



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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Jan

COUNCIL AGENDA

July 5, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 5, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.
The Secretary of the Council called the roll and the following were present:

Councilmembers

☒ Herbes
☒ Moravec
☒ Rygg
☐ Langsdorf 7:18
☒ Aaker
☒ Leppa
☒ Smothers

Staff

☒ Dulgar
☒ Olson
☒ ~~Kennedy~~ Mary Francis Skala
☒ Monk
☒ Peterson
☒ George Schmidt

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of June 21, 1988.

Moved by Councilmember M and seconded by Councilmember Am to
(approve) (approve, making the following exceptions:

_____ to) the
minutes of the Regular City Council meeting of June 21, 1988.

Motion Carried.

CONSENT AGENDA

1. Consideration of a waiver of fee for temporary signs at St. Raphael's, 7301 - 56th Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 19, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request for a variance at 4933 Vera Cruz Avenue North.

Moved by Councilmember H and seconded by Councilmember _____ to remove items _____ and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember H and seconded by Councilmember R to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Beelen Addition located at 3836-38 Douglas Drive which includes a Variance Application #88-26 which will encroach in the required 5' side yard setback. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember R and seconded by Councilmember L to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) tentative approval of Beelen Addition which is a replat of Units 1 and 2 Condominium No. 281 Beelen Condominiums which includes varying or modifying the strict application of Section 515.13, Subd. 3 a) 1), to grant a variance of 5' in the required 5' side yard setback at 3836-38 Douglas Drive, as requested in Application #88-26.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Elaine M. Pregent for Variance Applications #88-20 and #88-21 to widen the driveway in the front yard towards the house and to vary the front yard setback requirements to allow the construction of a 5' x 20' deck on the existing house at 5917 - 46th Ave. N. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:
(5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember Le and seconded by Councilmember Lopez to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09, Subd. 6 e) and f) in order to widen the driveway in the front yard towards the house; and Section 515.13, Subd. 2 a) to grant a variance of 5' in the required 30' front yard setback to allow the construction of a 5' x 20' deck on the existing house at 5917 - 46th Ave. N., as requested in Applications #88-20 and #88-21

Motion Carried.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from William L. Feist for Variance Applications #88-22 and #88-23 to expand a non-conforming use, said non-conformity being the 40' lot width instead of the required 60' lot width, and to vary the set back from the public right-of-way (alley) requirements to allow a detached garage at 3425 Major Ave. N. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Sn to (approve) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.07, Subd. 5 c) 7) to grant a variance of 3' in the required 25' that a garage is to be set back from the public right-of-way (alley) to permit construction of a 24' x 24' detached garage at 3425 Major Ave. N., as requested in Applications #88-22 and #88-23 of William L. Feist.

Motion Carried.

4. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Modern Insulation to expand a non-conforming use, said non-conformity being the 6,480 sq. ft. in area instead of the required 7,500 sq. ft. in area, and to vary the rear yard setback requirements to allow for an enlarged kitchen and deck at 5917 - 38th Ave. N. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember *Don* and seconded by Councilmember *Myrtle* (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13, Subd. 4 a), to grant a variance of 3' in the required 40' rear yard setback for a 12' x 13' enlarged kitchen and 9' x 12' deck at 5917 - 38th Ave. N., as requested in Applications #88-24 and #88-25.

Motion Carried.

5. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jack Stack for a variance of 11' in the required 40' rear yard setback to build a 12' x 12' porch on the existing house at 8117 - 35th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember *Wynn* and seconded by Councilmember *Leppol* to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 11' in the required 40' rear yard setback for a 12' x 12' porch on the existing house, at 8117 - 35th Ave. N., as requested in Application #88-27.

Motion Carried.

6. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Edward and Eileen Champeau for a variance of 4' in the required 40' rear yard setback to build a 12' x 20' 3-season porch on the existing house, at 8216 - 30th Ave. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

Longsdorf arrived at 7:18

The Mayor closed the Public Hearing.

Moved by Councilmember *Longsdorf* and seconded by Councilmember *Hicks* to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 4' in the required 40' rear yard setback to build a 12' x 20' 3-season porch on the existing house, at 8216 - 30th Ave. N., as requested in Application #88-28.

Motion Carried.

7. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bradley and Lori Jo Sievert for a variance of 2' in the required 40' rear yard setback to build a 10' x 22' deck on the house being built at 6406 - 60th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember *Morse* and seconded by Councilmember *Rygg* to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until _____ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 2' in the required 40' rear yard setback for a 10' x 22' deck on the house being built, at 6406 - 60th Ave. N., as requested in Application #88-30.

Motion Carried.

8. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bruce R. Lundquist for a variance of 3' in the required 60' lot width to allow the construction of a 14' x 25' ^{deck} on the existing house at 4361 Zane Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember Lygg and seconded by Councilmember Lygg to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.15, Subd. 2 a) 1), to grant a variance of 3' in the required 60' lot width to allow the construction of a 14' x 25' deck on the existing house at 4361 Zane Ave. N., as requested in Application #88-32.

M. Carried

9. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from C. Allan Bodin for a variance of 8' in the required 40 rear yard setback to build a 12' x 14' porch and a 4' x 14' deck on the existing house at 8009 - 35th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember Lygg and seconded by Councilmember Lygg to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 8' in the required 40' rear yard setback for a 12' x 14' porch and 4' x 14' deck on the existing house, at 8009 - 35th Ave. N., as requested in Application #88-33.

Motion Carried.

REGULAR AGENDA

- *1. ✓ The City Council considered a petition for stop signs for the intersection of 43rd and Florida Avenues North.

Pat Nummela 6424-43rd Ave. N.

Mothers moved to adopt 2-way stop sign on Florida Ave. as recommended by the P.W.D. Rygg seconded.

Rygg w/drew his motion. Leppa 2nded.

2. ✓ The City Council considered charitable gambling license for Celebrity Bowl Charities, Inc. at Doyle's Lanes.

Don't stop w/ Celebrity Bowl Charities, Inc.

monthly reports?

Herbes / Leppa to approve license. Unanimous

- *3. ✓ The City Council considered a petition from residents regarding the Twin Lake channel work by MNDot under Highway 100.

move
Leppa moved that

Staff send out - copies of petition to various parties and attorney's office look into this matter - for the legal aspects

Unanimous

4. ✓ The City Council considered an application for a 3.2 beer stand from Russell Mingo for St. Raphael's Church Festival, 7301 Bass Lake Road, for August 5, 6, and 7, 1988.

Moved by Councilmember Am and seconded by Councilmember Herbert to (approve) (deny) (continue until _____ the discussion of) an application for a 3.2 beer stand from Russell Mingo for St. Raphael's Church Festival, 7301 Bass Lake Road, for August 5, 6, and 7, 1988.

Motion Carried.

5. ✓ The City Council considered an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988.

Moved by Councilmember Moreno and seconded by Councilmember Am to (approve) (deny) (continue until _____ the discussion of) an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988.

Motion Carried.

- 88-11
 *6. ✓ The City Council considered transient merchant license from Jones R. Losen to sell sweet corn at Jack's Superette, 7201 Bass Lake Road, Thursday, Friday, Saturday and Sunday in July and August, 1988.

3/1
Leppa / Losen
approve on basis to extend beyond days
not to extend beyond days
to Council of approval
unanimous
me
C. Mgr.

Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) transient merchant license from Jones R. Losen to sell sweet corn at Jack's Superette, 7201 Bass Lake Road, Thursday, Friday, Saturday and Sunday in July and August, 1988.

7. ✓ The City Council considered a resolution regarding odd-even sprinkling restrictions in the city.

② 1st Reading of Ordinance
Leppa / Losen
25/ see 17 def

- ① Moved by Councilmember Am and seconded by Councilmember H to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-35

RESOLUTION ESTABLISHING AN ODD-EVEN SPRINKLING BAN FOR WATER CUSTOMERS IN THE CITY OF CRYSTAL

By roll call and voting aye: _____; voting no: _____; absent, not voting: _____

Motion carried, resolution declared adopted.

8. ✓ The City Council considered a grading permit application for property at 3209 and 3233 Florida Avenue North.

Scott Kevitt (8:30)
w/ Kevitt Excavating Inc.

n
A
m
R
Ayes
12
La
Am
Leppa
m/c

Moved by Councilmember *Am* and seconded by Councilmember *Leppa* to (approve) (deny) (continue until _____ the discussion of) a grading permit at 3209 and 3233 Florida Avenue North and further, to authorize the Mayor and City Manager to sign such excavation agreement.

9. ✓ The City Council considered a resolution awarding a bid for Memory Lane Pond excavation project.

3 to 8 5 4 11 4
some sort of
or so far, Unit -

Moved by Councilmember *Mar* and seconded by Councilmember *Lepp* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-36

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: *unanimous* _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

10. ✓ The City Council considered the First Reading of an Ordinance amending City Code regarding motor vehicle sales as a conditional use in B-3 (Auto-Oriented Commercial) and I-1 (Light Industrial) Districts. (5 votes needed for approval)

Moved by Councilmember Monro and seconded by Councilmember Am to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING:
AMENDING CRYSTAL CITY CODE (APPENDEX I-ZONING)
SUBSECTIONS 515.35 AND 515.39 BY ADDING
SUBDIVISIONS: REPEALING CRYSTAL CITY CODE (APPENDEX I-ZONING)
SUBSECTIONS 515.35, SUBDIVISION 2 H) AND 515.39,
SUBDIVISION 2 E)

and further, that the second and final reading be held on July 19, 1988.

Motion Carried.

11. ✓ Bill Monk, Public Works Director, updated the Council on Brooklyn Park redevelopment plan at Douglas Drive and 62nd Avenue North.

P. H. City of B. Park

No one thought to ...

Read off Provisions C. C. approved stating its position

✓ 8 9 2 6 17 of 1 2

201 1.8 2/-

12. ✓ The City Council considered a resolution in opposition to multiple post retirement inflator mechanisms applicable to local police and paid firefighter pension plans.

Moved by Councilmember Leppa and seconded by Councilmember Am. to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-37

RESOLUTION ^{OF} ~~TO~~ OPPOSITION TO MULTIPLE POST RETIREMENT
INFLATOR MECHANISMS APPLICABLE TO LOCAL
POLICE AND PAID FIREFIGHTER PENSION PLANS

By roll call and voting aye: unanimous, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____, _____, _____.

Motion carried, resolution declared adopted.

13. ✕ The City Council considered participation in a legal challenge to a portion of the 1988 Omnibus Tax Bill.

3/ (Leppa/Huber
128 mills brought down
(rd. aid - 2. 65/ 0.6 16-

Recess
9:02

Reconsidered 9.13

Council Agenda

14

July 5, 1988

14. ✓ The City Council considered a request from Hennepin County to designate the City Garage as a site for household chemical waste collection on September 10, 1988.

Moved by Councilmember *Am* and seconded by Councilmember *Leppa* to (approve) (deny) (continue until _____ the discussion of) a request from Hennepin County to designate the City Garage as a site for household chemical waste collection on September 10, 1988. *m/c*

15. ✓ The City Council considered the Space Needs Program.
1. Proposal and proposed contract from the architect.
 2. Information from the financial consultant.

Just Dale

Moved by Councilmember *Leppa* and seconded by Councilmember *A* to (approve) (deny) (continue until _____ the discussion of) the proposal from Anderson-Dale Architects, Inc. regarding pre-referendum planning for the proposed Community Center.

Motion Carried.

16. The City Council considered a resolution Calling of City of Crystal Improvement Bonds.

Moved by Councilmember Rygg and seconded by Councilmember Herbert to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-38

RESOLUTION RELATING TO GENERAL OBLIGATION
BONDS OF THE CITY: CALLING
CERTAIN BONDS FOR REDEMPTION

By roll call and voting aye: ALL, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____.

Motion carried, resolution declared adopted.

OPEN FORUM

Early Registration for Nat'l League

Newsletter -

Call from Residents C. S. S. Law -

Thus, Lawsuit filed against from BFD

Walk - C. S. S. S.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

Walk Parade Route?

Tireworks

Aug 25 5-10
Per Employee Pk
Donation? \$25

18/ Leppa
 appraisal for ~~Bassett Creek~~
 Park to ~~do~~
 property for \$12,500
 approval of Bassett Creek Park purchase
 of land for \$12,500
 Ed
 Jeanne &
 Gene } draft of thanks

Moved by Councilmember Hart and seconded by Councilmember A to
 approve the list of license applications.
 Motion Carried.

Moved by Councilmember 18 and seconded by Councilmember Leppa to
 adjourn the meeting.
 Motion Carried.

Meeting adjourned at 9:37

APPLICATIONS FOR LICENSE

July 5, 1988

FOOD ESTABLISHMENT - Retail (\$82.50)

Jones R. Losen, Jack's Superette, 7201 56th Avenue North
Thursday, Friday, Saturday and Sunday - July through
August selling corn.

REFUSE HAULERS - (\$26.50 Co. Lic. + \$16.50 ea. vehicle)

A & B Trucking, Minneapolis, MN
A & E Rubbish Haulers, Minnetonka, MN
Browning Ferris Waste Systems, Eden Prairie, MN
The Mengelkoch Company, New Brighton, MN
Midwest Grease Buyers, Redwood Falls, MN
Woodlake Sanitary Service, Inc., Hamel, MN

FOOD ESTABLISHMENT - Itinerant (Exempt)

St. Raphael's Church annual Festival, 7301 56th Ave. No. (9)

LICENSED PLUMBERS - \$30.25

GusCo Plumbing Inc., 4506 Ewing Ave. N.

LICENSED GAS FITTERS - \$30.25

Cronstroms Heating & Air Cond., Inc., 4410 Excelsior Blvd.

Sent With preliminary agenda on 7-1-88:

Minutes of Council meeting of 6-21-88.

Crystal Planning Commission minutes of 6-13-88.

Memo from Bldg. Inspector dated 6-23-88 re: waiver of fee for a temporary sign permit - 7301 - 56th Avenue North.

Memo from City Engr. dated 6-7-88 re: proposed subdivision at 3836-38 Douglas Drive.

Memo from Bldg. Inspector dated 6-22-88 re: variances #80-20/#88-21 - 5917 - 46th Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variances #88-22 and #88-23 - 3425 Major Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variances #88-24/#88-25 at 5917 - 38th Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variance #88-27 at 8117 - 35th Ave. No.

Memo from Bldg. Inspector dated 6-22-88 re: variance #88-28 at 8216 - 30th Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variance #88-30 at 6406 - 60th Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variance #88-32 at 4361 Zane Avenue North.

Memo from Bldg. Inspector dated 6-22-88 re: variance #88-33 at 8009 - 35th Avenue North.

Memo from City Engr. dated 6-14-88 re: Stop signs at 43rd and Florida Avenues.

Gambling License Application for Celebrity Bowl Charities, Inc.

Resolution objecting to channel dredging between middle and lower Twin Lake at T.H. 100.; letter from City Engr. to City Mgr. of Robbinsdale; City of Brooklyn Center; City of Golden Valley and Ms. Judy Boudreau of MN DNR.

License application for St. Raphael's Church for a 3.2 Beer Stand on August 5, 6, 7, 1988.

License application for St. Raphael's Church for a carnival at 7301 Bass Lake Road for August 5, 6, 7, 1988.

Transient Merchant License Application for Jones Raphael Losen to sell corn at Jack's Superette, 7200 Bass Lake Rd. during months of July & August.

Memo from City Engr. dated 6-29-88 re: sprinkling ban.

Memo from City Engr. dated 6-29-88 re: Grading Permit at 3209 & 3233 Florida Avenue.

Memo from City Engr. dated 6-30-88 re: Memory Lane Pond Excavation.

Memo from City Engr. dated 6-29-88 re: Sale of Motorized Vehicles.

Memo from LMC dated 6-6-88 re: Laws 1988, Chapter 574, Thirteenth Check or Double COLA Act and related materials.

Bulletin from AMM dated 6-15-88 re: Constitutional Challenge to 1988 Omnibus Tax Bill.

Memo from Recycling Coordinator dated 6-29-88 re: Hennepin County Household Chemical Waste Collection.

Letter from Anderson Dale Architects, Inc. dated 6-30-88 re: fees for pre-referendum work.

Letter from Anderson Dale Architects, Inc. dated 6-29-88 re: information on services to be provided and associated fees for pre-referendum planning for the Community Center.

Letter from Springsted dated 6-27-88 re: Community Center Project - Financial Advisory Fees.

Letter from City Attorney dated 6-30-88 re: Call for Redemption; Resolution relating to general obligation bonds of the City: Calling certain bonds for redemption; Notice of Call For Redemption.

Letter to MnDOT Dist. 5 from City Engr. dated 6-22-88 re: T.H. 100 upgrade project between 29th & 39th Avenues, Crystal.

Announcement from Hennepin County Department of Transportation dated 6-14-88 re: Hennepin County/State of Minnesota Highway Jurisdiction Exchange.

Memo from LMC dated 6-21-88 re: LMC Federal Legislative Committee Membership, Schedule.

Thank you from Ellie Schmeltzer, TEFAP Coordinator.

Memo from Park & Rec. Director dated 6-29-88 re: Tennis Courts Lights at Bassett Creek Park.

Copy of City of Crystal Employee Handbook.

Copy of City of Crystal Newsletter.

Action Needed Memo from the June 21, 1988 Council Mtg.

Added to packet on July 5, 1988:


Memo from John Olson re: information from
Financial Consultant

Petition to the Crystl City Council from John Schaaf
Copy of Amended Summons and Amended Verified
Complaint for Declaratory Judgment and
Injunctive Relief re: Woodlake Sanitary
Service, Inc.

Copy of Ordinance from Bill Monk relating to
Public Utilities: Amending Crystal City Code,
Subsection 715.41

Darlene Joan

July 1, 1988

TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager 
RE: Preliminary Agenda for the July 5, 1988 Council Meeting

I don't have any comments on the Consent Agenda or the Public Hearings; going to the Regular Agenda Items:

- Item 1 I concur with the Public Works Director's recommendation that stop signs should be installed on Florida Avenue at its intersection with 43rd. I recommend that we not put in four-way stops at this time. That could always be done later if there is a demonstrated need for it.
- Item 2 Consideration of a charitable gambling license for Celebrity Bowl Charities, Inc. at Doyles Lanes. (continued from last meeting) Attached with their license application and other information, please note Darlene's memo relative to the checking on their legal status and the letter she sent requesting that they have representatives at the meeting. I believe she also talked to them and if the Council has any additional questions in advance of the meeting, please feel free to contact us and we will attempt to provide the information.
- Item 3 Consideration of a petition from residents regarding the Twin Lake channel work by MNDot under Highway 100. Received a notification from residents on Twin Lake that they would be bringing in a petition to the meeting; attached for your information is the resolution and letters that were directed to various involved agencies relative to this. I would recommend that we simply accept the petition at the meeting and possibly forward that to the same people that we forward the resolution to.
- Item 5 Consideration of an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988. I discussed the past carnivals at this location with the police and fire departments and other City officials and they indicated that there have been few problems and those have been corrected and have no reason why the application should not be approved.
- Item 6 Consideration of a transient merchant license from Jones R. Losen to sell sweet corn at Jack's Superette, 7201 Bass Lake

Road, in July and August, 1988. In addition to the transient merchant license, Mr. Losen will need a food license from the health department in that he is not the grower of the product being sold.

- Item 7 Consideration of a resolution regarding odd-even sprinkling restrictions in the city. Attached please find a memo and resolution from Bill Monk, Public Works Director. I concur wholeheartedly with Bill's recommendation. I think that we should be doing our part to help with the critical water shortage situation. The only thing that I would add is if we will be looking at our ordinances and be bringing to you an ordinance amendment in the future too, it will make it easier for us to respond to situations like this should we have them.
- Item 9 Consideration of awarding a bid for Memory Lane Pond excavation project. Attached is the Public Works Director memo relative to this. I would concur with his recommendation; the only thing I would like to add, I think we should proceed as rapidly as we can to do this because I am sure that as soon as we get the contract awarded and get within a day or two of starting, we'll get rain and we sure need the rain!
- Item 10 Consideration of First Reading of an Ordinance amending City Code regarding motor vehicle sales as a conditional use in B-3 and I-1 Districts. You'll recall sometime back that Council asked this item to be referred to the Planning Commission. It has and it's back from them with recommendation that we proceed with an ordinance. I would recommend that we have First Reading of that Ordinance.
- Item 11 Update on Brooklyn Park redevelopment plan at Douglas Drive and 62nd Avenue North. Bill Monk will be prepared to give a verbal report on that situation to the Council. He as well as several of our residents attended the meeting in Brooklyn Park. Some of them might be at the meeting although we don't know that officially.
- Item 12 Consideration of a resolution in opposition to multiple post retirement inflator mechanisms applicable to local police and paid firefighter pension plans. Attached please find information from the League of Minnesota Cities, the City of Minneapolis, the resolution, and a copy of the statute passed effecting Minneapolis. Concerning the League of Minnesota Cities is that all the other relief associations around the state will try to say, "me too" to the Minneapolis legislation and I think the Council should understand that the pension in Minneapolis and all these other cities including ours is fully escalated - the retirees get any increases that the working men get and the legislation simply gave them another increase on top of that, that deters from the city's ability to fully fund

these pension programs like we are mandated to do. We think that it is bad public policy to urge you to adopt the resolution.

- Item 13 Consideration of participation in a legal challenge to a portion of the 1988 Omnibus Tax Bill. Information from AMM attached. I would agree with AMM and a lot of other people that the legislation is unfair, unwarranted and unwise. I think it really awards the big spenders again, however, knowing the political nature of our judiciary in Minnesota I wouldn't bet much that we could win the lawsuit. I would like to see the Council adopt a position of willingness to maybe join in an action depending on how that's formulated and executed.
- Item 14 Consideration of a request from Hennepin County to designate the City Garage as a site for household chemical waste collection. In talking to staff when we have done this in the past there have not been problems and it is a good program to get our citizens to properly dispose of various wastes and we'd recommend that we grant permission to the County to use the Public Works area again. I do intend to send a letter with the minutes requesting the County that they take a small amount of waste that we have here at the City as a token of appreciation for using our site.
- Item 15 Consideration of the Space Needs Program. Attached please find a letter from the architects relative to the work needed to be done for the community center before the bond issue. Mr. Dale will be present at the meeting, I believe, to answer questions the Council might have in addition to the information that he has provided in the letter. We will also have a draft of a contract available by meeting time. I would recommend that we proceed to contract with Anderson-Dale Architects for this work so that we can be prepared to make a good presentation to the residents relative to the project. In addition, please find information from Springsted, Inc. relative to the bonding costs for the project. We'll have some additional information available on Tuesday to include for the Council.
- Item 16 Consideration of a resolution Calling of City of Crystal Improvement Bonds. Miles will have a resolution for the Council calling a couple of small bond issues we have. He is recommending this and that the handling costs by the financial institutions are getting to be so high that it doesn't make sense to leave small amount of bonds out there and allow them to charge us fees for the little bit of work that they have to do at the tail end of them. I concur with Miles' recommendation and if you have any questions please give me a call and I will either have him at the meeting or have the answers for you.

Have a nice and safe Fourth of July weekend; see you all on Tuesday!

COUNCIL AGENDA - SUMMARY

Call to order

Roll call

Pledge of Allegiance to the Flag

Correction/approval of the minutes of the meeting of June 21, 1988.

Presentations

Consent Agenda

1. Consideration of a waiver of fee for temporary signs at St. Raphael's, 7301 - 56th Avenue North.
2. Set public hearing to consider a request for a variance at 4933 Vera Cruz Avenue North.

Public Hearings

1. Public hearing to consider tentative approval of Beelen Addition including a side yard setback variance at 3836-38 Douglas Drive.
2. Public hearing to consider a request for variances to build a deck at 5917 - 46th Avenue North.
3. Public hearing to consider a request for variances to build a detached garage at 3425 Major Avenue North.
4. Public hearing to consider a request for variances to build an addition and a deck at 5917 - 38th Avenue North.
5. Public hearing to consider a request for a variance to build a porch at 8117 - 35th Avenue North.
6. Public hearing to consider a request for a variance to build a three season porch at 8216 - 30th Avenue North.
7. Public hearing to consider a request for a variance to build a deck at 6406 - 60th Avenue North.
8. Public hearing to consider a request for a variance to build a deck at 4361 Zane Avenue North.

9. Public hearing to consider a request for a variance to build a porch and deck at 8009 - 35th Avenue North.

Regular Agenda Items

1. Consideration of a petition for stop signs at 43rd and Florida Avenues North. (continued from last meeting)
2. Consideration of a charitable gambling license for Celebrity Bowl Charities, Inc. at Doyles Lanes. (continued from last meeting)
3. Consideration of a petition from residents regarding the Twin Lake channel work by MNDot under Highway 100.
4. Consideration of an application for a 3.2 beer stand from Russell Mingo for St. Raphael's Church Festival, 7301 Bass Lake Road, for August 5, 6, and 7, 1988.
5. Consideration of an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988.
6. Consideration of a transient merchant from Jones R. Losen to sell sweet corn at Jack's Superette, 7201 Bass Lake Road, in July and August, 1988.
7. Consideration of a resolution regarding odd-even sprinkling restrictions in the city.
8. Consideration of a grading permit application for property at 3209 and 3233 Florida Avenue North.
9. Consideration of awarding a bid for Memory Lane Pond excavation project.
10. Consideration of First Reading of an Ordinance amending City Code regarding motor vehicle sales as a conditional use in B-3 and I-1 Districts.
11. Update on Brooklyn Park redevelopment plan at Douglas Drive and 62nd Avenue North.
12. Consideration of a resolution in opposition to multiple post retirement inflator mechanisms applicable to local police and paid firefighter pension plans.

13. Consideration of participation in a legal challenge to a portion of the 1988 Omnibus Tax Bill.
14. Consideration of a request from Hennepin County to designate the City Garage as a site for household chemical waste collection.
15. Consideration of the Space Needs Program.
 1. Proposal and proposed contract from the architect.
 2. Information from the financial consultant.
16. Consideration of a resolution Calling of City of Crystal Improvement Bonds.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE

July 5, 1988

REFUSE HAULERS - (\$26.50 Co. Lic. + \$16.50 ea. vehicle)

A & B Trucking, Minneapolis, MN
A & E Rubbish Haulers, Minnetonka, MN
Browning Ferris Waste Systems, Eden Prairie, MN
The Mengelkoch Company, New Brighton, MN
Midwest Grease Buyers, Redwood Falls, MN
Woodlake Sanitary Service, Inc., Hamel, MN

FOOD ESTABLISHMENT - Itinerant (Exempt)

St. Raphael's Church annual Festival, 7301 56th Ave. No. (9)

LICENSED PLUMBERS - \$30.25

GusCo Plumbing Inc., 4506 Ewing Ave. N.

LICENSED GAS FITTERS - \$30.25

Cronstroms Heating & Air Cond., Inc., 4410 Excelsior Blvd.

June 21, 1988

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on June 21, 1988 at 8:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Also in attendance were the following staff members: Jerry Dular, City Manager; John A. Olson, Assistant City Manager; Dave Kennedy, City Attorney, William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of June 6, 1988.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve the minutes of the Regular City Council meeting of June 6, 1988.

Motion Carried.

The City Council considered the minutes of the Special Work Session City Council meeting of June 14, 1988.

Moved by Councilmember Langsdorf and seconded by Councilmember Rygg to approve the minutes of the Special Work Session of the City Council held on June 14, 1988.

Motion Carried.

The Mayor presented a \$50 check to one of the winners of the Bass Lake Road Planting Contest -- Victory Robins 4-H for the Youth Division (monies donated by Crystal Lions Club). The City Council recognized the group for their achievements and Florence Gaulke for her many years of leadership in the club.

The Mayor presented an award of \$100 for the May recycling winner to Donald and Sue Sheppard, 4639 Adair Avenue North.

The City Council considered the following items on the Consent Agenda:

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, August 2, 1988, as the date and time for a public hearing at which time the City Council will consider tentative approval of proposed plat Winnetka Woods located at 3411 Winnetka.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will consider tentative approval of proposed plat Beelen Addition including a side yard setback variance at 3836-38 Douglas Drive.

June 21, 1988

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3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Elaine Pregent for a variance at 5917 - 46th Avenue North.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from William Feist for a variance at 3425 Major Avenue North.
5. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Dennis Holland for a variance at 5917 - 38th Avenue North.
6. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jack Stack for a variance at 8117 - 35th Avenue North.
7. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Edward and Eileen Champeau for a variance at 8216 - 30th Avenue North.
8. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bradley and Lori Jo Sievert for a variance at 6406 - 60th Avenue North.
9. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bruce Lundquist for a variance at 4361 Zane Avenue North.
10. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 5, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from C. Allan Bodin for a variance at 8009 - 35th Avenue North.
11. Consideration of a charitable gambling license for the Ladies' Auxiliary VFW Post #494 to hold a raffle on July 17, 1988.
12. Consideration of a request to serve beer and wine coolers in Bassett Creek Park for the City employees' picnic on the evening of August 25, 1988.

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13. Consideration of a charitable gambling license application for Church of St. Raphael's for their annual church festival on August 5, 6, and 7, 1988.
14. Consideration of a letter of resignation from Gregg Peppin from the Human Relations Commission effective July 1, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered a petition for stop signs for the intersection of 43rd and Florida Avenues North. Petitioners did not appear.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to continue to the next City Council meeting to be assured that notification was received by petitioners.

Motion Carried.

2. Paul Rosenthal, Frank Rondoni, and Lisa Skoog of Rosenthal Rondoni & MacMillan appeared before the City Council to give an updated presentation regarding prosecutions.
3. The City Council considered a charitable gambling license for Celebrity Bowl Charities, Inc. at Doyles Lanes.

Moved by Councilmember Smothers and seconded by Councilmember Langsdorf to direct staff to look into Celebrity Bowl Charities, Inc. to determine if they qualify for a charitable gambling license.

Councilmember Smothers withdrew his motion and Councilmember Langsdorf withdrew her second to the motion.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to continue to the next meeting at which time the applicant should be requested to be present for questions.

Motion Carried.

4. The City Council considered bids for the 1988 seal coat program.

Moved by Councilmember Smothers and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

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RESOLUTION NO. 88-31

RESOLUTION AWARDING A CONTRACT
TO ALLIED BLACKTOP COMPANY

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Motion carried, resolution declared adopted.

5. The City Council considered bids for a sidewalk and curb replacement project.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-32

RESOLUTION AWARDING A CONTRACT
TO CONCRETE CURB COMPANY

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Motion carried, resolution declared adopted.

6. The City Council considered an amendment to the agreement limiting the repayment obligation on the senior housing project.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to deny.

Councilmember Leppa and Councilmember Smothers withdrew motion and second.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-33

RESOLUTION APPROVING AN AMENDMENT TO THE
AGREEMENT LIMITING THE REPAYMENT OBLIGATION

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Motion carried, resolution declared adopted.

7. The City Council considered a request from Ed Thonander of the Crystal Frolics Committee to ask for donations of 25% from all vendors at the parade.

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Moved by Councilmember Moravec and seconded by Councilmember Smothers that staff investigate the alternatives to regulate vendors on the parade route during such events as the Crystal Frolics.

Motion Carried.

As a matter of record the Crystal City Council will not endorse or comment any further on a 25% donation from vendors at the parade.

8. The City Council considered financing a space needs program for the City of Crystal.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to approve a two million dollar bond issue with balances to be taken from the Permanent Improvement Revolving Fund, Part B, to fund the building of a Community Center for the City of Crystal.

By roll call and voting aye: Herbes, Moravec, Langsdorf, Rygg, Leppa, Smothers. Voting no: Aaker.

Motion Carried.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to authorize the City Manager to proceed with review of architects for the purpose of obtaining costs of the project prior to the bond issue going before the voters.

Motion Carried.

The City Attorney was directed by Council to proceed with the necessary legal matters pertaining to the bond issue for the Community Center.

Councilmember Smothers asked staff about the possibility of an interim recycling center at the City Garage until such time as curbside pickup goes into effect. The Recycling Coordinator was directed to explore alternatives and report back to the Council.

9. The City Council discussed dredging under the Highway 100 Bridge at Twin Lake.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-34

RESOLUTION IN OPPOSITION TO THE CHANNEL
DREDGING BETWEEN MIDDLE AND LOWER TWIN LAKE
AT T.H. HIGHWAY 100

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By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers. Motion carried, resolution declared adopted.

Councilmember Herbes questioned the mound of dirt at the northeast corner of the Becker Park Building and directed staff to investigate.

The City Engineer solicited questions on a Resolution Regarding Brooklyn Park Redevelopment Plan on 62nd Avenue Between Douglas Drive and Highway #169.

The City Engineer advised the Council that the railroad desires to re-lay the tracks across Bass Lake Road at T.H. 169 all at one time and have asked the County to close the road for one week, effective July 18. Council requested staff to inquire if it could be done after the Crystal Frolics.

Discussion was held on delivery of Council packets. A survey will be taken by staff to determine how Councilmembers wish to receive their packets.

The City Manager discussed the brochure by Twin West Chamber of Commerce regarding the Solid Waste Forum that was included with the agenda.

The City Engineer informed the Council that effective July 1, 1988 there would be a switch in County and State roads and that materials would be made available in the next Council packet.

Discussion was held regarding the time element on the availability of drawings from the State on the Highway 100 and 36th Avenue project.

Discussion was held regarding the number of police calls to the Iron Horse. The Council directed staff to contact the manager of Iron Horse regarding the excessive number of calls.

10. Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 9:43 p.m.

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Mayor

ATTEST:

City Clerk

CRYSTAL PLANNING COMMISSION MINUTES

June 13, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Christopher, Elsen, Feyereisen, Guertin, Halpaus, Kamp, Magnuson and Nystrom; the following was absent Barden; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Christopher and seconded by Commissioner Halpaus to approve the minutes of the May 9, 1988, meeting.

Motion carried.

1. Reconsideration of tentative approval of proposed plat Winnetka Woods (tabled at meeting of May 9) located at 3411 Winnetka Ave. N. as requested by Alan Chazin of Home-dale Builders, Inc.

The following concerns were raised by individuals in opposition: questioned the latest noise studies by PCA (believes higher), thinks noise level will be higher when trees are removed prior to construction of homes, concerned with drainage problem of Lot 1 (who will be responsible for flooding onto adjoining lot?) and questioned the grade of Lot 5 and Winnetka Ave. The following were heard:

Mike Blehert, 3408 Utah
Diane Schipper, 3425 Winnetka
Jim Glyer, 3425 Winnetka
Ryan Schroeder, 3356 Utah

Moved by Commissioner Christopher and seconded by Commissioner Elsen to recommend to the City Council to deny tentative approval of Winnetka Woods which is a replat of Lots 1, 2 & 3, Block 1, Winnetka Park 5th Addition.

The findings of fact are:

The noise pollution factor and questioning the PCA noise studies, Commission facing request for variances on Lot 1 and the drainage problem of Lot 1.

Motion carried.

2. Elaine M. Pregent appeared regarding Variance Applications #88-20 and #88-21 to widen the driveway in the front yard towards the house and to vary the front yard setback requirements to allow the construction of a deck at 5917 - 46th Ave. N.

June 13, 1988 - Continued

Moved by Commissioner Elsen and seconded by Commissioner Christopher that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.09, Subd. 6 e) and f) in order to widen the driveway in the front yard towards the house; and Section 515.13, Subd. 2 a) to grant a variance of 5' in the required 30' front yard setback to allow the construction of a 5' x 20' deck on the existing house at 5917 - 46th Ave. N., P.I.D. #09-118-21-33-0079, as requested in Applications #88-20 and #88-21 of Elaine M. Pregent.

The findings of fact are: Problems inherent to property makes variances necessary, good addition to the house and no detriment to neighbors.

Motion carried.

3. William L. Feist appeared regarding Variance Applications #88-22 and #88-23 to expand a non-conforming use, said non-conformity being the 40' lot width instead of the required 60' lot width, and to vary the set back from the public right-of-way (alley) requirements to allow a detached garage at 3425 Major Ave. N.

Moved by Commissioner Christopher and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.07, Subd. 5 c) 7) to grant a variance of 3' in the required 25' that a garage is to be set back from the public right-of-way (alley) to permit construction of a 24' x 24' detached garage at 3425 Major Ave. N., P.I.D. #07-029-24-12-0110, as requested in Applications #88-22 and #88-23 of William L. Feist.

The findings of fact are: Good use of the backyard and good addition to the property.

Motion carried.

4. A representative of Modern Insulation on behalf of Dennis Holland appeared regarding Variance Applications #88-24 and #88-25 to expand a non-conforming use, said non-conformity being the 6,480 sq. ft. in area instead of the required 7,500 sq. ft. in area, and to vary the rear yard setback requirements to allow for an enlarged kitchen and deck at 5917 - 38th Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13,

June 13, 1988 - Continued

Subd. 4 a), to grant a variance of 3' in the required 40' rear yard setback for a 12' x 13' enlarged kitchen and 9' x 12' deck at 5917 - 38th Ave. N., P.I.D. #16-118-21-33-0107, as requested in Applications #88-24 and #88-25 of Modern Insulation on behalf of Dennis Holland.

The findings of fact are: Small variances, will enhance the home and no problem for neighbors.

Motion carried.

5. Wallace E. Anderson of Twin Oaks Realty on behalf of Frank Beelen appeared regarding tentative approval of proposed plat Beelen Addition located at 3836-38 Douglas Drive which includes a Variance Application #88-26 which will encroach in the required 5' side yard setback.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen to recommend to the City Council to grant tentative approval of Beelen Addition which is a replat of Units 1 and 2 Condominium No. 281 Beelen Condominiums which includes varying or modifying the strict application of Section 515.13, Subd. 3 a) 1), to grant a variance of 5' in the required 5' side yard setback at 3836-38 Douglas Drive, as requested in Application #88-26 of Wallace E. Anderson of Twin Oaks Realty on behalf of Frank Beelen. This approval was given upon the conditions of construction of an appropriate fire wall, separate sewer and standard maintenance agreement.

The findings of fact: Should be no problems with 0 lot line.

Motion carried.

6. Jack Stack appeared regarding Variance Application #88-27 for a porch on the existing house which will encroach in the required 40' rear yard setback at 8117 - 35th Ave. N.

Moved by Commissioner Christopher and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 11' in the required 40' rear yard setback for a 12' x 12' porch on the existing house, at

June 13, 1988 - Continued

8117 - 35th Ave. N., P.I.D. #19-118-21-11-0066, as requested in Application #88-27 of the Denesen Co. on behalf of Jack Stack.

The findings of fact are: Enhancement to the property and no apparent problems for the neighborhood as it is

June 13, 1988 - Continued

consistent with the neighbor adjacent to property.
Motion carried.

7. Edward and Eileen Champeau appeared regarding Variance Application #88-28 for a porch on the existing house which will encroach in the required 40' rear yard setback at 8216 - 30th Ave. N.

Moved by Commissioner Guertin and seconded by Commissioner Anderson that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 4' in the required 40' rear yard setback for a 12' x 20' 3-season porch on the existing house, at 8216 - 30th Ave. N., P.I.D. #19-118-21-41-0115, as requested in Application #88-28 of Edward and Eileen Champeau.

The findings of fact are: Nice addition to the house and a 4' variance is nominal to the setback.

Motion carried.

8. Consideration of Application #88-29 of Norling Sales and Leasing, Inc. for rezoning property from B-4 District to B-3 District at 6048 Lakeland Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, July 11, 1988, to consider the request of Norling Sales and Leasing, Inc. in Application #88-29 to rezone from B-4 District (Community Commercial) to B-3 District (Auto-Oriented Commercial), 6048 Lakeland Ave. N., described as Lot 2, Block 1, Engstrom Addition.

Motion carried.

9. Bradley and Lori Jo Sievert appeared regarding Variance Application #88-30 for a deck on the house being built which will encroach in the required 40' rear yard setback at 6406 - 60th Ave. N.

Moved by Commissioner Christopher and seconded by Commissioner Nystrom that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 2' in the required 40' rear yard setback for a 10' x 22' deck on the house being built, at 6406 - 60th Ave. N., P.I.D. #05-118-21-11-0099, as requested in Application #88-30 of Bradley and Lori Jo Sievert.

June 13, 1988 - Continued

The findings of fact are: Such a small variance and good addition to the new house.

Motion carried.

10. Bruce R. Lundquist appeared regarding Variance Application #88-32 to expand a non-conforming use, said non-conformity being the 57' lot width instead of the required 60' lot width, for a deck on the existing house, at 4361 Zane Ave. N.

Moved by Commissioner Christopher and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.15, Subd. 2 a) 1), to grant a variance of 3' in the required 60' lot width to allow the construction of a 14' x 25' deck on the existing house at 4361 Zane Ave. N., P.I.D. #16-118-21-22-0064, as requested in Application #88-32 of Bruce R. Lundquist.

The findings of fact are: Nominal variance and everything else meets Code except lot width.

Motion carried.

11. C. Allan Bodin appeared regarding Variance Application #88-33 for a porch and deck on the existing house which will encroach in the required 40' rear yard setback at 8009 - 35th Ave. N.

Moved by Commissioner Kamp and seconded by Commissioner Christopher that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 8' in the required 40' rear yard setback for a 12' x 14' porch and 4' x 14' deck on the existing house, at 8009 - 35th Ave. N., P.I.D. #19-118-21-11-0062, as requested in Application #88-33 of C. Allan Bodin.

The findings of fact are: Other houses in the neighborhood with similar size lots have had similar variances granted and improves the appearance of the home.

Motion carried.

12. Consideration of ordinance amendment concerning vehicle sales uses.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen to recommend to the City Council to approve a recommendation to modify Section 515.35 of City Code concerning vehicle sales defined as a conditional use in a B-3, Auto-Oriented Commercial, District and I-1, Light Industrial, District, as provided in the City Engineer's

June 13, 1988 - Continued

memo with the addition to 9) of "Repair work of any kind on motor vehicles..."

Motion carried.

13. Review of variance procedure for non-conforming residential uses (discussion item only). Ordinance change options to be presented at next meeting.
14. Preliminary discussion of Long Range Planning Commission recommendation concerning reconciliation of land use and zoning inconsistencies (discussion item only). City Engineer Monk suggested this be handled at a separate meeting.

Moved by Commissioner Anderson and seconded by Commissioner Christopher to adjourn.


Motion carried.

The meeting adjourned at 9:45 p.m.

Chairperson Feyereisen

Secretary Elsen

June 23, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector 
Re: Waiver of fee for a temporary sign permit
at 7301 56th Ave. N.

I have attached copies of both the application for the temporary sign permit and the letter requesting the waiver of the fee signed by Midge hudrlik.

Section 406.13 Subd 5, address the temporary use of banners, pennants, portable signs and states that they require a permit.

Section 1015.12 sets the fee at \$25.00 for one week.

In past years the City Council has waived the fee and I recommend that the fee be waived this year.

Because of the large number of public hearings, I also recommend that this item be placed on the consent agenda.

APPLICATION
CRYSTAL SIGN PERMIT

Sign Address 7301 56th Ave N Date 6-22-88
Business Name St. Raphael's Phone 537-8401
Sign Owner St. Raphael's
Owner's Address 7301 56th Ave N
Zip 55428 Phone 537-8401
Dates used for temporary sign 8-7-88 to 8-8-88
Type of Sign Temporary Zoning _____
Overall Height _____ Sign Material _____
Sign Size _____ Total Sq. Ft. _____
Illuminated Yes _____ No _____

The undersigned hereby makes application for a permit for the work herein specified, agreeing to do all work in strict accordance with the City ordinances and rulings of the Department of Buildings and hereby declares that all the facts and representations stated in this application are true and correct.

Signed Russell Mingo
(Licensed)

By _____

Fee _____
Surcharge _____
Total _____

Note: (on reverse side show sketch of billboard location with respect to adjacent buildings, property lines, railroad tracks and street intersections.)

Note: A drawing of the sign and a site plan showing location of sign on property must accompany this application.

Honorable City Council
Crystal, Minnesota

Gentlemen and Women:

St. Raphael's Church is holding a parish festival the weekend of August 5th-7th, 1988. To advertise for this event we place a series of signs on our fence along the Bass Lake Road side of our property, and we place a lighted sign at the north entrance to the church. We would like to request a waiver of the fee for using these signs.

Sincerely,

Midge Hudrlik

Midge Hudrlik
Facilities Co-Chairperson
St. Raphael's Parish Festival

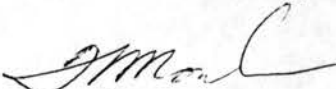
TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: June 7, 1988
RE: Proposed Subdivision at 3836-38 Douglas Drive

Lot 1 of the Beelen Addition is currently occupied by a duplex although the property is zoned R-1, Single Family Residential. It is the owner's intent to divide the units along the common wall into two separate lots. To accommodate a zero lot line arrangement, variances for the 5 foot side yard setback as required in Section 515.13, Subd. 3 a) must be processed along with the plat.

Although the proposed lots meet all dimensional and area requirements of City Code, two issues must be resolved prior to final approval. First, the common wall does not meet present building code which requires a separation of two one-hour walls. Secondly, the units are both serviced by a single sewer service even though separate plumbing is provided in each unit.

This office has no problems with use of a zero lot line in this particular split as long as the following two conditions are included with approval of the preliminary plat:

- 1) The common wall be upgraded to conform with current building code requirements prior to execution of the final plat
- 2) Either a separate sewer service for each lot or an agreement for maintenance responsibility of the common service be provided prior to execution of the final plat.


WM:jrs

Encls

6/29/88 UPDATE

On June 13 the Planning Commission recommended approval of the Beelen Addition preliminary plat with the two conditions noted above along with the following:

- 3) Prior to final plat approval a standard maintenance agreement be filed regarding mutual upkeep of the building and grounds.



Site Location

Location Map

Scale:
1" = 400'



COUNTY ROAD NO. 102
(DOUGLAS DRIVE)

North

140.00

74.6

30.2

31.2

65.4

30.3

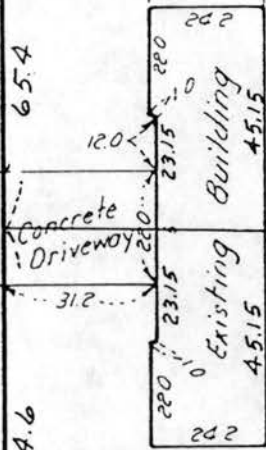
19.9

19.5

5

5

5



39th AVENUE NORTH

S88°54'42"E
—133.53—

—133.53—
N88°54'42"W

LOT 1

LOT 2

Drainage & Utility Easement

South

140.00

BEELEN
ADDITION

THE RED BARN ADDITION

Proposed Lot Division

NOTE Building shown as

(Approved) (Denied) - City Council _____
(Date)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-26

Date: 5/18/88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3836 - 38 Douglas Drive

Legal Description of Property: Units 1 and 2 Condominium No. 281
Beelen Condominiums

Property Identification Number: 16 118 21 33 0133 and 16 118 21 33 0132

Applicant: Wallace E. Anderson
(Print Name)
3353 Douglas Drive 535-1471
(Address) (Phone No.)

Owner: Frank Beelen P.R. estate of Gysbertus P. Beelen
(Print Name)
3838 Douglas Drive 536-8637
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Subd 3a) & i) of the Zoning Ordinance, as amended, which requires 42.17
5 ft. set back

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

Unable to mortgage because of underwriting requirements for
VA, FHA and Conventional

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

Unable to effectively finance the property as a Condo.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

Will not affect neighborhood or public welfare.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS ABSTRACT

(Circle one)

Wallace E. Anderson
(Applicant's Signature)

Frank P. Beelen
(Owner's Signature)

(Office Use Only)


FEE: \$ 75.00 DATE RECEIVED: 5/26/88 RECEIPT # 40228

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Variances #80-20/#88-21 @ 5917 46th Ave. N.

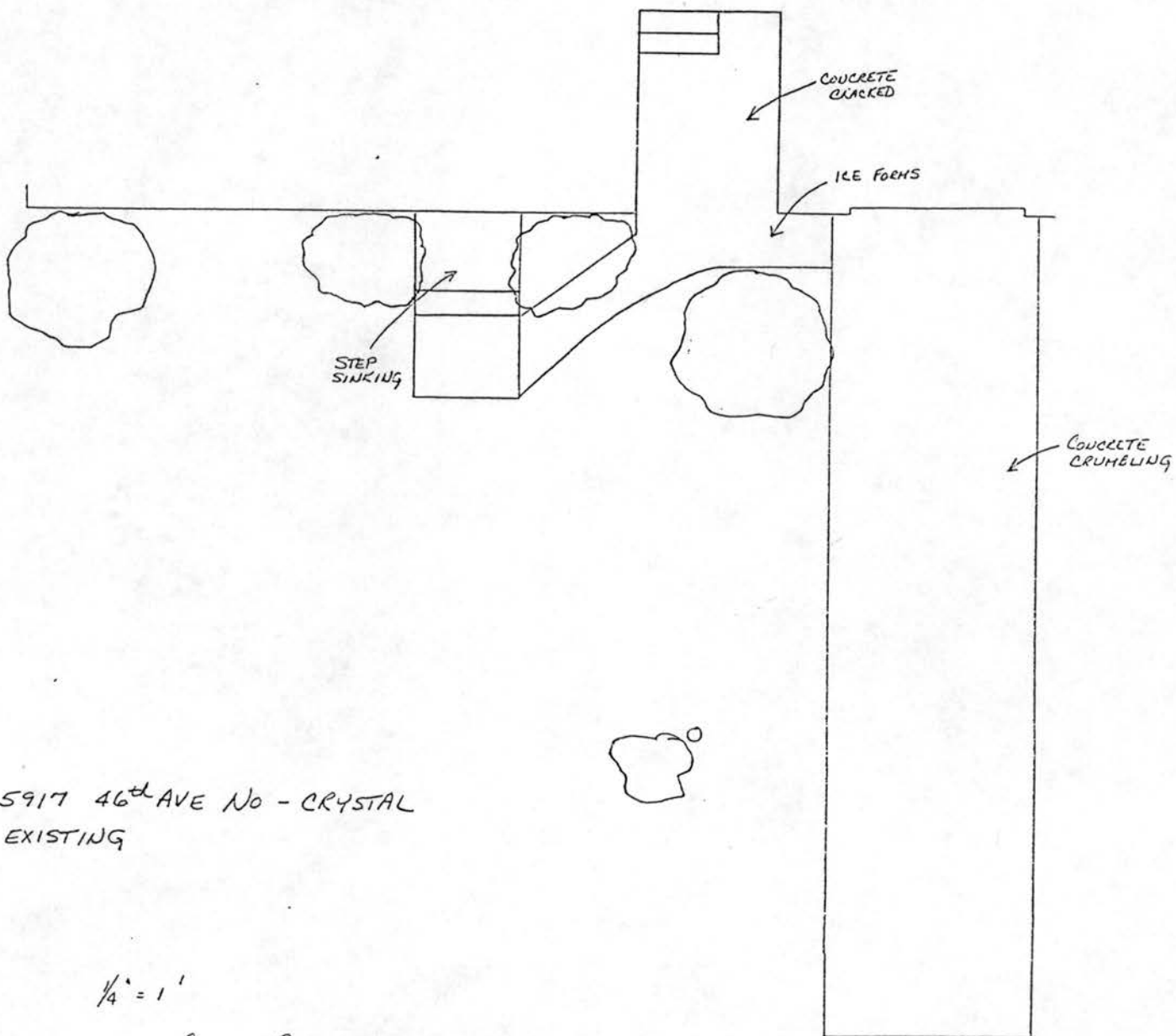
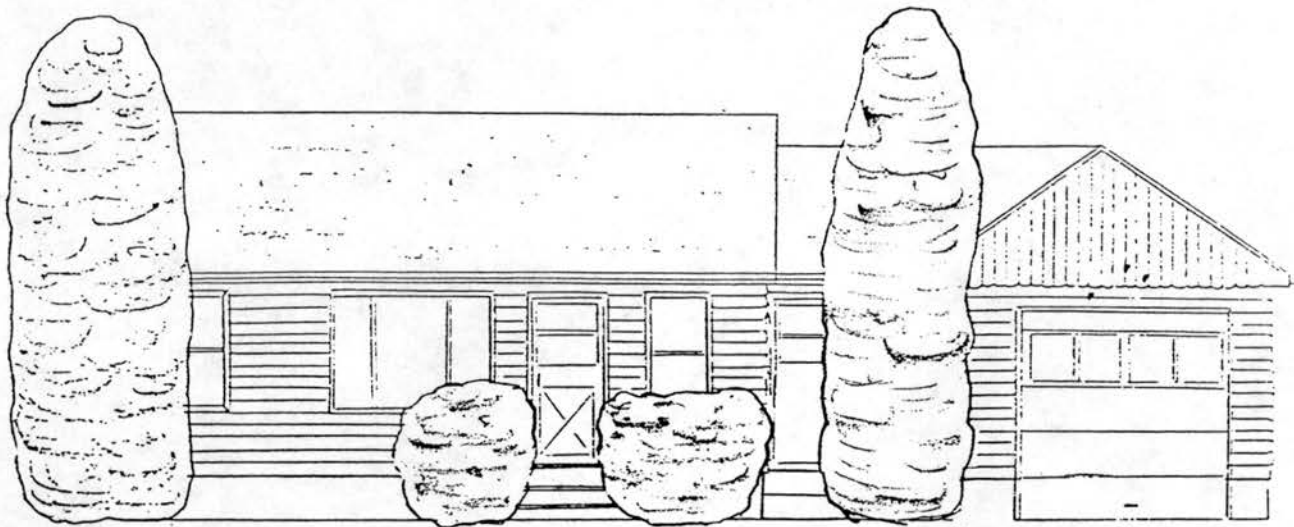
The applicant has need of repairs or replacement of the front steps, concrete patio and sidewalk.

She has an existing single car garage and wishes to widen her driveway towards the principle use which would provide a parking space for her sons car and eliminate the moving of his car when she needs to get her car out of the garage.

By building a deck as shown, the water from the down spout can be run under the deck; thus eliminating the ice build-up in the winter.

The proposed deck will encroach 5 feet in the required 30 foot front yard set back, which requires one variance and the widening of the driveway towards the principle use requires the other.

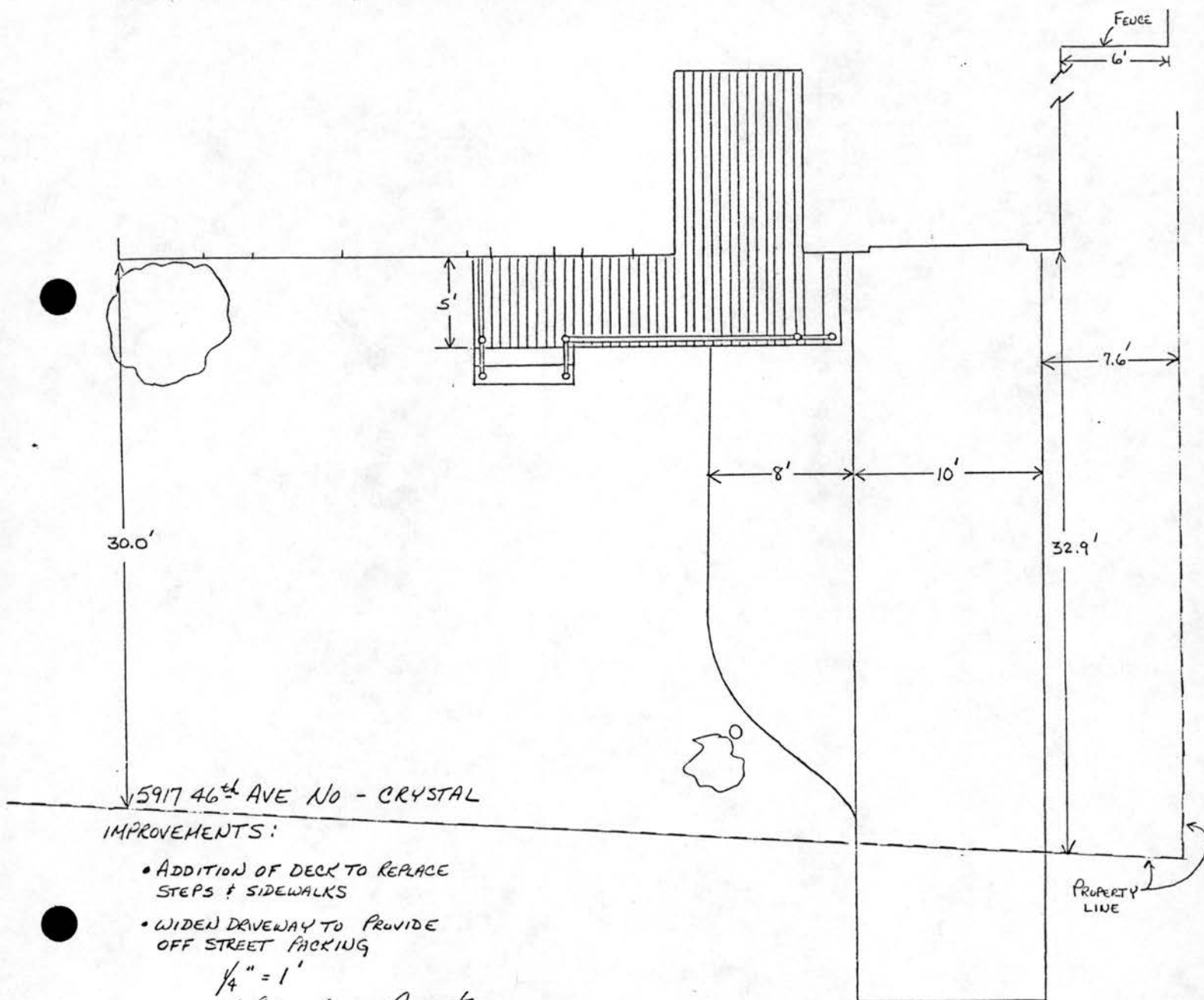
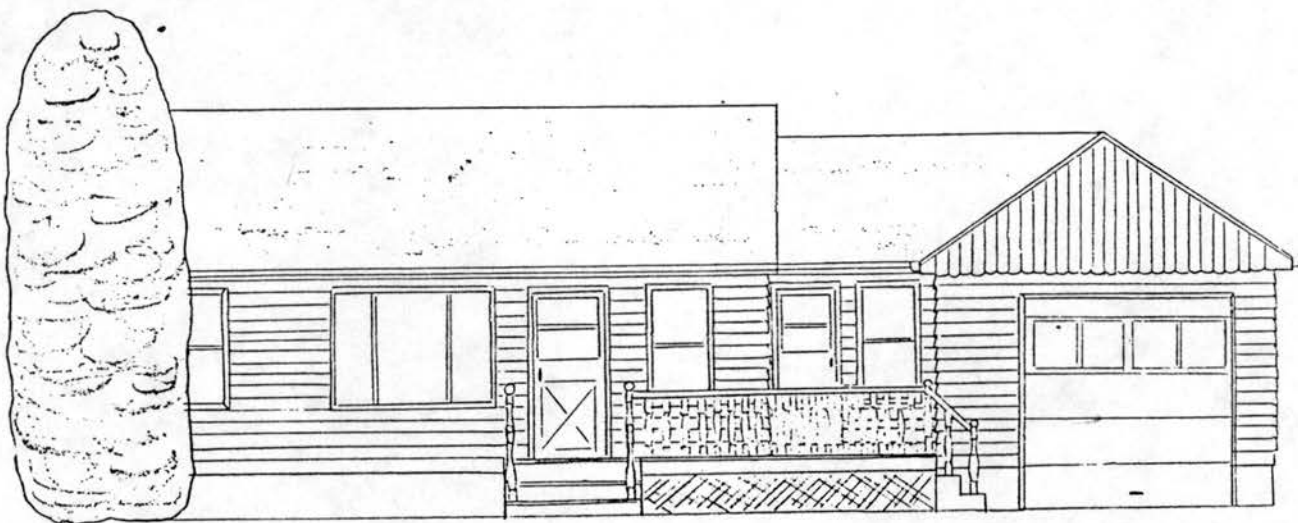
I'll have transparencies to show at the meeting and the applicant will be present to answer questions.



5917 46th AVE No - CRYSTAL
EXISTING

$\frac{1}{4}'' = 1'$

Claim Request
5/13/88



Elaine S. Agent

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-20

Date: 5/13/88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5917 46th AVE NO.

Legal Description of Property: _____

Property Identification Number: _____

Applicant: ELAINE M. PREGENT

(Print Name)

5917 46th AVE NO.

(Address)

931-8097 WORK

537-6542 HOME

(Phone No.)

Owner: Same

(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.09 Subd 6a of the Zoning Ordinance, as amended, which requires

prohibits driveway widening in front of house
house

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

MY SON IS PLANNING ON ATTENDING COLLEGE IN TOWN THEREFORE REQUIRING
OUR FAMILY TO HAVE TWO CARS SINCE THERE IS NO PARKING ON THE STREET
AND THERE ISN'T ROOM TO WIDEN AWAY FROM THE HOUSE THIS REQUIRES
MOVING CARS EVERY TIME I WANT TO GET CAR OUT OF GARAGE.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

THE WIDENING OF THE DRIVEWAY AWAY FROM THE HOUSE
IS IMPOSSIBLE BECAUSE THERE IS LESS THAN 8 FEET
TO THE PROPERTY LINE. LAND SLOPES DOWN FROM DRIVEWAY
TOWARDS NEIGHBOR'S HOUSE.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

WIDENING THE DRIVEWAY TOWARDS THE HOUSE DOES NOT
PLACE CARS IN FRONT OF THE HOUSE, ONLY IN FRONT
OF THE BREEZEWAY.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Elaine M. Pregent

(Applicant's Signature)

Elaine M. Pregent

(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00

DATE RECEIVED: 5/13/88

RECEIPT # 40086

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-21

Date: 5/13/88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5917 46th AVE N^O

Legal Description of Property: _____

Property Identification Number: _____

Applicant: ELAINE M. PREGENT

(Print Name)

5917 46th AVE N^O

(Address)

Owner: SAME

(Print Name)

(Address)

731-8097-W.R.R.
537-6542-NAME

(Phone No.)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 510.13, Subd. 2a of the Zoning Ordinance, as amended, which requires 2' 10'

front yard setback

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

ORDINANCE WOULD FORCE ME TO REPLACE THE EXISTING/DETERIORATING STEPS AND SIDEWALKS WITH CONCRETE, WHICH WOULD NOT ADD TO THE APPEARANCE OF THE HOUSE. MINNESOTA WEATHER IS HARDER ON CONCRETE THAN CEDAR DECK.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

GUTTER DOWNSPOUT BY BREEZEWAY DRAINS ON PRIMARY SIDEWALK ENTERANCE AND FREEZES IN WINTER. NO WAY TO DIVERT WITHOUT CAUSING ANOTHER HAZARD. DECK WOULD RAISE WALKWAY AND ELIMINATE HAZARD.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

DECK WOULD INCREASE THE APPEARANCE OF THE HOUSE AND THUS THE NEIGHBORHOOD.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Elaine M. Pregent
(Applicant's Signature)

Elaine M. Pregent
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5/13/88 RECEIPT # 40086

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector

Re: Variances #88-22 and #88-23 @ 3425 Major Ave. N.

Two variances are required to build the 24' x 24' detached garage. One because of the non-conforming lot width (40') and the second because the applicant wishes to vary the required 25 driveway depth by 3'.

There have been numerous variances similar to this one granted in the past. The most recent was for Ralph E. Benson at 3508 Lee Ave. N.

I will have the usual transparency and the applicant will be present to answer questions.

LOT SURVEYS COMPANY

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-22

Date: 5-10-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3425- MAJOR AVE. N.
Legal Description of Property: WOODLAND HOMES LOT 009
MUNIC (54) BLOCK 005 DIST-381
Property Identification Number: 07-029-24 12 0110
Applicant: WILLIAM L. FEIST
(Print Name)
1320- FAIRLAWN WAY Golden Valley MN. 544-7643 (U)
(Address) (Phone No.)
Owner: JAMIE
(Print Name) 377-9804 (H)
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.1
SUBD 2 of the Zoning Ordinance, as amended, which requires
Now CONFORMING LOT (60' MIN LOT FRONT REQD - ONLY 40'
EXISTING.)

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

THE SOLE ~~PROPOSED~~ PURPOSE IS FOR A
GARAGE TO BE DETACHED FROM THE HOUSE.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

William L. Feist
(Applicant's Signature)

Jamie
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5-19-88 RECEIPT # 40146

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

Date:

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-23

Date: _____

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3425 Major Ave N

Legal Description of Property: Woodland Homes

Property Identification Number: 07-029-24 12 0110

Applicant: William L. Seitz
(Print Name)

1320 Fairview Way Golden Valley MN 55425
(Address) (Phone No.)

Owner: Seitz
(Print Name) 373-9504
(Phone No.)

(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 55.01
SUBD. 5(C) 7 of the Zoning Ordinance, as amended, which requires

22' SETBACK FROM AVEY R. TO FRONT OF GARAGE REQUES:
(25' REQ'D)

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

Will LESSEN THE AMOUNT OF AREA BETWEEN
HOUSE & GARAGE AT 25'

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

The sole Purpose is for a
Garage To be Detached From The House

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Bill Seitz
(Applicant's Signature)

(Owner's Signature)

(Office Use Only)


FEE: \$ 75.00 DATE RECEIVED: 5-19-88 RECEIPT # 110146

(Approved) (Denied) - Planning Commission (Date)

(Approved) (Denied) - City Council (Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Variances #88-24/#88-25 at 5917 38th Ave. N.

Two variances are required to build a 12 foot by 13 foot addition and a 9 foot by 12 foot deck.

The one is required because the property is non-conforming. The non-conformance is in the square footage. Ordinance requires 7500 square feet. This property is short 1020 square feet, having only 6480 square feet.

The second variance is to the required 40 foot rear yard set back. The request is to allow a 3 foot encroachment.

I will have a transparency to show at the meeting and the applicant will be present to answer questions.

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-24

Date: 5-19-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5917 38TH AV. NO.

Legal Description of Property: BLK. 2 LOT 3
STROMBERG SUNNYSLOPE

Property Identification Number: _____

Applicant: MODERN INSULATION + BUILDERS INC.

(Print Name)

10779 93RD AV. NO. OSSEO 55369 # 425-8899

(Address)

(Phone No.)

Owner: DENNIS + RITA HOLLAND

(Print Name)

5917 38TH AV. NO. CRYSTAL 55422 # 535-6539

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.05
Subd 2 of the Zoning Ordinance, as amended, which requires Non-Conv
USE - 6480 sq ft - REQ 7500 sq ft

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

PRESENT KITCHEN SIZE IS TOO SMALL,
FOR FOUR PEOPLE, THEREFORE WE
ARE ENLARGING KITCHEN AREA.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Modern Insulation Dave Larson

(Applicant's Signature)

Rita + Holland

(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5-20-88 RECEIPT # 40161

(Approved) (Denied) - Planning Commission _____ (Date)

(Approved) (Denied) - City Council _____ (Date)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-25

Date: 5-19-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 5917 38TH AV. NO.

Legal Description of Property: Blk 2 - Lot 3 Stearnsburg Subdivisions

Property Identification Number: _____

Applicant: MODERN INSULATION + BUILDERS INC.
(Print Name)

10779 93RD AV. NO. OSSEO 55369 #425-8899
(Address) (Phone No.)

Owner: DENNIS + RITA HOLLAND
(Print Name)

5917 38TH AV. NO. CRYSTAL 55422 #335-6531
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Subd 4 (a) of the Zoning Ordinance, as amended, which requires 40' REAR
YARD SET BACK - ENCROACHES 3'

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

PRESENT KITCHEN SIZE IS TOO SMALL
FOR FOUR PEOPLE, THEREFORE WE
ARE ENLARGING KITCHEN AREA.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Modern Insulation Dave Larson
(Applicant's Signature)

Rita Holland
(Owner's Signature)

(Office Use Only)


FEE: \$ 75.00 DATE RECEIVED: 5-20-88 RECEIPT # 40161

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Variance #88-27 at 8117 35th Ave. N.

The applicant is requesting an 11 foot variance to the 40 foot required rear yard set back. He wishes to build a 12 x 12 foot porch.

The lot depth of 100 feet and the house being built back 36 feet from the front property line both help to contribute to the small rear yard.

I'll have a transparency taken from certificate of survey for your review and the applicant will be present at the meeting to answer questions.

WP-107

59717

CARLISLE MADSON
REGISTERED LAND SURVEYOR

MINN. NO. 4374
SO. DAK. 791
WIS. NO. 5-674
IOWA NO. 3705

WILLIAM D. SCHOELL
REGISTERED CIVIL ENGINEER

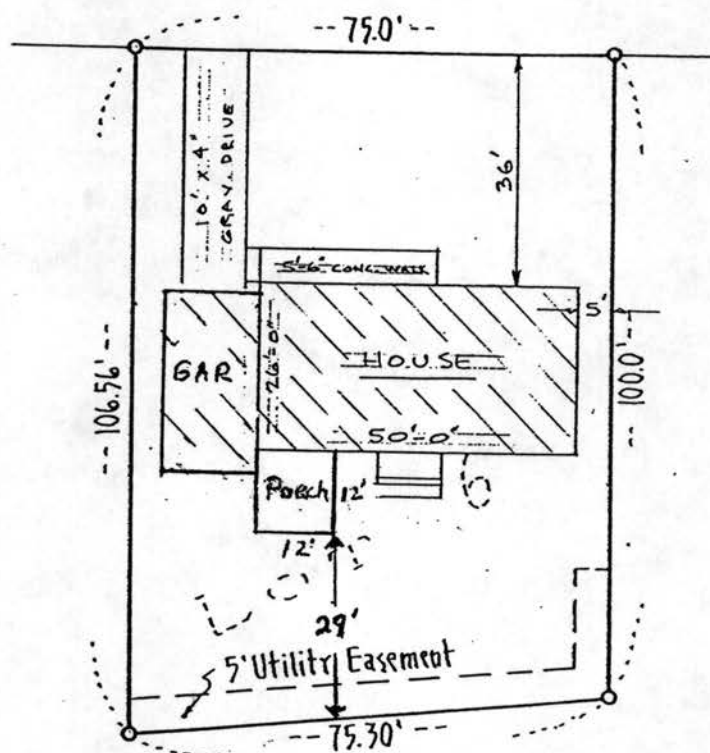
MINN. NO. 2265
SO. DAK. 755
WIS. NO. E-6176
FLORIDA NO. 6271

SCHOELL and MADSON
ENGINEERS AND SURVEYORS
2629 LOUISIANA AVENUE
MINNEAPOLIS 26, MINN.
WEST 9-0444

CERTIFICATE OF SURVEY

FOR: Associated Contractors, Inc.

35TH AVE. N.



○ Denotes Iron Monuments

WE HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY OF THE BOUNDARIES OF:

Lot 6, Block 3, Winnetka Park Third Addition

AND OF THE LOCATION OF ALL BUILDINGS, IF ANY, THEREON, AND ALL VISIBLE ENCROACHMENTS, IF ANY, FROM OR ON SAID LAND.
AS SURVEYED BY US THIS 23rd DAY OF November, 1960

Carlisle Madson

LAND SURVEYOR, MINN. REG. NO. 4374

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-27

Date: _____

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 8117 35th Ave No

Legal Description of Property: _____

Property Identification Number: 19-118-21-11-0066

Applicant: Jack Stack

(Print Name)

8117 35th Ave No, Crystal, MN

546-3761

(Address)

(Phone No.)

Owner: Jack Stack

(Print Name)

8117 35th Ave No Crystal, MN

546-3761

(Address)

(Phone No.)

REQUEST: AA Applicant requests a variance on the above-described property from Section 55.13
Subd 45.13 of the Zoning Ordinance, as amended, which requires 40' set back
from rear of lot. Proposed 12'x12' Porch enclosure at rear of building
leaning 32' set back on west and 30' on east. 11' Var

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

Need recre ational area protected from mosquitos and added
seasonal living space for increased quality of life style.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

Lot extremely small Lot is only 100 deep on east, 106' on west.
Also front set back is 10' deeper than neighbors.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

This improvement could only benefit the neighborhood and increase
property value of owner home consequently the neighborhood also.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

(Applicant's Signature)

(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5/27/88 RECEIPT # 40248

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector

Re: Variance #88-28 at 8216 30th Ave. N.

The applicant wishes to construct a 12 x 20 foot three season porch that will encroach 4 feet in the required 40 foot rear yard set back.

On May 27, 1988, I issued permit #000667 to build a 10 x 20 foot deck. The deck will be free standing/detached from the principle use and meets the required set backs for accessory structures in rear yards.

I will have the usual transparencies and the applicant will be present at the meeting to answer questions.

CASWELL ENGINEERING CO.

Registered Professional Engineers and Land Surveyors

CERTIFICATE OF SURVEY

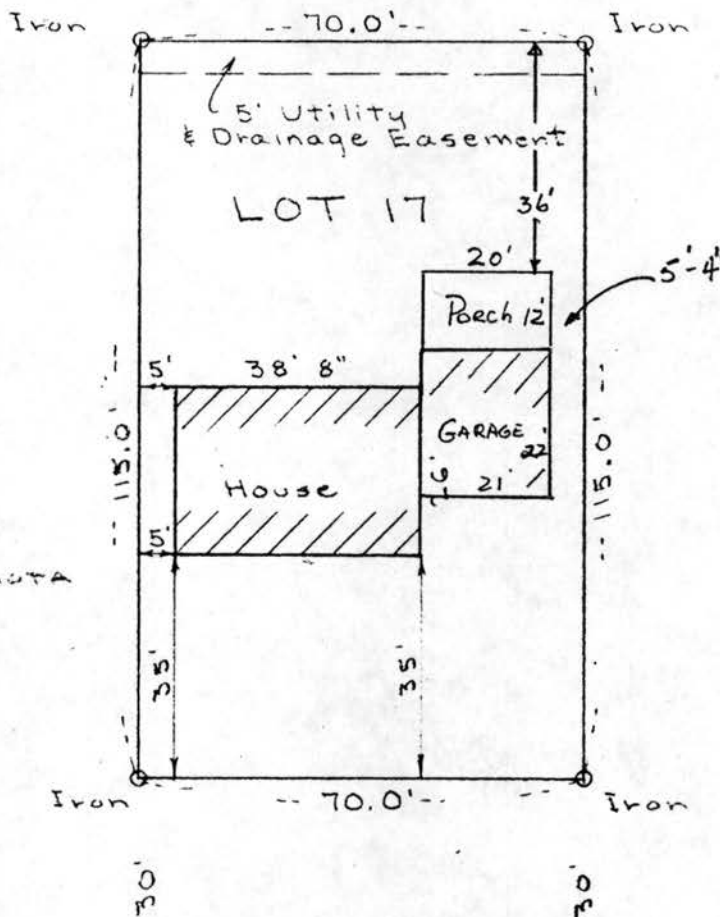
BYRNE BENSON
For DEVELOPMENT Co.



Scale ~ 1" = 30'

DESCRIPTION:

LOT 17, BLOCK 4, WEST
WINNETKA TERRACE
4th ADDITION
HENNEPIN COUNTY, MINNESOTA



I hereby certify that this is a true and correct representation of a survey of the boundaries of the land described above and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land. It also shows the location of the stakes as set for a proposed building. As surveyed by me this 12 day of MARCH, 1959.

CASWELL ENGINEERING CO.

by Norman E. Pepper

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 8216-30th AVENUE NORTH

Legal Description of Property: LOT 18 BLOCK 4 WEST W. HETKOP TERRACE 4th ADDITION

Property Identification Number: 19-118-21-41-0115

Applicant: EDWARD CHAMPEAU AND EILEEN CHAMPEAU
(Print Name)

8216-30th AVENUE NORTH 546-6478
(Address) (Phone No.)

Owner: EDWARD CHAMPEAU AND EILEEN CHAMPEAU
(Print Name)

8216-30th AVENUE NORTH
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Subd 4(a) of the Zoning Ordinance, as amended, which requires 40' rear yard
set back. Wish to encroach 4' and build a 12'x20'
three season porch

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

COMPLIANCE TO ORDINANCE WOULD HAVE A BOWLING ALLEY EFFECT, AN 8'x9' WIDE SCREEN HOUSE, AN UNATTACHED SCREEN HOUSE WOULD NOT HAVE THE ACCESSIBILITY DURING INCLEMENT WEATHER. WOULD ALSO DISCOURAGE FUTURE ELECTRICAL, TELEPHONE AND CABLE ENHANCEMENTS

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

ORDINANCE WOULD ALLOW ATTACHING SCREEN HOUSE TO BACK OF HOUSE (3 FOOT SETBACK) AS OPPOSED TO GARAGE BUT WOULD DARKEN EXISTING MAIN FLOOR ROOMS, BASEMENT FAMILY ROOM AND INTERFERE WITH ALL OVERHANG WIRES - ELECTRIC, TELEPHONE, TV AND THE AIR CONDITIONER

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

NEIGHBOR TO WEST CANNOT SEE OUR YARD DUE TO THEIR GARAGE AND WILDERNESS. NEIGHBOR TO EAST HAS THAT VIEW LOOKING ACROSS OUR YARD. NEIGHBOR TO EAST AND NEIGHBOR TO NORTH ARE IMPRESSED WITH OUTDOOR ACTIVITIES AS WELL AS ALL PROPERTY IMPROVEMENTS

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

Ed F. Champeau - Eileen Champeau
(Applicant's Signature)

Ed F. Champeau - Eileen Champeau
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5/31/88 RECEIPT # 40270


(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

WE ARE HOPING TO BUILD A QUALITY, WELL DESIGNED ADDITION TO OUR PROPERTY, A SCREEN HOUSE TO ENTERTAIN FAMILY, NEIGHBORS AND FRIENDS. WE NEED A VARIANCE OF THE ZONING ORDINANCE CONSISTING OF 3' TO ALLOW A 12'x20' BLOC. ADJUSTMENT COULD BE MADE FOR A 1' VARIANCE TO ALLOW A 10'x20' BLOC BUT COULD SACRIFICE VISUAL EFFECT AS WELL AS FAMILY COMFORT

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Variance #88-30 at 6406 60th Ave. N.

This is a new house presently under construction. In reviewing the site plan, I pointed out to the contractor that any addition to the rear of the house in excess of 8 feet would require a variance.

The owner wishes to construct a 10 foot by 22 foot deck; thus the variance request.

I'll have a transparency showing the location of the proposed deck and the applicant will be present to answer questions.

LOT SURVEYS COMPANY, INC.

LAND SURVEYORS

REGISTERED UNDER LAWS OF STATE OF MINNESOTA

7601 - 73rd Avenue North

560-3093

Minneapolis, Minnesota 55428

Surveyors Certificate

INVOICE NO. 22198
F. B. NO. 377-61
SCALE 1" = 20'
0 - DENOTES IRON

LIBERTY ESTATES

- Denotes Wood Hub Set For Excavation Only
- Denotes Surface Drainage
- Denotes Proposed Elevation
- Denotes Existing Elevation
- Type of Building - Split Level

Top of Block

873.2

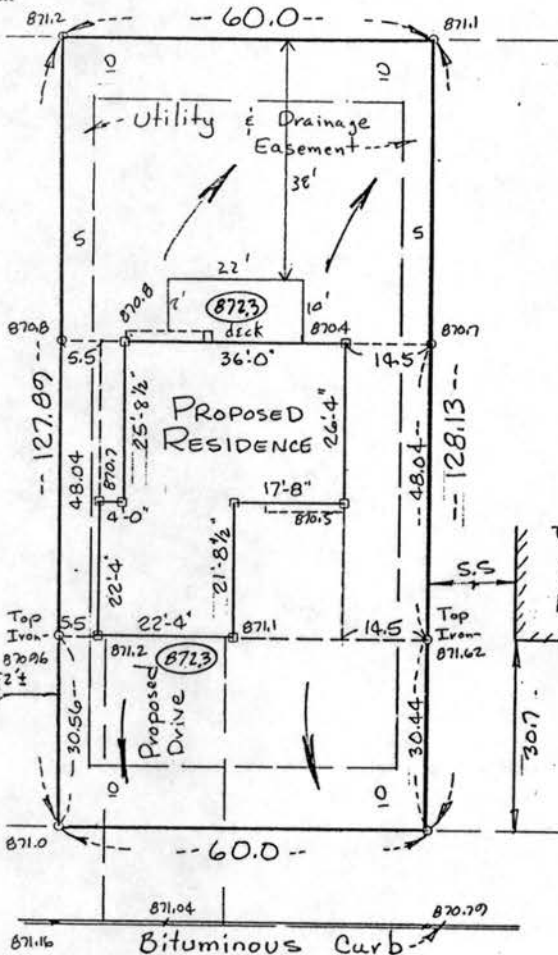
Garage Floor

872.5

Lowest Most Floor

869.7

1-S-F Motel



60th AVE. N.

Lot 2, Block 1, LIBERTY ESTATES

The only easements shown are from plats of record or information provided by client.

We hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and the location of all buildings and visible encroachments, if any, from or on said land.

Surveyed by us this 19th day of May 19 88

Signed

Raymond A. Praech
Raymond A. Praech, Minn. Reg. No. 6743

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-30
Date: 6-2-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Net Location of Property: 6400 6406-60th A.N.
Legal Description of Property: LOT 2, BLOCK 1, LIBERTY ESTATES

Property Identification Number: 05-118-21-11-0099
Applicant: BRADLEY ALAN SIEBERT LORT JO SIEBERT
(Print Name)
7929 59th AVE. N. NEW HORE MN. 535-0155
(Address) (Phone No.)
Owner: SAME
(Print Name)
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13
Subd H(A) of the Zoning Ordinance, as amended, which requires 40' rear
yard set back. Requests a variance to build a
10' x 22' deck

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

Patio furniture will not fit on 8' wide deck.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

not applicable

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

reduction amount of available rear yard by 2' will only affect other usage of not other neighboring houses.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

Lon Jo Siebert Bradley O. Siebert
(Applicant's Signature)
Lon Jo Siebert Bradley O. Siebert
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 6-3-88 RECEIPT # 40315

(Approved) (Denied) - Planning Commission (Date)

(Approved) (Denied) - City Council (Date)

June 22, 1988

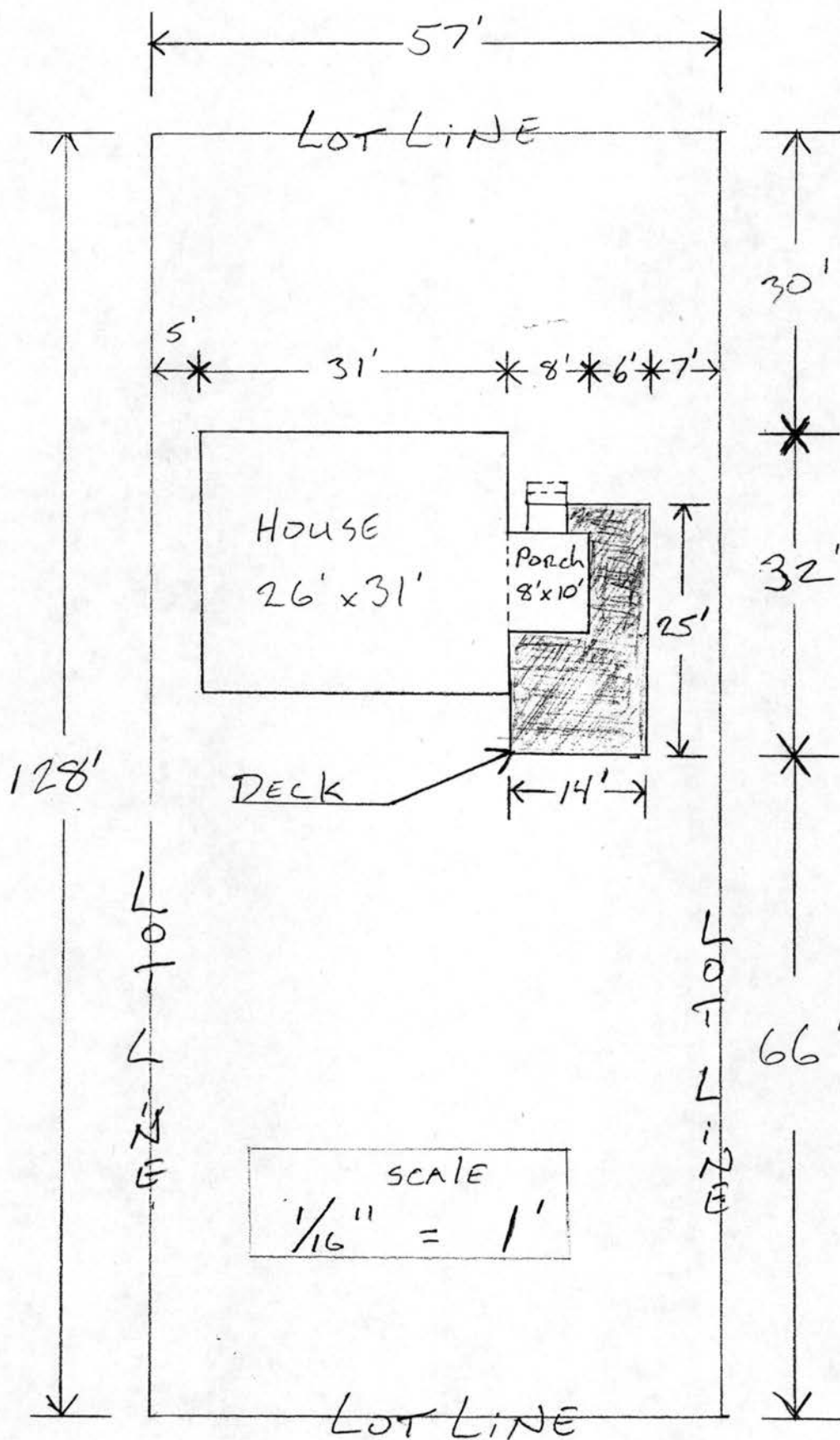
To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector

Re: Variance #88-32 @ 4361 Zane Ave. N.

The applicant has a non-conforming lot (57' wide - 60' required) and wishes to build a deck (14' x 25') which will exceed all set backs required by the Zoning Ordinance.

I have included in your packet a copy of the site plan and will have a transparency to show at the meeting. The applicant will be present to answer questions.



BRUCE LUNDQUIST
4361 ZANE AVE. NO.
SITE PLAN

CITY OF CRYSTAL
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422
Phone: 537-8421

No. 88-32

Date: 6-7-88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 4361 ZANE AVE NO.

Legal Description of Property: LOT 2, Block 2 Robbinsdale
HOME GARDENS FOURTH ADDITION

Property Identification Number: 16-118-21-22-0064

Applicant: BRUCE R. LUNDQUIST
(Print Name)

4361 ZANE AVE NO. CRYSTAL
(Address) 537-9425
(Phone No.)

Owner: SAME
(Print Name)

SAME
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.15
Subd 2 (a) 1 of the Zoning Ordinance, as amended, which requires 60' Lot width

Var of 3' in req lot width
To build 14' x 65 deck

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

I AM APPEALING FOR A VARIANCE TO BUILD A DECK
BECAUSE MY LOT IS THREE FEET SHORT OF THE 60 FOOT
MINIMUM WIDTH REQUIREMENT. (NON CONFORMING)

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

I WANT TO BUILD A DECK TO IMPROVE THE
APPEARANCE AND VALUE OF MY HOUSE.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

I ALSO WANT TO BUILD A DECK FOR RECREATIONAL PURPOSES.
TO SPEND TIME OUTSIDE OR ENTERTAIN WITH AS FEW
PESTS AS POSSIBLE. (GNATS, MOSQUITOS, JUNE BUGS).

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Bruce R. Lundquist
(Applicant's Signature)

Bruce R. Lundquist
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 6-7-88 RECEIPT # 40350

(Approved) (Denied) - Planning Commission (Date)

(Approved) (Denied) - City Council (Date)

June 22, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector

Re: Variance #88-33 at 8009 35th Ave. N.

The applicant wishes to build a 12' x 14' porch with a 4' x 14' deck as shown on the site plan in your packets. He is asking for an 8' variance to the required 40' rear yard set back.

I will have the usual transparency to show and the applicant will be present to answer questions.

59722

WILLIAM D. SCHOELL
REGISTERED CIVIL ENGINEER

MINN. NO. 2265
SO. DAK. 735
WIS. NO. E-6176
FLORIDA NO. 6271

SCHOELL and MADSON

ENGINEERS AND SURVEYORS
2629 LOUISIANA AVENUE
MINNEAPOLIS 26, MINN.
WEST 9-0444

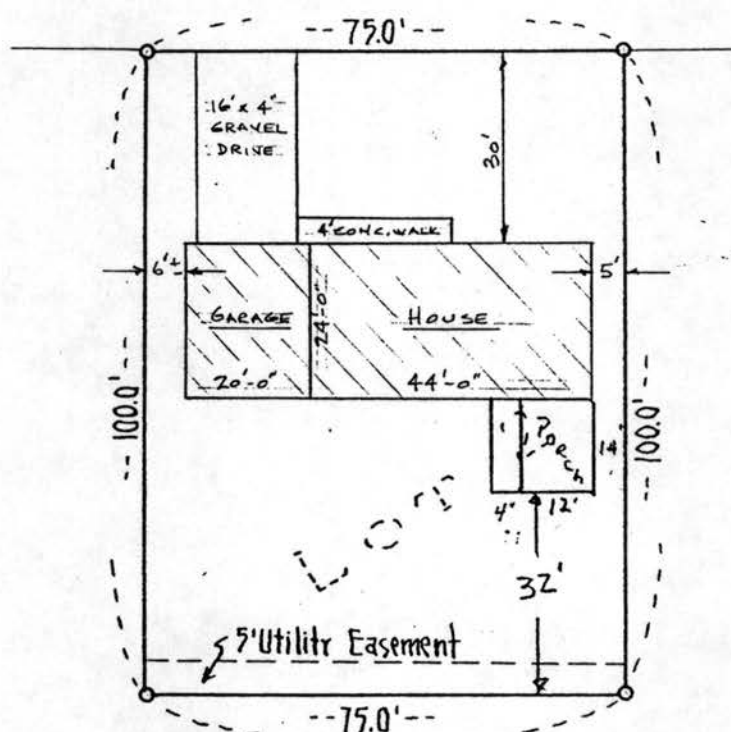
CARLISLE MADSON
REGISTERED LAND SURVEYOR

MINN. NO. 4374
SO. DAK. 791
WIS. NO. S-674
IOWA NO. 3705

CERTIFICATE OF SURVEY

FOR: Associated Contractors, Inc.

35TH AVE. N.



N

1" = 30'

○ Denotes Iron Monuments

WE HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY OF THE BOUNDARIES OF:

Lot 2, Block 3, Winnetka Park Third Addition

AND OF THE LOCATION OF ALL BUILDINGS, IF ANY, THEREON, AND ALL VISIBLE ENCROACHMENTS, IF ANY, FROM OR ON SAID LAND.
AS SURVEYED BY US THIS 23rd DAY OF November, 1960

Carlisle Madson

LAND SURVEYOR, MINN. REG. NO. 4374

Date: 6/7/88

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 8009-35TH AVE. NO.

Legal Description of Property: LOT 2 BLOCK 3 WINNETKA PARK
THIRD ADDITION

Property Identification Number: 19-118-21-11-0062

Applicant: CARL ALLAN BODIN (C. ALLAN)

(Print Name)
8009-35TH AVE. NO

544-3959

Owner: SAME

(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13 Subd 4 (a) of the Zoning Ordinance, as amended, which requires 40' rear yard set back - Variance of 8' to build a 12'x14' screen porch with a 4'x12' deck.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

WE NEED MORE SPACE AND THE OPPORTUNITY TO ENJOY THE WARM WEATHER "BUG FREE" IN AN ATTACHED SCREEN PORCH

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

OTHER PROPERTIES (NEXT DOOR AND TO THE SOUTH) ALSO HAVE RELATIVELY SMALL LOTS AND HAVE REQUIRED VARIANCES WHICH I HAVE NOT OBJECTED TO

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

MY IMMEDIATE NEIGHBORS HAVE ADDED LARGER ADDITIONS WITH VARIANCES WHICH HAVE NOT AFFECTED THE PUBLIC WELFARE OR PROPERTIES IN THE AREA

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS ABSTRACT

(Circle one)

C. Allan Bodin
(Applicant's Signature)

C. Allan Bodin
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 6-7-88 RECEIPT # 40361

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 14, 1988
RE: Stop Signs at 43rd and Florida Avenues

A petition has been received requesting installation of stop signs at the intersection of Florida and 43rd Avenues. As noted in the attachments, the petition is based on general safety concerns given the number of children in the area. Also of concern are the sight obstructions and the offset alignment of Florida Ave. at the intersection.

Given the street layout and existing sign placements, this office has no problem with stop signs on Florida Ave. at its intersection with 43rd Ave. in order to minimize vehicular conflicts. The number of vehicles using the intersection, however, do not appear to support a four-way stop and would encourage rolling stops, if not blatant disregard for the signs.

Installation of two-way stop signs on Florida Ave. at its intersection with 43rd Ave. is recommended.


WM:jrs

Encls

6/29/88 UPDATE

This item was continued from last meeting to allow renotification. Notes were sent to petitioners concerning time and place of the Council's consideration.

We, the residents in the area of 43rd Ave. N. and Florida Ave N., feel it is necessary for stop signs to be installed in this intersection to insure the safety of our neighborhood. With the growing number of children in this area we want stop signs in at least one direction (Florida Ave N.), if not a four way stop. Thank you for your prompt consideration of this matter.

	<u>NAME</u>	<u>ADDRESS</u>
2	Randy + Pat Jummela	6424 43 rd Ave. N.
2	Wayne + Barb Pierson	4318 Florida AVE N.
2	Kim + Phil Muir	4313 FLORIDA AVE NO.
1	Ed Busch	4301 FLORIDA RD
1	Gabe Oydekerk	6416 - 43 rd Ave. N.
1	Karl Aliste	6507 - 43 Ave No.
1	Jane Aliste	6507 - 43 Ave No.
1	Carolyn Symons	4231 Florida No
1	Marian Potter	4231 Florida No
2	Kathy + Tony W. Kania	6425 43 rd Ave No
1	Devin S. Shady	4230 Florida no
1	Copy Schmeig	6417 43 rd Ave No
1	Shirley Loggins	6408 - 43 rd Ave No.
1	George L. LaFol	6400 43 rd Ave N Crystal
1	Ray Starnick	6319 43 rd AVE N Crystal

1 Duane Oudekerk

6416 43rd Ave N.

1 Lois Anderson

4319 Florida No

1 Sandy Hayden

6409 43rd Ave N.

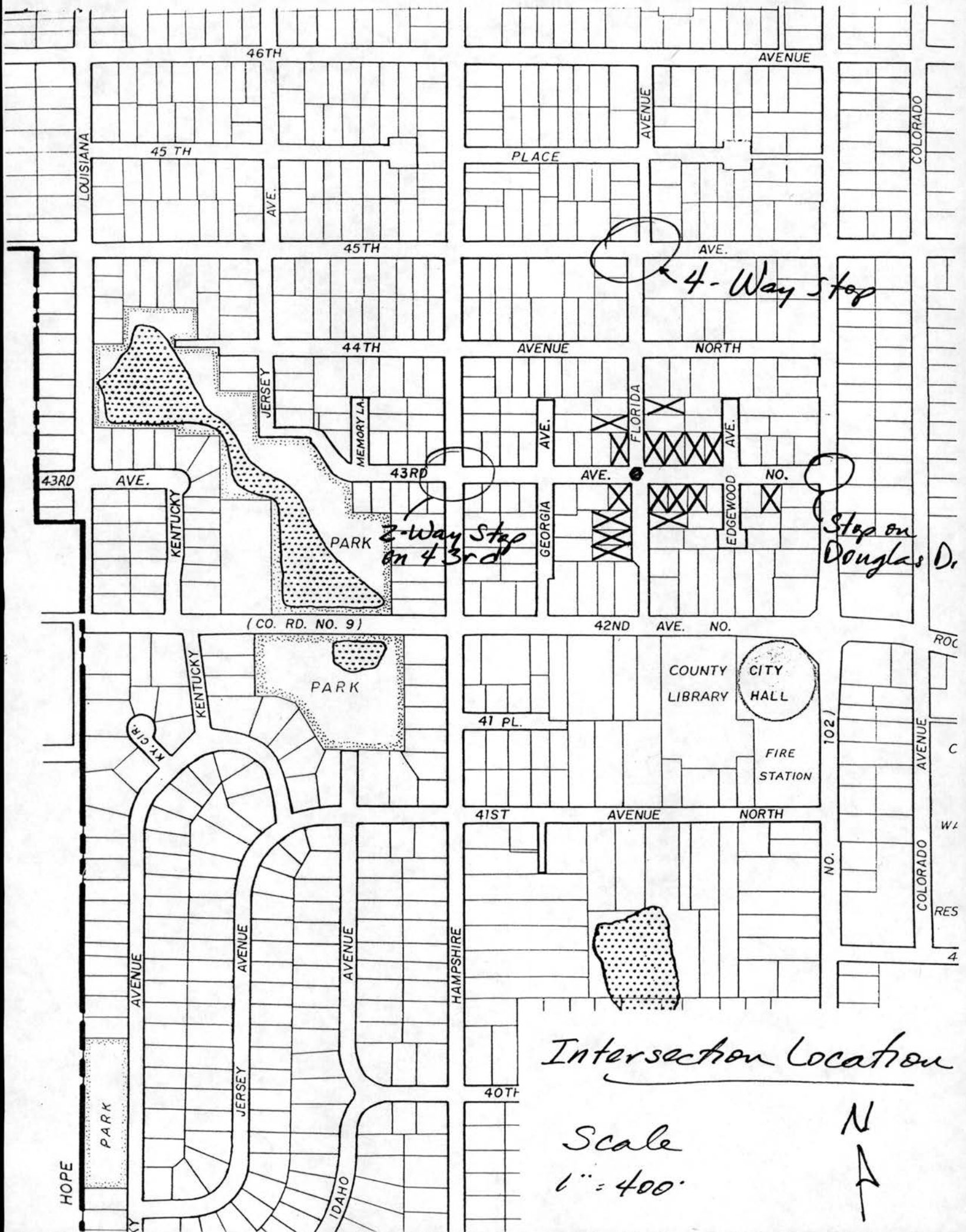
In speaking with these residents of the before mentioned area, most would prefer a four way stop. Too much speed can be gained by motorists between Douglas and Hampshire. On Florida Ave, it seems motorists don't even yield at the intersection of 43rd + Florida even without it being a "square" intersection.

Sincerely,

* Pat Jummela

6424 43rd Ave N.

533-0106



Intersection Location

Scale
1" = 400'





Charitable Gambling Control Board
Room N-475 Griggs-Midway Building
1821 University Avenue
St. Paul, Minnesota 55104-3383
(612) 642-0555

FOR BOARD USE ONLY

License Number _____

PAID _____

AMT _____

CHECK# _____

DATE _____

GAMBLING LICENSE APPLICATION

INSTRUCTIONS:

- Type or print in ink.
- Take completed application to local governing body, obtain signature and date on all copies, and leave 1 copy. Applicant keeps 1 copy and sends original to the above address with a check.
- Incomplete applications will be returned.

Type of Application:

- ☐ Class A — Fee \$ 100.00 (Bingo, Raffles, Paddlewheels, Tipboards, Pull-tabs)
☒ Class B — Fee \$ 50.00 (Raffles, Paddlewheels, Tipboards, Pull-tabs)
☐ Class C — Fee \$ 50.00 (Bingo only)
☐ Class D — Fee \$ 25.00 (Raffles only)

Make checks payable to:

Minnesota Charitable Gambling Control Board

- ☒ Yes ☒ No 1. Is this application for a renewal? If yes, give complete license number _____ - _____ - _____
- ☐ Yes ☐ No 2. If this is not an application for a renewal, has organization been licensed by the Board before? If yes, give base license number (middle five digits) _____
- ☐ Yes ☒ No 3. Have Internal Controls been submitted previously? If no, please attach copy.
4. Applicant (Official, legal name of organization) CELEBRITY BOWL CHARITIES INC. 5. Business Address of Organization 5625 ALDRICH AV. SE.
6. City, State, Zip Mpls. MN 55419 7. County HENN. 8. Business Phone Number (612) 861-5026
9. Type of organization: ☐ Fraternal ☐ Veterans ☐ Religious ☒ Other nonprofit*
*If organization is an "other nonprofit" organization, answer questions 10 through 13. If not, go to question 14. "Other nonprofit" organizations must document its tax-exempt status.
- ☒ Yes ☐ No 10. Is organization incorporated as a nonprofit organization? If yes, give number assigned to Articles or page and book number: 518457 Attach copy of certificate.
- ☒ Yes ☐ No 11. Are articles filed with the Secretary of State?
- ☐ Yes ☒ No 12. Are articles filed with the County?
- ☒ Yes ☐ No 13. Is organization exempt from Minnesota or Federal income tax? If yes, please attach letter from IRS or Department of Revenue declaring exemption or copy of 990 or 990T.
- ☐ Yes ☐ No 14. Has license ever been denied, suspended or revoked? If yes, check all that apply:
☐ Denied ☐ Suspended ☐ Revoked Give date: _____

15. Number of active members

200

16. Number of years in existence

5

Note: If less than four years, attach evidence of three years existence.

17. Name of Chief Executive Officer

JAMES E. MADDEN

Title

PRESIDENT

Business Phone Number

(612) 869-2475

18. Name of treasurer or person who accounts for other revenues of the organization.

JAMES CLAYTON

Title

EX. DIRECTOR

Business Phone Number

(612) 544-6794

19. Name of establishment where gambling will be conducted

DOYLES LANES

20. Street address (not P.O. Box Number)

5000 W. BROADWAY

21. City, State, Zip

CRYSTAL, MN. 55429

22. County (where gambling premises is located)

HENN.

Gambling License Application

Page 2

Type of Application: ☐ Class A ☒ Class B ☐ Class C ☐ Class D

☒ Yes ☐ No 23. Is gambling premises located within city limits?

☒ Yes ☐ No 24. Are all gambling activities conducted at the premises listed in #19 of this application? If not, complete a separate application for each premises (except raffles) as a separate license is required for each premises.

☐ Yes ☒ No 25. Does organization own the gambling premises? If no, attach copy of the lease with terms of at least one year.

☐ Yes ☒ No 26. Does the organization lease the entire premises? If no, attach a sketch of the premises indicating what portion is being leased. A lease and sketch is not required for Class D applications.

27. Amount of Monthly Rent
\$ 400.00

☐ Yes ☒ No 28. Do you plan on conducting bingo with this license? If yes, give days and times of bingo occasions:
Days _____ Times _____

☒ Yes ☐ No 29. Has the \$10,000 fidelity bond required by Minnesota Statutes 349.20 been obtained? Attach copy of bond.

30. Insurance Company Name CONTENTAL INS. CO. 31. Bond Number BND 1125035

32. Lessor Name DOYLE STEINHAUSE 33. Address 5000 W. BROADWAY 34. City, State, Zip CRYSTAL, MN. 55429

35. Gambling Manager Name LES HUICKO 36. Address 1020 N. HWY 25 37. City, State, Zip BUFFALO, MN. 55313

38. Gambling Manager Business Phone (612) 682-4180 39. Date gambling manager became member of organization: 1-6-82

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

40. Official, Legal Name of Organization CELEBRITY BOWL CHARITIES, INC. 41. Signature (must be signed by Chief Executive Officer) X

Title of Signer PRESIDENT Date _____

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

42. Name of City or County (Local Governing Body) City of Crystal If site is located within a township, item 43 must be completed, in addition to the county signature.

Signature of person receiving application X Marlene George 43. Name of Township _____

Title City Clerk Date received (30 day period begins from this date) 6-13-88 Signature of person receiving application X

44. Name of Person delivering application to Local Governing Body Gerry Brightbill Title _____

RENTAL AGREEMENT

This Agreement, made and entered this 26th day of MAY 1988
by and between DOYLE STEINHAUSE (Owner) doing business at the address

of 5000 W. BROADWAY (Bar and Address) in the City/County of

CRYSTAL, HENW., hereinafter called FIRST PARTY, and

CELEBRITY BOWL CHARITIES INC. (Organization), 5625 ALDRICH AVE. SO.

(Street & Box Number), MPLS (City), Minnesota, hereinafter
called SECOND PARTY,

WITNESSETH:

1. First Party, being the owner of operator of business premises, for
and in consideration of the sum of \$ 400⁰⁰ per month and other con-
sideration hereinafter recited, the receipt of which is hereby acknowledged
does hereby grant to Second Party for the period of 8-15-88
through 8-14-89 the right to locate on the business premises
games of chance devices consisting of those legal in the state of Minnesota
such devices to be located on the business premises where designated by
First Party. First Party shall have no interest in the outcome of such
games of chance.

2. Second Party shall pay First Party a monthly rental fee, which shall
be a sum sufficient to provide for adequate rental of space. Either
party may notify the other if said party wishes to renegotiate the ex-
isting rental fee. Negotiation of rental fees shall in no way reflect upon
the variance of monthly gross proceeds of the games of chance but shall
be contingent upon actual space usage incurred by the games of chance
and the patrons thereof. Any amendments to this lease must be furnished
to the Charitable Gambling Control Board at least 10 days prior to the
effective date of the change. If said amendment would cause loss of
license, it shall be negated.

3. Both parties will comply with all Federal, State, and Local Laws pertaining to the conduct of games of chance.

4. First Party agrees that only one eligible organization at a time may operate on the above stated premises and that this premises shall be subject to rules adopted by the Charitable Gambling Control Board of Minnesota.

5. This agreement may be terminated upon the giving of thirty (30) days notice by either party, said notice to be in writing.

6. Brief description of the general area leased by the Second Party:

7. The signing of this agreement signifies nullification of any previous agreements made by and between First and Second Party or by and between First Party and any other eligible organization for the purposes of conducting games of chance.

IN WITNESS WHEREOF, the parties hereto have set their hand the day and year first above written.

FIRST PARTY: 5/25/88
(Date)

(Date)

SECOND PARTY: 5/25/88
(Date)

Gayle A. Stuchess

Jerry Bignatell

MINNESOTA STATE BOWLING PROPRIETORS ASSOCIATION

CELEBRITY BOWL



Gentlemen:

Celebrity Bowl Charities introduces an excellent way carefully managed pull tab revenues maybe channeled into programs for your own local charitable and non-profit organizations.

Over the past five years Celebrity Bowl Charities has funneled approximately quarter of a million dollars into Camp Confidence, Shriners Heart Hospital, Ronald McDonald House and other charities. The source of funds thus far has been a variety of activities such as Bowling tournaments throughtout the state.

Now the Board of Celebrity Bowl Charities is applying the resources of the organization, and its already rigorous accounting and reporting system, to systematically sponcering pull tab operations in any community where a bowling proprietor member of Celebrity Bowl Charities operates a business.

In _____ the _____ Bowl is one of these businesses.

The guiding principle for managing the pull tab profits is to support local charitable and non-profit organizations providing universal benefit to the community. Youth programs, programs for Seniors, or ones for disadvantaged people of all ages are examples of acceptable programs deserving support.

We urge you to support Celebrity Bowl Charities as we move forward in making the community of _____ an even better place to live, through systematic and aggressive support of local charitable and non-profit organizations.

Sincerely,

RB/bb

June 23, 1988

TO: Jerry Dulgar, City Manager
FROM: Darlene George, City Clerk *D.G.*
RE: Celebrity Bowl Charities, Inc.

Since I will be on vacation when the July 5 City Council meeting is held, this is to inform you that I checked with the Secretary of State's office today and Celebrity Bowl Charities, Incorporated was incorporated as a non-profit organization on June 1, 1982, and therefore, have been in business for three years, which is a requirement to obtain a charitable gambling license.

As you will see by the copy of the letter to Jerry Brightbill, I have requested a representative to be present at the July 5 Council meeting to answer any questions the Council may have.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 23, 1988

Mr. Jerry Brightbill
2350 Colorado Avenue North
Golden Valley, Minnesota 55422

Re: Charitable Gambling License Application
Celebrity Bowl Charities, Incorporated
Doyles Lanes, 5000 West Broadway

Dear Mr. Brightbill:

The above referenced charitable gambling license application was placed on the June 21, 1988 City Council agenda for consideration.

This letter is to inform you that the City Council chose to continue discussion of the license application to the July 5, 1988 City Council meeting and requested that a representative of the charity be present. Via this letter you are requested to be present at the July 5 meeting. The Council meeting begins at 7:00 P.M.

Thanking you in advance for your cooperation.

Sincerely,

Darlene George,
City Clerk

cc: James E. Madden, President
Celebrity Bowl Charities, Inc.
5625 Aldrich Avenue South
Minneapolis, MN 55419

cc: Jerry Dulgar, City Manager

PETITION TO THE CRYSTAL CITY COUNCIL

I, John Schaaf, of 4908 Quail Ave. No., a resident of Crystal and the circulator of this petition do hereby petition with my fellow neighbors hereafter listed that the Crystal City Council look into and pursue whatever relief possible for the following injurious situation that has developed:

That the City of Robbinsdale has, without any public hearing or notification to the residents of Crystal requested and authorized that the Minnesota Department of Highways conduct a dredging operation and channelization project between the lower and middle portions of Twin Lake; namely under the Highway 100 bridge.

The adverse implications to Crystal residents are as follows:

- 1.) The lake is used extensively by swimmers, sailboarders, sailors, paddleboats, canoes and small fishing boats. There has been an ongoing safety problem for the past years with high speed boat traffic that the cities have been unable to regulate. We feel that this channel dredging project will serve to greatly accentuate the safety problems that now exist.
- 2.) A further lowering of lake levels having a detrimental effect on the cities water table and the shoreline's ecology.
- 3.) Opening up a new deep water channel where none has existed in the last twenty years leading to increased high speed powerboat traffic on both portions of the lake which has in the past been opposed unanimously by the City Councils of Crystal, Brooklyn Center, and Robbinsdale after extensive resident complaints.

We hereby respectfully request that the Crystal City Council use whatever means it deems necessary to provide relief from this situation; namely to request Robbinsdale to restore the channel to what existed before Robbinsdale's ill advised action.

Submitted this date, July 5, 1988, by the following:

NAME	ADDRESS
<i>[Signature]</i>	4908 Quail Ave N. Crystal, MN
Mary M. Schaaf	4908 Quail Ave N, Crystal
Stephen Lempp	4816 Quail Ave No
Barbara Z. Leppa	4816 Quail Ave N.
Wah R. Patterson	5008-49 Ave No
Timothy Patterson	5008-49th Ave. No. Crystal
Dolores Patterson	5008-49th Ave No Crystal 55429
Irene Leppa	5117-49th Ave N. Crystal 55429
Janice Erickson	4935 Lakeside Ave N. Crystal 55429
Arnold Erickson	4935 Lakeside Ave Crystal 55429

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Submitted this date, July 5, 1988, by the following:

NAME	ADDRESS
<u>John L. Sandstrom</u>	<u>5000 Lakeside 55429</u>
<u>Sarah H. Sandstrom</u>	<u>5000 Lakeside "</u>
<u>Glen & Akmer</u>	<u>4900 - Quail No.</u>
<u>Becky Stangfeld</u>	<u>4733 Regent N. 55429</u>
<u>Martin Chmura</u>	<u>5000 Quail Ave N 55429</u>
<u>Virginia Palmer</u>	<u>4900 Quail Ave No</u>
<u>Janet Pilon</u>	<u>4836 Quail Ave No - 29</u>
<u>Armand Dubon</u>	<u>4836 Quail Ave No</u>
<u>Mary Kay Somers</u>	<u>4934 Quail Ave No</u>
<u>Dolly J. Anderson</u>	<u>5004 Fairview Ave No.</u>

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We hereby respectfully request that the Crystal City Council use whatever means it deems necessary to provide relief from this situation; namely to request Robbinsdale to restore the channel to what existed before Robbinsdale's ill advised action.

Submitted this date, July 5, 1988, by the following:

NAME	ADDRESS
<u>Barbara J. Johnston</u>	<u>5003 Fairview Ave. N. - Crystal</u>
<u>Irene L. Johnston</u>	<u>5004 - 49th Ave No Crystal</u>
<u>Edith F. Rehaie</u>	<u>5016 - 49th Ave. No. Crystal</u>
<u>Walter Lanning</u>	<u>5020 Fairview N. Crystal</u>
<u>Lois H. Dahl</u>	<u>5017 - 49th Ave N Crystal</u>
<u>Leighton B. Olson</u>	<u>5007 - 49th Ave. No. Crystal, Minn.</u>
<u>Vera E. Olson</u>	<u>5007 - 49th Ave No Crystal Minn</u>
<u>Neen Dallini</u>	<u>5017 - 49th Ave N. Crystal</u>
<u>J E Ackerman</u>	<u>5038 Quail Av No Crystal</u>
<u>Marie M. Ackerman</u>	<u>5038 Quail Ave No Crystal</u>

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We hereby respectfully request that the Crystal City Council use whatever means it deems necessary to provide relief from this situation; namely to request Robbinsdale to restore the channel to what existed before Robbinsdale's ill advised action.

Submitted this date, July 5, 1988, by the following:

NAME	ADDRESS
<u>Sharon M. Schellke</u>	<u>4614 Jane Ave N Crystal</u>
<u>Walter H. Schellke</u>	<u>4614 Jane Ave N Crystal</u>
<u>Walter Ramek</u>	<u>5032 Quail N Crystal</u>
<u>Bruce Lee</u>	<u>5000 48th Ave N Crystal</u>
<u>Melvin Rye</u>	<u>" " " " "</u>
<u>Francis Borman</u>	<u>4801 Quail Crystal</u>
<u>Carol Borman</u>	<u>4801 Quail North Crystal</u>
<u>Zula Arnold</u>	<u>4916 Quail N Crystal</u>
<u>Paul A. Chapman</u>	<u>5000 QUAIL AVE, N CRYSTAL</u>

PETITION TO THE CRYSTAL CITY COUNCIL

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We hereby respectfully request that the Crystal City Council use whatever means it deems necessary to provide relief from this situation; namely to request Robbinsdale to restore the channel to what existed before Robbinsdale's ill advised action.

Submitted this date, July 5, 1988, by the following:

NAME	ADDRESS
Sammy Kump	4824 Quail Ave Crystal, Minn.
Rebecca S. Boyan	5102 49 TH AVE N Crystal, Minn
Marilyn Kamp	4824 Quail Ave N Crystal Minn.
Bill & Sam	5001 49 th Ave N Crystal Minn
John Turner	" " " " " "

PETITION TO THE CRYSTAL CITY COUNCIL

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We hereby respectfully request that the Crystal City Council use whatever means it deems necessary to provide relief from this situation; namely to request Robbinsdale to restore the channel to what existed before Robbinsdale's ill advised action.

Submitted this date, July 5, 1988, by the following:

NAME _____

ADDRESS

John T. Irving
Gladys Irving

7020 - 45th Place No
7020 45th Place No

RESOLUTION NO. 88-34

RESOLUTION OBJECTING TO CHANNEL DREDGING
BETWEEN MIDDLE AND LOWER TWIN LAKE AT T.H. 100

WHEREAS, Twin Lake is located within Crystal, Robbinsdale and Brooklyn Center.

WHEREAS, the lake represents an asset to each community in terms of its aesthetic qualities, surface water control capacity and recreational uses.


WHEREAS, in recent years the three communities and other governmental agencies have had occasion to work jointly on lake related issues of mutual interest and concern.

NOW, THEREFORE BE IT RESOLVED that the Crystal City Council hereby objects to the channel dredging being performed by the MN Department of Transportation at the request of the City of Robbinsdale and approved by the Department of Natural Resources. Said objections involve the lack of formal notification whereby Crystal would have the opportunity to indicate its concerns and comments regarding impacts to water flow and recreational uses. Further, Crystal objects to the scale of the dredging operation given its effect on established boat use patterns in Lower and Middle Twin Lake and requests the depth of the channel be reduced to allow reasonable control of recreational traffic.

Approved this 21st day of June, 1988.


Mayor

ATTEST:


Clerk



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 27, 1988

Mr. Walt Fehst, City Manager
City of Robbinsdale
4221 Lake Road Avenue
Robbinsdale, MN 55422

Dear Mr. Fehst:

On June 21 the Crystal City Council approved the attached resolution regarding the dredging work taking place within the boundaries of Twin Lake at TH 100. The lack of formal notification as well as the scope of the project were of major consequence to the Council given the number of impacted residents in different jurisdictions.

Should you have any questions concerning the resolution, please feel free to contact me. Also, your comments concerning the work performed or methods to improve lake related communications are invited.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

cc: Mayor Ray Mattson



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 27, 1988

Mr. Gerald Splinter, City Manager
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, MN 55430

Dear Mr. Splinter:

On June 21 the Crystal City Council approved the attached resolution regarding the dredging work taking place within the boundaries of Twin Lake at TH 100. The lack of formal notification as well as the scope of the project were of major consequence to the Council given the number of impacted residents in different jurisdictions.

Should you have any questions concerning the resolution, please feel free to contact me. Also, your comments concerning the work performed or methods to improve lake related communications are invited.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

cc: Mayor Dean Nyquist



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 27, 1988

Mr. William Crawford
MnDOT District 5 Engineer
2055 North Lilac Drive
Golden Valley, MN 55422

Dear Mr. Crawford:

On June 21 the Crystal City Council approved the attached resolution regarding the dredging work taking place within the boundaries of Twin Lake at TH 100. The lack of formal notification as well as the scope of the project were of major consequence to the Council given the number of impacted residents in different jurisdictions.

Should you have any questions concerning the resolution, please feel free to contact me. Also, your comments concerning the work performed or methods to improve lake related communications are invited.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

cc: D. S. Luoto,
Maintenance Operations Engineer



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 27, 1988

Ms. Judy Boudreau,
Area Hydrologist
MN DNR
1200 Warner Road
St. Paul, MN 55106

Dear Ms. Boudreau:

On June 21 the Crystal City Council approved the attached resolution regarding the dredging work taking place within the boundaries of Twin Lake at TH 100. The lack of formal notification as well as the scope of the project were of major consequence to the Council given the number of impacted residents in different jurisdictions.

Should you have any questions concerning the resolution, please feel free to contact me. Also, your comments concerning the work performed or methods to improve lake related communications are invited.

Sincerely,

William Monk
City Engineer

WM:jrs

Encl

#40565
6/22/88

APPLICATION FOR LICENSE

13493

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

Russell Mungo
~~I Tom Tophen~~ for
St. Raphael's Church

7301 Bass Lake Road

Crystal, MN 55428

Fee, \$ 13.25 per day
Seasonal

New Renewal

Telephone 535-4081

enclose the sum of Thirty Nine and 75/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Tom Tophen
~~Allan Pint~~ for St. Raphael's Church hereby make application to

operate a 3.2 Beer Stand at 7301 Bass Lake Rd. (St. Raphael's Fest.)

for the period Aug 5, 6, 7 1988 through subject to all
conditions and provisions of said Ordinance.

City Use Only

Russell Mungo
Signature of Applicant

Certificate

THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA

4223 CENTER ST., OMAHA, NE 68105

This is to certify that the following described coverage issued in the name of **Archdiocese of St. Paul/Mpls.**
and **Church of St. Raphael, 7301 Bass Lake Road, Crystal, MN 55428**

is in force. This coverage applies to those marked X.

Certificate Number **7922**

Expiration Date **9-1-88**

☒

General Liability Coverage:

Bodily Injury, Personal Injury and Property Damage:
\$ **500,000**

Combined Single Limit

☐

Automobile Non-Ownership

☐

Medical Payments:

(Excluding School Children)

Limits:

\$

Each Person

\$

Each Accident

☐

Umbrella Excess Liability

☒

Additional Assured:

**City of Crystal. Does not apply for negligent
acts of the City of Crystal**

☒

Comments:

**St. Raphael Church Festival - August 5,6,&7th, 1988
Host Liquor Liability and Dram shop Included**

The following premises are covered:

In the event of cancellation of this coverage the Society will mail notice thereof to **St. Raphael Church**

Dated at **Omaha, Nebraska** this **13th** day of **June** **1988**

Should any of the above described coverages be cancelled before the expiration dates thereof, the carrier will endeavor to mail **30** days
written notice to the certificate holder, but failure to mail such notice will impose no obligation nor liability upon the carrier.

CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA

By Richard J. O'Meara
Authorized Representative

SERVING THE TEMPORAL NEEDS OF THE CHURCH SINCE 1889

5110
6/22/88
#40564

APPLICATION FOR LICENSE

13494

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

Russell Mangan
I Charles Hudrlik for
St. Raphael's Church

7301 Bass Lake Road

Crystal, MN 55428

Fee, \$ 71.50 1st day +
\$18175 ea. addn't day

New Seasonal Renewal

Telephone 535-6280

enclose the sum of One Hundred Nine and no/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Charles Hudrlik for St. Raphael's Church hereby make application to

hold a carnival at 7301 Bass Lake Rd. (St. Raphael's Festival)

for the period Aug. 5, 6, 7 1988 through subject to all
conditions and provisions of said Ordinance.

City Use Only
.....
.....
.....

Russell Mangan
Signature of Applicant

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME JONES RAPHAEL LOSEN DATE OF BIRTH [REDACTED]
(First) (Middle) (Last)
PERMANENT HOME ADDRESS 613 N.E. 3RD ST. LITTLE FALLS, MINNESOTA
(Street) (City) (State)
56345 PHONE NO. (612) 632-2835 [REDACTED] [REDACTED] [REDACTED] [REDACTED]
(Zip Code) (Area) (Color Eyes) (Height) (Weight) (Color Hair)
LOCAL ADDRESS OF APPLICANT 11905 COUNTY RD #9 PLYMOUTH PHONE NO. 553-1602
IF TRANSIENT MERCHANT, ADDRESS WHERE MERCHANDISE IS TO BE SOLD 7200 BASS LAKE RD
NAME OF EMPLOYER or SUPPLIER JACK SUPPERETTE
ADDRESS OF EMPLOYER or SUPPLIER _____

GIVE A BRIEF DESCRIPTION OF NATURE OF BUSINESS, GOODS TO BE SOLD, AND METHOD OF OPERATION:

SELL SWEET CORN FROM BACK OF PICKUP TOPPER

LENGTH OF TIME YOU INTEND TO DO BUSINESS IN CITY JULY AND AUG
CREDENTIAL FROM FIRM AUTHORIZING YOU TO ACT AS A REPRESENTATIVE OF COMPANY _____
SOURCE OF SUPPLY OF GOODS TO BE SOLD ELK RIVER AND BIG LAKE
PLACE WHERE MERCHANDISE IS LOCATED AT TIME OF APPLICATION _____
PROPOSED METHOD OF DELIVERY _____
HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER FELONY OR MISDEMEANOR, OR VIOLATE ANY
MUNICIPAL ORDINANCE, OTHER THAN A TRAFFIC OFFENSE? NONE IF YES, STATE THE PLACE AND
NATURE OF OFFENSE AND PENALTY ASSESSED _____

NAME OTHER MUNICIPALITIES WHERE YOU CARRIED ON SIMILAR BUSINESS IMMEDIATELY PRECEDING THIS DATE
AND THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED (Not to exceed 3)

<u>PLYMOUTH PEDDLERS LICENSE # 88-2</u>	<u>MAPLE GROVE</u>
<u>BLOOMINGTON LICENSE # 49119</u>	<u>SOLICITATION</u>
<u>GOLDEN VALLEY LICENSE # 11578</u>	<u># 192</u>

IF A VEHICLE IS TO BE USED, DESCRIBE SAME 1971 G.M.C. PICKUP
VEHICLE LICENSE NO. LYH 648 MINNESOTA

ATTACH A RECENT PHOTOGRAPH OF YOURSELF, APPROXIMATELY 2"x2" SHOWING YOUR HEAD AND SHOULDERS.

APPROVED BY:

James F. Mossey Chief of Police
POLICE DEPARTMENT
6-23-88
DATE

Jones R Losen
SIGNATURE OF APPLICANT
JONES R LOSEN
PRINT NAME OF APPLICANT
6-17-88
DATE OF APPLICATION

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a _____ license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 17 day of JUNE, 1988.

PLEASE PRINT:

James R. Losen
Signature of Applicant

JONES RAPHAEL LOSEN
First Middle Last Name

613 3RD ST N.E.
Address

LITTLE FALLS MINN 56345
City, State, Zip Code

Previous Address

City, State, Zip Code

[REDACTED]
Date of Birth

NONE
Name of Organization Associated With

Jones Loren has my
Permission to sell corn
on my lot. at 7200 Bass
Lake Rd Capital Mar 55428

Jack's Superette

J. Markovich

TO BE SELLING AT JACK
 THUR-FRI-SAT-SUN SUPPERETTE
 4200 BASS LAKE RD
 #10

25.00 INVESTIGATION FEE
 \$5.00 PER DAY LICENSE

1	JULY	7	THUR	
2		8	FRI	3
3		9	SAT	16
4		10	SUN	5
5	JULY	14	THUR	<u>\$80</u>
6		15	FRI	\$25
7		16	SAT	<u>\$105.00</u>
8		17	SUN	CHECK # 1846
9	JULY	21	THUR	MAIL LICENSE
10		22	FRI	TO 11905 COUNTY RD
11		23	SAT	#9
12		24	SUN	PLYMOUTH, MINN
13	JULY	28	THUR	55441
14		29	FRI	
15		30	SAT	
16		31	SUN	

I WANT TO APPLY FOR MORE
 DAYS IN AUG. THIS IS ALL I CAN
 AFFORD NOW. BUT WILL BE ABLE
 TO AFTER 2 WEEKS SELLING.
 DO I HAVE TO BE RE INVESTIGATED?
 MAY WANT 16 DAYS IN AUG ALSO.
 SOLD SWEET CORN LAST YEAR IN
 PLYMOUTH ON COUNTY RD #9 TILL 31ST AUG
 JAMES R. JENSEN

M E M O R A N D U M

TO: CHIEF MOSSEY
FROM: DETECTIVE TRADEWELL
DATE: JUNE 22, 1988
RE: PEDDLER/SOLICITOR OR TRANSIENT MERCHANT
LICENSE

Jones Raphael Losen has applied to the City of Crystal for a Peddler's License in his name. The following information is the result of a background investigation into his personal history and the results of several reference checks.

Mr. Losen intends to sell corn at the Jack's Superette lot, 7200 Bass Lake Road, Crystal. I called Jack's Superette, telephone #537-3711, and talked to an employee, Bernice Walters. Ms. Walters confirmed that Jack Mankowski, owner of Jack's Superette, had given Mr. Losen permission to sell corn from the parking lot.

A routine driver's check on Mr. Losen showed that he has a valid (glasses) driver's license with the State of Minnesota. Mr. Losen has no criminal history record in the State of Minnesota.

I called Plymouth Police Department who stated they had issued a Peddler's License to Mr. Losen on 12-17-87 to sell firewood.

I called Little Falls, Minnesota, where Mr. Losen lives. Mrs. Jacqueline Losen stated that her husband sells wood and corn in various areas of the Metropolitan area. I also called Little Falls Police Department and talked to Captain Rich Koester, who stated that Mr. Losen has not been arrested by Little Falls Police Department. I also called Morrison County Sheriff's Department. The Sheriff's Department stated that they had not had any prior contacts with Mr. Losen.

Upon checking with the Better Business Bureau; Attorney General's Office; Consumer Division Attorney General's Office; and Agricultural Department, these departments stated that they did not have any complaints or concerns with Mr. Losen selling corn.

I could not find any discrepancies, erroneous information or falsification with Mr. Jones Losen's Peddler's License Application.

CRY006 CRY004 JUN 21 1988 12:29:00 JUN 21 1988 12:29:11

QH PWD/PAT.ORI/MNO270400.
NAM/LOSEN, JONES RAPHEAL
[REDACTED]
RRB/DET. TRADEWELL

NO CHRI EXISTS OR IS NONDISCLOSEABLE.

CRY009 CRY006 JUN 21 1988 12:34:47 JUN 21 1988 12:34:56
PAGE 1

REQUEST FORWARDED TO FBI/III FOR PROCESSING. AS OF 062188
CRY011 NCI105 JUN 21 1988 12:35:07 JUN 21 1988 12:37:05 01/02
4L015 CRY00600099 270400
ATN/DETECTIVE TRADEWELL
THIS RECORD IS BASED ONLY ON THE FBI NUMBER IN YOUR REQUEST-97098AA9.
BECAUSE ADDITIONS OR DELETIONS MAY BE MADE AT ANY TIME, A NEW COPY
SHOULD BE REQUESTED WHEN NEEDED FOR SUBSEQUENT USE.

- FBI IDENTIFICATION RECORD -

WHEN EXPLANATION OF A CHARGE OR DISPOSITION IS NEEDED, COMMUNICATE
DIRECTLY WITH THE AGENCY THAT FURNISHED THE DATA TO THE FBI.

NAME	FBI NO.	DATE REQUESTED
LOSEN, JONES RAPHAEL	97098AA9	06/21/88

SEX	RACE	BIRTH DATE	HEIGHT	WEIGHT	EYES	HAIR	BIRTH PLACE
							MINNESOTA

FINGERPRINT CLASS
PO 08 11 PO PO
21 09 11 CI 16

PAGE WAITING PRESS PA1
CRY011 NCI105 JUN 21 1988 12:35:07 JUN 21 1988 12:38:08 02/02
1-ARRESTED OR RECEIVED 07/10/82
AGENCY-SHERIFF'S OFFICE PIERRE SD (SD0320000)
AGENCY CASE-36-1-2172
CHARGE 1-DWI

COURT--

DISPOSITION-CONVICTED
CHARGE-DWI
08-03-82 GLTY, F, \$283 PLUS \$17 COST DL REV 30D

THE USE OF THIS RECORD IS REGULATED BY LAW. IT IS PROVIDED FOR
OFFICIAL USE ONLY AND MAY BE USED ONLY FOR THE PURPOSE REQUESTED.
END OF RECORD

CRY007 NCI080 JUN 21 1988 12:29:11 JUN 21 1988 12:30:21 01/02
7L015 CRY00400076 270400
THIS NCIC INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF YOUR
INQUIRY ON NAM/LOSEN, JONES RAPHEAL [REDACTED]

NAME	FBI NO.	INQUIRY DATE
LOSEN, JONES RAPHAEL	97098AA9	06/21/88

SEX	RACE	BIRTH DATE	HEIGHT	WEIGHT	EYES	HAIR	BIRTH PLACE
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	MINNESOTA

FINGERPRINT CLASS
PO 08 11 PO PO
21 09 11 CI 16

SOCIAL SECURITY
[REDACTED]

THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE
FOLLOWING:
FBI - FBI/97098AA9

PAGE WAITING PRESS PA1

CRY007 NCI080 JUN 21 1988 12:29:11 JUN 21 1988 12:31:05 02/02
THE RECORD(S) CAN BE OBTAINED THROUGH THE INTERSTATE IDENTIFICATION
INDEX BY USING THE APPROPRIATE NCIC TRANSACTION.
END

CRY001 CRY001 JUN 21 1988 12:23:37 JUN 21 1988 12:23:45 01/03

*
*
*
*
TXT
JONES RAPHAEL LOSEN
115 2ND ST NE LITTLE FALLS MN 56345
[REDACTED]

STATUS:VALID GLASSES

PHOTO #:6049167048. ISU/070386.

11/17/82	SPECIAL REVIEW ACTION COMPLETED	
10/20/82	REINSTATE DRIVING PRIVILEGES - RECEIPT	
10/20/82	FEE REQUIREMENT MET	10/20/82
10/20/82	PASSED DRIVER TEST	10/20/82
10/06/82	EFF 07/09/82	
10/06/82	DL HERE	
10/06/82	SPECIAL REVIEW REQUIRED	
10/06/82	APA REQUIRED	
*10/06/82	* REV -	
08/03/82	SURRENDERED DL	A0
07/09/82	DRIVING WHILE UNDER THE INFLUENCE OF ALCOHOL	08/03/82
09/25/81	SPEED	PAGE WAITING PRESS PA1

CRY001 CRY001 JUN 21 1988 12:23:37 JUN 21 1988 12:23:45 01/03

*
*
*
*
TXT

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 29, 1988
RE: Sprinkling Ban

Consistent with provisions of our contract with Golden Valley/Minneapolis regarding the supply of water, Crystal was required to institute an odd/even sprinkling ban effective June 29. Crystal's City Code requires the Council approve such water conservation methods by resolution. It is recommended the Council approve the attached resolution authorizing the odd/even sprinkling restrictions.

For the Council's information, a copy of the informational handout and violation form being used in Crystal are attached.



WM:jrs

Encls

RESOLUTION NO. 88-

RESOLUTION ESTABLISHING AN ODD/EVEN SPRINKLING BAN
FOR WATER CUSTOMERS IN THE CITY OF CRYSTAL

WHEREAS, dry weather conditions dictate extraordinary water conservation measures be initiated.

WHEREAS, the City of Minneapolis, which supplies water to Crystal, has instituted an odd/even sprinkling ban.

NOW, THEREFORE BE IT RESOLVED that the City of Crystal hereby orders an odd/even sprinkling ban effective Wednesday, June 29, at 8 a.m. This restriction allows property owners to water mature sod based on the correlation between the date and their address number. New sod and newly planted trees are exempt from this ban. Further, Crystal encourages property owners with private wells to also follow this odd/even usage pattern to assist in the water conservation effort and simplify enforcement.

Approved this 5th day of July, 1988.

Mayor

ATTEST:

Clerk

In accordance with a resolution passed by the Minneapolis City Council on Thursday, June 23, authorizing the City Engineer to take emergency action as necessary, and after consultation with officers of the DNR, Corps of Engineers, Metropolitan Council, MPCA, and other agencies, Perry Smith, Minneapolis Public Works Director, declared an odd-even sprinkling ban for the City of Minneapolis effective 8:00 a.m., Wednesday, June 29, 1988, until further notice.

This means that if you have a house or commercial building with an odd numbered address, you may water mature sod on odd numbered days. If you have an even numbered address, you may sprinkle on even numbered days. New sod and newly planted trees are exempt from this ban.

As Crystal purchases its water from Minneapolis, Crystal will also be initiating an odd/even ban. Individuals with private wells are also requested to follow the odd/even usage pattern. In addition, we are encouraging people to voluntarily cut back on other uses of water.

CITY OF CRYSTAL
PUBLIC WORKS DEPARTMENT

SPRINKLING BAN VIOLATION

On Wednesday, June 29, at 8:00 a.m., Crystal enacted an odd/even sprinkling ban in an effort to conserve water. The property at the address listed below was found to be in violation of this water use restriction. Consistent with provisions of Section 715.41 of City Code, a \$5 fine will be included with your water bill for each violation although the first violation will be handled as a warning with no penalty.

Address

Date

Time

Signature

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO PUBLIC UTILITIES: AMENDING CRYSTAL
CITY CODE, SUBSECTION 715.41

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 715.41, is
amended to read:

715.41. Restricted Hours for Sprinkling. Whenever the
~~City-Council~~ City Manager upon the recommendation of
the City Engineer shall determine that a shortage of
water supply threatens the City, ~~it may by resolution~~
the Manager may limit the times and hours during which
water may be used from the City Water Supply System for
lawn and garden sprinkling, irrigation, car washing,
air conditioning and other uses specified therein. Any
water customer or other person who shall cause or
permit water to be used in violation of the provisions
of said resolution shall in addition to other penalties
be charged ~~Five-Dollars-(\$5.00)~~ Twenty-five Dollars
(\$25.00) for each day of such violation, which charge
shall be added to his next water bill; continued
violation is hereby prohibited and shall be cause for
discontinuance of water service.

Section 2. This ordinance is effective in accordance
with Crystal City Code, Subsection 110.11.

Mayor

ATTEST:

Clerk

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 29, 1988
RE: Grading Permit at 3209 and 3233 Florida Avenue

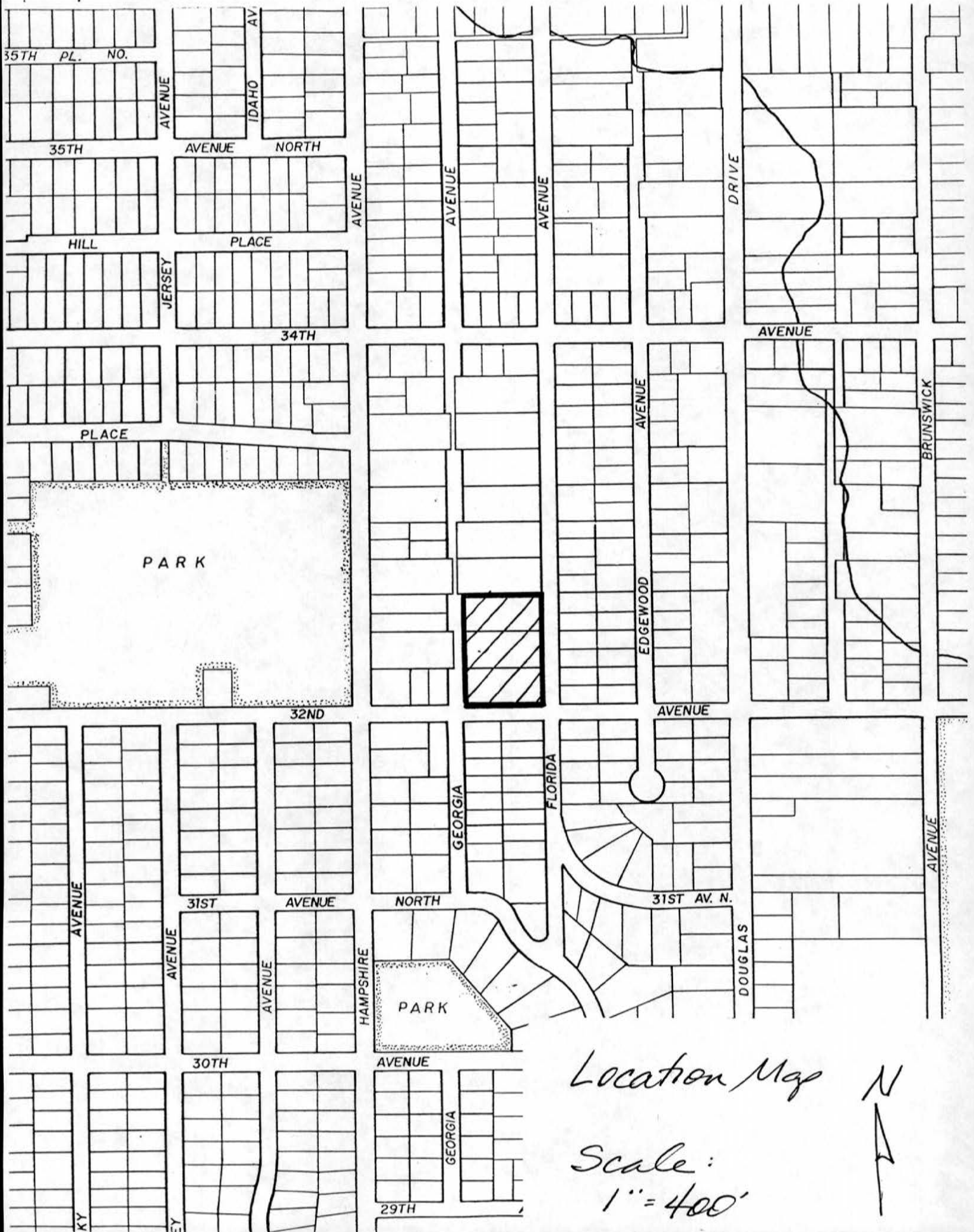
An excavation permit application has been submitted by Kevitt Excavating, Inc. to grade property along Florida Avenue as noted in the attached plan. The intent is to remove and replace poor soils on the eastern portion of the two lots in question so building pads can be supported. It should be noted that ownership of the corner lot has changed and it appears unlikely that the recently approved Finley Addition preliminary plat (creating four lots) will proceed.

Although as much as 18 feet of material is involved, the preparation of building sites on Florida Avenue is consistent with the existing plat arrangement. Staff has prepared an excavation agreement to handle details associated with the permit request and recommends approval of that agreement. Said details will be presented and further explained at Tuesday's meeting.



WM:jrs

Encls



Location Map N
Scale:
1" = 400'

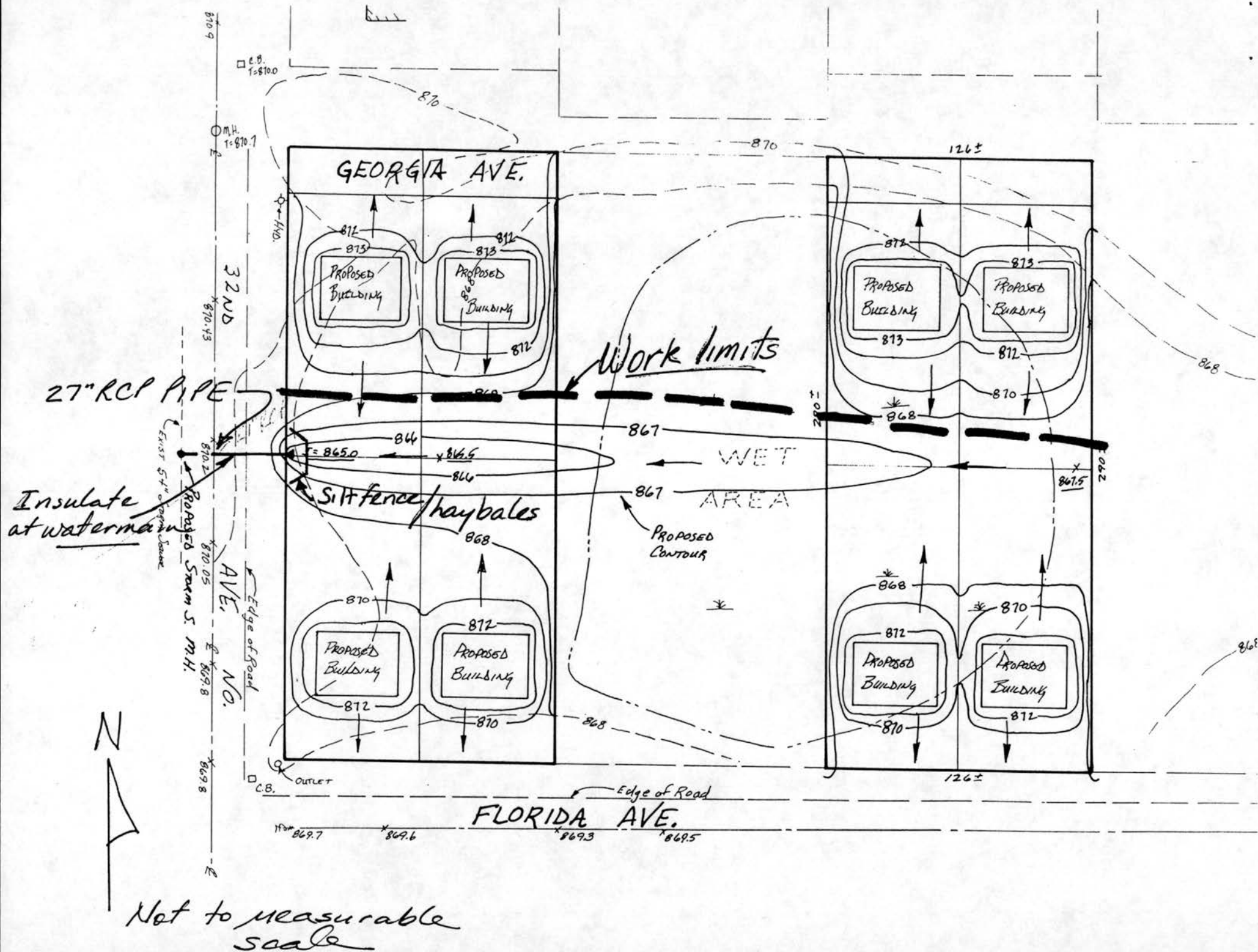


EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and Kevitt Excavating, Inc hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a excavation permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires that certain conditions of construction be adhered to for the orderly development of the site known as Lot 8 and 10, Block 3, Gardendale Acres.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- That the Contractor performing the work furnish the City with a certificate of insurance on which Crystal is named additional insured.
- That all work be performed in accordance with the preliminary grading/drainage plan, dated 6/21/88.
- That installation of the 27" RCP storm sewer in 32nd Avenue be installed with erosion control around the inlet and the street fully restored as the initial phase of work.
- That the excavation area be fenced or otherwise protected during non-operating hours.
- That work be performed in a manner to minimize the accumulation of ground and surface water.
- That equipment operates within the timetables established in City Code.
- That the roadways surrounding the work area be kept clean of excavated and trucked material.
- That restoration of the disturbed area be performed within two weeks of the completion of the excavation work.
- That the permit expires 4 weeks from the time of commencing operations, but in no case later than December 1, 1988.

It is understood that this permit is for excavation only and no building nor construction beyond that shown on the referenced grading plan is permitted.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered to be in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to render the works in compliance with the conditions as set forth above.

That a letter of credit or bond be filed with the City in the amount of \$5,000 to insure the faithful performance of the above construction work and requirements.

IN WITNESS WHEREOF we have hereunto set our hands this ____ day of _____.

CITY OF CRYSTAL

SEAL

MAYOR

ATTEST:

CITY MANAGER

CITY CLERK

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 30, 1988
RE: Memory Lane Pond Excavation

As a part of the 1988 Utility Department Budget, monies were set aside to excavate Memory Lane Pond where extensive flooding occurred last July. Plans prepared to complete this work include the removal of 25,000 cubic yards of material from the pond bottom which will deepen the basin north of 42nd Avenue by approximately five feet and provide additional storage capacity.

A tabulation of bids received is as follows:

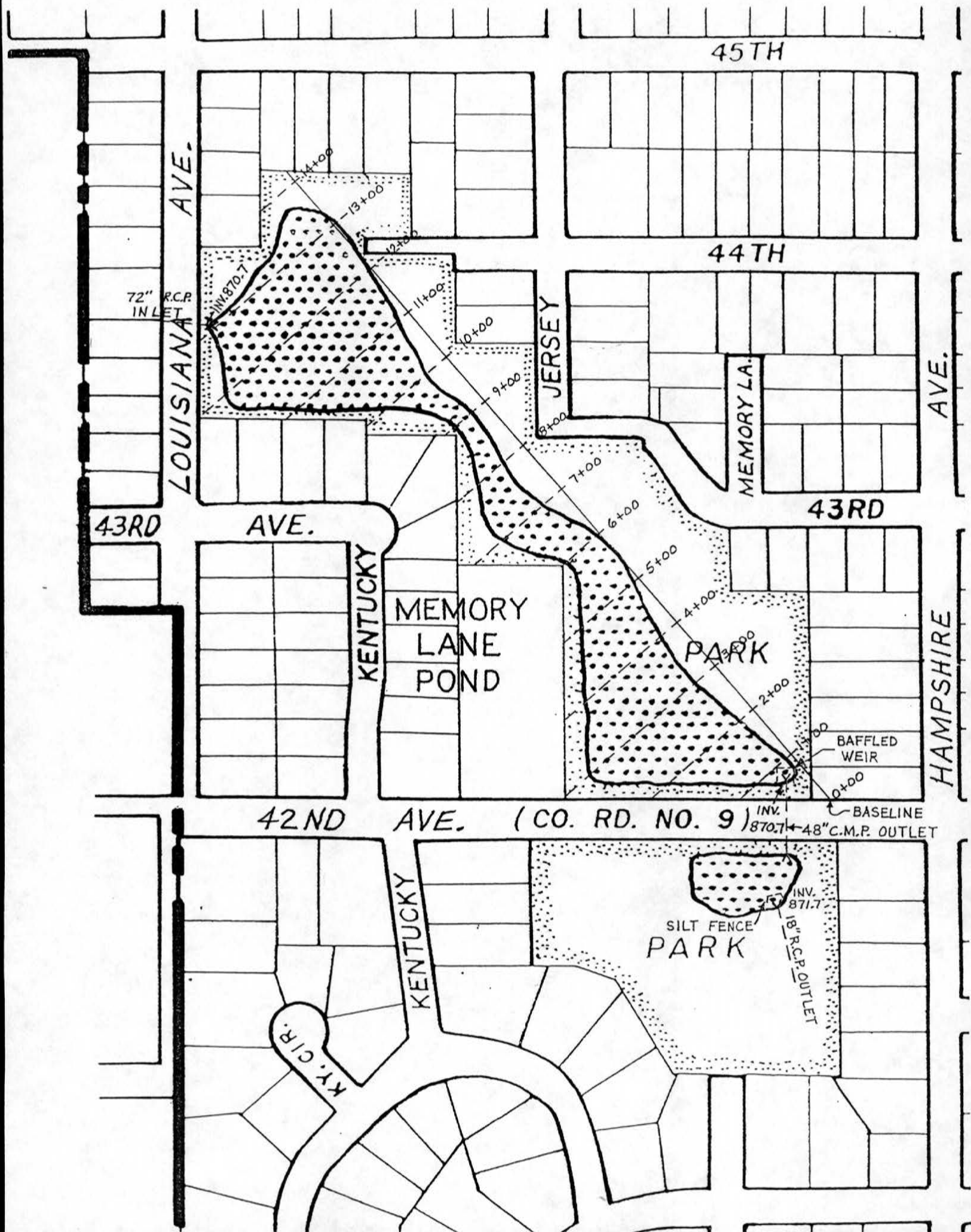
Veit and Company, Inc.	\$ 63,691.30
Gammon Bros. Inc.	87,300.00
Matt Bullock Contracting Co.	107,950.00
G. L. Contracting, Inc.	118,800.00
Park Construction Co.	121,750.00
C. S. McCrossan Construction	161,500.00
B. K. Excavating	167,250.00

The wide range of bids is based primarily on the location of disposal and related hauling costs. The low bid is definitely competitive at \$2.50 per cubic yard of excavation and represents the only bid the City can handle within the limits of its budget estimate. Crystal has worked with Veit in the past and found the firm to be reputable.

Based on the information noted above, it is the recommendation of this office that the contract for the Memory Lane Pond Excavation be awarded to Veit & Company, Inc. in the amount of \$63,691.30.


WM:jrs

Encls



72" R.C.P.
INLET

LOUISIANA AVE.

43RD

AVE.

KENTUCKY

MEMORY
LANE
POND

JERSEY

45TH

44TH

MEMORY LA.

43RD

AVE.

HAMPSHIRE

42ND

AVE.

(CO. RD. NO. 9)

INV. 870.7
48" C.M.P. OUTLET

PARK

BAFFLED
WEIR

SILT FENCE
PARK

INV. 871.7

18" R.C.P. OUTLET

K.Y. C.I.R.

SPECIAL PROVISIONS

MEMORY LANE POND EXCAVATION

1. LOCATION & SCOPE

This project will involve approximately 25,000 cu.yds. of excavation and the construction of a baffled weir at Memory Lane Pond located at 43rd and Louisiana Ave. N.
- See map, plans, and detail drawings.

Permits required by the D.N.R. and Water Management Organization have been applied for by the City and approvals are expected prior to the start of the contractors operations on the project.

2. PROTECTION OF EXISTING UTILITIES

The Contractor shall be responsible for notifying all utility owners for the purpose of locating any utilities that may be encountered during all construction operations.

3. SPECIFICATIONS

The 1983 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction," and all Supplements thereto, shall apply on this project where applicable, except as modified herein.

4. TRAFFIC AND WORK PROTECTION

Traffic control and protection of the work shall be the responsibility of the Contractor.

The ingress and egress for the site shall be on Louisiana Ave., north of 43rd Ave. N.

5. EXCAVATION

The Contractor shall excavate the bottom of the pond areas as shown on the attached cross-sections.

Dewatering as may be necessary shall be the responsibility of the Contractor.

Common excavation will be measured from the existing ground surface elevation to the proposed grade lines as shown on the cross-section drawings or otherwise designated by the Engineer and computed to the nearest cubic yard by the average cross-sectional end area method.

The excavated material shall become the property of the Contractor and be disposed of off-site.

6. EROSION CONTROL

The Contractor shall place the erosion control structures shown on the plans and detail drawings as the initial phase of the construction operations.

The silt fence shown at the 18 in. pipe outlet of the small pond south of 42nd Ave. shall be constructed of fence posts on 2 - 3 ft. centers placed at least 2 ft. below ground with geotextile filter fabric securely attached. The silt fence shall be incidental to the contract.

The baffled weir structure at the 48 in. outlet (north side of 42nd Ave.) shall be constructed as per the detail drawings. Payment for the weir shall be made on a unit price basis separately from the excavation.

Both structures shall be continuously maintained throughout the duration of the project.

7. RESTORATION

The Contractor shall restore the ingress-egress area along Louisiana Ave. and all areas around the perimeter of the pond disturbed by construction operations above elevation 873 (See cross-sections) with a minimum of 4 inches of black dirt and raked in seed - mixture as follows:

- 30% Park Kentucky Bluegrass
- 20% Aquila or Delta Kentucky Bluegrass
- 20% Creeping Red Fescue
- 20% Chewing Fescue
- 10% Perennial Rye-Delray

The City will maintain the restored area after acceptance of the finish grading and placement of the dirt and seed. The restoration shall be incidental to the contract.

8. COMPLETION DATE

All work under this contract shall be completed by September 1, 1988.

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 29, 1988
RE: Sale of Motorized Vehicles

On June 13 the Planning Commission recommended approval of an ordinance amendment whereby sale of motorized vehicles would be handled as conditional uses in the B-3 and I-1 Zoning Districts as described in the attached staff report. The City Attorney has prepared the item in ordinance amendment form (also attached) which is ready for the Council's consideration for first reading.


WM:jrs

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: June 7, 1988
RE: Zoning of Used Car Lots

Based on parking and site plan issues related to complaints received concerning the used car lot located on the northwest corner of the intersection of 32nd Avenue and Douglas Drive, the City Council has requested the Planning Commission review provisions of the Zoning Code related to used car sales. Currently, used car sales are handled as a permitted use in B-3, Auto-Oriented Commercial, Districts (Section 515.35, Subd. 2 b) and I-1, Light Industrial, Districts (Section 515.39, Subd. 2 e). The question raised involves whether used car sales should be handled as a conditional use requiring a special permit at which time the site plan, including parking and improvement issues, can be reviewed.

If it is decided to handle used car sales lots similar to car washes and gas stations, the following actions are recommended:

- delete Section 515.35, Subd. 2 b) and 515.39, Subd. 2 e) of the Zoning Code which allows motor vehicle sales within B-3 and I-1 Districts as permitted uses.
- add Section 515.35, Subd. 4 g) and Section 515.39, Subd. 4 d) which would expand the conditional uses allowable in the B-3 and I-1 Districts to include vehicle sales. Said subdivisions would read as follows:

Motor vehicle and motorized recreational equipment sales and storage garages accessory thereto provided that:

- 1) The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot.
- 2) Approval of a conditional use permit will be based on a specific site plan noting the existing facilities and improvements required to meet the provisions of this subdivision.
- 3) All parking, driving and vehicle display areas shall be hard-surfaced to control dust. Further, these areas shall be lined with concrete curb and provide for an on-site drainage system subject to the approval of the City.

Re: Zoning of Used Car Lots
June 7, 1988
Page 2

- 4) A minimum lot area of 22,500 square feet shall be required.
- 5) The lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and shall be in compliance with Sub-Section 515.07, Subd. 10 of this Code.
- 6) The area is fenced and screened from view of neighboring residential uses or if abutting an R District in compliance with Sub-Section 515.07, Subd. 9 of this Code.
- 7) Vehicular access points shall create a minimum of conflict with through traffic movement and shall comply with Sub-Section 515.09 of this Code.
- 8) All signing and informational or visual communication devices shall be minimized and shall be in compliance with Section 406 of the City Code.
- 9) Repair or work of any kind on motor vehicles and motorized recreational equipment shall not be permitted. Said repair or sale of products other than those specifically mentioned in this Sub-division shall require issuance of individual conditional use permits in compliance with Sections of the Zoning Code.
- 10) On-site parking requirements consistent with Section 515.09, Subd. 8) dd) shall be met.
- 11) Maximum vehicle or equipment length shall be restricted to less than 32 feet unless larger units are specifically approved as a condition of the conditional use permit and provided for on the parking layout.
- 12) The provisions of Sub-Section 515.53, Subd. 1 e) of this Code are considered satisfactorily met.

WM:jrs

ORDINANCE NO. 88-_____

AN ORDINANCE
RELATING TO ZONING: AMENDING CRYSTAL
CITY CODE (APPENDIX I - ZONING) SUBSECTIONS 515.35
AND 515.39 BY ADDING SUBDIVISIONS: REPEALING
CRYSTAL CITY CODE (APPENDIX I - ZONING) SUBSECTIONS
515.35, SUBDIVISION 2 h) AND 515.39,
SUBDIVISION 2 e).

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code (Appendix I - Zoning),
Subsection 515.35 is amended by adding a subdivision to
read:

Subd. 4 g). Motor vehicle and motorized recreational
equipment sales and storage garages accessory thereto
provided that:

1) The architectural appearance and functional
plan of the building and site may not be so dissimilar
to the existing buildings or area as to cause impair-
ment in property values or constitute a blighting
influence within a reasonable distance of the lot.

2) Approval of a conditional use permit will be
based on a specific site plan noting the existing
facilities and improvements required to meet the
provisions of this subdivision.

3) Parking, driving and vehicle display areas
shall be hard-surfaced to control dust. Further, these
areas must be lined with concrete curb and provide for
an on-site drainage system subject to the approval of
the City Engineer.

4) A minimum lot area of 22,500 square feet
is required.

5) The lighting must be accomplished in such a
way as to have no direct source of light visible from
adjacent land in residential use or from the public
right-of-way and must be in compliance with Subsection
515.07, subdivision 10 of this Code.

6) The area is fenced and screened from view of
neighboring residential uses or if abutting an R
District in compliance with Subsection 515.07, sub-
division 9 of this Code.

7) Vehicular access points may create a minimum of conflict with through traffic movement and shall comply with Subsection 515.09 of this Code.

8) All signing and informational or visual communication devices must be minimized and shall be in compliance with Section 406 of the City Code.

9) Repair or work of any kind on motor vehicles and motorized recreational equipment may not be permitted. The repair or sale of products other than those specifically mentioned in this subdivision require issuance of individual conditional use permits in compliance with this Code.

10) On-site parking requirements consistent with Section 515.09, Subd. 8) d) must be met.

11) Maximum vehicle or equipment length must be restricted to less than 32 feet unless larger units are specifically approved as a condition of the conditional use permit and provided for on the parking layout.

12) The provisions of Subsection 515.53, Subd. 1 e) of this Code are considered satisfactorily met.

Sec. 2. Crystal City Code (Appendix I - Zoning), Subsection 515.39 is amended by adding a subdivision to read:

Subd. 4 d). Motor vehicle and motorized recreational equipment sales and storage garages accessory thereto provided that the conditions specified in Subsection 515.35, subdivision 4 g) are met.

Sec. 3. Crystal City Code (Appendix I - Zoning), Subsections 515.35, Subdivision 2 b) and 515.39, Subdivision 2 e) are repealed.

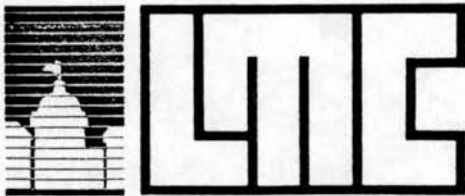
Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

00110D03.F16



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

DATE: June 6, 1988

TO: Mayors and Managers, Administrators or Clerks of
Cities with Local Police and Paid Fire Relief
Associations (Please be sure the mayor gets a copy of
this material)

FROM: Stanley G. Peskar, General Counsel *SGP*

SUBJECT: Laws 1988, Chapter 574, Thirteenth Check or Double
COLA Act

On May 17 of this year, I sent you a copy of Chapter 574 together with the invitation to a meeting to discuss this special legislation which currently applies only to the City of Minneapolis, but which potentially will effect all other Minnesota cities, especially yours. The meeting, held on June 3, was attended by representatives from the following cities:

Minneapolis	South St. Paul
West St. Paul	Red Wing
St. Cloud	Rochester
Winona	Faribault
St. Louis Park	Fridley
Anoka	

A listing of attendees is enclosed.

At this meeting, consensus developed that legislation of this type effecting any Minnesota city is dangerous to other Minnesota cities, that dual cost-of-living adjustment mechanisms are unprecedented, illogical, and not in the interest of cities or taxpayers, and that all thirteenth check legislation of this type should be opposed by the 28 cities most effected.

June 6, 1988

Page 2

It was also the consensus of those representatives at the meeting that all 28 cities should act in concert during the interim to develop a coherent, united effort to deal with this issue before and during the next session of the legislature. This would include investigation of the feasibility of the use of Legislative Commission on Pension and Retirement employed actuaries for purposes of assisting with the cities' response to the proposal and to examine the question of whether the actuarial assumptions as to investment yield and salary increases should be examined for possible revision. The statutory method for valuing assets of these plans is another area that may need revision with a view to reducing unnecessary city and state contributions which may eventually overfund these plans.

I have enclosed for your information copies of the following:

1. Letter to council member Steve Cramer
2. Minneapolis Fire Department Relief Association Projections Related to Thirteenth Check Proposal
3. Minneapolis Police Relief Association Projections Related to Thirteenth Check Proposal, Summary of Chapter 574
4. Resolution of Commitment to Concerted Activity with regard to thirteenth check proposed legislation in 1989
5. List of attendees

We hope that after reading the enclosed materials and perhaps a phone call to me or one of the persons who attended the meeting on June 3rd, you will present to your city council for its consideration for adoption, the resolution listed number 4 above.

Please send a copy of the adopted resolution to my attention at the League office.

I will let you know as further developments occur.

FINANCE DEPARTMENT
331 CITY HALL
MINNEAPOLIS, MN 55415-1379

(612) 348-2577

JOHN M. GUNYOU
CITY FINANCE OFFICER

MEL J. WENDORF
DEPUTY OFFICER

ACCOUNTING DIVISION
ROBERT T. DWYER
307M CITY HALL
(612) 348-4123

PAYABLES DIVISION
GEORGE (TOM) BACHA
331 CITY HALL
(612) 348-2557

TREASURY DIVISION
GEORGE R. HABLE
331 CITY HALL
(612) 348-2311

BUDGET AND
EVALUATION DIVISION
MARK WETMORE
325M CITY HALL
(612) 348-6308

minneapolis

city of lakes

February 19, 1988

Council Member Steve Cramer, Chair
Intergovernmental Relations Committee
307 City Hall
Minneapolis, MN 55415

Re: Proposed legislation increasing Police and Fire Relief
Fund benefits

Dear Council Member Cramer:

The purpose of this letter is to outline the reasons why the undersigned recommend that the City oppose passage of the bill increasing pension benefits of the local Minneapolis Police and Fire Relief Funds. A separate letter of this same date from Dallas Petersen outlines the provisions and impact of the bill, to the extent possible given the existing information available. Also attached to Mr. Petersen's letter is a copy of comments made on the bill by Andrea Feshbach, an actuary with Touche Ross employed on a consultant basis by the Finance Department.

Cost Implications

The bill authorizes increased one-time benefits up to .5% of total assets each year that the spread between the current escalator and investment income exceeds 1.5%.

Depending on the future annual spread between the salary escalator (equal to the raises the City negotiates with police and firefighters) and the return on investment earned by the funds, the additional payout by the pension funds would be zero if the spread never exceeded the current actuarial assumption of 1-1/2%; about \$1.0 million the first year increasing to about \$2.0 million annually in the year 2011 if the spread was 2% per year; and \$1.1 million increasing to \$3.4 million if the spread was 5% per year. Based on incomplete information, it appears that the Police Relief Association return on investment exceeded salary increases by more than 2% for at least six of the last nine years.

AFFIRMATIVE ACTION EMPLOYER

INVOICE (612) 348-2111



Two points need to be understood regarding the potential cost impact of the bill. The initial impact on the city tax levy would be much less than the increased payout from the funds. The increased payout would increase the unfunded liability by that amount each year, but the City would only have to amortize the increases by 2010. If the bill meant that payouts increased an average \$1.0 million each year, our increased tax burden would be much less than \$1.0 million initially and would ultimately be much more than \$1.0 million due to the bill.

Secondly, these are estimated cost impacts due to the bill. If investment experience compared to raises is more favorable over the remaining history of the funds than the current actuarial assumptions, then we are essentially paying in too much today, given the current benefit schedule and future adjustments accruing to the benefit of the taxpayer should occur. Information provided in the January 11th report from Gabriel, Roeder, Smith and Company for the Police Relief Association clearly shows this. The policy alternative offered by the bill is that some of this actuarial profit should accrue to the fund members.

It is our position that neither of the above factors should be seen as mitigating the overall, adverse effect on taxpayers of the bill. Immediate inconsequence and long term impact is the most dangerous aspect of pension issues. It is easy to increase benefits (and indirectly the cost of city services) today and require future taxpayers to pay for it. Minneapolis was severely criticized for allowing substantial increases in MERF benefits without serious analysis in the early 1970's which resulted in huge increases in the normal cost and unfunded liability and that eventually culminated in a state bail out of the City and closing of the fund.

Regarding a sharing of good fortune with the members, this should not be considered until the fund is actually 100% funded and then only in relation to other potential public uses of the dollars. In effect, the existing agreement between the members and the City is that for a fixed contribution from them (8%) they are guaranteed benefits based on a certain formula including annual increases equal to those of active employees and the taxpayers (city and state) guarantee to pay all the costs above the employees' share however they fluctuate. As can be seen from tables in Mr. Petersen's letter, the public's share of costs is currently overwhelmingly greater than the employees'; about 90% for Police and 91% for the Fire Relief Fund.

In a defined benefit plan the City is standing behind a given level of benefits, providing the security with its taxing powers that the benefits will be paid. Financing those benefits on an actuarial basis is a budgeting tool that both forces the City to recognize pension costs as they are incurred and takes advantage of investment income to help fund the benefits. If the pensions were funded on a pay-as-you-go basis, the City would still have to guarantee the benefits and there would be no excess earnings with which to increase benefit payments.

As written the bill is a one-sided benefit for members. In years with good investment experience the retirees benefit up to the maximum of .5% of assets and in years with poor experience the City suffers the loss.

Benefit Levels

The City as an employer has an obligation to provide adequate pension benefits to its employees and obviously the intent of this bill is to increase benefits for one group of retirees. Traditionally inflation has caused the real income of retirees to decrease. In the case of the Police and Fire Relief Funds the current escalator already helps insulate retirees from inflation. Although wage increases didn't keep up with the double digit inflation of 1979 and 1980, raises since then have generally exceeded inflation. One legitimate concern shared by all retirees is the growth of health insurance costs which have been more rapid than inflation.

One measure of how well the City is fulfilling its obligation to its employees is to compare benefit levels with other retirement plans. In general the current benefits of the local police and fire funds compare favorably with other plans for Minneapolis employees. This is especially true for retiring Patrol Officers and Firefighters; since all members of the local funds receive the same dollar amount of benefits, retirees from promotional grades do not compare as favorably.

As shown on Page 5 of Mr. Petersen's letter, a Patrol Officer retiring with 25 years of service has higher benefits under Minneapolis Police Relief than under PERA for a comparable survivor benefits. A member of the Minneapolis Employees Retirement Fund (MERF) retiring in 1988 after 25 years service at the same salary as a top-grade Patrol Officer and choosing a comparable form of survivors benefits would receive almost \$2,400 less in annual benefits (but could increase those benefits by working longer than 25 years). Mr. Petersen's letter also points out that our police and fire benefits compare very favorably to most other cities sampled. One has to suppose that if a second escalator as established by the bill had been in effect for the last ten years the payment differential would have been much greater.

Another measure of how adequate the retirees benefit level is might be to compare it to income levels in the community. According to the City Planning Department the median household income in Minneapolis is currently about \$20,900 which compares favorably with the current Police and Fire retirement benefit level of \$19,293.

Recent Changes

Benefits were actually increased slightly for 1988 when the Police and Fire Relief Boards, with the concurrence of the City, interpreted covered payroll to include the annual uniform allowance payment for purposes of calculating pension benefits. This will increase annual benefits by about \$190 for each plan, above the amounts shown in Mr. Petersen's letter.

An added degree of appropriate equity and flexibility was also added to both funds in 1987 when the City approved five year vesting for both plans; previously neither plan had vesting before 20 years and the employee's pension payments could not be withdrawn if they left city employment. In the case of the Police Fund it was felt that this change would actually save costs in the long run.

February 19, 1988

Investment Incentive

It has been suggested that one positive aspect of the bill is that it would give the pension boards one more incentive to do well in their investments. Given the recent excellent performance of the funds, there is no indication that investments are not being handled in a careful and conscientious manner. Given the close scrutiny by the State as well as the City the funds are under a good deal of political pressure to perform as well as possible over time. In any event, whatever incentive is added by the bill only applies to the additional .5 percent spread between raises and earnings.

Expectations of Permanent Increases

Andrea Feshbach, the Touche Ross actuary, suggests in her letter that while there is clearly no guarantee of a "13th check" every year under the bill, a few years of successful investments would condition retirees to depend on them somewhat and could create political pressure to continue them in the face of lower earnings.

Resource Allocation Issues

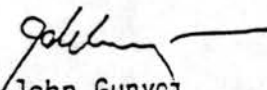
Returning to the issue of budget impact, as we alluded to above this issue should be thought of primarily as one dealing with resource allocation. To support the bill the City must decide that this is the best public use of \$60 million or more that could be available for other uses over the remaining life of the fund. This appears to be an impossible choice considering that the benefits accrue only to a declining portion of city employees and their dependents and that no city services are increased in any way by the expenditure.

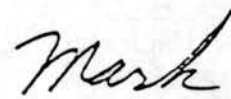
Conclusion

Due to the fact that this bill represents a very large commitment of public funds over time that would otherwise be available to address specific city goals, and because of the other considerations mentioned above, we respectfully recommend that your committee deny city support for this proposal.

Sincerely,


Lyall Schwarzkopf
City Coordinator


John Gunycs
City Finance Officer


Mark Wetmore
Budget Director

cc: Mayor Fraser

MW:jb
pension.wp

Minneapolis Fire Department Relief Association
 Projections Related to 13th Check Proposal
 6.5% Investment Return
 (\$ in thousands)

Year	Computed Employer Contributions			City Savings or Cost	Case 3 Savings to State and 13th Check Amount
	Case 1	Case 2	Case 3		
1988	\$11,323	\$11,323	\$10,926	<397	\$397
1989	11,071	10,997	10,647	<350	431
1990	10,899	10,735	10,451	<284	462
1991	10,775	10,507	10,304	<203	494
1992	10,628	10,244	10,133	<111	526
	<u>54,296</u>	<u>53,806</u>	<u>52,461</u>	<u><1345</u>	
1993	10,580	10,065	10,063	<2	558
1994	10,515	9,852	9,976	124	591
1995	10,439	9,611	9,879	268	623
1996	10,331	9,317	9,751	434	654
1997	10,164	8,944	9,568	624	684
	<u>106,725</u>	<u>101,595</u>	<u>101,698</u>	<u>103</u>	
1998	9,972	8,518	9,361	843	712
1999	9,745	8,029	9,123	1094	738
2000	9,572	7,560	8,941	1381	763
2001	9,281	6,933	8,648	1715	784
2002	9,071	6,340	8,438	2098	802
	<u>154,366</u>	<u>158,475</u>	<u>146,209</u>	<u>7234</u>	
2003	8,784	5,612	8,155		820
2004	8,576	4,889	7,956		835
2005	8,461	4,161	7,856		846
2006	8,175	3,122	7,595		855
2007	7,683	1,662	7,139		860
	<u>196,045</u>	<u>158,421</u>	<u>184,910</u>		
2008	7,484	118	6,991		863
2009	7,275	0	6,864		865
2010	7,084		6,694		870
2011	100		100		832
	<u>217,987</u>	<u>158,539</u>	<u>208,559</u>	<u>+50,020</u>	<u>16,865</u>

Valuation results for all cases were determined using the statutory economic assumptions of 5% investment return and 3.5% salary increases.

- ① Case 2 vs Case 3
- Case 1. Actual experience equals assumed experience.
 - Case 2. Actual investment return equals 6.5%.
 - Case 3. Actual investment return equals 6.5% and proposed 13th check program is implemented.

The reduction in computed employer contributions in Case 3, relative to Case 2, during the early years is attributable to immediate recognition of a gain which would have otherwise been amortized over the remaining amortization period.

To estimate the net employer contribution, deduct the full amount of amortization aid and estimated insurance premium taxes from the stated computed employer contribution. (In Case 3, an amount was reserved to replace the reduction in amortization aid. Thus unreduced amortization aid should also be subtracted from the Case 3 amount.)

Minneapolis Police Relief Association
Projections Related to 13th Check Proposal
6.5% Investment Return
(\$ in thousands)

Year	Computed Employer Contributions			Case 3 Savings to State and 13th Check Amount	
	Case 1	Case 2	Case 3	City Savings	Cost
1988	\$13,915	\$13,915	\$13,103	<812>	\$ 811
1989	13,536	13,382	12,679	<703>	870
1990	13,350	13,009	12,451	<558>	927
1991	13,153	12,602	12,211	<391>	984
1992	12,903	12,118	11,925	<193>	1,039
	<u>66,857</u>	<u>63,026</u>	<u>62,369</u>	<2,657>	
1993	12,551	11,502	11,540	38	1,089
1994	12,124	10,782	11,085	303	1,135
1995	11,713	10,047	10,651	604	1,179
1996	11,335	9,309	10,253	944	1,219
1997	11,022	8,597	9,927	1330	1,254
	<u>125,602</u>	<u>115,263</u>	<u>113,825</u>	562	
1998	10,626	7,760	9,522	1358	1,285
1999	10,196	6,841	9,091	2250	1,310
2000	9,750	5,852	8,653	2801	1,329
2001	9,167	4,662	8,086		1,339
2002	8,503	3,317	7,449		1,340
	<u>173,844</u>				
2003	8,308	1,803	6,743		1,334
2004	8,187	360	6,227		1,322
2005	7,976	0	5,951		1,306
2006	7,765		5,977		1,288
2007	7,475		6,112		1,268
	<u>213,555</u>				
2008	7,255		6,590		1,250
2009	7,023		7,519		1,237
2010	6,818		10,433		1,238
2011	0		0		1,182
	<u>234,651</u>	<u>145,858</u>	<u>214,178</u>	+ 68,320	<u>28,535</u>

Valuation results for all cases were determined using the statutory economic assumptions of 5% investment return and 3.5% salary increases.

① - Case 2 vs Case 3

Case 1. Actual experience equals assumed experience.

Case 2. Actual investment return equals 6.5%.

Case 3. Actual investment return equals 6.5% and proposed 13th check program is implemented.

The reduction in computed employer contributions in Case 3, relative to Case 2, during the early years is attributable to immediate recognition of a gain which would have otherwise been amortized over the remaining amortization period.

To estimate the net employer contribution, deduct the full amount of amortization aid and estimated insurance premium taxes from the stated computed employer contribution. (In Case 3, an amount was reserved to replace the reduction in amortization aid. Thus unreduced amortization aid should also be subtracted from the Case 3 amount.)

RESOLUTION NO. _____

RESOLUTION OF OPPOSITION TO MULTIPLE POST RETIREMENT INFLATER
MECHANISMS APPLICABLE TO LOCAL POLICE AND PAID FIREFIGHTER
PENSION PLANS.

Be It Resolved by the City Council of the City of _____,
that the establishment of multiple mechanisms to make post
retirement adjustments to protect retirees in local police and
paid firefighter pension plans is illogical, confusing,
unnecessary and disruptive. If the legislature determines that
"escalation" (Pension adjudged by the percentage increase of
wages of active members) presently in effect does not offer
adequate inflation protection, that mechanism should be
adjusted or abolished. However, no new mechanism such as that
authorized for Minneapolis police or firefighters in Laws 1988,
Chapter 574, should be authorized while "escalation" remains in
effect.

The City of _____ will work with other especially effected
Minnesota cities to discourage legislation patterned after Laws
1988, Chapter 574.

The clerk is directed to provide a copy of this resolution to
the senator and representative who represent this city and a
copy to the League of Minnesota Cities.

Adopted by the City Council on _____.

Attest _____ (S) _____
City Clerk (Coordinator) Mayor

Thirteenth Check Meeting - 6-3-88

<u>Name</u>	<u>Title</u>	<u>City</u>
Mark Wetmore	Budget Director	Mpls
Della Petersen	Manager Finance	Mpls
Malin A. Amundson	Finance Officer	South St. Paul
John W. Rembert	Finance Director	West St. Paul
Deane A. Massett	City adm	Red Wing
Elmer J. Malinen	city adm.	St. Cloud
Morgan Brunner	Director of Finance	St. Cloud
Paul C. Utterich	Director of Finance	Rockford
DARREL JOHNSON	DIRECTOR OF FINANCE	WINONA
DALE MARTINSON	DIRECTOR OF FINANCE	FARIBAULT
Pat Hentges	City Adm	Faribault
Harlan Johnson	Dir of Finance	St. Louis Park
RICHARD FRIDLEY	FINANCE DIRECTOR	FRIDLEY
Frank Frederick	Finance Director	ANOKA
ANDY REBRNO	POLICE CHIEF	ANOKA

AN ACT

S.F. No. 2102

CHAPTER No.

574

1
2 relating to the city of Minneapolis; authorizing the
3 Minneapolis park and recreation board to establish
4 compensation for its members; providing for
5 postretirement payments for Minneapolis police
6 officers and Minneapolis firefighters, their surviving
7 spouses and dependents; amending Laws 1949, chapter
8 406, section 5, by adding a subdivision; and Laws
9 1974, chapter 181, section 1, as amended.

10
11 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

12 Section 1. Laws 1974, chapter 181, section 1, as amended
13 by Laws 1978, chapter 653, section 1, and Laws 1984, chapter
14 499, section 1, is amended to read:

15 Section 1. [MINNEAPOLIS PARK AND RECREATION COMMISSIONERS'
16 COMPENSATION.]

17 Notwithstanding any provision of the home rule charter to
18 the contrary, each member of the park and recreation board of
19 the city of Minneapolis may be compensated at the a rate of-up
20 to-\$3,600-per-annum to be established by resolution of the park
21 and recreation board, subject to the approval of the mayor, and
22 paid as an operating expense of the board.

23 Sec. 2. Laws 1949, chapter 406, section 5, is amended by
24 adding a subdivision to read:

25 Subd. 7. [INVESTMENT RELATED POSTRETIREMENT PAYMENTS.] (a)
26 For the purpose of this subdivision, these terms have the
27 following meaning:

1 (1) "Excess investment income" means the amount by which
2 the time weighted total rate of return earned by the fund in the
3 most recent fiscal year has exceeded the actual percentage
4 increase in the current monthly salary of a top grade patrol
5 officer in the most recent fiscal year plus 1.5 percent. The
6 excess investment income must be expressed as a dollar amount;
7 excess investment income shall not exceed 1.5 percent of the
8 total assets of the fund and does not exist unless the time
9 weighted total rate of return of the fund exceeds five percent.

10 (2) "Time weighted total rate of return" means the
11 percentage amount determined by using the formula or formulas
12 established by the state board of investment under Minnesota
13 Statutes, section 11A.04, clause (11), and in effect on January
14 1, 1987.

15 (3) "Eligible member" means any person, including service
16 pensioners, disability pensioners, their survivors, or
17 dependents, who received an annuity during the 12 months prior
18 to the determination date. Members who received an annuity for
19 the entire 12 months prior to the determination date are
20 eligible for a full annual postretirement payment. Members who
21 received an annuity for less than 12 months prior to the
22 determination date are eligible for prorated annual
23 postretirement payments.

24 (4) "Determination date" means December 31 of each year.

25 (5) "Annual postretirement payment" means the payment of a
26 lump sum postretirement benefit to eligible members on June 1
27 following the determination date in any year.

28 (b) The board of trustees of the relief association shall
29 determine by May 1 of each year whether the relief association
30 has excess investment income. The amount of excess investment
31 income, if any, must be stated as a dollar amount and reported
32 by the relief association to the governing body of the
33 municipality, the state auditor, the commissioner of finance,
34 and the legislative commission on pensions and retirement. The
35 dollar amount of excess investment income up to 1.5 percent of
36 the assets of the fund must be applied for the purposes

1 specified in paragraphs (c) and (d). Excess investment income
2 must not be considered for actuarial valuations of the fund for
3 that year under sections 69.77, 356.215, and 356.216.

4 Additional investment income must be included in the actuarial
5 valuations performed under sections 69.77, 356.215, and 356.216.

6 (c) The amount determined by paragraph (b) must be applied
7 as follows:

8 (1) one-third of the excess investment income must be paid
9 as a benefit to eligible members under paragraph (d) in an
10 amount not to exceed .5 percent of the assets of the fund or an
11 amount equal to the total monthly benefit that the eligible
12 member was entitled to in the prior year under the terms of the
13 pension plan, whichever is less;

14 (2) the state amortization state aid or supplementary
15 amortization state aid payments otherwise due to the relief
16 association under section 423A.02 for the current calendar year
17 must be reduced by one-third of the amount of the excess
18 investment income; and

19 (3) the minimum obligation of the municipality otherwise
20 due to the relief association for the following calendar year
21 must be reduced by one-third of the amount of excess investment
22 income.

23 (d) The relief association shall pay an annual
24 postretirement payment to all eligible members in an amount not
25 to exceed .5 percent of the assets of the fund. Payment of the
26 annual postretirement payment shall be in a lump sum amount on
27 June 1 following the determination date in any year. Payment of
28 the annual post-retirement payment shall be made only if the
29 time weighted total rate of return exceeds five percent in any
30 year. The total amount of all payments to members shall not
31 exceed the amount determined under paragraph (b) of this
32 subdivision. Payment to each eligible member shall be
33 calculated by dividing the total number of pension units to
34 which eligible members are entitled into the excess investment
35 income available for distribution to members, and then
36 multiplying that result by the number of units to which each

1 eligible member is entitled to determine each eligible member's
2 annual postretirement payment. Payment to each eligible member
3 shall not exceed an amount equal to the total monthly benefit
4 that the eligible member was entitled to in the prior year under
5 the terms of the pension plan.

6 (e) In the event an eligible member dies prior to the
7 payment of the post-retirement payment, the relief association
8 shall pay that eligible member's estate the amount to which the
9 eligible member was entitled.

10 (f) The relief association shall submit a report on the
11 amount of all post-retirement payments made pursuant to this
12 section and the manner in which those payments were determined
13 to the state auditor, the executive secretary of the legislative
14 commission on pensions and retirement, and the Minneapolis city
15 clerk.

16 Sec. 3. [MINNEAPOLIS FIRE; POSTRETIREMENT PAYMENTS.]

17 Subdivision 1. [AUTHORIZED.] Notwithstanding the
18 provisions of Minnesota Statutes, chapter 69, or any other law
19 to the contrary, the Minneapolis fire department relief
20 association shall provide postretirement payments to eligible
21 members under subdivision 2.

22 Subd. 2. [DEFINITIONS; CALCULATION.] (a) For the purpose
23 of this subdivision these terms have the following meaning:

24 (1) "Excess investment income" means the amount by which
25 the time weighted total rate of return earned by the fund in the
26 most recent fiscal year has exceeded the actual percentage
27 increase in the current monthly salary of a top grade
28 firefighter in the most recent fiscal year plus 1.5 percent.
29 The excess investment income must be expressed as a dollar
30 amount; excess investment income shall not exceed 1.5 percent of
31 the total assets of the fund and does not exist unless the time
32 weighted total rate of return of the fund exceeds five percent.

33 (2) "Time weighted total rate of return" means the
34 percentage amount determined by using the formula or formulas
35 established by the state board of investment under Minnesota
36 Statutes, section 11A.04, clause (11), and in effect on January

1 1, 1987.

2 (3) "Eligible member" means any person, including service
3 pensioners, disability pensioners, their survivors, or
4 dependents, who received an annuity during the 12 months prior
5 to the determination date. Members who received an annuity for
6 the entire 12 months prior to the determination date are
7 eligible for a full annual postretirement payment. Members who
8 received an annuity for less than 12 months prior to the
9 determination date are eligible for prorated annual
10 postretirement payments.

11 (4) "Determination date" means December 31 of each year.

12 (5) "Annual postretirement payment" means the payment of a
13 lump sum postretirement benefit to eligible members on June 1
14 following the determination date in any year.

15 (b) The board of trustees of the relief association shall
16 determine by May 1 of each year whether the relief association
17 has excess investment income. The amount of excess investment
18 income, if any, must be stated as a dollar amount and reported
19 by the relief association to the governing body of the
20 municipality, the state auditor, the commissioner of finance,
21 and the legislative commission on pensions and retirement. The
22 dollar amount of excess investment income up to 1.5 percent of
23 the assets of the fund must be applied for the purposes
24 specified in paragraphs (c) and (d). Excess investment income
25 must not be considered for actuarial valuations of the fund for
26 that year under sections 69.77, 356.215, and 356.216.
27 Additional investment income must be included in the actuarial
28 valuations performed under sections 69.77, 356.215, and 356.216.

29 (c) The amount determined by paragraph (b) must be applied
30 as follows:

31 (1) one-third of the excess investment income must be paid
32 as a benefit to eligible members under paragraph (d) in an
33 amount not to exceed .5 percent of the assets of the fund or an
34 amount equal to the total monthly benefit that the eligible
35 member was entitled to in the prior year under the terms of the
36 pension plan, whichever is less;

1 (2) the state amortization state aid or supplementary
2 amortization state aid payments otherwise due to the relief
3 association under section 423A.02 for the current calendar year
4 must be reduced by one-third of the amount of the excess
5 investment income; and

6 (3) the minimum obligation of the municipality otherwise
7 due to the relief association for the following calendar year
8 must be reduced by one-third of the amount of excess investment
9 income.

10 (d) The relief association shall pay an annual
11 postretirement payment to all eligible members in an amount not
12 to exceed .5 percent of the assets of the fund. Payment of the
13 annual postretirement payment shall be in a lump sum amount on
14 June 1 following the determination date in any year. Payment of
15 the annual post-retirement payment shall be made only if the
16 time weighted total rate of return exceeds five percent in any
17 year. The total amount of all payments to members shall not
18 exceed the amount determined under paragraph (b) of this
19 subdivision. Payment to each eligible member shall be
20 calculated by dividing the total number of pension units to
21 which eligible members are entitled into the excess investment
22 income available for distribution to members, and then
23 multiplying that result by the number of units to which each
24 eligible member is entitled to determine each eligible members
25 annual postretirement payment. Payment to each eligible member
26 shall not exceed an amount equal to the total monthly benefit
27 that the eligible member was entitled to in the prior year under
28 the terms of the pension plan.

29 (e) In the event an eligible member dies prior to the
30 payment of the post-retirement payment, the relief association
31 shall pay that eligible member's estate the amount to which the
32 eligible member was entitled.

33 (f) The relief association shall submit a report on the
34 amount of all post-retirement payments made pursuant to this
35 section and the manner in which those payments were determined
36 to the state auditor, the executive secretary of the legislative

1 commission on pensions and retirement, and the Minneapolis city
2 clerk.

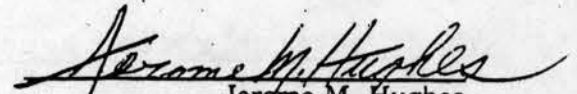
3 Sec. 4. [NONENTITLEMENT OF ANNUAL POSTRETIREMENT PAYMENT.]

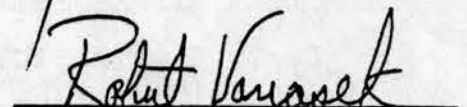
4 No provision of, or payment made under, sections 2 or 3
5 shall be interpreted or relied upon by any member of either the
6 Minneapolis police relief association or the Minneapolis fire
7 department relief association to guarantee or entitle a member
8 to annual postretirement benefits for a period when no excess
9 investment income is earned by either fund.

10 Sec. 5. [EFFECTIVE DATE.]

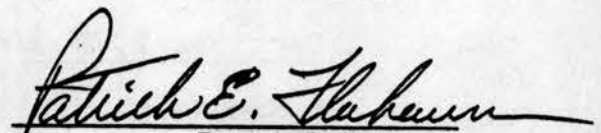
11 Section 1 is effective the day after filing of a resolution
12 in compliance with Minnesota Statutes, section 645.021,
13 subdivision 3, adopted by a majority of all members of the
14 governing board of the park and recreation board of the city of
15 Minneapolis.

16 Sections 2, 3, and 4 are effective the day after approval
17 by the Minneapolis city council and compliance with Minnesota
18 Statutes, section 645.021 and apply to calendar year 1987
19 investment performance.

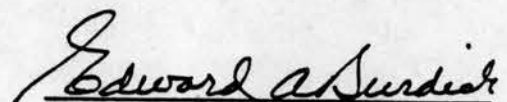

Jerome M. Hughes
President of the Senate.


Robert Vanasek
Speaker of the House of Representatives.

Passed the Senate this 8th day of April in the year of Our Lord one thousand
nine hundred and eighty-eight.

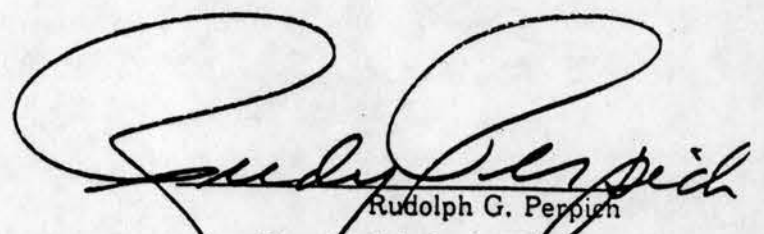

Patrick E. Flahaven
Secretary of the Senate.

Passed the House of Representatives this 7th day of April in the year of Our Lord
one thousand nine hundred and eighty-eight.


Edward A. Burdick
Chief Clerk, House of Representatives.

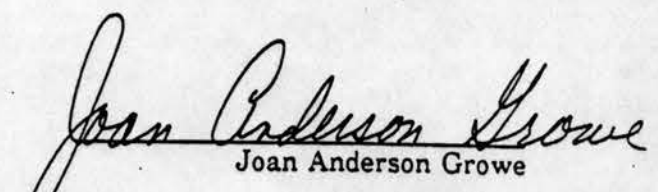
Approved

April 20, 1988


Rudolph G. Perpich
Governor of the State of Minnesota.

Filed

April 20, 1988


Joan Anderson Grove
Secretary of State.



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

DATE: June 6, 1988

TO: Mayors and Managers, Administrators or Clerks of
Cities with Local Police and Paid Fire Relief
Associations (Please be sure the mayor gets a copy of
this material)

FROM: Stanley G. Peskar, General Counsel *[Signature]*

SUBJECT: Laws 1988, Chapter 574, Thirteenth Check or Double
COLA Act

On May 17 of this year, I sent you a copy of Chapter 574 together with the invitation to a meeting to discuss this special legislation which currently applies only to the City of Minneapolis, but which potentially will effect all other Minnesota cities, especially yours. The meeting, held on June 3, was attended by representatives from the following cities:

Minneapolis	South St. Paul
West St. Paul	Red Wing
St. Cloud	Rochester
Winona	Faribault
St. Louis Park	Fridley
Anoka	

A listing of attendees is enclosed.

At this meeting, consensus developed that legislation of this type effecting any Minnesota city is dangerous to other Minnesota cities, that dual cost-of-living adjustment mechanisms are unprecedented, illogical, and not in the interest of cities or taxpayers, and that all thirteenth check legislation of this type should be opposed by the 28 cities most effected.

June 6, 1988

Page 2

It was also the consensus of those representatives at the meeting that all 28 cities should act in concert during the interim to develop a coherent, united effort to deal with this issue before and during the next session of the legislature. This would include investigation of the feasibility of the use of Legislative Commission on Pension and Retirement employed actuaries for purposes of assisting with the cities' response to the proposal and to examine the question of whether the actuarial assumptions as to investment yield and salary increases should be examined for possible revision. The statutory method for valuing assets of these plans is another area that may need revision with a view to reducing unnecessary city and state contributions which may eventually overfund these plans.

I have enclosed for your information copies of the following:

1. Letter to council member Steve Cramer
2. Minneapolis Fire Department Relief Association Projections Related to Thirteenth Check Proposal
3. Minneapolis Police Relief Association Projections Related to Thirteenth Check Proposal, Summary of Chapter 574
4. Resolution of Commitment to Concerted Activity with regard to thirteenth check proposed legislation in 1989
5. List of attendees

We hope that after reading the enclosed materials and perhaps a phone call to me or one of the persons who attended the meeting on June 3rd, you will present to your city council for its consideration for adoption, the resolution listed number 4 above.

Please send a copy of the adopted resolution to my attention at the League office.

I will let you know as further developments occur.

FINANCE DEPARTMENT
331 CITY HALL
MINNEAPOLIS, MN 55415-1379

(612) 348-2577

JOHN M. GUNYOU
CITY FINANCE OFFICER

MEL J. WENDORF
DEPUTY OFFICER

ACCOUNTING DIVISION
ROBERT T. DWYER
307M CITY HALL
(612) 348-4123

PAYABLES DIVISION
GEORGE (TOM) BACHA
331 CITY HALL
(612) 348-2557

TREASURY DIVISION
GEORGE R. HABLE
331 CITY HALL
(612) 348-2311

BUDGET AND
EVALUATION DIVISION
MARK WETMORE
325M CITY HALL
(612) 348-6308

minneapolis

city of lakes

February 19, 1988

Council Member Steve Cramer, Chair
Intergovernmental Relations Committee
307 City Hall
Minneapolis, MN 55415

Re: Proposed legislation increasing Police and Fire Relief
Fund benefits

Dear Council Member Cramer:

The purpose of this letter is to outline the reasons why the undersigned recommend that the City oppose passage of the bill increasing pension benefits of the local Minneapolis Police and Fire Relief Funds. A separate letter of this same date from Dallas Petersen outlines the provisions and impact of the bill, to the extent possible given the existing information available. Also attached to Mr. Petersen's letter is a copy of comments made on the bill by Andrea Feshbach, an actuary with Touche Ross employed on a consultant basis by the Finance Department.

Cost Implications

The bill authorizes increased one-time benefits up to .5% of total assets each year that the spread between the current escalator and investment income exceeds 1.5%.

Depending on the future annual spread between the salary escalator (equal to the raises the City negotiates with police and firefighters) and the return on investment earned by the funds, the additional payout by the pension funds would be zero if the spread never exceeded the current actuarial assumption of 1-1/2%; about \$1.0 million the first year increasing to about \$2.0 million annually in the year 2011 if the spread was 2% per year; and \$1.1 million increasing to \$3.4 million if the spread was 5% per year. Based on incomplete information, it appears that the Police Relief Association return on investment exceeded salary increases by more than 2% for at least six of the last nine years.

AFFIRMATIVE ACTION EMPLOYER

INVOICE (612) 348-2577



Benefit Levels

The City as an employer has an obligation to provide adequate pension benefits to its employees and obviously the intent of this bill is to increase benefits for one group of retirees. Traditionally inflation has caused the real income of retirees to decrease. In the case of the Police and Fire Relief Funds the current escalator already helps insulate retirees from inflation. Although wage increases didn't keep up with the double digit inflation of 1979 and 1980, raises since then have generally exceeded inflation. One legitimate concern shared by all retirees is the growth of health insurance costs which have been more rapid than inflation.

One measure of how well the City is fulfilling its obligation to its employees is to compare benefit levels with other retirement plans. In general the current benefits of the local police and fire funds compare favorably with other plans for Minneapolis employees. This is especially true for retiring Patrol Officers and Firefighters; since all members of the local funds receive the same dollar amount of benefits, retirees from promotional grades do not compare as favorably.

As shown on Page 5 of Mr. Petersen's letter, a Patrol Officer retiring with 25 years of service has higher benefits under Minneapolis Police Relief than under PERA for a comparable survivor benefits. A member of the Minneapolis Employees Retirement Fund (MERF) retiring in 1988 after 25 years service at the same salary as a top-grade Patrol Officer and choosing a comparable form of survivors benefits would receive almost \$2,400 less in annual benefits (but could increase those benefits by working longer than 25 years). Mr. Petersen's letter also points out that our police and fire benefits compare very favorably to most other cities sampled. One has to suppose that if a second escalator as established by the bill had been in effect for the last ten years the payment differential would have been much greater.

Another measure of how adequate the retirees benefit level is might be to compare it to income levels in the community. According to the City Planning Department the median household income in Minneapolis is currently about \$20,900 which compares favorably with the current Police and Fire retirement benefit level of \$19,293.

Recent Changes

Benefits were actually increased slightly for 1988 when the Police and Fire Relief Boards, with the concurrence of the City, interpreted covered payroll to include the annual uniform allowance payment for purposes of calculating pension benefits. This will increase annual benefits by about \$190 for each plan, above the amounts shown in Mr. Petersen's letter.

An added degree of appropriate equity and flexibility was also added to both funds in 1987 when the City approved five year vesting for both plans; previously neither plan had vesting before 20 years and the employee's pension payments could not be withdrawn if they left city employment. In the case of the Police Fund it was felt that this change would actually save costs in the long run.

Minneapolis Fire Department Relief Association
Projections Related to 13th Check Proposal
6.5% Investment Return
(\$ in thousands)

Year	Computed Employer Contributions			City Savings ^① or Cost	Case 3 Savings to State and 13th Check Amount
	Case 1	Case 2	Case 3		
1988	\$11,323	\$11,323	\$10,926	<3977	\$397
1989	11,071	10,997	10,647	<3507	431
1990	10,899	10,735	10,451	<2847	462
1991	10,775	10,507	10,304	<2037	494
1992	10,628	10,244	10,133	<1117	526
	<u>54,296</u>	<u>53,806</u>	<u>51,461</u>	<u><13457</u>	
1993	10,580	10,065	10,063	<2	558
1994	10,515	9,852	9,976	124	591
1995	10,439	9,611	9,879	268	623
1996	10,331	9,317	9,751	434	654
1997	10,164	8,944	9,568	624	684
	<u>106,715</u>	<u>101,595</u>	<u>101,698</u>	<u>103</u>	
1998	9,972	8,518	9,361	843	712
1999	9,745	8,029	9,123	1094	738
2000	9,572	7,560	8,941	1381	763
2001	9,281	6,933	8,648	1715	784
2002	9,071	6,340	8,438	2098	802
	<u>154,366</u>	<u>138,975</u>	<u>146,209</u>	<u>7,234</u>	
2003	8,784	5,612	8,155		820
2004	8,576	4,889	7,956		835
2005	8,461	4,161	7,856		846
2006	8,175	3,122	7,595		855
2007	7,683	1,662	7,139		860
	<u>146,045</u>	<u>158,921</u>	<u>184,910</u>		
2008	7,484	118	6,991		863
2009	7,275	0	6,864		865
2010	7,084		6,694		870
2011	100		100		832
	<u>217,987</u>	<u>158,539</u>	<u>208,559</u>	<u>+50,020</u>	<u>16,865</u>

Valuation results for all cases were determined using the statutory economic assumptions of 5% investment return and 3.5% salary increases. ① Case 2 vs Case 3

Case 1. Actual experience equals assumed experience.

Case 2. Actual investment return equals 6.5%.

Case 3. Actual investment return equals 6.5% and proposed 13th check program is implemented.

The reduction in computed employer contributions in Case 3, relative to Case 2, during the early years is attributable to immediate recognition of a gain which would have otherwise been amortized over the remaining amortization period.

To estimate the net employer contribution, deduct the full amount of amortization aid and estimated insurance premium taxes from the stated computed employer contribution. (In Case 3, an amount was reserved to replace the reduction in amortization aid. Thus unreduced amortization aid should also be subtracted from the Case 3 amount.)

Minneapolis Police Relief Association
Projections Related to 13th Check Proposal
6.5% Investment Return
(\$ in thousands)

Year	Computed Employer Contributions			City Savings to State and 13th Check Amount	
	Case 1	Case 2	Case 3	Case 3 Savings	Case 3
1988	\$13,915	\$13,915	\$13,103	(812)	\$ 811
1989	13,536	13,382	12,679	(703)	870
1990	13,350	13,009	12,451	(558)	927
1991	13,153	12,602	12,211	(391)	984
1992	<u>12,903</u>	<u>12,118</u>	<u>11,925</u>	(193)	1,039
	66,857	63,026	62,369	(2,657)	
1993	12,551	11,502	11,540	38	1,089
1994	12,124	10,782	11,085	303	1,135
1995	11,713	10,047	10,651	604	1,179
1996	11,335	9,309	10,253	944	1,219
1997	<u>11,022</u>	<u>8,597</u>	<u>9,927</u>	1330	1,254
	123,602	115,263	113,823	562	
1998	10,626	7,760	9,522	1358	1,285
1999	10,196	6,841	9,091	2250	1,310
2000	9,750	5,852	8,653	2801	1,329
2001	9,167	4,662	8,086		1,339
2002	<u>8,503</u>	<u>3,317</u>	<u>7,449</u>		1,340
	173,844				
2003	8,308	1,803	6,743		1,334
2004	8,187	360	6,227		1,322
2005	7,976	0	5,951		1,306
2006	7,765		5,977		1,288
2007	<u>7,475</u>		<u>6,112</u>		1,268
	213,555				
2008	7,255		6,590		1,250
2009	7,023		7,519		1,237
2010	6,818		10,433		1,238
2011	<u>0</u>		<u>0</u>		1,182
	234,651	145,858	214,178	+ 68,320	28,535

Valuation results for all cases were determined using the statutory economic assumptions of 5% investment return and 3.5% salary increases.

Case 1. Actual experience equals assumed experience.

Case 2. Actual investment return equals 6.5%.

Case 3. Actual investment return equals 6.5% and proposed 13th check program is implemented.

① = Case 2 net Case 3

The reduction in computed employer contributions in Case 3, relative to Case 2, during the early years is attributable to immediate recognition of a gain which would have otherwise been amortized over the remaining amortization period.

To estimate the net employer contribution, deduct the full amount of amortization aid and estimated insurance premium taxes from the stated computed employer contribution. (In Case 3, an amount was reserved to replace the reduction in amortization aid. Thus unreduced amortization aid should also be subtracted from the Case 3 amount.)

RESOLUTION NO. _____

RESOLUTION OF OPPOSITION TO MULTIPLE POST RETIREMENT INFLATER
MECHANISMS APPLICABLE TO LOCAL POLICE AND PAID FIREFIGHTER
PENSION PLANS.

Be It Resolved by the City Council of the City of _____,
that the establishment of multiple mechanisms to make post
retirement adjustments to protect retirees in local police and
paid firefighter pension plans is illogical, confusing,
unnecessary and disruptive. If the legislature determines that
"escalation" (Pension adjudged by the percentage increase of
wages of active members) presently in effect does not offer
adequate inflation protection, that mechanism should be
adjusted or abolished. However, no new mechanism such as that
authorized for Minneapolis police or firefighters in Laws 1988,
Chapter 574, should be authorized while "escalation" remains in
effect.

The City of _____ will work with other especially effected
Minnesota cities to discourage legislation patterned after Laws
1988, Chapter 574.

The clerk is directed to provide a copy of this resolution to
the senator and representative who represent this city and a
copy to the League of Minnesota Cities.

Adopted by the City Council on _____.

Attest _____ (S) _____
City Clerk (Coordinator) Mayor

Thirteenth Check Meeting - 6-3-88

<u>Name</u>	<u>Title</u>	<u>City</u>
Mark Wetmore	Budget Director	Mpls
Dollar Petersen	Manager Finance	Mpls
Harlin H. Amundson	Finance Officer	South St. Paul
John W. Rembo	Finance Director	West St. Paul
Claw A. Massett	City adm	Red Wing
Elmer J. Malinen	City adm.	St. Cloud
Morgan Brunson	Director of Finance	St. Cloud
Paul C. Utesch	Director of Finance	Rockton
DARREL JOHNSON	DIRECTOR OF FINANCE	WINONA
DALE MARTINSON	DIRECTOR OF FINANCE	FARIBAULT
Pat Hentges	City adm	Faribault
Dan S. Sorenson	Dir of Finance	St. Louis Park
RICHARD FRIDLEY	FINANCE DIRECTOR	FRIDLEY
Frank Frederick	Finance Director	ANOKA
ANDY REBRNO	POLICE CHIEF	ANOKA

AN ACT

S.F. No. 2102

CHAPTER No.

574

1
2 relating to the city of Minneapolis; authorizing the
3 Minneapolis park and recreation board to establish
4 compensation for its members; providing for
5 postretirement payments for Minneapolis police
6 officers and Minneapolis firefighters, their surviving
7 spouses and dependents; amending Laws 1949, chapter
8 406, section 5, by adding a subdivision; and Laws
9 1974, chapter 181, section 1, as amended.

10
11 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

12 Section 1. Laws 1974, chapter 181, section 1, as amended
13 by Laws 1978, chapter 653, section 1, and Laws 1984, chapter
14 499, section 1, is amended to read:

15 Section 1. [MINNEAPOLIS PARK AND RECREATION COMMISSIONERS'
16 COMPENSATION.]

17 Notwithstanding any provision of the home rule charter to
18 the contrary, each member of the park and recreation board of
19 the city of Minneapolis may be compensated at the a rate of-up
20 to-\$37,600-per-annum to be established by resolution of the park
21 and recreation board, subject to the approval of the mayor, and
22 paid as an operating expense of the board.

23 Sec. 2. Laws 1949, chapter 406, section 5, is amended by
24 adding a subdivision to read:

25 Subd. 7. [INVESTMENT RELATED POSTRETIREMENT PAYMENTS.] (a)
26 For the purpose of this subdivision, these terms have the
27 following meaning:

1 (1) "Excess investment income" means the amount by which
2 the time weighted total rate of return earned by the fund in the
3 most recent fiscal year has exceeded the actual percentage
4 increase in the current monthly salary of a top grade patrol
5 officer in the most recent fiscal year plus 1.5 percent. The
6 excess investment income must be expressed as a dollar amount;
7 excess investment income shall not exceed 1.5 percent of the
8 total assets of the fund and does not exist unless the time
9 weighted total rate of return of the fund exceeds five percent.

10 (2) "Time weighted total rate of return" means the
11 percentage amount determined by using the formula or formulas
12 established by the state board of investment under Minnesota
13 Statutes, section 11A.04, clause (11), and in effect on January
14 1, 1987.

15 (3) "Eligible member" means any person, including service
16 pensioners, disability pensioners, their survivors, or
17 dependents, who received an annuity during the 12 months prior
18 to the determination date. Members who received an annuity for
19 the entire 12 months prior to the determination date are
20 eligible for a full annual postretirement payment. Members who
21 received an annuity for less than 12 months prior to the
22 determination date are eligible for prorated annual
23 postretirement payments.

24 (4) "Determination date" means December 31 of each year.

25 (5) "Annual postretirement payment" means the payment of a
26 lump sum postretirement benefit to eligible members on June 1
27 following the determination date in any year.

28 (b) The board of trustees of the relief association shall
29 determine by May 1 of each year whether the relief association
30 has excess investment income. The amount of excess investment
31 income, if any, must be stated as a dollar amount and reported
32 by the relief association to the governing body of the
33 municipality, the state auditor, the commissioner of finance,
34 and the legislative commission on pensions and retirement. The
35 dollar amount of excess investment income up to 1.5 percent of
36 the assets of the fund must be applied for the purposes

1 specified in paragraphs (c) and (d). Excess investment income
2 must not be considered for actuarial valuations of the fund for
3 that year under sections 69.77, 356.215, and 356.216.

4 Additional investment income must be included in the actuarial
5 valuations performed under sections 69.77, 356.215, and 356.216.

6 (c) The amount determined by paragraph (b) must be applied
7 as follows:

8 (1) one-third of the excess investment income must be paid
9 as a benefit to eligible members under paragraph (d) in an
10 amount not to exceed .5 percent of the assets of the fund or an
11 amount equal to the total monthly benefit that the eligible
12 member was entitled to in the prior year under the terms of the
13 pension plan, whichever is less;

14 (2) the state amortization state aid or supplementary
15 amortization state aid payments otherwise due to the relief
16 association under section 423A.02 for the current calendar year
17 must be reduced by one-third of the amount of the excess
18 investment income; and

19 (3) the minimum obligation of the municipality otherwise
20 due to the relief association for the following calendar year
21 must be reduced by one-third of the amount of excess investment
22 income.

23 (d) The relief association shall pay an annual
24 postretirement payment to all eligible members in an amount not
25 to exceed .5 percent of the assets of the fund. Payment of the
26 annual postretirement payment shall be in a lump sum amount on
27 June 1 following the determination date in any year. Payment of
28 the annual post-retirement payment shall be made only if the
29 time weighted total rate of return exceeds five percent in any
30 year. The total amount of all payments to members shall not
31 exceed the amount determined under paragraph (b) of this
32 subdivision. Payment to each eligible member shall be
33 calculated by dividing the total number of pension units to
34 which eligible members are entitled into the excess investment
35 income available for distribution to members, and then
36 multiplying that result by the number of units to which each

1 eligible member is entitled to determine each eligible member's
2 annual postretirement payment. Payment to each eligible member
3 shall not exceed an amount equal to the total monthly benefit
4 that the eligible member was entitled to in the prior year under
5 the terms of the pension plan.

6 (e) In the event an eligible member dies prior to the
7 payment of the post-retirement payment, the relief association
8 shall pay that eligible member's estate the amount to which the
9 eligible member was entitled.

10 (f) The relief association shall submit a report on the
11 amount of all post-retirement payments made pursuant to this
12 section and the manner in which those payments were determined
13 to the state auditor, the executive secretary of the legislative
14 commission on pensions and retirement, and the Minneapolis city
15 clerk.

16 Sec. 3. [MINNEAPOLIS FIRE; POSTRETIREMENT PAYMENTS.]

17 Subdivision 1. [AUTHORIZED.] Notwithstanding the
18 provisions of Minnesota Statutes, chapter 69, or any other law
19 to the contrary, the Minneapolis fire department relief
20 association shall provide postretirement payments to eligible
21 members under subdivision 2.

22 Subd. 2. [DEFINITIONS; CALCULATION.] (a) For the purpose
23 of this subdivision these terms have the following meaning:

24 (1) "Excess investment income" means the amount by which
25 the time weighted total rate of return earned by the fund in the
26 most recent fiscal year has exceeded the actual percentage
27 increase in the current monthly salary of a top grade
28 firefighter in the most recent fiscal year plus 1.5 percent.
29 The excess investment income must be expressed as a dollar
30 amount; excess investment income shall not exceed 1.5 percent of
31 the total assets of the fund and does not exist unless the time
32 weighted total rate of return of the fund exceeds five percent.

33 (2) "Time weighted total rate of return" means the
34 percentage amount determined by using the formula or formulas
35 established by the state board of investment under Minnesota
36 Statutes, section 11A.04, clause (11), and in effect on January

1 1, 1987.

2 (3) "Eligible member" means any person, including service
3 pensioners, disability pensioners, their survivors, or
4 dependents, who received an annuity during the 12 months prior
5 to the determination date. Members who received an annuity for
6 the entire 12 months prior to the determination date are
7 eligible for a full annual postretirement payment. Members who
8 received an annuity for less than 12 months prior to the
9 determination date are eligible for prorated annual
10 postretirement payments.

11 (4) "Determination date" means December 31 of each year.

12 (5) "Annual postretirement payment" means the payment of a
13 lump sum postretirement benefit to eligible members on June 1
14 following the determination date in any year.

15 (b) The board of trustees of the relief association shall
16 determine by May 1 of each year whether the relief association
17 has excess investment income. The amount of excess investment
18 income, if any, must be stated as a dollar amount and reported
19 by the relief association to the governing body of the
20 municipality, the state auditor, the commissioner of finance,
21 and the legislative commission on pensions and retirement. The
22 dollar amount of excess investment income up to 1.5 percent of
23 the assets of the fund must be applied for the purposes
24 specified in paragraphs (c) and (d). Excess investment income
25 must not be considered for actuarial valuations of the fund for
26 that year under sections 69.77, 356.215, and 356.216.
27 Additional investment income must be included in the actuarial
28 valuations performed under sections 69.77, 356.215, and 356.216.

29 (c) The amount determined by paragraph (b) must be applied
30 as follows:

31 (1) one-third of the excess investment income must be paid
32 as a benefit to eligible members under paragraph (d) in an
33 amount not to exceed .5 percent of the assets of the fund or an
34 amount equal to the total monthly benefit that the eligible
35 member was entitled to in the prior year under the terms of the
36 pension plan, whichever is less;

1 (2) the state amortization state aid or supplementary
2 amortization state aid payments otherwise due to the relief
3 association under section 423A.02 for the current calendar year
4 must be reduced by one-third of the amount of the excess
5 investment income; and

6 (3) the minimum obligation of the municipality otherwise
7 due to the relief association for the following calendar year
8 must be reduced by one-third of the amount of excess investment
9 income.

10 (d) The relief association shall pay an annual
11 postretirement payment to all eligible members in an amount not
12 to exceed .5 percent of the assets of the fund. Payment of the
13 annual postretirement payment shall be in a lump sum amount on
14 June 1 following the determination date in any year. Payment of
15 the annual post-retirement payment shall be made only if the
16 time weighted total rate of return exceeds five percent in any
17 year. The total amount of all payments to members shall not
18 exceed the amount determined under paragraph (b) of this
19 subdivision. Payment to each eligible member shall be
20 calculated by dividing the total number of pension units to
21 which eligible members are entitled into the excess investment
22 income available for distribution to members, and then
23 multiplying that result by the number of units to which each
24 eligible member is entitled to determine each eligible members
25 annual postretirement payment. Payment to each eligible member
26 shall not exceed an amount equal to the total monthly benefit
27 that the eligible member was entitled to in the prior year under
28 the terms of the pension plan.

29 (e) In the event an eligible member dies prior to the
30 payment of the post-retirement payment, the relief association
31 shall pay that eligible member's estate the amount to which the
32 eligible member was entitled.

33 (f) The relief association shall submit a report on the
34 amount of all post-retirement payments made pursuant to this
35 section and the manner in which those payments were determined
36 to the state auditor, the executive secretary of the legislative

1 commission on pensions and retirement, and the Minneapolis city
2 clerk.

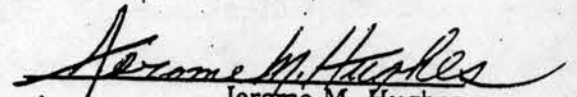
3 Sec. 4. [NONENTITLEMENT OF ANNUAL POSTRETIREMENT PAYMENT.]

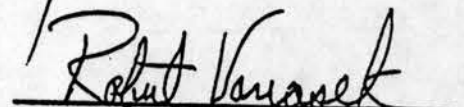
4 No provision of, or payment made under, sections 2 or 3
5 shall be interpreted or relied upon by any member of either the
6 Minneapolis police relief association or the Minneapolis fire
7 department relief association to guarantee or entitle a member
8 to annual postretirement benefits for a period when no excess
9 investment income is earned by either fund.

10 Sec. 5. [EFFECTIVE DATE.]

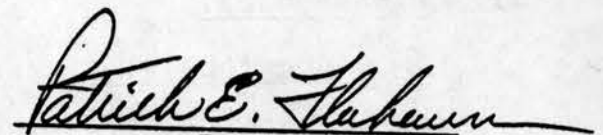
11 Section 1 is effective the day after filing of a resolution
12 in compliance with Minnesota Statutes, section 645.021,
13 subdivision 3, adopted by a majority of all members of the
14 governing board of the park and recreation board of the city of
15 Minneapolis.

16 Sections 2, 3, and 4 are effective the day after approval
17 by the Minneapolis city council and compliance with Minnesota
18 Statutes, section 645.021 and apply to calendar year 1987
19 investment performance.

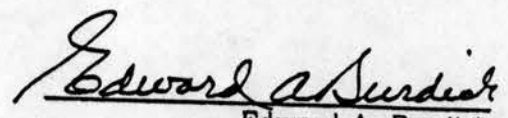

Jerome M. Hughes
President of the Senate.


Robert Vanasek
Speaker of the House of Representatives.

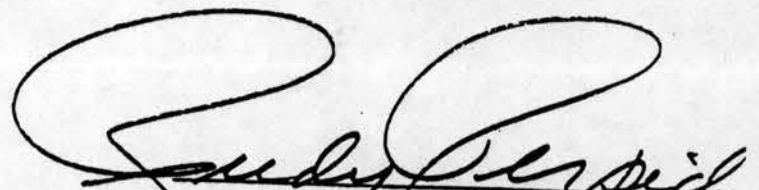
Passed the Senate this 8th day of April in the year of Our Lord one thousand
nine hundred and eighty-eight.


Patrick E. Flahaven
Secretary of the Senate.

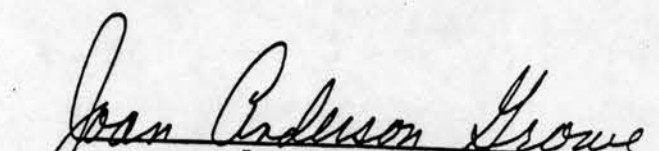
Passed the House of Representatives this 7th day of April in the year of Our Lord
one thousand nine hundred and eighty-eight.


Edward A. Burdick
Chief Clerk, House of Representatives.

Approved April 20, 1988


Rudolph G. Perpich
Governor of the State of Minnesota.

Filed April 20, 1988


Joan Anderson Grove
Secretary of State.



BULLETIN

June 15, 1988

TO: Mayors and Managers

RE: CONSTITUTIONAL CHALLENGE TO 1988 OMNIBUS TAX BILL

The Association of Metropolitan Municipalities' (AMM) Board of Directors would like your input and advice on a matter of some urgency and potential major city impact. The AMM Board of Directors is considering a request from the Municipal Legislative Commission (MLC) to participate in a legal challenge to a portion of the 1988 Omnibus Tax Bill.

BACKGROUND:

The MLC which is composed of 15 metropolitan suburbs has voted to pursue a legal challenge to the 'disparity reduction aid' provided as part of the 1988 Omnibus Tax Bill. The lawsuit will challenge the 'disparity aid' based on Minnesota Constitution Article X, Section I, which reads in part:

'Taxes shall be uniform upon the same class of subjects and shall be levied and collected for public purposes - -'
(emphasis added)

Article 4, Section 26, Subd. 3 of the 1988 Omnibus Tax Bill establishes a "disparity reduction aid" which has the effect of "buying down" local government mill rates to approximately 128 mills. The cost of this program is \$63.2 million in 1989. If the combined mill rate of schools, counties and cities exceeds 128 mills, the State will provide disparity aid to local units of government to be used to reduce the mill rate to 128.

This policy is not in itself unconstitutional. However, the method the Legislature adopted to distribute disparity aid can create a nonuniform tax on the same class of subjects by the same taxing authority and therefore may be constitutionally flawed.

A nonuniform tax result can occur because disparity aid is distributed to local units of government but the aid cannot be used to lower the tax rate citywide or countywide or throughout the school district but rather it can be used only to lower the tax rate within a portion of a city, county or school district.

For example, two taxpayers living in houses on different sides of a street with identical market values and receiving identical county services, could pay different county tax rates. This could happen because one house is in City A (where the combined total mill rate is over 128 mills) and one house is in City B (where the combined total mill rate is less than 128 mills). The disparity reduction aid received by the county can only be used to reduce the county tax rate in city A in this example. As you see, the county tax rate would not be uniform on the same class of subjects and would seem to raise a constitutional question.

STATUS:

The MLC expects to have the legal brief filed by June 22nd. or 23rd. and has selected outside legal counsel to work on the case. It is their intention to file this suit on behalf of an 'individual taxpayer'. The suit if successful, could prevent the distribution of the 'disparity reduction aid' and since the distribution of this aid would effect the levies that will be set by local units for payable 1989, it is hoped that the suit will be decided before cities certify their 1989 levies (final date is October 25).

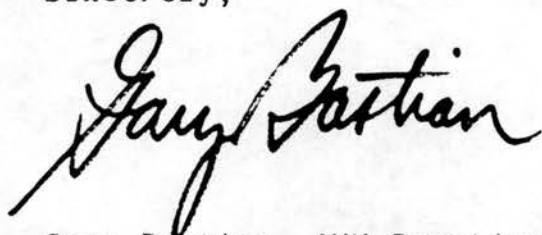
The MLC asked the AMM and others to participate in this legal challenge. The AMM Board considered this matter on short notice at the June board meeting and after a lengthy discussion, decided to defer a final decision to the July 7th. board meeting. The Board and Staff would like your advice and input on this matter to enable the Board to make a decision that will reflect the membership feelings on wheather or not to participate and if so, then to what extent and in what manner.

NEXT STEPS:

Please feel free to contact individual board members (roster enclosed) or AMM staff members: Roger Peterson/Vern Peterson (227-4008) to discuss this matter in more detail. If your city would like to participate or consider participating directly in this matter, please feel free to contact Bob Renner at 893-6650. Mr. Renner is the Legislative counsel for the MLC.

WE WOULD LIKE TO HEAR FROM YOU!

Sincerely,

A handwritten signature in cursive script, reading "Gary Bastian". The signature is written in dark ink and is positioned above the printed name and title.

Gary Bastian, AMM President
Maplewood Councilmember

6-1-88

AMM BOARD OF DIRECTORS

1988 - 1989

PRESIDENT

*Mr. Gary W. Bastian
Councilmember
City of Maplewood

2997 Chisholm Pkwy.
Maplewood, MN. 55109
331-8955

VICE PRESIDENT

*Mr. Walter Fehst
City Manager
City of Robbinsdale

4221 Lake Road
Robbinsdale, MN. 55422
537-4534

PAST PRESIDENT

*Mr. Neil W. Peterson
Councilmember
City of Bloomington

9818 Cavell Circle
Bloomington, MN. 55438
881-8210

BOARD OF DIRECTORS

Mr. Mentor "Duke" Addicks
Legislative Liaison
City of Minneapolis

325M City Hall
Minneapolis, MN. 55415
348-5907

Ms. Karen Anderson
Councilmember
City of Minnetonka

3311 Martha Lane
Minnetonka, MN. 55345
938-2808

Mr. Larry Bakken
Councilmember
City of Golden Valley

2361 Kyle Ave., No.
Golden Valley, MN. 55427
w. 641-2189 H. 521-6011

*Mr. Mark Bernhardson
Administrator
City of Orono

Box 66
Crystal Bay, MN. 55323
473-7358

Mr. Ed Fitzpatrick
Councilmember
City of Fridley

5273 Horizon Drive, NE
Fridley, MN. 55421
572-9615

Mr. Kevin Frazell
Administrator
City of Mendota Heights

750 So. Plaza Drive
Mendota Heights, MN. 55120
452-1850

*Ms. Carol Johnson
Councilmember
City of Minneapolis

City Hall Room 307
Minneapolis, MN. 55415
348-2213

Ms. Sharon Klumpp
Asst. City Manager
City of St. Louis Park

5005 Minnetonka Blvd.
St. Louis Park, MN. 55416
924-2500

*Mr. Bob C. Long Councilmember City of St. Paul	713 City Hall St. Paul, MN. 55102 w. 298-4473 h. 690-1212
Ms. Diane Lynch Asst. to the Mayor City of St. Paul	347 City Hall St. Paul, MN. 55102 298-4323
Mr. Gerald Marshall Councilmember City of Brooklyn Park	7538 Lee Ave., No. Brooklyn Park, MN. 55443 933-8500
Mr. Donald Ramstad Councilmember City of Maple Grove	6811 Balsom Lane Maple Grove, MN. 55369 725-5752
Mayor Bill Saed City of Inver Grove Heights	5979 Bacon Ave Inver Grove Heights, MN. 55075 638-7471
*Ms. Leslie C. Turner Councilmember City of Edina	6701 Parkwood Lane Edina, MN. 55436 938-0912
Ms. Gloria Vierling Councilmember City of Shakopee	1461 Co. Rd. 79 Shakopee, MN. 55379 445-6440
Mayor John Walker City of Newport	1660 Woodbury Road Newport, MN. 55055 w.p.221-7551 h. 459-9844

- - - - -

*Executive Committee

Association of Metropolitan Municipalities (AMM)
183 University Ave., East
St. Paul, Minnesota 55101
227-4008

June 29, 1988

MEMO

TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator *JK*
RE: Hennepin County Household Chemical Waste Collection

The City of Crystal has recently received a request from John Derus to be a sponsoring site for a household chemical waste collection this fall.

Crystal's public works area was used for a site last year and did not experience any difficulties. Residents responded very favorably to this free service and many are anticipating our participation once again this fall.

Last year we provided many volunteers for this collection, however, the Hennepin County staff is planning on providing the volunteers this fall which should limit our involvement.

jm

JOHN E. DERUS
CHAIRMAN



PHONE
348-3086

BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

June 22, 1988

The Honorable Tom Aaker
Mayor, City of Crystal
4141 Douglas Drive North
Crystal, MN 55422


Dear Mayor Aaker: *Tom*

On September 26, 1987, Hennepin County and the city of Crystal helped to provide a household hazardous waste collection site for residents of the area. There were fifteen collection sites last September and the Crystal site was one of the busiest and best run. On September 10, 1988, the County will be sponsoring five collection sites and we would like to again use the city of Crystal public works area.

Enclosed is a copy of the County Board resolution number 88-4-266 which established joint County/Municipal collections and directed the County to request assistance from the municipalities in providing sites. In order for us to properly plan and organize the Crystal collection site, we would like to receive approval from the city of Crystal by July 15, 1988.

We look forward to working with your staff in planning and running this collection for residents of the area again. The project director is Loren Janson at 348-8984 of the Department of Environment and Energy.

Sincerely,


John E. Derus
Chairman

cc: Jerry Dulgar

Enclosure

RESOLUTION NO. 88-4-266

The following resolution was offered by the Public Service Committee:

WHEREAS, household hazardous wastes pose a threat to waste haulers, the County's transfer stations and waste-to-energy facilities, and also pose a threat of poisonings and fires in the home, and are of concern to local building inspectors and fire marshals; and

WHEREAS, household hazardous wastes improperly disposed in landfills can lead to ground water contamination; and

WHEREAS, new federal and state rules require resource-recovery facilities to have programs to remove any special wastes received at the facility; and

WHEREAS, it is the responsibility of all units of local government to protect the public health and environment.

BE IT RESOLVED, that joint County/Municipal household hazardous waste collection projects be established for September 10, 1988, to serve Hennepin County; and

BE IT FURTHER RESOLVED, that the County request assistance from the municipalities in Hennepin County to provide sites where the waste chemicals can be collected and sorted. The County also requests assistance from the County's municipalities, civic groups, organizations and concerned citizens to provide volunteers needed for this effort; and

BE IT FURTHER RESOLVED, that the County advertise bids for a contractor or contractors to provide on site packaging, transportation, and properly permitted recycling, treatment, or disposal of the collected wastes.

The question was on the adoption of the resolution, and there were seven YEAS and no NAYS as follows:

COUNTY OF HENNEPIN BOARD OF COUNTY COMMISSIONERS	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
Jeff Spartz	<u>X</u>	_____	_____
Randy Johnson	<u>X</u>	_____	_____
John Keefe	<u>X</u>	_____	_____
E. F. Robb, Jr.	<u>X</u>	_____	_____
Sam S. Sivanich	<u>X</u>	_____	_____
Mark Andrew	<u>X</u>	_____	_____
John E. Derus, Chairman	<u>X</u>	_____	_____

RESOLUTION ADOPTED.

ATTEST:

Kay Mitchell
Clerk of the County Board

APR 26 1988

Galen
mary



Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

June 30, 1988

Mr. Jerry Dulgar, City Manager
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422-1696

Dear Jerry,

As a supplement to the proposal of services and fees for the community center that I gave you yesterday, I thought it might be helpful if I outlined the structure that we used to determine the fees.

On this type project, the fee that we would propose is 8% of the construction budget or in this case $\$2,950,000 \times .08 = \$236,000$.


This fee is then broken down into the various project phases thus:

Schematic Design	15%	\$ 35,400
Design Development	15%	\$ 35,400
Construction Documents	45%	\$106,200
Bidding/Negotiation	5%	\$ 11,800
Construction Observation	20%	\$ 47,200

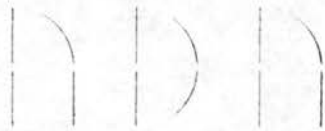
For the work proposed for the pre - referendum we included the entire schematic design phase and added the additional amounts for the model and the 10 community meetings to arrive at the \$ 44,600.

If you have additional questions or need additional information please call.

Sincerely,



Kurtis A. Dale, AIA
Vice President



Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

June 29, 1988

Mr. Jerry Dulgar, City Manager
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422-1696

Dear Jerry,

In response to the Crystal City Council's direction and your request, we offer the following information regarding the services we will provide and the associated fees for the pre-referendum planning for the community center:

- Develop the architectural schematic design phase that will include approved plans and sketches that can be used for promotion and publication.
- Construction of a scale model of the schematic building design for use in community meetings and for promotion.
- Work with the public relations firm retained by Crystal to develop graphic material for promotion.
- Participate in community meetings to assist in the explanation and promotion of the project to the community.
- Develop a preliminary cost estimate
- Develop a preliminary project schedule

For the services listed above that include schematic building design preparation of graphic materials and model for the bond referendum, and participation in 10 community meetings.

\$ 44,600

Additional services as requested and additional community meetings will be charged at our office hourly rates.

Principals	\$ 75.00 / hour
Project Architect	\$ 55.00 / hour
Architect	\$ 45.00 / hour
Interior Designer	\$ 40.00 / hour
Draftsperson	\$ 30.00 / hour
Administrative	\$ 30.00 / hour
Structural Engineer	\$ 50.00 / hour
Mechanical Engineer	\$ 50.00 / hour
Electrical Engineer	\$ 50.00 / hour

Reimbursables expenses, which include printing and reproduction, long distance communications, deliveries, postage, photography, and any expenses associated with out of town travel, are in addition to the base fee.

As requested, I am preparing a contract filled out in accordance with the above, that I trust will meet with your approval.

If you need additional information or have questions, please call.

Sincerely,


Kurtis A. Dale, AIA
Vice President



Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

**City of Crystal
Community Center
Proposed Pre-Referendum Schedule**

July 5, 1988: Contract awarded

Development of the schematic design for the community center, including site plan, floor plans, design sketches and a model, plus numerous meetings with Crystal City Council, Administration and Staff during the planning process.

Begin working with the Public Relations firm selected by Crystal to develop initial strategies for promotion, graphics, etc.

August 29, 1988: Complete schematic design and model

Presentation of the completed schematic design

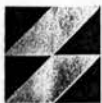
Participate in a minimum of 10 community meetings to describe and explain the concept of the community center to the public.

Work closely with the public relations firm to develop specific graphics and verbage for the promotional effort.

Meet on a regular basis with Crystal City Council, and Administration throughout the process.

November 1988: Bond Referendum

Upon successful passage of the referendum, we will begin the next phases of the project planning toward an April-May 1989 construction start, and construction completion in November 1989.



SPRINGSTED

PUBLIC FINANCE ADVISORS

85 East Seventh Place, Suite 100
Saint Paul, Minnesota 55101-2143
612-223-3000
Fax: 612-223-3002

June 27, 1988

Mr. John Olson, Assistant Manager
Crystal City Hall
4141 Douglas Drive North
Crystal, Minnesota 55422

RE: Community Center Project - Financial Advisory Fees

Dear Mr. Olson:

This letter is in response to your inquiry regarding compensation for assisting the City in the referendum and financing processes for a new community center. As is the case with all of our long-standing clients, our activities relating to the referendum process are offered at no charge. Assuming the referendum passes, our services relating to the financing process are based on our normal fee schedule. For a \$2,000,000 general obligation issue, our standard fee is \$12,100.

We look forward to working with the City on this project. Please feel free to contact us if we can be of any further assistance.

Respectfully,

David N. MacGillivray
Vice President

dah

Indiana Office:
251 North Illinois Street, Suite 1510
Indianapolis, Indiana 46204-1942
317-237-3636
Fax: 317-237-3639

Wisconsin Office:
500 Elm Grove Road, Suite 101
Elm Grove, Wisconsin 53122-0037
414-782-8222
Fax: 414-782-2904

July 5, 1988

TO: Jerry Dulgar, City Manager
FROM: John A. Olson, Assistant City Manager
Re: Information from Financial Consultant

Attached to this memo is information provided by Springsted Associates regarding the bond issue for the Community Center. For Council information I believe the information provided on the second and third sheet showing the tax bill impact on both residential and commercial property is most important.

As indicated by the memo from Dave McGillivray, he has provided two schedules - A and B. Schedule A has a 15-year amortization with level debt service and Schedule B has a 15-year amortization with debt service to match estimated increase in assessed value. If necessary Mr. McGillivray can be asked to attend a future Council meeting to review this with the Councilmembers.

JAO/js

TO John

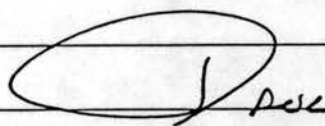
FROM _____ DATE _____

RE _____

FOR ☐ Action ☐ Information ☐ Reply

Sch A has 15-year
Amortization w/ level
debt service

Sch B same as: A
except increasing debt
service to match estimated
increase in assessed value

 Doc



City of Crystal, Minnesota
\$2,000,000 G.O. Community Center Bonds, Series
1989A

Prepared June 28, 1988
By SPRINGSTED Incorporated

Dated: 4- 1-1989
Mature: 2- 1

SCHEDULE A

Year of Levy (1)	Year of Mat. (2)	Principal (3)	Rates (4)	Interest (5)	Total Principal & Interest (6)	105% of Total (7)
1988	1990	105,000	5.50%	112,385	217,385	228,254
1989	1991	85,000	5.75%	129,088	214,088	224,792
1990	1992	90,000	5.95%	124,200	214,200	224,910
1991	1993	100,000	6.15%	118,845	218,845	229,787
1992	1994	105,000	6.30%	112,695	217,695	228,580
1993	1995	110,000	6.45%	106,080	216,080	226,884
1994	1996	115,000	6.60%	98,985	213,985	224,684
1995	1997	125,000	6.70%	91,395	216,395	227,215
1996	1998	135,000	6.80%	83,020	218,020	228,921
1997	1999	145,000	6.90%	73,840	218,840	229,782
1998	2000	155,000	7.00%	63,835	218,835	229,777
1999	2001	165,000	7.10%	52,985	217,985	228,884
2000	2002	175,000	7.20%	41,270	216,270	227,084
2001	2003	190,000	7.30%	28,670	218,670	229,604
2002	2004	200,000	7.40%	14,800	214,800	225,540
TOTALS:		2,000,000		1,252,093	3,252,093	3,414,698

Bond Years:	17,886.67	Annual Interest:	1,252,093
Avg. Maturity:	8.94	Plus Discount:	30,000
Avg. Annual Rate:	7.000%	Net Interest:	1,282,093
N.I.C. Rate:	7.168%		

Assessed Valuation:	148,388,877	
Average Annual Levy Required:	227,762	1.53 Mills
(Levy years 1989 thru 2001)		

Interest rates are estimates; changes may cause significant alterations of this schedule.

The actual underwriter's discount bid may also vary.

CITY OF CRYSTAL, MINNESOTA
\$2,000,000 G.O. COMMUNITY CENTER
BONDS, SERIES 1989A

PREPARED JUNE 28, 1988
BY SPRINGSTED INCORPORATED

TAX BILL IMPACT*

Residential	Mill Rate:	116.922
Homestead Property	Estimated Increase:	1.530
CITY OF CRYSTAL	Estimated Mill Rate with Project:	118.452

SECTION A - 1988 PROJECTED TAX PAYMENT WITHOUT PROJECT

A1 Estimated Market Value:	50,000	55,000	60,000	65,000	70,000	80,000	90,000	100,000
A2 Assessed Value:	8,500	9,350	10,200	11,050	12,100	14,800	17,500	20,200
A3 Gross Tax:	994	1,093	1,193	1,292	1,415	1,730	2,046	2,362
A4 Less Homestead Credit:	537	590	644	698	700	700	700	700
A5 Property Tax Bill:	457	503	549	594	715	1,030	1,346	1,662

SECTION B - 1988 PROJECTED TAX PAYMENT WITH PROJECT

B1 Estimated Market Value:	50,000	55,000	60,000	65,000	70,000	80,000	90,000	100,000
B2 Assessed Value:	8,500	9,350	10,200	11,050	12,100	14,800	17,500	20,200
B3 Gross Tax:	1,007	1,108	1,208	1,309	1,433	1,753	2,073	2,393
B4 Less Homestead Credit:	544	598	652	700	700	700	700	700
B5 Property Tax Bill:	463	510	556	609	733	1,053	1,373	1,693

ESTIMATED 1988 TAX INCREASE DUE TO PROJECT:	\$6	\$7	\$7	\$15	\$18	\$23	\$27	\$31
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*The above schedule shows the estimated increase in taxes payable at various market values if the estimated mill rate increase due to the above project were added to the current mill rate for taxes payable in 1988. The schedule does not include the Property Tax Refund to which a taxpayer may be entitled based on family income. It does, however, reflect the deduction of homestead credit which is automatically calculated and deducted by the county.

Estimated market value is the basis from which assessed value is calculated. This value is not necessarily the price the property would bring if sold.

PREPARED JUNE 28, 1988
BY SPRINGSTED INCORPORATED

Commercial Property	Mill Rate:	116.922
	Estimated Increase:	1.530
CITY OF CRYSTAL	Estimated Mill Rate with Project:	118.452

A1	Estimated Market Value:	50,000	75,000	100,000	125,000	150,000	175,000	200,000	225,000	250,000
A2	Assessed Value:	14,000	23,250	34,000	44,750	55,500	66,250	77,000	87,750	98,500
A3	Gross Tax:	1,637	2,718	3,975	5,232	6,489	7,746	9,003	10,260	11,517
A4	Less Homestead Credit:	0	0	0	0	0	0	0	0	0
A5	Property Tax Bill:	1,637	2,718	3,975	5,232	6,489	7,746	9,003	10,260	11,517

B1	Estimated Market Value:	50,000	75,000	100,000	125,000	150,000	175,000	200,000	225,000	250,000
B2	Assessed Value:	14,000	23,250	34,000	44,750	55,500	66,250	77,000	87,750	98,500
B3	Gross Tax:	1,658	2,754	4,027	5,301	6,574	7,847	9,121	10,394	11,668
B4	Less Homestead Credit:	0	0	0	0	0	0	0	0	0
B5	Property Tax Bill:	1,658	2,754	4,027	5,301	6,574	7,847	9,121	10,394	11,668

DUE TO PROJECT:	\$21	\$36	\$52	\$69	\$85	\$101	\$118	\$134	\$151
-----------------	------	------	------	------	------	-------	-------	-------	-------

Estimated market value is the basis from which assessed value is calculated. This value is not necessarily the price the property would bring if sold.

City of Crystal, Minnesota
\$2,000,000 G.O. Community Center Bonds, Series
1989A

Prepared June 28, 1988
By SPRINGSTED Incorporated

Dated: 4- 1-1989
Mature: 2- 1

SCHEDULE B

Year of Levy (1)	Year of Mat. (2)	Principal (3)	Rates (4)	Interest (5)	Total Principal & Interest (6)	105% of Total (7)
1988	1990	80,000	5.50%	113,292	193,292	202,957
1989	1991	70,000	5.75%	131,550	201,550	211,628
1990	1992	80,000	5.95%	127,525	207,525	217,901
1991	1993	85,000	6.15%	122,765	207,765	218,153
1992	1994	95,000	6.30%	117,538	212,538	223,165
1993	1995	105,000	6.45%	111,553	216,553	227,381
1994	1996	115,000	6.60%	104,780	219,780	230,769
1995	1997	125,000	6.70%	97,190	222,190	233,300
1996	1998	135,000	6.80%	88,815	223,815	235,006
1997	1999	150,000	6.90%	79,635	229,635	241,117
1998	2000	160,000	7.00%	69,285	229,285	240,749
1999	2001	175,000	7.10%	58,085	233,085	244,739
2000	2002	190,000	7.20%	45,660	235,660	247,443
2001	2003	210,000	7.30%	31,980	241,980	254,079
2002	2004	225,000	7.40%	16,650	241,650	253,733
TOTALS:		2,000,000		1,316,303	3,316,303	3,482,120

Bond Years:	18,736.67	Annual Interest:	1,316,303
Avg. Maturity:	9.37	Plus Discount:	30,000
Avg. Annual Rate:	7.025%	Net Interest:	1,346,303
N.I.C. Rate:	7.185%		

Assessed Valuation:	148,388,877	
Average Annual Levy Required: (Levy years 1989 thru 2001)	232,725	1.57 Mills

Debt increases by: 1.79%

Interest rates are estimates; changes may cause significant
alterations of this schedule.

The actual underwriter's discount bid may also vary.

CITY OF CRYSTAL, MINNESOTA
\$2,000,000 G.O. COMMUNITY CENTER
BONDS, SERIES 1989A

PREPARED JUNE 28, 1988
BY SPRINGSTED INCORPORATED

TAX BILL IMPACT*

Residential Mill Rate: 116.922
Homestead Property Estimated Increase: 1.570
CITY OF CRYSTAL Estimated Mill Rate with Project: 118.492

SECTION A - 1988 PROJECTED TAX PAYMENT WITHOUT PROJECT

A1	Estimated Market Value:	50,000	55,000	60,000	65,000	70,000	80,000	90,000	100,000
A2	Assessed Value:	8,500	9,350	10,200	11,050	12,100	14,800	17,500	20,200
A3	Gross Tax:	994	1,093	1,193	1,292	1,415	1,730	2,046	2,362
A4	Less Homestead Credit:	537	590	644	698	700	700	700	700
A5	Property Tax Bill:	457	503	549	594	715	1,030	1,346	1,662

SECTION B - 1988 PROJECTED TAX PAYMENT WITH PROJECT

B1	Estimated Market Value:	50,000	55,000	60,000	65,000	70,000	80,000	90,000	100,000
B2	Assessed Value:	8,500	9,350	10,200	11,050	12,100	14,800	17,500	20,200
B3	Gross Tax:	1,007	1,108	1,209	1,309	1,434	1,754	2,074	2,394
B4	Less Homestead Credit:	544	598	653	700	700	700	700	700
B5	Property Tax Bill:	463	510	556	609	734	1,054	1,374	1,694

ESTIMATED 1988 TAX INCREASE
DUE TO PROJECT: \$6 \$7 \$7 \$15 \$19 \$24 \$28 \$32

*The above schedule shows the estimated increase in taxes payable at various market values if the estimated mill rate increase due to the above project were added to the current mill rate for taxes payable in 1988. The schedule does not include the Property Tax Refund to which a taxpayer may be entitled based on family income. It does, however, reflect the deduction of homestead credit which is automatically calculated and deducted by the county.

Estimated market value is the basis from which assessed value is calculated. This value is not necessarily the price the property would bring if sold.

PREPARED JUNE 28, 1988
BY SPRINGSTED INCORPORATED

Commercial Property

Mill Rate: 116.922

Estimated Increase: 1.570

CITY OF CRYSTAL

Estimated Mill Rate with Project: 118.492

A1	Estimated Market Value:	50,000	75,000	100,000	125,000	150,000	175,000	200,000	225,000	250,000
A2	Assessed Value:	14,000	23,250	34,000	44,750	55,500	66,250	77,000	87,750	98,500
A3	Gross Tax:	1,637	2,718	3,975	5,232	6,489	7,746	9,003	10,260	11,517
A4	Less Homestead Credit:	0	0	0	0	0	0	0	0	0
A5	Property Tax Bill:	1,637	2,718	3,975	5,232	6,489	7,746	9,003	10,260	11,517

B1	Estimated Market Value:	50,000	75,000	100,000	125,000	150,000	175,000	200,000	225,000	250,000
B2	Assessed Value:	14,000	23,250	34,000	44,750	55,500	66,250	77,000	87,750	98,500
B3	Gross Tax:	1,659	2,755	4,029	5,303	6,576	7,850	9,124	10,398	11,671
B4	Less Homestead Credit:	0	0	0	0	0	0	0	0	0
B5	Property Tax Bill:	1,659	2,755	4,029	5,303	6,576	7,850	9,124	10,398	11,671

ESTIMATED 1988 TAX INCREASE

DUE TO PROJECT:	\$22	\$37	\$54	\$71	\$87	\$104	\$121	\$138	\$154
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*The above schedule shows the estimated increase in taxes payable at various market values if the estimated mill rate increase due to the above project were added to the current mill rate for taxes payable in 1988.

Estimated market value is the basis from which assessed value is calculated. This value is not necessarily the price the property would bring if sold.

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

A Professional
Association

June 30, 1988

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

Clayton L. LeFevere
Herbert P. Lefler
J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
James J. Thomson, Jr.
Thomas R. Galt
Dayle Nolan
John G. Kressel
Steven B. Schmidt
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Christopher J. Harristhal
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi

Mr. Miles Johnson
City Treasurer
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

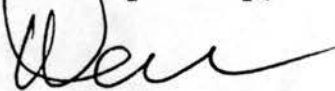
Re: Call for Redemption

Dear Miles:

Enclosed you will find the text of a resolution for adoption by the City Council authorizing the redemption of the outstanding bonds that we talked about. I will arrange to have the Notice of Redemption published in Finance & Commerce on Saturday, July 2.

The reason for the call, as I understand it, is that the processing of the bonds and coupons remaining is extremely expensive when compared to the actual amount of the coupons being paid. I understand, too, that you have gained consent of the bondholder of the 1967 Bonds that no notice of publication is required. You should arrange to have Darlene send a certified copy of the resolution and the Notice of Call to First Trust, National Association, paying agent on the bonds.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

RESOLUTION NO. 88

RESOLUTION RELATING TO GENERAL OBLIGATION
BONDS OF THE CITY: CALLING
CERTAIN BONDS FOR REDEMPTION

BE IT RESOLVED By the City Council of the City of
Crystal, Hennepin County, Minnesota (City) as follows:

1. The City has issued and sold its General Obligation Improvement Bonds of 1972 (1972 Bonds) dated August 1, 1972, and its General Obligation Improvement Bonds of 1967 (1967 Bonds) dated August 1, 1967. The 1972 Bonds mature on August 1, 1989 and are subject to redemption and prior payment on August 1, 1988. The 1967 Bonds mature on February 1, 1989 and are subject to redemption and prior payment on August 1, 1988.

2. It is determined that the outstanding balance of the 1972 Bonds, in the amount of \$5,000 and the outstanding balance of the 1967 Bonds in the amount of \$2,000 be redeemed and prepaid and it is so ordered.

3. The owner of the 1967 Bonds has waived publication notice of redemption.

4. The actions of the City Clerk in publishing Notice of Redemption of the 1972 Bonds is ratified and confirmed.

Mayor

Attest:

City Clerk

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION IMPROVEMENT
BONDS OF 1972
CITY OF CRYSTAL
HENNEPIN COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that, by order of the City Council of the City of Crystal, Hennepin County, Minnesota, there have been called for redemption and prepayment on

August 1, 1988

all outstanding bonds of the City designated as General Obligation Improvement Bonds of 1972, dated August 1, 1972, having a stated maturity date of February 1 in the year 1989, bearing serial number 60, and totalling \$5,000 in principal amount. The bonds are being called at a price of par plus accrued interest to August 1, 1988, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds with coupons attached for payment at the main office of First Trust, National Association, in the City of St. Paul, Minnesota, on or before August 1, 1988.

Dated: June 30, 1988.

BY ORDER OF THE CITY COUNCIL

By /s/ Darlene George
City Clerk
City of Crystal, Minnesota

0011RE07.F16



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 22, 1988

Mr. C. J. Hoffstedt
MnDOT District 5
Transportation Planning Engineer
2055 North Lilac Drive
Golden Valley, MN 55422

Dear Mr. Hoffstedt:

Based on our recent conversation concerning the proposed TH 100 upgrade project between 29th and 39th Avenues, Crystal is interested in securing a tentative timetable projection for the various project phases. In releasing information to the public regarding preliminary and final design, right-of-way acquisition and actual construction timetables; it is important the City and Highway Department be consistent and realistic, especially in light of the optimistic information already circulating.

Should you have any questions or wish to discuss the timetable in further detail, please let me know.

Sincerely,

William Monk
City Engineer

WM:jrs

cc: Crystal Mayor and Council Members



DEPARTMENT OF TRANSPORTATION
320 Washington Av. South
Hopkins, Minnesota 55343-8468

935-3381

A N N O U N C E M E N T

DATE: June 14, 1988

SUBJECT: Hennepin County/State of Minnesota Highway Jurisdiction Exchange

On July 1, 1988, Hennepin County and the Minnesota Department of Transportation will transfer the ownership of a number of highways in Hennepin County.

Hennepin County's two freeways -- the Crosstown Highway (County Road 62) and County Road 18 -- will become state-owned highways. In exchange for giving up jurisdiction over the 30 miles of freeway, the county will assume control of 60 miles of state highways. Among the roads being transferred to the county are portions of Excelsior Boulevard, France Avenue, West River Road, West Broadway and Trunk Highway 101.

The enclosed maps show in detail the highways that are affected.

The exchange, which is beneficial for both the state and county, was negotiated by state and county officials under the terms of a law passed by the Minnesota Legislature in 1986.

The general public should not be affected by the transfer except for changes in highway signs. Route numbers will be changed in some cases, and, of course, county signs will replace state signs and vice versa. The Crosstown will become Trunk Highway 62 and the freeway portion of County Road 18 will become Trunk Highway 169. Changing all of the signs for the various highways is likely to take several months.

We suggest that you notify local businesses, neighborhood groups and other interested parties in your area about the changes. In some cases, the new highway designations will result in changes of address.

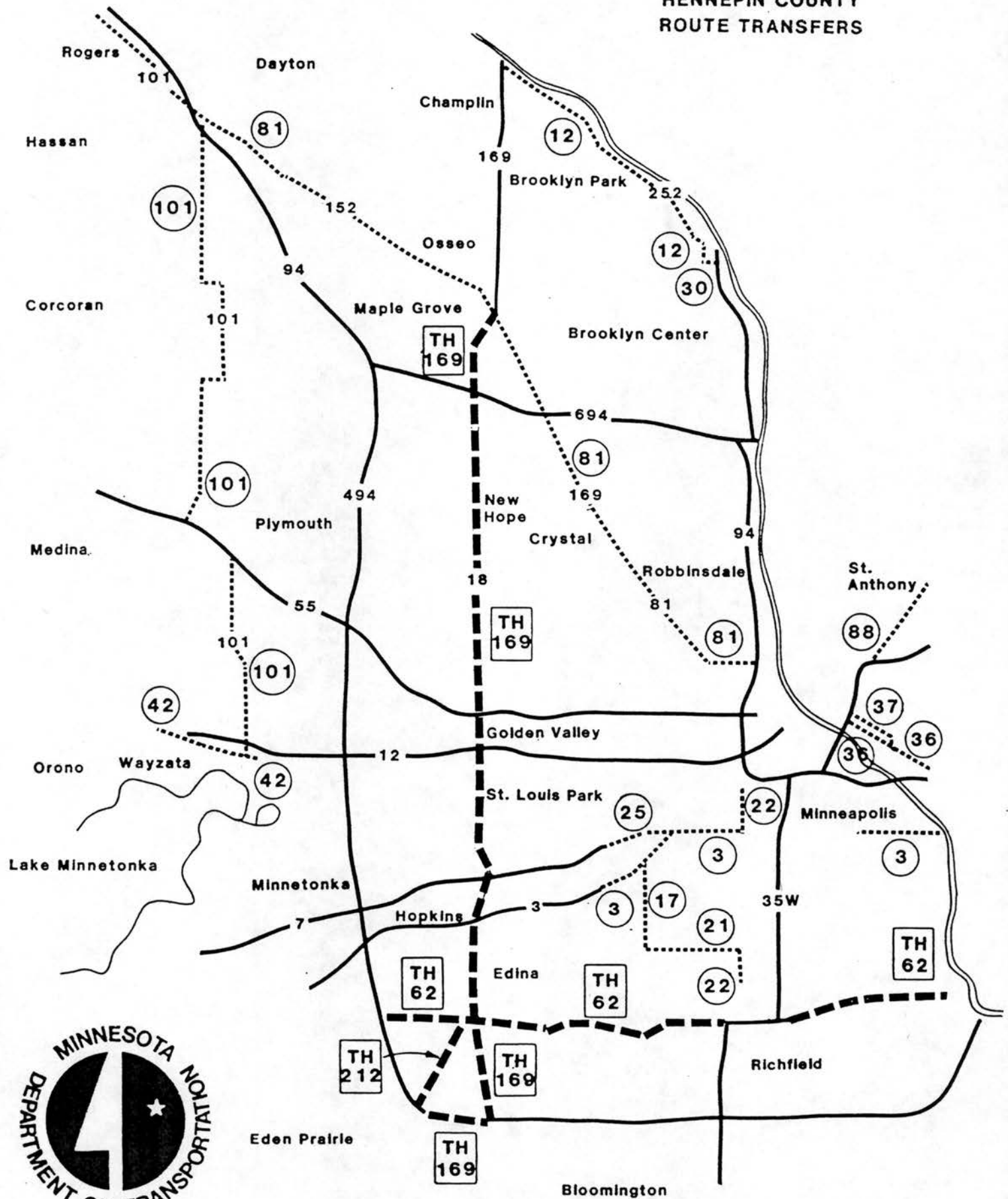
We will do everything we can to ensure a smooth transition. If you have any suggestions or questions, we urge that you call the Hennepin County Transportation Department (935-3381) or District 5 of the Minnesota Department of Transportation (593-8400).

Enclosures

HENNEPIN COUNTY

an equal opportunity employer

STATE OF MINNESOTA
HENNEPIN COUNTY
ROUTE TRANSFERS



ROUTE TRANSFERS

TRANSFER TO STATE JURISDICTION

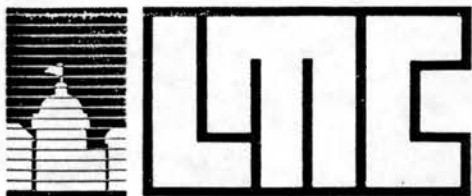
TH
169

<u>New Trunk Hwy No.</u>	<u>Old County No.</u>	<u>Termini</u>
62	62	I-494 to I-35W (west) I-35W (east) to TH 55
169	18	I-494 to old TH 152 (Lakeland Ave.)
212	NOTE: Route changes of 169 and 212 in Eden Prairie area.	

TRANSFER TO COUNTY JURISDICTION

101

<u>New County No.</u>	<u>Old Trunk Hwy No.</u>	<u>Termini</u>
3	Const. Route 5 Leg. Route 110 (Excelsior Blvd., Lake St.)	TH 100 to Lyndale Ave. S. TH 55 to east county line
12	TH 252 (W. River Road, Russell Ave. N.)	TH 169 to CSAH 30 (93rd Ave. N.)
30	TH 252 (93rd Av. N)	Russell Ave. N. to TH 252
17	TH 121 (France Av. S.)	W. 50th St. to Excelsior Blvd.
21	TH 121 (W. 50th St.)	France Ave. to Lyndale Ave.
22	TH 121, Leg. Rt. 110 (Lyndale Ave. S.)	W. 50th St. to W. 58th St. Franklin Ave. to Lake St.
25	TH 7, Leg. Route 108 (W. Lake St.)	TH 100 to Excelsior Blvd.
42	Wayzata Blvd. (old TH 12)	new TH 12 to TH 101 (west junction)
36	TH 52, TH 12 (University Ave.)	I-35W to east county line
37	TH 52 (4th St. SE, Oak St. SE)	I-35W to University Ave.
81	TH 101, TH 152, TH 169, & TH 81 (Lakeland Ave., W. Broadway)	I-94 (Rogers) to I-94 (Minneapolis)
88	TH 88 (New Brighton Blvd)	Broadway St. NE to east county line
101	TH 101	TH 12 (east junction) to existing TH 152



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

June 21, 1988

MEMORANDUM

TO: NLC Direct Member Cities

FROM: Ann Higgins, Federal Liaison

SUBJECT: LMC Federal Legislative Committee Membership, Schedule

For several years, LMC has organized a Federal Legislative Committee to develop policy on federal issues of concern to Minnesota cities and to monitor and reflect LMC views on policy positions under consideration by the National League of Cities.

This year, the committee is scheduled to meet at least 3 times: July 8, August 19, and September 23. All meetings take place at the League Office and are held from 9:00 a.m. - 12 Noon.

The following city officials have been appointed to serve for a two-year term (until June, 1990):

CD:

- 3 Richard Carlquist, Director
Public Safety
Plymouth
- 5 Steve Cramer, Councilmember
Minneapolis
- 7 Patti Gartland, Administrative Aide
St. Cloud
- 6 James Krautkremer, Mayor
Brooklyn Park
- 4 Diane Lynch, Mayor's Office
St. Paul
- (V CH) 7 Millie MacLeod, Councilmember
Moorhead
- 4 Steve North, Assistant City Mgr.
Roseville

CD:

- 2 Steve Perkins, City Adm.
Luverne
- 1 Jerry Peterson, Councilmem
Owatonna
- 5 Clarence Ranallo, Councilm
St. Anthony
- 4 James Scheibel, President
City Council
St. Paul
- 3 Carol Scott, Councilmember
Prior Lake
- (CHAIR) 1 Peter Solinger, Councilmem
Rochester

Since your city is a direct member city of the National League of Cities, it is especially helpful and important to communicate about legislative policy issues as well as concerns about current federal regulations and programs. I encourage you to contact me about such matters. Those policy questions and views can then be addressed by the Federal Legislative Committee during its deliberations.

Secondly, I would like to encourage additional membership on the Federal Legislative Committee from NLC direct member cities. The current committee membership representation would be strengthened, in particular, by additional members from both the Second and the Eighth Congressional Districts.

If either an appointed or elected official from your city would like to become a member of the Federal Legislative Committee, please contact me as soon as possible. Committee appointments are made by the LMC President. The names of interested officials will be presented to LMC President Jim Scheibel, and subsequent announcement of appointments will be made before July 8.



BROOKLYN CENTER
BROOKLYN PARK
CHAMPLIN

CORCORAN
CRYSTAL
DAYTON

GOLDEN VALLEY
HANOVER
HASSAN

MAPLE GROVE
NEW HOPE
OSSEO


PLYMOUTH
ROBBINSDALE
ROGERS

Nancy, Thanks for all your assistance in helping us in our efforts in locating a new site to distribute surplus food. We will be using the Olivet Baptist Church at 34th & Louisiana. Again, thank you and we look forward to working with you in the future.

Ellie Schmetzer
TEFAP Coordinator

DATE: June 29, 1988

MEMO TO: Jerry Dulgar, City Manager

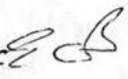
FROM: Edward C. Brandeen, Park & Recreation Director 

RE: Tennis Courts Lights at Bassett Creek Park

I have re-checked the timer on the tennis lights at Bassett Creek Park. The timer was set to go off at 11 p.m. I do not know why the malfunction. I have re-set the timer so that it goes off at 10:30 p.m. I have called the resident who complained about the lights being on all night. I have asked her to call me, either at home or at the office if the problem persists.

DATE: June 29, 1988

MEMO TO: Jerry Dulgar, City Manager

FROM: Edward C. Brandeen, Park & Recreation Director 

RE: Tennis Courts Lights at Bassett Creek Park

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***CITY OF CRYSTAL
EMPLOYEE HANDBOOK***



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

July 1, 1988

Dear

Accompanying this letter is the City of Crystal Employee Handbook. This handbook details some of our practices and procedures which will help you as you work for the City. It is meant as a guide and changes may be made as time goes on. These changes will be forwarded to you so you may insert them into your handbook.

This handbook is not a contract between the City and the employee and the employee can terminate his/her employment or can be terminated at will. I would like you to review this handbook in the next few days and if you have questions concerning it, please feel free to contact your department head to discuss items of concern.

The City has tried to incorporate as many areas of information as possible to answer any and all questions you might have, however, if there is something that is not covered we would be happy to hear from you.

You have also received a Civil Service Handbook which details the procedures and policies of that Commission. Please keep these two documents together for easy reference.

I hope your work days with the City of Crystal are fulfilling and enjoyable.

Yours truly,

Jerry Dulgar
City Manager
City of Crystal

JD/js

encl.

I. WORK DAY

A. Hours

The normal work day for employees of the City of Crystal is 8 hours. This typically starts at 8:00 a.m. and continues until 4:30 p.m. However, maintenance workers may work a different schedule depending on the time of year and police officers work shifts which are detailed and specified by that department. Otherwise, the normal work day is 8 hours.

B. Breaks

During the normal work day each employee is allowed a morning and afternoon break. The break time period for your work area is determined by the City Manager after consultation with your supervisor or department head.

C. Lunch

All employees are allowed a lunch period appropriate for their work area as determined by the City Manager after consultation with the department head or supervisor.

D. Severe Weather

When severe weather would severely restrict employees' ability to come to work, it is the department heads responsibility to contact either the City Manager or the police dispatcher to determine if City offices will be closed.

If the offices are to be closed, the department heads are responsible for contacting their employees. Employees who are concerned about the weather and their ability to come into work should contact their department head for information.

In severe weather situations, particularly in the wintertime, maintenance employees must report to work.

The day will be considered a typical work day for all employees and all work day rules will apply. Employees who are instructed by their supervisor shall mark timesheets as a day worked.

Non-essential employees who do not contact their supervisor or are not contacted by their supervisor during severe weather must assume they are expected to report to work. If they do not, they will be charged with a day of vacation.

II. WORK AREA

You are responsible for keeping your work area and the City vehicle (if you are assigned one) presentable. The City recognizes varieties in work styles and how these styles relate to the work area. Since the City and its employees are viewed by the residents, business persons, and peers in local government, each employee should remember that individual work areas combined with others give an overall impression of the City and a presentable work area gives a good impression of you and the City. If you have a question about your work area, consult your department head or supervisor.

III. CLOTHING

Unless required to wear a uniform, you should dress appropriately for the type of work you do. For those working around machinery, the clothes should be functional and yet not be such that could cause injury. How you dress reflects on you as an individual and on the City. Every city employee is under scrutiny of our public during our working hours so we ask that you come to work in a clean and presentable manner.

There may be times when your department requires clothing other than normal for your work area. These special occasions will be determined by your department head. For example, jeans may not be appropriate dress for office areas but on a clean-up or moving day, jeans would be appropriate.

IV. CONDUCT

Each employee is a representative of the City and so we ask that you conduct yourself as if every person you meet is a recipient of our services. Be polite, courteous, helpful, and attentive.

V. OVERTIME/COMPENSATORY TIME

The Federal Fair Labor Standards Act requires that employees be broken down into two classifications to determine if overtime must be paid to certain employees when they work more than 8 hours in a day or 40 hours a week. These classifications are titled exempt personnel and non-exempt personnel.

Exempt personnel are not covered by the time and one-half for overtime provisions of the Fair Labor Standards Act. Those positions are as follows:

- City Manager
- Assistant City Manager
- City Clerk
- Administrative Assistant
- Finance Director
- Public Works Director
- Assistant City Engineer
- Street Superintendent
- Water & Sewer Superintendent
- Assessor
- Police Chief
- Police Managers
- Juvenile Specialists
- Fire Chief
- Building Inspector
- Head Sanitarian
- Park & Recreation Director
- Assistant Park & Recreation Director
- Recreation Supervisor
- Parks Superintendent
- Redevelopment/Recycling Coordinator
- Sanitarians.

For these persons if more than 8 hours a day or 40 hours a week is worked, they can receive compensatory time off on an hour for hour basis. The exceptions to this procedure are the police managers who are paid according to their contract.

Non-exempt personnel, that is those persons who must receive overtime or compensatory time paid at a time and one-half rate, are as follows:

- Administrative Secretary
- Custodians
- Finance Secretary
- Accountant Clerk
- Payroll Clerk
- Water & Sewer Clerk
- Engineering Aides
- Engineering Secretary
- Special Assessments Clerk
- all Maintenance Personnel

Appraiser
Assessing Department Clerk
Police Supervisors and Patrol Officers
Communications Clerks
Police Secretaries
Assistant Building Inspector
Building Department Secretary
Health Department Secretary
Park Department Secretary
Switchboard Receptionist.

- A. **Overtime** -- Non-exempt personnel will receive time and one-half for all hours worked over 8 hours a day or for 40 hours a week as required by federal standards. These extra hours must be authorized by your supervisor.
- B. **Compensatory time** -- Compensatory time can be earned and taken by both exempt and non-exempt personnel. Compensatory time for exempt personnel will be earned on a one to one ratio.

Compensatory time for non-exempt personnel is earned at one and one-half times the hours worked. Union personnel have compensatory time and overtime detailed in their union contract.

Use of compensatory time by both exempt and non-exempt employees shall be subject to supervisor's approval consistent with provisions for vacation. Applying for compensatory time is similar to that of applying for sick leave or vacation.

VI. EMPLOYEES BENEFITS

- A. **Vacation** -- Employees earn vacation on the following schedule:

0-6 years (0 thru 72 months)	12 days
6 through 10 years (73 mos. thru 120 mos.)	17 days
after 10 years of service, one additional day per year for each year of service over ten years with a maximum of 24 days	

(REMINDER: Vacation is accumulated but not useable during the first six-months probationary period.)

Vacation can be accumulated up to 192 hours. After that level is reached, vacation will no longer accumulate.

Non-union employees and some union employees are required to take 80 hours of vacation a year except those persons who are hired during the year. They are required to take the excess over 40 hours if they have earned more than 40 hours of vacation in the year of hire.

- B. **Sick Leave** -- Sick leave is accumulated at the rate of 12 days per year. If you retire or leave in good standing after ten years of service, one-third of the unused sick leave will be paid to you in severance pay.

(REMINDER: Sick leave is accumulated but not useable during the first six months of probation.)

- C. **Holidays** -- Employees have 12 paid holidays per year. Union employees have their holidays detailed in their union contract. For non-union employees the holiday schedule is as follows:

New Years Day	Labor Day
Martin Luther King Day	Veterans Day
Presidents Day	Thanksgiving Day
Good Friday	Thanksgiving Friday
Memorial Day	Christmas Day
Independence Day	one floating holiday (to be selected by employee)

Please note: When the holiday is on Saturday, it will be observed on Friday; when a holiday is on Sunday, it will be observed on Monday.

- D. **Hospitalization Insurance** -- The City allocates a certain amount towards hospitalization. This amount is set by the City Council on an annual basis. In choosing single or family coverage an employee may use all or a part of this allocation. Hospitalization premiums in excess of the maximum allowance must be covered by the employee.

Hospitalization options include: Physicians of Minnesota, Group Health, and Med Center Health Plan.

- E. **Life Insurance** -- A \$10,000 life insurance policy is provided to each employee by the City. Additional term life insurance is available for low group rates. Sworn police officers have an additional \$10,000 insurance paid for by the City.
- F. **Dental Insurance** -- Single coverage is available. The City pays \$10.00 if the employee has single hospitalization coverage. Union contracts detail coverage for union members. Rates for coverage depend on the plan selected by the City.
- G. **Educational Incentive** -- In an effort to encourage continuing education, City employees will be reimbursed 60% of tuition and books upon completion of a job related course and receiving a C grade. Registration in the course must be approved by the employee's supervisor prior to the beginning of the course in order to qualify the course for reimbursement.
- H. **Pension** -- The City offers two pension programs: Social Security and the Public Employees Retirement Association (PERA). Each employee contributes 7.51 percent of his or her salary towards Social Security. This amount is matched by the City. In addition, the employee contributes 4 percent of salary towards PERA Retirement Program and the City contributes 4.25 percent. Police officers and full-time fire personnel contribute 8% of salary towards PERA Retirement and the City contributes 12%.

If an employee has less than 5 years total public employment, the amount contributed to PERA by the employee is refunded with interest. If a person works more than 5 years, then they may choose to receive pension benefits upon reaching retirement age.
- I. **Deferred Compensation** -- The City has two deferred compensation programs in which up to 25 percent of gross taxable income, not to exceed \$7,500, may be deferred and invested into several deferred compensation plans.
- J. **Payroll Savings** -- An optional payroll savings program is available at First Minnesota Savings. The amount is at the employees discretion.
- K. **Wellness Program** -- The City will reimburse each employee who is a member of a health club. The maximum reimbursement is \$100 per year and the employee must submit receipts to receive this money.

- L. **Flexible Benefits Plan** -- A portion of the employees' salary can be set aside to cover estimated health care costs. This contribution is taken from gross wages and is reimbursable six times per year. You must expend all the money you set aside for medical expenses or you will lose it.
- M. **Hospitalization for Retirees** -- Any employee who retires on an unreduced pension, that is, full retirement benefits, will receive single hospitalization insurance until eligible for Medicare. Family coverage during this period is available with the retiree paying the additional cost.
- N. **Funeral Leave** -- In the event of the death of a member of the immediate family it is the policy of the City to allow you to take a leave of absence with pay. The length of leave will be determined by your department head and the City Manager. This leave will be charged to sick leave. The immediate family of an employee is defined as husband, wife, children, parents or grandparents, parents or grandparents of spouse, sisters, brothers, and grandchildren.
- O. **Military Reserve Training** -- As a permanent full-time employee, you are allowed the maximum of 15 days for reserve military service. The City must receive a copy of the orders from proper authority directing you to report for duty.
- P. **Jury Duty** -- Employees are granted leaves of absence with full pay for required jury duty. As you continue to receive full wages, any jury compensation shall be credited to the City.
- Q. **Parental Leave** -- Parental leave without pay will be granted to full-time employees for up to six months with no loss in job rights. The employee may remain in their position prior to the delivery of the child and may return to previous position at such time as the family situation permits or in the case of a female employee, as the physician certifies.
- R. **Employees' Assistance Program** -- The City of Crystal participates in an employees' assistance program in which an employee who wishes to seek help on an anonymous basis can do so through the City's contracting agency, the Metropolitan Clinic Counseling. The first visit of the program is free and information regarding the various aspects of the program are distributed to employees on a periodic basis.
- S. **Mileage** -- The City of Crystal reimburses employees who must use their own vehicles. The mileage rate is set periodically. If you believe you must use your own vehicle

for City business, please advise your department head since their may be City vehicles available for your purpose. An expense reimbursement form must be filled out in order to be reimbursed for mileage. Your department head can provide you with these forms.

VII. GRATUITIES

According to City Charter gratuities are not allowed. Employees who receive gifts from contractors, customers, or anyone else who has contact with you for business purposes should turn those gifts over to the City Manager and explain the circumstances under which the gift was given.

Many times these gifts are received during the holiday season. If you receive a gift you can either politely indicate to the person giving it that you cannot receive it or if it arrives through means other than personal delivery, you can turn them over to the City Manager.

It may be wise to inform persons you deal with that we cannot accept these gratuities and that way will not put you into a position of having to say no to persons in the City that you deal with on a day to day basis.

VIII. SMOKING

Smoking is prohibited in work areas in the City of Crystal. Break times are provided for those who need to smoke. Smoking causes problems with the computer equipment and other electronic equipment, and is offensive to some people. Therefore the City does not allow smoking.

If you wish to smoke do it during break times or your lunch period in the lunch room.

IX. PROPERTY

The use of City property by employees for other than work related duties is prohibited.

X. ACCIDENTS

Either personal injury or vehicle.

Accidents should be reported as soon as possible to your superior so that an accident claim form can be submitted. Information must be submitted immediately to the insurance company by the City so if it is possible please gather as much information about the accident before going to the supervisor so that it will make the claim submission more complete. If you have an accident on City business using your personal vehicle, your own insurance is your first source of recovery. Vehicle accidents must be

reported immediately not only to your supervisor but also to the Police Department.

XI. DRUGS AND ALCOHOL

Although the City of Crystal does not wish to dictate lifestyle, the City as an employer has a responsibility to the residents of the community. The City must make sure that the use of alcohol or drugs by an employee does not prevent that individual from performing the duties of the job he/she was hired to do or whose employment would constitute a direct threat to property or the safety of others.

The habitual use of drugs or alcohol during work hours are prohibited and if a supervisor or department head becomes aware of a problem, they can ask an employee to seek assistance through the Employee Assistance Program (EAP). (Please note that the consumption of alcohol by an on-duty undercover police officer is governed by the rules of the Police Department.)

If usage of drugs or alcohol affects work performance and is documented, the supervisor can direct the employee to the EAP or other treatment programs.

As an employee of the City, you should be aware that although the City does not have a formal drug testing procedure it can establish one with certain conditions under state law. It is of special concern of the City that employees in the police, fire, public works and those individuals who regularly operate City vehicles work in a drug free status.

If it appears that a problem exists the City may institute drug testing for one or all of the work groups cited. Disciplinary action, uncluding termination of employment, may result if a violation of this section occur.

XII. GRIEVANCES

If you or any employee has a grievance against another employee, a supervisor or a work situation, you may file a grievance according to the Civil Service Handbook.

XIII. SEXUAL HARASSMENT

The City of Crystal wishes to create and maintain a higher quality working environment for all of its employees and to prevent situations which create stress or offensive working conditions. Be advised that it is City policy to investigate and deal appropriately with offending personnel when complaints are made. Specifically, our policy is that:

1. Supervisors may not use their authority to solicit sexual favors from subordinates in such a way as to suggest that the employee's failure to submit might

result in adverse wage or working conditions, or when acquiescence might result in preferential treatment.

2. Employees who feel that a supervisor is conditioning promotions, increases in wages, or continuance of the job on sexual favors are encouraged to contact the City Manager. Employees are also urged to report any objectionable advances of other employees if these actions interfere with the individual's work performance or create a hostile or offensive working environment.
3. Objectionable advances include, but are not limited to, verbal or physical sexual advances, derogatory remarks, social invitations if extended with some sexual suggestion, or suggestion that employment decisions will be based on refusal or acquiescence.
4. If complaints are made, the City will investigate the allegations, and if the facts appear to support such a complaint, immediate action will be taken, including, but not limited to, discipline, warning, suspension or termination of the offending personnel.

To report a complaint you may go through your supervisor or directly to the Assistant City Manager.

With your cooperation, we can avoid such offensive and prohibited conduct.

XIV. DISCIPLINARY ACTION

The procedure for disciplinary action is as follows: if an employee has clearly violated work rules (this includes the employee handbook, Civil Service handbook, and departmental rules and procedures), the City Ordinances or City Charter, it is the responsibility of the supervisors or department head to discuss this violation with the employee.

The department head or supervisor will state the information as he/she knows it with any corroborating evidence and ask for information from the employee regarding the matter.

If it appears that the employee clearly and knowingly violated a work rule, ordinance or the charter, the department head/supervisor will explain the proper methods and actions making clear what is expected of the employee in the future and indicate to the employee that he/she is getting an oral reprimand.

A statement indicating that an oral reprimand has been given regarding the matter is placed in the employee's personnel file.

If the employee did not know he/she was violating a work rule, ordinance or the charter, the department head/supervisor will inform the employee of proper procedure and indicate that correct action should be taken in the future. A second violation, once the employee knows the rules, will result in an oral reprimand (depending on severity, it could also result in a written reprimand or suspension).

If an employee who has received an oral reprimand, continues to violate the same work rule, ordinance or charter provision, the department head/supervisors will again discuss the matter with the employee emphasizing proper procedure and detailing in writing the nature and extent of the violation. After this discussion the department head/supervisors will have the employee sign a violation description letter (a written reprimand) which can include a disciplinary action such as suspension or dismissal. The employee will receive a signed copy of the written reprimand.

If an employee violates the same rule after suspension it shall be grounds for dismissal.

An employee who violates different rules during any given year and has received written reprimands without suspension may be subject to suspension and dismissal subject to Civil Service rules.

An employee who wishes to file an appeal to any form of reprimand may do so to the next higher authority.

An employee who wishes to file an appeal to a suspension or dismissal may do so according to the provisions of the Civil Service Handbook.

XV. SALARIES

Salaries are based on a pay equity plan whereby each position is compared in terms of job value and placed in a specific pay group. Periodic review of position responsibilities or change of duties may dictate a change in the pay classification.

Based on qualifications, new employees will be hired at a percent of the midpoint salary for the appropriate pay group with adjustments approved as performance and job knowledge indicate.

A performance evaluation system is now being formulated and will be in place shortly. After this system is instituted a performance pay system will be established to reward good and excellent work performance.

Changes in base salaries will be considered by the City Council on an annual basis as recommended by the City Manager.

XVI. HOW TO APPLY FOR VACATION AND SICK LEAVE

1. Vacation

Request for vacation should be applied for at least 2 working days in advance of the date and time requested. Vacation/sick leave forms are supplied by the department heads. If it is necessary to request vacation but time does not permit 2 working days notice, this must be discussed with the department head and noted as "Notice Waived" by department head as he or she signs the leave request slip.

2. Sick Leave

If you are sick and unable to come to work, you are required to notify your department head every morning of your absence between the hours of 8 and 8:30. The department head will fill out a sick leave slip and hold it until you return to work at which time an ending date to your sick leave can be marked, signed, and approved by your department head. If you are using sick leave for a doctor's visit the leave request slip can be filled out with the starting time and left for your supervisor's approval without an ending time or date. This can be filled in at the completion of your doctor appointment and initialed by the department head and yourself. (Remember -- wise use of sick leave will provide for major illness without loss of time or pay.)

3. Personal Leave

The procedure for applying for personal leave is the same as for vacation.

XVII. IDENTIFICATION CARD

Each employee is issued an identification card. Not every employee will need to use this identification card, however, it is handy to have it with you at all times as an additional means of identification in emergencies. When an employee leaves the employment of the City the identification card (in addition to keys and other City property) must be turned in prior to receiving the last pay check and/or severance pay.

XVIII. CITY CAR USAGE

Certain City cars are available for use by employees for work related trips. If you need to use a City vehicle for work related trips, please contact your supervisor about the availability of City vehicles. At all times during the use of a City vehicle, seat belts must be worn.



City of Crystal NEWSLETTER

Number ~~57~~ 68 July ~~April~~ 1988

Carnival, Fireworks, Parade Featured at Crystal Frolics

The annual city festival, the Crystal Frolics, will be held from Thursday, July 28 through Sunday, July 31.

The festival begins with a senior citizen cribbage tournament, pool fun day for the children, and a theater and trunk performance at 7 p.m. at Becker Park.

On Friday, the tennis tournament begins as well as the men's softball tournament. Most of the games are played

at Becker Park, Welcome Park, Lions Valley Place Park, and Bassett Creek Park.

The senior citizen 500 tournament begins at 1 p.m. at the Crystal K.C. Hall. This tournament is cosponsored with the Elk's Club Lodge #44.

The Carnival opens at 6 p.m. with food booths opening at 5 p.m. At 7 p.m., the Rev-tunes will play at Becker Park followed at 9 by Park Avenue.

The fireworks display will be held at 10 p.m. at Becker Park.

On Saturday, a co-rec volleyball tournament will be held as well as the Frolics 5K and fun run starting at 8 a.m. at Bassett Creek Park.

A kiddie parade will be held from McDonalds through the Crystal Gallery to Becker Park. This is the fifth annual kiddie parade and preregistrations are accepted.

The senior citizens bridge tournament will be held at the Crystal City Hall. This tournament is also sponsored by Elk's Lodge #44.

Afternoon entertainment at Becker Park includes Sideshow magic entertainment at 1 p.m. at the Becker Park stage followed at 2 p.m. by the Teddybear Band. The dunk tank starts at 3 p.m. with local celebrities available to be dunked.

The Crystal talent search for musical dance and novelty acts will begin at 4 p.m. Preregistration is required for this event.

The Honored Senior Program, which is an event to honor seven local residents for their contributions to the community, is scheduled for 6:30 p.m.

At 8 p.m. the Chiemieleski Fun Time Show begins at the Becker Park stage. The men's softball tournament continues all day on Saturday.

On Sunday the softball tournament is held all day as is the tennis tournament with the finals of both tournaments scheduled later in the day.

At 1 p.m. the Annual Crystal Frolics Parade begins with the route shown elsewhere in the Newsletter.

An ice cream social sponsored by the VFW #494 will be held at 3:30 p.m. at Becker Park.

At 5 p.m. the Queen Coronation will be held with a reception to follow in the North Fire Station.

At 8 p.m. the Rocking Hollywoods, a 50's style entertainment group, will be featured at Becker Park to close out the 1988 Crystal Frolics.

Parade Map

Computerized Voting to be Used in Fall Election

Voters are reminded that a new voting system will be used in the City of Crystal for the fall elections, (the same as was used in the District 281 School Board election in May). The equipment was well received by the voters in May and worked well.

The system is very easy for the voter to use and will reduce election costs as well as provide earlier precinct totals to the city and county.

The voter will mark a paper ballot with a special pen and then insert the ballot into the vote tabulator. The tabulator will record the vote in much the same way

the price code on groceries is read at the check out counter.

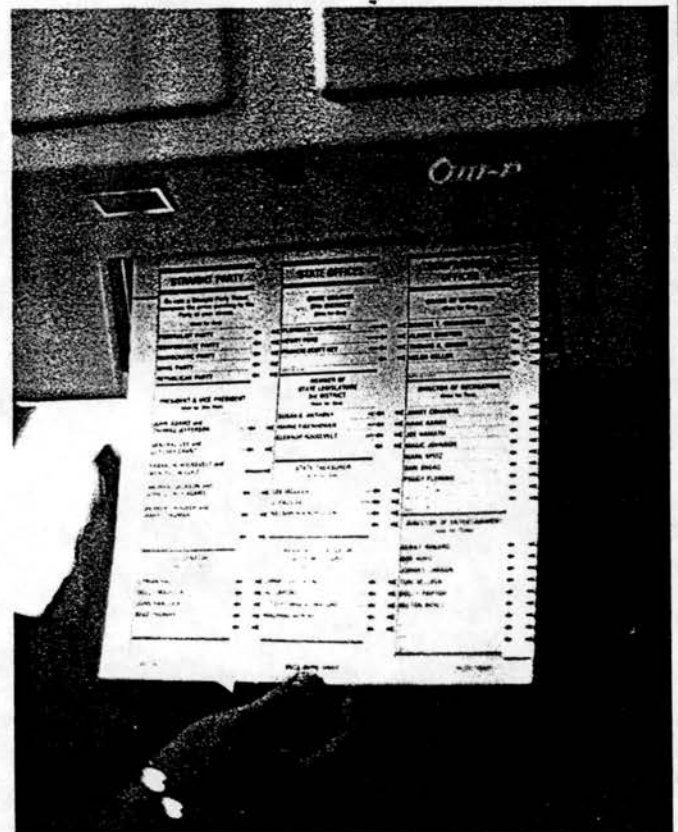
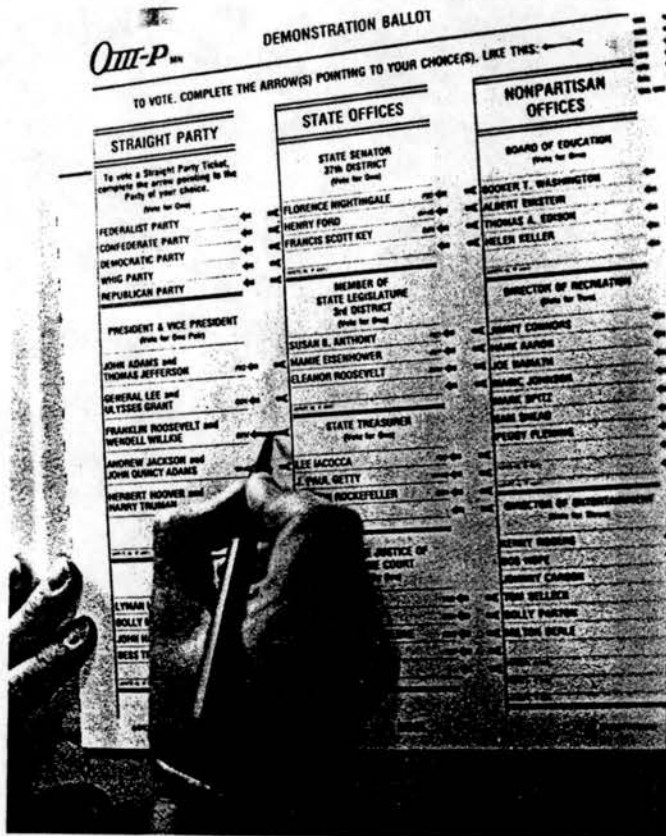
The voter will mark the ballot by completing the arrow pointing to the candidate of choice (instructions on the ballot will tell the voter how many candidates to vote for in each office), and will then insert the ballot into the front of the vote tabulator as shown below:

The vote tabulator will read the ballot. If an error has been made such as voting for more candidates than allowed, or voting for candidates of more than one political party in a primary election, the tabulator will return the ballot to the voter

and not count it. The voter will receive a new ballot if the ballot is returned by the tabulator.

The voting machine will be available for demonstration at City Hall beginning August 2; brochures on the new voting system are available at information counters throughout City Hall; and election judges will be available on election day to help voters with the new process.

Video tapes demonstrating the voting process at the polls on election day will be aired on the local Cable TV channels periodically. In the meantime, if you have questions, call the City Clerk at 537-8421.



To make selection, fill in the arrow.

Insert ballot in machine.

Recycling Center Closed;

The City of Robbinsdale/Crystal Recycling Center has been closed. Robbinsdale has begun a curbside recycling program and is no longer using the drop-off system.

Crystal cannot justify the cost of operating the recycling center on its own, therefore, the city is encouraging residents to take advantage of the other recycling opportunities provided until the Crystal curbside recycling program begins at the end of the year.

Interim Options Suggested

Goodwill Industries and Easter Seals is sponsoring an attended donation center located at 7316 Lakeland Avenue North in Brooklyn Park. The hours are from 10 a.m. to 6 p.m., seven days a week.

It is a semi-trailer truck located in the parking lot between Connco Shoes and Skateland on Highway 169.

The materials accepted are household goods such as clothing, books, toys, small

appliances that are in useable condition, as well as recycleable newspapers, glass and aluminum cans.

In addition the city has five newspaper drop off bins located throughout the area.

They are: VFW Post 494, 5222 Bass Lake Road; Target's southeast parking area, 5537 West Broadway; municipal swimming pool, 4848 Douglas Drive; Church of the Open Door, 45th and Florida Avenue North; Lions Valley Place Park, 32nd and Jersey Avenue North.

Crystal Frolics

Schedule of Events

CRYSTAL FROLICS: JULY 28, 29, 30, 31, 1988

Join the family fun as Crystal celebrates the annual Crystal Frolics. This year's Frolics events include many special attractions of interest to all ages.

*—pre-registration required.

Thursday, July 28

1 p.m. Senior Citizen Cribbage Tournament* KC Hall
6:30 p.m. Pool Fun Day Crystal Pool
7 p.m. Theatre in a Trunk Becker Park

Friday, July 29

All day Tennis Tournament* City Courts
1 p.m. Senior Citizen 500 Tournament KC Hall
5 p.m. Food Booths Open — sponsored by: Becker Park
Women of Today, Fire Dept., Auxiliary & KC's
6 p.m. Carnival Opens/Civic Group
Booths Open: Becker Park
Jail — sponsored by Frolics Committee
Bingo — sponsored by Crystal JC's
Beer Tent — sponsored by Crystal Fire Department
Pull-Tabs — sponsored by Crystal Lions
6 p.m. Men's Softball Tournament* City Fields
7 p.m. Rev-Tunes: 50's and 60's Music Becker Park
9 p.m. Park Avenue: Rock Becker Park
10 p.m. Fireworks Becker Park
12 p.m. Booths and Carnival Close Becker Park

Saturday, July 30

All day Tennis Tournament* City Courts
All day Men's Softball Tournament* City Fields
All day Co-Rec Volleyball Tournament* City Courts
8 a.m. 5K and Fun Run* Bassett Creek Park
12 noon Carnival and Civic Group
Booths Open Becker Park
Jail, Food, Beer, Pull Tabs
12 noon Kiddie Parade Becker Park
1 p.m. Senior Citizen Bridge Tournament City Hall
1 p.m. Sideshow Entertainment Becker Park
2 p.m. Teddy Bear Band Becker Park
3 p.m. Twin City Brass Quintet Becker Park
3-10 p.m. JC Bingo Tent Becker Park
3-5 p.m. Dunk Tank Becker Park
4-6 p.m. Crystal Talent Search* Becker Park
6:30 p.m. Honored Seniors Program Becker Park
8-10 p.m. Chiemelewski Funtime Show Becker Park

Sunday, July 31

All day Tennis Tournament* City Courts
All day Men's Softball Tournament City Fields
12 noon Carnival and Civic Groups Open Becker Park
Jail, Food, Beer, Pull Tabs
1 p.m. Parade Route TBA
3:30 pm Ice Cream Social (time approximate) Becker Park
5 p.m. Queen Coronation (Reception Follows) Becker Park
5-10 p.m. JC Bingo Tent Becker Park
8 p.m. Rockin' Hollywoods Becker Park
11 p.m. Carnival Closes Becker Park
12 a.m. All Booths Close Becker Park

Schedule of Activities

JULY

Mon. 4 **OKTOBERFEST IN JULY**
Old time music by the Nitelites, 7-10 p.m.
Thurs. 7 **Westwind Community Band**
Sun. 10 **Red Gallagher (Folk)**
Tues. 12 **The Wolverines (Classic Big Band Jazz)**
Thurs. 14 **Minneapolis Chamber Symphony**
(Light Classics and Showtunes)
Sun. 17 **Robbinsdale Community Band**
Tues. 19 Rain make-up date
Thurs. 21 **Minnesota Sax Quartet (Classical, Jazz, Ragtime)**
Sun. 24 **Kenwood Chamber Orchestra (Light Classical)**
Tues. 26 Rain make-up date
Thurs. 28 **CRYSTAL FROLICS EVENT**
Theatre in a Trunk (Children's Theatre)
Fri. 29 **CRYSTAL FROLICS**
6 p.m. The Rev-tunes (50's and 60's Rock)
9 p.m. Park Avenue (Top 40, Show)
Sat. 30 **CRYSTAL FROLICS**
1 p.m. The Teddy Bear Band (Children's)
2 p.m. The Dorian Brass Quintet
3 p.m. Sideshow (Comedy, Juggling, Magic)
4 p.m. CRYSTAL TALENT SEARCH
7 p.m. The Chiemelewski Funtime Show
Sun. 31 **CRYSTAL FROLICS**
4 p.m. The Terrance Hughes Trio (Jazz)
5 p.m. The Crystal Queen Pageant
8 p.m. The Rockin' Hollywoods
(Fifties Rock)

For Becker Park Stage

AUGUST

Tues. 2 Rain make-up date
Thurs. 4 **Shout! (Variety Rock)**
Sun. 7 **Jeff Brooks (Folk)**
Tues. 9 **Zuhrah Concert Band**
Thurs. 11 **Crystal Puppet Wagon**
with the Twin Cities Brass Quintet
Sun. 14 **Stoney Lonesome Band (Folk, Country, Bluegrass)**
Tues. 16 **Symphoknolls (Vocal and Variety Dance Show)**
Thurs. 18 **Molly and the Heymakers (Country Rock)**
Sun. 21 **Patty Peterson Group (Jazz)**
Tues. 23 **Mondala (Latin Jazz and Pop)**
Thurs. 25 Rain make-up date
Sun. 28 **CRYSTAL TALENT SEARCH FINALS**
Tues. 30 Rain make-up date

SEPTEMBER

Thurs. 1 Rain make-up date
Sun. 4 Tentative **BACK TO SCHOOL BASH** featuring a band popular with youth and college students

Calendar of Events

AUGUST 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 City Coun. Mtg., 7 p.m., Police Reserves, 7:30 p.m.	3 Park & Recreation Advisory Commission, 7 p.m.	4 Civil Service Commission, 7 p.m.	5	6
7	8 Planning Commission, 7:30 p.m.	9 Long-Range Planning Commission, 7 p.m.	10	11 Crystal HRA, 7:30 p.m., District 46 Repub., 7:30 p.m.	12	13 DWI Clinic, 9 a.m.
14	15	16 City Council Meeting, 7 p.m.	17 District 46 DFL, 7 p.m.	18 Environmental Quality Commission, 7:30 p.m.	19	20 DWI Clinic, 9 a.m.
21	22 Human Relations Commission, 7 p.m.	23	24	25	26	27 DWI Clinic, 9 a.m.
28	29	30	31 Charter Commission, 7 p.m.			

SEPTEMBER 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Civil Service Commission, 7 p.m.	2	3
4	5 LABOR DAY	6 City Council Meeting, 7 p.m., Police Reserves, 7:30 p.m.	7 Park & Recreation Advisory Commission, 7 p.m.	8 Crystal HRA, 7:30 p.m., District 46 Republicans, 7:30 p.m.	9	10
11	12 Planning Commission, 7:30 p.m., Rosh Hashanah	13 Primary Election	14	15 Environmental Quality Commission, 7:30 p.m.	16	17
18	19	20 City Council Meeting, 7 p.m.	21 District 46 DFL, 7 p.m., Yom Kippur	22	23 Autumn begins	24
25	26 Human Relations Commission, 7 p.m.	27	28 Charter Commission, 7 p.m.	29	30	

OCTOBER 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 City Council Meeting, 7 p.m., Police Reserves, 7:30 p.m.	5 Park & Recreation Advisory Commission, 7 p.m.	6 Civil Service Commission, 7 p.m.	7	8
9	10 Planning Commission, 7:30 p.m., Columbus Day (Observed) Thanksgiving Day (Canada)	11 Long-Range Planning Commission, 7 p.m.	12	13 Crystal HRA, 7:30 p.m., District 46 Republican, 7:30 p.m.	14	15
16	17	18 City Council Meeting, 7 p.m.	19 District 46 DFL, 7 p.m.	20 Environmental Quality Commission, 7:30 p.m.	21	22
23	24 Human Relations Commission, 7 p.m.	25	26 Charter Commission, 7 p.m.	27	28	29
30 Daylight Savings — set back 1 hour	31 HALLOWEEN					

Recreation Activities for Summer, Fall

Pre-School Activities

PRESCHOOL NATURE NUTS

What: Learn about nature, make nature crafts. This activity includes short hikes, games, and other activities for pre-school to learn more about the environment.

Who: Boys and girls ages 4 and 5 as of September 1, 1988.

When: Tuesdays and Thursdays, August 9, 11, 16, 18.

Where: Bassett Creek Park — 32nd and Welcome Ave. N.

Time: 10-11:30 a.m.

Fee: \$6.

Deadline: August 3 or until places fill. Minimum — 6/Maximum — 12.

PARENT-TOT FIELD TRIP

What: A trip to the Como Zoo for parents and their pre-schoolers. Bring bag lunches — beverages provided.

Who: 3½-5 year olds (must be accompanied by an adult).

When: Friday, August 5.

Time: Bus leaves from Lions Valley Place Park at 9 a.m. Welcome Park at 9:15 a.m. Broadway Park at 9:30 a.m. Bus returns approximately 1:30 p.m.

Fee: \$1.50 per person (No lap sitter policy).

Deadline: August 1.

Youth Activities

AUGUST ACTION "MINI" DAY CAMP

What: A four day program with emphasis on nature, games, hikes, crafts and fun! Two days will be held at Bassett Creek Park and two days at a local nature area. Busing provided from Crystal playgrounds — schedule later.

Who: Youth grades 1-6 (Fall 1988).

When: August 8-11.

Time: 9 a.m.-3 p.m. (Bus pick-up/drop-off times may differ).

Cost: \$30 per child (includes all costs — children provide own bag lunch).

Deadline: July 29. Minimum — 25/Maximum — 45.

SPORTS CAMP — INDOOR

What: Instruction and play in a variety of indoor sports activities such as: volleyball, basketball and low organized games.

Who: Youth grades 1-6.

When: Class 1: Grades 1-3 (Fall 1988).
Tuesdays and Thursdays: August 9, 11, 16, 18 — 10:30 a.m.-noon.
Class 2: Grades 4-6 (Fall 1988).
Mondays and Wednesdays: August 8, 10, 15, 17 — 10:30 a.m.-noon.

Where: Sandburg Jr. High: Gyms B/C.

Fee: \$6 includes t-shirt.

Deadline: August 3. Minimum 10 per class.

SPORTS CAMP — OUTDOORS

What: Instruction and play in a variety of outdoor sports activities such as: wiffleball, soccer, softball, field hockey, flag football and various low organized games.

Who: Youth grades 1-6.

When: Class 1: Grades 1-3 (Fall 1988).
Mondays and Wednesdays: August 8, 10, 15, 17 — 10:30 a.m.-noon Welcome and North Lions Parks.
1-2:30 p.m. Lions Valley Place and Twin Oak Parks.
Class 2: Grades 4-6 (Fall 1988).
Tuesdays and Thursdays: August 9, 11, 16, 18 — 10:30 a.m.-noon — Welcome and North Lions Parks.
1-2:30 p.m. — Lions Valley Place and Twin Oak Parks.

Fee: \$6 includes t-shirt.

Deadline: August 3. Minimum 10 per site.

PLAYGROUND PICNIC AND CARNIVAL

When: Thursday, August 4.

Where: Becker Park.

Who: All playground participants.

Cost: Free lunch served until 1 p.m. There will be a charge for carnival games.

Time: Lunch 12-1 p.m.
Carnival 12:30-3:30 p.m.

TENNIS LESSONS

What: Skills instruction in beginning and intermediate tennis. Game-like competition and mini-tournaments are held.

Who: Boys and girls ages 6-15.

Fee: \$10 for 6 lessons.

Deadline: Register in advance — see below.

SESSION V

Monday, August 1-
Wednesday, August 17 (M/W)
Register by July 29
Welcome Park
(Minimum-5/Maximum-8)
9-10 a.m. Beginner — Ages 6-9
10-11 a.m. Beginner — Ages 10+
11 a.m.-noon... Intermediate — All Age

SESSION VI

Tuesday, August 2-
Thursday, August 18 (T/TH)
Register by July 29
Bassett Creek Park
(Minimum-5/Maximum-12)
10-11 a.m. Beginner — Ages 6-9
11 a.m.-noon.... Beginner — Ages 10+
Noon-1 p.m. ... Intermediate — All Age

CRYSTAL FROLICS TENNIS TOURNAMENT: July 29, 30, 31

Divisions held for singles: men, women, and youth (by age groups) and doubles: men, women, youth and adult mixed. Call the Park and Recreation Department for a registration form.

GYMNASTICS INSTRUCTION

What: Instruction in Beginning, Intermediate and Advanced gymnastics. Beginning classes emphasize tumbling skills. Intermediate classes focus on floor exercise, vault, balance beam and uneven bars. Advance classes include advanced skills on the equipment and linking skills into a routine.

Who: Ages 4-Grade 6 (competed in June 1988).

Where: Sandburg Jr. High, Gym A.

When: Session III: Monday August 1-Thursday August 18.
Class 1: Beginners: (Grouped by ability). Mondays and Wednesdays — 8:30-9:15 a.m.
Class 2: Beginners: (Grouped by ability). Tuesdays and Thursdays — 8:30-9:15 a.m.
Class 3: Intermediates: Mondays-Thursday — 9:20-10:20 a.m.
Class 4: Advanced: Mondays-Thursday — 9:20-10:50 a.m.

Fee: Beginners: \$9.75.
Intermediate: \$18.50.
Advanced: \$23.25.

Deadline: Session III: July 27 (Space permitting).

Recreation Activities

FALL SOCCER LEAGUE

- What:** Instruction in basic soccer skills through practices and games. Program is jointly sponsored by Crystal and Robbinsdale Parks and Recreation Departments. An optional field trip may be planned.
- Who:** Division 1 Boys and girls, grades 1-3.
Division 2 Boys and girls, grades 4-6.
- When:** Practices begin the week of September 5 at coaches discretion. Games are played on Saturdays, September 17-October 22.
- Where:** North — includes the parks of Broadway, N. Lions, Twin Oak, Becker.
Central — includes the parks of Forest, Welcome, Iron Horse, Lee.
South — includes the parks of Bassett Creek, Lions Valley Place, Sunnyview, Yunkers.
- Fee:** \$12 includes t-shirt.
- Deadline to Register:** August 31, 1988.

YOUTH FLAG FOOTBALL

- What:** Instruction in basic football skills through practices and games.
- Who:** Division 1 Boys and girls in grades 3 & 4.
Division 1 Boys and girls in grades 5 & 6.
- When:** Practices begin the week of September 19 at coaches discretion. Games are played on Tuesday and Thursday evenings, starting October 4.
- Where:** North — includes the parks of Broadway, N. Lions, Twin Oak, Becker.
Central — includes the parks of Forest, Welcome, Iron Horse, Lee.
South — includes the parks of Bassett Creek, Lions Valley Place, Sunnyview, Yunkers.
- Fee:** \$12 includes t-shirt.
- Deadline to Register:** September 16, 1988.

Adaptive Programs

NORTHWEST ADAPTIVE COOPERATIVE

A project co-sponsored by West Hennepin Community Center and a consortium of 8 suburbs: Crystal, Brooklyn Center, Brooklyn Park, Golden Valley, Maple Grove, New Hope, Plymouth, and Robbinsdale.

West Hennepin Community Center is an agency serving individuals with mental handicaps and their families in the West

and Northwest Hennepin Area. Services include information/referral, advocacy, counseling and SILS. Program includes social/recreation groups, support groups and education programs.

Call Tracy Wahl at 933-9105 for information and registering procedures.

COURAGE CENTER

Courage Center offers a wide variety of programs and services for children and adults with physical disabilities and speech, hearing or vision impairments. For more information contact Courage Center at 588-0811.

ADULT ACTIVITIES

4 PERSON PASSING FOOTBALL

- Who:** Adults age 18 and over.
Roster limit: 7.
- What:** A modified touch football league designed for low-key competition. The league is not officiated. There is no physical contact.
- When:** Organizational meeting: Monday, August 22, 1988 — 6:30 p.m.
Interested team captains and interested individuals should attend. Games are played Sunday afternoons.
- Fee:** \$25/team.

Donations Encouraged to Performing Arts Fund

GROUPS, BUSINESSES ARTS PATRON PROGRAM

The City of Crystal Ad Hoc Committee on the Arts invites area businesses and civic groups to participate in the Becker Park Performing Arts Center program through donations to the Performance Fund. Approximately 45 performances are scheduled at the park's new outdoor theatre.

Local organizations may become a "Becker Park Patron of the Arts" by donating any amount towards sponsorship of these performances.

There are a number of opportunities to join this partnership and a contribution at any level will help the program grow and make quality entertainment at Becker Park possible. These are:

Concert Series Co-Sponsors Contributions are used to contract artistic organizations such as bands, orchestra and theatre groups for concert performances. Recognition is given to contributors of \$100 or more through television, radio and print, a plaque for display in their establishment and a placard on stage during the night or nights that are sponsored. Contributors of less than \$100 will receive a certificate of appreciation.

GETAWAY FOR A DAY

Join us for monthly trips to popular restaurants, theaters and other points of interest. Program is jointly sponsored by Crystal, Golden Valley, Maple Grove, New Hope and Plymouth Park and Recreation Departments.

Call 537-8421 to be placed on the mailing list.

CRYSTAL FRIENDSHIP CENTER (formerly Thorson Senior Center)

Join us at our new location — the Crystal K.C. Hall, 49th and West Broadway, main ballroom — for activities.

- Who:** Adults, age 55 and older.
- When:** Center hours are Tuesday, Thursday, Friday, 11 a.m.-5 p.m. Monday and Wednesday 11 a.m.-10 p.m. Interest groups meet at various times.
- Fee:** \$5 per year which includes a monthly newsletter, notice of trips, outings and special events.
Register in the Park and Recreation Office.

Becker Park Bench Fund These benches will be permanently installed so that spectators may have a choice of either sitting in the grass or sitting on an old-fashioned park bench. Contributors to this fund will be recognized in park and concert publicity, be given a plaque of appreciation and have the name of their business or organization inscribed on the bench.

INDIVIDUAL SUSTAINING MEMBERSHIP PROGRAM

Individuals have the opportunity to become a "Sustaining Member" of the Becker Park Performing Arts Center program through donation of \$7.50 or more to the Performance Fund.

Sustaining members receive a certificate suitable for framing and will be placed on a mailing list to obtain information on all Becker Park Arts programming. The Becker Park Arts program needs everyone's support to become a success.

For more information, please contact Ed Brandeen or Mike Anderson at the Crystal Park and Recreation Department at 537-8421.

Entries Needed For Talent Show Contest

The first annual city talent show/contest is seeking entries in the following divisions:

MUSICAL ACTS (All styles)

DANCE ACTS (All styles)

NOVELTY ACTS (All styles)

There will be 4 categories for each division: Solos (age 15 and under); Solos (age 16 and over); Groups of 2+ (ages 15 and under); Groups of 2+ (ages 16 and over).

Skateboarders Cause Problems in Business Area

Many kids are using shopping center parking lots and sidewalks for skateboarding. This creates a dangerous situation for pedestrians and skateboarders.

The Crystal Police received numerous complaints from business owners concerning potential injury to customers and skateboarders.

The owners of most shopping centers in Crystal have requested that the Crystal Police Department remove skateboarders from their property. This could involve arrests for trespassing.

Please do not skateboard on any property without the owner's prior permission.

Take a Night Out on August 9

Crystal residents are invited to join thousands of other communities across America in supporting a unique, coast-to-coast crime prevention event called National Night Out.

The event, scheduled for August 9, is sponsored by the National Town Watch Association and co-sponsored locally by the Crystal Police Department.

National Night Out is designed to: (1) Heighten crime prevention awareness; (2) Generate support for, and participation in, local anticrime programs; (3) Strengthen neighborhood spirit in the crime prevention campaign and; (4) Send a message to criminals letting them know that neighborhoods across the USA are organized and fighting back.

From 8 to 10 p.m. residents nationwide will lock their doors, turn on outside lights and spend the evening outdoors on porches, steps, and lawns, getting to know their neighbors and neighborhoods better.

This is an excellent opportunity for neighborhood watch groups to get together again.

Entries are being taken at Crystal Park and Recreation Department. Preliminaries will be held Saturday, July 25 at 4 p.m. at Becker Park Performing Arts Center.

Entries must be submitted to the Crystal Park and Recreation Office no later than Noon Friday, July 24. After that time, you will be notified of your performance time for the preliminaries.

Awards will be given to first and second place in each category for each division at the talent finals to be held Sunday, August 30 at 7 p.m. at Becker Park.

For more information, please call the Park and Recreation Office at 537-8421.

The House Offers Social Programs

The House Drop-in Center is a community based social, recreation program for adults in Hennepin County with mental health problems. Activities include table games, athletics, socialization, community outings, and special events. Most activities are offered at little or no cost to participants.

For more information contact Mary Andrashko at 533-5213.

What Do You Do With That Old Paint?

Wondering what to do with old paint? Since garbage collectors are not allowed to dispose of this hazardous material in any Minnesota landfill, many people are confused on how to handle unwanted paint and stain.

There are really only three alternatives open to Crystal residents.

1. Give the paint to someone who can use it, possibly a church group.
2. Dry the paint by pouring it into a box lined with a garbage bag or over old newspapers. Once paint is dry, it is not classified as hazardous waste, and it may be deposited with your trash.
3. Wait until September 10 when Hennepin County will conduct a household chemical waste collection in our area.

If you have further questions, please call 348-6500 at the Hennepin County Offices.

Interested in Volunteering? Commissions Have Openings

The City of Crystal has two openings on the Human Relations Commission. The Commission meets on the 4th Monday of the month at 7 p.m. at the Crystal City Hall.

The City of Crystal also has one

Bike Patrol Enforces Bike Safety

As we begin another summer season, the Crystal Police Department will have trained bicycle patrol officers to assist children as they enjoy bicycling this summer.

Police encourage parents to instruct children about the bicycle safety laws. Bicycle riders who follow the traffic safety laws are less likely to have a serious traffic accident.

Children should know and abide by the following bicycle traffic laws:

- Any bicycle used on the public streets must be licensed by the State of Minnesota. Licenses may be purchased at the Crystal City Hall between 8 a.m. and 4:30 p.m. The cost is \$6.00 for three years.
- A bicycle may not be used to carry more than one person at a time (no bucking).
- Never hitch on to a car, truck, or other moving vehicle.
- Drive on the right side of the road WITH traffic.
- Obey ALL traffic signs and signals.
- When in groups, ride single file and never more than two abreast.
- Riding on sidewalks is permitted in a residential area but not in a business district.
- If driving after dark, the bicycle must have a headlight and a red reflector on the rear of the bike.
- Bicycle riders should use the appropriate hand signals when turning or stopping.
- Bicycles should always be locked when not in use. This helps to prevent thefts.

Children who are in violation of the safety laws may receive a written warning which will require attendance at a bicycle safety seminar. Anyone receiving more than two warnings in a summer season will be referred to juvenile court.

Children found to be following safety laws will be issued a "Right Rider" certificate signed by Chief James F. Mossey in appreciation for their commitment to safety.

Crystal Police officers wish you all a pleasant and joyful summer season.

opening on the Environmental Quality Commission. This Commission meets on the third Thursday of each month at 7:30 p.m. at the Crystal City Hall.

These are voluntary positions. If you are interested please contact the City Clerk at 537-8421.

News Notes

CRYSTAL POOL OPEN FOR GENERAL SWIMMING

The Crystal Municipal Pool is open for recreational swimming from 1:15 to 9 p.m. daily. The third period of swimming lessons will be held mornings starting July 25 through August 12. A few openings still exist for those lessons. The pool will close for the season on August 21.

ADVISORY COMMISSION HOLDS MEETINGS IN AREA PARKS

The Crystal Park and Recreation Advisory Commission will be holding its August and September meetings in neighborhood parks. The August 3 meeting will be held at Lions Soo Line Park while the September 7 meeting will be held at Yunker.

Residents are encouraged to attend these meetings to make comments regarding programs, facilities, and other related park matters.

COMPOSTING

Hennepin County has recently been encouraging residents to begin backyard composting projects and discontinue bagging grass clippings.

Crystal's Recycling Coordinator also encourages residents to consider composting leaves and grass for gardening purposes.

Please be aware, however, that Crystal's City Code requires that composting must be done in a rodent and fly-proof device. The ordinance forbids garbage (which includes animal, vegetable, and meat wastes) from being composted or buried.

If you are seeking information on constructing a proper composting container the Hennepin County Extension Service has an excellent publication entitled "Composting and Mulching." Simply call 542-1427 to have a free copy sent to your home.

"DUTCH ELM DISEASE DOWN 50 PERCENT"

The number of cases of Dutch Elm Disease (DED) has dropped 50 percent compared to the same time period in 1987. As of June 14, a total of 69 elms have been marked for removal this year.

A severe episode of leaf miner damage has occurred this spring and has left many homeowners confused as to whether their elms are infected with DED. The damage of the leaf miners on the elms may look similar to DED but is not lethal. Younger birch, however, require some watering in this hot weather to overcome the attack. Water set at a low trickle from a hose at the tree's drip line is sufficient.

Common symptoms of DED are wilting or yellowing of leaves on branches near the tops of trees. If you observe these symptoms or have any questions, please call the City Forester at 537-8421, Ext. 156.

SENIOR NUTRITION PROGRAM (CONGREGATE DINING)

The Senior Nutrition Program serves meals Monday-Friday, 12 Noon at Thorson Community Center. Donations for the meals are accepted with suggested income guidelines.

Menus are published in the Thorson newsletter and STAR TRIBUNE. Reservations must be made two working days in advance by calling 537-6077 between 9 a.m.-1:30 p.m.

The Senior Nutrition Program will be moving to the KC Hall (upstairs ballroom) in Crystal starting July 5th.

5-CITIES TRANSPORTATION PROJECT

The five cities of Crystal, Brooklyn Center, Golden Valley, New Hope and Robbinsdale are working cooperatively to provide a transportation service to their adult population, age 60 and older.

The purpose of the program is to provide transportation from areas of high senior adult concentration to city sponsored activities and social service programs, senior nutrition program and major shopping areas. Transit buses and mini-coaches (accessible and/or non-accessible) will be used, depending on need.

Information on bus schedules, or to reserve a ride, contact Nancy at 537-4534, Ext. 33. Persons needing a ride must call Nancy at least 24 hours in advance to reserve a spot on the bus following the published schedule. Schedules are available in the Park and Recreation offices in all five cities.

A donation of 50 cents is asked for each way; however, no one is turned away.

The program is funded in part by the Metropolitan Council and the Minnesota Board of Aging.

OTHER RIDE PROGRAMS

METRO MOBILITY — 349-7480

Eligibility — anyone not able to use regular route bus service due to a handicap as certified by Metro Mobility requirements.

PRISM — Contact Marge Stoddard — 529-1350.

Eligibility — determined through intake interview and/or income guidelines. Volunteers drive their own cars for medical appointments, social services, grocery shopping, Mondays-Fridays from 10 a.m.-4 p.m.

On The Inside . . .

- Annual Bike Auction
- Garbage Collection Meeting
- Rabies Clinic Set

CITY OF CRYSTAL
4141 Douglas Drive North
Crystal, Minnesota 55422
CITY COUNCIL MEETINGS
First and third Tuesday
of the month—7 p.m.
MAYOR
Thomas Aaker
COUNCILMEMBERS
Rollie Smothers
Betty Herbes
John Moravec
Pauline Langsdorf
Adrian Rygg
Steven Leppa
CITY MANAGER
Jerry Dular
CITY NUMBERS
Administration 537-8421
Fire Department 537-8474
Police Department 537-8474
Parks and Recreation 537-8421
(After 4:30 p.m.) 537-8559
Police-Fire
Emergency 911

**CITY OF CRYSTAL
NEWSLETTER**
(Time Sensitive)
Deliver by April 22

CAR-RT SORT
Bulk Rate
U.S. Postage

PAID
Minneapolis, MN
Permit No. 851

"an informed citizen is a good citizen"

DUE DATE: NOON, WEDNESDAY, JUNE 29, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the June 21, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of June 21, 1988. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

PUBLIC WORKS
DIRECTOR

1. Set public hearing for tentative approval of proposed plat Winnetka Woods located at 3411 Winnetka Ave. N.
ACTION NEEDED: Notify affected property owners of public hearing when applicable.
ACTION TAKEN: Notification and publication in progress.

ASSISTANT
CITY MANAGER

ACTION NEEDED: Place item on August 2, 1988 Council agenda.
ACTION TAKEN: Item to be placed on August 2 Council agenda.

PUBLIC WORKS
DIRECTOR

2. Set public hearing to consider tentative approval of proposed plat and side yard setback variance at 3836-38 Douglas Drive.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notification and publication in progress.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

3. Set public hearing for a variance at 5917 - 46th Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

4. Set public hearing to consider a variance at 3425 Major Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

5. Set public hearing to consider a variance at 5917 - 38th Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

6. Set public hearing to consider a variance at 8117 - 35th Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

7. Set public hearing to consider a variance at 8216 - 30th Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.

ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

8. Set public hearing to consider a variance at 6406 - 60th Avenue North.

ACTION NEEDED: Notify affected property owners of public hearing.

ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.

ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

9. Set public hearing to consider a variance at 4361 Zane Avenue North.

ACTION NEEDED: Notify affected property owners of public hearing.

ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.

ACTION TAKEN: Item placed on July 5 Council agenda.

BUILDING
INSPECTOR

10. Set public hearing to consider a variance at 8009 - 35th Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notice mailed 6-22-88.

ASSISTANT CITY
MANAGER

- ACTION NEEDED: Place item on July 5 Council agenda.
ACTION TAKEN: Item placed on July 5 Council agenda.

CITY CLERK

11. Consideration of a charitable gambling license for the Ladies' Auxiliary VFW Post #494 to hold a raffle on July 17, 1988.
ACTION NEEDED: Note the approval of gambling license for the Ladies' Auxiliary VFW Post #494.
ACTION TAKEN: Noted and applicant notified by phone on 6-22-88.

CITY MANAGER

12. Consideration of a request to serve beer and wine coolers in Bassett Creek Park for the City employees' picnic on August 24, 1988.
ACTION NEEDED: Notify employee committee of Council approval of serving beer and wine coolers.
ACTION TAKEN: Committee notified 6-29-88.

CITY CLERK

13. Consideration of a charitable gambling license application for Church of St. Raphael's for their annual church festival on August 5, 6, 7, 1988.
ACTION NEEDED: Note the approval of the charitable gambling license application for Church of St. Raphael's for the church festival.
ACTION TAKEN: Noted and applicant notified by phone on 6-22-88.

CITY MANAGER

14. Consideration of a letter of resignation from Gregg Peppin from the Human Relations Commission effective July 1, 1988.
 ACTION NEEDED: Send letter of thanks and appreciation to Gregg Peppin.
 ACTION TAKEN: Letter written and sent 6-23-88.

REGULAR AGENDAPUBLIC WORKS
DIRECTOR

1. Consideration of a petition for stop signs at the intersection of 43rd and Florida Avenues North.
 ACTION NEEDED: Item continued; notify petitioner to appear at next Council meeting.
 ACTION TAKEN: Reschedule on agenda and renotify.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.
 ACTION TAKEN: Item placed on July 5 Council agenda.

2. Update of legal prosecutions by prosecuting attorney.
 ACTION NEEDED: No action needed.

CITY CLERK

3. Consideration of a charitable gambling license for the Celebrity Bowl Charities, Inc. at Doyles Lanes.
 ACTION NEEDED: Item continued; request representative to be at next Council meeting to answer questions of Council.
 ACTION TAKEN: Letter written to applicant on 6-23-88 and check complete regarding charity being in business for three years. Letter will be included in Council packets.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 5 Council agenda.

ACTION TAKEN: Item placed on July 5 Council agenda.

PUBLIC WORKS
DIRECTOR

4. Consideration of bids for the 1988 seal coat program.

ACTION NEEDED: Notify low bidder of Council approval.

ACTION TAKEN: Contract process initiated.

PUBLIC WORKS
DIRECTOR

5. Consideration of bids for sidewalk and curb replacement project.

ACTION NEEDED: Notify low bidder of Council approval.

ACTION TAKEN: Contract process initiated.

COMMUNITY
DEVELOPMENT
COORDINATOR

6. Consideration of an amendment to the agreement limiting the repayment obligation on the senior housing project.

ACTION NEEDED: Send approved resolution to Hennepin County and a copy to builder.

ACTION TAKEN: County request all documents be sent to developer for their approval prior to HRA consideration of Amendment at their July 14 meeting. Copies will then be sent to County Board for their approval.

CITY MANAGER

7. Consideration of a request from Ed Thonander regarding donations of vendors at the parade.
ACTION NEEDED: Staff authorized to work with committee to seek ways of controlling vendors at Frolics Parade.
ACTION TAKEN: Contacted League of Cities and Anoka for samples of ordinances.

CITY MANAGER

8. Consideration of financing of space needs program.
ACTION NEEDED: Notify financial consultant regarding \$2,000,000 bond issue.
ACTION TAKEN: Financial consultant contacted. Meeting held 6-27-88.

CITY MANAGER

ACTION NEEDED: Consult architect to begin conceptual drawings for bond issue and price for work for bond issue and finished product.
ACTION TAKEN: Meeting held 6-23-88.

CITY ATTORNEY

ACTION NEEDED: Complete the necessary wording for bond issue before July 20.
ACTION TAKEN: In process.

CITY MANAGER

9. Consideration of the dredging under Highway 100 bridge.
ACTION NEEDED: Compose letter and resolution opposing the dredging of the channel on Twin Lake underneath Highway 100. Send resolution and letter to Robbinsdale, Dept. of Transportation, Dept. of Natural Resources and to Brooklyn Center with letter to Brooklyn Center asking them to do the same.
ACTION TAKEN: Public Works Director prepared resolution and letter.

PUBLIC WORKS
DIRECTOR

10. Discussion of mound near northeast side of Becker Park Entertainment Center to see if it can be moved.
ACTION NEEDED: Work with Park Department regarding mound.
ACTION TAKEN: Options being reviewed.

CITY CLERK

11. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.