



[Crystal \(Minn.\).
City Council Minutes and Agenda Packets.](#)

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SPECIAL WORK SESSION/COUNCIL AGENDA

April 4, 1988

Pursuant to due call and notice thereof, the Special Work Session meeting of the Crystal City Council was held on April 4, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes
P Moravec
P Rygg
P Langsdorf
P Aaker
P Leppa
P Smothers

Staff

P Dulgar
P Olson
- Kennedy
P Monk
- Peterson
P Deno
- George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered space needs overview.

Presented by City Manager

2. Review of options - staff recommendations.

Staff present for questions and discussion were:
James Mossey, Police Chief *Jenny Bulgar, City Mgr.*
Ed Brandeen, Park & Rec. Director *William Monk, City Engr.*
Mills Johnson, Finance Director
Nancy Reno, Admin. Asst.
John Olson, Asst. City Mgr.

3. Review of financing alternatives.

Presented by Finance Director and City Mgr.

4. Discussion.

5. Consideration of staff follow-up, select option, proceed with cost analysis, plan layout with architects.

General consent - another meeting needed, to be set at the April 19 meeting.

Moved by Councilmember ^{Rygg}~~Milne~~ and seconded by Councilmember ~~Leppa~~ to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:47 p.M.

Notes taken by Administrative Assistant

SPACE NEEDS

City staff has been working recently to identify numerous options involving remodeling and new construction that would achieve the space needs to adequately house the wide variety of municipal functions. This review has been based on an analysis of needs in terms of usable area, location, operational layout, and cost. The following descriptions cover the options considered, and the attached chart lists the comparative work areas and costs:

Option 1

- Construction of 6,000 square feet on the south side of the existing City Hall. Such an expansion of the south wing would house all administrative operations including Park and Recreation and the Manager's Office.
- Police functions would spread out into some of the vacated space including the existing Park & Recreation Offices as well as the lower level Community Room. Police would then operate on two floors with administration upstairs and patrol (including dispatch, booking and detention) on the lower level.
- The current Council Chambers would be enlarged into the space vacated by the Manager's Office. The larger chambers could then be designed as a more multi-purpose space.
- A community center would be constructed on the property adjacent to the municipal pool to meet the recreation and senior space needs.

While this option provides a centralized location and maximizes use of existing space, there is concern regarding over-utilization and squeezing too much on a single site of limited size. The City Hall complex is already plagued with periodic parking problems which would increase due to the fact that the administrative expansion would require removal of a site access and Fire Department parking.

Option 2

- The Police Department would relocate in the South Fire Station with construction of a second floor across the vehicle bay area. Again, the department would operate on two floors.
- A new fire station would be constructed further south on a more centrally located site.

Option 2 Cont'd

- Existing City Hall would be remodeled to accommodate the administrative offices.
- A community center would be constructed near the existing municipal pool.

A central question in this scenario involves the degree of benefit derived by a fire station located further south.

Option 3

- Construction of a community center and police complex on the site adjacent to the existing municipal pool.
- Remodeling City Hall for use by the Administrative Departments. Fire Department Offices would be relocated to this building for sharing of administrative services and reduce the remodeling needed at the South Fire Station as programmed in the 5-Year CIP.

Option 3A

- Construction of a community center and City Hall complex on the municipal pool site.
- Remodeling existing City Hall for Police Department use. Fire Department could also be relocated in this building to form a Public Safety complex.

Both Options 3 and 3A meet the ultimate space needs of all City departments as presently outlined. Questions instead revolve around whether City Hall or Police is more compatible with the community center and which can make better use of the existing building.

Option 4

Involved reuse of Fair School for Community Center and Police functions jointly with the City of Robbinsdale. This option has not been pursued due to Robbinsdale's reluctance and cost factors associated with remodeling of the building.

WORK AREAS (in gross area)

	EXISTING	OPTION 1	OPTION 2	OPTION 3	OPTION 3A
ADMINISTRATION - (Manager, Engineering, Finance, Park & Rec, Bldg, Assess, Health)	7,760	13,000	14,500	14,500	13,000
POLICE - Administration & Patrol	4,550	10,500	12,400 (+2,450 bsmt stor.)	14,000	14,000
Vehicles	1,940	800	4,000	4,000	4,000
COMMUNITY CENTER - Recreation (Gym, Stage, Stor., Lockers & Sitting)		13,000	13,000	13,000	13,000
	Thorson				
Seniors (Kitchen, Crafts, Dining, Games)		11,500	11,500	11,500	11,500
Offices (General)		1,000	1,000	1,000	1,000
SOUTH FIRE STATION - Administration & Storage	8,800	8,800	8,500	8,800	8,800
ESTIMATED COST		\$4,600,000	\$5,800,000	\$5,400,000	\$5,400,000

Note: Above areas represent the gross square footage available to the departments indicated.

CITY OF CRYSTAL
CASH BALANCE PROPOSAL

PIR Fund Balance

January 1, 1988		\$4,850,000
Part A Proposed Bal.	\$ 600,000	
Part B Proposed Bal.	<u>1,000,000</u>	<u>-1,600,000</u>
		\$3,250,000

Debt Service Balance

January 1, 1988	2,700,000	
Const. & debt service payoff	<u>700,000</u>	
Useable Balance 1988-92		<u>+2,000,000</u>
TOTAL AVAILABLE 1988-92		<u>\$5,250,000</u>

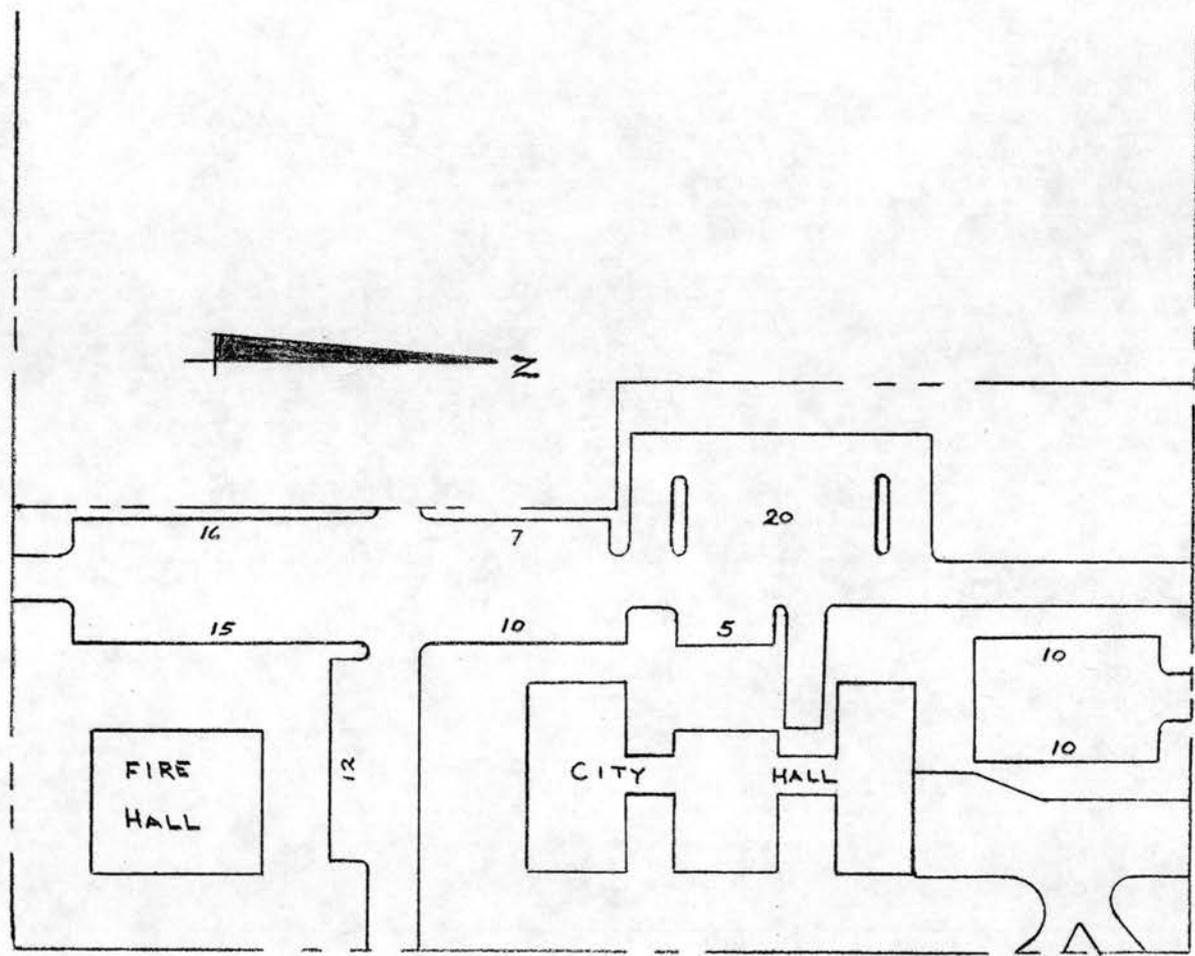
41 ST

AVE.



42ND ST

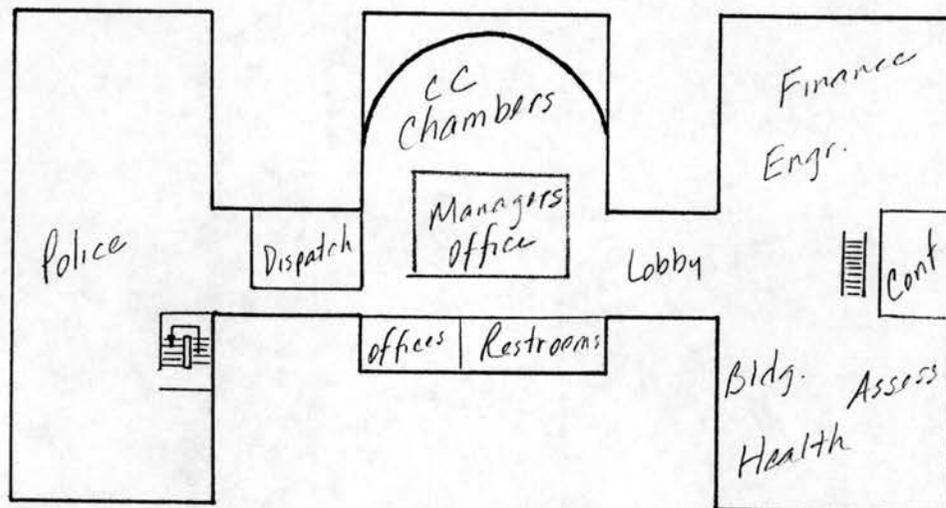
AVE.



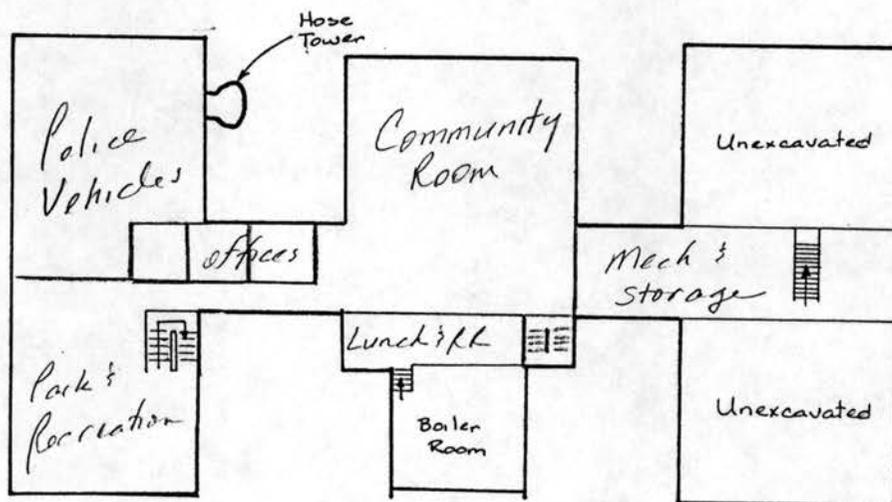
DOUGLAS

DRIVE

SCALE 1" = 100'



Crystal City Hall
Upper Level



Crystal City Hall
Lower Level

March 31, 1988

MEMO TO: Jerry Dulgar, City Manager

FROM: Edward Brandeen, Park & Recreation Director

RE: Pros/Cons of Park & Recreation Office at the new Community Center.
Examination of Proposed Gymnasium Space.

OFFICE LOCATED AT COMMUNITY CENTER:

PROS

1. Close to the major operations of pool and community center - majority of Department programs will be on-site.
2. Professional staff can better supervise the on-site activities.
3. May eliminate the need for additional staff both clerical and professional.
4. Center will be the community focal point and the ID for the Department.
5. All professional staff located under one roof.
6. Professional staff will be in heavy contact with program participants and thus more in-tune with community needs.
7. High visibility for staff for communication with part-time instructors and participants.

CONS

1. Duplicate purchase of some major equipment (copy machine, mail machine).
2. Money for deposit must be delivered to City Hall daily.
3. Added expense for LOGIS hook-ups.
4. New construction is more expensive than remodeling construction costs.
5. Decentralized Department head - not close to City Manager and other city departments for daily contact.
6. Residents would have to make 2 trips: could not register for a class and pay water bill at same time.

The proposed 8000 square foot gym should adequately meet the community needs now and into the future providing the community center is not combined with another community and that the building constructed so that additional gymnasium spaces could be added if the need arises.



4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

March 10, 1988

Jerry Dulgar, City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

JOINT COUNCIL WORK SESSION

I am enclosing my thoughts on possible subject and agenda items for the proposed joint Council Meeting between our councils proposed for March 29. The list includes:

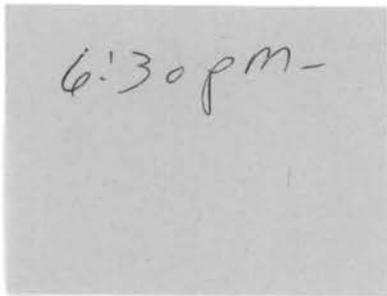
1. Storm sewer projects
 - Memory Pond
 - Yonkers Park
 - Other
2. Street Projects
 - 36th Avenue
 - Medicine Lake Road
 - 42nd Avenue
3. Mielke Field
4. Solid Waste Management and Joint Powers Agreement
5. Three City Water Commission
 - age and condition of the system
 - future concerns
6. Possible Joint Ventures
 - police and fire
 - community center
7. Brainstorming.

*history, what happens when
Mpls turns off water*

When you talk to your Council, suggest that the joint meeting could be held here on the 29th, starting at 6 p.m. We will furnish dinner.

If you have other items for the agenda or thoughts concerning the meeting, let me know.


Dan Donahue
City Manager



JOINT COUNCIL MEETING
CITY OF NEW HOPE/CITY OF CRYSTAL
AGENDA

March 29, 1988
6:30 p.m.

1. Storm Water Projects

Memory Lane (42nd & Kentucky) ✓

Yonkers Park (29th & Yukon) ✓

Other *Bass Lk rd area*

2. Street Projects

42nd Avenue ✓

36th Avenue ✓

Medicine Lake Road ✓

Other ✓

3. Mielke Field ✓

4. Three City Water Commission ✓

Upgrades -

Back Up System -

*- Talk to B.M. re. mtg of eng
more to back of discussion*

*call maps
set mtg re Mielke field*

5. Solid Waste Management ✓

6. Joint Projects

Fire & Police

Other

it training

equipment, service

Haymat - ladder truck

*talk to PD re jt planning
for fire service*

7. Brainstorming

Darlene

COUNCIL AGENDA

April 5, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 5, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

- P Herbes
- P Moravec
- P Rygg
- P Langsdorf
- P Aaker
- P Leppa
- P Smothers

Staff

- P Dulgar
- P Olson
- P Kennedy
- P Monk
- P Peterson
- P Deno
- P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of March 15, 1988, *Joint mtg w/ New Hope City Council*, and *Special Work Session of April 4, 1988.*

Moved by Councilmember MM and seconded by Councilmember Sm to (approve) (approve, making the following exceptions: Rygg move to adjourn 4-4-88

rather than move. to) the minutes of the regular City Council meeting of March 15, 1988, *Joint mtg. w/ New Hope Council 13* 3-29-88, and *Special Work Session of April 4, 1988.* Motion Carried.

REGULAR AGENDA

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a continued public hearing at which time the City Council will consider a request by Herb Elfstrom to rezone property at 3401 Vera Cruz from R-1 (Single Family Residential) to B-4 (Community Commercial) and to consider site improvement agreement and surety in the amount of \$19,400. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

Herb Elfstrom
Vince Johnson, attorney for Mr. Elfstrom

Wait for MN Dot

Sm/Leppa table.

— ee,

The Mayor closed the Public Hearing.

- A. Moved by Councilmember _____ and seconded by Councilmember _____ to adopt the following ordinance: **(5 votes needed for approval)**

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING:
 CHANGING THE USE CLASSIFICATION OF CERTAIN LANDS

and further, that the second and final reading be held on April 19, 1988.

Motion Carried.

- B. Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$19,400 as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for 3401 Vera Cruz, and further, to authorize the Mayor and City Manager to sign such site improvement agreement.

Motion Carried.

- 2. The City Council considered a request from Joe Hartinger, The Paddock, 5917 - 56th Avenue North, to relocate the existing non-conforming, off premise sign to the east side of the proposed service road.

~~Handwritten scribbles~~

Moved by Councilmember Herbes and seconded by Councilmember Sm. to (approve) (deny) (continue until _____ the discussion of) a variance to the sign ordinance to move the existing non-conforming, off premise sign to the east side of the proposed service road as requested in application #S88-1, 5917 - 56th Avenue North.

Motion Carried.

- 3. The City Council considered a request from the McKenna Management Company to permit 24 hour parking on Florida Avenue between 27th and 29th Avenues North.

~~Herbes~~ Leppa to deny the request.

— a cc,

- 4. The City Council considered City of Crystal Insurance Renewal for policy year 1988-1989 for Workers' Compensation, General Liability, Auto, and Public Officials.

Cary ~~Shack~~ Shaick², Agent, Toule Agency

Ask Nancy Correct Amounts on last page of memo.

Moved by Councilmember Leppa and seconded by Councilmember Sm. to (approve) (deny) (continue until _____ the discussion of) Insurance Renewal for policy year 1988-1989. *WLMIT.*

Motion Carried.

8. The City Council considered a Feasibility Study for the 1988 Seal Coating Program and to schedule a Public Hearing for May 3, 1988.

r. E. P. D. ... - 0.

- A. Moved by Councilmember Leppa and seconded by Councilmember Lango to accept the Feasibility Report for the 1988 Seal Coating Program, #88-1.

Motion Carried.

- B. Moved by Councilmember Lango and seconded by Councilmember Am. to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1988, as the date and time for a public hearing to consider the 1988 Seal Coating Program, #88-1.

Motion Carried.

9. The City Council considered increasing fees for overnight incarcerations.

Moved by Councilmember Leppa and seconded by Councilmember Herbes to (approve) (deny) (continue until _____ the discussion of) increasing fees from \$20 per prisoner per day to \$40⁵⁰ per prisoner per day for overnight incarcerations in the City of Crystal Police Department.

Motion Carried.

- 10. The City Council considered a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 on April 10, 1988.

Moved by Councilmember Sm. and seconded by Councilmember Mor. to (approve) (deny) (continue until _____ the discussion of) a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 on April 10, 1988.

Motion Carried.

Now back to # 11.

- 11. The City Council considered a resolution supporting the concept of Minneapolis and St. Paul hosting the 1996 Summer Olympics.

Moved by Councilmember Lange and seconded by Councilmember Sm. to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-17

A RESOLUTION SUPPORTING THE CONCEPT OF MINNEAPOLIS AND ST. PAUL HOSTING THE 1996 SUMMER OLYMPICS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

Send to Mr. Parkinson? - Get from Jerry.

OPEN FORUM

Lorraine Bedman appeared (7025-46th Ave. No.)
regarding subdivision request for property at A

Mayor reminded of Swim-A-Cross

Council member Herbes requested HRA minutes of
previous meetings.

Discussion of City Employee picnic
Contribution for picnic from Council?

Mr. Monk - Open Forum - does staff respond by
letter?

Moved by Councilmember Nerb. and seconded by Councilmember Max to approve the list of license applications.

Motion Carried.

Itinerant Food license for Leppisadale Area Shrine Club at Elki Club, 5400 Lakeland Oasis function, one day only, April 10, 1988 removed.

Moved by Councilmember Nerb. and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

Meeting adjourned at 8:45 p.m.

APPLICATIONS FOR LICENSE

APRIL 5, 1988

SIGN LICENSE RENEWAL

Canda Fashions, 307 Willow Bend
Crystal Marine, 5712 Lakeland Ave. N.
Douglas Terrace Apts., 3330 Douglas Dr. N.
Keng's Chow Mein, 6121 42nd Ave. N.
McDonalds, 5400 West Broadway
North Hennepin Montessori School, 6700 46th Place N.
Red Wing Shoe Store, 6520 56th Ave. N.
Video Update, 4617 36th Ave. N.

PLUMBERS - \$30.25

AAA Abbott Plumbing, 1126 2nd Street N.E., Minneapolis
Galaxy Mechanical Cont., Inc., 3151 101st Ave. N.E., Blaine
Hutton & Rowe, Inc., 2126 2nd Ave. N., Anoka
Lindman Plumbing, 6224 Noble Ave. N., Brooklyn Center
Dale Sorensen Company, Inc., 150 W. 88th St., Suite 106, Bloomington

GAS FITTERS - \$30.25

Hutton & Rowe, Inc., 2126 2nd Ave. N., Anoka
Larson Mechanical, 1509 Coon Rapids Blvd., Coon Rapids
Preferred Mechanical Services Inc., 5516 Lyndale Ave. S., Mpls

APPLICATIONS FOR LICENSE

APRIL 5, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal JC's & Crystal Women of Today, one day only
March 29, 1988 dinner at 4141 Douglas Drive,
City of Crystal Community Room.

POOL - Outdoor (Exempt)

Crystal Park & Recreation at Crystal Municipal Pool - main
Crystal Park & Recreation at Crystal Municipal Pool - wading
Crystal Park & Recreation at Forest Park, wading pool
Crystal Park & Recreation at Twin Oak Park, wading pool

POOL - Outdoor (\$66.00)

Douglas Court Apartments, 6300-6410 27th Avenue North
Krystal Kourt, 5930-40-50- West Broadway
Virginia Court Apartments, 5900 West Broadway
Winnetka Village Apartments, 7710 36th Avenue North
Woodbridge Apartments, 2701 Brunswick Avenue North

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea.
addnl facility)

Snyder's Drug Store #13, 103 Willow Bend

Included with preliminary agenda on 3-31-88

- Minutes of March 15, 1988 Council Meeting.
- Memo from Police Chief dated 3-25-88 re: Corporate Donation for Bulletproof Vests; copy of remittance statement.
- Announcement of Crystal Police Bicycle Auction Date Set For April 23rd.
- Solicitor's Permit Application for Crystal VFW #494 for poppy drive. (4-17-88 and 5-20-21-88).
- Solicitor's license for Saba Flowers for April 1-2-3, and May 6-7-8-28-29-30, 1988.
- Application for License for Crystal JC's and Crystal Women of Today for itinerant food establishment at Crystal City Hall for March 29, 1988.
- Memo from Administrative Assistant dated 3-15-88 re: Lease termination request for American Red Cross N.W. Branch-- Thorson Community Center.
- Memo from City Engr. dated 3-31-88 re: Rezoning at 3401 Vera Cruz Ave. No.
- Memo from Bldg. Inspector dated 3-28-88 re: Sign variance at 5917 - 56th Avenue North.
- Memo from City Engr. dated 3-29-88 re: On-street parking.
- Memo from Administrative Assistant dated 3-30-88 re: Insurance Renewal 1988-89.
- Memo from City Engr. dated 3-29-88 re: Parking restrictions on 32nd Avenue West of Douglas Drive.
- Memo from City Engineer dated 3-31-88 re: stop signs.
- Memo from City Engr. dated 3-31-88 re: Back flow valve program.
- Memo from City Engr. dated 3-31-88 re: 1988 seal coating program.
- Memo from Police Chief dated 3-25-88 re: Booking Fee Recommendation.
- Letter from Elks Lodge #44 dated 3-30-88 re: Application and permit for one-day temporary on-sale liquor license; copy of application.
- Resolution Supporting The Concept Of Mpls.-St. Paul Hosting the 1996 Summer Olympics.
- Minutes of the Northern Mayors' Association Operating Committee Meeting of 3-3-88.
- AMM Bulletin dated 3-24-88 re: Legislative Update - Annual Meeting Information.
- Announcement from League of MN Cities re: sign up for legislative committees.

Council Calendar for April 1988.

Park & Recreation Advisory Commission Agenda for April 6, 1988.

Memo from Director of Environmental Health dated 3-22-88 re: Grill at VFW, 5222 - 56th Avenue North.

Travel Expense Forms for Council.

Copy of City of Crystal Newsletter for April 1988.

Brochure from Government Training Service re: Beyond The Basics.

Letter from John E. Derus, Board of Hennepin County Commissioners dated 3-28-88.

Letter to Lorraine Bedman from City Engineer dated 3-28-88.

Included with packet on 4-5-88:

Copy of a check from Church of All Saints to the Crystal Fire Dept. in the amount of \$1,000 dated -25-88.

Letter of resignation from the Human Relations Commission from Glenda K. Sims dated 3-27-88.

Copy of check from Church of All Saints to the Crystal Police Department in the amount of \$1,000 dated 3-25-88.

Letter from Shirley Bonine, Chair, Board of Commissioners for Hennepin Parks dated 3-31-88 re: park tours and informational meetings.

Letter from James J. Thomson, Jr., Attorney dated 3-31-88 re: Crystal Green v. City of Crystal.

Minutes of Joint meeting with New Hope City Council of March 29, 1988.

Minutes of Special Work Session of the City Council re: Space Needs, of April 4, 1988.

Harlene

March 31, 1988

TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager *J. Dulgar*
RE: Preliminary Agenda for the April 5, 1988 Council Meeting

Comments will be confined to those matters that I feel I can offer additional input on or need more elaboration. If you have any questions on other items, please feel free to call me at anytime.

CONSENT AGENDA

Item 4: For the Council's information, in case you should get any calls, I did refuse to grant a license to another vendor of flowers. The reason for the refusal was that he did not bother to contact the City until Wednesday and I felt that there wasn't sufficient time to get the application processed, etc. He did this in spite of having several years of experience of selling flowers from transient locations. I also informed Mr. Saba that he should get his application in earlier in the future or he might be in a position where his would not be approved. Mr. Saba also has many years of experience of doing this so he knows that these licenses are required and it takes time to process them.

REGULAR AGENDA

Item 3: Consideration of a request for a variance to the sign ordinance from Joe Hartinger with The Paddock, 5917 - 56th Avenue North, to move existing non-conforming sign and vary the setbacks required in Section 406.35, Subd. 3(c).

I concur with the Building Inspector's recommendation relative to this application. While generally I think it is a bad policy to approve most variances, I believe there is justification in this case and that actually approving this or continuing this variance puts the sign closer into being in compliance than it is at its present time.

- Item 4: Consideration of a request to permit 24 hour parking on Florida Avenue between 27th and 29th Avenues from the McKenna Management Company.

I would concur with the Public Works Director's recommendation on this application. I think that if you start granting these you'll just be opening the flood gates and I think that there are probably literally hundreds of people around town that could think of many good reasons why they should be allowed to park on the streets. It seems, however, that when you stick with the ordinance and tell them that they can't they all find places to get off of the street.

- Item 5: Consideration of City of Crystal Insurance Renewal.

Attached please find a memo from Nancy Deno. I concur with Nancy's recommendation relative to the renewal of the insurance including workers' comp. I think taking a little bit of a gamble to possibly receive a much lower premium is well worth it, particularly when there is a cap on the top as to how much we could lose and we do have the money budgeted. I also would like to mention that we did take a look at going to a higher deductible for other coverage. However, upon reviewing it, we didn't think that the reduced premium was sufficient to justify taking the chance of having to pay the full deductible and doing all the administration that we would have to do. We will look at that further in future years.

- Item 6: Consideration of establishing no parking zones on 32nd Avenue, west of Douglas Drive.

Attached please find a memo from the Public Works Director, Bill Monk, relative to this. I concur with Bill's recommendation on this item. In fact, I would recommend that if we continue to have complaints and problems in the area, we would mark the whole area "no parking" and then make the business operate on its own property.

- Item 7: Consideration of the installation of stop signs at the following locations: Cloverdale at Hampshire, Jersey at 46th, Quail at 54th, Adair at 34th, 46th Place at Jersey, and Scott at 53rd.

I've reviewed the recommendation with the Public Works Director. He indicates that all the stop signs being recommended are being recommended because of obstruction to view or other hazards

which make the signs necessary. They have not been partitioned for and he has indicated that he is trying to establish new policy whereby stop signs that he feels are needed for safety or other reasons could be installed strictly with his recommendation. Those which he feels are not needed because of visibility and problems, etc., he'll ask that petitions be submitted on them and the Council make the decision on those. I would concur with Bill's recommendation on these signs. I recommend that Council approve.

- Item 8: Consideration of establishing a backflow valve reimbursement program in areas impacted by high sewer flows.

I concur with the Public Works Director's recommendation on this. There is a potential for up to \$25,000 in costs to the City but from my experience in St. Anthony and neighboring city of Columbia Heights, when we had some severe flooding problems from rainstorms back a few years ago not many people really took advantage of the programs.

- Item 9: Consideration of Feasibility Study for the 1988 Seal Coating Program and scheduling Public Hearing for May 3, 1988.

Again I have reviewed this with the Public Works Director and he indicates that recommendation is pretty much standard procedure except for the paragraph relative to assessment. I frankly concur with Bill on his recommendation relative to assessment. I am not sure in many cases whether you are located on a corner or how big your lot is has anything to do with how much you use the street. Some modification of our present policy could be justified, I feel. Action recommended: approval and scheduling of public hearing.

- Item 10: Consideration of increasing fees for overnight incarcerations.

Attached please find a memo from the Police Chief relative to this. I concur with the Police Chief's recommendation relative to increasing the cost. I think it would be very interesting to find out what this does to the number of incarcerations we get from other cities. If it has any affect on lowering that it might make some difference when we look at jail needs with the space study program.

Item 11: Consideration of a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 for April 10th.

We don't have the application yet. We expect to have it in time for the meeting but it appears that as long as the Council approves we can grant licenses like this. The City Attorney is reviewing the whole process right now and might want to recommend some steps that we should take or an ordinance. We'll be prepared to discuss that at the meeting.

JD/js

P.S. The information that was needed for item 11 has arrived since the above was dictated.

APPLICATIONS FOR LICENSE

APRIL 5, 1988

SIGN LICENSE RENEWAL

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Crystal Marine, 5712 Lakeland Ave. N.
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Red Wing Shoe Store, 6520 56th Ave. N.
Video Update, 4617 36th Ave. N.

PLUMBERS - \$30.25

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Galaxy Mechanical Cont., Inc., 3151 101st Ave. N.E., Blaine
Hutton & Rowe, Inc., 2126 2nd Ave. N., Anoka
Lindman Plumbing, 6224 Noble Ave. N., Brooklyn Center
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GAS FITTERS - \$30.25

Hutton & Rowe, Inc., 2126 2nd Ave. N., Anoka
Larson Mechanical, 1509 Coon Rapids Blvd., Coon Rapids
Preferred Mechanical Services Inc., 5516 Lyndale Ave. S., Mpls

APPLICATIONS FOR LICENSE

APRIL 5, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal JC's & Crystal Women of Today, one day only
March 29, 1988 dinner at 4141 Douglas Drive,
City of Crystal Community Room.

POOL - Outdoor (Exempt)

Crystal Park & Recreation at Crystal Municipal Pool - main
Crystal Park & Recreation at Crystal Municipal Pool - wading
Crystal Park & Recreation at Forest Park, wading pool
Crystal Park & Recreation at Twin Oak Park, wading pool

POOL - Outdoor (\$66.00)

Douglas Court Apartments, 6300-6410 27th Avenue North
Krystal Kourt, 5930-40-50- West Broadway
Virginia Court Apartments, 5900 West Broadway
Winnetka Village Apartments, 7710 36th Avenue North
Woodbridge Apartments, 2701 Brunswick Avenue North

FOOD ESTABLISHMENT - Retail (\$82.50 1st fac. + \$27.50 ea.
addnl facility)

Snyder's Drug Store #13, 103 Willow Bend

FOOD ESTABLISHMENT - Itinerant (Exempt)

Robbinsdale Area Shrine Club, at Elk's Club 5400 Lakeland
Oasis function, one day only, April 10, 1988

TENTATIVE AGENDA

FOR THE APRIL 5, 1988 COUNCIL MEETING

1. Minutes of the regular meeting of March 15, 1988.
2. Acknowledgment of donation of \$600 from Superamerica for bulletproof vests for the Police Department.

<u>ITEM</u>	<u>SUPPORTING DATA</u> <u>CONSENT AGENDA</u>	<u>COMMENTS</u>
1. Consideration of setting the auction for bicycles and other items for April 23, 1988.	Memo from Jerry Botko.	None.
2. Consideration of the resignation of Glenda Sims from the Human Relations Commission.	Resignation letter will be available by Council Meeting date.	None.
3. Consideration of a solicitor's license for the Crystal VFW 494 to sell poppies.	Copy of application; memo from Detective Tradewell dated 3-29-88.	None.
4. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Hwy. 100, 3549 Douglas Drive, and 6000 - 42nd Avenue North on April 1-23, 1988 and May 6-7-8, & May 29-30-31, 1988.	Copy of license applications; location authorizations; memo from Phil Johnson dated 3-29-88.	City Manager approved sale prior to April 5 Council Mtg. pending all information received and police investigation completed.

5. Consideration of itinerant food license for the Crystal Jaycees and the Crystal Women of Today at Crystal City Hall for March 29, 1988 and a waiver of fee. Copy of application for license. None.

6. Consideration of a request from Patti Hague, Manager of Red Cross Northwest Branch, to terminate lease at Thorson Community Center on April 30, 1988 and waive the ninety-day notification requirements. Memo to City Manager from Administrative Assistant dated 3-15-88. None.

REGULAR AGENDA

1. Consideration of a resolution supporting the concept of Minneapolis and St. Paul hosting the 1996 Summer Olympics. Copy of resolution. None.

2. Consideration of continued hearing of the application to rezone property at 3401 Vera Cruz from R-1 to B-4 as requested by Herb Elstrom and to consider site improvement agreement and surety in the amount of \$19,400. Memo from Public Works Director dated 3-31-88. Request failed at Planning Commission on 4 to 2 vote.

3. Consideration of a request for a variance to the sign ordinance from Joe Hartinger with The Paddock, 5917 - 56th Avenue North, to move existing non-conforming sign and vary the setbacks required in Section 406.35, Subd. 3(c). Memo from Building Inspector dated 3-28-88. None.

4. Consideration of a request to permit 24 hour parking on Florida Avenue between 27th and 29th Avenues from the McKenna Management Company. Memo from Public Works Director dated 3-29-88. None.

- | | | |
|--|---|--|
| 5. Consideration of City of Crystal Insurance Renewal for policy year 1988-1989 for Workers' Compensation, General Liability, Auto, and Public Officials. | Memo to City Manager from Administrative Assistant dated 3-30-88. | None. |
| 6. Consideration of establishing no parking zones on 32nd Avenue, west of Douglas Drive. | Memo from Public Works Director dated 3-29-88. | None. |
| 7. Consideration of the installation of stop signs at the following locations: Cloverdale at Hampshire, Jersey at 46th, Quail at 54th, Adair at 34th, 46th Place at Jersey, and Scott at 53rd. | Memo from Public Works Director dated 3-31-88. | None. |
| 8. Consideration of establishing a backflow valve reimbursement program in areas impacted by high sewer flows. | Memo from Public Works Director dated 3-31-88. | None. |
| 9. Consideration of Feasibility Study for the 1988 Seal Coating Program and scheduling Public Hearing for May 3, 1988. | Memo from Public Works Director dated 3-31-88. | Council could schedule Public Hearing. |
| 10. Consideration of increasing fees for overnight incarcerations. | Memo from Police Chief dated 3-25-88. | None. |
| 11. Consideration of a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 for April 10, 1988. | Copy of Application. | None. |

INFORMATIONAL ITEMS:

1. Northern Mayors' Association Operating Committee Meeting Minutes of 3-3-88.
2. AMM Bulletin dated 3-24-88 regarding Legislative Update and Annual Meeting information.
3. League of Minnesota Cities flyer regarding sign up for legislative committees.
4. Council calendar for April 1988.
5. Park & Recreation Advisory Commission agenda for April 6, 1988.
6. League of Cities' "An Outline of City Government".

7. Memo from Director of Environmental Health dated 3-22-88 regarding Grill at VFW, 5222 - 56th venue North.
8. Expense forms for Washington Conference.
9. Please mark your calendars for the Police Reserve Dinner to be held May 5, 1988 at 6:30 p.m. at Nicklow's.
10. City of Crystal Newsletter, April 1988.
11. Seminar information on "Beyond The Basics" presented by Government Training Service on May 5, 1988.
12. Letter from John Derus, Hennepin County Commissioner, dated 3-28-88 regarding Recycling Luncheon, April 21, 1988.
13. Copy of letter to Lorraine Bedman dated March 28, 1988 from Public Works Director.

15 MARCH 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 15, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of March 1, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve the minutes of the regular City Council meeting of March 1, 1988.

Motion Carried.

The Mayor presented a check in the amount of \$100 to Harold Horgen, the City of Crystal February Recycling Raffle winner.

The City Council considered the following items on the Consent Agenda:

1. Consideration of the gambling license application for the Cystic Fibrosis Foundation at Nicklows.
2. Consideration of itinerant food license for Boy Scout Troop #365 at St. James Lutheran Church, March 12, 1988, and waiver of fee.

Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to approve the Consent Agenda.

Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat, Finley Addition located at 3209 Florida Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Mr. Finley, property owner.

Councilmember Moravec arrived at 7:12 P.M.

The Mayor declared the public hearing closed.

15 MARCH 1988

Moved by Councilmember Leppa and seconded by Councilmember Smothers to grant as recommended by the Planning Commission, tentative approval of proposed plat, Finley Addition located at 3209 Florida Avenue North.

By roll call and voting aye: Smothers, Leppa, Herbes, Moravec; voting no: Rygg, Langsdorf, Aaker.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to set surety in the amount of \$15,000 as a guarantee of faithful performance of certain work requirements as a condition of final plat approval for Finley Addition, 32nd and Florida Avenue North, and further, to authorize the Mayor and City Manager to sign such agreement.

By roll call and voting aye: Herbes, Moravec, Langsdorf, Smothers, Leppa, Aaker; voting no: Rygg.

Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Steve Weisman for a variance to expand a non-conforming use (said non-conformity being the existing building encroaches 21'+ in the required 22' front yard setback); to grant a variance of 21'+ in the required 22' front yard setback; and to consider a variance of 25 off-street parking spaces in the required 25 parking spaces to permit remodeling of the existing building at 4900 West Broadway. The Mayor asked those present to voice their opinions or to ask questions concerning the variances.

The Public Works Director reported that the property owner has requested to continue discussion of the variances for 4900 West Broadway to May 3, 1988.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to refer the variances required at 4900 West Broadway back to the Planning Commission.

Motion Carried.

The City Council considered a conditional use permit to allow a drive-in and convenience food establishment (oriental take-out) in a B-4 District (Community Commercial) at 2724 Douglas Drive.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve conditional use permit #88-1 to allow a drive-in and convenience food establishment (oriental take-out) in a B-4 District (Section 515.37, Subdivision 4i) at 2724 Douglas Drive.

Motion Carried.

15 MARCH 1988

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve building permit #000331 for Bruce Wulff of Mikkelson-Wulff Construction, Inc. for Kok Ching Chen (oriental take-out) at 2724 Douglas Drive.

Motion Carried.

The City Council considered a building permit and site improvement agreement for remodeling and building a handicap ramp at 5926 - 56th Avenue North.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve building permit #000330 for Dawkins Construction Company to remodel the single family home at 5926 - 56th Avenue North.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to set surety in the amount of \$5,800 as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for 5926 - 56th Avenue North and further to authorize the Mayor and City Manager to sign such agreement.

Motion Carried.

The City Council considered building permit #000289 for a 40' x 100' airplane storage hangar on Lot 3-2B, Crystal Airport.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve building permit #000289 to Thomas L. Philstrom to build a 40' x 100' airplane storage hangar on Lot 3-2B, Crystal Airport subject to standard procedure.

Motion Carried.

The City Council considered the applications of Beth R. Jarvis, Mary Lou Pyne, Donald E. Pearson, and Sherwood O. Mellom to the Environmental Quality Commission.

Moved by Councilmember Leppa and seconded by Councilmember Rygg to appoint Beth Jarvis to the Environmental Quality Commission for an unexpired term expiring December 31, 1988.

Motion Carried.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to appoint Mary Pyne to the Environmental Quality Commission for an unexpired term expiring December 31, 1990.

Motion Carried.

The City Council considered playground equipment purchase at Forest School, Twin Oak Park, and Lions Valley Place Park. Ed Brandeen, Park & Recreation Director, appeared and was heard.

15 MARCH 1988

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve the recommendation of the Park and Recreation Director, as indicated in his memo to the City Manager dated March 3, 1988.

Motion Carried.

Councilmember Smothers presented a check in the amount of \$6,700 as the final amount of money needed for the playground equipment at Lions Valley Place Park as indicated in the Park and Recreation Director's memo of March 3, 1988, to the City Manager.

The Mayor once again thanked the Crystal Lions Club for their generous support of the City of Crystal parks.

The City Council discussed a possible offer by a property owner to sell their property adjacent to Bassett Creek Park to the City of Crystal (5516-24-32 - 29th Avenue North).

Moved by Councilmember Rygg and seconded by Councilmember Herbes to authorize the City Manager to negotiate with the property owner.

Motion Carried.

The City Council considered an increase in swimming pool fees for 1988. Ed Brandeen, Park & Recreation Director, appeared and was heard.

Moved by Councilmember Moravec and seconded by Councilmember Rygg to approve an increase in swimming pool fees for 1988 as recommended by the Park and Recreation Director in his memo to the City Manager dated January 22, 1988.

Motion Carried.

The City Council discussed a joint meeting with New Hope City Council on March 29, 1988 regarding such items as drainage, 36th Avenue improvements, and recycling. The Mayor declared March 29, 1988 as the date for the joint meeting with New Hope City Council, with the time to be set after discussion with New Hope.

The City Council considered interim financing for the Bassett Creek Project #66-C.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-14

A RESOLUTION DISBURSING \$9,845 FROM THE PERMANENT
IMPROVEMENT REVOLVING FUND, PART A

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion Carried, resolution declared adopted.

15 MARCH 1988

The City Council considered a resolution regarding charitable gambling and the City's options to regulate contributions.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to defer action on this matter until the City Attorney receives a ruling from the Attorney General's office.

Motion Carried.

The City Manager gave a report regarding the Space Needs Study. Curt Dale of Anderson Dale Architects, appeared and was heard.

Councilmember Herbes requested a 10-minute recess to allow time to read a letter from Anderson Dale Architects which was included in the packet on Tuesday evening. The Mayor called a recess at 8:16 P.M and the meeting was reconvened at 8:28 P.M.

The Mayor called a special work session of the City Council on April 4, 1988 at 7:00 P.M. to discuss the Space Needs Study, and advised that it need not be televised.

The City Council considered final approval of the plat Opsahl Addition located at 5757 Orchard Avenue North.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-15

RESOLUTION APPROVING PLAT

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

The City Council considered an agreement regarding sales tax refunds on construction contracts.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve an agreement regarding sales tax refunds on construction contracts, and further to authorize the Mayor and City Manager to sign such letter of agreement and amendment to the letter agreement.

Motion Carried.

The City Council considered a resolution authorizing the sale and issuance of multi-family housing development revenue bonds. Steve Wilson of Brutger Companies, appeared and was heard.

Moved by Councilmember Leppa and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

15 MARCH 1988

RESOLUTION NO. 88-16

RESOLUTION AUTHORIZING THE SALE AND ISSUANCE OF MULTI-FAMILY HOUSING DEVELOPMENT REVENUE BONDS (CRYSTAL SENIOR HOUSING PROJECT), SERIES 1988, OF THE CITY, FOR THE PURPOSE OF FINANCING A MULTI-FAMILY RENTAL HOUSING DEVELOPMENT, AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

The Mayor called attention to schedules for Arts in the Park which were included in the Council packets.

Mayor Aaker and Councilmember Herbes reported on meetings they had attended regarding Light Rail Transit.

The City Manager reminded the Council of the Twin West Chamber of Commerce Coffee Break to be hosted by the City of Crystal from 8:00-9:00 A.M. Wednesday, March 16, 1988.

The City Manager informed the Council of a training program for City personnel that is being looked into, together with the cities of Robbinsdale and New Hope.

The City Manager informed the Council that he and Bill Monk are working on a signal system for the Council table for the purpose of councilmembers and the City Manager alerting the Mayor of their desire to speak.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve the list of license applications as submitted by the City Clerk to the City Council in the preliminary agenda, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 8:59 P.M.

Mayor

ATTEST:

City Clerk

29 MARCH 1988

On March 29, 1988 a joint meeting of the Crystal City Council and the New Hope City Council was held at the New Hope City Hall at 6:30 P.M. Crystal Councilmembers present were: Herbes, Moravec, Aaker, Langsdorf, Leppa, Smothers, Rygg. Staff members present were: Jerry Dulgar, City Manager and William Monk, Public Works Director.

Agenda items discussed were as follows:

1. Storm sewer projects - Memory Pond, Yonkers Park, Others
2. Street Projects - 36th Avenue, Medicine Lake Road, 42nd Avenue
3. Mielke Field
4. Solid Waste Management and Joint Powers Agreement
5. Three City Water Commission - age and condition of the system, future concerns
6. Possible Joint Ventures - police and fire, community center
7. Brainstorming

The meeting was adjourned at 8:20 P.M.

Mayor

ATTEST:

City Manager

4 APRIL 1988

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special meeting of the Crystal City Council was held on April 4, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The roll call was called and the following were present: Herbes, Moravec, Aaker, Langsdorf, Leppa, Smothers, Rygg. Staff members present were: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; William Monk, City Engineer; James Mossey, Police Chief; Edward Brandeen, Park and Recreation Director; Miles Johnson, Finance Director; Nancy Deno, Administrative Assistant.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered space needs overview. The overview was presented by the City Manager.

The City Council discussed options as recommended by City staff.

A review of financing alternatives was addressed by the Finance Director and discussion followed.

By general consent it was decided that another work session was needed, the date to be decided at the April 19 Council meeting.

Moved by Councilmember ^{Rygg} Moravec and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 9:47 P.M.

Mayor

ATTEST:

Administrative Assistant

MEMORANDUM

TO: Jerry Dulgar
City Manager

FROM: James F. Mossey
Chief of Police

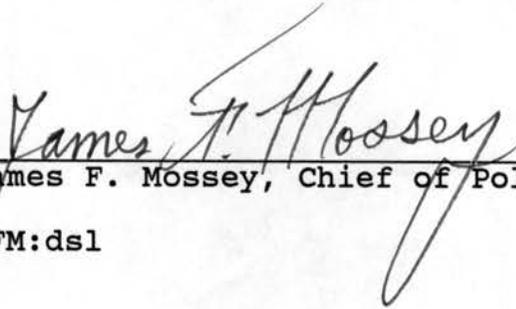
RE: Corporate Donation for
Bulletproof Vests

DATE: March 25, 1988

I attended a presentation sponsored by the Superamerica Corporation represented by George Townsend, Sr. Vice President. This presentation involved Superamerica's annual Bulletproof Vest donation to our department. Superamerica annually donates monies to those cities who have Superamerica Stations within their boundaries.

Attached please find a photocopy of said check. I have not responded with a thank you letter because in the past the City Council was made aware of this donation and a letter of gratitude was sent in their name.

Please let me know how you want the thank you handled and which account to put the check in. Last year it was placed in the uniform allowance account.


James F. Mossey, Chief of Police

JFM:dsl

VENDOR NO.
0637090

REMITTANCE STATEMENT

PAGE 1

CHECK NO.
3750895

SUPERAMERICA, A DIVISION OF ASHLAND OIL, INC.

REFERENCE NO.	DESCRIPTION	INVOICE AMOUNT	DISCOUNT OR DEDUCTION AMOUNT	NET AMOUNT
SUPERAMERICA DIVISION -020988	A195628 DONATION TO POLICE PROTECTIVE VEST FUND	600.00	0.00	600.00
DETACH BEFORE DEPOSITING		TOTALS	600.00	0.00
				600.00

SUPERAMERICA, A DIVISION OF ASHLAND OIL, INC.
P.O. BOX 2020
ASHLAND, KY 41101

DATE
02/19/88

CHECK NO.
3750895

PAY EXACTLY *600*DOLLARS AND 00 CENTS

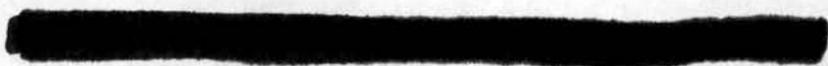
AMOUNT
\$600.00

TO THE ORDER OF
CITY OF CRYSTAL POLICE VEST
-FUND
4141 DOUGLAS DRIVE
CRYSTAL, MN 55422

SUPERAMERICA,
DIVISION OF ASHLAND OIL, INC.

BY *K.B. Spence*
AUTHORIZED AGENT

FIRST AMERICAN BANK
ASHLAND, KENTUCKY



CHURCH OF ALL SAINTS
435 - 4TH ST., NE.
MINNEAPOLIS, MN 55413

1428

PAY
TO THE
ORDER OF

3/25 19 *88*^{17-60/910}
CRYSTAL POLICE DEPARTMENT \$ *1,000*
ONE THOUSAND & ^{no} /100 DOLLARS



Norwest Bank Central, N.A.
2329 Central Avenue N.E.
Minneapolis, MN 55418

FOR _____

George J. Donald

CHURCH OF ALL SAINTS

435 - 4TH ST., NE.
MINNEAPOLIS, MN 55413

1427

PAY
TO THE
ORDER OF

CRYSTAL FIRE DEPARTMENT

3/25 19 *88* ^{17-60/910}

\$ *1,000* =

ONE THOUSAND & 00/100

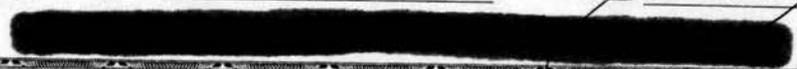
DOLLARS



Norwest Bank Central, N.A.
2329 Central Avenue N.E.
Minneapolis, MN 55418

FOR

George J. Kovach



Crystal Police Bicycle Auction Date Set For April 23rd

The Crystal Police Department will hold its Annual Bicycle Auction for the sale of unclaimed bicycles and miscellaneous items on Saturday, April 23rd at the City Garage, 6125-41st Avenue North.

Doors will open at 9:30 a.m. for viewing the items. The auction will begin at 10 a.m. There is no admission charge.

MARCH 27, 1988

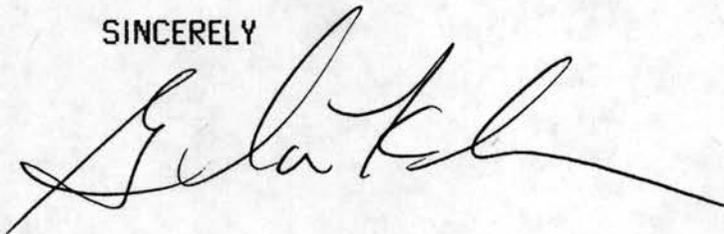
MS DARLENE GEORGE
CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MN 55422

DEAR MS. GEORGE,

I MUST REGRETFULLY SUBMIT MY RESIGNATION FROM THE CITY
OF CRYSTAL'S HUMAN RELATIONS COMMISSION. MY FAMILY
AND I HAVE SOLD OUR HOME AND HAVE TAKEN RESIDENCE IN
ANOTHER CITY.

I WANT TO THANK THE COMMISSION MEMBERS AND THE CITY
OF CRYSTAL FOR THE OPPORTUNITY TO SERVE.

SINCERELY

A handwritten signature in cursive script, appearing to read "Glenda K. Sims". The signature is fluid and extends across the width of the page.

GLEND K. SIMS

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____
DATE _____

RELIGIOUS AND CHARITABLE ORGANIZATIONS
PERMIT APPLICATIONS

ORGANIZATION'S NAME CRYSTAL VFW 494 (POPPY DRIVE)
ORGANIZATION'S ADDRESS 5222 56th AVE. N
APPLICANT'S NAME LLOYD H. OLSON PHONE NO. 537-9914
APPLICANT'S ADDRESS 4911-52 AVE. N
LOCAL ADDRESS _____

NAMES AND ADDRESSES OF OFFICERS AND DIRECTORS OF THE ORGANIZATION:

HOWARD NIGGELER - COMMANDER
SR. VICE COMMANDER - DICK HENDRICKSON
TR. VICE COMMANDER - KENNETH LARSON
QUARTER MASTER - DONALD GAGNON
ADJUTANT - JOHN HAWK

SOLICITATION IS TO BE CARRIED ON (Date) Apr. 17 - and MAY 20 & 21ST
(From) (To)

IS ANY COMMISSION, FEE, WAGE OR EMOLUMENT GOING TO BE EXPENDED IN CONNECTION WITH SUCH SOLICITATION? No.

IF THE ANSWER IS YES, WHAT IS THE AMOUNT THEREOF? _____

IF PERMIT IS ISSUED, YOUR ORGANIZATION, ASSOCIATION OR CORPORATION SHALL FURNISH ALL OF ITS MEMBERS, AGENTS OR REPRESENTATIVES CONDUCTING SOLICITATION CREDENTIALS IN WRITING STATING THE NAME OF THE ORGANIZATION, NAME OF AGENT AND PURPOSE OF SOLICITATION.

ATTACH A LIST OF NAMES, ADDRESSES, AND PHONE NUMBERS OF SOLICITORS.

SIGN THE FOLLOWING STATEMENT:

I AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

APPROVED:

Harlene George
CITY CLERK

3-29-88
DATE

POLICE DEPT. James F. Hossy, Chief Police

DATE 3-29-88

Lloyd H. Olson
SIGNATURE OF APPLICANT
LLOYD H. OLSON
PRINT NAME OF APPLICANT

3-21-88
DATE

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a Salvator's license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 23 day of March, 1988.

PLEASE PRINT:

Lloyd H. Olson
Signature of Applicant

Lloyd H. OLSON
First Middle Last Name

4911-52 AVE No.
Address

CRYSTAL, MN 55429
City, State, Zip Code

Previous Address

City, State, Zip Code

11-30-36
Date of Birth

Crystal UFW Post 494
Name of Organization Associated With

M E M O R A N D U M

TO: CHIEF MOSSEY
FROM: DETECTIVE TRADEWELL
DATE: 03-29-88
SUBJECT: RELIGIOUS AND CHARITABLE ORGANIZATION
INVESTIGATION

Lloyd Harvey Olson has applied to the City of Crystal for a Poppy Drive license in his name. The following information is a result of a background investigation into his personal history and the result of several reference checks.

Lloyd Olson was questioned in regards to the reasoning for his application. Mr. Olson stated that the revenue from the sale of the poppies is donated to Disabled Veterans. He added that the Veterans of Foreign Wars have conducted this Poppy Drive for numerous years. Mr. Olson stated it is a most beneficial drive to aid the Veterans and their families.

A routine driver's license check on Mr. Olson showed that he has a current driver's license with no violations. Mr. Olson has no criminal history record in the State of Minnesota or in the NCIC Intrastate Identification Index. Upon checking with the Secretary of State, Attorney Generals Charities Unit, Better Business Bureau, Minnesota Charities Review, these organizations have had no complaints in the past with the VFW Poppy Drives.

I could not find any discrepancies, erroneous information, or falsifications within Lloyd Olson's religious and charitable organization permit application.

LT/la

CRY022 CRY012 MAR 28 1988 15:34:15 MAR 28 1988 15:34:37 01/02

*
*
*
*

TXT

LLOYD HARVEY OLSON
4911 52ND AV N

CRYSTAL MN 55429



NO VIOLATIONS

CRY012 MAR 28 1988 15:34:15 ACK

PAGE WAITING

PRESS PAI

CRY026 NCI430 MAR 28 1988 15:40:05 MAR 28 1988 15:40:40
NL015 CRY01401407 270400

NO IDENTIFIABLE RECORD IN THE NCIC INTERSTATE IDENTIFICATION INDEX
(III) FOR NAM/OLSON, LLOYD HARVEY. [REDACTED]

NOTICE -- THIS DOES NOT PRECLUDE THE POSSIBLE EXISTENCE OF MATCHING
RECORDS IN LOCAL, STATE, OR FBI IDENTIFICATION DIVISION FILES THAT ARE
NOT INDEXED IN THE NCIC III. IF YOU DESIRE A SEARCH OF THE FBI
IDENTIFICATION DIVISION FILES, A FINGERPRINT CARD SHOULD BE SUBMITTED.
END

END OF QUERY RESPONSE. AS OF 032838

Receipt # 39437

APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

GENTLEMEN:

I Joseph Saba dba
WE Saba Flowers
.....
4300 - 68th Avenue North
.....
Brooklyn Center, MN 55429
.....

Fee, \$ 5.00/day + Inv. fees
New Renewal **XX**
Telephone 566-8400

enclose the sum of TWO HUNDRED and 00/100 - - - - - DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Joseph Saba dba Saba Flowers hereby make application to
sell flowers per attached locations and dates.
.....

for the period..... through..... subject to all
conditions and provisions of said Ordinance.

City Use Only
.....
.....
.....

Joseph Paul Saba
Signature of Applicant

Date: 3-25-88

City Manager
City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36th and 100

DATE: (April 1-3-3 1988) (May 6 78 - 15-29-50-1988)

TIME: Down to Court

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner: [Signature]
NAME: _____

ADDRESS: 36th Ave + 100 North

Signed By: _____

Date: 3-25-88

City Manager
City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36th Douglas No

DATE: (April 1-2-3 1988) (MAY 6-7-8-29-30 1988)

TIME: 7:00 AM To 3:00 PM

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: Bar Saba

ADDRESS: 3549 Douglas Drive

Signed By: Bar Saba

Date: 3-25-88

City Manager
City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 6000 42ND AVE N CRYSTA MINN

DATE (April 1-2-3 1988) MAY 6-7-8-29-30-31

TIME: _____

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: BRAD CARLSON

ADDRESS: 6000 42ND CRYSTA MINN

Signed By: Brad Carlson

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME EDWARD H HOLETON DATE OF BIRTH 10-25-67
(First) (Middle) (Last)

PERMANENT HOME ADDRESS 4422 BRYANT NO INDIS MINN
(Street) (City) (State)

55412 PHONE NO. 612 529-6020 BLUE 6" 180 BLONDE
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)

LOCAL ADDRESS OF APPLICANT 4422 BRYANT NO PHONE NO. 529-6020

IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD _____

NAME OF EMPLOYER or SUPPLIER SABA Flowers

ADDRESS OF EMPLOYER or SUPPLIER 4300 - 69 AVE NO

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:
Cut Flowers & Plants

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY _____

CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____

SOURCE OF SUPPLY OF GOODS TO BE SOLD _____

PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION _____

PROPOSED METHOD OF DELIVERY NONE

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY
MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NO IF YES, STATE THE PLACE AND
NATURE OF OFFENSE AND PENALTY ASSESSED _____

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE
AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3) _____

IF A VEHICLE IS TO BE USED, DESCRIBE SAME NONE

VEHICLE LICENSE NO. _____

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY: James T. Hooley
POLICE DEPARTMENT
DATE 3-29-88

Edward Holton
SIGNATURE OF APPLICANT
EDWARD H. HOLETON
PRINT NAME OF APPLICANT
MARCH 28, 1988
DATE OF APPLICATION

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a EDWARD HOLEFON license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 28 day of MARCH, 1988.

PLEASE PRINT:

x Edward Holefon
Signature of Applicant

EDWARD H. HOLEFON
First Middle Last Name

4422 ~~747107~~ NO
Address

Mpls MN 55412
City, State, Zip Code

SAME
Previous Address

SAME
City, State, Zip Code

10-25-67
Date of Birth

SABA FLOWERS
Name of Organization Associated With

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME MARIE DIANE Bruyere DATE OF BIRTH 6-13-48
(First) (Middle) (Last)

PERMANENT HOME ADDRESS 4200 Colfax Ave No. Mpls. MINN.
(Street) (City) (State)

55413 PHONE NO. (612) 588-3121 Brown 5'3 167 Lite Brown
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)

LOCAL ADDRESS OF APPLICANT 4200 Colfax Ave No PHONE NO. 588-3121

IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD _____

NAME OF EMPLOYER or SUPPLIER SABA FLOWERS

ADDRESS OF EMPLOYER or SUPPLIER 4300 69 AVE NO

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:
PLANTS & CUT FLOWERS

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY APRIL 1-2-3-1988 MAY 6-7-8-28-29-30 1988

CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____

SOURCE OF SUPPLY OF GOODS TO BE SOLD CUT FLOWERS & PLANTS

PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION 4300 -69 AVE NO

PROPOSED METHOD OF DELIVERY 1988 Ford Van

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NO IF YES, STATE THE PLACE AND NATURE OF OFFENSE AND PENALTY ASSESSED _____

NATURE OF OFFENSE AND PENALTY ASSESSED NONE

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3) NO

IF A VEHICLE IS TO BE USED, DESCRIBE SAME NO

VEHICLE LICENSE NO. _____

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY:

Marie D. Bruyere
SIGNATURE OF APPLICANT

POLICE DEPARTMENT _____

MARIE D. Bruyere
PRINT NAME OF APPLICANT

DATE _____

March 28, 1988
DATE OF APPLICATION

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME DOUGLAS L Thompson DATE OF BIRTH 2-18-63
(First) (Middle) (Last)

PERMANENT HOME ADDRESS 4335 GIRARD No. Mpls MIN
(Street) (City) (State)

55412 PHONE NO. (62) 529-6020 Blue "4-2" 175 Lt Brown
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)

LOCAL ADDRESS OF APPLICANT 4335 GIRARD No PHONE NO 529-6020

IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD _____

NAME OF EMPLOYER or SUPPLIER SABA Flowers

ADDRESS OF EMPLOYER or SUPPLIER 4300 - 69 AVE No

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:
PLANTS & Cut FLOWERS

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY April 1-2-3-1988 ~~May 6-7-8-28-29-30-1988~~

CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____

SOURCE OF SUPPLY OF GOODS TO BE SOLD Cut FLOWERS & PLANTS

PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION 4300 - 69 AVE No

PROPOSED METHOD OF DELIVERY 1988 Ford Van

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NO IF YES, STATE THE PLACE AND NATURE OF OFFENSE AND PENALTY ASSESSED _____

NATURE OF OFFENSE AND PENALTY ASSESSED NONE

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3) NO

IF A VEHICLE IS TO BE USED, DESCRIBE SAME NO

VEHICLE LICENSE NO. _____

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY: _____
SIGNATURE OF APPLICANT Douglas L Thompson

POLICE DEPARTMENT _____
PRINT NAME OF APPLICANT Douglas L Thompson

DATE _____
DATE OF APPLICATION March 28 1988

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a DOUGLAS Thompson license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 28 day of MARCH, 19 88.

PLEASE PRINT:

Douglas L. Thompson
Signature of Applicant

Douglas L Thompson
First Middle Last Name

4422 BRYANT No
Address

Mpls MN 55412
City, State, Zip Code

SAME
Previous Address

SAME
City, State, Zip Code

2-18-63
Date of Birth

SABA Flower's
Name of Organization Associated With

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME Alan Wayne Thompson DATE OF BIRTH 11-3-64
(First) (Middle) (Last)

PERMANENT HOME ADDRESS 4422 Bryant Ave N. mpls minn
(Street) (City) (State)

55412 PHONE NO. (612) 529-6020 Blue 6'1 155 brown
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)

LOCAL ADDRESS OF APPLICANT 4422 Bryant Ave N. PHONE NO. 529-6020

IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD _____

NAME OF EMPLOYER or SUPPLIER Saba flowers

ADDRESS OF EMPLOYER or SUPPLIER 4300 69th Ave N.

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:
Plants + cut flowers

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY April 1-2-3-1988 / May 6-7-8-9-30-1988

CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____

SOURCE OF SUPPLY OF GOODS TO BE SOLD cut flowers + plants

PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION 4300 69th Ave N.

PROPOSED METHOD OF DELIVERY 1988 Ford Van

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NO IF YES, STATE THE PLACE AND NATURE OF OFFENSE AND PENALTY ASSESSED None

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3) NO

IF A VEHICLE IS TO BE USED, DESCRIBE SAME NO

VEHICLE LICENSE NO. _____

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY: Alan W Thompson
SIGNATURE OF APPLICANT

POLICE DEPARTMENT _____
PRINT NAME OF APPLICANT Alan Wayne Thompson

DATE _____
DATE OF APPLICATION 3-28-88

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a ALAN THOMPSON license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 28 day of MARCH, 1988.

PLEASE PRINT:

Alan Thompson
Signature of Applicant

ALAN W THOMPSON
First Middle Last Name

4422 BRYANT NO
~~THOMPSON~~
Address

Mpls MN 55412
City, State, Zip Code

4422 BRYANT NO
Previous Address

Mpls MN 55412
City, State, Zip Code

11-3-64
Date of Birth

SABA FLOWER'S
Name of Organization Associated With

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a Marie D. Bruyere license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 28 day of March, 1988.

PLEASE PRINT:

Marie D. Bruyere
Signature of Applicant

MARIE DIANE Bruyere
First Middle Last Name

4200 Colfax Ave No
Address

Mpls, Minn. 55412
City, State, Zip Code

Previous Address

City, State, Zip Code

6-13-48
Date of Birth

Saba Flowers
Name of Organization Associated With

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME EVA J Holeton DATE OF BIRTH 7-12-44
(First) (Middle) (Last)

PERMANENT HOME ADDRESS 4335 GIARDINO Mpls MN
(Street) (City) (State)

5540 PHONE NO. 612-529-6020 Blue 5' 150 Brown
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)

LOCAL ADDRESS OF APPLICANT 4335 GIARDINO PHONE NO. 529-6020

IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD _____

NAME OF EMPLOYER or SUPPLIER SABA FLOWERS

ADDRESS OF EMPLOYER or SUPPLIER 4300 - 69 AVE NO

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:
PLANTS and CUT FLOWERS

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY (April 1-3 1988) May 6-7-8-28-29-30-1988

CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____

SOURCE OF SUPPLY OF GOODS TO BE SOLD CUT FLOWERS and PLANT

PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION 4300 - 69 AVE NO

PROPOSED METHOD OF DELIVERY 1988 Food Van

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? No IF YES, STATE THE PLACE AND NATURE OF OFFENSE AND PENALTY ASSESSED _____

NATURE OF OFFENSE AND PENALTY ASSESSED None

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3) No

IF A VEHICLE IS TO BE USED, DESCRIBE SAME No

VEHICLE LICENSE NO. _____

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY: _____

Eva Holton
SIGNATURE OF APPLICANT

POLICE DEPARTMENT _____

EVA HOLETON
PRINT NAME OF APPLICANT

DATE _____

3-28-88
DATE OF APPLICATION

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a Eva Holter license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 26 day of March, 1988.

Eva Holter
Signature of Applicant

PLEASE PRINT:

PVA J Holter
First Middle Last Name

4335 GIARDINO
Address

MOIS MN 55412
City, State, Zip Code

Previous Address _____

City, State, Zip Code _____

7-12-44
Date of Birth

Soka Flowers
Name of Organization Associated With

M E M O R A N D U M

TO: CHIEF MOSSEY
FROM: PHIL JOHNSON
DATE: 3-29-88

I've checked with the Better Business Bureau; the Bureau has no record of any inquiry or complaint regarding Saba Flowers.

I've done a criminal history check of the applicants who have listed their middle name. These applicants show no criminal history. Also, none of the applicants have any outstanding Hennepin County warrants.

PJ/la

March 15, 1988

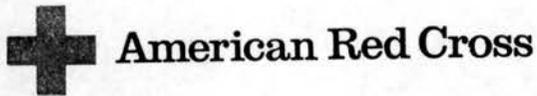
TO: Jerry Dulgar, City Manager
FROM: Nancy Deno, Administrative Assistant
RE: Lease Termination Request, American Red Cross
Northwest Branch - Thorson Community Center

Attached is a letter from Patti Hague, Manager of Northwest Hennepin Branch American Red Cross, requesting their lease be terminated at Thorson Community Center on April 30, 1988. Red Cross also requests that the 90 day requirement for notification of breaking such lease between the organization and Thorson Community Center and the City of Crystal be waived.

Under the circumstances of closing Thorson as of June 30, 1988, I recommend that the City Council approve this request.

ND/js

attachment



Greater Minneapolis Area Chapter
11 Dell Place at Groveland Ave.
Minneapolis, Minnesota 55403-3296
(612) 871-7676

March 10, 1988

Nancy Deno
Administrative Assistant
City of Crystal
4141 Douglas Drive N.
Crystal, MN 55422

Dear Nancy,

Because the Thorson Community Center is being closed effective, June 30, 1988, the NW Branch of the American Red Cross has located alternate office space. We wish to terminate our lease for Room 116 of Thorson Community Center effective April 30, 1988. In order to do so, I am requesting that the City of Crystal waive the 90 day notification required by our lease.

Our new office space is located at 7601 Kentucky Ave. N. in Brooklyn Park. We will move our offices there sometime during the week of April 11th. However, we will continue to hold some classes at Thorson through the end of April.

We have enjoyed being tenants in Thorson Community Center and residents of Crystal. Thank you for your consideration over the years.

Sincerely,

A handwritten signature in cursive script that reads "Patti Hague".

Patti Hague, Manager
NW Hennepin Branch

cc: Art Hogenson, Chair, NW Hennepin Branch Board
Rollie Smothers, NW Hennepin Branch Board
Jerry Dulgar, Crystal

Anoka County
Branch Office
201 85th Avenue N.W.
Coon Rapids, MN 55433-6099
(612)785-1557

Northwest Hennepin
Branch Office
7323 58th Avenue N.
Crystal, MN 55428-3274
(612)533-3048

South Hennepin
Branch Office
7145 Harriet Avenue S.
Richfield, MN 55423-3063
(612)861-1888

Scott County
Branch Office
222 Lewis Street
Shakopee, MN 55379-1495
(612)445-0155



Partner with United Way

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 31, 1988
RE: Rezoning at 3401 Vera Cruz

Consideration of this rezoning request was continued by the Council on February 16 (see attached memo) with notifications sent to area residents at that time. The original staff report is attached and includes a brief recap of the Planning Commission action (1/14/88 update) for Council review.

Also attached is a letter from MnDOT concerning their right-of-way needs for the upcoming TH 100 improvement project. Based on the Highway Department's preliminary findings, a forty (40) foot wide R/W strip will be needed to facilitate the current highway design that includes six (6) thru lanes as well as frontage roads.

Should the noted R/W needs remain unchanged as preliminary highway design is completed, the site in question at 3401 Vera Cruz would have to be acquired by MnDOT. While this situation has a tremendous impact on the site, the question involving the long term land use of the western half of the property remains unchanged if only in terms of future reuse of the site.

The issue of site improvements is also impacted by the State's R/W plans. If the rezoning is approved, the City would have to modify the attached agreement to delay installation of the improvements until after the R/W issue is resolved.

W. Monk
js

WM:jrs

Encls



Minnesota
Department of Transportation
District 5
2055 No. Lilac Drive
Golden Valley, Minnesota 55422

(612) 593- 8535

January 28, 1988

Mr. William Monk, City Engineer
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Re: S.P. 2735-148 (T.H. 100)
29th to 39th Avenues North

Dear Mr. Monk:

We have reviewed the staff report enclosed with you January 25, 1988 letter concerning rezoning of property at 3401 Vera Cruz Avenue in Crystal.

Our renewed T.H. 100 analysis is not to the stage yet where we can precisely determine what right-of-way will be required. However, our earlier studies for this project indicated that an approximate 40-foot wide strip of right-of-way (measured in from existing property line) would be required for the project. Our preliminary layout review to date indicates that this amount of additional right-of-way will still be required.

I trust that this information will meet your present needs.

Sincerely,

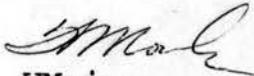
Paul F. Keranen, P.E.
Project Manager

PFK:pl

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: February 10, 1988
RE: Rezoning of Property at 3401 Vera Cruz -
Herb Elfstrom

Due to scheduling conflicts, the owner of the property proposed to be rezoned at 3401 Vera Cruz has requested a continuance on consideration of his application until April 5. Since such a continuance has no adverse impact and gives the City more time to work with MnDOT on the right-of-way issues, consideration of the continuance will be placed on the consent agenda of the Council's next meeting for formal approval.

At the same time, property owners who have attended past meetings will be notified of the continuance to April 5; so they will not be inconvenienced by attending unnecessary meetings.



WM:jrs

cc: George Aebly, 3419 Welcome Ave. N.
Durwin Ward, 3356 Welcome Ave. N.
Clarence Schulz, 3264 Welcome Ave. N.
Brenda Olander, 3425 Welcome Ave. N.
Judie Swenson, 3413 Welcome Ave. N.
Donna Treichel, 3424 Xenia Ave. N.

cc: H.W. ELFSTROM 2/17/88

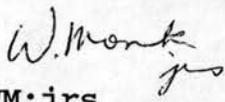
TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: January 4, 1988
RE: Rezoning of Property at 3401 Vera Cruz

The property at 3401 Vera Cruz is occupied by a 10,000 square foot commercial building with limited parking and in need of site improvements. At present the east 150 feet of the parcel is zoned B-4, Community Commercial, while the west 96.75 feet is zoned R-1, Single Family Residential.

The owner proposes to rezone the west 96.75 feet from R-1 to B-4 so the long standing business use will conform with the underlying zoning. This application is a resubmittal of the one reviewed by the Planning Commission in November except that the owner has agreed to perform the standard site improvements outlined in the attached agreement. This rezoning request does not involve the single family residential property located at 3402 Welcome Ave. N.

Approval of this rezoning application will perpetuate the residential/commercial proximity, traffic and parking issues associated with the oversized building located on this site. However, the rezoning is a land use question and this office has trouble visualizing a residential use on the west end of this property even if the parcel were vacant given the closeness of the highway and the commercial/industrial uses across the street.

Permitted commercial uses with a B-4 zoning district are listed in Section 515.37, Subd. 2, of City Code.


WM:jrs

Encls

1/14/88 UPDATE

In reconsidering this rezoning proposal, a motion was forwarded by the Planning Commission to approve the request with findings that the rezoning will not significantly change the current parking and usage situation, the land to be rezoned is not suitable for residential purposes and the site improvements will substantially improve the property. This motion failed on a 4 to 4 vote and no further action was taken.

Re: Rezoning of Property at 3401 Vera Cruz
Page 2

This rezoning request is the same one denied by the Council on December 1. The situation has been complicated since that time, however, by the State's announcement that TH 100 will be reconstructed between 29th and 39th Avenues. The impact of those improvements is still unclear as relates to property abutting the frontage roads on both sides of the highway.

The State's improvement plans will undoubtedly have some impact on the land use issue involved with this property. However, this office believes the issue of site improvements figures more prominently in terms of whether MnDOT will need to acquire additional right-of-way in this area. It would be senseless to require site improvements costing \$20,000 only to have the State propose major reconstruction within the next few years.

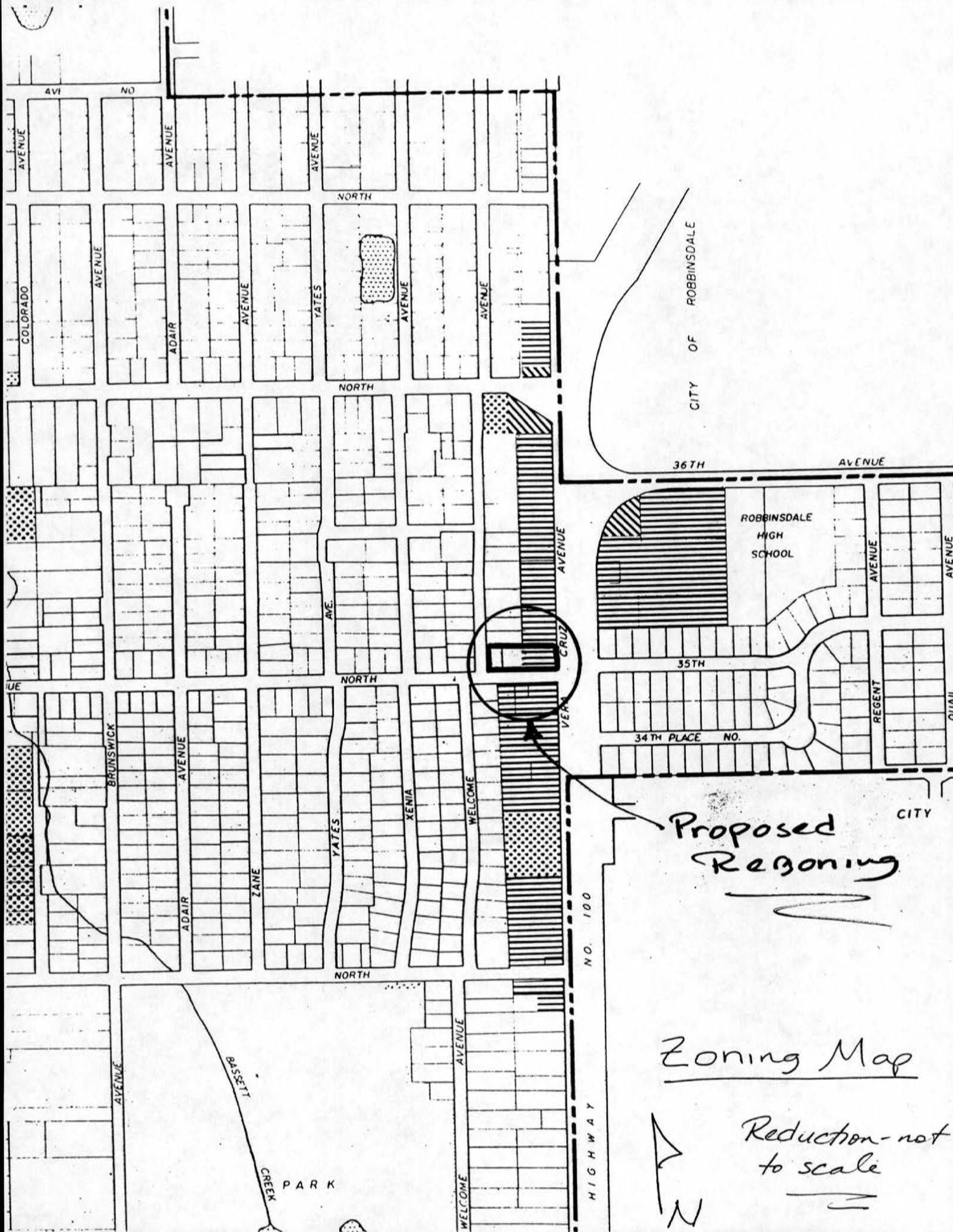
For that reason, this office recommends this item be continued until the council meeting of February 16; so a formal response can be solicited from MnDOT concerning the impact of their project on this site. Even though preliminary design has just been started, some indication of the projected impact by the State should be possible. This information can then be taken into account as the Council considers this item in February.



Location Map

Scale: 1" = 500'

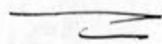




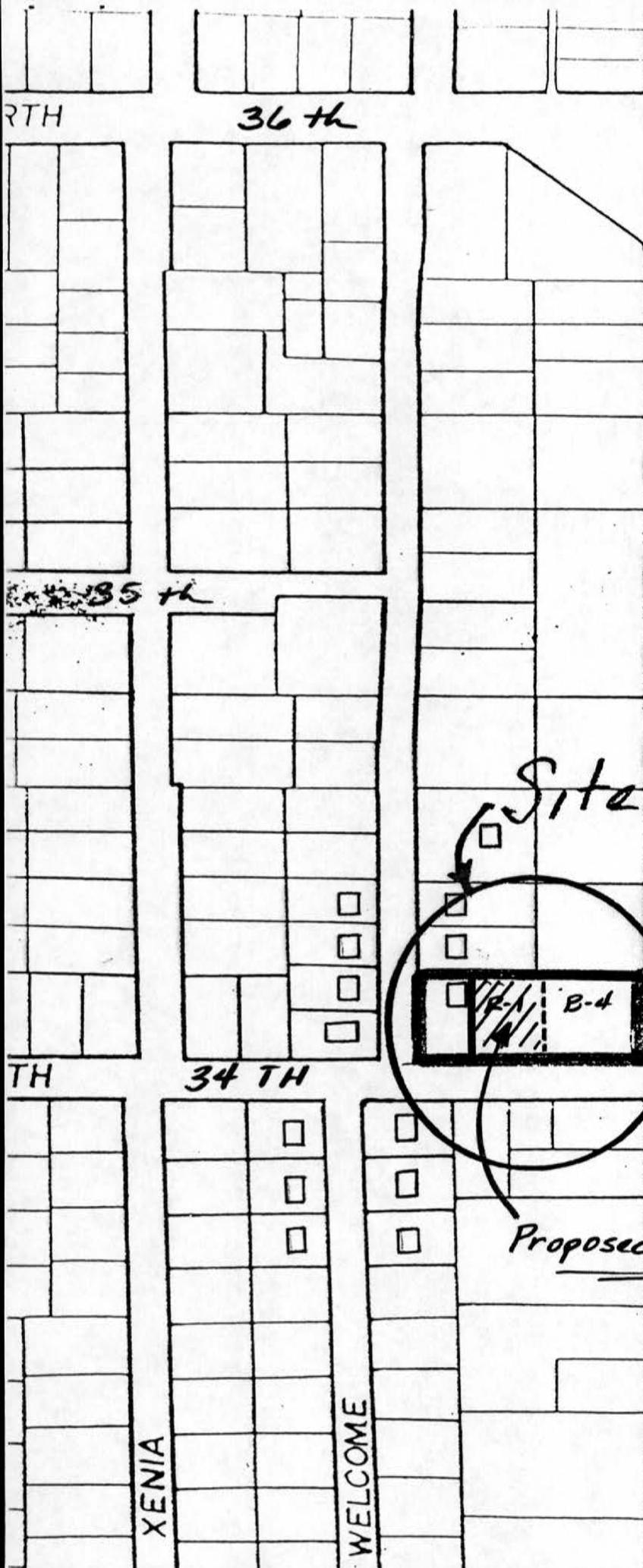
Proposed
Re zoning

Zoning Map

Reduction - not
to scale



CITY C



RTH

36th

36TH

35th

AVENUE

T.H. 100

Site Location

CRUZ

35TH

TH

34 TH

Proposed Reasoning

ERA

34TH PLACE

XENIA

WELCOME

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council rezone that part of Lot 12 lying east of the west 80', Block 1, Rosedale Acres.

WHEREAS, as a prerequisite to the approval of said rezoning, the City Council requires the construction of certain improvements for the orderly development of the property at 3401 Vera Cruz Ave.

NOW THEREFORE, in consideration of the granting of said rezoning, said second party agrees and covenants as follows:

- Prepare and record plat of property.
- Construct B618 concrete curb & gutter adjacent to site and repair street.
- Construct concrete driveway apron across boulevard.
- Construct 3 curb openings at driveway and repair street adjacent.
- Close 3 driveway openings in curb and repair street adjacent.
- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct 1-1/2" bituminous overlay on parking area.
- Stripe parking stalls with white paint.
- Erect handicap parking stall sign.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Prepare and submit "as built" utility plans.
- Designate and sign fire lanes.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed not later than one year from issuance of rezoning.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said

second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$19,400 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

March 28, 1988

TO: Jerry Dulgar, City Manager
FROM: Don Peterson, Chief Building Inspector
RE: Sign variance at 5917-56th Ave. N.

The applicant wishes to re-locate the existing, non-conforming, off-premise sign presently located on 56th Ave. to the east side of the proposed service road.

He is requesting the City Council to vary the required setbacks of 30' from 56th Ave. and 50' from the service road to 15' and 15'.

The existing, non-conforming, off-premise sign was ordered to be moved back 14' on December 23, 1975 by Leo Schmock. (see attached letter)

Variance #S77-1 was applied for by Lawrence Sign, Inc., on January 21, 1977, and approved by the City Council on February 1, 1977. Joe Yancey then issued building permit #25556 on February 11, 1977. (copies attached)

Although the proposed location will not meet the setbacks required for an off-premise sign, the 15' and 15' setbacks do meet the setbacks required for a free standing sign and it will not encroach in the visibility triangle. I consider the proposed location as an improvement and recommend approval of the variance.

DP/mb

Encls.

NO. 588-1

CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH
Crystal, MN 55422
Phone: 537-8421

Date: 3/24/88

TYPE OF REQUEST: () Rezoning () Conditional Use Permit
() () Plat Approval
() Sign Variance () Other

Street Location of Property: 5917 BASS LK RD.

Legal Description of Property: ZONED COM.

Property Identification Number: _____

Owner: JOE HARTINGER.
(Print Name)

5540 LAKE LAND NO
(Address) (Phone No.)

Applicant: JOE HARTINGER
(Print Name)

5540 LAKE LAND NO
(Address) (Phone No.)

DESCRIPTION OF REQUEST: MOVE EXGSTING SIGN
OVER. See 406.35 Subd 3 (a) Min set
back req 30' from major street 50' from minor
street -

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
(attach additional sheets if necessary)

CITY TAKING LAND.

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

(Applicant's Signature)
Joe Hartinger
(Owner's Signature)

(Office Use Only)

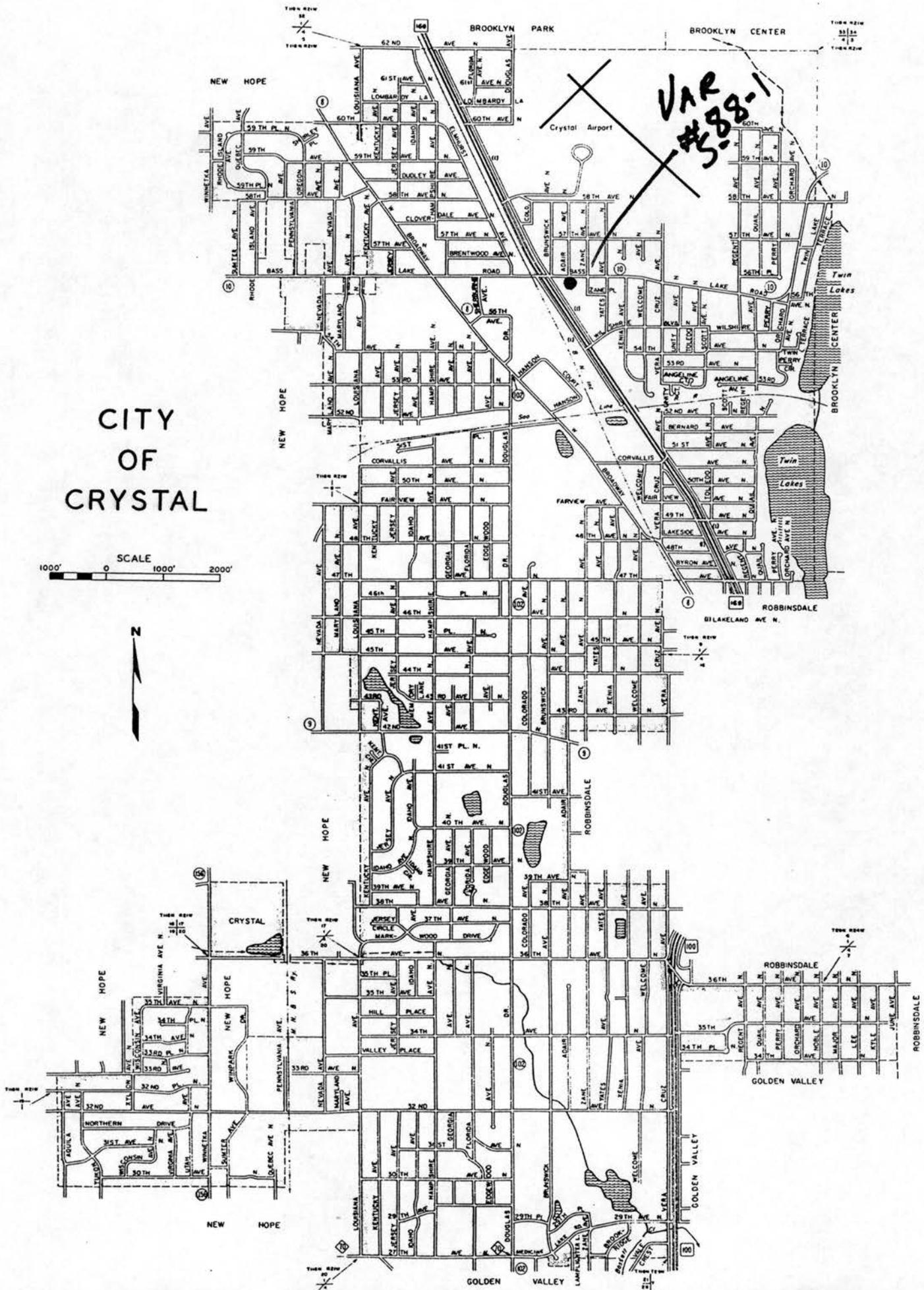
FEE: \$ 75.00 DATE RECEIVED: 3/24/88 RECEIPT # 39392

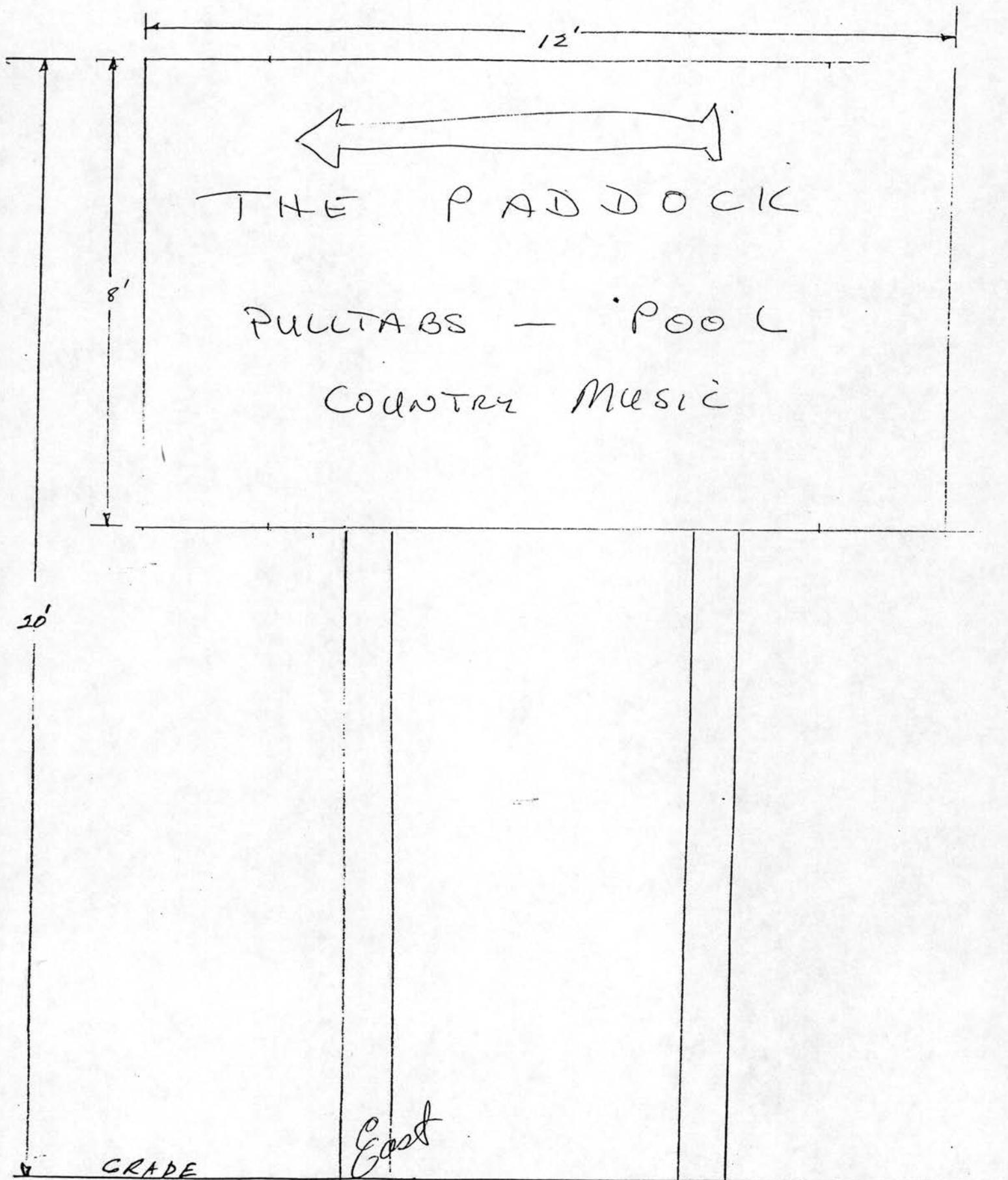
(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

CITY OF CRYSTAL

SCALE
1000' 0 1000' 2000'





THE PADDOCK

PULLTABS - POOL

COUNTRY MUSIC

GRADE

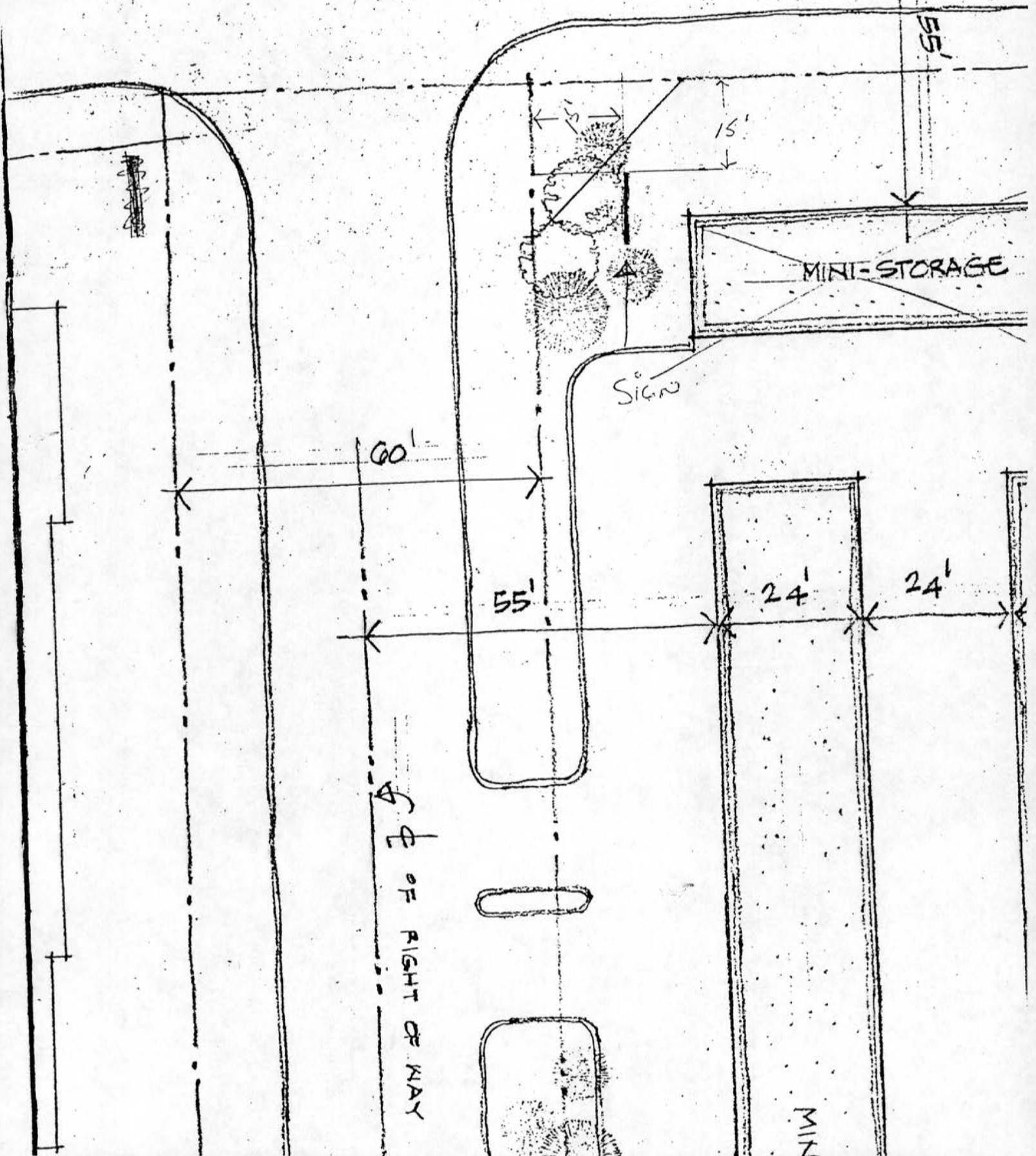
East

MOVE SIGN, ~~WEST~~, TO ACCOMMODATE NEW
FRONTAGE ROAD RIGHT OF WAY.

AD

1" = 20'

A - CL - BASS LAKE ROAD



60'

55'

24'

24'

CL OF RIGHT OF WAY

N

MINI-STORAGE

SIGN

55'

15'

December 23, 1975

Mr. Earl Paddock
5540 Lakeland Ave. N.
Crystal, Minnesota 55429

Dear Earl,

An inspection was made regarding the signs on your property, 5540 Lakeland Ave. N., and the following will have to be removed within sixty days after a change in the effective control of:

- a) The business property upon which the sign is located;
- b) The business to which the sign relates; or
- c) The property on which the sign is located.

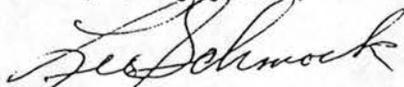
For the purposes of this clause the term "effective control" means that control exercised over property by a business proprietor, whether as owner or lessee, or by an owner or lessee of other property.

1. The Hamms Beer free standing sign
2. The Grain Belt Beer free standing sign
3. The Liquor free standing sign on Lakeland Ave. N.
4. The Liquor On and Off sign on canopy
5. The Country Western Music and Dancing sign on front of building
6. The Bar and Lounge sign under the canopy

The free standing sign on the Bass Lake Road will have to be moved back fourteen feet from its present location.

If you wish more information, please call me or stop by the office.

Very truly yours,



Leo Schmock
Chief Building Inspector

LS/mf

1st of Feb.

CITY OF CRYSTAL

Zoning Application

Date Jan. 17, 1977

Street Location of Property 5927 56th Ave

Local Description of Property:

Owner: J. H. Paddock 5540 Lakeside Ave 533-7935

Applicant: Lawrence Signs Inc. 945 Pierce Butler Rd 488-6711

TYPE OF REQUEST: Rezoning Variance X Special Use Permit Subdivision Approval Other:

DESCRIPTION OF REQUEST: change required 30' set back to 2' 6" change 50' set back in R-4 to 25'

REASON FOR REQUEST: to move existing sign

NOTE - Sketch of proposed property and structure to be drawn on back of this form or attached.

FEE: \$ 130.00 to 65.00

Lawrence Signs Inc. (Applicant) J. H. Paddock (Owner)

- PLEASE DRAW OR ATTACH A SKETCH OF PROPOSED STRUCTURE SHOWING THE FOLLOWING: 1. Indicate North 2. Location on Lot 3. Adjacent Street names 4. Location set-backs & use of adjacent existing building 5. Distance between any proposed structures & structures on adjacent property 6. Dimensions of proposed structure 7. Proposed set-back 8. State zoning in force in area covered by application

Table with columns: FOLLOWING TO BE FILLED IN BY CITY, Chronology, Date, By. Rows include Received #100913, On Pl. Comm. Agenda, Pl. Comm. Postponement, Pl. Comm. Action, Published, On Council Agenda, Council Postponement, Council Action, Bldg. Dept. Notified, Applicant Notified.

Recommendations of City Council: Any official making any comment should sign and date. Use additional sheet for comments if necessary - attach hereto.

(To be filled in by Planning Commission)

PLANNING COMMISSION RECOMMENDATIONS

On the ___ day of ___, 19___, the action requested in the foregoing petition was approved () disapproved () subject to the following conditions:

Chairman _____

Approved ___ Denied ___ by the Council this ___ day of ___ Approved with following amendment _____

PLANCHECK FEE \$	
PERMIT FEE	\$ 3390
STATE SURCHARGE FEE	\$
S.A.C. CHARGE	\$
RECEIPT #'s	\$ 3390

City of Crystal, Minnesota
 4141 Douglas Drive N. Crystal, Minn. 55422
 Telephone: 537-8421

BUILDING PERMIT 25556

Dated Feb. 11, 1977

WHEREAS, _____ has duly filed in the office of the Building Inspector, application to _____ for free standing sign

(Build, install, add to, remodel, repair, move, wreck as the case may be)

LOCATION OF BUILDING

Lot _____ Block _____ Addition _____

Size of Lot _____ Wide _____ Long _____
 Street No. 5540 Lakeland Ave. N. (5927 56th Ave. N.)

DESCRIPTION OF BUILDING

FRONT	DEPTH	STORIES	CONSTRUCTION	ROOF	TO BE USED AS
8'	x 12'	20' in height with 12' open space	Metal and Plastic	beneath board	Free Standing sign
	x		Sign Variance #77-1	(Existing sign to be moved)	

Contract Price \$300 Excluding (list)

Distance from front lot line 2'6" Ft. From W side lot line 25 Ft. From rear lot line _____ Ft.
 from 56th Ave. N.

Front of building faces N. S. E. W. on _____ (Street)

Lot surveyed by _____ (Registered surveyor)

Architect or Engineer _____

Owner The Paddock Address 5540 Lakeland Ave. N.

INSPECTIONS	
BY WHOM	DATE
No. 1 - Plot Plan	
No. 2 - Building Blue Print	
No. 3 - Foundation Footing Forms	
No. 4 - Building Roughed In	
No. 5 - Gypsum Board Before Tape	
No. 6 - Certificate of Occupancy (Final)	

Lawrence Signs, Inc.
 945 Pierce Butler Route 488-6711
 St. Paul, Minn. 55104

Residential _____ Commercial _____ Industrial _____
 Construction: _____ Inspector of Buildings

Joseph E. Jancy

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 29, 1988
RE: On-Street Parking

As noted in the attached letters, the City has been requested to consider 24-hour on-street parking on Florida adjacent to the Douglas Court Apartments between 27th and 29th Avenues. Such parking is currently prohibited 3 to 6 a.m. by City ordinance.

In considering this request, I believe it is important to review the original justifications for establishing the early morning parking restrictions which are clearly outlined in a memo from Bill Sherburne written to the Council in December of 1983:

The prohibition of overnight parking on all City streets has many advantages. The hours of overnight prohibition are relatively immaterial be they from 2 a.m. to 6 a.m. or 3 a.m. to 6 a.m., or any combination; the main impact is to change parking habits by causing drivers to locate alternate acceptable parking spots.

The elimination of overnight parking will leave the streets open for casual and visitor parking, while eliminating the cumulative problems of "permanent" parking.

A ban on overnight parking readily pinpoints abandoned and stolen vehicles; identifies and eliminates "junkers" on the street; reduces accidents (studies show 10% of all accidents involve a parked vehicle, usually hit & run); improve snowplowing efficiency by enabling a better job to be done in less time at reduced cost; improves street sweeping operations and general cleanliness; minimizes oil dripping on pavement, which is a bane to pavement strength and maintenance; provides a safer street environment by allowing more open traffic movement, fewer shadows, and better street light distribution.

An overnight parking ban will facilitate City operations while allowing daytime parking. Robbinsdale, New Hope, Golden Valley and Brooklyn Center currently prohibit overnight parking.

Re: On-Street Parking
March 29, 1988
Page 2

In approving and enforcing this parking ordinance the Council has been made aware of numerous instances whereby residents have experienced inconvenience or hardship. However, the Council has always upheld the ordinance citing the general City benefit and the problems with enforcement if a selected site approach is enacted. This office recommends the City continue its support of the on-street parking restrictions as currently in effect.

A handwritten signature in cursive script, appearing to read "J. M. ...".

WM:jrs

M

McKenna
Management
Associates

December 7, 1987

Mr. William Monk
City Engineer
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422-1696

Dear Mr. Monk:

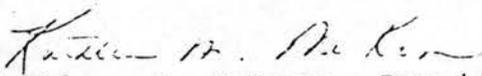
I wrote to you on October 26, 1987, regarding the installation of street lights along Florida Avenue adjacent to Douglas Court Apartments. I have received your response of November 24, 1987, indicating that street lighting will be installed at the corner of 27th and Florida Avenues, as well as a mid-block light on Florida Avenue between 27th and 29th Avenues. We very much appreciate your consideration of our request, and we shall look forward to receiving additional information concerning the dates when the lighting will be installed.

The second matter that I raised in my letter of October 26th regarded 24-hour parking on Florida Avenue. In your response, you stated that the City of Crystal will not reconsider its policy which precludes on-street parking between the hours of 3:00 to 6:00 a.m. You indicated that I should request that the City Council schedule this matter at an upcoming meeting, and that you would place this item on the agenda. I am writing to request that this be done.

Please let me know the date of the City Council meeting, so that I and others may appear to testify regarding this matter.

Thank you very much for your consideration.

Very truly yours,


Kathleen M. McKenna, President
McKenna Management Associates, Inc.

KMM:kkj



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

November 24, 1987

Ms. Kathleen McKenna
McKenna Management Associates
7401 Metro Blvd.
Suite 155
Edina, MN 55435

Dear Ms. McKenna:

The items listed below are in response to your letter of October 26 regarding parking and street lighting adjacent to the Douglas Court Apartments:

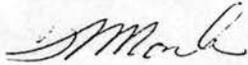
- The City of Crystal operates the street light system in conformance with an approved layout plan. The plan does denote a light at the corner of 27th and Florida Avenues as well as a mid-block fixture on Florida Avenue between 27th and 29th Avenues. Based on your request these lights will be installed as arrangements can be finalized with NSP. The City would interpret a request for any additional lighting as the obligation of property owners to be contracted on a private basis.
- In terms of 24-hour parking on Florida Avenue, the City spent considerable time and effort in formulating its current ordinance which does not allow on-street parking between 3 to 6 a.m. Such a parking policy allows for safer use of the streets by vehicular traffic and improved maintenance operations in terms of snow removal. Crystal believes the street section can and should be used in providing for short term parking in both residential and commercial districts but not as a long term parking alternative.

During my tenure with the City, the lighting and parking policies stated above have not been modified by the Council. A recommendation to modify those policies would not be made by this office in this situation. Should you wish to pursue

Ms. Kathleen McKenna
November 24, 1987
Page 2

the item to the City Council, please let me know and the request would be placed on an upcoming agenda.

Sincerely,

A handwritten signature in cursive script, appearing to read "W. Monk".

William Monk
City Engineer

WM:jrs

M

McKenna
Management
Associates

October 26, 1987

Mayor
City of Crystal
4141 N. Douglas Dr.
Crystal, Minnesota 55422

Dear Sir:

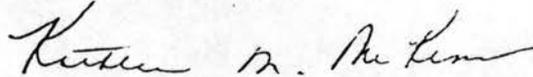
As managing agent for Douglas Court Apartments, located at 6300 27th Avenue North in Crystal, I am writing to express a concern that the owner and residents of those apartments have raised.

We believe that along 27th Avenue, which is adjacent to Douglas Court, there should be additional street lighting, because the current situation is obviously dangerous since it is conducive to crime. Additionally, it appears that residents and others should be allowed to park on a 24-hour basis along Florida Avenue adjacent to the property. We believe that these are important matters that should be addressed at your earliest convenience.

If you have any questions, please do not hesitate to call me at 830-1090.

Thank you for your consideration.

Very truly yours,



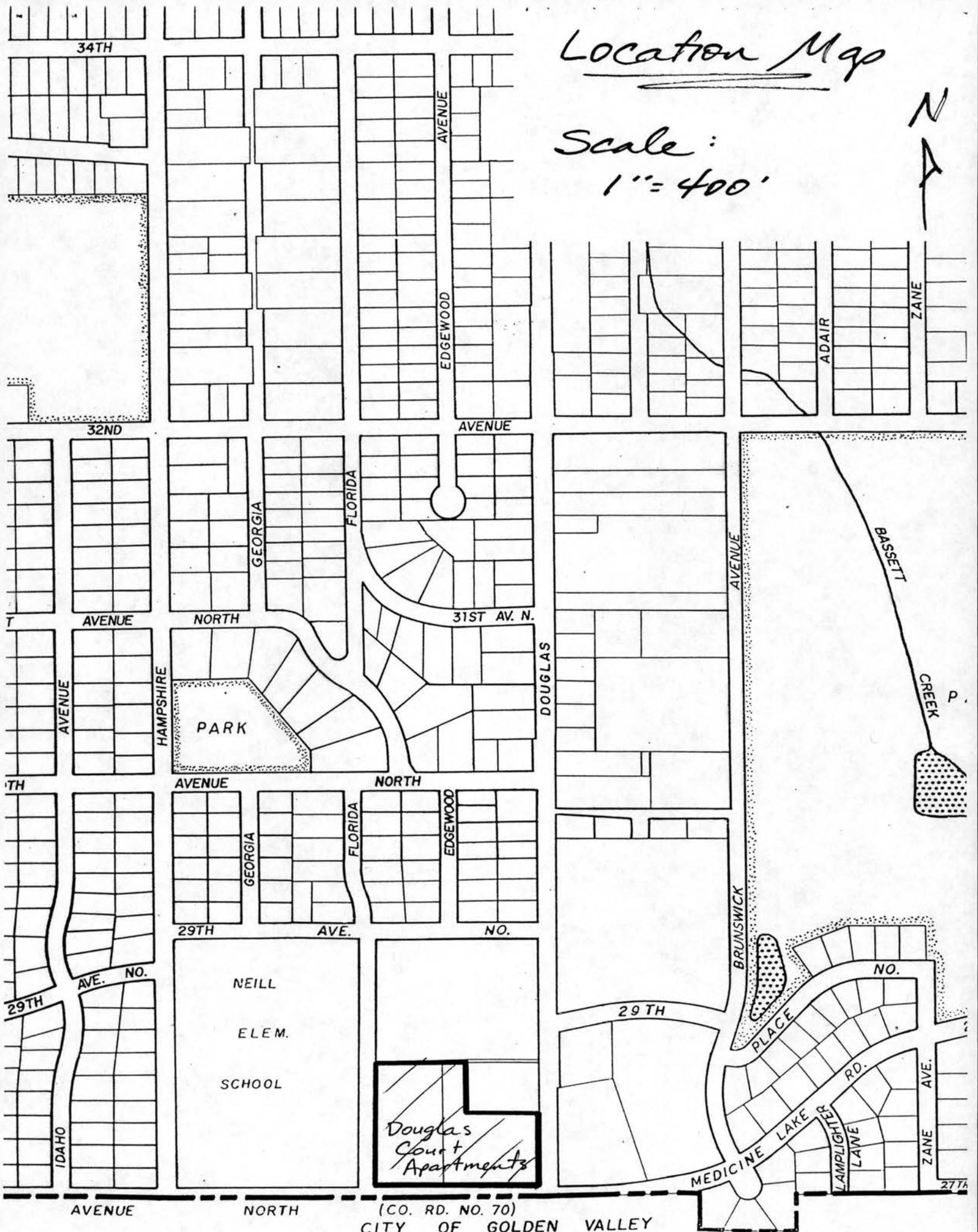
Kathleen M. McKenna, President
McKenna Management Associates, Inc.

KMM:kkj

cc: City Council, City of Crystal

Location Map

Scale:
1" = 400'



(CO. RD. NO. 70)
CITY OF GOLDEN VALLEY

March 30, 1988

TO: Jerry Dulgar, City Manager
FROM: Nancy Deno, Administrative Assistant
RE: Insurance Renewal 1988-1989

Attached is a summary of costs for insurance renewal for the City of Crystal 1988-1989 policy year. I have been working with our agent, Cary Shaich, the Towle Agency, and have obtained proposals for renewal through our current carrier, League of Minnesota Insurance Trust Program. Insurance renewal figures are for property, general liability, bonds, public officials (errors and omissions), automobile, boiler and workers' compensation coverages. Also for your review, I have attached a summary of past years' premiums paid, workers' compensation experience modification and past insurance carriers.

	<u>LMCIT</u>	<u>1988 BUDGET</u>
Package Policy	\$154,193 Includes general liability, property, crime, boiler & bonds	\$200,000
Auto Policy	\$ 31,109	\$ 40,000
Workers' Compensation	est: \$ 75,000 (min: \$38,177 max: \$144,656)	\$150,000
Public Officials	\$ 5,740	included in package policy
Totals:	<u>\$266,042</u> #274,692	\$390,000

Figures do not include agents commission of \$8,650.
Coverage limits: \$600,000.

As you can see, the premium for workers' compensation has a maximum dollar amount of \$144,656. Management has opted to work with the League on a discounted premium for workers' compensation for the City of Crystal. This means that if we have no claims (very unlikely) the minimum premium for workers' compensation would be \$38,177. If we have workers' compensation losses averaging \$30,000 (reasonable assumption - this amount has been based on a 5-year average of City of Crystal workers' comp. claims) our premium would be approximately \$75,000. To reach the maximum amount of workers' compensation premium of \$144,656 we would have to have approximately \$95,000 in workers' compensation claims for the year 1988-1989.

Again, if we continue on with our average of approximately \$30,000 worth of workers' compensation claims our premium will be approximately \$75,000 as compared to a standard premium (without a discount option - no risk) of \$109,077.

Finally, we will be paying our insurance agent a straight commission fee of \$8,650 as compared to plus \$21,000 if a straight commission fee was being charged.

I recommend that the City Council approve package policy, auto policy, workers' compensation policy, and public official policy through LMCIT with limits to \$600,000 for policy year March 1988 to March 1989.

ND/js

3/29/88

CITY OF CRYSTAL

N. DENO

PREMIUM SUMMARY

YEAR	PACKAGE	AUTOMOBILE	WORKER'S COMP	AGENT COMMISSION	TOTAL COSTS	EXPERIENCE MOD.
1988-89	\$129,987	\$11,929	\$75,000 (estimated)	\$8,650	\$231,306 #274,692	0.74
1987-88	\$172,394	\$28,064	\$127,707		\$337,443	0.86
1986-87	\$159,289	\$38,507	\$149,054		\$362,636	0.86
1985-86	\$59,619	\$30,647	\$143,506		\$254,772	1.12
1984-85	\$29,379	\$22,917	\$79,474		\$136,007	1.34
1983-84	\$26,565	\$23,032	\$108,583		\$160,651	1.34
1982-83	\$29,732	\$20,629	\$106,985		\$160,946	1.25
1981-82	\$34,544	\$22,200	\$93,364		\$150,108	1.22
1980-81	\$46,026	\$38,285	\$108,609		\$192,920	1.49
1979-80						1.47

(1979-1986 Home Insurance Company; 1986-Present LMCIT)

PUBLIC OFFICIALS COVERAGE

1988-89	\$5,740	LMCIT
1987-88	\$9,278	LMCIT
1986-87	\$15,786	Tudor Insurance Company
1985-86	\$5,500	Tudor Insurance Company
1984-85	\$3,002	Western World Insurance Company
1983-84	\$2,471	Western World Insurance Company
1982-83	\$3,600	Western World Insurance Company

SKI HILL INSURANCE

4/86-4/8	None	Ski Hill Closed
4/85-4/8	\$1,500	Pine Top Insurance Company
1/85-4/8	\$750	Pine Top Insurance Company
1/84-1/8	\$485	Pine Top Insurance Company

UMBRELLA COVERAGE

1986-87	NONE	None available
1985-86	NONE	None available
1984-85	\$14,000	Mission National Insurance
1983-84	\$485	Chicago Insurance Company

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 29, 1988
RE: Parking Restrictions on 32nd Avenue West of
Douglas Drive

Numerous complaints continue to be received at City Hall concerning problems encountered with parking on both sides of 32nd Avenue between Douglas Drive and Edgewood Avenue. As described in the attached letters, the parking situation is being caused by the operation of the abutting used car sales lot.

While some on-street parking is inherent in the operation of this type of business, it is evident the area must be defined. For that reason, this office recommends parking be prohibited on the south side of 32nd Avenue between Douglas Drive and Edgewood Avenue. Also, restrictions in this same one block section on the north side within fifty (50) feet of Edgewood Avenue and fifty (50) feet of Douglas Drive should be enacted. Such restrictions will allow for safe two-way traffic on 32nd Avenue at all times.

At the same time, this office will work with the City Attorney on the interpretation of our ordinances concerning parking merchandise (cars for sale) within public right-of-way for extended periods of time and the requirement to provide five (5) on-site parking stalls for a used car business. These situations are also contributing to the problem and should be resolved.

As a final item for future consideration, many individuals have questioned why the City ever approved a used car sales lot on this site in the first place. After explaining that used car sales is an allowable use within a B-3 zoning district, their next question is whether such a business could be handled as a conditional use consistent with provisions for a car wash. The Council may wish to consider referring consideration of such an ordinance amendment (Section 515.35) to the Planning Commission.

Again, at this time approval of the specific parking restrictions noted above for 32nd Avenue is recommended.


WM:jrs

Encls



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

March 22, 1988

Mr. Zeb Oman
11900 Wayzata Blvd.
#116H
Minnetonka, MN 55343

Dear Mr. Oman:

Attached is a copy of a letter this office sent to the previous owner of the used car lot located at the intersection of 32nd Avenue and Douglas Drive concerning on-street parking problems. Based on the continuing number of complaints, it is evident some action is required to resolve the parking situation. It is anticipated that the City Council will consider some type of parking restrictions at its next meeting.

Should you wish to discuss this matter prior to restrictions being considered, please let me know.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

cc: Zeb Oman
c/o Douglas Drive Auto
3201 Douglas Drive



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

August 13, 1987

Spotless Car Wash/Crystal Inc.
9008 - 34th Avenue North
New Hope, MN 55427

Dear Property Owner:

This letter is to inform you that numerous complaints have been received from residents in the area of Melissa Motors concerning the street-side parking on 32nd Avenue between Edgewood and Douglas Drive. The complainants state that customers and employees as well as an overflow of vehicles for sale are being parked along both sides of the street making two-way traffic on 32nd Avenue impossible. In confirming the accuracy of the complaints, I have found the situation particularly unsafe during late afternoon and early evening business hours.

Strict interpretation of the City's zoning code prohibits merchandise for sale to be displayed within public right-of-way. Additionally, used car lots are required to provide at least five (5) spaces on premises for customer parking. The City allows these spaces to be provided in the aisles as a means of minimizing the impact on adjacent streets while allowing a business to maximize use of their property.

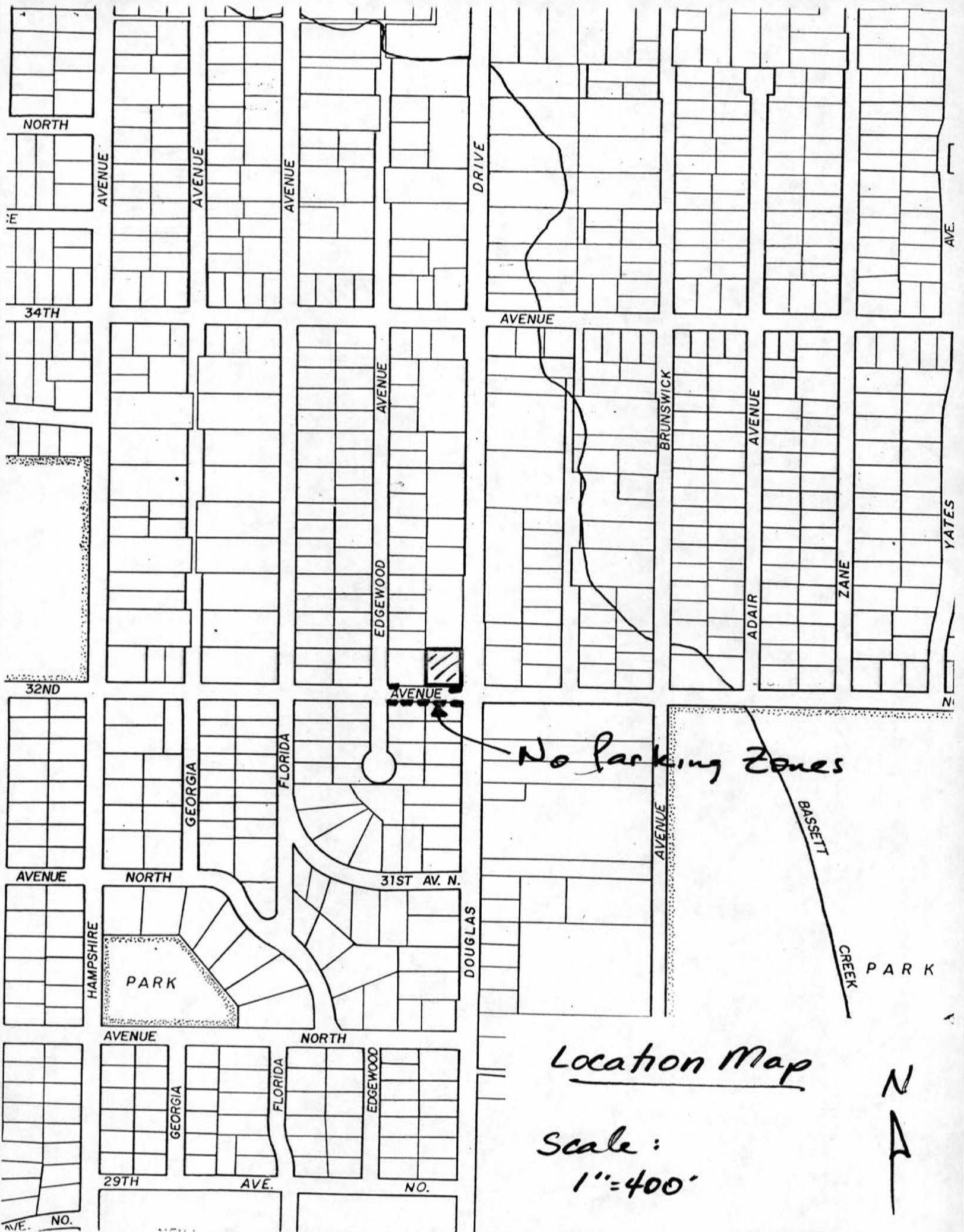
The present situation on 32nd Avenue is unacceptable from a safety standpoint and must be resolved. If you cannot reduce your inventory to provide more space on-site or find an alternate solution, the City will undoubtedly become actively involved within the near future. Such involvement would probably include establishment of parking restrictions along all or part of the street segment in question.

Sincerely,

William Monk
City Engineer

WM:jrs

cc: Melissa Motors 3201 Douglas



No parking zones

Location Map

Scale:
1" = 400'



TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 31, 1988
RE: Stop Signs

Consideration of stop sign requests is a springtime ritual for every municipality and 1988 is not to be an exception in Crystal. The only difference this year is the way this first group is being presented for Council review.

The stop sign requests described below deal with restricted sight distance, offset intersections or conflicting traffic movements. In reviewing the intersections, this office had no problem with any of the proposed sign locations and therefore petitions were not requested of the area residents. It is proposed that this simplified process be used with future requests. If staff questions or opposes a specific stop sign request, the previously employed petition process would be initiated and brought before the Council after proper resident notification.

Installation of stop signs at the locations described below is recommended:

- Northbound traffic on Jersey Avenue stops at 46th Avenue. The other three legs of the intersection are uncontrolled and this creates a dangerous situation. A stop sign is needed on Jersey Avenue to control southbound traffic and create a standard two-way stop situation.
- Sight distance limitations affect traffic approaching the intersection of 34th and Adair Avenue which was recently the site of a minor traffic accident. It is proposed to install stop signs on Adair Avenue and minimize the impact of said sight limitations.
- The location of a wooden fence at the intersection of 46th Place and Jersey Avenue significantly obstructs sight lines. The operation of a day care at the nearby church also introduces additional traffic into the area. It is proposed to install stop signs on 46th Place which would have a minimal impact on thru traffic movements.
- Postal drivers have experienced a problem at the severely offset intersection of Cloverdale and Hampshire Avenues. Due to the offset situation, it is proposed to place stop signs on Cloverdale Avenue.

Re: Stop Signs
March 31, 1988
Page 2

- A stand of large pines obstructs view at the intersection of Scott and 53rd Avenues just north of a sharp curve on Scott. It is proposed to place stop signs on Scott Avenue to eliminate the impact of the sight obstruction.
- The development of Rolling Green has significantly increased a conflict situation involving north/south and east/west traffic at the intersection of Quail and Wilshire Avenues. It is proposed to place stop signs on Quail Avenue to establish control for the conflicting movements.


WM:jrs

Encl

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 31, 1988
RE: Back Flow Valve Program

Residential property within the four areas of Crystal noted on the attached map experienced some degree of sanitary sewer back-up during the last July's super storm. While the back-ups were not related to system failure, severe in-flow/infiltration and system capacity limitations in these areas did contribute to the problem. For that reason, it is proposed that a back flow valve reimbursement program be initiated.

Such a program would involve the City establishing a minimum valve specification (see attached) and reimbursing home owners for the cost of the valve following inspection of the installation. The entire procedure would be handled by the home owner with the City only involved in the reimbursement process which would be limited to a \$500 maximum. Based on our conversation with plumbing contractors, it is estimated that the cost for valve and installation would total \$1,000.

It is estimated that as many as fifty (50) homes could be eligible for involvement in a back flow valve program although it is not anticipated that all would choose to participate. At present, funds to cover the City's cost for this program are available in the Utility Department budget.

It is recommended the Council establish a back flow valve reimbursement program as outlined above within the four targeted areas. Affected residents would then be contacted concerning the specifics of the program, including minimum specifications, need for permit and inspection, maximum reimbursement and time frame.

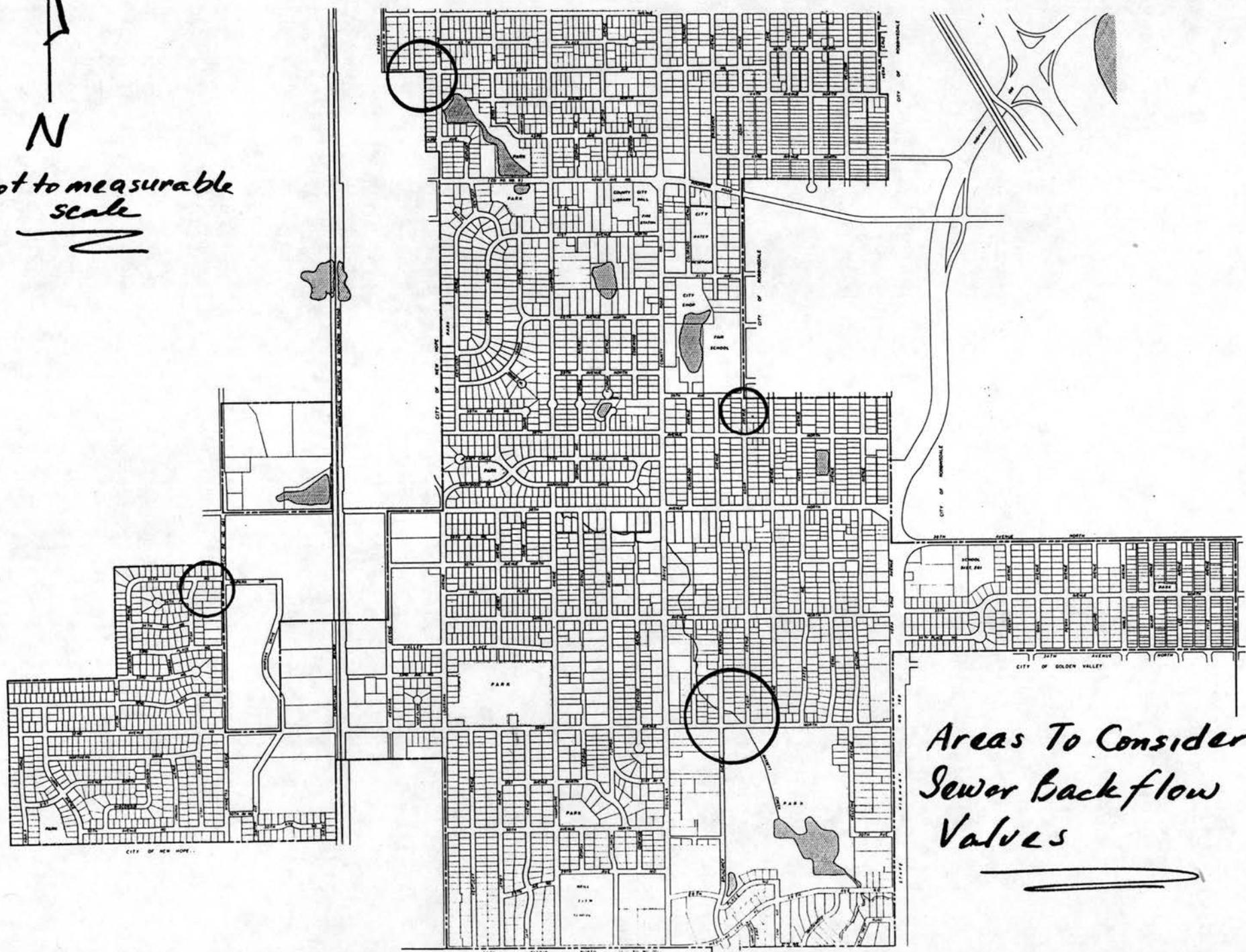


WM:jrs

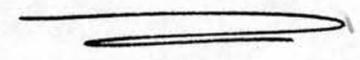
Encls



*Not to measurable
scale*



*Areas To Consider
Sewer Backflow
Valves*

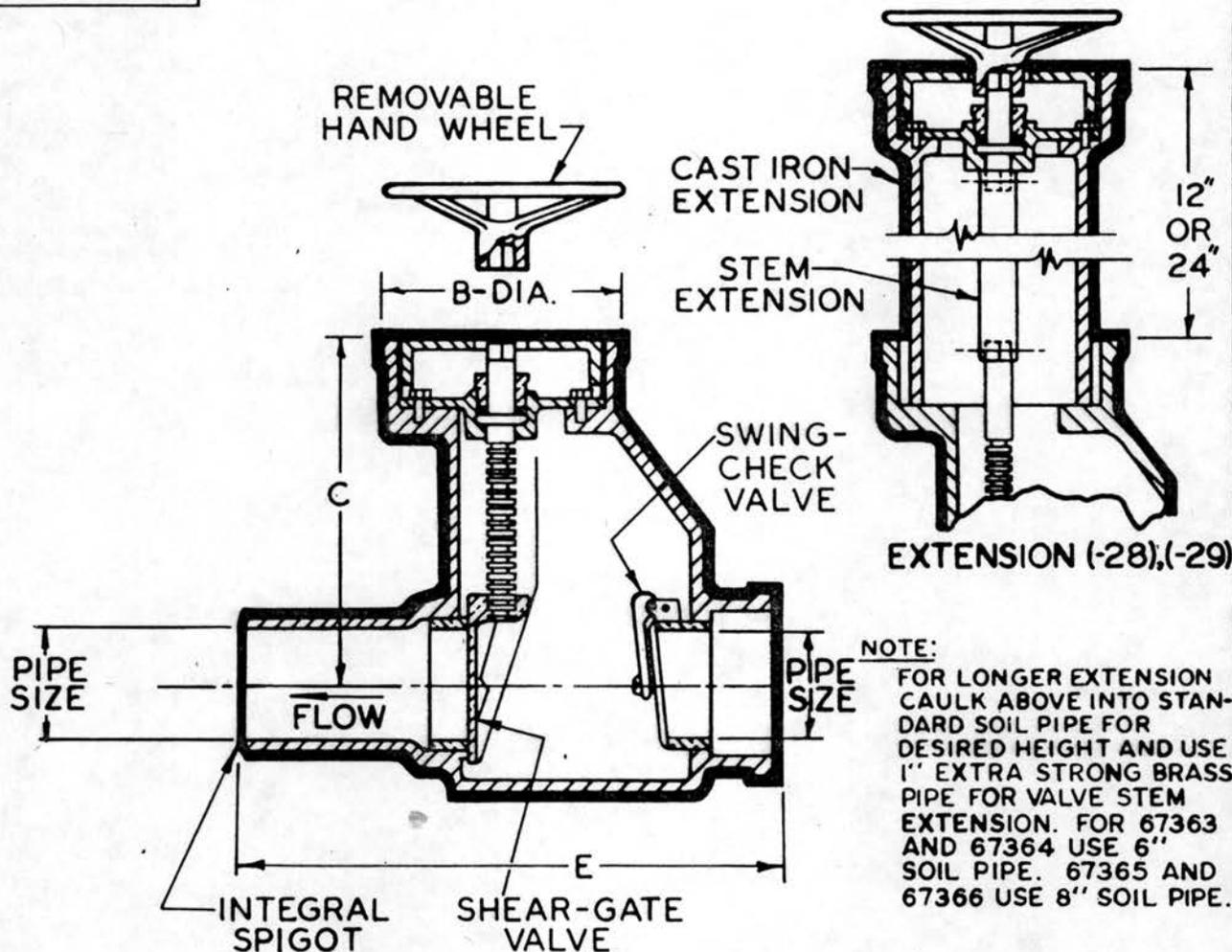


SPECIFICATION: JOSAM 67360 SERIES COATED CAST IRON COMBINATION BACKWATER VALVE, STRAIGHT-THROUGH TYPE, BRONZE SWING-CHECK ASSEMBLY, BRONZE MANUALLY OPERATED SHEAR-GATE WITH NON-RISING STEM, AND HUB AND SPIGOT CONNECTIONS.

DRAINAGE CONTROL BACKWATER VALVE

SERIES 67360

FORMERLY I160Z



	TYPE	PIPE SIZE	B	C	E	WGT. LBS.
<input type="checkbox"/>	67363	3	8	12	17 1/2	80
<input checked="" type="checkbox"/>	67364	4	8	12	17 1/2	80
<input type="checkbox"/>	67365	5	10 1/2	14 1/2	19 1/2	120
<input type="checkbox"/>	67366	6	10 1/2	14 1/2	19 1/2	120

OPTIONS

- (-15) OPEN FLAP
- † (-28) 12" CAST IRON EXTENSION WITH STEM EXTENSION
- † (-29) 24" CAST IRON EXTENSION WITH STEM EXTENSION.

†AT EXTRA COST

DRAWING No.
A-12501-K

JOSAM MANUFACTURING COMPANY
MAIN SALES & ENGR. OFFICE FACTORY & FOUNDRY
MICHIGAN CITY, IND.

SERIES
67360

8-30-67, 3-21-68, 4-25-69, 12-30-70, 6-21-71, 3-28-72, 8-16-72, 9-7-72, 10-26-72, 5-7-73, 8-21-75, 10-16-79, 3-16-81

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 31, 1988
RE: 1988 Seal Coating Program

Attached is a copy of the Feasibility Report for the 1988 Seal Coating Program. The program outlined is consistent with those of previous years except for the assessment method proposed for residential property. Should the report be found correct and complete, it is recommended the report be accepted as submitted or in a modified form by the City Council and a public hearing scheduled for May 3 to review the proposed improvements with affected property owners.



WM:jrs

Encl

FEASIBILITY REPORT FOR
1988 SEAL COATING PROGRAM

Project 88-1

In an effort to prolong the usable life of Crystal streets, a seal coating program has been continually performed for many years. The seal coating is set up on a district basis so that each street is improved on a six to eight-year rotating schedule. This year the northeast section of Crystal, bounded by TH 169 and 47th Avenue, is scheduled for seal coating. The work area is noted on the attached map.

The streets in the northeast quadrant of the City are still in relatively good condition. To protect their structural integrity and prolong their useful life, the use of granite chips on all City streets, instead of buckshot on some, is being recommended again in 1988. This surface type represents a good investment when reconstruction costs are reviewed as was done by the Council in establishing an infrastructure fund during the 1987 budget process.

The City has long assessed seal coating costs on a front foot basis. The criteria used in determining the length of that frontage is as follows:

Lots zoned residential or multiple are assessed on the basis of their actual front footage abutting the improvement. For corner lots, the full frontage along the short side is always assessed while the long side is assessed for one-third of the first 135 feet and full measure on the balance. For lots abutting a street on both the front and rear lines, assessment along the rear footage shall be handled as the long side of a corner lot. Lots zoned commercial and industrial are assessed for full frontage abutting the improvement. Assessments for seal coating are levied for a two-year term.

The footage noted does include park land and other City property of general use to the public.

While no change in the calculation of front footage is recommended in 1988, it is proposed that the assessment of residential property be redefined on a unit basis. An average assessment for each residential unit would be calculated by dividing the total front footage (for residential property only) by the number of residential equivalent units deriving benefit. By using a unit or average assessment approach, assessments would be closely linked to usage which is a more accurate indicator of benefit than frontage.

Using the above-noted assessment approach and surface treatment for all 14.7 miles of street in the 1988 Seal Coating Program, the project breakdown is as follows:

Total Project Cost	\$270,426.00
Assessable Footage	117,321.80 LF
Cost per Front Foot	\$2.30

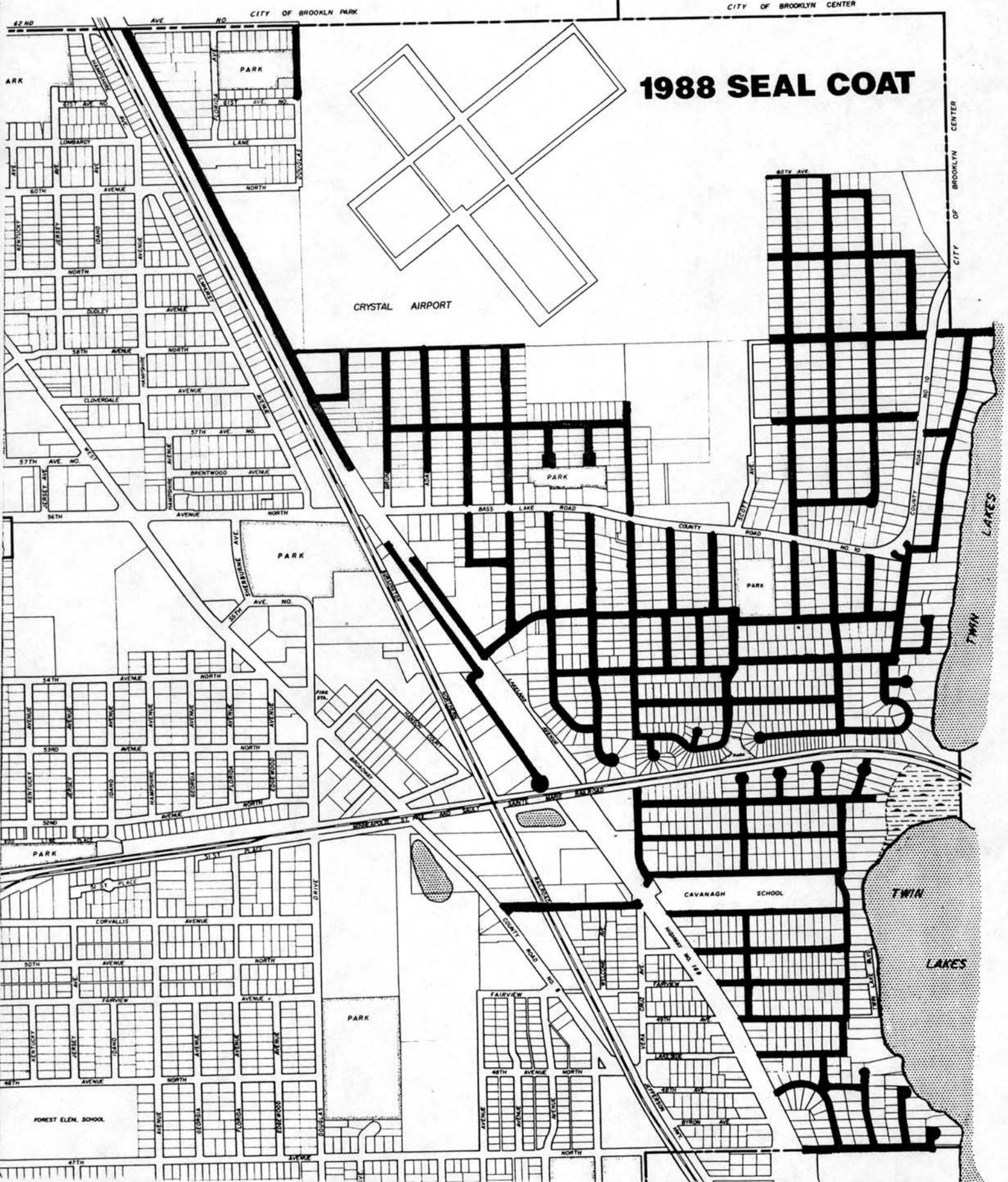
Total Residential Frontage	102,145.62 LF
Residential Units	1,135
Average Residential Lot Frontage	76.5 LF
Average Residential Lot Assessment	\$176.33

The rate assessed in 1987 was \$1.95 per front foot. This low assessment rate was achieved because of very low oil costs which are not anticipated to be repeated in 1988.

Report prepared by Crystal
Engineering Department


March 31, 1988 Reg. No. 14170

CRYSTAL, MINNESOTA



1988 SEAL COAT

CRYSTAL AIRPORT

PARK

PARK

PARK

FOREST ELEN SCHOOL

CAVANAGH SCHOOL

PARK

TWIN LAKES

TWIN LAKES

CITY OF BROOKLYN CENTER

CITY OF BROOKLYN PARK

CITY OF BROOKLYN CENTER

MEMORANDUM

TO: Jerry Dulgar
City Manager

FROM: James F. Mossey
Chief of Police

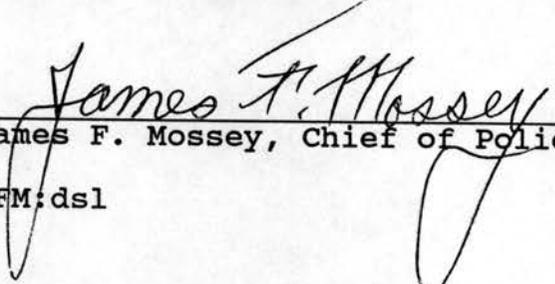
RE: Booking Fee Recommendation

DATE: March 25, 1988

I have had a survey of those facilities who provide over night incarceration done and found that the rates vary from a rate of no fee to a high of \$68.77 by Hennepin County per day. Our present fee is \$20 per day. I am suggesting that we raise the fee to \$40 per prisoner per day.

This represents a sizable increase over our present fees but they have not changed for many years and it's still between \$25 - \$30 less than is charged by the county.

If you have any questions on this issue, please let me know.


James F. Mossey, Chief of Police

JFM:dsl



MINNEAPOLIS – CRYSTAL
Elks Lodge No. 44
Benevolent and Protective Order of Elks

5410 LAKELAND AVENUE • CRYSTAL, MINNESOTA 55429 • (612) 533-8360

March 30, 1988

City of crystal and Liquor control division

Re: Application and permit for one (1) day temporary On-Sale
liquor license.

Gentlemen:

Our organization was contacted by the Robbinsdale Shriners to hold an "Oasis" at our facility. They currently do not have a place to hold it. This is a luncheon and libation for all the Shrine workers following the Pancake Breakfast. The luncheon would be April 10, 1988 between 1:00pm and 5:30pm.

As we currently do not have a Sunday Liquor license, we are making an application for a one (1) day temporary On-Sale liquor license for April 10, 1988. We would appreciate your consideration of this request at your April 5th council meeting.

Thank you for your consideration.

Sincerely and Fraternally

Ed Thonander
Exalted Ruler

PS-09079-01 (8/85)
PHONE 612-296-6159

MINNESOTA DEPARTMENT OF PUBLIC SAFETY
LIQUOR CONTROL DIVISION
333 SIBLEY • ST. PAUL, MN 55101

*Approved by
Council 4-5-88*



APPLICATION AND PERMIT
FOR A 1 to 3 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <u>Mpls7Crystal Elks #44</u>		DATE ORGANIZED <u>April 25, 1886</u>	NO. OF MEMBERS <u>329</u>	TAX EXEMPT NUMBER <u>5370485</u>	
STREET ADDRESS <u>5410 Lakeland Ave N,</u>		CITY <u>Crystal</u>		STATE <u>Mn</u>	ZIP CODE <u>55429</u>
NAME OF PERSON MAKING APPLICATION <u>Ed Thonander</u>		BUSINESS PHONE <u>(612) 541-1234</u>		HOME PHONE <u>(612) 535-1264</u>	
DATES LIQUOR WILL BE SOLD? (1 TO 3 DAYS) <u>April 10, 1988</u>		DOES ORGANIZATION HAVE A CHARTER <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		GENERAL PURPOSE OF ORGANIZATION <u>Philanthropic and Fraternal</u>	
ORGANIZATION OFFICER'S NAME <u>Ed Thonander Exalted Ruler</u>		ADDRESS <u>5409 53rd Ave. N. Crystal Mn 55429</u>			
ORGANIZATION OFFICER'S NAME <u>Don Trout Treasurer</u>		ADDRESS <u>11343 73rd Ave N. Maple Grove, Mn. 55369</u>			
ORGANIZATION OFFICER'S NAME <u>Lenny Stelzel Secretary</u>		ADDRESS <u>8005 36th Ave N. #321 New Hope, Mn. 55427</u>			

Location where license will be used. If an outdoor area, describe.

All inside our building located at 5410 Lakeland Ave. N. Crystal, Mn. 55429

Will the applicant contract for intoxicating liquor services? If so, give the name and address of the Liquor licensee providing the services.

NO

Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.
(Note: Insurance is not mandatory)

Yes Reliance Ins. Co. \$5,000,000.00
 North River Ins Co. \$5,000,000.00

APPROVAL

CITY OF Crystal
CITY FEE AMOUNT -
DATE FEE PAID _____

DATE APPROVED _____
LICENSE DATES _____

Darlene George
SIGNATURE CITY CLERK

APPROVED LIQUOR CONTROL DIRECTOR

NOTE: Do not separate these two parts, send both parts to the address above and the original signed by this division will be returned as the license. Submit to the City Clerk at least 30 days before the event.

RESOLUTION NO. 88-

A RESOLUTION SUPPORTING THE CONCEPT OF
MINNEAPOLIS-ST. PAUL HOSTING THE 1996 SUMMER OLYMPICS

WHEREAS, the Secretary General of the United States Olympic Committee has initiated an inquiry to determine whether the cities of Minneapolis-St. Paul are interested in hosting the 1996 Summer Olympics; and

WHEREAS, the mayors of Minneapolis-St. Paul have asked area municipalities for their general support to the concept of hosting the 1996 Summer Olympic Games; and

WHEREAS, the Minneapolis-St. Paul Metro Area enjoys a temperate summer climate well suited to international athletic competitions and now possesses numerous excellent athletic facilities suitable as Olympic venues; and

WHEREAS, the Minneapolis-St. Paul Metro Area has the capacity to provide the necessary accommodations to support visiting athletes and spectators; and

WHEREAS, the 1996 Summer Olympic Games would bring significant revenues to the Minneapolis-St. Paul Metro Area as well as extensive international recognition, without expending taxpayer funds;

NOW, THEREFORE, BE IT RESOLVED that the City of Crystal, State of Minnesota, hereby expresses to the Mayors of Minneapolis and St. Paul its firm support for the concept of hosting the Summer Olympic Games in 1996.

Adopted by the Crystal City Council this 5th day of April, 1988.

Mayor

ATTEST:

City Clerk

Northern Mayors' Association
Operating Committee Meeting
March 3, 1988

Committee Minutes

The meeting began at 7:30 a.m.. Those in attendance were the following:

Hank Sinda - City of New Brighton
Dan Donahue - City of New Hope
Jerry Splinter - City of Brooklyn Center
Mark Seivert - City of Dayton
Dave Hartley - City of Ramsey
Bob Bocwinski - City of Columbia Heights
James Krautkremer - Mayor of Brooklyn Park
Elwyn Tinklenberg - Mayor of Blaine
Doug Reeder - City of Maple Grove
Jerry Dular - City of Crystal
Helen Wilkie - Goff/Wilkie
Lisa Ring - Executive Assistant
Joseph Strauss - Executive Director

Mr. Strauss announced that the City of Roseville has decided to join the Northern Mayors' Association, as of Monday, February 29th, 1988

Ms. Wilkie gave an update on what is happening at the legislature, with respect to Roseville's proposal on an Olympic Speedskating Facility. The legislature is pretty receptive to the Governor's proposals in this area.

Mr. David Hartley expressed an interest in being the Association's nominee to serve on the proposed new Transportation Study Board when and if it is created. Mr. Hartley gave Mr. Strauss a copy of his resume, along with a copy of a letter from Rep. E. Larson supporting his candidacy. Mr. Bocwinski thought that either a mayor or city council member from one of our cities should be NMA's representative on the "study board" rather than a staff person. The committee took the matter under advisement and will make a decision at a future meeting.

Mr. Strauss gave a brief description of the various NMA committees that have been, or are in the process of being, set up (transportation, economic development, audit, and executive committees). The North Metro Crossing Coalition has agreed to join with NMA and become part of the transportation committee and work on NMA's transportation objectives. Hank Sinda and Joseph Strauss have had a couple of working sessions with North Metro Crossing Coalition persons to work out the details of how the new structure will be organized and how it will function.

A letter will be sent to all of the area "chambers" asking them to designate a person to join our transportation and economic development committees as active committee members.

There was a brief discussion on direction the economic development committee would be taking. Mr. Bocwinski will be meeting with Joseph Strauss next week to finalize a strategy to present to the operating committee at its next meeting. It is Mr. Bocwinski's intention to greatly expand the number of new people participating in this committee's effort, including inviting the private sector to join with our organization in developing a final plan.

Mr. Strauss discussed the idea that a beginning point for the public relations effort on behalf of NMA would be to put together a "slide show" that could be used in shaping a "new image" for NMA and its participant cities. This project will be coordinated with Coleman & Christison in the very near future. Doug Reeder mentioned that most, if not all, of the cities have a library of slides of their respective cities, (public facilities, development, recreational activities, schools, etc.) that could be helpful in getting this project off the ground.

Mr. Strauss talked about current transportation issues, and handed out a current "fact sheet" on T.H. 610. He updated everyone on the current status of the proposed construction projects for T.H. 100 and I-694. Bridge construction will begin in June on I-694. The total impact and traffic disruption caused by construction on I-694 is yet to be determined. Questions concerning this issue will be asked of MnDOT in the next few weeks.

Mr. Strauss discussed the duties and responsibilities that Ms. Ring will be handling for NMA, both in and out of the office.

The next meeting of the Operating Committee will be on March 17, 1988. The meeting will be held in Brooklyn Center. Notices for the meeting will be sent out near the end of next week. If anyone has business that they would like to discuss, please contact Joseph Strauss.

The meeting was adjourned at 8:40 a.m.

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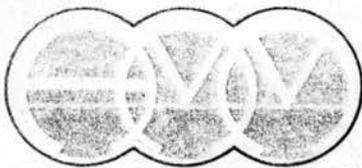
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association of
metropolitan
municipalities

BULLETIN

March 24, 1988

TO: AMM Member Cities

FROM: Roger Peterson, Director of Legislative Affairs
Vern Peterson, Executive Director

RE: LEGISLATIVE UPDATE - ANNUAL MEETING INFORMATION

1. AMM ANNUAL MEETING WEDNESDAY, MAY 18, 1988.

The 1988 AMM Annual Meeting has been scheduled for Wednesday evening May 18, 1988. Many of the meeting details have not been finalized as yet but it will be a dinner meeting beginning with a social hour starting at about 5:30 P.M. Please mark your calendars now for this important and fun event! A notice detailing the the specific arrangements will be mailed in late April.

2. NOMINATING COMMITTEE APPOINTED BY BOARD OF DIRECTORS:

A seven member Nominating Committee was appointed by the Board of Directors on March 5th. Members are: Chair Mary Anderson, Golden Valley Mayor; Duke Addicks, Minneapolis Legislative Liaison; Betty McCollum, North St. Paul Councilmember; Carl Meissner, Cottage Grove Administrator; Bill Saed, Inver Grove Heights Mayor; Dennis Schneider, Fridley Councilmember; and Gloria Vierling, Shakopee Councilmember.

The offices of President, Vice-President and eight directors are up for election. We are asking for your help in putting forth candidates for Board of Directors and Officers. If you know of a city official who would be considered for nomination; please give his or her name and a brief written resume of qualifications to Vern Peterson or to a member of the Nominating Committee by no later than April 8, 1988.

3. LEGISLATIVE STATUS:

It is that time of the Legislative Session when the status and content of major pieces of Legislation change on a daily basis or even more frequently. Eventhough the status and situation will have probably changed by the time you receive this bulletin, we did want to provide a brief update on some of the key items we have discussed with you in previous bulletins.

A. COMPREHENSIVE PLANNING AND ZONING (HF 1888/SF 1759).

This bill which combines and standardizes county, municipal and town planning authority into a single statute has been held over for interim study as requested by the AMM Board. We will have to do our 'homework' on this issue prior to the start of the next session.

B. TAX INCREMENT FINANCING RESTRICTIONS (HF 1871/SF 1659).

HF 1871 which has several bad features was passed by a House Tax Subcommittee on Friday March 12th. and will be considered by the full House Tax Committee this week. This bill will likely become a part of the House Omnibus Tax Bill and as such will have a new House File number which we think will be HF 2590. The House version has several troublesome features including the basic elimination of the soil and terrain test for a redevelopment district, street improvements adjacent to a parcel no longer eligible to meet the four year breakdown and an original mill rate certification provision which might drastically reduce the amount of increment captured for the TIF District.

SF 1659 was amended into SF 2370 and was passed out of the Economic Development and Housing Subcommittee of the Senate Tax Committee on March 21st. This bill was substantially amended in subcommittee and its most objectionable features were modified or eliminated. Some small problems still remain (mostly technical) such as the school district referendum levy and we will continue to work on them. In view of the House action, it is likely that SF 2370 will end up in the Senate Omnibus Tax Bill for which we do not have a Senate File number.

C. PROPERTY TAX REFORM.

Three proposals are now on the table with Senator Johnson's expected this week. The Outstate/Minneapolis/St. Paul coalition bill has had a hearing in Senate Property Tax Subcommittee without any testimony and House Full Tax Committee with testimony. It is not nor will it be included in either Omnibus Tax bill unless amended in during committee discussion or floor action. The Governors reform package similarly has had hearings in both houses and also is not included in either Omnibus Tax Bill.

The House Omnibus bill at this time contains no LGA increase but does increase Homestead Credit to 53% of the first \$80,000 value with no dollar limit. This is good for the metro area. There are also provisions for C/I relief which impact well for outstate areas. It includes a 'truth in taxation' provision

which is currently unwieldy but may be reasonable with some change. Finally, it returns to the pre 1988 levy limit base using the implicit price deflator or 5% whichever is less as the increase factor.

D. FISCAL DISPARITIES.

The Fiscal Disparities bill HF 1126 (Rep. Rest) is still hung up in House Metropolitan Affairs Committee by its Chair Tom Osthoff, a St. Paul legislator. The Senate companion SF 1134 (Sen. Reichgott) has passed a Tax Subcommittee and is awaiting a hearing in Senate Tax Committee. Given the problems in the House it is probable that it will not pass this year.

SENATORS SHOULD BE CONTACTED TO URGE THEIR SUPPORT AND SUGGEST THEY CONTACT SEN. DOUG JOHNSON TO URGE A FULL TAX COMMITTEE HEARING AND INSERTION OF THE FISCAL DISPARITIES BILL INTO THE SENATE OMNIBUS TAX BILL.

E. TRANSPORTATION FUNDING.

The House passed HF 1749 which includes a 3 cent gas tax and an additional 30 percent Motor Vehicle Excise Tax (MVET) for a total of 35 percent. This position was the recommendation of the Legislative Transportation Funding Commission and is supported by the AMM as a realistic compromise providing necessary Highway and Transit funding. The Senate Finance Committee changed the 30% MVET transfer to an equal one time appropriation with 25% for transit and the other 75% directly to MNDOT. This eliminates MVET distribution to counties and cities and leaves Transportation funding undecided for future years. Senate Tax after making several changes, voted the bill to the floor on a close vote. It now includes gas tax indexing and increased vehicle license fees.

PLEASE CONTACT YOUR SENATOR TO SUPPORT THE ORIGINAL CONCEPT OF 35% MVET TRANSFER ALONG WITH THE 3 CENT GAS TAX. IT IS UNLIKELY THAT THE HOUSE WOULD SUPPORT ANYTHING ELSE. WE STILL NEED A BILL WITH STABILITY AND ONLY MVET PROVIDES THAT STABILITY.

F. SOLID WASTE.

The House version (HF 2069) of the Comprehensive Waste Reduction and Recycling act was passed out of the House Environment Committee minus the beverage container deposit legislation but still containing the container packaging tax and the ban on certain plastic containers. The bill now rests in the House Appropriations Committee and still contains the mandate for mandatory curbside recycling by 1990 for all cities over 5,000 population in the metro area.

The Senate companion, SF 1902, was stripped of both the beverage container deposit section and the packaging tax by a subcommittee of the Environment and National Resources Committee and then was passed to full committee. The bill was not heard in full committee prior to the Committee deadlines because there were no provisions left in the bill to pay for the mandatory curbside recycling activities. It is uncertain as to what this bill's ultimate fate may be in the last few weeks remaining.

DISTRIBUTION NOTE:

This Bulletin has been mailed to all Mayors, Managers/Administrators and Legislative Contacts.



HEAR YE! HEAR YE!

Calling all city officials

Now is the time to sign up for legislative committees

Would you like to help shape the League's legislative policies and priorities? The involvement of local officials is a key component of the League's legislative success. Local officials contribute to this success by identifying issues, studying and recommending solutions, voting on legislative policies at the Legislative Policy Adoption Conference, and through personal contact with their legislators. LMC legislative policies have high credibility with legislators because they know that the policies are determined through the involvement of many local officials.

The League encourages elected and appointed officials from throughout the state to sign up for a committee. There are six legislative committees dealing with different subjects. The committees are:

GENERAL LEGISLATION AND PERSONNEL discusses tort liability and insurance, purchasing authority, open meetings, mandates, charitable gambling, licensing of contractors, competitive bidding issues, personnel, PERA, emergency medical services, veterans' preference, and military leave issues.

LAND USE, ENERGY, ENVIRONMENT, AND TRANSPORTATION covers wastewater treatment, solid and hazardous waste, ground and surface water management, land use (planning, annexation, eminent domain, and adverse possession), energy conservation, and transportation issues.

REVENUE SOURCES deals with municipal finance, property tax law, local government aid, and audits and financial reporting issues.

DEVELOPMENT STRATEGIES discusses general development issues including tax increment finance, industrial development bonds, redevelopment, economic development authorities, and housing.

ELECTIONS AND ETHICS deals with election and ethical issues, such as voter participation and a uniform election day policies for example.

FEDERAL LEGISLATIVE handles issues in conjunction with the development of the National League of Cities national municipal policy. Policy areas are fiscal, development, environment, and transportation.

In May, 1988, the League's president will appoint new legislative committee members. The committee appointments are for a two-year period (1988/89) that coincides with the state's biennium. Everyone requesting to serve on a legislative committee will definitely be placed on a committee. The League strives to achieve balanced representation on each committee so we can't guarantee you will be placed on the committee of your first choice, but every effort will be made to do so.

To apply for a legislative committee, please fill out the form below and return it to Lynda Woulfe, League of Minnesota Cities, 183 University Avenue East, St. Paul, MN 55101.

PLEASE RANK YOUR PREFERENCE FROM 1 (FIRST) TO 6 (LAST).

I would like to serve on:

_____	Development Strategies	_____	Elections and Ethics
_____	Land Use, Energy, Environment and Transportation	_____	General Legislation and Personnel
_____	Revenue Sources	_____	Federal Legislative

_____ I would be able to meet on Saturdays

_____ I would not be able to meet on Saturdays

Name _____ Title _____

Address _____

City, Zip _____

April 1988

COUNCIL CALENDAR

SUN MON TUE WED THU FRI SAT

					1 April Fools Day Good Friday	2 Passover
3 Easter	4 7:00pm SPECIAL MTG. - Work Session	5 7:00pm City Council Meeting 7:30pm Police Reserves	6 7:00pm Park & Rec. Advisory Commission	7 7:00pm Civil Service Commission	8	9
10	11 7:30pm Planning Commission	12 7:00pm Long-Range Planning Commission	13	14 7:30pm Crystal HRA	15	16
17	18	19 7:00pm City Council Meeting	20	21 7:30pm Environme- ntal Commission	22	23
24 Daylight Savings-- set ahead 1 hour	25 7:00pm Human Relations Commission	26	27 7:00pm Charter Commission	28	29	30

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

PARK AND RECREATION ADVISORY COMMISSION
Agenda
April 6, 1988

1. Call meeting to order 7:00 p.m.
2. Approval of minutes - 7-7:30 p.m.
3. Review monthly report
4. Review 5-year park development plan
5. Frolics committee meeting - Gene Hackett
6. Easter Egg Hunt - evaluation
7. Long Range Planning Commission - Mark
8. Review 4/4/88 discussions with city council on community center
9. Spring/Summer Brochure review
10. Other Business
11. Adjournment

M E M O R A N D U M

TO: Jerry Dulgar, City Manager
FROM: *TH* Tom Heenan, Director of Environmental Health
RE: Grill at VFW, 5222 56th Avenue North
DATE: March 22, 1988

On November 29, 1987, Mary Fandrey inspected a pancake breakfast at the VFW, 5222 56th Avenue North, which was sponsored by the Crystal Lions. She noticed they were using a gas grill which was not under a ventilation hood.

On December 30, 1987, she discussed the matter with me and asked about the requirements for ventilation over gas grills. The Code requires that the grill should have a hood to collect incompletely combusted gases, carbon monoxide and greasy vapors. That same day Mary spoke with Mary Knaeble, President of the VFW Ladies Auxiliary, regarding a steak fry scheduled for December 5, 1987, at the VFW and sponsored by the auxiliary. She inquired about the grill. Ms. Knaeble stated it was indeed a gas grill and it was used. She was informed that they should not use the grill since it did not have proper ventilation.

On February 14, 1988, Mrs. Fandrey inspected a senior appreciation dinner and again advised them not to use the grill for the same reason. The chef was cooperative and discontinued using the grill.

On March 13, 1988, the Lions held a pancake breakfast at the VFW. During the inspection, it was noted that they were using the grill. It was recommended they not use it for the aforementioned reasons. We stated that we would not forbid them to use the equipment but that if they use it, they were doing so against our recommendation and it would be noted on the inspection form.

I know that both groups are aware of the Health Department's position on this.

We are concerned that our efforts be consistent and that groups in the community feel that all are being treated fairly. It is our intention to warn groups of hazards and note them on our inspection forms. It is not our intention, now or in the future, to take further enforcement action with community groups.

The requirement for use of a ventilation hood on a gas appliance rests in the Ventilating Code. (See the attached, highlighted excerpts of the State Mechanical Code.)

MEF:jt
Encl.

Listed incinerator	Not Permitted	18 inches
Listed conversion burner (with draft hood)	6 inches	9 inches
Unlisted appliances having draft hoods	6 inches	9 inches
Unlisted appliances without draft hoods	Not Permitted	18 inches
MS s 16B.59 to 16B.73		

1345.0450 GAS VENTS AND FLUES, TYPES AND USE.

Subpart 1. Venting systems. All gas appliances required to be vented except sealed combustion system appliances shall be connected to a venting system that shall be engineered and constructed so as to develop a positive flow adequate to remove flue gasses to the outside atmosphere. When venting systems serve appliances requiring draft for proper operation they shall be designed and installed to develop adequate draft so as to satisfy the draft requirements of the appliance with the manufacturer's instructions.

Subp. 2. Type B gas vents. Type B gas vents:

A. application: not to be used with recessed heaters, incinerators, and appliances listed for use with chimneys only;

B. shall be round in physical shape except as approved for BW vents in the following; and

C. shall be installed in accordance with this chapter and the manufacturer's specifications.

Subp. 3. Type BW gas vents. The venting of recessed or surface-mounted wall heaters or furnaces shall be such that a section of type BW vent material shall extend through the plate directly above the heater. Immediately above the highest plate there shall be a transition fitting from the oval class BW vent to round class B vent material. This shall extend a minimum of total height of 12 feet above the floor on which the heater sits.

Wall heaters or furnaces which have been designed by their manufacturer for a horizontal vent takeoff and have been so tested and approved shall have their horizontal vent connector as short as possible. The maximum length of the horizontal run shall be six feet.

Subp. 4. Single-wall vent pipe. The material and installation of single-wall vents shall comply with the requirements as specified in part 1345.0500.

Subp. 5. Gas vent; termination. Gas vents may be terminated not less than 12 inches above the highest point where they pass through a roof. Each gas vent shall extend above the roof surface and through its flashing. The outlet opening of any vent shall be not less than 12 inches from any portion of the building or structure, nor less than four feet from any of that portion of the building or structure which extends at an angle of more than 45 degrees upward from the horizontal. (See Figure 6 at the end of this chapter.) Vent caps shall be as specified in parts 1345.0420 to 1345.0440.

Type B gas vents shall not terminate less than five feet in vertical height above the highest connected appliance draft hood outlet or flue collar.

Type BW gas vents serving a vented wall furnace shall not terminate less than 12 feet in vertical height above the bottom of the heater.

Subp. 6. Size of gas vents. The size of the common vent

*EACH 90°
REDUCES
SIZE OF
STACK*

provisions of draft hoods do not apply to listed appliances having sealed combustion systems constructed and installed so that all air for combustion is derived from the outside atmosphere and flue gases are discharged to the outside atmosphere. Such appliances, having integral venting, shall be considered as being properly vented when they are installed in accordance with their listing and the manufacturer's instructions.

Vent terminals of sealed combustion system appliances shall be located not less than nine inches from any opening through which combustion products could enter the building. A sealed combustion system appliance may be installed in a building opening, such as a window. The bottom of the vent terminal and the air intake shall be located at least 12 inches above grade.

Subp. 2. Mechanical draft systems. Venting system exhausters may be used in lieu of natural draft vents for any gas appliance except incinerators. When exhausters are used with gas appliances, requiring venting, provisions shall be made to prevent the flow of gas to the main burner in the event of failure of the exhaust system. The interlock shall prove actual air flow.

Vent connectors serving gas appliances vented by natural draft shall not be connected into the discharge side of the power exhausters.

The exit terminals of exhauster-equipped gas-venting systems shall be located not less than nine inches from any building opening nor less than two feet from an adjacent building and not less than seven feet above grade when located adjacent to public walkways.

Forced draft systems and all portions of induced draft systems under positive pressure during operation shall be designed and installed so as to be gas tight or as to prevent leakage of combustion products in a building.

Subp. 3. Ventilating hoods and exhaust systems. Ventilating hoods and exhaust systems may be used to vent gas burning appliances installed in commercial applications, when approved by the administrative authority.

Subp. 4. Dampers. Manually operated dampers shall not be placed in the vent connectors from gas appliances except that manually operated dampers may be installed in the vent connector of listed gas incinerators when recommended by the manufacturer. Such a damper or draft regulator shall be installed in accordance with the instructions accompanying the incinerator. Fixed baffles, such as baffles ahead of draft hoods, are not classified as dampers.

Subp. 5. Use of thimbles. When passing through combustible walls or partitions vent connectors built of listed type B gas vent material shall be installed so that the clearances required by the listing are maintained.

Vent connectors made of single-wall metal pipe shall not pass through any combustible walls unless they are guarded at the point of passage by ventilated metal thimbles not smaller than the following:

A. for listed appliances, except incinerators, four inches larger in diameter than the vent connector unless there is a run of not less than six feet of vent connector in the open, between the draft hood outlet and the thimble, in which case the thimble may be two inches larger in diameter than the vent connector;

B. for unlisted appliances having draft hoods, six inches larger in diameter than the vent connector;

THE CITY OF CRYSTAL
TRAVEL EXPENSE REPORT

Date _____, 19____

NAME: _____ ACCOUNT CHARGED _____
 (Last) (First) (Initial)

DEPARTMENT: _____

	<u>TOTAL</u>
I. <u>REGISTRATION</u> (and Meals Included Therein)	\$ _____
II. <u>INTERCITY TRANSPORTATION</u>	\$ _____
Plane _____	
Auto: _____ miles @ \$.26 per mile	
III. <u>LODGING</u> (single room rate)	\$ _____
Per Night Rate \$ _____ No. of Nights _____	

IV, V, VI.

DATE/DAY	IV, MEALS	V, TRANSPORTATION	VI, OTHER	DESCRIPTION OF OTHER
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
	Breakfast- Lunch - Dinner -			
TOTAL	\$ _____	\$ _____	\$ _____	

\$ _____
 GRAND TOTAL \$ _____

GRAND TOTAL: (Brought Forward)

\$ _____

ADVANCE CHECK # _____ DATE _____
TO BE RETURNED - Receipt # _____ Date _____
TO BE PAID - Check # _____ Date _____

\$ _____
\$ _____
\$ _____

CERTIFICATIONS:

I, certify that all submitted claims are actual costs incurred in the performance as an authorized representative of the City of Crystal.

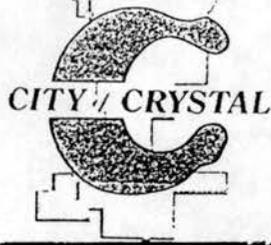
_____, 19____
Signature of Claimant Date

City Manager

NOTES:

- 1) The TRAVEL EXPENSE REPORT form must be submitted within twenty (20) days after return from trip.
- 2) The TRAVEL EXPENSE REPORT must be accompanied by:
 - Original receipts or other form of official validation. Receipts for local transportation and other unusual expenses of less than \$25 are requested, but not required.
- 3) If actual expenses are less than advance, a check from the person must accompany TRAVEL EXPENSE REPORT for excess.
- 4) Any person found to have submitted a false claim shall repay the City for exact amount of the false claim and will be subject to appropriate disciplinary action.

* Day of week: M., T., W., TH., F.
** Rental Cars Require Prior Approval of City Manager



City of Crystal NEWSLETTER

Number 67

April ~~July~~ 1988

City Voters to Use New Voting Equipment

A new voting system is being implemented in the City of Crystal. The voting process remains the same as in the past, except for the actual use of paper ballots and optical scan vote tabulators.

The system is very easy for the voter to use. The voter will mark his or her election choices on a paper ballot and then feed the ballot into an optical scan vote tabulator. The machine will record the vote in much the same way the price code on groceries is read at the check out counter.

The voter will mark the ballot by completing the arrow pointing to the candidate of his or her choice.

Instructions on the ballot will tell the voter how many candidates to vote for in each office. After having completed marking the ballot the voter will insert it into the front of the optical scan vote tabulator. (See photos on page 4 for more instruction.)

The vote tabulator will read the ballot. If an error has been made such as voting

for more candidates than allowed, or voting for candidates of more than one political party in a primary election, the tabulator will return the ballot to the voter and not count it. The voter will receive a new ballot if the ballot is returned by the tabulator.

Election judges will be available on election day to help voters with the new process.

Benefits of the new voting system are three-fold; simplicity and ease of voting to the voter, reduced election costs and earlier precinct vote totals to the City, and reduced election costs and earlier county-wide vote totals to the County.

An Optical Scan machine will be available for demonstration at City Hall for 6 weeks immediately prior to the election.

Brochures are available at information counters throughout City Hall. If you come in to do City business, be sure to pick one up and read through it, or stop by specifically to get one.

Video tapes demonstrating the voting process at the polls on election day will also be aired on the local Cable TV channels periodically.

If you have questions, feel free to call the City Clerk, 537-8421.

Bass Lake Road Intersection Construction to be Started

The final phase of construction on Bass Lake Road is scheduled to be completed this year and involves the reconstruction of the Highway 169/County Road 10 intersection.

This is a cooperative project between the City, Hennepin County, the MN Department of Transportation and the Burlington/Northern Railroad.

This project, which will be performed by C.S. McCrossan, Inc. in three phases, is scheduled to start in April and be

completed by November. Work items include relocation of frontage roads, roadway widening, channelization and median improvements, sidewalk installation and railroad crossing reconstruction.

While Hennepin County will act as the lead agency on this \$3 million project, all parties involved are financially responsible for specific work items.

Crystal has been actively pursuing land acquisition necessary as right-of-way for some time. The only actual construction item for which the City is liable involves

the demolition or removal of six buildings acquired to facilitate frontage road relocation.

As construction progresses through the summer, traffic delays and possibly even a short-term detour will inconvenience and frustrate area motorists.

Such occurrences can and will be minimized but not totally avoided. However, upon completion of this project, Crystal will realize substantial safety and traffic flow benefits that will last for many years.

Three Cities to Organize Refuse Collection, Recycling

A Joint Powers Agreement has been established between the Cities of Brooklyn Center, New Hope, and Crystal for the purposes of establishing organized refuse and curbside recycling services.

The Agreement establishes the Hennepin Recycling Group, which includes one representative from each city. This group plans to negotiate a recycling/refuse

collection contract with the present refuse haulers.

An informational meeting on recycling and organized collection will be held for the public at Crystal City Hall at 7:30 p.m. Tuesday, April 26. All citizens are encouraged to attend so that you may be informed of the changes that will be occurring in the city's refuse collection system.

Check About Permits Before Building

If you are thinking of building an addition, remodeling or new construction, a building permit may be required.

An application for building permit along with two (2) copies of your building

Bike Rodeo To be Held May 7

The Crystal Police Department, along with the New Hope Police Department, the Golden Valley Police Department, the Park & Recreation Departments from each City, and McDonalds are sponsoring a Bike Rodeo day for area youths from 10 a.m. to noon, Saturday, May 7.

Free bike safety inspections will be conducted. After the inspection children will be instructed in hand signals and other bicycle safety laws. The children can then ride their bikes on a skills course. The participants can enter their names for a drawing for prizes, including a grand prize a new bicycle.

Refreshments will be provided by McDonalds. Guest appearances will be made by a Minnesota Vikings Football Player and a McDonalds Food Character. Minnesota bicycle licenses will also be available for purchase. The license costs \$6. and is good for three years.

The Bike Rodeo will take place at two locations: St. Raphael's School Parking Lot, Bass Lake Road and Nevada; Sonnysen School Parking Lot, 34th and Boone.

plans and a site plan to verify that the building or addition will not encroach in the required setbacks from lot lines is required.

If your proposed building or addition were to encroach in one or more of the required setbacks, the ordinance does provide for a legal procedure (variance) whereby you petition the City Council to vary the strict application of the Ordinance.

This procedure is time consuming (usually 4 to 6 weeks) so it's suggested that you get your preliminary plans submitted as early as possible.

Normally the building permit process will take from one to three days after submittal of application, site plan and two (2) sets of building plans.

If you have any questions pertaining to Zoning or Building please feel free to call the Building Inspector at 537-8421.

Bike Auction to be April 23

The Crystal Police Department will hold its Annual Bicycle Auction for the sale of unclaimed bicycles and miscellaneous items on Saturday, April 23rd at the city garage, 6125-41st Ave. No.

Doors will open at 9:30 a.m. for viewing the items. The auction will begin at 10 a.m. There is no admission charge.

Your Sewer Line Cleaning Can Block Main Line Sewers

Residents are reminded to call the City Sewer Department after having their sanitary sewer lines cleaned. The City has been experiencing several main line blockages recently due to roots and other debris being pushed into the main line

Rabies Clinic May 21

The City of Crystal will conduct its 16th Annual Rabies Vaccination Clinic on Saturday, May 21, 1988, from 12:30 p.m. to 3:30 p.m. at the Crystal Municipal Garage, 6125 41st Avenue North.

The clinic will be conducted by a qualified veterinarian and is open to all Crystal residents who wish to bring their pets for vaccination. The cost is \$7 per injection.

Cat owners are also encouraged to bring their pets for the rabies vaccination. All animals must be leashed. It is suggested that cats be brought in a box or similar enclosure.

Dog licenses are also on sale, but residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required. Dog licenses are \$5 for spayed or neutered pets, bring proof of certificate; and \$6.50 for unaltered pets.

Haulers to Pick Up Spring Yard Waste

As you work on cleaning your yard and garden this spring, please keep in mind that your bagged yardwaste will be collected for composting at the Hennepin County Compost Site in Maple Grove. This material must be free of trash and brush. Most residential garbage haulers in the City of Crystal will be collecting yardwaste separately from trash during the peak spring clean-up season. The garbage haulers ask that residents place bagged yardwaste a few feet away from regular trash on your regular trash pickup day.

Free compost is available at the Hennepin County Maple Grove Compost Site Monday-Saturday 8 a.m.-5 p.m. as of April 1. To get to the site take County Road 18 North to County Road 109 (85th Avenue North) west to Zachary Lane. Head north 1/2 mile on Zachary Lane. Site is on west side of Zachary Lane.

by private sewer line cleaning.

When roots and other debris clog the main line it affects more than just one property and could cause problems for your neighbors and yourself. This problem could be eliminated if the City is notified as soon as you clean your sewer line.

Juveniles Can Be Charged With Various Status Offenses

Status offense laws were written primarily to protect children (because of their "status" as minors), and to help them become responsible adults. The following are "status offense" laws:

CURFEW: Curfew laws are set by City Ordinance. In Crystal, persons under the age of 15 must be off public streets, park or other public places or business establishments, between the hours of 10 p.m. and 5 a.m. The time is 12:00 midnight to 5:00 a.m. for those who are between 15 and 18 years of age.

Children out past curfew could be cited by police officers. This means that a referral is made to juvenile court. A common consequence for a first time curfew violator is a \$25 fine.

In 1987, twelve juveniles were picked up by Crystal Police for curfew violations. Only two of the twelve were referred to juvenile court.

The curfew code in Crystal also says that parents may set an earlier curfew time than set by City Ordinance and that shall have the effect of the law for their child.

Curfew laws are enforced to protect children who could get themselves in dangerous situations when alone at night, and to keep children from committing other more serious law violations.

TRUANCY: Any child under the age of 16 who skips seven class periods on seven different days or misses seven days of school without an excuse, is considered truant from school.

When school personnel wish to refer a child to court for missing school, they contact their local police juvenile officer who issues a citation requiring that the child and his or her parents appear in juvenile court.

For a first offense, a child will likely be ordered to participate in four hours of unpaid community service work. They will also be ordered to attend school.

If the child continues to truant and is referred back to court a second time, the judge may consider more serious consequences.

Because education is so important for children today, there has been talk at the legislature of raising the mandatory attendance age to 18 or high school graduation, whichever is first.

However, as the law now stands, children are required to attend school until the age of 16. Parents have responsibility to see that their child attends.

RUNAWAY: It is against the law for a child to absent him or herself from home without parental permission. If a parent suspects that their child may have run away from home, they may file a report with police.

The child's name will be listed as a runaway child in the national computer system. If found by police, the child will be picked up and returned to parents or to a shelter care facility.

If the child is gone for more than 24 hours and parents wish to have the child sent to court, police may issue a citation that will require a court appearance for the child and his or her parents.

Some children run from home because they don't want to follow the house rules set by parents. They want to be independent and live on their own.

However, as the law currently stands, there is no way a child under the age of 18 can be emancipated. A bill that is currently before the legislature could lower that age to 16 in some cases. But presently, children must be accountable to parents and parents are responsible for the support of children until the age of 18.

Other children run from home because they are being abused by family members. In these situations, it is preferable for the child to contact police and tell them of the problems at home.

Another option is for the child to go to the Bridge for Runaway Youth, a shelter care facility at 2200 Emerson Avenue South in Minneapolis (377-8800). Bridge staff will contact parents to let them know their child is safe.

The child will not be in trouble with police for running if they go to the Bridge because of an abusive or neglectful situation at home.

Crystal had 97 reports of runaway youth in 1987, 23 of which were referred to juvenile court. Court is used as a last resort when other attempts to solve the problem have failed. Parents are usually referred to family counseling or the child may be referred to a program such as the Northwest YMCA Detached Workers first.

A juvenile who is found guilty in court of being a runaway child may be court ordered to attend counseling. They most certainly will be court ordered to stay at home and not run again. A child cannot be detained in a locked facility or jail for running from home.

SMOKING: A child must be 18 years of age to purchase or smoke cigarettes. Those caught in possession of or smoking cigarettes can be cited by police. For a first offense, the child will most likely receive a \$25 fine. Crystal Police cited six juveniles for smoking violations in 1987.

It is illegal for a store owner to sell cigarettes to anyone under the age of 18.

INCORRIGIBILITY: The law says that children must obey the reasonable rules that parents set for them. A child who repeatedly disobeys house rules may be deemed to be "incorrigible" or beyond parental control.

In 1987, Crystal Police had eight reports of "incorrigible" juveniles, five of which were referred to juvenile court. A youth found guilty in court for failure to follow house rules will most likely receive an order to return home and follow the rules set by parents. In addition, counseling services may be set up for the family.

A bill currently before the legislature (H.F. 1251) would eliminate the category of "incorrigible" or "wayward" child from the law.

ALCOHOL: A person must have reached the age of 21 to purchase, consume, or possess alcohol. Alcohol offenders age 18 to 21 are referred to municipal adult court. Those under the age of 18 may be either warned and released or sent to juvenile court.

In Crystal, often times when juveniles are found intoxicated, they are taken to a detox center for their own safety.

It is difficult for officers to know what or how much the child has consumed. Consequently, police want them in a safe place where medical help is readily available and where the child can be watched until no longer "high" or intoxicated.

Detox centers can also assist parents in assessing the seriousness of the drug or alcohol problem so an early intervention can be done for those in need.

Drugs other than alcohol are illegal to possess, consume, or sell for everyone regardless of age unless prescribed by a physician. Drug paraphernalia is illegal to possess if it contains residue of a controlled substance.

The Crystal Police are involved in many "undercover" narcotics projects in an attempt to fight the illicit drug problem.

Anyone wishing further information about status offenses may contact either Susan Carstens, juvenile specialist, or David Downing, juvenile investigator, at 537-8421.

News Notes

SENIOR HOUSING

- Brutger Companies has begun construction of a 79-unit senior housing complex. This three-story structure is located south of Becker Park at the corner of Douglas Drive and 55th Avenue.

SEAL COATING

- Crystal's annual seal coating and curb replacement program for 1988 will cover the area north of 47th Avenue and east of TH-169. Work includes crack sealing, bituminous leveling, curb replacement and chip seal placement. Work will be performed between the months of April and September.

FLOOD PLANNING

- In response to flood problems encountered during last July's storm, dredging and outlet improvements will be performed in Memory Lane Pond adjacent to 42nd Avenue just west of Hampshire Avenue. Ponding improvements will also be reviewed soon within Yunkers Park in southwestern Crystal. These improvements are intended to maximize available water storage and offset the impacts of major rainfall events.

THORSON CENTER

- The City will be vacating Thorson Community Center this summer due to escalating maintenance and operating costs. City programs, such as those for seniors, are being relocated to interim sites while the City Council considers space needs related to all municipal functions and programs.

36TH AVENUE

- The City Council has initiated a review of alternatives available in the reconstruction of 36th Avenue between Welcome and Louisiana Avenues. Major items of interest include street width (number of lanes), funding sources and truck traffic routing. With resolution of these items, it is anticipated that construction work may commence late this year or early in 1989.

WARNING SIRENS

- In the event you hear the civil defense warning sirens, be sure to get official information from a local television or radio station.

Warning sirens are not only sounded for weather emergencies, but are used to warn of other natural disasters or man-made disasters (hazardous material spills or explosions).

DON'T call the police/fire department for information. This ties up telephone lines, possibly preventing someone with a true emergency from reaching the police/fire dispatcher.

Home Improvement Loans

- There are still some funds available through The Crystal Bank's low-interest home improvement loan programs. Interest rates range from 3-9%, depending on applicants' income. Contact a consumer loan officer for details at 533-1511 or 533-1737.

Highway 100, 36th Avenue To see Changes

The Minnesota Department of Transportation has received Federal funding to improve Highway 100 between 29th and 39th Avenues.

The improvements will include highway widening, frontage road relocation and overpass at 36th Avenue with the diamond interchange, and removal of the intersection at 39th Avenue.

As detailed preliminary design work by the State is completed this summer, the City will be contacting impacted residents and businesses to comment on the layout proposals.

Construction of the highway improvements is scheduled for early 1990's.

As the highway lay-outs are being planned, the Crystal HRA is conducting a market analysis to test the potential for redevelopment of the Anthony Shopping Center area and whether such redevelopment, if feasible, should include Mielke Field.

Work on this planning phase is scheduled to be completed this fall and residents and businesses will be contacted during the process.

On The Inside . . .

- Performing Arts Schedule
- 'Hoops' Contest
- Recreation Activities

CITY OF CRYSTAL
4141 Douglas Drive North
Crystal, Minnesota 55422

CITY COUNCIL MEETINGS
First and third Tuesday
of the month—7 p.m.

MAYOR
Thomas Aaker

COUNCILMEMBERS
Rolie Smothers
Betty Herbes
John Moravec
Pauline Langsdorf
Adrian Rygg
Steven Leppa

CITY NUMBERS
Administration537-8421
Fire Department537-8474
Police Department537-8474
Parks and Recreation537-8421
(After 4:30 p.m.)537-8559
Police-Fire
Emergency911

**CITY OF CRYSTAL
NEWSLETTER**
(Time Sensitive)
Deliver by ~~January 22~~

CAR-RT-SORT
Bulk Rate
U.S. Postage
PAID
Minneapolis, MN
Permit No. 851

"an informed citizen is a good citizen"

Calendar of Events

MAY 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 City Coun. Mtg., 7 p.m., Police Reserves, 7:30 p.m.	4 Park & Recreation Advisory Commission, 7 p.m.	5 Hearing Care Awareness, 10 a.m., Civil Service Commission, 7 p.m.	6	7 Recycling Center Open 9 a.m. DWI Clinic 9 a.m.
8 MOTHERS DAY	9 Planning Commission, 7:30 p.m.,	10 Long-Range Planning Commis., 7 p.m.	11 Tennis League Meet- ing, 6:30 p.m., Horseshoe League Meeting, 7:30 p.m.	12 Crystal HRA, 7:30 p.m., District 46 Repub., 7:30 p.m.,	13	14 Recycling Center Open 9 a.m. DWI Clinic, 9 a.m.
15	16	17 School Board, 7 a.m., City Council Meeting, 7 p.m.	18 City Cable Coord. Mtg., 2 p.m., District 46 DFL, 7 p.m.	19 Environ. Quality Commission, 7:30 p.m.	20	21 Recycling Center Open 9 a.m. DWI Clinic, 9 a.m.
22	23 Human Relations Commission, 7 p.m.	24	25 Charter Commission, 7 p.m.	26	27	28 Recycling Center Open 9 a.m.
29	30 MEMORIAL DAY (Observed)	31				

JUNE 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Park & Recreation Advisory Commission, 7 p.m.	2 Civil Service Commission, 7 p.m.	3	4 Recycling Center Open 9 a.m.
5	6	7 City Council Meeting, 7 p.m., Police Reserves, 7:30 p.m.	8	9 Crystal HRA, 7:30 p.m., District 46 Repub., 7:30 p.m.	10	11 Recycling Center, 9 a.m., DWI Clinic, 9 a.m., Swimming Pool OPENS
12	13 Planning Commission, 7:30 p.m.	14 Long-Range Planning Commission, 7 p.m.	15 District 46 DFL, 7 p.m.	16 Environmental Quality Commission, 7:30 p.m.	17	18 Recycling Center Open, 9 a.m., DWI Clinic, 9 a.m.
19 FATHERS DAY	20	21 City Council Meeting, 7 p.m., Summer begins	22	23	24	25 Recycling Center Open 9 a.m., DWI Clinic, 9 a.m.
26	27 Human Relations Commission, 7 p.m.	28	29 Charter Commission, 7 p.m.	30		

JULY 1988

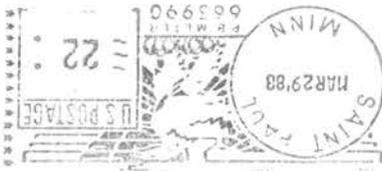
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 Recycling Center Open 9 a.m.
3	4 INDEPENDENCE DAY	5 City Council Meeting, 7 p.m., Police Reserves, 7:30 p.m.,	6 Park & Recreation Advisory Commission, 7 p.m.	7 Civil Service Commission, 7 p.m.	8	9 Recycling Center Open 9 a.m.
10	11 Planning Commission, 7:30 p.m.	12 Long-Range Planning Commission, 7 p.m.	13	14 Crystal HRA, 7:30 p.m., District 46 Repub., 7:30 p.m.,	15	16 Recycling Center Open 9 a.m., DWI Clinic, 9 a.m.
17	18	19 City Council Meeting, 7 p.m.	20 District 46 DFL, 7 p.m.	21 Environmental Quality Commission, 7:30 p.m.	22	23 Recycling Center Open 9 a.m., DWI Clinic, 9 a.m.
24	25 Human Relations Commission, 7 p.m.	26	27 Charter Commission, 7 p.m.	28	29 Crystal Frolics	30 Recycling Center Open 9 a.m., Crystal Frolics

This Institute is for you. REGISTER TODAY!

4141 Douglas Drive N.
Crystal, MN 55422
Dorlene George
Clerk

Suite 202, Minnesota Building
46 East Fourth Street
St. Paul, Minnesota 55101

GOVERNMENT
TRAINING
SERVICE



BEYOND THE BASICS FOR PLANNING COMMISSIONERS AND ELECTED OFFICIALS

MAY 5, 1988

SUNWOOD INN, ST. CLOUD



PRESENTED BY:



GOVERNMENT TRAINING SERVICE

"Beyond the Basics" is...

- An excellent opportunity to enhance your skills: planning for development (of any size) in residential and commercial sites, and conducting public hearings or meetings.
- The next step for anyone familiar with the basics of zoning and subdivision regulation. (Previous attendance at the Annual Planning Institute sponsored by GTS or at least one year on a planning commission or governing body is suggested.)

PROGRAM FEATURES

- Hypothetical case studies used throughout the day to illustrate points
- Informative presentations with both planning and legal perspectives
- Entertaining videotape to highlight do's and don'ts of conducting public hearings
- Packet of reference materials designed to make your job easier

DATE/LOCATION

Thursday, May 5, 1988
Sunwood Inn
Highway 23 & 4th Ave. South
St. Cloud, MN
612/253-0606

ST. CLOUD



PROGRAM AGENDA

8:00 a.m. REGISTRATION

- 8:30 PLANNING FOR DEVELOPMENT (Of Any Size!)
- Some definitions
 - How tools relate to each other
 - Limits of authority; due process, other legal issues
 - Role of comprehensive plan; standards
 - Public and private sector perspectives

10:00 a.m. BREAK

- 10:20
- Presentation of hypothetical cases
 - Focused small group discussions on specific issues involved in considering residential and commercial development

12:00-1:00 p.m. LUNCHEON

- 1:00 CONDUCTING PUBLIC HEARINGS/MEETINGS
- Groundrules:
- Differences/purposes of public meetings
 - Legal requirements
 - How to's
 - Roles of chair, staff
 - Making findings
 - Presentation of videotaped public hearing

2:45 p.m. REFRESHMENT BREAK

- 3:00 Analysis of the Videotape
Applying principles to case studies
(presented in the morning)

4:00 p.m. ADJOURN

FURTHER INFORMATION

Contact Sandi Hoglund (Registration) or Vivian Hart (Program) at GTS 612/222-7409 or Minnesota Toll Free 800/652-9719.

FACULTY

IAN TRAQUAIR BALL; Planner and Attorney; Rasmussen & Ball
GUNNAR ISBERG; Planning Director; Consolidated Planning Department, Rochester/Olmsted County
FRANK KUNDRAT; Attorney; Hall, Byers, Hanson, Steil & Weinberger, St. Cloud
JOHN SHARDLOW; Vice President; Dahlgren, Shardlow and Uban, Inc. (Institute Presider)

WHO SHOULD ATTEND?

Members of planning commissions, boards of adjustment/appeals and governing bodies in Minnesota cities, counties and townships.

REGISTRATION/ CANCELLATION

The \$65 per person registration includes lunch, refreshment breaks and handout materials. Register by Tuesday, April 26 using the attached form. A full refund of the fee will be made only if the registration is cancelled 3 working days in advance of the program. Substitutes for registered participants may be made at any time.

ABOUT GTS

Government Training Service is a public, joint powers organization whose mission is to meet the changing management and leadership needs of policymakers, staff and appointed officials by providing innovative, comprehensive, practical training and consulting to publicly-funded organizations in Minnesota.

REGISTRATION

BEYOND THE BASICS: AN INSTITUTE FOR CITIZEN PLANNERS

Thursday, May 5, 1988
Sunwood Inn, St. Cloud, MN

Name _____ Daytime Phone (____) _____
(Please print or type)

Address _____ City/State/Zip _____

Jurisdiction _____ Title _____ How Long in Position _____

Enclosed is \$65/person payable to Government Training Service
 Bill me (\$65 plus \$3 billing charge)

Please mail to Government Training Service, 202 Minnesota Building,
46 East Fourth Street, St. Paul, MN 55101
Register by Tuesday, April 26, 1988



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

March 28, 1988

The Honorable Thomas N. Aaker
Mayor, City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Dear Mayor Aaker: *Tam*

The Hennepin County Board of Commissioners would like to invite you, your city council and appropriate staff to a Recycling Luncheon to review the status of our recycling programs in Hennepin County.

As a county, we did make progress in 1987 in moving toward the 1990 recycling goals. We hope you will join us and other elected officials for this important meeting.

Recycling Luncheon
Thursday, April 21, 1988
11:30-1:30
Sheraton Park Place Hotel
5555 Wayzata Boulevard
St. Louis Park

R.S.V.P. MaryEllen Hudson at 348-4077 by April 15.

Sincerely,

A handwritten signature in cursive script, appearing to read "John E. Derus".

John E. Derus
Chairman

cc: Jerry Dulgar
Manager



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

March 28, 1988

Mrs. Lorraine Bedman
7025 - 46th Avenue North
Crystal, MN 55428

Dear Mrs. Bedman:

On December 1, 1988, the City Council acted to deny your subdivision request based on the lot area variance and non-conforming structure issues inherent in the preliminary plat proposal. Said denial completed action on your subdivision request unless the Council as a whole acts to reconsider.

As you have called several times seeking to have the plat item put on the Planning and Council agendas, I have enclosed a copy of the standard form required to initiate the review process. This office is not in a position to seek further consideration of your lot division without submittal of a new application.

Should you instead decide to pursue your claims of discrimination by this office or members of the City Council in considering your plat request, I can only suggest you seek the advice of legal counsel. The City believes its actions have been proper and unbiased.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

**LeFevere
Lefler
Kennedy
O'Brien &
Drawz**

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

March 31, 1988

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
John G. Kressel
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corryne A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Re: Crystal Green v. City of Crystal

Dear Mr. Dulgar:

Enclosed is a copy of the Court of Appeals decision in the above matter. The Court of Appeals affirmed the trial court's decision that the developer cannot challenge the dedication requirement after the plat has been filed.

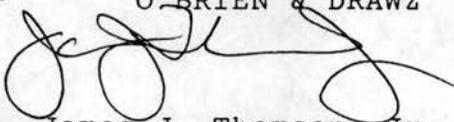
Crystal Green can request the Supreme Court to review the Court of Appeals decision. Such review is discretionary. The Petition must be filed no later than April 28, 1988.

Please call me if you have any questions.

Sincerely yours,

LEFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired



James J. Thomson, Jr.

0011LT01.I34
Enclosure

cc: Bill Monk, City Engineer (w/enc.)
Dave Kennedy (w/o enc.)

NOTICE: MEDIA AND COUNSEL ARE EXCLUDED FROM MAILING
THIS OFFICE STATE OF MINNESOTA
IN COURT OF APPEALS
APPEARING BELOW

CX-87-1860

Hennepin County
Crystal Green, petitioner,
Appellant,

vs.

City of Crystal,
Respondent.

Nierengarten, Judge

Bradley J. Gunn
Olson, Gunn & Seran
315 Peavey Building
730 Second Avenue South
Minneapolis, MN 55402

James J. Thomson, Jr.
LeFevre, Lefler, Kennedy,
O'Brien & Drawz
2000 First Bank Place West
120 South Sixth Street
Minneapolis, MN 55402

League of Minnesota Cities
Thomas L. Grundhoefer
Attorney for Amicus Curiae
183 University Avenue East
St. Paul, MN 55101

Filed: March 29, 1988
Office of Appellate Courts

S Y L L A B U S

Absent a showing of duress or coercion on the part of the municipality, a dedication requirement may not be challenged after the plat is approved and filed.

Affirmed.

Heard, considered and decided by Nierengarten, Presiding Judge, Sedgwick, Judge, and Forsberg, Judge.

O P I N I O N

NIERENGARTEN, Judge

Crystal Green partnership (Crystal Green) appeals from summary judgment against it in its inverse condemnation action against the City of Crystal (City). We affirm.

FACTS

In October 1983, Crystal Green purchased 15.6 acres of undeveloped land adjacent to Highway 169 in Crystal for the purposes of developing a subdivision. In 1984, Crystal Green met with the city engineer to discuss the proposed subdivision. Crystal Green was advised to contact the Minnesota Department of Transportation (MnDOT) because MnDot planned to build a frontage road. The city engineer advised Crystal Green that the City would require it to dedicate the right-of-way as a condition of plat approval.

At plat approval hearings Crystal Green objected to the dedication requirement as an unconstitutional taking of the property without compensation but agreed to dedicate the land "under protest" and received final plat approval. Crystal Green's president testified that he did not challenge the dedication prior to plat approval because the seller, under the 1983 purchase agreement, would not wait, and he would be unable to obtain financing without final plat approval. Before contacting the City concerning its requirements Crystal Green paid \$5,000 in earnest money. The partnership incurred an additional \$20,000 in development costs with full knowledge of the required dedication.

The final plat was filed with the Hennepin County Registrar of Titles on January 7, 1985. Crystal Green sold all 49 lots to a construction company at a profit, but alleges that the dedication cost it five or six lots at approximately \$18,000 per lot, or \$90,000 to \$108,000.

Crystal Green applied for a writ of mandamus requiring the City to institute condemnation proceedings for the taking of Crystal Green's property. Summary judgment was granted to the City and Crystal Green appeals.

ISSUE

May a developer who consented to a dedication requirement by filing a plat containing the dedication, challenge the dedication requirement after the plat has been approved and filed?

ANALYSIS

Acting pursuant to statutory authority,¹ the City required Crystal Green to dedicate a portion of the proposed subdivision for future use as a frontage road in order to gain plat approval. The municipality is limited to a "reasonable portion." Collis v. City of Bloomington, 310 Minn. 5, 17, 246 N.W.2d 19, 26 (1976). Crystal Green could have challenged the reasonableness of the City's dedication requirement prior to the filing of the final plat through various remedies including mandamus, certiorari, injunction and the declaratory judgment action. See Minn. Stat. § 462.361, subd. 1 (1984); Honn v. City of Coon Rapids, 313 N.W.2d 409, 413 (Minn. 1981). Either mandamus or a declaratory judgment action would have been appropriate remedies in this case.

1. "[R]egulations may require that a reasonable portion of any proposed subdivision be dedicated to the public or preserved for public use as streets, roads, sewers, electric, gas, and water facilities, storm water drainage and holding areas or ponds and similar utilities and improvements." Minn. Stat. § 462.358, subd. 2b (1984).

There is no material fact issue. Simply put, the legal issue is whether Crystal Green may challenge the reasonableness of the required dedication after it filed a plat including the dedication. See Minn. R. Civ. P. 56.03; Betlach v. Wayzata Condominium, 281 N.W.2d 328, 330 (Minn. 1979) (on appeal, appellate courts must determine if there are issues of material fact and whether the trial court erred in applying the law.)

Crystal Green argues that it was not economically feasible to litigate the issue and wait to begin its project. However, Crystal Green did not consult the City about possible dedication requirements prior to payment of the \$5,000 earnest money and all the development expenses were incurred after Crystal Green had knowledge of the dedication requirement. Thus, there is no showing Crystal Green acted under duress or was coerced by the City into complying with the dedication. See Sorensen v. Coast-to-Coast Stores, Inc., 353 N.W.2d 666, 670 (Minn. Ct. App. 1984), pet. for rev. denied (Minn. Nov. 7, 1984) (duress caused by economic coercion may show absence of intent to release claims). Any financial duress was of Crystal Green's own making.

[T]he limitation of alternatives imposed by one's own financial problems does not constitute duress.

Bond v. Charlson, 374 N.W.2d 423, 428 (Minn. 1985).

If the dedication requirement were found unreasonable, the City would have the option of removing or modifying its requirement. On the other hand, if Crystal Green is permitted

to comply "under protest" and then ask for payment and the requirement is determined to be unreasonable, the City has no alternative but to pay since the dedication is irrevocable. See Bartlett v. Stalker Lake Sportsmen's Club, 283 Minn. 393, 397, 168 N.W.2d 356, 359 (1969).

Developers must challenge dedications prior to final plat approval and registration in order to assure finality of dedication, give municipalities an opportunity to change their requirements if the requirements are unreasonable, and prevent municipalities from being sued by developers when the only remedy available to a losing municipality is payment.

D E C I S I O N

The record does not show the developer was coerced by the municipality or that it acted under duress created by the municipality. The developer may not challenge the dedication requirement after the plat was approved and filed.

Affirmed.

A large, stylized handwritten signature in black ink, followed by the date "3/21/88" written in a similar cursive style.



HENNEPIN PARKS

March 31, 1988

Suburban Hennepin Regional Park District

12615 County Road 9
P.O. Box 41320
Plymouth, MN 55441
Telephone (612) 559-9000

Board of Commissioners

Shirley A. Bonine
Chair
Maple Plain

Nicholas Eoloff
Vice Chair
Brooklyn Center

Judith S. Anderson
Bloomington

David J. Dombrowski
St. Louis Park

Robert L. Ellingson
Brooklyn Center

Mona H. Moede
Golden Valley

Neil Weber
Mound

Douglas F. Bryant
Acting Superintendent
& Secretary to the
Board

Mayor Thomas Aaker
City Of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Mayor Aaker:

Hennepin Parks has scheduled a series of five park tours and informational meetings for municipal officials, including mayors, city council members, city managers, park and recreation commissions, and city staff.

The purpose of these sessions is to (a) foster and maintain close relationships with suburban Hennepin municipalities, (b) facilitate informal opportunities for discussions, and (c) provide information to local officials regarding Hennepin Parks activities, facilities, and programs.

The schedule is attached, including meeting dates/times, host parks, and assigned municipalities. Communities who wish to attend more than one session or prefer to attend meetings other than assigned may do so.

A light supper will be provided and, accordingly, we are asking that participating cities RSVP by calling the Hennepin Parks Superintendent's Office at 559-6774.

The Hennepin Parks Board of Commissioners looks forward to this opportunity to meet with the suburban Hennepin municipalities, and we trust that you and other officials from your city will be able to attend the scheduled park tours and informational meetings.

Sincerely,

Shirley A. Bonine, Chair

SAB:ghd

Attachment

HENNEPIN PARKS

SPRING PARK TOURS

<u>MEETING DATE/TIME</u>	<u>HOST PARK(S)</u>	<u>ASSIGNED MUNICIPALITIES</u>
1. Suburban North Wednesday April 27, 1988 5:00 to 7:00 p.m.	Tour Elm Creek, discuss No. Hennepin Regional Trail Corridor, Coon Rapids Dam Reg. Park. Session starts at Elm Creek Trailhead at 5:00 p.m.	Brooklyn Center, Brooklyn Park, Osseo, Champlin, Dayton, Maple Grove, Rogers, Hanover, Hassen and Rockford
2. Suburban West Wednesday May 4, 1988 5:00 to 7:00 p.m.	Tour Baker Park Reserve and discuss Lake Rebecca. Session starts at Baker Golf Course Clubhouse at 5:00 p.m.	Corcoran, Greenfield, Loretto, Independence, Maple Plain, and Medina
3. Lake Minnetonka Wednesday May 18, 1988 5:00 to 7:00 p.m.	Tour Noerenberg Memorial County Park and discuss other park projects. Session starts at the Garden Center at 5:00 p.m.	Wayzata, Long Lake, Orono, Minnetonka Beach, Spring Park, Mound, Minnetrista, Shorewood St. Bonafacious, Tonka Bay Excelsior, Greenwood, Deephaven, Chanhassen and Woodland
4. Central Hennepin Wednesday May 25, 1988 5:00 to 7:00 p.m.	Tour French Regional Park and discuss North Hennepin Trail Corridor: French Park to Theodore Wirth Park. Session starts at Hennepin Parks HQ at 5:00 p.m.	Minnetonka, Hopkins, New Hope, Plymouth, Crystal, St. Louis Park, Golden Valley, Robbinsdale, Medicine Lake and St. Anthony
5. Suburban South Wednesday June 1, 1988 5:00 to 7:00 p.m.	Tour Hyland Lake Park Reserve and discuss Bryant Lake Regional Park. Session starts at Hyland Outdoor Recreation Center at 5:00 p.m.	Edina, Richfield, Bloomington, Fort Snelling and Eden Prairie