



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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*Harkness*

COUNCIL AGENDA

October 18, 1988

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on October 18, 1988, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Herbes  
P Moravec  
P Rygg  
P Langsdorf  
P Aaker  
P Leppa  
P Smothers

Staff

P Dulgar  
P Olson  
P Kennedy  
P Monk  
P Peterson  
P George  
— Neenan  
— Johnson

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of October 4, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Sm. to  
(approve) (approve, making the following exceptions:

\_\_\_\_\_ to) the  
minutes of the Regular City Council meeting of October 4, 1988.

Motion Carried.

CONSENT AGENDA

1. Consideration of a charitable gambling license for Church of All Saints at the Paddock Bar.
2. Set 7:00 P.M., or as soon thereafter as the matter may be heard, November 1, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Gerald Coleman for a variance to build a 24' x 22' detached garage at 4370 Brunswick Avenue North.
3. Set 7:00 P.M., or as soon thereafter as the matter may be heard, November 1, 1988, as the date and time for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Steve Plant and Dane Dale of Crystal Super Valu for a variance to build a 20' x 12' freezer addition at 4210 Douglas Drive.
4. Set 7:00 P.M., or as soon thereafter as the matter may be heard, November 1, 1988, as the date and time for a public hearing at which time the City Council will consider the proposed Charter Commission Amendment.

Moved by Councilmember Sm. and seconded by Councilmember Mar to remove item 1,       ,       , and        from the Consent Agenda.

Motion Carried.

Moved by Councilmember Lango and seconded by Councilmember Rygg to approve the Consent Agenda.

items 2, 3 and 4 on

Motion Carried.

*Sm/Mar to continue consideration of a charitable gambling license for Church of All Saints at the Paddock Bar to the Nov. 1, 1988 Council meeting & direct staff to investigate rental fees on lease agreement.*

*Motion Carried*

REGULAR AGENDA

1. The City Council considered an itinerant food license for the Rosary Society at St. Raphael's Church for a chicken dinner to be held on October 23, 1988 with waiver of fee.

Moved by Councilmember Rygg and seconded by Councilmember Sm to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) an itinerant food license for the Rosary Society at St. Raphael's Church for a chicken dinner to be held on October 23, 1988 with waiver of fee.

Motion Carried.

2. The City Council considered a request from First Minnesota Bank for a building permit to relocate an instant cash machine at 5440 West Broadway. *Jim Miller, Albitz Design, appeared and was heard.*

- A. Moved by Councilmember Sm and seconded by Councilmember Leppa to set surety in the amount of \$6,300 as a guarantee of faithful performance of certain work requirements as a condition of building permit approval for First Minnesota Bank, 5440 West Broadway, and further, to authorize the Mayor and City Manager to sign such site improvements agreement.

*Motion Carried*

- B. Moved by Councilmember Herbes and seconded by Councilmember Sm to (approve as recommended by the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) building permit #1285 for relocation of an instant cash machine for First Minnesota Bank at 5440 West Broadway, subject to standard procedure.

Motion Carried.



3. The City Council considered a request from Crystal Super Valu for a building permit to remodel the interior of the building at 4210 Douglas Drive.

Moved by Councilmember Rygg and seconded by Councilmember Sm to (approve as recommended by the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) building permit #1288 for remodeling the existing building at Super Valu, 4210 Douglas Drive, subject to standard procedure.

Motion Carried.

4. The City Council considered a request from Leslie Opsahl for the extension of a variance for Lot 1 of the Opsahl Addition at 4819 - 58th Avenue North.

Moved by Councilmember Rygg and seconded by Councilmember Lange to (approve as recommended by the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) an extension of variance application #8764 until October 19, 1989 as requested by Leslie Opsahl, 5757 Orchard Avenue North.

Motion Carried.

5. The City Council considered final approval of the plat Whinnery Terrace Second Addition for Octopus Car Wash, 5301 Douglas Drive.

Moved by Councilmember Herb and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-62

RESOLUTION APPROVING PLAT

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

6. The City Council considered a resolution seeking a grant from Metropolitan Council for state funding to carry out the 1989 Crystal Jazz Festival to be held at Crystal's Becker Park Performing Arts Center as part of the 1989 concert series.

Moved by Councilmember Largo and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-63

RESOLUTION SEEKING A GRANT FROM METROPOLITAN COUNCIL  
FOR STATE FUNDING TO CARRY OUT THE 1989  
CRYSTAL JAZZ FESTIVAL TO BE HELD AT CRYSTAL'S BECKER  
PARK PERFORMING ART CENTER AS PART OF THE 1989 SERIES

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

7. The City Council considered the First Reading of an Ordinance changing license fees for food establishments, refuse vehicles, lodging, pools and kennels as requested by Chief Sanitarian Tom Heenan.

Moved by Councilmember Largo and seconded by Councilmember May to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE CHANGING LICENSE FEES

and further, that the second and final reading be held on November 1, 1988.

Motion Carried.

8. The City Council considered a letter from George M. Hansen Company regarding financial system of internal control and accounting procedures as observed during the 1987 Audit.

*Miles Johnson, Finance Director, reported on the financial system now in place. The City Council, by common consent, accepted the report and concurred that a recording system of fixed assets should be in place by ~~1990~~ the year 1990.*

9. The City Council considered the First Reading of an Ordinance Amending Chapter 5 of the Crystal City Code - Park Dedication Ordinance.

*Mov/Herbes to table allowing staff to work with the City Attorney on the language in the draft ordinance.*

*Motion Carried*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following ordinance:

ORDINANCE NO. 88-

AN ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF  
THE CITY OF CRYSTAL

and further, that the second and final reading be held on November 1, 1988.

*Motion Carried.*

*Recess 8:22 p.m. - Reconvened at 8:34 p.m.*

10. The City Council considered the 1989 City Budget.

*Leppa/Mor to accept the City Manager's proposal to reduce the <sup>1989</sup> ~~1988~~ Crystal City Budget by #69,334, <sup>thus</sup> decreasing the millrate, with the City Manager using his discretion on Dept. 21 5 Year Programs and Dept. 27 Civil Service Professional Service, but making all other ~~changes~~ <sup>as</sup> proposed.*

*Motion Carried.*

Moved by Councilmember *Herbes* and seconded by Councilmember *Largo* to set 7:00 P.M. or as soon thereafter as the matter may be heard, November 1 1988, as the date and time for a public hearing at which time the City Council will consider the 1989 City Budget.

*Motion Carried*



OPEN FORUM

- \* ~~The Mayor~~ Mayor Aaker called a Special Mtg. of the City Council for 5:30 p.m. on November 9, 1988 to canvass the votes of the November 8, 1988 election.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

Mayor Aaker pointed out letter from Hornedale Bldg, Inc. withdrawing their request for a hearing on Nov. 1, 1988 re: Winnetka Woods Plat.

- \* The City Council considered a resolution relating to the City Treasurer.

Rygg/Herbes to adopt the following resolution etc.

Res. No. 88-64  
A Resolution Relating to the City Treasurer;  
Prescribing Certain Duties and Authorizations

- Roll Call

Motion Carried, res. etc.

- \* The City Council discussed a letter from B.P. Asst. to City Mgr. re: their participation in Hennepin County Regional Rail Authority (HCRRA) Light Rail Transit EIA Increment.  
Rygg/Lang to adopt the following res. etc.  
Res. No. 88-65

Moved by Councilmember Herbes and seconded by Councilmember Moe to approve the list of license applications.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Am to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:10 p.m.

Councilmember Smothers inquired as to what had been done about mud problem on the Pastor Enterprise property.

APPLICATIONS FOR LICENSE  
OCTOBER 18, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Fair School, 3915 Adair Avenue North, One Day Only  
Carnival, November 11, 1988

CHRISTMAS TREE LICENSE - \$30.25

PQT Company, 4007 58th Ave. N., Brooklyn Center, MN 55429

PLUMBING LICENSE 0 \$30.25

Northridge Plumbing Co., 11604 Flintwood St. NW, Coon Rapids,  
MN 55433

GAS FITTERS LICENSE - \$30.25

Associated Heating Inc., 4120 Cedar Ave. S., Mpls, MN 55407

Guaranty Heating Co., 11741 Elm Creek Rd., Osseo, MN 55369

Domestic Mechanical, 6667 W. Old Shakopee Rd., Bloomington,  
MN 55438

COIN-OPERATED AMUSEMENT DEVICES: (\$104.50 each machine)

Knights of Columbus #3656, 4947 West Broadway

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill Elementary PTSA, 6600 E. 27th Avenue North, One Day Only  
Carnival, October 28, 1988

## COUNCIL AGENDA - SUMMARY

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the meeting of October 4, 1988.

### **Consent Agenda Items**

1. Consideration of a charitable gambling license for Church of All Saints at the Paddock Bar.
2. Set public hearing to consider a request from Gerald Coleman for a variance to build a 24' x 22' detached garage at 4370 Brunswick Avenue North.
3. Set public hearing to consider a request from Steve Plant and Dane Dale of Crystal Super Valu for a variance to build a 20' x 12' freezer addition at 4210 Douglas Drive.
4. Set public hearing for November 1 to consider the proposed Charter Commission Amendment.

### **Public Hearings**

### **Regular Agenda Items**

1. Consideration of building permit #1285 to relocate an Instant Cash Machine at First Minnesota, 5440 West Broadway.
2. Consideration of building permit #1288 for interior remodeling of the existing building at Crystal Super Valu, 4210 Douglas Drive.
3. Consideration of extension of variance for Lot 1 of the Opsahl Addition at 4819 - 58th Avenue North as requested by Leslie Opsahl.
4. Consideration of Resolution for Final Plat Approval of Whinnery Terrace Second Addition for Octopus Car Wash, 5301 Douglas Drive.
5. Consideration of a resolution seeking a grant from Metropolitan Council for state funding to carry out the 1989 Crystal Jazz Festival to be held at Crystal's Becker Park Performing Arts Center as part of the 1989 series.

6. Consideration of City of Crystal license fees as presented in a memo from Chief Sanitarian Tom Heenan.
7. Consideration of a letter from the George M. Hansen Company regarding system of internal control and accounting procedures as observed during the 1987 Audit.
8. Consideration of First Reading of an Ordinance Amending Chapter 5 of the Crystal City Code.
9. Consideration of Resolution Adopting 1989 Budget and Levying Taxes for Certification to the County Auditor.

**Open Forum**

**Informal Discussion and Announcements**

**Licenses**

**Adjournment**



APPLICATIONS FOR LICENSE  
OCTOBER 18, 1988

FOOD ESTABLISHMENT - Itinerant (Exempt)

Fair School, 3915 Adair Avenue North, One Day Only  
Carnival, November 11, 1988

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FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill Elementary PTSA, 6600 E. 27th Avenue North, One Day Only  
Carnival, October 28, 1988

Sent with the preliminary agenda on 10-14-88:

Minutes of the Council Mtg. of 10-4-88.

Minutes of the Crystal Planning Commission of 10-10-88.

Gambling License renewal for Church of All Saints at the Paddock Bar; copy of lease agreement.

Letter from City Attorney dated 10-13-88 dated 10-13-88 re: Home Rule Charter; Ordinance relating To City Government: Amending The Crystal City Charter: Repealing Certain Sections Of The City Charter; Notice of Public Hearing On Amendment To The Home Rule Charter Of The City Of Crystal, Minnesota.

Memo from City Engr. dated 10-13-88 re: Site Improvements at 5440 West Broadway.

Memo from Bldg. Inspector dated 10-11-88 re: Bldg. Permit #1285 at 5440 West Broadway.

Memo from Bldg. Inspector dated 10-12-88 re: Bldg. Permit #1288 at 4210 Douglas Dr. N. (Super Valu)

Memo from City Engr. dated 10-5-88 re: Variance Extension in Opsahl Addition.

Memo from City Engr. dated 10-5-88 re: Final Plat of Whinnery Terrace Second Addition.

Resolution Seeking a Grant From Metropolitan Council For State Funding To Carry Out the 1989 Crystal Jazz Festival To Be Held At Crystal's Becker Park Performing Art Center as Part of The 1989 Series; Metropolitan Council Request For Payment of Grant-In-Aid.

Memo from Tom Heenan dated 9-16-88 re: License Fees; chart of current and proposed fees; Garbage Collection information on other cities.

Letter from George M. Hansen Company dated 9-27-88 re: Accounting Procedures and Internal Control Matters.

Memo from City Mgr. dated 9-26-88 re: Draft Park Dedication Ordinance; Letter from City Attorney's office dated 9-23-88; draft of An Ordinance Amending Chapter 5 of the Code of the City of Crystal.

Memo from City Engr. dated 10-12-88 re: Delinquent Sewer/Water/Street Light Charges.

Letter from Chuck Swanson, 3224 Brunswick Ave. No. dated 9-21-88 re: erosion along north bank of Bassett Creek; City Engrs letter in response to Mr. Swanson dated 9-23-88.

Letter from Homedale Builders, Inc. dated 10-11-88.  
Department Reports For The Month of August 1988.  
Crystal Park & Rec. Advisory Comm. minutes of 9-7-88.  
Crystal Park & Rec Dept. monthly report of September,  
1988.  
City of Crystal 1988 Expenditure Report - Sept. 1988.  
City of Crystal Violation Statistics of Final Dis-  
positions.  
Letter of thanks from the New Hope Director of Fire  
& Safety dated 9-30-88 re: Crystal's assistance  
at the Robbinsdale Cooper High School fire on  
September 22, 1988.  
Article: New Firefighting Rules - Volunteer Groups  
May Disappear.

Included in the packet on October 18, 1988:

Application For License for Chicken Dinner at  
St. Raphael's Church on 10-23-88 and request for  
waiver of fee.  
Memo from Supervising Sanitarian dated 10-14-88  
re: 1989 Budget.  
Notice of League of MN Cities Policy Adoption  
Meeting on Wed., November 16, 1988.  
Letter to MAC from Crystal Fire Chief dated 10-18-88  
thanking for use of one of their bldgs. for a  
Fire Station during the Bass Lake Road-Cty Rd. 81  
construction period.  
Memo from Lt. Thomseth dated 10-18-88 re: Police  
Officer Wellness Program Budget Proposal.  
Memo to Brooklyn Park City Mgr. from Charles Darth,  
Asst. to City Mgr. in Brooklyn Park dated 10-17-88  
re: City's Participation in Hennepin County's  
Regional Rail Authority Light Rail Transit EIA  
Increment.

*Barlene*

October 14, 1988

TO: City of Crystal Councilmembers  
FROM: Jerry Dulgar, City Manager  
RE: Preliminary Agenda for the October 18, 1988  
Council Meeting

Consent Agenda Items

4. Set public hearing for November 1 to consider the proposed Charter Commission Amendment.

Dave Kennedy indicated to me that on re-reviewing the statutes, the Charter Amendment Ordinance required a public hearing. He indicated to me that he would have a resolution to us setting the public hearing. We should adopt that resolution, have the hearing, and then the reading of the ordinance again and adoption.

Regular Agenda Items

5. Consideration of a resolution seeking a grant from Metropolitan Council for state funding to carry out the 1989 Crystal Jazz Festival to be held at Crystal's Becker Park Performing Arts Center as part of the 1989 series.

Ed Brandeen indicated to me that the grant has already been approved. The City needs to adopt the resolution to receive the funds. I recommend approval. I think this has been a real success in the past and a real feather in the hat for the City of Crystal.

6. Consideration of City of Crystal license fees as presented in a memo from Chief Sanitarian Tom Heenan.

Please review Mr. Heenan's memo and the AMM survey of license fees attached. I think all of the license fees recommended by Tom are in line and I would concur with his recommendation that we approve these to get our fees more in line with other communities and also to help offset the cost of the operation of the Health Department.

7. Consideration of a letter from the George M. Hansen Company regarding system of internal control and



accounting procedures as observed during the 1987 Audit.

This letter is routinely received by the City from the auditors after they audit. I just thought that I would like the Council to be aware that we do get input like this and have Miles present to discuss the changes that he has made to comply with the recommendations of the auditors.

8. Consideration of First Reading of an Ordinance Amending Chapter 5 of the Crystal City Code.

I've requested the City Attorney to prepare this ordinance. We're probably the only city in the metropolitan area that doesn't require park dedication funds for the development of property. Some people might argue that we're almost completely developed and it's not necessary, however, I can relate to you from past experience in St. Anthony and Anoka, both of which were relatively well developed, that we did accrue several funds for park development through this method. At Anoka and several years before I left, they were 85% developed, so it took in \$30,000 to \$40,000 in this fund.

Another real concern that I have and one thing that I am looking at is the possibility that the airport might ever develop. If that ever happened a fund need for parks and the funds to develop them could both be considerable. I would recommend that we have a first reading of the ordinance.

9. Consideration of Resolution Adopting 1989 Budget and Levying Taxes for Certification to the County Auditor.

We must adopt the budget this meeting so that Miles can complete all the paperwork to get to the county by the 25th. I'd recommend approval of the resolution and adoption of the budget as amended by the Council.

JD/js

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on October 4, 1988 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota. The Secretary of the Council called the roll and the following were present: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers. Absent was: Langsdorf. Also in attendance were the following staff members: John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk; Miles Johnson, Finance Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of September 20, 1988.

Moved by Councilmember Leppa and seconded by Councilmember Herbes to approve the minutes of the Regular City Council meeting of September 20, 1988.

Motion Carried.

The City Council considered the minutes of the Special Work Session held on September 27, 1988.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to approve the minutes of the Special Work Session held on September 27, 1988.

Motion Carried.

The Mayor acknowledged a donation by the Crystal Lions Club in the amount of \$2,000 to be used in the Police Departments' Drug Awareness Resistance Education program (D.A.R.E.).

The City Council considered the following items on the Consent Agenda:

1. Consideration of the appointment of election judges and designation of polling places for the November 8, 1988 General Election.
2. Consideration of a charitable gambling license for Lions Club Crystal at Palace Inn Broadway Pizza.

Moved by Councilmember Rygg and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a

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request from Larry McDonald for a variance to build an 18' x 26' attached garage that will encroach 2 feet in the required 5 foot side yard setback at 3232 Louisiana Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 1) to grant a variance of 2' in the required 5' side yard setback to build an 18' x 26' attached garage at 3232 Louisiana Avenue North as requested in variance application #88-47.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Harold and Kathleen Barry for a variance of 10 feet in the required 30 foot side street side yard setback to build a 24' x 28' detached garage at 5260 Georgia Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to approve the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 a) 2) iii) to grant a variance of 10' in the required 30' side street side yard setback to build a 24' x 28' detached garage at 5260 Georgia Avenue North as requested in variance application #88-46.

Motion Carried.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Aaker declared this was the date and time as advertised for a public hearing at which time the City Council will consider assessments for the Bass Lake Road Street Improvement Project #6689, Seal Coat Improvement #8889, Sidewalk Repair #8889, Disease Tree Removal #8889, Debris Removal #8889, Weed Cutting #8889, and Delinquent Sewer, Water, and Street Light Charges #8889. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard for Seal Coat Improvement #8889 were: Antonio Donato, 5509 Yates Avenue North; Michelle Kehn, 5550 Xenia Avenue North; Bruce Kleeberger, 5642 Zane Avenue North. Those present and heard for Sidewalk Repair #8889 were: Elaine Falkman, 3821 Adair Avenue North; Karen Krussow, 3827 Adair Avenue North.



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The Mayor closed the Public Hearing.

- A. Moved by Councilmember Leppa and seconded by Councilmember Herbes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-52

RESOLUTION ADOPTING ASSESSMENT FOR  
BASS LAKE ROAD STREET IMPROVEMENT PROJECT #66-A

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

- B. Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-53

RESOLUTION ADOPTING ASSESSMENT FOR 1988 SEALCOAT  
PROGRAM PROJECT #88-1

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

- C. Moved by Councilmember Smothers and seconded by Councilmember Herbes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-54

RESOLUTION ADOPTING THE ASSESSMENT FOR  
SIDEWALK REPAIR PROJECT #88-2

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

- D. Moved by Councilmember Leppa and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-55

RESOLUTION ADOPTING ASSESSMENT FOR DISEASED  
TREE REMOVAL AND WEED CUTTING AND DEBRIS REMOVAL



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By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

- E. Moved by Councilmember Herbes and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-56

RESOLUTION ADOPTING ASSESSMENT OF DELINQUENT SEWER,  
WATER, AND STREET LIGHT CHARGES

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered a resolution from Art Cunningham of the Civil Service Commission regarding the Hiring of the Disabled and Minorities in the Crystal Work Force.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to table the item for further study.

By roll call and voting aye: Smothers, Leppa; voting no: Herbes, Moravec, Rygg, Aaker; absent, not voting: Langsdorf.

Motion Failed.

Moved by Councilmember Moravec and seconded by Councilmember Rygg to amend the resolution as follows: 7th paragraph to read "BE IT FURTHER RESOLVED that the goal of the City is that by October 1, 1990, the developmental disabled and minorities will be hired in numbers representative of the population in the community and hiring opportunities." And, that the 8th paragraph should read "When vacancies occur through termination, retirements, promotions and so forth, a good faith effort will be made to fill the vacancies with qualified people from protected classes."

Moved by Councilmember Moravec and seconded by Councilmember Rygg to adopt the following resolution as amended, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-57

RESOLUTION FOR HIRING OF THE DISABLED AND  
MINORITIES IN THE CRYSTAL WORK FORCE

October 4, 1988

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By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

The Mayor called recess at 8:37 p.m. and the City Council reconvened at 8:50 p.m.

2. The City Council considered a Resolution Denying Application for Rezoning of Property at 6048 Lakeland Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Leppa to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-

RESOLUTION DENYING APPLICATION FOR REZONING OF  
PROPERTY AT 6048 LAKELAND AVENUE NORTH

BE IT RESOLVED By the City Council of the City of Crystal, Minnesota (City) as follows:

Section 1. Background.

1.01. Norling Motors (Applicant) has applied to the City for the rezoning of property (Property) located at 6048 Lakeland Avenue North in the City from B-4 Community Commercial to B-3 Auto Oriented Commercial.

1.02. On July 11, 1988, after a duly noticed public hearing, the Planning Commission of the City recommended denial of the proposed rezoning based upon the following findings:

1. Lot size at 15,000 square feet is too restrictive and not sufficient for the proposed long term use or other automotive uses.
2. Proposed use would increase traffic congestion in an area with poor access.
3. Poor track record in Crystal in terms of vehicle sales lots on sites of limited size.
4. Close proximity of existing residential property.
5. Potential adverse impact on the property values of said residential property.

1.03. On September 6, 1988, this Council considered the Applicant's request, gave first reading to an ordinance (Ordinance) to accomplish the rezoning, and took testimony from the Applicant, the City staff and owners of adjacent property. The Council

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reviewed extensive materials prepared by the City staff and examined a proposed site plan for the property. A second and final reading of the ordinance was scheduled for September 20, 1988. All interested parties were notified of the September 20 reading.

1.04. On September 20, 1988, the Council reviewed the application for rezoning and all materials and information previously submitted to it on the matter and received further testimony from the Applicant, the staff, and other concerned parties.

1.05. On a motion to approve the application and to give second and final reading to the Ordinance, the Council vote was 4 in favor, 3 opposed. Under state law, Minnesota Statutes, Section 462.357, an affirmative vote of 2/3 of the governing body is required to approve the rezoning of the Property. Therefore, the Mayor declared that the application was not approved. The City Attorney and staff were then directed to prepare a resolution setting forth the findings and reasons of the Council expressed at the meeting for the disapproval of the application in the form of a denial of the application for rezoning.

## Sec. 2. Findings.

2.01. This Council makes the findings of fact set forth in this section as the basis for its denial of the application for rezoning of the Property.

2.02. The size of the property (15,000 sq. ft.) is not adequate for the intensity of the proposed use. The Council has already indicated, by its approval of a modification to the Zoning Code (Ordinance no. 88-9) finally adopted on September 20, 1988, that a minimum lot size of 22,500 sq. ft. is required for the proposed use of the sale of motorized vehicles. Ordinance 88-9 would make the proposed use a conditional use in B-3 property.

2.03. The granting of the application and rezoning would, with the adoption of Ordinance 88-\_\_, in effect make the Applicant's use of the Property a non-conforming use, a result which is contrary to the spirit and intent of the Zoning Code of the City.

2.04. The proposed rezoning is inconsistent with the present zoning classifications of land adjacent to the Property and proposes a use of land that would adversely affect other uses in the area.

2.05. Applicant has presented no evidence to this Council other than its desire to operate a used car sale lot on the Property, that the present zoning classification is incorrect or not in accordance with the comprehensive municipal plan.



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2.06. The findings of the Planning Commission on which its recommendation of denial were based, are reasonable and entitled to great weight by this Council.

Sec. 3. Denial.

3.01. The application for rezoning of the Property is denied.

3.02. The City Clerk is directed to transmit a certified copy of this resolution to the Applicant.

By roll call and voting aye: Moravec, Aaker, Leppa; voting no: Herbes, Smothers, Rygg; absent, not voting: Langsdorf.

Motion Failed.

3. The City Council considered a request from Norling Motors to lease public property at 5548 Lakeland Avenue North. Gunnar Norling appeared and was heard.

Moved by Councilmember Leppa and seconded by Councilmember Smothers to direct staff to enter into negotiations for a contract to lease public property at 5548 Lakeland Avenue North to include \$3,000 annual lease payment for a three-year period and that property taxes be paid by Norling Motors.

Motion Carried.

4. The City Council considered a contribution of \$2,000 to The Association of Metropolitan Municipalities in an effort to develop computer analysis capability for the 1990 legislative session.

Moved by Councilmember Rygg and seconded by Councilmember Herbes that the City Manager indicate the City of Crystal's interest to the Association of Metropolitan Municipalities in contributing to an effort to develop computer analysis capability for the 1990 legislative session, but that the amount of the contribution be negotiated.

Motion Carried.

5. The City Council considered a resolution relating to Lost Bond No. R-482, City of Crystal Multifamily Housing Development Revenue Bonds (Crystal Senior Housing project) Series 1988.

Moved by Councilmember Herbes and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-58

RESOLUTION RELATING TO A CERTAIN  
LOST BOND: AUTHORIZING THE ISSUANCE OF A  
DUPLICATE BOND



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By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

6. The City Council considered a resolution awarding a bid for remodeling of the South Fire Station.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-59

RESOLUTION AWARDED BID TO  
RON GRAVES' LANDSCAPING & CONTRACTING

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

7. The City Council considered a contract renewal between Metropolitan Clinic of Counseling, Inc. (Employee Assistance Program) and the City of Crystal.

Moved by Councilmember Rygg and seconded by Councilmember Herbes to approve contract renewal between Metropolitan Clinic of Counseling, Inc. (Employee Assistance Program) and the City of Crystal for September 1, 1988 through August 31, 1989.

Motion Carried.

8. The City Council considered a request from the Environmental Quality Commission to have the City Council request an exemption to sales tax assessed for tree removal in the situation where the law requires diseased trees to be removed. Hugh Munns of the Environmental Quality Commission appeared and was heard.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-60

RESOLUTION REGARDING SALES TAX ON  
REQUIRED DISEASED TREE REMOVAL

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

October 4, 1988

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9. The City Council considered a revised development plan for property north of 62nd Avenue in Brooklyn Park.

Moved by Councilmember Leppa and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 88-61

RESOLUTION REGARDING RESPONSE TO THE CITY OF  
BROOKLYN PARK REDEVELOPMENT PLANS IN THE AREA NORTH OF  
62ND AVENUE BETWEEN COUNTY ROAD 81 & DOUGLAS DRIVE

By roll call and voting aye: Herbes, Moravec, Rygg, Aaker, Leppa, Smothers; absent, not voting: Langsdorf.

Motion carried, resolution declared adopted.

Councilmember Rygg suggested that Metro Council and the AMM Significance Commission get copies of Resolution No. 88-61.

10. The City Council considered proposed improvements to Medicine Lake Road as proposed by Golden Valley, New Hope, and Hennepin County.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to set 7:00 P.M., or as soon thereafter as the matter may be heard, November 1, 1988 for a public hearing at which time a feasibility study, detailing project costs and proposed assessments, could be considered by impacted property owners and the City Council.

Motion Carried.

11. The City Council considered the approval of the 1988 Union Contract with Local #49.

Moved by Councilmember Smothers and seconded by Councilmember Leppa to approve a wage increase for 1988 of 3.5% of which 1.5% is to be applied to the base salary and 2% in cash payable through August, 1988 or as soon after ratification as possible and the rest of the 1988 cash payment to be made December 15, 1988; an increase in wages effective January 1, 1989 of 3.5% of which 1.5% is to be applied to the base salary and 2% in cash payable; and an increase of ten dollars (\$10.00) in the Employer Contribution toward group health and life insurance for a maximum contribution of one hundred eighty-five dollars (\$185.00) per month per employee.

Motion Carried.

12. The City Council considered the Union Contract with Police Managers.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve the 1988 Union Contract with Police

October 4, 1988

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Managers to include a 5% wage increase from \$3,271 to \$3,451 per month; a Management Pay Differential in the amount of \$2,500 to be paid annually in a lump sum; and an increase of ten dollars (\$10.00) in Employer Contribution toward health, life, and long-term disability insurance, making a maximum contribution of one hundred eighty-five dollars (\$185.00) per month per employee of which a maximum amount of ten dollars (\$10.00) may be used for dental insurance.

Motion Carried.

13. Moved by Councilmember Herbes and seconded by Councilmember Moravec to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Herbes and seconded by Councilmember Leppa to adjourn the meeting.

Motion Carried.

The meeting was adjourned at 10:07 p.m.

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Mayor

ATTEST:

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City Clerk



## CRYSTAL PLANNING COMMISSION MINUTES

October 10, 1988

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Guertin, Halpaus, Kamp, Magnuson and Nystrom; the following were absent: Christopher, Elsen and Feyereisen; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Nystrom and seconded by Commissioner Anderson to approve the minutes of the September 12, 1988, meeting.

Motion carried.

Liz Reid appeared to ask the Planning Commission to endorse the concept of the proposed community center.

Moved by Commissioner Nystrom and seconded by Commissioner Kamp to endorse the concept of the proposed community center.

Motion carried.

1. Consideration of an extension of Variance Application #87-64 as requested by Leslie Opsahl.

Moved by Commissioner Guertin and seconded by Commissioner Kamp that pursuant to Section 515.55, Subd. 7, to recommend to the City Council to grant an extension until October 19, 1989, of Variance Application #87-64 (20' variance in required 40' rear yard setback for a potential house at 4819 - 58th Ave. N.) as requested by Leslie Opsahl, 5757 Orchard Ave. N.

Motion carried.

2. Consideration of Variance Application #88-48 as requested by Gerald Coleman for a detached garage which will encroach in the required 30' side street side yard setback at 4370 Brunswick Ave. N.

Moved by Commissioner Barden and seconded by Commissioner Nystrom that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 3 a) 2) iii) to grant a variance of 5' in the required 30' side street side yard setback to build a 24' x 22' detached garage at 4370 Brunswick Ave. N., P.I.D. #16-118-21-22-0125, as requested in Application #88-48 of Gerald Coleman.

The findings of fact are: Best use of property and added value to the property.

Motion carried.



October 10, 1988 - Continued

3. Loren Rumpza of Albitz Design on behalf of First Minnesota appeared regarding a building permit to relocate an Instant Cash Machine at 5440 West Broadway.

Moved by Commissioner Halpaus and seconded by Commissioner Guertin to recommend to the City Council to approve authorization to issue building permit #1285 to Albitz Design for relocation of an Instant Cash Machine for First Minnesota at 5440 West Broadway, P.I.D. #05-118-21-44-0006, subject to standard procedure.

Motion carried.

4. Consideration of Variance Application #88-49 as requested by Steve Plant and Dane Dale of Crystal Super Valu for a freezer addition which will encroach in the required 22' setback from the lot line on Colorado Avenue at 4210 Douglas Drive.

Moved by Commissioner Anderson and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 2 b) 1) to grant a variance of 9' in the required 22' setback to build a 20' x 12' freezer addition on the existing building at 4210 Douglas Drive, P.I.D. #16-118-21-22-0023, as requested in Application #88-49 by Steve Plant and Dane Dale.

The findings of fact are: Needed addition to the remodeling of the store and no interference to the residential area.

Motion carried.

5. Consideration of building permits as requested by Carpenters Construction Co. on behalf of Crystal Super Valu for remodeling to the existing building at 4210 Douglas Drive.

Moved by Commissioner Barden and seconded by Commissioner Nystrom to recommend to the City Council to approve authorization to issue building permits #1288 for remodeling the existing building and #1289 to install a concrete slab to Carpenters Construction Co. at 4210 Douglas Drive, P.I.D. #16-118-21-22-0023, subject to standard procedure.

Motion carried.

6. Alan Chazin of Homedale Builders, Inc. appeared regarding tentative approval of proposed plat Winnetka Woods Addition located at 3411 Winnetka Ave. N.

City Engineer Monk explained the five-lot proposal with Lot 4 in violation of noise standards of the PCA. Mr. Chazin expressed a willingness to work with the PCA regarding the noise standards.

October 10, 1988 - Continued

A petition with 90 signatures in opposition was submitted.

The following voiced their concerns and opposition:

Mike Blehert, 3408 Utah  
Sue Blehert, 3408 Utah  
Diane Schipper, 3425 Winnetka

These concerns were as follows: believes the request should be tabled or denied if the standards can't be met, does not believe proposed replatting in the best interest of the City nor neighborhood, does not believe valuation of house on a busy street as proposed and greater valuation for three houses protected rather than five.

Dave Kelco of the PCA stated there has been no litigation since the 1986 enactment of the MN Environmental Rights Act although the State could issue an injunction against City or developer for violations. On the proposed plat mitigative measures would include increase the setback for a house on Lot 4 or provide a berm.

Moved by Commissioner Barden and seconded by Commissioner Nystrom to recommend to the City Council to deny tentative approval of Winnetka Woods Addition which is a replat of Lots 1, 2 and 3, Block 1, Winnetka Park 5th Addition located at 3411 Winnetka Ave.

The findings of fact are: Lot 4 would be in clear violation of PCA standards. Recommending denial would be strong statement before Council that they anticipate the noise pollution issue.

Motion carried.

7. Consideration of final plat approval of Whinnery Terrace located at 5301 Douglas Drive (Octopus Car Wash).

Moved by Commissioner Guertin and seconded by Commissioner Barden to recommend to the City Council to grant final approval of Whinnery Terrace Second Addition which is a replat of Lots 1 and 2, Block 1, Whinnery Terrace located at 5301 Douglas Drive.

Motion carried.

Moved by Commissioner Halpaus and seconded by Commissioner Barden to adjourn.

Motion carried.

The meeting adjourned at 9:26 p.m.

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Vice Chairperson Magnuson

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Secretary Elsen



Charitable Gambling Control Board  
Rm N-475 Griggs-Midway Bldg.  
1821 University Ave.  
St. Paul, MN 55104-3383  
(612) 642-0555

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: 8-02301-002	/ EFF. DATE: 01/18/88	/ AMOUNT OF FEE: \$50.00
1. Applicant—Legal Name of Organization CHURCH OF ALL SAINTS MINNEAPOLIS X	2. Street Address 435 4th St NE	
3. City, State, Zip Minneapolis, MN 55413	4. County Hennepin	5. Business Phone (612) 379-4996
6. Name of Chief Executive Officer Rev George Kovalik		7. Business Phone (612) 379-4996
8. Name of Treasurer or Person Who Accounts for Revenues Lori Olson		9. Business Phone (612) 422-9389
10. Name of Gambling Manager Thadeus Dudek	11. Bond Number RPS304997	12. Business Phone ( )
13. Name of Establishment Where Gambling Will Take Place Paddock Bar Crystal	14. County Hennepin	15. No. of Active Members 620
16. Lessor Name Paddock Bar		17. Monthly Rent \$233
18. If Bingo will be conducted with this license, please specify days and times of Bingo.		
Days	Times	Days Times
19. Has license ever been: <input type="checkbox"/> Revoked Date: _____ <input type="checkbox"/> Suspended Date: _____ <input type="checkbox"/> Denied Date: _____		
20. Have internal controls been submitted previously? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		
21. Has current lease been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		
22. Has current sketch been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		

#### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

#### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

#### OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization	Signature (Chief Executive Officer)	Date	Title
	<i>George Kovalik</i>	1/29/88	Pastor

#### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 60 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

24. City/County Name (Local Governing Body) City of Crystal	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <i>[Signature]</i>	25. Signature of Person Receiving Application
Title <i>[Signature]</i>	Title:
Date Received (this date begins 60 day period) 10-10-87	
Name of Person Delivering Application to Local Governing Body: <i>[Signature]</i>	Township Name

CG-00022-02 (8/88)

White Copy—Board    Canary—Applicant    Pink—Local Governing Body

IC 9/22/88 am

Keep Lori.



State of Minnesota  
County of Hennepin } ss.

On this 6th day of October, A.D. 19 88, before me, a  
Notary Public \_\_\_\_\_ within and for said County, personally appeared  
Joe Hartinger, Thaddeus J. Dudek and George J. Kovalik

to me known to be the persons \_\_\_\_\_ described in and who executed the foregoing instrument, and acknowl-  
edged

that they executed the same as their free act and deed.



My Commission expires \_\_\_\_\_, 19 \_\_\_\_\_

Robert C. Flanders  
Notary Public

County of Hennepin

State of Minnesota

Lease

FROM

Paddock

LANDLORD(S)

TO

Church of all Saints

TENANTS(S)

Amount, \$ 2,800 per month

payable 1st of the month

at



THIS LEASE AGREEMENT, Made this 31<sup>st</sup> day of October, 1988,  
by and between Paddock, herein called LANDLORD(S),  
and Church of All Saints,  
herein called TENANT(S).

The LANDLORD(S) agrees to lease and rent to the TENANT(S), in consideration of rent paid and promises made by the TENANT(S), and the TENANT(S) agrees to rent and lease from the LANDLORD(S), the premises described below, located in the County of Hennepin and State of Minnesota:

To use and occupy the premises just as they are, without any liability or obligation on the part of the LANDLORD(S), to make any alterations, improvements or repairs of any kind on or about the premises, for and during the full term of 10-31-88 from and after the 10-31 day of 1989 for the following purposes:

The TENANT(S) agree to pay to the LANDLORD(S) as rent the sum of 33,600 dollars for and during the full term of this lease:

(2,800 per month)

IT IS FURTHER MUTUALLY AGREED between the parties as follows:

**QUIET ENJOYMENT.** The LANDLORD(S) promises that on paying the rent and performing the promises contained in this agreement, the TENANT(S) shall peacefully and quietly have, hold and enjoy the leased premises for the agreed term.

**ASSIGNMENT AND SUBLETTING.** The TENANT(S) shall not assign this lease or sublet the premises described above, in whole or in part, without first obtaining the LANDLORD(S) written consent.

**SURRENDER OF PREMISES.** At the expiration of the lease term, the TENANT(S) shall vacate and surrender the premises to the LANDLORD(S) in as good condition and repair as they were at the commencement of this lease, reasonable use and wear excepted.

**VIOLATION OF AGREEMENT.** If the TENANT(S) fails to make any payments mentioned in this lease agreement or fails to pay any rent when it becomes due, or violates any other promise, condition or agreement contained in this agreement, the LANDLORD(S) may re-enter and take possession of the premises. The LANDLORD(S) re-entry will not affect the TENANT(S) obligation to pay rent and fulfill any promise or agreement contained in this agreement for the full term of the lease. Or, the LANDLORD(S) may at \_\_\_\_\_ option cancel and terminate this lease agreement and may re-enter and take possession of the premises.

IN TESTIMONY WHEREOF, Both parties have hereunto set their hands the day and year first above written.

Signed, Sealed and Delivered in presence of

Joe Hutterer Seal  
Thaddeus J. Paddock Seal  
George J. Kozak Seal

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

October 13, 1988

Mr. Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Home Rule Charter

Dear Jerry:

Enclosed you will find a notice of public hearing on the proposed charter amendment and a draft copy of an ordinance adopting the amendment. As I mentioned to you over the telephone, I had overlooked the requirement in the statute that there be a public hearing on the proposed amendment after two weeks' publication of the notice containing the text of the amendment. The public hearing can be called by motion at the Council's meeting on Tuesday.

With the various publication deadlines and so forth, I think a schedule for the adoption of the amendment is as follows:

- First Reading - Sept. 20, 1988*
- 1) October 18 - call public hearing and give first reading to the ordinance.
  - 2) October 27 - publish notice of public hearing.
  - 3) November 15 - conduct public hearing and give second reading to ordinance.
  - 4) November 24 - publish ordinance.
  - 5) January 23, 1989, last date for submission of petition requesting referendum;
  - 6) February 22, 1989 - expiration of 90 day waiting period after adoption of ordinance.
  - 7) March 1, 1989 - effective date of new Charter.

Mr. Jerry Dulgar  
October 13, 1988  
Page 2

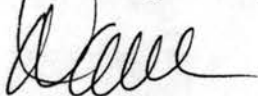
As I mentioned too, the statute requires that the text of the amendment be included in the notice of public hearing. This will make for a rather long notice and large publication expenses, but perhaps Darlene can talk to the people about setting up the text of the amendment in such a way that copies of it can be available for general distribution. This appears to have been done when the original charter was adopted in 1960. In that way, perhaps some of the publication expenses can be recouped.

I regret that my oversight delays the adoption of the charter by about a months time.

If you have any questions about this schedule please let me know.

By the way, it is not necessary to have unanimous approval by the Council at the first reading of the ordinance but the second must be passed by a unanimous vote by all members of the Council.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

cc: John T. Irving



ORDINANCE NO. 88-\_\_\_\_\_

AN ORDINANCE RELATING TO CITY  
GOVERNMENT: AMENDING THE CRYSTAL  
CITY CHARTER: REPEALING CERTAIN  
SECTIONS OF THE CITY CHARTER.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Background: Findings: Authority.

1.01. The City of Crystal (City) is governed by a home rule charter adopted August 23, 1960, pursuant to the Constitution of the State of Minnesota and Minnesota Statutes, Chapter 410 (Act).

1.02. The Charter Commission of the City of Crystal (Commission) has proposed the adoption of a comprehensive amendment (Amendment) to the City Charter and recommended to the City Council that the Amendment be adopted by City Council ordinance in the manner prescribed by Section 410.12, Subdivision 7 of the Act. The form of the Amendment has been reviewed by this Council and is now on file with the City Clerk.

1.03. A public hearing on the Amendment was duly held on November 15, 1988, by the City Council after two weeks' published notice containing the text of the Amendment as required by the Act. The notice contained a brief description of the nature and scope of the Amendment. All persons desiring to be heard with reference to the Amendment were heard at the public hearing.

1.04. The Council finds and determines that it is in the best interest of the City and its inhabitants that the Amendment be adopted.

Sec. 2. Adoption: Repeals: Effective Date.

2.01. The Amendment as proposed by the Commission is adopted.

2.02. The Amendment constitutes the new Charter of the City of Crystal.

2.03. This ordinance is effective on March 1, 1989, 1989. If, by January 23, 1989, a petition requesting a referendum on this ordinance, signed by registered voters of the City is filed with the City Clerk, this ordinance will not be effective until approved by 51% of the voters voting on the question of its adoption at a special election called by the Council for that purpose.



2.04. Upon the effective date of the Amendment the City Clerk is authorized and directed to file a copy of the Amendment with the Secretary of State of the State of Minnesota, the Hennepin County Recorder, and in the City Clerk's office with the certificate required by Section 410.11 of the Act.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

A:0011OD06.F16

NOTICE OF PUBLIC HEARING  
ON AMENDMENT TO THE HOME  
RULE CHARTER OF THE CITY OF  
CRYSTAL, MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal, Minnesota, will conduct a public hearing on

TUESDAY, NOVEMBER 15, 1988

at 7:30 P.M., or as soon thereafter as the matter can be heard, in the Council Chambers in City Hall, 4141 Douglas Drive North in the City, to consider oral and written testimony concerning a proposed comprehensive amendment of the Home Rule Charter of the City.

The Amendment has been prepared and is proposed by the Charter Commission of the City of Crystal and consists generally of a comprehensive revision of the entire Charter. In general terms, the revisions to the Charter:

- a) make editorial changes in style, punctuation and grammar;
- b) make the text of the Charter gender neutral by removing all masculine and feminine personal pronouns;
- c) remove present Charter provisions made obsolete by state law;
- d) remove other obsolete provisions of the Charter;
- e) embody in the Charter certain provisions of state general and special laws applicable to the City.

It is recommended by the Charter Commission that the amendment be adopted by ordinance of the City Council in the manner prescribed by Minnesota Statutes, Section 410.12, Subdivision 7. Under that procedure, designed to facilitate routine charter amendments, the City Council must, if the Council approves the amendment, adopt the amendment by ordinance after the public hearing by a unanimous vote of all of its members. The adopting ordinance is effective 90 days after its passage and publication, but if within 60 days thereof a petition signed by two percent of the registered voters, or 2000 registered voters, whichever is less, is filed with the City Clerk, the ordinance is not effective until approved by 51% of votes cast on the amendment at the regular municipal election or a special election called for that purpose.

Copies of the text of the proposed amendment in both the form included in this notice and in a form showing changes made by the amendment to the present charter are available for public inspection at the office of the City Clerk during normal business hours of the City.

The text of the proposed amendment, which is in fact a completely new charter of the City, is as follows:

(Text of Amendment)

BY ORDER OF THE CITY COUNCIL

/s/ Darlene George  
City Clerk

00110D06.F16

# APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL  
CRYSTAL, MINNESOTA

## COUNCILMEMBERS:

I Rosary Society  
WE St. Raphael's Church  
7301 Bass Lake Road  
Crystal, MN 55428

Fee, \$...exempt  
ITINERANT  
New .....Renewal  
Telephone...537-8401

enclose the sum of EXEMPT DOLLARS  
to the City of Crystal as required by the Ordinances of said City and have complied with all the  
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Rosary Society at St. Raphael's Church hereby make application to  
Chicken Dinner  
operate an Itinerant Food Establishment at 7301 Bass Lake Road  
for the period ONE DAY ONLY through October 23, 1988 subject to all  
conditions and provisions of said Ordinance.

City Use Only

Print Name of Applicant

x Elise Haraszyn  
Signature of Applicant



TO: Jerry Dulgar, City Manager

FROM: Bill Monk, City Engineer

DATE: October 13, 1988

RE: Site Improvements at 5440 West Broadway

As a condition of building permit issuance, City policy dictates a site improvement agreement be executed. It is recommended the attached agreement be approved as a guarantee of the site improvement completion.

A handwritten signature in dark ink, appearing to be 'B. Monk', written in a cursive style.

WM:jrs

55th AVENUE NORTH

WEST BROADWAY

EXISTING BUILDING

EXISTING CANOPY

NEW BITUMINOUS DRIVE  
2 CONCRETE CURBS  
ADDITIONAL LANDSCAPING  
NEW PYLON SIGN  
NEW ATM

LIGHT POLE

SITE PLAN

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and \_\_\_\_\_, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as First Minnesota Savings Bank, 5440 West Broadway.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct access drive with a minimum of 6" Class 5 base and 2" bituminous surface.
- Landscape all open and disturbed areas.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$6,300.00 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_.

SEAL

CITY OF CRYSTAL

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
CITY MANAGER

IN THE PRESENCE OF:

\_\_\_\_\_  
SECOND PARTY

\_\_\_\_\_  
SECOND PARTY



DATE: October 11, 1988

TO: Jerry Dulgar, City Manager

FROM: Don Peterson, Chief Building Inspector

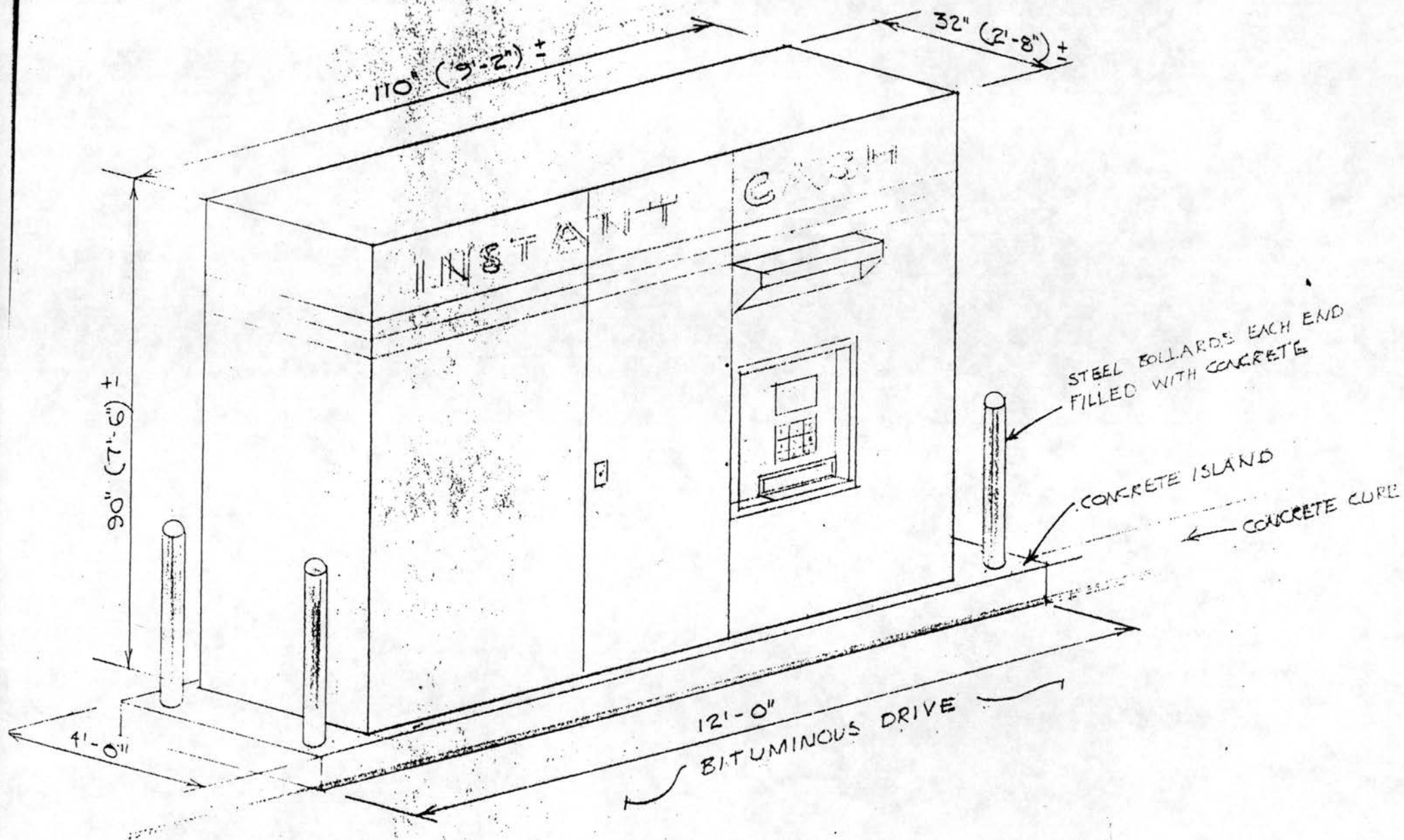
RE: Building Permit #1285 at 5440 West Broadway

First Minnesota Bank wishes to re-locate their Automatic Teller Machine from the west side of their building to the location shown on the attached site plans.

This is a modification of the site plan and Mr. Bill Monk will have an agreement addressing the site improvements.

I will have a transparency and Mr. Loren Rumpza will be present to answer any questions.

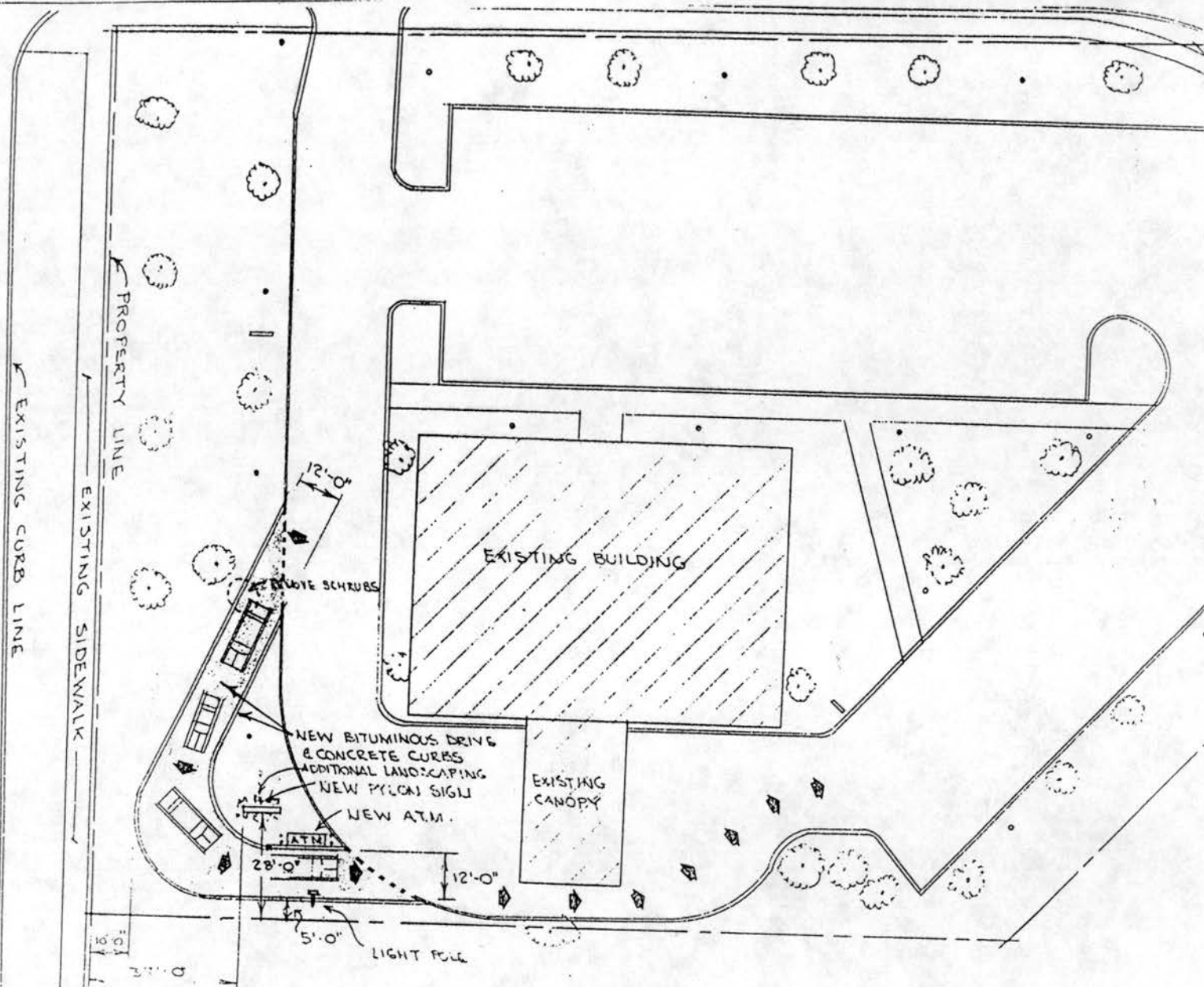
kk  
Attachments



## ISOMETRIC - AUTOMATIC TELLER MACHINE

SCALE: 1/2" = 1'-0"

WEST BROADWAY



DATE: October 12, 1988

TO: Jerry Dulgar, City Manager

FROM: Don Peterson, Chief Building Inspector

RE: Building Permit #1288 at 4210 Douglas Dr. N.  
(Super Valu)

Super Valu is planning some extensive remodeling, adding a delicatessen and a 20' X 12' freezer addition to the East side of the building.

Building Permit #1288 is for the interior remodeling which, if authorization to issue is granted, will allow them to start that phase of construction.

The authorization to issue building permit #1289 (for the freezer) will be on the November 1, 1988 agenda after the public hearing on Variance application #88-49.

There will be someone present to answer any questions you may have and I will have a floor plan available for your review.

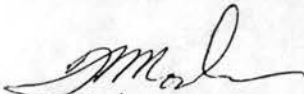
kk



TO: Planning Commission  
FROM: Bill Monk, City Engineer  
DATE: October 5, 1988  
RE: Variance Extension in Opsahl Addition

As the Planning Commission and City Council approved the two-lot subdivision described as the Opsahl Addition (see attached exhibits), a 20-foot rear yard setback variance was required to render the newly created lot buildable. According to Section 515.55, Subd. 7, a variance is valid for one year from date of approval. To keep his setback variance in effect until the lot is sold, Mr. Opsahl has requested a one-year extension.

Staff has no problem with the requested extension and recommends approval.



WM:jrs

Encls

10/12/88 UPDATE

On October 10 the Planning Commission acted to recommend approval of the extension of the setback variance for Lot 1 of the Opsahl Addition.



66



CO. RD. NO. 10

North



TO: Planning Commission  
FROM: Bill Monk, City Engineer  
DATE: October 5, 1988  
RE: Final Plat of Whinnery Terrace Second Addition

A condition of building permit issued several years ago included platting the Octopus Car Wash lot at 5301 Douglas Drive. The final plat as attached is consistent with the preliminary version approved previously by the Commission and Council. This item is essentially housekeeping and approval of the final plat is recommended.

WM:irs

  
Encls

10/12/88 UPDATE

On October 10 the Planning Commission acted to recommend approval of the final plat as referenced above.





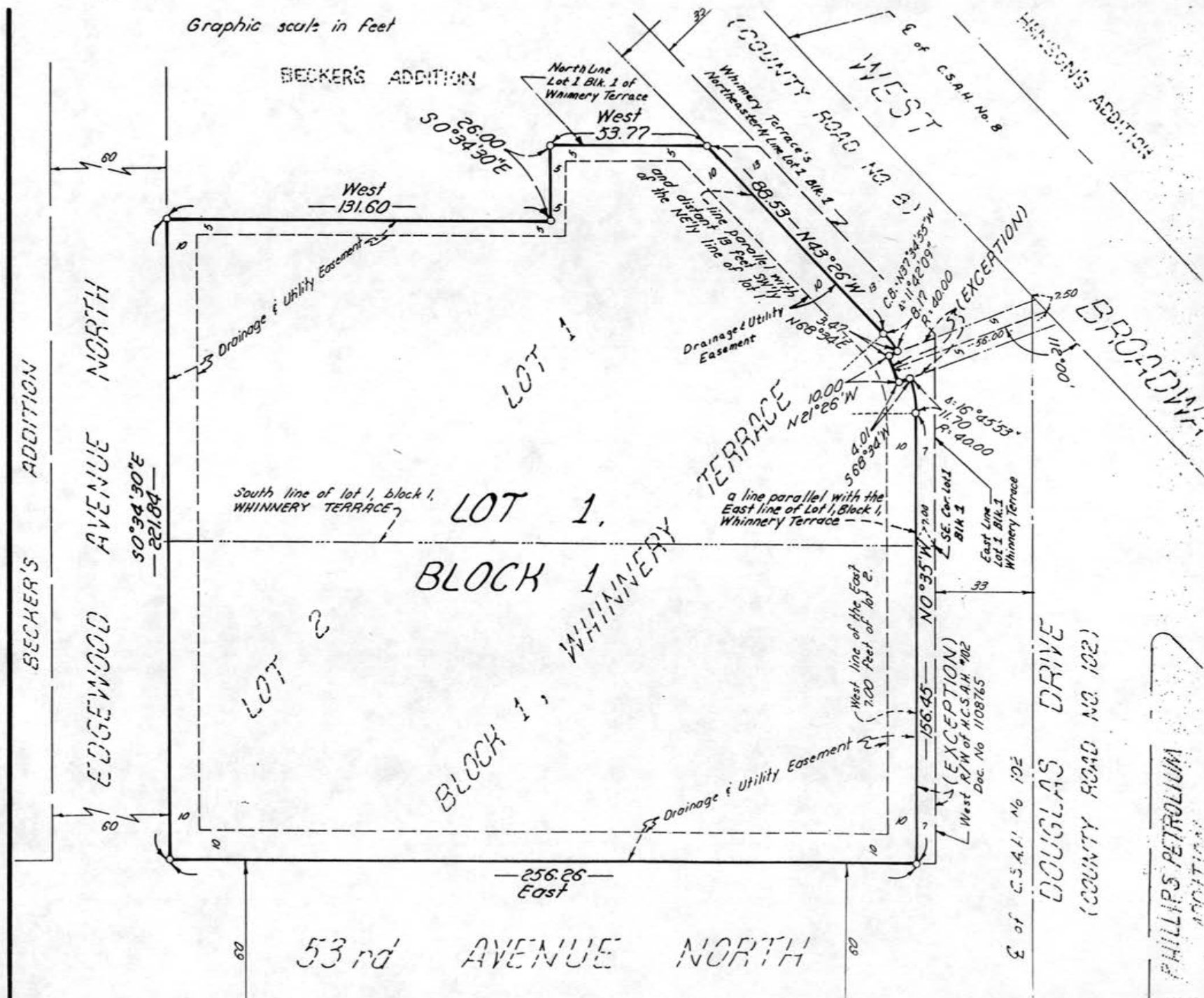
**PLAT  
LOCATION**

*Location Map*

*Scale  
1" = 400'*

N  
A

### BECKER'S ADDITION



PHILLIPS PETROLIUM

RESOLUTION NO. 88-

RESOLUTION:

WHEREAS, The City of Crystal  
(name of organization)

desires to seek a grant from the Metropolitan Council for state funding to  
carry out the 1989 Crystal Jazz Festival to be held at Crystal's  
Becker Park Performing Arts Center as part of the 1989 series; and  
(brief description of project)

WHEREAS, the Metropolitan Council requires that all grantees authorize  
and specify by resolution of their governing body the individual to apply for  
and execute the grant agreement on behalf of the organization.

NOW THEREFORE, BE IT RESOLVED:

THAT, Jerry Dulgar, City Manager,  
(name of individual) (title)

is authorized to apply for and execute on behalf of the City of Crystal  
(name of  
a grant agreement with the  
organization)

Metropolitan Council for the 1989 Crystal Festival to be held at  
(brief description of program)

Crystal's Becker Park Performing Arts Center as part of 1989 series

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairperson or President

METROPOLITAN COUNCIL  
Mears Park Centre - 230 East Fifth Street  
Saint Paul, Minnesota 55101  
612-291-6303


REQUEST FOR PAYMENT OF GRANT-IN-AID

Metro Account Number: 4728110  
Amount of Grant: \$3,000.00  
Application Number: M-09-9-S  
Date Contract Sent: \_\_\_\_\_

Please fill in the information below and return this form and two contracts, signed by an authorizing official, to Kate Houston at the Metropolitan Council. Verification that the person signing the form and contracts is legally authorized to bind your organization must be included. \*If a fiscal agent is being used, checks must be made out to the fiscal agent; therefore, name and address of the fiscal agent must be indicated below.

Make check payable to:

Name City of Crystal  
(name of organization)  
Address 4141 Douglas Drive North  
City Crystal, MN 55422  
State Minnesota Zip Code 55422

  
\_\_\_\_\_  
Authorizing Official's Signature

10-11-88  
\_\_\_\_\_  
Date

DR0417  
DJDE C ;  
DJDE END;



M E M O R A N D U M

September 16, 1988

TO: Jerry Dulgar

FROM: Tom Heenan *TH*

RE: License Fees

I have prepared a series of recommended fee changes. These fees basically reflect what other cities and Hennepin County were charging in 1988. In some cases I have not raised the fees to full compatibility to moderate the one-year impact.

The major change is the proposal to adopt a Quality Assurance Credit program such as Brooklyn Park and Brooklyn Center have used for several years. I am also proposing to charge for plan review for the first time.

The Quality Assurance option allows the operator to limit his license fee when he prepares and implements a plan for the control of food-borne illness. Our experience has shown that it is a significant aid in the improvement of food sanitation and it limits the amount of time the inspecting sanitarian must spend instructing management and employees in proper food handling practices.

Many operators are currently using a form of this plan and are receiving no "reward" or acknowledgment of their accomplishment.

jm

	<u>Current Fees</u>	<u>Proposed</u>
Restaurant, Bar, Food Additional Facility	110.00 27.50 ea.	220.00 w/QA 150.00 30 ea. addl. fac. w/QA 40 ea. addl. fac. w/out QA
Retail Additional Facility Plan Review	82.50 27.50 ea. 0	170 w/QA 100 30 w/QA, 40 w/out QA New - License Fee Remodel - 50% of License Fee
Special Food	33.00	35.00
Honor Snacks	33.00	35.00
More than one location	220.00	220.00
Food Vehicle	27.50	30.00
Fleet (5 or more) (Inc. Bakery)	137.50	150.00
Catering Food Vehicle	110.00	110.00
Itinerant - 1st Day	27.50	30.00
Addl Day	11.00	12.00
Refuse Vehicle Company License each vehicle	27.50 16.50	50.00 25.00
Lodging 1-15	36.25	70.00 + 2.50/room
16-35	45.00	
36-100	116.00	
over 100	152.00	
w medication additional	0	50.00
Pools		
Outdoor	66.00	100.00
Indoor	110.00	150.00
Kennels		
Private	27.50	30.00
Commercial	36.25	50.00

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	<u>Current Fees</u>	<u>Proposed</u>
Restaurant, Bar, Food	110.00	220.00 w/QA 150.00
Additional Facility	27.50 ea.	30 ea. addl. fac. w/QA 40 ea. addl. fac. w/out QA
Retail	82.50	170 w/QA 100
Additional Facility	27.50 ea.	30 w/QA, 40 w/out QA
Plan Review	0	New - License Fee Remodel - 50% of License Fee
Special Food	33.00	35.00
Honor Snacks	33.00	35.00
More than one location	220.00	220.00
Food Vehicle	27.50	30.00
Fleet (5 or more) (Inc. Bakery)	137.50	150.00
Catering Food Vehicle	110.00	110.00
Itinerant - 1st Day	27.50	30.00
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each vehicle	16.50	25.00
Lodging 1-15	36.25	70.00 + 2.50/room
16-35	45.00	
36-100	116.00	
over 100	152.00	
w medication additional	0	50.00
Pools		
Outdoor	66.00	100.00
Indoor	110.00	150.00
Kennels		
Private	27.50	30.00
Commercial	36.25	50.00



# BUSINESS & MISCELLANEOUS

## GARBAGE COLLECTION

### CITIES 0 - 2,500

St. Francis 50.00/truck  
Spring Park  
Woodland

### CITIES 2,500- 10,000

Bayport  
Chanhassen 25/tck/15/1st + 5 ad.  
Chaska 50.00/tck  
Circle Pines  
Dayton  
Deephaven 135.00  
Falcon Heights 50.00  
Fridley 60 & 1st tck;ea ad 15  
Mahtomedi  
Mendota Heights 25.00 + 15/tck  
Mound 100.00  
Newport 25.00  
Orono  
Osseo  
Prior Lake 100 1st tck; ea ad 25  
Rosemount 25.00  
St. Anthony 100.00  
St. Paul Park 25.00  
Savage 100 + ea ad 25  
Shorewood 30.00  
Spring Lake Park 25 + 10/tck  
Wayzata

### CITIES 10,000 - 20,000

Andover  
Anoka  
Champlin  
Hastings  
Hopkins  
Inver Grove Heights 25 + 3 ea ad  
Lakeville  
Mounds View 55.00  
No. St. Paul  
Oakdale 50.00  
Ramsey  
Robbinsdale 50/1st + 25 ea ad  
Shakopee  
Stillwater  
Woodbury 50.00

### CITIES OVER 20,000

Apple Valley 30 1st tck; 30 ea ad	Golden Valley 30.00/truck
Blaine 75.00	Maple Grove 40/1st 15 ea ad
Bloomington 28 1st tck; 12 ea ad	Maplewood 64.00
Brooklyn Center 35/company 20 tck	Minneapolis
Brooklyn Park 50 + 30 ea ad	Minnetonka 33/1st 16 ea add.
Burnsville	New Brighton 50.00
Columbia Heights 30.00	New Hope 50/1st 12.50 ea add
Coon Rapids	Plymouth 55/1st 16 ea add
Cottage Grove 50 R or C, 75/both	Richfield 129/1st 30 ea add
Crystal 27.50/company 16.50 tck	Roseville 100.00
Eagan 40/1st tck; 20 ea add.	St. Louis Park 120/1st 10 ea add
Eden Prairie	St. Paul 130.00
Edina 50/1st tck; 30 ea add.	

# BUSINESS & MISCELLANEOUS

## GROCERY/SUPER MARKET

### CITIES 0 - 2,500

St. Francis  
Spring Park  
Woodland

### CITIES 2,500- 10,000

Bayport  
Chanhassen  
Chaska  
Circle Pines  
Dayton  
Deephaven  
Falcon Heights per sq. ft.  
Fridley 45.00  
Mahtomedi  
Mendota Heights  
Mound  
Newport  
Orono  
Osseo  
Prior Lake  
Rosemount  
St. Anthony  
St. Paul Park  
Savage  
Shorewood  
Spring Lake Park  
Wayzata 200.00

### CITIES 10,000 - 20,000

Andover  
Anoka  
Champlin  
Hastings  
Hopkins  
Inver Grove Heights  
Lakeville  
Mounds View  
No. St. Paul  
Oakdale  
Ramsey  
Robbinsdale  
Shakopee  
Stillwater  
Woodbury

### CITIES OVER 20,000

Apple Valley  
Blaine  
Bloomington 375 + bakery or meat 25  
Brooklyn Center 250.00  
Brooklyn Park 100.00  
Burnsville  
Columbia Heights per sq. ft.  
Coon Rapids  
Cottage Grove  
Crystal 82.50  
Eagan  
Eden Prairie 225.00  
Edina 305.00

Golden Valley 100 + 20 ea add.  
Maple Grove  
Maplewood  
Minneapolis  
Minnetonka 110.00  
New Brighton 30-40.00 as per ft.  
New Hope 100.00 retail  
Plymouth  
Richfield 160.00 grocery  
Roseville 50-150 as per size  
St. Louis Park 200.00  
St. Paul

# BUSINESS & MISCELLANEOUS

## ANIMALS:

### DOG KENNEL/CATTERY

#### CITIES 0 - 2,500

St. Francis	25.00 D
Spring Park	
Woodland	

#### CITIES 2,500- 10,000

Bayport	
Chanhassen	25.00 dog & cat
Chaska	25.00 d
Circle Pines	
Dayton	
Deephaven	
Falcon Heights	
Fridley	25.00 d
Mahtomedi	C.U.P.
Mendota Heights	
Mound	50.00 d
Newport	10.00
Orono	
Osseo	
Prior Lake	50.00
Rosemount	100 dog & cat
St. Anthony	
St. Paul Park	
Savage	
Shorewood	25.00 d
Spring Lake Park	
Wayzata	25.00 d

#### CITIES 10,000 - 20,000

Andover	
Anoka	35.00 d
Champlin	25.00 d
Hastings	
Hopkins	
Inver Grove Heights	50.00, 35 ren.d
Lakeville	
Mounds View	d 27.00 res; 44 comm.
No. St. Paul	
Oakdale	
Ramsey	
Robbinsdale	50.00
Shakopee	d C.U.P.; c 100.00
Stillwater	
Woodbury	50.00

#### CITIES OVER 20,000

Apple Valley	50.00	Golden Valley	200.00 d
Blaine	25.00 d	Maple Grove	
Bloomington	26.00 d	Maplewood	25.00 ren. 5.00
Brooklyn Center	50.00 d	Minneapolis	
Brooklyn Park	30.00	Minnetonka	35.00 comm.
Burnsville		New Brighton	
Columbia Heights	50.00	New Hope	50.00
Coon Rapids	35.00 d	Plymouth	55.00 d
Cottage Grove	C.U.P.	Richfield	129.00 comm.
Crystal	27.50 d; 36.25 c	Roseville	75.00 d
Eagan	50.00 d	St. Louis Park	240.00 d
Eden Prairie	50.00 comm; 25 priv.	St. Paul	
Edina	50.00		

# BUSINESS & MISCELLANEOUS

## MOTEL

### CITIES 0 - 2,500

St. Francis  
Spring Park  
Woodland

### CITIES 2,500- 10,000

Bayport  
Chanhassen  
Chaska  
Circle Pines  
Dayton  
Deephaven  
Falcon Heights  
Fridley 1st unit 125,5 ea add.  
Mahtomedi C.U.P.  
Mendota Heights  
Mound  
Newport  
Orono  
Osseo  
Prior Lake  
Rosemount  
St. Anthony  
St. Paul Park  
Savage  
Shorewood  
Spring Lake Park  
Wayzata

### CITIES 10,000 - 20,000

Andover  
Anoka  
Champlin  
Hastings  
Hopkins  
Inver Grove Heights  
Lakeville  
Mounds View  
No. St. Paul  
Oakdale  
Ramsey  
Robbinsdale  
Shakopee  
Stillwater  
Woodbury

### CITIES OVER 20,000

Apple Valley  
Blaine  
Bloomington 5.00/unit  
Brooklyn Center 1-15 70, 16-35 95  
Brooklyn Park 1-15 70, 16-35 95  
Burnsville  
Columbia Heights  
Coon Rapids  
Cottage Grove  
Crystal 1-15 36.25, 16-35 45  
Eagan  
Eden Prairie  
Edina

Golden Valley 5/unit  
Maple Grove  
Maplewood 1-15 48, 16-35 75  
Minneapolis  
Minnetonka 1-18 75, 19-35 100  
New Brighton  
New Hope 1-18 10, 19-35 25  
Plymouth  
Richfield 129/1st unit, ea ad 8  
Roseville 5.00/unit  
St. Louis Park 1-50 150d; 1.50 ea ad  
St. Paul 1-20 195.25, 26-50 260.60



# BUSINESS & MISCELLANEOUS

## RESTAURANT

### SIT DOWN/DRIVE-IN

#### CITIES 0 - 2,500

St. Francis  
Spring Park  
Woodland

#### CITIES 2,500- 10,000

Bayport  
Chanhassen  
Chaska  
Circle Pines  
Dayton  
Deephaven  
Falcon Heights  
Fridley 45.00 sit  
Mahtomedi 30.00 drive-in  
Mendota Heights  
Mound 5.00 sit  
Newport  
Orono  
Osseo  
Prior Lake  
Rosemount  
St. Anthony  
St. Paul Park  
Savage  
Shorewood  
Spring Lake Park  
Wayzata 200.00

#### CITIES 10,000 - 20,000

Andover  
Anoka  
Champlin  
Hastings  
Hopkins  
Inver Grove Heights  
Lakeville  
Mounds View  
No. St. Paul  
Oakdale 100.00  
Ramsey  
Robbinsdale 25/sit; 10 drive in  
Shakopee  
Stillwater  
Woodbury

#### CITIES OVER 20,000

Apple Valley	Golden Valley	150.00
Blaine	Maple Grove	
Bloomington 375/ov.4, 225/less 4	Maplewood	129.00
Brooklyn Center 250.00 sit	Minneapolis	
Brooklyn Park 150-350 sit	Minnetonka	220.00
Burnsville	New Brighton	
Columbia Heights 40-100 sit, 40/drive	New Hope	125.00
Coon Rapids	Plymouth	
Cottage Grove	Richfield	330.00
Crystal 110.00	Roseville	150.00
Eagan	St. Louis Park	200.00
Eden Prairie	St. Paul 97.50-650.75/seat	
Edina 305 or 255 if cert;take out 205 or 155		

September 27, 1988

City Council  
City of Crystal  
4141 North Douglas Drive  
Crystal, Minnesota 55422

Dear Council Members:

During the course of our examination, we made certain observations relating to the system of internal control and accounting procedures which we are bringing to your attention in this letter. We are presenting the letter in four sections.

- A. Accounting Procedures and Internal Control Matters
- B. Discussion of Operations
- C. Other Matters
- D. Conclusion

A. ACCOUNTING PROCEDURES AND INTERNAL CONTROL MATTERS

Federal Revenue Sharing

With the termination of the Federal Revenue Sharing Program, we recommend that all money in this fund be designated and expended during 1988.

Revenue Classifications

Property taxes, assessments, fiscal disparities taxes and homestead credit receipts are all recorded as current or delinquent taxes. These receipts should each be posted to their own revenue account code and not combined together.

Assessment Collections

Prepayments on new assessment projects are not deposited until after the public hearing adopting the assessment roll. Receipts should not be held, they should be deposited promptly when received.

City Council  
City of Crystal

September 27, 1988  
Page 2

A. ACCOUNTING PROCEDURES AND INTERNAL CONTROL MATTERS (CONTINUED)

CDBG

Community Development Block Grant disbursements per the financial records should be reconciled on a regular basis to the claims submitted for reimbursement. \$390 of expenditures from 1986 were not submitted for reimbursement.

Chart of Accounts

The State Auditor has recommended a classification of accounts for cities. Consideration should be given to updating the City's present system to make it consistent with other cities and conform to the State Auditor's requirements.

Payrolls

Certain employees (temporary, HRA, council, etc.) are included in the various payroll reports prepared by the City, but they are paid on vendor checks. Payroll reconciliations and report preparation would be easier if all employees were paid on payroll checks through the LOGIS payroll system.

Park and Recreation Receipts

The Park and Recreation Department uses a cash register to process their collections; however, not all receipts are recorded through the cash register. Procedures should be reviewed to determine the proper use of the cash register, i.e. should all receipts be processed through the register; if not, what form of reconciliation should be prepared to reconcile the register receipts to the total collected.

Transfers

Transfers between funds should be recorded in the revenue ledger separately as transfers rather than included with other types of revenue. Separate recording of transfers makes it easier to trace transfers and to determine that all transfers authorized by Council are recorded.

General Fixed Assets

Our opinion on the City's financial statements is qualified because the general fixed assets owned by the City are not included. The City should establish records for its various property and equipment. Such records would improve internal control over the property and equipment and to remove the qualification from our opinion.

B. OPERATIONS

In the paragraphs which follow, we comment on significant changes in operations during 1987 from the previous year.

General Fund

A comparison of General Fund revenues and expenditures for 1987 to those for 1986 is as follows:

	<u>1987</u>		<u>1986</u>	<u>Increase</u>	<u>Percent</u>
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>(decrease)</u>	<u>of change</u>
Revenue	\$4,711,326	\$4,754,806	\$4,735,697	\$ 19,109	.4
Expenditures	<u>5,501,326</u>	<u>4,947,727</u>	<u>4,509,591</u>	<u>438,136</u>	9.7
Net change	<u>\$ (790,000)</u>	<u>\$ (192,921)</u>	<u>\$ 226,106</u>	<u>\$(419,027)</u>	185.3

The major elements of revenue for the two years were:

	<u>1987</u>	<u>1986</u>	<u>Increase</u>	<u>Percent</u>
			<u>(decrease)</u>	<u>of change</u>
General property taxes	\$1,446,441	\$1,415,917	\$ 30,524	2.2
Licenses and permits	210,701	224,190	(13,489)	6.0
Intergovernmental	2,225,687	2,241,019	(15,332)	.7
Charges for services	345,486	306,951	38,535	12.6
Fines and forfeitures	221,578	229,387	(7,809)	3.4
Other revenue	<u>304,913</u>	<u>318,233</u>	<u>(13,320)</u>	4.2
	<u>\$4,754,806</u>	<u>\$4,735,697</u>	<u>\$ 19,109</u>	

Comments:

1. General property taxes increased \$30,524 or 2.2% in 1987 and account for 30% of total revenue (30% in 1986).
2. Major elements of the change in charges for services were:

	<u>Increase</u>	<u>Percent</u>
	<u>(decrease)</u>	<u>of change</u>
Street improvement	\$ 8,102	16.0
Health and sanitation	10,944	10.0
Park and recreation	9,117	9.8
Swimming pool	<u>10,766</u>	31.6
	<u>\$ 38,929</u>	

3. The major changes in other revenue were interest earned which decreased \$94,971 or 40.3% and refunds and reimbursements, primarily insurance, which increased \$53,127.



City Council  
City of Crystal

September 27, 1988  
Page 4

B. OPERATIONS (CONTINUED)

General Fund (Continued)

Major elements of expenditures for the two years were:

	<u>1987</u>	<u>1986</u>	<u>Increase (decrease)</u>	<u>Percent of change</u>
General administration	\$1,024,193	\$ 954,816	\$ 69,377	7.3
Public safety	1,592,590	1,487,364	105,226	7.1
Public works	631,730	564,080	67,650	12.0
Health and sanitation	133,459	115,149	18,310	15.9
Park and recreation	817,202	698,936	118,266	16.9
Unallocated	678,082	685,446	(7,364)	1.1
Transfers to other funds	<u>70,471</u>	<u>3,800</u>	<u>66,671</u>	1,754.5
	<u>\$4,947,727</u>	<u>\$4,509,591</u>	<u>\$438,136</u>	9.7

Comments:

Major changes occurred in:

	<u>Increase (decrease)</u>	<u>Percent of change</u>
General government		
City administration	\$ 41,992	9.9
Elections	(10,856)	95.9
Assessing	14,266	15.8
Finance department	13,767	13.9
Public safety		
Police protection	79,361	6.4
Fire protection	13,777	12.1
Protective inspection	18,824	23.7
Public works		
Engineering	31,771	19.8
Street maintenance	35,879	8.9
Health and sanitation	18,310	15.9
Park and recreation		
Park maintenance	29,403	8.8
Recreation	82,446	31.1
Transfers		
Thorson Community Center Fund	70,471	

Expenditures for 1987 were less than budget for all functions except for assessing and transfers to other funds.

City Council  
City of Crystal

September 27, 1988  
Page 5

B. OPERATIONS (CONTINUED)

General Fund (Continued)

Conclusions:

Total revenue increased \$19,109 in 1987. General property tax revenue increased \$30,524 due to increased mill rates and charges for services increased \$38,535. These reflect the City's move toward less reliance upon intergovernmental revenues.

The undesignated fund balance at December 31, 1987 was \$2,008,649 or approximately 36% of the 1988 budgeted expenditures, a decrease from 41% of the 1987 budgeted expenditures at December 31, 1986. Such a fund balance is necessary to provide for working capital, contingencies, etc.

The City should review its fund balance requirements to determine the adequacy of the fund balance.

Water and Sewer Fund

A condensed summary of operations for the last four years follows:

	<u>1987</u>	<u>1986</u>	<u>1985</u>	<u>1984</u>
Operating revenue				
User charges - Water	\$ 844,123	\$ 697,959	\$ 694,476	\$ 678,289
User charges - Sewer	886,876	859,476	848,278	844,929
Other	<u>62,606</u>	<u>83,083</u>	<u>109,403</u>	<u>61,414</u>
	<u>\$1,793,605</u>	<u>\$1,640,518</u>	<u>\$1,652,157</u>	<u>\$1,584,632</u>
Operating expenses				
Water	\$ 888,002	\$ 868,966	\$ 835,457	\$ 853,710
Sewer	<u>1,038,560</u>	<u>972,036</u>	<u>980,232</u>	<u>996,136</u>
	<u>\$1,926,562</u>	<u>\$1,841,002</u>	<u>\$1,815,689</u>	<u>\$1,849,846</u>
Operating loss	\$ (132,957)	\$ (200,484)	\$ (163,532)	\$ (265,214)
Other revenue (expense) -				
Net	<u>249,575</u>	<u>251,933</u>	<u>322,557</u>	<u>297,545</u>
Net income	<u>\$ 116,618</u>	<u>\$ 51,449</u>	<u>\$ 159,025</u>	<u>\$ 32,331</u>

City Council  
City of Crystal

September 27, 1988  
Page 6

B. OPERATIONS (CONTINUED)

Water and Sewer Fund (Continued)

Net other revenue consists mainly of an add-back of depreciation on contributed assets. This, in effect, allows the continuation of rate structures which do not charge property owners for improvements already paid for by special assessments. The operation of this fund should be closely monitored, however, to ascertain that rates are adequate to compensate for possible future conditions and deterioration in plant facilities.

Swimming Pool Bonds Debt Service Fund

The December 31, 1987 fund balance of \$102,881 will provide adequate funds to pay the debt and interest thereon (\$20,430) due in 1988. The balance in the fund when the bonds are paid is available for appropriation by Council.

C. OTHER MATTERS

Certificate of Achievement for Excellence in Financial Reporting

Many of the Cities we presently audit are either participating in the Certificate of Achievement Program or have made plans to join the program in the near future. We encourage this participation and feel it should be a goal of the City of Crystal. It requires a concentrated effort from city management who must present financial and statistical data and narrative explanations far beyond those found in the current annual report. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a city and its management. Reports qualifying for a certificate provide a better understanding of the City's finances to bond rating agencies, potential investors and other users of the financial statements.

City Funds

At present the City has several funds that could be included as part of the General Fund. Even if the activity were part of the General Fund the related revenue and expenditures could still be readily ascertained. Funds of this nature include:

- Pension Fund
- Past Audit Fund
- Park Reward Fund
- Arts and Entertainment Fund
- Planning Fund

City Council  
City of Crystal

September 27, 1988  
Page 7

C. OTHER MATTERS (CONTINUED)

PIR Fund

Equipment acquisition and other costs are paid from this Fund. Many of the expenditures are for items that would be a General Fund type expenditure. We feel financial reporting and budgeting would be improved if all General Fund type expense were reflected in the General Fund, and the financing for these items of expense be provided for by transfers from the PIR Fund.

Police and Fire Relief Associations

The finance department does the investing and accounting for these Associations. Considerable staff time is used on these activities. The City should investigate the possibility of reducing costs through the retention of a trustee to perform these functions. The evaluation of a trustee should include not only cost but investment performance and yield. The cost of performing these functions must be paid by the City in either instance.

Finance Department

With the continued increase in the complexity of the City's accounting and reporting needs the position of Assistance Finance Director should be investigated. Such an individual would be of great assistance to the Finance Director.

D. CONCLUSION

We are pleased to report that the internal control of operations continued to be good, the financial records are maintained on a current basis, and the employees are discharging their responsibilities in a capable and efficient manner.

Administrative policies are being consistently followed and supervised by what we consider to be an outstanding administrative staff.

\* \* \* \* \*



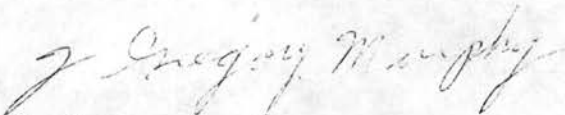
City Council  
City of Crystal

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Page 8

The above comments were developed during our examination and deal primarily with accounting and certain operational matters. We would be pleased to discuss the above comments with you at your convenience and to render any assistance you may require. We would like to acknowledge the courtesy and cooperation extended to us during the course of our audit.

Very truly yours,

GEORGE M. HANSEN COMPANY, P.A.

A handwritten signature in cursive script, reading "J. Gregory Murphy".

J. Gregory Murphy  
JGM:iac

Field work completed February 25, 1988

September 26, 1988

TO: Ed Brandeen, Park & Recreation Director  
FROM: Jerry Dulgar, City Manager  
Re: Draft Park Dedication Ordinance

I would like the Park Board to review this draft park dedication ordinance and make recommendations to the City Council. Ed, I can be in attendance at the meeting if you so desire.

js

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz

—  
Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

September 23, 1988

Jerry Dular  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422-1696

Dear Jerry:

You asked us to review some materials on park dedication for Crystal. Enclosed is a draft park dedication ordinance, envisioned as an amendment to the existing subdivision ordinance.

The draft ordinance provides a mechanism for land dedication and for cash payment in lieu of dedication. The percentage of land required for dedication is essentially a policy decision for the City. Included in the draft are examples of dedication requirements imposed by several other cities to give you an idea of the range in the metropolitan area.

As you can see, the cash payment in this draft is the cash equivalent of the land that would otherwise be dedicated. Another option is a fee per dwelling unit, which has the advantage of administrative ease. However, I have some questions about that method's validity given that the statute specifically requires the in-lieu-of fee to be based on the fair market value of the land. It also seems that the percentage-of-value method would be less burdensome in Crystal.

Jerry Dulgar  
September 13, 1988  
Page 2

I would be happy to get together and discuss this draft with you. Please give me a call at your convenience.

Sincerely,

LeFEVERE, LEFLER, KENNEDY,  
O'BRIEN & DRAWZ

A handwritten signature in cursive script, appearing to read "Ron Batty".

Ronald H. Batty

DJK/jsk  
TEMPLT01.U69



CITY OF CRYSTAL

Ordinance No. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 5  
OF THE CODE OF THE CITY OF CRYSTAL

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. §505.04 of the Code of the City of Crystal is created to read:

505.04. Park and Open Space Dedication.

Subdivision 1. Dedication Required. As a condition to approval of any plat, replat, or subdivision of land allowing development for residential, commercial, industrial or other uses or combination thereof, a reasonable portion of the land to be divided shall be dedicated to the public or preserved for public use as parks, playgrounds, trails, and open space. This dedication requirement shall apply only to plats, replats or subdivisions that create at least one additional lot or provide for at least one additional dwelling unit. Dedicated land shall be suitable for parks or other aforementioned public uses, and the City may find the dedication requirement is not satisfied if it reasonably determines that land proposed for dedication is unsuitable for the public use intended by the City. The dedication required by this section shall be in addition to any dedication for streets, alleys or other public ways.

Subd. 2. Amount Required. The amount of land required for dedication shall be based upon the gross land area to be subdivided. The portion of land to be dedicated shall be determined as follows:

(a) Residential Subdivisions: \_\_\_\_\_% of the gross land area.

[Examples]:

Anoka

varies with density as follows:

<u>Dwelling Units/ Acre</u>	<u>Percentage of Land to be Dedicated</u>
0-1	5%
2-3	10%
4-5	12%
6-7	14%
8-12	16%
13-16	18%

In addition, Anoka requires another .5% for each unit over 16 units/acre. Also, the requirement is 5% for a split of an existing lot into 2 lots, regardless of actual density.

Bloomington

10%

Brooklyn Center

0% (no dedication required)

Brainerd

7%

Inver Grove Heights

4%

Medina

reasonable amount not to exceed 10%; does not apply if lots are more than 10 acres.

New Brighton	reasonable percentage, generally 10%
Plymouth	varies with density: (a) 10%, if 2 units/acre or less; (b) 10% + (actual density - 2), if 2-12 units/acre; (c) 20% + (1/2 actual density - 6), if more than 12 units/acre.
Robbinsdale	2 acres per 100 lots or dwelling units, or proportionate amount for fewer lots (but this requirement applies only to subdivisions with a gross area of 2 acres or more, or those providing for 14 or more dwelling units).

(b) Commercial Subdivisions: \_\_\_\_\_ of the gross land area.

[Examples]:

Anoka	3%
Bloomington	5%, if deemed in public interest, though general rule is no dedication requirement.
Brooklyn Center	0%
Brainerd	7%
Inver Grove Heights	0%
Medina	reasonable amount not to exceed 10%; does not apply if lots are more than 10 acres.
New Brighton	0%
Plymouth	10%
Robbinsdale	0%

(c) Industrial Subdivisions: \_\_\_\_\_ of the gross land area.

[Examples]:

Anoka	5%
Bloomington	5%, if deemed in public interest, though general rule is no dedication requirement.

Brooklyn Center	0%
Brainerd	7%
Inver Grove Heights	0%
Medina	reasonable amount not to exceed 10%; does not apply if lots are more than 10 acres.
New Brighton	0%
Plymouth	10%
Robbinsdale	0%

Subd. 3. Cash Payment in Lieu of Dedication. At the City's option, the City may require a cash payment in lieu of land dedication. In determining whether to require payment or dedication, the City shall consider such factors as: whether the land is needed; whether any proposed dedication is suitable for the intended use; whether cash payment would be more beneficial to development of the whole park system than dedication of land within the property to be developed.

Subd. 4. Amount of Cash Payment. The cash payment in lieu of dedication shall be determined as follows:

(a) The City Assessor shall determine the fair market value of the undivided land at the time of final plat approval, including the value added by existing utilities, streets and other public improvements serving the property but excluding the value added by all other existing improvements to the land.



(b) The percentage of land to be dedicated as provided in subdivision 2 shall be applied to the fair market value, yielding the cash payment required.

Subd. 5. Park and Open Space Fund. Cash payments in lieu of dedication shall be payable at the time of final subdivision approval. All such payments shall be placed in a special fund established by the City, used only for the purposes of acquisition or development of parks, playgrounds, trails, and open space.

Subd. 6. Partial Dedication. At the City's option, the City may accept a dedication of land in an amount less than that specified in subdivision 2 and require a cash payment equivalent to the balance of the dedication requirement. The partial cash payment shall be determined as follows:

(a) Subtract the percentage of land actually dedicated from the percentage of land required to be dedicated under subdivision 2.

(b) Apply the resulting percentage to the fair market value of the proposed subdivision, estimated as in subdivision 4(a).

Subd. 7. Credit for Private Land. A credit of up to twenty-five (25) percent of the dedication requirement in subdivision 2 may be awarded for park and open space that is to be privately owned and maintained by the future residents of the subdivision. A credit will not be awarded unless the following conditions are met:

(a) Private open space must not be occupied by nonrecreational buildings and must be available for the use of all the residents of the proposed subdivision.

(b) Required building setbacks shall not be included in computation of such private open space.

(c) Use of the private open space must be restricted for park, recreational or open space purposes by recorded covenants that run with the land in favor of future owners of property within the subdivision and that cannot be defeated or eliminated without the consent of the City Council.

(d) The private open space must be of a size, shape, location, topography, and usability for park and recreational purposes, or contain unique features that are important to be preserved.

(e) The private open space must reduce the demand for public recreational facilities or public open space occasioned by development of the subdivision.

Section 2. This ordinance shall be effective thirty (30) days after publication.

TEMPOD01.U69

October 18, 1988

TO: Jerry Dulgar

FROM: Miles D. Johnson

RE: 1989 Proposed Budget - As Proposed by City Manager

	<u>1988</u>		<u>1989</u>	
	<u>\$</u>	<u>Mills</u>	<u>\$</u>	<u>Mills</u>
General Fund	\$2,046,343	13.778	\$2,096,538	13.718
Audit Fund	15,000	0.101	15,000	0.099
Police Relief Association	127,594	0.860	118,733	0.777
Fire Relief Association	27,524	0.186	37,599	0.246
City Pension Fund	282,672	1.904	280,000	1.832
Intra Structure	213,853	1.440	225,000	1.473
Debt Service	---	---	---	---
	<hr/>	<hr/>	<hr/>	<hr/>
	\$2,712,986	18.269	\$2,772,870	18.145
HRA - General	.333			
	48,000	0.322	66,226	0.433
HRA - Relocation	<u>.100</u>			
		<hr/>		<hr/>
		18.591		18.578

1988 vs. 1989

- .07%

The above estimate of Mills is based on 1988 assessed valuation of \$148,390,000 plus a 3% growth factor (\$152,840,000).



Departmental Expenses

Dept. 13	4551	Computer & Work Station	- 5,480
Dept. 15	4157	Clothing Allowance	+ 7,500
Dept. 15	4310	Wellness Program	-12,000
Dept. 15	4552	1 Unmarked Auto	-12,000
Dept. 20	4234	Street Maintenance Materials	+ 7,000
Dept. 21	Page 21-8	5 Year Programs - Cut 3 Parks Capital	-49,800
Dept. 21	4384	Sealcoat Swim Pool Lot	- 4,130
Dept. 22	4390	Service Contract on Computer	- 115
Dept. 22	4551	½ Computer Cost	- 3,051
Dept. 25	4130	Add back PT Men's Supervisor	+ 7,730
Dept. 25	4400	Add back Rental Fees - Schools	+ 2,212
Dept. 27	4310	Civil Service Professional Service	<u>- 7,200</u>
			-69,334

*Get Original  
from files*

RESOLUTION NO. 88-64

RESOLUTION RELATING TO THE CITY  
TREASURER: PRESCRIBING CERTAIN  
DUTIES AND AUTHORIZATIONS.

BE IT RESOLVED BY THE CITY OF CRYSTAL:

Section 1. By Subsection 300.13, Subdivision 5, of the City Code the City Treasurer is responsible for the safe-keeping and disbursement of City funds subject to the general supervision of the City Manager.

Sec. 2. The Treasurer is authorized and directed to invest and to manage the investment of all City funds subject to the approval of the City Manager.

Sec. 3. In order to carry out the duties specified in Section 2 the Treasurer is authorized to enter into such contracts, agreements and other arrangements as are necessary and convenient in the exercise of those duties, including the purchase and sale of authorized securities and other debt instruments. The Treasurer may make only those investments of municipal funds specifically authorized by law.

Sec. 4. The Treasurer must maintain suitable records of investments of municipal funds and must report on the status of such investments for the City Council from time to time and at the request of the Council.

Sec. 5. All actions of the Treasurer heretofore taken in the investment and management of the investment of municipal funds are ratified and confirmed.

Sec. 6. This resolution supersedes any previous resolution of the Council relating to the investment of municipal funds by the Treasurer.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

A:0011RE02.F16

MEMORANDUM

DATE: October 17, 1988

TO: Thomas M. Markus, City Manager

FROM: Charles DARTH, Asst. to the City Mgr./Ing'l. Relations

SUBJECT: City's Participation in Hennepin County's Regional Rail Authority (HCRRA) Light Rail Transit EIA Increment

-----

Commissioner John Derus was unable to deliver on a promise to include the area between 63rd Avenue North and 85th Avenue North in Hennepin County's Regional Rail Authority (H.C.R.R.A.) Light Rail Transit (L.R.T.) Environmental Impact Assessment. As a result, it has been suggested Brooklyn Park offer to pay one-half the incremental cost of extending H.C.R.R.A.'s E.I.A. to 85th Avenue North. Brooklyn Park's portion of increment would be \$7,500.

H.C.R.R.A.'s original LRT plan terminated service of the Northwest Corridor route at 85th Avenue North. However, financial concerns caused the County to shorten the proposed Northwest line to 63rd Avenue North.

At a July 7 meeting attended by Commissioner John Derus, Mayor Krautkremer, you and myself, Mr. Derus agreed to include land up to 85th Avenue North in the County's E.I.A. In August the County Board approved the "Scoping Decision Document" that excluded 85th Avenue North. Commissioner Derus was contacted and he agreed to reintroduce a resolution to include 85th Avenue North in the E.I.A. On September 27 John introduced the new resolution, but it was voted down.

I feel it is important for 85th Avenue North to be included in H.C.R.R.A.'s E.I.A. because it opens up a large ridership potential, coordinates M.T.C.'s 85th Avenue park-and-ride site, and eliminates traffic concerns at 63rd Avenue North.

The attached resolution would be hand-delivered to the Hennepin County Regional Rail Authority meeting at 2:00 p.m., Tuesday, October 25, if the Council agrees with my position.

BE IT FURTHER RESOLVED that the City of Brooklyn Park commits to funding 50 percent of the incremental cost of expanding the E.I.A. to include 85th Avenue North.



RESOLUTION #1988-

RESOLUTION OFFERING 50 PERCENT PARTICIPATION IN THE  
INCREMENTAL COST OF EXTENDING THE NORTHWEST CORRIDOR  
LIGHT RAIL TRANSIT ENVIRONMENTAL IMPACT ASSESSMENT  
STUDY TO INCLUDE LANDS UP TO 85TH AVENUE NORTH

WHEREAS, the City of Brooklyn Park strongly supports the concept of Light Rail Transit (L.R.T.); and

WHEREAS, the Brooklyn Park City Council commends the exceptional foresight of the Hennepin County Board in moving forward with L.R.T.; and

WHEREAS, the Hennepin County Stage I Light Rail Transit System Scoping Document stops the environmental review process at 63rd Avenue North; and

WHEREAS, Brooklyn Park has numerous origin/destination mixed use facilities that have high concentrations of employees, students, and residents within walking distance of an extended corridor; and

WHEREAS, two post-secondary education facilities have 8,800 students, an industrial park with over 6,000 employees, and several independent industrial and commercial centers with a total of 750 employees would be served by an extended transit line; and

WHEREAS, a transit line extension would serve the 2,500 residents of Osseo and the rapidly expanding industrial areas of the City of Maple Grove; and

WHEREAS, the current proposed termination point (63rd Avenue North) does not provide adequate park-and-ride facilities for system users from New Hope, Crystal, Maple Grove, Osseo, Brooklyn Center, and Brooklyn Park; and

WHEREAS, an 85th Avenue North terminus has a current park-and-ride facility and available public land plus underutilized private land for station site development; and

WHEREAS, if future funding to extend L.R.T. to 85th Avenue North was to become available, construction would be delayed for 12-24 months for study and approval of an amended Environmental Impact Statement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Park that the Hennepin County Regional Rail Authority is hereby requested to amend its scoping decision document to include extending the Environmental Impact Study to include land up to 85th Avenue North; and

TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
DATE: October 12, 1988  
RE: Delinquent Sewer/Water/Street Light Charges

Based on comments by Council members regarding a specific delinquency at the recent certification hearing, Miles Johnson reviewed the actual service charges invoiced to Crib Diaper at 5273 Hanson Court. As the following figures indicate, there is no question the penalty and interest charged are adequate to cover the late receipt of revenue caused by the assessment/certification process:

Actual Sewer & Water Charges for 1988	\$15,261.12
Penalty Charge	1,526.10
Interest and Certification Charge	1,573.85
	<hr/>
Total Collected	\$18,361.07

WM:jrs



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

September 23, 1988

Mr. Chuck Swanson  
3224 Brunswick Avenue North  
Crystal, MN 55422

Dear Mr. Swanson:

The City of Crystal has been aware of the erosion situation in the creek as it crosses your property since the super storm of July, 1987. This office pursued several avenues in seeking a means to provide a permanent solution to the creek situation between Brunswick and 32nd Avenues. To date, none of these attempts has produced the desired results. Therefore, this office has included stabilization of the creek through your property as a part of a dredging operation in Bassett Creek Park Pond. This project is scheduled for winter/spring construction in 1989.

As preparation of plans and specifications gets underway later this year, we will be contacting you concerning the specifics of the project. Should you have any questions concerning this item at this time or in the future, please let me know.

Sincerely,

William Monk  
City Engineer

WM:jrs

City of Crystal  
Crystal Municipal Building  
4141 Douglas Drive North  
Crystal, Minnesota 55422

September 21, 1988

Crystal City Officials:

I am writing to bring to your attention the tremendous amount of erosion occurring along the north bank of Bassett Creek where it passes through my property at 3224 Brunswick Avenue North.

Shortly after moving into my residence in August 1986, I contacted Mr. Bill Monk regarding the deteriorating bank and to have the creek bed dredged to allow the creek to flow properly. The creek bed was dredged, however the issue of the bank was not addressed.

Following the storm of July 1987, huge pieces of real estate were washed away, both along the bank and around the culverts. Mr. Monk examined the area at my request after the storm and did have a city crew build up the area around the culverts, however, my property was not touched.

After several conversations with Mr. Monk from that time to the present, he has acknowledged the problem and, as I understand it, been in contact with the DNR and some contractors to come up with a plan to build a retaining wall of sorts to halt the erosion.

While I commend his efforts and state for the record that Mr. Monk has been very informative and cooperative with me, the fact remains that I am still losing property to the creek at every rainfall. At this time, there are several large pieces of concrete that were evidently embedded in the north bank at the time the new culverts were installed. Two years ago this concrete was not visible, however at present these pieces are just about to fall into the creek and take an enormous portion of the bank along with them. I have already lost two trees to the creek and do not wish to lose the last one.

This erosion problem is a serious one that is due, in part, to the increased flow of water from the large culverts. The problem is not going to go away and I feel it requires immediate attention. For two years now I have not been able to improve my driveway or landscape the south side of my lot due to the deteriorating bank. By next spring it is conceivable that part of my driveway could actually be in Bassett Creek.

I am asking that the City of Crystal take immediate action to halt this erosion and preserve the land and trees in this area.

Sincerely,  


Chuck Swanson  
3224 Brunswick Avenue North  
Crystal, Minnesota 55422  
Home Phone: 536-8843 Work Phone: 349-1606



5353 WAYZATA BOULEVARD SUITE 602  
MINNEAPOLIS, MINNESOTA 55416



OFFICE 546-3385

Mr. Bill Monk  
City Engineer  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Re: Winnetka Woods Plat

Dear Bill:

After the results of last nights planning commission meeting we will not be requesting a hearing on the plat before the Council on November 1. We want to thank you for your help and co-operation on this matter and hope to be in before you on another development in the City of Crystal in the future.

Sincerely,

Homedale Builders Inc.

*Alan Chazin*

October 11, 1988

**DEPARTMENT REPORTS FOR THE MONTH OF AUGUST 1988**

MEMORANDUM

TO: Jerry Dulgar, City Manager  
FROM: *M.F.* Mary Fandrey, Public Health Sanitarian  
RE: August Monthly Report  
DATE: September 1, 1988

1. Ten (10) restaurant inspections were conducted during August.
2. Thirty-seven (37) pool inspections were conducted during August.
3. One housing complaint was received regarding unsanitary conditions at 3432 Kyle Avenue North, home of Donna Lundquist. A joint inspection was conducted by Mary Fandrey and Pat Brady, Animal Warden, on August 20, 1988. Investigation revealed an accumulation of rotting food garbage in the kitchen. There was also a large amount of clutter throughout the house. There were three (3) dogs confined in approximately a 20 square foot area of the basement. Apparently, one of the animals is not housetrained and this resulted in a stench permeating the remainder of the house. The home did have running water and electricity but a non-functioning toilet. The resident was given until the 31st to clean and disinfect the premises. On re-inspection, clean-up had been accomplished. Orders were also given to Ms. Lundquist to apply for a Private Kennel license since two dogs are kept in an exterior kennel as well, bringing the total number of dogs on the premises to five (5). Ms. Lundquist was also advised that most probably I would not recommend her application be approved due to the small size of the exterior kennel, the poor condition it was kept in and the fact there was only one dog house. We will be continuing to follow-up on this situation.
4. A citation was issued to William A. Mier for failure to remove refuse from 5231 Douglas Drive. Mr. Mier had been warned on two previous occasions to bring the property into compliance, namely, to remove accumulating garbage, refuse and obtain regular garbage service. Mr. Mier was informed failure to comply would result in issuance of a formal complaint requiring a court appearance.
5. A formal complaint was issued against Mr. Ivan Hagel of 5201 Maryland Avenue North. Mr. Hagel has a history of

using his property as a junk collecting station. He refers to himself as a junk dealer. City of Crystal has prosecuted Mr. Hagel successfully in the past (1986) for the same offense.

6. Old Country Buffet appears to have made great strides toward improving their food handling practices. A lengthy inspection was conducted by Pam Foster and Mary Fandrey on August 11, 1988. New, higher capacity refrigeration is being installed, recipe revisions completed and being reviewed by our department and faster turnover of food initiated. New management of the Crystal establishment is in place and they have hired an in-house consultant as well as an outside consultant. We are highly optimistic they have done a turnaround.
7. Tom Heenan attended the State Community Health Conference in Brainerd August 25-26, 1988.

MEF:jt



kg

## FIRE REPORT

AUGUST

1988

DATE	NUMBER	ADDRESS	WHAT BURNED	CAUSE	RES., COMM.	TRUCKS	NUMBERS	LOSS
8-1	1-230-9444	3233 Welcome Ave. (10:52)	medical	heart	res.	#7,4	38,45,52,34,36 3,18,6,21,27, 125	
8-1	2-231-9445	5108 West Broadway (16:02)	truck	wiring	--	#1,7,2	39,18,41,21,27 30,11,14,32,12 19,3,7,26,4,36 40,15,16,23,10 17,34,6,125,38	\$225
8-2	3-232-9446	North/South Stat. (15:14)	tornado alert	stand-by	--	#1,2	125,36,4,17,40 16,38,10,21,3, 18,41,19,39,31 29,32,33,7,12, 30	
8-5	4-233-9447	221 Meadow Lane (05:16)	house	mutual aid to Golden Valley	res.	#2	45,38,22,23,52 20,40,15,36,43 6,18,3,14,19, 33,32,26,7,128 27	
8-5	5-234-9448	7301 56th Ave. (21:41)	medical	assist P.D.	res.	#3,4	36,38,23,15,52 39,18,30,7,24, 33,128,3	
8-6	6-235-9449	51st & Lakeland (13:35)	grass	welding	--	#1,7,2	3,128,41,18,21 14,30,33,39,4, 22,36,17,38,16	
8-7	7-236-9450	5700 W. Broadway (18:53)	fire alarm	malfunction	comm.	#1,7,2	39,18,7,12,32, 128,24,33,27, 36,15,43,17,23 10	

## FIRE REPORT

AUGUST

1988

DATE	NUMBER	ADDRESS	WHAT BURNED	CAUSE	RES., COMM.	TRUCKS	NUMBERS	LOSS
8-8	8-237-9451	5700 W. Broadway (22:43)	fire alarm	malfunction	comm.	#1,7,5,2	32,18,39,8,26, 7,31,11,27,21, 33,24,128,39, 15,16,40,23,34 20,45,38,43,17 10	
8-9	9-238-9452	5700 W. Broadway (02:10)	fire alarm	malfunction	comm.	#1,2	18,3,12,32,24, 33,20,23,15,16	
8-9	10-239-9453	5202 Quail Ave. (04:38)	medical	trouble breathing	res.	#3	18,3,31,128,19 24,33	
8-9	11-240-9454	5700 W. Broadway (12:15)	fire alarm ringing	malfunction	comm.	--	8,3,32,27,19, 125	
8-10	12-241-9455	4916 Winnetka (12:33)	fuel spill	mutual aid to New Hope	---	#2	19,41,14,3,21, 11,27,18,6,16	
8-10	13-242-9456	5864 Quebec (22:48)	house	hot wires	res.	#1,3,7	9,18,29,39,7, 26,11,32,12,30 33,24,128,16, 36,23	
8-12	14-243-9457	53rd & Maryland (00:01)	auto accident	assist P.D.	--	#1,3,7	9,3,18,29,39, 12,32,128,33, 30,7,125	
8-12	15-244-9458	5537 W. Broadway (08:34)	water flow alarm	unfounded	comm.	--	3,18,32,14,34, 36	
8-13	16-245-9459	5700 W. Broadway (14:23)	fire alarm ringing	malfunction	comm.	#1,7	3,21,38,39,11, 9,128,24,29,30 7,34,17,43,36	

## FIRE REPORT

AUGUST

1988

DATE	NUMBER	ADDRESS	WHAT BURNED	CAUSE	RES., COMM.	TRUCKS	NUMBERS	LOSS
8-13	17-246-9500	5600 Pennsylvania (23:02)	medical	heart	res.	#3	29,3,21,128,24 39,30,33,38,36	
8-14	18-247-9501	3330 Douglas Dr. (00:22)	apt. bldg.	smoke scare	apt.	#1,3,2	36,4,15,16,10, 38,17,34,29,21 3,128,32,9,24, 33,30,41,39	
8-14	19-248-9502	3630 Quail Ave. (02:47)	house	mutual aid to Robbinsdale	--	#2	29,3,41,128,33 32,7,24,4,36, 15,16,10,38,43 17	
8-14	20-249-9503	5700 W. Broadway (04:12)	fire alarm ringing	malfunction	comm.	#1,3,6	29,3,33,128,41 32,7,24,38,17, 10,36,15,16,4, 17	
8-14	21-250-9504	5700 W. Broadway (13:29)	fire alarm ringing	malfunction	comm.	#1,2	9,3,29,24,7,30 32,36,10,34,4, 15,16,43	
8-15	22-251-9505	4924 Quail (17:23)	medical	assist P.D.	res.	#3	29,39,9,11,18, 12,26,32,7,45, 21,3	
8-16	23-252-9506	3344 Winpark Dr. (12:13)	dumpsters	unfounded	comm.	#2	14,21,128,19, 3,36,38,125	
8-21	24-253-9507	5721 Zane Ave. (10:19)	house	grease on stove	res.	#1,3,2	31,18,39,29,26 12,14,9,7,3,32 33,128,20,36, 38,34,4,22,43, 16,10	\$600

FIRE REPORT      AUGUST      1988

DATE	NUMBER	ADDRESS	WHAT BURNED	CAUSE	RES., COMM.	TRUCKS	NUMBERS	LOSS
8-22	25-254-9508	3020 Sumter (04:03)	fire alarm ringing	smoke from food	apt.	#1,7,5,2 4	14,18,39,32,3, 19,128,33,36, 15,16,43,23,38	
8-22	26-255-9509	4947 W. Broadway (13:21)	building	cleaning with flammables	as- sembly	#1,3,5,2	8,18,32,22,128 14,41,19,36	
8-24	27-356-9510	3245 Vera Cruz (10:56)	fire alarms ringing	alarm started	nurse	#1,2	32,8,14,21,19, 125,22,16,34, 17	
8-24	28-257-9511	6917 Markwood Dr. (21:55)	medical	trouble breathing	res.	#4	38,17,15,34,23 43,10,16,45,20	
8-26	29-258-9512	5510 W. Broadway (15:55)	smoke scare	unfounded	comm.	#1	39,41,18,12,21 33,38,7,32,26, 36,22,125	
8-30	30-259-9513	New Hope (00:23)	mutual aid to New Hope	--	--	#2	36,40,15,16,23 52,43,38,34,31 18,39,33,24	
8-31	31-260-9514	4630 Douglas Dr. (16:31)	P.I. accident	evacuation	--	#3,7,2	4,16,40,38,45, 10,17,43,52,8, 18,26,33,21,19 32,7,31,39,12, 24	
TOTAL EST.							LOSS	\$825

A total of 31 alarms were answered by 436 men  
averaging 14 men per alarm.

(August '87, total runs 31, Total Est. Loss \$1,850,  
Average response per alarm - 15 men)



BUILDING INSPECTION DEPARTMENT  
REPORT PERIOD:REPORT PERIOD: August 1988

	Year To Date	This Month	This Year To Date
-----			
Building Permits Issued			
-----			
Commercial New	2	0	2
Commercial Alt	42	1	43
Residential New	5	1	6
Residential Alt	265	52	317
Garage	26	6	32
-----			
TOTALS	340	60	400

Other Permits Issued			
-----			
Plumbing	94	6	100
Mechanical	207	55	262
Sewer and Water	41	7	48
Signs	61	7	68
Demolish	7	2	9
-----			
TOTALS	410	77	487

Valuation of Permits			
-----			
Commercial New	59,200.00	0.00	59,200.00
Commercial Alt	704,192.50	25,000.00	729,192.50
Residential New	2,513,000.00	48,800.00	2,561,800.00
Residential Alt	973,122.80	257,671.00	1,230,793.80
Garage	129,831.00	47,500.00	177,331.00
-----			
TOTALS	4,379,346.30	378,971.00	4,758,317.30

Permit Fees			
-----			
Plumbing	14,935.50	132.00	15,067.50
Mechanical	9,216.32	1,569.17	10,785.49
Sewer & Water	1,615.64	140.00	1,755.64
Signs	1,807.15	182.15	1,989.30
Demolish	400.00	14,838.00	15,238.00
-----			
TOTALS	27,974.61	16,861.32	44,835.93

Building Permit Fees			
-----			
Commercial New	909.98	0.00	909.98
Commercial Alt	9,178.42	415.80	9,594.22
Residential New	12,929.41	673.20	13,602.61
Residential Alt	19,735.66	5,110.50	24,846.16
Garage	3,087.08	1,009.80	4,096.88
-----			
TOTALS	45,840.55	7,209.30	53,049.85

		Month	Amount
* Plan check for	12,228.81	August	2,435.55
Year to date			14,664.36
* Investigation fees for	419.00	August	54.00
Year to date			473.00
Sac fee for	29,150.00	August	0.00
Year to date			29,150.00
Surcharge fees for	2,087.63	August	289.73
Year to date			2,377.36
Escrow fees for	3,400.00	August	0.00
Year to date			3,400.00
* INCLUDED IN PERMIT FEES			

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

September 7, 1988

Yunkers Park

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:07 p.m. by Chairperson Mark Hoffmann. Members present were: Ms. Reid, Mr. Grimes, Ms. Mocha, Ms. Pitts, Mr. Sochacki, and Mr. Carlson. Also present were: Mr. Smothers (for Mr. Leppa), council liaison, and Mr. Brandeen and Ms. Hackett from the department staff. Also in attendance were: Ms. Langsdorf and Mr. Rygg from the city council and several residents from the Yunkers Park area.

Introductions were made. Mr. Hoffmann gave background information on the outdoor meetings.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly report, highlighting major activities.

Residents from Yunkers Park made the following comments:

1. Question regarding the construction of the pond. Mr. Brandeen thought construction might begin at the end of the year.
2. Several residents voiced the concern that when they call the police regarding a park problem, the police response time is slow - up to 1 1/2 hours according to one resident. The council members attending said they would contact the city manager regarding this problem.
3. Request for more police drive-bys.
4. Several residents were complimentary about the new playground equipment.
5. Request for a park bench near the playground equipment and under the trees. Mr. Brandeen said that one would be installed.

Moved by Mr. Carlson and seconded by Mr. Sochacki to recommend that two park benches be installed at Yunker Park near the playground equipment.

Motion carried-unanimous.

6. Request a permanent picnic table. The picnic table will be staked so it cannot be moved.
7. Request to check the merry-go-round, as it is hard to turn.
8. A resident expressed concern over broken glass in the park. The commission asked residents to assist in keeping their park picked up, as there are 22 parks in the city.
9. A resident was complimentary about the grass mowing.
10. Request to paint the volleyball poles a different color than green, as they blend with the grass. Mr. Brandeen will take care of this.
11. Concern was expressed regarding dog droppings. Residents were reminded of the "Pooper Scooper" ordinance.
12. A resident expressed concern that there wasn't enough room for a decent ballfield at the park, so children must go to Lions Valley Place to play.

The residents were thanked for their comments.

Mr. Grimes reported on the city's Long Range Planning Commission. A tour was taken of the city. Mr. Grimes thought the tour was most worthwhile and hoped it would be repeated for all commissions.

Mr. Brandeen reviewed the preliminary swimming pool report, including income and swim lesson registration.

Ms. Mocha expressed interest in developing an "Adopt A Park" program. The main focus would be clean-up and a park watch. Citizen groups and civic groups could be involved. A pilot program will be further discussed at the January commission meeting. A kick-off event such as a city-wide park clean-up day was suggested.

Mr. Brandeen informed the commission that the VFW would like to have a ceremony to dedicate the new park equipment. The dedication will probably be in October.

Mr. Brandeen updated the commission on the upcoming bond vote. Ms. Reid and Mr. Hoffmann will co-chair the Citizens Committee for the project.



The commission rescheduled the November meeting to November 9 due to the MRPA Conference.

The commission members received a copy of the proposed skateboard ordinance. It will be discussed at the October meeting.

Mr. Brandeen reported that he has had no response to the letter he sent to the bowling proprietors regarding charitable gambling.

Ms. Langsdorf thanked the commission for holding meetings in the parks.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Gene Hackett  
Recorder

Crystal Park & Recreation Department  
Monthly Report  
September 1988

\*All numbers are individual registrations unless noted.

ON GOING PROGRAMS: September 1988

1. Senior Center Activities  
-Senior Center Membership: 610. Daily attendance is 50-60.
2. Soccer (Youth/Saturday morning)  
-100 registered (1987: 116)/6 teams (1987: 7 teams)  
3 (50 participants) teams grades 1-3; 3 (50 participants) teams grades 4-6/League combined with Robbinsdale.
3. Flag Football : (Youth/T,Th after school-early evening)  
-91 registered (1987: 112)/6 teams (1987: 8 teams)  
3 (52 participants) teams grades 3-4; 3 (39 participants) teams grades 5-6.
4. 4 Man Football (Adults/Sunday afternoons)  
-7 teams (1987: 7 teams)/Games played at Becker Park.

ON GOING PROGRAMS:

1. Senior Center Activities (September update)  
Welcome - 4  
Cribbage - 28 to 44  
500 (day) - 32 to 72  
500 (evening) - 20 to 40  
Scrapbook - 4  
Poker for Fun - 14 to 21  
Bridge (day) - 32 to 60  
Bridge (evening) - 20 to 40  
Duplicate Bridge - 28 to 40  
OTLB - 32 to Tony Roma's  
Special Events - Cookout - 28  
Twin Game - 47  
Golf League Luncheon - 32

NOTE: Since the move to the K of C Hall, attendance at large group activities fluctuates.

2. Adult Activities  
Men's Fall Golf League  
Women/Sr. Golf League  
Over 50 and Fit (September) - 8 (activity now meets at NH Ice Arena)

3. Youth Activities  
None
4. Other Activities (\*Co-sponsored with other agencies)  
\*TMH-EMH  
\*Tripsters - State Fair  
80 total/22 Crystal
5. Becker Concerts  
Limited Warranty - 2000

PROGRAMS COMPLETED:

1. Men's Golf Leagues

Summer	1988 - 48 registered
	1987 - 57 registered
Fall	1988 - 25 registered
	1987 - 32 registered

**Objective:** To provide league play opportunity on a weekly basis.  
**Successes:** Popular activity. Weekly mini tourneys and end of season tourneys were well liked.  
**Problems:** None.  
**Recommendations:** Keep present format.
2. Women's/Senior's Golf League

1988:	42 registered
1987:	23 registered

**Objective:** To provide a weekly league play opportunity.  
**Successes:** New location (Sundance) was well received. Change of day (Friday to Thursday) was appreciated.  
**Problems:** Weather - weekly attendance average 24 due to heat!  
**Recommendations:** Continue present format.
3. Becker Concerts

1988 Average Attendance - 381 per concert
1987 Average Attendance - 137 per concert

**Objective:** To provide a varied schedule of entertainment. To increase the visibility of the program. To increase attendance.  
**Successes:** An intensive publicity campaign increased the program's visibility. Publicity tools included: Becker marquee, newspaper ads, flyers, and posters. Concert attendance increased by

100%. The Becker building was rented by outside groups nine times. Fourteen benches were purchased through the Bench Fund.

**Problems:**

Hot weather affected attendance. Noise problems in the shelter is a problem to potential renters. Large attendance put pressure on the concession services. Number of concession workers were insufficient.

**Recommendations:**

Look into a sun shelter or awning. A request was made in the 1989 budget for soundproofing materials for the building. Increase concession stand help at major concerts.



11-Oct-88

CITY OF CRYSTAL  
1988 EXPENDITURE REPORT SEPTEMBER 1988  
C.R088E

NORMAL % =

75.00%

DEPARTMENT	#	BUDGET AMOUNT	PRIOR MONTH YTD EXPENSES	ENCUMBERANCES	CURRENT EXPENDITURES	TOTAL EXPENSES	RATIO	UNENCUMBERED BALANCE
Mavor & Council	10	\$97,800.00	\$77,377.91		\$3,449.34	\$80,827.25	82.6%	\$16,972.75
Administration	11	\$320,671.00	\$214,345.72	\$2,416.60	\$35,200.22	\$249,545.94	78.6%	\$68,708.46
Assessing	12	\$110,201.00	\$74,580.00		\$11,239.42	\$85,819.42	77.9%	\$24,381.58
Finance	13	\$119,526.00	\$71,618.36	\$25.13	\$10,445.10	\$82,063.46	68.7%	\$37,437.41
City Buildings	14	\$157,226.00	\$95,048.08	\$175.00	\$9,594.62	\$104,642.70	66.7%	\$52,408.30
Police	15	\$1,507,042.00	\$978,830.54	\$4,088.30	\$174,737.68	\$1,153,568.22	76.8%	\$349,385.48
Fire	16	\$235,055.00	\$102,105.35	\$2,625.59	\$12,846.38	\$114,951.73	50.0%	\$117,477.68
Planning & Inspection	17	\$95,869.00	\$62,169.17	\$1,326.50	\$11,561.62	\$73,730.79	78.3%	\$20,811.71
Civil Defense	18	\$55,183.00	\$33,118.11		\$3,213.44	\$36,331.55	65.8%	\$18,851.45
Engineering	19	\$207,276.00	\$133,353.61	\$1,310.00	\$24,531.87	\$157,885.48	76.8%	\$48,080.52
Street	20	\$441,105.00	\$263,983.35	\$7,333.31	\$44,440.04	\$308,423.39	71.6%	\$125,348.30
Park Maintenance	21	\$376,546.00	\$234,697.55	\$1,299.81	\$57,845.79	\$292,543.34	78.0%	\$82,702.85
Recycling	22	\$30,000.00	\$25,421.06		(\$461.13)	\$24,959.93	83.2%	\$5,040.07
Recreation	25	\$383,814.00	\$276,585.68	\$2,582.30	\$30,695.33	\$307,281.01	80.7%	\$73,950.69
Health	26	\$142,634.00	\$83,561.78	\$182.00	\$18,706.86	\$102,268.64	71.8%	\$40,183.36
Civil Service	27	\$18,950.00	\$6,364.79		\$1,049.48	\$7,414.27	39.1%	\$11,535.73
Legal	28	\$125,000.00	\$68,703.79		\$29,007.82	\$97,711.61	78.2%	\$27,288.39
Elections	29	\$19,000.00	\$1,096.85	\$440.75	\$3,849.15	\$4,946.00	28.4%	\$13,613.25
Misc Commissions	30	\$6,175.00	\$4,174.72		(\$3,308.28)	\$866.44	14.0%	\$5,308.56
Swimming Pool	31	\$74,122.00	\$56,316.85	\$454.40	\$3,092.20	\$59,409.05	80.8%	\$14,258.55
Non-Departmental	32	\$1,044,750.00	\$475,016.96	\$1,659.70	\$21,235.44	\$496,252.40	47.7%	\$546,837.90
Tree Disease	34	\$48,142.00	\$18,542.14		\$5,852.00	\$24,394.14	50.7%	\$23,747.86
TOTALS		\$5,616,087.00	\$3,357,012.37	\$25,919.39	\$508,824.39	\$3,865,836.76	69.3%	\$1,724,330.85
Thorson-Fund #83		\$97,495.00	\$56,376.36	\$97.20	\$895.25	\$57,271.61	58.8%	\$40,126.19
Utility Fund-#81								
Water	23	\$755,167.00	\$419,659.60	\$1,045.00	\$20,815.34	\$440,474.94	58.5%	\$313,647.06
Sewer	24	\$991,667.00	\$689,274.03	\$705.00	\$81,658.09	\$770,932.12	77.8%	\$220,029.88
TOTALS		\$1,746,834.00	\$573,573.22	\$1,750.00	\$102,473.43	\$1,211,407.06	69.4%	\$533,676.94

11-Oct-88

CITY OF CRYSTAL  
C.ROBBESUMMARY OF REVENUES AS OF SEPTEMBER 30, 1988  
NORMAL PERCENT= 75.00%

GENERAL FUND 01	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
-----					
ACCT #            TAXES					
3011 Current Ad Valorem Taxes	\$2,046,343.00	\$1,017,267.41	\$0.00	\$1,017,267.41	49.7%
3012 Delinq Ad Valorem Taxes	\$0.00	\$7,083.99	\$0.00	\$7,083.99	
3013 Penalties & Interest	\$9,000.00	\$5,521.15	\$0.00	\$5,521.15	61.3%
3014 Forfeited Tax Sale	\$0.00	\$123.96	\$0.00	\$123.96	
3015 Prepaid Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$2,055,343.00	\$1,029,996.51	\$0.00	\$1,029,996.51	50.1%
LICENSES & PERMITS					
3111 Liquor License On Sale 06/30	\$49,500.00	\$28,210.00	\$0.00	\$28,210.00	57.0%
3112 Liquor Licenses Off Sale 06/30	\$1,600.00	\$1,768.00	\$0.00	\$1,768.00	110.5%
3113 Beer & Tavern Licenses 06/30	\$6,500.00	\$6,020.75	\$0.00	\$6,020.75	92.6%
3114 Club Licenses 06/30	\$2,600.00	\$1,910.00	\$0.00	\$1,910.00	73.5%
3115 Garbage & Refuse License 06/30	\$1,700.00	\$1,638.25	\$0.00	\$1,638.25	96.4%
3116 Taxi Cab Licenses	\$150.00	\$0.00	\$0.00	\$0.00	0.0%
3117 Music Box-Misc Amusements	\$9,500.00	\$490.25	\$0.00	\$490.25	5.2%
3118 Food Handling Licenses	\$12,500.00	\$3,499.00	\$143.00	\$3,642.00	29.1%
3119 Gas Pump & Station Licenses	\$1,700.00	\$159.50	\$0.00	\$159.50	9.4%
3121 Bowling Alley Licenses	\$600.00	\$0.00	\$0.00	\$0.00	0.0%
3123 Cigarette Licenses	\$900.00	\$67.00	\$0.00	\$67.00	7.4%
3124 Misc Licenses	\$1,200.00	\$810.56	\$36.50	\$847.06	70.6%
3125 Billboard-Sign Hangers License	\$1,000.00	\$1,045.00	\$0.00	\$1,045.00	104.5%
3126 Plumbing-Gas Licenses & Cards	\$4,800.00	\$2,785.75	\$312.25	\$3,098.00	64.5%
3127 Sign Licenses 05/15	\$9,500.00	\$9,988.79	\$0.00	\$9,988.79	105.1%
3128 Tree Trim Licenses	\$600.00	\$453.75	\$0.00	\$453.75	75.6%
3150 Dog Licenses & Impound Fees	\$6,500.00	\$3,426.00	\$335.00	\$3,761.00	57.9%
3151 Building Permits	\$78,000.00	\$55,175.22	\$5,506.35	\$60,681.57	77.8%
3153 Plumbing Permits	\$13,000.00	\$15,209.00	\$697.00	\$15,906.00	122.4%
3154 Sewer Permits	\$800.00	\$630.00	\$105.00	\$735.00	91.9%
3155 Water Permits	\$900.00	\$793.50	\$70.00	\$863.50	95.9%
3157 Driveway Permits	\$700.00	\$778.00	\$90.00	\$868.00	124.0%
3158 Street Excavation Permits	\$1,000.00	\$783.50	\$0.00	\$783.50	78.4%
3159 Misc Permits	\$0.00	\$149.00	\$0.00	\$149.00	
3161 Gas Permits	\$7,000.00	\$3,416.25	\$526.00	\$3,942.25	56.3%
3162 Burglar Alarm Permits 05/15	\$1,200.00	\$1,458.50	\$0.00	\$1,458.50	121.5%
3163 Mechanical Permits	\$11,000.00	\$8,909.74	\$1,069.38	\$9,979.12	90.7%
3164 Sign Permits	\$2,800.00	\$1,808.90	\$15.00	\$1,823.90	65.1%
3165 Parking Permits	\$0.00	\$30.00	\$0.00	\$30.00	
3166 Restaurant Hoods	\$1,000.00	\$1,025.00	\$75.00	\$1,100.00	110.0%
Sub Total	\$228,250.00	\$152,439.21	\$8,980.48	\$161,419.69	70.7%

11-Oct-88

	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
-----					
STATE SHARED TAXES					
3350 Local Government Aid	\$1,630,961.00	\$815,480.50	\$0.00	\$815,480.50	50.0%
3351 State Aid Streets	\$26,325.00	\$8,285.40	\$0.00	\$8,285.40	31.5%
3352 Machinery Tax Replacements	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$1,657,286.00	\$823,765.90	\$0.00	\$823,765.90	49.7%
OTHER SERVICES					
3500 Misc Receipts	\$3,000.00	\$2,110.44	\$109.31	\$2,219.75	74.0%
3501 NWSCC and CAC	\$2,000.00	\$15,334.03	\$216.03	\$15,550.06	777.5%
3503 Bicycle License	0	\$439.00	\$13.00	\$452.00	
3511 Spec Rezoning App Charge	\$3,500.00	\$3,975.00	\$0.00	\$3,975.00	113.6%
3512 Sale of Maps-Documents etc	\$200.00	\$114.40	\$24.00	\$138.40	69.2%
3513 Engineering & Clerical Fees	\$50,000.00	\$0.00	\$0.00	\$0.00	0.0%
3514 Weed Cutting Charges	\$1,500.00	\$467.50	\$55.00	\$522.50	34.8%
3515 Filing Fees	\$0.00	\$35.00	\$0.00	\$35.00	
3516 License Investigations	\$500.00	\$0.00	\$400.00	\$400.00	80.0%
3517 Jail & Breathalyzer Tests	\$1,200.00	\$3,160.00	\$0.00	\$3,160.00	263.3%
3568 Accident Reports	\$1,000.00	\$1,079.80	\$134.00	\$1,213.80	121.4%
3569 Special Assessment Searches	\$5,000.00	\$2,909.50	\$310.00	\$3,219.50	64.4%
3570 Sanitarian Costs & Reimburse	\$131,653.00	\$50,184.39	\$9,135.00	\$59,319.39	45.1%
3571 Confiscated Funds	\$0.00	\$0.00	\$0.00	\$0.00	
3580 Recreation Program Receipts	\$105,765.00	\$87,396.68	\$3,918.48	\$91,315.16	86.3%
3581 Crystal Facilities Used	\$200.00	\$105.00	\$270.00	\$375.00	187.5%
3582 Non-Budget Account	\$0.00	\$98.93	\$0.00	\$98.93	
3586 Water Tests	\$500.00	\$38.00	(\$68.00)	(\$30.00)	
3587 Swimming Pool Receipts	\$36,490.00	\$53,544.84	\$0.00	\$53,544.84	146.7%
3590 Refunds & Reimbursements	\$71,500.00	\$4,582.80	\$0.00	\$4,582.80	6.4%
3591 Insurance Refunds	\$0.00	\$19,984.00	\$0.00	\$19,984.00	
3592 Misc Land & Equip Sales	\$25,000.00	\$6,036.51	\$0.00	\$6,036.51	24.1%
3593 Misc Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
3594 Building Sub-Rental	\$400.00	\$270.00	\$0.00	\$270.00	67.5%
3595 Waste Oil Revenues	\$800.00	\$1,184.83	\$161.00	\$1,345.83	168.2%
3599 Interest Earned	\$160,000.00	\$0.00	\$0.00	\$0.00	0.0%
3610 Court Fines	\$225,000.00	\$120,958.28	\$15,694.00	\$136,652.28	60.7%
3611 Alarm Charges	\$0.00	\$750.00	\$750.00	\$1,500.00	
3612 Alarm Penalties	\$0.00	\$12.50	\$0.00	\$12.50	
3630 Forfeited Bail	\$0.00	\$2,630.00	\$0.00	\$2,630.00	
3772 Donations		\$1,157.50	(\$200.00)	\$957.50	
Previous Yr Fund Balance	\$850,000.00	\$850,000.00		\$850,000.00	
Sub Total	\$1,675,208.00	\$1,228,558.93	\$30,921.82	\$1,259,480.75	75.2%
TOTAL	\$5,616,087.00	\$1,929,693.14	\$39,902.30	\$3,274,662.85	58.3%

11-Oct-88

FUND #83 THORSON SCHOOL	ESTIMATED REVENUE	PRIOR MONTH YEAR TO DATE	RECEIPTS CURRENT MO	RECEIPTS YEAR TO DATE	PERCENTAGE RECEIVED
3500 Miscellaneous Receipts	\$0.00	\$0.00	\$0.00	\$0.00	
3580 Recreation Program Receipts	\$23,060.00	\$15,045.20	\$923.71	\$15,968.91	69.2%
3582 Non-Budget Activities	\$0.00	\$0.00	\$0.00	\$0.00	
3590 Refunds & Reimbursements	\$0.00	\$0.00	\$39.55	\$39.55	
3770 Office Rental	\$46,149.30	\$20,958.24	\$0.00	\$20,958.24	45.4%
3771 Gym Rental	\$763.50	\$880.00	\$0.00	\$880.00	115.3%
3772 Donations		\$0.00	\$0.00	\$0.00	
TOTAL	\$69,972.80	\$36,883.44	\$963.26	\$37,846.70	54.1%
FUND #81 UTILITY FUND					
3500 Miscellaneous Receipts					
3599 Interest Earned	\$20,000.00				
3739 Misc Income-Water	\$2,500.00	\$2,026.94	\$327.13	\$2,354.07	94.2%
3740 Water Sales	\$790,000.00	\$606,006.83	\$103,161.17	\$709,168.00	89.8%
3741 Penalties Earned-Water	\$13,800.00	\$10,749.39	\$1,890.89	\$12,640.28	91.6%
3742 Sales of Meters-Horns	\$8,000.00	\$1,523.12	\$1,500.00	\$3,023.12	37.8%
3743 Joint Water Comm Reimb	\$10,000.00	\$17,163.41	\$0.00	\$17,163.41	171.6%
3744 Metro Waste Reimburse	\$5,500.00	\$0.00	\$0.00	\$0.00	0.0%
3759 Misc Income-Sewer	\$2,500.00	\$0.00	\$0.00	\$0.00	0.0%
3760 Sewer Service Revenue	\$1,010,000.00	\$588,130.28	\$91,912.91	\$680,043.19	67.3%
3761 Penalties Earned-Sewer	\$17,000.00	\$13,061.47	\$1,321.96	\$14,383.43	84.6%
TOTAL	\$1,879,300.00	\$1,238,661.44	\$200,114.06	\$1,438,775.50	76.6%
FUND #82 STREET LIGHTING					
3764 Street Lighting Revenue	\$102,560.00	\$50,242.11	\$8,095.65	\$58,337.76	56.9%
3765 Penalties Earned	\$2,000.00	\$1,065.39	\$133.87	\$1,199.26	60.0%
TOTAL	\$104,560.00	\$51,307.50	\$8,229.52	\$59,537.02	56.9%



CITY OF CRYSTAL  
VIOLATION STATISTICS  
OF FINAL DISPOSITIONS

Drinking and Driving

1.	<u>16</u>	Gross Misdemeanor driving while intoxicated
2.	<u>18</u>	Aggravated driving violation - Gross Misdemeanor
3.	<u>46</u>	Driving while intoxicated
4.	<u>29</u>	Blood alcohol content over .10
5.	<u>2</u>	Open Bottle

Other Driving Violations

6.	<u>1</u>	Failure to Display Plates
7.	<u>      </u>	Unreasonable acceleration
8.	<u>      </u>	Reckless driving
9.	<u>4</u>	Careless driving
10.	<u>22</u>	Speeding
11.	<u>9</u>	Semaphore, stop sign and signals
12.	<u>2</u>	Leaving the scene of a property damage accident
13.	<u>3</u>	No insurance
14.	<u>5</u>	Miscellaneous

Driver's License and License Plates

15.	<u>8</u>	Driving after revocation
16.	<u>10</u>	Driving after suspension
17.	<u>      </u>	Driving after cancellation
18.	<u>1</u>	No valid license (and no Minnesota license)
19.	<u>2</u>	Use of another's license
20.	<u>      </u>	False identification
21.	<u>2</u>	Expired Plates
22.	<u>1</u>	Failure to display registration
23.	<u>3</u>	Miscellaneous

Crimes Against a Person

24.	<u>      </u>	Sexual Assault
25.	<u>      </u>	Robbery
26.	<u>8</u>	Disorderly Conduct
27.	<u>9</u>	Assault (Misdemeanor)
28.	<u>13</u>	Domestic Abuse
29.	<u>      </u>	Violating restraining order
30.	<u>      </u>	Harrassing phone calls
31.	<u>      </u>	Interference with privacy
32.	<u>2</u>	Noise ordinance
33.	<u>      </u>	Obstruct legal process
34.	<u>1</u>	Falsely reporting a crime
35.	<u>1</u>	Indecent Exposure
36.	<u>2</u>	Miscellaneous

### Crime Against Property

37.	<u>5</u>	Issuance of worthless check
38.	<u>6</u>	Shoplifting
39.	<u>12</u>	Theft
40.	<u>1</u>	Trespassing
41.	<u>      </u>	Aid and abet a theft
42.	<u>3</u>	Damage to property
43.	<u>      </u>	Miscellaneous

### Dogs

44.	<u>      </u>	No dog license
45.	<u>      </u>	Dog at large (and loose dog)
46.	<u>1</u>	Barking dog
47.	<u>      </u>	No Kennel license

### Parking

48.	<u>      </u>	No handicap permit
49.	<u>2</u>	No parking from 3-6 a.m.
50.	<u>1</u>	Other parking violations

### Prohibited Substances (Drugs)

51.	<u>      </u>	P.C. Narcotics
52.	<u>2</u>	Possession of drugs/marijuana
53.	<u>      </u>	Possession of drug paraphernalia

### Property Maintenance

54.	<u>14</u>	Storage of inoperable vehicle	
55.	<u>12</u>	Failure to remove refuse	- 21 of these were Todd
56.	<u>      </u>	Truck storage in residential area	Pallum
57.	<u>      </u>	Failure to obey fire department orders	
58.	<u>      </u>	Miscellaneous	

### Other Miscellaneous Offenses

59.	<u>      </u>	Failure to stop and give information
60.	<u>3</u>	Drinking beer in park
61.	<u>      </u>	Possession of Gambling paraphernalia
62.	<u>      </u>	Defrauding an innkeeper
63.	<u>      </u>	Prostitution
64.	<u>      </u>	Working without license and permit

TOTAL     282

In creating this summary we have, in those arrests involving more than one charge, counted only the most, or one of the most, serious charges.



4401 Xylon Avenue North      New Hope, Minnesota 55428      Phone: 533-1521

September 30, 1988

Chief Quade  
Crystal Fire Department  
4141 Douglas Drive  
Crystal, MN 55422

Dear Chief Quade:

On behalf of the New Hope firefighters and the City Administration, I would like to thank you and your staff for your assistance at the Robbinsdale Cooper High School fire on September 22, 1988.

It was with your department's assistance that the job of fire suppression and overhaul was made in a timely and professional manner.

To my knowledge, no personal injuries occurred and only minor equipment damage was sustained.

We do appreciate your assistance and will call again when the need arises.

Sincerely,

Douglas C. Smith  
Director of Fire & Safety

DCS/mr

cc: Mr. Jerry Dulgar, City Manager ✓  
Dan Donahue, New Hope City Manager



Photo by Warren Township Fire Department

The volunteer fire department in Warren Township, Ohio, may not survive new federal regulations.

# New firefighting rules

## Volunteer groups may disappear

By ELLEN PERLMAN

Faced with new time-consuming federal regulations on staff training, planning and paper work, the chief of the volunteer fire department in Warren Township, Ohio, is leaving his post at the end of the year.

In a letter to the township board, Jeffrey G. Knowlton wrote, "The newest and possibly the most devastating threat to the existence of volunteers is regulations."

Warren Township is not alone in its frustration over meeting federal demands.

Several officials from townships, fire districts and other local governments that provide emergency services predict that new Environmental Protection Agency requirements will force volunteer fire departments to dissolve or transform into paid-employee departments funded with local taxes.

No estimates were available on how much the federal mandates could eventually cost local governments.

Among the federal rules making small governments wince is the Superfund Amendments and Reauthorization Act, Title III — the Emergency Planning and Community Right-To-Know Act of 1986. This requires communities to form local emergency-planning committees, collect detailed data on hazardous materials stored locally, and respond to chemical emergencies such as gas leaks and spills from overturned trucks.

"It's a well-intended piece of legislation, but it's massive," said Beverly C. Nykwist, spokeswoman for the National Association of Towns and Townships. "Billions of tons of hazardous materials get shipped every year, and nobody knows what chemicals are in their landfills."

Volunteer fire departments must compile information on chemicals that are stored in their communities and give firefighters the proper training to deal with those substances. The federal government also requires that firefighters participate in 24 hours of emergency-response training in addition to other forms of instruction.

"It's almost the last straw," said Joan L. Beardmore, Warren Township clerk. "They're real unhappy about the added hours."

The response by many volunteer fire departments has been to ignore the regulations, said Larry Mer-

rill, deputy executive director of the Michigan Townships Association.

"The number of fire departments, particularly volunteer, that have made attempts to comply is pretty small," he said. "Their workload was at a max before these regulations came on board."

Still, fire departments don't like to disregard the regulations, Mr. Merrill said.

"The biggest worry fire departments have is potential liability. If they're mandated to perform this function and they don't, and a chemical emergency happens and someone is killed because the response was not as good as it could have been, the concern is that the fire chief or local government would have personal responsibility for it," he said.

The Washington-based National Governors' Association confirmed that the potential exists for state and local governments to be held liable; the courts in each state would determine the penalties for such liability.

Although most volunteer departments believe the federal regulations "are a fine idea," the mandates cannot be met without more resources, Mr. Merrill added.

Under the Emergency Planning and Community Right-to-Know Act of 1986, \$5 million is available for training grants — an amount that can hardly cover the needs of 50 states and the townships within them, Ms. Nykwist noted.

Warren Township residents are going to end up feeling the impact through increased taxes, Mr. Knowlton said.

"I think eventually we're going to have to go with paid people to stay up with the training. It might be five, 10 years down the road, but it's coming to that," the fire chief said.

At a September hearing in Washington before the Senate Governmental Affairs Committee, Ms. Beardmore urged Congress to enforce compliance with the Regulatory Flexibility Act, which helps give small governments more flexibility in complying with federal mandates (*City & State*, Jan. 18).

"As it stands now, federal agencies have ignored the act as far as small governments are concerned," Ms. Beardmore said. "This leaves the officials of small governments to accept tremendous liability while attempting to choose between either complying with the regulations . . . or disobeying the law."



M E M O R A N D U M

TO: Jerry Dulgar, City Manager  
FROM: Tom Heenan, Supervising Sanitarian *TH*  
RE: 1989 Budget  
DATE: October 14, 1988

1989 Budget with Brooklyn Park	\$ 59,148
1989 Budget without Brooklyn Park	\$ 60,778
Subsidy from Hennepin County	\$ 4,233
License Revenue	\$ 13,124

# League of Minnesota Cities Policy Adoption Meeting Wednesday, November 16, 1988

Hotel Sofitel, Minneapolis

## Agenda

8:00 a.m.	Registration
9:00 a.m.	Economic development and redevelopment issues
10:15 a.m.	Break
10:30 a.m.	Property tax issues
12:00 noon	Lunch (Governor invited)
1:45 p.m.	Policy adoption

November 16, 1988

LMC Policy Adoption  
Registration Form

Hotel Sofitel, Minneapolis

City: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
A.C.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name	Title	Address	Zip Code
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Registration per person: \$25.00

Make checks payable and

MAIL TO: League of Minnesota Cities, 183 University Avenue East, St. Paul, MN 55101

## Housing Reservation Form



Hotel Sofitel

MAIL TO:  
5601 W. 78th Street  
Minneapolis, MN 55435-3899  
(612) 835-1900

League of Minnesota Cities  
Policy Adoption Meeting  
November 16, 1988

Name \_\_\_\_\_

Representing \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

/ - - / / - - / / - - /

Month Day Year

Arrival Time

Month Day Year

Arrival Date

Departure Date

Check in time 3:00 p.m.

Check out time 12:00 noon

To insure space/rate availability, please respond prior to November 1, 1988.

Please specify:

\_\_\_\_\_ \$58.00 + Tax Single (One Person)

\_\_\_\_\_ \$58.00 + Tax Double (Two People)

I will arrive after 4:00 p.m. Please guarantee the reservation with:

(Credit Card)

Number and Expiration Date

Phone: (\_\_\_\_\_) \_\_\_\_\_



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

FIRE DEPARTMENT

October 18, 1988

Walt Hellman  
Director of Operation  
Metropolitan Airport's Commission  
6040-28th Ave. So.  
Minneapolis, MN 55450

Dear Mr. Hellman:

On behalf of the Crystal City Council, City Manager, and Fire Department, I would like to express our "thanks" for allowing us to use one of your buildings for a Fire Station during the Bass Lake Road - County Road 81 construction period. This proved to be very successful for us in providing fire protection to our city during that time.

Thanks again.

Sincerely,

Art Quady  
Crystal Fire Chief

cc: City Council  
City Manager

MEMORANDUM

TO: CHIEF MOSSEY  
FROM: LT. THOMSETH  
DATE: 10-18-88  
RE: POLICE OFFICER WELLNESS  
PROGRAM BUDGET PROPOSAL

As requested by the City Council, I have obtained further information on the Police Department's Budget Proposal for a Police Officer Wellness Program.

Several years ago (1980) the St. Paul Police Department developed and implemented a model program mandating physical fitness standards for their police officers. Included in the program was an initial evaluation of fitness/wellness for the police officers. More recently Minneapolis Police Department, Richfield Public Safety and Airport Police Department have also implemented such programs.

Such programs are being implemented in response to:

- a 1979 study by the Center for Disease Control stating that a full 48% of health problems, illnesses, diseases and deaths are caused by an unhealthy lifestyle. Sedentary lifestyle, smoking, poor nutrition and stress were recognized as major contributor to death and injury. These "diseases" cannot be cured by traditional medical treatment. Prevention and health promotion are the only answer;
- Recommendations by the following law enforcement organizations:
  - \* FBI Training Academy
  - \* International Association of Chiefs of Police (IACP)
  - \* Hennepin County Chiefs of Police Association;
- Recommendations by Risk Management Services that by reducing liability cities will eventually reduce overall costs. For example, the average loss in wages and benefits for a city for a police officer suffering a back injury or heart disease is \$60,000 if the officer returns to work. If the officer is permanently disabled the costs are far greater;



- Recent Federal Court decisions have concluded that employers can set minimum physical fitness standards for their employees, given the employees have adequate time to meet these new standards. On the other hand, employers who have no such physical standards cannot discipline or terminate employees regardless of how "out of shape" they may become.

Based upon the above, the police department feels that such a program is essential and is the first step in mandating minimum physical fitness for police department employees.

The City can continue as it has in the past and not take a prevention role and pay the high costs of losing an employee. During the past ten years the department has lost 6 employees:

- 2 back injuries (disabilities)
- 3 mental disabilities (stress related)
- 1 knee injury (disability).

All of these employees are currently receiving benefits paid by the City through the Police Pension. If only one of these disabilities could have been prevented by the proposed program, the costs would have been fully recovered by the City.

p. 7. re - e e

Seal coat - Jerry  
- Wellness  
- auto

{ 5 yr. program  
Civil Service

v. 2<sup>nd</sup> page  
- 1 b.p

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