



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

July 19, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 19, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes

P Moravec

P Rygg

P Langsdorf 7:02 p.m.

P Aaker

P Leppa

P Smothers

Staff

P Dulgar

P Olson

P Kennedy

P Monk

P Peterson

P George

P Jones

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of July 5, 1988.

Moved by Councilmember Sm and seconded by Councilmember Herbes to (approve) (approve, making the following exceptions:

On item #18, change the purchase agreement amount for the Kiemele property from \$12,500 to \$12,000. to) the minutes of the Regular City Council meeting of July 5, 1988.

Motion Carried.

The Mayor presented a \$100 Recycling Check for the June winner to Russell and Irene Anderson.

The Mayor presented Metropolitan Council Recycling Tonnage Rebate checks to Boy Scout Troop #530 and St. Raphael's School for their long standing, recycling drop-off programs within the City of Crystal.

CONSENT AGENDA

1. Set 7:00 p.m., or as soon thereafter as the matter may be heard, August 2, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Daniel F. Otten for a variance to build an 80' by 50' double bungalow at 5756 Orchard Avenue North.
2. Consideration of the resignation of Burke Hilden from the Crystal Human Relations Commission.
3. Consideration of the release of financial surety in the amount of \$800 for site improvements at 5926 56th Avenue North.
4. Consideration of final approval of plat Hagel Addition located at 6500 - 46th Avenue North.

Moved by Councilmember ~~_____~~ and seconded by Councilmember ~~_____~~ to remove items ~~_____~~, ~~_____~~, and ~~_____~~ from the Consent Agenda.

Motion Carried.

Moved by Councilmember Morawec and seconded by Councilmember Herbes to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Todd Bakke for a variance to encroach 7.5' in the required 30' side street setback to build a 16' x 26' deck at 4933 Vera Cruz Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

The Mayor closed the Public Hearing.

Moved by Councilmember Smith and seconded by Councilmember Leppa to (approve) (deny) (continue until _____ the discussion of) the authorization ~~of~~ pursuant to section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3), 2)iii to grant a variance of 7.5' in the required 30' side street sideyard setback to build a 16' by 26' deck at 4933 Vera Cruz Avenue North as requested in variance application #88-35.

Motion Carried.

REGULAR AGENDA

1. The City Council considered ~~at~~ the First Reading of an ordinance rezoning property at 6048 Lakeland Avenue North from B-4 (Community Commercial) to B-3 (Auto-Oriented Commercial) as requested by Gunnar Norling. ~~(5 votes needed for approval)~~ *those present and heard were:*
Gunnar and John Norling, owners
Floyd Dalseth, 6412 - 61st Ave. No.
Robert Bartosch, 6101 Florida Ave. No.
Jeff Skold, 6312 - 61st Ave. No.
Ron Long, 6131 Florida Ave. No.

- A. Moved by Councilmember *Sm* and seconded by Councilmember *Rygg* to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING:
 CHANGING THE USE CLASSIFICATIONS OF CERTAIN LANDS

~~and further, that the second and final reading be held on August 2, 1988.~~

~~Motion Carried.~~

Moved by Councilmember *Mar* and seconded by Councilmember *Lango* to *table* ~~(deny, as recommended by based on the finding of fact to the Planning Commission) (continue until the study of the discussion of) a request from Gunnar Norling to rezone property at 6048 Lakeland Avenue North from B-4 to B-3.~~ *the study of by staff.*

~~Motion Carried.~~

By roll call and voting aye: Leppa, Maranec, Rygg, Lango, Aaker;
voting no: Smathers, Herber.

Motion Carried

- B. Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$4,800 as a guarantee of faithful performance of certain requirements of construction work for 6048 Lakeland Avenue North, and further, to authorize the Mayor and City manager to sign such an agreement.

Motion Carried.

2. The City Council considered a request for building permit and site improvement agreement to remodel existing building at 5241 Hanson Court. *Jim Hakuly, part owner of the building appeared and was heard.*

- A. Moved by Councilmember *Herkes* and seconded by Councilmember *Leppa* to approve building permit #832 to remodel existing building located at 5241 Hanson Court, subject to standard procedure.

Motion Carried.

- B. Moved by Councilmember *Leppa* and seconded by Councilmember *Sm* to set surety in the amount of *\$4,400* as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for remodeling the existing building at 5241 Hanson Court, and further, to authorize the Mayor and City Manager to sign such agreement.

~~Motion Carried.~~

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to set surety in the amount of \$1950 for site improvements as indicated in the agreement, with the deletion of storm sewer construction.

Motion Carried

3. The City Council considered a request from Donald Hansen for a building permit to build an aircraft storage hangar on Lot 7A, Crystal Airport.

Moved by Councilmember *Sm* and seconded by Councilmember *Leppa* to ~~(approve)~~ (deny) (continue until _____ the discussion of) building permit #842 to Donald Hansen to build a 40' by 92' aircraft storage hangar on Lot 7A, Crystal Airport, subject to standard procedure.

Motion Carried.

4. The City Council considered a request from Stanley Krafka to build an aircraft storage hangar on Lot 68F, Crystal Airport.

Moved by Councilmember Herbes and seconded by Councilmember Mar to (approve) (deny) (continue until _____ the discussion of) building permit #835 to Stanley Krafka to build a 38' by 40' aircraft storage hangar on Lot 68F, Crystal Airport, subject to standard procedure.

Motion Carried.

5. The City Council considered a request from the Crystal Fire Relief Association to operate two beerstands at Becker Park during the Crystal Frolics on July 29, 30, and 31, 1988. Don Toan of the Crystal Fire Relief Association appeared and was heard.

Am/Herbes to waive the license fee for the operation of the two beer stands at Becker park on July 29, 30 and 31, 1988 by the Crystal Fire Relief Assoc.
Motion Carried

- A. Moved by Councilmember Leppa and seconded by Councilmember Mar to require a minimum amount of Insurance of \$500,000 for Limit of Liability for all City organizations selling liquor, and further, that the insurance policy or certificate state clearly that the City of Crystal is the additional insured.

Motion Carried.

- B. Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) a request from the Crystal Fire Relief Association to operate two beerstands at Becker Park during the Crystal Frolics on July 29, 30 and 31, 1988, and to

Motion Carried.

6. The City Council considered installing a two-way stop sign on 44th Avenue at its intersection with Adair Avenue and a two-way stop sign on Xenia Avenue at its intersection with 44th Avenue.

Herbes/Rygg. to approve the installation of a two-way stop sign on 44th Ave. at its intersection with Adair Ave. and a two-way stop sign on Xenia Ave. at its intersection with 44th Ave. as recommended by the City Engineer.

Motion Carried

7. The City Council considered the annual pig roast at Steve O's, 4900 West Broadway, on September 17, 1988, with extension of his liquor license to include the parking lot.

Moved by Councilmember Sm and seconded by Councilmember Rygg to (approve) (deny) (continue until _____ the discussion of) an annual pig roast at Steve O's, 4900 West Broadway, on September 17, 1988, with extension of his liquor license to include the parking lot.

Motion Carried.

8. The City Council considered a request from Klein Shows and Crystal Frolics Committee to operate a carnival at Becker Park during the Crystal Frolics on July 29, 30, and 31, 1988.

Moved by Councilmember Leppa and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) a request from Klein Shows and Crystal Frolics Committee to operate a carnival at Becker Park during the Crystal Frolics on July 29, 30, and 31, ¹⁹⁸⁸ pending receipt of Certificate of Insurance.

Motion Carried.

Moved by Councilmember Smathers to waive the license fee to operate the carnival at Becker Park during the Crystal Frolics on July 29, 30 and 31, 1988.

Motion failed for lack of a second.

9. John Paulson appeared before the City Council, to discuss a senior citizen discount for sewer service.

Herber/Sm. to direct staff to undertake a survey on the probable cost to administer a program for a discount for sewer service to senior citizens residing in apartment dwellings.

Mor/Langsdorf to amend the motion to direct staff to review the entire sewer rate program.

By roll call and voting age: Herber, Morance, Langsdorf, Leppa, Smathers
Aker; voting no: Rygg

Motion Carried

On the motion as amended:

Motion Carried

The Mayor called a recess at 9:06 p.m. and meeting was reconvened at 9:22 p.m.

10. The City Council considered a request from the Crystal Fire Relief Association for change in their By-Laws. Don Trause of the Crystal Fire Relief Association appeared and was heard.

Mrs. Leppa to table the request from The Crystal Fire Relief Association for change in their By-Laws. ~~to allow further study by staff.~~ By roll call and voting aye: Aker, Morawec, Langsdorf, Leppa; voting no: Smathers, Herbie, Rygg.

Motion Carried
Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue until _____ the discussion of) a request from the Crystal Fire Relief Association for change in the By-Laws, as submitted in a memo to the City Manager dated July 14, 1988, a copy of which is on file in the office of the City Clerk and is made a part of this motion as through set forth in full herein.

Motion Carried.

The City Attorney left the meeting at this point for the rest of the mtg.

11. The City Council considered a report from Julie Jones, Recycling Coordinator, on alternate sites for Crystal Recycling drop-off.

Leppa/Mor. to approve the recommendation of the Recycling Coordinator to contract with Super Cycle who will provide a truck on Saturdays either the City Hall parking lot or the Crystal Post ~~lot~~ parking lot for the Crystal Recycling Drop-off site.

12. The City Council considered an award of bid for playground equipment.

Moved by Councilmember Herbie and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-39

RESOLUTION AWARDING A CONTRACT *to Viking Fence*

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

Leppa/Mor. to ^{refer to} wait for year-end ^{pending budget} budget transfers to fund the project in the proper department for the portion included in the City Budget.

Motion Carried

13. The City Council considered the final draft of the Shingle Creek Water Shed Management Plan.

Moved by Councilmember Rygg and seconded by Councilmember Herbes to accept the final draft of the Shingle Creek Water Shed Management plan.

Motion Carried.

14. The City Council considered the Second Reading of an Ordinance amending Crystal City Code regarding motor vehicle sales as a conditional use in B-3 (auto-oriented commercial) and I-1 (light industrial) Districts. (5 votes needed for approval)

Sm/Herbes to table. ^{pending some of the request} at 6048 Lakeland Ave. no. Byroll call and voting aye: Herbes, Rygg, Langedorf, Smothers, Asker; voting no: Moravec, Leppa
Moved by Councilmember _____ and seconded by Councilmember _____ to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING, AMENDING
CRYSTAL CITY CODE (APPENDIX 1 - ZONING)
SUBSECTION 515.35 AND 515.39 BY ADDING SUBDIVISIONS:
REPEALING CITY CODES (APPENDIX 1 - ZONING)
SUBSECTIONS 515.35, (SUBDIVISION 2-H) AND 515.39, (SUBDIVISION 2E)

and further, that this be the second and final reading.

Motion Carried.

15. The City Council considered a request from Northwest Branch Y.M.C.A. for an increase in financial support from the City of Crystal for the Detached Worker program.

Herbes/Smothers to continue this item to the August 2, 1988 meeting to allow attendance of Y.M.C.A. representatives.

Motion Carried

OPEN FORUM

- Mayor Aaker urged Councilmembers with questions regarding Fire Relief Bylaws to get them to proper staff members.
- Councilmember Herbes alerted staff regarding broken curbing at 54th + Broadway.
- Councilmember Herbes requested clarification from staff regarding duties of Police Reserve and use of police Reserve vehicles.
- Councilmember Smothers questioned the status of the Skateboard Ordinance.
- Councilmember Smothers requested that staff check the N.C. lot of Lions Soo Line park to see if it could be leveled out and cleaned up.
- Councilmember Leppa requested the City Attorney's opinion on the ^{Crystal} Fire Relief Association Bylaws.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

- Councilmember Leppa requested the City Attorney's views regarding the City's position on the Channel dredging between Middle and Lower Twin Lake at T.H. 100 to be presented at the next Council meeting.
- Mayor Aaker discussed the placement of Robbinsdale signs within the City of Crystal limits.
- Councilmember Rygg questioned sidewalk repair in the City of Crystal and City Engineer advised status of same.
- Councilmember Moravec inquired of the City Engr. the status of Memory Lane Pond dredging. City Engr. advised a hopeful completion date of Sept. 1, 1988.
- Councilmember Leppa asked how many signs were posted in the City regarding overnight parking bans. City Manager advised 13 to 15, and reported on other efforts made by staff to notify residents.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve the list of license applications.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:13 P.M.

APPLICATIONS FOR LICENSE
JULY 19, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal VFW, Ice Cream Social at Becker Park, one day only
July 31, 1988 (Crystal Frolics)

Knights of Columbus, 4947 West Broadway, Food Stand at
Crystal Frolics, July 29 through 31, 1988 at Becker Park

REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 each vehicle)

Aagard Sanitation, St. Paul, MN
Baldy Sanitation, Maple Plain, MN
Michael P. Hall, Inc., Andover, MN
Metro Refuse, Inc., Savage, MN
Charlie Hall Disposal, Inc., Roseville, MN

AUCTION - (\$18.25 per day)

C.A. Wilson, Auctioneer, 9149 Oakwood Road, St. Bonifacius, MN
at Knights of Columbus One day only on August 4, 1988 and
One day only on August 15, 1988.

SIGN HANGER - \$66.00

Juleen Designs, P.O. Box 219, Circle Pines, Mn 55014

PLUMBER - \$30.25

Robert V. Mikolajczyk, 201 N. Meadow Lane, Golden Valley, Mn 55422

GAS FITTERS - \$30.25

Blaine Htg & Air., 13562 Central Ave. NE., Anoka, Mn 55304
Ron's Mechanical, Inc., 1812 E. Shakopee Ave., Shakopee, Mn 55379

TREE TRIMMERS - \$55.00

Ostvig Tree, Inc., 1055 E. Wayzata Blvd., Wayzata, MN 55391

Sent with Preliminary Agenda on 7-15-88:

Minutes of the City Council mtg. of 7-5-88.
Planning Commission minutes of 7-11-88.
Memo from Recycling Coordinator re: rebate checks to recycling groups.
Letter of resignation from Burke Hilden of the Human Relations Commission dated 7-3-88.
Memo from City Engr. dated 7-12-88 re: Site Improvements at 5926 - 56th Avenue North.
Memo from City Engr. dated 7-7-88 re: Final Plat of Hagel Addition.
Memo from Bldg. Inspector dated 7-13-88 re: Variance #88-35 at 4933 Vera Cruz Ave. No.
Memo from City Engr. dated 7-7-88 re: Rezoning at 6048 Lakeland Ave. - Gunnar Norling.
Memo from Bldg. Inspector dated 7-12-88 re: Bldg. Permit #000832 at 5241 Hanson Court.
Memo from City Engr. dated 7-15-88 re: Site Improvements at 5241 Hanson Court.
Memo from Bldg. Inspector dated 7-12-88 re: Bldg. Permit #000842 on Lot 7A.
Memo from Bldg. Inspector dated 7-12-88 re: Bldg. Permit #000835 on Lot 68F.
Application for License to operate two beerstands at Becker Park (Crystal Frolics) from Crystal Fire Relief Ass'n.
Memo from City Engr. dated 7-12-88 re: Stop Signs along 44th Avenue.
Memo from Steven Weisman dated 7-11-88 re: Annual Customer Appreciation Day on Sept. 17, 1988.
Application For License to operate a carnival from Klein Shows & Crystal Frolics Committee.
Memo from Crystal Firefighters' Relief Association dated 7-14-88 including current By-Laws of the Firefighters' Relief Association.
Memo from Fire Chief dated 4-25-88 re: Relief Association By-Laws Presentation to Council 4-19-88.
Memo from Miles D. Johnson dated 4-21-88 re: Fire Relief Association Proposed By-Law Changes.
Schedule "A" - Crystal Fire Dept. Relief Association Trust Fund
Article re: Bloomington Fire Dept.
Bylaws for City of Brooklyn Center Fire Dept. Relief Association; Brooklyn Park Volunteer Fire Dept.
Bylaws; New Hope Volunteer Fireman's Relief Assoc. 1987; Bloomington Fire Dept. Relief Assoc. Bylaws;

Memo from Recycling Coordinator dated 7-12-88 re:
Recycling Drop-Off Options.

Memo from Park & Rec. Director dated 7-12-88 re:
Bids for Playground Equipment at City Parks.

Memo from City Engr. dated 7-8-88 re: Shingle
Creek Watershed Management Plan.

Memo from City Engr. dated 6-29-88 re: Sale of
Motorized Vehicles.

Letter from Dana Sorenson of N.W. YMCA dated 6-24-88
re: Increased financial support for the Detached
Worker Program.

Action Needed Memo from the July 5, 1988 Council Mtg.

AMM Bulletin dated 7-12-88 re: Constitutional
Challenge to 1988 Omnibus Tax Act.

Letter to Mayor Aaker dated 7-5-88 from State of MN
Dept. of Natural Resources re: Resolution No. 88-34.

Newsletter from Ehlers & Associates, Inc.

City of Crystal Expenditure Report for June 1988.

Crystal Park & Recreation Dept. Monthly Report for
June 1988.

Crystal Park & Recreation Advisory Commission
minutes of June 1, 1988.

Distributed with packet on 7-19-88:

Memo from Administrative Asst. dated 7-19-88
re: Liquor Liability - 1988 Crystal Frolics.

Darlene

July 15, 1988

TO: City Councilmembers
FROM: Jerry Dulgar, City Manager
RE: Preliminary Agenda for July 19, 1988 Council Meeting

No comments on the Consent Agenda or Public Hearing items.

Regular Agenda items:

- Item 1: The Planning Commission turned this request down. I frankly think that the Planning Commission was on good grounds for doing that. I don't know how compatible the use is right next to single-family residential as exists on the proposed requested site. We might hear some comments from Norling about how we've done him wrong by taking his present site away from him and all this. To refresh your memory, you should know that he received over \$250,000 for that piece of property and he has been able to stay there for many months without any rent, so I don't think we've really done Mr. Norling too much dirt. Maybe he'll just have to find another site besides the proposed one for his operation.
- Item 2 Attached please find a memo from City Engineer Bill Monk relative to this. I would concur with Bill's recommendation that we do require the applicant to bring the site improvements up to our standards if we are ever going to get the area improved or cleaned up, get proper drainage, get the people out of the easement alley, etcetera. We should start here and be consistent as other changes occur in the neighborhood.
- Item 6 Bill's recommendation is that these stops be installed because there are site problems at both intersections. I would concur with his recommendation.
- Item 7 Request from Steve O's for a pig roast. Reviewed this with the Police Department and they indicated that ^{there} were no unusual problems with this operation in the past.
- Item 8 Request from Klein Shows & Crystal Frolics Committee to operate a carnival. I would recommend that we approve this request but that they do pay the fee. The Klein Shows is a money making operation just like anybody else that buys a license in the City and I don't know why they should be excused from paying the fee.

- Item 9 Appearance by John Paulson to discuss senior citizens discounts for sewer service. Mr. Paulson, as many of you maybe know, owns apartment buildings in the City. His pitch to the Council or argument is going to be that seniors living in apartments ought to get credit for their sewers just like seniors who own houses. I think the biggest problem from our standpoint is how we keep track of where seniors are at, how long they are there, are they actually there over the winter, are they in Florida; I think we would spend more time and money administering the program than the \$8 we would give back to a senior in a years time.
- Item 10 Consideration of a request from Crystal Fire Relief Association of change in By-Laws. Don Toavs, Secretary of the Relief Association, is going to be at the Council meeting to explain the proposed changes to the Council. Attached for your information are some by-laws from other Fire Relief Associations and Crystal's current by-laws as well as proposed by-laws. I'm not sure that I still agree with not considering the retirees when this is done and I also think we should clarify with the Relief Association whether the present payment system that they have, similar to the one they are proposing, is going to be eliminated or are they going to have both. That is not clear.
- Item 11 Consideration of a report from Recycling Coordinator on alternate sites for the recycling drop-off. I concur with Julie's recommendation that we hire Super Cycle and be at a location, preferably City Hall/Fire Station area, in the City on Saturdays to take material until such time as we get our recycling program up and running. I think this is probably the most convenient for our residents and the most cost efficient too.
- Item 12 Consideration of award of bid for playground equipment. Bid tabulation, etcetera, attached. I would recommend that we go ahead and award the bid but not necessarily decide to take the money that's over budget out of the PIR at this time. We will review other sources for that funding and possibly might have a recommendation for the Council by meeting time.
- Item 13 Consideration of final draft of Shingle Creek Water Shed Management Plan. That plan will be delivered to you with our agenda. Bill will be prepared to review it with you at the Council meeting. He has indicated that we need to comment to the Shingle Creek Board after or at this meeting.
- Item 15 Consideration of a request from Northwest Branch Y.M.C.A. for increase in financial support from the City of Crystal. I received this request and while we will have to consider this at budget time, I thought the Council might want to review it before that time. I think the program is an excellent program and it's much cheaper to spend some money

working with this kind of program than it is to put somebody in detention because they get on the wrong side of the law. I believe there will be a representative from the Y.M.C.A. to discuss the program and the request with the Council.

J E R R Y

JD/js

COUNCIL AGENDA - SUMMARY

Call to order

Roll call

Pledge of Allegiance to the Flag

Correction/approval of the minutes of the meeting of July 5, 1988.

Presentations

1. Presentation of \$100 recycling check for June to Russell and Irene Anderson, 2949 Hampshire Avenue North.
2. Presentation of Metropolitan Council Recycling Tonnage rebate checks to Boy Scouts Troop #530 and St. Raphael's School.

Consent Agenda

1. Set public hearing to consider a request from Daniel F. Otten to build an 80' x 50' double bungalow at 5756 Orchard Avenue North.
2. Consideration of the resignation of Burke Hilden from the Crystal Human Relations Commission.
3. Consideration of the release of financial surety for site improvements at 5926 - 56th Avenue North.
4. Consideration of final approval of plat Hagel Addition located at 6500 - 46th Avenue North.

Public Hearings

1. Public hearing to consider a request from Todd Bakke for a variance to encroach 7.5' in the required 30' side street setback to build a 16' x 26' deck at 4933 Vera Cruz Avenue North.

Regular Agenda Items

1. Consideration of a request from Gunnar Norling to rezone property at 6048 Lakeland Avenue North from B-4 (Community Commercial) to B-3 (Auto-Oriented Commercial).
2. Consideration of a request for building permit to remodel existing building at 5241 Hanson Court.

3. Consideration of a request for building permit from Donald Hanson to build an aircraft storage hangar on Lot 7A, Crystal Airport.
4. Consideration of a request from Stanley Krafka to build an aircraft storage hangar on Lot 68F, Crystal Airport.
5. Consideration of a request from the Crystal Fire Relief Association to operate two beerstands at Becker Park during the Crystal Frolics on July 29, 30, and 31, 1988.
6. Consideration of installing a two-way stop on 44th Avenue at its intersection with Adair Avenue and a two-way stop on Xenia Avenue at its intersection with 44th Avenue.
7. Consideration of an annual pig roast at Steve O's on September 17, 1988 with extension of his liquor license to include the parking lot.
8. Consideration of a request from Klein Shows & Crystal Frolics Committee to operate a carnival at Becker Park during the Crystal Frolics on July 29, 30, and 31, 1988.
9. Appearance by John Paulson to discuss senior citizens discounts for sewer service.
10. Consideration of a request from the Crystal Fire Relief Association for change in the By-Laws.
11. Consideration of a report from the Recycling Coordinator on alternate sites for the recycling drop-off.
12. Consideration of award of bid for playground equipment.
13. Consideration of final draft of the Shingle Creek Water Shed Management Plan.
14. Consideration of Second Reading of an Ordinance regarding the sale of motorized vehicles in a B-3 and I-1 District.
15. Consideration of a request from Northwest Branch of Y.M.C.A. for increase in financial support from the City of Crystal.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE
JULY 19, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal VFW, Ice Cream Social at Becker Park, one day only
July 31, 1988 (Crystal Frolics)

Knights of Columbus, 4947 West Broadway, Food Stand at
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REFUSE HAULER (\$27.50 Co. Lic. + \$16.50 each vehicle)

Aagard Sanitation, St. Paul, MN
Baldy Sanitation, Maple Plain, MN
Michael P. Hall, Inc., Andover, MN
Metro Refuse, Inc., Savage, MN
Charlie Hall Disposal, Inc., Roseville, MN

AUCTION - (\$18.25 per day)

C.A. Wilson, Auctioneer, 9149 Oakwood Road, St. Bonifacius, MN
at Knights of Columbus One day only on August 4, 1988 and
One day only on August 15, 1988.

SIGN HANGER - \$66.00

Juleen Designs, P.O. Box 219, Circle Pines, Mn 55014

PLUMBER - \$30.25

Robert V. Mikolajczyk, 201 N. Meadow Lane, Golden Valley, Mn 55422

GAS FITTERS - \$30.25

Blaine Htg & Air., 13562 Central Ave. NE., Anoka, Mn 55304
Ron's Mechanical, Inc., 1812 E. Shakopee Ave., Shakopee, Mn 55379

TREE TRIMMERS - \$55.00

Ostvig Tree, Inc., 1055 E. Wayzata Blvd., Wayzata, MN 55391

July 5, 1988

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 5, 1988 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; Mary Francis Skala, from the City Attorney's office; William Monk, Public Works Director; Donald Peterson, Building Inspector; Joan Schmidt, Deputy City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of June 21, 1988.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve the minutes of the Regular City Council meeting of June 21, 1988.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Consideration of a waiver of fee for temporary signs at St. Raphael's, 7301 - 56th Avenue North.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, July 19, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request for a variance at 4933 Vera Cruz Avenue North.

Moved by Councilmember Herbes and seconded by Councilmember Rygg to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Beelen Addition located at 3836-38 Douglas Drive which includes a Variance Application #88-26 which will encroach in the required 5' side yard setback.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission tentative approval of

July 5, 1988

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Beelen Addition which is a replat of Units 1 and 2 Condominium No. 281 Beelen Condominiums which includes varying or modifying the strict application of Section 515.13, Subd. 3 a) 1), to grant a variance of 5' in the required 5' side yard setback at 3836-38 Douglas Drive, as requested in Application #88-26 with the following conditions:

- 1) The common wall be upgraded to conform with current building code requirements prior to execution of the final plat.
- 2) Either a separate sewer service for each lot or an agreement for maintenance responsibility of the common service be provided prior to execution of the final plat.
- 3) Prior to final plat approval a standard maintenance agreement be filed regarding mutual upkeep of the building and grounds.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Elaine M. Pregent for Variance Applications #88-20 and #88-21 to widen the driveway in the front yard towards the house and to vary the front yard setback requirements to allow the construction of a 5' x 20' deck on the existing house at 5917 - 46th Ave. N.

The Mayor closed the Public Hearing.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09, Subd. 6 e) and f) in order to widen the driveway in the front yard towards the house; and Section 515.13, Subd. 2 a) to grant a variance of 5' in the required 30' front yard setback to allow the construction of a 5' x 20' deck on the existing house at 5917 - 46th Ave. N., as requested in Applications #88-20 and #88-21

Motion Carried.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from William L. Feist for Variance Applications #88-22 and #88-23 to expand a non-conforming use, said non-conformity being the 40' lot width instead of the required 60' lot width,

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and to vary the set back from the public right-of-way (alley) requirements to allow a detached garage at 3425 Major Ave. N.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to approve the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.07, Subd. 5 c) 7) to grant a variance of 3' in the required 25' that a garage is to be set back from the public right-of-way (alley) to permit construction of a 24' x 24' detached garage at 3425 Major Ave. N., as requested in Applications #88-22 and #88-23 of William L. Feist.

Motion Carried.

4. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Modern Insulation to expand a non-conforming use, said non-conformity being the 6,480 sq. ft. in area instead of the required 7,500 sq. ft. in area, and to vary the rear yard setback requirements to allow for an enlarged kitchen and deck at 5917 - 38th Ave. N.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13, Subd. 4 a), to grant a variance of 3' in the required 40' rear yard setback for a 12' x 13' enlarged kitchen and 9' x 12' deck at 5917 - 38th Ave. N., as requested in Applications #88-24 and #88-25.

Motion Carried.

5. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Jack Stack for a variance of 11' in the required 40' rear yard setback to build a 12' x 12' porch on the existing house at 8117 - 35th Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve as recommended by and based on the findings

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of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 11' in the required 40' rear yard setback for a 12' x 12' porch on the existing house, at 8117 - 35th Ave. N., as requested in Application #88-27.

Motion Carried.

6. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Edward and Eileen Champeau for a variance of 4' in the required 40' rear yard setback to build a 12' x 20' 3-season porch on the existing house, at 8216 - 30th Ave.

Councilmember Langsdorf arrived at 7:18 p.m.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 4' in the required 40' rear yard setback to build a 12' x 20' 3-season porch on the existing house, at 8216 - 30th Ave. N., as requested in Application #88-28.

Motion Carried.

7. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Bradley and Lori Jo Sievert for a variance of 2' in the required 40' rear yard setback to build a 10' x 22' deck on the house being built at 6406 - 60th Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Moravec and seconded by Councilmember Rygg to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 2' in the required 40' rear yard setback for a 10' x 22' deck on the house being built, at 6406 - 60th Ave. N., as requested in Application #88-30.

Motion Carried.

8. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council

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will sit as a Board of Adjustments and Appeals to consider a request from Bruce R. Lundquist for a variance of 3' in the required 60' lot width to allow the construction of a 14' x 25' deck on the existing house at 4361 Zane Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.15, Subd. 2 a) 1), to grant a variance of 3' in the required 60' lot width to allow the construction of a 14' x 25' deck on the existing house at 4361 Zane Ave. N., as requested in Application #88-32.

Motion Carried.

9. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from C. Allan Bodin for a variance of 8' in the required 40 rear yard setback to build a 12' x 14' porch and a 4' x 14' deck on the existing house at 8009 - 35th Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 8' in the required 40' rear yard setback for a 12' x 14' porch and 4' x 14' deck on the existing house, at 8009 - 35th Ave. N., as requested in Application #88-33.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered a petition for stop signs for the intersection of 43rd and Florida Avenues North. Present and heard was Pat Nummela, 6424 - 43rd Avenue North.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to install two-way stop signs on Florida Avenue as recommended by the Public Works Director.

Councilmember Rygg withdrew his second.

Councilmember Leppa seconded.

July 5, 1988

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By roll call and voting aye: Herbes, Moravec, Langsdorf, Aaker, Leppa, Smothers; voting no: Rygg.

Motion Carried.

2. The City Council considered charitable gambling license for Celebrity Bowl Charities, Inc. at Doyles Lanes. Present and heard was Dave Savoie with Celebrity Bowl Charities, Inc.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve charitable gambling license for Celebrity Bowl Charities, Inc. at Doyles Lanes.

3. The City Council considered a petition from residents regarding the Twin Lake channel work by MNDot under Highway 100.

Moved by Councilmember Leppa and seconded by Councilmember Moravec to direct staff to send out copies of petition to various parties involved (City of Brooklyn Center, City of Robbinsdale, MnDot and the Department of Natural Resources) and that the attorney's office look into this matter for the legal steps possible for the City.

Motion Carried.

4. The City Council considered an application for a 3.2 beer stand from Russell Mingo for St. Raphael's Church Festival, 7301 Bass Lake Road, for August 5, 6, and 7, 1988.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to approve an application for a 3.2 beer stand from Russell Mingo for St. Raphael's Church Festival, 7301 Bass Lake Road, for August 5, 6, and 7, 1988.

Motion Carried.

5. The City Council considered an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve an application to hold a carnival at 7301 Bass Lake Road (St. Raphael's Church Festival), August 5, 6, and 7, 1988.

Motion Carried.

6. The City Council considered transient merchant license from Jones R. Losen to sell sweet corn at Jack's Superette, 7201 Bass Lake Road, Thursday, Friday, Saturday and Sunday in July and August, 1988.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to approve this license on the basis that if he does

July 5, 1988

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wish to extend it in 1988 beyond the days he is presently being licensed for, he can do so by means of approval from the City Manager.

Motion Carried.

7. The City Council considered a resolution and ordinance regarding sprinkling restrictions in the city.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-35

RESOLUTION ESTABLISHING AN ODD-EVEN
SPRINKLING BAN FOR WATER CUSTOMERS IN THE CITY OF CRYSTAL

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

The City Council considered the First Reading of an Ordinance amending City Code to allow the City Manager to authorize the sprinkling bans or water use bans as necessary and to charge a \$25 penalty for each violation.

Moved by Councilmember Leppa and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO PUBLIC UTILITIES: AMENDING
CRYSTAL CITY CODE, SUBSECTION 715.41

and further, that the second and final reading be held on July 19, 1988.

8. The City Council considered a grading permit application for property at 3209 and 3233 Florida Avenue North. Scott Kevitt with Kevitt Excavating, Inc. was heard.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to approve a grading permit at 3209 and 3233 Florida Avenue North and further, to authorize the Mayor and City Manager to sign such excavation agreement.

By roll call and voting aye: Herbes, Langsdorf, Smothers, Leppa; voting no: Aaker, Moravec, Rygg.

Motion Carried.

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9. The City Council considered a resolution awarding a bid for Memory Lane Pond excavation project.

Moved by Councilmember Moravec and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-36

RESOLUTION AWARDING A CONTRACT

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

10. The City Council considered the First Reading of an Ordinance amending City Code regarding motor vehicle sales as a conditional use in B-3 (Auto-Oriented Commercial) and I-1 (Light Industrial) Districts. **(5 votes needed for approval)**

Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING:

AMENDING CRYSTAL CITY CODE (APPENDIX I-ZONING)

SUBSECTIONS 515.35 AND 515.39 BY ADDING

SUBDIVISIONS: REPEALING CRYSTAL CITY CODE (APPENDIX I-ZONING)

SUBSECTIONS 515.35, SUBDIVISION 2 H) AND 515.39,
SUBDIVISION 2 E)

and further, that the second and final reading be held on July 19, 1988.

Motion Carried.

11. Bill Monk, Public Works Director, updated the Council on Brooklyn Park redevelopment plan at Douglas Drive and 62nd Avenue North. Mr. Monk had attended the public hearing Brooklyn Park held on redevelopment proposal. Residents from Crystal and Brooklyn Park attended and stated their views and no one thought plan was a good idea. Brooklyn Park Council put item off until September to give staff time to review the comments it had received.
12. The City Council considered a resolution in opposition to multiple post retirement inflator mechanisms applicable to local police and paid firefighter pension plans.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

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RESOLUTION NO. 88-37

RESOLUTION OF OPPOSITION TO MULTIPLE POST RETIREMENT
INFLATOR MECHANISMS APPLICABLE TO LOCAL
POLICE AND PAID FIREFIGHTER PENSION PLANS

By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

13. The City Council considered participation in a legal challenge to a portion of the 1988 Omnibus Tax Bill.

Moved by Councilmember Leppa and seconded by Councilmember Herbes that Association of Metropolitan Municipalities be told of Council's interest to join the legal challenge and request information on the cost of participation and how to provide information for the people.

By roll call and voting aye: Herbes, Moravec, Langsdorf,
Aaker, Leppa, Smothers; voting no: Rygg.

Motion Carried.

The Mayor called a recess at 9:03 p.m. and the meeting was reconvened at 9:13 p.m.

14. The City Council considered a request from Hennepin County to designate the City Garage as a site for household chemical waste collection on September 10, 1988.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve a request from Hennepin County to designate the City Garage as a site for household chemical waste collection on September 10, 1988.

Motion Carried.

15. The City Council considered the Space Needs Program.
1. Proposal and proposed contract from the architect.
2. Information from the financial consultant.
Present and heard was Kurt Dale of Anderson-Dale Architects.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to approve the proposal from Anderson-Dale Architects, Inc. regarding pre-referendum planning for the proposed Community Center.

Motion Carried.

16. The City Council considered a resolution Calling of City of Crystal Improvement Bonds.

Moved by Councilmember Rygg and seconded by Councilmember Herbes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

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RESOLUTION NO. 88-38

RESOLUTION RELATING TO GENERAL OBLIGATION
BONDS OF THE CITY: CALLING
CERTAIN BONDS FOR REDEMPTION

By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

Early registration for the National League was discussed.

Discussion was held on the City Newsletter and the fireworks
display for the Crystal Frolics.

The City Manager mentioned that he had gotten a call from a
resident about watering City lawns and that the City adhere by
the watering ban.

The City Manager mentioned that a lawsuit had been filed
against the City and the Hennepin Recycling Group from BFI.

Discussion was held about Councilmembers signing up to walk in
the parade route for the recycling trucks in the Crystal
Frolics.

The City Manager mentioned the Employees Picnic to be held
August 25 and that any donations by the City Councilmembers
would be appreciated.

18. The City Council considered the fact that the appraisal for
Kiemele property had been received for three lots and the
purchase agreement has been signed for \$12,500.

Moved by Councilmember Herbes and seconded by Councilmember
Leppa to approve the purchase of Kiemele property for \$12,500
to be incorporated with Bassett Creek Park.

Ed Brandeen is to be recognized for taking care of the lights
on the tennis court so promptly.

Discussion was held on the great job the Park Department does
with their program for the elderly of the City and the City
Manager will write a draft of thanks.

19. Moved by Councilmember Herbes and seconded by Councilmember
Smothers to approve the list of license applications as
submitted by the City Clerk to the City Council, a list of
which is on file in the office of the City Clerk, and further,
that such list be incorporated into and made a part of this
motion as though set forth in full herein.

Motion Carried.

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Moved by Councilmember Herbes and seconded by Councilmember
Smothers to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 9:37 p.m.

Mayor

ATTEST:

Deputy City Clerk

CRYSTAL PLANNING COMMISSION MINUTES

July 11, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Christopher, Elsen, Feyereisen, Halpaus, Kamp, Magnuson and Nystrom; the following were absent Barden and Guertin; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen to approve the minutes of the June 13, 1988, meeting.
Motion carried.

1. Chairperson Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application #88-29 as submitted by Norling Sales & Leasing to rezone from B-4 District (Community Commercial) to B-3 District (Auto-Oriented Commercial) property located at 6048 Lakeland Ave. N. The proponent, Gunnar Norling, presented the following: Would hope to have 25 to 30 customers per day, would cut down on auto inventory (business is 60% wholesale and 40% retail) or find a storage lot because of the size of the lot and could tell employees (5 including himself) to use an access farther north to cut down on the traffic generated.

A petition with 49 signatures in opposition was submitted.

The following voiced their concerns and opposition:

Robert Bartosch, 6101 Florida Ave. N.
Bob Meiseh, 6319 - 61st Ave. N.
Bud Krattenmaker, 6057 Florida Ave. N.

These concerns were as follows: traffic generated and the possible increase in vandalism, understood the Council would not allow another used car lot in the area, possible loss of property value for residents and the large number of trucks and cars on the present lot.

Moved by Commissioner Elsen and seconded by Commissioner Halpaus to close the public hearing.
Motion carried.

Moved by Commissioner Magnuson and seconded by Commissioner Anderson to recommend to the City Council to deny Application #88-29, as submitted by Norling Sales and

July 11, 1988 - Continued

Leasing, Inc., to rezone from B-4 District (Community Commercial) to B-3 District (Auto-Oriented Commercial) property located at 6048 Lakeland Ave. N., legally described as Lot 2, Block 1, Engstrom Addition.

The findings of fact are: 1) the size of the lot is too restrictive and not sufficient for the proposed long term use or other automotive uses, 2) increase of traffic in an area with poor access, 3) past history of problems with lots that size for used car sales and 4) close proximity of existing residential property and 5) possible adverse effect on the residential property values.

Motion carried.

2. Consideration of final plat approval of Hagel Addition located at 6500 - 44th Ave. N. as requested by Harvey F. Hagel.

Moved by Commissioner Elsen and seconded by Commissioner Christopher to recommend to the City Council to grant final plat approval of Hagel Addition which is a replat of Lot 18, Fairview Acres, 2nd Unit.

Motion carried.

3. Daniel F. Otten appeared regarding Variance Applications #88-34 and #88-36 to vary the rear yard setback requirements and to vary the requirement from the corner of the property to the curb cut to allow for construction of an 80' x 50' double house at 5756 Orchard Ave. N.

- A. Moved by Commissioner Magnuson and seconded by Commissioner Christopher that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 13' in the required 40' rear yard setback, for construction of an 80' x 50' double house at 5756 Orchard Ave. N., P.I.D. #04-118-21-41-0120, as requested in Applications #88-34 of Daniel F. Otten.

The findings of fact are: Have no problem with this particular variance for rear yard setback and good addition to the City.

Motion carried.

- B. Moved by Commissioner Magnuson and seconded by Commissioner Christopher to recommend to the City Council to deny a variance of 18' in the required 50' from the corner of the property to the curb cut at

July 11, 1988 - Continued

5756 Orchard Ave. N. as requested in Variance Application #88-36 of Daniel F. Otten.

The findings of fact are: Setting precedence in allowing variance in the 50' from the corner of property and feels there are other ways building could be designed.

Motion carried.

4. Stanley Krafka appeared regarding a building permit for an airplane hangar at Lot 68F, Crystal Airport.

Moved by Commissioner Elsen and seconded by Commissioner Kamp to recommend to the City Council to approve authorization to issue building permit #000835 to Stanley Krafka to build a 38' x 40' airplane hangar at Lot 68F, Crystal Airport, subject to standard procedure.

Motion carried.

5. James D. Haberle of Jasmic appeared regarding a building permit for remodeling the existing building at 5241 Hanson Court.

Moved by Commissioner Magnuson and seconded by Commissioner Halpaus to recommend to the City Council to approve authorization to issue building permit #000832 to James D. Haberle for remodeling the existing building located at 5241 Hanson Court, P.I.D. #09-118-21-22-0009, subject to standard procedure.

Motion carried.

6. Donald W. Hansen appeared regarding a building permit for an airplane hangar at Lot 7A, Crystal Airport.

Moved by Commissioner Christopher and seconded by Commissioner Elsen to recommend to the City Council to approve authorization to issue building permit #000842 to Donald W. Hansen to build a 40' x 92' airplane hangar at Lot 7A, Crystal Airport, subject to standard procedure.

Motion carried.

7. Consider amendment to the variance procedure for non-conforming residential uses and structures.

Moved by Commissioner Anderson and seconded by Commissioner Elsen to table for further study until August 8, 1988, An Ordinance Relating to Zoning: Amending Crystal City Code (Appendix I - Zoning) Subsection 515.05, Subdivision 2: Subsection 515.55, by Adding a Subdivision;

July 11, 1988 - Continued

Repealing Subsection 515.55, Subdivisions 9 and 11.
Motion carried.

Moved by Commissioner Magnuson and seconded by Commissioner
Halpaus to adjourn.

Motion carried.

The meeting adjourned at 9:15 p.m.

Chairperson Feyereisen

Secretary Elsen

July 8, 1988

MEMO

TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator *L.A.*
RE: Presentation of Rebate Checks to Recycling Groups

There are two volunteer groups who have long-standing recycling drop-off programs in the City of Crystal. These two groups are Boy Scout Troup #530, who operates a quarterly drop-off for newspaper, glass, and cans at Brunswick Methodist Church and St. Raphael's Athletic Association, who operates a monthly paper drive at St. Raphael's Church.

During 1987 the Metropolitan Council offered a \$4/ton rebate program, which included existing programs such as the two mentioned above. The City applied for this rebate last fall, and the Council decided to return the rebate funds for the tonnage recycled by volunteer groups back to those groups. Last August we presented the two groups mentioned with checks for the amount they recycled during the last quarter of 1986 and the first half of 1987.

Crystal has now received our rebate for tons recycled during the second half of 1987. Boy Scout Troup #530 recycled 21.45 tons which represents a \$85.80 rebate. St. Raphael's School recycled 92.85 tons which represents a rebate of \$371.40. Representatives of both groups will appear at the July 19 council meeting.

Unfortunately, this is the last \$4/ton rebate we will receive, since this type of funding has been eliminated.

jm

Burke Hilden
3838 Idaho Ave.
Crystal, MN 55427
July 3, 1988

Crystal City Council
4141 Douglas Drive
Crystal, MN 55427

Crystal City Council Members:

Because of increasing work commitments and other factors I recently have been unable to attend the regularly scheduled meetings of the Crystal Human Relations Commission. It is therefore with regret that I need to inform you of my resignation from the Commission effective August 1, 1988. If my schedule permits in the future I intend to apply once more for a position on the Commission.

In the meantime I encourage you and the new city manager to reevaluate the city's affirmative action plan with guidance from the Human Relations Commission. The selection procedures, especially for unskilled or semi-skilled positions, are antiquated and tend to perpetuate the absence of minority employees in the city's workforce. These procedures have had such an adverse impact on minority applicants in the past that they may be illegal. I urge you to adopt measures that will facilitate the representation of minorities and women in the workforce proportional to their representation and availability in the surrounding area.

Thank you for your continuing cooperation and concern with these matters.

Sincerely,




Burke Hilden

cc Carolyn Carlson

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: July 12, 1988
RE: Site Improvements at 5926 - 56th Avenue

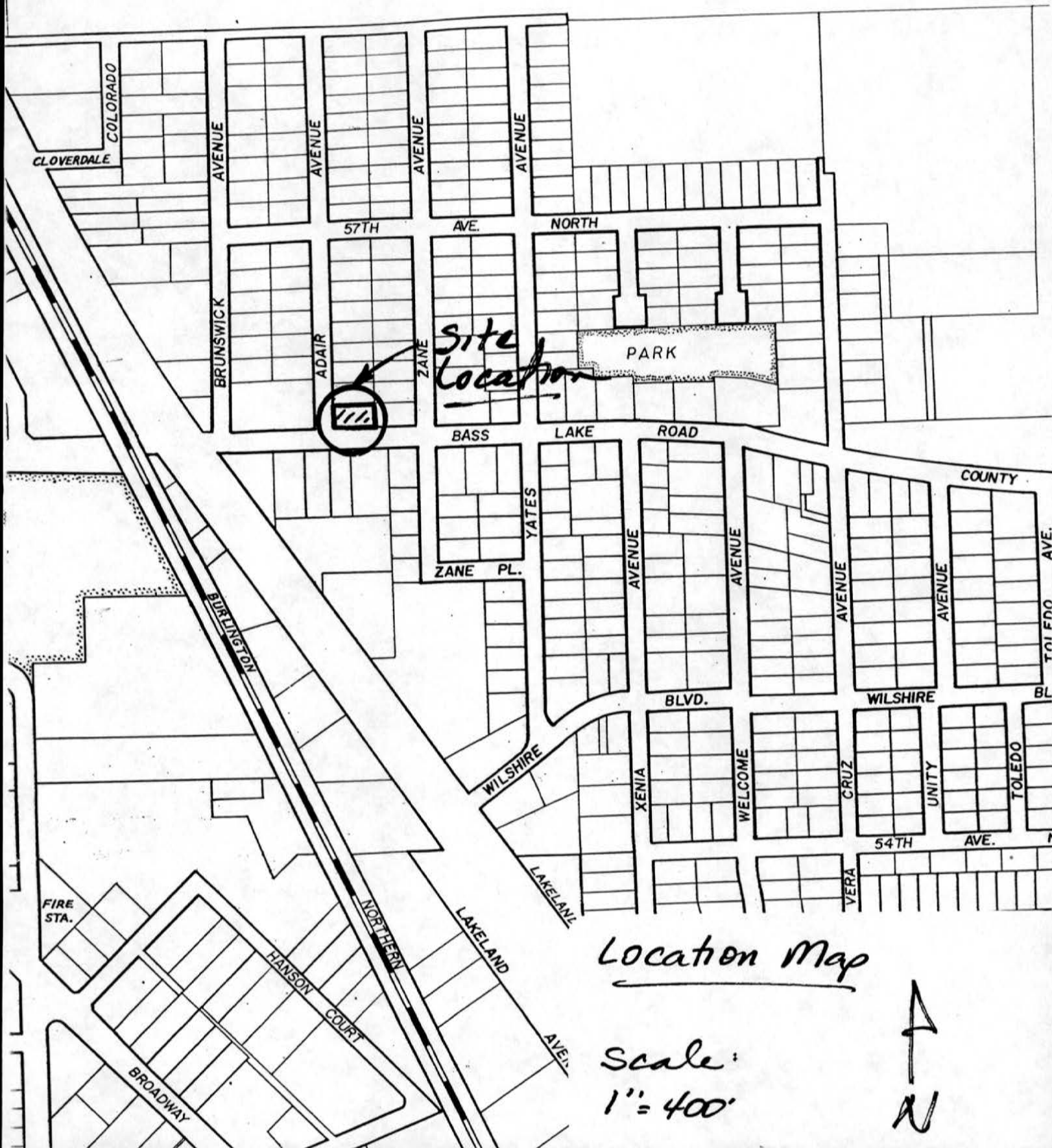
On March 15 the City Council approved a building permit and site improvement agreement for conversion of a single family structure at 5926 - 56th Avenue to an office use. The site improvements, which included construction of a parking lot with screening and landscaping, are now complete. Consistent with terms of the agreement, it is recommended the Council release the financial surety posted to guarantee installation of improvements.

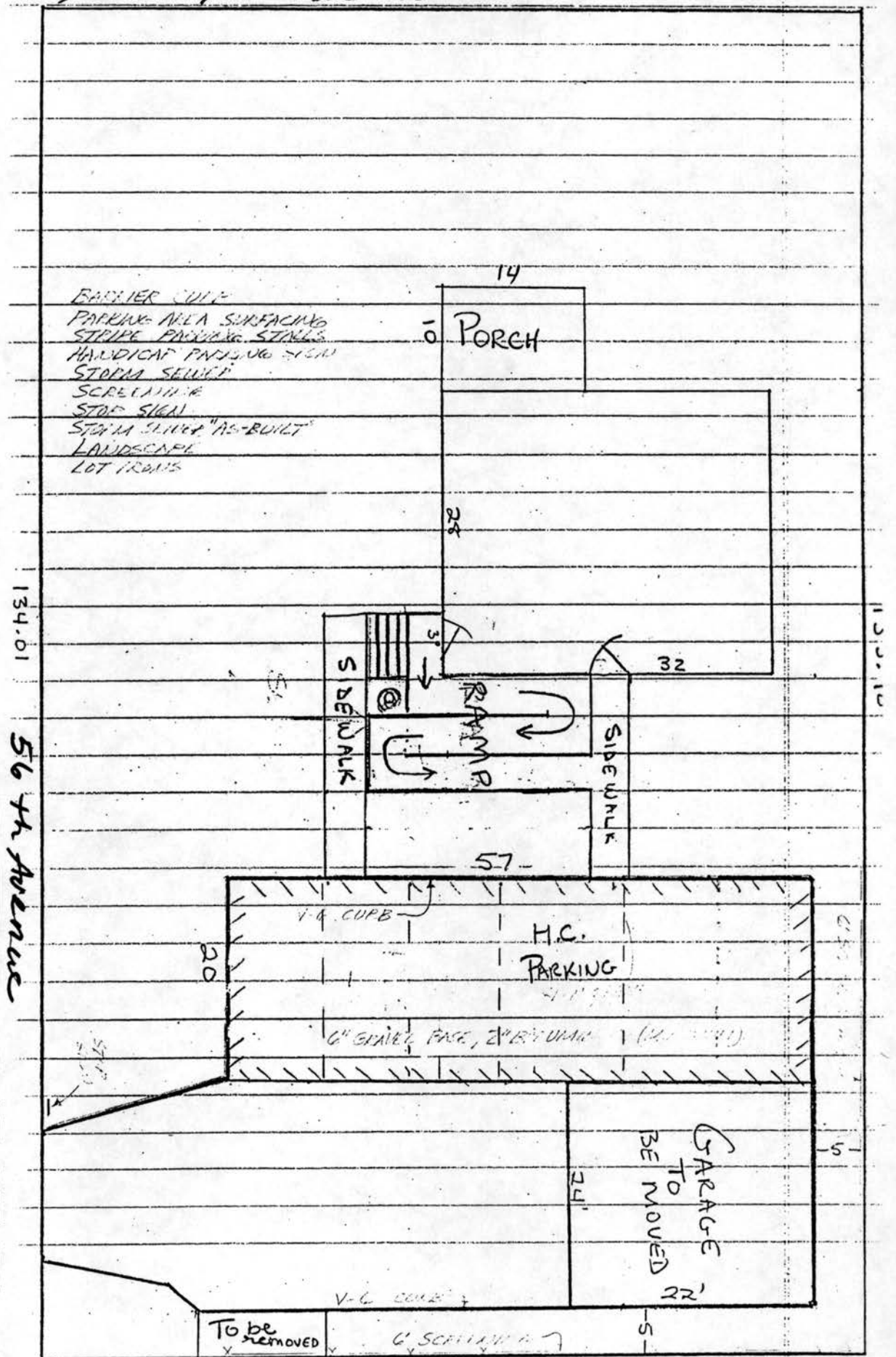


WM:jrs

Encls

CRYSTAL AIRPORT





TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: July 7, 1988
RE: Final Plat of Hagel Addition

The final plat of the two-lot Hagel Addition has been submitted for approval. The document is consistent with the preliminary plat previously approved by the Planning Commission and City Council and includes the 3.7 foot front yard width variance on Lot 2.

Approval of the final plat for the Hagel Addition is recommended. A copy of the final plat document will be presented for review on Monday night.



WM:jrs

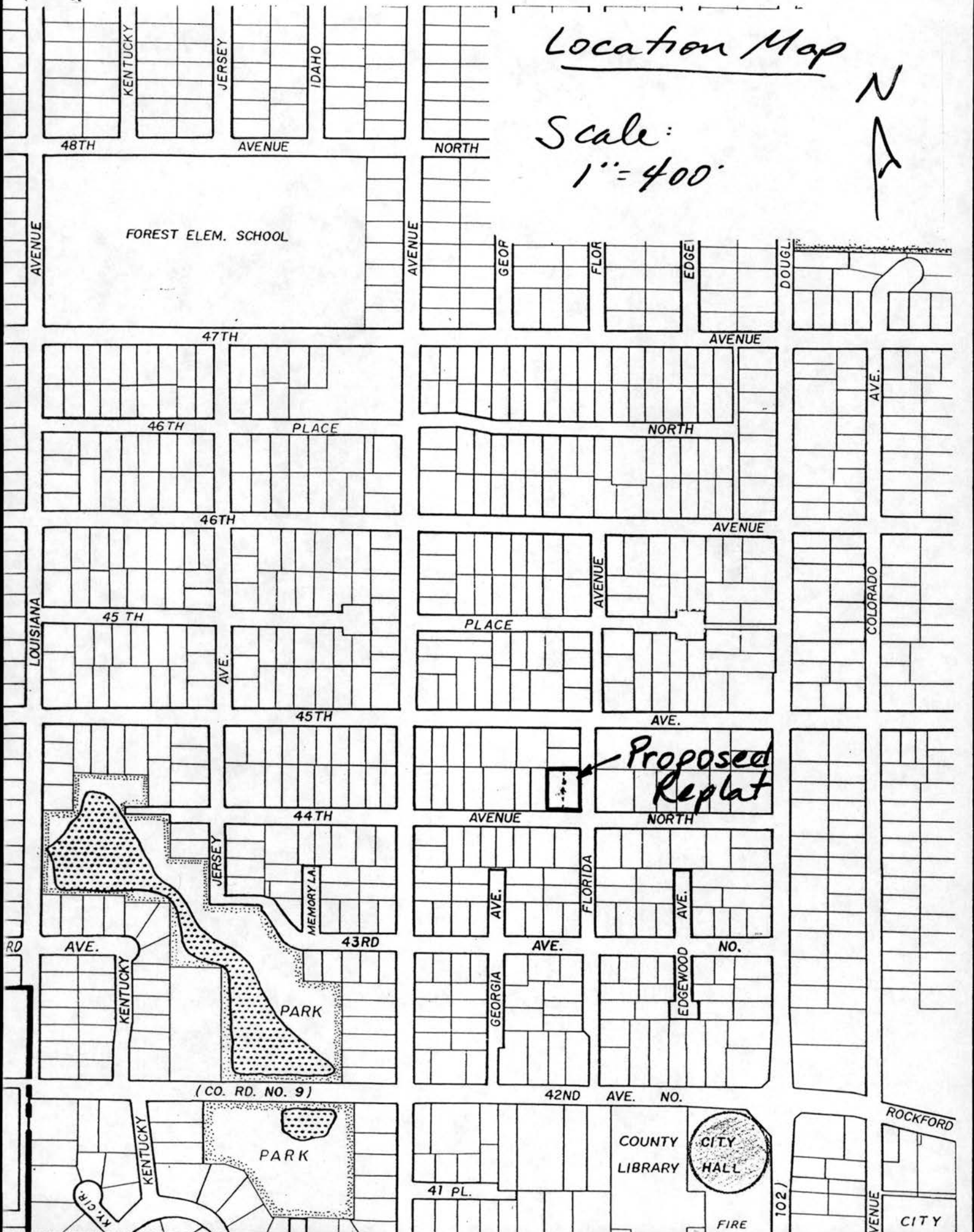
Encl

7/12/88 UPDATE

On July 11 the Planning Commission recommended approval of Hagel Addition final plat.


Location Map

Scale:
1" = 400'



July 13, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Variance #88-35 at 4933 Vera Cruz Ave N

This is the corner lot on the N.W. side of Vera Cruz and Fairview. The Fairview street easement on the West side of Vera Cruz is only 30' and is not aligned with the East side of Vera Cruz.

Staff has discussed the feasibility of Fairview being re-aligned or widened. We do not see that as something that would be needed or happen in the future.

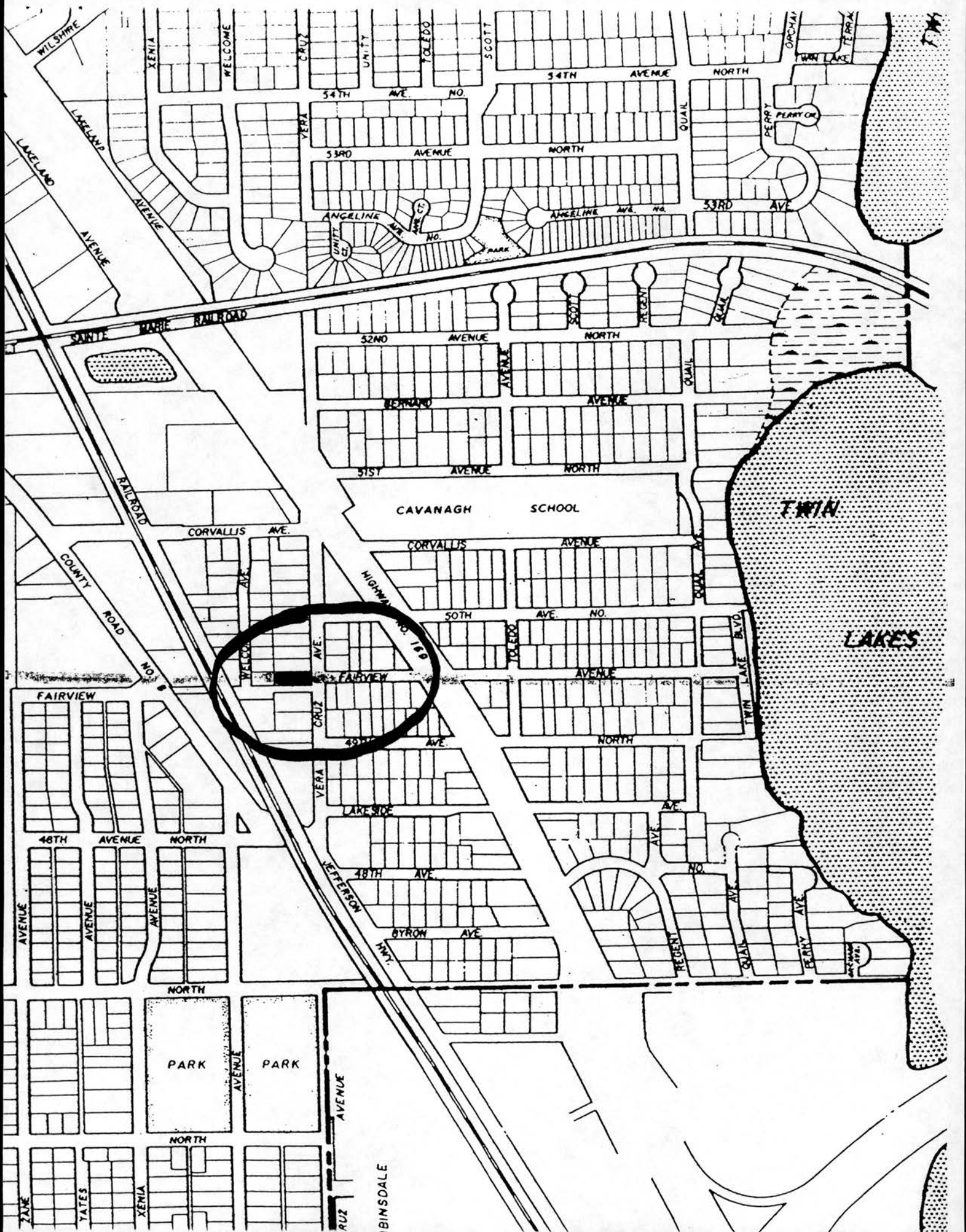
The applicants home has the shortest side (24') paralleling the shortest dimension of the lot (60') which requires a 30' side street side yard setback. (Sec 515.13 subd 3(2)iii)

Had the home been built with the longest side paralleling the shortest dimension, the set back then would have only been 10'. (Sec 515.13 subd 3(2)ii)

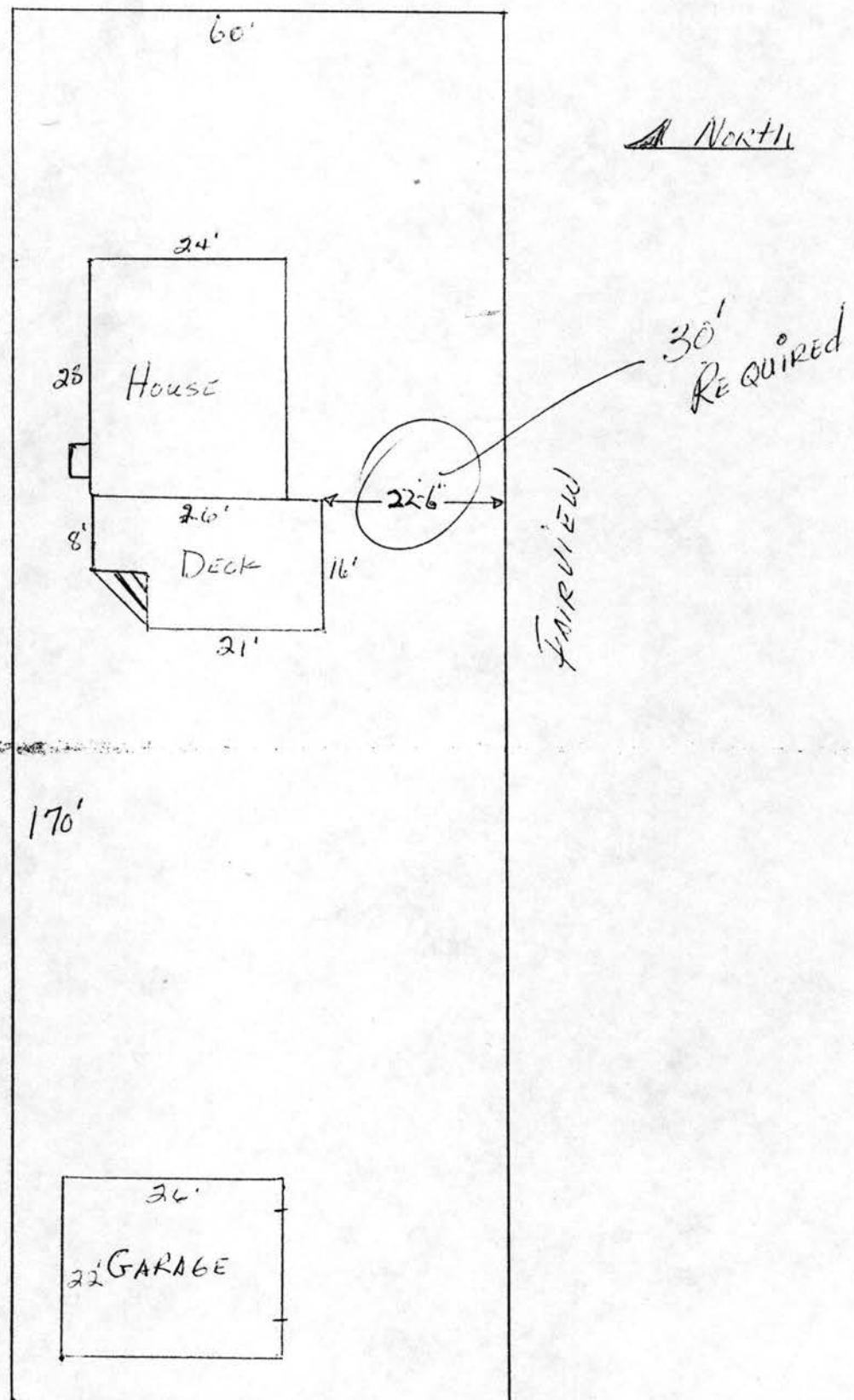
The applicants proposed (partially built) deck will encroach 7'6" in the required 30' set back; thus the variance request.

I believe the 22'6" set back would not effect the health, safety or general welfare and recommend approval of the variance.

I will have the usual transparency and the applicant will be present to answer any further questions.



4933 VERA CRUZ



TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: July 7, 1988
RE: Rezoning at 6048 Lakeland Avenue - Gunnar Norling

An application has been received to locate a used car sales lot on property presently zoned B-4, Community Commercial, at 6048 Lakeland Avenue. To accommodate the proposed use, the property must be rezoned to B-3, Auto-Oriented Commercial, which allows vehicle sales as a permitted use.

As noted on the attached site plan, it is proposed to provide 18 outside parking stalls for sales purposes in addition to the required five customer spaces. While the site layout does a fair job of separating the proposed commercial use from surrounding residential property, the major issues remain the proximity of said residential and the long term use of the site.


WM:jrs

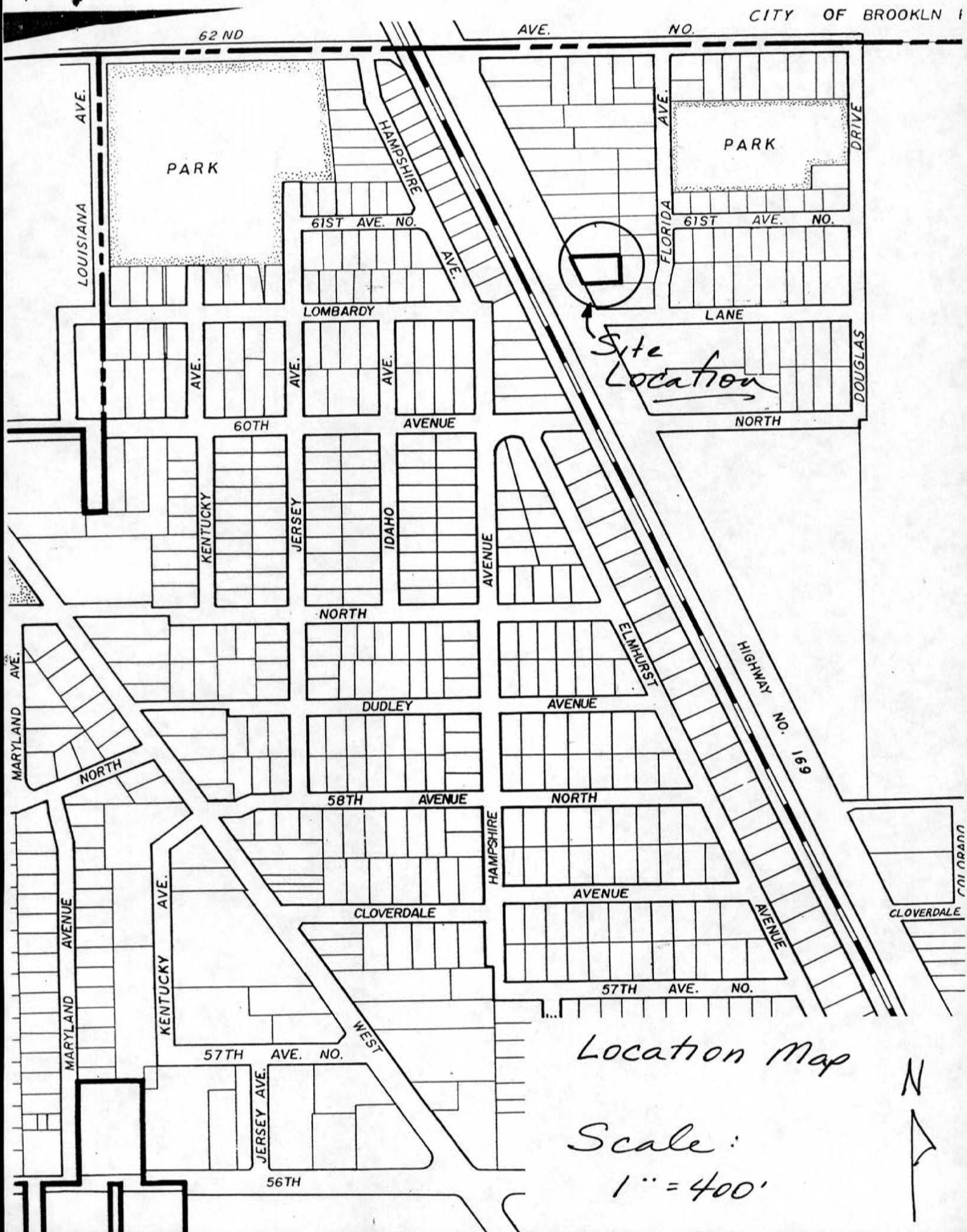
Encls

7/12/88 UPDATE

On July 11 the Planning Commission recommended denial of the above-described rezoning request based on the following findings:

- 1) Lot size at 15,000 square feet is too restrictive and not sufficient for the proposed long term use or other automotive uses. *17,000 per City Eng. 7/13*
- 2) Proposed use would increase traffic congestion in an area with poor access.
- 3) Poor track record in Crystal in terms of vehicle sales lots on sites of limited size.
- 4) Close proximity of existing residential property.
- 5) Potential adverse impact on the property values of said residential property.

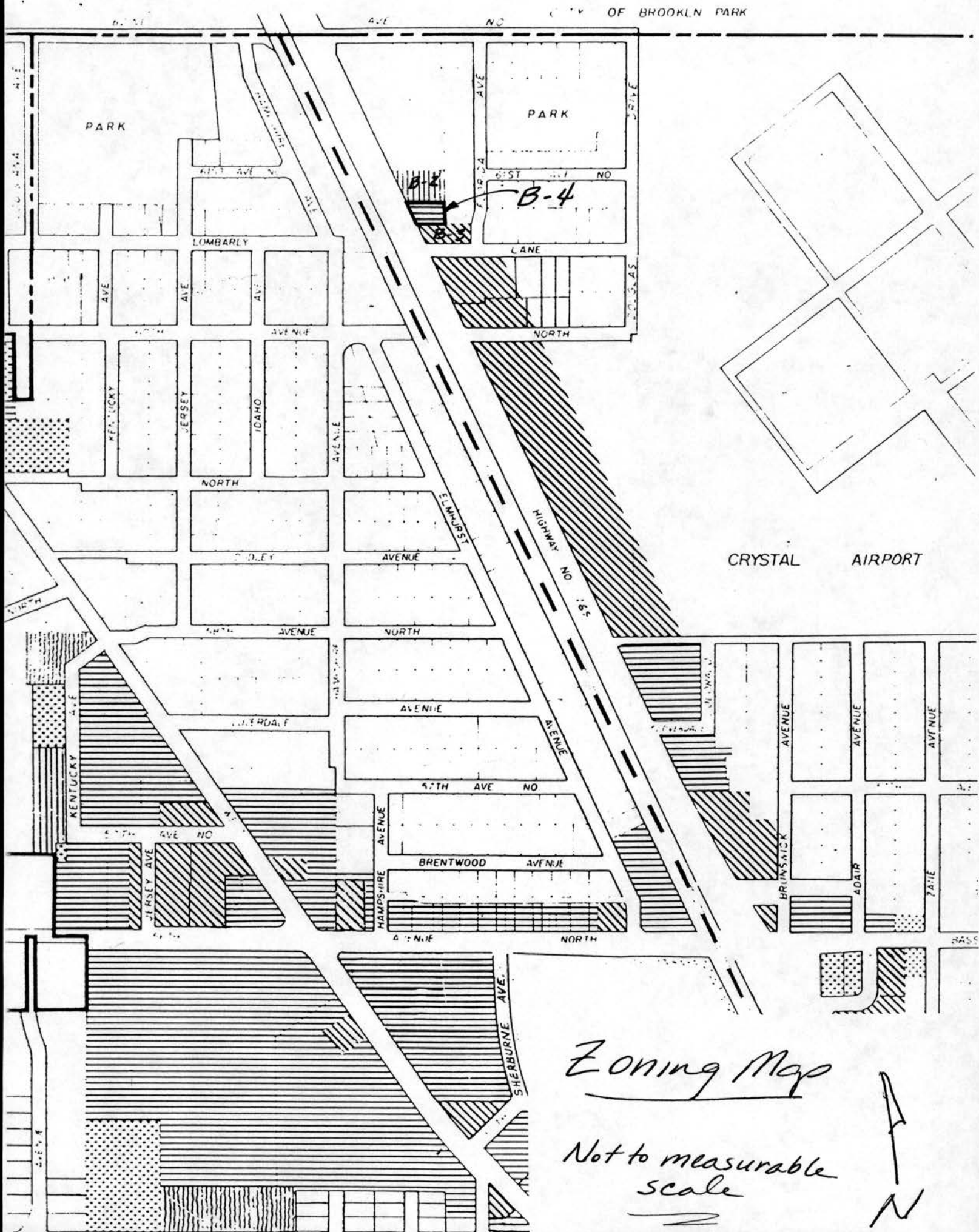
A petition from area property owners was presented to the Planning Commission and is attached.



Location Map

Scale:
1" = 400'





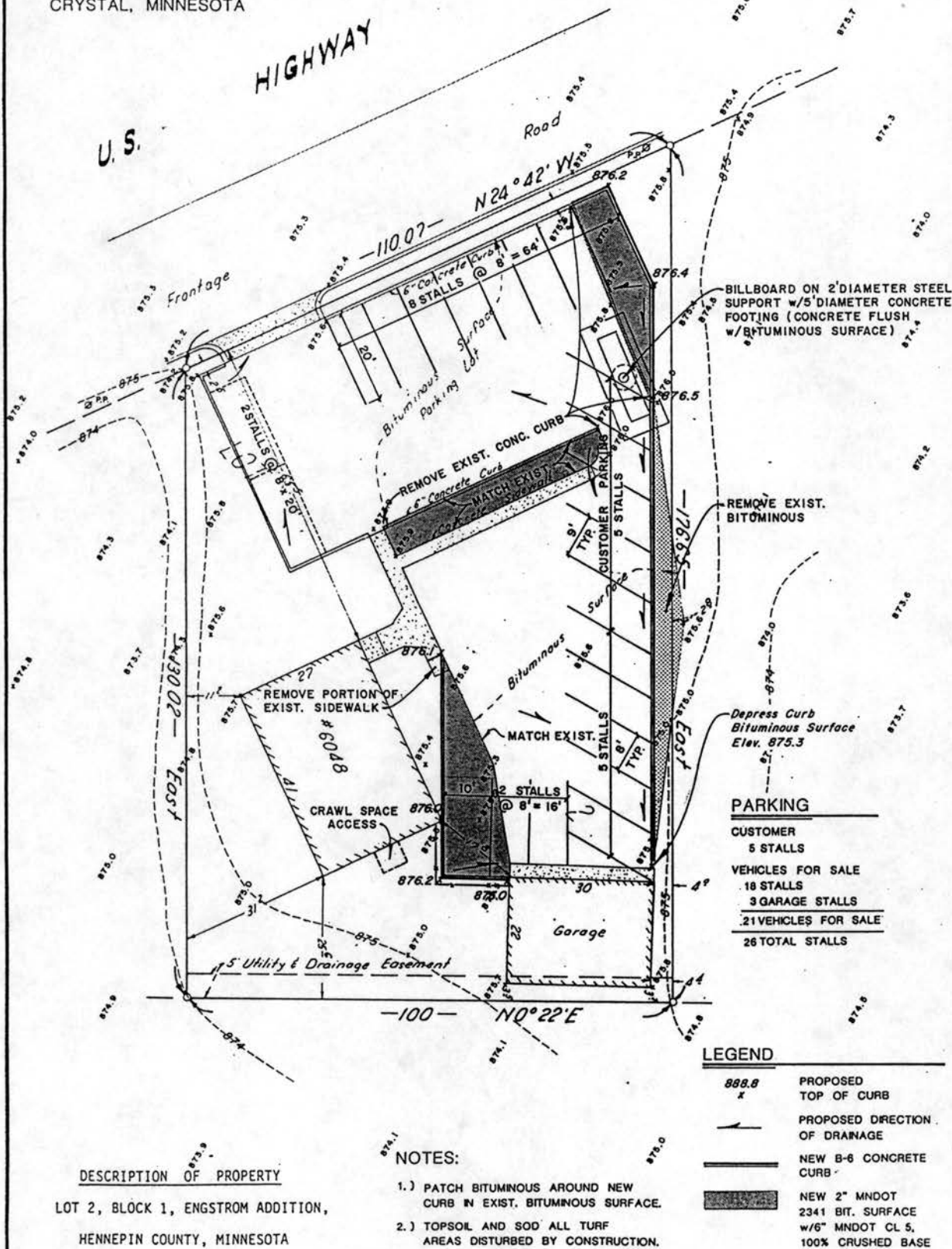
SITE PLAN

for:
NORLING SALES AND LEASING, INC.
6048 LAKELAND AVE. N.
CRYSTAL, MINNESOTA

SCALE: 1" = 20'

52

U.S. HIGHWAY



DESCRIPTION OF PROPERTY

LOT 2, BLOCK 1, ENGSTROM ADDITION,
HENNEPIN COUNTY, MINNESOTA

NOTES:

- 1.) PATCH BITUMINOUS AROUND NEW CURB IN EXIST. BITUMINOUS SURFACE.
- 2.) TOPSOIL AND SOD ALL TURF AREAS DISTURBED BY CONSTRUCTION.

LEGEND

- 888.8 X PROPOSED TOP OF CURB
- PROPOSED DIRECTION OF DRAINAGE
- NEW 8-6 CONCRETE CURB
- NEW 2" MNDOT 2341 BIT. SURFACE W/6" MNDOT CL 5, 100% CRUSHED BASE

MERILA & ASSOCIATES, INC.
ENGINEERS, SURVEYORS, SITE PLANNERS

8401 73RD Ave. N. • Brooklyn Park, Minnesota 55428
Telephone: (612) 533-7595

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the laws of the State of Minnesota.

David L. Putnam

Reg. No. 13452 Date 6-1-88

DATE

DESIGNED:
DRAWN:
CHECKED:

FILE NO.
88-091

EXHIBIT

CITY OF CRYSTAL

4141 Douglas Drive North
Crystal, Minnesota 55422
Phone: 537-8421

Date: May 31, 1988

TYPE OF REQUEST: ☒ Rezoning ☐ Conditional Use Permit
 ☐ Variance ☐ Plat Approval
 ☐ Sign Variance ☒ Other - Site Plan Approval

Street Location of Property: 6048 Lakeland Avenue North

Legal Description of Property: Lot 2, Block 1, ENGSTROM ADDITION

Owner: Norling Sales and Leasing, Inc.
(Print Name)

5548 Lakeland Avenue North, Crystal, MN 55429
(Address)

(612) 533-8617
(Phone No.)

Applicant: Same as above

(Print Name)

(Address)

(Phone No.)

DESCRIPTION OF REQUEST: Rezoning from B-4 to B-3 and site plan approval to allow
the operation of an automobile and truck sales and leasing business.

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
(attach additional sheets if necessary)

The properties immediately to the south and extending to 58th Avenue are currently zoned

B-3. The existing Norling Sales & Leasing, Inc., site at Bass Lake Road and Highway 169
is proposed to be removed for roadway improvements. Norling Sales & Leasing, Inc.,

desires to remain in the City of Crystal and locate along the Highway 169 corridor. This
site at 6048 Lakeland Avenue has an existing office which will function very adequately for
NOTE: Attach plan or survey of proposal. our use.

S. Gunnar Norling
(Applicant's Signature)

(Owner's Signature)

FEE: \$ 75.00

DATE RECEIVED: _____

RECEIPT NO.: _____

PETITION

AS CONCERNED CRYSTAL RESIDENTS IN THE AREA, WE WOULD LIKE EVERYONE TO READ AND PLAN TO ATTEND THE MEETING ON MONDAY, JULY 11TH. REGARDING THE REZONING REQUEST. ALSO, OFFER ANY INPUT INTO THE HALTING OF THE REZONING. WE FEEL WE ALREADY HAVE ONE USED CAR DEALER IN THE AREA PLUS ROSTAMOS, ROYAL CROWN MOTEL AND THE AIRPORT ENTRANCE. WE HAVE ENOUGH TRAFFIC IN THE AREA AND GOING OUT ONTO HWY 169. THE INTERSECTION OF 60TH AND HWY. 169 HAS HAD SEVERAL TRAFFIC ACCIDENTS AND THERE IS NOT ENOUGH ROAD SPACE TO ALLOW CARS TO MERGE ONTO THE HIGHWAY. THIS WOULD INCREASE THE TRAFFIC FLOW CONSIDERABLY. ALSO, WHAT WOULD THIS DO TO THE VALUE OF OUR PROPERTY AND WOULD VANDALISM INCREASE?

James B Jurek 6051 Florida Ave No.
Jan Jurek 6051 Florida Ave No.

Gary E. Moore 6418-61 Ave N.

Mary K. Krattenmaker 6057 Florida Ave No
Bud Krattenmaker 6057 Florida Ave No
Victoria Blanchette 6106- Lakeland Ave No.

Ronald E Long 6131 Florida Ave No Crystal
Caroleyn Long 6131 Florida Ave No
Carmi Noffman 6151 Florida Ave N Crystal
Dana A. Hoffman 6151 Florida Ave N Crystal

Edwin White 6111 Florida Ave No.
L. Bartosch 6101- Florida Ave No.

Jane Bartosch 6101 Florida Ave No.
Florence Bartosch 6412-61st Ave No

Marilyn Ralston 6412-61st Ave No.
Warren Ralston 6412-61st Ave No

(over)

Sally E. S. L.

6407- N- 61st Ave -

Rebecca Weidenbach
Mark Weidenbach
Carl + Marcia Goff

6305 62nd Ave N. Crystal
6305 62 Ave N Crystal
6305 Tom Brandy Lane

Betty Heger

6316 Lombardy Lane Crystal

Cant Taylor

6308 Lombardy Ln. Crystal

Frederic Raum

6333 Lombardy Lane Crystal

Richard C Raum

6333 Lombardy Ln Crystal

Edmund Landry

6324 Lombardy Lane

Richard + Pat Deutscher

6401 Lombardy Lane Crystal

Kim + Mike Laberge

6400 Lombardy Lane Crystal

Ed Lentz

6416 Lombardy Lane Crystal

Beverly Selenicka

6419 61st Ave No. Crystal

Paul DeLoma

6413 61st Ave No Crystal

Wendy Miesch 6319 61st Ave N Crystal

Theresa Ackmeyer 6313 61st Ave N Crystal

Mr. Fred Doss

6313 61st Ave N Crystal

Michael McComas

6301 61st Ave No Crystal

Jean McComas

6301 61st Ave No Crystal

Ruth Kutzler

6115 Douglas Dr. No. Crystal, Minn.

Ken Kutzler

6115 Douglas Dr. N Crystal Minn.

Jeff Skold

6312 61st Ave. N. Crystal Minn.

Maxine Skold

6312 61st Ave. N. Crystal Minn.

PETITION

AS CONCERNED CRYSTAL RESIDENTS IN THE AREA, WE WOULD LIKE EVERYONE TO READ AND PLAN TO ATTEND THE MEETING ON MONDAY, JULY 11TH. REGARDING THE REZONING REQUEST. ALSO, OFFER ANY INPUT INTO THE HALTING OF THE REZONING. WE FEEL WE ALREADY HAVE ONE USED CAR DEALER IN THE AREA PLUS ROSTAMOS, ROYAL CROWN MOTEL AND THE AIRPORT ENTRANCE. WE HAVE ENOUGH TRAFFIC IN THE AREA AND GOING OUT ONTO HWY 169. THE INTERSECTION OF 60TH AND HWY. 169 HAS HAD SEVERAL TRAFFIC ACCIDENTS AND THERE IS NOT ENOUGH ROAD SPACE TO ALLOW CARS TO MERGE ONTO THE HIGHWAY. THIS WOULD INCREASE THE TRAFFIC FLOW CONSIDERABLY. ALSO, WHAT WOULD THIS DO TO THE VALUE OF OUR PROPERTY AND WOULD VANDALISM INCREASE?

Bill Benth 6325 61st Ave N.

Mr & Mrs Richard McComas - 6324 - 61st Ave No

Bonnie McComas 6324 61st Ave No.

M Sandy Steman 6400 - 61st Ave No

Philip Steman 6400 - 61st Ave No.

Bill Hirsch - 6406 - 61st Ave No -

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council rezone Lot 2, Block 1, Engstrom Addition.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of the property at 6048 Lakeland Avenue.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect 1 handicap parking stall sign.
- Provide screening from adjacent property in accordance with Section 515.07, Subd. 9, of the Crystal City Code.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed not later than one year from issuance of rezoning.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$4,800 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

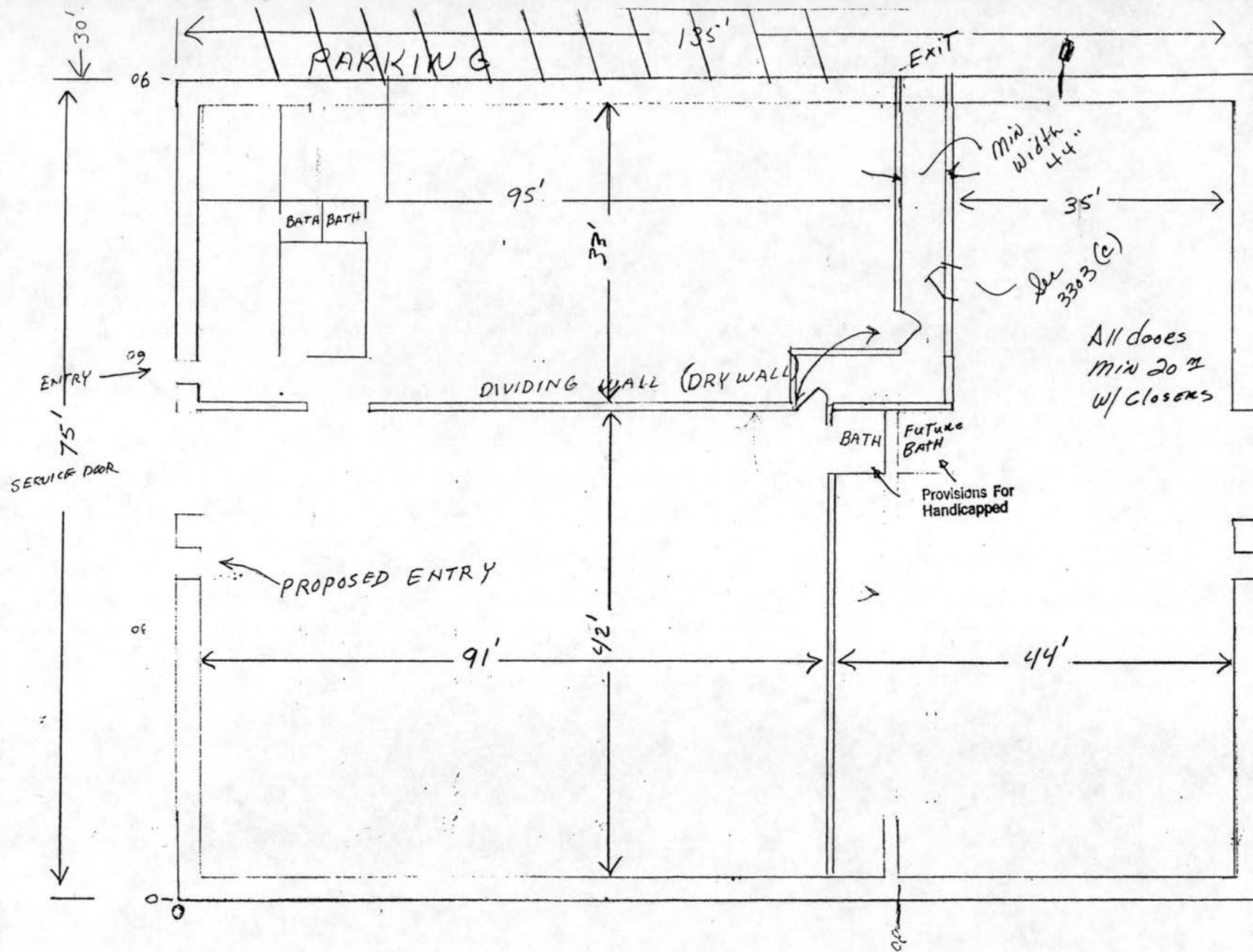
SECOND PARTY

July 12, 1988

To: Jerry Dulgar, City Manager
From: Don Peterson, Chief Building Inspector *DP*
Re: Building permit #000832 at 5241 Hanson Court

James O. Haberle is asking you to authorize the issuance of building permit #000832. He has submitted building plans showing the interior remodeling at 5241 Hanson Court.

I have attached a copy of the floor plan. I will show it as a transparency and Mr. Haberle will be present to answer any further questions.

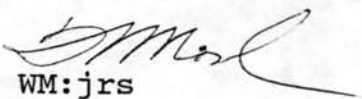


(JASMIC)
(PROPOSAL)
535-2204
537-2490
5241 HANSON CT

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: July 15, 1988
RE: Site Improvements at 5241 Hanson Court

Consistent with City standard policy site improvements are proposed as a condition of building permit issuance for structure modifications at 5241 Hanson Court (old Noonan Building). The proposed improvements are noted in both the attached site plan and site improvement agreement. This particular area, however, is unusual in that the rear bituminous lots all run together and are separated only by fence lines, no curbing exists.

Based on this situation together with the fact that the rear alley has not been extended, the owner questions whether the proposed curb and storm sewer work in the rear of the property is actually needed at this time. The applicant and I will be prepared to address this item on Tuesday night.

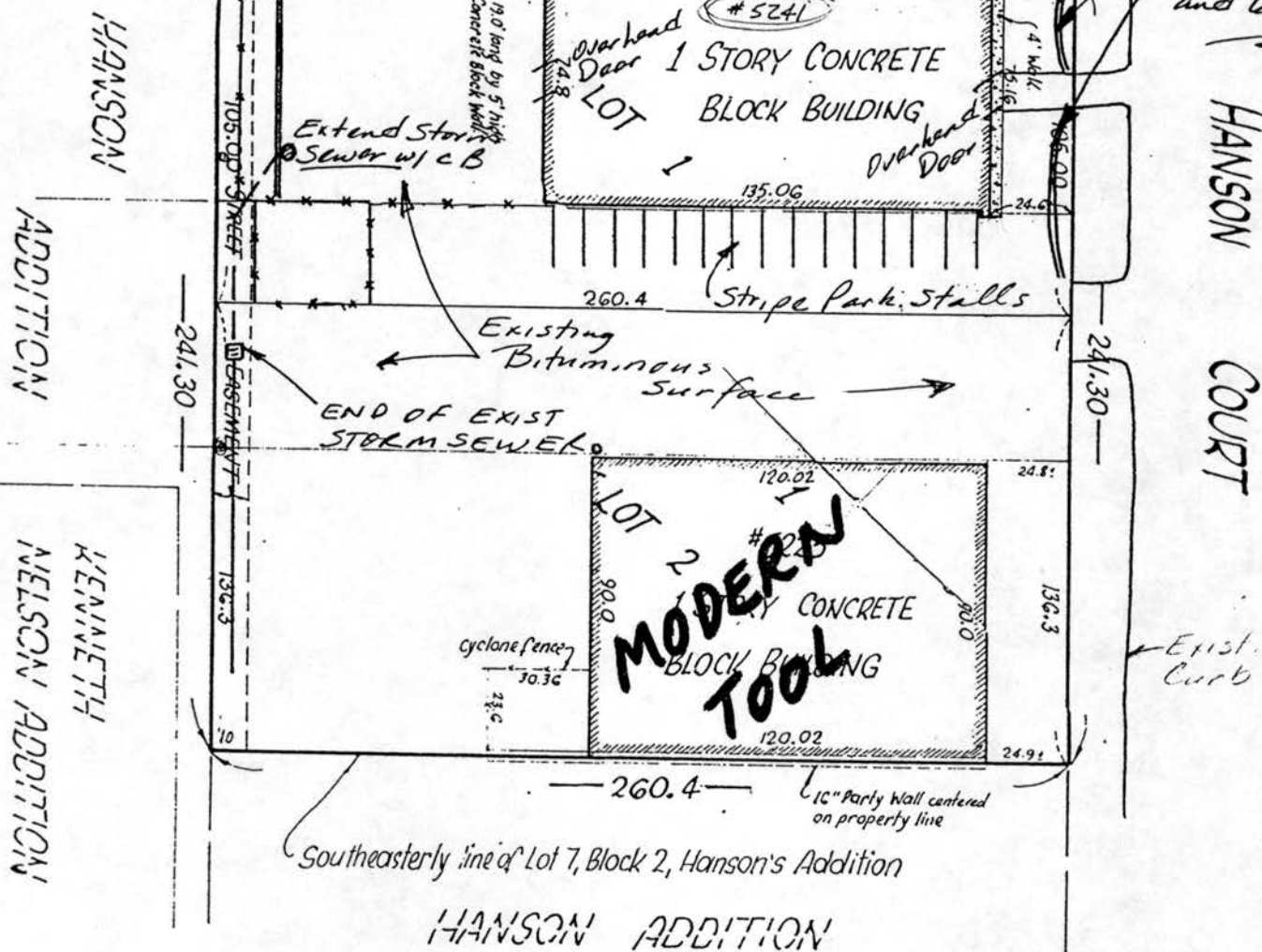

WM:jrs

Encls

Relocate fence to easement line

Install curb as edge to
existing blacktop

Install Curb or
remove blacktop
and landscape



Tom Harker

Mike Miller 537-2490

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as Jasmic, 5241 Hanson Court.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Stripe parking stalls with white paint.
- Erect 1 handicap parking stall sign.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Relocate portion of existing chain-link fence.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$4,400 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER


IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

July 12, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 


Re: Building permit #000842 on Lot 7A

Donald W. Hansen is asking you to authorize the issuance of building permit #000842. He wishes to build a 40' x 92' airplane storage hangar on lot 7A, which is on the West side of the Crystal Airport.

I will have a transparency to show at the meeting and Mr. Hansen will be present to answer any further questions.

July 12, 1988

To: Jerry Dulgar, City Manager

From: Don Peterson, Chief Building Inspector 

Re: Building permit #000835 on Lot 68F

Stanley Krafka is asking you to authorize the issuance of building permit #000835. He wishes to build a 38' x 40' airplane storage hangar on lot 68F, which is on the East side of the Crystal Airport.

I will have the usual transparency and Mr. Krafka will be present to answer any further questions.

APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

GENTLEMEN:

I Donald Toavs
WE Crystal Fire Relief Ass'n

4141 Douglas Drive

Crystal, MN 55422

79.50
Fee, \$ ~~13.25/day~~ + Ins.
Seasonal
New Renewal.....
Telephone 533-5000
525-1850


79.50
enclose the sum of ~~ONE HUNDRED NINETEEN and 25/100~~ - - - - - DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Donald Toavs for Crystal Fire Relief Association hereby make application to
operate two beerstands at Becker Park (Crystal Frolics)

for the period July 29, 30 and 31, 1988 through subject to all
conditions and provisions of said Ordinance.

City Use Only


Signature of Applicant

CITY COUNCIL
CRYSTAL, MN

JULY 13, 1988

GENTLEMEN:

In conjunction with this years Crystal Frolics, The Crystal Firefighters' Relief Association would like to sell beer at Becker Park. Attached is a completed application for license and a copy of our dram shop insurance. We request that you wave the license fee for this event.

Regards



Don Toavs, Secretary

MINNESOTA LIQUOR LIABILITY ASSIGNED RISK PLAN

LIQUOR LIABILITY CONTRACT

ADMINISTRATOR

EMPLOYEE BENEFIT ADMINISTRATION CO.

8441 Wayzata Blvd. Suite 200 Minneapolis, Minnesota 55426-1392 Phone (612) 544-0311

For More Prompt Delivery
Address Mail To:
Employee Benefit Admin. Co.
P. O. Box 59143
Mpls., MN 55459-0143

INFORMATION PAGE

1. The Contract Holder

Crystal Firefighter's Relief Assn.
4101 Douglas Drive
Crystal, MN 55427

Contract No. 88-783

Individual Partnership

Corporation Municipal

X Non-Profit

A. Scheduled Premises: Becker Park (Crystal Frolics) in Crystal, MN.

2. The contract period is from 12:01 A.M. 07-29-88 to 12:01 A.M. 08-01-88 at the contract holder's scheduled premises.

3. A. Liquor Liability Coverage: Applicable to scheduled premises.

The limits of our liability are:

Bodily Injury \$ 50,000 Each Person
\$100,000 Each Occurrence

Property Damage \$ 10,000 Each Occurrence

Loss of Means of Support \$ 50,000 Each Person
\$100,000 Each Occurrence

B. The coverage afforded by this contract applies only to those businesses located in Minnesota.

C. This contract includes these endorsements and schedules:

4. The premium for this contract will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Premium Basis-Estimated Total Annual Liquor Receipts	Rate Per \$100 Liquor Receipts	Description of Operations	Estimated Annual Premium
\$12,081.47	\$4.00	Special Event	\$483.26
Deposit Premium Due on Effective Date			\$483.26
Balance of Premium Due Within 45 Days of Effective Date			
Non-Receipt of premium in the office of the contract administrator by the due date will result in cancellation.			Paid to Date
Minimum Premium			N/A

Agency Name and Address

Anchor Insurance Agency
c/o Steve Darling
5701 Kentucky Ave. No.
Crystal, MN 55428

SUBJECT TO AUDIT

Adequate accounting records required

Date 07-12-88

[Signature]
Authorized Representative

MINNESOTA LIQUOR LIABILITY ASSIGNED RISK PLAN

ADMINISTRATOR

EMPLOYEE BENEFIT ADMINISTRATION CO.

8441 Wayzata Blvd. Suite 200 Minneapolis, Minnesota 55426-1392 Phone (612) 544-0311

Prompt Delivery
Address Mail To:
Employee Benefit Admin. Co.
P. O. Box 59143
Mpls. MN 55459-0143

C E R T I F I C A T E O F C O V E R A G E

The Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the Contract listed below.

NAME AND ADDRESS OF CONTRACT HOLDER

Crystal Firefighter's Relief Assn. 12:01 A.M.
4101 Douglas Drive
Crystal, MN 55427

CONTRACT PERIOD:

From	To
07-29-88	08-01-88

CONTRACT NO.

88-783

Scheduled Premises: Becker Park (Crystal Frolics) in Crystal, MN.

This is to certify that the Contract of Coverage described herein has been issued to the Contract Holder named above and is in force at this time. Notwithstanding any requirement, term or condition of any Contract or other document with respect to which this Certificate may be issued or may pertain, the coverage afforded by the Contract described herein is subject to all the terms, exclusions and conditions of such Contract.

TYPE OF COVERAGE

LIMITS OF LIABILITY

Bodily Injury	\$ 50,000.00 Each Person \$ 100,000.00 Each Occurrence
Property Damage	\$ 10,000.00 Each Occurrence
Loss of Means of Support	\$ 50,000.00 Each Person \$ 100,000.00 Each Occurrence

Should the above Contract be canceled before the expiration date thereof, the Plan will endeavor to mail 10 days written notice to the below named Certificate Holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Plan.

Certificate Holders Name and Address:

City of Crystal
4141 Douglas Drive
Crystal, MN 55427

Agents Name and Address:

Anchor Insurance Agency
c/o Steve Darling
5701 Kentucky Ave. No.
Crystal, MN 55428

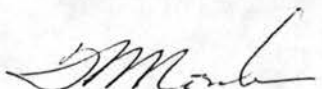
Date Issued 07-12-88
Authorized Representative

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: July 12, 1988
RE: Stop Signs Along 44th Avenue

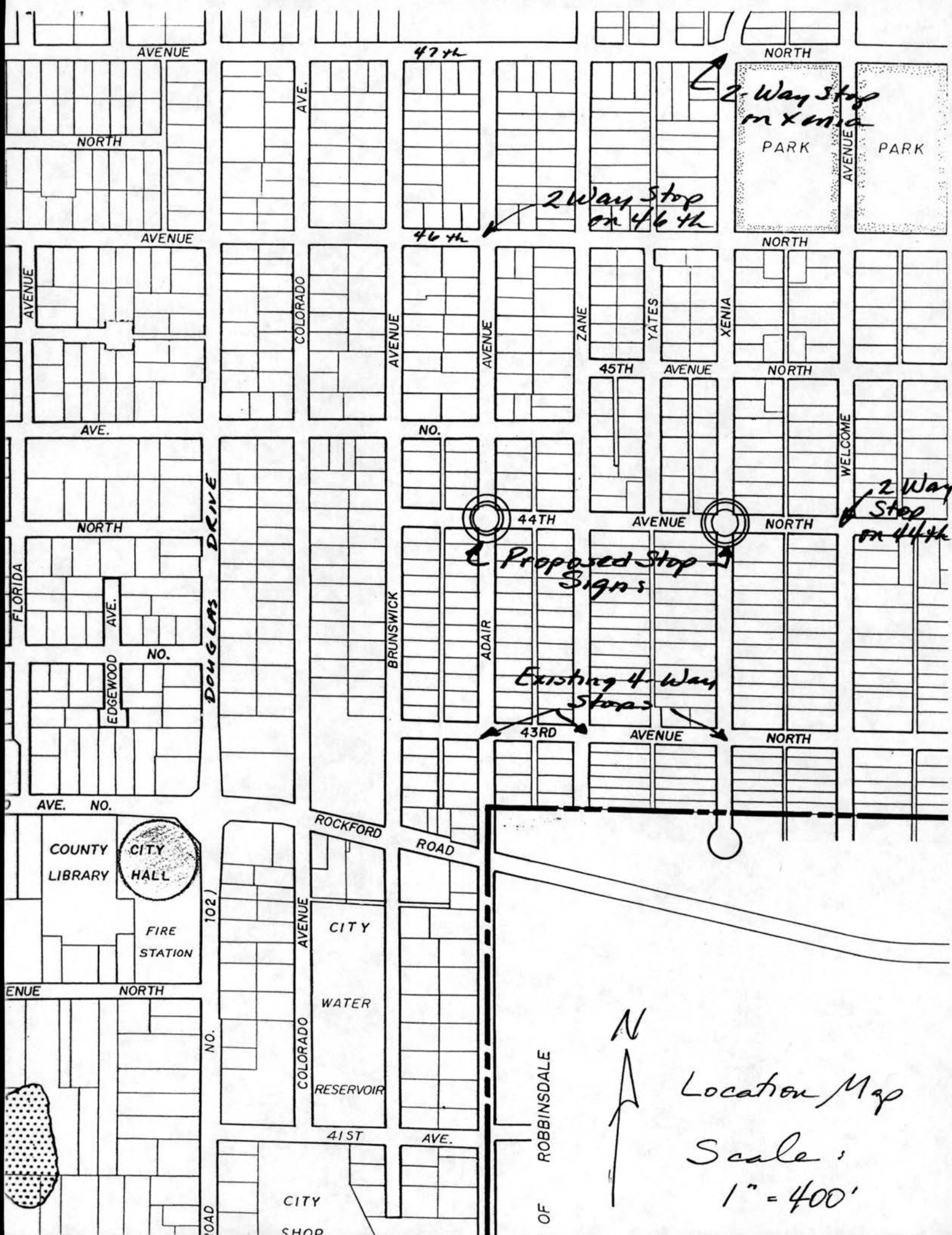
The Engineering Dept. has been made aware of dangerous intersections along 44th Avenue at Adair and Xenia Avenues. Both intersections are completely uncontrolled and are severely impacted by sight restrictions caused by mature vegetation. As the trees and shrubs in question are on private property and well-kept, the only reasonable option involves the installation of stop signs to establish the right-of-way for vehicular traffic.

Given the established traffic patterns in the area, as well as the placement of other regulatory signs, it is recommended a two-way stop be placed on 44th at its intersection with Adair Ave. Also, that a two-way stop be placed on Xenia Avenue at its intersection with 44th Avenue.

In recognition of the City's responsibility and liability in providing for proper traffic control, the Council may soon be required to look to a City-wide stop sign plan. However, at this time only the two intersections mentioned above are recommended for action.


WM:jrs

Encl



FROM THE
DESK OF

STEVEN WEISMAN

7-11-88

Dear Mr. Dalgan

As per your request I am
writing this letter. I would
like to have our annual
Customer Appreciation Day
at Steve's on Saturday
Sept. 17-1988. This will
include a Pig Roast
drinking in parking lot and
some fun + games -

Thanking you in advance
for your future favors

Thanks

Steven Weisman

APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

GENTLEMEN:

I Klein Shows & Crystal Frolics Committee
WE.....

5409 53rd Avenue North

Crystal, MN 55429

Fee, \$ 71.50 1st day +
\$18.75 ea. addn'l day +
New insurance.....
seasonal Renewal.....
Telephone 541-1234
(Ed Thonader)

enclose the sum of One hundred nine and no/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Klein Shows & Crystal Frolics Committee

.....hereby make application to

operate a carnival at Becker Park in Crystal (Crystal Frolics)

for the period July 29, 30, 31, 1988 through.....subject to all
conditions and provisions of said Ordinance.

City Use Only

Ed Thonader
Print name of applicant

Ed
Signature of Applicant

July 12, 1988

Crystal City Hall
Mayor and Council Members
4141 Douglas Drive
Crystal, MN 55429

RE: Crystal Frolics

Dear Mayor and Council:

We are asking that the \$109.license fee be waived for the Kline Carnival for the Crystal Frolics this year. In the past the fire-mens Relief Association has paid the \$109.00 and they have kept the profits from the carnival. This year the Frolics Committee is handling the total Frolics. The money from the carnival will go back to the committee for the next year. This should help cut down the city expense for the Frolics.

The contract with Kline is enclosed and as you can see we are responsible for all licenses and permits. We presume that this permit also covers the Kline food booth permits. If it doesn't we are asking that these be waived also.

The Insurance certificate required of \$1,000,000.00 has been ordered and if not enclosed will be in the hands of the city before the carnival begins.

We would like to thank the council for there support this past year, and all the considerations they have given us. We look forward to your continued support and co-operation in the upcoming years. If we can be of assistance in any way feel free to contact us. As soon as our financial statement is ready in September we will present it to the council.

Sincerely yours,

CRYSTAL FROLICS COMMITTEE



Ed Thonander - Crystal Frolics Chairman

ET/jt

check on pull
tab location

KLEIN AMUSEMENT COMPANY

2800 SOUTH LYNDALE AVENUE

SIOUX FALLS, S. DAK.

605-338-8989

Klein Amusement Co. Agrees to furnish the carnival midway for the _____
_____ celebration at _____ on
_____ 19 88.

Klein Amusement Co. to have the exclusive on all rides, shows, and concessions during the event and on any part of the grounds.

Klein Amusement Co. is insured for one million public liability on the rides, shows, and concessions.

The committee agrees not to allow a similar attraction to exhibit at this town for a period of 30 days before this celebration.

Committee to furnish the ticket sellers and ample police protection. Committee will also be responsible for any licenses that may be required, and for all lot and street privileges and to furnish suitable location for the parking of the trucks.

Committee also agrees that all grandstand and other attractions will be over by _____.

No African Dip or Dunker to be at this event nor on any part of the grounds or location.

Klein Amusement Co. carries eats and drinks.

Committee to also have food and drink stands.

In event of a complete rain-out no concession fee ^{gross} will be paid.

Other incidentals, 10 for each concession. 20% on all ride take, less sales tax ^{gross}

~~committee to pay the insurance and sales tax on their take.~~

will you have the copies signed and return same to us for our signature and we will return your copy to you.

Witnessed this _____ day of _____ 19 87

Committee for the _____

Witness _____

Witness _____

Witness _____

Chairman _____

Printer - Lennox Independent -- phone 605-647-2284

(This contract and agreement made in duplicate)

KLEIN AMUSEMENT COMPANY

Klein

9-27-87

Haas-Wilkerson-Wohlberg

4300 SHAWNEE MISSION PARKWAY-SHAWNEE MISSION, KANSAS 66205 (913) 432-4400
9705 WATSON RD., SUITE 203-ST. LOUIS, MO 63126 (314) 821-1442
P.O. BOX 2430-PINELLAS PARK, FL 34290-2430 (813) 546-0037

Certificate of Insurance

Attention: This Certificate of Insurance neither affirmatively nor negatively amends, extends or alters the coverage afforded by the policy (ies) described hereon, and is issued as a matter of information and confers no rights upon the Holder.

The Policy identified below by a Policy Number is in force on the date of certificate issuance. Insurance is afforded only with respect to those coverages for which a specific limit of liability has been entered and is subject to all the terms of the Policy having reference thereto. Nothing herein contained shall modify any provision of said Policy.

In the event of cancellation of the Policy the company issuing said Policy will make all reasonable effort to send Notice of Cancellation to the certificate holder at the address shown herein, but the company assumes no responsibility for any mistake or for failure to give such notice.

Any Carnival or Circus Liability Insurance made a part of the Policy includes as a person insured with respect to an occurrence taking place at a Carnival or Circus site (1) The Fair or Exhibition Association, sponsoring organization or committee (2) The owner or lessee thereof and (3) A municipality granting the Named Insured permission to operate a Carnival or Circus.

INSURED-

KLEIN AMUSEMENT

AMUSEMENT LIABILITY COMPANY	BODILY INJURY AND PROPERTY DAMAGE LIABILITY COMBINED SINGLE LIMIT	POLICY NUMBER	EXPIRATION DATE
CONTINENTAL CASUALTY COMPANY	\$1,000,000 CSL	CDP003057415	4/13/88
TOTAL LIMITS	\$1,000,000 CSL		

MARCH 4, 1987

DATE OF CERTIFICATE ISSUANCE

REF.# 3960

J. Philip Coulson
Haas-Wilkerson-Wohlberg

July 14, 1988

TO: Jerry Dulgar, City Manager
FROM: Crystal Firefighters' Relief Association

Attached please find the current By-Laws of the
Firefighters' Relief Association.

BY-LAWS

CRYSTAL FIREFIGHTER'S RELIEF ASSOCIATION

REVISION DATED: February 10, 1985

EFFECTIVE: November 20, 1985

ARTICLE I

Section 1. The object of the Crystal Firefighter's Relief Association (the "Association") is to provide disability, pension, and death benefits to members, their widows, (widowers) and children.

ARTICLE II

Section 1. Any person who applies for and is accepted as an apprentice firefighter with the City of Crystal Fire Department shall become a member of the Association after completion of the probationary period as determined by the Association and upon approval of the person's application for membership in the Association by the Board of Trustees.

Section 2. Application. Any firefighter desiring to become a member of the Association shall file a written application for membership on a form provided by the Association with its Secretary and shall, at the time of filing the application, pay to the Secretary the dues charged for membership in the Association. Should the application be rejected, the said payment of dues will be refunded to the applicant.

Section 3. Dues An annual fee for membership in the Association shall be established at the Annual Meeting and shall be due and payable on February 15 of each year. Any member of the Association who fails to pay annual dues on or before the regular March meeting is automatically suspended from the membership. Said suspension carries with it the forfeiture of all the membership rights and benefits.

Subdivision 1. New Members. All new members of the association who do not have at least six (6) months of service time in the Association as of February 15 of the year of joining are exempt from that year's annual dues.

Subdivision 2. Social Members. Any former member who is drawing a monthly disability service pension, or who has served at least twenty (20) years active duty with the Crystal Fire Department and either has resigned or retired, may maintain membership in the Association as a social member upon payment of \$5.00 annual dues.

ARTICLE III

Meetings

Section 1. Membership Meetings. The annual meeting of the membership of the Association shall be held on the 3rd Sunday in January of each year. The regular monthly meeting of the membership shall be on the 2nd Monday and 2nd Sunday of each month alternating, with the exception of the annual membership meeting for the election of officers of the Association which shall be held the 2nd Sunday of December.

Section 2. Trustee's Meetings. The Board of Trustees shall meet at the call of the President of the Association. The President shall call a meeting of the Board within five days of the receipt of a written request for such a meeting from any two members of the Association. Regular Board meetings may be established by resolution of the Board and may be held without a call of meeting or notice as set forth herein. The Board is fully empowered to act at regular meetings.

Section 3. Quorum. A majority of the Board of Trustees constitutes a quorum for the transaction of its business and 40% of the members of the Association in good standing constitutes a quorum for the transaction of the regular business of the Association.

Section 4. Election of Officers.

Subdivision 1. All members in good standing have one vote for each office to be filled.

Subdivision 2. All officers shall be elected at large.

Subdivision 3. All officers shall be elected for a term of two years and shall serve until their successors have been elected and duly qualified.

Subdivision 4. All members desiring to run for office shall make written application on a form provided by the secretary.

Subdivision 5. Members may file for office starting September 1st and the closing date for filing is midnight, September 30th.

Subdivision 6. The office of President, Secretary and one Trustee shall be open for election on odd number years. The office of Vice President, Treasurer and one Trustee shall be open for election on even number years.

Subdivision 7. A primary election shall be held for the purpose of selecting two candidates for each office. The two candidates receiving the two highest number of votes shall be the candidates for the respective offices at the general election.

Subdivision 8. A person currently holding an office must submit a letter of resignation on or before August 31st, effective on the date of the January meeting.

Subdivision 9. The presiding officer at the meeting of the primary election shall appoint three election judges to conduct the election held in December.

Subdivision 10. None of the appointed judges may be a candidate for office.

Subdivision 11. The primary election shall be held in October. Only members in attendance are eligible to vote. The ballot will be provided by the secretary.

Subdivision 12. The general election shall be by ballot, prepared in advance by the appointed election judges.

Subdivision 13. If a voting member cannot, for good reason, be present for the general election in December, the absent member may request a ballot from the judges, in writing.

Subdivision 14. If a person is elected to office and does not qualify, a special election shall be held for these open offices no later than the second Sunday in the February following.

Subdivision 15. Any office not filled by election shall be appointed by the new Board of Trustees.

ARTICLE IV

Officers and Trustees

Section 1. Officers. The officers of the Association shall consist of a President, Vice President, Secretary, and Treasurer.

Section 2. Trustees. The elected trustees shall consist of six members, the President, Vice President, Secretary, Treasurer and two Trustees. Said Trustees shall be elected from the membership of the Association.

Section 3. Election. Officers and Trustees shall be elected by the membership at the annual December election meeting and shall take office at the annual meeting of the membership in January, and shall remain in office for the term of two years or until their successors have been elected and duly qualified.

Section 4. Vacancies. Vacancies occurring in the membership of the Board of Trustees through resignation, death, removal or retirement, shall be filled by the Board by appointing a member of the Association to fill such vacancy for the unexpired term thereof.

Section 5. Ex Officio Members. The following City of Crystal officials shall be ex Officio members of the Board of Trustees: Mayor, City Treasurer, and the Chief of the Department. Ex Officio members may attend all meetings of the Board and may vote. However, such members shall not be considered for the purpose of establishing a quorum.

ARTICLE V

Management

Section 1. The Association shall be managed by the Board of Trustees.

ARTICLE VI

Officers' Duties

Section 1. President. The President shall attend and preside at all meetings of the Association and of the Board of Trustees. The President shall enforce the due observance of the Articles of Incorporation and By-Laws of the Association, and shall see that the officers properly perform the duties assigned to them. The President shall also sign all orders on the Treasury and all other papers requiring the President's signature. The President is a member of all committees, and shall exercise a careful supervision over the affairs of the Association. The President shall receive a salary to be determined by the members of the Association at its annual meeting.

Section 2. Vice President. The Vice President shall attend all meetings of the Association and, in the absence of the President, shall preside at all meetings of the Association and of the Board of Trustees and, in addition, shall perform such duties as may from time to time be delegated by the Board.

Section 3. Secretary. It shall be the duty of the Secretary to keep a true and accurate record of the proceedings of all meetings of the Association and Board of Trustees. The Secretary shall keep a separate record of the Articles of Incorporation and By-Laws of the Association and of all amendments thereto. The Secretary shall cause a due notice of all special meetings of the Association and Board to be given. The Secretary shall receive all dues owing the Association and pay the same to the Treasurer, taking a receipt for the same. The Secretary shall keep a roll of membership with the date of joining, resignation, discharge, assessments paid and relief furnished. The books shall at all times be open to inspection by the Board. The Secretary, prior to entering upon the duties of office, shall give bond in such sum and with such sureties as may be required and approved by the Board conditioned upon the faithful discharge of the trust and the full performance of the duties of the office. The Treasurer of the City of Crystal and the Secretary of the Association, as administrators of the firefighter's pension fund, shall, during the month of June of each year, prepare and certify an estimate of the necessary appropriation sufficient to meet the current normal cost. The current normal cost is determined by the entry age normal cost method based upon a three percent interest assumption, plus an additional amount sufficient to retire the accumulated deficit in accordance with the Volunteer Firefighters' Relief Association Financing Guidelines Act ("Act"). The estimate shall be reduced by aid or estimated aid from the State of Minnesota. In the year after passage of the Act, and at least once every four years thereafter, the Association shall obtain an actuarial survey and report to assist in the preparation of annual estimates required by law. Said survey and report shall be prepared in accordance with the provisions of the law. The records of account shall be maintained under the direction of the City Treasurer and the Secretary of the Association. The system of accounting employed shall be in accordance with generally accepted accounting principles, and shall employ applicable actuarial assumptions in a manner which will provide an actuarial measurement of the liabilities for accumulated pension reserves needed for in-service members, the liabilities for rights which have become vested, and the over-all financial solvency of the fund. Within 90 days following the end of each fiscal year, the City Treasurer shall submit a report to the City Council which shall reflect the financial condition of the Relief Association fund. The City shall levy a tax for the Firefighter's Pension Fund equal to the net amount so certified, in the manner and at the time it levies other taxes. When the fund has reached a point sufficient to fully fund the Association, the tax levy shall be established at an amount sufficient to maintain the fund in a completely funded status as new obligations are incurred. The proceeds of this tax shall be paid into the Firefighter's Pension Fund. The

Secretary shall receive a salary to be determined by the members of the Association at its annual meeting.

Section 4. Treasurer. The Treasurer shall receive all moneys belonging to the Association and hold them subject to the order of the Board of Trustees of the Association. The Treasurer shall deliver the funds constituting the Special Fund, to the Treasurer of the City of Crystal who shall maintain the Special Fund subject to order of the Board of Trustees and Treasurer of the Fire Department Relief Association. The Treasurer shall cause to be paid all orders drawn on him or her by order of the Board and duly signed by President, or, in the President's absence, by the Vice President or the Secretary. The Treasurer shall keep separate and distinct accounts for the general and special funds, and shall prepare and present to the Association a full detailed statement of the assets and liabilities of each fund at each annual meeting of the Association. The Treasurer shall also maintain a separate account for the General Trust Fund described in Article X of these By-Laws. The Treasurer shall employ a system of accounting as implemented by the Secretary of the Association in cooperation with the City Treasurer.

The Treasurer shall deliver up to his or her successors in office, or any committee appointed by the Board to receive the same, all moneys, books, papers, documents, instruments, and other materials pertaining to the office immediately upon the expiration of his or her term of office. Prior to entering the office of Treasurer, bond shall be given in such sum and with such sureties as may be required and approved by the Board, conditioned upon the faithful discharge of the trust and full performance of the duties of the office. The Treasurer shall receive a salary to be determined by the members of the Association at its annual meeting.

Section 5. Trustees. The Board of Trustees shall manage the affairs of the Association and shall profitably and safely invest the unappropriated funds of the Association. The Board of Trustees may invest all of the unappropriated funds of the Association with the exception of \$3,000.00, which shall remain in the Treasury for relief purposes. The funds of the Association shall be invested by the Board in securities which are permitted by law.

Section 6. The Board of Trustees shall annually appoint the City Treasurer and Two members of the Association as an advisory investment committee. The Committee shall review the investment of the Association's funds and shall advise the Board of Trustees with regard to the investment of such funds within the restrictions imposed by law and the general investment goals established by the Board of Trustees.

ARTICLE VII

Funds

Section 1. General Fund. The property and money of this Association shall be divided into two separate and distinct funds. The "general fund" shall consist of all moneys received from membership fees, dues, fines, entertainments, and donations now due or hereafter to become due, and all interest on moneys loaned by the Association from the general fund.

Section 2. Special Fund. The "Special Fund" shall consist of and include all moneys received from the City of Crystal, State of Minnesota, and other moneys placed therein by resolution of the Association, provided that all interest on moneys loaned from this fund shall be added to and become a part of the same fund.

ARTICLE VIII

Death Benefit From Special Fund

Section 1. Death Benefit. Upon the death of any member or pensioner who is a former member at the time of death, the sum of \$2,000.00 shall be paid to the beneficiary named in the member's certificate, upon the order of the Board of Trustees. In the case of the prior death of a beneficiary without a change made on the certificate, testamentary letters of administration shall be furnished to the Board by the personal representative of the deceased member's estate and the money shall then be paid to said personal representative for the estate.

Subdivision 1. Pensioner Defined. A pensioner is hereby defined as a former member of the Crystal Fire Department who is drawing a monthly disability service pension, or a former member who served 20 years active service with said department and has either retired with a monthly service pension, or served 20 years active service with said department and resigned and collected a lump sum service award.

ARTICLE IX

Section 1. Claims. The Board of Trustees shall receive and review all claims for service, widows', widowers', children's and disability pensions and shall order payment of such awards when said claims are made in accord with, and meet all requirements of the law and these By-Laws. All applications for service awards described in this Article under Section 1, Subdivision 1, and Section 3, should be made ninety (90) days prior to the event or occurrence which entitles the applicant to such award. All applications for remaining awards and benefits described in the article should be made within sixty (60) days of the event or occurrence which entitles the applicant to such award or benefit.

Subdivision 1. Service Pension. The Association shall provide for the payment to a member who has retired or shall retire and who has reached the age of fifty (50) years or more and who has served twenty (20) years or more, but not more than 30 years, as a voluntary firefighter for the City of Crystal a service pension as set by the Crystal City Council. This service award shall be payable to the members upon retirement for the remainder of their natural life. Length of service shall be measured from the date the firefighter was accepted by the City Council or the City Manager as a probationary firefighter of the Crystal Fire Department.

Subdivision 2. Spouse's Pension. The Association shall provide for the payment of a pension to the spouse upon the death of a member or pensioner who qualifies for a pension under Subdivision 1., Section 1., Article IX. The award shall be one half of the amount the deceased firefighter or pensioner was entitled to. The pension shall be paid, as the By-Laws of the Association provide, for the spouse's natural life; provided that if the spouse remarries, such pension shall cease and terminate as of the date of remarriage. For the purpose of this subdivision, the term "spouse" shall mean any person who is the dependent spouse of a deceased active member or retired former member living with the member at the time of the death of the active member or retired former member and for at least one year prior to the date on which the member terminated active service and membership.

Subdivision 3. Children's Pension. The Association shall provide for the payment of a pension for the surviving children upon the death of a member or a pensioner who qualifies for a pension under Subdivision 1, of Section 1, under Article IX. The award shall be one fourth of the amount the deceased firefighter or pensioner was entitled to and shall be payable to each child under the age of eighteen (18) years.

(ea) The term "surviving children" shall mean a child or children of the deceased member or pensioner, or who were born within nine months following the member's death. The term shall include children adopted by the deceased member or pensioner but shall not include children who predecease the member.

Section 2. Claims - Disability. The Association shall pay a monthly service award as set by the Crystal City Council, to a member who has served as a volunteer firefighter for more than ten but less than twenty years and whose position as a volunteer firefighter has been eliminated or who has become physically or mentally disabled so as to be totally and permanently incapable of performing service in the Fire Department as determined by a Board of Examiners, said Board to consist of all or part of the Board of Trustees or a panel appointed Board in conjunction with a competent medical person or persons. This award shall become payable upon the member's reaching the age of fifty (50) years. In the case of physical or mental disability incurred in the line of duty, the above service

award shall be paid commencing 100 days after the date of disability. A service award pursuant to this subdivision shall be payable for life.

Subdivision 1. Widow's or Widower's Pension. The Association shall provide for the payment of a pension to the widow or widower of a disabled member who qualifies for an award under Section 2 of Article IX. This award shall be payable upon the death of the disabled member in a like amount and subject to the same conditions as Article IX, Section 1, Subdivision 2.

Subdivision 2. Children's Pension. The association shall provide for the payment of a children's pension to the surviving children of a disabled member who qualifies for an award under Section 2 of Article IX. The pension shall be payable upon the death of the disabled member in a like amount and subject to the same conditions as Article IX, Section 1, Subdivision 3, for each child under age eighteen (18).

Subdivision 3. Temporary Disability Benefits. The Association shall provide temporary disability compensation to members who become temporarily disabled. Said disability shall have arisen from or shall have occurred during the performance of the member's duties as a volunteer firefighter or member of the Crystal Firefighter's Relief Association. A member shall be "disabled" within the meaning of this Section only if such disability prevents the member from performing the necessary duties as a volunteer firefighter. The amount of such benefits shall be \$10.00 per day for not more than 100 days. No benefit for disability shall be paid unless the member notifies the Secretary of the Association of the disability and applies for benefits within 30 days after disability commences. Such applications shall be on forms provided by the Association and shall be accompanied by an affidavit of the applicant stating the nature of the disability, the length of time such disability has existed, and how, when and where such disability was caused. Such application shall not be acted upon until after the applicant has been examined by a physician designated by the Board of Trustees. The applicant must submit to such physical examination within 30 days after filing application or the applicant shall forfeit all claim to disability pension. After the physical examination report has been received, the Board of Trustees, if it considers the applicant disabled, may provide for the payment of a disability pension. The Board may, at any time while a disability pension is being paid to a member order such member to undergo a further physical examination by a physician designated by the Board. The Board may terminate the disability pension if it determines the disability no longer exists. The disability pension shall be paid at the sole and exclusive discretion of the Board of Trustees upon determination that a member is disabled, that the disability arose from or occurred during the performance of the member's duties as a volunteer firefighter, or member of the Association, and that the disability prevented the member from performing the necessary duties as a volunteer firefighter. Should the applicant feel aggrieved by an action of the Board, the applicant shall file written objection and reasons therefore with the Board within 60 days from notice of such action by the Board. The Board shall provide the applicant with an opportunity to be heard on the grievance. Upon failure to so object within the time provided, the Board's determination shall be final and conclusive.

Section 3. Service Benefit - 20 Years Service or More. The Association shall provide for the payment to a member who has heretofore resigned or shall hereafter resign and who has reached the age of 50 years or more and has served 20 years or more active duty on the Crystal Fire Department, a lump sum service award in an amount set by the Crystal

City Council. This benefit may be chosen as an alternate to the benefit described under Subdivision 1. of Section 1, Article IX. The action of a member choosing this benefit hereunder rather than under Subdivision 1, Section, Article IX, does relieve the Association of any and all further claims with the exception of the Article VIII, Section 1, Death Benefit.

Subdivision (1). Service Benefit less than 20 years. The Association shall provide for the payment to a member who has resigned or shall resign and who has reached the age of 50 years or more and who has served more than 10 years as an active member of the Crystal Fire Department a lump sum service award in an amount set by the Crystal City Council. The action of a member choosing this benefit hereunder relieves the Association of any and all further claims.

Subdivision (2) Interest on deferred lump sum pensions shall be paid at the rate actually earned, not to exceed five (5)% during the period of deferral.

Section 4. Conversion to Full-Time Department - Credit. If the City of Crystal shall at any time convert the volunteer Fire Department to nonvolunteer, and if any volunteer firefighter should become a full-time firefighter, volunteer time shall apply toward the firefighter's retirement under the terms of the full-time retirement program of the City; provided, however, that benefits shall be determined on a pro rata basis so that volunteer benefits are paid for the time worked as a volunteer and benefits under the full-time retirement program of the City shall be paid for the time spent as a paid salaried firefighter.

ARTICLE X

General Trust Fund

Section 1. Benefit. Whenever any member of the Association in good standing dies, retires, or resigns from the Crystal Fire Department, they or their beneficiary shall be entitled to receive a lump sum payment from the general trust fund. As each member completes ten active years of service on the Department, that member shall be entitled to receive \$100.00 for each completed year of service or the sum of \$1,000.00. The member shall also receive \$100.00 per year for each completed year thereafter up to and including 20 years, providing that the members of the Association continue to earn sufficient funds to support said trust fund. Said payment will be made to the member upon acceptance by the Board of Trustees of the member's letter of resignation, or, in case of a member's death, the Board is authorized to pay the beneficiary after receipt of proof of death.

Section 2. General Trust Fund. As each member completes the tenth year of service, the Board of Trustees will provide for the transfer of \$1,000.00 from the General Fund to the General Trust Fund to the credit of the specific member. As each member who has completed ten years of service on the Department completes each additional year of service thereon, the Board shall provide for the transfer of an additional \$100.00 from the General Fund to the General Trust Fund to the credit of the specific member. No withdrawals from the General Trust Fund whatsoever, may be made for any purpose but for the payment of the benefits described above or for the investment and reinvestment of the funds.

ARTICLE XI

Exemptions from Process

Section 1. All payments made, or to be made by the Association, shall be totally exempt from garnishment, execution, or legal process, and no persons entitled to such payments shall have the right to assign the same, nor shall the Association have authority to recognize any assignment or to pay any sum or account thereof; and any attempt to transfer any such right or claim or any part thereof shall be void.

ARTICLE XII

Section 1. All questions relating to the payments of benefits and pensions shall be determined by a majority vote of the Board of Trustees, and all such payments shall be made only by order of a majority vote of the Board. The Board shall act promptly upon all applications and shall, in writing, notify the applicant of its determination. Except as hereinbefore provided, pensions or benefits shall be paid for the period commencing on the date when the applicant becomes eligible, regardless of the time when the application is approved.

ARTICLE XIII

Section 1. Any person who is receiving or has been determined eligible to receive a pension or benefit as herein provided may waive such pension or benefit or any part thereof for a limited period of time or permanently by filing a written notice of waiver signed by the person entitled to receive the pension or benefit and notarized and filed with the Secretary. Any such waiver shall be final and conclusive and the pensioner shall not thereafter be entitled to recoup or reclaim any pension or benefit so waived.

ARTICLE XIV

Definitions

Section 1. Fiscal Year. The fiscal year of the Association is the calendar year.

Section 2. Department. "Department" means the Volunteer Fire Department of the City of Crystal, Minnesota.

Section 3. Member. "Member" - means a duly elected member of the Crystal Firefighter's Relief Association.

Section 4. Association. "Association" means the Crystal Firefighter's Relief Association, a benevolent association formed and incorporated under the law of the State of Minnesota on March 6, 1951.

Section 5. Firefighter. "Firefighter" means a Crystal Fire Department volunteer firefighter or apprentice volunteer firefighter who has applied for and been accepted as such under the Constitution and By-Laws of the Crystal Fire Department.

Section 6. Social Member. A social member is any former member who is either drawing a monthly disability service pension, or one who has served 20 or more years active duty with the Crystal Fire Department and either resigned or retired, and who wishes to maintain membership in the Association through the payment of their annual dues. Social members are not entitled to vote, nor hold any office in the Association.

ARTICLE XV

Suspension

Section 1. Cause. The following shall be cause for suspension of a member from the Association:

- (A) The failure to pay annual dues on or before the regular March meeting of the Association.
- (B) Suspension from the Fire Department as provided in the Constitution and By-Laws of the Fire Department.
- (C) Failure of an officer of the Association to perform those duties required by the Articles of Incorporation and By-Laws of the Association.

Section 2. Suspension. The suspension may be temporary or permanent.

- (A) Temporary Suspension. Temporary suspension occurs where Temporary Suspension from the Fire Department occurs, in which case a suspension from the Association automatically occurs for the same period of time.
- (B) Permanent Suspension. A permanent suspension occurs automatically upon the happening of a permanent suspension under the Department's Constitution and By-Laws or upon a majority vote of the members of the Association for any other cause set forth above.
- (C) Forfeiture. During the suspension period, the member retains all rights and benefits as a member of the Association, except that the time during which the member is suspended shall not be included in computing the period of service in determining benefits or pensions under these By-Laws.
- (D) Reinstatement. A suspended member may be reinstated by written application for reinstatement, filing said written application with the Secretary of the Association, together with any annual dues then owing by the member, and by receiving an approval of two-thirds of the members present and voting upon such application for reinstatement at a regular meeting of the Association. If the application for reinstatement is rejected, the accrued dues accompanying the same will be returned to the applicant. No application for reinstatement is required following a temporary suspension as reinstatement automatically occurs at the end of the temporary suspension period.

ARTICLE XVI

Conduct of Meetings of Membership

Section 1. Rules of Conduct. At regular and special meetings of the Association, the membership shall elect a President Pro Tem to preside at the meeting in the event that both the President and Vice President of the Association are absent. When any motion is brought to the floor and seconded and is determined by the presiding officer to require further consideration by the Association, the presiding officer shall declare that a vote upon said proposal shall be taken at the next regular meeting of the Association and shall provide for the posting of notice of a vote upon the proposal for a period of 30 days at all stations.

ARTICLE XVII

Amendments

Section 1. Requirements These By-Laws may be amended by the Association at any regular meeting thereof by a vote of two-thirds of the members present; provided that the number present constitutes a quorum and provided that notice of any proposed amendment shall have been given by reading the same at the regular meeting next preceding that upon which such amendment is acted upon.

Section 2. Council Approval. All amendments to these By-Laws must have approval of the City of Crystal City Council before becoming active.

ARTICLE XVIII

Rules of Order

Section 1. Roberts Rules. All meetings of this Association shall be conducted in accordance with the rules prescribed in Roberts Rules of Order, revised:

Order of Business

1. Call to order.
2. Reading minutes of previous meeting.
3. Reading of reports on minutes of Board of Trustees.
4. Report of officers.
5. Application for membership.
6. Reports of special committees.
7. Balloting for members.

July 14, 1988

TO: Jerry Dulgar, City Manager

FROM: Crystal Firefighters' Relief Association

Attached please find the proposed By-Laws of the
Firefighters' Relief Association.

BYLAWS OF THE
CRYSTAL FIREFIGHTERS' RELIEF ASSOCIATION

ARTICLE I

PURPOSE

Section 1. The purpose of the Association shall be to provide disability, pension, and death benefits to members, their widows and children.

ARTICLE II

MEMBERSHIP

Section 1. Any regular active member of the Crystal Fire Department shall be eligible to apply for membership in this association.

Section 2. Written application may be made at any regular or special meeting of the Board of Trustees for consideration. The Board of Trustees shall conduct an investigation to determine if the applicant, due to some medically determinable physical or mental impairment or condition, would constitute for the association a predictable and unwarranted risk of liability for benefits at an age earlier than the minimum age specified for receipt of a service pension. If no such impairment or condition exists, the Board of Trustees shall appoint the applicant to membership in the association.

Section 3. Resignation or expulsion from the Crystal Fire Department or moving from the vicinity of the City of Crystal to take up residence elsewhere, shall terminate the membership of the member so resigning, expelled, or removing; provided, however, that any member who has served for at least the minimum number of years required by Article IX of these bylaws for vesting of pension rights as an active member of the Crystal Fire Department shall retain membership in this association, regardless of resignation, expulsion, or removal, -exempt from payment of dues and such other regulations which may be from time to time imposed. Membership shall terminate when payment of a lump sum service pension or a lump sum total disability pension has been approved by the Board of Trustees.

Section 4. Each member shall pay to the association annual dues, as established from time to time at a regular meeting of the association, payable on or before the date of the annual meeting of each year. A new member whose application for membership has been approved after

July 1 shall not be required to pay dues for the remainder of the year of appointment.

Section 5. Any member of the association who fails to pay the dues within 30 days of the time when such payment was due, stands suspended from membership and forfeits all rights and benefits thereunder by such non-payment without any action by the association, or any officer thereof.

Section 6. Any member who shall, in the opinion of a majority of the members of the Board of Trustees, fraudulently claim benefits from, or defraud or attempt to defraud the association in any way, shall be suspended from membership by the board, and shall forfeit all further rights to benefits from the association.

Section 7. Any suspended member can only be reinstated upon application for reinstatement in writing, presented at a regular or special meeting of the association, accompanied by a sum of money equal to the amount which would have been payable during the period of suspension, upon the favorable vote of 2/3 of the members present and voting at such meeting, providing that a quorum is present.

Section 8. Any former member whose pension rights became vested before such member resigned from the Crystal Fire Department may maintain membership in the association as a Social Member.

Section 9. A Social Member is any former member who wishes to maintain membership in the Association and is on the deferred or the early vested pension roll or is receiving a monthly pension.

ARTICLE III

BOARD OF TRUSTEES

Section 1. The Board of Trustees shall be composed of the following nine persons: a President, a Vice President, a Secretary, a Treasurer, and two general trustees, each of whom shall be elected at the annual meeting of the association from its members, for a two year term as specified in this Article, or until his successor has been elected and qualified, and the statutory ex officio members; the Chief of the Crystal Fire Department, the Mayor, and the city clerk or the finance director of the City of Crystal. Ex officio trustees shall have all of the rights, duties, and responsibilities as the elected trustees, except the right to be an officer of the Association and shall not be considered in establishment of a Quorum for transaction of business. One of the elected members of the Board of Trustees may be a retired member who is on the deferred or the early vested pension roll or is receiving a monthly pension.

Section 2. The terms of office of the general trustees and the officers shall be arranged as follows: one general trustee, the

President, and the Treasurer shall be elected for two year terms at the elections held during the annual meeting in even numbered years; and one general trustee, the Vice President, and the Secretary shall be elected for two year terms at the elections held during the annual meeting in odd numbered years. If a vacancy, other than a vacancy caused by removal for cause of an officer or trustee, occurs during the term of office of any officer or trustee, the remaining members of the Board of Trustees shall elect a member of the association to serve for the unexpired term of the vacated position.

Section 3. A general trustee or officer may be removed for cause. Cause for removal shall include, but shall not be limited to, the breach of the duties as set forth in Articles III and IV of these bylaws. One or more of the trustees or officers may be removed at a meeting of the membership which has been called for that purpose by a 2/3 vote of those present and voting at such meeting, provided a quorum is present. Notice of the meeting at which removal is to be considered shall be given to each member and shall include the purpose of the meeting. The general trustee or officer shall be furnished with a statement of the particular charges at least five days before the meeting is to be held. At the meeting, the general trustee or officer shall be given an opportunity to be fully heard as to each charge. If a general trustee or officer is removed, a replacement shall be elected at the same meeting, and such replacement shall serve out the unexpired term of the removed general trustee or officer.

Section 4. It shall be the duty of the Board of Trustees to provide for the safe and profitable investment of the unappropriated funds of the association, and whenever investments are made, to investigate and pass upon the securities offered and to attend to the drawing up and execution of the necessary papers. The board shall order an audit of the books and accounts of the secretary and the treasurer annually, according to law, and shall submit a written report of the condition of the association to the members annually.

Section 5. The investment of the funds of the association shall be in the exclusive control of the Board of Trustees, in conformance with state statutes.

section 6. The members of the Board of Trustees shall act as trustees with a fiduciary obligation to the members of the association, to the City of Crystal, and to the State of Minnesota.

ARTICLE IV

DUTIES OF OFFICERS

Section 1. It shall be the duty of the President to attend and to preside at all meetings of the association and the Board of Trustees. He shall enforce the due observance of the Articles of Incorporation and the bylaws and see that the other officers properly perform the

duties assigned to them. He shall sign all checks issued by the Treasurer and all other papers which require his signature. He shall be a member of all committees except the Aid Committee, and he shall exercise careful supervision over the affairs of the association. He shall receive such salary as may be fixed from time to time by the Board of Trustees, subject to approval of the association, and payable from the Special Fund of the association.

Section 2. It shall be the duty of the Vice President to perform the duties of the President in his absence. In the absence of both the President and the Vice President, it shall be the duty of the association to elect a President Pro Tem, who shall perform the duties incident to the office.

Section 3. It shall be the duty of the Secretary to keep a true and accurate record of the proceedings of all meetings of the association and of the Board of Trustees. He shall keep a correct record of all amendments, alterations and additions to the Articles of Incorporation or the bylaws in a separate book from the minute books of the association. He shall cause due notice of all special meetings of the association and of the Board of Trustees to be given. He shall receive all moneys due the association and pay the same over to the Treasurer, taking a receipt for the same, and failing to do so, he may be impeached and expelled from the association. He shall keep a roll of membership, with the date of joining, resignation, discharge, leaves of absence, dues and assessments paid, and relief or pensions furnished. His books shall be at all times open to inspection by the Board of Trustees. Prior to entering upon the duties of the office, he shall give a bond in such amount and with such sureties as may be required and approved by the Board of Trustees. Such bond shall be paid for from the Special Fund of the association. He shall sign all orders for payment issued to the Treasurer, and jointly with the Treasurer, prepare and file all reports and statements required by law. He shall receive such salary as may be fixed from time to time by the Board of Trustees, subject to approval of the association, and payable from the Special Fund of the Association.

Section 4. It shall be the duty of the Treasurer to receive from the Secretary all funds belonging to the association and hold them subject to the order of the President and countersigned by the Secretary. He shall keep separate and distinct accounts of the Special and General Funds, and shall prepare and present to the Board of Trustees a statement of the assets and liabilities of each fund at each meeting of the Board of Trustees, and prior to the annual meeting of the association. Failing in his obligations, he may be impeached and expelled from the association. He shall deliver to his successor in office, or to any committee appointed by the Board of Trustees to receive the same, all moneys, books, papers and other items pertaining to the office immediately upon expiration of his term of office. Prior to entering upon the duties of his office, he shall give a bond in such amount as required by law, and with such sureties as may be required and approved by the Board of Trustees. Such bond shall be

paid for from the Special Fund of the association. Jointly with the Secretary, he shall prepare and file all reports and statements required by law. He shall receive such salary as may be fixed by the Board of Trustees from time to time, subject to approval of the association, and payable from the Special Fund of the association.

Section 5. There shall be an Aid Committee, composed of the Vice President and two other members of the association, who may or may not be members of the Board of Trustees, appointed by the President. The Vice President shall be the chairman of this committee. The duty of the committee shall be to make provision for the assistance to be rendered to each sick or disabled member, and to the survivors of any deceased member.

ARTICLE V

MEETINGS

Section 1. The annual meeting of the association, for the election of officers and trustees, and other business, shall be held on the third Sunday in January of each year. Any member who seeks an elective position in the association shall file for said position between the dates of December 15 and January 10 next preceding the annual meeting at which elections for the position which is sought shall be held. Filing shall be in written form and submitted to the Filing Officer who has been appointed by the President. No member shall file for more than one position for any one election. A current member of the Board of Trustees who seeks an office other than the one currently held shall resign from the current position at the time of filing for another position. Nominations may also be made from the floor at the meeting at which the election will be held. All elections shall be made by ballot.

Section 2. Monthly meetings of the association shall be held on alternating second Sundays and Mondays of each month except the annual meeting.

Section 3. The board of trustees shall hold regular quarterly meetings, and it shall hold its annual meeting immediately following the annual meeting of the Association.

Section 4. Special meetings of the association or the board of trustees may be called by the President, or two members of the Board of Trustees, and shall also be called upon written request of six or more members of the association. Members or trustees shall be notified by the Secretary of such special meetings, and the object of the meeting shall be contained in such notice.

Section 5. A majority of the Board of Trustees then in office, except ex officio members, and 40% of the members of the association shall constitute quorums for the transaction of business at their meetings.

Less than a quorum may adjourn a meeting to a future time, which the Secretary shall make known to all affected members.

Section 6. All reports of Special Committees and resolutions shall be submitted in writing, and no report shall be accepted unless it is the report of the majority of a committee, provided, however, that a minority shall be permitted to present its views in writing.

Section 7. All meetings shall be conducted according to Robert's Rules of Order, as revised.

Section 8. The Order of Business shall be:

- Call to order
- Roll Call
- Reading of minutes of previous meeting
- Reading of minutes of meetings of board of trustees.
- Reading of reports of special committees
- Reports of Officers
- Propositions for membership (board of trustees meetings)
- Reports of standing committees
- Unfinished business
- Election of trustees and officers (annual meeting)
- New business
- Adjournment

Section 9. Each member who is currently in good standing and who is present at a meeting shall be entitled to one vote on any matter voted upon by the members at such meeting. The act of a majority, provided a quorum is present, shall serve as a recommendation to the Board of Trustees.

ARTICLE VI

FUNDS

Section 1. The funds received by the association from dues, fines, entertainments, and other miscellaneous sources shall be kept in the General Fund of the association on the books of the Secretary and the Treasurer, and may be disbursed for any purpose reasonably related to the welfare of the association or its members, as authorized by a majority of the members present and voting at any annual, regular or special meeting of the members.

Section 2. All funds received by the association from any tax sources, and all funds or property donated or granted to the association for the benefit of this fund shall be kept in a Special Fund on the books of the Secretary and the Treasurer and shall not be disbursed for any purpose except those specifically authorized by law.

Section 3. No disbursement of funds of this association shall be made except by checks drawn by the Treasurer, or City Treasurer and countersigned by another Board Officer. Except when issued for salaries, pensions and other fixed charges, the exact amount of which has previously been determined and authorized by the Board of Trustees (or the members, in case of disbursements from the General Fund), no check shall be issued until the claim to which it relates has been approved by the Board of Trustees.

Section 4. All money belonging to the association shall be deposited to the credit of the association in such banks, trust companies, savings and loan associations, or other depositories as the Board of Trustees may designate.

ARTICLE VII

APPLICATION FOR BENEFITS

Section 1. All applications for relief or pension benefits shall be made in writing on forms furnished by the Secretary.

Section 2. All applications for disability benefits shall be submitted to the Board of Trustees at a regular or special meeting of the board. The application shall be accompanied by a certificate from the attending physician or surgeon setting forth the nature of the illness or injury, the cause and duration thereof, the length of time the applicant has been unable to perform any of the duties connected with his regular occupation and those of a firefighter, and an estimate of the time at which the applicant will be able to return to his regular occupation and to perform the duties of a firefighter.

Section 3. All applications for pensions shall be submitted to the Board of Trustees at a regular or special meeting of the board. Applications shall be verified by an oath of the applicant and shall state the age of the applicant, the period or periods of service in, and the date of retirement from, active duty in the Crystal Fire Department, the length of time he has been a member of the association, and such other information as the Board of Trustees may require.

Section 4. No benefits or pensions shall be paid until the application therefor has been approved by a majority vote of the Board of Trustees. Decisions of the board shall be final as to the payment of such benefits or pensions. No other benefits shall be paid to or on behalf of any member who has received a lump sum service pension.

Section 5. For purposes of computing benefits or pensions payable under Articles VIII, IX, X, AND XI a "year of service" shall be defined as a period of 12 full months of active duty in the Crystal Fire Department, beginning on the date when the member became an active firefighter in said fire department. If a member's period of

active service has not been continuous, parts of years shall be added together to compute full years. All leaves of absence of more than 90 days shall be excluded in computing the period of active service time.

ARTICLE VIII

SICK AND DISABILITY BENEFITS

Section 1. A member of the association who is on active duty in the Crystal Fire Department, who becomes sick or disabled to the extent that he is unable to perform any of the duties of his regular occupation, and who is under the care of a physician, for 7 consecutive days or more, shall be entitled to a benefit of \$10 per day, commencing with the 4th day of such illness or disability, but the total amount of temporary disability payments for any one illness or disability shall not exceed \$1,000. Applications for short term disability payments shall be made by or on behalf of the applicant within 10 days after the disability commences, and no disability benefits shall be paid for a period which covers more than 3 days before the application is made

Section 2. If a member of this association shall become totally and permanently disabled, to the extent that a physician or surgeon acceptable to the Board of Trustees shall certify that such disability will permanently prevent said member from performing his duties in the Crystal Fire Department, the association shall pay each month to such member during the period of such total disability the sum of \$15 for each year that he served as an active firefighter in the Crystal Fire Department. If such total disability continues to the time when the member reaches the age of 50 years, the disability benefit shall be converted to a service pension, the amount of which shall be calculated according to the number of years that the member served as an active firefighter in the Crystal Fire Department. A totally disabled member shall have the right to select and receive a lump sum disability pension of \$1,500 for each year of active service in lieu of a monthly disability pension. If a member who has received a lump sum disability pension should subsequently recover and return to active duty in the Crystal Fire Department, any amount paid to him as a disability pension shall be deducted from the amount of a future service or disability pension.

ARTICLE IX

DEATH BENEFITS

Section 1. Upon the death of any member who is an active firefighter in the Crystal Fire Department at the time of death, the association shall pay to the surviving spouse, if any, and if there is no surviving spouse, to the surviving child or children, if any, and if no child or children survive, to the estate of such deceased member,

the sum of \$1,500 for each year that the deceased member served as an active firefighter in the Crystal Fire Department; but in no case shall such death benefit be less than \$7,500. Upon the death of a retired member who was receiving a monthly pension at the time of death, the association shall pay to the named beneficiary, or the surviving spouse, or the estate of such deceased member, the sum of \$2,000. No death benefit shall be paid on behalf of a deceased former member who had received either a lump sum service pension or a lump sum total disability benefit.

ARTICLE X

SERVICE PENSIONS AND SURVIVOR BENEFITS

Section 1. A member who has retained membership in the association for at least 10 years, and who has served as an active firefighter in the Crystal Fire Department for 20 years or more, and has reached the age of 50 years or more, shall be paid monthly until death the sum of \$15 for each year that he served as an active firefighter in said fire department, to a maximum of \$450 per month.

Section 2. A member of the association who shall have served as an active firefighter in the Crystal Fire Department for at least 20 years, but has not reached the age of 50 years, may retire from said fire department and be placed on the deferred pension roll. When he reaches the age of 50 years, and provided that at that time he has been a member of the association for at least 10 years, upon application therefor he shall be paid monthly until death the sum of \$15 for each year that he served as an active firefighter in said fire department, to a maximum of \$450 per month. During the time that a member is on the deferred pension roll, he will not be eligible to receive any of the benefits provided for in Article VIII.

Section 3. Lump Sum Service Pension Option. Any member who becomes eligible to receive a monthly service pension may, at the time of becoming eligible, irrevocably elect to receive a lump sum in lieu of any other benefits to which such member or member's survivor or survivors may be entitled. Such election, on a form provided by the Secretary, shall be presented to the Board of Trustees, together with the application for pension. The lump sum pension shall be calculated at \$1,500 for each year of active service performed by such member in the Crystal Fire Department, but no such pension shall exceed \$45,000.

Section 4. In the event of the death of an active firefighter or retired member who was receiving a monthly pension, the surviving spouse, if any, shall be paid monthly until death or remarriage, 1/2 of the monthly pension which such deceased member had earned at the time of death. If such member leaves a surviving minor child or children in addition to a spouse, such child or children, in the aggregate, shall be paid 1/2 of the monthly service pension which such member had earned at the time of death. Such payment shall cease when

the youngest surviving child reaches the age of 18 or marries, whichever event occurs first.

Section 5. Option in lieu of monthly pension and early vesting provision. A member of the association who has served for 10 years or more, but less than 20 years, as an active firefighter in the Crystal Fire department may retire from said fire department and be placed on the early vested pension roll. Upon reaching the age of 50 years and attainment of at least 10 years of membership in the association, such member shall, upon application therefor, be paid in the following manner: (Amounts based on reduction factors contained in Minn. Statutes 424A.02, sub. 2, for a lump sum pension of \$1,500 per year of active service, or a monthly pension of \$15 per year of active service, after 20 years of service.):

ACTIVE SERVICE TIME AT LEAST BUT LESS THAN		SINGLE LUMP SUM PAYMENT	OR AMOUNT PER MONTH FOR REMAINDER OF LIFE
10	11	\$ 9,000	\$ 90.00
11	12	10,560	105.60
12	13	12,240	122.40
13	14	14,040	140.40
14	15	15,960	159.60
15	16	18,000	180.00
16	17	20,160	201.60
17	18	22,440	224.40
18	19	24,840	248.40
19	20	27,360	273.60

Section 6. If a member has selected a lump sum pension he shall be paid interest on the principal from the time of retirement to the age of 50 years, at the rate actually earned not to exceed 5% per annum.

Section 7. During the time that a member is on the early vested pension roll, he shall not be eligible to receive any of the benefits provided for in Article VIII. Lump sum pensions payable to members on the early vested pension roll shall be based on the amount payable in effect at the time of such early retirement.

Section 8. If a member who is on the early vested pension roll dies before becoming eligible to receive the pension, the amount payable will be paid to the member's beneficiary.

Section 9. Any former member receiving a monthly service pension or is on the early vested or deferred pension roll, except members who have selected lump sum pensions, shall receive any increases in pension or ancillary benefits which have been granted to active members.

ARTICLE XI

GENERAL FUND LUMP SUM PENSION

Section 1. A defined contribution lump sum pension plan shall be established within the General Fund of the association as of January 1, 1988. An individual account shall be established for each member who is an active firefighter in the Crystal Fire Department. The initial amount to be credited to each account shall be determined as follows:

(a) The assets of the General Fund shall be calculated as of January 1, 1988, and the sum of \$20,000 shall be set aside as an expense reserve from which to pay for such expenses as shall be authorized by the members or board at a regular or special meeting;

(b) The total number of months of active service time for each active firefighter member shall be calculated as of December 31, 1987;

(c) The amount determined in clause (a), minus the expense reserve, shall be divided by the amount determined in clause (b), to calculate the value of each month of active service to be credited for service prior to January 1, 1988.

(d) As of January 1, 1988, each individual account shall be credited with the amount determined by multiplying the value of each month of service times the number of months of service credited to the account owner.

Section 2. After January 1, 1988, credits to each account will be made the end of each calendar year in the following manner:

(a) An amount sufficient to replenish the expense reserve to \$20,000 shall be transferred to the reserve account from the non-investment income of the general fund for the calendar year;

(b) Each member's account shall be credited with an equal share of the remaining non-investment income of the General Fund for the calendar year;

(c) Any interest or investment income earned on the assets of the General Fund during a calendar year, minus the overhead expenses of the General Fund, shall be credited in proportion to the share of the assets of the General Fund shown in the account at the beginning of the year;

Section 3. At the time of retirement or resignation from active service in the crystal Fire Department, a member shall be entitled to that portion of the assets of the General Fund to the credit of the member in the member's individual account. If a member dies before having been paid the amount credited to such deceased member's account, the amount of such account shall be paid to the deceased member's named beneficiary, or if no beneficiary has been named, to the surviving spouse or to the estate of the deceased member.

(a) Vesting in the General Fund Lump Sum Pension shall begin upon completion of two years as a member of the association.

ARTICLE XII

AMENDMENTS

Section 1. The Bylaws of the association may be amended, altered, or replaced by a 2/3 vote of the members present at any annual or special meeting, provided that written notice of intent to amend, alter, repeal, or replace the Bylaws has been given to each member or mailed to each member at his last known address at least 30, but no more than 45, days prior to the date set for such meeting, and provided further, that if such amendment or alteration shall change the amount of benefits or pensions to be paid from the Special Fund, approval of the Council of the City of Crystal shall be obtained, as required by law, before such alteration or amendment shall become effective.

April 25, 1988

MEMO TO: Jerry Dulgar, City Manager
FROM: Art Quady, Fire Chief *A. Q.*
RE: Relief Association By-Laws Presentation to Council
4-19-88

This is to correct some of the mis-information that was presented to the Council regarding the Fire Department.

Effective January 1, 1988, apprentice firefighters receive one half the pay of a regular firefighters per call pay. All firefighters, including apprentices, receive the same rate of pay (\$5.00 per hour) for attending schools, station duties and drills.

Prior to January 1, 1988, apprentice's did not receive per call pay. However, they have received fire call overtime pay and drill pay the same as the regular firefighters.

Within the Fire Department we do have a recruit committee. It is their responsibility to recruit, interview and recommend to the Chief new applicants. Through this committee new applicants are made aware of the Departments requirements and benefits prior to their decision to join.

As an ex-official of the Board of Directors of the Relief Association the By-Laws have not been to the Board for final approval.

kg

DATE: April 21, 1988

TO: Jerry Dulgar

FROM: Miles D. Johnson

RE: Fire Relief Association Proposed By-Law Changes

The Fire Relief Association has at present a "Trust Fund" which has been active for several years. (See Schedule A) This fund is financed by money from the "General Fund" upon a firefighter having 10 years of service. He receives \$200 credit to this fund for each year of service after 10 years but not to exceed 20 years of service (maximum \$4,000). I assume this fund would not be bothered by any proposed changes to the by-laws. This money is paid to the employee at retirement in addition to his monthly service pension or lump sum distribution.

The proposed distribution of the "General Fund" in Article XI of the proposed by-laws raises a few questions.

1. The General Fund balance as of 12-31-87 per the Treasurer's report is at \$70,664.27, not \$90,000.00. If the \$20,000.00 "Expense Reserve" was to be set aside then the distributable balance would only be \$50,664.27. Would the aforementioned "Trust Fund" be abolished? If not, then \$3,000+ per year would still have to be available for transfer to the "Trust Fund."
2. Either "Trust Fund" distributions or distribution from "General Fund" would be taxable income in the year of receipt. Has this been reported as taxable income by the Fire Relief Treasurer in past years?
3. How will this distribution of "General Fund" monies affect the donations by citizens of Crystal to "Dance Tickets" or other fund raisers if the funds are going to be distributed, at least in part, to the firefighters?
4. If the Council approves the distribution of "General Fund" to the firefighters, should this be a point or merit basis where the active participants receive a larger share than the inactive ones? They all receive equal service pensions and "Trust Fund" distributions.
5. In the age of "Comperable Worth" at all levels of government, should a close look be given at such things as this "Trust Fund" and/or "General Fund" distributions? Is the "Comperable Worth" of services rendered and "degree of effort" equal to the distribution formula of these funds?

Schedule A

CRYSTAL FIRE DEPARTMENT
RELIEF ASSOCIATION
TRUST FUND

Ending December 31, 1987

<u>Name</u>	<u>Date</u>	<u>Amount</u>
Justin Anderson	05-19-64	\$ 4,000.00
Terry Anderson	12-01-71	3,200.00
Gregory Antrim	07-14-69	3,600.00
Donald Baker	09-01-71	3,200.00
Ronald Billstrom	01-01-80	2,400.00
Kerry Charlet	12-01-74	2,600.00
Jon Dolence	09-01-70	3,400.00
Michael Dolence	09-01-70	3,400.00
Robert Ensimer	11-01-70	3,400.00
Stephen Klick	05-01-72	3,000.00
Steve Longacker	04-01-76	2,200.00
James Look	10-01-73	2,800.00
Sanford Lundgren	05-01-72	3,000.00
Ronald Oas	07-01-66	4,000.00
Lloyd Schreiner	05-01-71	3,200.00
Donald Toavs	05-01-71	3,200.00
David Weis	05-01-72	<u>3,000.00</u>
		\$53,600.00

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Ronald Billstrom	01-01-80	2,400.00
Kerry Charlet	12-01-74	2,600.00
Jon Dolence	09-01-70	3,400.00
Michael Dolence	09-01-70	3,400.00
Robert Ensimer	11-01-70	3,400.00
Stephen Klick	05-01-72	3,000.00
Steve Longacker	04-01-76	2,200.00
James Look	10-01-73	2,800.00
Sanford Lundgren	05-01-72	3,000.00
Ronald Oas	07-01-66	4,000.00
Lloyd Schreiner	05-01-71	3,200.00
Donald Toavs	05-01-71	3,200.00
David Weis	05-01-72	<u>3,000.00</u>
		\$53,600.00

CRYSTAL FIREFIGHTERS RELIEF ASSOCIATION GENERAL FUND LUMP SUM PLAN

			FULL YEARS @12/31	FULL MONTHS @12/31	VALUE AT 12/31/87	88 ADD TO FUND \$5 K	88 ADD INT @ 5.25%	VALUE AT 12/31/88
JUDD	ANDERSON	19-May-64	23	283	5,616.32	135.14	294.86	6,046.31
TERRY	ANDERSON	01-Dec-71	16	192	3,810.36	135.14	200.04	4,145.54
GREG	ANTRIM	14-Jul-69	18	221	4,385.89	135.14	230.26	4,751.28
ANDY	AYD	01-May-84	3	43	853.36	135.14	44.80	1,033.30
DON	BAKER	01-Sep-71	16	195	3,869.90	135.14	203.17	4,208.21
RON	BILLSTROM *	13-Dec-74	13	156	3,095.92	135.14	162.54	3,393.59
DON	BOHN	01-Aug-82	5	64	1,270.12	135.14	66.68	1,471.94
KERRY	CHARLET	01-Dec-74	13	156	3,095.92	135.14	162.54	3,393.59
SCOTT	CRANDALL	01-Mar-78	9	118	2,341.79	135.14	122.94	2,599.87
BRUCE	DECKER	01-Jan-81	6	83	1,647.19	135.14	86.48	1,868.80
JON	DOLENCE	01-Sep-70	17	207	4,108.05	135.14	215.67	4,458.86
MIKE	DOLENCE	01-Sep-70	17	207	4,108.05	135.14	215.67	4,458.86
KEVIN	DOTY	01-Sep-80	7	87	1,726.57	135.14	90.64	1,952.35
MICHAEL	DURAND	01-Apr-87	0	9	178.61	135.14	9.38	323.12
TIMOTHY	DYKE	01-Apr-87	0	9	178.61	135.14	9.38	323.12
RANDY	EBERLING	01-Oct-82	5	62	1,230.43	135.14	64.60	1,430.16
BOB	ENSMINGER	01-Nov-70	17	205	4,068.36	135.14	213.59	4,417.08
MARK	GAULKE	01-Mar-78	9	118	2,341.79	135.14	122.94	2,599.87
RAYMOND	HARRISON	01-Apr-87	0	9	178.61	135.14	9.38	323.12
RUSSELL	HOLLAND	01-Aug-82	5	64	1,270.12	135.14	66.68	1,471.94
STEPHEN	KLICK	01-May-72	15	187	3,711.14	135.14	194.83	4,041.11
DAVID	LINDERHOLM	01-Apr-87	0	9	178.61	135.14	9.38	323.12
STEVEN	LONGAECKER	01-Apr-76	11	140	2,778.39	135.14	145.87	3,059.39
JAMES	LOOK	01-Oct-73	14	170	3,373.76	135.14	177.12	3,686.02
SANDY	LUNDGREN	01-May-72	15	187	3,711.14	135.14	194.83	4,041.11
STEVEN	MATIS	10-Jun-79	8	102	2,024.26	135.14	106.27	2,265.66
JOHN	MORK	01-Sep-81	6	75	1,488.42	135.14	78.14	1,701.70
PAT	NYSTROM	01-Aug-86	1	16	317.53	135.14	16.67	469.34
RON	OAS	01-Jul-66	21	258	5,120.18	135.14	268.81	5,524.12
ART	QUADY *	01-Jan-83	4	59	1,170.89	135.14	61.47	1,367.50
LLOYD	SCHREINER	01-May-71	16	200	3,969.13	135.14	208.38	4,312.64
SCOTT	SMOTHERS	01-Nov-85	2	25	496.14	135.14	26.05	657.32
LEONARD	SODD	01-Aug-82	5	64	1,270.12	135.14	66.68	1,471.94
DON	TOAVS	01-May-71	16	200	3,969.13	135.14	208.38	4,312.64
DAVID	TOMSCHIN	01-Nov-79	8	97	1,925.03	135.14	101.06	2,161.23
MARK	WARNACK	01-Jan-82	5	71	1,409.04	135.14	73.97	1,618.15
DAVID	WEIS	01-May-72	15	187	3,711.14	135.14	194.83	4,041.11
37			361	4535	90,000.00	5,000.00	4,725.00	99,725.00

ANTONA RICHARDSON

How many American cities of 85,000 population are protected by fully volunteer fire departments? How many of these, if any, boast Class 3 Fire Insurance ratings? How many have \$26 per capita fire department budgets?

Bloomington, Minnesota fills that unique position thanks to its 141-member fire department where firefighters get \$2 a call and the chief gets no more.

The Bloomington Fire Department has had only three fire chiefs during its 40 year history. Ulysses S. Seal, 29, became its fourth chief when he was elected by department members in June. The 11-year Bloomington

Fire Department veteran is also a member of the Minneapolis Fire Department where he is a captain.

Seal says, "It's the men who make the department outstanding—their enthusiasm, willingness to put in long hours training and on departmental activities, and to respond to up to 850 runs a year. They receive no pay for training, meetings or other time spent on departmental duties and projects."

It can be argued that the department maintains its reputation for excellence by confining itself to doing what it does best—fighting fires and providing heavy duty rescue. While other volunteer departments are expanding into emergency medical services, fire inspections and code enforcement, in Bloomington these activities remain the responsibility of other city departments—and the fire department wants to keep it that way.

Bloomington is justifiably proud of

family residences, apartments, and vehicle fires. Seal says "We're extremely fortunate that building inspection and code enforcement are pro-fire safety, so that 98% of our high rises are sprinklered and pressurized."

Where the state's Uniform Building Code does not require automatic sprinklers, Bloomington has persuaded many owners to install them anyway. System-type fire alarms are required in all apartments of more than two stories and 15 units.

Enforcement of the Minnesota Uniform Fire Code is the responsibility of the Fire Prevention Division, a part of the Department of Community Development, not the Bloomington Fire Department. The department also administers the Planning, Building and Inspection, Housing and Redevelopment, and Environmental Health Divisions. Bloomington Fire Marshal Richard Braun sees his division's

Bloomington F.D.

— class 3 and proud of it!

its Class 3 rating, shared in Minnesota only with Minneapolis, St. Paul and Rochester, all of which are full-paid fire departments. "The most bona-fide recognition that volunteers can do the job is our Class 3 rating," says Fred Fuecker, 1st deputy chief. A well-worn copy of the March 1986 letter from the Commercial Risk Services (formerly ISO) which announced the new rate is tucked carefully into his wallet.

Bloomington has mushroomed from a semi-rural village of about 10,000 population when the fire department was organized in 1947, to its current status as Minnesota's third largest city. About 10 miles long by four wide, it is located near the hub of the Twin Cities Metro area, an urban core of seven counties and 104 municipalities with a population of two and one-half million. Interstate freeways 35W and 494 intersect near the center of Bloomington, which shares borders with Minneapolis, the Minneapolis-St. Paul International Airport, and a cluster of other large suburbs.

Fire Prevention

As in most communities, a large portion of the fire runs are for single

placement as a distinct plus over an arrangement where a fire department fire prevention bureau is organizationally and physically separated from other city offices.

Deputy Chief Fuecker is a full time inspector in the city's Fire Prevention Division, and attends the regular management meetings. From his dual perspective he can give expert advice on potential problems concerning fire department access, fire department connections, and hydrant locations, and suggest changes which will be of benefit to the department.

The fire department has assumed responsibility for public school fire safety programs, and works with second and fourth grade teachers to supplement the Learn Not To Burn curriculum. Each fire station has a volunteer assigned to offer in-station "hands-on" educational programs for groups touring the station.

Organization/Equipment

As do other municipal departments, the fire department receives full city financing of capital, operating and administrative costs, and the city owns the department's buildings, apparatus and equipment. But the department has almost complete au-

tonomy in that it runs its own affairs, hires and fires its own members, and promotes and elects its own chief—who then is appointed by and reports to the city council.

The chief administers the department with a staff of three deputy chiefs: the first is responsible for administration; the second, training and tactics; the third, apparatus and equipment maintenance. Three district chiefs oversee the six stations which house ten engine and six ladder companies, under 16 captains.

The department has 12 pumpers, four 100' aerials, a 75' aerial platform, four brush trucks, a salvage truck, a 4x4, four chiefs' squads, a Haz Mat command vehicle, two boats and SCUBA gear for the 15 trained divers on the department. All ladder trucks carry a Hurst tool. Two mobile digital terminals are being installed in two squads this year, with three more planned for 1988.

To provide a response of 30 to 40 men at daytime structural fires, four stations are called out. A three-station call-out at night brings a response of 50 to 60 men. Average response time from receipt of call to arrival at the incident is 4.3 minutes or less. Engine companies run with a minimum of four, and usually five men; ladder trucks with four to six. All men report to their station, and all who are available are expected and encouraged to respond.

Department regulations require response to an average of 30% of the calls over a six month period. Members may be dropped if they fail the six month requirement without valid excuse.

That more men turn out than may be needed causes no problems for John Pidgeon, long-time Bloomington City Manager. "The money we save by having a volunteer department is important," he says, "but what's more important is the tremendous turnout we get whenever there's a fire. The service is better than we could possibly have with a paid department."

Recruitment

Twenty rookies joined the department in April, replacing 14 retirees. Potential recruits living within a desirable response distance (six blocks) of a station and available during the hours needed were interviewed. "We specifically ask what their wife and/or

family thinks of them making such a time commitment," says Training Chief Craig Gerdes. "Most of the time when we lose recruits it's because they don't realize what a total commitment is required—how much time is involved."

'Pensions keep men in the department, and our rigid training and other requirements keep them on their toes.'

Candidates who were successful in the oral interview then took a physical agility test and medical examination and were placed on six months probation. They will be subject to review and vote of the members at the end of that time. All recruits were provided with pagers and work uniforms, and after one year, will receive dress uniforms.

Training

New members attend two and one-half hour rookie training classes weekly during their first year, under direction of Gerdes. The training sessions are based on NFPA 1001 Objectives for Firefighter I.

In addition to their rookie class, recruits must attend the regular departmental training sessions, two and one-half hours weekly year round. The first two weeks of the month are devoted to in-station drills. Gerdes provides lesson plans geared to NFPA 1001 which "standardizes the training department-wide and frees the captains to concentrate on instructing," he says. The third week is a business/training meeting for all members. The fourth week is a department-wide drill held at the headquarters station.

In-station drills are scheduled at three different hours on training day to accommodate work shifts. Department-wide drills are scheduled twice. Members must submit written excuses within 24 hours of missing a drill, and three consecutive unexcused absences are grounds for automatic dismissal.

Pensions

Why is Bloomington able to retain its members despite the demands it makes of them? Much of its success is due to its generous retirement plan. At age 50 and after 20 years service, members are eligible for a monthly pension equal to one-third of a police officer's salary. An additional "split the pot" lump-sum pension is financed by departmental fund raisers.

Currently, retirees' monthly annuity is \$900 and the lump-sum payment is \$24,000 for a 20-year member—powerful incentives to stay on the force.

Retired Assistant Chief Gus Welter, president of the Fire Department Relief Association for 30 years, masterminded the negotiations for the pension which required special state legislation, passed in 1965. Since it worked for industry, he thought it worth trying so as to keep men on the force. The results speak for themselves.

Says Welter, "The Pension worked as planned. The fact that the annuity is totally deferred with no vesting until the 20th year means that once a member has a certain amount of time in, he can't afford to quit, and turnover has been negligible." The lump-sum vests immediately at the rate of \$100 per month of service.

"Pensions keep men in the department, and our rigid training and other requirements keep them on their toes," Welter concludes. The system also ensures a continuous influx of younger members since retirement is such an attractive option.

Finances

Of the \$2.2 M the city budgets for the fire department, \$1.4 M is allocated to the pension fund. In addition, Bloomington receives about \$160,000 State Aid annually dedicated to retirement. Members contribute \$144 per year. The lump-sum payments are financed by donations to the department, an annual Firemen's Dance, and a Softball Tournament which the department has sponsored for over 20 years.

"This is a fun thing to put on," says Chief Seal, "a good money-maker and also a lot of work." The three day event attracted 118 teams from throughout the upper midwest in 1986. "The tourney is a way to draw the members and their families together, and showcase the department in an event which the whole area enjoys," adds Seal.

In summary, Bloomington has retained its volunteer status through a period of growth that historically has resulted in a transition to a paid department. It has attained a Class 3 Fire Insurance rating which attests to its proficiency in fire prevention and control, and has done this at an enviably low per-capita cost.

These accomplishments are not due to any startling innovative measures in administrative or operating procedures, but rather to rigorous attention to all details important to maintaining a superior firefighting force.

From Chief Fire Executive

CHAPTER 423A

POLICE AND SALARIED FIREFIGHTERS' RELIEF
ASSOCIATION

423A.19 Reduced vesting requirement.

423A.19 REDUCED VESTING REQUIREMENT.

Subdivision 1. **Reduced vesting.** Notwithstanding any law to the contrary, for a police or salaried firefighters relief association that implements the provision with municipal approval as provided in subdivision 4, a person with at least five years of service credited by the relief association is entitled, upon termination of active service and reaching at least the required normal retirement age, to receive a pro rata monthly service pension. The pro rata monthly service pension must be calculated in the amount and manner specified by the board of trustees, but not to exceed that portion of the service pension payable upon meeting the minimum age and years of service requirements that bears the same relationship that the person's actual years and portions of years of service bear to the minimum service requirement.

Subd. 2. **Survivor benefit coverage.** A person entitled to or receiving a reduced vesting service pension as provided in subdivision 1 is entitled to surviving spouse benefit coverage, surviving child benefit coverage, or both, if all other qualification requirements are met. The survivor benefit must be calculated in the amount and manner specified by the board of trustees, but not to exceed that portion of survivor benefit payable to a survivor of a deceased retired member who had met the minimum years of service requirement that bears the same relationship that the actual years and portions of years of service of the person bear to the minimum service requirement for a service pension.

Subd. 3. **Postretirement adjustments.** A reduced vesting service pension as provided in subdivision 1 or a survivor benefit payable on behalf of a deceased person entitled to or receiving a reduced vesting service pension as provided in subdivision 2 is entitled to postretirement adjustments if the comparable pension or benefit payable when the full minimum service requirement has been met is subject to postretirement adjustments. The postretirement adjustment must be the same percentage increase as the postretirement adjustment for the comparable pension or benefit payable when the full minimum service requirement has been met.

Subd. 4. **Implementation.** The reduced vesting requirement must be implemented by a local relief association through an amendment to the bylaws of the relief association with approval by the governing body of the municipality as required by section 69.77, subdivision 2i. The bylaw amendment may not be effective until a certified copy of it and the municipal approval has been filed by the municipal clerk with the executive director of the legislative commission on pensions and retirement, the state auditor, and the secretary of state.

History: 1987 c 372 art 9 s 36

FIREFIGHTERS' RELIEF ASSOCIATION

424.04 Members.

424.04 MEMBERS.

Subdivision 1. **Paid fire** 424.03, shall be eligible to ap which the person is employed Any firefighter desiring to bec when the person is regularly written application for meml association, accompanied by bylaws of the association. Af of the association shall make the secretary of the associati within six months from the department.

Subd. 2. **Volunteer firefi** for membership in the relief bership in the relief associati days from the date on which No application from a perso 424A.01, subdivision 1 or 2 risk pursuant to section 424A The application shall be acted on which the person comme

History: 1987 c 372 art 1**424.27 PAYMENTS EXEN**

All payments made or provisions of sections 424.0 execution, or other legal pro 518.611. No persons entitled nor shall the association have on account thereof. Any atte shall be void.

History: 1987 c 157 s 13

CRYSTAL FIREFIGHTERS RELIEF ASSOCIATION GENERAL FUND LUMP SUM PLAN

			FULL YEARS @12/31	FULL MONTHS @12/31	VALUE AT 12/31/87	88 ADD TO FUND \$5 K	88 ADD INT @ 5.25%	VALUE AT 12/31/88
JUDD	ANDERSON	19-May-64	23	283	5,616.32	135.14	294.86	6,046.31
TERRY	ANDERSON	01-Dec-71	16	192	3,810.36	135.14	200.04	4,145.54
GREG	ANTRIM	14-Jul-69	18	221	4,385.89	135.14	230.26	4,751.28
ANDY	AYD	01-May-84	3	43	853.36	135.14	44.80	1,033.30
DON	BAKER	01-Sep-71	16	195	3,869.90	135.14	203.17	4,208.21
RON	BILLSTROM *	13-Dec-74	13	156	3,095.92	135.14	162.54	3,393.59
DON	BOHN	01-Aug-82	5	64	1,270.12	135.14	66.68	1,471.94
KERRY	CHARLET	01-Dec-74	13	156	3,095.92	135.14	162.54	3,393.59
SCOTT	CRANDALL	01-Mar-78	9	118	2,341.79	135.14	122.94	2,599.87
BRUCE	DECKER	01-Jan-81	6	83	1,647.19	135.14	86.48	1,868.80
JON	DOLENCE	01-Sep-70	17	207	4,108.05	135.14	215.67	4,458.86
MIKE	DOLENCE	01-Sep-70	17	207	4,108.05	135.14	215.67	4,458.86
KEVIN	DOTY	01-Sep-80	7	87	1,726.57	135.14	90.64	1,952.35
MICHAEL	DURAND	01-Apr-87	0	9	178.61	135.14	9.38	323.12
TIMOTHY	DYKE	01-Apr-87	0	9	178.61	135.14	9.38	323.12
RANDY	EBERLING	01-Oct-82	5	62	1,230.43	135.14	64.60	1,430.16
BOB	ENSMINGER	01-Nov-70	17	205	4,068.36	135.14	213.59	4,417.08
MARK	GAULKE	01-Mar-78	9	118	2,341.79	135.14	122.94	2,599.87
RAYMOND	HARRISON	01-Apr-87	0	9	178.61	135.14	9.38	323.12
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DAVID	WEIS	01-May-72	15	187	3,711.14	135.14	194.83	4,041.11
37			361	4535	90,000.00	5,000.00	4,725.00	99,725.00

BYLAWS
THE CITY OF BROOKLYN CENTER FIRE DEPARTMENT
RELIEF ASSOCIATION

ARTICLE I. OFFICERS, TRUSTEES, AND COMMITTEES

Section 1. Board of Trustees. The Board of Trustees shall be composed of the President, Vice-President, Secretary and Treasurer of this Association, and two trustees elected in the same manner as the officers of the Association. The Board of Trustees shall also include the Mayor, Clerk, and Fire Chief of the City of Brooklyn Center, who shall serve as ex-officio members. The ex-officio members shall not serve as officers of the Board of Trustees.

Section 2. Term. Each officer shall hold office for the term of two years and until the officer's successor has been elected and has qualified. Each elected trustee who is not an officer shall hold office for the term of two years, and such terms shall expire in alternate years.

Section 3. Election. Each officer and each elected trustee shall be a member of the Association. The Secretary and Treasurer shall be elected at the regular annual meeting, and the President and Vice-President shall be elected at the regular annual meeting in the alternate year.

Section 4. Vacancies. Vacancies in office or any other vacancy on the Board of Trustees shall be filled by appointment by the remaining members of the Board for the unexpired portion of the term.

Section 5. Removals. Any officer or elected trustee may be removed for cause at a special meeting of the members by a majority vote of those entitled to vote at an election of officers and trustees. No officer or trustee shall be removed unless written notice of the meeting at which removal is to be considered states such purpose. When an officer or trustee has been removed, new officers or trustees may be elected at the same meeting to serve until the next annual meeting of the members and until their successors have been elected and have qualified.

ARTICLE II. POWERS AND DUTIES OF OFFICERS AND BOARD OF TRUSTEES

Section 1. President's Duty. The President shall preside at all meetings of this Association, sign all checks drawn by the Treasurer for the payment of such sums of money as may from time to time be authorized by the Bylaws or as may be properly voted by the Board of Trustees, sign all certificates and notices requiring the President's signature to authenticate them, and have general supervision over the Association and its affairs.

The President shall furnish a surety bond approved by and in an amount set by the Board of Trustees; the amount of bond required may be altered from time to time in the discretion of the said Board. Said bond shall be paid for by the Association.

Section 2. Vice-President's Duty. The Vice-President shall assist the President and during the President's absence or disability perform the duties of the President.

Section 2. Age Requirements. No person under the age of 18 or who has reached his 56th birthday shall be accepted as a member of this Association from and after the date of the adoption of these Bylaws. All members shall retire from the Association according to the provisions of Section 5-1102 d of the City Ordinances.

Section 3. Termination of Membership. Resignation or termination from the Brooklyn Center Fire Department shall be deemed resignation from the Association.

ARTICLE V. MEETINGS

Section 1. Meetings of the Board of Trustees. Regular meetings of the Board of Trustees shall be held at such times and places as are designated by said Board. Notice of such meetings shall not be required. Special meetings of the Board of Trustees may be called by the President or any two members of the Board by making a request therefor to the Secretary, who shall notify all members of the Board of the time, place and purpose of the meeting at least 24 hours in advance.

Section 2. Annual Meeting. The annual meeting of this Association shall be held on the second Monday of December of each year, except that if said day is a holiday, said meeting shall be held on the next succeeding Monday. The place of meeting shall be designated and may be changed from time to time by the Board of Trustees. Written notice of the annual meeting shall be given to all members at least five days in advance.

Section 3. Special Meetings. Special meetings of the members may be called at any time upon the written order of the President and one other member of the Board of Trustees, or of five members of this Association. The Secretary shall give written or telephone notice to each member of the Board of Trustees and each member of this Association entitled to vote of the time, place and purpose of such meeting at least three days in advance.

Section 4. Quorums. A majority of the members of the Board of Trustees shall constitute a quorum for the transaction of any business at meetings of the Board and one half of the members of the Association shall constitute a quorum for the transaction of any business at the annual or at any special meeting of the members, provided that five affirmative votes shall be necessary for trustees' approval of any application for benefits and five affirmative votes shall be necessary for trustees' approval of investments. A number less than a quorum may adjourn any meeting of the Board of Trustees or the annual or any special meeting of the members.

Section 5. Order of Business. At the annual and at all special meetings the order of business shall be as follows:

- (a) Call to order
- (b) Roll call
- (c) Reading of minutes of previous meetings
- (d) Secretary's report
- (e) Treasurer's report
- (f) Committee reports
- (g) Unfinished business
- (h) New business
- (i) Adjournment

- (6) "Surviving spouse" means the surviving husband or wife of a member, retired member, a deferred pensioner, or an early retired member who was living with the firefighter as husband or wife during the time the firefighter was on active duty in the Fire Department of the City of Brooklyn Center, Minnesota, and in the case of a retired member, a deferred pensioner, or an early retired member, who was married to the firefighter three or more years before the firefighter left active duty with the Fire Department. The term "surviving spouse" shall not include a surviving spouse who was not legally residing with the member, retired member, deferred pensioner, or an early retired member at the time of the firefighter's death.
- (7) "Surviving child or children" means a member's, retired member's, early retired member's, or a deferred pensioner's child or children under the age of 18 years, and who were living while the deceased member, retired member, early retired member, or deferred pensioner served on active duty with the City of Brooklyn Center Fire Department or who were born within nine months after the deceased member, retired member, early retired member, or deferred pensioner was withdrawn from active duty on the Fire Department.

All leaves of absence or suspension shall be excluded in computing the period of service.

- (8) "Length of service" for the purpose of determining benefits means the total time served from the date of appointment as a probationary member of the Brooklyn Center Fire Department to the date of separation from the Department for those persons separated after January 31, 1974.

For those persons separated prior to February 1, 1974, "length of service" for the purpose of determining benefits means the total time served from the date of appointment as a regular member of the Brooklyn Center Fire Department to the date of separation from the Department.

Section 2. Service Pensions. Upon approval of the application therefor, a service pension of \$300 per month shall be paid to each retired member during the remainder of his or her natural life. In the discretion of the Board of Trustees a sum not exceeding \$15 per month for each year of active service over 20 in the Fire Department of the City of Brooklyn Center, Minnesota, may be added to this amount, but in no event shall the total amount paid per month exceed the sum of \$375.

Effective January 1, 1985, the service pension for a previously retired member shall be increased by ten per cent.

A member who is otherwise qualified for a service pension but who has not reached the age of 50 years may retire from the Department without forfeiting the member's right to such pension. Upon the application of such member, the member shall be placed on a deferred pension roll as a deferred pensioner and shall be entitled to receive said service pension upon reaching the age of 50 years and making application therefor.

Upon the request of a retired member and approval of the Board of Trustees, the said service pension may be paid in a lump sum which shall be an amount which is 35 per cent of the annual base service pension provided by these Bylaws for each year of active service in the Fire Department of the City of Brooklyn Center. Said lump sum payment shall be in lieu of all rights to further service pension, surviving spouse's benefits and children's benefits.

Section 3. Spouse's Benefits. Upon the death of a member, the sum of \$300 per month shall be paid to the surviving spouse, if any, during the remainder of the spouse's natural life or until the spouse remarries in which event this pension shall terminate as of the date of the remarriage.

Upon the death of a retired member, a deferred pensioner, or a previously retired member, the surviving spouse, if any, shall, during the remainder of the spouse's natural life or until the spouse remarries, receive a monthly benefit equal to the benefit earned by the member at the time of the member's death.

Persons being paid a spouse's benefit on December 31, 1984 shall receive a monthly benefit increase of ten per cent.

Section 4. Children Benefits.

- (1) Upon the death of a member, who is survived by a spouse and children, the sum of 25 per cent of the monthly base service pension per month shall be paid on behalf of each surviving child until each respective child reaches the age of 18 years, provided that the total payment to the surviving spouse and children under Sections 3 and 4 shall not exceed 200 per cent of the monthly base pension per month.

Upon the death of a retired member, a deferred pensioner, or a previously retired member who is survived by a spouse and children, the sum of 25 per cent of the monthly service pension earned by the member at the time of the member's death shall be paid monthly on behalf of each surviving child until each respective child reaches the age of 18 years, provided that the total payment to the surviving spouse and children under Sections 3 and 4 shall not exceed 200 per cent of the member's earned monthly service pension.

- (2) Upon the death of a member, who is not survived by a spouse, or upon the death of a surviving spouse; the sum of 50 per cent of the monthly base service pension per month shall be paid on behalf of each surviving child, if any, until each respective child reaches the age of 18 years. In no event shall the total payment to the aggregate of the surviving children under the age of 18 years exceed 200 per cent of the monthly base pension per month.

Upon the death of a retired member, a deferred pensioner, or a previously retired member who is not survived by a spouse, or upon the death of a surviving spouse; the sum of 50 per cent of the monthly service pension earned by the member at the time of the member's death shall be paid monthly on behalf of each surviving child, if any, until each respective child reaches the age of 18 years. In no event shall the total payment to the aggregate of the surviving children under the age of 18 years exceed 200 per cent of the member's earned monthly service pension.

- (3) Persons being paid a children's benefit on December 31, 1984, shall receive a monthly benefit increase of ten per cent.

Section 5. Funeral Benefits. In addition to the other benefits provided herein, the sum of \$2,500 shall be paid to the surviving spouse or representative of the estate of any deceased member, retired member, previously retired member, or deferred pensioner to help defray funeral expenses. Furthermore, the sum of \$500 shall be paid to the spouse or representatives of the estate of former member Torphin E. Johnson, whose membership was severed by virtue of reaching the maximum age limitation prior to achieving 20 years of service and prior to the enactment of the Brooklyn Center Fire Department Pension Law of 1967.

Section 6. Early Retirement or Severance.

- (1) Upon application therefor, an early retired member who has performed service in the Fire Department of the City of Brooklyn Center for more than 10 years, but less than 20 years, when the firefighter's position is eliminated or the firefighter becomes physically or mentally disabled so as to be incapable of performing service in the Department, or when the firefighter resigns in good standing from the Department, shall be paid a monthly service pension commencing when the firefighter reaches the age of 50 years, the amount of said service pension to bear the same proportion to the amount of the pension the firefighter would have received if the firefighter had served 20 years as the firefighter's years of service bear to 20 years of service, or alternatively, may be paid a lump sum service benefit after the firefighter has reached the age of 50 years, which service pension shall be an amount which is 35 per cent of the annual base service pension provided by these Bylaws for each year of active service in the Fire Department of the City of Brooklyn Center. The provision of this subdivision (1) shall apply retroactively to any such early retirement effected after June 12, 1967; provided, however, that benefits shall not be paid retroactive from February 15, 1968.
- (2) Upon application therefor, a surviving spouse's benefit, children's benefit and funeral benefit shall be paid pursuant to the provisions of Section 3 and 4 in respect of an early retired member who had performed service in the Fire Department of the City of Brooklyn Center, Minnesota, for more than 10 years but less than 20 years, when the firefighter's position was eliminated or the firefighter became physically or mentally disabled so as to be incapable of performing service in the Department, or when the firefighter resigned in good standing from the Department; the amount of such benefits the firefighter would have received if the firefighter had served 20 years as the firefighter's years of service bear to 20 years service. The provisions of this subdivision (2) shall apply only to such early retirement effected subsequent to June 12, 1967; provided, however, that benefit payments shall not be paid retroactive from February 15, 1968.

Section 7. Payments Exempt. No payments of benefits made or to be made by the Association as provided herein shall be assignable or subject to judgment, garnishment, execution or other legal process.

ARTICLE VII. APPLICATION FOR BENEFITS

Section 1. Form. All applications for benefits shall be made in writing on forms supplied by the Secretary.

annual base service pension provided by these Bylaws for each year of active service rendered in the Fire Department of the City of Brooklyn Center prior to such discontinuance and abolition, except that members with 10 or more years of service shall have vested pension rights.

Section 2. Credit for Time with Volunteer Fire Department. In the event that the City of Brooklyn Center shall convert to a full-time paid Fire Department, and any volunteer firefighter should become a full-time firefighter, the firefighter's volunteer time shall apply towards the firefighter's retirement under the terms of the full-time retirement program of the City; provided, however, that benefits shall be determined on a pro rata so that volunteer benefits are paid for the time worked as a volunteer, and benefits under the full-time retirement program of the City shall be paid for the time spent as a paid firefighter.

ARTICLE IX. INCREASE IN BASIC PENSION

Section 1. Amendment of Bylaws. In the event of the amendment of these Bylaws in a manner so as to increase or improve any pension or benefit described herein, then the retired members, early retired members, surviving spouses or surviving children who are at the time of the amendment receiving a pension or benefit pursuant to these Bylaws shall be entitled to the advantages afforded by such an amendment unless otherwise specifically provided in these Bylaws. The benefits of the Bylaws as approved by the City Council on January 22, 1969, shall be paid retroactively to February 15, 1968, insofar as surviving spouses or surviving children who are receiving benefits as of the effective date of these Bylaws.

ARTICLE X. EFFECTIVE DATE

Section 1. The effective date of these Bylaws shall be established as January 22, 1969. The effective date of the benefit changes contained in the amendments approved by the City Council on May 22, 1978 shall be July 1, 1978. The effective date of the benefit changes contained in the amendments approved by the City Council on January 26, 1981 shall be January 1, 1981. The effective date of the benefit changes contained in the amendments approved by the City Council on December 17, 1984 shall be January 1, 1985.

Bylaws Approved by City Council Resolution No. 69-38, January 22, 1969
Amendment Approved by City Council Resolution No. 70-39, March 30, 1970
Amendment Approved by City Council Resolution No. 74-36, February 25, 1974
Amendments Approved by City Council Resolution No. 78-94, May 22, 1978
Amendments Approved by City Council Resolution No. 81-29, January 26, 1981
Amendments Approved by City Council Resolution No. 84-188, December 17, 1984

Adopted by Membership 8/28/84
Adopted by City Council 9/10/84

Re-Issued 2/3/86
Proposed Revision 1/11/88

BROOKLYN PARK VOLUNTEER FIRE DEPARTMENT BYLAWS

ARTICLE 1, SECTION 1

BOARD OF TRUSTEES

The Board of Trustees shall be composed of six members of the Fire Department. It includes the President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Assistant Treasurer of this Association. The Mayor, City Finance Officer and Chief of the Fire Department of the City of Brooklyn Park, State of Minnesota, shall be Ex-officio members of the Board of Trustees and shall have the same rights, privileges and duties as the other members of the Board of Trustees.

ARTICLE 1, SECTION 2

TERM

1. The election of the five officers, from active membership, shall be held at the annual meeting in February of each year.
2. The 2nd Vice President, shall be elected from active, deferred, or retired members having financial interest. The election shall be held at the annual meeting.
3. The newly elected officers shall assume their duties on the day of their election.
4. Elections for the Board of Trustee offices shall be held annually.

ARTICLE 1, SECTION 3

ELECTION

Each officer shall be elected by the members at the annual meeting.

ARTICLE 1, SECTION 4

VACANCIES

Vacancies in office shall be filled by special election within 60 days after the Board declares a vacancy. Vacancies shall occur when:

1. A member resigns from office.
2. A member is removed for cause under Article 4, Section 4.
3. A member no longer has financial interest in the Association.
4. Death

The term of office under special election shall be for the balance of the term.

ARTICLE 5
MEETINGS

ARTICLE 5, SECTION 1

ANNUAL MEETING

The Annual Meeting of the Association for the election of officers and other business shall be held on the first Sunday in February.

ARTICLE 5, SECTION 2

MEETING OF THE BOARD OF TRUSTEES

Regular meetings of the Board of Trustees shall be held monthly, preferably on the first Sunday of each month. No notice of regular meetings shall be necessary. Special meetings of the Board may be called by the President or by any two members of the Board in writing, filed with the Secretary, who shall thereupon give written notice to all the members of the Board of the time and place of meeting at least one week before the meeting.

ARTICLE 5, SECTION 3

SPECIAL MEETINGS

Special meetings of the members may be called at any time with one week notice upon the written order of the President and one other member of the Board of Trustees or by written petition of 10 percent (10%) of the members of the Association filed with the Secretary. Notice of a special meeting shall be filed with the Secretary and he shall thereupon give written notice of the meeting in advance to each member of this Association entitled to vote at the meeting. No other business shall be transacted at a Special Meeting other than that specified in the notice of the meeting.

ARTICLE 5, SECTION 4

QUORUMS

A majority of the members of the Board of Trustees (five) shall constitute a quorum for the transaction of any business at meetings of the Board, and a majority of the members of the Association shall constitute a quorum for the transaction of any business at the annual meeting of the members. A number less than a quorum may adjourn any meeting of the Board of Trustees or the meeting of the members.

DEFINITIONS - SUBDIVISION 6

"Retired Member Without Financial Interests":

1. Is defined as a member of this Association who has retired from the Fire Department of the City of Brooklyn Park, Minnesota; and
2. Who has had active period or periods of service in said Fire Department of ten (10) years or more, although such service need not be continuous; and
3. Who has been a member of this Association in good standing for at least ten (10) years prior to his retirement; and
4. Who has received his pension in full in lieu of any other benefits of this Association.

DEFINITIONS - SUBDIVISION 7

"Service Pension":

1. Is defined as the monies in an individuals account.

DEFINITIONS - SUBDIVISION 8

"Period of Service":

1. Is defined as the time between the date a person became a probationary member of the Brooklyn Park Fire Department, and retirement or termination as a member from the Brooklyn Park Fire Department; less
2. Any suspension or leave of absence greater than ninety (90) days.

DEFINITIONS - SUBDIVISION 9

"Calendar Year" means a period of one year starting on January 1 and ending on December 31.

ARTICLE 8 SERVICE PENSIONS

ARTICLE 8, SECTION 1

INDIVIDUAL ACCOUNT

An individual account will be established for each member and a statement of activity for each calendar year in this account will be provided to each member annually.

NEW HOPE
VOLUNTEER FIREMAN'S
RELIEF ASSOCIATION

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Section 4. A majority of the board of trustees then in office, and 30% of the members of the association shall constitute quorums for the transaction of business at their respective meetings. Less than a quorum may adjourn a meeting to a future time, which the Secretary shall make known to the affected members.

Section 5. All reports and resolutions shall be submitted in writing and no report shall be accepted unless it is the report of a majority of a committee, provided, however, that a minority shall be permitted to present its views in writing.

Section 6. All meetings shall be conducted according to Robert's Rules of Order, as revised.

Section 7. The order of business shall be:

1. Call to order.
2. Roll call.
3. Reading of minutes of previous meeting.
4. Secretary's report.
5. Treasurer's report.
6. Committee reports.
7. Unfinished business.
8. New business.
9. Election of officers or trustees.
10. Adjournment.

Section 8. Each member who is currently in good standing and who is present at a meeting shall be entitled to one vote on any matter voted upon by the members at such meeting. The act of a majority, provided a quorum is present, shall be the act of the board of trustees or of the membership at their respective meetings, unless the approval of a greater number is required by law or by these bylaws.

ARTICLE V

FUNDS

Section 1. The funds received by this association from dues, fines, application fees, entertainments and other miscellaneous sources shall be kept in the General Fund of the association on the books of the Secretary and the Treasurer. The General Fund shall be segregated into two separate accounts:

(a) General Fund Lump Sum Pension Account. This account shall consist of all dues, fines, and a sufficient portion of other fund raising sources to maintain this account at 100% of its accrued liability. This account shall be dedicated exclusively to payment of benefits as determined in Article X, (General Fund Lump Sum Pensions) of these bylaws.

(b) General Fund Operating Account. This account shall consist of that portion of General Fund income, not attributable to dues and fines, which exceeds the financial requirements of the Lump Sum Pension Account. This account may be expended for any purpose reasonably related to the welfare of the association or the New Hope Fire Department, upon the approval of 2/3 of the members present and voting at any regular or

date when the member became an active firefighter in said Fire Department. If a member's period of active service has not been continuous, parts of years shall be added together to compute full years. All leaves of absence of more than 90 days, except as such are granted to a member because of his disability due to sickness or accident, shall be excluded in computing the period of active service time.

ARTICLE VII

SICK AND DISABILITY BENEFITS

Section 1. A member of the association who is on active duty in the New Hope Fire Department, who becomes sick or disabled to the extent that he is unable to perform any of the duties of his regular occupation, and who is under the care of a physician, for 7 consecutive days or more, shall be entitled to a benefit of \$35.00 per week, commencing with the 8th day of such illness or disability, but the total amount of temporary disability payments for any one illness or disability shall not exceed \$1,820.00. Applications for short term disability benefits shall be made by or on behalf of the applicant within 10 days after the disability commences, and no disability benefits shall be paid for a period which covers more than 3 days before the application is made.

Section 2. If a member of this association shall become totally and permanently disabled, to the extent that a surgeon or physician acceptable to the board of trustees shall certify that such disability will permanently prevent said member from serving as an active firefighter in the New Hope Fire Department, the association shall pay each month to such member during the period of such total disability the sum of \$15 for each year that the member served as an active firefighter in the New Hope Fire Department. If such total disability continues to the time when the member reaches the age of 50 years, the disability benefit shall be converted to a service pension, the amount of which shall be calculated according to the number of years that the member served as an active firefighter in said fire department. A totally disabled member shall have the right to select and receive a lump sum disability pension of \$2,350 for each year of active service in lieu of a monthly disability pension. If a member who has received a lump sum disability pension recovers and returns to active duty, any amount paid as a disability pension shall be deducted from a future service or disability pension.

ARTICLE VIII

DEATH BENEFITS

Section 1. Upon the death of any member of the association who at the time of death is an active firefighter in the New Hope Fire Department, the association shall pay to the named beneficiary, or if there is no named beneficiary, to the surviving spouse, or if there is neither a named beneficiary nor a surviving spouse, to the estate of such deceased member, the sum of \$2,350.00 for each year of active service which the deceased member performed in the New Hope Fire Department to a maximum of 30 years, but in no case shall such death benefit be less than \$11,750.00. Upon the death of a retired member who was receiving a monthly pension at the time of death, the association shall pay to the named beneficiary, or the surviving spouse, or the estate of such deceased member, the sum of \$150 for each year of active service which the deceased member performed in the New Hope Fire Department.

ARTICLE X

GENERAL FUND LUMP SUM PENSION ACCOUNT

Section 1. When a member separates from active duty in the New Hope Fire Department by reason of resignation, retirement, discharge or death, the association shall, from its General Fund Lump Sum Pension Account, pay to such member or his survivors a sum calculated according to the following table:

For 5 years, but less than 6 years of active service	\$350.00
6	400.00
7	450.00
8	500.00
9	550.00
10	1,200.00
11	1,300.00
12	1,400.00
13	1,500.00
14	1,600.00
15	2,550.00
16	2,700.00
17	2,850.00
18	3,000.00
19	3,150.00
20	3,400.00
21	3,550.00
22	3,700.00
23	3,850.00
24	4,000.00
25	4,250.00
26	4,400.00
27	4,550.00
28	4,700.00
29	4,850.00
30 or more years	5,100.00

ARTICLE XI

OPTION IN LIEU OF MONTHLY PENSION AND EARLY VESTING PROVISION

Section 1. If a member shall have served for ten years or more, but less than 20 years, as an active firefighter in the New Hope Fire Department, he may retire from said Fire Department and be placed on the early vested pension roll. When he reaches the age of 50 years, and provided that at that time he has been a member of the association for at least 10 years, he shall, upon application therefor, be paid in the following manner: (These amounts are based on the reduction factors contained in Minn. Statutes 424A.02, subd. 2, for a lump sum pension of \$2,350 per year of active service, OR a monthly pension of \$15 per year of active service, after 20 years of service.)

ARTICLE I. MEMBERSHIP. Sec. 1. Membership in the Bloomington Fire Department Relief Association shall be limited to persons who, at the time of making application for membership, have been members in good and regular standing of, and actively serving as firemen in the Bloomington Fire Department for at least one month prior to making application for membership.

Sec. 2. Every applicant for membership shall, prior to the time at which final action is to be taken on his membership in the Bloomington Fire Department Relief Association, be thoroughly examined by some reliable physician or physicians as to his physical condition. Such physician or physicians shall be appointed by the Board of Trustees from time to time as the Board may deem fit and shall make his or their report upon such forms as the Board of Trustees may provide. If the report of the physician or physicians shows the applicant to be in good and sound condition, the application shall be voted on in its regular course, otherwise the application shall be rejected.

Sec. 3. All applications for membership shall be presented at a regular or special meeting of the Association, accompanied by the regular application fee of one dollar (\$1.00). After the application has been read, an election shall be held. The favorable votes of two-thirds of the members present shall be necessary for election to membership.

Sec. 4. All members in good standing shall be entitled to all the benefits arising from the General Fund of the Association, upon payment of yearly dues of one hundred forty four dollars (\$144.00), payable semi-annually, January 1 and July 1 of each year. The fiscal year of the Association shall be the calendar year. All regulars of the Association who are regular active members of the Bloomington Fire Department shall be entitled to all the benefits of the Special Fund, except as may be hereinafter provided.

Sec. 5. Any member of this Association who fails to pay his semi-annual dues to the Association within ten days of the due date shall pay a penalty of \$5.00 before his dues are accepted by the Association. Any member of this Association who fails to pay his semi-annual dues to the Association within thirty days of the due date stands suspended from membership and forfeits all rights and benefits thereunder by such non-payment alone, without any action by the Association or by any officer thereof.

Sec. 6. Any suspended member can be reinstated only by making written application for reinstatement, presented at a regular or special meeting of the Association, accompanied by a sum of money equal to the amount he would have been required to pay to the Association during the period of suspension, had he not become suspended, upon a favorable vote of two-thirds of the members present and voting at such regular or special meeting. If the application is rejected, the money accompanying same shall be returned.

Sec. 7. Any member of the Association who shall be discharged from the Bloomington Fire Department by reason of intemperance, immoral or disorderly conduct, or for refusing to pay his just debts, or for any cause whatsoever, or who shall resign to avoid being discharged for intemperance, immoral or disorderly conduct, for not paying his just debts, or for any cause whatsoever, except the elimination of his position by action of the Bloomington City Council, shall forfeit his membership and shall be dropped from the roll of membership of the Association and forfeit all claim thereon.

Sec. 8. If others who are placed on the pension roll shall retain their membership, regardless of change of residence.

Sec. 9. Any member who has reached the age of 55 or has served as a volunteer fireman in the Bloomington Fire Department for 20 years, whichever event occurs last, must resign as an active member of the Bloomington Fire Department and be placed on the pension roll.

ARTICLE II. OBJECT. Sec. 1. The object of this Association shall be to provide means for the relief of the distressed, injured, sick or disabled members thereof; to pay to those who have retained membership in the Association for at least ten years and who have served as volunteer firemen in the Bloomington Fire Department for a period of twenty years or more and until they have reached the minimum age of fifty years upon retirement from active service in said Department such service pensions as may be provided for in the By-Laws of the Association; and in case of the death of a member, to pay to the legal representatives or widow and children of such deceased member whose death may occur while he is a member in good standing of this Association such sums as may be provided for in the By-Laws of the Association.

Sec. 2. When a member has retained membership in the Association for ten years, and has actively served in the Bloomington Fire Department for twenty years or more and until he has reached the age of fifty years, he shall be paid monthly for the remainder of his natural life a sum equal to one-third of the salary as payable from time to time during the period of pension payment to policemen of the highest grade, not including officers of the police department, in the employ of the City of Bloomington. If a member of the Association has actively served in the Bloomington Fire Department for twenty years or more but has not reached the age of fifty years, he may retire from the Bloomington Fire Department and be placed on the deferred pension roll. When he reaches the age of fifty years, he shall be paid monthly for the remainder of his natural life a sum equal to one-third of the salary as payable from time to time during the period of pension payment of policemen of the highest grade, not including officers of the police department, in the employ of the City of Bloomington. During the time a member is on the deferred pension roll he will not be eligible for any disability benefits as provided in Section 3 of this Article, or for any benefits from the General Fund of the Association, and he shall be relieved of paying his dues.

Sec. 3. For total disability from any cause, a member shall be paid monthly during the period of disability a sum equal to one-third of the salary as payable from time to time during the period of disability to policemen of the highest grade, not including officers of the police department, in the employ of the City of Bloomington. Inability to perform the duties of a fireman, in the opinion of a physician or physicians appointed by the Board of Trustees, shall be deemed total disability. If the period of disability continues to the time when the member would have qualified for a service pension as determined in Section 2 of this Article, he will be placed on the service pension roll for the remainder of his natural life. If the physician or physicians appointed by the Board of Trustees requests information regarding the health or condition of the member who is applying for or receiving a disability pension, the member must instruct his personal physician to provide such information, subject to rejection of his application or termination if disability benefits. If a member receives disability payments from any public funds, the Association will pay the difference between the total of those payments and the disability payment provided by the Association. No benefits shall be paid for any

disability of less than seven days' duration.

Sec. 4. For the purpose of determining eligibility for relief, a widow of a fireman must have been married to him at least three years prior to his retirement. The widow of a retired member receiving a pension shall be paid monthly for the remainder of her natural life or until she remarries, a sum equal to one-fourth of the salary as payable from time to time during the period of pension payment to policeman of the highest grade, not including officers of the police department, in the employ of the City of Bloomington.

Sec. 5. In the event of the death of a member prior to his retirement, his widow shall be paid monthly for the remainder of her natural life or until she remarries, a sum equal to one-fourth of the salary as payable from time to time during the period of pension payment to policeman of the highest grade, not including officers of the police department, in the employ of the City of Bloomington. In the event there are a surviving child or children in addition to the widow, each child shall be paid monthly until he reaches the age of 18 years or marries, a sum equal to 4% of the monthly salary as payable from time to time during the period of pension payment to policeman of the highest grade, not including officers of the police department, in the employ of the City of Bloomington, provided the total pension hereunder for the widow and children of the deceased member shall not exceed one-third of the monthly salary of said policeman.

Sec. 6. The Association will provide a pension for children of deceased members after the death or remarriage of their mothers, of such amount as the Board of Trustees of the Association shall deem necessary to properly support such children until they reach the age of 18 or marry, provided the total pension hereunder for the children of a deceased member shall not exceed a sum equal to one-third of the salary of a policeman of the highest grade, not including officers of the police department, in the employ of the City of Bloomington during the period of pension payment.

Sec. 7. Immediately upon the death of a member from any cause whatsoever, the Association will pay to his widow, or surviving children or to his estate, or to his named beneficiary, the sum of \$500.00.

Sec. 8. It shall be the duty of a committee composed of two or more members of the Board of Trustees to deliver the death benefit mentioned in Sec. 7 of this Article to the designated person or persons within 24 hours of the known death of a member. This committee shall further assist the survivors of the deceased member in arranging for his burial, and perform such other acts deemed helpful at such time. Each member may leave sealed instructions for this committee with the Secretary, who shall make them immediately available at the time designated by the member.

Sec. 9. Wherever the term "monthly salary of a policeman of the highest grade" occurs in the By-Laws of the Association, it shall be interpreted to mean the average of the monthly salary for the preceding three years, including the current year, of a policeman of the highest grade, not including officers or persons above the rank of patrolman, according to present designations, in the employ of the City of Bloomington.

Sec. 10. All payments for pensions or disability benefits shall be rounded off to the nearest whole dollar amount.

ARTICLE III. MEETINGS. Sec. 1. The annual meeting, of the Association shall be held on the second Monday in January.

Sec. 2. Special meetings of the Association and of the Board of Trustees may be called at any time by the Secretary upon the order of the President. It shall be the duty of the President to call a special meeting at the written request of three or more members of the Association, such request stating the subject of the call. It shall be the duty of the Secretary to give notice of such special meetings, and such notice shall specify the object of the meeting. The only business transacted at any special meeting may be that for which such meeting was called.

Sec. 3. A majority of the Board of Trustees then in office, shall constitute a quorum for the transaction of business and 30% of the members of the Association shall constitute a quorum for the transaction of the regular business of the Association.

Sec. 4. Roberts Rules of Order shall prevail at all meetings of the Association or of the Board of Trustees.

ARTICLE IV. OFFICERS. Sec. 1. The officers of this Association shall consist of a Board of six Trustees, at least one but not more than two of whom shall be retired firemen. Two Trustees shall be elected annually, at the regular annual meeting of the Association, and they shall hold their respective offices for the term of three years or until their successors have been elected and have duly qualified except that in 1967, two Trustees shall be elected for one year terms, two Trustees for two year terms, and two Trustees for three year terms.

Sec. 2. Following the Annual meeting of the Association, the Board of Trustees shall elect from the Board members a President, a Vice President, a Secretary and a Treasurer, who shall serve in their respective offices during the ensuing year or until their successors have been elected and have duly qualified. The Board of Trustees shall hold regular monthly meetings.

Sec. 3. When a vacancy occurs in the membership of the Board of Trustees, the remaining members of the Board shall elect a member of the Association to fill such vacancy for the unexpired term thereof.

Sec. 4. In accordance with Minnesota Statute, the Mayor and the Clerk of the City of Bloomington and the Chief of the Bloomington Fire Department shall be Ex-officio members of the Board of Trustees.

ARTICLE V. MANAGEMENT. Sec. 1. The Board of Trustees shall manage the business of the Association, and shall act upon all claims for benefits of whatever nature and also see that all provisions of the Constitution and bylaws are enforced.

ARTICLE VI. DUTIES OF OFFICERS. Sec. 1. It shall be the duty of the President to attend and preside at all meetings of the Association and of the Board of Trustees. He shall enforce the due observance of the Constitution and bylaws and see that the Officers properly perform the duties assigned to them. He shall sign all papers requiring his signature. He shall be a member of the Board of Trustees and of all committees and he shall exercise a careful supervision over the affairs of the Association. He shall receive such salary as the Board may from time to time fix, subject to approval of the Association.

Sec. 2. It shall be the duty of the Vice-President to perform the duty of the President in his absence. In the absence of both, the Association shall appoint a President pro tem, who shall perform the duties incident to the office.

Sec. 3. It shall be the duty of the Secretary to keep a true and accurate record of the proceedings of all meetings of the Association and of the Board of Trustees. He shall keep a correct record of all amendments, alterations and additions to the Constitution, By-Laws or order of business in a separate book from the minutes of the Association. He shall cause a due notice of all special meetings of the Association and the Board of Trustees to be sent to the respective members thereof. He shall keep a roll of membership, with date of joining, resignation, discharge, assessments and dues paid and relief furnished. His books shall be at all times open to the inspection of the Board of Trustees. He shall, prior to entering upon the duties of his office, give bond in such sum and with such sureties as may be required and approved by the Board of Trustees, conditioned upon the faithful discharge of the trusts and the full performance of the duties of his office. The Secretary shall receive such salary as the Board of Trustees may from time to time fix, subject to the approval of the Association.

Sec. 4. It shall be the duty of the Treasurer to receive all monies belonging to the Association and hold them subject to the order of the Board of Trustees. He shall pay all orders drawn on him by order of the Board of Trustees and duly signed by the President and no other. He shall keep separate and distinct accounts of all General and Special funds, and shall prepare and present to the Board of Trustees a full and detailed account of the assets and liabilities of each fund separately at each annual meeting of the Association. He shall deliver up to his successor in office, or any committee appointed by the Board of Trustees to receive the same, all money, books, papers, etc., pertaining to his office immediately upon the expiration of his term of office. He shall, prior to entering upon the duties of his office, give a bond in such sum and with such sureties as may be required and approved by the Board of Trustees, conditioned upon the faithful discharge of the trusts and the full performance of the duties of his office. The Treasurer shall receive such salary as the Board of Trustees may from time to time fix, subject to the approval of the Association.

Sec. 5. It shall be the duty of the Board of Trustees to devise modes and plans for the profitable and safe investment of the unappropriated funds of the Association, and whenever investments or loans are to be made, to investigate and pass upon the securities offered and to attend to the drawing and execution of the necessary papers.

Sec. 6. The Board of Trustees shall have exclusive management of investing the funds of the Association, subject to approval of the Association and the Council of the City of Bloomington. The Board of Trustees may, subject to the approval of the Association and the Council of the City of Bloomington, invest all of the funds of the Association with the exception of \$1,500.00, which shall remain in the treasury for relief purposes.

ARTICLE VII. FUNDS. Sec. 1. The property and money of the Association shall be divided into two separate and distinct funds: first, the General Fund, to which shall be credited all monies received from membership fees, and donations now due or hereafter to become due, and all interest or dividends on monies loaned or invested due or maturing from the fund.

disbursements from the fund may be made as authorized by a vote of two-thirds of the members at any meeting.

Sec. 2. The second fund shall be known as the Special Fund, and shall consist of and include all monies received from membership dues, from the State of Minnesota, from the City of Bloomington, and also any other money placed therein by resolution of the Association, provided that all interest and dividends on money loaned or invested from this fund shall be added to and become part of the same fund. All benefits to members or survivors of members and all operating expenses of the Association shall be paid from the Special Fund.

ARTICLE VIII. LEAVE OF ABSENCE. Sec. 1. Any member of this Association who is granted a leave of absence by the Bloomington Fire Department shall, during such leave, be relieved of paying his dues in this Association, and during such leave and period of non-payment of dues shall not be entitled to any benefit whatever. If, after expiration of such leave, the member again becomes active in the Bloomington Fire Department, he can be reinstated by payment of the dues accrued during his leave of absence.

Sec. 2. Any member who is called or drafted to enter the armed services of the United States of America shall be relieved of paying his dues in this Association during the time of his military service, but shall retain all his rights and benefits in the Association.

Sec. 3. Any member who receives disability benefits for a period of more than three months in any calendar year shall be relieved of paying his dues in this Association during the period of disability, but shall retain all his other rights and benefits in the Association.

ARTICLE IX. MISCELLANEOUS. Sec. 1. No money or funds of the Association shall be disbursed for any purpose not herein provided for, unless authorized by a vote of two-thirds of the members of the Association present.

Sec. 2. If the position in the Bloomington Fire Department held by a member of the Association is eliminated by the action of the Council of the City of Bloomington, and the member has served in the Bloomington Fire Department for more than ten years, but less than twenty years, the Association will pay to such member a service pension when he reaches the age of fifty years, determined on a pro rata basis proportionate to the ratio which his years of service bear to twenty years of service. Pensions payable under Sections 4, 5 and 6 of Article II of these By-Laws shall also be paid on a pro rata basis to survivors of such member.

Sec. 3. If the City of Bloomington shall convert the volunteer fire department to a full time paid fire department and if any volunteer should become a full time paid fireman, his volunteer time shall apply toward his retirement on a pro rata basis so that volunteer benefits are paid for volunteer time and benefits under Minn. Stats. Chapter 424 shall be paid for the time spent as a paid fireman.

Sec. 4. If the position in the Bloomington Fire Department held by a member of the Association is eliminated by action of the Council of the City of Bloomington and the member has served in the Bloomington Fire Department for less than ten years, the Association will return to such member the dues which he has paid to the Association.

Sec. 5. If a member of the Association resigns of his own volition after having paid dues for five years or more, the Association will return to such member the dues which he has paid to the Association.

Sec. 6. All reports and resolutions shall be submitted in writing and no report from a committee shall be accepted unless it be the report of a majority of the committee, provided, however, that a minority shall always be permitted to present its views in writing.

ARTICLE X. AMENDMENTS. Sec. 1. The By-Laws of the Association may be amended at any regular or special meeting thereof by a favorable vote of two thirds of the members present and voting, provided that a quorum is present, and provided further that notice of any proposed amendment or amendments shall be given by reading the same at a regular or special meeting not more than 31 days next preceding that upon which such amendment or amendments are acted upon, and that a notice be mailed to each member at his last known address not less than ten days prior to such meeting, and provided further that such amendment or amendments shall be approved by the Council of the City of Bloomington.

ORDER OF BUSINESS.

1. Call to Order.
2. Reading of minutes of previous meeting.
3. Reading of reports and minutes of Board of Trustees' meetings.
4. Reports of officers.
5. Propositions for membership.
6. Reports of special committees.
7. Balloting for members.
8. Unfinished business.
9. Election of Trustees. (Annual meeting)
10. Miscellaneous business.
11. Roll call.

July 12, 1988

MEMO

TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator
RE: Recycling Drop-Off Options

After investigating the recycling drop-off options available to the City of Crystal, I have compiled the attached chart. The three companies surveyed are the only ones I am aware of that have the ability to service our area. Representatives of each company voiced a strong desire to service Crystal with a drop-off, and each has the ability to begin a program by August 1.

I also surveyed staff members of surrounding communities who have had experience working with these companies. Polka Dot Recycling has been reportedly late in filing reports and showing up at the collection site. No significant negative comments were received on the other two companies.

There is also another option open to the Council, and that is to keep promoting the various recycling drop-off programs available to our residents currently (Church of the Open Door, Brunswick Methodist Church, St. Raphael's Church, and Goodwill) besides our five newspaper drop-offs. Of those people who have telephoned me at City Hall inquiring about an alternative drop-off to the closed Robbinsdale Recycling Center, none have voiced dissatisfaction with having to drive further to the Goodwill ADC. In fact, many residents are very pleased that we have a site that's open every day.

If the City Council chooses to provide another drop-off to our residents, I would recommend the option with Super Cycle providing a truck on Saturdays in the City Hall parking lot. This appears to be the most cost-effective and reliable option. I would not recommend a drop-off with bins due to the high cost and the fact that there is not sufficient space for the bins at our city garage.

A decision on funding capability will also have to be made by the council for this program. The entire \$20,000 appropriation for recycling in 1988 was already spent by the end of June.

A definite decision on how to pursue should be made at the July 19 council meeting so that we may plan our advertising flyer for the Frolics Parade.

jm

Company	Description of Program	Frequency of Collection	Cost*	Additional Costs	Total Cost
Polka Dot Recycling	Would provide two men to staff a semi-trailer in City Hall parking lot for 4 hours. Would collect: newspaper, aluminum, steel and tin cans, glass and batteries.	Each Saturday	\$2,200 - \$3,520 (price would vary according to how much aluminum we receive)	\$600 (advertising)	\$2,800 - \$4,120
Super Cycle	Would park a SuperCycle collection truck in City Hall parking lot for a set period of time and staff with one driver. Would collect: cardboard, newspaper, glass, aluminum, steel and tin cans.	Each Saturday	\$2,640 (for four hours each week)	\$600 (advertising)	\$3,240
Super Cycle	Drop-Off bins placed at City Garage for newspaper, glass, and cans. City would have to provide staff.	Each Saturday	\$3,960	\$2,100 (advertising and labor)	\$6,060
Waste Management - Blaine	Drop-Off bins placed at City Garage for newspaper, glass, and cans. City would have to provide staff.	Each Saturday	\$2,375 - \$3,000	\$2,100 (advertising and labor)	\$4,475 - \$5,100

* Cost figures based on a five week time period (August 1, 1988 - January 1, 1989)

DATE: July 12, 1988
MEMO TO: Jerry Dulgar, City Manager
FROM: Edward C. Brandeen, Park & Recreation Director
RE: Bids for Playground Equipment at City Parks

The following bids were received for playground equipment at three city parks - Forest, Twin Oak and Valley Place:

Viking Fence	\$58,960
St. Croix Recreation	69,100
Odland Construction	79,900

The bids are competitive and represent a good value for the city. Crystal is getting three developed areas for approximately one-fourth the total cost.

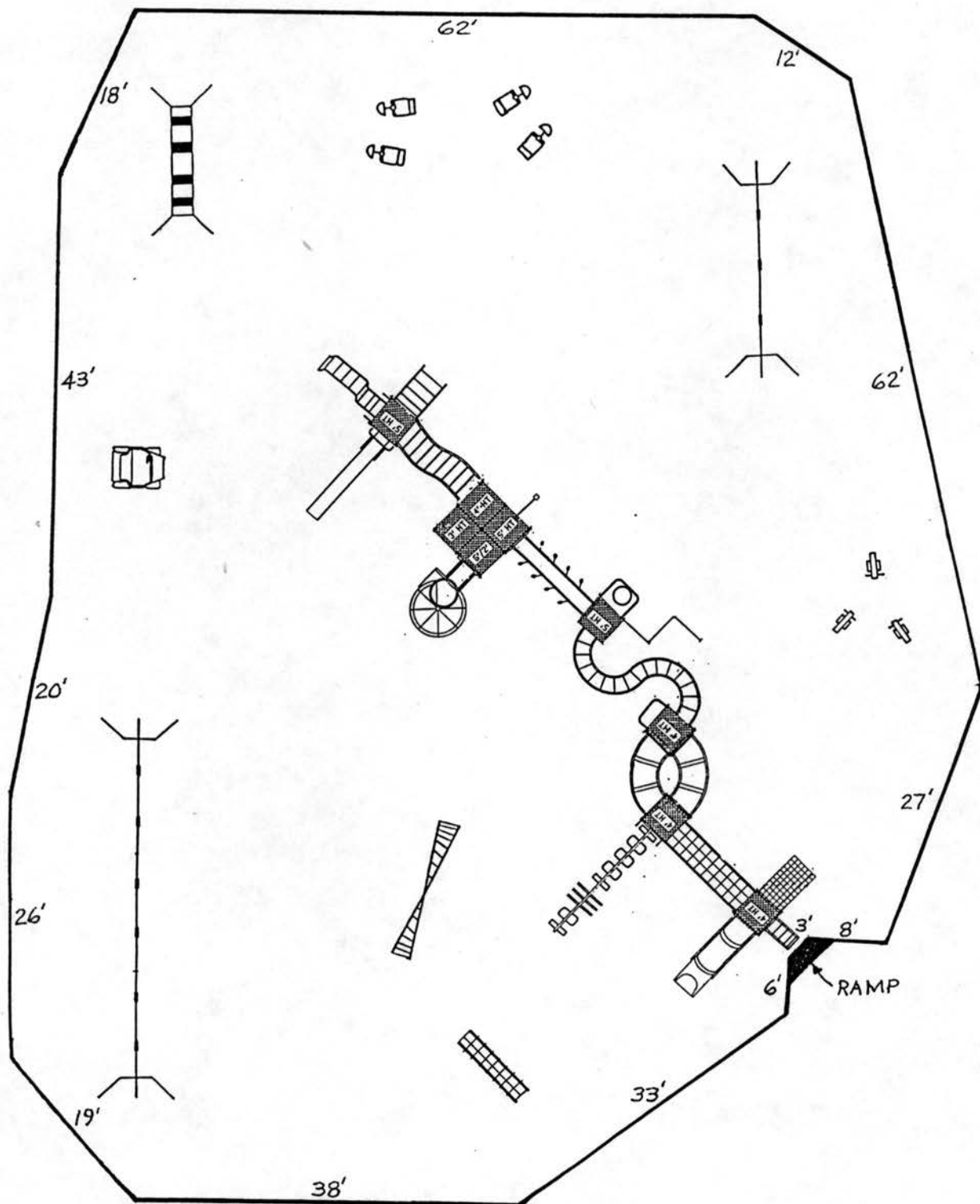
The amount included in the budget for the three areas is \$54,000 from the following sources.

City of Crystal	\$12,000 (PIR)
School District #281	5,000
Forest School PTA	4,000
Crystal Lions Club	18,000
Crystal VFW 494	15,000
Total	<hr/> \$54,000

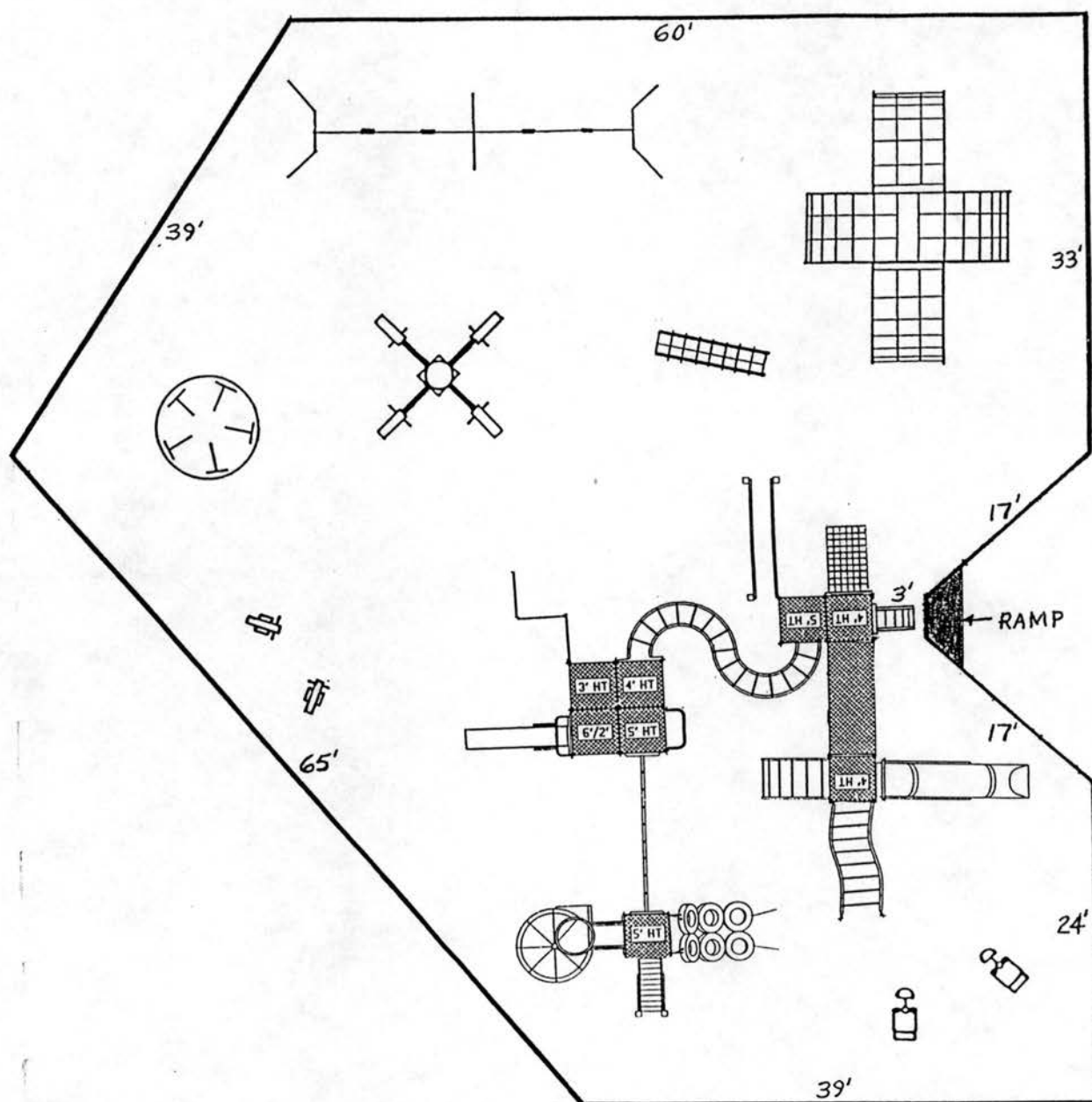
I recommend we award the bid to Viking Fence in the amount of \$58,960, with the balance of \$4,960 to come from the PIR Fund.

For your information, this is creative and colorful modular equipment, manufactured by the Gametime Equipment Company. Each site will be edged in timbers and sand installed to a depth of 12 inches. Each site will also be handicapped-accessible with ramp and grab bars.

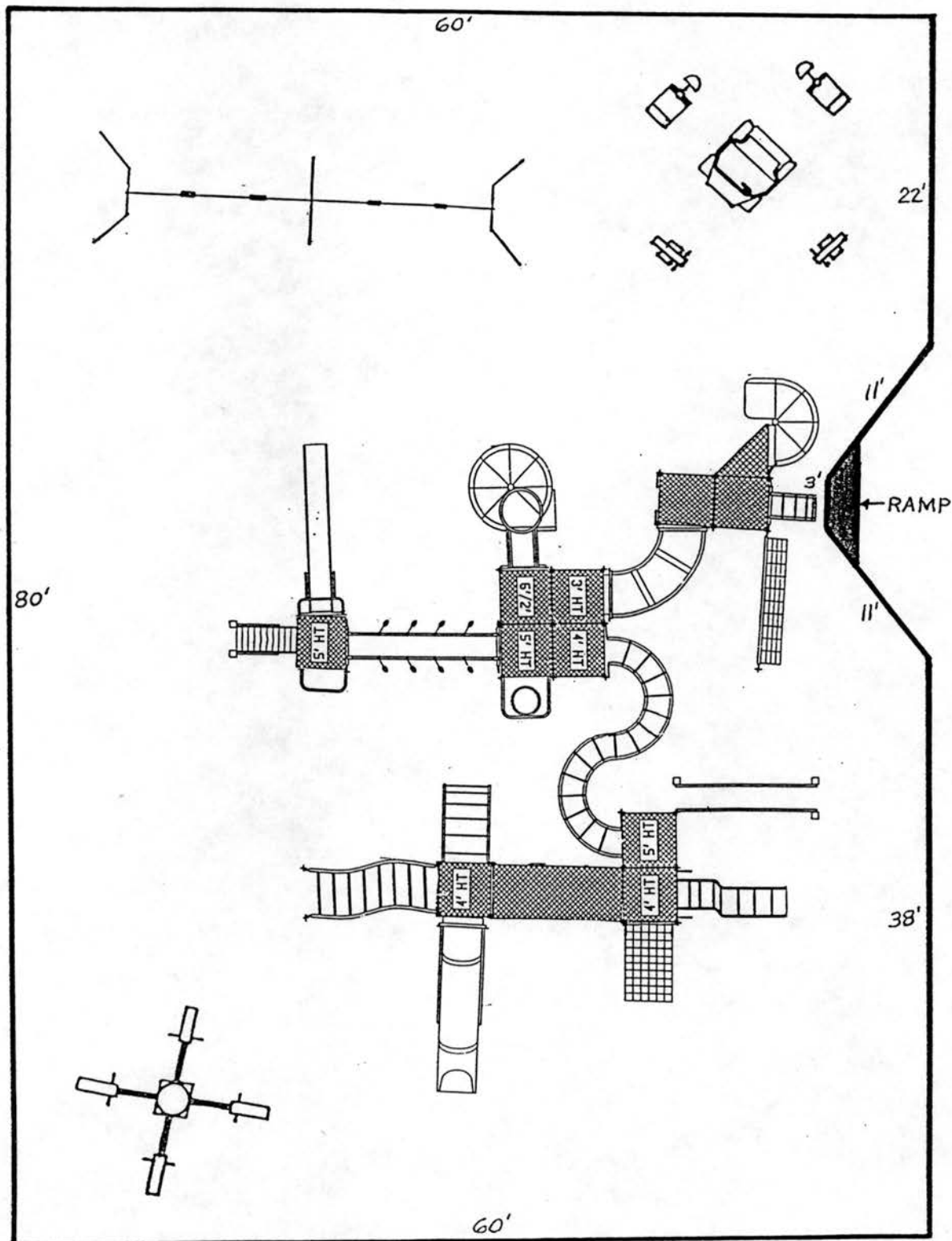
VALLEY PLACE PARK



TWIN OAK PARK



FOREST SCHOOL PARK



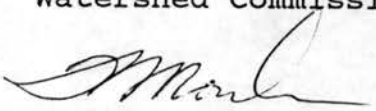
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: July 8, 1988
RE: Shingle Creek Watershed Management Plan

Attached is a copy of the final draft of the Shingle Creek Watershed Management Plan. As noted in the attached letter from the Commission's Engineer, Crystal has until August 1 to submit local comments regarding the document.

To assist with review of the various sections of the Plan, an executive summary is also attached. Items of special interest include the following:

- State Statute requires that each local government prepare its own water management plan. The storm sewer plan prepared by Crystal in 1968 will not meet the comprehensive legal guidelines, so a new document will be required. Tentative staff scheduling includes preparation of said local water management plan in 1990.
- A study reviewing the high and low outlet needs of Twin Lake, which was identified as a plan deficiency, is presently under way. Specifically, the study is intended to list options to increase lake out flow during high water levels and impede flow during times of low lake levels.
- The plan includes a comprehensive review of the Shingle Creek flow rates. The results of this review concluded that the extensive and expensive ponding proposed upstream in Maple Grove was not required, as originally anticipated, to protect downstream development.

I will be prepared to review the Water Management Plan with the City Council in additional detail. At this time, this office has no comments to recommend for referral to the Watershed Commission.



WM:jrs

Encls

SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION

3030 Harbor Lane • Plymouth, MN 55441
(612) 553-1144

June 1, 1988

The Honorable Thomas Aaker
Mayor of Crystal
4141 Doulgas Drive
Crystal, MN 55422

Re: Shingle Creek Watershed Management Plan

Dear Mayor Aaker:

The Shingle Creek Watershed Management Commission has directed us to submit their Watershed Management Plan for your review as prescribed in Minnesota Statutes §473.878 Subdivision 5., Local Review, which reads as follows:

"Upon completion of the plan, but before final adoption by the organization, the organization shall submit the plan for review and comment to all counties, soil and water conservation districts, towns, and statutory and home rule charter cities having territory within the watershed. Any local government unit which expects that substantial amendment of its local comprehensive plan will be necessary in order to bring local water management into conformance with the watershed plan shall describe as specifically as possible, within its comments, the amendments to the local plan which it expects will be necessary."

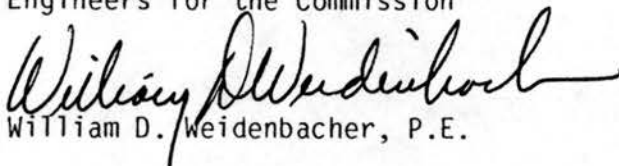
The statute provides 60 days for this review period. Please forward your comments by August 1, 1988. Comments should be forwarded to:

Mr. Neil Johnson, Chairman
Shingle Creek Watershed Management Commission
3030 Harbor Lane
Plymouth, Minnesota 55441

The Shingle Creek Watershed Management Commission will review any comments received at their regularly scheduled meeting on August 11, 1988. Should you have any questions concerning this matter, please feel free to contact Dale Claridge or me at 473-4224.

Very truly yours,

EUGENE A. HICKOK AND ASSOCIATES
Engineers for the Commission



William D. Weidenbacher, P.E.

crs

cc: Commissioners

EXECUTIVE SUMMARY

INTRODUCTION

The 1982 Minnesota Legislature adopted the Metropolitan Surface Water Management Act (Statutes 473.875 to 473.883) mandating that all watersheds within the seven county metropolitan area be governed by a watershed management organization. In 1984, the nine cities who have land in the Shingle Creek Watershed, namely, Brooklyn Center, Brooklyn Park, Crystal, Maple Grove, Minneapolis, New Hope, Osseo, Plymouth, and Robbinsdale, entered into a Joint Powers Agreement and formed the Shingle Creek Watershed Management Commission to plan, control, and provide for the development of the Shingle Creek Watershed. This organization has since embarked on its duties and responsibilities as mandated by the Minnesota Legislature to prepare this watershed management plan focusing on the preservation and use of natural water storage and retention systems. In 1987, the legislature amended the act to include specific responsibilities for groundwater management and the act was retitled the "Metropolitan Water Management Act."

Under the authority of the Metropolitan Water Management Act and the Joint Powers Agreement, the Commission will administer the regulatory functions of this watershed management plan through providing the framework for local water management plan content and regulatory functions. The Commission has elected to initiate programs and promote participation in areas where an effort at the watershed level would most appropriately and cost effectively be implemented. The administering agencies for the regulations contained in the local plans will be the local governmental units. Specific zoning and land use planning as well as plan implementation responsibilities remain with the individual cities. The Commission will be responsible for insuring that the municipalities properly and consistently implement their local management plans. Where issues concerning more than one municipality cannot be resolved through efforts at the local level the Commission will, upon request of the municipalities, act to settle such issues.

Local Water Management Plans. The Act further requires that after adoption of the watershed management plan, local government units having land use planning and regulatory authority for territory within the watershed shall prepare a local water management plan, capital improvement program and official controls as necessary to bring local water management into conformance with the watershed management plan. Although no time period is specifically prescribed for completion of the local water management plan, the Commission is suggesting that local water management plans be completed within 3 years of the adoption of the Shingle Creek Watershed Management Plan. Local government units must also prepare amendments to the local comprehensive plan required to bring official controls in conformance with the watershed management plan. After completion, local water management plans shall be submitted to the Commission for approval.

WATERSHED DESCRIPTION

The Shingle Creek Watershed covers an area of 43.5 square miles in east-central Hennepin County. This kidney-shaped watershed extends approximately 10 miles from Plymouth and Maple Grove in the west to Minneapolis in the east. Shingle Creek begins at the junction of Bass Creek and Eagle Creek in Brooklyn Park,

flows easterly, then southerly for a total of 11.3 miles before discharging into the Mississippi River at Minneapolis. There are a number of lakes and wetlands within the Shingle Creek Watershed. Major recreational lakes include Bass Lake, Crystal Lake, Eagle/Pike Lake, and Twin Lakes. In the eastern three-quarters of the watershed, the land is predominantly urban in nature and in the western one-quarter of the watershed, it is now mostly rural, but rapidly developing.

PLAN CONTENTS

This watershed management plan provides a detailed inventory of the physical and hydrologic characteristics of the watershed. The TR-20 and HEC-2 computer models were used to assist in the hydrologic evaluation. The plan also establishes objectives and policies for water management, identifies management issues and strategies, and proposes an implementation program to accomplish these strategies.

MANAGEMENT ISSUES AND STRATEGIES

Eight important management issues have been identified in Chapter V of the plan. They include:

1. Runoff Management
2. Floodplain Management
3. Shoreland Management
4. Water Quality Monitoring
5. Erosion and Sedimentation Control
6. Stormwater Treatment
7. Wetlands Management
8. Groundwater Protection

Strategies have been developed to address each issue while meeting the objectives and policies set forth by the Commission. Procedures are identified for implementing the strategies in the form of projects, plans and programs. The responsibility and level of participation of each governmental unit and the Commission are also identified. Below is a brief summary of the management strategies developed by the Commission and the action chosen to address each issue.

Runoff management is necessary to resolve current flooding problems and accommodate future land use changes. The lower portion of the watershed is fully developed and the flooding of residences that now occurs will increase with further upstream urbanization unless the pressures on the drainage system can be reduced. The Commission has established allowable peak outflow rates for runoff management sectors. The runoff management sectors are composed of aggregates of subwatersheds. The Commission will ensure that the drainage system's conveyance and storage capacities are adequate to prevent the allowable rates from being exceeded. Key storage components will be preserved, improvements affecting storage capacities will be regulated, and drainageway capacities will be maintained and monitored. These strategies will be accomplished primarily through local watershed management plans.

Floodplain management is necessary to maintain sufficient flood storage capacity to minimize flood-related property damages. Encroachment within the floodplain results in higher flood elevations and increased velocities. Runoff management issues in this watershed indicate critical need for sound floodplain management. The strategy of the Commission is to prohibit encroachment within the 100-year floodplain except where actions that mitigate adverse impacts have been taken. The Commission will administer the floodplain management program and review all projects proposed within the 100-year floodplain. Floodplain management strategies shall be incorporated into the local water management plans.

Shoreland management is necessary to ensure future water quality. It is proposed to be achieved through the adoption of local shoreland protection ordinances that are consistent with Minnesota Department of Natural Resources' regulations.

Water quality monitoring will be performed in accordance with a long-term plan to identify problems and protect the quality of the lakes and streams. Limited water quality data currently exists for the watershed, and data that is available is insufficient to properly analyze overall water quality at the level of detail necessary for watershed management. Stream and lake monitoring programs will be developed to establish baseline information and to initiate programs to maintain or improve water quality. A treatment program may be considered if data indicates it is warranted.

Erosion and sedimentation from agricultural or urban land development can degrade water quality, obstruct flow, and reduce the depth of downstream waterbodies in the watershed. The Commission will support the efforts of the Hennepin Conservation District and the U.S. Department of Agriculture, Soil Conservation Service in addressing soil stabilization within the watershed. The Commission requires that members adopt erosion and sedimentation control measures that meet Management Standards. A review program must be established for all land development construction site work as a part of the local plan.

Stormwater treatment is necessary to reduce water quality problems in the system and protect waters that recharge groundwater supplies. This would primarily include reducing the amount of sediments and nutrients that enter streams via a stormwater system. Each municipality shall prepare a local water management plan in conformance with Shingle Creek Watershed Management Commission requirements. These plans must demonstrate that treatment is provided for stormwater runoff prior to its discharge into any public water. Existing development is required to provide treatment as part of a redevelopment or as designated by the Commission or local plan.

Wetland management will preserve "protected waters" and ensure a long-term role for wetlands in stormwater treatment. The Commission will consider the water storage and nutrient assimilative ability of wetlands not under DNR jurisdiction and assist municipalities in determining their proper use. Protected waters and wetlands as defined in the Public Waters and Wetland Inventory of Hennepin County will be managed through coordination with DNR programs and used for runoff management as outlined in Section 6, Stormwater Treatment.

Wetland development guidelines will be established to preserve treatment characteristics of wetlands not under DNR jurisdiction. To assure compliance with development guidelines, the Shingle Creek Watershed Management Commission may also require local water management plans to include a program to manage certain wetlands not included in the DNR's protected waters and wetlands inventory and enforce compliance.

Groundwater protection is an important concern in the watershed. Of the nine communities in the watershed, three rely partially or entirely on drift wells, two use both bedrock aquifer and drift wells, and four rely entirely on bedrock aquifers. The Commission will establish a procedure to review and comment on development that may affect groundwater quality and quantity. Procedures will be adopted by local governmental units level to control development that may affect groundwater resources.

SUPPLEMENTAL STUDIES

Three supplemental studies have been proposed to better define allowable peak outflow rates and storage requirements. They include: Twin Lakes/Ryan Lake Outlet Modification-Final Evaluation, Eagle Lake Outlet Channel Capacity Analysis, and Crystal Lake Outlet Feasibility Study. These studies are currently being completed or scheduled for completion in 1989 and will likely result in capital improvements.

FUNDING

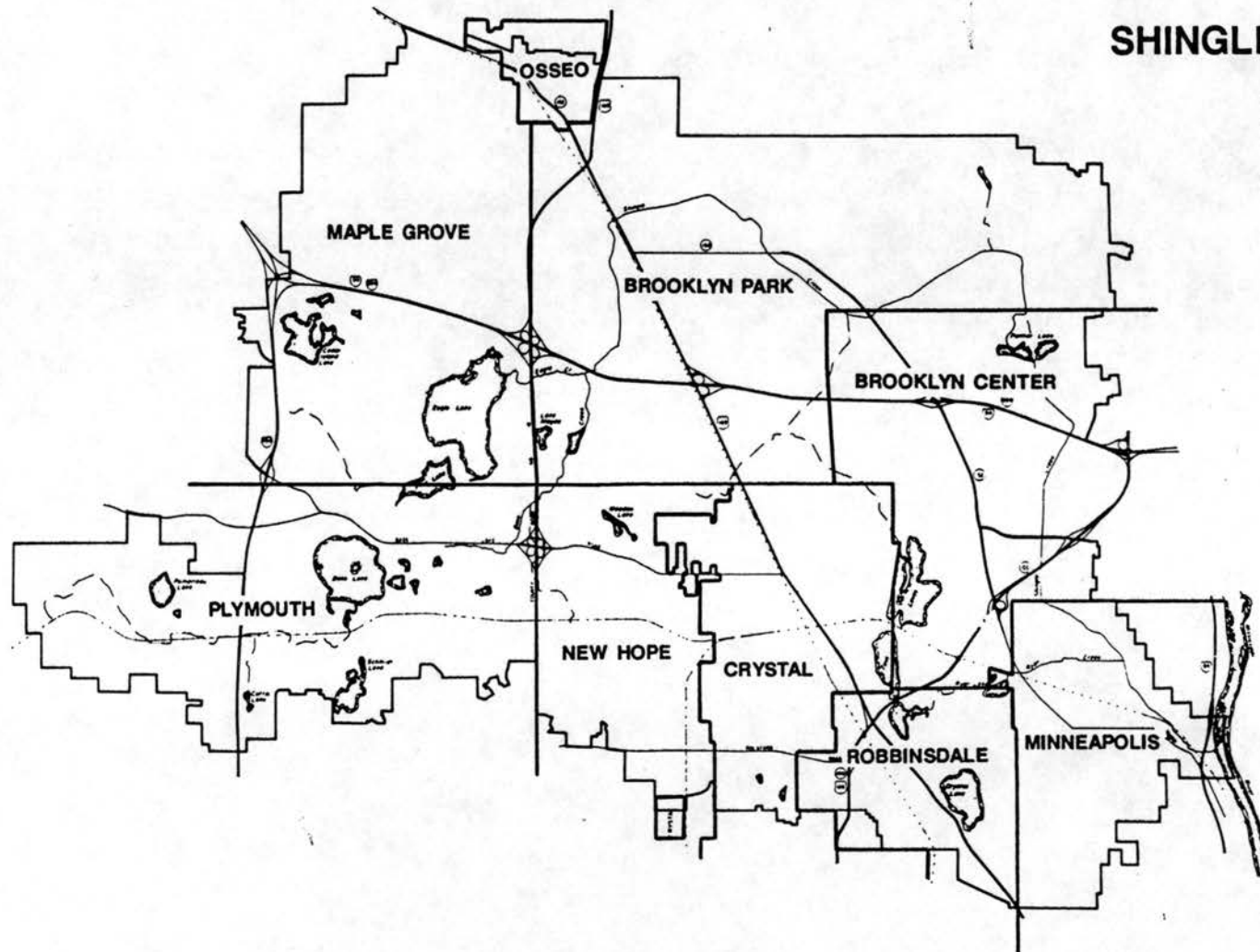
Capital improvements will be funded under the provisions of Section VII and VIII of the "JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF A SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION". General funds of the Commission are to be used for administrative purposes including local plan review, amendments to local plans and audits of municipal records.

PLAN OVERVIEW

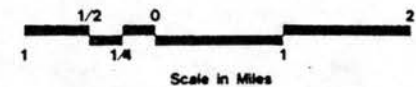
This plan is a dynamic document which reflects public concerns. It is intended to be a guide and working tool to member units of government in managing the water resources of the Shingle Creek Watershed. This plan is subject to review and will be updated as the needs and accomplishments of the Shingle Creek Watershed Management Commission dictate.

SHINGLE CREEK WATERSHED

LEGAL BOUNDARY



SHINGLE CREEK
WATERSHED MANAGEMENT COMMISSION

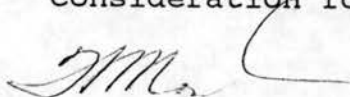


E. A. HICKOK AND ASSOCIATES
WAYZATA, MINNESOTA



TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: June 29, 1988
RE: Sale of Motorized Vehicles

On June 13 the Planning Commission recommended approval of an ordinance amendment whereby sale of motorized vehicles would be handled as conditional uses in the B-3 and I-1 Zoning Districts as described in the attached staff report. The City Attorney has prepared the item in ordinance amendment form (also attached) which is ready for the Council's consideration for first reading.



WM:jrs

7/8/88 UPDATE

On July 5 the City Council approved first reading of the attached ordinance amendment. Approval of the final reading is now in order and recommended.

ORDINANCE NO. 88-_____

AN ORDINANCE
RELATING TO ZONING: AMENDING CRYSTAL
CITY CODE (APPENDIX I - ZONING) SUBSECTIONS 515.35
AND 515.39 BY ADDING SUBDIVISIONS: REPEALING
CRYSTAL CITY CODE (APPENDIX I - ZONING) SUBSECTIONS
515.35, SUBDIVISION 2 h) AND 515.39,
SUBDIVISION 2 e).

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code (Appendix I - Zoning), Subsection 515.35 is amended by adding a subdivision to read:

Subd. 4 g). Motor vehicle and motorized recreational equipment sales and storage garages accessory thereto provided that:

1) The architectural appearance and functional plan of the building and site may not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot.

2) Approval of a conditional use permit will be based on a specific site plan noting the existing facilities and improvements required to meet the provisions of this subdivision.

3) Parking, driving and vehicle display areas shall be hard-surfaced to control dust. Further, these areas must be lined with concrete curb and provide for an on-site drainage system subject to the approval of the City Engineer.

4) A minimum lot area of 22,500 square feet is required.

5) The lighting must be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and must be in compliance with Subsection 515.07, subdivision 10 of this Code.

6) The area is fenced and screened from view of neighboring residential uses or if abutting an R District in compliance with Subsection 515.07, subdivision 9 of this Code.

7) Vehicular access points may create a minimum of conflict with through traffic movement and shall comply with Subsection 515.09 of this Code.

8) All signing and informational or visual communication devices must be minimized and shall be in compliance with Section 406 of the City Code.

9) Repair or work of any kind on motor vehicles and motorized recreational equipment may not be permitted. The repair or sale of products other than those specifically mentioned in this subdivision require issuance of individual conditional use permits in compliance with this Code.

10) On-site parking requirements consistent with Section 515.09, Subd. 8) d) must be met.

11) Maximum vehicle or equipment length must be restricted to less than 32 feet unless larger units are specifically approved as a condition of the conditional use permit and provided for on the parking layout.

12) The provisions of Subsection 515.53, Subd. 1 e) of this Code are considered satisfactorily met.

Sec. 2. Crystal City Code (Appendix I - Zoning), Subsection 515.39 is amended by adding a subdivision to read:

Subd. 4 d). Motor vehicle and motorized recreational equipment sales and storage garages accessory thereto provided that the conditions specified in Subsection 515.35, subdivision 4 g) are met.

Sec. 3. Crystal City Code (Appendix I - Zoning), Subsections 515.35, Subdivision 2 b) and 515.39, Subdivision 2 e) are repealed.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

00110D03.F16



NORTHWEST BRANCH

YOUNG MEN'S CHRISTIAN ASSOCIATION
OF METROPOLITAN MINNEAPOLIS
7601 42ND AVENUE NORTH
NEW HOPE, MINNESOTA 55427
AREA CODE 612/535-4800

June 24, 1988

Jerry Dulgan
City of Crystal
4141 Douglas Dr. N.
Crystal, MN 55427

Dear Mr. Dulgan,

The Northwest YMCA Detached Work Program continues to provide a very important, effective service to youth and families in the Northwest suburbs. In 1987, for example, 746 youth/families received counseling services by a Detached Worker. One hundred sixty six (166) families received additional services through the Family Counseling Program.

In the first five months of 1988, Carl Parker, the Detached Worker relating primarily to Crystal, has served 86 youth and their families. Of those, 53 families were low income and 55 families were single-parent households.

As you know, these services are made possible with the continued financial support of the City of Crystal. The program is staff intensive, with 80% of the program's budget being salaries, benefits and taxes. To keep pace with these and other program expenditures, we are requesting a \$1,000 increase in the City of Crystal's financial support. The total amount requested is \$14,000. We are making this increase request to all the participating municipalities. Attached is a Detached Work Program Description, 1987 Program Summary (what do you get for your money), and City of Crystal Client Data for 1987.

I would also like the opportunity to formally make this request to your City Council, and update them on the accomplishments of the Detached Work Program during the past year. Please let me know when you feel an appropriate presentation time would be.

I would appreciate your careful consideration of this request and the community impact this money will have in the City of Crystal. HELP US MAKE A DIFFERENCE IN THE LIVES OF CRYSTAL YOUTH AND FAMILIES!

Thank you for your time and supportive efforts of the Detached Work Program.

Sincerely,

Dana Sorenson
Associate Executive Director

Enclosures

DS:zz

Crystal
Northwest Branch YMCA
Detached Work Program Client Data
Jan-May 1988

- * Five Detached Workers
- * Family Counselor
- * Chemical Awareness Counselor

Detached Work: Methods of Program Delivery

- | | |
|-----------------------------|---------------------------------------|
| * one-to-one counseling | * restitution programs |
| * Alateen groups | * Menogyn camping experiences |
| * self-esteem groups | * therapeutic recreational activities |
| * sexuality groups | * vocational assistance |
| * chemical awareness groups | * crisis intervention |
| * family counseling | * referrals to appropriate sources |
| * NYPUM minibike program | * advocacy |

Number of Clients Served

Male 49 Female 37 TOTAL 86

Ethnic Background

Black 9 White 67 Asian 4 Native American 1 Hispanic 1
Other 4

Referral Sources

Police 9 Court Services 9 School 36 Welfare 1 Family 9
Self 14 Peers 6 Other 2

REASONS REFERRED

WORKER IDENTIFIED PROBLEM(S)

Runaway	3
Truancy	10
Inappropriate School Behavior	15
Drug Abuse	5
Property Crimes	5
Violent Crimes	4
Unmanageable Home Behavior	13
Family Problems	24
Self-Esteem	
Sexual Abuse	1
Physical Abuse/Neglect	2
Emotional Abuse/Neglect	2
Eating Disorders	
Pregnancy	2
Vocational Assistance	
Sexuality Concerns	
Survival Needs	
Other Sources	

Multiple problems documented

22 Assessment
64 Counseling
86 Total

15.1 Average Age of Client
53 Low Income Families
55 Single Parent Families

DETACHED WORK

(YMCA)

I. MISSION STATEMENT

To assist troubled youth, ages 10-18, and their families in developing a lifestyle acceptable to themselves and the society in which they live.

(Henn. Cty.)

II. GOALS

1. To reduce problematic behavior among youth ages 10-18 in the Northwest Area of Hennepin County.
2. To alleviate poor family relations among youth ages 10-18 in the Northwest area of Hennepin County.

(YMCA)

III. OBJECTIVES OF THE DETACHED WORK PROGRAM

- A. To reduce annual delinquency rates among the troubled youth served by the program.
- B. To reduce incidence of in-school and community behavior problems among the troubled youth served by the program.
- C. To improve the quality of relations in the families of the troubled youth served by the program.
- D. To improve the quality of peer and community relations among the troubled youth served by the program.
- E. To provide these services at no or low cost to our clients.

(Henn. Cty.)

IV. PRIORITY PROBLEMS TO ADDRESS

- | | |
|---|-----------------------------|
| • Chemical/Use/Abuse | • Unplanned Pregnancy |
| • Physical/Sexual Abuse | • Low Self Esteem |
| • Poor School Performance | • Poor Peer Relationships |
| • Negative involvement in the Juvenile Justice System | • Poor Family Relationships |

(Henn. Cty.)

V. TARGET POPULATION

* 625 risk youth and their families residing in the Northwest Area Suburbs

SPECIFICALLY →

- Youth experiencing one or more of the Priority Problems as well as those in need of no cost counseling services.

(Henn. Cty.
&
YMCA)

VI. SERVICES OFFERED

- | | |
|--|--------------------------|
| - One to One Counseling | - Wilderness Camping |
| - Group Counseling (Groups) | - Retreat Weekends |
| - Family Counseling | - Recreation Groups |
| - Evaluation & Referral | - Youth Advocacy |
| - Restitution Programs | - NYPUM Minibike Program |
| - 24 Hour On-Call Personal Crisis Intervention | - Vocational Assistance |

Northwest Branch YMCA
Detached Work Program Client Data
1987 Summary
TOTAL PROGRAM

- * Five Detached Workers
- * Family Counselor
- * Chemical Awareness Counselor

Detached Work: Methods of Program Delivery

- | | |
|-----------------------------|---|
| * one-to-one counseling | * restitution programs |
| * Alateen groups | * Camp Warren & Menogyn Camping experiences |
| * self-esteem groups | * therapeutic recreational activities |
| * sexuality groups | * vocational assistance |
| * chemical awareness groups | * crisis intervention |
| * family counseling | * referrals to appropriate sources |
| * NYPUM minibike program | * advocacy |
| | * 24 hour crisis availability |
| | * Weekend retreats |

Number of Clients Served

Male 254 Female 260 TOTAL 514

Ethnic Background

Black 46 White 411 Asian 18 Native American 20 Hispanic 7 Other 12

Referral Sources

Police 29 Court Services 75 School 286 Welfare 1 Family 41

Self 49 Peers 18 Other 15

	<u>REASONS REFERRED</u>	<u>WORKER IDENTIFIED PROBLEM(S)</u>
Runaway	6	4
Truancy	21	22
Inappropriate School Behavior	107	81
Drug Abuse	87	108
Property Crimes	47	36
Violent Crimes	8	3
Unmanageable Home Behavior	144	74
Family Problems	142	354
Self-Esteem	72	152
Sexual Abuse	11	14
Physical Abuse/Neglect	12	16
Emotional Abuse/Neglect	16	35
Eating Disorders	2	8
Pregnancy	4	4
Vocational Assistance	19	21
Sexuality Concerns	19	32
Survival Needs	6	6
Other Sources	46	33

Multiple Problems Documented

232	Assessment	14.76	Average Age of Client
514	Counseling	252	Low Income Families
746	Total	306	Single Parent Families
			Blended Families

Northwest Branch YMCA
Detached Work Program Client Data
CITY OF CRYSTAL
1987 SUMMARY

- * Five Detached Workers
- * Family Counselor
- * Chemical Awareness Counselor

Detached Work: Methods of Program Delivery

- | | |
|-----------------------------|---------------------------------------|
| * one-to-one counseling | * restitution programs |
| * Alateen groups | * Menogyn camping experiences |
| * self-esteem groups | * therapeutic recreational activities |
| * sexuality groups | * vocational assistance |
| * chemical awareness groups | * crisis intervention |
| * family counseling | * referrals to appropriate sources |
| * NYPUM minibike program | * advocacy |

Number of Clients Served

Male 77 Female 27 TOTAL 104

Ethnic Background

Black 9 White 76 Asian 1 Native American 3 Hispanic 6
Other 9

Referral Sources

Police 19 Court Services 9 School 59 Welfare _____ Family _____
Self 10 Peers 7 Other _____

	<u>REASONS REFERRED</u>	<u>WORKER IDENTIFIED PROBLEM(S)</u>
Runaway	3	1
Truancy	5	3
Inappropriate School Behavior	40	20
Drug Abuse	10	15
Property Crimes	5	2
Violent Crimes	5	1
Unmanageable Home Behavior	42	30
Family Problems	25	68
Self-Esteem	29	39
Sexual Abuse	6	4
Physical Abuse/Neglect	3	3
Emotional Abuse/Neglect	12	10
Eating Disorders	1	1
Pregnancy	3	3
Vocational Assistance		
Sexuality Concerns	9	17
Survival Needs		
Other Sources	21	3

Multiple problems documented

87 Assessment
104 Counseling
191 Total

14½ Average Age of Client
39 Low Income Families
80 Single Parent Families

FAMILY COUNSELING PROGRAM

1987 SUMMARY

The Northwest YMCA Family Counseling Program serviced 166 families in 1987. Most were direct referrals from the Detached Work Program

Many other families were referred out -- due to lack of time available to:

1. Family & Children's Services (Osseo & Downtown)
2. Northwest Mental Health
3. The House
4. Counseling Clinic
5. The Bridge
6. Therapists in private practice (if people had insurance)

Of the families served:

- 85 were single parent, headed by women
- 9 were single parent, headed by men
- 56 were dealing with chemical dependency
- 40 were dealing with suicide attempts
- 12 were dealing with unplanned pregnancy
- 42 were dealing with runaway children
- 126 were dealing with school behavior problems
- 26 were dealing with unemployment
- 84 were dealing with domestic abuse
- 140 were dealing with child abuse or neglect

The program operates on a sliding fee scale.

DUE DATE: NOON, WEDNESDAY, JULY 13, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the July 5, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of July 5, 1988. These items should be taken care of by noon, **Wednesday**, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

BUILDING
INSPECTOR

1. Consideration of waiver of fee for temporary signs at St. Raphael's, 7301 56th Avenue North.
ACTION NEEDED: Notify applicant of Council approval of waiver of fee.
ACTION TAKEN: Permit mailed.

BUILDING
INSPECTOR

2. Set public hearing for variance at 4933 Vera Cruz Avenue North.
ACTION NEEDED: Notify affected property owners of public hearing.
ACTION TAKEN: Notices sent 7-5-88.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on July 19 Council agenda.
ACTION TAKEN: Item placed on 7-19-88 Council agenda.

PUBLIC HEARINGS

PUBLIC WORKS
DIRECTOR

1. Consideration of proposed plat Beelen Addition and variance of side yard setback.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified of action and informed of final plat process.

BUILDING
INSPECTOR

2. Consideration of a request for variance at 5917 46th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

3. Public hearing to consider a request for variance at 3425 Major Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

4. Public hearing to consider a request for variance at 5917 - 38th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

5. Public hearing to consider a request for variance at 8117 - 35th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

BUILDING
INSPECTOR

6. Public hearing to consider a request for variance at 8216 - 30th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

7. Public hearing to consider a request for variance at 6406 - 60th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

8. Public hearing to consider a request for variance at 4361 Zane Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

BUILDING
INSPECTOR

9. Public hearing to consider a request for variance at 8009 - 35th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

REGULAR AGENDA

PUBLIC WORKS
DIRECTOR

1. Consideration of petition for stop signs at 43rd and Florida Avenue North.
ACTION NEEDED: Install two-way stop on Florida at 43rd.
ACTION TAKEN: Sign installation in progress.

CITY CLERK

2. Consideration of charitable gambling license for Celebrity Bowl Charities, Inc. at Doyle's Lanes.
ACTION NEEDED: Note of approval for files.
ACTION TAKEN: License noted.

PUBLIC WORKS
DIRECTOR

3. Consideration of a petition from residents regarding Twin Lake channel work under Highway 100.
ACTION NEEDED: Send copy of petition to Brooklyn Center, Robbinsdale, MNDot and Department of Natural Resources.
ACTION TAKEN: Petitions copied to entities noted above.

CITY
ATTORNEY

ACTION NEEDED: Review any legal steps possible for the City.
ACTION TAKEN: ?

CITY CLERK

4. Consideration of an application for 3.2 stand at St. Raphael's Festival, August 5, 6, and 7.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: License issued 7-6-88.

CITY CLERK

5. Consideration of an application to hold a carnival at 7301 Bass Lake Road, August 5, 6, and 7, 1988.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: License issued 7-6-88.

CITY CLERK

6. Consideration of a transient merchants license for Jones R. Losen for July, 1988.
ACTION NEEDED: Notify applicant of Council approval of dates in July and authorization to City Manager to approve further dates.
ACTION TAKEN: Applicant notified by phone 7-6-88 and license issued 7-6-88.

PUBLIC WORKS
DIRECTOR

7. Consideration of a resolution and ordinance regarding sprinkling restrictions in the City.
ACTION NEEDED: Note the approval of Resolution for enforcement purposes.
ACTION TAKEN: Formal Resolution filed as per our ordinance requirements.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place Second Reading of Ordinance on July 19 Council agenda.
ACTION TAKEN: Ordinance Second Reading place on July 19 Council agenda.

PUBLIC WORKS
DIRECTOR

8. Consideration of a grading permit application for property at 3209 and 3233 Florida Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Excavation permit process underway and notice to surrounding property owners being prepared.

PUBLIC WORKS
DIRECTOR

9. Consideration of a bid for Memory Lane Pond excavation.
ACTION NEEDED: Notify low bidder of Council approval.
ACTION TAKEN: Contract documents in process.

ASSISTANT CITY
MANAGER

10. Consideration of First Reading of an Ordinance regarding vehicle sales as a conditional use in a B-3 and an I-1 District.
ACTION NEEDED: Place Second Reading on July 19 Council agenda.
ACTION TAKEN: Second Reading placed on July 19 Council agenda.

PUBLIC WORKS
DIRECTOR

11. Review of Brooklyn Park Redevelopment plan meeting for Douglas Drive and 62nd Avenue North.
ACTION NEEDED: None.
ACTION TAKEN: Review City position on airport relocation and reuse.

CITY MANAGER

12. Consideration of a resolution in opposition to multiple post retirement inflator mechanisms applicable to local police and paid firefighter pension plans.
ACTION NEEDED: Forward copy of resolution to the League of Cities.
ACTION TAKEN: Copy of resolution sent to League of MN Cities, Senator Reichgott, Representatives Rest and Carlson 7-11-88.

CITY MANAGER

13. Consideration of participation in a legal challenge to a portion of the 1988 Omnibus Tax Bill.
ACTION NEEDED: Notify AMM of Council interest but request for further information on the cost of participation.
ACTION TAKEN: AMM notified.

COMMUNITY
DEVELOPMENT
COORDINATOR

14. Consideration of a request to designate the City Garage as a site for household chemical waste collection on September 10, 1988.
ACTION NEEDED: Notify Hennepin County of Council approval.
ACTION TAKEN: Letter sent to Project Director 7-6-88.

CITY MANAGER

15. Consideration of the Space Needs Program and contract from architect.
ACTION NEEDED: Notify architect of Council approval of contract.
ACTION TAKEN: Architect notified and copy of contract forwarded to Attorney's office for review.

FINANCE
DIRECTOR

16. Consideration of a resolution with the Calling of City Improvement Bonds.
ACTION NEEDED: Proceed to call bonds as authorized by City Council.
ACTION TAKEN: ?

FIRE CHIEF

17. Consideration of the advisability of fireworks at the Crystal Frolics if weather does not change.
ACTION NEEDED:
ACTION TAKEN: Memo issued to City Manager dated 7-7-88.

CITY MANAGER

18. Consideration of purchase of Kiemele property for \$12,500.
ACTION NEEDED: Execute purchase agreement and proceed to purchase property.
ACTION TAKEN: In process.

CITY CLERK

19. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.



BULLETIN

July 12, 1988

TO: Mayors and Managers

RE: CONSTITUTIONAL CHALLENGE TO 1988 OMNIBUS TAX ACT

AMM BOARD ACTION

The AMM Board of Directors voted at the July 7th. Board meeting to 'support the Municipal Legislative Commission (MLC) lawsuit' challenging the 'disparity aid' element of the 1988 tax act. The Board also voted to financially support the lawsuit up to \$5,000. The Board will determine at a later date the form of this \$5,000 expenditure. i.e. a direct contribution or to pay for an amicus curiae brief or a combination thereof.

The \$5,000 will be taken from reserve funds and will not have an impact on current programs or membership dues.

BASIS FOR BOARD ACTION:

The Board considered the 'pros and cons' of this issue very carefully including the political ramifications and in the final analysis determined that from a policy standpoint the 'disparity aid' element is not acceptable public tax policy and is unfair for the suburbs and that the Board has an obligation to support this lawsuit to represent the best interests of its member cities. The Board believes it is bad tax policy for several reasons including the following:

1. The state 'buy down' to the equivalent of 128 mills has the perception of encouraging spending and equating high mill rates with need.
2. Equalizing tax rates on a statewide basis ignores the choices that local officials make in determining what services to provide and how they should be funded.
3. In the long run, would tend to reduce creativity and limit the choices of local officials in deciding what services and programs to provide its residents.

The Board would like to thank the many city officials who responded to the AMM Bulletin dated June 15th. pertaining to this issue by providing input. The input was thoughtful and while it tended to support AMM involvement it was not unanimous support and very good arguments were made on both sides of the question. The Board vote

was very strong in support of the lawsuit but it was not unanimous either.

BACKGROUND:

The "constitutional issue" which is raised by the lawsuit is quite complicated and somewhat technical. We attempted to explain the issue in the June 15th. bulletin but many questions have been raised since and the explanation which follows is a further attempt to clarify.

1. The lawsuit will challenge the disparity aid element of the tax act and not the whole tax law.

2. The amount of aid being challenged is roughly 63.2 million dollars according to House Research Department estimates of which all but about five million dollars would go to taxing jurisdictions outside the seven county metropolitan area.

3. The lawsuit will be based on Minnesota Constitution Article X, Section I which reads in part:

'Taxes shall be uniform upon the same class of subjects and shall be levied and collected for public purposes--' (emphasis added).

4. Article 4, Section 26, Subd. 3 of the 1988 Omnibus Tax Bill establishes a "disparity reduction aid" which has the effect of "buying down" local government mill rates to approximately 128 mills. If the combined mill rate of schools, counties and cities exceeds 128 mills, the State will provide disparity aid to local units of government to be used to reduce the mill rate to 128.

This policy is not in itself unconstitutional. However, the method the Legislature adopted to distribute disparity aid can create a **nonuniform** tax on the same class of subjects by the same taxing authority and therefore may be constitutionally flawed.

5. A nonuniform tax result can occur because disparity aid is distributed to local units of government but the aid cannot be used to lower the tax rate citywide or countywide or throughout the school district but rather it can be used only to lower the tax rate within a portion of a city, county or school district.

'For example, two taxpayers living in houses on different sides of a street with identical **market values** and receiving identical **county services**, could pay different county tax rates. This could happen because one house is in City A (where the combined total mill rate is over 128 mills) and one house is in City B (where the combined total mill rate is less than 128 mills). The disparity

reduction aid received by the county can only be used to reduce the county tax rate in city A in this example. As you see, the county tax rate would not be uniform on the same class of subjects and would seem to raise a constitutional question.

6. Only disparity aid is in question. The local government aid (LGA) and Homestead Credit sections of the tax bill remain unchallenged and should not be affected by the lawsuit. The aid distribution of the vast majority of cities in the metropolitan area will not be affected by the lawsuit.

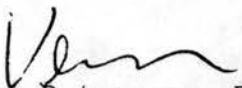
Also enclosed with this bulletin is a more detailed example of how this section of the law would work. This example was provided by the MLC.

WHATS NEXT:

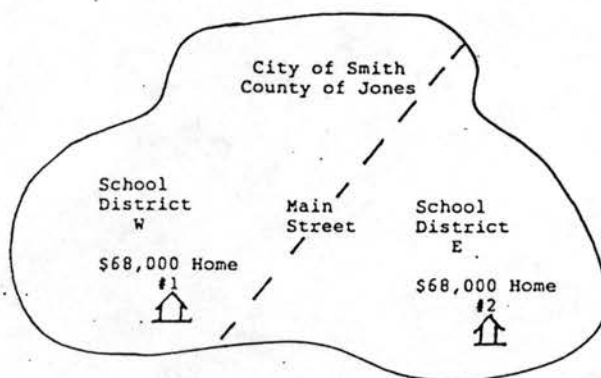
We expect the actual legal challenge to be filed in the next few days and we will keep you updated from time to time.

Please do not hesitate to contact me should you have additional questions. Also feel free to contact Bob Renner, MLC Legislative Counsel at 893-6650 should your city want to participate more directly in this matter.

Sincerely,


Vern Peterson, Executive Director
Association of Metropolitan Municipalities

HYPOTHETICAL EXAMPLE OF DISTRIBUTION AID FORMULA



	Levy on Home #1	Levy on Home #2
City of Smith Levy	25 mills	25 mills
County of Jones Levy	38 mills	38 mills
School District W Levy	65 mills	--
School District E Levy	--	75 mills
	<u>128 mills</u>	<u>138 mills</u>

Because Home #2's levy exceeds 128 mills, state paid disparity aid is used to "buy down" 10 mills. Let's assume the cost of this buydown is \$200,000, i.e., \$200,000 of disparity aid is sent to local units of government located in School District E to reduce the total mill rate from 138 to 128. The law requires that this buydown be distributed to local units in proportion to the total levy.

The City of Smith, which levies 18% of the total levy of 138 mills, would receive 18% of the disparity aid.

$$18\% \times \$200,000 = \$36,000$$

The County of Jones, which levies 27% of the total levy, would receive 27% of the disparity aid.

$$27\% \times \$200,000 = \$54,000.$$

School District E, which levies 55% of the total levy, would receive 55% of the disparity aid.

$$55\% \times \$200,000 = \$110,000.$$

If the City of Smith and the County of Jones were authorized by statute to spread this aid citywide and countywide, there would not be a constitutional question. But the law requires that the aid be spread only in the portion of the city and county where the mill rate exceeds 128 mills, i.e., within the boundaries of School District E.

After the distribution of disparity aid, the effective tax rates (and equivalent mill rates) would appear as illustrated below:

	Home #1		Home #2	
	Mill Rate	ETR	Mill Rate	ETR
City of Smith	25.0	.0020	23.2	.0018
County of Jones	38.0	.0030	35.3	.0027
School District E	--	--	69.5	.0055
School District W	65.0	.0050	--	--
Total	<u>128.0</u>	<u>.0100</u>	<u>128.0</u>	<u>.0100</u>

The resulting taxes will be:

	Home #1	Home #2
City of Smith Tax	\$136.00	\$122.40
County of Jones Tax	204.00	183.60
School District E Tax	--	374.00
School District W Tax	<u>340.00</u>	<u>--</u>
Total Tax	<u>\$680.00</u>	<u>\$680.00</u>

The constitutional argument will be that a person residing in a \$68,000 home in the City of Smith would pay a nonuniform tax for identical city services -- \$136.00 vs. \$122.40.

The same person would also pay a nonuniform county tax -- \$204.00 vs. \$183.60 for identical county services.

The same person would pay a uniform school tax, even though the amounts are different for the same home. Since the taxpayer is in a different school district, they are not considered within the same class of subjects and therefore this portion of the distribution would be constitutional.



STATE OF
MINNESOTA
DEPARTMENT OF NATURAL RESOURCES

PHONE NO. 296-7523

1200 Warner Rd., St. Paul, MN. 55106

FILE NO.

July 5, 1988

Mayor Thomas Aaker
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422-1696

Dear Mayor Aaker:

RE: RESOLUTION NO. 88-34, OBJECTING TO MN. D.O.T. CHANNEL DREDGING
BETWEEN MIDDLE AND LOWER TWIN LAKE AT TH100

I am in receipt of the above resolution involving the lack of formal notification with regard to the amendment of Permit #53-0214. Please be advised that the Department of Natural Resources is legally required (Minnesota Statutes §105.44 Subd. 1) to send copies of permit applications to the watershed district, the soil and water conservation district, and the city where the project is to occur.

The statutes do not require notification for amendment requests. Any contact of local agencies beyond those required by law is strictly by courtesy and cannot be guaranteed in all cases. You will note on the enclosed approval letter that 1) the Department required the approved channel as a condition of the original permit and, 2) we indicated there was no objection by the cities adjoining Twin Lake (I had personally contacted the engineers of Brooklyn Center and Crystal).

We certainly support better communication between the communities involved and I personally will attempt to notify those affected by future projects that I am aware of.

Sincerely,

Judy Boudreau, Area Hydrologist
METRO REGION DIVISION OF WATERS

Enclosure

J36:1kr

cc: USCOE

Hennepin SWCD

City of Robbinsdale

City of Brooklyn Center

Bill Monk, City of Crystal

Shingle Creek WMO

Dennis Johnson, C.O.

Bruce Gilbertson, Region 6 Fisheries

296-7523

1200 WARNER RD., ST. PAUL, MN. 55106

June 8, 1988

Ms. Ellen G. Anderson, P.E.
District Hydraulics Engineer
MNDOT District 5
2055 North Lilac Drive
Golden Valley, MN 55422

Dear Ms. Anderson:

RE: PERMIT 53-0214, AMENDMENT, TWIN LAKE (27-42P) BRIDGE, CHANNEL
MAINTENANCE

Department of Natural Resources (DNR) personnel have reviewed the information submitted with your letter of amendment request dated May 23, 1988. In that the original permit was issued with the DNR requirement to maintain a channel to elevation 847 - with a minimum width of 20 ft. - to allow fish movement under the bridge, we have no objection to your request.

The Shingle Creek Water Management Organization, the Hennepin County Soil & Water Conservation District, and the respective cities which share the water surface of Twin Lakes also do not object to this proposal. Therefore permit 53-0214 is hereby amended to allow maintenance dredging to elevation 848 with a minimum channel width of 20 feet, all as indicated in the aforementioned letter and support material received May 24, 1988. Future maintenance excavation of this project shall not exceed the dimensions herein authorized. Prior to commencing any maintenance excavation, permittee shall advise the Department of Natural Resources (DNR) in writing of the volume of material to be removed, the manner of removal, and the spoil disposal site(s) proposed. Maintenance excavation shall not be commenced until permittee receives DNR approval.

It is our understanding that the City of Robbinsdale does not intend to upgrade the existing bike path under the bridge, therefore this authorization does not include any path construction or reconstruction.

Ms. Ellen G. Anderson
Page Two

Please feel free to contact Judy Boudreau should you have any other questions.

Sincerely,

Thomas P. Lutgen
Acting Regional Hydrologist
METRO REGION DIVISION OF WATERS

TPL:fw

cc: USCOE
Hennepin County SWCD
City of Robbinsdale
City of Brooklyn Center
City of Crystal
Shingle Creek WMO
Dennis Johnson, C.O.
Bruce Gilbertson, Fisheries

J33

10-453214
the application, dated September 17, 1953, of the Department of Highways, acting through its commissioner, together with attached plans for a permit to construct a channel and Bridge No. 6560 in an existing fill on and across the bed of Twin Lake on State Trunk Highway No. 100 in the SW 1/4, Section 10, Township 116 North, Range 21, West of the 5th P. M., Village of Robbinsdale, Hennepin County, having been duly presented.

NOW, THEREFORE, IT IS HEREBY ORDERED,

1. That a hearing on said application be and the same hereby is given.
2. That the permission sought in the application be and the same is granted and the State of Minnesota, Department of Highways, is hereby permitted in the construction of Trunk Highway No. 100 to construct a channel and bridge all as described in the application and plans and specifications, on file and made a part hereof by reference, subject to the following provisions.

All construction shall be according to the application and plans referred to above, except that the channel bottom shall be at Elevation 847.0 feet. See Level Datum of 1920, with a minimum width of 20 feet.

Dated at St. Paul, Minnesota, this 25th day of September, 1953.

SIDNEY L. FRELLSEN, DIRECTOR
DIVISION OF WATERS

By K. W. Pederson
K. W. Pederson
Deputy Director

APPROVED:

Chester S. Wilson
CHESTER S. WILSON
Commissioner of Conservation



Ehlers and Associates, Inc.
LEADERS IN PUBLIC FINANCE

NEWSLETTER

A BI-MONTHLY PUBLICATION

OFFICES IN MINNEAPOLIS AND WAUKESHA • 507 Marquette Avenue • Minneapolis, MN 55402-1255 • 612-339-8291

VOLUME 33, NUMBER 3

FILE: Financial Specialists: Ehlers and Associates, Inc.
Please distribute to governing body members

JULY, 1988

U.S. TREASURY YIELDS

U.S. Treasury yields continue to average 40 to 50 basis points higher than one year ago. There are two main reasons: 1) concern over future inflation; and 2) the Federal Reserve Board's desire to maintain slow, modest growth in the economy. Tax-exempt yields on a AA credit, however, are about the same as AA tax-exempt yields of a year ago when the 20-year BBI was 90.3% of 20-year U.S. Treasury Bond yields. Today the 20-year BBI is 86% of 20-year U.S. Treasury Bond yields. The decrease in supply of tax-exempt bonds has helped tax-exempt rates.

TAX REFORM/TAX EXEMPTION

With the Supreme Court's ruling on South Carolina vs. Baker, Congress now knows it has the ability to dictate how tax-exempt bonds may be used. Congress most likely won't do anything this year, but look out for 1989. In 1989 the new President and Congress will be forced to examine all sources of potential tax revenue, including further curtailment of tax-exempt bonds. Who knows what will be in store for public purpose tax-exempt bonds?

"VARIATIONS ON CAPITAL FINANCING"

The financial community is constantly creating innovative methods of financing that supposedly reduce borrower's costs, but when other costs and risks to the borrower are analyzed, they are not that beneficial. Remember, underwriters also seek rewarding financial instruments for investors. You might be interested in the enclosed article entitled "Variations on Capital Financing" from American City and State which is a valuable publication for public officials.

BUILDING BETTER COMMUNITIES THROUGH LEASING

In the public sector leasing means something less than borrowing or bonding, but can be an effective way to build better communities. When a local government pledges its full faith and credit to long term lease payments, the interest rate can be as low as more conventional financings. Competitive bidding on the borrowing for these lease payments further reduces the interest rates to the community. Even when lease payments are subject to annual appropriation, public offerings greatly reduce interest costs. The public body should solicit an independent fiscal advisor's analysis of the various leasing options vs. standard kinds of financings.

FmHA DISCOUNT PROGRAM

Over the last two months Ehlers and Associates has helped several of our clients take advantage of the FmHA Discount Program by refinancing at substantial savings.

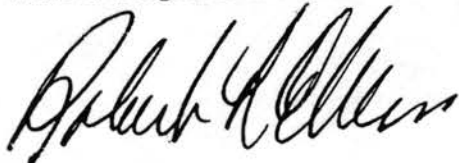
<u>Issuer</u>	<u>Future Value Savings</u>	<u>Issuer</u>	<u>Future Value Savings</u>
Buffalo Lake, MN	\$ 422,202	Menahga, MN	\$605,379
Fosston, MN	393,326	Warroad, MN	245,220
Lincoln County, MN	310,233	Altoona, IA	647,683
St. Francis, MN	215,771	West Bend, IA	444,891
Staples School District, MN	1,054,399	Mondovi, WI	203,338
Mahnomen School District, MN	1,091,271		

Other clients who realized substantial savings from the FmHA Discount Program include the following: Bertha School District, MN; Clarkfield, MN; Mahnomen County, MN and Durand, WI.

COMPANY NOTES

Steven Apfelbacher has been elected President, and Bill Fahey continues as Chief Executive Officer. Jana Ristamaki, in charge of internal operations, continues as Secretary/Treasurer. Seegar Swanson, Chairman of the Board, headquarters in Waukesha heading up Wisconsin operations. Carolyn Drude, Senior Vice President, 18 years with Ehlers and Associates, has been elected to our Board of Directors.

Have a delightful summer!



Robert L. Ehlers
Founder



Steven F. Apfelbacher
President

SUMMARY OF AREA BOND SALES

Municipality	Date	Type of Bonds	Amount	Maturity	Net Rate	Bond Buyer Index	Rating
Iowa							
Dallas Center-Grimes Sch. District	04/12/88	G.O. School Bonds	\$2,900M	1990-2007	7.33%	7.80%	AMBAC
Dallas Center-Grimes Sch. District	04/12/88	G.O. Capital Loan Notes	765M	1989-2003	6.97%	7.80%	NR
Mason City	04/12/88	G.O. Refunding Bonds	6,065M	1989-2005	7.07%	7.81%	Aa
LeMars	05/03/88	G.O. Sewer Revenue Bonds	2,300M	1989-2003	7.43%	7.77%	Baa1
Davenport	05/04/88	G.O. Corporate Bonds	6,185M	1989-2003	6.12%	7.77%	Aa/A+
Davenport	05/04/88	Taxable G.O. Bonds	2,645M	1989-2003	9.49%	7.77%	Aa/A+
Altoona	05/09/88	G.O. Bonds	1,210M	1990-2008	7.37%	7.84%	A
Altoona	05/09/88	Water Revenue Bonds	550M	1989-2008	7.67%	7.84%	A
Altoona	05/09/88	Sewer Revenue Bonds	450M	1990-2000	6.93%	7.84%	A
Dallas Center	05/10/88	Water Revenue Bonds	165M	1989-2003	7.53%	7.84%	NR
Newton	05/16/88	G.O. Bonds	1,650M	1989-2000	6.74%	7.85%	A1
Des Moines	05/16/88	G.O. Bonds	25,000M	1990-2003	6.99%	7.85%	Aaa
Des Moines Area Community College	05/17/88	New Job Training Certificates	1,645M	1989-1997	7.01%	7.85%	Aa
Ames	05/24/88	City Hall Bonds	6,850M	1989-2008	7.27%	7.97%	Aa1
Anthon-Oto Community School District	05/24/88	G.O. School Bonds	955M	1994-2000	7.21%	7.97%	A
Ottumwa	05/24/88	G.O. Improvement Bonds	2,175M	1991-2004	7.25%	7.97%	A1
Minnesota							
Kerkhoven	04/04/88	G.O. Revenue Bonds	170M	1990-1999	7.14%	7.97%	NR
Buffalo	04/04/88	G.O. Improvement Bonds	425M	1989-2004	7.15%	7.97%	Baa1
I.S.D. # 270 (Hopkins)	04/07/88	G.O. Tax Antic. Certificates	2,000M	1989	5.00%	7.90%	NR
Victoria	04/07/88	G.O. Improvement Bonds	1,335M	1991-2010	7.43%	7.90%	Baa1
I.S.D. #599 (Fertile-Beltrami)	04/12/88	G.O. School Building Bonds	2,325M	1992-2009	7.54%	7.80%	Baa
Mahnomen County	04/12/88	G.O. Watershed Improvement Bonds	190M	1990-2004	7.22%	7.80%	NR
Blue Earth County	04/12/88	G.O. Building Bonds	475M	1990-1999	6.36%	7.80%	A
MN Higher Ed. Facilities Authority (St. Thomas)	04/13/88	Revenue Bonds	11,100M	1989-2008	7.38%	7.80%	A
I.S.D. #287 (Hennepin Tech. Institute)	04/14/88	G.O. Tax Antic. Certs. of Indebt.	4,800M	1989	5.04%	7.80%	NR
Buffalo Lake	04/18/88	G.O. Refunding Improvement Bonds	700M	1989-2004	7.30%	7.81%	NR
Elk River	04/18/88	G.O. Improvement Bonds	1,180M	1990-1999	6.23%	7.81%	Baa
North St. Paul	04/18/88	G.O. Improvement Bonds	1,225M	1988-2003	6.72%	7.81%	A
Hugo	04/18/88	G.O. Improvement Bonds	180M	1990-1999	7.01%	7.81%	NR
Hugo	04/18/88	G.O. Equipment Certificates	85M	1990-1992	6.25%	7.81%	NR
I.S.D. #793, (Staples)	04/19/88	G.O. Sch. Bldg. Refunding Bonds	1,605M	1989-2007	7.48%	7.81%	Baa1
I.S.D. #1 (Aitkin)	04/19/88	G.O. School Building Bonds	500M	1990	5.42%	7.81%	Baa1
MN Higher Ed. Facilities Authority (St. Benedict)	04/20/88	Mortgage Revenue Bonds	6,365M	1989-2003	7.50%	7.81%	Baa
Dakota County	04/26/88	G.O. Temporary Solid Waste Bonds	2,700M	1991	5.45%	7.87%	A1
I.S.D. # 297 (Spring Grove)	04/26/88	G.O. School Building Bonds	855M	1990-2008	7.41%	7.87%	Baa
I.S.D. # 432 (Mahnomen)	04/26/88	G.O. School Building Refunding Bonds	3,210M	1989-2011	7.69%	7.87%	Baa
Mound	04/26/88	G.O. Improvement Bonds	310M	1990-1998	6.19%	7.87%	A
Mound	04/26/88	G.O. Building Bonds	790M	1989-2003	6.76%	7.87%	A

Municipality	Date	Type of Bonds	Amount	Maturity	Net Rate	Bond Buyer Index	Rating
Fertile							
Clarkfield	04/27/88	G.O. Bonds	680M	1989-2011	7.61%	7.87%	NR
Menahga	04/27/88	G.O. Water Refunding Bonds	280M	1989-2009	7.80%	7.87%	NR
Richfield	04/27/88	G.O. Refunding Improvement Bonds	550M	1989-2001	7.12%	7.87%	NR
Cottonwood County	04/25/88	G.O. Redevelopment Bonds	1,900M	1989-1998	6.10%	7.87%	Aa
Hopkins	04/26/88	G.O. Ditch Bonds	155M	1990-1909	7.59%	7.80%	NR
Hamburg	04/26/88	G.O. Redevelopment Bonds	2,145M	1989-2003	6.61%	7.87%	A1
St. Francis	05/02/88	G.O. Temporary Improvement Bonds	280M	1998	5.25%	7.77%	NR
St. Francis	05/02/88	G.O. Sewer & Water Rev. Ref. Bonds, A	360	1989-2009	7.90%	7.77%	Baa
I.S.D. #786 (Bertha-Hewitt)	05/02/88	G.O. Water & Sewer Rev. Ref. Bonds, B	620	1989-2004	7.61%	7.77%	Baa
Warroad	05/02/88	G.O. School Building Ref. Bonds	1,540M	1989-2012	8.27%	7.77%	Baa
Fosston	05/02/88	G.O. Refunding Improvement Bonds	2,005M	1989-2006	7.87%	7.77%	NR
Beltrami County	05/03/88	G.O. Water Revenue Refunding Bonds	330M	1989-2006	7.95%	7.77%	NR
I.S.D. #308 (Nevis)	05/03/88	County Jail Revenue Bonds	2,965M	1990-2004	7.06%	7.77%	A
Lincoln County	05/03/88	G.O. Bonds, A	1,985M	1989-2009	7.39%	7.77%	AAA/Aaa
Lincoln County	05/03/88	G.O. Ditch Bonds	845M	1991-2005	7.94%	7.77%	Baa
Mahnomen County	05/03/88	G.O. Refunding Bonds	5,625M	1989-2017	7.95%	7.77%	Baa
Spring Valley	05/05/88	G.O. Hospital Refunding Bonds	85M	1989-1999	7.65%	7.77%	NR
Spring Valley	05/09/88	G.O. Grant Antic. Notes	925M	1989	5.22%	7.84%	Baa
I.S.D. #284 (Wayzata)	05/09/88	G.O. Wastewater Treat. Facility	1,135M	1991-2010	7.57%	7.84%	Baa
Champlin	05/09/88	G.O. School Building Bonds	14,000M	1993-2009	7.20%	7.84%	A1
Area Metro. Council (Mpls., St. Paul)	05/09/88	Taxable G.O. Tax Increment Bonds	440M	1991-2001	9.56%	7.84%	Baa1
Area Metro. Council (Mpls., St. Paul)	05/10/88	G.O. Solid Waste Bonds	2,220M	1989-1993	5.98%	7.84%	AAA/Aaa
Area Metro. Council (Mpls., St. Paul)	05/10/88	G.O. Sewer Bonds	35M	1991-2009	7.34%	7.84%	Aa/AAA
Area Metro. Council (Mpls., St. Paul)	05/10/88	Transit System Indebtedness	17,000M	1990-2000	6.76%	7.84%	Aa/AAA
Area Metro. Council (Mpls., St. Paul)	05/10/88	Refunding Bonds	19,100M	1992-1994	6.18%	7.84%	Aa/AAA
Oakdale	05/10/88	G.O. Improvement Bonds	1,520M	1989-1996	6.20%	7.84%	A
Oakdale	05/10/88	G.O. Equip. Certs. of Indebt.	475M	1990-1993	5.96%	7.84%	A
Minneapolis	05/10/88	G.O. Various Purpose Bonds	28,740M	1989-2009	6.94%	7.84%	Aaa
Chisago County	05/16/88	G.O. Sewer Bonds	1,020M	1990-2008	7.49%	7.85%	A
New Ulm	05/17/88	G.O. Public Utility Revenue Bonds	1,055M	1989-1999	6.75%	7.85%	Aa
New Ulm	05/17/88	G.O. Improvement Bonds	1,040M	1989-1998	6.56%	7.85%	A1
Moorhead	05/16/88	Municipal Improvement Revenue Bonds	2,045M	1991-2000	7.05%	7.85%	A
I.S.D. #272 (Eden Prairie)	05/17/88	G.O. School Building Bonds	15,870M	1993-2002	7.21%	7.85%	A
Rosemount	05/17/88	Taxable G.O. Tax Increment Bonds	1,100M	1990-1999	9.48%	7.85%	A
I.S.D. #270 (Hopkins)	05/19/88	G.O. School Building Bonds	3,000M	1991-2004	7.21%	7.85%	A1
Tracy	05/23/88	G.O. Improvement Bonds	555M	1990-2004	7.49%	7.97%	Baa
New Hope	05/23/88	G.O. Temporary Tax Increment Bonds	695M	1990	5.98%	7.97%	A-1
New Hope	05/23/88	G.O. Tax Increment Bonds	1,680M	1990-2004	7.29%	7.97%	A-1
Monticello	05/23/88	G.O. Improvement Bonds	1,625M	1990-2004	7.25%	7.97%	A
Sartell	05/23/88	G.O. Improvement Bonds	245M	1990-1999	7.02%	7.97%	Baa1
Champlin	05/24/88	G.O. Revenue Water Bonds	1,200M	1991-2004	7.39%	7.97%	MBIA
Stillwater	05/24/88	G.O. Capital Outlay Bonds	625M	1992-1999	6.91%	7.97%	A
Stillwater	05/24/88	G.O. Temporary Tax Increment Bonds	1,600M	1989	5.98%	7.97%	NR
Sleepy Eye	05/26/88	G.O. Storm Sewer Bonds	880M	1990-2004	7.25%	7.97%	Baa1
Yellow Medicine Co.	05/26/88	G.O. Drainage Ditch Bonds	245M	1990-2004	7.49%	7.97%	Baa
Cottonwood Co.	05/31/88	G.O. Bonds	1,065M	1989-2009	7.18%	7.96%	Baa
Stewartville	05/31/88	G.O. Refunding Bonds	385M	1989-2005	7.41%	7.96%	A

Municipality	Date	Type of Bonds	Amount	Maturity	Net Rate	Bond Buyer	Rating
						Index	
<u>Wisconsin</u>							
Centuria	04/04/88	G.O. Refunding Bonds	280M	1989-2002	7.90%	7.97%	NR
Madison	04/05/88	G.O. Promissory Notes	8,000M	1989-1998	6.35%	7.97%	Aaa
Greenfield	04/06/88	G.O. Improvement Refunding Bonds	23,945M	1989-1997	6.54%	7.97%	FGIC
Arcadia	04/06/88	Bond Anticipation Notes	1,750M	1990	6.12%	7.97%	NR
Superior	04/06/88	Taxable G.O. Corp. Purpose Bonds	2,710M	1990-2003	9.35%	7.97%	A
Neenah	04/06/88	G.O. Promissory Notes	1,060M	1989-1998	6.38%	7.97%	Aa
Wausau Sch. District	04/11/88	G.O. Bonds	1,925M	1989-1996	6.31%	7.80%	Aa
Glendale	04/11/88	G.O. Corporate Purpose Bonds	2,100M	1990-2003	6.74%	7.80%	Aa
Glendale	04/11/88	G.O. Promissory Notes	880M	1990-1997	6.16%	7.80%	Aa
Wisconsin (Madison)	04/12/88	Transportation Revenue Bonds	51,475M	1989-2008	7.34%	7.80%	A1
Clintonville	04/12/88	G.O. Corporate Purpose Bonds	1,075M	1989-2007	7.20%	7.80%	NR
Oak Creek	04/19/88	G.O. Promissory Notes	2,090M	1989-1998	6.63%	7.81%	Aaa/AAA
Oshkosh	04/21/88	Tax & Revenue Anticipation Notes	7,500M	1989	5.18%	7.80%	NR
Oshkosh	04/21/88	G.O. Corporate Purpose Bonds	3,200M	1989-2003	6.85%	7.80%	NR
Oshkosh	04/21/88	G.O. Promissory Notes	335M	1989-1998	6.81%	7.80%	NR
Gibraltar Area S/D	04/25/88	G.O. Promissory Notes	825M	1989-1997	6.45%	7.81%	A
Green Bay Area P/S	04/25/88	G.O. Promissory Notes	3,060M	1990-1998	6.43%	7.81%	Aa
Rice Lake	04/26/88	G.O. Promissory Notes	855M	1989-1997	6.42%	7.81%	A
Rice Lake	04/26/88	G.O. Refunding Bonds	1,315M	1990-1999	6.72%	7.81%	A
Sheboygan County	04/26/88	G.O. Promissory Notes	3,685M	1989-1997	6.40%	7.81%	Aa
Sussex	04/26/88	Sp. Assessment B Bonds, Series A	780M	1990-2004	8.01%	7.81%	NR
Sussex	04/26/88	Sp. Assessment B Bonds, Series B	1,105M	1989-1993	6.80%	7.81%	NR
Bruce	05/02/88	G.O. Refunding Bonds	590M	1988-2002	7.21%	7.77%	NR
Kaukauna	05/03/88	Mortgage Revenue Bonds	850M	1990-1998	6.79%	7.77%	A
Kenosha County	05/17/88	G.O. Promissory Notes	2,825M	1989-1993	6.10%	7.85%	A1/A+
Milwaukee	05/17/88	Public Improvement Bonds	23,235M	1989-2003	6.93%	7.85%	Aa/AAA
Milwaukee	05/17/88	G.O. Promissory Notes	25,000M	1989	5.22%	7.85%	MIG/1+
Mondovi	05/24/88	G.O. Refunding Improvement Bonds	1,025M	1989-2006	7.53%	7.97%	NR
River Falls	05/24/88	G.O. Promissory Notes	600M	1989-1998	6.93%	7.97%	A
River Falls	05/24/88	G.O. Taxable Promissory Notes	365M	1989-1998	9.52%	7.97%	A
Brillion PSD	05/24/88	G.O. School Building Bonds	2,000M	1989-2004	7.37%	7.97%	Aaa/AAA
Milwaukee County	05/26/88	G.O. Airport Bonds	17,400M	1989-2007	7.79%	7.97%	Aa/AA-
Waukesha	05/31/88	G.O. Community Development Bonds	2,100M	1990-2004	7.22%	7.96%	Aa
<u>North Dakota</u>							
ND State Board of ED. (Bismarck)	04/14/88	Housing & Auxiliary Fac. Rev. Bonds	2,500M	1989-2008	7.49%	7.80%	A1
Cass Valley S/D (Fargo)	05/12/88	G.O. School Bldg. Fund Bonds	400M	1989-2008	7.57%	7.84%	NR
<u>Michigan</u>							
Marquette	04/26/88	Electric Utility System Rev. Notes	4,325M	1989	5.20%	7.87%	AMBAC
00218							

14-Jul-88

CITY OF CRYSTAL
1988 EXPENDITURE REPORT JUNE 1988
C.RQBBE

NORMAL % =

50.00%

DEPARTMENT	#	BUDGET AMOUNT	PRIOR MONTH YTD EXPENSES	ENCUMBERANCES	CURRENT EXPENDITURES	TOTAL EXPENSES	RATIO	UNENCUMBERED BALANCE
Mayor & Council	10	\$97,800.00	\$53,786.94	\$5.60	\$4,792.53	\$58,579.47	59.9%	\$39,214.93
Administration	11	\$320,671.00	\$126,185.98	\$549.52	\$35,906.31	\$162,092.29	50.7%	\$158,029.19
Assessing	12	\$110,201.00	\$47,348.68		\$7,787.40	\$55,136.08	50.0%	\$55,064.92
Finance	13	\$119,526.00	\$39,713.08	\$284.11	\$12,149.07	\$51,862.15	43.6%	\$67,379.74
City Buildings	14	\$157,226.00	\$59,180.31	\$544.06	\$7,258.82	\$66,439.13	42.6%	\$90,242.81
Police	15	\$1,507,042.00	\$557,361.89	\$7,897.45	\$169,269.06	\$726,630.95	48.7%	\$772,513.60
Fire	16	\$235,055.00	\$61,632.96	\$2,180.27	\$6,717.49	\$68,350.45	30.0%	\$164,524.28
Planning & Inspection	17	\$95,869.00	\$36,990.18		\$8,314.30	\$45,304.48	47.3%	\$50,564.52
Civil Defense	18	\$55,183.00	\$12,496.04	\$2,188.85	\$14,113.61	\$26,609.65	52.2%	\$26,384.50
Engineering	19	\$207,276.00	\$85,137.90	\$21.62	\$15,441.84	\$100,579.74	48.5%	\$106,674.64
Street	20	\$441,105.00	\$163,440.24	\$3,631.22	\$28,440.23	\$191,880.47	44.3%	\$245,593.31
Park Maintenance	21	\$376,546.00	\$141,520.93	\$4,108.78	\$35,796.64	\$177,317.57	48.2%	\$195,119.65
Recycling	22	\$20,000.00	\$11,959.65	\$573.30	(\$11,158.97)	\$800.68	6.9%	\$18,626.02
Recreation	25	\$383,814.00	\$133,549.52	\$9,460.31	\$33,116.88	\$166,666.40	45.9%	\$207,687.29
Health	26	\$142,634.00	\$46,276.50	\$189.72	\$10,262.71	\$56,539.21	39.8%	\$85,905.07
Civil Service	27	\$18,950.00	\$2,900.00		\$665.00	\$3,565.00	18.8%	\$15,385.00
Legal	28	\$95,000.00	\$35,196.44		\$10,318.86	\$45,515.30	47.9%	\$49,484.70
Elections	29	\$19,000.00	\$467.31	\$30.00	\$61.64	\$528.95	2.9%	\$18,441.05
Misc Commissions	30	\$6,175.00	\$3,869.87		\$25.00	\$3,894.87	63.1%	\$2,280.13
Swimming Pool	31	\$74,122.00	\$5,812.67	\$8,433.41	\$11,440.90	\$17,253.57	34.7%	\$48,435.02
Non-Departmental	32	\$1,084,750.00	\$270,546.88		\$55,180.21	\$325,729.09	30.0%	\$759,020.91
Tree Disease	34	\$48,142.00	\$2,066.86	\$30.00	\$2,884.51	\$4,951.37	10.3%	\$43,160.63
TOTALS		\$5,616,087.00	\$1,897,442.83	\$40,128.22	\$458,784.04	\$2,356,226.87	42.7%	\$3,219,731.91
 Thorson-Fund #83		 \$97,495.00	 \$42,068.08	 \$843.89	 \$6,431.85	 \$48,499.93	 50.6%	 \$48,151.18
 Utility Fund-#81		 \$755,167.00	 \$219,476.01	 \$4,369.09	 \$171,177.66	 \$390,653.67	 52.3%	 \$360,144.24
Water	23	\$755,167.00	\$219,476.01	\$4,369.09	\$171,177.66	\$390,653.67	52.3%	\$360,144.24
Sewer	24	\$991,667.00	\$451,708.79	\$5,287.97	\$77,710.00	\$529,418.79	53.9%	\$456,960.24
TOTALS		\$1,746,834.00	\$573,573.22	\$9,657.06	\$248,887.66	\$920,072.46	53.2%	\$817,104.48

14-Jul-88

CITY OF CRYSTAL
C.ROBBESUMMARY OF REVENUES AS OF JUNE 30, 1988
NORMAL PERCENT=

50.00%

GENERAL FUND 01	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
ACCT # TAXES					
3011 Current Ad Valorem Taxes	\$2,046,343.00	\$27,031.44	\$0.00	\$27,031.44	1.3%
3012 Delinq Ad Valorem Taxes	\$0.00	\$5,012.30	\$0.00	\$5,012.30	
3013 Penalties & Interest	\$9,000.00	\$3,370.81	\$0.00	\$3,370.81	37.5%
3014 Forfeited Tax Sale	\$0.00	\$123.96	\$0.00	\$123.96	
3015 Prepaid Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$2,055,343.00	\$35,538.51	\$0.00	\$35,538.51	1.7%
LICENSES & PERMITS					
3111 Liquor License On Sale 06/30	\$49,500.00	\$22,710.00	\$5,500.00	\$28,210.00	57.0%
3112 Liquor Licenses Off Sale 06/30	\$1,600.00	\$1,768.00	\$0.00	\$1,768.00	110.5%
3113 Beer & Tavern Licenses 06/30	\$6,500.00	\$4,372.00	\$1,648.75	\$6,020.75	92.6%
3114 Club Licenses 06/30	\$2,600.00	\$1,510.00	\$400.00	\$1,910.00	73.5%
3115 Garbage & Refuse License 06/30	\$1,700.00	\$277.00	\$1,210.00	\$1,487.00	87.5%
3116 Taxi Cab Licenses	\$150.00	\$0.00	\$0.00	\$0.00	0.0%
3117 Music Box-Misc Amusements	\$9,500.00	\$490.25	\$0.00	\$490.25	5.2%
3118 Food Handling Licenses	\$12,500.00	\$3,086.50	\$192.50	\$3,279.00	26.2%
3119 Gas Pump & Station Licenses	\$1,700.00	\$159.50	\$0.00	\$159.50	9.4%
3121 Bowling Alley Licenses	\$600.00	\$0.00	\$0.00	\$0.00	0.0%
3123 Cigarette Licenses	\$900.00	\$67.00	\$0.00	\$67.00	7.4%
3124 Misc Licenses	\$1,200.00	\$463.56	\$145.00	\$608.56	50.7%
3125 Billboard-Sign Hangers License	\$1,000.00	\$715.00	\$66.00	\$781.00	78.1%
3126 Plumbing-Gas Licenses & Cards	\$4,800.00	\$2,377.75	\$272.00	\$2,649.75	55.2%
3127 Sign Licenses 05/15	\$9,500.00	\$9,988.79	\$0.00	\$9,988.79	105.1%
3128 Tree Trim Licenses	\$600.00	\$398.75	\$0.00	\$398.75	66.5%
3150 Dog Licenses & Impound Fees	\$6,500.00	\$1,565.00	\$660.50	\$2,225.50	34.2%
3151 Building Permits	\$78,000.00	\$34,403.58	\$5,858.23	\$40,261.81	51.6%
3153 Plumbing Permits	\$13,000.00	\$3,498.00	\$11,052.50	\$14,550.50	111.9%
3154 Sewer Permits	\$800.00	\$385.00	\$122.50	\$507.50	63.4%
3155 Water Permits	\$900.00	\$382.50	\$122.50	\$505.00	56.1%
3157 Driveway Permits	\$700.00	\$210.00	\$448.00	\$658.00	94.0%
3158 Street Excavation Permits	\$1,000.00	\$381.00	\$5.50	\$386.50	38.7%
3159 Misc Permits	\$0.00	\$0.00	\$109.00	\$109.00	
3161 Gas Permits	\$7,000.00	\$1,643.25	\$399.50	\$2,042.75	29.2%
3162 Burglar Alarm Permits 05/15	\$1,200.00	\$1,458.50	\$0.00	\$1,458.50	121.5%
3163 Mechanical Permits	\$11,000.00	\$3,264.49	\$1,655.75	\$4,920.24	44.7%
3164 Sign Permits	\$2,800.00	\$1,208.85	\$286.80	\$1,495.65	53.4%
3165 Parking Permits	\$0.00	\$20.00	\$0.00	\$20.00	
3166 Restaurant Hoods	\$1,000.00	\$575.00	\$100.00	\$675.00	67.5%
Sub Total	\$228,250.00	\$97,379.27	\$30,255.03	\$127,634.30	55.9%

14-Jul-88

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
STATE SHARED TAXES					
3350 Local Government Aid	\$1,630,961.00	\$0.00	\$0.00	\$0.00	0.0%
3351 State Aid Streets	\$26,325.00	\$4,603.00	\$0.00	\$4,603.00	17.5%
3352 Machinery Tax Replacements	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$1,657,286.00	\$4,603.00	\$0.00	\$4,603.00	0.3%
OTHER SERVICES					
3500 Misc Receipts	\$3,000.00	\$1,263.12	\$201.50	\$1,464.62	48.8%
3501 NWSCC and CAD	\$2,000.00	\$14,774.01	(\$59.08)	\$14,714.93	735.7%
3503 Bicycle License	0	\$293.00	\$248.00	\$541.00	
3511 Spec Rezoning App Charge	\$3,500.00	\$2,250.00	\$600.00	\$2,850.00	81.4%
3512 Sale of Maps-Documents etc	\$200.00	\$76.90	\$10.00	\$86.90	43.5%
3513 Engineering & Clerical Fees	\$50,000.00	\$0.00	\$0.00	\$0.00	0.0%
3514 Weed Cutting Charges	\$1,500.00	\$0.00	\$0.00	\$0.00	0.0%
3515 Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	
3516 License Investigations	\$500.00	\$0.00	\$0.00	\$0.00	0.0%
3517 Jail & Breathalyzer Tests	\$1,200.00	\$240.00	\$420.00	\$660.00	55.0%
3568 Accident Reports	\$1,000.00	\$537.30	\$169.50	\$706.80	70.7%
3569 Special Assessment Searches	\$5,000.00	\$2,082.50	\$327.00	\$2,409.50	48.2%
3570 Sanitarian Costs & Reimburse	\$131,653.00	\$24,187.47	\$0.00	\$24,187.47	18.4%
3571 Confiscated Funds	\$0.00	\$0.00	\$0.00	\$0.00	
3580 Recreation Program Receipts	\$105,765.00	\$62,788.41	\$7,325.06	\$70,113.47	66.3%
3581 Crystal Facilities Used	\$200.00	\$40.00	\$15.00	\$55.00	27.5%
3582 Non-Budget Account	\$0.00	\$32.93	(\$100.00)	(\$67.07)	
3586 Water Tests	\$500.00	\$27.00	(\$189.00)	(\$162.00)	
3587 Swimming Pool Receipts	\$36,490.00	\$5,019.68	\$27,822.74	\$32,842.42	90.0%
3590 Refunds & Reimbursements	\$71,500.00	\$0.00	\$0.00	\$0.00	0.0%
3591 Insurance Refunds	\$0.00	\$19,984.00	\$0.00	\$19,984.00	
3592 Misc Land & Equip Sales	\$25,000.00	\$182.50	\$0.00	\$182.50	0.7%
3593 Misc Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
3594 Building Sub-Rental	\$400.00	\$90.00	\$180.00	\$270.00	67.5%
3595 Waste Oil Revenues	\$800.00	\$225.21	\$190.00	\$415.21	51.9%
3599 Interest Earned	\$160,000.00	\$0.00	\$0.00	\$0.00	0.0%
3610 Court Fines	\$225,000.00	\$71,998.29	\$15,755.00	\$87,753.29	39.0%
3611 Alarm Charges	\$0.00	\$50.00	\$150.00	\$200.00	
3612 Alarm Penalties	\$0.00	\$0.00	\$5.00	\$5.00	
3630 Forfeited Bail	\$0.00	\$750.00	\$775.00	\$1,525.00	
3772 Donations		\$857.50	\$500.00	\$1,357.50	
Previous Yr Fund Balance	\$850,000.00	\$850,000.00		\$850,000.00	
Sub Total	\$1,675,208.00	\$1,057,749.82	\$54,345.72	\$1,112,095.54	66.4%
TOTAL	\$5,616,087.00	\$1,929,693.14	\$84,600.75	\$1,279,871.35	22.8%

14-Jul-88

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
FUND #83 THORSDEN SCHOOL					
3500 Miscellaneous Receipts	\$0.00	\$0.00		\$0.00	
3580 Recreation Program Receipts	\$23,060.00	\$10,969.00	\$1,223.50	\$12,192.50	52.9%
3582 Non-Budget Activities	\$0.00	\$0.00	\$0.00	\$0.00	
3590 Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
3770 Office Rental	\$46,149.30	\$17,403.12	\$2,846.00	\$20,249.12	43.9%
3771 Gym Rental	\$763.50	\$880.00	\$0.00	\$880.00	115.3%
3772 Donations		\$0.00	\$0.00	\$0.00	
TOTAL	\$69,972.80	\$29,252.12	\$4,069.50	\$33,321.62	47.6%
FUND #81 UTILITY FUND					
3500 Miscellaneous Receipts					
3599 Interest Earned	\$20,000.00				
3739 Misc Income-Water	\$2,500.00	\$160.30	\$1,866.64	\$2,026.94	81.1%
3740 Water Sales	\$790,000.00	\$243,825.00	\$106,015.51	\$349,840.51	44.3%
3741 Penalties Earned-Water	\$13,800.00	\$5,669.36	\$2,106.90	\$7,776.26	56.3%
3742 Sales of Meters-Horns	\$8,000.00	\$901.16	\$236.00	\$1,137.16	14.2%
3743 Joint Water Comm Reimb	\$10,000.00	\$11,128.67	\$2,646.03	\$13,774.70	137.7%
3744 Metro Waste Reimburse	\$5,500.00	\$0.00	\$0.00	\$0.00	0.0%
3759 Misc Income-Sewer	\$2,500.00	\$0.00	\$0.00	\$0.00	0.0%
3760 Sewer Service Revenue	\$1,010,000.00	\$334,918.24	\$89,830.34	\$424,748.58	42.1%
3761 Penalties Earned-Sewer	\$17,000.00	\$8,072.33	\$2,725.68	\$10,798.01	63.5%
TOTAL	\$1,879,300.00	\$604,675.06	\$205,427.10	\$810,102.16	43.1%
FUND #82 STREET LIGHTING					
3764 Street Lighting Revenue	\$102,560.00	\$24,629.94	\$8,102.80	\$32,732.74	31.9%
3765 Penalties Earned	\$2,000.00	\$534.28	\$281.26	\$815.54	40.8%
TOTAL	\$104,560.00	\$25,164.22	\$8,384.06	\$33,548.28	32.1%

Crystal Park & Recreation Department
Monthly Report
June 1988

*All numbers are individual registrations unless noted.

ON GOING PROGRAMS: June Start

1. Senior Center Activities
-Membership: 759/Daily attendance is 50-60.
2. Tennis Lessons (Adults & Youth/Day and Evening)
-Adults: Session I-13/Session II-10 (1987: 10)/
Instruction held at Lions Valley Pl and Becker parks.
-Youth: Session I-22/Session II-7 (1987: 29)/
Instruction held at Lions Valley Pl. and Becker parks.
3. Tennis Leagues (Adults and Youth/Day and Evening)
-Adults: 52 registered (1987: 33)/A Tuesday Men's
league was added this year/Play is at Crystal courts.
-Teens: 14 registered (1987:10)/Matches held with other
communities/This program received a \$500 grant from the
Northwest Tennis Association.
4. Gymnastics (Youth/Days)
-Session I-26 registered (1987: 35)/Activity meets at
Sandburg Jr. High.
5. Softball Instruction (Youth/Days and Evenings)
-T-Softball (Days): 11 teams (1987: 11 teams)/139
total participants (1987: 138)/Teams formed at:
Broadway, North Lions, Forest (2), Twin Oak, Welcome
(2), Bassett Creek, Lions Valley Place (2), and Yunker.
-T-Softball (Nites): 5 teams (1987: 5 teams)/58 total
participants (1987: 60)/Teams formed at Fair (4) and
Cavanagh (1).
-Mite Softball (Days): 8 teams (1987: 9 teams)/88 total
participants (1987: 85)/Teams formed at: Broadway,
North Lions, Forest, Twin Oak, Welcome, Bassett Creek,
Lions Valley Place, and Yunkers.
-Mite Softball (Nites): 4 teams (1987: 4 teams)/44
total participants (1987: 48)/Teams formed at: Fair
(4).
6. Ball Skills (Pre-School/Day)
-30 registered (1987: n/a)/Program meets at Lions
Valley Place, Broadway and Welcome parks.
7. Tiny Tots (Pre-School/Day)
-70 registered (1987: 94)/Classes meet at: Bassett
Creek (10), Becker (9), Crystal Highlands (8), Forest
(8), Rockford Road Library (16), Lions Valley Place
(5), Twin Oak (5), Welcome (5), Yunker (4).

8. Arts and Crafts (Youth/Day)
-54 registered (1987: 40)/Classes meet at Bassett Creek (7), Broadway (4), Becker (3), Forest (4), Lions Valley Place (3), North Lions (2), Twin Oak (6), Welcome (5), Yunker (4), Rockford Road Library (16).
9. Youth Softball (Youth/Evenings)
-34 League: 5 teams (1987: 4 teams)/78 total participants (1987: 56)/Teams formed at: Broadway-N. Lions, Forest, Lions Valley Place (2), Twin Oak-Forest/Robbinsdale has 2 teams in the league.
-56 League: 5 teams (1987: 4 teams)/79 total participants (1987: 64)/Teams formed at: Broadway-N Lions, Forest (2), Lions Valley Place, Twin Oak/Robbinsdale has 2 teams in the league.
-Jr. Boys League: 3 teams (1987: 3 teams)/40 total participants (1987: 44)/Teams formed at: Forest, Twin Oak, Lions Valley Place/Other communities in the league. Robbinsdale, New Hope, Maple Grove and Brooklyn Center.
-Sr. Boys League: 4 teams (1987: 5 teams)/60 total participants (1987: 75)/League combined with Golden Valley (2), New Hope (1), Brooklyn Center (1).
-Jr. & Sr. Girls Leagues: Combined with New Hope. All registration takes place at New Hope. NOTE: Crystal has a fast pitch Sr. Girls team in the west metro league. The team is sponsored by the K. of C.
10. Swim Lessons (Youth/Day and Evening)
-Session I (day): 81 (1987: 81)/Evening lessons: 105 (1987: 110)/Total registration by skill level: 2/3 year old - 21; 4/5 years old - 57; Beginner - 55; Advanced Beginner - 33; Intermediate and Swimmers - 14; Diving - 6.
11. General Swimming (All age/Day and Evening)
-13,868 (1987: 16,372) Pool opened 5 days later.
12. Neighborhood Volleyball (Adults/Evening)
-20 teams started games on June 13 (1987: 20 teams)./Matches played in Crystal parks.
13. Summer Playgrounds 1987 in ()
-Attendance June 20-30.

Forest	117	(260)	Lions Valley Pl	144	(134)
Lee (T,Th,F)	41	(37)	Welcome	169	(155)
N. Bass Lk (T,Th,F)	60	(67)	Yunkers	151	(192)
North Lions	183	(232)	Bassett Creek	152	(201)
Skyway (T,Th,F)	45	(112)	Broadway	163	(88)
Twin Oak	305	(490)	Cavanagh (M,W)	25	(33)
Lions Soo Line (M,W)	38	(n/a)	Becker (M,W)	38	(60)
			Crystal High.	143	(63)

Traveling Playground)
(Fair, Iron Horse, Kentucky, Sunnyview) 42 (n/a)

ON GOING ACTIVITIES

1. Senior Center (In July, all groups will meet at K of C Hall except those noted.)
 - Cribbage - 36
 - 500 (day) - 60
 - 500 (night) - 48
 - Hikers - 8 (Meet with Golden Valley Seniors)
 - Book Talkers - 6 (Summer break)
 - Scrapbook Committee - 4
 - Welcome Committee - 4
 - Poker for Fun - 30
 - Bridge (day) - 64
 - Bridge (night) - 40
 - OWL - not meeting
 - Pool Players - 18 (No location to meet)
 - Duplicate Bridge - 32
 - Executive Committee - 11
 - Cook-Out - 137
 - OTLB - No meeting
 - Special Events:
 - Senior Social - 157 (co-sponsored with Senior Nutrition Program)
 - Thorson Farewell - 150
2. Adult Activities
 - Complete Body Workout - 17 registered for June. This activity moves to the New Hope Ice Arena in July.
 - Over 50 & Fit - 9 registered for June. This activity moves to the New Hope Ice Arena in July.
 - Men's Softball League
 - Women's Softball League
 - Co-Rec Softball League
 - Men's Golf League
 - Women's/Seniors Golf League
3. Youth Activities
 - None
4. Other Activities (*Co-sponsored with other agencies)
 - *TMH-EMH
 - *Community Tripsters:
 - Canterbury Downs -- 200 Total/50 from Crystal
 - *Getaway
 - Ironworld USA -- 45 Total/8 from Crystal
 - (co-sponsored with Golden Valley, Maple Grove, New Hope and Plymouth)
 - Playground Events:
 - Theatre in a Trunk at Becker Park - 125
 - Chuck E. Cheese - 88
 - Softball Permits - 231 (1987: 241)
 - Picnic Permits - 16 (1987: 19)

Becker Concerts -		
Kick-Off Concert		
Swinging Ambassadors		500+
Lamont Cranston		1,200+
Golden Valley Community Orchestra		75
Crystal Seniors Social		200
Golden Valley Golden Tones		
St. Louis Park Community Band		125
Zuhrah Flames		100
American Legion Big Band		100
Crystal Crosstrailers		90
Sunshine Band		120
Crystal Arts & Crafts Fair		100
Metropolitan Boys Choir		300
Convertibles		350
Minneapolis Pops Orchestra		350
Nitelites		350
Total		3,960
Ave./Concert (14)		283
Total attendance 1987:		
June 14 - July 4		1,644
Ave./Concert (12)		137

PROGRAMS COMPLETED

1. Golf Instruction 1988: 30 registered
1987: 18 registered

Objective: To teach basic golf skills including instruction in strokes and club selection.

Successes: Classes filled. Added another section. Good instructors with lots of handouts. Field trips to Brookview for putting & Par 3.

Problems: None encountered.

Recommendations Advertise class is for very beginner golfer. Offer 1 youth class & 2 adult classes.

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

June 1, 1988

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:05 p.m. by Chairperson Mark Hoffmann. Members present were: Mr. Sochacki, Ms. Pitts, Mr. Carlson, Ms. Saunders, Mr. Grimes, and Ms. Moucha. Also present were: Mr. Smothers (for Mr. Leppa) - council liaison, and Mr. Brandeen and Ms. Hackett from the department staff. Also in attendance were residents from Twin Oak Park.

The minutes were approved as sent.

Residents from Twin Oak Park made the following comments:

1. Broken glass - additional trash barrels.
Mr. Brandeen explained the park maintenance schedule for pick-up of glass. Additional trash barrels will be brought to the park. One barrel will be put at the north gate.

Moved by Mr. Carlson and seconded by Ms. Saunders to have a trash can placed at the north end of the park by the gate opening.

Motion carried-unanimous.

An incentive program for litter pick-up was discussed.

2. Request for additional police patrols at night.
Mr. Brandeen will pass the information to Mr. Mossey, the police chief.
3. Unsupervised 2 and 3 year olds at the park during various hours.
The park commission wondered if this would be a case of child neglect. It was thought that some promotion could be done on flyers stating that young children must be supervised.
4. Request for longer summer program and more teen programs.
To be considered. The teen age group is hard to reach - several activities have been tried and turn out is low.

5. Additional night security lights.

These are needed at all parks. The commission asked residents to call 911 if they see someone abusing the park.

Moved by Mr. Carlson and seconded by Ms. Saunders to recommend that in order to provide safety for our residents using the parks, that the city council have Mr. Mossey provide additional police patrols for all the parks.

Motion carried-unanimous.

6. New playground equipment.

Mr. Brandeen outlined the new equipment donated by the VFW. Construction will start the end of July.

7. Park Clean-up and Litter.

Mr. Brandeen explained the city's Restitution Program. Mr. Sochacki explained the Sun City "Pride Program". Mr. Hoffmann suggested an "Adopt A Park" program. The commission will study this further.

The residents were thanked for their interest.

Mr. Brandeen asked the commission for ideas on a policy regarding the Becker Park sign. Mr. Brandeen will contact some other communities regarding their policies. General guidelines as discussed by the commission include:

Non-profit groups only
City activities first
4-day maximum

Mr. Hoffmann informed the commission of the last Long-Range Planning Commission meeting. The commission is still working on the zoning and usage maps.

Mr. Smothers reviewed the last Crystal Frolics meeting. Barrels have been purchased for the tents. Ads for the tabloid are selling well. The commission needs to start working on the Dunk Tank.

The commission discussed the Hennepin Parks tour.

Mr. Brandeen reviewed the status of the proposed community center. The council will discuss funding at their next meeting.

Mr. Smothers asked about ownership of the property west and north of Lions Soo Line Park. Mr. Brandeen replied the owner had been notified regarding clean-up of debris on the property.

The next meeting will be at Bassett Creek Park. The proposed golf course will be discussed. Ms. Moucha will help distribute flyers.

Mr. Grimes informed the commission of a MRPA workshop on insurance concerns to be held August 23 in Brooklyn Park.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Gene Hackett
Recorder