



[Crystal \(Minn.\).  
City Council Minutes and Agenda Packets.](#)

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## COUNCIL AGENDA

November 17, 1987

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on November 17, 1987, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

P Langsdorf  
P Rygg  
P Moravec  
P Smothers  
P Aaker  
P Leppa  
P Herbes

### Staff

P Olson  
P Kennedy  
P Monk  
P Peterson  
P Deno  
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of November 3, 1987.

Moved by Councilmember Herbes and seconded by Councilmember Mar. to (approve) (approve, making the following exceptions: \_\_\_\_\_

\_\_\_\_\_ to) the minutes of the regular City Council meeting of November 3, 1987.

Motion Carried.

\* Presentation of checks to Recycling Center winners.

whis 4<sup>th</sup> one?

Donald Jepsen, 3026 Utah Ave. No.

Lois Suplick, 3916 Hampshire Ave. No. - Did not appear

Ray Maki, 3501 Kyle Ave. No.

Deborah Colbert, 3441 Noble Ave. No.



CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, December 1, 1987, as the date and time for a public hearing at which time the City Council will consider tentative approval of proposed plat Bedman Addition, 46th & Louisiana Ave. N.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, December 1, 1987, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Wayne E. Harris for a variance in lot width to build a 20' x 20' detached garage at 3524 Noble Ave. N.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, December 1, 1987, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Wayne Moen for a variance to expand a non-conforming use to build a 32' x 24' addition to the existing house at 3356 Florida Ave. N.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, December 1, 1987, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Dick & Mary Lapcinski for a variance to encroach 22" in the front yard setback to install a bay window at 6920 Lombardy Lane.
5. Consideration of a gambling license application for the Church of All Saints, 435 - 4th Street N.E., at the Paddock Bar.
6. Consideration of a gambling license application for the Minnesota Therapeutic Camp at the Palace Inn.
7. Consideration of a gambling license application for Knights of Columbus Council #3656 at 4947 West Broadway.

Moved by Councilmember [Signature] and seconded by Councilmember \_\_\_\_\_ to remove items \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ from the Consent Agenda.

Motion Carried.

Moved by Councilmember Lang and seconded by Councilmember Sm. to approve the Consent Agenda.

Motion Carried.

*Handwritten notes:*  
 Herb/Lange don't  
 Amend delete #6.2 (over)  
 Leppa-Morance  
 #5 - L o m - 2 (over)  
 Main Motion rest of agenda use

REGULAR AGENDA

1. The City Council considered a resolution regarding the sale and issuance of bonds for the Crystal Senior Housing Project and a resolution approving a first amendment to the development contract for the Senior Housing Project.

*Don Maple? Miller & Schroeder  
Steve Wilson, Brutger Companies*

- A. Moved by Councilmember Verhees and seconded by Councilmember Mar to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 87-81

RESOLUTION AUTHORIZING THE SALE AND  
ISSUANCE OF MULTI-FAMILY HOUSING  
DEVELOPMENT REVENUE BONDS (CRYSTAL SENIOR  
HOUSING PROJECT), SERIES 1987, OF THE CITY,  
FOR THE PURPOSE OF FINANCING A MULT-FAMILY RENTAL  
HOUSING DEVELOPMENT, AND AUTHORIZING THE  
EXECUTION OF NECESSARY DOCUMENTS

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

- B. Moved by Councilmember Leppa and seconded by Councilmember Sm. to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-82  
RESOLUTION APPROVING A FIRST AMENDMENT TO  
DEVELOPMENT CONTRACT (ELDERLY PROJECT):  
AUTHORIZING ITS EXECUTION AND DELIVERY

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

2. The City Council considered a request for building permit from Robert W. Shea to build a 60' x 40' airplane storage hangar on Lot 82D at the Crystal Airport.

Moved by Councilmember Sm. and seconded by Councilmember Leppa to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) building permit #8702 for a 60' x 40' airplane storage hangar on Lot 82D at the Crystal Airport as requested by Robert W. Shea.  
Motion Carried.

3. The City Council considered a request to use the Crystal Municipal Pool for a B Final-A Min/Max Swim Meet on July 29, 30, and 31, 1988.

Moved by Councilmember Sm. and seconded by Councilmember Mor to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) request to use the Crystal Municipal Pool for a B final-A Min/Mix Swim Meet on July 29, 30, and 31, 1988 as requested by the New Hope/Crystal Aquatic Club.  
Motion Carried.

4. The City Council considered the first reading of an ordinance amending Crystal City Code to change the vending machine license fee.

\$15.00 fee  
Now \$22.00 at machine  
\$7.75 each additional

Moved by Councilmember Sm. and seconded by Councilmember Herber to adopt the following ordinance:

ORDINANCE NO.87-

AN ORDINANCE RELATING TO VENDING MACHINE  
LICENSE FEES: AMENDING CRYSTAL CITY CODE

and further, that the second and final reading be held on December 1, 1987.

Motion Carried.

5. The City Council considered an agreement for Environmental Health Services with Hennepin County.

*Handwritten:*  
 Agreement  
 signed  
 approved

Moved by Councilmember Leppa and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-83

RESOLUTION APPROVING AN AGREEMENT FOR ENVIRONMENTAL  
HEALTH SERVICES WITH HENNEPIN COUNTY

By roll call and voting aye: ALL \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

6. The City Council considered a report from the City Council Recycling Subcommittee regarding organized refuse and recycling options.

*Handwritten:*  
 Am/ Rpt  
 2, 1, 2 - 4 re

~~Leppa 7/20/87 is a not so good as 2~~

7. The City Council considered a request for a rate increase from Town Taxi Company.

*Handwritten:*  
 Sid Strong

*Handwritten:*  
 inspection  
 reports from  
 Robb. Police - Indian  
 twice a year - check  
 files

Moved by Councilmember Sm and seconded by Councilmember Nerkes to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a rate increase from Town Taxi Company.

Motion Carried.



8. The City Council considered the Second Reading of an Ordinance regarding issuance of citations.

*Herb Rygg to continue to Dec. 1<sup>st</sup> meeting.*

*1<sup>st</sup> Reading  
Sept. 1  
2<sup>nd</sup> Reading  
Sept. 15  
Sent  
to  
city  
clerk*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following ordinance:

ORDINANCE NO. 87- -

AN ORDINANCE RELATING TO PUBLIC SAFETY:  
AUTHORIZING CERTAIN CITY PERSONNEL TO  
ISSUE CITATIONS; AMENDING CRYSTAL CITY CODE  
BY ADDING A SECTION

and further, that this be the second and final reading.  
Motion Carried.

9. The City Council considered a request for the use of the Becker Park Arts and Entertainment Centre by the Minnesota Recreation & Park Association, and the authorization to serve wine to those members in attendance.

Moved by Councilmember Herb and seconded by Councilmember Sm. to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the use of the Becker Park Arts and Entertainment Centre by the Minnesota Recreation & Park Association, and further to authorize the serving of wine to those members in attendance.

Motion Carried.

Parking - 41<sup>st</sup> Avenue

~~for no. on 41<sup>st</sup> 2 Hour Limit.~~

to be of a lot. I am not sure  
" but I am not sure if it is  
or by the way.

~~Mr.~~ Mr. Leppa of mobile signs

11-28-87 - Iron Horse - <sup>Closing down for</sup> Students

Sm. Mar. 15<sup>th</sup>  
Sm. Mar. 22<sup>nd</sup> )  
6. - 9

Moved by Councilmember Herb. and seconded by Councilmember Mar. to approve the list of license applications.

Motion Carried.

Moved by Councilmember Herb. and seconded by Councilmember Sm. to adjourn the meeting.

Motion Carried.

Meeting adjourned at 8:07.



APPLICATIONS FOR LICENSE  
November 17, 1987

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Lion's Club, Pancake Breakfast at VFW, 5222 56th  
Avenue North, One Day Only, November 29, 1987

FOOD ESTABLISHMENT - Restaurant (Exempt)

Thorson Senior Center, 7323 58th Avenue North  
Park & Rec Dept. at Becker Park, 6225 56th Ave. No.  
Park & Rec Dept. at Cry. Municipal Pool, 4848 Douglas Dr.  
Park & Rec Dept. at Valley Place, 3200 Louisiana No.

VENDING - Perishable (Exempt)

Crystal Police Association, 4141 Douglas Drive

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.  
addnl facility)

Eggies Breakfast, 6418 Bass Lake Road  
Knights of Columbus, 4947 West Broadway (2)

FOOD ESTABLISHMENT - Churches (exempt)

St. James Lutheran Church, 6700 46th Place North

VENDING - Nonperishable (\$8.75 1st mach. + \$7.50 ea. addnl mach.  
in same location)

Knights of Columbus, 4947 West Broadway (2)

GAS FITTERS - \$30.25

Air Comfort, Inc., 3944 Louisiana Circle  
Ray N. Welter Heating Co., 4637 Chicago Ave. S.

CHRISTMAS TREE LOT - \$30.25

POT Co., 4007 58th Ave. N. - Lot at 6918 56th Ave. N.

AUCTIONEER: \$18.25 one day auction

Dave Filipiak, Auctioneer, dba Life Style Auction One day  
auction at Knights of Columbus Hall, 4947 W. Broadway, December 7, 1987

POOL TABLE - \$10.50 per table

George Haasken for Knights of Columbus, 4947 West Broadway,  
maintain one pool table

CIGARETTE - \$12.00 each machine and/or over counter sales

George Haasken for the Knights of Columbus, 4947 W. Broadway  
Raymond Hawk dba Eggie's North, 6418 Bass Lake Road.

APPLICATIONS FOR LICENSE  
November 17, 1987

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill School - PTSA, 6600 27th Avenue North, One Day Only  
November 13, 1987, carnival

VFW Auxiliary, 5222 56th Avenue North, One Day Only,  
November 15, 1987, Pancake Breakfast

Sent with Preliminary Agenda on 11-13-87

Minutes of City Council Mtg. of November 3, 1987.  
Memo from Recycling Coordinator dated 11-9-87,  
one dated 11-5-87, and one dated 10-26-87 re:  
\$100 winners of recycling drawings.  
Crystal Planning Comm. minutes of mtg. of 11-9-87.  
Copy of gambling license application for Church of  
All Saints a the Paddock Bar.  
Copy of gambling license application for Minn.  
Therapeutic Camp at Palace Inn.  
Copy of gambling license application for Knights  
of Columbus Council #3656.  
Resolution authorizing the sale and issuance of  
multifamily housing development revenue bonds  
(Crystal Senior Housing Project), series 1987.  
REsolution approving a First Amendment to the  
Development Contract (Elderly Project): authorizing  
its execution and delivery.  
Copy of First Amendment to the Contract For Private  
Development (and related documents).  
Memo from Building Inspector dated 11-10-87 re:  
Airplane Storage Hangar, Lot 82D, Crystal Airport  
Memo from Park & Rec. Director dated 11-9-87 re:  
Use of Crystal Pool for a B Final-A Min/Max Swim  
Meet - July 29, 30, 31, 1988, and Letter from New  
Hope-Crystal Aquatic Club dated 10-28-87.  
Memo from Supervising Sanitarian dated 11-5-87 re:  
Vending Fees.  
Memo from Supervising Sanitarian dated 10-29-87  
re: Henn. County Environmental Health Services  
Agreement.  
Recycling Subcommittee Report on Organized Refuse  
and Recycling Options.  
Letter from Town Taxi Co. dated 11-4-87 re: rate  
increase.  
Letter from City Attorney dated 11-12-87 re:  
Citations: Ordinance Amendment.  
Copy of application for license for Neill School PTA  
to operate an Itinerant Food Est. for carnival at  
6600 - 27th Ave. No.  
Memo from Park & Rec. Director dated 11-13-87 re:  
Serving wine at a State Park & Rec. Board and  
Commission Workshop at Becker Park.  
Crystal Park & Rec. Dept. monthly report for October,  
1987.  
Crystal Park & Rec. Advisory Comm. mtg. minutes of  
10-7-87.

Copy of letter from Barb Johnson, 7025 - 35th Pl.  
No. thanking the Engineering Dept. for painting  
lines on 36th Ave. between Louisiana & Douglas Dr.  
dated 11-3-87.

Copy of letter from Olson Early Childhood Center  
dated 10-28-87 re: Adventure Club.

City of Crystal 1987 Expenditure Report for 10-87.

Crystal Progress Report on Recycling from 1-1-87  
through 8-31-87.

Put in packet on 11-17-87

Bulletin from Association of Metropolitan Municipalities re: Proposed Policy Amendments for 1988.

Sample of Certificate of Achievement that can be  
done with our present computer system from  
the Administrative Assistant.

Darlene

November 13, 1987

TO: City of Crystal Councilmembers  
FROM: John A. Olson, Acting City Manager  
RE: Preliminary Agenda - City Council meeting of November 17, 1987

As at a previous meeting, we have several checks to present to persons who have attended the Recycling Program. This item will be placed before the Consent Agenda.

As in the past, I will comment only on those items on the agenda which I feel need additional explanation. The Consent Agenda items speak for themselves and I will not comment on them.

#### Regular Agenda

##### Items #1 and #2:

We are getting down to the last few documents necessary for the Senior Citizen Housing Project. The resolution in Item #1 is the final resolution authorizing the bond sale. The resolution in Item #2 is an amendment to the Development Agreement which subordinates the City's interests in the property to the Trust Company's interests in the project. We have had this type of an agreement in the past with the other two projects and it is beneficial that we subordinate our interests in order to keep the project viable no matter who builds it. Mr. Kennedy will explain the details of this amendment Tuesday evening. The Crystal HRA has reviewed this and has approved it.

##### Item #9:

We have received material from Dave Kennedy on the persons who can issue citations. Hopefully his explanation and ordinance change is what you want, and you can discuss this with him Tuesday night.

##### Item #10:

We have received an application for a food license from Neill School for a school carnival this weekend. You are getting this material to approve after the fact, and this concerns us because schools and non-profit organizations should know about our procedures since they have been around for a while and have done this in the past. In this case, as I understand it, Neill School is having its first carnival in 7 or 8 years and possibly the persons in charge were not aware of our recommendations. To help alleviate these situations with non-profit organizations and schools, we are preparing a letter to be sent explaining the necessity of having the license applications in this office at least three weeks prior to the event. At staff level we do not wish to close down an event but we may have to do so to bring the point across to these organizations. If we do you may be hearing from them but this is our purpose.



- 2 -

It is possible the VFW may also be coming in for a license for a pancake breakfast. If they do so we will place them on the agenda but give them administrative approval to operate this weekend in hopes that you will approve this application Tuesday night.

Item #11:

Ed Brandeen has requested that the Minnesota Recreation and Park Association be allowed to have a meeting in the Becker Park Arts and Entertainment Center. This is a normal request that we would handle at staff level, however, that organization is requesting to serve wine to its attendees at the meeting. I think before we can formally indicate to them that they can do this it would need your approval. I will have Ed prepare a memo detailing his request so you will have it in your packet this weekend. The meeting isn't until the first part of December so there is no urgency to have it approved prior to your meeting Tuesday night.

I hope you have a pleasant weekend. We will see you Tuesday night.

J O H N



**TENTATIVE AGENDA**

FOR THE NOVEMBER 17, 1987, COUNCIL MEETING

1. Minutes of the regular meeting of November 3, 1987.

Presentation of checks to Crystal residents whose names were drawn at the Recycling Center.

**CONSENT AGENDA****ITEM**

1. Set public hearing to consider tentative approval of proposed plat Bedman Addition (North half of lot 29, Auditors Subdivision #314) 46th & Louisiana.

**Supporting Data**

None.

**Comments**

Set hearing for December 1.

**ITEM**

2. Set public hearing to consider request from Wayne E. Harris for a variance in lot width to build a 20' x 20' detached garage at 3524 Noble Ave. N.

**Supporting Data**

To be sent for a public hearing.

**Comments**

Set hearing for December 1.

**ITEM**

3. Set public hearing to consider request from Wayne Moen for a variance to expand a non-conforming use (said non-conformity being the existing house and garage encroach 2.5' in the required 25' side street side yard setback) to build a 32' x 24' addition to the existing house at 3356 Florida Ave. N.

**Supporting Data**

To be supplied for a public hearing.

**Comments**

Set hearing for December 1.

**ITEM**

4. Set public hearing to consider request from Dick & Mary Lapcinski for a variance to encroach 22" in the front yard setback to install a bay window at 6920 Lombardy Lane.

**Supporting Data**

To be supplied for a public hearing.

**Comments**

Set hearing for December 1.

ITEM

5. Consideration of a gambling license application for the Church of All Saints, 435 4th Street N.E., for the Paddock Bar.

Supporting Data

Copy of application and rental agreement.

Comments

None.

ITEM

6. Consideration of a gambling license application for the Minnesota Therapeutic Camp for the Palace Inn.

Supporting Data

Copy of application and rental agreement.

Comments

None.

ITEM

7. Consideration of a gambling license application for Knights of Columbus Council #3656 at 4947 West Broadway.

Supporting Data

Copy of application.

Comments

None.

REGULAR AGENDAITEM

1. Consideration of final resolution on bond sale for senior housing.

Supporting Data

Copy of resolution.

Comments

None.

ITEM

2. Consideration of a resolution approving the First Amendment to the Development Contract for senior housing.

Supporting Data

Copy of resolution; copy of First Amendment to the Development Contract for senior housing.

Comments

None.

**ITEM**

3. Consideration of a request for building permit from Robert W. Shea to build a 60' x 40' airplane storage hangar on Lot 82D at the Crystal Airport.

**Supporting Data**

Memo from Building Inspector dated 11-10-87.

**Comments**

Planning Commission recommended approval.

**ITEM**

4. Consideration of a request to use the Crystal Municipal Pool for a BFinal-A Min/Mix Swim Meet on July 29, 30, and 31, 1988.

**Supporting Data**

Memo from Park & Recreation Director dated 11-09-87 and letter from New Hope/Crystal Aquatic Club.

**Comments**

None.

**ITEM**

5. Consideration of an ordinance amending Crystal City Code to change the vending machine license fee.

**Supporting Data**

Memo from Supervising Sanitarian dated 11-05-87.

**Comments**

None.

**ITEM**

6. Consideration of an Environmental Health Services Agreement with Hennepin County.

**Supporting Data**

Copy of agreement and memo from Supervising Sanitarian dated 10-29-87.

**Comments**

None.

ITEM

7. Consideration of a report from the Recycling Subcommittee of the City Council regarding organized refuse and recycling options.

Supporting Data

Copy of report dated 11-9-87.

Comments

Action may be to request the Mayor to meet with cities of Brooklyn Park, Brooklyn Center, and New Hope to discuss a Joint Powers option for recycling.

ITEM

8. Consideration of a request for a rate increase from Town Taxi Company.

Supporting Data

Letter from Town Taxi date 11-4-87.

Comments

The last rate change was approved in November of 1985.

ITEM

9. Consideration of an ordinance regarding issuance of citation.

Supporting Data

A letter from City Attorney dated 11-12-87; copy of proposed ordinance; and copy of State Statute.

Comments

None.

ITEM

10. Consideration of a request for an itinerant food license and waiver of the fee for Neill School, 6600 - 27th Ave. N. for a school carnival to be held November 13, 1987.

Supporting Data

Copy of application.

Comments

None.

ITEM

11. Consideration of a request for the use of the Becker Park Arts and Entertainment Centre by the Minnesota Recreation & Park Assoc., and authorization of the serving of wine to those in attendance.

Supporting Data

Memo from Park & Recreation Director dated 11-13-87.

Comments

None.



INFORMATIONAL ITEMS:

1. Crystal Park & Recreation Department Monthly Report of October 1987.
2. Crystal Park & Recreation Advisory Commission Meeting Minutes of 10-07-87.
3. Letter of thanks to the Engineering Department from Barb Johnson, 7025 - 35th Place North, dated 11-03-87.
4. Letter from Olson Early Childhood Center dated 10-28-87 regarding the Adventure Club.
5. City of Crystal 1987 Expenditure Report - October 1987
6. Crystal Progress Report on recycling (1-1-87 through 8-31-87).

APPLICATIONS FOR LICENSE  
November 17, 1987

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Lion's Club, Pancake Breakfast at VFW, 5222 56th  
Avenue North, One Day Only, November 29, 1987

FOOD ESTABLISHMENT - Restaurant (Exempt)

Thorson Senior Center, 7323 58th Avenue North  
Park & Rec Dept. at Becker Park, 6225 56th Ave. No.  
Park & Rec Dept. at Cry. Municipal Pool, 4848 Douglas Dr.  
Park & Rec Dept. at Valley Place, 3200 Louisiana No.

VENDING - Perishable (Exempt)

Crystal Police Association, 4141 Douglas Drive

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50 ea.  
addnl facility)

Eggies Breakfast, 6418 Bass Lake Road  
Knights of Columbus, 4947 West Broadway (2)

FOOD ESTABLISHMENT - Churches (exempt)

St. James Lutheran Church, 6700 46th Place North

VENDING - Nonperishable (\$8.75 1st mach. + \$7.50 ea. addnl mach.  
in same location)

Knights of Columbus, 4947 West Broadway (2)

GAS FITTERS - \$30.25

Air Comfort, Inc., 3944 Louisiana Circle  
Ray N. Welter Heating Co., 4637 Chicago Ave. S.

CHRISTMAS TREE LOT - \$30.25

PQT Co., 4007 58th Ave. N. - Lot at 6918 56th Ave. N.

AUCTIONEER: \$18.25 one day auction

Dave Filipiak, Auctioneer, dba Life Style Auction One day  
auction at Knights of Columbus Hall, 4947 W. Broadway, December 7, 1987

POOL TABLE - \$10.50 per table

George Haasken for Knights of Columbus, 4947 West Broadway,  
maintain one pool table

CIGARETTE - \$12.00 each machine and/or over counter sales

George Haasken for the Knights of Columbus, 4947 W. Broadway  
Raymond Hawk dba Eggie's North, 6418 Bass Lake Road.



APPLICATIONS FOR LICENSE  
November 17, 1987

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill School - PTSA, 6600 27th Avenue North, One Day Only  
November 13, 1987, carnival

VFW Auxiliary, 5222 56th Avenue North, One Day Only,  
November 15, 1987, Pancake Breakfast

3 NOVEMBER 1987

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on November 3, 1987, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Langsdorf, Rygg, Moravec, Smothers, Aaker, Leppa, Herbes. Also present were the following staff members: John A. Olson, Acting City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Nancy Deno, Administrative Assistant; Joan Schmidt, Deputy City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of October 20, 1987.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve the minutes of the regular City Council meeting of October 20, 1987.

Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from William T. Moore for a variance of 4'8" in the required 30' front yard setback to construct a 15'6" x 24'9" second story addition and a 4'8" x 15'6" porch on the existing house at 4646 Brunswick Avenue North. The Mayor asked those present to voice their opinions or ask questions concerning this matter.

Moved by Councilmember Leppa and seconded by Councilmember Herbes to close the public hearing.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission, the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 2 a) to grant a variance of 4'8" in the required 30' front yard setback for a 15'6" x 24'9" second story addition and a 4'8" x 15'6" porch on the existing house at 4646 Brunswick Avenue North as requested in variance application #87-65.

Motion Carried.

3 NOVEMBER 1987

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments & Appeals to consider a request from Ronald and Suzanne Palbicki for a variance of 18' in the required 30' side street side yard setback to build two 18' x 18' decks at 8600 - 31st Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to close the public hearing.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to approve as recommended by and based on the findings of fact of the Planning Commission, the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 2) iii) to grant a variance of 18' in the required 30' side street sideyard setback to build two 18' x 18' deck additions on the existing house at 8600 - 31st Avenue North as requested in variance application #87-68.

Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments & Appeals to consider a request from Floyd and Irene Bohn for a variance of 8' in the required 40' rear yard setback to build a 15'3" x 22'6" addition to the existing garage at 4725 Quail Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to close the public hearing.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission, the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 8' in the required 40' rear yard setback to permit a 15'3" x 22'6" addition to the existing garage at 4725 Quail Avenue North as requested in variance application #87-69.

Motion Carried.



3 NOVEMBER 1987

The City Council considered a waiver of sign license fee for a sign to be located at 6700 - 46th Place North as requested by St. James Church.

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to waive the sign license fee for a sign to be located at 6700 - 46th Place North as requested by St. James Church.

Motion Carried.

The City Council considered the waiver of sign permit fees for six temporary sign locations to be posted a period of November 22 through November 29, 1987, to advertise the Crystal Lions Pancake Breakfast as requested by the Crystal Lions Club.

Moved by Councilmember Rygg and seconded by Councilmember Langsdorf to waive the sign permit fees for signs to be posted November 22 through November 29, 1987, at the following locations: 4920 West Broadway, 3600 Douglas Drive, 2756 Douglas Drive, 7200 - 56th Avenue North, 5920 West Broadway, and 5844 Orchard Avenue North, to advertise the Crystal Lions Pancake Breakfast as requested by the Crystal Lions Club.

Motion Carried.

The City Council considered awarding a bid for purchase of a skid-steer loader.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-73

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered surety release in the amount of \$500 for Crystal Green Subdivision.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to accept the work required within Crystal Green Subdivision, subject to guarantee provisions of the agreement, effective this date, and that surety in the amount of \$500 be released, subject to said guarantee, as recommended by the Public Works Director.

Motion Carried.

3 NOVEMBER 1987

The City Council considered surety release in the amount of \$500 for Rolling Green Subdivision.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to accept the work required for Rolling Green Subdivision, subject to guarantee provisions of the agreement, effective this date, and that surety in the amount of \$500 be released, subject to said guarantee, as recommended by the Public Works Director.

Motion Carried.

The City Council considered release of surety in the amount of \$132,000 for Winnetka Industrial Center (Bldg. A) at 3300 Winpark Drive.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to accept the work required for Winnetka Industrial Center (Bldg. A) at 3300 Winpark Drive, subject to guarantee provisions of the agreement, effective this date, and that surety in the amount of \$132,000 be released, subject to said guarantee, as recommended by the Public Works Director.

Motion Carried.

The City Council considered the Park & Recreation Advisory Commission criteria regarding naming and renaming of all City parks. It was the Mayor's recommendation to thank the Commission for their time and effort in putting the report together and return it to the Park & Recreation Advisory Commission, noting that future councils might not always feel bound by this policy.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to accept the report.

Motion Carried.

The City Council considered the Second Reading of an Ordinance regarding abandoned motor vehicles.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to adopt the following ordinance:

ORDINANCE NO. 87-12

AN ORDINANCE RELATING TO LITTER: INOPERATIVE VEHICLES:  
AMENDING CRYSTAL CODE SUBSECTION 635.01, SUBDIVISION 1

and further, that this be the second and final reading.

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried.

3 NOVEMBER 1987

The City Council reconsidered the Second Reading of an ordinance regarding water and sewer utility rates and a resolution regarding the adjustments of sewer rates for senior citizens.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 87-13

AN ORDINANCE RELATING TO SEWER, WATER, AND STREET  
LIGHTING RATES AND CHARGES: AMENDING CRYSTAL CITY CODE  
SUBSECTION 700.07; SUBSECTION 710.05; SUBSECTION 715.13,  
SUBDIVISIONS 1 AND 4: REPEALING ORDINANCE NO. 87-11

and further, that this be the second and final reading.

By roll call and voting aye: Rygg, Moravec, Smothers, Leppa, Herbes, Aaker; abstaining: Langsdorf.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-74

RESOLUTION ADJUSTING SEWER AND WATER RATES FOR SENIOR CITIZENS

By roll call and voting aye: Rygg, Moravec, Smothers, Leppa, Herbes, Aaker; abstaining: Langsdorf.

Motion Carried, resolution declared adopted.

The City Council considered a resolution establishing just compensation for the purchase of 3541 Lee Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-75

RESOLUTION ESTABLISHING JUST COMPENSATION  
AND AUTHORIZING OFFERS TO ACQUIRE  
3541 LEE AVENUE NORTH

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered a resolution authorizing and executing a Grant Agreement between the Metropolitan Council and the City of



3 NOVEMBER 1987

Crystal for acceptance of \$3,000 for the Arts Program at Becker Park.

Moved by Councilmember Moravec and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-76

RESOLUTION APPROVING GRANT AGREEMENT BETWEEN  
METROPOLITAN COUNCIL AND THE CITY OF CRYSTAL

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered a resolution authorizing a contract with Hennepin County to receive funding for the Recycling Program for 1987.

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-77

RESOLUTION AUTHORIZING CONTRACT WITH  
HENNEPIN COUNTY TO RECEIVE FUNDING FOR 1987

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered a recommendation by the Recycling Subcommittee regarding the Neighborhood Recycling Center at the Church of the Open Door, 6421 - 45th Avenue North. Councilmember Langsdorf recommended as follows:

1. Money be used for advertising only (\$500).
2. Neighborhood Recycling Center at Church of the Open Door shall provide the Recycling Coordinator for the City of Crystal with three copies of all advertising they do.
3. Church of the Open Door shall report recycling tonnage to the Recycling Coordinator for the City of Crystal on a quarterly basis.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to approve the recommendations as presented by Councilmember Langsdorf.

Motion Carried.

3 NOVEMBER 1987

The City Council considered tax forfeiture land sale by Hennepin County.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-78

RESOLUTION APPROVING LOT 16, BLOCK 3 OF  
GARDENDALE ACRES (3304 HAMPSHIRE AVENUE NORTH)  
FOR SALE AT A PUBLIC ACTION TO BE HANDLED BY  
HENNEPIN COUNTY

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered a resolution regarding the City of Crystal credit card.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 87-79

RESOLUTION AUTHORIZING ELAN FINANCIAL SERVICES CORPORATE  
CHARGE CARD ACCOUNT, CITY OF CRYSTAL, MINNESOTA

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

The City Council considered an interim site for the Senior Citizen Center Program and Congregate Dining.

Moved by Councilmember Moravec and seconded by Councilmember Leppa to accept staff's report and direct staff to prepare an interim contract agreement with the Knights of Columbus Hall.

By roll call and voting aye: Langsdorf, Rygg, Moravec, Leppa, Herbes, Aaker; voting no: Smothers.

Motion Carried.

Moved by Councilmember Leppa and seconded by Councilmember Moravec to close Thorson Community Center effective June 30, 1988.

Motion Carried.

3 NOVEMBER 1987

The City Council considered a report from staff regarding funding sources for the Space Needs Program. By common consent of the Council a special meeting was set for 7:00 P.M. on November 24, 1987 to discuss the Space Needs Program. The Council asked that representatives from Anderson Dale Architects and Springsted, Incorporated be present. The Council requested further drawings and information from the consultants be distributed to them by the staff.

The City Council discussed an agreement with the City of Crystal and the Target Store, 5537 West Broadway and VFW Post #494, 5222 - 56th Avenue North to place newspaper bins for the recycling program on their property.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to adopt the following resolution with the stipulation that the City do the clean-up of the sites:

RESOLUTION NO. 87-80

RESOLUTION AUTHORIZING AGREEMENT  
REGARDING RECYCLING

By roll call and voting aye: Langsdorf, Rygg, Moravec, Smothers, Leppa, Herbes, Aaker.

Motion Carried, resolution declared adopted.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve the list of license applications, as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 8:24 P.M.

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Mayor

ATTEST:

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City Clerk

November 9, 1987

MEMO TO: John Olson, Acting City Manager

FROM: Julie Jones, Recycling Coordinator *4.9.*

RE: Sixth \$100 Winner

The \$100 winner for our November 7, 1987, opening of the Recycling Center is Deborah Colbert of 3441 Noble Avenue North. Ms. Colbert has been notified by phone of being the winner, and is planning on attending the November 17, City Council Meeting to receive her check.

The participation totals from the November 7th collection at the Crystal/Robbinsdale Recycling Center are as follows:

Robbinsdale Residents	221 (77.8%)
Crystal Residents	55 (19.3%)
Other Cities	8 (2.8%)

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Total	284
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kg



November 5, 1987

MEMO TO: John A. Olson, Acting City Manager

FROM: Julie Jones, Recycling Coordinator 

RE: Fifth \$100 Winner

The \$100 winner for our October 31, 1987, opening of the Recycling Center was Louis Suplick of 3916 Hampshire Avenue North. Ms. Suplick has been notified by phone of being the winner, however, is unable to attend the November 17 City Council meeting to receive her check.

Therefore, we will need to send Ms. Suplick's \$100 check to her by mail.

The participation totals from the October 31 collection at the Crystal/Robbinsdale are as follows:

Robbinsdale Residents	166 (82%)
Crystal Residents	33 (17%)
Other Cities	4 (1%)
	<hr/>
	203 (100%)

kg

Received 10-28-87  
Approved for paym't \_\_\_\_\_  
Date of Approval \_\_\_\_\_  
Code\* 01-4415-RQ-32

October 26, 1987

MEMO TO: John A. Olson, Acting City Manager

FROM: Julie Jones, Recycling Coordinator *JJ.*

RE: Fourth \$100 Winner

The \$100 winner for our October 24, 1987 opening of the Recycling was Roy Maki of 3501 Kyle Avenue North. Mr. Maki has been notified to attend the November 17 city council meeting to receive his check.

The participation totals from October 24 collection at the Crystal/Robbinsdale Recycling Center are as follows:

Robbinsdale Residents	529 (92%)
Crystal Residents	41 (7%)
Other Cities	6 (1%)

TOTAL 576

kg

## CRYSTAL PLANNING COMMISSION MINUTES

November 9, 1987

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Christopher, Elsen, Feyereisen, Guertin, Halpaus, Magnuson and Nystrom; the following was absent Kamp; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to approve the minutes of the October 13, 1987, meeting.

Motion carried.

1. Chairperson Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application #87-51 as submitted by H. W. Elfstrom to rezone from R-1 District to B-4 District property located at 3401 Vera Cruz Ave. N. The City Engineer stated Mr. Elfstrom had requested a waiver of the standard plat and site improvements such as curb and gutter around the facility and drainage. Mr. Elfstrom said in order to get a mortgage to do some improvements he needed to have the zoning cleared up.

The following concerns were presented by the opposition: worried that other properties might go commercial if rezoning went through, questioned the kind of business that might use the facility and the lack of adequate parking and possibly more traffic on Welcome as Vera Cruz is one way. The following were heard:

George Aebly, 3419 Welcome Ave. N.  
Clarence Schulz, 3264 Welcome Ave. N.  
Durwin Ward, 3356 Welcome Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Barden to close the public hearing.

Motion carried.

Moved by Commissioner Elsen and seconded by Commissioner Magnuson to recommend to the City Council to deny Application #87-51, as submitted by H. W. Elfstrom to rezone from R-1 District (Single Family Residential) to B-4 District (Community Commercial), that part of Lot 12 lying east of the west 80', Block 1, Rosedale Acres.

November 9, 1987 - Continued

The findings of fact are: Entire proposition is too speculative in nature, no concrete plan and no site improvements.

Motion carried.

2. Consideration of a building permit of Robert Shea for an aircraft storage hangar at Lot 82D, Crystal Airport.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to recommend to the City Council to approve authorization to issue building permit #8702 to Robert Shea to build a 60'x40' aircraft storage hangar at Lot 82D, Crystal Airport, subject to standard procedure.

Motion carried.

3. Lorraine Bedman appeared regarding tentative approval of proposed plat Bedman Addition located at 7025 - 46th Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Barden to recommend to the City Council to deny tentative approval of Bedman Addition which is a replat of the north half of Lot 29, Auditor's Subdivision #314 for the following reasons: Creating a substandard lot (7,500 square feet required), creating variance problems for Lot 1 and no advantage to the City.

Motion carried.

4. Wayne Moen appeared regarding Variance Applications #87-71 and #87-72 to expand a non-conforming use and to vary the side street side yard setback requirements to allow an addition at 3356 Florida Ave. N.

Moved by Commissioner Guertin and seconded by Commissioner Elsen that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use, said non-conformity being the existing house and garage encroach 2.5' in the required 25' side street side yard setback; and Section 515.13, Subd. 3 a) 2) ii), to grant a variance of 2.5' in the required 25' side street side yard setback for a 32'x24' addition to the existing house at 3356 Florida Ave. N., P.I.D. #20-118-21-42-0090, as requested in Applications #87-71 and #87-72 of Wayne Moen.



November 9, 1987 - Continued

The findings of fact are: Nice addition to the existing structure, not a detriment to other properties in area and a 2.5 variance is diminutive to the total setback required  
Motion carried.

Moved by Commissioner Anderson and seconded by Commissioner Christopher to adjourn.

Motion carried.

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Chairperson Feyereisen

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Secretary Christopher



Charitable Gambling Control Board  
Rm N-475 Griggs-Midway Bldg.  
1821 University Ave.  
St. Paul, MN 55104-3383  
(612) 642-0555

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: <b>B-02301-002</b>		/ EFF. DATE: <b>01/18/87</b>	/ AMOUNT OF FEE: <b>\$50.00</b>
1. Applicant—Legal Name of Organization <b>CHURCH OF ALL SAINTS MINNEAPOLIS X</b>		2. Street Address <b>435 4th St NE</b>	
3. City, State, Zip <b>Minneapolis, MN 55413</b>		4. County <b>Hennepin</b>	5. Business Phone <b>(612) 379-4996</b>
6. Name of Chief Executive Officer <b>Rev George Kovalik</b>		7. Business Phone <b>(612) 379-4996</b>	
8. Name of Treasurer or Person Who Accounts for Revenues <b>Lori Olson</b>		9. Business Phone <b>( ) 422-9389</b>	
10. Name of Gambling Manager <b>Thadeus Dudek</b>	11. Bond Number <b>RPS304997</b>	12. Business Phone <b>(612) 379-4477</b>	
13. Name of Establishment Where Gambling Will Take Place <b>Paddock Bar</b>	14. County <b>Hennepin</b>	15. No. of Active Members <b>620</b>	
16. Lessor Name <b>Paddock Bar</b>		17. Monthly Rent: <b>\$2,800.00</b>	
18. If Bingo will be conducted with this license, please specify days and times of Bingo.			
Days	Times	Days	Times
19. Has license ever been: <input type="checkbox"/> Revoked Date: <b>NO</b> <input type="checkbox"/> Suspended Date: <b>NO</b> <input type="checkbox"/> Denied Date: <b>NO</b>			
20. Have internal controls been submitted previously? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)			
21. Has current lease been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)			
22. Has current sketch been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)			

#### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

#### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

#### OATH

I hereby declare that:

- I have read this application and all information submitted to the Board;
- All information submitted is true, accurate and complete;
- All other required information has been fully disclosed;
- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization <b>CHURCH OF ALL SAINTS</b>	Signature (Chief Executive Officer) <b>George J. Kovalik</b>	Date <b>10-4-87</b>	Title <b>Pastor</b>
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#### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

24. City/County Name (Local Governing Body) <b>City of Crystal</b>	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <b>Laurene George</b>	25. Signature of Person Receiving Application:
Title <b>City Clerk</b>	Title:
Date Received (this date begins 30 day period) <b>11-5-87</b>	
Name of Person Delivering Application to Local Governing Body: <b>Lori Olson</b>	Township Name:

THIS LEASE AGREEMENT, Made this 5<sup>th</sup> day of November, 19 87,  
by and between PADDOCK, herein called LANDLORD(S), and All Saints Church  
herein called TENANT(S).

The LANDLORD(S) agrees to lease and rent to the TENANT(S), in consideration of rent paid and promises made by the TENANT(S), and the TENANT(S) agrees to rent and lease from the LANDLORD(S), the premises described below, located in the County of \_\_\_\_\_ and State of Minnesota:

To use and occupy the premises just as they are, without any liability or obligation on the part of the LANDLORD(S), to make any alterations, improvements or repairs of any kind on or about the premises, for and during the full term of 11-5-87 from and after the \_\_\_\_\_ day of 11-5, 19 87 for the following purposes:

The TENANT(S) agree to pay to the LANDLORD(S) as rent the sum of 2500<sup>00</sup> dollars for and during the full term of this lease:

IT IS FURTHER MUTUALLY AGREED between the parties as follows:

**QUIET ENJOYMENT.** The LANDLORD(S) promises that on paying the rent and performing the promises contained in this agreement, the TENANT(S) shall peacefully and quietly have, hold and enjoy the leased premises for the agreed term.

**ASSIGNMENT AND SUBLETTING.** The TENANT(S) shall not assign this lease or sublet the premises described above, in whole or in part, without first obtaining the LANDLORD(S) written consent.

**SURRENDER OF PREMISES.** At the expiration of the lease term, the TENANT(S) shall vacate and surrender the premises to the LANDLORD(S) in as good condition and repair as they were at the commencement of this lease, reasonable use and wear excepted.

**VIOLATION OF AGREEMENT.** If the TENANT(S) fails to make any payments mentioned in this lease agreement or fails to pay any rent when it becomes due, or violates any other promise, condition or agreement contained in this agreement, the LANDLORD(S) may re-enter and take possession of the premises. The LANDLORD(S) re-entry will not affect the TENANT(S) obligation to pay rent and fulfill any promise or agreement contained in this agreement for the full term of the lease. Or, the LANDLORD(S) may at \_\_\_\_\_ option cancel and terminate this lease agreement and may re-enter and take possession of the premises.

IN TESTIMONY WHEREOF, Both parties have hereunto set their hands the day and year first above written.

Signed, Sealed and Delivered in presence of

George J. Kowalek Seal  
John A. Kowalek Seal  
Charles J. Kowalek Seal



State of \_\_\_\_\_  
County of \_\_\_\_\_ } ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, A. D. 19\_\_\_\_\_, before me, a  
\_\_\_\_\_, within and for said County, personally appeared  
\_\_\_\_\_  
to me known to be the person \_\_\_\_\_ described in and who executed the foregoing instrument, and acknowl-  
edged  
that \_\_\_\_\_ he \_\_\_\_\_ executed the same as \_\_\_\_\_ free act and deed.

\_\_\_\_\_  
Notary Public

County of \_\_\_\_\_

My Commission expires \_\_\_\_\_, 19\_\_\_\_

State of \_\_\_\_\_

Lease

\_\_\_\_\_  
FROM

*Paddock*

LANDLORD(S)

TO

*All Saints Church*

TENANTS(S)

Amount, \$ *2800<sup>00</sup>* per month

payable *1<sup>st</sup> of month*

at \_\_\_\_\_





Charitable Gambling Control Board  
Rm N-475 Griggs-Midway Bldg.  
1821 University Ave.  
St. Paul, MN 55104-3383  
(612) 642-0555

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: <u>B-00591-014</u> / EFF. DATE: <u>12/05/86</u> / AMOUNT OF FEE: <u>\$50.00</u>															
1. Applicant—Legal Name of Organization <u>MINN THERAPEUTIC CAMP</u>		2. Street Address <u>East Oak Street</u>													
3. City, State, Zip <u>Brainerd, MN 56401</u>		4. County <u>Crow Wing</u>	5. Business Phone ( )												
6. Name of Chief Executive Officer <u>R E Endres</u>		7. Business Phone ( )													
8. Name of Treasurer or Person Who Accounts for Revenues		9. Business Phone ( )													
10. Name of Gambling Manager <u>Dave Savoie</u>		11. Bond Number <u>BND33505395</u>	12. Business Phone ( )												
13. Name of Establishment Where Gambling Will Take Place <u>Palace Inn</u>		14. County <u>Hennepin</u>	15. No. of Active Members <u>250</u>												
16. Lessor Name <u>Palace Inn Brdwy Pza</u>		17. Monthly Rent: <u>\$110</u>													
18. If Bingo will be conducted with this license, please specify days and times of Bingo.															
<table border="1"><thead><tr><th>Days</th><th>Times</th><th>Days</th><th>Times</th><th>Days</th><th>Times</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>				Days	Times	Days	Times	Days	Times						
Days	Times	Days	Times	Days	Times										
19. Has license ever been: <input type="checkbox"/> Revoked Date: _____ <input type="checkbox"/> Suspended Date: _____ <input type="checkbox"/> Denied Date: _____															
20. Have internal controls been submitted previously? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)															
21. Has current lease been filed with the board? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)															
22. Has current sketch been filed with the board? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)															

### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

### OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization	Signature (Chief Executive Officer)	Date	Title

### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

24. City/County Name (Local Governing Body) <u>City of Crystal</u>	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <u>Sharon George</u>	25. Signature of Person Receiving Application
Title: <u>City Clerk</u>	Title:
Date Received (this date begins 30 day period) <u>11-10-87</u>	Township Name
Name of Person Delivering Application to Local Governing Body: <u>Jerry Brightwell</u>	

RENTAL AGREEMENT

This Agreement, made and entered this 9<sup>TH</sup> day of NOV 1987  
by and between BROADWAY INN PALACE INN STANLEY WODZIAK (Owner) doing business at the address  
PALCE INN BROADWAY INN  
of 5607 W. BROADWAY (Bar and Address) in the City/County of  
CRYSTAL HENNEPIN, hereinafter called FIRST PARTY, and  
CAMP CONFIDENCE (Organization), E. OAK ST.  
(Street & Box Number), BRAINERD (City), Minnesota, hereinafter  
called SECOND PARTY,

WITNESSETH;

1. First Party, being the owner of operator of business premises, for and in consideration of the sum of \$ 300<sup>00</sup> per month and other consideration hereinafter recited, the receipt of which is hereby acknowledged does hereby grant to Second Party for the period of 12-5-87 through 12-4-88 the right to locate on the business premises games of chance devices consisting of those legal in the state of Minnesota such devices to be located on the business premises where designated by First Party. First Party shall have no interest in the outcome of such games of chance.
2. Second Party shall pay First Party a monthly rental fee, which shall be a sum sufficient to provide for adequate rental of space. Either party may notify the other if said party wishes to renegotiate the existing rental fee. Negotiation of rental fees shall in no way reflect upon the variance of monthly gross proceeds of the games of chance but shall be contingent upon actual space usage incurred by the games of chance and the patrons thereof. Any amendments to this lease must be furnished to the Charitable Gambling Control Board at least 10 days prior to the effective date of the change. If said amendment would cause loss of license, it shall be negated.

3. Both parties will comply with all Federal, State, and Local Laws pertaining to the conduct of games of chance.
4. First Party agrees that only one eligible organization at a time may operate on the above stated premises and that this premises shall be subject to rules adopted by the Charitable Gambling Control Board of Minnesota.
5. This agreement may be terminated upon the giving of thirty (30) days notice by either party, said notice to be in writing.
6. Brief description of the general area leased by the Second Party:  

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7. The signing of this agreement signifies nullification of any previous agreements made by and between First and Second Party or by and between First Party and any other eligible organization for the purposes of conducting games of chance.

IN WITNESS WHEREOF, the parties hereto have set their hand the day and year first above written.

FIRST PARTY: 11-9-87  
(Date)

Stanley James Wolf

---

(Date)

SECOND PARTY: 11-9-87  
(Date)

Gerry Brightbill





Charitable Gambling Control Board  
Rm N-475 Griggs-Midway Bldg.  
1821 University Ave.  
St. Paul, MN 55104-3383  
(612) 642-0555

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: <u>A-00200-001</u>		/ EFF. DATE: <u>03/01/87</u>		/ AMOUNT OF FEE: <u>\$100.00</u>	
1. Applicant—Legal Name of Organization <u>KNIGHTS OF COLUMBUS COUNCIL 3656</u>		2. Street Address <u>4947 West Broadway</u>			
3. City, State, Zip <u>Crystal, MN 55429</u>		4. County <u>Hennepin</u>		5. Business Phone <u>(612) 537-1492</u>	
6. Name of Chief Executive Officer <del>George Haasken</del> <u>William J. Hanvik</u>		7. Business Phone <u>(612) - 537-4158</u>			
8. Name of Treasurer or Person Who Accounts for Revenues <u>Don F. Redden</u>		9. Business Phone <u>(612) - 537-4953</u>			
10. Name of Gambling Manager <u>George Haasken</u>		11. Bond Number <u>RBS231977</u>		12. Business Phone <u>(612) - 537-7283</u>	
13. Name of Establishment Where Gambling Will Take Place <u>Knights of Columbus Hall Crystal</u>		14. County <u>Hennepin</u>		15. No. of Active Members <del>378</del> <u>1501</u>	
16. Lessor Name <u>Home Assoc Father Wm Blum</u>		17. Monthly Rent: <u>\$3200</u>			
18. If Bingo will be conducted with this license, please specify days and times of Bingo.					
Days		Times		Days	
<u>Sundays</u>		<u>7:30 - 11:30 p.m.</u>		<u>Sundays</u>	
				<u>1:00 - 5:00 p.m.</u>	
				<u>Tuesdays</u>	
				<u>7:30 - 11:30 p.m.</u>	
19. Has license ever been: <input type="checkbox"/> Revoked Date: <u>No</u> <input type="checkbox"/> Suspended Date: <u>No</u> <input type="checkbox"/> Denied Date: <u>No</u>					
20. Have internal controls been submitted previously? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)					
21. Has current lease been filed with the board? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If "No," attach copy) <u>(Copy attached)</u>					
22. Has current sketch been filed with the board? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If "No," attach copy) <u>(Whole Bldg. Leased)</u>					

#### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

#### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

#### OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization <u>KNIGHTS OF COLUMBUS 3656</u>	Signature (Chief Executive Officer) <u>[Signature]</u>	Date <u>11/12/87</u>	Title <u>Grand Knight</u>
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#### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

24. City/County Name (Local Governing Body) <u>City of Crystal</u>	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <u>[Signature]</u>	25. Signature of Person Receiving Application
Title <u>City Clerk</u>	Title:
Date Received (this date begins 30 day period) <u>11-12-87</u>	
Name of Person Delivering Application to Local Governing Body: <u>Jeffrey A. Carlson</u>	Township Name



CERTIFICATION OF MINUTES RELATING TO  
MULTIFAMILY HOUSING DEVELOPMENT REVENUE BONDS, SERIES 1987

Issuer: City of Crystal, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A \_\_\_\_\_ meeting,  
held on November \_\_, 1987, at \_\_\_\_ o'clock p.m. at the City  
Hall.

Members present:

Members absent:

Documents Attached:

RESOLUTION NO. 87-\_\_\_\_\_

RESOLUTION AUTHORIZING THE SALE AND ISSUANCE OF  
MULTIFAMILY HOUSING DEVELOPMENT REVENUE BONDS  
(CRYSTAL SENIOR HOUSING PROJECT), SERIES 1987,  
OF THE CITY, FOR THE PURPOSE OF FINANCING A  
MULTIFAMILY RENTAL HOUSING DEVELOPMENT, AND  
AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS

I, the undersigned, being duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer  
this \_\_\_\_ day of \_\_\_\_\_, 1987.

\_\_\_\_\_  
City Clerk

(SEAL)

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. 87-\_\_\_\_\_

RESOLUTION AUTHORIZING THE SALE AND ISSUANCE OF MULTIFAMILY HOUSING DEVELOPMENT REVENUE BONDS (CRYSTAL SENIOR HOUSING PROJECT), SERIES 1987, OF THE CITY, FOR THE PURPOSE OF FINANCING A MULTIFAMILY RENTAL HOUSING DEVELOPMENT, AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS

BE IT RESOLVED by the City Council of the City of Crystal, Minnesota (the "City"), as follows:

Section 1. Authorization and Recitals.

1.01. General Authority. By the provisions of Minnesota Statutes, Chapter 462C, as amended (the "Act"), the City is authorized to plan, administer, issue and sell revenue bonds or obligations and to make or purchase loans to finance one or more multifamily housing developments within its corporate limits, which revenue bonds or obligations shall be payable solely from the revenues of the development. Pursuant to the Act this Council has approved a Housing Plan for the City (the "Housing Plan") after a public hearing was held thereon, which Housing Plan was reviewed and commented upon by the Metropolitan Council pursuant to paragraph (c) of Section 462C.01 of the Act. This Council has approved a multifamily housing program under the Housing Plan (the "Program"), by a resolution adopted on May 19, 1987. The program provides for the financing of a project under the Act consisting of the acquisition, construction and equipping by a Minnesota partnership with Brutger Companies, Inc., as its general partner, of an approximately 79-unit residential multifamily housing project intended primarily for the elderly to be located in the City (the "Project"). The Program has been reviewed and approved by the Minnesota Housing Finance Agency, as required by Minnesota Statutes, Section 462C.04, Subdivision 2.

1.02. Proposed Bonds and Mortgage Loan. Representatives of Crystal Senior Housing Limited Partnership (the "Developer"), have proposed that the City, acting under and pursuant to the Act, issue and sell its Multifamily Housing Development Revenue Bonds (Crystal Senior Housing Project), Series 1987, in the aggregate principal amount of \$ \_\_\_\_\_ (the "Bonds"). The Bonds will be issued and sold pursuant to the Act and upon the terms and conditions set forth in an Indenture of Trust, dated as of November 1, 1987 (the

"Indenture"), to be entered into between the City and First Trust Company, Inc. (the "Trustee"). The proceeds of the Bonds will be disbursed to the Developer for the construction of the Project in the manner provided in the Indenture and a Loan Agreement, dated as of November 1, 1987 (the "Loan Agreement"), to be entered into between the City and the Developer. Pursuant to the Loan Agreement the City will lend the proceeds of the Bonds to the Developer. Under the Indenture the City will grant a security interest in the City's interest in the Loan Agreement and payments to be made thereunder (except the City's right to payment of expenses and indemnification), including the security therefor, as security for the payment of the principal of, premium, if any, and interest on the Bonds. To secure the Developer's obligations under the Loan Agreement, the Developer will deliver to the Trustee, as mortgagee, a Combination Mortgage, Security Agreement and Fixture Financing Statement, dated as of November 1, 1987 (the "Mortgage"), relating to certain real and personal property comprising the Project. The Project will be subject to the terms and restrictions contained in the Deed and Covenants Running with the Land, dated as of November 1, 1987 (the "Deed"), executed by the Housing and Redevelopment Authority in and for the City of Crystal, Minnesota (the "HRA"), as grantor, and accepted by the Developer, and in the Contract for Private Development, dated as of \_\_\_\_\_, 1987, between the City, the HRA and the Developer (the "Contract for Private Development").

1.03. Documentation. The following documents (collectively, the "Documents"; documents (a) through (d) are herein referred to as the "City Documents") relating to the financing of the Project and the issuance of the Bonds have been submitted to the City and are on file in the office of the City Clerk:

- (a) the Indenture;
- (b) the Loan Agreement;
- (c) the form of Bond Purchase Agreement (the "Bond Purchase Agreement") between the City, the Developer and Miller & Schroeder Financial, Inc. (the "Purchaser");
- (d) the Contract for Private Development and the First Amendment thereto;
- (e) the Deed;
- (f) the Mortgage; and

- (g) the Preliminary Official Statement (the "Preliminary Official Statement"), dated November \_\_, 1987.

2. Approval of Documents.

It is hereby found and determined that the financing of the Project by the issuance of the Bonds would be in the best interests of the City and its inhabitants, and would further the housing policies and goals set forth in the Housing Plan and the Program. The forms of the Documents referred to in Section 1.03 are approved subject to such modifications, deletions and additions as are deemed necessary and appropriate and approved by the Mayor and City Attorney, which approval shall be conclusively evidenced by execution of the City Documents by the Mayor and the City Manager. The Mayor and City Manager are directed to execute the City Documents on behalf of the City. Copies of all of the Documents shall be delivered, filed and recorded as provided therein. The Mayor, the City Manager and the City Clerk are also authorized and directed to execute such other instruments and certificates as may be required to give effect to the transactions herein contemplated.

3. Official Statement.

The Bonds will be offered for sale by the Purchaser to the public by means of the Preliminary Official Statement and a final Official Statement substantially in the form of the Preliminary Official Statement, to be dated on or about \_\_\_\_\_, 1987. The City hereby consents to the distribution of the Preliminary Official Statement or the Official Statement to prospective purchasers of the Bonds. The City has not participated in the preparation of the Preliminary Official Statement or the Official Statement, has made no independent investigation with respect to the information contained therein and assumes no responsibility for the accuracy or completeness of such information.

4. The Bonds; Terms, Sale and Execution.

4.01. Authorization. The City hereby authorizes the issuance of the Bonds in an aggregate principal amount not to exceed \$3,800,000, bearing interest at a rate or rates per annum not to exceed 11.00%, in the form, upon the terms and subject to the limitations set forth in the Indenture and this resolution. The Bonds are hereby sold to the Purchaser at the price and upon the terms contained in the Bond Purchase Agreement.



4.02. Execution. The Mayor and the City Manager are hereby authorized and directed to execute the Bonds as prescribed herein and in the Indenture and to deliver them to the Trustee, together with a certified copy of this resolution, the other documents required in the Indenture, and such other certificates, documents and instruments as may be appropriate to effect the transactions herein contemplated. The Trustee is hereby appointed authenticating agent for the Bonds pursuant to Minnesota Statutes, Section 475.55, Subdivision 1.

4.03. Modifications, Absence of Officers. The approval hereby given to the various Documents referred to above includes an approval of such modifications thereto, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City Attorney and the Mayor prior to the execution of the documents. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms hereof. In the absence or disability of the Mayor, any of the documents authorized by this resolution to be executed may be executed by the acting Mayor, and in the absence or disability of the City Manager by such officer of the City who, in the opinion of the City Attorney, may execute such documents.

#### Section 5. Authentication of Proceedings.

The Mayor, City Manager, City Clerk and other officers of the City are authorized and directed to furnish to the Purchaser and bond counsel certified copies of all proceedings and records of the City relating to the Bonds, and such other affidavits and certificates as may be required to show the facts relating to the legality and marketability of the Bonds as such facts appear from the books and records in the officer's custody and control or as otherwise known to them; and all such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the truth of all statements contained therein.

#### Section 6. Limitations of the City's Obligations.

Notwithstanding anything contained in the Bonds, the Loan Agreement, the Indenture, the Deed, the Contract for Private Development or the Bond Purchase Agreement or any other documents referred to in Section 1.03, the Bonds shall not constitute a debt of the City within the meaning of any constitutional, statutory or charter limitation, and shall not be payable from nor charged upon any funds other than the revenues pledged to the payment thereof, and no Bondholder

shall ever have the right to compel any exercise of the taxing power of the City to pay the Bonds or the premium, if any, or interest thereon, or to enforce payment thereof against any property of the City other than those rights and interests of the City which have been pledged to the payment thereof under the Indenture, and the Bonds shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City other than those rights and interests of the City which have been pledged to the payment thereof under the Indenture. The agreement of the City to perform the covenants and other provisions contained in this resolution or the Bonds, the Loan Agreement, the Indenture, the Deed, the Contract for Private Development or the Bond Purchase Agreement and the other Documents listed in Section 1.03 shall be subject at all times to the availability of the revenues furnished by the Developer sufficient to pay all costs of such performance or the enforcement thereof, and the City shall not be subject to any personal or pecuniary liability thereon.

Adopted: November \_\_, 1987.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against or abstained:

whereupon said resolution was declared duly passed and adopted.

RESOLUTION NO. 87-\_\_\_\_\_

A RESOLUTION APPROVING A FIRST AMENDMENT  
TO DEVELOPMENT CONTRACT (ELDERLY PROJECT):  
AUTHORIZING ITS EXECUTION AND DELIVERY.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
CRYSTAL, AS FOLLOWS:

1. The City has entered into a Contract for Private Development (Contract) with The Housing and Redevelopment Authority of the City of Crystal (HRA) and Crystal Senior Housing Limited Partnership, regarding the construction of a 79-unit elderly housing apartment building (Project) in the Bass Lake Road - Becker Park Redevelopment Project Area.

2. The City of crystal intends to issue and sell its Multifamily Housing Development Revenue Bonds (Crystal Senior Project) Series 1987 (Bonds) to assist in the financing of the Project.

3. Section 7.6 of the Contract states that the City and HRA will subordinate their interests under the Contract to those of the holder of any mortgage of the Project for the purpose of facilitating the financing of the Project, if in the judgment of the HRA such subordination adequately protects the security of the HRA and the City.

4. The proposed Indenture Trustee for the Bonds has requested that the HRA and City subordinate their respective interests in the Contract as provided in Section 7.6 of the Contract.

5. A form of First Amendment to the Contract for Private Development (and related documents) (First Amendment) has been presented to the HRA and is on file with the Executive Director. It is determined that the First Amendment will adequately protect the legitimate interests and security of the HRA and the City with respect to the Project.

6. The form of the First Amendment is approved. The Mayor and Acting Manager are authorized and directed to execute and deliver the First Amendment and related documents on behalf of the City.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

C7:1226RE87.F16

Third Draft  
October 22, 1987

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FIRST AMENDMENT  
TO THE  
CONTRACT FOR PRIVATE  
DEVELOPMENT  
(AND RELATED DOCUMENTS)

Among

THE CITY OF CRYSTAL, MINNESOTA,

and

THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF THE CITY OF CRYSTAL, MINNESOTA,

and

CRYSTAL SENIOR HOUSING  
LIMITED PARTNERSHIP

\_\_\_\_\_  
October \_\_, 1987  
\_\_\_\_\_

---

LeFevere, Lefler, Kennedy,  
O'Brien & Drawz  
a Professional Association  
2000 First Bank Place West  
Minneapolis, MN 55402  
(612)333-0543



FIRST AMENDMENT TO THE CONTRACT  
FOR PRIVATE DEVELOPMENT  
(AND RELATED DOCUMENTS)

THIS AGREEMENT, dated as of October 1987, among the City of Crystal, Minnesota, a Minnesota municipal corporation (the "City"), the Housing and Redevelopment Authority in and for the City of Crystal, Minnesota, a Minnesota public body corporate and politic (the "HRA"), and Crystal Senior Housing Limited Partnership, a Minnesota limited partnership (the "Partnership").

WHEREAS, the City, the HRA, and the Partnership have entered into a Contract for Private Development, dated as of \_\_\_\_\_, 1987, pertaining to the development of certain property located in the City (the "Development Agreement");

WHEREAS, the County, the City, the HRA, and the Partnership have entered into an Agreement Limiting Repayment Obligation, dated as of \_\_\_\_\_, 1987 related to such development of property (the "Repayment Agreement"); and

WHEREAS, the HRA and the Partnership have entered into an Interest Reduction Program Agreement, to be dated as of the date of the delivery of the Bonds as herein defined related to such development of property (the "Interest Reduction Agreement") (the Development Agreement, the Repayment Agreement, and the Interest Reduction Agreement are herein referred to as the "Private Development Documents"); and

WHEREAS, the City is proposing to issue its Multifamily Housing Development Revenue Bonds (Crystal Senior Housing Project) Series 1987 (the "Bonds") pursuant to an Indenture of Trust between the City and First Trust Company, Inc., of Saint Paul, Minnesota, as trustee (the "Trustee") (the "Indenture") for purposes of constructing a 79-unit multifamily rental apartment project on the property that is to be developed pursuant to the Development Agreement; and

WHEREAS, in order to provide additional security for the holders of the Bonds, induce the Trustee to act as Trustee with regard to the Bonds, and induce Miller & Schroeder Financial, Inc. (the "Original Purchaser") to purchase and underwrite the Bonds, the parties hereto have determined, so long as any Bonds or Additional Bonds (as defined in the Indenture) are Outstanding to fully subordinate, to the extent herein provided, the provisions of the Private Development Documents to the provisions of the Indenture and the Loan Agreement (as defined in the Indenture) (the Indenture and the Loan Agreement are together referred to herein as the "Bond Documents");

NOW, THEREFORE, in consideration of the mutual obligations contained herein and such other valuable consideration the receipt of which is hereby acknowledged, the parties hereto hereby agree as follows:

A. With regard to the Contract for Private Development:

- 1) Section 1.1(g) "Mortgage" hereby amended to provide that the defined term includes the lien of the Trustee pursuant to that Mortgage, Security Agreement and Fixture Financing Statement, dated as of October 1, 1987, from the Partnership to the Trustee (the "Mortgage").
- 2) Section 3.8, to the extent it requires that any "Housing Bonds" (as defined in the Development Agreement) must be sold prior to Closing (as defined in the Development Agreement), shall not be applicable to the sale of the Bonds; provided, however, that the Closing may not occur until the city council of the City has authorized the issuance of the Bonds.
- 3) For purposes of Section 3.10, the Interest Rate Reduction Agreement is hereby deemed to have been entered into prior to delivery of the Bonds; consequently, the precondition to Closing contained in Section 3.10 shall be deemed satisfied upon such delivery.
- 4) Section 3.12 is hereby amended to expressly provide that the Mortgage and the lien of the Trustee pursuant to the Indenture are permitted encumbrances.
- 5) The parties acknowledge that the Agreement Limiting Repayment Obligation has been entered into and is currently a binding obligation of the parties, according to its terms.
- 6) The Partnership's construction plans are hereby expressly approved for purposes of Section 4.02.
- 7) In the event of a failure to construct or complete construction by the Partnership, the liquidated damages payable by the Partnership pursuant to Section 4.5 in no event shall be deemed payable by or the obligation of the Trustee or the Bondholders, and in no event shall such damages be payable from any monies subject to the lien of the Trustee. Moreover, the Trustee shall be permitted to retain the \$240,875 "lump sum payment," and is not required to pay over such monies to the HRA upon a failure to construct or complete construction on the part of the Partnership, if the Trustee determines to, and does (either itself or through its nominee), or another party does, complete construction of the Facility in accordance with the approved construction plans and within the time limits described in Section 4.3 and Exhibit D.

The "lump sum payment" shall be invested pursuant to an investment agreement between the Trustee and an investment agreement provider, which investment agreement shall name as payee, prior to the receipt of a certificate of completion for the Facility, the Crystal Senior Housing Limited Partnership -- Interest Reduction Escrow Account, and thereafter upon written notice from the Trustee to the investment agreement provider of the completion of the Facility, shall name as payee the Interest Reduction Fund held by the Trustee pursuant to the Indenture and shall be subject to the lien of the Indenture.

- 8) Notwithstanding anything in Section 4.3 to the contrary, if the Trustee shall, in accordance with the provisions of the Bond Documents declare an Event of Default thereunder, the Trustee, its nominee or other party shall be entitled to extend the period of time for completion of construction for such additional time as is reasonably necessary to acquire the property and complete construction.
- 9) The mortgage and the lien of the Trustee pursuant to the Indenture are hereby expressly approved for purposes of Section 7.2.
- 10) During the term of the Bonds, the Trustee shall be given notice of any event of default under the Contract for Private Development, pursuant to Section 7.3.
- 11) The Trustee (or its nominee) shall have the power to complete construction of or operate the Facility without "assuming" the obligations of the Partnership pursuant to Section 7.4, except to the extent that those obligations are placed upon the Trustee by Paragraphs A.7 and A.8 this First Amendment.

Notwithstanding anything in Section 7.4 to the contrary, the substitution of developers shall be permissible under the Private Development Documents to the extent permitted by the Bond Documents.

- 12) Notwithstanding anything in Section 7.5 to the contrary, the ability of the Trustee to pursue its remedies under the Indenture upon an event of default under the Indenture shall not be limited in any respect by the provisions of the Contract for Private Development.

Notwithstanding anything in Section 7.5 to the contrary, transfer of the Land or the Facility (as defined in the Indenture) shall be permissible only in accordance with the terms of the Indenture, and any non-complying transfer shall constitute an event of default under the Indenture to the extent provided in the Indenture.



- 13) Sections 7.6 and 7.2 are hereby amended to expressly provide that mortgage and the lien of the Trustee pursuant to the Indenture shall be superior to any and all other liens and encumbrances pertaining to the Land or the Facility.
- 14) Section 8.2 is hereby amended to provide that:
  - a) the Mortgage and the lien of the Trustee pursuant to the Indenture are expressly authorized;
  - b) the Trustee (or its nominee) is authorized to complete or operate the Facility; and
  - c) the substitution of developers shall be permissible (to the extent permitted by the Bond Documents).
- 15) The City's ability to "suspend its performance" pursuant to Section 9.2(a)
  - a) shall not affect the ability of the Trustee (or other party, to the extent permitted by the Bond Documents) to complete the Facility and receive a Certificate of Completion in accordance with the provisions of Section 4.4; and
  - b) shall not affect the ability of the Trustee, after a Certificate of Completion has been issued in accordance with the provisions of Section 4.4, to pay Interest Reduction funds in accordance with the terms of the Indenture. In no event shall Interest Reduction funds be remitted to the HRA after a Certificate of Completion has been issued regarding the Facility.
- 16) The HRA shall not reenter or take possession of the property or revest title to the property in itself pursuant to Article IX so long as there are Bonds Outstanding.
- 17) Notwithstanding anything to the contrary in Section 9.31, the Trustee (or its nominee) may complete construction of the Facility without being bound by the terms of the Contract for Private Development.
- 18) Section 9.4 is amended to provide that the HRA is prohibited from selling or attempting to sell the Land or the Facility (or retaining the proceeds of any such sale) so long as there are Bonds Outstanding.

B. With Regard to the Agreement Limiting Repayment Obligation:

- 1) Exhibit F to the Development Agreement is hereby amended to the form of Exhibit F which is attached to this First Amendment and made a part hereof as if fully set out at this point.



C. With Regard to the Interest Reduction Program Agreement:

Exhibit G to the Development Agreement is hereby amended to the form of Exhibit G which is attached to this First Amendment as if fully set out at this point.

This First Amendment may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

CITY OF CRYSTAL, MINNESOTA

By \_\_\_\_\_  
Its Mayor

By \_\_\_\_\_  
Its City Manager

HOUSING AND REDEVELOPMENT  
AUTHORITY OF THE CITY  
OF CRYSTAL, MINNESOTA

By \_\_\_\_\_  
Its Chairperson

By \_\_\_\_\_  
Its Executive Director

CRYSTAL SENIOR HOUSING  
LIMITED PARTNERSHIP

By Brutger Companies, Inc.  
Its General Partner

By \_\_\_\_\_  
Its \_\_\_\_\_

November 10, 1987

To: John Olson, Acting City Manager  
From: Don Peterson, Chief Building Inspector  
Re: Airplane Storage Hanger, Lot 82D

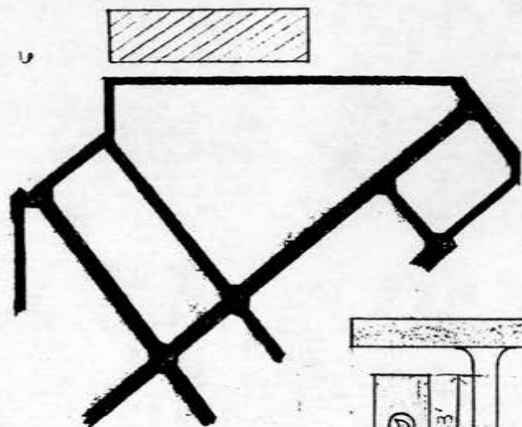


The applicant Robert W. Shea wishes to build a 60' x 40' Airplane Storage Hanger on Lot 82D, Crystal Airport.

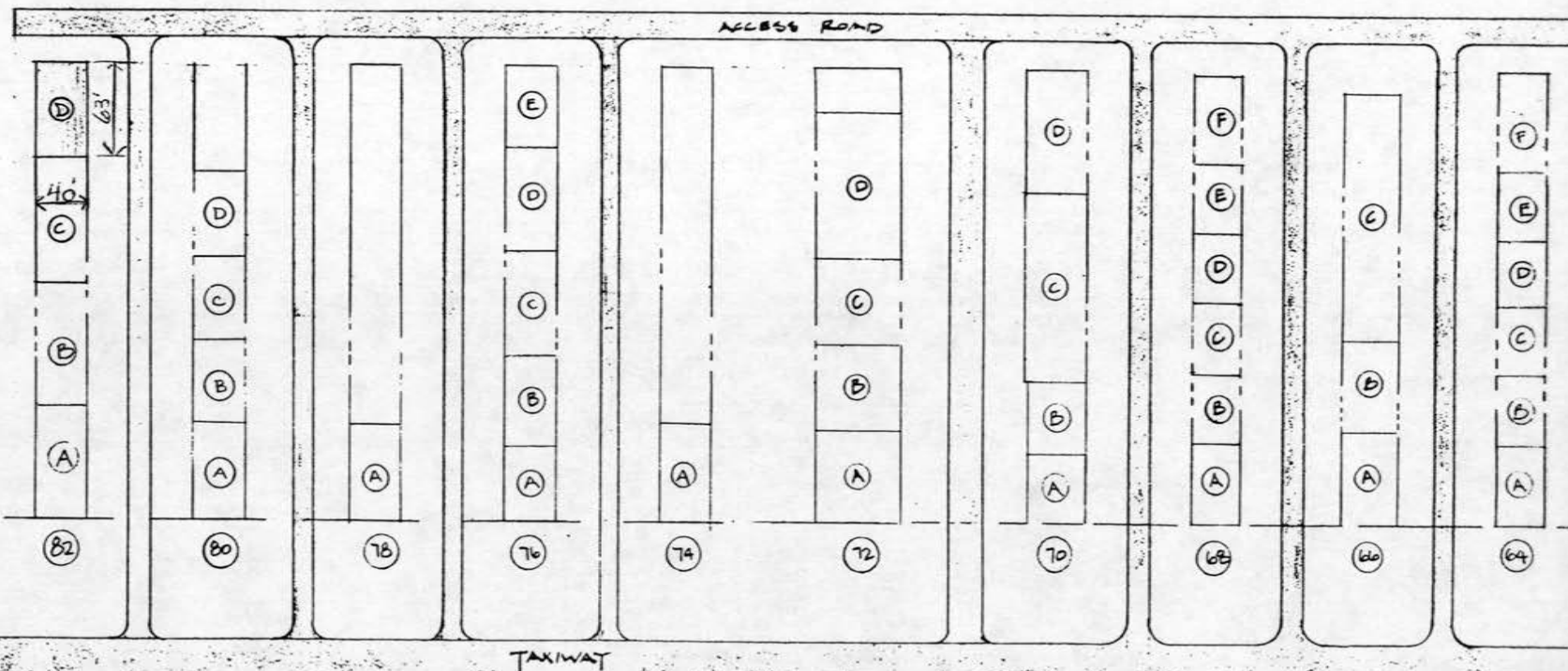
I have on file a copy of the signed lease agreement with the Metropolitan Airport Commission.

I have attached copies of the transparency showing the location of the lot and I believe Mr. Shea will be present to answer any questions.

Planning Commission recommended approval at their meeting last evening.



400' FROM E. NB-SW RUNWAY



NC  
SCALE 1"=100'-0"

EXHIBIT A CRYSTAL AIRPORT  
EAST BLDG. AREA

DATE: November 9, 1987

MEMO TO: John Olson, Acting City Manager

FROM: Edward Brandeen, Park & Recreation Director *ecb*

RE: Use of Crystal Municipal Pool for a B Final-A Min/  
Max Swim Meet - July 29, 30, 31 - 1988

Attached is a request from the New-Hope Crystal Aquatic Club to use the Crystal Municipal Pool on July 29, 30, 31, 1988 for a Minnesota B Final-A Min/Max swimming meet.

It has been an unwritten agreement between Crystal and New Hope that they make their pool available for a swim meet on an alternative schedule. Since New Hope hosted a meet last year, it now would be Crystal's turn.

Although the club has not yet requested that they be allowed to sell all concessions that weekend, I imagine they will shortly. Two years ago, we charged the club 30 per cent of their net income from concessions for the state USS meet. We also charged the club for providing lifeguard service during those three days; therefore, I would like to recommend that the city charge the New Hope-Crystal Aquatic Club 30 per cent of the net profit from concessions at the this swim meet. I also would like to recommend that the club also pay the costs of providing lifeguard services during the three-day meet.



New Hope-Crystal Aquatic Club  
Martin Gerads  
3000 Independence Ave. No.  
New Hope, Minnesota, 55428  
October 28, 1987

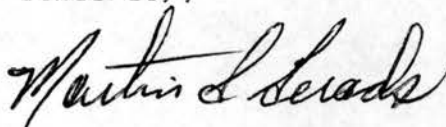
Mr. Ed Brandeen  
City of Crystal  
Park and Recreation Director  
4141 No. Douglas Dr.  
Crystal, Minn., 55428

Dear Mr. Brandeen:

The New Hope-Crystal Aquatic Club would like to request the use of the Crystal Municipal Swimming Pool on July 29, 30, 31, 1988, for a B Final-A Min/Max swim meet. The expected start time on July 29, would be around 5:00 P.M. and 7:00 A.M. on the 30th and 31st. The B Final is the last summer event for B swimmers and the A Min/Max is the last opportunity for swimmers to qualify for the State Championships.

The New Hope-Crystal Aquatic Club thanks the City of Crystal for their approval of the pool use for meets in previous years. Your support of the swimmers from the New Hope-Crystal area is greatly appreciated.

Sincerely,



Martin S. Gerads  
President  
New Hope-Crystal Aquatic Club

M E M O R A N D U M

TO: John A. Olson, Acting City Manager  
FROM: Thomas L. Heenan, Supervising Sanitarian  
RE: Vending Fees  
DATE: November 5, 1987

The 1987 legislature passed a bill pre-empting our vending fees. This bill states that we cannot charge more than the State for perishable vending licenses. The current State license fee is \$15.00 each machine.

I would recommend that we go to the \$15.00 per machine. I do not anticipate that we will suffer any revenue loss because every machine will be \$15.00 with no lower fee for additional machines.

TLH:jt

Sec. 2. [EFFECTIVE DATE.]

This act is effective the day following final enactment.

Approved May 6, 1987

## VENDING MACHINE INSPECTION FEES

### CHAPTER 58

H.F. No. 469

#### AN ACT

relating to food licenses; regulating certain vending machine inspection fees; amending Minnesota Statutes 1986, section 28A.09, subdivision 1.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 1986, section 28A.09, subdivision 1, is amended to read:

Subdivision 1. [ANNUAL FEE; EXCEPTIONS.] Every coin-operated food vending machine is subject to an annual state inspection fee of at least \$15 for each nonexempt machine except nut vending machines which are subject to an annual state inspection fee of \$5 for each machine, provided that:

(a) Food vending machines may be inspected by either a home rule charter or statutory city, or a county, but not both, and if inspected by a home rule charter or statutory city, or a county they shall not be subject to the state inspection fee, but the home rule charter or statutory city, or the county may impose a-reasonable an inspection or license fee of no more than the state inspection fee. A home rule charter or statutory city or county that does not inspect food vending machines shall not impose a food vending machine inspection or license fee.

(b) Vending machines dispensing only gum balls, hard candy unsorted confections, or ice manufactured and packaged by another shall be exempt from the state inspection fee, but may be inspected by the state. A home rule charter or statutory city may impose by ordinance a-reasonable an inspection or license fee of no more than the state inspection fee for nonexempt machines on the vending machines described in this paragraph. A county may impose by ordinance a-reasonable an inspection or license fee of no more than the state inspection fee for nonexempt machines on the vending machines described in this paragraph which are not located in a home rule charter or statutory city.

(c) Vending machines dispensing only bottled or canned soft drinks are exempt from the state, home rule charter or statutory city, and county inspection fees, but may be inspected by the commissioner or the commissioner's designee.

Approved May 7, 1987

## MOTORBOAT OPERATION OFFENSES—PROSECUTION

### CHAPTER 59

S.F. No. 59

#### AN ACT

relating to highway traffic regulations; prescribing who shall prosecute persons who operate motorboats while under the influence of alcohol or a controlled substance; amending Minnesota Statutes 1986, section 361.12, subdivision 5.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 1986, section 361.12,

is amended to read:

Fortune tellers, astrologers, or persons practicing palmistry, clairvoyance, mesmerism, or persons giving exhibitions or practicing or using any device for the purpose of telling fortunes or spiritualistic readings, or sittings or exhibitions of such character

1100

12/31

\$151.25 per year

**Food Establishments, Vehicles,  
Vending:**

Restaurant, Bar, Food  
or Beverage

610

12/31

110.00

Retail, Manufacturing,  
Processing, Storage

610

12/31

82.50

Each additional facility,  
above type

27.50

Itinerant Food Establishment,  
each stand

610

12/31

27.50 1st day;  
11.00 each additional day

Vending machine (non-perishable wrapped  
or packaged

610

12/31

8.75 1st machine;  
4.50 each additional machine

Vending Machine (perishable or open  
product)

610

12/31

15.00 ea. machine

Bulk Food Vending (gum,  
nuts, etc.)

610

12/31

27.50

Readily Perishable  
Food Vehicles

610

12/31

33.00 each vehicle;  
165.00 fleet (5 or more vehicles)

Non-perishable or perishable food vehicles

610

12/31

27.50 each vehicle;  
137.50 fleet (5 or more vehicles)

Catering Food Vehicle

610

12/31

110.00

Bakery Food Vehicle

610

12/31

27.50 each vehicle;  
137.50 fleet (5 or more vehicles)

Spec. Food Handling  
(wrapped and packaged food)

610

12/31

33.00 for first location;  
220.00 for any number of locations  
in excess of one location



M E M O R A N D U M

TO: John A. Olson, Acting City Manager

FROM: Thomas L. Heenan, Supervising Sanitarian *TLH*

RE: Hennepin County Environmental Health  
Services Agreement

DATE: October 29, 1987

I have reviewed the proposed Hennepin County Health Services contract and would recommend its approval. It does not substantially differ from previous versions.

TLH:jt

ENVIRONMENTAL HEALTH SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, hereinafter referred to as the "County", through its Community Health Department, hereinafter referred to as the "Department", and the City of Crystal, a Municipality organized and existing under the Laws of the State of Minnesota, hereinafter referred to as the "Municipality".

W I T N E S S E T H :

WHEREAS, the Municipality wishes to provide Community Health Services; and

WHEREAS, County funds through the Department are available to support such services and whereas Community Health Services subsidy funds are available from the Minnesota Department of Health;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County through the Department and the Municipality agree as follows:

1. TERM OF AGREEMENT

The term of this Agreement shall be from January 1, 1988 through December 31, 1989, subject to cancellation provisions contained herein.

2. CONDITIONS OF COUNTY SUPPORT

- A. The County through the Department agrees to make payments to the Municipality for the provision of local environmental health services (maintenance) as described in Exhibit A, such Exhibit attached hereto and made a part hereof as though full set forth herein.
- B. The total 1988 cash payments shall not exceed \$18,270 and total 1989 payments shall not exceed \$18,270.
- C. Payments to the Municipality will be made in four (4) equal installments in the amount of \$9135 to be paid on or about July 1, 1988, January 1, 1989, July 1, 1989, and January 1, 1990 upon receipt of completed and signed Exhibits B and C, attached hereto and made a part hereof as though fully set forth herein. Payment shall be made within (35 days) from receipt of the invoice. If the invoice is incorrect, defective, or otherwise improper, the County, through the Department, will notify the Municipality within ten (10) days of receiving the incorrect invoice. Upon receiving the corrected invoice from the Municipality, the County, through the Department, will make payment within (35 days). In the event that the County withholds payment for failure to provide service or failure to comply with any of HCA Form

the provisions of this Agreement, then no interest penalty shall accrue against the County through the Department. If claims are made by the Municipality that the County, through the Department, did not act in good faith in withholding payments as provide above, then such claims shall be handled as a dispute by the Contract Manager (pursuant to clause 13 of this Agreement). If an audit is required by the County, through the Department, before payment is to be made, then no interest penalty shall accrue against the County, through the Department, until after (35 days) after the audit is completed by the County.

- D. The Municipality agrees to make expenditures of County-provided payments only for the purpose of providing the environmental health services as described in Exhibit A attached hereto.
- E. The Municipality agrees to provide semi-annual reports to the County through the Department within thirty (30) days of July 1, 1988, January 1, 1989, July 1, 1989, and January 1, 1990 detailing revenues and expenditure in accordance with Exhibit B attached hereto.
- F. The Municipality agrees to maintain a Delegation of Authority Agreement with the Minnesota Department of Health pursuant to Minnesota Statutes 145.55 or 145.918 to act as the agent of the Minnesota Department of Health to provide food protection services, lodging, and boarding services of children's camp inspections. The Municipality agrees to regulate public swimming pools pursuant to Minnesota Rules Chapter 4717 relating to public swimming pools, including all subsequent amendments thereto. A copy of the Delegation of Authority agreement is attached hereto and marked and made a part of Exhibit A.

### 3. CONDITIONS OF THE PARTIES' OBLIGATIONS

- A. It is understood and agreed that the Agreement between the parties is conditional upon the County receiving sufficient funding from the State of Minnesota. If such funding is not available, this Agreement shall be cancelled immediately upon written notice to the Municipality, other provisions for cancellation of this Agreement notwithstanding. This Agreement may be renegotiated to reflect any reduced funding.
- B. Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.
- C. Upon cancellation or termination of this Agreement, the Municipality will reimburse to the County through the Department any and all unobligated funds as required by the Minnesota Department of Health. This reimbursement shall be made within sixty (60) days of the effective date of such termination.

- D. In the event of any policy changes which result in a reduction of services or major inconsistencies with the 1988-1989 Hennepin County Community Health Services Subsidy Plan written pursuant to Minnesota Statutes 1986, Section 145.911 to 145.922, the Municipality will notify and consult with the County through the Department before implementing the new policy.
- E. The Municipality shall comply with the provisions of the Communicable Disease Reporting Rules adopted by the Minnesota Department of Health in accordance with the provisions of Minnesota Rules, Chapter 4605, Parts 7000-7600.

4. AUDITS, REPORTS, MONITORING PROCEDURES, AND RECORDS

A. The Municipality will:

- (1) Maintain a bookkeeping system which sufficiently and properly reflects all direct and indirect costs of any nature expended in the performance of this Agreement.
- (2) Provide a semiannual budget/expenditure report within thirty (30) days of July 1, 1988, January 1, 1989, July 1, 1989, and January 1, 1990 to the County through the Department detailing all revenues and expenses as described in Exhibit B attached hereto.
- (3) Provide a semiannual program activity report within thirty (30) days of July 1, 1988, January 1, 1989, July 1, 1989, and January 1, 1990 to the County through the Department as described in Exhibit C attached hereto.
- (4) Submit a copy of the list of licensees to the department which is furnished to the Commissioner of Health as requested by the delegation of authority agreement. The list will be subdivided according to the definitions of risk level specified in Minnesota Statutes 157.01-.04.

B. The Municipality agrees that the County, the State Auditor or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of the Municipality which are relevant to the Contract. Such material must be retained for five (5) years by the Municipality.

C. The County through the Department will monitor and evaluate the performance of the Municipality under this agreement on an ongoing basis. The Municipality will make complete inspections of licensed establishments at least at the frequency required by Minnesota Statutes 157.01-.04.



## 5. DATA PRIVACY

- A. All data collected, created, received, maintained, or disseminated for any purposes by the activities of the Municipality in the performance of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Sections 13, as amended by the Laws of Minnesota 1987, Chapter 351, the Minnesota Rules implementing such Act now in force or hereafter adopted, as well as Federal regulations on data privacy.
- B. In accordance with Minnesota Statutes 1984, Section 13.46, Subdivision 10, the Municipality shall appoint a responsible authority who shall allow the responsible authorities in the welfare system access to data classified as restricted when access is necessary for the administration and management of programs or as authorized or required by State or Federal law. The Municipality shall notify the County of the name of the responsible authority.

## 6. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS

- A. During the performance of this Agreement, the Municipality agrees to the following:

In accordance with the Hennepin County Affirmative Action Policy and the County commissioners' policies against discrimination, no person shall be excluded from full employment rights or participation in or the benefits of any program, service, or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, affectional/sexual preference, public assistance status, ex-offender status, or national origin; and no person who is protected by applicable Federal or State laws against discrimination shall be otherwise subjected to discrimination.

- (1) The Municipality shall comply with all applicable statutes, regulations, and licensing requirements in the employment of personnel. To the extent that any of the provisions of the applicable statutes, regulations, or licensing requirements are inconsistent with any of the provisions of this clause, said statute, regulations, or requirement shall prevail if it has a reasonable bearing upon the applicant's fitness to be employed in any phase of the program.
- (2) The Municipality guarantees that no funds received under this Agreement shall be used to provide religious training and/or services to any individual receiving Purchased Services.
- (3) No qualified handicapped person, as defined by United States Department of Health and Human Services regulations, Title 45 Part 84.3 (J) and (K), which implements Section 504 of the Rehabilitation Act of 1973, 29 U.S.C., 704, under Executive Order No. 11914 (41 FR 17871, April 28, 1976):
  - a. Shall be denied access to or opportunity to participate in or receive benefits from any service offered by the Municipality under the terms and provisions of this Agreement, nor

- b. Shall any qualified handicapped person be subject to discrimination in employment under any program or activity related to the services provided by the Municipality.
- (4) It is the policy of Hennepin County that no applicant or client shall be subjected to testing, removed from normal and customary status, or deprived of any rights, privileges, or freedoms because of his or her AIDS status except for clearly stated, specific, and compelling medical and/or public health reasons.
- (5) If during the term of this Agreement or any extension thereof, it is discovered that the Municipality is not in compliance with the applicable regulations as aforesaid, or if the Municipality engages in any discriminatory practices as described above, then the County, through the Department, may cancel said Agreement as provided by the cancellation clause of this Agreement.

7. MALTREATMENT OF MINORS REPORTING ACT, VULNERABLE ADULTS REPORTING ACT

A. The municipality will comply with all of the provisions of:

- (1) The Maltreatment of Minors Reporting Act, Minnesota Statutes, Section 626.556, as amended by the Laws of Minnesota 1987, Chapter 91, and Minnesota Rules Chapter 9560, Parts 0250-03000, as promulgated by the Minnesota Department of Human Services implementing such Act now in force or hereafter adopted.
- (2) The Vulnerable Adults Reporting Act, Minnesota Statutes, Section 626.557, as amended by the Laws of Minnesota 1987, Chapter 352, and all rules promulgated by the Minnesota Department of Human Services implementing such Act now in force or hereafter adopted.

8. FAIR HEARING AND GRIEVANCE PROCEDURE

The Municipality will establish a system through which recipients of service may present grievances about the operation of the service programs, and the Municipality will advise recipients of service of this right.

9. INDEMNITY

The Municipality agrees to defend, indemnify, and hold the County, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from an act or omission of the Municipality, its agents, employees, or contractors in the performance of the services provided by this Agreement and against all loss by reason of the failure of said Municipality full to perform, in any respect, all obligations under this Agreement.

The Municipality warrants that it has sufficient insurance coverage to meet the Municipality liability requirements of Minnesota Statutes 466.02 and 466.04, and to comply with the foregoing indemnification provisions.

#### 10. INDEPENDENT CONTRACTOR

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Municipality as the agent, representative, or employee of the County for any purpose or in any manner whatsoever. The Municipality is to be and shall remain an independent contractor with respect to all service performed under this Agreement. The Municipality represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Municipality or other persons, while engaged in the performance of any work or services required by the Municipality under this Agreement shall have no contractual relationship with the County and shall not be considered employees of the County, and any and all claims that may or might arise under the Unemployment Compensation Act or the Workers' Compensation Act of the State of Minnesota on behalf of said personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Municipality, its officers, agents, contractors, or employees shall in no way be the responsibility of the County; and the Municipality shall defend, indemnify, and hold the County, its officers, agents, and employees harmless from any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits, of any kind whatsoever from the County, including without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Insurance, disability, severance pay, and PERA.

#### 11. MERGER AND MODIFICATION

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

#### 12. SUBCONTRACTING AND ASSIGNMENTS

The municipality shall not assign, sublet, transfer, or pledge this Agreement and/or the services to be performed hereunder, whether in whole or in part, without the prior written approval of the County.

#### 13. NOTICE OF CANCELLATION

This Agreement may be terminated upon thirty (30) days' written notice of either party.

Municipality, having signed this Agreement, and the Hennepin County Board of Commissioners having duly approved this Agreement on \_\_\_\_\_, 19\_\_\_\_, and pursuant to such approval and the proper County officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth.

Approved as to legality,  
form, and execution.

COUNTY OF HENNEPIN,  
STATE OF MINNESOTA

By: \_\_\_\_\_  
Chairman of Its County Board

\_\_\_\_\_  
Assistant County Attorney

Date: \_\_\_\_\_

And: \_\_\_\_\_  
Associate/Deputy County Administrator

ATTEST: \_\_\_\_\_  
Clerk of the County Board

CRYSTAL

By: \_\_\_\_\_  
Its Mayor

And: \_\_\_\_\_  
Its City Manager

City organized under:

\_\_\_\_ Plan A      \_\_\_\_ Plan B

Charter \_\_\_\_



**RECYCLING SUBCOMMITTEE REPORT ON ORGANIZED REFUSE AND RECYCLING OPTIONS**

Since the September 15, 1987, City Council meeting at which the Crystal City Council held a refuse hauling public hearing and passed a Resolution of Intent to establish an organized hauling system, the Recycling Subcommittee of the Crystal City Council has met several times. Passing the Resolution of Intent permits the City to negotiate a contract for refuse hauling within 90 days of passage of the Resolution. At the September City Council meeting the Recycling Subcommittee presented six options to the City Council as possible solutions to the cities unorganized hauling system. We feel that in order to continue moving ahead on this issue, it is important that the full Council be updated on what we have learned.

It has now been 60 days since that public hearing. The information the subcommittee has received indicates that the present haulers have not taken any steps at this point to form a cooperative of refuse haulers. In thirty days the City could negotiate a contract with such a group. This form of organized refuse and recycling collection was the option preferred by many council members at the September 15, 1987, meeting.

On Friday, November 6, 1987, the city managers and recycling coordinators of surrounding cities met to discuss their problems with recycling. A suggestion was made for several cities to group together and negotiate with haulers to create a more cost effective system. Four cities appeared to be in an ideal situation to implement such a system because of shared boundaries - Brooklyn Park, Brooklyn Center, New Hope and Crystal. By the end of November all of these cities will have held public hearings to pass Resolutions of Intent to implement an organized hauling system.

A joint powers agreement between the four cities, however, would be necessary enable them to negotiate a contract with a group of haulers.

The Recycling Subcommittee is interested in meeting with City Council members of Brooklyn Park, Brooklyn Center and New Hope to explore their interests in this type of a joint powers agreement. We plan to request that a letter be sent from us to the Mayors of the cities listed above, asking them to appoint representatives (of a minority of their Councils) to meet with us on Monday, November 30, 1987, to discuss the feasibility of such an agreement regarding refuse and recycling collection.

Upon studying this new possible option the Recycling Subcommittee wishes to re-establish its recommendation to the City Council. The committee's priority consists of three options to achieve organized refuse and recycling collection.

The primary option we see is establishing a joint powers agreement with Brooklyn Park, Brooklyn Center, New Hope and Crystal for the purposes of negotiating with a consortium of the present haulers in those cities (many of the haulers are the same within the four cities). In such a joint contract we feel the City should require weekly garbage, recycling, and yardwaste pickup, and monthly tonnage and participation reports. The City should either purchase or lease recycling containers since the City can receive 50% reimbursement for its costs from Hennepin County.

The second option the subcommittee sees is obtaining bids for four zones approximately the same size, throughout the City. No more than one hauler will be allowed per zone. The lowest bidder will be allotted the largest zone, the second lowest bidder would be allotted the second largest zone, etc. The City would then average the bid figures and bill the residents on the water and sewer billing system.

The third option the subcommittee feels the Council should pursue is a municipal hauling system with leased mechanical-arm trucks and leased containers. This option should be considered if bids received in a zoning system are too high. We plan to discuss these options further at the November 17, 1987, City Council meeting.

The Recycling City Council Subcommittee:

Pauline Langdorf  
John Moravec  
Steven Leppa  
Julie Jones, Recycling Coordinator

kg

# *Town Taxi Company*

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P. O. BOX 14784  
2812 UNIVERSITY AVE. S.E.  
MINNEAPOLIS, MINNESOTA 55414  
PHONE: 331-1151

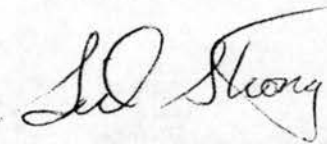
November 4, 1987

Honorable City Council  
4141 Douglas Drive  
Crystal, MN 55422

Attn: Delores Ahmann City Clerk

Due to rapidly increasing operating costs such as insurance which has gone up 100% since our last meter raise in November of 1985, we must increase our taxi rates from \$1.10 per mile to \$1.20 per mile. Our flag throw will also increase from \$0.95 to \$1.25. Waiting time will increase from \$12.00 per hour to \$15.00. Please resond to us if it is neccesary to appear before your city council if the new rates need further approval.

Sincerely,



Sid Strong  
331-1151



LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

Clayton L. LeFevere  
Herbert P. Lefler  
J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Dayle Nolan  
John G. Kressel  
Steven B. Schmidt  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
David D. Beaudoin  
Paul E. Rasmussen  
Steven M. Tallen  
Mary Frances Skala  
Christopher J. Harristhal  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh

November 12, 1987

Mr. John Olson  
Acting City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Citations: Ordinance Amendment

Dear John:

Enclosed is another attempt at an ordinance to cover the situation created by Laws 1987, C. 344, Sec. 5. We understand the intent of the law to be that no one other than a peace officer (as defined to include a full-time or part-time officer licensed by the Police Officers Standards and Training Board) may issue a citation in lieu of arrest unless authorized by city ordinance. The most common citation in lieu of arrest is a traffic ticket which is in effect a formal criminal complaint with an accompanying undertaking by the violator to appear in court on the matter rather than being taken into custody. The draft ordinance permits only licensed police officers to issue such citations. The statute authorizes those officers to accept a written promise to appear in court on other criminal matters and to take a person into custody. The draft also permits the juvenile specialist in the police department to issue citations.

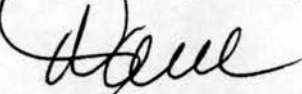
Code enforcement by other city personnel (e.g. building inspection, health, fire) is normally handled by a "notice of violation" given to the violator or left on premises indicating that a violation has been noted, that it must be corrected within a certain time, and if not corrected a formal complaint will be prepared and presented to the courts. We do not think the statute was intended to include these latter activities. The draft ordinance clearly states that such personnel may only issue notices; and we think that conforms to present practice in the City.

Mr. John Olson  
November 11, 1987  
Page 2

The draft ordinance limits the activity of police reserve officers to issue notices of violation only and then only in areas directly authorized by the Chief of Police, and prohibits such officers from issuing citations in lieu of arrest. I sense that this is the intent of the Council, but if some limited authority to issue citations to police reserves is found desirable, a simple modification to the draft will accomplish that.

For whatever help it may be I'm enclosing copies of the relevant statutory provisions on this matter.

Yours very truly,

A handwritten signature in dark ink, appearing to read "D. Kennedy", is written over the closing "Yours very truly,".

David J. Kennedy

DJK:caw  
cc: Jim Mossey (w/encl.)

Enclosures

0011LT01.F16

ORDINANCE NO. 87-\_\_\_\_\_

AN ORDINANCE RELATING TO PUBLIC SAFETY:  
AUTHORIZING CERTAIN CITY PERSONNEL TO  
ISSUE CITATIONS: AMENDING CRYSTAL CODE  
BY ADDING A SECTION.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. The Crystal City Code is amended by adding  
a section to read:

Section 955 - Arrest: Citations

955.01. Peace Officers. For purposes of this section the  
term "peace officer" has the meaning given it by Minnesota  
Statutes, Section 626.84: the term includes "part-time  
peace officers" but does not include "reserve officers" as  
those terms are defined in Minnesota Statutes, Section  
626.84.

955.03. Arrests: Citations. Peace officers employed by  
the City may enforce a provision of this Code or state law,  
the violation of which is a petty misdemeanor, a misdemeanor  
or a gross misdemeanor. Peace Officers may make arrests and  
issue citations in lieu of arrest as provided by law.

955.05. Employees. City employees in the Department of  
Protective Inspection, Department of Health and Sanitation,  
and Fire Department may issue notices of violation of those  
provisions of this Code and state law which the employees  
are responsible for enforcing.

955.07. Police Reserve. Members of the Police Reserve may,  
as directed by the Chief of Police, issue a notice of  
violation of the provisions of this Code and law. Police  
Reserve officers may not issue a citation in lieu of arrest.

955.09. Juvenile Specialist. A person holding the position  
of Juvenile Specialist in the Police Department may, under  
the direction of the Chief of Police, issue citations in  
lieu of arrest.

Sec. 2. This ordinance is effective in accordance with  
Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

0011LT01.F16



ment, the county attorney, health care, education, and persons directly involved in an individual case as determined by the case consultation committee. Case consultation is a case review process that results in recommendations about services to be provided to the identified children and family.

[For text of subd 2a, see M.S.1986]

**Subd. 3. Information sharing.** The local welfare agency may make available to the case consultation committee of the team all records collected and maintained by the agency under section 626.556 and in connection with case consultation. Any member of the case consultation committee may share information acquired in the member's professional capacity with the committee to assist the committee in its function.

**History:** 1987 c 135 s 4-6

#### **626.562 CHILD ABUSE PROFESSIONAL CONSULTATION TELEPHONE LINE.**

**Subdivision 1. Establishment of telephone line.** The commissioner of public safety shall contract for at least one statewide toll-free 24-hour telephone line for the purpose of providing consultative and training services for physicians, therapists, child protection workers, and other professionals involved in child protection. Services provided must include emergency and longer term consultation on individual child protection cases.

**Subd. 2. Contract authority.** The commissioner shall contract to establish the telephone service described in subdivision 1. The commissioner shall contract only with agencies that agree to match through cash or in-kind donations 30 percent of the contract amount. The commissioner shall require that these agencies submit periodic reports describing the manner in which they have performed services specified in this section.

**Subd. 3. Child abuse reporting.** A communication by telephone line established under this section by a person mandated to report abuse or neglect under section 626.556 does not satisfy the obligation to report under that section.

**History:** 1987 c 358 s 128

#### **626.84 DEFINITIONS AND SCOPE.**

**Subdivision 1. Definitions.** For purposes of sections 626.84 to 626.863, the following terms have the meanings given them:

- (a) "Board" means the board of peace officer standards and training.
- (b) "Director" means the executive director of the board.
- (c) "Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the board, charged with the prevention and detection of crime and the enforcement of the general criminal laws of the state and who has the full power of arrest, and shall also include the Minnesota state patrol and state conservation officers.

(d) "Constable" has the meaning assigned to it in section 367.40.

(e) "Deputy constable" has the meaning assigned to it in section 367.40.

(f) "Part-time peace officer" means an individual licensed by the board whose services are utilized by law enforcement agencies no more than an average of 20 hours per week, not including time spent on call when no call to active duty is received, calculated on an annual basis, who has either full powers of arrest or authorization to carry a firearm while on active duty. The term shall apply even though the individual receives no compensation for time spent on active duty, and shall apply irrespective of the title conferred upon the individual by any law enforcement agency. The limitation on the average number of hours in which the services of a part-time peace officer may be utilized shall not apply to a part-time peace officer who has formally notified the board pursuant to rules adopted by the board of the part-time peace officer's intention to pursue the specialized training for part-time peace officers who desire to

become peace officer 626.845, subdivision 1.

(g) "Reserve enforcement agency" means a crowd control, and not include enforcement agency that does not have full powers of arrest.

(h) "Law enforcement agency" means an agency authorized by law to prevent and detect crime and to enforce the laws of the state.

**Subd. 2. Scope.** Section 626.845, subdivision 1, shall not apply to a peace officer who has been licensed under section 626.845, subdivision 1, as requiring licensure under subdivision 1, clause 1.

**History:** 1987

#### **626.841 BOARD OF PEACE OFFICERS.**

The board of peace officers shall consist of the following 15 members:

(a) Two members from the state of Minnesota;

(b) Four members from Minnesota municipalities;

(c) Two members from the state of Minnesota, at least one of whom shall be a peace officer;

(d) The superintendent of the state police;

(e) Two members from the state of Minnesota, one from a local, state, or federal government;

(f) Two members from the state of Minnesota, one from officials in statutory metropolitan area;

(g) Two members from the state of Minnesota.

A chair shall be elected by the board. The board shall appoint the members to the geographic areas covered by the board.

**History:** 1987

#### **626.846 ATTENDANCE.**

**Subd. 6. Attendance.** A peace officer who, on or before June 30, 1987, must submit proof of attendance at the office.

**History:** 1987

#### **626.849 [REPEALED]**

#### **626.852 TUTORING.**

Each officer shall be required to



persons directly involved in an committee. Case consultation s about services to be provided

1986]

ency may make available to the ollected and maintained by the ase consultation. Any member tion acquired in the member's committee in its function.

#### **ATION TELEPHONE LINE.**

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become peace officers pursuant to sections 626.843, subdivision 1, clause (g) and 626.845, subdivision 1, clause (g).

(g) "Reserve officer" means an individual whose services are utilized by a law enforcement agency to provide supplementary assistance at special events, traffic or crowd control, and administrative or clerical assistance. A reserve officer's duties do not include enforcement of the general criminal laws of the state, and the officer does not have full powers of arrest or authorization to carry a firearm on duty.

(h) "Law enforcement agency" means a unit of state or local government that is authorized by law to grant full powers of arrest and to charge a person with the duties of preventing and detecting crime and enforcing the general criminal laws of the state.

Subd. 2. **Scope.** Notwithstanding sections 12.03, subdivision 4, 12.25, or any other law to the contrary, no individual employed or acting as an agent of any political subdivision shall be authorized to carry a firearm when on duty unless the individual has been licensed under sections 626.84 to 626.863. Nothing herein shall be construed as requiring licensure of a security guard as that term is defined in section 626.88, subdivision 1, clause (c).

**History:** 1987 c 334 s 4

#### **626.841 BOARD; MEMBERS.**

The board of peace officer standards and training shall be composed of the following 15 members:

(a) Two members to be appointed by the governor from among the county sheriffs in Minnesota;

(b) Four members to be appointed by the governor from among peace officers in Minnesota municipalities, at least two of whom shall be chiefs of police;

(c) Two members to be appointed by the governor from among peace officers, at least one of whom shall be a member of the Minnesota state patrol association;

(d) The superintendent of the Minnesota bureau of criminal apprehension or a designee;

(e) Two members appointed by the governor experienced in law enforcement at a local, state, or federal level who are not currently employed as peace officers;

(f) Two members to be appointed by the governor from among the elected city officials in statutory or home rule charter cities of under 5,000 population outside the metropolitan area, as defined in section 473.121, subdivision 2;

(g) Two members appointed by the governor from among the general public.

A chair shall be appointed by the governor from among the members. In making appointments the governor shall strive to achieve representation from among the geographic areas of the state.

**History:** 1987 c 358 s 129

#### **626.846 ATTENDANCE, FORFEITURE OF POSITION.**

[For text of subds 1 to 3, see M.S.1986]

Subd. 6. A person seeking election or appointment to the office of sheriff after June 30, 1987, must be licensed or eligible to be licensed as a peace officer. The person shall submit proof of peace officer licensure or eligibility as part of the application for office.

**History:** 1987 c 358 s 130

**626.849** [Repealed, 1987 c 358 s 132]

#### **626.852 TUITION; SALARY AND EXPENSES.**

Each officer when assigned to the bureau of criminal apprehension continuing

education courses pursuant to rules of the board shall receive the officer's regular salary and shall be reimbursed by the governing body of the governmental unit or combination of governmental units from which elected or by which employed for the cost of meals, travel, and lodgings while in attendance at the bureau of criminal apprehension courses, not to exceed similar allowance for state employees.

History: 1987 c 358 s 131

#### 626.861 LEVY AND COLLECTION OF PENALTY ASSESSMENTS.

[For text of subds 1 to 3, see M.S.1986]

Subd. 4. **Peace officers training account.** Receipts from penalty assessments must be credited to a peace officers training account in the special revenue fund. Money credited to the peace officers training account may be appropriated for but not limited to the following purposes, among others:

(a) Up to ten percent may be provided for reimbursement to board approved skills courses in proportion to the number of students successfully completing the board's skills licensing examination.

(b) The balance may be used to pay each local unit of government an amount in proportion to the number of licensed peace officers and constables employed, at a rate to be determined by the board. The disbursed amount must be used exclusively for reimbursement of the cost of in-service training required under this chapter and chapter 214.

History: 1987 c 149 art 2 s 11; 1987 c 404 s 190

#### 626.862 POWERS OF LAW ENFORCEMENT OFFICERS:

Except as specifically provided by statute, only a peace officer, constable, and part-time peace officer may:

(1) issue a citation in lieu of arrest or continued detention unless specifically authorized by ordinance;

(2) ask a person receiving a citation to give a written promise to appear in court; or

(3) take a person into custody as permitted by section 629.34.

History: 1987 c 334 s 5

#### 626.863 UNAUTHORIZED PRACTICE.

(a) A person who is not a peace officer, constable, or part-time peace officer is guilty of a misdemeanor if the person: (1) makes a representation of being a peace officer, constable, or part-time peace officer, or (2) performs or attempts to perform an act, duty, or responsibility reserved by law for licensed peace officers, constables, and part-time peace officers.

(b) The board shall designate the appropriate law enforcement agency to investigate violations of this section. The attorney general shall prosecute violations of this section.

History: 1987 c 334 s 6

## PRIVACY

626A.05 Authorization for interception or oral communications.

#### 626A.05 AUTHORIZATION OF ORAL COMMUNICATIONS.

[For

Subd. 2. **Offenses for which authorized.** A warrant authorizing investigative or law enforcement personnel to provide evidence of the commission of the following offenses:

(1) a felony offense involving first, second, and third degrees, aggravated robbery, receiving stolen property, embezzlement, forgery, aggravated forgery, child abuse, punishable under sections 609.18, 609.2231, 609.245, 609.25, 609.48, 609.485, subdivision 4, 609.63, 609.631, 609.821, and 609.822.

(2) an offense relating to gambling, section 609.76 or chapter 152.

History: 1987 c 217 s 3; 1987 c 217 s 4

# APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL  
CRYSTAL, MINNESOTA

## COUNCILMEMBERS:

I - Mary Thompson

WE - Neill School-PTSA

6600 27th Avenue North

Crystal, MN 55427

Fee, \$ exempt

ITINERANT

New ..... Renewal .....

Telephone 545-2247

enclose the sum of EXEMPT DOLLARS  
to the City of Crystal as required by the Ordinances of said City and have complied with all the  
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Neill School-PTSA

hereby make application to

carnival

operate an Itinerant Food Establishment at 6600 27th Ave. No.

for the period One Day Only through November 13, 1987 subject to all  
conditions and provisions of said Ordinance.

City Use Only

<i>meat</i>	<i>11-13-87</i>
<i>John A. Ch...</i>	<i>11-14-87</i>

MARY A. Thompson

Print Name of Applicant

*Mary A. Thompson*  
Signature of Applicant

*very late time doing this carnival  
at school.*



DATE: November 13, 1987

MEMO TO: John Olson, Acting City Manager

FROM: Edward Brandeen, Park & Recreation Director *ECB*

RE: Serving Wine at a State Park & Recreation Board  
and Commission Workshop at Becker Park.

The Minnesota Recreation and Park Association has requested the use of the Becker Park building to host a state park and recreation board and commission workshop on December 3, 1987 from 6-10:00 p.m. Crystal will act as host for this event.

A catered dinner will be provided and a request has been made to serve wine prior to the dinner. Therefore, I am asking permission for this state organization to dispense wine at no cost to participants.



CRYSTAL PARK & RECREATION DEPARTMENT  
MONTHLY REPORT  
October 1987

\*All numbers are individual registrations unless noted.

**ON GOING PROGRAMS:** October start

1. Senior Center Activities  
-Senior Center Membership: 570. Daily attendance is 50 - 60.
2. Gymnastics (Youth/Weekday evenings: M,T,W)  
-93 registered for fall session (1986: 95)/Classes meet at Sandburg.
3. Grade School Dance (Youth/Weekday evenings: Thursday)  
-38 registered for fall session (1986: 34)/Classes meet at Forest.
4. Men's Volleyball League (Adult/Weekday evenings: Monday and Thursday)  
-35 teams registered (1986: 35 teams)/League organized with Golden Valley and Robbinsdale/Matches played at: Sandburg, Thorson, and Robbinsdale High School.
5. Women's Volleyball League (Adult/Weekday evenings: Tuesday)  
-24 teams registered (1986: 21 teams)/League organized with Golden Valley and Robbinsdale/Matches played at: Sandburg, Thorson, Lincoln, and Meadowlake.
6. Co-Rec Volleyball League (Adult/Weekday evenings: Wednesday)  
-34 teams registered in Wednesday League (1986: 31 teams)/League organized with Golden Valley and New Hope/Matches played at Hosterman, Thorson, Lincoln, Neill, and Robbinsdale High School.
7. Open Gym Volleyball (Adult/Weekday evening: Wednesday)  
-28 registered (1986: 25)/Activity meets at Forest.
8. Open Gym Basketball (Adult/Weekday evening: Monday)  
-25 registered (1986: 24)/Activity meets at Neill.
9. Open Gym: Co-Rec Volleyball (Adult/Weekend afternoon: Saturday)  
-25 registered (1986: 18)/Activity meets at Thorson.
10. Kids Kapers (Pre-School/Weekend morning: Saturday)  
-10 registered (1986: 10)/Activity meets at Thorson/Class included games, stories, crafts.

11. Kids Cooking (Elementary Age/Weekend afternoons:  
Saturday)  
-13 registered (1986: n/a)/Activity meets at Thorson.
12. Kids Halloween Party (K-grade 3: Saturday afternoon)  
-33 registered (1986: 25)/Activity held at  
Thorson/Activity included entertainment, games and  
lunch.
13. Teen Night (Junior High: Friday nights)  
-200 attended dance at Hosterman.

#### ON GOING PROGRAMS

1. Senior Center Activities  
Welcome - 4  
Cribbage - 32  
Hiking - 10  
OTLB - 45 attended outing to Steamboat Inn/Pine Tree  
Apple Orchard.  
Booktalkers -10  
500 (evening) - 32  
500 (day) - 60  
OWL - 21  
Scrapbook - 6  
Poker for Fun - 25  
Bridge (day) - 60  
Bridge (evening) - 32  
Duplicate Bridge - 32  
Pool - 12  
Special Events:  
Cookout - 48  
Halloween Party - 50
2. Adult Activities  
Complete Body Workout: 43 registered for October (1986:  
19). Two skill levels.  
Over 50 and Fit: 12 (1986: 8).
3. Youth Activities  
Soccer  
Flag Football
4. Other Events (\*Co-sponsored with other agencies)  
\*TMH-EMH  
Friday night Fever (TMH-EMH): 66 total/5-Crystal  
Saturday Sunshine Kids (TMH): 12 total/3-Crystal  
Bowling (TMH-EMH): 70 total/5-Crystal  
Teen Action (EMH): 6 total/10-Crystal  
\*Trippers  
Fanny Hill: 80 attended/17 from Crystal  
Mackinac Island/Door County: 45 attended/9-Crystal  
\*Breakaway: No trip

## PROGRAMS COMPLETED

Soccer      1987 - 116 registered  
              1986 - 117 registered

**Objective:** To provide instruction in the basic fundamentals of soccer. To provide leadership and supervision by the coaching staff. To encourage participation by all players. To teach good sportsmanship.

**Successes:** Referees were terrific! They worked with kids and coaches. Combining with Robbinsdale works well. Coaches were great! Objectives met.

**Problems:** None encountered.

**Recommendations:** Continue program format.

Flag Football    1987 - 112 registered  
                      1987 - 85 registered

**Objective:** To instruct youth on the fundamentals of flag football. To provide leadership and supervision by the coaching staff. To encourage participation by all players. To teach good sportsmanship.

**Successes:** Objective was met. Coaches were enthusiastic and kids appeared to enjoy the program. All of the teams improved during the season.

**Problems:** None encountered.

**Recommendations:** Continue program format.

Kids Kapers      1987 - 10 registered  
                      1986 - 10 registered

**Objective:** To provide a creative and fun environment for kids ages 3 1/2 - 5.

**Successes:** Excellent instructor. Kids appeared to really like the program. Objective was met.

**Problems:** Non encountered.

**Recommendations:** Continue program format.

Cooking For Kids      1987 - 13 registered  
                             1986 - n/a

**Objective:** To provide a creative and fun environment for kids ages 6-8. Learn about nutrition and kitchen safety.

**Successes:** Excellent instructor. Kids really liked program.

**Problems:** None encountered.

**Recommendations:** Continue program format.



CRYSTAL PARK AND RECREATION  
October 7, 1987

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:06 pm by Chairperson Garry Grimes. Members present were: Ms. Saunders, Ms. Reid, Ms. Pitts, Mr. Genis, Mr. Stockhaus, Mr. Sochacki, Mr. Carlson, Mr. Hoffmann, and Ms. Veech. Also present were Mr. Smothers, council liaison and Mr. Brandeen and Ms. Hackett from the department staff.

The September minutes were approved as sent.

Mr. Brandeen reviewed the monthly report, highlighting major activities.

The summer meetings were reviewed. Commission members thought that this was a good opportunity to talk to people. It was helpful to have Mr. Smothers at these meetings to give citizens an overview of the city as a whole. The Commission would like to continue having 4 meetings in the parks. Better publicity is needed.

Mr. Genis reported on the Long Range Planning Commission. The Commission made no changes in the plans that were presented by the various departments. The overall plan will be sent to the Council to establish priorities.

Ms. Reid reviewed the Frolics Committee meeting. The Committee has established by-laws and a 1988 budget. There is \$2500 to start the 1988 celebration. Events are being reviewed. The carnival will have all of Sherburne Avenue and the Becker Park west parking lot to use.

Motion - Mr. Genis: Moved that the Park and Recreation Advisory Commission appropriately recognize Ms. Reid for her service to the Crystal Frolics Committee.

Second: Mr. Stockhaus

Motion Carried: Unanimous

Materials regarding renaming park facilities prepare by Park and Recreation Advisory Commission members several years ago were reviewed and discussed. This document was presented to the Council but no formal action was taken at that time.

Motion - Mr. Carlson: Moved to forward the "Renaming Parks" document to the City Council for their discussion and action.

Second: Mr. Genis  
Motion Carried: Unanimous

The renaming of Soo Line/Angeline Drive park was discussed.

Motion - Mr. Genis: Moved to table the discussion of this item until some direction from the Council is received concerning the "Renaming Parks" document.

Second: Mr. Sochacki  
Motion Carried: Unanimous

Mr. Carlson discussed projected costs of developing the Bassett Creek area (west of the creek) as a 9 hole golf course. He estimated a cost of \$224,000 for the course development. He knows a builder that would be willing to walk the area and sketch a layout for no fee. Mr. Genis has talked to some residents around the area who feel a golf course would be a good thing for that area. Mr. Stockhaus suggested that the property owner west of Brunswick be contacted as to the status of the land. Mr. Carlson and Mr. Genis will visit Mr. Nafstad. The Golf Course Committee will meet again to walk the area with Mr. Carlson's friend. Mr. Carlson was thanked for his work.

The North Lions Fitness Trail Dedication program was reviewed. Commissioners will help at the event. Door prizes will be donated by the Crystal Lions and Kokesh Athletic.

Mr. Brandeen confirmed Commissioner's MRPA Fall Conference registrations.

Mr. Brandeen reported on the Department's 1988 budget request as approved by the City Council.

Mr. Genis voiced his opinion regarding the Post article concerning Becker Park land acquisition. Mr. Smothers announced that the situation was discussed at the last Council meeting and the Post will print a corrected article.

The meeting was adjourned at 8:32 pm.

Respectfully Submitted

Gene Hackett  
Recorder

November 3, 1987

City of Crystal  
4141 North Douglas Drive  
Crystal, MN 55427

City Engineering Department:

I wanted to write to the City thanking them for painting lines on the stretch of 36th Avenue between Louisiana and Douglas Drive. Because I walk this stretch everyday, I called to see if there was anything the City could do about pedestrian safety on this stretch of road and suggested marking the street with a white edge indicating only one lane (people driving would insist on driving 2 lanes and would almost hit me).

It makes me happy to know that the City I live in listens to the concerns and suggestions of its community. Now I feel safe walking on this stretch of 36th Avenue.

Thanks again.

Barb Johnson  
7025 35th Place North  
Crystal, MN

November 3, 1987

City of Crystal  
4141 North Douglas Drive  
Crystal, MN 55427

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It makes me happy to know that the City I live in listens to the concerns and suggestions of its community. Now I feel safe walking on this stretch of 36th Avenue.

Thanks again.

Barb Johnson  
7025 35th Place North  
Crystal, MN



OLSON EARLY CHILDHOOD CENTER  
1751 Kelly Drive  
Golden Valley, Minnesota 55427  
(612) 546-7126

October 28, 1987

Mr. John Olson  
City Manager of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Dear Mr. Olson:

During the 1986-87 school year, seven families residing in Crystal received fee assistance through the Adventure Club sliding fee program. Attached is the documentation of participation in the program. The total subsidy amounted to \$2,702.50. The attached billing shows that documentation, noting the city commitment and amount due as \$2,500.

Gradually, there has been increased recognition of the need for subsidized child care. Last session the state legislature approved a significant increase in funding. Unfortunately, due to the growing demand and specific designation of funds to AFDC families, the waiting lists for funding have grown phenomenally. During the months of September and October, I have received applications for funding from ten qualified Crystal families, seven of which have incomes which fall below 60 percent of the State Median Income. The total projected subsidy required for these families is \$7,100. Adventure Club will be actively seeking funding to supplement the city commitment of \$2,500 in 1988.

Once again, I would like to thank the staff and city council of Crystal for their continuing support of the Adventure Club sliding fee program. If current trends continue, I will be requesting an increase of funding in the 1989 fiscal year. Making quality, affordable child care available continues to be a vital resource to families in Independent School District 281.

Thank you.

Sincerely,

ADVENTURE CLUB

*Sue Gabrielson*

Sue Gabrielson  
Co-Director

rw

Enclosure



INDEPENDENT SCHOOL DISTRICT 281  
Robbinsdale Area Schools  
Learning for a lifetime of growing

Dr. Donna J. Carter  
Superintendent

10-Nov-87

CITY OF CRYSTAL  
1987 EXPENDITURE REPORT October 1987  
C.ROBBE

NORMAL % =

83.33%

DEPARTMENT	#	BUDGET AMOUNT	PRIOR MONTH YTD EXPENSES	ENCUMBERANCES	CURRENT EXPENDITURES	TOTAL EXPENSES	RATIO	UNENCUMBERED BALANCE
Mayor & Council	10	\$91,100.00	\$70,444.53		\$6,046.81	\$76,491.34	84.0%	\$14,608.66
Administration	11	\$506,674.00	\$325,980.56	\$6,041.14	\$47,545.90	\$373,526.46	74.9%	\$127,106.40
Assessing	12	\$103,321.00	\$73,086.78	\$7.48	\$10,757.91	\$83,844.69	81.2%	\$19,468.83
Finance	13	\$117,756.00	\$78,762.97	\$102.89	\$11,816.40	\$90,579.37	77.0%	\$27,073.74
City Buildings	14	\$178,025.00	\$104,379.28	\$12,337.35	\$6,720.77	\$111,100.05	69.3%	\$54,587.60
Police	15	\$1,364,378.00	\$934,342.51	\$2,251.95	\$146,063.74	\$1,080,406.25	79.4%	\$281,719.80
Fire	16	\$161,647.00	\$84,225.91	\$905.90	\$17,389.53	\$101,615.44	63.4%	\$59,125.66
Planning & Inspection	17	\$105,290.00	\$72,142.41		\$10,825.37	\$82,967.78	78.8%	\$22,322.22
Civil Defense	18	\$73,648.00	\$41,585.66	\$788.65	\$3,434.10	\$45,019.76	62.2%	\$27,839.59
Engineering	19	\$193,345.00	\$132,898.01	\$1,031.95	\$21,559.47	\$154,457.48	80.4%	\$37,855.57
Street	20	\$486,608.00	\$298,578.11	\$230.91	\$41,626.69	\$340,204.80	70.0%	\$146,172.29
Park Maintenance	21	\$387,464.00	\$263,522.40	\$4,242.10	\$32,547.07	\$296,069.47	77.5%	\$87,152.43
Weed Control	22	\$4,895.00	\$3,774.49		\$105.00	\$3,879.49	79.3%	\$1,015.51
Recreation	25	\$372,804.00	\$277,771.68	\$1,673.02	\$23,069.78	\$300,841.46	81.1%	\$70,289.52
Health	26	\$146,919.00	\$98,588.77	\$228.00	\$12,756.49	\$111,345.26	75.9%	\$35,345.74
Civil Service	27	\$18,500.00	\$13,793.66		\$600.00	\$14,393.66	77.8%	\$4,106.34
Legal	28	\$100,000.00	\$63,611.78		\$2,905.05	\$66,516.83	66.5%	\$33,483.17
Elections	29	\$13,225.00	\$308.62	\$112.79		\$308.62	3.2%	\$12,803.59
Misc Commissions	30	\$1,200.00	\$485.05		\$25.00	\$510.05	42.5%	\$689.95
Swimming Pool	31	\$71,434.00	\$58,717.66		\$482.76	\$59,200.42	82.9%	\$12,233.58
Non-Departmental	32	\$951,633.00	\$619,322.29	\$8,522.80	\$20,169.82	\$639,492.11	68.1%	\$303,618.09
Tree Disease	34	\$54,060.00	\$21,778.89		\$2,079.56	\$23,858.45	44.1%	\$30,201.55
TOTALS		\$5,503,926.00	\$1,906,051.68	\$38,476.93	\$418,527.22	\$4,056,629.24	74.4%	\$1,408,819.83
Thorson-Fund #83		\$430,967.00	\$84,905.52	\$1,204.48	\$10,099.90	\$95,005.42	22.3%	\$334,757.10
Utility Fund-#81								
Water	23	\$741,317.00	\$514,063.98	\$4,358.65	\$17,754.38	\$531,818.36	72.3%	\$205,139.99
Sewer	24	\$861,967.00	\$675,093.12	\$2,040.05	\$71,905.10	\$746,998.22	86.9%	\$112,928.73
TOTALS		\$1,603,284.00	\$573,573.22	\$6,398.70	\$89,659.48	\$1,278,816.58	80.2%	\$318,068.72

10-Nov-87

CITY OF CRYSTAL  
C.ROBBE

## SUMMARY OF REVENUES AS OF OCTOBER 1987

NORMAL PERCENT=

83.33%

GENERAL FUND 01	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
<hr/>					
ACCT #      TAXES					
3011 Current Ad Valorem Taxes	\$2,014,262.00	\$1,009,548.39	\$0.00	\$1,009,548.39	50.1%
3012 Delinq Ad Valorem Taxes	\$0.00	\$10,886.90	\$0.00	\$10,886.90	
3013 Penalties & Interest	\$7,000.00	\$6,688.47	\$0.00	\$6,688.47	95.5%
3014 Forfeited Tax Sale	\$0.00	\$802.04	\$0.00	\$802.04	
3015 Prepaid Special Assessments	\$0.00	\$0.00	\$55.00	\$55.00	
Sub Total	\$2,021,262.00	\$1,027,925.80	\$55.00	\$1,027,980.80	50.9%
LICENSES & PERMITS					
3111 Liquor License On Sale 06/30	\$49,500.00	\$29,745.00	\$0.00	\$29,745.00	60.1%
3112 Liquor Licenses Off Sale 06/30	\$1,600.00	\$1,936.00	\$0.00	\$1,936.00	121.0%
3113 Beer & Tavern Licenses 06/30	\$7,000.00	\$4,380.00	\$0.00	\$4,380.00	62.6%
3114 Club Licenses 06/30	\$2,600.00	\$1,808.50	\$0.00	\$1,808.50	69.6%
3115 Garbage & Refuse License 06/30	\$1,600.00	\$1,584.00	\$0.00	\$1,584.00	99.0%
3116 Taxi Cab Licenses	\$370.00	\$75.00	\$0.00	\$75.00	20.3%
3117 Music Box-Misc Amusements	\$13,000.00	\$418.00	\$0.00	\$418.00	3.2%
3118 Food Handling Licenses	\$12,500.00	\$3,173.88	\$0.00	\$3,173.88	25.4%
3119 Gas Pump & Station Licenses	\$2,100.00	\$290.00	\$0.00	\$290.00	13.8%
3121 Bowling Alley Licenses	\$580.00	\$0.00	\$0.00	\$0.00	0.0%
3123 Cigarette Licenses	\$1,000.00	\$84.00	\$0.00	\$84.00	8.4%
3124 Misc Licenses	\$1,000.00	\$831.75	\$85.00	\$916.75	91.7%
3125 Billboard-Sign Hangers License	\$1,000.00	\$990.00	\$0.00	\$990.00	99.0%
3126 Plumbing-Gas Licenses & Cards	\$4,800.00	\$3,079.00	\$65.50	\$3,144.50	65.5%
3127 Sign Licenses 05/15	\$9,500.00	\$9,583.90	\$0.00	\$9,583.90	100.9%
3128 Tree Trim Licenses	\$600.00	\$440.00	\$0.00	\$440.00	73.3%
3150 Dog Licenses & Impound Fees	\$8,000.00	\$4,807.25	\$313.00	\$5,120.25	64.0%
3151 Building Permits	\$55,000.00	\$45,206.67	\$6,626.79	\$51,833.46	94.2%
3153 Plumbing Permits	\$4,500.00	\$2,489.55	\$238.50	\$2,728.05	60.6%
3154 Sewer Permits	\$600.00	\$312.75	\$60.00	\$372.75	62.1%
3155 Water Permits	\$700.00	\$487.50	\$75.00	\$562.50	80.4%
3157 Driveway Permits	\$700.00	\$405.00	\$15.00	\$420.00	60.0%
3158 Street Excavation Permits	\$3,000.00	\$233.50	\$60.50	\$294.00	9.8%
3159 Misc Permits	\$0.00	(\$2,920.00)	\$0.00	(\$2,920.00)	
3161 Gas Permits	\$4,000.00	\$19,519.75	\$369.30	\$19,889.05	497.2%
3162 Burglar Alarm Permits 05/15	\$1,500.00	\$924.00	\$0.00	\$924.00	61.6%
3163 Mechanical Permits	\$8,000.00	\$7,034.78	\$1,378.25	\$8,413.03	105.2%
3164 Sign Permits	\$2,800.00	\$1,908.97	\$619.75	\$2,528.72	90.3%
3165 Parking Permits	\$0.00	\$0.00	\$0.00	\$0.00	
3166 Restaurant Hoods	\$800.00	\$1,100.00	\$0.00	\$1,100.00	137.5%
Sub Total	\$198,350.00	\$139,928.75	\$9,906.59	\$149,835.34	75.5%



10-Nov-87

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
STATE SHARED TAXES					
3350 Local Government Aid	\$1,633,094.00	\$815,491.00	\$0.00	\$815,491.00	49.9%
3351 State Aid Streets	\$50,000.00	\$20,270.80	\$0.00	\$20,270.80	40.5%
3352 Machinery Tax Replacements	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$1,683,094.00	\$835,761.80	\$0.00	\$835,761.80	49.7%
OTHER SERVICES					
3500 Misc Receipts	\$8,000.00	\$4,981.68	\$5,659.60	\$10,641.28	133.0%
3501 NWSCC and CAC	\$5,000.00	\$12,389.53	\$155.99	\$12,545.52	250.9%
3503 Bicycle License		\$253.00	\$18.00	\$271.00	
3511 Spec Rezoning App Charge	\$4,500.00	\$5,175.50	\$225.00	\$5,400.50	120.0%
3512 Sale of Maps-Documents etc	\$200.00	\$122.62	\$18.00	\$140.62	70.3%
3513 Engineering & Clerical Fees	\$60,000.00	\$0.00	\$0.00	\$0.00	0.0%
3514 Weed Cutting Charges	\$1,500.00	\$500.00	\$0.00	\$500.00	33.3%
3515 Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	
3516 License Investigations	\$1,000.00	\$200.00	\$0.00	\$200.00	20.0%
3517 Jail & Breathalyzer Tests	\$800.00	\$3,500.00	\$0.00	\$3,500.00	437.5%
3568 Accident Reports	\$1,000.00	\$1,186.95	\$182.00	\$1,368.95	136.9%
3569 Special Assessment Searches	\$4,600.00	\$7,722.00	\$450.00	\$8,172.00	177.7%
3570 Sanitarian Costs & Reimburse	\$97,320.00	\$86,460.91	\$0.00	\$86,460.91	88.8%
3580 Recreation Program Receipts	\$102,400.00	\$70,868.07	\$11,440.50	\$82,308.57	80.4%
3581 Crystal Facilities Used	\$200.00	\$242.50	\$0.00	\$242.50	121.3%
3582 Non-Budget Account	\$0.00	\$1,148.92	\$0.00	\$1,148.92	
3586 Water Tests	\$0.00	(\$43.00)	\$0.00	(\$43.00)	
3587 Swimming Pool Receipts	\$33,800.00	\$44,868.03	\$0.00	\$44,868.03	132.7%
3590 Refunds & Reimbursements	\$71,500.00	\$7,474.90	\$0.00	\$7,474.90	10.5%
3591 Insurance Refunds	\$0.00	\$10,188.00	\$0.00	\$10,188.00	
3592 Misc Land & Equip Sales	\$25,000.00	\$17,828.95	\$227.40	\$18,056.35	72.2%
3593 Misc Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
3594 Building Sub-Rental	\$1,000.00	\$30.00	\$0.00	\$30.00	3.0%
3595 Waste Oil Revenues	\$800.00	\$5,483.07	\$157.57	\$5,640.64	705.1%
3599 Interest Earned	\$160,000.00	\$0.00	\$0.00	\$0.00	0.0%
3610 Court Fines	\$230,000.00	\$141,059.88	\$16,707.00	\$157,766.88	68.6%
3630 Forfeited Bail	\$0.00	\$5,535.00	\$156.71	\$5,691.71	
Previous Yr Fund Balance	\$790,000.00	\$790,000.00		\$790,000.00	
Sub Total	\$1,598,620.00	\$1,217,176.51	\$35,397.77	\$1,252,574.28	78.4%
TOTAL	\$5,501,326.00	\$1,929,693.14	\$45,359.36	\$3,266,152.22	59.4%



10-Nov-87

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
FUND #83 THORSON SCHOOL					
3500 Miscellaneous Receipts	\$0.00	\$0.00	\$0.00	\$0.00	
3580 Recreation Program Receipts	\$21,235.00	\$14,997.45	\$2,275.10	\$17,272.55	81.3%
3582 Non-Budget Activities	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	
3590 Refunds & Reimbursements	\$0.00	\$70,465.00	\$6.00	\$70,471.00	
3770 Office Rental	\$101,619.00	\$91,009.94	\$8,300.95	\$99,310.89	97.7%
3771 Gym Rental	\$6,000.00	\$4,631.50	\$185.00	\$4,816.50	80.3%
3772 Donations		\$2,000.00	\$0.00	\$2,000.00	
TOTAL	\$128,854.00	\$182,103.89	\$10,767.05	\$192,870.94	149.7%
FUND #81 UTILITY FUND					
3500 Miscellaneous Receipts					
3599 Interest Earned	\$22,000.00				
3739 Misc Income-Water	\$4,000.00	\$1,933.08	\$50.00	\$1,983.08	49.6%
3740 Water Sales	\$740,000.00	\$604,368.91	\$50,746.95	\$655,115.86	88.5%
3741 Penalties Earned-Water	\$13,000.00	\$10,887.70	\$1,523.18	\$12,410.88	95.5%
3742 Sales of Meters-Horns	\$7,000.00	\$2,632.60	\$239.00	\$2,871.60	41.0%
3743 Joint Water Comm Reimb	\$10,000.00	\$7,834.34	\$0.00	\$7,834.34	78.3%
3744 Metro Waste Reimburse	\$7,000.00	\$0.00	\$0.00	\$0.00	0.0%
3759 Misc Income-Sewer	\$4,000.00	\$2,771.67	\$0.00	\$2,771.67	69.3%
3760 Sewer Service Revenue	\$872,000.00	\$594,817.91	\$52,951.35	\$647,769.26	74.3%
3761 Penalties Earned-Sewer	\$16,000.00	\$11,523.23	\$1,539.27	\$13,062.50	81.6%
TOTAL	\$1,695,000.00	\$1,236,769.44	\$107,049.75	\$1,343,819.19	79.3%
FUND #82 STREET LIGHTING					
3764 Street Lighting Revenue	\$101,099.00	\$68,394.76	\$7,252.18	\$75,646.94	74.8%
3765 Penalties Earned	\$2,000.00	\$1,354.96	\$151.04	\$1,506.00	75.3%
TOTAL	\$103,099.00	\$69,749.72	\$7,403.22	\$77,152.94	74.8%

CRYSTAL PROGRESS REPORT ON RECYCLING  
January 1, 1987 - August 31, 1987

Recycling Programs in Place as of August 31, 1987:

Tonnages  
Collected

1. Goodwill/Easter Seals Attended Donation Center

Three-city project where we purchased two semi-truck trailers and contract for attendance services, splitting the cost on a percentage basis (based on population of each city) between Brooklyn Park, Brooklyn Center and Crystal. The center opened July 8, 1987.

15.71 tons

2. Office Paper Recovery

Collection of office paper in Crystal City Hall began for all deskbound employees August 26, 1987. About 50 employees have desktop collection containers. A centralized collection system was put in place in 1985.

1.03 tons

3. Waste Oil Collection

A 500 gallon waste oil collection tank was installed at the city garage five years ago. Available for use 25 hours a day.

2.03 tons

4. Frolics Parade Can/Bottle Collection

City Council members and their families volunteered to assist recycling coordinator with a unit in Crystal Frolics Parade to collect aluminum cans and glass along parade route as well as distribute 1,000 recycling flyers.

.08 tons

TOTAL TONNAGE

18.85 tons

Costs of Programs to City:

Costs to  
August 31, 1987

1. Goodwill Easter Seals ADC

July ADC charge  
August ADC charge

\$212.50  
266.36

2. Office Paper Recovery

20 min. staff training for 50 employees  
at an avg. cost of \$15/hr.

249.75

3. Waste Oil Collection

10 mins. each day clean up by maintenance crew @ 12/hr. for 34 weeks	474.10
Hazardous Waste License	130.50

4. Frolics Parade

"Crystal Recycles" Banner	97.80
Printing cost of 1,000 flyers	21.15
Crystal T-Shirts for volunteers	28.00

5. Other expenses

Space in January and July issues of Crystal Newsletter for recycling	154.80
Staff time of Recycling Coordinator (May 18 - August 30)	4,068.79
Staff time of Health Dept. Director (25% time) (Jan. 1 - Aug. 30)	7,126.78
Staff time of Health Dept. Secretary (15% time) (Jan. 1 - Aug. 30)	2,688.00
Staff time of Temporary Secretary (24.63 hrs/wk @ \$11.15)	274.57
Staff time of City Manager (12 hrs. @ \$33.96/hr.)	407.52
Meeting expenses; use of personal auto	159.91
Xerox costs	90.96
Postage fees	12.23
Legal fees	262.50
Biocycle Magazine Subscription	<u>29.00</u>

TOTAL COSTS:	\$16,755.22
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Recycling Revenues Received as of August 31, 1987:

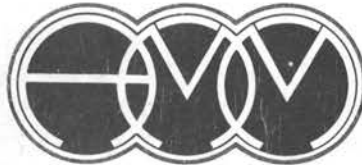
Metropolitan Council Incentive Grant (1st payment)	\$5,000.00
Metropolitan Council Tonnage Payment	46.88
Payments for waste oil	<u>338.27</u>

TOTAL REVENUES:	\$5,385.15
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NET COSTS:	\$11,370.07
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50% REIMBURSEMENT:	\$5,685.04
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association of  
metropolitan  
municipalities

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**Executive Director**

Vern Peterson

Dear Manager/Administrator:

Enclosed are copies of modified and new AMM policy recommendations for the 1988 Legislative session. Please distribute one to your mayor and each council member.

The meeting for policy adoption will be held Thursday, December 3, 1987 at Jax Cafe, 1928 University Avenue NE in Minneapolis. It will be a dinner meeting with social hour at 5:30 p.m., dinner at 6:30 p.m., and business meeting at 7:30 p.m. The Metropolitan Council chair and department heads as well as MWCC and RTB heads will be present to discuss metropolitan issues with local officials throughout the evening. Further details and registration information will be mailed next week.

Respectfully,

Neil Peterson  
President, AMM



# BULLETIN

Association of Metropolitan Municipalities

Proposed Policy Amendments for 1988

1. Attached are new and modified policy as proposed by the Policy Committees and Board of Directors for 1988.
2. Policy adopted last year remains in effect for 1988, and is not reprinted in this packet.
3. Current policies to be modified are repeated entirely with new language underlined and language to be deleted dashed out.
4. Policies without underlining are new except for policies IV-0-3 through IV-0-7 which are current but reprinted as background for the other changes made in policy IV-0.
5. Policy D-1 TAX EXEMPT PROPERTY attached as the last page was recommended by committee but removed from the package on a close vote by the Board of Directors. The indicated change is not being recommended but may be considered by the membership if so requested at the meeting.
6. The AMM policy adoption meeting will be held Thursday, December 3 and will be a dinner meeting at Jax Cafe. Further details will be mailed November 16.

# I

## MUNICIPAL REVENUES

### I-A LEVY LIMITS

#### A-1 ~~5%~~ 3% LEVY LIMIT REPEAL

The Association of Metropolitan Municipalities has consistently opposed the levy limit laws in that they apply uniform statewide restrictions to cities and are too inflexible to accommodate inflation, uncertainties in state and federal financial aids, and the diverse problems and circumstances faced by cities throughout the state. Such laws are inconsistent with principles of local self-government and accountability. Neither do they recognize changing local conditions as to either expenditure needs or revenue sources. Levy limits may ultimately work against the interests of local taxpayers because the law creates an incentive for cities to take maximum advantage of the opportunity to make general or special levies. For example, the arbitrary decision in 1981 to create a new levy limit base effectively penalized those cities that were successful in holding down their property tax levies in 1981. This was done again in 1987. History has now provided cities with numerous lessons teaching that cities which choose to levy less than the maximum allowed in a given year risk being later tied to unrealistic or artificially low new limits for future budget years. Therefore,

THE AMM REMAINS STRONGLY OPPOSED IN PRINCIPLE TO SUCH LIMITATIONS AND RECOMMENDS THAT THE MINNESOTA LEGISLATURE REPEAL LEVY LIMIT LAWS FOR CITIES.

#### A-2 LEVY LIMIT INDEX

The 1985 Legislature reversed the annual levy limit base increase index from the greater of the Implicit Price Deflator or 5% to the lessor of these. In 1987 this was changed to 3%. For many years cities argued that the levy base increase should not be a flat percentage but be indexed to reflect cost of doing business. This is especially true since labor costs are 60 to 65 percent of the total municipal cost, yet because of the state PELRA laws control of wages and wage increases often is determined by outside arbitration. Also, during those years, of flat percent increase, many adjustments and gimmicks were needed to keep up but since the adoption of the Implicit Price Deflator as an index, this has not been the case and property tax increases have been reasonable.

THE AMM URGES THE LEGISLATURE TO RESTORE THE ANNUAL LEVY BASE INCREASE TO THE IMPLICIT PRICE DEFLATOR, SINCE THIS IS THE ONLY INDEX OF ACTUAL NEED. ~~OR 5% - WHICHEVER - IS - GREATER.~~

## I-B LEVY LIMIT MODIFICATIONS

Although the AMM is strongly opposed to Levy Limitations as currently legislated, the organization is aware that there is significant legislative initiative to maintain the responsibility for local property tax levels. However, local government must continue and be allowed to provide for services that people demand and that state and federal law require. Therefore, if repeal is not adopted, the Association supports amendments to the present levy limit law to provide further relief from current inequities.

### B-1 REALISTIC LEVY BASE

The 1983 legislature restored the pre 1982 levy base formula of local government aids plus levy limit on which annual growth is calculated without regard to actual levy. This method provides that cities may levy less than the limit without losing the ability to regain the underlevy in future years. The legislature also provided growth based on an index rather than a flat percentage and growth increase for the greater of population or households and some base growth for commercial and industrial activity. All of these growth factors are necessary as a minimum to allow cities the ability to at least stay even with service provisions for the varying population needs.

THE AMM SUPPORTS CONTINUED USE OF THE CURRENT LEVY BASE ADJUSTMENT FACTORS AS A MINIMUM FOR FUTURE LEVY YEARS IF THE LEGISLATURE FINDS IT PHILOSOPHICALLY NECESSARY TO CONTINUE LEVY LIMITS FOR CITIES OVER 5000 POPULATION.

## I-F GENERAL FISCAL IMPACT POLICIES

### F-4 FUNDING SHIFTS (REPLACEMENT)

Minnesota's population and property market value are evenly distributed between the seven-county area and outstate. For example, in 1986 2,102,441 persons resided in the metropolitan area compared with 2,111,572 non-metro. Payable 1986 market property valuation is also comparable \$62,131,241,000 metro vs. \$61,052,901,000 non-metro. Although per capita market valuation is the same (1% difference), a high discrepancy exists in the collection and redistribution of state tax dollars. This disparity is especially noticeable in the amount of property taxes the average metro home pays vs. average non-metro (1987 Citizens' League Property Tax Survey--\$1,021.71 metro vs. \$460.04 non-metro; metro cities above 2,500 population vs. non-metro cities above 10,000 population). Minnesota House of Representatives Research Department annually prepares Major State Aids and Taxes: A comparative Analysis. The latest 1986 update (based on 1985 data)



discloses 64 percent (2/3) of all major state tax is collected in the metro area; yet, only 46 percent of government aid flows back to the metro region. The trend will be more lopsided in the future under new school aid and property tax aids approved by the State Legislature. In addition, the Greater Minnesota Corporation (used to fund primarily outstate economic development projects) received a windfall because of the state's current budget surplus; and, as a result, will direct more money outstate. State tax and aid policies may jeopardize the future economic growth of the metro area to the detriment of the whole state:

STATISTICS COMPILED BY THE HOUSE RESEARCH DEPARTMENT SHOW THAT 64% OF THE STATE REVENUE IS RAISED IN THE METRO AREA WHILE ONLY 46% OF THE STATE AIDS AND CREDITS ARE ALLOCATED TO THE METRO AREA. WHILE SOME IMBALANCE IS ACCEPTABLE AND UNDERSTANDABLE, THE AMM REQUESTS THE LEGISLATURE TO OPENLY STUDY WHETHER THERE IS AN IMBALANCE AND HOW THIS REDISTRIBUTION OF RESOURCES MAY EFFECT THE ECONOMIC GROWTH AND VITALITY OF THE METRO AREA AND THUS THE ENTIRE STATE.

#### F-5 OPPOSE SALES TAX FOR CITY PURCHASES

The 1987 legislature faced with a significant budget shortfall and increased spending desires for education considered extending sales tax to all local government purchases as a method to increase state revenue. The final decision eliminated sales tax for general purpose but did retain the 6% motor vehicle excise tax for all city vehicles. Although this admittedly helps the state coffers it does so by creating an additional local government expenditure that can only be paid for through the property tax which is considered the most regressive of the three major tax areas. In essence the state is imposing a property tax to fund state services that properly should be funded by a more progressive income tax. This is bad public policy and therefore:

THE AMM OPPOSES THE IMPOSITION OF SALES TAX ON GENERAL GOVERNMENT PURCHASES. ADDITIONALLY, THE AMM REQUESTS THE LEGISLATURE TO REPEAL THE 1987 LAW REQUIRING MOTOR VEHICLE EXCISE TAX FOR LOCAL GOVERNMENT VEHICLE PURCHASES. BOTH OF THESE TAXES ARE IN REALITY A STATE IMPOSED PROPERTY TAX TO FUND STATE PROGRAMS THAT SHOULD BE PAID FOR BY MORE PROGRESSIVE TAX SOURCES.

#### F-6 STATE REVENUE STABILITY

The AMM urges adoption of fiscal and revenue policies that will stabilize state revenues and thereby lead to more predictable funding levels for local governments. Inevitably, the stability of revenues flowing to local governments is dependent on the stability of revenues flowing to the state. A reserve should be

built up during years of economic prosperity and used only to protect the state budget from unexpected economic downturns, not for tax reductions or expenditure increases. Such a budget reserve is necessary given the relatively volatile tax bases on which the state currently relies (particularly the income and sales tax) and the potential for error in revenue and economic forecasting.

THE AMM SUPPORTS ESTABLISHMENT OF A PERMANENT BUDGET RESERVE EQUAL TO A MINIMUM OF FIVE PERCENT OF TOTAL STATE OUTLAYS. AS SOON AS POSSIBLE THE RESERVE SHOULD BE BUILT UP TO A MORE ADEQUATE LEVEL IN EXCESS OF FIVE PERCENT OF OUTLAYS.

#### I-G FISCAL DISPARITIES

##### G-5 TIF DISTRICT FD CONTRIBUTION

Present Tax Increment Finance (TIF)/Fiscal Disparity (FD) law requires that a City or HRA make a one time election to make the TIF district FD contribution from the district itself or from the "city as a whole". The vast majority of districts are created with the City or HRA electing to make the FD contribution from the City as a whole which increases the City's mill rate resulting in an additional tax burden. If, by year two or three of the TIF district, it is clear the district could make the FD contribution and still meet debt service payment the City could reduce taxes if the FD election could be reversed. For high tax cities this may be preferable to an early retirement of the TIF District.

THE AMM URGES THE LEGISLATURE TO AMEND CURRENT TIF/FD LAW BY ALLOWING A ONE TIME OPPORTUNITY FOR A CITY OR HRA WITH A FD CONTRIBUTION FROM THE "CITY AS A WHOLE" TO PLACE THE FD CONTRIBUTION BACK IN THE TIF DISTRICT.

## II.

### GENERAL LEGISLATION

#### II-L-2 POST - COLLEGE REQUIREMENTS

Current POST rules require at least a two year degree in law enforcement to be eligible to become a peace officer. This is somewhat restrictive in that it does not allow for College degreed persons to make a career change without returning to school for significant added course work. The current applicants tend to lack maturity that may be desirable to blend in to police departments.

THE AMM ENCOURAGES THE POST BOARD TO CONSIDER ALLOWING PERSONS WITH COLLEGE DEGREES TO BECOME PEACE OFFICERS WITH SOME ADDITIONAL LAW RELATED COURSE WORK THAT CAN BE ATTAINED THROUGH PRE EMPLOYMENT PART-TIME EFFORT OR DURING THE FIRST YEAR OF FULL TIME PEACE OFFICER EMPLOYMENT. THIS DOES NOT EFFECT THE SKILLS COURSE REQUIREMENTS.

#### II-R STATE AGENCY RULE MAKING

Legislation is needed to assure that municipalities are informed of proposed rules when they are initiated by State Agencies to assure a more meaningful appraisal of their impact upon local government.

State agencies now are required to only publish notice of proposed rules in the State Register which is not in general circulation and which is available to local governments only by subscription, whereas, State law mandates that local governments publish notice of a variety of activities in legal newspapers and mail notices to potentially affected parties. State agencies are not required to notify local governments when rules are proposed that have direct impact upon and directly involve the local governments.

The current law also allows the agencies to decide that proposed rules are "non-controversial" and thereby negate the requirements for a Public Hearing. The decision that a proposed rule is "non-controversial" may be overridden only if 25 persons file a notice with the agency that a Public Hearing is desired.

The law requires agencies to make a finding as to the cost the proposed rules would have for other units of government; this process does not require the solicitation of input from the other units of government, but, rather, is left to the agency itself.

The cost threshold for "non-controversial" is an overall dollar amount that does not consider that the cost could be very significant for some units.

THE AMM REQUESTS LEGISLATION THAT WOULD REQUIRE DIRECT NOTIFICATION FOR PROPOSED AGENCY RULES IF THERE IS IMPACT OF ANY FINANCIAL NATURE REGARDLESS OF THE AMOUNT. ALSO, THAT AGENCIES BE REQUIRED TO ESTABLISH AN OPEN PROCESS TO SEEK INPUT FROM AFFECTED GOVERNMENTAL AGENCIES PRIOR TO DECLARING A PROPOSED RULE

"NON-CONTROVERSIAL" THUS BYPASSING FORMAL PUBIC HEARING.

## II-S GEESE PROLIFERATION

The Geese population has been growing significantly in the Metropolitan Area over the past several years and without enhanced control methods will continue at an accelerated rate. The geese return to their birthplace annually to summer and reproduce. They are becoming a health and safety hazard around area parks and waterways. The DNR, some cities, and the University of Minnesota have been, on a spot basis, involved in various control activities. However, due to safety reasons and funding, these activities are less than adequate.

THE AMM REQUESTS THE LEGISLATURE TO INITIATE AN INDEPTH STUDY INVOLVING THE DNR AND U OF M TO DEVELOP A GEESE CONTROL PROGRAM AND TO PROVIDE ADEQUATE FUNDING TO IMPLEMENT THAT CONTROL PROGRAM.

## II-T DATA PRACTICES - LIQUOR LICENSE

The definition of 'licensing agency' in Minn. State 13.41 is not clear as to the inclusion of cities, therefore, it is unclear whether all or part of the information on license issuance is public. This can be a real problem when issuing liquor licenses, since part of the data concerns sensitative business and personal finances.

THE AMM ENCOURAGES THE LEGISLATURE TO CLARIFY THAT POLITICAL SUBDIVISIONS OF THE STATE INCLUDING CITIES ARE LICENSING AGENCIES IN MINN. STATUTES 13.41 AND THAT FINANCIAL DATA OF A PERSON OR BUSINESS SUBMITTED IN CONJUNCTION WITH AN APPLICATION FOR A LIQUOR LICENSE OR OBTAINED AS A RESULT OF AN INVESTIGATION OF THE APPLICANT OR LICENSEE SHALL BE CLASSIFIED AS PRIVATE.

## II-U CONCURRENT DETACHMENT AND ANNEXATION

The statute authorizing concurrent detachment and annexation was modified in 1985 to allow petitions from landowners for detachment from one city and annexation to another. If the receiving community concurs, the Municipal Board may hold a hearing at which time the petitioner must prove the case and the loosing city may object or concur. The real question is, should a landowner have the right to initiate the process since generally this will only be done for economic gain and to circumvent existing comprehensive plans and zoning. It is not enough to say that the process is protected by statutory criteria because in most cases a strong case can be made either way by a quick witted attorney. This law change merely provided opportunity for mischief.

THE AMM SUGGESTS THAT THE STATUTES AUTHORIZING CONCURRENT



DETACHMENT AND ANNEXATION BE REVIEWED TO DETERMINE THE APPROPRIATENESS OF INDIVIDUALS PETITIONING THE MUNICIPAL BOARD TO INITIATE THE PROCESS. AT A MINIMUM EITHER AFFECTED CITY SHOULD BE GIVEN VETO POWER.

### III

#### HOUSING AND ECONOMIC DEVELOPMENT

##### III-A. HOUSING

Affordable housing is a metropolitan problem of major proportions according to data compiled by the Metropolitan Council and the Minnesota Housing Finance Agency. There are strong indications that under existing conditions, the need for housing for the lower income segment will not be met.

The Federal and State Governments appear to be reducing their financial commitments for housing for low and moderate income persons and this will intensify the housing shortage problem for those unable to purchase or rent at market rates. Local units of government do not have the financial capability to assume the shortfall in Federal and State provided subsidies. The housing problem for persons unable to afford market rate housing can only be solved if all levels of government and the private sector work together and if each contributes a fair share to the solution.

Each level of government should contribute to help solve the problem and each level's contributions should be of the kind it is best suited to make. The Federal and State Levels should continue to provide the direct subsidies for low and moderate income persons. The Federal and State Governments also have the responsibility to provide a tax climate in which the private sector can produce rental units that are affordable to low and moderate income households. The State should also grant local units of government the authority and flexibility to conduct the kind of housing programs that best meets their diverse needs.

The Metropolitan Council should continue to place high priority on housing planning for the Metropolitan Area and provide specific guidance to the public and private sectors so that both can make rational decisions relative to future housing needs. The council should continue to be aggressive in seeking innovative ways to create housing opportunities for low income persons.

Local units of Government also have a strong role to play. Land use controls constitute a small portion of the total cost of housing but local units should not set requirements which go beyond what is necessary for the protection of health, safety and welfare. Local units should also work with the private sector to make the best use of existing tools (revenue bonds, tax increment financing, etc.) to produce housing which is more affordable.

Decision makers at all levels of government must become more cognizant of their actions, policies, and decisions which have an indirect but substantial impact on housing costs.

#### A-1. EXAMINE LOCAL REQUIREMENTS

Local requirements, if excessive, could increase the cost of producing housing.

COMMUNITIES SHOULD EXAMINE THEIR LOCAL REQUIREMENTS (LAND USE REGULATIONS, SUBDIVISION ORDINANCES, ETC.) TO ASSURE THAT THESE REQUIREMENTS DO NOT GO BEYOND WHAT IS NECESSARY FOR THE PROTECTION OF HEALTH, SAFETY, AND WELFARE, AND INHIBIT THE CONSTRUCTION OF AFFORDABLE HOUSING. MODIFICATIONS SHOULD BE MADE WHEN APPROPRIATE.

#### A-2. PRACTICES WHICH INCREASE HOUSING COSTS

Decision makers at various levels of government must become more cognizant of actions they take which have an indirect but substantial impact on housing costs. These actions in themselves may be worthwhile and beneficial, but when implemented result in increased housing costs. Examples of this type of action would include such things as the sewer availability charge, restricted growth policies, building and energy codes, environmental rules, etc.

ALL LEVELS OF GOVERNMENT SHOULD EXAMINE THEIR PRACTICES AND POLICIES TO DETERMINE POSSIBLE HIDDEN IMPACTS ON HOUSING COSTS OF SAID PRACTICES AND POLICIES NOT DIRECTLY RELATED TO HOUSING. CHANGES SHOULD BE MADE AS NECESSARY INCLUDING REINSTATEMENT OF THE DEED AND MORTGAGE TRANSFER TAX EXEMPTION FOR PUBLIC AGENCIES.

#### A-3. MANDATORY STANDARDS AND ALTERNATIVE HOUSING

Mandatory, uniform standards for housing style, type and location are not appropriate because of the great diversity among cities and differences within cities relative to state of development, topography, lot and dwelling sizes, the mix of housing values and costs, and the level of municipal services which are provided.

Land use regulations is one of the tools city officials need to protect the health, safety, welfare, and interests of the city's residents.

THE LEGISLATURE SHOULD NOT PASS LEGISLATION WHICH SETS MANDATORY ZONING AND SUBDIVISION STANDARDS OR WHICH REMOVES ADDITIONAL LAND USE REGULATION AUTHORITY FROM LOCAL UNITS OF GOVERNMENT. CITIES SHOULD RETAIN THE AUTHORITY TO REGULATE THE LOCATION, SIZE, AMOUNT, AND TYPE OF HOUSING INCLUDING MANUFACTURED AND ACCESSORY HOUSING, WITHIN THEIR BOUNDARIES.

#### A-4. FINANCING STATE AND REGIONAL HOUSING POLICIES

Property taxes provide the major revenue source for most cities in the Metropolitan Area and the Minnesota Property Tax System is one of the most complex systems in the nation. Unfortunately, the Legislature often times adds to the complexity of this system by changing it to benefit certain persons as a means to implement or finance social policy.

THE AMM OPPOSES THE USE OF THE PROPERTY TAX SYSTEM TO FINANCE OR IMPLEMENT STATE OR REGIONAL HOUSING POLICIES OR GOALS. STATE AND/OR REGIONAL HOUSING POLICIES AND GOALS SHOULD BE IMPLEMENTED AND FINANCED BY NON-PROPERTY TAX SOURCES.

#### A-5. FEDERAL AND STATE HOUSING FUNDING

The Federal and State levels of government have a broader and more diverse tax base than local units of government and should provide the necessary funding to fulfill their housing policy commitments to lower income persons.

FEDERAL AND STATE FUNDING FOR HOUSING SHOULD BE PROVIDED TO IMPLEMENT THE HOUSING POLICIES OF THOSE LEVELS AND MATCH THE NEEDS OF THOSE PERSONS REQUIRING ASSISTED HOUSING INCLUDING ASSISTANCE FOR RENOVATING AND REHABILITATING SUBSTANDARD HOUSING UNITS. ADDITIONALLY, THE STATE SHOULD ESTABLISH A STATE HOUSING TAX CREDIT FOR THE PRODUCTION OF LOW INCOME HOUSING UNITS SIMILAR TO THE FEDERAL 4 AND 9% HOUSING CREDITS. ALSO SINCE THERE IS A LIKELY LOSS OF MANY LOW INCOME HOUSING UNITS DUE TO THE 1986 FEDERAL TAX CODE CHANGES AND OWNERS OPT OUT OF FEDERAL SECTION 8 CONTRACTS AS A RESULT; THE LEGISLATURE SHOULD CONSIDER PROVIDING INCENTIVES SO THAT THE OWNERS WILL NOT OPT OUT. THE AMM ALSO ENCOURAGES THE LEGISLATURE TO EXPLORE OTHER FUNDING SOURCES FOR THE PRODUCTION OF LOW COST HOUSING AND TO DETERMINE IF THERE IS A NEED TO MODIFY THE DATES FOR THE USE OF THE UNIFIED BOND POOL AND THE PERCENTAGE OF USE FOR LOW INCOME HOUSING ACTIVITY.

#### A-6. AUTHORITY AND RESPONSIBILITY FOR LOCAL HOUSING PROGRAMS

There is a great diversity among the cities in the metropolitan area. Some cities need more housing for low and moderate income persons while other cities need more housing for middle and upper income persons. Cities should have the authority to promote whichever kind of housing is within the public purpose and best interest of the city. State and federal agencies should cooperate with cities in developing workable programs to meet the diverse needs of cities. Cities need to have more control over the cost of housing being developed if they are to meet the intent of the Metropolitan Land Planning Act.



CITIES SHOULD BE GRANTED SUFFICIENT AUTHORITY AND FLEXIBILITY BY THE LEGISLATURE TO CONDUCT HOUSING PROGRAMS THAT MEET THE DIFFERING NEEDS OF DIVERSE CITIES AND THAT ENABLE CITIES TO COMPLY WITH THE METROPOLITAN LAND PLANNING ACT WHICH DIRECTS CITIES TO PROVIDE OPPORTUNITY FOR LOW AND MODERATE COST HOUSING. CITIES SHOULD BE ALLOWED, TO REQUIRE LOWER COST HOUSING IN PROPOSED DEVELOPMENTS AND TO REQUIRE THE DEDICATION OF LAND OR CASH FOR LOW AND MODERATE INCOME HOUSING AS AN ALTERNATIVE TO THE REQUIRED DEDICATION FOR PARKS. ALSO,

CITIES SHOULD HAVE THE AUTHORITY TO DEVELOP HOUSING FOR MIDDLE AND UPPER INCOME PERSONS IF THAT IS NEEDED TO ACHIEVE A BALANCED HOUSING STOCK.

THE AMM SUPPORTS LEGISLATIVE ACTION TO REMOVE THE 1989 SUNSET ON THE INTEREST RATE REDUCTION PROGRAM AND TO REMOVE RESTRICTIONS ON PAYBACK PROVISIONS. THE AMM ALSO BELIEVES THAT LOW INCOME HOUSING PROJECTS RECEIVING LOCAL FINANCIAL ASSISTANCE SHOULD HAVE THE SAME PROPERTY TAX ASSESSMENT RATES AS SIMILAR PROJECTS RECEIVING STATE OR FEDERAL FINANCIAL SUPPORT. THE AMM ALSO SUPPORTS LEGISLATION TO ALLOW PUBLIC AGENCIES TO INVEST REVENUE BOND PROCEEDS IN THE SAME INSTRUMENTS THAT ARE ALLOWED FOR OTHER LOCAL GOVERNMENT INVESTMENTS.

#### A-7. RENTAL HOUSING IN THE METROPOLITAN AREA

Rental housing plays an important role in the Twin cities housing market. Approximately 35 percent of the housing units in the Twin Cities region are rental units. Traditionally, rental units have provided an affordable housing option for singles, young adults, young married, students, the elderly, and low and moderate income households. Rental housing units serve a market much more diverse than that served by owner occupied units. Yet over the past several years a number of problems have developed in the rental market, including:

1. A reduction in the rate of new rental units being produced.
2. Lack of mobility for households to move from rental to ownership status.
3. Conversion of rental units to condominiums and increased operating costs.
4. The supply of existing rental units, which is predominately efficiency and one bedroom units, does not adequately address the needs of families seeking rental units.

ALL LEVELS OF GOVERNMENT SHOULD BECOME INVOLVED TO SUCCESSFULLY ADDRESS THE PROBLEMS IN THE RENTAL HOUSING MARKET. IN PARTICULAR, THE STATE AND FEDERAL GOVERNMENTS HAVE CRUCIAL ROLES IN PROVIDING AN OVERALL INVESTMENT CLIMATE IN WHICH THE PRIVATE SECTOR CAN PRODUCE AN ADEQUATE SUPPLY OF RENTAL UNITS. POSSIBLE ACTIONS INCLUDE:

- MODIFYING FEDERAL AND STATE TAX POLICIES TO IMPROVE THE PRODUCTION AND MAINTENANCE OF AFFORDABLE RENTAL HOUSING.
- INCREASING THE LEVEL OF FUNDING ASSISTANCE AIMED AT GIVING LOW AND MODERATE INCOME FAMILIES ACCESS TO DECENT HOUSING.
- CONTINUING PROGRAMS WHICH USE TAX EXEMPT BONDING TO CREATE BELOW MARKET RATE FUNDS FOR RENTAL HOUSING.
- CONTINUING PROGRAMS WHICH ALLOW REHABILITATION AND WEATHERIZATION PROGRAMS TO BE UTILIZED ON RENTAL UNITS.
- GRANTING LOCAL UNITS MORE AUTHORITY TO REGULATE THE CONVERSION OF RENTAL UNITS TO CONDOMINIUMS.

#### A-8. ASSESSMENT RATES FOR RENTAL PROPERTY

The Multi-housing association and other groups have been advocating lower assessment rates for rental housing relative to the rates for other types of property. A number of Legislators have also been examining this matter with a particular focus on the difference in rates between rental housing and owner occupied housing which results in higher property taxes for rental housing. The AMM is very concerned about the affordability of rental housing for lower income persons and does not oppose a thoughtful study of this issue.

THE AMM BELIEVES ANY LEGISLATIVE PROPOSAL WHICH WOULD REDUCE THE TAXES FOR RENTAL PROPERTY RELATIVE TO OTHER CLASSES OF PROPERTY SHOULD CONTAIN THE FOLLOWING CONCEPTS: A CLEAR DIRECT LINKAGE BETWEEN THE REDUCTION OF TAXES AND THE AFFORDABILITY OF THE UNIT WITH RESPECT TO NEW CONSTRUCTION; A CLEAR DIRECT LINKAGE TO LOWER RENTS IF APPLIED TO EXISTING HOUSING; FULL DISCLOSURE OF REVENUE IMPLICATIONS FOR LOCAL UNITS OF GOVERNMENT.

### III

#### HOUSING AND ECONOMIC DEVELOPMENT

##### III-B ECONOMIC DEVELOPMENT

Cities have an interest in the maintenance of and appropriate enhancements to the economic base of their respective communities. It is the community's economic base which provides;

- a.) The tax base and other sources from which the City generates the revenue to support its operation;
- b.) the employment of some or a substantial number of residents and,
- c.) the means by which the populous is housed.

All Metropolitan communities address economic development when its translated to physical development through their local land use regulations with the individual communities striving for "orderly development". As a group however, Metropolitan communities differ as to development needs and view points, with each community's needs subject to a number of variables.

A municipality's ability to both regulate and promote economic development is based on authority established by other organizations and regulations. It is this ability that is of general interest to all Metropolitan communities. The Association of Metropolitan Municipalities is the principal policy action group acting on behalf of its member cities. As such it is appropriate that AMM present the policy issues and concerns to those organizations that set the rules.

Because of divergent economies, differing needs and diverging viewpoints between Metropolitan Minnesota and Greater Minnesota there is a need to ensure the means of economic development available to AMM member cities are appropriate to their needs and that economic development efforts of others are complementary to and not at the expense of member cities. As noted economic development for local governments is not just a matter of more tax base for the community but entails tools to promote, regulate and service the development. Promotional means include Housing and Redevelopment Authorities, Economic Development Authorities, Port Authorities, tax increment financing, revenue and general obligation bonds, condemnation and the Star Cities Program. Regulation includes its comprehensive planning and land use functions. Servicing include water, sewer, streets and other municipal services.

##### TRANSPORTATION AS A KEY ECONOMIC DEVELOPMENT ELEMENT

Transportation, not only streets and highway but mass transit, rail and air are all key elements in the economic development picture of a community.

While infrastructive issues such as water and sewer are to some degree issues for one or two governmental entities, transportation systems involves the entire gamut from the local municipality through the federal government. Additionally it is more than just an infrastructive issue. Concerns as to where highways were to be planned was a significant issue raised in the formation of the Metropolitan Council and a rationale for passing the Fiscal Disparities Act in 1973.

The issue has come to the forefront in the last few years as major highways and interstate links have aged, existing routes have volumes exceeding capacity and federal and state funding has not kept pace with needs. This has been further highlighted by using a previous highway funding source the sales tax/MVET to help balance the State general fund. This has resulted in cuts and delays in projects throughout the state. With economically depressed areas demanding more funding to improve their economic attractiveness to businesses and economically successful areas needing funding to keep pace with expansion, the issue of funding could become very divisive between Metro and Greater Minnesota. A balanced and an efficient, well maintained transportation system, including the before mentioned components; is a necessity so as not to retard economic development.

#### BUSINESS FACTORS IN ECONOMIC DEVELOPMENT

While governmental entities can provide inducements, services and infrastructure there are a number of other factors that influence a business' economic development decisions. Factors such as in place resources and costs, human resources (availability that matches the needs), regulations and attendant costs, governmental costs such as taxes, services etc. While only some of these are under the control or influence of the governmental sector in the state and therefore the mission of AMM, these entities should make efforts to ensure that state and local governments are competitive.

#### GENERAL ISSUES IN ECONOMIC DEVELOPMENT

Apart from direct business factors other items influence locational and expansional considerations including "Quality of Life" factors such as the educational systems, arts, theater and professional sports teams. In addition governmental concerns relate to housing, environmental impacts and economic security among others. Also the perceptions about the Metropolitan and outstate areas which relate directly to the focus of economic development activities and financed by the State. Some perceptions need to be explored as to their accuracy as they may negatively impact Metropolitan communities.



a.) The perception that the Metropolitan area is heavily dependent on the commodities and markets of greater Minnesota and as such it is appropriate that the Metropolitan area finance State supported economic development tools for Greater Minnesota.

b.) The perception on the part of some political leaders that the net flow of state tax funds is from out-state Minnesota to the Metropolitan area and that there should be an equalization of such fund flows.

c.) A perception by some leaders in the private sector that since the State pays substantial portions of local governments costs through state collected taxes that the State should therefore exert greater control of local spending. (While somewhat true for the funding of urban counties and school districts a majority of municipal funds are locally raised.)

d.) The perception that municipalities generally in the state are "bloated" with staff and that through stringent state measures and governmental restructuring more efficient services and lower taxes can be achieved.

THE AMM, AS THE PRINCIPAL POLICY ACTION GROUP FOR METROPOLITAN AREA CITIES, PLEDGES ITS BEST EFFORTS TO:

1. PRESERVE EXISTING TOOLS OF ECONOMIC DEVELOPMENT AND LAND USE CONTROL. OF HIGH PRIORITY ARE SUCH TOOLS AS TAX INCREMENT FINANCING, HOUSING AND REDEVELOPMENT AUTHORITY, ECONOMIC DEVELOPMENT AUTHORITY, AND PORT AUTHORITY.
2. EXTEND ECONOMIC DEVELOPMENT/PORT AUTHORITY POWERS TO ALL CITIES THAT WANT SUCH AUTHORITY.
3. PROVIDE CITIES THE AUTHORITY TO ISSUE GENERAL OBLIGATION BONDS TO ASSIST THEIR RESIDENTS/PROPERTY OWNERS WHO EXPERIENCE UNINSURED PROPERTY DAMAGE AS A RESULT OF A FEDERALLY DECLARED DISASTER IN THAT DESIGNATED AREA.
4. EDUCATE ITS MEMBERS DURING 1988 REGARDING OTHER ECONOMIC DEVELOPMENT TOOLS AND HOW AND IF, THEY COULD BE USED BY METROPOLITAN AREA CITIES. TOOLS TO BE CONSIDERED INCLUDE:
  - A. STATE FINANCED QUASI - PUBLIC AGENCIES AND FUNDS SUCH AS THE GREATER MINNESOTA CORPORATION, IRRRB, URAP AND RALF.
  - B. IMPACT/DEVELOPMENT DEDICATION FEE.
  - C. PRIVATE TRANSPORTATION CORPORATIONS AND ROAD UTILITY DISTRICTS.

IF IT IS DETERMINED THAT THESE TOOLS ARE NOT AVAILABLE BECAUSE OF STATUTORY LIMITATIONS, DETERMINE IF THERE IS SUFFICIENT INTEREST TO PURSUE REMOVAL OF THOSE LIMITATIONS DURING THE 1989 LEGISLATION SESSION.

5. TO DEVELOP A STRATEGY BASED ON FACTUAL INFORMATION DURING 1988 TO REFUTE/DISPELL THOSE PERCEPTIONS DESCRIBED IN THE POLICY BACKGROUND SECTION WHICH MAY HAVE AN ADVERSE IMPACT ON ECONOMIC DEVELOPMENT TOOLS AVAILABLE TO METROPOLITAN AREA CITIES.

## IV

### METROPOLITAN AREA ISSUES & CONCERNS

#### IV-0 SOLID WASTE MANAGEMENT IN THE METROPOLITAN AREA.

The solid waste management system in place in the 7-county area is ~~basically~~ a three-tiered system: ~~whereby~~ cities control and regulate collection; counties are responsible for 'siting' new landfills, developing abatement plans, developing processing facilities and regulating existing landfills; and the Metropolitan Council provides grants and has regional planning and coordinating responsibilities. The system was intended to foster and encourage abatement, recycling and resource recovery for as much of the waste stream as possible and then to assure environmentally sound ~~landfill~~ disposal for the remaining solid waste. Maximum cooperation and coordination among and between the various levels and units of government and the private sector are needed if the system is to work as intended.

#### O-1 CONSOLIDATION OF SOLID WASTE MANAGEMENT RESPONSIBILITIES

~~As indicated in the previous paragraph,~~ The responsibilities for managing solid waste in the Metropolitan Area are shared by the Metropolitan Council, Counties and Cities and Towns. The AMM believes that if the area is to reach its mandate of no more landfilling of unprocessed solid waste by 1990, the responsibilities for source separation, abatement and recycling related activities must be more centrally effectively coordinated at the county level.

THE AMM RECOMMENDS THAT THE COUNTIES ASSUME THE RESPONSIBILITIES FOR ALL SOURCE SEPARATION, ABATEMENT, AND RECYCLING RELATED ACTIVITIES AND PROJECTS WHEN A CITY ~~IS~~ DOES NOT SUBSTANTIALLY MEETING THE COUNTY ESTABLISHED GOALS. THE MUNICIPALITIES NOT MEETING THE GOALS WOULD RETAIN ~~ONLY-LIMITED~~ AUTHORITY TO REGULATE THE COLLECTION OF SOLID WASTE TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THEIR RESIDENTS.

#### O-2 ALTERNATIVES TO LANDFILLS

All levels and units of government and the private sector should participate and cooperate in planning and managing the solid waste stream to assure a cost efficient and environmentally sound solid waste management system. Landfilling should only be used as a last resort and then only for "processed" solid waste or for those materials which can not be recycled, reused, or disposed of in a more acceptable manner.

THE AMM ENDORSES ABATEMENT, RECYCLING AND RESOURCE RECOVERY ACTIVITIES AND PROGRAMS TO REDUCE THE NEED FOR IN-GROUND DISPOSAL

~~OF UNPROCESSED SOLID WASTE. THE AMM ALSO BELIEVES THAT THE EXISTING SUBSIDY LEVELS FOR THE HOUSEHOLD REBATE PROGRAM AND THE TONNAGE REIMBURSEMENT PROGRAM OUGHT TO BE INCREASED SUBSTANTIALLY SO THAT CITIES CAN DEVELOP AND OPERATE EFFECTIVE RECYCLING PROGRAMS. YARD WASTES SHOULD ALSO BE INCLUDED AS AN ELIGIBLE ITEM IN THE TONNAGE PROGRAM. (IF POLICY O-1 IS ADOPTED THEN COUNTIES RATHER THAN CITIES WOULD RECEIVE THE ABOVE REIMBURSEMENTS). THE 1987 AMENDMENTS TO THE WASTE MANAGEMENT ACT (WMA) ELIMINATED DIRECT SUBSIDIES TO CITIES FROM THE METROPOLITAN COUNCIL IN FAVOR OF A SYSTEM WHICH CHANNELS THE SUBSIDIES THROUGH THE COUNTIES TO PROVIDE MORE EFFECTIVE SUPPORT AND COORDINATION ON A COUNTY BASIS. THE AMM BELIEVES THAT COUNTIES SHOULD CONTINUE TO PROVIDE STRONG FINANCIAL SUPPORT TO LOCAL ABATEMENT PROGRAMS WHICH WAS CLEARLY THE INTENT OF THE LEGISLATURE.~~

#### O-3 DISPOSAL DEADLINES

Current law contains a deadline that will prohibit the disposal of "unprocessed" solid waste in landfills effective January 1, 1990. The AMM supports this prohibition provided that sufficient alternatives are on line to process the solid waste generated in the Metropolitan Area by that date at a reasonable cost.

THE METROPOLITAN COUNCIL SHOULD MONITOR THE DEVELOPMENT OF THE ALTERNATIVE FACILITIES FOR THE PROCESSING OF SOLID WASTE ON A CONTINUOUS BASIS TO ASSURE THAT ADEQUATE PROCESSING CAPACITY WILL BE AVAILABLE BY 1990. DEFINITIVE INFORMATION MUST BE PROVIDED TO THE LEGISLATURE BY JANUARY 1, 1989 SO THAT THE 1990 DEADLINE CAN BE MODIFIED AS NEEDED.

#### O-4 COMPENSATION AND INCENTIVES FOR HOST COMMUNITIES

Solid waste landfills have many undesirable impacts on the "host" communities and they should be compensated for all direct and indirect costs associated with the undesirable impacts such a facility has on the community.

THE AMM SUPPORTS THE CURRENT COMPENSATION LEVEL AND BELIEVES IT SHOULD BE CONTINUED. AS OTHER MAJOR SOLID WASTE PROCESSING FACILITIES GO ON LINE (SUCH AS INCINERATION TYPE FACILITIES), THE IMPACT OF THESE FACILITIES ON THE HOST OR ADJACENT COMMUNITIES SHOULD BE CAREFULLY MONITORED TO DETERMINE IF THEY ALSO HAVE SIGNIFICANT UNDESIRABLE IMPACTS AS OPPOSED TO BENEFITS. IF SO, SOME FORM OF COMPENSATION MAY ALSO BE NECESSARY FOR THOSE COMMUNITIES.

#### O-5 FUNDING FOR ENVIRONMENTAL, PERSONAL AND PROPERTY DAMAGES

Studies conducted by the Minnesota Pollution Control Agency (MPCA) and the Minnesota Health Department have indicated that most, if not all, landfills in the metropolitan area are causing



ground water contamination problems. How significant these problems are or what the impacts will be is largely undetermined at this point in time. Since 1985 a portion of the revenue from the surtax on solid waste going into landfills goes into a fund dedicated to help correct pollution problems.

THE AMM SUPPORTS THE CURRENT FUNDING LEVEL AND BELIEVES IT SHOULD BE CONTINUED TO PROVIDE HELP TO PERSONS OR COMMUNITIES INJURED OR DAMAGED BY ADVERSE ENVIRONMENTAL INCIDENTS CAUSED BY LANDFILL CONTAMINATION. (I.E. REAL OR PERSONAL PROPERTY DAMAGE, PERSONAL INJURIES, CLEAN-UP ACTIVITIES, ALTERNATIVE WATER SUPPLIES, ETC.). COUNTIES MUST EXERCISE THEIR STATUTORY RESPONSIBILITIES TO ASSURE THAT LANDFILLS ARE INSPECTED AND OPERATED IN ACCORDANCE WITH STATE AND COUNTY REQUIREMENTS.

#### O-6 COUNTY RESPONSIBILITIES

Counties have the major responsibilities for managing and implementing the solid waste disposal system and are authorized to charge a surtax of 25 cents per cubic yard of solid waste to help pay for alternatives to land disposal.

THE AMM SUPPORTS CONTINUATION OF THE COUNTY SURTAX AUTHORIZATION. THE AMM ALSO URGES THE COUNTIES TO RAPIDLY DEVELOP PREFERRED DISPOSAL TECHNIQUES WHICH ARE ENVIRONMENTALLY SOUND AND COST EFFICIENT.

#### O-7 TRANSFER STATION RULES AND REGULATIONS

Metropolitan Counties are given the power to acquire by purchase, lease, gift or condemnation solid waste facilities or properties which includes transfer stations. Acquisition is permitted without compliance with local land use ordinances. Metropolitan cities have no protection, except through a review process, from improvident designation of transfer station sites.

THE AMM URGES THE MINNESOTA POLLUTION CONTROL AGENCY (MPCA) TO QUICKLY EXERCISE ITS RESPONSIBILITIES AND PROMULGATE RULES AND REGULATIONS WITH RESPECT TO THE SITING OF SOLID WASTE TRANSFER STATIONS. SUCH RULES AND REGULATIONS ARE NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE AFFECTED CITIES SINCE SUCH FACILITIES ARE NOT SUBJECT TO THE PROVISIONS OF CITY ORDINANCES.

#### O-8 ORGANIZED COLLECTION AND FLOW CONTROL

The 1987 WMA Amendments clarified and made more explicit the authority of cities to implement organized collection of mixed municipal solid waste. The clarifying amendments were strongly supported by the AMM and a large number of individual cities who felt this was an additional tool to enhance local abatement and

recycling efforts. Cities were also given limited "flow control" authority, subject to conforming to County requirements, as part of the organized Collection WMA Amendment. Cities cannot, however, implement "flow control" independent of an organized collection system as defined in M.S. 115A.94.

THE AMM BELIEVES CITIES SHOULD BE PROVIDED THE OPTION TO IMPLEMENT FLOW CONTROL (AS DEFINED IN M.S. 115A.94, SUBD. 3 (D)) BY LICENSE OR ORDINANCE. CITIES SHOULD NOT HAVE TO IMPLEMENT AN ORGANIZED COLLECTION SYSTEM IN ORDER TO USE "FLOW CONTROL" TO ENHANCE ABATEMENT AND RECYCLING EFFORTS.

#### O-9 RECYCLING DEFINITION

The statutory definition of recycling was clarified in M.S. 473.803, Subd. 1e. (b) to include "yard waste composting" and "recycling that occurs at a waste facility through mechanical or hand separation of materials---". The AMM supports this clarification and since the intent of abatement and recycling is to conserve resources and reduce the amount of waste being landfilled; the clarification makes sound environmental sense.

THE AMM URGES THE METROPOLITAN COUNCIL TO RECOGNIZE AND INCORPORATE THE DEFINITIONAL CLARIFICATION AS SOON AS PRACTICAL IN ITS SOLID WASTE MANAGEMENT DEVELOPMENT GUIDE/POLICY PLAN.

#### IV-P METROPOLITAN FUND

There has been significant discussion recently among community and political leaders about the concept of a metropolitan fund or independent metropolitan funding source. Various usages for such a fund have been identified including such items as regional infrastructure replacement/expansion; transportation projects; subsidizing economic development projects of "regional significance"; and as a new source of funds for the regional agencies. A number of possible funding sources have also been discussed such as an add on metropolitan sales tax; a payroll tax; fiscal disparities, etc. This concept also raises a number of implementation/administration type questions that are of concern to local officials.

THE AMM DOES NOT SEE THE NEED FOR NOR DOES IT SUPPORT A SEPARATE METROPOLITAN FUND OR FUNDING SOURCE UNDER EXISTING CONDITIONS. HOWEVER, IF THIS CONCEPT CONTINUES TO BE DISCUSSED WITHIN THE REGION AND THE LEGISLATIVE PROCESS; THE AMM WILL PARTICIPATE IN THE DEBATE TO REPRESENT THE INTERESTS OF ITS MEMBER CITIES. MANY QUESTIONS/ISSUES WOULD HAVE TO BE RESOLVED TO THE AMM'S SATISFACTION INCLUDING THE FOLLOWING:

- ASSURANCE THAT THE METROPOLITAN AREA WOULD CONTINUE TO RECEIVE ITS FAIR SHARE ALLOCATION (NO LESS THEN IT WOULD RECEIVE IF A METROPOLITAN FUND DID NOT EXIST) OF STATE FUNDED PROGRAMS.
- EVIDENCE THAT A MAJOR REGIONAL OR METROPOLITAN NEED EXISTS FOR SUCH A FUND AND THAT IT CANNOT BE FINANCED THROUGH EXISTING SOURCES.
- DEVELOPMENT OF A FAIR AND EQUITABLE PROCESS/SYSTEM FOR DISTRIBUTING THE FUNDS WHICH INCLUDES MUNICIPAL INPUT

V

TRANSPORTATION

V-B MOTOR VEHICLE EXCISE TAX TRANSFER

The Motor Vehicle Excise Tax was significantly increased in the early 1980's and dedicated to the State General Fund to offset the affect of a declining economy and reduced state revenues. The Legislature recognized that Highway and Transit Program needs were growing and that ultimately additional funding would be needed in these areas. Thus, a transfer of this tax from General Fund to the Highway and Transit Funds was established starting with 25% in 1985 and finally reaching 100% in 1992. The transfer was suspended in 1986 and 1987 because of reduced state revenues after a short period of growth. The 1987 Legislature further restricted the transfer to 5% per year only. Necessary street and highway construction and reconstruction is falling behind significantly. Without this source of funding, the roadway system will become a major state crisis. Many state officials are suggesting the need for general support of a 'new source' funding package for transit and highways. However, with the example of administrations and legislators constantly diverting funds previously allocated to solve the specific problem, it does not seem logical to support any new programs that can be similarly treated in the future. Gas tax increases are protected from diversion but do not help transit.

THE AMM URGES THE LEGISLATURE TO ALLOW CURRENT-LAW GOVERNING THE MOTOR VEHICLE EXCISE TAX TRANSFER TO REMAIN---IN---PLACE OCCUR WITHOUT FURTHER SUSPENSION TO ENSURE SOME NEEDED GROWTH FOR STREET AND HIGHWAY MAINTENANCE, RECONSTRUCTION AND NEW CONSTRUCTION. FURTHER, THE AMM BELIEVES STRONGLY THAT THE MVET FUNDS SHOULD BE TOTALLY TRANSFERRED FOR HIGHWAY AND TRANSIT PROGRAMS PRIOR TO ADOPTION OF OTHER NEW OR INCREASED STATE WIDE TAXES.

V-N METROPOLITAN HIGHWAY FUND

It has been suggested recently that a Metropolitan Highway Fund be created for special projects presumably in conjunction with major economic development. On the surface this may seem a laudable idea but when scrutinized in depth raises some major concerns. The first concern is funding source. If taken from Fiscal Disparities it is in reality an unequal property tax increase in the metro area. A direct metro wide property tax targeted for economic advantage to a few areas would be unpopular at best and considered by many to be unfair. A commercial/industrial property tax inrease to help competitors would be unfair and increase the already large tax burden attributed to business. Any other funding source would be subject to the same dialogue. The second concern is the criteria for use and the beauracracy of decision making and how to insure absolute fairness. Finally, if a separate metropolitan fund exists to help coinstruct special projects, will more general highway funds be skewed to out state or will the legislature look at delaying or parceling off part of the motor vehicle excise tax for other than highway/transit use?



BASED UPON THE UNCERTAINTY OF FUNDING SOURCE, FAIR ADMINISTRATION, AND POSSIBLE LOSS OF STATE FUNDS, THE AMM OPPOSES CREATION OF A METROPOLITAN HIGHWAY FUND. HOWEVER, IF CITIES CAN BE ASSURED THAT CURRENT HIGHWAY FUNDING WILL CONTINUE TO BE FAIRLY SPLIT BETWEEN OUTSTATE AND THE METRO AREAS, AND A SOURCE OF FUNDING FOUND WHICH DOES NOT DETRACT FROM OTHER EXISTING NEEDS, THE AMM WOULD CONSIDER MODIFICATION OF ITS STRONG OPPOSITION.

#### V-O MVET CONSTITUTIONAL AMENDMENT

The Motor Vehicle Excise Tax was designated to be transferred to the highway and transit funds in a phased manner commencing in 1981. Each year since it has been delayed or reduced and finally in 1987 was set at 5% for 1988 and beyond. It is clear that unless these or some other funds are dedicated in such a manner that cannot be changed, the administration and legislature has been inclined to use the money for programs other than transportation. Therefore;

THE AMM SUPPORTS A CONSTITUTIONAL AMENDMENT TO PROVIDE THAT THE MOTOR VEHICLE EXCISE TAX BE TRANSFERRED 75% TO THE HIGHWAY FUND AND 25% TO TRANSIT FUNDING.

#### V-P ROAD ACCESS CHARGE

Growing communities are finding it increasingly difficult to finance construction of facilities needed for new residential, commercial, and industrial development. Assessment to developing property for sewers and streets directly benefiting that property is a long standing legal option and is the most prevalent method used. However, there are often major streets that need to be constructed leading to new development that benefit not only abutting property but those new developments. Under current law only the abutting benefited property can be assessed and then only to the degree of benefit which in most cases is not nearly enough to pay for an upgraded roadway that services a larger population. The legislature has recognized similar situations and authorized charges to provide facilities not directly abutting the affected property. The most common is park dedication fees on a per unit or area basis. The MWCC Sewer Availability Charge is another similar fee.

IN ORDER TO FAIRLY PROVIDE MAJOR STREETS OF PRIMARY BENEFIT BUT NOT DIRECTLY ASSESSABLE, THE LEGISLATURE SHOULD AUTHORIZE CITIES TO ESTABLISH AT THEIR OPTION A ROAD ACCESS CHARGE TO BE LEVIED ON AN AREA OR PER LOT BASIS AT THE TIME THAT SUBDIVISIONS ARE APPROVED SIMILAR TO PARK DEDICATION FEES.

#### V-Q PEAK HOUR INTERSTATE TRUCK BAN

The AMM is and has been a strong supporter of funding for Highways and Transit programs in recognition of the increasing congestion on the major metropolitan highways. In conjunction with increased highway and transit facilities, the AMM believes that programs should be implemented that would better utilize existing facilities. One of these would be to eliminate large trucks from the major interstates during peak hour traffic. This would increase capacity by 15% plus provide increased public safety. Recent statistics show an accelerating accident rate between trucks and passenger vehicles during these hours.

THE AMM REQUESTS THE LEGISLATURE AND MNDOT WORK WITH TRUCKING FIRMS TO STUDY ELIMINATION OF LARGE TRUCKS FROM SOME OR ALL OF THE METROPOLITAN INTERSTATES DURING PEAK TRAVEL HOURS TO INCREASE CAPACITY AND SAFETY. THE AMM ENCOURAGES IMPLEMENTATION OF SOME FORM OF REDUCED TRUCK TRAFFIC DURING PEAK HOURS, INCLUDING A DEMONSTRATION PROJECT, AS SOON AS PRACTICAL.

#### V-R WHEELAGE TAX

Current Statutes provide for Metropolitan counties to levy a wheelage tax but if done the amount raised is deducted from state provided revenue or property tax. Thus, it is senseless to use since no additional funds are raised. However, there is a significant recognizable need for Highway improvement funding at all levels of government (county, city, state) in the Metropolitan area and the counties have suggested use of the wheelage tax as a means of providing additional local highway funding. The AMM members find this to be an attractive alternative to other new methods of funding being discussed and feel it could be extended to cities as well.

THE AMM SUPPORTS USE OF THE WHEELAGE TAX WITHOUT LOSS OF OTHER FUNDS TO AUGMENT HIGHWAY FUNDING NEEDS BY METROPOLITAN COUNTIES AND SUGGESTS INCREASING THE AMOUNT AS APPROPRIATE TO INCLUDE A DISTRIBUTION FOR CITY ROADWAY NEEDS.

## I-D PROPERTY TAX

### D-1 TAX EXEMPT PROPERTY

One of the glaring inequities in the Minnesota tax system involves the free local services that are provided to tax exempt property owned by the state and by certain non-governmental organizations. It is widely acknowledged that such property benefits directly from governmental services such as police and fire protection and street services provided by cities and counties. However, since there is not legal basis for claiming reimbursement for the cost of such services, they are borne by the local taxpayers. Furthermore, such property is concentrated in certain cities and counties resulting in a heavy cost burden in certain parts of the state.

THE ASSOCIATION BELIEVES THIS PROBLEM SHOULD BE CORRECTED BY ENACTING LEGISLATION, REQUIRING OWNERS OF TAX EXEMPT PROPERTY, ~~EXCEPT FOR CHURCHES, HOUSES OF WORSHIP, AND - PROPERTY USED SOLELY FOR EDUCATIONAL PURPOSES BY ACADEMIES, COLLEGES, UNIVERSITIES AND SEMINARIES OF LEARNING;~~ TO REIMBURSE CITIES AND COUNTIES FOR THE COST OF MUNICIPAL SERVICES.

## COUNCIL AGENDA

November 24, 1987

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special meeting of the Crystal City Council was held on November 24, 1987, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

### Councilmembers

P Langsdorf

P Rygg

P Moravec

A Smothers

P Aaker

P Leppa

P Herbes

### Staff

P Olson

P Kennedy

P Monk Brandeen

P Peterson Johnson

P Deno

P George

P Massey

Other staff members in attendance: *Gene Hackett, Jeanne Fackler*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council discussed the Space Needs Study for the City of Crystal as presented by Anderson Dale Architects.

1. Introductory Comments.



## 2. Park and Recreation Department's Needs Report.

Mr. Brandeen, Jeanne Jackler and Gene Hackett

Mayor Aaker reported that <sup>Rollis organization (Lions)</sup> \$40,000 = Community Center for Seniors? kitchen?  
slides shown

78 seniors  
for  
voting

- Double gym
- day care
- Food Shelf - Prim or WEAR
- Congregate Dining
- Parking lot
- Site Plan
- Future needs?

Geo. Merriam, 4901 Douglas Dr. (traffic concerns) (police Dept. no trucks on Fairview)  
Moranue to direct City Engr = begin conversation with the County

## 3. Police Department's Needs Report.

Chief Massey

slides shown

How many cells do surrounding communities have?  
" sally ports

Future needs? ~~need for~~

Need for jail

Number of cells + Sally Ports in relation to other suburbs

Need for 2 floors

~~Need for jail cells~~

Scheme A or B

Community Interrelationship

Need for ~~floor~~ 2nd garage

Recess 9:00 p.m. = 9:12 pm - reconvened

## 4. Discussion of financial options.

Bill Anderson of Anderson Dale Architects  
 Curt Dale " " " "

- elevator \$50,000

( \$185,000 more than Scheme A.  
 on 2 levels )  
 \$2,300,000  
 ? 2,117,500 - w/o heated garage  
 \$180,000 heated garage

Steve MacMillan, Springstedt Inc. appeared & Ee do, y  
 - Bond issue  
 - Lease/Purchase Agreement

Herber es,  
 Goals: = -- or so, h a  
 = max. --- (discuss -- s.)

sc 3 02, 11 "

12 -- 20 = 80 --- s. c p + v

John  
 Mayor asked  
 unanimous Res.  
 w/o gratitude resolution  
 Mor/Leppe.

u ce

Aaker W. 02 : 1/2 Co. r p ~~2,500,000~~ gratitude /  
 be 2 c 1 50 Co -

Moved by Councilmember Herber and seconded by Councilmember Lange.  
 to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:16 P.M.

*Darkene*

November 20, 1987

TO: City of Crystal Councilmembers  
FROM: John A. Olson, Acting City Manager  
RE: Special City Council Meeting  
November 24, 1987

This is just a reminder of the special meeting at 7:00 P.M. on Tuesday, November 24, 1987, to discuss the Space Needs Report and to listen to the oral reports of the department heads involved. Attached to this memo are copies of the priorities and justifications from the Police Department and the Park & Recreation Department.

I have also attached a reduced size copy of a rough layout of the Police Department on one level (that being the lower level of the building).

I have not had a chance to review these memos in detail because they were received at noon today, however, the staff will be meeting prior to Tuesday night's meeting to refine any of the material. These changes will be discussed Tuesday night.

I have notified the architect and Springsted, Incorporated to be in attendance to discuss their aspects of the program. If you have any questions prior to Tuesday night please contact me.

J O H N

P.S.

Enclosed also is a Bulletin from the Association of Metropolitan Municipalities regarding an AMM Legislative Meeting on December 3, 1987.

November 24, 1987

TO: City Council  
FROM: John A. Olson, Acting City Manager  
RE: Financial Alternatives for Space Needs Study

Although this may not be the complete list of financial alternatives for the space needs as set out in the space needs study by Anderson Dale Architects, it will give you a starting point for discussion. I've broken them down by space needs area.

- |                 |   |
|-----------------|---|
| Park Department | 1. Bond Issue   |
|                 | 2. PIR  |
|                 | 3. Combination PIR Bond Issue   |
|                 | 4. Bond Issue for the Community Center and all park improvements in Five-year Capital Improvements Plan |
|                 | 5. Lease Purchase   |
| City Hall       | 1. Bond Issue   |
|                 | 2. PIR  |
|                 | 3. Bond Issue and PIR   |

Each of these has plus and minus points which you can discuss, however, as a reminder, the lease purchase costs are included in levy limits for tax purposes but considered debt for bond purposes.

A lease purchase of just the park improvements alone would decrease the other parts of the total budget such as the General Fund budget by at least three mills as described in the report by Springsted, Inc.

At this point, my recommendation would be to go to a bond issue referendum for the Community Center and/or Community Center and parks improvements and fund the City Hall improvements out of PIR.



Date: November 24, 1987

To: John Olson

From: Miles Johnson

Re: PIR Balances

PIR balances available are as follows:

Available now	\$2,600,000
End of 1987 (Est.)	1,120,000
End of 1989 (Est.)	315,000
End of 1992 (Est.)	<u>575,000</u>
TOTAL	\$4,610,000

MJ/kk



Public Finance Advisors  
85 East Seventh Place, Suite 100  
Saint Paul, Minnesota 55101-2143  
612-223-3000

**CITY OF CRYSTAL, MINNESOTA**

**CITY BUILDING PROGRAM  
November 24, 1987**

Presentation on the pluses and minuses of issuing bonds versus entering into a lease/purchase agreement.

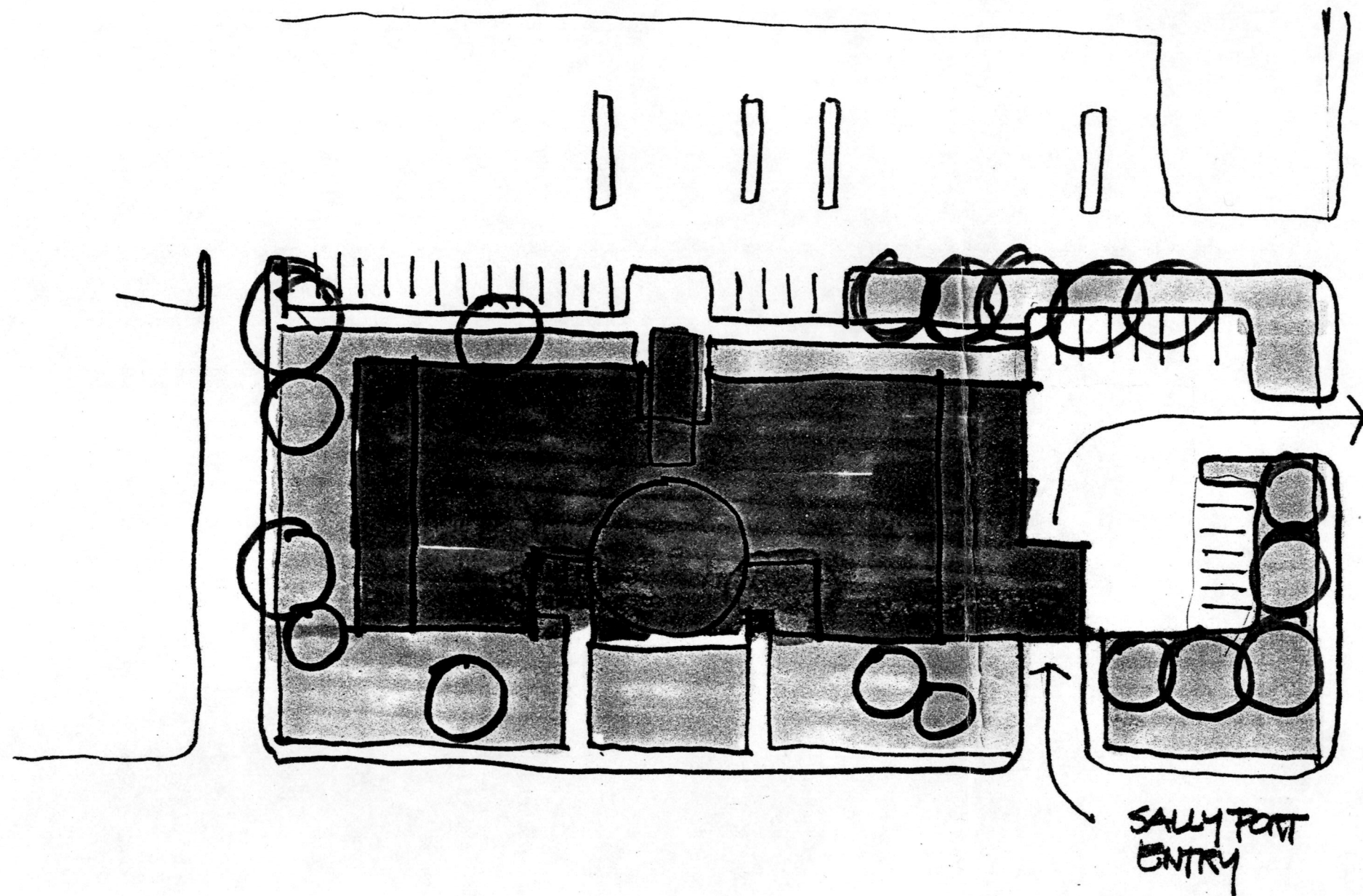
Lease/purchase agreement is a contract entered into between the City and an owner (lessor) of property, in this case of a building. The City makes periodic lease payments (usually monthly) to the lessor for a specified time, after which ownership of the facility is transferred to the City for a nominal amount (close to \$1).

Lease/Purchase Considerations

- Not considered debt of the City by the State so no referendum approval is required.
- Because it is not debt, the State requires the lease payments be subject to the levy limitation.
- The lease is considered debt by Moody's so it is factored into the City's credit rating.
- Moody's also considers the impact of the lease payments on the levy limitation.
- The lease is also considered as debt by the federal government so the lease amount is factored into calculations of arbitrage rebate and bank qualification.
- Interest rates on lease/purchase range from 1/2 to 3/4 of 1% higher than bonding.
- Depending on structure of lease, the City may be required to pay property taxes on land and structure.

Bond Issue Considerations

- Considered as debt by the State so referendum approval is required.
- The debt service payments are outside of the levy limitation.
- Considered as debt by both Moody's and the federal government.
- Interest rates are lower than in the lease/purchase case.
- City owns the property so it is exempt from property taxation.



SCHEME B

CRYSTAL CITY OFFICES  
SITE PLAN

ASSUMPTION:  
Program as submitted  
is acceptable.

### Scheme A

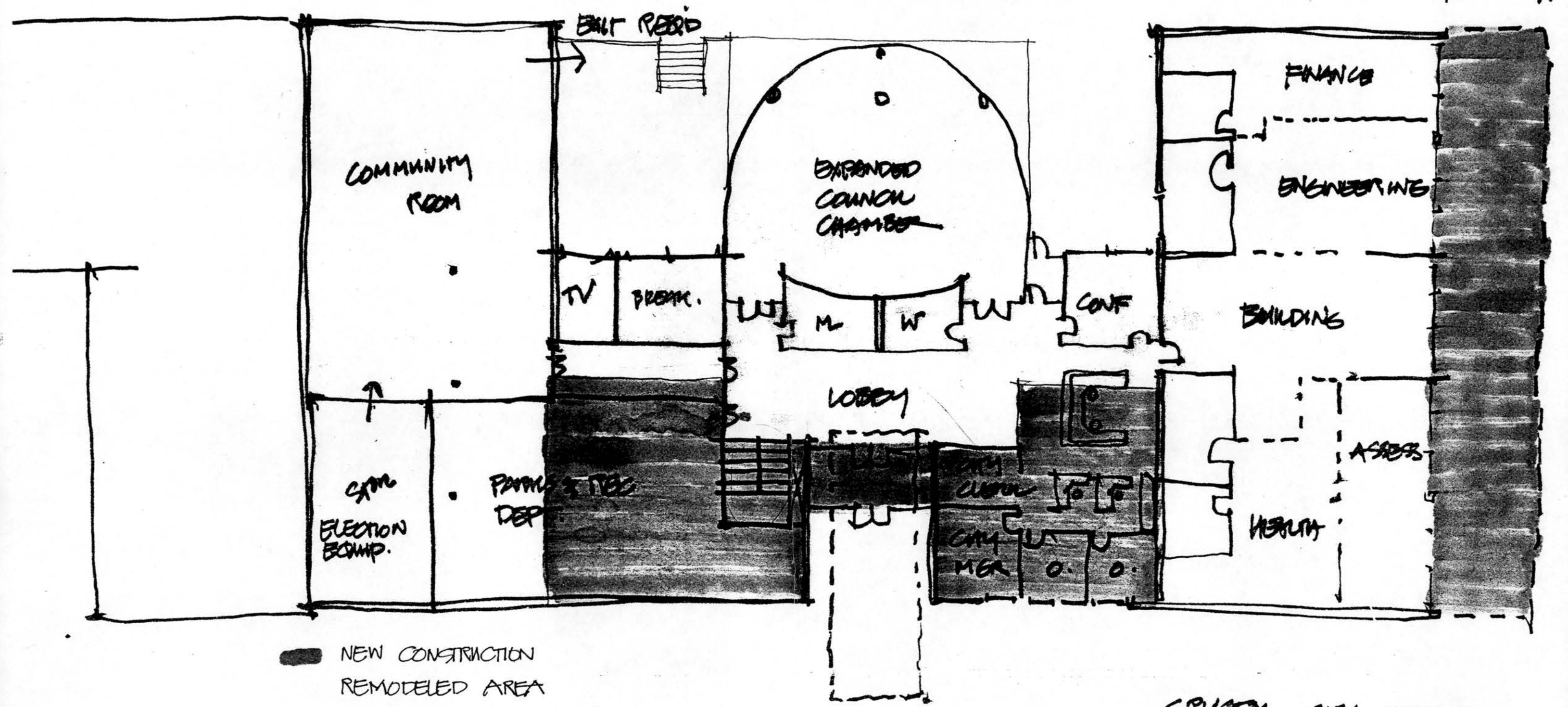
- Space on lower level not utilized by Law Enforcement = 3125 $\text{m}^2$
- area of EAST courtyard = 1080 $\text{m}^2$
- area of upper level used by law enforcement = 7050 $\text{m}^2$

### Scheme B

- NO Elevator required in Scheme B
- one less stairway required in Scheme B
- Dispatch moves to lower level = \$
- It appears in Scheme B there is more space to remodel (3125 $\text{m}^2$ ) and more to Construct (1800 $\text{m}^2$ )



10'-20'



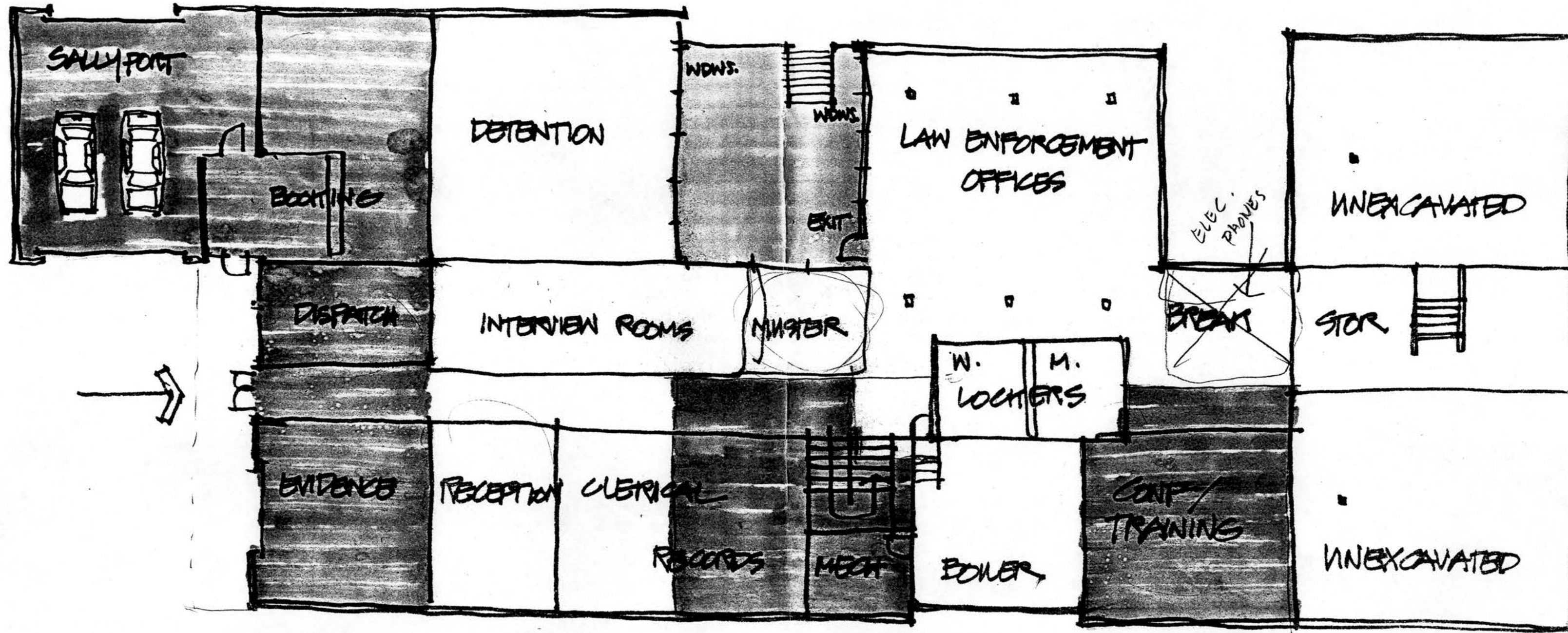
NEW CONSTRUCTION  
REMODELED AREA

SCHEME B

CRYSTAL CITY OFFICES  
UPPER LEVEL 1/16"=1'-0"



40' 30'



NEW CONSTRUCTION  
REMODELED AREA

SCHEME B

LAW ENFORCEMENT DEPT.  
LOWER LEVEL  
1/16" = 1'-0"

## MEMORANDUM

TO: John Olson  
Acting City Manager

FROM: James F. Mossey  
Chief of Police

DATE: November 20, 1987

RE: Space Needs Study Justification  
and Priorities

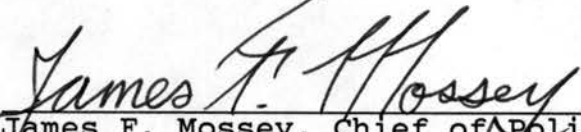
Lieutenants Gautsch, Thomseth and myself have collaborated in preparing a justification statement and prioritizing our space needs for the Police Department.

As you review the justifications, the first priority will have to be jail cells as we are not up to the Minnesota Administrative Rules and Minnesota State Statutes and any remodeling we do will have to include updating that facility.

The second priority will be work space for employees. As indicated in this report, the work space is inadequate and the environment is counter productive. Also space for the public in their dealings with the Department are in this category.

Third and finally is the storage of police equipment. We have had some problems when we have had to store police equipment outside due to vandalism, theft of equipment and the rigors of weather, but as our priorities, the equipment must come after those items mandated by law and those items concerned with people.

Attached is the item by item justifications.

  
James F. Mossey, Chief of Police

JFM:dsl

Attachments

**Intake and Booking Area, Holding Cells, Vehicle and Pedestrian Sally Ports.**

**Background**

Over the past 22 years the standards and requirements of having an on-site lockup have changed. The current lockup facility at the Crystal Police Department fails to meet several minimum safety and Department of Corrections requirements. As a result, the City of Crystal is vulnerable to considerable civil liability if an employee or prisoner is killed or injured in the lockup area.

During the past fifteen years, according to Tom Reid, former Director of the Jail Resource Center of the Department of Corrections, there has been a 4000% increase in the number of litigation cases initiated against jail facilities. In his opinion, the best way to reduce liability is to identify the deficiencies and develop solutions before litigation occurs.

The jail facility at the Crystal Police Department is defined as:

**Class II Municipal Holding Facility** - an adult detention facility operated by a municipal government used to confine prisoners for up to 48 hours excluding weekends and holidays (MN Rules Chapter 2945 Subp. 6).

Based upon this definition, the holding facility must meet the requirements in Chapter 2945 of the Minnesota Administrative Rules (MCAR 2945) and Minnesota State Statutes Chapter 642.

According to MCAR 2945.5490, Subp. 7, a holding facility that fails "to comply with fire safety requirements will result in a denial of approval to continue facility operations." During a 1985 fire inspection of the Crystal Facility, it was noted that the facility did not have a second exit as required by the NFPA Life Safety Code (Chapter 101). This violation has, as of this date, not been corrected.

Secondly, MCAR 2945.4710, Subp. 3, states that "all intake procedures shall be conducted in a manner and location that assures the personal privacy of the prisoner and the confidentiality of the transaction". The current intake/booking area does not comply with this requirement. The intake/booking area is located in an area that is shared by other prisoners and is in plain view of the public as they walk to the Investigative/Administrative Offices of the Police Department.



Thirdly, MCAR 2945.2520 requires that the facility have a visiting area for:

- Meetings with attorneys;
- Visitation with member or members of their immediate families; and
- Private interviews for family problems with accredited clergy or other church affair persons.

The current facility does not meet these standards.

The Commissioner of the Department of Corrections can condemn a facility if conditions do not substantially conform to Chapter 2945 or where conditions endanger the health, welfare or safety of prisoners or staff (MCAR 2945.0120, Subp. 2). With the exception of the fire code violation, variances can be granted to operate a facility if "satisfactory progress towards substantial conformity" is made (MCAR 2945.0130). However, in the event the remodeling costs exceed \$5,000, the jail facility remodeling project must upgrade the entire facility to comply with the requirements of II MCAR 2.112 (new construction) and be approved by the Commissioner of Department of Corrections (MS Statutes 642.01).

The proposed Architectural Program submitted by Anderson Dale/KMC Associated Architects addressed the needs of upgrading the jail facility. Their plan included conformance to:

- State Building Code;
- Uniform Building Code;
- NFPA Life Safety Code; and
- II MCAR Statute 2.112.

The proposed plan submitted by the architectural firm corrects all of the existing deficiencies of the current facility by providing:

- separation of prisoners and public, and prisoners and staff. Currently, prisoners are walked down a common hallway shared by the public and employees;
- a secure weapons depository outside of the security area. Currently the weapon depository is located in the hallway shared by prisoners, public and other employees;
- electrical auditory two-way communications between control (dispatch) and prisoner areas. No such system currently exists;
- a prisoner traffic corridor of at least five feet.



Currently, the corridor in the jail cell area is only four feet wide;

- each cell with living space of 70 sq ft. Currently there is only 49 sq ft per cell;
- smoke and heat detection equipment. Currently only smoke detectors are installed;
- a multi-purpose room (interview room) to serve as:
  - \* an interview room for prisoners.
  - \* a visitation room (attorneys, family members, clergy).
  - \* a medical examination area.
- a sally port which provides separation from the public, prevention of escape of prisoners, and an area large enough to accommodate a stretcher with both doors closed. Currently there is no sally port. During the past ten years there have been two adult escapes and three juvenile escapes as a direct result of not having a sally port;
- holding cells located on an outside wall with a window allowing natural lighting. Currently there is no natural lighting within the jail facility;
- elimination of the grillage which is currently used in the facility. Although grillage is not prohibited, its usage is strongly discouraged in order to prevent suicide by hanging; and
- seven separate cells for single occupancy and allowing for the segregation of prisoners. Currently there are six separate cells.

The proposed plan submitted by the architectural firms addresses all of the needs of the Police Department in attaining a safer, more secure facility yet still preserving the constitutional rights of the prisoners. In turn, the City of Crystal will be lessening its susceptibility to expensive civil litigation.

#### **Communications Center**

As originally proposed, only a lavatory and a small amount of space would be added to the Communications Center.

#### Lavatory

A small lavatory located adjacent to the Communications Center is needed so that dispatch personnel can leave their work station briefly for a bathroom break without

having to call a patrol officer into the office to dispatch during the break. The lavatory would have a telephone and radio jack so that communications would not be interrupted or delayed.

#### Small amount of space

Additional space would be added for the storage of frequently used reference materials.

Since the Communications Center is only two years old and the equipment is still considered "state of the art", no plans were proposed for remodeling the existing space. If the Communications Center were to be moved, there would be costs for remodeling and the following additional equipment relocation costs:

Radio Equipment (Motorola)	\$ 10,865.00
911 System (Northwestern Bell)	2,612.00
Logging Recorder (Dictaphone)	300.00
Telephone Equipment (AT&T)	660.00
Computer Equipment (L.O.G.I.S., BCA)	1,452.00
Alarm Monitor	6,315.00
<hr/>	
TOTAL	\$ 22,594.00

#### **Clerical and Records Management Office Area**

The present office area has poor lighting conditions, dirty and worn ceilings and walls in need of repair and painting, worn carpeting and flooring, all of which contribute to a depressing, demoralizing work environment. In addition, poor acoustics create a noisy, disruptive work atmosphere.

In addition to remodeling to correct the unsightly and inadequate office area, approximately 700 sq. ft. is needed to accommodate the work space, storage space and associated equipment space for the clerical functions of the Police Department.

Currently the Department has two secretarial positions and plans to add one additional position in the future. Therefore, three work stations at 80 sq. ft. per station is needed to allow for adequate work space of the secretaries and the equipment used by them. This area allows for a desk, one file cabinet, typewriter, visitor's chair, microcomputer work table and printer and some shelving for reference materials.

The entire clerical area would maintain its current openness, but each work station would include partial height partitions to give some privacy and to reduce the amount of

distracting noise created by typewriters, printers, telephones, etc.

The remaining 400 sq. ft. requested is needed to house office supplies, copier and a microfilm document system. (Note: If a microfilm document system is not included, then the amount of space requested should be increased to 900 sq. ft. to accommodate the file drawers needed to store paper records). The goal is to centrally locate all Police Department records. Currently record storage is located in various file cabinets scattered throughout the building. Most of the file cabinets are either partially blocking hallways or occupying desk space. In addition, records more than two years old are placed in cardboard boxes and are stored in a haphazard fashion in a basement storage.

Centrally locating the clerical staff with the Records Management System will increase the efficiency with which records are stored and retrieved.

#### **Storage Areas**

##### Evidence Storage

Currently evidence which should be stored in one room is scattered into three closet storage areas within the police building and two storage areas outside of the Police Department at the City Garage. Centralization is essential for the efficient storage and retrieval of evidentiary items. Items that become misplaced within any of the five locations could be detrimental to winning an important criminal prosecution. The two evidence rooms located at the City Garage lack adequate security and control. Security and control of evidence are essential elements for the successful admittance of evidence into a court trial.

In order to alleviate these problems on approximately 800 sq. ft., evidence storage area has been requested. One wall would consist of various size locker type doors in which Officers would lock-up evidence. The following day, the Evidence Officer would retrieve the evidence from the locker and process the items. In this way, the "chain of evidence" is preserved. The room is large enough for the storage of most items (excluding motor vehicles) and centralizes the storage location of evidence. Motor vehicles held for evidence could be stored in one of the two sally ports secured by chain link curtain.

##### Auxiliary Storage

About 200 sq. ft. is needed for the storage of various pieces of police equipment (cameras, radios, surveillance equipment, audio-visual equipment, oxygen equipment, ammunition, batteries, etc.). Presently, this equipment is



stored in various cabinets located throughout the Police Department (some blocking hallways) and in areas where evidence is stored. All of the equipment should be centralized in one location for better inventory control and maintenance. Also, the present practice of mixing equipment storage with evidence storage violates the principals of security and controlled access for evidentiary items.

#### **Locker Rooms, Roll Call Room**

##### Locker Rooms

Currently one single locker room is shared by both male and female employees. Obviously there is a problem with privacy for changing clothes. The lockers are single door and lack width and depth adequate enough for Officers to store their equipment and uniforms. Separate locker rooms for both male and female employees with double door lockers for Police Officers has been requested. Approximately 300 sq. ft. is needed to provide this space. In addition to lockers, a lavatory and shower would be included in each locker room for personal hygiene.

##### Roll Call Room

A multi-purpose room to be used by Patrol Officers for:

- pre-shift briefing (Roll Call).
- report writing areas, in which separate cubicles for four officers to write their reports. Each cubicle would contain a telephone and report form shelving.
- shift planning or specific strategic planning area.

The Police Department does not have a separate Roll Call Room for Officers on the same shift to meet. Currently, this takes place in the locker room, where Officers are distracted by the previous shifts Officers going off-duty. Also, Patrol Officers must share one desk at which to write their reports. This is very inconvenient and inefficient at times which several Officers have reports to be written at the same time.

#### **Vehicle Garage - 12 Vehicles**

The Police Department presently uses fifteen (15) vehicles (7 marked police squads, 1 police reserve, 6 unmarked police vehicles, 1 surveillance vehicle) and needs space to store these vehicles while they are not in use. Vehicle garage storage space for an additional five (5) vehicles is



requested. Currently the Police Department has garage space for seven (7) vehicles (5 marked police squads, 1 police reserve, 1 surveillance vehicle). In addition, some of this space is occupied by three (3) dog kennels and three (3) bins used for a city-wide paper recycling program. From past experience when squads have been stored outside in the parking lot, vandalism, theft and starting problems have occurred.

#### Vandalism

Police squads have been dented, scratches gouged in the paint and windows have been broken while parked in the parking lot. Leaving squads in the parking lot makes for inviting targets for vandals and recently released prisoners.

#### Theft

Just recently a \$2300 radar unit was stolen from a locked police squad while it was parked in the parking lot. The deductible for a loss by theft is presently \$1000. Even if a theft is covered by an insurance claim, the Police Department suffers a considerable loss.

#### Starting Problems

As the temperature drops to 10 degrees F and vehicles are left out overnight, vehicles won't start. Last winter (a mild winter) this occurred twice, where the city mechanic had to have four (4) vehicles towed to the City Garage to be re-started. According to the City Mechanic, Bruce Guggemos, if more squads are parked outside, then he would anticipate increased maintenance costs. He states that straight weight 30W oil is recommended by automobile manufacturers to be used in fleet vehicles because it offers better engine protection. Unfortunately, as temperatures approach 10 degrees F, the oil becomes so thick it makes vehicle starting very difficult, if not impossible. He also said that he would anticipate more electrical problems (battery, starter, alternator) due to increased stress on the electrical system during cold weather.

In addition to the above problems, associated with parking vehicles outside, the following should be considered:

- The amount of time it takes an Officer to clear the vehicle of ice, snow and frost and to allow it to warm up so it can be safely driven (with clear windows and without stalling) in an emergency situation.

- The vehicle's susceptibility to other adverse weather conditions as wind and hail.
- There is already a shortage of available parking for employees and visitors at the Police Department and City Hall. If garage parking were eliminated, then seven (7) more parking spaces would be eliminated for employees and visitors to accommodate for squad parking. If the requested additional garage parking were added, then five (5) additional parking spaces would be available for visitor and employee parking.

### Administrative Office Space

The present Crystal Police Department facility does not include office space for the following employees:

1. Manager of Support Services.
2. Manager of Patrol and Investigations.
3. Supervisor of Investigations.
4. Two Staff Service Officers.

These employees work from desks in an open, common area approximately 400 sq. ft. in size. This area also contains a large number of filing cabinets, a large printer and miscellaneous items being stored. Virtually every available space is utilized for storage of records, manuals and equipment. This common area opens into the Police Stenographer's work area. Thus, there are seven employees performing their work function within one open area.

The following problems are directly attributable to the lack of space, the absence of offices and the layout of the common area:

1. There are seven telephones which are answered in this area. The number increases when other employees forward their calls to the stenographers. The task of answering these phones and the constant noise created by the phones makes concentration difficult.
2. Phone conversations, person-to-person conversations and other noise produced at any of the seven desks carries to each of the other employees desks. This creates a constant distraction.
3. There is a regular flow of other employees through this work area to retrieve records, property and equipment or to conduct other business. This creates walkways around the work areas. The employees working in this area have no shielding or protection from constant interruptions.
4. There is no control over access to this work area. Thus, no matter how sensitive or complex an employees work task may be, anyone with access to the building can walk up to the employee and interrupt their activity.
5. The police garage is located directly below this common work area. Every sound from the garage is transmitted into the common work area. These sounds include:
  - a. Garage doors openings and closing;
  - b. Engine noise from squad cars;

- c. Voices; and
- d. Other miscellaneous noises.

The garage is also utilized as a temporary kennel for dogs. When the kennel is in use, the constant noise of barking dogs can be heard throughout the common work area. Fumes and odors associated with the garage often permeate the common work area.

6. The common work area is totally void of privacy. This creates an especially difficult situation for managers and supervisors who deal with sensitive employee matters, confidential information and citizens complaint. All phone conversations and person-to-person conversations taking place within the common work area are audible to everyone else in the area. Documents, reports and other written materials placed on an employees desk are visible to anyone in the general vicinity.

#### CONCLUSION:

The above mentioned problems create a work environment which is not conducive to productivity. It is often necessary for the five employees in the common work area to leave the building in an attempt to find an adequate work environment to complete their tasks. Sensitive and complex tasks simply cannot be properly addressed in the present work environment.

The pre-architectural program memo calls for five administrative offices. One of these offices would be shared by the four patrol supervisors. At present, the patrol supervisors share a desk in another area of the building. The investigative supervisor's office would not be located in the administrative office area. The investigative supervisor's office would properly be located in the area of the investigative offices. The five administrative offices would alleviate the current problems with the common work area. The offices are not a luxury but rather a necessity for a productive work environment.

#### Investigative Offices

These offices were added to the original building. The offices are not on the same heating system with the main portion of the building. The investigative offices are also utilized for storage of equipment and records. The offices are cramped and in need of renovation. The investigative supervisor does not have an office. As previously mentioned, he has desk space in a common work area.

Some of the problems associated with our present investigative office space are as follows:



1. Due to the cramped conditions, investigators must leave their office if the other investigator is interviewing or dictating reports. One of the investigative offices is adjacent to a utility room containing equipment for the building ventilation. People must walk through the office to reach the utility room.

2. Because of the general run down condition of the offices, they provide a poor environment for interviewing victims and witnesses. Victims who are already emotional distraught are subjected to a further depressing setting. We are unable to provide privacy for victims who need comfort and security. A sensitive environment can lessen the effects of being victimized. The negative effect of our present investigative office area is further enhanced by the fact that victims have to walk by jail cells, often times containing the suspect who violated the victim, to reach the investigative offices.

3. The deteriorated condition of the investigative offices and the area adjacent to them creates a negative image of the officers who must use them. It is difficult to project a positive and professional image when your surroundings are contrary to that image. Working in these conditions stimulates negative moral.

4. The present investigative offices must be utilized for prisoner interviews because we do not have a separate interview room. Our present interviewing facility consists of the investigators offices. These offices are void of security and simply unsafe for such interviews. The offices have no safeguards to protect the interviewing officer. If a prisoner were to overpower the interviewing officer, the prisoner would have access to the entire police area.

5. The fact that the investigative offices are located directly adjacent to the jail cells creates additional interviewing problems. Conversations which take place in the investigative offices can be overheard in the jail cells as well as the adjoining office. Often times it is imperative that an investigator have a private and confidential setting to interview victims, witnesses and suspects.

6. There is also a question of fire safety. The offices are located a questionable distance from a building exit. As previously mentioned, these offices were added on to the building after the original construction. A past fire demonstrated the difficulty

of evacuating people from the jail area of the department. The investigator's offices are further from the exit than the jail cells.

#### Interview Rooms / Public Lobby

Presently the Crystal Police Department has no interview rooms. Interviews are conducted in the inadequate confines of two investigative offices. Interviewing is one of the most important aspects of the police function.

##### 1. Lobby

The Crystal Police Department has a small, narrow lobby area with a bench-type seat. This area was never designed as an adequate lobby area, rather it was what remained after past renovations. The lobby is where the public must wait when conducting business with the Police Department.

The narrow lobby area at the Crystal Police Department is also used to bring prisoners in and out of the building. This often requires that suspects of all types are walked past members of the public standing in the lobby area. This exposes the waiting public to a sometimes dangerous and often offensive situation. It also creates a situation where prisoners are exposed to the public which can be a humiliating experience for the arrested party.

Citizens often come to the Crystal Police Department to ask questions of police officers or report crimes. Presently these contacts take place in the public lobby. Some of these contacts involve personal and sensitive issues that require privacy. Citizens are normally quite reluctant to discuss these matters in the presence of other strangers. Our present facility does provide a place for a private, citizen contact.

The present lobby facility has no telephone access for the public. If a citizen requests the use of a telephone, they must be admitted to either the secure area of the department or the booking area.

The present lobby has no rest room facility. During weekend and evenings, the main portion of the building is closed. If citizens must use a restroom, an officer is required to take them to the police officer's restroom or a jail cell.

The above information indicates a need for:

1. A secure interview room for interviewing prisoners.
2. A public lobby interview room.
3. A general interview room or rooms for victim and witness interviews (during major cases or tragedies, it is very common to have several interviews taking place at the same time. Thus, it would be appropriate to have at least two general interview rooms).

In addition, our present facility lacks an Emergency Operating Center (EOC). An EOC is necessary during emergencies and major cases. An EOC is a central location for a large number of officers to coordinate an intense investigation or other police efforts during various emergencies.

EXAMPLE:

During the initial several days of a homicide investigation, it is normal to have 20 - 25 police personnel working from one common command center. Personnel must meet regularly to exchange information and receive assignments. At present, the Crystal Police Department has no such facility. An EOC can also be used for meetings and training purposes and as a command center during natural disasters.

Juvenile Lockup and Conference Rooms

We must provide a secure facility for holding status offenders. This facility is not to be a traditional jail cell. At present the Crystal Police Department must utilize jail cells to hold anyone in custody. We do not have a secure non-jail holding area for juvenile status offenders.

The Juvenile Officer and the Juvenile Specialist often conduct conferences with juveniles and their families. These meetings require a soft setting large enough for several family members, the juvenile, the Juvenile Officer and the Juvenile Specialist. These meetings are an important tool in dealing with the problems of troubled juveniles. At present, these meetings are held in the Juvenile Specialists' Office. This office is very small and inadequate for more than three people. The office is cluttered with equipment and other stored materials. The office is located adjacent to the men's restroom and the lunchroom. The sounds from the restroom and the lunchroom are extremely audible in this office. The sounds are distracting, embarrassing and extremely inappropriate for this setting. In addition the conversation from the office, which is often very sensitive, is easily heard outside the office.



## COMMUNITY CENTER PRIORITIES AND JUSTIFICATION

The Thorson Community Center, presently leased from Dist. #281, is scheduled to be closed effective June 30, 1988 due to excessive upkeep and necessary remodeling costs.

The city leases approximately 39,000 sq. ft (entire school building) from the district and sub-leases all but 5,284 sq. ft. which it utilizes for senior and other recreation department programming.

The Park and Recreation Department uses the above space on a daily basis for senior programming as a lounge which is used for card games, meetings, drop-in center, etc. The small gymnasium in the school is used for congregate dining and special parties for the seniors as well as for volleyball, aerobics, basketball, etc. for other residents of the city. The craft, game and meeting rooms are in constant use by seniors. Each space is summarized in detail later in this report.

The following is a prioritized listing of recommended spaces in the proposed community center:

1. Senior Activity Areas
2. Kitchen
3. Gymnasium Space (2)
4. Meeting Rooms (3)
5. Game Room
6. Craft Room
7. Park & Recreation Office
8. Child Care Spaces

Below is a description and justification of each space:

### 1. Senior Activity Area

The senior space at Thorson is 1,940 sq. ft. The center presently offers drop-in center, special interest groups, classes, special events, trips, crafts, passive activities, cards, etc. Present space is inadequate because:

1. Attendance is 60-80 per day - presently not enough room.
2. Not enough room for growth. We are increasing 10-20 people per day per year at the present center. Weekly hours have increased from 12 hours in 1980 to 48 hours currently.
3. No room for passive activities, i.e. reading, T.V viewing, talking, etc.

Recommended space for the Senior Activity Area is 3,000 sq.ft. (Attachment 1).



2. Kitchen

Kitchen area is 840 sq. ft. It is currently being used from 8:30 a.m.-1 p.m., M-F, for the Senior Nutrition Program. The walk-in cooler is used to store commodities for distribution. Kitchen is also used by Seniors program for holiday parties, special events, catered luncheons, Brunch Bunch, and cook-out; community groups such as Jaycees, Women of Today, NEAR, Red Cross and Montessori School. Current space is adequate because of kitchen layout and scheduling.

New space proposed is 800 sq. ft. and will be used for the above activities. Area will be more economical and efficient to use, thereby allowing increase in Senior Nutrition Program.

3. Gymnasium

In trying to evaluate the need for additional gyms, all Dist. #281 facilities (not just Thorson) must be considered. Currently, all #281 facilities are utilized to the fullest extent. Several groups compete for usage of these #281 facilities. The Department has been fortunate to be able to use Thorson in addition to the present #281 facilities currently used. However, even with Thorson, scheduling and availability problems have occurred.

Presently, we are using one gymnasium at Thorson for: volleyball, basketball, congregate dining, exercise classes, golf lessons, floor hockey, pre-school activities, and senior citizen large group activities.

We need additional gym space at the proposed community center because of increased interest in adult activities, increased demand on #281 gym facilities, and the need for suitable gym facilities that can accommodate the activities being displaced from Thorson and other activities that currently meet at #281 gyms.

Attachment #2 shows recreation programs that meet at gym facilities (Thorson and #281), and problems encountered.

Attachment #3 shows a proposed schedule of current recreation activities and how they would be scheduled in the proposed community center.

4. Meeting Rooms

Presently at Thorson, there is 2,882 sq. ft. in three (3) meeting areas. These rooms are used for the following: Boy Scouts, Girl Scouts, Air Patrol, Big Brothers, NEAR, A.A., plus many more. See attachment 4.

We need at least 3,000 sq. ft. to accommodate the above groups for meetings plus additional space is needed for league organization meetings, coaches training, Frolics meeting, and department staff meetings.

5. Game Room

Currently in use at Thorson is a game room of 928 sq. ft. This size room is adequate to house 2 full size pool tables for senior use. We need 2,000 sq. ft. to house 4 pool tables (to service senior requests) and an electronic dart game, all for seniors, as well as 1-2 ping pong tables, 1 foosball, 1 bumper pool as well as electronic games for a teen center. The senior equipment and teen equipment will have to be kept separate or locked so as to avoid damage from each groups use. (Attachment 5).

6. Craft Room

Currently in use at Thorson is 1 room or 900 sq. ft. for a craft program. This space is adequate for the new location. It presently is used for youth art, painting classes, sewing classes, TMH, greeting card classes, pre-school crafts and holiday crafts. (Attachment 5).

7. Park & Recreation Office

If the city hall renovation is completed per the plan, the Park and Recreation offices will be displaced. They should then be located at the new community center. The department can operate the center from the building as well as all the other department activities in the city.

8. Child Care Spaces

Presently in use at Thorson is 4,737 sq. ft. for a Montessori program. The department would need a 1,800 sq. ft. area to house a 30-child day care program. This space could be leased out to a provider or run internally through the department. Space could also be used as a baby sitting service for adult evening activities. This babysitting service has been requested numerous times during the past year. Plans are currently underway to start this service at Thorson in January for adults taking evening classes.

#### SUMMARY

This type of center facility is definitely needed in the City of Crystal. It has been demonstrated over the past seven (7) years at Thorson how the community can and will support it. The senior program has been growing tremendously over the past several years; and, as the aging baby boomers continue to age, dramatic growth will occur in the elderly population.

The gymnasium, meeting rooms, day care center all have shown considerable strength and growth over the past several years. As more program offerings are made and the younger families migrate to the Crystal area, continued growth is anticipated.

# ATTACHMENT 1

SENIOR CENTER AND THORSON USAGE



CRYSTAL PARK & RECREATION DEPARTMENT  
THORSON USAGE

SENIOR PROGRAMS

1983

Center Membership  
Out To Lunch Bunch  
Executive Committee  
Hiking Group  
Current Events  
Book Talkers  
Chandeliers  
Evening 500  
Day 500  
Cribbage  
Game Room Activities  
Special Events  
Make It & Take It  
Trips

1985

Center Membership  
Out To Lunch Bunch  
Executive Committee  
Hiking Group  
Book Talkers  
Evening 500  
Day 500  
Cribbage  
Day Bridge  
Evening Bridge  
Poker for Fun  
Scrapbook  
Brunch Bunch  
Older Womens League  
Over 50 & Fit  
Game Room Activities  
Special Events  
Trips

1987

Center Membership  
Out To Lunch Bunch  
Executive Committee  
Hiking Group  
Book Talkers  
Evening 500  
Day 500  
Cribbage  
Day Bridge  
Evening Bridge  
Poker for Fun  
Scrapbook  
Brunch Bunch  
Cook Out  
Older Women's League  
Over 50 & Fit  
Game Room Activities  
Special Events  
Trips  
Welcome Committee  
Classes  
Duplicate Bridge  
Humanities

ADULTS

1983

Co-Rec Open VB  
Jazz Exercise  
Paint Class  
Bridge Lessons

1985

Co-Rec Open VB  
Jazz Exercise  
Paint Class  
Adult VB Leagues

1987

Co-Rec Open VB  
Jazz Exercise - Beginners  
Jazz Exercise - Intermediate  
Paint Class  
Adult VB Leagues  
Golf Instruction  
Craft Classes

YOUTH

1983

Youth B-ball Practices  
Pre-School Gym & Crafts

1985

Youth B-ball Practices  
Pre-School Gym & Crafts

1987

Pre-School Gym & Crafts  
Ball Skills  
Floor Hockey  
Pillo-Polo  
Golf Lessons  
Kids Kapers  
Cooking  
Crafts  
Tiny Tots  
Summer PG Program

OTHER

1983

TMH

1985

TMH  
Santa Snack  
Halloween Party

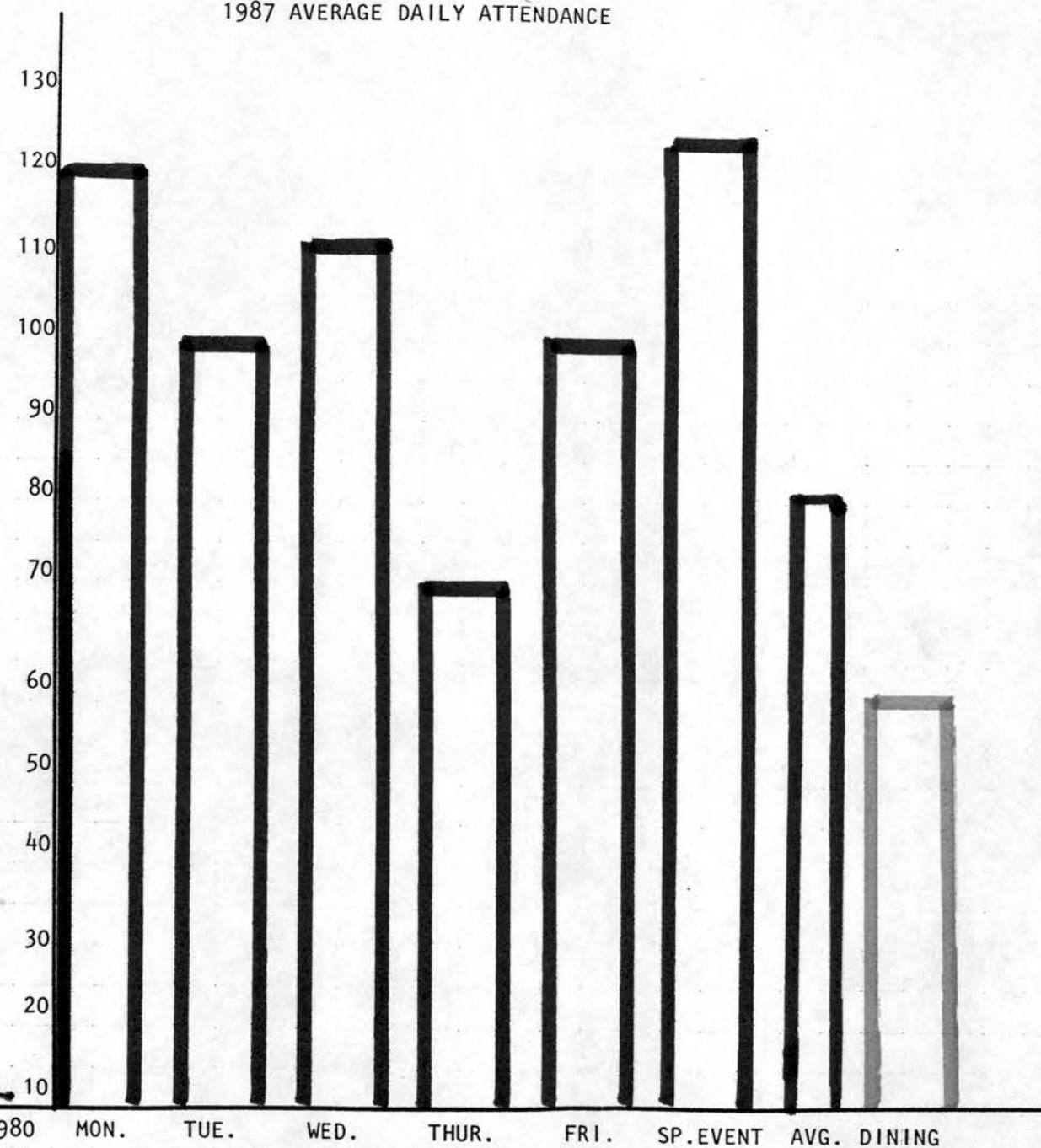
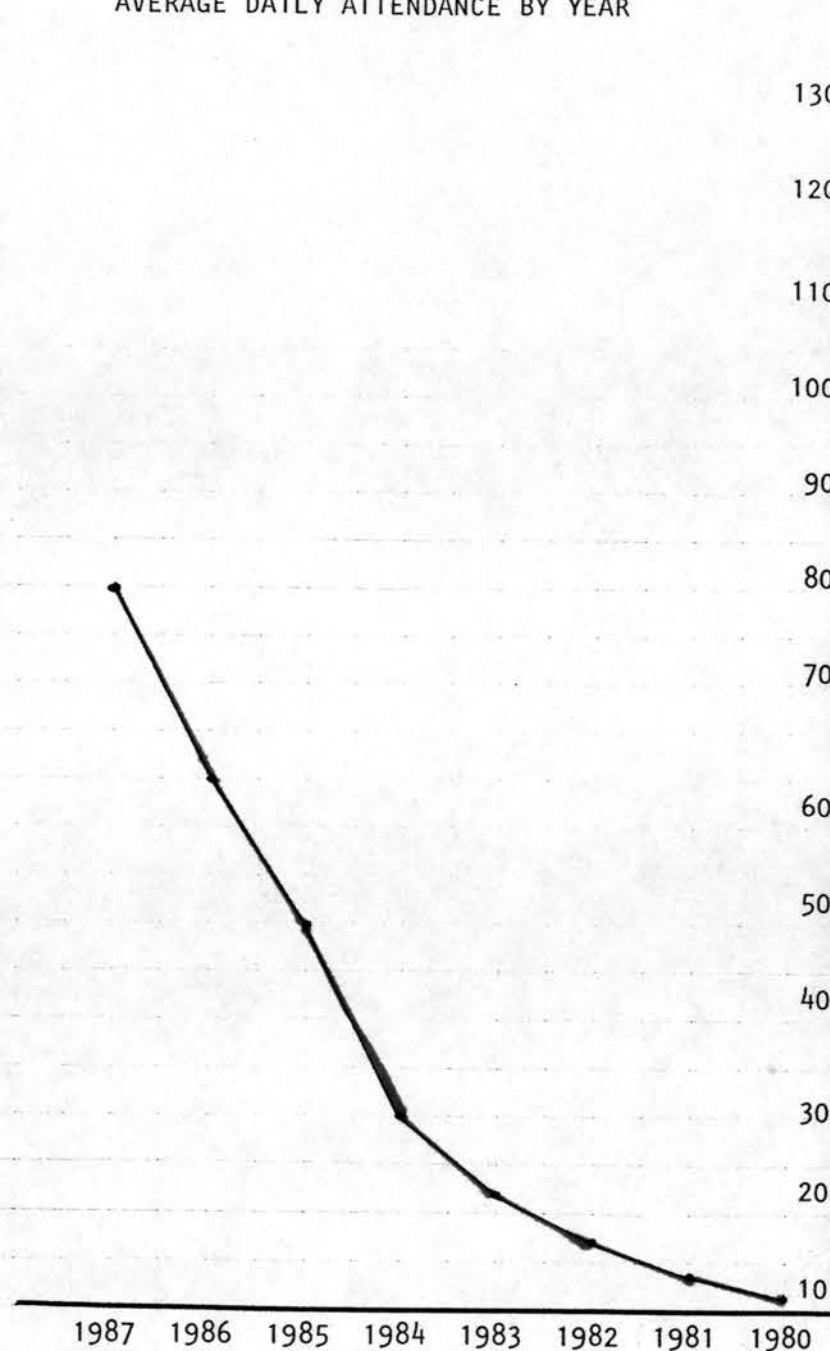
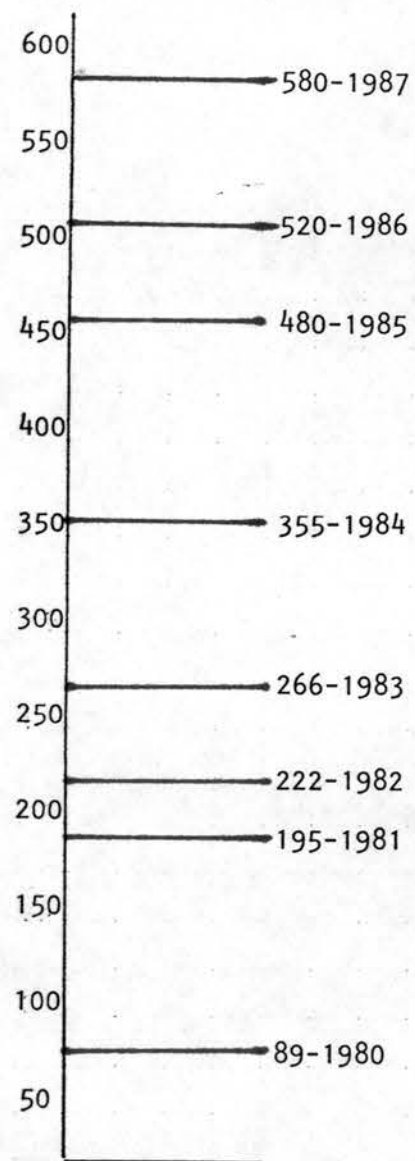
1987

TMH  
Santa Snack  
Santa Store  
Bunny Brunch  
Halloween Party  
New Year's Eve Party  
Theatre Performances

THORSON MEMBERSHIP

AVERAGE DAILY ATTENDANCE BY YEAR

1987 AVERAGE DAILY ATTENDANCE



# THORSON SENIOR CENTER CURRENT USEAGE SCHEDULE

	Senior Center and Lounge	Game Room	
8am			8am
9am			9am
10am	Set up for drop in/small groups	Open for play	10am
11am	Drop in and Small Groups		11am
Noon			Noon
1pm	Set up for large groups Large group activities:	Bottle Pool - Thursday Pill Pool - Friday	1pm
2pm	Duplicate Bridge - Monday		2pm
3pm	Bridge - Tuesday		3pm
4pm	Poker for Fun - Tuesday		4pm
5pm	500 - Wednesday		5pm
6pm	Cribbage - Thursday		6pm
7pm	Bridge - Friday		7pm
8pm	Poker for Fun - Fridays		8pm
9pm	Small groups		9pm
10pm	Large group activities:		10pm
	500 - Monday		
	Bridge - Wednesday		



## ATTACHMENT 2

COMMUNITY CENTER GYM USAGE  
EXISTING PARK & RECREATION PROGRAMS

ADULT ACTIVITIES

ACTIVITY	FACILITIES USED	DAYS USED/NUMBER OF GYMS	1987 REGISTRATION
ADULT VOLLEYBALL LEAGUES:			
Men's Monday	Sandburg Jr.	M,T,TH / 2	93 Teams
Women's Tuesday	Hosterman Jr.	W / 2	
Co-Rec Wednesday	Thorson	M,W, T*,TH* (after 8:15pm) / 1	
Men's Thursday	Neill	T, W, / 1	
Co-Rec Sunday	Meadowlake	T, TH / 2	
	Lincoln	T,W,TH / 1	
	Cooper		
	RHS		
GOLF INSTRUCTION Adult	Thorson	M / 1	9 individuals
OPEN GYM: VB Adults	Thorson	Sa / 1	18 - 30 individual per week
ADULT FITNESS			
Body Workout-Beg.	Thorson	T, TH / 1	Av. 20 per session/9 sessions per year
Body Workout-Adv.	Thorson	T, TH / 1	Av. 20 per session/9 sessions per year
Over 50 & Fit	Thorson	M, W / 1	Av. 10 per session/6 sessions per year
MEN BASKETBALL LEAGUE Adults	Sandburg	W, F / 2	18 Teams
3 MAN BASKETBALL Adults	Cooper	W / 1	Currently Registering
OPEN GYM BASKETBALL Adults	Neill	M / 2	18 - 28 per night Meets weekly for 9 months
OPEN GYM VOLLEYBALL Adults	Forest	W / 1	20 - 27 per night Meets weekly for 9 months

#### PROBLEMS:

Elementary gyms were built for use by children, not adults, therefore there are many problems with the facility such as:

1. Poor Lighting
2. Low Ceilings
3. Low net height (volleyball) and basket height (basketball)
4. No locker/shower facilities
5. Small gym size makes courts not regulation size for adult play.
6. Tile Floors
7. Gyms used as storage so often there are obstacles along the sidelines.

Some of these listed problems contribute to hazardous conditions which may result in injuries. EXAMPLE: We cannot schedule highly skilled teams at the elementary schools because of low nets and poor lighting as injuries may result from a spiked volleyball, so we must limit the size of our leagues.

Schools can bump us from their with as little as a 24 hour notice.

EXAMPLE: We have been bumped from Sandburg 3 times (with only a 24 hour notice) in the last school year. This means that 12 volleyball teams (involving over 100 people) had to be canceled because there were no other sites to move the program.

School availability varies. Some evening (such as School conferences) force us to cancel the program because there are no gyms available for use. When coupled with school holidays and schedule "byes", a team may not play for 2 - 3 weeks in a row. EXAMPLE: A Thursday night volleyball team plays only once in November because of school conferences, Thanksgiving and a schedule bye.

The Crystal Park & Recreation Department must compete with the other 7 communities for 281 facilities. The community that the building is located in has priority in useage. Since Crystal does not have a Junior High, we have low priority in reserving gyms that could be used for adult activities.

EXAMPLE: Plymouth Park & Rec. bumped the Men's Basketball League out of Plymouth Jr. on Thursday evenings. The League was moved to Friday nights and several teams dropped.

Rental fees are charged at RHS: \$9 per court per hour. These fees are charged back to the teams which increases their entry fees. This may result in some teams dropping because they can't afford the entry fee. Also, this fee is expected to increase to \$14 per court per hour in 1988.

Cooper & Armstrong facilities are only available on Wednesday evenings after 8pm.

Adult activities are expected to increase in size and the 281 facilities are limited.

#### CONCLUSIONS:

Two adult size gyms are needed to insure participants the best possible recreation opportunities free of hazard and suited to their needs.

Presently having only one gym at Thorson has created some scheduling problems:

EXAMPLE: Congregate Dining uses the Thorson gym from roughly 9am - 1pm. Because of this, Senior Center activities cannot start until after 1pm. Also, on Thursday evenings, the Adult Fitness classes meet until 8:15pm, this pushes back the volleyball start time. Other conflicts have developed on Saturdays between the TMH program and Department activities.

Two gyms would alleviate the 281 facility crunch currently being experienced by the Department. It would also alleviate the availability and last minute cancellations problems that have been experienced in the past.



COMMUNITY CENTER GYM USEAGE  
EXISTING PARK & RECREATION PROGRAMS

YOUTH ACTIVITIES

ACTIVITY	FACILITIES USED	DAYS USED/NUMBER OF GYMS	1987 REGISTRATION
YOUTH BASKETBALL LEAGUES: 3 - 8 graders	Sandburg Jr. Neill Meadowlake Lincoln Cavanagh Thorson	Sa / 2 W, TH, F / 1 T, TH / 2 M / 1 M,T,W,TH / 1 As available	11 Teams
FLOOR HOCKEY: 3 - 6 graders	Thorson	M / 1	25 individuals
BALL SKILLS Pre-schoolers	Thorson	Sa / 1	24 individuals
PRE-SCHOOL GYM/CRAFTS Pre-schoolers	Thorson	Sa / 1	20 individuals
GOLF INSTRUCTION Youth	Thorson	M / 1	9 individuals
KIDS KAPERS Grafts, Cooking, and Games	Thorson	Sa / 1	Av. 10 per session/2 sessions per year
YOUTH SPECIAL EVENTS Bunny Brunch Santa Snack/Store Halloween Party New Yrs. Eve Party School Holiday Movies	Thorson	Varys Varys Varys Varys Varys	50 individuals 120 individuals 30 individuals To be held 100 individuals
TMH Youth	Thorson	Sa / 1	Av. 8 per session/3 session per year
GRADE SCHOOL DANCE 1 - 6 graders	Forest Cafeteria	Th / 1	Av. 35 per session/2 sessions per year



#### WRESTLING

1 - 6 graders

Hosterman  
Sandburg

T / 1  
W / 1

64 individual

#### TEEN ACTIVITIES

7 - 9 graders

Hosterman  
Sandburg  
Becker

F / 2

150-220 per nite/sessions once per month

#### PROBLEMS:

School availability continues to be a problem with youth activities scheduled in 281 facilities. As in adult programs we can be bumped with little notice, or one to several nights may not be available disrupting the program continuity.

EXAMPLE: Youth basketball teams cannot practice at the same time/same place weekly because of various school events. The wrestling program cannot meet for 9 consecutive weeks because of school events.

Saturday useage of 281 facilities involves a rental fee.

EXAMPLE: Saturday useage at Sandburg fee is \$6.00 per hour plus custodian OT (2 hour minimum @ \$20.50 per hour). Basketball meets for 5 hours for 9 weeks. The Department does not schedule many Saturday programs at 281 facilities because of these fees.

The elementary school gyms are not suitable for Junior High programs just as they are not suited for adults. (Same types of problems - see above).

Teen Center useage of the Junior Highs is hard because the school has no storage space for program materials (juke box, gym equipment, table games). Becker works well for a drop-in center, but more facilities (gyms, separate game room & dancing area) would lend to a more well-rounded program.

The elementary schools do not have bleachers for spectators. Most youth activities are well attended by parents and other relatives.

#### CONCLUSIONS:

Two gyms with adequate size and bleachers would be a boost to the youth programs organized by the Department. The gyms that are planned will meet the needs of both youth and adult athletics.

The proposed community center has enough storage space for materials required to hold the variety of programs that the Department sponsors.

The gyms can be coordinated so that both youth and adult activities can be scheduled - the youth could be scheduled early and the adults later.

These two gyms would help with the 281 availability so our youth programs would have continuity and be able to meet for 6 consecutive weeks, instead of a 6 week program actually spanning 8 - 10 weeks.

COMMUNITY CENTER GYM USEAGE  
EXISTING PARK & RECREATION PROGRAMS

OTHER ACTIVITIES

ACTIVITY	FACILITIES USED	DAYS USED/NUMBER OF GYMS	1987 REGISTRATION
GYM RENTALS	Thorson	Based on Availability	8 - 10 per month

PROBLEMS:

There is not enough 281 gym space available for group use.

The closing of Thorson will force groups that have used Thorson in the past to search for other places to have their classes, meetings, etc. and there really isn't any other place to go.

CONCLUSIONS:

Weekend and weekday rentals could be available for the various groups that need a large groups facility for meetings, classes, etc. This would also generate revenue for the Department.

ATTACHMENT 3

# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

MONDAYS

GYM A

GYM B

8am  
9am  
10am  
11am  
Noon  
1pm  
2pm  
3pm  
4pm  
5pm  
6pm  
7pm  
8pm  
9pm  
10pm  
11pm

	Dining Set-Up	Over 50 & Fit
	Congregate Dining	
	Dining tear down	
	Senior Center Useage Dances/Dance Lessons Meetings Classes	
	Set up VB	Set up for Wrestling
		Youth Wrestling Program
	Men VB League Golf Lessons (Spring)	
		Men VB Leagues



# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

TUESDAYS

	GYM A	GYM B	
8am			8am
9am			9am
10am	Dining Set-Up		10am
11am			11am
Noon	Congregate Dining		Noon
1pm	Dining tear down		1pm
2pm	Senior Center Useage		2pm
3pm	Dances/Dance Lessons		3pm
4pm	Meetings		4pm
	Classes		5pm
5pm			6pm
6pm	Complete Body Workout	Youth Floor Hockey	7pm
7pm			8pm
8pm	Women VB League	Open Gym Basketball or Women's VB League	9pm
9pm			10pm
10pm			11pm
11pm			

# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

WEDNESDAY

	GYM A	GYM B	
8am			8am
9am			9am
10am		Over 50 & Fit	10am
11am	Dining Set-Up		11am
Noon			Noon
1pm	Congregate Dining		1pm
2pm	Dining tear down		2pm
3pm	Senior Center Useage Dances/Dance Lessons Meetings Classes		3pm
4pm			4pm
5pm			5pm
6pm	Youth Grade School Dance	Youth Basketball Practices	6pm
7pm			7pm
8pm	Co-Rec VB League	Co-Rec VB League	8pm
9pm			9pm
10pm			10pm
11pm			11pm

# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

THURSDAYS

	GYM A	GYM B	
8am			8am
9am			9am
10am	Dining Set-Up		10am
11am			11am
Noon	Congregate Dining		Noon
1pm	Dining tear down		1pm
2pm	Senior Center Useage Dances/Dance Lessons Meetings Classes		2pm
3pm			3pm
4pm			4pm
5pm			5pm
6pm	Complete Body Workout	Yth Basketball Practices or Youth Floor Hockey or Pillow Polo	6pm
7pm			7pm
8pm	Men's Volleyball League	Open Gym Basketball or Men's VB League or 3 Man Basketball	8pm
9pm			9pm
10pm			10pm
11pm			11pm

# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

FRIDAYS

	GYM A	GYM B	
8am			8am
9am			9am
10am	Dining Set-Up		10am
11am			11am
Noon	Congregate Dining		Noon
1pm	Dining tear down		1pm
2pm	Senior Center Useage Dances/Dance Lessons Meetings Classes		2pm
3pm			3pm
4pm			4pm
5pm			5pm
6pm	Yth Basketball Practices	Yth Basketball Practices	6pm
7pm			7pm
8pm	Teen Center Useage	Teen Center Useage	8pm
9pm			9pm
10pm			10pm
11pm			11pm



# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

## SATURDAYS

	GYM A	GYM B	
8am			8am
9am			9am
10am		Ball SKills	10am
11am	TMH		11am
Noon		Kids Kapers	Noon
1pm	Youth Basketball Games and practices or Co-Rec Open Gym	Co-Rec Open Gym or Yth Basketball Games	1pm
2pm			2pm
3pm			3pm
4pm			4pm
5pm			5pm
6pm		Rentals	6pm
7pm			7pm
8pm			8pm
9pm	Teen Center Useage	Teen Center Useage	9pm
10pm			10pm
11pm			11pm

# COMMUNITY CENTER GYM PROPOSED USEAGE SCHEDULE

SUNDAYS

	GYM A	GYM B	
8am	Rentals	Rentals	8am
9am			9am
10am			10am
11am			11am
Noon			Noon
1pm	Co-Rec VB Lges		1pm
2pm			2pm
3pm			3pm
4pm			4pm
5pm			5pm
6pm			6pm
7pm			7pm
8pm			8pm
9pm			9pm
10pm			10pm
11pm			11pm

# ATTACHMENT 4

MEETING ROOM USAGE

COMMUNITY CENTER MEETING ROOM USAGE  
Current Thorson Usage

	GROUP	FREQUENCY	TIME	ROOM USED	COMMENTS
MONDAYS:					
	The House	Weekly	6 - 10pm	102	Would like to use gym space
	Girl Scouts	Weekly	6:30 - 8pm	104	
	Big Brothers	Weekly	7 - 9pm	118	
	NEAR	Monthly	1 - 3pm	118	Storage Needed
	Dist 281 SLBP	Daily (M-F)	8:30 - 12:30pm	102/104	
TUESDAYS:					
	Girl Scouts	Weekly	6:30 - 7:30pm	104	
	Air Patrol	Weekly	7 - 9pm	102	
	Organares	Monthly	7 - 10pm	118	
	Day Care Providers	Monthly	7:15 - 9:15pm	118	
WEDNESDAYS:					
	Girl Scouts	Weekly	6:30 - 7:30pm	104	
	Red Cross	Weekly	6 - 10pm	102	
	Big Brothers	Weekly	7 - 9pm	118	
	AA	Twice Monthly	8 - 10pm	104	
	NEAR	Monthly	1 - 3pm	118	Storage needed



THURSDAYS:

Red Cross	Monthly	8:30 - 12:30pm	118
	Weekly	6:30 - 8:30pm	118
U of M Extension	Monthly	6 - 10pm	104
Boy Scouts	Weekly	7 - 8:30pm	102

FRIDAYS:

IAJ	Weekly	7:30 - 9:30pm	117, 118, 119	Needs 3 rooms
Montessori	Once Monthly	1 - 9pm	102	

SATURDAYS:

Commodities	Monthly	8am - Noon	Gym	Storage Needed
NEAR	Monthly	Noon - 3pm	118	Storage needed

# ATTACHMENT 5

CRAFT ROOM AND MEETING ROOM PRESENT AND PROPOSED USAGE

# COMMUNITY CENTER CRAFT ROOM AND GAME ROOM PROPOSED USEAGE SCHEDULE

Craft Room Activities would be  
scheduled on a once per week basis  
CRAFT ROOM

Game Room Activities would be scheduled  
on a daily basis as shown below  
GAME ROOM

8am	SENIORS & PRE-SCHOOL: Present:		8am
9am	Youth Art      Paint Class Sewing          TMH		9am
10am	Greeting Cards Pre-School Crafts	Senior Activities	10am
11am	Holiday Crafts	Pool	11am
Noon	Proposed: Ceramics (Sr.) Darkroom/Photo. (Sr.) China Paint (Sr.) Lab: Kiln/Darkroom	Ping Pong Shuffleboard Dartball/Darts	Noon
1pm			1pm
2pm			2pm
3pm			3pm
4pm	YOUTH: Proposed: Elementary child. crafts (Photo., Pottery, and Single Session Activities)	Yth Drop-in   Senior Useage	4pm
5pm			5pm
6pm		Yth Drop-in	6pm
7pm	ADULT: Present: Calligraphy Silk Flowers Adult Holiday Crafts	Teen Center: Fri/Sat nite	7pm
8pm			8pm
9pm	Proposed: Ceramics Photo/Darkroom Lab: Kiln/Darkroom Misc. Classes Determined by Interest		9pm
10pm			10pm
11pm			11pm
Midnite			Midnite
1am	NOTE: Craft Room could be used as a meeting room		1am

# CITY OF CRYSTAL - OPERATING BUDGET

FUND GENERAL	DEPARTMENT	DEPT. NO.	FUNCTION			ACTIVITY	
01	COMMUNITY CENTER		PARK & RECREATION DEPT			COMMUNITY CENTER	
ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL	ADOPTED
<u>PERSONAL SERVICES</u>							
4100	Salaries & Wages of Regular Employees				18,000	(Full time custodian)	
4111	Overtime of Regular Employees						
4130	Salaries & Wages of Temporary Employees				30,500	(1 Part time custodian)	
4141	PERA Regular					(2 Part time caretakers)	
4143	PERA Coordinated					(1 evening/weekend	
4144	FICA					clerk - 25 hrs./week)	
4145	Police Pension						
4146	Fire Pension						
4151	Hospitalization Insurance						
4152	Life Insurance - Police						
4153	Life Insurance - All Employees						
4154	Worker's Compensation Insurance						
4155	Liability Insurance						
4156	Unemployment Compensation						
4157	Clothing Allowance						
	<b>ITEM TOTAL</b>				48,500		
<u>SUPPLIES, REPAIRS &amp; MAINTENANCE</u>							
4210	Office Supplies						
4211	Duplicator Supplies & Paper						
4212	Printed Forms						
4213	Stationery & Envelopes						
4220	Misc. Operating Supplies				1,000		
4221	Motor Fuels						
4222	Lubricants & Additives						
4223	Cleaning Supplies				2,000		
4225	Shop Materials						
	<b>ITEM SUB TOTAL</b>				3,000		

PAGE TOTAL



## CITY OF CRYSTAL - OPERATING BUDGET

FUND	DEPARTMENT	DEPT. NO.	FUNCTION			ACTIVITY	
GENERAL							
01							
ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL	ADOPTED
	<u>SUPPLES, REPAIRS &amp; MAINTENANCE (Con't.)</u>						
4226	Chemicals & Chemical Products				400		
4227	Safety Supplies (OSHA)				100		
4229	Bike Route Expense						
4230	Repair & Maintenance Supplies				2,000		
4231	Equipment Repair				500		
4232	Tires & Recaps						
4233	Building Repair				500		
4234	Street Maintenance Materials						
4235	Landscape Materials & Supplies						
4236	Street Signs & Striping Materials						
4237	Utility System Maintenance Supplies - Water Meters & Horns						
4238	Recreational Equipment Supplies						
4239	Recreational Consession Supplies						
4240	Small Tools						
4243	Tissue & Toweling				800		
4245	North Lift Station Repairs						
4246	Lift Station Repairs						
4247	Watermain Repairs						
4248	Reservoir Charges						
4249	Sewer Line Repairs						
	ITEM TOTAL				4,300		
	RUNNING SUB TOTAL						

## CITY OF CRYSTAL - OPERATING BUDGET

FUND	DEPARTMENT	DEPT. NO.	FUNCTION			ACTIVITY	
GENERAL							
01							
ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL	ADOPTED
	<u>OTHER SERVICES &amp; CHARGES</u>						
4310	Miscellaneous Professional Services						
4311	Personnel Testing & Recruitment						
4312	Legal Professional Services						
4313	Audit & Financial						
4314	Medical Exams & Evaluation						
	ITEM TOTAL						
	<u>COMMUNICATIONS</u>						
4320	Miscellaneous Communications						
4321	Postage						
4322	Telephone & Telegraph				1,000		
4323	Radio Units						
4324	Delivery Service						
	ITEM TOTAL				1,000		
	<u>TRANSPORTATION</u>						
4330	Miscellaneous Transportation						
4331	Travel Expense						
4334	Use of Personal Auto						
	ITEM TOTAL						
	<u>ADVERTISING</u>						
4340	Miscellaneous Advertising						
4341	Employment Advertising						
4342	Enterprise Advertising						
	ITEM TOTAL						
	<u>RUNNING SUB TOTAL</u>						

## CITY OF CRYSTAL - OPERATING BUDGET

FUND	DEPARTMENT	DEPT. NO.	FUNCTION			ACTIVITY	
GENERAL							
01							
ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL	ADOPTED
	<u>OTHER SERVICES &amp; CHARGES (Con't.)</u>						
	<u>Printing</u>						
4350	Miscellaneous Printing						
4351	Legal Notices Publishing						
4352	General Notices & Public Information						
4353	Ordinance Publication						
	<b>ITEM TOTAL</b>						
	<u>INSURANCE</u>						
4361	General Liability Insurance						
4362	Property Insurance						
4363	Boiler & Machinery Insurance						
4364	Equipment Floaters Insurance						
4365	Automotive Insurance						
4366	Bonds Insurance						
4367	Monies & Securities Insurance						
	<b>ITEM TOTAL</b>						
	<u>UTILITIES</u>						
4371	Electric Service				14,000		
4372	Gas Service				12,000		
4373	Heating Oil						
4374	Street Lighting						
4376	Rubbish Removal				2,000		
	<b>ITEM TOTAL</b>						
					28,000		
	<b>RUNNING SUB TOTAL</b>						

## CITY OF CRYSTAL - OPERATING BUDGET

FUND	DEPARTMENT	DEPT. NO.	FUNCTION	ACTIVITY
GENERAL				
01				

ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL ADOPTED
	<u>OTHER SERVICES &amp; CHARGES (Con't.)</u>					
	<u>REPAIR &amp; MAINTENANCE - CONTRACTUAL</u>					
4381	Automotive Equipment Repair					
4382	Other Equipment Repair				3,000	
4383	Buildings Repair					
4384	Streets Repair					
4385	Reservoir Repairs					
4386	Water Line Repair					
4387	Sewer Repair - Contractual					
4388	Lift Station Repairs - Contractual					
	<b>ITEM TOTAL</b>				3,000	
	<u>MAINTENANCE - CONTRACTUAL</u>					
4390	Service Contracts				7,000	
4391	Communication Systems Maintenance					
4392	Traffic Signal Maintenance					
	<b>ITEM TOTAL</b>				7,000	
	<u>RENTALS</u>					
4400	Miscellaneous Rentals					
4401	Ice Rental					
4402	Machinery & Equipment Rental					
4403	Office Equipment Rental					
4404	Data Processing Equipment Rental					
	<b>ITEM TOTAL</b>					
	<u>MISCELLANEOUS</u>					
4410	Miscellaneous					
4411	Conference & Schools					
4412	Meeting Expenses					
4413	Dues & Subscriptions					
4414	Licenses & Taxes					
4415	Awards					
4417	Books & Publications					
4418	Special Education on Reimbursement					
4419	Tree Disease					
	<b>ITEM TOTAL</b>					
	<b>RUNNING SUB TOTAL</b>					



## CITY OF CRYSTAL - OPERATING BUDGET

FUND	DEPARTMENT	DEPT. NO.	FUNCTION			ACTIVITY	
GENERAL							
01							
ACCT. NO.	ITEM	1985 ACTUAL	1986 ACTUAL	1987 ADOPTED	DEPT. REQ.	MANAGER PROPOSAL	ADOPTED
	<u>OTHER SERVICES &amp; CHARGES (Con't.)</u>						
	<u>OTHER CONTRACTUAL SERVICES</u>						
4420	Misc. Contractual Services						
4421	Janitorial Services						
4422	R.E. Tax Roll - County						
4423	Assessment Roll - County						
4424	Miscellaneous Testing						
4425	Board of Prisoners						
4427	Dog Control Cost						
4428	Water Commission Payments						
4429	Robbinsdale Water Payments						
4430	New Hope Sewer						
4437	Sewage Disposal Charges - MSB						
	ITEM TOTAL						
	<u>CAPITAL OUTLAY</u>						
4530	Other Improvements						
4550	Machinery Equipment						
4550	Furniture & Fixtures						
4551	Office Furnishings & Equipment						
4552	Mobile Equipment						
4553	Misc. Capital Outlay						
	ITEM TOTAL					1,000	
	GRAND TOTAL ALL ITEMS						95,800

COMMUNITY CENTER PROJECTED INCOME

Gymnasium Rental	\$15,000
Day Care Space Leasing	7,200
Misc. Rental	<u>4,000</u> (Kitchen, meeting rooms, etc.)
Total Projected Income	\$26,200



association of  
metropolitan  
municipalities

# BULLETIN



AMM LEGISLATIVE MEETING

ADOPT POLICY AND

HOBNOB WITH MET AGENCIES HONCHOS

DATE: Thursday, December 3, 1987

KICKOFF: 5:30 P.M.

LOCATION: Jax Cafe  
1928 University Ave., N.E.  
'Northeast' Minneapolis

DINNER COST: \$17.00 per person

SPOUSES, SIGNIFICANT OTHERS AND GUESTS ARE MOST WELCOME!

5:30 P.M. TO 6:30  
Attitude Adjustment Hour  
(compliments of Piper,  
Jaffray & Hopwood)

6:30 P.M. to 7:30  
Jax Delectable Buffet Dinner  
(assorted entrees including  
Barbequed Ribs, Southern Fried  
Chicken and many other  
delicacies)

7:30 P.M.  
Business Meeting  
(policy  
consideration)

RESERVATIONS A MUST BY MONDAY, NOVEMBER 30TH.

For those planning to attend the dinner

to Carol Williams - - - 227-4008

(Reservations not needed if you attend business meeting portion only)

## SPECIAL NOTE OF INTEREST:

In addition to adopting policy, this meeting will provide a unique opportunity for member city officials to interact with and informally discuss metro level concerns with the Metropolitan Agency "Biggies! We anticipate that virtually all of the Chairs and Chief Staff heads of the various metro agencies (Met Council, MAC, MWCC, RTB, etc.) will be present throughout the evening activities starting with the social hour.

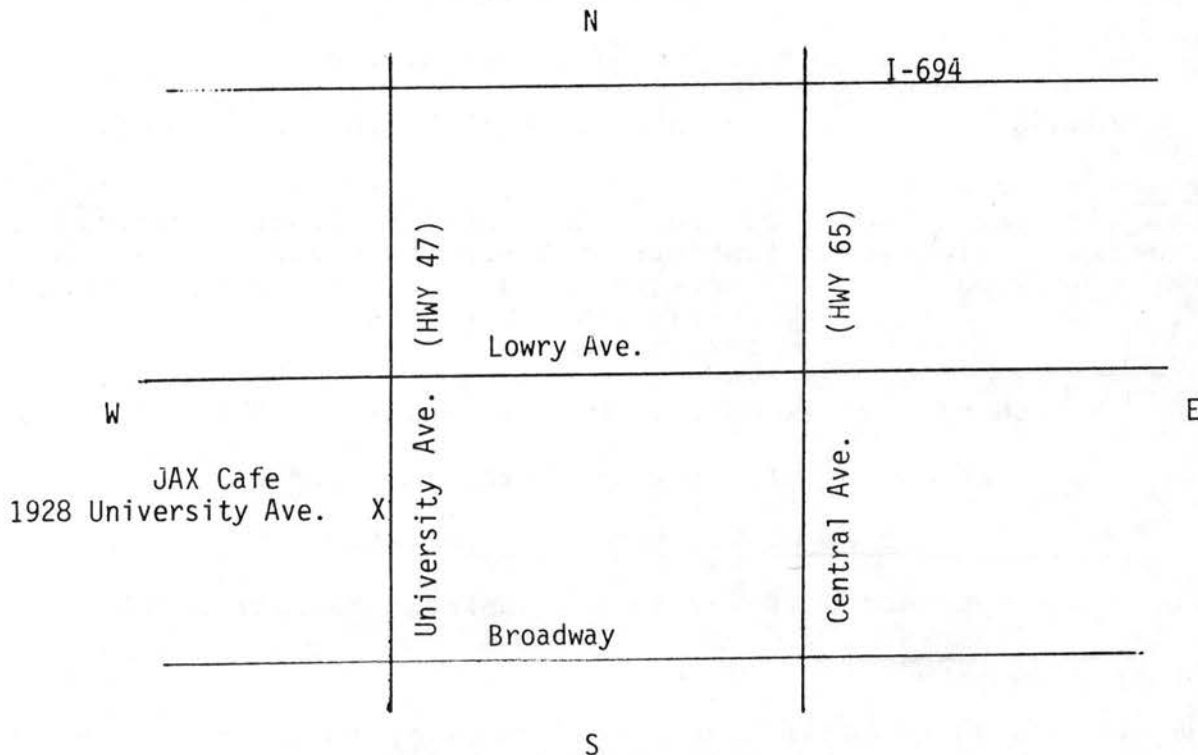
SEE MAP AND MEETING AGENDA ON REVERSE SIDE

*Include in  
Nov. 24<sup>th</sup>  
packet.*

## BUSINESS MEETING AGENDA

1. Call to order - 7:30 P.M.
2. Roll call of cities.
3. Introduction of Guests and Announcements
4. Remarks by Steve Keefe, Chair, Metropolitan Council.  
"Planning for the 21st. Century - - - Why It Must Begin NOW!"
5. Report of the Special Committee on Legislative Accountability - -  
Larry Bakken
6. Consideration and Adoption of 1988 Legislative Policy addendum.
7. Other Business.
8. Adjournment.

MAP  
(not drawn to scale)



### PLEASE NOTE:

- A. This notice has been mailed to Mayors, Designated Delegates and Managers/Administrators. Please distribute to other officials as appropriate. Copies of the proposed policies were mailed to each city's Chief Administrative Official on November 13, for distribution.
- B. Each City should send at least one delegate to vote and are strongly encouraged to send additional officials to participate in the discussion and to interact with the leaders of the Agencies of Metropolitan Governance.





association of  
metropolitan  
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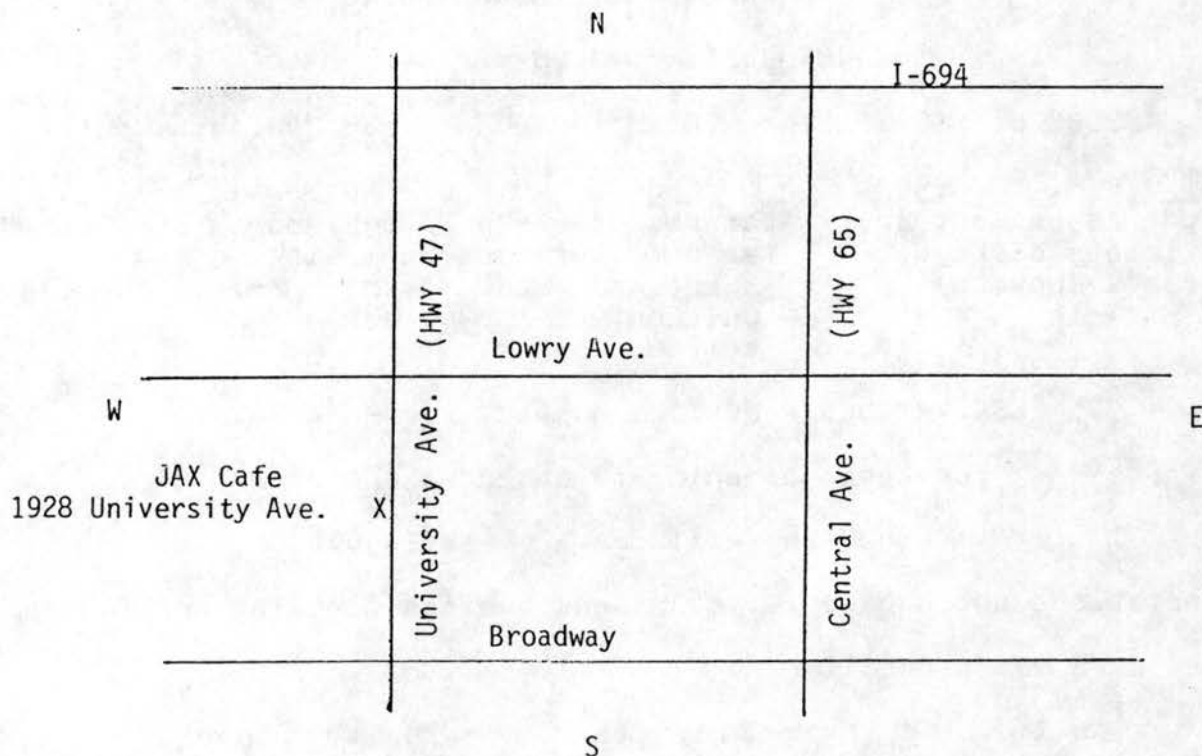
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RESOLUTION NO. 87-84

A RESOLUTION OF GRATITUDE  
TO JOHN A. OLSON

WHEREAS, the City of Crystal has operated without an official City Manager since June 30, 1987, and

WHEREAS, John Olson was appointed Acting City Manager by the Crystal City Council, commencing July 1, 1987, and

WHEREAS, under his leadership, the City of Crystal has continued to prosper and succeed, and

WHEREAS, John Olson has continued a tradition of excellence in City administration, both as Assistant City Manager and as Acting City Manager, and

WHEREAS, John Olson has steadfastly led all City functions without interruption of services, and

WHEREAS, John Olson has certainly enhanced the delivery of services of the City to its citizens during his tenure as Acting City Manager, and

WHEREAS, John Olson's fair and even-handed administering has benefited all the citizens of the City of Crystal,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal highly commend John Olson for his unselfish devotion and effective leadership of the City for the five months as Acting City Manager, as well as his past twelve years of dedicated service.

---

Mayor

ATTEST:

---

City Clerk



Resolution No 87-84

- (A) Whereas, the <sup>city of</sup> Crystal ~~City~~ has operated without an ~~acting~~ city manager since June 30, 1987 and,
- (B) Whereas, John Olson ~~has acted as~~ was appointed acting City manager by the Crystal City Council and, commencing July 1, 1987 and,
- (C) Whereas under his leadership, the City of Crystal has continued to prosper and succeed and
- (D) Whereas, John Olson has continued a tradition of excellence in City administration and both as assistant city manager and as acting city manager, and
- (E) Whereas, John Olson has steadfastly led all city functions without interruption of services and
- (F) Whereas, John Olson has certainly enhanced the delivery of services of the city to its citizens during his tenure as acting city manager, and
- (G) Whereas, John Olson's fair and even <sup>handed</sup> administration has benefitted all the citizens of the City of Crystal; now, therefore,

Be it Resolved that the City Council of the City of Crystal highly commend John Olson for his unselfish devotion to the City and his effective leadership of the City during the past 5 months ~~and as acting City manager as well as~~



~~for the past 12 years of his service to the city and~~

~~in particular the~~ <sup>for the</sup> ~~past~~ 5 months as Acting

City Manager as well as his <sup>past</sup> ~~dedicated~~ 12 years

~~service of 12 years.~~ of <sup>DEDICATED</sup> SERVICE.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

MAYOR  
Thomas N. Aaker

November 24, 1987

To: Members of the City Council

From: Tom Aaker

Re: Rules of procedure.

Attending a recent meeting of the Minnesota Mayors Association we were told at one seminar the best way to "contain" a meeting of the city council was to establish rules and have them available for people who attend the meetings. While we have informally used these "rules" in the past, I think it would be a good idea to formalize them and adopt them at our next council meeting. If, between now and then, you see changes that need to be made I am certain the council will agree to some minor modifications. Typically, what follows is our order of business.

Roll Call

Pledge of Allegiance

Approval of minutes of previous meeting

Consent agenda

Public hearings

Regular agenda items

Informal discussion

Licenses

Manager and Mayors announcements

Adjournment

The workshop at the session was taught by the same fellow who taught a similar workshop at the League of Minnesota Cities convention last summer, Don Sikkink Sr., of St. Cloud State. (No I did not tell him he gave me a sinkink feeling.) He made a couple of observations we could incorporate into the way we do business. First, we could easily insert the minutes of the previous meeting into the consent agenda and eliminate one item on our agenda. Also, we could combine two motions, one to close the public hearing and one to approve the variance or whatever the action is, in the same motion. Now, he is not a legal eagle, so David would have to be the final arbiter on that motion. Finally, I think the council should have in its rules a rule that no member of the public may speak more than twice and for no more than a total of five minutes.

What follows are two pages of motions and degree of importance that could be incorporated into our rules:

A BRIEF EXPLANATION OF COMMONLY USED MOTIONS:

1. Main motion: To bring business before the body.
2. Amend: To change the motion so they more closely express the will of the group. A friendly amendment is a motion made with the agreement of the original motion maker and does not require a vote.
3. Call for the question: A call by a member that suspends debate on a motion already made and requires a vote.
4. Parlimenatary inquiry: To let a member ask a question about procedure.
5. Point of order: To call attention to a mistake in procedure.
6. Roll call vote: Used in the Crystal City Council when there is a vocally apaprent negative vote on a motion.
7. Refer to staff: We have used this motion in Crystal, although it is also appropriate for a councilmember to refer a matter to staff by merely asking for the reference and explaining why.
8. Continue: To postpone a matter until the next council meeting.
9. Table: To table a matter until that item is removed from the table on a motion made by a member voting on the prevailing side. A tabling motion is non-debatable.
10. Quorum: A quorum of the Crystal City Council is four members. No meeting may be held with less than four members and no action taken by less than a majority of those members present. Some actions, generally outlined on the agenda, require a two thirds vote.
11. Precedence: Refers to the rank of the motions. (See below)
12. Recognition: No member may speak, ask questions or make a motion until he or she has been recognized.

Motions in descending order

Non-debatable?

Adjourn	No debate
Recess	No debate
Point of order	Debate
Parliamentary Inquiry	Debate
Suspend Rules	No debate
Tabling motion	No debate
Close debate	No debate
Continue	Debate
Refer to staff	Debate
Amend	Debate
Main motion	Debate

The council, of course, can decide all this is hogwash, but if they don't, then we can formalize the procedures I have outlined which we actually use and have them available at meetings to forestall those who say we're not following the rules.

Tom Aaker



Thorson Trn

December 198'

Thorson Senior Center  
7323-58th Avenue North  
Crystal, Minnesota 55428  
537-8421 x 127 (days)  
537-3180 (after 4:30 pm)

Crystal Park and Recreation  
4141 Douglas Drive  
Crystal, Minnesota 55422  
537-8421 x 153 (Jeanne)  
537-8559 (after 4:30 pm)

Wow 1987 just flew by! So many things have happened at the Center - new members, lots of trips and outings, new friends, pennant fever, new groups - I couldn't possibly list everything that has occurred at Thorson. Thanks for a terrific year made possible by a zealous Executive Committee and an outstanding number of members who create a Thorson that is friendly, warm and a pleasurable place. 3 cheers to you!

It's time for my annual update on the Fackler family. 1987 was a good year for us. We are almost settled into our new home. It takes a long time to hang pictures and create that "lived in look." The girls love the new neighborhood. Jenelle will be celebrating her 8th birthday and is quite the young lady. She is participating in gymnastics twice a week and Bluebirds at least once a week which keeps mom very busy. Breanne is turning 4 this month (yes, already) and definitely has a mind of her own. She adores her big sister and wants a "real baby" for her birthday so she can be a big sister. (Mom and dad say "No way, Jose") Both girls are at an age that are challenging to the mind, body and pocketbook and I wouldn't want them any other way.

Have a very happy holiday season. Give thanks that you have your health, friends, food on the table, clothing, a warm place to sleep at night, enough money to get by (and sometimes a little extra), family, and memories to warm your heart this holiday season.





WELCOME NEW MEMBERS TO THORSON .....

Lewis Hedlund      5320 Russell Ave. N.      561-4008

THANKS TO THESE MEMBERS FOR RENEWING THEIR DUES .....

Muriel Edin	Gladys Farmer
Hilma Harnett	Lucille Hilliard
Leone Iverson	Verna Krenz
Bud Paradise	Evelyn Paradise
Jeanette Pedersen	Elly Petron
Evelyn Portlance	Pauline Rhode
Fran Sword	Rhea Taylor
Gladys White	Ida Besnett
Muriel Edin	Marie Cashman
Al Schempp	

THESE MEMBERSHIPS ARE DUE FOR RENEWAL (Oct/Nov) .....

Bert Orr	Rose Orr
Mina Passenheim	Olive Anderson
Alice Gable	Imma Jensen
Lee Jensen	Myrtle Peterson
Helen Cragg	Tony Dokken
Rosemary Cundy	Gladys Farmer
Clara Flom	Neil Flom
Betty Koenig	Shirley Kvasager
Mable Lamont	Margaret Leonard
Frank Maben	Larry Quinn
William Roberts	Lorraine Selway
Lucille Snyder	Blanche Szaplanczay

THESE MEMBERSHIPS ARE DUE FOR RENEWAL IN DECEMBER .....

Richard Brandt	Evelyn Campion
Margaret Carlson	Marian Collins
Gene Commers	Jane Commers
Geralyn Cook	Sophie Corcoron
Una Danko	Bernie Deick
Jeanette Deick	Violet Farrell
Lucille Gadbois	Bernice Garrett
Mary Gerber	Ina Hargreaves
Mary Ann Hennings	Blanche Hillstrom
Wes Jacobs	Delta Kietzer
Gladys Longley	Lucille Markuson
Florence Menzies	George Menzies
Alice Olson	Morgan Olson
Betty Pietig	Jack Pietig
Lenore Ransdell	Harvey Robbe
Carole Ruppe	Peter Ruppe
Kay Shafranski	Betty Sullivan
Ed Sullivan	Gert VanBeusekom
Elsa Waggoner	

\*\*\*\*\* GROUP NEWS \*\*\*\*\*

**BOOK TALKERS:** Book Talkers is taking a leave of absence for a while. Watch this space for news about the return of Book Talkers.

**BRIDGE:** This ever-growing group meets on Tuesday and Friday afternoons at 1:00 pm and on Wednesday evenings at 6:30 pm at Thorson in the Card Room. This is progressive Bridge with the high scorers advancing to the net table.

**500:** Come and join the fun on Wednesday afternoons for the game of 500. We start at 12:30 pm and offer the 5 Cities Bus Transportation Bus to this group. See the 5 Cities Bus Schedule in this newsletter for details.

**EVENING 500:** We'd love to have you join us starting on Monday, December 21 for the fun card game of 500. We start at 7:00 pm and play until 9:30 or 10:00 pm. This is progressive 500 with the high scorers advancing to the next table. NOTE: Tournament is meeting through Dec. 14th.

**POOL PLAYERS:** Come and join the avid pool players at 11:30 am on Monday-Friday mornings in the Pool Room. Bottle Pool is played on the first Thursday of the month at 1:00 pm. This room is open to Thorson Members ONLY and please observe the rules of the room. Rumor has it that Gordy is the guy to watch.

**HIKERS:** We are combining our hiking group with the Golden Valley Senior Club's Hiking Group. This group of enthusiasts hike weekly to different spots in the area and use the 5 Cities Bus once a month to add to the adventure. Call the Golden Valley Senior Office at 593-8039 to be put on the calling list.

**CRIBBAGE:** Another of our growing groups is Cribbage. Cribbage has 5-10 tables playing each week. Come join the fun on Thursday afternoons at 1:00 pm.

**DUPLICATE BRIDGE:** The newest form of Bridge to come to Thorson is becoming a popular Monday afternoon activity. We meet in the Card Room Mondays at 12:30 pm. See you there!!!

**HORSESHOE AND SHUFFLEBOARD PLAYERS:** The courts are available for your use anytime. The 3 horseshoe courts and 2 shuffleboard courts are located behind the Senior Center and to the left of the patio. Benches are located next to the courts for your pleasure.



Membership dues are \$5.00 per year and allow you the use of the Senior Center, Lounge, Multi-purpose room, pool room and all Thorson activities. You will also receive the "Thorson TnT" and advance notice on Community Tripster trips. We also have several "member only" trips throughout the year.

Membership dues are payable at the Center on Tuesday, Wednesday and Friday afternoons from 12:30-4:00 p.m. Dues with membership form may be paid to Joe Paulaha, John Radtke or June Wickoren. Any board member may also take membership dues. Please pay by check.

The best way to pay your dues is to mail them in to:  
Crystal Park and Recreation  
4141 Douglas Drive  
Crystal, Minnesota 55422

Thanks for your continued support - it keeps us going!

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THORSON SENIOR CENTER MEMBERSHIP FORM

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_



THORSON SMOKING POLICY

No Smoking on odd numbered days. Smoking is permitted on even numbered days. Smoking is never permitted in the Senior Lounge.

On no smoking days, smoking is not allowed ANYWHERE in the Center. That means no smoking before cards, during cards or after cards.

People stay home on smoking days because they cannot tolerate the smoke. People come on smoking days because they expect smokers to be courteous when they are smoking.

Please smokers, honor the rules set by the Executive Committee. If the rules cannot be followed, smoking may be banned from the Center.



**EXECUTIVE COMMITTEE:** The Executive Committee meets on the second Tuesday of the month at 10:30 a.m. in the Senior Lounge. Topics of discussion include the monthly activities, special events planned for the Center, Out to Lunch Bunch, policies, problems, general discussion and problem solving. If this interests you - come and join us! **NOTE early time.**

Just a reminder - our paperback library is a service to many people. Please enjoy! We are always looking for new donations to the library but, unfortunately, cannot accept Reader's Digest Condensed Books, hard-cover books or old magazines any longer. All paperback novels are accepted. Just bring them with you the next time you come.

We also receive the Minneapolis Star Tribune on a daily basis and People Magazine weekly. If you would like to see another magazine or newspaper available in the Center please let me know or leave a note in the Suggestion box. Thanks.

**OUT TO LUNCH BUNCH** - will not meet this month due to Holiday Party and the play at the Landmark Theater.

**BRUNCH BUNCH:** Returns this month to Thorson! Join us for our delicious meal on Wednesday, December 9th. The menu includes: Egg & Sausage Casserole  
Coffeecake  
Fruit  
Juice and Coffee

Brunch is served at 10:30 a.m.

Cost: \$2.00 NOTE: 5 Cities Bus available for this event.

Deadline to Register: **December 7, 1987**

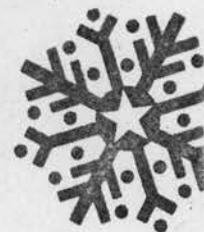
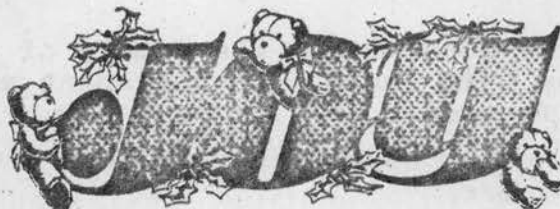
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Thorson Brunch Bunch

Name \_\_\_\_\_

Number attending \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

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TRIM THE CENTER - December 7th

We will be decorating the Senior Center for the holidays on MONDAY, DECEMBER 7, 1987. All help is appreciated - we decorate the tree, put up the window decorations, have Christmas carols on, drink coffee and cider, have a treat and make the Center look beautiful. Come join us at 11:00 a.m.

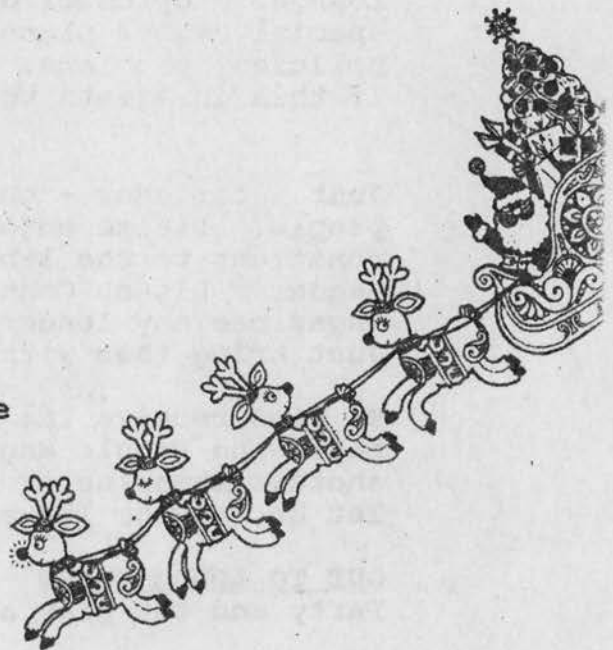




## HUGGING - THE PERFECT CURE FOR WHAT AILS YOU

No movable parts  
No batteries to wear out  
No periodic check-ups  
Low energy consumption  
High energy yield  
Inflation proof  
No monthly payments  
No insurance requirements  
Theft proof  
Non-taxable  
Non-polluting  
And, of course, fully returnable

Hugging is healthy  
It relieves tension  
Combats depressions  
Reduces stress  
Improves blood circulation  
It's invigorating!  
It's rejuvenating!  
It elevates self esteem  
It generates good will  
It has no unpleasant side effects  
It is nothing less than a Miracle Drug!



Please remember our members who are ill and unable to share time with us at Center:

Mary Ann Henning.....recuperating from surgery  
Irene Olson.....recuperating from surgery  
Fern Wosmek.....recuperating from surgery  
Linnea Lau.....recuperating from surgery  
George Kerner.....recuperating at home  
Flora Kerner.....recuperating at home  
Bernice Ahmann.....recuperating from surgery  
Ruth Stanisich Zimdars...recuperating from surgery  
Bea Moore.....recuperating from surgery  
Kathryn Erickson.....in hospital  
Leland Page.....in hospital  
Doris Maves.....recuperating from surgery

Our sympathy goes to Julie Backstrom on the death of her husband and Thorson member, Bob. We will miss him.

Our sympathy goes out to the family of Carmel Hickey who passed away this month. Carmel spent many hours playing Bridge at Thorson. We will miss her.

Call Emma Spanier at 545-2210 if you know of a member who is ill so a card can be sent.

### COMMUNITY TRIPSTERS REMINDERS

Country Christmas trip is December 13th. The bus is leaving from Thorson at 2:00 p.m. We should be back around 5:30 pm. This concert is completely sold out - it should be great!

The New Year's Eve Mystery Trip also sold out! It's great that so many people are involved with our trips. You should be receiving a document from First Line Tours (our agent for this trip) letting you know what time to catch the bus at Thorson and what to bring.

Little Six Bingo trip has one opening. We will be taking a waiting list and hopefully another bus can be added. Call the office if you want your name placed on the waiting list - do not send cash until I call you.

### THORSON HOLIDAY PARTY

Our annual holiday party will be celebrated at Thorson on Monday, December 14th. The afternoon will begin at 1:00 p.m. when we will be serenaded by the students of St. Raphael's School with holiday music. At 1:45 p.m. we will indulge ourselves with a prime rib dinner catered by Bill Smith, the butcher at Crystal Super Valu. After dinner entertainment will be provided by the KITCHEN KUT-UPS, from the New Brighton Senior Center. A lovely day to spend time with your Thorson friends.



Date: December 14, 1987

Time: 1:00-3:30 p.m.

Cost: \$8.50 includes 14 oz. prime rib dinner with salad, baked potato, bread, dessert, coffee, entertainment and surprises!

Deadline to Register: December 9, 1987 (no exceptions)

NOTE: The 5 Cities Bus is available for this event. Call 537-4534 x 33 to reserve a seat on the bus.

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### THORSON HOLIDAY PARTY RESERVATION

Name \_\_\_\_\_ Phone \_\_\_\_\_

Number of reservations @ \$8.50 \_\_\_\_\_

### OVER 50 AND FIT

The Senior Exercise class - OVER 50 AND FIT will begin its new session on Monday, January 4th. This program is for you if you're interested in keeping yourself in the best shape that you can. The class consists of a warm-up and stretch, exercises working those "problem areas", an aerobic phase and a cool down.

Come join the class that is fun and good for you!

When: Monday and Wednesday mornings, January 4-February 10

Time: 9:30 - 10:30 a.m.

Fee: \$8.00 for 16 classes

Deadline to Register: December 31, 1987

As with any exercise program, we recommend consulting your doctor before starting this program.

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**OVER 50 AND FIT REGISTRATION - January Class**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Any medical problems the instructor should know about? \_\_\_\_\_  
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### SNOW REMOVAL THROUGH CHORE SERVICE

Do you need help with snow removal? The Senior Chore Project is taking registrations now from customers for snow removal services. The suggested rate for snow removal is \$5 - \$7 per hour depending on what type of equipment the worker uses. Please remember, the majority of the workers have other jobs or go to school and may have many clients the same day it stops snowing; it will take at least two days to get to everyone. If you need someone to keep your driveway and sidewalks cleaned, call Michelle at 535-1790 x 215.

### CRYSTAL HORTICULTURE CLUB

The City of Crystal Park and Recreation Department is sponsoring a Horticulture Club to coordinate volunteer gardeners interested in planning and maintaining a formal garden at Becker Park. Flower shows and classes in Bonsai trees and other subjects of interest would be part of the program as well. The Minnesota Horticulture Society will assist with the club. For more information on getting involved call Michael Anderson, Director of Arts Programming at 537-8421 x 155 in the morning.



# Mid-Winter Light

From John Louis Anderson  
the author of  
*Scandinavian Humor & Other Myths*



Welcome to the Carlson Family's Holiday season!  
Their six year old has decided to wear her dinosaur costume to the Santa Lucia celebration.  
They're about to have a relative from Scandinavia arrive unexpectedly for a visit.  
Their extended family is being so helpful they could just about shriek.  
And through it all, real life has to continue.  
They're going to learn about the hunger for light that moves us all.  
They're about to re-discover the many layers of meaning in Santa Lucia, the Scandinavian Festival of Lights.  
What they learn is both hilarious and poignant.  
It's about all of us.

When: Wednesday, December 16, 1987

Cost: \$8.00 includes ticket, 5 Cities Bus Transportation and staff escort.

Deadline to Register: Tuesday, December 1st

Play begins at 1:00 p.m. Bus is leaving from Thorson at 11:55 a.m.

Bus is through the 5 Cities Transportation Project. Please register for the bus after you have sent in your check for this trip. Register with Judy at 537-4534 x 33.

Please register in the Park and Recreation Office  
4141 Douglas Drive Avenue North  
Crystal, Minnesota 55422

Questions? Call Jeanne at 537-8421 x 153.

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Mid Winter Light at the Landmark Theater

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Bus pick-up location \_\_\_\_\_ Amount enclosed \_\_\_\_\_





# Volunteers of America Senior Nutrition Program



Call Karen Anderson • 537-6077 at least 2 days in advance to reserve a meal.

DECEMBER 1987

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>♥ ALL FRUIT</p> <p>♥ ALL BREAD</p> <p>♥ ALL MILK</p>	<p>Beef Burgundy</p> <p>Mashed Potatoes</p> <p>Carrots ♥</p> <p>Dark Rye Bread/Butter</p> <p>Fresh Fruit</p> <p>Milk</p>	<p>Meatloaf/Catsup Pkt.</p> <p>Tritators</p> <p>3-Bean Salad</p> <p>Wheatberry Bread/Butter</p> <p>Rice Pudding/Topping</p> <p>Milk</p>	<p>Breaded Fish/Tartar Sauce</p> <p>Baked Potato ♥</p> <p>Coleslaw ♥</p> <p>Whole Wheat Roll/Butter ♥</p> <p>Fruited Jello/Whipped Topping</p> <p>Milk</p>	<p>Chicken ala King</p> <p>Baking Powder Biscuit</p> <p>Winter Mix Veg. ♥</p> <p>Cranberry Juice ♥</p> <p>Frosted Spice Cake</p> <p>Milk</p>
<p>Baked Chicken ♥♥</p> <p>Sweet Potato ♥</p> <p>Tossed Salad/1000 Island Dressing ♥</p> <p>Whole Wheat Bread/Butter</p> <p>Tapioca Pudding/Whipped Topping</p> <p>Milk</p>	<p>Swiss Steak/Spanish Sauce</p> <p>Baked Potato ♥</p> <p>Spinach ♥</p> <p>Whole Wheat Roll/Butter</p> <p>Chocolate Chip Cookie</p> <p>Milk</p>	<p>Alternate Meal: Chef Salad ♥ 2</p> <p>Turkey Wild Rice Soup/Veg.</p> <p>Crackers</p> <p>Tomato Juice</p> <p>Cornbread/Butter</p> <p>Fruit Pie</p> <p>Milk</p>	<p>Alternate Meal: Sloppy Joe 3</p> <p>Baked Ham</p> <p>Baked Beans</p> <p>Coleslaw ♥</p> <p>Bran Bread/Butter</p> <p>Gingerbread/Lemon Sauce</p> <p>Milk</p>	<p>Swedish Meatballs/Gravy</p> <p>Mashed Potatoes</p> <p>Carrots ♥</p> <p>Dark Rye Bread/Butter</p> <p>Fresh Fruit</p> <p>Milk</p>
<p>Beef Stew/Veg.</p> <p>Carrot-Raisin Salad ♥</p> <p>Baking Powder Biscuit/Butter</p> <p>Plum Sauce</p> <p>Milk</p>	<p>Ground Beef Pepper Steak ♥</p> <p>Macaroni &amp; Cheese</p> <p>Stewed Tomatoes</p> <p>Jello Salad ♥</p> <p>Bran Bread/Butter</p> <p>Brownie-Frosted</p> <p>Milk</p>	<p>CHANNUKAH</p> <p>Chicken Croquettes/Supreme Sauce</p> <p>Rice Pilaf/Vegetables</p> <p>Pineapple Ring Salad ♥</p> <p>Whole Wheat Bread/Butter</p> <p>Molasses Cookie</p> <p>Milk</p>	<p>Sweet &amp; Sour Meatballs</p> <p>Baked Potato ♥</p> <p>Mixed Vegetables ♥</p> <p>Bran Bread/Butter</p> <p>Pumpkin Bar</p> <p>Milk</p>	<p>Riblet/Country Gravy</p> <p>Boiled Whole Potato ♥</p> <p>Rye Roll/Butter</p> <p>Peas ♥</p> <p>Pudding/Whipped Topping</p> <p>Milk</p>
<p>Hamburger Steak/Mushroom Gravy</p> <p>Mashed Potatoes</p> <p>Corn ♥</p> <p>Dark Rye Bread/Butter</p> <p>Fresh Fruit</p> <p>Milk</p>	<p>CHRISTMAS DINNER</p> <p>Boneless Chicken Breast ♥</p> <p>Bread Dressing/Gravy</p> <p>Fr. Style Green Beans/Almonds ♥</p> <p>Cherry Tomato Garnish ♥</p> <p>Cranberry Relish Salad ♥</p> <p>Whole Wheat Roll/Butter</p> <p>Blueberry Tart</p> <p>Milk</p>	<p>Baked Fish/Lemon Sauce ♥</p> <p>Au Gratin Potato</p> <p>Broccoli ♥</p> <p>Whole Wheat Roll/Butter</p> <p>Lemon Meringue Pie</p> <p>Milk</p>	<p>Breaded Pork Portion ♥</p> <p>Baked Potato ♥</p> <p>Vegetable ♥</p> <p>Bran Bread/Butter</p> <p>Frosted Cherry Cake</p> <p>Milk</p>	<p>HOLIDAY</p>
<p>Salisbury Steak/Gravy</p> <p>Baked Potato ♥</p> <p>Carrots ♥</p> <p>Oatgrain Bread/Butter</p> <p>Apple Pie</p> <p>Milk</p>	<p>Creamed Potato ♥</p> <p>Polish Sausage</p> <p>Cooked Cabbage ♥</p> <p>Whole Wheat Bread/Butter</p> <p>Fresh Fruit</p> <p>Milk</p>	<p>Spaghetti/Meat Sauce</p> <p>Parmesan Cheese Pkt.</p> <p>Wax Beans ♥</p> <p>Tossed Salad/French Dressing ♥</p> <p>Egg Bread/Butter</p> <p>Birthday Cake</p> <p>Milk</p>	<p>Breaded Chicken</p> <p>Potato Salad ♥</p> <p>Pickled Beets</p> <p>Bran Bread/Butter</p> <p>Fruit Sauce</p> <p>Milk</p>	<p>Each of the selections marked on our menu with the small heart symbol meets "at and sodium standards of the Minnesota Heart Health Program"</p>



# SENIOR TRANSPORTATION SCHEDULE

December Schedule  
CRYSTAL - NEW HOPE

Reservations must be made at least 24 hours in advance by calling 537-4534, ext. 33. To cancel your reservation call 537-4534, ext. 33 also. Contact: Judy Raether

Wednesday, December 2, 23, 30, 1987 - lift equipped van  
Destination: Thorson for Congregate Dining/Cards  
11:20 am Lamplighter Square - main entrance  
11:25 Crystal Village - rental office  
11:30 Royal Oaks - 8008-36th Avenue N.  
11:35 North Park Plaza - south door  
11:38 Wingate Apts - 49th & Winnetka  
11:40 North Ridge Apts - main entrance  
11:42 Chardon Courts - main entrance  
11:45 St. Theresa's Apts - main entrance  
11:47 Anthony James - 6100 West Broadway  
11:49 Broadway Village - rental office  
11:50 5755 West Broadway - main entrance  
12:40 Diners leave Thorson  
2:45 Card players leave Thorson

Tuesday, December 8, 1987 - lift equipped van  
Destination: Grocery shopping at Thriftway  
9:40 a.m. Lamplighter Square - main entrance  
9:45 Crystal Village - rental office  
9:50 Royal Oaks - 8005-36th Avenue North  
9:54 North Park Plaza - south door  
9:56 Wingate Apts. - 49th & Winnetka  
9:58 North Ridge Apts - main entrance  
10:00 Chardon Courts  
10:04 St. Theresa's Apts - main entrance  
10:07 Anthony James - 6100 W. Broadway  
10:09 Broadway Village - rental office  
10:12 5755 West Broadway - main entrance  
10:15 Arrive Thriftway  
11:30 Leave Thriftway

Wednesday, December 9, 1987 - lift equipped van  
Destination: Thorson for Brunch  
9:40 a.m. Lamplighter Square - main entrance  
9:45 Crystal Village - rental office  
9:50 Royal Oaks - 8005-36th Avenue North  
9:54 North Park Plaza - south door  
9:56 Wingate Apts. - 49th & Winnetka  
9:58 North Ridge Apts - main entrance  
10:00 Chardon Courts  
10:04 St. Theresa's Apts - main entrance  
10:07 Anthony James - 6100 W. Broadway  
10:09 Broadway Village - rental office  
10:12 5755 West Broadway - main entrance  
10:17 Arrive Thorson  
2:45 p.m. Depart Thorson for home



Friday, December 11, 1987

Destination: Brookdale shopping/Shingle Creek Library  
10:50 am Lamplighter Square - main entrance  
10:55 Crystal Village - rental office  
11:00 Royal Oaks Apt. - 8005-36th Avenue North  
11:05 North Park Plaza - south door  
11:07 Wingate Apts - 49th & Winnetka  
11:09 North Ridge Apts - main entrance  
11:11 Chardon Court - main entrance  
11:14 St. Theresa's Apts. - main entrance  
11:15 Anthony James Apts - 6100 West Broadway  
11:17 Broadway Village - rental office  
11:20 5755 West Broadway - main entrance  
11:30 Twin Lake North - rental office  
11:40 Arrive Brookdale  
11:45 Arrive at Library  
12:30 Leave Library  
12:35 Arrive Brookdale  
2:30 Depart Brookdale for home

Monday, December 14, 1987 - lift equipped van → Holiday Part

12:10 am Lamplighter Square - main entrance  
12:15 Crystal Village - rental office  
12:20 Royal Oaks - 8005-36th Avenue North  
12:25 North Park Plaza - south door  
12:28 Wingate Apts - 49th & Winnetka  
12:30 North Ridge Apts - main entrance  
12:32 St. Theresa's Apts - main entrance  
12:37 Anthony James - 6100 W. Broadway  
12:39 Broadway Village - rental office  
12:40 5755 West Broadway - main entrance  
12:45 Arrive at Thorson  
3:30 pm Bus departs from Thorson

Wednesday, December 16, 1987 - lift equipped van

Destination: Thorson for Dining/Cards and  
Landmark Center Play \*pre-register

11:20 am Lamplighter Square - main entrance  
11:25 Crystal Village - rental office  
11:30 Royal Oaks - 8005-36th Avenue North  
11:35 North Park Plaza - south door  
11:38 Wingate Apts - 49th & Winnetka  
11:40 North Ridge Apts - main entrance  
11:42 St. Theresa's Apts - main entrance  
11:47 Anthony James - 6100 W. Broadway  
11:49 Broadway Village - rental office  
11:50 5755 West Broadway - main entrance  
11:55 Arrive at Thorson. Bus departs for Landmark  
2:45 p.m. Card players leave Thorson  
3:30 p.m. Bus leaves Landmark Center

Friday, December 18, 1987

Destination: Ridgedale Shopping Mall  
10:40 am Twin Lake North - rental office  
10:45 Anthony James - 6100 W. Broadway  
10:50 Broadway Village - rental office  
10:52 5755 W. Broadway  
10:55 St. Theresa's Apt - main entrance  
10:58 Chardon Court  
11:00 North Ridge Apts. - main entrance  
11:02 Wingate Apts. - 49th & Winnetka  
11:05 North Park Plaza - south door  
11:10 Crystal Village - rental office  
11:15 Royal Oaks - 8005-36th Avenue North  
11:40 Arrive at Ridgedale  
2:30 Bus leaves Ridgedale for home

# MONDAY

# TUESDAY

# WEDNESDAY

# THURSDAY

# FRIDAY



December 1

1:00 Bridge, Poker for Fun

DEADLINE-MID WINTER LIGHT

9:30 Over 50 & Fit

5 Cities Bus to Thorson

12:30 500

6:30 Bridge

9:30 Paint Class

1:00 Cribbage

1:00 Pool Players

1:00 Bridge, Poker for Fun

9:30 Over 50 & Fit  
11:00 TRIM THE CENTER

12:30 Duplicate Bridge  
DEADLINE - Brunch  
7:00 500 TOURNAMENT

5 Cities Bus to Thriftway  
10:30 Executive Committee

1:00 Bridge, Poker for Fun



1:00 Bridge, Poker for Fun

9:30 Over 50 & Fit  
5 Cities Bus to Thorson

10:30 BRUNCH

12:30 500

DEADLINE-HOLIDAY PARTY  
6:30 Bridge

9:30 Paint Class

1:00 Cribbage

5 Cities Bus to Brookdale

1:00 Bridge, Poker for Fun

13 5 City Bus 14  
9:30 Over 50 & Fit  
1:00 HOLIDAY PARTY  
7:00 500 TOURN.

15

1:00 Bridge, Poker for Fun

5 Cities Bus to Thorson  
9:30 Over 50 & Fit

12:00 Bus for Mid-Winter Light at Landmark

12:30 500

6:30 Bridge



1:00 Cribbage

18 5 Cities Bus to Ridgedale

1:00 Bridge, Poker for Fun

21  
12:30 Duplicate Bridge  
7:00 500 (drop in)

22  
1:00 Bridge, Poker for Fun

23 5 Cities Bus to Thorson

12:30 500

6:30 Bridge

24  
1:00 Cribbage



MERRY CHRISTMAS!  
CENTER CLOSED

28  
12:30 Duplicate Bridge  
7:00 500

29  
1:00 Bridge, Poker for Fun

30 5 Cities Bus to Thorson  
12:30 500

6:30 Bridge

31  
1:00 Cribbage/New Year's Eve Treat Day  
1:00 Open for Cards



Crystal Park and Recreation  
4141 Douglas Drive  
Crystal, Minnesota 55422

N.E.A.R. FOOD SHELF is asking for our help! The shelves are really low and the number of people needing supplies is increasing. If you can help, bring your donations to Thorson and place in the bag marked for N.E.A.R. or take to your church. Items especially in need are: canned goods such as soup, tuna, chicken, vegetables, fruits; macaroni and cheese and other boxed dinners; peanut butter, jelly.

Thank you in advance for your support. The Near Staff and volunteers.

