



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

COUNCIL AGENDA

March 21, 1989

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 21, 1989, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Moravec
P Grimes
P Rygg
P Carlson
P Herbes
P Smothers
P Langsdorf

Staff

P Dulgar
P Olson
P Kennedy 7:03 p.m.
P Monk
P Peterson
P George
Brandeen, Johnson, Jones, Massey

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Herbes presented a plaque to Steven Leppa for his years of service on the City Council, Planning Commission, and Long-Range Planning Commission.

The Mayor presented a plaque to the Crystal Lions Club from the City of Crystal in appreciation of a donation for playground equipment for Lions Valley Place Park.

1. The City Council considered the minutes of the regular meeting of the City Council of March 7, 1989 and the joint meeting with the Crystal Housing & Redevelopment Authority of March 8, 1989.

Moved by Councilmember Sm and seconded by Councilmember Langs to (approve) (approve, making the following exceptions:

_____ to) the minutes of the regular meeting of the City Council of March 7, 1989 and the joint meeting with the Crystal Housing & Redevelopment Authority of March 8, 1989.

Motion Carried.

CONSENT AGENDA

1. Consideration of setting Saturday, May 20, 1989, as the date and time for the Annual Rabies Vaccination Clinic.
2. Consideration of the resignation of Yvonne Halpaus from the Planning Commission effective March 13, 1989.
3. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Highway 100, 42nd & Adair Avenue, and 36th & Douglas Drive on March 24, 25, 26, 1989 and May 12, 13, 14, 1989.
4. Consideration of a solicitor's permit for Crystal Fire Cadets - Explorer Post #71, 4141 Douglas Drive, to sell candy door to door from March 27, 1989 to April 30, 1989.
5. Consideration of a one-day off-site charitable gambling license for VFW Post #494 at Becker Park on July 28, 1989 for the Crystal Frolics.

Moved by Councilmember _____ and ~~seconded~~ by Councilmember _____ to remove items _____, _____, _____, and _____ from the Consent Agenda.

Motion Carried.

Moved by Councilmember Carl and seconded by Councilmember Rygg to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Froehlich Addition located at 4524 and 4528 Hampshire Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat. Those present and heard were:

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Lange to ~~(grant)~~ (deny) (continue until _____ the discussion of) tentative approval of proposed plat Froehlich Addition located at 4524 and 4528 Hampshire Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Proffesors Addition located at 3209 and 3233 Florida Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat. Those present and heard were:

Gloria Tilbury, 3329 Florida
Joyce + Kenneth Larsen, 3226 Hampshire
Bob Dahl, 3156 Florida
Lorraine Budman, 7025-46th Ave. No.
Robert Woods, 3224 Florida Ave. No.

Scott Kevitt, Developer
Ann Marie Papas, 3212 Florida
Steve Sigel, 3200 Florida

The Mayor closed the Public Hearing.

Moved by Councilmember Lange and seconded by Councilmember Mow to (grant with the following conditions: 1) Lot 2, Block 1, be platted as an outlot so that the problems of access and utility service can be more fully addressed as the proper facilities are in place; 2) The existing 27-inch storm sewer be extended to the north line of Block 1 so that development of yards for Lots 1, 3 and 4 can be completed without obstructing drainage; 3) A drainage easement be provided over and across all of Outlot A; 4) Drainage and utility easements be dedicated along the perimeter of all lots; 5) Concrete curb and gutter be extended along 32nd Avenue in front of Lot 1, Block 1) (deny) (continue until _____ the discussion of) tentative approval of proposed plat Proffesors Addition located at 3209 and 3233 Florida Avenue North, *due to unresolved*

Motion Carried.

Aye: Mow, Grimes, Rygg, Sm, Lange
No: Herbes, Carlson

drainage
and soil
concerns.

at this time item #1 on the reg. agenda was considered to accommodate those appearing on the item.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider CDBG Year XV funding allotment. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

Mr. Lantz
to adopt the following *Resolution #* the reading of which, etc.
Resolution No. 89-13
A Resolution

Roll call: all ayes.

Motion carried, res. declared adopted

The Mayor closed the Public Hearing.

Moved by Councilmember *Mr.* and seconded by Councilmember *Mr.* to (approve the division of CDBG Year XV funds as recommended by the Crystal HRA as follows: acquisition of blighted housing \$52,892; housing rehabilitation deferred loans \$45,000; child care parent's assistance \$10,000; senior transportation project \$9,502, for a total of \$117,394) (deny) (continue until the discussion of) CDBG Year XV funding allotment.

Motion Carried.

REGULAR AGENDA

1. The City Council considered a resolution awarding bid to sell \$2,000,000 General Obligation Community Center Bonds, Series 1989
A. *Have Mac Gillivray of Springsted, Inc. appeared and was heard. He informed the Council that Dain Basworth was the low bidder.*

Moved by Councilmember *Sm* and seconded by Councilmember *Carl* to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-12

RESOLUTION AWARDING THE SALE OF
\$2,000,000 GENERAL OBLIGATION COMMUNITY CENTER
BONDS, SERIES 1989, A; FIXING THEIR FORM AND
SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

By roll call and voting aye: *ALL*, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____, _____.

Motion carried, resolution declared adopted.

2. The City Council considered approving authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x ~~72'~~ 80' airplane storage hangar on Lot 74E, Crystal Airport.

Moved by Councilmember Carl and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x ~~72'~~ 80' airplane storage hangar on Lot 74E, Crystal Airport, subject to standard procedure. Motion Carried.

3. The City Council considered the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway, pertaining to a "sale to minor" violation.

Moved by Councilmember Lynn and seconded by Councilmember Sm to set 7:00 p.m, or as soon thereafter as the matter may be heard, April 4, 1989, as the time and date for a public hearing to consider the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway, pertaining to a "sale to minor" violation and further to authorize proper notice of such public hearing.

Motion Carried.

4. The City Council considered a Resolution of Denial for tentative plat approval of Bedman Addition located at 7025 - 46th Avenue North.

Moved by Councilmember Sm and seconded by Councilmember Mow to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-14

RESOLUTION DENYING PRELIMINARY APPROVAL OF
PLAT FOR BEDMAN ADDITION

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

- Recess 9pm - Reconvened 9:15pm.*
5. The City Council considered a Resolution of Denial of conditional use permits for Crystal Plaza Partnership at 6800 - 56th Avenue North.

Moved by Councilmember Sm and seconded by Councilmember Grim to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-15

RESOLUTION DENYING APPLICATION FOR CONDITIONAL USE AT
6800 - 56TH AVENUE NORTH (CRYSTAL PLAZA PROPOSAL)

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

6. The City Council considered a request from the Crystal Frolics Committee to allow Scouts to camp out overnight during the Frolics on July 28, 29 and 30, 1989.

Moved by Councilmember Carl and seconded by Councilmember Rygg to (approve) (deny) (continue until _____ the discussion of) approval of a request from the Crystal Frolics Committee to allow Scouts to camp out overnight at Becker Park during the Crystal Frolics on July 28, 29 and 30, 1989.

Motion Carried.

7. The City Council considered a preliminary cost estimate for the Crystal Community Center from Anderson Dale Architects, Inc.

It was the consensus of the Council to eliminate consideration of a third gym to keep the cost in line with the ~~estimated~~ bond issue figure voted on by the citizens of Crystal.

8. The City Council considered the Northern Mayor's Association Economic Development Effort.

Moved by Councilmember Mar and seconded by Councilmember Sm to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-16

RESOLUTION AUTHORIZING A JOINT POWERS AGREEMENT FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT WITH THE NORTHERN SUBURBS, AND, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A JOINT POWERS AGREEMENT FOR SAME

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

Moved by Councilmember Rygg and seconded by Councilmember Sm to appoint Mayor Heuber as a member of the Board of Directors of the Joint Powers Agency for the purpose of promoting Economic Development with the Northern Suburbs, and to authorize a remittance in the amount of \$11,761 as the City's 1989 membership fee in the Joint Powers Agency ~~to be taken~~ from Dues and Subscriptions (Account 4413) in Department 10.

Motion Carried.

* one half to be taken from the Crystal Housing and Redevelopment Authority's Budget and one half to be taken from _____

9. The City Council considered price quotations to re-trim and fertilize trees on 33rd Avenue North.

Moved by Councilmember Mor and seconded by Councilmember Grime to authorize Outside Services to re-trim and fertilize trees in the amount of \$375 on 33rd Avenue North, *working in conjunction with the mgr., P&R Director and the* Motion Carried. *Citizens involved.*

Item 17 next
then recess 11 p.m. - Rescheduled at 11:10 p.m.
2010 The City Council considered Advisory Commissioner recruitment for the Northwest Hennepin Human Services Council. *Staff was directed to place on next agenda to allow Council time to recruit members.*

Item 15 next

13.
11.

The City Council considered the Infrastructure Project to overlay Fairview Avenue between Nevada and Douglas Avenues.

Moved by Councilmember Sm and seconded by Councilmember Carl to
(approve) ~~between~~ _____ and _____
(deny) (continue until _____ the discussion of)
Infrastructure Project to overlay Fairview Avenue between Nevada
and Douglas Avenues, ~~in the amount of \$458,000 from the infrastructure fund.~~
and appropriated up to _____ Motion Carried.

14.
12.

The City Council considered a Feasibility Study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of Bass Lake Road.

Moved by Councilmember Rygg and seconded by Councilmember Sm to
set 7:00 p.m., or as soon thereafter as the matter may be heard,
April 18, 1989, as the time and date for a public hearing to
discuss Feasibility Study for curb and gutter construction on 57th
Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of
Bass Lake Road.

Motion Carried.

#13.
15.

The City Council considered an agreement for BRW invoices for Becker Park projects and the County Road 81 intersection project, and tennis court settlement agreement.

- A. Moved by Councilmember Sm and seconded by Councilmember Mar to (approve) (deny) (continue until _____ the discussion of) final invoice for services related to five construction projects associated with the Becker Park Redevelopment as follows: ~~Sherburne Avenue \$178,834; Becker Park & parking lots \$917,936; Park Shelter \$406,396; Bass Lake Road Streetscape \$464,280; Bass Lake Road Reconstruction (Hampshire to railroad) \$550,045,~~ for a total of \$2,517,491. *in the amount of \$424,115.35*
Motion Carried.

- B. Moved by Councilmember Mar and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) invoice for design services rendered by BRW on the County Road 81/County Road 10 Intersection Improvement Project in the amount of \$66,399.98.
Motion Carried.

- C. Moved by Councilmember Large and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) tennis court settlement agreement, and further to authorize Mayor and City Manager to sign such agreement.
Motion Carried.

- ~~15.~~ 14. The City Council considered the removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance at regular meetings.

Moved by Councilmember Grimes and seconded by Councilmember Sm to (approve) (deny) (continue until _____ the discussion of) removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance at regular meetings, effective as of this date.

Motion Carried.

- 12, ~~15.~~ 16. The City Council considered the First Reading of an Ordinance concerning recycling.

Moved by Councilmember Mar and seconded by Councilmember Sm to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO RECYCLING

and further, that the second and final reading be held on April 4, 1989.

Motion Carried.

- ~~16.~~ 17. The City Council considered a tax increment financing tour for legislators.

Sm/Mar to direct staff to invite legislators for a Tour of the tax increment financing districts in Crystal (Bass Lake Road/Becker Park).

Motion Carried

10. ~~17~~. The City Council considered First Reading of an Ordinance Amendment to Delete Public Involvement Requirements and Increase the Minimum Density for Elderly Housing. *Those appearing on the matter were:*

*Greg Lundeen, 6125-36th Ave. No.
John Paulson, 320 Edgewood Ave. No., Golden Valley
David Anderson, Crystal Planning Commission Member*

Moved by Councilmember Rygg and seconded by Councilmember Sm to adopt the following ordinance *with change in allowable minimum density of 1 unit per 1250 sq. ft.*

ORDINANCE NO. 89-

AN ORDINANCE AMENDING CRYSTAL CITY CODE WITH REGARD TO ELDERLY HOUSING

and further, that the second and final reading be held on April 4, 1989.

Roll Call: Aye: Rygg, Carl, Sm.

No: Mor. Dr. Herber, Lango.

Motion Carried. Failed

** Carl/Sm to table. - Roll call: Aye: Mor, Gr, Carl, Herber, Sm, Lango. No: Rygg Motion Carried.*

18. The City Council considered selection of a local committee to promote the 1990 census. *Staff was directed to place on next agenda.*

** Rygg/Sm to accept Planning Commission's recommendation as proposed using allowable minimum density of 1 unit per 1500 sq. ft.
no vote taken to consider a tabling motion.*

OPEN FORUM

Mark Warnack, Secretary of Crystal Fire Fighters' Relief Association appeared regarding Art Guady, Fire Chief.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

Reports were given by Commission Liaisons as follows:

HRA - Councilmember Morawiec
Human Relations Commission - Councilmember Grimes
Long-Range Planning Commission - Councilmember Rygg
Environmental Quality Commission - Councilmember Longsdorf
Park + Rec. Advisory Commission - Councilmember Smothers

Upon advice of the City Attorney the City Council directed the City Clerk to insert a roll call vote on the adoption of the City Charter Amendment in the Council minutes of February 21, 1989, Item no. 9.

Moved by Councilmember Sm and seconded by Councilmember Carl to approve the list of license applications, *with the addition of a tree trimmer's license for Golden Leaf tree Service, 1408 Sumter Ave. No, Golden Valley* Motion Carried.

Moved by Councilmember Sm and seconded by Councilmember Lange to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:50 p.m.

LICENSE APPLICATIONS

March 21, 1989

GAS FITTER'S LICENSE - \$30.25

Soderlin Plumbing, 3731 Chicago Ave. S., Minneapolis, MN 55407

PLUMBER'S LICENSE - \$30.25

Suburban Plumbing, 1685 E. 4th St., St. Paul, MN 55106

License Renewals

GAS FITTER'S LICENSE - \$30.25

Clark Plumbing, 1206 Mainstreet, Hopkins, MN 55343

Louis DeGidio, 6501 Cedar Ave., Minneapolis, MN 55423

PLUMBERS LICENSE - \$30.25

Clark Plumbing, 1206 Mainstreet, Hopkins, MN 55343

R. J. Miller Plumbing & Heating, 6293 NE Jackson St, Minneapolis, MN 55432

ANNUAL SIGN LICENSE RENEWALS

Hennepin County Library, 6401 42nd Ave. N.	Exempt
--	--------

General Printing & Copy, 2736 Douglas Dr. N.	15.00
--	-------

Sign Renewals including 25% penalty fees

Fanny Farmer Candy Shops, 125 Willow Bend	18.75
---	-------

Sign Renewals including 50% penalty fees

Royal Furniture Markets, 3315 Vera Cruz Ave. N.	22.50
---	-------

Beaver Machine, 5241 Hanson Court	22.50
-----------------------------------	-------

Fifty-Seven Hundred Building, 5702 West Broadway	22.50
--	-------

Pub's Pizza, 3545 Douglas Dr. N.	22.50
----------------------------------	-------

Sun Shoppe of Crystal, 127 Willow Bend	22.50
--	-------

Douglas Terrace Apartments, 3330 Douglas Dr. N.	22.50
---	-------

Allstate Insurance, 5434 Douglas Dr. N.	22.50
Greatclips, Inc., 333 Willow Bend	22.50
H & R Block, 5510 West Broadway, Suite G	22.50
Northside Cleaners, 6123 42nd Ave. N.	22.50
Furniture Barn, 5101 Lakeland Ave. N.	52.65
Real Estate Financial Consultants, for signs at 5600 56th Ave. N.	22.50

APPLICATIONS FOR LICENSE

MARCH 21, 1989

FOOD ESTABLISHMENT - Itinerant (Exempt)

Knights of Columbus Tootsie Roll Benefit at Crystal
Shopping Center, Chalet, Crystal Bank, etc.
April 28 through April 30, 1989.

CIGARETTES - \$12.00 ea. machine and/or over counter sales

Bob Peterson dba Bob's Purity Dairy Store, 4800 Idaho No.

FOOD ESTABLISHMENT - (\$30.00 addnl facility)

Crystal Super Valu, 42nd Ave. North - Deli

Tree Trimming - \$55

Outside Service, Inc., P.O. Box 875, Anoka, MN 55303

On-Sale Liquor (pro-rated \$1375.02)

Norman Burling dba Burlings Tally Ho Cafe

3.2 Beer Tavern (pro-rated \$130.65)

Norman Burling dba Burling Tally Ho Cafe

Sunday Liquor (pro-rated \$50.01)

Norman Burling dba Burlings Tally Ho Cafe

Sent to Council with Preliminary Agenda on 3-17-89:

Minutes of March 7 and 8, 1989 (City Council Mtgs.)

Minutes of March 13, 1989 Planning Comm. mtg.

Memo from Supervising Sanitarian dated 3-7-89 re:
Annual Rabies Vaccination Clinic.

Memo from City Engr. dated 3-14-89 re: Planning
Comm. resignation.

License application & related materials for a
solicitor's permit for Saba Flowers.

Solicitor's permit for Crystal Fire Cadets - Explorer
Post #71 .

One day off-site gambling application for VFW Post
#494 at Becker Park on 7-28-89 (Crystal Frolics)

Memo from City Engr. dated 2-3-89 re: Froehlich
Addition Preliminary Plat.

Memo from City Engr. dated 2-3-89 re: Proffesors
Addition Preliminary Plat.

Memo from Community Development Coordinator dated
3-15-89 re: CDBG Year XV Funding Request.

Letter from City Attorney dated 3-14-89 re:
\$2,000,000 GO Community Center Bonds, Series 1989A
and related resolution.

Memo from Bldg. Inspector dated 3-7-89 re: Aircraft
Storage Hangar (Lot 74-E).

Letter from City Attorney dated 3-14-89 re: Crystal
Liquors.

Letter from City Attorney dated 3-10-89 re: Bedman
and Crystal Plaza CUP's; resolutions of denial
for same.

Memo from Park & Rec. Director dated 3-17-89 re:
Scouts camping in Becker Park & dismissal of
Burt Genis from the Park & Rec. Advisory Comm.

Letter from Anderson Dale Archts. dated 3-9-89 re:
Crystal Community Center preliminary cost estimate

Memo from Park & Rec. Director dated 3-16-89 re:
Quotations received on retrimming & fertilizing
trees on 33rd Avenue North.

Info. regarding Joint Powers Agreement for Economic
Development (Northern Mayor's Assoc.) and related
materials including resolution.

Memo from N.W. Hennepin Human Services Council
dated 3-1-89 re: Advisory Comm. Membership, Agenda
Item #5.

Memo from City Engr. dated 3-15-89 re: Overlay
Project on Fairview Ave. N. between Douglas Dr.
and Nevada Ave. No.

Memo from City Engr. dated 3-14-89 re: Feasibility Study for curb & gutter improvements on 57th, Vera Cruz, Welcome and Xenia Aves. No. of Bass Lake Road.

Memo from City Engr. dated 3-16-89 re: Final Settlement of BRW Costs Related to Becker Park Projects.

Memo from City Attorney dated 3-16-89 re: Draft Recycling Ordinance.

Memo from LMC dated 3-7-89 re: Tax Increment Financing Tours.

Memo from City Engr. dated 3-16-89 re: Elderly Housing Ordinance Amendment.

Memo from Asst. City Mgr. dated 2-10-89 re: City Participation in 1990 Census - Preparation.

Liquor License info. for Burlings Tally Ho Restaurant, 5216 W. Broadway.

Letter from Peter J. Lindberg, Chief Judge, Hennepin Cty. Courts dated 3-2-89 re: Crystal Charter Commission.

Letter from American Red Cross dated 3-8-89 re: Swim-A-Cross Mayors Challenge.

Letter from New Hope City Mgr. dated 3-6-89 re: ELATE Program Luncheon for City Councils.

Transcription of Council Discussion regarding HRA on Feb. 7, 1989,.

"Did You Know" article re: The Open Meeting Law and the data practices act.

HRA Chairperson's Annual Report for year ending January, 1989.

Minutes of the HRA reg. mtg. of 2-15-89 (unapproved).

Action Needed Memo from the Feb. 21, 1989 Mtg.

City of Crystal 1989 Expenditure Report for February 1989.

Included in packet on March 21, 1989:

Memo from Admin. Asst. dated 3-16-89 re: Recommendation regarding request from Frolics Committee to use Scouts to serve as watch persons during 1989 Frolics.

Letter from MN Dept. of Health dated 3-14-89 re: investigation of municipal water supply.
Minutes of the Long-Range Plann. Comm. of 2-28-89.
Letter from City of Brooklyn Center dated 3-15-89 re: letters to Crystal local representatives re: special legislation to eliminate the sales tax charge on recycling containers.
Memorandum from Anderson Dale Archts. dated 3-10-89 re: Crystal Community Center - Addt'l. Gym Construction.
Letter from Aaron Real Estate Group, Inc. dated 3-15-89 re: Commercial & Residential Appraisal Assignments.
Memo from City Mgr. dated 3-21-89 re: On-Street Parking Regulations.
Agreement with Lefevere, Lefler, Kennedy, O'Brien & Drawz for 1989.

Darlene

Memorandum

DATE: March 16, 1989
TO: The City Council
FROM: John A. Olson, Assistant City Manager
SUBJECT: March 21 Council Agenda

As you all know, Jerry was at the City Congressional Conference in Washington through Tuesday and is spending a few days visiting family in Illinois. He will be back on Monday, March 20. The Council agenda is rather lengthy and I will not comment on every item because we have sufficient supporting data to explain the item.

Regular Agenda:

Item 1: Consideration of awarding bid to sell \$2,000,000 General Obligation Community Center Bonds, Series 1989 A.

Representatives from Springsted will be here along with Miles Johnson to discuss the bids for the sale of the Community Center bonds. No doubt Miles will tell you that the City's bond rating has been changed from an A to an A-1. We are expecting a favorable response to this bond sale with the bids to be opened at 2 p.m. next Tuesday.

Item 2. Consideration of approving authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x 72' airplane storage hangar at Lot 74E, Crystal Airport, subject to standard procedure.

The proponent has not been able to reach agreement on a lease with MAC for this hangar and if we do not receive a signed lease prior to the meeting, we will ask that this item be continued for one meeting so that the lease problem can be resolved.

Item 4. Consideration of a Resolution of Denial for tentative plat approval of Bedman Addition located at 7025 - 46th Avenue North and item 5 consideration of a Resolution of Denial of conditional use permits for Crystal Plaza Partnership at 6800 - 56th Avenue North.

These resolutions from Dave Kennedy are the result of the action by the Council at its last meeting. They're coming to the Council so that the Council has accurately stated findings to support the resolution. Once approved these will be the formal reasons for denial.

Item 12. Consideration of feasibility study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of Bass Lake Road.

The Public Works Director, at this time, is only asking for setting of the hearing. Five people signed a petition requesting this project; however, Bill wishes to receive the comments of all those who are affected by this project at a public hearing. If most people seem favorable, then he will proceed to request approval of the feasibility study.

Item 13. Consideration of Resolution for Modification of Becker Park Tennis Court and final payment to BRW for Intersection Project at County Road 81/County Road 10.

Bill has memos regarding these items and on the agenda this will appear as one item but with three motions, so that there are distinct actions on all three items.

Item 15. Consideration of First Reading of an Ordinance concerning recycling.

The Attorney has asked that a change in the ordinance be made regarding recycling because of some changes the recycling program will make in our garbage and refuse ordinance. The changes he is requesting are to clear up any problems we might have as we begin recycling this year.

Item 16. Consideration of a tax increment financing tour for legislators.

Jerry has asked that the Council consider a discussion of this item because he is concerned about the views of the Council on tax increment financing. Before we attempt to have a tour of our tax increment district, he wishes to know whether the Council supports the tax increment idea or not. The staff will be available to answer any questions you might have about tax increment financing either before or at the meeting.

Item 17. Consideration of First Reading of an Ordinance Amendment to Delete Public Involvement Requirements and Increase the Minimum Density for Elderly Housing.

This item may need to be moved up so that a developer of the area can appear or listen to the conversation.

That's it on the regular agenda items and just a note, the licenses for the Tally Ho should be ready to be approved Tuesday night unless the Fire Chief indicates that there is a problem with the remodeled operation. The Chief has said that he plans to make inspections either Monday or Tuesday and would have a recommendation by Tuesday night. If not, this item would have to be delayed.

I have no other comments on the agenda. Have a good weekend! We'll see you Tuesday night.

J O H N

JAO/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
MARCH 21, 1989

Call to order

Roll call

Pledge of Allegiance to the Flag

Presentation of a plaque to Steven Leppa for his years of service on the City Council, Planning Commission, and Long-Range Planning Commission.

Presentation of a plaque to Crystal Lions Club from the City of Crystal in appreciation of a donation for playground equipment for Lions Valley Place Park.

Approval of the minutes of the regular meeting of March 7, 1989 and the joint meeting with the Crystal Housing & Redevelopment Authority of March 8, 1989.

Consent Agenda

1. Consideration of setting Saturday, May 20, 1989, as the date and time for the Annual Rabies Vaccination Clinic.
2. Consideration of the resignation of Yvonne Halpaus from the Planning Commission effective March 13, 1989.
3. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Highway 100, 42nd & Adair Avenue, and 36th & Douglas Drive on March 24, 25, 26, 1989 and May 12, 13, 14, 1989.
4. Consideration of a solicitor's permit for Crystal Fire Cadets - Explorer Post #71, 4141 Douglas Drive, to sell candy door to door from March 27, 1989 to April 30, 1989.
5. Consideration of a one-day off-site charitable gambling license for VFW Post #494 at Becker Park on July 28, 1989 for the Crystal Frolics.

Public Hearings

1. Public hearing to consider preliminary plat approval of Froehlich Addition located at 4524 and 4528 Hampshire Avenue North.

2. Public hearing to consider preliminary plat approval of Proffesors Addition located at 3209 and 3233 Florida Avenue North. *check conditions - check planning commission minute*
3. Public hearing to consider CDBG Year XV funding allotment.

Regular Agenda Items

1. Consideration of awarding bid to sell \$2,000,000 General Obligation Community Center Bonds, Series 1989 A.
2. Consideration of approving authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x 72' airplane storage hangar at Lot 74E, Crystal Airport, subject to standard procedure.
3. Consideration of the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway, pertaining to a "sale to minor" violation.
4. Consideration of a Resolution of Denial for tentative plat approval of Bedman Addition located at 7025 - 46th Avenue North.
5. Consideration of a Resolution of Denial of conditional use permits for Crystal Plaza Partnership at 6800 - 56th Avenue North.
6. Consideration of a request from the Crystal Frolics Committee to allow Scouts to camp out overnight during the Frolics on July 28, 29 and 30, 1989.
7. Consideration of a preliminary cost estimate for the Crystal Community Center from Anderson Dale Architects, Inc.
8. Consideration of the Northern Mayor's Association Economic Development Effort.
9. Consideration of price quotations to re-trim and fertilize trees on 33rd Avenue North.
10. Consideration of Advisory Commissioner recruitment for the N.W. Hennepin Human Services Council.
11. Consideration of Infrastructure Project to overlay Fairview Avenue between Nevada and Douglas Avenues. *motion to approve between — and —*

12. Consideration of Feasibility Study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of Bass Lake Road. *motion* *12. 18, 1989*

13. Consideration of ~~Resolution for~~ Modification of Becker Park Tennis Court, and final payment to BRW for Intersection Project at County Road 81/County Road 10. *A.B.C. Motion = A. HRA project involve*

14. Consideration of the removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance at regular meetings. *B. Approve invoice for intersection project*
C. Consider settlement agreement for tennis court.

15. Consideration of First Reading of an Ordinance concerning recycling.

16. Consideration of a tax increment financing tour for legislators.

17. Consideration of First Reading of an Ordinance Amendment to Delete Public Involvement Requirements and Increase the Minimum Density for Elderly Housing. *where's ordinance & draft?*

18. Consideration of selection of local committee to promote the 1990 census.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

LICENSE APPLICATIONS

March 21, 1989

GAS FITTER'S LICENSE - \$30.25

Soderlin Plumbing, 3731 Chicago Ave. S., Minneapolis, MN 55407

PLUMBER'S LICENSE - \$30.25

Suburban Plumbing, 1685 E. 4th St., St. Paul, MN 55106

License Renewals

GAS FITTER'S LICENSE - \$30.25

Clark Plumbing, 1206 Mainstreet, Hopkins, MN 55343

Louis DeGidio, 6501 Cedar Ave., Minneapolis, MN 55423

PLUMBERS LICENSE - \$30.25

Clark Plumbing, 1206 Mainstreet, Hopkins, MN 55343

R. J. Miller Plumbing & Heating, 6293 NE Jackson St, Minneapolis, MN 55432

ANNUAL SIGN LICENSE RENEWALS

Hennepin County Library, 6401 42nd Ave. N.	Exempt
--	--------

General Printing & Copy, 2736 Douglas Dr. N.	15.00
--	-------

Sign Renewals including 25% penalty fees

Fanny Farmer Candy Shops, 125 Willow Bend	18.75
---	-------

Sign Renewals including 50% penalty fees

Royal Furniture Markets, 3315 Vera Cruz Ave. N.	22.50
---	-------

Beaver Machine, 5241 Hanson Court	22.50
-----------------------------------	-------

Fifty-Seven Hundred Building, 5702 West Broadway	22.50
--	-------

Pub's Pizza, 3545 Douglas Dr. N.	22.50
----------------------------------	-------

Sun Shoppe of Crystal, 127 Willow Bend	22.50
--	-------

Douglas Terrace Apartments, 3330 Douglas Dr. N.	22.50
---	-------

Allstate Insurance, 5434 Douglas Dr. N.	22.50
Greatclips, Inc., 333 Willow Bend	22.50
H & R Block, 5510 West Broadway, Suite G	22.50
Northside Cleaners, 6123 42nd Ave. N.	22.50
Furniture Barn, 5101 Lakeland Ave. N.	52.65
Real Estate Financial Consultants, for signs at 5600 56th Ave. N.	22.50

APPLICATIONS FOR LICENSE

MARCH 21, 1989

FOOD ESTABLISHMENT - Itinerant (Exempt)

Knights of Columbus Tootsie Roll Benefit at Crystal
Shopping Center, Chalet, Crystal Bank, etc.
April 28 through April 30, 1989.

CIGARETTES - \$12.00 ea. machine and/or over counter sales

Bob Peterson dba Bob's Purity Dairy Store, 4800 Idaho No.

FOOD ESTABLISHMENT - (\$30.00 addnl facility)

Crystal Super Valu, 42nd Ave. North - Deli

Tree Trimming - \$55

Outside Service, Inc., P.O. Box 875, Anoka, MN 55303

On-Sale Liquor (pro-rated \$1375.02)

Norman Burling dba Burlings Tally Ho Cafe

3.2 Beer Tavern (pro-rated \$130.65)

Norman Burling dba Burling Tally Ho Cafe

Sunday Liquor (pro-rated \$50.01)

Norman Burling dba Burlings Tally Ho Cafe

March 7, 1989

page 386

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 7, 1989 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Mayor Herbes read a proclamation proclaiming the week of March 12-18, 1989 as Girl Scout Week in the City of Crystal.

The City Council considered the minutes of the Special Work Session of February 14, 1989 and the Regular City Council meeting of February 21, 1989.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve the minutes of the Special Work Session of February 14, 1989 and the minutes of the Regular City Council meeting of February 21, 1989.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Bedman Addition located at 7025 - 46th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat. Those present and heard were: Lorraine Bedman, 7025 - 46th Avenue North; John T. Irving, 7020 - 45th Place North.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to close the Public Hearing.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to deny tentative approval of proposed plat Bedman Addition located at 7025 - 46th Avenue North.

Motion Carried.

The City Attorney was directed to prepare written findings of fact for denial to be considered by Council at its next meeting.

March 7, 1989

page 387

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance of 14' in the required 40' rear yard setback for a 24' x 20' deck on the existing home at 8017 - 33rd Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the variance.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Langsdorf to grant the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subdivision 4 a), to grant a variance of 14' in the required 40' rear yard setback for a 24' x 20' deck on the existing house at 8017 - 33rd Avenue North as requested in application #89-4 by Don Hintz.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered applications for appointment to the Park & Recreation Advisory Commission from Bill Gentry, 6910 Jersey Circle North, and Loretta Katchmark, 5165 - 34th Place North, for a term ending December 31, 1991.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to appoint Bill Gentry to the Park & Recreation Advisory Commission for a term ending December 31, 1991.

Motion Carried.

2. The City Council considered the appointment of John T. Irving, 7020 - 45th Place North, as a representative on the Long-Range Planning Commission as designated by the Crystal Housing & Redevelopment Authority.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to appoint John T. Irving as a representative on the Long-Range Planning Commission as designated by the Crystal Housing & Redevelopment Authority, for a term expiring December 31, 1989.

Motion Carried.

3. The City Council considered tree removal and tree trimming contract for the City of Crystal for the year 1989. Carol Dalske, President of Outside Services, Inc., appeared and was heard.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

March 7, 1989

page 388

RESOLUTION NO. 89-8

RESOLUTION AWARDING A BID

By roll call and voting aye: Grimes, Langsdorf, Rygg, Herbes, Moravec; voting no: Carlson, Smothers.

Motion carried, resolution declared adopted.

4. The City Council continued consideration of conditional use permits to allow a convenience food (submarine sandwiches) establishment in a B-3 District; allow auto repair-minor/tire/battery establishment in a B-3 District, and allow an accessory, enclosed retail establishment in a B-3 District for Crystal Plaza Partnership at 6800 - 56th Avenue North. Jeff Carlstrom, Architect, appeared and was heard.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to deny conditional use permits to allow a convenience food (submarine sandwiches) establishment in a B-3 District; allow auto repair-minor/tire/battery establishment in a B-3 District, and allow an accessory, enclosed retail establishment in a B-3 District for Crystal Plaza Partnership at 6800 - 56th Avenue North.

Motion Carried.

The City Attorney was directed to prepare findings of fact for denial to be considered by Council at its next meeting.

5. The City Council considered a request from the City of Brooklyn Center regarding Twin Lake/Ryan Lake Outlet Study.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-10

RESOLUTION REQUESTING THE SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION TO CONDUCT A FEASIBILITY STUDY FOR
IMPLEMENTATION OF THE TWIN LAKE/RYAN LAKE OUTLET MODIFICATION

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Smothers, Langsdorf, Herbes.

Motion carried, resolution declared adopted.

6. The City Council reviewed the Hennepin County Regional Railroad Authority (HCRRA) preliminary design for Light Rail Transit, Northwest Corridor.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers that the City Council support encouraging Hennepin County to look into aesthetics, noise barriers, etc. for homes in the area.

March 7, 1989

page 389

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Langsdorf to set 7:00 P.M., or as soon thereafter as the matter may be heard, April 4, 1989, as the date and time for a public hearing to discuss preliminary design plans for Light Rail Transit, Northwest Corridor.

Motion Carried.

7. The City Council discussed Community Development Block Grant (CDBG) Statement of Objectives and proposed use of Year XV Urban Hennepin County CDBG Program Planning Allocation of \$117,394 by the City of Crystal.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to set 7:00 P.M., or as soon thereafter as the matter may be heard, March 21, 1989, as the date and time for a public hearing for review of Community Development Block Grant (CDBG) Statement of Objectives and proposed use of Year XV Urban Hennepin County CDBG Program Planning Allocation of \$117,394 by the City of Crystal.

Motion Carried.

8. The City Council considered a Resolution Relating to Workers' Compensation for Elected and Appointed Officials.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-11

RESOLUTION RELATING TO WORKERS' COMPENSATION
FOR ELECTED AND APPOINTED OFFICIALS

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

Mayor Herbes called a recess at 8:45 p.m. and the meeting was reconvened at 9:04 p.m.

INFORMAL DISCUSSION AND ANNOUNCEMENTS:

Discussion was held regarding a letter from Paul W. Rosenthal regarding Non-prosecutorial Legal Services for the City of Crystal.

Discussion was held regarding a letter from the City Attorney regarding Art Quady, Fire Chief.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to address this issue at a forthcoming work session.

Motion Carried.

March 7, 1989

page 390

Discussion was held of Rax Restaurant/Kentucky Fried Chicken. The City Council directed staff to review value amount of remodeling which would require Planning Commission and City Council approval.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to adjourn the meeting.

Motion Carried.

The City Attorney then addressed the Council and advised that the previous motion to adjourn was procedurally incorrect and that, in fact, the Council had recessed for the purpose of reconvening to consider various informational items under the agenda item, "Informal Discussion and Announcements." The Mayor stated that her intent had been to proceed in the manner described by the City Attorney, and there was a general consensus of the Council in agreement. A representative of the press, in attendance, was informed by the Attorney that the regularly scheduled meeting was still in session, and the Mayor invited the press to remain in attendance.

The City Attorney explained an Economic Development Authority as requested by Mayor Herbes and discussion followed.

Discussion was held regarding Fire Chief's retirement payments made to him in error by Fire Relief Association in 1981 and 1982.

Discussion was held regarding Building Inspector salary and other related issues.

Discussion was held regarding a Goal Setting Session for the Council April 21-22, 1989 at Sheraton Northwest.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:15 p.m.

Mayor

March 7, 1989

page 391

ATTEST:

City Clerk

March 8, 1989

page 392

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, a joint meeting of the Crystal City Council and the Crystal Housing & Redevelopment Authority was held on March 8, 1989, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Grimes, Herbes, Langsdorf, Rygg, Carlson, Smothers. Also in attendance were the following Housing & Redevelopment Authority members: Marty Gates, John T. Irving, Peter Meintsma, John Moravec; absent was: Sharon Garber. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; Darlene George, City Clerk; Julie Jones, Redevelopment/Recycling Coordinator.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

Items of discussion were:

Communication between City Council and the Crystal Housing and Redevelopment Authority.

Redevelopment project at 36th Avenue and Highway 100 (Nicklow Shopping Center).

Weatherization Program.

Scattered Site Housing.

Accusations made by City Councilmembers on public t.v. and transcript of same.

The sale of Calibre Chase Apartment Building (79-unit complex in the Becker Park Redevelopment project).

Economic Development Authority for the City of Crystal.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to adjourn the meeting.

Motion Carried.

Meeting adjourned at 8:20 p.m.

March 7, 1989

page 391

ATTEST:

City Clerk

CRYSTAL PLANNING COMMISSION MINUTES

March 13, 1989

The meeting of the Crystal Planning Commission convened at 7:30 p.m. with the following present: Anderson, Barden, Christopher, Elsen, Guertin, Magnuson and Nystrom; the following were absent Feyereisen, Halpaus and Kamp; also present were Building Inspector Peterson, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Nystrom and seconded by Commissioner Barden to approve the minutes of the February 13, 1989, meeting.

Motion carried.

1. Vice Chairperson Magnuson declared this was the time and the place for continuation of a public hearing to consider an amendment to the Zoning Ordinance to include private contractors with private funding of elderly housing as a conditional use density bonus. The proponents presented the following: John Paulson, 320 North Edgewood, stated Crystal should decide if it wants elderly housing and should encourage private developers. Wally Anderson, 3525 Adair Ave. N., stated elderly are going out of the community for housing and urged Crystal to leave the square footage for each elderly housing unit at 1,250 sq. ft.

The following were heard in opposition: Greg Lundeen, 6125 - 36th Ave. N., stated Mr. Anderson will get a commission for his company for the specific project on 36th and Mr. Paulson will get personal gain, but the Commission should consider people's homes values affected by double the volume over standard apartment projects, and the elderly are charged higher rates for smaller units. John Egan, 3555 Brunswick Ave. N., stated concern with high density of projects in R-1 neighborhoods.

Moved by Commissioner Elsen and seconded by Commissioner Barden to close the public hearing.

Motion carried.

Moved by Commissioner Anderson and seconded by Commissioner Christopher to recommend to the City Council to approve striking "public agency owned or controlled" in Section 515.03, Subd. 71, and increasing the square footage per unit for elderly (senior citizen) housing to 1,500 sq. ft. in Section 515.15, Subd. 2 d) 4) iii) of the Zoning Ordinance.

March 13, 1989 - Continued

The following voted aye: Anderson, Christopher, Elsen and Magnuson. The following voted no: Barden, Guertin and Nystrom.

Motion Carried 4-3.

2. Consideration of a building permit for an airplane hangar at Lot 74E, Crystal Airport, as requested by Richard V. Vanman.

Moved by Commissioner Elsen and seconded by Commissioner Guertin to recommend to the City Council to approve authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x 72' airplane hangar at Lot 74E, Crystal Airport, subject to standard procedure.

Motion carried.

3. Consideration of Application #89-5 of Canadian Products (Pizza Hut) for rezoning property from B-2 (Limited Commercial) District to B-4 (Community Commercial) District and #89-6 for a conditional use permit to allow a convenience food establishment in a B-4 District at 3600 Douglas Drive.

Moved by Commissioner Christopher and seconded by Commissioner Guertin to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, April 10, 1989, to consider the request of Canadian Products in Application #89-5 to rezone from B-2 (Limited Commercial) District to B-4 (Community Commercial) District and #89-6 for a conditional use permit to allow a convenience food establishment in a B-4 District at 3600 Douglas Drive, Lot 7, Block 1, Schwartz Addition.

Motion carried.

4. Consideration of Application #89-7 of Ron Graves for a conditional use permit to allow a landscape contractor's storage and retail in an I-2 (Heavy Industrial) District at 5612 Corvallis Ave. N.

Moved by Commissioner Guertin and seconded by Commissioner Barden to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, April 10, 1989, to consider the request of Ron Graves in application #89-7 for a conditional use permit to allow a landscape contractor's storage and retail in an I-2 (Heavy Industrial) District at 5612 Corvallis Ave. N., P.I.D. #09-118-21-24-0003.

Motion carried.

5. Consideration of a building permit for remodeling and a small addition at 6817 - 56th Ave. N., as requested by Kentucky Fried Chicken. Request withdrawn because of lack of lease.

March 13, 1989 - Continued

6. Consideration of a public hearing on an amendment to the Zoning Ordinance to reduce lot size for R-1 (Single Family Residential) District as requested by Lorraine Bedman.

Moved by Commissioner Barden and seconded by Commissioner Christopher to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, April 10, 1989, to consider the request of Lorraine Bedman to amend the Zoning Ordinance to reduce lot size for R-1 (Single Family Residential) District (Sec. 515.15, Subd. 2 d) 1).

Motion carried.

7. Discussion items:

- A. Consideration of code amendment to include garage sales as accessory use in residential districts.

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to set a public hearing before the Planning Commission at 7:30 p.m., or as soon thereafter as the matter may be heard, Monday, April 10, 1989, to consider the request of the City to amend the code to include garage sales as accessory use in residential districts.

Motion carried.

- B. Commissioner Halpaus resigned effective March 13, 1989. Her letter of resignation will be forwarded to the City Council for acceptance on March 21.

- C. Commissioner Anderson requested the Planning Commission receive copies of the Council's resolutions of denial on items first seen by the Planning Commission. City Engineer Monk said copies would be sent.

Moved by Commissioner Christopher and seconded by Commissioner Barden to adjourn.

The meeting adjourned at 9:17 p.m.

Vice Chairperson Magnuson

Secretary Barden

M E M O R A N D U M

TO: Jerry Dulgar, City Manager
FROM: Thomas Heenan, Supervising Sanitarian *TLH*
RE: Annual Rabies Vaccination Clinic
DATE: March 7, 1989

The City of Crystal's 17th Annual Rabies Vaccination Clinic will be held between the hours of 12:30 P.M. to 3:30 P.M., on Saturday, May 20, 1989, at the Crystal City Garage, 6125 41st Avenue North, \$7.00 per injection.

The clinic will be conducted by Dr. Rick Cameron of the Bass Lake/Maple Grove Clinic and is open to all Crystal and New Hope residents.

It will be necessary for two clerks to assist us in collecting monies and writing out license applications. We will also need the garage opened approximately one half hour before the clinic starts plus 3 large tables and 8 chairs set up.

We will inform local news media to advertise this program.

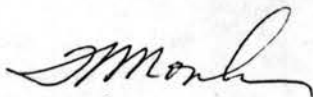
TLH:jt

cc: John Olson, Asst. City Manager
Cry/NH Animal Warden
New Hope Police Department
✓ Darlene George, City Clerk
Sante Davidson, Street Superintendent
Bill Monk, City Engineer

DATE: March 14, 1989
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Planning Commission Resignation

Attached is a copy of a letter from Yvonne Halpaus resigning from the Planning Commission. Ms. Halpaus represented Ward 4 since December 16, 1986, and will be sent a letter of appreciation for her public service.

With the present make-up of the Commission, an appointment within Section II (Wards 3 and 4) is in order. In checking with the City Clerk, one application (Steve Leppa) is on file from Section II. Unless directed otherwise by the Council, the Commission vacancy will be advertised, and applications, along with the one on file, will be referred to the Council for consideration on a future agenda.



WM:jrs

March 11, 1989

Yvonne H.J. Halpaus
5847 Elmhurst Ave N.
Crystal, Mn 55428

Mr. Francis Feyereisen
Chair, Planning Commission
City of Crystal

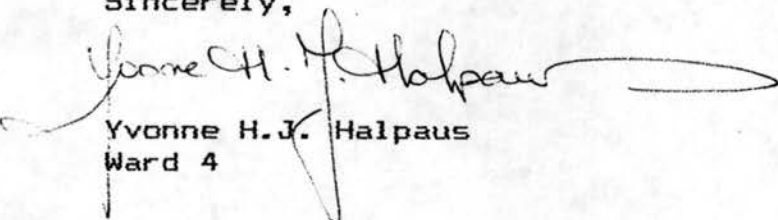
Dear Fran,

Due to an increased travel schedule , I am no longer able to devote the time necessary to my position as a member of the Planning Commission.

It is with regret that I must give you my resignation to become effective March 13, 1989.

Thank you for the opportunity to serve on the Commission.

Sincerely,


Yvonne H.J. Halpaus
Ward 4

PLANNING COMMISSION
CITY OF CRYSTAL

<u>Name</u>	<u>Address</u>	<u>Date Appointed</u>	<u>Phone #</u>	<u>Term Expires</u>
1. Francis Feyereisen (W-2) Chair	3411 Yates Ave N 55422	08-16-77 (work)	533-8409 537-4566	1989
2. Paul Christopher (W-2)	3506 Zane Ave N 55422	02-07-84 (work)	537-3309 542-5995	1989
3. Rita Nystrom (W-2) Section I	3618 Adair Ave N 55422	02-17-87	533-0727	1989
4. Paulette Magnuson (W-1) Vice Chair	3159 Jersey Ave N 55427	02-05-80 (work)	546-5046 338-0853	1991
5. Marilyn Kamp (W-3)	4824 Quail Ave N 55429	06-16-87 (work)	537-2515 474-0995	1991
6. James J. Barden (W-3)	6813 - 45th Place 55428	02-04-86 (work)	535-8920 529-9121	1991
7. Jane A. Elsen (W-4) Sec.	5419 Maryland Ave 55428	02-18-86	537-8595	1991
8. David B. Anderson (W-1)	2949 Hampshire Ave 55427	02-04-86 (work)	544-7195 349-2645	1990
9. Yvonne H.J. Halpaus (W-4)	5847 Elmhurst Ave 55428	12-16-86 (work)	535-4031 934-4868	1990
10. Debra K. Guertin (W-4) Section II	6511 - 58th Ave N 55428	05-19-87 (work)	536-0449 228-2500 Ext 4407	1990

LONG RANGE PLANNING COMMISSION MEMBERS:

Anderson, Elsen and Magnuson

1/11/89

RESOLUTION NO. 81 -9

RESOLUTION RELATING TO PROCEDURE
FOR APPOINTMENTS TO THE PLANNING
COMMISSION OF THE CITY OF CRYSTAL

BE IT RESOLVED By the City Council of the City of
Crystal as follows:

1. It is found and determined that it is in the best interests of the City of Crystal that membership on the Planning Commission be as nearly representative of the various geographic areas of the City as possible.
2. In making appointments to the Planning Commission this Council shall adhere to the procedures set forth in paragraph 3.
3. Appointments to the Planning Commission shall be made as follows:
 - a) two members shall be appointed from each of the four wards of the City; and
 - b) one member shall be appointed from each of the two sections of the City; so that
 - c) there are five members from each of the two sections of the City.

The Council may fill a vacancy in the office of a member by appointment of more than two members from one ward, but upon completion of the unexpired term the newly appointed member shall reside in the other ward of the section. A ward or section member who changes residence to another ward or section, respectively, vacates the office. The Council may vary the strict application of this paragraph consistent with the objective of maintaining substantial equality of representation of all wards of the City on the Commission. The terms "ward" and "section" have the meanings given them by Section 2.03 of the City Charter.

Passed by the City Council: February 17, 1981.

Mayor

Attest:

17

City Clerk

City of Crystal

Memorandum

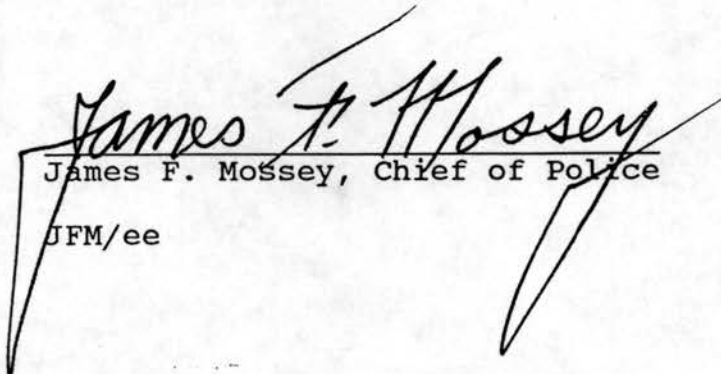
DATE: March 15, 1989
TO: Jerry Dulgar, City Manager
FROM: James Mossey, Chief of Police
SUBJECT: Permit Investigation of Saba Flowers

I was requested by the City Clerk to do an investigation of Saba Flowers with relation to granting of permits for them to sell flowers on the street corners in the City of Crystal.

We found no problems registered with various monitoring agencies in the State regarding Saba Flowers.

The police department has had a problem in the past with Saba Flowers not staying on the corners for which the permits were issued. I am in hopes that this has been resolved and if the Council grants the permit we will monitor their operation.

I am therefore recommending that they be granted a permit to sell flowers as per their application.


James F. Mossey, Chief of Police

JFM/ee

OFFICIAL RECEIPT

City of Crystal

No. **44802**

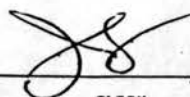
Date **3/15** 19**89**

Received of **Saba's Flower Merchant**

One hundred forty five DOLLARS \$**145.00**

For **(Solicitor License)**
(4 people - 6 days at 3 locations)

FD	ACCT.	SUB.	AMOUNT	FD	ACCT.	SUB.	AMOUNT



 CLERK

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME EVA J Holefow DATE OF BIRTH 7-12-44
(First) (Middle) (Last)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME ALAN W Thompson DATE OF BIRTH 1-3-64
(First) (Middle) (Last)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME Edward H. Holeton DATE OF BIRTH 10-25-67
(First) (Middle) (Last)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME Douglas L Thompson DATE OF BIRTH 2-18-63
(First) (Middle) (Last)



Partially Scanned Material

The remainder of this page/item has not been digitized due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

Date: 3-13-89

City Manager
City of CRYSTAL

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36TH HWY 100 NORTH

DATE: MARCH 1989 THRU OCT 1989

TIME: 700 AM TO 830 PM

Sincerely,

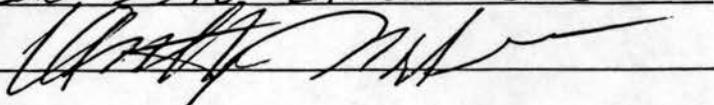
Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME:

ADDRESS:

Signed By:

Anthony Nicklow
~~3130~~ 3516 LILAC DR.


Date: 3-13-89

City Manager

City of CRYSTAL

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 42 - Adair

DATE: MARCH 24, 25, 26, 1989 - MAY 12, 13, 14, 1989

TIME: 700 AM, - 830 PM,

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: Brad Carlson

ADDRESS: 6000 - 42nd Ave. NO.

Signed By: Brad Carlson

601st
4250

Date: 3-13-89

City Manager
City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36 TH DOUGLAS AVE NO.

DATE: MARCH 24, 25, 26, 1989 MAY 12, 13, 14, 1989

TIME: 7:00 AM TO 8:30 PM

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: Lane True Value

ADDRESS: 3549 Douglass Drive Crystal

Signed By: Sub Maurer

4229
com

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____
DATE _____

RELIGIOUS AND CHARITABLE ORGANIZATIONS
PERMIT APPLICATIONS

ORGANIZATION'S NAME CRYSTAL FIRE CADETS - EXPLORER POST #71
ORGANIZATION'S ADDRESS 4141 DOUGLAS DR. CRYSTAL, MN.
APPLICANT'S NAME RAYMOND HARRISON PHONE NO. 536-8360
APPLICANT'S ADDRESS 6515 CORVALLIS AVE. N. - CRYSTAL, MN.
LOCAL ADDRESS SAME

NAMES AND ADDRESSES OF OFFICERS AND DIRECTORS OF THE ORGANIZATION:

ATTACHED

SOLICITATION IS TO BE CARRIED ON (Date) 3-27-89 4-30-89
03/02/89 04/10/89
(From) (To)

IS ANY COMMISSION, FEE, WAGE OR EMOLUMENT GOING TO BE EXPENDED IN CONNECTION
WITH SUCH SOLICITATION? NO.

IF THE ANSWER IS YES, WHAT IS THE AMOUNT THEREOF? _____

IF PERMIT IS ISSUED, YOUR ORGANIZATION, ASSOCIATION OR CORPORATION SHALL FURNISH
ALL OF ITS MEMBERS, AGENTS OR REPRESENTATIVES CONDUCTING SOLICITATION CREDENTIALS
IN WRITING STATING THE NAME OF THE ORGANIZATION, NAME OF AGENT AND PURPOSE OF
SOLICITATION.

ATTACH A LIST OF NAMES, ADDRESSES, AND PHONE NUMBERS OF SOLICITORS.

SIGN THE FOLLOWING STATEMENT:

I AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

APPROVED:

Darlene George
CITY CLERK

3-3-89
DATE

POLICE DEPT. James F. Mossey

DATE 3-13-89

Raymond S. Harrison
SIGNATURE OF APPLICANT

RAYMOND S. HARRISON
PRINT NAME OF APPLICANT

03/02/89
DATE

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a solicitor's permit license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 2nd day of MARCH, 1989.

PLEASE PRINT:

Raymond S. Harrison
Signature of Applicant

RAYMOND S. HARRISON
First Middle Last Name

6515 CORVALLIS AV. N.
Address

CRYSTAL, MN. 55428
City, State, Zip Code

8216 GARFIELD AV. S.
Previous Address

MPLS. MN.
City, State, Zip Code

[REDACTED]
Date of Birth

C.F.D. - CRYSTAL FIRE CADETS
Name of Organization Associated With
EXPLORER POST #71

NORTH STATION	537-8423
SOUTH STATION	537-7098

ANNA ANDERSON 4712 YATES AV. N.	535-2689	CADET/FUND RAISING
JIM ANDERSON 4712 YATES AV. N.	535-2689	CAPTAIN/TREASURER
NATE ANTRIM 5620 57th AV. N.	537-2588	CADET
JIM DOLENCE 6118 39th AV. N.	533-3792	CADET/FUND RAISING
CINDY DWYER 4553 COLORADO AV. N.	535-2280	CADET
BRIAN EBERLING 6407 BRENTWOOD AV. N.	535-5697	ASST. CHIEF
MELISSA EBERLING 6407 BRENTWOOD AV. N.	535-5697	CADET
HANS ERICKSON 3933 BOORE AV. N.	544-7239	CADET
SHELBY OSBORNE 6413 61st AV. N.	533-4240	CHIEF
ELLEN MOTYKA 1545 BLUEBIRD LN. MOHAWK, MN. 55364	472-7813	CADET
JESSICA THORBROGGER 6815 61st AV. N.	533-9212	CAPTAIN/SECRETARY

TERRY ANDERSON	535-2689	ADVISOR
GREG ANTRIM	537-2588	ADVISOR
MIKE DURAND	533-5759	ADVISOR
RAY HARRISON	536-8360	ADVISOR
PAT O'MALLY	533-0727	ADVISOR

CRYSTAL FIRE CADET PROGRAM
EXPLORER POST #71
4141 DOUGLAS DRIVE
CRYSTAL, MN. 55422

Return to: Charitable Gambling Control Board
1821 University Avenue - Rm. N475
St. Paul, MN 55104-3383
Phone: 612/642-0555

**ONE DAY OFF-SITE
LAWFUL GAMBLING APPLICATION**

- A licensed organization may, upon approval of this application, conduct gambling on a premises other than a licensed site one day per calendar year for not more than 12 hours.
- If there are fewer than 60 days between the date that the city/county signs the application and the date of the off-site gambling, include a waiver from the city/county waiving its 60-day disapproval period.
- **Print clearly or type. Attach a copy of the lease for the off-site premises.**
- After review, the application will be returned to the organization with approval or denial indicated below.

Organization VFW Post #494		License No. A - 00155 -001	
Address (street or P.O. box number) 5222 5302 56th Ave No.			
City Crystal.,	State MN	Zip Code 55429	Phone No. (612) 533-0567

OFF-SITE INFORMATION

1. Name of premises where off-site lawful gambling will be conducted Becker Park			
2. Address of off-site premises Bass Lake Rd & Douglas Dr		City or township Crystal	State MN
Zip Code 55428			
3. Date of one-day event July 28, 1989 (Friday)			
4. Has your organization conducted off-site gambling this year? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			If YES, give date of event
5. Attach a lease for the one day off-site lawful gambling.			
6. Name of chief executive officer (please print) Richard Hendrickson		Signature <i>Richard Hendrickson</i>	

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and, if approved, will become effective 60 days from the date of receipt (noted below) unless a resolution of the local governing body is passed that specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date. The city or county may choose to waive the 60-day acknowledgement period by resolution. Attach the written waiver to this request.

7. Name of city or county (local governing body) <i>City of Crystal</i>		
8. Signature of person receiving application <i>Darlene George</i>	Title <i>City Clerk</i>	Date received <i>March 7, 1989</i>
If site is located within a township, items 9 and 10 must be completed in addition to the county signature.		
9. Name of township		
10. Signature of person receiving application	Title	

FOR BOARD USE ONLY

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	_____	_____
		Executive Secretary Charitable Gambling Control Board	Date

Return to: Charitable Gambling Control Board
1821 University Avenue, Rm. N-475
St. Paul, MN 55104-3383
Phone: 612/642-0555

**REQUEST TO EXPEND GAMBLING FUNDS
To Erect, Acquire, Improve, Expand,
Repair, or Maintain Real Property
Owned or Leased by the Organization**

Organization Name		License No.	
Organization Address	City	State	Zip

An organization that wishes to spend gambling funds to erect, acquire, improve, expand, repair, or maintain real property must receive authorization from the board. Complete the information below and return this request to the board office. The request will be considered for approval by the board at its next monthly meeting. (Use additional sheets as necessary.)

1. Does the organization own or lease the real property on which the gambling funds are to be spent?

☐ Own ☐ Lease If neither, who does own or lease it? _____

2. Provide a detailed description of the project.

3. Check the lawful purpose definition that will be satisfied by the expenditure requested.

- ___ A(1) benefitting persons by enhancing their opportunity for religious or educational advancement,
___ A(2) by relieving or protecting them from disease, suffering or distress,
___ A(3) by contributing to their physical well-being,
___ A(4) by assisting them in establishing themselves in life as worthy and useful citizens, or
___ A(5) by increasing their comprehension of and devotion to the principles upon which this nation was founded;
___ B(1) initiating, performing, or fostering worthy public works, or
___ B(2) enabling or furthering the erection or maintenance of public structures;
___ C(1) lessening the burdens borne by government, or
___ C(2) voluntarily supporting, augmenting or supplementing services which government would normally render to the people;

4. Explain in detail how the property will be used exclusively to satisfy the lawful purpose identified in the previous question.

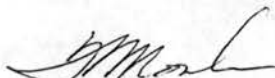
Name of Person Completing the Form (please print)		Title
Signature	Business Phone No. ()	Date

DATE: February 3, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: Froehlich Addition Preliminary Plat

A preliminary plat application proposes to subdivide two long, narrow lots into three single family residential parcels. As presently configured, the northernmost lot is non-conforming in lot width (50' in place of required 60') and non-conforming in side street-side yard setback to structure (4.85' in place of required 30'). Additionally, the right-of-way for 45th Place is 12 feet deficient.

The proposal to create a new lot on the east portion of both existing lots does not change the above-noted situation for what would be known as Lot 1, although full right-of-way would be dedicated in front of Lot 3. This dedication renders Lot 3 deficient in lot depth (98' in place of required 100'); however, this minor shortage is offset by the 8,820 square-foot lot area.

While the City should avoid creating non-conforming situations as a by-product of a plat, perpetuating the current situation on Lot 1 appears inevitable given existing conditions. Additionally, the lot depth variance on Lot 3 is minor, and in light of the proposed lot width a house, garage and deck can be readily constructed within setback standards without need of a variance. With this in mind, approval of the Froehlich Addition preliminary plat is recommended.

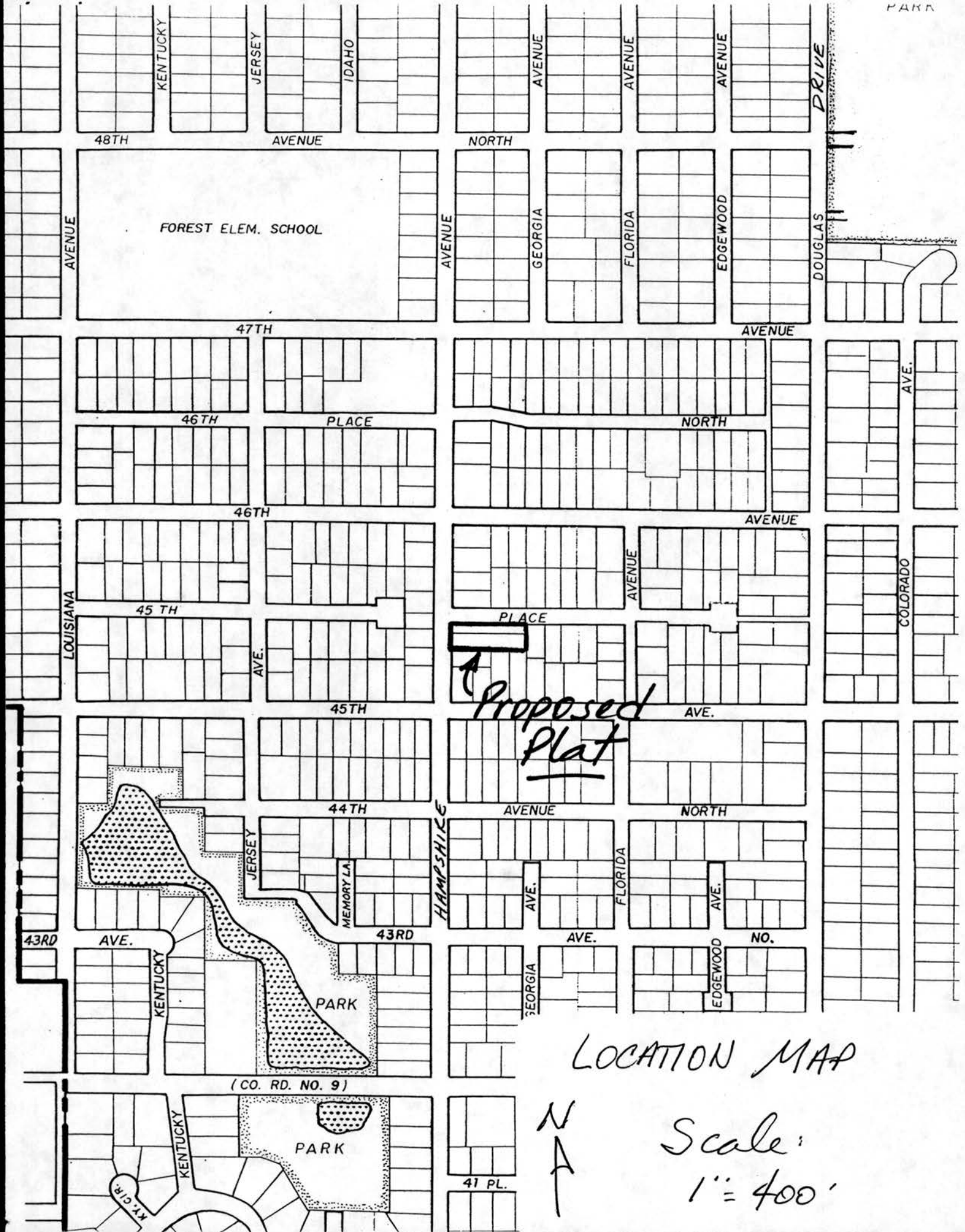


WM:jrs

Encls

3/15/89 UPDATE

On February 13 the Planning Commission recommended approval of the Froehlich Addition preliminary plat.



LOT SURVEYS COMPANY

LAND SURVEYORS

REGISTERED UNDER LAWS OF STATE OF MINNESOTA

Invoice #23688
F.B. 409-54

RAYMOND A. PRA
6917 IDAHO AVE
BROOKLYN PARK, MN
MINN. REG. NO. 6

MINIARY PLAT OF
FROEHLICH ADDITION

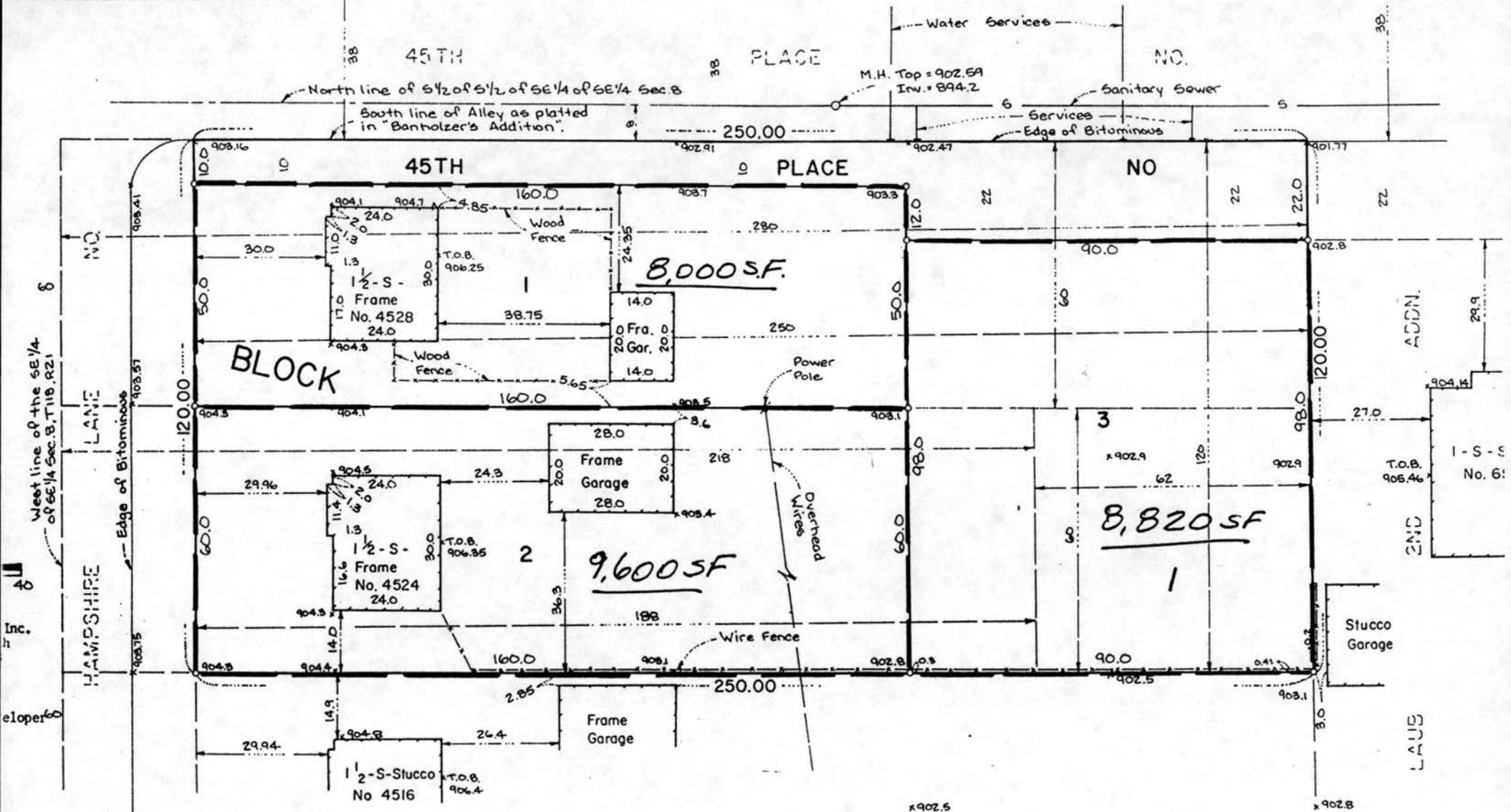
"BANHOLZER'S

7601 - 73rd Avenue North

560-3093

ADDN."

Minneapolis, Minnesota 55428



CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH

Crystal, MN 55422

Phone: 537-8421

Date: 1/30/1989

TYPE OF REQUEST: () Rezoning () Conditional Use Permit
 () ☒ Plat Approval
 () Sign Variance () Other

Street Location of Property: 4524 & 4528 HAMPSHIRE AVE. NORTHLegal Description of Property: SEE ATTACHED SHEET

Property Identification Number: 08-118-21 44 0015 (FROEHLICH)
08-118-21 44 0014 (EGGERT)
 OWNERS: MICHAEL TODD & DARLA R. EGGERT
 Owner: HAROLD E. & AVANELLE O. FROEHLICH
 (Print Name)
(EGGERT) 4528 HAMPSHIRE AVENUE No. Mpls, MN. 55428 533 9619
(FROEHLICH) 3016 ARMOUR TERRACE Mpls, MN. 55418 789 0459
 (Address) (Phone No.)

Applicant: SAME AS ABOVE
(Print Name)SAME AS ABOVE
(Address)

(Phone No.)

DESCRIPTION OF REQUEST: REPLAT ABOVE TWO PROPERTIES INTO
THREE LOTS PER ATTACHED PLAN & REQUEST VARIANCE
FROM 100 FT. LOT DEPTH REQUIREMENT TO 98 FT.

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
 (attach additional sheets if necessary)

TO CREATE A NEW ATTRACTIVE LOT FROM THE REAR
PORTIONS OF TWO LONG NARROW LOTS, WHICH AS
CURRENTLY PLATTED, ARE RELATIVELY USELESS

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

TORRENS / (ABSTRACT)
 (Circle one)

Harold E. Froehlich Avanelle O. Froehlich
Michael T. Eggert Darla R. Eggert
 (Applicant's Signature)
Harold E. Froehlich Avanelle O. Froehlich
Michael T. Eggert Darla R. Eggert
 (Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 1/30/89 RECEIPT # 44309

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

DATE: February 3, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: Proffesors Addition Preliminary Plat

A preliminary plat application proposes to subdivide Lots 8 and 10 of Gardendale Acres into six buildable lots and one outlot. Last year the owner secured a grading permit from Crystal in order to perform soil correction for house pads along Florida Avenue. To offset changes in the drainage patterns caused by the grading operation, the owner installed a 27-inch diameter storm sewer from 32nd Avenue to the south property line of Lot 10. It should be noted that Lot 9 is not included in this proposal due to the extreme depth of poor soils discovered during test borings on the site.

The present zoning is R-1, Single Family Residential, and all lots as proposed on the preliminary plat meet ordinance requirements for area and dimension. However, Lot 2 of Block 1 does not have any frontage along an improved public road as Georgia Avenue has not yet been constructed. With no plans pending for the construction of Georgia Ave., the owner proposes to access the lot by means of a driveway extended from 32nd Avenue in the platted Georgia Ave. right-of-way. This driveway would be used for temporary access until the street is constructed and a more conventional driveway arrangement is available.

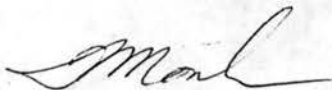
The creation of Outlot A is proposed so the owner can retain control as the lots along Florida Avenue are developed and sold. Outlot A would then have the potential of future subdivision as Georgia Avenue is constructed. In this way the access and utility service questions can be deferred until the proper facilities are in place.

Area-wide drainage has been addressed with the installation of the storm sewer extension last year as a part of the grading operation. Phased extension of this storm sewer as development occurs will adequately collect run-off in this tributary area.

Approval of the Proffesors Addition preliminary plat is recommended with the incorporation of the following conditions in the final plat development agreement:

Re: Proffesors Addition Preliminary Plat
February 3, 1989
Page 2

- 1) Lot 2, Block 1, be platted as an outlot so that the problems of access and utility service can be more fully addressed as the proper facilities are in place.
- 2) The existing 27-inch storm sewer be extended to the north line of Block 1 so that development of yards for Lots 1, 3 and 4 can be completed without obstructing drainage.
- 3) A drainage easement be provided over and across all of Outlot A.
- 4) Drainage and utility easements be dedicated along the perimeter of all lots.
- 5) Concrete curb and gutter be extended along 32nd Avenue in front of Lot 1, Block 1.

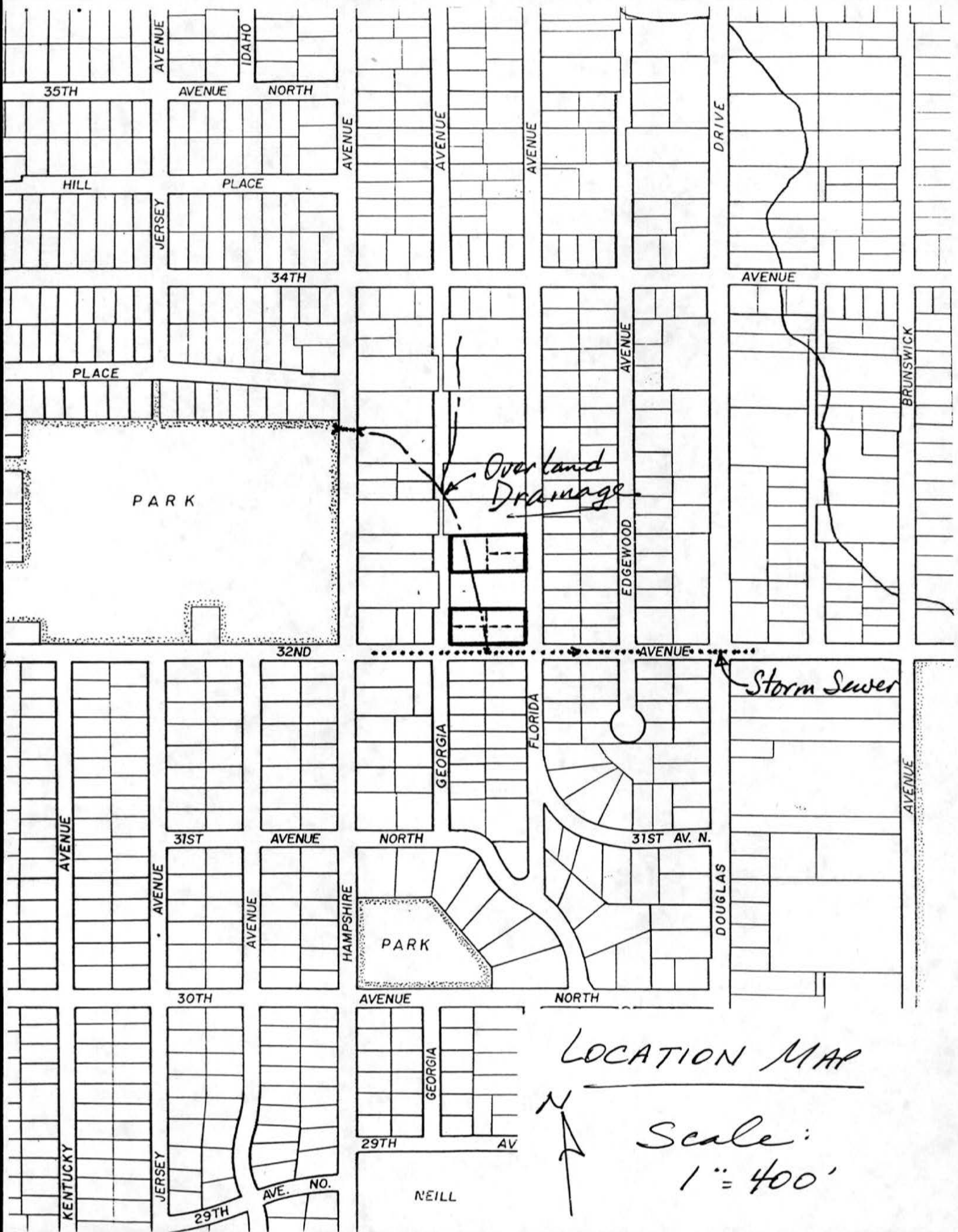


WM:jrs

Encls

3/15/89 UPDATE

On February 13 the Planning Commission recommended approval of the Proffesors Addition preliminary plat with the conditions noted above. These conditions will be handled as a part of the final plat and related development agreement process.



LOCATION MAP

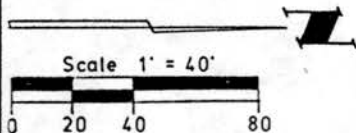


Scale:
1" = 400'

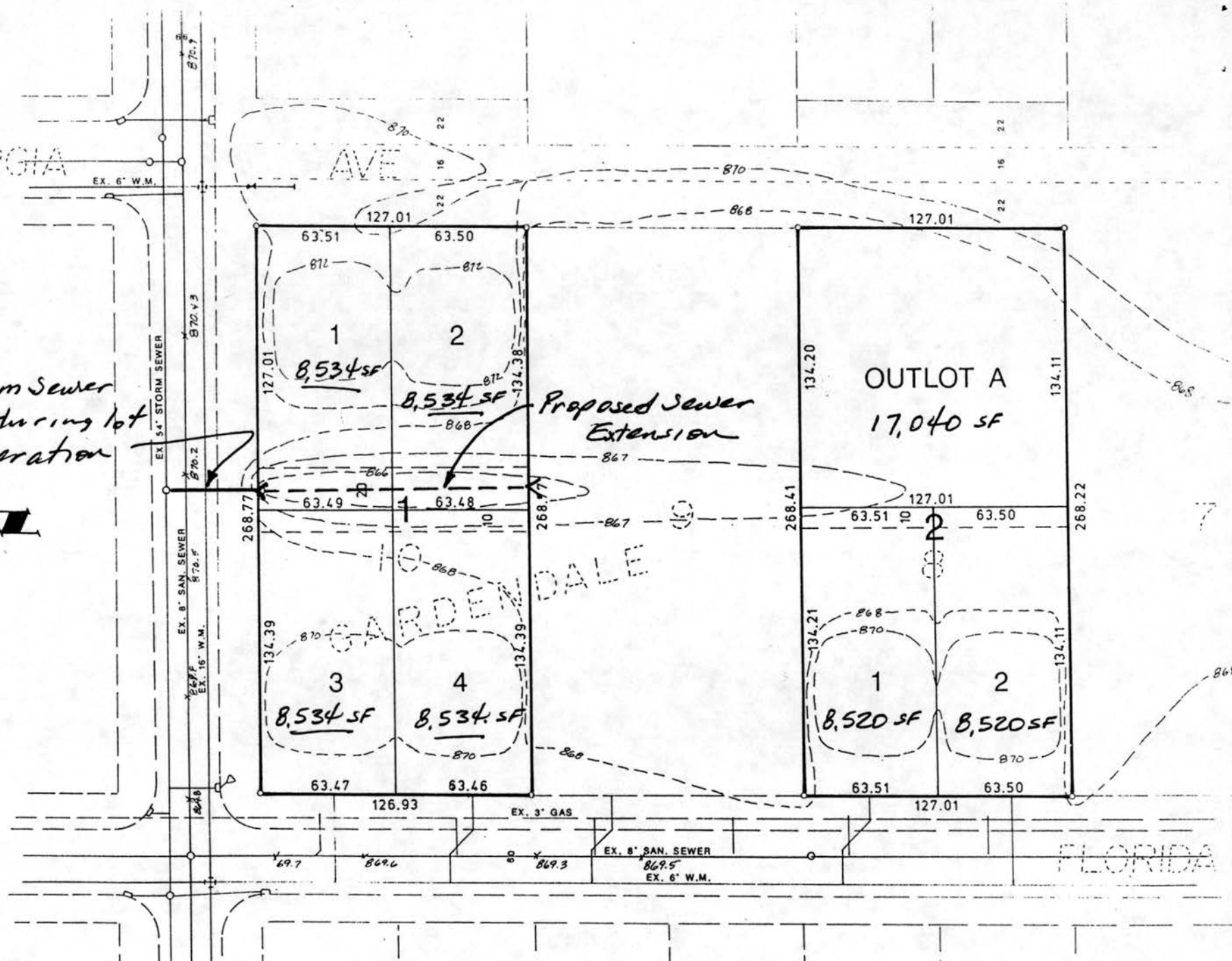
GEORGIA

AVE

27" RCP Storm Sewer
Installed during lot
grading operation



Denotes Iron Monument



Professors Addition
Preliminary Plat

CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH
Crystal, MN 55422
Phone: 537-8421

Date: 1/24/89

TYPE OF REQUEST: () Rezoning () Conditional Use Permit
() ☒ Plat Approval
() Sign Variance () Other

Street Location of Property: 32ND AVE N. 1/2 FLORIDA

Legal Description of Property: Block 1 - That part of Lot 10, Lying East of the West 22nd Ft. thereof, Block 3, GARBENDALE ACRES. Block 2 - That part of Lot 8, Lying East of the West 22nd Ft. thereof, Block 3, GARBENDALE ACRES

Property Identification Number: Block 1 = #20-118-21-14-0013
Block 2 = #20-118-21-14-0100

Owner: Scott V. Kevitt
(Print Name)

7324 33RD AVE N. CRYSTAL, MN (612) 537-3535
(Address) (Phone No.)

Applicant: Scott V. Kevitt
(Print Name)

7324 33RD AVE N. CRYSTAL, MN (612) 537-3535
(Address) (Phone No.)

DESCRIPTION OF REQUEST: PRELIMINARY PLAT APPROVAL OF SUB-DIVIDING 2 EXISTING PARCELS

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
(attach additional sheets if necessary)

This is a request for preliminary ~~the~~ plat approval which meets all City standards and will enable the owner to enjoy the maximum use of his property.

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)

Scott V. Kevitt
(Applicant's Signature)

Scott V. Kevitt
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 1/25/89 RECEIPT # 44256

(Approved) (Denied) - Planning Commission _____
(Date)

(Approved) (Denied) - City Council _____
(Date)

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
John G. Kressel
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

March 14, 1989

Ms. Darlene George
City Clerk
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: \$2,000,000 General Obligation Community Center
Bonds, Series 1989A
City of Crystal, Minnesota

Dear Darlene:

Enclosed you will find an extract of minutes showing
the resolution awarding the sale of the above bonds.

We can check with you after the meeting and then
send you a final version for certification.

Yours very truly,


David J. Kennedy

Extract of Minutes of Meeting
of the City Council of the City of
Crystal, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a [regular] [special] meeting of the City Council of the City of _____, Minnesota, was duly held in the City Hall in said City on _____, _____, 19__, commencing at _____ o'clock __.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the bids which had been received for the purchase of the City's \$2,000,000 General Obligation Community Center Bonds, Series 1989A, as advertised for sale. The City Clerk presented affidavits showing publication of the notice of sale in the City's official newspaper and in Northwestern Financial Review, a financial paper published in Minneapolis, Minnesota, which affidavits were examined and found satisfactory and ordered placed on file.

The City Clerk presented a tabulation of the bids which had been received in the manner specified in the Official Terms of Offering of the Bonds. The bids were as follows:

After due consideration of the bids, Member _____ then introduced the following written resolution and moved its adoption the reading of which had been dispensed with by unanimous consent:

RESOLUTION NO. 89-_____

A RESOLUTION AWARDING THE SALE OF \$2,000,000
GENERAL OBLIGATION COMMUNITY CENTER BONDS, SERIES 1989A;
FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of Crystal, Hennepin County, Minnesota (City) as follows:

Section 1. Sale of Bonds.

1.01. The bid of _____ (Purchaser) to purchase \$2,000,000 General Obligation Community Center Bonds, Series 1989A (Bonds) of the City described in the Official Terms of Offering thereof is hereby found and determined to be the highest and best bid received pursuant to duly advertised notice of sale and shall be and is hereby accepted, the bid being to purchase the Bonds at a price of \$ _____ plus accrued interest to date of delivery, for Bonds bearing interest as follows:

<u>Year of Maturity</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Interest Rate</u>
-------------------------	----------------------	-------------------------	----------------------

Net effective interest rate: _____

1.02. The sum of \$ _____ being the amount bid by the Purchaser in excess of \$ _____ is credited to the Debt Service Fund hereinafter created. The City Finance Director is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful bidders forthwith. The Mayor and City Manager are directed to execute a contract with the Purchaser on behalf of the City.

1.03. The City will forthwith issue and sell the Bonds in the total principal amount of \$2,000,000, originally dated April 1, 1989, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and which mature serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
1992	\$ 90,000	1999	\$140,000
1993	95,000	2000	150,000
1994	100,000	2001	165,000
1995	110,000	2002	175,000
1996	115,000	2003	185,000
1997	125,000	2004	200,000
1998	135,000	2005	215,000

1.04. Optional Redemption. The City may elect on February 1, 1998 and on any interest payment date thereafter to prepay Bonds maturing on or after February 1, 1999. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, those Bonds remaining unpaid which have the latest maturity date will be prepaid first. If only part of the Bonds having a common maturity date are called for prepayment the specific Bonds to be prepaid will be chosen by lot by the Registrar. All payments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds shall be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case such Bond shall be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case such Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 1990, to the owner of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint and maintain, a bond registrar, transfer agent, authenticating agent and paying agent (Registrar). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and

deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For a transfer or exchange of Bonds, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(1) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) not more than 60 and not less than 30 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice in the manner required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of any proceeding for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints _____, _____, Minnesota, as the initial Registrar. The Mayor and the City Manager are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Clerk and executed on behalf of the City by the signatures of the Mayor and the Manager, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, such signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the Finance Director will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in Section 3 with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and

delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. The Bonds will be printed in substantially the following form:

[Face of the Bond]

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF CRYSTAL

GENERAL OBLIGATION COMMUNITY CENTER BOND, SERIES 1989A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
		April 1, 1989	
No.			\$

The City of Crystal, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (City), acknowledges itself to be indebted and for value received hereby promises to pay to

or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable February 1 and August 1 in each year, commencing February 1, 1990, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by _____, Minnesota, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 1998, and on any interest payment date thereafter, to prepay Bonds of this issue maturing on or after February 1, 1999. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, those Bonds remaining unpaid which have the latest maturity date will be prepaid first. If only part of the Bonds having a common maturity date are called for prepayment the specific Bonds to be prepaid will be chosen by lot by the Registrar. All prepayments shall be at a price of par plus accrued interest.

The City Council has designated the Bonds as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the Code) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

Additional provisions of this Bond are contained on the reverse hereof and such provisions shall for all purposes have the same effect as though fully set forth in this place.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Crystal, Hennepin County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile signatures of the Mayor and City Manager and has caused this Bond to be dated as of the date set forth below.

Dated: _____

CITY OF CRYSTAL, MINNESOTA

(facsimile)
City Manager

(facsimile)
Mayor

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

By _____
Authorized Representative

[Reverse of the Bond]

This Bond is one of an issue in the aggregate principal amount of \$2,000,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on March 21, 1989 (the Resolution), for the purpose of providing money to aid in financing the cost of the construction of a municipally owned and operated community center, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, and the City's home rule charter, including Minnesota Statutes, Chapter 475, pursuant to authority granted by the voters of the City at a regularly called and duly held election, and the principal hereof and interest hereon are payable primarily from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued

only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota [and the City's home rule charter] to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional, statutory or charter limitation of indebtedness.

(Form of certificate to be printed on the reverse side of each Bond, following a full copy of the legal opinion.)

I certify that the above is a full, true and correct copy of the legal opinion rendered by bond counsel on the issue of Bonds of the City of Crystal, Minnesota, which includes the within Bond, dated as of the date of delivery of and payment for the Bonds.

(Facsimile Signature)

City Clerk

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common	UNIF GIFT MIN ACT _____ (Cust)	Custodian _____ (Minor)
TEN ENT -- as tenants by entireties	under Uniform Gifts or Transfers to Minors	
JT TEN -- as joint tenants with right of survivorship and not as tenants in common	Act (State)	

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges.

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if
this Bond is held by joint account.)

Please insert social security or
other identifying number of assignee

3.02. The City Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of LeFevere, Lefler, Kennedy, O'Brien & Drawz, a Professional Association, Minneapolis, Minnesota, which shall be complete except as to dating thereof and cause the opinion to be printed on each Bond, together with a certificate to be signed by the facsimile signature of the Clerk in substantially the form set forth in the form of Bond. The Clerk is hereby authorized and directed to execute such certificate in the name of the City upon receipt of such opinion and to file the opinion in the City offices.

Section 4. Payment: Security: Pledges and Covenants.

4.01. The Bonds shall be payable from the General Obligation Community Center Bonds, Series 1989A Debt Service Fund (Debt Service Fund) hereby created, and the proceeds of the ad valorem taxes hereinafter levied are hereby pledged to the Debt Service Fund. If any payment of principal or interest on the Bonds shall become due when there is not sufficient money in the Debt Service Fund to pay the same, the Finance Director will pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for such advances out of the proceeds of the taxes levied by this resolution, when collected. There is appropriated to the Debt Service Fund all capitalized interest financed from Bond proceeds, if any, any amount over the minimum purchase price of the Bonds paid by the Purchaser and all accrued interest paid by the Purchaser upon closing and delivery of the Bonds.

4.02. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, to be spread upon the tax rolls and collected with and as part of other general taxes of the City. The tax will be credited to the Debt Service Fund above provided and is in the years and amounts as follows (year stated being year of levy for collection the following year):

<u>YEAR</u>	<u>LEVY</u>	<u>YEAR</u>	<u>LEVY</u>
-------------	-------------	-------------	-------------

(See Attachment A)

4.03. It is determined that the estimated collection of the foregoing taxes will produce at least five percent in excess of the amount needed to meet when due, the principal and interest payments on the Bonds. The tax levy herein provided shall be irrevocable until all of the Bonds are paid, provided that the City Clerk may annually, prior to October 10 of any year, certify to the Director of Property Taxation the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the Director of Property Taxation shall thereupon reduce the levy collectible during such year by the amount so certified.

4.04. The City Clerk is authorized and directed to file a certified copy of this resolution with the Director of Property Taxation of Hennepin County and to obtain the certificate required by Minnesota Statutes, Section 475.63.

Section 5. Authentication of Transcript.

5.01. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds and such instruments, including any heretofore furnished, shall be deemed representations of the City as to the facts stated therein.

5.02. The Mayor, Finance Director, and City Manager are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

Section 6. Tax Covenant.

6.01. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the Code), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. (a) The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued in calendar year 1989) exceed the small-issuer exception amount of \$5,000,000.

(b) For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the City hereby finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(C) of the Code.

6.03. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 1989 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 1989 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) SS.
)
CITY OF CRYSTAL)

I, the undersigned, being the duly qualified and acting Clerk of the City of Crystal, Hennepin County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a [regular] [special] meeting of the City Council of the City held on _____, 1989 with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of \$2,000,000 General Obligation Community Center Bonds, Series 1989 of the City.

WITNESS My hand officially as such Clerk and the corporate seal of the City this _____ day of _____, 1989.

City Clerk
Crystal, Minnesota

(SEAL)

C14:00110389.RAW

MEMORANDUM

DATE: March 15, 1989
TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Community Development Coordinator
SUBJECT: CDBG Year XV Funding Request

I have recommended that Crystal request division of its CDBG Year XV funds of \$117,394 as follows:

Acquisition of Blighted Housing	\$52,892
Housing Rehabilitation Deferred Loans	45,000
Child Care Parent's Assistance	10,000
Senior Transportation Project	<u>9,502</u>
	\$117,394

At their March 8 meeting, the Crystal HRA approved the division of funds as shown above and requested staff to forward their recommendation to the Crystal City Council.

The attached packet of information includes:

- 1) Statement of Objectives
- 2) County Planning Allocations
- 3) Public Hearing Notice
- 4) Program Descriptions
- 5) Resolution Approving Proposed Program

kg

STATEMENT OF OBJECTIVES

YEAR XV (1989) URBAN HENNEPIN COUNTY CDBG PROGRAM

Community Development Block Grant funds may be used to support a wide range of housing and community development activities. The Statement of Objectives provides a framework for use by Urban Hennepin County participants in developing local community development programs. Urban Hennepin County objectives are supportive of the national CDBG objectives and are intended to illustrate their application to the Urban Hennepin County CDBG program.

The national objectives of the CDBG program are: developing viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate income persons; aiding in the prevention or elimination of slums or blight; and meeting other community development needs having a particular urgency.

Each activity carried out with CDBG funds must, of course, be eligible under program regulations (24 CFR 570) as well as fundable pursuant to a national program objective.

The Urban Hennepin County CDBG objectives are presented by major program subheadings. They are highlighted under the subheading.

ADMINISTRATION

The CDBG program requires that Urban Hennepin County maximize the benefit of available funds consistent with the needs of low and moderate income persons and participant communities. In like manner it is a program responsibility to maximize program benefit and effectively administer program funds.

- Contain program administrative costs through the use of program management contracts for joint activities funded by several jurisdictions.
- No more than three activities should be undertaken by any participating community. Each activity should be budgeted with at least \$7,500. In cases where the planning allocation is less than \$7,500 only one activity should be programmed. When funds are committed jointly with other participants to carry out a single activity these limits need not apply.
- Facilitate cooperation among participants in the development and implementation of multi-community CDBG activities to address common concerns and needs.
- Support program activities which will generate program income to maintain a level of program funding.
- Maintain a process for citizen participation in the development, implementation and evaluation of the Urban Hennepin County CDBG program.
- Implement Urban Hennepin County CDBG assisted activities in compliance with the Urban Hennepin County Antidisplacement and Relocation Plan and the Uniform Relocation Assistance and Real Property Acquisition Policies Act.

HOUSING

Urban Hennepin County has established goals which are approved by the Department of Housing and Urban Development for the construction of new housing and the rehabilitation of existing housing for low and moderate income owner and renter households.

- Facilitate the development of housing activities consistent with Urban Hennepin County goals and priorities.
- Encourage multi-community cooperation in housing development and rehabilitation programs.
- Support the development of new owner/renter housing affordable to low and moderate income households.
- Support the rehabilitation of existing rental units and single-family dwellings.
- Support the development of transitional housing facilities for persons who are homeless or at risk of becoming homeless.

NEIGHBORHOOD REVITALIZATION

As an intergovernmental effort, Urban Hennepin County includes a broad range of communities and neighborhoods, some of which, due to the age of their structures, are in need of assistance for infrastructure rehabilitation/installation.

- Maintain and preserve viable neighborhoods and neighborhood commercial service centers through concentrated community development activities.

PUBLIC FACILITIES AND IMPROVEMENTS

The provision and improvement of public facilities represents a significant cost to the community and the individual user (particularly those of low and moderate income).

- Improve existing and assist in the development of new public facilities which benefit low and moderate income persons. Included in this objective are those public and/or nonprofit facilities designed for providing shelter for persons with special needs.

ECONOMIC DEVELOPMENT

Within the context of the Community Development Block Grant Program economic development must relate to the creation or retention of long-term employment opportunities for low and moderate income individuals.

- Provide financial assistance to for-profit or non-profit business operations which will provide or retain permanent employment opportunities for low and moderate income persons, at a ratio of at least one full-time job created or retained for each \$10,000 of program funds used.

PUBLIC SERVICES

The CDBG program asserts that the expansion and improvement of the quantity and quality of public services available to low and moderate income persons is for the essential development of viable communities.

- Provide funding for public services which represent a new service or expanded level of service consistent with CDBG regulations.

REMOVAL OF ARCHITECTURAL BARRIERS

The Urban Hennepin County CDBG program is committed to the removal of material and architectural barriers which restrict the mobility and accessibility of elderly or handicapped persons to public buildings, facilities and improvements and public and private housing.

PLANNING ALLOCATIONS
YEAR XV (1989)
URBAN HENNEPIN COUNTY

YEAR XV ALLOCATION

Community

Brooklyn Center	202,316
Brooklyn Park	305,531
Champlin	34,688
Chanhassen	33,488
Corcoran	32,346
Crystal	117,394
Dayton	25,601
Deephaven	16,303
Eden Prairie	67,445
Edina	139,118
Excelsior	14,018
Golden Valley	71,067
Greenfield	7,897
Greenwood	3,293
Hanover	5,372
Hassan	12,393
Hopkins	94,906
Independence	14,943
Long Lake	6,431
Loretto	1,607
Maple Grove	89,247
Maple Plain	6,997
Medicine Lake	1,578
Medina	13,803
Minnetonka	125,713
Minnetonka Beach	807
Minnetrista	20,275
Mound	64,507
New Hope	113,903
Orono	23,976
Osseo	18,453
Plymouth	133,854
Richfield	171,909
Robbinsdale	64,879
Rockford	19,370
Rogers	6,946
Shorewood	20,595
Spring Park	9,558
St. Anthony	26,403
St. Bonifacius	7,235
St. Louis Park	211,613
Tonka Bay	5,278
Wayzata	16,738
Woodland	3,409

Total 2,383,200

Hennepin Cty. 264,800

Total Alloc. 2,648,000

NOTICE OF PUBLIC HEARING
CITY OF CRYSTAL

Notice is hereby given that the City of Crystal in cooperation with Hennepin County, pursuant to Title I of the Housing and Community Development Act of 1974, as amended, is holding a public hearing on March 21, 1989 at 7:00 p.m. in the Crystal City Hall Council Chambers.

The public hearing is on the housing and community development needs of the City and Urban Hennepin County, the Urban Hennepin County Community Development Block Grant Program Statement of Objectives, and the proposed use of the Year XV Urban Hennepin County Community Development Block Grant Program Planning Allocation of \$117,394 by the City.

The City of Crystal is proposing to undertake the following activities with Year XV Urban Hennepin County CDBG funds starting about July 1, 1989:

Activity	Budget
<u>Acquisition of Blighted Housing</u>	<u>\$52,892</u>
<u>Housing Rehabilitation</u>	<u>\$45,000</u>
<u>Child Care Parents Assistance</u>	<u>\$10,000</u>
<u>Senior Transportation Project</u>	<u>\$ 9,502</u>

For additional information on the proposed activities, level of funding, program objectives and performance, contact the City of Crystal or the Hennepin County Office of Planning and Development at 348-6418.

The public hearing is being held pursuant of MS 471.59.
(Published in the Post News March 8, 1989.)

REQUEST FOR FUNDING/YEAR XV
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Rehabilitation of Private Property
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XV Grant Request \$ 45,000
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ _____ Source none
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description:

Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.

This program provides deferred loans for single-family housing rehabilitation on a first-come/first-serve basis to homeowners who qualify based on Section 8 Very Low Income Standards. Repairs made with the loan monies must comply with the Basic General Specifications and the recommendations of the Crystal Building Inspector, who ensures that all work is completed according to the State Building Code. Homeowners solicit bids for the work and the Building Inspector inspects the improvements upon completion. The deferred loan must be paid back in full without interest if the home transfers ownership anytime during the ten-year length of the loan. The program is administered by the Community Development Coordinator and audited by the Hennepin County staff.

A total of 168 grants or deferred loans have been administered to date for a total dollar value of \$872,886.64.

The City has been unable to find another source of funding to finance this program where 19 households are currently on a waiting list.

6. Implementation Schedule

Identify the major project tasks to be performed during implementation and their timing:

<u>Task</u>	<u>Date (Month/Year)</u>
Begin qualification process on four loans	July 1989
Approve grants	September 1989
Finish final inspections	November 1989
Submit final warrant requests	December 1989

7. Budget

Specify total project budget by major project component (i.e., administration, planning, construction, acquisition, direct grants, public service).

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Housing Rehab</u>	\$ 40,000	\$ _____	CDBG Year XV / _____
<u>Administration</u>	\$ 5,000	\$ _____	CDBG Year XV / _____
_____	\$ _____	\$ _____	_____/_____
_____	\$ _____	\$ _____	_____/_____
_____	\$ _____	\$ _____	_____/_____
Project Budget	\$ 45,000	\$ _____	
Total	\$ 45,000	_____	

REQUEST FOR FUNDING/YEAR XV
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Scattered Site Acquisition
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XV Grant Request \$ 52,892
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ _____ Source HRA funds excess project costs
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description:

Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.

see attachment

6. Implementation Schedule

Identify the major project tasks to be performed during implementation and their timing:

<u>Task</u>	<u>Date (Month/Year)</u>
1. File warrant request for 4500 Adair Acquisition.	September 1989
2. Sell home on 4500 Adair and return proceeds to fund.	November 1989
3. Sell replatted lot from 3432 Welcome to highest bidder and return proceeds to fund.	August 1989
4. Begin rehabilitation of 3432 Welcome acquisition.	October 1989
5. Acquire another property.	December 1989
6. File warrant request for 3432 Welcome project.	May 1990

7. Budget

Specify total project budget by major project component (i.e., administration, planning, construction, acquisition, direct grants, public service).

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>	
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>	
<u>Acquisition Costs</u>	\$ <u>49,892</u>	\$ _____	CDBG Year XV _____/_____	
<u>Closing Costs</u>	\$ <u>3,000</u>	\$ _____	CDBG Year XV _____/_____	
<u>Administration</u>	\$ _____	\$ <u>10,000</u>	_____	HRA budget
<u>Construction</u>	\$ _____	\$ <u>55,000</u>	_____	CDBG Revolving fund
<u>Rehabilitation</u>	\$ _____	\$ <u>35,000</u>	_____	CDBG Revolving fund
<u>Project Budget</u>	\$ <u>52,892</u>	\$ <u>100,000</u>		
<u>Total</u>	\$ <u>152,892</u>	_____		

2/10/89

ACQUISITION OF BLIGHTED HOUSING DESCRIPTION:

1) The Crystal Housing and Redevelopment Authority (HRA) is concerned that the condition of Crystal's housing stock is continuing to deteriorate. There are many single-family homes in the City which are beyond repair. Rehabilitating these homes through the Urban Hennepin County Home Improvement Grant Program is not financially feasible.

2) The Crystal HRA has compiled a list of properties which meet the necessary requirements of acquisition under our existing CDBG Scattered Site Acquisition Program. The HRA has established this program as a continuing, revolving fund. This allows the HRA to return sale proceeds upon resale back into the revolving fund, enabling the program to continue.

Homes would be acquired with highest priority given to properties in the worst condition. HRA Acquisition procedures will follow the Uniform Relocation Act.

The HRA would acquire the property and either demolish the blighted home or rehabilitate the existing home if financially feasible. Currently the HRA is contracting with North Hennepin Technical Institute to either build new homes on the acquired lots or rehabilitate existing properties. In contracting with HTI, the HRA pays only for the materials used in the projects, therefor, keeping the cost of the new homes affordable for moderate income households. The HRA plans to encourage new home purchasers to use the MHFA First Time Homebuyers Loan Program.

3) No alternative funding sources have been found for acquisition costs.

REQUEST FOR FUNDING/YEAR XV
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Senior Transportation Project
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XV Grant Request \$ 9,502
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ _____ Source none
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description:

Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.

see attachment

6. Implementation Schedule

Identify the major project tasks to be performed during implementation and their timing:

<u>Task</u>	<u>Date</u> <u>(Month/Year)</u>
Year XV funding forwarded to City of Robbinsdale	July 1989
Executive Committee approves 1989 - 1990 budget	July 1989

SENIOR TRANSPORTATION
DESCRIPTION:

- 1) The cities of Brooklyn Center, Crystal, Golden Valley, New Hope, and Robbinsdale are inner-ring suburbs of Minneapolis. As the demographics show, the percentage of senior adult population is growing in the five cities. As the Northwest Hennepin Human Services Council Task Force on the Needs of the Elderly found, transportation is considered the greatest unmet service for older people in Hennepin County.
- 2) The transportation services will be provided through a contract with Senior Community Services. The City of Robbinsdale will coordinate meetings of the Executive Committee of the Five Cities Joint Powers, where budget decisions will be made.

Senior citizens will be transported from apartment buildings that have a high concentration of seniors. The per ride fare will continue to be a 50¢ donation per one-way trip. Providing transportation to congregate dining, senior center activities, and shopping will continue to be the focus of services. Publicity will be provided in the Crystal senior newsletter, and community outreach is provided by the Senior Coordinator.

- 3) The CDBG funds are used first in the program. Then the donation money received is used. Grant money from the West Metro Coordinated Transportation Program is used last.

7. Budget

Specify total project budget by major project component (i.e., administration, planning, construction, acquisition, direct grants, public service).

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Senior Transp.</u>	<u>\$ 9,502</u>	<u>\$</u>	<u>CDBG</u> <u>Year XV</u> / <u></u>
<u></u>	<u>\$</u>	<u>\$ 2,500 (est.)</u>	<u></u> / <u>Donations from riders</u>
<u></u>	<u>\$</u>	<u>\$ 10,000</u>	<u></u> / <u>West Metro Transp.</u>
<u></u>	<u>\$</u>	<u>\$</u>	<u></u> / <u>(unconfirmed)</u>
<u></u>	<u>\$</u>	<u>\$</u>	<u></u> / <u></u>
<u></u>	<u>\$</u>	<u>\$</u>	<u></u> / <u></u>
<u>Project Budget</u>	<u>\$ 9,502</u>	<u>\$12,500</u>	
<u>Total</u>	<u>\$ 22,002</u>		

2/10/89

REQUEST FOR FUNDING/YEAR XV
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Child Care Parents Assistance
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XV Grant Request \$ 10,000
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ N/A Source state & county funds
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description:

Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.

This program, administered by the Greater Minnesota Day Care Association (GMDCA), provides sliding scale day care assistance to qualified low and moderate income households based on the State Median Income (SMI). Upon qualification for assistance, the household is placed on a waiting list until funds are available. Upon funding, the household selects the care provider of their choice and pays their affordable share of the cost. GMDCA is billed the balance.

There are currently 10 Crystal families on the waiting list for this program. During 1988 three families were served (four children). Two of these families were working fulltime, and one was in training. Two families were in the \$15,000 - 20,000 income range, and one was in the 0 - \$15,000 range.

State and County funds also support other day care programs at GMDCA. However, Crystal's share of the program as described above is totally funded by CDBG funds.

6. Implementation Schedule

Identify the major project tasks to be performed during implementation and their timing:

Task

Date
(Month/Year)

Contract signed with GMDCA to
continue program.

June 1989

7. Budget

Specify total project budget by major project component (i.e., administration, planning, construction, acquisition, direct grants, public service).

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Day Care Asst.</u>	\$ <u>10,000</u>	\$ <u>--</u>	<u>CDBG</u> <u>Year XV</u> / <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u> / <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u> / <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u> / <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u> / <u> </u>
<u>Project Budget</u>	\$ <u>10,000</u>	\$ <u> </u>	
<u>Total</u>	\$ <u>10,000</u>		

2/10/89

RESOLUTION NO. 89-_____

RESOLUTION APPROVING PROPOSED PROGRAM FOR YEAR XV
URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK
GRANT FUNDS AND AUTHORIZING ITS SUBMITTAL

WHEREAS, the City of Crystal, through execution of a Joint Cooperation Agreement with Hennepin County, is a cooperating unit in the Urban County Community Development Block Grant Program; and

WHEREAS, the City of Crystal has developed a proposal for the use of Urban Hennepin County CDBG funds made available to it, following a public hearing on March 21, 1989, to obtain the views of citizens on local and Urban Hennepin County housing and community development needs and the City's following proposed use of Year XV Urban Hennepin County Community Development Block Grant funds.

<u>Project</u>	<u>Budget</u>
Acquisition of Blighted Housing	\$52,892
Housing Rehabilitation	45,000
Child Care Parents Assistance	10,000
Senior Transportation Project	<u>9,502</u>
	\$117,394

BE IT RESOLVED that the City Council of Crystal, Minnesota, approves the proposed use of Year XV Urban Hennepin County Community Development Block Grant funds and authorizes submittal of the proposal to Hennepin County for consideration by the Citizen Advisory Committee and for inclusion in the Year XV Urban Hennepin County Community Development Block Grant Statement of Objectives and Project Use of Funds.

Date

Mayor

ATTEST: _____
Clerk

SCATTERED SITE ACQUISITION PROGRAMS INITIATED BY CRYSTAL HRA 1976-1989

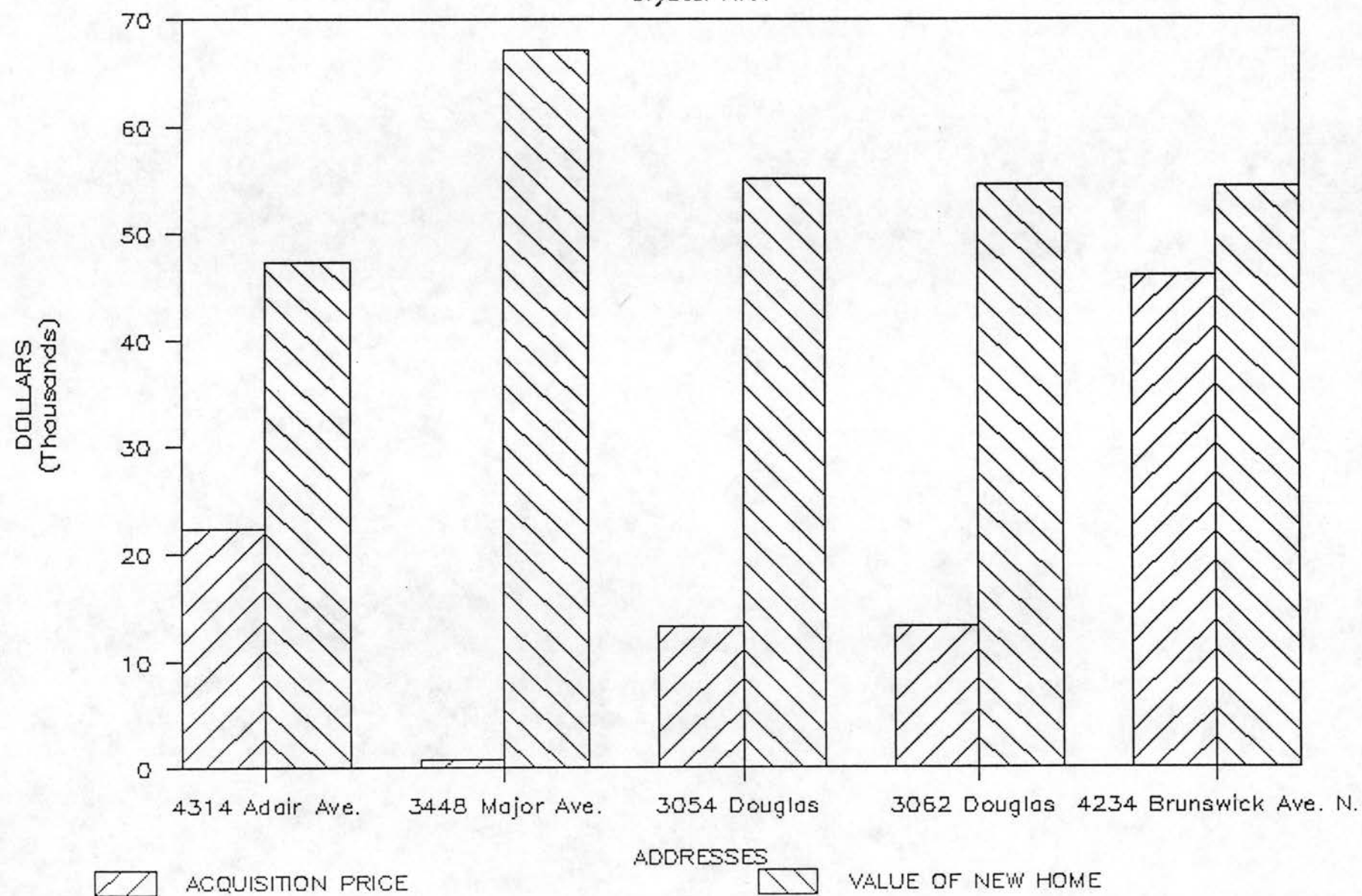
3/20/89

HRA #	ADDRESS	ACQUISITION PRICE	ACQUISITION DATE	APPRAISED VALUE	SOURCE OF FUNDING	OTHER FUNDING	VALUE OF NEW HOME	DATE NEW HOME SOLD	VEC AMOUNT	ADDITIONAL INFORMATION
1	4314 Adair Ave.	\$22,400	4/18/80	\$24,500	CDBG funds	Sect. 235 Home Ownership Prog.	\$47,400	8/25/82	\$12,150	
2	3448 Major Ave.	\$780	9/23/80	n/a	CDBG funds	Sect. 235 Home Ownership Prog.	\$67,200	?/82		Acquired by tax forfeiture
3	3054 Douglas &	\$26,250	6/23/82	\$25,000	CDBG funds	Sect. 235 Home Ownership Prog.	\$55,058	10/19/84	\$13,500	
3	3062 Douglas (double lot)	"	"	"	CDBG funds	"	\$54,533	10/31/84	\$13,500	
4	4234 Brunswick Ave. N.	\$46,000	5/5/82	\$40,000	CDBG funds	MHFA Growing Equity Mortgage	\$54,341	8/15/84	\$13,000	
6	3432 Lee Ave.	\$17,000	8/18/82	\$17,000	CDBG funds	MHFA Phase III	\$59,941	8/31/84	?	
7	5517 Xenia Ave. &	\$40,000	10/28/82	\$40,000	CDBG funds	MHFA Loan	\$47,640	7/31/84	\$13,500	
7	5511 Xenia Ave. (double lot)	"	"	"	CDBG funds	MHFA Loan	\$55,059	7/31/84	\$13,500	
9	3452 Kyle Ave.	\$30,000	2/28/83	\$28,000	CDBG funds	Conventional ARM Mortgage	\$46,789	9/17/84	\$11,500	
10	4231 Xenia Ave.	\$21,000	3/31/83	\$21,000	CDBG funds	MHFA Loan	\$57,090	4/12/84	\$11,500	
12A	3450 Welcome Ave.	\$60,000	5/30/85	none	CDBG funds	MHFA Mortgage Program	\$61,080	11/22/85	\$15,000	
12B	3456 Welcome Ave.	"	"	"	CDBG funds	MHFA Mortgage Program	\$68,000	12/31/85	\$15,000	
12C	3500 Welcome Ave.	"	"	"	CDBG funds	Conventional financing	\$64,084	3/27/86	\$15,000	
12D	3506 Welcome Ave.	"	"	"	CDBG funds	MHFA Mortgage Program	\$57,830	12/10/85	\$15,000	
13	3541 Lee Ave.	\$38,935	1/22/88	\$39,000	CDBG funds	--	\$68,400	8/5/88	n/a	sold lot for \$15,540
14	4500 Adair Ave.	\$16,011	12/27/88	\$16,000	CDBG funds					
15	3432 Welcome Ave.			\$52,000	CDBG funds					

kg

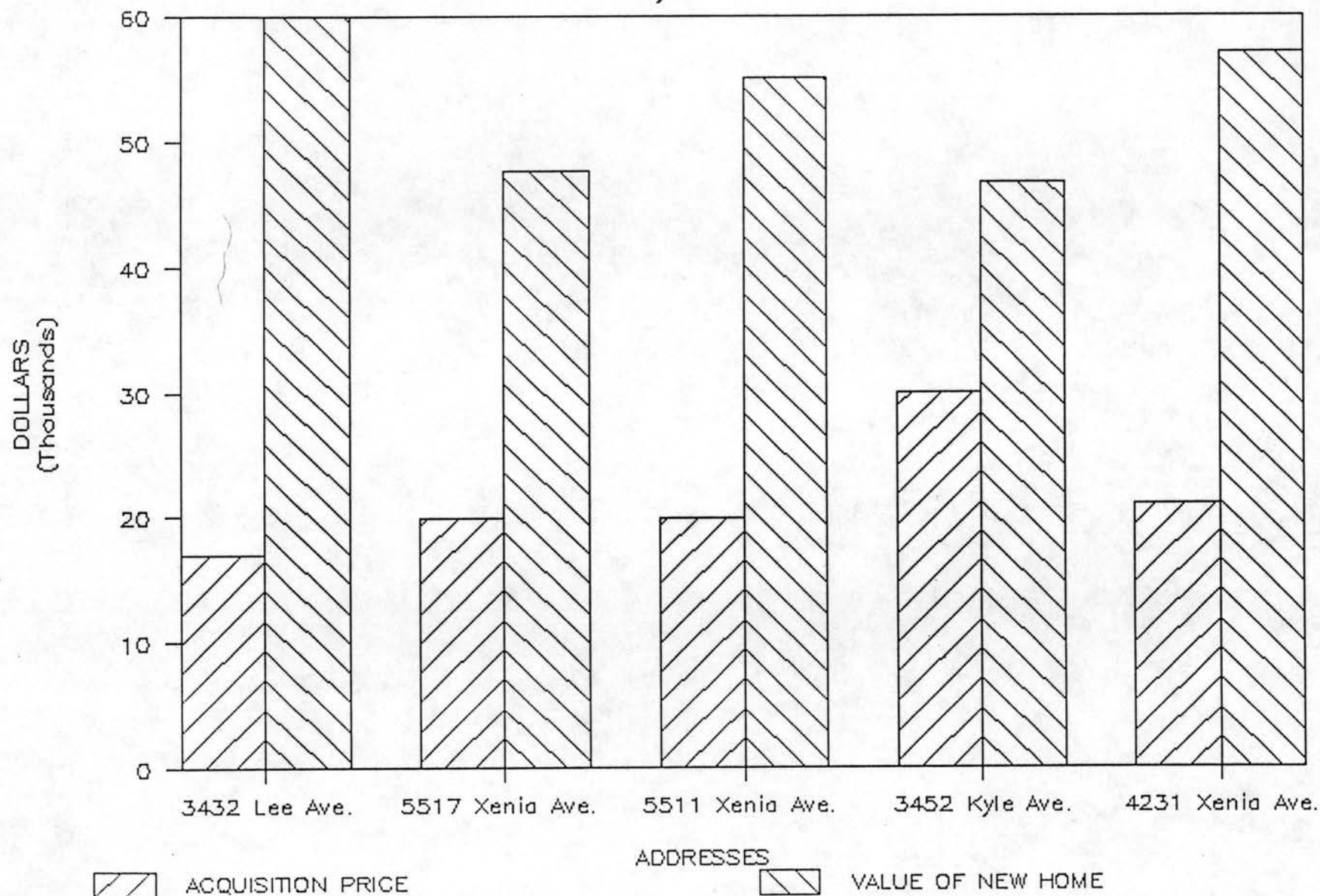
SCATTERED SITE ACQUISITION PROGRAM

Crystal HRA



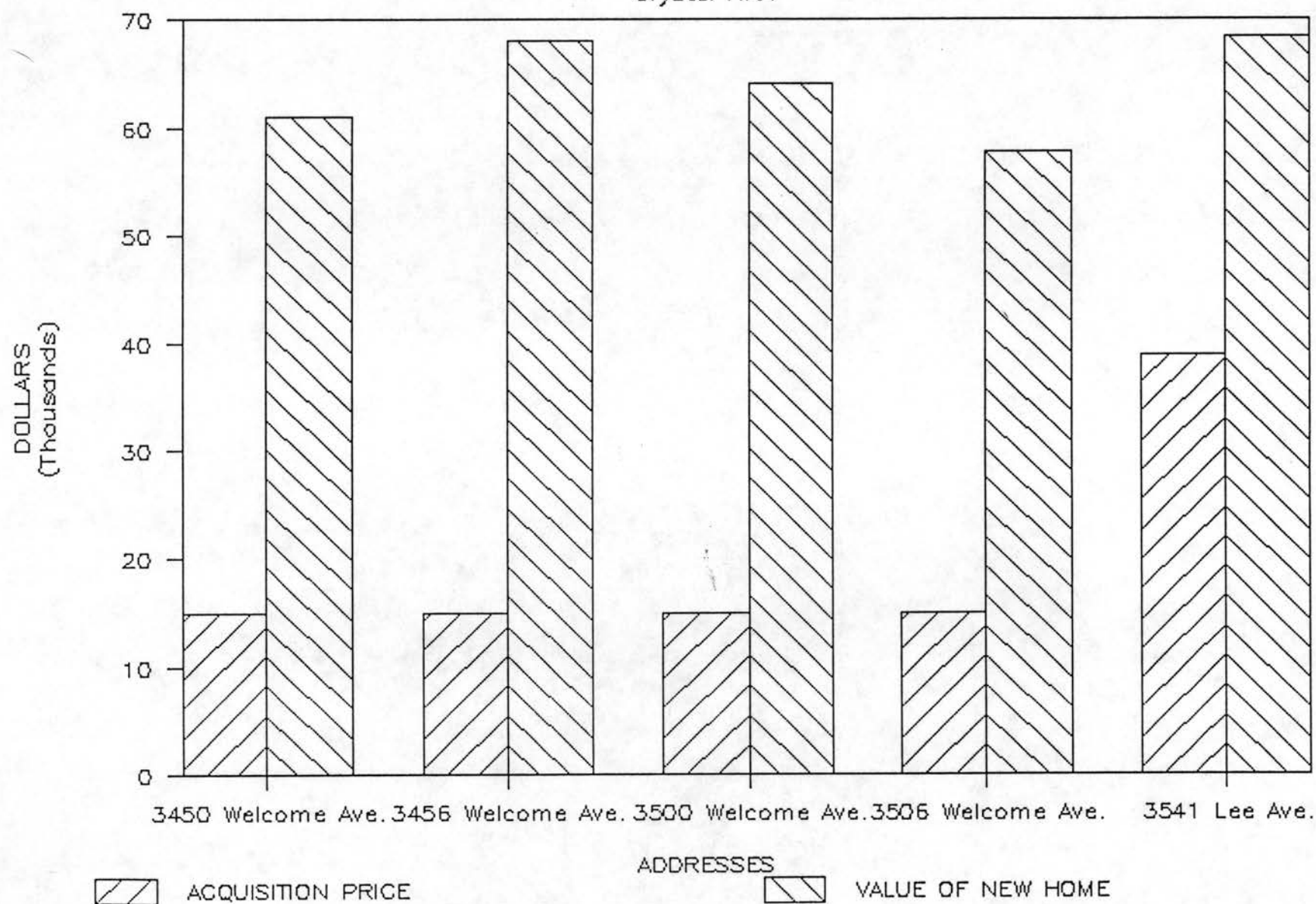
SCATTERED SITE ACQUISITION PROGRAM

Crystal HRA



SCATTERED SITE ACQUISITION PROGRAM

Crystal HRA



DATE: March 7, 1989

TO: Jerry Dulgar, City Manager

FROM: Don Peterson, Chief Building Inspector

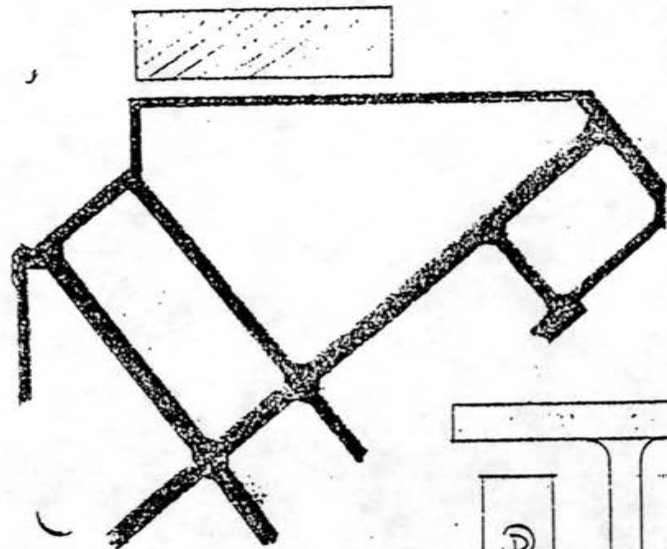
RE: Aircraft Storage Hangar (Lot 74-E)

Richard V. Vanman wishes to build a 42'x72' aircraft storage hangar on Lot 74-E which is located on the east side of the Crystal Airport (Building Permit 1644).

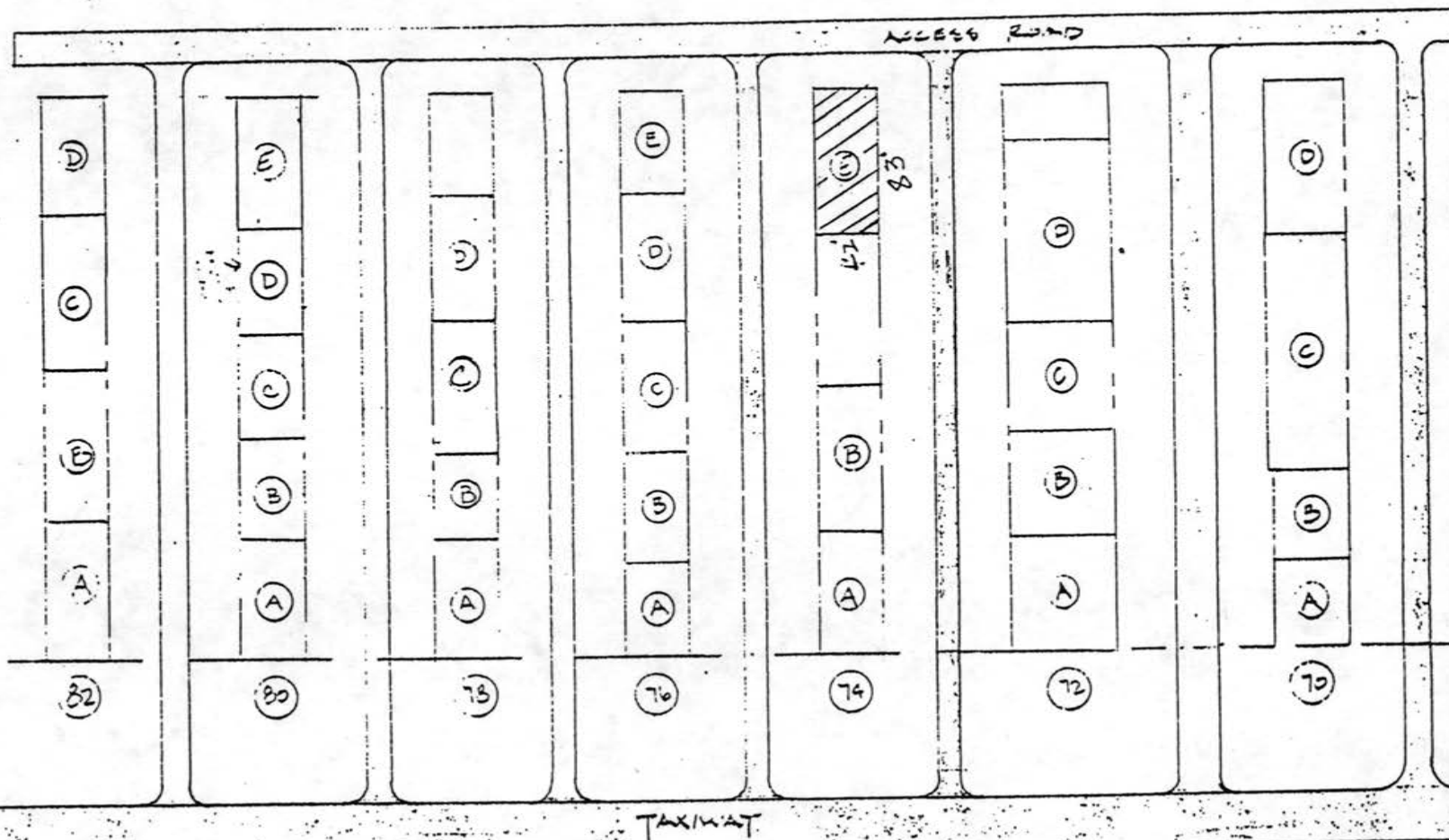
Lot 74-E, as shown in Exhibit A is 42'x83' located next to the access road.

I will show the transparency of Exhibit A and Mr. Vanman will be present to answer questions.

kk



5' FROM E NE-SW RUNWAY



NC
SCALE 1"=100'-0"

CRYSTAL
EAST PA

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
John G. Kressel
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

March 14, 1989

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Crystal Liquors

Dear Jerry:

I received the enclosed material from Joan Schmidt regarding a conviction for a sale to a minor by Richard G. Marsolais.

Under the City Code Subsection 1200.23, a willful violation of the liquor laws is grounds for revocation of the liquor license. If the violation was not willful, as I suspect is the case here, suspension for up to 15 days at the discretion of the Council is provided for. Revocation or suspension must be preceded by a public hearing before the Council on ten days written notice under Subsection 1005.23.

It has been some time since the Council has acted on a matter such as this but my recollection is that a two or three day suspension on off-peak business days has been imposed in cases where the license has not willfully broken the law and has freely admitted to making a mistake.

I spoke to Mr. Marsolais' attorney a few weeks ago and he indicated that Mr. Marsolais knows he made a mistake in not properly checking identification and is prepared for some disciplinary action by the Council.

I think the proper action is for the Council to set the public hearing for the next Council meeting and authorize the proper notice. It may be that the licensee

Mr. Jerry Dulgar
March 14, 1989
Page Two

will want to waive the hearing and notice. I'll check
that with his attorney.

Yours very truly,

A handwritten signature in cursive script, appearing to read "D. Kennedy", written in dark ink.

David J. Kennedy

DJK:caw

Enclosure

City of Crystal

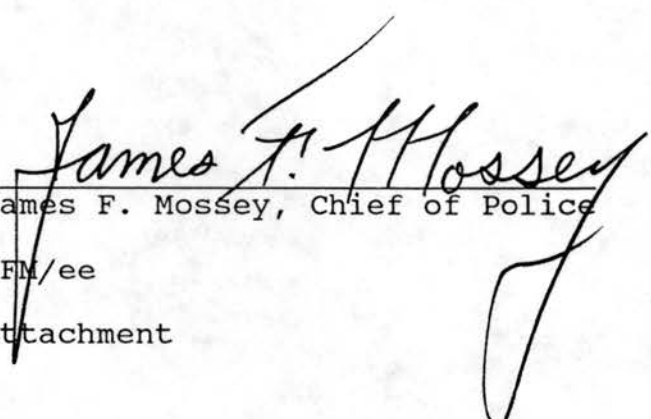
Memorandum

DATE: March 2, 1989
TO: Jerry Dulgar, City Manager
FROM: James F. Mossey, Chief of Police
SUBJECT: As Below

Please find attached to this memorandum a letter I received from our attorney firm, Rosenthal, Rondoni, MacMillan & Joyner, Ltd., involving the guilty plea of Richard G. Marsolais, owner/operator of Crystal Liquors located at 5924 West Broadway involving the sale of liquor to minors. This letter also includes the sentencing for Mr. Marsolais.

There is no penalty assessed by the State Liquor Control Commission for these violations. I believe, however, that the City Council has a right to administer disciplinary measures in the form of license suspension if they so desire. The details of this should probably be verified by our City Attorney, Dave Kennedy.

I will maintain a copy of this letter in our liquor file of the police department.


James F. Mossey, Chief of Police

JFM/ee

Attachment

ROSENTHAL, RONDONI, MACMILLAN & JOYNER, LTD.

ATTORNEYS AT LAW

SUITE 120

7600 BASS LAKE ROAD

MINNEAPOLIS, MINNESOTA 55428-3891

PAUL W. ROSENTHAL
FRANCIS J. RONDONI
PETER A. MACMILLAN
JAY A. H. JOYNER
LISA A. SKOOG

TELEPHONE
533-4938
AREA CODE 612

February 28, 1989

Chief James Mossey
Crystal Police Department
4141 Douglas Drive
Crystal, Minnesota 55422

RE: Richard G. Marsolais
Crystal Liquors
Sale to Minor
Our File No. C-6301

Dear Chief Mossey:

On February 27, 1989, Officer Bordwell called and asked that I send you a written confirmation of the disposition on this matter.

Mr. Marsolais appeared before Judge Gomez on February 3, 1989. At that time he plead guilty to selling to a minor and was sentenced to 90 days in the workhouse, all of which was stayed for 12 months and to payment of a fine in the amount of \$700.00. The stayed time is conditioned upon there being no charges of a same or similar nature within the 12 months following February 3, 1989.

If I may be of any further assistance in this regard, please give me a call.

Sincerely,

ROSENTHAL, RONDONI, MacMILLAN & JOYNER, LTD.


Paul W. Rosenthal

PWR/SM

cc: Jerry Dulgar, City Manager

RESOLUTION NO. 89-_____

RESOLUTION DENYING PRELIMINARY
APPROVAL OF PLAT FOR
BEDMAN ADDITION.

BE IT RESOLVED, By the City Council of the City of Crystal, Minnesota, as follows:

1. Mrs. Lorraine Bedman, as owner and developer of property located at 7025 - 46th Avenue North in the City, has applied to this Council for preliminary approval of a re-plat of the property into two lots.

2. The application was reviewed by the Planning Commission and this Council after notice and public hearing as required by law.

3. This Council at its meeting of March 7, 1989, has considered all of the testimony relating to the application, the deliberations of the Planning Commission, petitions of various property owners, and the staff reports of the City Engineer.

4. Based on the testimony and other information presented to this Council with regard to the application, it is found and determined:

- (a) The approval of the plat would result in the creation of a lot not meeting the minimum lot area requirements of the Zoning Code;
- (b) the approval of the proposed plat would render the existing structure on the property non-conforming because of inadequate rear yard set-back;
- (c) the non-conforming nature of the lots and uses created by the proposed plat would require numerous variances from the Zoning Code in the event of future improvement or construction;
- (d) applicant has not presented any evidence of any undue economic hardship on the land involved justifying the requested variance from the City's zoning and subdivision regulations; and
- (e) the proposed subdivision would be contrary to the intent of the Zoning Code to restrict and eliminate non-conforming uses and structures in the City.

5. For the reasons stated above, the application for subdivision of land by Ms. Bedman is denied.

Dated: _____, 1989.

Mayor

Attest:

City Clerk

0011RE03.F16

RESOLUTION NO. 89-_____

RESOLUTION DENYING APPLICATION
FOR CONDITIONAL USE AT 6800
56TH AVENUE NORTH
(CRYSTAL PLAZA PROPOSAL)

BE IT RESOLVED By the City Council of the City of Crystal, Minnesota, as follows:

Section 1. Background.

1.01. The Carlstrom Group (Applicant) has applied to this Council for approval of three conditional use permits (CUP) for various uses on the property at 6800 - 56th Avenue North (Property) in the City. The Property is 0.7 acres and is zoned B-3, Auto-Oriented Commercial. The CUP's requested are:

- (a) Convenience food;
- (b) Auto repair minor; and
- (c) Enclosed retail

respectively.

1.02. The application has been reviewed by the Planning Commission and this Council after notice and public hearing as required by law and ordinance.

1.03. The Council at its meeting of March 7, 1989, has considered all of the testimony relating to the applications by the applicant and others, the deliberations of the Planning Commission, and the staff reports of the City Engineer.

Sec. 2. Findings: Denial.

2.01. Based on the testimony and other information presented to this Council with regard to the CUP's it is found and determined as follows:

- (a) the disparate nature of the various uses proposed for the Property by the Applicant are inappropriate for the Property and the immediately surrounding area;
- (b) the proposed uses contemplate a mixture of uses on the Property that will create on-site conflicts in terms of access, traffic circulation, and general usage;

- (c) adequate provisions for storage and disposal of garbage, refuse, and used auto-related materials have not been identified and may not be possible to provide on the limited area of the Property;
- (d) the intensity of the uses proposed and their auto-related nature would create undue traffic congestion on 56th Avenue because of the limited proposed egress and ingress to the Property; and
- (e) the proposal contemplates a mixture of uses on a single parcel of the nature governed by the Planned Unit Development provisions of the Zoning Code which require a minimum of 2.5 acres for such a development: the proposal is contrary to the intent of the Zoning Code to permit mixed uses on smaller parcels.

2.02. For the reasons stated above, the requests for the CUP's on the Property proposed by Applicant are denied.

Dated: _____, 1989.

Mayor

Attest:

City Clerk

0011RE01.F16

Memorandum

DATE: March 16, 1989

TO: Jerry Dulgar, City Manager

FROM: Nancy Gohman, Administrative Assistant *Nancy*

SUBJECT: Recommendation Regarding Request from the Crystal Frolics Committee to Use Scouts to Serve as Watch Persons during the Frolics 1989

The City of Crystal may be exposing minors to excessive risk if they allow scouts to serve as watch persons during the 1989 Frolics. From a safety and liability standpoint, scouts are not trained to properly police City property.

Even though this may be a good service gesture on the part of scouts, we must look at the possible safety and risk factors that are involved in this matter. I would strongly recommend against allowing the scouts to serve as watch persons during the 1989 Frolics and recommend leaving the policing of the City up to the appropriate department - the police department/police reserves.

ND/js



Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

Memorandum

Date: 10 March 1989
To: Jerry Dulgar
By: Kurt Dale
Project: Crystal Community Center
Comm. No. 142.02.01
Subject: Additional Gymnasium Construction

Our cost estimator has figured out the cost to include the third Gymnasium space in the project at this time. This is the complete construction, including basketball backstops, volleyball standards, etc.

The estimate indicates that the cost for the additional gym including overhead, profit and bond should be approximately:

	\$135,098.00
Additional Architectural Fees	\$ 10,808.00
Total	\$145,906.00

cc: Bill Monk, Ed Brandeen

RECAPITULATION

PROJECT CRUSTAL COMMUNITY CENTER

ESTIMATE NO.

LOCATION

SHEET NO.

SUBJECT ALT A00 52' to 60m.

DATE 3-9-89

SUMMARY BY

PRICES BY

CHECKED BY

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	LABOR	UNIT PRICE	MATERIALS	UNIT PRICE	TOTAL
100 GENERAL CONDITION						9461		
220 EXCAVATION						701		
280 LAND SCAPING						(948)		
210 FORMWORK						413		
320 REINFORCING						1075		
330 CONCRETE						7725		
350 CEMENTITIOUS FIBER DECK						12792		
410 MASONRY						19624		
510 STRUCTURAL STEEL						1000		
520 STEEL JOIST						9100		
610 CARPENTRY						480		
753 ELASTIC ROOF & SHEET METAL						17301		
721 KALUMAL						2332		
755 WOOD FLOOR						19338		
907 RESILIENT ATHLETIC FLOORING						5597		
990 PAINTING						5252		
1153 BLEACHERS.						7200		
VOLLEYBALL STANDARDS.						2100		
BASKET BALL BACKSLAPS.						2000		
						127723		
						16346		
						134109		
						989		
						135098		

UNOFFICIAL

8 MARCH 1989

MINUTES OF THE REGULAR MEETING OF
THE HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF CRYSTAL, MINNESOTA

The regular meeting of the Crystal Housing and Redevelopment Authority (HRA) was called to order by the Chair at 8:37 p.m., following a joint meeting with the Crystal City Council at 7:00 p.m.

Those members present were: John T. Irving, Peter Meintsma, Marty Gates and John Moravec. Those members absent were: Sharon Garber.

Staff members present were: Jerry Dulgar, Executive Director; John Olson, HRA staff; Julie Jones, HRA staff; and David Kennedy, City Attorney.

The first agenda item was approval of the February 15, 1989 regular HRA meeting minutes. Commissioner Irving moved to approve the minutes as written and place them on file.

Motion Carried.

The second agenda item was consideration of a Second Supplemental Agreement with BRW. After discussion of the extra services BRW has completed, Commissioner Irving moved to approve HRA Resolution 89-1, A RESOLUTION APPROVING A SECOND SUPPLEMENTAL AGREEMENT FOR PLANNING, LANDSCAPE ARCHITECTURE AND ENGINEERING SERVICES IN BASS LAKE ROAD - BECKER PARK COMMERCIAL AREA REDEVELOPMENT PROJECT.

Motion Carried.

The third agenda item was a brief review of the HRA's financial situation. A financial report compiled by Miles Johnson, Finance Director, was explained as well as certain line items in the 1989 budget.

The fourth agenda item was review and discussion of information regarding the costs related to the 4500 Adair Avenue North project, as well as potential market value of the project. Commissioner Moravec requested staff to obtain another appraisal opinion from the City Assessor in the fall of 1989. After other questions and discussion, Commissioner Moravec moved to direct staff to pursue selling the newly developed property at 4500 Adair at market value.

Motion Carried.

Item five on the agenda was consideration of the Northern Mayor's Association request for the HRA to assist in funding the development of a NMA-EDA. Mr. Dulgar explained the NMA's request. Commissioner Irving made a motion to have the HRA split the membership cost with the City Council. After other questions and discussion, the Chair called the vote.

Motion Carried.

The sixth agenda item was discussion of the information given the HRA Commissioners on development of EDA's. It was the consensus of the HRA to consider this item at the next regular meeting after more information could be sent to the Commissioners.

The seventh agenda item was discussion of proposed state legislation which related to the Scattered Site Acquisition program. Julie Jones explained that there is little reason to be alarmed at the proposed state legislation, since it is unlikely it will have a great financial impact on the HRA's current scattered site program. She did inform the Commissioners that there are new HUD regulations that will be affecting the program and that she would keep the HRA Commissioners informed as new information becomes available on those rules.

The eighth agenda item was consideration of the Northern Mayor's Association request to incorporate the NMA's Executive Assistant into the Crystal City payroll system. Commissioner Irving moved to approve the HRA Resolution 89-2, RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A JOINT POWERS AGREEMENT WITH THE NORTHERN MAYOR'S ASSOCIATION.

Motion Carried.

Item nine on the agenda was consideration of a request from Mark Ridge of 3062 Douglas Drive North for the HRA to waive its right to purchase his property should he put it up for sale. Commissioner Moravec moved to postpone consideration of Mr. Ridge's request to the next HRA meeting when Mr. Ridge could attend the meeting to explain his request more thoroughly.

The Chair asked if there was any other business. Julie Jones asked that the HRA Commissioners examine the Community Development Block Grant Year XV Public Hearing Notice, which she had handed out at the beginning of the meeting. She explained the division of funds proposed and mentioned that the HRA may want to consider setting aside funds to assist people in rehabilitating their homes, should a new housing maintenance code go into effect before Year XVI funds are available. Mr. Dulgar voiced concern that it would be unlikely that the City would have a need to use funds for that purpose until next year. Marty Gates moved to forward the staff recommendations as shown in the public hearing notice for use of Year XV CDBG Funds to the City Council for their approval.

Commissioner Irving moved to accept the Chair's 1988 report and direct staff to forward copies to the City Councilmembers.

Motion Carried.

Commissioner Gates asked if the HRA has set a plan of goals regarding scattered site acquisition. Julie Jones reported that a computerized report is being compiled on past projects and will be available for the next meeting. It was also requested that staff update the list of potential scattered site properties for the next meeting.

The Chair recognized the information presented to the Commissioners on Light Rail Transit. John Olson reported that the City Council has set the date of April 4, 1989 for Crystal's public hearing on Light Rail Transit. The Commissioners also discussed attendance at the March 14th County public hearing. The two locations being considered in Crystal for a park and ride site were briefly discussed.

Commissioner Gates moved to adjourn the meeting.

Motion Carried.

The meeting adjourned at 9:50 p.m.

Chair

Secretary

Memorandum

DATE: February 28, 1989
TO: HRA Members
FROM: Jerry Dulgar, City Manager
SUBJECT: Northern Mayors Association Economic Development Effort

Over the past three or four years Northern Mayors Association has been very active and effective in promoting the twenty cities, including Crystal, that they represent. As an example, the Northern Mayors Association has actively supported and pursued funding for the improvement of Trunk Highway 100 thru Crystal, Robbinsdale and Brooklyn Center. This has helped us keep the project at Trunk Highway 100 and 36th on the front burners at MnDOT. Northern Mayors Association has also been very active in helping to preserve tax increment financing as a redevelopment tool for all of the cities it represents.

As part of a continuing and broadening of those efforts the Northern Mayors Association has created an Economic Development Authority. The reason for creating the EDA is to allow for additional targeted funding and more flexibility for the organization. The enclosed attachments I feel do a good job of laying out what the City will be becoming a part of and the advantages to the City should we join the Northern Mayors Association Economic Development Authority. I should also point out that the City would have a board member on the NMA-EDA so we will have a direct say in what programs and policies the EDA pursues.

Please review the attached information including the Project North draft. This draft provides some good basic information and a good outline of what the NMA-EDA will be pursuing over the next two or three years. I believe proper action for the HRA would be to recommend to the Council that we become a member of the Northern Mayors Association Economic Development Authority. In addition, I would also like for us to recommend that we finance Crystal's membership out of reserve funds of the HRA. You'll note in the enclosed summary of the finance of the HRA that we do have funds available.

I'll be prepared to answer questions at the meeting or contact me before the meeting if you would like additional information.

JD/js

attachments

RESOLUTION 88-67

BEING A RESOLUTION AUTHORIZING A JOINT POWERS AGREEMENT
FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT WITH THE
NORTHERN SUBURBS, AND, AUTHORIZING THE MAYOR AND CITY MANAGER
TO EXECUTE A JOINT POWERS AGREEMENT FOR SAME

WHEREAS, the Northern Mayors' Association has attempted to develop a coalition of Northern Metropolitan Communities for the purpose of promoting economic development; and,

WHEREAS, the Northern Mayors' Association is attempting to establish an association for the sole purpose of assembling and disseminating information concerning the communities within which the members of the Joint Powers Agency are located and to promote economic development within the northern suburbs through the implementation of a public relations and marketing plan and related governmental relations activities; and,

WHEREAS, participation in the Joint Powers Agency is deemed to be beneficial to the City of Columbia Heights in its efforts to promote economic development within its community;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Columbia Heights does hereby authorize the Mayor and City Manager to execute a Joint Powers Agreement, on file in the Office of the City Manager for the purpose of assuring the City's membership in the Joint Powers Agency organized for the purpose of promoting economic development; and,

BE IT FURTHER RESOLVED that ~~Councilmember Paulsen~~ is hereby appointed as a member of the Board of Directors of the Joint Powers Agency; and,

BE IT FURTHER RESOLVED that the City Manager be authorized to remit \$10,090 as the City's 1989 membership fee in the Joint Powers Agency (Economic Development Agency) and that a copy of this resolution and executed Joint Powers Agreement be forwarded to the Executive Director of the Northern Mayors' Association.

Passed this 6th day of October, 1988.

Offered by: Petkoff

Seconded by: Peterson

Roll Call: All ayes

Dale V. Hadtrath
Dale V. Hadtrath, Mayor

Jo-Anne Student
Jo-Anne Student, Council Secretary

What do we get for supporting the proposal to fund the Northern Mayors Association budget for 1989 and adopting a joint powers economic development authority?

Northern Mayors Association:

1. Cooperation between cities on transportation and economic objectives.
2. Joint lobbying strategies on transportation and economic development issues.
3. Joint planning opportunities with member cities and decision makers, e.g., legislators, county officials, metro council members, governmental agencies...
4. Effective public relations programs for the northern communities.
5. Broaden community organizational involvement in activities that promote the northern suburban communities.
6. Levering individual community's accomplishments.
7. Focused energy on selected achievable objectives.
8. Development of an awareness outside the northern metro communities for what the individual cities stand for and what they intend to achieve collectively.
9. Achieve the ability to communicate with its many and diverse constituencies.
10. Develop the ability to compete in an ever more difficult marketplace.
11. Develop market strategies that will lead to expanded opportunities that do not presently exist.
12. Build a base of political power that will result in a strong regional identity for more than 40 suburban communities lying north of the Twin Cities.
13. Build a strong political power base that will result in a fair sharing of both public and private investments in the metropolitan area.
14. Overcome an historic pattern of inequity in development in the metropolitan area.
15. Change the image of the twenty communities that comprise the Association.

16. Begin a process to enhance the ability of each member city to improve and reshape the tax base of their respective cities.

17. Create new quality job opportunities for the citizens of the member communities.

18. Take the strength of its large and growing citizen base and develop strategies that will improve their quality of life long into the future.

19. Build on a strategy of proven success that the Northern Mayors Association has demonstrated through a coordinated approach to regional action in terms of its legislative agenda.

20. Develop a data base of critical information about the member communities that can be used by each community to further its economic development opportunities.

Economic Development Authority:

1. Develop a communication package that will enable the association to share with its citizens what it is attempting to accomplish.

2. Create a data base of information that can be used by each member city to promote its own economic development activities.

3. Build regional pride through a variety of public relations projects.

4. Change attitude shared by many about the Northern Suburban communities.

5. Inform constituents about strategies that the Association will attempt to implement to improve the quality of life in its various communities.

6. Work together as an organization to lobby on behalf of legislation and rules that will give the members of the Association the necessary tools to accomplish its objectives.

7. Develop a framework of opportunity for the northern suburban communities to achieve a fair share of both public and private investment in the metropolitan area.

8. Develop and implement a series of specific public relations campaign projects centered on changing the image and identity of the member communities that comprise the Northern Mayors Association. Specific projects to include:

a. Establish a baseline of information regarding the major publics that the Northern Mayors Association communities serve.

b. Develop a visual identity for the communities that comprise the Northern Mayors Association.

c. Circulate a newsletter to targeted publics within the Northern Mayors area to inform these various publics of what is going on in the communities.

d. Institute a newscassette communication vehicle that will be circulated to some 500 thought leaders and decision makers in the Northern Mayors Association area.

e. Prepare video presentations that can be circulate to the many and varied community service groups to tell the story of the Northern Mayors Association area.

f. Institute a Pro North Notes newspaper version of the above described information that can be shared with the numerous public newspapers in the area.

g. Develop a system whereby the Northern Mayors Association community information can be presented on cable television.

h. Prepare economic development profile maps of specific subjects for the entire Northern Mayors Association area.

i. Improve the overall image of the Northern Mayors Association area through a join effort to build community wide support for the various Olympic and Soccer activities that are scheduled to occur in the next three to five years.

SUMMARY

This is intended to summarize a proposal to create a joint powers board consisting of the members of the Northern Mayors' Association in order to facilitate the achievement of the goals and objectives of the organization. Under Minnesota law, two or more political subdivisions may enter into a joint powers agreement under which they would exercise cooperatively or jointly powers common to the participants. Under the proposal, each member of the Northern Mayors' Association, or economic development authorities created in each member's city would enter into a joint powers agreement which would create a joint powers board made up of representatives of each participating member city. Each participating member would contribute a sum of money to finance the activities of the joint powers board.

The authority of the joint powers board would be governed solely by the joint powers agreement executed by each participating member. The sole functions of the board would be set out in the joint powers agreement. It is proposed that the only functions of the board would be related to the assembly and dissemination of information concerning its member cities and to the promotion of economic development within those cities through the implementation of a public relations and marketing plan and related governmental relations activities. No other economic development activities or activities related to any specific economic development projects would be undertaken by the board without the consent of all of its participating members.

Although some of the activities to be performed by the joint board will, of course, be undertaken by staff of the Northern Mayors' Association, the board would have the authority to retain staff and outside agencies to assist in these endeavors. There already exists nonprofit entities operating within the areas encompassed by the Northern Mayors' Association which possess valuable information and skills which could be of assistance to the joint board in its informational and promotional efforts. These entities would, of course, be primary candidates to be retained by the joint board to assist it.

DRAFT

Project North*

*A Public Relations Plan
to Support the Mission of the
Northern Mayors Association*

From Coleman & Christison, Inc.
July 6, 1988

* Project North represents a working title for this program. One of the first jobs of the NMA, should they determine to press ahead, will be to give it a name. We have listed some of the names that have been advanced so far in an appendix to this plan.

Contents

	<u>Page</u>
I <i>Project North</i> — A Community Identity	
A) The Purpose of <i>Project North</i> ...	1
B) Why Is <i>Project North</i> Needed	
An Historic Pattern of Inequity	2
Current Disparities	3-4
Forecast	5
C) A Call For Leadership	
The Northern Mayors Association	6-7
Proven Success	8
II The Goals of <i>Project North</i>	9
III The Plan of Action	
A) Step 1: Identifying the Publics	10-12
B) Step 2: Inventory of the Communities	13-20
C) Step 3: The Tasks	21-24
IV The Budget	25-26
Appendix A	27

I. Project North

A Community Identity

The Purpose of Project North

This plan will help the Northern Mayors Association systematically build a strong regional identity for the more than 40 suburban communities lying north of the Twin Cities ... an identity we will call *Project North*.

Once established, the credibility of this more clearly defined area of opportunity and strength will help to convince legislators and business leaders to locate public and private development in *Project North*.

The four main sections of this plan will outline:

- 1) Why a *Project North* effort is needed;
- 2) What the goals of the *Project North* effort should be;
- 3) A plan of action to accomplish these goals; and,
- 4) The budget.

Why Is Project North Needed?

An Historic Pattern of Inequity

The inequities of development started with Twin Cities International Airport and Metropolitan Stadium, and continued with the New Zoo, Canterbury Downs and Valley Fair. It seems that each new development, each new project requiring state sanction or funding, has gone to the cities south and west of Minneapolis and St. Paul.

And it has not been just the major developments that have been won by the southwest areas. There is the attendant infrastructure: roads and bridges had to be upgraded, sewer and water were installed, existing electric and gas utilities were extended and improved.

People followed the development to fill the many jobs that resulted, bringing with them purchasing power. This purchasing power translated into the construction of homes, schools, libraries, recreational facilities and churches. Small and medium-sized service-oriented businesses also sprung up to serve a growing, and disproportionately wealthy population.

Consequently, the southwest area of the Twin Cities today uses its recent history of growth and development to make it easy for business and government to look there first when planning new projects or expansion. Rather than lessening, the inequity between *Project North* and non-north areas shows evidence of dramatically increasing as witnessed by the proposed Mega Mall and new airport.

Current Disparities

One way to demonstrate current inequities is with a comparison of property taxes in the Metropolitan area — a shorthand method of assessing the wealth of a community. Many factors influence the size and growth of a community's tax base. A leading factor, however, is the rate of private economic development on its own or in conjunction with government spending on regional facilities. Today, many of the communities in non-north enjoy per capita tax bases that are 50 to 100 percent higher than the average tax base of north suburban communities.

Comparison Assessed Valuation Per Capita — 1987

Chart I

City	Per Capita Assessed Valuation	% Of Metro Average
Champlin	\$4,158	51%
Blaine	4,888	60%
Coon Rapids	5,300	65%
Brooklyn Park	6,030	74%
Shoreview	7,237	88%
Brooklyn Center	7,973	98%
NMA Cities Average	6,119	75%
Metro Average	8,177	100%
Burnsville	8,918	109%
Shakopee	10,236	125%
Bloomington	11,859	145%
Minnetonka	13,838	169%
Eden Prairie	14,176	173%
Edina	15,949	195%
Source: Minnesota Cities, October 1987		

Further documentation of the development disparity can be found by comparing the number of jobs available in one community as opposed to another. Thus, it becomes clear that more jobs have also followed development in the non-north areas.

Employment Opportunities – 1987 Chart II

City	Number of Local Jobs	Per Capita Job Ratio
<u>NMA Cities</u>		
Champlin	865	6.5:100
Coon Rapids	9,610	21.6:100
Brooklyn Park	11,359	21.7:100
Blaine	9,379	26.4:100
Brooklyn Center	12,213	41.4:100
<u>Non-NMA Cities</u>		
Burnsville	18,041	40.7:100
Minnetonka	29,708	69.0:100
Eden Prairie	21,650	70.5:100
Bloomington	67,513	79.9:100
Edina	43,581	94.9:100
Source: Minnesota Department of Jobs and Training, First Quarter, 1986		

Forecast: Unless Unchecked, Imbalance will Continue

The bottom line for communities not on the inside of the growth track becomes very clear: the "bedroom" status of one area is perpetuated just as dramatically as the "growth" status of another becomes the *raison d'être* for new investment. Or as Mike Munson, Chief Planner for the Metropolitan Council, prosaically put it, "those things [major developments] like to go next to each other."

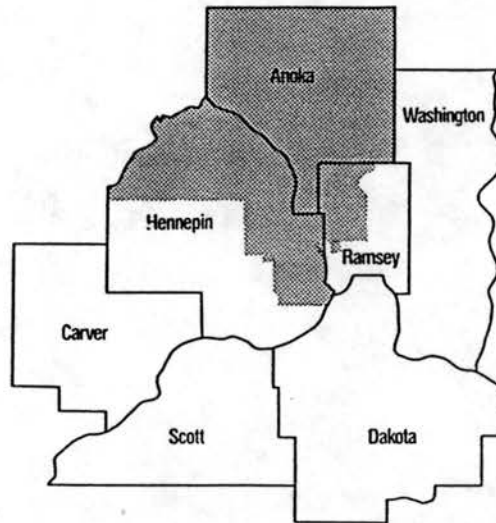
All available statistics indicate that this trend will continue indefinitely or possibly accelerate unless something is done to promote a more balanced approach to future private and public economic development in the Twin Cities Metropolitan area.

The Northern Mayors Association

The Northern Mayors Association was created to address this ongoing pattern of inequity. Twenty cities, including Minneapolis, have joined together in an effort to present a unified front to government, industry and the public on development issues affecting the more than 40 communities capping Minneapolis and St. Paul in Hennepin, Anoka and Ramsey Counties.

The geographic area of the Northern Mayors Association, as shown here, is the result of a combination of historical circumstances which have tended to cast the towns of this area into common cause over a variety of issues.

In Hennepin County, the 16 suburban communities lying north of the lakes area are joined by the city of Minneapolis. In Ramsey County, the area encapsulates the eight suburban towns lying west of Rice Street, the historic division line for the county. The areas of Ramsey County east and south of this line seem, at this time, to be involved in the Metro East Development Partnership. The entire area of Anoka County with 21 communities situated directly north of the Twin Cities completes the area.



The following cities are members of the Northern Mayors Association: Andover, Anoka, Blaine, Columbia Heights, Coon Rapids, Fridley, Ramsey, Spring Lake Park, Brooklyn Center, Brooklyn Park, Champlin, Crystal, Dayton, Maple Grove, Minneapolis, New Hope, Robbinsdale, New Brighton, Roseville and St. Anthony.

These are young communities, many having doubled their populations during the 1970s and 1980s. These are family-oriented communities with nearly 80 percent of all households having children under 18 (58 percent with children in grades kindergarten through eight). And these are communities with great potential for positive growth — most of these cities are planning or are already proceeding with development projects for housing, industry or recreation.

Buried in these facts and figures is strength ... a strength in the people, their government leaders, and the existing business community. But this strength must be assessed and effectively harnessed to accomplish the goal of a more equitable division of public and private resources in the Metro area. The Northern Mayors Association has that ability as witnessed during the 1988 session of the State Legislature.

Proven Success

During the 1988 session of the legislature, the Northern Mayors Association demonstrated that a coordinated approach to regional action can be very successful. A consensus on a *Project North* legislative agenda was carefully crafted that included the following items:

- a) The Highway Funding Bill
- b) The Transportation Study Commission
- c) Upgrading of Highway 610

Members of the Association were rightfully encouraged by the results. Despite several last minute hurdles, the highway funding bill was passed which provided money for several important projects now under way in the North Metropolitan area. A transportation study commission was also created to develop a long-range plan for highway and bridge construction throughout the state. Two important measures were passed that will keep the ball rolling on Highway 610: \$4.5 million for the improvement of the west Highway 10 connection, and a change in the Metro Council levy limit that will allow for crucial updating of the Highway 610 environmental impact statement.

These results demonstrate the potential effectiveness of the Northern Mayors Association and point to the urgent need to sharpen the existing legislative effort and to begin at once an effort to enlist broader public support for the mission of the NMA.

II. Goals of Project North

The mission of the Northern Mayors Association is to initiate actions, provide leadership and commit the resources necessary to insure the equitable distribution of economic development, shared tax resources and uniform investment in public facilities throughout the Metropolitan community.

— Northern Mayors Association
Mission Statement

Each goal in this program must support this mission. Stated more bluntly, NMA leaders know that they can and must work together *as a region* to influence the decision makers in government and industry toward initiating positive economic developments in their part of the Metropolitan area. While the members of the Northern Mayors Association recognize that their first priority is to achieve economic development in their respective communities, each also recognizes that a strong regional voice is necessary to start the development ball rolling their way.

The short- and long-term plan of action for this program will take shape naturally once these goals are clearly defined.

- Win public development dollars by providing timely and accurate information to the area legislative delegation and other public policy decision makers.
- Assist the communities of the Northern Metropolitan area, individually and/or jointly, in their efforts to win private development dollars by serving as a clearinghouse for regional marketing information.
- Create an awareness of *Project North*, or at least the goals of *Project North*, among the people of the northern suburbs. Ultimately, this awareness effort would be expanded statewide.
- Insure the long-term financial health of the Northern Mayors Association by increasing membership and winning financial support from indigenous business and development interests.

III. The Plan of Action

Step 1: Identifying the Major Publics

We have identified the following major publics:

- * Local Public Officials
- * Business/ Community Development Organizations
- * State Government
- * *Project North* Residents
- * Economic Development Entities

A.) Local Public Officials

The people who hold the elected and appointed offices in the forty cities, villages, and townships of the Northern Mayors Association region are, and must always be, the top priority public in this effort.

Without the support of a major percentage of these people for your efforts you will fail without question. These are the people who gave birth to the NMA and if they do not feel a close and continuing interest and support for its efforts they will one day cause it to die.

It is important to note here that we include in this public more than the elected officials (mayor, council members, county boards, etc.), but also key local employees and members of appointed local boards and commissions.

The exact size of this public would depend upon exactly where the line is drawn, but we believe at this time that it includes at least 1,000 persons.

B.) State Government

For now and in the foreseeable future, Minnesota state government will be the deciding force for most of the goals of the Northern Mayors Association.

The northern suburbs can boast substantial and growing political power both in terms of the quantity and quality of state legislators from the area. Fifteen of the state's 67 Senators, and 25 of the 134 House members represent the communities of *Project North*. Many of these legislators serve in leadership positions. Currently the chair of the House Tax Committee, the House Majority and Minority leaders, and six committee chairs or vice-chairs all hail from *Project North* territory. On the Senate side, the Assistant Majority Leader, the President of the Senate, the Finance Committee Chair and the Tax Committee Vice Chair also represent districts in the northern suburbs.

This political power will grow dramatically after the 1990 census. At that time, the state's legislative district will have to be redrawn to reflect population changes that have occurred from 1980 to 1990. The best guess, at this time, is that the

proportion of representation for this area will be increased by a factor of at least one third (1/3).

It is critical to the success of the Northern Mayors Association program that the area legislators be brought into the information loop as early as possible and that they come to feel a sense of proprietorship in the program. We strongly believe that area legislators and the natural legislative allies of your efforts must be an important focus of the *Project North* effort.

C.) Businesses/ Community Development Organizations

The 40 communities of the northern suburbs boast a number of already well-established businesses and community organizations. *Project North* chances of success will be enhanced if they have the involvement and support of this key public as well.

There are now approximately 111 businesses with over 100 employees in the northern suburban area. Business and private community development groups include the North Metro Convention and Tourism Bureau, the Anoka County Chamber of Commerce (task force), the North Metro Convention and Tourism Bureau, the North Metro Crossing Coalition, the North Metro Traffic Task Force, Anoka County Economic Development Partnership, the North Hennepin and Greater Minneapolis Chambers of Commerce, and several city Chambers of Commerce.

These groups represent those who stand to benefit most immediately and directly if *Project North* is successful. There is every reason to believe that if they are approached in the right way with the right message that their support and resources can be enlisted in the effort.

D.) The Residents of Pro North

The area covered by *Project North* has quietly become the fastest growing region in the Twin Cities Metropolitan area. For example, Champlin in northwest Anoka County grew from just 2,275 residents in 1970 to nearly 13,000 in 1986. Just to the east in Coon Rapids, population increased 46 percent from 1970 to 1987, from 30,505 people to 44,599. Brooklyn Park doubled in size going from 26,230 residents in 1970 to 52,392 in 1987. And Maple Grove has posted a stunning 433 percent population increase from 1970 to 1987. Even further east where population growth has not been quite so dramatic, communities like Roseville and New Brighton are predicting steady growth well into the 1990s. While this trend is expected to slow somewhat in the future, population forecasts for the year 2000 show that the 11 cities in Anoka County will grow by 147.8 percent.

Marketing data for the area shows that the *Project North* region is made up generally of young, middle class families. The average age is 30, and the median

household income is \$34,603. Most families here own their own home (78 percent) and have children under the age of 18 (86 percent). More than 84 percent of the population over 25 has graduated from high school, 36 percent have attended college. While the population over 16 falls into a range of occupational groups, the following categories stand out: 21 percent executive, managerial or professional; 18.5 percent administrative support; and nearly 26 percent in manufacturing (precision production, craft or machine operation).

These figures paint a picture of an area where the people have a great deal in common. A growing population means more people, and more people means more demand for both private and public resources. Young parents with children in the formative years expect good schools, safe housing, easy commuting, and a variety of recreational and entertainment opportunities.

Because these are young families with many day-to-day activities and responsibilities competing for their time, many of them are not likely to be interested in supporting a program of this nature. The prevalent 30-year-old head of household in Coon Rapids is not as likely to look at his or her community in the same long-range fashion as the prevalent 40 to 50-year-old homeowner in the south-west areas. There is also the possibility that certain segments of the public would oppose the basic pro-development thrust of the *Project North* mission.

It could successfully be argued that the residents category must always be considered the top priority for an effort of this kind. It goes without saying that, long run, you had better have the folks behind you in government programs such as these. It is also prohibitively expensive and inefficient to attempt to reach and enlist the support of all the citizens of your area by conventional methods (advertising).

Therefore, it is critical that affordable means be found to inform and educate the people of your area as to the reasons for the progress of the *Project North* efforts.

E.) Economic Development Entities

The Northern Mayors Association has undertaken a task that extends beyond the scope of bringing their combined political weight behind public development issues. They also see the need and advantage to their individual committees in using the Association to augment and assist local, private development efforts.

Accordingly, we have included these local development entities as a separate public with special needs and concerns.

The overriding consideration in the execution of programs is that each community will insist upon their autonomy and that everything that is developed by *Project North* must supplement and augment local efforts.

Step 2: Inventory of the Communities

Step two is the logical extension of step one, and requires the development of specific data on each of the communities as well as the compilation of this data for the entire region. This comprehensive inventory will provide the working data that is necessary to deliver the *Project North* message to the market in the most efficient and effective manner possible.

Once completed, this data base will include comprehensive lists and inventories that would include the following:

Group

- 1) Decision Makers
 - Legislators
 - NMA Members
 - Mayors / City Council Members
 - Commissioners
 - School Administrators / Board Members
 - Met Council Members
- 2) Business Leaders / Professional Groups
- 3) Development Groups / Developers
- 4) Community Service Organizations / Clubs
- 5) News Media / Print
- 6) News Media / Broadcast
- 7) Labor Unions
- 8) Community Demographics
- 9) Churches
- 10) Community Festivals
- 11) Schools
- 12) Parks and Recreation Groups
- 13) Medical Facilities
- 14) Major Employers

To acquire this data, the Northern Mayors Association must create a system for profiling each community. Much of this data already exists but some will have to be created. A sample of how a community profile might look follows.

ANOKA

POPULATION: 15,950

NUMBER OF HOUSEHOLDS: 5,773

INCOME - (1984) - \$31,368

PERCENT OF EMPLOYMENT

Sector	City of <u>Anoka</u>	Anoka <u>County</u>	Twin Cities <u>SMSA</u>
Manufacturing	39%	34%	23%
Trade	16%	25%	25%
Services	29%	13%	27%
Construction	4%	6%	4%
Government	8%	15%	14%
Transportation/ Communication	4%	4%	6%
Other	<u>0</u>	<u>3%</u>	<u>1%</u>
Total	100%	100%	100%

Sources:

1. Business/Industry Survey, City of Anoka, 1983
2. Employment Trends in the Twin Cities Metropolitan Area, Metropolitan Council, 1960 - 1980.

LOCAL MEDIA

Anoka County UNION - circ.: 5,595; size: 6 col. x 22"; published Fridays.

KANO AM - format: adult contemporary; open rate for a :60 is \$13.00.

Tri City Newsletter Published in Conjunction with the cities of Andover and Ramsey.

ABC Group Shopper - "Anoka Co. UNION, Blaine/Spring Lake LIFE, Coon Rapids HERALD) - TMC: 65,500; size: 6 col. x 22"; published Wednesdays.

Cable TV North Central (franchise areas: Andover, Anoka, Champlin, Ramsey) - subscribers: 4,721.

COMMUNITY ORGANIZATIONS

Anoka-Blaine-Coon Rapids Area League of Women Voters - 421-0863

American Field Service - 421-7480

Anoka Area Business & Professional Women - 427-7130
Anoka Area Chamber of Commerce - 421-7130
Anoka Band Parents - 427-2008
Anoka-Coon Rapids Optimists - 427-2034
Anoka County Assn. for Retarded Citizens - 780-0560
Anoka County Brotherhood Council - 422-0046
Anoka County Humane Society - 434-3056
Anoka Greenhaven Women's Golf - 421-3378
Anoka-Hennepin Education Assn. 421-9110
Anoka Jaycees - 421-7396
American Legion Post 102 - 427-3220
American Legion Auxiliary - 755-8969
Anoka Lions Club - 421-6324
Anoka Masonic Lodge No. 30 - 421-0677
Anoka Men's Golf Club - 421-0222
Anoka Rotary Club - 757-6712
Anoka Senior Citizens - 421-6020
Anoka Taxpayers Assn. - 427-1248
Anoka Toastmasters Assn. - 755-3930
Anoka Women of Today - 757-0617
Boy Scouts - 545-4550
Eastern Star, Martha Chapter 132 - 571-0879
Girl Scouts - 535-4602
Kiwanis Club - 421-6619
Knights of Columbus - 421-9238
Mercy Medical Center Auxiliary - 755-5317
North Star Federated Women's Club - 421-9611
PEO Sisterhood, Chapter Z - 421-3061
Philolectian Society - 421-7924
Ramsey Senior Citizens - 421-4414
Sons of Norway - 421-6241
Two Rivers Boat Club - 427-9264
VFW Post 1043 - 427-2841
VFW Auxiliary - 421-8242
Zion Senior Club - 427-6728
Anoka Lioness Club - 753-4222

COMMUNITY CHURCHES

Anoka Assembly of God - 421-8156
First Congregational Church of Anoka - 421-3375
Elim Baptist Church - 421-8124

First Baptist Church - 421-5808
Meadow Creek Baptist Church - 427-4543
Mount Olive Lutheran Church - 421-3223
St. Stephen's Catholic Church - 421-2471
Trinity Episcopal Church - 421-1196
United Methodist Church of Anoka - 421-2378
Zion Lutheran Church - 421-4656
Advent Lutheran Church - 421-8990
Anoka Wesleyan Church - 427-1068
Anoka Covenant Church - 421-5194
Anoka Seventh Day Adventist Church - 421-3267
Church of Jesus Christ of Latter Day Saints - 421-6740
Grace Lutheran Church - 421-6520
Lord of Life Lutheran Church - 427-8630
Servant of Christ Lutheran Church - 427-5070
Constance Evangelical Free Church - 434-5995
First Baptist Church - 427-7825
Champlin United Methodist Church - 421-7047, 424-2825
Family of Christ Lutheran Church - 434-7337
Cross of Hope Lutheran Church - 753-2057
Faith Baptist Church of Ramsey - 421-3050
Bunker Lake Blvd. Baptist Church - 755-6761

COMMUNITY FESTIVALS

Anoka County Fair - attracts 130,000 people; 1st or 2nd week of August; for information call 427-4070.
Anoka Halloween Festival - 10 days of events; last 2 weeks of October; for information call 427-1172.

SCHOOL DISTRICT

Anoka-Hennepin School District No. 11
Number of Students in District K - 12: 31,500
Within the City of Anoka:

Elementary Schools - 4, enrollment (1985) - 2,228
Middle School - 1, enrollment (1985) - 843
Junior High - 1, enrollment (1985) - 1,727
Senior High - 1, enrollment (1985) - 2,664
Parochial (K - 8) - 1, enrollment (1985) - 487
TOTAL NUMBER OF STUDENTS - 7,949

Post High School:

Anoka Technical Institute - enrollment
(spring 1988)- 1,700
Anoka Ramsey Community College - enrollment
(spring 1988) - 4,900
North Hennepin Community College -
enrollment (spring 1988) - 5,000

PARKS AND RECREATION

Number of Parks and Playgrounds - 35

Includes: 27 ball fields
14 tennis courts
10 municipal park buildings
2 swimming pools
1 18-hole public golf course
1 band shelter
1 indoor gun range
1 senior citizen activities center
1 bikeway path throughout town

ICE ARENAS

Anoka Area Ice Arena and Civic Center - 427-8163

COUNTY PARK FACILITIES

Bunker Hills Regional Park - 1,600 acres including abundant picnicking facilities, indoor and outdoor archery ranges, facilities for camping, hiking trails, horseback riding, cross country skiing trails, Bunker Hills Golf Course. David Torkildson, Director - 757-3920

Rum River South County Park - Provider public access for canoeing and fishing, picnicking facilities and a ball field.

Suburban Hennepin Regional Park District - 5,000 acres

Coon Rapids Dam Regional Park - 360 acres. Bob Gove, District Manager - 424-5511

OTHER PARK AND RECREATION GROUPS

Community Education Department of School District #1 - runs adult and

Sample Profile

children's athletic programs for residents of Anoka, Ramsey, Andover, Champlin, Dayton and Coon Rapids. Contact Fritz Anderson - 422-5324

Anoka and Ramsey Youth Athletic Association - contact Brad Chabot - 427-3199

MEDICAL FACILITIES

Mercy Medical Center - Full service 288 bed medical complex.

MAJOR EMPLOYERS IN AREA

<u>Firm</u>	<u>Product/Service</u>	<u>Number of Employees</u>
Federal Cartridge Corp.	Small Arms Ammo	2,400
The Cornelius Company	Beverage Dispensing	700
Anoka County	County Government	600
Anoka Hennepin School District	Education	523
Anoka State Hospital	Hospital	369
Anoka AVTI	Education	290
Mate Punch & Die	Turret Tooling	186
City of Anoka	City Government	170
Anoka Electric Co-op.	Electric Utility	170
Thermo Serv Company	Insulated Serve Ware	140

COMMUNITY CONTACTS

Robert Kirchner, Director 421-6630
Community Development Department
Star City Coordinator
2015 First Avenue North
Anoka, MN 55303

Gerald Cotten, Chairman 421-3300
Planning Commission
737 East River Road
Anoka, MN 55303

Ray Rudrud, President 421-7130
Anoka-Ramsey-Champlin
Chamber of Commerce
1922 First Avenue
Anoka, MN 55303

Sample Profile

Howard Rosenwinkel, Chairman 421-6456
Economic Development Commission
157 Yoho Drive
Anoka, MN 55303

North Hennepin Chamber of Commerce
8525 Edinbrook Crossing
Brooklyn Park, MN 55443

Greater Minneapolis Chamber of Commerce
15 South 5th Street
Minneapolis, MN 55402

Anoka County Economic Development Partnership
299 NW Coon Rapids Blvd.
Suite 12
Coon Rapids, MN 55433

North Metro Convention and Tourism Bureau
6040 Earle Brown Drive
Suite 200
Brooklyn Center, MN 55430

Executive Vice President 755-1130
Anoka County Chamber of Commerce
1308 Coon Rapids Blvd.
Coon Rapids, MN 55433

LEGISLATORS

Senator Gene Merriam
Representative Darby Nelson

CITY COUNCIL MEMBERS

Mayor Stephen M. Halsey
Lorraine Hostetler
John Weaver
John Mann
Gerald Cotten

MET COUNCIL MEMBER

Dottie Rietow

ANOKA COUNTY COMMISSIONERS

Natalie A. Hass Steffen

Robert C. Burman

Margaret Langfeld

Jim A. Kordiak

Nick Cenaiko

Paul McCarron

Dan Erhart (Chair)

Step 3: The Tasks

The final step in implementing the *Project North* "framework of opportunity" is a series of specific communication projects. Short term, these projects will deliver the *Project North* message using already well-established channels of communication within each of the publics identified in this plan. Long term, these projects will put *Project North* into a position to capitalize on future public relations opportunities.

Task #1: Establish the Base Line

A priority task of the *Project North* effort is to invest the time and money necessary to establish as definitively as possible the existing attitudes and knowledge of the publics which have been identified. There are two reasons for this:

- a.) Everything in the messages that you will be delivering in all of the other tasks will be predicated on assumptions that will either be proven or guessed at. (e.g. if research were to show that most of your people are already aware that they are getting the short end of the stick then you have eliminated the time and expense of an extensive education campaign.)
- b.) Someday, someone is quite properly going to want to measure the progress of your efforts. This will never be possible to do unless a baseline of information is established.

These surveys or polls can be about as elaborate (and expensive) as you want to make them, but we believe that you can get what you need from this task on an affordable basis.

Task #2: Creating A *Project North* Visual Identity

All aspects of the *Project North* communication program should be tied together with a common visual theme. This could be as elaborate as a *Project North* logo, or as simple as a stylistic treatment of the words *Project North*.

Task #3: The *Project North* Report Newsletter/News Cassette

The success of *Project North* will depend, in large measure, on good communication; to be successful in molding opinions, we must start telling them what's going on. As hackneyed as it sounds, this means a newsletter. At least eight times a year, we recommend that you publish a document directed to persons and organizations in the area who are turned up in the ongoing inventories.

In addition we propose that a news cassette digest of the newsletter material be sent to those persons most key to your efforts. This double hit of the material

adds considerably to the penetration of your primary communication targets - legislators, mayors, city managers, city councilmembers, county and metro-government officials.

These newsletters and cassettes will focus on the *Project North* story, the purpose behind the program and the ultimate goals. They would include important legislative and regulatory updates from St. Paul to Washington, D.C., as well as indepth coverage of regional development issues important to our area. Hot topics that are covered by the Twin Cities media will be monitored and analyzed for impact on the northern suburbs. For example, particular attention would be given to discussions surrounding the construction of a new airport, the opening of new business developments, the activities of Metro East, etc. Each community in the *Project North* network would be contacted on a regular basis for information that might be useful to other members.

Task #4: The *Project North* Video Presentation

Many of the locally active people we are attempting to influence participate in community or church service organizations. There are more than 2,000 service organizations in the communities of *Project North* from the Knights of Columbus and the Jaycees to the Brotherhood Council, Lions Club, and North Star Federated Women's Club. Each of these groups must fill up a yearly meeting agenda with speakers or programs that might interest membership.

The *Project North* story should be presented to these groups twice a year in video tape format. Content will reflect the highlights of the year's *Project North* activities gleaned from the *Project North* reports. Special effort should be made to include a *Project North* call-to-action agenda that will encourage each group to get involved in the promotion.

This material could also be used by Northern Mayors Association staff as part of a sales package to help promote membership in the Association. There may also be local access cable TV application for this material.

Task #5: *Project North* Notes

The North Metro area is served by dozens of community newspapers, the community sections of the St. Paul *Pioneer Press & Dispatch* and the *Minneapolis Star & Tribune*, several radio stations, cable systems and television stations. Many of these media outlets will help promote *Project North* on a regular basis if participation will benefit their business as well as their readers and viewers. In other words, they must be sold on the *Project North* story as well.

To do this, the Northern Mayors Association should create a regular series of articles and community affairs programming called *Project North Notes*. These

articles/news shows would cover everything from the serious — specific development issues, transportation problems, or even candidate debates, for example — to the not so serious like interesting regional celebrations, customs or even cooking tips.

Each month, *Project North Notes* will feature a photo-ready insert for the weekly newspapers, shoppers and, if possible, the neighborhood sections of the two Metropolitan dailies.

The Northern Mayors Association should also produce a public affairs program featuring *Project North* issues for cable public access channels. While viewership among the general public is not high for public access channels, the show will create many different spinoff benefits. Copies can be shown to community groups, influential legislators or visiting business executives. We can involve the decision makers themselves as guests on the show. The seven cable companies in the Northern Metro area reach 164,374 subscribers. Most provide public access. At the very least, the *Project North* Presentation Videos can rotate on the public access channel.

Task #6: Economic Development Profile Maps

A good place for *Project North* to begin to be of service to the various economic development entities in the area would be to prepare a series of maps of the *Project North* area showing the locations of various facilities which are of interest to location prospects.

These maps would include such topics as:

- A) Educational Facilities
- B) Medical Facilities
- C) Recreation Facilities
- D) High Cost (executive) Housing Areas

These maps would be designed to make any of the development packages put together by the individual communities look bigger and more important.

Task #7: Project Olympia

One of the significant features of the *Project North* area is that it doesn't have any existing, common events that tie the region together on the natural. It also lacks the college or fair or other institutions that unites the loyalties of the region and which could be used to build a collateral loyalty to the concept of *Project North*.

It is prohibitively expensive to attempt to create such institutions or events and indeed the pages of public relations history are littered with the wrecks of failed attempts to do so.

It is always less expensive and almost always more successful to take advantage of ongoing events and activities.

Project North must always be alert to any opportunity to give the northern area a sense of common cause. One such opportunity presently exists. The Olympic training facilities that are slated for Blaine and Roseville in addition to a facility at St. Cloud will, in all likelihood, be decided by the legislature in 1989. Each of the three towns has done a good job of local support for the projects including fund raising. The NMA has supported the legislation and will do so again.

Project North has a golden opportunity to launch an effort on behalf of these projects which may well accomplish far more than simply acquiring the facilities.

The details of this task must, of course, be worked out with the involved towns, but it may involve nothing more complicated than getting school kids in the area to show their support or using the recreation departments to build public support and legislative pressure.

There are several significant gains for the area that could be realized:

- A) This type of push might well be the thing that causes the facilities to be built.
- B) It provides an opportunity for the people of the area to begin to work together in common cause and not just their public officials.
- C) It offers the opportunity to win the first time out which can then be used to build a local pride base for *Project North*.

7/20/88

IV. BUDGET

FIRST YEAR

The following numbers do not represent the refinement of costs that one would get in a proposal, but are intended to give the Northern Mayors Association a rough cut of what their costs would be for these tasks.

Each of these tasks is priced to stand alone as a project. Assuming that a public relations firm was retained by *Project North*, then some of the time charges included in these costs might well be covered by the monthly fee.

Inventory of Communities

ACTIVITY

Collection, computerization and maintenance of community data base for region

\$2.5m per month
for four months

\$.5m to \$1m per month
thereafter

NMA STAFF
1988-89

The Tasks

Task #1: Establish the Baseline

The range of cost here reflects three variables: the size of the polling instrument, the size of the sample and how much of the work you do yourself.

\$10m to \$45m
(one time cost)

EDA...
1989-90

Task #2: Development of Visual Identity

\$5m to \$8m
(one time cost)

EDA...
1989

Task #3: Newsletter

(A)

6 page, 8.5 x 11" 2 color
Initial circulation: 3,000
8 issues

\$31.5m - \$33.5m

EDA...
1989 +

(B) Newscassette (20 minute)
Circulation: 500
8 issues

\$13.6m - \$16.0m

EDA...
1989+

Task #4: Video Presentation

10 to 20 minute
Circulation: 2,000 service groups
10 copies
Frequency: 2 during year

\$52.0m - \$66.0m

EDA...
1990...

Task #5: Project North Notes

(A) Newspaper Versions
Circulation: 20 Newspapers
Frequency: Monthly

\$13.2m - \$15.1m

EDA...
1990...

(B) Cable - Public Access Version
Cable Company Production
w/outside direction
Circulation: 164,374 households
Frequency: Monthly

\$12m - \$18m

EDA...
1990...

Task #6: Economic Development Profile Maps

10 - 8.5 x 11 - 4/color maps
1M of each map

\$23.9m - \$25.9m

EDA...
1989

Task #7: Project Olympia

In order to accurately budget for projects of this kind one would need to better design the scope of work. The range given represents an educated guess based upon experience with similar projects.

\$12m - \$20m
(for 6 months)

EDA...
1989

1980 POPULATIONS OF METRO SECTORS DIVIDED BY HWY. 12

<u>NORTH SECTORS</u>	<u>POP.</u>	<u>SOUTH SECTORS</u>	<u>POP.</u>
North Mpls.	221,823	S.E. St. Paul	65,499
N. St. Paul	120,349	S. St. Paul	125,860
N.E. St. Paul	109,293	S. Mpls.	280,867
N.W. Mpls.	221,823	S.W. Mpls.	197,815
	<u>22,775</u>		<u>(22,775)</u>
TOTALS:	696,063		647,266

1988 POPULATIONS OF METRO COUNTIES DIVIDED BY HWY. 12

<u>NORTH COUNTIES</u>	<u>POP.</u>	<u>SOUTH COUNTIES</u>	<u>POP.</u>
Anoka	229,770	Carver	44,974
Hennepin	290,476	Dakota	254,107
Ramsey	210,989	Hennepin	354,922
Washington	<u>83,432</u>	Scott	56,027
		Washington	<u>55,000</u>
TOTALS:	814,667	TOTALS:	765,030
DIFFERENCE:	118,604	DIFFERENCE:	117,764
PERCENTAGE:	17.03	PERCENTAGE:	18.19

(11/4/88)

1980 POPULATIONS OF METRO COUNTIES DIVIDED BY HWY. 12

<u>NORTH COUNTIES</u>	<u>POP.</u>	<u>SOUTH COUNTIES</u>	<u>POP.</u>
Anoka	195,998	Carver	37,046
Hennepin	244,598	Dakota	194,279
Ramsey	189,554	Hennepin	325,862
Washington	<u>70,341</u>	Scott	43,784
		Washington	<u>42,230</u>
TOTALS:	700,491		643,201

1988 POPULATIONS OF METRO COUNTIES DIVIDED BY HWY. 12

<u>NORTH COUNTIES</u>	<u>POP.</u>	<u>SOUTH COUNTIES</u>	<u>POP.</u>
Anoka	229,770	Carver	44,974
Hennepin	290,476	Dakota	254,107
Ramsey	210,989	Hennepin	354,922
Washington	<u>83,432</u>	Scott	56,027
		Washington	<u>55,000</u>
TOTALS:	814,667		765,030
DIFFERENCE:	118,604	DIFFERENCE:	117,764
PERCENTAGE:	16.3	PERCENTAGE:	18.94

(11/4/88)

JOINT POWERS AGREEMENT

THIS AGREEMENT, is executed this ____ day of _____, 1988, by _____ (hereinafter referred to as the "Agency").

WHEREAS, the Agency, or the city in which the Agency is located, is a member of the Northern Mayor's Association, a coalition of metropolitan communities organized to promote economic development and transportation projects within the communities which comprise the Northern Mayors' Association; and

WHEREAS, there has been presented to the Agency a proposal by the Northern Mayors' Association to establish an association (the "Joint Powers Agency") for the sole purpose of assembling and disseminating information concerning the communities within which the members of the Joint Powers Agency are located (which geographical area is hereinafter referred to as the "Northern Suburbs") and to promote economic development within the Northern Suburbs through the implementation of a public relations and marketing plan and related governmental relations activities; and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes two or more governmental units to enter into an agreement for the joint and cooperative exercise of any power common to the contracting parties; and

WHEREAS, the assembly and dissemination of information concerning the Northern Suburbs and the promotion of economic development within the Northern Suburbs through the implementation of a public relations and marketing plan and related governmental relations activities serves the Agency by enhancing the economy and general welfare of the Northern Suburbs and of the community in which the Agency is located.

NOW, THEREFORE, pursuant to the authority granted by Minnesota Statutes, Section 471.59, the Agency does hereby agree that the Agency shall be a participating member in the Joint Powers Agency which shall be organized and have the powers as are set forth in this Agreement.

1. Board of Directors. The governing body of the Joint Powers Agency shall be its Board of Directors. Each member of the Joint Powers Agency shall be entitled to two (2) directors. Each director shall have one (1) vote. Each member agency shall appoint two (2) directors, one (1) of whom shall be the City Manager or Administrator or other designee of the city in which the member agency operates.

A majority of the Board of Directors shall constitute a quorum of the Board.

2. Meetings. The Joint Powers Agency shall meet on call of the president of the Board or by the Operating Committee.

3. Operating Committee. The Board of Directors shall appoint an Operating Committee. The Operating Committee shall have authority to manage the affairs and business of the Joint Powers Agency between meetings, but at all times, shall be subject to the control and direction of the Board.

The Operating Committee shall meet as needed at a time and place to be determined by the Operating Committee.

4. Financial Matters. Each member of the Joint Powers Agency shall contribute an annual fee to finance the activities of the Joint Powers Agency in such amount as is established by the Board. The Board shall have no authority to expend funds in excess of available contributed funds or to incur any debt.

The amount of the fee to be contributed by each member shall be established by the Board of Directors by October 1 of each year, which fee shall be payable in full by each member by February 2 of the subsequent year.

The Board may receive financial contributions from private associations, entities or financial institutions. Such associations, entities or institutions shall then become honorary associate members. Honorary associate members may send representatives to Board meetings, but shall not be entitled to representation on the Board or have any voting rights.

5. Withdrawal. Any member may withdraw from this agreement effective on January 1 of any year by giving notice prior to October 15 of the preceeding year.

6. Termination. The Joint Powers Agency shall be dissolved if less than three (3) members remain, or by a mutual signed agreement of all of the members. Upon termination, remaining assets of the Joint Powers Agency shall be distributed to the members still remaining at the time of termination, pro rated according to their respective total contributions during the term of their membership.

7. Notices. All notices or other communications required herein shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid, addressed to the following parties: President, Board of Directors, and Chairman, of the Operating Committee.

8. Amendments. This agreement may be amended only by written agreement entered into by a majority of the members of the Joint Powers Agency at the time of such amendment.

9. Multiple Execution. This Joint Powers Agreement may be executed simultaneously in any number of counterparts, each of which counterpart shall be deemed to be an original and all such counterparts shall constitute but one and the same instrument. An originally executed counterpart shall be filed with Joseph D. Strauss, Executive Director, Northern Mayors' Association, 8525 Edinbrook Crossing, Suite 109, Brooklyn Park, Minnesota 55443.

10. Effective Date. This agreement shall be in full force and effect upon receipt by Joseph D. Strauss, Executive Director, Northern Mayors' Association, 8525 Edinbrook Crossing, Suite 109, Brooklyn Park, Minnesota 55443.

By _____
Its _____

By _____
Its _____

NORTHERN MAYORS' ASSOCIATION

Organized 1985

January 30, 1989

City of Crystal
Attn: City Manager
4141 Douglas Drive North
Crystal, MN 55422

1989 Northern Mayors Association
EDA Joint Powers Dues:

\$11,761

Please remit to:

Mr. Jerry Dulgar
Treasurer
Northern Mayors Association
4141 Douglas Drive North
Crystal, MN 55422

Northern Mayors Association
EDA Joint Powers Agreement

1/1/89

MEMBERSHIP FEE SCHEDULE FOR 1989

Source Of Contribution	Estimated Assessed Value	Dues Based On Estimated Assessed Value	Amount Raised By One Mill	Number of Mills Raised For Dues
Andover	\$57,072,019	\$4,947	\$57,072	0.086687
Anoka	94,987,440	8,234	94,987	0.086687
Blaine	180,506,785	15,648	180,507	0.086687
Brooklyn Center	244,194,282	21,169	244,194	0.086687
Brooklyn Park	334,549,184	29,001	334,549	0.086687
Champlin	61,706,617	5,349	61,707	0.086687
Columbia Heights	116,413,206	10,092	116,413	0.086687
Coon Rapids	245,632,365	21,293	245,632	0.086687
Crystal	135,666,772	11,761	135,667	0.086687
Dayton	19,086,941	1,655	19,087	0.086687
Fridley	246,874,760	21,401	246,875	0.086687
Maple Grove	213,235,200	18,485	213,235	0.086687
New Brighton	149,850,667	12,990	149,851	0.086687
New Hope	178,619,476	15,484	178,619	0.086687
Ramsey	51,995,094	4,507	51,995	0.086687
Robbinsdale	86,744,511	7,520	86,745	0.086687
Spring Lake Park	36,414,244	3,157	36,414	0.086687
 TOTAL	 \$2,453,549,563	 \$212,693	 \$2,453,549	

EDA MEMBERSHIP FEE SCHEDULE FOR 1989

PROPOSED ANNUAL DUES BY COMMUNITY BASED ON \$250,000 BUDGET
DUES BASED ON ASSESSED VALUATION

NUMBER OF MILLS REQUIRED TO RAISE \$250,000: 0.086687

SOURCE OF CONTRIBUTION	ESTIMATED ASSESSED VALUE	DUES BASED ON ESTIMATED ASSESSED VALUE	AMOUNT RAISED BY ONE MILL	NUMBER OF MILLS RAISED FOR DUES
Andover	\$ 57072019	\$ 4947	\$ 57072	0.086687
Anoka	94987440	8234	94987	0.086687
Blaine	180506785	15648	180507	0.086687
Brooklyn Center	244194282	21169	244194	0.086687
Brooklyn Park	334549184	29001	334549	0.086687
Champlin	61706617	5349	61707	0.086687
Columbia Heights	116413206	10092	116413	0.086687
Coon Rapids	245632365	21293	245632	0.086687
Crystal	135666772	11761	135667	0.086687
Dayton	19086941	1655	19087	0.086687
Fridley	246874760	21401	246875	0.086687
Maple Grove	213235200	18485	213235	0.086687
New Brighton	149850667	12990	149851	0.086687
New Hope	178619476	15484	178619	0.086687
Ramsey	51995094	4507	51995	0.086687
Robbinsdale	86744511	7520	86745	0.086687
Roseville	364014160	31556	364014	0.086687
St. Anthony	66356045	5752	66356	0.086687
Spring Lake Park	36414244	3157	36414	0.086687
TOTAL	\$2883919768	\$ 250000	\$ 2883920	

250000
VALUATION

MULTIPLIERS
0.000086

October 19, 1988

Mr. John Derus
Hennepin County Commissioner
Hennepin County Government Center
300 South 6th Street
Minneapolis, MN 55487

Dear John:

The Northern Mayors Association (NMA) wishes to thank you for your participation in our joint meeting on September 29, 1988.

Our organization wants to work with the Hennepin County Board and your staff as you deal with legislative issues of concern to both our organizations. We can accomplish a great deal together!

We want to continue to exchange ideas on such subjects as tax increment financing (TIF), transportation issues (LRT, airport, and roads & bridges) as well as any other matters that are of concern.

We are somewhat concerned with some of the language in the county's "Status Report of TIF" document. We would like to visit with you further on this subject prior to the 1989 legislative session.

As shared with you at our September meeting the NMA is in the process of developing an overall "policy position on TIF" for the future. We will keep you informed of our progress on this subject.

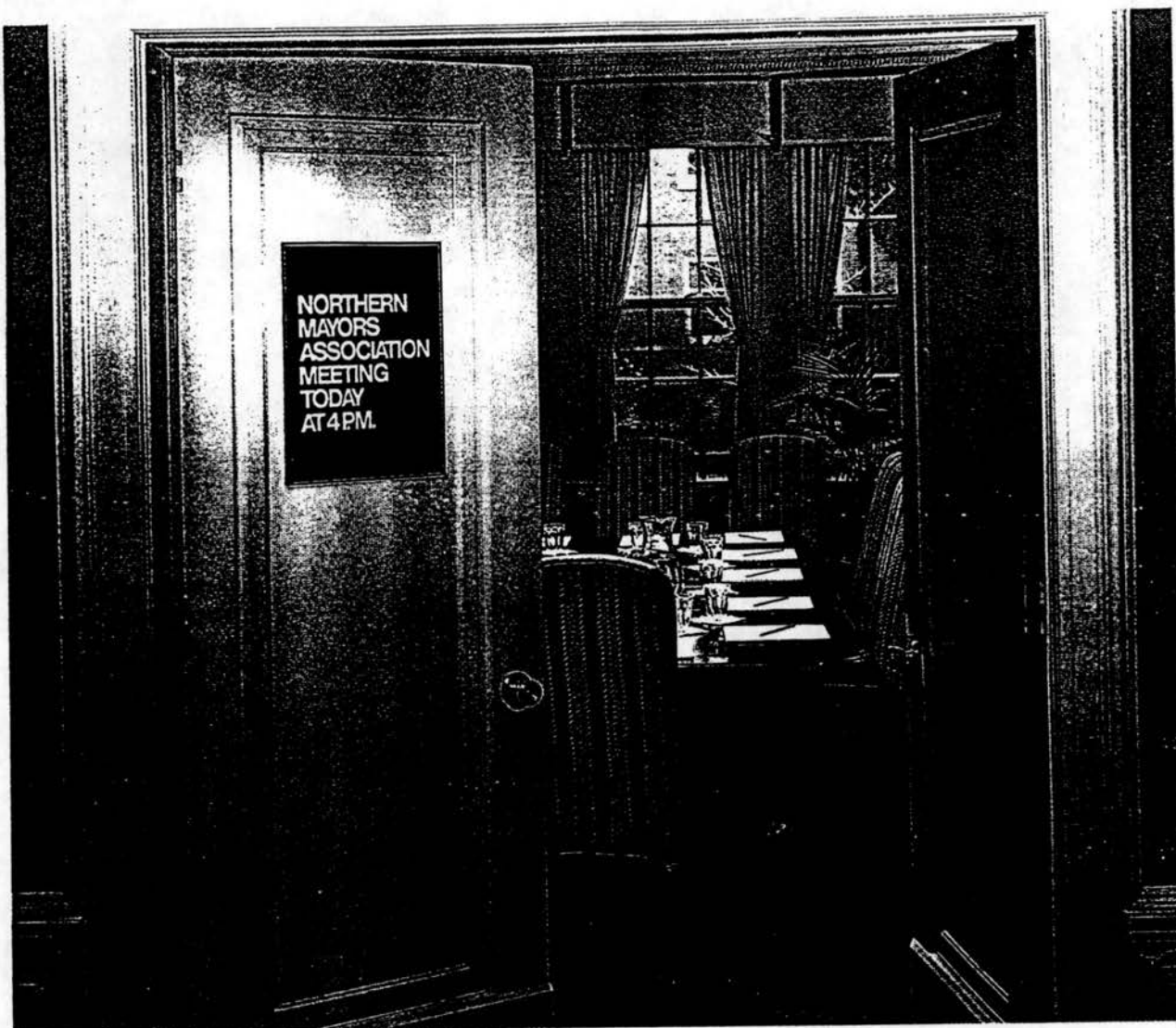
Lastly, we offer our continuing assistance to lobby with you on issues of common concern.

Let's make it happen for "our end of the metro area!"

Best,

Joseph D. Strauss
Executive Director

cc: Robert Goff, Goff/Wilkie & Assoc.
Meg McPherson, Goff/Wilkie & Assoc.
Don Ackmann, County Administrator



Sometimes problem solving knows no boundaries.

Airport? Light rail transit? Northern crosstown? The 20 mayors of our northern communities have come together to tackle important issues that cut across community boundaries.

Physician specialists? Sophisticated equipment? Staff training? Changing insurance? For more than 20 years, Mercy and Unity Medical Centers have also faced tough issues in keeping pace with the health care needs of the northern communities.

As a result, there's little need for residents and employers to leave this area for health care. In fact, when the mayors meet, we'd like to think that health care will be the least of their worries.

The Northern Mayors Association recognizes that there are times when cooperation takes precedence over boundaries. So do we. We support them in their efforts. For more information, call them at 493-5115.

We're Here For The Northern Communities.

**Mercy & Unity
Medical Centers**

Health One Services

Mercy Medical Center, 4050 Coon Rapids Blvd., Coon Rapids, MN 55433-2586 Unity Medical Center, 550 Osborne Road, Fridley, MN 55432-2799

NMA NOTES

February 15, 1989

Dear Board Member:

NEW OFFICE:

The Northern Mayors Association (NMA) office has been relocated; our new office is:

Northern Mayors Association
8525 Edinbrook Crossing
Suite 5
Brooklyn Park, MN 55443
(612)493-5113 or 493-5131

NEWS OF THE DAY:

Phil Cohen has joined Goff/Wilkie & Associates as a Vice President. Phil will be assigned to work on NMA legislative issues. He will be sharing office space with us at our new location. His direct phone number is 424-1110 or 424-0615.

LEGISLATURE:

-Light Rail Transit

Light Rail Transit (LRT) system development and construction plans continue to move forward. NMA is actively supporting Hennepin, Anoka and Ramsey County's efforts on LRT.

The 1988 Legislative appropriated \$4,170,000 to be distributed by MN DOT for planning, preliminary engineering design and construction of LRT. MN DOT made an allocation decision on November 15, 1988; namely, to:

Hennepin County	\$2,502,001
Ramsey County	1,181,000
Anoka County	170,679
Scott County	7,500
Dakota County	145,500

-Hennepin County

The Hennepin County Regional Rail Authority (HCRRA) plan has focused on three primary sources of funding; (a) a one-mill property tax assessment in the county, (b) a portion of the Motor Vehicle Excise Tax (MVET) transfer, and (c) the use of tax increment financing from new development around LRT stations. The county is also seeking federal grant dollars for LRT.

-Ramsey County

Ramsey County Regional Rail Authority (RCRRA) has identified three alternative routes to link St. Paul and Minneapolis through the midway area. They include University Avenue, the Burlington Northern railroad tracks and Interstate 94. The Regional Transit Board, the Metropolitan Council and the City of St. Paul favor the University Avenue route. Hennepin has not included a midway link in its initial plan.

-Anoka County

Anoka County (ACRRA) has entered into an agreement with Hennepin County to work together on development issues related to a potential northeast corridor link to the HCRRA LRT system.

Commission Paul McCarron and Dan Erhart have taken a leadership role in moving the process forward. An advisory group has been appointed and is meeting on a regular basis to identify and analyze issues for a northeast corridor.

-Metropolitan Council

The Metropolitan Council has review and comment authority on all LRT proposals. It has suggested to the HCRRA that its initial plan consist of only three routes; namely, the Northwest corridor, the Hiawatha corridor and the University corridor.

The issue of LRT is still an open question. The Legislature has indicated some concern at the initial construction costs and future operating costs.

-Airport

You are all aware of the Metropolitan Council's Airport Study. You have also probably read about the Metropolitan Airport Commission (MAC) actions based on its most recent study. Basically, the Council's recommendation includes a dual track approach; (a) improvement at the current airport while, (b) land banking for a future airport. The MAC has some concerns about the timing of the Council's proposal. But, both agencies are working together to address the issue.

The NMA has communicated its position to various decision makers. NMA believes that the airport is a state wide question and wants to ensure that the north metro area is treated fairly in the decision making process.

NMA has taken steps to organize a group of individuals from interested communities to discuss and strategize a position on the airport issue. Future meeting of the group will be announced shortly. All NMA members are invited to participate. This is a critical issue for all our member cities.

-Transportation Funding

The Motor Vehicle Excise Tax (MVET) once again will be at center stage in the legislature. Last year the Legislature

passed a highway funding package that transferred 30% of the MVET from the general fund to the highway user tax distribution fund. These dollars were to be distributed as follows; 25% for transit (thru 1991) and 75% for state, county and municipal highways. After 1991 the entire amount would be transferred to state trunk highways and transit. Recall, as part of this package a \$.03 tax increase was included. The total package raised approximately \$125 million.

Initially, Governor Perpich proposed that the entire MVET tax be transferred to the transportation fund. More recently he has suggested the following:

-Increase the transfer of MVET from its current 30% level to 35% in 1990, and 45% in 1991. The \$49 million generated by the transfer would be distributed as follows:

- 1) \$23 million to the trunk highway fund,
- 2) \$4 million to increase light rail funding, and
- 3) \$22 million to local government to reduce local property taxes for transportation or other local purposes.

NMA along with a coalition headed by Minnesota Good Roads will join together to oppose any transfer of MVET dollars for local property taxes reduction. We are committed to have MVET dollars transferred only for transportation funding. Our lobbyists will begin contacting our legislative delegates to discuss our position on this issue.

In addition, NMA has agreed to support a resolution recommending that the 1989 Legislature remove the 1991 "Sunset" provision included in the 1988 Transportation Funding Bill. It is our intention to support this legislative change, so that, all future MVET revenue transfers go to the Highway User Tax Distribution Fund for distribution to cities, counties, state truck highways, as well as, transit.

NEW TRANSPORTATION STUDY BOARD:

A new Transportation Study Board was enacted by the legislature (Kerry VanFleet, Fridley Chamber, and Bruce Nawrocki are members) to conduct studies on Minnesota's transportation needs in the 21st century. (See below) This Board has board authority to review and make recommendations in the areas of policy, financing, management and local - state relation, as it applies to rail, highway and transit issues.

ISSUES TO BE ADDRESSED

A. Minnesota's transportation needs in 2000

1. What are the goals of Minnesota's transportation system, and how well is the system meeting those goals?
2. How should the responsibility for meeting these goals be divided between state, regional and local government?

3. How effectively is Minnesota planning for the transportation needs of 2000?

B. Improving the cost-effectiveness of Minnesota transportation

1. How can program delivery in MN DOT be made more efficient?
2. Do state restrictions hamper the efficiency of local government in providing transportation services?
3. Do state policies result in inefficiencies in Minnesota's transportation industries?

C. Meeting Minnesota's transportation needs

1. What are the financial needs of Minnesota's transportation system in 2000, expressed in dollars?
2. To what extent can these needs be met by obtaining a larger share of transportation costs from the beneficiaries of transportation improvements?
3. To what extent will these needs have to be met by public funds, and what should be the sources of these funds?

The Board is requested to report to the Legislature by January 15, 1991.

TH 610:

For the first time MN DOT has publicly communicated that the TH 610 from Interstate 94 (Maple Grove) to the 610 bridge is a high priority. Further, MN DOT has committed in writing that if additional highway funds become available TH 610 bids could be let in 1996 and estimated that the project could be completed by the year 2000.

The cities of Brooklyn Park and Maple Grove have met with representatives of MN DOT, the Federal Highway Administration, the Metro Council and Hennepin County on January 5, 1989 to discuss acquiring additional right-of-way for TH 610. All parties agreed that the cities could proceed with right-of-way plans.

RELATED ISSUES:

-World Masters Games

NMA participated in a meeting sponsored by the Minnesota Sports Commission which hosted a delegation from the World Masters Games. Minnesota is one of two finalists to host the 1993 World Masters Games. The 1989 Games will be hosted by Denmark. It is anticipated that some 35,000 to 60,000 people would visit the Twin Cities in 1993 for a two week period if the Games are held here. The World Masters Games attract participants from all over the world. Any individual can come to

participate in more than 50 different sports. A decision will be made by February 20, 1989.

NORTH METRO CONVENTION & TOURISM BUREAU (NMCTB):

NMA representatives made a presentation to the Executive Committee of NMCTB on February 8, 1989, and suggested that the two organizations consider alternative ways to merge both organizations to promote the north metro area. A small committee of both organizations will pursue this possibility. At the present time NMCTB's membership includes the cities of Brooklyn Park, Brooklyn Center, Maple Grove and Fridley.

NMA EDA JOINT POWERS:

All NMA members have recently been invoiced for the NMA EDA Joint Powers - Marketing Budget. We are hopeful that some 14 to 15 members will execute the EDA Joint Powers Agreement yet this month, so that, the first organizational meeting can be scheduled for early March. The initial meeting of the EDA Board will determine the priority marketing projects for 1989. A couple of communities have named city council members to serve on this Board. We look forward to getting this project started and begin working on our joint "marketing plan."

ECONOMIC DEVELOPEMT ISSUES:

NMA will work with other organizations to oppose any legislation that will negatively impact current tax increment financing laws.

OUR LOBBYISTS:

Bob Goff, Meg McPherson and Phil Cohen from Goff/Wilkie & Associates are already working with our legislators. They are in the process of meeting with our legislators on a "one on one" basis. They report a very high level of cooperation and support among area legislators for the NMA and its programs.

LRT UPDATE - ANOKA/HENNEPIN:

Anoka and Hennepin counties have agreed to narrow to two alternatives for a light rail link between downtown Minneapolis and Northtown Mall in Blaine. An advisory committee (comprised of citizens and officials from the two counties) have recommended that the route follow either University Avenue or Central Avenue.

1989 Legislative Agenda - Northern Mayors Association

Transportation

- 1) Return 100% of the Minnesota Motor Vehicle Excise Tax revenue to the transportation fund.
- 2) Transportation projects:
 1. Secure funding for construction of Stages II, III and IV of New TH 10. (Coon Rapids - Blaine)
 2. Secure funding for construction of Stage III on the relocation of TH 169. (Brooklyn Park, Champlin)
 3. Completion of TH 100/36th Avenue Interchange project as well as replacement of Broadway bridge. (Robbinsdale/Crystal)
 4. Secure funding commitment for TH 610. (Maple Grove, Brooklyn Park)
 5. Secure funding for construction of the new bridge (Alternate #2) between the cities of Champlin and Anoka.
 6. Secure funding commitment for completion of second 610 bridge.
 7. Secure commitment to build a new bridge between the cities of Ramsey and Dayton. (preferred location - Highway 83)
- 3) Support Light Rail Transit funding legislation. Work with respective Rail Authorities (Counties of Anoka, Hennepin and Ramsey) to ensure that the north metro area achieves an equitable share of any LRT system.
- 4) Seek legislation that will treat all areas of the State of Minnesota equally in terms of transportation spending.

Airport

-Keep dialogue open on issue with appropriate agencies, County Commissioners and legislators.

-If it is determined that a new airport is needed the Northern Mayors Association supports locating the airport in the north metro area. It is recommended that both a site selection process and a "land banking" procedure begin immediately in the north metro area, to ensure that all environmental and people related issues are addressed in a timely and appropriate manner . (Dialogue with the counties of Wright, Isanti and Sherburne to determine whether or not they would support locating a new airport facility within their geographic boundaries.)

Economic Development

- 1) Oppose any legislation that will negatively impact current tax increment financing law.
- 2) Support legislation to promote Blaine's National Sports Complex facility and related programs.

Education

-Support legislation for a new four year university to be located in the north metro area.