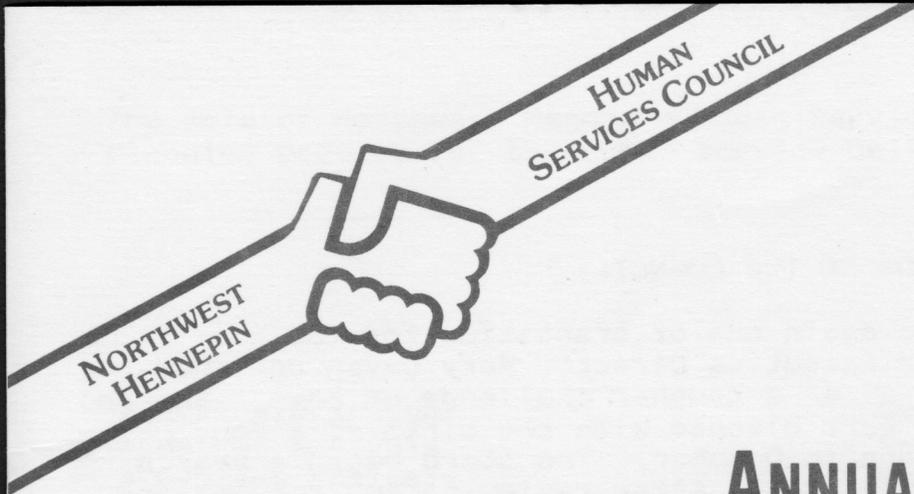




[Crystal \(Minn.\).
City Council Minutes and Agenda Packets.](#)

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NORTHWEST
HENNEPIN

HUMAN
SERVICES COUNCIL

ANNUAL REPORT 1987

Celebrates **15** YEARS
of serving
the Northwest Hennepin
area as a planning,
research and coordinating
council addressing human
services needs.



Brooklyn Center
Brooklyn Park
Champlin

Corcoran
Crystal
Dayton

Plymouth
Robbinsdale
Rogers

Golden Valley
Hanover
Hassan

Maple Grove
New Hope
Osseo

MEMBERS AND FRIENDS OF THE COUNCIL:

This past year was again one of transition for the organization. Our Executive Director Mary Cayan resigned. She decided to go after a tougher challenge at home. She and her husband Jerry were blessed with the birth of a son, Bradley who was born in October. The board began a search for a new director in May. After reviewing 100 resumes and spending many days in the process, Patricia Wilder was hired as the new Executive Director. Patty was the unanimous choice and I am excited about her coming to our organization.

Another major change came from the Executive Board membership. Jack Irving retired as City Manager of Crystal. Jack was the last original founding member of the organization who was still on the board. His wisdom and guidance will be missed.

NWHHSC was founded as a planning and coordinating body to advise the County and member cities on the human service needs of its citizens. We continued to hold to that original mission. Throughout the year the Council has worked diligently with many of you to develop vital information needed to support services and programs in our area.

As in past years, the strength and effectiveness of our organization lies within people like you who give of your self and of your time. Your work is of much value to the Community. I thank you for your dedication and the time have have given. The staff and I look forward to working with you in 1988.

Daniel J. Donahue, Chairperson
Executive Board

The role of Northwest Hennepin Human Services Council in the planning process for the human service delivery system.

RESEARCH/PLANNING

- * Market Analysis
- * Systems Analysis
- * Tailored Market Research
- * Studies/Needs Assessments

COMMUNITY OUTREACH

- * Forums
- * Information and Referral

CITIZEN INPUT/COORDINATION

- * Advisory Commission
- * Task Forces/Committees
- * Networks
- * Opinion or needs surveys
- * Focus Groups

PUBLIC POLICY DECISION MAKERS

Program Evaluation Technical Assistance Consultation

New Services/Programs Improved Delivery of Services

Collaborative Efforts

1987 ADVISORY COMMISSION REPORT

The Northwest Hennepin Human Services Council Advisory Commission has enjoyed an active and positive year during 1987. A number of goals were established by the Commission, and with the dedication of many members we have been able to make excellent progress in many important areas.

1987 saw the fulfillment of several major goals of the Advisory Commission including:

The Commission approved a planning process for setting annual goals which was used effectively in preparing the 1987 Work Plan. There were three major components; 1) Citizen Participation, 2) Human Services Delivery, and 3) Information Resources. There were also three issue areas within each component; 1) Continuing Issues, 2) Major Issues, and 3) Developing Issues.

To ensure our setting reasonable expectations in the Work Plan for 1987, the Commission approved several Work Plan development tools. Through Interest and Commitment Indicators listing suggested activities, assignments, and estimated hours for meetings, each Commission member made a commitment for service choosing his or her area of interest with an understanding of the time commitment involved.

The Membership Committee reviewed and updated Commissioner recruitment, orientation, and recognition materials and procedures. This Committee will play a major role in the Advisory Commissioner orientation.

The Public Communications Committee developed a new Advisory Commissioner brochure as well as an updated Council logo and letterhead.

The Coordinating Council, consists of representatives from all eight Hennepin County Human Services Councils. Our Commission representatives played an active role in the Coordinating Council as it continues to develop and become a stronger voice for human service needs in Hennepin County.

Advisory Commission Report cont.

The Northwest Child and Family Abuse Network continues as a self-sustaining network of area professionals. Henceforth, one Commission member will be a liaison to the Northwest Child and Family Abuse Network.

As an outgrowth of an Advisory Commission senior services focus group, the Council initiated and sponsored the Senior Services Network which is made up of area senior service professionals. This Network will meet on a quarterly basis throughout 1988.

Because citizen participation is mandated in the County budget process for the delivery of human services, the Community Social Services Act will continue to be a major component of the Commission's work. For that reason, in 1988 the full Commission will continue to function as the Community Social Services Act committee to meet this responsibility. Through focus groups, community resource fairs, community meetings, and surveys we will present thorough, well-defined priorities and recommendations regarding the needs of our area to the Hennepin County Community Services Department and the Hennepin County Board of Commissioners.

The Advisory Commission accomplished a great deal in 1987 that would not have been possible without the dedication of its members. We wish to extend our heartfelt thanks to those Commission members who have completed their service during 1987, and to express our special welcome to the new members who have been appointed for the challenges that lie ahead in 1988.

Linda O'Brian, Chairperson, Advisory Commission

COMMUNITY SOCIAL SERVICES ACT(CSSA)
HUMAN SERVICES PRIORITIES

The Community Social Services Act passed by the State Legislature in 1979 gave County Boards the responsibility for the delivery and funding of human services within their jurisdiction. This legislation also required that the Counties provide a mechanism for citizen input into the programming and budget process. Since 1981, the Northwest Hennepin Human Services Council has been given the responsibility for providing vehicles for that input, establishing service priorities, and presenting this information to Hennepin County on an annual basis.

In 1987, the CSSA Committee became a Committee-of-the-Whole. This change provided all Advisory Commissioners the opportunity to be a part of the CSSA process throughout the year.

For 1987, the process of providing citizen participation again included: Citizen and service provider surveys, focus groups with service providers, and over fifty meetings with other area providers, school district staffs, law enforcement staff, government agency staff, and citizens.

Input was gathered at the Health and Wellness Expo of District #279, Champlin Information Fair, and from the Energy Assistance Program(to which there were 563 respondents), Hennepin County Mental Health Survey and the Coordinating Council's survey of 200 residents in our northwest Hennepin region. In all, over 1,000 individuals contributed over 2,370 hours to define and prioritize human service needs in our area. According to U.S. census data, Northwest Hennepin County ranked the highest of the eight.

Council planning areas in the total number of single female head of households with children; that is 4,557 or 22% of all Hennepin County single female head of households with children. Approximately 30% of these same households had incomes below the poverty level; that is 1,350 households. This number is second only to the Central Minneapolis planning area.

In September, Steven Lundell, Advisory Commissioner from Brooklyn Park presented our CSSA report to the County Commissioners, highlighting four of the following human service priorities in our northwest region:

1. Affordable, quality family counseling
2. Drug and alcohol abuse services
3. Emergency food, shelter, and clothing
4. Sexual and physical abuse or neglect of children
5. Shelters for battered women
6. Parenting education and support services
7. Subsidized child care
8. Transportation for seniors and/or disabled persons
9. Programs and support services for seniors
10. Residential and support services for mentally ill persons
11. Residential and support services for mentally retarded persons

SERVICE PROVIDER NETWORKS

An integral part of the mission of the Council is to provide opportunities for communication and cooperation among suburban human services providers. Efforts to address this charge in 1987 are described below.

Emergency Services Providers of the Northwest Area meet quarterly with sessions planned by the Northwest Hennepin Human Services Council. Providers received updates and provide input into the use of emergency services funds received from Hennepin County and share information on program changes and usage statistics.

Coordinating Council: The Coordinating Council, made up of representatives from each of the eight Human Services Councils, is the body officially recognized by Hennepin County to provide citizen input into the Hennepin County Community Services Department budgetary and programming process. The Coordinating Council meets monthly to discuss the issues of availability, accessibility, and quality of human services within Hennepin County and presents its priorities on an annual basis to the Hennepin County Board of Commissioners. The NWHHSC is represented by Syrile Ellison of Golden Valley. Steven Lundell of Brooklyn Park was the Suburban Co-Chair.

NORTHWEST CHILD AND FAMILY ABUSE NETWORK

This Network met bi-monthly and featured representatives from the Hennepin County Juvenile Court, The Counseling Clinic, Minnesota Committee for the Prevention of Child Abuse and Neglect, State Legislature, Project Impact, Pilot City Mental Health Center, and Hennepin County In-Home Team Program. Liaison to this Network, Brooklyn Center Commissioner John Casey, also served as the Northwest Hennepin Human Services representative to the Hennepin County Children's Trust Fund Council. This Council reviewed grant applications for Child Abuse Prevention funds and made final grant allocation decisions.

JOINT LOBBYING TASK FORCE

The Joint Lobbying Task Force, made up of representatives from the three suburban Councils, CASH, and the United Way, focused its attention on health insurance for the working poor, and sliding fee child care. Both of these Task Force Legislative Agenda items received substantial funding. \$17 million was appropriated for a new sliding fee health insurance program for working poor families. \$25.8 million was appropriated for child care in the upcoming biennium. This represents a \$15.7 million increase over the current biennium.

HOUSING RESOURCES AND ADVOCACY PROJECT

During 1987 the Housing Resources and Advocacy Project completed a final summary report on recommendations regarding housing needs and resources and area demographic data. 500 copies of this report were distributed to government officials at the State and local level, human service council members and related human service programs. For 1988 the three Human Service Councils established an adhoc committee to identify financial resources to implement the recommendations of this report.

EMERGENCY SERVICES PROGRAM

The Emergency Assistance Program, funded by Hennepin County and administered by the Northwest Hennepin Human Services Council, provides one-time financial assistance to area residents in need of emergency food, shelter, clothing, and transportation.

In 1987, the Emergency Services Program spent approximately \$41,365.00 in direct service to 1,425 residents of Northwest Hennepin County. The average dollar amount of financial assistance provided per-person was \$29.03. These numbers differ from those of 1986 when 700 residents were served at an average per-person assistance amount of \$57.91. This difference represents an increased use of program funds for stocking area food shelves during months of decreased contributions from community sources.

As was the case in 1985 and 1986, the greatest area of need in 1987 was housing and emergency shelter needs. Female-headed, single parent families with children represented the majority of households using this program.

We wish to express our thanks to the Directors and Staffs of C.E.A.P., P.R.I.S.M., NEAR, and C.R.O.S.S. for their cooperation with the Council in delivering this program to the northwest area.

ENERGY ASSISTANCE PROGRAM

The Minnesota Energy Assistance Program (EAP) is designed to assist low-income households with their home heating energy payments by reducing energy consumption and costs.

During the 1986-1987 heating season, there were 1,907 households that received an energy assistance grant in the Northwest Hennepin area. This represents 48.5% of the total number of households that received grants in rural and suburban Hennepin County. Total EAP dollars spent in the NW area totaled \$804,689.00. This figure includes \$778,997 for primary heating funds, \$17,127 for crisis funds and \$8,565 for conservation/repair funds. The average primary heating grant was \$415.00.

As in the past, the Northwest office places heavy reliance on volunteers to assist in the delivery of the program. Volunteers contributed more than 1800 hours of their time to the EAP, up approximately 600 hours from the previous year. The 21 volunteers were active in telephone screening, scheduling appointments, assisting clients through the intake process as well as routine office functions.

TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM(TEFAP)

1987 saw several changes for the TEFAP program all of which improved the delivery of surplus commodities to eligible households.

A direct delivery of food products to C.R.O.S.S. in Maple Grove, began in April eliminating the need for the agency to secure volunteers and equipment to pick up the items at Thorson. Two additional distribution sites were added in November. CEAP in Brooklyn Center and PRISM in Robbinsdale are serving households who, for whatever reason cannot attend the general distribution. Issue rates increased in May, in hopes of minimizing the frequency of distributions and to get extra food to eligible households. In addition to the changes, the State conducted a monitor visit to the distribution sites. The result of this visit was a determination that there was overall good management of the program by NWHHSC.

Approximately 150 volunteers assisted staff in the delivery of over 375,000 pounds of USDA cheese, rice, flour, butter, honey and dry milk, to an average of 3,414 households (9,005 individuals) during each of 8 distributions at a value of \$294,870. Commodities are delivered to 320 homebound households with the assistance of the Northwest Branch of the American Red Cross and seven high-rises pick up the food items to be distributed to 700 households within the senior complexes. In addition to the delivery of the surplus commodities, volunteers provide information and referral to persons in need.

STAFF

Patricia S. Wilder, Executive Director
 (Mary E. Cayan, Executive Director until Sept. 1987)
 David A. Wagner, Planner
 Cindy L. Whelan, Community Outreach Coordinator
 Vangie F. Gramstad, Administrative Support
 Eleanor R. Schmeltzer, TEFAP Coordinator
 Linda J. Terrell, EAP Program Director until Sept. 1987
 Dian Whelan, EAP Intake Staff until Sept. 1987
 Joanne Schmeltzer, EAP Intake Staff until Sept. 1987

1987 FINANCIAL STATEMENT
 (unaudited)

EXPENSES

Salaries.....	\$132,221
Benefits.....	25,420
Support Costs.....	38,843
Direct Services.....	41,363
TOTAL EXPENSES.....	\$237,847

REVENUE

Hennepin County Planning Contract.....	54,025
C.S.S.A.....	9,065
Emergency Services Contract.....	45,620
Surplus Commodities.....	7,761
Energy Assistance.....	83,703
Municipal Aid.....	35,244
Interest Income.....	2,500
TOTAL REVENUE.....	\$237,918

REFLECTIONS: Patricia S. Wilder, Executive Director

There needs to be occasions when we step off the treadmill and pause for reflection. One such juncture for an organization occurs annually and is marked by an Annual Report and Meeting. At this time we can take stock of where we are, where we have been, and where we want to be in the future.

As an organization with a fifteen year history, we have the opportunity to build on our past successes and learn from our experiences to continue to provide quality services to our community.

Lewis F. Powell Jr., speaks of history as balancing "the frustrations of how far we have to go with the satisfaction of how far we have come. It teaches us tolerance for the human shortcomings and imperfections which are not uniquely of our generation but of all time."

"History is a record of human progress," says Jawaharlal Nehru, "a record of the struggle of the advancement of the human mind, of the human spirit, toward some known or unknown objective."

As we continue our efforts to progress, we must take time to celebrate. True, we are involved in a serious business. We are all faced with the increasing challenges of doing more for less, of seeing human needs that go unmet and in feeling that there is so much more that needs to be done. As sobering as this may be, we need to realize that our work has made a difference and to celebrate that fact. We need to be joyful that we have opportunities to seek improvements and make changes in our community, and we need to celebrate the kinship we experience in working together toward accomplishing common goals. Celebration renews the human spirit and enables us to achieve successes beyond the boundaries created by frustration. Celebration recreates the belief that we can, through our efforts, make the world a better place to live.

The Northwest Hennepin Human Services Council has played a vital role in developing solutions to human problems and providing resources for the residents of Northwest Hennepin County since 1972. With respect for our past, cognizance of our present role, careful planning for our future and on-going support from our constituents and from citizens and volunteers, we can continue to meet the needs of our community for many future years to come.

BOARD OF DIRECTORS

Geralyn Barone, Brooklyn Center -- Secretary/Treasurer
Bill Dix, Brooklyn Park
Joan Molenaar, Champlin
Jack Irving/John Olson, Crystal
Shirley Slater, Dayton
Mary Anderson, Golden Valley -- Vice-Chair
Lee Mehrkens, Maple Grove
Dan Donahue, New Hope -- Chair
Marge Wiley, Osseo
Bob Zitur, Plymouth
Ryan Schroeder, Robbinsdale
Linda O'Brian, Advisory Commission Liaison

ADVISORY COMMISSION

Chairperson- Linda O'Brian, Champlin
Vice Chairperson- Sally Strand, Golden Valley
Secretary- Fran Gunberg, Brooklyn Center

Municipal Representatives:

Brooklyn Center - John Casey
Fran Gunberg
Brooklyn Park- Steven Lundell
Marjorie Thurber
Champlin- Linda O'Brian
Judy Haviland
Crystal- Elsa Skogerboe
Paul Schulte
Dayton- Mercedes Kirk
Golden Valley- Syrile Ellison
Sally Strand
Maple Grove- Mary Kay Horwath
Richard Drinkwine
New Hope- Chris Bates
Osseo- Dorothy Clarke
Plymouth- Eydie Kargas
Linda Dieleman

HISTORICAL HIGHLIGHTS

- 1971: A study by Mrs. Claire Weshoh shows a need for the Northwest suburban communities to organize to develop solutions to human problems.
- 1972: The NWHHSC is incorporated as a non-profit organization by a group of professional and lay persons concerned about the lack of a coordinated delivery system of human services in the Northwest area.
- 1972: An all-day workshop was held by the Board which focused upon individuals' expectations of the NWHHSC, goals for the first year of operation, and organizational methods to achieve the goals.
- 1972: The NWHHSC received \$12,000.00 from Hennepin County to operate from July 1, 1972 through January 1973.
- 1973: The NWHHSC formed committees to work on Mental Health, Youth Concerns, and Mental Retardation.
- 1974: The NWHHSC sponsored a "Futuring Conference" which drew 160 participants to discuss needs, priorities, and trends seen in human services in the Northwest area.
- 1975: Nine area municipalities entered the Joint and Cooperative Agreement. Under the Agreement, the status of the NWHHSC became that of a government unit administered through a Board of Directors composed of City-appointed officials. The Agreement also provides for an Advisory Commission composed of persons appointed by their local municipalities.
- 1976: The Hennepin County Office of Planning and Development was given the responsibility for funding and coordinating the activities of the Councils that are of concern to the county government.
- 1977: The first Advisory Commissioners were appointed by member municipalities.
- 1977: The first social service inventory and analysis study conducted by the NWHHSC was published.
- 1978: Beginning of the Energy Assistance Program through Human Service Councils.
- 1979: Committees were formed on Youth Concerns, Needs of the Elderly, Family Violence, Mental Health Aftercare, Mental Retardation, and Food and Nutrition.
- 1979: The NWHHSC promoted the establishment of a suburban Hennepin County Community Action Agency through task force meetings, presentations to city councils, and citizen meetings.
- 1980: 60,000 Human Services Pocket Directories were printed and distributed to residents, city departments, county departments, and area human service agencies.
- 1981: The NWHHSC first participated in the implementation of the CSSA participation process in Hennepin County.
- 1982: The NWHHSC began delivering the Surplus Commodities Program and the Emergency Assistance Program.
- 1983: The NWHHSC formed committees on Family Violence, Mental Health, and Aging.
- 1984: The NWHHSC completed a telephone survey conducted in the Northwest suburbs which reflected the area residents' perceptions of problems within their communities.
- 1985: The Community Action Agency for Suburban Hennepin County is established. The NWHHSC played an active role in the process of seating the CAA Board of Directors.
- 1985: The NWHHSC sponsored a Community Resource Fair with participation from over 40 local organizations. The Fair was attended by over 250 persons.
- 1986: The City of Dayton signed the NWHHSC Joint Powers Agreement.
- 1986: A resource card listing major northwest area human services providers was developed and distributed to 98,000 residents in the northwest area.
- 1986: An updated edition of the resource directory was developed for use by northwest area community leaders and human service providers.
- 1986: Municipal Profiles were developed for each city in the northwest area. The Profiles included background information on the NWHHSC as well as population and service usage data for each community.
- 1986: The NWHHSC participated, sponsored, or contributed to HomeFree Shelter Advisory Commission, C.E.A.P., Single-Parent Loan Committee, Breckenridge Advisory Committee, Greater Mpls. Council of Churches, Home Delivered Meals Program, R.S.V.P., Volunteers in Action, CASH/Human Services Council Task Force, Group Home Deconcentration Community Education Task Force, Low-Income Housing Advocacy Project, Suburban Energy Issues Task Force, Human Services Coordinating Council, Helping Professionals Network, and the Northwest Child Abuse Network.
- 1987: The NWHHSC established and sponsored the Senior Services Network.
- 1987: The NWHHSC worked with the two other suburban Councils on the Joint Lobbying Task Force which successfully advocated for health insurance for the working poor and sliding fee child care.
- 1987: Established a Community Outreach Program.

Barlene

COUNCIL AGENDA

February 2, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on February 2, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

Staff

P Herbes

P Dulgar

P Moravec

P Olson

A Rygg

P Kennedy

P Langsdorf

P Monk

P Aaker

P Peterson

P Leppa

P Deno

P Smothers

P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of January 19, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Mor to (approve) (approve, making the following exceptions: _____

_____ to) the minutes of the regular City Council meeting of January 19, 1988.

Motion Carried.

- 3. The City Council considered the Second Reading of an Ordinance regarding lawful gambling. *Approved, give name memo re: Section 305*

Moved by Councilmember *Leppa* and seconded by Councilmember *Mar.* to adopt the following ordinance:

ORDINANCE NO. 88-2

AN ORDINANCE RELATING TO LAWFUL GAMBLING:
 AMENDING CRYSTAL CITY CODE, SUBSECTION 1100.19,
 SUBDIVISION 8: REPEALING CRYSTAL CITY CODE,
 SUBSECTION 1100.19, SUBDIVISION 9;
 ADDING A NEW SUBDIVISION

and further, that this be the second and final reading.

Motion Carried.

- 4. The City Council considered a resolution regarding charitable gambling contributions within the City of Crystal.

Rally suggestion
not charitable organizations
Leppa suggestion organizations
Leppa/Sm. 11 30 days
100% of 1/28
Crystal

Moved by Councilmember _____ and seconded by Councilmember _____ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-

A RESOLUTION REGARDING CHARITABLE GAMBLING
 CONTRIBUTIONS WITHIN THE CITY OF CRYSTAL

By roll call and voting ye: _____, _____, _____, _____, _____,
 _____, _____; voting no: _____, _____, _____, _____; absent, not
 voting: _____, _____, _____.

Motion carried, resolution declared adopted.

- 5. The City Council considered the gambling license for Elks Lodge #44. *?* *→ 17/02*

- 6. The City Council considered a resolution setting forth procedural matters for Council meetings and consideration of First Reading of an Ordinance amending Crystal City Code to reflect those procedures.

- A. Moved by Councilmember Leng, and seconded by Councilmember Mor, to adopt the following resolution, the reading of which was dispensed with by unanimous consent: *as amended.*

Ordinance changing procedure of items 7+8

RESOLUTION NO. 88-6

[Signature]

A RESOLUTION SETTING FORTH PROCEDURAL MATTERS FOR COUNCIL MEETINGS

By roll call and voting aye: Herbes, Mor, Leng, Adan, Leppa, Smother; voting no: _____; absent, not voting: Rygg, _____.
 Motion carried, resolution declared adopted.



- B. Moved by Councilmember Leng, and seconded by Councilmember Herbes, to adopt the following ordinance: *as amended*

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO CITY COUNCIL MEETINGS:
 AMENDING CRYSTAL CITY CODE, SUBSECTIONS 200.07
 AND 200.15: REPEALING CRYSTAL CITY CODE,
 SUBSECTION 200.13; ADDING A SUBSECTION TO SECTION 200

and further, that the second and final reading be held on February 16, 1988.

Motion Carried.

7. Consideration of Light Rail Transit Station locations.

Betty Herles gave report
Bill Monk " "

Park + ride

re In a sh.

Handwritten notes: 8/6 } 3 - 5 - 2 SS (Legislation), y

Handwritten notes: Mor. - bc u LOM
Herbs - no -
Mon/Lang. Res. Adopted by Council
MCC conference - W: DC. Council members
Ays, Lappa, Lang, Mor, Aaker
u. cc

Moved by Councilmember Lappa and seconded by Councilmember Lang to approve the list of license applications.
Motion Carried.

Moved by Councilmember Herbs and seconded by Councilmember Lappa to adjourn the meeting.
Motion Carried.

Meeting adjourned at 8:03.

APPLICATIONS FOR LICENSE

FEBRUARY 2, 1988

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50
ea. addnl fac.)

Burger King, 3526 Lilac Drive North

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

LSG's Paper Warehouse, 101 Willow Bend

Toy Mart, 311 Willow Bend

FOOD ESTABLISHMENT - School (Exempt)

North Hennepin Montessori School, 6700 46th Place No.

VENDING - BULK vending machines (27.50)

D & B Vending at Modern Tool 8, Red Rooster 4, Timesavers 8

FOOD ESTABLISHMENT - Itinerant (Exempt)

PTSA Neill Elementary School February 4, 1988, one
day only, spaghetti dinner

CIGARETTE - \$12.00 each machine and over counter sales

P.D.Q., 7200 - 56th Avenue North

GAS FITTER - \$30.25

Andresen Plumbing Co., 5600 Wilshire Blvd., Crystal
Flare Htg & Air Cd., Inc., 664 Mendelssohn Ave. N., Golden Valley
Heating & Cooling Two, 9290 Zachary La. N., Maple Grove
Kleve Htg & Air Cd., 13075 Pioneer Trail, Eden Prairie

PLUMBERS - \$30.25

Andresen Plumbing Co., 5600 Wilshire Blvd., Crystal
R. W. Bowler & Bowler Co., 511 East Lake St., Minneapolis
Randy Lane & Sons Plumbing, 1501 West Broadway, Minneapolis
Tom Motzko Plbg & Htg Co., 5720 West 35½ St., Minneapolis
Northern Plbg & Htg Inc., 14327 28th Place N., Plymouth
Roto-Rooter Sewer Drain Service, 14530 27th Ave. N., Plymouth

ANNUAL SIGN LICENSE RENEWAL

Accent Drapery Design, 5707 West Broadway
Adventures In Video, 2702 Douglas Dr. N.
Appraisal Research Associates, 2565 N. Hamline Ave.
For Signs At: 5600 56th Ave. N.
The Barbers, 3517 Vera Cruz Ave. N.
Belt Line Pet Hospital, 3443 Vera Cruz Ave. N.
Berger King Corporation, 3526 Lilac Dr.
Carl's Tire & Auto Service, Inc., 5500 West Broadway
Chalet Liquor City U.S.A., 5301 36th Ave. N.
Champion Auto Store, 6616 56th Ave. N.
Clark's Submarine Sandwich, 5358 West Broadway
Colvin Insurance Agency, 6522 56th Ave. N.
Cost Cutters, 5542 West Broadway
County Seat, 345 Willow Bend
Crystal Barbers I, 5249 Douglas Dr. N.
Crystal Care Center, 3245 Vera Cruz Ave. N.
Crystal Cobbler, 5510 West Broadway - Suite E
Crystal Linoleum, 5430 Douglas Dr. N.
For Signs At: Park Place
Crystal Linoleum & Carpet, 5430 Douglas Dr. N.
Crystal Liquors, 5924 West Broadway
Crystal Super Valu, 4210 Douglas Dr. N.
Crystal Travel Service, 137 Willow Bend
Crystal Village Apts, 3000 Winnetka Ave. N.
Crystal K. Wong Chow Mein, 5430 Lakeland Ave. N.
Dana's Villa, 225 Willow Bend
Dee's Hair Inc., 3325 Vera Cruz Ave. N.
Douglas Drive Family Physicians, P.A., 3501 Douglas Dr. N.
Duke's Auto Body, 5170 West Broadway
Dumarks Garage, 5240 West Broadway
First Minnesota, 5440 West Broadway
Formal Affair, 5574 West Broadway
Frameworks, 5582 West Broadway
Godfathers Pizza, 99 Willow Bend
Gold Eagle Laundry, 6924 56th Ave. N.
Ground Round, Inc., 6830 56th Ave. N.
Haugland's Kids, 325 Willow Bend
Charles Q. Hillstrom, 3315 Vera Cruz Ave. N.
Commonwealth Trading, 100 Campanelli Parkway
For Signs At: Hit or Miss
Industrial Stainless, 5265 Hanson Court
Insty-Prints, 5353 West Broadway
Iron Horse, 5630 Lakeland Ave. N.
Jerry's Barber Shop, 3538 Douglas Dr. N.
Johnson Equipment Company, 5141 Lakeland Ave. N.
Johathan Dental, 313 Willow Bend
Lamplighter Apartment, 2900 Douglas Dr. N.
Lamplighter Barber Shop, 2746 Douglas Dr. N.
Lamplighter Square, 2700 Douglas Dr. N.
Linns Auto Service, 5701 West Broadway
Lou Ann Terrace Apt., 7201 36th Ave. N.
Marshall's Inc., 201 Willow Bend
Maxwell Aircraft Service, Inc., Crystal Airport
Melford Olson Honey Company, 5201 Douglas Dr. N.
Milavetz & Assoc., 3533 Vera Cruz Ave. N.

ANNUAL SIGN LICENSE RENEWAL

Minnesota Dept. Of Economic Security, 5436 Douglas Dr. N.
Modern Tool Company, 5217 Hanson Court
Motor Parts, 5140 West Broadway
Nicklow Corporation, 3516 Lilac Dr. N.
Noble Investment Company, 4705 36th Ave. N.
Octopus Car Wash, 5301 Douglas Dr. N.
Office Terrace, 3315 Vera Cruz Ave. N.
Old Country Buffet, 5526 West Broadway
Orbit Glass Company, 5209 West Broadway
PDQ Store, 7200 56th Ave. N.
Paper Warehouse, 101 Willow Bend
Perkins Family Restaurant #1019, 5420 West Broadway
Pettit Superette, 5120 56th Ave. N.
Quality Auto Clean, 5170 West Broadway
R & D Sales, 6024 42nd Ave. N.
Radio Shack, 300 Willow Bend
St. James Lutheran Church, 6600 46th Pl. N.
Shinder's Book Store, 5546 West Broadway
Skip's Auto Repair, 5343 Lakeland Ave. N.
Skippers, 6230 56th Ave. N.
Snyder Drug #13, 103 Willow Bend
Steve O's, 4900 West Broadway
Target Stores, 5537 West Broadway
Tesch's Hallmark, 221 Willow Bend
Title Wave Stores, 5508 West Broadway
Tri Way Realty, 3315 Vera Cruz Ave. N.
Trinity Covenant Church, 3733 Vera Cruz Ave. N.
Twin Oaks Realty, 3353 Douglas Dr. N.
The Typewriter Place, 5353 West Broadway
U Haul, 5465 Lakeland Ave. N.
Uniformly Perfect, 5584 West Broadway
United Liquors, 3532 Douglas Dr. N.
Union 76, 3401 Douglas Dr. N.
VFW, 5222 56th Ave. N.
Wally's Barber Shop, 5434 Douglas Dr. N. Suite 3
Waterbed Room, 119-121 Willow Bend
Wedding Chapel, 5572 West Broadway
Winona Knitts, 309 Willow Bend

TREE TRIMMERS (\$55.00)

Four Seasons Tree Service, 32 - 10th Ave. So., Hopkins 55343

Sent with Preliminary Agenda on 1-29-88:

Minutes of Council Mtg. of 1/19/88.

Memo from Park & Recreation Director dated 12/4/87
re: Playground Equipment at Forest School/Park.

Copy of agreement with School Dist. 281 re: Forest
School.

Memo from Administrative Assistant dated 1/26/88
re: Insurance Proposals - Agent of Record.

Letter from City Attorney dated 1/27/88 re: Gambling
ordinance; copy of ordinance; state statute regu-
lating local gambling tax.

Resolution regarding charitable gambling contri-
butions within the City of Crystal.

Gambling license application for Elks Lodge #44.

Letter from City Attorney dated 1/27/88 re: pro-
cedural resolution and ordinance; resolution
setting forth procedural matters for Council
meetings; ordinance amending City Code to reflect
procedural matters for Council.

Memo from Purchasing dated 1/25/88 re: purchases
of tires during 1987.

Memo from Administrative Assistant dated 1/22/88
re: Vehicle Repair Estimates & Locations 1987 -
1986.

Action Needed Memo from the January 19, 1988 Council
meeting.

Memo from City Assessor dated 1/28/88 re: Mill Rates
for 1988.

Letter from Brooklyn Park Mayor Krautkremer dated
1/25/88 re: Legislative Transportation Finance
Mtg.

N.W. Henn. Human Services Council's Annual Report
for 1987 & Human Services Priorities Summary Report.

Park & Recreation Advisory Commission Agenda for
2/3/88.

Handouts with the agenda on 2/2/88:

Memo from Fire Chief dated 9/25/85 re: Body Repair
Work to Damaged Fire Vehicle.

Letter from Ember Reichgott dated 1/25/88 re:
resolution passed by City Council regarding
distribution of property tax settlements to cities.

City of Crystal Summary of Revenues as of December 1987.

Map and pictures of preliminary station locations for Light Rail Transit System Plan.

Reports on 1987 League of Minnesota Cities Conference in Las Vegas from Aaker, Rygg, Moravec, and Leppa.

Harlene

January 29, 1988

TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager
RE: Preliminary Agenda for the February 2, 1988
Council Meeting

Comments will be confined to those matters that I feel I can offer additional input on or need more elaboration. If you have any questions on other items, please feel free to call me at any time.

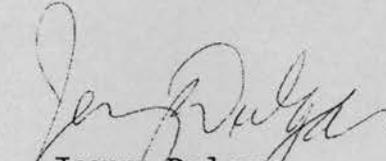
1. Consideration of playground equipment for Forest School/Park.

Attached please find 12-4-87 memo from Ed Brandeen, Park & Recreation Director, to myself relative to this item. Ed has indicated to me that Ms. Diane Hilden and other representatives of the P.T.A. will be in attendance to discuss this with the Council. Also attached please find a 1962 agreement between the City and the School District relative to facilities on School District property. As I read that agreement it would still be in effect and the termination of it would be June 1 of any year provided ninety-days notice had been given before that time. I might just comment on the equipment refurbishing. The Park Director has indicated to me that it does need to be replaced and the Park Board has made it a number one priority for replacement among the City parks. I have some concern about the termination clause in the agreement and that it is not a very long period of time should the School District decide to close the school and terminate the agreement. On the other hand it's been in effect for 26 years and there hasn't been any problems. If the Council is comfortable with it, I wouldn't see any problem with proceeding. Money is not budgeted during 1988 for this equipment.

2. Consideration of insurance proposals for Agent of Record for workers' compensation, general liability, auto and public officials' insurance.

Memo from Administrative Assistant, Nancy Deno, is attached. I believe the memo is fairly self-explanatory and I would agree with the recommendation that we appoint Towle Agency as our Agent of Record. I

think it's noteworthy the decrease in the cost to the City by going to this method and I think our service will be as good or better as it has been in the past.



Jerry Dulgar
City Manager

JD/js

APPLICATIONS FOR LICENSE

FEBRUARY 2, 1988

FOOD ESTABLISHMENT - Restaurant (\$110.00 1st fac. + \$27.50
ea. addnl fac.)

Burger King, 3526 Lilac Drive North

FOOD ESTABLISHMENT - Special Food Handling (\$33.00)

LSG's Paper Warehouse, 101 Willow Bend

Toy Mart, 311 Willow Bend

FOOD ESTABLISHMENT - School (Exempt)

North Hennepin Montessori School, 6700 46th Place No.

VENDING - BULK vending machines (27.50)

D & B Vending at Modern Tool 8, Red Rooster 4, Timesavers 8

FOOD ESTABLISHMENT - Itinerant (Exempt)

PTSA Neill Elementary School February 4, 1988, one
day only, spaghetti dinner

CIGARETTE - \$12.00 each machine and over counter sales

P.D.Q., 7200 - 56th Avenue North

GAS FITTER - \$30.25

Andresen Plumbing Co., 5600 Wilshire Blvd., Crystal
Flare Htg & Air Cd., Inc., 664 Mendelssohn Ave. N., Golden Valley
Heating & Cooling Two, 9290 Zachary La. N., Maple Grove
Kleve Htg & Air Cd., 13075 Pioneer Trail, Eden Prairie

PLUMBERS - \$30.25

Andresen Plumbing Co., 5600 Wilshire Blvd., Crystal
R. W. Bowler & Bowler Co., 511 East Lake St., Minneapolis
Randy Lane & Sons Plumbing, 1501 West Broadway, Minneapolis
Tom Motzko Plbg & Htg Co., 5720 West 35½ St., Minneapolis
Northern Plbg & Htg Inc., 14327 28th Place N., Plymouth
Roto-Rooter Sewer Drain Service, 14530 27th Ave. N., Plymouth

ANNUAL SIGN LICENSE RENEWAL

Accent Drapery Design, 5707 West Broadway
Adventures In Video, 2702 Douglas Dr. N.
Appraisal Research Associates, 2565 N. Hamline Ave.
For Signs At: 5600 56th Ave. N.
The Barbers, 3517 Vera Cruz Ave. N.
Belt Line Pet Hospital, 3443 Vera Cruz Ave. N.
Berger King Corporation, 3526 Lilac Dr.
Carl's Tire & Auto Service, Inc., 5500 West Broadway
Chalet Liquor City U.S.A., 5301 36th Ave. N.
Champion Auto Store, 6616 56th Ave. N.
Clark's Submarine Sandwich, 5358 West Broadway
Colvin Insurance Agency, 6522 56th Ave. N.
Cost Cutters, 5542 West Broadway
County Seat, 345 Willow Bend
Crystal Barbers I, 5249 Douglas Dr. N.
Crystal Care Center, 3245 Vera Cruz Ave. N.
Crystal Cobbler, 5510 West Broadway - Suite E
Crystal Linoleum, 5430 Douglas Dr. N.
For Signs At: Park Place
Crystal Linoleum & Carpet, 5430 Douglas Dr. N.
Crystal Liquors, 5924 West Broadway
Crystal Super Valu, 4210 Douglas Dr. N.
Crystal Travel Service, 137 Willow Bend
Crystal Village Apts, 3000 Winnetka Ave. N.
Crystal K. Wong Chow Mein, 5430 Lakeland Ave. N.
Dana's Villa, 225 Willow Bend
Dee's Hair Inc., 3325 Vera Cruz Ave. N.
Douglas Drive Family Physicians, P.A., 3501 Douglas Dr. N.
Duke's Auto Body, 5170 West Broadway
Dumarks Garage, 5240 West Broadway
First Minnesota, 5440 West Broadway
Formal Affair, 5574 West Broadway
Frameworks, 5582 West Broadway
Godfathers Pizza, 99 Willow Bend
Gold Eagle Laundry, 6924 56th Ave. N.
Ground Round, Inc., 6830 56th Ave. N.
Haugland's Kids, 325 Willow Bend
Charles Q. Hillstrom, 3315 Vera Cruz Ave. N.
Commonwealth Trading, 100 Campanelli Parkway
For Signs At: Hit or Miss
Industrial Stainless, 5265 Hanson Court
Insty-Prints, 5353 West Broadway
Iron Horse, 5630 Lakeland Ave. N.
Jerry's Barber Shop, 3538 Douglas Dr. N.
Johnson Equipment Company, 5141 Lakeland Ave. N.
Johathan Dental, 313 Willow Bend
Lampighter Apartment, 2900 Douglas Dr. N.
Lampighter Barber Shop, 2746 Douglas Dr. N.
Lampighter Square, 2700 Douglas Dr. N.
Linns Auto Service, 5701 West Broadway
Lou Ann Terrace Apt., 7201 36th Ave. N.
Marshall's Inc., 201 Willow Bend
Maxwell Aircraft Service, Inc., Crystal Airport
Melford Olson Honey Company, 5201 Douglas Dr. N.
Milavetz & Assoc., 3533 Vera Cruz Ave. N.

ANNUAL SIGN LICENSE RENEWAL

Minnesota Dept. Of Economic Security, 5436 Douglas Dr. N.
Modern Tool Company, 5217 Hanson Court
Motor Parts, 5140 West Broadway
Nicklow Corporation, 3516 Lilac Dr. N.
Noble Investment Company, 4705 36th Ave. N.
Octopus Car Wash, 5301 Douglas Dr. N.
Office Terrace, 3315 Vera Cruz Ave. N.
Old Country Buffet, 5526 West Broadway
Orbit Glass Company, 5209 West Broadway
PDQ Store, 7200 56th Ave. N.
Paper Warehouse, 101 Willow Bend
Perkins Family Restaurant #1019, 5420 West Broadway
Pettit Superette, 5120 56th Ave. N.
Quality Auto Clean, 5170 West Broadway
R & D Sales, 6024 42nd Ave. N.
Radio Shack, 300 Willow Bend
St. James Lutheran Church, 6600 46th Pl. N.
Shinder's Book Store, 5546 West Broadway
Skip's Auto Repair, 5343 Lakeland Ave. N.
Skippers, 6230 56th Ave. N.
Snyder Drug #13, 103 Willow Bend
Steve O's, 4900 West Broadway
Target Stores, 5537 West Broadway
Tesch's Hallmark, 221 Willow Bend
Title Wave Stores, 5508 West Broadway
Tri Way Realty, 3315 Vera Cruz Ave. N.
Trinity Covenant Church, 3733 Vera Cruz Ave. N.
Twin Oaks Realty, 3353 Douglas Dr. N.
The Typewriter Place, 5353 West Broadway
U Haul, 5465 Lakeland Ave. N.
Uniformly Perfect, 5584 West Broadway
United Liquors, 3532 Douglas Dr. N.
Union 76, 3401 Douglas Dr. N.
VFW, 5222 56th Ave. N.
Wally's Barber Shop, 5434 Douglas Dr. N. Suite 3
Waterbed Room, 119-121 Willow Bend
Wedding Chapel, 5572 West Broadway
Winona Knitts, 309 Willow Bend

TREE TRIMMERS (\$55.00)

Four Seasons Tree Service, 32 - 10th Ave. So., Hopkins 55343

TENTATIVE AGENDA

FOR THE FEBRUARY 2, 1988 COUNCIL MEETING

1. Minutes of the regular meeting of January 19, 1988.

ITEM

SUPPORTING DATA

COMMENTS

REGULAR AGENDA

- | | | |
|---|---|---|
| 1. Consideration of playground equipment for Forest School/Park. | Memo from Park & Recreation Director dated 12-4-87; excerpts from Park & Recreation Advisory Commission meeting of 12-2-87; Agreement with School District. | Diane Hilden is expected to represent Forest P.T.A. |
| 2. Consideration of insurance proposals for Agent of Record for workers' compensation, general liability, auto and public officials' insurance. | Memo from Administrative Assistant dated 1-28-88. | Action would be to appoint Agent of Record. |
| 3. Consideration of Second Reading of an Ordinance regarding lawful gambling. | Letter from City attorney dated 1-27-88; Copy of Ordinance from City Attorney; copy of Minnesota Statute regulating local gambling tax. | None. |
| 4. Consideration of a resolution regarding charitable gambling contributions within the City of Crystal. | Copy of resolution. | None. |
| 5. Consideration of the gambling license for Elks Lodge #44. | Copy of application. | None. |

6. Consideration of a resolution setting forth procedural matters for Council meetings and consideration of First Reading of an Ordinance amending Crystal City Code to reflect those procedures.

Copy of letter from City Attorney dated 1-27-88; Copy of resolution; Copy of amended Ordinance.

None.

INFORMATIONAL ITEMS:

1. Memo from Finance Director to the Assistant City Manager dated 1-25-88 regarding the purchase of tires in 1987.
2. Report form Administrative Assistant to City Manager regarding vehicle repair estimates and locations of repairs.
3. Copy of Action Needed memo from January 19th Council Meeting.
4. Memo from City Assessor dated 1-28-88 regarding mill rates for 1988.
5. Letter from Brooklyn Park Mayor dated 1-25-88 regarding Legislative Transportation Finance Meetings.
6. Copy of N.W. Hennepin Human Services Council Annual Report for 1987 and Human Services Priorities Summary Report.
7. Park & Recreation Advisory Commission Agenda for 2-3-88.

19 JANUARY 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on January 19, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Also present were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; David Kennedy, City Attorney (arrived at 8:15 P.M.); William Monk, City Engineer; William Barber, Assistant Building Inspector; Nancy Deno, Administrative Assistant; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of January 5, 1988. Councilmembers Smothers, Herbes and Rygg spoke in opposition of the approval of the minutes due to the fact of the way the Council appointments to various commissions had been accomplished at the January 5, 1988 Council meeting. Mayor Aaker informed the concerned councilmembers that the minutes reflected the action that was taken by the Council.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the minutes of the regular City Council meeting of January 5, 1988.

By roll call and voting aye: Leppa, Moravec, Langsdorf, Aaker; voting no: Smothers, Herbes, Rygg.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Consideration of the resignation of Elsa Skogerboe as the Crystal Representative on the Northwest Hennepin Human Services Advisory Commission.
2. Consideration of the resignation of Barbara Nemer from the Crystal Housing and Redevelopment Authority, effective February 1, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to approve the Consent Agenda.

Motion Carried.

Brooklyn Park Mayor Krautkremer appeared before the City Council regarding the Northern Mayors' Association proposal.

Moved by Councilmember Rygg and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was

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dispensed with by unanimous consent:

RESOLUTION NO. 88-2

RESOLUTION IN SUPPORT OF INCREASING FUNDING
FOR THE NORTHERN MAYORS' ASSOCIATION

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

The City Council considered the First Reading of an ordinance rezoning property at 3401 Vera Cruz Avenue North from R-1 (Single-family) to B-4 (Community Commercial); and also to approve the site agreements for the property.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to continue First Reading of the ordinance to rezone property at 3401 Vera Cruz Avenue North to February 16, 1988, to allow staff time to contact the Minnesota Department of Transportation regarding the 36th Avenue and TH 100 construction project and its possible affect on the rezoning of this property.

Motion Carried.

The City Council considered a conditional use permit application to allow a convenience food establishment (take out pizza) in a B-4 (Community Commercial) District at 3545 Douglas Drive.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve, as recommended by and based on the findings of fact of the Planning Commission, conditional use permit #87-75 to allow a convenience food establishment in a B-4 District at 3545 Douglas Drive.

Motion Carried.

The City Council considered a sign permit for the Hennepin County Library at 6401 - 42nd Avenue North.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve a sign permit for the Hennepin County Library located at 6401 - 42nd Avenue North.

Motion Carried.

The City Council considered a resolution regarding the second amendment to the Developer's Agreement with Brutger Companies for the Senior Citizens Apartment Building.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

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RESOLUTION NO. 88-3

A RESOLUTION REGARDING THE SECOND AMENDMENT TO
THE DEVELOPERS AGREEMENT WITH BRUTGER COMPANIES
FOR THE SENIOR CITIZENS APARTMENT BUILDING

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf,
Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

The Mayor delayed Item #6 on the agenda until the City Attorney's arrival.

The City Council considered a control program concerning the Canadian goose population.

Moved by Councilmember Moravec and seconded by Councilmember Rygg to table the item indefinitely until such time as it creates a problem in the City.

Motion Carried.

The City Council considered the Second Reading of an ordinance naming a park, Lions Soo Line Park.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 88-1

AN ORDINANCE RELATING TO PARKS:
NAMING A PARK

and further, that this be the second and final reading.

Motion Carried.

The City Council considered a resolution authorizing a feasibility study for improvements to 36th Avenue between Louisiana and Welcome Avenues North.

Moved by Councilmember Moravec to table indefinitely to inquire of State Aid funds as they relate to truck traffic and also to have staff contact the City of New Hope.

Motion failed for lack of a second.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-

19 JANUARY 1988

RESOLUTION AUTHORIZING PREPARATION OF A
FEASIBILITY REPORT ON IMPROVEMENTS TO 36TH AVENUE
BETWEEN LOUISIANA AND WELCOME AVENUES

By roll call and voting aye: Herbes, Smothers, Leppa; voting no:
Moravec, Aaker, Rygg, Langsdorf.

Motion failed.

The City Council considered a resolution regarding retention period
for tape recordings of City meetings.

Moved by Councilmember Herbes and seconded by Councilmember Smothers
to adopt the following resolution, the reading of which was
dispensed with by unanimous consent:

RESOLUTION NO. 88-4

RESOLUTION ESTABLISHING RETENTION PERIOD
FOR TAPE RECORDINGS OF CITY MEETINGS

Moved by Councilmember Moravec and seconded by Councilmember
Langsdorf to amend the resolution to reflect a 3-year retention of
tape recordings of City meetings rather than a 1-year retention
period.

Motion Carried.

Voting on the resolution establishing retention period for tape
recordings of City meetings as amended:

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf,
Aaker, Leppa, Smothers.

Motion Carried.

The Mayor called a recess at 8:13 P.M. and the meeting was
reconvened at 8:26 P.M. at which time the City Attorney arrived and
Item #6 was considered.

The City Council considered a resolution approving a Joint Powers
Agreement between the cities of Crystal, Brooklyn Center, Brooklyn
Park and New Hope for the purpose of providing organized garbage
collection and recycling for Crystal residents. Jim Erickson,
Attorney for Browning Ferris Industries; Tom Heenan, City of Crystal
Sanitarian; and Julie Jones, Recycling Coordinator appeared and were
heard.

Moved by Councilmember Smothers to continue the item for thirty days
to allow the garbage haulers serving the City of Crystal to get
together and come up with a plan.

Motion failed for lack of a second.

19 JANUARY 1988

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-5

RESOLUTION APPROVING A JOINT POWERS AGREEMENT TO
FORM THE HENNEPIN RECYCLING GROUP

By roll call and voting aye: Moravec, Rygg, Langsdorf, Leppa;
voting no: Aaker; abstaining: Herbes, Smothers.

Motion Carried.

The City Council considered the First Reading of an ordinance relating to lawful gambling.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO LAWFUL GAMBLING:
AMENDING CRYSTAL CITY CODE, SUBSECTION 1100.19, SUBDIVISION 8

and further, that the second and final reading be held on February 2, 1988.

Moved by Councilmember Leppa and seconded by Councilmember Moravec to amend the ordinance to include the three percent (3%) tax on gross earnings, allowable by State law to be levied to cities, as well as the ten percent (10%) donation to a specific organization in the City, and direct the City Attorney to make such changes for the Second Reading of the ordinance.

Motion Carried.

Voting on the main motion as amended:

Motion Carried unanimously.

Discussion was held as to where the contributions from charitable gambling should be used in the City. The City Attorney advised that the ordinance states that the City Council may specify by resolution where the contributions are to be used.

The City Council considered the non-union employees' salaries and benefits for 1988.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve the recommendations of the City Manager for non-union employees of one (1) additional holiday per year and an additional \$5.00 per month employer insurance contribution, for

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uniformity with the union benefits, and salaries as follows, retroactive to January 1, 1988:

<u>Position</u>	<u>Jan. 1</u>	<u>July 1</u>
Police Chief	\$54,894	
Public Works Director	48,436	
Assistant City Manager	46,000	
Finance Director	48,635	
Assistant City Engineer	39,415	\$41,385
Water & Sewer Superintendent	37,678	39,562
Park & Recreation Director	45,883	
Administrative Assistant	38,206	41,262
City Clerk	34,130	37,543
Street Superintendent	36,162	37,970
Sanitarian III	37,167	38,654
Assist. Park & Recreation Director	36,263	
City Assessor	38,749	
Park Supervisor	33,986	35,685
Fire Chief/Marshal	40,970	
Building Inspector	37,339	
Assistant Building Inspector	32,816	
Recreation Supervisor	33,137	
Sanitarian II	30,066	32,471
Engineering Aide IV	33,284	
Appraiser	31,766	33,354
Juvenile Specialist	34,702	
Engineering Aide II	25,908	
Special Assessments Clerk	22,603	24,411
Assessing Clerk	18,920	20,812
Engineering Clerk	20,672	22,325
Utility Billing Clerk	23,260	
Administrative Secretary	22,572	23,249
Accounting Clerk	23,207	
Police Secretary	23,844	
Custodian	21,940	
Payroll Clerk	19,400	20,467
Health Department Secretary	20,634	
Building Department Clerk	19,518	20,591
Finance Secretary	17,490	18,452
Switchboard Operator	16,513	18,164
Park Secretary	18,527	

Motion Carried.

The Mayor recognized the Crystal Lions Club for their donations to the Police Department and the Park and Recreation Department and expressed the City's thanks and appreciation. Councilmember Langsdorf also expressed her thanks and appreciation to the Crystal Lions Club.

The City Council discussed the use of local businesses for the repair of City vehicles and directed staff to advise them of the number of accidents we have had on City vehicles and to investigate

19 JANUARY 1988

the use of body shops located in Crystal for the repair of the vehicles.

The City Council directed staff to include contributions to the City from charitable gambling in the City Newsletter.

Councilmembers Herbes, Rygg and Smothers discussed objections to the method used to make Council appointments to the various commissions.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to reconsider the appointments.

By roll call and voting aye: Herbes, Rygg, Smothers; voting no: Moravec, Langsdorf, Leppa Aaker.

Motion failed.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to approve the list of license applications as submitted by the City Clerk to the City Council in the preliminary agenda, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 10:15 P.M.

Mayor

ATTEST:

City Clerk

DATE: December 4, 1987

MEMO TO: Jerry Dulgar, City Manager

FROM: Edward C. Brandeen, Park & Recreation Director

RE: Playground Equipment at Forest School/Park

Attached for your information is a motion passed by the Park and Recreation Advisory Commission recommending early consideration of new playground equipment for six park areas, which is the No. 1 priority in the park and recreation departments 5-year plan.

Ms. Diane Hilden was present at the December 2 Park and Recreation Commission meeting requesting early consideration of playground equipment at Forest School. She mentioned that the Forest PTA will allocate \$4,000 towards this equipment. The special education department of the Robbinsdale School District has indicated to me that their department will allocate up to \$2,000 for handicapped equipment for the same location.

If the city council approves this request, I will approach the school district about appropriating funds for assistance in purchasing the equipment and/or in-kind service, i.e. erection, sand, timber, etc.

The estimated total cost of this project was \$16,500.

Forest Elementary School is located approximately in the center of the city. The park has a year-round shelter on the property as well as a wading pool, playground equipment, light poles and hockey rink as part of a joint park/school lease for that area. During the early 1960's, Crystal spent considerable sums of money for development of the entire area west of the school. This included grading, plant materials, sewer, park shelter, play equipment, etc.

This development was based upon my recommendation to the city council that since no other vacant land was available in that neighborhood for recreation purposes, the city enter into a long-term agreement to use school property for these recreation uses.

The agreement and recreation use on school land, over the past several years, has worked very satisfactorily. The city operates skating and hockey program in the winter, as well as a softball, baseball, wading pool and playground program in the spring and summer. The school is also made available for many of our indoor programs as well.

The residents of the neighborhood also have been very pleased by this joint operation over the past years.

Excerpts from Park & Recreation Advisory Commission Meeting
12/2/87

Ms. Diane Hilden, representing the Forest PTA Playground Equipment Committee, appeared before the commission to request action on installing playground equipment at Forest School Park. The PTA has allocated \$4,000 to assist in the purchase of this equipment. The Park & Recreation Advisory Commission has indicated playground equipment has a top priority in the 5-year Capital Improvement Plan as submitted to the city Long-Range Planning Commission. The Long-Range Planning Commission has submitted the entire plan to the Council. Commission discussion centered on how the council will react to the 5-Year Plan and how much money will be allocated to it.

Motion: Mr. Genis - Moved to recommend to the Council that early consideration be given to the Park & Recreation Advisory Commission's 5-Year Capital Improvements Plan No. 1 priority which is playground equipment for these six parks.

1. Forest
2. Lee
3. Kentucky
4. Bassett Creek
5. Twin Oak
6. Cavanagh

As prioritized in the plan.

Second - Mr. Hoffmann
Motion carried - Unanimous

AGREEMENT

THIS AGREEMENT, Made this 20TH day of ^{NOVEMBER}~~August~~,
1962, by and between INDEPENDENT SCHOOL DISTRICT NO. 281,
an independent school district organized under the laws of the State
of Minnesota and hereinafter called the School District, and the CITY
OF CRYSTAL, a municipal corporation, hereinafter called the City,

WHEREAS, The School District owns lands in Crystal,
Minnesota, upon which Cavanagh Elementary School and Forest Ele-
mentary School are presently owned and operated for public school
purposes and where there is playground space available for recrea-
tional facilities which would serve a community purpose, and

WHEREAS, The City desires to provide recreational
facilities for community use at such times as not to interfere with the
use of said land for school purposes.

NOW, THEREFORE, In consideration of the mutual
covenants herein contained and of these presents, it is hereby agreed
by and between the parties hereto as follows:

1. Obligations of the City. The City agrees in accord-
ance with its plans for the development of recreational facilities on the
school properties named above to provide grading, topsoil, plant ma-
terials and drainage on said lands in accordance with plans and
specifications, which plans and specifications are marked Exhibit "A",
attached hereto and made a part hereof, and to subsequently provide

apparatus and equipment, asphalt surfacing, wading pools, shelter building, lighting facilities and such other improvements as are contained on the aforesaid plans and specifications, subject to the right of the school district to relocate the improvements on the Forest School site.

2. Time of Performance. The City agrees to undertake the first phase of the above described improvements consisting of grading, topsoil, plant materials and subdrainage forthwith and to proceed with the second phase of the improvements which are listed above the following year.

3. Obligations of School District. The School District agrees to furnish sod on the school lands named above as soon as the school land has been prepared for sodding.

4. Purposes. It is the intention of the parties hereto to enter into a joint venture for the purpose of providing additional playground facilities for the use of both parties subject to the qualifications contained in this Agreement. It has been estimated that the approximate cost of such project to the City for the Cavanagh School is \$35,100.00 less the cost of sodding which will be performed by the School District and that the cost of the project for the Forest School will cost approximately \$49,100.00 less the cost of sodding which will be performed by the School District.

5. Maintenance of Facilities. Each of the parties will be responsible for the maintenance of the projects it furnishes subject to the provision that if the agents of either party or those persons permitted by either party on the grounds inflict or by omission, permit damage to any of the premises, then such parties shall repair such damage; subject to the exception of ordinary wear and tear.

6. Supervision of Work Projects. The City shall keep the School District informed as to the plans, progress and development of the physical facilities to be made on the school lands until the same are completely developed in accordance with the attached plans and specifications. Each of the parties shall appoint an authorized representative to constitute a committee for the purpose of inspecting proposed contracts and bids for the construction and installation of the aforesaid facilities and buildings in order to make certain the reasonable compliance of this Agreement. Each of the parties shall designate the name of the person, professional or otherwise, who shall be responsible to see that the work on the projects outlined above is performed in accordance with the aforesaid plans and specifications. A designated representative of each party shall confer at least annually concerning upkeep and general scheme of operations.

7. Supervision of Facilities. The City shall provide supervision of play and facilities during reasonable hours in the summer months, while the schools are not in session, during the winter skating season and such other times as deemed necessary by the City, or its designated agents as the result of usage and circumstances. The School District agrees to provide for supervision of facilities whenever its agents or permittees are making use of the facilities. The City shall advise the School District from year to year as to the types of recreational programs to be offered on school land and the dates that such programs are to be offered and shall maintain liason with the School District in order to avoid scheduling conflicting programs.

8. Duration and Termination of Agreement. This Agreement shall run for ^{five}~~three~~ years and shall automatically be renewed for one year, from year to year thereafter, unless either party has given notice to the other at least 90 days before the annual renewal date of a desire to change or modify this Agreement. Should this Agreement be terminated by either party, by mutual agreement, by declaration of invalidity, or for whatever reason, than the City shall have the right to remove its facilities from the school land subject to restoring the land to its original condition. Trees or other plant materials furnished by the City shall remain the property of the School District. In the event the City shall elect to remove improvements after the termination of this Agreement, the same shall be removed within 90 days after the date of June 1, following the termination of this Agreement.

9. Liability for Claims. Each of the parties, being municipal corporations, are entitled to governmental immunity, and may rely upon the same. In the event the City should carry public liability insurance covering this project, it may rely upon the same but the taking out of liability insurance by the City shall not obligate the School District to do the same. The School District relies upon its Group Accident Benefit Plan with the Minnesota High School League and its governmental immunity. The City shall be solely responsible for the expense of any claims which occur by reason of the negligent or omitted or faulty maintenance of these facilities. During such time as the premises and facilities are used by the City under its supervision, the City shall hold the School District harmless from any claims arising out of the use of the said premises. The School

District during such time as the premises and facilities are used by it under its supervision shall hold the City harmless from any claims arising out of the use of said premises.

10. Additional Facilities. Nothing in this Agreement shall limit the School District from making available additional facilities to the City as may be necessary or advisable from time to time providing the same are available and do not interfere with the use of said land for public school purposes.

11. Benefit. This Agreement shall be binding upon the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and caused these presents to be executed pursuant to the authority granted to them by their respective School Board and City Council.

INDEPENDENT SCHOOL DISTRICT NO. 281

By: J. P. Hosterman
Its Chairman

By: Lloyd N. Eide FOR CLIFFORD C. SMITH
Its Clerk

CITY OF CRYSTAL

By: _____
Its Mayor

By: _____
Its Manager

1/26/88

To: Jerry Dulgar, City Manager
From: Nancy Deno, Administrative Assistant
Re: Insurance Proposals - Agent of Record

N. Deno

Listed below are Insurance Proposals for the Agent of Record for the City of Crystal. As you can see, the lowest bid is from our current agent, the Towle Agency.

In working with the League, I have estimated that the commission for 1987-88 policy year was approximately \$23,248. Using the Agent of Record method for hiring an agent the City will save approximately \$14,589 in commission fees in the next policy year.

Since the Towle Agency has the lowest proposal and their work with the City is satisfactory, I recommend the City of Crystal approve the Towle Agency as our Agent of Record as submitted in their proposal.

	<u>First Year</u>	<u>Second Year</u>	<u>Third Year</u>
Towle Agency	\$8,650	\$8,650	\$8,650
FBS Insurance	\$14,500	\$12,000	\$12,000
Insurance Agency Crystal	\$19,500	\$16,500	\$15,500
T.C. Field & Co.	\$18,448	\$17,948	\$17,948

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

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Steven B. Schmidt
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Christopher J. Harristhal
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi

January 27, 1988

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Gambling Ordinance

Dear Jerry:

Enclosed find a draft of the gambling ordinance for second reading which combines the modification to the subdivision dealing with contributions and lawful activities with new language on the 3% gambling tax.

The method of collecting the gambling tax is difficult to formulate, but the concept involved in the draft is that the licensed organization will pay the tax after the 10th month of the first year of licensing and annually thereafter. The objective here is to allow the City ample time to verify the correctness of the tax (and insure its payment) well in advance of the renewal for a subsequent year.

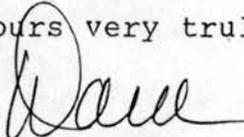
The tax is also established at the maximum rate permitted by law, that is 3%. The statute authorizing the tax requires that the proceeds of the tax may be used only to cover the costs incurred by the City in regulating lawful gambling (I am enclosing a copy of that section for your use). That concept is embodied in clause e) of the new Subdivision 11. I suppose there is no way of knowing at the outset if the 3% is necessary or not, but it is probably okay to impose it and then make any adjustments that may be required. The imposition of the tax also precludes the City from charging any investigation fees during the licensing procedure: thus, Subd. 9 of the present ordinance setting a \$250 investigation fee is repealed.

Mr. Jerry Dulgar
January 27, 1988
Page 2

I must say also that most tax statutes provide for rather intricate methods of appealing the determination of the tax and the awarding of refunds in case of over-payment, but I have chosen not to go into that detail in this ordinance on the theory that the tax should be relatively easy to compute and that any disputes can be handled administratively. The only real remedy for non-payment of the tax is a refusal to approve the renewal of the license, a power which the statute clearly gives to the City: that will not insure, however, that the tax, if not paid, can actually be collected, and the only remedy is an appropriate civil action against the organization.

I should point out, too, that Subd. 8 of the ordinance dealing with contributions to the City requires the City to designate the organizations to whom the funds will be disbursed by resolution. I don't think the Council has done that as yet, and it is probably a step that should be taken soon. I think the intent, if not the clear language of the statute, is that proceeds of the contributions be directed by the City to specific organizations for lawful purposes as set out in the statute, and not to the general fund.

Yours very truly,



David J. Kennedy

DJK:caw

ORDINANCE NO. 87. _____

AN ORDINANCE RELATING TO LAWFUL GAMBLING:
AMENDING CRYSTAL CITY CODE, SUBSECTION
1100.19, SUBDIVISION 8: REPEALING
CRYSTAL CITY CODE, SUBSECTION 1100.19,
SUBDIVISION 9; AND ADDING A NEW
SUBDIVISION.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 1100.19, Subdivision 8, is amended to read:

Subd. 8. Contributions to City. ~~25~~ 10 cents of each dollar of net profits from lawful gambling within the City shall be pledged and annually, prior to December 1, contributed to the City by the organization for use in lawful purposes as defined in Minnesota Statutes, Section 349.12, Subd. 11, (a)(b) and (c) and specified in a Council resolution. For purposes of this subdivision the term "net profits" means ~~gross receipts collected from lawful gambling, less reasonable services necessarily and actually expended for gambling supplies and equipment, prizes, rent and utilities used during gambling occasions, compensation to members for conducting gambling, taxes imposed by Minnesota Statutes, Chapter 349 and maintenance of devices used in lawful gambling as those various terms are defined in Minnesota Rules, Section 7860~~ profits less amounts expended for allowable expenses; the terms "profits" and "allowable expenses" have the meanings given them by Minnesota Statutes, Chapter 349 and rules and regulations promulgated thereunder. If an organization certifies to the City that at least ~~25%~~ 10% of its net profits have been expended in the City for the lawful purposes specified by the City, the payment required by this subdivision need not be made.

Sec. 2. Crystal City Code, Subsection 1100.19, is amended by adding a subdivision to read:

Subd. 11. Gambling Tax.

a) Imposed. Pursuant to the authority granted by Minnesota Statutes, Section 349.212, Subdivision 5, there is hereby levied a tax in the amount of three percent on the gross receipts of an organization conducting lawful gambling in the City. The term

"gross receipts" means all receipts in the licensed year of the organization less prizes actually paid by the organization.

b) Reports. A gambling organization required to pay the tax imposed by this subsection must submit the tax and the following information to the City Manager no later than 15 days after the end of the tenth month of the first licensed year and annually thereafter:

(i) the amount of gross receipts of the licensed organization for the licensed year;

(ii) the amount of the tax due for the licensed year;

(iii) the method of accounting used to determine gross receipts; and

(iv) such other information as the Manager may require to enable a determination of compliance with this subdivision.

c) Examination of Report. The Manager may make such investigations as deemed necessary to determine the correctness of the tax paid. If the tax paid is greater than required, the Manager will pay any excess to the organization. If the tax paid is less than due the total amount due shall be paid within ten days after receipt of a notice of deficiency given by the City Manager to the organization. The calculations of the City Manager as to the amount of the tax due are conclusive.

d) Approval of License. The City Council will not approve an application for a license or license renewal to the Gambling Control Board of an organization that has failed to pay the tax or any deficiency imposed by this subdivision.

e) Proceeds. The proceeds of the tax imposed by this subdivision are deposited in the general fund of the City and used solely to defray the costs and expenses of regulating lawful gambling in the City and the administration of this subdivision.

f) Administration. The City Manager is responsible for the administration of the tax. The city attorney may initiate appropriate actions to collect a tax or any deficiency not paid when due.

Sec. 3. Crystal City Code, Subsection 1100.19, Subdivision 9, is repealed.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11, and applies to applications for gambling licenses received by the City Council on and after June 1, 1987.

Mayor

Attest:

City Clerk

A:00110D19.F16

receives pull-tabs directly from the manufacturer and the manufacturer is not a licensed distributor, the distributor from whom the pull-tabs were purchased is liable for tax when the manufacturer delivers the pull-tabs to the organization, or to a contract or common carrier for delivery to the organization, or when the pull-tabs are received by the organization's authorized representative at the manufacturer's place of business, regardless of the manufacturer's or the distributor's method of accounting or the terms of the sale.

(c) The exemptions contained in section 349.214, subdivision 2, paragraph (b), do not apply to the tax imposed in this subdivision.

Subd. 5. **Local gambling tax.** A statutory or home rule charter city which has one or more licensed organizations operating lawful gambling, and a county which has one or more licensed organizations outside incorporated areas operating lawful gambling, may impose a local gambling tax on each licensed organization within the city's or county's jurisdiction. The tax may be imposed only if the amount to be received by the city or county is necessary to cover the costs incurred by the city or county to regulate lawful gambling. The tax imposed by this subdivision may not exceed three percent of the gross receipts of a licensed organization from all lawful gambling less prizes actually paid out by the organization. A city or county may not use money collected under this subdivision for any purpose other than for the purpose of regulating lawful gambling. A tax imposed under this subdivision is in lieu of all other local taxes and local investigation fees on lawful gambling. Any city or county that imposes a tax under this subdivision shall annually by March 15 file a report with the board in a form prescribed by the board showing (1) the amount of revenue produced by the tax during the preceding calendar year, and (2) the use of the proceeds of the tax.

History: 1987 c 268 art 15 s 1-3

349.2121 PULL-TAB TAX; COLLECTION.

[For text of subs 1 and 2, see M.S.1986]

Subd. 3. **Suspension, revocation.** The commissioner, after notice and hearing, may for reasonable cause revoke or suspend a permit held by a distributor. A notice must be sent to the distributor at least 30 days before the hearing and give notice of the time and place of the hearing, must give the reason for the proposed suspension or revocation, and must require the distributor to show cause why the proposed action should not be taken. The notice may be served personally or by mail in the manner prescribed for service of notice of a deficiency. The commissioner may not issue a new permit after revocation except upon application accompanied by reasonable evidence of the intention of the applicant to comply with all applicable laws and rules.

Subd. 4. **Collection.** The tax imposed by section 349.212, subdivision 4, for each taxable sale is due and payable to the commissioner monthly on or before the 25th day of the month succeeding the month in which the taxable sale was made. The tax must be reported on a form prescribed by the commissioner.

Subd. 4a. **Refund.** If any deal of pull-tabs registered with the board and upon which the tax imposed by section 349.212, subdivision 4, has been paid is returned unplayed to the distributor, the commissioner of revenue shall allow a refund of the tax paid.

In the case of a defective deal registered with the board and upon which the taxes have been paid is returned to the manufacturer, the distributor shall submit to the commissioner of revenue certification from the manufacturer that the deal was returned and in what respect it was defective. The certification must be in a form prescribed by the commissioner and must contain additional information the commissioner requires.

The commissioner may require that no refund under this subdivision be made unless the returned pull-tabs have been set aside for inspection by the commissioner's employee.

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RESOLUTION #88-

RESOLUTION REGARDING CHARITABLE GAMBLING
CONTRIBUTIONS WITHIN THE CITY OF CRYSTAL

WHEREAS, Minnesota Cities are authorized to require organizations licensed to conduct charitable gambling within the City to contribute 10% of their net profits to charitable, non-profit organizations providing services within the City and;

WHEREAS, the following organizations meet the above requirement;

Crystal Little League
Crystal Babe Ruth League
Crystal Mickey Mantle League
Crystal Frolics
Crystal Police Association
Crystal Firemen Relief Association
New Hope/Crystal Swim Club
Crystal Congress for Crime Prevention and
Criminal Apprehension
PRISM
NEAR
Arts In The Park
Boy Scouts
Girl Scouts
Salvation Army
Red Cross
United Way of Minneapolis
Northwest Human Services Council
Volunteers of America

*Complete List
Indian Guides*

WHEREAS, the City would consider other similar charitable, non-profit organizations provided approval is requested prior to the actual time of donation and;

WHEREAS, the City of Crystal would accept contributions for specific capital and or equipment funds of the City budget if a charitable gambling organization chose to do so;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal pursuant to the authority granted by Minnesota Statutes, Section 349, does require as a condition for granting a license that all charitable gambling organizations contribute 10% of net profits to charitable, non-profit organizations that provide services to the citizens of the City of Crystal.

FURTHER, BE IT RESOLVED that on their annual reports said gambling organizations individually list the amounts of their contributions and the totals contributed to each non-profit organization.

Mayor

ATTEST:

City Clerk

Adopted by the Crystal City Council this 2nd day of February, 1988.



Charitable Gambling Control Board
 Rm N-475 Griggs-Midway Bldg.
 1821 University Ave.
 St. Paul, MN 55104-3383
 (612) 642-0555

For Board Use Only

Paid Amt: _____
 Check No. _____
 Date: _____

GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: <u>0-00244-001</u> / EFF. DATE: <u>03/06/87</u> / AMOUNT OF FEE: <u>\$100.00</u>	
1. Applicant—Legal Name of Organization <u>ELKS LODGE 44</u>	2. Street Address <u>5410 Lakeland Ave North</u>
3. City, State, Zip <u>Crystal, MN 55429</u>	4. County <u>Hennepin</u>
6. Name of Chief Executive Officer <u>Edgar Tronander</u>	5. Business Phone <u>(612) 533-8360</u>
8. Name of Treasurer or Person Who Accounts for Revenues <u>Donald F. Trout</u>	7. Business Phone <u>(612) 543 1234</u>
10. Name of Gambling Manager <u>Ronald Christenson</u>	9. Business Phone <u>(612) 533 7244</u>
13. Name of Establishment Where Gambling Will Take Place <u>Elks Lodge 44 Crystal</u>	11. Bond Number <u>882279</u>
16. Lessor Name	12. Business Phone <u>(612) 593-8036</u>
	15. No. of Active Members <u>353</u>
	17. Monthly Rent: <u>\$0</u>

18. If Bingo will be conducted with this license, please specify days and times of Bingo.

Days	Times	Days	Times	Days	Times
<u>Maybe</u>	<u>3 or 4 times per year</u>	<u>Friday or Saturday</u>		<u>8:00 P.M. - 11:00 P.M.</u>	

19. Has license ever been: No Revoked Date: _____ Suspended Date: _____ Denied Date: _____

20. Have internal controls been submitted previously? Yes No (If "No," attach copy)

21. Has current lease been filed with the board? No lease Yes No (If "No," attach copy)

22. Has current sketch been filed with the board? None Yes No (If "No," attach copy)

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization <u>Minneapolis-Crystal Elks Lodge No. 44</u>	Signature (Chief Executive Officer) <u>[Signature]</u>	Date <u>1-14-88</u>	Title <u>Exalted Ruler</u>
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ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

24. City/County Name (Local Governing Body) <u>City of Crystal</u>	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <u>[Signature]</u>	25. Signature of Person Receiving Application
Title <u>City Clerk</u>	Title:
Date Received (this date begins 30 day period) <u>1-14-88</u>	Township Name
Name of Person Delivering Application to Local Governing Body: <u>Ronald Christenson</u>	

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Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
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David C. Roland
Karen A. Chamerlik
Paul D. Baertschi

January 27, 1988

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

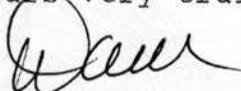
Re: Procedural Resolution and Ordinance

Dear Jerry:

Enclosed you will find a draft resolution based on your memorandum about parliamentary procedures and related materials. I have merely made some editorial changes and added one or two modifications.

Also enclosed is a draft ordinance amending the City Code incorporating your recommendations as to the order of business at Council meetings. The draft also makes a few other gender modifications in the existing code.

Yours very truly,



David J. Kennedy

DJK:caw

RESOLUTION NO. 87 _____

RESOLUTION SETTING FORTH PROCEDURAL
MATTERS FOR COUNCIL MEETINGS

BE IT RESOLVED By the City Council of the City of Crystal, Minnesota, as follows:

1. It is determined that written procedural rules facilitate the conduct of the Council's business, lessen the risk of mishandling matters of importance, and enhance the opportunities for public participation in the Council's determination.

2. The following list of commonly used terms and motions and their meanings is to be used as a guide to the conduct of Council meetings.

1. Main Motion: To bring business before the body.

2. Amend: To change the motion so they more closely express the will of the group. A friendly amendment is a motion made with the agreement of the original motion maker and does not require a vote.

3. Call for the previous question: A call by a member that suspends debate on a motion already made and requires a vote.

4. Parliamentary inquiry: To let a member ask a question about procedure.

5. Point of order: To call attention to a mistake in procedure.

6. Roll call vote: Used in the Crystal City Council when there is a vocally apparent negative vote on a motion: required by City Charter where vote is not unanimous.

7. Refer to staff: We have used this motion in Crystal, although it is also appropriate for a councilmember to refer a matter to staff by merely asking for the reference and explaining why.

8. Continue: To postpone a matter until the next or some specified council meeting, usually in the form of a motion to table.

9. Table: To table a matter until that item is removed from the table on a motion made by a member voting on the prevailing side. A tabling motion is non-debatable.

10. Quorum: A quorum of the Crystal City Council is four members. No meeting may be held with less than four members and no action taken by less than a majority of those members present. Some actions, generally outlined on the agenda, require a two thirds vote.

11. Precedence: Refers to the rank of the motions. (See below)

12. Recognition: No member may speak, ask questions or make a motion until he or she has been recognized by the Presiding Officer.

13. Reconsider: To reconsider a matter acted upon at the same meeting or adjourned meeting; motion must be made by person on prevailing side.

Motions in descending order

Non-debatable?

Adjourn	No debate
Recess	No debate
Point of order	Debate
Parliamentary inquiry	Debate
Suspend Rules	No debate
Tabling motion	No debate
Close debate	No debate
Reconsider	Debate
Take from table	No Debate
Refer to staff	Debate
Amend	Debate
Main motion	Debate

3. Council meetings will be conducted in accordance with Subsection 200.09 of the City Code, that is, in accordance with Chapters 2 and 3 of the City Charter and Robert's Rules of Order (Newly Revised Edition).

4. The Clerk is directed to insert a copy of this resolution in each Councilmember's permanent Council meeting folder.

Mayor

Attest:

Clerk

A:00110D21.F16

ORDINANCE NO. _____

AN ORDINANCE RELATING TO CITY COUNCIL MEETINGS: AMENDING CRYSTAL CITY CODE, SUBSECTIONS 200.07 AND 200.15: REPEALING CRYSTAL CITY CODE, SUBSECTION 200.13; AND ADDING A SUBSECTION TO SECTION 200.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 200.05 is amended to read:

200.05. Presiding Officer and Secretary. The Mayor shall preside at all meetings of the Council. The Council shall choose from its members a Mayor pro tem in accordance with Section 2.08 of the Charter. The Secretary of the Council shall be appointed by the Council and shall perform those duties stated in Section 3.02 of the Charter; in ~~his~~ the secretary's absence, the Manager shall arrange for personnel to function in the capacity of Secretary to the Council.

Sec. 2. Crystal City Code, Section 200, is amended by adding a subsection to read:

200.17. Order of Business. At the time designated for the meeting, the presiding officer will call the meeting to order. The normal order of business of the Council is:

- (1) Call to Order;
- (2) Roll Call;
- (3) Pledge of Allegiance to the Flag;
- (4) Correction and approval of the minutes of the previous meetings;
- (5) Consent Agenda;
- (6) Public Hearings;
- (7) Open Forum (opportunity for persons in attendance to address the council regarding items of concern. Each person will be allowed three minutes to speak and no item may be addressed more than ten minutes. No Council action may be taken on any item brought before the council on Open Forum. The Council may place items brought before it on Open Forum on agendas for subsequent Council meetings, and staff reports may be requested);

(8) Regular agenda items;

(9) Informal discussions and announcements;

(10) Licenses;

(11) Adjournment.

The Council, at its discretion, may depart from the above order.

Sec. 3. Crystal City Code, Subsection 200.15, is amended to read:

200.15. Signing and Publishing of Ordinances. Ordinances shall ~~shall~~ must be signed in accordance with Section 3.08 of the Charter, attested by the Clerk, and published after ~~its~~ passage by the Council, and recorded by the Clerk in a properly indexed book kept for that purpose ~~by-him~~.

Sec. 4. Crystal City Code, Subsection 200.13 is repealed.

Sec. 5. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

A:00110D20.F16

02-Feb-88

CITY OF CRYSTAL
C.ROBBESUMMARY OF REVENUES AS OF DECEMBER 1987
NORMAL PERCENT=

100.00%

GENERAL FUND 01	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED	
<hr/>						
ACCT #	TAXES					
3011	Current Ad Valorem Taxes	\$2,014,262.00	\$1,009,548.39	\$988,788.25	\$1,998,336.64	99.2%
3012	Delinq Ad Valorem Taxes	\$0.00	\$10,886.90	\$983.72	\$11,870.62	
3013	Penalties & Interest	\$7,000.00	\$6,688.47	\$3,812.11	\$10,500.58	150.0%
3014	Forfeited Tax Sale	\$0.00	\$802.04	\$0.00	\$802.04	
3015	Prepaid Special Assessments	\$0.00	\$55.00	\$0.00	\$55.00	
	Sub Total	\$2,021,262.00	\$1,027,980.80	\$993,584.08	\$2,021,564.88	100.0%
LICENSES & PERMITS						
3111	Liquor License On Sale 06/30	\$49,500.00	\$29,745.00	\$22,000.00	\$51,745.00	104.5%
3112	Liquor Licenses Off Sale 06/30	\$1,600.00	\$1,936.00	\$0.00	\$1,936.00	121.0%
3113	Beer & Tavern Licenses 06/30	\$7,000.00	\$4,380.00	\$0.00	\$4,380.00	62.6%
3114	Club Licenses 06/30	\$2,600.00	\$1,808.50	\$0.00	\$1,808.50	69.6%
3115	Garbage & Refuse License 06/30	\$1,600.00	\$1,584.00	\$75.00	\$1,659.00	103.7%
3116	Taxi Cab Licenses	\$370.00	\$75.00	\$0.00	\$75.00	20.3%
3117	Music Box-Misc Amusements	\$13,000.00	\$4,773.00	\$3,966.50	\$8,739.50	67.2%
3118	Food Handling Licenses	\$12,500.00	\$6,221.63	\$5,363.50	\$11,585.13	92.7%
3119	Gas Pump & Station Licenses	\$2,100.00	\$667.00	\$1,050.75	\$1,717.75	81.8%
3121	Bowling Alley Licenses	\$580.00	\$336.00	\$252.00	\$588.00	101.4%
3123	Cigarette Licenses	\$1,000.00	\$398.25	\$459.50	\$857.75	85.8%
3124	Misc Licenses	\$1,000.00	\$910.50	\$967.00	\$1,877.50	187.8%
3125	Billboard-Sign Hangers License	\$1,000.00	\$990.00	\$66.00	\$1,056.00	105.6%
3126	Plumbing-Gas Licenses & Cards	\$4,800.00	\$3,749.00	\$1,481.00	\$5,230.00	109.0%
3127	Sign Licenses 05/15	\$9,500.00	\$9,583.90	\$0.00	\$9,583.90	100.9%
3128	Tree Trim Licenses	\$600.00	\$495.00	\$165.00	\$660.00	110.0%
3150	Dog Licenses & Impound Fees	\$8,000.00	\$5,677.75	\$719.00	\$6,396.75	80.0%
3151	Building Permits	\$55,000.00	\$54,646.87	\$6,770.55	\$61,417.42	111.7%
3153	Plumbing Permits	\$4,500.00	\$3,565.05	\$243.00	\$3,808.05	84.6%
3154	Sewer Permits	\$600.00	\$432.75	\$105.00	\$537.75	89.6%
3155	Water Permits	\$700.00	\$622.50	\$120.00	\$742.50	106.1%
3157	Driveway Permits	\$700.00	\$465.00	\$0.00	\$465.00	66.4%
3158	Street Excavation Permits	\$3,000.00	\$305.00	\$286.00	\$591.00	19.7%
3159	Misc Permits	\$0.00	(\$2,920.00)	\$0.00	(\$2,920.00)	
3161	Gas Permits	\$4,000.00	\$20,065.30	\$375.25	\$20,440.55	511.0%
3162	Burglar Alarm Permits 05/15	\$1,500.00	\$924.00	\$100.00	\$1,024.00	68.3%
3163	Mechanical Permits	\$8,000.00	\$9,206.03	\$1,177.50	\$10,383.53	129.8%
3164	Sign Permits	\$2,800.00	\$2,652.92	\$185.00	\$2,837.92	101.4%
3165	Parking Permits	\$0.00	\$0.00	\$0.00	\$0.00	
3166	Restaurant Hoods	\$800.00	\$1,175.00	\$125.00	\$1,300.00	162.5%
	Sub Total	\$198,350.00	\$164,470.95	\$46,052.55	\$210,523.50	106.1%

02-Feb-88

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
STATE SHARED TAXES					
3350 Local Government Aid	\$1,633,094.00	\$815,491.00	\$815,491.00	\$1,630,982.00	99.9%
3351 State Aid Streets	\$50,000.00	\$20,270.80	\$733.10	\$21,003.90	42.0%
3352 Machinery Tax Replacements	\$0.00	\$0.00		\$0.00	
Sub Total	\$1,683,094.00	\$835,761.80	\$816,224.10	\$1,651,985.90	98.2%
OTHER SERVICES					
3500 Misc Receipts	\$8,000.00	\$10,995.57	\$603.11	\$11,598.68	145.0%
3501 NWSCC and CAC	\$5,000.00	\$12,533.52	(\$13,206.66)	(\$673.14)	-13.5%
3503 Bicycle License		\$177.00	\$0.00	\$177.00	
3511 Spec Rezoning App Charge	\$4,500.00	\$5,700.50	\$112.50	\$5,813.00	129.2%
3512 Sale of Maps-Documents etc	\$200.00	\$155.12	\$19.00	\$174.12	87.1%
3513 Engineering & Clerical Fees	\$60,000.00	\$58,878.02	\$0.00	\$58,878.02	98.1%
3514 Weed Cutting Charges	\$1,500.00	\$500.00	\$0.00	\$500.00	33.3%
3515 Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	
3516 License Investigations	\$1,000.00	\$200.00	\$200.00	\$400.00	40.0%
3517 Jail & Breathalyzer Tests	\$800.00	\$3,500.00	\$1,020.00	\$4,520.00	565.0%
3568 Accident Reports	\$1,000.00	\$1,466.95	\$207.00	\$1,673.95	167.4%
3569 Special Assessment Searches	\$4,600.00	\$8,437.00	\$395.00	\$8,832.00	192.0%
3570 Sanitarian Costs & Reimburse	\$97,320.00	\$162,408.85	\$0.00	\$162,408.85	166.9%
3580 Recreation Program Receipts	\$102,400.00	\$96,770.07	\$2,861.16	\$99,631.23	97.3%
3581 Crystal Facilities Used	\$200.00	\$317.50	\$727.50	\$1,045.00	522.5%
3582 Non-Budget Account	\$0.00	\$1,058.92	(\$90.00)	\$968.92	
3586 Water Tests	\$0.00	(\$15.50)	(\$16.00)	(\$31.50)	
3587 Swimming Pool Receipts	\$33,800.00	\$44,868.03	\$0.00	\$44,868.03	132.7%
3590 Refunds & Reimbursements	\$71,500.00	\$67,974.90	\$6,051.69	\$74,026.59	103.5%
3591 Insurance Refunds	\$0.00	\$26,537.00	\$13,063.00	\$39,600.00	
3592 Misc Land & Equip Sales	\$25,000.00	\$24,356.17	\$1,585.22	\$25,941.39	103.8%
3593 Misc Transfers	\$0.00	\$0.00		\$0.00	
3594 Building Sub-Rental	\$1,000.00	\$30.00	\$0.00	\$30.00	3.0%
3595 Waste Oil Revenues	\$800.00	\$5,723.74	\$367.65	\$6,091.39	761.4%
3599 Interest Earned	\$160,000.00	\$0.00		\$0.00	0.0%
3610 Court Fines	\$230,000.00	\$180,419.88	\$37,144.16	\$217,564.04	94.6%
3611 Alarm Charges	\$0.00	\$100.00	\$0.00	\$100.00	
3630 Forfeited Bail	\$0.00	\$6,041.71	\$530.00	\$6,571.71	
Previous Yr Fund Balance	\$790,000.00	\$790,000.00		\$790,000.00	
Sub Total	\$1,598,620.00	\$1,509,134.95	\$51,574.33	\$1,560,709.28	97.6%
TOTAL	\$5,501,326.00	\$1,929,693.14	\$1,907,435.06	\$5,444,783.56	99.0%

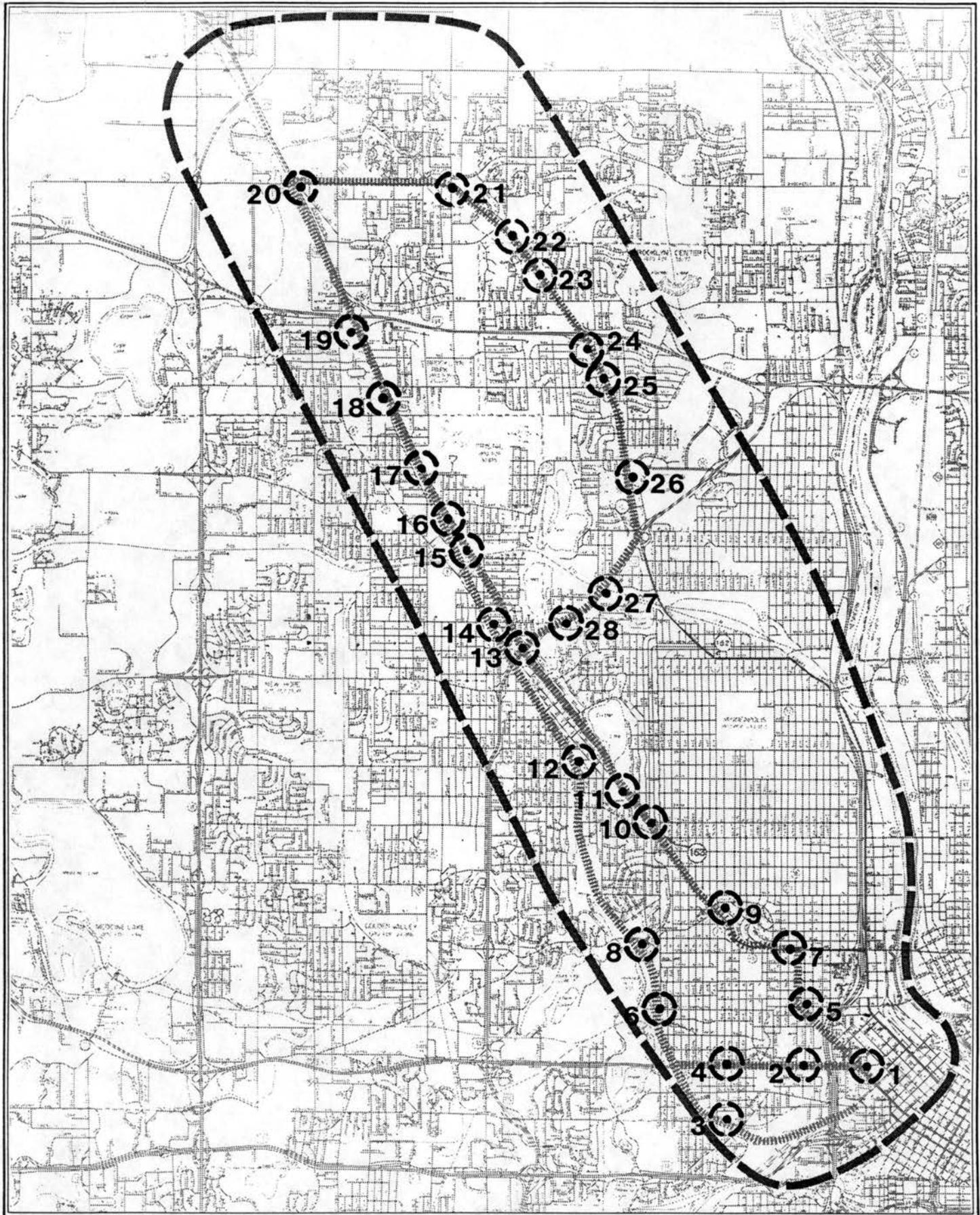
02-Feb-88

FUND #83 THORSON SCHOOL	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
3500 Miscellaneous Receipts	\$0.00	\$0.00		\$0.00	
3580 Recreation Program Receipts	\$21,235.00	\$18,117.05	\$1,804.95	\$19,922.00	93.8%
3582 Non-Budget Activities	\$0.00	(\$1,006.00)	\$0.00	(\$1,006.00)	
3590 Refunds & Reimbursements	\$0.00	\$70,471.00	\$0.00	\$70,471.00	
3770 Office Rental	\$101,619.00	\$99,884.88	(\$2,474.16)	\$97,410.72	95.9%
3771 Gym Rental	\$6,000.00	\$5,046.50	\$2,874.00	\$7,920.50	132.0%
3772 Donations		\$2,000.00	\$0.00	\$2,000.00	
TOTAL	\$128,854.00	\$194,513.43	\$2,204.79	\$196,718.22	152.7%
FUND #81 UTILITY FUND					
3500 Miscellaneous Receipts					
3599 Interest Earned	\$22,000.00				
3739 Misc Income-Water	\$4,000.00	\$2,023.08	\$541.36	\$2,564.44	64.1%
3740 Water Sales	\$740,000.00	\$729,269.60	\$59,044.40	\$788,314.00	106.5%
3741 Penalties Earned-Water	\$13,000.00	\$13,504.68	\$1,084.28	\$14,588.96	112.2%
3742 Sales of Meters-Horns	\$7,000.00	\$8,497.32	\$415.40	\$8,912.72	127.3%
3743 Joint Water Comm Reimb	\$10,000.00	\$7,834.34	\$4,155.26	\$11,989.60	119.9%
3744 Metro Waste Reimburse	\$7,000.00	\$5,792.81	\$0.00	\$5,792.81	82.8%
3759 Misc Income-Sewer	\$4,000.00	\$2,771.67	\$0.00	\$2,771.67	69.3%
3760 Sewer Service Revenue	\$872,000.00	\$735,818.57	\$87,130.48	\$822,949.05	94.4%
3761 Penalties Earned-Sewer	\$16,000.00	\$14,196.84	\$1,283.03	\$15,479.87	96.7%
TOTAL	\$1,695,000.00	\$1,519,708.91	\$153,654.21	\$1,673,363.12	98.7%
FUND #82 STREET LIGHTING					
3764 Street Lighting Revenue	\$101,099.00	\$85,900.06	\$8,083.16	\$93,983.22	93.0%
3765 Penalties Earned	\$2,000.00	\$1,660.90	\$148.43	\$1,809.33	90.5%
TOTAL	\$103,099.00	\$87,560.96	\$8,231.59	\$95,792.55	92.9%

CITY OF CRYSTAL
 1987 EXPENDITURE REPORT December 1987
 C.ROBBE

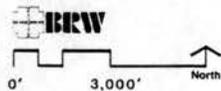
NORMAL %= 100.00%

DEPARTMENT	#	BUDGET AMOUNT	PRIOR MONTH YTD EXPENSES	ENCUMBERANCES	CURRENT EXPENDITURES	TOTAL EXPENSES	RATIO	UNENCUMBERED BALANCE
Mayor & Council	10	\$91,100.00	\$81,086.00		\$5,484.38	\$86,570.38	95.0%	\$4,529.62
Administration	11	\$506,674.00	\$413,820.17		\$53,112.41	\$466,932.58	92.2%	\$39,741.42
Assessing	12	\$103,321.00	\$91,129.99		\$13,302.42	\$104,432.41	101.1%	(\$1,111.41)
Finance	13	\$117,756.00	\$99,047.55		\$13,883.46	\$112,931.01	95.9%	\$4,824.99
City Buildings	14	\$178,025.00	\$130,710.84		\$11,749.94	\$142,460.78	80.0%	\$35,564.22
Police	15	\$1,364,378.00	\$1,181,735.35		\$128,923.10	\$1,310,658.45	96.1%	\$53,719.55
Fire	16	\$161,647.00	\$106,940.51		\$18,271.14	\$125,211.65	77.5%	\$36,435.35
Planning & Inspection	17	\$105,290.00	\$89,888.55		\$9,775.95	\$99,664.50	94.7%	\$5,625.50
Civil Defense	18	\$73,648.00	\$48,263.90		\$3,344.48	\$51,608.38	70.1%	\$22,039.62
Engineering	19	\$193,345.00	\$168,898.46		\$23,716.97	\$192,615.43	99.6%	\$729.57
Street	20	\$486,608.00	\$386,724.29		\$50,027.16	\$436,751.45	89.8%	\$49,856.55
Park Maintenance	21	\$387,464.00	\$327,393.95		\$35,625.19	\$363,019.14	93.7%	\$24,444.86
Weed Control	22	\$4,895.00	\$3,879.49			\$3,879.49	79.3%	\$1,015.51
Recreation	25	\$372,804.00	\$318,092.45		\$29,302.45	\$347,394.90	93.2%	\$25,409.10
Health	26	\$146,919.00	\$121,086.16		\$12,186.31	\$133,272.47	90.7%	\$13,646.53
Civil Service	27	\$18,500.00	\$15,593.66		\$1,093.49	\$16,687.15	90.2%	\$1,812.85
Legal	28	\$100,000.00	\$78,539.49		\$11,854.48	\$90,393.97	90.4%	\$9,606.03
Elections	29	\$13,225.00	\$446.36		13.58	\$459.94	3.5%	\$12,765.06
Misc Commissions	30	\$1,200.00	\$615.05		\$1,188.80	\$1,803.85	150.3%	(\$603.85)
Swimming Pool	31	\$71,434.00	\$59,359.53			\$59,359.53	83.1%	\$12,074.47
Non-Departmental	32	\$951,633.00	\$709,145.70		\$39,407.28	\$748,552.98	78.7%	\$203,080.02
Tree Disease	34	\$54,060.00	\$23,908.45		\$17,485.00	\$41,393.45	76.6%	\$12,666.55
TOTALS		\$5,503,926.00	\$1,906,051.68	\$0.00	\$479,747.99	\$4,936,053.89	89.7%	\$567,872.11
Thorson-Fund #83		\$430,967.00	\$104,714.74		\$12,787.06	\$117,501.80	27.3%	\$313,465.20
Utility Fund-#81								
Water	23	\$741,317.00	\$689,494.26		\$17,143.04	\$706,637.30	95.3%	\$34,679.70
Sewer	24	\$861,967.00	\$844,067.25		\$19,478.19	\$863,545.44	100.2%	(\$1,578.44)
TOTALS		\$1,603,284.00	\$573,573.22	\$0.00	\$36,621.23	\$1,570,182.74	97.9%	\$33,101.26



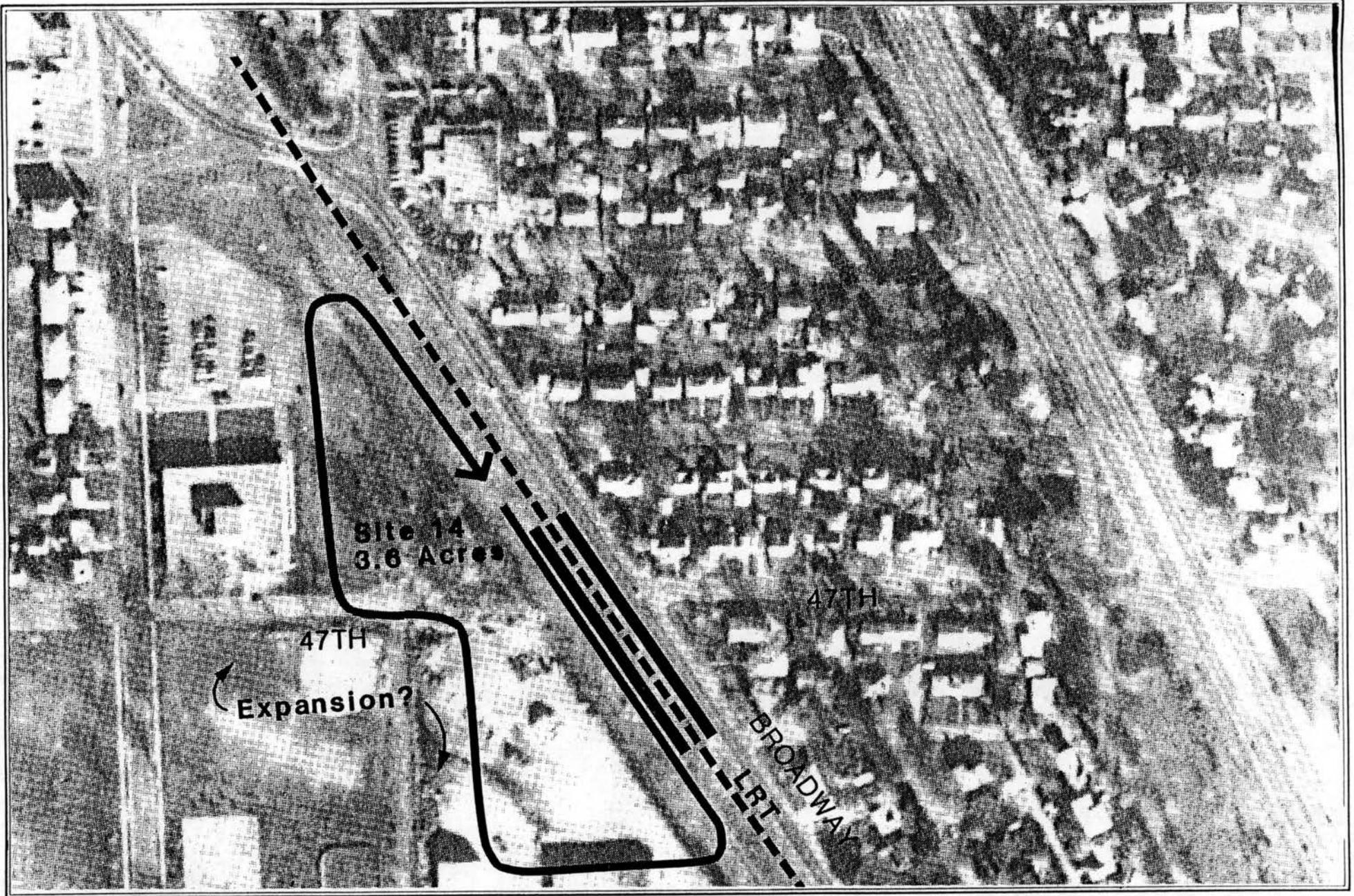
HCRRA
Hennepin County Regional Railroad Authority

Comprehensive
LRT System Plan



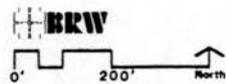
Northwest Corridor

Preliminary Station
Locations



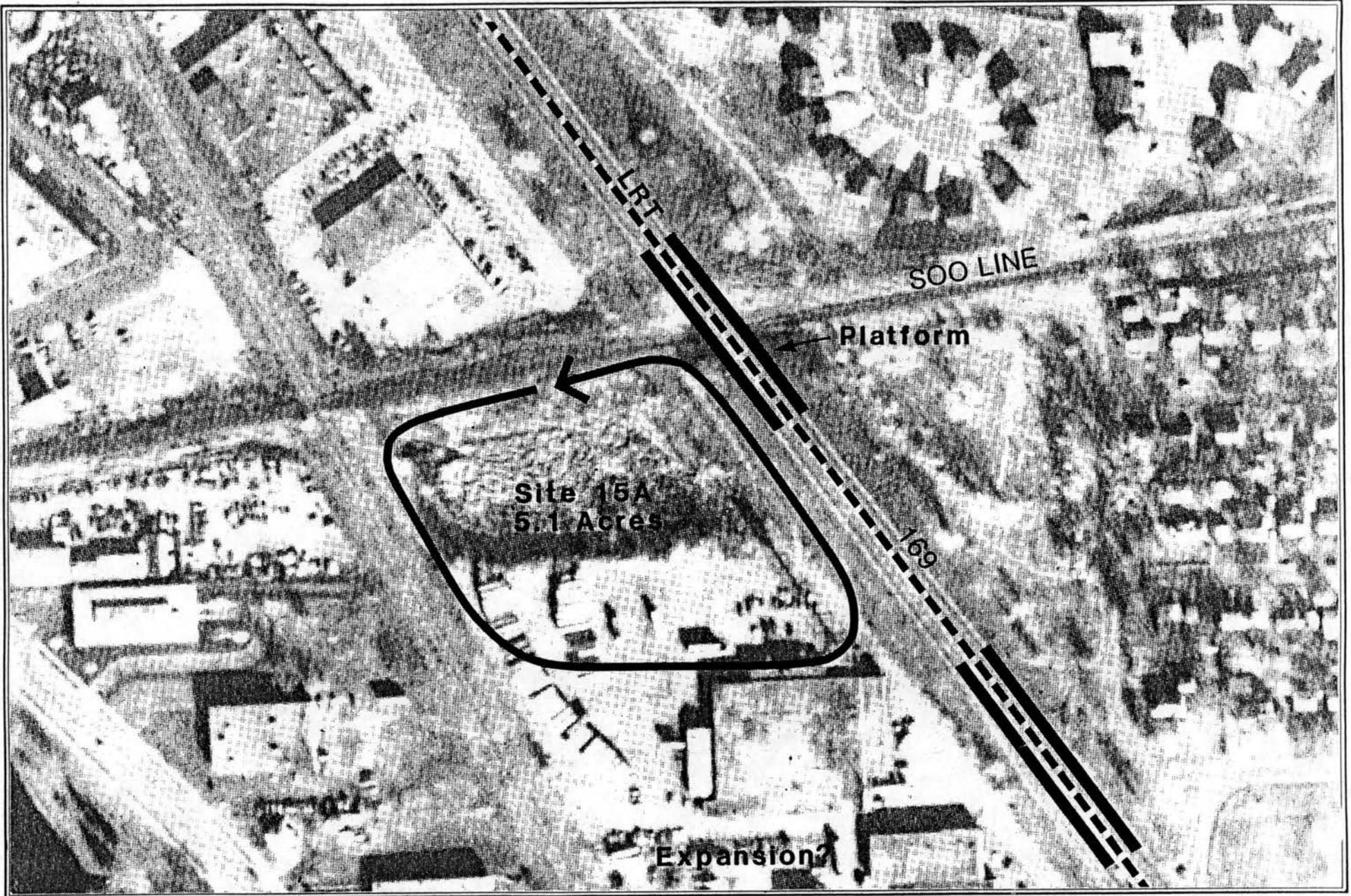
HCRRA
Houston County Regional Railroad Authority

Comprehensive
LRT System Plan



Northwest Corridor

Preliminary Location
Site Number 14



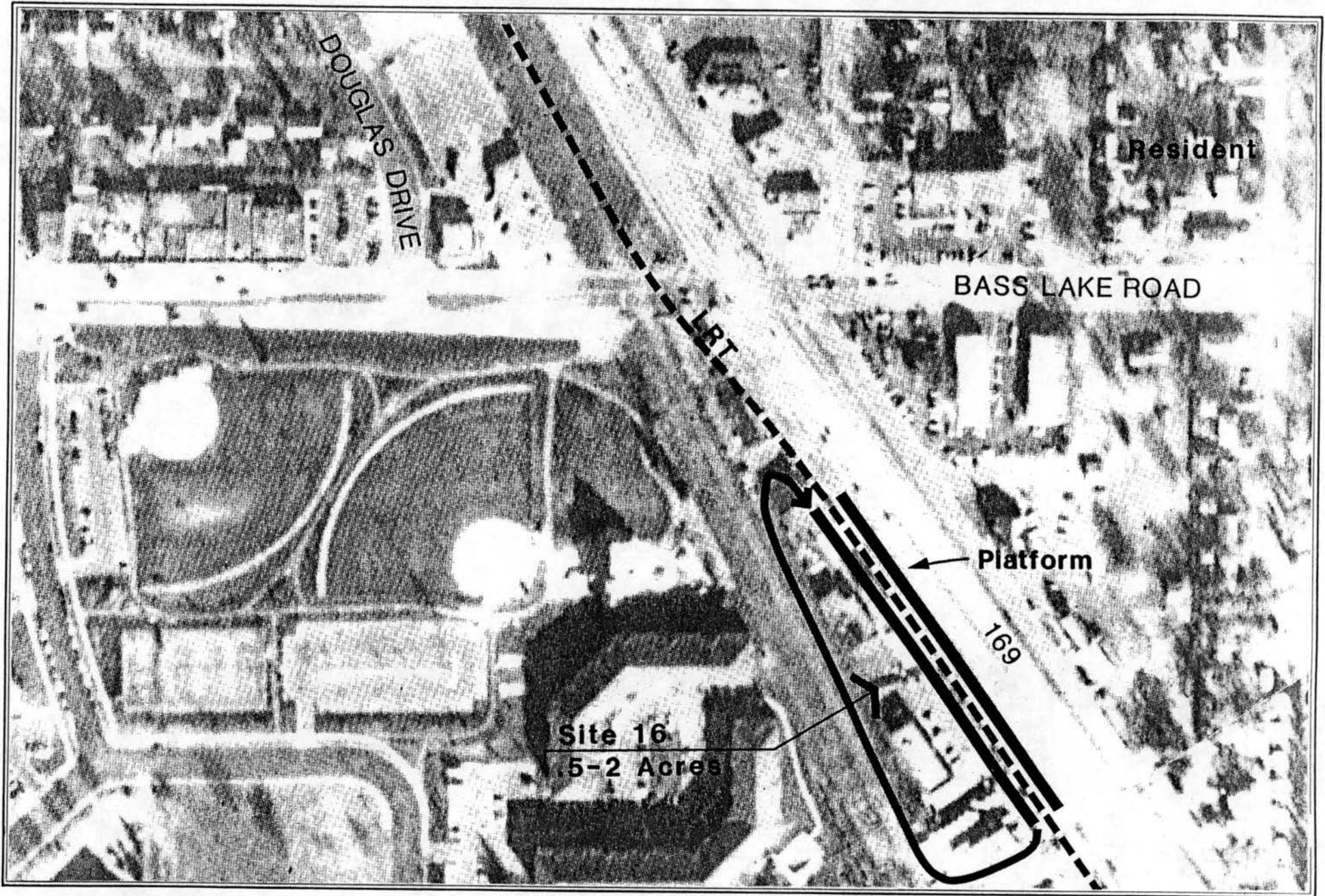
HCRRA
Hillsborough County Regional Rail Authority

Comprehensive
LRT System Plan

Northwest Corridor

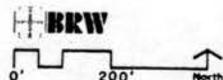


Preliminary Location
Site Number 15



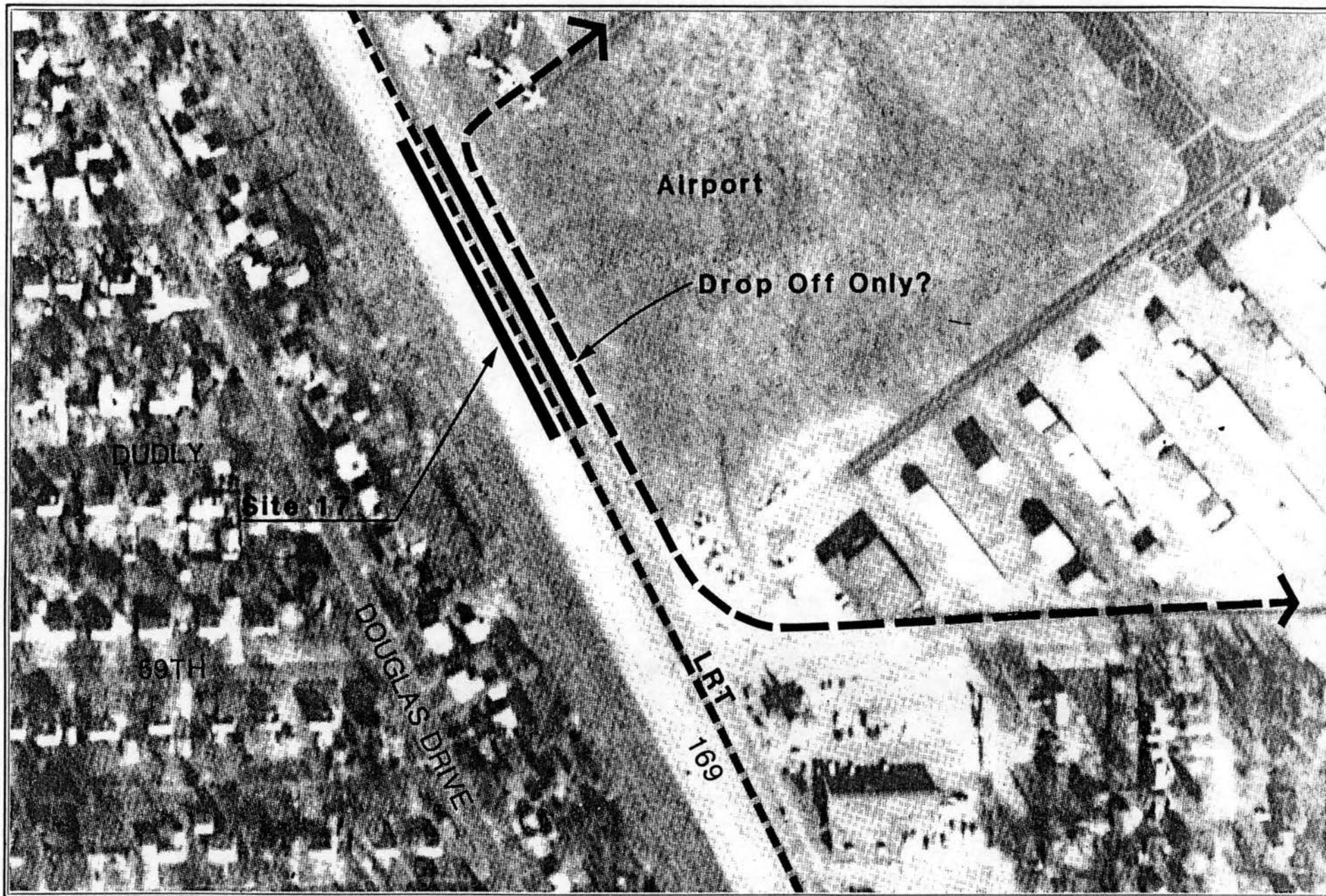
HCRRA
Highway County Regional Railroad Authority

Comprehensive
 LRT System Plan



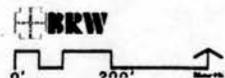
Northwest Corridor

Preliminary Location
 Site Number 16



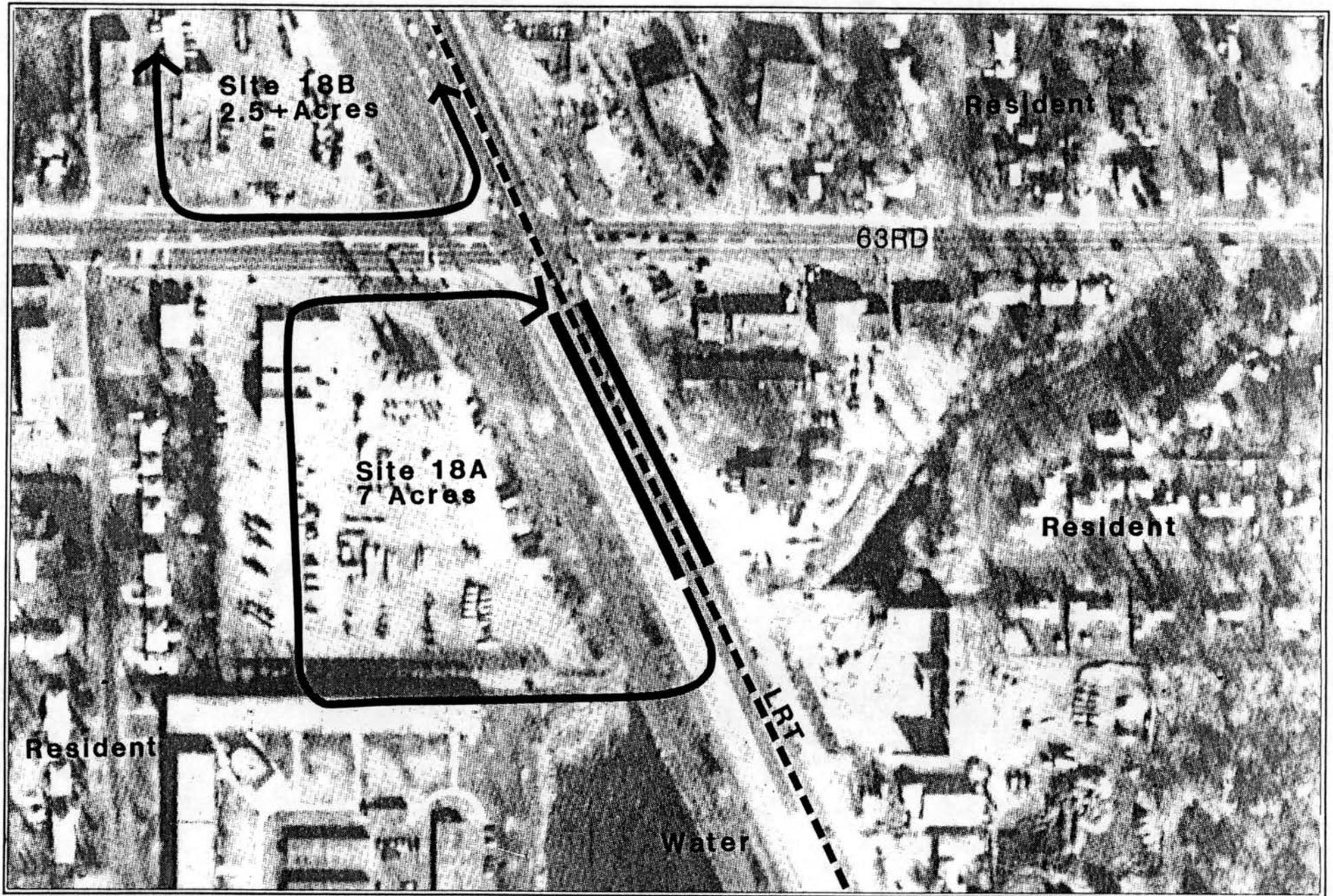
HCRRA
Hickman County Regional Railroad Authority

Comprehensive
LRT System Plan



Northwest Corridor

Preliminary Location
Site Number 17



HCRRA
Hennepin County Regional Rail Authority

Comprehensive
 LRT System Plan

Northwest Corridor



Preliminary Location
 Site Number 18

FINANCE DIRECTOR

14. Purchase of tires for City vehicles.
ACTION NEEDED: Prepare a report on where tires
are purchased for the City for the next Council
meeting.
ACTION TAKEN: *See attached*

CITY CLERK

15. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN:

DATE: January 25, 1988

TO: John Olson

FROM: Purchasing

RE: Purchases of Tires during 1987

Suburban Tire - Golden Valley (Henn. Cty. Contract)

Primarily truck tires \$1,211.78

Market Tire

Police and passenger car tires 2,628.12

Carl's Tire

Passenger car tires 110.60

kk

January 22, 1988

TO: Jerry Dulgar, City Manager
FROM: Nancy Deno, Administrative Assistant *ND*
RE: Report - Vehicle Repair Estimates and Locations,
1987 - 1986

Attached is a report showing repair estimates and locations for the City of Crystal vehicles which have been in accidents. Our deductible through insurance in 1987 was \$500, so the 1987 listing shows only those repairs over \$500. In 1986 our deductible was \$250 so those estimates shown are repairs for \$250 or more. All repairs were taken to the lowest bidder unless otherwise noted by an asterisk. The City refuses to pay for having an estimate for repair to be done on any of our City vehicles.

If you have any further questions concerning this, please feel free to ask me.

ND/js

attachment

1/22/88

N.DENO

VEH	DEPT	DATE	REPAIR ESTIMATES AND LOCATIONS	AMOUNT
203	15	7/23/87	ED'S AUTO BODY WALSER CHEVROLET	MAPLE GROVE PLYMOUTH \$294.20 \$372.15
203	15	9/15/87	WALSER CHEVROLET ED'S AUTO BODY	PLYMOUTH MAPLE GROVE \$572.80 \$700.56
115	34	8/6/87	DUKE'S BODY SHOP VIC'S BODY SHOP SARGE'S AUTO BODY	CRYSTAL BROOKLYN PARK CRYSTAL \$391.00 \$595.68 \$641.33
201	15	6/13/87	ED'S AUTO BODY WALSER CHEVROLET ITEN CHEVROLET	MAPLE GROVE PLYMOUTH BROOKLYN CENTER \$3,589.50 * \$3,565.05 \$3,399.50
63	15	4/30/87	ED'S AUTO BODY ALTRA BODY SERVICE CRYSTAL COLLISION CTR	MAPLE GROVE BROOKLYN PARK CRYSTAL \$640.42 \$237.50 ** \$801.40
208	15	1/18/86	ED'S AUTO BODY SARGE'S AUTO BODY	MAPLE GROVE CRYSTAL \$3,831.47 \$3,601.33 ***
104	21	4/4/86	SARGE'S AUTO BODY CRYSTAL COLLISION CTR	CRYSTAL CRYSTAL \$165.59 \$253.42
203	15	11/18/86	TOTAL LOSS BROOKLYN AUTO BODY SUPERIOR FORD ED'S AUTO BODY	BROOKLYN CENTER PLYMOUTH MAPLE GROVE \$9,500.00 **** \$4,304.89 \$7,057.09 \$7,464.13
208	15	11/2/86	ED'S AUTO BODY SARGE'S AUTO BODY SUPERIOR FORD	MAPLE GROVE CRYSTAL PLYMOUTH \$577.43 \$633.65 \$648.50
211	15	3/21/86	SARGE'S AUTO BODY ED'S AUTO BODY DUKE'S BODY SHOP	CRYSTAL MAPLE GROVE CRYSTAL \$603.57 \$661.06 \$1,034.88

* THE INSURANCE COMPANY REVIEWED THIS CLAIM AND RECOMMENDED REPAIR TO BE COMPLETED BY ED'S AUTO BODY

** ESTIMATE THROWN OUT - INCOMPLETE IN REGARDS TO NEEDED REPAIRS

*** THE INSURANCE COMPANY REVIEWED THIS CLAIM AND RECOMMENDED REPAIR TO BE COMPLETED BY SARGE'S AUTO BODY

**** THE INSURANCE COMPANY REVIEWED THIS CLAIM AND DETERMINED THE VEHICLE TO BE A TOTAL LOSS = NO REPAIRS MADE

DUE DATE: NOON, WEDNESDAY, JANUARY 27, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the January 19, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 19, 1988. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

CITY MANAGER

1. Consideration of the resignation of Elsa Skogerbo from the Northwest Hennepin Human Services Advisory Commission.
ACTION NEEDED: Send letter of thanks and appreciation.
ACTION TAKEN: Letter sent 1-21-88.

CITY MANAGER

2. Consideration of the resignation of Barbara Nemer from the Crystal HRA.
ACTION NEEDED: Send letter of thanks and appreciation.
ACTION TAKEN: Letter sent 1-21-88.

REGULAR AGENDA

CITY MANAGER

1. Appearance by Brooklyn Park Mayor Krautkremer concerning Northern Mayors' Association.
ACTION NEEDED: Notify Brooklyn Park of approval of resolution for funding of Northern Mayors' Association.
ACTION TAKEN: Notified by phone.

PUBLIC WORKS
DIRECTOR

2. Consideration of First Reading of an Ordinance rezoning property at 3401 Vera Cruz.
ACTION NEEDED: Item continued until February 16 for State plans on Highway 100.
ACTION TAKEN: Letter in progress to MNDOT concerning plans for widening of Highway 100 and its impact on this site.

ASSISTANT CITY
MANAGER

- ACTION NEEDED: Place item on February 16 Council agenda.
ACTION TAKEN: Item to be placed on February 16 council agenda.

PUBLIC WORKS
DIRECTOR

3. Consideration of a conditional use permit to allow a convenience food establishment at 3545 Douglas Drive.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified of approval and requirement of building related permits.

BUILDING INSP.

4. Consideration of a sign permit for the Hennepin County Library at 6401 - 42nd Avenue North.
ACTION NEEDED: Notify library of Council approval of sign.
ACTION TAKEN: Permit issued.

REDEVELOPMENT
COORDINATOR

5. Consideration of second amendment to the Developer's Agreement with Brutger for senior citizens apartment building.
ACTION NEEDED: Notify applicant of Council approval of second amendment.
ACTION TAKEN: Sent a letter to Brutger Companies including certified copy of resolution and signed copy of the second amendment to be signed and returned.

RECYCLING
COORDINATOR

6. Consideration of a Joint Powers Agreement regarding organized garbage collection and recycling with the cities of Brooklyn Park, Brooklyn Center, and New Hope.
ACTION NEEDED: Notify other cities of Council approval of resolution.
ACTION TAKEN: Personally notified Jeanine Dunn of New Hope, Brad Hoffman of Brooklyn Center; Tom Heenan will notify Brooklyn Park officials of Council's action at a staff meeting of 1-21-88.

CITY MANAGER

7. Consideration of a control program for Canada geese.
ACTION NEEDED: Item tabled, bring back to Council when geese become a problem.
ACTION TAKEN: No action needed at this time.

CITY CLERK

8. Consideration of second reading of an ordinance naming a park, in particular Lions Soo Line Park.
ACTION NEEDED: Publish ordinance.
ACTION TAKEN: Sent for publishing on 1-20-88.

PUBLIC WORKS
DIRECTOR

9. Consideration of a resolution authorizing a feasibility study for improvements to 36th Avenue.
ACTION NEEDED: Item defeated, Council wishes information on allowable truck traffic and an upgraded street and other sources of funds for the project.
ACTION TAKEN: Follow up memorandum will be prepared relating to the items of concern for consideration at a future agenda.

CITY CLERK

10. Consideration of a resolution regarding retention of tape recordings for City meetings.
ACTION NEEDED: Council approves three-year retention schedule.
ACTION TAKEN: Noted.

CITY MANAGER

11. Consideration of first reading of an ordinance regarding lawful gambling.
ACTION NEEDED: Estimate amount of money to come to City with the 3% tax and amount to be applied to charitable organizations.
ACTION TAKEN: In process.

CITY ATTORNEY

ACTION NEEDED: Revise ordinance to include the 3% tax.
ACTION TAKEN: In process.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on February 2 Council agenda.
ACTION TAKEN: Item placed on February 2 Council agenda.

CITY MANAGER

12. Consideration of non-union employees salaries and benefits for 1988.
ACTION NEEDED: Notify employees of Council action regarding salaries.
ACTION TAKEN: Notified 1-21-88.

POLICE CHIEF &
PUBLIC WORKS
DIRECTOR &
ADMINISTRATIVE
ASSISTANT

13. Consideration of the use of local businesses for fixing of City vehicles.
ACTION NEEDED: Investigate local businesses to determine whether pricing warrants use by the City.
ACTION TAKEN: Two-year report in process regarding insurance claims.

FINANCE DIRECTOR

14. Purchase of tires for City vehicles.
ACTION NEEDED: Prepare a report on where tires are purchased for the City for the next Council meeting.
ACTION TAKEN: Informational item prepared for Council.

CITY CLERK

15. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

M E M O R A N D U M

TO: Jerry Dulgar, City Manager
FROM: Kenneth Bjorn, City Assessor
SUBJECT: Mill Rates for 1988
DATE: January 28, 1988

We recently received from the county our Mill Rate breakdown for Crystal. The overall Mill Rate is 116.922 up from 112.372 last year. The break down is as follows with a comparison to last years:

<u>MILL RATES 1987</u>		<u>MILL RATES 1988</u>	
CITY	18.704 = 16.64%	CITY	18.591 = 15.9%
COUNTY	29.356 = 26.15%	COUNTY	31.667 = 27.0%
S.D. #281	56.932 = 50.66%	S.D. #281	58.433 = 49.9%
VOC. SCHL.	1.421 = 1.26%	VOC. SCHL.	1.493 = 1.27%
MISC.	5.959 = 5.30%	MISC.	6.73 = 5.7%
<hr/>		<hr/>	
	112.372 = 100%		116.922 = 100%

Area Wide Mill Rate 118.812

You can see the major increases are from the county and the school district.

A comparison of our rates with our adjoining communities is as follows:

Crystal	116.922	up 4.5	mills
Robbinsdale	123.564	up 6.4	mills
New Hope	115.380	up 5.5	mills
Golden Valley	107.833	up 9.3	mills
	108.833	up 9.3	mills
	107.925	up 9.3	mills
	117.327	up 6.0	mills
	118.327	up 6.0	mills
Brooklyn Center	119.823	up 11.4	mills
	120.994	up 10.3	mills
	117.568	up 5.7	mills
	118.507	up 13.9	mills

We are above Golden Valley and New Hope but below the others. However, our increase is less than the others. A major impact on the mill rate this year is the lowering of the assessed value percentages on homestead residential property. Also a major reason for mill rate differences between the communities is contribution vs. distribution on fiscal disparities and the extent of tax increment financing within the communities.

cc: Walter Johnson

NORTHERN MAYORS' ASSOCIATION

Organized 1985

January 25, 1988

Subject: Critical Legislative Transportation Finance Meeting at
7:00 P.M., Wednesday, February 3, North Side.

Dear Mayor/City Manager:

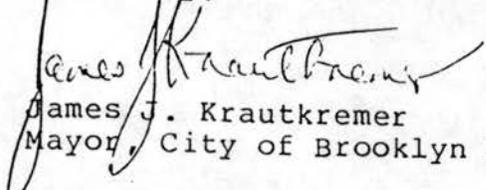
The Minnesota Legislature's Transportation Finance Study Commission will hold a final Public Hearing on February 3rd at 7:00 p.m. in the Fine Arts Center at Spring Lake Park High School (81st and Central NE). Hennepin County, in conjunction with Anoka County and the Minnesota Association of Urban Counties, is hosting this important hearing.

This bipartisan commission, composed of five senators and five representatives, was directed by the 1987 Legislature to study and recommend a transportation funding package for the 1988 Legislature.

These legislators, therefore, need to know northern suburban transportation needs. We must let them know that we are very interested and that we are ready to support reasonable funding initiatives. The Commission's hearings have attracted crowds as large as 450 in other parts of the state!

Please make every effort to attend the hearing and encourage your City Commission and Committee Members to attend as well. Your presence, and testimony if you wish, will demonstrate to the Commission our strong interest in transportation funding.

Sincerely,


James J. Krautkremer
Mayor, City of Brooklyn Park

JJK/CD/zao

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL

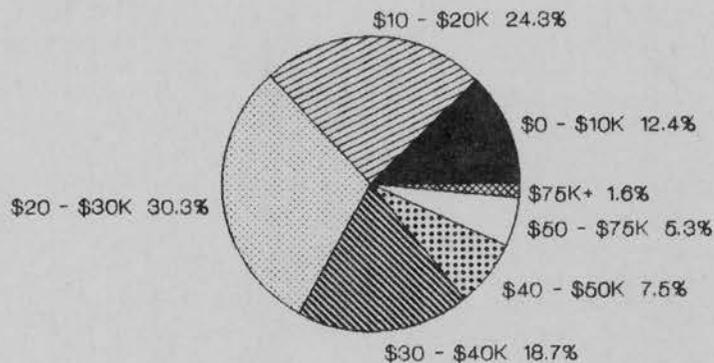
HUMAN SERVICES PRIORITIES

SUMMARY REPORT

INTRODUCTION

Assessing the human service needs and opinions of northwest suburban residents, and recommending funding priorities to meet the needs of the community, is an ongoing process at Northwest Hennepin Human Services Council. Over 1,000 people contributing over 2,370 hours helped shape the priorities and recommendations found in this summary report. The full human services priorities report detailing complete recommendations, documentation and process is available from the Northwest Hennepin Human Services Council office by calling 536-0327.

**NORTHWEST HENNEPIN COUNTY
1980 HOUSEHOLD INCOME LEVELS**



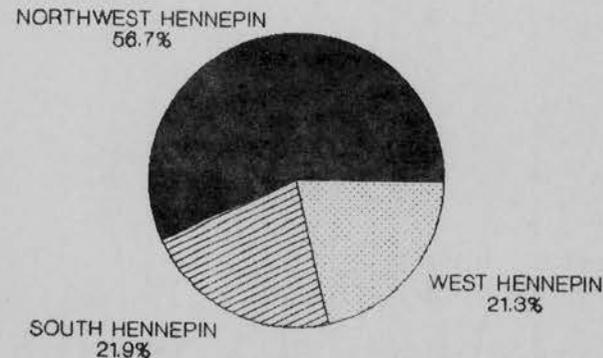
K = ONE THOUSAND DOLLARS

1987 PROCESS

During 1987, the Northwest Hennepin Human Services Council's took part in the following activities to assess the human services needs of the community:

- Chemical Health Focus Group
- Senior Services Focus Group
- Family Counseling Focus Group
- Mentally Ill/Mentally Retarded Services Focus Group
- Emergency Services Focus Group
- Random Sample Survey of Area Residents
- Survey of Energy Assistance Program Clients
- Collection and Review of Demographic and Service Use Data for Northwest Hennepin
- Review of the Hennepin County Mental Health Information Survey
- Analysis of the 1986 Hennepin County Community Services Department Budget
- Input from Council Committees and Task Forces

**COUNTY MENTAL HEALTH CLIENTS
SUBURBAN HENNEPIN COUNTY
JULY 1, 1987**



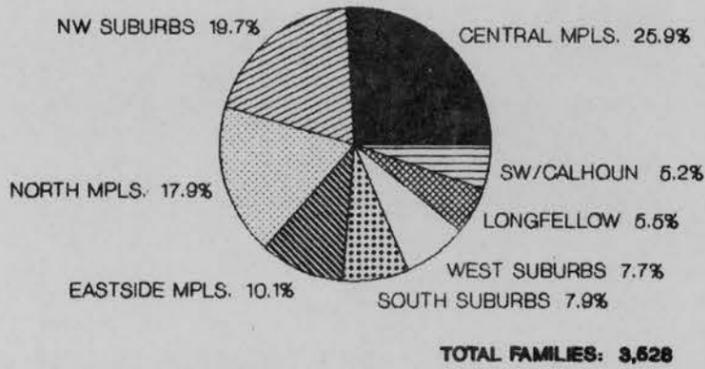
HUMAN SERVICES PRIORITIES

1. Affordable, Quality Family Counseling
2. Drug and Alcohol Abuse Services
3. Emergency Food, Shelter, and Clothing
4. Physical and Sexual Abuse or Neglect of Children
5. Shelters for Battered Women and their Children
6. Parenting Education and Support Services
7. Subsidized Child Care
8. Transportation for Seniors and/or Disabled Persons
9. Programs and Support Services for Seniors
10. Residential and Support Services for Mentally Ill Persons
11. Residential and Support Services for Mentally Retarded Persons

AFFORDABLE, QUALITY FAMILY COUNSELING

The northwest suburban planning area has the highest number of families with children in Hennepin County. Our concern is for the approximately one family out of every four in our area earning less than \$16,000.00 (1980), and for those families not covered by private insurance or not eligible for Medical Assistance. These families must rely on sliding fee scale programs and on programs providing evening hours. Area service providers and program recipients report serious problems regarding Health Maintenance Organization insurance coverage, which limits the referral options of providers as well as limiting the type and duration of service a client can hope to receive. In addition, the northwest area has the largest number of children in many of the younger age groups. Services must be targeted to youths who are having problems in school, in their family, and in the courts. These targeted services contribute to the reduction of out-of-home placements. Family counseling, for the most part, is a preventative service and, if adequately available, will diminish the need for crisis services which are far more costly and staff-intensive. When dollars are limited, it makes more sense to support programs capable of benefiting the most people for the fewest dollars.

FAMILIES LIVING BELOW POVERTY WITH CHILDREN UNDER 6 YEARS OF AGE BY COUNCIL PLANNING AREA

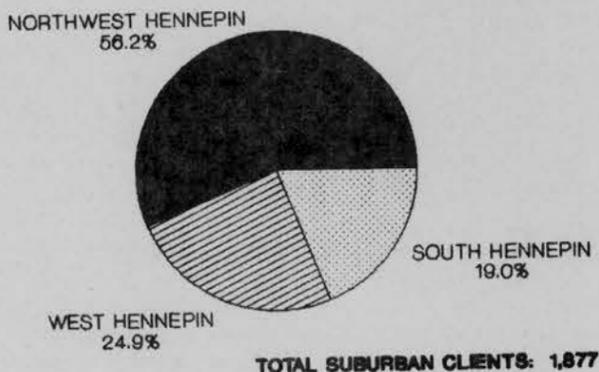


SOURCE: 1980 U.S. CENSUS DATA

PHYSICAL AND SEXUAL ABUSE OR NEGLECT OF CHILDREN

There has been a clear demonstration on the part of northwest Hennepin County schools, law enforcement personnel, and human service providers that they wish to work more effectively and cooperatively with County Child Protection staff. These area providers have established an on-going Northwest Child and Family Abuse Network which meets on a bi-monthly basis. The purpose of the Network is to work with other area service providers and receive up-to-date information on child abuse assessment and intervention techniques. We believe that violence and abuse is a serious problem, especially given the fact that the northwest suburban area has the largest number of families and the largest number of children aged 0 - 14 years old of any of the eight planning areas in Hennepin County. Over 1,000 child protection client cases and over 900 child welfare cases were active on July 1, 1987 in northwest Hennepin County. These numbers reflect only the tip of the iceberg, leaving out situations where abuse continues undetected or unreported, or where problems exist but are not yet serious enough for child protection intervention.

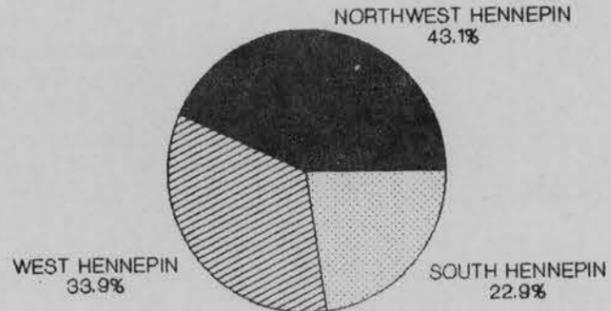
COUNTY CHILD PROTECTION CLIENTS SUBURBAN HENNEPIN COUNTY JULY 1, 1987



DRUG AND ALCOHOL ABUSE SERVICES

The geographical distribution of services shows how minimally served the northwest area is by County operated/contracted chemical health programs other than Union City Mission in Plymouth providing detoxification services. Recently, hospitals from various areas of the County have initiated needed outpatient programs in northwest Hennepin County. However, cost and the availability of insurance coverage is a concern for low-income and the "working poor" populations. In the area of chemical health, gaps in the "continuum" of care include non-profit assessment programs, long or short term residential facilities, and adolescent aftercare programs for northwest Hennepin County.

COUNTY CHEMICAL ABUSE CLIENTS SUBURBAN HENNEPIN COUNTY JULY 1, 1987



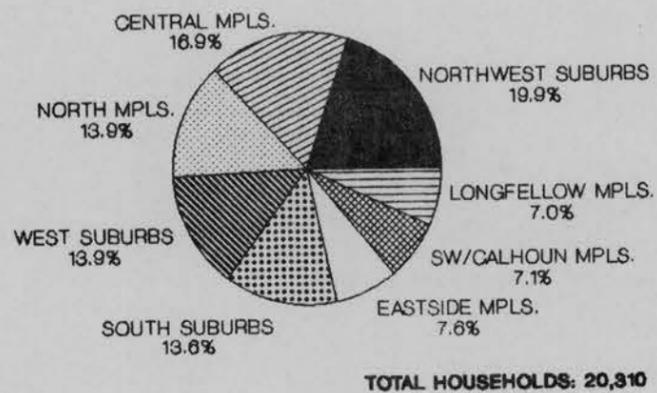
EMERGENCY FOOD, SHELTER, AND CLOTHING

The County Emergency Services Program, with its relatively small budget, supplements existing emergency programs. This program continues to reach many people and can quickly divert a long-term crisis by meeting the need at the onset. These funds are delivered at the local level, they are granted without excessive "red tape", and are administered at very minimal cost to the County. With over 6,000 households registered to receive surplus cheese and butter from the Temporary Emergency Food Assistance Program each month and the rapid depletion of the Emergency Services Program funds each year, we have reason to believe that hunger and homelessness are problems in our area, even though public awareness of these problems is not high.

SHELTERS FOR BATTERED WOMEN AND THEIR CHILDREN

Municipalities and area providers are actively providing funding and services that address some of the needs experienced by women who are battered as well as their children. Several communities in northwest Hennepin County are currently allocating funds to Home Free Shelter in Plymouth. Other communities are funding Domestic Intervention Projects as well. Although Home Free Shelter has one of the largest capacities for providing shelter for battered women and their children, the shelter is only able to meet approximately 30% of the requests they receive for shelter during the year. Other solutions, such as a system of "safe-houses", need to be explored.

SINGLE-PARENT FEMALE-HEADED HOUSEHOLDS WITH OWN CHILDREN BY COUNCIL PLANNING AREA



PARENTING EDUCATION AND SUPPORT SERVICES

According to the 1980 Census, 24% of Hennepin County's total single-parent population lives in northwest Hennepin County. Given the number of single-parent families, as well as young families, in the northwest area, the Council views parenting support programs and parenting education programs as necessary and cost-effective measures to prevent the more costly future consequences related to the lack of parenting skills and support. While a variety of school and community-based parenting skills and parent support programs exist, even greater outreach efforts need to be focused on low-income parents who are often isolated in the community and do not traditionally participate in such parenting programs.

SUBSIDIZED CHILD CARE

Municipalities in northwest Hennepin County have demonstrated their concern for the importance of child care subsidies by designating a share of their Community Development Block Grant funds for sliding fee scale subsidies for their residents. However, the County's role continues to be central in meeting this ongoing need. While the use of a voucher system for Title XX day care slots provides greater choice and decentralization of this service, clearly a shortage of subsidy options exists in providing licensed day care for low-income and working poor populations. In addition, the lack of child care services for special needs children and infants, as well as the lack of emergency or sick child day care is an area-wide problem. For low-income parents involved in training, education, or job-seeking programs, child care support is critical.

TRANSPORTATION FOR SENIORS AND AND/OR DISABLED PERSONS

The need for adequate public transportation affects all services for seniors and disabled persons. While it may never be fully met, this need requires that organizations providing services to seniors and disabled populations assume some responsibility for providing access to their service. This could begin by working with existing Metro Mobility or area senior transportation programs to expand ridership eligibility requirements or working with the Regional Transit Board to create logical intra-suburban routes. As a 1986 Hennepin County report states, "The geographical size of the northwest community is problematic in providing services for senior citizens, particularly in the area of transportation. Transportation was cited by all agencies and persons interviewed as the primary problem in providing service to senior citizens in the northwest area. Among senior citizens interviewed, they also found transportation to be the primary barrier in accessing services."

PROGRAMS AND SUPPORT SERVICES FOR SENIORS

From 1970 to 1980, the population of persons 65 years or older grew by 9.8% and, in 1980, represented nearly 11% of the total Hennepin County population. From 1970 to 1980, the population of persons 75 years or older grew by approximately 21%, and population of persons 85 years and older grew by 59.7%. The proportion of older persons to the total population will continue to increase well into the year 2005 and beyond, as the "baby boom" ages. The growth of this population will impact the types of services needed as well as how those services are provided and funded. While all areas of government will be affected by this trend, the greatest impacts will be felt in the areas of health care, housing, and social services. These trends will be further compounded by an increasing preference for in-home health care, maintenance services, and homemaker services to allow persons to live independently for as long as possible. Social services will also be impacted in the areas of chemical health counseling, grief counseling, suicide prevention, and therapeutic hospice care.

RESIDENTIAL AND SUPPORT SERVICES FOR MENTALLY ILL PERSONS

While several residential programs have located in northwest Hennepin County over the last few years, necessary support services have not followed suit. As part of its deconcentration efforts, Hennepin County needs to plan and implement a continuum of residential and support services in each Council planning area. It may be useful or necessary to relocate or develop nonresidential services prior to location of residential facilities. Hennepin County should also assure that crisis services are readily available as back-up support to facilities in northwest Hennepin County

RESIDENTIAL & SUPPORT SERVICES FOR MENTALLY RETARDED PERSONS

The Council believes that services that enable mentally retarded persons to remain in their home or community should be promoted where possible. This includes respite care, case management, special needs day care, stimulation programs, financial assistance, counseling, and support groups. The future development of community residential programs must be closely tied to the availability of quality developmental achievement centers and sheltered workshops which are capable of meeting the individual needs of residential clients.

PARK AND RECREATION ADVISORY COMMISSION
Agenda
February 3, 1988

1. Call meeting to order 7:00 p.m.
2. Approval of minutes.
3. Review monthly report.
4. Present further information on Yunkers Park -
make recommendation to city council.
5. Review recommendations on picnic fees as submitted to
city manager.
6. Long Range Planning Commission - Burt.
7. Frolics Committee - Liz
Commission assist with Kiddie Parade/other activities.
8. Review apparatus & equipment plans for Soo Line
Park.
9. Review recommendations on 1988 swimming pool rates.
10. Set 1988 summer meeting locations.
11. Review Sno Fun Daze.
12. Other Business.
13. Adjournment.

EMBER D. REICHGOTT

Senator 46th District
Room G-9, State Capitol
St. Paul, Minnesota 55155
Phone: 296-2889
and
7701 48th Avenue North
New Hope, Minnesota 55423

Senate

State of Minnesota

January 25, 1988

Mr. John Olson
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422-1696

Dear John:

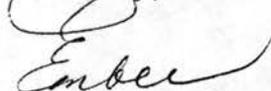
During the legislative interim, you sent me a Resolution from your City Council regarding the distribution of property tax settlements to cities. The issue you raise is a legitimate one.

School district payments were accelerated several years ago because the May settlement payment was made so close to the end of the school year that school districts often did not receive their settlement in time to head-off insurmountable cash flow problems before the school year ended.

I have discussed the acceleration of settlement dates for cities with Senator Doug Johnson, the Senate Tax Committee Chairman. Senator Johnson has directed his staff to gather information and may schedule a hearing later in the session. While it is far too early to predict an outcome, you can be assured that I will continue to urge Senator Johnson to proceed on this matter during the 1988 legislative session.

Thank you again for keeping me informed of the City's concerns. If I can be of further assistance, please do not hesitate to call.

Sincerely,



Ember Reichgott
State Senator

ER/tgk

September 25, 1985

To: John T. Irving, City Manager
From: Art Quady, Fire Chief
Subject: Body Repair Work to Damaged Fire Vehicle

An estimate on cost of repairs to the damaged fire vehicle was received from Crystal Collision Center. This estimate was given to Nancy Deno for insurance purposes. Nancy informed me that the Insurance Company requires two estimates.

Through talking with various people, I learned that Bob & Carl's Auto Body, of Osseo, did good work and were reasonable. I sent the truck to Bob & Carl's for the second estimate, which turned out to be lower than Crystal Collision Center. I then took Bob & Carl's estimate to John Nesnick, of Crystal Collision Center, and asked him to review the two to see if he had over-bid. He informed me that Bob & Carl's did not include new hinges for the door; but, even with taking off the hinges from the Crystal Collision bid, they were still higher.

I then sent the truck back to Bob & Carl's to ascertain if the truck needed hinges or if they had missed this in their estimate. They stated that the hinges were not needed. This made Bob & Carl's the lower of the two estimates.

I gave both estimates to Nancy Deno. She stated that we had to accept low bid. Consequently, I did have the vehicle repaired at Bob & Carl's, of Osseo.

AQ/mc