellness Program memo from Admin. Ass't.

Letter from MN. Pollution Control Agency of 4/28 re property at 36th & Douglas Drive.

Park & Rec. Adv. Comm. agenda for May 7 meeting.

SENT WITH AGENDA 5/6/86

Bassett Creek Report dated April, 1986.

Letter from Olivet Baptist Church to Fire Dept. re gift of \$100.00.

Letter from Dave Kennedy of 5/5/86 re revised short Notice for sale of bonds--Exhibit A.



## COUNCIL AGENDA

May 6, 1986

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on May 6, 1986, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

☒ Langsdorf  
☒ Leppa  
abs Rygg  
☒ Herbes  
☒ Aaker  
☒ Moravec  
☒ Smothers

### Staff

☒ Irving  
☒ Kennedy  
☒ Olson  
☒ Smith  
☒ Peterson  
☒ Deno  
☒ Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular Council meeting of April 15, 1986.

Moved by Councilmember H and seconded by Councilmember Sm to  
(approve) (approve, making the following exceptions: \_\_\_\_\_ to)  
the minutes of the regular Council meeting of April 15, 1986.

Motion Carried.

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 20, 1986, as the date and time for the public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from L. E. Newman for a variance in lot width to build a 16' x 12' mud room, a 12' x 14' deck, and a 2' x 5' fireplace at 6535 - 44th Avenue North.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to remove item \_\_\_\_\_ from the Consent Agenda.

Motion Carried.

Moved by Councilmember M and seconded by Councilmember H to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

- ✓ 1. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Gerald G. Smith for a variance to expand a non-conforming use (said non-conformity being in lot area of 6,300 sq. ft. instead of the required 7,500 sq. ft.) to permit the removal of the present 14' x 20' garage and the construction of a 28' x 30' garage at 4731 Xenia Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval) *on C, -*

Moved by Councilmember H and seconded by Councilmember Sm to (approve) as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization to grant a variance pursuant to section 515.05, Subd. 2, to allow the expansion of a non-conforming use to permit the removal of the present 14' x 20' garage and the construction of a 28' x 30' garage at 4731 Xenia Avenue North as requested in application #86-10.

Motion Carried. ✓

- ✓ 2. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council considered tentative approval of proposed plat Larsons Rolling Green of Crystal located at 5003-5011 Angeline Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the proposed plat. Those present and heard were: *on C, -*

Moved by Councilmember H and seconded by Councilmember L to (grant) (deny) (continue until \_\_\_\_\_ the discussion of) tentative approval of proposed plat Larsons Rolling Green of Crystal located at 5003-5011 Angeline Avenue North.

Motion Carried.

May 6, 1986

3. It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider Seal Coat Improvement Project No. 66-B. The Mayor asked those present to voice their opinions or ask questions concerning Seal Coat Improvement Project No. 66-B. Those present and heard were: (6 votes needed for approval)

*Hugh Bell Gillespie 3516 Ga.  
 Ken ~~Adelle~~ 3525 Dr. Dubel  
 John Anderson 3517 Zone  
 Hugh ~~Stunt~~ (?) 5611 Markwood Dr Munna  
 John Palmer 2966 Ky  
 Sturgis Barker 5541 Xenia  
 Ryan ~~Schroeder~~ 3356 Utah Schroeder  
 Sue Tracy 2952 Ga*

Moved by Councilmember Sm and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 86-12

RESOLUTION ORDERING IN SEAL COAT IMPROVEMENT  
PROJECT NO. 66-B

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) Seal Coat Improvement Project No. 66-B.

Motion Carried.



4. ✓ The City Council considered a petition regarding "no parking" restrictions on Brunswick Avenue between 41st and 42nd Avenues North.

Harold Lathrop - 4150 Brunswick  
Oliver 41st & Br

— M — 26 — 8m

(7-6-84) 1100

— 20 — 41st & 42nd — 8, 1  
Bridg

5. ✓ The City Council considered the authorization to advertise for bids for a streetscape on Bass Lake Road in the redevelopment area.

Harold Skelgestad - BRW

Moved by Councilmember H and seconded by Councilmember Sm to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization to advertise for bids for streetscape on Bass Lake Road in the redevelopment area.

Motion Carried.

6. The City Council considered a letter <sup>requesting</sup> for "no parking" signs on the south side of 45th Avenue from Douglas to Florida Avenue North. *was C'd*

*MSJ - out  
d. S.*

*6611 mhu  
mhu*

7. The City Council considered setting surety in the amount of \$35,000 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for 5755 West Broadway, as recommended by the Assistant City Engineer.

- A. Moved by Councilmember M and seconded by Councilmember H to set surety in the amount of \$35,000 as a guarantee of faithful performance of certain work requirements as a condition of issuance of a building permit for 5755 West Broadway.

Motion Carried.

- B. Moved by Councilmember M and seconded by Councilmember La to accept surety in the amount of \$35,000 as a guarantee of faithful performance of certain work requirements as a condition of issuance of a building permit for 5755 West Broadway.

Motion Carried.

- C. Moved by Councilmember Sm and seconded by Councilmember H to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) entering into agreement with John Paulson for the purpose of guaranteeing faithful performance of certain work requirements as a condition of issuing building permit #7304 for 5755 West Broadway, and further, to authorize the Mayor and City Manager to sign such agreement.

Motion Carried.

8. The City Council considered building permit #7304 requested by John Paulson to build a senior citizen apartment building at 5755 West Broadway.

*38 unit C-5*

Moved by Councilmember H and seconded by Councilmember L to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) authorization to issue building permit #7304 to build a senior citizen apartment building at 5755 West Broadway, subject to standard procedure, as recommended by the Planning Commission.

Motion Carried.

9. The City Council considered a resolution to refinance the tax increment bond issue.

*Stick Trepton  
Springfield, Inc.*

*7.33 index  
1995*

Moved by Councilmember M and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 86-164

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF  
\$5,865,000 GENERAL OBLIGATION TAX INCREMENT REFINANCING BONDS,  
SERIES 1986A

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) resolution to refinance tax increment bond issue.

Motion Carried.

10. ✓ The City Council considered a request for a second free-standing sign on West Broadway for the Crystal Gallery, 5510-5590 West Broadway.

Moved by Councilmember M and seconded by Councilmember H to (approve) (deny) (continue until next mtg the discussion of) a request for a second free-standing sign on West Broadway for the Crystal Gallery, 5510-5590 West Broadway.

Motion Carried.

5/7  
Sandra Linstroch of Lincoln Properties  
called today. I informed her of  
next mtg being 5:30 + her item will appear  
D.A.

- ✓ 11. The City Council considered the application of Vincent Kieffer for appointment to the Long-Range Planning Commission as a citizen member for the year 1986. See

Moved by Councilmember H and seconded by Councilmember M to appoint Vincent Kieffer to the Long-Range Planning Commission as a citizen member for the year 1986.

Motion Carried.





14. The City Council considered an amendment to Article X of the Crystal Fire Department Relief Association by-laws, as recommended by the Relief Association.

*Don Favore*  
*Toane*

*y H = L g m* *u b*

15. The City Council considered the Second Reading of an ordinance vacating the east 5' of the west 30' easements on Lots 1 and 2, Block 2, Rolling Green of Crystal. (5 votes needed for approval)

Moved by Councilmember *m* and seconded by Councilmember *A* to adopt the following ordinance:

ORDINANCE NO. 86-3

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENTS  
IN PLAT OF ROLLING GREEN OF CRYSTAL

and further, that this be the second and final reading.

Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) an ordinance vacating drainage and utility easements in plat of Rolling Green of Crystal.

Motion Carried.

May 6, 1986

- ✓ 16. The City Council considered the First Reading of an ordinance relating to building construction; amending Crystal City Code, Subsection 400.07. (5 votes needed for approval) *simple majority*

*Ord 86-222 / 2e*

Moved by Councilmember H and seconded by Councilmember Sm to adopt the following ordinance:

## ORDINANCE NO. 86-

AN ORDINANCE RELATING TO BUILDING CONSTRUCTION;  
AMENDING CRYSTAL CITY CODE, SUBSECTION 400.07

and further, that the second and final reading be held on May 20, 1986.

Motion Carried.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny) (continue until \_\_\_\_\_ the discussion of) an ordinance relating to building construction; amending Crystal City Code, Subsection 400.07.

Motion Carried.

- ✓ 17. The City Council considered the fee for special assessment searches. *22e*

*#4 - 2782 / 1110 / 1125 - 1 - Le - 4 B, \*

- ✓ 18. The City Council considered a temporary salary adjustment for the Assistant City Engineer.

*m = H or m or 2 - m*

- ✓ 19. The City Council considered a contract with Law Enforcement Labor Services Local #56.

*Retro to Jan. 1, 1986  
2 yr. contract*

*m = Le 1000 - m*

*2 yr. 1-1-86 May 1986  
1000, but 2 years 1000  
1000, 1000 - 1000*



20. The City Council considered a resolution approving classification of certain tax-delinquent property.

Moved by Councilmember H and seconded by Councilmember Am to adopt the following resolution, the reading of which was dispensed with by unanimous consent.

## RESOLUTION NO. 86-

RESOLUTION APPROVING CLASSIFICATION OF CERTAIN  
TAX-DELINQUENT PROPERTY

By roll call and voting aye: \_\_\_\_\_; voting  
no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_. Motion  
carried, resolution declared adopted.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (deny)  
(continue until \_\_\_\_\_ the discussion of) a resolution approving  
classification of certain tax-delinquent property.

Motion Carried.

21. The City Council considered a petition for a 4-way stop sign at 54th and Vera Cruz Avenue North.

Am - H / 1st of 4-27-86, 54th & Vera Cruz

- ✓ 22. The City Council considered a request from the New Hope-Crystal Swim Club for use of the pool for a State tournament on August 1, 2 and 3, 1986.

Moved by Councilmember H and seconded by Councilmember Sm to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a request from the New Hope-Crystal Swim Club for use of the pool for a State tournament on August 1, 2 and 3, 1986.

Motion Carried.

- ✓ 23. The City Council considered the Mayor's recommendation for appointment to the Crystal Housing and Redevelopment Authority for an unexpired term ending February 1, 1987.

Moved by Councilmember M and seconded by Councilmember Le to approve the Mayor's recommendation to appoint Peter Meintema to the Crystal Housing and Redevelopment Authority for an unexpired term ending February 1, 1987.

Motion Carried.

*O Sm m Le L a - by E*  
*~ H*

- ✓ 24. The City Council considered a recommendation from the Park & Recreation Advisory Commission regarding parking restrictions for the Frolics. *~ E, VC 8'36'08*

*Dec*

*~ Sm = Le 16'39'08 - 4 B*

25. The City Council considered the recommendation of the Park Director regarding a gift from Olivet Baptist Church.

*— m or Van, 1612 St Am — u B, —*

26. The City Council considered the Forester's recommendation regarding the license for Woodland Tree Service.

*— m = H 18 (2, 1) e o e s.  
L o n g A r o - T o g r a y r o -*

27. The City Council considered new drawings of proposed City Logo.

① *— m 27 2 02 C's - P h o n . d .*

② *— m L e o r c ( o r a d d e r )  
= #*

*o L H d m  
u L a m A - — m —*

③ *— m L a - e W d L ( o r a d d e r ) P h o n . d .*

④ *— m m r o c r o n e ( o r a d d e r ) = d m -*

*o d m m  
u L a L H d A - u d e -*

⑤ *— m d m = m 18 (2, 1) e o e s - ~~u B, —~~  
o L a L H d m A - u B, —  
u m*

A = 4, 1. Gund Cushing - ✓

1. 5 2 2 5 6 13.

Sm

Moved by Councilmember H and seconded by Councilmember Sm to approve the list of license applications.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember Sm to adjourn the meeting.

Motion Carried.



APPLICATIONS FOR LICENSE

May 6, 1986

SIGN HANGERS: (\$66.00)

DeMars Signs, 4040 Marshall Street N.E., Mpls.  
Lawrence Signs, Inc., 945 Pierce Butler Route, St. Paul  
Leroy Signs, Inc., 6325 Welcome Ave. N., Mpls.  
Anchor Signs Inc. dba Universal Sign Co., 1033 Thomas Ave.,  
St. Paul

PLUMBING: (\$30.25)

Ken Boutin Plumbing, 4915 Pineview Lane, Plymouth  
Harris Mechanical Contr. Co. 2300 Territorial Rd., St. Paul  
P.P. Plumbing, 813 Sunset Drive So., Minnetonka

GAS FITTERS: (\$30.25)

Ron Erickson Htg. & Air Cond., 7519 College Park Dr.,  
Brooklyn Park  
Richard V. Punchard dba Key Metalcraft, 8600 Queen Ave. S.,  
Bloomington

FOOD ESTABLISHMENT - (Exempt) Itinerant

Babe Ruth Baseball League, 62nd & Regent No., May -August 86.  
Brunswick Methodist Boy Scout Troop 530 function May 10, 1986

VENDING - Nonperishable (\$4.50 each addn' machine)

Twin City Vending at Crystal Care Center (2 addn'l mach)

VENDING - Perishable (\$7.75 ea. addnl machin same loc.)

Twin City Vending at Crystal Care Center

POOLS - Outdoor (\$66.00)

Crystal Village Apartments, 3016 Sumter Ave. No.  
Crystal Village Apartments, 3130 Sumter Ave. No.  
Crystal Village Apartments, 7609 32nd Ave. No.  
3000 Winnetka Apartments, 3000 Winnetka Ave. No.

POOLS - Indoor (110.00)

Lamplighter Apartments, 2900 Douglas Drive (2)

TREE TRIMMING - (\$55.00)

Crystal Tree Service

May 2, 1986

Dear Councilmembers:

Now that you have had a three-week rest, it would appear from the length of this agenda, you are going to pay for that. It never fails to happen that when we have a three-week period between meetings, items tend to build up.

There are a few on the agenda that can be classified as "housekeeping items" and should not take a long time, but when you are dealing with 27 items, the meeting will very likely last longer than usual. As usual, if something pertinent comes up between now and Tuesday, and it seems important, we will get it on the agenda for your consideration.

The meeting should go as follows:

The minutes of the regular meeting of April 15, 1986, are enclosed for your review.

Consent Agenda

ITEM

SUPPORTING DATA

1. Set Public Hearing to consider a request from L. E. Newman for a variance in lot width to build a 6'x12' mud room, a 12'x14' deck and a 2'x5' fireplace at 6535 - 44th Ave. N.

None.

Regular Agenda

1. Public Hearing to consider a request from Gerald G. Smith for a variance to expand a non-conforming use (said non-conformity being in lot area of 6,300 sq. ft. instead of the required 7,500 sq. ft.) to permit the removal of the present 14'x20' garage and the construction of a 30'x28' garage at 4731 Xenia Ave. N.

Planning Commission minutes of 4/14/86, item 5.

I think the lead-in to this item is self-explanatory and for your information, the Planning Commission did recommend approval.

2. Public Hearing to consider tentative approval of proposed plat Larsons Rolling Green of Crystal located at 5003-5011 Angeline Ave. N.

Planning Commission minutes of 4/14/86, item 7.

## 2. (Continued)

I believe I indicated when this public hearing was set that this was four small lots in Rolling Green Addition that are being consolidated into two larger lots. Again, the Planning Commission recommends approval.

3. Public Hearing to consider Seal Coat      Feasibility report dated  
Improvement Project No. 66-B.      4/11/86; copy of Notice.

As you can see, for your information we enclosed a copy of the feasibility report dated April 11 and the Notice of Public Hearing that went to each affected property.

In the upper right-hand corner, we showed the estimated costs for this project. No information has come to me regarding a large turn-out, but if past practice is true, there will be people appearing regarding this.

4. Consideration of a petition regarding      Copy of letter to Harold  
"no parking" restrictions on Bruns-      Lathrop of 4/21/86.  
wick Avenue between 41st and 42nd.

As you can see from the letter I sent to Harold Lathrop, the circulator of the petition, that we advised him someone should appear. As of this writing, I have not heard from Harold or anyone else in the block, but there certainly is time for that to happen between now and Tuesday.

5. Consideration of authorization to ad-      Copy of streetscape.  
vertise for bids for a streetscape  
on Bass Lake Road in the redevelop-  
ment area.

Harold Skjelbostad, from BRW, will be here to answer any questions and make a presentation. You may recall that some time ago you approved the overall streetscape concept and we held some informal hearings with the business people in the area. We were authorized then to proceed to get the necessary easements. That action is going on at the present time. We did not, however, get authorization from the Council to request and receive bids for the implementation and construction of the proposal. That is the purpose of this item on Tuesday night's agenda.

6. Consideration of a letter for "No      Copy of letter dated 4/27/86  
Parking" signs on the south side of      from Tom VanHousen, 6406 -  
45th Avenue from Douglas Drive to      45th Ave. N.  
Florida Ave. N.

As you can see from Tom VanHousen's letter, he has a concern about the safety in his neighborhood on Sundays. I have not asked him to circulate a petition so that the Council can ascertain the concerns of all the neighbors.



## 6. (Continued)

It would be my recommendation that if Tom is in the audience, that you ask him to do so. If not, direct me to contact him for that purpose. You may, however, have heard from many people in his neighborhood and have other direction. Tuesday will tell.

7. Consideration of setting surety, accepting surety in negotiable bonds, and entering into agreement with John Paulson to build senior citizen apartments at 5755 West Broadway. Letter setting surety.

This consideration can boil down into three separate actions. One is setting surety; another is accepting surety which is in the form of negotiable bonds. We have received those bonds, and have placed them in a safety deposit box at the bank. From time to time we will have to allow John Paulson in to clip coupons. Otherwise, we will retain the bonds until the work required is completed.

The third item is entering into agreement for certain work requirements.

8. Consideration of building permit #7304 requested by John Paulson to build a senior citizen apartment building at 5755 West Broadway. Planning Commission minutes of 4/14/86, item 6.

The Planning Commission recommended approval of the building permit and with the action in Item #7, it is recommended by staff that the building permit be granted so that construction can start.

9. Consideration of a resolution to re-finance the tax increment bond issue. Report from bond consultant and Dave Kennedy.

The refinancing proposal would refinance our most recent bond issue for the redevelopment--the 5.8 million dollar bond issue that was sold last spring. With the reduced interest rate available, it seemed reasonable to us that a study should be made.

We contacted Springsted, held meetings with them and Dave Kennedy and have come up with a proposal we are asking you to consider Tuesday evening. The sooner we act on that, the better off we are as interest rates could come back up and our savings would be minimized.

I do not have Springsted's and Dave's report, but have been promised that we will receive it by noon today. When it comes, it will be sent to you in this packet. I am certain



## 9. (Continued)

it will do a better job explaining what our costs will be and what savings we will derive from this action. We will have to provide, as you can see, considerable up-front money, but that is available. That money will be returned to the City in a period of four to six years. The annual saving after that will go a long ways in making the tax increment proposal a more viable project. I'll leave the details to Springsted and Dave. A representative from the Springsted firm will be present Tuesday to answer any questions.

10. Consideration of a request for a second free-standing sign on West Broadway for the Crystal Gallery, 5510-5590 West Broadway. None.

Lincoln Properties will be in to request a variance from the sign ordinance to provide a free-standing sign on West Broadway on the two-story end of Crystal Galleries.

The purpose of this sign is to advertise those tenants in that end of the building and make it more readable for the public. There is some confusion as to whether this sign was approved in the concept acceptance before the project started. Whether it was or not, I have not been able to determine. There were varying proposals in our packets and even if one or the other was accepted at that time, a variance would be necessary to place the sign. I am sure they will have a representative here to express their concerns and needs.

11. Consideration of the application of Vincent Kieffer for appointment to the Long-Range Planning Commission as a citizen member for the year 1986. Copy of application.

Mr. Kieffer also made an application to be appointed to the Planning Commission, but was advised by staff that there was no opening on the Planning Commission for a person from his area. We will keep that application on file should the occasion arise that we have need for services of a resident from that area. Then we will contact him at that time to see if he still has an interest in serving on the Planning Commission, but his request to serve on the Long-Range Planning Commission is before you for your consideration.

12. Consideration of the applications of Tom Davis and Paul K. Schulte for appointment to the Northwest Hennepin Human Services Council. Copy of applications.

As you can see, we have two persons who are interested in serving on the Northwest Hennepin Human Services Council.

## 12. (Continued)

In the cover letter provided by Tom Davis, he indicated his interest in serving on the Civil Service Commission and made application for that position also. That portion of the item will not appear on the agenda as that is an appointment made by the Mayor with the approval of the Council and we will be submitting that application to him for his consideration.

There is one position open as a Crystal representative to the Northwest Hennepin Human Services Council. We have had this opening for quite some time and I am happy to see there are people interested in serving, as Elsa Skogerboe has represented the City by herself for probably a year or so and has done an exceptional job, but could stand help.

13. Consideration of a recommendation from the Environmental Quality Commission for an amendment to the garbage and refuse ordinance.      Copy of EQC's agenda of 4/23/86; minutes of 4/17/86; proposed ordinance.

As you can see from the minutes of the EQC, Bob Rasmussen indicated he would be in attendance and your action of the 15th tabled this matter until a member of the Commission could attend the meeting. If he fails to show, it would be my opinion that it would not automatically come off the table.

14. Consideration of an amendment to Article X of the Crystal Fire Department Relief Association by-laws, as recommended by the Relief Association.      Memo from Secretary of the Relief Ass'n.; copy of amendment.

I believe that the Secretary of the Relief Association's memo is self-explanatory. Dave Kennedy has had an opportunity to read it and concurs.

15. Consideration of the Second Reading of an ordinance vacating the east 5' of the West 30' easement on Lots 1 and 2, Block 2, Rolling Green of Crystal.      None.

You may recall at the last meeting at the time of the First Reading, I indicated to you that staff, N.S.P. and the phone company had no objection to the vacation of a portion of the overall easement.

16. Consideration of the First Reading of an Ordinance Relating to Building Construction; amending Crystal City Code, Subsection 400.07.      Copy of letter from City Attorney of 4/16/86; copy of ordinance.

This is an ordinance recommended by Don Peterson which would require completion of the outside structure before

## 16. (Continued)

an occupancy permit can be granted and provides for a time frame for that completion. Don or Dan will explain in more detail and answer any questions you have Tuesday evening.

17. Consideration of the fee for special assessment searches.      Memo re fees of other municipalities.

Our fee for special assessment searches was established a long time ago. Staff feels it is time to increase those charges. A survey of surrounding suburbs is enclosed for your review. It is staff's recommendation that we increase the fee for special assessment searches from \$5 to \$10 when someone comes in personally and asks for it, and \$12.50 if we mail the search to the person who requests it. Our present fees are \$5 and \$6.

18. Consideration of a temporary salary adjustment for the Assistant City Engineer.      None.

It is my recommendation that, due to the increased responsibility I will be putting on Dan Smith during the time we are searching for a replacement for Bill Sherburne's position, that we temporarily increase Dan's salary by \$200.00 a month to compensate him for that added work and responsibility. It would appear to me that he will be serving us in this capacity for a minimum of two months, and possibly three months.

I strongly recommend that you approve this recommendation as we will be leaning very heavily on Dan during this period of time. There are a lot of activities going on in the City and I have no fear that Dan will handle them well.

19. Consideration of a contract with Law Enforcement Labor Services Local #56.      None.

It appears that we have reached the end of the negotiation period for all City employees.

Last Thursday we reached agreement with Local #56 of L.E.L.S. representing the Police Supervisors. They finally agreed to a "me too" contract which means that they accepted the same settlement that Local #44, representing the Police Officers, did. You may remember what those issues were, but if you have any questions, I will be able to answer them Tuesday evening.

I am conserving space because I feel it is reasonable for you to accept a settlement with this unit that is exactly the same as the settlement you recently agreed to with the Police Officers.



20. Consideration of a resolution Approving Classification of Certain Tax-Delinquent Property. Copy of resolution and map.

Staff recommends that we do not pick up this piece of property. At one time we thought we might need it for street purposes, but since the vacation of Zane Avenue, it is unnecessary for us and it may as well go into a more reasonable development of the adjoining property if they should decide to purchase it.

21. Consideration of a petition for a 4-way stop at 54th and Vera Cruz Ave. N. Copy of petition.
22. Consideration of a request from the New Hope-Crystal Swim Club for use of the pool for a State tournament on August 1, 2 and 3, 1986. Memo from Ed Brandeen of 4/30 and letter from New Hope-Crystal Aquatic Club of 3/3.

I believe Ed's memo and the letter of request are self-explanatory. I agree with Ed's position and recommend the Council support it.

23. Consideration of the Mayor's appointment to the HRA. None.

Mayor Aaker has asked me to place this item on the agenda and indicated he would be appointing Peter Meintsma to the HRA position vacated by Barb Tyler (Bird).

24. Consideration of a recommendation from the Park & Recreation Advisory Commission regarding parking restrictions for the Frolics. Copy of recommendations from the Park & Recreation Advisory Commission of 4/2/86.

After the last Council meeting, the Park & Recreation Advisory Commission met and made a proposal for the "no parking" recommendations. The Frolics Committee met and made their recommendations. Basically, the recommendations were the same, with the exception that the Frolics Committee's recommendation provided no parking on one side of the street farther away from the park than the Park & Recreation Advisory Commission thought was necessary. Staff (Ed Brandeen, Jim Mossey, Bill Sherburne and myself) met and reviewed both proposals, made some additions to both of them.

Basically, they were along Vera Cruz, prohibiting parking on the Crystal side of Vera Cruz in the vicinity of 46th and 45th. We did so because the easterly side of the street is Robbinsdale, and we thought it would be more difficult to get agreement with Robbinsdale than to prohibit parking on the Crystal side.

We also added barricades of the park and of the three alleys abutting the park. This should prevent people leaving the



## 24. (Continued)

park area from using the alleys to exit, but also for the people who live abutting those alleys to use the alleys from the opposite end. It may be inconvenient and if it creates too much of a problem, the police can take the barricades down when they feel it acts as a detriment to the operation. We also made the recommendation that if the police felt it was necessary to put no parking signs beyond those that are presently in the Park & Recreation Advisory Commission proposal that they be granted that authority so that could be done at a time when and if the police felt it was necessary.

It is my understanding that after reviewing the two proposals with staff recommendations, that both the Park & Recreation Advisory Commission and the Frolics Committee agree that the proposal presented originally by the Park & Recreation Advisory Commission, and modified by staff recommendation be the one that is recommended to the Council. If the Council agrees, they should adopt this proposal and that will get the Frolics at least one step closer to operation.

The remaining item of concern, at least from my vantage point, is the location needed for fire works detonation. That has not been solved, at least as far as I know.

25. Consideration of the recommendation of Memo from Ed Brandeen of 5/1;  
the Park Director regarding a gift letter from Olivet Baptist  
from Olivet Baptist Church. Church of 4/10/86.

Again, I believe Ed's letter and the letter from the church are self-explanatory and need no further explanation. I agree with Ed's recommendation and support approval of it.

26. Consideration of the Forester's recom- Memo from Forester of 4/28;  
mendation regarding the license for memo from Forester of 5/1/86.  
Woodland Tree Service.

I call your attention to the letter of recommendation from Bill Dinesen in which he recommends that Woodland Tree Service, based on their past history, not be granted a license to operate in the City of Crystal this year. It is my understanding that if the City Council wants to consider this, they must hold a public hearing and notify the owners of Woodland Tree Service to appear to show cause why their license should or should not be approved. Dave Kennedy can advise you in greater detail Tuesday evening.

May 2, 1986

27. Consideration of new drawings of proposed City logo. None.

Information on the logo will be provided Tuesday evening by John.

That should take care of the agenda as we see it now. I have, however, provided some additional information for your review.

Attached to the Human Relations Commission minutes of March 22, 1986 are profiles of certain nominees for the Human Rights Award. As always, we try to give you the information that is going out to the Commissions so you are prepared when a recommendation from them comes.

It is my belief that the Human Relations Commission met last Monday night and we have not received a copy of their minutes. It is also my information that they will very likely be making a recommendation in those minutes regarding the Human Rights Award. When they do so, and when we receive it, we will place it on the next agenda for your consideration.

I have also included a copy of the employee wellness program prepared by Nancy and attached to each payroll check today. I am certain we will be receiving applications regarding this program as early as next week. I hope that you agree with everything that is in the brochure and you agree that the brochure prepared by Nancy adequately informs all full-time employees including the Fire Department volunteers.

The other bits of information, I believe, are self-explanatory. If you have any questions, you can ask them Tuesday.

INFORMATIONAL ITEMS:

1. Memo from Minnesota League of Cities of 4/10 re notice of vacancies in multi-member state agencies.
2. Human Relations Comm. minutes of 3/23/86; profile of Elsa Skogerboe, Art Cunningham and Sue Fourre for Human Rights Award.
3. Letter from N.W. Bell of 4/16 re rate change notice.
4. Copy of Employee Wellness Program memo from Admin. Ass't.
5. Letter from MN. Pollution Control Agency of 4/28 re property at 36th and Douglas Drive.
6. Park & Recreation Advisory Comm. agenda for May 7 meeting.

Have a nice weekend. See you Tuesday.

J A C K

da  
enc.

APPLICATIONS FOR LICENSE

May 6, 1986

SIGN HANGERS: (\$66.00)

DeMars Signs, 4040 Marshall Street N.E., Mpls.  
Lawrence Signs, Inc., 945 Pierce Butler Route, St. Paul  
Leroy Signs, Inc., 6325 Welcome Ave. N., Mpls.  
Anchor Signs Inc. dba Universal Sign Co., 1033 Thomas Ave.,  
St. Paul

PLUMBING: (\$30.25)

Ken Boutin Plumbing, 4915 Pineview Lane, Plymouth  
Harris Mechanical Contr. Co. 2300 Territorial Rd., St. Paul  
P.P. Plumbing, 813 Sunset Drive So., Minnetonka

GAS FITTERS: (\$30.25)

Ron Erickson Htg. & Air Cond., 7519 College Park Dr.,  
Brooklyn Park  
Richard V. Punchard dba Key Metalcraft, 8600 Queen Ave. S.,  
Bloomington

FOOD ESTABLISHMENT - (Exempt) Itinerant

Babe Ruth Baseball League, 62nd & Regent No., May -August 86.  
Brunswick Methodist Boy Scout Troop 530 function May 10, 1986

VENDING - Nonperishable (\$4.50 each addn' machine)

Twin City Vending at Crystal Care Center (2 addn'l mach)

VENDING - Perishable (\$7.75 ea. addnl machin same loc.)

Twin City Vending at Crystal Care Center

POOLS - Outdoor (\$66.00)

Crystal Village Apartments, 3016 Sumter Ave. No.  
Crystal Village Apartments, 3130 Sumter Ave. No.  
Crystal Village Apartments, 7609 32nd Ave. No.  
3000 Winnetka Apartments, 3000 Winnetka Ave. No.

POOLS - Indoor (110.00)

Lamplighter Apartments, 2900 Douglas Drive (2)

TREE TRIMMING - (\$55.00)

Crystal Tree Service



April 14, 1986 - continued

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to table to May 12, 1986, Variance Application #86-5 to expand a non-conforming use, said non-conformity being square footage of site; Variance Application #86-7 to grant a variance in the required 25 ft. front yard setback and Variance Application #86-8 to grant a variance in the required number of parking spaces to construct an addition at 5359 West Broadway as requested by SuperAmerica.

Motion carried.

3. Marty Cermick of Lincoln Properties and Teri Gromanis of Childs Play, Inc. appeared regarding an amendment to the Zoning Ordinance to allow day care as a permitted use in B-4 District (Community Commercial).


Moved by Commissioner Christopher and seconded by Commissioner Barden to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, May 12, 1986, to consider an amendment to the Zoning Ordinance to allow day care as a permitted use in B-4 District (Community Commercial).

Motion carried.

4. Dennis Anderson of Target appeared regarding a building permit for remodeling Target at 5537 West Broadway.

Moved by Commissioner Christopher and seconded by Commissioner Bakken to recommend to the City Council to approve authorization to issue building permit #7299 to Witcher Construction Co. for remodeling interior, new exterior canopy and refinishing exterior block of Target located at 5537 West Broadway, Lot 1, Block 1, Cardinal Court, subject to standard procedure.

Motion carried.

- 
5. Gerald G. Smith appeared regarding Variance #86-10 to expand a non-conforming use, said non-conformity being in lot area of 6,300 sq. ft. instead of the required 7,500 sq. ft., at 4731 Xenia Ave. N.

Moved by Commissioner Barden and seconded by Commissioner Christopher that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.05, Subd. 2, to allow the expansion of a non-conforming use to permit the removal of the present 14 x 20 ft. garage and the construction of a 30 x 28 ft. garage at 4731 Xenia Ave. N., described as Lot 5, Block 5, West Lilac Terrace 4th Unit, as requested in Application #86-10 of Gerald G. Smith.

The findings of fact are: Does not interfere with anything in the area and definite improvement to property.

Motion carried.



April 14, 1986 - continued

- ➡ 6. John R. Paulson of Cambridge Apts. Inc. appeared regarding a building permit for a senior citizen apartment building at 5755 West Broadway.

Moved by Commissioner Magnuson and seconded by Commissioner Bakken to recommend to the City Council to approve authorization to issue building permit #7304 to John R. Paulson of Cambridge Apts. Inc. for a 169.9' x 126.2' senior citizen apartment building located at 5755 West Broadway, Lot 1, Block 1, Tschudy Addition, subject to standard procedure.

Motion carried.

- ➡ 7. Consideration of tentative approval of proposed plat Larsons Rolling Green of Crystal located at 5003-5011 Angeline Ave. N.

Moved by Commissioner Elsen and seconded by Commissioner Christopher to recommend to the City Council to grant tentative approval of Larsons Rolling Green of Crystal, Lots 38 and 39, Lots 40 and 41, Block 3, Rolling Green of Crystal.

Motion carried.

8. Consideration of North Hennepin Montessori School's Application #86-11 for a conditional use permit to allow operation of the Montessori School inside church premises at 6700 - 46th Place North.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, May 12, 1986, to consider the request of North Hennepin Montessori School for a conditional use permit to allow operation of the Montessori School inside St. James Lutheran Church premises at 6700 - 46th Place North, property described as Lot 1 and south 137 ft. of Lot 2, except street, Auditor's Subdivision #314.

Motion carried.

By common consent the Planning Commission thanked Bill Sherburne for his years of assistance to the Commission as he retires this month as City Engineer.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen to adjourn.

Motion carried.

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Chairman Feyereisen

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Secretary Bakken

April 11, 1986

Honorable Mayor & City Council  
City of Crystal, MN

Re: Feasibility Report  
Seal Coat Improvement 66-B

Dear Councilmembers:

Investigation has been made regarding the feasibility of seal coating several streets within the City of Crystal.

The seal coat program as proposed was determined by inspection of the condition of the streets in the City. The study has shown that the project is feasible.

The area extends from 42nd Avenue to the south border. The number preceding each listing indicates the year the street last received a seal coat. The following listed streets are proposed to be seal coated this year:

'74	Adair Ave.	-	34th Ave. to cul-de-sac
'80	Aquila Ave.	-	32nd Ave. to 32nd Place
'80	Brunswick Ave.	-	cul-de-sac south of Medicine Lake Rd.
'74	Brunswick Ave.	-	Medicine Lake Rd. to 300' N. 29th Place
'74	Edgewood Ave.	-	29th Ave. to 30th Ave.
-- /'77	Florida Ave.	-	32nd Ave. to 34th Ave.
'79	Florida Ave.	-	39th Ave. to 40th Ave.
'74	Georgia Ave.	-	34th Ave. to 36th Ave.
'74/'79	Georgia Ave.	-	Markwood Ave. to 38th Ave.
-- /'76	Hampshire Ave.	-	36th Ave. to Markwood Drive
'79	Jersey Ave.	-	41st Ave. north to Kentucky Ave.
'77	Kentucky Ave.	-	27th Ave. to 30th Ave.
'79/'82	Kentucky Ave.	-	38th Ave. to 42nd Ave.
'79	Kentucky Circle	-	Kentucky Circle
'80	Lamplighter Lane	-	South City limits to Medicine Lake Rd.
--	Lilac Drive	-	South City limits to 36th Ave.
'80	Louisiana Ave.	-	27th Ave. to 32nd Ave.
'80	Louisiana Ave.	-	35th Ave. to 36th Ave.
'79	Markwood Drive	-	Hampshire Ave., east to 37th Ave.
'80	Maryland Ave.	-	32nd Ave. to cul-de-sac
'80	Medicine Lake Rd.	-	Douglas Dr. to Zane Ave.
'80	Noble Ave.	-	34th Ave. to 36th Ave.
'80	Northern Drive	-	Yukon Ave. to Utah Ave.
'77	Quebec Ave.	-	136' north of 30th Ave. to south City limits
'77	Sumter Ave.	-	30th Ave. to south City limits
'80	Utah Ave.	-	30th Ave. to 32nd Place
'77/'80	Utah Ave.	-	33rd Place to 35th Ave.
'77	Vale Crest Road	-	South City limits to Vera Cruz Ave.
'80	Vera Cruz Ave.	-	South City limits to Vale Crest Rd.
-- /'68	Vera Cruz Ave.	-	32nd Ave. to 36th Ave.
'76	Vera Cruz Ave.	-	36th Ave. to 450' north of 38th Ave.
'77	Virginia Ave.	-	33rd Ave. to 33rd Place N.
'80	Virginia Ave.	-	35th Ave., north to City limits

Feasibility Report  
Seal Coat Improvement 66-B  
April 11, 1986  
Page 2

'80	Wisconsin Ave.	-	33rd Ave. to 35th Ave.
'80	Xylon Ave.	-	32nd Ave. to 33rd Ave.
'80	Yukon Ave.	-	South City limits to 32nd Place
'77	Zane Ave.	-	32nd Ave. to 36th Ave.
'77	29th Ave.	-	Florida Ave. to Douglas Drive
'74	29th Place	-	Brunswick Ave. to Zane Ave.
'77/'80	30th Ave.	-	Hampshire Ave. to Douglas Drive
'77	30th Ave.	-	Sumter Ave. to Quebec Ave.
'80	31st Ave.	-	Yukon Ave. to Wisconsin Ave.
'74/'77	31st Ave.	-	Jersey Ave. to Florida Ave.
'80	32nd Ave.	-	West City limits to Winnetka Ave.
'80	32nd Ave.	-	Louisiana Ave. to Hampshire Ave.
'80	32nd Ave.	-	Douglas Drive to Vera Cruz Ave.
'80	32nd Place	-	Xylon Ave. to Winnetka Ave.
'80	33rd Ave.	-	Xylon Ave., east to cul-de-sac
'80	33rd Place	-	Wisconsin Ave. to Winnetka Ave.
'77	34th Ave.	-	Wisconsin Ave. to Utah Ave.
'77	34th Ave.	-	Hampshire Ave. to Douglas Drive
'77/'80	34th Ave.	-	Brunswick Ave. to Vera Cruz Ave.
'77	34th Place	-	Utah Ave., west to cul-de-sac
'80	35th Ave.	-	Wisconsin Ave. to Winnetka Ave.
'80	35th Ave.	-	Nevada Ave. to Louisiana Ave.
'74	41st Place	-	Hampshire Ave. to 330' east
'74	Alley	-	South of 36th Ave. between Hampshire & Georgia

Boundary streets with Robbinsdale and New Hope are proposed to be seal coated full width provided cost participation is shared as in the past.

Total Estimated Cost - \$198,074.00

Estimated Cost per front foot

Street - \$2.28

Alley - \$1.52

Sincerely,



William L. Sherburne, P.E.  
City Engineer

WLS:jrs



ESTIMATED COST PER FOOT:

Streets - \$2.28

Alley - \$1.52

CITY OF CRYSTAL  
NOTICE OF PUBLIC HEARING  
IMPROVEMENT NO. 66-B  
May 6, 1986

Notice is hereby given that the City Council of the City of Crystal will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, May 6, 1986, at 7:00 p.m., or as soon thereafter as the matter can be heard, to hear and consider all oral and written arguments both for or against the following proposed improvement:

SEAL-COAT IMPROVEMENT NO. 66-B

Adair Ave.	- 34th Ave. to cul-de-sac
Aquila Ave.	- 32nd Ave. to 32nd Place
Brunswick Ave.	- cul-de-sac south of Medicine Lake Rd.
Brunswick Ave.	- Medicine Lake Rd. to 300' N. 29th Place
Edgewood Ave.	- 29th Ave. to 30th Ave.
Florida Ave.	- 32nd Ave. to 34th Ave.
Florida Ave.	- 39th Ave. to 40th Ave.
Georgia Ave.	- 34th Ave. to 36th Ave.
Georgia Ave.	- Markwood Ave. to 38th Ave.
Hampshire Ave.	- 36th Ave. to Markwood Drive
Jersey Ave.	- 41st Ave. north to Kentucky Ave.
Kentucky Ave.	- 27th Ave. to 30th Ave.
Kentucky Ave.	- 38th Ave. to 42nd Ave.
Kentucky Circle	- Kentucky Circle
Lamplighter Lane	- South City limits to Medicine Lake Rd.
Lilac Drive	- South City limits to 36th Ave.
Louisiana Ave.	- 27th Ave. to 32nd Ave.
Louisiana Ave.	- 35th Ave. to 36th Ave.
Markwood Drive	- Hampshire Ave., east to 37th Ave.
Maryland Ave.	- 32nd Ave. to cul-de-sac
Medicine Lake Rd.	- Douglas Dr. to Zane Ave.
Noble Ave.	- 34th Ave. to 36th Ave.
Northern Drive	- Yukon Ave. to Utah Ave.
Quebec Ave.	- 136' north of 30th Ave. to south City limits
Sumter Ave.	- 30th Ave. to south City limits
Utah Ave.	- 30th Ave. to 32nd Place
Utah Ave.	- 33rd Place to 35th Ave.
Vale Crest Road	- South City limits to Vera Cruz Ave.
Vera Cruz Ave.	- South City limits to Vale Crest Rd.
Vera Cruz Ave.	- 32nd Ave. to 36th Ave.
Vera Cruz Ave.	- 36th Ave. to 450' north of 38th Ave.
Virginia Ave.	- 33rd Ave. to 33rd Place N.
Virginia Ave.	- 35th Ave., north to City limits
Wisconsin Ave.	- 33rd Ave. to 35th Ave.
Xylon Ave.	- 32nd Ave. to 33rd Ave.
Yukon Ave.	- South City limits to 32nd Place



- |            |   |
|------------|---|
| Zane Ave.  | - 32nd Ave. to 36th Ave.                            |
| 29th Ave.  | - Florida Ave. to Douglas Drive                     |
| 29th Place | - Brunswick Ave. to Zane Ave.                       |
| 30th Ave.  | - Hampshire Ave. to Douglas Drive                   |
| 30th Ave.  | - Sumter Ave. to Quebec Ave.                        |
| 31st Ave.  | - Yukon Ave. to Wisconsin Ave.                      |
| 31st Ave.  | - Jersey Ave. to Florida Ave.                       |
| 32nd Ave.  | - West City limits to Winnetka Ave.                 |
| 32nd Ave.  | - Louisiana Ave. to Hampshire Ave.                  |
| 32nd Ave.  | - Douglas Drive to Vera Cruz Ave.                   |
| 32nd Place | - Xylon Ave. to Winnetka Ave.                       |
| 33rd Ave.  | - Xylon Ave., east to cul-de-sac                    |
| 33rd Place | - Wisconsin Ave. to Winnetka Ave.                   |
| 34th Ave.  | - Wisconsin Ave. to Utah Ave.                       |
| 34th Ave.  | - Hampshire Ave. to Douglas Drive                   |
| 34th Ave.  | - Brunswick Ave. to Vera Cruz Ave.                  |
| 34th Place | - Utah Ave., west to cul-de-sac                     |
| 35th Ave.  | - Wisconsin Ave. to Winnetka Ave.                   |
| 35th Ave.  | - Nevada Ave. to Louisiana Ave.                     |
| 41st Place | - Hampshire Ave. to 330' east                       |
| Alley      | - South of 36th Ave. between Hampshire<br>& Georgia |

Total Estimated Cost: \$198,074.00

All properties abutting this project and listed in this notice are subject to special assessment for the cost of such improvement, and the owners thereof may submit their opinions at said Public Hearing.

BY ORDER OF THE CITY COUNCIL  
DELORES AHMANN, CITY CLERK

(Published in The North Hennepin Post April 24 and May 1, 1986)

April 21, 1986

Harold Lathrop  
4150 Brunswick Avenue North  
Crystal, Minnesota 55422

Dear Harold:

Your petition regarding the "no parking" on Brunswick Avenue was presented to the City Council at Tuesday night's Council meeting. Because nobody from your neighborhood was in attendance, the Council tabled the matter until the next Council meeting, May 6, 1986, and asked me to suggest to you that somebody be in attendance to present the petition and your ideas to the Council. At that time they will consider it.

Please be advised that the City Council meeting will be held on May 6th at 7:00 P.M. in the City Council Chambers. If you have any questions regarding the time or any other matter please contact me.

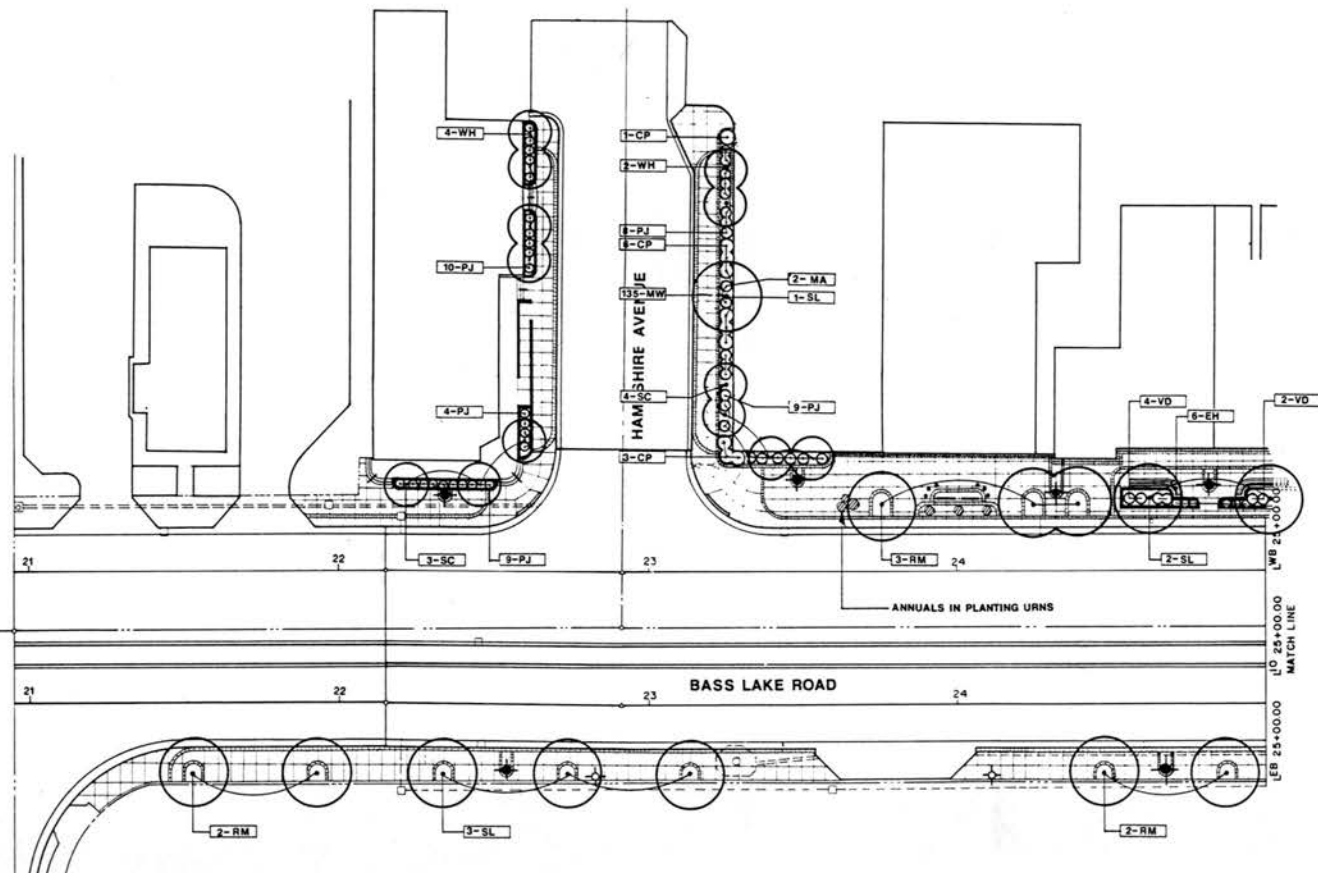
Yours very truly,

John T. Irving,  
City Manager

JTI:djg

# LEGEND

- ◆ PEDESTRIAN LEVEL LIGHT
- ◇ STREET LIGHT
- BOLLARDS
- ▣ LIGHTED BOLLARD
- BIKE RACK
- BRICK PAVERS
- ▬ BENCH TYPE A
- ▬ BENCH TYPE B
- ⊗ PLANTING URNS
- └ WALL/PLANTER



## PLANT LIST

TREES	QTY.	ABB.	NAME	SIZE	REMARKS
7	RM		Red Sunset Maple Acer rubrum 'Red Sunset'	3-3 1/2" B&B	
6	SL		Skyline Locust Gleditsia triacanthos 'Skyline'	5-5 1/2" B&B	
8	WH		Washington Hawthorne Crataegus phaenopyrum	2 1/2-3" B&B	
7	SC		Snowdrift Crab Malus 'Snowdrift'	2 1/2-3" B&B	
<b>SHRUBS</b>					
40	PJ		Compact Pfitzer Juniper Juniperus chinensis 'Kelleys'	5 Gal. Pot	
10	CP		Cistena Plum Prunus x cistena	36-48" Hgt.	

—	ER	Eastern Red Bud Cercis canadensis	36-48" Hgt.	
—	EH	Emerald Mound Honeysuckle Lonicera xylosteum 'Nana'	5 Gal. Pot	
—	GM	Golden Mockorange Philadelphus x lemoinei	5 Gal. Pot	
—	CV	American Cranberry Bush Viburnum Viburnum trilobum	36-48" Hgt.	
2	MA	Azalea Mollis Rhododendron mollis	5 Gal. Pot	
6	VD	Variegated Dogwood Cornus elegantissima	5 Gal. Pot	
<b>GROUND COVER</b>				
135	MW	Moneywort Lysimachia nummularia	1 Gal. Pot	Plant 1' O.C.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Landscape Architect under the State of Minn.

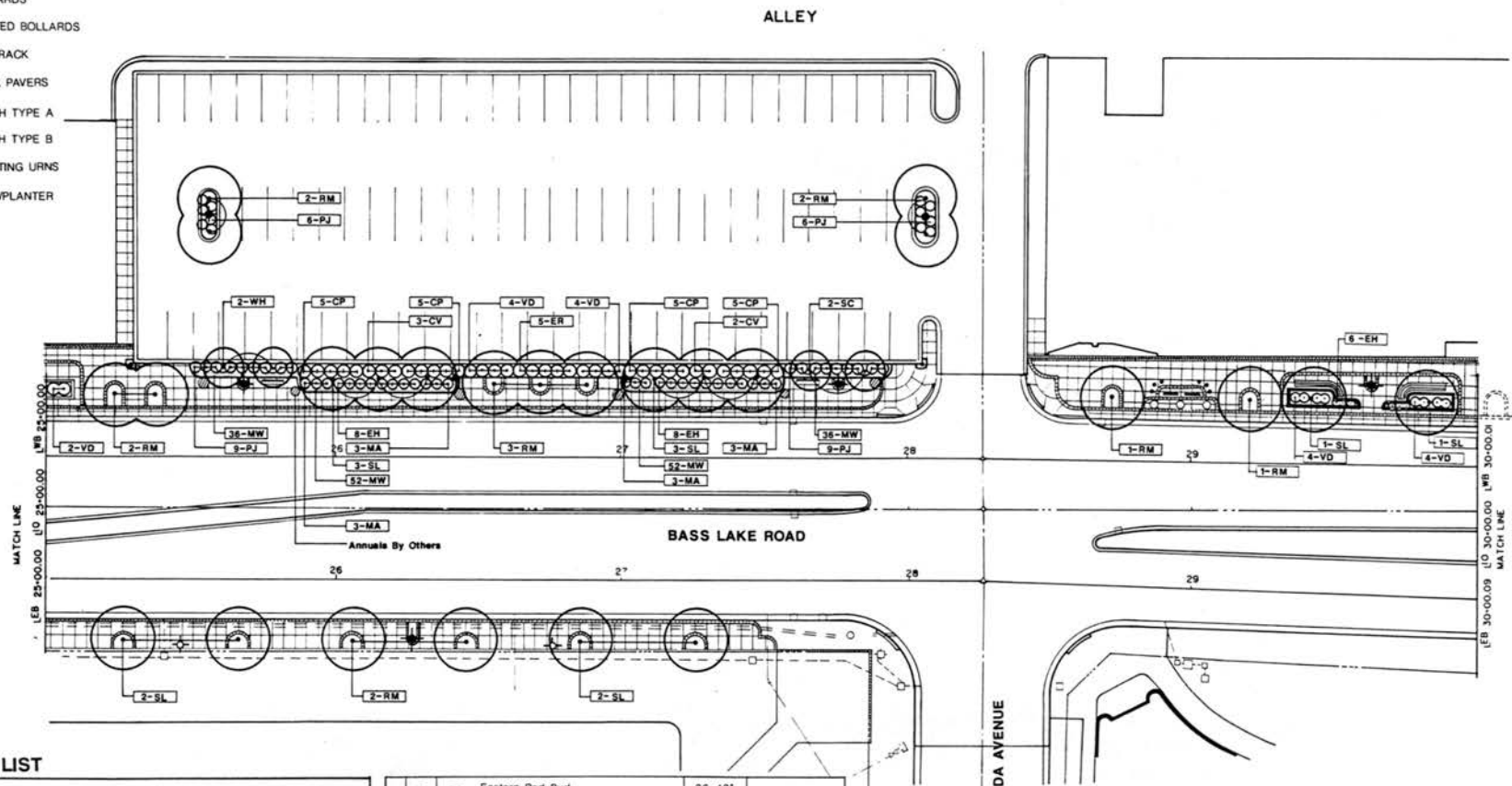
Date \_\_\_\_\_ Minn. Reg. No. \_\_\_\_\_

**BRW**  
Bass Lake Road  
Streetscape  
City of Crystal, MN.  
DESIGN BY HS/JBL  
DRAWN BY JBL


ORIGINAL DATE 3-15-88  
REVISIONS \_\_\_\_\_  
SURVEY BY NO. \_\_\_\_\_

**BASS LAKE ROAD  
STREETSCAPE  
CITY OF CRYSTAL, MN.**  
**PLANTING PLAN**  
S.A.P. NO. \_\_\_\_\_ SHEET 18 OF \_\_\_\_\_ DESIGN FILE No. 63-8309

- ◆ PEDESTRIAN LEVEL LIGHT
- ◆ STREET LIGHT
- BOLLARDS
- ◆ LIGHTED BOLLARDS
- BIKE RACK
- BRICK PAVERS
- BENCH TYPE A
- BENCH TYPE B
- ⊗ PLANTING URNS
- WALL/PLANTER



TREES		NAME		SIZE	REMARKS
QTY.	ABB.				
13	RM	Red Sunset Maple	Acer rubrum 'Red Sunset'	3-3 1/2" B&B	
12	SL	Skyline Locust	Gleditsia triacanthos 'Skyline'	5-5 1/2" B&B	
2	WH	Washington Hawthorne	Crataegus phaenopyrum	2 1/2-3" B&B	
2	SC	Snowdrift Crab	Malus 'Snowdrift'	2 1/2-3" B&B	
<b>SHRUBS</b>					
30	PJ	Compact Pfitzer Juniper	Juniperus chinensis 'Kelley'	5 Gal. Pot	
20	CP	Cistena Plum	Prunus x cistena	36-48" Hgt.	

5	ER	Eastern Red Bud <i>Cercis canadensis</i>	36-48" Hgt.	
22	EH	Emerald Mound Honeysuckle <i>Lonicera xylosteum</i> "Nana"	5 Gal. Pot	
—	GM	Golden Mockorange <i>Philadelphus x lemoinei</i>	5 Gal. Pot	
5	CV	American Cranberry Bush <i>Viburnum trilobum</i>	36-48" Hgt.	
12	MA	<i>Azalea mollis</i> <i>Rhododendron molle</i>	5 Gal. Pot	
18	VD	Variegated Dogwood <i>Cornus elegantissima</i>	5 Gal. Pot	
<b>GROUND COVER</b>				
176	MW	Moneywort <i>Lysimachia nummularia</i>	1 Gal. Pot	Plant 1' O.C.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Landscape Architect under the State of Minn.



ORIGINAL DATE <u>3-15-86</u>
REVISIONS _____
_____
_____
_____
SURVEY BR. NO. _____

**BASS LAKE ROAD  
STREETSCAPE**  
CITY OF CRYSTAL, MN.

## PLANTING PLAN

Date \_\_\_\_\_ Minus \_\_\_\_\_ Reg. No. \_\_\_\_\_

S.A.P. NO.

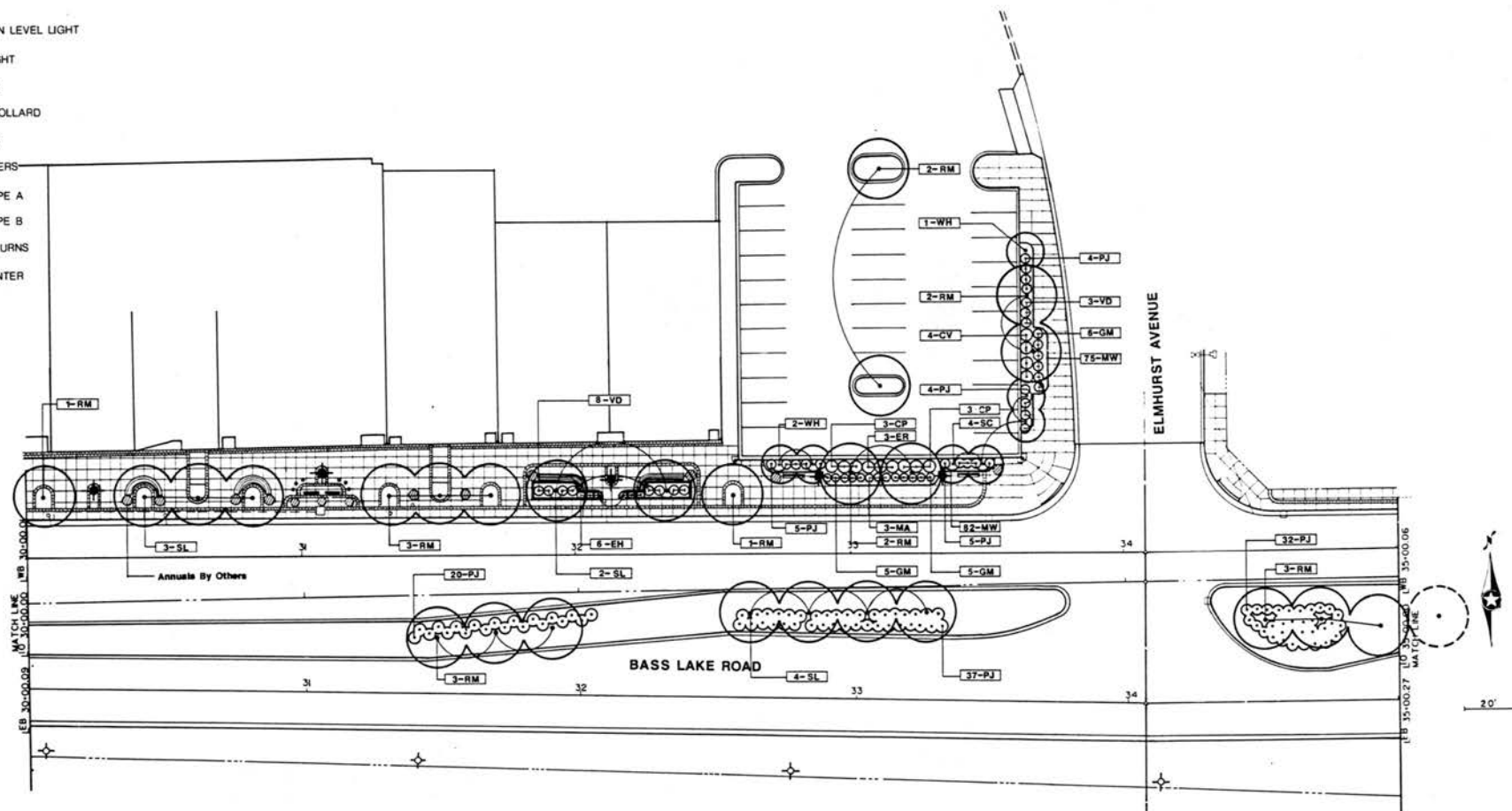
SHEET 19 OF \_\_\_\_

DESIGN FILE  
No. 63-8309



# LEGEND

- ◆ PEDESTRIAN LEVEL LIGHT
- ◇ STREET LIGHT
- BOLLARDS
- ◻ LIGHTED BOLLARD
- BIKE RACK
- BRICK PAVERS
- BENCH TYPE A
- BENCH TYPE B
- PLANTING URNS
- WALL/PLANTER



## PLANT LIST

TREES				
QTY.	ABB.	NAME	SIZE	REMARKS
17	RM	Red Sunset Maple Acer rubrum 'Red Sunset'	3-3 1/2" B&B	
9	SL	Skyline Locust Gleditsia triacanthos 'Skyline'	5-5 1/2" B&B	
4	WH	Washington Hawthorne Crataegus phaenopyrum	2 1/2-3" B&B	
4	SC	Snowdrift Crab Malus 'Snowdrift'	2 1/2-3" B&B	
SHRUBS				
107	PJ	Compact Pfitzer Juniper Juniperus chinensis 'Kelley'	5 Gal. Pot	
6	CP	Cistena Plum Prunus x cistena	36-48" Hgt.	

3	ER	Eastern Red Bud Cercis canadensis	36-48" Hgt.	
6	EH	Emerald Mound Honeysuckle Lonicera xylosteum 'Nana'	5 Gal. Pot	
16	GM	Golden Mockorange Philadelphus x lemoinei	5 Gal. Pot	
4	CV	American Cranberry Bush Viburnum trilobum	36-48" Hgt.	
3	MA	Azalea Mollis Rhododendron molle	5 Gal. Pot	
14	VD	Variegated Dogwood Cornus elegantissima	5 Gal. Pot	
GROUND COVER				
157	MW	Moneywort Lysimachia nummularia	1 Gal. Pot	Plant 1' O.C.

I hereby certify that this plan, specification & report was prepared by me or under my direct supervision and that I am a duly Registered Landscape Architect under the State of Minnesota.

Date \_\_\_\_\_ Minn. Reg. No. \_\_\_\_\_



DESIGN BY: MSJ/JBL  
DRAWN BY: JBL

S.A.P. NO. \_\_\_\_\_

ORIGINAL DATE: 3-15-88
REVISIONS:
SURVEY BY NO. _____

BASS LAKE ROAD  
STREETSCAPE  
CITY OF CRYSTAL, MN.

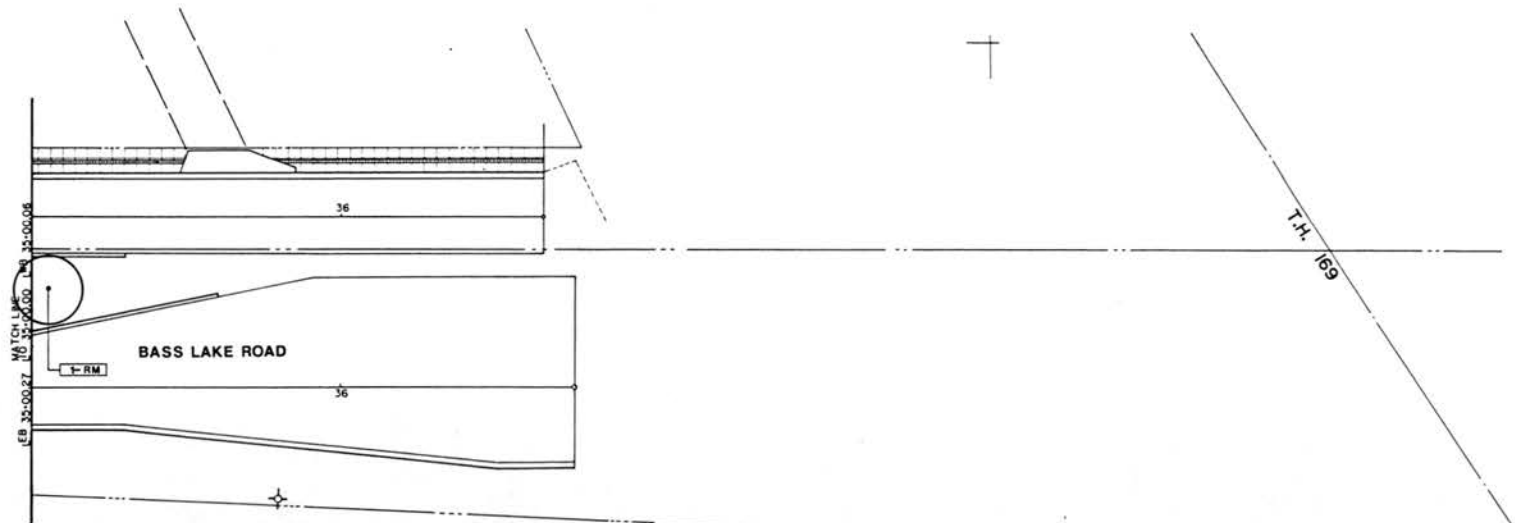
## PLANTING PLAN

SHEET 20 OF \_\_\_\_\_

DESIGN FILE  
NO. 83-8309

# LEGEND

- ◆ PEDESTRIAN LEVEL LIGHT
- ◇ STREET LIGHT
- BOLLARDS
- ◻ LIGHTED BOLLARD
- BIKE RACK
- BRICK PAVERS
- BENCH TYPE A
- BENCH TYPE B
- ⊗ PLANTING URNS
- WALL/PLANTER



## PLANT LIST

TREES			
QTY.	ABB.	NAME	SIZE
1	RM	Red Sunset Maple Acer rubrum 'Red Sunset'	3-3 1/2" B&B
—	SL	Skyline Locust Gleditsia triacanthos 'Skyline'	5-5 1/2" B&B
—	WH	Washington Hawthorne Crataegus phaenopyrum	2 1/2-3" B&B
—	SC	Snowdrift Crab Malus 'Snowdrift'	2 1/2-3" B&B
SHRUBS			
—	PJ	Compact Pfitzer Juniper Juniperus chinensis 'Kellei'	5 Gal. Pot
—	CP	Cistena Plum Prunus x cistena	36-48" Hgt.

—	ER	Eastern Red Bud Cercis canadensis	36-48" Hgt.
—	EH	Emerald Mound Honeysuckle Lonicera xylosteum 'Nana'	5 Gal. Pot
—	GM	Golden Mockorange Philadelphus x lemoinei	5 Gal. Pot
—	CV	American Cranberry Bush Viburnum Viburnum trilobum	36-48" Hgt.
—	MA	Azalea Mollis Rhododendron molle	5 Gal. Pot
—	VD	Verigated Dogwood Cornus elegantissima	5 Gal. Pot
GROUND COVER			
—	MW	Moneywort Lysimachia nummularia	1 Gal. Pot

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Landscape Architect under the State of Minnesota.



ORIGINAL DATE 3-15-88  
REVISIONS  
DESIGN BY HSJBL  
DRAWN BY JBL  
SURVEY BY NO.

BASS LAKE ROAD  
STREETSCAPE  
CITY OF CRYSTAL, MN.  
PLANTING PLAN

Date \_\_\_\_\_ Minn. Reg. No. \_\_\_\_\_

S.A.P. NO.

SHEET 21 OF \_\_\_\_\_

DESIGN FILE  
No 63-8309



• Architecture • Project Coordination & Management • Development Consultant

**Tom Van Housen, A.I.A.**

6406 45th Avenue North  
Minneapolis, Minnesota 55428  
612/533-4553

April 27, 1986

Mr. Jack Irving  
City Manager  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55428

Dear Jack:

Sunday morning and evening parking at the Church of the Open Door is creating some serious safety problems along 45th Avenue North from Douglas Drive to Florida. People are parking on both sides of the streets, even in No Parking zones.

For safety could parking be banned on the South side of 45th Avenue North before an accident occurs?

Sincerely,

b

April 29, 1986

Honorable Mayor & City Council  
City of Crystal, MN

Re: Improvement Needs  
The Crystal  
5755 West Broadway

Dear Councilmembers:

A study was made of the improvement needs as they pertain to the above-captioned site.

The items listed below were found to be reasonable and necessary for the orderly development of the City of Crystal and the site, also being in the best interests of the public:

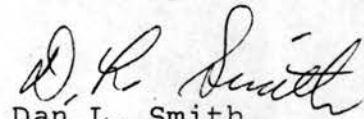
- Construct 5' wide concrete sidewalk adjacent to site (Kentucky only).
- Grade boulevards to conform to Crystal standards.
- Construct concrete driveway apron across boulevard.
- Construct 2 curb openings at driveway and repair street adjacent.
- Close 1 driveway opening in curb and repair street adjacent.
- Construct V6 cast-in-place concrete barrier curb per approved plot plan.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect 2 handicap parking stall signs.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Provide screening from adjacent property in accordance with Section 515.07, Subd. 9, of the Crystal City Code, at locations shown on approved plot plan.
- Erect stop signs at exits from parking area.
- Disconnect 1 abandoned water service at the main.
- Prepare and submit "as built" utility plans.
- Area lighting shall conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open areas.
- Provide all lot irons in place and to grade at the time of final acceptance.



Re: Improvement Needs  
The Crystal  
5755 West Broadway  
April 29, 1986

It is recommended that the above work be required as a condition of issuance of a building permit; that the work be completed prior to issuance of an occupancy permit but not later than December 1, 1986; that the work be unconditionally guaranteed for a period of one year from date of final acceptance of all the work; and that surety in the amount of \$35,000 be required as a guarantee of the faithful performance of the above construction and requirements.

Sincerely,



Dan L. Smith  
Assistant City Engineer

DLS:jrs

cc: John T. Irving, City Manager  
Don Peterson, Building Inspector  
John R. Paulson  
320 Edgewood Ave. N.  
Golden Valley, MN 55427

RECOMMENDATIONS  
FOR  
CITY OF CRYSTAL, MINNESOTA  
\$5,865,000  
GENERAL OBLIGATION TAX INCREMENT REFUNDING BONDS, SERIES 1986A

STUDY NO. 3084  
2 MAY 1986  
SPRINGSTED Incorporated



Public Finance Advisors  
85 East Seventh Place, Suite 100  
Saint Paul, Minnesota 55101-2143  
612-223-3000

2 May 1986

Mayor Thomas Aaker  
Members, City Council  
Mr. John T. Irving, City Manager  
City Hall  
4141 Douglas Drive North  
Crystal, MN 55422

RE: Recommendations for the Issuance of \$5,865,000 General Obligation  
Tax Increment Refunding Bonds, Series 1986A.

We respectfully request your consideration of our recommendations for the issuance of these bonds. The terms of the offering are included in the "Official Terms of Offering," shown as Exhibit II, attached to these recommendations. The proceeds of this bond issue will, in addition to available funds on hand, be used to refund in advance of stated maturity all of the outstanding bonds from the tax increment issue of 1985. That issue was sold to finance project costs within the Bass Lake Road-Becker Park Redevelopment District.

The original bond issue does not have any principal payment until February 1, 1989, therefore, the full \$5,865,000 of principal remains outstanding. Those bonds were sold at a net interest rate of 9.68% on March 19, 1985, when the Bond Buyer Index was at a level of 9.76%. As of Thursday, May 1, 1986, the Bond Buyer Index was at 7.33%. This 2.4% drop in interest rates is reflected in our projections of the interest rates for the refunding issue.

The 1985 issue was insured by MBIA, which expanded the marketability of the bonds and produced five very substantial bidding syndicates, resulting in a very fine bid in spite of the market conditions at that time. We are making all of our projections based upon the City again obtaining bond insurance to provide the same marketability factors and an improved interest rate. The insurance premium for the initial issue was paid by the underwriter who transferred that cost to the City through higher interest coupons on the bonds. We are recommending that for this issue the insurance premium be paid by the City, which is included in the "front money" which will be invested in the escrow account. The concept of front money will be discussed in more detail later. The City's payment of the insurance premium may be includable in the calculation of the permitted yield of the escrow account; therefore, a portion of this cost may be recovered through the higher yield. This item is being fully researched at this time. The interest savings reflected in our program takes into account the insurance premium cost and assumes it will be partially recoverable.

Exhibit 1 is our projection of the cash flow and savings this refunding will accomplish. Columns 1 through 6 represent the new refunding bond issue with its levy and payment dates, and column 7 is the existing debt service. In column 5, please notice the reference to front money. The staff has informed us that there are available monies in the PIR Fund which can be temporarily loaned to the refunding issue. Column 8 shows the recovery of this front money through the difference in debt service between the old debt in column 7 and the new debt in column 6. All of the front money will be recovered by 1992. The annual savings is then the difference between the debt service payments in the years after the recovery of the front money beginning in 1992. We estimate the total savings will be approximately \$1,177,000 after recovering the front money. It would be possible to affect the savings level either up or down by altering the structure of the refunding issue. The recommended structure accomplishes approximately even annual savings which is appropriate for tax increment projects. The present value of the savings, (column 10) is the value of the dollars of savings reduced by the potential earnings of those dollars on a time basis. In other words, a dollar on hand today is worth substantially more than a dollar received in 2008. That calculation also takes into account the borrowing of the front money and its recovery.

As with the original issue, we will again have to deal with the State's "Five Times" rule. Some additional internal borrowing may once again have to be accomplished to permit this transaction to meet the specific letter of the law. This will be addressed more fully at your Council meeting on May 6.

Advance refunding is a very complex process. We will attempt to simplify the discussion of the process so the City has a better feel for what is required and what are the effects of market changes. In its simplest form the refunding issue (the bonds now being issued) will be sold at a lower interest rate. The proceeds from this issue will be placed in an escrow account with a major bank. The escrow account will be invested in special obligations of the Federal Treasury and the proceeds will be used to pay off the old bonds. The City will no longer pay debt service on the old bonds, but will use the tax increment income to pay off the refunding bonds.

The process gets more complex because federal arbitrage regulations have put severe restrictions on the refunding process. The major restriction is the rate of return the City may earn on the investment of the new bond proceeds. Simply stated, the proceeds from this issue may be invested at a rate not to exceed the rate paid on the new bonds. The calculation is based on the "True Interest Cost" (TIC) or Canadian Method" of calculating yield. This process takes into account the present value of the interest payments. A current market run of April 29 indicates an average annual rate of 6.89% is the approximate market rate. Added to that is the cost of insurance which may raise the TIC slightly for yield calculation purposes in the escrow account.

It is obvious that escrow account investments at 6.89% will not be adequate to pay off outstanding bonds with rates of 9.68%. To assure there will be sufficient money in the escrow account to repay the principal and interest on the outstanding bonds, the City must put into the escrow account additional money which we refer to as "front money." The front money is not restricted



in its yield and can be invested at maximum available market rates. It also becomes obvious that if interest rates increase for the refunding bonds the yield allowed in the escrow account increases, therefore, there will be less required front money to meet the spread in interest rates. Conversely, if the interest rates go lower the spread will increase, resulting in the need for additional front money.

The front money, estimated to be \$1,360,000, consists of the following components:

- A. The amount of accrued interest on the refunded bonds from the last payment date of February 1, 1986 through the proposed settlement date of July 1, 1986. This will be approximately \$234,000 of the total front money cost.
- B. The costs of bond insurance and issuance expenses which we estimate will be approximately \$141,000.
- C. The bond discount of \$114,000.
- D. The amount as discussed previously to fund the escrow account to meet the difference in the interest rates between the refunded and refunding bonds. We estimate this portion will be approximately \$871,000.

It is important the front money be available from the City approximately seven days after the sale date of the bonds. This is necessary since the money must be used to acquire the open market securities, which at this time we are looking at a FmHA security maturing on January 10, 1995, with a coupon of 11.95%. That security should be purchased as quickly after the sale as feasible so we can secure the final numbers and place the order for the special obligations of the Treasury. We must place the order a minimum of twenty days before settlement and prior to placing the order we must have secured the open market securities. It will also be necessary for the yield calculations to be verified by an independent CPA firm prior to our placement of the treasury orders.

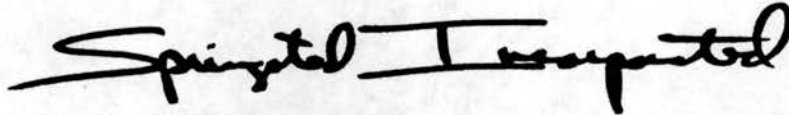
As stated previously, we are recommending these bonds be insured by MBIA or another insurance company. A rating will also be required from Moody's Investors Service. Moody's will rate the bonds "Aaa" based upon the insurance. The rating agency fee and all other costs of issuance are included in the bond issue and in the calculation of the savings. The costs of issuance will run about the same as for the original issue being refunded with the exceptions that an escrow agent and verifying accounting firm must be engaged, which adds approximately \$6,500 to the total costs.

We are recommending the bonds be offered for sale on Tuesday, June 3, a regular meeting date of the Council. Advance refundings are extremely complex and require substantial computer verification to assure the Council

City of Crystal, Minnesota  
2 May 1986  
Page 4

that the refunding has accomplished the goals of the City. We therefore recommend that bids be received at the offices of SPRINGSTED Incorporated at 12:00 Noon on June 3, and then presented to the Council at your regular meeting being held at 7:00 P.M. that evening.

Respectfully submitted,

A handwritten signature in cursive script that reads "Springsted Incorporated". The signature is written in dark ink and is positioned above the printed name of the company.

SPRINGSTED Incorporated

/lh

CRYSTAL, MINNESOTA  
\$5,865,000 G.O. TAX INCREMENT  
REFUNDING BONDS OF 1986

PREPARED APRIL 29, 1986  
BY SPRINGSTED INCORPORATED

SCHEDULE A

DATED: 7/ 1/1986  
CLOSING: 7/ 1/1986  
MATURE: 2/ 1

LEVY (1)	PAY (2)	PRINCIPAL (3)	6.89% ANNUAL INTEREST (4)	FRONT MONEY (5)	TOTAL (6)	EXISTING DEBT (7)	FRONT MONEY RECOVERY (8)	ANNUAL SAVINGS (9)	COLS.8+9 PRESENT VALUE (10)
FRONT MONEY REQUIRED:*				1,360,000	1,360,000		1,360,000-	0	1,360,000-
1985 1987		0	235,724		235,724	561,750	326,026	0	313,394
1986 1988		0	404,099		404,099	561,750	157,651	0	141,617
1987 1989		0	404,099		404,099	651,750	247,651	0	207,894
1988 1990		0	404,099		404,099	652,750	248,651	0	195,062
1989 1991		0	404,099		404,099	642,750	238,651	0	174,955
1990 1992	110,000		404,099		514,099	657,750	141,370	2,281	98,413
1991 1993	200,000		396,520		596,520	670,250	0	73,730	47,203
1992 1994	200,000		382,740		582,740	655,250	0	72,510	43,381
1993 1995	225,000		368,960		593,960	665,250	0	71,290	39,858
1994 1996	245,000		353,457		598,457	672,750	0	74,293	38,816
1995 1997	270,000		336,577		606,577	679,750	0	73,173	35,727
1996 1998	295,000		317,974		612,974	684,275	0	71,301	32,533
1997 1999	315,000		297,648		612,648	686,275	0	73,627	31,394
1998 2000	360,000		275,945		635,945	710,700	0	74,755	29,787
1999 2001	380,000		251,141		631,141	705,150	0	74,009	27,559
2000 2002	400,000		224,959		624,959	697,250	0	72,291	25,156
2001 2003	490,000		197,399		687,399	761,625	0	74,226	24,137
2002 2004	505,000		163,638		668,638	741,500	0	72,862	22,142
2003 2005	490,000		128,843		618,843	693,500	0	74,657	21,202
2004 2006	475,000		95,082		570,082	645,500	0	75,418	20,015
2005 2007	460,000		62,355		522,355	597,000	0	74,645	18,512
2006 2008	445,000		30,661		475,661	548,500	0	72,839	16,881
TOTALS:	\$5,865,000		\$6,140,118	\$1,360,000	\$13,365,118	\$14,543,025	\$0	\$1,177,907	\$245,638

PLUS F.M. FOR NEW DEBT:	1,125,937	LESS OUTSTANDING PRIN:	\$5,865,000-
	-----	LESS ACC. INT. TO CLOS:	234,063-
NET EFFECT. INT. COST:	\$7,266,055	NET EFFECT. INT. COST:	\$8,443,962

\*FRONT MONEY REQUIRED  
FOR NEW DEBT: 1,125,937  
FOR EXISTING DEBT: 234,063  
  
NET SAVINGS: \$1,177,907  
AS A PERCENT OF INTEREST: 13.95%

BOND YEARS:	89,116	BOND YEARS:	88,226
AVERAGE MATURITY:	15.19	AVERAGE MATURITY:	15.04
N.I.C. (DISCOUNT = 114,000)	7.02%	N.I.C.:	9.57%

EXHIBIT I



## OFFICIAL TERMS OF OFFERING

\$5,865,000

## CITY OF CRYSTAL, MINNESOTA

## GENERAL OBLIGATION TAX INCREMENT REFUNDING BONDS, SERIES 1986A

Sealed bids for the Bonds will be opened by the City Manager or his designee on Tuesday, June 3, 1986, at 12:00 Noon, Central Time, at the office of SPRINGSTED Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota 55101. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, of the same day.

## DETAILS OF THE BONDS

The Bonds will be dated July 1, 1986, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 1987. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the MSRB. The Bonds will be issued in integral multiples of \$5,000 of a single maturity, as requested by the Purchaser, and fully registered as to principal and interest. Principal will be payable at the main corporate office of the Registrar and interest on each Bond will be payable by check or draft of the Registrar mailed to the registered holder thereof at his address as it appears on the books of the Registrar as of the 15th of the calendar month next preceding the interest payment.

The Bonds will mature February 1 in the amounts and years as follows:

\$110,000 1992	\$270,000 1997	\$380,000 2001	\$490,000 2005
\$200,000 1993-1994	\$295,000 1998	\$400,000 2002	\$475,000 2006
\$225,000 1995	\$315,000 1999	\$490,000 2003	\$460,000 2007
\$245,000 1996	\$360,000 2000	\$505,000 2004	\$445,000 2008

The City may elect on February 1, 1997, and on any interest payment date thereafter, to prepay Bonds due on or after February 1, 1996. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, those Bonds remaining unpaid which have the latest maturity date will be prepaid first. If only part of the Bonds having a common maturity date are called for prepayment the specific Bonds to be prepaid will be chosen by lot by the Registrar. All prepayments shall be at a price of par and accrued interest.

## SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition the City will pledge tax increment income to be received from the City's Bass Lake Road-Becker Park Redevelopment District. The proceeds will be used to refund in advance of their stated maturities all of the City's outstanding bonds of its \$5,865,000 General Bond Tax Increment Bonds, Series 1985A, dated April 1, 1985.

## TYPE OF BID

A sealed bid for not less than \$5,751,000 and accrued interest on the total principal amount of the Bonds shall be filed with the undersigned prior to the time set for the opening of bids. Also prior to the time set for bid opening, a certified or cashier's check in the amount of \$58,650, payable to the order of the City, shall have been filed with the undersigned or SPRINGSTED Incorporated, the City's Financial Advisor. No bid will be considered for which said check has not been filed. The check of the Purchaser will be retained by the City as liquidated damages in the event the Purchaser fails to comply with the accepted bid. The City will deposit the check of the



Purchaser, the amount of which will be deducted at settlement. No bid shall be withdrawn after the time set for opening bids, unless the meeting of the City scheduled for consideration of the bids is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates offered by Bidders shall be in integral multiples of 5/100 or 1/8 of 1%. No rate for any maturity shall be more than 1% lower than any prior rate. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity.

#### AWARD

The Bonds will be awarded to the Bidder offering the lowest dollar interest cost to be determined by the deduction of the premium, if any, from, or the addition of any amount less than par, to, the total dollar interest on the Bonds from their date to their final scheduled maturity. The City's computation of the total net dollar interest cost of each bid, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any bid or of matters relating to the receipt of bids and award of the Bonds, (ii) reject all bids without cause, and, (iii) reject any bid which the City determines to have failed to comply with the terms herein.

#### REGISTRAR

The City will name the Registrar which shall be subject to applicable SEC regulations. The City will pay for the services of the Registrar.

#### CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

#### SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the Purchaser at a place mutually satisfactory to the City and the Purchaser. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of LeFevere, Lefler, Kennedy, O'Brien & Drawz, a Professional Association of Minneapolis, Minnesota, which opinion will be printed on the Bonds, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City, or its designee, not later than 1:00 P.M., Central Time of the day of settlement. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City by reason of the Purchaser's non-compliance with said terms for payment.

At settlement the Purchaser will be furnished with a certificate, signed by appropriate officers of the City, to the effect that the Official Statement did not as of the date of the Official Statement, and does not as of the date of settlement, contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements therein, in light of the circumstances under which they were made, not misleading.

#### OFFICIAL STATEMENT

Underwriters may obtain a copy of the Official Statement by request to the City's Financial Advisor prior to the bid opening. The Purchaser will be provided with 25 copies of the Official Statement.

Dated May 6, 1986

BY ORDER OF THE CITY COUNCIL

/s/ Delores Ahmann  
City Clerk

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

A Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

Clayton L. LeFevere  
Herbert P. Lefler  
J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Dayle Nolan  
Brian F. Rice  
John G. Kressel  
Lorraine S. Clugg  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
Susan Dickel Minsberg  
Kurt J. Erickson  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
John R. McDonald, Jr.  
David D. Beaudoin

May 5, 1986

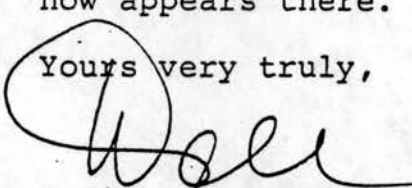
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota  
Attn: Delores Ahmann

Re: \$5,865,000 General Obligation Tax Increment  
Refunding Bonds, Series 1986A,  
City of Crystal, Minnesota

Dear Delores:

Enclosed you will find a revised short notice of sale  
to the bond resolution for the above bonds. It is  
Exhibit A and should be substituted for the one that  
now appears there.

Yours very truly,

  
David J. Kennedy

DJK:caw  
Enclosure

cc: Nancy Langness

## NOTICE OF SALE

Exhibit A

\$5,865,000 GENERAL OBLIGATION  
TAX INCREMENT REFUNDING BONDS, SERIES 1986A  
CITY OF CRYSTAL  
HENNEPIN COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that sealed bids for the Bonds will be opened by the City Manager or his designee on Tuesday, June 3, 1986, at 12:00 noon, C.T., at the office of Springsted, Incorporated, 85 East Seventh Place, Suite 100, Saint Paul, Minnesota. Consideration for award of the Bonds will be by the City Council at 7:00p.m., C.T., of the same day.

Dated July 1, 1986, the bonds will bear interest payable February 1 and August 1 of each year commencing February 1, 1987 and will mature on February 1 in the years and amounts as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
1992	\$110,000	2001	\$380,000
1993	200,000	2002	400,000
1994	200,000	2003	490,000
1995	225,000	2004	505,000
1996	245,000	2005	490,000
1997	270,000	2006	475,000
1998	295,000	2007	460,000
1999	315,000	2008	445,000
2000	360,000		

The City may elect on February 1, 1997, and on any interest payment date thereafter, to prepay Bonds due on or after February 1, 1996. Interest will be payable on February 1, 1987, and semiannually thereafter. The bonds will be issued in fully registered form. No rate of interest nor the net effective average rate of the issue may exceed the maximum rate of interest permitted by law on the day of sale. Minimum price, \$5,751,000. An unqualified legal opinion will be furnished by LeFevre, Lefler, Kennedy, O'Brien & Drawz, a Professional Association, Minneapolis, Minnesota. The purpose of the bonds is to provide funds to refund in advance of maturity certain outstanding general obligation bonds of the City.

Bidders should be aware that the Official Terms of Offering to be published in the Official Statement for the Bonds may contain additional bidding terms and information relative to the issue. In the event of a variance between statements in this Notice of Sale and said Official Terms of Offering, the provisions of the latter shall be those to be complied with.

BY ORDER OF THE CITY COUNCIL

/s/ Delores Ahmann  
City Clerk

Dated:

May

6,

1986.



CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

~~Commissioner~~  
~~Planning Commission or~~  
~~Long Range Planning Commission~~ COMMISSION

Name Vincent Kieffer Address 6418 - 37 ave N. Crystal  
Phone (home) 537-4966 (Office) \_\_\_\_\_ Date of birth April 3 <sup>zip #</sup> 1922  
Marital Status Yes Resident of Crystal Since (year) Oct 1956  
Occupation Retired Employer \_\_\_\_\_

Education: (please indicate highest grade completed or highest degree and major course of study) High School and College Credits

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) None

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

See attached resume.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)



## Brief Resume

To City of Crystal

~~As of 1-13-86 the Vince Kieffer Heating and Cooling Consultant Service will be operational. Listed below is my past work experience as a retired employee of Northwestern Bell.~~

August 1, 1966 to January 10, 1986

1. Trained company employees on maintenance and repair of heating and air conditioning equipment, including automatic temperature controls and early warning fire detection systems.
2. In addition I traveled the Northwestern Bell area (Minnesota, North Dakota, South Dakota, Iowa, and Nebraska) performing consultant services with company employees and outside contractors.
3. I have also done fire stopping inspections in Northwestern Bell buildings per Northwestern Bell insurance company guidelines.

### Other experience

1. 1942 to 1946: U.S. Navy, working in the engineering section.
2. 1946 to 1948: Student at Dunwoody Institute.
3. 1948 to 1956: Worked in the Minneapolis/St. Paul area as a service technician in the building trades.
4. 1956 to 1966: Instructor at Dunwoody Institute in Minneapolis. Taught day and night school classes on refrigeration, heating, air conditioning, and automatic controls.

### Personal Licenses

1. Minneapolis Minnesota Refrigeration Card
2. Minnesota Chief C Steam License

References available on request. For other information please call:

Vince Kieffer  
Heating & Cooling  
Consultant Service  
6418 37th Ave. N  
Mpls, MN 55427  
(612) 537-4966

4125 Kentucky Cir.  
Crystal, Mn. 55427  
April 25, 1984

City Manager  
4141 Douglas Dr. No.  
Crystal, Mn. 55422

Greetings:

Enclosed is my application for appointment to the Northwest Human Services Commission and the Civil Service Commission. I would prefer appointment to the Human Services Commission and am applying for the Civil Service Commission as an alternative in the event that I would not be considered for Human Services.

I am qualified to serve on these commissions and look forward to having that opportunity. I would welcome the opportunity to discuss my interest and qualifications at more length with you.

If you should need more information, please do not hesitate to call.

Sincerely,  
Tom Davis

CRYSTAL

APPLICATION FOR APPOINTMENT

Northwest Human Services

Address 4125 Kentucky Cir S  
21

(Office) 588-1416 Date of birth 3/28/4

Name Tom Davis  
Home) 533-1361

Resident of Crystal Since (year) 1976

Status Married

Employer Charlotte Cohen & Assoc.  
Qualification: Qualified Rehabilitation Consultant

(please indicate highest grade completed or highest degree and course of study) Master of Science Rehabilitation Job Placement

and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to appointment you are seeking) Active in church working with

young children, parent and family workshops, adult  
discussion groups. Have been consulted by Legal Aid  
city on issues relating to revision of General  
assistance program.

(please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

As a professional working in a human services field, I am aware of many of the community resources and refer my clients to them as appropriate. I am sensitive to issues relating to family development and difficulty, finances, employment and disability.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)



CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE  
NW Human Services Council COMMISSION

Name Paul K. Schulte Address 8009-34th Place N. 55427

Phone (home) 544-4693 (Office) 925-1555 Date of birth 8-4-61 Zip #

Marital Status Single Resident of Crystal Since (year) 1979

Occupation Market Research Employer Plasman + Associates

Education: (please indicate highest grade completed or highest degree and major course of study) 3 yrs. College of Liberal Arts, U of M

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Crystal Environmental Commission  
1979-1984; Long-Range Planning Commission 1982-83.  
DFL in Senate District 46 + Congressional District  
5, numerous offices; member, MPR; University  
student governance, various offices

Comments (please briefly describe other qualifications, experience and other information which you would like the City council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Since I moved back to Minnesota, I have heavily involved myself in local city affairs and in local politics. I have previously served Crystal as noted above and now would like to reinvolve myself in civic affairs. I believe I could represent Crystal well on the Northwest Human Services Council.

Date Submitted: May 1, 1986.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)



Phone: 537-8421

# City of Crystal



ADMINISTRATIVE OFFICE

April 23, 1986

TO: Environmental Quality Commission  
FROM: Nancy Deno, Administrative Assistant  
RE: Regular May Meeting

The next regular meeting of the Environmental Quality Commission is Thursday, May 15, 1986, at 7:30 P.M. in the Crystal City Hall. The agenda appears to be as follows:

1. Approval of the April 17, 1986 meeting minutes.
2. Old Business.
  - a. Refuse hauling - ordinance
  - b. Recycling - information from other cities
3. New Business.
  - a. Summer meeting schedule
4. Other Business.
5. Adjournment.

Please attend. If you cannot attend please call me at 537-8421.

# ENVIRONMENTAL QUALITY COMMISSION MEETING MINUTES

April 17, 1986

7:30 P.M.

Crystal City Hall

The meeting was called to order by Chairperson Bob Rasmussen at 7:35 P.M. Those in attendance were: Gerald Shoultz, Bob Rasmussen, Pam Hanly, and Gail Gove. Also in attendance was John Moravec, Councilmember and Nancy Deno, Administrative Assistant. Members absent were: Marguerite Novak and Robert Langerud.

A motion was made by Pam Hanly and seconded by Gerald Shoultz to approve the minutes of the March 20, 1986 meeting.

Motion Carried.

The Commission discussed refuse hauling ordinance. Nancy Deno stated that the ordinance had gone before the Council as an item for the April 15, 1986 Council meeting but the item was tabled because the Council wanted a representative of the Commission present when the ordinance is discussed to answer any Council questions. It was the consensus of the Commission to bring the item to the Council meeting on May 6, 1986. Robert Rasmussen stated that he would appear before the Council at that time to answer any questions concerning the ordinance.

The Commission discussed membership. Nancy Deno stated that membership has been advertised in the Crystal City Newsletter and is out on the Government Channel 7. It was the consensus of the Commission to recruit more members.

The Commission discussed recycling. It was the consensus of the Commission to gather information from other cities to find out what their recycling programs consist of.

A motion was made by Gerald Shoultz and seconded by Pam Hanly to adjourn the meeting at 8:35 P.M.

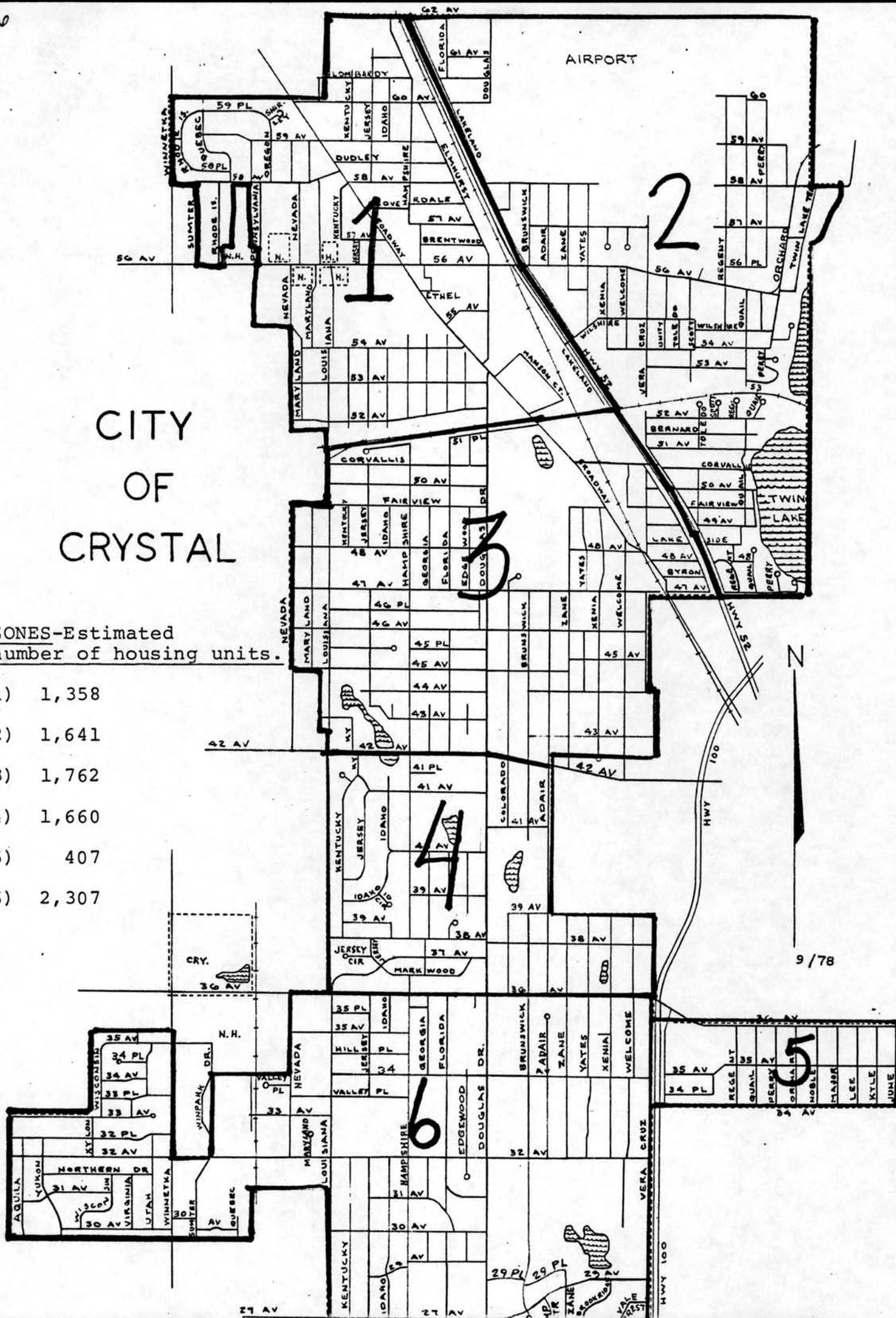
Motion Carried.

3/20/86

# CITY OF CRYSTAL

ZONES-Estimated  
number of housing units.

- 1) 1,358
- 2) 1,641
- 3) 1,762
- 4) 1,660
- 5) 407
- 6) 2,307





Section 605 - Garbage and Refuse

605.01. Definitions. Subdivision 1. For purposes of this Section, the terms defined herein have the meanings given them.

Subd. 2. "Approved" means acceptable to the Health Authority following his determination as to compliance with established public health practices and standards.

Subd. 3. "Garbage" means all putrescible animal, vegetable, or other matter that attends the preparation, consumption, display, dealing in or storage of meat, fish, fowl, birds, fruit or vegetables, including the cans, containers or wrappers wasted along with such materials.

Subd. 4. "Approved Refuse Hauler" means the individual or firm awarded an exclusive refuse hauling contract in one of the refuse zones established in the City of Crystal.

Subd. 5. "Health Authority" means the Public Health Sanitarian or his authorized representative.

Subd. 6. "Manager" means the City Manager.

Subd. 7. "Open Burning" means the burning of any matter whereby the resultant combustion products are emitted directly to the open atmosphere without passing through an adequate stack, duct or chimney.

Subd. 8. "Owner" means any person, firm, corporation, or other partnership or organization who alone, jointly, or severally with others shall be in ownership of, possession of, or have charge, care, or control of, any premises or business within the municipality as owner, lessee, employee or agent of the owner, or as trustee or guardian of the estate or person of the title holder.

Subd. 9. "Premises" means any dwelling, house, building or other structure or parcel of property.

Subd. 10. "Public Place" means any and all streets, sidewalks, boulevards, alleys, parks, public buildings, and other public ways.

Subd. 11. "Refuse" means all solid waste products or those wastes having the character of solids rather than liquids in that they will not flow readily without additional liquid and which are composed wholly or partly of such materials as garbage, sweepings, swill, cleanings, trash, rubbish, litter, industrial solid wastes or domestic solid wastes; organic wastes or residue of animals sold as meat, fruit, or other vegetable or animal matter from kitchen, dining room, market, food establishment or any place dealing or handling meat, fowl, fruit, grain, or vegetables; offal, animal excreta, or the carcass of animals; tree or shrub trimmings, or grass clippings; brick, plaster, wood, metal or other waste matter resulting from the demolition, alteration or construction of buildings or structures; accumulated waste materials, cans, containers, junk vehicles, ashes, tires, junk, or other such substance which may become a nuisance.



Subd. 12. "Refuse Zone" means each of six designated areas in the City of Crystal to be awarded by competitive bid to a single refuse hauler.

Subd. 13. "Residential Dwelling Unit" means any single building with four or less separate dwelling places each possessing individual kitchen facilities.

Subd. 14. "Rubbish" means non-putrescible solid wastes such as wood, leaves, trimmings from shrubs, dead trees or branches thereof, shavings, sawdust, excelsior, wooden waste, printed matter, paper, paper board, paste board, grass, rags, straw, boots, shoes, hats and all other combustibles not included under the term garbage.

Subd. 15. "Swill" means garbage which is wholly or nearly edible and usable as a food and has food value for animals or fowl, accumulating from animal, vegetable, or other matter wasted from clubs, hotels, hospitals, restaurants, and public eating places.

Subd. 16. "Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a thoroughfare including devices used exclusively upon stationary rails or tracks.

Subd. 17. "Waste Matter" means non-putrescible solid waste such as soil, earth, sand, clay, gravel, loam, stone, brick, plaster, crockery, glass, glassware, ashes, cinders, shells, metal and all other noncombustible material which has been or is to be discarded.

**605.02. Refuse Removal from Residential Dwelling Units.**

Subd. 1. For the removal of refuse, the owner of every Residential Dwelling Unit within the City must use the Approved Refuse Hauler in the appropriate residential zone as is made available by contract by the City of Crystal.

Subd. 2. For the removal of refuse from Residential Dwelling Units, the City of Crystal shall divide the City into six residential zones. Each residential zone shall be contiguous to the extent possible and is to have its refuse removed during a single day. A map defining each of the six refuse zones shall be prepared by the City of Crystal and made available to any interested persons.

Subd. 3. An Approved Refuse Hauler shall be selected by a competitive bidding process in each refuse zone. General specifications shall be distributed prior to the bidding process. Once selected, the Approved Refuse Hauler, assuming adequate service is provided, shall have the sole and exclusive right to remove refuse in that refuse zone for the following three years. A single person or firm may bid upon any or all residential zones. The lowest qualified bidder in each refuse zone will be awarded the contract in that refuse zone.

Subd. 4. The cost of refuse removal as described in 605.02 shall be assessed by the City to each Residential Dwelling Unit in the City upon the following basis: The accepted bids for each refuse zone will be added together and divided by the number of Residential Dwelling Units in the City. The resultant cost per dwelling unit shall be assessed to each Residential Dwelling Unit in the City.

Subd. 5. The contract with an Approved Refuse Hauler may be terminated during the term of the contract for failure to meet any provision. The procedural rights of the Approved Refuse Hauler will be embodied in general specifications distributed prior to the bidding process. The City Council may appoint any person or firm to fill the remainder of the contract at the contract rate.

605.03. Refuse Storage and Disposal. Subdivision 1. Containers Required. The owner of any premises, and any other person having refuse as herein defined, shall provide and keep on such premises sufficient containers for the storage of refuse accumulated on the premises between disposal or collection. Each such container shall be water tight, shall have a tight fitting lid, shall be impervious to insects, rodents, vermin, and absorption of moisture, shall be fireproof, and shall not exceed 32 gallons in size unless otherwise specifically authorized in writing by the Health Authority. Refuse on any premises shall be stored in the containers required herein, except if the same may be immediately consumed or disposed of on such premises in an approved incinerator. Commercial, business, industrial, or other such establishments having a refuse volume in excess of two cubic yards per week and all six family and larger dwellings, shall provide approved bulk or box type refuse storage containers or approved equivalent. These containers shall be so located as to be accessible to collection equipment and so as not to require an intermediate transfer.

Subd. 2. Sanitary Disposal. Refuse shall be disposed of in a sanitary manner as approved by the Health Authority and shall not constitute a nuisance. Refuse shall not be composted or buried except that composting in an approved rodent and fly-proof device or filling operations using approved fill materials and methods may be permitted. In no case can garbage be composted or buried.

Subd. 3. Frequency and Manner of Collection. The contents of refuse containers shall be collected once every week, or more frequently if necessary or required by the provisions of any other ordinance of the municipality, by (a collector) an **Approved Refuse Hauler** licensed hereunder(, He) , who shall transfer the contents of the containers to his vehicle without spilling them(, or if any spilling occurs, he). **The Approved Refuse Hauler shall clean (it) up immediately and completely any spilling which occurs.** Collection shall be conducted in such a manner as to not create a nuisance. Upon each collection, the containers shall be completely emptied and returned to the racks or stands where they are kept, and the lids of the containers shall be replaced.

Subd. 4. Placing of Containers. Refuse containers shall be placed in the rear of the premises or in such a manner as to be out of view from the street in front of the premises or placed in a garage located on the premises; except as may be reasonable and immediately necessary for collection. In no event shall containers be placed or maintained in such a way as to unreasonably interfere with the use of adjoining property. Containers kept outside shall be placed in such a manner as not to permit entry of or harborage for animals, insects or other vermin, and so maintained as not to be tipped over. Containers shall be maintained in a reasonably clean condition at all times.

Subd. 5. Defective Containers. If, upon inspection by the Health Authority, a container is found to be in poor repair, corroded or otherwise defective so as to permit insects, vermin or rodents to enter, or does not meet other requirements of this ordinance, the Health Authority shall notify the provider or user of the container of the deficiency and shall require repair or replacement of the container and shall state a compliance date in the notice. If the deficiency is not corrected by said compliance date, the Health Authority shall condemn the deficient container and affix a tag so stating such condemnation. It is unlawful for any person to place or deposit refuse in a container which has been condemned.

**605.05. Approved Refuse Haulers Regulations.**

Subd. 1. License Required. It is unlawful to engage in hauling or conveying refuse from any premises, other than one's own domicile, in the City without a valid license therefor. Each such vehicle so used must be licensed.

Subd. 2. License Procedure. Applications for license or renewal of license shall contain a description of the types and makes of motor vehicles used for collection, a schedule of services to be made to the customers, the frequency of service to be rendered, and full information where and how the material collected will be disposed of, and any other information the Health Authority shall require. Applications to provide routine weekly collection and removal of refuse from residences shall provide complete collection of all refuse which normally results from day to day use of this type of property except furnishings, appliances, building or construction wastes and similar bulky wastes for which individuals must make special arrangements. The Health Authority may require vehicle inspection before processing the license application. Applications for license hereunder shall be submitted to the Health Authority for review and recommendation. The Council (if satisfied that the public need, convenience, and good order will be served thereby, it may) shall grant (a) licenses to (any such applicant) the selected **Approved Refuse Haulers** meeting the requirements of this ordinance. Fees for licenses are set by Chapter X.

Subd. 3. License Classification. Licenses shall be issued for the following classes of operation:

- Class I  
Residential Refuse Collection Vehicle
- Class II  
Commercial and Business Refuse Collection Vehicle
- Class III  
Residential and Commercial Refuse Collection Vehicle
- Class IV  
Rubbish and Waste Matter Collection Vehicle
- Class V  
Rendering Collection Vehicle

Subd. 4. Insurance. Applicants for licenses or renewals of licenses shall file with each application a copy of an insurance policy or policies and an endorsement, under which there is coverage as to each vehicle to be used for loss or damage to persons in the amount of \$100,000 for each person and \$300,000 for each accident; and for loss or damage to property in the amount of \$50,000. Every such policy shall provide that it shall not be cancelled or terminated for any reason without at least ten days' written notice thereof first being given to the municipality.



Subd. 5. Vehicle License Decals. Whenever a license or renewal has been granted hereunder, the Health Authority shall furnish to the licensee a decalcomania for each vehicle. The decalcomania shall be so worded as to signify that the vehicle is licensed by the municipality. The licensee shall apply the decalcomania to the left forward side of the body of the appropriate licensed vehicle as indicated by the Health Authority. Old, expired, or otherwise invalid decalcomania shall be removed from the vehicle.

Subd. 6. Vehicle Specifications. Every vehicle used to collect refuse shall have the name of the owner or operator on the body or placed on a durable metal or wood plaque attached to the body. Said lettering shall be at least three inches in height and the color of the lettering and of the background shall be contrasting.

Subd. 7. Vehicle Construction. The body of every vehicle licensed hereunder shall be constructed entirely of metal or the space in the vehicle in which refuse shall be kept shall be completely lined with metal. All joints shall be effectively closed so that no dripping or leaking or drain off of water, liquids or any substance can occur. The loading space shall be provided with a tight metal hood having an opening fitted with metal doors, or shall be provided with a heavy tarpaulin or equivalent cover fitted with eyes, grommets, tie ropes, or hooks so that the cover can be held securely over the loaded refuse. Every vehicle used for collection of garbage or swill shall have a permanent metal cover. Every vehicle shall be equipped with the necessary hand tools for cleaning up spills.

Subd. 8. Vehicle Maintenance. Every vehicle licensed hereunder shall be kept well painted, clean and in good repair. Every such vehicle used for collecting garbage or swill shall be cleaned every week or oftener as necessary to prevent persistent odors and shall be cleaned before being used for any other purpose.

Subd. 9. Vehicle Loading. Garbage, refuse, rubbish, or other waste matter shall be so loaded that none of such materials can jar loose and fall to the ground or street when the vehicle is in motion. Loose paper, trash, and similar materials shall be so secured that they cannot be displaced by the wind or fall out of the vehicle. Containers used to carry refuse in or on any vehicle shall comply with the requirements of subsection 605.03.

Subd. 10. Service Cancellation. A licensed refuse hauler shall cancel service to any premises when the only container or containers thereon have been condemned and may cancel service for cause or when the party charged for the collection service is two months or more overdue in paying for such services. When a refuse hauler cancels service to any premises, written notice thereof shall be served upon or mailed to the occupant, manager or owner of the premises and a copy of the notice shall be mailed to the Health Authority.

Subd. 11. Vehicle Storage and Parking. It is unlawful to park, or store, any refuse collection vehicle on any premises owned for use as a single or multiple residence dwelling, within one hundred feet of any aforementioned premises, or within two hundred feet of any food establishment, for purpose other than, or for periods inconsistent with, providing refuse collection at said premises. It is unlawful to park or store any loaded or partially loaded refuse collection vehicle on any premises within the municipality, except for the purpose of and for periods consistent with providing refuse collection at that parcel of property.



605.07. Refuse Littering Prohibited. It is unlawful to throw, scatter or deposit, or cause or permit to be thrown, scattered or deposited, any refuse, handbills, or other littering materials upon or in any public or private lands, bodies of water, vehicles or structures within the municipality. Every person shall maintain his premises and abutting sidewalks and boulevard areas free of refuse litter.

605.09. Nuisance Abatement. Any accumulation of refuse on any premises not stored in containers which comply with this Section, or any accumulation of refuse on any premises which has remained thereon for more than one week is hereby declared to be a nuisance and may be abated by order of the City Health Officer, as provided by Minnesota Statutes, Sections 145.22 and 145.23, and the cost of abatement may be assessed on the property where the nuisance was found, as provided by law.

605.11. Minnesota Pollution Control Agency Regulations Adopted.

Subd. 1. Regulations Adopted. Minnesota Regulations APC 7 and 8 of the Minnesota Pollution Control Agency are adopted by reference and are as much a part of this Code as if fully set forth herein. A violation of the regulations so adopted is a violation of this Code.

Subd. 2. Modifications to APC Regulations. It is hereby determined that adequate refuse collection service is available to the municipality, and open burning is prohibited. Exceptions to APC 8 shall require written approval of the Fire Chief. All incinerators less than 2000 lbs./hr. capacity shall comply with the provisions of APC 7 on or before January 1, 1971.

Subd. 3. Refuse Burning Devices. No device for the combustion of refuse shall be constructed, installed, altered, repaired, or operated after the effective date of this ordinance unless it is of approved design, construction, and/or operation. No such device shall be installed, altered, or repaired, nor a permit issued for such work, unless and until said installation or work shall have been approved by the Health Authority. No device or container for open burning shall be maintained on any premises.



CRYSTAL FIRE DEPARTMENT  
RELIEF ASSOCIATION

Crystal 27, Minnesota

April 22, 1986

Jack Irving - Manager  
City of Crystal  
4141 Douglas Drive N.  
Crystal, MN 55422

Dear Jack

On April 13th members of the Relief Association voted to ammend Article X of the by-laws as shown on the attached copy.

The ammendment to become effective, must be approved by the city council. Please let me know when this will go to the council for approval so that I can be in attendance at the meeting.

The increase in benefits will have no effect on the City Budgets, as the monies come from the Relief Assoc. general fund.

Regards

Don Toavs  
Secretary

## ARTICLE X

### General Trust Fund

Section 1. Benefit. Whenever any member of the Association in good standing dies, retires or resigns from the Crystal Fire Department, they or their beneficiary shall be entitled to receive a lump sum payment from the general trust fund. As each member completes ten active years of service on the Department, that member shall be entitled to receive ~~\$100.00~~ \$150.00 for each completed year of service or the sum of ~~\$1,000.00~~ \$1,500.00. The member shall also receive ~~\$100.00~~ \$150.00 per year for each completed year thereafter up to and including 20 years, providing that the members of the Association continue to earn sufficient funds to support said trust fund. Said payment will be made to the member upon acceptance by the Board of Trustees of the member's letter of resignation, or, in case of a member's death, the Board is authorized to pay the beneficiary after receipt of proof of death.

Section 2. General Trust Fund. As each member completes the tenth year of service, the Board of Trustees will provide for the transfer of ~~\$1,000.00~~ \$1,500.00 from the General Fund to the General Trust Fund to the credit of the specific member. As each member who has completed ten years of service on the Department completes each additional year of service thereon, the Board shall provide for the transfer of an additional ~~\$100.00~~ \$150.00 from the General Fund to the General Trust Fund to the credit of the specific member. No withdrawals from the General Trust Fund whatsoever, may be made for any purpose but for the payment of the benefits described above or the investment and reinvestment of the funds.

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

A Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

Clayton L. LeFevere  
Herbert P. Lefler  
J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Dayle Nolan  
Brian F. Rice  
John G. Kressel  
Lorraine S. Clugg  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
Susan Dickei Minsberg  
Kurt J. Erickson  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
John R. McDonald, Jr.  
David D. Beaudoin

April 16, 1986

Mr. John T. Irving  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Building Permits

Dear Jack:

Enclosed you will find a redraft of the ordinance  
relating to time limits on building permits.

I have changed the format slightly, but substance is  
the same.

Yours very truly,

  
David J. Kennedy

DJK:caw  
Enclosure



ORDINANCE NO. 86-\_\_\_\_\_

AN ORDINANCE RELATING TO BUILDING  
CONSTRUCTION; AMENDING CRYSTAL  
CITY CODE, SUBSECTION 400.07

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 400.07 is amended to read:

400.07. Permits. Subdivision 1. General Rule. It is unlawful for any person to perform work subject to the Building Code for which a permit is required without having obtained such permit and paid the fees required by Chapter X of this Code. The Building Inspector shall establish a system for the issuance of required permits in accordance with the Building Code and Chapter X.

Subd. 2. Time Limits. If the construction or alteration for which a building permit was issued is not commenced within 180 days after the date of the issuance of the permit, the permit shall expire. Residential dwelling construction shall be completed as to the exterior appearance within 12 months of the date of issuance of a permit.

Section 2. This ordinance is effective in accordance with City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

COST OF SPECIAL ASSESSMENT SEARCHES FOR VARIOUS MUNICIPALITIES:

Bloomington	6.00
Brooklyn Center	15.00
Brooklyn Park	12.00
Burnsville	7.50
<u>Crystal</u>	<u>5.00</u>
Edina	7.50
Golden Valley	5.00
Maple Grove	10.00
New Hope	10.00
Plymouth	10.00
Richfield	10.00
Robbinsdale	10.00

11/7/79

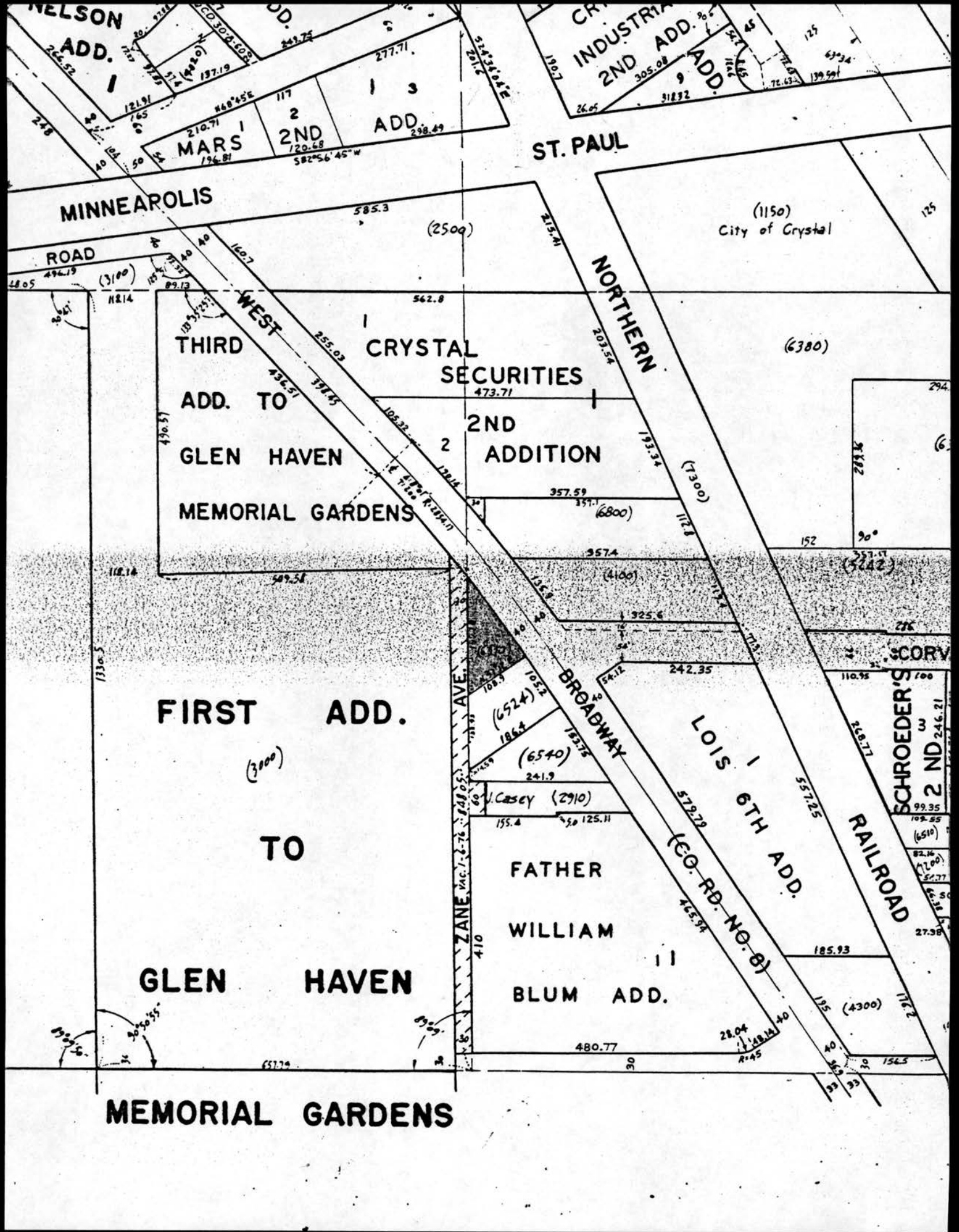
RESOLUTION NO. 86-

RESOLUTION APPROVING CLASSIFICATION OF CERTAIN  
TAX-DELINQUENT PROPERTY

WHEREAS, the City Council of the City of Crystal, has received from the County of Hennepin, a list of lands in said municipality which became the property of the State of Minnesota, for non-payment of real estate taxes, namely: P.I.D. #09-118-21-24-0015, and

WHEREAS, each parcel of land described in said list has heretofore been classified by the Board of County Commissioners of Hennepin County, Minnesota, as non-conservation land and the sale thereof has heretofore been authorized by said Board of County Commissioners,

NOW, THEREFORE, BE IT RESOLVED by said City Council, acting pursuant to Minnesota Statutes 282, that the said classification by said Board of County Commissioners of each parcel of land described in said list as non-conservation land be and the same is hereby approved, and that the sale of each parcel of land be and the same is hereby approved.



NELSON

ADD.

MARS

2ND

ADD.

INDUSTRIA  
2ND ADD.

ST. PAUL

MINNEAPOLIS

ROAD

THIRD

ADD. TO

GLEN HAVEN

MEMORIAL GARDENS

CRYSTAL SECURITIES

2ND

ADDITION

FIRST ADD.

(3100)

TO

GLEN HAVEN

MEMORIAL GARDENS

FATHER  
WILLIAM  
BLUM ADD.

LOIS 6TH ADD.  
(CO. RD. NO. 8)

SCHROEDER'S  
2ND  
RAILROAD

(1150)  
City of Crystal

(6380)

SCORV

100  
246.21  
99.35  
109.55  
(6510)  
82.16  
(7000)  
57.77  
42.31  
27.38

185.93

(4300)

480.77

28.04  
11.48  
4.45

156.5



Received 5/2/86

This is a Petition for a 4way Stop at  
54<sup>th</sup> and Vera Cruz Aves. Due to the increased  
traffic and child population.

	Name	Address	Phone #
1.	Jeff Kuehl	5434 53 <sup>rd</sup>	535-0686
2.	Shirley Kintzi	5433-53 <sup>rd</sup>	533-0081
3.	Tom M. Anderson	5357 Vera	533-8338
4.	Amy Dukosier	5325 Vera Cruz	533-7899
5.	Joan Anderson	5265 VERA CRUZ	535-8057
6.	Phyll Roter	5301 Vera Cruz	537-2524
7.	Kim Farkner	5309 Vera Cruz	536-0701
8.	Shirley Gardner	5309 Vera Cruz	535-0701
9.	Mariann Shariff	5317 Vera Cruz	533-1706
10.	William J. Brown	5325 Vera Cruz	533-7899
11.	Betty Shel	5405 Vera Cruz No	533-5164
12.	Virgil C. Hill	5405 - Vera Cruz	533-5164
13.	Karla M. Gossell	5308 54 <sup>th</sup> Ave N	533-4474
14.	Jeffrey D. Gossell	5308 54 <sup>th</sup> Ave N	533-4474
15.	Mary Gorman	5427- 54 <sup>th</sup> N.	537-4862
16.	Lita Foley	"	"
17.	Shirley Gorman	5419- 54 <sup>th</sup> Ave.	533-6878
18.	Robert F. Gorman	5401 Unity.	536-8453
19.	Carol Snyder	5401 Unity	536-8453
20.	Betty Jelli Middilstadt	5400 Vera Cruz No	537-2

This is a Petition for a 4way Stop at  
54<sup>th</sup> and Vera Cruz Aves. Due to the increased  
traffic and child population.

	<u>ADDRESS</u>	<u>PHONE</u>
21.	Ralph Scott - 5411 Vera Cruz Ave No	537-9146
22.	William C Reid 5417 Vera Cruz Ave North	
23.	Elizabeth R. Reid 5417 Vera Cruz Ave No	
24.	David Evenson 5440 Vera Cruz	
25.	Don Knight 5432 Vera Cruz	
26.	Shelly Dale 5424 Vera Cruz	
27.	Marlye Dale 5424 Vera Cruz	
28.	Mike Stave 5408 Vera Cruz	
29.	Mike Stave 5408 Vera Cruz No.	
30.	Karen Karp 5324 Welcome Ave No.	
31.	Lyn Eitz 5244 Vera Cruz Ave N.	
32.	David D. Ziegler 5241 Vera Cruz N.	
33.	Ellen Luoma 5426 Angeline Ave. 537-0546	
34.	Theresa Koltz 5427 - 53 Ave N. 533-3660	
35.	Dina Luoma 5442 Vera Cruz 533-5843	
36.		
37.		
38.		
39.		
40.		
41.		
42.		
43.		
44.		
45.		
46.		
47.		
48.		

DATE: April 30, 1986

MEMO TO: Jack Irving, City Manager

FROM: Edward Brandeen, Park & Recreation Director

RE: Use of Crystal Municipal Pool for State USS Swimming Meet -  
August 1, 2 and 3, 1986.

Attached is a request from the New-Hope Crystal Aquatic Club to use the Crystal Municipal Pool on August 1, 2 and 3, 1986 for a Minnesota State USS Swimming Meet.

It has been an unwritten agreement between Crystal and New Hope that they make their pool available for a swim meet on an alternative schedule. Since New Hope hosted the state meet three years ago, it now would be Crystal's turn.

The Park and Recreation Advisory Commission recommended to the City Council that this request for pool use be approved.

The club also requested that they be allowed to sell all concessions that weekend. The Park & Recreation Department has in the past sold concessions on a meet weekend. However, since we had to pay the concessionaires, the club would have a greater net than the city; therefore, it may be to the city's advantage to let the club have the concessions but charge a percentage of the net.

A survey of other communities' charges are as follows:

Edina	- 25% of net plus \$400.00.
St. Louis Park	- 30% of net.
New Hope	- -0- (but would charge next year what we decide to do this year).

I would like to recommend that the city charge the New Hope-Crystal Aquatic Club 30% of the net profit from concessions at the state swim meet. I also would like to recommend that the club also pay the costs of providing life-guards services during the three-day meet.

I have discussed these recommendations with the club and they are willing to abide by decisions made by the city.



March 3, 1986

Mr. Ed Brandeen  
Director - City of Crystal  
Park and Recreation Department

Dear Mr. Brandeen,

In behalf of the New Hope - Crystal Aquatic Club, I am requesting the use of the Crystal Municipal Pool for the purpose of hosting the Minnesota U.S.S. Summer State Championships. This meet will be held on Aug. 1, 2 & 3, 1986; this is the first weekend in August and the use of the pool would be needed from Friday thru Sunday.

As you are aware, this is the most important and most prestigious swimming event in the U.S.S. season. Because of this, I would also request approval from you and the Crystal City Council to obtain full use of your concession area.

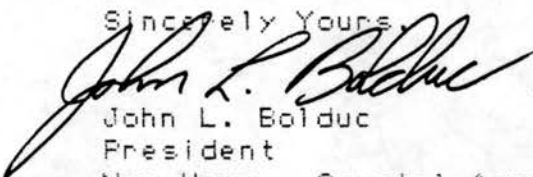
The Summer Championships are a collection of the finest swimmers and their parents from all over the state of Minnesota (ages 6 thru 18). We anticipate that there will be approximately 800 swimmers - creating approximately 3,000 to 3,500 splashes. With this many swimmers and their parents plus the varried menu generally offered at swim meets, I feel that the handling of the concessions by our club would be to our mutual advantage. For your information, the following is a list of items that were served at the last meet hosted by N.H.C.

- |                      |                      |
|----------------------|----------------------|
| 1. Hot Dogs          | 14. Sloppy Joes      |
| 2. Pizza             | 15. Hard Boiled Eggs |
| 3. Frito Boats       | 16. Bratwurst        |
| 4. Coffee            | 17. Pickles          |
| 5. Iced Tea          | 18. Potato Chips     |
| 6. Orange Juice      | 19. Chili            |
| 7. Pop               | 20. Submarine Sand.  |
| 8. Candy             | 21. Slush Cones      |
| 9. Fruit Roll-ups    | 22. Gelatin Cups     |
| 10. Fruit (fresh)    | 23. Assorted bars    |
| 11. Donuts           | 24. Cookies          |
| 12. Popcorn          | 25. Ice Cream        |
| 13. Vegetables & Dip |                      |

The concessions are also an important source of income for our club. Being a non-profit, parent run organization this is a major source of revenue, and the only tool available to keep our dues affordable for the majority of our members.

If you require more information, or feel that an appearance by Club members before The Crystal City Council would be helpful, we would be more than willing to be of service.

Sincerely Yours,

  
John L. Bolduc  
President

New Hope - Crystal Aquatic Club  
545 - 6642



EXCERPTS FROM THE PARK AND RECREATION ADVISORY COMMISSION MINUTES OF APRIL 2, 1986

Motion: Mr. Karnowski - The Park and Recreation Commission moves to recommend the following regarding the Crystal Frolics:

1. Set the following operational hours for the carnival, concession and booths:

Friday: 6-11 p.m.

Saturday: 9 a.m-10 p.m.

Sunday: 12 noon-10 p.m.

2. Recommend to emphasize that "NO" glass containers be allowed on park property.
3. Provide additional refuse containers.
4. Urge scout groups to assist with clean-up.
5. Allow parking for house trailers and equipment trailers on 47th east of Welcome Ave. Prohibit overnight sleeping in trailers but allow 2 people from Klein to stay on the premise for security.
6. See separate motion.
7. That the carnival proper be only allowed on Welcome Ave. between 46th & 47th on the blacktop surface.
8. Scouts/Fire Dept. will pick up debris from residences abutting the park.
9. The parking lot south of the shelter building be only used for emergency vehicles and handicapped parking. Contact NW Bell for additional handicapped parking.
10. Refuse containers also be placed in the practice area at 47th & Zane Ave. N.
11. The Dunk Tank be at Welcome Park on Saturday for 2 hours.

Gates - Second.

Motion carried - unanimous.

EXCERPTS FROM THE PARK AND RECREATION ADVISORY COMMISSION MINUTES OF APRIL 2, 1986

Motion: Mr. Carlson - Moved to recommend that parking be limited to one side of the street for a two (2) block square area around the park. That "NO PARKING" be allowed on the north side of the east-west streets (except on 46th from Xenia to Vera Cruz where "NO PARKING" will be allowed on the south side) and the east side of the north-south streets. Further, that parking be allowed on the east side of Welcome Ave. from West Broadway to 47th and 46th to 44th.



Recommendation  
from the  
Park & Recreation  
Advisory Commission

$$\begin{array}{r} 724 \\ 4716 \\ \hline 906 \end{array} \quad \begin{array}{r} 0019 \\ 6100 \\ \hline \end{array}$$

601	610	621	630	640	650	660	670	680	690	700	710	720	730	740	750	760	770	780	790	800	810	820	830	840	850	860	870	880	890	900	910	920	930	940	950	960	970	980	990
601	610	621	630	640	650	660	670	680	690	700	710	720	730	740	750	760	770	780	790	800	810	820	830	840	850	860	870	880	890	900	910	920	930	940	950	960	970	980	990

553	4552	4557	592	5917	5901
53					4547
4537	4538	4545	4544		4541
	4534	4537	4538		
4529	4528	4533	4532	4533	
4523	4522	4525	4526	4529	
4517	4516	4517	4520	4521	
	4510		4514	4517	
4501	4500	4501	4505	4506	4509
			4501	4502	4500

		NO.			
4425		4424	4425	4424	4425
4417		4416	4417	4420	4417
4407		4404	4405	4408	4409
4403		4400	4401	4400	4403
4401					
4371		4370	4367	4370	4367
4361		4360	4361	4360	4361
4355		4354	4355	4354	4355
4347		4348	4353	4348	4349
		4342	4345	4347	4343
		4336	4337	4336	4337
4337		4330	4331	4330	4331
4331		4324	4325	4324	4325
4325		4318	4319	4314	4318
4319		4312	4313	4312	4313
4305		4306	4307	4306	4307
		4300	4301	4300	4301

			43RD
4240	4241	4240	4245
4234	4235	4235	4235
4228	4229	4234	4233
4222	4223	4228	4222

The map displays a residential area with a grid of streets. The primary streets shown are 48th Avenue North, 48th Avenue, and 48th Avenue South, running horizontally. A diagonal road, likely a highway or expressway, runs through the center of the map. Other streets include WELCOM, FAIRVIEW, LAKESIDE, and JEFFERSON. A large red 'X' is drawn over the map, indicating a specific area of interest. The map also shows various street names like WELCOM, FAIRVIEW, LAKESIDE, and JEFFERSON. A north arrow is present in the upper right corner.

Streets shown include:

- 48TH AVENUE NORTH
- 48TH AVENUE
- 48TH AVENUE SOUTH
- WELCOM
- FAIRVIEW
- LAKESIDE
- JEFFERSON
- BYRON AVE.
- HWY.

House numbers are visible along the streets, ranging from 4700 to 4947. A large red 'X' is drawn over the map, indicating a specific area of interest.

**Map Labels and Notes:**

- Streets:** WELCOME AVENUE, NORTH AVENUE, CRUZ AVENUE, VERA AVENUE, 45TH AVENUE, 46TH AVENUE, 47TH AVENUE, 48TH AVENUE, 49TH AVENUE, 50TH AVENUE, 51ST AVENUE, 52ND AVENUE, 53RD AVENUE, 54TH AVENUE, 55TH AVENUE, 56TH AVENUE, 57TH AVENUE, 58TH AVENUE, 59TH AVENUE, 60TH AVENUE, 61ST AVENUE, 62ND AVENUE, 63RD AVENUE, 64TH AVENUE, 65TH AVENUE, 66TH AVENUE, 67TH AVENUE, 68TH AVENUE, 69TH AVENUE, 70TH AVENUE, 71ST AVENUE, 72ND AVENUE, 73RD AVENUE, 74TH AVENUE, 75TH AVENUE, 76TH AVENUE, 77TH AVENUE, 78TH AVENUE, 79TH AVENUE, 80TH AVENUE, 81ST AVENUE, 82ND AVENUE, 83RD AVENUE, 84TH AVENUE, 85TH AVENUE, 86TH AVENUE, 87TH AVENUE, 88TH AVENUE, 89TH AVENUE, 90TH AVENUE, 91ST AVENUE, 92ND AVENUE, 93RD AVENUE, 94TH AVENUE, 95TH AVENUE, 96TH AVENUE, 97TH AVENUE, 98TH AVENUE, 99TH AVENUE, 100TH AVENUE.
- Handwritten Notes:**
  - police fire parking only
  - posted no parking signs posted 50'-75' apart
  - carnival set-up area
  - carnival-utility parking only

ROBBINSDALE  
OF  
CITY

police  
fire parking  
only.

~~\_\_\_\_\_~~  
posted no parking  
signs posted  
50' - 75' apart

~~\_\_\_\_\_~~  
carnival set-up  
area

~~\_\_\_\_\_~~  
carnival-utility  
parking only



DATE: May 1, 1986  
MEMO TO: Jack Irving, City Manager  
FROM: Edward Brandeen, Park & Recreation Director  
RE: Receipt of Monies from Olivet Baptist Church

For your information, I have received a check from the Olivet Baptist Church in the amount of \$100.00.

I would like to recommend that the city use this donation to purchase a portable tape radio system for the Senior Center. This system would be used for senior exercise classes, listening to sporting events as well as the daily news. This unit can be purchased for \$80-\$90.

In recommending this purchase, I can submit a thank you note saying we purchased this item for the Thorson Senior Center rather than saying we plan to deposit these funds into the general fund. In other words, we can be specific as to what we plan to do with this money.



## OLIVET BAPTIST CHURCH

Kenneth E. Kolmodin  
Senior Pastor  
Randall Berg  
Assistant Pastor



April 10, 1986

Edward Brandeen, Director  
Crystal Park and Recreation  
4141 Douglas Drive No.  
Crystal, MN. 55427

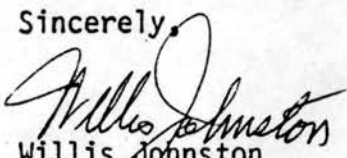
Dear Mr. Brandeen,

Enclosed find a check for \$100 to be used as you have needs for special funds in your department.

Olivet Baptist Church appreciates the services it and its members receive from the City of Crystal each year and we trust this contribution will be of use.

If you can advise what use you intend to put this to, we will be happy to inform our congregation.

Sincerely,

  
Willis Johnston  
Treasurer

WJ/ds

**OLIVET BAPTIST CHURCH**

3415 LOUISIANA AVE., NORTH  
CRYSTAL, MN 55427

17038

4/14 1986

75-1656  
910

PAY TO THE ORDER OF City of Crystal - Parks & Recreation Dept \$100<sup>00</sup>  
One hundred & 00/100 DOLLARS



**CITIZENS  
STATE BANK** OF ST. LOUIS PARK  
MAIN OFFICE 926-6561, 5050 Excelsior Blvd., St. Louis Park, MN 55416  
Minnetonka Blvd. Office 926-8271, 4201 Minnetonka Blvd., St. Louis Park, MN 55416  
Robbinsdale Office 926-2715, 3700 West Broadway, Robbinsdale, MN 55422

OLIVET BAPTIST CHURCH

*Walter H. Johnston*

DELUXE CHECK PRINTERS

DETACH AND RETAIN THIS STATEMENT  
THE ATTACHED CHECK IS IN PAYMENT OF ITEMS DESCRIBED BELOW.  
IF NOT CORRECT PLEASE NOTIFY US PROMPTLY. NO RECEIPT DESIRED.

OLIVET BAPTIST CHURCH

DELUXE - FORM DVC-2 V-2

DATE	DESCRIPTION	AMOUNT
	Budget designation - Crystal Parks & Recreation	

## OLIVET BAPTIST CHURCH

Kenneth E. Kolmodin  
Senior Pastor  
Randall Berg  
Assistant Pastor



April 10, 1986

Arthur Quady, Chief  
4141 Douglas Drive No.  
Crystal, MN. 55427

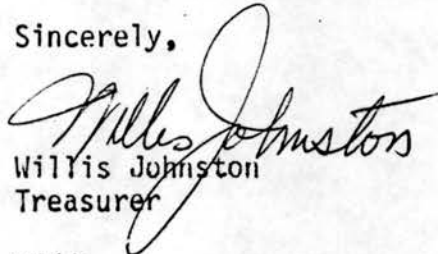
Dear Mr. Quady,

Enclosed find a check for \$100 to be used as you have needs for special funds in your department.

Olivet Baptist Church appreciates the services it and its members receive from the City of Crystal each year and we trust this contribution will be of use.

If you can advise what use you intend to put this to, we will be happy to inform our congregation.

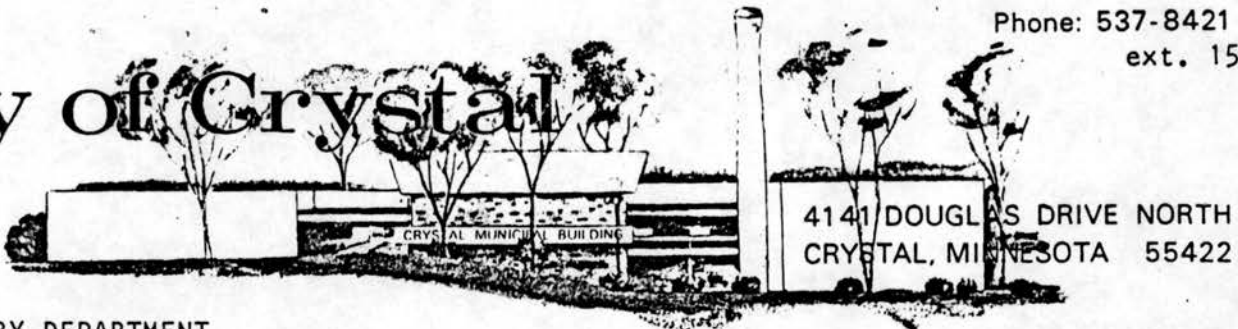
Sincerely,

  
Willis Johnston  
Treasurer

WJ/ds

# City of Crystal

Phone: 537-8421  
ext. 155



FORESTRY DEPARTMENT

## MEMO

TO: Ed Brandeen, Park and Recreation Director

FROM: Bill Dinesen, City Forester

DATE: April 28, 1986

RE: Woodland Tree Service

I would like to recommend that we do not renew the 1986 Tree Trimming license for Woodland Tree Service, owner Tom Tindall.

The reasons for this recommendation are as follows:

1. I have received and have on file numerous complaints regarding Woodlands operating activities and the workers attitudes and demeanor towards the residents at the work sites.
2. In 1985, Woodland trimmed Elm trees in late spring, beyond the University of Minnesota's recommended latest cut off date of April 1. This trimming has exposed residents Elm trees to possible Dutch Elm Disease and some have died as a result.
3. This year, Woodland has repeatedly done tree trimming and removal without a license even after repeated warnings from me. I have stopped his crews from finishing and then it seems that they have finished and cleaned up the job after hours. This is non-professional and does not show even a good faith effort on their part.

For the reasons stated above and with the attitude of the owner, Tom Tindall, when I have spoken to him on many occasions, I feel that they have been in violation of the City Code - Sections 1005.01 and 1165.03 - unlawful operation without a license - and should be denied a license for 1986.



DATE: May 1, 1986  
MEMO TO: Jack Irving, City Manager  
FROM: Bill Dineson, City Forester  
RE: Woodland Tree Service

This is to clarify my reasons for recommendation that Woodland Tree Service be denied a tree trimming license for 1986 as stated in the memorandum dated April 28.

On reason #1, I have 7 complaints from residents which were phone conversations or letters I received.

A. June 17, 1985: Robert Brandt - 6508 - 43rd Ave.

Woodland Tree Service trimmed an Elm tree in their backyard in their back year in late May - the tree died in mid June. Woodland would not even give Mr. Brandt a reduced rate on removing the tree even though it seems that his trimming the tree late into the season aided to its early demise. He told Mrs. Brandt he would do the removal for them but then it took him over 2 weeks to complete the job. The Brandt's felt that Tom Tindall, owner, was hard to work with.

B. August 5, 1985: Marcia Hopwood - 5318 Maryland.

Woodland started work on Elm tree one day and did not finish up the job until days later. Also, Mrs. Hopwood asked for a receipt from the foreman at the job but he told her she would have to talk to Tom Tindall, the owner. She called but still did not receive a receipt. Mrs. Hopwood finally sent a S.A.S.E. to Woodland but still did not get a receipt. She was not able to get a subsidy because of this problem.

C. August 5, 1985: John DeOtis - 4438 Zane.

Mr. DeOtis received a bill for the complete job and the tree was not completely completed. There was still brush on the ground and the stump was not ground out. Mr. DeOtis received 2 non-compliance notices for the brush and stump from me. I finally called Woodland and the job was completed 3 weeks later.

D. August 6, 1985: Frank Roth - 5210 - 54th Ave.

They removed the tree from yard but did not clean up or remove the stump. They sent a bill but Mr. Roth said he would not pay until the job was completed. On a Saturday, a young child (Mr. Roth said 8-10 years old) came to the door to collect the bill. Mr. Roth said that he would not pay the child - also, not until the job was done. It took Tom Tindall two weeks to remove stump and debris.

E. August 9, 1985: Anonymous Residents.

Stated that Tom Tindall was bad-mouthing other tree services - mainly Tim's Tree Service- in regards to price fixing/gouging people and doing shoddy work.

F. September 20, 1985: Curtis Alfrod - 4617 Maryland Ave.

Woodland took his tree down in his front yard but did not clean up the wood chips & debris for over one week. They still have not put dirt in the holes they made as they said they would (this was late Sept.).

G. September 20, 1985: Letter - no name on it.

Woodland came to house and estimated a job but would not leave a written estimate for resident to compare others.

Reason #2 refers to complaint A - Robert Brandt's Elm tree which was trimmed in May and died in June. Tom Tindall admitted to me that he had trimmed other Elms and Oaks in Crystal as well as in other communities throughout the year. The University of Minnesota College of Forest Pathology sets recommended cutoff dates for tree trimming of Oaks and Elms in the state. It is usually around April 1, depending on the weather each spring. This cutoff date SHOULD be known by ALL tree service companies.

REASON #3. This year as well as last year, Woodland and other tree services have been doing work in Crystal without proper licenses.

On April 17, 1986, I stopped a Woodland crew completing work at 3909 Kentucky Ave. I returned to the office to inform Tom Tindall and when I spoke to him he admitted that he did not have a license but that he didn't think he needed one because he had some of the required forms in to the City Clerk already. He said that he thought it was "o.k." until the council voted on it and issued Woodland a formal license. I told him that he was mistaken and he could not continue to work. He said that he would not have anymore crews working in Crystal.

I returned to 3909 Kentucky Ave. on the morning of April 18 (Friday) and his crews had finished and cleaned up the job. I called Mr. Tindall and asked him why the site had been cleaned up and he said that he didn't have working radios in his trucks and he could not contact his crews.

On Thursday, April 24, I stopped another Woodland crew at 3901 Kentucky from finishing trimming work. I called Mr. Tindall and asked him why he was still sending his crews into Crystal. He told me that he had submitted his license application for council approval and thought it was okay to do work. I called the City Clerk and inquired as to the status of Woodlands license and she told me he didn't have all his forms complete. I called Mr. Tindall back and told him this and he admitted that he knew he didn't have the insurance forms in. I told

MEMO - 5/1/86 - p. 3

him that I didn't want to see his crews back in the city limits until the council had given him a license. Later that day (April 24), his crews picked up the brush and limbs from 3901 Kentucky Ave. This he did in full knowledge of my telling him to cease and desist from work.

Mr. Tindall has finally made an effort to get all the necessary forms in, in order to get a license after prompting from me and is awaiting the decision of the council.



## league of minnesota cities

April 10, 1986

TO: City Clerks  
FROM: Joel Jamnik, Legislative Counsel  
RE: Notice of Vacancies in Multi-Member State Agencies

The League has received notice from the state of several available positions in state agencies. Many of these agencies play very important roles in local government. Applications forms may be obtained at the Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155, (612) 296-2805. The deadline for applications is April 29, 1986. The League strongly encourages interested city officials to submit their applications. Please pass this information on to your mayor and councilmembers.

For further information, please contact me at the League. We would be happy to assist in any way possible.

MINNESOTA JOINT UNDERWRITING ASSOCIATION-LIABILITY INSURANCE has 6 vacancies open for public members. The association shall provide liability insurance coverage for persons unable to obtain it through ordinary means where coverage is required by law or is necessary for the conduct of business and serves a public purpose. The appointing authority is the Commissioner of Commerce. For specific information contact the Minnesota Joint Underwriting Association-Liability Insurance, Dept. of Commerce, 500 Metro Square Bldg., St. Paul, MN 55101; (612) 297-1118.

WASTE MANAGEMENT BOARD has 8 vacancies open for members; 1 from each congressional district. The board selects and may acquire sites for hazardous waste facilities; encourages private sector to develop hazardous waste facilities; develops hazardous waste management plan; reviews petitions for Solid Waste Management Districts; administers solid waste management project grants and loans. Members are appointed by the Governor and confirmed by the Senate. Bi-weekly meetings; members receive \$50 per diem plus expenses. Members must file with the Ethical Practices Board. For specific information contact the Waste Management Board, 123 Thorson Blvd., 7323 58th Ave. N., Crystal, MN 55428; (612) 536-0816.

METROPOLITAN PARKS AND OPEN SPACE COMMISSION has 1 vacancy open for a public member. The commission assists the Metropolitan Council in planning the regional recreation open space system, and in making grants for the acquisition and development of facilities in that



regional system; reviews master plan for regional facilities prepared by metropolitan area park districts and counties to make sure they are consistent with the Metropolitan Council regional plan for parks. Members may not be members of the Metropolitan Council, or any other metropolitan agency, board or commission, or hold judicial office. Members are appointed by the Metropolitan Council. Members must file with the Ethical Practices Board. Members receive \$50 per diem; meetings twice monthly at Metro Square Bldg. For specific information contact the Metropolitan Parks and Open Space Commission, 300 Metro Square Bldg., St. Paul, MN 55101; (612) 291-6401.

MINNESOTA RURAL FINANCE ADMINISTRATION has 3 vacancies open for public members. No public member may reside within the metropolitan area. The administration shall develop the state's agricultural resources by extending credit on real estate security. Members are appointed by the Governor with the advice and consent of the Senate. Members receive \$35 per diem. For specific information contact the Minnesota Rural Finance Administration, Dept. of Finance, 309 Administration Bldg., St. Paul, MN 55155; (612) 295-5900.



**Northwestern Bell**

Regulatory Department  
200 South 5th Street, Room 3A75  
Minneapolis, Minnesota 55402

April 16, 1986

Re: Minnesota Public Utilities Commission Docket Numbers  
P-421/M-86-53 and P-442, P-421/C-85-202

Minnesota Counties and Municipalities served by Northwestern Bell,  
Parties of Record to Docket Number P-421/GR-83-600,  
Parties of Record to Docket Number P-421/CI-85-352 and  
Parties of Record to Docket Numbers P-442, P-443, P-444, P-421,  
P-433/NA-84-212:

Enclosed and served upon you, pursuant to Item 6 of the enclosed  
Order, are the following:

1. Rate Change Notice
2. Order Suspending Rates, Consolidating Dockets,  
and Notice and Order for Hearing
3. Notice of Schedule Change for Pre-Hearing  
Conference

Very truly yours,

Keren Fisher  
Supervisor-Regulatory

Enclosures

cc: M. E. Hennen

RATE CHANGE NOTICE

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Harry Seymour Crump	Chair
Cynthia A. Kitlinski	Commissioner
Robert J. O'Keefe	Commissioner
Barbara Beerhalter	Commissioner
Darrel Peterson	Commissioner

In the Matter of a Proposed  
Filing by Northwestern Bell  
Telephone Company to Change Its  
Schedule of Intrastate Special  
Access Charges

Docket Nos.  
P-421/M-86-53  
P-442, P-421/C-85-202

On January 28, 1986, the Minnesota Public Utilities Commission (the Commission) received a filing from Northwestern Bell Telephone Company (NWB or the Company) which contained a proposed revision of its intrastate special access tariff. Special access tariffs are the charges for dedicated facilities that NWB provides to primarily interexchange carriers. The interexchange carrier uses special access facilities in conjunction with furnishing end-to-end dedicated channels (private lines) to their customers. Special access channels do not make use of the local end office switches. Customers using special access channels are primarily interexchange carriers, such as AT&T, and these carriers' customers for private line services.

Under NWB's proposed tariff, NWB's present special access rate structure has been completely revised. The proposed tariff mirrors the rate structure of NWB's present Federal Communications Commission (FCC) approved interstate special access tariff. The rate levels of the proposed filing do not mirror NWB's interstate tariff, but are rates derived from Minnesota specific costs. The Company estimates that the revenue from the proposed rates will be the same as the present special access revenue although rates of individual services may have an increase or decrease.

A copy of the Company's requested rates is on file and is open to public inspection during normal business hours at the offices of the Minnesota Department of Public Service, 790 American Center Building, 160 East Kellogg Boulevard, St. Paul, Minnesota. A copy is also available for public inspection at the Company's office located at 200 South Fifth Street, Minneapolis, Minnesota. Persons wishing to inspect the Company's requested rates at the Company's office may make arrangements to do so by contacting the Company at 613-344-6383.



The Commission has ordered that a contested case hearing on the petition and a related complaint filed by AT&T be conducted by the Office of Administrative Hearings, commencing with a PREHEARING CONFERENCE at 9:30 a.m. on April 23, 1986 before Administrative Law Judge Phyllis Reha at the Large Hearing Room, 7th Floor, American Center Building, Kellogg and Robert Streets, St. Paul, Minnesota.

The Prehearing Conference and contested case hearings will be held in compliance with the applicable laws relating to the Public Utilities Commission, the Administrative Procedure Act (Minn. Stat. Ch. 14), the Rules of the Office of Administrative Hearings for contested cases (Minn. Rules Ch. 1400) and the Rules of Practice of the Public Utilities Commission (Minn Rules Ch. 7830), to the extent that they have not been superseded by the Rules of the Office of Administrative Hearings.

Any person intending to intervene as a formal party to these hearings must submit a Petition for Leave to Intervene to the Administrative Law Judge and serve the Petition on all existing parties. The Petition must state how the Petitioner's legal rights, duties or privileges may be determined or affected by the Commission's decision in the matter and shall set forth the grounds and purposes for which intervention is sought and shall indicate the Petitioner's statutory right to intervene, if one exists. All parties have the right to be represented by legal counsel, by a person of their choice or by themselves if not otherwise prohibited as the unauthorized practice of law.

All parties who previously submitted petitions to intervene in Dockets Nos. P-421/M-85 and P-442, P-421/CI-85 may submit a letter to the Administrative Law Judge stating their intention to intervene in this present docket, rather than submitting new petitions of intervention.

A Notice of Appearance must be filed with the Administrative Law Judge within 20 days of the date of publication of this Notice if any party intends to appear at the hearing. The Notice of Appearance is not required if the hearing date is less than 20 days from the date of this Notice.

Potential intervenors shall attend the Prehearing Conference scheduled above with information which will facilitate the scheduling of hearings permitting all of the parties to present their evidentiary views in a manner and within a time frame which would be as fair and expeditious as possible. Matters which may be discussed include: the reasonable time period required to prepare direct testimony for filing on all of the issues; the time period for preparation of direct testimony by intervenors; [recommended areas for hearings to receive public input regarding the petition;] time required for parties to prepare for depositions and other discovery; and other matters that will facilitate full and fair hearings on the Petition.



Persons wishing to participate in the Prehearing Conference are encouraged to file with the Administrative Law Judge and serve upon all known parties a Prehearing Statement indicating the person's or group's recommendations regarding the issues to be discussed at the Prehearing Conference. A list of the parties in this proceeding may be obtained by contacting Administrative Law Judge Phyllis Reha at 612-341-7611.

If persons have a good reason for requesting a delay of any hearing, the request must be made in writing to the Administrative Law Judge at least five days prior to the hearing. A copy of the request must be served on the Commission and all parties.

FOLLOWING THE CONTESTED HEARING, THE COMMISSION MAY APPROVE ALL OR ANY PART OF THE PROPOSED RATE CHANGE. THE COMMISSION MAY ADJUST RATES FOR CLASSES OF CUSTOMERS TO LEVELS GREATER OR LESS THAN THOSE PROPOSED BY THE COMPANY AND MAKE OTHER RATE ADJUSTMENTS BASED UPON THE TESTIMONY OF OTHER PARTIES. IF NO PERSON CONTESTS THE PROPOSED RATE CHANGE AT THE HEARING, THE RATES MAY BE APPROVED AS PROPOSED.

Any questions concerning informal disposition of this matter or discovery of information should be addressed to Karl Sonneman, Special Assistant Attorney General, 780 American Center Building, St. Paul, Minnesota, 55101, 612-296-0410.

All other questions concerning the Prehearing Conference or contested case hearings should be addressed to:

Phyllis Reha, Administrative Law Judge  
Office of Administrative Hearings  
Fourth Floor, Summit Bank Building  
310 South Fourth Avenue  
Minneapolis, MN 55415  
613-341-7611

NORTHWESTERN BELL TELEPHONE COMPANY

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Harry Seymour Crump  
Barbara Beerhalter  
Cynthia A. Kitlinski  
Robert J. O'Keefe

Chairman  
Commissioner  
Commissioner  
Commissioner

In the Matter of a Proposed  
Filing by Northwestern Bell  
Telephone Company To Change Its  
Schedule of Intrastate InterLATA  
Special Access Charges in Minnesota

DOCKET NOS. P-421/M-86-53  
P-442, P-421/C-85-202

ORDER SUSPENDING RATES,  
CONSOLIDATING DOCKETS, AND  
NOTICE AND ORDER FOR HEARING

BACKGROUND

On November 4, 1985, the Minnesota Public Utilities Commission (the Commission) issued its Order Suspending Rates, Consolidating Dockets, and Notice and Order for Hearing, Docket Nos. P-421/M-85-647, P-442, P-421/C-85-202, in response to a filing by Northwestern Bell Telephone Company (NWB or the Company) for authority to change its intrastate interLATA special access rates in Minnesota. In that Order, the Commission accepted NWB's filing and stated that it considered the filing to be a rate change under Minn. Stat. § 237.075. The Commission set the matter for contested case hearing, consolidated it with a related complaint by AT&T Communications of the Midwest (AT&T/MW) in Docket No. P-442, P-421/C-85-202 and stated that the ten-month rule set forth in Minn. Stat. § 237.075, subd. 2 (1984) was applicable.

On November 14, 1985, Minnesota Department of Public Service (the DPS) filed a petition for reconsideration of the Commission's November 4, 1985 Order. The DPS asserted that the Company's special access filing was not supported by expert opinion as required by Minn. Stat. § 237.075, subd. 1 and therefore should be dismissed as incomplete. The DPS argued that the incomplete filing was not only contrary to statute, but that it also would not serve the public interest considering the time available under the ten month statutory deadline governing the filing under Minn. Stat. § 237.075.

On November 15, 1985, the Commission received a copy of a motion before the Office of Administrative Hearings made by the Office of the Attorney General - Residential Utilities Division (the OAG). This motion asked that NWB's special access case be dismissed because it violated Minn. Stat. § 237.075, subd. 1 (1984).

On November 25, 1985, the Commission received an order from the administrative law judge (the ALJ) assigned to Docket Nos. P-421/M-85-647, P-442, P-421/C-202 which certified the pending OAG motion to the Commission. The ALJ certified the motion without making a recommendation on the motion.

After reviewing the petitions for reconsideration, the Commission found that reconsideration was justified. The Commission issued its Order After Reconsideration on December 11, 1985. The Commission determined that

NWB's supporting material accompanying the filing was not adequate and sufficient to meet the standards imposed by Minn. Stat. § 237.075, subd. 1. The Commission also found that the filing did not contain expert opinion, nor substantiating documents and exhibits. The filing contained only the proposed tariff, and a cover letter with a 12 page attachment.

The Commission directed NWB to refile its proposed special access tariff with the necessary supporting documentation and expert opinion. The Commission stated that upon proper filing of all required supporting material, the matter may be set for hearing under Minn. Stat. § 237.075. The Commission maintained AT&T/MW's complaint in Docket No. P-442, P-421/C-85-202 under the contested case proceeding status.

The Commission requested that any action on the complaint be deferred for 60 days from the service date of the December 11, 1985 Order so that NWB's special access refiling, if any, could be consolidated with the AT&T/MW complaint. The Commission expressed its desire that NWB's special access proposal and AT&T/MW's complaint be considered together in a contested case hearing, because the two matters are interrelated.

At the end of 60 days, or whenever NWB refiles, whichever is first, the Commission stated that it would again consolidate the two matters, assuming NWB's filing is complete. If NWB chose not to refile, AT&T/MW's complaint would go forward into hearing on a separate basis under Minn. Stat. § 237.081.

On January 28, 1986, NWB refiled its intrastate special access tariff. On February 5, 1986, the Commission sent interested parties a memorandum requesting comments as to whether NWB's filing supported a prima facie case to justify its proposed tariff thereby allowing the contested case hearing previously initiated in the proceeding to go forward.

Only two interested parties submitted comments, the DPS and AT&T/MW. The DPS believed the refiling satisfied the requirements of Minn. Stat. § 237.075, subd. 1 (1984), and that contested proceedings in the matter could go forward on the basis of the refiling. The DPS also pointed out that the refiling effectively initiated a new proceeding for all relevant purposes, including the ten-month decisional time limit. The DPS requested that the Commission assign a new docket number to the special access proceeding to avoid confusion with the prior dismissed proceeding.

AT&T/MW also believed that NWB's refiling supported a prima facie case to justify the proposed tariff and allow the contested case proceeding to go forward. AT&T/MW, however, did criticize the refiling for failing to address the problem of discriminatory pricing under the proposed tariff. AT&T/MW argued that under the refiled tariff, AT&T/MW would still pay approximately 43 percent higher access rates than NWB is presently charging its own private line customers under its restructured private line tariff. AT&T/MW contended that this price disparity gives NWB an unfair advantage in the intrastate toll market.

#### COMMISSION FINDINGS AND CONCLUSIONS

The Commission finds that NWB's refiling is sufficiently complete that an investigation and contested case hearing can proceed. NWB has filed expert testimony and supporting documentation that satisfies the requirements of Minn. Stat. § 237.075, subd. 1 (1984). No party, and neither party which



asked for reconsideration in the original proceeding, has indicated otherwise. The Commission will go forward with its original intention of setting the refiling for contested case hearing and consolidating the AT&T/MW complaint into the proceeding.

The 10 month clock will restart with the date of NWB's refiling which was, January 29, 1986. Docket No. P-421/M-86-53 was assigned to the refiling when it was submitted.

The Commission finds that NWB's special access filing is a proposed rate change. Since the filing is complete and will permit an investigation upon it to proceed, the Commission will accept the filing as a rate change under Minn. Stat. § 237.075.

The Commission will suspend NWB's proposed special access tariff as filed on January 28, 1986 for the duration of the contested case proceeding. The Commission is suspending the filing because it finds that the rate change and rate structure proposals are of such significance as to surely generate dispute among interested parties as already demonstrated by AT&T/MW's complaint and that it is in the public interest to suspend the proposed rates until an investigation can be completed.

The Commission will consolidate the AT&T/MW complaint with NWB's special access filing and set the entire matter for contested case hearing under Minn. Stat. § 237.075. This filing will be subject to the 10 month statutory deadline.

The Commission will not set any interim rates in this filing. The Commission finds that interim rates would be inappropriate and unwarranted at this time. Minn. Stat. § 237.075, subd. 3, provides that normally there shall be no change in existing rate design. Here, the filing is primarily to change the existing rate design. The soundest course of action and one that is entirely consistent with the statute is to maintain the existing rates, and thus rate design, pending final decision on the proposed filing. It would be inappropriate to place into effect at this time the proposed rate changes since the reasonableness of the proposed rates and rate structure will be an issue in the formal hearing.

The Commission finds that the discriminatory pricing issue which AT&T/MW claims NWB has failed to address is the major focus of AT&T/MW's complaint. To ensure that this issue and other important issues are addressed by the parties in this proceeding, particularly NWB, the Commission will identify the issues for the parties to address in the formal hearing. Parties may also identify and present testimony on other relevant issues. When the Commission makes its final determination in this proceeding, any additional issues will be given appropriate weight according to their relevance. The Commission directs the parties to address the following issues:

- (1) All relevant issues arising out of NWB's January 28, 1986 intrastate interLATA special access tariff filing.
- (2) AT&T/MW's allegation that NWB's proposed special access charges are 43% greater than the revised private line rates NWB charges to its own end users and that this is unjust discrimination under Minn. Stat. § 237.09.
- (3) All other relevant issues arising out of AT&T/MW's complaint.



The Commission is concerned about the interrelationship between the special access case and NWB's switched access filing, because NWB has included projected revenues from special access in its determination of projected revenues from access charges in the switched access case. Therefore, the Commission will put parties on notice that it will take official notice of its switched access findings and conclusions in Docket No. P-421/CI-85-352 at the time it resolves the special access docket and will take such steps as are permitted and necessary to reconcile the resulting approved rates.

To avoid confusion with the prior special access filing in Docket No. P-421/M-85-647 that was dismissed, the Commission will close this docket. NWB's refiling of its intrastate special access tariff has been assigned Docket No. P-421/M-86-53. The contested case proceeding will go forward under Docket No. P-421/M-86-53 and Docket No. P-442, P-421/C-85-202 (the AT&T complaint).

The Commission will direct NWB to serve copies of this Order on all municipalities and counties in its service areas and to such other persons as the DPS may request.

The Commission will also require NWB to submit to the Commission for its approval, proposed notices of the proposed rate change, prehearing conference, evidentiary hearings and public hearings. A proposed notice of the proposed rate change and the prehearing, and a proposed notice of the proposed rate change and the evidentiary and public hearings will be used for individual customer notification as a bill stuffer to be sent to all present customers of NWB's intrastate interLATA special access service.

On its own motion, the Commission will grant a variance to Minn. Rules Part 7830.3200, subp. 2 and not require NWB to publish the notices of proposed rate change, prehearing, evidentiary and public hearings in the legal newspapers of the county seat towns in the counties in NWB's service areas. Enforcement of this notice requirement would be excessively costly in light of the specific impact of the proposed charges on its narrow and specialized customer base. Granting the variance will not adversely affect the public interest because all of the customers who are at all significantly affected by special access rates will be notified individually. Finally, granting of the variance will not conflict with standards imposed by law.

#### PROCEDURAL OUTLINE

The public and evidentiary hearings on the Company's petition will be conducted by an Administrative Law Judge appointed by the Chief Administrative Law Judge of the State of Minnesota and will be held in compliance with the applicable laws relating to the Public Utilities Commission, the contested case provision of the Administrative Procedure Act (Minn. Stat. Ch. 14), the Rules of the Office of Administrative Hearings, Minnesota Rules, parts 1400.5100 - 1400.8400, and the Rules of Practice of the Public Utilities Commission, Minnesota Rules, parts 7830.0100 - 7830.4400, to the extent that they have not been superseded by the Rules of the Office of Administrative Hearings.

These rules may be purchased from the Documents Section of the Department of Administration, 117 University Avenue, St. Paul, Minnesota 55155, 612/297-3000. Recent amendments to the Office of Administrative Hearings rules may be found in the April 13, 1985, State Register.

The rules provide generally for the procedural rights of the parties including: rights to advance notice of witnesses and evidence, right to a prehearing conference, rights to present evidence and cross examine witnesses, and rights to purchase a record or transcript. Parties are entitled to issuance of subpoenas to compel witnesses to attend and produce documents and other evidence pursuant to Minnesota Rules, part 1400.7000.

Interested persons or groups may petition to intervene as formal parties in the case to present expert testimony and submit briefs. The Administrative Law Judge will hold evidentiary hearings for the presentation of expert testimony by the Company, the Minnesota Department of Public Service, and other agencies, persons, or groups who have formally intervened. Parties are advised to bring to the hearing all documents, records, and witnesses they need to support their position. During the evidentiary hearings, all parties may present evidence and argument regarding the issues and may cross-examine witnesses.

Any person intending to intervene as a formal party to these hearings must submit a Petition for Leave to Intervene to the Administrative Law Judge and serve the petition on all existing parties. The petition must state how the Petitioner's legal rights, duties or privileges may be determined or affected by the Commission's decision in the matter and shall set forth the grounds and purposes for which intervention is sought, and shall indicate the Petitioner's statutory right to intervene, if one exists. All parties have the right to be represented by an attorney, by themselves, or by a person of their choice if not otherwise prohibited as the unauthorized practice of law.

A Notice of Appearance (Attachment A) must be filed with the Administrative Law Judge within 20 days of the date of service of this Order if any party intends to appear at the hearing. The Notice of Appearance is not required if the hearing date is less than 20 days from the issuance of this Order.

Those parties who already submitted petitions of intervention in Docket Nos. P-421/M-85-647, P-442, P-421/C-85-202 do not have to submit a new Petition for Leave to Intervene in this new proceeding. However, these parties must submit a letter to the ALJ indicating their intention to appear in the new proceeding.

Potential intervenors shall attend the prehearing conference with information which will facilitate the scheduling of hearings permitting all of the parties to present their evidentiary views in a manner and within a time frame which would be as fair and expeditious as possible. Matters which may be discussed include: the reasonable time period required to prepare direct testimony for filing on all issues; recommended areas for hearings to receive public input regarding the petition; time required for parties to prepare for depositions and other discovery; and other matters that will facilitate full and fair hearings on the petition.

The prehearing conference will be held at 9:30 a.m. on April 16, 1986 in the Large Hearing Room, 7th Floor, American Center Building, 150 East Kellogg Boulevard, St. Paul, MN 55101.

If persons have good reason for requesting a delay of any hearing, the request must be made in writing to the Administrative Law Judge at least five days prior to the hearing. A copy of the request must be served on the Commission and all parties.

Failure to appear at the hearing may result in the issues set out herein being deemed proven. A possible result is that the rates and rate design proposed by NWB may be accepted, modified or rejected by the Commission. Further, a failure to appear by complainant AT&T/MW may result in its complaint being denied.

Following the contested hearing, the Commission may approve all or any part of the proposed rate changes. However, the Commission may adjust rates for classes of customers to levels greater than those proposed by the Company and make other rate adjustments based upon the testimony of other parties. If no person contests the proposed rate increase at the hearing, the rates may be approved as proposed.

Any question concerning informal disposition of this matter pursuant to Minnesota Rules, part 1400.5900 or discovery of information pursuant to Minnesota Rules, parts 1400.6700 and 1400.6800, should be addressed to Karl W. Sonneman, Special Assistant Attorney General, 780 American Center Building, St. Paul, Minnesota 55101, 612/296-0410.

Parties are advised that if not public data is admitted into evidence it may become public data unless a party objects and asks for relief under Minn. Stat. § 14.60, subd. 2 (1984).

All other questions concerning this hearing should be addressed to the Administrative Law Judge assigned:

Phyllis Reha  
Office of Administrative Hearings  
400 Summit Bank Building  
310 South 4th Avenue  
Minneapolis, Minnesota 55415  
612/341-7611

The lobbying provisions of Minn. Stat. Chapter 10A apply to general rate cases. If the document that a person files pertains to ratemaking, rulemaking, certificates of need for large energy facilities or contested case rate proceedings, the person may be required to register with the Minnesota Ethical Practices Board under the lobbying provisions of Minn. Stat. Ch. 10A. Lobbying includes attempting to influence administrative action in rulemaking proceedings, certificate of need cases or contested ratemaking cases. An individual who is engaged for pay or authorized by another individual or association to spend money and who spends more than five hours in any month or more than \$250 in a year to influence administrative action must register with the Board and report disbursements for lobbying purposes, including preparation and distribution of lobbying materials, telephone, postage, media advertising, travel, and lodging. The statute provides certain exemptions, including an exception applicable to expert witnesses delivering testimony. Persons are encouraged to telephone the Board at 612/296-1720 for additional information.



ORDER

1. Northwestern Bell Telephone Company's January 28, 1986 proposed intrastate interLATA special access charge filing is hereby accepted and assigned Docket No. P-421/M-86-53. As authorized by Minn. Stat. § 237.075, subd. 2 (1984), the Commission hereby suspends the special access rates proposed by the Company in its January 28, 1986 filing. These rates shall not go into effect as proposed by the Company.
2. A contested case hearing under Minn. Stat. § 237.075, subd. 2 (1984) concerning this matter shall be commenced with a prehearing conference to be held on the date indicated herein.
3. Docket No. P-442, P-421/C-85-202 shall be consolidated into the contested case hearing described in ordering paragraph (2) above and shall be considered as a part of this matter.
4. The Company shall facilitate in every reasonable way the investigation of the Department of Public Service and the Minnesota Attorney General's Office, Residential Utilities Division. All parties shall furnish adequate responses within 10 days to all reasonable information requests from other parties.
5. The Company shall provide the assigned Administrative Law Judge a complete copy of all tariffs and documentation previously filed with the Commission regarding the matter that is the subject of the contested case proceeding herein initiated. AT&T communications of the Midwest shall provide the ALJ a complete set of all documents previously filed with the Commission regarding its complaint. This shall include the complaint and answer.
6. This Order shall be served on the Company who shall mail copies of the same to all municipalities and counties in its service area and to such other persons as the Department of Public Service may request. The Company shall give written notice as approved by the Commission of the proposed change in rates to the governing body of each municipality and county in the area affected and shall submit an affidavit of such service to the Commission within 30 days of the service date of this Order.
7. Within 30 days of the service date of this Order, the Company shall submit to the Commission for its approval, proposed notices of the proposed rate change, prehearing conference, evidentiary hearings and public hearings. One proposed notice shall be for individual customer notification as a bill stuffer and shall give a summary of the proposed tariff and list the date of the prehearing conference. The other notice shall also be for individual customer notification as a bill stuffer and give a summary of the proposed tariff and list the dates of the evidentiary and public hearings. Both shall be sent only to all present customers of special access service.
8. The Commission hereby grants a variance to the notice requirements provided for in Minn. Rules Part 7830.3200, subp. 2.



9. The Commission authorizes the Executive Secretary of the Minnesota Public Utilities Commission to enter Orders on behalf of the Commission varying time requirements for the filing of pleadings and other documents and determining the conduct of this proceeding before the Commission according to the standards set forth in Minnesota Rules, part 7830.4400. Any party adversely affected by any Order issued by the Executive Secretary varying such filing requirements or regarding other matters may file a motion to reconsider, vacate or modify the Order within ten days after its entry or one day prior to the filing deadline or occurrence of an act directed by the Order. Any motion for reconsideration, vacation or modification shall be heard by the Minnesota Public Utilities Commission.
10. Docket No. P-421/M-85-647 is hereby closed.
11. This Order shall become effective immediately.

BY ORDER OF THE COMMISSION

  
Mary Ellen Hennen  
Executive Secretary

SERVICE DATE: APR 21 1986  
MEH:KS:dw  
(0382F)

( S E A L )



NOTICE OF SCHEDULE CHANGE FOR  
PRE-HEARING CONFERENCE  
NWB SPECIAL ACCESS

DATE: March 28, 1986

TO: All Interested Persons and  
Potential Intervenors Docket No. P-421/M-86-53  
(Formerly Docket Nos. P-421/M-85-647; P-442, 421/C-85-202)

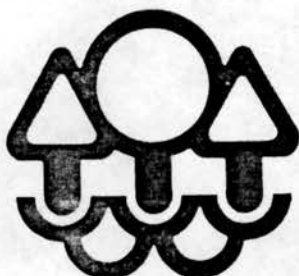
FROM: Mary Ellen Hennen *MEH*  
Executive Secretary

SUBJECT: Schedule Change for Pre-Hearing  
Conference, NWB Special Access  
Filing, Docket No. P-421/M-86-53

By order of the Administrative Law Judge, Phyllis Reha, the pre-hearing conference originally scheduled for April 16, 1986 in the above-named proceeding has been rescheduled.

The pre-hearing conference will now be held on April 23, 1986 at 9:30 AM in the large hearing room, 7th floor American Center Building, 160 East Kellogg Blvd., St. Paul, MN 55101.

MEH:mr



## Minnesota Pollution Control Agency

April 28, 1986

Mr. Mark Zabin  
Hennepin County  
Department of Environment  
and Energy  
A-1603 Government Center  
Minneapolis, Minnesota 55487-0163

Dear Mr. Zabin:

This concerns the gasoline contamination of soil and/or groundwater at Hennepin County property in Crystal at 36th and Douglas Drive. We understand this site in the past was a gasoline station and the *County* ~~City~~ purchased the property in 1985.

Discussions to date with Hennepin County staff indicate the site will be investigated by conducting soil borings. After the investigative phase, a recovery proposal will be submitted for our approval. We request that available data, that has been generated to date, be submitted without further delay. Recent inquiries to our office has prompted the need to know more about the status of this project.

Thank you for your cooperation.

Yours very truly,

Dick Kable, Team Leader  
Emergency Response Team  
Enforcement Section  
Division of Water Quality

DK:bh

cc: Glenn Kiecker, City of Minneapolis, Pollution Control  
City Council, C/O City Clerk, Crystal, Minnesota

Phone: 612/296-7235

1935 West County Road B2, Roseville, Minnesota 55113-2785

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