

Crystal (Minn.).
City Council Minutes and Agenda Packets.

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# SENT WITH PRELIMINARY AGENDA 8/15/86

Council minutes of 8/5/86.

Planning Comm. minutes of 8/11/86.

Copy of list of election judges and polling places.

Appli. of a variance for 8524 - 32nd Place.

Appli. of variances for 5109 - 50th Ave. N.

Appli. of a variance for 5105 - 50th Ave. N.

Petition re property at 6000 Lakeland, dated 8/6/86.

Petition for traffic signs on Maryland from 5600 to 5700 block.

Petition for Maryland Ave. re Ponderosa Steak House ingress and egress signs.

Memo from Ass't City Engr of 8/13 re bids for bituminous parking lots and pathways.

Memo from Crime Prevention Officer to Police Chief of 8/7/86 re Crime Stoppers Program.

Letter of 8/6 from Sen. Boschwitz re nuclear waste.

Park & Rec. Adv. Comm. minutes of 7/9/86.

Park & Rec. Dept. July monthly report.

Code book pages.

Copy of donation check for \$125 from Orr-Schelen-Mayeron for Crystal ARts & Entertainment Committee.

Memp from AMM of 8/11 re Transportation Adv. Board nominations.

Invitation to Marie Carlson's retirement party.

Letter from Udell Larson re request to deviate from Plumbing Code re bathrooms in his building.

# SENT WITH RRENDA 8/19/86

Letter from Glen Haven Memorial Gardens re selling some of their property to Crystal.

Copy of Change Order #2 for Becker Park shelter building.

Copy of donation check for \$250 from KC FOR Crystal Frolics.

atter from New Hope to Harvey Ganzer of 8/15 re Ponderosa Steak House.

# SENT WITH AGENDA 8/18/86-

Action Alert from League of MN Cities of 8/13 re Threat to Tax-Exempt Status of Public Employee Pension Plans/Need to Lobby for reauthorization of General Rev. Sharing.

Letter from League of 8/13 re Regional Meetings Letter from League Re Regional Meeting Agenda.

Letter from League of 8/12 re Table Talk Sess sions at Fall Regional Meetings.

This?

# COUNCIL AGENDA

August 19, 1986

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on August 19, 1986, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers	Staff
Langsdorf	Irving
Leppa	Kennedy
aba Rygg	Olson
Herbes	Smith
Aaker	Peterson
Moravec	Deno
Smothers	Ahmann ,
The City Council considered the minutes of the re	egular City Council meeting of August
	conded by Councilmember $\frac{d}{dt}$ to
the minutes of the regular Council meeting of A	

Motion Carried.

# CONSENT AGENDA

- 1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, September 2, 1986, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Waltraud Baecker for a variance of 2.5' in the required 5' side yard setback to build a 3.5' x 21.71' addition to the existing garage at 5100 Quail Avenue North.
- 2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, September 2, 1986, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Wade Waddell for a variance of 9' in the required 40' rear yard setback to build a 14' x 20' deck at 5233 Xenia Avenue North.
- 3. Consideration of a designation of polling places and appointment of election judges for the September 9, 1986 primary election, as submitted in a list by the City Clerk.

	Moved by	Councilmen	ber A	and second	ded by Counci t Agenda.	lmember	8	to remove
items		and	_ from t	he Consen	t Agenda.	•	Motion	Carried.

Moved by Councilmember and seconded by Councilmember to approve the Consent Agenda.

Motion Carried.

# REGULAR AGENDA

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jerry Schliemann for a variance to encroach 4' in the required 40' rear yard setback to build a 12' x 16' deck and a 16' x 16' screen porch at 8524 - 32nd Place North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember and seconded by Councilmember to (grant) (deny) (continue until the discussion of) the authorization, pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.13, Subdivision 4a) to encroach 4' in the required 40' rear yard setback to build a 12' x 16' deck and a 16' x 16' screen porch at 8524 - 32nd

Place North as requested in application #86-26.

/	
4.	The City Council considered removing from the table the variance request of Todd Pallum for a variance of 9.68' in the required 60' lot width and to consider expanding
	a non-conforming use (said non-conformity being the existing house encroaches 38.4' in
	the required 40' rear yard setback) to allow the construction of a 20' x 22' attached garage at 5109 - 50th Avenue North
	Sale Barrett Der Star - Ser Sales 2 1 1 (2)
*	7017-50 120 ··· M
	Briscilla and
	5101-50- / 1 250 1996 P98
	meade /
	0
A.	Moved by Councilmember and seconded by Councilmember to remove
30.7	item #2 from the table, 1 (2.66 & 5105 SOFAM. A Motion Carried.
B.	Moved by Councilmember and seconded by Councilmember to (grant,
	as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) the authorization,
/	(deny) (continue until the discussion of) the authorization, pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict
	application of Section 515.15, Subd. 2a) 1) to vary 9.68' in the required 60' lot width;
	and to expand a non-conforming use, said non-conformity being the existing house
	encroaches 38.4' in the required 40' rear yard setback (Section 515.05, Subd. 2), to
	allow the construction of a 22' x 20' attached garage at 5109 - 50th Avenue North as
	a rounded - 12 xx 2 ext 4 ment 12 1 m # La Motion Carried.
	2 20801
3.	The City Council considered removing from the table a request from Todd Pallum for a variance of 9.87' in the required 60' lot width to allow the construction of a 28' x 38' house at 5105 - 50th Avenue North.
A.	Moved by Councilmember and seconded by Councilmember to remove
	item #3 from the table.
	Motion Carried.
В.	Moved by Councilmember Ly and seconded by Councilmember M to (grant,
ь.	as recommended by and based on the findings of fact of the Planning Commission)
	(deny) teontinue until 9 the discussion of) the authorization,
	pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict
	application of Section 515.15, Subd. 2a) 1) to vary 9.87' in the required 60' lot width to allow the construction of a 28' x 38' house at 5105 - 50th Avenue North as requested
	in application #86-19.
	Motion Carried.

4	The City Council considered the First Reading of an ordinance rezoning property at
	6000 Lakeland Avenue North from R-1 (single family residential) to B-3 (auto oriented
	commercial). 5 votes needed for approval. Hallek acliff
	- H = Le 1 John Ko, ap 109. 3 (3) Long 18
	Ly.
	그리고 하는 사람들이 되었다. 그리고 하는 사람들이 되었다면 하는 것이 되었다.
	Moved by Councilmember and seconded by Councilmember to adopt the following ordinance:
	ORDINANCE NO. 86-
	AN ORDINANCE RELATED TO ZONING:
	and further, that the second and final reading be held on September 2, 1986.
	Motion Carried.
	Moved by Councilmember and seconded by Councilmember to (deny,
	as recommended by and based on the findings of fact of the Planning Commission)
	(continue until the discussion of) the first reading of an ordinance rezoning property at 6000 Lakeland Avenue North from R-1 to B-3.
	and SO172 Commodition Carried.
5.	The City Council considered the First Reading of an ordinance rezoning property at
50257	-5027-29 West Broadway and 5017 West Broadway from R-1 (single family residential) to
	B-4 (community commercial). 5 votes needed for approval. Thompson, 1900 brendwiew, Der
	fue la
	ha
	Moved by Councilmember and seconded by Councilmember to adopt the following ordinance:
	ORDINANCE NO. 86-
	AN ORDINANCE RELATING TO ZONING:
	and further, that the second and final reading be held on September 2, 1986.  O La Le Ry m Sma  Motion Carried
	Moved by Councilmember and seconded by Councilmember to
	(approve, as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until
	Reading of an ordinance rezoning property at 5027-29 West Broadway and 5017 West
	Broadway from R-1 to B-4.  Motion Carried.

The City Council considered a request for a conditional use permit to allow an amusement center to be built in an I-2 zoning district at 5141 Lakeland Avenue North. 5117-38 and -C Frecher Moved by Councilmember & and seconded by Councilmember & to approve, as recommended by and based on the findings of fact of the Planning Commission, Application #86-24, as submitted by Michael Fischer, for a conditional use permit to allow an amustment center to be built in an I-2 District at 5141 Lakeland Avenue North. ~ a Motion Carried. Moved by Councilmember and seconded by Councilmember to (deny) the discussion of) a request for a conditional use permit to allow an amusement center to be built in an I-2 zoning district at 5141 Lakeland Avenue North. Motion Carried. The City Council considered a petition for the installation of signs prohibiting commercial hauling trucks to drive or park on Maryland Avenue from 5600 to 5700 unless making a delivery to residents on that block. u Hr-John - uB,

8. The City Council considered a petition requesting the City of Crystal to require the Ponderosa Steak House to install a fence along Maryland Avenue to prevent vehicles using the boulevard as an entrance and exit driveway to the property.

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The City Council considered a request from Jeff Straubel of Chalet Ski and Patio for a building permit for remodeling the existing building at 3359 Vera Cruz Avenue North.

Moved by Councilmember and seconded by Councilmember to the discussion of) building permit #7688 for Chalet Ski and Patio to remodel the existing building located at 3359. Vera Cruz Avenue North.

(300 Carried. Motion Carried. Working Co. 6 # 7688 1) 2. (Motion Carried. Way. C. 6 1 7688 1) 2. (Motion Carried. Motion Carried. Way. C. 6 1 7688 1) 2. (Motion Carried. Motion Carried. Way. C. 6 1 7688 1) 2. (Motion Carried. Motion Carried. Way. C. 6 1 7688 1) 2. (Motion Carried. Way.

10.	The City Council considered final approval of Welcome Way Addition, located at 4835 West Broadway.
	I'velemente.
	Moved by Councilmember # and seconded by Councilmember Leg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 86-36
	RESOLUTION APPROVING A PLAT
	By roll call and voting aye:,,; voting no:,,; absent, not voting:,, Motion carried, resolution declared adopted.
/	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) final approval of Welcome Way Addition, located at 4835 West Broadway.  Motion Carried.
11.	The City Council considered bids for bituminous overlay of parking lots and pathways.
	u S
	Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:
	RESOLUTION NO. 86-37
	A RESOLUTION AWARDING A CONTRACT
	By roll call and voting aye:,,,,,,,,,_
	Moved by Councilmember and seconded by Councilmember to (deny) (continue until the discussion of) consideration of bids for bituminous overlay of parking lots and pathways.
	Motion Carried.

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13. The City Council considered a request from Udell Larson for a temporary variance to delay hooking up water to the building located at 5401 West Broadway for one (1) year.

m H=Ry Mes -6. B,

14. The City Council considered Change Order No. 2 for the Becker Park Shelter building for changes to the Concession Room.

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Council Agenda $ \begin{array}{cccccccccccccccccccccccccccccccccc$	d hre	1.10.	
Add to list of licenses Stenerant food Est on 8/22223, 1		Leguer	
Moved by Councilmember the list of license applications.	Hand seconded by	Councilmember Motion	_ to approve
Moved by Councilmember the meeting.  DLag, Sire 9.  1 12 305,482  1 3, 016  3 42 Ryn 2  2 Lag, p. 6 (	0000	Moti	on Connied

# APPLICATIONS FOR LICENSE

August 19, 1986

# PLUMBING - (\$30.25)

Edward C. Heins dba Heins Plumbing & Heating, 2920 Berkshire Lane, Plymouth

# GAS FITTERS - (\$30.25)

Edward C. Heins dba Heins Plumbing & Heating, 2920 Berkshire Lane, Plymouth

GARBAGE AND REFUSE HAULER (\$27.50 Co. Lic. & \$16.50 ea. vehicle)

Gallagher's Service, Minneapolis, MN

August 15, 1986

Dear Councilmembers:

Tuesday night's meeting looks pretty normal. We don't have a lot of items and only a couple seem like they would have any controversy.

The meeting should go somewhat as follows:

The minutes of the regular meeting of August 5, 1986, are enclosed for your review.

The Consent Agenda consists of three items, two of which set public hearings, and the third designates the polling places and the appointment of election judges for the September 9 Primary. They are as follows:

# Consent Agenda

## ITEM

# SUPPORTING DATA

- 1. Set Public Hering to consider a request from Waltraud Baecker for a variance of 2.5' in the required 5' side yard setback to build a 3.5'x21.71' addition to the existing garage at 5100 Quail Ave. N.
  - Planning Commission minutes of 8/11/86, item 4.
- 2. Set Public Hearing to consider a request from Wade Waddell for a variance of 9' in the required 40' rear yard setback to build a 14'x20' deck at 5233 Xenia Ave. N.
- None.
- 3. Consideration of the designation of polling places and appointment of election judges for the September 9, 1986 Primary Election, as submitted in a list by the City Clerk.

Copy of list of election judges and polling places.

# Regular Agenda

1. Public Hearing to consider a request from Jerry Schliemann for a variance to encroach 4' in the required 40' rear yard setback to build a 12'x16' deck and a 16'x16' screen porch at 8524 - 32nd Place N.

Copy of application.

This item comes direct to the Council. Any questions you have about this, I am sure Don will be able to answer Tuesday night.

2. Consideration of removing from the table the variance request of Todd Pallum for a variance of 9.68' in the required 60' lot width and to consider expanding a non-conforming use (said non-conformity being the existing house encroaches 38.4' in the required 40' rear yard setback) to allow the construction of a 20'x22' attached garage at 5109 - 50th Ave. N.

Copy of applications; notice of hearing.

3. Consideration of taking from the table a request from Todd Pallum for a variance of 9.87' in the required 60' lot width to allow the construction of a 28'x38' house at 5105 - 50th Ave. N.

Copy of application.

You may recall at the last Council meeting, Todd Pallum did not appear until late in the meeting and you tabled both . items until he had an opportunity to appear and some of your questions could be answered. He did appear late in the evening but you advised him that those people who were in attendance for that issue had already gone, so that you thought it was unfair to them to discuss and decide on his request. Staff has re-notified those people in the area that it will be considered at this meeting. What remains for you to do is to move to remove it from the table in both cases, for consideration. Then if you wish, you may act on it. We cannot put it on the agenda without that kind of action.

4. Consideration of an ordinance re-Consideration of an ordinance rezoning property at 6000 Lakeland Ave. of 8/11/86, item 1; petition
North from R-1 (single family resiwith 51 names, dated Aug. 6. dential) to B-3 (auto oriented commercial).

Planning Commission minutes

This item, as I understand it, is for an entirely new motel on the site of the present motel, but adds more property to the zoning. The Planning Commission, however, did recommend its denial, as you can see from the Planning Commission minutes.

Mr. Halek, as I understand it, misunderstood the action of the Planning Commission and thought they recommended approval. That has been cleared up by staff. I am not certain at this time whether Mr. Halek will be in attendance or not. I suspect he will.

5. Consideration of an ordinance rezoning property at 5027-29 West Broadway and 5017 West Broadway from R-1 (single family residential) to B-4 (community commercial).

Planning Commission minutes of 8/11, item 3.

August 15, 1986

## 5. (Continued)

The Planning Commission did recommend approval, as you can see, and this is merely a portion of the property that is zoned residential where the rest of the lot is zoned B-4. If this action is approved, the whole lot will have the same zoning.

6. Consideration of a request from Michael Fischer for a conditional use permit to allow an amusement center in an I-2 zone for property at 5141 Lakeland Ave. N.

Planning Commission minutes of 8/11, item 2.

This is the piece of property beyond the old Atlantic Mills building where Michael Fischer is proposing to build a center for go-carts, miniature golf, and batting cages. It is my understanding that the Planning Commission did recommend approval.

The concern I have is the traffic load it may put on the access to this property. It seems to me easements over other property would have to be granted by the owner so that this portion of the property would have access.

- 7. Consideration of a petition for the Copy of petition. installation of signs prohibiting commercial hauling trucks to drive or park on Maryland Avenue from 5600 to 5700 unless making a delivery to residents on that block.
- 8. Consideration of a petition request— Copy of petition.
  ing the City of Crystal to require the
  Ponderosa Steak House to install a
  fence along Maryland Avenue to prevent
  vehicles using the boulevard as an entrance and exit driveway to the property.

A husband and wife from Maryland Avenue brought these petitions in and I suggested they contact New Hope regarding the fence they wish the City of Crystal to require Ponderosa Steak House to install. It seems difficult to require somebody in another community to do anything.

I have contacted New Hope. They have been talking to Ponderosa Steak House and Ponderosa Steak House has indicated a willingness to cooperate with the neighbors. I am not certain at this time that includes erecting a fence, as I am not certain New Hope believes that cars drive across the boulevard section.

I have checked it myself and, although I saw what appeared to be one tire track on the boulevard, I expected with all the rain we have had this year to find the boulevard section

August 15, 1986

## 8. (Continued)

grass area all chewed up by the number of cars this couple were inferring drove out that way. It would appear to me, from my observation, that one car had gone across that way recently, or during the summer period.

I did, however, tell them if the Council wanted staff to pursue it in greater detail with New Hope, we would do so, but we generally need Council direction on items such as

As far as item #7 is concerned, I suspect from time to time truck drivers park on Maryland along side of Ponderosa when they stop there to eat. If they do so, going north there is only one way they can get out and that is drive Maryland to 58th and then back to Broadway, if that is the direction they want to go.

9. Consideration of a request from Jeff Planning Commission minutes Straubel of Chalet Ski and Patio for a building permit for remodeling the existing building at 3359 Vera Cruz.

of 8/11, item 5.

I have not seen the plans for this, but the Planning Commission has recommended approval. I suspect Don will be able to answer any of your questions Tuesday night.

10. Consideration of final approval of Planning Commission minutes Welcome Way Addition, located at of 8/11/86, item 6. 4835 West Broadway.

As you can see, the Planning Commission has recommended approval and this is combining three lots into one at the site of Welcome Furniture.

Consideration of bids for bituminous Memo from Ass't. City Engineer 11. overlay of parking lots and pathways.

dated 8/13/86.

12. Consideration of a memo from Stephen Copy of memo dated 8/7/86. Holm to Police Chief James Mossey regarding Crime Stoppers Program.

Although the memo does not indicate this, the Police Department is asking that the City consider allowing our Crime Prevention Officer to do duty once a month with the Crime Stoppers Program, or for the City to contribute money. This survey was at my request to find out and indicate to you what other communities in the area are doing. It is my understanding that Minneapolis is about ready to drop the Crime Stoppers Program, even if they feel it is a benefit to them because they feel it is also a benefit to the rest of suburban Hennepin County and feels that suburban Hennepin County should assist in its financing.

## 12. (Continued)

If all those facts are true, I believe we should also. It is my understanding that Chief Mossey leans towards allowing the Crime Prevention Officer to do duty with the Crime Stoppers Program one day a month. If that is the case, I have no objection to it. I also believe the Crime Stoppers Program has been effective and should be continued if at all possible.

That should take care of the agenda as we see it now. As usual, if something important comes up between now and Tuesday, we will put it on for your consideration.

I have included the following informational items for you:

- 1. Letter of August 6, 1986 from Senator Boschwitz to the City Clerk regarding possible site for nuclear waste repository.
- 2. Park & Recreation Advisory Commission minutes of 7/9/86.
- 3. Park & Recreation Department July monthly report.
- 4. Code book pages from the City Clerk.
- 5. Copy of check from Orr-Schelen-Mayeron for \$125 as a donation for Crystal Arts & Entertainment Committee.
- 6. Memo from AMM dated 8/11/86 re Transportation Advisory Board nominations.
- 7. Invitation to Marie Carlson's retirement party.

I call your attention to Item #5 which is the first contribution to the Fund, whatever we end up calling it, for programming at the new Arts and Cultural Center in Becker Park. The President of Orr-Schelen-Mayeron was used as an oral interviewer by the Civil Service Commission in the selection process for the City Engineer and we reimbursed him in the same fashion we reimburse all other interviewers. Bernie was very reluctant to accept the money and asked if there was any way he could donate it to some cause for the City of Crystal. I suggested the Arts and Entertainment Committee and he jumped at that right away. So we have our first contribution to that fund and four hundred plus letters went out yesterday asking for donations from all kinds of businesses and organizations within the City of Crystal and the metropolitan area.

I also call your attention to the invitation to Marie Carlson's retirement party. Marie has been an employee for 17 years and all of you at one time or another have talked to her. Marie has been the Switchboard Operator and Girl Friday for everybody in City Hall.

I am sure that all of you know, but I have made an appointment of a new City Engineer who will be coming on board September 15, 1986.

August 15, 1986 -6-Councilmembers His name is William Monk and he is presently City Engineer with the City of Chanhassen. He appeared to me to be the best candidate. I have also made an appointment to the position of Street Superintendent, and that is a person named Sante' Davidson and he is presently equipment operation superintendent for the City of Cape Girardeau, Missouri. He will come on board the day after Labor Day, September 2. As soon as they are both on board, we will have them to a Council meeting to introduce both of them to you. As usual, the City Engineer will be present at all Council meetings in the same fashion Bill was. Note: The request of David Roehl to remove the restriction on the deed on his property (5402 Twin Lake Terrace) is not being considered because a plan has been submitted that satisfies the restrictions of the deed and a building permit has been issued. Have a nice weekend. See you Tuesday. JACK da enc.

## APPLICATIONS FOR LICENSE

August 19, 1986

# PLUMBING - (\$30.25)

Edward C. Heins dba Heins Plumbing & Heating, 2920 Berkshire Lane, Plymouth

# GAS FITTERS - (\$30.25)

Edward C. Heins dba Heins Plumbing & Heating, 2920 Berkshire Lane, Plymouth

GARBAGE AND REFUSE HAULER (\$27,50 Co. Lic. & \$16.50 ea. vehicle)

Gallagher's Service Minneapolis, MN

CHANGE ORDER AIA DOCUMENT G701	Distribution to: OWNER ARCHITECT CONTRACTOR FIELD OTHER	· · · · · · · · · · · · · · · · · · ·		RECEIVED	
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Not valid until signed by both the Ownsignature of the Contractor indicates his The original (Contract Sum) (Guaran Net change by previously authorize The (Contract Sum) (Guaranteed M. The (Contract Sum) (Guaranteed M. by this Change Order	nteed Maximum Cost) was d Change Orders	Change creased this d) by ange C	e Order was (decreased)	the Contract Sum or Contract Time.  \$ 396,536.  \$ 6,404.  \$ (unchanged)  \$ 3,419.  er will be \$ 406,359  re is	00 00 00 . 00 ) Days

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OWNER Address

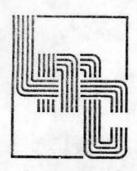
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Donation to the Crystal Frolies 250?

From the Crystal Knights of Columbus

Council # 3656

KNIGHTS OF COLUMBUS FATHER WM. BLUM, COUNCIL NO. 3656 GAMBLING ACCOUNT	1355
4947 WEST BROADWAY MINNEAPOLIS, MN 55429	DUNE/919 86 75-1656/910
AY OTHE RDER OF BYSTAL, FROM	\$ 750 /
CITIZENS	MO JON - DOLLAR
MAIN OFFICE 926-6561. SOE Excelsor Bird. St. Louis Park M S6416  MAIN OFFICE 926-6561. SOE Excelsor Bird. St. Louis Park, MN S6416  Robbindale Office 926-6521. 4201 Minnetonia Bird. St. Louis Park, MN 55416  Robbindale Office 586-2715, 3700 West Broadway, Robbinsdale, MN 55422	1 + Fill I de



August 13, 1986

TO: Mayors, Managers, and Clerks

FROM: Jim Miller, President, League of Minnesota Cities

RE: Regional Meetings

The League Board of Directors considers regional meetings to be a major priority for the League. It is a primary way in which the League Board and staff maintain contact with members around the state, learn of issues and problems which cities face, and develop information which can become part of League services or legislative policies.

This year's meetings are especially important because we are assessing the value of the current format of regional meetings and attempting to get directions from city officials about modifications in the program. We hope that you will attend the meetings and give us your advice about how they can be improved and made more effective for you. Enclosed is an agenda and a list of meeting dates and locations for your information.

The 1986 regional meetings will provide an opportunity for city officials to review the progress of League policy development. We will be asking your opinion of the progress of the League's policy committees and your suggestion for future areas of study.

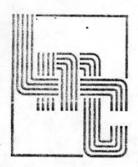
As we all know, this is an election year. The regional meetings will provide an opportunity for candidates for the Legislature to meet with city officials whom they hope to represent. It is an excellent time to discuss particular problems which your city has and solutions which you would like to see developed at the Legislature.

We have also arranged for table talk sessions with representatives of several state agencies which will be held from 5:00 until 6:30. You can seek individual answers to problems of your city with representatives of the Departments of Transportation, Energy and Economic Development, the Pollution Control Agency, and the Department of Natural Resources. (Please see memo from Tom Thelen.)

League staff have prepared brief issue papers concerning the work of the policy committees thus far, a copy of each of those issue papers is enclosed for your information. Additional copies will be available at the regional meetings. You may wish to look these over in order to raise questions about the policies which are under consideration by the League committees.

We look forward to seeing you at the regional meetings.

JM:DS:rmm



#### DEVELOPMENT STRATEGIES

#### ISSUE PAPER

The Development Strategies Committee has identified several areas of study for revision in the League policy governing this field.

## I. TAX INCREMENT FINANCE

During the last session of the Legislature, the House of Representatives passed a bill which developed new requirements for tax increment finance. The bill did not become law. These requirements, however, included the establishment of a limit for tax increment finance activity by cities, a substantial change in the pre-79 project law, and a number of other changes. The committee will review this area with Representative Schreiber who drafted the bill. They will develop a proposed policy on tax increment finance with last year's legislation as well as new federal restrictions in mind.

#### II. PORT AUTHORITY LEGISLATION

The Legislature enacted an economic development authority law which substantially fulfilled the League policy which suggested that all cities should have the ability to establish port authorities in order to do economic development programs. However, the bill which was signed into law by the Governor contains some significant limitations as compared with the pre-existing port authority statutes which were enacted for individual cities. The committee will consider whether the League should seek additional legislation in this field or be content with the products of the Legislature during the last session.

#### III. DEPARTMENT OF ENERGY AND ECONOMIC DEVELOPMENT PROGRAMS

The committee is reviewing the operation of the various programs of technical and financial assistance of the Department of Energy and Economic Development. The committee will consider the adequacy of these programs and develop policy to affirm or ask modification of the DEED programs in this field.

#### IV. HOUSING

The currently pending Federal Tax Reform Act renders the current League policy in the housing field in need of substantial revision. The Development Strategies Committee is awaiting the completion of the Federal Tax Reform Act so that the League may work on a policy position which would conform to the restrictions contained in the new federal law.



Government Structure and General Legislation Committee
Issue Paper

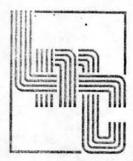
## Committee to focus efforts on tort reform

In 1985, the Legislature responded to recent increases in the cost of insuring cities and other local units of government from public liability exposure. The legislation can perhaps be best described as a modest effort to reduce municipal liability exposure in state court actions. Experiences since the enactment of the legislation has demonstrated a continued need for legislative limitations on liability. Further, recent Minnesota court decisions have raised the question regarding the utility of the 1985 legislative enactments.

The Government Structure and General Legislation Committee (GSGL) is expected to review and act on both general and specific policy options for further limiting the exposure of municipalities. These policy options include:

- 1. Adopting additional legislative language supporting the continued existence of the municipal tort liability act. Limiting cities liability exposure for specific types of torts, as well as for overall damage amounts. This action is felt by many to be necessary to prevent a court of law from ruling that the Tort Liability Act is unconstitutional as a violation of the Equal Protection Clause of the Constitution.
- Addressing the recent Minnesota Appeal's Court decision that held the
  participation of cities in self-insurance pools, such as the League of
  Minnesota Cities Insurance Trust, constitutes a waiver of statutorily
  provided for defenses to liability.
- 3. Clarifying the exposure of cities and their taxypayers to punitive damages claims brought against their officers and/or employees. 1985 legislation prohibits cities from indemnifying officers charged by the court with punitive damages for willful or malicious actions. Proposals by interested parties include requiring indemnification for any punitive damage, abolishing punitive damages for government employees, granting governmental bodies the discretion to idemnify employees for punitive damages, or limiting the amount that can be assessed any employee.
- 4. Possible modifications to 1985 legisation that limits municipal exposure for joint and several liability. These changes may be necessitated due to the potential equal protection problem caused by hte enactment of the section protecting local units of government, but not private citizens or businesses, without specific findings rationalizing the legislative action.

The GSGL Committee is also expected to address problems with the open meeting law, state mandates, special assessments, and elections.



LAND USE, ENVIRONMENT, ENERGY AND TRANSPORTATION COMMITTEE STUDYING WASTEWATER TREATMENT FINANCING

## Wastewater Treatment

The 1986 Legislature adopted several of the League's proposals for administrative changes in the wastewater treatment construction grants program as well as enacting League supported legislation authorizing the privatization of wastewater treatment systems. The 1987 legislature is expected to continue the analysis of the existing grant program, explore the creation of a revolving loan fund, and decide on a level of state financial assistance in wastewater treatment programs.

Despite determined efforts by local governments and the state, there is still an estimated need for wastewater treatment systems costing approximately \$1.1 billion. This need is required to be met by federal legislation that mandates all dischargers of sewage effluent to meet federal standards by 1988. The committee will address the following issues:

- 1. The level of state financial assistance. Currently, the state contributes approximately \$11 million to the state wastewater treatment financial assistance program which is raised out of the cigarette tax. This contrasts significantly with Wisconsin which has raised over \$260 million for state assistance to local governments.
- 2. The type of state financial assistance. Current federal and state financial assistance programs are in the form of matching grants. There has been preliminary discussions regarding the creation of a revolving loan fund which would provide low or no interest loans, rather than grants, to communties. Whether to proceed with this approach, its level of funding, eligibility requirements, and interplay with the existing grant programs are all issues which need resolution.
- 3. Additional administrative or agency changes. The future role of the Minnesota Pollution Control Agency in this area is currently under consideration. Options range from removing the agency totally from grant administration oversight to having the agency take complete control of system construction with municipalities taking over the operation and maintenance of the system once the state finishes its construction.
- 4. Fees for discharge permits. The legislature recently increased the level of state fees for the administration and enforcement of wastewater treatment laws. The fee formula and fee levels are issues

that will be addressed by the committee.

Other committee issues include land use and planning legislation, annexation, solid and hazardous waste management, surface and groundwater protection programs, and transportation and transit legislation.



Personnel and Public Safety Committee
Issue Paper

Rule of 85 Extension. Should eligibility to retire with an unreduced benefit with any combination of age and years of service equalling 85 or more years be extended to people who qualify on or after January 1, 1987.

Local Police and Fire Relief Associations Merging into PERA. Should members of the local police and paid fire pension plans be allowed to elect coverage under PERA rather than their local plan. Should this be allowed and encouraged if the local plan is eliminated and all active former local members draw benefits and pay contributions under the PERA formula, with the transferring city paying full actuarial costs to PERA.

Workers Compensation Offset. Should PERA be allowed to pay full disability benefits to disabled members (especially police and fire members) while the disabled member draws workers compensation payments, as is permitted under the local police and fire plans.

<u>Funded Retirees Health Insurance.</u> Should PERA be establish a program to offer health insurance to retired employees. If so, should it be fully or partially financed be governmental employees. Should cities have the option whether or not to participate.

Elected Officials Retirement. Should elected officials and volunteers (i.e. ambulance) be subject to the regular PERA program with an option of membership when salary reaches \$325 per month. Or should they be covered under a defined contribution plan similar to an IRA.

Discipline and Discharge. Minnesota statutes currently constitute a legal mine field for public employers seeking to discipline or discharge their employees. Any grievance or disciplinary action undertaken by a city may involve the state's Veteran Preference Laws, Public Employer Labor Relations Act, civil service or merit systems, Human Rights Act, as well as federal and state constitutional due process requirements. The committee is currently considering two major approaches to solving the discipline and discharge problem.

1. Accelerate discharge procedures. While the League does not opposes termination hearings where they are required by state statute or federal or state constitutions, it seems an unnecessary waste of taxpayers' money to allow these procedures to last in excess of a year in some cases. The problem, is exaggerated under the state's Veterans Preference Law which provides that a veteran is suspended with pending a final determination by a veterans preference board. In many cases, the result has been payment by the municipality for two employees during the suspension period, a result which is particularly burdensome to small communities.

The PPS committee will be studying ways to streamline discharge processes, particularly the veterans preference statutes.

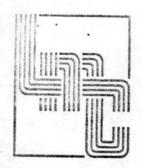
Personnel and Public Safety Issue Paper Page 2

2. Dual Disciplinary Hearings. Under current law, employees covered under both a collective bargaining agreement grievance and discharge procedures who are also veterans protected under the veterans preference statutes, are entitled to hearings under both procedures. The result is not only grossly inefficient, but may also be unworkable since the standards for court review of the decisions of veterans preference boards and grievance arbitrators vary significantly. The Minnesota Supreme Court, in a recent case, indicated its dissatisfaction with the dual hearing mechanism.

The committee will consider a policy that legislation be enacted providing that a public employee faced with a potential discharge, would be required to select a single hearing procedure.

Pay Equity. The 1986 legislature again considered the issue of pay equity or "comparable worth", in the end enacting a modification to the 1984 statute that, in the opinion of many, has substantially weakened the ability of local governments and other units of government to maintain equitable compensation relationships in the light of arbitrations for essential employees.

The PPS committee will attempt to evaluate problems experienced by cities in the process of implementing the studies, as well as potential problems in maintaining equity once the studies are implemented.



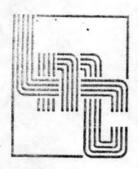
# REVENUE SOURCES COMMITTEE DEBATING PROPERTY TAX REFORM AND LOCAL GOVERNMENT AID

Although cities were spared major cuts in their state funding this year, the 1987 legislature is likely to consider changes in the property tax system and local government aid program which could dramatically affect cities' revenues and budgets. The Revenue Sources Committee, composed of representatives from cities throughout the state, will be studying these key tax and financing issues during the next two months. The Committee's recommendations will be the first step in defining the League's legislative policies and priorities for next year. Issues the Committee is considering include:

- \* Property Tax Reform: While applauding simplification and accountability as desirable property tax reform goals, the League's draft policy cautions the legislature to analyze proposals not just for their impact statewide, but also for their effect on individual communities. Major shifts in the relative tax burdens among taxing jurisdictions must be avoided as should major shifts in tax burdens among property classes. The League's draft policy also argues that local government aid should be maintained as an essential component of the property tax relief system. Additionally, property tax reforms should not jeopardize existing tax increment financing districts.
- \* Local Government Aid: The League's draft policy supports continuation of the local government aid program with annual appropriations increases of six percent in 1988 and 1989. The Revenue Sources Committee will be debating whether the League should recommend specific revisions in the current formula or general principles for reform. These general principles could include: the formula should reflect both need and revenue raising capacity of a municipality; a city's decisions on expenditures for "basic municipal services" should be a factor in the formula; and any major formula changes should allow for adequate transition periods.
- \* Levy Limits: The League's draft policy recommending repeal of levy limit laws will be especially important if local governments are forced to contend with cuts in state and

federal financial aid.

- \* Muncipal Bonds: The League's draft policy favors permanent repeal of interest rate limits on bonds enabling cities to respond to changing market forces and federal action.
- \* Local Option Taxes: The League is considering policy which favors granting cities local option to utilize non-traditional revenue sources, such as sales taxes, to replace loss in state shared revenues.



## CURRENT FEDERAL LEGISLATIVE POLICY ISSUES

# General Revenue Sharing

With future funding of General Revenue Sharing uncertain, alternatives to the current program of direct federal assistance to local government are being considered by the LMC Federal Legislative Committee. LMC policy continues to support full funding of GRS, along with explicit concern for future targeting of GRS payments to recognize differences in fiscal capacity and the essential role of the federal government in assuring adequate levels of service at the local level.

The committee will discuss provisions of the Targeted Fiscal Assistance Act (S. 2037) introduced by Senator David Durenberger and recommend policy to the membership in November.

# Federal Tax Reform

Alarm has replaced earlier concerns over provisions of federal tax reform legislation that severely restrict cities' authority to issue municipal bonds. Imposition of unworkable tests for tax-exempt financing along with the further lowering of an arbitrary per capita volume limit for many types of bonds have left cities without many of the development and public financing tools they have traditionally used to improve local economies and infrastructure.

Pending final adoption of the Tax Reform Act of 1986, the LMC Federal Legislative Committee has been monitoring the legislative deliberations and will make specific recommendations on its provisions with respect to their impact on city finances and development initiatives.

## Housing

Loss of federal housing programs and assistance since 1981 has left cities without the means to provide low and moderate income housing to meet the demand for affordable residential units except through the use of single and multifamily housing bonds. Federal tax reform restrictions may make access to such bond authority even more limited than at present. In that circumstance, the Legislative Committee may look to new strategies and financing alternatives to meet cities' housing needs.

## Gramm-Rudman

The turning over of direct responsibility for deficit reduction to non-elected federal bureaucrats and the sacrifice of 100 percent of federally funded programs and aid to cities to that budget-cutting process has created a sense of dismay and concern among cities.

Members of the Federal Legislative Committee will examine the impact of Gramm-Rudman on cities in 1986 and look at projections for FFY'87. Opposition to this means of deficit reduction is likely to be recommended to member cities in November.

# Stormwater Permits

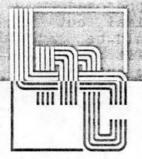
Current LMC federal policy expresses strong opposition to diverting wastewater treatment construction grant funds to address non-point source pollution problems and opposes 1985 proposed EPA stormwater regulations that would require city testing of thousands of outfall sites for stormwater discharge.

Modification of the stormwater permit regulations has been making its way through Congress as part of the reauthorization of the Clean Water Act. The Federal Legislative Committee will examine the results of Congressional efforts to develop policy dealing with pollution problems resulting from stormwater run-off and will recommend a position reflecting cities' interests in the compromise legislation.

# Hazardous Materials Transportation

The committee has been following NLC policy deliberations and is working together with the LMC Land Use, Energy, and Transportation Committee to develop policy on the roles cities play in the routing, emergency response, and regulation of the shipment of hazardous materials.

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# league of minnesota cities

Elements of the action to

MEMORANDUM

August 13, 1986

transport that will experience or

TO: Mayors, Managers, Clerks

FROM: Ann Higgins, Federal Liaison

SUBJECT: THREAT TO TAX-EXEMPT STATUS OF PUBLIC EMPLOYEE PENSION PLANS/ NEED TO LOBBY FOR REAUTHORIZATION OF GENERAL REVENUE SHARING

TAX THREAT TO EMPLOYEE PENSION PLANS

Provisions of both the House and Senate versions of HR 3838, the Tax Reform Act of 1986, contain restrictions that threaten to make current state and public employee pension plans unqualified for tax-exempt status. If incorporated into the Tax Reform Conference Committee Report, such provisions would require that both employer and employee contributions to such plans be considered as income to the employee at the time contributions are made. In addition, new proposed definition of police and fire pension plans would effectively make both PERA and local relief association benefits taxable to current plan members in local police and fire departments.

The National League of Cities, along with the National Governors Association, the National Association of Counties, the National Conference of State Legislatures, and the National Government Finance Officers Association, has sent letters to members of the Federal Tax Reform Conference Committee urging them to exempt status and local public employee pension plans from Section 415 of HR 3838. The League of Minnesota Cities has sent telegrams and correspondence to members of the Minnesota Congressional Delegation urging support for such exemptions.

Provisions in HR 3838 provide for new lower maximum benefits which would make benefits received by some long-term public employees covered by PERA Basic, and perhaps even some covered by the PERA Coordinated plan, over the propsed limits. If one such employee's benefits are above the new limit set in HR 3838, the entire plan is viewed as unqualified for tax-exemption, thereby making all employer and employee contributions taxable to all employees at the time of contribution. The proposed changes also threaten the tax-exemption now provided to investment earnings of the funds.

The Congressional Labor Day Recess begins this Friday, August 15. As members return home, please take this opportunity to urge them to support exemption for public employee pension plans. Section 415 is

essentially designed to tax high salaried private employee tax shelters provided by private corporations. Revenues from proposed changes in public employee pension tax status would be minimal, but would create hardships for cities where personnel costs would be impacted and future collective bargaining and pension benefit questions could easily become more difficult. Further, the option for benefit reductions to bring benefit levels within the proposed caps is unrealizable since courts are increasingly viewing such retirement payments as contractual obligations that cannot later be lowered.

# HELP FOR FUTURE GRS FUNDING

When House members of the Minnesota Congressional Delegation return to Washington on September 8, they will be voting on HR 1400, the 3-year reauthorization of General Revenue Sharing. Please urge your Congressman to support continued funding for the only direct federal assistance program for local government. Elimination of GRS threatens to cut off the only remaining federal help to most cities in Minnesota.

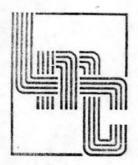
Although many cities have, for some time, planned to use GRS revenues for non-recurring, non-essential expenditures and capital improvements, many others have incorporated funding for important community services and needs, including purchase of firefighting equipment and materials, provision of Meals on Wheels programs, etc.

The following House members of the Minnesota Congressional Delegation are listed in support of reauthorization. They should be strongly urged to continue their support and vote for HR 1400 when they return:

Representative Tim Penny, 1st Congressional District Representative Vin Weber, 2nd Congressioal District Representative Gerry Sikorski, 6th Congressional District Representative James Oberstar, 8th Congressional District

The following House members are listed as undecided: Representative Bruce Vento, 4th CD, and Representative Martin Sabo, 5th CD.

Representatives Frenzel (3rd CD) and Stangeland (7th CD) are listed as opposed to extension of GRS beyond 1986.



# league of minnesota cities

Regional Meeting Agenda

Afternoon Session 2:30 - 4:30 pm

- 1. Status Report of LMC Legislative Committees
- Update on Insurance Issues

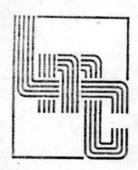
   League of Minnesota Cities Insurance Trust
   Tort Liability Changes
- 3. Question/Answer Session

Table Talk Session 5:00 - 6:30 pm

City officials will be able to visit with representatives from the Department of Transportation, Department of Energy and Economic Development, Department of Natural Resources, Department of Health and the Pollution Control Agency.

Evening Program 6:30 - 9:30 pm

- 1. Dinner
- 2. Welcome by Host City
- 3. LMC President's Comments
- 4. City Policy Issues
- 5. Question/Answer Period
- 6. Brief Comments by Legislative Candidates



# league of minnesota cities

August 12, 1986

TO: Mayors, Managers, and Clerks

FROM: Thomas H. Thelen, Field Representative TAX

RE: Table Talk Sessions at Fall Regional Meetings

We would like to call to your attention the Table Talk sessions which will be conduted at each of the regional meetings this fall. City officials will have an oppoprtunity to visit with personnel of the Department of Transportation, Department of Natural Resources, Minnesota Pollution Control Agency, Minnesota Department of Health, and Minnesota Department of Energy and Economic Development.

If you have business to conduct with any of these agencies or wish to confer with them regarding future projects or issues you will have the chance from 5:00 - 6:30 pm at each site.

While state agency personnel have been attending our meetings for years we felt we could improve our program for city officials and give the agencies personnel a more active role in the meetings also.

Make plans now to attend the meeting in your area. See you soon.

# CITY OF CRYSTAL ELECTION JUDGES & POLLING PLACES September 9, 1986

# WARD 1, PRECINCT 1 NEILL SCHOOL

- D \*Liz Reid 5417 Vera Cruz 537-1058 (29)
- R Dianah Sexter 2937 Idaho 545-6428 (27)
- D Elaine Sommer 3324 Yates 537-3132 (22)
- R Ramona Schroepfer 2915 Idaho Ave. 545-3448 (27)
- D Mildred Crawford 3225 Welcome 533-1144 (22)

# WARD 1, PRECINCT 2 OLIVET BAPTIST CHURCH

- R \*Sandra Dolence 6118 39th Ave. 533-3792 (22)
- R Judy Schuneson 3157 Florida 546-2256 (27)
- R Cheryl Hanson 2908 Edgewood 541-1163 (27)
- D Delores Girtz 8332 - 32nd Ave. 545-5296 (27)
- D Beth Knight 3113 Yukon Ave. 545-3778 (27)

# WARD 2, PRECINCT 1 FAIR COMMUNITY CENTER

- R \*Florence Gaulke 3924 Douglas Drive 537-6147 (22)
- D Pearle Balzer 3409 Perry 588-4818 (22)
- R Lorraine Carlberg 3307 Edgewood 537-2478 (27)
- D Jeannette Houle 3424 Orchard 588-8297 (22)
- D Kathryn Hassig 3808 Welcome 537-7296 (22)

### WARD 2, PRECINCT 2 CITY HALL

- D \*Mary Hurt 6609 - 38th Ave. 533-2062 (27)
- R Doris Kieffer 6418 - 37th Ave. 537-4966 (27)
- D Donald Brost 6518 Markwood Dr. 535-1266 (27)
- R George Seigman 3948 Jersey Ave. 537-8349 (27)
- R Ed Hassig 6620 41st Ave. 537-3748 (27)

### WARD 2, PRECINCT 3 CHURCH OF THE OPEN DOOR

- D \*James J. Cook, Sr. 4710 58th Ave. N. #202 536-8807 (29)
- R Jeanne Sherburne 3633 Colorado 533-5535 (22)
- D Idee Stenzel 6710 Markwood Dr. 537-3319 (27)

# WARD 2, PRECINCT 4 WINNETKA VILLAGE APTS.

- D \*Peg Wellik 3648 Colorado 537-1080 (22)
- D Lois Tabery 7710 36th Ave. #207 546-0694 (27)
- R Oliver C. Olson 7720 36th Ave. #305 544-3401 (27)

# WARD 3, PRECINCT 1 WELCOME PARK SHELTER

- D \*Diane Malmberg 6807 47th Ave. 537-7470 (28)
- R Vidar Fladmoe 4501 Brunswick 537-9410 (22)
- R Arlene VanRisseghen 4500 Brunswick 537-2174 (22)
- D Emily Melhuse 4552 Brunswick 537-0442 (22)
- D Thomas Crane 5402 - 49th Ave. 537-7814 (29)

\*Head Judge

# WARD 3, PRECINCT 2 FOREST SCHOOL

- D \*Robert Trombley 4501 Vera Cruz 537-8279 (22)
- D Barbara Halverson 4807 Hampshire 537-7907 (28)
- R LaVerne Herlofsky 7020 46th Ave. 537-6627 (28)
- R Paul Plasencia 5841 Pennsylvania 537-6095 (28)
- D Beverly White 6511 45th Place 533-8434 (28)

# WARD 3, PRECINCT 3 CAVANAGH SCHOOL

- R \*Terry Fink 3455 Hampshire 537-1677 (27)
- D George Weaver 4710 58th Ave. #321 537-2254 (29)
- R Warren Grove 5020 - 50th 533-7720 (29)
- D Thomas Krueger 5308 51st Ave. 535-6447 (29)
- D Ann Marie Hennen 5627 Regent Ave. 537-5236 (29)

# WARD 4, PRECINCT 1 V.F.W. POST #494

- D \*Lois Weaver 4710 58th Ave. #321 537-2254 (29)
- R Florence Cook 4710 58th Ave. #202 536-8807 (29)
- R William Kanduth 5518 Regent Ave. 533-6510 (29)
- D Pat Durand 4710 58th Ave. #205 535-4988 (29)
- D Ethel Amundsen 4710 58th Ave. #304 533-9252

\*Head Judge

# WARD 4, PRECINCT 2 THORSON COMMUNITY CENTER

- R \*Bernadine Plasencia 5841 Pennsylvania 537-6095 (28)
- D Marjorie Olson 6600 Dudley 537-6568 (28)
- R Patricia Berard 7432 Shirley Pl. 537-8013 (28)
- R Irene Lunden 5436 Louisiana 537-2023 (28)
- D Marilyn Blore 5742 Rhode Island 533-0759 (28)

# ABSENTEE BALLOT COUNTING BOARD CITY HALL

- R Anne Scott 6417 37th Ave. 537-0356 (27)
- R Clarence Schulz 3264 Welcome 537-5442 (22)
- D Irene Bernu 2901 Idaho Ave. 545-4219 (27)

\*Head Judge

# C I T Y O F C R Y S T A L 4141 DOUGLAS DRIVE NORTH CRYSTAL, MN 55422 Phone: 537-8421

No. 00-26

Date: 7-15-86

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE PLACE MORTH 8584 Street Location of Property:\_\_\_\_ AND ADDITION Legal Description of Property: WINNETKA 007 LOT Property Identification Number: JERRY C SCHLIEMANN Applicant: 85 84 3742 Ph ("H) 545-4956 (W) 638 4264 (Address) (Phone No.) TERRY Owner: (Print Name 38 ND 545-4956 (Phone No.) (Address) REQUEST: Applicant requests a variance on the above-described property from Section 5/5./3

Subd + (A) of the Zoning Ordinance, as amended, which requires 10 OF CLEARANCE TO THE BACK OF THE LOT, FOR A ADDITION OF A THREE SEASON PORCH AND DEC SIDEBYSIDE WHICH WILL LEAVE A CLEARANCE OF 36' TO THEREAR LOT WHE. State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application. Explain in detail wherein your case conforms to the following requirements: That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent. DIS ABILITY, FUNCTIONALITY, USEFULLNESS; AMD ACDITION WELL That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood. THE HOUSE IS L' SHAPED CAUSING THE MAIN PART OF THE HOUSE TOBE THIS LIMITS THE CAPIBILITY OF SETBACKON. THE LOT. A ADDITION TO THE HOUSE WITHOUT A VARTAME TO THE ZOMEN That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located. VARITAMER WILL MOT ADVERSELY AFFECT THE NEIGHEDENOU WILL INCREASE THE VALUE AND ATTRACTIVE ME HOUSE AND THE NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan. anna (Applicant's Signature) THIS PROPERTY IS: TORRENS / ABSTRACT repla s Signature) (Circle one) (office Use Only) 7/15/86 RECEIPT # DATE RECEIVED: (Denied) - Planning Commission (Approved) (Date) (Approved) (Denied) - City Council (Date)

# ITY CF. CF. YETAL 4141 DOUGLAG'DALVE' HOATH CRYSTAL, MY 55412 Phone: 537-8421

Date:	
Date:	

AFFEAL FOR A VARIANCE TO THE ZONING ORDINANCE	
Street Location of Property: 5100 50 400 N  Legal Description of Property: 5 5 7 6 6 6 5 6	
Property Identification Number:	
Applicant: 700 (Print 57/6. 2	<del></del>
(Address) (Photo No.)	
Owner: SAINE (Print Name)	
(Address) (Phone No.)	-
REQUEST: Applicant requests a variance on the above-described property from Section Se	
State exactly what is intended to be done on, or with the property which does not confe with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be suit	
mitted with the application.	
Explain in detail wherein your case conforms to the following requirements:  1. That the strict application of the provisions of the Zoning Ordinance would result	
practical difficulties or unnecessary hardships (other than economic) inconsistent its general purpose and intent.  LOT 9 is an example lot which is 50.17 x  126.45 and his income in the seconomic inconsistent in the seconomic in the seconomic inconsistent in the seconomic in	with
2. That there are exceptional discumstances or conditions applicable to the property volved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.  LOT 9 of Their KIKE Charles AM have played as  A LOT Massuar 60 13 X 125 A5 X 50.34 X 124.30	
3. That the granting of a variance will not be materially detrimental to the public we fare or injurious to the property or improvement in such zone or neighborhood in withe property is located.	
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NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to objectives of the Comprehensive Plan.	
THIS PROPERTY IS: (Applicant's Signature)	
TORRENS / ABSTRACT	
(Circle one) : Swner's Signature)	
(Cirice Use Only)	
FEE \$ 75.00 DATE PUCKIVED: ( / / / RECPIPT # 3//	
(Approved) (Denied) - Flamming Commission - 4/26	

(Date)

(Denied) - City Council

(Approved)

Date:			

. No. 66-17 Cliy OF CRYSTAL 4141 DOUGLAS DRIVE NORTH CRYSTAL, MN 55422 Phone: 537-8421

APPEAL FOR A VARIANCE TO THE ZONING	ORDINANCE
Street Location of Property: 5109 501 Aug	N
Legal Description of Property: LOI 9 Block 2	TwinhakeShorer
Property Identification Number:	
Applicant: Todd +ALLUIN	
(Print Name)	121-0010
5109 50# Aug /V	(Phone No.)
Owner:	(Fnone No.)
(Print Name)	
(Address)	(Phone No.)
REQUEST: Applicant requests a variance on the above-descr	
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to build a 22x20	gar (allasker)
State exactly what is intended to be done on, or with the with the Zoning Ordinance. A plot plan drawn to scale sho mitted with the application.	
Explain in detail wherein your case conforms to the follow	ring requirements:
1. That the strict application of the provisions of the Z	oning Ordinance would result in
practical difficulties or unnecessary hardships (other its general purpose and intent.	than economic) inconsistent with
Lot 9 IS AN EXSIST lot.	with a non-outermity
house.	
ally to other property in the same zone or neighborhood  The house on Lot 9 is no back yard not backy correct size	on-conform do to the
3. That the granting of a variance will not be materially fare or injurious to the property or improvement in su the property is located.	
I'm wish to add I GHENDE TO	the exist house to
Utanify the naighborhood and MAKE A	mora salloble house.
	rated conditions exist and in
TORRENS / ABSTRACT	
(Circle one) (Owner's S	Signature)
(Office Use Only	()
FEE: \$ 75.00 DATE RECEIVED: 6/9/86	RECEIPT # 30175
(Approved) (Denied) - Planning Commission 7/14/8	6
(Date)	
(Approved) (Denied) - City Council	
(Data)	

### OF CRYSTAL CITY 4141 DOUGLAS DRIVE NORTH CRYSTAL, MN 55422

Date:  No. 86-19  Date:  No. 86-19
) in hake Shores
MN. 536-9942 (Phone No.)
(Phone No.)  property from Section 5/5./5  requires 600
requirements: g Ordinance would result in economic) inconsistent with
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high I wish to
indings of fact from the conditions exist and in will not be contrary to the

Phone: 537-8421 APPEAL FOR A VARIANCE TO THE ZONING ORD 0109 Street Location of Property: Legal Description of Property: Property Identification Number: DODOT Applicant: (Print Name) (Address) Owner: SAME (Print Name) (Address) REQUEST: Applicant requests a variance on the above-described \_\_\_ of the Zoning Ordinance, as amended, which State exactly what is intended to be done on, or with the propwith the Zoning Ordinance. A plot plan drawn to scale showing mitted with the application. Explain in detail wherein your case conforms to the following That the strict application of the provisions of the Zoning practical difficulties or unnecessary hardships (other than its general purpose and intent. That there are exceptional circumstances or conditions app volved or to the intended use or development of the proper ally to other property in the same zone or neighborhood. LAKE SHORES That the granting of a variance will not be materially det fare or injurious to the property or improvement in such z the property is located. AN FXSiting. NOTE: The Planning Commission is required to make a written f showing applicant makes that all three of the above-enumerated addition thereto must find that the granting of such variance objectives of the Comprehensive Plan. THIS PROPERTY IS: (Applicant's Signature TORRENS / ABSTRACT (Owner's Signature) (Circle one)

(Office Use Only) 19/86 RECEIPT # DATE RECEIVED: \_ 75.00 (Approved) (Denied) - Planning Commission (Date) (Approved) (Denied) - City Council (Date)

City of Crystal. Planning Commission

We the residents in the area of 60th AUE. North and Lateland aue. oppose the re-zoning of the land adjacent to the Royal Crown Motel for commercial. Use.

As we feel that this expansion would cause unwanted traffic, crime and also devalue our residental property.

Thankyou for your time,

Mr. i. Mrs Mont Weidenbach 1030s 62nd OUE N.
Shows Jisher 1200 Sombardy Lane.

Jeff Skell 6312 61st Ave, N.

Alaward Sterieben 6419 61st ane m.

Dand Hoffm 6151 Florida aux —

Bullturch 6406-61st are no.

Phil Steme 6400-61st are no.

Ilm Phintlemasher. 6657 Florida are no.

Joealisa 6152 Florida aus No very Stocket 6121 Florida we No. Linda J. Bartisch GDI Florida Are. No. Bouce Mc Jomas 6324 West avers. Carolyn Comes 3324-61st ave no Ruhand & M-Comes 6324-61st sums Bill Butte 6325 6/AUEN. godie Port 6319 615+ Ave No. Garly Dim 6313 61 \$ ac n. Daren Wincek 6307-6/ st aug. n. Daniel Wincer 6307-6/st all. r. blant Mike M Comes 6301 615t Que So. Dat Deutscher 6461 Lombardy Lane Sant aylor 6308 laubardy In. Billy Heger 6316 Sombardy Lave Miston Lawty 6329 Lowburdy Face Eddanbry 6324 Kombardy Lane Suan Roum 6333 Lombardy Lene Kichard Kaum 6333 Lombardy for Moched Lakerge 6400 Lambardy Lane 6416 Lambardy Lane Ed Lentz College James 6315-62 nd Ove Po. Lordon James 6315 62 not One. M. 0312 62 2 AU N. William J. Joffin

5 Jah 6400 62 NO NO. Exchard & Sheda 640462 nd ave No. 6224 Lakeleurs Mike Large Telout I. Heman 16321 Londonly Wonald M. Heenen 6321 Lumsarol a mold Bjørge 6300-60 aue.m 6300-60 M. Langue Bjorge 6320 60 W. Ward A Bjoge Olga Reynolds 6364-60 ave no Mark Steinle 6401-Combard cane Fred W. Misal 6329-82 nd ane 7. 6405 62 nd ave M. Mr & Mrs Kay Haw

4

WE THE PEOPLE OF MARYLAND AVEN, 5600 5700 INCLUSIVE, HEREBY PETTION THE CITY OF
CRYSTAL TO INSTILL SIGNS POSTING ITTO BE
INCEGAL FOR COMMECIALLYHAULING TRUCKS
TO DRIVE ON OR PARK ON SAID BLOCKS
UNLESS MAKING A DELIVERY TO A RESIDENCE
ON SAID BLOCKS

NAME ADDRESS thone Lebel O. Conney 576 hours 537.7516 Robert & Madison 5757 Maryland. 537,8109 Elizabeth Dewald 5749 Manyland 337-3557 Connie appliend 5748/Kiryland 535-2602 Boyd Glader 5724 Mary Cand 537/138 Russel & Petter 5741 Mary land 533-7295 Marelyn Earthy 5716 Maryland 537-1175 Defores Lightmany 5676 Mangland Le 535-0321 Jack T. Duratt 5649 Maryland 10. 5353191 David & Westwar 5652 maryland an 0 5360139 Sat Westman 5652 Maryland are 1 536-0139 Urgener Johnson 5657 Thankard ayen 533-8336 marvin Barrows 5665 Maryland no 537-9168 Landre J. Pramann 5673 maryland 535-4292 Dilly Gessell 5768 Maryand M. 535-5424 Bevery A Onla 5717 Mayland Au. 533 9694 Felenow 5641 MAJLAND 536-1054

Petition FOR Posting of Signs Page 2 Betty Nelson 5725 Maryland 537-8205 Elward H Beto 5740 Maryland No 537-7715 Dennis R. Vuer 5701 Maryland 535-4983 Fely leBella 5732 Manyland 1/0 533-5439 Lynne & Carlson 5660 Mary and Cive. N. 535-2838 5700 marylan lave n. Jack nechols 577-2665 5756 Maryland ave. 1 535-6272 Shelly Caron Duge Koch 5764 Maryland M. 533-2662 El Morah &CS Istaylor 200. No. 535-2819 XL8 Istaylos no 573-4289 Carol Laries 537-9379 5644 Mary land n Sechund Miseris 5644 Maryland 537 9379

Demons Language Jangland No 5374261

WE THE DEOPLE OF MARYLAND AVE N., 5600- 5700 INCLUSIVE, HEREBY PETITION THE CITY OF CRYSTAL TO INSTALL OR ORDER PONDEROSA RESTAURANT TO INSTALL FENCING ALONG BLUD OF SAID BLOCK TO PREVENT VEHICLES FROM USING OLVP AS AN ENTRANCE AND EXIT PRIVEWAY. CHILDREN ON THE BLOCK ARE IN DANGER FROM THESE VEHICLES AS THEY DRIVE OVER THE BLUD AND THEN SPEED AWAY AS NOT TO DE SEEN. A DRIVEWAY HAS ALREADY BEEN DENIED TO BOTH PONEROSA AND ZANTIGO THERE FORE PREVENTATIVE MEASURES SHOULD DE TAKEN TO STOP THESE VEHICLES.

Rober O. Commy 5765 mugland 537-75/6 Roland B. Modeson 5757 Maryland no. 537-8109 Elizabeth Dewalk 5749 maryland Tr. 537-3557 Connie asplund 5748 Maryland and On. N. 535-2602 Boyd Blader 5724 Mary land n 5371138 Russel Deller 5741 Many land no 533-7295 Marilye Bottley 5714 Maryland 20. 537-1175 Heloris Hurkman 5676 pary land W. 535-0321 Jack T. Gurant 5649 Masyland No 5353191 David & w show 5652 maryland Ave v 5360139 Pat Westman 5652 Maryland ane N 536-0139 Dilly Dessell 5708 Maryland N. 535-542

# Page 3

# PEtitiON FOR City of CYTSTAI CONCERN OF PONDERUSA RESTURANT -

NAME	ADDRESS	Phone
Virginia D	Johnson 5657 Mary	land 1533-8336
	rus 5665 mary	
Sandra J. St.	January 5633 maryla	nd 535-4272
Beverly A. C	Inhn 57/7 Maryla	nd 533 9694
Betty Welson	5725 Maryla	nd 537-8205
Ed Bebo	5725 Maryla 5740 Maryla	J 537-7715
Dennis R. Vuer	5701 Marylan	d 535-4983
	Da 5732 Marylan	
	55641 Marylan	
1 10 1 1	ls 5700 marganda	
	on 5756 Marifand	
Drine Koch	5764 Maryland M.	533-2662
Tim Storie	5733 Maryland ave. No.	
1 ( ) 2	5468 Maylor no.	
0 10111	ies 5644 Marylan	
Pupar 21	Samot 544 Many	lend \$ 537 9379
Middle and	5625 Margand A	A.N 535-6623

August 13, 1986

John T. Irving City Manager City of Crystal, MN

Re: Bids - Bituminous Paving & Overlay - Parking Lots & Pathways

Dear Mr. Irving:

The sealed bids received on August 13, 1986, were checked for completeness and accuracy. The results are as follows:

Bituminous Roadways, Inc	\$31,517.50
Alber Construction, Inc.	32,303.75
Ideal Paving, Inc.	35,368.75
H. L. Johnson Co.	36,340.00
Barber Construction Co., Inc.	36,699.35
Engineer's Estimate	33,625.00

It is recommended that the contract be awarded to the low bidder, Bituminous Roadways, Inc., in the amount of \$31,517.50.

Sincerely,

Dan T. Smith

Assistant City Engineer

DLS:jrs

### MEMORANDUM

TO: Jim Mossey, Chief of Police

FROM: Stephen Holm

DATE: 8-07-86

RE: Crime Stoppers Program

The following is a list of cities and each of their responses to Minneapolis Police Department's request for assistance with the Crime Stoppers Program. Some of the cities were still unsure what their final response would be.

1.	Bloomington	Money (Maybe)
2.	Brooklyn Center	Manpower
3.	Brooklyn Park	Money
4.	Eden Prairie	Manpower
5.	Edina	Money
6.	Golden Valley	Money (\$500.00) & minimal manpower
7.	Hopkins	Leaning towards manpower
8.	Minnetonka	No money or manpower
9.	New Hope	Money (\$500.00)
10.	Plymouth	Manpower and money
11.	Richfield	No action as of now
12.	Robbinsdale	. No money or manpower
13.	St. Louis Park	Manpower

Stephen Holm

COMMITTEE ASSIGNMENTS:
AGRICULTURE
BUDGET
FOREIGN RELATIONS
SMALL BUSINESS
VETERANS AFFAIRS

# United States Senate

WASHINGTON, D.C. 20510

August 6, 1986

Mrs. Delores Ahmann City Clerk City of Crystal 4141 Douglas Drive N. Crystal, Minnesota 55422

Dear Delores:

Thank you for contacting me about the selection of Minnesota as a possible site for a high-level nuclear waste repository. I appreciate receiving your views on this controversial issue. I think you'll be pleased to know that on May 28 the Secretary of Energy John Herrington announced that the search for a second disposal site for nuclear waste had been suspended, which means the department is convinced that waste levels are low enough to make a second site unnecessary. In other words, Minnesota's off the hook for at least for a number of years, and frankly, I expect permanently.

Under the Nuclear Waste Policy Act passed by Congress in 1982, procedures and timetables were established for the location of two permanent repositories of high-level nuclear waste from nuclear power plants and the military. It is anticipated that in 1996 the President will select the first site. The location of the site has been narrowed down to three possible areas in Texas, Washington, and Nevada.

On January 17, 1986, the Department of Energy (DOE) released a draft of its Area Recommendation Report (ARR) which identified the possible locations for a second site. In the ARR, the Department of Energy selected twelve sites as "potentially acceptable." Of these twelve areas, three sites were located in Minnesota — two in the Red River Valley and one between St. Cloud and Mille Lacs Lake. In addition to these twelve, eight sites were listed as "possible" candidates — of these, five were located in Minnesota (these sites may have been considered if one or more of the original twelve sites was determined to be unsuitable).

The next step in the selection process was to allow for a 90-day comment period on the draft of the ARR. During that time, the Department of Energy (DOE) held public briefings and formal hearings. Hearings were held in each of the states affected -- Minnesota had seven briefings and seven hearings. In January, I was joined by the entire Minnesota delegation in sending a letter to Secretary Herrington. In our letter, we stated our concerns about the possibility of locating a waste site in Minnesota. We pointed out the national and international importance of Minnesota's water resources. I am enclosing a copy of this letter to explain our concerns in further detail.

I also emphasized to the DOE that the estimates of the amount of nuclear waste to be generated by the year 2000 were decreasing significantly. In 1982, when the Nuclear Waste Policy Act was first passed, the estimate for needed capacity by 2000 was 140 million metric tons. Each year the estimate has decreased to the point where the most recent estimate was just over 100 million metric tons -- and I'm guessing that it will go down even further. So, it's very possible we can get by with just one repository in either Texas, Nevada, or Washington.

Furthermore, during the comment period, I was constantly in touch with the Department of Energy and other members of the Minnesota delegation so that we would have a well coordinated effort to prevent a nuclear waste site from coming to our state. Thankfully, these efforts paid off.

Like you, I am greatly pleased by the Secretary's decision. Further, you can be assured that I will continue to closely monitor nuclear waste policies and work for the best interest of Minnesota.

Again, thanks for getting in touch.

Sincerely

Rudy Boschwitz United States Senator

RB/mbb Enclosure

# United States Senate

WASHINGTON, D.C. 20510

January 16, 1986

Honorable John Herrington Secretary of Energy Department of Energy Washington, DC 20585

Dear Mr. Secretary:

There is no doubt that safe management of high-level radioactive waste is an essential goal for all of us. As a nation, we must meet the challenge, regardless of the time and effort required.

Today your department formally announced proposed sites for the nation's second repository for high-level radioactive waste. As you know, Minnesota is among the states that your department wishes to advance to the next stage of the siting process. In fact, more crystalline rock sites were identified in Minnesota than in any of the other states.

It is of great concern to us that Minnesota remains a candidate for a repository site. Your department has apparently failed to recognize the national and international importance of the state's water resources. Minnesota is located at the pinnacle of major continental drainage basins and contains the headwaters of the Mississippi River, the Great Lakes, and the Red River, which flows through Canada to Hudson Bay.

Not only is Minnesota a significant source of fresh water, but it also is renowned for its 15,000 lakes, its 90,000 miles of waterways, and its extensive wetlands systems. In addition, much of Minnesota is dependent on our plentiful and clean groundwater for domestic, agricultural, and commercial use.

Water, however, is the principal means by which radioactive contamination could reach our surface environment. Yet many of the sites your department has chosen lie in close proximity to the very resources that we need to protect for our own and future generations.

Given these water resources, the uncertainties of placing this highly radioactive waste in a fractured rock, the heavy reliance on mathematical models and guesswork to predict performance, and the need to isolate the waste for 10,000 years or more, we do not believe that Minnesota is an appropriate repository location.

Honorable John Herrington January 16, 1986 Page 2

The actual siting process also is of great concern to us. The department's foremost goal should be identification of the safest possible repository site. Instead, your department stresses only that its search is for a site that will meet minimal licensing requirements. This fact is underlined by the inadequate analysis that led to the initial selection of the 17 crystalline states.

The department's determination to proceed with the site selection process, at the expense of technical and procedural considerations, has seriously compromised the credibility of the program. This is especially unfortunate because of the already deep-seated public apprehension about permanent and irretrievable burial of nuclear waste.

Finally, the department's most recent Energy Information Administration estimates of projected spent fuel inventories indicates continued decline. This decline suggests that the need for a second repository within the current planning time frame should be re-examined by the department and by Congress.

We intend to aggressively follow the progress of the siting program and we support the direction that the Governor and the Legislature have taken with regard to repository siting. We ask you reconsideration of the sites selected in Minnesota and a reordering of program priorities in a manner that emphasizes technical excellence and selection of the safest possible site.

Sincerely,

pave Dutenberger, ISS

Bill Frenzet, MC

Arlan Stangeland, MC

Martin A Bala

Martin Sabo, MC

Tim Penny, MC/

Rudy Boschwitz, USS

James Oberstar, MC

Brence of Ver

Bruce Vento, MC

Vin Meber, MC

serry Sakorski, MC

DONATION

ORR - SCHELEN - MAYERON AND ASSOCIATES, INC.

ORR - SCHELEN - MAYERON AND ASSOCIATES, INC.

Division of Kidde Consultants, Inc. KIDDE

Consulting Engineers 2021 E. Hennepin Ave., Minneapoiis, Minn. 55413 047474

PRPIESISPI 25 DOLS O CTS

CHECK DATE

08-08-86

PAY TO THE ORDER OF:

CITY OF CRYSTAL ARTS AND ENTERTAINMENT COMMITTEE

CHECK AMOUNT

\$125.00



Boston, Massachusetts 02101

AUTHORIZED SIGNATURE



# BULLETIN

August 11, 1986

TO: AMM Member Cities

FROM: Bob Thistle, AMM President

RE: TRANSPORTATION ADVISORY BOARD NOMINATIONS

Ten positions on the Transportation Advisory Board (TAB) are reserved for municipal elected officials. The TAB By-Laws specifies that the Association of Metropolitan Municipalities (AMM) has the responsibility for nominating these 10 officials. The terms are for two years and commence on October 1, 1986 and run through September 30, 1988. The AMM Board of Directors will be making these nominations at its September Board Meeting.

The TAB is a very important body and provides general transportation advice and counsel to the Metropolitan Council, Regional Transporation Board and the Minnesota Department of Transportation, etc. One of its most important functions is to annually determine the FAU project funding priorities. The TAB normally meet the third Wednesday afternoon of each month in the Metropolitan Council Chambers.

### RECOMMENDATIONS WANTED:

The AMM Board is soliciting recommendations for these positions via this Bulletin. Recommendations must be in writing and should be submitted to the AMM Office, to the attention of Vern Peterson, by no later than Wednesday, August 27, 1986

### Distribution Note:

This Bulletin has been mailed to Mayors, Managers/Administrators, and Directed Delegates

### NOTICE OF PUBLIC HEARING ON REQUEST FOR VARIANCE IN LOT WIDTH AND TO EXPAND A NON-CONFORMING USE

Applications #86-17 and #86-18

City of Crystal, MN

Regarding 5109 - 50th Ave. N. as submitted by Todd Pallum.

NOTICE OF PUBLIC HEARING
ON REQUEST FOR VARIANCE IN LOT WIDTH

Application #86-19

City of Crystal, MN

Regarding 5105 - 50th Ave. N. as submitted by Todd Pallum.

These items were tabled at the August 5, 1986, City Council Meeting. The City Council will reconsider these items at its August 19, 1986 meeting at 7:00 p.m.



August 15, 1986

Mr. and Mrs. Harvey Ganzer 5633 Maryland Avenue North Crystal, Minnesota 55428

# PETITION REGARDING THE PONDEROSA STEAK HOUSE

The purpose of this letter is to inform you that the New Hope City Council has reviewed and accepted the petition regarding the Ponderosa Steak House at 7112 Bass Lake Road. The City Council reviewed this information at its meeting on August 11, 1986.

City staff has met with the manager of the Ponderosa Steak House and discussed the petition. The steak house managers have indicated that the tree will be removed from the property and the corner area of the parking lot where the bushes are located will be cleaned up. In addition, Ponderosa Steak House has contacted its garbage disposal company in an attempt to arrange a pick-up time which is less disturbing to the neighbors.

The boulevard fence which was requested by the petitioners is not required by the New Hope City Ordinanance, therefore, the City Council cannot order that a fence be installed. However, city staff is discussing the possibility of installing a fence or rebuilding the curb in order to prevent the exit of vehicles to Maryland Avenue.

If you have further questions, you may contact Jeannine Dunn.

Daniel J. Donahue

City Manager

CC: Jack Irving, City Manager

City of Crystal

Donation to the Crystal Frolies 250?

From the Crystal Knights of Cohembus

Council # 3656

KNIGHTS OF COLUMBUS FATHER WM. BLUM, COUNCIL NO. 3656 GAMBLING ACCOUNT	1355
4947 WEST BROADWAY MINNEAPOLIS, MN 55429	DUNE 19 19 86 75-1656/910
PAY TO THE DRIDER OF CAYSTAL FROLICS	\$ 750 /
CITIZENS FIFTY AND	DOLLARS
STATE BANK OF ST. LOUIS PARK MAIN OFFICE 970-8561, 5050 Excelsior Bird. St. Louis Park, MN 55416 Minovioria Bird. Office 870-8561, 4201 Mnnoriona Bird. St. Louis Park, MN 55416 Mobilinedals Office 588-2715, 3700 West Broadway, Robbinsdale, MN 55422	Jany Jakler

# Glen Haven Memorial Gardens Pleasant View Memorial Gardens Evergreen Memorial Gardens

Administrative Offices:

5100 Douglas Drive North,

Minneapolis, Minnesota 55429

Telephone (612) 533-8643

August 15, 1986

Mr. John T. Irving City Manager City of Crystal 4141 Douglas Drive, North Crystal, MN 55422

Dear Jack:

With the approval of the other officials of Glen Haven Memorial Gardens, I am addressing this letter to you indicating our agreement to and acceptance of the \$260,000.00 appraisal value for the approximate ten (10) acres of our land on Douglas Drive lying directly south of the Crystal swimming pool.

It is our understanding that the City of Crystal is interested in starting necessary negotiations for the purchase of this parcel of property. Glen Haven Memorial Gardens is interested also in completing this sale and is requesting that a meeting be arranged some day next week to discuss this proposition in more detail. I will make myself available for such a meeting at any time convenient for you.

Sincerely,

GLEN HAVEN MEMORIAL GARDENS ASSOCIATION

Secretary/irea

EPCannon:cl

cc: Helen Demanes Ulrich Koelbel Robert Chase Ray Connelly

# SENT WITH PRELIMINARY AGENDA 8/29/86

- Council minutes of August 19, 1986.
- Appli. for gambling lic. for Knights of Columbus.
- Appli. for gambling lic. for Fire Relief Ass'n.
- Memo from Bldg. Insp. to Planning Comm.; copy of variance appli; Planning Comm. minutes of 8/11-all pertaining to a variance at 5100 Quail.
- Variance appli. for 5233 Xenia.
- Appli. & police report for transient merchant's lic. from Daniel Potter & Johanna Frederick.
- Bylaws as proposed for Crystal Police Relief Ass'n.; MN. Statutes pertaining to same; memo from Sec. of Relief Ass'n. of 7/21; copy of letter from City Attorney of 8/20/86.
- Copy of 1987 City Budget as proposed.
- Copy of check and letter from Knights of Columbus dated Aug. 21 re donation.
- Donation & letter from Chee Peng Restaurant of 8/20.
- Thank you note from Jeanne Sherburne.
- Park & Rec. Adv. Comm. agenda for 9/3/86.
- Letter from Udell Larson stating he will be at mtg.

# SENT WITH AGENDA 9/2/86

- Letter of 8/27/86 from City Attorney re Treasurer bond for Police & Fire Relief Associations.
- Letter from Animal Humane Society of 8/25 asking for donation (if Jack hands it out).
- Letter from The Bank North of 8/29/86 re donation to Becker Park cultural center (2 or 3 concerts in the Park next year).

# COUNCIL AGENDA

# September 2, 1986

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on September 2, 1986, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers	Staff
Langsdorf	Irving
Leppa	Kennedy
also Rygg	Olson
	Smith
Aaker	Peterson
_aba Moravec	Deno
Smothers	Ahmann

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of August 19, 1986.

1	Move	d b	у С	councilm	ember	H a	nd	secondec	l by	Coun	cilmember	In	to
	prove) (ap											n Carri	_to)
							15				Motio	ii Carri	eu.)

# CONSENT AGENDA

Consideration of an application to the State of Minnesota from the Knights of Columbus for a gambling license for Sunday afternoons.

Consideration of an application to the State of Minnesota from the Fire Relief Association for a gambling license for September 26, 1986, at the Knights of Columbus Hall.

Moved by Councilmember \_\_\_\_ and seconded by Councilmember \_\_\_\_ to remove item \_\_\_\_ and \_\_\_ from the Consent Agenda. \_\_\_\_ Motion Carried.

Moved by Councilmember And seconded by Councilmember to approve the Consent Agenda.

Motion Carried.

# REGULAR AGENDA

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Waltraud and Heinz Baecker for a variance of 2.5' in the required 5' side yard setback to build a 3.5' x 27.71' addition to the existing garage at 5100 Quail Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

By Co, 17:07+

Moved by Councilmember and seconded by Councilmember to (grant) (deny) (continue until the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.13, Subd. 3a) 1), to vary 2.5' in the required 5' side yard setback to allow construction of a 3.5' x 21.71' addition to the existing attached garage at 5100 Quail Avenue North as requested in Application #86-27.

Motion Carried.

o La Le Ry H, Sm — 41 B/ ~ a & - b. M. It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Wade H. Waddell for a variance of 9' in the required 40' rear yard setback to build a 14' x 20' deck at 5233 Xenia Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning the variance. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember and seconded by Councilmember to (grant) (deny) (continue until the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code, to vary or modify the strict application of Section 515.13, Subd. 4a) to vary 9' in the required 40' rear yard setback to build a 14' x 20' deck at 5233 Xenia Avenue North as requested in variance application #86-28.

The City Council considered a petition for the installation of signs prohibiting commercial hauling trucks to drive or park on Maryland Avenue from 5600 to 5700, unless making a delivery to the residents on that block.

Ou # = Ry nover 1000 9 fr -uB,

@ -in Am1-3 = Ry -4 By

3-4 Ry -9 3/18 21 80 misony = Sm + de 16 fre 17 - -4 B, 4. The City Council considered a petition requesting the City of Crystal to require the Ponderosa Steak House to install a fence along Maryland Avenue to prevent vehicles from using the boulevard as an entrance and exit to their property.

5. The City Council considered a request from Udell Larson for a temporary variance to delay hooking up water to the building located at 5401 West Broadway for one (1) year.

Moved by Councilmember and seconded by Councilmember

relating to zoning: Changing the use classification of certain lands.

(continue until

to (denv)

Motion Carried.

the discussion of) an ordinance

8. The City Council considered a proposed change in the Crystal Police Relief Association Bylaws, and the amount of the Treasurer's Bond for the Crystal Police Relief Association.

Moved by Councilmember # and seconded by Councilmember (approve) (deny) (continue until the discussion of) an amendment to Article IV, Section 1 of the the Crystal Police Relief Association Bylaws, as submitted by the Secretary of the Crystal Police Relief Association in a memo to the City Manager dated July 21, 1986, a copy of which is on file in the office of the City Clerk and is made a part of this motion as though set forth in full herein. Motion Carried. Moved by Councilmember Le and seconded by Councilmember to (approve) (deny) (continue until the discussion of) \$50,000 as the amount of the Treasurer's bond for the Crystal Police Relief Association as Motion Carried. being sufficient. The City Council considered a change in the term of advisory commission members. 1. 52-1. 52-1. 203 mg to Congress of 196 12 gress of 196 197 of 196 19 246/ Per 1 PARMING (----@-uda poli-y 1-50 2 3 2 / 200 cong. \$ D - 49 - 11 - 4 B, ~

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	) H. E.	
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-	7 = 1 - ev de 2 ) de criptal, 1 3 1 2 KC 2 ) d 2 chee Pengrap	

Moved by Councilmember Hand seconded by Councilmember Lyto approve the list of license applications. Motion Carried.

Moved by Councilmember  $\mathcal{H}$  and seconded by Councilmember  $\mathcal{R}_{\mathcal{Y}}$  to adjourn the meeting.

Motion Carried.

# APPLICATIONS FOR LICENSE SEPTEMBER 2, 1986

GARBAGE & REFUSE HAULERS (\$27.50 Co. Lic. & \$16.50 ea vehicle)

Dave's Sanitation, Hamel, MN

August 29, 1986 Dear Councilmembers: First let me remind you that I am dictating this on Thursday. It still will go out to you on Friday, but I am taking a day of vacation tomorrow for my annual trek to the Fair. The meeting does not appear to be too lengthy--just a few items for your consideration. It may give you ample time to discuss the budget, at least briefly. The budget is still at the printers, but we expect it to be delivered today, put together tomorrow and distributed to you tomorrow evening. Because of the holiday weekend, you may not have time to review it. But if you do, hopefully we'll be prepared to answer any questions you may have Tuesday evening. The meeting should go somewhat as follows: The minutes of the regular Council meeting of August 19, 1986, are enclosed for your review. Consent Agenda SUPPORTING DATA ITEM 1. Consideration of an application to the Copy of application. State of Minnesota from the Knights of Columbus for a gambling license for Sunday afternoons. Consideration of an application to the Copy of application. State of Minnesota from the Fire Relief Association for a gambling license for September 26, 1986, at the KC Hall. As you can see; the Consent Agenda consists of two items that really take no action, as you already know. No action is approval, but merely approving the Consent Agenda, like you normally do, should be sufficient action for both of these items. The regular agenda should go as follows: Regular Agenda Copy of memo from the Bldg. 1. Public Hearing to consider a request Inspector to Planning Comm.; from Waltraud and Heinz Baecker for a copy of variance application; variance of 2.5' in the required 5' Planning Commission minutes side yard setback to build a 3.5'x of August 11, item 4. 27.71 addition to the existing garage at 5100 Quai-1 Ave. N.

August 29, 1986

Ing Commission

mmission recommend

so with the ad-

## 1. (Continued)

I call your attention to Item #4 on the Planning Commission minutes of August 11 in which the Planning Commission recommends a 2' variance, rather than a 2.5' variance, also with the addition of a one-hour fire wall.

2. Public Hearing to consider a request Copy of variance application. from Wade H. Waddell for a variance of 9' in the required 40' rear yard setback to build a 14'x20' deck at 5233 Xenia Ave. N.

This variance request is coming directly to the Council so it does not have a recommendation from the Planning Commission.

- 3. Consideration of a petition for the installation of signs prohibiting commercial hauling trucks to drive or park on Maryland Avenue from 5600 to 5700, unless making a delivery to residents on that block.
- 4. Consideration of a petition requesting None. the City of Crystal to require the Ponderosa Steak House to install a fence along Maryland Avenue to prevent vehicles from using the boulevard as an entrance and exit to their property.

I did send a letter to Mr. Ganzer informing him of your action, continuing these two items until they could appear. After he received the letter, he did call and indicate he would appear. In that conversation, he informed me that he had been monitoring the New Hope meetings and felt he got all he could expect from them, but I'll let him explain what he meant by that, in greater detail next Tuesday evening. I suspect he will still be looking for action from the Council regarding trucks on Maryland, although I don't want to put words in his mouth. He has indicated he'll be in attendance. I'll let him speak for himself.

5. Consideration of a request from None.

Udell Larson for a temporary variance to delay hooking up water to the
building located at 5401 West Broadway for one year.

This is on the agenda again per your action to continue it until Mr. Udell Larson does appear. I informed him of your action by mail and have not heard from him since. If he does not appear, you can just continue it again, or give staff other direction.

August 29, 1986

6. Consideration of a request for a transient merchant's license from Daniel Potter and Johanna Frederick to sell pictures at 5273 West Broadway from September 7 through Sept. 13, 1986.

Copy of application and police report.

These young people will be in attendance Tuesday evening, asking permission to sell pictures at the above address.

7. Consideration of the Second Reading of an ordinance rezoning property at 5017 and 5025 West Broadway, and 5027-29 West Broadway from R-1 (single family residential) to B-4 (community commercial).

None.

You may recall at the last meeting there was some confusion regarding the addresses in the lead-in and action taken by the Council. These addresses were verified by the Engineering Department, and are correct in the minutes of that meeting which are enclosed, and in the lead-in on this item.

8. Consideration of a proposed change in the Crystal Police Relief Association Bylaws.

Copy of hylaws as proposed; Minnesota Statutes pertaining to same; memo from Sec. of Relief Ass'n. dated 7/21/86; copy of letter from City Attorney's office dated 8/20/86.

This recommendation came from the Police Relief Association, based on a change in the Minnesota Statutes, has been reviewed by our City Attorney and he indicates it conforms. The Council must approve it for it to become effective in the Police Relief Association Bylaws.

There may also be another item that Dave is reviewing at the present time which concerns a bond for the Treasurer of the Police Relief Association and its amount. If we get Dave's recommendation by Tuesday evening, we will attach it to the agenda so you can act on both of them at the same time.

9. Consideration of a change in the term None. of advisory commission members.

You may recall that Steve Leppa at the end of the last Council meeting indicated a desire to discuss terms of members of the advisory commissions. It is on the agenda for your discussion.

10. Consideration of the 1987 City Budget. Copy of Budget.

As I indicated earlier, you should be getting the budgets in your packet tomorrow evening, Friday. If not, certainly we will have them for you Tuesday night. I

August 29, 1986 -4-Councilmembers 10. (Continued) always hedge slightly on situations like this because you cannot always count on delivery deadlines being met. This should take care of the agenda as we see it for Tuesday night. I have included some other informational items that are listed below. 1. Copy of donation and letter from Knights of Columbus dated August 21, 1986. Copy of donation and letter from Chee Peng Restaurant dated August 20, 1986. 3. Thank you note from Jeanne Sherburne. 4. Park & Rec. Adv. Commission agenda for 9/3/86. Have a nice holiday weekend. See you Tuesday. JACK P.S. I just received a letter from Udell Larson stating he will be present at the meeting Tuesday evening. I'm enclosing a copy of it.

## APPLICATIONS FOR LICENSE SEPTEMBER 2, 1986

GARBAGE & REFUSE HAULERS (\$27.50 Co. Lic. & \$16.50 ea vehicle)

Dave's Sanitation, Hamel, MN

# DUE DATE: NOON, WEDNESDAY AUGUST 27, 1986

MEMO TO:

ASST. CITY MGR.

John T. Irving, City Manager

FROM:

John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the August 19, 1986, Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of August 19, 1986. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

### CONSENT AGENDA

DEPARTMENT	ITEM	
BLDG. INSPECTOR	1.	Consideration of setting date for public hearing for a variance at 5100 Quail Avenue North.  ACTION NEEDED: Notify affected property owners of public hearing.  ACTION TAKEN: Notices sent 8-20-86.
ASST. CITY MGR.		ACTION NEEDED: Place item on September 2, 1986 Council Agenda. ACTION TAKEN: Item placed on September 2, 1986 Council Agenda.
BLDG. INSPECTOR	2.	Consideration of setting date for public hearing for a variance at 5233 Xenia Avenue North.  ACTION NEEDED: Notify affected property owners of public hearing.  ACTION TAKEN: Notices sent 8-20-86.

Council Agenda.

Council Agenda.

ACTION NEEDED: Place item on September 2, 1986

ACTION TAKEN: Item placed on September 2, 1986

## ITEM DEPARTMENT Consideration of designation of polling places and election CITY CLERK 3. judges for the September 9, 1986 Primary Election. ACTION NEEDED: Proceed as approved by City Council. ACTION TAKEN: Letters sent 8-21-86. REGULAR AGENDA ITEM DEPARTMENT Consideration of a request for a variance in rear yard BLDG. INSPECTOR 1. setback to build a deck and screen porch at 8524 - 32nd Place North. ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting. BLDG. INSPECTOR/ Consideration of a request for a variance in lot width and HEALTH DEPT. expanding non-conforming use at 5109 - 50th Avenue North. ACTION NEEDED: Item continued until staff can work with owner to clean up the area. ACTION TAKEN: No action taken?? BLDG. INSPECTOR/ Consideration of a request for a variance in lot width 3. for construction of a house at 5105 - 50th Avenue North. HEALTH DEPT. ACTION NEEDED: Item continued until staff can work with owner to clean up the area. ACTION TAKEN: No action taken?? Consideration of the First Reading of an ordinance ASST. CITY ENGR. rezoning property at 6000 Lakeland Avenue North. ACTION NEEDED: Referred back to Planning Commission to review new plan by applicant. Place item

on Planning Commission agenda.

for 10-14-86.

ACTION TAKEN: New application by owner on Planning Commission agenda of 9-8-86. Set new public hearing

DEPARTMENT ITEM

5.

6.

7.

ASST. CITY MGR.

Consideration of the First Reading of an ordinance rezoning property at 5025-27-29 West Broadway.

ACTION NEEDED: Place Second Reading on September 2, 1986 Council Agenda.

ACTION TAKEN: Item placed on September 2, 1986 Council Agenda.

ASST. CITY ENGR.

Consideration of application for a conditional use permit to allow an amusement center in I-2 zoning at 5141 Lakeland Avenue North.

ACTION NEEDED: Notify applicant of Council approval. ACTION TAKEN: Applicant present at meeting.

ASST. CITY MGR.

Consideration of a petition for the installation of signs prohibiting commercial hauling trucks to drive or park on Maryland Avenue from 5600 to 5700.

ACTION NEEDED: Place item on September 2, 1986 Council Agenda.

ACTION TAKEN: Item placed on September 2, 1986 Council Agenda.

CITY CLERK

ACTION NEEDED: Notify property owners to appear at next Council meeting.
ACTION TAKEN: Letter sent 8-21-86.

8. Consideration of a petition requiring Ponderosa Steak House to install a fence along Maryland Avenue.

ACTION NEEDED: No action needed. Item tabled by City Council.

ACTION TAKEN: Letter sent 8-21-86. Item to be placed on 9-2 Council Agenda.

DEPARTMENT	ITEM	
BLDG. INSPECTOR	9.	Consideration of a request from Jeff Straubel of Chalet Ski and Patio for a building permit to remodel the existing building at 3359 Vera Cruz Avenue North.  ACTION NEEDED: Notify applicant of Council approval.  ACTION TAKEN: Applicant notified.
ASST. CITY ENGR.	10.	Consideration of final approval of Welcome Way Addition located at 4835 Welcome Avenue.  ACTION NEEDED: Notify applicant of Council approval.  ACTION TAKEN: Plat signed and received; resolution certified 8-20-86.
ASST. CITY ENGR.	11.	Consideration of bids for bituminous overlay of parking lots and pathways.  ACTION NEEDED: Notify low bidder of Council approval.  ACTION TAKEN: Low bidder notified by mail.
POLICE CHIEF	12.	Consideration of participation in Crime Stoppers program. ACTION NEEDED: Provide services of Crime Prevention Officer to the Crime Stoppers program as needed; report to City Council on a 6-month basis on progress of program. ACTION TAKEN: No action taken??
ASST. CITY MGR.	13.	Consideration of a request from Udell Larson for a temporary variance delaying the hook-up of water at 5401 West Broadway.  ACTION NEEDED: Item continued until next Council meeting. Place item on September 2, 1986 Council Agenda.  ACTION TAKEN: Item placed on September 2, 1986 Council Agenda and letter sent 8-21-86.

DEPARTMENT	ITEM	
CITY MANAGER	14.	Consideration of Change Order No. 2 for the Becker Park Shelter building. ACTION NEEDED: Notify consultant of Council approval of Change Order No. 2. ACTION TAKEN: Consultant notified 8-20-86.
CITY MANAGER	15.	Calling of 2 special Council meetings in September by the Mayor to discuss 1987 Budget and infrastructure. Meetings to be 4th and 5th Tuesdays of the month. ACTION NEEDED: Schedule meetings. ACTION TAKEN: Meeting scheduled at City Hall.
CITY MANAGER	16.	Consideration of receipt of check from K of C Hall in the amount of \$250 for the Crystal Frolics.  ACTION NEEDED: Contact Knights of Columbus to ask if money can be placed in Arts & Entertainment Fund as designated by Council.  ACTION TAKEN: No action taken??
FINANCE DEPT.		ACTION NEEDED: Place check in Arts & Entertainment Fund if direction is received from City Manager. ACTION TAKEN: No action taken??
ASST. CITY MGR.	17.	Consideration of terms of commission members. ACTION NEEDED: Place item on September 2, 1986 Council meeting as requested by Councilmember Leppa. ACTION TAKEN: Item placed on September 2, 1986 Council Agenda.
CITY CLERK	18.	Licenses. ACTION NEEDED: Issue licenses. ACTION TAKEN: Licenses issued.



Minnesota Charitable Gambling Control Board 904 Summit State Bank Building 310 4th Avenue South Minneapolis, MN 55415 (612) 341-7676

## REQUEST FOR MORE THAN TWO BINGO OCCASIONS PER WEEK

INSTRUCTIONS: 1. Submit to above address.

2. PRINT or TYPE.

Official, Legal Name of Organization Fnights of Columbus - Council #3656				
License Number A-00200-001	Number of Additional Occasions Requested per week	City, S		
Days of Week for Additional Occasions Standay aftermoons				

Address of site (where bingo occasions will be held) 4947 West Broadway				
City, State Zip	55429			
County Hennepin	Is site located within city/town limits?  ☐ Yes ☐ No			

Reasons for request: During the past fiscal year which ended on June 30, 1986, this organization made charitable contributions to 53 different organizations, and the amount totaled over \$27,500.00. In addition, we have frequently let charitable ogganizations and civic groups use our facilities without charge. Each year we find that the number of requests for worthy causes expands and new needs such as chemical dependency education arise. We would like to be able to grant more of those requests.

State how additional occasions are consistent with: a. Preventing Commercialization of gambling

- b. Insuring integrity of operations
- c. Providing for the use of the net profits only for lawful purposes.
- d. Attach additional sheet if necessary.

Since we do have established bingo crews composes of members and their families. our workers share our goals of apoviding funds for charity, and the atmosphere reflects their feelings. Our bingo games have been operating for the past sixteen years and never has there been a hint that our system does not provide for the integrity of the operation.

The lawful expenditure of funds would continue to include youth athletics, churches, schools, community activities, nursing homes, etc. We would particularly like to expand on one of the larger areas which is the granting of scholarships. When we first started these scholarships several years ago, the funds allocated to each of nine individuals provided about half of the tuttion for the school year. Now these same anounts provide only about one-third of their fees -- we would like to be able to increase these amounts.

No funds are granted for any charitable purpose until the request has been reviewed by the Charities Commission -- a group of seven members whoomeet semi-monthly and recommend specific requests to be approved by the membership. No funds are ever allocated for the personal use of any member recardless of need.

Signature, Chief Executive Officer **Date of Request** 

#### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application for request for more than two Bingo occasions per week. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 60 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

## LOCAL GOVERNING BODY Name of Local Governing Body Cetys of Crypta Signature of Person Receiving Application Delores ahmann ORGANIZATION Date Received (This is date from which the 60 day Name of Representative for Gambling License Applicant approval begins) (serving notice) George V. Haasken, Gambling Manager



Minnesota Charitable Gambling Control Board Room N475 Griggs-Midway Building 1821 University Avenue St. Paul, MN 55104-3383 (612) 642-0555

Pink — Organization

1	<b>AWFI</b>	III G	AMRI	ING	EXEMP	LION
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FOR BOARD USE ONLY

2	. When	completi	ng form, do not comp			and The anticomilline	
PLEASE TYPE	returne	d with a	n exemption number a		en your activity is o	oard. The copies will be concluded; complete the 30 days.	
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	☐ Veterar ☑ Other N		t Organization	If Other Nonprofit Organiza ☐ IRS Designation ☐ Incorporated wi	100	160 29335 ate	
Name of Premises Where Ad	tivity Will Oc	cur OK	Humbus 1	☑ Affiliate of Pare	nt Nonprofit Orgar	Date(s) of Activity	
Premises Address	25-	BRUS	lovar - Coy	ISTAL MA		9-26-86	
Games	Yes	No	Gross Receipts	Value of Prizes	Expenses	Profit	
Bingo		200					
Raffles							
Paddlewheels							
Tipboards	31						
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CG-00020-01 (4/86)		nite — Board k — Organiz		Canary — Board returns Gold — City or County	s to Organization to keep		

august 27,1986

John T. Dring City Manager.

Dear Mr. Irwing:

Thank You for presenting the letter and

Thank You for presenting on any. 19.

my case to the city council commeling on any. 19.

Druill be present at the City council

meeting on Sept 3. 1986. as they requilled

Your Inely Wolel Lanson TO: Crystal Planning Commission

FROM: Don Peterson, Chief Building Official

DATE: August 8, 1986

RE: Variance #86-27 (Item No. 4)

At the October 12, 1982, Planning Commission Meeting a similar request was approved by a split vote for Curtis Roesler at 2948 Aquila; however the variance was for only 2' in the required 5' side yard (see attachment).

On November 3, 1982, the City Council approved the variance of 2' in the required 5' side yard with the provision that the south wall be 1 hour fire rated construction (see attachment).

I recommend that a similar variance of 2' be allowed (not 2.5') and that the south wall also be of 1 hr fire rated construction.

DP:jrs

### CRYSTAL PLANNING COMMISSION MINUTES

### OCTOBER 12, 1982

The regular meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Elsen, Feyereisen, Leppa, Magnuson, Melich, Mooney, Nystrom, Peters and Thorne; the following were absent: Herron; also present were Building Inspector Peterson, City Engineer Sherburne and Recording Secretary Borrell.

Moved by Commissioner Thorne and seconded by Commissioner Magnuson to approve the minutes of the September 27, 1982 meeting.

Motion carried.

1. Consideration of final approval of Landco Addition located at 5640 West Broadway, as submitted by Robert Benedict.

Moved by Commissioner Feyereisen and seconded by Commissioner Nystrom to recommend to the City Council to grant final approval of Landco Addition, which is a replat of the South 117' of the North 286' of Lot 10, Auditor's Subdivision #226, said 117' and 286' being measured at right angles from the North line of said Lot 10; the South 69' of the North 169' of Lot 10, Auditor's Subdivision #226, said 69' and 169' being measured at right angles from the North line of said Lot 10.

Motion carried.



2. Curtis Roesler appeared regarding Variance Application #82-63 for an addition to the attached garage which will encroach in the required 5' side yard setback at 2948 Aguila Ave. North

Moved by Commissioner Thorne and seconded by Commissioner Melich that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a)1) to grant a variance of 2' in the required 5' side yard setback for a 6'x22' addition to the attached garage at 2948 Aquila Ave. North, Lot 1, Block 8, West Winnetka Terrace 6th Addition, as requested in Application #82-63 of Curtis Roesler.

The findings of fact are: Desired improvement; will not be a detriment to abutting property; not objectionable by neighbor.

By roll call and voting aye: Leppa, Magnuson, Melich, Mooney, Peters and Thorne; voting no: Feyereisen and Nystrom.

Motion carried 6 to 2.

### 3 NOVEMBER 1982

Pursuant to due call and notice thereof, the regular meeting of the Crystal City Council was held on November 3, 1982, at 7:30 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Schaaf, Lundgren, Rygg, Aaker, Meintsma, Rosenthal, Bird. Also present were the following staff members: John Irving, City Manager; Dave Kennedy, City Attorney; John Olson, Assistant City Manager; William Sherburne, City Engineer; Don Peterson, Building Inspector; Charles Wilson, Administrative Assistant; and Delores Ahmann, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The minutes of the regular Council meeting of October 19, 1982, were approved.

The City Council considered the following Consent Agenda:

Set 7:00 P.M., or as soon thereafter as the matter may be heard; No-vember 16, 1982, as the time and date for public hearings at which time the City Council will sit as a Board of Adjustments and Appeals to consider:

- A request from Russell C. Nelson for a variance in the minimum lot width (lot is 40') to build a 24'x24' garage at 3448 Noble Ave. N.
- A request from Roger A. Johnson for a variance of 3.14' in the required 40' rear yard setback to build a 14'x20' addition at 4100 Hampshire Ave. N.
- 3. A request from John C. Anderson for a variance of .45' in the required 30' side street side yard setback to build a fire-place at 5901 46th Ave. N.
- 4. A request from Harvey Howard for a variance to expand a non-conforming use (lot width being 40') and a variance to encroach 3' in the required 25' setback from alley to build a garage at 3409 Kyle Ave. N.

Moved by Councilmember Aaker and seconded by Councilmember Schaaf to approve the Consent Agenda. Motion Carried.



It being 7:00 P.M., or as soon thereafter as the matter could be heard, Mayor Meintsma declared this was the time and date as advertised for the public hearing, at which time the City Council will sit as a Board of Adjustments and Appeals, to consider a request from Curtis Roesler for a variance of 2' in the required 5' side yard setback for a 6'x20' addition to the attached garage at 2948 Aquila Ave. N. The Mayor asked those present to voice their opinions or ask questions concerning the variance. No one appeared.

LeFevere Lefler Kennedy O'Brien & Drawz

A Professional Association

2000 First Bank Place West Minneapolis Minnesota 55402 August 27, 1986

Telephone (612) 333-0543 . Telecopier (612) 333-0540

Clayton L. LeFevere Herbert P. Lefler J. Dennis O'Brien John F. Drawz David J. Kennedy John B. Dean Glenn E. Purdue Richard J. Schieffer Charles L. LeFevere Herbert P. Lefler III James J. Thomson, Jr. Thomas R. Galt Dayle Nolan Brian F. Rice John G. Kressel Lorraine S. Clugg James M. Strommen Ronald H. Batty William P. Jordan Kurt J. Erickson William R. Skallerud Rodney D. Anderson Corrine A. Heine David D. Beaudoin Paul E. Rasmussen

Steven M. Tallen

Mr. John T. Irving City Manager City of Crystal 4141 Douglas Drive North Crystal, Minnesota 55422

Re: Treasurer's Bond

Dear Jack:

Miles Johnson has asked me to write to you about the proper bond for the Treasurer of the Firemans' Relief Association and the Police Relief Association.

The matter is now covered by Laws 1986, Chapter 359 which in Section 9 amends Minnesota Statutes, Section 69.051 to provide that (i) the Treasurer of the Police Relief Association must give a bond in a "reasonable" amount which is "acceptable to the municipality", and (ii) the Treasurer of the Firemans' Relief Association must give a bond in an amount equal to "at least" 10% of the assets of the Relief Association, but not to exceed \$500,000.

Miles' present bond is \$50,000, and I would assume that that is satisfactory for the Police Relief Association's requirements. I don't know the assets of the Firemans' Relief Association, but unless they exceed \$500,000 his present bond would meet the requirements of the statute.

Yours very truly,

David J. Kennedy

DJK:caw

cc: Miles Johnson

### MEMORANDUM

TO: Delores Ahmann, City Clerk

FROM: Craig C. Thomseth, Police Manager

DATE: August 22, 1986

RE: Background investigation for Transient Merchant Permit Applicants

\_\_\_\_\_\_

## The following applicants:

1. Potter, Daniel James - DOB: 12-19-65.

2. Frederick, Johanna Kathryn - DOB: 02-19-68.

have no identifiable criminal records or outstanding criminal charges or warrants through the State of Minnesota. The business they represent has no recorded complaints with the Better Business Bureau or with the cities of Bloomington, Hopkins, St. Paul, and Owosso, Michigan.

LICENSE	#	
		31407
DATE: /	11	040421,1986

## PEDDLER, SOLICITOR OR TRANSIENT MERCHANT LICENSE APPLICATION

0 1 7 0 1100
FULL NAME Daniel James Potter DATE OF BIRTH/2-19-65 (Hast)
PERMANENT HOME ADDRESS 921 Grace St , OLUOSSO , Michigan (Street) (City) (State)
(Street) (City) (State)  48867 PHONE NO. 67 ) 733662 Blue 5 11 145 Light Brown (Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)
LOCAL ADDRESS OF APPLICANT Budgetel Ing- Nicollet Bloomington PHONE NO. 881-7311
IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD 5273 W. Broadway Crystal
NAME OF EMPLOYER OF (SUPPLIER) DOVE KORDEY
ADDRESS OF EMPLOYER OF (SUPPLIER) 715 5. Chipman St Cucsso Mi. 48863
Pictures: They will be sold in Front of Said business address warmed above to per picture.
LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY   WEEK September 7 + heu 13, 1986
CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY Quine Concete
PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION Budgete Inn Bloomington
PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION Budgete Inn Bloomington .
PROPOSED METHOD OF DELIVERY TRUCKED TO LOCATION
HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY
MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NO IF YES, STATE THE PLACE AND
NATURE OF OFFENSE AND PENALTY ASSESSED
NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3)
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Rapid Oil Change (Hopkins) MNe Excelsier Ave Exped Oil Change St. Paul Mn. 1-94 AT Dale St.
IF A VEHICLE IS TO BE USED, DESCRIBE SAME FOR & Ronger Blue 36
VEHICLE LICENSE NO. KL- 0164
ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.
APPROVED BY:  Danie D. Potto ;
SIGNATURE OF APPLICANT
POLICE DEPARTMENT PRINT NAME OF APPLICANT
DATE DATE OF APPLICATION DATE OF APPLICATION

LeFevere Lefler Kennedy O'Brien & Drawz

A Professional Association

2000 First Bank Place West August 20, 1986 Minneapolis Minnesota 55402

Telephone (612) 333-0543

Telecopier (612) 333-0540 Clayton L. LeFevere

Herbert P. Lefler J. Dennis O'Brien John E. Drawz David J. Kennedy John B. Dean Glenn E. Purdue Richard J. Schieffer Charles L. LeFevere

Herbert P. Lefler III James J. Thomson, Jr. Thomas R. Galt Davle Nolan Brian F. Rice John G. Kressel

Lorraine S. Clugg

James M. Strommen Ronald H. Batty William P. Jordan Kurt J. Erickson William R. Skallerud Rodney D. Anderson

Corrine A. Heine David Q. Beaudoin Paul E. Rasmussen Steven M. Tallen

Mr. John T. Irving City Manager City of Crystal 4141 Douglas Drive North Crystal, MN 55422

Proposed Changes in Crystal Police Relief Association Bylaws

Dear Jack:

We have reviewed the proposed changes in the Crystal Police Relief Association Bylaws submitted to you by Jerry Botko, and find they are in proper form for consideration by the City Council.

Brian Rice of our staff is quite familiar with these changes and he has indicated that the proposal conforms to the new law.

I am enclosing Botko's memorandum and materials.

Yours very truly,

Kennedy

DJK:caw Enclosures July 21, 1986

TO: John T. Irving, City Manager

FROM: Jerry Botko, Secretary Crystal Police Relief Association.

RE: Changes in Crystal Police Relief Association Bylaws

In the last session of the municipal legislature, changes were made in the laws regarding Police Relief Associations and their Boards of Directors.

The first change allows municipalities to appoint individuals as voting members of the Board of Directors. In the past, city representatives have been ex officio members of the Board of Directors.

The second change allows for the inclusion of retirees on its Board. A copy of the statutes on both changes are attached.

As a result of these changes the Bylaws of the Crystal Police Relief Association would have to be changed. I am suggesting the following changes: (the bracketed or dashed through material is the material to be deleted. The underlined material is to be added).

"The goverment of this corporation shall be vested in a Board of eight Directors. The-Mayer,-Chief-of-Police-and Treasurer-of-the-Gity-of-Grystal-shall-be-ex-officio members. The other-members-shall-be-elected-by-the-members of-the-Association. Three voting municipal members shall be appointed by the Crystal City Council. One of the three municipal members must sit on an investment subcommittee of the Crystal Police Relief Association if an investment committee exists. The other five members shall be elected by the members of the Association. These five members may be either current or retired members of the Crystal Police Relief Association. The elected members of the first Board shall be elected for terms of one, two, three, four, and five years respectively; thereafter elections shall be for a term of five years. Each elective member shall hold office until his successor is elected and has qualified. Any vacancy in the office of an elective member shall be filled by a special election called for that purpose. Any member so elected shall hold office for the balance of the term for which his predecessor was elected".

## 1. MINN. STAT. S423.001, Subd. 2 (MUNICIPAL REPRESENTATION)

Notwithstanding any other law, the membership of the board of trustees shall include at least two members appointed by the municipality. The members appointed by the municipality shall have all the rights and privileges of board membership including full voting powers. No relief association shall reduce the number of municipal representatives on its board by reason of this subdivision.

Not withstanding any law which designates certain officials as ex officio members of a board of trustees, the municipality may appoint the same number of members as it is authorized to have on the board in the laws governing the relief association as of the effective date of this act, but the municipality may appoint to those positions any individuals it so chooses.

Whenever the board of trustees appoints an investment subcommittee, at least one of the municipal representatives must be a member of that investment subcommittee.

### 2. MINN. STAT. S423.07 (ADDITIONS TO BOARD)

"Not withstanding any other law, each local police and salaried firefighters relief association may amend its bylaws and its articles of incorportation, as necessary, to provide for the inclusion of retirees on its board."

"Upon adoption of the amendments, the relief association must file a copy of the amended bylaws with the executive secretary of the legislative commission on pensions and retirement. A relief association amending its articles of incorporation must comply with any statutory requirements pertaining to the filing of amended articles of incorporation."

## CITY OF CRYSTAL 4141 DOUGLAS DRIVE NORTH

\*CRYSTAL, MN 55422 Phone: 537-8421 No. 86-27

Date: 8-4-86

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5100 QUAIL AVEN
Legal Description of Property: LOT 2 BLOCK / RANIK'S ADDITION
Property Identification Number: 09-118-21-14-0014
Applicant: Waltraud & Heinz Baecker 0.612-560-0521
5100 QUAIL AVE N, CRYSTAL H 612 533-3610
Owner: Waltroud & Heinz Backer (Phone No.)
(Print Name), 5100 QUAIL AVE N CRYSTAL 612-533-3610 (Address) (Phone No.)
(Address) (Phone No.)
REQUEST: Applicant requests a variance on the above-described property from Section 55.13  Like 3 (a.) of the Zoning Ordinance, as amended, which requires 5 but set find  Requests var 5 2.5 to fineled 3.5 x 21.71 colution
to the ottacked owner @ 5100 Quail -
State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.
Explain in detail wherein your case conforms to the following requirements:
1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.
2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.  We would like to add to single garage so that 2 cars  can be parked in garage
0 0
3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.  Due to my husbands back Surgery it is extremely important to us to park both ears in the
garage.
NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the
objectives of the Comprehensive Plan.  (Applicant's Signature)
TORRENS / ABSTRACT Welfraud Bauker
(Circle one) (Owner's Signature)
(Office Use Only)
FEE: \$ 75.00 DATE RECEIVED: 8/4/86 RECEIPT # 3/207  (Approved) (Denied) Planning Commission 8/11/86
Passed 2' Var. (Date)
(Approved) (Denied) - City Council (Date)

# CITY OF CRYSTAL 4141 DOUGLAS DRIVE NORTH CRYSTAL, MN 55422 Phone: 537-8421

No. 86-28

Date: 7-21-86

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5737 Yelling Ale	1)
Street Location of Property: 5233 Xenia Ave Legal Description of Property:	· N:
negar peperaperan or respectly.	
Property Identification Number:	
Applicant: Wade H. Waddell	
(Print Name)	-1/-0
5233 Xenia Ave N. Crystal Mn 53	5929 536-0249 (Phone No.)
Owner: Same	(Phone No.)
(Print Name)	
(Address)	(Phone No.)
REQUEST: Applicant requests a variance on the above-de	
Subcl 4 (a) of the Zoning Ordinance, as amended	, which requires 401 REAR Ud
set back - Wishes to encrock 9"	and fueld a 14'x20"
Deck -	
State exactly what is intended to be done on, or with with the Zoning Ordinance. A plot plan drawn to scale mitted with the application.	
Explain in detail wherein your case conforms to the for	llowing requirements:
1. That the strict application of the provisions of the practical difficulties or unnecessary hardships (or its general purpose and intent.  Mith mulet and house sizes and or	ther than economic) inconsistent with
set book I would anly be allo	
the second floor : 41218-005.	
volved or to the intended use or development of the ally to other property in the same zone or neighbor taking into consideration that of the same into consideration that of the factor of the same into consideration that it is not considerated the same into consideration that it is not considerated the same into consideration that it is not considerated the same into considerate the same into consider	er Lot brie un-
3. That the granting of a variance will not be material fare or injurious to the property or improvement in the property is located.	
No otter house can build behin	due and the process
france rma Will have adjanit	room for construction
NOTE: The Planning Commission is required to make a wishowing applicant makes that all three of the above-enaddition thereto must find that the granting of such vobjectives of the Comprehensive Plan.	nmerated conditions exist and in
murc propermy re-	cant's Signature)
	111/2 AAAA
TORRENS / ABSTRACT	's Signature)
(Circle one) (Owner	s Signature)
(Office Use	only)
1 / 1	RECEIPT # 3/229
	1000111 #
(Approved) (Denied) - Planning Commission (Date	e)
(Approved) (Denied) - City Council	a.
(Dat	e)

September 19, 1986 ·

### Dear Councilmembers:

Please find enclosed our answers to questions raised by Steve Leppa and information provided that he requested. I sincerely hope you have time over the weekend to review it.

We hopefully will be prepared to answer questions raised by this information and questions the rest of you have on the budget at Tuesday's night's meeting.

Again, if you have questions that are not answered here and you want an early answer, please call Monday or Tuesday and we will make every effort to have them answered by Tuesday night or answer them "on the spot" for you.

Have a nice weekend and see you Tuesday!

JACK

EXPENDITURE SUMMARY Thorson Community Center 7323 - 58th Avenue North Crystal, Minnesota

Year	Expenses	Revenue	Year End Expenditure
1980	-\$ 41,672	. \$ 20,390	-\$ 44,426
1981	- 54,526	53,326	- 1,200
1982	- 67,231	48,765	- 108,168
1983	- 79,332	69,123	- 121,603
1984	- 105,720	97,541	- 29,620
1985	- 128,234	99,655	- 28,579
1986 (est)	- 165,564	127,558	- 60,438
1987 (est)	- 430,967	128,854	- 302,113
Total expenditures	to operate	Thorson (1980-1987):	-\$696,147

In summary, the report shows an expenditure of \$696,147 out of the City of Crystal general operating budget 1980-1987 to keep Thorson in operation.

September 19, 1986

TO: John T. Irving, City Manager

FROM: Nancy Deno, Administrative Assistant

RE: Thorson Community Center

Actual Expenditures, Actual Revenues, and

Additional Expenditure 1980-1987

Thorson was leased by the City of Crystal from School District 281 on November 7, 1979. The lease was originally for a term of 5 years commencing January 1, 1980. On September 7, 1982, the City of Crystal and School District 281 amended the lease agreement to extend the term of the lease to December 1994, automatically renewable on a year-to-year basis thereafter.

Attached is a listing of actual expenditures, actual revenue and additional expenditures for Thorson Community Center from 1980 to 1987.

Also attached is a listing of Thorson tenants and Park and Recreation usage of the building.

## Thorson Tenants

Big Brothers & Sisters
Energy Assistance
Montessori
MN Waste Management Board
NWHHSC
Red Cross

## Thorson Tenants

Volunteers of America (Congregate Dining) NEAR Food Shelf Hennepin County Assistance Senior Center Senior Center Game & Craft Meeting Rooms

## Evening or Weekly Rentals

Organaires
AA
Hennepin County Day Care Association
District 281 - Title I
I.A.J. Day Care Meetings
Others as requested and space allows

### Evening or Weekly Room Usage

Boy Scouts Youth Air Patrol Monthly Rental \$7.05/sq. ft.

Office A-1 Office A-3 6 Rooms & Office A 6 Rooms Room 114 Room 116

## No Rental Charge

Gym & Kitchen usage M-F Noon

2 Small Closet-type rooms 1 Office

Room 106 and 104 Rooms 117 and 118

No Fee

## Park and Recreation Activities at Thorson

No rental fees charged

## Senior Center

Over 500 members paid

Special Events: Dances, Bands, Theme Parties, Field Trips, 500 Tournaments, Monthly Meals, Frolics Events

Groups: Bridge, Duplicate Bridge, 500, Cribbage, Hiking Group, Book Talkers, Pool, Horseshoes, Shuffel Board, Senior Chorus, Older Womens League, Executive Committee, Out To Lunch Bunch, Brunch Bunch, Humanities, Senior Support Group.

Community Events: Vision Screening, Blood Pressure Testing, Drawing and Painting Classes, Red Cross Instruction Classes, Mature Driving, Senior Fitness, Senior Nutrition Program

## Youth and Adult Activities

Adult Volleyball League Adult Open Volleyball Complete Body Workout Craft Classes Neighborhood Outdoor Volleyball Calligraphy Greeting Card Class Square Dancing Ball Skills - Youth Kids Kapers (Craft) Cooking for Kids Youth Softball Youth Basketball Theatre in a Trunk Indoor Games Dance Recitals Youth Art Dance Lessons

## Other Activities

Cheese and Butter Handout 5-Cities Transportation Program TMH Classes Cooperative Classes with District 281 Community Education

## THORSON COMMUNITY CENTER

## Rental Fees

Tenants - \$7.05/square foot (.75/sq. ft. is A.C. Surcharge)

	Local Group (non-profit)	Commercial Group
Meeting Room	\$ 5.00/hr.	\$10.00/hr.
Gym	\$10.00/hr	\$20.00/hr.
Rehearsal (Gym)	\$ 3.00/hr.	\$ 5.00/hr.
Kitchen	\$10.00/hr.	\$20.00/hr.

## Thorson Community Center 7323 - 58th Avenue North Crystal, Minnesota

Operating Budget	<u>1980</u>		
Actual Expenditure	Actual Revenue	Difference	
\$41,672	\$20,390	-\$21,282	
Additional Expenditures:			
February 1980	Furniture purchased for Lounge and Senior Citizen Center at Thorson.		
	Funds from Crystal PIR	\$ 7,500	
February 1980	Start up expenses for operation of Thorson.		
	Funds from Crystal PIR	\$ 10,000	
March 1980	Money set aside in Crystal PIR reserved for purchase of a bus for use at Thorson Community Center.	(\$27,000) not allocated as of 11/85	
May 1980	Interior painting throughout Thorson Community Center. Funds allocated from Dept. 14 - City Buildings	\$ 4,415	
June 1980	Heating service repairs (check and start up pre-1980 heating season).		
	Funds allocated from Dept. 14 - City Buildings	\$ 1,229	
	1980 Total: (Addl. Exp.)	\$ 23,144	
Year End Expenditure 19	80 Total:	-\$44,426	

## Thorson Community Center

Operating Budget	1981	
Actual Expenditures	Actual Revenue	Difference
\$54,526	\$53,326	-\$ 1,200
Year End Expenditure 1981 Total:		-\$ 1,200

Operating Budget		1982		
Actual Expen	ditures	Actual Revenue	Difference	
\$67,23	i	\$48,765	-\$18,466	
Additional Expendit	ures:			
April 1982	Parking Lo	t	\$ 89,702	
Year End Expenditu	re 1982 Total:		-\$108,168	

## Operating Budget

1983

Actual Expenditures

Actual Revenue

Difference

\$79,332

\$69,123

-\$10,209

## Additional Expenditures:

July 1983

Central Air Conditioning installed. Funds from Crystal PIR

\$111,394\*

\* This amount is to be paid back into PIR in full by 1994. In order to pay this amount back to PIR fund, a rental surcharge of .75 cents/square foot was placed on tenants who lease space at Thorson. This surcharge has collected \$15,424 in 1983 and 1984; and is estimated \$11,099 in 1985 to be transferred into PIR.

## Year End Expenditure 1983 Total:

-\$121,603

		5.00	
Actual Expenditur	Actual Revenue	Difference -\$ 8,179	
\$105,720	\$97,541		
dditional Expenditures:			
July 1984	Kitchen upgrading as per Health Codes to allow usage for Seniors Dining Program.		
	Funds from Crystal PIR	\$ 6	,018
December 1984	AC surcharge paid back to PIR Fund (July '83-December '84)	\$ 15	,423.38
	1984 Total: (Add. Exp.)	\$ 21	,441.38

Operating B	udget	1985	
Actual Expenditures		Actual Revenue	Difference
10-31-85	\$128,234	\$99,655.25	-\$28,578.75
Year End E	xpenditure 1985 Total:		-\$28,578.75

Operating Budget	1986		
Estimated Expenditures	Estimated Revenue	Difference	
\$165,564	\$127,558	-\$ 38,006	
Additional Estimated Expenditures			
1985 AC Surcharge p	paid back to PIR Fund	\$ 11,099.05	
1986 Estimated AC	surcharge paid back to PIR Fund	\$ 11,332.50	
1986 Total: (Addl. 1	Exp.)	\$ 22,431.55	

Listed below is the 1987 Request of Budget for Thorson Community Center, including an estimate for additional expenditures for needed building repairs.

## 1987

Operating Budget		Estimated Revenue	Difference
\$430,967	4	\$128,854	-\$302,113
*Additional Expen	ditures: (	included in operating budget re	equest)
	Roofing Structur Tuck po	al repairs	\$150,000 \$ 70,000 \$ 20,000
	Replace ceiling	ment of gym floor, and lights neous exterior painting	\$ 20,000 \$ 10,000
	1987 To	tal: (Addl. Exp.)	. \$270,000
Year End Reques	t of Budge	t 1987 Total:	-\$302,113

<sup>\*</sup> Pending City Council and District 281 approval with lease extension to Year 2000.

# ANSWERS TO QUESTIONS FROM COUNCILMEMBER STEVEN LEPPA

## Department 10

#### What benefits do we receive from AMM?

The AMM acts as a lobbying force for metropolitan cities and acts as a clearing house of ideas and potential legislation which would benefit the metropolitan area communities. (See information enclosed)

## Department 11

What and why are we renting office and data processing equipment (question carries throughout budget)?

The numbers placed in Account 4403 for office equipment rental are generally amounts used for lease purchase equipment we have at City Hall. In Department 11 this amount is for the dictating equipment which we use in Administration, the data processing equipment costs are for LOGIS and are detailed in the memo from Nancy Deno dated September 5, 1986.

#### Account 4411 - Please have information on conferences and schools.

This account is used for conferences and schools for all City personnel except Health Department and Police Department. Each department requests a certain amount for conferences and schools and this is consolidated into one conference and school budget in order to keep better track of persons going to conferences during the year.

#### Account 4418 - Special Education Reimbursement - Who, how much and why?

This account was set up by the Council several years ago to provide money for special education programs and career advancement for department heads and other employees.

#### Account 4551 - What office furnishings are contemplated?

As shown in the detail of capital outlay on the page above, Account #4551, the office furnishings include the purchase of 2 Hewlett Packard Vectra computers and the associated equipment. The Detail of Capital Outlay is always listed on the back of the previous page so that it is easy to read as you look at the numbers in the Capital Outlay section.

#### No year-to-date costs shown in print-out.

There is no year-to-date amount shown in 1986 because there is nothing planned and nothing budgeted for that account. The computer generally does not include accounts in its report if no numbers are shown in either appropriation or expenditure.

#### Department 12

#### Is rental of DP equipment for LOGIS?

As indicated before, the LOGIS costs are outlined in the memo from Nancy Deno dated September 5, 1986.

## What is the total cost of LOGIS disregarding hardware?

As you will note, at the end of the memo from Nancy Deno, the total LOGIS costs for 1987 will be \$71,380.

## Department 13

#### Account 4404 - Data processing rental of \$24,000.

As indicated previously, this is for LOGIS services and they are detailed in Nancy Deno's memo of September 5, 1986.

#### Department 14

### Account 4390 - \$18,000 for service contracts.

This amount is a service contract for our boiler and air conditioning with Honeywell and they have maintained our equipment on a monthly basis and "on call" 24 hours a day.

#### Account 4403 - Office Equipment Rental - What is this?

During our budget discussions we included \$6,000 for equipment leasing. Our notes do not indicate a specific piece of equipment. We will attempt to elaborate on this item during budget discussions.

## Account 4530 - What is a lobby kiosk and what is it for?

The kiosk is an informational pillar which will incorporate the directory, the display case and the telephone, all in one location in the approximate center of the lobby. If the model is still available it will be shown at the Council meeting.

#### Account 4530 - Painting of City Hall - Is this actually needed?

City Hall hasn't been painted in approximately 8 years and the walls and doors are being banged up. The paint is being matched as best as possible but spots are showing from new paint and old paint, therefore, complete repainting at City Hall is proposed to keep it from looking patched.

#### Account 4540 - Is a \$16,000 copy machine necessary?

The present Xerox copy machine will be five years old by the end of the year and it produces approximately 25,000 copies a month. We are averaging approximately

one service call per month in which the machine is taken apart and pieces repaired or replaced. The quality of copy is not always consistent and it is not copying the number of copies requested or is having difficulty with copies running through the document handler. Further explanation of the operation of the machine can be described at the meeting.

Account 4550 - We do not need new lobby furniture for \$2600.

New lobby furniture would allow for better communication for people waiting to see staff members and provides an area where the public can sit while waiting for Council meetings to start or during Council meetings.

## Account 4551 - Where is carpet needed?

Carpeting proposed is for the work areas on the south side of the building. It is proposed that isles going to the offices and to the conference room would still be tile but for energy conservation and ease of cleaning, the work areas would be carpeted.

## Department 15

Account 4130 - Who are the temporary employees?

This is the bike patrol which operates during the summer.

Account 4310 - What is Miscellaneous Professional Services?

This is for the Home Free Domestic Abuse Program.

Account 4530 - Do we need office carpeting?

The carpeting in the Police Department is wearing out due to heavy traffic of people coming in and out all day. It has been cleaned several times and is now wearing thin.

Account 4530 - Were bullet-proof vests requested?

They were not requested of the Chief and he did not propose to purchase them in the budget.

Account 4551 - Office Chairs needed?

These chairs are to replace worn chairs in the investigators' offices which are now either damaged or torn.

Account 4552 - Full sized squads - How many for \$56,000? Are they needed?

The full sized squad cars are purchased on a set schedule approximately 4 per year. This year we are purchasing 4 at \$14,000 each.

#### Department 16

Account 4552 - Department request was \$18,000 for mobile equipment. What was it for?

This was for a 4-wheel drive vehicle to be used to transport fighters to fire scenes or emergencies.

## Department 17

Account 4100 - Salaries - This department requested \$102,421. The Manager proposed \$79,021. Why?

The department requested an additional inspector and this was taken out of the budget.

Account 4411 - Conferences and Schools - Why allocate to Department 11? Why not budget by department?

Each year we ask the departments to determine how much they will need for conferences and schools. This then, is collected into a central budget in Administration so that the City Manager can review attendance at conferences and schools and to ensure that departments are adequately staffed at all times. In addition a policy has been set that no department head or staff member be allowed to travel to out-of-state conferences on an annual basis. It also provides for a better cost justification and benefit for attending conferences.

## Department 18

Account 4100 - Is \$25,500 part of Chief Mossey's salary? If so, what is his total remuneration?

The \$25,500 is half of the Police Chief's salary since he also acts as Civil Defense Director. This is separated so that if and when we are reimbursed by the Federal Government for these costs, that money will be easily shown to justify cost. The amount shown in Account 4100 is half of the 1986 salary for the Police Chief as shown in the detail of personal services in the 1986 Budget. His total salary is \$51,000.

Accounts 4320 and 4321 - Why is \$3100 allowed when, as of 8-31-86, only \$200 spent.

All budgets are estimates of what is anticipated to be spent each year. Account 4320 was increased from a budgeted \$650 in 1985 to \$1600 in 1986 and 1987 because to cover costs for the portable radios purchased out of PIR. As part of the purchase it was agreed to repay PIR on a 3-year basis.

The Account 4322 estimate is based on previous years' actual. In 1983 the amount was \$11,141, 1984 it was \$1,095, 1985 it was \$856. Because this item can fluctuate, we normally place enough in the fund so that it can cover any potential fluctuation in charges from AT & T and Northwestern Bell.

Why not provide funding for training and schools in Department 18?

\$1500 is provided in Account 4111 for conferences and schools for the Civil Defense/Police Reserve budget. In addition \$50 for meeting expenses and \$50 for dues and subscriptions is also proposed.

## Department 19

Account 4100 - What is Bill Monk's starting salary versus Bill Sherburne's?

Mr. Monk's starting salary was set at \$43,500 to be increased to \$45,000 upon successful completion of 6 months probationary period. Mr. Sherburne's salary was \$51,000 for 1986.

Account 4553 - Why is there need for \$3,000 Miscellaneous Capital Outlay?

With the appointment of a new City Engineer, it was felt that he should have some flexibility in purchasing equipment necessary for the Engineering Department. In 1987 he will have a better handle on the needs of the department and can budget for specific items for 1988, however, it was felt it was unfair to him to have him wait almost a year and a half to purchase any equipment which he feels the department needs.

## Department 20

Account 4310 - Miscellaneous Professional Services - \$3,000 - What is it for?

The \$3,000 set aside in this account was to provide for a survey of the roof of the City Garage to determine the need for replacement.

Account 4111 - Again, why drop conferences and schools into Administration Budget?

This item was explained earlier.

Accounts 4530, 4540, 4551, 4552, 4550 - I would request a break-down of about \$225,000 from request. Why is \$58,000 budgeted?

The former Street Superintendent had requested an additional building for sand and salt storage at a cost of \$89,000, reroofing of the City Garage for \$75,000, a trailer for heated bituminous mix costing \$10,750, a card punch for the gasoline dispensing system allowing to punch our own access cards costing \$1,250, and a diesel dump truck cab, chassis and body costing \$49,000. In the process of having to balance the budget, we eliminated most of the capital expenditure requests from the Street Department, however, we felt it was necessary that the new Street Superintendent and the new City Engineer have some flexibility in purchasing equipment for the Street Department that they felt was necessary. It is not fair for them to determine what that might be in a short two weeks before the Council would consider the budget, so we have allocated \$50,000 in Miscellaneous Capital Outlay for them to consider the rest of this year and next year what they would like to purchase for that department.

#### Department 21

Capital Outlay - How does the 5-year plan proposed by the Park and Recreation Department fit into the budget outlay - \$63,875 requested - \$35,875 approved?

The 5-year Capital Improvements Plan has never been part of the operating budget for the City. This plan is to be considered by the City Council for purchase through the PIR Fund. Therefore, it is not reflected in the budget. The total Capital Outlay for Department 21, Park Maintenance, is \$49,375. Two items were cut from the request - 2 portable 2-way radios for \$1,000 and an \$18,000 wood chipper.

#### Department 23

### Account 4100 - Salaries increased - more employees?

There is no increase in salaries in Account 4100 in Department 23. The amount requested by the department was an error in numbers submitted by the department head. The number indicated in the Manager's Proposal is half of the total cost of employees for the Water and Sewer Departments. The amount is split evenly between the two departments.

## Department 25

Account 4310 - Miscellaneous Professional Services - What is the \$33,850 for?

This is to provide for an extension of the adult volleyball season and provide for entertainment at the Becker Park Arts and Entertainment Center (payment of bands, stage groups and other entertainment).

Account 4111 - Again, why put conferences and schools into Administration?

See previous answer.

Detail of Capital Outlay - Is this all for Becker Park?

All of the equipment listed under Account 4550 is for Becker Park. The computer listed in Account 4551 is for the Park and Recreation office.

#### Department 26

Account 4552 - Are 2 compact vehicles for \$16,000 really needed and why?

The present vehicles used by the Health Department are now 6 years old and have been going through some extensive transmission repair. We have 2 inspectors who are needing to drive to the Brooklyn Center and Brooklyn Park for inspections and have indicated that they cannot rely on their vehicles to assure them transportation to and from their inspections. Brooklyn Center and Brooklyn Park share in the over-all expenses of the department.

Why not consider shared auto pool of city vehicles available to any staff on City business. Wouldn't this be more efficient than individual autos?

At the present time the Health Inspectors use their vehicles from approximately 8:30 or 9:00 A.M. until 3:30 or 4:00 in the afternoon, so their vehicles which they would request from a pool would not be available to anyone else. The Building Inspector vehicle is also used almost consistently during the day and because of scheduled inspections, could not be tied up by another staff member. We do have one administrative vehicle which is used by staff for going to and from places on City business, however, inspection vehicles are very rarely available because of the inspection schedules by either the Health Department or the Building Inspections.

#### Department 28

Of the total legal expense, I need a break-down of, to what firm paid, for what purpose, that is, prosecution, legal advice to Council, Administration, etc.; also, fee schedules and basis of billing.

As of the end of August, the City has paid LeFevere, Lefler, Kennedy, O'Brien and Drawz \$10,328 and Rosenthal and Rondoni \$32,138. In addition the City pays David Kennedy \$1,000 a month retainer to be the City Attorney. Rosenthal and Rondoni handles all the prosecution work for the City and the LeFevere, Lefler firm handles the remaining legal matters. Each firm bills monthly on a time and costs basis. The City pays \$55 an hour to Rosenthal and Rondoni and \$70 an hour for LeFevere, Lefler. The amount in the budget reflects an increase in hourly rate for Rosenthal and Rondoni (the rate has not increased for two years).

## Department 29

Account 4553 - What was requested for \$25,000 (new voting machines? Why was it rejected and reduced to \$3200?)

In the 1986 Budget the City Council approved \$40,000 for new election equipment. The City Clerk, after several meetings with Hennepin County, indicated that \$40,000 would not be enough for purchase of the entire system. She requested an additional \$19,800 for thirteen (13) electronic voting devices. In reviewing the budget and noting that slightly more than that was left in Revenue Sharing, we transferred the request from the general operating budget to revenue sharing as a means of not only balancing the budget, but also providing the equipment requested. An additional \$2,000 was removed from the request for miscellaneous equipment to go along with the voting devices as it was felt that \$3200 would be sufficient to cover those additional costs.

## Department 30

Account 4411 - Increased to \$2,000 and informed people that schools are available and City will fund?

Conferences and schools for commission members is also included in Account 4411 in Administration.

#### Department 32

#### Account 4100 - Why is there a huge increase in salaries from \$33,160 to \$95,000?

The \$33,160 shown in the 1986 Adopted column is the amount remaining after salaries are distributed when salary increases are made at the end of the year. \$95,000 indicated in the Department Request and Manager's Proposal is the amount set aside to cover salary increases which the Manager will recommend and the Council will consider at the end of the year. Prior to the distribution of the budget, salary totals in each of the departments are adjusted to cover the salary increases approved by the Council. This then reduces the amount of salary in Account 4100 (Dept. 32). We always attempt to bring this figure down to a manageable level so that there is not a significant amount of money left in this account after distribution of salaries. However, we have allocated some additional money for the implementation of the Comparable Worth Program if necessary. This program may or may not be ready for salary consideration in 1987.

## Account 4135 - Why is there a large allowance for severence pay (\$75,000).

This amount covers one-third of the unused sick leave accumulated by employees who can potentially retire in 1987 after having served ten (10) years with the City. This amount or a greater amount has been allocated each year because a separate fund has not been established for this purpose. If a special fund is created, this would allow us to decrease the amount allocated each year for severence pay as long as the amount in the fund would cover all those who could potentially retire in a given year.

#### Account 4310 - How much is paid to date on the Wellness Program?

As of September 18, 1986, 36 employees have participated in the program and have been reimbursed a total of \$2,934. It is anticipated that more persons will participate when the U.S. Swim and Fitness Center is opened in New Hope.

#### Department 34

#### Account 4419 - Is this \$14,000 for City staff?

This amount is to cover tree disease subsidies to people who have trees removed on their property.

#### Account 4420 - Is this Tim's Tree Service?

This amount is set aside for contractual services to remove trees on City property.

#### Department 32 (Fund 83) Thorson Community Center

Please refer to memo from Nancy Deno.

## Questions concerning revenue

Fine (double fee) for repeated weed cutting of property?

Penalty for multiple false alarms in burglar alarm systems - sliding scale varies by number of calls?

Increased rental rates for rooms at Thorson School? Can anyone rent gym (for example) for social events, etc., wedding receptions, parties, at \$10 per hour?

#### Dear Councilmembers:

I have enclosed a copy of a request from Udell Larson, who owns and operates the property at 5406 Florida, and the old Clark's Gas Station which is now a vacuum cleaner sales and service.

It came to our attention that no plumbing was operable in that building for the past five or six years, part of which time the building was vacant. When they asked him to connect the water so that the installed plumbing fixtures were usable, Mr. Larson requested that we allow him to operate the way his tenants have been operating, and that is to use the bathroom facilities at his building next door.

Our ordinances and State Plumbing Code require each inhabited building to be plumbed. This is in violation of both the State Law and our plumbing code. As you can see, Mr. Larson is requesting a one-year release from those requirements.

My first reaction is to oppose any kind of relief because I have a fear this will lead to other requests and a precedent may have been set. Because it is for one year, I don't feel quite as strong as I did originally, although I still feel he should hook it up and if it continues to freeze, like it did before the reconstruction of West Broadway, then consideration can be given.

I waiver a little bit on that when I consider he has been talking to the Engineering Department and the Building Department regarding the combination of his two sites for another purpose. If that were to become a reality, he would have no need for this plumbing, but when a person tells me that he might do something in the near future, that also means to me that he might not. That's the concern I have.

We will put him on the agenda so that you can make a decision Tuesday.

JACK

enc.

### UDELL LARSON MANAGEMENT COMPANY 6848 Knoll Street Golden Valley, Minnesota 55427

City of Crystal 4100 Douglas Drive Crystal, MN 55422 Att; Mr. Jack Erving

Dear Mr. Erving:

I feel that the first letter in regard to a rest room at 5401 W. Broadway does not correctly express the situation.

I, Udell Larson, request a temporary variance for 1 year in not hooking up the water for building because it froze up between the street and the building during the winter for a former tenant. During that 1 year I feel that I will have made a decision whether or not to take the building down and disconnect the water and sewer permanently.

There is an arrangement, I understand, that when the county widened West Broadway they were to correct any problems with freezing of water connection. It seems and unnecessary expense to have this corrected if the sewer and water is to be discontinued.

Crystal Vacuum has a key to 6424 54th Ave. N. (which I own) and has free access to the rest rooms.

Yours truly,

Udell Land

Udell Larson

UL:ml

Mont to Council directly 9/5/86

September 5, 1986

TO:

John T. Irving, City Manager

FROM:

Nancy Deno, Administrative Assistant

RE:

Computer Acquisition 1985 - 1987 Request

In 1984 the City Council requested that money be set aside 1985 and 1986 for computers for the City of Crystal. McGladrey, Hendrickson and Pullen, consultants in microcomputer applications, were hired in 1985 to study computer needs. Their purpose of the study was to:

Demo

- a. Determine informational needs within the various departments of the City that can be met primarily through the use of microcomputers.
- b. Develop microcomputer standards in order to assist the City in implementing microcomputers in a manner consistent with overall data processing system.
- c. Identify appropriate microcomputers and approximate costs associated with them.

The scope of the project included the following departments:

Administration

Finance

Police

Fire

Health

Street

Water & Sewer

Engineering

Building

Parks and Recreation

Assessments and Appraisals

HRA

Upon completion of the microcomputer study, a report was written by McGladrey, Hendrickson and Pullen. This report was given to the City Council in November 1985. John Olson and I studied the consultant's report and submitted a Computer Acquisition Schedule to the City Manager. In order to produce the Computer Acquisition Schedule, we followed the criteria listed below.

1. Consultant's Recommendations

Computer Acquisition Schedule followed the consultant's recommendations on all aspects of the report including hardware and software needs, departmental programs, overall equipment compatibility, use of LOGIS for City applications and future computer considerations.

2. LOGIS

Local Government Information Systems Association (LOGIS) currently involving Police, Finance, Utility Billing, Property Data, Special Assessments and Park and Recreation Departments. Future use: Building, Licensing, Vehicle Maintenance, Fire and Mapping. LOGIS provides a large data base, where access is required by more than one user. Their programs are specific to government and provide a high level of technical support.

3. Compatible Equipment

Computer equipment in the City must be compatible to reach the highest level of communication between departments. Equipment recommended by the consultants to purchase was the Hewlett Packard (H.P.) brand. As recommended, the used (non-compatible) Direct and Dictaphone equipment is scheduled to be replaced in the acquisition schedule. Direct and Dictaphone equipment currently used in the City breaks down often and repairs are becoming increasingly difficult to perform due to lack of parts. An additional advantage to compatible H.P. equipment is the communication ability with LOGIS H.P. mainframe computer. Also, training and user support is easier with more staff on the same equipment. Printers can be shared by more than one user, future networking between departments is easier to accomplish, equipment transfer may be done to avoid "down-time" on applications of higher priority (Police, Finance).

4. Departmental Needs & Budget

Computer acquisition was determined by following the consultant's Departmental Needs Analysis. 1985 and 1986 computer acquisitions were completed in December '85 and January '86. This equipment was installed, and employees on the '85 - '86 schedule were trained in April 1986. Departments that went "on-line" in 1986 were those which LOGIS programs were fully operational or those departments who could meet their needs by word processing alone.

To complete the consultant's report concerning computer acquisitions, additional equipment was budgeted in 1987. Budget requests for new users include Building and Fire. Both of these departments will be on new LOGIS programs which should be operational in early 1987.

The additional equipment listed for 1987 will complete the initial computer acquisition as per consultants report, by phasing out all non-compatible Direct or Dictaphone equipment.

5. Coordination

One of the final recommendations of the consultant's report was to appoint a data processing coordinator. City Manager directed me to coordinate data processing in 1986. Coordination involves identifying costs and uses of microcomputers in departments, recommendations of hardware and software, coordination of microcomputer purchases, recommending new uses of LOGIS system. Also, along with the coordination, technical duties are required including evaluation of hardware and software, installation of software updates, establishment of back-up policies, training, reporting, and act as an overall "help" function.

To inform and involve departments with computer usage in the City, a Computer Committee was formed in August '86. The Committee holds monthly meetings,

and its purpose is to "brainstorm" and problem solve the current and future computer usage with the City. In the future the Committee will work to assist the Coordinator and help determine future computer needs of the City.

Attached is a listing of computer acquisitions from 1985 to the 1987 Request.

In summary, the computer acquisition schedule that was followed from 1985 to the 1987 requests is a result of the report of McGladrey, Hendrickson and Pullen study of 1985. We are in the process of phasing out non-compatible Direct and Dictaphone equipment to be replaced with Hewlett Packard equipment. Departments which have LOGIS programs currently available to them, or available for their use in the future are utilizing or are scheduled to utilize these programs. Software purchased is the same brand for spread sheets, data base management and word processing to provide cross-training and compatibility between users. The function of the Computer Committee along with my job of Data Processing Coordinator will provide direction and future needs analysis of computer use within the City of Crystal.

I recommend that the 1987 Computer Acquisition Schedule be adopted by the City Council.

#### 1985 Computer Acquisition

#### Engineering 19

HP 150	\$4,000
Letter quality printer, sheet & envelope feeder	4,395
Micro Soft Word (word processing software)	280
	\$8,675

Use: Word processing Non-LOGIS

Future: LOGIS - vehicle management, mapping

#### Finance 13

2 - HP 150's	\$8,000
2 - Dot Printers	1,400
Lotus 1-2-3 (spread sheet)	370
	\$9,770

Use: Mainly LOGIS use for payroll, financial; Non-LOGIS - billings, miscellaneous financial spreadsheets

Future use: Investments, fixed assets

Used Direct equipment transferred to Special Assessments and Assessing in order to get their data on-line with LOGIS in 1986.

#### Administration 11

HP Vectra	\$5,164
Dot Printer	700
Lotus 1-2-3	370
R Base 5000	525
	\$6,759

Use: For Computer Coordinator use in training and implementation of all departmental programs.

Non-LOGIS

#### All Departments

Tape drive back-up	\$1,265
Tabe drive back-up	\$1.265

Use: To back up hard disk to be shared by all computers.

-====

1985 Total: \$26,469

## 1986 Computer Acquisition

## Health 26

HP 150	\$4,000
Letter Quality Printer	2,500
Micro Soft Word (word processing software)	280
Executive Card Manager (electronic filing)	220
	\$7,000

Use: Non-LOGIS, word processing, electronic filing

(data base system)

Future Use: LOGIS - licensing

#### Police 15

HP 150	\$4,000
Letter Quality Printer	2,500
Micro Soft Word (word processing software)	280
	\$6,780

Use: Word processing, LOGIS - Police Management Information

Future use: Spread sheets, data base management

Used Direct equipment transferred to Park and Recreation in order to get the department on-line with LOGIS in 1986.

#### All Departments

Infotron 9600 Baud Multiplexer (LOGIS connection)	\$8,550
Installation	\$1,000
1986 Total:	\$23 330

### 1987 Computer Acquisition Request

#### Administration 11

HP Vectra \$11,659

Micro Soft Word (word processing software)

Lotus 1-2-3 (Spread sheet software)

HP Vectra 7,198

Dot Printer

Lotus 1-2-3 (Spread sheet software)

Use: Non-LOGIS, word processing, budgeting, financial spread sheets. To replace Dictaphone system for secretary (unit is no longer made; repairs become increasingly difficult to complete) Second unit for Assistant City Manager or City Clerk. HP Vectras are requested to maintain compatibility within the department.

Future use: Data base management

## Assessing 12

HP 150	\$5,000
Dot Printer	
Data Processing (LOGIS Cost)	7,780
	\$12,780

Use: LOGIS - Property data system, valuations, appraisal data, homestead; to replace used Direct computer that was transferred from Finance to start up in 1986. Direct equipment breaks down often and repairs are becoming increasingly difficult. Direct equipment is not compatible with H.P. equipment.

#### Finance 13

Data Processing (LOGIS Cost) \$24,000

LOGIS used for payroll and financial

#### Police 15

HP 150 .	
Letter Quality Printer, sheet and envelope feeder	\$ 9,100
Micro Soft Word (word processing software)	
Data Processing (LOGIS Cost)	16,000
	\$25,040

Use: To replace used Direct equipment in Dispatch area. Dispatch would get H.P. terminal from part-time secretaries' position. Part-time secretaries would get equipment stated above. This equipment would be used for police record keeping (LOGIS) and for word processing.

#### Fire 16

HP 150	\$4,800
Dot Printer	
Data Processing (LOGIS Cost)	2,600
	\$7,400

Use: Equipment to be located at South Fire Station. LOGIS use to record inspections, records, fires. Program to be used is LOGIS (in final stages of development at time of writing)

## Building 17

HP 150
Letter Quality Printer \$7,625
Micro Soft Word (word processing)
\*Data Processing (LOGIS Cost)

\$7,625

\*Data processing cost estimate was not included during budgeting est: \$3,600 Permits and inspections
Use: LOGIS - building inspections package; (in final stages of development at time of writing)
Non-LOGIS - word processing

Future use: spread sheets

#### Engineering 19

HP 150 \$4,654

Dot Printer

Data Processing (LOGIS cost included in Assessing package)

Use: To replace used Direct equipment which was transferred from Finance Department to "start-up" Special Assessments in 1986. Direct equipment is no longer made, repairs become increasingly difficult to complete. Installation of HP equipment provides compatibility throughout the City.

#### Water/Sewer 23/24

HP 150	\$ 3,400
Dot Printer Data Processing (LOGIS Cost)	17,000
	\$21,654

Use: LOGIS - Utility billing. To replace used Direct equipment currently used for billing. Direct equipment is no longer made, repairs become increasingly difficult, unit is not compatible with H.P.'s in City.

#### - 1987 continued -

#### Parks & Recreation 25

HP Vectra

Letter Quality Printer, sheet and envelope feeder

Micro Soft Word (word processing software)

LOGIS forms

Data Processing (LOGIS Cost)

4,000

\$15,000

Use: LOGIS - Park & Rec scheduling, field information, rosters, receipts, reservations, billing information, reporting. Also to be used for word processing.

To replace used Direct equipment that was transferred from Police Department to "start-up" in 1986. Direct equipment is no longer made, repairs become increasingly difficult. Also, Direct is not compatible with H.P. equipment.

#### Health 26

Sheet and Envelope feeder

\$2,000

To be used with letter quality printer. This allows automated printing of envelopes and multiple paper printing; used mainly for large mailings.

#### Non-Department 32

Contingency Reserve Computers

\$10,000

Use: Only for emergency use; for needed computer equipment or supplies that were unknown at the time of writing 1987 Budget.

# Computer Acquisition, Data Processing Request

#### Total 1987:

Computer Equipment	\$ 66,936
Data Processing	71,380
Contingency Reserve	10,000
	\$148,316

Dear Councilmembers:

I have enclosed a copy of a request from Udell Larson, who owns and operates the property at 5406 Florida, and the old Clark's Gas Station which is now a vacuum cleaner sales and service.

It came to our attention that no plumbing was operable in that building for the past five or six years, part of which time the building was vacant. When they asked him to connect the water so that the installed plumbing fixtures were usable, Mr. Larson requested that we allow him to operate the way his tenants have been operating, and that is to use the bathroom facilities at his building next door.

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Crystal Vacuum has a key to 6424 54th Ave. N. (which I own) and has free access to the rest rooms.

Yours truly, Well Lasson

Udell Larson

UL:ml

June 5, 1986

Councilmembers:

Enclosed please find a copy of the ordinance which makes amusement centers a conditional use in I-2 districts which I said I would send to you under separate cover.

JACK

da enc. LeFevere Lefler Kennedy O'Brien & Drawz

A Professional Association

2000 First Bank Place West Minneapolis Minnesota 55402

2

Telephone (612) 333-0543 Telecopier (612) 333-0540

Clayton L. LeFevere Herbert P. Lefler J. Dennis O'Brien John E. Drawz David J. Kennedy John B. Dean Glenn E. Purdue Richard J. Schieffer Charles L. LeFevere Herbert P. Lefler III James J. Thomson, Jr. Thomas R. Galt Davle Nolan Brian F. Rice John G. Kressel Lorraine S. Clugg James M. Strommen Ronald H. Batty William P. Jordan Susan Dickel Minsberg Kurt J. Erickson William R. Skallerud Rodney D. Anderson Corrine A. Heine John R. McDonald, Jr. David D. Beaudoin

May 27, 1986

Mr. John T. Irving City Manager City of Crystal 4141 Douglas Drive North Crystal, Minnesota 55422

Re: Zoning Ordinances

Dear Jack:

Enclosed you will find a draft ordinance permitting daycare services in a B-4 district as approved on first reading by the Council the other evening.

The second is an ordinance which makes amusement centers a conditional use in I-2 districts as recommended by the Planning Commission at their meeting of April 14th. I neglected to get this later one to Dan Smith earlier, and I hope you will forward it to him quickly so he can insure that the conditions I have inserted are proper.

Yours very truly,

David J. Kennedy

DJK: caw

Enclosures

ORDINANCE NO. 86-

AN ORDINANCE RELATING TO ZONING:

AMENDING CRYSTAL CITY CODE

(APPENDIX I - ZONING), SUBSECTION

515.41, SUBDIVISION 4, BY ADDING A CLAUSE.

THE CITY COUNCIL OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code (Appendix I - Zoning), Subsection 515.41, Subdivision 4, is amended by adding a clause to read:

- b) Amusement centers, as defined in Section 1101 of the City Code provided that:
  - 1) the use is licensed pursuant to and operated in conformity with Section 1101 of the City Code;
  - 2) the use does not include or is not accessory to activity licensed by Sections 610, 1135, 1200, or 1215 of the City Code;
  - 3) food service is limited to soft drinks and candy by vending machines only;
  - 4) no part of the use, building or structure may be located within 300 feet of land in an R zoning district classification;
  - 5) the perimeter of the site of the use must be surrounded by a chain link fence of at least six feet in height;
  - 6) ten parking stalls plus a number of additional stalls determined on the basis of 1/3rd the theoretical capacity of the structure must be provided;
  - 7) pedestrian access to the use must be clearly marked;
  - 8) toilet facilities must be installed and connected to City water and sewer facilities;
  - 9) the provisions of Subsection 515.53, Subdivision 1 of this code are complied with and satisfactorily met.

Sec. 2. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

City Clerk

00110D02.F16