



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

April 19, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 19, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes
P Moravec
P Rygg
P Langsdorf
P Aaker
P Leppa
P Smothers

Staff

P Dulgar
P Olson
P Kennedy 7:01
P Monk
P Peterson
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of April 5, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to (approve) (approve, making the following exceptions: _____

_____ to) the minutes of the regular City Council meeting of April 5, 1988.

Motion Carried.

Presentation of \$100 to Stewart Rhoe, the City of Crystal March Recycling Raffle Winner.

CONSENT AGENDA

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Arthur A. Theyson for a variance of 20' in the required 60' lot width and a variance of 1' in the required 5' side yard set back to build a 31' by 20' addition at 4232 Zane Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from James Becker for a variance of 5' in the required 25' that a garage is to be setback from the public right of-way to allow a 10' by 20' addition to the existing 14' by 20' garage at 5261 Edgewood Avenue North.

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____ and _____ from the Consent Agenda.
Motion Carried.

Moved by Councilmember Leppa and seconded by Councilmember Largo to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. The City Council considered a request from James Schumacher for a building permit to construct a 70' by 40' aircraft storage hangar on Lot 80-E, Crystal Airport.

Moved by Councilmember Sm. and seconded by Councilmember Mar. to (approve, as recommended by the Planning Commission) (deny) (continue until _____ the discussion of) building permit #000424 to James Schumacher to build a 70' by 40' aircraft storage hangar on Lot 80-E, Crystal Airport, subject to standard procedure.

Motion Carried.

2. The City Council considered a petition for stop signs on 52nd Avenue at Toledo Avenue. *Those appearing and heard were:*

Mike Larson, 5314-52nd Ave. No.
Mrs. Rager Stacy, 5301-52nd Ave. No.
Mrs. Steward Chase, 5333-52nd Ave. No.
Leppa/Sm. P
Aye Mr. Rugg Sm. Leppa/Sm.
Mr. Herkes Lango

3. The City Council considered a land split in lieu of plat at 3136 Douglas Drive as requested by Elvin and Doris Gotsch.

Resolution - Bill will write

#88-18

*A resolution Approving property split at
 3136 Douglas Drive, P.I.D. 21-118-21-32-0003*

Moved by Councilmember *Mr* and seconded by Councilmember *Sm* to (grant, as recommended by the Planning Commission) (deny) (continue until _____ the discussion of) the Gotsch land split, located at 3136 Douglas Drive, P.I.D. #21-118-21-32-0003 as requested by Alvin and Doris Gotsch.

Motion Carried.

4. The City Council considered the By-Laws of the Crystal Firefighter Relief Association. *Those appearing and heard were:*

Ron Billstrom, President

Rita Nyström, 3618 Adams Ave. No.

Lango P May 3, 1988.

Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) the By-Laws of the Crystal Firefighter Relief Association, as submitted by the Secretary of the Crystal Firefighter's Relief Association, and a memo to the City Manager dated March 28, 1988, a copy of which is on file in the office of the City Clerk.

Motion Carried.

5. The City Council considered an application for a carnival license for Gopher State Expositions at Crystal Gallery on June 16 - 19, 1988.

Mr. Forcier, owner of Gopher State, appeared and was heard.

Moved by Councilmember Sm. and seconded by Councilmember Leppa to (approve) (deny) (continue until _____ the discussion of) a carnival license for Gopher State Expositions at Crystal Gallery on June 16 - 19, 1988.

Motion Carried.

6. The City Council considered request for support of the Hennepin County "Olde Tyme" fair to be held July 28-31 sponsored by the Hennepin County Agricultural Society.

Sm/Herb. 1200 \$100 on 2 - log 45 - 8" 1/2

7. The City Council considered a Resolution designating a Community Energy Council for a Community Energy Audit Program for the City of Crystal.

Moved by Councilmember Lamp and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-

RESOLUTION DESIGNATING A COMMUNITY ENERGY COUNCIL FOR A COMMUNITY ENERGY AUDIT PROGRAM

By roll call and voting aye: _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____, _____, _____.

Motion carried, resolution declared adopted.

8. The City Council considered bids for 1988 Street Maintenance materials.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-19

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____, _____, _____; absent, not voting: _____, _____, _____.

Motion carried, resolution declared adopted.

9. The City Council considered a request from the Public Works Department to purchase a Bituminous Grinder using funds from the City Equipment Reserve Fund.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to (approve) (deny) (continue until _____ the _____ discussion of) authorization to proceed in purchasing a Bituminous Grinder in the amount of \$12,000, using funds within the City Equipment Reserve Fund in 1988.

Motion Carried.

APPLICATIONS FOR LICENSE

APRIL 19, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Fireman's Auxiliary for Crystal Frolics
July 29-31, 1988, stand at Becker Park
Crystal Fireman's Auxiliary for Crystal Frolics
July 29-31, 1988, stand at Welcome Park
Knights of Columbus Mother's Day Brunch, May 8,
1988, one day only at 4947 West Broadway
Knights of Columbus Pancake Breakfast, July 31,
1988, one day only, Crystal Frolics Weekend.

POOL - Outdoor (\$66.00)

Crystal Village Apartments, 3130 Sumter Ave.No.
Crystal Village Apartments, 3016 Sumter Ave.No.
Crystal Village Apartments, 7609 32nd Ave. No.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Douglas Terrace Apartments, 3330 Douglas Drive
Twin Lake North Condo, 4710 58th Ave. No.
Barcelona Apartments, 3501 Louisiana Ave. No.

POOL - Indoor (\$110.00)

Twin Lake North Condo, 4710 58th Ave. No. (whirlpool)
The Crystal Apartments, 5755 West Broadway

FOOD ESTABLISHMENT - Itinerant (\$27.50 1st day + \$11.00 ea. addnl day)

Douglas Drive Hardware, anniversary sale, one day
only April 23, 1988, at 3549 Douglas Drive.

PLUMBERS - \$30.25

Aarons Plumbing, 347 2nd St., Excelsior
Tri-Star Mechanical, 5501 112th Ave. N., Champlin

GAS FITTERS - \$30.25

BSC Mechanical, 2119 Lyndale Ave. S., Minneapolis
C. O. Carlson Air Conditioning Co., 1203 Bryant Ave. N., Mpls.

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl mach. in same loc.)

Don Waletzko, 8751 Dallas Lane, Maple Grove, MN 55369
popcorn microwave vending mach. at:
Lightning Lube, 5701 West Broadway

CARNIVAL - \$71.50 1st day + \$18.75 ea. addn'l. day + insurance

Gopher State Expositions, Rt. 5, P.O. Box 785, St. Cloud, MN
56302

Sent with preliminary agenda on April 15, 1988:

City Council mtg. minutes of April 5, 1988.

Crystal Planning Commission minutes of 4-11-88.

Memo from Bldg. Inspector dated 4/12/88 re: variances #88-3 and #88-4 at 4232 Zane Avenue North.

Memo from Bldg. Inspector dated 4/12/88 re: variances #88-5 and #88-6 at 5261 Edgewood Avenue North.

Memo from Bldg. Inspector dated 4/12/88 re: Aircraft storage hangar on lot 80-E.

Memo from City Engr. dated 4/13/88 re: stop sign petition for intersection of 52nd and Toledo Ave.

Memo from City Engr. dated 4/7/88 re: Property split at 3136 Douglas Drive.

Memo from Don Toavs dated 3/28/88 re: new bylaws for Crystal Firefighters' Relief Association; copy of bylaws.

Crystal Firefighters Relief Assoc. General Fund Lump Sum Plan.

Application for license to operate a carnival in Crystal Gallery Parking Lot from Gopher State Expositions.

Letter from Pat Cook of Hennepin County Agricultural Society dated March, 1988 re: Hennepin County "Olde Tyme" Fair.

Memo from Community Development Coord. dated 4/15/88 re: A Community Energy Audit Program;; resolution; Community Energy Council Grants Definitions.

Memo from City Engr. dated 4/13/88 re: 1988 Street Maintenance Materials.

Memo from City Engr. dated 4/11/88 re: Equipment Purchase.

Memo from City Engr. dated 3/22/88 re: 36th Ave. Reconstruction.

Memo from City Engr. dated 4/12/88 re: Open Forum Follow-up.

Action Needed Memo from March 15 and April 5, 1988 Council Meetings.

Letter from Rosenthal, Rondoni, MacMillan & Joyner, Ltd. dated 4/5/88 re: Prosecution Statistics.

Letter from LMC dated 4/6/88 re: Amendments to the State Building Code -- City Comments Solicited.

HRA minutes from January 1987 through February 1988.

Crystal Park & Rec. Advisory Comm. minutes of 3/2/88.
Crystal Park & Recreation Dept. Monthly Report of
March 1988.

Invitation from Columbia Heights Jaycees for an
appreciation dinner & dance for Bruce Nawrocki.

Memo from Bldg. Inspector dated 4/12/88 re: Addition
to Arby's @ 5269 West Broadway.

City of Crystal 1988 Expenditure Report for March.

Included with packets on Tuesday April 19, 1988:

Letter from MN Dept. of Education dated 4/8/88;
copy of governor's proclamation; resolution on
public library service for every child.

Folder of League of Minnesota Cities promotional
items for Cities Week was given to the Mayor.

Doulene

March 31, 1988

TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager
RE: Preliminary Agenda for the April 19, 1988 Council Meeting

Comments will be confined to those matters that I feel I can offer additional input on or need more elaboration. If you have any questions on other items, please feel free to call me at anytime.

REGULAR AGENDA

Item 2: Consideration of a petition for stop sign on 52nd Avenue at Toledo Avenue.

It would be my recommendation that we not install the stop sign. I don't believe there's any overriding reason for the stop sign. I'm sure it probably wouldn't meet warrants which increases the cities liability should there be rear-end accidents at the intersection etc.

Item 4: Consideration of the By-Laws of the Crystal Firefighter Relief Association.

Attached please find a copy the By-Laws of the Crystal Firefighter Relief Association. As I understand it there are some general changes throughout the By-Laws but the major change is the addition of Article 11, General Fund Lump Sum Pension. It seems to me that General Fund Lump Sum Pension raises some serious questions as to whether the funds that the department is dividing up to create another pension program, were contributed to the department for that purpose. It's always been my understanding that these general fund type of monies were intended for the betterment of the equipment, materials, etc. of the department not to be used for the personal benefit of the members of the department. You'll note in reading it that they do indicate they're going to leave \$20,000 in the fund at all times but that any additional monies would automatically be credited on a formula basis to their Lump Sum Pension Accounts. I think it might be well for the Council to ask the department to furnish the Council with a copy of their By-Laws with all of the new language added underlined and the old language X'd out and to seriously question whether the general fund monies of the department are intended to be divided amongst the members for an additional pension or if they're intended to be used for the general good

of the whole department for equipment, materials, supplies, etc. Please don't misinterpret what I'm saying. I don't begrudge the members of the Fire Department, their pay or their pensions whatsoever. I think they have a pretty good pension system starting at a very young age. You can see by reading through the By-Laws and the provision for disability or injury at any age. To add another pension benefit on top of those already existing from funds that I think in many cases were not contributed with that idea in mind could sure raise some questions.

- Item 8: Consideration of from Public Works Department to purchase a Bituminous Grinder using funds from the equipment reserve.

Bill has discussed with me his request for purchase of this additional piece of equipment and I think the City would benefit by the purchase of the equipment. I would concur with Bill's request.

- Item 9: Consideration of options regarding improvement of 36th Avenue between Louisiana and Welcome.

Attached please find a memo from the Public Works Director, Bill Monk, relative to this. I concur with Bill's recommendation on this item. I think the City should use our MSA Funds for reconstruction of this street. It seems like the first step in that process would be to apply for the variances. I think we might be able to achieve the 48' variance particularly if we prohibit parking on one side of street. In addition I think that sometime in the near future maybe we can wait until after we hear on the variances we should proceed with the feasibility study. I know that some councilmembers are concerned about the truck traffic. With my experience in putting in this wider, smoother, better street I think the impact of trucks on it will be fairly minimal and alleviating the danger to the pedestrians that exist on the street would be a big improvement in the whole traffic and pedestrian movement system in the City. During my tenure in Anoka and St. Anthony we rebuilt numerous streets to State Aid Standards and while in many cases there was some opposition and some discussion in advance upon the streets being rebuilt they were very favorably accepted by the people. They moved the traffic much faster and more efficiently and with a much smoother surfaces, proper turn lanes, etc. A lot of the problems were minimized. I think as an example of the new main street in Anoka which has some residential uses on different parts of it as well as heavy commercial area with a lot of pedestrian traffic has 72 MTC buses a day on it. I would guess that if you told people that most of them wouldn't believe that they're were that many buses, but with the wide, smooth street, proper turn lanes, bus stops, etc. they aren't a problem. In addition to those buses there is a lot truck traffic through downtown Anoka. Again, it doesn't seem to create a problem with the proper width design street.

Item 10: Consideration of setting a date for work session regarding space needs.

As indicated in the Tentative Agenda we would like to distribute the materials to the Council on May 3rd. We are asking for that day because we can't get the state jail inspector out to look at our lock-up to give us a recommendation as to exactly what we'll have to do and what requirements we'll have to meet until the 27th. Various staff members are putting together different information memos at this time. We'll be meeting before the Council meeting on the third to review and finalize all that information we'll distribute it at the third meeting. Hopefully at that time we can set an additional work session to consider the space needs.

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APPLICATIONS FOR LICENSE

APRIL 19, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Fireman's Auxiliary for Crystal Frolics
July 29-31, 1988, stand at Becker Park
Crystal Fireman's Auxiliary for Crystal Frolics
July 29-31, 1988, stand at Welcome Park
Knights of Columbus Mother's Day Brunch, May 8,
1988, one day only at 4947 West Broadway
Knights of Columbus Pancake Breakfast, July 31,
1988, one day only, Crystal Frolics Weekend.

POOL - Outdoor (\$66.00)

Crystal Village Apartments, 3130 Sumter Ave.No.
Crystal Village Apartments, 3016 Sumter Ave.No.
Crystal Village Apartments, 7609 32nd Ave. No.
3000 Winnetka Apartments, 3000 Winnetka Ave. No.
Douglas Terrace Apartments, 3330 Douglas Drive
Twin Lake North Condo, 4710 58th Ave. No.
Barcelona Apartments, 3501 Louisiana Ave. No.

POOL - Indoor (\$110.00)

Twin Lake North Condo, 4710 58th Ave. No. (whirlpool)
The Crystal Apartments, 5755 West Broadway

FOOD ESTABLISHMENT - Itinerant (\$27.50 1st day + \$11.00
ea. addnl day)

Douglas Drive Hardware, anniversary sale, one day
only April 23, 1988, at 3549 Douglas Drive.

PLUMBERS - \$30.25

Aarons Plumbing, 347 2nd St., Excelsior
Tri-Star Mechanical, 5501 112th Ave. N., Champlin

GAS FITTERS - \$30.25

BSC Mechanical, 2119 Lyndale Ave. S., Minneapolis
C. O. Carlson Air Conditioning Co., 1203 Bryant Ave. N., Mpls.

VENDING - Nonperishable (\$8.75 1st mach. + \$4.50 ea. addnl
mach. in same loc.)

Don Waletzko, 8751 Dallas Lane, Maple Grove, MN 55369
popcorn microwave vending mach. at:
Lightning Lube, 5701 West Broadway

CARNIVAL - \$71.50 1st day + \$18.75 ea. addn'l. day + insurance

Gopher State Expositions, Rt. 5, P.O. Box 785, St. Cloud, MN
56302

TENTATIVE AGENDA

FOR THE APRIL 19, 1988 COUNCIL MEETING

1. Presentation of \$100 check to the March Recycling Drawing Winner -- Stewart Rhoe, 5333 52nd Avenue North.
2. Minutes of the regular meeting of April 5, 1988.

ITEM

SUPPORTING DATA CONSENT AGENDA

COMMENTS

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| 1. Set Public hearing to consider a request from Arthur A. Theyson for a variance of 20' in the required 60' lot width and a variance of 1' in the required 5' side yard set back to build a 31' by 20' addition at 4232 Zane Avenue North. | Planning Commission minutes of 4-11-88 Item #3; memo from Bldg. Inspector dated 4-12-88.. | Planning Commission recommended approval. |
| 2. Set Public Hearing to consider a request from James Becker for a variance of 5' in the required 25' that a garage is to be setback from the public right away to allow for a 10' by 20' addition to the existing 14' by 20' garage at 5261 Edgewood Avenue North. | Planning Commission minutes of 4-11-88 Item #4; memo from Bldg. Inspector dated 4-12-88. | Planning Commission recommended approval. |

REGULAR AGENDA

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| 1. Consideration of a request by James Schumacher for building permit to construct a 70' by 40' aircraft storage hanger on Lot 80-E, Crystal Airport. | Memo from Building Inspector dated 4-12-88 and Planning Commission minutes of 4-88 Item #2. | Planning Commission recommended approval; building permit #000424. |
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| 2. Consideration of a petition for stop signs on 52nd Avenue at Toledo Avenue. | Memo from Public Works Director dated 4-13-88. | None. |
| 3. Consideration of a land split in lieu of plat as requested by Elvin and Doris Gotsch for property at 3136 Douglas Drive. | Memo from Public Works Director dated 4-7-88; Planning Commission minutes of 4-11-88 Item #1. | Planning Commission recommended approval. |
| 4. Consideration of the By-Laws of the Crystal Firefighter Relief Association. | Copy of By-Laws; memo from Don Toavs dated 3-28-88; General Fund Lump Sum Plan. | None. |
| 5. Consideration of an application for a carnival license for Gopher State Expositions at Crystal Gallery on June 16 - 19, 1988. | Application and letters. | None. |
| 6. Consideration of a request for a donation and support of the Hennepin County "Olde Tyme" fair to be held July 28-31 and sponsored by the Hennepin County Agricultural Society. | Copy of letter from Hennepin County Agricultural Society dated March '88; Press Release and map showing location. | None. |
| 7. Consideration of appointment of the entire Environmental Quality Commission as Community Energy Council necessary for the application for Community Energy Council Grant Fund. | Copy of Grant Requirements; memo from Community Development Coordinator dated 4-15-88; Resolution. | None. |
| 8. Consideration of award of bid for 1988 Street Maintenance materials. | Memo from Public Works Director with bid tabulation dated 4-13-88. | None. |

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| 9. Consideration of a request from the Public Works Department to purchase a Bituminous Grinder using funds from the equipment reserve. | Memo from Public Works Director dated 4-13-88. | None. |
| 10. Consideration of options regarding improvement of 36th Avenue between Louisiana and Welcome Avenues. | Memo from Public Works Director dated 4-14-88. | None. |
| 11. Consideration of setting a date for work session regarding space needs. | None. | Staff materials to be completed and distributed at May 3, 1988 meeting. |

INFORMATIONAL ITEMS:

1. Memo from Public Works Director regarding Mrs. Bedman's appearance on open form of meeting of 4-5-88.
2. Action Needed Memo from 3-15-88 and 4-5-88 meeting.
3. Copy of letter from Rosenthal, Rondoni, MacMillan and Joyner Ltd. dated 4-15-88; copy of quarterly report from January 1 - March 31, 1988 regarding prosecution statistics.
4. Letter from League of Minnesota Cities dated 4-6-88 regarding amendments to the State Building Code -- City Comments Solicited.
5. HRA Minutes from January 1987 through February 1988.
6. Crystal Park and Recreation Advisory Commission Meeting Minutes of 3-2-88.
7. Crystal Park and Recreation monthly report for March 1988.
8. Invitation from Columbia Heights J.C.'s for an appreciation dinner and dance for Bruce Nawrocki.
9. Memo from Building Inspector dated 4-12-88 regarding addition to Arby's, 5269 West Broadway.
10. City of Crystal Expenditure Report for March 1988.

5 APRIL 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 5, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Also present were the following staff members: Jerry Dular, City Manager; John A. Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Nancy Deno, Administrative Assistant; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the regular City Council meeting of March, 15, 1988, the Joint Meeting with New Hope City Council of March 29, 1988, and the Special Work Session of April 4, 1988.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve the minutes of the regular City Council meeting of March 15, 1988 and the Joint Meeting with the New Hope City Council of March 29, 1988, and to approve the minutes of the Special Work Session of April 4, 1988 making a change in the motion to adjourn from Councilmember Moravec to Councilmember Rygg.

Motion Carried.

Mayor Aaker recognized a donation of \$600 from Superamerica for bulletproof vests for the Police Department, and donations from Church of All Saints of \$1,000 to the Crystal Fire Department and \$1,000 for Police Department Crime Fund for the Exchange Program.

The City Council considered the following items on the Consent Agenda:

1. Consideration of setting April 23, 1988 as the date for the Crystal Bike Auction and auction for other items.
2. Consideration of the resignation of Glenda Sims from the Human Relations Commission.
3. Consideration of a solicitor's license for the Crystal VFW Post #494 to sell poppies on April 17, 1988 and May 20-21, 1988.
4. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Highway 100, 3549 Douglas Drive, and 6000 - 42nd Avenue North on April 1-2-3, 1988 and May 6-7-8-28-29-30, 1988.
5. Consideration of itinerant food license for the Crystal Jaycees and the Crystal Women of Today at Crystal City Hall for March 29, 1988, and a waiver of fee.

5 APRIL 1988

6. Consideration of a request from Patti Hague, Manager of Red Cross Northwest Branch, to terminate lease at Thorson Community Center on April 30, 1988, and to waive the 90-day notification requirements.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to remove Item #4 from the Consent Agenda for Discussion.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve the Consent Agenda excluding Item #4.

Motion Carried.

Regarding Item #4, discussion was held regarding the safety factor of selling on some corners. Council directed staff to review the ordinance for City regulation even though property owners give permission for sale in the event of such situations as safety hazards.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve Item #4 on the Consent Agenda.

Motion Carried.

It being 7:00 P.M., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a continued public hearing at which time the City Council will consider a request by Herb Elfstrom to rezone property at 3401 Vera Cruz from R-1 (Single Family Residential) to B-4 (Community Commercial) and to consider site improvement agreement and surety in the amount of \$19,400. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were Herb Elfstrom and Vince Johnson, Attorney for Mr. Elfstrom.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to table to await MNDot's plans concerning right-of-way acquisition which impacts long term land use and site improvements as currently proposed.

Motion Carried.

The City Council considered a request from Joe Hartinger of The Paddock, 5917 - 56th Avenue North, to relocate the existing non-conforming, off-premise sign to the east side of the proposed service road.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve a variance to the sign ordinance to move the existing non-conforming, off-premise sign to the east side of the proposed service road as requested in variance application #S88-1, 5917 - 56th Avenue North due to the fact that the sign was relocated by a public improvement project, and the applicant was relocating to land he owned.

Motion Carried.

5 APRIL 1988

The City Council considered a request from the McKenna Management Company to permit 24 hour parking on Florida Avenue between 27th and 29th Avenues North.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to deny a request from the McKenna Management Company to permit 24 hour parking on Florida Avenue between 27th and 29th Avenues North.

Motion Carried.

The City Council considered City of Crystal Insurance Renewal for policy year 1988-1989 for Workers' Compensation, General Liability, Auto, and Public Officials. Nancy Deno, Administrative Assistant and Cary Shaich, Agent, the Towle Agency appeared and were heard.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to approve insurance renewal for policy year 1988-1989 through League of Minnesota Cities Insurance Trust Program.

Motion Carried.

The City Council considered establishing no parking zones on 32nd Avenue, west of Douglas Drive. Zev Oman of Douglas Drive Auto, 3201 Douglas Drive, appeared and was heard.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve the City Engineer's recommendation for parking to be prohibited on the south side of 32nd Avenue between Douglas Drive and Edgewood Avenue; also restrictions in this same one block section on the north side within fifty (50) feet of Edgewood Avenue and fifty (50) feet of Douglas Drive.

Motion Carried.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to refer consideration of handling used car lots as a conditional use in a B-3 zoning district to the Planning Commission.

Motion Carried.

The Mayor moved to Item #10 on the agenda.

The City Council considered a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 on April 10, 1988.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to approve a temporary Sunday On-Sale Liquor License for an event at the Elks Lodge #44 on April 10, 1988.

Motion Carried.

The Mayor went back to Item #6 on the agenda.

5 APRIL 1988

The City Council considered the installation of 2-way stop signs at the following locations: Cloverdale at Hampshire, Jersey at 46th, Quail at 54th, Adair at 34th, 46th Place at Jersey, and Scott at 53rd Avenue.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to approve the installation of 2-way stop signs at the above locations as recommended by the City Engineer.

Motion Carried.

The City Council considered establishing a backflow valve reimbursement program in areas impacted by high sewer flows.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve the initiation of a backflow valve reimbursement program in areas impacted by high sewer flows and to also allocate funds within the 1988 Sewer Department Budget for such a program.

Motion Carried.

The City Council considered a feasibility study for the 1988 seal coating program and to schedule a public hearing.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to accept the Feasibility Report for the 1988 Seal Coating Program No. 88-1.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to set 7:00 P.M., or as soon thereafter as the matter may be heard, May 3, 1988, as the date and time for a public hearing to consider the 1988 Seal Coating Program No. 88-1.

Motion Carried.

The City Council considered increasing fees for overnight incarcerations.

Moved by Councilmember Leppa and seconded by Councilmember Herbes to approve increasing fees from \$20 per prisoner per day to \$50 per prisoner per day for overnight incarcerations in the City of Crystal Police Department.

Motion Carried.

The City Council considered a resolution supporting the concept of Minneapolis and St. Paul hosting the 1996 Summer Olympics.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

5 APRIL 1988

RESOLUTION NO. 88-17

A RESOLUTION SUPPORTING THE CONCEPT OF
MINNEAPOLIS AND ST. PAUL HOSTING THE 1996 SUMMER OLYMPICS

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

Ms. Lorraine Bedman appeared regarding subdivision request for property at 7025 - 46th Avenue North.

Mayor Aaker announced the Challenge Between the Mayors to benefit the Northwest Branch of the American Red Cross, to be held on April 6, 1988.

Councilmember Herbes requested that Crystal Housing and Redevelopment Authority meeting minutes be furnished to the councilmembers.

Discussion was held regarding a City Employee Picnic.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

Meeting was adjourned at 8:45 P.M.

Mayor

ATTEST:

City Clerk

160

CRYSTAL PLANNING COMMISSION MINUTES

April 11, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Christopher, Elsen, Feyereisen, Guertin, Kamp, Magnuson and Nystrom; the following was absent Halpaus; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen to approve the minutes of the March 14, 1988, meeting.
Motion carried.

1. Moved by Commissioner Elsen and seconded by Commissioner Guertin to consider the last item on the agenda first because of health reasons of the applicant.

Motion carried.

Consideration was given to a land split in lieu of a plat as requested by Alvin and Doris Gotsch, property located at 3136 Douglas Drive.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to recommend to the City Council to grant the Gotsch Land Split, located at 3136 Douglas Drive, P.I.D. #21-118-21-32-0003 as requested by Alvin and Doris Gotsch.
Motion carried.

2. Consideration was given to a building permit for an aircraft storage hangar at Lot 80E, Crystal Airport as applied for by James Schumacher.

Moved by Commissioner Elsen and seconded by Commissioner Barden to recommend to the City Council to approve authorization to issue building permit #000424 to James Schumacher to build a 72'x40' aircraft storage hangar at Lot 80E, Crystal Airport, subject to standard procedure.
Motion carried.

3. Consideration was given to Variance Applications #88-3 to vary the requirement of a 60' lot width and #88-4 for an addition which will encroach in the required 5' side yard setback at 4232 Zane Ave. N as requested by Arthur A. Theyson.

Moved by Commissioner Magnuson and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.15, Subd. 2 a) 1), to grant a variance of 20' in the required 60' lot width, and

April 11, 1988 - Continued

Section 515.13, Subd. 3 a) 1), to grant a variance of 1' in the required 5' side yard setback to build a 31' x 20' addition at 4232 Zane Ave. N., P.I.D. #16-118-21-21-0073, as requested in Applications #88-3 and #88-4 of Arthur A. Theyson.

The findings of fact are: In order to make any improvement or addition would require a variance because of the lot size. 1' side yard variance is minimal. Addition would improve the non-conformance of the size of the house.

Motion carried.

4. Consideration was given to Variance Applications #88-5 to expand a non-conforming building, said non-conformity being the existing garage encroaches in the required 25' setback from the public right-of-way (street), and #88-6 to vary the public right-of-way (street) setback requirements to allow an addition to the garage at 5261 Edgewood Ave. N. as requested by James Becker.

Moved by Commissioner Christopher and seconded by Commissioner Barden that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming building; and Section 515.07, Subd. 5 c) 7) to grant a variance of 5' in the required 25' that a garage is to be set back from the public right-of-way (street) to allow a 10' x 20' addition to the existing 14' x 20' garage, 5261 Edgewood Ave. N., P.I.D. #08-118-21-11-0088, as requested in Applications #88-5 and #88-6 of James Becker.

The findings of fact are: Addition conforms with existing garage, and no problem with existing garage in that vicinity.

Motion carried.

5. Consideration was given to Variance Application #88-7 to vary the lot width from the required 60' lot width at 6500 - 44th Ave. N. as requested by Harvey F. Hagel.

Moved by Commissioner Barden and seconded by Commissioner Magnuson to table for further study by the Planning Commission until May 9, 1988, Variance Application #88-7 of Harvey F. Hagel concerning a variance of 3.7' in the required 60' lot width at 6500 - 44th Ave. N., P.I.D. #17-118-21-11-0062, in order to determine the feasibility of extending the sewer from 44th Avenue and thereby avoid the need for a variance.

April 11, 1988 - Continued

The following voted aye: Anderson, Barden, Christopher, Elsen, Guertin, Kamp, Magnuson and Nystrom. The following voted no: Feyereisen

Motion carried 8-1.

6. Given no action on previous item, no action necessary regarding tentative approval of proposed plat Hagel Addition located at 6500 - 44th Ave. N., which is a replat of Fairview Acres 2nd Unit, as submitted by Harvey F. Hagel.
7. Consideration was given to Application #88-8 for rezoning property from B-4 District to B-3 District and Application #88-9 for a conditional use permit to allow automotive repair and related automotive shops in B-3 at 5200 Douglas Drive, as requested by Mark Hebert of Minnesota Auto Serve Center Partners.

Moved by Commissioner Christopher and seconded by Commissioner Kamp to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, May 9, 1988, to consider the request of Minnesota Auto Serve Center Partners to rezone from B-4 District (Community Commercial) to B-3 District (Auto-Oriented Commercial) and Application #88-9 for a conditional use permit to allow a tire shop, muffler shop, tune & lube, stereo shop, radiator shop, engine repair, glass replacement, car detailing and rustproofing in B-3 District (Section 515.35, Subd. 4 c) at 5200 Douglas Drive, P.I.D. #09-118-21-22-0050.

Motion carried.

8. Alan Chazin of Homedale Builders, Inc. appeared regarding tentative approval of proposed plat Winnetka Woods located at 3411 Winnetka Ave. N. He stated it was necessary to plat at least 6 lots to make the project economically feasible, plans to build houses valued at \$125,000 and attempt to save as many trees as possible, hence the name Winnetka Woods.

The following concerns were raised by individuals in opposition: developer must be paying too much for the lots to have to build 6 houses, will change the character of the area to remove so many trees as the existing houses are set back, noise study done on Winnetka shows noise level exceeds PCA code presently and removing the natural barrier (trees) would increase the level, wooded area offsets the liability of light industrial on the other side of Winnetka, potential loss of trees because of the disturbance in the area and reduction in value of existing homes, believe value of potential homes inflated as existing homes

April 11, 1988 - Continued

have a value range of \$72,000 to \$92,000. The following were heard:

John Martin, 7900 - 35th Ave. N.
Michael Blehert, 3408 Utah
Diane Schipper, 3425 Winnetka
Paul Goda, 3349 Winnetka
John Javner, 3309 Winnetka
Pauline Langsdorf, 8100 - 33rd Ave. N.
Ryan Schroeder, 3356 Utah
Paul Andress, 3416 Utah
Sue Blehert, 3408 Utah

Moved by Commissioner Magnuson and seconded by Commissioner Anderson to recommend to the City Council to deny tentative approval of Winnetka Woods which is a replat of Lots 1, 2 & 3, Block 1, Winnetka Park 5th Addition. No findings of fact are required, but the following were given: Lots were originally set up for three single family homes, value of existing homes along Winnetka range between \$80,000 and \$100,000 so proposed \$125,000 homes appear inconsistent, noise pollution and potential of new additions needing the granting of variances.

The following voted aye: Anderson, Elsen and Magnuson.
The following voted no: Barden, Christopher, Feyereisen, Guertin and Nystrom. The following abstained: Kamp.
Motion failed 5-3.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to table for further study by the Commission until May 9, 1988, tentative approval of Winnetka Woods which is a replat of Lots 1, 2 & 3, Block 1, Winnetka Park 5th Addition.

Motion carried.

Moved by Commissioner Magnuson and seconded by Commissioner Nystrom to adjourn.


Motion carried.

The meeting adjourned at 9:21 p.m.

Chairperson Feyereisen

Secretary Elsen

April 12, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector 
Re: Variances #88-3 and #88-4 at 4232 Zane Ave. N.

The existing dwelling consists of only 512 square feet which is well below the square footage required for new dwellings. (900 sq. ft.)

The applicant wishes to build a 31'x20' addition which would give him a total of 1132 square feet; thus bringing the dwelling into compliance with the Crystal Zoning Ordinance.

Variance #88-3 is required because of lot width. The zoning ordinance requires 60' lot width and this lot is only 40' wide.

Variance #88-4 is to allow the encroachment of 1' in the required 5' side yard set back to build the addition.

The applicant will be present to answer any questions you may have and I will have a transparency for you to look at.

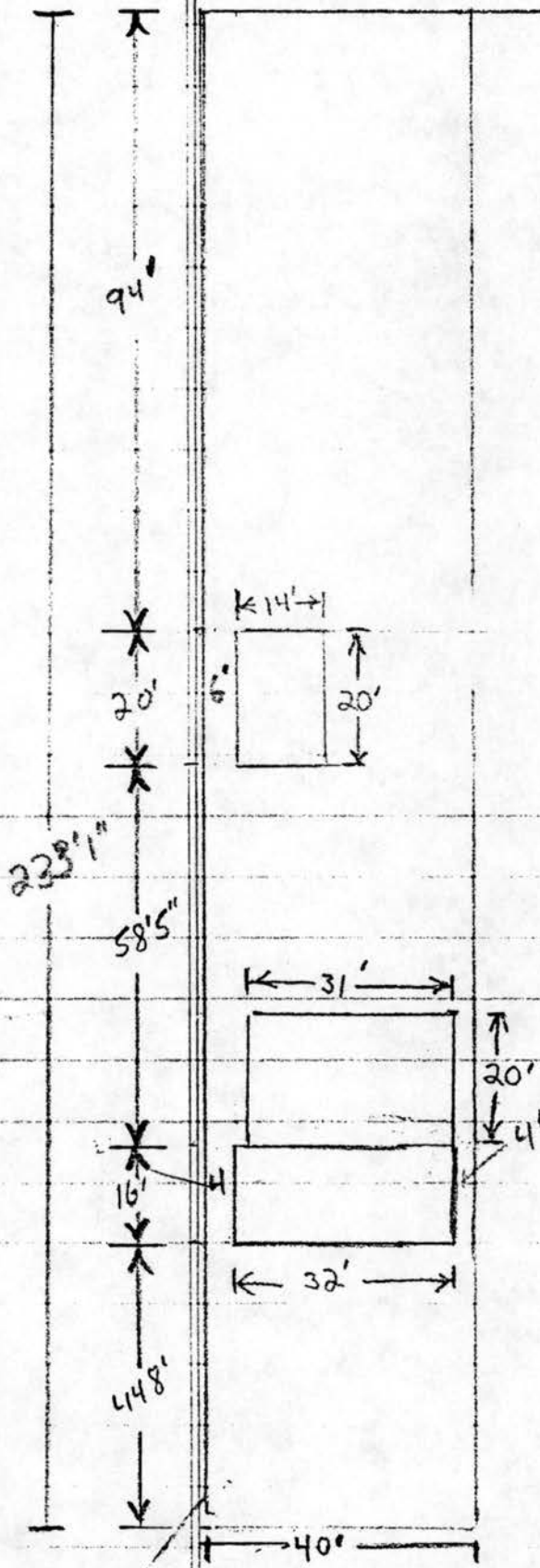
$3/8" = 10'$

ART Theyson

4232 ZANE Ave N

Crystal, Minn 55422

Alley



CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-3

Date: 3-29-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 4232 ZANE AVE N.

Legal Description of Property: _____

Property Identification Number: _____

Applicant: ARTHUR A. THAYSON

(Print Name)

4232 ZANE AVE N.

(Address)

535 4650

(Phone No.)

Owner: ARTHUR A. THAYSON

(Print Name)

4232 ZANE AVE N.

(Address)

535 4650

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.1: Subd 2 (a) 1 of the Zoning Ordinance, as amended, which requires 40' Lot Width.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

My house being only 16' x 32' is too small for an average size family to grow and expand. Also for the up grading in it self + for the community of Crystal.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

Too small of a house to live in or grow.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

Expansion of my house will not be hindered or detrimental to my neighbors, but will upgrade this area.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Arthur A. Thayson
(Applicant's Signature)

Arthur A. Thayson
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00

DATE RECEIVED: 3-30-88

RECEIPT # 39452

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-4

Date: 3-29-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 4232 ZANE AVE N.

Legal Description of Property: _____

Property Identification Number: _____

Applicant: ARTHUR A. THEYSON
(Print Name)

4232 ZANE AVE N. Crystal. 5354650
(Address) (Phone No.)

Owner: ARTHUR A. THEYSON
(Print Name)

4232 ZANE AVE N. 5354650
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Sub 3 (a) 1 of the Zoning Ordinance, as amended, which requires 5' side yard

Usable to build 31' x 20' addition that will
encroach 1' in required 5' side yard at back.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

My house being only 16' by 32' is too small for any
average size family to grow and expand. Also for the
up grading in it self & for the community of Crystal

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

To small of a house to live in or grow

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

Expansion of my house will not be hindered
or detrimental to my neighbors, but will upgrade
this area

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Arthur A. Theyson
(Applicant's Signature)

Arthur A. Theyson
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00

DATE RECEIVED: 3-30-88

RECEIPT # 39453


(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

April 12, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector 
Re: Variances #88-5 and #88-6 at 5261 Edgewood Ave. N.

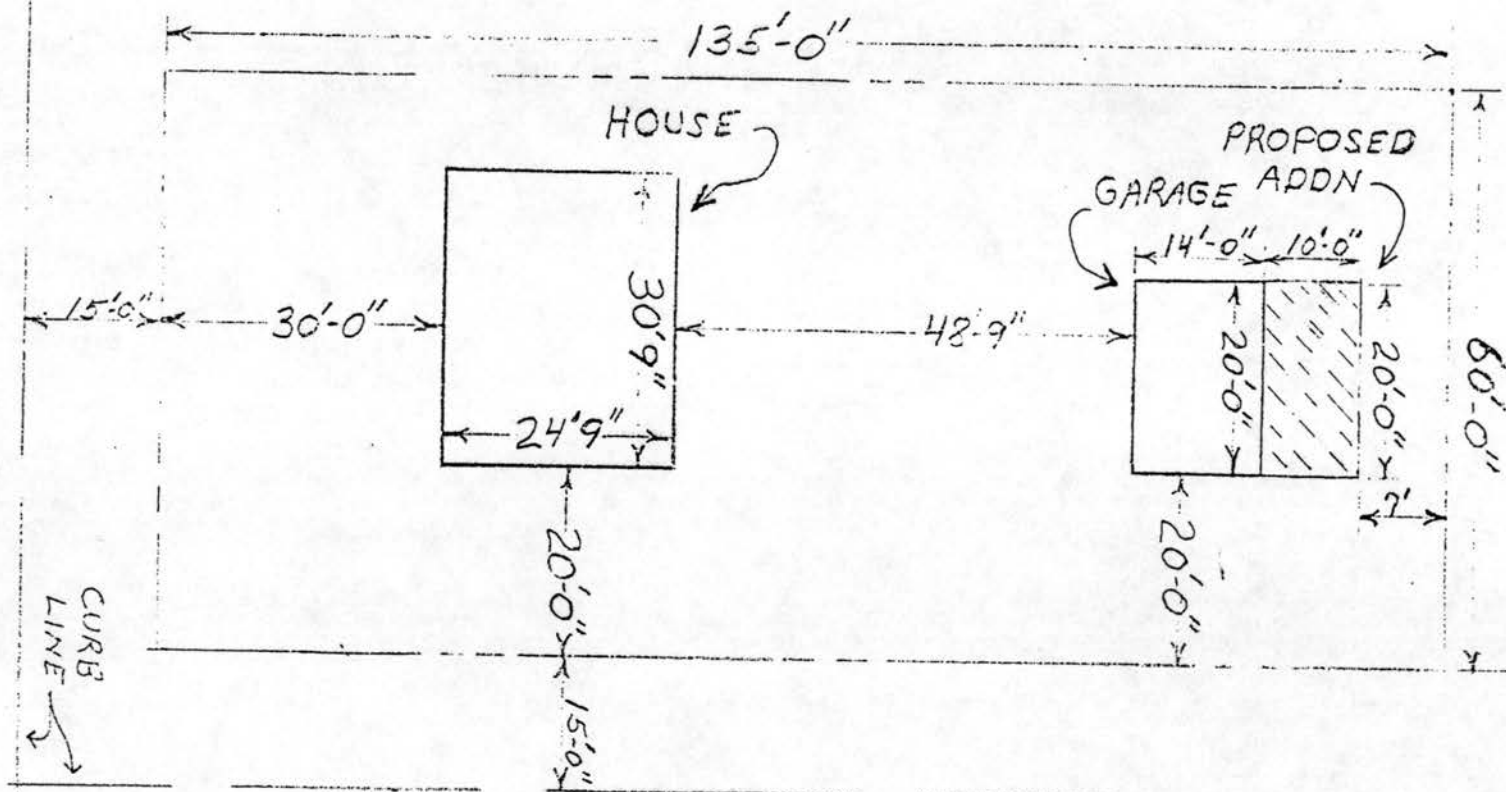
This is a corner lot with a detached garage that has the driveway on the 53rd Ave. N. side.

Ordinance #515.07 Subd 5(c)7 requires a 25' set back from the property line. The applicant's existing 14'x20' garage is set back 20'. He wishes to add 10' to the existing garage and is asking to vary section 515.05 Subd 2 which does not allow the expansion of a non-conforming structure. (Variance #88-5). The second variance is to allow the addition to encroach 5' in the 25' set back required in Section 515.07 Subd 5(c)7. (Variance #88-6).

The applicant will be present to answer any questions and I will have a transparency for you to look at.

5261 EDGEWOOD AVE., N.

SCALE $\frac{1}{2}" = 10'$



53RD AVE.



CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-6

Date: _____

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5261 EDGEWOOD AV. N.

Legal Description of Property: LOT 1 BLOCK 2 WHITEFIELD

Property Identification Number: _____

Applicant: JAMES BECKER
(Print Name)

5261 EDGEWOOD AV. N., CRYSTAL 536-8838
(Address) (Phone No.)

Owner: JAMES BECKER
(Print Name)

5261 EDGEWOOD AV. N., CRYSTAL 536-8838
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.07
Sub 5(a) 7 of the Zoning Ordinance, as amended, which requires 25' setback
from street right-of-way - 11' of 5' in sig 25'

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

SEE ATTACHED SHEET

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

James Becker
(Applicant's Signature)

James Becker
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 4-4-88 RECEIPT # 39487

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-5

Date: _____

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5261 EDGEWOOD AVE.

Legal Description of Property: LOT 1 BLOCK 2 WHITEFIELD

Property Identification Number: _____

Applicant: JAMES RECKER
(Print Name)

5261 EDGEWOOD AVE. N., CRYSTAL 536-8838
(Address) (Phone No.)

Owner: JAMES RECKER
(Print Name)

5261 EDGEWOOD AVE. N., CRYSTAL 536-8838
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.05
Subd 2 of the Zoning Ordinance, as amended, which requires non-conf.

Ally or structure shall not be enlarged

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

SEE ATTACHED SHEET

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

James Recker
(Applicant's Signature)

James Recker
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 4-4-88 RECEIPT # 39487


(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

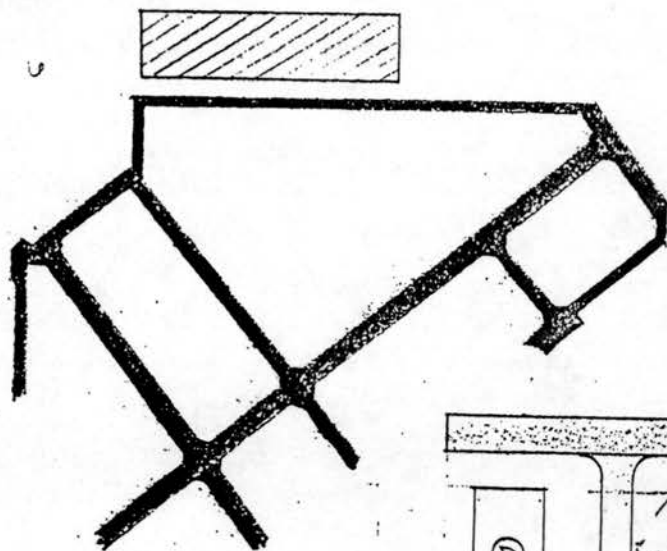
April 12, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector 
Re: Aircraft storage hangar on lot 80-E

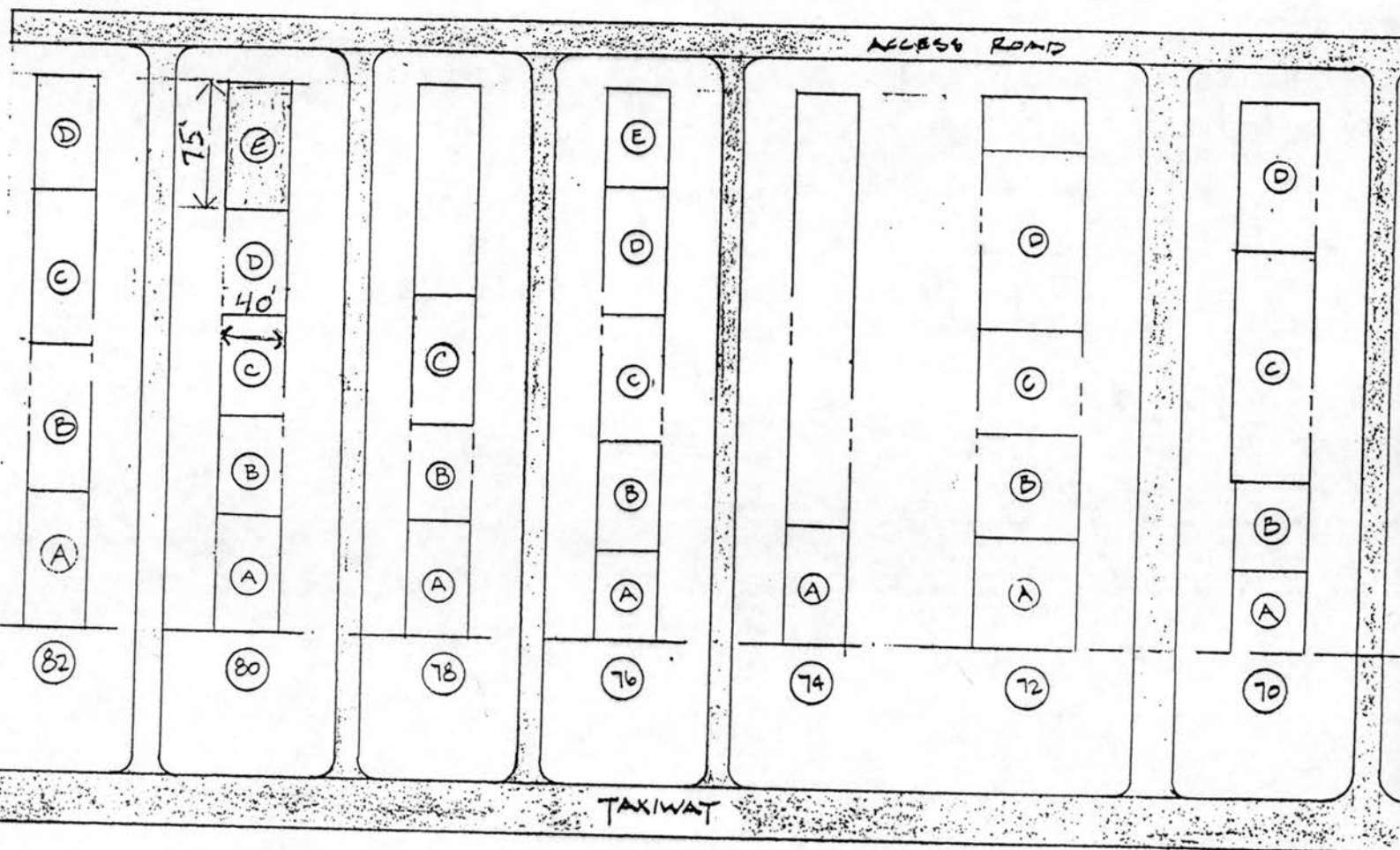
The applicant wishes to build a 72' x 40' aircraft storage hangar on lot 80-E which is located on the east side of the Crystal Airport. This will fill lot 80 with hangars.

There is still space available on lots 78, 74, and 68. How many more hangars? I'd say 2 hangars on lot 78, perhaps 4 on lot 74 and 1 on lot 68; this would give us the possibility of dealing with 7 more hangars.

The applicant has been notified of the meeting to answer any questions and I will have the usual transparency.



400' FRONT E NE-SW RUNWAY



NC
SCALE 1"=100'-0"

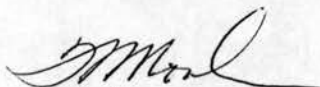
CRYSTAL
EAST BL

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: April 13, 1988
RE: Stop Sign Petition for Intersection of 52nd and
Toledo Avenues

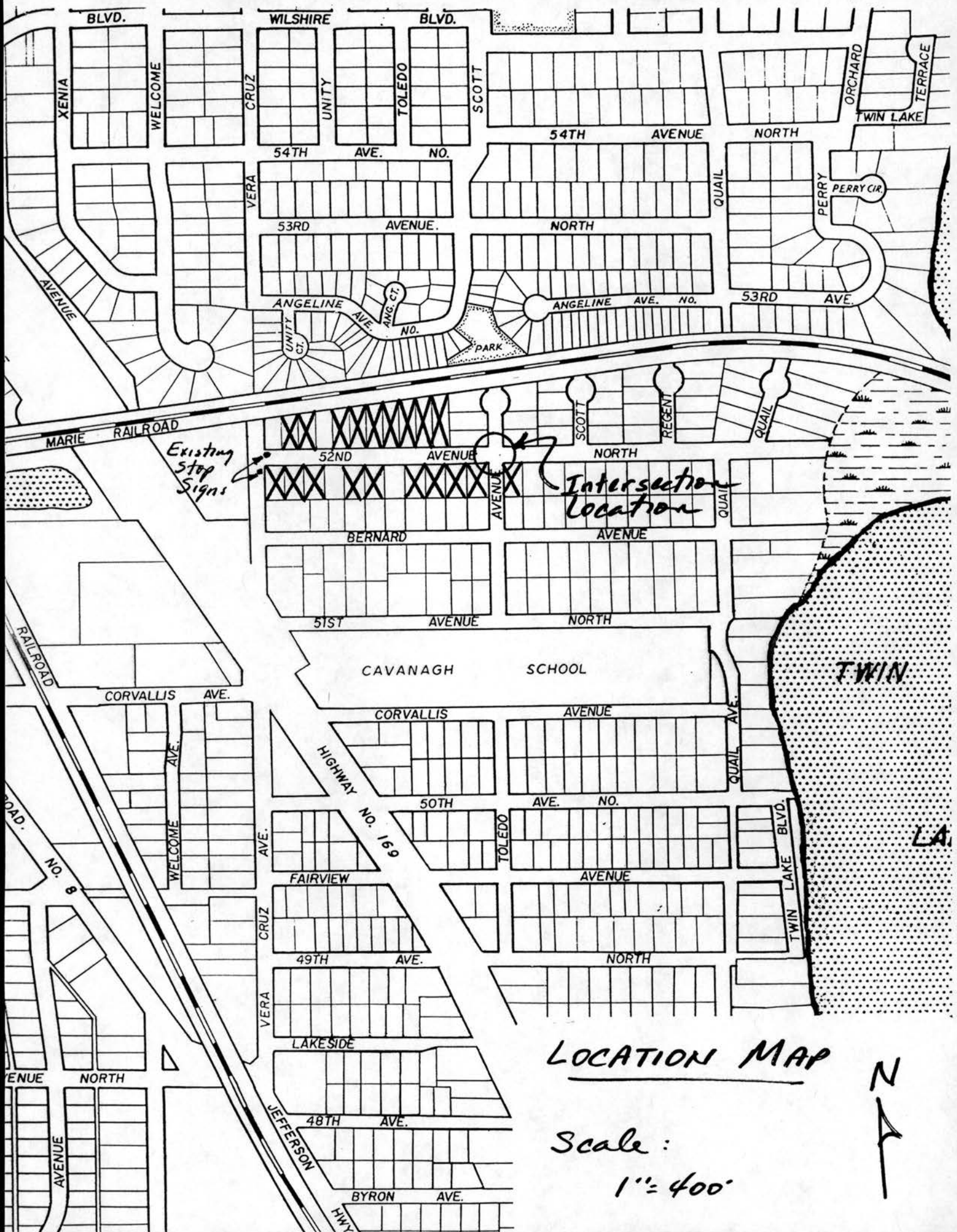
A petition has been received requesting installation of stop signs on 52nd Avenue at its intersection with Toledo Avenue. The intent of the petition is to slow down traffic on 52nd Avenue given the speeding associated with the long straight away and the number of small children living in the area.

While there are some sight obstructions (trees and fence) that impact vehicular traffic, this office is concerned with the level of compliance stop movements will generate in a situation where only local traffic is involved. Given the fact that most of the drivers are familiar with the area and aware of the low level of intersecting movements, there is a good chance that "rolling stops" or blatant disregard of the signs may result. Such a situation will actually cause a different set of problems for residents in the area involving noise and pedestrian safety.

Given the limited residential area affected and the minimal impact on overall traffic flow, this office is not as concerned with the proposed sign placement as with everyone understanding the potential consequences.


WM:jrs

Encls



WE, THE RESIDENTS OF 52nd AVE NO. CRYSTAL, MN.
DO HEREBY PETITION THE CRYSTAL CITY
COUNCIL FOR A STOP SIGN AT THE INTERSECTION
OF 52nd AVE NO. AND TOLEDO AVE.

| <u>NAME</u> | <u>ADDRESS</u> |
|-------------------------|---------------------------------|
| MIKE LARSON | 5314 52 nd Ave. No. |
| DAVE GLASS | 5320 52 nd AVE. N. |
| Lori Glass | " " |
| Abdel Messeih Samir | 5332 52 AVE N |
| Lucretia Ripley | 5338 52nd ave N. |
| Joyce Brainard | 5344 - 52nd Ave No |
| Richard P. Venske | 5412 - 52nd Ave No - |
| John C. Goodman | 5418 - 52 Ave N. |
| Quess & Oley | 5425 - 52nd Ave N |
| Sandy Nelson | 5417 - 52 nd Ave No. |
| Barbara MacDuck | 5409 52nd Ave. No. |
| Paul F. Brusemick | 5349 52 nd Ave No |
| Kathy M. Sanswile | 5349 52nd Ave No. |
| Randy & Denny | 5345 52 nd AVE NO. |
| John & Bratolich | 5325 52 nd Ave No. |
| Donna Bratolich | 5325 52 Ave No. |
| Bea Siegfried | 5317 52 Ave No |
| Marv Siegfried | 5317 52 Ave No |
| Helen Fleckner | 5309 52 AVE. N. |
| Mr. & Mrs. Payl Tardiff | 5300 52 nd Ave. No. |
| Frank W. Tardiff | " " " " |
| Virginia Howe | 5209 Toledo Ave N. |

WE, THE RESIDENTS OF 52nd AVE NO. CRYSTAL, MD.
DO HEREBY PETITION THE CRYSTAL CITY
COUNCIL FOR A STOP SIGN AT THE INTERSECTION
OF 52nd AVE NO. AND TOLEDO AVE.

NAME

ADDRESS

Ans. A. Alexander

5209 52nd Ave. N. Crystal

Mr. + Mrs. Clarence Nelson

5326 52nd Ave. N. Crystal

Bernie M. Mithum

5400 - 52nd Ave. No. Crystal

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: April 7, 1988
RE: Property Split at 3136 Douglas Drive

A resident has approached the City seeking resolution of a long-standing, highly unusual ownership situation. The property at 3136 Douglas Drive exists as a narrow strip of land that fronts both Douglas Drive and Brunswick Avenue as shown on the attached maps. Contracts already recorded with Hennepin County in essence allow multiple ownership while the property has never been legally split or platted.

To straighten out the ownership and tax situation related to this parcel, the owner of the west 150 feet has requested approval of a property split consistent with the recorded contracts. While this office routinely upholds the plat requirements of the City's Zoning Code, this situation merits consideration in terms of parcel identification and equalization of taxes. Further the requested split may actually clarify ownership and simplify the future platting of the area.

Additional details will be provided at Monday's meeting to more fully describe the existing situation and the proposed split.



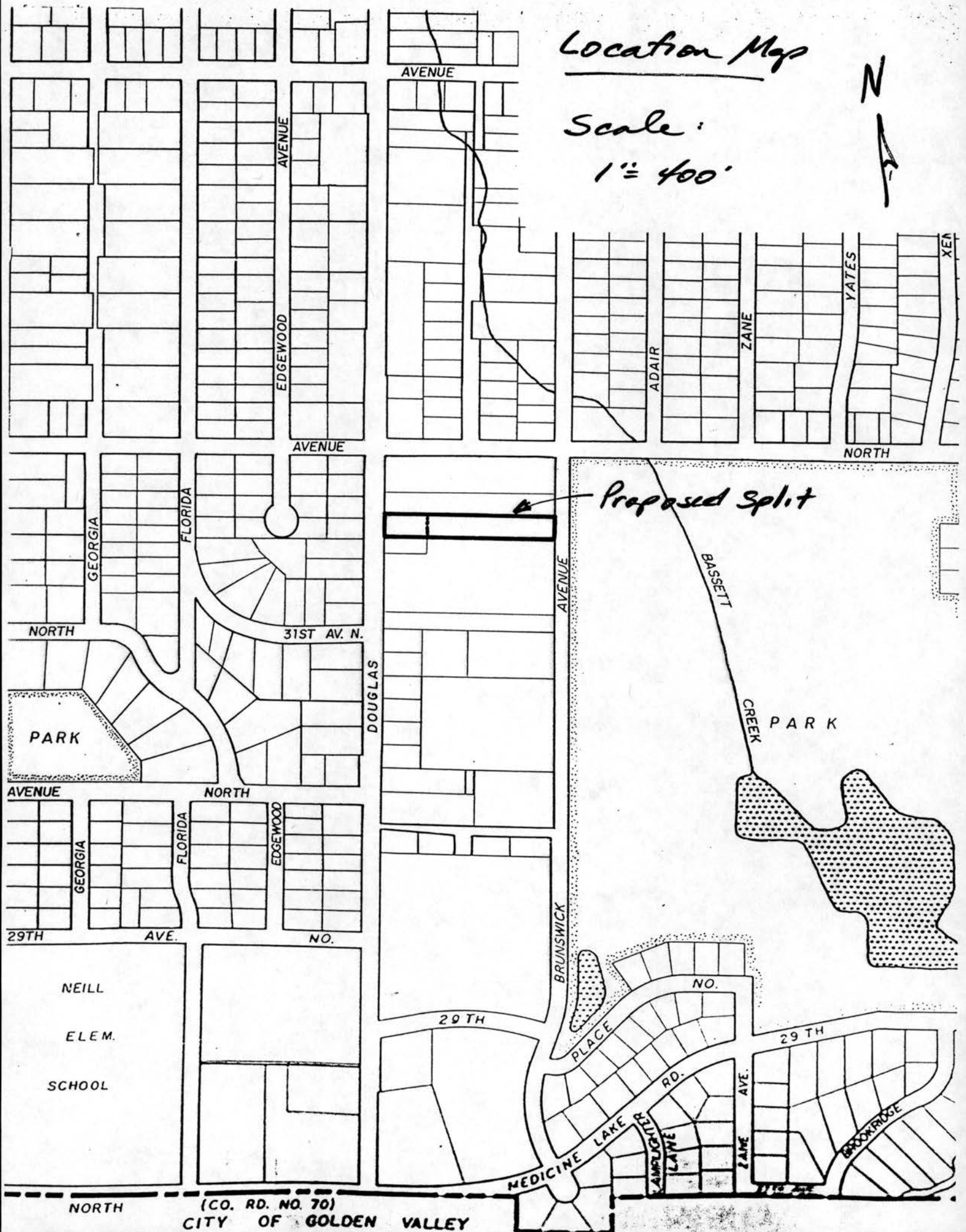
WM:jrs

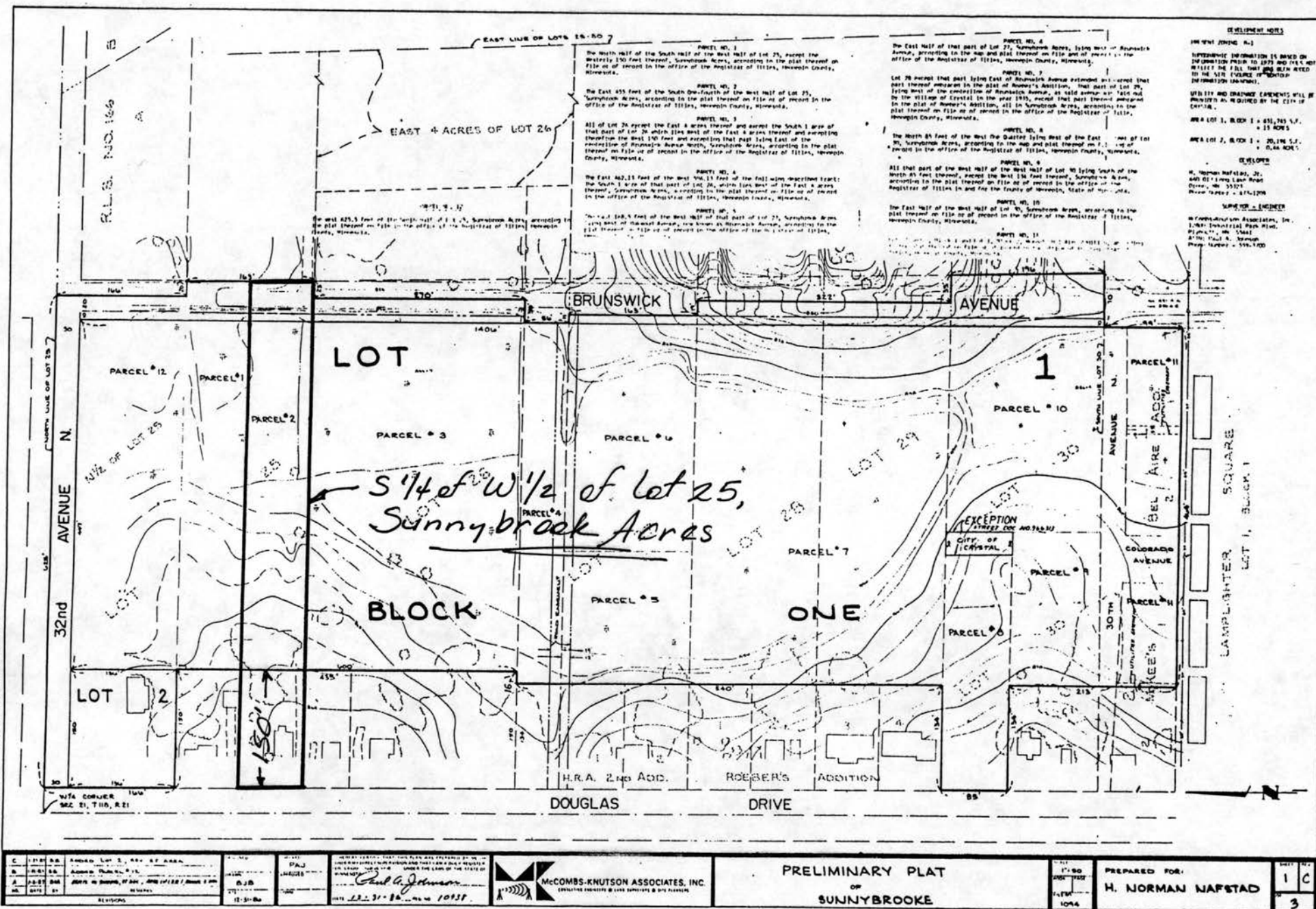
4/12/88 UPDATE

On April 11 the Planning Commission recommended approval of the above-mentioned property split. Both the Hennepin County Recorder's Office and the City Attorney have stated they have no problem with the proposed split given the present contract situation.

Location Map

Scale:
1" = 400'





NO. _____

CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH
Crystal, MN 55422
Phone: 537-8421

Date: 4-5-88

TYPE OF REQUEST: () Rezoning () Conditional Use Permit
() () Plat Approval
() Sign Variance (x) Other (Lot Split)

Street Location of Property: 3136 Douglas Drive

Legal Description of Property: West 150' of S 1/4 of
W 1/2 of Lot 25, Sunnybrook Acres (ac street)

Property Identification Number: 21-118-21-32-0003

Owner: Alvin & Doris Gotsch
(Print Name)

3136 Douglas Drive, Crystal 545-5140
(Address) (Phone No.)

Applicant: same
(Print Name)

(Address) (Phone No.)

DESCRIPTION OF REQUEST: Allow lot split consistent with
deeds already recorded

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
(attach additional sheets if necessary)

So tax statements can be directed to actual
owner consistent with deeds of record.

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

(TORRENS) / ABSTRACT
(Circle one)

Alvin C. Gotsch
(Applicant's Signature)

Alvin C. Gotsch
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: _____ RECEIPT # _____

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

MEMORANDUM

TO: JERRY DULGAR - CITY MANAGER
FROM: DON TOAVS - SECRETARY,
CRYSTAL FIREFIGHTERS' RELIEF ASSOCIATION
DATE: MARCH 28, 1988
SUBJECT: NEW BYLAWS


At the March 14th regular meeting of the Relief Association the membership voted to replace our existing bylaws with new bylaws.

The reasons for the change is to bring our bylaws into conformation with State Law, create unisex language, and improve some benefits.

Our bylaws require that City Council Approval be obtained before our bylaws can go into effect. At this time we are requesting that approval. Please include our bylaws on the Council agenda for their next meeting and advise us of the date and time so that our representatives may be present.

If you or the Council require additional information or would like to discuss the new bylaws prior to the meeting, please contact me at 535-1850 or Ron Billstrom at 535-6066.

Thank you for your consideration of this matter.



BYLAWS OF THE
CRYSTAL FIREFIGHTERS' RELIEF ASSOCIATION

ARTICLE I

PURPOSE

Section 1. The purpose of the Association shall be to provide disability, pension, and death benefits to members, their widows and children.

ARTICLE II

MEMBERSHIP

Section 1. Any regular active member of the Crystal Fire Department shall be eligible to apply for membership in this association.

Section 2. Written application may be made at any regular or special meeting of the Board of Trustees for consideration. The Board of Trustees shall conduct an investigation to determine if the applicant, due to some medically determinable physical or mental impairment or condition, would constitute for the association a predictable and unwarranted risk of liability for benefits at an age earlier than the minimum age specified for receipt of a service pension. If no such impairment or condition exists, the Board of Trustees shall appoint the applicant to membership in the association.

Section 3. Resignation or expulsion from the Crystal Fire Department or moving from the vicinity of the City of Crystal to take up residence elsewhere, shall terminate the membership of the member so resigning, expelled, or removing; provided, however, that any member who has served for at least the minimum number of years required by Article IX of these bylaws for vesting of pension rights as an active member of the Crystal Fire Department shall retain membership in this association, regardless of resignation, expulsion, or removal, -exempt from payment of dues and such other regulations which may be from time to time imposed. Membership shall terminate when payment of a lump sum service pension or a lump sum total disability pension has been approved by the Board of Trustees.

Section 4. Each member shall pay to the association annual dues, as established from time to time at a regular meeting of the association, payable on or before the date of the annual meeting of each year. A new member whose application for membership has been approved after

July 1 shall not be required to pay dues for the remainder of the year of appointment.

Section 5. Any member of the association who fails to pay the dues within 30 days of the time when such payment was due, stands suspended from membership and forfeits all rights and benefits thereunder by such non-payment without any action by the association, or any officer thereof.

Section 6. Any member who shall, in the opinion of a majority of the members of the Board of Trustees, fraudulently claim benefits from, or defraud or attempt to defraud the association in any way, shall be suspended from membership by the board, and shall forfeit all further rights to benefits from the association.

Section 7. Any suspended member can only be reinstated upon application for reinstatement in writing, presented at a regular or special meeting of the association, accompanied by a sum of money equal to the amount which would have been payable during the period of suspension, upon the favorable vote of 2/3 of the members present and voting at such meeting, providing that a quorum is present.

Section 8. Any former member whose pension rights became vested before such member resigned from the Crystal Fire Department may maintain membership in the association as a Social Member.

Section 9. A Social Member is any former member who wishes to maintain membership in the Association and is on the deferred or the early vested pension roll or is receiving a monthly pension.

ARTICLE III

BOARD OF TRUSTEES

Section 1. The Board of Trustees shall be composed of the following nine persons: a President, a Vice President, a Secretary, a Treasurer, and two general trustees, each of whom shall be elected at the annual meeting of the association from its members, for a two year term as specified in this Article, or until his successor has been elected and qualified, and the statutory ex officio members; the Chief of the Crystal Fire Department, the Mayor, and the city clerk or the finance director of the City of Crystal. Ex officio trustees shall have all of the rights, duties, and responsibilities as the elected trustees, except the right to be an officer of the Association and shall not be considered in establishment of a Quorum for transaction of business. One of the elected members of the Board of Trustees may be a retired member who is on the deferred or the early vested pension roll or is receiving a monthly pension.

Section 2. The terms of office of the general trustees and the officers shall be arranged as follows: one general trustee, the

President, and the Treasurer shall be elected for two year terms at the elections held during the annual meeting in even numbered years; and one general trustee, the Vice President, and the Secretary shall be elected for two year terms at the elections held during the annual meeting in odd numbered years. If a vacancy, other than a vacancy caused by removal for cause of an officer or trustee, occurs during the term of office of any officer or trustee, the remaining members of the Board of Trustees shall elect a member of the association to serve for the unexpired term of the vacated position.

Section 3. A general trustee or officer may be removed for cause. Cause for removal shall include, but shall not be limited to, the breach of the duties as set forth in Articles III and IV of these bylaws. One or more of the trustees or officers may be removed at a meeting of the membership which has been called for that purpose by a 2/3 vote of those present and voting at such meeting, provided a quorum is present. Notice of the meeting at which removal is to be considered shall be given to each member and shall include the purpose of the meeting. The general trustee or officer shall be furnished with a statement of the particular charges at least five days before the meeting is to be held. At the meeting, the general trustee or officer shall be given an opportunity to be fully heard as to each charge. If a general trustee or officer is removed, a replacement shall be elected at the same meeting, and such replacement shall serve out the unexpired term of the removed general trustee or officer.

Section 4. It shall be the duty of the Board of Trustees to provide for the safe and profitable investment of the unappropriated funds of the association, and whenever investments are made, to investigate and pass upon the securities offered and to attend to the drawing up and execution of the necessary papers. The board shall order an audit of the books and accounts of the secretary and the treasurer annually, according to law, and shall submit a written report of the condition of the association to the members annually.

Section 5. The investment of the funds of the association shall be in the exclusive control of the Board of Trustees, in conformance with state statutes.

section 6. The members of the Board of Trustees shall act as trustees with a fiduciary obligation to the members of the association, to the City of Crystal, and to the State of Minnesota.

ARTICLE IV

DUTIES OF OFFICERS

Section 1. It shall be the duty of the President to attend and to preside at all meetings of the association and the Board of Trustees. He shall enforce the due observance of the Articles of Incorporation and the bylaws and see that the other officers properly perform the

duties assigned to them. He shall sign all checks issued by the Treasurer and all other papers which require his signature. He shall be a member of all committees except the Aid Committee, and he shall exercise careful supervision over the affairs of the association. He shall receive such salary as may be fixed from time to time by the Board of Trustees, subject to approval of the association, and payable from the Special Fund of the association.

Section 2. It shall be the duty of the Vice President to perform the duties of the President in his absence. In the absence of both the President and the Vice President, it shall be the duty of the association to elect a President Pro Tem, who shall perform the duties incident to the office.

Section 3. It shall be the duty of the Secretary to keep a true and accurate record of the proceedings of all meetings of the association and of the Board of Trustees. He shall keep a correct record of all amendments, alterations and additions to the Articles of Incorporation or the bylaws in a separate book from the minute books of the association. He shall cause due notice of all special meetings of the association and of the Board of Trustees to be given. He shall receive all moneys due the association and pay the same over to the Treasurer, taking a receipt for the same, and failing to do so, he may be impeached and expelled from the association. He shall keep a roll of membership, with the date of joining, resignation, discharge, leaves of absence, dues and assessments paid, and relief or pensions furnished. His books shall be at all times open to inspection by the Board of Trustees. Prior to entering upon the duties of the office, he shall give a bond in such amount and with such sureties as may be required and approved by the Board of Trustees. Such bond shall be paid for from the Special Fund of the association. He shall sign all orders for payment issued to the Treasurer, and jointly with the Treasurer, prepare and file all reports and statements required by law. He shall receive such salary as may be fixed from time to time by the Board of Trustees, subject to approval of the association, and payable from the Special Fund of the Association.

Section 4. It shall be the duty of the Treasurer to receive from the Secretary all funds belonging to the association and hold them subject to the order of the President and countersigned by the Secretary. He shall keep separate and distinct accounts of the Special and General Funds, and shall prepare and present to the Board of Trustees a statement of the assets and liabilities of each fund at each meeting of the Board of Trustees, and prior to the annual meeting of the association. Failing in his obligations, he may be impeached and expelled from the association. He shall deliver to his successor in office, or to any committee appointed by the Board of Trustees to receive the same, all moneys, books, papers and other items pertaining to the office immediately upon expiration of his term of office. Prior to entering upon the duties of his office, he shall give a bond in such amount as required by law, and with such sureties as may be required and approved by the Board of Trustees. Such bond shall be

paid for from the Special Fund of the association. Jointly with the Secretary, he shall prepare and file all reports and statements required by law. He shall receive such salary as may be fixed by the Board of Trustees from time to time, subject to approval of the association, and payable from the Special Fund of the association.

Section 5. There shall be an Aid Committee, composed of the Vice President and two other members of the association, who may or may not be members of the Board of Trustees, appointed by the President. The Vice President shall be the chairman of this committee. The duty of the committee shall be to make provision for the assistance to be rendered to each sick or disabled member, and to the survivors of any deceased member.

ARTICLE V

MEETINGS

Section 1. The annual meeting of the association, for the election of officers and trustees, and other business, shall be held on the third Sunday in January of each year. Any member who seeks an elective position in the association shall file for said position between the dates of December 15 and January 10 next preceding the annual meeting at which elections for the position which is sought shall be held. Filing shall be in written form and submitted to the Filing Officer who has been appointed by the President. No member shall file for more than one position for any one election. A current member of the Board of Trustees who seeks an office other than the one currently held shall resign from the current position at the time of filing for another position. Nominations may also be made from the floor at the meeting at which the election will be held. All elections shall be made by ballot.

Section 2. Monthly meetings of the association shall be held on alternating second Sundays and Mondays of each month except the annual meeting.

Section 3. The board of trustees shall hold regular quarterly meetings, and it shall hold its annual meeting immediately following the annual meeting of the Association.

Section 4. Special meetings of the association or the board of trustees may be called by the President, or two members of the Board of Trustees, and shall also be called upon written request of six or more members of the association. Members or trustees shall be notified by the Secretary of such special meetings, and the object of the meeting shall be contained in such notice.

Section 5. A majority of the Board of Trustees then in office, except ex officio members, and 40% of the members of the association shall constitute quorums for the transaction of business at their meetings.

Less than a quorum may adjourn a meeting to a future time, which the Secretary shall make known to all affected members.

Section 6. All reports of Special Committees and resolutions shall be submitted in writing, and no report shall be accepted unless it is the report of the majority of a committee, provided, however, that a minority shall be permitted to present its views in writing.

Section 7. All meetings shall be conducted according to Robert's Rules of Order, as revised.

Section 8. The Order of Business shall be:

- Call to order
- Roll Call
- Reading of minutes of previous meeting
- Reading of minutes of meetings of board of trustees.
- Reading of reports of special committees
- Reports of Officers
- Propositions for membership (board of trustees meetings)
- Reports of standing committees
- Unfinished business
- Election of trustees and officers (annual meeting)
- New business
- Adjournment

Section 9. Each member who is currently in good standing and who is present at a meeting shall be entitled to one vote on any matter voted upon by the members at such meeting. The act of a majority, provided a quorum is present, shall serve as a recommendation to the Board of Trustees.

ARTICLE VI

FUNDS

Section 1. The funds received by the association from dues, fines, entertainments, and other miscellaneous sources shall be kept in the General Fund of the association on the books of the Secretary and the Treasurer, and may be disbursed for any purpose reasonably related to the welfare of the association or its members, as authorized by a majority of the members present and voting at any annual, regular or special meeting of the members.

Section 2. All funds received by the association from any tax sources, and all funds or property donated or granted to the association for the benefit of this fund shall be kept in a Special Fund on the books of the Secretary and the Treasurer and shall not be disbursed for any purpose except those specifically authorized by law.

Section 3. No disbursement of funds of this association shall be made except by checks drawn by the Treasurer, or City Treasurer and countersigned by another Board Officer. Except when issued for salaries, pensions and other fixed charges, the exact amount of which has previously been determined and authorized by the Board of Trustees (or the members, in case of disbursements from the General Fund), no check shall be issued until the claim to which it relates has been approved by the Board of Trustees.

Section 4. All money belonging to the association shall be deposited to the credit of the association in such banks, trust companies, savings and loan associations, or other depositories as the Board of Trustees may designate.

ARTICLE VII

APPLICATION FOR BENEFITS

Section 1. All applications for relief or pension benefits shall be made in writing on forms furnished by the Secretary.

Section 2. All applications for disability benefits shall be submitted to the Board of Trustees at a regular or special meeting of the board. The application shall be accompanied by a certificate from the attending physician or surgeon setting forth the nature of the illness or injury, the cause and duration thereof, the length of time the applicant has been unable to perform any of the duties connected with his regular occupation and those of a firefighter, and an estimate of the time at which the applicant will be able to return to his regular occupation and to perform the duties of a firefighter.

Section 3. All applications for pensions shall be submitted to the Board of Trustees at a regular or special meeting of the board. Applications shall be verified by an oath of the applicant and shall state the age of the applicant, the period or periods of service in, and the date of retirement from, active duty in the Crystal Fire Department, the length of time he has been a member of the association, and such other information as the Board of Trustees may require.

Section 4. No benefits or pensions shall be paid until the application therefor has been approved by a majority vote of the Board of Trustees. Decisions of the board shall be final as to the payment of such benefits or pensions. No other benefits shall be paid to or on behalf of any member who has received a lump sum service pension.

Section 5. For purposes of computing benefits or pensions payable under Articles VIII, IX, X, AND XI a "year of service" shall be defined as a period of 12 full months of active duty in the Crystal Fire Department, beginning on the date when the member became an active firefighter in said fire department. If a member's period of

active service has not been continuous, parts of years shall be added together to compute full years. All leaves of absence of more than 90 days shall be excluded in computing the period of active service time.

ARTICLE VIII

SICK AND DISABILITY BENEFITS

Section 1. A member of the association who is on active duty in the Crystal Fire Department, who becomes sick or disabled to the extent that he is unable to perform any of the duties of his regular occupation, and who is under the care of a physician, for 7 consecutive days or more, shall be entitled to a benefit of \$10 per day, commencing with the 4th day of such illness or disability, but the total amount of temporary disability payments for any one illness or disability shall not exceed \$1,000. Applications for short term disability payments shall be made by or on behalf of the applicant within 10 days after the disability commences, and no disability benefits shall be paid for a period which covers more than 3 days before the application is made

Section 2. If a member of this association shall become totally and permanently disabled, to the extent that a physician or surgeon acceptable to the Board of Trustees shall certify that such disability will permanently prevent said member from performing his duties in the Crystal Fire Department, the association shall pay each month to such member during the period of such total disability the sum of \$15 for each year that he served as an active firefighter in the Crystal Fire Department. If such total disability continues to the time when the member reaches the age of 50 years, the disability benefit shall be converted to a service pension, the amount of which shall be calculated according to the number of years that the member served as an active firefighter in the Crystal Fire Department. A totally disabled member shall have the right to select and receive a lump sum disability pension of \$1,500 for each year of active service in lieu of a monthly disability pension. If a member who has received a lump sum disability pension should subsequently recover and return to active duty in the Crystal Fire Department, any amount paid to him as a disability pension shall be deducted from the amount of a future service or disability pension.

ARTICLE IX

DEATH BENEFITS

Section 1. Upon the death of any member who is an active firefighter in the Crystal Fire Department at the time of death, the association shall pay to the surviving spouse, if any, and if there is no surviving spouse, to the surviving child or children, if any, and if no child or children survive, to the estate of such deceased member,

the sum of \$1,500 for each year that the deceased member served as an active firefighter in the Crystal Fire Department; but in no case shall such death benefit be less than \$7,500. Upon the death of a retired member who was receiving a monthly pension at the time of death, the association shall pay to the named beneficiary, or the surviving spouse, or the estate of such deceased member, the sum of \$2,000. No death benefit shall be paid on behalf of a deceased former member who had received either a lump sum service pension or a lump sum total disability benefit.

ARTICLE X

SERVICE PENSIONS AND SURVIVOR BENEFITS

Section 1. A member who has retained membership in the association for at least 10 years, and who has served as an active firefighter in the Crystal Fire Department for 20 years or more, and has reached the age of 50 years or more, shall be paid monthly until death the sum of \$15 for each year that he served as an active firefighter in said fire department, to a maximum of \$450 per month.

Section 2. A member of the association who shall have served as an active firefighter in the Crystal Fire Department for at least 20 years, but has not reached the age of 50 years, may retire from said fire department and be placed on the deferred pension roll. When he reaches the age of 50 years, and provided that at that time he has been a member of the association for at least 10 years, upon application therefor he shall be paid monthly until death the sum of \$15 for each year that he served as an active firefighter in said fire department, to a maximum of \$450 per month. During the time that a member is on the deferred pension roll, he will not be eligible to receive any of the benefits provided for in Article VIII.

Section 3. Lump Sum Service Pension Option. Any member who becomes eligible to receive a monthly service pension may, at the time of becoming eligible, irrevocably elect to receive a lump sum in lieu of any other benefits to which such member or member's survivor or survivors may be entitled. Such election, on a form provided by the Secretary, shall be presented to the Board of Trustees, together with the application for pension. The lump sum pension shall be calculated at \$1,500 for each year of active service performed by such member in the Crystal Fire Department, but no such pension shall exceed \$45,000.

Section 4. In the event of the death of an active firefighter or retired member who was receiving a monthly pension, the surviving spouse, if any, shall be paid monthly until death or remarriage, 1/2 of the monthly pension which such deceased member had earned at the time of death. If such member leaves a surviving minor child or children in addition to a spouse, such child or children, in the aggregate, shall be paid 1/2 of the monthly service pension which such member had earned at the time of death. Such payment shall cease when

the youngest surviving child reaches the age of 18 or marries, whichever event occurs first.

Section 5. Option in lieu of monthly pension and early vesting provision. A member of the association who has served for 10 years or more, but less than 20 years, as an active firefighter in the Crystal Fire department may retire from said fire department and be placed on the early vested pension roll. Upon reaching the age of 50 years and attainment of at least 10 years of membership in the association, such member shall, upon application therefor, be paid in the following manner: (Amounts based on reduction factors contained in Minn. Statutes 424A.02, sub. 2, for a lump sum pension of \$1,500 per year of active service, or a monthly pension of \$15 per year of active service, after 20 years of service.):

| ACTIVE SERVICE TIME AT LEAST BUT LESS THAN | | SINGLE LUMP SUM PAYMENT | OR AMOUNT PER MONTH FOR REMAINDER OF LIFE |
|---|----|----------------------------|---|
| 10 | 11 | \$ 9,000 | \$ 90.00 |
| 11 | 12 | 10,560 | 105.60 |
| 12 | 13 | 12,240 | 122.40 |
| 13 | 14 | 14,040 | 140.40 |
| 14 | 15 | 15,960 | 159.60 |
| 15 | 16 | 18,000 | 180.00 |
| 16 | 17 | 20,160 | 201.60 |
| 17 | 18 | 22,440 | 224.40 |
| 18 | 19 | 24,840 | 248.40 |
| 19 | 20 | 27,360 | 273.60 |

Section 6. If a member has selected a lump sum pension he shall be paid interest on the principal from the time of retirement to the age of 50 years, at the rate actually earned not to exceed 5% per annum.

Section 7. During the time that a member is on the early vested pension roll, he shall not be eligible to receive any of the benefits provided for in Article VIII. Lump sum pensions payable to members on the early vested pension roll shall be based on the amount payable in effect at the time of such early retirement.

Section 8. If a member who is on the early vested pension roll dies before becoming eligible to receive the pension, the amount payable will be paid to the member's beneficiary.

Section 9. Any former member receiving a monthly service pension or is on the early vested or deferred pension roll, except members who have selected lump sum pensions, shall receive any increases in pension or ancillary benefits which have been granted to active members.

ARTICLE XI

GENERAL FUND LUMP SUM PENSION

Section 1. A defined contribution lump sum pension plan shall be established within the General Fund of the association as of January 1, 1988. An individual account shall be established for each member who is an active firefighter in the Crystal Fire Department. The initial amount to be credited to each account shall be determined as follows:

(a) The assets of the General Fund shall be calculated as of January 1, 1988, and the sum of \$20,000 shall be set aside as an expense reserve from which to pay for such expenses as shall be authorized by the members or board at a regular or special meeting;

(b) The total number of months of active service time for each active firefighter member shall be calculated as of December 31, 1987;

(c) The amount determined in clause (a), minus the expense reserve, shall be divided by the amount determined in clause (b), to calculate the value of each month of active service to be credited for service prior to January 1, 1988.

(d) As of January 1, 1988, each individual account shall be credited with the amount determined by multiplying the value of each month of service times the number of months of service credited to the account owner.

Section 2. After January 1, 1988, credits to each account will be made the end of each calendar year in the following manner:

(a) An amount sufficient to replenish the expense reserve to \$20,000 shall be transferred to the reserve account from the non-investment income of the general fund for the calendar year;

(b) Each member's account shall be credited with an equal share of the remaining non-investment income of the General Fund for the calendar year;

(c) Any interest or investment income earned on the assets of the General Fund during a calendar year, minus the overhead expenses of the General Fund, shall be credited in proportion to the share of the assets of the General Fund shown in the account at the beginning of the year;

Section 3. At the time of retirement or resignation from active service in the crystal Fire Department, a member shall be entitled to that portion of the assets of the General Fund to the credit of the member in the member's individual account. If a member dies before having been paid the amount credited to such deceased member's account, the amount of such account shall be paid to the deceased member's named beneficiary, or if no beneficiary has been named, to the surviving spouse or to the estate of the deceased member.

(a) Vesting in the General Fund Lump Sum Pension shall began upon completion of two years as a member of the association.

ARTICLE XII

AMENDMENTS

Section 1. The Bylaws of the association may be amended, altered, or replaced by a 2/3 vote of the members present at any annual or special meeting, provided that written notice of intent to amend, alter, repeal, or replace the Bylaws has been given to each member or mailed to each member at his last known address at least 30, but no more than 45, days prior to the date set for such meeting, and provided further, that if such amendment or alteration shall change the amount of benefits or pensions to be paid from the Special Fund, approval of the Council of the City of Crystal shall be obtained, as required by law, before such alteration or amendment shall become effective.

CRYSTAL FIREFIGHTERS RELIEF ASSOCIATION GENERAL FUND LUMP SUM PLAN

| | | | FULL YEARS @12/31 | FULL MONTHS @12/31 | VALUE AT 12/31/87 | 88 ADD TO FUND \$5 K | 88 ADD INT @ 5.25% | VALUE AT 12/31/88 |
|---------|-------------|-----------|-------------------------|--------------------------|-------------------------|----------------------------|--------------------------|-------------------------|
| JUDD | ANDERSON | 19-May-64 | 23 | 283 | 5,616.32 | 135.14 | 294.86 | 6,046.31 |
| TERRY | ANDERSON | 01-Dec-71 | 16 | 192 | 3,810.36 | 135.14 | 200.04 | 4,145.54 |
| GREG | ANTRIM | 14-Jul-69 | 18 | 221 | 4,385.89 | 135.14 | 230.26 | 4,751.28 |
| ANDY | AYD | 01-May-84 | 3 | 43 | 853.36 | 135.14 | 44.80 | 1,033.30 |
| DON | BAKER | 01-Sep-71 | 16 | 195 | 3,869.90 | 135.14 | 203.17 | 4,208.21 |
| RON | BILLSTROM * | 13-Dec-74 | 13 | 156 | 3,095.92 | 135.14 | 162.54 | 3,393.59 |
| DON | BOHN | 01-Aug-82 | 5 | 64 | 1,270.12 | 135.14 | 66.68 | 1,471.94 |
| KERRY | CHARLET | 01-Dec-74 | 13 | 156 | 3,095.92 | 135.14 | 162.54 | 3,393.59 |
| SCOTT | CRANDALL | 01-Mar-78 | 9 | 118 | 2,341.79 | 135.14 | 122.94 | 2,599.87 |
| BRUCE | DECKER | 01-Jan-81 | 6 | 83 | 1,647.19 | 135.14 | 86.48 | 1,868.80 |
| JON | DOLENCE | 01-Sep-70 | 17 | 207 | 4,108.05 | 135.14 | 215.67 | 4,458.86 |
| MIKE | DOLENCE | 01-Sep-70 | 17 | 207 | 4,108.05 | 135.14 | 215.67 | 4,458.86 |
| KEVIN | DOTY | 01-Sep-80 | 7 | 87 | 1,726.57 | 135.14 | 90.64 | 1,952.35 |
| MICHAEL | DURAND | 01-Apr-87 | 0 | 9 | 178.61 | 135.14 | 9.38 | 323.12 |
| TIMOTHY | DYKE | 01-Apr-87 | 0 | 9 | 178.61 | 135.14 | 9.38 | 323.12 |
| RANDY | EBERLING | 01-Oct-82 | 5 | 62 | 1,230.43 | 135.14 | 64.60 | 1,430.16 |
| BOB | ENSMINGER | 01-Nov-70 | 17 | 205 | 4,068.36 | 135.14 | 213.59 | 4,417.08 |
| MARK | GAULKE | 01-Mar-78 | 9 | 118 | 2,341.79 | 135.14 | 122.94 | 2,599.87 |
| RAYMOND | HARRISON | 01-Apr-87 | 0 | 9 | 178.61 | 135.14 | 9.38 | 323.12 |
| RUSSELL | HOLLAND | 01-Aug-82 | 5 | 64 | 1,270.12 | 135.14 | 66.68 | 1,471.94 |
| STEPHEN | KLICK | 01-May-72 | 15 | 187 | 3,711.14 | 135.14 | 194.83 | 4,041.11 |
| DAVID | LINDERHOLM | 01-Apr-87 | 0 | 9 | 178.61 | 135.14 | 9.38 | 323.12 |
| STEVEN | LONGAECKER | 01-Apr-76 | 11 | 140 | 2,778.39 | 135.14 | 145.87 | 3,059.39 |
| JAMES | LOOK | 01-Oct-73 | 14 | 170 | 3,373.76 | 135.14 | 177.12 | 3,686.02 |
| SANDY | LUNDGREN | 01-May-72 | 15 | 187 | 3,711.14 | 135.14 | 194.83 | 4,041.11 |
| STEVEN | MATIS | 10-Jun-79 | 8 | 102 | 2,024.26 | 135.14 | 106.27 | 2,265.66 |
| JOHN | MORK | 01-Sep-81 | 6 | 75 | 1,488.42 | 135.14 | 78.14 | 1,701.70 |
| PAT | NYSTROM | 01-Aug-86 | 1 | 16 | 317.53 | 135.14 | 16.67 | 469.34 |
| RON | OAS | 01-Jul-66 | 21 | 258 | 5,120.18 | 135.14 | 268.81 | 5,524.12 |
| ART | QUADY * | 01-Jan-83 | 4 | 59 | 1,170.89 | 135.14 | 61.47 | 1,367.50 |
| LLOYD | SCHREINER | 01-May-71 | 16 | 200 | 3,969.13 | 135.14 | 208.38 | 4,312.64 |
| SCOTT | SMOTHERS | 01-Nov-85 | 2 | 25 | 496.14 | 135.14 | 26.05 | 657.32 |
| LEONARD | SODD | 01-Aug-82 | 5 | 64 | 1,270.12 | 135.14 | 66.68 | 1,471.94 |
| DON | TOAVS | 01-May-71 | 16 | 200 | 3,969.13 | 135.14 | 208.38 | 4,312.64 |
| DAVID | TOMSCHIN | 01-Nov-79 | 8 | 97 | 1,925.03 | 135.14 | 101.06 | 2,161.23 |
| MARK | WARNACK | 01-Jan-82 | 5 | 71 | 1,409.04 | 135.14 | 73.97 | 1,618.15 |
| DAVID | WEIS | 01-May-72 | 15 | 187 | 3,711.14 | 135.14 | 194.83 | 4,041.11 |
| 37 | | | 361 | 4535 | 90,000.00 | 5,000.00 | 4,725.00 | 99,725.00 |

APPLICATION FOR LICENSE

13381

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I Shirley Forcier for

Gopher State Expositions.....

Route 5, P.O. Box 785.....

St. Cloud MN 56302.....

Fee, \$ 71.50 1st day +
\$18.75 ea. addn'l. day +
Insurance.....
New.....Renewal.....
Seasonal.....
Telephone...252-0583.....

enclose the sum of.....ONE HUNDRED FORTY-SIX and 50/100 - - - - -DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Gopher State Expositions.....hereby make application to

operate a carnival in the Crystal Gallery Parking Lot.....

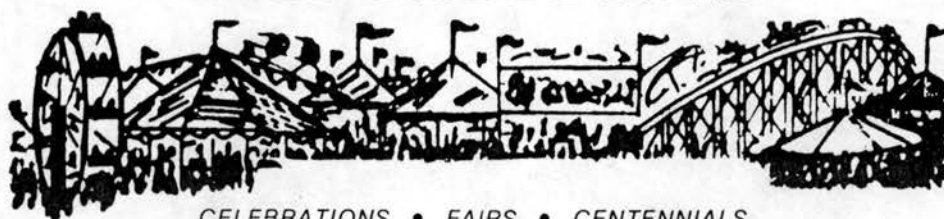
for the period.....June 16, 1988.....through.....June 19, 1988.....subject to all
conditions and provisions of said Ordinance.

| |
|---------------|
| City Use Only |
| |
| |
| |
| |

Gopher State Expositions Inc.
Shirley L. Forcier
Signature of Applicant



GOPHER STATE EXPOSITIONS



CELEBRATIONS • FAIRS • CENTENNIALS

ART FORCIER
Bookings: (612) 252-0583

P.O. Box 785
Route #5
St. Cloud, MN 56302

Location: Crystal Gallery Mall

Dates: June 16-19, 1988

Hours of Operations:

Thurs. June 16 noon - 11:30 P.M.

Fri June 17 noon - 11:30 P.M.

Sat. June 18 10:00 A.M. - 11:30 P.M.

Sun June 19 noon - 11:30 P.M.

Number of Rides: 11 (Eleven)

Types of Rides:

Kid Rides

Boats
Swings
Large Cars
Rockets
Space Walk
Roller-Racers

Major Rides

Paratrooper
Loop-A-Plane
Clown Pillow
Octopus

Carnival to be located the West side,
of Pier I
Shirley L. Forcier

The
Lincoln
Companies

7205 Ohms Lane
Edina, Minnesota 55435
(612) 893-9000

April 4, 1988

Ms. Mary Fandrey
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

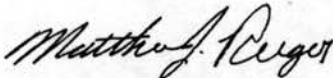
RE: Issuance of License to Gopher State Exposition For A
Carnival at the Crystal Gallery Mall, June 16, 1988 through
June 19, 1988.

Dear Ms. Fandrey:

Please accept this as our authorization letter for the City of Crystal to issue a license to Gopher State Expositions for the carnival at the above location for the above dates.

If you have any additional questions, please call. I have enclosed my card for your information.

Sincerely,



Matthew J. Rieger
Asset Manager

MJR/bjh

CERTIFICATE OF INSURANCE

DATE OF ISSUE (MM/DD/YY)

4/13/88

PRODUCER

X **HAAS WILKERSON WOHLBERG, INC.**
4300 Shawnee Mission Parkway
Shawnee Mission, Kansas 66205

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

| | | |
|----------------|----------|-------------------------------------|
| COMPANY LETTER | A | CONTINENTAL CASUALTY COMPANY |
| COMPANY LETTER | B | |
| COMPANY LETTER | C | |
| COMPANY LETTER | D | |
| COMPANY LETTER | E | |

INSURED

GOPHER STATE EXPOSITIONS
BOX 785
ST. CLOUD, MN 56302

COVERAGES

THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES.

| CO. LTR. | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | ALL LIMITS IN THOUSANDS |
|---|---|---------------------|----------------------------------|-----------------------------------|---|
| A X | GENERAL LIABILITY | CAR303035153 | 4/01/88 | 4/01/89 | GENERAL AGGREGATE \$ 2,000 |
| | COMMERCIAL GENERAL LIABILITY | | | | PRODUCTS/COMPL. AGGREGATE \$ 1,000 |
| | ADVERTISING & PROMOTIONAL LIABILITY | | | | ADVERTISING & PROMOTIONAL AGGREGATE \$ 1,000 |
| | PERSONAL & ADVERTISING LIABILITY | | | | PERSONAL & ADVERTISING AGGREGATE \$ 1,000 |
| | EXCESS LIABILITY | | | | EXCESS LIABILITY AGGREGATE \$ 50 |
| | AUTOMOBILE LIABILITY | | | | |
| | ANY AUTO | | | | |
| | ALL OWNED AUTOS | | | | |
| | SCHEDULED AUTOS | | | | |
| | HIRED AUTOS | | | | |
| | NON-OWNED AUTOS | | | | |
| | GARAGE LIABILITY | | | | |
| | EXCESS LIABILITY | | | | |
| | OTHER THAN UMBRELLA FORM | | | | |
| | WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY | | | | |
| | OTHER | | | | |
| DATES: 06-16-88 THRU 06-19-88 LOCATION: CRYSTAL GALLERY MALL SEE REVERSE FOR HOLD HARMLESS | | | | | |

DESCRIPTION OF OPERATIONS LOCATIONS VEHICLES/RESTRICTIONS/SPECIAL ITEMS

Any Carnival Liability Insurance made a part of the Policy includes as an additional insured with respect to an occurrence taking place at a Carnival site (1) The Fair or Exhibition Association, sponsoring organization or committee (2) The owner or lessee thereof and (3) A municipality granting the named insured permission to operate a Carnival.

CERTIFICATE HOLDER

CRYSTAL CITY HALL
4141 DOUGLAS DRIVE
CRYSTAL, MINN 55422
ATTN: DARLENE GEORGE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

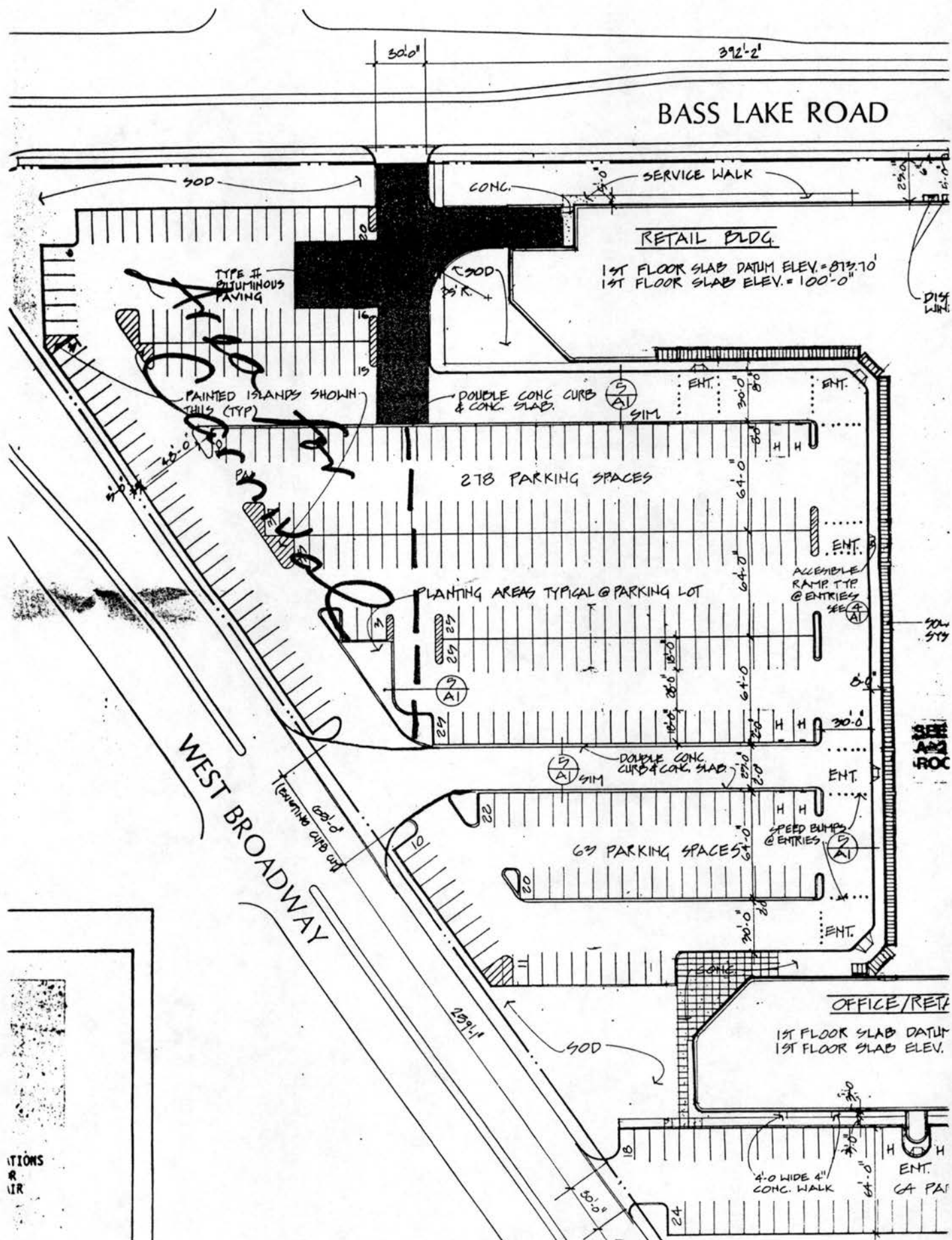
AUTHORIZED REPRESENTATIVE

Philip Coulson

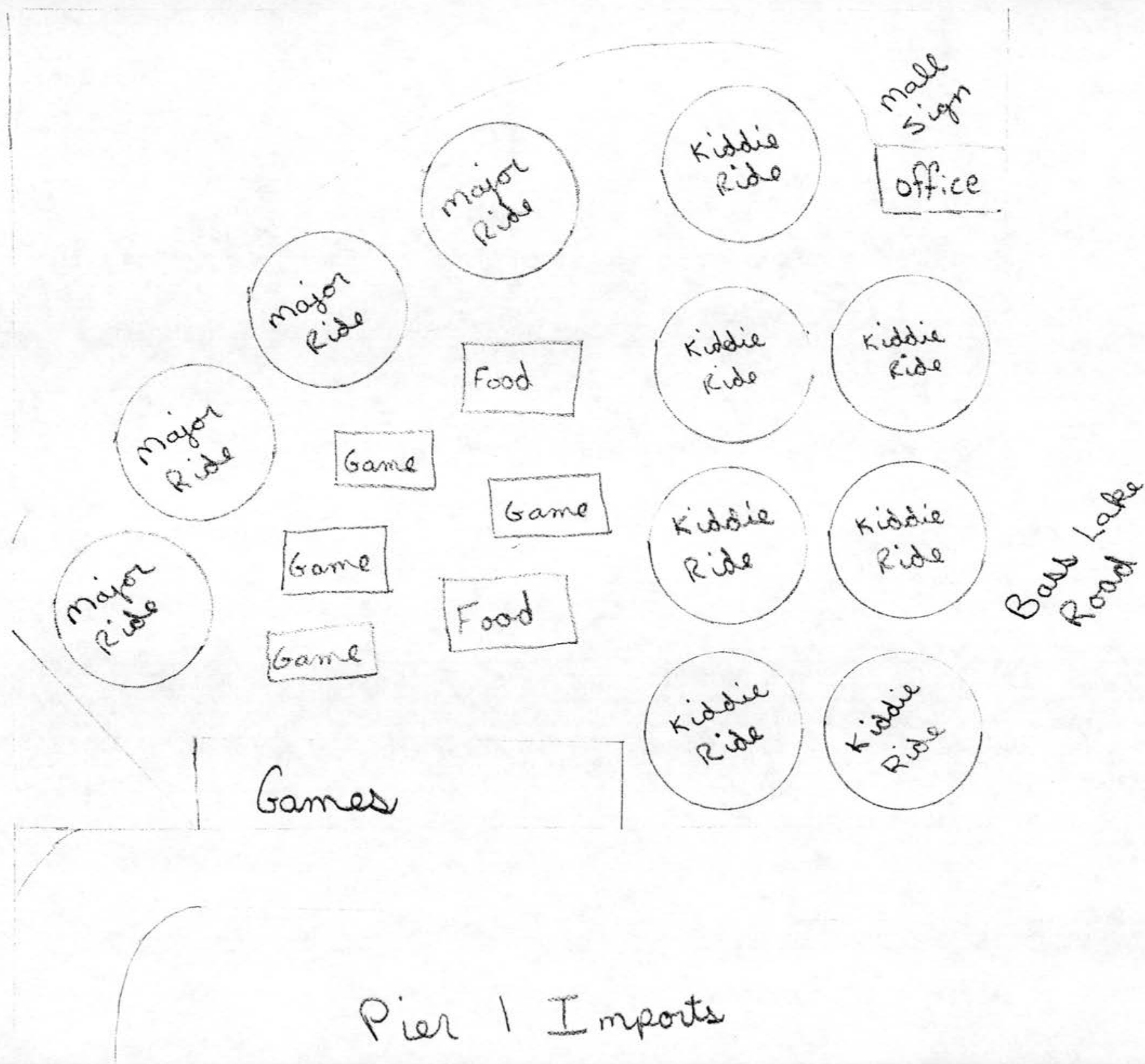
ADDITIONAL INSURED: LINCOLN PROPERTIES; THE CRYSTAL GALLERY MERCHANTS ASSOCIATION; CRYSTAL GALLERY MALL; THE TENANTS OF CRYSTAL GALLERY MALL; THEIR RESPECTIVE EMPLOYEES, AGENTS, INVITEES; AND ASSIGNEES; CITY OF CRYSTAL, MN.

GOPHER STATE EXPOSITIONS AGREES TO INDEMNIFY AND HOLD HARMLESS LINCOLN PROPERTIES; THE CRYSTAL GALLERY MERCHANTS ASSOCIATION; CRYSTAL GALLERY MALL; THE TENANTS OF CRYSTAL GALLERY MALL; THEIR RESPECTIVE EMPLOYEES; AGENTS, INVITEES; AND ASSIGNEES FROM ANY AND ALL CLAIMS ARISING OUT OF THE NEGLIGENCE OF THE INSURED'S OPERATION FOR THE DATES OF JUNE 16, 1988 THROUGH JUNE 19, 1988

This certificate is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term or condition of any other contract or document with respects to which this certificate may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.



Main
Entrance



JIM MILOW, President
Corcoran
420-2270

RICK CHUBB, Vice President
Maple Grove
533-8964

JUSTINE GOULD, Treasurer
Maple Grove
420-4057

Hennepin County Agricultural Society

Sponsor of the Annual County Fair

PAT COOK, Secretary - Corcoran, MN 55340
9437 Cain Road
Tel. (612) 420-3538

March 1988

TO: Mayors and City Councils of Hennepin County
FROM: Pat Cook, County Fair Secretary
SUBJECT: Hennepin County "Olde Tyme" Fair

DIRECTORS:

ANDY ROZEBOOM
Maple Grove
559-2989

ANN HEIDEMAN
Long Lake
473-5586

PAUL SCHUTTE
Corcoran

LORAYN ZACHMAN
Rogers
428-2488

KATHY CAIN
Corcoran
420-2927

FLORENCE LARSON
Plymouth
546-2945

MEMBER OF ADVISORY BOARD

E.F. ROBB, JR.
County Commissioner

RANDY JOHNSON
County Commissioner

TAD JUDE
Senator 48th District

JIM KEMP
Minn. Ext. Service - Henn. Co.

WFS ROEHKE
Past President - Rogers

This year we are again holding the Hennepin County "Olde Tyme" Fair at Corcoran Lions Park, and we know it will be even better than last year's Fair. We appreciated the support of the municipalities last year, and we'd like to seek your support again this year. We are asking for your support in two areas: 1)a donation and 2)your support in getting the word out about the Fair.

The Hennepin County "Olde Tyme" Fair will again resemble an old-fashioned county fair with a rural setting (see enclosed map). Features of the Fair include carnival rides, grandstand shows, cotton candy, open class and 4-H exhibits and animals and lots more. You'll be especially interested to know that one addition this year is a donkey race, pitting mayors of cities against one another.

In order to achieve our goals we need the cooperation of all the Hennepin County cities.

1. We are suggesting a small donation based on your population as follows:

100-2500 residents--\$25.00
2500-10,000 residents--\$50.00
10,000-25,000 residents--\$100.00
\$25,000-50,000 residents--\$200.00
Over 50,000 residents--\$300.00

2. We also request your cooperation in getting the word out to your cities through city newsletters, posters, newspapers, utility billings, etc. I am enclosing a release that I would urge you to use in your city's newsletter. A representative from the Fair Board will be contacting you within three weeks to determine your newsletter schedule and supply you with additional information you may need as well as posters and flyers.

Thank you very much for your cooperation and support. With your help we can make the Hennepin County "Olde Tyme" Fair a huge success.

For immediate release

FAIR PLANNING, SPACE RENTAL BEGINS

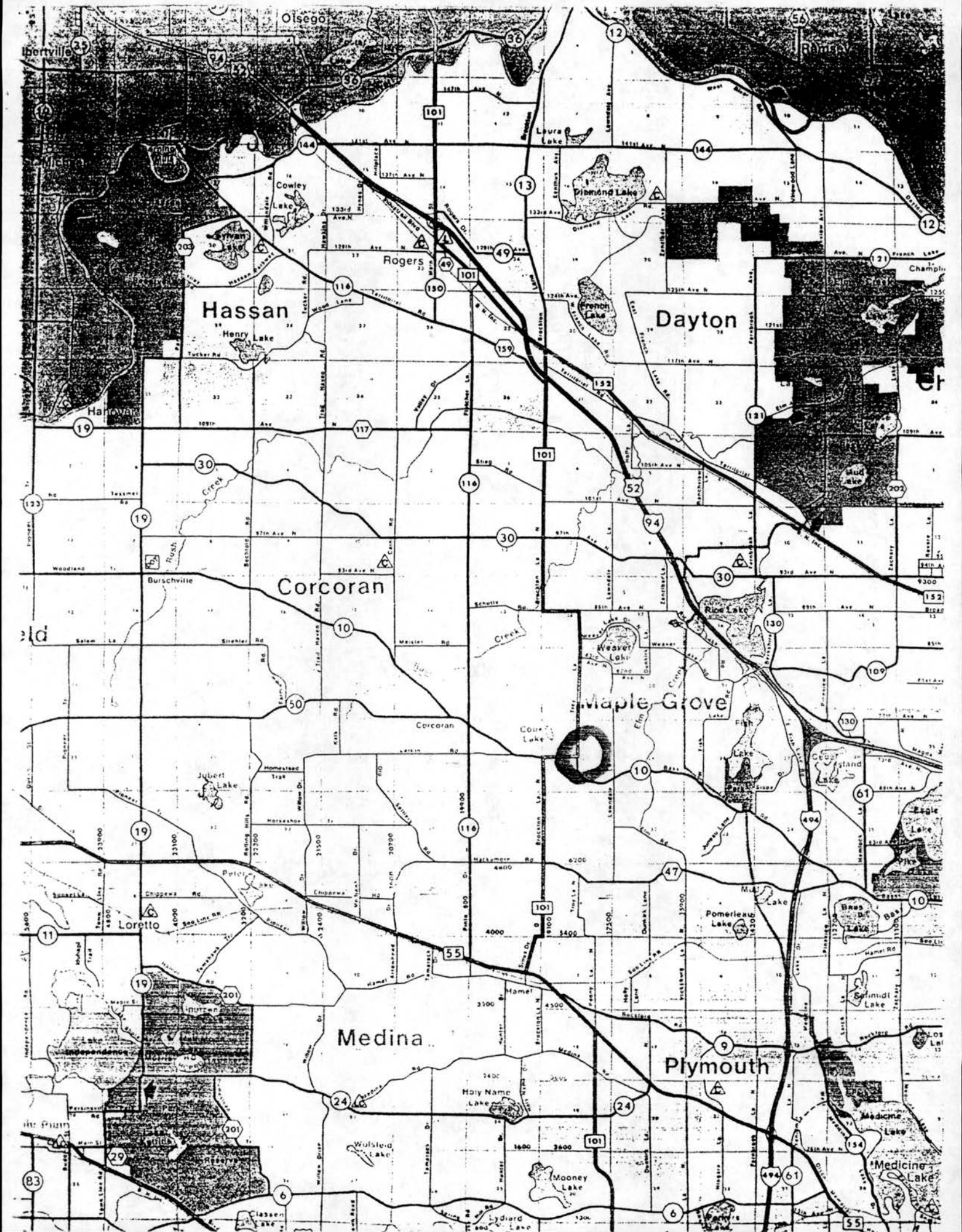
Individuals, businesses, and groups wishing to rent space at the 1988 Hennepin County "Olde Tyme" Fair, July 28-31, should act now, according to Jim Milow, who was newly elected to head this year's Fair. Renters from previous years should have received this year's information, and space is rented on a first-come basis. Renters may choose either indoor or outdoor space, which is priced by the running foot. For more information about space rental or the Fair, call Linda at 420-2270. Past renters have included a wide variety of crafts people, businesses, service companies or organizations, and food concessionaires.

The "Olde Tyme" Fair is patterned after early county fairs, and will include a number of new attractions this year. Donkey races, pitting mayors of the municipalities against each other, are expected to be a big hit, says Milow, who also plans to have donkey heats featuring area sports figures and media personalities. The competition is reminiscent of early fairs in the County, when mayors of the municipalities competed in the Jalopy Race.

Hennepin County's "Olde Tyme" Fair is organized by a volunteer group, who are always looking for other interested residents to help out. For more information, call Jim Milow at 420-2270 or Fair Secretary Pat Cook at 420-3538.

-30-

Contact: Lynn Madsen 522-2942



April 15, 1988

TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Community Development Coordinator *JF.*
Re: A Community Energy Audit Program

As you have requested, I have compiled the necessary materials to apply for Community Energy Council Grant Funds. At this time I feel it would be appropriate for the Crystal City Council to approve the attached resolution. This resolution designates a Community Energy Council.

This item was discussed at the March meeting of the Environmental Quality Commission, and they have requested to be designated by the Crystal City Council as the Community Energy Council for this project.

At this time I am discussing the possibility of applying jointly for funds with the cities of Golden Valley and Brooklyn Center. Once we have determined whether joint funding is desired by all three cities, then the City Council will need to pass another resolution authorizing application for Community Energy Grant Funds and execution of agreements and certifications.

kg

RESOLUTION NO. 88-__

**RESOLUTION DESIGNATING A COMMUNITY
ENERGY COUNCIL FOR A COMMUNITY ENERGY
AUDIT PROGRAM**

WHEREAS, Community Energy Council Grant Funds are available through the Minnesota Department of Public Service for the purpose of conducting energy Audits for low income households; and

WHEREAS, this program's purpose is to reduce energy bills for those Crystal residents in need; and

WHEREAS, a Community Energy Council must be designated by the Crystal City Council before an application for grant funds may begin; and

WHEREAS, the Environmental Quality Commission has requested that their commission be designated as the Community Energy Council for this project;

THEREFORE, BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, that the Environmental Quality Commission, an advisory commission appointed by the City Council, be designated as the Community Energy Council for the above stated Community Energy Audit Program in the City of Crystal.

Adopted by the City Council this 19th day of April, 1988.

Mayor

Attest:

Clerk

1 COMMUNITY ENERGY COUNCIL GRANTS

2 4160.5100 DEFINITIONS.

3 Subpart 1. Scope. For purposes of parts 4160.5200 to
4 4160.5900, the following terms have the meaning given them.

5 Subp. 2. Commissioner. "Commissioner" means the
6 commissioner of the Department of Energy and Economic
7 Development.

8 Subp. 3. Community energy council. "Community energy
9 council" means a council, committee, board, or other body formed
10 by a city or county, individually or through the exercise of
11 joint powers agreements, to address local energy issues.

12 Subp. 4. Department. "Department" means the Department of
13 Energy and Economic Development.

14 Subp. 5. Eligible applicant. "Eligible applicant" means a
15 Minnesota city or county.

16 MS s 116J.035 subd 2; 116J.381 subd 4

17 11 SR 1311

18 4160.5200 PURPOSE.

19 Parts 4160.5100 to 4160.5900 establish the method by which
20 the department provides funds to Minnesota cities and counties
21 in support of community energy council activities, as authorized
22 by Minnesota Statutes, section 116J.381.

23 MS s 116J.035 subd 2; 116J.381 subd 4

24 11 SR 1311

25 4160.5300 GRANT PROGRAM.

26 Subpart 1. Application schedule. After announcement by
27 the department in the State Register, the department shall
28 accept applications for community energy council grants from
29 cities and counties, individually, collectively, or through the
30 exercise of joint powers agreements. All available funds shall
31 be announced at the beginning of each grant cycle. No applicant
32 may apply for more than one grant per cycle. The department
33 shall consider for funding only applications received by the
34 deadline announced in the State Register.

1 Subp. 2. **Review process.** The commissioner shall select
2 the members of a committee to assist the commissioner to review
3 and rank applications. The review committee shall score
4 applications according to criteria in part 4160.5500 and
5 transmit its recommendations to the commissioner. The
6 commissioner shall approve, disapprove, or return for further
7 consideration applications recommended by the committee. The
8 department must complete its review and inform applicants of its
9 decision within 45 days of the application deadline. Upon
10 approval by the commissioner, a grant agreement may be
11 negotiated with the department in accordance with part 4160.5800.

12 Subp. 3. **Maximum award amount.** The maximum amount of a
13 community energy council grant to an individual applicant other
14 than cities of the first class is \$30,000 for the first year and
15 \$15,000 for the second year and requires at least a ten percent
16 local match. The maximum amount of a community energy council
17 grant to a joint application for the first year is \$30,000 for
18 the first applicant and \$24,000 for each additional applicant up
19 to a maximum of \$80,000, and requires at least a ten percent
20 local match. The maximum amount of a community energy council
21 grant to a joint application for the second year is \$15,000 for
22 the first applicant and \$12,000 for each additional applicant up
23 to a maximum of \$48,000, and requires at least a ten percent
24 local match.

25 Subp. 4. **Cities of the first class.** When the department
26 announces the availability of new grant funds in the State
27 Register, the department shall announce that a portion of the
28 funds is reserved to fund applications submitted by cities of
29 the first class. The portion reserved for applications
30 submitted by cities of the first class shall equal the
31 percentage of available funds equal to the percent of the state
32 population constituted by cities of the first class. The
33 department shall calculate the percent of the population
34 constituted by cities of the first class using the most recent
35 population figures available from the Office of the State
36 Demographer or the United States Bureau of the Census, whichever

1 is most recent. If the review committee awards its application
2 an average score of at least 80 points according to the criteria
3 in part 4160.5500, a city of the first class will be eligible
4 for a grant amount equal to the percent of available funds that
5 equals the city's percentage of the state population.

6 MS s 116J.035 subd 2; 116J.381 subd 4

7 11 SR 1311

8 4160.5400 APPLICATION FOR COMMUNITY ENERGY COUNCIL GRANT.

9 Subpart 1. Form. Applications must be submitted in a form
10 prescribed by the department.

11 Subp. 2. Contents. Applications must contain the
12 following information:

13 A. Documentation of the existence of a community
14 energy council must include a copy of the resolution of the
15 governing body establishing a community energy council, and a
16 list of members appointed by the governing body to serve on the
17 community energy council, including the members' relevant
18 affiliations, if any.

19 B. Applicants shall include a work plan that explains
20 how the applicant intends to undertake program planning and
21 implementation during the grant period. Applicants shall
22 specify major tasks to be undertaken and a project schedule that
23 includes beginning and ending dates for each task. The expected
24 results or product of each task must be identified.

25 C. The budget must identify major expenditure
26 categories and amounts and the amount and source of the local
27 match.

28 D. Applicants shall submit a copy of the resolution
29 or resolutions that authorize the submission of the application
30 to the department.

31 MS s 116J.035 subd 2; 116J.381 subd 4

32 11 SR 1311

33 4160.5500 EVALUATION OF GRANT APPLICATION.

34 Subpart 1. Criteria. The review committee shall evaluate
35 grant applications according to the following criteria:

1 A. ~~Community energy councils must include~~
2 ~~representatives of labor, small business, volunteer~~
3 ~~organisations, senior citizens, and low and moderate income~~
4 ~~residents, and may include city and county officials, and other~~
5 ~~interested parties.~~

6 B. A work plan will be evaluated to determine its
7 potential to reduce energy use and energy costs in the applicant
8 community. Positive indicators of this potential are:

9 (1) a work plan that implements one or more
10 eligible activities as listed in part 4160.5600, subpart 1,
11 during the grant period;

12 (2) a work plan that demonstrates how the
13 applicant will coordinate activities undertaken with community
14 energy council grant funds with activities of other energy
15 service providers, including cities and counties; or

16 (3) a work plan that indicates efforts that are
17 underway or planned to secure funds in addition to a community
18 energy council grant for project implementation.

19 C. Past or current experience in conducting
20 energy-related community programs will be considered by the
21 review committee as an indicator of the applicant's capability
22 in this area and commitment to energy programs.

23 D. A grant application must be clear, concise, and
24 complete.

25 Subp. 2. Point values for applications. The review
26 committee shall award points to each application as follows:

27 A. representation of community energy council
28 membership, up to a maximum of 35 points;

29 B. adequacy of applicant work plan, up to a maximum
30 of 40 points; "

31 C. energy-related program experience, up to a maximum
32 of 15 points; and

33 D. clarity, conciseness, and completeness, up to a
34 maximum of ten points.

35 MS s 116J.035 subd 2; 116J.381 subd 4

36 11 SR 1311

1 4160.5600 CLASSIFICATION OF ELIGIBLE AND INELIGIBLE GRANTEE

2 ACTIVITIES.

3 Subpart 1. Eligible activities. Planning, promotion,
4 coordination, and implementation of the following activities are
5 eligible for community energy council grants:

6 A. Residential energy conservation activities may
7 include energy audits, workshops, distribution of energy
8 conservation materials and information, and financing programs.

9 B. Rental energy conservation activities include
10 energy audits, workshops, distribution of energy conservation
11 materials and information, enforcement of rental energy
12 efficiency standards, and financing programs. Tenants and
13 rental property owners are eligible beneficiaries of rental
14 energy conservation activities.

15 C. Business energy conservation activities may
16 include meetings and workshops, energy audits, distribution of
17 energy conservation materials and information, and financing
18 programs.

19 D. Transportation energy conservation activities may
20 include car-care clinics, promotion of energy efficient
21 transportation modes, and traffic flow synchronization.

22 E. Community energy planning activities may include
23 development of community energy use and cost profiles and
24 estimates of energy conservation and alternative energy
25 potentials.

26 F. Local government energy conservation activities
27 may include energy use and cost accounting, fleet management,
28 procurement of energy efficient vehicles and equipment, and
29 recycling.

30 G. Energy efficient land use planning activities may
31 include developing and amending comprehensive plans and zoning
32 ordinances, subdivision regulations, and other land use controls
33 to facilitate energy efficient development and the use of
34 renewable energy resources.

35 H. Alternative energy activities may include projects

1 the objective of which is the substitution of alternative energy
2 sources for fossil fuels.

3 Subp. 2. Ineligible activities. The following activities
4 are ineligible for community energy council grants:

5 A. projects conducted outside a grantee's corporate
6 boundaries by the grantee alone; and

7 B. real property acquisition.

8 MS s 116J.035 subd 2; 116J.381 subd 4

9 11 SR 1311

10 4160.5700 CLASSIFICATION OF ELIGIBLE AND INELIGIBLE GRANTEE
11 EXPENDITURES.

12 Subpart 1. Eligible grantee expenditures. The following
13 are eligible grantee expenditures:

14 A. salaries and wages;

15 B. fringe benefits;

16 C. in-state travel;

17 D. space rental and utilities;

18 E. rental and lease of equipment;

19 F. consumable supplies;

20 G. telephone;

21 H. postage;

22 I. printing and printed materials; and

23 J. insurance.

24 Subp. 2. Ineligible grantee expenditures. The following
25 are ineligible grantee expenditures:

26 A. out-of-state travel, unless specifically approved
27 in an agreement between the grantee and the department;

28 B. purchase of real property;

29 C. purchase of equipment, except consumable supplies;

30 and

31 D. retroactive payment of grant funds for activities
32 undertaken prior to the effective date of the grant agreement.

33 MS s 116J.035 subd 2; 116J.381 subd 4

34 11 SR 1311

35 4160.5800 GRANT AGREEMENT.

1 Subpart 1. Contents. An agreement must specify the grant
2 amount and the duration of the grant. The agreement must
3 include assurance that the local share will be provided, that
4 the work program agreed upon will be carried out and that the
5 grantee will use all interest earned on grant funds for eligible
6 purposes consistent with the grant agreement. A grant agreement
7 based upon a joint application must be executed by the applicant
8 city or county that will be directly responsible for financial
9 management of the grant, and that will be responsible for the
10 required reports in part 4160.5800, subpart 4, and the records
11 required in part 4160.5800, subpart 5. Amendments and
12 extensions may only be made in writing and must be signed by all
13 parties.

14 Subp. 2. Funding period. Grants will be approved for a
15 period of up to one year, unless other terms are agreed to by
16 the commissioner. Grants will be approved for a second year if
17 the first year work plan has been completed or if the grantee
18 has made substantial progress towards completion of the first
19 year work plan, as determined by the commissioner.

20 Subp. 3. Disbursement schedule. Funds will be disbursed
21 according to the procedures contained in items A and B:

22 A. For grants equal to or less than \$40,000, the
23 department shall disburse 80 percent of the grant money when it
24 receives an invoice of projected costs. The department shall
25 disburse the remaining 20 percent when the grantee work program
26 is complete and the department receives a satisfactory final
27 report.

28 B. For grants greater than \$40,000, the department
29 shall disburse ten percent of the grant amount when it receives
30 an invoice requesting disbursement. Following the initial
31 disbursement, the department shall reimburse grantees quarterly
32 for actual expenses incurred during the preceding three months
33 when the grantee submits an invoice and a financial statement
34 documenting these expenses, until 90 percent of the grant amount
35 has been disbursed. The department shall disburse the remaining
36 ten percent when the grantee work program is complete and the

1 department receives a satisfactory final report.

2 Subp. 4. Required reports. The grantee shall submit to
3 the department on the first of each month a one to two page
4 report briefly stating the activities that have taken place
5 during the month. The grantee shall provide the department with
6 three copies of a final report and financial statement,
7 describing all activities that took place during the grant
8 period. The final report must summarize planning and
9 implementation steps in chronological order and identify all
10 parties involved during the grant period.

11 Subp. 5. Records. The grantee shall maintain financial
12 records according to generally recognized accounting methods for
13 a period of not less than three years from the date of the
14 execution of the contract of all transactions related to the
15 receipt and expenditure of grant money.

16 Subp. 6. Grant agreement deviations. Unless the grantee
17 demonstrates to the department that the grantee's circumstances
18 have changed since execution of the grant agreement to such an
19 extent that a deviation is necessary to complete the agreed upon
20 work program, no grant funds may be used to finance activities
21 by consultants or local staff if the activities are not included
22 in the grant agreement. A grantee may not contract out all its
23 energy-related activities to consultants unless the grantee
24 demonstrates to the department that such contracting is
25 necessary to complete the work program.

26 MS s 116J.035 subd 2; 116J.381 subd 4

27 11 SR 1311

28 4160.5900 GRANT CLOSE-OUT.

29 Subpart 1., Evaluation. The department shall conduct an
30 evaluation of the final report and all the required reports and
31 financial documents within 60 days of their submission by the
32 grantee to the department. The evaluation shall assess:

33 A. whether the local share contributed was equal to
34 or greater than ten percent of the total cost of the agreed upon
35 work program;

01/12/87

[REVISOR] DSN/MM AR1037ST

1 B. whether the agreed upon work program was
2 completed; and

3 C. whether the governing body has formally reviewed
4 the completed final report.

5 Subp. 2. Review. Upon completion of a satisfactory
6 evaluation by the department, the department shall disburse the
7 remaining amount owed to the grant recipient. If the results of
8 the evaluation are unfavorable to the grantee and the grantee
9 does not agree with the findings of the evaluation, the grantee
10 may request a review by the commissioner.

11 MS s 116J.035 subd 2; 116J.381 subd 4

12 11 SR 1311

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: April 13, 1988
RE: 1988 Street Maintenance Materials

Bids were recently received for street maintenance materials to be used in 1988 and are tabulated on the attached sheet. The prices listed compare favorably to those bid last year and work well in terms of projections included in the approved 1988 Budget.

Based on the prices as tabulated, it is recommended the contracts be awarded to the low bidders as follows:

Tack Oil to Koch Materials Co. @ \$1.25/Gal. delivered

Bituminous Mixture (Sand w/5.0% Oil) to Bury and Carlson, Inc. @ \$16.43/Ton at Plant

Bituminous Mixture (Sand w/5.5% Oil) to Bury and Carlson, Inc. @ \$17.13/Ton at Plant

Bituminous Mixture (3/8" w/5.0% Oil) to Bury and Carlson, Inc. @ \$16.43/Ton at Plant

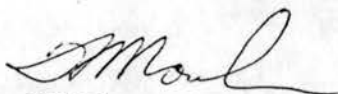
Bituminous Mixture (3/4" w/5.0% Oil) to Bury and Carlson, Inc. @ \$16.43/Ton at Plant

Bituminous Mixture (Winter Mix) to Midwest Asphalt Corp. @ \$39.50/Ton at Plant

Sand to Barton Sand and Gravel Co. @ \$2.25/Ton at Pit and \$4.50/Ton Delivered

Class 5 Gravel to Barton Sand and Gravel Co. @ \$2.80/Ton at Pit and \$5.05/Ton Delivered.

It should be noted that both sand and gravel are almost always picked up by City personnel at the pit and rarely, if ever, delivered. For that reason the "at pit" bid is used to determine the supplier.



WM:jrs

BID TABULATION

1988 Street Maintenance Materials
Bid Opening April 12, 1988

| | <u>QUANTITY</u> | <u>AT PLANT</u> | <u>DELIVERED</u> |
|---|-----------------|-----------------|------------------|
| <u>TACK OIL</u> | 6,000 | | |
| Koch Materials Co. | | | \$1.25/Gal. |
| BITUMINOUS PATCHING MIXTURE <u>(Sand) (5.0% Oil)</u> | 200 | | |
| Bury & Carlson, Inc. | | \$16.43/ton | |
| Midwest Asphalt Corp. | | 20.05 | |
| BITUMINOUS PATCHING MIXTURE <u>(Sand) (5.5% Oil)</u> | 100 | | |
| Bury & Carlson, Inc. | | \$17.13/ton | |
| Midwest Asphalt Corp. | | 20.70 | |
| BITUMINOUS PATCHING MIXTURE <u>(3/8") (5.0% Oil)</u> | 600 | | |
| Bury & Carlson, Inc., | | \$16.43/ton | |
| Commercial Asphalt Co. (1/2") | | 18.25 | |
| Midwest Asphalt Corp. | | 20.05 | |
| BITUMINOUS PATCHING MIXTURE <u>(3/4") (5.0% Oil)</u> | 1,000 | | |
| Bury & Carlson, Inc. | | \$16.43/ton | |
| Commercial Asphalt Co. | | 17.75 | |
| Midwest Asphalt Corp. | | 20.05 | |
| BITUMINOUS PATCHING MIXTURE <u>(Winter Mix)</u> | 100 | | |
| Midwest Asphalt Corp. | | \$39.50/ton | |
| <u>SAND</u> | 1,300 | | |
| Barton Sand & Gravel Co. | | \$ 2.25/ton | \$4.50/ton |
| J. L. Shiely Co. | | 2.32 | 4.25 |
| <u>CLASS 5 GRAVEL</u> | 400 | | |
| Barton Sand & Gravel Co. | | \$ 2.80/ton | \$5.05/ton |
| Bury & Carlson, Inc. | | 3.75 | 5.75 |

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: April 11, 1988
RE: Equipment Purchase

As Crystal purchased a skid-steer loader in 1987, the specifications were written so that a wide range of attachments could be accommodated. In 1988, the budget provided for acquisition of a rotary broom attachment for sweeping parking lots, sidewalks and park trails. The plan was to include a cold planer (bituminous grinder), as pictured and described in the attachment, in the 1989 budget.

The amount of blacktop repair requiring attention this year, associated with both street and utility operations, however, is beyond what we can reasonably handle. The most time consuming work item involves the preparation work needed to perform a repair to an existing bituminous street. The cold planer is a tool that can significantly simplify that preparation process.

Given the price quotes received to rent a bituminous grinder, this office recommends the Council consider accelerating the purchase process for the cold planer and authorize its purchase in the amount of \$12,000 in 1988 using funds within the Equipment Reserve. This fund has a current balance of \$300,000 with expenditures totaling \$50,000 for the South Lift Station Generator and the bituminous recycler already approved in 1988 but not yet paid out.

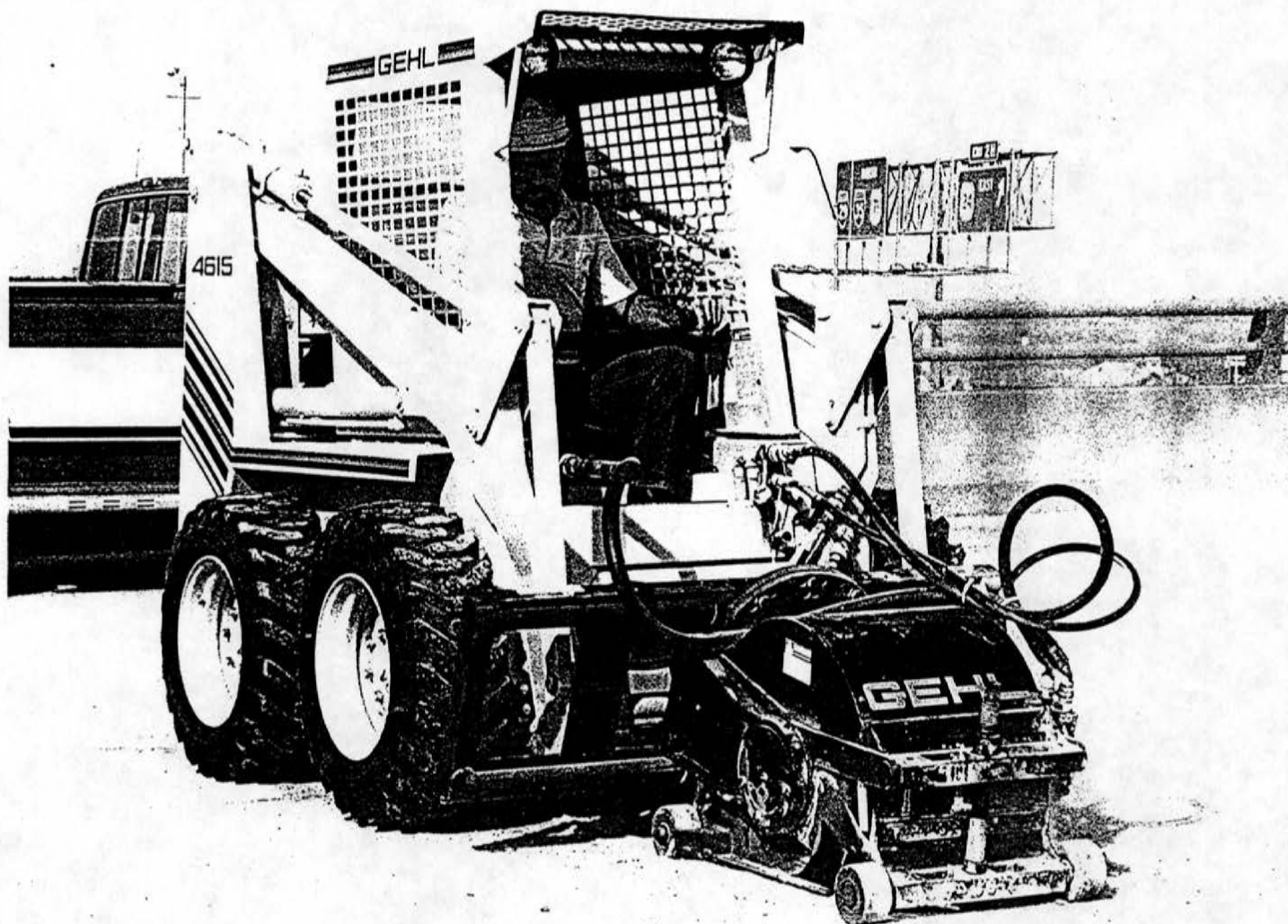
I will be prepared to review this item in further detail with the Council on Tuesday night.



WM:jrs

Encl

Gehl Cold Planer



GEHL®

IC
GROUP

Controlled Pavement Removal



The Gehl Model CP400 Cold Planer mounts on a Gehl Model 4615 Skid Loader to provide a cost-effective way to remove the top surface of roadways and sidewalks prior to resurfacing.

The CP400 is versatile, effective and economical. It's designed for asphalt and concrete applications, with a range of drum widths and drum types available. Cutting widths vary from 2½ inches to the standard 16-inch drum. Cutting depth is adjustable up to four inches.

The CP400 is fast—depending on conditions it can cut over 10 feet per minute. And because it's relatively quiet, it's ideal for use in pedestrian and residential areas.

And, to top it off, the CP400 Cold Planer attachment can be removed in minutes—leaving you with a rugged, reliable, easy-to-operate Gehl skid loader.

GEHL CP400 COLD PLANER

Versatile

It's a cold planer and skid loader in one! It takes only minutes to convert at any location. Plus the cold planer can be equipped with an asphalt cutting disc to cut slots 2½ inches wide and up to six inches deep.

Effective

Suitable for asphalt or concrete, the CP400 is the fast, effective answer to road repair and resurfacing work.

Economical

Controlled surface planing saves time and materials to reduce your costs.



SPECIFICATIONS

Gehl Model CP400 Cold Planer

Standard asphalt drum width 16"
Cutting depth 0 to 4"
Optional asphalt drum widths . . . 4", 6", 8", 10", 12"
Concrete drum width 16"
Asphalt cutting disc 2½" width, up to 6" depth

Gehl Model SL4615 Skid Loader

44 HP Perkins liquid-cooled diesel
Easy-to-operate controls
Self-leveling bucket action
14 gallon hydraulic oil reservoir
Quick attachment change
Easy to service and maintain

NOTE: Solid tires are recommended.

For more information, contact your local Gehl dealer or Gehl Company.



GEHL COMPANY, 143 WATER STREET, WEST BEND, WI 53095, (414) 334-9461

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: March 22, 1988
RE: 36th Avenue Reconstruction

The importance of 36th Avenue to Crystal's roadway system is painfully evident. The deteriorated condition of the 20-year old, 44-foot wide street section represents a serious drain on the City's street maintenance operation as continual repairs are performed to keep the surface driveable. Permanent resolution of the street section problems, along with drainage and pedestrian safety issues, is in order.

In terms of functional classification, 36th Avenue has been designated as an east-west collector street. Not only does 36th Avenue carry a significant portion of the through traffic for the area suburbs, but it also acts as a connector between major north-south roadways such as TH 100, Douglas Drive and Winnetka Avenue. In 1985, 36th Avenue carried an average daily traffic load of 10,900 vehicles on the section west of Douglas Drive and 14,900 vehicles on the segment east of Douglas Drive.

The traffic carrying capacity of 36th Avenue has prompted the street's designation as part of Crystal's Municipal State Aid System (MSA). As a street with MSA designation, the City can apply special funding allocations from State gas/vehicle tax revenues towards specific roadway improvements. It is important to note, however, that the City does not receive these allocations until the improvements are constructed, and if the allocations are not used within set time frames, penalties are incurred.

Additionally, there are strings attached to use of state-aid funds. Based on the projected ADT, certain street width and depth (strength) standards must be met. In the case of 36th Avenue, those standards would include construction of a 52-foot wide street to a 9-ton load capacity. The restriction prohibiting truck traffic would also have to be rescinded as it discriminates against a segment of users that contribute to the MSA funding pool. A variance to this truck policy will not be entertained according to State Aid personnel in St. Paul.

In reviewing the truck access issue, it is important the City consider the overall truck route system as it services the industrial and commercial sectors. This office believes the truck access section of the City's Comprehensive Plan, a copy of which is attached, remains a viable and acceptable layout for trucks to access the heavy use portions of the City. As noted on said

Re: 36th Avenue Reconstruction
March 22, 1988
Page 2

plan, 36th Avenue is included as a truck route but only after completion of a major upgrading. It is estimated that truck and bus traffic on 36th could account for up to 5 to 10 percent of the total ADT.

As I have stated previously, engineering projections for 36th Avenue have long been based on a 48-foot wide street section lined with concrete curb and gutter and sidewalk on both sides. It is believed that a narrower street width would not be considered by the State-Aid Variance Committee given the existing and projected traffic volumes and the fact that the existing 66-foot wide right-of-way accommodates the vehicular and pedestrian features that State-Aid views as standard. This street section would also be consistent with MnDOT plans for 36th Avenue over TH 100 and New Hope projections for widening of the railroad bridge between Louisiana and Winnetka Avenues.

Should the City decide not to construct the street to MSA standards nor secure a variance, project financing becomes a major issue. To construct a 48-foot wide street to MSA standards, the estimated cost is \$1,000,000 of which approximately \$200,000 would be assessed to abutting property. The balance would be covered using MSA funds. For the City to build a two-lane road without MSA participation, the estimated project cost is \$750,000. Major construction items such as storm sewer, curb and gutter and sidewalk remain unchanged regardless of street width. Alternate funding sources for the project would include increased assessments, PIR Fund, Infrastructure Fund and/or G.O. Funds.

Due to the importance of the funding issue, this office has reviewed numerous funding combinations using the above-mentioned funds that would cover the estimated project costs should State-Aid not be used. A major increase in the assessable portion of the project is not seen as feasible in terms of achieving a palatable overall assessment rate. Instead, use of Infrastructure and/or PIR Funds could combine to cover a significant portion of the project costs. The present balance of the Infrastructure Fund is \$330,000 with anticipated revenues of approximately \$220,000 a year if the 1-1/2 mill levy continues to be approved on an annual basis as a part of the Budget. The PIR Fund on the other hand has a sizeable balance as the Council recently reviewed as a part of the space needs process.

There is no question a funding package could be assembled using the above-mentioned financial alternatives. However, this office continues to view State-Aid funds as the most viable economic

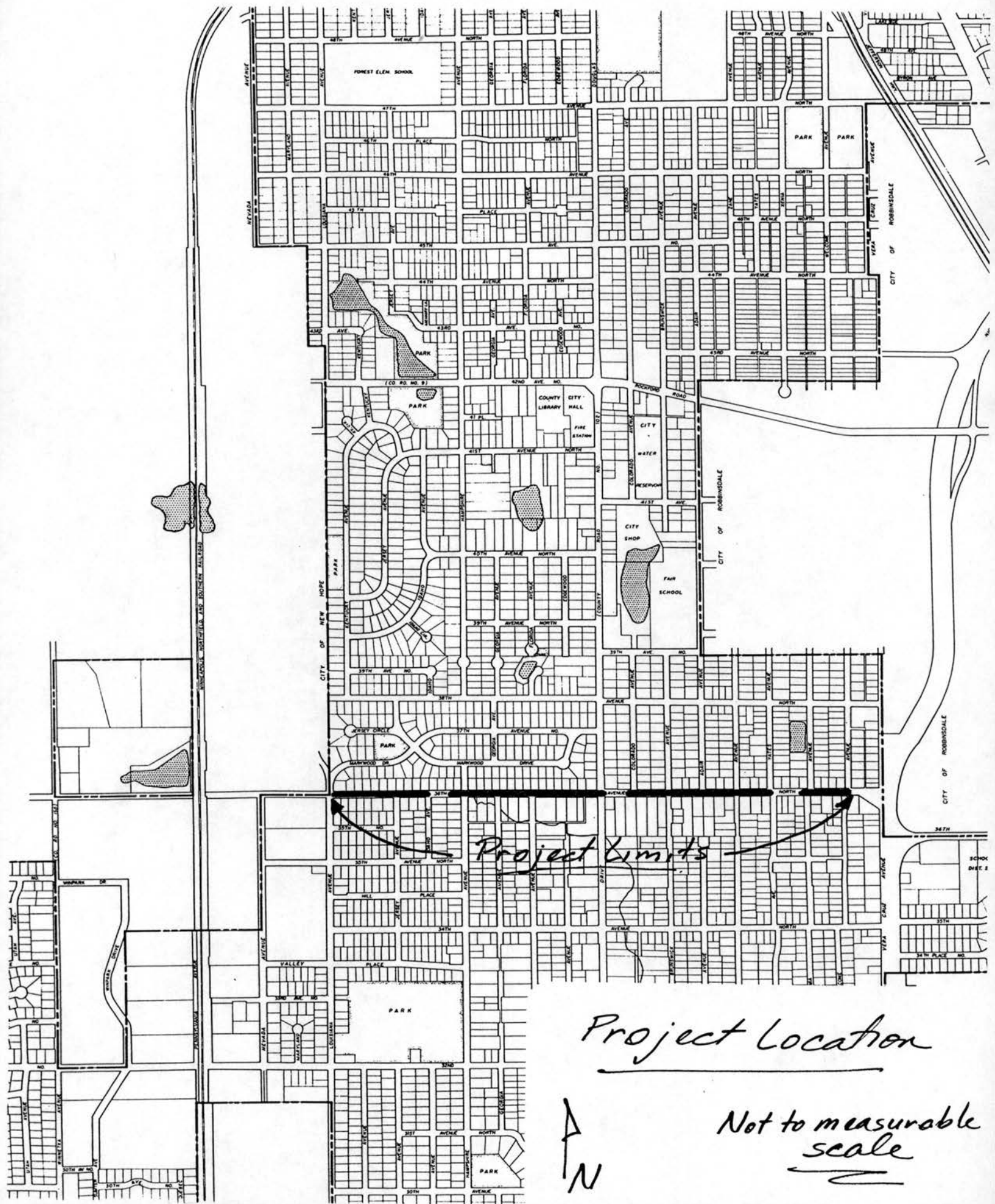
Re: 36th Avenue Reconstruction
March 22, 1988
Page 3

tool for a reconstruction project of this magnitude. All other alternatives redirect funds readily usable for other City projects where State Aid cannot be applied and therefore seem counterproductive.

Unless the truck access issue is viewed as an insurmountable obstacle, it is recommended the City Council consider submission of a specific variance request to State-Aid relating to street width. Whether such a request is for a 48-foot wide street the entire length or a 48-foot wide section east of Douglas Drive and a 36-foot wide section west of Douglas Drive, a submittal should be prepared. The results of such a variance request would assist in determining future action. According to State-Aid personnel, consideration of a variance request could be scheduled for July if the City can submit the necessary paperwork within the next thirty days. Should the Council feel public input should be solicited prior to acting on this item, I would suggest the Engineering Department be directed to hold an informal hearing at which the issues noted above can be reviewed by impacted residents and businesses.



WM:jrs



Project Limits

Project Location



Not to measurable scale

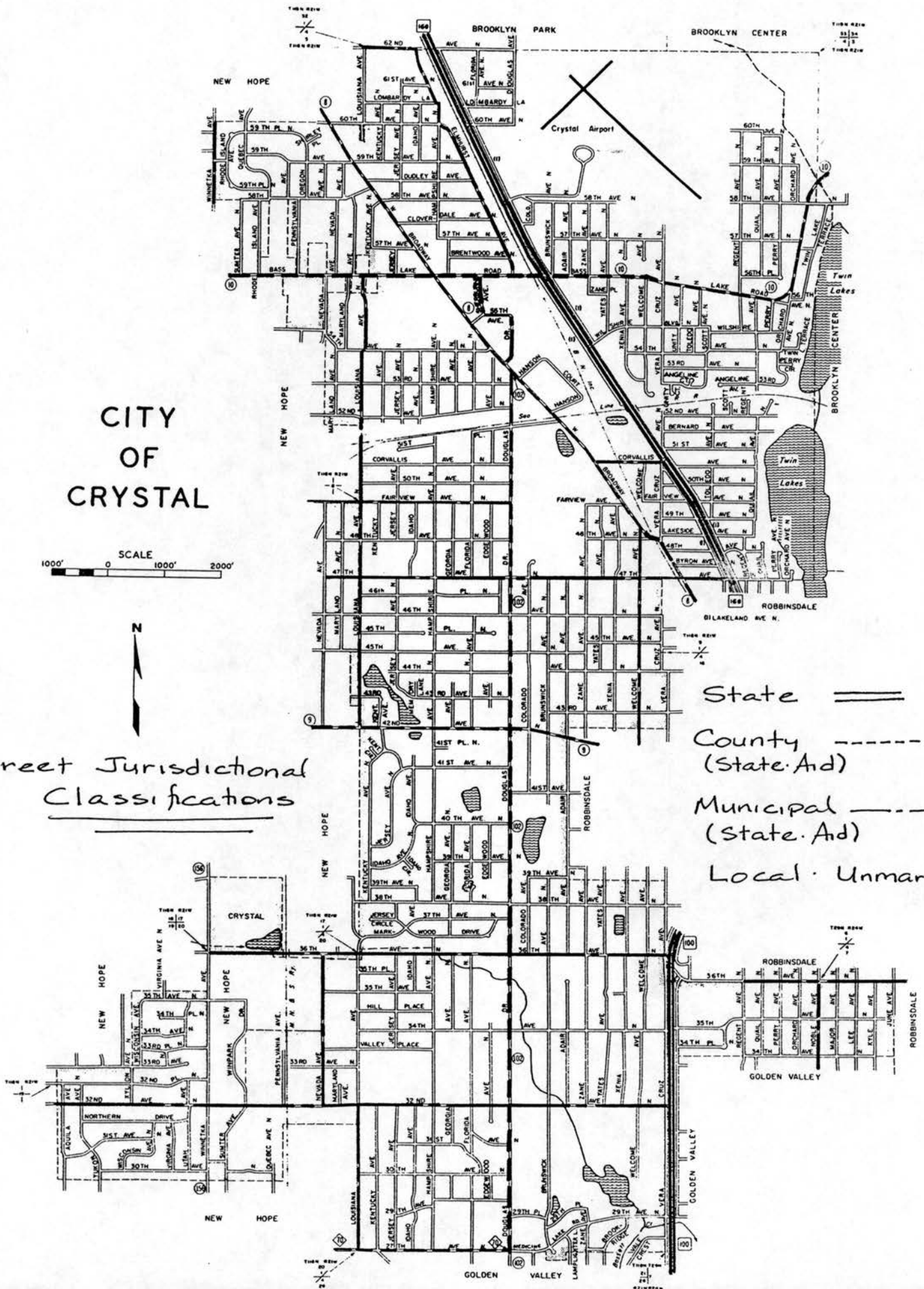
CITY OF CRYSTAL

SCALE
1000' 0 1000' 2000'



Street Jurisdictional
Classifications

State ==
County - - - - -
(State Aid)
Municipal - - - - -
(State Aid)
Local - Unmarked

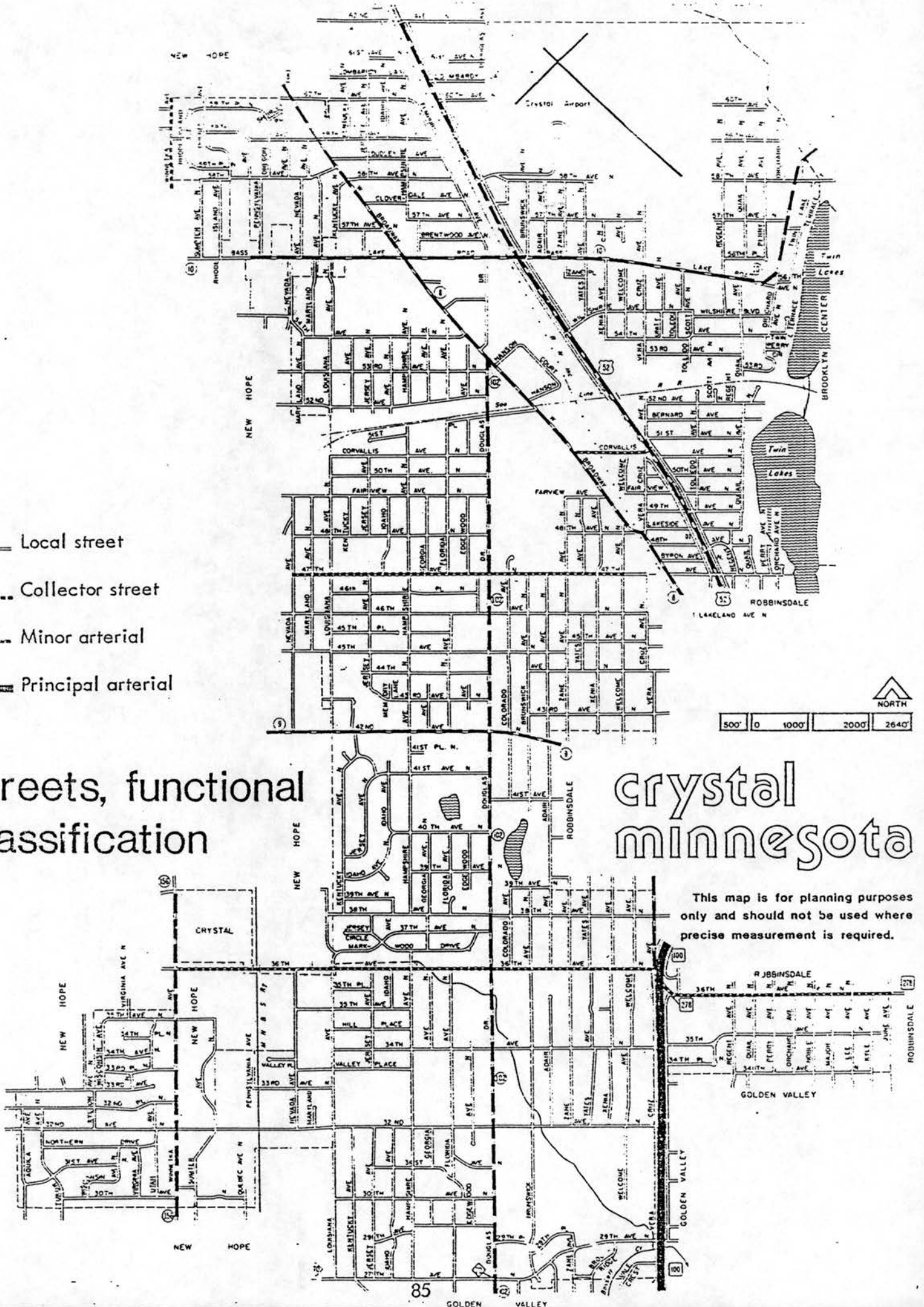


- Local street
- Collector street
- - - Minor arterial
- ▬▬▬ Principal arterial

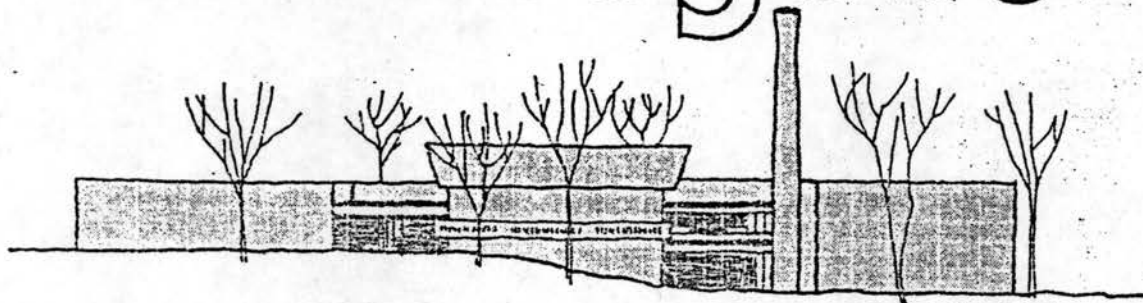
streets, functional
classification

crystal
minnesota

This map is for planning purposes
only and should not be used where
precise measurement is required.



crystal minnesota



comprehensive
plan
update

policy plan/
development framework

june 1980

TRUCK ACCESS

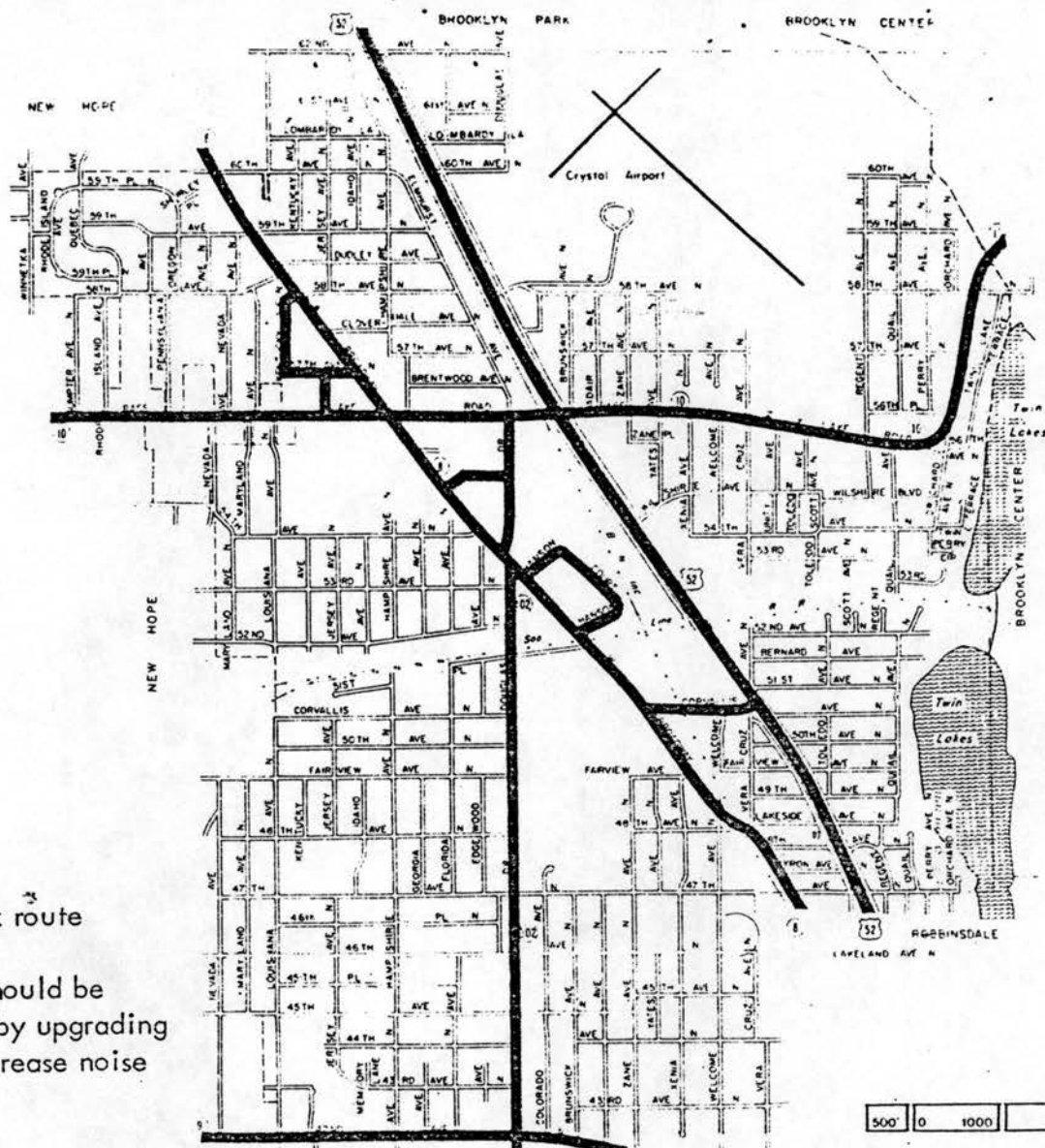
Because noise caused by trucks has presented a problem in residential neighborhoods in Crystal, the City Council has retained BRW, Inc. to develop a city-wide truck route plan, and has acted to prohibit trucks from the following streets:

- 36th Avenue between Highway 100 and Nevada Avenue.
- 32nd Avenue between Highway 100 and Louisiana Avenue.
- Fairview Avenue between Douglas Drive and the M.N. & S. Railroad.

The primary difficulty in establishing an appropriate truck route was meeting the needs and concerns of residents while providing adequate access to industrial areas. Truck routes had to be designated on roads with a proper bearing capacity, and they had to be coordinated with truck routes in adjacent communities. The proposed route, as illustrated on the following map, should reduce violations of truck traffic using residential streets, maintain continuity in roadway systems, and meet the needs of industries in the area. Although some complaints were made about noise generated by truck traffic using 36th Avenue North, it was felt that some roadway improvements could be implemented which would reduce the impact of this noise. According to the BRW report, actions which could be implemented to reduce truck traffic on 36th Avenue include the following:

- Complete the interchange at Highway 100 and 42nd Avenue. This would divert traffic from 36th Avenue.
- Reconstruct 36th Avenue with design features to reduce noise and vibration impacts. This could include the following measures:
 1. Reduce roadway grades.
 2. Provide firm and smooth roadway surface.
 3. Provide smooth traffic flow.
 4. Control vehicle speeds within the 30 mph limit.

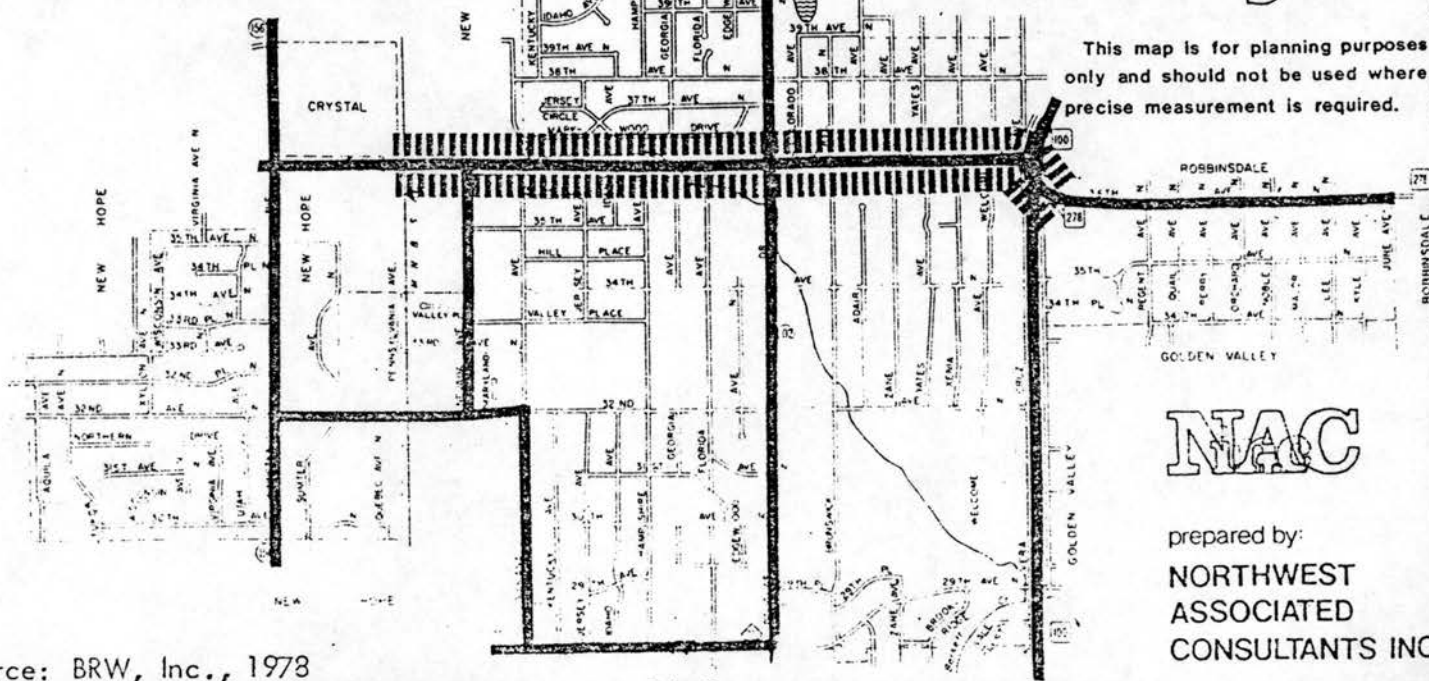
A land use issue which should be considered in relation to truck traffic is the existence of some undeveloped industrial land south of 36th Avenue, at 33rd Avenue and Nevada. Although efforts have been made to rezone this land to multi-family uses, this has not taken place. In view of the fact that increased industrial development in this area would generate additional truck traffic, rezoning of this land should be considered seriously.



proposed
truck routes

crystal
minnesota

This map is for planning purposes only and should not be used where precise measurement is required.



NAC

prepared by:
NORTHWEST
ASSOCIATED
CONSULTANTS INC

*Attention Council:
this is item #12 on your agenda.
D.H.*

Library Development & Services
440 Capitol Square Building

8 April 1988



Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone: 612/296-2821

Dear Friend of Library Services in Minnesota:

We are engaged in a long term effort that by the end of 1989 every child in Minnesota will have library service, including access to the public libraries that serve their community.

In these efforts we are integrating our interests with two other promotions, which we trust you share. These are the "Best Gift," campaign of the American Library Association and the Year of the Young Reader, declared by the Center for the Book at the Library of Congress.

"Best Gift" is ALA's response to the challenge given by U.S. Secretary of Education William Bennett that the best gift every child could receive is a library card. We recognize that not every library issues "cards" to children, but we promote that every child should have the services of a public library and should use these services. It is the services given by libraries that is our real aim, and by the end of 1989, we expect that all counties in Minnesota will be providing for library services to their residents as members of regional public library systems. For the first time in its history, all Minnesotans will have access to public library services. 1990 will dawn with great cause for celebration!

1989 has been declared the Year of the Young Reader. We see no reason to wait. The "Year" starts now, as we prepare and relate our activities to the Year of the Young Reader. Just as with the Year of the Reader - PLUS, we see that this emphasis on the positive values of reading will bring together the host of educators, librarians, literacy providers, parents, booksellers, reading teachers, publishers, and others.

Once more we have the assistance of the media. Both KTCA (Ch.2) Twin Cities Public Television (Minnesota Public Television Association) and KARE (Ch.11) the NBC and Gannett affiliate have given early support to our common endeavors. We expect other broadcast and press backing. Both the Minnesota Twins and the Minnesota Strikers are volunteering their endorsements in promoting reading and library services to children.

We ask for your endorsement and membership participation as well. Copies of the Governor's Proclamation with a corresponding Resolution are enclosed. We solicit your organization's adoption of the Resolution. Should you so choose, please return one signed copy to me.

Call upon me for any questions you might have.

Thank you for your consideration.

Sincerely,

Roger Sween

Roger Sween for the ad hoc committee on the "Best Gift" in Minnesota

AN EQUAL OPPORTUNITY EMPLOYER



Proclamation

- WHEREAS: Information-seeking skills are a requirement of lifelong learning in the information age; and
- WHEREAS: A variety of materials which foster the habits of reading as an enriching activity are available in public libraries; and
- WHEREAS: Such skills are best developed in children from an early age and with consistency across a child's learning experiences; and
- WHEREAS: Public libraries serve pre-school and school-age children with resources additional to those provided by schools and at times when school is not in session; and
- WHEREAS: Minnesota librarians are participating with the American Library Association in promoting through 1989 what United States Secretary of Education William Bennett has called the "Best Gift" - that is, a library card for every child; and
- WHEREAS: This promotion occurs during the same period that all Minnesota counties will be participating in regional public library systems so that by the end of 1989 all citizens of the state will for the first time in history have access to publicly supported library services; and
- WHEREAS: The Center for the Book at the Library of Congress has declared 1989 to be The Year of the Young Reader; and
- WHEREAS: Librarians are working together with a broad partnership of educators, parents, care providers, the media, and others to promote library services to children; and
- WHEREAS: Public libraries are working towards their goals of serving every person; and
- WHEREAS: April 10-16, 1988 is the Week of the Young Child, and April 17-23, 1988 is National Library Week;

NOW, THEREFORE, I, Rudy Perpich, Governor of the State of Minnesota, do hereby proclaim April 10-23, 1988 to be

THE KICKOFF OF REGISTRATION OF PUBLIC LIBRARY SERVICE

to every child in Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this twenty-fifth day of March in the year of our Lord one thousand nine hundred and eighty-eight, and of the State the one hundred thirtieth.


GOVERNOR


SECRETARY OF STATE

RESOLUTION ON PUBLIC LIBRARY SERVICE FOR EVERY CHILD:

- WHEREAS Information-seeking skills are a requirement of lifelong learning in the information age; and
- WHEREAS A variety of materials which foster the habits of reading as an enriching activity are available in public libraries; and
- WHEREAS Such skills are best developed in children from an early age and with consistency across a child's learning experiences; and
- WHEREAS Public libraries serve pre-school and school-age children with resources additional to those provided by schools and at times when school is not in session; and
- WHEREAS Minnesota librarians are participating with the American Library Association in promoting through 1989 what United States Secretary of Education William Bennett has called the "Best Gift" - that is, a library card for every child; and
- WHEREAS This promotion occurs during the same period that all Minnesota counties will be participating in regional public library systems so that by the end of 1989 all citizens of the state will for the first time in history have access to publicly supported library services; and
- WHEREAS The Center for the Book at the Library of Congress has declared 1989 to be The Year of the Young Reader; and
- WHEREAS Librarians are working together with a broad partnership of educators, parents, care providers, the media, and others to promote library services to children; and
- WHEREAS Public libraries are working towards their goals of serving every person; and
- WHEREAS April 10-16, 1988 is the Week of the Young Child; and April 17-23, 1988 is National Library Week; and
- WHEREAS Governor Perpich has proclaimed April 10-23, 1988, including the Week of the Young Child and National Library Week, as the kickoff of registration for public library service to every child in Minnesota;

THEREFORE, BE IT RESOLVED THAT THIS ORGANIZATION



Endorses that every child has readily available access to public library service and materials (whether by walk-in or library card/registration) and that this access be additional to that provided by schools; and

Encourages its membership to work with public libraries in their communities to ensure that each child has library service.

Passed by: _____

Date: _____ Officer: _____

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: April 12, 1988
RE: Open Forum Follow-up

At the Council's meeting of April 5, Mrs. Lorraine Bedman appeared during the open forum and stated that the two-lot subdivision of property at 7025 - 46th Avenue previously considered on December 1, 1987, had been unfairly denied as the proposed plat adhered to all current City ordinances. In fact, the Bedman Addition as submitted included a lot of 6,075 square feet which is significantly deficient in terms of the City's minimum lot size of 7,500 square feet as per Section 515.15, Subd. 2 c) 3) of the Zoning Code. This particular provision of the Code has been in effect since February 15, 1976, and was originally approved by the City Council in Ordinance 75-5 on November 18, 1975.

Again, this office believes the denial of the lot size variance including a requirement to dedicate an existing street easement was a valid and unbiased action of the City Council. Further that said action is complete unless the previously rendered denial is brought back for formal reconsideration or a new application is submitted.



WM:jrs

cc: Mayor and Council
Mrs. Lorraine Bedman

Darlene

DUE DATE: NOON, WEDNESDAY, MARCH 30, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 15, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 15, 1988. These items should be taken care of by noon, **Wednesday**, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

CITY CLERK

1. Consideration of gambling license application for Cystic Fibrosis Foundation at Nicklows.
ACTION NEEDED: Note approval of Council for file.
ACTION TAKEN: Noted 3-16-88.

HEALTH DEPT.

2. Consideration of itinerant food license for the Boy Scout Troop #365 at St. James Lutheran Church for March 12, 1988, and waiver of fee.
ACTION NEEDED: Notify Boy Scout Troop of approval of license past tense and waiver of fee.
ACTION TAKEN: License sent 3-16-88.

REGULAR AGENDA

PUBLIC WORKS
DIRECTOR

1. Consideration of proposed plat Finley Addition located at 3209 Florida Avenue North.
ACTION NEEDED: Notify applicant of Council approval and of surety in the amount of \$15,000.
ACTION TAKEN: Applicant notified of approval and conditions.

PUBLIC WORKS
DIRECTOR

2. Consideration of variances and building permit for Steve O's Restaurant located at 4900 West Broadway.
ACTION NEEDED: Item to be re-referred to Planning Commission when new proposal is submitted to City.
ACTION TAKEN: Applicant notified of Council action.

PUBLIC WORKS
DIRECTOR

3. Consideration of a conditional use permit for a convenience food establishment at 2724 Douglas Drive.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified of approval and reminded of building permit requirements.

BUILDING
INSPECTOR

ACTION NEEDED: Issue building permit.
ACTION TAKEN: Permit issued.

PUBLIC WORKS
DIRECTOR

4. Consideration of building permit and site improvements at 5926 - 56th Avenue North.
ACTION NEEDED: Notify applicant of Council's setting of surety in the amount of \$5,800.
ACTION TAKEN: Applicant notified of approval and reminded of building permit and site improvement requirements.

BUILDING
INSPECTOR

ACTION NEEDED: Issue building permit subject to receipt of signed agreement.
ACTION TAKEN: Waiting for bond.

BUILDING
INSPECTOR

5. Consideration of a building permit for an airplane storage hangar on Lot 3-2B, Crystal Airport.
ACTION NEEDED: Issue building permit for airport storage hangar on Lot 3-2B.
ACTION TAKEN: Waiting for sign construction plans.

CITY MANAGER

6. Consideration of applications for Environmental Quality Commission.
ACTION NEEDED: Notify Beth Jarvis and Mary Lou Pyne of appointment and send letter to Chairman of Environmental Quality Commission.
ACTION TAKEN: Letters written 3-16-88.

PARK & RECREATION
DIRECTOR

7. Consideration of purchase of playground equipment for Forest School, Twin Oak Park, and Lions Valley Place Park.
ACTION NEEDED: Purchase equipment to come out of Park Department Capital Outlay Budget.
ACTION TAKEN: Process underway to prepare for bids.

CITY MANAGER

8. Consideration of possible offer to purchase property adjacent to Bassett Creek Park.
ACTION NEEDED: Proceed to negotiate acquisition as directed by Council.
ACTION TAKEN: In process.

PARK & RECREATION
DIRECTOR

9. Consideration of an increase in swimming pool fees for 1988.
ACTION NEEDED: Proceed with advertising of new fees as approved by Council.
ACTION TAKEN: New rates to be advertised.

CITY MANAGER

10. Consideration of a joint meeting with New Hope City Council on March 29, 1988.
ACTION NEEDED: Work with New Hope City Manager on details of meeting.
ACTION TAKEN: Meeting time and location set.
Council notified.

PUBLIC WORKS
DIRECTOR

11. Consideration of interim financing for the Bassett Creek Project #66-C.
ACTION NEEDED: Proceed as authorized by City Council.
ACTION TAKEN: Programming in process with Finance Department to establish fund.

FINANCE DIRECTOR

- ACTION NEEDED: Disburse funds as indicated in Resolution.
ACTION TAKEN: Funds to be disbursed from PIR Part A as needed.

ASSISTANT CITY
MANAGER

12. Consideration of a Resolution regarding charitable gambling.
ACTION NEEDED: Item continued until Attorney General's opinion is received; place item on agenda after that.
ACTION TAKEN: Will await Attorney General's opinion.

CITY MANAGER

13. Consideration of Space Needs Study.
ACTION NEEDED: Prepare material for a Special Meeting Work Session on April 4.
ACTION TAKEN: In process.

PUBLIC WORKS
DIRECTOR

14. Consideration of final approval of plat Opsahl Addition located at 5757 Orchard Avenue North.
ACTION NEEDED: Notify applicant of Council approval of final plat.
ACTION TAKEN: Applicant notified and plat executed.

PUBLIC WORKS
DIRECTOR

15. Consideration of an agreement regarding sales tax refunds on construction contracts.
ACTION NEEDED: Proceed to send letter of agreement with amendment.
ACTION TAKEN: Agreement executed and forwarded to attorney working to secure refund.

CITY MANAGER

16. Consideration of a Resolution authorizing the sale and issuance of Multifamily Housing Development Revenue Bonds.
ACTION NEEDED: Notify Dorsey & Whitney regarding approval of Resolution.
ACTION TAKEN: Dorsey & Whitney notified by letter 3-16-88.

CITY CLERK

17. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

DUE DATE: NOON, WEDNESDAY, APRIL 13, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the April 5, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of April 5, 1988. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CITY MANAGER

Recognition of donations from Superamerica and the Church of All Saints to the Police and Fire Departments.

ACTION NEEDED: Send letters of thanks to these organizations.

ACTION TAKEN: Letter of Thanks sent April 4, 1988 to Church of All Saints from Fire Chief.

CONSENT AGENDA

POLICE
DEPARTMENT

1. Consideration of setting date for bike auction and auction of other City items.

ACTION NEEDED: Proceed as authorized for April 23rd auction.

ACTION TAKEN: In process.

CITY MANAGER

2. Consideration of the resignation of Glenda Sims from the Human Relations Commission.

ACTION NEEDED: Send letter of thanks and appreciation.

ACTION TAKEN: Letter written and sent 4-6-88.

CITY CLERK

3. Consideration of solicitor's license for the Crystal VFW to sell poppies.

ACTION NEEDED: Issue license.

ACTION TAKEN: Applicant notified of Council approval.

CITY CLERK

4. Consideration of solicitor's license for Saba Flowers to sell flowers at certain locations on certain dates.
ACTION NEEDED: Issue license as directed by Council.
ACTION TAKEN: License issued.

HEALTH DEPT.

5. Consideration of itinerant food license for the Crystal Jaycees and the Crystal Women of Today.
ACTION NEEDED: Please note for records - License and waiver of fee approved by Council.
ACTION TAKEN: No Action taken?

ADMINISTRATIVE
ASSISTANT

6. Consideration of request from the Red Cross to terminate lease at Thorson Community Center on April 30, 1988.
ACTION NEEDED: Notify Red Cross of Council approval of termination of lease.
ACTION TAKEN: Notified 4-6-88.

REGULAR AGENDA

PUBLIC WORKS
DIRECTOR

1. Public hearing to consider request from Herb Elfstrom for rezoning of property at 3401 Vera Cruz from R-1 to B-4.
ACTION NEEDED: Item tabled; bring back when Highway Department has more definite highway plans.
ACTION TAKEN: Applicant notified of tableing pending highway department action.

BUILDING
INSPECTOR

2. Consideration of a request to relocate existing off-premise sign for The Paddock, 5917 - 56th Avenue North.
ACTION NEEDED: Notify applicant of Council approval of variance.
ACTION TAKEN: Permit issued.

PUBLIC WORKS
DIRECTOR

3. Consideration of a request from McKenna Management Company to permit 24 hour parking on Florida between 27th and 29th Avenues.
ACTION NEEDED: Notify applicant of Council denial.
ACTION TAKEN: Notification in progress.

ADMINISTRATIVE
ASSISTANT

4. Consideration of insurance renewal for policy year 1988-1989 for Workers' Compensation, General Liability, Auto, and Public Officials Liability.
ACTION NEEDED: Notify carrier and agent of Council approval.
ACTION TAKEN: Notified 4-5-88.

PUBLIC WORKS
DIRECTOR

5. Consideration of establishing no parking zones on 32nd Avenue, west of Douglas Drive.
ACTION NEEDED: Proceed to post signs as recommended and approved by Council.
ACTION TAKEN: Installations in progress.

PUBLIC WORKS
DIRECTOR

6. Consideration of installation of stop signs at Cloverdale at Hampshire, Jersey at 46th, Quail at 54th, Adair at 34th, 46th Place at Jersey, and Scott at 53rd.
ACTION NEEDED: Install signs as approved by Council and as recommended.
ACTION TAKEN: Installation in progress.

PUBLIC WORKS
DIRECTOR

7. Consideration of a backflow valve reimbursement program in certain areas of the City.
ACTION NEEDED: Proceed to initiate program and notify property owners in designated areas of the reimbursement for backflow valves.
ACTION TAKEN: Notification of affected property owners in process.

PUBLIC WORKS
DIRECTOR

8. Consideration of a Feasibility Study for the 1988 Seal Coating Program.
ACTION NEEDED: Feasibility Report approved; Public Hearing set for May 3; proceed as authorized.
ACTION TAKEN: Hearing notice being prepared for mailing.

POLICE CHIEF

9. Consideration of increasing fees for overnight incarcerations.
ACTION NEEDED: Notify the cities of increase of fees to \$50.
ACTION TAKEN: Referred to Finance Department for notification on next billing.

CITY CLERK

10. Consideration of a temporary Sunday On-Sale Liquor License for the Elks Lodge on April 10, 1988.
ACTION NEEDED: Notify Lodge of Council approval of temporary license.
ACTION TAKEN: Applicant present at meeting. Received signed application at that time.

CITY MANAGER

11. Consideration of resolution supporting the concept of Minneapolis and St. Paul hosting the 1996 Summer Olympics.
ACTION NEEDED: Send letter to appropriate person concerning the Olympics.
ACTION TAKEN: Certified copy of Resolution sent to Mr. Parkinson 4-6-88.

PUBLIC WORKS
DIRECTOR

12. Appearance by Lorraine Bedman concerning her division of property.
ACTION NEEDED: Prepare memo for Council review regarding her request to abide by 1940 ordinance of the City.
ACTION TAKEN: Follow up memo in next council packet.

CITY CLERK

13. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

ROSENTHAL, RONDONI, MacMILLAN & JOYNER, LTD.

ATTORNEYS AT LAW

SUITE 120

7600 BASS LAKE ROAD

MINNEAPOLIS, MINNESOTA 55428-3891

PAUL W. ROSENTHAL
FRANCIS J. RONDONI
PETER A. MACMILLAN
JAY A.H. JOYNER
M. CHAPIN HALL

April 5, 1988

AREA CODE 612
533-4938

Chief James Mossey
Crystal Police Department
4141 Douglas Drive
Crystal, Minnesota 55422

Re: Prosecution Statistics

Dear Chief Mossey:

Enclosed is the quarterly report for January 1 - March 31, which gives a statistical breakdown of those arrests which have been processed to final dispositions during this period.

We hope this information may be of interest and use to you.

Sincerely,

ROSENTHAL, RONDONI, MacMILLAN & JOYNER, LTD.



Sherri L. Maas
Crystal Prosecution Secretary

SLM

Enclosure

cc: Jerry Dulgar - City Manager

**CITY OF CRYSTAL
VIOLATION STATISTICS
OF FINAL DISPOSITIONS**

Drinking and Driving

| | | |
|----|-----------|--|
| 1. | <u>15</u> | Gross Misdemeanor driving while intoxicated |
| 2. | <u>19</u> | Aggravated driving violation - Gross Misdemeanor |
| 3. | <u>58</u> | Driving while intoxicated |
| 4. | <u>24</u> | Blood alcohol content over .10 |
| 5. | <u>4</u> | Open Bottle |

Other Driving Violations

| | | |
|-----|---------------|---|
| 6. | <u> </u> | Failure to Display Plates |
| 7. | <u>2</u> | Unreasonable acceleration |
| 8. | <u> </u> | Reckless driving |
| 9. | <u>3</u> | Careless driving |
| 10. | <u>31</u> | Speeding |
| 11. | <u>8</u> | Semaphore, stop sign and signals |
| 12. | <u>1</u> | Leaving the scene of a property damage accident |
| 13. | <u>4</u> | No insurance |
| 14. | <u>2</u> | Miscellaneous |

Driver's License and License Plates

| | | |
|-----|---------------|---|
| 15. | <u>8</u> | Driving after revocation |
| 16. | <u>13</u> | Driving after suspension |
| 17. | <u> </u> | Driving after cancellation |
| 18. | <u> </u> | No valid license (and no Minnesota license) |
| 19. | <u> </u> | Use of another's license |
| 20. | <u>1</u> | False identification |
| 21. | <u>1</u> | Expired Plates |
| 22. | <u> </u> | Failure to display registration |
| 23. | <u> </u> | Miscellaneous |

Crimes Against a Person

| | | |
|-----|---------------|-----------------------------|
| 24. | <u> </u> | Sexual Assault |
| 25. | <u> </u> | Robbery |
| 26. | <u>5</u> | Disorderly Conduct |
| 27. | <u>4</u> | Assault (Misdemeanor) |
| 28. | <u>3</u> | Domestic Abuse |
| 29. | <u> </u> | Violating restraining order |
| 30. | <u> </u> | Harrassing phone calls |
| 31. | <u> </u> | Interference with privacy |
| 32. | <u> </u> | Noise ordinance |
| 33. | <u> </u> | Obstruct legal process |
| 34. | <u> </u> | Falsely reporting a crime |
| 35. | <u> </u> | Indecent Exposure |
| 36. | <u>1</u> | Miscellaneous |

Crime Against Property

| | | |
|-----|---------------|-----------------------------|
| 37. | <u>17</u> | Issuance of worthless check |
| 38. | <u>10</u> | Shoplifting |
| 39. | <u>13</u> | Theft |
| 40. | <u> </u> | Trespassing |
| 41. | <u> </u> | Aid and abet a theft |
| 42. | <u>3</u> | Damage to property |
| 43. | <u> </u> | Miscellaneous |

Dogs

| | | |
|-----|---------------|------------------------------|
| 44. | <u> </u> | No dog license |
| 45. | <u>1</u> | Dog at large (and loose dog) |
| 46. | <u>1</u> | Barking dog |
| 47. | <u> </u> | No Kennel license |

Parking

| | | |
|-----|---------------|--------------------------|
| 48. | <u>5</u> | No handicap permit |
| 49. | <u>1</u> | No parking from 3-6 a.m. |
| 50. | <u> </u> | Other parking violations |

Prohibited Substances (Drugs)

| | | |
|-----|---------------|----------------------------------|
| 51. | <u> </u> | P.C. Narcotics |
| 52. | <u>1</u> | Possession of drugs/marijuana |
| 53. | <u> </u> | Possession of drug paraphernalia |

Property Maintenance

| | | |
|-----|---------------|--|
| 54. | <u> </u> | Storage of inoperable vehicle |
| 55. | <u>1</u> | Failure to remove refuse |
| 56. | <u> </u> | Truck storage in residential area |
| 57. | <u> </u> | Failure to obey fire department orders |
| 58. | <u>3</u> | Miscellaneous |

Other Miscellaneous Offenses

| | | |
|-----|---------------|--------------------------------------|
| 59. | <u> </u> | Failure to stop and give information |
| 60. | <u>4</u> | Drinking beer in park |
| 61. | <u> </u> | Possession of Gambling paraphernalia |
| 62. | <u> </u> | Defrauding an innkeeper |
| 63. | <u> </u> | Prostitution |
| 64. | <u> </u> | Working without license and permit |
| 65. | <u>3</u> | Reckless discharge of firearm |

TOTAL

In creating this summary we have, in those arrests involving more than one charge, counted only the most, or one of the most, serious charges.



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

Date: April 6, 1988
To: City Clerks
From: Joel Jamnik, Legislative Counsel
Re: Amendments to the State Building Code--
City Comments Solicited

The League has been notified that the Building Codes and Standards Division of the Department of Administration is interested in information or opinions from local appointed or elected officials concerning the State Building Code.

If you, your mayor or council, or appointed officials, such as your city's building official, have experienced problems in code administration or have identified any deficiencies in the existing code and would like to suggest code amendments, please submit your comments in writing to:

Peggi White
Building Codes and Standards Division
408 Metro Square Building
7th and Robert Streets
St. Paul, MN 55101

Comments will be accepted until 4:30 p.m. on June 1, 1988. I would also appreciate it if you would send me a copy of any comments you submit to the Division.

8 JANUARY 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairperson Sharon Garber at 7:35 p.m.

Those members present were: Peter Meintsma, John Schaaf, Sharon Garber and Barbara Nemer. Member Moravec joined the meeting at 7:45 p.m.

Staff members present were John T. Irving, Executive Director; David Kennedy, Attorney; John Olson, Staff and Leslie Nerenberg, Redevelopment Coordinator.

Moved by Member Schaaf and seconded by Member Nemer that the minutes of the regular meeting of 11-13-86 be approved and placed on file.

Motion Carried.

Moved by Member Schaaf and seconded by Member Nemer that the minutes of the Work Session meeting of 12-4-86 be approved and placed on file.

Motion Carried.

The next item for discussion was appointment of an HRA member to serve on the Long-Range Planning Commission. After discussion it was decided that the decision would be made by the end of the meeting that evening.

The HRA received a letter from the Beckerview Development Group indicating that they would not be able to put a proposal together and thanking the HRA for considering them.

The HRA then discussed the two other housing developers and decided that they would attempt to make a selection of developer by the end of the meeting if all the members were ready.

Member Schaaf prepared a chart showing the pros and cons of each developer. After discussion he recommended that the HRA try to get 4 out of 5 votes for one developer, and if that is possible for that evening, the decision would be final. The HRA members took a preliminary vote by each indicating who they would want selected. Since there was not a 4/5 vote they discussed the proposals in further detail.

After discussion Member Schaaf moved that the Authority approve the Brutger Companies for the building of the senior building with the following provisos:

1. -that Brutger improve the aesthetics to the satisfaction of the Authority.
2. -that Brutger upgrade the inside standards of the building, and
3. -that Brutger upgrade services taking into consideration future needs of the residents.

All of the above would be subject to the final review of costs by the HRA. Member Nemer seconded the motion. All voted in favor.

Motion Carried.

Next the HRA discussed when they would like to meet next. They felt it was important to meet with Steve Wilson regarding the provisions to the Brutger proposal. The meeting was scheduled for 8:00 a.m. on Saturday, January 31, 1987, with the agenda to cover discussion with Brutger (Steve Wilson), election of officers for the HRA, and appointment of a member for the Long-Range Planning Commission.

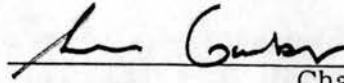
Under "other business" Member Schaaf mentioned the parking lot in the industrial area at Corvallis and Highway #169 that he felt would be a good parcel for the HRA to do an industrial development on. Member Schaaf moved that the staff research the land to see if there was something that the HRA could do with it. Member Meintsma seconded the motion.

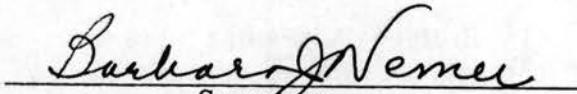
Motion Carried.

Also under "other business" it was discussed whether or not it should be necessary to require a second on a motion made during a meeting. Member Schaaf moved and Member Nemer seconded a motion that the HRA change the bylaws so that a second is not required for a motion to be placed on the table for consideration.

Motion Carried.

Member Schaaf moved that the meeting be adjourned. The meeting adjourned at 9:40 P.M.


Chair


Secretary

31 JANUARY 1987

**MINUTES OF THE SPECIAL MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The Special meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairperson Sharon Garber at 8:05 A.M.

Those members present were: Peter Meintsma, John Schaaf, Sharon Garber and Barbara Nemer. Member Moravec joined the meeting at 8:15 A.M.

Staff members present were: John T. Irving, Executive Director; David Kennedy, Attorney; John Olson, Staff and Leslie Nerenberg, Redevelopment Coordinator.

Guests present were: Steve Wilson, Brutger Companies and JoAnn Rafferty, Realty Management Services.

Moved by Member Schaaf that the minutes of the regular meeting of January 8, 1987 be approved and placed on file.

Motion Carried.

Moved by Member Nemer that the Chairperson's Annual Report for 1986 be accepted and placed on file.

Motion Carried.

Member Meintsma moved that Member Nemer be reappointed to the Long-Range Planning Commission and that staff tape record meetings when she is unable to attend.

Motion Carried.

The next order of business was a presentation by Brutger Companies of recommended changes to the elderly proposal. Steve Wilson presented site plans showing changes for the HRA to review. Two major changes were the elimination of a whirlpool and the movement of the exercise room from the second floor to the first, adjacent to the community room.

Steve reviewed design plans for the building indicating what the standard building and standard unit features would be. These are outlined on the attached list provided by Brutger Companies and made a part of these minutes.

The HRA then discussed upgrading certain options at their expense (Refer to page 2 of the Brutger attachment). Member Schaaf moved that the HRA pay for vinyl wall covering in all public areas and corridors.

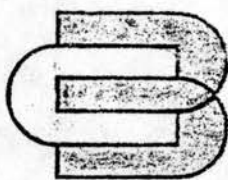
Motion Carried.

Member Schaaf moved that a fireplace be provided in the community room.

Motion Carried.

Member Garber moved that the emergency call system with annunciator panels in office and manager's unit be installed.

Motion Carried.



**BRUTGER
COMPANIES
INC.**

• ONE SUNWOOD DRIVE • BOX 399 • ST. CLOUD, MINNESOTA 56302 • TEL. 612/252-6262

*Attachment to HRA minutes
of Jan. 31, 1987*

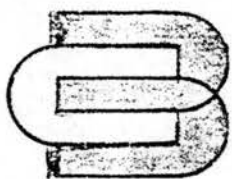
CRYSTAL ELDERLY HOUSING

Standard Building Features Include:

- Community room
- Exercise room
- Game room with pool table & card tables
- Activity room
- Beauty/Barber Shop
- Library
- Nurses Station
- Exterior Walls 50% Brick (exclusive of deck areas)
- Underground heated parking (one stall per apartment)
- Car wash in basement
- Decks
- Storage rooms outside the unit
- Hall light at each entry

Standard Unit Features Include:

- Oak doors and trim
- Appliances, including refrigerator, stove, dishwasher, disposal
- Carpet with pad in hallways, living room, dining room & bedrooms
- Sheet vinyl flooring in kitchen and baths
- European style cabinets with Oak trim in kitchen
- Oak cabinets in bathrooms
- Mini blinds at all window openings
- Hot water baseboard heat
- Thru wall air conditioners



**BRUTGER
Companies
INC.**

• ONE SUNWOOD DRIVE • BOX 399 • ST. CLOUD, MINNESOTA 56302 • TEL. 612/252-6262

UPGRADE OPTIONS

- Building exterior faced 100% with Brick add \$74,000
- Building exterior (except deck areas) faced 100% with Brick add 36,000
- Screened balconies with solid tongue & groove flooring add 11,500
- Balconies converted to fully insulated sunroom extensions with drywall, carpet and windows add 16,500
- Vinyl wall covering in all public areas and corridors add 29,000
- Vinyl wall covering in all kitchens and master baths add 25,000
- Fireplace in community room add 6,000
- Emergency call system with annunciator panels in office & manager's unit add 19,000
- Oak cabinets in kitchen add 16,000
- Ceramic tile floors in bathrooms add 15,000

- 2 -

Member Garber moved that the oak cabinets in the kitchen be eliminated.
Motion Carried.

Member Schaaf moved that ceramic tile be provided for all bathroom floors.
Motion Carried.

Member Moravec moved that vinyl wall coverings be provided in kitchens and master baths. After discussion it was decided that there should be no wall coverings installed since the tenants may want to improve the area to their liking. After a 4 to 1 vote, it was decided that there should be no vinyl wall coverings in kitchens and master baths.

Member Schaaf moved that the balconies be converted to fully insulated sun room extensions with dry wall carpet and windows. The vote was 3 to 1; member Garber didn't vote and Member Nemer desired the record to show that she was concerned that there was no place to walk outside if the sun room extensions were installed.

Regarding the option of building the exterior with 100% brick, it was decided that further information along with pictures of what the facade would look like should be provided. Therefore, there was no vote on this item and the HRA will discuss it at a future date.

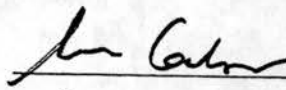
Executive Director John Irving asked for a list from Joanne Rafferty of projects that Realty Management currently manages. She agreed to provide it.

Next, the HRA held its annual election of officers. Member Nemer nominated Member Schaaf to serve as Chairperson for 1987. After a vote Member Schaaf was elected Chair.


Member Schaaf nominated Member Meintsma to serve as Vice-Chair for 1987. After a vote Member Meintsma was elected Vice-Chair for 1987.

Member Garber nominated Member Nemer to serve as Secretary for 1987. After a vote Member Nemer was elected Secretary for 1987.

Member Nemer moved that the meeting be adjourned at 10:06 A.M.
Motion Carried.



Chair


Secretary

12 FEBRUARY 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The meeting was cancelled.

16 MARCH 1987

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman John Schaaf at 7:42 p.m.

Those members present were: Peter Meintsma, John Schaaf, Sharon Garber, and Barbara Nemer. Member Moravec was absent.

Staff members present were: John T. Irving, Executive Director and David Kennedy, Attorney.

Guests present were: Steve Wilson, Brutger Companies and Diane Vance, Realty Management Services.

Moved by member Meintsma that the minutes of the special meeting of 1/31/87 be approved and placed on file.

Motion Carried.

Next, Steve Wilson made a presentation on the senior housing project. After discussion the HRA voted unanimously on the following upgrade options:

| <u>UPGRADE OPTIONS</u> | | <u>HRA APPROVAL OR DENIAL</u> |
|--|--------------|-----------------------------------|
| 1. Building exterior faced 100% with Brick | add \$74,000 | Denied |
| 2. Building exterior (except deck areas) faced 100% with Brick | add 36,000 | Approved |
| 3. Screened balconies with solid tongue & groove flooring | add 11,500 | Approved |
| 4. Balconies converted to fully insulated sunroom extensions with drywall, carpet and windows | add 16,500 | Denied |
| 5. Vinyl wall covering in all public areas and corridors | add 29,000 | Approved |
| 6. Vinyl wall covering in all kitchens and master baths | add 25,000 | Denied |
| 7. Fireplace in community room | add 6,000 | Approved |
| 8. Emergency call system with annunciator panels in office & manager's unit | add 19,000 | Approved |
| 9. Oak cabinets in kitchen | add 16,000 | Denied |
| 10. Ceramic tile floors in bathrooms | add 15,000 | Approved |

Mr. Wilson distributed a property description report which is attached hereto as exhibit A and made a part of these minutes. There is a typographical error in the number of surface parking stalls. It should be changed from 20 to 35.

Next, the term for sustaining the 51% low to moderate requirement for the senior project was discussed. When the 51% requirement is dropped, then the 20% requirement is still applicable. The final outcome will be brought to the HRA for approval or denial as a part of the Development Agreement.

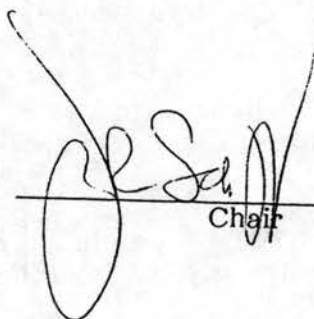

Mr. Wilson indicated that construction should be started in May with a seven month construction period.

The next meeting to discuss the Developer's Agreement will be April 9, 1987.

The next item on the agenda was discussion regarding the long-range Planning Commission's request that the HRA identify projects for a five-year plan. The Chair directed staff to prepare whatever suggestions it has for distribution at the May meeting and the Commission will have a brainstorming session at that meeting.

Agenda item #4, discussion of Tax Increment for Corvallis and Highway 169, was postponed until the Executive Director could meet with the owner of the property.

There being no further business to discuss, Member Nemer moved that the meeting be adjourned.


Chair
Secretary

PROPERTY DESCRIPTION

DATE: February 16, 1987

NAME: Crystal Elderly

LOCATION: 5475 Douglas Drive
CRYSTAL, MN

LEGAL:

NO. UNITS: 79

NO. BUILDINGS: 1

NO. STORIES: 3

UNIT TYPE: 1 and 2 Bedroom

TOTAL SITE AREA: 1.7 Acres

PROPOSED DENSITY: 46.5 units/acre

PARKING PROVIDED: 79 Underground
35 Surface

TYPE CONSTRUCTION: Wood Frame

FLOOR SYSTEM: Wood Truss

ROOF TYPE: Wood Truss-Pitched

HEATING SYSTEM: Central Hot Water Baseboard

A/C SYSTEM: Thru Wall

APPLIANCES: Stove, Refrigerator, Dishwasher, Disposal

AMENITIES: Community Room, Game Room, Beauty Shop, Library,
Exercise Room, Activity Room, Nurses Station, Guest Room

ENERGY CONSERV. FEATURES: R-19 Walls, R-38 Ceiling, Double Pane Windows

UNIT TYPE:

| | | |
|--|--|---|
| 15 - Subsidized 800 sq ft \$425 per month | 9 - 2 TYP @ 1006 SF \$560 per month | 12 - 2 END @ 1055 SF \$575 per month |
| 27 - 1 TYP @ 800 SF \$475 per month | 5 - 2 COR @ 1060 SF \$580 per month | 3 - 2 DEN @ 1166 SF \$615 per month |
| 8 - 1 COR @ 900 SF \$500 per month | | |

9 APRIL 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The meeting was cancelled.

14 MAY 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The meeting was cancelled.

11 JUNE 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman John Schaaf at 7:30 p.m.

Those members present were: John Schaaf, Sharon Garber, Barbara Nemer, and John Moravec. Member Meintsma was absent.

Staff members present were: John T. Irving, Executive Director; David Kennedy, Attorney; John Olson, Staff; Julie Jones, Community Development Coordinator.

Moved by Member Garber that the minutes of the regular meeting of 3/16/87 be approved and placed on file.

Motion Carried.

Next, Chairman Schaaf read a resolution honoring John T. Irving. Each member individually expressed their gratitude and thanks to Mr. Irving. Member Garber moved that the resolution be approved.

Motion Carried.

Chairman Schaaf then introduced Julie Jones, the newly appointed Community Development Coordinator for the HRA, to the members.

Next, Julie Jones gave an update on status of developer's agreement with Brutger Companies, Inc. Commitment of Steve Wilson was discussed. Chair made observation that to wait too long on developer's agreement may cause failure of the project and asked members if they felt a deadline on the developer's agreement should be imposed. Mr. Kennedy said setting a date would not affect project's start date. Other members expressed their views. Ms. Garber moved to have Steve Wilson present at all upcoming meetings until project was started. Ms. Nemer objected to motion since she felt staff could communicate project's status to HRA members. Moravec agreed. Garber moved to amend motion to invite Steve Wilson to the next HRA meeting.

Motion Carried.

The next item on the agenda was a discussion of the proposed redevelopment of the TIF District at 36th and Highway 100. Regarding the City Council's request for the HRA to investigate the project, Mr. Kennedy informed members that they had the authority to negotiate with school district regarding Meilke Field and that a TIF plan on Redevelopment Plan drafted by the HRA would have to be approved by the City Council. Mr. Schaaf requested clarification of Council's request.

Mr. Moravec nominated Commissioner Schaaf to represent the HRA on the Task Force. Moravec withdrew the motion. Ms. Garber nominated Nemer to Task Force.

Motion Carried.

Moravec agreed to forward concerns and questions of the HRA to the City Council.

- 2 -

Next, Julie Jones described new MHFA Local Participation Loan Program and requested \$4,500 of HRA funding for commitment fees. Ms. Garber moved to approve the funding request.

Motion Carried.

Motion made by Garber to table 5-year-plan until the next meeting.

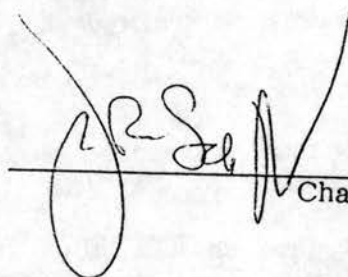
The Chair requested a recap of the 1987 budget at the next meeting.

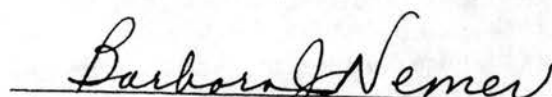
Next, Mr. Irving presented members with proposal by D & H Investments regarding development on Bass Lake Road and Elmhurst. Ms. Garber moved to study materials and proposal at the July meeting.

Motion Carried.

Ms. Nemer asked staff to look at the proposal and prepare a recommendation at next meeting. Staff was also asked to invite Mr. Moselle to July meeting.

Nemer moved to adjourn. The meeting adjourned at 9:30 p.m.


Chair


Secretary

City of Crystal

Phone: 537-8421



HOUSING AND REDEVELOPMENT AUTHORITY

RESOLUTION NO.-HRA 87-1

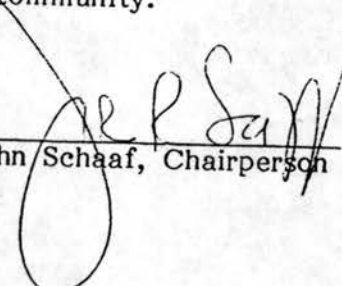
HONORING JOHN T. IRVING


WHEREAS, John T. Irving has been the only Executive Director of the Crystal Housing and Redevelopment Authority (HRA) since the creation of the HRA in 1976, and;


WHEREAS, Mr. Irving has directed the efforts of the HRA in providing housing for the low and moderate income families, providing grant programs for housing rehabilitation, rental assistance for families and elderly, and most important the creation and implementation of a downtown redevelopment project, and;

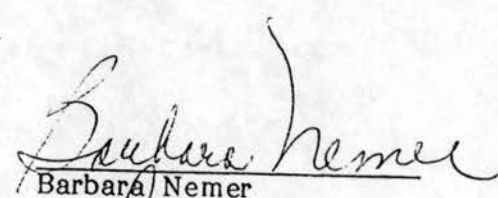
WHEREAS, his leadership abilities have made these projects successful and have provided a basis to continue with innovative programs beneficial to the City of Crystal and its residents;

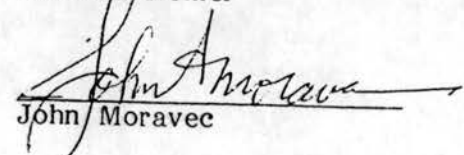
NOW THEREFORE BE IT RESOLVED by the Housing and Redevelopment Authority of the City of Crystal to thank Mr. Irving and to express its appreciation for his 11 years of service to the HRA and the community.


John Schaaf, Chairperson


Sharon Garber


Peter Meintsma


Barbara Nemer


John Moravec

6/11/87
Date

9 JULY 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman John Schaaf at 7:35 P.M.

Those members present were: John Schaaf, Peter Meintsma, Barbara Nemer, and John Moravec. Sharon Garber arrived late.

Staff members present were: John Olson, Acting City Manager; John Dean, Attorney; and Julie Jones, Community Development Coordinator.

Special guests were: Steve Wilson of Brutger Companies and Happy Moselle of D & H Investments.

Moved by Member Nemer that the minutes of the regular meeting of 6/11/87 be approved and placed on file.

Motion Carried.

Discussion of Happy Moselle's proposal followed. John Olson gave background of area. Mr. Moselle presented his views of the past proposal and intended development of site. Comments and questions of commissioners and staff followed. Chair proposed that commissioners approach City Council regarding development and if Council approves, proceed. Nemer moved that Chair take issue to Council.

Motion Carried.

Chair asked for staff's support in investigating proposal.

Next, Chair asked for move to postpone budget discussion until regular August meeting when more information is available.

Nemer moved to delay discussion of budget.

Motion Carried.

Next was the discussion of the Developer's Agreement with Brutger Companies. Mr. Dean spoke about document. Commissioners then asked questions of Mr. Dean and the developer, Steve Wilson. Section 10.5 of agreement was discussed in detail. Question was raised whether an agreement could be made between the County and the City in regards to the \$358,625 cap on the land value. Another option discussed was reducing the 12 year term to five years.

Chair moved that staff, attorneys, and developer renegotiate that section.

Motion Carried.

Chair set date for a special meeting of the HRA for Thursday, July 16 at 7:30 p.m. to vote on the Developer's Agreement. Ms. Nemer will not be attending.

John Olson noted that a Public Hearing regarding the sale of the land to Brutger Companies must be advertised 15 days before the hearing date. Nemer moved that Public Hearing be on August 13, during the regular HRA meeting, to publicly sell the

Page 2

HRA Minutes 7-9-87 (continued)

land to the developer.

Motion Carried.

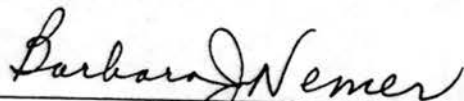
The next item of discussion was the five-year-plan. Chair asked discussion to be placed on August 13 agenda and that Nicklows and Kraus Anderson be asked to have representatives make presentations on the background of the 36th and Highway 100 area.

It was noted by the Chair that we don't have an executive director to sign documents. Ms. Garber moved to have John Olson appointed as temporary executive director.

Motion Carried.

Garber moved to adjourn. The meeting adjourned at 9:50 P.M.


Chair


Secretary

HRA RESOLUTION NO. 87-2

RESOLUTION AUTHORIZING
EXECUTION OF CONTRACT FOR
PRIVATE DEVELOPMENT

WHEREAS, the City and the HRA have created and established the Bass Lake Road-Becker Park Redevelopment Project Area (Project Area) pursuant to the authority granted in Minnesota Statutes, Sections 273.71 to 273.77 and Chapter 462 (collectively, the Act); and

WHEREAS, the HRA and the City have, pursuant to the Act, duly established a Redevelopment Tax Increment Financing District (TIF District) and adopted a tax increment financing plan (TIF Plan) to finance all or a portion of the public redevelopment costs of the Project Area;

WHEREAS, in order to achieve the objectives of the Redevelopment Plan as hereinafter defined and particularly to make land in the Project Area available for redevelopment by private enterprise for and in accordance with the uses specified in the Redevelopment Plan, the City and HRA have determined to provide substantial aid and assistance through the sale of bonds or other obligations to finance the public redevelopment costs of the Project Area; and

WHEREAS, Crystal Senior Housing Limited Partnership (Developer) has proposed a development as hereinafter defined within the Project Area which the HRA has determined will promote and carry out the objectives for which redevelopment in the District has been undertaken, will assist in carrying out the Project Area and the TIF objectives of the TIF Plan, will be in the vital best interests of the City and the health, safety, morals and welfare of its residents, and is in accord with the public purposes and provisions of the applicable state and local laws and requirements under which redevelopment in the District has been undertaken and is being assisted; and

WHEREAS, the HRA has been presented, for its consideration, with a proposed contract for the private development of lands within the TIF District by the Developer (Proposed Contract); and

WHEREAS, the HRA has been fully informed of the terms and provisions of the Proposed Contract and approves of the same.

NOW, THEREFORE, BE IT RESOLVED by the Housing and Redevelopment Authority in and for the City of Crystal as follows:

1. The Executive Director and Commission Chairperson are hereby authorized and directed to execute, on behalf of the HRA, a document in substantial conformance with the Proposed Contract.
2. The Executive Director and Commission Chairperson are hereby authorized to take all acts and do all things reasonably necessary to carry out the obligations of the HRA in accordance with such contract.

Dated: July 16, 1987.

HOUSING AND REDEVELOPMENT AUTHORITY
FOR THE CITY OF CRYSTAL, MINNESOTA

By

[Signature]
Its Chairperson

By

[Signature]
Its Executive Director

1226RE01.E14

16 JULY 1987

MINUTES OF THE SPECIAL MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The Special meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman John Schaaf at 7:43 p.m.

Those members present were: John Schaaf, Peter Meintsma, John Moravec, and Sharon Garber. Member Nemer was absent.

Staff members present were: John Olson, Acting City Manager; John Dean, Attorney; Julie Jones, Community Development Coordinator.

Special guest was: Steve Wilson of Brutger Companies.

Chair noted that purpose of meeting was to discuss revised draft of Developer's Agreement. Meeting was turned over to Mr. Dean who explained changes that were a result of the July 9th Regular HRA meeting and a Special meeting held with Hennepin County, Brutger Companies and staff. That meeting had been held to discuss an agreement between Hennepin County and Crystal to limit the City's obligation in the repayment of the market value of the land. Questions of the commissioners followed.

Garber moved to approve the Developer's Agreement. Motion withdrawn since Mr. Dean said that proper procedure was for the HRA to pass HRA Resolution #87-2, Authorizing Execution of a Contract for Private Development. Motion was made by Commissioner Garber to pass such resolution.

Motion Carried.

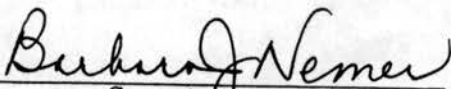
Mr. Schaaf thanked fellow commissioners for being persistent with project and commended them for their devotion, time and expertise. The Chair noted that a final proofreading would be made on the Agreement before it is signed off.


Ms. Garber moved for acceptance of the Developer's Agreement.

Motion Carried.

Chair asked Ms. Jones to arrange a ground breaking ceremony with Brutger Companies since Steve Wilson and HRA members were interested in having such a ceremony.

Commissioner Garber moved to adjourn meeting. Meeting was adjourned at 8:12 p.m.


Secretary


Chair

13 AUGUST 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman John Schaaf at 7:35 p.m., recognizing a quorum.

Those members present were: John Schaaf, Barbara Nemer, and Sharon Garber. Member Moravec was absent and Member Meintsma arrived at 8:30 p.m.

Staff members present were: John Olson, Temporary Executive Director; Dave Kennedy, Attorney; Julie Jones, Community Development Coordinator.

Special guests were: Steve Wilson, William Nicklow, Raymond Reese, Dave MacGillivray, Bob Pulscher, Judy Williams, and Luke Schaaf.

It was moved by Member Garber that the minutes of the regular meeting of July 9, 1987 and special meeting of July 16, 1987 be approved and placed on file.

Motion Carried.

The Chair opened the public hearing in regard to the sale of land at 55th and Douglas Drive for the senior citizen highrise after informational comments by the Executive Director and City Attorney. No comments were made by the public or developer, so the public hearing was closed. Member Nemer moved to approve HRA Resolution 87-3 Authorizing the Sale of Land.

Motion Carried.

Discussion of the 36th Avenue and Highway 100 area followed with a presentation by Raymond Reese, Vice President of Kraus-Anderson. A rendering was shown of their proposed shopping center that would require establishment of a 25-year TIF District to pay off General Obligation Bonds. An additional \$1 million subsidy would also be requested by the company in this project due to poor soil conditions of the area. Mr. Reese said that he was hopeful that the school board would consider the sale of Mielke Field to bring in more revenues for a TIF District. Questions by commissioners followed. The Chair asked for a site-use plan for Mielke Field at the next meeting.

William Nicklow then gave information on his view of the area, stating that he would like to see development occur. The Chair asked for an agreement of intent of sale between Kraus-Anderson and Nicklows.

It was noted by the Executive Director that the key issues are that 1) a development study must be done to establish a TIF District, and 2) where is the additional \$1 million going to come from if we cannot acquire Mielke Field?

Mr. Meintsma moved to implement a development study. Chair asked that an amendment be made to the motion to recognize Kraus-Anderson's proposal while the study is being completed.

Motion Carried.

Two residents of the 36th Avenue and Highway 100 area were then given the opportunity to speak. Stewart Onsum of 5209 - 35th Avenue North spoke in favor of the shopping center development but opposed development of Mielke Field. James Holmes of 5201

Page 2

HRA Minutes of 8-13-87 (continued)

- 35th Avenue North asked if the development study would take into consideration the effect of the proposed development on the surrounding neighborhood. He was informed that such a study would consider the effect of increased traffic on the area.

Ms. Nemer suggested that the order of agenda be changed to skip to item six since representatives of Springsted, Inc. were waiting.

Information on Bass Lake Road TIF District budget shortfall from Mr. Olson followed. Discussion was then made between staff, commissioners, and Springsted officials. The Chair felt that the City Council deserved to have more in-depth information with explanations on why we are in this shortfall situation. The need for a special HRA meeting was noted by the Chair, who also requested the presence of the finance director and Jack Irving at such a meeting. Ms. Jones was asked to arrange such a meeting.

Mr. Kennedy explained that the HRA must make an amendment to the TIF Plan of 1983 and that the City Council must set a date for a public hearing and set a date for bond sale, giving 10 days public notice. It was suggested that September 15 would be the latest date on which this could be done.

Mr. Meinstma moved to do as attorney suggested and present corrected shortfall figures to the Councilmembers at their next meeting with a time schedule showing the HRA's intent to study and get them more information before the September 15 meeting.

Motion Carried.

Mr. Meintsma also moved to authorize the City Attorney and Springsted, Inc. to prepare amendments to the Bass Lake Road TIF Plan.

Motion Carried.

Next, there was a brief discussion of Happy Moselle's development proposal for Elmhurst Avenue North and Bass Lake Road. It was decided to put the item on future agenda and contact Mr. Moselle on the issue.

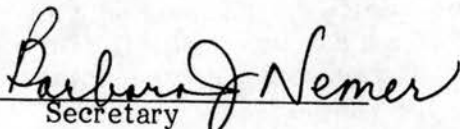
It was decided to table discussion of the 1988 budget until a later meeting.

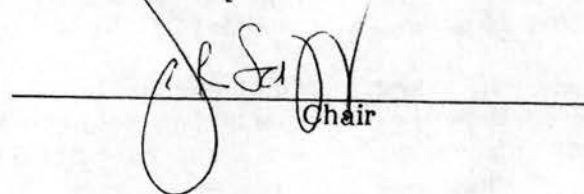
The last item on the agenda was a recommendation by the Community Development Coordinator regarding the Blighted Housing Site Acquisition Program. The federal requirements of the program were explained. Basic information of three blighted properties was given. Acquisition of two of three homes was recommended.

Ms. Garber moved to give staff authority to negotiate on the two properties suggested.

Motion Carried.

Ms. Garber moved to adjourn. Meeting adjourned at 10:07 p.m.


Secretary


Chair

31 AUGUST 1987

**MINUTES OF THE SPECIAL MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The special meeting of the Crystal Housing and Redevelopment Authority was called to order by Chairman Schaaf at 7:02 p.m.

Commissioners present were: John Schaaf, John Moravec and Peter Meintsma. Member Garber arrived at 7:05 p.m. and member Nemer arrived at 7:30 p.m.

Staff members present were: John Olson, temporary Executive Director; David Kennedy, Attorney; Julie Jones, Community Development Coordinator; and Miles Johnson, Finance Director.

Special guests were: John T. Irving, former City Manager; Shirley Nygaard, North Hennepin Post; Dave McGillivray, Springsted, Inc.; Bill Hybsa, Von Klug Associates; Harold Skjelbostad, BRW; and Don Ringrose, BRW.

The special meeting of the HRA was opened with comments by the Chair who then turned the meeting over to Mr. Olson for explanation of exhibit #1, a budget versus actual report of expenditures and revenues of the Bass Lake Road Tax Increment District.

The Chair then asked for input from the special guests. John Irving gave his comments on the situation. Don Ringrose of BRW commented that construction cost estimates were very close to actual costs. Miles Johnson pointed out that the tax increments will support the suggested bond issue. Dave Kennedy stated that the Tax Increment Financing Project has been successful and that complications and overexpenditures are to be expected in this size of a project.

Each Commissioner was then given ten minutes each to ask questions of staff and the special guests. Discussion of various aspects of the project followed.

The Chair asked Ms. Jones to compile land acquisition versus the appraisal figures for each parcel involved.

The Chair summarized the meeting by stating that the Tax Increment Financing District is healthy and generating greater revenues than anticipated. He noted that it appears that the overexpenditure is a result of higher costs in land acquisition, changes in building plans (ie Becker Park Shelter), and an oversight by staff to keep budget current. He asked that the City Council be asked to transfer \$419,800 out of the PIR Fund as originally intended. He asked that staff keep the HRA up-to-date on future budget figures and that a new bond issue be requested at the September 15 City Council meeting.

Member Nemer asked that staff have a drafted plan for a monitoring process to be used on such projects in the future. Mr. Olson said he would forward copies of a memo regarding that subject at the September 10 meeting.

The Chair asked for final comments of special guests, staff and Commissioners. He closed with the statement that we have a project that we can be proud of. We have accomplished our goal of improving the Bass Lake Road area, and we have nothing to be ashamed of.


Page 2

HRA Minutes of special meeting of 8-31-87 (continued)

The Chair asked to set the regular HRA meeting of September 10 for 7 p.m. instead of the regular 7:30 p.m. time.

Member Nemer moved to adjourn. Motion approved. The meeting adjourned at 8:50 p.m.


Chair


Secretary

10 SEPTEMBER 1987

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Secretary Barbara Nemer at 7:40 p.m.

Those members present were: Barbara Nemer, Sharon Garber, and John Moravec. Peter Meintsma and John Schaaf were absent.

Staff members present were: John Olson, Temporary Executive Director; Dave Kennedy, Attorney; and Julie Jones, Community Development Coordinator.

Special guests were: Dave MacGillivray, Springsted, Inc. and Judy Williams, Post Publishing Company.

It was moved by Member Moravec that the minutes of the regular meeting of August 13, 1987 and the special meeting of August 31, 1987 be approved and placed on file.
Motion Carried.

The bond issue was discussed in detail. Comments and suggested changes to John Schaaf's report to the Council were made by the members. Member Moravec moved to remove the percentages on the right hand margins of Mr. Schaaf's report.
Motion Carried.

Other minor changes were requested by the members upon final review of the report. Its contents were approved.

Discussion of various figures regarding the bond issue followed and were presented by Springsted, Inc. Financial information was presented by Mr. Olson and Mr. MacGillivray regarding the reports given to the members.

Next, Member Garber moved to pass Resolution #87-4, a resolution relating to the Bass Lake Road/Becker Park Redevelopment Project Area; Approving Modification #1 to the Tax Increment Financing Plan.

Motion Carried.

It was noted that the resolution would be presented to the City Council at their September 15th meeting.

Since staff was not prepared to make recommendations, it was decided to discuss Mr. Moselle's proposal at the October meeting.

An informational letter was noted as the update on the status of the elderly housing project. Mr. Olson said that closing on this land sale was anticipated to occur during the first week of October.

Discussion of the 1988 budget was next. Mr. Kennedy was consulted on the legal way to adopt the budget. It was requested by Ms. Nemer to have information at the October meeting on how much of previous years unused funds will be transferred into the HRA 1988 Fund at the end of the year. It was moved by Member Garber that the one-third mill levy be requested by the HRA and presented to the Council for their

HRA RESOLUTION 87-3

RESOLUTION AUTHORIZING SALE OF LAND

WHEREAS, the HRA has by previous action authorized the execution of that certain document entitled "Contract for Private Development" (Agreement); and

WHEREAS, the Agreement provides for the sale of certain lands owned by the HRA; and

WHEREAS, the lands described by the Agreement lie within the geographic boundaries of the Becker Park Redevelopment District (Project Area); and

WHEREAS, the purchaser of the land described in the Agreement has proposed to redevelop such lands in a manner which is consistent and in accordance with the redevelopment plan for the project area; and

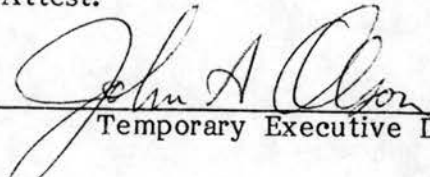
WHEREAS, the HRA has considered the fair market value of the lands proposed to be sold pursuant to the Agreement for redevelopment in accordance with the redevelopment plan; and

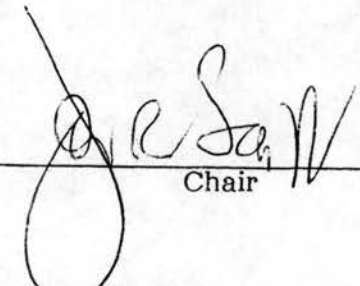
WHEREAS, pursuant to published notice the HRA did on August 13, 1987 conduct a public hearing on the proposed sale of the land described in the Agreement, the legal description of such land being as follows, to wit: Lot 1, Block 2, HRA Third Addition, Hennepin County, Minnesota; and

WHEREAS, the HRA believes that such sale is in furtherance of the Agreement and of the objectives for which redevelopment is being undertaken and promoted within the project area, and in the vital best interests of the City of Crystal.

NOW THEREFORE BE IT RESOLVED by the Housing and Redevelopment Authority in and for the City of Crystal that the sale of the land described above and in the Agreement is hereby authorized.

Attest:


Temporary Executive Director


Chair

RESOLUTION NO. 87-4

RESOLUTION RELATING TO THE
BASS LAKE ROAD - BECKER PARK REDEVELOPMENT
PROJECT AREA; APPROVING MODIFICATION
NO. 1 TO THE TAX INCREMENT FINANCING
PLAN THEREFOR.

BE IT RESOLVED By the Housing and Redevelopment Authority of the City of Crystal (HRA) as follows:

Section 1. Background: Findings.

1.01. The HRA and the City of Crystal (City) have duly established the Bass Lake Road - Becker Park Redevelopment Project Area (Project Area) and a Redevelopment Tax Increment Financing District (TIF District) coterminous with the Project Area all in accordance with Minnesota Statutes, Chapter 469 (Act).

1.02. The tax increment financing plan (TIF Plan) for the TIF District identified estimated public development costs (Costs) for the Project Area. The estimated Costs were financed by the issuance of the City's General Obligation Tax Increment Bonds, Series 1985A (refunded by the City's General Obligation Tax Increment Refunding Bonds, Series 1986A) (Bonds).

1.03. The actual expenditure for the Costs have exceeded the estimated Costs. Actual tax increments from the TIF District have exceeded estimated tax increments from the TIF District. The HRA's financial consultants have advised that additional general obligation bonds can be issued to finance the Costs. It is determined that it is in the best interests of the City, the HRA and the Project Area that additional general obligation bonds be issued by the City to finance the Costs.

1.04. Section 469 of the Act requires that any increase in the amount of bonded indebtedness identified in the TIF Plan requires a modification to the TIF Plan after notice and hearing as in the case of the adoption of the original TIF Plan. The HRA staff has presented to the HRA a document entitled "Bass Lake Road - Becker Park Tax Increment Financing Plan - Modification No. 1", dated September 10, 1987, (Modification No. 1), which document has been reviewed by the HRA and is now on file with the Executive Director.

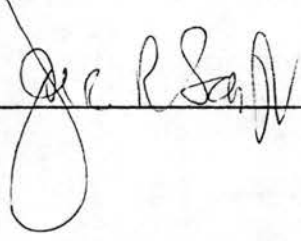
Section 2. Approvals: Authorizations: Directions.

2.01. The form of Modification No. 1 is approved.

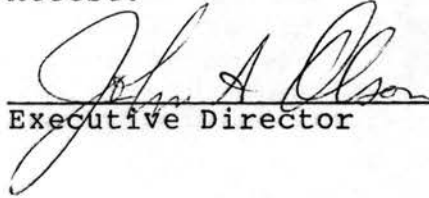
2.02. The HRA respectfully requests the City Council of the City to (i) conduct the public hearings on Modification No. 1 and (ii) to authorize, issue and sell its general obligation tax increment bonds in the amounts specified in Modification No. 1 to provide financing for the Costs identified therein.

2.03. The Executive Director is authorized and directed to (i) transmit a certified copy of the resolution to the planning commission of the City for its review and written comments, and (ii) transmit a certified copy of this resolution to the City Council of the City.

2.04. The HRA hereby restates and reaffirms the text of HRA Resolution No. 84-26, of November 8, 1984, originally requesting the issuance of the Bonds and approving the Tax Increment Agreement between the City and the HRA.


Chair

Attest:


Executive Director

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Page 2

HRA Minutes of 9-10-87 (continued)

approval.

Motion Carried.


Next item of discussion was the five-year capital improvement plan. Mr. Olson asked the HRA members to think about any suggestions and present them in written form to him before the next meeting. Ms. Nember requested that a letter be sent out immediately to John Schaaf and Peter Meintsma to notify them of this request. Mr. Olson said he would send a letter out to all the members, stating his request. Discussion of the five-year plan was then moved to the regular October meeting.

The last item of discussion was review of the development study proposals on the 36th Avenue and Highway 100 area. Questions were asked of staff regarding their recommendations on the two proposals made by Northwest Associated Consultants, Inc. and Barton-Ashman Associates, Inc. Questions and a comparison followed. Staff recommended the proposal by Northwest Associated Consultants since both proposed studies would cover the same material, yet Northwest was \$10,000 to \$20,000 less in cost. Since time was a critical issue in making the Kraus-Anderson proposal part of the redevelopment plan, it was decided that action needed to be taken before the Task Force meeting on September 16. Ms. Jones noted that Mr. Schaaf voiced favoritism during a phone conversation earlier in the day towards the Northwest proposal. Member Moravec moved to approve the proposal by Northwest Associated Consultants, Inc.

Motion Carried.

Member Moravec moved to adjourn the meeting. The meeting adjourned at 9:32 p.m.


Chair


Secretary

8 OCTOBER 1987

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA**

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chair Schaaf at 7:49 p.m.

The members present were: John Schaaf, Sharon Garber, and Peter Meintsma. Member Nemer arrived at 7:53 p.m. Member Moravec was absent.

The staff members present were: John A. Olson, Temporary Executive Director; David Kennedy, Attorney; and Julie Jones, Community Development Coordinator.

Special guests present were: David Licht, Northwest Associated Consultants (NAC); Glen VanWormer, NAC; Dan Wilson, NAC; Mark Krebsbach, NAC; Raymond Reese, Kraus-Anderson; and Roger Jensen, broker for Nicklow's.

Member Garber moved to approve the minutes of the regular HRA meeting of September 10, 1987.

Motion Carried.

The first item on the agenda was discussion of the 1988 proposed budget. Ms. Jones noted that the only change to the budget over the previous draft was the adjustments to the percentage of her salary devoted to recycling. Mr. Schaaf noted that he would like to see additional money budgeted for commissioners to attend educational seminars.

Member Meintsma moved to add \$1,000 to account #4411 of the budget.

By roll call and voting aye: Meintsma and Schaaf; voting no: Garber and Nemer; absent, not voting: Moravec.

Motion Failed.

Member N mer moved to approve budget as it was presented with no changes.
Motion Carried Unanimously.

Discussion of the Scattered Site Acquisition Program followed. Ms. Jones gave a brief update on the two properties being pursued for acquisition. Member Garber moved to give staff authority to negotiate with the Deterings and come back to the HRA with a report of alternative use of funds if negotiations are unsuccessful.

Motion Carried Unanimously.

The next item on the agenda was the presentation of the first phase of the development study by Northwest Associated Consultants (NAC) by David Licht, President of NAC. Mr. Licht emphasized that it is really too early in the study to make any definite recommendations. Comments were made on the MNDOT plan for an interchange at the 36th Avenue and Highway 100 intersection, soil conditions, moving of Mielke Field, market feasibility, effect on the surrounding neighborhoods and cities, and financial feasibility.

Glen VanWormer spoke on the traffic study segment of the study which was still incomplete at the time of the meeting. Dan Wilson spoke on the financial feasibility of the proposed Kraus-Anderson shopping center project. He noted that present taxes

Page 2

HRA Minutes of 10-8-87 (continued)

in the area are \$1.00/sq. ft. and that estimated future taxes with development would be \$2.00/sq. ft. Mr. Wilson considered the soil correction and relocation costs of the proposed shopping center development to be exorbitant, as well as the cost of the land to be purchased (\$32/sq ft.). If the HRA can qualify the project as a "redevelopment" rather than an "economic development" project, Mr. Wilson stated that then the City could qualify for long-term, tax-exempt bonds.

Mr. Licht summarized by saying that the HRA should encourage Kraus-Anderson to pursue ^{the development} since a city rarely has the opportunity of an interested developer entering into a project like this. Questions by the commissioners followed. Mr. Licht informed the commission that the complete study would not be finished until February of 1988. The first phase would be complete for the December meeting.

Raymond Reese, Kraus-Anderson Vice-President, was then called upon to give additional information from his studies. He was confident that the proposed shopping center would qualify for the 25 year redevelopment bonds as eliminating 30% blighted property. He mentioned that many of the present tenants have voiced interest in waiving relocation benefits just to get into the new project.

The Mielke Field issue was elaborated on. Mr. Reese felt that the School District was willing to relocate the athletic field. Mr. Licht noted that moving Mielke Field is not going to be an easy task since it will have to be approved by a City Council and the School District Board.

Member Meintsma moved to forward the development study to the Task Force to notify them that Mielke Field needs to be included in the development to make it financially feasible.

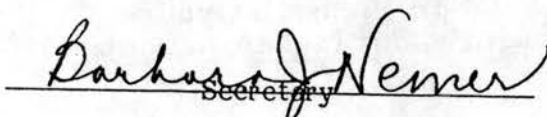
Motion Carried Unanimously.


The Chair requested that a staff member from the assessing department be present at the December meeting. Mr. Reese requested that Kraus-Anderson be designated as the selected developer for the project. The chair said that the development study would have to be completed before the HRA could take that action. Mr. Kennedy said that it would be possible to give a recommendation to the City Council at the November meeting.

An update on the Bass Lake Road/TIF bond sale by Mr. Olson followed. Mr. Kennedy noted that the bond rate will probably be higher than expected.

Mr. Olson then gave an update on the elderly housing project. Current negotiations regarding Exhibit F of the Developer's Agreement were elaborated on.

Member Nemer moved to adjourn. The meeting adjourned at 9:30 p.m.


Secretary


Chair

12 NOVEMBER 1987

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chair Schaaf at 7:35 p.m., recognizing a quorum.

The members present were: John Schaaf, Sharon Garber, and Peter Meintsma. Member Nemer arrived at 7:40 p.m. Member Moravec was absent.

The staff members present were: John A. Olson, Temporary Executive Director; David Kennedy, Attorney; and Julie Jones, Community Development Coordinator.

Member Garber moved to approve the minutes of the regular HRA meeting of October 8, 1987 with two typing corrections.

Motion Carried.

The first item on the agenda was discussion of the elderly housing project. Updated information on the bonding was given by Mr. Olson and Mr. Kennedy. The attorney advised the HRA to pass a resolution to implement an interest rate reduction program. Member Meintsma moved to approve Resolution #87-5, a resolution establishing an interest rate reduction program.

Motion Carried.

Mr. Kennedy also advised the HRA to amend the Developers Agreement with the Senior Housing Limited Partnership so that the trustee has the right to hire a new developer to complete the project should the present developer fail to do so. HRA Resolution #87-6 was presented to the commission to ensure the above. Questions were asked by the commissioners. Member Nemer moved for approval of HRA Resolution #87-6 to authorize execution of the amendment.

Motion Carried.

Additional questions were directed to Mr. Kennedy from the board. The exact meaning of paragraph 17 was questioned. Since Mr. Kennedy could not answer the question at the time of the meeting, Member Meintsma moved to accept the amendment "as is" pending clarification and discussion between the Chair, Temporary Executive Director, and Attorney.

Motion Carried.

The next item on the agenda was an update on the Scattered Site Acquisition Program by Mr. Olson, notifying the HRA that our offer of \$39,000 for 3541 Lee Avenue North, had been accepted by the owners and that the staff would pursue purchasing negotiations on the property. Discussion of continuance of such a program in upcoming years followed and the need for a Housing Code Enforcement Program was discussed.

RESOLUTION NO. 87- 5

RESOLUTION ESTABLISHING AN
INTEREST RATE REDUCTION PROGRAM

BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY (HRA) OF THE CITY OF CRYSTAL, AS FOLLOWS:

1. The HRA is authorized by Minnesota Statutes; Sections 462.421, Subdivision 14, 462.445, Subdivision 10 and Section 469.176, Subdivision 4 (Act) to develop and administer an interest rate reduction program (Program) to assist the financing of the construction, rehabilitation and purchase of housing units and related subordinate facilities intended primarily for occupancy by individuals of low or moderate income.

2. The HRA has investigated the facts and determines:

(a) that there is a lack of governmental programs designed to assist the financing of housing for low and moderate income persons and families;

(b) that it is difficult if not impossible for private enterprise to provide adequate financing for such housing; and

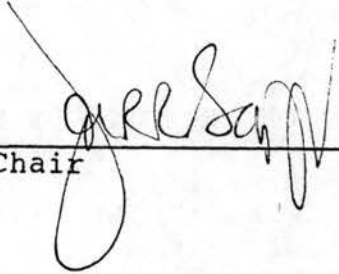
(c) that there is a need for additional affordable mortgage credit to encourage construction and to enable the purchase and rental of housing units within the City of Crystal.

3. The Program is established. The Executive Director is directed to prepare rules and regulations for the Program as required by the Act.

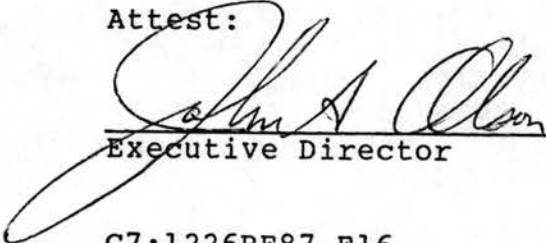
4. Interest rate reduction will not be provided by the HRA if the HRA finds and determines that financing for the purchase of a housing unit or for the construction or rehabilitation of housing units is otherwise available from private lenders on terms and conditions that are affordable.

5. Pending the adoption of regulation for the Program the HRA has determined and now redetermines that it is necessary and desirable for the sound financial management of the Bass Lake Road - Becker Park Redevelopment Project Area and for the Program that the sum of \$240,875 be made available by the HRA for interest rate reduction for the elderly apartment project (Project) described in the Contract for Private Development (Contract) between the HRA, the City of Crystal and Crystal Senior Housing Limited

Partnership. The monies will be used to pay interest on a loan made pursuant to Minnesota Statutes, Chapter 462C as authorized by the Act in connection with the proceeds of bonds to be issued by the City in aid of the Project, all as provided in the Contract.


Chair

Attest:


Executive Director

C7:1226RE87.F16

RESOLUTION NO. 87- 6

A RESOLUTION APPROVING A FIRST AMENDMENT
TO DEVELOPMENT CONTRACT (ELDERLY PROJECT):
AUTHORIZING ITS EXECUTION AND DELIVERY.

BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY (HRA) OF THE CITY OF CRYSTAL, AS FOLLOWS:

1. The HRA has entered into a Contract for Private Development (Contract) with the City of Crystal (City) and Crystal Senior Housing Limited Partnership, regarding the construction of a 79-unit elderly housing apartment building (Project) in the Bass Lake Road - Becker Park Redevelopment Project Area.

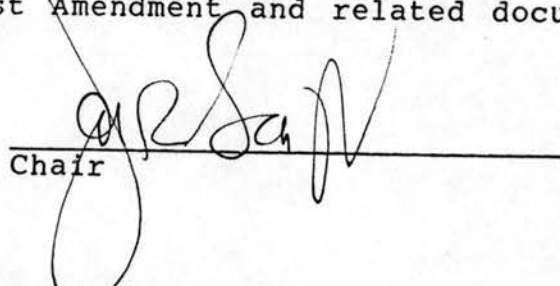
2. The City of crystal intends to issue and sell its Multifamily Housing Development Revenue Bonds (Crystal Senior Project) Series 1987 (Bonds) to assist in the financing of the Project.

3. Section 7.6 of the Contract states that the HRA and City will subordinate their interests under the Contract to those of the holder of any mortgage of the Project for the purpose of facilitating the financing of the Project, if in the judgment of the HRA such subordination adequately protects the security of the HRA and the City.


4. The proposed Indenture Trustee for the Bonds has requested that the HRA and City subordinate their respective interests in the Contract as provided in Section 7.6 of the Contract.

5. A form of First Amendment to the Contract for Private Development (and related documents) (First Amendment) has been presented to the HRA and is on file with the Executive Director. It is determined that the First Amendment will adequately protect the legitimate interests and security of the HRA and the City with respect to the Project.

6. The form of the First Amendment is approved. The Chair and Executive Director are authorized and directed to execute and deliver the First Amendment and related documents on behalf of the HRA.


Chair

Attest:


Executive Director

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Page 2

HRA Minutes of 11-12-87 (continued)

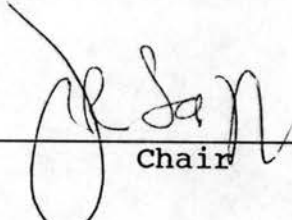
Commissioner Nemer asked that staff come back to the HRA with a list of residential properties suitable for site acquisition at the February HRA meeting.


An update on the Kraus-Anderson 36th Avenue and Highway 100 proposal followed. Mr. Olson stated that we are waiting for Kraus-Anderson to bring a proposal for alternate sites for Mielke Field to the School Board Task Force.

Item number five on the agenda was discussion of a previous retail proposal by D & H Investments. Mr. Olson gave the staff's recommendation to deny the present proposal due to inadequate proposed parking and potential neighborhood traffic problems. He stated that the staff would prefer a new proposal that would demolish the present retail building and design one, larger building, possibly redesignating the parking area used by Skipper's Restaurant. It was also restated that no tax increment money was available at this time for this project.

Member Nemer requested an update on the Bass Lake Road/169 Intersection. Plans for frontage roads and demolition of buildings was given by Mr. Olson.

Member Nemer moved to adjourn. The meeting adjourned at 8:52 p.m.


Chair


Secretary

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10 DECEMBER 1987

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CYRSTAL, MINNESOTA

The meeting was cancelled.

14 JANUARY 1988

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chair John Schaaf at 7:32 p.m.

Those members present were: John Schaaf, Sharon Garber, John Moravec, and Peter Meintsma who arrived at 7:43 p.m. Mr. Schaaf indicated that Commissioner Nemer would not be in attendance at the meeting.

Staff members present were: Jerry Dulgar, Crystal City Manager, John Olson, HRA staff.

Moved by Commissioner Garber to approve the November 12, 1987 HRA meeting minutes with one correction. In paragraph six line five "questions were asked of" should be "questions were asked by".

Motion Carried.

The Chair indicated the first item of business would be the appointment of a new Executive Director and with the appointment of a new City Manager, Jerry Dulgar, that Mr. Dulgar be appointed Executive Director of the HRA.

Moved by Commissioner Moravec to adopt Resolution 88-1, Appointing Jerry Dulgar as Executive Director of the HRA.

Motion Carried.

Chair Schaaf recognized that HRA attorney Dave Kennedy arrived at 7:35 p.m.

Mr. Schaaf then read Resolution 88-2 honoring John A. Olson for his work as a Temporary Executive Director for the last six months.

Moved by Commissioner Garber to adopt Resolution 88-2, honoring John A. Olson.

Motion Carried.

Chair Schaaf then asked Steve Wilson of the Brutger Companies to update the HRA on the construction of the Senior Citizen Apartment Building. Chair Schaaf recognized the arrival of Commissioner Peter Meintsma at 7:43 p.m. Mr. Wilson indicated that financing had been held up in order to achieve a better interest rate and that the financial consultant desired to sell the bonds after the first of the year. Therefore, the bonds will be sold in approximately a week with construction to begin the first or second week of March. Mr. Wilson indicated that they anticipated an eight month construction period with perhaps marketing the first apartments in the fall.

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The HRA has put a time limit on the completion of construction of December 31, 1988 and Mr. Wilson asked that the HRA consider a six-month extension to that time period to assist in the selling of the bonds.

Chair Schaaf asked what effect this would have on the tax increment district. Mr. Olson explained what had been discussed at staff level and asked Mr. Kennedy to review the material that he had prepared for the HRA.

Mr. Kennedy indicated that the staff and Brutgers had worked on an agreement which states that if the project is not 80% completed by the end of 1988 the company would make up the difference between the percentage of completion and the 80% so that the City would not be placed in jeopardy in paying back bonds.

Discussion followed with the HRA regarding the length of extension requested and the percentage of completion. Chair Schaaf offered Brutger a 90% completion by the end of 1988 in exchange for six-months extension on the deadline. Discussion followed on that proposal with the following motion made.

Moved by Commissioner Meintsma to adopt Resolution 88-3, Resolution Approving Second Amendment to Contract for Private Development (Senior Housing Project).

Motion Carried.

Moved by Commissioner Meintsma to adopt Resolution 88-4 with the change in section three from 80% to 90%.

Motion Carried.

Steve Grittman of Northwest Consultants presented a report on the progress of the development study for 36th Avenue and Highway 100. Following the presentation Chair Schaaf indicated that he thought that the HRA was to have a final report on the viability of the tax increment district by this meeting and that he was disappointed in not having that report.

Other HRA members also expressed this feeling and discussion followed as to what was needed to bring the HRA to a point of making a decision.

Mr. Olson indicated that he would request HRA to direct staff to take charge of the study and to prepare the necessary material for HRA consideration at its February meeting.

By common consent staff was requested to do as suggested.

Raymond Reese of Kraus-Anderson then presented the update on the development of a shopping center at 36th and 100. He then requested that Kraus-Anderson be named designated developer for that project. Chair Schaaf indicated that he felt reluctant to do that without a

completed study before the HRA which would state whether the project was viable.

Discussion followed regarding this issue. Mr. Kennedy indicated that as he understood it, Mr. Reese was requesting an agreement between the HRA and Kraus-Anderson with a number of contingencies including whether the project would be viable. If it was not, both parties could walk away without obligations on either part.

Upon further discussion Mr. Olson suggested the HRA direct staff to prepare an agreement for review before its next meeting. They could, then, at that meeting if they wished, approve that agreement.

Discussion followed with the following motion being made.

Moved by Commissioner Moravec to approve the feasibility of working with Kraus-Anderson and to direct staff to prepare a resolution approving a preliminary agreement with that company.

By roll call and voting aye: Commissioners Meintsma and Moravec; voting no: Commissioners Garber and Schaaf. Absent, not voting: Commissioner Nemer.

Motion Failed.

Chair Schaaf indicated that the staff was directed to prepare that agreement for consideration at the next meeting and hoped that this would be sufficient for Kraus-Anderson to continue interest in the project. Mr. Reese indicated that Kraus-Anderson would retain interest in the project for another month to give staff and HRA time to complete the report and bring sufficient information to the meeting to approve that agreement.

Chair Schaaf then indicated the next item on the agenda was consideration of salary adjustment for Julie Jones. Mr. Olson explained the City Council is considering the pay equity program. Ms. Jones' salary increase recommendation would be 3.5% to coincide with the increase in the pay equity plan structure. Ms. Jones position would then be placed within that pay equity plan and the HRA may in the future consider a further adjustment in salary when her position was placed in the proper pay classification.

Discussion followed with the following motion made.

Moved by Commissioner Garber to adjust the salary for Julie Jones by 3.5% in 1988.

Motion Carried.

Chair Schaaf then indicated the HRA should consider resolution of just compensation for the purchase of 3541 Lee Avenue North.

Moved by Commissioner Moravec to adopt Resolution 88-5, Establishing Just Compensation Authorizing HRA to Purchase Property.

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Motion Carried.

Commissioner Moravec indicated that he understood Commissioner Nemer had submitted a resignation from HRA and that the City Council was considering that resignation.

Staff indicated that a resignation letter had been submitted to be considered by the City Council at its next meeting.

Moved by Commissioner Garber to acknowledge the resignation of Barbara Nemer from the HRA and to declare a vacancy on the HRA.

Motion Carried.

Moved by Commissioner Moravec to send a letter of appreciation to Barbara Nemer for her years of service to the Crystal HRA.

Motion Carried.

Having no further business moved by Commissioner Meintsma to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 9:50 p.m.

Chair

Barbara J. Nemer
Secretary

HRA RESOLUTION 88-1

WHEREAS, Jerry Dulgar has been appointed as the new City Manager of the City of Crystal, beginning his new position on November 30, 1987;

WHEREAS, the City Manager has customarily served as the Executive Director of the Crystal Housing & Redevelopment Authority,

NOW, THEREFORE, BE IT RESOLVED by the Crystal Housing & Redevelopment Authority that the City Manager of the City of Crystal, Jerry Dulgar, be appointed as the current Executive Director of the Crystal Housing & Redevelopment Authority as of this date, January 14, 1988.

John Schaaf, Chairperson

Attest:


Executive Director

HRA RESOLUTION 88-2

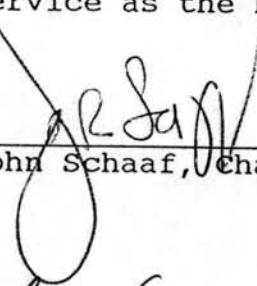
HONORING JOHN A OLSON

WHEREAS, John A. Olson has been the Temporary Executive Director of the Crystal Housing & Redevelopment Authority (HRA) since July 9, 1987, upon John T. Irving's retirement, and;

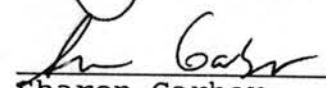
WHEREAS, Mr. Olson has competently directed the HRA through various projects during the past six-months, and;

WHEREAS, the HRA appreciates Mr. Olson's services but must now appoint a new Executive Director upon the hiring of a new City Manager;

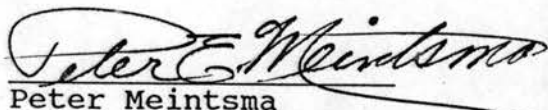
NOW, THEREFORE, BE IT RESOLVED by the Housing & Redevelopment Authority of the City of Crystal to thank Mr. Olson and to express its appreciation for his months of service as the HRA's Temporary Executive Director.



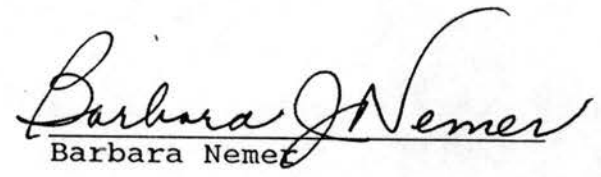
John Schaaf, Chairperson




Sharon Garber



Peter Meintsma



Barbara Nemer



John Moravec

Date

1-14-88

HRA RESOLUTION NO. 88-3

RESOLUTION APPROVING SECOND
AMENDMENT TO CONTRACT FOR PRIVATE
DEVELOPMENT (SENIOR HOUSING PROJECT)

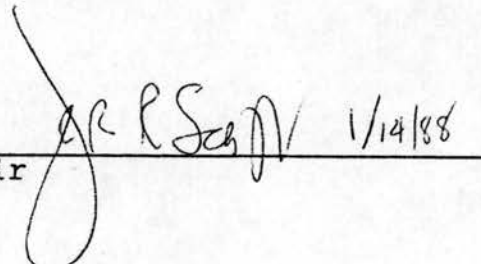
BE IT RESOLVED by The Crystal Housing and Redevelopment Authority of the City of Crystal, Minnesota, as follows:

1. The HRA and the City of Crystal (City) have entered into a Contract for Private Development and First Amendment thereto (Contract) with Crystal Senior Housing Limited Partnership (Developer) for the development of certain land in the City as an elderly housing project (Project).

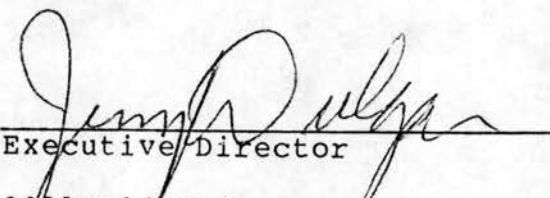
2. Section 4.3 of the Contract requires completion of construction of the Project no later than December 31, 1988. Developer has requested an extension of the completion date until June 30, 1989. A form of Second Amendment to the Contract has been presented to the HRA and is now on file with the Executive Director.

3. It is found and determined that the extension requested is compatible with the goals of the City and the HRA for the completion of the Project and the successful completion of the Bass Lake Road - Becker Park Redevelopment Project.

4. The form of the Second Amendment is approved. The Chair and the Executive Director are authorized and directed to execute and deliver the Second Amendment on behalf of the Authority.


Chair

Attest:


Executive Director

0011RE04.f16

HRA RESOLUTION NO. 88-4

RESOLUTION AUTHORIZING AGREEMENT
REGARDING CRYSTAL SENIOR HOUSING
LIMITED PARTNERSHIP

BE IT RESOLVED By The Housing and Redevelopment Authority
of the City of Crystal, Minnesota, as follows:

1. The HRA has this day approved an extension of time
for Crystal Senior Housing Limited Partnership (Developer)
to complete the elderly housing project (Development) in
the Bass Lake Road - Becker Park Redevelopment Project (Project).

2. The delay may have the effect of reducing tax increment
revenues available for the City of Crystal's General Obligation
Tax Increment Bonds issued to finance the Project.

3. Developer anticipates that the Development will
be 90% constructed on December 31, 1988. Developer proposes
that any shortfall in tax increment revenues resulting from
construction of less than 90% of the Development be paid
by Developer to City if the delay is due to factors within
the control of Developer.

4. A form of agreement to carry out Developer's proposal
has been presented to the HRA and is now on file with the
Executive Director.

5. The form of the Agreement is approved.

The Chair and executive Director are authorized and
directed to execute and deliver the Agreement on behalf of
the HRA.

Chair

Attest:

Executive Director

HRA RESOLUTION 88-5

RESOLUTION ESTABLISHING JUST COMPENSATION
AND AUTHORIZING ACQUISITION OF PARCEL
P.I.D. 07-029-24-12-0055

WHEREAS, the Crystal HRA is carrying out a community development block grant project known as acquisition of blighted housing which includes the acquisition of real property, and;

WHEREAS, the Crystal HRA has had the parcel to be acquired appraised for its fair market value by qualified independent professional real estate appraiser, who has completed written reports documenting said values, and;

WHEREAS, another qualified appraiser has reviewed these appraisal reports, and has on file a written report setting forth his opinion as to fair market value, and;

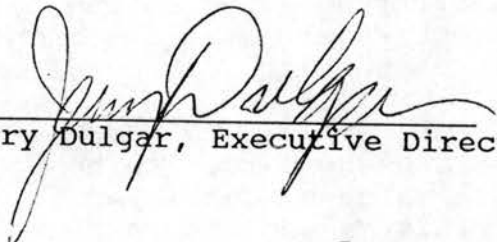
WHEREAS, the work of the appraiser and review appraiser with respect to this property has been performed in a competent manner in accordance with applicable state law, the Uniformed Relocation Assistance and Real Property Acquisition Act, and the Department of Housing and Urban Development policies and requirements;

NOW, THEREFORE, BE IT RESOLVED by the Crystal HRA as follows:

1. that said opinions of fair market value in writing by the qualified review appraiser are certified to be accurate and correct and the fair market value is hereby adopted by the Crystal HRA as just compensation, and;
2. that the Crystal HRA staff and its attorneys are hereby authorized to acquire the subject property by direct purchase or donation for an amount not to exceed the one certified herein as just compensation, and;
3. that if the Crystal HRA staff and its attorneys are unable to acquire the subject property by direct purchase or donation for the amount of just compensation, the Crystal HRA will either authorize payment in excess of fair market value or the institution of eminent domain proceedings to complete the acquisitions.

Passed this 14 day of January, 1988)


John Schaaf, Chairperson 1/14/88


Jerry Dulgar, Executive Director


Secretary

18 FEBRUARY 1988

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority was called to order by Chair John Schaaf at 7:32 p.m.

Those members present were: John Schaaf, Peter Meintsma, and John T. Irving. Member Garber arrived at 7:44 p.m. Member Moravec was absent.

Staff members present were: Jerry Dulgar, Executive Director; John Olson, HRA staff; Julie Jones, HRA staff; and David Kennedy, City Attorney.

Special guests were: Ray Reese, Kraus-Anderson and Judy Williams, Post Publishing Company.

Commissioner Meintsma moved to approve the minutes of the January 14, 1988 regular HRA meeting noting that he was not listed under members present on those minutes and that it should be noted that he had arrived late.

Motion Carried.

The Chair recognized that John T. Irving who was recently appointed to the HRA was in attendance. The Chair also recognized Mr. Irving's longevity of service to the City of Crystal through the various offices which he has held and stated that the HRA Board was very pleased with his appointment.

The first item on the agenda was election of officers. A motion was made by Mr. Irving to postpone election of officers until the March regular meeting when all officers could be in attendance.

Motion Carried.

The next item on the agenda was discussion of the staff's Development Study of the southeast quadrant of the 36th Avenue and Highway 100 intersection. Explanation of the Development Study was given by John Olson. The study described Kraus-Anderson's original and latest proposal. It also included a tax increment analysis conducted by Springsted, Incorporated. The alternatives of the HRA regarding proceeding with this project were given. Staff's recommendation to the HRA Board was to conduct a market study of the area before proceeding further with designating a developer. Mr. Olson then answered several questions by the Commissioners.

Mr. Ray Reese was then called upon by the Chair to speak to the Board. Mr. Reese answered many of the Commissioners questions and assured the HRA that they were still pursuing the development.

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Commissioner Meintsma moved to accept the staff's report.

Motion Carried.

Further discussion was made regarding the likelihood of the School District's cooperation with the sale of Mielke Field. Debate on how to proceed followed, analyzing alternatives two and four from the report.

Commissioner Meintsma moved to appoint Kraus-Anderson as the designated developer for the southeast quadrant of the Highway 100 and 36th Avenue intersection and further moved to conduct a market study of all three corners of the intersection. The Chair asked for questions and invited members of the audience to speak. Mr. Steve Sellman, owner of the Chalet Bowl, appeared before the Board to voice his concerns about the proposed redevelopment taking his business. The Chair and HRA staff assured Mr. Sellman that he would be notified when development plans were more concrete. The previous motion was then voted on.

Motion Carried.

A further motion was made by Commissioner Meintsma to direct staff to solicit bids on a market study and to select a consultant limited to a \$30,000 maximum proposal amount.

Motion Carried.

Mr. Reese requested that a time limit be placed on the designation. A motion was made by Commissioner Irving to direct Mr. Kennedy to draft an agreement setting a time limit on the developer's designation.

Motion Carried.

The Chair directed the Executive Director to draft a memorandum of the results of the February HRA meeting to District 281, the City of Robbinsdale, and the Crystal City Council. It was suggested by the other Commissioners to also include the City of New Hope and the City of Golden Valley.

Mr. Kennedy informed the Chair that he could draft a list of the procedures that the HRA should follow in setting up a tax increment district for the 36th Avenue and Highway 100 intersection. The Chair asked the attorney to proceed with drafting the list.

The next item of discussion was the allocation of Year XIV CDBG Funds and the reallocation of Year XIII CDBG Funds, which were previously designated for industrial/economic development. Ms. Jones informed the Commissioners that a list of properties suitable for a Scattered Site Acquisition Program had been compiled by City staff, and that there were many properties that would qualify for the program. It was mentioned by Ms. Jones that possibly a revolving fund could be set up in the future for Scattered Site Acquisition and that it would also be

possible to reallocate the \$36,003 Year XIII CDBG Funds previously allocated for Industrial/Economic Development into a Scattered Site Acquisition Program.

Commissioner Garber moved that the \$36,003 of Year XIII CDBG Funds previously allocated for Industrial/Economic Development be reprogrammed into Scattered Site Acquisition.

Motion Carried.

An update by the Executive Director on the Senior Highrise Project followed. Mr. Dulgar informed the HRA Board that a new building permit had been issued to Brutger Companies at the previous City Council meeting and that a bond sale was scheduled for next week. The Chair stressed that staff insure that all past and present HRA members would be invited to a ground breaking ceremony.

The Chair then asked if there was any other business. Commissioner Garber asked if the staff was looking into the reason for panel breakage on the southside of the Crystal Gallery. Mr. Dulgar noted that he would check with other staff members and return with an answer at the March HRA meeting.

Discussion of a possible stop light installation between Target and Crystal Gallery followed. Commissioner Garber moved to make a request of the City Council to ask the County to consider installation of a stop light in this location.

Motion Carried.

The Chair asked that each HRA member be provided a copy of a mailing list of all properties to be affected by the 36th Avenue and Highway 100 intersection redevelopment at the March regular meeting.

Commissioner Garber moved to adjourn the meeting.

Motion Carried.

The meeting adjourned at 9:50 p.m.

Chair

Secretary

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

March 2, 1988

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:09 p.m. by Chairperson Mark Hoffmann. Members present were: Mr. Carlson, Ms. Reid, Ms. Saunders, Mr. Grimes, Ms. Moucha and Ms. Pitts. Also present were: Mr. Smothers (representing Mr. Leppa, council liaison), and Mr. Brandeen and Ms. Hackett from the department staff.

Ms. Moucha was introduced as the new commission member. The minutes were approved as corrected.

Mr. Hoffmann and Mr. Grimes reported on the city Long Range Planning Commission meeting. The Recreation Commission will have to go to the Council to ask for funding for the projects requested.

Mr. Brandeen reviewed the Five Year Capital Improvement Program. Mr. Hoffmann asked the status of Forest playground equipment. The School District will be asked for \$9,000 (one-half the cost), then the city council could be asked to allocate the other one-half. Mr. Brandeen reminded the commission that the Five Year Plan must be updated to include 1992.

Priorities were discussed and changes suggested. Mr. Hoffman suggested asking the council to fund the entire proposal. The commission will go to an April council meeting to discuss the plan. Changes suggested include "widen pathway" at Bassett Creek from #8 to #6 and moving Forest School/Park parking lot to #8 from #6.

Moved by Ms. Reid and seconded by Ms. Saunders to accept the re-prioritized proposal of the Five Year Capital Improvement program.

Motion carried-unanimous.

Mr. Grimes asked the commission for input on a possible program for the MRPA Board-Commission section. One topic suggested was a panel discussion on the role of Board-Commission members.

Ms. Reid reviewed the latest Crystal Frolics meeting. The raffle needs to be finalized. The K.C.'s will have a food tent. Mr. Reid told the commission that she appreciates the commissions's willingness to work Frolics' events. She read a letter from Ed Thonander regarding the concerts during the

Frolics. The music is too loud for bingo and some other events. The commission discussed the letter and several options were discussed:

1. Plywood the hard surface area/tennis courts for tents.
2. No bingo - Lions would let J.C.'s do pulltabs
3. Place tents part on grass and part on south parking lot with 55 gallon sand-filled drums for anchors.

The commission felt that the concerts should not be cancelled and a workable solution could be found. It was felt that #3 could be the best solution to the problem. Mr. Smothers will contact Mr. Thonander and Mr. Brandeen will contact Ms. Thom to inform them of this possible solution.

Committee assignments were discussed:

1. **Long Range Planning:** Hoffmann, Grimes, Veech and Genis.
2. **Special Events/Public Relations:** Saunders, Carlson, Moucha, Pitts, Reid and Sochacki.

Committee meetings will be held at the April meeting.

These commission members offered to assist at the Easter Egg Hunt: Ms. Reid, Ms. Pitts, Ms. Saunders, and Mr. Grimes.

Mr. Brandeen reported on the following donations:

Knights of Columbus - 2 Becker benches
Fire Department Auxiliary - 1 Becker bench
Lions Club - playground equipment
VFW - playground equipment.

Mr. Hoffmann asked the status of a community center. Mr. Brandeen informed the commission that Fair is being looked at as a possible site. Further study is needed.

Mr. Grimes asked about the possibility of having a car show at Becker - possibly sponsored by Arnold's Restaurant. Mr. Brandeen said the request should be submitted in writing.

Mr. Brandeen reported that final quotes are being taken for the Becker signboard.

The meeting was adjourned at 8:57 p.m.

Respectfully submitted,

Gene Hackett
Recorder

Crystal Park & Recreation Department

Monthly Report

March 1988

*All numbers are individual registrations unless noted.

ON GOING PROGRAMS: March start

1. Senior Center Activities
Senior Center Membership: 551. Daily attendance is 50-60.
2. Cooking for Kids (Youth/Saturday afternoons)
10 registered (1987: 9)/Class meets at Thorson.
3. Kids Kapers (Youth/Saturday mornings)
10 registered (1987: 10)/Class meets at Thorson.
4. Floor Hockey/Pilo Polo (Youth grades 4-6/Weekday evenings)
18 registered (1987: 25)/Classes meet at Neill and Forest.
5. Nerf Soccer (Youth grades 1-2/Weekday evenings)
21 registered (1987: n/a)/Class meets at Neill and Cavanagh.

ON GOING ACTIVITIES

1. Senior Center Activities
OTLB: 51 to Nora's on West Lake St.
Brunch Bunch: 45 attended. Program: Speaker from Foundation for Health Care
Cribbage - 36
Hikers - 8
Booktalkers - 6
Day 500 - 52
Evening 500 - 24
Scrapbook Committee - 6
Welcome Committee - 4
Poker for Fun - 24
Day Bridge - 56
Evening Bridge - 24
Duplicate Bridge - 28
OWL - Not meeting
Pool - 17
Executive Committee - 11
Paint Class: 6
Special Events: None

2. Adult Activities
 Men's Volleyball League
 Women's Volleyball League
 Co-Rec Volleyball League
 Adult Open Volleyball
 Adult Open Basketball
 Co-Rec Open Volleyball
 Walk Program
 Complete Body Work-out - 50 registered for March session
 Over 50 and Fit - 9 registered for March session
3. Youth Activities
 Wrestling
 Dance
 Gymnastics - 88 registered for spring session
4. Other Activities (*Co-sponsored with other agencies)
 *TMH-EMH
 *Easter Egg Hunt - 500 plus attended at North Lions Park
 *Bunny Supper - 102 registered
 *Tripsters - Old Log Theatre
 80 - Total/22 - Crystal

PROGRAMS COMPLETED

1. Youth Wrestling 1988: 48 reg. 1987: 64 reg.

| | |
|-------------------------|--|
| Objective: | To teach basic fundamentals of wrestling. |
| Successes: | Program met objective. Instructors were great! Classes ran smoothly. |
| Problems: | Lower numbers in program. |
| Recommendations: | Coordinate activity with other groups that run wrestling programs. |
2. Walk Program 1988: 67 reg. 1987: 66 reg.

| | |
|-------------------------|---|
| Objective: | To provide an outdoor facility for walking exercise. |
| Successes: | Program well received. |
| Problems: | None encountered. |
| Recommendations: | Start in early November and run until the end of March. |

3. Youth Dance 1987-88: 70 reg. 1986-87: 71 reg.

Objective: To teach basic tap and ballet steps and terms.

Successes: Excellent instructor. Spring program went well.

Problems: None encountered.

Recommendations: Continue program format.

SOCIAL HOUR: 6:30 p.m. - 7:30 p.m.
DINNER & PROGRAM: 7:30 p.m. - 9:00p.m.
DANCING: 9:00 p.m. - 11:30 p.m.
17 Piece Orchestra

\$7.50 per person

Please mail reservations and check by
Friday, April 22nd to:

Columbia Heights Jaycees
P.O. Box 21096
Columbia Heights, MN 55421

For additional information or tickets you are
welcome to contact:

Linda Brown - 572-1965
Jo-Anne Student - 572-1198

*You Are Cordially
Invited To Attend
An Appreciation
Dinner And Dance For
Bruce Nawrocki*


Wednesday, April 27, 1988

At

*John P. Murzyn Hall
530 Mill Street N.E.
Columbia Heights, Minnesota*

Hosted By The Columbia Heights Jaycees

April 12, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector 
Re: Addition to Arby's @ 5269 West Broadway

Alran Construction Co., has submitted application and building plans for a 10' x 40' (400 sq.ft.) addition to the North side of the existing building and remodeling of the interior at Arby's on 5269 West Broadway.

Bill Monk, Art Quady and I met with the Contractor on Monday, April 11, 1988. The project will not affect the required parking or the free flow of traffic.

Included in the project will be re-surfacing of the parking lot and re-striping of the parking spaces. We see no other site improvements that are needed at this time.

Resolution 76-12 does authorize me to issue a building permit without requiring it to be presented to the Planning Commission and City Council when the above concerns are delt with by the City Engineer and myself.

You may want to include this memo as an informational item in the Council packets.

Attachments

cc: Bill Monk
File

20 JANUARY 1976

AND FURTHER, BE IT RESOLVED that the improvements, as follows, be required, but not limited to, contingent upon the issuance of a building permit, rezoning, conditional use, or platting:

Building permits as used herein apply to all classifications except R-1 and R-2. The improvements are curb and gutter, all weather surface parking facilities, storm sewer, wherever required, street grading and surfacing, sanitary sewer, and controlled access. It shall be a further requirement that such development shall provide for sidewalk on Douglas Drive, West Broadway, 42nd Avenue, 56th Avenue, 36th Avenue and 27th Avenue North. 2.7

IT IS FURTHER RESOLVED that the issuance of a building permit for remodeling in all classifications shall not be subject to improvement requirements as herein stated, unless such remodeling and additions involve a change of use, or cost exceeding \$7,500. ← DOES NOT include

IT IS FURTHER RESOLVED that unless it is determined by the City Engineer and the Building Inspector that the remodeling will affect the required parking or the free flow of traffic from the required parking area, that the Building Inspector is authorized to issue the building permit without requiring it to be presented to the Planning Commission and the City Council. Equipment
Also see
City Code
500.19

By roll call and voting aye: Langsdorf, Bertrand, Rygg, Rosenthal, Buchholz, Meintsma; voting no: McLaughlin. Motion carried, resolution declared adopted.

G. E. Meintsma
Mayor

ATTEST:

[Signature]
City Clerk

The City Manager presented for consideration by the Council the appointment of Dolores Anderson to the Human Rights and Behavior Commission.

Moved by Councilman Bertrand and seconded by Councilman Langsdorf to appoint Dolores Anderson to the Human Rights and Behavior Commission for a term of three years ending December 31, 1978. 2.3

Motion Carried.

08-Apr-88

CITY OF CRYSTAL
1988 EXPENDITURE REPORT March 1988
C.ROBBE

NORMAL %=

25.00%

| DEPARTMENT | # | BUDGET AMOUNT | PRIOR MONTH YTD EXPENSES | ENCUMBERANCES | CURRENT EXPENDITURES | TOTAL EXPENSES | RATIO | UNENCUMBERED BALANCE |
|-----------------------|----|------------------|-----------------------------|---------------|-------------------------|-------------------|-------|-------------------------|
| Mayor & Council | 10 | \$97,800.00 | \$23,072.28 | | \$15,204.68 | \$38,276.96 | 39.1% | \$59,523.04 |
| Administration | 11 | \$320,671.00 | \$42,232.95 | \$13,280.61 | \$33,379.90 | \$75,612.85 | 27.7% | \$231,777.54 |
| Assessing | 12 | \$110,201.00 | \$12,491.78 | \$578.00 | \$20,456.00 | \$32,947.78 | 30.4% | \$76,675.22 |
| Finance | 13 | \$119,526.00 | \$13,076.09 | \$474.79 | \$12,617.49 | \$25,693.58 | 21.9% | \$93,357.63 |
| City Buildings | 14 | \$157,226.00 | \$35,480.52 | \$27.15 | \$7,424.44 | \$42,904.96 | 27.3% | \$114,293.89 |
| Police | 15 | \$1,507,042.00 | \$165,950.94 | \$47,669.36 | \$164,387.82 | \$330,338.76 | 25.1% | \$1,129,033.88 |
| Fire | 16 | \$235,055.00 | \$16,576.84 | \$13,878.50 | \$6,922.91 | \$23,499.75 | 15.9% | \$197,676.75 |
| Planning & Inspection | 17 | \$95,869.00 | \$11,904.76 | \$4.34 | \$11,359.41 | \$23,264.17 | 24.3% | \$72,600.49 |
| Civil Defense | 18 | \$55,183.00 | \$4,103.12 | \$12,007.40 | \$3,378.36 | \$7,481.48 | 35.3% | \$35,694.12 |
| Engineering | 19 | \$207,276.00 | \$22,958.56 | \$641.18 | \$31,824.66 | \$54,783.22 | 26.7% | \$151,851.60 |
| Street | 20 | \$441,105.00 | \$57,114.35 | \$7,322.66 | \$42,888.58 | \$100,002.93 | 24.3% | \$333,779.41 |
| Park Maintenance | 21 | \$376,546.00 | \$39,373.36 | \$5,630.33 | \$51,666.38 | \$91,039.74 | 25.7% | \$279,875.93 |
| Recycling | 22 | \$0.00 | \$0.00 | | \$7,133.63 | \$7,133.63 | ERR | (\$7,133.63) |
| Recreation | 25 | \$383,814.00 | \$44,997.59 | \$7,564.00 | \$30,950.12 | \$75,947.71 | 21.8% | \$300,302.29 |
| Health | 26 | \$142,634.00 | \$14,563.02 | \$139.59 | \$13,853.67 | \$28,416.69 | 20.0% | \$114,077.72 |
| Civil Service | 27 | \$18,950.00 | \$1,700.00 | | | \$1,700.00 | 9.0% | \$17,250.00 |
| Legal | 28 | \$95,000.00 | \$14,978.90 | | \$5,138.53 | \$20,117.43 | 21.2% | \$74,882.57 |
| Elections | 29 | \$19,000.00 | \$299.40 | | 18.02 | \$317.42 | 1.7% | \$18,682.58 |
| Misc Commissions | 30 | \$6,175.00 | \$379.20 | | \$25.00 | \$404.20 | 6.5% | \$5,770.80 |
| Swimming Pool | 31 | \$74,122.00 | \$228.00 | | \$2,456.08 | \$2,684.08 | 3.6% | \$71,437.92 |
| Non-Departmental | 32 | \$1,104,750.00 | \$80,985.99 | \$17.94 | \$62,020.97 | \$143,006.96 | 12.9% | \$961,725.10 |
| Tree Disease | 34 | \$48,142.00 | \$30.28 | \$90.00 | | \$30.28 | 0.2% | \$48,021.72 |
| TOTALS | | \$5,616,087.00 | | \$109,325.85 | \$523,106.65 | \$1,125,604.58 | 22.0% | \$4,381,156.57 |
| Thorson-Fund #83 | | \$97,495.00 | \$15,231.77 | \$172.00 | \$11,739.94 | \$26,971.71 | 27.8% | \$70,351.29 |
| Utility Fund-#81 | | | | | | | | |
| Water | 23 | \$755,167.00 | \$110,257.93 | \$8,669.07 | \$18,654.96 | \$128,912.89 | 18.2% | \$617,585.04 |
| Sewer | 24 | \$991,667.00 | \$209,514.74 | \$5,300.79 | \$84,148.23 | \$293,662.97 | 30.1% | \$692,703.24 |
| TOTALS | | \$1,746,834.00 | \$573,573.22 | \$13,969.86 | \$102,803.19 | \$422,575.86 | 25.0% | \$1,310,288.28 |

11-Apr-88

CITY OF CRYSTAL
C.ROBBESUMMARY OF REVENUES AS OF MARCH 31, 1988
NORMAL PERCENT=

25.00%

| GENERAL FUND 01 | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|-------------------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| ACCT # TAXES | | | | | |
| 3011 Current Ad Valorem Taxes | \$2,046,343.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3012 Delinq Ad Valorem Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3013 Penalties & Interest | \$9,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3014 Forfeited Tax Sale | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3015 Prepaid Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Sub Total | \$2,055,343.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| LICENSES & PERMITS | | | | | |
| 3111 Liquor License On Sale 06/30 | \$49,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3112 Liquor Licenses Off Sale 06/30 | \$1,600.00 | \$0.00 | \$326.00 | \$326.00 | 20.4% |
| 3113 Beer & Tavern Licenses 06/30 | \$6,500.00 | \$42.00 | \$672.50 | \$714.50 | 11.0% |
| 3114 Club Licenses 06/30 | \$2,600.00 | \$0.00 | \$600.00 | \$600.00 | 23.1% |
| 3115 Garbage & Refuse License 06/30 | \$1,700.00 | (\$31.00) | \$0.00 | (\$31.00) | -1.8% |
| 3116 Taxi Cab Licenses | \$150.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3117 Music Box-Misc Amusements | \$9,500.00 | \$490.25 | \$0.00 | \$490.25 | 5.2% |
| 3118 Food Handling Licenses | \$12,500.00 | \$1,149.50 | \$588.50 | \$1,738.00 | 13.9% |
| 3119 Gas Pump & Station Licenses | \$1,700.00 | \$159.50 | \$0.00 | \$159.50 | 9.4% |
| 3121 Bowling Alley Licenses | \$600.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3123 Cigarette Licenses | \$900.00 | \$67.00 | \$0.00 | \$67.00 | 7.4% |
| 3124 Misc Licenses | \$1,200.00 | \$81.06 | \$200.00 | \$281.06 | 23.4% |
| 3125 Billboard-Sign Hangers License | \$1,000.00 | \$55.00 | \$0.00 | \$55.00 | 5.5% |
| 3126 Plumbing-Gas Licenses & Cards | \$4,800.00 | \$1,712.50 | \$257.00 | \$1,969.50 | 41.0% |
| 3127 Sign Licenses 05/15 | \$9,500.00 | \$9,636.08 | \$352.71 | \$9,988.79 | 105.1% |
| 3128 Tree Trim Licenses | \$600.00 | \$233.75 | \$0.00 | \$233.75 | 39.0% |
| 3150 Dog Licenses & Impound Fees | \$6,500.00 | \$309.50 | \$368.50 | \$678.00 | 10.4% |
| 3151 Building Permits | \$78,000.00 | \$3,485.40 | \$4,429.75 | \$7,915.15 | 10.1% |
| 3153 Plumbing Permits | \$13,000.00 | \$917.00 | \$1,012.00 | \$1,929.00 | 14.8% |
| 3154 Sewer Permits | \$800.00 | \$52.50 | \$17.50 | \$70.00 | 8.8% |
| 3155 Water Permits | \$900.00 | \$0.00 | \$67.50 | \$67.50 | 7.5% |
| 3157 Driveway Permits | \$700.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3158 Street Excavation Permits | \$1,000.00 | \$50.00 | \$215.50 | \$265.50 | 26.6% |
| 3159 Misc Permits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3161 Gas Permits | \$7,000.00 | \$628.25 | \$299.00 | \$927.25 | 13.2% |
| 3162 Burglar Alarm Permits 05/15 | \$1,200.00 | \$150.00 | \$100.00 | \$250.00 | 20.8% |
| 3163 Mechanical Permits | \$11,000.00 | \$1,050.34 | \$530.00 | \$1,580.34 | 14.4% |
| 3164 Sign Permits | \$2,800.00 | \$543.50 | \$189.25 | \$732.75 | 26.2% |
| 3165 Parking Permits | \$0.00 | \$0.00 | \$20.00 | \$20.00 | |
| 3166 Restaurant Hoods | \$1,000.00 | \$225.00 | \$75.00 | \$300.00 | 30.0% |
| Sub Total | \$228,250.00 | \$21,007.13 | \$10,320.71 | \$31,327.84 | 13.7% |

11-Apr-88

| | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|-----------------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| STATE SHARED TAXES | | | | | |
| 3350 Local Government Aid | \$1,630,961.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3351 State Aid Streets | \$26,325.00 | \$4,603.00 | \$0.00 | \$4,603.00 | 17.5% |
| 3352 Machinery Tax Replacements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Sub Total | \$1,657,286.00 | \$4,603.00 | \$0.00 | \$4,603.00 | 0.3% |
| OTHER SERVICES | | | | | |
| 3500 Misc Receipts | \$3,000.00 | \$164.32 | \$129.10 | \$293.42 | 9.8% |
| 3501 NWSCC and CAC | \$2,000.00 | \$13,540.38 | (\$17,105.18) | (\$3,564.80) | -178.2% |
| 3503 Bicycle License | 0 | \$7.00 | \$15.00 | \$22.00 | |
| 3511 Spec Rezoning App Charge | \$3,500.00 | \$375.00 | \$225.00 | \$600.00 | 17.1% |
| 3512 Sale of Maps-Documents etc | \$200.00 | \$22.00 | \$23.00 | \$45.00 | 22.5% |
| 3513 Engineering & Clerical Fees | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3514 Weed Cutting Charges | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3515 Filing Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3516 License Investigations | \$500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3517 Jail & Breathalyzer Tests | \$1,200.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3568 Accident Reports | \$1,000.00 | \$147.00 | \$138.00 | \$285.00 | 28.5% |
| 3569 Special Assessment Searches | \$5,000.00 | \$572.50 | \$570.00 | \$1,142.50 | 22.9% |
| 3570 Sanitarian Costs & Reimburse | \$131,653.00 | \$15,052.47 | \$0.00 | \$15,052.47 | 11.4% |
| 3571 Confiscated Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3580 Recreation Program Receipts | \$105,765.00 | \$8,391.88 | \$12,681.50 | \$21,073.38 | 19.9% |
| 3581 Crystal Facilities Used | \$200.00 | (\$207.50) | \$247.50 | \$40.00 | 20.0% |
| 3582 Non-Budget Account | \$0.00 | (\$332.05) | (\$257.22) | (\$589.27) | |
| 3586 Water Tests | \$500.00 | \$40.00 | (\$13.00) | \$27.00 | |
| 3587 Swimming Pool Receipts | \$36,490.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3590 Refunds & Reimbursements | \$71,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3591 Insurance Refunds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3592 Misc Land & Equip Sales | \$25,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3593 Misc Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3594 Building Sub-Rental | \$400.00 | \$90.00 | \$0.00 | \$90.00 | 22.5% |
| 3595 Waste Oil Revenues | \$800.00 | (\$225.05) | \$83.12 | (\$141.93) | -17.7% |
| 3599 Interest Earned | \$160,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3610 Court Fines | \$225,000.00 | \$13,345.29 | \$17,114.00 | \$30,459.29 | 13.5% |
| 3611 Alarm Charges | \$0.00 | \$50.00 | \$0.00 | \$50.00 | |
| 3630 Forfeited Bail | \$0.00 | \$200.00 | \$0.00 | \$200.00 | |
| Previous Yr Fund Balance | \$850,000.00 | \$850,000.00 | | \$850,000.00 | |
| Sub Total | \$1,675,208.00 | \$901,233.24 | \$13,850.82 | \$915,084.06 | 54.6% |
| TOTAL | \$5,616,087.00 | \$1,929,693.14 | \$24,171.53 | \$951,014.90 | 16.9% |

11-Apr-88

| | FUND #83 THORSON SCHOOL | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|--------------------------|-----------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| 3500 | Miscellaneous Receipts | \$0.00 | \$0.00 | | \$0.00 | |
| 3580 | Recreation Program Receipts | \$23,060.00 | \$5,447.00 | \$2,093.75 | \$7,540.75 | 32.7% |
| 3582 | Non-Budget Activities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3590 | Refunds & Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3770 | Office Rental | \$46,149.30 | \$7,420.44 | \$3,710.22 | \$11,130.66 | 24.1% |
| 3771 | Gym Rental | \$763.50 | \$275.00 | \$235.00 | \$510.00 | 66.8% |
| 3772 | Donations | | \$0.00 | \$0.00 | \$0.00 | |
| | TOTAL | \$69,972.80 | \$13,142.44 | \$6,038.97 | \$19,181.41 | 27.4% |
| FUND #81 UTILITY FUND | | | | | | |
| 3500 | Miscellaneous Receipts | | | \$0.00 | | |
| 3599 | Interest Earned | \$20,000.00 | | \$0.00 | | |
| 3739 | Misc Income-Water | \$2,500.00 | (\$518.36) | \$336.58 | (\$181.78) | -7.3% |
| 3740 | Water Sales | \$790,000.00 | \$57,899.42 | \$61,135.91 | \$119,035.33 | 15.1% |
| 3741 | Penalties Earned-Water | \$13,800.00 | \$2,373.95 | \$930.40 | \$3,304.35 | 23.9% |
| 3742 | Sales of Meters-Horns | \$8,000.00 | \$3.36 | \$216.80 | \$220.16 | 2.8% |
| 3743 | Joint Water Comm Reimb | \$10,000.00 | \$11,128.67 | \$0.00 | \$11,128.67 | 111.3% |
| 3744 | Metro Waste Reimburse | \$5,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3759 | Misc Income-Sewer | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3760 | Sewer Service Revenue | \$1,010,000.00 | \$86,281.70 | \$88,436.11 | \$174,717.81 | 17.3% |
| 3761 | Penalties Earned-Sewer | \$17,000.00 | \$3,469.07 | \$1,394.37 | \$4,863.44 | 28.6% |
| | TOTAL | \$1,879,300.00 | \$160,637.81 | \$152,450.17 | \$313,087.98 | 16.7% |
| FUND #82 STREET LIGHTING | | | | | | |
| 3764 | Street Lighting Revenue | \$102,560.00 | \$7,233.08 | | \$7,233.08 | 7.1% |
| 3765 | Penalties Earned | \$2,000.00 | \$201.27 | | \$201.27 | 10.1% |
| | TOTAL | \$104,560.00 | \$7,434.35 | \$0.00 | \$7,434.35 | 7.1% |