



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

February 16, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on February 16, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes
A Moravec
P Rygg
7:13 PM P Langsdorf
P Aaker
P Leppa
P Smothers

Staff

P Dulgar
P Olson
7:06 PM Kennedy
7:40 PM Monk
P Peterson
P Deno
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of February 2, 1988.

Moved by Councilmember Herb and seconded by Councilmember Sm. to
(approve) (approve, making the following exceptions: _____

_____ to) the minutes of the
regular City Council meeting of February 2, 1988.

Motion Carried.

PRESENTATIONS

1. Tom Aaker, Mayor, presented \$100 to James N. Skiff, the recycling raffle winner from the January drawing.
2. Mr. Howard Niggeler, Commander of the Charles Knaeble VFW Post 494 of Crystal, will present a check in the amount of \$15,000 to the City for the use of purchasing playground equipment at Twin Oak Park.

Ed Branden

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, March 15, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Steve Weisman to vary the required number of parking stalls, to vary non-conforming structure, and to vary the front yard setback requirements at 4900 West Broadway.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, March 15, 1988, as the date and time for a public hearing at which time the City Council will consider tentative approval of proposed plat Finley Addition located at 3209 Florida Avenue North.
3. Consideration of a request to continue until April 5, 1988, the discussion of the application to rezone property at 3401 Vera Cruz from R-1 to B-4 as submitted by Herb Elfstrom.
4. Consideration of the appointment of an Assistant Weed Inspector for 1988.
5. Consideration of setting May 21, 1988, from 12:30 p.m. to 3:30 p.m. as the date and time for the Crystal Rabies Vaccination Clinic to be held at the City garage, 6125 - 41st Avenue North.
6. Acknowledgment of a donation of \$3,000 from the Crystal Lions Club for playground equipment at Lions Valley Place Park.
7. Consideration of a request for a solicitor's license for Northwest YMCA for a City wide food drive on March 5, 1988, from 5 to 8 p.m.

Moved by Councilmember ~~_____~~ and seconded by Councilmember _____ to remove items _____, _____, _____, _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember *Herbe* and seconded by Councilmember *Rygg* to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. The City Council considered a request from Brutger Companies for a building permit for construction of a 79-unit senior citizen rental housing building at 6315 - 55th Avenue North.

Steve Wilson, Brutger Companies
Number of units ^{complete} in Sept. - final completion sometime in November.

Smithers asked ~~for~~ ~~brutger~~ what else was included for seniors - Mr. Wilson advised plans were still as originally proposed.

Moved by Councilmember *Sm.* and seconded by Councilmember *Rygg* to (approve as recommended by the Planning Commission) (deny) (continue until _____ the discussion of) building permit #237 for Brutger Companies to construct a 209 x 254 sq. ft. 79-unit senior citizen rental housing building at 6315 - 55th Avenue North, subject to standard procedure.

Motion Carried.

2. The City Council considered the applications of Marlyn H. Theisen, David Larson, Martha Broberg Harrison, and Mary Moucha for appointment to the Park & Recreation Advisory Commission.

Mary Moucha

Moved by Councilmember *Larg* and seconded by Councilmember *Rygg* to appoint *Mary Moucha* to the Park & Recreation Advisory Commission for an unexpired term expiring December 31, 1988.

— u c,

3. The City Council considered a resolution approving the revised Recycling/Refuse Joint Powers Agreement. - Julie Jones, Recycling Coord.

Moved by Councilmember Leppa and seconded by Councilmember Lygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-7

RESOLUTION APPROVING REVISED JOINT POWERS AGREEMENT
IN ESTABLISHING THE HENNEPIN RECYCLING GROUP

By roll call and voting aye: All, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: none.

Motion carried, resolution declared adopted.

4. The City Council considered the Second Reading of an Ordinance regarding procedures of City Council meetings. (5 votes needed for approval)

Moved by Councilmember Lynn and seconded by Councilmember Leppa to adopt the following ordinance:

ORDINANCE NO. 88-3

AN ORDINANCE RELATING TO CITY COUNCIL MEETINGS:
AMENDING CRYSTAL CITY CODE, SUBSECTIONS 200.07 AND 200.15:
REPEALING CRYSTAL CITY CODE, SUBSECTION 200.13; AND ADDING A
SUBSECTION TO SECTION 200

and further, that this be the second and final reading.

Motion Carried.

5. The City Council discussed an advisory committee to be established by the Regional Transit Board.

*Leppa / Sm. to recommend the appointment of on the Chairman's Advisory Committee
Mayor as representative and City Mgr. as alternate,
of the Regional Transit Board.*

6. The City Council considered change order #4 and the final project payment for Becker Park improvements.

A. Moved by Councilmember Leppa and seconded by Councilmember Largo to (approve) (deny) (continue until _____ the discussion of) change order #4 for Becker Park improvements. *u ce*

B. Moved by Councilmember Rygg and seconded by Councilmember Hicks to (approve) (deny) (continue until _____ the discussion of) final project payment to Hardrives, Inc. for Becker Park improvements.

Motion Carried.

7. The City Council considered a bid for an emergency standby generator system for the South Sewer Lift Station on 32nd Avenue North.

Moved by Councilmember Rygg and seconded by Councilmember Sm. to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-8

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: MBV, _____, _____.

Motion carried, resolution declared adopted.

8. The City Council considered a lease agreement between the Knights of Columbus and the City of Crystal for the Crystal Senior Center and Congregate Dining.

Handicap bathrooms?

Moved by Councilmember Herbes and seconded by Councilmember Largo to (approve) (deny) (continue until _____ the discussion of) a lease agreement with the Knights of Columbus and the City of Crystal for the Crystal Senior Center and Congregate Dining, and further, to authorize the Mayor and City Manager to sign such an agreement.

Motion Carried.

APPLICATION FOR LICENSE

February 16, 1988

SIGN LICENSE RENEWAL

A. L. S. Properties, 5501 Lakeland Ave. N.
Aamco Transmissions, 5231 West Broadway
Adair Liquors, 6001 42nd Ave. N.
Allstate Insurance, 5434 Douglas Dr. N. Suite #2
Anthony's Shopping Center, 3516 Lilac Drive
Arby's Restaurant, 5354 Parkdale Dr. Suite 100
Arnold's Hamburger Grill, 5518 Lakeland Ave. N.
Athletic Shoe Factory, 219 Willow Bend
Aveyron Center, 5707 West Broadway
The Barbers, 117 Willow Bend
Becklund Jewelers, 115 Willow Bend
Beneficial, 5510 West Broadway, Suite B
B & R Transmission, 6304 42nd Ave. N.
Caardvark, 5518 West Broadway
Cardell Florist, 2740 Douglas Dr. N.
Care Cleaners, 6518 56th Ave. N.
Carpet Remnant King, 5445 Lakeland Ave. N.
Chalet Bowl, 3520 Lilac Drive N.
Chalet Ski & Patio, 3359 Vera Cruz Ave. N.
Childs Play, 5510 West Broadway, Suite A
Ciao-Bella Pizza & Pasta, 2732 Douglas Dr. N.
Crest Engineering, 3324 Winpark Dr.
Crystal Auto Parts, 5208 Hanson Court
Crystal Court, 2960 Winnetka Ave. N.
Crystal Foot Clinic, 5415 West Broadway
Crystal Motel, 5650 Lakeland Ave. N.
Crystal Rose-Bo Floral & Gift, 5505 56th Ave. N.
Crystal Vacuums, 6410 56th Ave. N.
Dairy Queen, 6827 56th Ave. N.
DEB Shops, 329 Willow Bend
Donuts & More, 5303 36th Ave. N.
Douglas Court Apartment, 6400 27th Ave. N.
Dress Barn, 139 Willow Bend
E-Z Serv, 4800 56th Ave. N.
El Presidente Apartments, 3335 Douglas Dr. N.
Embers, Inc. 5756 Lakeland Ave. N.
Fantasia Together, 2756 Douglas Dr. N.
Fifty-Seven Hundred Bldg, 5702 West Broadway
Gallery Hair Studio For Men, 3325 Vera Cruz Ave. N.
General Nutrition Center #673, 223 Willow Bend
Gourmet Pizza, 6023 42nd Ave. N.
Harold Herman Furniture, 3159 Vera Cruz Ave. N.
Headlines, 5560 West Broadway
I.T.T. 124 Willow Bend
Ideal Kitchens, 5311 36th Ave. N.
Inter-City Oil, 6000 42nd Ave. N.
Jim's Union 76, 6310 42nd Ave. N.
Junior Shoe World, 5570 West Broadway
Justice Realty, 3600 Douglas Dr. N.
Lens Crafters, 143 Willow Bend

APPLICATION FOR LICENSE

February 16, 1988

SIGN LICENSE RENEWAL

Leo's "136" Restaurant, 3534 Vera Cruz Ave. N.
Minnesota Fabrics #724, 233 Willow Bend
Muffler Clinic of Crystal, Inc., 5531 Lakeland Ave. N.
Northland Water Cond., 3415 Douglas Dr. N.
Northwestern Bell, 4700 Welcome Ave. N.
Palace Inn, 5607 West Broadway
Panto-Gravers, Inc., 5515-25 34th Ave. N.
Payless Shoe Company #471, 331 Willow Bend
Ross Plumbing, 6028 42nd Ave. N.
The Schraeder Building, 5501 Lakeland Ave. N.
Sharp Cuts, 6210 56th Ave. N.
Sun Health - Sun Shopp, 127 Willow Bend
Dr. Duane Sween, 3548 Noble Ave. N.
Tally Ho Cafe, 5216 West Broadway
10,000 Auto Parts, 6600 56th Ave. N.
Tennant Co., 7394 32nd Ave. N.
Thompson Air, Inc., 5115 Hanson Court
Tri-Town Auto Supply, 3539 Douglas Dr. N.
Valley View Interiors, 6032 42nd Ave. N.
Vera Slater Beauty School, 6406 56th Ave. N.
Village Builders, 3351 Nevada Ave. N.
Welcome Furniture, 4835 West Broadway
Winnetka Industrial Center, 3200 Winpark Dr.
Winnetka Village Development Co., 7133 Shannon Dr.

PLUMBERS - \$30.25

Clark Plumbing, 5651 County Rd. 19, Tonka Bay
Tim's Quality Plumbing, 4322 Zane Ave. N./P.O. Box 22409, Crystal
Widmer, Inc., P.O. Box 219, St. Bonifacius

GAS FITTERS - \$30.25

Clark Plumbing, 5651 County Rd. 19, Tonka Bay
P & D Mechanical Contracting Co., 4629 41st Ave. N.

APPLICATIONS FOR LICENSE

February 16, 1988

REFUSE HAULER - (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Haugen's Haulers, Buffalo, Minnesota - one extra vehicle.

APPLICATION FOR LICENSE
FEBRUARY 16, 1988

TAXI CAB - \$30.25 & \$18.25 ea. vehicle & Ins. Rdr.

H. C. Bierbrauer dba Town Taxi Company, 2812 University
Avenue S.E.

TREE TRIMMERS (\$55.00):

Thomas S. Dunlap dba Canopy Tree Care
P.O. Box 165, Champlin, MN 55316

Sent with preliminary agenda on 2-12-88:

Council minutes of 2-2-88.

Memo from Park & Rec. Director dated 2-9-88 re:
donation by Crystal VFW to City of Crystal.

Memo from City Engineer dated 2-10-88 re: rezoning
of property at 3401 Vera Cruz.

MN State Dept. of Agriculture Notice of Appointmen
of Assist. Weed Inspector.

Memo from Supervising Sanitarian dated 2-3-88 re:
Annual Rabies Vaccination Clinic.

Memo from Park & Rec Director dated 2-10-88 re:
donation for playground equipment at Lions Valley
Place Park - Crystal Lions Club.

Memo from Investigator Johnson dated 2-12-88 re:
N.W. YMCA Solicitor's Permit.

Planning Commission minutes of 2-8-88.

Applications for appointment to Park & Rec Advisor
Commission from Marlyn Theisen, David Larson,
Martha Broberg-Harrison, and Mary Moucha.

Resolution approving revised Joint Powers Agreements
establishing The Hennepin Recycling Group; Letter
from City Attorney dated 2-9-88 re: Recycling
Joint Powers Agreement; Joint & Cooperative Agree
ment Solid Waste Disposal.

Letter from City Attorney dated 2-4-88 re: City
Council Meetings; ordinance amending Crystal City
Code.

Letter from Regional Transit Board dated 2-3-88.

Memo from City Engineer dated 2-9-88 re: Final
Estimate and Project Acceptance for Becker Park
Improvements.

Memo from City Engineer dated 2-10-88 re: Award
of Bid for Emergency Generator at South Lift Station

Memo from Administrative Asst. dated 2-4-88 re:
Lease Agreement - K of C and City of Crystal -
Senior Center & Congregate Dining.

Code Pages: Arrest: Citations.

Memo from Exec. Director of N.W. Suburbs Cable
Communications Commission dated 2-5-88 re: Letter
from Mr. Heinrich regarding indecent materials
on cable television; letter from attorney for
cable commission dated 2-2-88; copy of letter from
Mr. Heinrich dated 1-25-88.

Letter from State Treasurer dated January, 1988;
Statement of Condition.

Minutes of the City of Crystal Charter Commission
of 7-22-87, 9-30-87, and 10-28-87.

Crystal Park & Recreation Advisory Commission
minutes of 1-6-88.

Crystal Park & Recreation Department monthly report
for January 1988.

Memo from Recycling Coordinator dated 2-8-88 re:
Comprehensive Waste Reduction and Recycling Act.

Letter from Knights of Columbus, Crystal dated
1-27-88, in appreciation of the Crystal Police
Department's services.

Action Needed Memo from the February 2, 1988 Council
meeting.

Third Draft of the Transportation Finance Study
Commission - Final Report dated January 26, 1988.

Included with packet on February 16, 1988:

Memo from League of MN Cities dated 2-11-88 re:
Notice of Vacancies in Multi-Member State Agencies.

Starlene

February 12, 1988

TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager
RE: Preliminary Agenda for the February 16, 1988
Council Meeting

Comments will be confined to those matters that I feel I can offer additional input on or need more elaboration. If you have any questions on other items, please feel free to call me at any time.

REGULAR AGENDA

3. Consideration of a resolution amending the Recycling/Refuse Joint Powers Agreement.

In your information you have a memo from Julie Jones relative to the status of the other cities' action on the Joint Powers Agreement. I have no problem with approving this request of Brooklyn Center and would advise that we hold off taking any additional action until we find out what the other cities are doing on the agreement.

5. Discussion of an advisory committee to be established by the Regional Transit Board.

It would be my recommendation that the Mayor or Manager be the City's representative to this advisory committee.

6. Consideration of final payment and project acceptance of Becker Park improvements including change order #4 as constructed by Hardrives, Inc.

I concur with the Public Works Director's recommendation that we approve the final payment, change order, and accept the improvements.

7. Consideration of awarding bid for emergency standby generator system for the South Sewer Lift Station on 32nd Avenue.

This item came in a little over budget but shouldn't be any problem. The bids were very competitive so I would

recommend that we go ahead and award the bid as Bill has recommended.

8. Consideration of lease with Knights of Columbus for senior activities.

Attached please find a memo from Nancy Deno relative to approving this lease. I would concur with her recommendation that we approve the lease.

Jerry Dulgar
City Manager

JD/js

P.S.

If the Police Investigation is completed, we will be adding a solicitor's permit for the N.W. YMCA for a food drive to benefit PRISM to Tuesday night's agenda.

APPLICATION FOR LICENSE

February 16, 1988

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P & D Mechanical Contracting Co., 4629 41st Ave. N.

APPLICATIONS FOR LICENSE

February 16, 1988

REFUSE HAULER - (\$27.50 Co. Lic. + \$16.50 ea. vehicle)

Haugen's Haulers, Buffalo, Minnesota - one extra vehicle.

APPLICATION FOR LICENSE
FEBRUARY 16, 1988

TAXI CAB - \$30.25 & \$18.25 ea. vehicle & Ins. Rdr.

H. C. Bierbrauer dba Town Taxi Company, 2812 University
Avenue S.E.

TREE TRIMMERS (\$55.00):

Thomas S. Dunlap dba Canopy Tree Care
P.O. Box 165, Champlin, MN 55316

TENTATIVE AGENDA

FOR THE FEBRUARY 16, 1988 COUNCIL MEETING

1. Minutes of the regular meeting of February 2, 1988.

ITEM

SUPPORTING DATA

COMMENTS

PRESENTATIONS

- | | | |
|--|--|-------|
| 1. Presentation of \$100 recycling raffle winner from the January drawing. | | |
| 2. Presentation to the City of a \$15,000 check from the VFW to be used for playground equipment at Twin Oak Park. | Memo from Park & Recreation Director dated 2-9-88. | None. |

CONSENT AGENDA

- | | | |
|--|--|---|
| 1. Set public hearing to consider a request from Steve Weisman to vary the required number of parking stalls, to vary non-conforming structure, and to vary the front yard setback requirements at 4900 West Broadway. | Planning Commission Minutes of 2-8-88, item 4. | Planning Commission recommended denial. Set hearing for March 15. |
| 2. Set public hearing to consider tentative approval of proposed plat Finley Addition located at 3209 Florida Avenue North. | Planning Commission Minutes of 2-8-88, item 2. | Planning Commission recommended approval. Set hearing for March 15. |

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|---|--|---|
| 3. Continue consideration of request to rezone property at 3401 Vera Cruz from R-1 to B-4 as submitted by Herb Elfstrom. | Memo from Public Works Director dated 2-10-88. | Owner has requested discussion to be held on April 5. |
| 4. Consideration of the appointment of an Assistant Weed Inspector for 1988. | Minnesota Department of Agriculture Notice of Appointment of Assistant Weed Inspector. | None. |
| 5. Consideration of setting May 21, 1988 from 12:30 p.m. to 3:30 p.m. as the date and time for the Crystal Rabies Vaccination Clinic to be held at the City garage. | Memo from Supervising Sanitarian dated 2-3-88. | None. |
| 6. Acknowledgment of a donation of \$3,000 from the Crystal Lions Club for Lions Valley Place Park playground equipment. | Memo from Park & Recreation Director dated 2-10-88. | None. |

REGULAR AGENDA

- | | | |
|---|--|---|
| 1. Consideration of a request from Brutger Companies for a building permit for construction of a 79-unit senior citizen rental housing building at 6315 - 55th Avenue North. | Planning Commission Minutes of 2-8-88, item 1. | Planning Commission recommended approval. |
| 2. Consideration of the applications of Marlyn H. Theisen, David Larson, Martha Broberg Harrison, and Mary Moucha for appointment to the Park & Recreation Advisory Commission for a term expiring December 31, 1988. | Copy of applications. | None. |

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|--|---|--|
| 3. Consideration of a resolution amending the Recycling/Refuse Joint Powers Agreement. | Redrafted copy of Joint Powers Agreement from City Attorney. | Action recommended is to approve amendment so that New Hope and Brooklyn Park can review and approve at their next weeks meetings. |
| 4. Consideration of Second Reading of an Ordinance regarding procedures of City Council meetings. | Copy of changes from City Attorney. | None. |
| 5. Discussion of an advisory committee to be established by the Regional Transit Board. | Copy of letter from Elliott Perovich of the Regional Transit Board dated 2-3-88 and copy of application form. | None. |
| 6. Consideration of final payment and project acceptance of Becker Park improvements including change order #4 as constructed by Hardrives, Inc. | Copy of memo from Public Works Director dated 2-9-88. | Request approval of final payment, change order, and acceptance of improvements. |
| 7. Consideration of awarding bid for emergency standby generator system for the South Sewer Lift Station on 32nd Avenue. | Memo from Public Works Director dated 2-10-88. | Award bid as recommended in report. |
| 8. Consideration of lease with Knights of Columbus for senior activities. | Copy of lease and memo from Administrative Assistant dated 2-4-88. | None. |

INFORMATIONAL ITEMS:

1. Code Book pages regarding Arrest: Citations.
2. Memo from Northwest Suburbs Cable Communications Commission's Executive Director dated 2-5-88 regarding letter from Mr. Heinrich regarding indecent materials on cable television;

copy of letter from Adrian Herbst, Attorney for N.W.S.C.C.C., dated 2-2-88; Copy of letter from Mr. Heinrich dated 1-25-88.

3. Letter from State Treasurer dated January 1988; copy of treasurer's report.
4. Charter Commission Meeting Minutes of 7-22-87, 9-30-87, and 10-28-87.
5. Crystal Park & Recreation Advisory Commission Minutes for 1-6-88 meeting.
6. Crystal Park & Recreation Department Monthly Report for January 1988.
7. Memo from Recycling Coordinator dated 2-8-88 regarding Comprehensive Waste Reduction Recycling Act.
8. Copy of letter dated 1-27-88 and check in the amount of \$200 from the Knights of Columbus in appreciation of services from the Crystal Police Department.
9. Copy of Action Needed Memo from the 2-2-88 City Council Meeting.
10. Third draft of Transportation Finance Study Commission Final Report.

CRYSTAL PLANNING COMMISSION MINUTES

February 8, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Christopher, Elsen, Guertin, Halpaus, Magnuson and Nystrom; the following were absent Feyereisen and Kamp; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Barden and seconded by Commissioner Elsen to approve the minutes of the January 11, 1988, meeting.
Motion carried.

1. Consideration of a building permit of Brutger Companies for construction of a 79-unit senior citizen rental housing at 6315 - 55th Avenue North.

Moved by Commissioner Christopher and seconded by Commissioner Nystrom to recommend to the City Council to approve authorization to issue building permit #237 to Brutger Companies for construction of a 209 x 254 ft. 79-unit senior citizen rental housing at 6315 - 55th Avenue North, P.I.D. #05-118-21-44-0048, subject to standard procedure.

Motion carried.

2. Consideration of tentative approval of proposed plat Finley Addition located at 3209 Florida Avenue North.

Moved by Commissioner Guertin and seconded by Commissioner Christopher to recommend to the City Council to grant tentative approval of Finley Addition which is a replat of the part of Lot 10 lying east of the west 22 feet thereof, Block 3, Gardendale Acres.

Motion carried.

3. Consideration of Conditional Use Permit Application #88-1 for a convenience food establishment (oriental take-out) in a B-4 District at 2724 Douglas Drive.

Moved by Commissioner Elsen and seconded by Commissioner Barden to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, March 14, to consider the request of Kok Ching Cheng in Application #88-1 to allow a convenience food establishment (oriental take-out) in a B-4 District (Community Commercial) (Section 515.37, Subd. 4 i) at 2724 Douglas Drive, P.I.D. #21-118-21-33-0039.

Motion carried.

4. William Mavity and Jay H. Isenberg, representing Steven A. Weisman of SteveO's, appeared regarding Variance Applications #88-4, #88-2 and #88-3 to vary the required number of parking stalls; to expand a non-conforming structure and to vary the front yard setback requirements at 4900 West Broadway. They stated Mr. Weisman's intention to increase the food business and to remodel the second floor for additional dining space and the addition of a solarium.

- A. Moved by Commissioner Elsen and seconded by Commissioner Christopher to recommend to the City Council to deny a variance of 25 off-street parking spaces of the required 25 spaces at 4900 West Broadway, P.I.D. #09-118-21-31-0007, as requested in Application #88-4 of Steven Weisman.

The findings of fact are: Although the Commission has sympathy and would like to see the business expand, it would not be in the City's best interest. For this much of a parking variance SteveO's cannot rely on surrounding businesses to provide the requirement.

Motion carried.

- B. Moved by Commissioner Barden and seconded by Commissioner Nystrom to give no recommendation on a variance to expand a non-conforming use, said non-conformity being the existing building encroaches 21'+ in the required 22' front yard setback, and a variance of 21'+ in the required 22' front yard setback to permit remodeling the existing structure at 4900 West Broadway, P.I.D. #09-118-21-31-0007, as requested in Applications #88-2 and #88-3 of Steven Weisman.

The above motion was based on action in Item A above.

Motion carried.

Moved by Commissioner Barden and seconded by Commissioner Elsen to adjourn.

Motion carried.

The meeting adjourned at 8:34 p.m.

Vice-Chairperson Magnuson

Secretary Elsen

2 FEBRUARY 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on February 2, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Langsdorf, Aaker, Leppa, Smothers; absent: Rygg. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Nancy Deno, Administrative Assistant; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of January 19, 1988.

Moved ^{by} the Councilmember Herbes and seconded by Councilmember Moravec to approve the minutes of the regular City Council meeting of January 19, 1988.

Motion Carried.

The City Council considered playground equipment for Forest School/Park. Diane Hilden of the Forest School PTA and Edward Brandeen, Park and Recreation Director, appeared and were heard. The Mayor informed the Council and audience that the City Clerk had received three calls from parents of students at Forest School in support of the playground equipment (Katie McCarty, Diane Christenson, and April White).

Moved by Councilmember Smothers and seconded by Councilmember Herbes that due to the fact the City Council has a joint meeting with the Long-Range Planning Commission on February 9, 1988 to discuss the five-year plan which includes park improvements, this item be continued to the March 1, 1988 City Council meeting.

Motion Carried.

The City Council considered insurance proposals for Agent of Record for workers' compensation, general liability, auto and public officials' insurance.

Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to appoint the Towle Agency as Agent of Record for insurance for the City of Crystal at the rate of \$8,650 for the next three years.

Motion Carried.

The City Council considered the Second Reading of an ordinance regarding lawful gambling.

2 FEBRUARY 1988

Moved by Councilmember Leppa and seconded by Councilmember Moravec to adopt the following ordinance:

ORDINANCE NO. 88-2

AN ORDINANCE RELATING TO LAWFUL GAMBLING:
AMENDING CRYSTAL CITY CODE, SUBSECTION 1100.19,
SUBDIVISION 8: REPEALING CRYSTAL CITY CODE,
SUBSECTION 1100.19, SUBDIVISION 9;
ADDING A NEW SUBDIVISION

and further, that this be the second and final reading.

Motion Carried.

The City Council considered a resolution regarding charitable gambling contributions within the City of Crystal.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to continue to the March 1, 1988 meeting to allow staff to investigate approximate amounts of money involved.

Motion Carried.

The City Council considered the gambling license for the Elks Lodge #44. No action was taken.

The City Council considered a resolution setting forth procedural matters for Council meetings and consideration of First Reading of an ordinance amending Crystal City Code to reflect those procedures.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-6

A RESOLUTION SETTING FORTH PROCEDURAL MATTERS
FOR COUNCIL MEETINGS

By roll call and voting aye: Herbes, Moravec, Langsdorf, Aaker, Leppa, Smothers; absent, not voting: Rygg.

Motion carried, resolution declared adopted.

Consideration of the First Reading of the ordinance amending Crystal City Code to reflect above procedures went as follows:

Moved by Councilmember Smothers and seconded by Councilmember Leppa to amend the proposed ordinance to change Sec. 2, 200.17. Order of Business, by switching the order of Item 7 (Open Forum) and Item 8 (Regular agenda items).

Motion Carried.

2 FEBRUARY 1988

Moved by Councilmember Moravec and seconded by Councilmember Herbes to adopt the following ordinance as amended:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO CITY COUNCIL MEETINGS:
amending crystal city code, subsections 200.07
AND 200.15: REPEALING CRYSTAL CITY CODE,
SUBSECTION 200.13; ADDING A SUBSECTION TO SECTION 200

and further, that the second and final reading be held on February 16, 1988.

Motion Carried.

The City Council considered the Light Rail Transit Station locations. Reports were given by Councilmember Herbes who serves on the Northwest Corridor Task Force and from William Monk who serves on the Technical Committee of the Northwest Corridor.

Mayor Aaker stated that the preference of locations #15 and #16 would be carried back to the various committees.

The City Council discussed the reports to be submitted by councilmembers who attended the National League of Cities Conference in Las Vegas December 12-16, 1987.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf that any councilmember in attendance at the National League of Cities Conference in Las Vegas who has not submitted a report by the February 16, 1988 meeting should not have expenses approved or allocated for the forthcoming National League of Cities Conference in Washington, D.C. in March of 1988.

By roll call and voting aye: Leppa, Langsdorf, Moravec, Aaker;
voting no: Smothers, Herbes.

Motion Carried.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to approve the list of license applications as submitted by the City Clerk to the City Council in the preliminary agenda, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

2 FEBRUARY 1988

Meeting adjourned at 8:03 P.M.

Mayor

ATTEST:

City Clerk

DATE: February 9, 1988

MEMO TO: Jerry Dulgar, City Manager

FROM: Edward C. Brandeen, Park & Recreation Director *ECB*

RE: Donation by Crystal VFW Post 494
to City of Crystal

Mr. Howard Niggeler, commander of the Charles Knaeble VFW Post 494 of Crystal, has indicated to me that the post will make a donation to the city in the amount of \$15,000 to be used for playground equipment at Twin Oak Park.

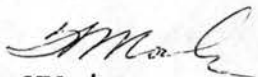
Representatives from the VFW will be present at the February 16 city council meeting to present a check to the city.

Please schedule them early on the agenda, as they have a meeting at 8:00 p.m. that evening.

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: February 10, 1988
RE: Rezoning of Property at 3401 Vera Cruz -
Herb Elfstrom

Due to scheduling conflicts, the owner of the property proposed to be rezoned at 3401 Vera Cruz has requested a continuance on consideration of his application until April 5. Since such a continuance has no adverse impact and gives the City more time to work with MnDOT on the right-of-way issues, consideration of the continuance will be placed on the consent agenda of the Council's next meeting for formal approval.

At the same time, property owners who have attended past meetings will be notified of the continuance to April 5; so they will not be inconvenienced by attending unnecessary meetings.


WM:jrs

cc: George Aebly, 3419 Welcome Ave. N.
Durwin Ward, 3356 Welcome Ave. N.
Clarence Schulz, 3264 Welcome Ave. N.
Brenda Olander, 3425 Welcome Ave. N.
Judie Swenson, 3413 Welcome Ave. N.
Donna Treichel, 3424 Xenia Ave. N.



Minnesota State Department of Agriculture

AGRONOMY SERVICES DIVISION
90 WEST PLATO BOULEVARD
SAINT PAUL, MINNESOTA 55107
TELEPHONE: (612) 296-6123

NOTICE OF APPOINTMENT OF ASSISTANT WEED INSPECTOR FOR CITY OR TOWNSHIP

INSTRUCTIONS

- 1) COMPLETE THIS FORM IN TRIPPLICATE.
- 2) SEND:
 - A) ORIGINAL TO THE ATTENTION OF THE SECTION OF WEED CONTROL AT THE ABOVE ADDRESS.
 - B) FIRST COPY TO YOUR COUNTY AGRICULTURAL INSPECTOR.
 - C) SECOND COPY TO YOUR LOCAL CLERK.

NAME OF PERSON APPOINTED Edward C. Brandeen	- APPOINTMENT LOCATION -
ADDRESS 4141 Douglas Dr. N.	CITY OR TOWNSHIP NAME Crystal
CITY, STATE, ZIP CODE Crystal, MN 55422	COUNTY Hennepin
TELEPHONE NO. (INCLUDE AREA CODE) 612-537-8421	DATE OF APPOINTMENT February 16, 1988

IN ACCORDANCE WITH MINNESOTA STATUTES 18.231, PARAGRAPHS 2 AND 3, PERTAINING TO ASSISTANT WEED INSPECTORS, THE ABOVE-NAMED PERSON IS HEREBY APPOINTED TO BE ASSISTANT WEED INSPECTOR FROM THE DATE INDICATED UNTIL SUCH TIME AS THE MAYOR OR TOWN BOARD WISHES TO TERMINATE THE APPOINTMENT. THIS APPOINTMENT CONFERS ON THE APPOINTEE ALL THE DUTIES, AUTHORITY, AND PRIVILEGES OF ANY LOCAL WEED INSPECTOR AS OUTLINED BY LAW.

SIGNATURE (MAYOR OR CHAIR OF TOWNSHIP BOARD)	TITLE	DATE SIGNED
STREET ADDRESS 4141 Douglas Dr. N.	CITY AND STATE Crystal, MN	ZIP CODE 55422

M E M O R A N D U M

TO: Jerry Dulgar, City Manager
FROM: Thomas Heenan, Supervising Sanitarian
RE: Annual Rabies Vaccination Clinic TLH
DATE: Feb 3, 1988

The City of Crystal's 16th Annual Rabies Vaccination Clinic will be held between the hours of 12:30 P.M. and 3:30 P.M., on Saturday, May 21, 1988, at the Crystal City Garage, 6125 41st Avenue North, \$7.00 per injection.

The clinic will be conducted by Dr. Randall Herman, New Hope Pet Hospital and is open to all Crystal and New Hope residents who wish to bring their pets for vaccination. Residents are encouraged to bring their cats as well as dogs for the vaccination. Dog licenses will also be sold. But residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required.

We will inform local news media and hope to obtain their support and advertisement for this program. Our experience in previous years has indicated that residents are very pleased that this service is provided for them. This year should be equally successful.

It will be necessary for two clerks to assist us in collecting monies and writing out license applications. We will also need several tables and chairs for the purpose of writing out these materials for the inoculation of the animals.

TLH:jt

cc: John Olson, Asst. City Manager
New Hope Police Department
✓ Darlene George
Sante Davidson, Street Superintendent

DATE: February 10, 1988

MEMO TO: Jerry Dulgar, City Manager

FROM: Edward C. Brandeen, Park & Recreation Director *ecb.*

RE: Donation for Play Equipment at Lions Valley Place
Park - Crystal Lions Club

Attached is a check in the amount of \$3,000.00 which I received from the Crystal Lions Club earmarked for playground equipment at Lions Valley Place Park.

To date, a total of \$12,000.00 has been donated for equipment at this park by this organization.

attach.

CRYSTAL LIONS CLUB		2018
CHARITABLE GAMBLING		
PALACE INN		
		2-9 19 88 75-1662/910
PAY TO THE ORDER OF	CITY OF CRYSTAL Park & Rec	\$ 3000 ⁰⁰ / ₁₀₀
Only Three Thousand &		NO DOLLARS
The Bank Crystal Offices 7000 Bass Lake Road 42nd & Douglas Crystal, MN 55428		
MEMO	Lions Valley Park Place Equipment	<i>R. L. Smith</i>

MEMORANDUM

TO: Chief of Police
FROM: Investigator Johnson
RE: Northwest YMCA Permit Application
DATE: February 12, 1988

This organization is registered as a non-profit corporation with the Secretary of State. The technical name of the corporation is the Young Men's Christian Association of Metropolitan Minneapolis.

I have checked with the Attorney General's Office - Charities Unit, the Minnesota Charities Review and the Better Business Bureau. The YMCA of Metropolitan Minneapolis is in good standing with these departments.

PJ:dsl

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____
DATE _____

RELIGIOUS AND CHARITABLE ORGANIZATIONS
PERMIT APPLICATIONS

ORGANIZATION'S NAME NORTHWEST YMCA
ORGANIZATION'S ADDRESS 7601 42nd Avenue N. NEW HOPE 55427
APPLICANT'S NAME SUSAN M. SCHEU PHONE NO. 535-4800
APPLICANT'S ADDRESS 5460 TEAL CIRCLE SHOREWOOD, MN 55331
LOCAL ADDRESS 7601 42nd AVE. N. NEW HOPE, MN 55427

NAMES AND ADDRESSES OF OFFICERS AND DIRECTORS OF THE ORGANIZATION:

YMCA PROGRAM DIRECTOR - SUE SCHEU (AS ABOVE) HOME# 474-1699

YMCA ASSOCIATE EXECUTIVE - DANA SORENSON #1 571-4932 w/ 535-4800
150 59^{1/2} WAY #9 FRIDLEY 55432

YMCA EXECUTIVE DIRECTOR - ALAN SPILLERS #1 890-7030 w/ 535-4800
13217 IRVING AVES. BURNSVILLE 55337

SOLICITATION IS TO BE CARRIED ON (Date) MARCH 5, 1988 5:00pm MARCH 5, 1988 8:00pm
(From) (To)

IS ANY COMMISSION, FEE, WAGE OR EMOLUMENT GOING TO BE EXPENDED IN CONNECTION
WITH SUCH SOLICITATION? NO.

IF THE ANSWER IS YES, WHAT IS THE AMOUNT THEREOF? _____

IF PERMIT IS ISSUED, YOUR ORGANIZATION, ASSOCIATION OR CORPORATION SHALL FURNISH
ALL OF ITS MEMBERS, AGENTS OR REPRESENTATIVES CONDUCTING SOLICITATION CREDENTIAL
IN WRITING STATING THE NAME OF THE ORGANIZATION, NAME OF AGENT AND PURPOSE OF
SOLICITATION.

ATTACH A LIST OF NAMES, ADDRESSES, AND PHONE NUMBERS OF SOLICITORS.

SIGN THE FOLLOWING STATEMENT:

I AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

APPROVED:

Marlene George
CITY CLERK

Susan M. Scheu
SIGNATURE OF APPLICANT

SUSAN M. SCHEU
PRINT NAME OF APPLICANT

2-12-88
DATE

DATE

POLICE DEPT. James A. Mossey, Chief of Police

DATE 2/12-88

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a Solicitation Permit license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 9 day of February, 1988.

PLEASE PRINT:

Susan Marie Scheu
Signature of Applicant

SUSAN MARIE SCHEU
First Middle Last Name

WORK ADDRESS 7601 42ND AVE. N.
Address
NEW HOPE, MINN. 55427
City, State, Zip Code

HOME ADDRESS 5460 TEAL CIRCLE
SHOREWOOD, MN 55331

2801 LANCASTER LANE
Previous Address

PLYMOUTH, MN 55441
City, State, Zip Code

5-31-61
Date of Birth

NORTHWEST YMCA
Name of Organization Associated With



NORTHWEST BRANCH

**YOUNG MEN'S CHRISTIAN ASSOCIATION
OF METROPOLITAN MINNEAPOLIS**

7601 42ND AVENUE NORTH
NEW HOPE, MINNESOTA 55427
AREA CODE 612/535-4800

2/9/88

TO: CRYSTAL CITY COUNCIL

FROM: SUSAN SCHEU, NORTHWEST YMCA

RE: PERMISSION FOR SOLICITORS PERMIT TO BE USED
MARCH 5, 1988.

Purpose for Solicitation

Once a year all of the Metropolitan YMCA Youth Leadership groups get together for a reunion. As part of that reunion the group performs a service project for a particular community. This year, as part of "Food Share Month", the group of youth leaders will be collecting non-perishable food items door-to-door to be given to the PRISM food shelf located at 3730 Toledo Ave. N., Robbinsdale, Mn. 55422. PRISM contact Nita or Joan at #529-1350.

The group will consist of 75-90 youth between the ages of 12-18. There will be 15-20 Adult leaders coordinating the project and the youth. Coordinating the entire project is Susan Scheu and Christa Meier located at the Northwest YMCA at #535-4800.

Particulars of the event

The youth involved are all members of leadership groups at their particular YMCA branches. The collection will be done on a volunteer basis by all involved. Until February 29, 1988 we will not have all the individual names of the youths that will be participating. Until that time I have listed all the adult leaders responsible for youth groups attending:

Rick Jackson	Mpls YMCA Asst. Vice-President-Programs 30 S. 9th St., Mpls, 55402 # 371-8711
Sue Scheu	Northwest YMCA
Christa Meier	7601 42nd Ave. N. New Hope, 55427 # 535-4800
Nancy Reynolds- Hoppe	Blaisdell YMCA 3335 Blaisdell Ave. S., Mpls. 55408 # 827-5401
Trent Treimer	Hiawatha YMCA
Chuck Wedin	4100 28th Ave. S., Mpls. 55406 # 729-7397

(Continued)



NORTHWEST BRANCH

YOUNG MEN'S CHRISTIAN ASSOCIATION
OF METROPOLITAN MINNEAPOLIS

7601 42ND AVENUE NORTH
NEW HOPE, MINNESOTA 55427
AREA CODE 612/535-4800

Diane Burton	Minnesota Valley YMCA 401 W. 86th St. Bloomington, 55420 # 881-7474
Elizabeth Kraus	North Community YMCA 1711 W. Broadway, Mpls. 55411 # 588-9484
Kathy Truax	Northeast YMCA 2304 Jackson St. N.E., Mpls. 55418 # 789-8803
Brian Kirk	Ridgedale YMCA 12301 Ridgedale Dr., Minnetonka, 55343 # 544-7708
Kathy Weiland	Southdale YMCA 7355 York Ave. S. Edina. 55435 # 835-2567
Tim Gusk	University YMCA 1901 University Ave.S.E., Mpls. 55414 # 625-3800


At 5:30pm groups of youths and adult leaders will leave the Northwest YMCA in vans/cars. Each will have a map of a particular area that they will be collecting from. Two adults will be responsible for each group. When the groups reach their destination, 3-4 youth will approach each house. Each youth will be wearing a name tag each group will also have a letter/flyer to give to each household, explaining the project. All collected items will be transferred to the van/car until the area has been covered. At 8:00pm all goods will be transported to and stored at the Northwest YMCA until monday at which time PRISM will pick it up.

I hope this information aids you in making your decision regarding our application for a permit. If there are any questions, please give me a call.


Sincerely,

Susan Scheu
Program Director
Northwest YMCA

CITY-WIDE FOOD DRIVE !




ON MARCH 5, 1988...



100 youth from 9 YMCA Youth Leadership Clubs will gather at the Northwest YMCA for a City-Wide youth service project.

THE PROJECT...



involves a major, door-to-door food collection drive in the Northwest communities of New Hope, Crystal & Golden Valley. From 5:00-8:00pm, teams of Youth Leaders will invite neighbors to contribute food items which will be distributed by PRISM, a New Hope food shelf association.

When a Youth Volunteer comes to your door...
PLEASE...help by donating a non-perishable food item.

THANKS!



*This project is a part of "Food Share Month", a month-long emphasis in March to rally community concern for alleviating hunger in Minnesota.

**FOR MORE INFORMATION--CONTACT SUE SCHEU AT THE NORTHWEST YMCA (535-4800)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Park and Recreation COMMISSION

Name David Larson Address 3141 Jersey Ave No 55427
Zip #

Phone (home) 546-4679 (Office) 342-5333

Resident of Crystal Since (year) 1976

Occupation Supervisor Employer Minnegasco, Inc.

Education: (please indicate highest grade completed or highest degree and major course of study) B.S. in Public Accounting

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) none

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

My 11 year old son is involved in basketball and other sports activities each year for the last several years.

Date Submitted: Feb. 1, 19 88.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Parks and Rec.Advisory

COMMISSION

Name Martha J.Broberg-Harrison Address 6515 Corvallis Av.N. Crystal 55428 Zip # _____

Phone (home) 536-8360 (Office) 871-3300

Resident of Crystal Since (year) 10/86

Occupation Registered Nurse Employer Memorial Blood Center

Education: (please indicate highest grade completed or highest degree and major course of study) A.D. in Nursing St.Mary's Jr.Colledge

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) _____

Crystal Fire Department Auxilary

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

In serving in the Crystal Fire Department Auxilary,I've come to realize how gratifying it can be to serve the community in which we live.As a citizen of Crystal,it pleases me to be able to put an effort back in to the community in which my husband and I have made our home.We regularly use the City's parks,and the recreation programs.I feel these very important in staying physically fit,and having a healthy mental attitude.I would very much like to be a voice in keeping the Parks And Recreation system up to it's present standards of excellence.Iwould be glad for the chance to serve the community in this new and important way.

Date Submitted: Feb.11, 19 88.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Park Board COMMISSION

Name Mary Moucha Address 2957 Hampshire Ave. 55427 Zip #

Phone (home) 544-1256 (Office) 546-7126

Resident of Crystal Since (year) 1972

Occupation ASST. Teacher Employer District 281 Katchkey

Education: (please indicate highest grade completed or highest degree and major course of study) High school

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

We have 2 daughters and have been involved with the park & Rec programs for the past 12-14 years. I work with children and know the benefits of our well-run park system.

Date Submitted: Feb 8, 19 88.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

COMMISSION

Name Marilyn H. Theisen Address 6807 50th Ave. N., Crystal 55428
Zip # 55428

Phone (home) 533-1139 (Office) 593-0116

Resident of Crystal Since (year) More Than 20 yrs

Occupation R.E. Sales Employer Coldwell Banker

Education: (please indicate highest grade completed or highest degree and major course of study) Graduate Accountant - Academy of Accountancy

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) I've spent my entire life being active in

programs for kids - mostly in the area of athletics. I've also been
involved in programs for the older citizens in Cr. I'm presently
serving as a committee member on the Crystal Facilities

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Acad. Accountant
Manager of Mortgage Lending Department of Coldwell Banker (14 yrs)
Chairman of Loan Administration Division of the Mortgage Bankers Assoc. (2 yrs)
Manager of Independent Insurance Agency for Coldwell Banker (4 yrs)
While serving as Chairman of the Loan Administration Committee of the MBA
organized a National Convention (Dorset) for the MBA which
set new records for the time, regarding attendance.
R.E. Salesman - Good Knowledge of property Values etc.
I've also been involved in public speaking work in my life!

Marilyn H. Theisen

Date Submitted: January 28, 1988.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

RESOLUTION 88-__

RESOLUTION APPROVING REVISED JOINT POWERS
AGREEMENT ESTABLISHING THE HENNEPIN
RECYCLING GROUP

WHEREAS, On January 19, 1988, the Crystal City Council approved the Joint Powers Agreement establishing the Hennepin Recycling Group, and;

WHEREAS, the Brooklyn Center City Council also approved the Joint Powers Agreement on January 25, 1988, with an instruction to the Brooklyn Center Attorney to change the withdrawal period in Article X, Section 1, from 180 days to 30 days since the 180 day provision would prevent a member of the Hennepin Recycling Group from withdrawing if it disagreed with the annual budget since the 180 day period for submitting the notice of withdrawal is well in advance of the July 1 budget adoption date, and;

WHEREAS, this change made in the February 9 revised draft of the Joint Powers Agreement would also protect the interests of the City of Crystal;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, to adopt the revised version (dated February 9, 1988) of the Joint Powers Agreement establishing the Hennepin Recycling Group and that the Mayor and City Manager are authorized to execute and sign such Joint Powers Agreement.

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
James J. Thomson, Jr.
Thomas R. Galt
Dayle Nolan
John G. Kressel
Steven B. Schmidt
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Christopher J. Harristhal
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi

February 9, 1988

Ms. Julie Jones
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Recycling Joint Powers Agreement

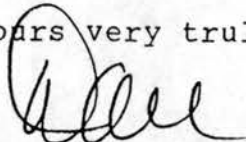
Dear Julie:

Enclosed find a redrafted copy of the Joint Powers Agreement marked to show the changes I spoke about. The only change of substance is the one in Article X, Section 1, which changes the withdrawal period from 180 days to 30 days.

As I told you on the phone, the Brooklyn Center City Attorney correctly points out that the provision as drawn would prevent a member from withdrawing if it disagreed with the annual budget since the 180 day period for submitting the notice of withdrawal is well in advance of the July 1st budget adoption date. The Brooklyn Center City Council agreed to the Agreement with an instruction to the attorney to make that change. I concur with his recommendation. It is possible, too, that Brooklyn Park and New Hope may request other changes and if Crystal agrees, a modification contract should then be approved by the City Council for execution.

I think it would be a good idea to circulate this amended contract to the other committee members as soon as possible.

Yours very truly,



David J. Kennedy

DJK:caw

cc: Jerry Dulgar
Charlie LeFevere

Draft 2/9/88

JOINT AND COOPERATIVE AGREEMENT

SOLID WASTE DISPOSAL

The parties to this agreement are governmental units of the State of Minnesota. This agreement is made and entered into pursuant to Minnesota Statutes, 1987, Section 471.59.

ARTICLE I. GENERAL PURPOSE

The general purpose of this agreement is to create an organization by which the parties may jointly and cooperatively provide for the efficient and economical collection, recycling and disposal of solid waste within and without their respective corporate boundaries, all in compliance with the Minnesota Waste Management Act, Minnesota Statutes, 1987, Chapter 115A.

ARTICLE II. DEFINITIONS

Section 1. For purposes of this agreement the terms defined in this Article have the meanings given them.

Sec. 2. "Act" means Minnesota Statutes, 1987, Chapter 115A.

Sec. 3. "Agreement" means this agreement.

Sec. 4. "Board" means the Board of Directors created by Article III.

Sec. 5. "Director" means a director or alternate director appointed under Article III of this agreement.

Sec. 6. "Governing body" means the City Council or other governing body of a member: in the case of the state the term means the commissioner of administration.

Sec. 7. "Governmental unit" means a home rule city, a statutory city, a county, a political subdivision of the state, or a department or agency of the state.

Sec. 8. "Member" means a governmental unit which is a party to this agreement and is in compliance with and in good standing under this agreement.

Sec. 9. "Organized collection" has meaning given by Minnesota Statutes, 1987, Sec. 115A.94, Subd. 1.

Sec. 10. "Recycling" has the meaning given by Minnesota Statutes, 1987, Section 115A.03, Subd. 25B.

Sec. 11. "Solid waste" has the meaning given by Minnesota Statutes, 1987, Section 116.064, Subd. 10.

Sec. 12. "Hennepin Recycling Group (HRG)" means the organization established by this agreement.

ARTICLE III. MEMBERSHIP

Section 1. Any governmental unit is eligible to be a member of HRG.

Sec. 2. The initial members of HRG are the cities of Brooklyn Center, Brooklyn Park, Crystal and New Hope.

Sec. 3. A governmental unit other than initial members desiring to be a member of HRG may do so by executing and delivering a copy of this agreement and complying with its terms. The board must approve or disapprove the admission

of a governmental unit. The board may impose reasonable conditions on the admission of members and establish procedures for the removal of a member for cause.

ARTICLE IV. BOARD OF DIRECTORS

Section 1. The governing body of HRG is its Board of Directors. A member must appoint one director to the board. A director has one vote. A member may appoint one alternate director. The alternate director may attend meetings of the board and may vote in the absence of that member's director.

Sec. 2. Directors are appointed by resolution of the governing body of a member. The appointing resolution must be filed with the Secretary-Treasurer. The resolution must be accompanied by the directors' address for purposes of notice.

Sec. 3. The term of a director is one year. The terms of directors initially appointed expire on December 31, 1989. Directors serve until their respective successors are appointed and qualified.

Sec. 4. A director may be removed from the board at any time, with or without cause, by resolution of the governing body making the appointment. The resolution removing the director must be filed with the Secretary-Treasurer.

Sec. 5. A vacancy on the board is filled in the same manner that an appointment of a director is made.

Sec. 6. Directors may not vote by proxy.

Sec. 7. A director may not vote if the board determines that the member represented by the director is not in compliance with this agreement or if the director has been removed from the board.

ARTICLE V. MEETINGS

Section 1. The directors of the initial members must conduct an organizational meeting no later than 30 days after the effective date of this agreement. At the organizational meeting, or as soon thereafter as is reasonably possible, the board must elect its officers, and adopt such by-laws and other procedures governing the conduct of its meetings and its business as it deems appropriate.

Sec. 2. The board must conduct an annual meeting at a date and place specified in its by-laws to elect officers and to undertake such other business as may properly come before it. The board may provide for a schedule of regular meetings. A regular meeting must be held once in each calendar quarter in the year 1988 and thereafter as provided by the by-laws.

Sec. 3. A special meeting of the board may be called by the President or by the Secretary-Treasurer upon written request of such //number of directors as specified by the by-laws. Notice of a special meeting must be mailed to directors no //fewer than five days prior to the special meeting. Business at special meetings is limited to matters contained in the notice of the special meeting.

ARTICLE VI. OFFICERS: COMMITTEES

Section 1. The officers of the board are a President and Secretary-Treasurer elected for a term of one year by the directors at the organization meeting and at the annual meeting. The board may designate directors to act as officers in the absence of any officer.

Sec. 2. The President presides at meetings of the board. The Secretary-Treasurer is responsible for records of proceedings of the board, the funds and financial records of the board, and such other matters as may be delegated to the Secretary-Treasurer by the board.

Sec. 3. The President and the Secretary-Treasurer must sign vouchers or orders disbursing funds of the HRG. Disbursement will be made in the method prescribed by law for statutory cities.

Sec. 4. The board may in its by-laws provide for and define the duties of such other officers as it determines necessary from time to time.

Sec. 5. The board may in its by-laws provide for such committees as it determines necessary from time to time. A by-law providing for an executive committee and defining the powers and duties of an executive committee may be adopted only by a favorable vote of all members of the board.

ARTICLE VII. POWERS AND DUTIES

Section 1. The board may take such actions as it deems necessary and convenient to accomplish the general purposes of this agreement.

Sec. 2. The board may:

(a) enter into contracts to carry out its powers and duties;

(b) provide for the prosecution, defense, or other participation in proceedings at law or in equity in which it may have an interest;

(c) employ such persons as it deems necessary on a part-time, full-time or consultant basis;

(d) purchase, hold or dispose of real and personal property;

(e) contract for space, commodities or personal services with a member or group of members;

(f) conduct research in solid waste disposal matters;

(g) accept gifts, apply for and use grants or loans of money or other property from the state, the United States of America, and from other governmental units and may enter into agreements in connection therewith and hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

Sec. 3. The board may contract with solid waste haulers or an organization of such haulers for the collection of solid waste of any nature in a member on terms and

conditions consistent with the ordinances of the respective members. The board may establish and conduct programs for the collection and recycling of solid waste materials and the collection of yard solid waste consistent with the ordinances of respective members. The board may prepare and circulate model ordinances relating to solid waste collection, recycling and disposal.

ARTICLE VIII. FINANCIAL MATTERS

Section 1. The fiscal year of HRG is the calendar year.

Sec. 2. The board must adopt an annual budget prior to July 1 of each year. The board will give an opportunity to each member to comment or object to the proposed budget before adoption. Notice of the adopted budget must be mailed promptly thereafter to the chief administrative officer of each member. The budget is deemed approved by each member unless, prior to October 10th of that year a member gives written notice to the Secretary-Treasurer that the member is withdrawing at the end of the year as provided in this agreement.

Sec. 3. Operational costs shall be shared according to a method agreed upon by unanimous vote of the Board of Directors. This method may include membership dues and fees, and charges for service to members.

Sec. 4. Billings to HRG members are due and payable no later than 30 days after mailing. In the event of a dispute as to the amount of a billing a member must nevertheless

make payment as billed to preserve membership status. The member may make payment subject to its right to dispute the bill and exercise any remedies available to it. Failure to pay a billing within 60 days results in suspension of voting privileges of the member director. Failure to pay a billing within 120 days is grounds for termination of membership, but HRG's rights to the billing are not affected by termination of membership.

ARTICLE IX. ADMINISTRATOR

Section 1. The HRG may appoint an administrator. The administrator may be employed on a full-time, part-time or consulting basis.

Sec. 2. The administrator, if appointed, has only those powers and duties delegated by the board. The administrator reports to and is responsible to the board.

ARTICLE X. WITHDRAWAL

Section 1. A member may//withdraw from the HRG no later than 30 days after the adoption of the budget by giving written notice to the Secretary-Treasurer. The notice shall be accompanied by a certified copy of a resolution adopted by the governing body of that member authorizing its withdrawal from membership. The withdrawal is effective at the end of the calendar year in which notice is given.

Sec. 2. The withdrawal of a member does not affect that member's obligation to pay fees, charges or contractual charges for which it is obligated under this agreement.

ARTICLE XI. DISSOLUTION

Section 1. HRG may be dissolved by a two-thirds vote of HRG members in good standing. Dissolution is mandatory when the Secretary-Treasurer has received certified copies of resolutions adopted by the governing bodies of the required number of members requesting dissolution of the HRG.

Sec. 2. In the event of a dissolution, the board must determine the measures necessary to effect the dissolution and must provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this agreement and law.

Sec. 3. In the event of dissolution, following the payment of all outstanding obligations, assets of the HRG will be distributed among the then existing members in direct proportion to their cumulative annual membership contributions. If those obligations exceed the assets of the HRG, the net deficit of the HRG will be charged to and paid by the then existing members in direct proportion to their cumulative annual membership contributions.

ARTICLE XII. EFFECTIVE DATE; DURATION

Section 1. This agreement continues in effect indefinitely unless terminated in accordance with its terms. This agreement is effective on the day that executed copies of this agreement accompanied by the member resolution authorizing its execution is filed by the initial members with the City Clerk of the City of Crystal.

IN WITNESS WHEREOF, the undersigned governmental unit has caused this agreement to be executed by its duly authorized officers and delivered on its behalf.

GOVERNMENTAL UNIT:

By _____
Its _____

And _____
Its _____

Received and filed by
the City of Crystal this
__ day of ____, 1988.

C9:0011AG87.F16

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
James J. Thomson, Jr.
Thomas R. Galt
Dayle Nolan
John G. Kressel
Steven B. Schmidt
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Christopher J. Harristhal
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi

February 4, 1988

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: City Council Meetings

Dear Jerry:

Enclosed is a redraft of the ordinance relating to City Council meetings embodying the changes the City Council requested, as well as a couple of other minor editorial changes that I have made.

Yours very truly,


David J. Kennedy

DJK:caw

ORDINANCE NO. _____

AN ORDINANCE RELATING TO CITY COUNCIL
MEETINGS: AMENDING CRYSTAL CITY CODE,
SUBSECTIONS 200.07 AND 200.15: REPEALING
CRYSTAL CITY CODE, SUBSECTION 200.13;
AND ADDING A SUBSECTION TO SECTION 200.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 200.05 is amended to read:

200.05. Presiding Officer and Secretary. The Mayor shall ~~preside~~ presides at all meetings of the Council. The Council shall ~~must~~ choose from its members a Mayor pro tem in accordance with Section 2.08 of the Charter. The Secretary of the Council shall ~~be~~ is appointed by the Council and shall ~~perform~~ performs those duties stated in Section 3.02 of the Charter, ~~in his personnel to function in the capacity of Secretary to the Council.~~ The City Clerk is the Secretary of the Council.

Sec. 2. Crystal City Code, Section 200, is amended by adding a subsection to read:

200.17. Order of Business. At the time designated for the meeting, the presiding officer will call the meeting to order. The normal order of business of the Council is:

- (1) Call to Order;
- (2) Roll Call;
- (3) Pledge of Allegiance to the Flag;
- (4) Correction and approval of the minutes of the previous meetings;
- (5) Consent Agenda;
- (6) Public Hearings;
- (7) Regular agenda items;

(8) Open Forum (opportunity for persons in attendance to address the council regarding items of concern. Each person will be allowed three minutes to speak and no item may be addressed more than ten minutes. No Council action may be taken on any item brought before the council on Open Forum. The Council may place items brought before it on Open Forum on agendas for subsequent Council meetings, and staff reports may be requested);

(9) Informal discussions and announcements;

(10) Licenses;

(11) Adjournment.

The Council, at its discretion, may depart from the above order.

Sec. 3. Crystal City Code, Subsection 200.15, is amended to read:

200.15. Signing and Publishing of Ordinances. Ordinances ~~shall~~ must be signed in accordance with Section 3.08 of the Charter, attested by the Clerk, and published after ~~its~~ passage by the Council, and recorded by the Clerk in a properly indexed book kept for that purpose ~~by him~~.

Sec. 4. Crystal City Code, Subsection 200.13 is repealed.

Sec. 5. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

A:00110D20.F16



February 3, 1988

To: City Mayors
City Managers/Administration/Clerks
County Board Chairs
County Administrators

I am in the process of establishing an advisory committee of local officials to advise our board on local government's point of view on pertinent transit issues.

Our Chairman's Advisory Committee would consist of 15 city and county elected officials and staff members. It would meet once a month on a day and time to be determined by the committee's membership. It is my intention to call the first meeting of this committee the latter part of March.

There are many issues currently before the Regional Transit Board that will be discussed at committee meetings, including the development of new transit services, light rail transit, transit financing, elderly and handicapped transit service policies, and transit's property tax levy. It would be my intention to discuss new ideas and seek assistance and advice in the development of transit policies.

I would ask you make the creation of this advisory committee known to your city council or county board members and appropriate staff. If you or other city or county officials or staff have an interest in serving on this committee and wish to be considered for appointment, please fill out the enclosed, brief application form and return it to our office by February 19. Appointments to the advisory committee will be based on a mix of local officials from various geographic areas and types of communities (i.e., central city, older suburbs, developing suburbs, etc).

Thank you for your assistance in the development of this advisory committee and for your interest in transit. If you or others have any questions about this committee, please contact me or my assistant, Mike Kuehn, at 292-8789.

Sincerely,

Elliott Perovich
Chairman

EP:MK/mf



270 Metro Square Building, Saint Paul, Minnesota 55101
612/292-8789

CHAIRMAN'S ADVISORY COMMITTEE

APPLICATION FORM

NAME: _____

ADDRESS: _____ CITY _____ ZIP CODE: _____

HOME PHONE: _____ DAYTIME PHONE (If other than home): _____

IN WHICH CITY/COUNTY ARE YOU A LOCAL OFFICIAL? _____

WHAT CAPACITY (i.e., Mayor, Council Member, City Manager, etc.)? _____

LIST BRIEFLY ANY LOCAL GOVERNMENT EXPERIENCE YOU WOULD LIKE TO PROVIDE:

I wish to be considered for appointment to the RTB's Chairman's Advisory Committee.

Signature

Date

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: February 9, 1988
RE: Final Estimate and Project Acceptance for Becker Park Improvements

With the completion of the lightning arrestors on the two softball scoreboards, construction of improvements on the Becker Park Project is complete. Based on our inspections all work was performed in conformance with the approved plans and specifications. The total cost of construction was \$918,356.84.

At this time, both Change Order No. 4 and the final project payment are being presented for Council consideration. Change Order No. 4 involved installation of two lightning arrestors to resolve the interference/burn-out problems experienced last summer during electrical storms. Of the \$993.00 total cost, it is proposed the City pay for 1/3 of installation as the City did actually receive a better system than specified.

Final payment on the Becker Park Project amounts to \$918,356.84 with the last payment of \$18,779.72 due at this time. While this project exceeded the original contract amount by 2.3%, the following breakdown gives a more complete and realistic view of the overall redevelopment project costs:

	<u>Original Contract</u>	<u>Final Cost</u>
Becker Park	\$ 897,471.80	\$ 918,356.84
Streetscape	478,576.00	464,279.86
Shelter Building	<u>396,536.00</u>	<u>406,519.69</u>
	\$1,772,583.80	\$1,789,156.39


Considering the sheer scope and number of change orders involved in the projects listed above, less than a 1% variation between the original contract and final cost amounts is exceptional.

Within recent months Council members have become aware of a grade problem associated with the tennis courts. The Contractor, however, is not involved in review of that issue in that the courts were constructed in conformance with the plans. The City's argument in this area is with the consultant over the actual design. It is proposed that

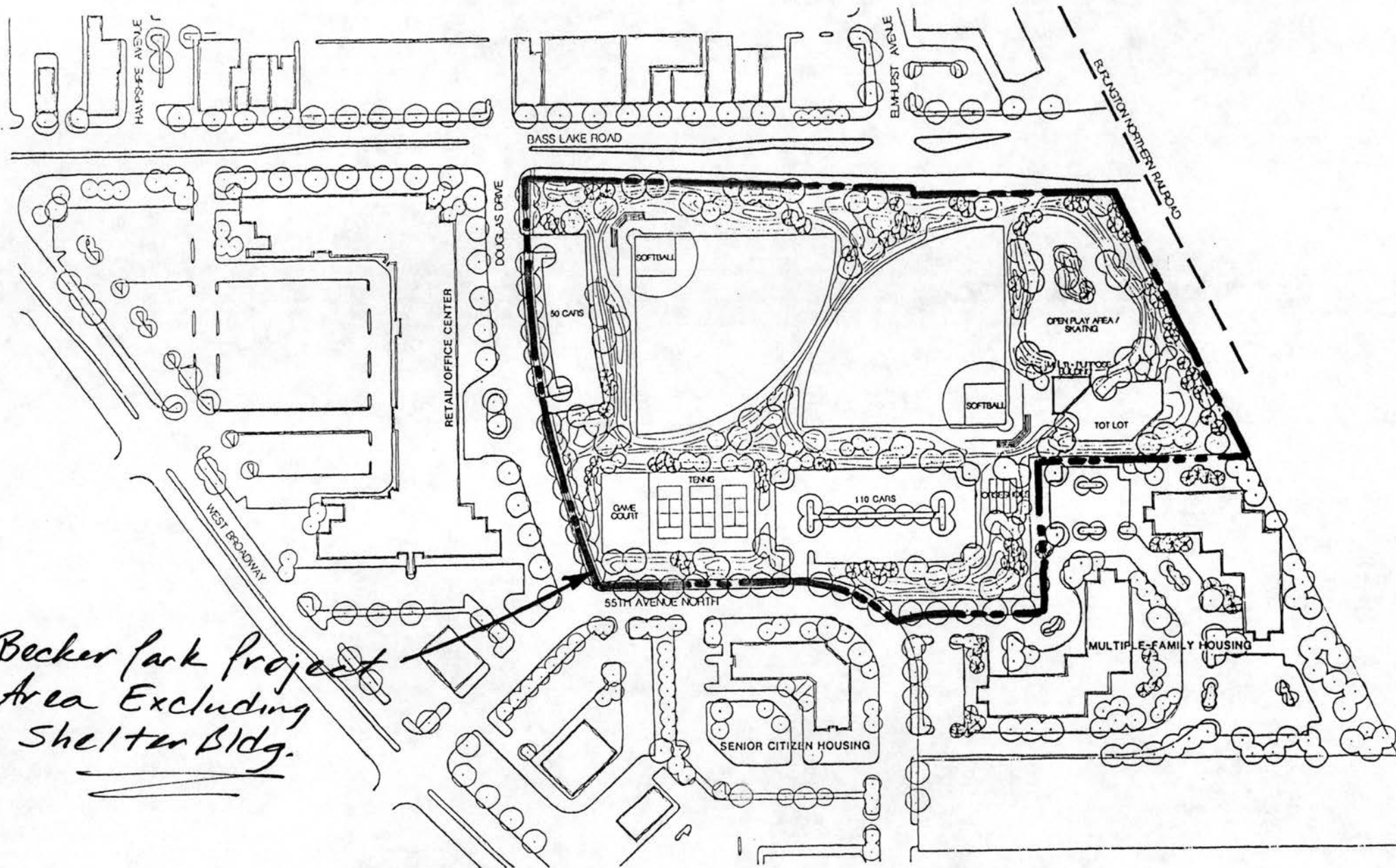
Re: Final Estimate and Project Acceptance for Becker Park
Improvements
February 9, 1988
Page 2

consideration of the tennis court grade issue be delayed until staff members can review all potential options in the field once the snow cover is gone. Final resolution would then be put before the Council prior to final payment being issued to BRW.

Based on the above, it is recommended Change Order No. 4 concerning the lightning arrestors be approved in the amount of \$331.00 Also, that final payment in the amount of \$18,779.72, for a project total of \$918,356.84, be approved to Hardrives, Inc. for the Becker Park Improvements conditioned upon the warranty provisions of the contract.


WM:jrs

Encls



BASS LAKE ROAD - BECKER PARK REDEVELOPMENT PLAN

BRW
BRUNNEN
REDEVELOPMENT
PLANNING
ARCHITECTURE
LANDSCAPE
DESIGN
CONSULTANTS
P.C.



BRW Copy
City Copy ☒
Contractor Copy
Inspector Copy

CHANGE ORDER NO. 4

CITY OF CRYSTAL

BECKER PARK IMPROVEMENTS

DECEMBER 17, 1987

CONTRACTOR: Hardrives, Inc.

Total Work Added (See Attachment) \$331.00

Net Change (Increase) \$331.00

ISSUED BY:

BENNETT-RINGROSE-WOLSFELD-JARVIS-GARDNER, INC.

By: Kim W. Waldorf Date 12/17/87
(Project Manager)

ACCEPTED BY:

HARDRIVES, INC.

By: Stanley M. Campbell Date 12-22-87
(Name and Title) Proj Mgr

APPROVED BY:

CITY OF CRYSTAL

By: _____ Date _____
(Name and Title)

By: _____ Date _____
(Name and Title)

ATTACHMENT TO
CHANGE ORDER NO. 4
CITY OF CRYSTAL
BECKER PARK IMPROVEMENTS

DECEMBER 17, 1987

The following work has been added to the contract for Becker Park in order to provide additional protection for the scoreboards, from power surges caused by lightning:

Total Cost of Lightning Arrester System	\$993.80
Contractor's Share	<u>\$662.80</u>
City's Share	\$331.00

APPLICATION FOR PAYMENT

NO. 11 (Final)BRW Copy
City Copy ☒
Contractor Copy
Inspector Copy

Project Becker Park Improvements/BLR Parking Lots
Owner City of Crystal
Owner's Project No. Engineer's File No. 12-8601
Contractor Hardrives, Incorporated
Application Date 12/17/87 For Period Ending 11/17/87

STATEMENT OF WORK

Original Contract Amount	\$ <u>897,471.80</u>
Net Change By Change Order s No. 1, 2, 3, & 4	\$ <u>21,670.29</u>
Contract Amount to Date	\$ <u>919,142.09</u>
Total Amount of Work Completed to Date	\$ <u>918,356.84</u>
Material Suitably Stored on Site but not Incorporated into Work	\$ <u>0.00</u>
Gross Amount Due to Date	\$ <u>918,356.84</u>
Less <u>0</u> % Retainage	\$ <u>0.00</u>
Amount Due to Date	\$ <u>918,356.84</u>
Less Previous Payments	\$ <u>899,577.12</u>
Payment Due this Application	\$ <u>18,779.72</u>

I hereby certify that all items and amounts shown are correct for the work completed to date.

Contractor Hardrives, Incorporated

By Stanley M. Kempbell Proj MGR Date 12-22-87
(Name and Title)

The work on this project and the application for payment have been reviewed and the amount shown is recommended for payment.

BENNETT-RINGROSE-WOLSFELD-JARVIS-GARDNER, INC.

By Kim W. Waldorf Date 12/29/87
(Project Manager)

APPROVED FOR PAYMENT

Owner City of Crystal

By _____ Date _____
(Name and Title)

SCHEDULE A - BECKER PARK (A)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
1/ 2060.00	MOBILIZATION	LS	1.00	1.00	20000.00	20000.00
2/ 2060.00	AREA 3 DEMOLITION/ REMOVALS	LS	1.00	1.00	30000.00	30000.00
3/ 2060.00	REMOVE 12" RC SEWER PIPE	LF	202.00	152.00	11.00	1672.00
4/ 2060.00	REMOVE 18" RC SEWER PIPE	LF	35.00	12.00	11.00	132.00
5/ 2060.00	REMOVE CB OR MH	EA	5.00	6.00	440.00	2640.00
6/ 2060.00	REMOVE 6" WATERMAIN	LF	42.00	28.00	11.00	308.00
7/ 2060.00	SALVAGE HYD., G.V. & BOX	EA	2.00	2.00	500.00	1000.00
8/ 2060.00	REMOVE CONCRETE CURB & GUTTER	LF	630.00	626.00	2.00	1252.00
9/ 2060.00	REMOVE CONCRETE WALK	SY	200.00	186.00	2.00	372.00
10/ 2060.00	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	49.00	49.00	5.00	245.00
11/ 2060.00	REMOVE BITUMINOUS PAVEMENT	SY	4762.00	4400.00	1.00	4400.00
12/ 2060.00	REMOVE LIGHT POLE STUMP	EA	4.00	1.00	150.00	150.00
13/ 2060.00	SALVAGE CASTINGS	EA	8.00	8.00	90.00	720.00
14/ 2060.00	REMOVE WATER SERVICE	EA	4.00	3.00	400.00	1200.00
15/ 2060.00	ABANDON & SEAL WELL SHAFT	EA	4.00	6.00	800.00	4800.00
16/ 2100.00	CLEARING	EA	18.00	12.00	180.00	2160.00
17/ 2100.00	GRUBBING	EA	18.00	12.00	75.00	900.00

SCHEDULE A - BECKER PARK (A)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
18/ 2100.00	TREE PROTECTION FENCE	LF	1000.00	595.00	1.50	892.50
19/ 2200.00	COMMON EXCAVATION (P)	CY	15150.00	15150.00	2.35	35602.50
20/ 2200.00	SUBGRADE EXCAVATION	CY	1310.00	900.00	4.00	3600.00
21/ 2200.00	COMMON BORROW, ON-SITE (CV)	CY	1310.00	1310.00	4.00	5240.00
22/ 2200.00	4" TOPSOIL BORROW (CV) (PLACED)	CY	1720.00	2280.00	6.50	14820.00
23/ 2400.00	15" RC PIPE	LF	504.00	407.00	24.75	10073.25
24/ 2400.00	18" RC PIPE	LF	245.00	247.00	27.50	6792.50
25/ 2400.00	21" RC PIPE	LF	260.00	265.00	29.00	7685.00
26/ 2400.00	CONST. MH DESIGN 4019-E (72")	LS	3.00	1.00	2650.00	2650.00
27/ 2400.00	CONST. CB TYPE B	EA	3.00	3.00	600.00	1800.00
28/ 2400.00	CONST. CB DESIGN C OR G	EA	4.00	5.00	710.00	3550.00
29/ 2400.00	CONST. STD. MH 48" DIA.	EA	1.00	.00	800.00	.00
30/ 2400.00	CONNECT TO EXIST. MH/RECONST. INV.	EA	3.00	2.00	550.00	1100.00
31/ 2400.00	CONNECT TO EXIST. 15" RC STUB	EA	1.00	1.00	220.00	220.00
32/ 2400.00	ADJUST CASTING	EA	8.00	8.00	175.00	1400.00
33/ 2400.00	F&I CASTING (R-1728)	EA	4.00	1.00	165.00	165.00
34/ 2400.00	F&I CASTING (700-7 & 730-4)	EA	1.00	2.00	135.00	270.00
35/ 2400.00	RECONSTRUCT EXIST. MANHOLE	LF	5.00	4.00	220.00	880.00

SCHEDULE A - BECKER PARK (A)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
36/ 2400.00	CRUSHED ROCK PIPE BEDDING	TON	100.00	2.00	11.00	22.00
37/ 2400.00	HAY BALES	EA	100.00	44.00	4.00	176.00
38/ 2441.00	IRRIGATION SYSTEM	LS	1.00	1.00	21000.00	21000.00
39/ 2444.00	TYPE A CHAIN LINK FENCE	LF	120.00	118.00	46.00	5428.00
40/ 2444.00	TYPE B CHAIN LINK FENCE	LF	1355.00	1242.00	14.10	17512.20
41/ 2444.00	TYPE C CHAIN LINK FENCE	LF	1060.00	1260.00	9.25	11655.00
42/ 2444.00	TYPE F CHAIN LINK FENCE	LF	550.00	440.00	17.25	7590.00
43/ 2461.00	SOFTBALL FIELD COMPLETE	EA	2.00	2.00	8100.00	16200.00
44/ 2462.00	HORSESHOE COURTS COMPLETE	LS	1.00	1.00	2300.00	2300.00
45/ 2463.00	TENNIS/BASKETBALL COURTS - COMPLETE	LS	1.00	1.00	52000.00	52000.00
46/ 2485.00	SEEDING	ACRE	3.20	1.00	880.00	880.00
47/ 2487.00	SODDING	SY	15680.00	24335.00	1.25	30418.75
48/ 2490.00	TRANSPLANT TREE	EA	8.00	9.00	110.00	990.00
49/ 2490.00	TREES, PLANTS & GRD. COVERS - COMP.	LS	1.00	1.00	77000.00	77,000.00
50/ 2495.00	PARK BENCH COMPLETE	EA	7.00	7.00	275.00	1925.00
51/ 2495.00	BIKE RACK COMPLETE	EA	5.00	5.00	600.00	3000.00
52/ 2495.00	WASTE RECEPTACLE	EA	8.00	8.00	900.00	7200.00
53/ 2495.00	CRAWL TUBES	EA	2.00	2.00	400.00	800.00

SCHEDULE A - BECKER PARK (A)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
54/ 2495.00	TOT-LOT WALL COMPLETE	LS	1.00	1.00	22000.00	22000.00
55/ 2495.00	TOT-LOT BOULDERS (IN PLACE)	TON	40.00	40.00	30.00	1200.00
56/ 2495.00	SCOREBOARD COMPLETE	EA	2.00	2.00	3000.00	6000.00
57/ 2513.00	8" AGG. BASE CL. 5 (RD./PKG.)(PLACED)	CY	1460.00	1643.00	14.00	23002.00
58/ 2513.00	2"-2331 BIT. BASE COURSE (ROAD)	SY	823.00	800.00	2.60	2080.00
59/ 2513.00	2"-2341 BIT. BASE COURSE (ROAD)	SY	823.00	800.00	2.75	2200.00
60/ 2513.00	6" & 8" AGG. BASE CL. 5 (PATH)(PLD.)	CY	703.00	780.00	15.50	12090.00
61/ 2513.00	1-1/2" - 2331 BIT. BASE COURSE (PATH)	SY	192.00	181.00	3.15	570.15
62/ 2513.00	1-1/2" - 2341 BIT. WEAR COURSE (PATH)	SY	192.00	225.00	3.30	742.50
63/ 2513.00	2" - 2341 BIT. WEAR COURSE (PATH)	SY	3387.00	3650.00	2.95	10767.50
64/ 2513.00	BIT. TACK COAT	GAL	375.00	375.00	2.00	750.00
65/ 2513.00	1-1/2" - 2331 BIT. BASE COURSE (PKG.)	SY	6455.00	6055.00	2.05	12412.75
66/ 2513.00	1-1/2" - 2341 BIT. WEAR COURSE (PKG.)	SY	6455.00	7207.00	2.20	15855.40
67/ 2513.00	4" SOLID LINE (WHITE)	LF	3150.00	2846.00	.10	284.60
68/ 2513.00	4" DOUBLE SOLID LINE (YELLOW)	LF	225.00	320.00	.10	32.00
69/ 2513.00	24" SOLID LINE (WHITE)	LF	12.00	30.00	.20	6.00
70/ 2513.00	PAVEMENT MESSAGE	EA	3.00	3.00	100.00	300.00
71/ 2513.00	TYPE C SIGNS	SF	29.25	29.25	22.00	643.50

SCHEDULE 4 - BECKER PARK (A)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
72/ 2514.00	BRICK PAVING (COMPLETE)	SF	106.00	56.80	20.00	1136.00
73/ 2515.00	B612 CURB & GUTTER	LF	2365.00	2307.00	6.20	14303.40
74/ 2515.00	B618 CURB & GUTTER	LF	320.00	321.00	6.75	2166.75
75/ 2515.00	4" CONC. WALK W/4" CL. 5 AGG. BASE	SY	338.00	224.00	14.00	3136.00
76/ 2515.00	7" CONC. DRIVEWAY PAVEMENT	SY	58.00	53.00	28.00	1484.00
77/ 2713.00	6" DIP WATERMAIN	LF	410.00	410.00	16.50	6765.00
78/ 2713.00	6" GV AND BOX	EA	1.00	1.00	330.00	330.00
79/ 2713.00	INSTALL SALVAGED HYD. GV & BOX	EA	2.00	2.00	550.00	1100.00
80/ 2713.00	1" CORP. STOP	EA	3.00	3.00	27.50	82.50
81/ 2713.00	1" TYPE K SERVICE	LF	338.00	383.00	12.00	4596.00
82/ 2713.00	1" CURB STOP W/BOX	EA	3.00	3.00	82.50	247.50
83/ 2713.00	CAST IRON FITTINGS	LB	565.00	565.00	.95	536.75
84/ 2713.00	CONN. TO EXISTING WATERMAIN	EACH	1.00	1.00	220.00	220.00
85/ 2713.00	ADJUST GATE VALVE BOX	EA	2.00	2.00	100.00	200.00
86/ 2713.00	DRINKING FOUNTAIN COMPLETE	EA	3.00	3.00	1650.00	4950.00
87/ 2713.00	4" POLYSTYRENE INSULATION	SY	32.00	23.00	22.00	506.00
88/ 2722.00	6" ESWCP PIPE (SEWER) 0-8'	LF	78.00	60.00	16.90	1014.00
89/ 2722.00	6" ESWCP PIPE (SEWER) 8-10'	LF	50.00	99.00	17.10	1692.00

SCHEDULE A - BECKER PARK (A)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
90/ 2722.00	6" ESVCV PIPE (SEWER) 10-12'	LF	80.00	125.00	17.30	2162.50
91/ 2722.00	6" ESVCV PIPE (SEWER) 12-14'	LF	80.00	.00	17.60	.00
92/ 2722.00	CONSTRUCT STD. MH 48" DIA.	EA	1.00	1.00	970.00	970.00
93/ 2722.00	CONNECT TO EXIST. MH/RECONST. INV.	EA	1.00	1.00	500.00	500.00
94/ 2722.00	ADJUST CASTING	EA	3.00	3.00	140.00	420.00
95/ 2722.00	6" PIPE SEWER PLUG	EA	1.00	1.00	11.00	11.00
96/ 2722.00	CRUSHED ROCK PIPE BEDDING	TON	100.00	.00	11.00	.00
97/ 2722.00	RECONSTRUCT MH	LF	3.00	2.00	220.00	440.00
98/ 1300.00	ENTRY WALL COMPLETE	LS	1.00	1.00	5500.00	5500.00
99/ 1300.00	TOILET ENCLOSURE COMPLETE	EA	2.00	2.00	1800.00	3600.00
100/ 1300.00	SCORERS SHELTER COMPLETE	EA	2.00	2.00	2400.00	4800.00
101/ 1600.00	ELECTRICAL & SITE LIGHTING	LS	1.00	1.00	153000.00	153000.00

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TOTAL:

751,595.40

SCHEDULE B - BASS LAKE ROAD PARKING LOT NO. 1 (B)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
1/	MOBILIZATION	LS	1.00	1.00	1500.00	1500.00
2/ 2060.00	AREA 1 DEMOLITION/ REMOVALS	LS	1.00	1.00	30000.00	30000.00
3/ 260.00	REMOVE WATER SERVICE	EA	8.00	8.00	500.00	4000.00

SCHEDULE 2 - BASS LAKE ROAD PARKING LOT NO. 1 (B)

(Continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
4/ 2200.00	COMMON EXCAVATION (P)		1522.00	1522.00	3.40	5174.80
5/ 2200.00	SUBGRADE EXCAVATION (P)	CY	1340.00	1340.00	3.40	4556.00
6/ 2400.00	CONNECT. TO EXIST. CB/RECONST. INV.	EA	1.00	1.00	360.00	360.00
7/ 2400.00	CONSTRUCT CB TYPE B	EA	1.00	1.00	600.00	600.00
8/ 2400.00	15" RC PIPE	LF	17.00	17.00	30.00	510.00
9/ 2513.00	8" AGG. BASE CL. 5 (PLACED)	CY	825.00	834.00	14.60	12176.40
10/ 2513.00	1-1/2" - 2331 BIT. BASE COURSE	SY	3557.00	3589.00	2.05	7357.45
11/ 2513.00	1-1/2" - 2341 BIT. WEAR COURSE	SY	3557.00	3609.00	2.15	7759.35
12/ 2513.00	BIT. TACK COAT	GA	178.00	178.00	2.00	356.00
13/ 2513.00	4" SOLID LINE (WHITE)	LF	1445.00	1556.00	.10	155.60
14/ 2513.00	24" SOLID LINE (WHITE)	LF	12.00	20.00	.20	4.00
15/ 2513.00	PAVEMENT MESSAGE	EA	2.00	2.00	100.00	200.00
16/ 2513.00	TYPE C SIGN	SF	9.25	9.25	22.00	203.50
17/ 2513.00	3" RS CONDUIT (MN/DOT 3801)	LF	120.00	105.00	11.00	1155.00
18/ 2515.00	B612 - CURB & GUTTER	LF	1234.00	1234.00	6.20	7650.80
19/ 2515.00	4" CONC. WALK W/4" CL. 5 AGG. BASE	SY	105.00	93.00	14.00	1302.00

TOTAL:

85320.30

SCHEDULE C - BASS LAKE ROAD PARKING LOT NO. 2 C

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
1/ 2060.00	MOBILIZATION	LS	1.00	1.00	1500.00	1500.00
2/ 2060.00	AREA 2 DEMOLITION/ REMOVALS	LS	1.00	1.00	11000.00	11000.00
3/ 2060.00	REMOVE WATER SERVICE	EA	1.00	1.00	725.00	725.00
4/ 2200.00	COMMON EXCAVATION (P)	CY	698.00	698.00	4.50	3141.00
5/ 2200.00	SUBGRADE EXCAVATION (P)	CY	465.00	465.00	4.50	2092.50
6/ 2400.00	CONST. CB TYPE B	EA	1.00	1.00	725.00	725.00
7/ 2400.00	CONNECT TO EXIST. CB/RECONST. INV.	EA	1.00	1.00	250.00	250.00
8/ 2400.00	ADJUST CASTING	EA	1.00	1.00	140.00	140.00
9/ 2400.00	15" RC PIPE	LF	30.00	29.00	32.00	928.00
10/ 2513.00	8" AGG. BASE CL. 5 (PLACED)	CY	297.00	293.00	14.60	4277.80
11/ 2513.00	1-1/2" - 2331 BIT. BASE COURSE	SY	1256.00	1254.00	2.05	2570.70
12/ 2513.00	1-1/2" - 2341 BIT. WEAR COURSE	SY	1256.00	1254.00	2.15	2696.10
13/ 2513.00	2" - 2331 BIT. BASE CORSE	SY	155.00	65.00	3.00	195.00
14/ 2513.00	2" - 2341 BIT. WEAR COURSE	SY	155.00	78.00	3.15	245.70
15/ 2513.00	BIT. TACK COAT	GA	71.00	71.00	2.00	142.00
16/ 2513.00	4" SOLID LINE (WHITE)	LF	480.00	473.00	.10	47.30
17/ 2513.00	PAVEMENT MESSAGE	EA	1.00	1.00	100.00	100.00
18/ 2513.00	TYPE C SIGN	SF	1.50	1.50	22.00	33.00

SCHEDULE C - BASS LAKE ROAD PARKING LOT NO. 2 (C)

(continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
19/ 2513.00	3" RS CONDUIT (MN/DOT 3801)	LF	115.00	105.00	11.00	1155.00
20/ 2515.00	B612 CURB & GUTTER	LF	497.00	442.00	7.10	3138.20
21/ 2515.00	B618 CURB & GUTTER	LF	140.00	103.00	7.60	782.80
22/ 2515.00	7" CONCRETE PVMT.	SY	22.00	21.00	27.00	567.00
23/ 1300.00	PRECAST CONC. STAIR	LS	1.00	1.00	500.00	500.00

TOTAL:

36952.10

SCHEDULE D - HAMPSHIRE AVENUE NORTH (D)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
1/	MOBILIZATION	LS	1.00	1.00	1000.00	1000.00
2/ 2060.00	REMOVE BIT. PAVEMENT	SY	924.00	1230.00	1.00	1230.00
3/ 2060.00	REMOVE CONCRETE CURB & GUTTER	LF	125.00	153.00	2.00	306.00
4/ 2060.00	REMOVE 18" RCP	LF	38.00	38.00	11.00	418.00
5/ 2060.00	REMOVE CB & SALVAGE CASTING	EA	2.00	2.00	450.00	900.00
6/ 2060.00	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	14.00	21.00	5.00	105.00
7/ 2200.00	COMMON EXCAVATION (P)	CY	183.00	185.00	5.00	925.00
8/ 2200.00	SUBGRADE EXCAVATION (P)	CY	270.00	270.00	5.00	1350.00
9/ 2400.00	CONST. CB TYPE B	EA	2.00	2.00	690.00	1380.00
10/ 2400.00	CONST. MH (4020-48")	EA	1.00	1.00	1000.00	1000.00

SCHEDULE D - HAMPSHIRE AVENUE NORTH (D) (continued)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
11/ 2400.00	15" RC PIPE	LF	60.00	42.00	28.00	1176.00
12/ 2400.00	18" RC PIPE	LF	18.00	17.00	45.00	765.00
13/ 2513.00	8" AGG. BASE CL. 5 (PLACED)	CY	183.00	185.00	15.00	2775.00
14/ 2513.00	2" - 2341 BIT. BASE COURSE	SY	739.00	1013.00	3.00	3039.00
15/ 2513.00	2" - 2331 BIT. WEAR COURSE	SY	739.00	967.00	3.15	3046.05
16/ 2513.00	BIT. TACK COAT	GAL	37.00	52.00	2.00	104.00
17/ 2513.00	4" BROKEN LINE (YELLOW)	LF	60.00	66.00	.10	6.60
18/ 2515.00	B618 CURB & GUTTER	LF	260.00	285.00	7.30	2080.50
19/ 2525.00	7" CONCRETE PVT.	SY	22.00	56.00	27.00	1512.00

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TOTAL: 23118.15

SCHEDULE E - CHANGE ORDERS (E)

SEQ NO/ MNDOT NO	ITEM	UNIT	CONTRACT QUANTITY	ESTIMATED QUANTITY TO DATE	UNIT PRICE	AMOUNT
1/	CHANGE ORDER NO. 1	LS	1.00	1.00	9745.29	9745.29
2/	CHANGE ORDER NO. 2	LS	1.00	1.00	8982.00	8982.00
3/	CHANGE ORDER NO. 3	LS	1.00	1.00	2612.00	2612.00
4/	CHANGE ORDER NO. 4	LS	1.00	1.00	331.00	331.00

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TOTAL: 21670.29

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GRAND TOTAL: 918,356.84

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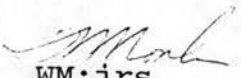
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: February 10, 1988
RE: Award of Bid for Emergency Generator at
South Lift Station

Consistent with Council direction as a part of the 1988 budget process, bids have been solicited to replace the old single pump generator at the sanitary sewer lift station on 32nd Avenue. The bids include installation of a 125 kW generator that will run all three pumps during periods of high flow when electrical service is interrupted. The proposed system is fully automatic so actual down time is held to an absolute minimum.

As noted on the attached bid tabulation, the bids are grouped closely together and would indicate the specifications were interpreted consistently by all bidders. While it was estimated originally that this project would cost \$30,000, the Equipment Reserve Fund, with its current balance of \$300,000, can cover the cost as bid.

As the installation of the generator represents a significant improvement for the City and the low bidder is recognized as a very reputable business establishment, it is the recommendation of this office that the low bid in the amount of \$33,890.00 as submitted by Killmer Electric Co., Inc. be accepted and the attached contract executed.

While the actual specifications for the generator and related electrical system changes are quite technical, copies can be furnished to Council members as requested. The work of both Dan Smith, Assistant City Engineer, and Len Zuehl, Utility Superintendent, in preparing the bid documents in-house should be recognized for its thoroughness and its impact on keeping overall project costs within reasonable limits.


WM:jrs

Encls

CITY OF CRYSTAL
BID TABULATION SHEET

EMERGENCY/STANDBY ELECTRIC
GENERATING SYSTEM

BID OPENING FEBRUARY 9, 1988 2:00 P.M.

<u>COMPANY</u>	<u>PRICE</u>
Killmer Electric Co., Inc.	\$33,890.00
Aid Electric Service	35,418.00
Mayer Electric Corp.	36,342.00
Kehne Electric Co., Inc.	36,866.00
Premier Electrical Corp.	38,621.00

C I T Y O F C R Y S T A L

CRYSTAL, MINNESOTA

CONTRACT FOR EMERGENCY/STANDBY ELECTRIC GENERATING SYSTEM

THIS AGREEMENT made this 16th day of February, 1988, by and between the City of Crystal, County of Hennepin, and State of Minnesota, a municipal corporation, herein called the Owner, and Killmer Electric Co., Inc., herein called the Contractor.

WITNESSETH: That the Owner and the Contractor for the consideration hereinafter specified, agree as follows:

ARTICLE I: The Contractor agrees to furnish and install all materials, and to perform, execute and complete in full the work covered and described in the proposal of said Contractor dated February 9, 1988, hereto attached and made a part of this Contract, all as shown on the plans and described in the specifications entitled "Emergency/Standby Electric Generating System" and dated February 9, 1988, and the Contractor further agrees to do everything required by all of the terms and conditions of this Contract and in accordance with said plans and specifications.

ARTICLE II: The Contractor agrees that the work to be performed hereunder shall be fully completed within 120 days of award which is June 15, 1988, as agreed upon, all subject to the provisions of the specifications regarding extension of time.

ARTICLE III: The Owner agrees to pay the Contractor in current funds, for the satisfactory performance of this Contract, the sum of thirty-three thousand eight hundred and ninety dollars (\$33,890.00) subject to additions and deductions as provided in the specifications and the units of work actually performed, and to make payments on account thereof as provided therein.

ARTICLE IV: The Owner and the Contractor agree that all of the terms, conditions, and drawings of the plans and specifications, as above stated and as hereto attached, are as fully a part of this contract as if herein set forth in full, and that the same constitute an accurate enumeration and description of the work to be done and the materials required.

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year first above written, and the same be equally binding on each of the parties, their successors, assigns, executors or administrators.

In presence of:

AS TO KILLMER ELECTRIC CO., INC.

BY _____


AS TO CITY OF CRYSTAL, MINNESOTA

BY _____
Mayor

BY _____
City Manager

Approved as to form _____, City Attorney.

February 4, 1988

TO: Jerry Dulgar, City Manager 
FROM: Nancy Deno, Administrative Assistant
RE: Lease Agreement - Knights of Columbus and City of
Crystal - Senior Center & Congregate Dining

Attached is a lease agreement between the Knights of Columbus and the City of Crystal for rental of the main ballroom at the Knights of Columbus for the Crystal Senior Center & Congregate Dining Program. The lease has been reviewed by City staff and City attorneys. The lease agreement is complete in all areas except for the use of the pool tables at the Knights of Columbus Hall. The Knights of Columbus would not allow our Senior Center membership to use their pool tables.

I recommend this lease agreement go before the City Council at the February 16, 1988 Council Meeting for approval.

ND/js

attachment

L E A S E

This lease is made this _____ day of _____, 198_, by and between FATHER WILLIAM BLUM HOME ASSOCIATION, doing business as Knights of Columbus Council, 4947 West Broadway, Crystal, Minnesota (the "lessor") and the CITY OF CRYSTAL (the "tenant").

WITNESSETH: That the, lessor, in consideration of the covenants described below to be performed by the tenant, hereby demises and leases to the tenant and the tenant hereby hires and takes from the lessor a portion of the following described property:

The building and fixed equipment at 4947 West Broadway, Crystal, Minnesota, legally described as:

Lot 1, Block 1, Father William Blum Addition,
Hennepin County, Minnesota

In consideration of the lease as described above and of the mutual covenants herein set forth it is agreed:

1. Premises. The lessor hereby leases and demises to the tenant the following portion of the above-described property:

The main ballroom facility on the upstairs level of the building, from 8:30 a.m. to 5:00 p.m. on Mondays through Fridays and from 5:00 p.m. to 10:00 p.m. on Mondays and Wednesdays.

The tenant has the option to move the lessor to the lower level facility if the upstairs is scheduled for use. Lessor must notify the tenant of such move, one week prior to move. Tenant shall have exclusive use and enjoyment of the above-described premises during the house and on the days specified. In addition, tenant shall have the non-exclusive right to use the kitchen facilities on the property, as provided in paragraph 5 below. Tenant shall also have the right to

use such parking facilities as are made available on the property, together with common hallways and restrooms.

2. Term. This lease shall be for a term commencing on July 5, 1988 and terminating on July 4, 1989. Tenant has an option to renew the lease for an additional one-year period by notifying lessor in writing on or before June 30, 1989, of tenant's intent to exercise the option. Either party may terminate this lease or any extension hereof by giving three months notice by registered mail of its intention to so terminate this lease.

3. Rent. The rent shall be \$2,500 per month, payable in advance on the first day of each month of the term of the lease. The rent includes payment for all of the rights granted herein, including contribution for heat, utilities, refuse removal, and maintenance of the demised premises.

4. Purpose. The tenant may use the demised premises for non-profit community purposes, including but not limited to the operation of the Crystal Senior Center and Congregate Dining Program. It is anticipated that the Volunteers of America organization will operate the dining program on behalf of the tenant, and for purposes of this lease, the term "tenant" shall also refer to the Volunteers of America.

5. Kitchen Facilities. Tenant and lessor agree as follows:

- A. Lessor will allow tenant to have non-exclusive access to the kitchen facilities on the premises from 8:30 a.m. to 2:00 p.m. on Mondays through Fridays.
- B. Lessor will allow tenant to use the kitchen facilities for food preparation purposes from 8:30 a.m. to 3:30 p.m. on Mondays through Fridays and will provide tenant with two ovens in working condition for that purpose.

- C. Lessor will provide tenant with the following items: (1) a hand sink in the kitchen and (2) refuse bins for daily removal of garbage.
- D. Lessor will provide tenant with food storage space and will provide space in the kitchen area for tenant to install a 13 cubic foot lockable refrigerator.
- E. Lessor will allow tenant to install a telephone jack near the kitchen adjacent to the food counter window at the cost of the tenant.
- F. Lessor will allow tenant to place a desk for tenant's use near the kitchen area, the desk will be on wheels and moved to a storage area when not in use.
- G. Lessor will provide tenant with adequate storage space to store the pans and kitchen utensils necessary to operate the dining program.
- H. Lessor will maintain the kitchen facilities in a neat and clean condition that satisfies relevant state and local health regulations for food preparation facilities.
- I. The tenant will have the option to hire an outside caterer for occasional Senior Special Events.

6. Storage. Lessor will provide tenant with a locked storage area adequate to store the equipment and supplies needed for the senior program and will also provide tenant with the keys to that storage area.

7. Equipment Assistance. Lessor agrees that its custodial staff for the premises will set up and take down tables, chairs and other equipment as needed for the senior dinner program and senior activities and as directed by tenant. The tables and chairs for the dinner program will be set up by 10:00 a.m. Mondays through Fridays.

8. Maintenance, Repair, or Replacement. The lessor and tenant hereby allocate responsibilities for the maintenance, repair, or replacement of the demised premises or of the property of which the demised premises are a part as follows:

- A. The lessor shall perform routine maintenance and repair to the plumbing, electrical, heating, ventilating and utility metering equipment and facilities and shall replace plumbing, electrical, heating, ventilating and utility metering equipment and facilities if replacement is necessary by ordinary wear and tear.
- B. The lessor shall maintain and repair all parking areas, driveways and walkways and shall remove snow and ice from the sidewalks and parking area, and shall mow the grass on the site surrounding the premises.
- C. All maintenance, repairs and replacements shall be made promptly and in a good and workmanlike manner and so that the defective parts of the demised premises are put in good, tenable and sanitary condition.
- D. If it should be necessary to repair, maintain or replace any of the structural members of the building, its walls, footings, roof, floors or doorways, the lessor, at its sole discretion, may decline to do so, and the lessor shall not be liable to The City Council considered tenant or any of its subtenants or assigns for its decision not to do so. If the lessor elects not to repair, maintain or replace any of the structural members of the building, either party may terminate this lease forthwith.

9. Initial Condition of Premises. The lessor represents that it is not aware of any substantial defect in the demised premises. Tenant represents that it has examined the demised property and accepts it in its present condition except as hereinafter provided and except that the tenant does not waive any rights against the lessor with respect to concealed defects that may now exist.

10. The Lessor's Representations of Leasable Interests and of Permissible Use. The lessor represents that it has the full right, power and authority to enter into this lease for the term herein granted and that the leased property may be used by tenant during the term and for the purposes herein specified.

11. Hazard Insurance. The lessor shall at all times during the term of this lease procure and maintain, at its own expense, fire insurance with an extended coverage endorsement insuring the building

and contents owned by the lessor or the tenant located on the demised premises to the extent of 90% of the insurable value thereof or the amount set out in the co-insurance clause of the policy, whichever is greater.

12. Public Liability and Property Damage Insurance. Lessor shall at all times during the term of this lease procure and maintain, at lessor's expense, general public liability insurance with the City of Crystal named as an additional insured and provide evidence of insurance to the tenant. This insurance policy shall cover the claims for personal injuries, wrongful death, and property damage occurring in or from the premises demised for tenant's use. Such insurance is to afford protection to a limit of not less than \$300,000 in respect to injuries or death for any one event and to a limit of not less than \$100,000 in respect to property damage.

13. Quiet Enjoyment. The tenant, upon the payment of the rent and upon the performance of all the terms of this lease, shall at all times during the lease term, and during any extension or renewal term, peaceably and quietly enjoy the leased premises without any disturbance from the lessor or from any other person claiming through the lessor.

14. Restriction on Tenant. Tenant shall not sublease all or any part of the demised premises, without the prior written consent of the lessor, which consent may not unreasonably be withheld.

15. Severability. If any provision of this lease shall be declared invalid or unenforceable, the remainder of the lease shall continue in full force and effect.

16. Acknowledgement. The undersigned hereby acknowledge that they are duly authorized to and do execute this lease on behalf of the parties hereto, respectively.

FATHER WILLIAM BLUM
HOME ASSOCIATION, doing
business as Knights of
Columbus Council, 4947
West Broadway, Crystal,
Minnesota:

CITY OF CRYSTAL:

By: Jeffrey A. Carlson

By: _____
Its Mayor

By: [Signature]

By: _____
Its City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day of _____, 198_, by _____ and _____, the Mayor and City Clerk, respectively of the City of Crystal, a municipal corporation under the laws of the State of Minnesota.

Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day
of _____, 198_, by _____ and
_____, the _____ and
_____, respectively of Father William Blum Home
Association, doing business as Knights of Columbus Council.

Notary Public

February 12, 1987

Councilman Adrian Rygg
3701 Adair Avenue North
Crystal, Minnesota 55422

Dear Councilman Rygg:

Per our telephone conversation of February 10, 1988, I would like to reiterate some of the points made and stress the urgency with which action should be taken to correct the current situation regarding the hockey rink at Crystal Highlands Park.

As you know, we are the owners of the home at 6920 Markwood Drive which is directly adjacent to the hockey rink at Crystal Highlands Park. Last summer, I attended a Crystal Park Board meeting, I believe in late July, and mentioned certain events that had taken place on our property the winter of 1986-87. The wood on our gate had been broken at the hinges due to people jumping over the gate to retrieve their hockey pucks that had landed in our yard. I mentioned to Ed Brandine at this meeting that I was distressed by people coming in our yard and jumping over the fence. I said I was afraid somebody would be hurt. I also mentioned that hockey pucks had banged into the side of our house on numerous occasions and we were afraid our house would be damaged. He said that he would definitely look into the matter before the next winter and possibly post signs advising not to enter the yard or maybe put up a taller fence around the rink so the pucks would not get out of the rink in the first place. No such signs were posted this winter of 1987-88.

On January 18, 1988, my husband, Thomas Donnelly, was home from work on a vacation day. He was watching television in our family room which is approximately 15 feet at the most away from the hockey rink. A hockey puck hit the window directly over his head and broke through both panes of glass, shattering into many, many pieces. The screen on the inside of this window prevented the puck from actually flying into the room. He then found some tile and tape and taped the hole in the window. He called the glass company, A&L Glass in New Hope, and they said they would come out to our house the next day to measure the window and place a board over the hole. My husband then left the house for a previous engagement. When I came home from work later in the day, I spent approximately 45 minutes picking up glass that had fallen behind our couch. The window had literally shattered into hundreds of pieces. That same evening I called the Crystal Police Department's non-emergency number to explain what had happened with our window and to ask them who I should contact to help us with this situation. The person I spoke to gave me the name of Ed Brandine to contact and his number.

I called Ed Brandine the morning of January 19, 1988 and he said he would go right over to the park and see what he could do about adding more fence to the rink. To the best of my knowledge, he added approximately one foot and no more of fence to the hockey rink on its southwest side which is the side directly adjacent to our property. A&L Glass Company called up that evening to say they had ordered the glass and it would be approximately a 3 week time period before installation could occur because the glass had to be specially ordered from Chicago. The cost of the replacement window including installation was \$106.59. They called us later to say they would be out to install the new window on February 11, 1988. I called our insurance company and was informed that we had a \$100.00 deductible so it would not be to our benefit to file a claim.

On February 9, 1988, we were again hit in the window by a hockey puck. The puck this time went through the window and knocked down the screen and glass again came into our family room. I was sitting on our couch directly beneath the window when this occurred. It was such a shock that my husband and I decided we had to call the police to do something about this situation. We just couldn't go on like this. We both work during the day and look forward to a quiet evening in our family room where we spend the majority of our time at home. The only fortunate part of this second broken window was that it was the same window that was broken in the first place and they hadn't installed the new glass as of yet. Officer D. R. Barry of the Crystal Police Department came to our house to witness the situation and offered us some advice. He said we should contact you, Councilman Rygg, and explain the situation and the fact that something had to be done. He also stated that it would probably be of no benefit to contact Ed Brandine further since he was obviously not going to do anything more about fencing the ice rink.

The second hit on our originally-broken window has resulted in cold air entering our family room. A&L Glass Company called the morning of February 11, 1988 to say it was just too cold to install a new window and rescheduled their installation for 2/16/88.

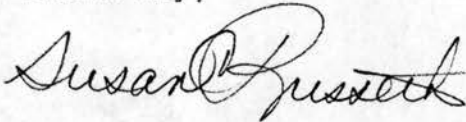
Councilman Rygg, we feel these events could have been avoided if the hockey rink had been properly screened or fenced in the first place. This situation of hockey pucks breaking our windows and banging into our home simply cannot go on any longer. It is becoming increasingly frustrating to even relax in our home lately because of the fear of being hit in the head with a hockey puck or broken glass. We fear for our dog being hit by a puck in our backyard. We fear for a child breaking a leg or even their neck jumping over the 8 foot fence behind our storage shed to retrieve a puck that has landed in our yard. We now hear every noise related to this hockey rink and are even beginning to duck when we hear a puck hit.

Since all of the above events have occurred, we have begun investigating our property and have found many signs of damage. Our fence is old and it simply cannot tolerate being climbed on. The wood will be destroyed if it is climbed on again. Our shed door has been bashed in and it is almost impossible to open. As I mentioned before, our gate was broken at the hinges last winter and will need replacement. Our window is broken in our family room. We have suffered many hours of anxiety dealing with this problem. We feel that the cost of repairing these items should be the responsibility of the City of Crystal. Please advise what documents will be required for our reimbursement of these damages.

The situation of the hockey rink at Crystal Highlands Park must be ratified immediately. I don't know how the City Council will propose to correct this problem but it must be corrected now. Further delay will only result in more damage and possibly serious injury to an innocent party.

My husband and I will be in attendance at the next City Council Meeting scheduled for Tuesday, February 16th at 7:00 p.m. and would like this problem included on your agenda. Thank you for your time and immediate attention to this matter.

Sincerely,

A handwritten signature in cursive script, reading "Susan C. Russeth". The signature is written in dark ink and is positioned above the typed name and address.

Susan C. Russeth
Thomas M. Donnelly
6920 Markwood Drive
Crystal, MN 55427
533-7608



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

MEMO TO: ALL HOLDERS OF CRYSTAL CITY CODE BOOKS

FROM: DARLENE GEORGE, CITY CLERK *D. G.*

Attached you will find a copy of a new ordinance, or ordinances, as the case may be, which were recently passed by the City Council and are in effect.

Please remove the old page or pages from your Crystal Code Book and replace them with the new, as this is the only way you will keep your book up-to-date.

Thank you for your cooperation.

enclosure

Section 960 - Arrest: Citations
(Ord. No. 87-15)

960.01. Peace Officers. For purposes of this section the term "peace officer" has the meaning given it by Minnesota Statutes, Section 626.84: the term includes "part-time peace officers" but does not include "reserve officers" as those terms are defined in Minnesota Statutes, Section 626.84.

960.03. Arrests: Citations. Peace officers employed by the City may enforce a provision of this Code or state law, the violation of which is a petty misdemeanor, a misdemeanor or a gross misdemeanor. Peace Officers may make arrests and issue citations in lieu of arrest as provided by law.

960.05. Employees. City employees in the Department of Protective Inspection, Department of Health and Sanitation, and Fire Department may issue citations for violation of those provisions of this Code and state law which the employees are responsible for enforcing.

960.07. Police Reserve. Members of the Police Reserve may, as directed by the Chief of Police, issue a notice of violation of the provisions of this Code and state law. Police Reserve officers may not issue a citation or a citation in lieu of arrest.

960.09. Juvenile Specialist. A person holding the position of Juvenile Specialist in the Police Department may, under the direction of the Chief of Police, issue citations in lieu of arrest.

NORTHWEST SUBURBS CABLE COMMUNICATIONS COMMISSION

6900 Winnetka Avenue North
Brooklyn Park, MN 55428
(612) 536-8355

TO: City Managers

FROM: Greg Moore, Executive Director
Northwest Suburbs Cable Commission

DATE: February 5, 1988

RE: Letter from Mr. Heinrich regarding indecent materials
on cable television

I have asked Adrian Herbst, the Commission Attorney, to respond to Mr. Heinrich's letter regarding pornography and cable television. Enclosed is Mr. Herbst's letter. I hope this will be helpful.

ADRIAN E. HERBST
DANIEL D. THUE
GARY R. MATZ
TOM TOGAS
REESE E. CHEZICK
JOEL D. RATH
PAUL D. DOVE
RICHARD A. EMERICK
KATHLEEN A. HEANEY

HERBST & THUE, LTD.
ATTORNEYS AT LAW
950 NORTHLAND PLAZA
3800 WEST 80TH STREET
BLOOMINGTON, MINNESOTA 55431
TELEPHONE (612) 893-6711

LEGAL ASSISTANT CATV
ANN M. MATHEWS

TELECOPIER
(612) 893-6991

February 2, 1988

Mr. Greg Moore
Executive Director
Northwest Suburbs Cable
Communications Commission
6900 Winnetka Avenue North
Brooklyn Park, Minnesota 55428

RE: Our File No. 81-0024G

Dear Greg:

You have asked us to respond to you with regard to a letter that has been circulated to various public officials pertaining to alleged obscene and indecent material being played back over the cable system. A copy of the letter is attached.

You have asked our office to advise you as to the authority of the Northwest Suburbs Cable Commission ("Commission") to regulate the programming provided by the cable operator.

It is our opinion that the Commission does not have the authority, under the existing cable franchise to regulate the content of programming.

Section 624 of the Cable Communications Policy Act of 1984 (the "Act") contains certain provisions that are applicable to all cable television franchises. These provisions provide as follows:

1. Obscene Programming. A cable operator may specify in a franchise that a cable service which is obscene or otherwise unprotected by the Constitution may be prohibited or only provided subject to certain conditions.

HERBST & THUE, LTD.

Mr. Greg Moore
February 2, 1988
Page 2

2. Lock-Out Devices. Section 624 requires every cable operator to provide any subscriber upon request a lock-out device or "lock box" which is capable of restricting the viewing, during any period selected by the subscriber, of a cable service which contains obscene or indecent programming. This requirement became effective June 1, 1985.

3. Federal Pre-emption. The Act specifically provides that no state or city may impose requirements regarding the provision or content of cable services except as provided in Section 624.

In conjunction with the foregoing provisions of the Act, we have reviewed the franchise of the Commission and the proposal that was submitted to the Commission and incorporated into the franchise. Our review of these documents has lead us to conclude that there is not a provision in the franchise giving the Commission the authority to regulate programming content, even to the extent that may be provided for by the above provisions of the Act. For this reason, we conclude that the authority to enforce programming that is played back over the cable system must be by authority of another law.

Section 638 of the Act specifically provides that, that Act does not affect any criminal or civil liability of a cable programmer or operator by reason of a federal, state or local law relating to obscenity. Therefore, if any member city has an existing ordinance relating to obscene or indecent material, such an ordinance may be enforced by that City. Likewise, if there is a State Statute that is applicable, either the City Attorney or County Attorney's Office would have the authority to enforce such a law.

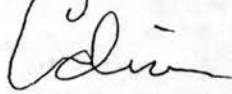
Additionally, Section 639 of the Act makes it a criminal violation for anyone to transmit over a cable system any matter which is obscene or otherwise unprotected by the Constitution of the United States. That provision of the Act is enforceable by the U.S. District Attorney's Office.

HERBST & THUE, LTD.

Mr. Greg Moore
February 2, 1988
Page 3

In conclusion, it is our opinion that the franchise granted by the Commission does not authorize enforcement by the Commission of program content, and a complaining party should seek review of the matter by contacting the appropriate authority to enforce any existing federal, state or local law or Section 639 of the Act.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Adrian", written over the typed name.

Adrian E. Herbst

AEH:dl

CLEAN UP PROJECT

2875 Snelling Ave. N. • St. Paul, MN 55113 • 612/633-1864

Robert P. Heinrich, Director

January 25, 1988

Dear City Official:

Your city's cable TV provider is in the porn business. The kind of raunch material available in downtown adult theaters and in many of the video outlets is currently available via pay-for-view cable. During the weeks of December 6 and 13, four sex films available through your cable system were monitored. The films, "Sailing into Ecstasy", "Delicious Genies", "Dirty Girls", and "Ecstasy Girls, Part Two" were shown. In these films there was blatant nudity with both male and female genitals being exposed, masturbatory practices by both males and females, couples (male and female) having sexual intercourse as well as references to oral sex, group sex with numerous males and females. There were often elements of violence in sexual context.

With FCC deregulation of Cable TV and the state of Minnesota Cable Board no longer functioning, the responsibility for regulating the Cable TV fare in your community now rests with you and fellow members of the City Council.

As City Manager of Minnetonka in 1970 I was appointed to a six city Cable TV study commission. We drafted the model franchise agreements and held hearings on what future cable offerings should be. Not in our worst nightmares did we dream that Cable systems would pump such filth into our homes and before our families.

A few years ago, Shauna Grant (professional name), a young woman from Farmington, MN, at the age of 18 and in the company of her boyfriend traveled to Los Angeles. In a matter of weeks she was out of money and she was talked into posing for sex magazine photographers. Soon she was starring in XXX-rated movies. Within a year she had acquired a drug addiction, numerous venereal diseases, had an abortion and finally, in deep despair, killed herself.

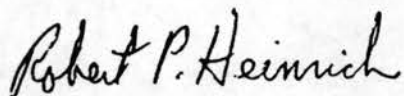
WCCO-TV, in a well done 1987 documentary, chronicled her story in a program entitled "Death of an American Girl." Taking advantage of that free publicity and advertising, the porn czar of Minnesota, Ferris Alexander, featured a "Shauna Grant film festival" at his dirty movie outlets in the Twin Cities, thus profiting as much as possible from her tragic life and death. During the days of January 27 through 29 your Cable System is offering "Shauna: Every Man's Fantasy". I hope you find this as despicable as I do. This type of pay-for-view offerings do not meet Minnesota community standards and must not be permitted. This film and others of its kind must not invade our homes, especially during these terrible days of the AIDS epidemic when the promotion of casual sex is resulting in a death sentence for so many.

Minnesota Clearinghouse to Eliminate Pornography

The CLEAN UP Project represents scores of groups and hundreds of churches of all denominations in this concern. We plead with you to demand the removal of this material from your cable system. The Holy Scripture reminds us that the purpose of government is to preserve order and to restrain evil. Please exercise your duty to restrain this evil.

If I can be of service to you in this matter or in any other concern regarding the problem of obscenity, please do not hesitate to call on me.

Sincerely,

A handwritten signature in cursive script that reads "Robert P. Heinrich". The signature is written in dark ink and is positioned above the printed name.

Robert P. Heinrich

RPH/jh



STATE OF MINNESOTA
OFFICE OF THE STATE TREASURER
ST. PAUL 55155

MICHAEL A. McGRATH
Treasurer

303 State Administration Building
50 Sherburne Avenue
St. Paul, Minnesota 55155
(612) 296-7091

JANUARY, 1988

I AM PLEASED TO ENCLOSE THE "TREASURER'S REPORT ON
THE CONDITION OF THE TREASURY" AS OF JUNE 30, 1987.
THIS PUBLICATION MARKS THE FIRST ISSUE OF THIS REPORT
SINCE 1982.

MY HOPE IS THAT BY DISTRIBUTING A STATEMENT OF CONDITION
FROM THE STATE TREASURER'S OFFICE THAT TWO PURPOSES
WILL BE SERVED:

- KNOWLEDGE OF THE STATE'S FINANCIAL CONDITION
BECOMES MORE WIDELY KNOWN, AND
- ACTIVITIES CONDUCTED BY THE STATE TREASURER'S
OFFICE BECOME MORE WIDELY KNOWN.

PLEASE FEEL FREE TO CONTACT ME IF YOU HAVE ANY COMMENTS
OR QUESTIONS ABOUT THIS REPORT.

SINCERELY,

A handwritten signature in cursive script, reading "Michael A. McGrath".

MICHAEL A. MCGRATH
TREASURER
STATE OF MINNESOTA

MAM/cj

Resuming publication of the Treasurer's Report on the condition of the Treasury signifies another step in the process to restore the office to a meaningful place in state government. Minnesota's citizens can look to a Treasurer's Office that not only carefully manages state funds but also communicates the financial condition on a regular and timely basis.

Through the efforts of a staff of eleven employees, the State Treasurer carries out responsibilities in the following areas:

- 1) Cash Receipts
- 2) Redemption of warrants
- 3) Determining daily investable cash
- 4) Bonded indebtedness administration
- 5) State Asset safekeeping.

The State Treasurer also is a member of the Executive Council, State Board of Investment and is the Governor's appointee to the Board of the Minnesota State Retirement System.

Receipt and disbursement transactions processed in the Treasurer's Office during Fiscal Year 1987 decreased \$14 billion or 1.5% from the prior year. Year end market value of the state's invested portfolio increased 7% during the same period. Average temporarily invested treasurer's balance declined 19% and the average rate of return decreased 1.1%, resulting in investment income decreasing 29.3% from \$65,979,000.00 to \$46,657,000.00 during the year. Net bonded indebtedness decreased \$65,454,000.00 or 5.4%, with an increase of \$2,826,376.00 or 3.5% in interest paid by the state.

The State Treasurer's Office continually monitors bank deposits to insure that only the minimum balances necessary for operations remain uninvested. An aggressive investment policy is balanced by security and prudence. A shared responsibility with other sectors of state government has resulted in the awarding of high financial ratings for Minnesota's financial condition by outside analysts.

The information presented herein from the records of the State Treasurer's Office is certified to be true and correct.

STATE OF MINNESOTA Summary of Active Accounts As of June 30, 1987

Compensating Balances Maintained in 6
Minnesota banks \$ 4,962,650.95
Treasurer's Revolving Fund 100,000.00
Total Balances in 7 Minnesota banks \$ 5,062,650.00

Uncollected Funds in 302 Accounts in
Minnesota Banks 20,014,745.17
TOTAL CASH AND CHECKS, COL-
LECTED AND UNCOLLECTED,
ON HAND IN ALL BANKS \$25,077,396.12

*Total receipts and disbursements recorded in the state treasury July 1, 1986, to June 30, 1987, are as follows:

Total Receipts: \$69,693,676,484.02
Total Disbursements: \$69,703,218,732.08

STATE OF MINNESOTA

Outstanding Bonds as of June 30, 1987

Minnesota School Loan Bonds	\$ 22,776,000.00
State University Bonds	13,015,000.00
State Building Bonds	455,485,000.00
Building Refunding Bonds	363,711,000.00
Building Exchange Bonds	6,289,000.00
Water Pollution Bonds	62,327,000.00
State Zoological Garden Bonds	13,300,000.00
Vietnam Veterans Bonus Bonds	21,000,000.00
Transportation Bonds	72,697,000.00
Trunk Highway Bonds	90,955,000.00
Waste Management Bonds	4,607,000.00
Family Farm Security Bonds	8,000,000.00
Game and Fish Bonds	508,000.00
School Energy Building Bonds	15,700,000.00
TOTAL BONDED	
INDEBTEDNESS	<u>\$1,150,370,000.00</u>

\$65,545,000.00 Decrease in Outstanding Debt

A decrease in State Debt during Fiscal Year 87 brought the state debt as of June 30, 1987, down to \$1,150,370,000.00. The decrease is the effect of no new borrowings and principal payments of \$65,545,000.00 during the year. The State did, however, issue \$236,000,000.00 refunding bonds in August of 1986.

The following is a summary of the present condition of bond authorizations by the legislature which at this time remains unissued.

Municipal Aid Bonds: total authorization of \$4,330,000.00, with \$4,330,000.00 unissued.

Water Pollution Control Bonds: total authorization of \$222,747,000.00, with \$82,647,000.00 unissued.

State Transportation Bonds: total authorization of \$52,000,000.00, with \$2,000,000.00 unissued.

Building Bonds: total authorization of \$702,623,700.00, with \$559,080,700.00 unissued.

School Loan Bonds: total authorization of \$20,000,000.00, with \$4,975,000.00 unissued.

Waste Management Bonds: total authorization of \$30,400,000.00, with \$20,100,000.00 unissued.

School Energy Building Bonds: total authorization of \$30,000,000.00, with \$7,000,000.00 unissued.

Transportation Bonds: total authorization of \$26,835,000.00, with \$17,835,000.00 unissued.

Reinvest in Minnesota Bonds: total authorization of \$35,000,000.00, with \$35,000,000.00 unissued.

Family Farm Security Bonds: total authorization of \$20,000,000.00, with \$12,000,000.00 unissued.

Rural Finance Administration Bonds: total authorization of \$50,000,000.00, with \$50,000,000.00 unissued.

As of June 30, 1987, the total amount of bonds authorized but unissued is \$794,967,700.00.

As in the past, the state of Minnesota is ranked as a stable and financially well-managed state. Minnesota bonds are rated "AA+" and "Aa".



TREASURER'S REPORT ON THE CONDITION OF THE TREASURY

JUNE 30, 1987

CASH BALANCE
\$25,077,396.12

**FISCAL YEAR 87 TRANSACTIONS
PROCESSED**
RECEIPTS: \$69.693 BILLION
DISBURSEMENTS: \$69.703 BILLION

**MINNESOTA'S INVESTMENT PORTFOLIO
EXCEEDS \$12 BILLION**

**STATE'S DEBT SERVICE
TOTALS \$1,150,370,000.00**

**MINNESOTA CONTINUES TO MAINTAIN
HIGH FINANCIAL RATING AA+ & Aa**

**STATE TREASURER'S OFFICE
303 ADMINISTRATION BUILDING
ST. PAUL, MINNESOTA 55155**



JUNE 30, 1987

Permanent School Fund.....	\$ 348,527,050.00
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BEQUEST FOR STATE UNIVERSITIES AND COMMUNITY COLLEGES	32,000.00
HIGHWAY PATROL RETIREMENT FUND.....	69,372,754.00
JUDGES RETIREMENT FUND	4,169,279.00
MINNESOTA STATE RETIREMENT SYSTEM (State Employees)	933,550,584.00
POLICE AND FIRE RETIREMENT FUND	367,485,112.00
POST RETIREMENT FUND	3,633,769,512.00
PUBLIC EMPLOYEES RETIREMENT FUND (Local Employees)	1,176,939,072.00
STATE INSTITUTIONS-SOCIAL WELFARE: INMATES SOCIAL WELFARE....	2,045,000.00
OAK TERRACE	50,000.00
SCHOOL FOR THE DEAF	7,000.00
VETERAN HOMES	300,000.00
SUPPLEMENTAL RETIREMENT FUNDS: INDEX	1,707,667.00
BOND MARKET	838,265.00
GUARANTEED	4,445,512.00
INCOME	198,964,678.00
GROWTH	84,429,672.00
MONEY MARKET	76,503,700.00
BOND FUND	11,308,513.00
TEACHERS RETIREMENT FUND	1,761,602,021.00
VARIABLE ANNUITY FUND	158,094,719.00
TOTAL RETIREMENT AND WELFARE FUNDS:	

\$ 8,485,615,060.00

AERONAUTICS FUND.....	7,810,000.00
COUNTY STATE AID HIGHWAY FUND	180,674,000.00
EMERGENCY INTEREST REPAYMENT	5,706,000.00
ENVIRONMENTAL FUND	5,100,000.00
HOUSING FINANCE AGENCIES.....	163,416,000.00
INVESTED TREASURER'S CASH FUND	939,607,000.00
IRR BOARD	5,451,000.00
LOAN PAYMENT FUND	1,630,000.00
MASTER LEASE FUND.....	6,216,000.00
MEDICAL OSTEOPATHY	816,000.00
METRO LANDFILL CONTINGENCY.....	3,075,000.00
MINN. DEBT SERVICE FUND	177,343,800.00
MUNICIPAL STATE AID STREET FUND	120,354,000.00
N.E. MINN. PROTECTION AGENCY	42,767,000.00
PRISON INDUSTRIAL REVOLVING FUND.....	730,000.00
REAL ESTATE ASSURANCE	1,145,000.00
REAL ESTATE EDUCATION, RESEARCH AND RECOVERY	1,025,000.00
RURAL REHABILITATION FUND	5,003,000.00
SCHOOL LOAN X	410,000.00
SPECIAL COMPENSATION FUND.....	11,836,000.00
TACONITE AREA ENVIRONMENTAL PROTECTION AGENCY	7,610,000.00
TRANSIT ASSISTANCE FUND	1,497,000.00
TRUNK HIGHWAY FUND.....	182,763,000.00
TRUST FUND POOL.....	377,415,000.00

\$ 2,249,399,800.00

\$11,083,541,910.00

*Above investment securities in all funds consist of U.S. Government, State and Municipal Bonds, Corporate Securities and Certificates of Indebtedness. Fixed income debt securities are included at maturity value and common stocks at cost. Market value is \$12,000,000,000 as reported by the staff of the State Board of Investment.

MINUTES OF ORGANIZATIONAL
MEETING OF THE CITY OF CRYSTAL

CHARTER COMMISSION

July 22, 1987

The organizational meeting of the City of Crystal Charter Commission was conducted on Wednesday, July 22, 1987 in the downstairs meeting room of the Crystal City Hall, 4141 Douglas Drive North, Crystal, Minnesota. The meeting commenced at 7:05 p.m.

The following members of the Commission were present: James Ryan, Betty Rood, Laretta Welter, John Hawk, John Schaaf, Sharon Garber, Francis Feyereisen, Herman Elsen, John Irving, Paulette Magnuson and Peter Meintsma. DAVID ANDERSON PRESENT.

The following members were absent: James Cook, Barbara Nemer and Harold Homan.

Also in attendance were Thomas Aaker, Mayor of the City of Crystal and David J. Kennedy, Crystal City Attorney.

Irving stated that all members of the Commission had been duly notified of the time and place of the meeting. He stated that member Homan had informed him of Homan's inability to attend. Member Nemer had also so indicated to Irving.

Mayor Aaker welcomed the Commission, congratulated members on their appointments, and wished the Commission good fortune in its work. He also left with members a memorandum regarding suggested considerations for Charter change. Aaker departed at 7:15 p.m.

Kennedy, at the request of the Commission suggested the following organizational steps:

1. Appointment of temporary Chair and Secretary
2. Filing of oaths of office and appointment letters
3. Adoption of temporary by-laws
4. Election of officers
5. Staffing arrangements.

Schaaf then nominated Irving as temporary Chair, seconded by Feyereisen. Motion carried.

Garber then nominated Schaaf as temporary Secretary, seconded by Welter. Motion carried.

Schaaf then requested Kennedy to take minutes of the meeting on his behalf.

REMIND----- A discussion ensued about the need for tape recording of the Commission meetings, and the need to have members brief themselves prior to meetings to prevent repetition. It was agreed that meeting should be tape recorded. It was agreed by consensus that the Chair should be directed to ~~advise~~ members to fully prepare for meeting and that the Chair should exercise discretion in allowing repetitive discussion.

Kennedy then distributed draft by-laws for consideration by the Commission. It was agreed by consensus that nine members would constitute a quorum. Moved by Feyereisen, seconded by Magnuson that the draft by-laws be adopted as temporary by-laws until the next meeting. Motion carried. It was further agreed by consensus that the next meeting of the Commission be set for Wednesday, September 30, 1987 at 7:00 p.m. at City Hall.

The temporary Chair decided that all members review the temporary by-laws for changes, dates, etc. and that the adoption of permanent by-laws be an order of business at the September 30 meeting. Moved by Schaaf, seconded by Elsen that the election of permanent officers be conducted at the September 30 meeting.

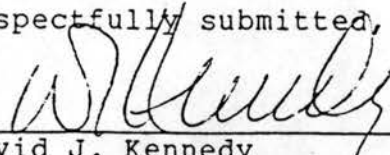
The temporary Chair then, without objection, directed that the oaths of office, letters of appointment, and Mayor Aaker's letter be filed with the Secretary.

Meintsma then requested that the City staff be requested to obtain study materials regarding Charter Commission duties and model Charters from the League of Cities. The temporary Chair agreed to direct a letter of request for such materials to the City staff in a timely manner so that the materials would be available prior to the next meeting.

A discussion then ensued about Commission finances. Kennedy reviewed the state law on this subject. The discussion also involved questions of City staff assistance to the Commission. Moved by Schaaf, seconded by Meintsma, that the Commission request the following sums from the City: for the balance of 1987, the sum of \$2,500; for the year 1988, the sum of \$5,000; and the provision of serstarial assistance to the Commission. Motion carried. The temporary Chair was directed by consensus transmit these requests to the City Council.

There being no further business to come before this Commission, moved by Elsen, seconded by Garber, to adjourn. Motion carried.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "D. Kennedy", written over a horizontal line.

David J. Kennedy
Acting Secretary pro tem

MINUTES

City of Crystal Charter Commission September 30, 1987

The meeting of the City of Crystal Charter Commission was conducted on Wednesday, September 30, 1987, in the downstairs meeting room of the Crystal City Hall, 4141 Douglas Drive North, Crystal, Minnesota. The meeting commenced at 7:07. Introductions were made.

The following members of the Commission were present: John Irving, Betty Rood, Laretta Welter, Sharon Garber, David Anderson, Paulette Magnuson, James Schaaf, James Ryan, Francis Feyereisen, Herman Elsen, James Cook, Harold Homan and Barbara Nemer.

The following members were absent: Peter Meintsma and John Hawk.

Also in attendance were David Kennedy, Crystal City Attorney and Debbie Lien, who will be taking the Minutes of the Meetings.

Irving asked for approval of the Agenda. Moved by Feyereisen; seconded by Homan. Motion carried.

Irving asked for approval of the Minutes of the last meeting. Anderson asked to be added to the members present. Garber stated that there was a typo on page two, third paragraph; meeting should read meetings.. Also she moved that the word admonish could be changed to read "remind"; seconded by Homan. Motion carried.

It was discovered that not everyone had received copies of the by-laws that were to be discussed this evening. It was decided that copies would be mailed to those who had not received them and discussion would be delayed until the next meeting after everyone had a chance to review them.

Election of Officers

Schaff moved that John Irving be appointed as Chair; seconded by Magnuson. Motion carried.

Magnuson moved that Elsen be appointed as Vice-Chair; seconded by Feyereisen. Motion carried.

Cook moved that Schaaf be appointed Secretary; seconded by Welter. Motion carried.

Discussion was held on methods used in reviewing present Charter and making suggestions for amendments thereto. Schaaf requested that Kennedy review the Charter for the members, step by step, to simplify this for everyone. Kennedy then proceeded to do so. Conversation ensued regarding the Charter, changes that could be made and changes that shouldn't be made. Kennedy felt that there was some cosmetic work that needed to be done on the Charter, but felt overall that the Charter worked quite nicely for the City of Crystal.

It was also discussed on how was the best way to review the Charter, go through it step by step or for the members to, on their own, go through the Charter and list the ones that they felt were priority items for them and the same could be discussed as a group. No firm decision was made on this.

Garber moved that there be no smoking allowed during the Charter meetings; seconded by Nemer. Motion carried.


Magnuson asked if it would be possible to have name tags in front of each member thereby making it easier to identify the speaker.

Garber moved that the Commission meet on the last Wednesday of each month at 7:00 p.m.; seconded by Elsen. Motion carried. It was noted that if a meeting did not need to be held the next month, it would be discussed and voted on at the next meeting to see when it was again necessary to meet. The same held true if an extra meeting needed to be held, it would be decided on at the meeting to let everyone know.

The next meeting of the Charter Commission will be held on Wednesday, October 28, 1987, 7:00 p.m.

There being no further business to come before this Commission, moved by Schaaf, seconded by Elsen to adjourn. Motion carried.

Respectfully submitted,


Debra S. Lien

MINUTES

City of Crystal Charter Commission October 28, 1987

The meeting of the City of Crystal Charter Commission was conducted on Wednesday, October 28, 1987, in the downstairs meeting room of the Crystal City Hall, 4141 Douglas Drive North, Crystal, Minnesota. The meeting commenced at 7:10.

The following members of the Commission were present: John Irving, Laretta H. Welter, Sharon R. Garber, David B. Anderson, Paulette Magnuson, James R. Ryan, Francis G. Feyereisen, Herman J. Elsen, James R. Cook, Harold E. Homan and Barbara J. Nemer.

The following members were absent: Peter E. Meintsma, Betty Mae Rood, John R. Schaaf and John W. Hawk.

Also in attendance were David Kennedy, Crystal City Attorney and Debbie Lien, who will be taking the Minutes of the Meetings.

Irving asked for approval of the Agenda. Moved by Feyereisen; seconded by Magnuson. Motion carried.

Irving asked for approval of the Minutes of the last meeting. Garber stated that James Schaaf should be John Schaaf. Moved by Cook; seconded by Homan. Motion carried.

Nemer moved that the By-Laws be approved; seconded by Magnuson. Motion carried.

The Charter was then reviewed, chapter by chapter, looking for sections that needed to be clarified or reviewed. Non-sexist language throughout the whole Charter will be reviewed by David Kennedy and changed. All changes made to the Charter will be handled by David Kennedy, this being a legal document.

Chapter 1

Approved.

Chapter 2

2.03, 2.04, 2.05 (ward boundaries changed), 2.09 (salaries changed), 2.12 (courts should come out).

Chapter 3

3.06, 3.09 (removed "and resolution).

Chapter 4

Ask City Clerk to make comments to the Commission.

Chapter 5

Discussion ensued on whether or not referendum on zoning should be taken out.

5.13 - RECALL should be looked at.

Chapter 6

6.05, 6.06.

Chapter 7

Ask Finance Director to make comments.

Chapter 8 and Chapter 9

Controlled by state law.

Chapter 10 and Chapter 11

Approved.

Chapter 12

12.01 (its' - remove apostrophe)
12.11 (drop because the County does) .
12.03 (stricter than state law)
12.06

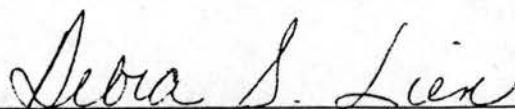
Conversation ensued regarding whether or not the Charter Commission meetings should be publicized in the Crystal Newsletter, for citizens wishing to attend forthcoming meetings. It was thought to be a good idea but was not decided who should do this.

It was decided that one or two Chapters of the Charter Commission will be discussed at each meeting. Chapter 2 will be the chapter for discussion at the next meeting. David Kennedy was asked to prepare a statement on pros and cons of Chapter 2.

The next meeting of the Charter Commission will be held on Wednesday, January 27, 1988, 7:00 p.m.

There being no further business to come before this Commission, moved by Homan; seconded by Elsen to adjourn. Motion carried.

Respectfully submitted,


Debra S. Lien

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

January 6, 1988

A quorum was not present at the scheduled meeting time of 7 p.m., so by mutual consent, Mr. Bill Monk, city engineer, made a presentation regarding Yunker Park. People attending the presentation include:

City Council members: Leppa, Smothers, Rygg, Herbes, Langsdorf and Moravec

Advisory Commission members: Sochacki, Grimes, Hoffman and Saunders.

City Staff: Brandeen, Monk, Dulgar and Hackett.

Guests: Hagler, Residents of Yunker Park area from Crystal and New Hope.

Mr. Monk reviewed the history of flooding in the area of Northern Drive and Yukon. Two solutions of the flooding problem exist:

1. Enlarge the pipe in New Hope - this would be expensive as existing streets would be torn up, and it would also cause problems further downstream in Golden Valley.
2. Make the Crystal Storage Area bigger - the park is currently a dry pond with water only when large rains hit. Two acre feet additional storage is needed.

Mr. Monk further explained that the purpose of this meeting is to introduce a plan to the commission and residents for feedback that can be taken back to the council. Mr. Hagler presented 3 proposed site plans which were discussed by those attending. Proposed plan #3 seemed to be the most liked by those in attendance. Residents attending voiced concern over the depth of the proposed pond, bug problems and the effect on the water table for their property. Overall, the feeling was that the pond was better than the mushy, unusable ground that is there now. The commission felt that if the residents like the idea, they could support the idea, but would like some additional information from Mr. Monk before a recommendation could be made.

Yunker Park residents in attendance thanked the park commission for their assistance in obtaining the new playground equipment. The park is getting a lot use because of the equipment.

The regular meeting of the commission was called to order at 8:10 p.m. Members present were: Mr. Hoffmann, Mr. Grimes, Ms. Saunders, Mr. Sochacki, Mr. Genis, Mr. Carlson, and Ms. Veech. Also attending were: Mr. Leppa, council liaison, and Mr. Brandeen and Ms. Hackett from the department staff.

Mr. Leppa was introduced as new council liaison. Mr. Smothers was thanked for his service as council liaison.

Mr. Hackett reviewed the monthly report highlighting major activities.

Additional discussion was held regarding Yunkers Park. No motions or recommendations were made. The commission requested Mr. Monk to attend a future meeting so more information could be obtained.

Mr. Genis reported that there is a joint meeting for the Council and Long Range Planning Commission planned for early February.

Mr. Brandeen requested assistance from the commission for Snow Day to be held Sunday, January 24 from 1-3 p.m. at Lions Valley Place Park. Ms. Saunders, Mr. Hoffmann, Mr. Grimes, and Mr. Carlson offered their help.

Mr. Grimes reviewed the MRPA Board-Commission workshop held in December at Becker Park. The program was well liked, as was the Becker Park facility. Mr. Grimes was selected the new MRPA Board-Commission Section Chairperson.

Mr. Brandeen reviewed the 1987 pool report. Income was up \$10,000.

Mr. Brandeen read a letter of resignation from Mr. Stockhaus. Mr. Stockhaus will be recognized at a city dinner in January.

Motion - Mr. Carlson: Moved to recommend that Mr. Stockhaus be recognized for his 8 years of meritorious service to the city's Park & Recreation Advisory Commission. Second: Mr. Genis.
Motion carried: Unanimous.

Mr. Brandeen reported that the name change for the park property on Angeline Drive will have its second reading at the January 19 council meeting.

The commission thanked the Crystal Lions Club for the following 1987 donations:

\$ 9,000 - Playground equipment at Lions Valley Place
600 - Stereo system
150 - Sno Day
6,000 - North Lions Exercise Course
11,000 - Playground equipment for Angeline Drive

Mr. Leppa suggested contacting other groups that have charitable gambling in Crystal so that some of the money could be earmarked for Parks & Recreation. City ordinance states that a percentage of the money must stay in Crystal.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Gene Hackett
Recorder

Crystal Park & Recreation Department
Monthly Report
January 1988

*All numbers are individual registrations unless noted.

ON GOING PROGRAMS: January start

1. Senior Center Activities
-Senior Center membership: 575. Daily attendance is
2. Skate Lessons (Youth/Saturday afternoons)
-24 registered (1987: 32)/Lessons held at Lions Valley Place and Broadway parks.
3. Learn to Hockey Skate (Youth/Monday evenings)
-12 registered (1987: 19)/Lessons held at Welcome and Broadway parks.
4. Wrestling (Youth/Tuesday - Wednesday evenings)
-48 registered (1987: 64)/Hosterman - 26 (30); Sandburg - 22 (34).
5. Dance (Youth/Thursday evening)
-32 registered (1987: 37)/Classes met at Forest.
6. Gymnastics (Youth/M,T,W evenings)
-63 registered (1987: 93)/Classes meet at Sandburg.
7. R.C. (Teens/Friday evenings)
-8 attended skating party at Broadway Park.
8. Adult Ski Trips (Adults/Wednesdays)
January 13: Welch Village - 31
20: Wild Mountain - Cancelled due to snow storm/will be re-scheduled.
27: Tollhaugen - 31
9. Skating Rinks 1987 in ()

Forest - 462 (627)	Yunkers - 258 (572)
Iron Horse - 248 (226)	C. Highlands - 450 (424)
Bassett Creek - 357 (537)	Valley Place - 1,280 (774)
Welcome - 604 (960)	Twin Oak - 474 (664)
Broadway - 505 (682)	North Lions - 213 (375)
	Becker - 27 (n/a)

ON GOING ACTIVITIES

1. Senior Center Activities (January update):
 - OTLB - 50 attended outing to NCO Club
 - Brunch Bunch - 32
 - Cribbage - 36
 - Hikers - 8
 - Booktalkers - 6
 - Day 500 - 52
 - Evening 500 - 24
 - Scrapbook Committee - 6
 - Welcome Committee - 4
 - Poker-For-Fun - 24
 - Day Bridge - 56
 - Evening Bridge - 24
 - Duplicate Bridge - 28
 - OWL - Not Meeting
 - Pool - 25
 - Executive Committee - 11
 - Special Events -
 - Omni Theatre Trip - 49
2. Adult Activities
 - Men's Volleyball League
 - Women's Volleyball League
 - Co-Rec Volleyball League
 - Men's Open Basketball
 - Men's Open Volleyball
 - Co-Rec Open Volleyball
 - Walk Program - 63 currently registered
 - Complete Body Workout - 40 for January session
 - Over 50 and Fit - 8 for January session
3. Adult Activities
 - Hockey
 - Basketball
4. Other Activities/Events (*co-sponsored with other agencies)
 - *TMH - EMH
 - *Community Tripsters - Little Six Bingo
 - 144 - Total/30 - Crystal
 - *Sno Days - 200 attended

PROGRAMS COMPLETED - none

February 8, 1988

MEMO TO: Jerry Dulgar, City Manager
John Olson, Assistant City Manager

FROM: Julie Jones, Recycling Coordinator 99.

RE: Comprehensive Waste Reduction and Recycling Act

On February 4, 1988 I attended a briefing on the proposed Comprehensive Waste Reduction and Recycling Act at the Minnesota Pollution Control Agency. Attached is a summary of the act. I am gravely concerned about the effect certain parts of this act will have on our existing recycling centers and planned curbside recycling program.

My concerns are:

1. The container deposit system proposed conflicts with the 16% recycling mandate placed on us by Hennepin County. How will we achieve 16% if 30-50% of the recyclables are removed through the container deposit system?
2. Crystal would be able to get tonnage credit for beverage containers returned under the container deposit system, but we would have to open and operate our own redemption center.
3. Would we be able to justify the costs of curbside recycling program when the tonnage and revenues of all metal, aluminum, plastic and glass beverage containers are removed?
4. The 10 cent, 2 cent, and 1 cent charges will ultimately be passed on to the consumer through higher prices. In New York container prices increased above the amount of additional charges.
5. Recycling could be accomplished at a much lower cost to the consumer by making recycling mandatory.

If you have any questions about this legislation, let me know. If I don't know the answer, I can have the question addressed at my next ARM (Association of Recycling Managers) meeting on February 11th.

Attachment.



Recycle

Comprehensive Waste Reduction and Recycling Act of 1988

Overview of proposed legislation

State agencies, the Association of Minnesota Counties, and environmental groups have put their common interests together in drafting a comprehensive waste reduction and recycling bill. The proposed legislation would help reduce the amount of solid waste generated in the state, increase recycling, and reduce the amount of material going to landfills.

Because many of Minnesota's landfills will be filled to capacity by the early 1990's, the Waste Management Act of 1980 encouraged planning to find alternatives to land disposal. Since then, the development of waste-to-energy incinerators has moved quickly, while waste reduction and recycling programs have developed more slowly. Less than three percent of the 4.2 million tons of solid waste Minnesota generates each year is being recycled. Concerns about markets for recyclable material and the added cost of handling and storage have hindered recycling efforts.

To increase waste reduction and recycling in Minnesota, the proposed legislation will expand existing recycling programs, create new ones, fund market development programs for recyclable materials, and provide for public waste education. A fee on consumer packaging and a container recycling deposit system will not only fund these programs, but will also substantially reduce the amount of waste generated in the state.

If passed, this legislation will establish a permanent funding source for recycling programs so that every citizen in all areas of the state will have the opportunity to recycle their waste.

What it will do and how it will work

• Opportunity to Recycle

By 1990, every county will provide its citizens an opportunity to recycle. This could include curbside pick up, a drop-off site for recyclables, or a local redemption and recycling center, and must include a public education and promotion program to encourage recycling.

• Waste Reduction Initiative Fee

A one cent fee would be placed on packages and containers used to contain retail products. No fee will be levied if the container is made from recycled material and is recyclable, or if the container is refundable. No fee will be levied on containers used for food (except those used at fast food restaurants), medication, or manufacturing processes. About half the volume

of solid waste produced in the United States is from packaging alone. This fee will encourage manufacturers to reduce that volume. By encouraging the use of packaging made from recycled material, the fee will also increase the markets for recyclable material.

• **Recycling Deposit**

The price of a nonrefillable beverage container sold in the state with a volume less than one quart would include a refund value of 10 cents; 30 cents for containers with a volume of one quart or more. Customers could bring their containers to a licensed redemption center, dealer, or reverse vending machine for refund. Distributors must redeem beverage containers (of the brand, size and type he/she sells) from dealers or redemption centers by paying them the deposit value plus two cents handling for each container.

• **Recycling Initiatives Fund**

About 95 percent of the refundable containers sold will be brought back for refund. Funds from the 5 percent of unredeemed beverage deposits (anticipated at \$10 million per year) and the Waste Reduction Initiatives Fee, would go into the Recycling Initiatives Fund. The Fund would be distributed as grants and loans through the Minnesota Waste Management Board and Metropolitan Council to counties, cities, and businesses for waste reduction, recycling, public waste education, and market development programs. The MPCA will oversee a waste composition study as a baseline for setting recycling and waste reduction goals in the state.

• **Plastic Labeling**

All plastic containers must be labeled to identify the resin they're made of. Many plastics can be recycled, and are most easily recycled as separate resins. Labeling would make it possible to expand the recycling of many plastics that are now going to landfills. The plastics labeling effort is done in cooperation with the Great Lakes States Recycling Officials and the Society of Plastics Institute.

• **Prohibitions**

The legislation would prohibit the sale in Minnesota of plastic cans that look like aluminum cans, food packaging made with polyvinyl chloride, and six-pack rings made with nondegradable plastic rings. The bill would prohibit the disposal of yard waste in landfills by 1992 in Greater Minnesota and by 1990 in the Metropolitan Area. The bill will also prohibit the landfilling of materials collected for recycling under this act unless approved by the MPCA.

For more information, call Catherine Thayer at the Waste Management Board, (612) 649-5787, or Bill Dunn at the Pollution Control Agency, (612) 296-8439.

1-28-88

February 8, 1988

MEMO TO: Jerry Dulgar, City Manager
John Olson, Assistant City Manager

FROM: Julie Jones, Recycling Coordinator 44-

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1-28-88



Knights of Columbus

FATHER WILLIAM BLUM COUNCIL, No. 3656

4947 West Broadway

Crystal, Minnesota 55429

1/27/88

Chief James Mossey
Crystal Police Dept.
4141 Douglas Drive
Crystal, Minn. 55427

Dear sir:

On 1/25/88, our fellow Knights of Columbus Council in Fridley was held up at gunpoint and an employee was shot. Within minutes after receiving this information, Officer David Bordwell appeared at our building and placed your portable Varda alarm system on the premises in the event that the robber should attack our location.

Our members and employees were very appreciative of this care and concern and the obvious professionalism displayed by Officer Bordwell. His dedication to duty in this matter, while very impressive, seems very typical of the service that our organization has received over the years.

From our members, employees and board of directors, please accept my sincere thanks for the help and excellent service offered by your department. Please accept the attached check and use it for your crime prevention fund, bullet proof vest fund or wherever you deem appropriate.

Most sincerely,

William J. Hanvik
Grand Knight
Crystal Knights of Columbus

KNIGHTS OF COLUMBUS

FATHER WM. BLUM, COUNCIL NO. 3656
GAMBLING ACCOUNT
4947 WEST BROADWAY
MINNEAPOLIS, MN 55429

1895

PAY
TO THE
ORDER OF

CRYSTAL CRIME PREVENTION FUND

FEB 4 1988
\$ *200.00*

TWO HUNDRED AND 00/100

DOLLARS



CITIZENS
STATE BANK OF ST. LOUIS PARK
MAIN OFFICE 926-6561 5050 Excelsior Blvd. St. Louis Park, MN 55416
Minneapolis Blvd. Office 928-6521 4201 Hennepin Ave. St. Louis Park, MN 55416
Roosevelt Office 548-2715 3200 West Broadway, Roseville, MN 55422

FOR

Donation

Darkness

DUE DATE: NOON, WEDNESDAY, FEBRUARY 10, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the February 2, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of February 2, 1988. These items should be taken care of by noon, **Wednesday**, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

REGULAR AGENDA

CITY MANAGER

1. Consideration of playground equipment for Forest School/Park.
ACTION NEEDED: Contact School District to determine participation in purchase of playground equipment.
ACTION TAKEN: Letter sent.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on March 1 Council agenda.
ACTION TAKEN: To be placed on March 1 Council agenda.

ADMINISTRATIVE
ASSISTANT

2. Consideration of Insurance Proposals for Agent of Record for insurance.
ACTION NEEDED: Notify Towle Agency of Council approval.
ACTION TAKEN: Towle Agency notified 2-3-88.

CITY CLERK

3. Consideration of the Second Reading of an Ordinance regarding lawful gambling.
ACTION NEEDED: Publish Ordinance.
ACTION TAKEN: Sent for publishing 2-3-88.

CITY CLERK

4. Consideration of a resolution regarding charitable gambling contributions.
ACTION NEEDED: Determine amount of money which could have been received from organizations in 1987 for report to Council.
ACTION TAKEN: City Manager will give report to the Council on 2-16-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on March 1 Council agenda.
ACTION TAKEN: Item to be placed on March 1 Council agenda.

CITY CLERK

5. Consideration of the gambling license for Elks Lodge #44.
ACTION NEEDED: No action needed at this time; no objection by Council.
ACTION TAKEN: No action needed.

CITY CLERK

6. Consideration of a resolution and ordinance regarding procedures for Council meetings.
ACTION NEEDED: Place resolution of procedural matters in Council folders.
ACTION TAKEN: Copies made and placed in folders 2-3-88.

CITY ATTORNEY

ACTION NEEDED: Change ordinance as amended by Council and change the wording regarding secretary of the Council.

ACTION TAKEN: In process.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on February 16 Council agenda.

ACTION TAKEN: Item placed on February 16 Council agenda.

CITY MANAGER

7. Consideration of Light Rail Transit Station locations.

ACTION NEEDED: Forward to appropriate committees the choices of locations of 15 and 16.

ACTION TAKEN: Mayor Aaker and Councilmember Herbes to forward recommendation.

CITY CLERK

8. Consideration of reports to Council from Councilmembers regarding last conference.

ACTION NEEDED: Distribute reports not yet submitted to Council.

ACTION TAKEN: Herbes report sent out 2-5-88; Smothers not yet received.

CITY CLERK

9. Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.

Third
DRAFT

January 26, 1988

TRANSPORTATION FINANCE STUDY COMMISSION

FINAL REPORT

I. COMMISSION BACKGROUND

The Transportation Finance Study Commission was created as part of the Transportation and Semi-States 1988-89 appropriation bill enacted in the 1987 legislative session. That legislation directed the Commission to study:

1. Present and future highway and transit needs.
2. The adequacy of existing revenue sources to meet those needs.
3. Methods of raising additional revenue.
4. Alternatives to raising revenue.
5. Alternative methods of distributing revenues among various levels of government.

The Commission was directed to report its findings and recommendations to the legislature by February 15, 1988.

The following members of the legislature were appointed to the Commission:

Senator Gary DeCramer
Senator Keith Langseth
Senator Marilyn Lantry
Senator Lyle Mehrkens
Senator Clarence Purfeerst

Representative Doug Carlson
Representative Bob Jensen
Representative Henry Kalis
Representative Bernie Lieder
Representative Art Seaberg

At the Commission's first meeting Senator Purfeerst and Representative Kalis were selected to serve as co-chairs.

II. COMMISSION ACTIVITIES

The Commission's first meeting was in the State Capitol and provided essential background on the developments which had led to the Commission's creation. Rep. Bob Vanasek, Speaker of the House, testified on the scope of the Commission's work, a subject also addressed in statements provided by Senator Roger Moe, Senate majority leader, and Governor Rudy Perpich. Transportation Commissioner Leonard Levine spoke on the changes which the Department of Transportation was forced to make as a result of funding shortfalls after the 1987 legislative session. The next three meetings, also in the Capitol, focused on state and local highway and transit needs and also heard a report on the Legislative Auditor's study of county state-aid distribution.

The Commission then began a series of hearings at locations around the state in an attempt to obtain a sense of what the public expected and demanded of the legislature in terms of transportation service and willingness to finance that service. Meetings were held in Shakopee, Richfield, Two Harbors, Breezy Point, Mankato, Marshall and Spring Lake Park. All these meetings were characterized by heavy attendance (several to the point of capacity) and public testimony from more than 150 persons. While the testimony covered a broad range of transportation subjects almost all of it spoke to the public's awareness of the importance of transportation to the state's economic health.

The specific points brought out most frequently in these hearings may be summarized as follows:

1. The motoring public is willing to pay for the support of highways as long as it can be sure that the money will actually go for highway improvements and maintenance.

for the 1988-89 biennium to its level before the August, 1987, project deferrals were announced, and

- (2) the restoration of the legislative policy of transferring a substantial portion of motor vehicle excise tax revenues to highways and transit.

In both these areas the fundamental issue is one of commitment. The first responsibility of the legislature in financing transportation should be to avoid retreating on the state's commitment to a highway system adequate to sustain economic development in Minnesota and a transit system which provides a basic level of mobility for a substantial portion of the state's people. Both those objectives have been compromised by recent legislative actions. The reasons for those actions need not be debated here, but we feel that it is now time for the legislature to resolve, or at least alleviate, the problems raised by those actions. Only when the cutbacks of recent years in both highways and transit have been addressed can the legislature begin seriously to restore its full commitment to an adequate transportation system.

The magnitude of the cutbacks in the highway development program did not become fully apparent until August, 1987, when the Department of Transportation announced that 36 highway projects with a total cost of about \$96 million, originally scheduled for contract letting during the 1988-89 biennium, would be indefinitely postponed. These deferrals were made unavoidable when the 1987 legislature reduced from 50% to 5% the share of Motor Vehicle Excise Tax (MVET) revenues going to transportation in this biennium. This had the effect of reducing the Trunk Highway Fund's share of the MVET revenue from about 23% to about 2%, requiring a cutback in the highway improvement program. A failure to increase the share of MVET revenue going to transportation in the 1990-91 biennium beyond the 5% level (a 75% level was provided in the original MVET transfer legislation) will necessitate another round of project deferrals, amounting to approximately \$150 million, in that biennium as well.

A return to the practice of dedicating a substantial portion of motor vehicle excise tax revenue to highways and transit would also represent the restoration of a commitment. That transfer was originally written into law in 1981, delayed until 1983, adopted only for fiscal 1985, suspended for the 1986-1987 biennium and cut back to just 5% for fiscal 1988 and subsequent years. The public testimony received during the Commission's hearings has clearly demonstrated that the public wants this dedication restored and insists on it as a part of any highway financing package.

At a time when Minnesota is making major efforts to enhance economic development in all parts of the state a transportation program which is characterized by reductions, delays and uncertainties is clearly counterproductive. The first step toward making transportation part of the solution instead of part of the problem must be to take major steps toward restoring the cutbacks of the past year. To help accomplish this the Commission recommends the following actions:

Recommendation No. 1. The share of Motor Vehicle Excise Tax revenues going to transportation should be increased from the present 5% to 35%, beginning in fiscal year 1989.

As has been noted, many persons who testified before the Commission felt strongly that the excise tax on motor vehicles is as much of a highway user tax as are the gasoline tax and motor vehicle license taxes, and should be dedicated to highways just as those taxes are. We believe that this testimony is representative of a sizeable portion of public opinion. The fact that many people believe that the MVET was always dedicated to highways, and that the legislature in 1983 took it away from highways and has refused to give it back, reflects not so much an erroneous view of the legislative history of MVET as a deep-seated sense that an MVET dedication to highways is fair and equitable.

The Commission agrees with this public sense. Additional funds are needed if transportation is ever to become a stimulus for economic development, and the excise tax must be an essential component of a funding package. We recognize the strong feeling on the part of many members of the legislature that

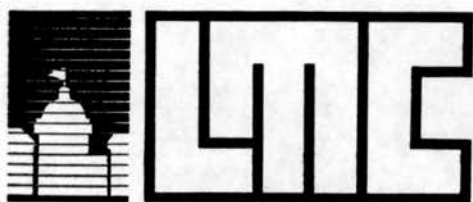
Table I

REVENUES FROM TRANSPORTATION FINANCE STUDY COMMISSION RECOMMENDATIONS

	1989	1990	1991	1990-91 Biennium
MOTOR VEHICLE EXCISE TAX (ADDITIONAL 30% TRANSFER)				
Total MVET revenue	238,600,000	249,098,400	260,058,730	509,157,130
30% of MVET revenue	71,580,000	74,729,520	78,017,619	152,747,139
Transit share	17,895,000	18,682,380	19,504,405	38,186,785
Metro	14,316,000	14,945,904	15,603,524	30,549,428
Non-metro	3,579,000	3,736,476	3,900,881	7,637,357
Highway share	53,685,000	56,047,140	58,513,214	114,560,354
Trunk Highway Fund	33,016,275	34,468,991	35,985,627	70,454,618
Co. State-Aid Fund	15,890,760	16,589,953	17,319,911	33,909,865
Counties	15,700,071	16,390,874	17,112,072	33,502,946
Towns	190,689	199,079	207,839	406,918
Mun. State-Aid Fund	4,777,965	4,988,195	5,207,676	10,195,872
3 CENT GASOLINE TAX INCREASE				
Net per penny	20,682,706	20,663,588	20,583,882	41,247,471
Net from 3 cents	62,048,118	61,990,765	61,751,647	123,742,412
Trunk Highway Fund	38,159,592	38,124,320	37,977,263	76,101,583
Co. State-Aid Fund	18,366,243	18,349,266	18,278,488	36,627,754
Counties	18,145,848	18,129,075	18,059,146	36,188,221
Towns	220,395	220,191	219,342	439,533
Mun. State-Aid Fund	5,522,282	5,517,178	5,495,897	11,013,075
TOTAL ADDITIONAL REVENUE				
Trunk Highway Fund	71,175,867	72,593,311	73,962,890	146,556,201
County State-Aid Fund	34,257,003	34,939,220	35,598,399	70,537,619
Counties	33,845,919	34,519,949	35,171,218	69,691,167
Towns	411,084	419,271	427,181	846,451
Mun. State-Aid Fund	10,300,247	10,505,374	10,703,573	21,208,946
Metro Transit	14,316,000	14,945,904	15,603,524	30,549,428
Non-Metro Transit	3,579,000	3,736,476	3,900,881	7,637,357
Total	133,628,118	136,720,285	139,769,266	276,489,551

10. The role of transit in the overall state transportation picture and how transit is to be funded in future years.
11. Changes in highway ownership to insure that highways are under the control of the most appropriate jurisdiction

While the focus of the board's studies would be on transportation it is our intention that it consider transportation spending within a broader context of overall state spending. The events of recent years indicate that transportation spending, and particularly highway spending, can no longer be considered in a vacuum apart from other state programs and commitments. The sooner such a broad context is achieved the more likely it is that the present uncertainties and policy shifts can be replaced by the funding stability needed to carry out any long-range plan.



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

February 11, 1988

TO: City Clerks

FROM: Joel Jamnik, Legislative Counsel

RE: Notice of Vacancies in Multi-Member State Agencies

The League has received notice from the state of several available positions in state agencies. Many of these agencies play very important roles in local government. Application forms may be obtained at the office of the Secretary of State, Joan Anderson Growe, 180 State Office Building, St. Paul, MN 55155-1299; (612)296-2805. Application deadline is March 1, 1988.

The League strongly encourages interested city officials to submit their applications. Please pass this information on to your mayors, councilmembers, and employees.

For further information, please contact the listed state at the League. We would be happy to assist in any way possible.

HAZARDOUS SUBSTANCE NOTIFICATION ADVISORY COMMITTEE
1 member from community group, 1 member elected official, 1 member from labor, 1 member from waste treatment operator. New position. Dept. of Public Safety, 211 Transportation Bldg. St. Paul 55115. 612-296-6642 M.S. 299f.097.

APPOINTING AUTHORITY: Commissioner of Public Safety.
COMPENSATION: \$35 per diem.

The committee advises the development of rules to implement and enforce sections 10 to 18 (1986 laws special session) and to assist in the development of amendments to the hazardous substance report.

EMERGENCY RESPONSE COMMISSION

Announcement of Establishment of Local Emergency Planning Committees

The Commission is seeking applicants representing elected

officials, emergency responders, business and industry, community groups, and broadcast and print media for appointment to Local Emergency Planning Committees.

As required by the federal "Emergency Planning and Community Right-to-Know Act (Title III)," the Commission is establishing seven Local Emergency Planning Committees within the state of Minnesota. These committees will review emergency plans for hazardous materials prepared by counties and municipalities within each of their districts. Committees must also process requests from the public for Title III information. Application forms are available from the following:

Minnesota Emergency Response Commission
Room b-5 State Capital
St. Paul, Mn. 55155
612-298-0488

Applications for initial appointments to Local Emergency Planning Committees will be closed on April 15, 1988. Applications received after that date will be kept to fill future vacancies on the committees.