



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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SPECIAL WORK SESSION/COUNCIL AGENDA

September 14, 1988

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 14, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes
P Moravec
A Rygg
A Langsdorf
P Aaker
P Leppa
P Smothers

Staff

P Dulgar
P Olson
— Kennedy
— Monk
— Peterson
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Aaker declared this was the time and date for the official canvass of the results of the Primary Municipal Election held on September 13, 1988. The City Clerk presented to the Council the certification of the returns of the election.

Moved by Councilmember Sm and seconded by Councilmember Mar to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-48

RESOLUTION CANVASSING THE VOTE AND DECLARING THE RESULTS
OF THE PRIMARY MUNICIPAL ELECTION

By roll call and voting aye: Aye, _____, _____, _____, _____,
_____, _____; voting no: no, _____, _____, _____; absent, not
voting: _____, _____, _____.
Motion carried, resolution declared adopted.

Moved by Councilmember Reber and seconded by Councilmember Seppa to adjourn the meeting.

Motion Carried.

Meeting adjourned at 7:02 p.m.

Record!!!

MEMO TO: Darlene George, City Clerk
FROM: Joan Schmidt and Dan Smith *JS ASD*
RE: Canvass of September 13, 1988 Primary Election
DATE: September 14, 1988

Ward 3, Precinct 1:

FOR WARD 3 COUNCILMEMBER

| | |
|------------------|----|
| Elmer Q. Carlson | 26 |
| Joe Konrardy | 17 |
| Steven Leppa | 29 |

| | |
|-----------------|---|
| Spoiled Ballots | 4 |
|-----------------|---|

Ward 3, Precinct 2

FOR WARD 3 COUNCILMEMBER

| | |
|------------------|----|
| Elmer Q. Carlson | 52 |
| Joe Konrardy | 46 |
| Steven Leppa | 55 |

| | |
|-----------------|----|
| Spoiled Ballots | 12 |
|-----------------|----|

Ward 3, Precinct 3:

FOR WARD 3 COUNCILMEMBER

| | |
|------------------|----|
| Elmer Q. Carlson | 70 |
| Joe Konrardy | 2 |
| Steven Leppa | 42 |

| | |
|-----------------|--|
| Spoiled Ballots | |
|-----------------|--|

Total Ward 3:

| | |
|------------------|-----|
| Elmer Q. Carlson | 148 |
| Joe Konrardy | 65 |
| Steven Leppa | 126 |

| | |
|-----------------|----|
| Spoiled Ballots | 16 |
|-----------------|----|

RESOLUTION NO. 88-

RESOLUTION CANVASSING THE VOTE AND DECLARING THE RESULTS
OF THE PRIMARY MUNICIPAL ELECTION

BE IT HEREBY RESOLVED by the City Council of the City
of Crystal, Minnesota:

1. It is hereby found and determined that the results
of the primary municipal election, a copy of which is on file in
the office of the City Clerk, held in and for the City of Crystal
on Tuesday, September 13, 1988, as contained in the certified
returns of the Judges of the Election, have been canvassed by the
City Council and are approved.

2. The following persons are hereby declared to be elected
to run for City of Crystal Ward 3 Councilmember in the General
Election on November 8, 1988.

1. Elmer Q. Carlson

2. Steven Leppa

By roll call and voting aye:

Mayor

ATTEST:

City Clerk

Adopted by the Crystal City Council this 14th day of September,
1988.

Darlene

COUNCIL AGENDA

September 20, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on September 20, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.
The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes
P Moravec
P Rygg
P Langsdorf
P Aaker
P Leppa
P Smothers

Staff

P Dulgar
P Olson
P Kennedy
P Monk
P Peterson
P George
P *Julie Jones*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of September 6, 1988.

Moved by Councilmember Mor and seconded by Councilmember Sm to
(approve) (approve, making the following exceptions:

_____ to) the
minutes of the Regular City Council meeting of September 6, 1988.

Motion Carried.

2. The City Council considered the minutes of the Special meeting of September 14, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Mor to
(approve) (approve, making the following exceptions:

_____ to) the
minutes of the Special meeting of September 14, 1988.

Motion Carried.

CONSENT AGENDA

1. Consideration of the resignation of Pam Hanly from the Environmental Quality Commission.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, October 4, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Harold and Kathleen Barry for a variance to build a 24' x 28' detached garage at 5260 Georgia Avenue North.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, October 4, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Larry McDonald for a variance to build a 18' x 26' attached garage at 3232 Louisiana Avenue North.

Moved by Councilmember _____ and seconded by Councilmember _____ to remove item _____, _____, and _____ from the Consent Agenda.
Motion Carried.

Moved by Councilmember Lange and seconded by Councilmember Mar. to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. The City Council considered a land split in lieu of a plat for property located at 3006 Douglas Drive as requested by Gail Hedlund, and also to request a waiver for plat fees.

Lange/Sm. to adapt the following resolution, the reading of which was dispensed with by unanimous consent:

Resolution 88-49

*Resolution Approving Property Split
at 3006 Douglas Drive, P.I.D. 21-118-21-32-0013*

Roll Call: Aye: all

Moved by Councilmember Lange and seconded by Councilmember Sm to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) the Hedlund land split, located at 3006 Douglas Drive, as requested by Gail Hedlund and a waiver of plat fees.

Motion Carried.

2. The City Council considered the Second Reading of an Ordinance Amendment Rezoning Property at 6048 Lakeland Avenue North from B-4 (Community Commercial) to B-3 (Auto Oriented Commercial) for Norling Motors. ~~(5 votes needed for approval)~~ *These appearing & heard!*

Ronald Long, 6131 Florida Ave. No.

Jan Juruk, 6051 Florida Ave. No.

John Norling, Norling Motors

- A. Moved by Councilmember Sm and seconded by Councilmember Rygg to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING CODE:
CHANGING THE USE CLASSIFICATION OF CERTAIN LAND

and further, that this be the second and final reading.

Roll call: Aye: *Sm, Leppa, Herkes, Rygg*
No: *Mov, Lange, Aaker*

~~Motion Carried.~~

Motion Failed

The City Attorney directed staff to prepare a resolution for denial for the Oct. 4, 1988 Council meeting.

:

- B. Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$4,800 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for Norling Motors, 6048 Lakeland Avenue North, and further to authorize the Mayor and City Manager to sign such site improvement agreement.

Motion Carried.

3. The City Council considered a request from Keng's Chow Mein for a variance of 20 off-street parking spaces in the required 40 parking spaces at 6121 - 42nd Avenue North. *Those appearing and heard were:*

*James Scott, Building owner and owner of Superior Contracting
A representative of Keng's Chow Mein appeared and was heard.*

- A. Moved by Councilmember Sm and seconded by Councilmember Herb to remove item #3 from the table.

Motion Carried.

- B. Moved by Councilmember Largo and seconded by Councilmember Rygg to (approve) (deny as recommended by and based on the findings of fact of the Planning Commission) (continue until _____ the discussion of) a variance of 20 off-street parking spaces in the required 40 parking spaces at 6121 - 42nd Avenue North as requested in variance application #88-44.

~~Motion Carried.~~

- C. Moved by Councilmember Mar and seconded by Councilmember Leppa to set surety in the amount of \$6,200 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for Keng's Chow Mein, 6121 - 42nd Avenue North, and further to authorize the Mayor and City Manager to sign such site improvement agreement, *with the inclusion of 2 street level parking spaces for handicapped accessibility.*

Motion Carried.

Leppa/Largo to continue motions C & D to Oct. 4, 1988 Council meeting.

Roll call: Aye: Leppa

No: Sm, Herber, Mar, Rygg, Largo, Aaker

Motion failed.

- On original motion with change in surety as indicated by City Engr. Motion Carried.*
D. Moved by Councilmember Sm and seconded by Councilmember Largo to (approve) (deny) (continue until _____ the discussion of) building permit #979 for Keng's Chow Mein, 6121 - 42nd Avenue North.

Motion Carried.

Mar/Leppla to approve the variance pending an acceptable agreement with Northwest Bell for two handicapped parking spaces, signed agreement with Liberty Garment for use of their parking lot, a reduction of storage space by one half for Superior Contracting Company, and accessibility to the restaurant from the back parking area by stairway.

Roll call: Aye: Mar, Lang, Leppla
No: Herber, Rygg, Sm, Aaker

Motion Failed.

Mar/? to amend his motion to approve the variance with the stipulation that a letter be secured from N.W. Bell to include handicapped accessibility by supplying handicapped parking and that a stairway be provided from the back parking area.

Motion Failed for lack of a second.

Leppla/? to amend the motion to approve the variance with the stipulation that a stairway be installed from the back parking area, an acceptable site plan for 2 more parking stalls be presented, storage area be more properly screened, and brush cut out.

Motion Failed for lack of a second.

Lang/Leppla to amend the motion to include a stairway from the back parking lot, screening of the storage area in the rear of the building and removal of brush and trees.

Motion Carried.

On the main motion as amended:

Motion Carried.

Mayor called recess at 9:00 pm - Reconvened at 9:10 pm.

4. The City Council considered a conditional use permit for a convenience food establishment in a B-4 District (Community Commercial) at 5557 West Broadway for Crystal Shopping Center Associates. *Those appearing and heard were:*

*Bill Banet, Bonnie McKay, and John Strater of Parter Enterprises.
David Anderson, Crystal Planning Commission.*

- A. Moved by Councilmember Herbes and seconded by Councilmember Leppa to (approve) ~~(deny as recommended by and based on the findings of fact of the Planning Commission)~~ (continue until _____ the discussion of) application #88-42 as submitted by Crystal Shopping Center Associates to allow a drive-in convenience food establishment in a B-4 District (Community Commercial) at 5557 West Broadway.

*Roll call: Aye: Sm, Leppa, Herbes, Mar, Lang. Motion Carried.
No: Rygg, Aker*

- B. Moved by Councilmember _____ and seconded by Councilmember _____ to set surety in the amount of \$28,300 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for 5557 West Broadway for Crystal Shopping Center Associates, and further to authorize the Mayor and City Manager to sign such site improvement agreement.

Motion Carried.

5. The City Council considered the Second Reading of an Ordinance authorizing sale of public property at 5602 Lakeland Avenue North.

- A. Moved by Councilmember Herkes and seconded by Councilmember Sm to adopt the following ordinance:

ORDINANCE NO. 88-8

AN ORDINANCE RELATING TO THE SALE OF CERTAIN
MUNICIPALLY OWNED PROPERTY

and further, that this be the Second and Final Reading.

Motion Carried.

- B. Moved by Councilmember Leppa and seconded by Councilmember Sm to set surety in the amount of \$13,600 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for Rapid Oil, 5602 Lakeland Avenue North, and further to authorize the Mayor and City Manager to sign such site improvement agreement, with the stipulation that if owner wishes to proceed with any of the items in the site plan before the actual closing on the site, that work would be done at the owner's risk and the City incurs no liability, plus all costs of the transfer of property be covered by Rapid Oil.
6. The City Council considered modification to senior/disabled sanitary sewer rate discount program. John Paulson, a Crystal Landland appeared and was heard.

Rygg/Leppa to direct staff to provide a method and an estimated cost of staff time to implement the program and bring back to Council in resolution form.

Motion Carried.

7. The City Council considered Second Reading of an Ordinance Amendment related to sale of motorized vehicles as a conditional use in B-3 (Auto Oriented Commercial) and I-1 (Light Industrial) Districts.

Moved by Councilmember Mar and seconded by Councilmember Leppa to adopt the following ordinance:

ORDINANCE NO. 88-9

AN ORDINANCE RELATING TO ZONING: AMENDING
CRYSTAL CITY CODE (APPENDIX 1-ZONING) SUBSECTIONS 515.35
AND 515.39 BY ADDING SUBDIVISIONS: REPEALING CRYSTAL
CITY CODE (APPENDIX 1-ZONING) SUBSECTIONS 515.35,
SUBDIVISION 2 (H) AND 515.39, SUBDIVISION 2 (E)

and further, that this be the Second and Final Reading.
Motion Carried.

8. The City Council considered a solid waste management agreement with Hennepin County.

Moved by Councilmember Lange and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-50

RESOLUTION APPROVING THE 1988 SOLID WASTE
MANAGEMENT AGREEMENT WITH HENNEPIN COUNTY

By roll call and voting aye: ALL, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____.

Motion carried, resolution declared adopted.

9. The City Council considered the proposed Charter Commission Amendment as submitted by the Crystal Charter Commission.

Lanza / Leppa to adopt the following ordinance:

*Ordinance No 88-
An Ordinance Amending the
City of Crystal Charter*

*and further, that the second and final reading be held
on October 4, 1988.*

18

Motion Carried

10. The City Council considered a Resolution transferring funds from Emergency Allowance to Legal Department.

Moved by Councilmember Herbe and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-51

RESOLUTION TRANSFERRING FUNDS

By roll call and voting aye: All, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____

Motion carried, resolution declared adopted.

11. The City Council considered rescheduling of December meetings - reschedule December 6 to November 29, and reschedule December 20 to December 13, due to conflicts.

Mayor Aaker changed meeting dates as indicated above.

OPEN FORUM

Mayor Aaker read a portion of a memo from League of Mn. Cities regarding billboard regulations in municipalities and directed staff to check further with the City Attorney regarding the impact on Crystal.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

Leppa questioned the status of the well on the Johnson Equipment property. Bldg Inspector advised that it was at a stand-still.

City Manager reminded Council of the Sept. 27, 1988 Work Session to discuss 1989 Budget and informed them that if they had any questions prior to meeting to contact staff.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve the list of license applications.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Largo to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:33 p.m.

APPLICATIONS FOR LICENSE

September 20, 1988

FOOD ESTABLISHMENT - Itinerant - \$27.50/day

Steve O's Bar, 4900 West Broadway

Pig Roast, September 17, 1988 One Day Only

Sent with preliminary agenda on Sept. 16, 1988:

Planning Comm. minutes of 9-12-88.

Council minutes of 9-6-88 mtg. and Special meeting of 9-14-88.

Letter from Pam Hanly dated 9-6-88, resigning from the Environmental Quality Commission.

Memo from City Engr. dated 9-7-88 re: Property Split at 3006 Douglas Drive.

Memo from City Engr. dated 9-14-88 re: Rezoning of Property at 6048 Lakeland Ave. No.

Memo from City Engr. dated 9-1-88 re: Parking Variance and Site Improvements for Keng's Chow Mein at 6121 - 42nd Ave. No.

Memo from City Engr. dated 9-8-88 re: Conditional Use Permit for Convenience Food at 5557 West Broadway.

Letter from City Attorney dated 9-15-88 re: Disposition and Sale of Real Property.

Memo from City Engr. dated 9-8-88 re: Rapid Oil Expansion.

Memo from City Engr. dated 9-15-88 re: Senior Citizen Sewer Rates.

Memo from City Engr. dated 9-14-88 re: Ordinance Amendment Related to Sale of Motorized Vehicles.

Memo from Recycling Coordinator dated 9-14-88 re: Hennepin County Solid Waste Management Agreement.

Memo from Miles Johnson dated 9-14-88 re: 1988 Legal Costs.

Memo from LMC dated 8-23-88 re: 1988 LMC Regional Meetings/Issue Papers.

Report on City of Crystal Picnic - August 25, 1988.

Memo from Recycling Coordinator dated 9-7-88 re: Tonnage Results for August on Super Cycle Drop-Off.

Crystal Park & Recreation Dept. monthly report for August 1988.

Crystal Park & Recreation Advisory Commission minutes of August 3, 1988.

City of Crystal 1988 Expenditure Report for August of 1988.

Action Needed Memo from the Sept. 6, 1988 Council Mtg.

Included with the packet on Sept. 20, 1988:

Copy of ordinance relating to the disposition and sale of certain real property owned by the City.

Memo from Park & Rec. Director dated 9-9-88 re: Removal of Weeds in the City & Problems Encountered.

Copy of letter from Fire Chief to Church of All Saints dated 9-19-88 with purchases made with money donated by them.

Copy of letter from Fire Chief to Crystal Lions Club dated 9-20-88 with purchases made with money donated by them.

Code page re: Sprinkling restrictions.

Diakone

September 16, 1988

TO: City of Crystal Councilmembers
FROM: John A. Olson, Assistant City Manager
RE: Preliminary Agenda for the September 20, 1988 Council Meeting

Jerry is helping to celebrate his parents wedding anniversary in Illinois and has asked me to prepare the comments for the Council Agenda. There appears at this time to be only eleven items on the regular agenda and I will only comment on a few.

Item #1 Consideration of a land split in lieu of a plat for property located at 3006 Douglas Drive as requested by Gail Hedlund and request for waiver of plat fee.

This land split is property located adjacent to the Nafsted property and they are wishing to split off the back half of their property. Bill Monk will have an explanation of this item in your packet and we are also including the Planning Commission minutes with their approval.

Item #2 Consideration of Second Reading of an Ordinance Amendment Rezoning Property at 6048 Lakeland Avenue from B-4 to B-3.

Notifications have been sent out regarding this rezoning request so we can expect the neighbors to again be at the Council meeting to voice their opinions about the action to be considered by the Council.

Item #3 Consideration of a request from Keng's Chow Mein for a variance of 20 off-street parking spaces in the required 40 parking spaces at 6121 - 42nd Avenue North.

The Engineering Department has met with the proponents to discuss alternate plans for parking; however, after reviewing the alternatives, the proponents wish to renew their variance request of 20 off-street parking places.

Item #4 Consideration of a conditional use permit for a convenience food establishment at 5557 West Broadway for Crystal Shopping Center Associates.

This request is for a submarine sandwich place called Subway and the Planning Commission, as you can see by the minutes, has recommended denial.

Item #6 Consideration of modification to senior/disabled sanitary sewer rate discount program.

This item will be explained by the Public Works Director on Tuesday. The staff is looking for reaction to this proposal from the City Council and if there is approval of the concept, a resolution would be prepared for approval so that the new program would be effective in 1989.

Item #8 Consideration of solid waste management agreement with Hennepin County.

Julie Jones will either prepare a memo or attend Tuesday night's Council meeting to explain this agreement with Hennepin County.

Item #10 Consideration of a Resolution transferring funds from Emergency Allowance to Legal Department.

This transfer, that is being requested in the Legal Department, is based on some extraordinary legal costs which have incurred in the last few months and will be explained to you either by Jerry or Miles on Tuesday.

Item #11 Consideration of rescheduling December meetings - December 6 to November 29, and December 20 to December 13, due to conflicts.

Jerry would like to discuss with you the possibility of changing the regular Council meeting dates in December to accommodate those going to the National Convention and also to move the meetings away from the holiday season. He will have more explanation about this on Tuesday.

J O H N

COUNCIL AGENDA - SUMMARY

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the meeting of September 6, 1988 and the Special meeting of September 14, 1988.

Consent Agenda

1. Consideration of the resignation of Pam Hanly from the Environmental Quality Commission.
2. Set public hearing to consider a request from Harold and Kathleen Barry for a variance to build a 24' x 28' detached garage at 5260 Georgia Avenue North.
3. Set public hearing to consider a request from Larry McDonald for a variance to build a 18' x 26' attached garage at 3232 Louisiana Avenue North.

Public Hearings

Regular Agenda Items

1. Consideration of a land split in lieu of a plat for property located at 3006 Douglas Drive as requested by Gail Hedlund and request for waiver of plat fee. (Planning Commission recommended approval)
2. Consideration of Second Reading of an Ordinance Amendment Rezoning Property at 6048 Lakeland Avenue from B-4 to B-3 (Norling Motors).
- B. Second Action:
Consideration of site improvement agreement for 6048 Lakeland Avenue and setting surety in the amount of \$4,800.
3. Consideration of removing from the table parking variance for 6121 - 42nd Avenue North.
- B. Second Action:
Consideration of a request from Keng's Chow Mein for a variance of 20 off-street parking spaces in

the required 40 parking spaces at 6121 - 42nd Avenue North.

- C. Third Action:
Consideration of site improvement agreement for 6121 - 42nd Avenue North and setting surety in the amount of \$6,200.
- D. Fourth Action:
Consideration of authorizing issuance of building permit #979.
- 4. Consideration of a conditional use permit for a convenience food establishment at 5557 West Broadway for Crystal Shopping Center Associates.
- B. Consideration of site improvement agreement for 5557 West Broadway.
- 5. Consideration of Second Reading of an Ordinance authorizing sale of public property at 5602 Lakeland Avenue North.
- B. Consideration of site improvement agreement for 5602 Lakeland Avenue North.
- 6. Consideration of modification to senior/disabled sanitary sewer rate discount program.
- 7. Consideration of Second Reading of an Ordinance Amendment related to sale of motorized vehicles as a conditional use in B-3 and I-1 Districts.
- 8. Consideration of solid waste management agreement with Hennepin County.
- 9. Consideration of the proposed Charter Commission Amendment as submitted by the Crystal Charter Commission.
- 10. Consideration of a Resolution transferring funds from Emergency Allowance to Legal Department.
- 11. Consideration of rescheduling December meetings - December 6 to November 29, and December 20 to December 13, due to conflicts.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE

September 20, 1988

FOOD ESTABLISHMENT - Itinerant - \$27.50/day

Steve O's Bar, 4900 West Broadway

Pig Roast, September 17, 1988 One Day Only

CRYSTAL PLANNING COMMISSION MINUTES

September 12, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Christopher, Elsen, Feyereisen, Guertin, Kamp, Magnuson and Nystrom; the following was absent: Halpaus; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Elsen and seconded by Commissioner Magnuson to approve the minutes of the August 8, 1988, meeting.
Motion carried.

Commissioner Halpaus arrived at 7:57 p.m.

1. Chairperson Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application #88-42 as submitted by Crystal Shopping Center Assoc. (Paster Enterprises) for a drive-in convenience food establishment in a B-4 District at 5557 W. Broadway. The proponent, John Streeter, presented the following: Paul Pink & Assoc., shopping center architect, designed 8 plans, building will match the rest of the center, one-way traffic in front of restaurant with parking to the south of the building, tenants in center would object to removing parking stalls in roadway behind restaurant building and stop signs would be installed as needed to aid pedestrian traffic.

The following was heard: Mrs. Barry, 5260 Georgia Ave. N., felt the present building was an eyesore and should be torn down.

Moved by Commissioner Anderson and seconded by Commissioner Christopher to close the public hearing.
Motion carried.

Moved by Commissioner Christopher and seconded by Commissioner Barden to recommend to the City Council to deny Application #88-42, as submitted by Crystal Shopping Center Assoc., to allow a drive-in convenience food establishment in a B-4 District (Community Commercial) (Section 515.37, Subd. 4 i) at 5557 W. Broadway, P.I.D. #05-118-21-43-0003.

The findings of fact are: Nice enhancement to the corner, but proposed parking and building layout increases hazards in the area related to access and traffic flow.
Motion carried.

September 12, 1988 - Continued

2. Harold and Kathleen Barry were present regarding Variance Application #88-46 for a detached garage which will encroach in the required 30' side street side yard setback at 5260 Georgia Ave. N.

Moved by Commissioner Elsen and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a) 2) iii) to grant a variance of 10' in the required 30' side street side yard setback to build a 24' x 28' detached garage at 5260 Georgia Ave. N.

The findings of fact are: Property would be enhanced considerably, and it would look better to have a variance than if he followed the rule.

Motion carried.

3. Larry McDonald was present regarding Variance Application #88-47 for an attached garage which will encroach in the required 5' side yard setback at 3232 Louisiana Ave. N.

Moved by Commissioner Christopher and seconded by Commissioner Elsen that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 2' in the required 5' side yard setback to build an 18' x 26' attached garage at 3232 Louisiana Ave. N.

The findings of fact are: Good addition to existing structure, could not build a detached garage because of the back of the lot and one-hour fire wall condition of building permit.

Motion carried.

4. Alan Chazin of Homedale Builders, Inc. was present regarding tentative approval of proposed plat Winnetka Woods Addition located at 3411 Winnetka Ave. N. The City Engineer stated he had requested the City Attorney make a written interpretation of the PCA standards and was requesting an additional PCA noise level test.

Moved by Commissioner Christopher and seconded by Commissioner Elsen with the applicant's consent to continue to the October 10 Planning Commission Meeting tentative approval of Winnetka Woods Addition which is a replat of Lots 1, 2 and 3, Block 1, Winnetka Park 5th Addition.

Motion carried.

September 12, 1988 - Continued

5. Consideration of a land split in lieu of a plat as requested by Gail Hedlund, property located at 3006 Douglas Drive.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to recommend to the City Council to grant the Hedlund Land Split, located at 3006 Douglas Drive, P.I.D. #21-118-21-32-0013 as requested by Gail Hedlund and at the Council's discretion to waive the fee.

Motion carried.

6. Consider approval of land sale and site plan for Rapid Oil expansion at 5602 Lakeland Ave. N.

Moved by Commissioner Magnuson and seconded by Commissioner Christopher to recommend to the City Council to grant approval of land sale and site plan for Rapid Oil expansion, located at 5602 Lakeland Ave. N., P.I.D. #04-118-21-32-0022.

Motion carried.

Moved by Commissioner Magnuson and seconded by Commissioner Barden to adjourn.

Motion carried.

The meeting adjourned at 9:02 p.m.

Chairperson Feyereisen

Secretary Elsen

Darlene

September 6, 1988

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on September 6, 1988 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Aaker, Langsdorf, Leppa, Smothers. Also in attendance were the following staff members: Jerry Dular, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of August 16, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to approve the minutes of the Regular City Council meeting of August 16, 1988.

Motion Carried.

The Mayor and City Council acknowledged the receipt of a check in the amount of \$308.05 from the Elks Clubs to be used in the Crystal Police Department Drug Education Program.

The City Council considered the following items on the Consent Agenda:

1. Set 7:00 P.M., or as soon thereafter as the matter may be heard, October 4, 1988, as the date and time for a public hearing at which time the City Council will consider assessments for Bass Lake Road street improvement, 1988 Seal Coat Program, sidewalk repair, disease tree, debris removal, weed cutting, and delinquent sewer and water payments.
2. Consideration of resignation of Carolyn Carlson from the Human Relations Commission effective 8-23-88.

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Mike Wilder for a variance of 20' in the required 60' lot width to allow the construction of a house at 3541 Lee Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

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The Mayor closed the Public Hearing.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve a request from Mike Wilder for a variance of 20' in the required 60' lot width to allow the construction of a house at 3541 Lee Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Timothy Bownik to allow two curb cut openings at 3557 Orchard Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Timothy Bownik.

The Mayor closed the Public Hearing.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to deny as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09, Subd. 4 h) 10) to allow two curb cut openings at 3557 Orchard Avenue North as requested in variance application #88-37.

By roll call and voting aye: Smothers, Leppa, Herbes, Moravec, Langsdorf, Aaker; voting nay: Rygg.

Motion Carried.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Richard and Brenda Swanson for a variance to expand a non-conforming building (non-conformity being the existing building encroaches 17' 6" in the required 40' rear yard setback) and to grant a variance of 17' 6" in the required 40' rear yard setback to build an addition at 6625 - 45th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to expand a non-conforming use; and Section 515.13, Subd. 4 a) to grant a variance of 17' 6" in the required 40' rear yard setback to permit an addition to the existing house at 6625 -

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45th Avenue North as requested in variance applications #88-38 and #88-39.

Motion Carried.

4. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Walter Johnson for a variance to expand a non-conforming building (said non-conformity being the existing building encroaches 8' in the required 22' front yard setback) to allow the construction of a 822 square foot addition to the first floor at 5540 Lakeland Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

- A. Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.05, Subd. 2, to allow the expansion of a non-conforming building to permit a 14' x 54'2" and 8' x 24'3" additions to be constructed at 5540 Lakeland Avenue North as requested in variance application #88-31.

Motion Carried.

- B. Moved by Councilmember Rygg and seconded by Councilmember Langsdorf to set surety in the amount of \$28,000 as a guarantee of faithful performance of certain requirements of condition of building permit approval for Paddock expansion at 5540 Lakeland Avenue North and further, to authorize the Mayor and City Manager to sign such site improvements agreement.

Motion Carried.

- C. Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve building permit #995 for The Paddock at 5540 Lakeland Avenue North.

Motion Carried.

5. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Kevin Gannon for a variance of 12' in the required 30' side street side yard setback to build a 16' x 24' deck at 5325 Welcome Avenue North. The Mayor asked those

September 6, 1988

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present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13 Subd. 3 a) 2) iii) to grant a variance of 12' in the required 30' side street side yard setback for the construction of a 16' x 24' deck on the existing house at 5325 Welcome Avenue North as requested in variance application #88-41.

Motion Carried.

6. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Walter Johnson for a variance of 45 off-street parking spaces in the required 216 parking spaces at 5222 - 56th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Wally Johnson, Architect for and member of VFW Post #494.

The Mayor closed the Public Hearing.

- A. Moved by Councilmember Smothers and seconded by Councilmember Moravec to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09 , Subd. 8 v), to grant a variance of 45 spaces in the required 216 parking spaces at 5222 - 56th Avenue North as requested in variance application #88-43.

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Leppa, Smothers; abstaining: Aaker.

Motion Carried.

- B. Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to set surety in the amount of \$49,700 as a guarantee of faithful performance of certain requirements as a condition of building permit approval for Charles R. Knaeble #494 VFW at 5222 - 56th Avenue North, and further, to authorize the Mayor and City Manager to sign such site improvements agreement.

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By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Leppa, Smothers; abstaining: Aaker.

Motion Carried.

- C. Moved by Councilmember Rygg and seconded by Councilmember Leppa to approve building permit #992 for interior remodeling and building additions to the Charles R. Knaeble #494 VFW at 5222 - 56th Avenue North.

By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Leppa, Smothers; abstaining: Aaker.

Motion Carried.

7. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Keng's Chow Mein for a variance of 20 off-street parking spaces in the required 40 parking spaces at 6121 - 42nd Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Yee Tee Wang, owner; Judy Wang, owner's daughter (presented petitions to Council); James Scott, owner of building; Bob Gou, patron of restaurant; Mike Locketz of Liberty Garment; Rita Proctor, patron of restaurant; Nancy Wong, patron of restaurant.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to table for staff and owner to work on redesign of the parking area.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered final approval of the plat Hagel Addition located at 6500 - 44th Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-38A

RESOLUTION APPROVING PLAT

By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

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2. The City Council considered the application of Renee Werner for appointment to the Human Relations Commission for term expiring December 31, 1989.

Moved by Councilmember Moravec and seconded by Councilmember Herbes to appoint Renee Werner to the Human Relations Commission for an unexpired term expiring 12-31-89.

Motion Carried.

3. The City Council considered a request from Judy Rice of the Crystal Human Relations Commission for approval of brochure and funding to print and distribute brochure. Those present and heard were: Judy Rice.

Moved by Councilmember Rygg and seconded by Councilmember Moravec to approve a request from Judy Rice of the Crystal Human Relations Commission for approval of brochure and funding to print and distribute brochure.

Motion Carried.

4. The City Council considered the Second Reading of an Ordinance amending City Code regarding motor vehicle sales as a conditional use in B-3 (Auto Oriented Commercial) and I-1 (Light Industrial) Districts.

Moved by Councilmember Smothers to table until such time as request for rezoning of 6048 Lakeland (Norling Motors) has been resolved.

Motion failed for lack of a second.

Ron Long appeared and was heard.

Moved by Councilmember Moravec and seconded by Councilmember Leppa to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING: AMENDING
CRYSTAL CITY CODE (APPENDIX 1-ZONING) SUBSECTIONS 515.35
AND 515.39 BY ADDING SUBDIVISIONS: REPEALING CRYSTAL
CITY CODE (APPENDIX 1-ZONING) SUBSECTIONS 515.35,
SUBDIVISION 2 H) AND 515.39, SUBDIVISION 2 E)

and further, that this be the Second and Final Reading.

By roll call and voting aye: Moravec, Aaker, Leppa; nay:
Herbes, Rygg, Langsdorf, Smothers.

Motion Failed.

Moved by Councilmember Langsdorf and seconded by Councilmember Herbes to reconsider the Second Reading of an Ordinance

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amending City Code regarding motor vehicle sales as a conditional use in B-3 (Auto Oriented Commercial) and I-1 (Light Industrial) Districts.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Herbes to continue to the September 20, 1988 meeting.

By roll call and voting aye: Herbes, Rygg, Langsdorf, Aaker, Leppa, Smothers; nay: Moravec.

Motion Carried.

5. The City Council considered the First Reading of an Ordinance rezoning property at 6048 Lakeland Avenue North from B-4 (Community Commercial) to B-3 (Auto Oriented Commercial) as requested by Gunnar Norling. Those present and heard were: Jan Jurek, 6051 Florida Avenue North; Gunnar Norling, owner; Pat Deutscher, 6401 Lombardy Lane; Bud Krattenmaker, 6057 Florida Avenue North.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO ZONING: CHANGING THE
USE CLASSIFICATION OF CERTAIN LAND

and further, that the Second and Final Reading be held on September 20, 1988.

By roll call and voting aye: Herbes, Rygg, Langsdorf, Aaker, Leppa, Smothers; nay: Moravec.

Motion Carried.

The Mayor called recess at 9:03 p.m. and the City Council reconvened at 9:20 p.m.

- 6A. The City Council considered the First Reading of an Ordinance regarding sale of 5,911 square feet of excess right-of-way north of Rapid Oil subject to standard site improvement policies and subject to negotiated price not to be less than the purchase price. Those present and heard were: Bob Mickelak of Rapid Oil.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE RELATING TO THE SALE OF CERTAIN
MUNICIPALLY OWNED PROPERTY

September 6, 1988

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and further that the second and final reading be held on September 20, 1988.

Motion Carried.

- B. The City Council considered approval of a modification to building permit #1089 for Rapid Oil located at 5602 Lakeland Avenue.

Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve a modification to building permit #1089 for Rapid Oil located at 5602 Lakeland Avenue.

Motion Carried.

7. The City Council considered a sign variance, tower removal, and well abandonment at Johnson Equipment Company, 5141 Lakeland Avenue North. No action was taken.
8. The City Council considered the Second Reading of an Ordinance Amendment regarding variance procedures for non-conforming lots and structures in an R-1 (Residential) District.

Moved by Councilmember Langsdorf and seconded by Councilmember Leppa to adopt the following ordinance:

ORDINANCE NO. 88-6

AN ORDINANCE RELATING TO ZONING: AMENDING
CRYSTAL CITY CODE (APPENDIX 1-ZONING) SUBSECTION 515.05,
SUBDIVISION 2: SUBSECTION 515.55, BY ADDING A
SUBDIVISION: REPEAL SUBSECTION 515.55,
SUBDIVISIONS 9 AND 11

and further, that this be the Second and Final Reading.

Motion Carried.

9. The City Council considered Second Reading of an Ordinance regarding skateboards.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 88-7

AN ORDINANCE RELATING TO SKATEBOARDS:
AMENDING CRYSTAL CITY CODE BY ADDING A SECTION

and further, that this be the Second and Final Reading.

Motion Carried.

10. The City Council considered setting 7:00 p.m., or soon thereafter as the matter may be heard, September 14, 1988, as the date and time for a public hearing at which time the City Council will consider the official canvass of the results of the primary election held September 13, 1988.

September 6, 1988

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Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve setting September 14, 1988, 7:00 p.m., as the date and time to canvass votes for the primary election of September 13, 1988.

Motion Carried.

11. The City Council considered setting September 14, 1988, 7:00 p.m., or as soon thereafter as the matter may be heard, as the date and time for the Council work session on the 1989 Budget proposal.

Mayor Aaker called September 27, 1988, 7:00 p.m., or as soon thereafter as the matter may be heard, as the date and time for the Council Work Session on the 1989 Budget proposal.

Motion Carried.

12. The City Council considered an itinerant food establishment license for VFW Post 494, 5222 - 56th Avenue North, for a pig roast on August 21, 1988 and also to waive the fee.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to approve an itinerant food establishment license for VFW Post 494, 5222 - 56th Avenue North, for a pig roast on August 21, 1988 and to waive the fee.

Motion Carried.

13. The City Council considered a resolution calling for a bond issue election on November 8, 1988 ballot.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-46

RESOLUTION DETERMINING THE NECESSITY FOR THE
ISSUANCE OF GENERAL OBLIGATION BONDS AND
CALLING A SPECIAL ELECTION THEREON

By roll call and voting aye: Herbes, Moravec, Rygg,
Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

14. The City Council considered the proposed Charter Commission Amendment as submitted by the Crystal Charter Commission.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to place consideration of the proposed Charter

September 6, 1988

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Commission Amendment as submitted by the Crystal Charter Commission on the September 20, 1988 Council Agenda.

Motion Carried.

15. The City Council considered a Resolution transferring funds from Emergency Allowance to the Recycling Department.

Moved by Councilmember Herbes and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-47

RESOLUTION TRANSFERRING FUNDS

By roll call and voting aye: Herbes, Moravec, Rygg, Langsdorf, Aaker, Leppa, Smothers.

Motion carried, resolution declared adopted.

16. Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 10:20 p.m.

Mayor

ATTEST:

City Clerk

September 14, 1988

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Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 14, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Aaker, Leppa, Smothers. Absent were: Rygg, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Aaker declared this was the time and date for the official canvass of the results of the Primary Municipal Election held on September 13, 1988. The City Clerk presented to the Council the certification of the returns of the election.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-48

RESOLUTION CANVASSING THE VOTE AND DECLARING THE RESULTS
OF THE PRIMARY MUNICIPAL ELECTION

By roll call and voting aye: Herbes, Moravec, Aaker, Leppa, Smothers; absent, not voting: Rygg, Langsdorf.

Motion carried, resolution declared adopted.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

Meeting adjourned at 7:02 p.m.

Mayor

ATTEST:

City Clerk

Sep. 6, 1988

Darlene George,

Because of a change in schools for me this fall,
I will not be living in the city of Crystal and
am resigning, as of this date, from the
Environmental Quality Commission.

Pam Hanly

5308-34th PL No.

Crystal, MN. 55422.

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: September 7, 1988
RE: Property Split at 3006 Douglas Drive

Another resident has approached the City seeking resolution of a long-standing, highly unusual ownership situation. The property at 3006 Douglas Drive exists as a narrow strip of land that fronts on Douglas Drive as shown on the attached maps. Contracts already recorded with Hennepin County in essence allow multiple ownership while the property has never been legally split or platted.

To straighten out the ownership and tax situation related to this parcel, the owner of the west 134 feet has requested approval of a property split consistent with the recorded contracts. While this office routinely upholds the plat requirements of the City's Zoning Code, this situation merits consideration in terms of parcel identification and equalization of taxes. Further the requested split may actually clarify ownership and simplify the future platting of the area.

This situation is identical to one previously considered and approved by the Commission and Council at 3136 Douglas Drive earlier this year.

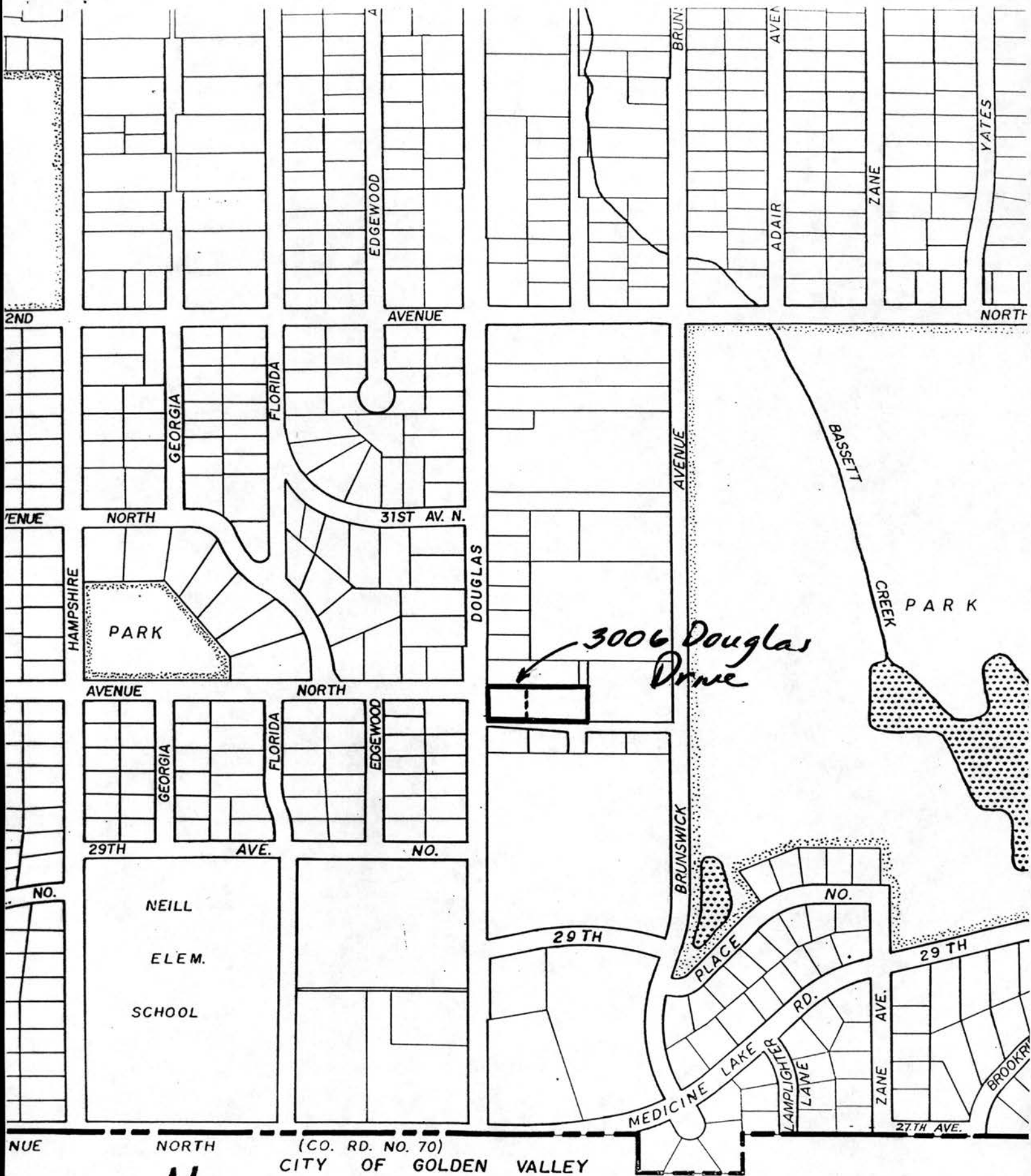


WM:jrs

Encls

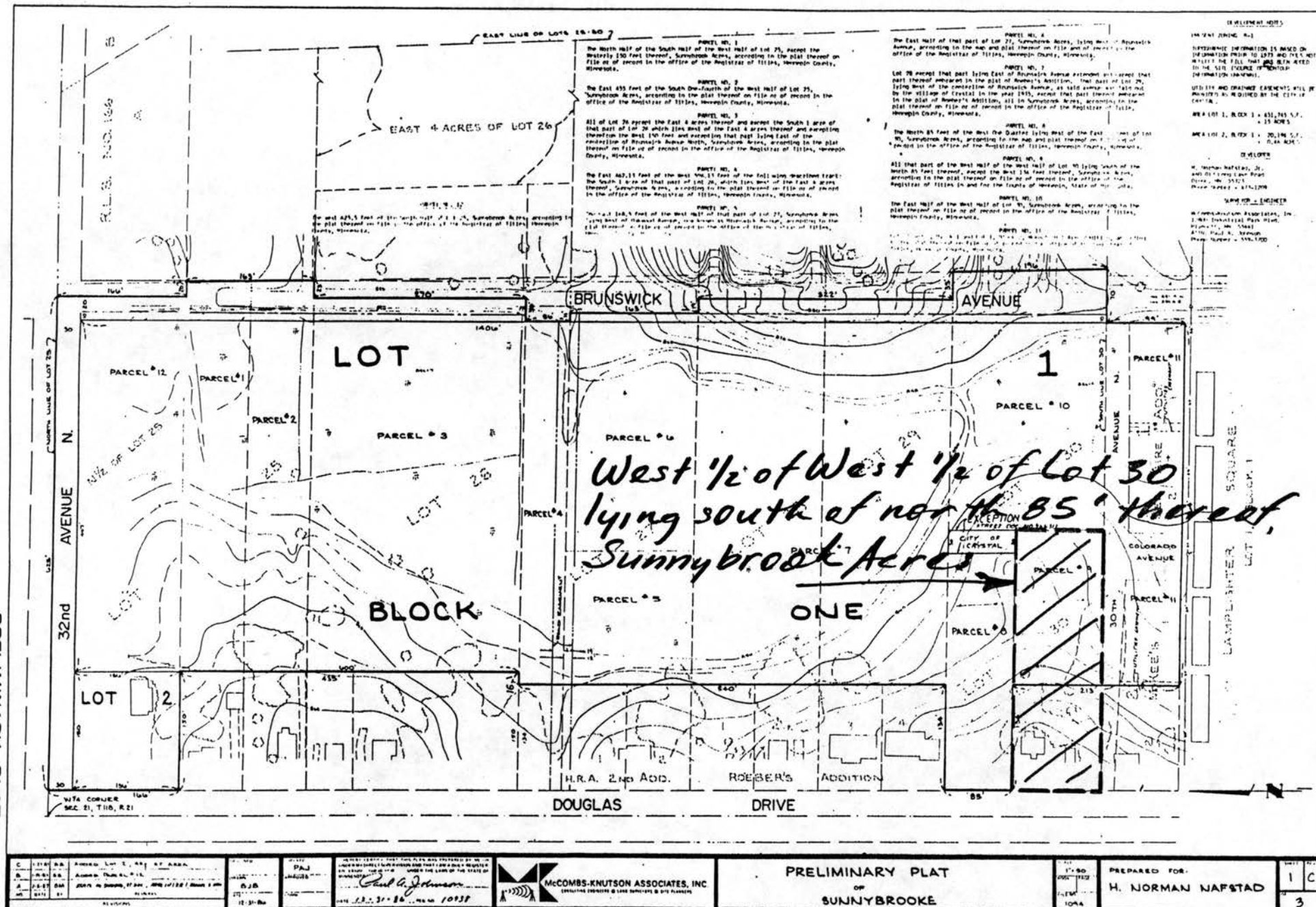
9/14/88 UPDATE

On September 12 the Planning Commission approved the above-referenced lot split. It should be noted that the applicant has requested a waiver of the standard plat fee as no publications are required.



Location Map

Scale: 1" = 400'



NO. _____

CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH
Crystal, MN 55422
Phone: 537-8421

Date: 9-3-88

TYPE OF REQUEST: () Rezoning () Conditional Use Permit
() () Plat Approval
() Sign Variance ☒ Other Waiver of Plat

Street Location of Property: 3006 Douglas Dr, Crystal, MN 55422

Legal Description of Property: _____

Property Identification Number: 21-118-21 32 0013

Owner: Gail Hedlund
(Print Name)

3006 Douglas Dr, Crystal, MN 55422 541-9392
(Address) (Phone No.)

Applicant: Gail Hedlund
(Print Name)

3006 Douglas Dr, Crystal, MN 55422 541-9392
(Address) (Phone No.)

DESCRIPTION OF REQUEST: Waiver of Section 505.09, Subd 2
requiring plat of all splits.

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:

(attach additional sheets if necessary)

Applicant purchased property under contract for deed which split existing lot. Owner of other portion of lot will not seek to replat or has been unable to do so. As a result, applicant is paying real estate taxes for entire parcel, including taxes on property she does not own.

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

Gail Hedlund
(Applicant's Signature)

Gail Hedlund
(Owner's Signature)

Requests waiver

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: _____ RECEIPT # _____

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: September 14, 1988
RE: Rezoning of Property at 6048 Lakeland Avenue North

On September 6 the City Council approved the first reading of an ordinance amendment rezoning the property at 6048 Lakeland Avenue North from B-4 to B-3 as requested by Norling Motors. As directed by the Council at that time property owners in the immediate area were notified that the Council would be considering the second reading of the amendment on September 20.

Attached to assist with the Council's review is a shortened packet containing basic background on the rezoning. Also attached is a copy of the proposed site plan and improvement agreement.



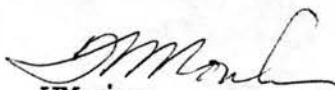
WM:jrs

Encls

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: July 7, 1988
RE: Rezoning at 6048 Lakeland Avenue - Gunnar Norling

An application has been received to locate a used car sales lot on property presently zoned B-4, Community Commercial, at 6048 Lakeland Avenue. To accommodate the proposed use, the property must be rezoned to B-3, Auto-Oriented Commercial, which allows vehicle sales as a permitted use.

As noted on the attached site plan, it is proposed to provide 18 outside parking stalls for sales purposes in addition to the required five customer spaces. While the site layout does a fair job of separating the proposed commercial use from surrounding residential property, the major issues remain the proximity of said residential and the long term use of the site.


WM:jrs

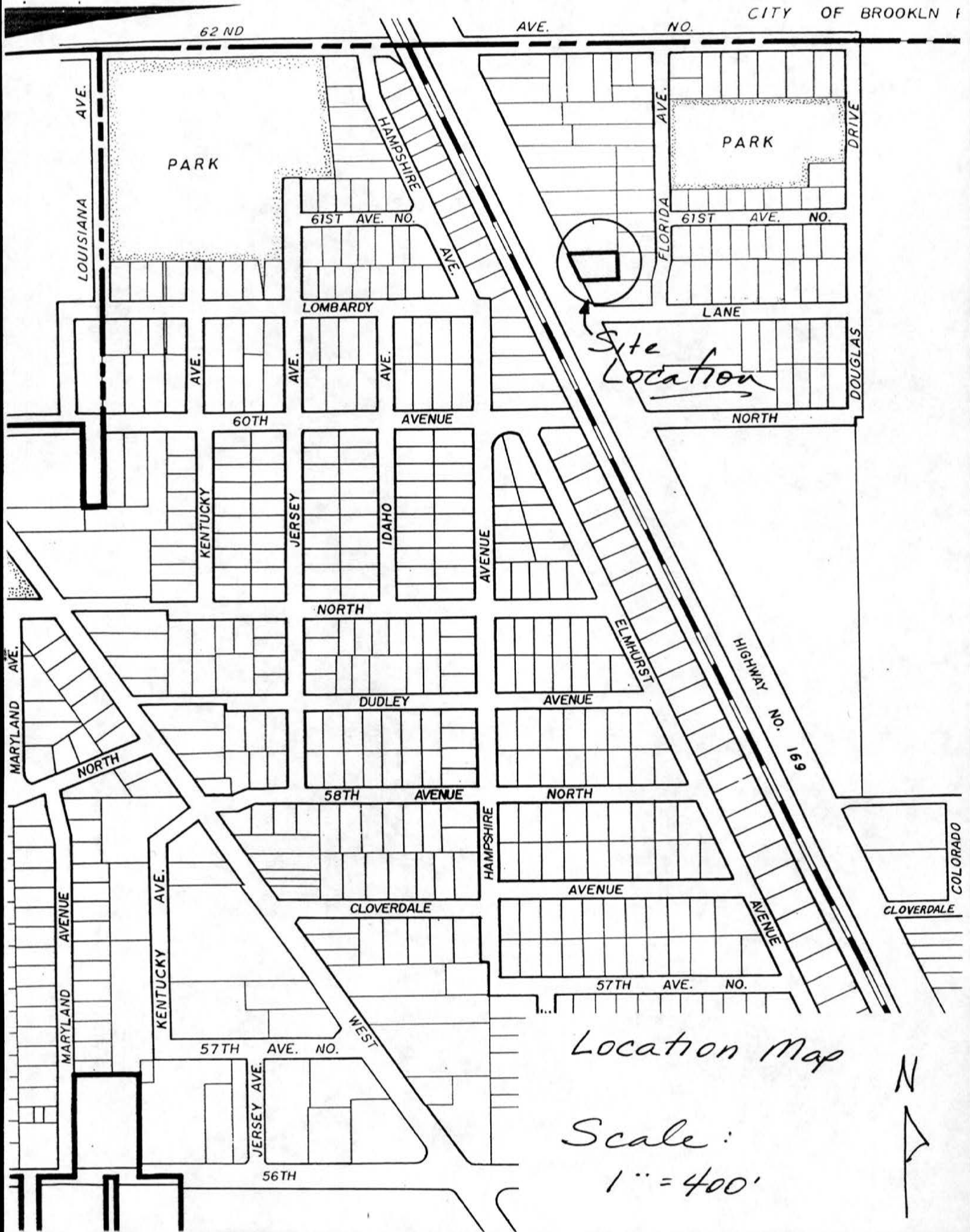
Encls

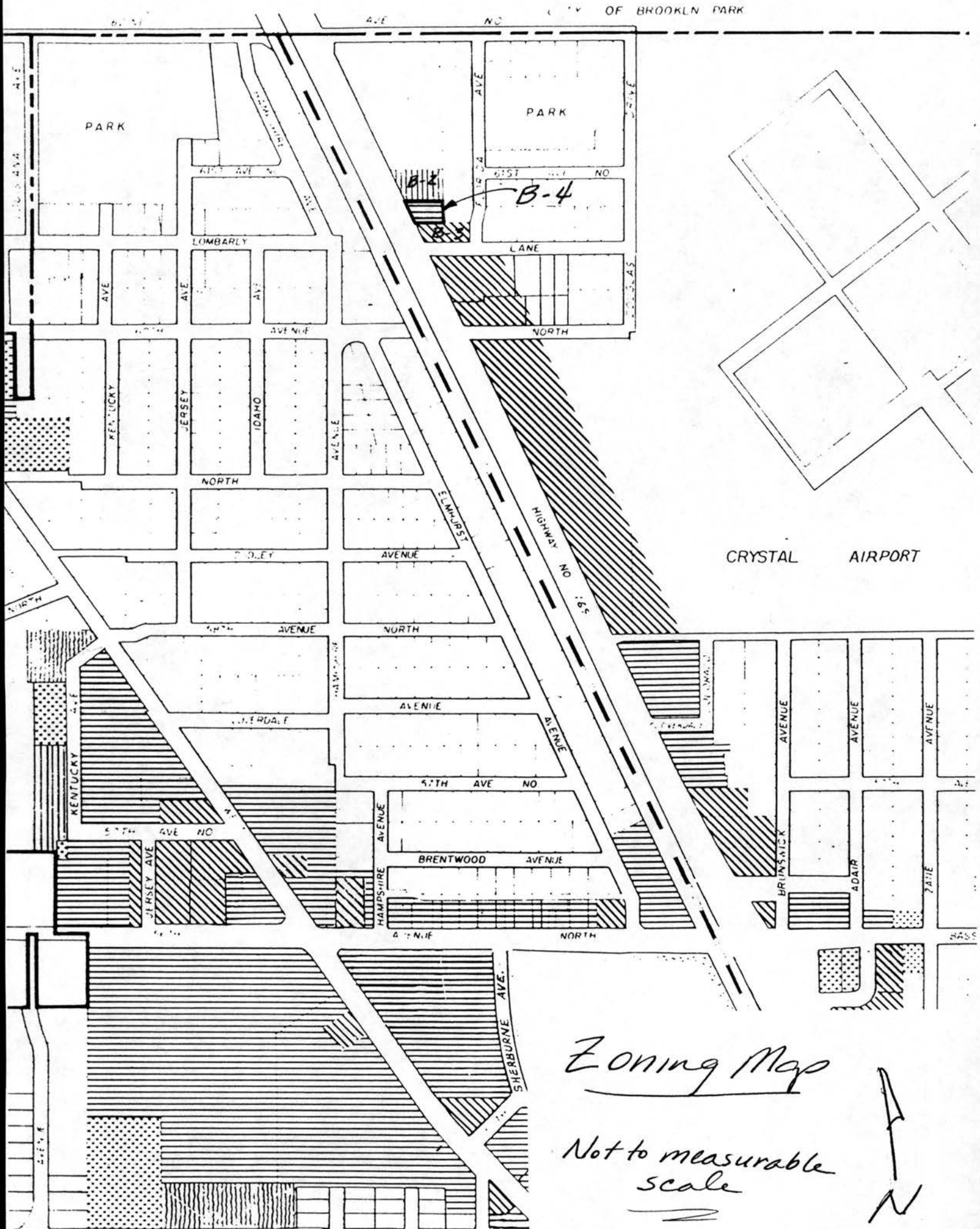
7/12/88 UPDATE

On July 11 the Planning Commission recommended denial of the above-described rezoning request based on the following findings:

- 1) Lot size at 15,000 square feet is too restrictive and not sufficient for the proposed long term use or other automotive uses.
- 2) Proposed use would increase traffic congestion in an area with poor access.
- 3) Poor track record in Crystal in terms of vehicle sales lots on sites of limited size.
- 4) Close proximity of existing residential property.
- 5) Potential adverse impact on the property values of said residential property.

A petition from area property owners was presented to the Planning Commission and is attached.





Zoning Map

*Not to measurable
scale*



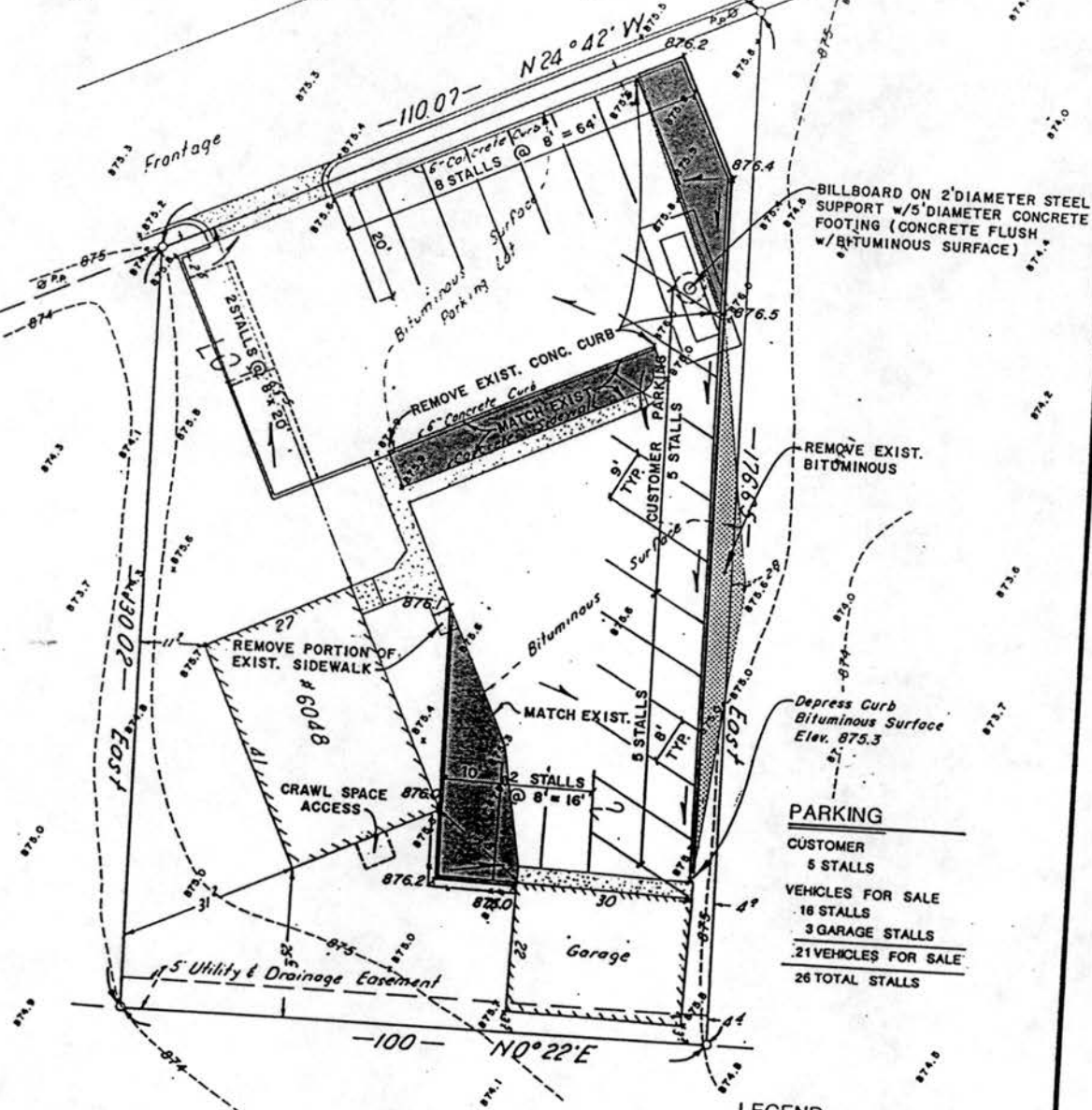
SITE PLAN

for:
NORLING SALES AND LEASING, INC.
6048 LAKELAND AVE. N.
CRYSTAL, MINNESOTA

52

SCALE: 1" = 20'

U.S. HIGHWAY



| PARKING | |
|----------------------|-----------|
| CUSTOMER | 5 STALLS |
| VEHICLES FOR SALE | 16 STALLS |
| 3 GARAGE STALLS | |
| 21 VEHICLES FOR SALE | |
| 26 TOTAL STALLS | |

LEGEND

- 888.8 x PROPOSED TOP OF CURB
- PROPOSED DIRECTION OF DRAINAGE
- NEW 8-6 CONCRETE CURB
- NEW 2" MNDOT 2341 BIT. SURFACE w/6" MNDOT CL 5, 100% CRUSHED BASE

NOTES:

- 1.) PATCH BITUMINOUS AROUND NEW CURB IN EXIST. BITUMINOUS SURFACE.
- 2.) TOPSOIL AND SOD ALL TURF AREAS DISTURBED BY CONSTRUCTION.

DESCRIPTION OF PROPERTY

LOT 2, BLOCK 1, ENGSTROM ADDITION,
HENNEPIN COUNTY, MINNESOTA

MERILA & ASSOCIATES, INC.
ENGINEERS, SURVEYORS, SITE PLANNERS

8401 73RD Ave. N. • Brooklyn Park, Minnesota 55428
Telephone: (612) 533-7595

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the laws of the State of Minnesota.

David L. Putnam
Reg. No. 13452 Date 6-1-88

DATE

EXHIBIT

DESIGNED:
DRAWN:
CHECKED:

FILE NO.
88-091

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council rezone Lot 2, Block 1, Engstrom Addition.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of the property at 6048 Lakeland Avenue.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect 1 handicap parking stall sign.
- Provide screening from adjacent property in accordance with Section 515.07, Subd. 9, of the Crystal City Code.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed not later than one year from issuance of rezoning.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$4,800 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: September 1, 1988
RE: Parking Variance and Site Improvements for Keng's
Chow Mein at 6121 - 42nd Avenue North

The expansion request submitted by Keng's Chow Mein significantly increases the kitchen and seating capacity of the existing restaurant. Provisions of City Code dictate a requirement for 40 on-site parking spaces. As noted on the attached site plan, 20 parking spaces can be provided on a lower level to the rear of the property in addition to off-site parking along Colorado and 42nd Avenues. A 20-stall variance is required to process the restaurant expansion as submitted.

In terms of the site improvements, the work is relatively minor given the retaining walls and existing layout of the back lot. A copy of the site agreement is attached.

On August 8 the Planning Commission recommended denial of the parking variance based on its magnitude and precedent setting implications. There was also concern for the available parking being on a lower level and the probability for wintertime use problems. It should be noted that the Commission's action was based solely on the limitations of the site and had nothing to do with the nature or operation of the existing business.


WM:jrs

Encls

9/15/88 UPDATE

As directed by the City Council at its last meeting, this office worked with the owner of the property on alternate parking layouts for the rear of the site. Given the configuration of the available space, the maximized parking layout yielded 28 spaces. However, the layout utilized all of the contractor's yard and would not accommodate direct truck access to the lower level.

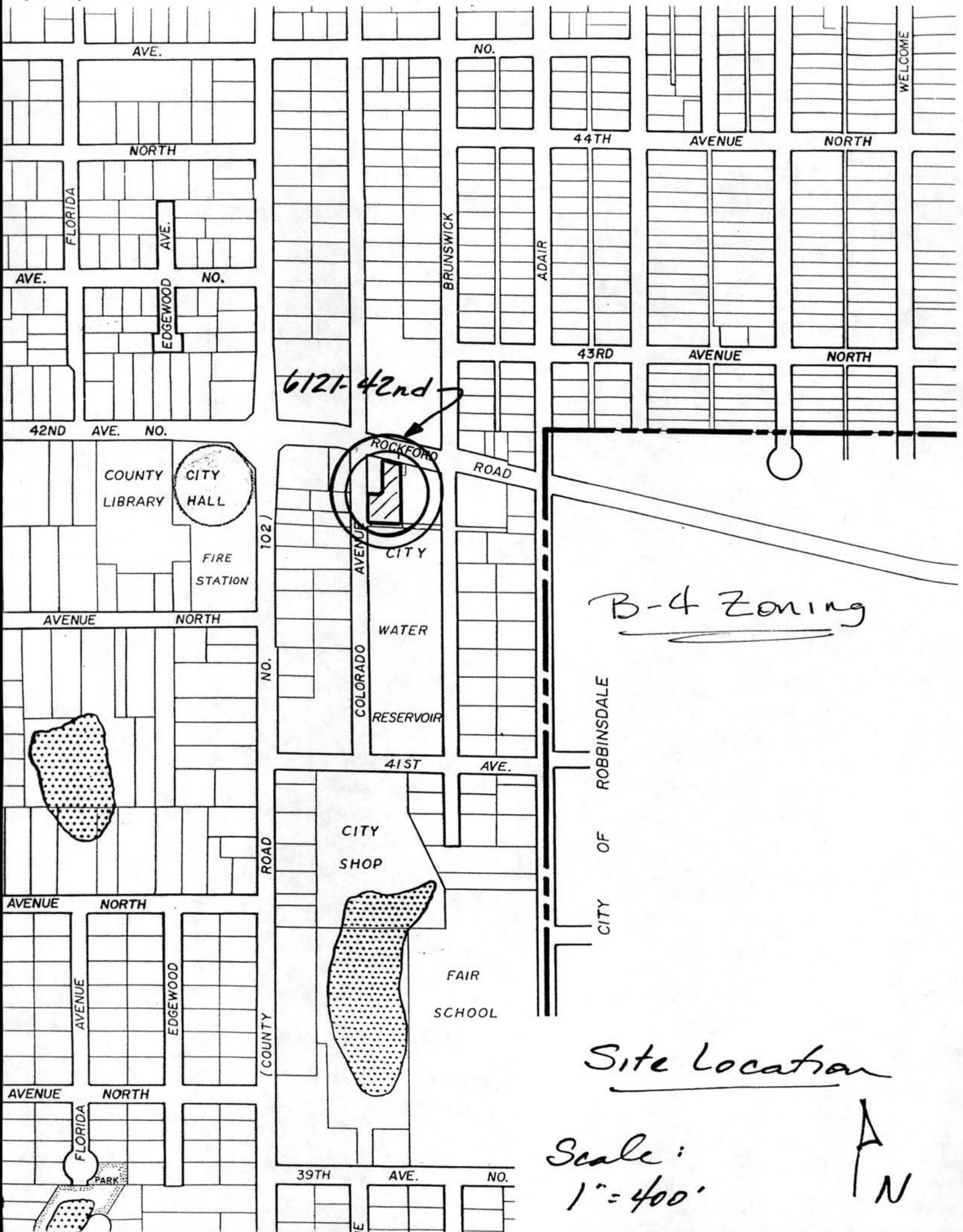
RE: Parking Variance and Site Improvements for Keng's
Chow Mein at 6121 - 42nd Avenue North

9/15/88 UPDATE

Page 2

Parking layouts that did allow for a storage yard (even reduced in size) and truck access handled no more than 24 stalls and required more extensive site improvements. Based on this information, the applicant and owner have stated their desire to proceed with the existing plan and request approval of the original 20-parking stall variance.

To clear up a misstated item at the previous meeting, it should be noted that the present restaurant capacity is 38 seats while the expanded capacity is proposed at 75 seats.



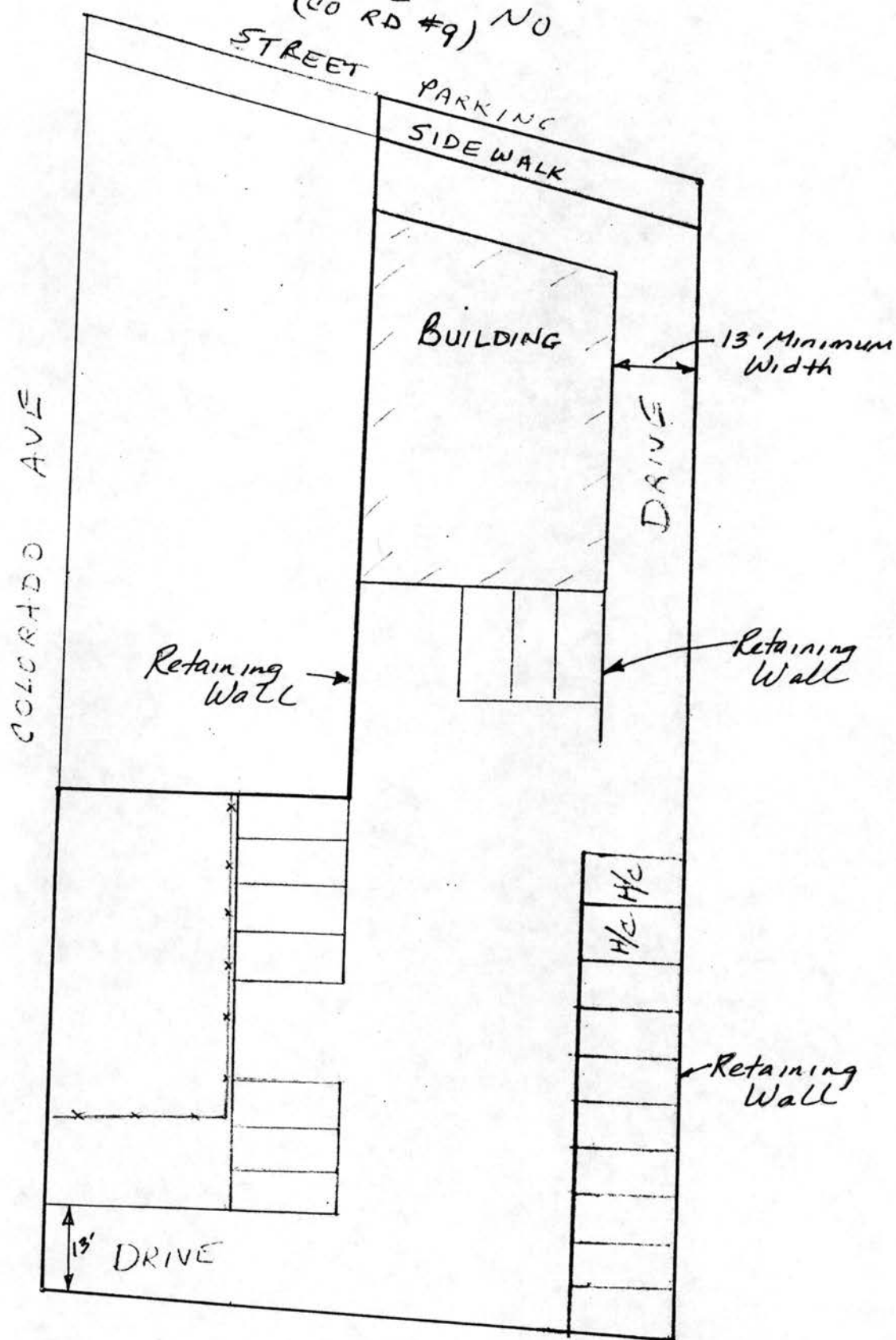
B-4 Zoning

Site Location

Scale:
1" = 400'

A
N

42nd AVE
(CO RD #9) NO
STREET



Scale:
1" = 30'

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as Keng's Chow Mein, 6121 - 42nd Avenue North.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct concrete driveway apron across boulevard.
- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Stripe parking stalls with white paint.
- Erect 1 handicap parking stall sign.
- Construct concrete spillway to City storm sewer to dispose of all surface water on the site.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$6,200 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this ____ day of _____.

SEAL

ATTEST:

CITY CLERK

CITY OF CRYSTAL

MAYOR

CITY MANAGER

IN THE PRESENCE OF:


SECOND PARTY

SECOND PARTY

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: September 8, 1988
RE: Conditional Use Permit for Convenience Food at
5557 West Broadway

A proposal has been received to renovate the old Sinclair Station at 5557 West Broadway for use as a convenience food establishment (Subway Restaurant). The building is a part of the Crystal Shopping Center complex which is handled as a single entity with multiple structures and shared parking. Given the B-4, Community Commercial, zoning for the center, a conditional use permit is required for convenience food as per provisions of Section 515.37, Subd. 4 i) of the Zoning Code.

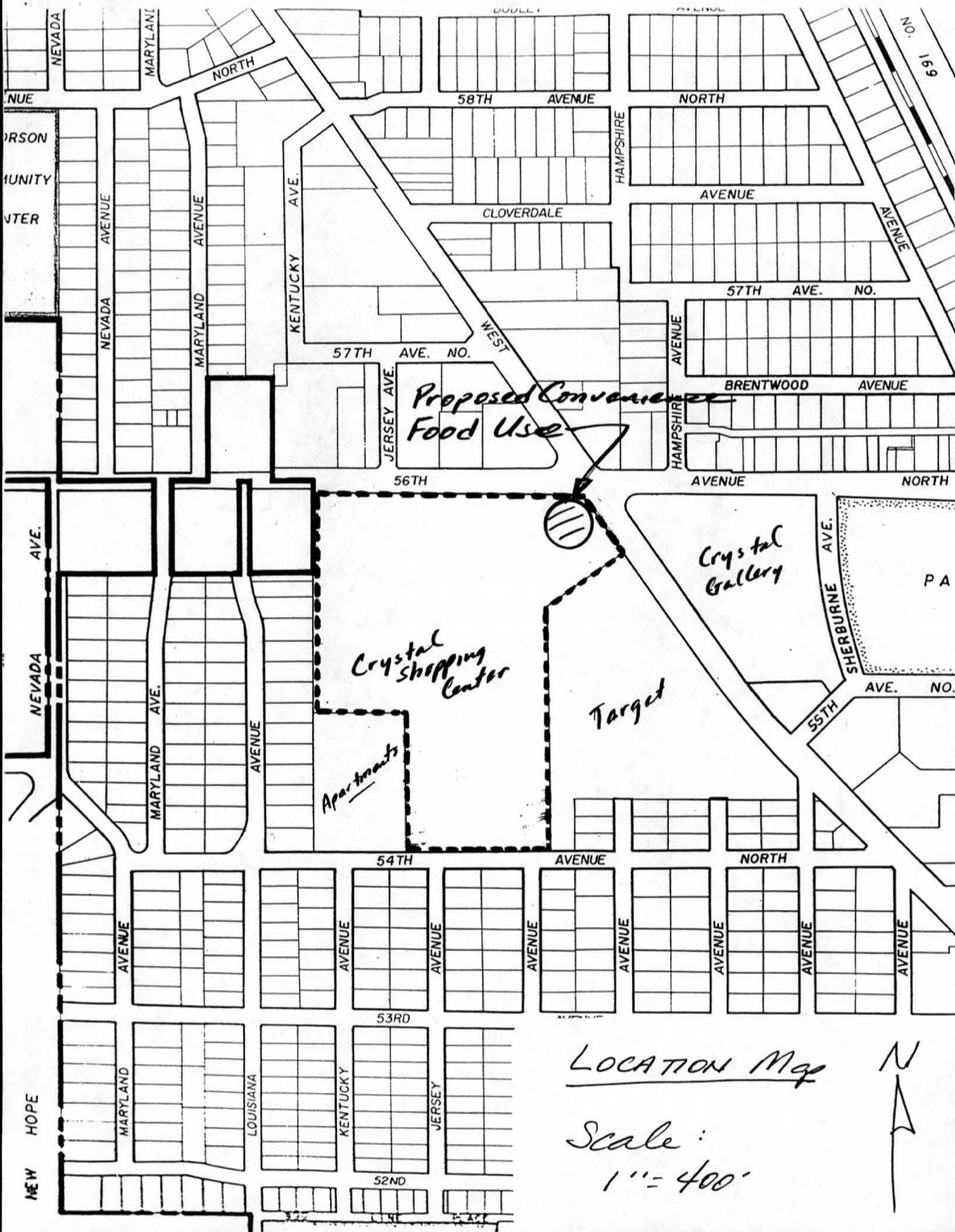
While it is proposed to close one of the West Broadway access points, this office continues to consider reuse of this structure as a complication to an already strained on-site traffic situation. On Monday night, I will be prepared to review the traffic and access issues in detail. It should be noted that site improvements as required by the final site plan will be handled by standard agreement procedures as a condition of the conditional use permit.

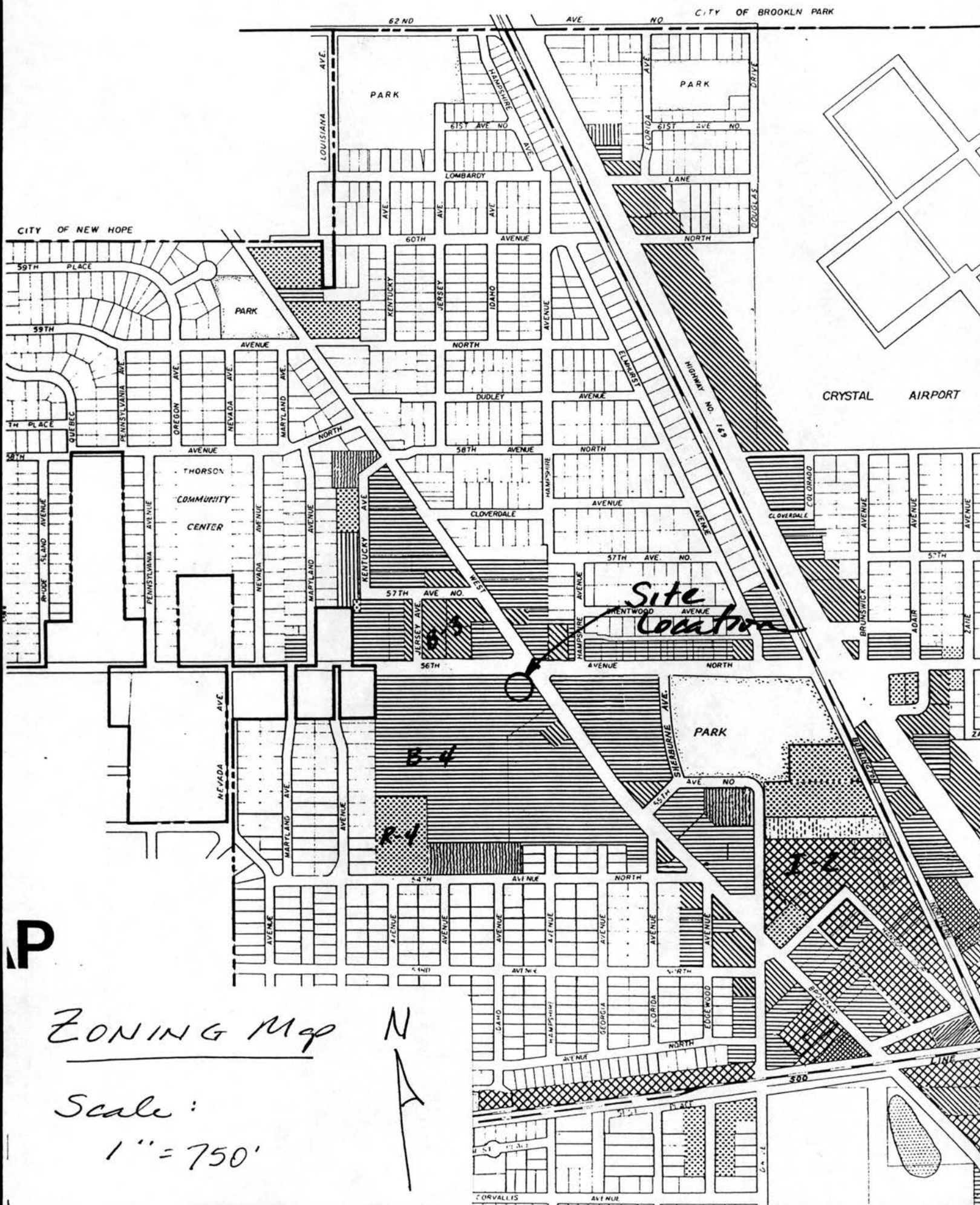

WM:jrs

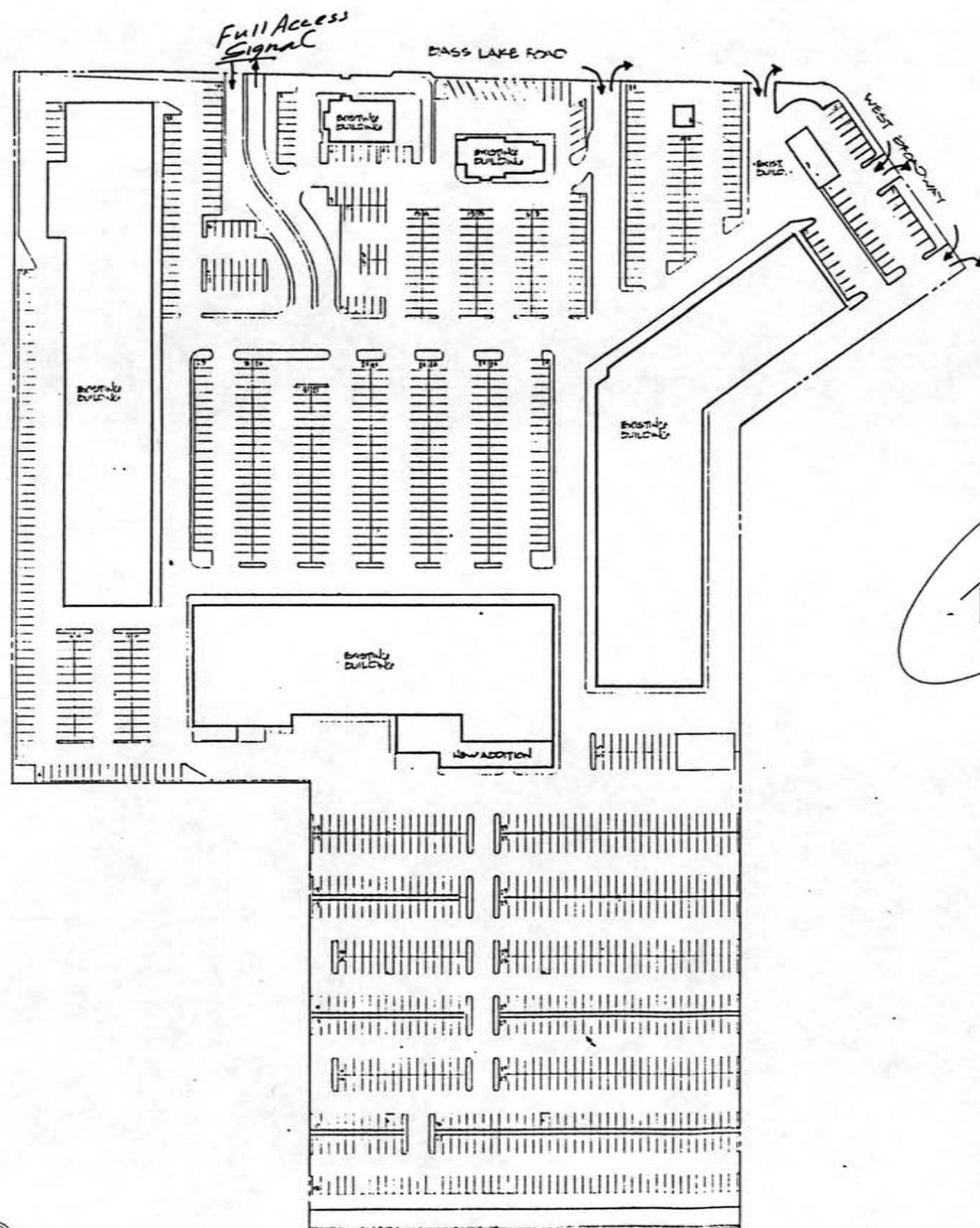
Encls

9/14/88

On September 12 the Planning Commission recommended denial of the conditional use permit for a convenience food establishment at 5557 West Broadway. Although in their findings the Commission stated the intended use would be a nice enhancement to the corner, increased hazard related to access and traffic flow created by the proposed parking and site plan was an overriding concern.





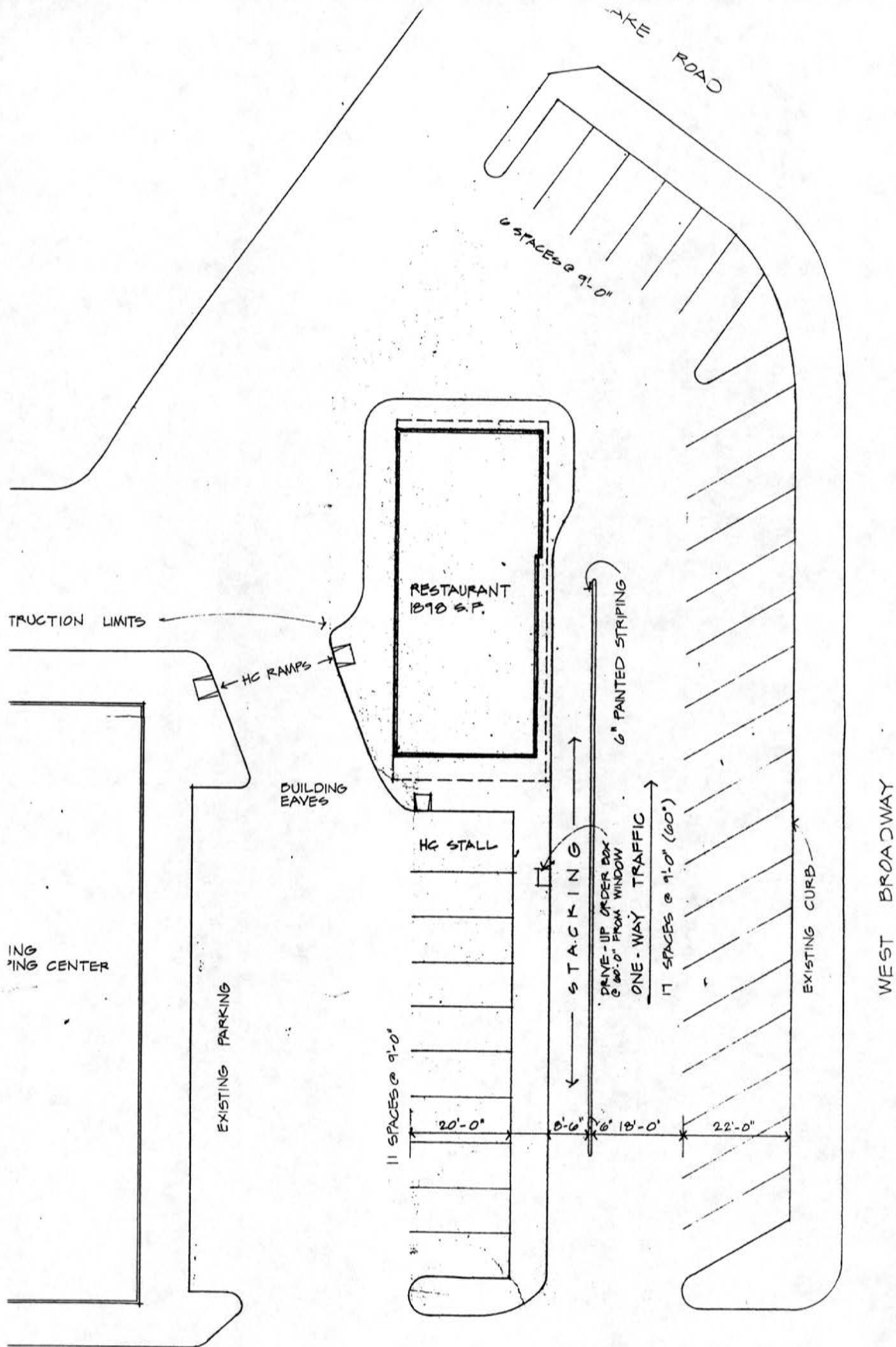


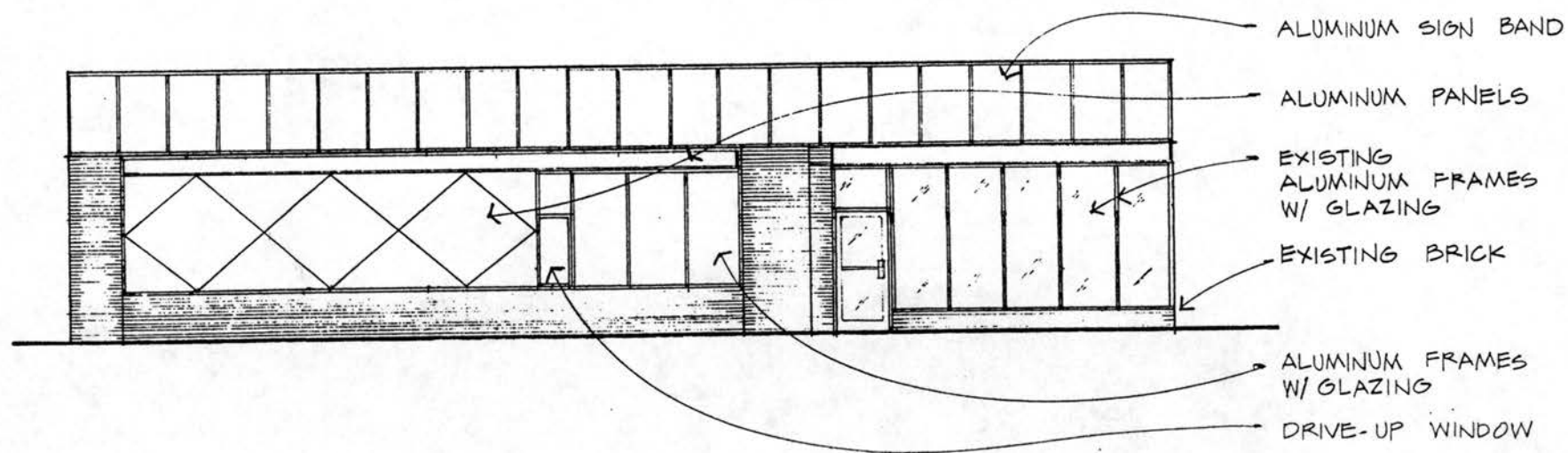
TARGET

EXISTING SITE PLAN FOR Crystal Shopping Center

NOTES AND ADDITIONAL SITE INFO







ELEVATION - NORTH

SCALE: $\frac{1}{8}" = 1'-0"$

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as Subway Restaurant, 5557 West Broadway.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Close driveway opening in curb and repair street and sidewalk adjacent.
- Remove concrete barrier curb.
- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Re-construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface or 1-1/2" overlay.
- Stripe parking stalls with white paint.
- Erect handicap parking stall sign.
- Construct storm sewer and appurtenances to collect and dispose of all surface water on the site.
- Erect stop signs at exits from parking area.
- Erect traffic directional signs.
- Prepare and submit "as built" utility plans.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$28,300 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
Herbert P. Lefler III
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
John G. Kressel
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Rodney D. Anderson
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

September 15, 1988

Mr. Bill Monk
City Engineer
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

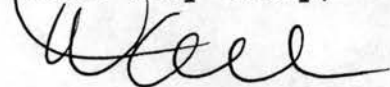
Re: Disposition and Sale of Real Property

Dear Bill:

Enclosed is the text of an ordinance selling property to Ashland Oil, Inc. I understand that you will have this matter on the agenda on Tuesday.

If for any reason the transaction falls apart prior to the effective date of the ordinance, we would simply not go forward with the transaction and the ordinance could be repealed later.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

cc: Jerry Dulgar

ORDINANCE NO. 88-_____

AN ORDINANCE
RELATING TO THE DISPOSITION AND
SALE OF CERTAIN REAL PROPERTY
OWNED BY THE CITY

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. The City has acquired and owns in fee certain real property in the City legally described as the South 46 feet of Lot 57 Auditor's Subdivision Number 328 (Property).

Sec. 2. It is found and determined that the Property is no longer needed for municipal purposes and should be sold.

Sec. 3. The City has received a reasonable offer for the Property from Ashland Oil, Inc. and has determined to sell the Property to Ashland Oil, Inc.

Sec. 4. The Planning Commission of the City has found and determined that the disposition of the City's interest in the Property is not inconsistent with the City's comprehensive municipal plan.

Sec. 5. The proceeds of the sale of the Property will be applied as provided in Section 12.05 of the City Charter.

Sec. 6. The Mayor and City Manager are authorized and directed to execute and deliver on behalf of the City all documents and certificates to effect the sale and transfer of the Property from the City to Ashland Oil, Inc.

Sec. 7. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

00110D06.F16

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: September 8, 1988
RE: Rapid Oil Expansion

As Ashland Oil renovates the existing Rapid Oil building at 5602 Lakeland Ave. N., a site plan has been proposed to expand the business by installing overhead doors in the north wall and create a drive-through setup. To accommodate this type of site expansion, the owner proposes to purchase a 5,911 square foot portion of the old Hitching Post property that was recently acquired by the City as right-of-way for the TH 169/CR 10 Intersection Project.

Prior to the sale of public property, the Planning Commission must find that said sale is consistent with the City's Comprehensive Plan as well as review the proposed site plan detailing reuse. Additionally, according to provisions of City Charter, the sale must be approved in ordinance form by the Council.


WM:jrs

Encls

9/14/88 UPDATE

On September 6 the Council approved a first reading of an ordinance authorizing sale of the right-of-way mentioned above with the stipulation that the sale price be the same as the City paid to Rapid Oil for easements along Bass Lake Road.

On September 12 the Planning Commission found the proposed sale consistent with the Comprehensive Plan and recommended approval of the site plan.

At this point, the Council is in a position to approve the second reading of an ordinance related to the sale of public property to Ashland Oil. The sale price based on previous Council direction is set at \$6.50 per square foot. Additionally, a standard site improvement agreement is attached for consideration as a part of the sale.



ASHLAND OIL, INC • P.O. BOX 14000, LEXINGTON, KENTUCKY • 40512 • (606) 268-7777

CORPORATE REAL ESTATE DEPARTMENT

September 12, 1988

Mr. William Monk
City Engineer
4141 Douglas Drive
Crystal, Minnesota 55422

RE: Offer to Purchase Excess Right of Way
5602 Lakeland Avenue Rear
Crystal, Minnesota

Dear Bill:

I was sorry to hear the City Council turned down our offer of \$5 per square foot for the excess right of way at the rear of our location. You indicated in our telephone conversation Friday, September 9, that Council would accept \$6.50 per square foot. This would equate to \$38,421.50. You can consider this an official offer subject to satisfactory curb cuts. Ashland will also agree to have the site platted into a single lot.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jack K. Lemley".
Jack K. Lemley

cc: R. K. Chaffins
G. C. Evans
R. M. Harbison
W. N. Madden
L. R. Wells
J. D. Williams

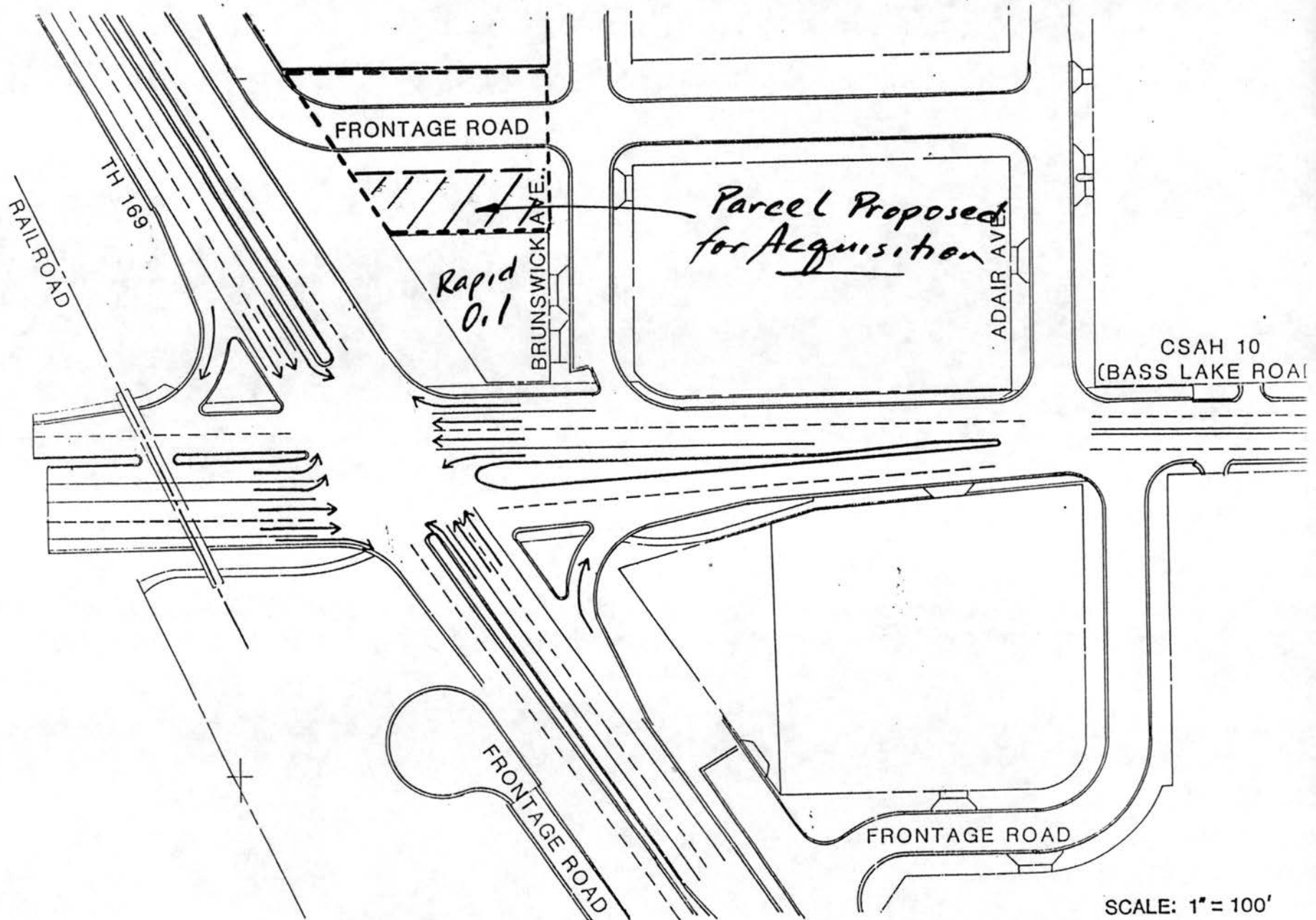


FIGURE 3
Project Study Area
Proposed Improvements

Proposed TH169/CR10
Intersection Improvement



1/2 LAKELAND AVE.

30'

55' ±

NEW DRIVE

153.00 ±

NEW CURB

TRASH ENCLOSURE

55' ±

25'

3'-4" TYPICAL

114.2

REMOVE P.P.

NEW ELECT. SERVICE

P.P.

EXISTING BUILDING

46.00

108.00

EXISTING DRIVE

1/2 BRUNSWICK AVE N. STORM SEWER

R/W Proposed by Rapid O.I. to be acquired

CR 818 (OLD P10169)

N

EXISTING CURB

PARKING

6' 9x20 STALLS
1' 12x20 H.C. STALL

NEW CURB

H.C.

45.20

Bass Lake Road

Mixed Use Zones.
Redevelopment and
consolidation
encouraged.

-  Mixed Use Zones. Redevelopment and consolidation encouraged.
-  Single-family Residential
-  Multi-family Residential
-  Multi-family/Resid.-office
-  Parks
-  Public and Semi Public
-  Industrial
-  Commercial

land use plan

crystal
minnesota

This map is for planning purposes
only and should not be used where
precise measurement is required.

NAC

prepared by:
NORTHWEST
ASSOCIATED
CONSULTANTS INC.

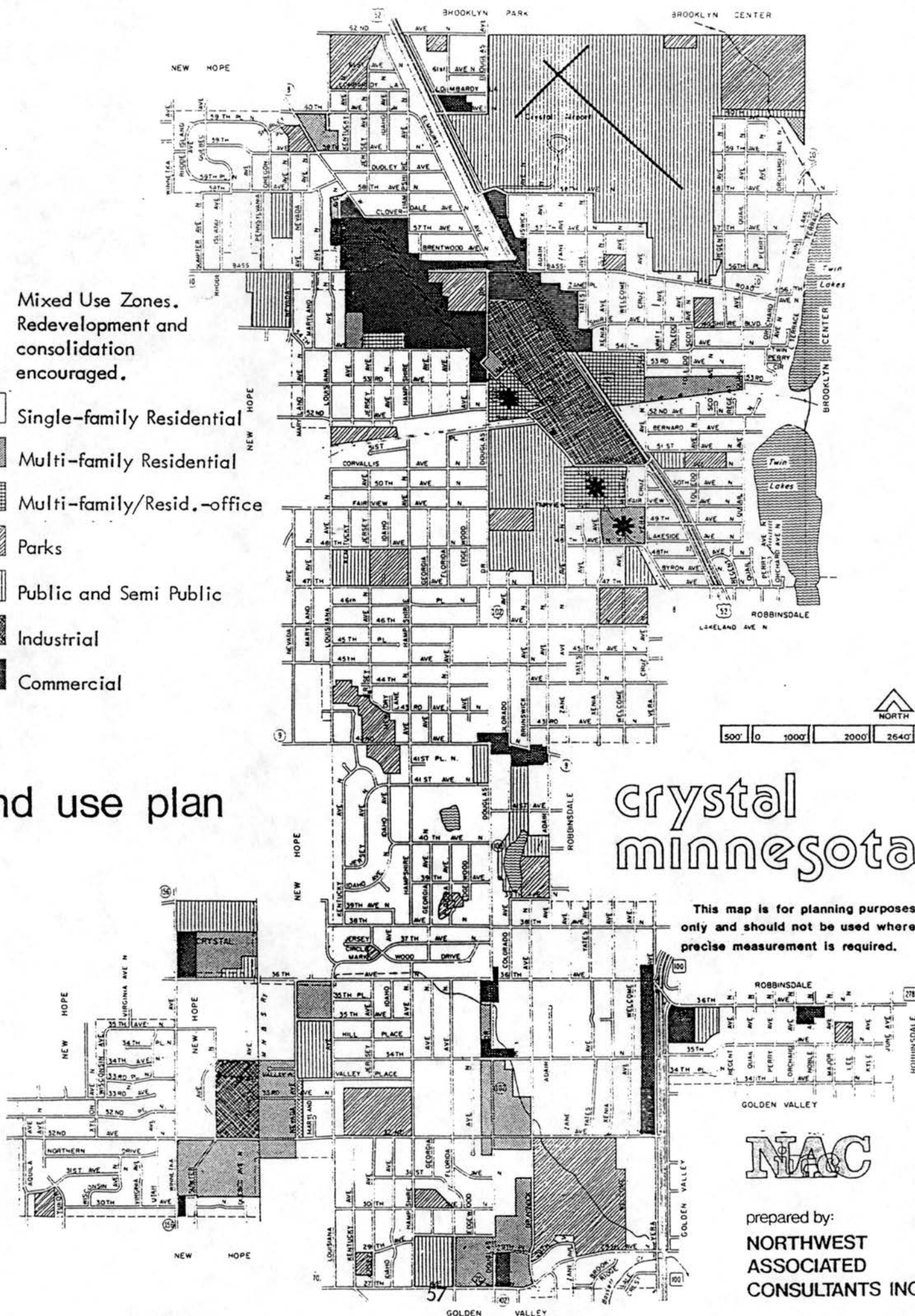


EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and _____, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as Rapid Oil, 5602 Lakeland Avenue North.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Prepare and record plat of property.
- Grade and restore boulevards to conform to Crystal standards.
- Construct concrete driveway apron across boulevard.
- Construct curb opening at driveway and repair street adjacent.
- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect handicap parking stall sign.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$13,600 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this ____ day of _____.

SEAL

ATTEST:

CITY CLERK

CITY OF CRYSTAL

MAYOR

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: September 15, 1988
RE: Senior Citizen Sewer Rates

At present Crystal bills for sanitary sewer service on a set quarterly basis per dwelling unit. The current sewer charge is \$24 per quarter which is billed to 7,960 customers. This number does not include the 1,458 customers who are eligible for the senior/disability discount and charged at a rate of \$14 per quarter.

The senior sewer rate program which was initiated in 1978 is currently operated using the following three parameters:

- 1) To be eligible the individual(s) must be a resident of Crystal who has attained the age of sixty-five years or a disabled person receiving a monthly disability benefit from the U.S. Social Security System.
- 2) Any senior citizen or disabled person who lives in a single family residence and is directly billed for sewer service and who presents proof of age or disability satisfactory to the City Clerk is qualified.
- 3) The special rate for seniors/disabled was expanded in 1980 to include individuals who own and occupy a dwelling unit in a double bungalow.

Senior and disabled renters are not eligible to receive any sewer discount in the present program unless they rent a single family dwelling where direct payment of utility bills is involved. The exclusion of renters in multiple dwelling structures is primarily based on administrative difficulties with certification and reimbursement as the owner is not directly involved.

Based on direction given at the Council meeting of July 19, 1988, staff estimates as many as 400 of the 1,767 multiple rental units in Crystal may involve senior or disabled persons. This projection is in addition to the 1,458 present program participants which again includes renters in single family homes.

In terms of sewer revenue, it is estimated that approximately \$1,000,000 will be receipted in 1988. This total already takes into account \$58,320 in projected elderly/disabled discounts. This amount would be increased by up to

September 15, 1988

Page 2


\$16,000 if all types of rental property were included in the discount program.

While inclusion of all elderly/disabled renters in the sewer discount program would increase the number of participants by a factor of over 25%, the sewer fund could absorb the impact in the short term. However, there is no question that sewer rates would be affected as future charges are projected.

In reviewing the inclusion of renters in the discount program with the Finance Director and Utility Clerk, it was agreed that provisions to cover a rental situation where the occupant does not directly pay the utility bill could be provided. Administrative involvement would be significant in performing the necessary eligibility certification, verification of rental and dispersion of an annual reimbursement to each renter. However, the discount program would be more equitable in its overall approach if all senior and disabled persons residing in Crystal were included.

While staff considered questions regarding basic eligibility and use of income parameters in a two tier system, the large number of participants, the long-standing nature of the program, and the difficulties of income verification, all contribute to making major changes controversial as well as difficult to administer. It is therefore recommended at this time that all renters be included in a program that otherwise remains unchanged. Further, that as future rate increases are considered, the senior/disabled discount rate of \$10 per quarter not be increased until the discount represents about 5% of the overall sewer fund revenue.

Lastly, due to the impact this change will have on the sewer fund, the program expansion for renters should not become effective until 1989 giving staff time to work out the details of the expanded program including preparation of the authorizing resolution. It is also proposed that the impacts of the above-detailed program be re-reviewed as a rate increase is considered in the future to see if discount rate or program adjustments are needed based on financial constraints within the enterprise fund.


WM:jrs

TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
DATE: September 14, 1988
RE: Ordinance Amendment Related to Sale of
Motorized Vehicles

On June 13 the Planning Commission recommended approval of an ordinance amendment whereby sale of motorized vehicles would be handled as a conditional use in B-3 and I-1 Zoning Districts. In changing vehicle sales from a permitted to a conditional use, the Commission intended to establish minimum criteria by which individual site plans could be reviewed by the City. It is important to note that motorized vehicle sales are currently permitted in both the B-3 and I-1 Districts and as proposed the ordinance amendment does not expand such a use within any other zoning designation.

On July 5 the City Council approved first reading of the attached ordinance amendment. Approval of the final reading is now in order; however, it should be remembered that the effective date of an ordinance amendment commences 30 days following publication which in this case would be October 29 at the earliest.



WM:jrs

Encls

ORDINANCE NO. 88-_____

AN ORDINANCE
RELATING TO ZONING: AMENDING CRYSTAL
CITY CODE (APPENDIX I - ZONING) SUBSECTIONS 515.35
AND 515.39 BY ADDING SUBDIVISIONS: REPEALING
CRYSTAL CITY CODE (APPENDIX I - ZONING) SUBSECTIONS
515.35, SUBDIVISION 2 h) AND 515.39,
SUBDIVISION 2 e).

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code (Appendix I - Zoning),
Subsection 515.35 is amended by adding a subdivision to
read:

Subd. 4 g). Motor vehicle and motorized recreational
equipment sales and storage garages accessory thereto
provided that:

1) The architectural appearance and functional
plan of the building and site may not be so dissimilar
to the existing buildings or area as to cause impair-
ment in property values or constitute a blighting
influence within a reasonable distance of the lot.

2) Approval of a conditional use permit will be
based on a specific site plan noting the existing
facilities and improvements required to meet the
provisions of this subdivision.

3) Parking, driving and vehicle display areas
shall be hard-surfaced to control dust. Further, these
areas must be lined with concrete curb and provide for
an on-site drainage system subject to the approval of
the City Engineer.

4) A minimum lot area of 22,500 square feet
is required.

5) The lighting must be accomplished in such a
way as to have no direct source of light visible from
adjacent land in residential use or from the public
right-of-way and must be in compliance with Subsection
515.07, subdivision 10 of this Code.

6) The area is fenced and screened from view of
neighboring residential uses or if abutting an R
District in compliance with Subsection 515.07, sub-
division 9 of this Code.

7) Vehicular access points may create a minimum of conflict with through traffic movement and shall comply with Subsection 515.09 of this Code.

8) All signing and informational or visual communication devices must be minimized and shall be in compliance with Section 406 of the City Code.

9) Repair or work of any kind on motor vehicles and motorized recreational equipment may not be permitted. The repair or sale of products other than those specifically mentioned in this subdivision require issuance of individual conditional use permits in compliance with this Code.

10) On-site parking requirements consistent with Section 515.09, Subd. 8) d) must be met.

11) Maximum vehicle or equipment length must be restricted to less than 32 feet unless larger units are specifically approved as a condition of the conditional use permit and provided for on the parking layout.

12) The provisions of Subsection 515.53, Subd. 1 e) of this Code are considered satisfactorily met.

Sec. 2. Crystal City Code (Appendix I - Zoning), Subsection 515.39 is amended by adding a subdivision to read:

Subd. 4 d). Motor vehicle and motorized recreational equipment sales and storage garages accessory thereto provided that the conditions specified in Subsection 515.35, subdivision 4 g) are met.

Sec. 3. Crystal City Code (Appendix I - Zoning), Subsections 515.35, Subdivision 2 b) and 515.39, Subdivision 2 e) are repealed.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

00110D03.F16

September 14, 1988

MEMO TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator
RE: Hennepin County Solid Waste Management Agreement

I have finally received our 1988 contract from Hennepin County for recycling funding. It is important that the Crystal City Council approve this contract quickly so that I may invoice the county for reimbursement of expenses for the first half of 1988. I have been prohibited from invoicing the County until we had a signed contract with them.

kg

RESOLUTION 88- _____

RESOLUTION APPROVING THE 1988 SOLID WASTE MANAGEMENT
AGREEMENT WITH HENNEPIN COUNTY

WHEREAS, the City of Crystal wishes to abide by Hennepin County Ordinance Number Thirteen and continue to administer recycling programs for the purpose of achieving a sixteen percent landfill abatement level within the City of Crystal; and

WHEREAS, Hennepin County has established a sliding-fee schedule for reimbursement of recycling program implementation costs for cities administering recycling programs; and

WHEREAS, the City of Crystal must contract with Hennepin County in order to receive reimbursement of recycling program expenses;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota enter into Hennepin County Contract Number 80193 for the purpose of establishing a solid waste management agreement by authorizing the Mayor to sign such contract on behalf of the City.

Adopted by the Crystal City Council the ____ day of _____ 1988.

Mayor

ATTEST:

City Clerk

SOLID WASTE MANAGEMENT AGREEMENT

THIS AGREEMENT by and between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, hereinafter called the "County", through its Bureau of Public Works, A-2400 Government Center, Minneapolis, Minnesota 55487, and the CITY OF CRYSTAL, hereinafter called the "City", 4141 Douglas Drive North, Crystal, Minnesota 55422.

WITNESSETH:

WHEREAS, the County Board, by Resolution No. 88-2-72, on the Fourteenth day of January, 1988, authorized funding for the City of Crystal to use for its Recycling Program from January 1, 1988, through December 31, 1988, and

WHEREAS, said Recycling Program is consistent with Minnesota Statutes, Section 115A.02 and 115.03, as amended by the Laws of Minnesota 1988, Chapter 685, and Minnesota Statutes 473.801; the Metropolitan Council's Solid Waste Management Development Guide/Policy Plan; Hennepin County's Solid Waste Master Plan; and Hennepin County's source separation/recycling policies.

NOW, THEREFORE, IT IS HEREBY AGREED:

1. SERVICES TO BE PERFORMED

- a. The City will operate its (curbside, drop-off, composting) Recycling Program as more fully described in Attachment A incorporated and made part of this Agreement.
- b. In addition to the services as referred to above, the City agrees to:
 - (1) The City will state that the County is a project co-sponsor in publicity materials and presentations. This statement shall visually and/or verbally be as prominent as the City's name. All promotional materials printed for distribution shall include the statement, "... this program is 70% funded by the Hennepin County Board of Commissioners." In addition, all publicity materials should make use of the "Hennepin Recycles" logo.
 - (2) The City will furnish the County with a written annual report on calendar year 1988 recycling and composting activities by February 28, 1989, evaluating all aspects of the programs including, but not limited to, information on:
 - Total costs as compared with the budget;
 - Publicity strategies used and samples of publicity materials;
 - Presentations made including dates, locations, organizations, speakers, and number of people in attendance;
 - Tonnage of material recovered (both yard wastes and recyclables);

- Participation rates;
- Market(s) for collected material, as available; and
- Every effort should be made to identify other recycling activities (e.g., volunteer church-sponsored paper drives, retail paper recovery efforts, etc.) and to verify and document their recycles tonnages for 1982 (based year) and for the year of 1988.

2. TERM OF THIS AGREEMENT

This Agreement shall commence on January 1, 1988, and terminate on December 31, 1988.

3. COMPENSATION

- a. In consideration of the services as described above and contained in Attachment A, the County agrees to pay the City a sum not to exceed \$100,876.60 for collection services, operating supplies, equipment costs, labor, advertising and administration.
- b. The City shall submit invoices semiannually to the County for reimbursement for net costs incurred.
- c. The County will retain 20 percent of each payment. Funds retained will be disbursed (1) upon receipt and approval of the final written report (2) in accordance with the table below and upon verification of recovered tonnages; and (3) after final termination of net program expenditures.

CRYSTAL
Reimbursement Schedule

| <u>Year</u> | <u>Total Solid Waste (Tons)</u> | <u>Materials Recovered</u> | <u>% Funding Assistance (Of Net Program Costs)</u> |
|-------------|---|--------------------------------|--|
| 1988 | 15,355 | 0-767 | 50 |
| | | 768-1535 | 60 |
| | | 1536-2456 | 70 |
| | | 2457+ | 80 |

- d. Payment to the City will be made as provided by law for payments of claims against the County.

4. LIABILITY, INDEMNIFICATION, AND INSURANCES

- a. The City agrees to defend, indemnify, and hold the County, its officers, and employees harmless from any liability, claims, damages, costs, judgements, or expenses, including reasonable attorney's fees, resulting directly or indirectly from an act or omission including, without

limitation, professional errors or omissions of the City, its agents, officers, employees, or contractors in the performance of the services provided by this Agreement; and against all loss by reason of the failure of the parties to fully perform, in any respect, all obligations under this Agreement.

- b. The City shall by separate policy or under its self-insurance program maintain and keep in force at all times during the term of this Agreement or any renewal thereof the following insurance coverage:
 - (1) Single limit or combined limit or excess umbrella commercial general liability insurance policy of an amount not less than \$600,000 for property damage arising from one occurrence, \$600,000 for damages arising from death and/or total bodily injuries arising from one occurrence, and \$600,000 for total personal injuries arising from one occurrence.
 - (2) A single limit or combined limit or excess umbrella automobile liability policy, if applicable, covering owned, non-owned, and hired vehicles used regularly in the provision of services under this Agreement in an amount not less than \$600,000 per accident for property damage, \$200,000 for death and bodily injuries and/or damages of any one person, and \$600,000 for total bodily injuries and/or damages arising from any one occurrence.
- c. Contemporaneously with the execution of this Agreement, the City shall furnish the County with certificates of insurance evidencing the above-required coverage.

5. NON-DISCRIMINATION

The City further agrees that no person shall be excluded from full employment rights or participation in or the benefits of any program, service, or activity connected with this Agreement on the grounds of race, color, creed, religion, age, sex, disability, marital status, affectional/sexual preference, public assistance status, ex-offender status, or national origin; and no person who is protected by applicable Federal or State laws against discrimination shall be otherwise subjected to discrimination.

6. NON-ASSIGNMENT OF SERVICES

The provisions of this Agreement shall not be assigned, sublet, or transferred without the prior written approval of the County.

7. INDEPENDENT CONTRACTOR

It is agreed that nothing herein contained is intended, or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto, or as constituting the City as the

agent, representative, or employee of the County for any purpose in any manner whatsoever. The parties are to be and shall remain independent with respect to all services performed under this Agreement. The City represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the City or other persons, while engaged in the performance of any work or services required by the terms of this Agreement, shall have no contractual relationship with the County, and shall not be considered employees of the County, and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the City, its officers, agents, contractors, or employees, shall in no way be the responsibility of the County; and the City shall defend, indemnify, and hold the County, its officers, agents, and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall not require, nor be entitled to, any compensation, rights, or benefits of any kind whatsoever from the County including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, severance pay, and PERA.

8. COMPLIANCE WITH LAWS

The City agrees to comply with all State statutes, regulations, and ordinances pertaining to solid waste management and recycling including, but not limited to, the applicable provisions in Minnesota Statutes, Chapter 115A, and 473.01 now in force or hereafter enacted.

9. DATA PRIVACY

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the City in the performance of the provisions of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other statutory provisions governing data privacy, the Minnesota Rules implementing such Act now in force or hereafter adopted, as well as Federal regulations on data privacy.

10. MERGER AND MODIFICATION

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any material alteration or modification of this Agreement shall only be valid when reduced to writing as an Amendment to this Agreement signed by both parties.

11. CANCELLATION

This Agreement may be cancelled by either party upon thirty (30) days' written notice.

The City, having signed this Agreement, and the Hennepin County Board of Commissioners having duly approved this Agreement on _____, 19____, and pursuant to such approval and the proper County officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth.

Approved as to legality,
form, and execution.

COUNTY OF HENNEPIN,
STATE OF MINNESOTA

Assistant County Attorney

Date: _____

By: _____
Chairman of Its County Board

And: _____
Associate County Administrator

ATTEST: _____
Clerk of the County Board

CITY OF CRYSTAL

By: _____
Its Mayor

ATTEST: _____
(Title)

drafted 8-7-87, updated 11-25-87

CRYSTAL'S 1988 RECYCLING PROGRAM

The City of Crystal pursued many of its recycling plans in 1987 with the receipt of a \$10,000 grant from Metropolitan Council. New programs were started to initiate recycling in both the commercial and residential segments of the City. The first major step in recycling was the implementation of a Goodwill/Easter Seals Attended Donation Center. This was a three-city joint venture between Brooklyn Park, Brooklyn Center, and Crystal.

Another joint agreement was made between Robbinsdale and Crystal to share Robbinsdale's Recycling Center. Other residential recycling programs included waste motor oil collection, local newspaper bins, fall leaf collection, and household hazardous waste collection.

Commercial recycling programs included a corrugated cardboard collection system and expansion of the City's office paper collection system. Aluminum and glass were also recycled at City Hall.

The 1988 recycling budget reflects continuance of the above programs with the addition of two new programs - curbside recycling and curbside yardwaste pickup. The organization of the existing refuse haulers will enable these programs to be implemented with maximum efficiency. This adds a new category to our types of recycling programs - curbside programs.

Thus, in 1988 we will have four basic types of programs: curbside programs, drop-off recycling centers, miscellaneous residential recycling programs, and miscellaneous commercial recycling programs.

Following is a general breakdown of expected costs for each program.

A. CURBSIDE RECYCLING PROGRAMS

1. Curbside Recycling

| | |
|--|--------------|
| a. collection contract fees | \$ 40,000.00 |
| b. staff payroll and fringe | 3,896.00 |
| c. publicity and advertising | 2,000.00 |
| d. neighborhood curb signs | 1,000.00 |
| e. legal fees | 400.00 |
| f. misc. (conferences, meetings, educational materials) | 500.00 |
| g. collection containers (6500 x \$4.00) | 26,000.00 |

2. Curbside Yardwaste Pickup

| | |
|---|-----------|
| a. collection contract fees | 40,000.00 |
| b. staff payroll and fringes | 3,896.00 |
| c. publicity and advertising | 2,000.00 |
| d. legal fees | 400.00 |
| e. misc. (conferences, meetings & educational materials) | 500.00 |

| | |
|-----------------|---------------------|
| f. scale rental | 1,000.00 |
| SUBTOTAL | <u>\$121,592.00</u> |

B. DROP-OFF RECYCLING CENTERS

| | |
|---|---------------------|
| 1. Goodwill Attended Donation Center | |
| a. 23.3% of operating costs | \$ 5,008.00 |
| b. additional advertising beyond contract | 500.00 |
| 2. Robbinsdale Recycling Center | |
| a. contractual hauling charges | 8,064.00 |
| b. surface & capital improvements | 4,500.00 |
| c. container rental | 1,200.00 |
| d. fulltime & part-time staff | 11,843.00 |
| e. advertising | 800.00 |
| f. legal fees | 200.00 |
| g. refuse removal of nonrecyclables | 250.00 |
| h. monthly contact drawings | 1,200.00 |
| i. site maintenance | 250.00 |
| SUBTOTAL | <u>\$ 33,815.00</u> |

C. MISCELLANEOUS RESIDENTIAL RECYCLING PROGRAMS

| | |
|--------------------------------|--------------------|
| 1. Local Newspaper | |
| a. staff maintenance | \$ 100.00 |
| b. rental of bins | N/C |
| 2. Waste Motor Oil Collection | |
| a. building of additional tank | 1,000.00 |
| b. advertising | 400.00 |
| c. license fee | 131.00 |
| SUBTOTAL | <u>\$ 1,631.00</u> |

D. MISCELLANEOUS COMMERCIAL RECYCLING PROGRAMS

| | |
|--|---------------------------------|
| 1. Corrugated Cardboard Collection | Paid by each property served |
| 2. Office Paper Collection | |
| a. Staff Maintenance | \$ 250.00 |
| 3. City Hall Aluminum & Glass Collection | |
| a. Staff Maintenance | \$ 250.00 |
| SUBTOTAL | <u>\$ 500.00</u> |

| | |
|---|--------------|
| TOTAL BUDGET | \$157,538.00 |
| TOTAL BUDGET LESS COST OF COLLECTION CONTAINERS | 131,538.00 |
| COST OF CONTAINERS | 26,000.00 |
| HENNEPIN COUNTY \$2.00/CONTAINER REIMBURSEMENT | 13,000.00 |
| NET COST TO CITY OF CONTAINERS | 13,000.00 |

ANTICIPATED REVENUES

| | |
|--|--------------|
| Metropolitan Council Grant (2nd portion) | \$ 5,000.00 |
| Sale of Office Paper | 200.00 |
| Payment of .10/gal on Waste Oil | 800.00 |
| Water Bill Surcharge (\$5/hh/yr.) | 31,750.00 |
| Hennepin County (70%) Funding Assistant | 87,876.60 |
| TOTAL REVENUES | \$125,626.60 |

| | |
|---|-------------|
| TOTAL BUDGET (LESS COST OF CONTAINERS) REVENUES | \$ 5,911.40 |
| COST OF CONTAINERS TO CITY | 13,000.00 |
| TOTAL COST TO CITY OF ALL PROGRAMS | 18,911.40 |

COUNTY REIMBURSEMENT

| | |
|--------------------------------|------------|
| 70% FUNDING ASSISTANCE | 87,876.60 |
| \$2.00/CONTAINER REIMBURSEMENT | 13,000.00 |
| TOTAL COUNTY REIMBURSEMENT | 100,876.60 |

EXPECTED TONNAGES

| | |
|--|-----------|
| Curbside Recycling Collection | 400 tons |
| Curbside Yardwaste Collection | 700 tons |
| Goodwill Donation Center (23% of total collection) | 55 tons |
| Robbinsdale Recycling Center | 100 tons |
| Local Newspaper Bins | 250 tons |
| Waste Oil Tank | 24 tons |
| Corregated Cardboard Collection | 100 tons |
| Office Paper Collection | 3 tons |
| | 1632 tons |

1988
Recycling & Composting
Funding Assistance Program
Hennepin County, Minnesota

Proposed Budget:

Program Costs:

Recycling: Curbside and drop-offs

| | |
|---|-----------------|
| Labor | \$ 15,739 |
| Equipment | \$ - 0 - |
| Promotion | \$ 4,300 |
| Collection Contract(s) | \$ 54,522 |
| Misc. <u>legal fees, travel expenses, educational</u> | \$ 7,050 |
| <u>materials, site maintenance, cash</u> | |
| incentives | Total \$ 81,611 |

| | |
|---|----------|
| List Other Activities <u>Waste Oil Collection</u> | \$ 1,531 |
| <u>Local Newspaper Bins, Office Paper Recovery</u> | \$ 100 |
| <u>& City Employee Aluminum & glass recycling</u> | \$ 500 |
| Total | \$ 2,131 |

Composting:

| | |
|--|-----------|
| Labor | \$ 3,896 |
| Equipment (scale rental) | \$ 1,000 |
| Promotion | \$ 2,000 |
| Collection Contract(s) | \$ 40,000 |
| Misc. <u>legal fees, meetings, educational materials</u> | \$ 900 |
| Total | \$ 47,796 |

Total Program Costs \$131,538

Cost of Curbside Containers \$ 26,000
(6500 @ \$4.00 ea.)

Total Program Costs including
Cost of Containers \$157,538

Recycling & Composting
Funding Assistance Program
Hennepin County, Minnesota

Revenues:

| | |
|---|---------------|
| Sale of Recyclables | \$ 1,000 |
| Other Revenue | \$ - 0 - |
| Other Funding Assistance Metropolitan Council Grant | \$ 5,000 |
| Total Program Revenue | \$ 6,000 |
| Net Program Cost (difference between Total Program and Total Program Revenues) | \$ 125,538 |
| County Share (70 %) | \$ 87,876.60 |
| City Share (30 %) | \$ 37,661.40 |
| \$2/Container County Reimbursed | \$ 13,000 |
| Total County Share | \$ 100,876.60 |

DATE: September 14, 1988

TO: Jerry Dulgar

FROM: Miles Johnson

RE: 1988 Legal Costs

I have recently received the August 1988 billings from our two legal firms. We have exceeded our 1988 budget by over \$8,700.00 when these come up for payment. We will have to transfer at least \$30,000.00 from Emergency Allowance to this budget to have enough to carry us through the next few months. This may not be enough however. I hesitate to deplete "Emergency Allowance" completely.

A resume of that account is as follows:

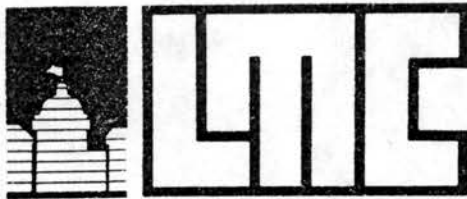
| | |
|-------------------------------|----------------|
| 1988 Emergency Allowance | \$55,000 |
| Transfer for Recycling 9-6-88 | -10,000 |
| Above Proposal | <u>-30,000</u> |
| Proposed Balance | \$15,000 |

This \$15,000 would be all that would be available through December 31, 1988 for a Budget shortfall in either Recycling or Legal or any other department.

The attached sheet breaks the legal fees down by month, and by legal firm. Any judgments that the City may have to pay are not considered in the above figures.

General Fund
1987 & 1988 Legal Costs

| | Rosenthal | | Lefevere | |
|-----------|-----------------|----------------------------|-----------------|-------------|
| | <u>1987</u> | <u>1988</u> | <u>1987</u> | <u>1988</u> |
| January | \$ 4,370.40 | \$ 6,029.55 | \$ 1,153.79 | \$ 1,672.05 |
| February | 3,979.75 | 5,277.30 | 131.03 | 4,138.53 |
| March | 4,301.95 | 5,601.64 | 1,644.70 | 1,638.02 |
| April | 4,240.31 | 4,791.06 | 971.61 | 4,456.57 |
| May | 4,688.18 | 5,074.05 | 3,905.37 | 4,244.81 |
| June | 4,156.50 | 6,264.74 | 4,252.60 | 6,818.86 |
| July | 4,339.98 | 5,708.04 | 2,874.88 | 2,396.85 |
| August | 3,970.00 | 7,901.39 | 1,589.48 | 16,698.15 |
| September | 4,041.25 | ? | 1,905.05 | ? |
| October | 4,791.00 | ? | 1,541.86 | ? |
| November | 4,689.80 | ? | 4,029.70 | ? |
| December | <u>4,378.78</u> | <u>?</u> | <u>2,446.00</u> | <u>?</u> |
| | \$51,947.90 | \$46,647.77 | \$26,446.07 | \$42,063.84 |
| | Budget | Actual | | |
| 1987 | \$85,000.00 | \$78,393.87 | | |
| 1988 | 80,000.00 | 88,711.61 (to date-8 mos.) | | |



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

August 23, 1988

TO: Mayors, Managers, and Clerks

FROM: James Scheibel, President, League of Minnesota Cities
Council President, City of St. Paul

RE: 1988 LMC Regional Meetings/Issue Papers

Each year the League of Minnesota Cities conducts a series of regional meetings to provide an informal occasion for local officials to join in shaping the LMC agenda for the next legislative session. The regional meetings provide a special avenue for the League's board, officers, and staff to receive direction from local officials on the priorities of municipalities throughout the state.

The regional meetings are important to appropriate policy formation. The meetings are a time to discuss our commonalities and our diversities as Minnesota municipalities, and to identify the strengths and needs on which we want to act. The regional meetings are also a time for us to share as local elected officials.

The focus of the afternoon program, which begins at 2:30 pm, is personnel issues such as how to employ, terminate, discipline, and develop an affirmative action plan. There also will be two separate roundtables to discuss Minnesota's new property tax system and how your city is progressing with its comparable worth plan.

The evening's agenda will deal with important legislative issues. Attached are issue papers on truth in taxation requirements, the homestead credit program, land use legislation, the local government pay equity act, PERA pension benefits, the development of an ethical code for elected officials, and the tax-exempt status of municipal bonds. At each regional meeting, participants will be asked to complete a ballot sheet indicating their positions on these issues. Please review these issue papers with your council so your city is prepared to complete the ballot.

This year, the League is adding a new dimension to our regional meetings. We will present a special slide show for city officials and legislators on the "State of the Cities." The slide show details the latest information about the financial status of Minnesota's cities. PLEASE PERSONALLY INVITE YOUR LEGISLATORS TO THE REGIONAL MEETING YOUR CITY WILL BE ATTENDING. This will give you an opportunity to discuss these critical issues with your own legislators.

==== OVER ====

Mayors, Managers, and Clerks
Page 2
August 23, 1988

I sincerely hope you will be able to attend the regional meeting in your area. Your participation is welcomed. Each city will receive an invitation from the host city in your area. However, if for some reason you do not, please call the contact person listed for the regional meeting your city would like to attend to make reservations.

League of Minnesota Cities 1988 Regional Meetings
Agenda

Afternoon Session -- 2:30 - 5:00 pm

1. Personnel Issues -- How to hire, fire, discipline, deal with
(2:30 - 3:30 pm) veteran preference hearings, and develop
an affirmative action program
2. Break -- 3:30 - 3:45 pm
3. Round Table Discussions -- Comparable Worth Plans and
Implementation Schedules

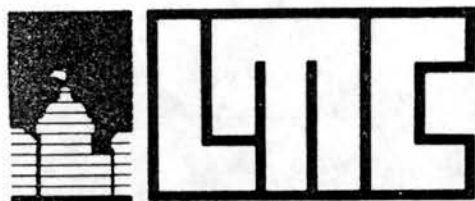
Minnesota's New Property Tax System

State of the Cities Briefing -- 5:00 - 5:30 pm

A special slide show presentation, for city officials and legislators, concerning the "State of the Cities." The slide show will highlight the financial status of cities -- trends in city spending, property taxes, state aids, and public employment.

Evening Session -- 5:30 - 9:30 pm

1. Social Hour -- 5:30 - 6:15 pm
2. Dinner -- 6:30 pm
3. Welcome by Host City
4. Welcome by LMC President, James Scheibel
5. Presentation of Issue Papers and Discussion
6. Comments by Legislators and Legislative Candidates



League of Minnesota Cities

183 University Ave. East
St. Paul, MN 55101-2526
(612) 227-5600 (FAX: 221-0986)

League of Minnesota Cities 1988 Regional Meetings

| <u>Date</u> | <u>City</u> | <u>Location/Contact Person</u> |
|----------------------|--------------|---|
| Tues., September 6 | Bemidji | Holiday Inn Dorothy Boe, City Clerk (218) 751-5610 |
| Wed., September 7 | Floodwood | Floodwood Community Center Mary Larva, City Clerk (218) 476-2751 |
| Thurs., September 8 | Hoyt Lakes | Hoyt Lakes Arena Rick Bradford, Administrator (218) 225-2344 |
| Mon., September 12 | New Brighton | Robert Lee's Restaurant Pat Lindquist (612) 633-1533 |
| Wed., September 14 | Plummer | Afternoon: Plummer City Hall Evening: Plummer School Deb DuChamp, City Clerk (218) 465-4239 |
| Thurs., September 15 | Henning | Henning Community Center Wilma Morse, Clerk-Treasurer (218) 583-2402 |
| Mon., September 19 | Tracy | Tracy Servicemen's Center David Spencer, Finance Director (507) 629-4020 |
| Tues., September 20 | Kerkhoven | Kerkhoven Civic Center Mona Doering, Clerk-Treasurer (507) 264-2581 |
| Wed., September 21 | Cold Spring | Blue Heron Verena Weber, Clerk-Treasurer (612) 685-3653 |
| Thurs., September 22 | Pine City | Community Room, Munc. Bldg. Dan Kieselhorst, Clk-Treas. (612) 629-2988 |
| Mon., September 26 | Plainview | Afternoon: American Legion Evening: Clayt's Supper Club Don Koverman, Administrator (507) 534-2229 |

League of Minnesota Cities 1988 Regional Meetings
(continued)

| <u>Date</u> | <u>City</u> | <u>Location/Contact Person</u> |
|----------------------|-------------|---|
| Tues., September 27 | Austin | Austin Country Club Darrell Stacy, Administrator (507) 437-7671 |
| Wed., September 28 | St. James | St. James VFW Club David Osberg, City Manager (507) 375-3241 |
| Thurs., September 29 | New Prague | New Prague Golf Club Jerome Bohnsack, Admin.-Clerk (612) 758-4401 |

Truth in Taxation

Question

Should the League support the new Truth in Taxation process with amendments to make it workable?

Background

For payable 1990, all cities (except those under 2,500 population), counties, school districts, and certain special districts must comply with a new "Truth in Taxation" process. That process will require:

- adopting a budget and certifying a levy to the county auditor by August 15 of every year;
- mailing by September 15 of an individual notice to each taxpayer indicating the effect of the proposed tax increase on the taxpayer's property tax bill (the increases separately for each local unit);
- publishing a one-quarter page advertisement in a newspaper of general paid circulation notifying citizens of a public hearing to discuss proposed tax increases; and
- holding a public budget hearing by October 25 at which time the council (board) must finalize the budget which cannot exceed the original budget proposed on August 15.

Current League Position

The League has taken no position yet, because this is a new provision.

Arguments

Should the League support the new Truth in Taxation process with amendments to make it workable?

Yes

- It would be politically naive and perceived as unreasonable for the League to oppose Truth in Taxation. League opposition would make it appear that cities fear having to face the public and disclose facts about their budgets and levies.

No

- With tight levy limits (Payable 1990 levy limit will be only three percent), Truth in Taxation is redundant and overly restrictive of cities' budget making abilities.

- over -

Question

Should the League support the new Truth in Taxation process with amendments to make it workable?

Arguments (continued)

Yes

- League opposition would be fruitless because the Legislature is committed to keeping Truth in Taxation. Legislators believe that such a process will help make local units more "accountable" to the public for their levy and budget decisions. In addition, legislators believe Truth in Taxation will make local taxpayers better understand how local governments--not the state--set property tax levels.
- Truth in Taxation hearings could be useful to cities in helping them demonstrate to local taxpayers the cost of state mandates (like comparable worth, for example). Truth in Taxation hearings could also help make taxpayers understand how state aids can have a major impact on taxpayer bills. It will also indicate cities' portion of tax bill relative to other local units.
- The League's general support for Truth in Taxation would put cities in a better position to successfully seek amendments that will make the process more workable and less onerous for cities. Only if the League is cooperative can we hope to improve the new law.
- With the existence of Truth in Taxation, the League could make a better case for loosening or eliminating levy limits. For example, the League could recommend that the state require Truth in Taxation **only** if a local unit needs to exceed its levy limit; if the local unit stays within the levy limit then no Truth in Taxation would be required.

No

- Truth in Taxation will be a very costly process: cities must share (with counties and schools) in the cost of generating individual notices (estimated to cost \$2 per notice) and the quarter-page newspaper ad can cost as much as \$2,000 in some newspapers.
- The August 15 levy certification date is far too early for cities to be able to make realistic budget projections for the coming year. This early date--combined with the requirement that the final adopted budget not exceed the original August 15 proposed budget--will put cities in a financial strait jacket.
- The method for calculating the proposed property tax increases which will appear on taxpayer statements will be misleading and inaccurate. The proposed property tax increases will likely overstate the impact of budget increases on tax bills and likely to alarm taxpayers.

Homestead Credit

Question

Should the League support the change to eliminate the Homestead Credit and convert it into an aid program, called Transition Aid beginning with taxes payable 1990?

Background

A law that the Senate Taxes Committee drafted, has scheduled elimination of Homestead Credit in Payable 1990 to be replaced by "Transition Aid."

For the homeowner, the benefit of the Homestead Credit will become part of the new classification structure. The tax capacity percentage (or assessment rate) for homes under \$68,000 will decrease from 2.17 percent to 1.00 percent in 1990. Property tax statements will continue to show a "synthetic" Homestead Credit even though the credit is discontinued in 1990. In the first year, this "synthetic" Homestead Credit will reflect approximately the same amount of tax relief that each homestead received through the past Homestead Credit. However, if the property value of the homestead increases or if the local tax capacity rate (mill rate) increases, this "synthetic" Homestead Credit amount shown *to the homeowner* will automatically increase even though the Transition Aid that the *local unit* receives may decline or remain the same.

For local governments, Transition Aid payments will replace the Homestead Credit. In the first year (1990), Transition Aid payments will approximately reimburse each local government for the tax base it will lose by lowering the tax capacity percentage on lower-valued homes from 2.17 to 1.00 percent. Thus, Transition Aid payments in 1990 will be roughly similar to what the local unit received from the Homestead Credit reimbursement in 1989.

In future years, however, the formula for allocating Transition Aid could change. Senate authors of the Transition Aid program have stated that Transition Aid funding could gradually decrease in the future while the funding for other aid programs increases. For example, Senate authors have suggested that the portion of Transition Aid going to schools could be redirected through the school aid formula. Similarly the portion of Transition Aid going to cities could be redirected through the Local Government Aid (LGA) formula.

Current Position

The League's policy does not specifically support or oppose the elimination of the Homestead Credit.

- over -

Arguments

Should the League support the change to eliminate the Homestead Credit and convert it into an aid program, called Transition Aid beginning with taxes payable 1990?

Yes

- Converting the Homestead Credit to an aid program will free up roughly \$700 million in property tax relief funds and would allow the Legislature to allocate those funds differently from the way they are currently allocated. For example, more aid could go to communities with greater needs and lower wealth. (Under the current Homestead Credit program, legislators have less discretion over redirecting funds.)
- The state could fund LGA for cities at a higher level. In the past, most increases in property tax relief dollars went to the growing Homestead Credit program. Converting the Credit program into an aid program would give the Legislature more control over spending for that program and allow them to channel more dollars to LGA.
- The Legislature has misperceived the Homestead Credit program as a strong incentive to local governments to spend and levy more, making local governments less "accountable" to taxpayers. Eliminating the Homestead Credit will eliminate that misperception.
- State spending for the Transition Aid program will be more predictable and stable than state spending for the Homestead Credit has been, since the new aid program will not necessarily be linked to local property tax levels.

No

- Cuts in the new Transition Aid program would be easier for the Legislature to make because there would no longer be a direct link between the Homestead Credit that shows up on homeowners' tax statements and the aid the state pays to local governments.
- Unlike the LGA program, taxpayers understand the Homestead Credit program. It is a popular program for which the Legislature has maintained funding. Taxpayers are not likely to understand or support funding for the new Transition Aid program.
- The new Transition Aid program is an "aid" program, like LGA. Annual battles over formula changes and manipulation of the formula are more likely.
- The lower-wealth communities that may receive more aid under the new Transition Aid program (than they did under Homestead Credit) will become less self-reliant and more dependent upon state aid, making them more vulnerable to the state's potential financial problems and potentially more subject to state dictates about how the city finances its services and what it provides.
- The disparities in homestead tax burdens between communities could widen.

Local Government Pay Equity Act

Question

Should the League support the following changes to the Local Government Pay Equity Act....

- **Review of pay equity plans by state agencies?**
- **Arbitration review of city plans?**
- **A clarification of the definition of implementation?**
- **A definition stating that a city has accomplished implementation when the trend line for female classes and the trend line for male classes of employees are substantially equal?**

Background--General

The Legislature in 1984 mandated that every local government conduct a comparable worth study, report the results of its study to the state by October 1, 1985, and implement its plan for establishing equitable compensation relationships among female, male, and balanced classes of employees by October 1, 1987. The bill did not set penalties for non-compliance.

By early 1988, over 80 percent of cities had filed their reports and many had implemented their plans to make the compensation adjustments that their studies indicated. The Legislature acted in 1988 to compel compliance for non-reporting jurisdictions by imposing a stricter levy limit on those communities which have not reported by October 1, 1988. The law also set a penalty for cities and other local governments which do not complete implementation by December 31, 1991. Their local government aid will decrease by five percent for each year they have not implemented their plan.

Both the Department of Human Rights and the Department of Employee Relations (DOER) sought additional changes to the law, which the League and other local government representatives were able to successfully delay. These issues and others are likely to be presented to the 1989 Legislature.

- over -

Pay Equity--Review of plans

Some proponents of comparable worth have alleged that some studies that local governments have done are defective either because the methodology used was flawed or because the study was done in bad faith. The law allows challenges through the Human Rights Department or the courts, but the Human Rights Department wants legislation that would provide a mechanism by which that department may decide that a particular system is defective. The department has suggested one option where the commissioners of human rights and DOER would consult and decide whether a study is defective.

Regardless of which review mechanism is preferred, unless the Legislature establishes standards and criteria by which to conduct a review there is no "safe harbor" for cities and other local units of government: every study would be open to challenge.

Current League Position:

None.

Arguments

Should the League support...

- **DOER review of city plans?**
- **Human Rights Department review of city plans?**
- **Both departments review of city plans?**

Yes

- Designating the commissioners as the review mechanism would be simple and efficient. The Department of Employee Relations has the most experience with the law since it helped draft and lobby the 1984 bill.

No

- If review of some type is necessary, it is imperative that the reviewing body is as neutral as possible. Neither of these departments is neutral. They are advocates of certain constituencies and interests, and should not have authority to judge the merits of a particular study.

Arguments

Should the League support...

- **Arbitration review of city plans?**

Yes

- Setting up a panel similar to a veterans' preference panel where employees select a representative, the employer selects a representative, and those two designees select a third, neutral representative would more likely result in unbiased decisions.

No

- The current system of allowing challenges through the Department of Human Rights or the courts is sufficient.

Pay Equity--Definition of Implementation

Both the original law and the 1988 penalty law require implementation, yet many people believe that term is not satisfactorily defined. Some local governments have used compensation corridors which some view as institutionalizing pay disparities. These corridors work as follows: the local government draws an all class or employee trend line and states that it will implement the law to bring all classes of employees to within 10 percent (or other percentage) of the line. Because most male classes would be along the top of the corridor and most female classes would be along the bottom of the corridor comparable worth proponents argue that this approach institutionalizes a 20 percent disparity in compensation between women and men, the very thing comparable worth was intended to eliminate.

They, therefore, argue that a definition of implementation is necessary. Also, under current law DOER must indicate which local government is to be penalized for failing to implement. DOER staff do not like corridors or the all-employee line to the extent that a public employer indicates that it will use these permanently, so any use of corridors as part of a city's implementation will likely be disallowed by DOER unless the Legislature specifically authorizes cities to use corridors.

Current League Position

None.

Arguments

Should the League support...

- **A clarification of the definition of implementation?**

Yes

- Without a satisfactory definition of implementation, DOER will be asked to enforce an ambiguous law, perhaps to the disadvantage of local governments.

No

- No definition of implementation is acceptable.
- In defining implementation, the Legislature will need to address the issues of contracting out or terminating programs or services as a result of comparable worth; joint powers entities or other units which are almost exclusively female; maintenance or updating of plans; use of market rates to justify departures from the studies, and; arbitration awards that substantially ignore the findings of the studies.

- over -

Arguments

Should the League support...

- **A definition stating that a city has accomplished implementation when the trend line for female classes and the trend line for male classes of employees are substantially equal?**

Yes

- Using this definition of implementation will eliminate many of the inconsistencies and ambiguities, which could likely result in fewer challenges to local plans and more efficient implementation.

No

- In order to use a trend line many employers will use corridors which result in most male classes being at the top of the corridor and most female classes at the bottom resulting in a 20 percent disparity in compensation between men and women.

Land Use

Question

Should the League support the passage of a recodified, unified, and modified land use planning law?

Background

The League has been cooperating and participating in a review of the municipal land use planning statutes. The Governor's Advisory Council on State-Local Relations is conducting that review. That effort has produced draft legislation which was initially before the 1988 Legislature.

The draft legislation makes many substantial changes to the current planning and zoning statutes (Minnesota Statutes, Chapter 462). These changes would require the creation of a separate board of adjustment (city councils would not be able to issue variances, but could only review the action of the board of adjustment on appeal); modify the definition of undue hardship required for issuance of variances to a lower, easier to meet standard of undue difficulty, require the adoption of a brief comprehensive plan as a prerequisite of adopting zoning or other official controls, and; prohibit the practice of conditional zoning where a city agrees to rezone a parcel of property but only if the owner complies with certain conditions. The legislation also authorizes cities to impose impact fees on development in order to pay for infrastructure improvements.

Current League Position

The League supports selected amendments to the existing planning enabling statutes and opposes proposals that restrict cities' current substantive and procedural flexibility to address unique circumstances.

Argument

Should the League support the passage of a recodified, unified, and modified land use planning law?

Yes

- The legislation would unify the local government planning statutes making land use control powers and procedures easier to teach and learn. It would clear up existing ambiguities in the law, provide additional authority to cities in some regards, and attempt to promote intergovernmental cooperation among local units of government.

No

- The legislation would create as many uncertainties as it would resolve, as well as restrict cities' flexibility in adopting administrative procedures and structures that meet unique local needs. Further, opponents of the legislation argue that the current law is not broken and there is no need for substantial reform.

PERA

Question

Should the League support the increases in PERA pension benefits, which could lead to removal of other benefits from members, and increased costs to employers?

Background

During the 1988 session, Senator Don Moe introduced legislation to provide a level benefit formula for coordinated members of 1.5 percent of salary per year for all years of service (now one percent for first 10 years and 1.5 percent thereafter); and change the normal retirement age to 62 (now 65) as a substitute for the current three percent per year reduction in benefits applicable to those retiring before age 65, which would be replaced by the actuarial rate (approximately six percent per year under age 65). By proposing benefit increases, he hoped to gain support for eliminating the rule of 90 and the favorable early retirement reduction factor, both available to PERA members but not to those in other statewide funds. Although the Senate passed this proposal, the House leadership refused to accept the package, because it removes benefits arguably contractually committed, at least as to vested members, and because of its high long-term costs.

The proposed level formula benefit would phase in over five years and thus be relatively inexpensive in the early years. However, over the next 22 years, it would cost PERA employers and employees over \$730 million each and require a contribution increase of 0.75 percent of salary from each. Of greater significance is the impact on the state treasury. Because the state pays the employer cost for state employee retirement and indirectly for teachers, the proposal would take an additional amount in excess of \$2 billion from the state treasury over the same time. Obviously, this would substantially reduce the amount of discretionary funds available for local government aid, property tax relief, and many other programs in future years.

Legislators are sure to raise the issue again in the 1989 session. There will be strong employee support for legislation providing all the proposed benefit increases without the proposed benefit cuts. Thus, any 1989 legislation is likely to be even more expensive than the 1988 proposal.

Current League Position

The League opposes the repeal of the rule of 90 and any other benefit which people have relied on during their employment. Therefore, the League opposes the proposal.

- over -

Arguments

Should the League support the increases in PERA pension benefits, which could lead to removal of other benefits from members, and increased costs to employers?

Yes

- Coordinated PERA formula benefits per year of service are low in comparison with retirement benefits provided to public employees in other states: Wisconsin 1.6 percent; North Dakota 1.5 percent; South Dakota 1.2 percent; or 2.0 percent less Social Security.
- The proposal would make teachers' and state employees' benefits more nearly equal to PERA benefits.

No

- The long-term expense of this proposal would crowd out other needed programs like property tax relief and local government aids.
- Coordinated PERA benefits are not low when compared to average retirement benefits of all Minnesotans nor do they typically provide a substandard retirement benefit to full career (30 years and longer) employees when Social Security benefits are figured in (40 percent of high five years average salary, plus Social Security).

State-Mandated Voting Equipment

Question

Should the League support a state-mandated system of voting equipment?

Background

During the 1987 session, legislators considered a proposal that would have barred first class cities from using optical scan equipment unless they altered the equipment to meet certain requirements. During the same session, other legislation would have required party row balloting. Those requirements would have had serious impact on cities and required expensive equipment changes. (Party row balloting means that the candidates of each political party are listed in a row on the ballot, similar in design to the ballot for lever voting machines.) Party row balloting would require costly retrofitting of optical scan equipment.

During the 1987 mini session, legislators discussed a "color-coded" ballot. The Legislature approved the requirement as an amendment to the secretary of state's housekeeping legislation in the '88 session. The requirement mandates that paper ballot layout provide three vertical columns and that each major political party have a separate column. Cities which have punch card voting systems that cannot accommodate a party punch indicator may not use the punch card system in a state partisan primary election.

Current League Position

The League currently supports state law permitting cities to select whichever state-approved voting equipment the city prefers to best meet the needs of the community.

It is the League's policy that cities' investment in voting equipment must be protected. The secretary of state's certification of equipment should be thorough and provide assurance that the equipment will be usable and reliable over a long period of time.

Arguments

Should the League support a state-mandated system of voting equipment?

Yes

- For some time, lawmakers have been concerned about the extent to which some voting equipment fails to prevent primary election voters from crossing over and voting for candidates of opposite political parties, thereby invalidating their ballot. The party punch indicator allows voters to indicate a party preference at a partisan primary and aids in accurate and efficient counting of partisan primary election results.

No

- The League opposes state-mandated changes in election laws that do not benefit city elections; are difficult to administer; or make current city voting equipment obsolete or costly to retrofit.

Code of Ethics for Public Officials

Question

Should the League recommend a code of ethics for elected officials which it could present to the Legislature if that body proposes a state code of ethics for public officials?

Background

Members of the 1987 Elections and Ethics Committee considered ethical issues confronting city officials. The committee examined current statutes on conflict of interest, and sought legal guidance on possible inconsistencies between laws on conflict of interest in contracts and incompatibility of offices.

Members of the Metropolitan Area Managers Association and the Minnesota Association of Urban Management Assistants have also been reviewing current state law that regulates the public actions and behavior of local officials. Their work has led to the development of a proposed code of conduct for appointed officials.

In early August, the Senate Governmental Operations Committee heard testimony from the executive directors of the Massachusetts and Wisconsin Ethics Commissions on the regulation of ethical conduct of state and local officials. Senators expressed concern about how much authority such entities should have to enforce ethical standards at the local level.

Current League Position

The League supports an in-depth study of state law as it relates to official conduct of interest and incompatible offices in order to offer amendments to the State Legislature.

City officials recognize the importance of avoiding conflict of interest and work hard to maintain public trust and confidence. Because of the importance of ethical issues, many city officials feel the League should offer recommendations to the Legislature.

- over -

Arguments

Should the League recommend a code of ethics for elected officials which it could present to the Legislature if that body proposes a state code of ethics for public officials?

Yes

- While many cities have adopted official codes of ethics, many officials are unfamiliar with conflict of interest statutes and ethical principles that apply to day-to-day city policymaking or operations. The League has extensive experience in working with both elected and appointed city officials. LMC, through a committee of city officials, is the appropriate forum for the development of recommendation to cities on the adoption of local codes of ethics. The League also needs to be prepared to make recommendations to the Legislature concerning the adoption of a state code of ethics for public officials.

No

- Ethical judgments are intensely personal and specific to actual circumstances and actions and cannot be adequately legislated or codified through state legislation. There may be some problems and confusion that result from inconsistencies in the state law on conflict of interest and incompatibility of offices. However, there is no evidence or indication that creation of a statewide code would offer better outcomes or assistance to local officials beyond that already available through state statutes and court decisions and through the adoption of local codes of ethics that respond to local circumstances and needs.
- Further, since any code of ethics codified in the statutes would affect county, township, and school officials as much as city officials, the League should not expend the resources to take the lead on this problem, knowing in advance the tremendous time demands needed to familiarize and gain approval of local governmental entities.

Federal Tax Policy

Question

Should the League support federal legislation to re-establish tax-exemption for municipal bonds?

Background

The LMC Federal Legislative Committee is considering a policy to support local authority to raise revenues without federal intrusion. The policy would include support for establishing tax-exempt municipal borrowing by means of federal legislation.

In April, the U.S. Supreme Court ruled in *South Carolina v. Baker* that there is no constitutional protection (under the theory of reciprocal immunity) providing immunity from taxation for municipal bonds. Therefore, cities must seek enactment of federal-local fiscal policy which recognizes and maintains local authority to issue tax-exempt bonds and refrains from interfering with traditional methods of local government financing.

Current League Position

The League supports the tax-exempt status of municipal bond interest and urges Congress to conduct a comprehensive review of restrictions on tax-exempt financing under the 1986 Tax Reform Act. The League seeks restoration of cities' authority to use tax-exempt municipal bonds, particularly for housing, local improvements, and development designed to maintain and create jobs and to improve the local economy.

Arguments

Should the League support federal legislation to re-establish tax-exemption for municipal bonds?

Yes

- With the prospect of a long-term struggle over a growing federal deficit, further challenges to tax-exempt financing appear inevitable unless legislative action reverses or halts the trend.
- The 1988 Technical Corrections (Tax) Act now pending in Congress threatens to add significant and costly record-keeping and tax liability provisions that would severely restrict the use of municipal bonds for public purposes. Many cities want legislation to expand the exemption for smaller cities which

No

- The Supreme Court has consistently ruled against the doctrine of inter-governmental (reciprocal) tax immunity and is simply applying that legal viewpoint to municipal financing. There is no basis for distinguishing between costs imposed on cities by a tax on municipal bond interest from costs imposed on cities by a tax on the income from any other contract with the city, according to the authors of the recent Supreme Court decision. U.S. Treasury officials have long held that the federal government had the authority to impose such taxes.

Question

Should the League support federal legislation to re-establish tax-exemption for municipal bonds?

Arguments (continued)

Yes

issue more than \$5 million in bonds in a year to a more realistic limit of \$10 million per year. Cities also need tax-exempt financing for job creation; construction and rehabilitation of affordable low and moderate income housing (single family mortgage revenue bonds); and the financing of low-income rental housing.

- Without federal legislation, cities (and states) face the inevitable loss of what remains of their sovereign powers to raise revenues without the intrusion or interference of the federal government.

No

- Legislative action will simply delay the inevitable as Congress attempts to assure that the federal tax system expands to raise revenues to reduce the deficit.

Issue Papers - Ballot

| Issue | Yes | No |
|---|-------|-------|
| Truth in Taxation Should the League support the new Truth in Taxation process with amendments to make it workable? | _____ | _____ |
| Homestead Credit Should the League support the change to eliminate the Homestead Credit and convert it into an aid program, called Transition Aid beginning with taxes payable 1990? | _____ | _____ |
| Pay Equity Should the League support the following changes to the Local Government Pay Equity Act.... <ul style="list-style-type: none"> • Review of pay equity plans by state agencies? • Arbitration review of city plans? • A clarification of the definition of implementation? • A definition stating that a city has accomplished implementation when the trend line for female classes and the trend line for male classes of employees are substantially equal? | _____ | _____ |
| Land Use Should the League support the passage of a recodified, unified, and modified land use planning law? | _____ | _____ |
| PERA Should the League support the increases in PERA pension benefits, which could lead to removal of other benefits from members, and increased costs to employers? | _____ | _____ |
| State-Mandated Voting Equipment Should the League support a state-mandated system of voting equipment? | _____ | _____ |
| Code of Ethics Should the League recommend a code of ethics for elected officials which it could present to the Legislature if that body proposes a state code of ethics for public officials? | _____ | _____ |
| Federal Tax Policy Should the League support federal legislation to re-establish tax-exemption for municipal bonds? | _____ | _____ |

City of Crystal Picnic
August 25, 1988

Revenue

| | | |
|-------------------|----------|----------|
| Lions Club | \$500.00 | |
| City Council | \$150.00 | |
| Employee Payments | \$280.00 | |
| | | \$930.00 |

Disbursements - See Detail Below

| | |
|--|----------|
| Balance to be carried forward to next City function | \$130.70 |
|--|----------|

=====

| | |
|---|----------|
| Band | \$300.00 |
| Pop, onions, beans, catsup, mustard, relish, kraut | \$73.73 |
| Paper Products - plates, forks, knives, cups | \$59.50 |

Meat

| | |
|--------------------|----------|
| 11# brat @ 2.18 | \$23.98 |
| 22# polish @ 2.06 | \$45.32 |
| 12# weiners @ 1.43 | \$17.16 |
| 11# weiners @ 2.29 | \$25.19 |
| | \$111.65 |

Meat Sold

| | | |
|-----------|-----------|---------|
| 6# @ 1.43 | \$8.58 | |
| 6# @ 2.06 | \$12.36 | |
| 3# @ 2.29 | \$6.87 | |
| | (\$27.81) | \$83.84 |

| | |
|---------------------|---------|
| Brownies - 2 sheets | \$48.00 |
|---------------------|---------|

| | |
|-------------------|---------|
| Salad (some over) | \$54.50 |
|-------------------|---------|

| | | |
|--------------------------|----------|---------|
| Buns & Chips (some over) | \$31.36 | |
| 25 dozen | | |
| 14 boxes - misc. sells | (\$3.47) | \$27.89 |

| | |
|--------------|--------|
| Wine Coolers | \$5.25 |
|--------------|--------|

| | |
|--------------|---------|
| Grill Rental | \$66.00 |
|--------------|---------|

| | |
|-----------|---------|
| Beer, Ice | \$80.59 |
|-----------|---------|

| | |
|------------|----------|
| TOTAL COST | \$799.30 |
|------------|----------|

September 7, 1988

MEMO

TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator *9.9.*
RE: Tonnage Results for August on Super Cycle Drop-Off

During the month of August, a total of 3.82 tons of materials were collected by Super Cycle through their Saturday collections in the City Hall parking lot. Our collection bill from Super Cycle for the month of August was \$600. This equals a cost of \$157/ton which is above the \$100/ton county guideline.

Advertising completed to date on this service includes:

1. 1,500 flyers distributed at the Frolics Parade
2. Posters (designed & printed in-house)
3. Cable T.V. notices
4. Front page informational articles in the Post

I do not suggest any further advertising at this time.

jm

Crystal Park & Recreation Department
Monthly Report
August 1988

*All numbers are individual registrations unless noted.

ON GOING PROGRAMS: August start

1. Senior Center Activities
-Senior Center Membership: 610. Daily attendance is 50-60.
2. General Swimming (All age/afternoon & evenings)
August attendance: 11,457 (1987: 6,496)
3. Youth Tennis Lessons (Youth/mornings & afternoons)
-Session V: 10/class at North Lions (1987: n/a)
-Session VI: 6/class at Bassett Creek (1987: n/a)
4. Men's Fall Golf League (Adult/Tuesday evening)
-25 registered (1987: 32)/Weekly play at Sundance Golf Course.
5. Nature Nuts (Pre-school/Tuesday & Thursday mornings)
-14 registered (1987: 10)/Met at Bassett Creek Park.
6. Super Sports (Grades 1-6/Weekday late morning/afternoon)
-24 registered (1987: 26)/Met at Welcome and Lions Valley Place parks.
7. Gymnastics (Youth/Weekdays)
-16 registered (1987: n/a)/Classes met at Sandburg.
8. Fall Softball Leagues (Adults/T, W, & Th evenings)
-Men's Tuesday: 13 teams (1987: 8)
-Women's: 6 teams (1987: n/a)
-Co-Rec.: 7 teams (1987: n/a)
-Men's Thursday: 13 teams (1987: n/a)
-Games played at Becker

ON GOING PROGRAMS

1. Senior Center Activities
Welcome - 4
Cribbage - 36
500 (day) - 56
500 (evening) - 40
Scrapbook - 4
Poker for Fun - 21
Bridge (day) - 60
Bridge (evening) - 36
Duplicate Bridge - 36

OTLB - 36 attended Mystery Trip to Lake City
Special Events:

Canterbury Downs - 48

2. Adult Activities

- Adult Softball Leagues
- Men's Golf League
- Women's/Senior Golf League
- Adult Tennis Leagues
- Neighborhood Volleyball League

3. Youth Activities

- Teen Tennis League
- Tennis Lessons
- T Ball/MiteBall/Ball Skills
- Softball
- Tiny Tots
- Art & Crafts
- Playgrounds: 1987 attendance in ()/2-day attendance
 - Forest - 21 (51) L. Valley Pl - 38 (30)
 - Lee - 8 (10) Welcome - 55 (38)
 - NBL - 7 (15) Yunkers - 30 (32)
 - N. Lions - 36 (32) Bassett Cr - 44 (27)
 - Skyway - 18 (10) Broadway - 30 (30)
 - Twin Oak - 53 (75) Cavanagh - 30 (21)
 - Traveling Playg - 21 (n/a) Cry Highlands - 39 (38)
 - Lions Soo Line - 6 (n/a) Becker - 21 (n/a)

4. Other Activities (*Co-sponsored with other agencies)

- Playground Events:
 - Carnival/Picnic - 400
- *TMH-EMH
- Softball permits: 41 (1987: 46)
- Picnic permits: 21 (1987: 23)
- *Tripsters - No August Trip
- *Getaway - Canterbury Downs
- 40 total/4 from Crystal

5. Becker Concerts

| | | |
|----------|------------------------------|-----|
| August 4 | Shout | 100 |
| 7 | Jeff Brooks - cancelled/rain | |
| 9 | Zuhrah Concert Band | 150 |
| 11 | Crystal Puppet Wagon | |
| | Twin Cities Brass Quintet | 75 |
| 14 | Stoney Lonesome | 350 |
| 16 | Symphoknolls-cancelled/heat | |
| 18 | Molly & the Heymakers | 125 |
| 21 | Patty Peterson Group | 100 |
| 23 | Mondala | 100 |
| 25 | The Mondellos | 125 |
| 28 | Crystal Talent Finals | 300 |

Total 1,425

| | | |
|-------------------------|---|----------------------------------|
| Attendance June - 3,610 |) | |
| Attendance July - 8,810 |) | Average concert attendance in |
| Attendance Aug. - 1,425 |) | August 158.33 |
| <hr/> | | |
| 13,845 | | divided by 40 concerts = |
| 346 | | ave. attendance 1988 June-August |
| 137 | | ave. attendance 1987 June-August |

PROGRAMS COMPLETED

1. Playgrounds - Total 1988 attendance/1987 in ().
 1988 - 32 days
 1987 - 37 days

| | |
|---------------------------|---------------------------|
| Forest - 436 (699) | Lions Valley Pl 441 (376) |
| Lee - 188 (213) | Welcome - 477 (361) |
| N Bass Lake - 174 (212) | Yunker - 381 (476) |
| N Lions - 420 (548) | Bassett Cr - 470 (440) |
| Skyway - 176 (247) | Broadway - 419 (336) |
| Twin Oak - 918 (955) | Cavanagh - 175 (250) |
| Becker - 134 (260) | Cry Highlands - 282 (205) |
| Lions Soo Line - 94 (n/a) | Travel Playg. - 153 (n/a) |

Total 1988 - 5,338
 Total 1987 - 5,655

| | |
|-------------------------|--|
| Objective: | Provide a variety of well-supervised playground activities for children age 4-14. To expose participants to new activities in the areas of games, crafts, sports, etc. |
| Successes: | Leaders provided participants a variety of activities. Field trips were especially well received. New Locations worked well. |
| Problems: | Hot weather lowered attendance. |
| Recommendations: | Experiment with more structured activities at some parks. Continue field trips. Re-examine which parks to make part time/full time. |

2. Tiny Tots 1988 - 70 registered
 1987 - 94 registered

| | |
|-------------------|---|
| Objective: | To provide 3 1/2-5 year olds a meaningful interactive experience through a planned program of games, crafts, songs, etc. To provide trained leadership to carry out these activities. |
| Successes: | Classes went well - lessons were good. |
| Problems: | Some groups need an aide, as a 8-1 ratio was too much for groups with more 3 1/2- |

- 4 year olds.
Program format should be kept.
- Recommendations:**
3. Arts & Crafts 1988 - 54 registered
1987 - 40 registered
- Objective:** To provide elementary age children a variety of low cost craft projects designed to increase their awareness of art and art media.
- Successes:** This activity continues to grow in popularity. Projects were well liked. Instructor good.
- Problems:** None encountered.
- Recommendations:** Keep present format.
4. T-Ball/Mite Ball 1988 - 329 registered
1987 - 300 registered
- Ball Skills 1988 - 30/1987 - n/a
- Objective:** To provide qualified instruction of softball skills to 5-8 year olds.
- Successes:** Good coaches, written lesson plans worked well.
- Problems:** Hot weather.
- Recommendations:** Keep present format.
5. Tennis Instruction and Leagues
- 1988 - Youth Lessons - 64 registered
Teen League - 14 registered
Adult Lessons - 31 registered
Adult League - 52 registered
- 1987 - Youth Lessons - 70 registered
Teen League - 10 registered
Adult Lessons - 10 registered
Adult League - 33 registered
- Objective:** To provide youth and adults with qualified instruction in tennis. To provide organized league play.
- Successes:** All programs went well. Program format was good.
- Problems:** None encountered.
- Recommendations:** Keep present formats.

6. Gymnastics 1988 - 64
1987 - 58
- Objective:** To provide instruction in gymnastic skills to children.
- Successes:** Good instructors, classes are popular.
- Problems:** None encountered.
- Recommendations:** Keep present format.
7. Youth Softball 1988: 257
1987: 272
- Objective:** To learn the fundamentals of softball through practices and games.
- Successes:** Good umpires and coaches. Combined lower leagues with Maple Grove, New Hope, Brooklyn Center and Robbinsdale.
- Problems:** Hot weather. Some problems with Robbinsdale coaches and rules interpretation.
- Recommendations:** Review rules with other communities - continue present format.
8. Nature Nuts 1988: 14
1987: 10
- Objective:** To provide pre-schoolers with an educational experience with a focus on nature activities.
- Successes:** Good staff. Good lesson plan program went well.
- Problems:** None encountered.
- Recommendations:** Continue class and format next summer. Expand program to elementary ages.
9. Super Sports 1988: 24
1987: 26
- Objective:** To provide youth grades 1-6 with an exposure to a variety of team sports. To instruct participants on skills needed for each activity. To promote sportsmanship.
- Successes:** Activities well-liked by participants. Good staff.
- Problems:** None encountered.
- Recommendations:** Offer again next summer. Try offering one sport per class so registration could be offered on a day basis.

10. Swim Lessons 1988: 518
1987: 550

Objective: To provide Red Cross swimming instruction to age 6 and up. To provide water adjustment classes for ages 2-5.
Successes: Lessons remain a popular activity - both daytime and evening classes filled quickly. Instructors were good.
Problems: None encountered.
Recommendations: Keep present format. Investigate offering Saturday morning classes. Offer a 4th instructional period during lunch time if need arises.

11. General Swimming 1988: 43,073
1987: 41,609

Objective: Provide a safe, well-run swimming facility for the enjoyment and use of all ages.
Successes: Good staff. Hot weather boosted attendance.
Problems: Hiring enough qualified staff. High numbers of people using pool during evening lessons caused a distraction.
Recommendations: Close at 8:30 p.m. each day; refencing the area for better crowd control. Post complete set of rules in 2 places. Extend concession stand hours. Institute a safety check priodically during the day.

12. Neighborhood Volleyball 1988: 20 teams
1987: 20 teams

Objective: Provide a low organized outdoor league for volleyball enthusiasts.
Successes: Players enjoy league and end-of-the season picnic.
Problems: None encountered.
Recommendations: Continue program format.

13. Adult Softball Leagues

1988:
Men's - 48 teams
Women's - 18 teams
Co-Rec - 17 teams

1987:
Men's - 40 teams
Women's - 21 teams
Co-Rec - 10 teams

Objective: To provide organized leagues for adult softball play.
Successes: All leagues had a good season. Leagues were well balanced skill-wise.
Problems: Scorecards weren't always turned in. Some problems with field attendants. Some complaints on umpires.
Recommendations: Keep present league format. Winning team should call in game scores. Screen umpires through their association.

14. Picnic Permits 1988: 46/1987: 58
Softball Permits 1988: 358/1987: 393

SUMMER MAJOR PROGRAM REGISTRATION SUMMARY 1985-88

| ACTIVITY | 1988 | 1987 | 1986 | 1985 |
|---------------------------------|--------|--------|--------|--------|
| 1. Playgrounds (ages 4-14) | 5338 | 5655 | 4274 | 6172 |
| 2. Tiny Tots (ages 3 1/2-5) | 70 | 94 | 120 | 120 |
| 3. Arts & Crafts (ages 6-12) | 54 | 40 | 38 | 49 |
| 4. T-Ball (ages 5-6) | 197 | 178 | 179 | 185 |
| 5. Mite Softball (ages 7-8) | 132 | 122 | 163 | 150 |
| 6. Baseball (ages 9-12) | n/a | 24 | 40 | 40 |
| 7. Softball (ages 9-12) | 257 | 272 | 288 | 266 |
| 8. Youth Tennis (ages 6-12) | 64 | 64 | 83 | 60 |
| 9. Tennis League (ages 13-18) | 14 | 10 | 17 | 17 |
| 10. Gymnastics | 64 | 58 | 62 | 68 |
| 11. Swim Lessons (ages 2-16) | 518 | 550 | 475 | 494 |
| 12. Pool Attendance (all age) | 43,073 | 41,609 | 31,483 | 29,081 |
| 13. Adult Tennis Lessons | 31 | 10 | 9 | 14 |
| 14. Adult Tennis League | 52 | 33 | 27 | 27 |
| 15. Men's Softball League (tms) | 48 | 40 | 32 | 39 |
| 16. Women's Softball League " | 18 | 21 | 20 | 25 |
| 17. Co-Rec Softball League " | 17 | 10 | 12 | 8 |
| 18. Neighborhood Volleyball | 20 | 20 | 18 | 20 |
| 19. Picnic Permits | 46 | 58 | 56 | 60 |
| 20. Softball Permits | 358 | 393 | 289 | 351 |
| 21. Nature Nuts (ages 4-5) | 14 | 10 | n/a | n/a |
| 22. Super Sports (ages 6-12) | 24 | 26 | n/a | n/a |

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

August 3, 1988

Lions Soo Line Park

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:45 p.m. by Chairperson Mark Hoffmann following the dedication of Lions Soo Line Park. Members present were: Mr. Carlson, Mr. Grimes, Mr. Sochacki, Ms. Pitts, Ms. Saunders, Ms. Reid and Ms. Veech. Also present were: Mr. Smothers (for Mr. Leppa) - council liaison, and Mr. Brandeen and Ms. Hackett from the department staff. Also in attendance were residents from Lions Soo Line Park.

Introductions were made. Mr. Hoffmann gave background information on the outdoor meetings.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly report, highlighting major activities.

Residents from Lions Soo Line Park made the following comments:

1. Park department was asked to check park boundaries when they mow.
2. Possibility of putting a night light at the park.

Moved by Mr. Carlson and seconded by Mr. Grimes to recommend exploring the possibility of installing a night security light at Lions Soo Line Park.

Motion carried-unanimous.

3. Favorable comment on police patrol.
4. Request to put Lions logo on the sign as the Park Department has them.

The Lions Soo Line residents were thanked for their participation.

Ms. Reid reported on the Crystal Frolics celebration. She thanked the commission for their assistance with various events. Many favorable comments were received regarding this year's Frolics.

Mr. Brandeen reviewed the letter regarding bowling charities.

Moved by Ms. Reid and seconded by Ms. Saunders to send this letter and then follow up with a personal contact.

Motion carried-unanimous.

Mr. Grimes will attend the next Long Range Planning Commission on August 9.

Mr. Grimes reminded everyone of the August 22 MRPA Board/Commission workshop in Brooklyn Park.

The next meeting is at Yunkers Park on Wednesday, September 7. Directions to the park will be included in the agenda.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Gene Hackett
Recorder

12-Sep-88

CITY OF CRYSTAL
1988 EXPENDITURE REPORT AUGUST 1988
C.ROBBE

NORMAL Z=

66.67%

| DEPARTMENT | # | BUDGET AMOUNT | PRIOR MONTH YTD EXPENSES | ENCUMBERANCES | CURRENT EXPENDITURES | TOTAL EXPENSES | RATIO | UNENCUMBERED BALANCE |
|-------------------------|----|-----------------------|-----------------------------|--------------------|-------------------------|-----------------------|--------------|-------------------------|
| Mayor & Council | 10 | \$97,800.00 | \$62,741.54 | \$48.82 | \$14,636.37 | \$77,377.91 | 79.2% | \$20,373.27 |
| Administration | 11 | \$320,671.00 | \$198,995.79 | \$2,539.31 | \$15,349.93 | \$214,345.72 | 67.6% | \$103,785.97 |
| Assessing | 12 | \$110,201.00 | \$64,160.60 | | \$10,419.40 | \$74,580.00 | 67.7% | \$35,621.00 |
| Finance | 13 | \$119,526.00 | \$60,918.50 | \$45.37 | \$10,699.86 | \$71,618.36 | 60.0% | \$47,862.27 |
| City Buildings | 14 | \$157,226.00 | \$85,081.25 | \$141.99 | \$9,966.83 | \$95,048.08 | 60.5% | \$62,035.93 |
| Police | 15 | \$1,507,042.00 | \$848,308.68 | \$6,925.43 | \$130,521.86 | \$978,830.54 | 65.4% | \$521,286.03 |
| Fire | 16 | \$235,055.00 | \$91,911.41 | \$5,880.04 | \$10,193.94 | \$102,105.35 | 45.9% | \$127,069.61 |
| Planning & Inspection | 17 | \$95,869.00 | \$53,027.11 | | \$9,142.06 | \$62,169.17 | 64.8% | \$33,699.83 |
| Civil Defense | 18 | \$55,183.00 | \$30,876.71 | | \$2,241.40 | \$33,118.11 | 60.0% | \$22,064.89 |
| Engineering | 19 | \$207,276.00 | \$116,638.53 | \$34.20 | \$16,715.08 | \$133,353.61 | 64.4% | \$73,888.19 |
| Street | 20 | \$441,105.00 | \$232,077.31 | \$10,292.89 | \$31,906.04 | \$263,983.35 | 62.2% | \$166,828.76 |
| Park Maintenance | 21 | \$376,546.00 | \$204,414.26 | \$6,397.42 | \$30,283.29 | \$234,697.55 | 64.0% | \$135,451.03 |
| Recycling | 22 | \$20,000.00 | \$23,757.22 | | \$1,663.84 | \$25,421.06 | 127.1% | (\$5,421.06) |
| Recreation | 25 | \$383,814.00 | \$224,774.66 | \$1,817.80 | \$51,811.02 | \$276,585.68 | 72.5% | \$105,410.52 |
| Health | 26 | \$142,634.00 | \$68,885.05 | \$248.27 | \$14,676.73 | \$83,561.78 | 58.8% | \$58,823.95 |
| Civil Service | 27 | \$18,950.00 | \$5,764.79 | | \$600.00 | \$6,364.79 | 33.6% | \$12,585.21 |
| Legal | 28 | \$95,000.00 | \$59,598.90 | | \$9,104.89 | \$68,703.79 | 72.3% | \$26,296.21 |
| Elections | 29 | \$19,000.00 | \$883.00 | \$230.00 | \$213.85 | \$1,096.85 | 7.0% | \$17,673.15 |
| Misc Commissions | 30 | \$6,175.00 | \$3,994.87 | | \$179.85 | \$4,174.72 | 67.6% | \$2,000.28 |
| Swimming Pool | 31 | \$74,122.00 | \$40,902.72 | \$474.43 | \$15,414.13 | \$56,316.85 | 76.6% | \$17,330.72 |
| Non-Departmental | 32 | \$1,084,750.00 | \$375,262.82 | | \$99,754.14 | \$475,016.96 | 43.8% | \$609,733.04 |
| Tree Disease | 34 | \$48,142.00 | \$14,401.32 | | \$4,140.82 | \$18,542.14 | 38.5% | \$29,599.86 |
| TOTALS | | \$5,616,087.00 | \$2,867,377.04 | \$35,075.97 | \$489,635.33 | \$3,357,012.37 | 60.4% | \$2,223,998.66 |
| Thorson-Fund #83 | | \$97,495.00 | \$51,983.38 | \$267.13 | \$4,392.98 | \$56,376.36 | 58.1% | \$40,851.51 |
| Utility Fund-#81 | | | | | | | | |
| Water | 23 | \$755,167.00 | \$406,466.60 | \$487.62 | \$13,193.00 | \$419,659.60 | 55.6% | \$335,019.78 |
| Sewer | 24 | \$991,667.00 | \$608,315.71 | \$1,587.18 | \$80,958.32 | \$689,274.03 | 69.7% | \$300,805.79 |
| TOTALS | | \$1,746,834.00 | \$573,573.22 | \$2,074.80 | \$94,151.32 | \$1,108,933.63 | 63.6% | \$635,825.57 |

CITY OF CRYSTAL
C.ROBBESUMMARY OF REVENUES AS OF AUGUST 31, 1988
NORMAL PERCENT=

66.67%

| GENERAL FUND 01 | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|-------------------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| <hr/> | | | | | |
| ACCT # TAXES | | | | | |
| 3011 Current Ad Valorem Taxes | \$2,046,343.00 | \$1,017,267.41 | \$0.00 | \$1,017,267.41 | 49.7% |
| 3012 Delinq Ad Valorem Taxes | \$0.00 | \$7,083.99 | \$0.00 | \$7,083.99 | |
| 3013 Penalties & Interest | \$9,000.00 | \$5,521.15 | \$0.00 | \$5,521.15 | 61.3% |
| 3014 Forfeited Tax Sale | \$0.00 | \$123.96 | \$0.00 | \$123.96 | |
| 3015 Prepaid Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Sub Total | \$2,055,343.00 | \$1,029,996.51 | \$0.00 | \$1,029,996.51 | 50.1% |
| LICENSES & PERMITS | | | | | |
| 3111 Liquor License On Sale 06/30 | \$49,500.00 | \$28,210.00 | \$0.00 | \$28,210.00 | 57.0% |
| 3112 Liquor Licenses Off Sale 06/30 | \$1,600.00 | \$1,768.00 | \$0.00 | \$1,768.00 | 110.5% |
| 3113 Beer & Tavern Licenses 06/30 | \$6,500.00 | \$6,020.75 | \$0.00 | \$6,020.75 | 92.6% |
| 3114 Club Licenses 06/30 | \$2,600.00 | \$1,910.00 | \$0.00 | \$1,910.00 | 73.5% |
| 3115 Garbage & Refuse License 06/30 | \$1,700.00 | \$1,638.25 | \$0.00 | \$1,638.25 | 96.4% |
| 3116 Taxi Cab Licenses | \$150.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3117 Music Box-Misc Amusements | \$9,500.00 | \$490.25 | \$0.00 | \$490.25 | 5.2% |
| 3118 Food Handling Licenses | \$12,500.00 | \$3,361.50 | \$137.50 | \$3,499.00 | 28.0% |
| 3119 Gas Pump & Station Licenses | \$1,700.00 | \$159.50 | \$0.00 | \$159.50 | 9.4% |
| 3121 Bowling Alley Licenses | \$600.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3123 Cigarette Licenses | \$900.00 | \$67.00 | \$0.00 | \$67.00 | 7.4% |
| 3124 Misc Licenses | \$1,200.00 | \$754.06 | \$56.50 | \$810.56 | 67.5% |
| 3125 Billboard-Sign Hangers License | \$1,000.00 | \$847.00 | \$198.00 | \$1,045.00 | 104.5% |
| 3126 Plumbing-Gas Licenses & Cards | \$4,800.00 | \$2,720.25 | \$65.50 | \$2,785.75 | 58.0% |
| 3127 Sign Licenses 05/15 | \$9,500.00 | \$9,988.79 | \$0.00 | \$9,988.79 | 105.1% |
| 3128 Tree Trim Licenses | \$600.00 | \$453.75 | \$0.00 | \$453.75 | 75.6% |
| 3150 Dog Licenses & Impound Fees | \$6,500.00 | \$2,766.00 | \$660.00 | \$3,426.00 | 52.7% |
| 3151 Building Permits | \$78,000.00 | \$46,961.62 | \$8,213.60 | \$55,175.22 | 70.7% |
| 3153 Plumbing Permits | \$13,000.00 | \$15,059.50 | \$149.50 | \$15,209.00 | 117.0% |
| 3154 Sewer Permits | \$800.00 | \$542.50 | \$87.50 | \$630.00 | 78.8% |
| 3155 Water Permits | \$900.00 | \$592.50 | \$201.00 | \$793.50 | 88.2% |
| 3157 Driveway Permits | \$700.00 | \$718.00 | \$60.00 | \$778.00 | 111.1% |
| 3158 Street Excavation Permits | \$1,000.00 | \$662.50 | \$121.00 | \$783.50 | 78.4% |
| 3159 Misc Permits | \$0.00 | \$149.00 | \$0.00 | \$149.00 | |
| 3161 Gas Permits | \$7,000.00 | \$2,672.25 | \$744.00 | \$3,416.25 | 48.8% |
| 3162 Burglar Alarm Permits 05/15 | \$1,200.00 | \$1,458.50 | \$0.00 | \$1,458.50 | 121.5% |
| 3163 Mechanical Permits | \$11,000.00 | \$7,229.32 | \$1,680.42 | \$8,909.74 | 81.0% |
| 3164 Sign Permits | \$2,800.00 | \$1,660.65 | \$148.25 | \$1,808.90 | 64.6% |
| 3165 Parking Permits | \$0.00 | \$30.00 | \$0.00 | \$30.00 | |
| 3166 Restaurant Hoods | \$1,000.00 | \$850.00 | \$175.00 | \$1,025.00 | 102.5% |
| Sub Total | \$228,250.00 | \$139,741.44 | \$12,697.77 | \$152,439.21 | 66.8% |

12-Sep-88

| | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|-----------------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| STATE SHARED TAXES | | | | | |
| 3350 Local Government Aid | \$1,630,961.00 | \$815,480.50 | \$0.00 | \$815,480.50 | 50.0% |
| 3351 State Aid Streets | \$26,325.00 | \$8,285.40 | \$0.00 | \$8,285.40 | 31.5% |
| 3352 Machinery Tax Replacements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Sub Total | \$1,657,286.00 | \$823,765.90 | \$0.00 | \$823,765.90 | 49.7% |
| OTHER SERVICES | | | | | |
| 3500 Misc Receipts | \$3,000.00 | \$1,648.69 | \$461.75 | \$2,110.44 | 70.3% |
| 3501 NWSCC and CAC | \$2,000.00 | \$15,456.57 | (\$122.54) | \$15,334.03 | 766.7% |
| 3503 Bicycle License | 0 | \$403.00 | \$36.00 | \$439.00 | |
| 3511 Spec Rezoning App Charge | \$3,500.00 | \$3,450.00 | \$525.00 | \$3,975.00 | 113.6% |
| 3512 Sale of Maps-Documents etc | \$200.00 | \$102.40 | \$12.00 | \$114.40 | 57.2% |
| 3513 Engineering & Clerical Fees | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3514 Weed Cutting Charges | \$1,500.00 | \$187.50 | \$280.00 | \$467.50 | 31.2% |
| 3515 Filing Fees | \$0.00 | \$35.00 | \$0.00 | \$35.00 | |
| 3516 License Investigations | \$500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3517 Jail & Breathalyzer Tests | \$1,200.00 | \$760.00 | \$2,400.00 | \$3,160.00 | 263.3% |
| 3568 Accident Reports | \$1,000.00 | \$933.80 | \$146.00 | \$1,079.80 | 108.0% |
| 3569 Special Assessment Searches | \$5,000.00 | \$2,559.50 | \$350.00 | \$2,909.50 | 58.2% |
| 3570 Sanitarian Costs & Reimburse | \$131,653.00 | \$50,184.39 | \$0.00 | \$50,184.39 | 38.1% |
| 3571 Confiscated Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3580 Recreation Program Receipts | \$105,765.00 | \$79,417.21 | \$7,979.47 | \$87,396.68 | 82.6% |
| 3581 Crystal Facilities Used | \$200.00 | \$55.00 | \$50.00 | \$105.00 | 52.5% |
| 3582 Non-Budget Account | \$0.00 | \$798.93 | (\$700.00) | \$98.93 | |
| 3586 Water Tests | \$500.00 | (\$462.00) | \$86.00 | (\$376.00) | |
| 3587 Swimming Pool Receipts | \$36,490.00 | \$46,379.30 | \$7,165.54 | \$53,544.84 | 146.7% |
| 3590 Refunds & Reimbursements | \$71,500.00 | \$4,565.00 | \$17.80 | \$4,582.80 | 6.4% |
| 3591 Insurance Refunds | \$0.00 | \$19,984.00 | \$0.00 | \$19,984.00 | |
| 3592 Misc Land & Equip Sales | \$25,000.00 | \$182.50 | \$5,854.01 | \$6,036.51 | 24.1% |
| 3593 Misc Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3594 Building Sub-Rental | \$400.00 | \$270.00 | \$0.00 | \$270.00 | 67.5% |
| 3595 Waste Oil Revenues | \$800.00 | \$597.61 | \$587.22 | \$1,184.83 | 148.1% |
| 3599 Interest Earned | \$160,000.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3610 Court Fines | \$225,000.00 | \$104,491.28 | \$16,467.00 | \$120,958.28 | 53.8% |
| 3611 Alarm Charges | \$0.00 | \$350.00 | \$400.00 | \$750.00 | |
| 3612 Alarm Penalties | \$0.00 | \$5.00 | \$7.50 | \$12.50 | |
| 3630 Forfeited Bail | \$0.00 | \$1,875.00 | \$755.00 | \$2,630.00 | |
| 3772 Donations | | \$1,157.50 | \$0.00 | \$1,157.50 | |
| Previous Yr Fund Balance | \$850,000.00 | \$850,000.00 | | \$850,000.00 | |
| Sub Total | \$1,675,208.00 | \$1,185,387.18 | \$42,757.75 | \$1,228,144.93 | 73.3% |
| TOTAL | \$5,616,087.00 | \$1,929,693.14 | \$55,455.52 | \$3,234,346.55 | 57.6% |

12-Sep-88

| FUND #83 THORSON SCHOOL | ESTIMATED REVENUE | PRIOR MONTH YEAR TO DATE | RECEIPTS CURRENT MO | RECEIPTS YEAR TO DATE | PERCENTAGE RECEIVED |
|----------------------------------|----------------------|-----------------------------|------------------------|--------------------------|------------------------|
| 3500 Miscellaneous Receipts | \$0.00 | \$0.00 | | \$0.00 | |
| 3580 Recreation Program Receipts | \$23,060.00 | \$12,648.50 | \$2,396.70 | \$15,045.20 | 65.2% |
| 3582 Non-Budget Activities | \$0.00 | \$0.00 | | \$0.00 | |
| 3590 Refunds & Reimbursements | \$0.00 | \$0.00 | | \$0.00 | |
| 3770 Office Rental | \$46,149.30 | \$20,958.24 | | \$20,958.24 | 45.4% |
| 3771 Gym Rental | \$763.50 | \$880.00 | | \$880.00 | 115.3% |
| 3772 Donations | | \$0.00 | | \$0.00 | |
| TOTAL | \$69,972.80 | \$34,486.74 | \$2,396.70 | \$36,883.44 | 52.7% |

FUND #81 UTILITY FUND

| | | | | | |
|-----------------------------|----------------|--------------|--------------|----------------|--------|
| 3500 Miscellaneous Receipts | | | | | |
| 3599 Interest Earned | \$20,000.00 | | | | |
| 3739 Misc Income-Water | \$2,500.00 | \$2,076.94 | (\$50.00) | \$2,026.94 | 81.1% |
| 3740 Water Sales | \$790,000.00 | \$460,171.46 | \$145,835.37 | \$606,006.83 | 76.7% |
| 3741 Penalties Earned-Water | \$13,800.00 | \$8,611.25 | \$2,138.14 | \$10,749.39 | 77.9% |
| 3742 Sales of Meters-Horns | \$8,000.00 | \$1,523.12 | \$0.00 | \$1,523.12 | 19.0% |
| 3743 Joint Water Comm Reimb | \$10,000.00 | \$13,774.70 | \$3,388.71 | \$17,163.41 | 171.6% |
| 3744 Metro Waste Reimburse | \$5,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3759 Misc Income-Sewer | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% |
| 3760 Sewer Service Revenue | \$1,010,000.00 | \$485,923.01 | \$102,207.27 | \$588,130.28 | 58.2% |
| 3761 Penalties Earned-Sewer | \$17,000.00 | \$11,878.23 | \$1,183.24 | \$13,061.47 | 76.8% |
| TOTAL | \$1,879,300.00 | \$983,958.71 | \$254,702.73 | \$1,238,661.44 | 65.9% |

FUND #82 STREET LIGHTING

| | | | | | |
|------------------------------|--------------|-------------|-------------|-------------|-------|
| 3764 Street Lighting Revenue | \$102,560.00 | \$39,954.10 | \$10,288.01 | \$50,242.11 | 49.0% |
| 3765 Penalties Earned | \$2,000.00 | \$927.00 | \$138.39 | \$1,065.39 | 53.3% |
| TOTAL | \$104,560.00 | \$40,881.10 | \$10,426.40 | \$51,307.50 | 49.1% |

Darlene

1

DUE DATE: NOON, WEDNESDAY, SEPTEMBER 14, 1988

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the September 6, 1988 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of September 6, 1988. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

PUBLIC WORKS
DIRECTOR

1. Set public hearing to consider assessments for the Bass Lake Road street improvement project, 1988 seal coat program, sidewalk repair, disease tree, debris removal, weed cutting, and delinquent sewer and water payments.

ACTION NEEDED: Notify affected persons of public hearing.

ACTION TAKEN: Publication and identification in progress.

ASSISTANT
CITY MANAGER

ACTION NEEDED: Place item on October 4 Council Agenda.

ACTION TAKEN: Item to be placed on October 4 Council Agenda.

CITY MANAGER

2. Consideration of the resignation of Carolyn Carlson from the Human Relations Commission.
ACTION NEEDED: Send letter of thanks and appreciation.
ACTION TAKEN: Letter sent 9-7-88.

PUBLIC HEARINGSBUILDING
INSPECTOR

1. Public hearing to consider a request for a variance at 3541 Lee Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

PUBLIC WORKS
DIRECTOR

2. Public hearing to consider a request for a variance for two curb cut openings at 3557 Orchard Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified ?

BUILDING
INSPECTOR

3. Public hearing to consider a request for a variance at 6625 - 45th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present.

BUILDING
INSPECTOR

- 4a. Public hearing to consider a request for a variance at 5540 Lakeland Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified.

PUBLIC WORKS
DIRECTOR

- 4b. Consideration of setting surety in the amount of \$28,000.
ACTION NEEDED: Notify applicant of Council setting of surety.
ACTION TAKEN: Applicant notified of agreement procedure.

BUILDING
INSPECTOR

- 4c. Consideration of issuing building permit for The Paddock at 5540 Lakeland Ave. N.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified.

BUILDING
INSPECTOR

5. Public hearing to consider a request for a variance at 5325 Welcome Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Permit issued.

PUBLIC WORKS
DIRECTOR

- 6a. Public hearing to consider a request for a variance in parking spaces at 5222 - 56th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified of variance approval.

PUBLIC WORKS
DIRECTOR

- 6b. Consideration of setting surety in the amount of \$49,700.
ACTION NEEDED: Notify applicant of Council setting of surety.
ACTION TAKEN: Applicant notified of agreement, terms, and procedures.

BUILDING
INSPECTOR

- 6c. Consideration of request for building permit for remodeling and additions at 5222 - 56th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified.

PUBLIC WORKS
DIRECTOR

7. Public hearing to consider a request for a variance in parking spaces at 6121 - 42nd Avenue North.
ACTION NEEDED: Item tabled until discussion with staff can be held on changes in parking arrangement.

REGULAR AGENDA

PUBLIC WORKS
DIRECTOR

1. Consideration of final approval of plat Hagel Addition located at 6500 -44th Avenue North.
ACTION NEEDED: Notify applicant of Council approval of plat.
ACTION TAKEN: Resolution executed and filed.

CITY CLERK

2. Consideration of the application of Renee Werner for appointment to the Human Relations Commission.
ACTION NEEDED: Notify Ms. Werner of appointment and meeting dates.
ACTION TAKEN: Letter sent with pertinent information 9-7-88.

FINANCE
DIRECTOR

3. Consideration of a request for funds for a brochure to be distributed by the Human Relations Commission.
ACTION NEEDED: Set aside funds in the Commission Budget for printing and distribution of brochure.
ACTION TAKEN: Sufficient funds available in account 4410, department 30.

PUBLIC WORKS
DIRECTOR

4. Consideration of an ordinance regarding motor vehicle sales.
ACTION NEEDED: Item continued until next meeting.

ASSISTANT CITY
MANAGER

ACTION NEEDED: Place item on September 20 Council meeting.

ACTION TAKEN: Item placed on September 20 Council Agenda.

ASSISTANT CITY
MANAGER

5. Consideration of a request from Gunnar Norling for rezoning at 6048 Lakeland Avenue North.

ACTION NEEDED: Place second reading on September 20 Council agenda.

ACTION TAKEN: Second Reading on September 20 Council Agenda.

BUILDING
INSPECTOR

6. Consideration of a sign variance, tower removal, and well abandonment at Johnson Equipment Company, 5141 Lakeland Avenue North.

ACTION NEEDED: Item was removed until tower removal.

CITY CLERK

7. Consideration of second reading of an ordinance regarding variance procedures for non-conforming lots and structures in an R-1 District.

ACTION NEEDED: Publish ordinance.

ACTION TAKEN: Sent for publishing 9-12-88.

CITY CLERK

8. Consideration of second reading of an ordinance regarding skateboards.

ACTION NEEDED: Publish ordinance.

ACTION TAKEN: Sent for publishing 9-7-88.

CITY CLERK

9. Consideration of setting the date and time for canvass.
ACTION NEEDED: Notify newspaper and prepare for canvass on September 14, 1988 at 7 p.m.
ACTION TAKEN: Too late for Post Newspaper.
Posted on bulletin board 9-7-88; preparation for 9-14-88 in progress.

CITY CLERK

10. Consideration of setting a date for Budget Work Session for the 1988 City Budget.
ACTION NEEDED: Notify newspaper of Council setting of September 27 as a Work Session on the Budget.
ACTION TAKEN: Newspaper notified.

CITY CLERK

11. Consideration of an itinerant food establishment license for the VFW Post for August 21, 1988.
ACTION NEEDED: Notify applicant of Council approval of license and waiver of fee.
ACTION TAKEN: Event was over before approval.

CITY CLERK

12. Consideration of resolution calling for a bond issued election on the November 8, 1988 ballot.
ACTION NEEDED: Notify Hennepin County of placement of question on November 8th ballot.
ACTION TAKEN: Hennepin County will be notified immediately after primary election.

ASSISTANT CITY
MANAGER

13. Consideration of proposed Charter Commission changes.
ACTION NEEDED: Place item on Council agenda for September 20.
ACTION TAKEN: Item placed on September 20 Council Agenda.

FINANCE
DIRECTOR

14. Consideration of resolution transferring funds from Emergency Allowance to Recycling Department.
ACTION NEEDED: Council approved transfer; make transfer as suggested in memo.
ACTION TAKEN: Transfer of funds made.

PUBLIC WORKS
DIRECTOR

- 15a. Consideration of sale of property to the Rapid Oil Station.
ACTION NEEDED: Sale authorized for not less than what we paid for it.
ACTION TAKEN: Applicant notified of First Reading approval along with condition of purchase price.

BUILDING
INSPECTOR

- 15b. Consideration of approval of modification to the building permit for Rapid Oil located at 5602 Lakeland Avenue.
ACTION NEEDED: Notify applicant of Council amendment of building permit.
ACTION TAKEN: Applicant notified.

CITY CLERK

16. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

DATE: 9-9-88

TO: Jerry Dulgar, City Manager

FROM: Ed Brandeen, Park & Recreation Director

RE: Removal of Weeds in the City and Problems Encountered

As the Weed Control Program stands presently, weeds in the community could stand for up to 30 days after a complaint is received. This is due to the time involved in the notification process of the property owners as well as the time it takes to get the weed cutters out to Crystal to cut abated weed lots.

The process of weed control is as follows:

1. A resident calls in a complaint.
2. Weed inspector inspects lot. If the weeds are under 12", the process ends here.
3. If weeds are over 12", property owner is sent a notice through certified mail to cut weeds. The letter gives them 5 days after receipt of the letter to comply.
4. After the 5 day grace period, the city weed cutters are released to cut the weeds.

A simple process but it contains many variables affecting the time element. The notice is sent via certified mail. This is to insure that the property owner gets the notice as well as indicating to me when to start his grace period. If all goes right, the letter may be signed for the next day. But usually, the letter is not received for some time because many people are not present to sign for it or don't get to the Post Office right away. We have to wait for the return slip before the cutters are sent out. The property owner has to be notified and 5 days has to have passed before the weed cutters can cut the weeds.

Eventually, the return receipt comes back and the 5 day grace period begins. If the owner does not cut within this time period, the city does it for him at a minimum charge of \$55.00.

The weed cutters are called to cut the weeds at this time. Being that they are in business, these contractors prefer 5 or more lots to cut before coming down to Crystal. Therefore, even though the weed lots are legally ready to be cut, they may still wait some time more before the contractors get to them.

This is an estimate of the time frame of the above process:

| | |
|-------------------------------|---------------|
| 1. Complaint lodged | Day 1 |
| 2. Weeds inspected | Day 1 or 2 |
| 3. Weed notice sent | Day 1 or 2 |
| 4. Letter signed for by owner | Day 3-7 |
| 5. 5 day grace period ends | Day 8-12 |
| 6. Weed cutter lag time | add 5-10 days |

The best we can ask for under this time frame is getting the weeds cut 13 days after a resident complains. Sooner if the property owner cuts them himself--later if the city has to cut them.

We will continue to evaluate the program to look for short cuts to avoid this delay in getting weeds removed. The one problem I see presently that needs improvement is getting the weed contractors to eliminate the lag time before cutting begins.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

FIRE DEPARTMENT

September 19, 1988

Church of All Saints
435 4th St. N.E.
Minneapolis, MN 55413

Dear Father Kovalik:

In December of 1987 and April of 1988 you donated \$7,000.00 to the Fire Department. The following is a list of purchases that was made with the money:

| | |
|--|-------------------|
| Freddie the Fire Truck | \$4,122.89 |
| (a great fire education tool) | |
| Lettering on Freddie the Fire Truck | 28.00 |
| New Shirt Badges for All Firefighters (40) | 812.00 |
| New Helmet Liners and Straps (40) | 596.00 |
| Recruiting Pamphlets | 263.00 |
| Rechargeable Flashlights | 742.00 |
| (for two fire trucks) | |
| Flashing Red Strobe Lights | <u>465.00</u> |
| TOTAL | \$7,028.89 |

Thank you again for your generosity.

Sincerely,

Art Quady
Crystal Fire Department

cc: Jerry Dular
City Manager



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

FIRE DEPARTMENT

September 20, 1988

Mr. Ernie Klinger, President
Crystal Lions Club
6801 62nd Avenue North
Crystal, MN 55428

Dear Mr. Klinger:

In December 1987 you donated \$1,000.00 to the Fire Department.
The following is a list of purchases made with that money.

| | |
|---|-------------------|
| Air Compressor for South Fire Station | \$362.97 |
| Water Rescue Equipment | 309.85 |
| (life jackets, cold water survival suit) | |
| Water Rescue Equipment | 345.75 |
| (Throw lines, rescue carbineres, rescue rope bag) | |
| TOTAL | \$1,018.57 |

Thank you again for your generosity.

Sincerely,

Art Quady
Fire Chief

jm

cc: Jerry Dulgar, City Manager



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

MEMO TO: ALL HOLDERS OF CRYSTAL CITY CODE BOOKS

FROM: DARLENE GEORGE, CITY CLERK *D. G.*

Attached you will find a copy of a new ordinance, or ordinances, as the case may be, which were recently passed by the City Council and are in effect.

Please remove the old page or pages from your Crystal Code Book and replace them with the new, as this is the only way you will keep your book up-to-date.

Thank you for your cooperation.

enclosure

Superintendent. An approved yoke shall be provided to support the meter in the proper vertical position. Meters larger than a one-inch shall be set on a pedestal. All meter installation shall have a gate valve on the street side of the meter. In no case shall there be more than twelve (12) inches of pipe exposed between the point of entrance through the floor and the gate valve. A gate valve shall also be installed on the house side of the meter.

Subd. 4. Service Connection. The water service connecting with the main shall not be run within any structure or under any basement floor for a distance of more than two (2) feet, measured from the inside foundation wall, before being connected to the water meter.

Subd. 5. Outside Registers. Outside reading registers shall be installed not less than three (3) nor more than five (5) feet above level. Outside registers shall be mounted on the side of the building not more than five feet from the front. Inside and outside wiring shall be in accordance with the specifications of the City Water Department.

Subd. 6. Accessibility. Meter, valves and yoke shall be kept readily accessible at all times.

715.35. Use of Fire Hydrants. No person other than an agent, employee or member of the Water and Sewer, Street or Fire Department shall operate fire hydrants or interfere in any way with the City Water System. When contractors or individuals wish to use water from hydrants for construction, they shall make application to the Water Department which may, upon receipt of application and deposit, install a hydrant meter.

715.37. Private Water Supplies. No water pipe of the City Water Supply shall be connected with any pump, well, pipe, tank or any device that is connected with any other source of water supply and when such are found, the Water Department shall notify the owner or occupant to disconnect the same and, if not immediately, the water supply shall be turned off. Before any new connection to the City system is permitted, the Water Department shall ascertain that no cross-connections will exist when the new connection is made. When a building is connected to "City Water" the private water supply may be used to serve outside hose connections only. The private water supply may be used to serve air conditioning where 10 ton or more capacity has been installed provided the piping serving such units is color coded.

715.39. Use Confined to Premises. No person shall permit water from the City Water Supply System to be used for any purpose except upon his own premises, other than in cases of emergency, and this upon application and approval of authorized personnel of the City.

715.41. Restricted Hours for Sprinkling. When the City Manager upon the recommendation of the City Engineer determines that a shortage of water supply threatens the City, the Manager may by written order limit the time and hours during which water may be used from the City Water Supply System or private wells for lawn and garden sprinkling, irrigation, car washing, air conditioning and other uses specified therein. The City Council shall consider the Manager's order at its next Council Meeting and either rescind or reaffirm the order by resolution. A water customer or other person who causes or permits water to be used in violation of the provisions of the Manager's order or the resolution shall in addition to other penalties be charged \$25.00 for each day of such violation, which charge shall be added to that person's next utility bill. Continued violation is prohibited and is cause for discontinuance of utility service. (Amended, Ordinance No. 88-5, Sec. 1.)

John

SPECIAL WORK SESSION/COUNCIL AGENDA

September 27, 1988

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 27, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

X Herbes
X ~~Moravec~~ 8 p.m.
X Rygg
X ~~Langsdorf~~
X Aaker
X Leppa
X Smothers

Staff

X Dulgar
X Olson
Kennedy
X Monk
X Peterson
George
X Johnson

X Mossey
X Thomsett
X Bantsch
X Jones
X Heenan
X Denis Johnson
Quady
Brandeen

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council ^{*discussed*} ~~considered~~ the proposed 1988 Budget.

Moved by Councilmember Herkes and seconded by Councilmember Lygg to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:40 p.m.

September 21, 1988

TO: City Councilmembers

FROM: Jerry Dulgar, City Manager

Enclosed please find information for your review prior to the budget meeting of September 27, 1988.

js

DETAIL OF ALL CAPITAL OUTLAY & MISCELLANEOUS OTHER EXPENSES

Council - Acct. 4413 Page 10-7

| | | |
|------------------------------|------------|----------|
| Northern Mayors Association | \$ 5,941 | |
| AMM | 4,452 | |
| Bassetts Creek Flood Control | 7,776 | |
| Minnesota League of Cities | 10,055 | |
| National League of Cities | 1,200 Est. | |
| Shingle Creek Flood Control | 6,600 | |
| Miscellaneous | <u>376</u> | |
| | | \$36,400 |

Finance - Acct. 4550 & 4551 Page 13-8

| | | |
|------------------------------|--------------|-------|
| Computer Work Station | 500 | |
| 2 calculators | 480 | |
| HP Micro-Computer w/software | <u>5,000</u> | |
| | | 5,980 |

Police - Accts. 4540, 4551, 4552, 4314 Page 15-8
4314 Page 15-4

| | | |
|---|---------------|--------|
| 4 Radar Units @ \$2,250 | 9,000 | |
| 2 Alco Sensor Breath Test @ \$500 | <u>1,000</u> | |
| | | 10,000 |
| 1 Veritrac Series 9000 10 Channel Recording System - Less Trade | <u>18,000</u> | |
| | | 18,000 |
| 4 Marked Squads | 60,000 | |
| 2 Unmarked Squads | <u>24,000</u> | |
| | | 84,000 |
| Life Style Education Program @ \$400 ea. | <u>12,000</u> | |
| | | 12,000 |

Fire - Accts 4540, 4552 Page 16-8

| | | |
|--------------------------------------|---------------|--------|
| 3 Handie Talkie Units @ \$800 | 2,400 | |
| 3 Unit Battery Exercizer | 580 | |
| 10 Radio Pagers w/ Chargers @\$484 | 4,840 | |
| 3 S.C.B.A. & Extra Tank | 4,400 | |
| 1000' of 4" Water Supply Hose | <u>10,000</u> | |
| | | 22,220 |
| 1 1250 GPM Pumper Truck - 3 yr. Levy | <u>54,000</u> | |
| | | 54,000 |

Engineering - Acct 4404 Page 19-7

| | | |
|------------------------------------|---------------|--------|
| 1 Ultra Map Data Processing System | <u>12,500</u> | 12,500 |
|------------------------------------|---------------|--------|

Street - Acct. 4530, 4540, 4550 Page 20-8

| | | |
|--------------------------------|--------------|-------|
| Enclose Front Entryway at Shop | 5,000 | |
| Seal Coat Shop Parking Area | <u>4,000</u> | 9,000 |

| | | |
|-----------------|------------|-------|
| Shop Welder | 1,000 | |
| Floor Jack | 3,000 | |
| Battery Charger | <u>800</u> | 4,800 |

| | | |
|--|--------------|-------|
| Ceiling, Lighting, and Ventilation Improvements of Shop and Office Area | <u>5,000</u> | 5,000 |
|--|--------------|-------|

Park - Acct. 4540, 4552 & 5 Year Program Items
Page 21-8

| | | |
|--|--------------|--------|
| 7' Cut Front Runner Mower | 12,000 | |
| Flooring - Forest & Twin Oak Buildings | 5,400 | |
| Furnace - Forest Park | 2,200 | |
| Elec Service & Mast - Yunkers Park | <u>1,900</u> | 21,500 |

| | | |
|--|---------------|--------|
| Heavy Duty ½ Ton Pickup w/2-way Radio & Box Liner | <u>12,000</u> | 12,000 |
|--|---------------|--------|

| | | |
|--|---------------|---------|
| Replace & Update Apparatus & Equipment | | |
| Lee Park | 8,800 | |
| Kentucky Park | 11,000 | |
| Bassetts Creek Park | 26,550 | |
| Cavanaugh | 14,300 | |
| Crystal Highlands | 14,300 | |
| Iron Horse | 14,300 | |
| North Lions | 23,400 | |
| Skyway | 12,100 | |
| North Bass Lake | <u>14,300</u> | 139,050 |

Recycling - Acct. 4551, 4552 - Page 22-8

| | | |
|----------------------------------|--------------|-------|
| Micro Computer & Disk (½ to HRA) | <u>3,051</u> | 3,051 |
|----------------------------------|--------------|-------|

| | | |
|----------------------------------|---------------|--------|
| 8,000 Recycling Containers @ \$5 | <u>40,000</u> | 40,000 |
|----------------------------------|---------------|--------|

Water Dept. Acct. 4530, 4540, 4553 Page 238

| | | |
|--|--------------|--------|
| 1,200 Square Foot Addition to Building ($\frac{1}{2}$ to Sewer) | | 20,000 |
| Aluminum Trench Box ($\frac{1}{2}$ to Sewer) | | 2,500 |
| MH Oxygen Monitor ($\frac{1}{2}$ to Sewer) | 2,000 | |
| Miscellaneous | <u>1,000</u> | 3,000 |

Sewer Dept. Acct. 4530, 4540, 4552, 4553 Page 24-8

| | | |
|--|--------------|--------|
| 1,200 Square Foot Addition to Building ($\frac{1}{2}$ to Water) | | 20,000 |
| Aluminum Trench Box ($\frac{1}{2}$ to Water) | | 2,500 |
| Trailer for Generator | | 2,000 |
| MH Oxygen Monitor ($\frac{1}{2}$ to Water) | 2,000 | |
| Miscellaneous | <u>1,000</u> | 3,000 |

Recreation Acct. 4540, 4550, 4551 Page 25-8

| | | |
|-------------------------------------|------------|-------|
| Tropical Snow Machine - Concessions | | 1,200 |
| Computer Work Station Shelf Unit | 300 | |
| Decorative Banners (10) | 500 | |
| Portable Serving Cart | 350 | |
| Commercial Microwave Oven | <u>800</u> | 1,950 |
| Revamp Puppet Wagon & Puppet Stage | 2,500 | |
| Install Soundproof Material | 4,900 | |
| Miscellaneous | <u>850</u> | 8,250 |

Swim Pool Acct. 4530, 4550 Page 31-8

| | | |
|--------------------------|------------|-------|
| Vacuum Control Regulator | | 1,800 |
| Popcorn Machine | 1,000 | |
| Flurry Machine | 800 | |
| Flurry Storage Bin | <u>400</u> | 2,200 |

Non-Departmental Acct. 4310 Page 32-4, 4990, Page 32-8

| | | |
|---------------------------|--------------|--------|
| Labor Relations | 4,640 | |
| Detached Worker | 14,000 | |
| NW Hennepin Human Service | 5,100 | |
| Employee Assistance | 2,000 | |
| Adventure Club | 2,500 | |
| Senior Community Service | 1,560 | |
| Prism | 4,200 | |
| Employee Wellness Program | <u>8,000</u> | 42,000 |
| Emergency Allowance | 60,000 | |
| Computer Contingency | 10,000 | |
| Miscellaneous Refunds | <u>500</u> | 70,500 |

HRA Acct. 4551 Page 94-8

| | |
|---|-------|
| Micro Computer and Disk ($\frac{1}{2}$ to Recycling) | 3,051 |
|---|-------|

Equipment Reserve Fund - Fund #72

| | |
|--|--------|
| 1 32,000 G.V.W. Single Axle Diesel Powered Dump with Box and Plow | 50,000 |
|--|--------|

9/26/88

PARTIAL VEHICLE SCHEDULE FOR 1988

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|------|--------------|---------|-------------------|--------------------------------------|-------------------|
| 1 | 11 ADMIN. | 079 CTF | 1G1BL5163JR183285 | 1988 Chevrolet Caprice 4-door | \$11,958 |
| 2 | 11 ADMIN. | 128-475 | 1FABP43GOEZ155287 | 1984 Ford LTD 4-door Crown Vic. | \$6,150 |
| 61 | 12 ASSESSING | 128-494 | 1G1JC5117JJ194353 | 1988 Chevrolet Cavalier 4-Door Sedan | \$8,199 |
| 201 | 15 POLICE | 074-AKG | 1G1BL5165HX206166 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 205 | 15 POLICE | 639-AKC | 1FABP39M5EG194508 | 1984 Ford LTD 4-door | \$6,100 |
| 206 | 15 POLICE | 640-AKC | 1FABP39M3EG194510 | 1984 Ford LTD 4-door | \$6,100 |
| 207 | 15 POLICE | 638-AKC | 1FABP39M7EG194509 | 1984 Ford LTD 4-door | \$6,100 |
| 209 | 15 POLICE | RHJ-696 | 1G1AW19W7G6159579 | 1986 Chevrolet Celebrity 4-door | \$6,875 |
| 210 | 15 POLICE | PBW-105 | 2FABP43G1FX181968 | 1985 Ford LTD 4-door Crown Vic. | \$7,950 |
| 215 | 15 POLICE | 078 CTF | 1G1BL5166JR183703 | 1988 Chevrolet Caprice 4-door | \$11,938 |
| 3391 | 16 FIRE | FIRE | 1P3BP26C7DF186950 | 1983 Plymouth Reliant | \$5,000 |
| 27 | 17 BLDG | 128-490 | 1G1JC5116HJ228809 | 1987 Chevrolet 4-Door | \$7,900 |
| 28 | 17 BLDG | 637 AKC | 1FABP39M5EG194511 | 1984 Ford LTD 4-door | \$6,150 |
| 41 | 19 ENG | 102-700 | 2P4HB21EXBK234243 | 1981 Plymouth Van | \$5,000 |
| 39 | 19 ENG | 128-493 | 1G1JC5114JJ194357 | 1988 Chevrolet Cavalier 4-Door Sedan | \$8,199 |
| 101 | 25 REC | 102-712 | 1P3BM18C2DD179352 | 1983 Plymouth Horizon | \$3,700 |
| 55 | 26 HEALTH | 128-487 | 1G1JC5111HJ228815 | 1987 Chevrolet 4-Door | \$7,900 |
| 56 | 26 HEALTH | 128-489 | 1G1JC5119HJ228822 | 1987 Chevrolet 4-Door | \$7,900 |
| 57 | 26 HEALTH | 102-710 | 1M27AA7224344 | 1980 Chevrolet Monza | \$2,000 |

Vehicle Schedule Total

\$133,419

MARKED POLICE VEHICLE SCHEDULE FOR 1988

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|------|------------|---------|-------------------|---------------------------------------|-------------------|
| 200 | 15 POLICE | Marked | 1G1BL5167JR183614 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 202 | 15 POLICE | Marked | 1G1BL5162JR183620 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 203 | 15 POLICE | Marked | 1G1BL5168HX206176 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 204 | 15 POLICE | Marked | 1G1BL5162HX206173 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 208 | 15 POLICE | Marked | 1G1BL516XHX206180 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 211 | 15 POLICE | Marked | 1G1BL5167HX206184 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 212 | 15 POLICE | Marked | 1G1BL5161JR183608 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 214 | 15 PD RES. | 128-483 | 1GNGV26K5HF136077 | 1987 Chevrolet Suburban 4X4 (Reserve) | \$11,550 |

Marked Police Vehicles Total:

\$80,693

8/9/88 js

VEHICLE SCHEDULE 1988

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|------|--------------|---------|--------------------|---------------------------------------|-------------------|
| 1 | 11 ADMIN. | 079 CTF | 1G1BL5163JR183285 | 1988 Chevrolet Caprice 4-door | \$11,958 |
| 2 | 11 ADMIN. | 128-475 | 1FABP43GOEZ155287 | 1984 Ford LTD 4-door Crown Vic. | \$6,150 |
| 61 | 12 ASSESSING | 128-494 | 1G1JC5117JJ194353 | 1988 Chevrolet Cavalier 4-Door Sedan | \$8,199 |
| 200 | 15 POLICE | Marked | 1G1BL5167JR183614 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 201 | 15 POLICE | 074-AKG | 1G1BL5165HX206166 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 202 | 15 POLICE | Marked | 1G1BL5162JR183620 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 203 | 15 POLICE | Marked | 1G1BL5168HX206176 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 204 | 15 POLICE | Marked | 1G1BL5162HX206173 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 205 | 15 POLICE | 639-AKC | 1FABP39M5EG194508 | 1984 Ford LTD 4-door | \$6,100 |
| 206 | 15 POLICE | 640-AKC | 1FABP39M3EG194510 | 1984 Ford LTD 4-door | \$6,100 |
| 207 | 15 POLICE | 638-AKC | 1FABP39M7EG194509 | 1984 Ford LTD 4-door | \$6,100 |
| 208 | 15 POLICE | Marked | 1G1BL516XHX206180 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 209 | 15 POLICE | RHJ-696 | 1G1AW19W7G6159579 | 1986 Chevrolet Celebrity 4-door | \$6,875 |
| 210 | 15 POLICE | PBW-105 | 2FABP43G1FX181968 | 1985 Ford LTD 4-door Crown Vic. | \$7,950 |
| 211 | 15 POLICE | Marked | 1G1BL5167HX206184 | 1987 Chevrolet Caprice 4-door | \$8,300 |
| 212 | 15 POLICE | Marked | 1G1BL5161JR183608 | 1988 Chevrolet Caprice 4-Door Sedan | \$11,981 |
| 214 | 15 PD RES. | 128-483 | 1GNGV26K5HF136077 | 1987 Chevrolet Suburban 4X4 (Reserve) | \$11,550 |
| 215 | 15 POLICE | 078 CTF | 1G1BL5166JR183703 | 1988 Chevrolet Caprice 4-door | \$11,938 |
| 3381 | 16 FIRE | FIRE | K90AVCF4490 | 1978 Ford Pumper | \$116,600 |
| 3382 | 16 FIRE | FIRE | K90AVCF4482 | 1978 Ford Pumper | \$116,600 |
| 3386 | 16 FIRE | FIRE | 228901G288427 | 1968 International Pumper | \$99,110 |
| 3387 | 16 FIRE | FIRE | 228901G182064 | 1966 International Pumper | \$99,110 |
| 3391 | 16 FIRE | FIRE | 1P3BP26C7DF186950 | 1983 Plymouth Reliant | \$5,000 |
| 3393 | 16 FIRE | FIRE | 1GDJK33WXFS502734 | 1985 1 Ton 4WD GMC Truck | \$36,280 |
| 3394 | 16 FIRE | FIRE | 1FDKE30L2DHB25655 | 1983 Ford Rescue Truck | \$50,000 |
| 3395 | 16 FIRE | FIRE | CF611FAP1598 | 1973 Mack Aerial Truck | \$262,350 |
| 3398 | 16 FIRE | FIRE | F25HPFC3787 | 1979 Ford 3/4 Ton Pickup | \$11,077 |
| 3390 | 16 FIRE | FIRE | 1G1BN81Y9JR160588 | 1988 Chevrolet Caprice 4-Door Wagon | \$11,636 |
| 27 | 17 BLDG | 128-490 | 1G1JC5116HJ228809 | 1987 Chevrolet 4-Door | \$7,900 |
| 28 | 17 BLDG | 637 AKC | 1FABP39M5EG194511 | 1984 Ford LTD 4-door | \$6,150 |
| 41 | 19 ENG | 102-700 | 2P4HB21EXBK234243 | 1981 Plymouth Van | \$5,000 |
| 39 | 19 ENG | 128-493 | 1G1JC5114JJ194357 | 1988 Chevrolet Cavalier 4-Door Sedan | \$8,199 |
| 301 | 20 STREET | 102-722 | 1GCDC141VXFJ140791 | 1985 Chevrolet Pickup | \$7,000 |
| 302 | 20 STREET | 102-723 | 1GDJK34J1DV503527 | 1983 GMC 1 Ton 4/WD Dump Truck | \$13,000 |
| 304 | 20 STREET | 102-724 | F37YLB81414 | 1976 Ford 1 Ton W/Lift | \$12,000 |

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|------|-----------|---------|--------------------|--|-------------------|
| 305 | 20 STREET | 102-725 | 1GTGK24MOFJ520851 | 1985 GMC 4x4 3/4 Ton Pickup w/plow | \$11,500 |
| 305B | 20 STREET | | 53981054100 | 1986 Fox Brady Cub, 2.3 cu. yrd. | |
| | STREET | | | V-Box Spreader | \$2,460 |
| 310 | 20 STREET | 102-727 | F80FVY86756 | 1977 Ford Flatbed Truck | \$12,000 |
| 311 | 20 STREET | 102-726 | 1FDPK80U6FVA69454 | 1985 Ford Dump Truck | \$35,000 |
| 312 | 20 STREET | 102-728 | 1HTAA18EXBHA24761 | 1981 International Dump Truck | \$27,500 |
| 314 | 20 STREET | 102-729 | F80FVCF3032 | 1978 Ford Dump Truck | \$10,000 |
| 315 | 20 STREET | 102-730 | AA185KHA23482 | 1980 International Dump Truck/Diesel | \$25,000 |
| 316 | 20 STREET | 128-492 | 1GDJV34M2HJ526135 | 1987 1 Ton GMC Dump Truck | \$19,072 |
| 319 | 20 STREET | 102-732 | W55J007034 | 1955 Chevrolet Oil Truck | \$14,000 |
| 102 | 21 PARK | 102-713 | 1GTDC14D1EJ517224 | 1984 1/2 Ton GMC Pickup | \$5,000 |
| 103 | 21 PARK | 102-714 | CCD149J150200 | 1979 Chevrolet 1/2 Ton Pickup | \$2,000 |
| 104 | 21 PARK | 102-715 | 1GTGK24J7EJ516445 | 1984 GMC 3/4 Ton Diesel | \$9,500 |
| 105 | PARK | MSO-290 | 1FTHF36H8JKA85126 | 1988 Ford F350 4x4 Pickup | \$15,619 |
| 106 | 21 PARK | 128-474 | 1FDKF37H5GKB-03087 | 1986 Ford 1-Ton Dump Truck | \$12,500 |
| 107 | 21 PARK | 102-718 | C70EVCC8801 | 1978 Ford Tank Truck | \$10,000 |
| 108 | 21 PARK | 190-907 | 08326-10079 | 1981 Toro Work Cart | \$1,500 |
| 110 | 21 PARK | 102-719 | 1GBHK34M4BJ143725 | 1981 Chevrolet 1 Ton 4 WD Dump | \$4,000 |
| 111 | 21 PARK | 128-484 | | 1987 Chevrolet 3/4 Ton Pickup | \$9,235 |
| 115 | 21 PARK | 102-721 | F10BLCH3472 | 1978 Ford 1/2 Ton Pickup | \$2,000 |
| 154 | 21 PARK | 190-903 | | 1969 Trailer Flat-Bed | \$200 |
| 155 | 21 PARK | 190-904 | | 1967 Puppet Trailer | \$100 |
| 157 | 23 W/S | 190-905 | | 1956 Wards Trailer | \$250 |
| 401 | 23 W/S | 128496 | 1GCDC14Z8JZ247142 | 1988 Chevrolet Pickup | \$8,550 |
| 432 | 23 W/S | 102-704 | 1GCDC14NOFJ149645 | 1985 Chevrolet Pickup | \$6,722 |
| 426 | 23 W/S | 822-566 | C80FVX28195 | 1975 Vac-All | \$9,000 |
| 427 | 23 W/S | 128-477 | 1GBGC24MXGJ152374 | 1986 Chevrolet Pickup | \$8,871 |
| 428 | 23 W/S | 102-706 | 1GCDC14NOFJ139021 | 1985 Chevrolet Pickup | \$6,722 |
| 429 | 23 W/S | 102-707 | CCL249J146338 | 1979 Chevrolet 3/4 Ton Pickup | \$11,077 |
| 431 | 23 W/S | 102-708 | AA182JHA30439 | 1979 International w/Sewer Jet complete | \$22,000 |
| 101 | 25 REC | 102-712 | 1P3BM18C2DD179352 | 1983 Plymouth Horizon | \$3,700 |

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|------------------------|-----------|---------|-------------------|-----------------------|-------------------|
| 55 | 26 HEALTH | 128-487 | 1G1JC5111HJ228815 | 1987 Chevrolet 4-Door | \$7,900 |
| 56 | 26 HEALTH | 128-489 | 1G1JC5119HJ228822 | 1987 Chevrolet 4-Door | \$7,900 |
| 57 | 26 HEALTH | 102-710 | 1M27AA7224344 | 1980 Chevrolet Monza | \$2,000 |
| Vehicle Schedule Total | | | | | ===== |
| | | | | | \$1,350,253 |

8/9/88

CONTRACTORS' EQUIPMENT SCHEDULE 1988

| EQUIP. | DEPT. | SERIAL NO. | DESCRIPTION | ACTUAL CASH VALUE |
|--------|-------|-------------------|--|-------------------|
| 303 | 20 | 23181/93 | 1980 MT3 Trackless Plow | \$30,000 |
| 303A | 20 | AB7045 | Snow Plow | N/A |
| 303B | 20 | V385 | V-Plow | N/A |
| 303C | 20 | B-210 | Snow Blower | N/A |
| 320 | 20 | 120G87V4046 | 1978 Catepillar Grader | \$75,000 |
| 321 | 20 | 8T18527 | 1956 Catepillar Grader | \$12,500 |
| 323 | 20 | S36375 | 1978 Elgin Pelican Street Sweeper | \$45,000 |
| 324 | 20 | S4809S | 1981 Elgin Premiere Pelican Street Sweeper | \$60,000 |
| 326 | 20 | 1802 | 1964 Roscoe Packer | \$4,000 |
| 328 | 20 | 10023 | 1983 B-100 Buethling Asphalt Roller | \$4,000 |
| 328A | 20 | 1TKU01018DM083894 | 1984 Trail King Trailer | \$1,500 |
| 335 | 20 | 134775-U83-138 | Ingersol Rand Air Compressor | \$4,200 |
| 337 | 20 | 1931 | 1951 Ferguson Roller | \$9,000 |
| 329 | 20 | 7V314525D | 1955 Catepillar Loader, D-4 | \$15,000 |
| 330 | 20 | 41K7695 | 1978 Catepillar Loader 930 | \$75,000 |
| 330A | 20 | 105170 | Plow and Wing | N/A |
| 340 | 20 | 4636 | 1986 Wildcat Snowblower | \$30,000 |
| 351 | 20 | 300-1206 | Wayne Chipper | \$4,000 |
| 395 | 20 | HDCH 1284 | Kelly Creswell Paint Striper | \$1,000 |
| 398 | 20 | 36089 | Cresswell Striper, Paint | \$1,000 |
| 114 | 21 | B7100HD50384 | 1984 Kobota Utility Tractor | \$4,500 |
| 114A | 21 | | Underbody Blade | \$400 |
| 116 | 21 | U-302755 | 1980 Ford Utility Tractor | \$8,000 |
| 116A | 21 | | Underbody Blade | \$600 |
| 116D | 21 | | 1980 Backhoe | \$1,500 |
| 117 | 21 | 8973388 | 1978 Case Tractor w/Loader | \$12,500 |
| 117D | 21 | | 1962 Ice Shaver | \$200 |
| 118 | 21 | 41000284 | 1980 Holder Utility Tractor | \$12,000 |
| 118A | 21 | | Push Blade | \$150 |
| 119 | 21 | 5200 | 1976 Easy Rider Ball Field Groomer | \$750 |
| 120 | 21 | 8096 | 1973 Arnold Crawler Tractor | \$750 |
| 120D | 21 | | 1973 Arnold Dozer Blade | \$250 |
| 121 | 21 | 204SA290313L | 1979 John Deere Utility Tractor | \$8,500 |

EQUIPMENT SCHEDULE 1988

page 2

| EQUIP. | DEPT. | SERIAL NO. | DESCRIPTION | ACTUAL CASH VALUE |
|--------|-------|---------------|---|-------------------|
| 121D | 21 | | 1979 M/B Broom | \$700 |
| 122 | 21 | 204SA330756 | 1979 John Deere Utility Tractor | \$9,000 |
| 122D | 21 | | 1980 M/B Broom | \$700 |
| 123 | 21 | 3555355 | 1985 Exel Hustler Lawnmower | \$9,000 |
| 123D | 21 | | 1973 Sweepster Rotary Broom | \$100 |
| 124 | 21 | DD1835155 | 1975 Bunton Trim Mower | \$75 |
| 125 | 21 | 5664375 | 1987 Hustler Rangewing Mower - Model 400 | \$18,700 |
| 126 | 21 | 070502 72007 | 1983 Jacobsen Mower | \$14,000 |
| 127 | 21 | TY12588419918 | 1987 John Deere Mower 21" | \$350 |
| 128 | 21 | TY0004BG21182 | 1983 John Deere Blower | \$150 |
| 129 | 21 | 534169 | 1975 Snapper Lawnmower | \$100 |
| 130 | 21 | 3672 | 1983 Bob Cat Front Runner | \$6,500 |
| 131 | 21 | 142759 | 1979 Roof Self-propelled Mower | \$250 |
| 132 | 21 | | 1986 Homemade Cross Country Ski Groomer | \$250 |
| 133 | 21 | 385807 | 1979 Troybilt Roto-tiller | \$450 |
| 134 | 21 | 11773 | 1973 Roof Trim Mower | \$75 |
| 135 | 21 | 1112 | 1975 Sears Sprayer Pump and Motor | \$100 |
| 136 | 21 | 1039B4 | 1979 Toro Reel Lawnmower | \$1,000 |
| 137 | 21 | 001312 | 1974 Ariens Snow Blower | \$250 |
| 138 | 21 | 15350A9 | 1979 Scott Welder and Power Plant | \$200 |
| 139 | 21 | 47115 | 1969 Billy Goat Pool Vacuum Cleaner | \$100 |
| 140 | 21 | 471-46321 | 1963 Boss Sprayer | \$250 |
| 141 | 21 | | Dayton Portable Compressor | \$200 |
| 142 | 21 | | Gilson Cement Mixer | \$100 |
| 143 | 21 | | 1970 Rotary Broom | \$50 |
| 144 | 21 | 70110 | 1987 Toro 52" Walk Behind Mower | \$2,000 |
| 145 | 21 | 47015 | 1978 Sweepster Rotary Broom | \$200 |
| 146 | 21 | 1547 | 1971 Litholine Ice Shaver 90 | \$100 |
| 147 | 21 | 4568 | 1971 Ryan Ren-O-Thin | \$200 |
| 148 | 21 | | 1972 Sun Valley Ski Hill Snow Groomer | \$250 |
| 149 | 21 | 3-1P | 1975 Yard Man Edger/Trimmer | \$75 |

EQUIPMENT SCHEDULE 1988

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| EQUIP. | DEPT. | SERIAL NO. | DESCRIPTION | ACTUAL CASH VALUE |
|--------|-------|-------------------|------------------------------------|-------------------|
| 150 | 21 | | 1963 Flatbed Trailer | \$150 |
| 152 | 21 | 2001 | 1984 Towmaster Trailer | \$2,500 |
| 153 | 21 | 830891 | 1986 Olathe Overseeder | \$3,000 |
| 156 | 21 | Non-road use | 1967 Pipe & Hose Trailer | \$25 |
| 157 | 21 | | 1987 Home Made Float Trailer | |
| | | | act. wt. 1630lbs., GVW 3000lbs. | \$2,000 |
| 158 | 21 | 1237 | Kuhn 3p.t. Roto-tiller | \$900 |
| 159 | 21 | | 1967 Rogers Litter Picker | \$500 |
| 160 | 21 | | 1968 Ryan Ground Renovator | \$350 |
| 161 | 21 | | 1968 Brillion Grass Seeder | \$500 |
| 162 | 21 | | 1965 Roseman Tiller Rake | \$250 |
| 167 | 21 | | 1967 Spike Tooth Drag | \$100 |
| 168 | 21 | | 1967 Ford Post Hole Auger | \$25 |
| 170 | 21 | | 1962 Sears Paint Sprayer | \$50 |
| 172 | 21 | 948295 | 1978 Yardman Snow Blower | \$500 |
| 173 | 21 | 948299 | 1978 Yardman Snow Blower | \$500 |
| 174 | 21 | | 1979 Erskine Snow Blower | \$500 |
| 175 | 21 | WC14067 | 1980 Ford Rotary Mower | \$500 |
| 176 | 21 | MDTS44A29020 | 1978 Vermeer Tree Spade | \$7,500 |
| 177 | 21 | FM-55606 | 1980 Turf Vac Litter Picker | \$2,500 |
| 178 | 21 | | 1980 Diadem Fertilizer Spreader | \$500 |
| 179 | 21 | | 1979 Green Machine | \$25 |
| 180 | 21 | | 1978 Green Machine | \$25 |
| 181 | 21 | 2073450 | 1983 Green Machine #2000 | \$75 |
| 182 | 21 | 541889 | 1983 Green Machine #3000 | \$75 |
| 183 | 21 | | 1980 Case Posthole Auger | \$500 |
| | 21 | | 4 Ryan Weedwhips | \$300 |
| 97 | 22 | 37070/1AV3540706K | Kinco Sickle Mower | \$150 |
| 98 | 22 | N/A | Sickle Mower Trailer | \$75 |
| 433 | 23 | 0581380 | 1978 For 750 Tractor/Back Hoe | \$40,000 |
| 434 | 23 | 139785-V84--136 | 1984 Ingersall-Rand Air Compressor | |
| | | | 100 C.F.M. | \$7,500 |
| 435 | 23 | 363325 | Gorman-Rupp Pump 6" | \$3,500 |
| 436 | 23 | 21119 | Malsbury Steam Generator | \$2,000 |

EQUIPMENT SCHEDULE 1988

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| EQUIP. | DEPT. | SERIAL NO. | DESCRIPTION | ACTUAL CASH VALUE |
|---------------------------|-------|-----------------|-------------------------------|-------------------|
| 437 | 23 | | Flexible Bucket Macines (2) | \$2,000 |
| 438 | 23 | 181012WA | M.H. Blower | \$200 |
| 439 | 23 | 386-532 | 15 KW Power Generator | \$2,000 |
| 441 | 23 | 1886490 | Homelite Power Generator | \$300 |
| 442 | 23 | 853-1 | Homelite Auxiliary Pump 3" | \$700 |
| 443 | 23 | 92696476 | 1980 Homelite Diaphram Pump | \$800 |
| 444 | 23 | P-683 | 1980 Pollard Steamer | \$400 |
| 445 | 23 | Model 2P015 | 1982 Teel Auxiliary Pump | \$500 |
| 446 | 23 | BS60Y-601208105 | 1984 Wacker-Tamper | \$1,800 |
| 448 | 23 | 053722 | 1983 19" Lawnboy Mower | \$200 |
| | 23 | | 1978 Advance Floor Sweeper | \$150 |
| | 23 | | 1964 Mueller B100, 3/4" & 1" | |
| | | | Tapping Machine | \$800 |
| | 23 | | 1965 Mueller D-4, 1 1/2" & 2" | |
| | | | Tapping Machine | \$400 |
| 430 | 24 | F77058TR | 1978 Flexible Sewer Rodder | \$6,500 |
| 447 | 24 | 1068 | 1979 H U H, 4" Hydraulic Pump | \$1,395 |
| Equipment Schedule Total: | | | | ===== |
| | | | | \$581,995 |

VEHICLE SCHEDULE
NON LICENSED UNITS OR VEHICLE ATTACHMENTS

js

| VEH. | DEPT. | LICENSE | VIN | DESCRIPTION | ACTUAL CASH VALUE |
|-------------------------|-------|---------|----------|--|-------------------|
| | 15 | 6051798 | | 1985 Schwinn Bike - World Sport | \$120 |
| | 15 | 6051797 | | 1985 Schwinn Bike - World Sport | \$120 |
| | 15 | 6051796 | | 1985 Schwinn Bike - World Sport | \$120 |
| | 15 | 6051795 | | 1985 Schwinn Bike - World Sport | \$120 |
| | 16 | | | 1987 Zodiac Ice Rescue Boat with Two Life Lines | \$800 |
| | 16 | | | 1987 Freddie the Fire Truck | \$4,122 |
| 311A | 20 | 17469 | | Root Snow Plow | \$1,000 |
| 311C | 20 | 154 | | 77 Henderson Sand Spreader | \$400 |
| 311D | 20 | | | 1985 Root F-5 Snow Blade | \$2,200 |
| 312A | 20 | | 2135TH81 | Falls Snow Plow | \$1,000 |
| 312B | 20 | | 18864 | Root F-5 Snow Blade | \$1,500 |
| 312C | 20 | | 0172 | 1979 Swenson Sand Spreader | \$400 |
| 314A | 20 | | 17467 | Root Snow Plow | \$1,000 |
| 314B | 20 | | 468-81 | Inland Snow Blade | \$1,500 |
| 314C | 20 | | 0188 | 1978 Swenson Sand Spreader | \$400 |
| 315A | 20 | | 2010TH80 | Falls Snow Plow | \$500 |
| 315B | 20 | | 18217 | Root F-5 Snow Blade | \$1,500 |
| 315C | 20 | | 0171 | Swenson Sand Spreader | \$400 |
| 316D | 20 | | UH4D | 1978 Tank Body | \$4,000 |
| 350 | 20 | 190-908 | 035818 | 1975 LoBoy Beaver Trailer | \$5,000 |
| 334 | 20 | | 11317 | 1987 Gehl Model 4615 Skidsteer Loader | \$16,000 |
| | 20 | | 14315 | 1987 Aladin Model 1415 Power Washer | \$2,350 |
| 104A | 21 | | | 1984 Meyers Snow Plow | \$1,000 |
| 105A | 21 | | | 1980 Meyers Snow Plow | \$750 |
| 110A | 21 | | | 1981 Western Snow Plow | \$750 |
| 151 | 21 | 190-902 | | 1968 Utility Trailer | \$250 |
| 158 | 21 | 190-906 | | 1974 Monarch Tandem Trailer | \$500 |
| VEHICLE SCHEDULE TOTALS | | | | | ===== |
| | | | | | \$47,802 |

1989 PROPOSED DATA PROCESSING AND EQUIPMENT CHARGES

| DEPT | ACCT. | SERVICE CONTRACT | \$ | ACCT. | DATA PROCESSING/LOGIS TOTAL \$ | COMPUTER PROGRAM | ACCT. | CAPITOL OUTLAY | TOTAL \$ | ACCT. | MISC. | TOTAL \$ |
|------------------------|-------|--|---------|-----------------------|--------------------------------|------------------|----------------------------------|----------------|---------------|----------------------------|------------------|----------|
| 11 ADMIN | 4390 | SERVICE CONTRACT | \$2,173 | 4404 | MODULE & MUX COST | \$5,684 | CLERKS INDEX, BUSINESS LICENSE | 4551 | NEW EQUIPMENT | CUT | | |
| 12 ASSESSING | 4390 | SERVICE CONTRACT | \$105 | 4404 | MODULE & MUX COST | \$8,236 | PROPERTY DATA | 4551 | NEW EQUIPMENT | \$0 | | |
| 13 FINANCE | 4390 | SERVICE CONTRACT | \$1,370 | 4404 | MODULE & MUX COST | \$27,640 | PAYROLL, FINANCIAL, FIXED ASSETS | 4551 | NEW EQUIPMENT | \$5,000 | | |
| 15 POLICE | 4390 | SERVICE CONTRACT | \$1,628 | 4404 | MODULE & MUX COST | \$19,280 | POSSE, DOGS | 4551 | NEW EQUIPMENT | \$0 | | |
| 16 FIRE | 4390 | SERVICE CONTRACT | \$310 | 4404 | MODULE & MUX COST | \$1,056 | FIRE | 4551 | NEW EQUIPMENT | \$0 | | |
| 17 BUILDING | 4390 | SERVICE CONTRACT | \$410 | 4404 | MODULE & MUX COST | \$3,792 | PERMIT AND INSPECTIONS | 4551 | NEW EQUIPMENT | \$0 | | |
| 19 ENGINEERING | 4390 | SERVICE CONTRACT | \$774 | 4404 | MODULE & MUX COST | \$12,500 | ULTI MAPPING | 4551 | NEW EQUIPMENT | 0 | | |
| 20 STREET | 4390 | SERVICE CONTRACT | \$235 | 4404 | MODULE & MUX COST | \$5,228 | VEHICLE MAINTENANCE SYSTEM | 4551 | NEW EQUIPMENT | \$0 | | |
| 22+32 RECYCLING | 4390 | SERVICE CONTRACT | CUT | 4404 | MODULE & MUX COST | \$0 | | 4551 | NEW EQUIPMENT | CUT | | |
| 23 WATER | 4390 | SERVICE CONTRACT | \$38 | 4404 | MODULE & MUX COST | \$8,728 | UTILITY BILLING | 4551 | NEW EQUIPMENT | \$0 | | |
| 24 SEWER | 4390 | SERVICE CONTRACT | \$38 | 4404 | MODULE & MUX COST | \$8,519 | UTILITY BILLING | 4551 | NEW EQUIPMENT | \$0 | | |
| 25 REC | 4390 | SERVICE CONTRACT | \$1,235 | 4404 | MODULE & MUX COST | \$6,837 | REGISTRATION & FACILITIES | 4551 | NEW EQUIPMENT | \$0 | | |
| 26 HEALTH | 4390 | SERVICE CONTRACT | \$509 | 4404 | MODULE & MUX COST | \$828 | COMPLAINT TRACKING SYSTEM, DOGS | 4551 | NEW EQUIPMENT | CUT | | |
| 32 CONTINGENCY | | CONTINGENCY FOR SOFTWARE, MANDATORY CHANGES, EMERGENCY FUNDING | | | | | | | | | 4990 CONTINGENCY | \$10,000 |
| ===== | | | | | | | | | | | | |
| TOTAL SERVICE CONTRACT | | | | TOTAL DATA PROCESSING | | | TOTAL CAPITOL OUTLAY | | | TOTAL COMPUTER CONTINGENCY | | |
| 4390 = \$8,824 | | | | 4404 = \$108,328 | | | 4551 = \$5,000 | | | 4990 = \$10,000 | | |
| ----- | | | | ----- | | | ----- | | | ----- | | |