



[Crystal \(Minn.\).
City Council Minutes and Agenda Packets.](#)

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Sent with preliminary agenda on March 31, 1989:

Copy of a check in the amount of \$500 to Fire Dept. from Elks Lodge #44 for re-chargeable flashlights.
Letter from Robbinsdale Area Community Education Center and Mayor's Proclamation.
Minutes of the City Council March 21, 1989 meeting.
Charitable gambling license for Crystal Firefighters Relief Assoc. for May 20, 1989.
Notice of Crystal Police Dept. annual bike auction.
Solicitors permit application from NE/NW YMCA to solicit food for PRISM food shelf April 28, 1989.
Application for license to operate concession stand at Moore Field April 1 through August 20, 1989 and waiver of fee.
Solicitors permit application from Greenpeace Action for April 5, 1989 to April 30, 1989.
One day off-site gambling license application for Lions Club at Becker Park on July 29, 1989.
Charitable gambling renewal application for VFW Post #494 for Bingo.
Memo from City Engr. dated 3-29-89 re: Light Rail Transit Preliminary Design.
Application for Appointment to the Human Relations Commission.
Memo from Env. Quality Comm. staff liaison dated 3-28-89 re: Nomination to Long-Range Plan. Comm.
Memo from Park & Rec. Director dated 3-31-89 re: Little League Field Usage during construction of Community Center.
Memo from Anderson Dale Archts. dated 3-30-89 re: Existing baseball fields - Community Center site.
Proposed Schedule for Crystal Community Center dated April 1, 1989 from Anderson Dale Archts.
Brochure re: Crystal Community Center
Memo from City Engr. dated 3-29-89 re: Elderly Housing Code Amendment.
Memo from Recycling Coordinator dated 3-27-89 re: revised recycling ordinance.
Memo from Recycling Coordinator dated 3-30-89 re: Collection District Ordinance.
Human Relations Comm. minutes from 3-27-89 meeting.
Memo from N.W. Henn. Human Services Council dated 3-1-89 re: Advisory Commission Membership.
City of Crystal 1990 budget preparation schedule.
Resolution from City of Brooklyn Park re: establishing an Economic Development Authority.

Application for on-sale Sunday liquor for Elks Lodge #44 from 4-1-89 through 6-30-89.
Bulletin from AMM dated 3-21-89 re: Nominating Committee - Annual Meeting.
What's New In The Park & Rec Dept. of 3-23-89.
Letter to Crystal Residents dated 3-20-89 re: improvement of Medicine Lake Rd. between TH 169 (old CR 18) and Douglas Drive.
City Code pages re: liquor & beer in City parks.
Memo from City Treasurer dated 3-28-89 re: Moody's Investment Services credit report.
Letter to New Hope City Mgr. dated 3-20-89 from City Engr. re: rezoning of properties - concern for drainage.
Newspaper article re: Suburbs to north see power in population.
Human Relations Commission mtg. minutes of 1-23-89.
Env. Quality Comm. mtg. minutes of 2-16-89.
News article re: 3 hurt in crash involving squad car.
Park & Rec. Advisory Comm. Agenda for 4-5-89.
Minn. Community Development Block Grant Program possible applications.
HRA Expenditure Report for Calibre Chase Apts.
Letter to State Gaming Division dated 3-30-89 re: Gambling activity at Nicklows for Emergency Food Shelf Network, Inc. for 3-31-89 and copy of application.
Copy of City of Crystal Newsletter for April 1989.
Letter from Exploring dated 3-7-89 re: Crystal Fire Depts. participation in the Explorer Expo at Brookdale Mall.
Action Needed Memo from the 3-21-89 Council mtg.

Included in Council packet on 4-4-89:

Memo from City Attorney dated 3-31-89 re: Crystal Liquors (Richard G. Marsolais.
Letter from Paddock Bar dated 4-3-89 requesting extension of liquor license to parking lot on April 15 from 2 to 4 p.m. for softball benefit.
Memo from Public Health Sanitarian dated 3-31-89 re: opening of Crystal Little League Concession stand.

Minutes of the Charter Commission from July 22, 1987 through February 14, 1989.

Proposal for Consulting Services for City of Crystal from Sathé & Associates, Inc. to assist manager and City Council in a goal setting/team bldg. session.

COUNCIL AGENDA

April 4, 1989

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 4, 1989, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Moravec
P Grimes
A Rygg
P Carlson
P Herbes
P Smothers
P Langsdorf

Staff

P Dulgar
P Olson
P Kennedy
P Monk
A Peterson
P George
P Julie Jones

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor acknowledged a donation of \$500 to the Crystal Fire Department from the Elk's Lodge to be used toward a purchase of rechargeable flashlights.

The Mayor issued a proclamation in appreciation for volunteers for the week of April 9-15, 1989 which has been designated as National Volunteer Recognition Week.

1. The City Council considered the minutes of the regular meeting of March 21, 1989.

Moved by Councilmember C and seconded by Councilmember S to (approve) (approve, making the following exceptions:

_____ to) the minutes of the regular meeting of March 21, 1989.

Motion Carried.

CONSENT AGENDA

1. Consideration of a request for waiver of fee on a temporary sign permit for an open house at the John T. Irving Fire Station on May 20, 1989, as submitted by Crystal Fire Fighters Relief Association.
2. Consideration of a charitable gambling application to hold a raffle at the John T. Irving Fire Station on May 20, 1989, as submitted by Crystal Fire Fighters Relief Association.
3. Consideration of a request from the Crystal Police Department to hold its Annual Bicycle Auction on Saturday, April 22, 1989, at the Crystal City Garage.
4. Consideration of a solicitor's permit from NE/NW Y.M.C.A. to collect non-perishable food items door-to-door on April 28, 1989, from 7 to 9 p.m. to be given to PRISM food shelf.
5. Consideration of a request for waiver of fee for Crystal Little League Food Establishment to operate a concession stand at Moore Field, 48th and Douglas Drive, on April 1 thru August 20, 1989.
6. Consideration of a solicitor's permit from Greenpeace Action to solicit donations door-to-door April 5 thru 30, 1989.
7. Consideration of a one-day off-site lawful gambling application from the Lions Club of Crystal to be held at Becker Park on Saturday, July 29, 1989 (Crystal Frolics).
8. Consideration of a charitable gambling license renewal for V.F.W. Post #494, 5222-56th Avenue North.
9. Set public hearing for May 2, 1989 for Improvement Project for curb and gutter construction on Brunswick Avenue between 46th and 47th Avenues.
10. Set public hearing for May 2, 1989 for Improvement Project to pave alley east of Welcome Avenue between 38th and 39th Avenues.

Moved by Councilmember _____ and seconded by Councilmember _____ to remove items _____, _____, _____, _____, _____, _____, _____, _____, and _____ from the ~~Consent~~ Agenda.

Motion Carried.

Moved by Councilmember L and seconded by Councilmember M to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider preliminary design of Northwest Corridor of Light Rail Transit as submitted by Hennepin County Regional Railroad Authority. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat. ~~Those present and heard were:~~ *A presentation was made by representatives of Hennepin County and BLW, Inc.*

Also present and heard were:

Lisa Degendorfer, 6309 Brentwood ——— (Noise + traffic concerns)
Tim Hagen, 5612 Carvallis Ave. No. ——— (Relocation concerns)
Ms. Braue, Regional Transit Board — (advised to consider parking lot const. cost carefully)

The Mayor closed the Public Hearing.

Moved by Councilmember M and seconded by Councilmember Sm to (grant) (deny) (continue until _____ the discussion of) preliminary design of Northwest Corridor of Light Rail Transit as submitted by Hennepin County Regional Railroad Authority.

accept the City Engineer's report and direct staff to prepare findings of fact consistent with discussion ~~Motion Carried.~~

REGULAR AGENDA

Recess 8:22 pm Reconvened 8:35 pm.

1. The City Council considered an application for appointment to the Human Relations Commission from John C. Luzaich, 5724 Nevada Avenue North, for an unexpired term, expiring 12-31-89.

Moved by Councilmember S and seconded by Councilmember C to appoint John C. Luzaich to the Human Relations Commission for an unexpired term, expiring 12-31-89.

Motion Carried.

2. The City Council considered a request from the Environmental Quality Commission to appoint Diane Christopher as their representative to the Long-Range Planning Commission.

Moved by Councilmember M and seconded by Councilmember L to appoint Diane Christopher of the Environmental Quality Commission as their representative on the Long-Range Planning Commission, for an unexpired term expiring 12-31-89.

Motion Carried.

3. Jim Richter of the Crystal Little League appeared before the Council regarding delay in construction of the Community Center so that Little League can finish the season. *Also appearing and heard were:*

Mark Tsatsos , 3127 Georgia Ave. No.

Daniel Rea , 6256 Rhode Island Ave. No.

Carlson to keep west field open until July 15, 1989.

Motion failed for lack of a second.

Staff was directed to ~~check~~ ^{consult} with the archts. to see what they could do to make development of West field as late as they can, investigate possibility of using Welcome park rather than Forest School as an alternate field, and consult with proper parties to see if cemetery property could be used for an alternate field.

- 4. The City Council considered First Reading of an Ordinance Amendment to delete public involvement requirements and increase the minimum density for elderly housing.

Moved by Councilmember S and seconded by Councilmember G to remove this item from the table.

Motion Carried.

Greg Lundeen, 6125-36th Ave. No. appeared and was heard.

Moved by Councilmember M and seconded by Councilmember S to adopt the following ordinance:

ORDINANCE NO. 89-

Relating to Zoning Regulations: Amending Crystal City Code
 AN ORDINANCE ~~AMENDING CRYSTAL CITY CODE~~ *by modifying Section 515.27*
~~WITH REGARD TO ELDERLY HOUSING~~ *and Repealing Parts of Sections 515.03,*
515.09, 515.15 and 515.27

and further, that the second and final reading be held on April 18, 1989.

Motion Carried.

Roll call vote:
 Aye: M, G, H, S, L
 No: C
 Absent: R

5. The City Council considered the Second Reading of an Ordinance concerning recycling.

Shirley Lundgren, 6307-34th Ave. No. appeared and was heard.

Moved by Councilmember C and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 89-4

AN ORDINANCE RELATING TO RECYCLING

and further, that this be the second and final reading.

Motion Carried.

6. The City Council considered the First Reading of an Ordinance Amendment to the City Code regarding refuse hauling districts.

Moved by Councilmember L and seconded by Councilmember S to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE AMENDING CRYSTAL CITY CODE
SECTION 605 REGARDING REFUSE COLLECTION DISTRICTS

and further, that the second and final reading be held on April 18, 1989.

Motion Carried.

7. The City Council considered a recommendation from the Human Relations Commission for removal of James Darmer and Judy Rice from the commission due to poor attendance at regular meetings.

Moved by Councilmember G and seconded by Councilmember S to remove James Darmer and Judy Rice from the Human Relations Commission due to poor attendance at regular meetings.

Motion Carried.

8. The City Council considered selection of a local committee to promote the 1990 census. *It was the consensus of the Council to eliminate the selection of a committee but to promote the 1990 census in the City Newsletter and the Post News.*
9. The City Council considered Advisory Commissioner recruitment for the N.W. Hennepin Human Services Council. *Staff was advised to promote recruitment in City Newsletter. Council liaison to the Human Relations Commission will also work on recruitment of Commissioners.*
10. The City Council discussed the 1990 City of Crystal Budget Preparation Schedule.

11. The City Council discussed an Economic Development Authority for the City of Crystal. *Shirley Lundgren, 6307-34th Ave. No. appeared and was heard.*
on April 27, 1989 at 7:30 p.m.
 S/L to call a Special Meeting to discuss an Economic Development Authority for the City of Crystal. *Motion Carried*
 Staff was directed to invite City Commissioners to the meeting.

OPEN FORUM

Dennis Buck, 7109 Valley Place appeared concerning a police call to his home. Staff was directed to investigate complaint.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

12. The City Council discussed the ~~violation~~ *violation* of Richard Marsolais of Crystal Liquors, 5924 West Broadway ~~by~~ *re: sale of* liquor to a minor.
 L/S to approve the recommendation of City staff to suspend the off-sale liquor license for Crystal Liquors, 5924 West Broadway for one day ^{from 8:00 A.M.} on April 10, 1989 until 1:00 A.M. on April 11, 1989. *Motion Carried.*
13. The City Council considered a request of the Paddock Bar, 5540 Lakeland to extend their liquor license to include their parking lot for a softball benefit on April 15, 1989.
 S/C to approve a request from the Paddock Bar, 5540 Lakeland Ave. No. to extend their liquor license to include the parking lot for a softball benefit on April 15, 1989 from 2 to 4 p.m. *Motion Carried*

Moved by Councilmember S and seconded by Councilmember C to approve the list of license applications.

Motion Carried.

Moved by Councilmember S and seconded by Councilmember L to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:20 p.m.

LICENSE APPLICATIONS

April 4, 1989

License Renewals

GAS FITTER'S LICENSE - \$30.25

United Heating & Air Conditioning, 7909 30th Ave. N.,
Crystal, MN 55427

ANNUAL SIGN LICENSE RENEWALS

Aamco Transmissions, 5231 West Broadway 15.00

Sign Renewals including 25% penalty fees

Crystal Courts, 2960 Winnetia Ave. N. 18.75

Sign Renewals including 50% penalty fees

Monica Scott, 5522 West Broadway 22.50

Superamerica, 7818 36th Ave. N. 45.00

SUNDAY ON-SALE LIQUOR (\$50.01 pro-rated)

Mpls./Crystal Elks Lodge #44, 5410 Lakeland Ave. No.

APPLICATIONS FOR LICENSE
APRIL 4, 1989

POOLS - Outdoor (Exempt)

Crystal Municipal Pool, 4848 Douglas Drive, large & wading
Twin Oak Park, Scott & Wilshire, wading
Forest Park, 48th & Hampshire, wading

FOOD ESTABLISHMENT - Exempt

Crystal Little League at Moore Field, 48th & Douglas Drive
opening April 1, through August 20, 1989

Crystal Firefighter's Relief Association, North Fire Station
May 20, 1989

TREE TRIMMER'S (\$55.00)

Shadywood Tree Experts, 12825 So. Cedar Lake Road, Minnetonka

Darlene

DATE: March 31, 1989
TO: City of Crystal Councilmembers
FROM: Jerry Dulgar, City Manager
SUBJECT: Preliminary Agenda for the April 4, 1989 Council Meeting

Consent Agenda:

5. Consideration of request for waiver of fee for Crystal Little League Food Establishment to operate concession stand at Moore Field, 48th and Douglas Drive, on April 1 thru August 20, 1989.

The Little League approached us too late to get this on the last meeting in March so we have to put it on this first meeting in April. They will, in fact, if the weather permits, be in operation before you approve this license. We thought to not to inconvenience them and all of their participants that we should grant it. We have inspected the premises and find everything to be satisfactory. I recommend that you approve this.

Items 9 and 10 have both been heavily petitioned for and we don't anticipate big problems with them when the hearings come up.

Public Hearings:

1. Public hearing to consider preliminary design of Northwest Corridor of Light Rail Transit as submitted by Hennepin County Regional Railroad Authority.

The County and BRW will have representatives here and we would recommend that we have them make their presentations and carry the majority of the burden, take the questions, etcetera. It's their project and it's what they are being paid for.

Regular Agenda Items:

3. Appearance of Jim Richter of the Crystal Little League regarding Community Center construction.

I met with Mr. Richter and talked to him. I've had Ed talk to him on a couple of occasions since. We've indicated to him that the northeast ball diamond will be able to be used all season with no interference. The southwest diamond they should be able to use the majority of the season. The other diamond the Community Center footprint sets right on so we can't

let them use that if we were to begin construction in June. The schedule has **not** been changed; we've talked about June construction all along. The brochure that they distributed (copy enclosed) even says June construction. They feel that they weren't told this but I think it has been evident all along and I have people that have told me that they **have** been told that we would start construction and they would lose that diamond in June. Ed has made arrangements for them to use another diamond. I don't really think we should delay the construction; if we do, we could get into problems next fall-winter with needing enclosures for winter construction etcetera which could jack the costs up. I think we should hear Mr. Richter out and give him every assurance that we will cooperate as much as we can in every way, but I don't think that we should delay the construction schedule to allow them to stay there for that month. I don't think we ever promised that nor do I think that we should change our minds and do that.

4. Consideration of Code Amendment regarding elderly housing.

Please review Bill Monk's memo and survey relative to this subject. I really think that the new approach that Bill has suggested here is much more workable and more compatible with what we are trying to do than our earlier approach and I would recommend that we really take a serious look at that. I think that Bill and the people in Dave's offices have done a lot of work on this. I would recommend that we move ahead with the bonus feature approach.

5. Consideration of Second Reading of an Ordinance concerning recycling.

There has been some minor changes in this which Dave and Julie point out. I would recommend that we give second reading an adoption of the ordinance.

6. Consideration of First Reading of Amendment to Garbage Ordinance allowing refuse hauling districts.

In order to effectively implement the recycling and organized hauling, if we go to that in the future, we need the City divided into districts and we need ordinance authority to effectively do that. This ordinance provides for that. The haulers have done this in New Hope and with no major objection or major problems and we have done the paperwork to do it here, but we need the ordinance changed. I would recommend that we approve that ordinance change first reading so that we can be ready for starting recycling on June 5.

8. Consideration of selection of local committee to promote the 1990 census.

Frankly, from a staff standpoint, we don't need another committee to have to staff and do work for, but there is some possibility that we might get a **better** count if we have a local committee and maybe we could solicit volunteers. By getting a better count the City does benefit in form of different kinds of aids that we get from the state and federal government etcetera.

10. Discussion of the 1990 City of Crystal Budget Preparation Schedule.

I wanted the Council to look at this and think about it now. For those who have been on the Council in the past you will recognize that we have to have the budget done this year before you would normally even receive it under the old state law. That's the reason for our bringing it to you at this time so that you are aware that that schedule **has** to be changed drastically from the past. For those who weren't on the Council in the past, the old provision use to be that we would get the budget to the Council in September and have September and part of October to finish it and get it on to the county. We now have to have it to the county in August under the changed state law. There's some discussion that that law might be amended by the legislature but we probably won't know until May or June so we have to comply with the law that is on the books right now.

11. Discussion regarding an Economic Development Authority for the City of Crystal.

Mayor Herbes asked that this be on the agenda. I assume she'll be prepared to discuss this with the Council.

JD/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
APRIL 4, 1989

Call to order

Roll call

Pledge of Allegiance to the Flag

Acknowledgment of a donation of \$500 to the Crystal Fire Department from the Elk's Lodge to be used toward a purchase of rechargeable flashlights.

Issuing a proclamation in appreciation of volunteers for the week of April 9-15, 1989 which has been designated as National Volunteer Recognition Week.

Approval of the minutes of the regular meeting of March 21, 1989.

Consent Agenda

1. Consideration of a request for waiver of fee on a temporary sign permit for an open house at the John T. Irving Fire Station on May 20, 1989, as submitted by Crystal Fire Fighters Relief Association.
2. Consideration of a charitable gambling application to hold a raffle at the John T. Irving Fire Station on May 20, 1989, as submitted by Crystal Fire Fighters Relief Association.
3. Consideration of a request from the Crystal Police Department to hold its Annual Bicycle Auction on Saturday, April 22, 1989, at the Crystal City Garage.
4. Consideration of a solicitor's permit from NE/NW Y.M.C.A. to collect non-perishable food items door-to-door on April 28, 1989, from 7 to 9 p.m. to be given to PRISM food shelf.
5. Consideration of request for waiver of fee for Crystal Little League Food Establishment to operate concession stand at Moore Field, 48th and Douglas Drive, on April 1 thru August 20, 1989.
6. Consideration of a solicitor's permit from Greenpeace Action to solicit donations door-to-door April 5 thru 30, 1989.

7. Consideration of a one-day off-site lawful gambling application from the Lions Club of Crystal to be held at Becker Park on Saturday, July 29, 1989 (Crystal Frolics).
8. Consideration of a charitable gambling license renewal for V.F.W. Post #494, 5222-56th Avenue North.
9. Set public hearing for May 2, 1989 for Improvement Project for curb and gutter construction on Brunswick Avenue between 46th and 47th Avenues.
10. Set public hearing for May 2, 1989 for Improvement Project to pave alley east of Welcome Avenue between 38th and 39th Avenues.

Public Hearings

1. Public hearing to consider preliminary design of Northwest Corridor of Light Rail Transit as submitted by Hennepin County Regional Railroad Authority.

Regular Agenda Items

1. Consideration of an application for appointment to the Human Relations Commission from John C. Luzaich, 5724 Nevada Avenue North, for an unexpired term, expiring 12-31-89. *Called
4-3-89 - He
will appear.*
2. Consideration of a request from Environmental Quality Commission to have Diane Christopher selected as their representative to the Long-Range Planning Commission.
3. Appearance by Jim Richter of the Crystal Little League regarding delay in construction of Community Center so that Little League can finish the season.
4. Consideration of Code Amendment regarding elderly housing.
5. Consideration of Second Reading of an Ordinance concerning recycling.
6. Consideration of First Reading of Amendment to Garbage Ordinance allowing refuse hauling districts.
7. Consideration of removal of James Darmer and Judy Rice from the Human Relations Commission due to poor attendance at regular meetings.

8. Consideration of selection of local committee to promote the 1990 census.
9. Consideration of Advisory Commissioner recruitment for the N.W. Hennepin Human Services Council.
10. Discussion of the 1990 City of Crystal Budget Preparation Schedule.
11. Discussion regarding an Economic Development Authority for the City of Crystal.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

LICENSE APPLICATIONS

April 4, 1989

License Renewals

GAS FITTER'S LICENSE - \$30.25

United Heating & Air Conditioning, 7909 30th Ave. N.,
Crystal, MN 55427

ANNUAL SIGN LICENSE RENEWALS

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Sign Renewals including 25% penalty fees

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Sign Renewals including 50% penalty fees

Monica Scott, 5522 West Broadway 22.50

Superamerica, 7818 36th Ave. N. 45.00

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APPLICATIONS FOR LICENSE
APRIL 4, 1989

POOLS - Outdoor (Exempt)

Crystal Municipal Pool, 4848 Douglas Drive, large & wading
Twin Oak Park, Scott & Wilshire, wading
Forest Park, 48th & Hampshire, wading

FOOD ESTABLISHMENT - Exempt

Crystal Little League at Moore Field, 48th & Douglas Drive
opening April 1, through August 20, 1989

Crystal Firefighter's Relief Association, North Fire Station
May 20, 1989

TREE TRIMMER'S (\$55.00)

Shadywood Tree Experts, 12825 So. Cedar Lake Road, Minnetonka

	MINNEAPOLIS LODGE NO. 44 BPOE	No. 1353
	ACTIVITIES ACCOUNT 5410 LAKELAND AVE., N. CRYSTAL, MN 55429	March 15 1989
Pay to the order of	City of Crystal Fire Dept.	\$ 500.00
	44 - \$500.00 dol's 00 cts	DOLLARS
The Bank EASY PLACE North	Crystal Offices 7000 Bass Lake Road 42nd & Douglas Crystal, MN 55428	<i>Route 4, Crystal, MN</i>
MEMBER 366.1		<i>Richard Steiner</i>

Donation from Elks toward
purchase of re-chargeable flashlights

Art



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

P R O C L A M A T I O N

WHEREAS, Volunteers, through their hard work and commitment, have made Crystal a better place to live; and

WHEREAS, volunteerism has fostered the development of a community partnership bringing together the public and private sectors of Crystal to face community challenges; and

WHEREAS, Volunteers are a vital resource in our community and have contributed to the health, education, welfare, recreation, environmental and cultural services in Crystal; and

WHEREAS, Crystal wants to acknowledge this fine spirit of volunteerism, and the community's volunteers for their hours of dedicated service;

NOW, THEREFORE, I, Betty Herbes, Mayor of Crystal, Minnesota, do hereby proclaim the week of April 9 to April 15, 1989 as

CRYSTAL VOLUNTEER RECOGNITION WEEK

Date

Betty Herbes
Mayor,
City of Crystal

ROBBINSDALE AREA COMMUNITY EDUCATION CENTER
4139 Regent Avenue North
Robbinsdale, Minnesota 55422
(612) 535-1790

March 28, 1989

Betty Herbes
Mayor of Crystal
4141 Douglas Drive
Crystal, MN 55422

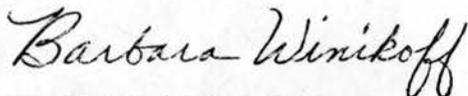
Dear Mayor Herbes:

April 9-15, 1989 has been designated as National Volunteer Recognition Week. Volunteers In Action (VIA), as well as many other community agencies, will be honoring their volunteers during this week.

Our organization is a clearinghouse for the placement of volunteers in the seven city geographic area served by Independent School District 281. We are actively involved in the promotion of volunteerism and feel strongly that the countless number of volunteers who donate their energy to assist others cannot be thanked too often.

Therefore, if you have not already done so, we are asking you to issue a proclamation in appreciation of volunteers. Thank you for your consideration.

Sincerely,



Barbara Winikoff
Coordinator
VOLUNTEERS IN ACTION

BHW/mb

Enclosure: Governor Perpich's Proclamation



March 21, 1989

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 21, 1989 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; Donald Peterson, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Miles Johnson, Finance Director; Julie Jones, Redevelopment Coordinator; James Mossey, Chief of Police.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor presented a plaque to the Crystal Lions Club from the City of Crystal in appreciation of a donation for playground equipment for Lions Valley Place Park.

The City Council considered the minutes of the regular meeting of the City Council of March 7, 1989 and the joint meeting with the Crystal Housing & Redevelopment Authority of March 8, 1989.

Moved by Councilmember Smothers and seconded by Councilmember Langsdorf to approve the minutes of the regular meeting of the City Council of March 7, 1989 and the joint meeting with the Crystal Housing & Redevelopment Authority of March 8, 1989.

Motion Carried.

The City Council considered the following Consent Agenda:

1. Consideration of setting Saturday, May 20, 1989, as the date and time for the Annual Rabies Vaccination Clinic.
2. Consideration of the resignation of Yvonne Halpaus from the Planning Commission effective March 13, 1989.
3. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Highway 100, 42nd & Adair Avenue, and 36th & Douglas Drive on March 24, 25, 26, 1989 and May 12, 13, 14, 1989.
4. Consideration of a solicitor's permit for Crystal Fire Cadets - Explorer Post #71, 4141 Douglas Drive, to sell candy door to door from March 27, 1989 to April 30, 1989.
5. Consideration of a one-day off-site charitable gambling license for VFW Post #494 at Becker Park on July 28, 1989 for the Crystal Frolics.

March 21, 1989

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Moved by Councilmember Carlson and seconded by Councilmember Rygg to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Froehlich Addition located at 4524 and 4528 Hampshire Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat.

The Mayor closed the Public Hearing.

Moved by Councilmember Rygg and seconded by Councilmember Langsdorf to grant tentative approval of proposed plat Froehlich Addition located at 4524 and 4528 Hampshire Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider tentative approval of proposed plat Proffesors Addition located at 3209 and 3233 Florida Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning the proposed plat. Those present and heard were: Gloria Tilbury, 3329 Florida Avenue North; Joyce & Kenneth Larsen, 3226 Hampshire Avenue North; Bob Dahl, 3156 Florida Avenue North; Lorraine Bedman, 7025 - 46th Avenue North; Robert Woods, 3224 Florida Avenue North; Scott Kevitt, Developer; Ann Marie Papas, 3212 Florida Avenue North; Steve Sigel, 3200 Florida Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to deny tentative approval of proposed plat Proffesors Addition located at 3209 and 3233 Florida Avenue North, due to unresolved drainage and soil concerns.

Motion Carried.

By roll call and voting aye: Moravec, Grimes, Rygg, Smothers, Langsdorf; voting no: Herbes, Carlson.

Motion Carried.

At this time item #1 on the Regular Agenda was considered to accommodate those appearing on the item.

1. The City Council considered a resolution awarding bid to sell \$2,000,000 General Obligation Community Center Bonds, Series 1989 A. Dave MacGillivray of Springsted, Inc. appeared and

March 21, 1989

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was heard. He informed the Council that Dain Bosworth was the low bidder.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-12

RESOLUTION AWARDDING THE SALE OF
\$2,000,000 GENERAL OBLIGATION COMMUNITY CENTER
BONDS, SERIES 1989, A; FIXING THEIR FORM AND
SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

Public hearing #3 was at this time considered:

It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider CDBG Year XV funding allotment. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-13

RESOLUTION APPROVING PROPOSED PROGRAM FOR YEAR XV
URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK
GRANT FUNDS AND AUTHORIZING ITS SUBMITTAL

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

The City Council considered the following items on the Regular Agenda:

2. The City Council considered approving authorization to issue building permit #1644 to Richard V. Vanman to build a 42' x 80' airplane storage hangar on Lot 74E, Crystal Airport.

Moved by Councilmember Carlson and seconded by Councilmember Smothers to approve authorization to issue building permit

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#1644 to Richard V. Vanman to build a 42' x 80' airplane storage hangar on Lot 74E, Crystal Airport, subject to standard procedure.

Motion Carried.

3. The City Council considered the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway, pertaining to a "sale to minor" violation.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to set 7:00 p.m, or as soon thereafter as the matter may be heard, April 18, 1989, as the time and date for a public hearing to consider the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway, pertaining to a "sale to minor" violation and further to authorize proper notice of such public hearing.

Motion Carried.

4. The City Council considered a Resolution of Denial for tentative plat approval of Bedman Addition located at 7025 - 46th Avenue North.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to adopt the following resolution.

RESOLUTION NO. 89-14

RESOLUTION DENYING PRELIMINARY APPROVAL OF
PLAT FOR BEDMAN ADDITION

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

Mayor Herbes called a recess at 9 p.m. and the meeting was reconvened at 9:15 p.m.

5. The City Council considered a Resolution of Denial of conditional use permits for Crystal Plaza Partnership at 6800 - 56th Avenue North.

Moved by Councilmember Smothers and seconded by Councilmember Grimed to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-15

RESOLUTION DENYING APPLICATION FOR CONDITIONAL USE AT
6800 - 56TH AVENUE NORTH (CRYSTAL PLAZA PROPOSAL)

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

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6. The City Council considered a request from the Crystal Frolics Committee to allow Scouts to camp out overnight during the Frolics on July 28, 29 and 30, 1989.

Moved by Councilmember Carlson and seconded by Councilmember Rygg to approve a request from the Crystal Frolics Committee to allow Scouts to camp out overnight at Becker Park during the Crystal Frolics on July 28, 29 and 30, 1989.

Motion Carried.

7. The City Council considered a preliminary cost estimate for the Crystal Community Center from Anderson Dale Architects, Inc. It was the consensus of the Council to eliminate consideration of a third gym to keep the cost in line with the bond issue figure voted on by the citizens of Crystal.

8. The City Council considered the Northern Mayor's Association Economic Development Effort.

Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-16

RESOLUTION AUTHORIZING A JOINT POWERS AGREEMENT FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT WITH THE NORTHERN SUBURBS, AND, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A JOINT POWERS AGREEMENT FOR SAME

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to appoint Mayor Herbes as a member of the Board of Directors of the Joint Powers Agency for the purpose of promoting Economic Development with the Northern Suburbs, and to authorize a remittance in the amount of \$11,761 as the City's 1989 membership fee in the Joint Powers Agency, one half to be taken from the Crystal Housing and Redevelopment Authority's Budget and one half to be taken from Dues and Subscriptions (Account 4413) in Department 10.

Motion Carried.

9. The City Council considered price quotations to re-trim and fertilize trees on 33rd Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to authorize Outside Services to re-trim and fertilize trees in the amount of \$375 on 33rd Avenue North, working in

March 21, 1989

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conjunction with the Manager, Park & Recreation Director and the citizens involved.

Motion Carried.

10. The City Council considered First Reading of an Ordinance Amendment to Delete Public Involvement Requirements and Increase the Minimum Density for Elderly Housing. Those appearing on the matter were: Greg Lundeen, 6125 - 36th Avenue North; John Paulson, 320 Edgewood Avenue North, Golden Valley; David Anderson, Crystal Planning Commission Member.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to adopt the following ordinance with change in allowable minimum density of one unit per 1250 square feet:

ORDINANCE NO. 89-

AN ORDINANCE AMENDING CRYSTAL CITY CODE WITH
REGARD TO ELDERLY HOUSING

and further, that the second and final reading be held on April 4, 1989.

By roll call and voting aye: Rygg, Carlson, Smothers; voting no: Moravec, Grimes, Herbes, Langsdorf.

Motion Failed.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to accept Planning Commission's recommendation as proposed using allowable minimum density of one unit per 1500 square feet. No vote taken to consider a tabling motion.

Moved by Councilmember Carlson and seconded by Councilmember Smothers to table.

By roll call and voting aye: Moravec, Grimes, Carlson, Herbes, Smothers, Langsdorf; voting no: Rygg.

Motion Carried.

The Mayor called a recess at 11 p.m. and the meeting was reconvened at 11:10 p.m.

11. The City Council considered Advisory Commissioner recruitment for the Northwest Hennepin Human Services Council. Staff was directed to place on next agenda to allow Council time to recruit members.
12. The City Council considered the First Reading of an Ordinance concerning recycling.

March 21, 1989

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Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO RECYCLING

and further, that the second and final reading be held on April 4, 1989.

Motion Carried.

13. The City Council considered the Infrastructure Project to overlay Fairview Avenue between Nevada and Douglas Avenues.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to approve Infrastructure Project to overlay Fairview Avenue between Nevada and Douglas Avenues and appropriated up to \$58,000 from the Infrastructure Fund.

Motion Carried.

14. The City Council considered a Feasibility Study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of Bass Lake Road.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to set 7:00 p.m., or as soon thereafter as the matter may be heard, April 18, 1989, as the time and date for a public hearing to discuss Feasibility Study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue north of Bass Lake Road.

Motion Carried.

15. The City Council considered an agreement for BRW invoices for Becker Park projects and the County Road 81 intersection project, and tennis court settlement agreement.

- A. Moved by Councilmember Smothers and seconded by Councilmember Moravec to approve final invoice for services related to five construction projects associated with the Becker Park Redevelopment in the amount of \$424,115.35.

Motion Carried.

- B. Moved by Councilmember Moravec and seconded by Councilmember Smothers to approve invoice for design services rendered by BRW on the County Road 81/County Road 10 Intersection Improvement Project in the amount of \$66,399.98.

Motion Carried.

- C. Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to approve tennis court settlement agreement, and further to authorize Mayor and City Manager to sign such agreement.

Motion Carried.

March 21, 1989

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16. The City Council considered the removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance at regular meetings.

Moved by Councilmember Grimes and seconded by Councilmember Smothers to approve removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance at regular meetings, effective as of this date.

Motion Carried.

17. The City Council considered a tax increment financing tour for legislators.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to direct staff to invite legislators for a tour of the tax increment financing districts in Crystal (Bass Lake Road/Becker Park).

Motion Carried.

18. The City Council considered selection of a local committee to promote the 1990 census. Staff was directed to place on next agenda.

OPEN FORUM:

Mark Warnack, Secretary of Crystal Fire Fighters' Relief Association, appeared regarding Art Quady, Fire Chief.

INFORMAL DISCUSSION AND ANNOUNCEMENTS:

Reports were given by Commission liaisons as follows:

HRA - Councilmember Moravec
Human Relations Commission - Councilmember Grimes
Long-Range Planning Commission - Councilmember Rygg
Environmental Quality Commission - Councilmember Langsdorf
Park & Recreation Advisory Commission - Councilmember Smothers

Upon advice of the City Attorney, the City Council directed the City Clerk to insert a roll call vote on the adoption of the City Charter Admendment in the Council minutes of February 21, 1989, item #9.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, with the addition of a tree trimmer's license for Golden Leaf Tree Service, 1408 Sumter Avenue North, Golden Valley, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

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Moved by Councilmember Smothers and seconded by Councilmember
Langsdorf to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:50 p.m.

Mayor

ATTEST:

City Clerk



Minnesota Charitable Gambling Control Board
 Room N475 Griggs-Midway Building
 1821 University Avenue
 St. Paul, MN 55104-3383
 (612) 642-0555

LAWFUL GAMBLING EXEMPTION

FOR BOARD USE ONLY

- INSTRUCTIONS:**
1. Submit request for exemption at least ³⁰60 days prior to the occasion.
 2. When completing form, do not complete shaded areas until after the activity.
 3. Give the gold copy to the City or County. Send the remaining copies to the Board. The copies will be returned with an exemption number added to the form. When your activity is concluded; complete the financial information, sign and date the form, and return to the Board within 30 days.
- PLEASE TYPE**

Organization Name <i>Crystal Firefighters Relief Assoc.</i>		Number of Members <i>40</i>	License Number (if currently or previously licensed) and/or permit number.		
Address <i>4141 Douglas Drive</i>		City <i>Crystal</i>	State <i>Mn</i>	Zip <i>55422</i>	County <i>Hennepin</i>
Chief Executive Officer's Name <i>Kerry Charlet</i>		Phone Number <i>(612) 533-1058</i>	Manager's Name <i>Russell Holland</i>		Phone Number <i>(612) 537-2768</i>
Type of Organization <input type="checkbox"/> Fraternal <input type="checkbox"/> Veterans <input type="checkbox"/> Religion <input type="checkbox"/> Other Nonprofit Organization Attach proof of three years existence			If Other Nonprofit Organization (Check One and attach proof of nonprofit status). <input type="checkbox"/> IRS Designation <input type="checkbox"/> Incorporate with Secretary of State <input type="checkbox"/> Affiliate of Parent Nonprofit Organization		
Name of Premises Where Activity Will Occur <i>Crystal Fire Dept / John T. Irving North Station</i>					Date(s) of Activity, Drawing(s) <i>May 20, 1989</i>
Premises Address		City <i>Crystal</i>	State <i>Mn</i>	Zip	County <i>Hennepin</i>

Game	Yes	No	Gross Receipts	Expenses Cost of Prizes	Profit	Market Value of Prizes
Bingo		✓				
Raffles	✓					
Paddlewheels		✓				
Tipboards		✓				
Pull-Tabs		✓				

Use of Profit

Distributor From Whom Gambling Equipment Acquired	Distributor's License No.
---	---------------------------

I affirm all information submitted to the Board is true, accurate, and complete.	I affirm all financial information submitted to the Board is true, accurate, and complete.
Chief Executive Officer Signature _____ Date _____	Chief Executive Officer Signature _____ Date _____

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the charitable Gambling Control Board and will become effective ³⁰60 days from the date of receipt (noted below) by the City or County, unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within ³⁰60 days of the below noted date.

CITY OR COUNTY		TOWNSHIP	
Name of Local Governing Body (City or County) <i>City of Crystal</i>		Township Name (Must be notified when County is the approving body)	
Signature of Person Receiving Application <i>Marlene George</i>		Signature of Person Receiving Application	
Title <i>City Clerk</i>	Date Received <i>3-27-89</i>	Title	Date Received

CRYSTAL FIREFIGHTER'S RELIEF ASSOCIATION
AND
CRYSTAL FIRE DEPARTMENT

On Saturday, May 20, 1989, from 12:00 noon to 6:00 p.m. we will be having an open house at our North Fire Station. We will be giving away the following items:

1. pop
2. cookies
3. popcorn
4. balloons
5. coffee
6. tee shirts

The tee shirts will be donated by the Crystal Lions Club. Every half hour we will have a drawing for those present to win a smoke detector or a fire extinguisher. We will have fire trucks from Robbinsdale and Maple Grove to give rides to kids. There will be games for the kids and also demonstrations on fire safety. We also hope to have two old cars outside so that we can demonstrate to the people our "██████ Rescue Tool" that the city purchased for our fire department.

We will be renting a band shell from Robbinsdale and we will have music by a local band from 7:00 until 11:00 p.m. in the fire station parking lot unless the crowd warrants the music to go until midnight. That will be the latest the band will play. During our open house and dance we will also be selling pop and food. This year the Crystal Lions may also be selling beer as they did last year. We will be asking Time-Savers for the use of their parking lot during these hours.

Thank you.

Russ Hansen
#32

Wave Permits -
Art Quady

CRYSTAL TO HOLD ANNUAL BICYCLE AUCTION

The Crystal Police Department will hold its annual bicycle auction for the sale of unclaimed bicycles and other miscellaneous items on Saturday, April 22nd at the Crystal City Garage, 6125-41st Avenue North.

Also being auctioned is city-owned surplus equipment such as filing cabinets, and other office equipment.

Doors will open at 9:00 a.m. for viewing the items. The auction will begin at 9:30 a.m. There is no admission charge.

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____
DATE _____

RELIGIOUS AND CHARITABLE ORGANIZATIONS
PERMIT APPLICATIONS

ORGANIZATION'S NAME Northeast / Northwest YMCA
ORGANIZATION'S ADDRESS 2304 Jackson St NE mpls 55418 / 7601 42nd Ave N New Hope
APPLICANT'S NAME Kathy Truax PHONE NO. 789-8803
APPLICANT'S ADDRESS 4937 Beard Ave S. Mpls, MN 55410
LOCAL ADDRESS 2304 Jackson St. NE Mpls, MN 55418

NAMES AND ADDRESSES OF OFFICERS AND DIRECTORS OF THE ORGANIZATION:

N.E. YMCA Program Director - Kathy Truax (same as above)
Northwest YMCA Executive Director - Alan Spillers (H) 890-7030
13217 Irving Ave S. Burnsville 55337 (W) 535-4800
Mpls. Vice - President - Rick Jackson (H) 823-1886
118 W. Rustic Lodge Ave W mpls MN 55409 (W) 371-8711

SOLICITATION IS TO BE CARRIED ON (Date) April 28th 7:00pm April 28th 9:00pm
(From) (To)

IS ANY COMMISSION, FEE, WAGE OR EMOLUMENT GOING TO BE EXPENDED IN CONNECTION WITH SUCH SOLICITATION? NO.

IF THE ANSWER IS YES, WHAT IS THE AMOUNT THEREOF? _____

IF PERMIT IS ISSUED, YOUR ORGANIZATION, ASSOCIATION OR CORPORATION SHALL FURNISH ALL OF ITS MEMBERS, AGENTS OR REPRESENTATIVES CONDUCTING SOLICITATION CREDENTIALS IN WRITING STATING THE NAME OF THE ORGANIZATION, NAME OF AGENT AND PURPOSE OF SOLICITATION.

ATTACH A LIST OF NAMES, ADDRESSES, AND PHONE NUMBERS OF SOLICITORS.

SIGN THE FOLLOWING STATEMENT:

I AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

APPROVED:

Darlene George
CITY CLERK

3-20-89
DATE

POLICE DEPT. James A. Messing
DATE 3-20-89

Kathy Truax
SIGNATURE OF APPLICANT

Kathy Truax
PRINT NAME OF APPLICANT

3/15/89
DATE



NORTHEAST BRANCH

YOUNG MEN'S CHRISTIAN ASSOCIATION
OF METROPOLITAN MINNEAPOLIS
2304 JACKSON ST. N.E.
MINNEAPOLIS, MN 55418
AREA CODE 612-789-8803

TO: CRYSTAL CITY COUNCIL

FROM: KATHY TRUAX, NORTHEAST YMCA PROGRAM DIRECTOR

RE: PERMISSION FOR SOLICITORS PERMIT TO BE USED
APRIL 28th, 1989.

Purpose for Solicitaion

A reunion will be held at the N.W. YMCA on April 28th to recognize outstanding youth involved in community service.

An integral part of the reunion is to involve students once again in community service projects. This year, as last year, the youth leaders will be collecting non-perishable food items door-to-door to be given to PRISM food shelf located at 3730 Toledo Ave. N., Robinsdale, MN 55422. PRISM contact Pat Jordan # 529-1350.

The group will consist of 100 - 150 Jr./Sr. High students. There will be 15 - 20 adult leaders coordinating the project and supervising the youth. Coordinating the entire project is Kathy Truax, Program Director of the Northeast Minneapolis YMCA (789-8803) and a student from Cooper High School, Brian Hubbard (535-4800).

Particulars of the event

The youth involved are all members of leadership clubs at their particular Mpls YMCA branches or have participated in the National Youth Leadership Project Conference. The collection will be done on a volunteer basis by all involved. Until April 25th, 1989 we will not have all the individual names of the youths that will be participating. Below is a list of all the adult leaders responsible for youth groups attending:

Rick Jackson Mpls YMCA Asst. V.P.-Programs
30 S. 9th St., Mpls, 55402

Nancy Hoppee	Camp Center 4 Rustic Lodge Ave. W. Mpls. 55409 (823-5282)
Brian Hubbard	Northwest YMCA 7601 42nd Ave. N. New Hope 55427 (535-4800)
Trent Treimer Tony Byers	Hiawatha YMCA 4100 28th Ave. S., Mpls, 55406 (729-7397)
Charlon	Blaisdell YMCA 3335 Blaisdell Ave. S. Mpls. 55408 (827-5401)
Greg Hanks	Minnesota Valley YMCA 401 W. 86th St. Bloomington 55420 (881-7474)
Greg Lucas	North Community YMCA 1711 W. Broadway Mpls. 55411 (588-9484)
Kathy Truax	Northeast YMCA 2304 Jackson St. N.E. Mpls. 55418 (789-8803)
Tim Gusk	University YMCA 1901 University Ave. S.E. Mpls. 55414 (625-3800)
Keith Baker Rich Willis Jim Kielsmeir Mark Laneseth Penny Collins Rick Nelson	National Youth Leadership Council 1910 W. CRB # 216 Roseville, MN 55113 (631-3672)

At 7:30pm, April 28th groups of youth and adult leaders will leave the N.W. YMCA in vans/cars. Each group will have a map of a particular area that they will be collecting from. When the groups reach their destination 3 - 4 youth will approach each house explaining the project. All collected items will be transferred to the van/car until the area has been covered. At 9:00 all goods will be transported to and stored at the N.W. YMCA until Monday at which time PRISM will pick it up.

I hope this information aids you in making your decision regarding our application for a permit. If there are any questions, please give me a call at 789-8803.

Sincerely,

Kathy Truax

Kathy Truax
NE YMCA Program Director

*Note: Newsreleases will be sent to local papers to announce this service project.

CRYSTAL POLICE DEPARTMENT
4141 Douglas Drive North
Crystal, MN 55422
533-8421

SUPPLEMENTAL INVESTIGATION REPORT

OFFENSE: CHARITABLE ORGANIZATION'S PERMIT

COMPLAINANT: NORTHWEST YMCA

ADDRESS: 2304 JACKSON STREET NORTHEAST, MINNEAPOLIS

DATE: 3-20-89

TIME: 1347

OFFICER: DRAKE/ee

I contacted the Better Business Bureau and it shows no record. I contacted the Minnesota Charitable Organization and it has no complaints on file. The Attorney General would release no information on the phone. I checked Kathy Truax and found no record.

APPLICATION FOR LICENSE

13927

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I Connie Berg
WE Crystal Little League
.....
4702 Douglas Drive
.....
Crystal, MN 55429
.....

Fee, \$..... Exempt
.....
New Renewal..... XX
Telephone..... 533-0277
.....

enclose the sum of..... (EXEMPT) DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Crystal Little League hereby make application to

operate Concession Stand at Moore Field, 48th & Douglas Drive
.....

for the period.. April 1st through August 20 subject to all
conditions and provisions of said Ordinance.

City Use Only
.....
.....
.....

X Connie R. Berg
PRINT SIGNER'S NAME

X Connie R. Berg
Signature of Applicant

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____
DATE _____

RELIGIOUS AND CHARITABLE ORGANIZATIONS
PERMIT APPLICATIONS

ORGANIZATION'S NAME GREENPEACE ACTION
ORGANIZATION'S ADDRESS 2637 NICOLET AV S, MINNEAPOLIS MN 55408
APPLICANT'S NAME JACQUELINE HUNT PHONE NO. 874-0320
APPLICANT'S ADDRESS 2621 PILLSBURY, MINNEAPOLIS 55408
LOCAL ADDRESS 2637 NICOLET, Mpls 55408

NAMES AND ADDRESSES OF OFFICERS AND DIRECTORS OF THE ORGANIZATION:

EXECUTIVE DIRECTOR - PETER BATHOUTH, 1436 U ST NW, WASHINGTON DC 20009
PRESIDENT - EMELDA SAWADOR, 1436 U ST NW, WASHINGTON DC 20009
SEC. / TREAS. - CYNTHIA MOORE, 1436 U ST NW, WASHINGTON DC 20009
DIRECTOR, GREENPEACE ACTION MINNESOTA - JACQUELINE HUNT
2637 NICOLET AV S, MINNEAPOLIS MN 55408

SOLICITATION IS TO BE CARRIED ON (Date) 4-5-89 4-30-89
(From) (To)

IS ANY COMMISSION, FEE, WAGE OR EMOLUMENT GOING TO BE EXPENDED IN CONNECTION WITH SUCH SOLICITATION? YES. 25% of funds raised over \$100

IF THE ANSWER IS YES, WHAT IS THE AMOUNT THEREOF? per night per individual con-

IF PERMIT IS ISSUED, YOUR ORGANIZATION, ASSOCIATION OR CORPORATION SHALL FURNISH ALL OF ITS MEMBERS, AGENTS OR REPRESENTATIVES CONDUCTING SOLICITATION CREDENTIALS IN WRITING STATING THE NAME OF THE ORGANIZATION, NAME OF AGENT AND PURPOSE OF SOLICITATION.

ATTACH A LIST OF NAMES, ADDRESSES, AND PHONE NUMBERS OF SOLICITORS.

SIGN THE FOLLOWING STATEMENT:

I AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.

APPROVED:

Jacqueline L. Hunt
SIGNATURE OF APPLICANT

CITY CLERK

JACQUELINE L. HUNT
PRINT NAME OF APPLICANT

DATE

3-17-89
DATE

POLICE DEPT

James T. Mossey
3-29-89

DATE

CRYSTAL POLICE DEPARTMENT
4141 Douglas Drive North
Crystal, MN 55422
533-8421

SUPPLEMENTAL INVESTIGATION REPORT

OFFENSE: CHARITABLE ORGANIZATION PERMIT INVESTIGATION

COMPLAINANT: INVESTIGATOR DAN DRAKE

ADDRESS: 4141 DOUGLAS DRIVE

PHONE: 537-8421

DATE: 3-27-89

TIME: 1630

OFFICER: DRAKE/ee

I checked the following organizations for references concerning the Green Peace Action Charitable Organization's permit:

1. The State Attorney General's Office stated that they were on file and that they had no adverse complaints about the organization;
2. The Minnesota Charitable Organizations Association. This organization also had no adverse complaints on file;
3. The Better Business Bureau had no record of this organization;

I checked the applicant, Jacqueline Hunt and found her record clear.

This information will be forwarded to the Chief of Police, James Mossey.

March 20, 1989

City Clerk
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear City Clerk:

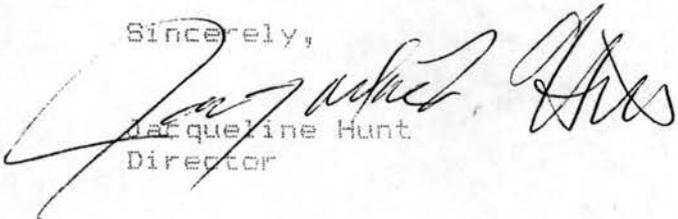
I have enclosed the completed application for charitable organizations permits. I hope that it will meet your standards for approval. I have included a list of our current employees, with addresses, Social Security numbers, and dates of birth. Many of them do not have phones, and all can be reached through me here at the Greenpeace Action office.

I have also enclosed a copy of our articles of incorporation for your records.

As always, we have instructed our canvassers to be polite and courteous, and to refrain from visiting homes displaying "No Soliciting" signs. We would like to canvass weekday evenings from 5-9pm and Saturday afternoons from 1-5pm during the month of April.

If you have any questions or require any further information, please call me or John Lofy at 874-0320. Also, should any complaints arise about any of our canvassers, please contact us. Thanks!

Sincerely,


Jacqueline Hunt
Director

1598128

ARTICLES OF INCORPORATION
OF
GREENPEACE ACTION

OCT. 9 1967

I.

The name of this corporation is Greenpeace Action.

II.

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public purposes.

B. The specific purpose of this corporation is to promote and advocate the protection and preservation of the environment.

C. Notwithstanding any of the above statements of purposes and powers, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the specific purpose of this corporation.

III.

The name and address in the State of California of this corporation's initial agent for service of process are: Richard Dillman, 435 Utah Street, No. 4, San Francisco, California 94110.

IV.

The property of this corporation is irrevocably dedicated to civic league or social welfare purposes, and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member hereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation, or corporation organized

P

and operated exclusively for civic league or social welfare purposes and that has established its tax-exempt status under Section 501(c)(4) of the Internal Revenue Code.

DATED: 9/21/87


(Signature of Incorporator)

Peter Bahouth
(Typed Name of Incorporator)

I hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.


(Signature of Incorporator)

Internal Revenue Service
District Director

Department of the Treasury

31 HOPKINS PLAZA
BALTIMORE, MD 21201

Date: DEC 02 1988

GREENPEACE ACTION
1611 CONNECTICUT AVE NW 2ND FLOOR
WASHINGTON, DC 20009

Employer Identification Number:
52-1541501

Contact Person:
MS. D. PHEARS

Contact Telephone Number:
(301) 962-9423

Internal Revenue Code
Section 501(c)(4)

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Caveat Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under the provisions of the Internal Revenue Code section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

The heading of this letter indicates whether you must file Form 990, Return of Organization Exempt from Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law provides for a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay. This penalty may also be charged if a return is not complete. So please make sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 514 of the Code.

Letter 948(80/86)

GREENPEACE ACTION

If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If the heading of this letter indicates that a caveat applies, the caveat below or on the enclosure is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

cc: State Officials of (DC)



HUBERT H. HUMPHREY, III
ATTORNEY GENERAL

STATE OF MINNESOTA
OFFICE OF THE ATTORNEY GENERAL
ST. PAUL 55155

December 12, 1988

ADDRESS REPLY TO:
340 BREMER TOWER
SEVENTH PL. AND MINNESOTA ST.
ST. PAUL, MN 55101
TELEPHONE:
Charities (612) 297-4613
Res. Utilities (612) 296-6504

John J. Mitchell
Greenpeace Action
1436 "U" Street North West
Washington, DC 20009

Re: Greenpeace Action

Dear Sir or Madam:

This office has received and reviewed the registration materials for the above-referenced charitable organization. All materials have been properly filed as required. Consequently, your organization is currently registered with the Attorney General pursuant to Minn. Stat. ch. 309.

Since many grant making organizations and foundations require evidence of registration with this office, we suggest that you retain this letter in your files.

Six months after the close of the organization's fiscal year, the charity's annual report and financial statement will be due.

Very truly yours,

A handwritten signature in cursive script that reads "Anne M. Henseler".

ANNE M. HENSELER
Legal Assistant

Charities Division
Telephone: (612) 296-6172

AMH:chh

GREENPEACE ACTION CANVASSERS

William Michael Busse
2386 Stewart
St. Paul, MN
2/25/65
SS#469-90-3174

Lisa Lynne Faustino
2913 17th Ave. S.
Minneapolis, MN
12/17/56
SS#252-04-9534

Joseph Robert Foss
8358 Knollwood Dr.
Moundsvew, MN
7/3/69
MN DL#F200-441-745-579

Jacqueline Louise Hunt
2621 Pillsbury #1
Minneapolis, MN
3/18/64
SS#477-92-5191
MN DL#H530-356-549-204

Leslie Johnson
315 W. 15th St
Minneapolis, MN
8/28/63
SS#471-90-8690

Annemarie Margaret Lealos
1916 3rd Ave. S.
Minneapolis, MN
9/15/49
SS#472-60-6461

Annette Loyal Odren
4843 4th Ave. S.
Minneapolis, MN
8/17/59
SS#470-80-1011

Kenneth Coleman Pentel
1530 S. 6th St.

Susan Mikol Linn
1057 Hague
St. Paul, MN
11/8/69
SS#476-68-3977

John Charles Lofy
3101 12th Ave. S.
Minneapolis, MN
11/16/66
SS#475-96-4886
MN DL#L100-429-115-878

David Michael Long
2545 Pillsbury Av.S
Minneapolis, MN
9/8/66
SS#469-72-1544

Timothy Lee Madsen
11 E. 37th St. #4
Minneapolis, MN
2/26/57
SS#473-64-6791

Sean Liam Mulloy
5520 Columbus Av.S.
Minneapolis, MN
2/10/65
SS#473-88-6616

Russell Niederhauser
RR 1
Marshalltown, IA
10/31/47
SS#478-58-4864

Philip Nyhus
2017 28th Av. S.
Minneapolis, MN
1/11/67
SS#388-84-9139

Jacqueline Dawn Starbird
2848 Irving Av. S.
Minneapolis, MN
8/29/66
SS#350-64-9904

David Andrew Strong
1111 W. 60th St.

Minneapolis, MN
3/7/61
SS#472-64-8555

John Thacker Perkins
215 W. 26th St.
Minneapolis, MN
1/14/65

Susan Gwen Ritter
22220 Pleasant Av. S
Minneapolis, MN
8/3/67
SS#137-66-0342

George Edry Schooley
4537 Brunswick Ave. N
Crystal, MN
8/9/65
SS#477-74-7185

Phil Puerling
525 Cedar Avenue
Minneapolis, MN
10/21/68
SS#391-96-6030

Minneapolis, MN
4/15/69
SS#469-86-2418

Jennifer Lee Reinhart
5144 18th Av. S.
Minneapolis, MN
1/30/69

John Delaney
1053 25th Ave. SE
Minneapolis, MN
8/19/63
SS#477-88-6323
MN DL#D450-429-149-648

Ole Gram
2243 NE Pierce ST.
Minneapolis, MN

MINNESOTA DEPARTMENT OF REVENUE
 GAMING DIVISION
 Mail Station 3315
 St. Paul MN 55146-3315

ONE DAY OFF-SITE
 LAWFUL GAMBLING APPLICATION

- A licensed organization may, upon approval of this application, conduct gambling on a premises other than a licensed site one day per calendar year for not more than 12 hours.
- If there are fewer than 60 days between the date that the city/county signs the application and the date of the off-site gambling, include a waiver from the city/county waiving its 60-day disapproval period.
- **Print clearly or type. Attach a copy of the lease for the off-site premises.**
- After review, the application will be returned to the organization with approval or denial indicated below.

Organization <i>LIONS Club of Crystal</i>		License No. <i>B - 01668 - 003</i>	
Address (street or P.O. box number) <i>6315-55th Ave - NW - #215</i>			
City <i>CRYSTAL</i>	State <i>MN</i>	Zip Code <i>55428</i>	Phone <i>1617 537-5064</i>

OFF-SITE INFORMATION

1. Name of premises where off-site lawful gambling will be conducted <i>Becker Park</i>			
2. Address of off-site premises <i>Best Lk. Rd + Douglas Dr.</i>		City or township <i>CRYSTAL</i>	State Zip Code <i>MN 55428</i>
3. Date of one-day event <i>JULY 29th 1989 (SAT)</i>			
4. Has your organization conducted off-site gambling this year? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			If YES, give date of event
5. Attach a lease for the one day off-site lawful gambling. <i>No Lease Required, IT is in CONJUNCTION WITH CIVIC & COMMUNITY CELEBRATION</i>			
6. Name of chief executive officer (please print) <i>ERENST KLINGER</i>		Signature <i>Ernest C. Klinger</i>	

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and, if approved, will become effective 60 days from the date of receipt (noted below) unless a resolution of the local governing body is passed that specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date. The city or county may choose to waive the 60-day acknowledgement period by resolution. Attach the written waiver to this request.

7. Name of city or county (local governing body) <i>City of Crystal</i>		
8. Signature of person receiving application <i>Darlene J. George</i>	Title <i>City Clerk</i>	Date received <i>March 30, 1989</i>
If site is located within a township, items 9 and 10 must be completed in addition to the county signature.		
9. Name of township		
10. Signature of person receiving application	Title	

FOR BOARD USE ONLY

Approved Denied

Executive Secretary
 Charitable Gambling Control Board

Date



Charitable Gambling Control Board
 Rm N-475 Griggs-Midway Bldg.
 1821 University Ave.
 St. Paul, MN 55104-3383
 (612) 642-0555

For Board Use Only

Paid Amt: _____

Check No. _____

Date: _____

GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: A-00155-001		EFF. DATE: 07/01/88	AMOUNT OF FEE: \$100.00
1. Applicant—Legal Name of Organization VFW POST 494 CRYSTAL		2. Street Address 5222 56 Ave N	
3. City, State, Zip Crystal, MN 55429		4. County Hennepin	5. Business Phone (612) 537-9914
6. Name of Chief Executive Officer Richard Hendrickson		7. Business Phone (612) 566-2068	
8. Name of Treasurer or Person Who Accounts for Revenues D. L. Gagnon		9. Business Phone (612) 533-0567	
10. Name of Gambling Manager Harold Lemke		11. Bond Number 51 072393	12. Business Phone (612) 537-0852
13. Name of Establishment Where Gambling Will Take Place VFW Post 494 Crystal		14. County Hennepin	15. No. of Active Members 520
16. Lessor Name		17. Monthly Rent: \$0	

18. If Bingo will be conducted with this license, please specify days and times of Bingo.

Days	Times	Days	Times	Days	Times
Mondays	7:00PM-11:30PM				
Thursdays	7:00PM-11:30PM				

19. Has license ever been: Revoked Date: _____ Suspended Date: _____ Denied Date: _____

20. Have internal controls been submitted previously? Yes No (If "No," attach copy)

21. Has current lease been filed with the board? Yes No (If "No," attach copy) **N.A.**

22. Has current sketch been filed with the board? Yes No (If "No," attach copy) **N.A.**

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

OATH

I hereby declare that:

- I have read this application and all information submitted to the Board;
- All information submitted is true, accurate and complete;
- All other required information has been fully disclosed;
- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization VFW Post #494	Signature (Chief Executive Officer) <i>Richard Hendrickson</i>	Date 3/29/89	Title C.E.O. & Post Commander
---	---	------------------------	---

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective **30** days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within **30** days of the below noted date.

24. City/County Name (Local Governing Body) City of Crystal	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <i>Sarlene George</i>	25. Signature of Person Receiving Application
Title City Clerk	Title:
Date Received (this date begins 30 day period) 3-30-89	Township Name
Name of Person Delivering Application to Local Governing Body:	

DATE: March 29, 1989
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Light Rail Transit Preliminary Design

In June of 1988 the Hennepin County Regional Railroad Authority (HCRRA) adopted a Comprehensive Light Rail Transit (LRT) System Plan identifying a 20-year and Stage I layout. This plan defined general system characteristics in terms of service areas, track alignments, ridership projections, system operation and estimated costs.

Since adoption of the Comprehensive System Plan, the HCRRA has prepared preliminary design documents which further define specifics of the LRT proposal. On March 14, 1989 the HCRRA held a public hearing on the preliminary design to solicit input from affected residents and property owners. According to State Statute, Crystal has until the last week of April to approve or disapprove the preliminary design.

Although representatives of the HCRRA and BRW (County's Engineering Consultant) will be in attendance on Tuesday night to present the LRT preliminary design and answer questions, a review of the preliminary design documents, which were provided to the Council at a previous work session, is in order:

- The document, dated January 31, 1989, includes a brief background of the LRT process while providing a definition of the preliminary design plans and outlining the approval process. The need for City approval of final design plans is also noted as the next step in the process (pages 1 through 8).
- The layout of the Northwest Corridor is defined as following TH 55 from downtown Minneapolis to the Burlington Northern Railroad right-of-way where the route turns northward and follows the existing tracks through Golden Valley, Robbinsdale, Crystal and Brooklyn Park. While a number of alternatives are listed, LRT will be operated on a separate track adjacent to the railway line and powered by an overhead electric cable system (pages 9 through 15).
- A number of bridges and support structures are proposed. The only one in Crystal involves a bridge which will raise the LRT route over the existing Soo Line tracks just north of Corvallis Avenue (pages 16 and 24).

Jerry Dulgar
March 29, 1989
Page 2

- Station locations and facilities are outlined on pages 25 through 27. Two possible sites are described for Crystal although only one will be developed in the final design. Conceptual layouts are included in Appendix A for a Bass Lake Road and Corvallis Avenue Station.
- A description of street system interface with the LRT proposal is outlined on pages 28 through 30. The need for additional railroad signals and gates along with new traffic signals is listed in Table 4.
- A description of coordination with the railroads and of the LRT yard and shop area is included on pages 31 through 35.
- The final section of the preliminary design involves the operating plan. Listed on pages 36 through 44 is a general description of system vehicles, platforms, speed limits, controls, service assumptions and patronage projections.

As stated previously, at this time the County is requesting approval of the preliminary design plans for the Northwest Corridor of LRT. Since Crystal still must approve the final design plans, this office is recommending approval of the preliminary design while listing all items the City expects resolved or addressed as the final design is prepared.

At a minimum, conditions of approval should include the following:

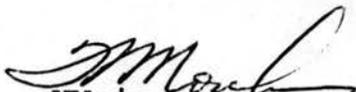
- 1) Mitigation of noise and sight impacts of LRT on adjacent residential property must be addressed to protect the current use and value of said property.
- 2) Given the vehicle speeds and headways noted, pedestrian movements shall be protected along the entire length of the LRT system and not just at street crossings.
- 3) Design work on the Bass Lake Road Station should continue as Crystal's first preference to determine if traffic concerns and conflicts with the adjacent residential neighborhood can be resolved. The Corvallis Avenue Station should be maintained, however, as a back-up site.

Jerry Dulgar
March 29, 1989
Page 3

- 4) Extension of the Northwest Corridor further into Brooklyn Park should be reconsidered as a part of Stage I to enlarge the service area and provide improved connection with major vehicular corridors to the north. Additionally, relocation of the 63rd Avenue Station should be considered to increase the spacing between stations.
- 5) The bridge over the Soo Line Railroad shall be designed to protect the storm water quantity and quality features of the wetland area directly to the east of the LRT route.
- 6) The 36th Avenue Station should be deleted from Stage I because of size and access limitations. Reevaluation of a station at this intersection could be considered at a later date based on system operation and demand.
- 7) The recommended financing package as included in the Comprehensive System Plan (copy attached) shall be updated and presented with the final design as the financing plan will directly impact all Hennepin County municipalities.

While County representatives are present, several questions in addition to those included in the above conditions need to be addressed. First, a timetable for final design plan preparation and completion of the Environmental Impact Statement process should be requested. Secondly, the County/City process regarding station site design and land acquisition should be defined.

As a final note, I would remind the Council that action does not need to be completed at Tuesday's meeting. It is recommended the final conditions of approval (or denial) be referred to staff; so a resolution can be prepared for consideration on April 18.


WM:jrs

CITY OF CRYSTAL
PUBLIC HEARING NOTICE
LIGHT RAIL TRANSIT

A public hearing will be held by the Crystal City Council on April 4, 1989, at 7:00 p.m. in the City Hall Chambers to consider the Light Rail Transit (LRT) Preliminary Design Plans for the Northwest Corridor as designed and approved by the Hennepin County Regional Railroad Authority. The preliminary design documents provide information on the LRT approval process, track alignment, street system interface, railroad coordination, yard and shop area and operating system. All those wishing to be heard on this matter are invited to attend.

BY ORDER OF THE CITY COUNCIL
CITY OF CRYSTAL
DARLENE GEORGE, CITY CLERK

Published in the Crystal-Robbinsdale Post News: 3/22/89 &
3/29/89



HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY

A-2307 Government Center, Minneapolis, MN. 55487-0237 612/348-4077

DATE: February 3, 1989
TO: Bill Monk
FROM: Ken Stevens
RE: Submission of Northwest Corridor LRT Preliminary Design Plans for
Municipal Approval

On Tuesday, January 31, the Hennepin County Regional Railroad Authority approved the distribution of LRT Preliminary Design for the Northwest Corridor to the affected municipalities. Your packet of copies is enclosed.

The HCRRA has scheduled a public hearing for March 14, 2:00 p.m., in Commissioners Meeting Room, A-2400, Hennepin County Government Center. Within 45 days of the HCRRA public hearing, the City must approve or disprove the plans. In addition, each affected municipality is required to hold a public hearing on the preliminary design plans.

The HCRRA will provide representation and technical assistance for the municipal public hearings upon request. We are also available for any additional information and assistance you may desire.

Please contact Janelle Rinke, BRW, at 370-0700 with any questions.

Thank you for your cooperation.

KS/1p

Attachments

cc: Janelle Rinke
Dick Thayer
Dick Wolsfeld
Gary Orlich
Scott Wende
Lary Gardner

BOARD OF COMMISSIONERS

Sam S. Sivanich
Chairman

Mark Andrew
Vice Chairman

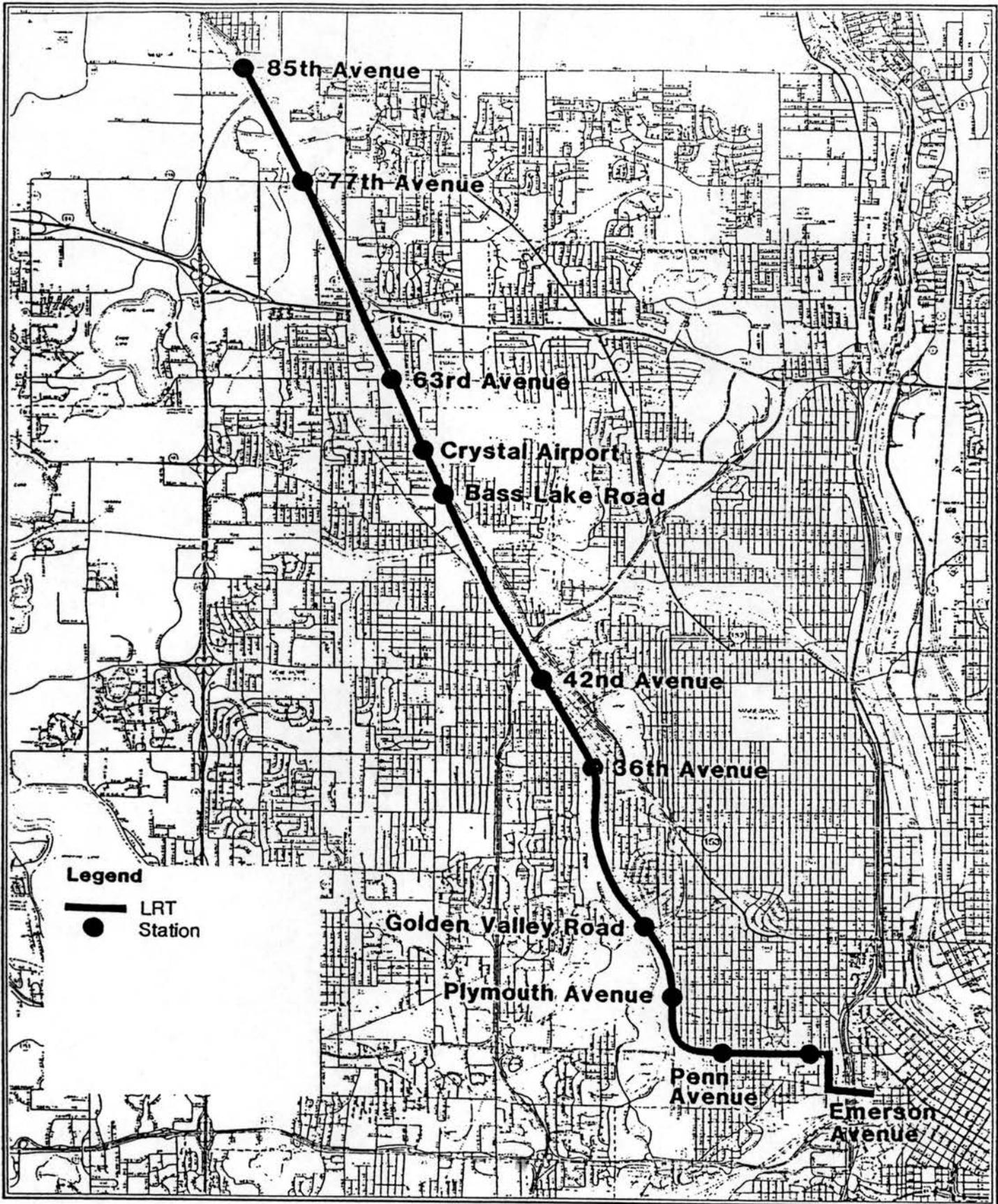
John E. Derus
Treasurer

Tad Jude
Secretary

Jeff Spartz

Randy Johnson

John Keefe



HCRRA
Harrison County Regional Rail Authority

Comprehensive
LRT System Plan



Northwest
Corridor

Recommended LRT
Route

Figure 1

**TABLE 6
RECOMMENDED LRT FINANCING PACKAGE**

Revenue Source	Rate	Assumptions	Yield Between 1989 - 2016 in Inflated Dollars (millions)	Bond Issue(s) Supported by Revenue Source (millions)	Estimated Percent of Capital Cost Coverage
Property Tax	1 mill	4% inflation	\$480	\$218	44%
Motor Vehicle Excise Tax	6%	30% of MVET to MnDOT 30% of Metro Share 2% inflation	\$155	\$70	14%
Tax Increment Financing		Value of property covered grows from \$5-\$75 million	\$71	\$32	6%
Other Sources	NA	4% inflation	\$390	\$177	36%
TOTAL			\$1,096	\$497	100%

NOTE: The total yield is \$1,096 million which allows the payment of the principal and interest on \$497 million bonds issued over an eight-year period with an eight percent average coupon.

*From - LRT Comprehensive
Systems Plan*

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Human Relations COMMISSION

Name John C. Luzaich Address 5724 Nevada av. N. 55428
Zip #

Phone (home) 536-8751 (Office) 574-7882

Resident of Crystal Since (year) 1989

Occupation collections Employer Health One corp.

Education: (please indicate highest grade completed or highest degree and major course of study) BFA - New York University, Public Speaking/theater

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)

- United Way coordinator at Health One
- serve on the district 281 superintendent's
citizen advisory council
- chairman of the districts' chapter one citizen advisory committee

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Date Submitted: March 21, 1989.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

MEMORANDUM

DATE: March 28, 1989

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Environmental Quality Commission
Staff Liaison

SUBJECT: Nomination to Long Range Planning Commission

At their March 16, 1989 meeting the Environmental Quality Commission nominated Diane Christopher as their representative to the Long Range Planning Commission. Ms. Christopher would be replacing Hugh Munns, who resigned from the Environmental Quality Commission this past January. She has been a commission member for over two years and is also active in the League of Women Voters and the PTA.

It is my understanding that the City Council must approve the Environmental Quality Commission's nomination. I will place this item on the April 4 City Council meeting agenda for their consideration.

kg

DATE: March 31, 1989

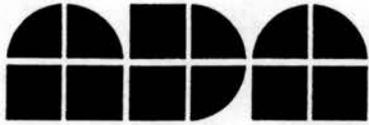
MEMO TO: Jerry Dulgar, City Manager

FROM: Edward C. Brandeen, Park & Recreation Director *ECB*

SUBJECT: Little League Field Usage During Construction of
the Crystal Community Center

Mr. Curt Dale of Anderson Dale Architects has outlined the following Little League field usage during construction of the Crystal Community Center.

1. **Northeast field** (nearest pool) - outside of construction area, therefore can use all summer.
2. **Southeast field** - will have to vacate this field July 15. This will be the site of the new major field.
3. **West field** or largest field facing Douglas Drive - Mr. Dale informed me that bids will be approved at the June 6 City Council meeting. The contractor will move onto the site approximately a week to 10 days later; therefore, Little League should vacate this field by June 15.



Anderson Dale Architects, Inc.
2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

Memorandum

Date: 30 March 1989
To: Ed Brandeen
By: Kurt Dale
Project: Crystal Community Center
Comm. No. 142.02.01
Subject: Existing baseball fields:

As per our conversation yesterday, I would estimate that the demolition of the western ball field would begin approximately June 15. The southern field could be postponed until approximately July 15.

This would allow the necessary room as construction progresses.

cc: Jerry Dulgar, Bill Monk



Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

PROPOSED SCHEDULE
CRYSTAL COMMUNITY CENTER
APRIL 1, 1989

May 9, 1989	Issue the construction documents for bidding
June 1, 1989	Receive bids
June 6, 1989	Council meeting. Review bids and award contract for construction
June 7-9	Begin preparation of contracts, issue notice to proceed.
June 12, 1989	Contractor mobilization/begin construction City removes fence from west ball field
June 15, 1989	Demolition of west ballfield, begin underground utilities, begin excavation.
July 15, 1989	City removes fence from south ballfield Contractor begins demolition of south ballfield
October 30 - November 10, 1989	Complete the building enclosure. Complete the parking lots and paving.
February 1, 1990	Substantial building completion/occupancy Construction Inspection and punch list
Spring 1990	Complete landscape work as weather permits Final inspection and punchlist review.

Where is the referendum question on the ballot?

The referendum is the last item on the ballot.

How will it read?

"Shall the City of Crystal issue and sell its general obligation bonds in an amount not to exceed \$2,000,000 to provide funds to finance the acquisition, betterment and construction of a new community center building?"

Where can I get more information?

There will be four community meetings for the citizens of Crystal:

Monday, October 24
John T. Irving Fire Station
5354 Douglas Drive

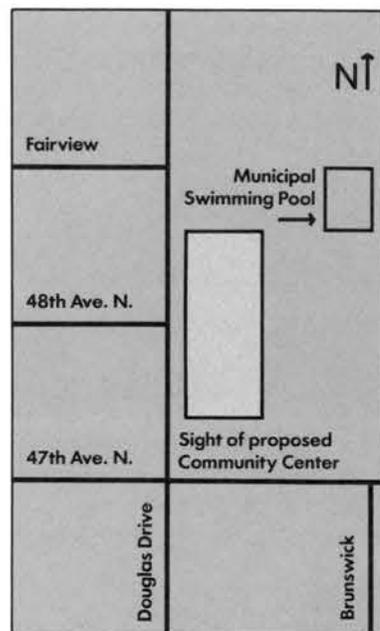
Wednesday, October 26
Crystal City Hall
4141 Douglas Drive

Tuesday, November 1
Olivet Baptist Church
3415 Louisiana Avenue
(tentative location)

Wednesday, November 2
Crystal City Hall
4141 Douglas Drive

All meetings will begin at 7 p.m.

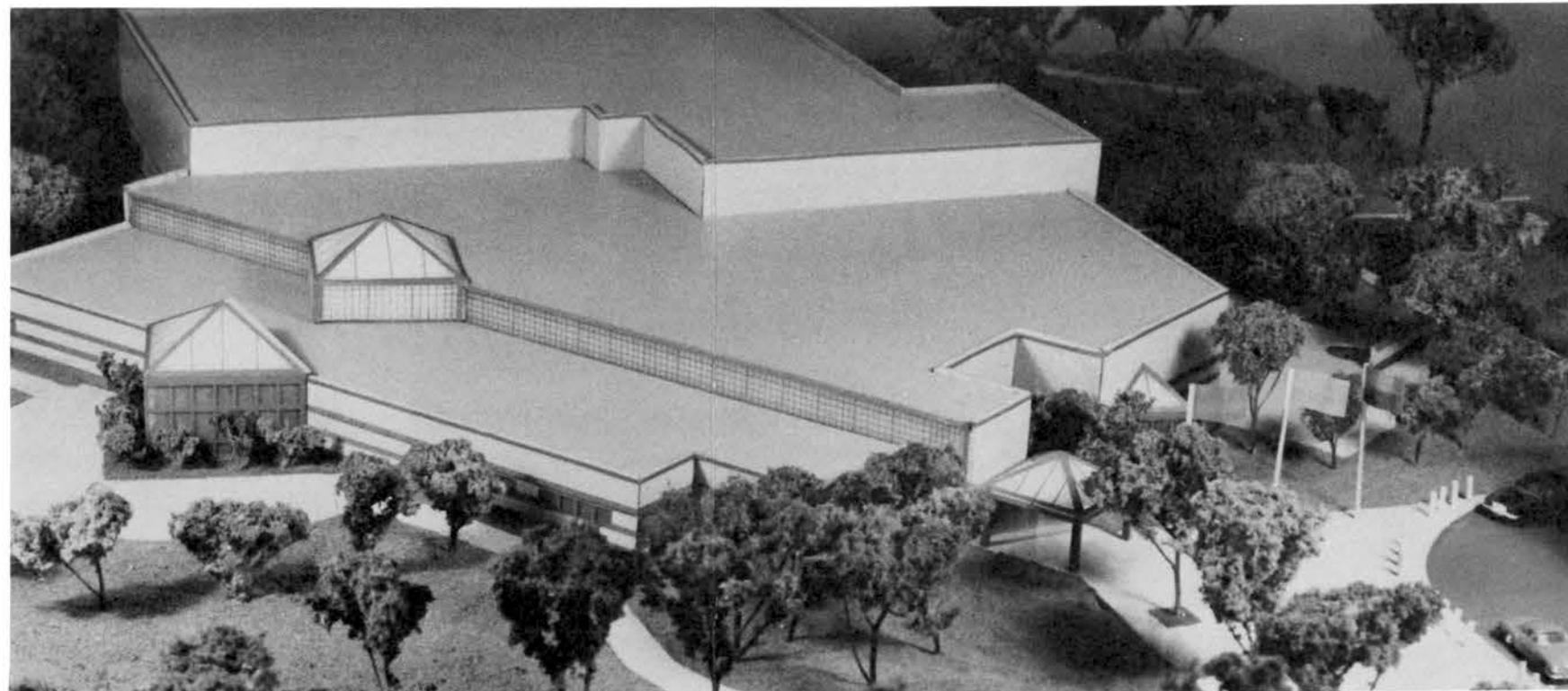
(This brochure is paid for by the City of Crystal as a public information service)



On November 8,

Crystal residents will vote on a proposal to build a 31,518 square-foot community center. The community center will house a new senior center, athletic and meeting facilities.

Here's what Crystal citizens are asking about the proposed community center:



CRYSTAL
Community Center

Why build a new community center?

Crystal's only existing community center at the former Thorson school was closed in June 1988. The city decided not to continue leasing Thorson because of excessive up-keep and remodeling costs, estimated to reach \$1 million within three years.

Thorson housed several city sponsored programs for a wide range of age groups including the senior center, congregate dining, Park and Recreation department sponsored instructional classes and sports leagues for all age groups. Several local civic groups also used Thorson as their meeting location.

An October 1987 space-needs study by Anderson Dale Architects concluded that the number of people and programs would outgrow the space available at Thorson, even with remodeling. In addition, School District 281 could have terminated the lease at any time, leaving citizens with no alternative.

How will the community benefit?

1. Space for Crystal's senior citizens
2. Focal point for the community
3. Group meeting space
4. New space for residents' leisure and recreational activities such as concerts, plays, arts and athletic events
5. Centrally located and a source of community pride

Where would the new community center be located?

The center would be centrally located in Crystal at Fairview Avenue and Douglas Drive. Near the Municipal Swimming Pool and the Little League fields, the community center would be the focal point of a 15-acre community recreation site.

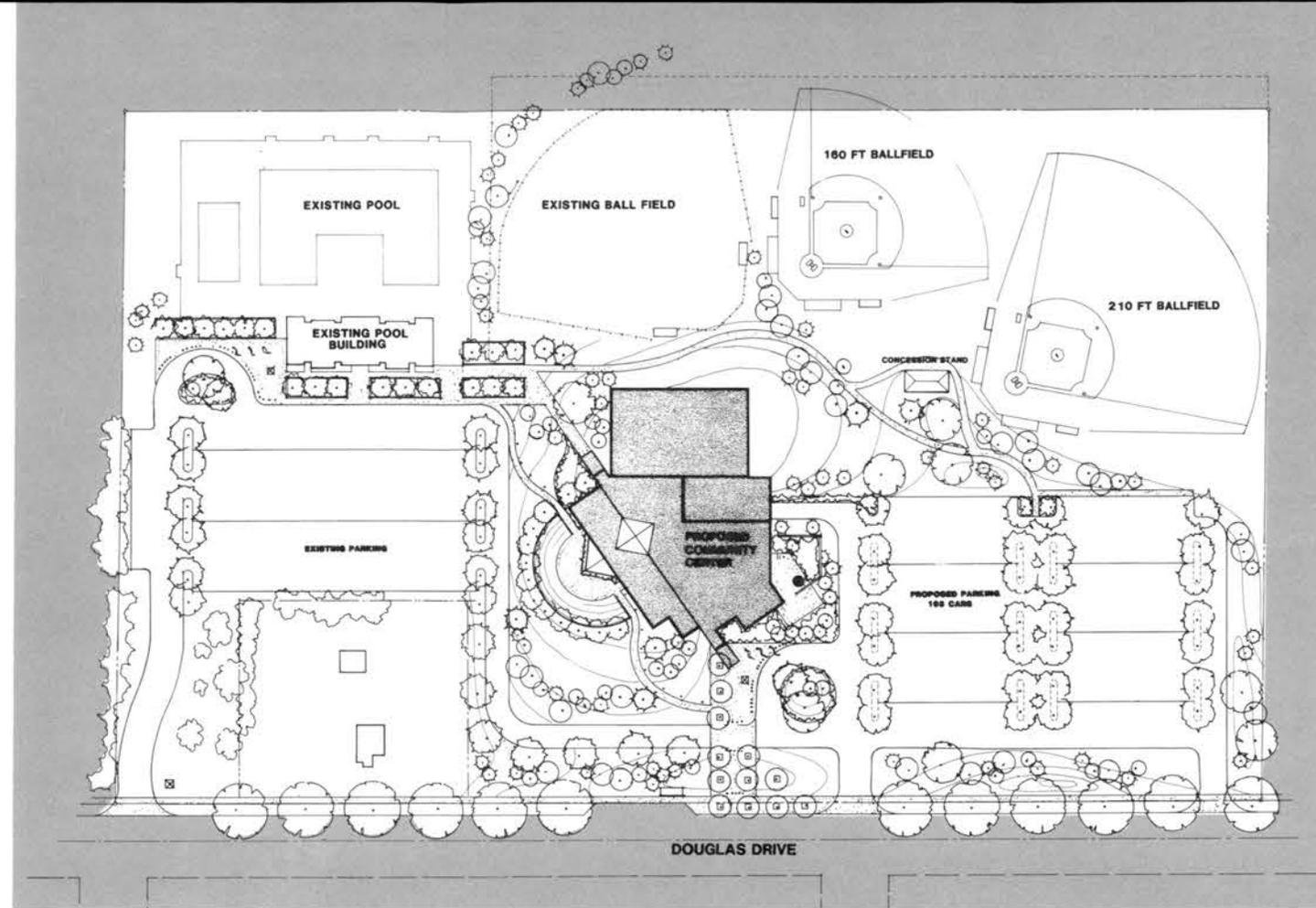
What would the community center contain?

Major aspects of the proposed center include a senior activities area, meeting facilities, full-size gymnasium, locker rooms, kitchen, crafts space, game room, child care spaces, the Parks and Recreation Department offices and parking for 190 cars. In addition, the three Little League fields would be reconstructed and a concession stand would be constructed.

The versatility of the center would provide Crystal residents

with a wide range of services including:

- ★ A stage for productions, concerts, speakers, large group meetings, classes and social gatherings with seating for 700 people.
- ★ A double-entry kitchen that can serve the 90-seat congregate dining area and the gymnasium, seating 500 for larger functions.
- ★ A full-size gym with floor-to-ceiling dividing panels enabling activities such as two volleyball games or two youth basketball



games to run simultaneously. Space includes locker room and storage areas.

- ★ Meeting rooms and activity areas for organizations such as Crystal's Senior Group and other local civic and special interest groups.
- ★ Child care for Park and Recreation activities.
- ★ The center would be designed to enable expansion to occur if future needs arise.

How much would the center cost?

The 31,518 square-foot center with site improvements would cost approximately \$3.5 million. The bond issue is for \$2 million.

How would it be paid for?

Approximately \$1.5 million would be financed from the permanent improvement revolving (PIR) fund, an existing fund for improving city facilities. The remaining \$2 million would be financed by selling general obligation bonds. Issuing these bonds requires citizen approval by referendum.

Why not use existing schools as sites?

The city does not have control in scheduling nor does it have exclusive use or priority use of these facilities located within its boundaries. Four Crystal schools have been closed over the past several years creating a strain on the remaining available facilities which are also used by other cities. The city considered the purchase of Thorson Ele-

mentary school, however the cost of purchasing and renovating the 35 year old building would have been approximately \$2 million.

What does selling bonds entail?

Selling general obligation bonds is the traditional way of funding large municipal projects. Investors view bonds as long-term investments that are safe given the financial integrity of the municipality.

So what will it cost the taxpayer?

The amount individual Crystal homeowners and business would pay would be small. A Crystal homeowner, with a \$67,000 house, would pay slightly less than \$20 a year.

On November 8, what does a yes vote for the referendum mean?

That the community center would be built. The city would immediately begin issuing the general obligation bonds for financing and the architects would finalize plans.

When would construction start and when would the proposed community center be completed?

Construction would begin in June 1989 and the center would be open for use in the spring of 1990.

Does the city council support the referendum?

Yes. The city council voted unanimously to support the center.

DATE: March 29, 1989
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Elderly Housing Code Amendment

In checking back with the eight cities surveyed for a previous report to the Planning Commission, dated March 7, the following issues were consistently cited for situations involving elderly housing:

- Provisions for public involvement in housing projects have been dropped from municipal ordinances over the years due to difficulty experienced in defending public vs. private challenges from a land use perspective.
- Special provisions for the elderly are no longer common because of in-house enforcement problems regarding eligibility and land use difficulties anticipated with potential conversion to multi-family.

Based on the findings of this limited survey, there is a clear consensus that separate public and private categories should not be created in any housing district. The enforcement and conversion issues also raise questions in terms of Crystal's approach to elderly housing.

While the code amendment recommended by the Planning Commission involving a definition and density modification is still viable, staff has been seriously reviewing a second approach whereby all reference to elderly housing would be deleted from the Code. At the same time, the density bonus conditional use provisions of Section 515.27, Subd. 4 d) would be expanded to include additional amenities which are often included in elderly complexes.

Density in an R-0 Zoning District would be coupled with building and site amenities instead of a type of occupancy. The public/private and enforcement issues would be laid to rest while the conversion question would be addressed as the cumulative total of the density bonuses is calculated.

No matter what method is chosen to address elderly housing, overall density remains the pivotal issue. If the Council is inclined to set the density higher than 1 unit per 1800 square feet, the modified elderly approach as recommended by the Planning Commission should be used so a development contract can be executed and the conversion issue legally

Jerry Dulgar
Subject: Elderly Housing Code Amendment
March 29, 1989
Page 2

addressed. With a density in the range of 1 unit per 1800 to 2200 square feet, the density bonus approach is recommended as the conversion issue is less a factor.

Copies of proposed code amendments for both approaches discussed above are attached and may assist with consideration of this item.

WM:jrs

Encls

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO ZONING REGULATIONS:
AMENDING CRYSTAL CITY CODE SECTIONS 515.03 AND 515.15

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code is amended to read as follows:

Section 515.03, Subd. 71. Elderly (Senior Citizen) Housing. A ~~public agency owned or controlled~~ multiple dwelling building with open occupancy limited to persons over 60 years of age.

Section 515.15, Subd. 2. Lot Areas.

- d) Lot area per unit.
 - 4) All other districts
 - iii) Elderly (senior citizen) housing ~~1,250 square feet~~
1,500 square feet

Section 2. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11 and applies to proceedings initiated after its effective date. A proceeding enacted prior to the effective date of this ordinance may be concluded in the manner prescribed by the sections of the code amended by this ordinance.

First Reading:
Adopted:

Mayor

ATTEST:

City Clerk

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO ZONING REGULATIONS:
AMENDING CRYSTAL CITY CODE BY MODIFYING
SECTION 515.27 AND REPEALING PARTS OF SECTIONS
515.03, 515.09, 515.15 AND 515.27

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code is amended as follows:

Section 515.27, Subd. 4 d) Apartment Density Bonus.
~~Except for elderly housing, a maximum of 10 percent~~ reduction in square feet of lot area per unit for multiple family dwellings of 10 units or more as required in Sub-Section 515.15 of this Code based upon the following bonus features and square foot reduction factors:

Bonus Feature	Square Foot Reduction Per Unit
1) Type two construction	100 square feet
2) Elevator serving each floor	50 square feet
3) Transit service available within 300 feet of entrance	50 square feet
4) Two-thirds of the required fee free parking underground or within the principal structure (not including attached or detached garages)	150 square feet
5) Indoor recreation and social rooms equal to 25 square feet per unit or 750 square feet total, whichever is greater	50 square feet
6) Major outdoor recreational facilities such as swimming pools, tennis courts or similar facilities requiring a substantial investment equaling at minimum five percent of the construction cost of the principal structure	20 square feet
7) <u>The site of the principal use and its related parking is served by an arterial or collector street</u>	<u>75 square feet</u>

- 8) Useable open space as defined in Sub-Section 515.03, Subd. 175 of this Code is equal to at least 20 percent of the gross lot area 150 square feet
- 9) The site of the main entrance of the principal use is within 400 feet of commercial shopping development or adequate provision for access to such facilities is provided. 75 square feet

Section 2. Crystal City Code, Section 515.03, Subd. 71; 515.09, Subd. 8 o); 515.15, Subd. 2 d), 4) iii); 515.15, Subd. 5 c); and 515.27, Subd. 4 c) are hereby repealed. Nothing in this ordinance is to be construed to (i) affect the right, title or interest of a person in real property or (ii) modify, abrogate or impair the rights and obligations of the City or a person arising from the prior exercise of the City of its powers under the sections of the City Code repealed this ordinance.

Section 3. This ordinance is effective in accordance with Crystal City Code, Sub-Section 110.11 and applies to proceedings initiated after its effective date. A proceeding enacted prior to the effective date of this ordinance may be concluded in the manner prescribed by the sections of the code repealed by this ordinance.

First Reading:
Adopted:

Mayor

ATTEST:

City Clerk

DATE: March 16, 1989
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Elderly Housing Ordinance Amendment

The Crystal City Code currently requires elderly housing to be publicly owned or controlled in order to be eligible for a conditional use permit in the R-0 Zoning District which permits a density of 1 unit per 1,250 square feet of gross lot area. A developer who wishes to privately finance the construction and operation of a senior citizen complex has requested an ordinance amendment be considered to delete the public involvement provisions.

In reviewing this request the Planning Commission reviewed the following three different scenarios:

- 1) Delete the public involvement language from the elderly housing definition while reviewing the allowable minimum density of 1 unit per 1,250 square feet.
- 2) Leave public elderly projects unchanged in the Code and handle private senior complexes as a density bonus in the conditional use section of the R-0 Zoning District.
- 3) Handle private senior complexes as a standard apartment building in the R-4 Zoning District while reviewing the allowable density of 1 unit per 2,500 square feet. This option could include doing nothing.

Following considerable discussion the Planning Commission acted to recommend striking the public involvement language from the elderly housing definition in Section 515.03, Subd. 71 of the Zoning Code and increasing the minimum allowable density for elderly housing in Section 515.15, Subd. 2 d) 4) iii), from 1 unit per 1,250 square feet to 1 unit per 1,500 square feet. This recommendation was approved on a vote of 4 to 3.

Attached to assist in the Council's review is a copy of the introductory memorandum written to the Commission, dated February 8, along with a memo, dated March 7, more fully describing the density bonus option (#2).



WM:jrs

Encls

DATE: March 7, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: Zoning Code Amendment for Elderly Housing

Consistent with Commission direction, an amendment to City Code is listed below whereby private elderly housing projects would be handled as a standard apartment complex for which density bonuses are processed as a conditional use. Elderly housing with public involvement would continue to be handled as a separate conditional use category consistent with the current set up in the Code.

Section 515.27, Subd. 4 d) would be amended as follows:

- d) Apartment Density Bonus. Except for elderly housing as included in Subd. 4 c), a ~~maximum of ten percent~~ reduction in square feet of lot area per unit for multiple family dwellings of ten units or more as required in Sub-Section 515.15 of this Code based upon the following bonus features and square foot reduction factors:

<u>Bonus Feature</u>	<u>Square Foot Reduction Per Unit</u>
1) Type two construction	100 square feet
2) Elevator serving each floor	50 square feet
3) Transit service available within 300 feet of entrance	50 square feet
4) Two-thirds of the required fee free parking underground or within the principal structure (not including attached or detached garages)	150 square feet
5) Indoor recreation and social rooms equal to 25 square feet per unit or 750 square feet total, whichever is greater	50 square feet
6) Major outdoor recreational facilities such as swimming pools, tennis courts or similar facilities requiring a substantial investment equaling at minimum five percent of the construction cost of the principal structure	20 square feet

- 7) Privately financed and operated _____ square feet
elderly housing meeting the provi-
sions of Subd. 4 c) of this Code
Section.

While the square footage of the density bonus still needs to be determined, no other section of the City Code needs to be revised to formally differentiate between private and public elderly housing projects. A recap of how other nearby municipalities handle elderly housing is as follows:

Brooklyn Center -

Elderly Housing handled as multi-family residential with no special consideration. Highest residential density is 1 unit per 1,400 S.F.

Golden Valley -

Elderly housing handled as multi-family residential with no special provisions. Highest residential density is 1 unit per 1,600 S.F. with underground parking.

New Hope -

Elderly housing is handled as a special residential district but only within a specific part of town. Elderly housing density is 1 unit per 1,000 S.F. while the highest multi-family residential density is 1 unit per 3,000 S.F.

Robbinsdale -

Very similar to Crystal Code with elderly housing density allowed at 1 unit per 500 S.F. and highest multi-family residential at 1 unit per 1,500 S.F.

Fridley -

Elderly housing included as multi-family residential with no special consideration. Maximum residential density is 1 unit per 2,500 S.F.

Hopkins -

Elderly housing handled within residential district with maximum density at 1 unit per 1,000 S.F.

Brooklyn Park -

Elderly housing handled in multi-family residential district. Maximum residential density is 1 unit per 2,420 S.F.

Planning Commission

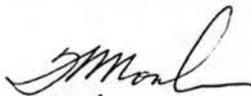
Subject: Zoning Code Amendment for Elderly Housing

March 7, 1989

Page 3

In terms of the enforcement issues in maintaining only occupancy by the elderly, the City Attorney has stated that use of a development contract can be employed within the current conditional use provisions. Such a contract can state occupancy requirements in a recordable manner and give the City some realistic enforcement authority.

I will be prepared to discuss the items listed above in detail on Monday night



WM:jrs

TO: Planning Commission
FROM: Bill Monk, City Engineer
DATE: February 8, 1989
RE: Elderly Housing Ordinance Amendment

According to Section 515.03, Subd. 71 of City Code, elderly (senior citizen) housing is defined as a public agency owned or controlled multiple dwelling building with open occupancy limited to persons over 60 years of age. City Code further dictates such a housing type is permitted as a conditional use only in an R-0, Residential Office, District pursuant to Section 515.27, Subd. 4 c) which lists 13 specific conditions.

The Code requirement that elderly housing be publicly owned or controlled has been questioned by a developer proposing to privately finance and operate a senior citizen complex in Crystal. To consider an ordinance amendment whereby the public involvement provisions would be dropped, a public hearing has been scheduled by the Planning Commission in accordance with requirements of Section 515.53 of City Code.

When Crystal's Zoning Code was prepared in the mid-1970's, elderly housing was routinely associated with public involvement which translated into rent subsidies and smaller unit sizes. With the move away from public involvement, market rental rates and more standard sized units have emerged. This change in the elderly market must be reviewed in terms of regulatory controls in our current City Code:

- At a minimum, 90% of the occupants must be 60 years of age or older.
- At least one enclosed parking space must be provided per unit with a second being shown available if needed (second stall is required in multi-family).
- Setbacks are the same for elderly as multiple residential, however, elderly shall provide a 20% open space minimum.
- Efficiency and one-bedroom units in elderly housing may be 12% smaller than similar type units in multi-family.
- Elderly unit density at 1,250 square feet per unit is twice that permitted for standard multi-family.

Re: Elderly Housing Ordinance Amendment
February 8, 1989
Page 2

These development controls are based on the belief that senior citizens represent a special segment of residents that have a lesser impact on many services and systems than other users. While the degree of impact may have changed over the years, there is no question this premise is still true today. The real question now is whether this special status and lesser impact is justification in and of itself whereby a developer may realize a significant density bonus.

In checking with neighboring municipalities, I have found it is not unusual for senior complexes to be granted some degree of density bonus. Further, public involvement is not a requirement in the situations I researched.

While the issues involved with elderly housing can be argued from many viewpoints, I have concluded that public involvement is not necessarily required as long as the following two points are adequately addressed on a site-by-site basis:

- 1) The site must be capable of handling a multi-family use in terms of compatibility with surrounding uses, consistency with long range land use plans, access and utilities. Proper zoning remains the cornerstone in any land use consideration.
- 2) A development agreement must be executed detailing elderly occupancy requirements and penalties for non-compliance. It is important to show that conversion of elderly complexes to multi-family residential apartments will not be permitted once the density bonus has been granted.

I do expect the full discussion on Monday night to offset the shortness of this report. I will be prepared to review issues associated with modifications to ordinance provisions regarding density, setbacks, open space and parking in detail.



WM:jrs

MEMORANDUM

DATE: March 27, 1989
TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator
SUBJECT: Revised Recycling Ordinance

The revisions which we requested the attorney's office to make have been completed on the recycling ordinance since it's first reading at the March 21, Council meeting. Those revisions include:

1. The term "water" bill has been changed to "Utility" bill.
2. The wording in section 606.05, Subd. 2 has been changed so that it clearly states that residents must pay for the recycling service, whether they recycle or not.
3. The penalty section was left unchanged so that it still gives the Health Department authority to enforce the anti-scavenging section should they run into a situation where they could tag a violator.
4. No additions have been made regarding the 6:30 a.m. set out requirement. Corrine Heine did not think that a provision was necessary regarding this requirement.

I find this revised recycling ordinance satisfactory and recommend that it be placed on the April 4, 1989 City Council Agenda for its second reading.

kg

LeFevere
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Drawz

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Association

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Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz
Mark J. Gergen
Julie A. Lawler
Janet J. Coleman
Stephen J. Bubul

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

March 23, 1989

Ms. Julie Jones
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Re: Recycling Ordinance

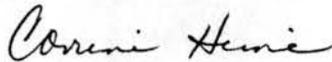
Dear Julie:

Enclosed is the revised recycling ordinance. The revisions we discussed are at subsection 606.05, subd. 2.

We also discussed a provision requiring owners to have their recyclables at the curb or alley by 6:30 a.m. on the day of pick up. After some thought, however, I don't think that provision is needed. Subsection 606.03 already allows the Recycling Authority to establish rules regarding the hours of collection and the manner in which recyclable materials must be prepared. If we have the set-out time up to the Recycling Authority rather than put it in the ordinance, we have more flexibility to change the time if needed.

Sincerely,

LeFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ



Corrine A. Heine

2331LT12.I48
Enclosure

cc: Jerry Dulgar
Dave Kennedy

ORDINANCE NO. 89-_____

The City of Crystal does ordain:

Section 1. Crystal City Code is amended by adding a new section to read as follows:

Section 606 - Recycling

606.01. Definitions. Subdivision 1. For purposes of this Section, the following terms have the meanings given them.

Subd. 2. "Carryout collection service" means the collection of recyclable materials accumulated in recycling containers from a location at a dwelling unit other than the location designated by the Recycling Authority for regular collection.

Subd. 3. "Dwelling unit" means a residential structure in the City that is designated by the Recycling Authority to receive recycling collection services.

Subd. 4. "Generator," "mixed municipal solid waste," "recyclable materials," and "recycling" have the meanings given those terms in Minnesota Statutes Section 115A.03, subds. 12, 21, 25a and 25b, respectively.

Subd. 5. "Recycling Authority" means the official designated by the city manager to perform the powers and duties of the Recycling Authority as provided in this section. The Recycling Authority may be the administrator of the Hennepin Recycling Group joint powers entity of which the City is a member.

Subd. 6. "Recycling container" means a receptacle designated by the Recycling Authority for the accumulation and collection of recyclable materials at a dwelling unit.

Subd. 7. "Recycling collection services" means the collection of recyclable materials accumulated in recycling containers from a location at a dwelling unit that is designated by the Recycling Authority for regular collection.

Subd. 8. "Recycling services" means recycling collection services, carryout collection services, and any other services provided to a dwelling unit in accordance with this Section.

606.03. Recycling Authority; Powers. The Recycling Authority is responsible for supervising and controlling the collection, removal, and disposal of recyclable materials from all dwelling units in the City. The Recycling Authority may contract with one or more collectors or haulers for the collection, removal and disposal of some or all types of recyclable materials from dwelling units. The Recycling Authority may adopt and enforce additional rules not inconsistent with this section as necessary for the collection, removal, and disposal of recyclable materials, including but not limited to rules governing the days and hours of collection, the types of recyclable materials to be collected, the manner in which generators must prepare recyclable materials for collection, the recycling containers to be used, and the location of recycling containers for collection. The rules of the Recycling Authority are not effective until approved by the Council.

606.05. Recycling rates; Billings. Subdivision 1. Rates. The Council may establish rates for recycling services from time to time by resolution. By resolution the Council may also charge the cost of recycling containers to owners or occupants of dwelling units as a recycling service.

Subd. 2. Billing. Each owner or occupant of a dwelling unit must pay the rates for recycling collection services, unless an exemption is obtained as provided in this Section. The rates for carryout collection services are payable by the owner or occupant of a dwelling unit who requests to receive the service according to the procedure established by the Recycling Authority. The amounts payable for recycling services will be shown as a separate charge on the utility bill for the dwelling unit and will be payable according to the same terms as those provided in this Code for utility bills.

606.07. Assessment of Unpaid Bills. On or before September 1st of each year, the City Clerk must list the total unpaid charges for recycling services against each lot or parcel to which they are attributable. The Council may then spread the charges against the property benefitted as a special assessment in the same manner as provided for current services by Minnesota Statutes, Section 429.101 and other pertinent statutes for certification to the Director of Property Taxation of Hennepin County and collection the following year along with the current taxes.

606.09. Rate Exemption. Subdivision 1. Exemption. A dwelling unit will not be billed for recycling collection services if the owner or occupant of the dwelling unit establishes that the recyclable materials generated at the dwelling unit are separated from mixed municipal solid waste by the generator, are separately collected, and are delivered to a final destination for reuse in their original form or for use in a manufacturing process.

Subd. 2. Application. Application for an exemption must be made by the owner or occupant of the dwelling unit to the Recycling Authority. The owner or occupant must produce evidence to the Recycling Authority of the amount, by weight and type, of recyclable materials that are separated, collected and delivered for reuse in their original form or for use in a manufacturing process. The Recycling Authority may establish additional reasonable criteria for determining when an exemption will be granted. The Recycling Authority's decision to grant or deny a request for exemption is final.

606.11. Ownership of Recyclable Materials; Scavenging Prohibited. Subdivision 1. Ownership. Recyclable materials are the property of the generator until collected by authorized City employees, collectors or haulers. Recyclable materials become the property of the City, authorized collector, or authorized hauler upon collection.

Subd. 2. No Scavenging. It is unlawful for a person, other than authorized employees

of the City, or authorized collectors or haulers to distribute, collect, remove or dispose of recyclable materials after the materials have been placed or deposited for collection.

Subd. 3. Penalty. A violation of this subsection is a misdemeanor and may be punished as provided in Chapter 115 of this Code. The Department of Health and Sanitation is authorized to enforce the provisions of this subsection.

606.13. To the extent that the provisions of this section are inconsistent with the provisions of section 605 of this Code, the provisions of this section govern.

Sec. 2. This ordinance is effective in accordance with Crystal Code, subsection 110.11.

Betty Herbes, Mayor

ATTEST:

Darlene George, City Clerk

This ordinance was published in the _____ on
the _____ day of _____, 1989.

a:0011or01.cah

MEMORANDUM

DATE: March 30, 1989
TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Recycling Coordinator
SUBJECT: Collection District Ordinance

Attached is the draft ordinance regarding refuse and collection districts for its first reading at the April 4 City Council meeting. The ordinance is drafted in a manner so that it can be used under an open hauling system or can easily be modified when the City goes to an organized garbage collection system.

The attorney's office has reminded us that other amendments will have to be made to the City ordinances before organized garbage collection begins.

kg

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Association

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Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

March 29, 1989

Ms. Julie Jones
City of Crystal
4141 Douglas Drive No.
Crystal, MN 55422

DELIVERED BY MESSENGER

Re: Collection District Ordinance

Dear Julie:

Enclosed as you requested is a draft ordinance regarding refuse and recycling collection districts. I drafted the ordinance so that it could be used under an open hauling system.

The ordinance could also be used with an organized hauling system, except for the last two sentences of subdivision 2. You would not want to have a penalty provision that could result in revoking the license of the only hauler in town.

You have a couple of choices: (1) Delete the last two sentences of subdivision 2. This will leave the ordinance toothless as far as open hauling is concerned. (2) Amend the ordinance when organized collection is implemented by deleting the last two sentences and perhaps setting a different penalty appropriate to the organized collection system. Keep in mind that organized collection will require other amendments to the City ordinances.

Please call me if you have comments or revisions.

Sincerely yours,

LeFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ



Corrine A. Heine
a:00111t01.cah
Enclosure
cc: ✓ Jerry Dulgar

ORDINANCE NO. 89-_____

The City of Crystal does ordain:

Section 1. Section 605 of Crystal City Code is amended by adding a new subsection to read as follows:

605.15. Collection Districts. Subdivision 1. Establishing Districts. At the direction of the Council by resolution, the city manager designee may establish geographic districts in part or all of the City for refuse or recycling collection and may designate specific days on which refuse or recycling collection may occur in each district. The city manager may establish different days of collection for residential, commercial, and industrial premises located in the same district. The authorizing resolution must set forth standards for the city manager to use in establishing collection district boundaries. By second resolution the Council may approve the collection districts and days of collection as established by the city manager.

Subd. 2. Collection within Districts. Where an approved collection district has been established, licensed refuse haulers must establish their regular collection routes and days of collection in a manner consistent with the approved collection district and specified days of collection. Violation of this subsection is grounds for revocation of the hauler's license. It is not a violation of this subsection to collect refuse or recyclable materials on a day other than the specified collection day, if the collection is for a missed pick up or is in a week in which a legal holiday occurs.

Sec. 2. This ordinance is effective in accordance with
Crystal Code, subsection 110.11.

Betty Herbes, Mayor

ATTEST:

Darlene George, City Clerk

This ordinance was published in the _____ on
the _____ day of _____, 1989.

a:001lor02.cah

HUMAN RELATIONS COMMISSION
March 27, 1989

Members Present: Lois Ehret, Arlene West, Linda Museus, Renee Werner.

Members Absent: Judy Rice, James Darmer, Bruce Kleeberger, Barbara McMahon.

Council Liaison Present: Garry Grimes.

1. Minutes from January 23 were approved, moved, seconded and passed.
2. Linda presented copies of letters sent to James Darmer and Judy Rice regarding absenteeism. Based on their lack of response, Lois motioned to recommend to the Council removal of James and Judy for lack of attendance. Arlene seconded.
Motion Carried.
3. Arlene questioned our inability to keep people on the commission. Linda discussed broadening our approach to "Human Relations." More community awareness would bring more enthusiasm on commission.
4. Linda will contact Judy about getting our proof of brochure back and Lois offered to review and possibly revise for printing. Renee will contact Bloomington and Edina Commissions in attempt to get copies of their brochures for ideas and comparisons for next meeting.
5. Linda announced that per By-Laws, elections of officers will be at the May meeting.
6. Garry Grimes inquired to Betty Herbes and Jerry Dulgar about getting a staff person for our commission. He will advise on progress.
7. Garry asked if anyone was interested in becoming a representative for the Northwest Hennepin Human Services Council. He will be forwarding brochures to us on its functions.

Meeting adjourned at 7:40 p.m.



5.

MEMO TO: Executive Board Members
MEMO FROM: Staff
MEMO DATE: March 1, 1989
SUBJECT: ADVISORY COMMISSION MEMBERSHIP, Agenda Item #5.

On November 4, 1988, the Executive Board approved a new plan for Advisory Commissioner recruitment and enrollment. The change in recruitment plans was from a year-long recruitment to a recruitment period from November to February. The purpose in this change was to get Advisory Commissioners on board early in the year so that they could actively participate in the CSSA process; to reduce the disruptions experienced in having new members at each meeting; and to encourage more group 'bonding' and cohesiveness which would hopefully enhance the retention rate. The recruitment would also help cities recognize the importance of posting the vacancies in certain months and more actively seek candidates those months of the year to fill positions.

We are currently approaching the end of the 1989 recruitment timeline. Attached are the current vacancies for the final recruitment efforts for this year.

BOARD ACTION REQUIRED: Recruitment if needed.

BROOKLYN CENTER
BROOKLYN PARK
CHAMPLIN

CORCORAN
CRYSTAL
DAYTON

GOLDEN VALLEY
HANOVER
HASSAN

MAPLE GROVE
NEW HOPE
OSSEO

PLYMOUTH
ROBBINSDALE
ROGERS

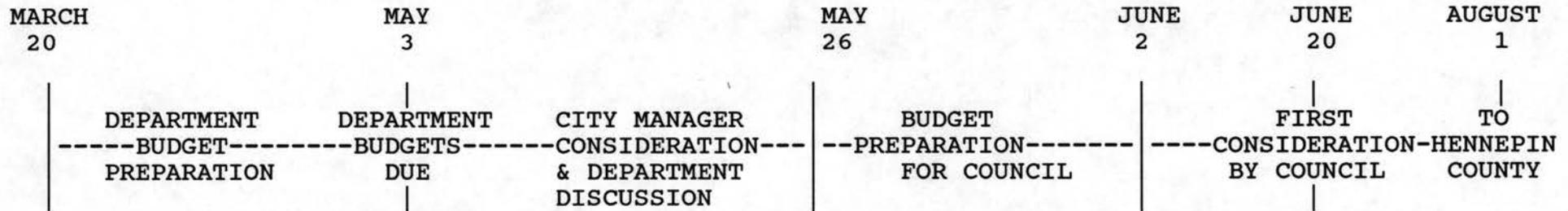
Based on Council records, the following municipalities have Advisory Commissioners newly appointed or have vacancies to be filled.

Please note that while terms are two years in length, some Commissioners are completing terms for former Commission members. This assists in maintaining staggered terms within each city.

When an appointment of new Commissioners or reappointment of current Commissioners is made, a City Council motion to that effect should be forwarded to the Council office.

BROOKLYN CENTER	- Myrtle Hall:	Appointed for 1/1/88 - 12/31/89 term.
	- John Casey:	Reappointed for 1/1/89 - 12/31/89 term.
BROOKLYN PARK	- Del Wilkinson:	Appointed for 1/1/89 - 12/31/90 term.
	- <u>Vacant:</u>	<u>Vacancy to be filled for</u> <u>1/1/89 - 12/31/90 term.</u>
CHAMPLIN	- Kathy Aswegan:	Reappointed for 1/1/89 - 12/31/89 term.
	- Linda Johnson:	Appointed for 1/1/88 - 12/31/89 term.
CORCORAN	- <u>Vacant:</u>	<u>Vacancy to be filled for</u> <u>1/1/88 - 12/31/89 term.</u>
CRYSTAL	- Martha Broberg- Harrison:	Appointed for 1/1/88 - 12/31/89 term.
	- <u>Vacant:</u>	<u>Vacancy to be filled for</u> <u>1/1/89 - 12/31/90 term.</u>
DAYTON	- <u>Vacant:</u>	<u>Vacancy to be filled for</u> <u>1/1/88 - 12/31/89 term.</u>

CITY OF CRYSTAL
1990
BUDGET PREPARATION SCHEDULE



RESOLUTION NO. 1988-273

ENABLING RESOLUTION ESTABLISHING AN
ECONOMIC DEVELOPMENT AUTHORITY UNDER
MINNESOTA STATUTES, SECTIONS 469.090 TO
469.108.

WHEREAS, Minnesota Statutes, Sections 469.090 to 469.108, authorizes cities to establish Economic Development Authorities ("EDA") with specified powers and obligations to promote and to provide incentives for economic development; and

WHEREAS, the City Council of the City of Brooklyn Park, Minnesota (the "City") has determined that it is in the best interest to establish an EDA in order to preserve and create jobs, enhance its tax base, and to promote the general welfare of the people of the City and to assume primary responsibility for development activities within the City; and

WHEREAS, the City has provided public notice and conducted a public hearing on October 24, 1988 concerning the establishment of an EDA and has fulfilled all other legal requirements for the establishment of an EDA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKLYN PARK:

1. An EDA with all of the powers, rights, duties, and obligations as set forth in Minnesota Statutes, Sections 469.090 to 469.108, and other law is hereby established in and for the City.
2. The EDA shall be governed by a board of seven (7) commissioners who shall be the members of the City Council and elected and qualified in the same manner as the members of the City Council.
3. Nothing shall prevent the City from modifying this enabling resolution to impose limits on the powers of the EDA or provide for other matters as authorized by Minnesota Statutes, Sections 469.090 to 469.108 or other law.

The foregoing resolution was introduced by Council Member Slack and duly seconded by Council Member Dix.
The following voted in favor of the resolution: Krautkremer, Marshall, Engh, Slack, Pearson, Gustafson and Dix.
The following voted against: None.
The following were absent: None.
Whereupon the resolution was adopted.

ADOPTED: OCTOBER 24, 1988



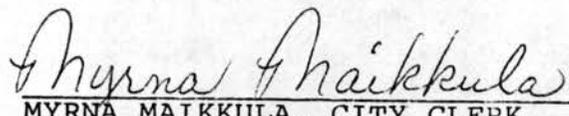
JAMES KRAUTKREMER, MAYOR

CERTIFICATE

STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF BROOKLYN PARK

I, the undersigned, being the duly qualified and acting Clerk of the City of Brooklyn Park, Minnesota, hereby certify that the above resolution is a true and correct copy of the resolution as adopted by the City Council of the City of Brooklyn Park on October 24, 1988.

WITNESS my hand officially as such Clerk and the corporate seal of the City this 25th day of October, 1988.



MYRNA MAIKKULA, CITY CLERK

(SEAL)

RESOLUTION NO. 1988-273

ENABLING RESOLUTION ESTABLISHING AN
ECONOMIC DEVELOPMENT AUTHORITY UNDER
MINNESOTA STATUTES, SECTIONS 469.090 TO
469.108.

WHEREAS, Minnesota Statutes, Sections 469.090 to 469.108, authorizes cities to establish Economic Development Authorities ("EDA") with specified powers and obligations to promote and to provide incentives for economic development; and

WHEREAS, the City Council of the City of Brooklyn Park, Minnesota (the "City") has determined that it is in the best interest to establish an EDA in order to preserve and create jobs, enhance its tax base, and to promote the general welfare of the people of the City and to assume primary responsibility for development activities within the City; and

WHEREAS, the City has provided public notice and conducted a public hearing on October 24, 1988 concerning the establishment of an EDA and has fulfilled all other legal requirements for the establishment of an EDA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKLYN PARK:

1. An EDA with all of the powers, rights, duties, and obligations as set forth in Minnesota Statutes, Sections 469.090 to 469.108, and other law is hereby established in and for the City.
2. The EDA shall be governed by a board of seven (7) commissioners who shall be the members of the City Council and elected and qualified in the same manner as the members of the City Council.
3. Nothing shall prevent the City from modifying this enabling resolution to impose limits on the powers of the EDA or provide for other matters as authorized by Minnesota Statutes, Sections 469.090 to 469.108 or other law.

The foregoing resolution was introduced by Council Member Slack and duly seconded by Council Member Dix.
The following voted in favor of the resolution: Krautkremer, Marshall, Engh, Slack, Pearson, Gustafson and Dix.
The following voted against: None.
The following were absent: None.
Whereupon the resolution was adopted.

ADOPTED: OCTOBER 24, 1988



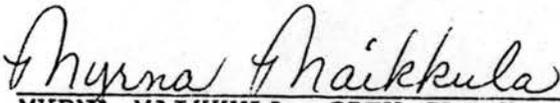
JAMES KRAUTKREMER, MAYOR

CERTIFICATE

STATE OF MINNESOTA
COUNTY OF HENNEPIN
CITY OF BROOKLYN PARK

I, the undersigned, being the duly qualified and acting Clerk of the City of Brooklyn Park, Minnesota, hereby certify that the above resolution is a true and correct copy of the resolution as adopted by the City Council of the City of Brooklyn Park on October 24, 1988.

WITNESS my hand officially as such Clerk and the corporate seal of the City this 25th day of October, 1988.



MYRNA MAIKKULA, CITY CLERK

(SEAL)

RESOLUTION NO. 89-64

ENABLING RESOLUTION ESTABLISHING AN
ECONOMIC DEVELOPMENT AUTHORITY UNDER
MINNESOTA STATUTES, SECTIONS 469.090 TO 469.108.

WHEREAS, Minnesota Statutes, Chapter 469 authorizes cities to establish Economic Development Authorities ("EDA") with specified powers and obligations to promote and to provide incentives for economic development; and

WHEREAS, the City Council of the City of New Hope, Minnesota (the "City") has determined that it is in the best interest of the City to promote the general welfare of the people of the City; and

WHEREAS, the City has provided public notice and conducted a public hearing on March 27, 1989 concerning the establishment of an EDA and has fulfilled all other legal requirements for the establishment of an EDA.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of New Hope as follows:

1. An EDA with all of the powers, rights, duties and obligations as set forth in Minnesota Statutes, Sections 469.090 to 469.108 and other law is hereby established in and for the City.

2. The EDA shall be governed by a board of five (5) commissioners who shall be the members of the City Council and elected and qualified in the same manner as the members of the City Council.

3. Each commissioner shall be compensated for attendance at each EDA meeting in the amount of \$25.00 per meeting.

4. Nothing shall prevent the City from modifying this enabling resolution to impose limits on the powers of the EDA or provide for other matters as authorized by Minnesota Statutes, Sections 469.090 to 469.108 or other law.

Adopted by the Council this 27th day of March, 1989.

Edw. J. Erickson, Mayor

Attest:



Daniel J. Donahue, Acting City Clerk

EDA RESOLUTION NO. 89-1

ORGANIZATIONAL RESOLUTION OF THE BOARD OF
COMMISSIONERS OF THE ECONOMIC DEVELOPMENT
AUTHORITY IN AND FOR THE CITY OF NEW HOPE, MINNESOTA
AND APPOINTING OFFICERS

BE IT RESOLVED by the Board of Commissioners (the "Board") of the Economic Development Authority in and for the City of New Hope, Minnesota (the "EDA"), as follows:

1. Recitals. All actions required by the applicable provisions of Economic Development Authorities, Minnesota Statutes, Sections 469.090 to 469.108 inclusive, have been duly taken in order to create, constitute and activate the EDA.

2. Appointment of Officers. In accordance with Minnesota Statutes, Section 469.092, the Board hereby appoints to the following offices of the EDA the following persons, respectively:

President: Edward J. Erickson

Vice President: W. Peter Enck

Secretary: Daniel J. Donahue

Treasurer: W. Peter Enck

Assistant Treasurer: Daniel J. Donahue

3. Adoption of By-Laws. In accordance with Minnesota Statutes, Section 469.096, the Board hereby adopts By-Laws in the form attached hereto as Exhibit A.

4. Appointment of Executive Director and Clerk. That pursuant to Section 2.8 of the By-Laws, Daniel J. Donahue is hereby appointed Executive Director of the EDA and pursuant to Section 2.9 of the By-Laws, Valerie Leone is hereby appointed Clerk of the EDA.

5. Execution of Checks. That pursuant to Section 4.3 of the By-Laws, checks shall be executed by the Treasurer and Assistant Treasurer.

6. Effective Date. This resolution shall be effective as of the date the resolution of the New Hope City Council activating the EDA becomes effective.

Adopted by the Council this 27th day of March, 1989.

Edw. J. Erickson, President

Attest:

Daniel J. Donahue
Daniel J. Donahue, Secretary

Exhibit A

BY-LAWS OF THE ECONOMIC DEVELOPMENT AUTHORITY
IN AND FOR THE
CITY OF NEW HOPE, MINNESOTA

1. The Authority

Section 1.1. Name of the Authority. The name of the Authority shall be the Economic Development Authority in and for the City of New Hope, Minnesota (hereinafter the "Authority"), and its governing body shall be called the Board of Commissioners (hereinafter the "Board").

Section 1.2. Office. The principal office of the Authority shall be the New Hope City Hall.

Section 1.3. Seal. The Authority shall have an official seal.

2. Organization

Section 2.1. Officers. The officers of the Authority shall consist of a President, a Vice President, a Secretary, a Treasurer, an Assistant Treasurer, an Executive Director, and a Clerk. The President, the Vice President, and the Treasurer shall be members of the Board and shall be elected annually, and no Commissioner may serve as President and Vice President at the same time. The offices of Secretary, Assistant Treasurer, Executive Director and Clerk need not be held by a Commissioner.

Section 2.2. President. The President shall preside at all meetings of the Board.

Section 2.3. Vice President. The Vice President shall preside at any meeting of the Board in the absence of the President and may exercise all powers and perform all responsibilities of the President if the President cannot exercise or perform the same due to absence or other inability.

Section 2.4. President Pro Tem. In the event of the absence or inability of the President and the Vice President at any meeting, the Board may appoint any remaining Commissioner as President Pro Tem to preside at such meeting.

Section 2.5. Treasurer. The Treasurer shall receive and be responsible for Authority money, shall disburse authority money by check only, keep an account of all Authority receipts and disbursements and the nature and purpose relating thereto, shall

file the Authority's financial statement with its secretary at least once a year as set by the Authority, and be responsible for the acts of the assistant treasurer.

Section 2.6. Assistant Treasurer. The Assistant Treasurer shall have all the powers and duties of the Treasurer if the Treasurer is absent or disabled.

Section 2.7. Secretary. In the absence of the Clerk, the Secretary shall keep minutes of all meetings of the Board and shall maintain all records of the Authority. The Secretary shall also have such additional duties and responsibilities as the Board may from time to time and by resolution prescribe.

Section 2.8. Executive Director. The Executive Director shall be appointed by resolution and shall serve at the pleasure of the Board of Commissioners, shall be the chief appointed executive officer of the Authority, and shall have such additional responsibilities and authority as the Board may from time to time by resolution prescribe.

Section 2.9. Clerk. The Clerk shall be appointed by resolution of the Board and shall be the official recording officer of the Authority and the Board. The Clerk shall be responsible for recording and maintaining accurate records of the meetings of the Board and of all official actions taken by or on behalf of the Authority.

3. Procedures of Board of Commissioners

Section 3.1. Annual Meeting/Regular Meeting. The annual meeting of the Board shall be held on the second Monday of the month of January in each year immediately after adjournment of the New Hope City Council meeting. Said meeting shall also constitute the Board's regular meeting except for additional regular meeting dates as shall be designated by the Board by resolution.

Section 3.2. Special Meetings. Special meetings of the Board may be called by the President or, in the event of the President's absence or inability, by the Vice President at any time, upon three days prior notice to all Commissioners and the Clerk and Executive Director. Upon the same notice, special meetings of the Board may also be called by any two Commissioners. The Clerk shall post notice of any special meeting in the principal office of the Authority no less than three days prior to such special meeting.

Section 3.3. Quorum. A quorum of the five member Board shall consist of three Commissioners. In the absence of a quorum, no official action may be taken by, on behalf of, or in the name of the Board or the Authority.

Section 3.4. Adoption of Resolutions. Resolutions of the Board shall be deemed adopted if approved by not less than a simple majority of all Commissioners present. Resolutions may but need not be read aloud prior to vote taken thereon and may but need not be executed after passage.

Section 3.5. Rules of Order. The meetings of the Board shall be governed by the most recent edition of Robert's Rules of Order.

4. Miscellaneous

Section 4.1. Fiscal Year. The fiscal year of the Authority shall be the calendar year.

Section 4.2. Treasurer's Bond. The Treasurer shall give bond to the state conditioned for the faithful discharge of official duties. The bond must be approved as to form and surety by the Authority and filed with the Secretary and must be for twice the amount of money likely to be on hand at any one time as determined at least annually by the Authority, provided, however, that said bond must not exceed \$300,000.00.

Section 4.3. Checks. An Authority check must be signed by the Treasurer and one other official named by the Authority in a resolution. The check must state the name of the payee and the nature for which the check was issued.

Section 4.4. Financial Statement. The Authority shall examine the financial statement together with the treasurer's vouchers, which financial statement shall disclose all receipts and disbursements, their nature, money on hand and the purposes to which it shall be applied, the Authority's credits and assets and its outstanding liabilities. If the Authority finds the financial statement and treasurer's vouchers to be correct, it shall approve them by resolution.

Section 4.5. Report to City. The Authority shall annually make a report to the City Council giving a detailed account of its activities and of its receipts and expenditures for the preceding calendar year.

Section 4.6. Budget to City. The Authority shall annually send its budget to the City Council which budget includes a written estimate of the amount of money needed by the Authority

from the City in order for the Authority to conduct business during the upcoming fiscal year.

Section 4.7. Transfer of Personnel. Notwithstanding any other law or charter provision to the contrary, the City Council may, by resolution, place any employees of the Housing and Redevelopment Authority under the direction, supervision or control of the Authority. This transfer of personnel does not affect the rights of any employees of the housing and redevelopment authority. The employees shall become employees of the Authority.

Section 4.8. Employees. The Authority may employ an executive director, a chief engineer, technical experts and agents and other employees as it may require and determine their duties, qualifications and compensation.

Section 4.9. Services. The Authority may contract for the services of consultants, agents, public accountants, attorneys and others as needed to perform its duties and to exercise its powers. The Authority may also use the services of the City Attorney.

Section 4.10. Supplies, Purchasing, Facilities and Services. The Authority may purchase the supplies and materials it needs. The Authority may use the facilities of the City's purchasing department. The City may furnish offices, structures and space, stenographic, clerical, engineering and other assistance to the Authority.

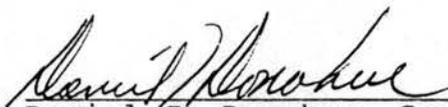
Section 4.11. Execution of Contracts. All contracts, notes, and other written agreements or instruments to which the Authority is a party or signatory or by which the Authority may be bound shall be executed by the President and the Executive Director or by such other Commissioners or Officers of the Authority as the Board may by resolution prescribe.

Section 4.12. Amendment of By-Laws. These By-Laws may be amended by the Board by majority vote of all the Commissioners, provided that any such proposed amendment shall first have been delivered to each Commissioner at least five days prior to the meeting at which such amendment is considered.

Dated: March 27, 1989.

Edw. J. Erickson, President

Attest:


Daniel J. Donahue, Secretary

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
John B. Dean
Glenn E. Purdue
Richard J. Schieffer
Charles L. LeFevere
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
John G. Kressel
James M. Strommen
Ronald H. Batty
William P. Jordan
William R. Skallerud
Corrine A. Heine
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Leslie M. Altman
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
Darcy L. Hitesman
David C. Roland
Karen A. Chamerlik
Paul D. Baertschi
Arden Fritz

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

TO: Mayor Herbes and City Council
FROM: City Attorney
DATE: March 31, 1989
SUBJECT: Crystal Liquors - Richard G. Marsolais

At your direction, Mr. Dulgar and I met with Mr. Marsolais and his attorney on Friday, March 31, 1989. As the attached material points out, Mr. Marsolais pled guilty on February 3, 1989 to a charge of the sale of intoxicating liquor to a minor and was sentenced to 90 days and fined \$700. The employment portion of the sentence was stayed contingent upon no similar charges within a one year period.

Mr. Marsolais freely admits that he made a serious error, is quite contrite about the matter, and is prepared for whatever disciplinary action the Council finds appropriate. It should be noted that Mr. Marsolais has no similar prior convictions or charges, is operating as a liquor licensee for the first time, and that the incident took place only six days after the licensed premises was opened for business. He has also taken positive steps to instruct his employees about proper identification procedures.

Mr. Dulgar and I recommend a one-day suspension of the license on Monday, April 10, 1989 for the full license day from 8:00 A.M. until 1:00 A.M. on April 11. Mr. Marsolais and his counsel have agreed to that penalty.

Mr. Marsolais has also waived his right to notice and hearing on the matter. Thus the hearing set for April 18, 1989 should be cancelled if the Council acts on our recommendation.

cc: Richard G. Marsolais
Gary Phleger

0011LT11.F16

To City Council -

4-3-89.

The Paddock Bar is having a
Softball Benefit for 16 teams
that they sponsored in Crystal
on April 15 From 2 to 4 pm.

All liquor will be sold inside
the building. This request is for
protection should any patrons
carry alcohol out into the parking
lot. I request that our liquor
license be extended to the
parking lot for this event.

Steve Hartung

Paddock Bar
5540 Lakeland

APPLICATION FOR LICENSE

4141 Douglas Drive, Crystal, Minnesota 55422

Receipt
44870

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

GENTLEMEN:

I
WE Mpls./Crystal Elks Lodge #44
5410 Lakeland Avenue North
Crystal, MN 55429

Fee, \$ 200.00
New Renewal
Telephone

enclose the sum of FIFTY and 01/100 (pro-rated) ----- DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the
requirements of said Ordinances necessary for obtaining this License:

NOW, THEREFORE, I

Ed Thonander for Mpls./Crystal Elks Lodge #44 hereby make application to
sell liquor on-sale on Sundays at 5410 Lakeland Avenue North
for the period 4-1-89 through 6-30-89 subject to all
conditions and provisions of said Ordinance.

City Use Only

Ed _____
Signature of Applicant

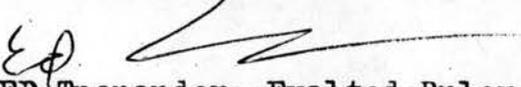
CITY OF CRYSTAL

ADDITIONAL QUESTIONS TO "SPECIAL SUNDAY LIQUOR"
LICENSE APPLICATION

42. Do you now have existing in the above listed premises dining room facilities for 30 guests, or more, for the serving of food? YES . Seating Capacity? 125 .
43. Have you applied for a restaurant license with the City of Crystal in conjunction with this application?
already have food license

NAME OF ESTABLISHMENT Mpls/Crystal Lodge #44

ADDRESS 5410 Lakeland Ave N.

SIGNATURE OF APPLICANT 
ED Tronander Exalted Ruler

DATE March 20, 1989

March 15, 1989

Crystal Elks Lodge No. 44
ATTN: Ed Thonander
5410 Lakeland Ave. N.
Crystal, Minnesota 55429

Dear Mr. Thonander:

Rollie Smothers asked me to send you the information about getting licensed for "Sunday Liquor" in the City of Crystal. Darlene George, City Clerk, normally handles this but she is currently at a conference. I hope I can be of help.

Since the Elks Lodge is currently licensed for Club Liquor until July 1, 1989, the bond and insurance would also apply for Sunday Liquor. I am enclosing a form that would have to be completed and returned to us. I am also enclosing a copy of the Crystal City Code defining "Sunday Sale". If you are interested in getting a Sunday Liquor license while your current Club Liquor license is still in effect (until June 30, 1989) the license fee for Sunday Liquor is pro-rated (\$16.67 per month).

The next licensing year is from July 1, 1989 through June 30, 1990 and you could apply for Sunday Liquor when you renew your current license. The yearly fee is \$200.

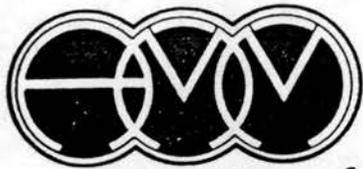
Again, you have the option of applying now with a pro-rated fee amount or applying for the year when you renew your current license.

If you have any further questions, please feel free to call Darlene George or me.

Sincerely,

Joan Schmidt
Administrative Secretary

enclosure



association of
metropolitan
municipalities

BULLETIN

March 21, 1989

TO: AMM Member Cities
FROM: Vern Peterson, Executive Director
RE: NOMINATING COMMITTEE - ANNUAL MEETING

1. AMM ANNUAL MEETING - - WEDNESDAY, MAY 31, 1989.

The 1989 AMM Annual Meeting has been scheduled for Wednesday evening May 31, 1989. The specific details have not been developed as yet but we will follow the usual format with a 'reception - social hour' starting about 5:30 P.M. with a dinner and business meeting to follow. We will be commemorating our 15 year Anniversary as the AMM and look for it to be an interesting time. Please mark your calendars now for this 15-Year AMM Anniversary Annual meeting. A detailed meeting notice will be mailed in early May.

2. NOMINATING COMMITTEE APPOINTED/NOMINATIONS SOUGHT:

An eight member Nominating Committee was appointed by the Board of Directors on March 2nd. as required by the By-Laws. Members are: Neil Peterson, Chair, Bloomington Councilmember; Linda Barton, Burnsville Manager, Jerry Dulgar, Crystal Manager, Barry Johnson, Woodbury Manager; Carol Johnson, Minneapolis Councilmember; Betty McCollum, North St. Paul Councilmember; Carolyn Voss, Coon Rapids Councilmember; and Gene White, Prior Lake Councilmember.

The offices of President, Vice-President and eight directors are up for election. We are asking for your help in putting forth strong candidates for the Director and Officer positions. If you know of an official who you would like to see considered for nomination, please forward his or her name and a brief resume of qualifications to the AMM office or to a member of the Nominating Committee by no later than April 7, 1989. (see item 3 for description of Board of Directors responsibilities.)

3. BOARD DIRECTORS'S RESPONSIBILITIES/MEETINGS:

The Board of Directors is responsible for the overall management and administration of the AMM staff and activities and exercises its responsibilities through the Executive Director. The Board is also responsible for the Annual Budget and Work Program and establishes the dues rate for member cities. The Board also establishes the Legislative Policy priorities on an annual basis. The Board normally meets once a month on the 1st. Thursday evening of each month commencing at 7:00 P.M. Please contact Vern Peterson in the AMM Office should you desire more information with respect to Board activities and responsibilities.

4. PROPERTY TAX IMPACT ARTICLE:

For the past several months Jim Prosser, Richfield City Manager and Larry Bakken, Golden Valley Councilmember have been co-chairing an Ad-Hoc Committee to develop an understandable and brief explanation of the 1987 and 1988 school aid and tax bills impact on 1989 property taxes. The result of this effort is a question and answer type article with graphs that the AMM is developing into a brochure to be sent to member cities. The Ad Hoc Committee is encouraging cities to reprint this article in local newsletters in hopes that homeowners will contact legislators. Therefore, along with the brochure we will provide a one page layout formatted so that it may be directly copied for newsletters. This material will be sent to each city in the next 2 to 3 weeks.

DISTRIBUTION NOTE: This Bulletin has been mailed to all member Mayors, Delegates, Managers and Administrators. We would ask the Managers and Administrators to distribute copies to other city officials in your city as you deem appropriate.

Thank you.

WHAT'S NEW IN THE PARK & RECREATION DEPARTMENT?

March 23, 1989

1. The Crystal Volleyball teams did exceptionally well in state volleyball tournaments. Teams took 1st Place in Men's AA, Co-Rec A and Runner-Up in Men's B.
2. The annual Easter Egg Hunt was a huge success, despite the weather, with over 250 participants.
3. The 1989 Becker "Arts In The Park" schedule has been finalized with approximately 40 concerts this year.
4. The Crystal Frolics committee is looking for volunteers for the Dunk Tank for Saturday, July 29 at Becker Park.
5. The directional signs to the Performing Arts building are being completed.
6. The Park and Recreation Department is accepting applications, interviewing and hiring for summer employment.
7. Gene Hackett will be accepting the Dorothea Nelson award for outstanding service to the recreation profession at the MRPA State Conference at Rochester in April.



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

March 20, 1989

Dear Crystal Resident:

Crystal is participating in a project to improve Medicine Lake Road between TH 169 (old CR 18) and Douglas Drive (CR 102) as a joint venture with New Hope, Golden Valley and Hennepin County. A public hearing will be held at Sandburg Junior High School on April 5, 1989, at 7:00 p.m. to discuss the proposed upgrading.

This hearing will offer the community the opportunity to discuss the design of the project which is scheduled to be constructed in 1990. Specifically the project calls for:

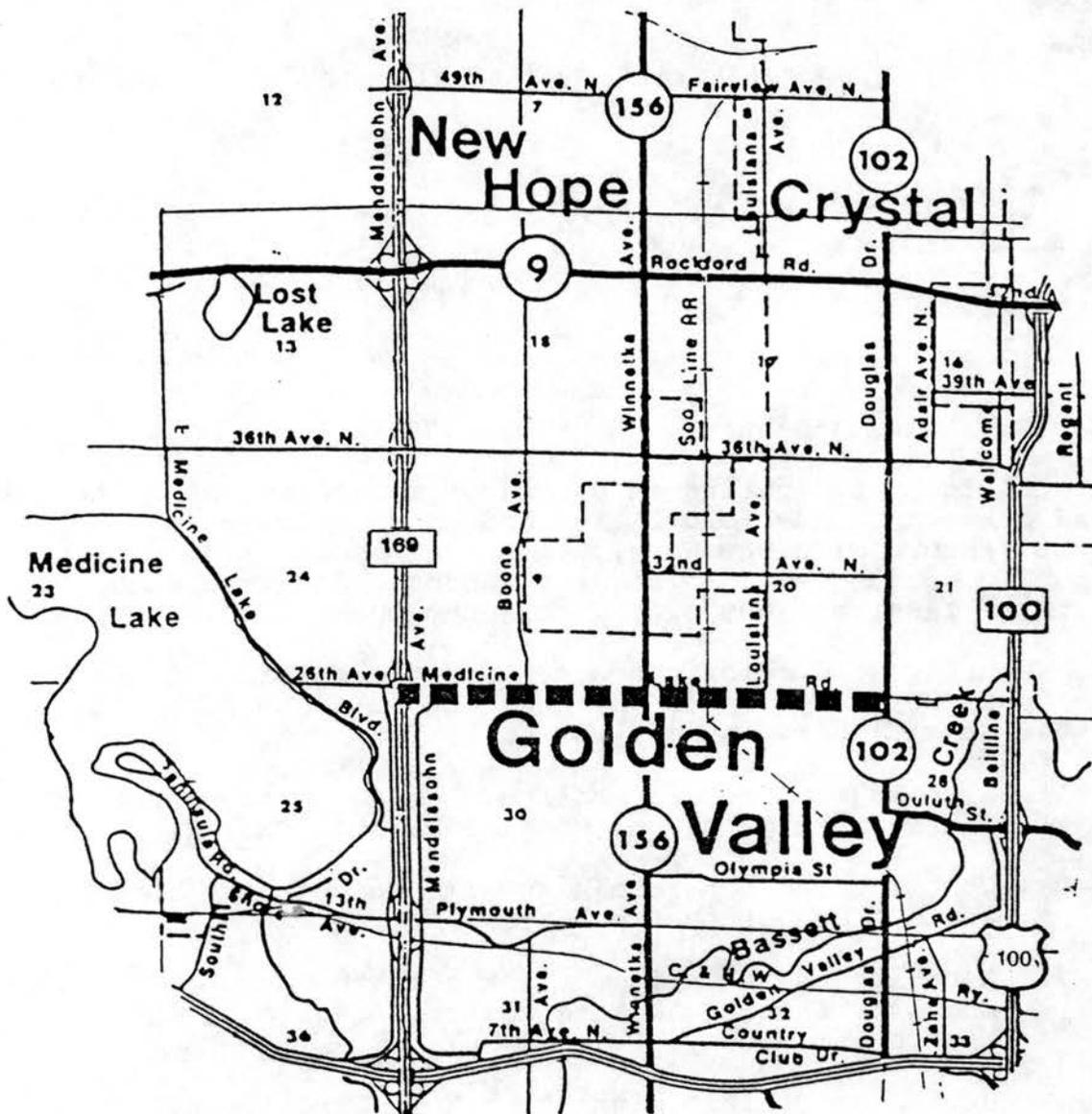
- 1) Widening the roadway to four lanes (48 feet, four 12' lanes) from TH 169 to Douglas Drive. (CR 102).
- 2) Constructing concrete sidewalks on both the north and south sides of the roadway.
- 3) Removing the existing bridge over the Soo Line Railroad and establishing an at-grade crossing (complete with lights and gates).
- 4) Upgrading traffic signals at Hillsboro Avenue, Boone Avenue, Winnetka Avenue and Nevada Avenue.
- 5) Constructing a right turn lane at Nevada Avenue and left turn lanes with center median at Winnetka Avenue.

Official notices for the hearing have been published in the New Hope-Golden Valley Post News and the Crystal-Robbinsdale Post News. Please plan on attending the hearing if you have any concerns. If you are unable to attend and have some questions or comments, please feel free to contact me at your convenience.

Sincerely,

William Monk
City Engineer

WM:jrs



LEGEND

■■■■ PROJECT LOCATION



**MEDICINE LAKE ROAD
HIGHWAY IMPROVEMENTS
PROJECT LOCATION MAP
NEW HOPE, MINNESOTA**



**Bonestroo
Rosene
Anderlik &
Associates**

Engineers & Architects

St. Paul, Minnesota

Date: Dec., 1988
Comm. 3474

**Page 3
Figure 1**



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

MEMO TO: ALL HOLDERS OF CRYSTAL CITY CODE BOOKS

FROM: DARLENE GEORGE, CITY CLERK *D. G.*

Attached you will find a copy of a new ordinance, or ordinances, as the case may be, which were recently passed by the City Council and are in effect.

Please remove the old page or pages from your Crystal Code Book and replace them with the new, as this is the only way you will keep your book up-to-date.

Thank you for your cooperation.

enclosure

^{4/1}1200.39. Temporary On-Sale Licenses. The City Council may issue temporary on-sale licenses for the on-sale of intoxicating liquor to clubs, or charitable, religious or other non-profit organizations in the manner and subject to the conditions specified in Minnesota Statutes, Section 340A.404, Subdivision 10. The fee for a temporary on-sale license is set by Chapter X and may be waived by the Council. (Added, Ord. No. 89-2, Sec. 2)

815.07. Enforcement. This Section shall be enforced by the City Manager. It is unlawful for any person to disobey an order given pursuant to this Section. The Manager may prepare and publicize further regulations not inconsistent with this Section for conduct within parks.

815.09. Park Closing. The Chief of Police may close any public park, parkway, beach or drive, and for such period as deemed necessary, in order to protect or restore order or terminate or prevent breaches of the peace and order of the City. No person having been informed of such an order closing any such area shall remain in the area longer than is necessary to leave the closed area.

815.11. Other Regulations. All other provisions of the City Code governing conduct in public places within the City apply to parks.

815.13. Liquor and Beer in Parks. Subdivision 1. General Rule. Except as otherwise permitted by this subsection, the use, consumption, display, and presence of intoxicating liquor (liquor) and non-intoxicating liquor (beer) as those terms are defined in Chapter XII of this Code, is prohibited in parks and related facilities including vehicle parking facilities immediately adjoining a park.

Subd. 2. Special Permits. The Council may on the recommendation of the City Manager issue a special permit for the use, consumption, and display of liquor and beer in a park or a related facility in the park.

Subd. 3. Eligible Persons. A special permit may be issued to persons in connection with a social event conducted by a family, an employee group, a club, or a charitable, religious or other non-profit organization solely for the enjoyment of the persons invited to the event by the applicant for the permit. A special permit will not be issued to a person holding a license to sell liquor or beer except as provided in Subsection 1200.39 of this Code.

Subd. 4. Duration. The special permit allows the presence of liquor and beer in the park or related facility only during the time specified in the permit which time may not exceed 12 consecutive hours in one calendar day.

Subd. 5. Rules and Regulations. The City Manager is directed to prepare further regulations for the conduct in parks of a person issued a special permit under this subsection.

Subd. 6. Application. The application for a special permit is prepared by the City Clerk. The application must specify the purpose of the social event, the nature of the activity proposed, the hours during which it is to be conducted, the maximum number of persons expected to attend, and such other information as the Clerk reasonably requests. The application must be accompanied by a bond or other undertaking in form and substance satisfactory to the City Manager and City attorney, holding the City and its officers, employees, and agents from liability of any kind arising out of the permitted activity. If the applicant is a business partnership, club, corporation or non-profit association the application must be accompanied by a certificate of insurance showing current liability insurance naming the City as an additional insured party under the insurance policy.

Subd. 7. Fee. There is no fee for a special permit issued under this subsection.

Subd. 8. Special Condition. The use, consumption, display and presence of liquor and beer in parks and related park facilities is a matter of special concern to the City as such activity relates to the peace and good order of the City. For that reason the issuance of a special permit under this subsection is determined to be a matter within the sole discretion of the City Council, and its determination to issue or not to issue a special permit is final. The Council may impose additional conditions in the granting of a special permit. The application for the special permit must be accompanied by (i) a copy of this subsection, (ii) an acknowledgement by the applicant that the subsection has been read and is understood by the applicant, and (iii) that applicant agrees not to challenge or in any way contest the determination of the City Council with regard to the issuance of the special permit. (Added, Ord. No. 89-2, Sec. 1)

City of Crystal

Memorandum

DATE: March 28, 1988

TO: City Council Members
City Manager
Department Heads

FROM: Miles Johnson
City Treasurer



The attached credit report was recently received from Moody's Investment Services. This report is the most recent one issued and may be kept for your file. I think this is a very fair report on the City of Crystal total financial structure.

jm

Moody's Municipal Credit Report

Crystal, Minnesota

March 20, 1989

	New Issue	General Obligation/Special Tax
sale:	\$2,000,000	General Obligation Community Center Bonds, Series 1989 A
date:	For bids March 21	

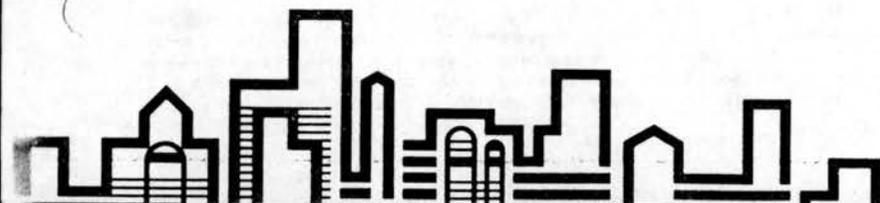
Moody's rating: A1 (revised from A)

opinion:	Above average wealth levels, well-maintained finances, a stable tax base, and a moderate debt burden are positive factors influencing the rating revision, from A to A1. Credit is further enhanced by the availability of sizable reserves for capital improvements and continued growth in captured incremental values.																											
key facts:	<table border="0"> <tr> <td>General Obligation Bonds Outstanding:</td> <td>\$9,795,000</td> </tr> <tr> <td>Debt Burden:</td> <td>2.0%</td> </tr> <tr> <td>Payout, Ten Years:</td> <td>30.9%</td> </tr> <tr> <td>15 Years:</td> <td>65.6%</td> </tr> <tr> <td>Tax Increment Supported Debt as % of Direct Debt:</td> <td>78.5%</td> </tr> <tr> <td>Estimated per Capita Income, 1985:</td> <td>\$12,900</td> </tr> <tr> <td>Norm: □</td> <td>\$11,518</td> </tr> </table>	General Obligation Bonds Outstanding:	\$9,795,000	Debt Burden:	2.0%	Payout, Ten Years:	30.9%	15 Years:	65.6%	Tax Increment Supported Debt as % of Direct Debt:	78.5%	Estimated per Capita Income, 1985:	\$12,900	Norm: □	\$11,518	<table border="0"> <tr> <td>F.V. per Capita, 1988:</td> <td>\$29,301</td> </tr> <tr> <td>Average Annual F.V. Growth, 1984-1988:</td> <td>3.8%</td> </tr> <tr> <td>Residential Property as % of Taxable Gross Tax Capacity, 1988:</td> <td>71.8%</td> </tr> <tr> <td>General Fund Balance, 1987:</td> <td>\$2,868,078</td> </tr> <tr> <td>As % of Revenues:</td> <td>42.3%</td> </tr> <tr> <td>Special Assessment Fund Balance, 1987:</td> <td>\$7,890,808</td> </tr> </table> <p>□ For all cities in the State of Minnesota.</p>	F.V. per Capita, 1988:	\$29,301	Average Annual F.V. Growth, 1984-1988:	3.8%	Residential Property as % of Taxable Gross Tax Capacity, 1988:	71.8%	General Fund Balance, 1987:	\$2,868,078	As % of Revenues:	42.3%	Special Assessment Fund Balance, 1987:	\$7,890,808
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analysis: Crystal, a maturing, inner-tier suburb of the Twin Cities, displays many of the socioeconomic characteristics of other, relatively affluent neighboring cities. Population, which experienced a continued decline from 1970 through the early 1980s, has apparently stabilized according to recent census bureau estimates. The primarily residential tax base is stable, and residents participate in the wide diversity of metropolitan area employment opportunities. Within the city, recent redevelopment efforts have focused on creation of a mixed-use downtown area.

The city's finances continue to be well maintained, with small planned operating deficits in 1987 and 1988 not detracting significantly from the sizable General Fund balance. Officials expect no change in General Fund reserves in 1989 and will reportedly try to increase fund balance to a level equal to 50% of operations thereafter. Other funds show similarly healthy cash balances as well.

To satisfy capital needs, \$1.6 million of the surplus in the Special Assessment Fund has been reserved by the city council in improvement accounts. The



Crystal, Minnesota

remaining fund balance, in excess of \$6.2 million at year-end 1987, was undesignated. Of these funds, approximately \$1.5 million is to be used in the construction of a new community center. The balance of costs for this project will be funded with proceeds of the current bond sale. An expansion of the city hall, scheduled to begin later this year, will be paid for entirely from surplus funds, a cost of approximately \$1.2 million.

The city's moderate debt load is almost entirely composed of bonds first payable from incremental taxes from the downtown redevelopment district; payout is slow. Private investment includes retail

and office space, and two apartment complexes, all now complete and functioning. Although annual debt service requirements of the tax increment bonds will increase rapidly over the next several years, general property tax support is not expected to be necessary. Officials report that incremental values in the district, even if held constant at 1988 levels, would provide sufficient tax revenues to repay the bonds through maturity. Valuations for 1989 show that further growth occurred in the district over the last year. City officials report that no additional borrowing is expected in the foreseeable future.

details of bond sale:

Legal Name of Issuer: City of Crystal, Minnesota.

Security: G.O. ULT.

Date of Bonds: April 1, 1989.

Denomination: Integral multiples of \$5,000.

Annual Maturities 2/1 (\$ 000)

Year	Amount	Year	Amount
1992	\$ 90	1999	\$140
1993	95	2000	150
1994	100	2001	165
1995	110	2002	175
1996	115	2003	185
1997	125	2004	200
1998	135	2005	215

Interest Rate: To be determined.

Average Life of Issue: 10.42 years.

Interest Payable: Semiannually commencing February 1, 1990.

Call Features: Beginning February 1, 1998 at par.

Registrar: To be determined.

Paying Agent: To be determined.

Delivery: Within 40 days of award.

Bond Counsel: Lefevre, Lefler, Kennedy, O'Brien & Drawz, Minneapolis.

Financial Officer: Miles D. Johnson, Finance Director.

Advisors: Springsted Incorporated, St. Paul.

Auditor: Georg M. Hansen Company, P.A., Minneapolis (FY 1987).

details of last comparable sale:

Date of Sale: October 20, 1987.

Amount: \$1,870,000.

Purchaser: Dain Bosworth Incorporated.

Interest Cost: 8.59%

Moody's Index: 8.35%

For A rated issues, as of October 23, 1987.

rating history:

March 1989:

A1

January 1981:

Baa1

March 1985:

A

1972:

Baa

analyst: D.A. Iskowitz

Moody's Investors Service, Inc. has used due care and caution in the preparation of this publication. The information herein has been obtained from sources believed to be accurate and reliable, but because of the possibility of human and mechanical error, its accuracy or completeness is not guaranteed. Moody's ratings are opinions, not recommendations to buy or sell, and their accuracy is not guaranteed. A rating should be weighed solely as one factor in an investment decision, and you should make your own study and evaluation of any issuer whose securities or debt obligations you consider buying or selling. Most issuers of corporate bonds, municipal bonds and notes, preferred stock, and commercial paper which are rated by Moody's Investors Service, Inc. have, prior to receiving the rating, agreed to pay a fee to Moody's for the appraisal and rating services. The fee ranges from \$1,000 to \$125,000.

Crystal, Minnesota

debt factors: Debt Statement as of 3/16/89 (\$ 000)

	Amount
Bonded debt outstanding	\$7,795
Current offering (3/21/89)	2,000
Gross bonded and direct net debt	\$9,795
Overlapping debt	4,838
Overall net debt	\$14,633

For additional information please refer to Moody's 1988 Municipal and Government Manual, page 4184.

Security: G.O., ULT. Some issues also receive pledged tax increment revenues.

Defaults: No record found.

Debt Ratios

Net Debt	Per Capita	Median	% F.V.	Median (%)
Direct	\$397	\$489	1.4	1.4
Overall	594	813	2.0	2.5

For cities with population 10,000 to 24,999.

Rate of Retirement

Principal Amount Due	Amount (\$ 000)	% of
In 5 years	\$ 955	9.7
In 10 years	3,025	30.9
In 15 years	6,035	61.6

Use of Proceeds: Construction of a new community center.

CIP/Future Borrowing: All public improvement over next two years expected from surplus funds on hand.

Structure: Debt service requirements ascend through 1992, then remain relatively level through 2005, with final maturity in 2009. Payout is slow.

administrative factors:

Form of Government: Home-rule charter. Mayor/council with all members serving overlapping three-year terms, appointed city manager.

Public Employees: 99 full-time.

property valuation and tax data:

Crystal

Levy/Collection Year	Assessed Valuation (000)	% Change	Tax Rate/ \$1,000 A.V.	Levy (000)	% Current Collected
1986-87	\$145,157	2.5	\$18.70	\$2,693	99.2
1987-88	148,389	2.2	18.59	2,761	99.1
1988-89 ¹	17,748	² 3.9	14.76	2,773	In process

¹ For property taxes payable in 1989, assessed valuation is replaced by gross tax capacity, which is calculated by applying a different statutory formula to the estimated market value of property. The gross tax capacity is multiplied by the tax capacity rate (a percentage of tax capacity), instead of the mill rate, to determine the tax payable. For determining property taxes payable in 1990, the value of property to be used will be net tax capacity, with the first \$68,000 of homestead property assessed at a lower ratio than before. The homestead credit is to be replaced with a valuation reduction, and local taxing units are to receive replacement aid from the state.

² Based on 1987 estimate for taxable gross tax capacity.

Crystal, Minnesota

1988 Full Valuation:	\$722,263,193
1988 Equalization Rate:	2.5%
Average Annual Growth F.V., 1984-1988:	3.8%
1988 F.V. per Capita:	\$29,301

Largest Taxpayers	Business	1988 G.T.C. (\$'000)
Crystal Shopping Center Association	Shopping center	\$382
Brutger Company	Apartments	267
BT & A Construction	Apartments	227
Crystal Gallery Developers	Shopping center	222
Cardinal Investment Company	Department store	198
Smith-Strum Investment Company	Apartments	191

economic
factors:

Population: Crystal

Year	Population	% Change
1970	30,925	27.4
1980	25,543	-17.4
1986 (est.)	24,650	-3.5

Source: U.S. Census Bureau.

Location: Northwestern inner suburb of Minneapolis; within Hennepin County, inside of Loop 494.

Area: 5.7 square miles

Population Density: 4,325 per square mile

Population and Housing Characteristics: Crystal

	1970	1980	Norms 1980	U.S. 1980
Population:				
Median age	23.4	30.2	29.8	30.0
% school age	32.2	20.6	18.3	20.9
% working age	54.3	66.1	62.2	60.7
% 65 and over	3.2	6.9	12.1	11.3
No. persons/household	3.7	2.8	2.5	2.75
Income:				
Median family income	\$12,253	\$24,423	\$21,758	\$19,908
% below poverty level	3.6	3.0	9.8	12.5
Per capita income	\$3,399	\$8,672	\$7,937	\$7,313
Housing:				
% owner occupied	81.4	77.9	64.4	64.4
% built before 1939	-	4.8	30.2	26.1
% built since last census	32.5	8.8	19.4	25.9
Owner occupied median value	\$21,269	\$60,800	\$46,894	\$47,300
Median gross rent	\$169	\$278	\$240	\$243
Occupied housing units	8,271	8,977		

Source: U.S. Census Bureau.

1970-80 % change: 8.5%

2 Norms are for all cities with population greater than 20,000 in the Plains Region.

Crystal, Minnesota

Per Capita Income

	1979	1985 (est.)	% Change
Crystal	\$8,672	\$12,940	49.2
Norms <input type="checkbox"/>	7,745	11,518	48.2

Norms are for all cities in the State of Minnesota.

Labor Market Characteristics: Hennepin County

Year	Labor Force	Total Employment	% Unemployed		
			County	State	U.S.
1978	482,935	467,622	3.2	3.8	6.1
1979	494,975	478,835	3.3	4.2	5.8
1980	510,013	489,004	4.1	5.9	7.1
1981	526,085	504,415	4.1	5.5	7.6
1982	528,509	496,442	6.1	7.8	9.7
1983 <input type="checkbox"/>	527,156	492,752	6.5	8.2	9.6
1984 <input type="checkbox"/>	558,308	532,576	4.6	6.3	7.5
1985 <input type="checkbox"/>	585,691	561,605	4.1	6.0	7.2
1986	593,681	570,522	3.9	5.3	7.0
1987	606,567	581,983	4.1	5.4	6.2
12/87 <input type="checkbox"/>	618,356	593,894	4.0	5.9	5.4
12/88 <input type="checkbox"/>	621,908	601,832	3.2	4.7	5.0

Source: Department of Labor, Bureau of Labor Statistics.

Data not consistent with preceding years due to changes in the benchmarking process.

Monthly data not seasonally adjusted.

Largest Employers

	Employees 1988	Employees 1988
Crystal Care Center	215	Modern Tool, Inc.
Timesavers, Inc.	210	Allstate Lawn Care Products
Target Store, Inc.	202	Dean Casting & Manufacturing
Photo Control Corporation	115	

Source: Official statement.

financial factors:

Operating Funds Financial Performance (fiscal years ended 12/31 \$ 000)

	1986	1987	% Change
Revenues	<input type="checkbox"/> \$5,184	<input type="checkbox"/> \$5,328	2.8
Expenditures	<input type="checkbox"/> 5,001	5,455	9.1
Operating surplus (deficit) <input type="checkbox"/>	226	(193)	-

General and Debt Service Funds (modified accrual method of accounting).

General Fund only.

Excludes transfer of \$266,183 from Special Assessment Fund to Debt Service Fund.

Net of effects of refunding.

Crystal, Minnesota

1987 Sources of Revenue	%	1987 Items of Expenditure	%
Intergovernmental revenue	41.8	Public safety	29.2
General property taxes	37.8	General administration	18.8
Charges for services	6.5	Park and recreation	15.0
Other	13.9	Public works	11.6
		Debt service	9.3

General Fund Financial Position (fiscal years ended 12/31 \$ 000)

	1986	1987
Cash and investments	\$2,992	\$2,820
Operating loans	-	-
Other current liabilities	81	40
Year-end cash surplus	\$2,911	\$2,780
Receivables	\$139	\$78
Fund balance	\$3,061	\$2,868
Undesignated fund balance	2,261	2,009



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

March 20, 1989

Mr. Daniel Donahue, City Manager
City of New Hope
4401 Xylon Avenue North
New Hope, MN 55428

Dear Mr. Donahue:

While Crystal has no problem with the proposed rezoning of properties at 5000 Winnetka Avenue, 7400 - 49th Avenue, 7350 - 49th Avenue and 7300 - 49th Avenue, the City is concerned with the implications of the extension of Quebec Avenue in terms of area-wide drainage. I would appreciate being kept apprised of this item's progress and notified as a preliminary design of the street and drainage project is formulated.

Sincerely,

William Monk
City Engineer

WM:jrs

cc: Crystal City Council
Jerry Dulgar



4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

March 14, 1989

SUBJECT: Properties located at 5000 Winnetka Avenue North,
7400 49th Avenue North, 7350 49th Avenue North,
and 7300 49th Avenue North, New Hope, Minnesota

Dear Property Owner:

The City of New Hope recently completed an inventory of vacant properties located within the city. This document, known as the Vacant Land Study, evaluated vacant properties to determine whether the current zoning classification of the property is compatible with the surrounding land use in terms of transportation, community facilities, market potentials, and proposed property uses.

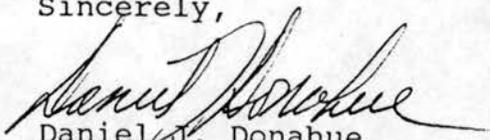
Included in the study are the referenced properties owned by the Soo Line Railroad. These properties are currently zoned I-2 (General Industrial). Because of the findings of the Vacant Land Study and public comment, the City is proposing that the zoning classification of the properties be changed to I-1 (Limited Industrial). The I-1 zoning district is intended to be more compatible with residential areas by requiring more green area, stricter parking requirements, and less building coverage.

The City is also proposing that Quebec Avenue be extended north of 49th Avenue and terminate with a cul de sac.

Enclosed is a copy of the public hearing notice regarding the proposed zoning change. The public hearing is scheduled for March 27, 1989 at 7:00 p.m. at the New Hope City Hall, 4401 Xylon Avenue North, New Hope, Minnesota. Also enclosed is a concept drawing of the proposed street extension.

If you have questions, please contact me or Jeannine Dunn.

Sincerely,


Daniel J. Donahue
City Manager

MJD/lb
Enclosure

NOTICE OF PUBLIC HEARING TO CONSIDER ORDINANCE
AMENDING NEW HOPE ZONING CODE BY REZONING CERTAIN
INDUSTRIAL PROPERTY FROM "I-2" GENERAL INDUSTRIAL
TO "I-1" LIMITED INDUSTRIAL

City of New Hope, Minnesota

Notice is hereby given that the City Council of the City of New Hope, Minnesota, will meet on the 27th day of March, 1989, at 7:00 o'clock p.m. at the City Hall, 4401 Xylon Avenue North, in said City for the purpose of holding a public hearing to consider the adoption of an ordinance amending the New Hope Zoning Code.

Said ordinance will rezone the following described properties from "I-2" General Industrial to "I-1" Limited Industrial:

3900 Winnetka Avenue (PID #17-118-21 32 0002),
3940-3960 Winnetka Avenue (PID #17-118-21 32 0001),
5000 Winnetka Avenue North (PID #08-118-21 23 0003),
7400 49th Avenue North (PID #08-118-21 24 0004),
7350 49th Avenue North (PID #08-118-21 24 0003),
7300 49th Avenue North (PID #08-118-21 24 0002)

All persons interested are invited to appear at said hearing for the purpose of being heard with respect to the zoning code amendment.

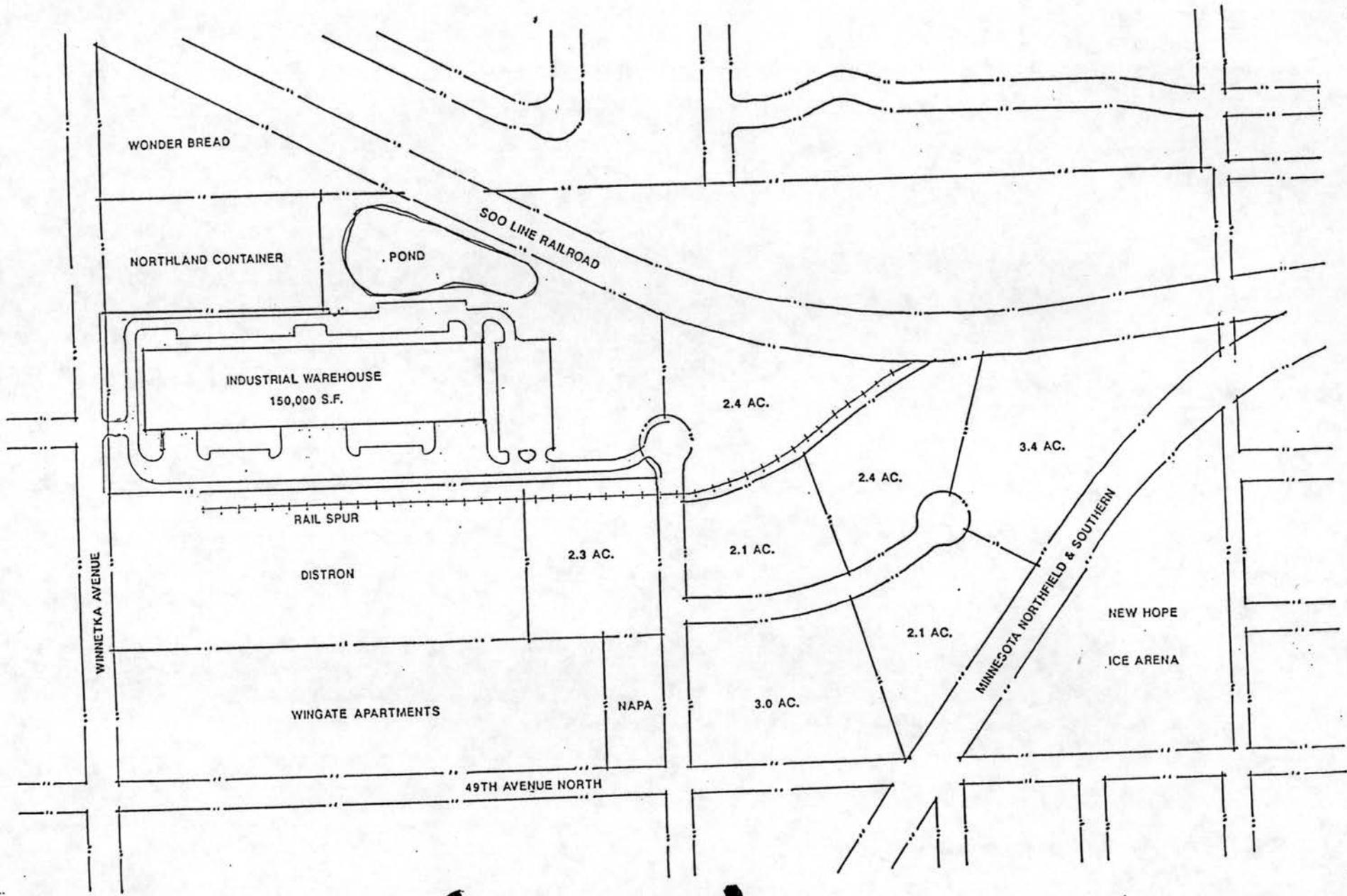
Dated the 13th day of March, 1989.

s/ Carol E. Carlson

Carol E. Carlson
City Clerk

(Published in the New Hope-Golden Valley Post the 15th day of March, 1989).

52



Concept

Suburbs to north see power in population

By Paul Klauda
Staff Writer

The southern part of the Twin Cities area includes Minnesota's fastest-growing county, a 100,000-job freeway corridor and an international airport. It also tops the region in commercial development and traffic jams.

So which side of the Twin Cities is more populated?

The north.

Suburbs north of Hwy. 12, from western Hennepin County to eastern Washington County, have 50,000 more residents than those south of the highway, according to 1988 population estimates for the seven-county metropolitan area. The north has held the edge for nearly two decades, despite rapid growth in Dakota County that appears to have trimmed the gap in recent years.

What has changed is that the north is using its people clout to try to catch

Population continued on page 2A

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What has changed is that the north is using its people clout to try to catch

Population continued on page 2A

POPULATION: Northern suburb

Continued from page 1A

up in economic development, which long has gravitated in lopsided fashion to the south and west. With the south starting to "strangle on its own growth," one official said, the once-quiet north is busy wooing prospective employers and developers with its accessibility, work force and affordable housing.

"Now our day is starting to dawn," Blaine City Manager Don Poss said.

North suburban officials cite their population advantage primarily to advertise a region that they feel has typically received short shrift from metropolitan decisionmakers and power brokers. That notion is supported by the region's zero-for-everything record in regional battles to land the airport, domed stadium and horse-racing track.

One reason those efforts failed, developers and northerners say, is that most of those key people, especially business executives, live and work in the south and west, where lakes, hills and wooded lots are plentiful. Many northern suburbs are built on flat, sandy land, ideal for inexpensive housing that attracts plenty of people, but not necessarily wealthy ones. Consequently, while the north has most of the people, the south is regarded as having most of the power.

"Cheap housing and cheap land: That probably goes a long way toward explaining why so many people are out there and why a lot of prestigious-type things are not out there," said John Borchert, a University of Minnesota geographer and expert on Twin Cities development patterns. "It's also why a lot of people who are more important decisionmakers don't know much about that part of the metropolitan area."

The blind spot is starting to disappear with the development of upscale housing in blue-collar communities such as Coon Rapids and Brooklyn Park. And the national amateur sports complex in Blaine, in terms of attracting crowds to the north, is "a triple with a good hitter up to bat," Poss said. The complex is scheduled to open next year.

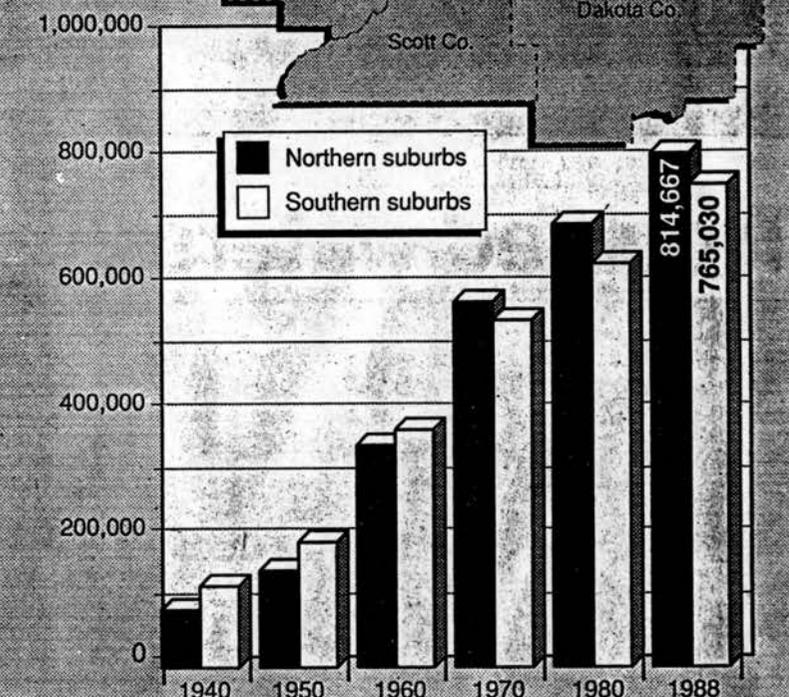
But the steady population increase underscores a nagging dilemma: As growth creates more demand for public services, it also will intensify pressure to offset the rising tax burden on residents by attracting more commercial and industrial development.

In many northern suburbs, industrial and commercial property amounts to less than a third of total assessed valuation, compared with 60 to 70 percent in southern cities, said Jo-

North vs. South:

Drawing the line at Hwy. 12

The northern half of the metro suburbs — using Hwys. 12 and I-94 roughly as a dividing line — holds an edge in population. (Note: Suburbs split by the highways are counted entirely in one half or the other. For example, part of Maplewood lies south of I-94 but the city is counted in the north.)



Source / Calculations based on U.S. Census Bureau and Metropolitan Council data

Star Tribune map/ Ray Grumney

seph Strauss, executive director of the Northern Mayors Association, a coalition of 16 suburbs and the city of Minneapolis. The northern area's job-to-population ratio lags even further behind the south's, he said.

Several cities, including Blaine, Coon Rapids and Maple Grove, are making progress in filling up industrial parks and fashioning retail centers for growing neighborhoods. In 1988 the value of commercial building permits issued in northern suburbs was \$96 million, compared with \$112 million in the south, Metropolitan Council figures show. The south always has grown at a faster clip, but last year was the closest the figures have been since the council started collecting them in 1970.

However, prospects for job-rich office developments, such as the gleaming towers along Interstate Hwy. 494 in Bloomington, are not as good. Few office buildings in the north exceed

three or four stories. Developers say growth will be hampered by the relative lack of decisionmakers who, if they don't live on the north side, probably won't build there. "Clearly that's the most important criteria for developing," said Kirt Woodhouse, managing partner of Trammell Crow.

But the group of northern suburbs, whose mayors barely knew each other a few years ago, are counting on a myriad of demographic, political and economic forces to swing more development their way.

"It's not something that we're fighting against anybody else," said Mayor James Krautkremer of Brooklyn Park, whose informal meetings with northern mayors after Blaine lost the racetrack bid in 1984 led to the association's formation. "We're proactive for our own area."

Specifically, officials hope that new and expanding companies will be at-

is recruiting jobs, development

tracted by the northern area's growing work force, especially if traffic congestion in the southern half of the Twin Cities becomes a detriment to locating there. Desperate for more east-west highways, they look to reapportionment after the 1990 census to provide them with additional clout in money battles in the Legislature. By marketing the region's advantages, they hope to turn the heads of developers, bankers and business decisionmakers accustomed to looking south and west.

"It's still got a ways to go, but it is changing," said Barb Toy, vice president of development for Shamrock Development Inc., one of the most active developers in Coon Rapids.

Toy is a convert who now preaches the north-side story. She previously worked in the western suburbs and claimed to know little about cities to the north. Later she became more familiar with the area as a loan officer for Norwest Bank in St. Paul, but she recalled that she "had a real selling job to do with senior management" to persuade them to invest in

the Coon Rapids area.

"It was very enlightening to me to get to know what was happening up here," said Toy, who joined Shamrock last June. "I'm sure there are a lot of people like myself on the south side who are just as naive as I was."

Larry Laukka, a Twin Cities developer who is chairman of a private-sector task force studying traffic congestion on I-494, said employers increasingly have to be concerned with locating near their workers.

"Skilled people aren't going to drive 25 miles through an hour's worth of congestion," said Laukka, who recently served on a Met Council task force that examined the region's long-range future. "I see that kind of tilting the balance for some of those communities up there."

Northern officials also hold out hope that they can land a "major anchor pin," Strauss said, a project that would do for the north what Minneapolis-St. Paul International Airport did for the south. In fact, the mayors'

group has expressed interest in taking part in discussions on whether to build a new airport.

"We're open to finding a site on the north end of town," Strauss said. Although he and others believe that such a site would have to be outside the seven-county metro area, they are concerned by recent talk of earmarking land even farther south of the Twin Cities.

"Our communities up here would be very negatively impacted," Strauss said. "We're already 30 miles away from it. We have a tough enough time as it is getting our fair share of infrastructure dollars."



Action. Adventure.
A NEW Mark Trail
episode starts Monday in
the Comics. Don't miss it!

Star Tribune



HUMAN RELATIONS COMMISSION
January 23, 1989

Members Present: Barb McMahon, Linda Museus, Bruce Kleeberger, Renee Werner, Arlene West. Also present was Don Peterson, Building Inspector.

Members Absent: James Darmer, Lois Ehret, Judy Rice.

Council Liaison Present: Garry Grimes.

1. Motion was made by Bruce and seconded by Arlene to approve November's minutes.

Motion Carried.

2. Renee provided information on the No-Fault Grievance Training. Dates to set the training are 3-4-89 and 3-18-89. Renee will be calling to set up for these tentative.
3. Linda will be calling members who have not participated actively in the Commission to inquire about their status.
4. Linda will not attend the February meeting and Bruce will have to chair the meeting.
5. Linda will contact Julie Rydh to check on status of Human Relations brochure.
6. Don Peterson appeared before the Commission to brief us on his situation regarding his salary history with the City of Crystal. Linda made Don aware that there is a conflict of interest involving the Human Relations Commission. Linda stated she would check with the State Human Rights Commission to get direction for Don.

Meeting adjourned at 8:35 p.m.

HUMAN RELATIONS COMMISSION
February 27, 1989

Due to not having a quorum, the Human Relations Commission meeting was not held.

Next meeting will be March 27, 1989.

Approved
3-16-89

ENVIRONMENTAL QUALITY COMMISSION MEETING MINUTES

February 16, 1989

7:30 P.M.

Crystal City Hall

The Environmental Quality Commission did not hold an official meeting on February 16, 1989 due to lack of a quorum. Those members present were: Beth Jarvis, Mary Pat Hanauska, Lerry Teslow, Pauline Langsdorf (liaison), Julie Jones, (Staff liaison), and Jerry Farrell (who arrived at 8:05 p.m.). Those members absent were: Gail Gove, Ryan Schroeder, Gerald Schultz, Diane Christopher and Philip Domek.

Those members present could not take any action on the regular agenda without a quorum, however, several items were discussed, including:

1. The City Council's idea to have Commission members reapply each year, rather than simply be telephoned and asked if they wish to continue service to a Commission. Many members agreed that being required to reapply would possibly discourage disinterested members from continuing on Commissions.
2. Many recycling items were discussed. Julie Jones explained the staffs view point, at this time, on proceeding with organized refuse hauling. She explained that many staff members felt that it would be wise for the City to wait in implementing an organized refuse system until several months after the new \$75/ton tip fee goes into effect in Hennepin County. The thought is that if the City were to implement an organized refuse collection program at the same time that the tip fee increases, that residents will blame the increase in costs on the City.

The group then discussed the City's recent decision on a recycling container. It was discussed whether the container should be offered at a charge or free to residents. It was the concensus of the group that containers should be offered free to residents. It was discussed that possibly the Environmental Quality Commission would like to make a recommendation regarding this matter to the City Council as soon as possible.

The proposed ban on plastics ordinance in the cities of Minneapolis and St. Paul was also discussed.

Julie Jones than explained and showed the group the new districting boundaries for recycling collection throughout the three city HRG area. She explained that the City of New Hope will be divided into two districts, one being collected on Tuesday and one being collected on Wednesday. This districting system was designed so that the City of New Hope could have same day recycling and refuse collection since they are not pursuing organized refuse collection as Crystal and Brooklyn Center are. These districts will also affect

Crystal in that the Tuesday and Wednesday districts extend into Crystal. Julie Jones explained that it is likely that many of the refuse haulers in Crystal will be rerouting many of their Crystal routes along with their New Hope routes. This will provide same day collection for many of our residents in the area of Crystal west of Douglas Drive.

The Super Cycle drop-off service was also discussed. Julie Jones informed the group that problems continue with Super Cycle's ability to arrive at the drop-off on time. She explained that she is still negotiating with Super Cycle on the December and January bills to get a rebate for the days which they arrived late.

3. Julie Jones showed the group the back issues of the MPIRG Newsletter which she has received and subscribed to. She informed the members present that she will bring the issue she receives to the regular meetings and that any member may subscribe to the newsletter on their own if they wish.
4. Julie Jones informed the group that she had attempted to set up a joint Environmental Quality Commission meeting with other cities Environmental Commissions. However, after calling all surrounding cities, she found that there are no cities in this area of the Twin Cities which have Environmental Commissions or a Commission related to this.
5. It was decided by the group to send out a special notice to all members in the next packet stating that the Commission was unable to meet due to lack of a quorum on February 16 and that the Environmental Quality Commission is delaying other Commissions planning efforts in regard to the Housing Maintenance Code.
6. The March meeting agenda was discussed. It was decided to hold the meeting 1/2 hour early at 7:00 p.m. and to restrict the three speakers which have requested to appear in regards to the Housing Maintenance Code to fifteen minutes each. This would allow the Commission enough time to hold elections and take care of other business before possibly discussing the Housing Maintenance Code issue further. The group unofficially adjourned at 9:25 p.m.



3 hurt in crash involving squad car

Three people, two of them Minneapolis police officers, were injured when a squad car and another car were involved in a crash near 28th St. and 36th Av. S. on Thursday afternoon.

The officers were responding to a holdup alarm at Geerdes Goldsmith Jewelers, 3618½ E. Lake St., when their squad car crashed about 4:45 p.m. Rescue workers struggled to free a person from one car, above. One policeman was helped at the scene, right.

Both officers were admitted to Hennepin County Medical Center. One was in satisfactory condition and one was in serious condition last night. The third person was admitted in serious condition, according to a hospital spokesperson. No other details were available.



Staff Photos by Brian Peterson

False alarm prompted accident that hurt three

By Randy Furst
Staff Writer

A collision that injured a Minneapolis woman and two Minneapolis police officers on their way to a holdup report was called tragic Friday by police, who said that the report was a false alarm.

Susan Hallbeck, 40, was in serious condition yesterday at Hennepin County Medical Center, while the condition of the two officers was upgraded from serious to satisfactory.

Hallbeck was returning home from the grocery store Thursday when her car was hit by the police car.

Officer James Thernell, 43, who was driving, and his partner, William Woodis, 22, were answering a robbery alarm at Geerdes Goldsmith Jewelers, 3618½ E. Lake St., at 4:33 p.m. when the accident occurred at 28th St. and 36th Av. S.

Both vehicles were demolished; firefighters had to pry open a door on Hallbeck's car to get her out.

She suffered broken bones in the left arm, pelvis and cervical vertebra, as

well as head injuries, said Carol Allis of Hennepin County Medical Center.

Thernell had contusions on his chest and broken cartilage in his ribs. Woodis suffered facial fractures and was in surgery yesterday.

Mike Kent, Hallbeck's brother, spoke angrily about the accident yesterday. "All this because of a false alarm," he said. "That's ridiculous to me."

Kent said that from talking to witnesses and looking at his sister's vehicle, he was convinced the police car was going too fast.

Sgt. Bill Elkin, who is investigating the accident for the police traffic division, said he did not yet know how fast Thernell was driving, except that it was more than 30 miles per hour. Elkin, who is trained in reconstructing accidents, said he based his estimate on damage to the vehicles.

He said that under state law, speed limits do not apply to authorized emergency vehicles that are responding to emergency calls, but that the drivers must proceed cautiously and slow down as necessary before proceeding past stop signs, stoplights or



Susan Hallbeck

view obstructions.

Elkin said he is not trying to convey an opinion on what happened Thursday because he has not analyzed all the facts.

He said several witnesses said the squad car was southbound on 36th Av. and had its red lights and siren on. Hallbeck pulled in front of the police car at the four-way-stop intersection, he said.

Jim Geerdes, owner of the jewelry

Crash continued on page 4B

Crash

Continued from page 1B

store, said he was "upset and shook up," and declined to discuss how the false alarm occurred.

Vicki Hastings, assistant shift supervisor for the Minneapolis Emergency Communications Department, the 911 dispatching system, said dispatchers received a call from Honeywell Protection Systems that a hold-up alarm had gone off at the store at 4:33 p.m. Thursday.

Honeywell Protections supervisors did not release details of what happened.

Hastings said there had been another armed holdup at another Lake St. jewelry store the day before, and two robbers got away.

"It's one of those really tragic situations," said Inspector Stephen Strehlow, commander of the Third Precinct.

He said Thernell has been with the police force 20 years; Woodis was only a week out of rookie school and in his first precinct assignment.

Hallbeck works at Flour City Architectural Metals Corp., 2637 27th Av. S., where she is a shipping and receiving clerk, Kent said.

PARK AND RECREATION ADVISORY COMMISSION

Agenda

April 5, 1989

1. Call meeting to order 7:00 p.m.
2. Welcome new member - Bill Gentry.
3. Approval of minutes.
4. Review monthly report.
5. Meet in committees.
6. Committee reports - recommendations.
7. Review Frolics meeting - Liz.
8. Review Long Range Planning Commission meeting - Mark.
9. Review revised Park Dedication Ordinance - enclosed.
10. Discussion of adding a third gymnasium to construction of community center - see construction estimate.
11. 1990 budget due May 3 - recommendations on all divisions as well as Community Center.
12. Other Business.
13. Adjournment.

MINNESOTA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

POSSIBLE APPLICATIONS

Minnesota Beautiful

Business Promotion Division
612/297-3190

Minnesota Beautiful provides training, resources and limited financial assistance toward beautification projects for volunteer groups, businesses, communities and individuals. Minnesota Beautiful promotes programs and citizen actions that keep Minnesota clean and beautiful, making it a better place to live, work and visit.

E Any individual, group, business or community wishing to undertake a beautification project utilizing volunteers may qualify.

B Beautification projects make communities neater, cleaner and more appealing to potential business development. Projects help the community develop a strong sense of pride, motivate action for further beautification plans and benefit tourism.

**Minnesota Community Pride
(formerly Minnesota Community
Improvement Program)**

Business Promotion Division
612/297-3190

Minnesota Community Pride is a comprehensive development program involving citizens in all aspects of improvement from community analysis to project implementation. Goals and priorities for improvement are based on the results of a community assessment. Citizens document their improvement projects and receive statewide recognition for their efforts.

E Any community with fewer than 30,000 people may apply. All neighborhoods, multi-communities and counties are eligible.

B Communities are provided with a framework for organization, assessment techniques to gauge community needs and strengths, and techniques for goal and priority setting. Recognition awards and project evaluations are provided.

**Celebrate Minnesota 1990
Grant Program**

Community Development Division
612/296-5005

The Celebrate Minnesota 1990 Grant Program is competitive and designed to provide financial assistance to communities to help prepare for the statewide celebration in 1990. Grants are awarded to communities for cleanup, beautification and/or community improvement projects associated with locally-sponsored 1990 celebrations.

E Eligible applicants are cities, towns, Indian tribes, local community improvement or local development organizations. Grants up to \$25,000 are available, and the recipient must provide three dollars of local funds for every dollar of state funds requested. How the project meets the program goals, how it is coordinated with a local 1990 celebration, and how it will result in a permanent, physical change in the plan area are the criteria on which the applications are ranked.

Governor's Design Team

Business Promotion Division
612/297-3190

Design professionals study local assets and community needs, then propose directions that can help a community achieve its vision. Architects, landscape architects, planners and other professionals volunteer their time in communities during an intense, three-day visit. They offer a fresh perspective on downtown revitalization, town image, beautification, parks and other design-related areas.

E Any community with broad-based community support may apply.

B A design team visit provides ideas to improve or strengthen the image of a downtown district, spurs economic development and enables a better understanding of local and regional needs. A Governor's Design Team visit acts as a catalyst to pull the community together by opening channels for positive discussion and creative thinking.

HRA EXPENDITURE REPORT
CALIBRE CHASE APARTMENTS

LAND PURCHASE

- property purchased by the Crystal HRA on 8/4/82 for \$210,000
- the City was reimbursed in full for the cost of the land through CDBG funds.
- the land was sold to Brutger Companies for \$1 on 4/5/88

NET COST: \$-0-

SAC CHARGES

- the City of Crystal paid \$23,625 to Metropolitan Waste Control Commission
- this cost was reimbursed in full through CDBG funds

NET COST: \$-0-

INTEREST REDUCTION PROGRAM

- \$240,000 paid out of PIR funds, Council approved by Resolution 87-54.

NET COST: \$240,000.00

LEGAL EXPENSES

- \$22,530.93 was paid out of the HRA budget from March 1, 1984 to January 31, 1989 for legal expenses related to Calibre Chase

NET COST: \$22,530.93

TOTAL GOVERNMENT SUBSIDIES: \$473,624.00
TOTAL NET COSTS TO THE CITY AND HRA: \$262,530.93

kg



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

March 30, 1989

Mr. Roger Frank
Minnesota Department of Revenue
Gaming Division
St. Paul, MN 55146-3315

Re: Lawful Gambling Exemption
Emergency Food Shelf Network, Inc.
At Nicklow's, 3516 Lilac Dr., Crystal, MN

Dear Mr. Frank:

The Crystal City Council has been called via telephone and has approved the above referenced activity unanimously. By means of this letter the 30-day notice to the Gaming Division is waived.

Sincerely,

Darlene George
City Clerk

cc: Jerry Dulgar, City Manager
Crystal City Council



Minnesota Charitable Gambling Control Board
 Room N475 Griggs-Midway Building
 1821 University Avenue
 St. Paul, MN 55104-3383
 (612) 642-0555

LAWFUL GAMBLING EXEMPTION

FOR BOARD USE ONLY

- INSTRUCTIONS:**
1. Submit request for exemption at least ³⁰60 days prior to the occasion.
 2. When completing form, do not complete shaded areas until after the activity.
 3. Give the gold copy to the City or County. Send the remaining copies to the Board. The copies will be returned with an exemption number added to the form. When your activity is concluded; complete the financial information, sign and date the form, and return to the Board within 30 days.
- PLEASE TYPE**

Organization Name Emergency FoodShelf Network Inc.		Number of Members	License Number (if currently or previously licensed) and/or permit number.		
Address 310 E, 38th St		City Minneapolis	State MN	Zip 55409	County Henn.
Chief Executive Officer's Name <i>[Signature]</i>		Phone Number 3333 <i>612 822 3333</i>	Manager's Name		Phone Number ()
Type of Organization <input type="checkbox"/> Fraternal <input type="checkbox"/> Veterans <input type="checkbox"/> Religion <input checked="" type="checkbox"/> Other Nonprofit Organization Attach proof of three years existence			If Other Nonprofit Organization (Check One and attach proof of nonprofit status). <input checked="" type="checkbox"/> IRS Designation <input type="checkbox"/> Incorporate with Secretary of State <input type="checkbox"/> Affiliate of Parent Nonprofit Organization		

Name of Premises Where Activity Will Occur NICKLOW'S RESTAURANT				Date(s) of Activity, Drawing(s) 3-31-89	
Premises Address 3516 N. LIAC TR.		City CRISTAL	State MN	Zip 55422	County HENN

Game	Yes	No	Gross Receipts	Expenses Cost of Prizes	Profit	Market Value of Prizes
Bingo		X				
Raffles	X					
Paddlewheels	X					
Tipboards	X					
Pull-Tabs		X				

Use of Profit

Distributor From Whom Gambling Equipment Acquired	Distributor's License No.
---	---------------------------

I affirm all information submitted to the Board is true, accurate, and complete. <i>[Signature]</i> Chief Executive Officer Signature	Date 3-29-89	I affirm all financial information submitted to the Board is true, accurate, and complete.	Date
---	------------------------	--	------

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the charitable Gambling Control Board and will become effective ³⁰60 days from the date of receipt (noted below) by the City or County, unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within ³⁰60 days of the below noted date.

CITY OR COUNTY		TOWNSHIP	
Name of Local Governing Body (City or County) City of Crystal		Township Name (Must be notified when County is the approving body)	
Signature of Person Receiving Application <i>[Signature]</i>		Signature of Person Receiving Application	
Title Asst. City Clerk		Title	
Date Received 3/29/89		Date Received	

CG-00020-02 (6/88)

White — Board
 Pink — Organization

Canary — Board returns to Organization to complete shaded areas.
 Gold — City or County

pachet

City of Crystal NEWSLETTER

Number 71

April 1989

Curbside Recycling Begins in June

Even though the City of Crystal recycled 1646 tons of garbage in 1988, it is not enough.

Hennepin County officials have mandated that cities recycle 10% of their residential waste

stream in 1989. The only items which can be included in figuring the 10% are residential cans, glass, and newspaper.

Crystal recycled 442 tons of these materials in 1988, which is a good effort, but only amounts to 3% of the residential waste stream.

City officials realized long ago that a curbside recycling service would have to be started in Crystal in order to meet the County goals.

It was also agreed that the City should attempt to organize garbage service, as well, so that residents could have their garbage, yard-waste, and recyclables collected on the same day of the week.

Some of our neighboring cities felt the same way, so a joint powers group, named the Hennepin Recycling Group (HRG), was initiated between Crystal, Brooklyn Center, and New Hope.

Unfortunately, in June of 1988, a lawsuit was filed by Woodlake Sanitation, which placed a temporary restraining order on the HRG from proceeding any further with organized refuse collection. Since a decision has not yet been given on this case, the HRG Board has decided that they can wait no longer to organize refuse and recycling collection together. The cities must begin recycling as soon as possible to meet the County deadlines.

A contractor has been selected to collect recyclables in all three HRG cities through open bidding. A contract to make 22,000 recycling containers has also been awarded. The container (shown in the photo below) is designed to hold three full paper grocery bags — one each for newspaper, glass, and cans. Containers holding recyclables will be emptied at the curb of all single family homes once a week.

More information will be mailed to homeowners in May when the details of the program are established.

On-Street Parking Regulations Prove Beneficial to Community

In April of 1984 the Crystal City Council concluded an extensive review of on-street parking regulations and approved an ordinance that prohibits parking on City streets between 3 and 6 a.m.

While this action was taken in response to numerous parking problems throughout the City, no one questioned the inconvenience and frustration many residents would encounter as they struggled to comply with the regulation.

The ordinance has been in effect for five years, and resident compliance has been excellent. However, a restating of the program benefits may be in order as justification for any continuing inconvenience.

1. The early morning parking prohibition has greatly reduced on-street parking at all times of the day which assists the Crystal Police Department in the following ways:

- Significantly reduces vehicle damage accidents as well as vandalism and theft related to parked vehicles.
- Improves police response and officer safety in responding to in-progress crimes.
- Allows for more efficient removal of inoperable vehicles within public right-of-way.

- Allows police officers to more readily identify stolen or abandoned vehicles.

2. The Crystal Public Works Department also benefits from less on-street parking:

- Improves snow removal operations in terms of time to complete routes and increases operator safety. Demands on police are also reduced in regards to "snow bird" situations.
- Keeps the streets open for general maintenance operations involving street sweeping, blacktop repair and seal coating.

3. Other general benefits of our current parking regulations include:

- Improved visibility allows for better overall traffic flow and increases both vehicular and pedestrian safety.
- Provides an improved image in terms of a more open and clean right-of-way.
- Reduces the need for no parking zones in residential areas adjacent to apartment complexes and commercial businesses that would routinely create more all night on-street parking.

Valuation Notices Now Being Mailed

1989 valuation notices will be mailed to all Crystal homeowners and business properties sometime in mid-April.

This card will notify you of the valuation and classification placed on your property as of January 1, 1989. House prices in Crystal continued upward during 1988 and this will be reflected in our new evaluations. The effect on your property taxes will depend on budget requirements for the city, county and school district for 1990.

The assessing staff will be out on assessment inspections this summer and will be inspecting approximately one-fourth of the city's homes. If no one is home a card will be left at the door asking that you call for an appointment. The department asks for your help and cooperation.

D.A.R.E. Well-Accepted In Crystal Area Schools

The D.A.R.E. (Drug Abuse Resistance Education) Program has been well received by students and teachers alike. Crystal Police began the program the first of this year at Forest, Neill, St. Raphaels and Lincoln Schools.

D.A.R.E., an international drug and alcohol abuse prevention program developed through Los Angeles Unified Schools and Police Department is now being implemented by Minneapolis, New Hope, and Elk River as well as Crystal. Many other police departments throughout the state plan to start the program in their schools new year.

Using discussion, role playing, and audio visual props, uniformed patrol officers teach 5th graders to resist using drugs and alcohol. The 17-week curriculum covers the following lessons:

1. **Practices for Personal Safety** (used to acquaint students with the role of police and review practices for safety of students);

2. **Drug Use and Misuse** (helps students understand harmful effects of drugs if they are misused);

3. **Consequences** (helps students understand that there are many consequences, both positive and negative, that result from using and choosing not to use drugs);

4. **Resisting Pressures to Use Drugs** (to make students aware of kinds of peer pressure they may face and to help them learn to say no to offers to use drugs);

5. **Resistance Techniques, Ways to Say No** (teaches students ways to say no in resisting various types of pressure);

6. **Building Self-Esteem** (helps students understand that self-image results from positive and negative feelings and experiences);

7. **Assertiveness: A Response Style** (teaches that assertiveness is a response style that enables a person to state his or her own rights without loss of self-esteem);

8. **Managing Stress Without Taking Drugs** (helps students recognize stress and suggests ways to deal with it other than by taking drugs);

9. **Media Influences on Drug Use** (helps students develop the understanding and skills needed to analyze and resist media presentations about alcohol and drugs);

10. **Decision Making and Risk Taking** (helps students apply the decision making process in evaluation the results of various kinds of risk-taking behavior, including that of drug use);

11. **Alternatives to Drug Use** (helps students find out about activities that are interesting and rewarding and that are better than taking drugs);

12. **Role Modeling** (older student leaders and other positive role models that do not use drugs talk to younger students to clarify the misconception that drug users are in the majority);

13. **Forming a Support System** (students will be able to develop positive relationships with many different people in order to form a support system);

14. **Resisting Gang Pressures** (students will be able to identify situations in which they may be pressured by gangs and to evaluate the consequences of the choices available to them);

15. **Dare Summary** (helps students summarize and assess what they learned from the program);

16. **Taking a Stand** (students complete own commitment and present to class. Helps them respond effectively when pressured to use drugs);

17. **Culmination** (special graduation exercise for all students and parents). It is important that every parent of a 5th or 6th grade D.A.R.E. student attend this special event. Watch for announcement that will be mailed to your home!

To encourage parent involvement, each D.A.R.E. officer held a special educational evening session where parents learned about various drugs and drug paraphernalia, signs and symptoms of chemical abuse, and other tips to help prevent their child's experimentation with drugs or alcohol.

Crystal Police extends great appreciation to Dick Hendrickson and his Crystal VFW post for its substantial gift to help support the D.A.R.E. Program. Others who wish to contribute to this worthy preventive effort should contact Lt. Craig Thomseth at the Crystal Police Department, 537-8421, Ext. 171.

If you would like a very well-written book titled "Children and Drugs: The Next Generation," put out by the Minnesota Police and Peace Officers Association, just drop by the Crystal Police Department and ask a Crystal Dispatcher.

Anyone wishing more information about D.A.R.E. may contact the Crystal Police Department. D.A.R.E. Officers Erkenbrack, Holm, Myers, and Vague are available to discuss D.A.R.E. or present its goals to groups.

Police Offer Variety of Crime Prevention Programs

The Crystal Police Department is involved in many crime prevention activities. Police need your help to make this a safe community. You can get involved in the following programs:

Neighborhood Watch: The police department needs concerned citizens to be the eyes and ears of the police. Get to know your neighbors by participating in a Neighborhood Watch Program. The police department will supply training and information about what is going on in your area and things you can do to help. Be a nosy neighbor and help the police reduce crime.

Operation ID: One of the most frustrating things for a police officer is to recover stolen property and not be able to find the owner. Police property rooms are full of recovered property for which no owners can be found. Operation ID can help with this problem.

When you join Operation ID the police department assigns you a personal number and will lead you an inscribing tool. You can then place this number on all of your personal items. Participation in this program deters criminals from taking your items because the item can be identified as stolen. If your property is stolen, when it is found it can be identified and returned to you.

Annual Bike Auction April 22

The Crystal Police Department will hold its annual bicycle auction for the sale of unclaimed bicycles and other miscellaneous items on Saturday, April 22 at the Crystal City Garage, 6125 - 41st Avenue North.

Also being auctioned is city-owned surplus equipment such as filing cabinets, and other office equipment.

Doors will open at 9 a.m. for viewing the items. The auction will begin at 9:30 a.m. There is no admission charge.

Commission Openings Available

The City of Crystal has openings on the Planning Commission, the Park and Recreation Advisory Commission, and the Human Relations Commission.

The Planning Commission applicant must live in Section II of the City, which includes Ward 3 and Ward 4. The commission meets on the second Monday of each month at 7:30 p.m.

There is one opening on the Park and Recreation Advisory Commission. This commission meets on the first Wednesday of each month at 7:00 p.m.

There are three openings on the Human Relations Commission. This commission meets on the fourth Monday of each month at 7:00 p.m.

These are all voluntary positions. If you are interested, please contact the City Clerk at 537-8421.

Safe Houses: The police department is recruiting concerned citizens to establish safe houses for our children. A safe house is a place where children of the community can go when they are away from home and feel threatened. Adults assist the children by calling the police and the child's parents and offering the child a safe place to wait until help arrives.

Crystal Crime Fund: The police department needs your support and donations for the Crystal Crime Fund. The crime fund is used for many important crime prevention activities that are not covered by the normal police budget. Some examples are:

1. Rewards for information about crimes;
2. Supporting crime prevention programs such as "National Night Out;"
3. Contributing to youth organizations and activities that offer youth alternatives to illegal activities and drug use. An example is the Vision Program offered through the North West YMCA;
4. Promoting programs to educate Crystal residents concerning crime prevention awareness.

Please support these worthy causes with your donation.

Calendar of Events

MAY 1989

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council 7:30 p.m., Police Reserves	3 7:00 p.m., Park & Rec. Advisory Commission	4 3:00 p.m., HRG 7:00 p.m., Civil Service Commission	5	6
7	8 7:30 p.m., Planning Commission	9 7:00 p.m., Long Range Planning	10	11 7:30 p.m., District 46 Republicans 7:30 p.m., Crystal HRA	12	13 8:30 a.m., DWI Classes
14 Mother's Day	15	16 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council	17 7:00 p.m., District 46 DFL	18 3:00 p.m., HRG 7:30 p.m., Environmental Commission	19	20
21	22 7:00 p.m., Human Relations Commission Victoria Day (Canada)	23	24	25	26	27
28	29 Memorial Day (Observed)	30	31 7:00 p.m., Charter Commission			

JUNE 1989

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 3:00 p.m., HRG 7:00 p.m., Civil Service Commission	2	3
4	5	6 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council 7:30 p.m., Police Reserves	7 7:00 p.m., Park & Rec Advisory Commission	8 7:30 p.m., District 46 Republicans 7:30 p.m., Crystal HRA	9	10 8:30 a.m., DWI Classes
11	12 7:30 p.m., Planning Commission	13 7:00 p.m., Long-Range Planning	14	15 3:00 p.m., HRG 7:30 p.m., Environmental Commission	16	17
18 Father's Day	19	20 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council	21 7:00 p.m., District 46 DFL Summer begins	22	23	24
25	26 7:00 p.m., Human Relations Commission	27	28 7:00 p.m., Charter Commission	29	30	

JULY 1989

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 7:00 p.m., Park & Rec Advisory Commission 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council	6 3:00 p.m., HRG 7:00 p.m., Civil Service Commission	7	8 8:30 a.m., DWI Class
9	10 7:30 p.m., Planning Commission	11 7:00 p.m., Long Range Planning	12	13 7:30 p.m., District 46 Republicans 7:30 p.m., Crystal HRA	14	15
16	17	18 1:00 p.m., Talk with the Mayor 7:00 p.m., City Council	19 7:00 p.m., District 46 DFL	20 3:00 p.m., HRG 7:30 p.m., Environmental Quality Commission	21	22
23	24 7:00 p.m., Human Relations Commission	25	26 7:00 p.m., Charter Commission	27	28 CRYSTAL FROLICS	29 12:00 p.m., Senior Bridge Tournament CRYSTAL FROLICS
30 CRYSTAL FROLICS	31					

Reminder of Rules About Garbage Containers

Storage of refuse between collection dates can be either inside the garage or basement, or outside at the rear or side of the building.

If kept outside, the containers must be out of view from the street in front of the premises and be maintained in a manner that does not interfere with the use of adjoining property.

Containers used for garbage must be either regular metal or plastic cans that have tight-fitting lids and do not exceed 32 gallons in size. Grass clippings and leaves may be stored in plastic bags that are securely closed, and tree trimmings and twigs may be bundled with twine.

All garbage and refuse must be stored in the manner described above and may be set out at the curb only after sunset on the night preceding the regular pickup day. After pickup, containers must be returned to the area where they are kept.

The City of Crystal does not pick up refuse, but will provide residents with a list of licensed haulers. For additional information regarding the regulations or to obtain a list of the haulers, please call City Hall at 537-8421.

On-Street

3. Other general benefits of our current parking regulations include:

- Improved visibility allows for better overall traffic flow and increases both vehicular and pedestrian safety.
- Provides an improved image in terms of a more open and clean right-of-way.
- Reduces the need for no parking zones in residential areas adjacent to apartment complexes and commercial businesses that would routinely create more all night on-street parking.

Crime Prevention

House Security Checks: The police department will send a crime prevention specialist to do a home premise survey and make suggestions on how to improve your home security with locks, lighting, security hardware and alarms. To get more information about this program contact Officer Dan Drake at the Crystal Police Department, Phone 537-8421, Ext. 177.

Crime Prevention Calendar

April 15: Safety Fair — Crystal Shopping Center

April 29: Bike Rodeo — "Attention Kids" Come and meet Darrin Nelson from the Minnesota Vikings at St. Raphael's School parking lot. The Bike Rodeo is presented to promote safe operation of bicycles. Bicycle licenses will be sold at the Bike Rodeo. Watch for further announcements.

May 6: Public Safety Day — Minneapolis Convention Center. Every aspect of police, fire and emergency medical personnel will be on display.

Police to Enforce Ordinances on Junk Cars, Skateboards, Parking

Residents of Crystal are reminded that with the onset of spring, several city ordinances will be enforced by the police department.

One of these is the ordinance concerning junk vehicles, trash and other refuse stored in prohibited areas. Police officers will begin their annual canvass of the city and will be giving residents 10 days warning notices about violations they observe. After the 10 days, the violations will be rechecked for compliance. Citations may be issued at this time.

Also, remember that there is no parking on city streets between 3-6 a.m. anywhere in the city. From April 1 through November 30, temporary permits can be obtained for exceptional situations.

Rabies Vaccination Clinic to be Held May 20

The City of Crystal will conduct its 17th Annual Rabies Vaccination Clinic on Saturday, May 20, 1989, from 12:30 p.m. to 3:30 p.m. at the Crystal Municipal Garage, 6125 41st Avenue North.

The clinic will be conducted by a qualified veterinarian and is open to all Crystal residents who wish to bring their pets for vaccination. The cost is \$7 per injection. Cat owners are also encouraged to bring their pets for the rabies vaccination. All animals must be leashed. It is suggested that cats be brought in a box or similar enclosure.

Dog licenses are also on sale, but residents are reminded that if they are coming just to purchase a license, proof of rabies vaccination is required. Dog licenses are \$5 for spayed or neutered pets (bring proof of certificate) and \$6.50 for unaltered pets.

New this year is an ordinance governing the use of skateboards. This was enacted as a result of several years of rising complaints from business owners and city residents. Briefly, the ordinance says that skateboards may not be used:

- in commercial areas
- on any street or highway
- on private property without permission of the owner
- carelessly or unsafely
- must yield right of way to all other traffic including pedestrians

A violation of this ordinance is a petty misdemeanor and if ticketed you may be fined up to \$50.00.

Mayor's Office Hours
1-4 p.m.
First and Third
Tuesday of
Each Month

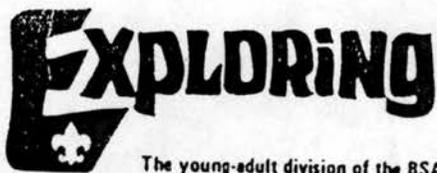
CITY OF CRYSTAL
4141 Douglas Drive North
Crystal, Minnesota 55422
CITY COUNCIL MEETINGS
First and third Tuesday
of the month—7 p.m.
MAYOR
Betty Herbes
COUNCILMEMBERS
Rollie Smothers
Garry Grimes
John Moravec
Pauline Langsdorf
Adrian Rygg
Elmer Carlson
CITY MANAGER
Jerry Dulgar
CITY NUMBERS
Administration537-8421
Fire Department537-8474
Police Department537-8474
Parks and Recreation537-8421
(After 4:30 p.m.)537-8559
Police-Fire
Emergency911

CITY OF CRYSTAL
NEWSLETTER
(Time Sensitive)
Deliver by April 00

CAR-RT SORT
Bulk Rate
U.S. Postage

PAID
Minneapolis, MN
Permit No. 851

"an informed citizen is a good citizen"



March 7, 1989

Art Quady
Crystal Fire Department
4101 Douglas Drive
Crystal, Minnesota 55427

Dear Art:

Your post recently participated in the Explorer Expo at Brookdale Mall in Brooklyn Center. Because of their participation, the Expo was a tremendous success. Twenty-two Posts from around the metropolitan area of Minneapolis took part in this First Annual Event.

Because of the success of the Expo, we have already started plans for next year. It may be beneficial for you to visit with your post to hear more about this year's Expo and to prepare for next year.

Enclosed you will find a copy of a group photo taken at the conclusion of the Explorer Expo. You may want to present this to the post for their scrapbook.

Those of us who coordinated this event would like to thank you for taking the time and effort to help the youth of your community by chartering an Explorer Post. By allowing your post to participate in the Expo, you have also helped create a greater community awareness of Exploring.

Sincerely,

Walt Filson

Walt Filson

Paul Sloan

Paul Sloan

* P.S. The Post received 3rd place for having an outstanding booth at the Expo.

WF:PS:lrn



Dallene

DUE DATE: NOON, WEDNESDAY, March 29, 1989

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the March 21, 1989 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 21, 1989. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT ITEM

CONSENT AGENDA

HEALTH
DEPARTMENT

1. Consideration of setting May 20, 1989, as the date and time for the Annual Rabies Vaccination Clinic.
ACTION NEEDED: Proceed as authorized to advertise for clinic.
ACTION TAKEN: Rabies Clinic advertised.

CITY MANAGER

2. Consideration of the resignation of Yvonne Halpaus from the Planning Commission.
ACTION NEEDED: Send letter of thanks and appreciation.
ACTION TAKEN: Letter sent 3-27-89.

CITY CLERK

3. Consideration of a solicitor's license for Saba Flowers to sell flowers at 36th & Highway 100, 42nd & Adair Avenue, and 36th & Douglas Drive.
ACTION NEEDED: Issue license to sell flowers on the specific dates requested.
ACTION TAKEN: License issued; Police Department alerted.

CITY CLERK

4. Consideration of a solicitor's permit for Crystal Fire Cadets to sell candy door to door.
ACTION NEEDED: Notify applicant of Council approval; issue license as requested.
ACTION TAKEN: Notified by phone; Police Department alerted.

CITY CLERK

5. Consideration of a one-day off-site charitable gambling license for VFW Post #494.
ACTION NEEDED: Notify applicant of Council approval and issue license.
ACTION TAKEN: Notified by phone 3-23-89.

PUBLIC HEARINGSPUBLIC WORKS
DIRECTOR

1. Public hearing to consider tentative approval of proposed plat Froehlich Addition located at 4524 and 4528 Hampshire Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified of approval and details of final plat process.

PUBLIC WORKS
DIRECTOR

2. Public hearing to consider tentative approval of proposed plat Professors Addition located at 3209 and 3233 Florida Avenue North.
ACTION NEEDED: Notify applicant of Council denial.
ACTION TAKEN: Applicant notified of denial.

REDEVELOPMENT
COORDINATOR

3. Public hearing to consider CDBG Year XV funding allotment.
ACTION NEEDED: Notify county of Council approval of request.
ACTION TAKEN: Letter sent to county 3-29-89 including all materials necessary.

REGULAR AGENDAFINANCE
DIRECTOR

1. Consideration of a Resolution to sell \$2,000,000 in general obligation bonds.
ACTION NEEDED: Bid awarded to Dain Bosworth; proceed as authorized.
ACTION TAKEN: Resolution and proper signatures forwarded to bond advisor (Springsted).

BUILDING
INSPECTOR

2. Consideration of a building permit for an airplane hangar on Lot 74E, Crystal Airport.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant present.

CITY CLERK

3. Consideration of violation of the off-sale liquor license for Richard G. Marsolais dba Crystal Liquors, 5924 West Broadway.
ACTION NEEDED: Hearing set for April 18; publish notice and notify licensee.
ACTION TAKEN: Attorney to prepare - awaiting word from Mr. Marsolais' attorney.

CITY CLERK

4. Consideration of a Resolution of Denial for tentative plat approval of Bedman Addition located at 7025 - 46th Avenue North.
ACTION NEEDED: Include resolution with action to deny.
ACTION TAKEN: Resolution filed; copy sent to applicant by City Engineer.

CITY CLERK

5. Consideration of a Resolution of Denial of conditional use permits for Crystal Plaza Partnership at 6800 - 56th Avenue North.
ACTION NEEDED: Place resolution of denial in the minutes.
ACTION TAKEN: Resolution filed; copy sent to applicant by City Engineer.

CITY MANAGER

6. Consideration of a request from the Crystal Frolics Committee to allow boy scouts to camp out overnight during the Frolics at Becker Park.
ACTION NEEDED: Notify committee and scouts of Council approval.
ACTION TAKEN: Park & Recreation Director will notify proper persons.

CITY MANAGER 7. Consideration of preliminary cost estimate for the Crystal Community Center from the architects.
ACTION NEEDED: No specific action needed, inform architects of no Council opposition.
ACTION TAKEN: City Manager notified architect by phone.

CITY MANAGER 8. Consideration of Northern Mayor's Association Economic Development Effort.
ACTION NEEDED: Notify Northern Mayor's Association of Council approval of funds and appointment of Mayor Herbes as a member of the EDA Effort.
ACTION TAKEN: Certified copy of resolution and executed copy of Joint Powers Agreement sent to Northern Mayor's Association.

FINANCE
DIRECTOR

ACTION NEEDED: Allocate funds from HRA and Council for the contribution.
ACTION TAKEN: Memo and allocation sent to City Manager on March 28.

PARK & RECREATION
DIRECTOR

9. Consideration of price quotations to re-trim and fertilize trees on 33rd Avenue North.
ACTION NEEDED: Notify low bidder of Council approval; work with bidder to notify residents of actions.
ACTION TAKEN: Low bidder notified 3-23-89; residents to be notified prior to trimming.

ADMINISTRATIVE
SECRETARY

10. Consideration of Advisory Commission recruitment for the N.W. Hennepin Human Services Council.
ACTION NEEDED: Place item on next Council agenda.
ACTION TAKEN: Item placed on Council agenda for 4-4-89.

PUBLIC WORKS
DIRECTOR

11. Consideration of Infrastructure Project to overlay Fairview Avenue between Nevada and Douglas Avenues.
ACTION NEEDED: Notify New Hope of Council action concerning Fairview overlay between Nevada and Douglas Drive and proceed with Crystal portion of project.
ACTION TAKEN: Agreements executed and invoices in progress.

PUBLIC WORKS
DIRECTOR

12. Consideration of Feasibility Study for curb and gutter construction on 57th Avenue, Welcome Avenue, Xenia Avenue, and Vera Cruz Avenue.
ACTION NEEDED: Notify affected property owners.
ACTION TAKEN: Publication and mailings for hearing in progress.

PUBLIC WORKS
DIRECTOR

- ACTION NEEDED: Publish notice of hearing on April 18, 1989.
ACTION TAKEN: Published.

PUBLIC WORKS
DIRECTOR

13. Consideration of an agreement regarding BRW invoices for Becker Park projects and County Road 81 intersection and tennis court.
ACTION NEEDED: Notify BRW of Council action regarding projects.
ACTION TAKEN: Agreements executed and invoices in progress.

CITY MANAGER

14. Consideration of the removal of Burt Genis from the Park & Recreation Advisory Commission due to poor attendance.
ACTION NEEDED: Send letter to Mr. Genis regarding Council action.
ACTION TAKEN: Letter sent 3-27-89 with copies to Park & Recreation Advisory Commission Chair and Park & Recreation Director.

RECYCLING
COORDINATOR

15. Consideration of First Reading of an Ordinance concerning recycling.
ACTION NEEDED: Proceed to make changes in ordinance covering concerns.
ACTION TAKEN: Telephoned Corrine Heine with recommended changes 3-23-89; a revised ordinance is being sent for the next Council meeting.

ADMINISTRATIVE
SECRETARY

- ACTION NEEDED: Place item on April 4 Council agenda.
ACTION TAKEN: Item place on April 4, 1989 Council agenda.

CITY MANAGER

16. Consideration of a tax increment financing tour for legislators.
ACTION NEEDED: Proceed to conduct tour of financing district for local legislators.
ACTION TAKEN: Tour will not be held.

PUBLIC WORKS
DIRECTOR

17. Consideration of First Reading of an Ordinance Amendment regarding Elderly Housing deleting public involvement requirements and increasing the minimum density.
ACTION NEEDED: Item placed on 4-4-89 agenda.

REDEVELOPMENT
COORDINATOR

ACTION NEEDED: Put together material on cost to City for Calibre Chase.

ACTION TAKEN: Information is completed and will be included as an informational item in the next Council packet.

ADMINISTRATIVE
SECRETARY

18. Consideration of Committee for 1990 Census.
ACTION NEEDED: Place item on April 4 Council agenda. Council to think of names.
ACTION TAKEN: Item place on 4-4-89 Council agenda.

CITY CLERK

19. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

OPEN FORUM

CITY MANAGER

20. Request by Mayor to place discussion of EDA on April 4 Council meeting agenda.
ACTION TAKEN: Item placed on April 4, 1989 Council agenda.

LeFEVER, LEFLER, KENNEDY, O'BRIEN & DRAWZ
ATTORNEY COSTS - 1988

For Services Provided In:	Check Date	City	HRA	Other	Total
January	2/23/88	1672.05	277.50	1863.62	3813.17
February	3/21/89	4138.53	393.00	2521.94	7053.47
March	4/22/88	1735.52	448.50	2444.21	4628.23
April	5/20/88	4794.07	9.00	2357.23	7160.30
May	6/21/88	4289.81	112.50	1937.50	6339.81
June	7/22/88	6818.86	362.30	2635.72	9816.88
July	8/19/88	2396.85	288.27	746.25	3431.37
August	9/19/89	16698.15	257.00	1328.65	18283.80
September	10/31/88	9627.65	488.25	228.50	10344.40
October	11/31/88	7077.29	1011.00	77.52	8165.81
November	12/16/88	4860.97	351.28	423.75	5636.00
December	1/19/89	5001.66	0.00	1144.60	6146.26
		69111.41	3998.60	17709.49	90819.50

M E M O R A N D U M

DATE: March 31, 1989
TO: Jerry Dulgar, City Manager
FROM: Pam Foster, Public Health Sanitarian *PAF*
SUBJECT: Opening of Crystal Little League Concession Stand

I conducted an inspection of the Crystal Little League concession stand on Thursday, March 30, 1989, and found that the stand met our Health Department guidelines to open this year.

Ms. Connie Berg, Foodstand Coordinator, was previously unaware for the need of a food license due to a miscommunication within their organization. The Little League's food license is scheduled for approval on the April 4th Council agenda. She has requested that they be able to operate on Saturday, April 2, 1989, to serve food to the judges at try-outs.

I fell confident that she will do a good job and have reviewed all Health Department guidelines and procedures with her.

PAF:jt

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PAF:jt

MINUTES OF REGULAR MEETING
OF THE CHARTER COMMISSION
OF THE CITY OF
CRYSTAL, MINNESOTA

FEBRUARY 14, 1989

A regular meeting of the Charter Commission of the City of Crystal, Minnesota, was duly held on Tuesday, February 14, 1989, in the Community Room of the Crystal City Hall in Crystal, Minnesota.

The Chair called the meeting to order at 7:10 p.m.

The following members were present: Irving, Elsen, Anderson, Cook, Magnuson, Meintsma, Garber and Hawk.

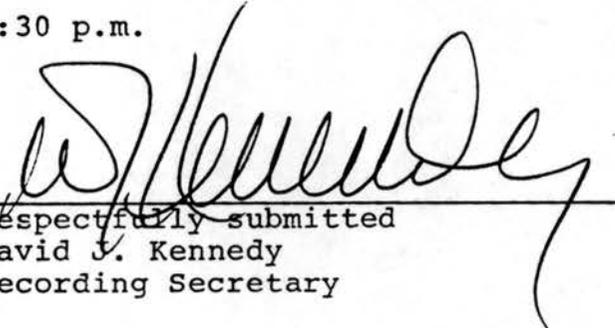
The following members were absent: Feyereisen, Schaaf, Rood, Nemer, Ryan, Welter, and Homan.

The meeting was a joint meeting with the Crystal City Council.

The Chair called the meeting to order at 7:00.

There ensued a discussion of the proposed comprehensive amendment to the City Charter as recommended by the Commission.

The meeting adjourned at 7:30 p.m.


Respectfully submitted
David J. Kennedy
Recording Secretary

MINUTES OF REGULAR MEETING
OF THE CHARTER COMMISSION
OF THE CITY OF
CRYSTAL, MINNESOTA

JANUARY 25, 1989

A regular meeting of the Charter Commission of the City of Crystal, Minnesota, was duly held on Wednesday, January 25, 1989, in the Community Room of the Crystal City Hall in Crystal, Minnesota.

The Chair called the meeting to order at 7:10 p.m.

The following members were present: Irving, Elsen, Anderson, Schaaf, Ryan, Cook, Magnuson, Nemer, Feyereisen and Hawk.

The following members were absent: Meintsma, Rood, Welter, Garber and Homan.

The Chair announced that Member Rood had informed the Secretary prior to the meeting that she would not be present.

The minutes of the November 30, 1988 meeting of the Commission were approved as submitted.

The agenda as submitted by the Chair was approved with the addition of the consideration of the resignation of Member Welter. The Commission then proceeded with the agenda.

Discussion of City Council Action on Proposed Charter Amendment. The Secretary and Member Anderson reported that the ordinance to adopt the Commission's proposed comprehensive amendment to the charter failed on its second reading on December 13, 1988. The vote was 6-1 in favor with Councilmember Herbes opposed to the proposed change relating to Councilmember's holding other public offices.

After discussion moved by Magnuson, seconded by Elsen that the Commission meet jointly with the City Council to discuss the proposed amendment, the date to be arranged by the Chair with February 22, 1989 preferred, and with the Chair insuring that new Councilmembers receive the explanatory material previously sent to the Council in September, 1988. Motion carried.

Discussion of Future Work. Discussion ensued about other areas of charter study, previously identified by the Commission, i.e., civil service, ward vs. at-large elections, terms of Council members, and the exclusion of zoning amendments from initiative and referendum. After discussion moved by Cook, seconded by Nemer to consider the subject of terms of Councilmembers at the regular March meeting. Feyereisen moved to

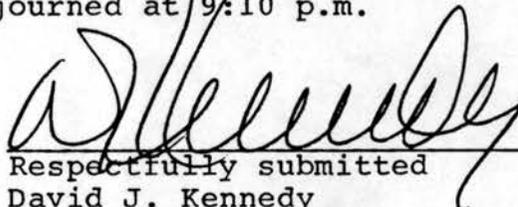
amend to consider districting and terms at the March meeting, seconded by Nemer. The main motion as amended was carried, with Cook voting no. The Secretary was directed to obtain information on these subjects from the League of Cities for the members.

Resignation of Welter. The Chair filed with the Secretary a letter of resignation from Member Welter. It was agreed by consensus that the Chair be directed to forward the letter to the City Council with a request for names of possible replacement members and to forward the letter and Council recommendations to the Chief Judge of the Hennepin County District Court with a request that the vacancy be filled.

Other Business. Member Schaaf raised a point about the present by-law requirement of nine members for a quorum, indicating that in view of attendance problems and a vacancy that the requirement was too strict. After discussion, moved by Schaaf, seconded by Anderson that the Secretary be instructed to prepare an amendment to the by-laws providing that a simple majority of those appointed and serving as members constitute a quorum. Motion carried.

Discussion then ensued about the application of the statutory and by-law rule that a member who fails to attend four consecutive meetings without being excused vacates the office. It was agreed that no clear rule about excuses has been established by the Commission. No decision on the matter was reached but the Secretary was directed to compile data on absences from meetings thus far.

There being no further business to come before the Commission, the Commission adjourned at 9:10 p.m.



Respectfully submitted
David J. Kennedy
Recording Secretary

0011CHTR.F16

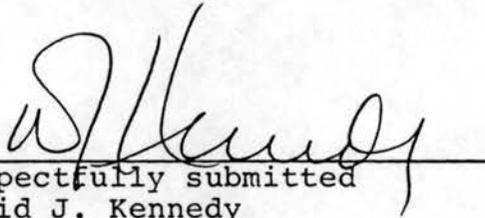
MINUTES OF REGULAR MEETING
OF THE CHARTER COMMISSION
OF THE CITY OF
CRYSTAL, MINNESOTA

WEDNESDAY, NOVEMBER 30, 1988

The regular meeting of the Crystal Charter Commission was duly held in the Community Room of the Crystal City Hall, 4141 Douglas Drive North, Crystal, Minnesota 55422, Wednesday, November 30, 1988, commencing at 7:00 p.m. The following members were present: Irving, Elsen, Garber, Anderson, Meintsma and Welter

and the following members were absent: Rood, Magnuson, Schaaf, Ryan, Feyereisen, Hawk, Cook, Homan and Nemer

The Chair announced that there was a lack of a quorum and that the next regular meeting was scheduled for Wednesday, January 25, 1989.


Respectfully submitted
David J. Kennedy
Recording Secretary

0011CHTR.F16

MINUTES OF REGULAR MEETING
OF THE CHARTER COMMISSION
OF THE CITY OF
CRYSTAL, MINNESOTA

DATED: JUNE 29, 1988

A regular meeting of the Crystal Charter Commission was duly held in the conference room in the Crystal Municipal Building, 4141 Douglas Drive North, Crystal, Minnesota 55422 on Wednesday, June 29, 1988, commencing at 7:00 p.m.

The meeting was called to order by Chairperson Irving. The following members were present: Irving, Elsen, Feyereisen, Cook, Rood, Schaaf, Hawk, Anderson, Welter, Ryan and Garber. Member Nemer arrived at 7:20. Also in attendance was the Commission attorney, David J. Kennedy.

The following members were absent: Meintsma, Magnuson and Homan.

Motion by Schaaf, second by Feyereisen, that the minutes of the April 27, 1988, regular meeting as prepared by the Acting Secretary be approved. Carried without dissent.

Motion by Cook, seconded by Schaaf, that the proposed agenda for the meeting be adopted. Carried without dissent.

The next order of business was a discussion of Section 12.03 of the City Charter relating to conflicts of interest. Kennedy reviewed the provisions of Minnesota Statutes, Section 471.87 - 89 and the language of the League of Cities Model Charter, Section 12.04. After discussion, moved by Schaaf, seconded by Cook, that the language of the model charter, Section 12.04 be inserted in the draft charter as Section 12.03.

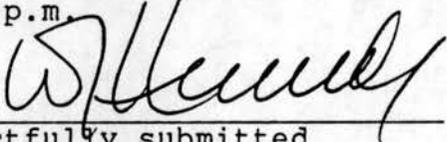
It was then agreed by consensus that the Commission had by formal action completed its approval of the marked draft and clean draft of the proposed amendments to the City Charter.

The next item of business was a discussion of the Commission's procedure for bringing its recommendations for charter amendment to the City Council for action by the ordinance amendment method. After discussion, moved by Garber, seconded by Feyereisen that the Chairperson be directed to transmit a letter to the City Council prior to September 1, 1988 (i) accompanied by the marked draft and

clean draft of the Charter with explanatory material prepared by the attorney, (ii) requesting the Council to review the drafts, (iii) outlining the Commission's recommendation that the amendment be adopted by ordinance, and (iv) suggesting that a joint meeting between the Council and the Commission to discuss the amendment be held at the Council's convenience. Motion carried without dissent.

Feyereisen then moved that the next regular meeting of the Commission be held on Wednesday, September 28, 1988, and that the August regular meeting be cancelled. Seconded by Garber, motion carried without dissent.

Motion by Cook to adjourn, seconded by Garber. Motion carried. Meeting adjourned at 8:45 p.m.


Respectfully submitted
David J. Kennedy
Recording Secretary

0011CHTR.F16

MINUTES OF REGULAR MEETING
OF THE CHARTER COMMISSION
OF THE CITY OF
CRYSTAL, MINNESOTA

DATED: MAY 25, 1988

A regular meeting of the Charter Commission of the City of Crystal, Minnesota, was duly held on Wednesday, May 25, 1988 at 7:00 p.m. The meeting was called to order by the Chair at 7:15 p.m.

The following members were present: Garber, Cook, Feyereisen, Anderson, Irving, Hawk, Rood, Welter, Nemer and Meintsma;

and the following members were absent: Magnuson, Ryan, Elsen, Schaaf and Homan

The minutes of the previous meeting were approved with corrections in the spelling of Feyereisen and Schaaf, and a correction showing that member Hawk had been present.

The agenda as submitted by the Chair was approved.

The next item of business was the appointment of the commission attorney as Recording Secretary. Moved by Cook, seconded by Rood, that the appointment be made. Motion carried without dissent.

The next item of business was a discussion of the marked draft of Chapters 11 and 12 of the Charter. The commission attorney then reviewed the marked draft of Chapter 11. After a brief discussion of the ability of the City to fix utility rates and charges under the proposed language, moved by Cook, seconded by Nemer, that the draft of Chapter 11 be approved as submitted. Motion carried without dissent.

The commission attorney then reviewed the marked draft of Chapter 12. The following comments were made and actions taken.

a) There was a discussion of the meaning of the term "officers" in Section 12.02 relating to the oath of office with particular reference to the language in marked Section 6.04 of the Charter. The attorney was directed to check the law to see if the references to "clerk" in Section 6.04 needed to be retained. The attorney stated that because of the many references to the clerk in the Charter the term might have to be retained. It was also agreed that the term "elected

and appointed" should be added to describe the term "officers".

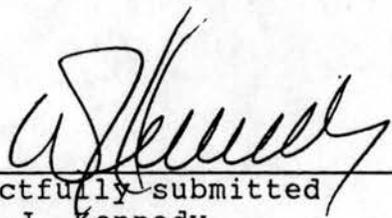
b) A discussion ensued about the need for the extensive conflict of interest provisions contained in Section 12.03. The attorney pointed out the strict rules in state law on this subject and suggested that the present language was unclear and perhaps more far-reaching than desired. The attorney was asked to supply the Commission with a copy of state law on the matter, and it was agreed that the subject should be reviewed at the next meeting.

Motion by Garber, seconded by Nemer that the marked draft of Chapter 12 be approved except for Section 12.03.

The Commission next discussed the proposal to add a section to Chapter 7 dealing with a Capital Improvement Program. A draft of the proposal had been submitted to the Commission in advance. There was general agreement that such capital planning is desirable, but concern was expressed about the effect of such an amendment to the Charter on the existing structure used by the City for long-range planning. Moved by Garber, seconded by Anderson that the draft of a new Section 7.14 dealing with a Capital Improvement Program be added to the Charter draft. Motion defeated 5-4.

Moved by Garber, seconded by Anderson that the clean Charter draft embodying all minor changes made thus far be approved for consideration for submission to the City Council for amendment of the Charter by ordinance. Motion carried without dissent.

Meeting adjourned at 9:10 p.m.


Respectfully submitted
David J. Kennedy
Recording Secretary

0011CHTR.F16

CHARTER COMMISSION

MINUTES - WEDNESDAY, APRIL 27, 1988

The regular meeting of the Crystal Charter Commission was duly held in the conference room of the Crystal Municipal Building, 4141 Douglas Drive North, Crystal, Minnesota 55422, on Wednesday, April 27, 1988, commencing at 7:00 P.M.

The meeting was called to order by Chairperson Irving. The following members were present: Magnusson, Nemer, Hawk, Elsen, Feyereisen, Anderson, Rood, Homan, Welter, Cook, Irving, Ryan, and Garber. Also in attendance was the Commission Attorney, David J. Kennedy.

The following members were absent: Meintsma and Shaff.

Irving announced that the first order of business was approval of the proposed agenda. Moved by Cook and seconded by Homan to approve the agenda as proposed. Motion carried.

The next order of business was approval of minutes. Moved by Cook and seconded by Homan that the minutes of the previous meeting as presented by the Secretary be approved. Motion carried.

Irving then discussed briefly the attorney's letter of April 15 which accompanied the new draft of the City Charter embodying the Commission deliberations thus far. After a brief discussion of remaining issues listed in that letter, it was agreed by consensus that the Commission should proceed to review Chapters 7 - 12, as originally drafted, at this meeting.

The Commission then discussed Section 7.05 of the Charter draft and its requirement for two publications of the notice of public hearing to consider the budget. After discussion it was moved by Cook and seconded by Homan that the requirement of two published notices be changed to one.

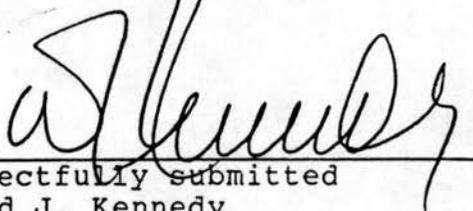
The Commission then discussed at length the provisions of Section 7.11 of the Charter draft dealing with the City Manager's annual report of financial affairs and requirements of audit of City financial affairs. After discussion it was agreed by consensus that the language in the present Charter requiring a City Manager's report of financial affairs on or before the last day of February be retained, and that a summary of the final audit prepared by a professional auditor be published no later than September 1 of each year.

Kennedy pointed out his recommendation that the Commission consider inserting in Chapter 7 a requirement similar to that in the League Model Charter for a capital improvement program. Discussion ensued about the long range planning commission of the City and its activities and it was tentatively agreed that language on the capital improvement program should be prepared for Chapter 7.

The Commission reviewed briefly the redrafted sections in Chapters 8, 9 and 10 and agreed to defer consideration of Chapters 11 and 12 until the next meeting.

There ensued a brief discussion of possible approaches to presenting the Charter amendment to either the voters or the City Council. There appeared to be a general consensus that the changes proposed by the draft thus far were noncontroversial and could be handled by the ordinance amendment process with submission to the voters (Kennedy noted that even under this process it is possible for a specified number of voters to require the matter be submitted for voter approval.) There also appeared to be general consensus that if matters such as civil service and districting were included in the draft that direct submission to the voters would be necessary. There was also discussion of a combined approach, that is, using the ordinance method for the noncontroversial amendments for the first step and the amendment process without the Commission returning to focus its attention on the more controversial issues after the original amendment has been passed.

There being no further business to come before the Commission, the Commission adjourned at 9:00 P.M.


Respectfully submitted
David J. Kennedy
Acting Secretary

0011CHTR.F16

MINUTES OF ORGANIZATIONAL
MEETING OF THE CITY OF CRYSTAL
CHARTER COMMISSION

July 22, 1987

The organizational meeting of the City of Crystal Charter Commission was conducted on Wednesday, July 22, 1987 in the downstairs meeting room of the Crystal City Hall, 4141 Douglas Drive North, Crystal, Minnesota. The meeting commenced at 7:05 p.m.

The following members of the Commission were present: James Ryan, Betty Rood, Laretta Welter, John Hawk, John Schaaf, Sharon Garber, Francis Feyereisen, Herman Elsen, John Irving, Paulette Magnuson and Peter Meintsma.

The following members were absent: James Cook, Barbara Nemer and Harold Homan.

Also in attendance were Thomas Aaker, Mayor of the City of Crystal and David J. Kennedy, Crystal City Attorney.

Irving stated that all members of the Commission had been duly notified of the time and place of the meeting. He stated that member Homan had informed him of Homan's inability to attend. Member Nemer had also so indicated to Irving.

Mayor Aaker welcomed the Commission, congratulated members on their appointments, and wished the Commission good fortune in its work. He also left with members a memorandum regarding suggested considerations for Charter change. Aaker departed at 7:15 p.m.

Kennedy, at the request of the Commission suggested the following organizational steps:

1. Appointment of temporary Chair and Secretary
2. Filing of oaths of office and appointment letters
3. Adoption of temporary by-laws
4. Election of officers
5. Staffing arrangements.

Schaaf then nominated Irving as temporary Chair, seconded by Feyereisen. Motion carried.

Garber then nominated Schaaf as temporary Secretary, seconded by Welter. Motion carried.

Schaaf then requested Kennedy to take minutes of the meeting on his behalf.

A discussion ensued about the need for tape recording of the Commission meetings, and the need to have members brief themselves prior to meetings to prevent repetition. It was agreed that meeting should be tape recorded. It was agreed by consensus that the Chair should be directed to admonish members to fully prepare for meeting and that the Chair should exercise discretion in allowing repetitive discussion.

Kennedy then distributed draft by-laws for consideration by the Commission. It was agreed by consensus that nine members would constitute a quorum. Moved by Feyereisen, seconded by Magnuson that the draft by-laws be adopted as temporary by-laws until the next meeting. Motion carried. It was further agreed by consensus that the next meeting of the Commission be set for Wednesday, September 30, 1987 at 7:00 p.m. at City Hall.

The temporary Chair decided that all members review the temporary by-laws for changes, dates, etc. and that the adoption of permanent by-laws be an order of business at the September 30 meeting. Moved by Schaaf, seconded by Elsen that the election of permanent officers be conducted at the September 30 meeting.

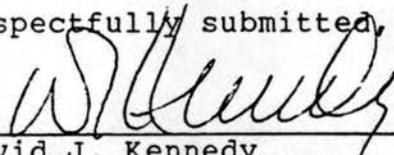
The temporary Chair then, without objection, directed that the oaths of office, letters of appointment, and Mayor Aaker's letter be filed with the Secretary.

Meintsma then requested that the City staff be requested to obtain study materials regarding Charter Commission duties and model Charters from the League of Cities. The temporary Chair agreed to direct a letter of request for such materials to the City staff in a timely manner so that the materials would be available prior to the next meeting.

A discussion then ensued about Commission finances. Kennedy reviewed the state law on this subject. The discussion also involved questions of City staff assistance to the Commission. Moved by Schaaf, seconded by Meintsma, that the Commission request the following sums from the City: for the balance of 1987, the sum of \$2,500; for the year 1988, the sum of \$5,000; and the provision of serstarial assistance to the Commission. Motion carried. The temporary Chair was directed by consensus transmit these requests to the City Council.

There being no further business to come before this Commission, moved by Elsen, seconded by Garber, to adjourn. Motion carried.

Respectfully submitted,



David J. Kennedy
Acting Secretary pro tem

SOCIAL HOUR
FOR
DON PETERSON

WEDNESDAY
APRIL 12, 1989
4 - 5:30 P.M.

COMMUNITY ROOM
CRYSTAL CITY HALL

STOP BY AND WISH HIM WELL
WITH HIS RETIREMENT

Sathe & Associates, Inc.
EXECUTIVE SEARCH CONSULTANTS

PROPOSAL FOR CONSULTING SERVICES
CITY OF CRYSTAL

Objective

To assist the City Manager and the City Council in a goal setting/team building session to:

1. Assist in establishing a team building atmosphere;
2. Identify a clear set of goals for the City;
3. Establish priorities for the goals and a direction for the City;
4. Develop support for these goals among staff and Council;
5. Develop the communication and team work among staff and Council required to achieve these goals;
6. Develop a model for implementation of the goals established by the Council.

Needs Assessment

The consultant will meet with the City Manager and as many members of the Council, either in person or by phone, as possible to gather information about the organization. Data that can be useful to the consultant includes:

- * Expectations of the participants of the goal setting/team building session;
- * Background and historical information of the City organization;
- * Previous exercises in goal setting/team building and the results of those exercises.
- * Other information contributing to the potential success of the process.

Page Two

Goal Setting/Team Building

The specific agenda can be tailored to meet the identified needs and expectations of the Council, but the general framework follows this format: (Proposed agenda attached)

1. Facilitate the team building session on Friday evening using the Personal Profile Inventory by Performax
2. Identifying the organization's stakeholders
3. Conducting an environmental scan
4. Assessing the current strengths and weaknesses of the organization
5. Assessing the opportunities and threats facing the organization
6. Identifying critical issues and concerns
7. Listing and clarifying goals in response to the goal setting question
8. Establishing priorities for the goals
9. Identifying strategic issues
10. Developing a model action plan for implementation of strategic issues
11. Assessing the necessity for any future activities of the Council, City Manager and consultant.

Agreement

The consultant would anticipate meeting with the City Manager and as many members of the Council as possible, participating in the Friday evening activities, and conducting one all-day session in strategic planning/goal setting.

The fee for these services is \$1,200 plus expenses. Expenses include mileage, food/entertainment, lodging (if necessary), long distance phone calls (if necessary), special handout materials (if necessary), and any other related expenses.

February 8, 1989
Date

James L. Brimeyer
James L. Brimeyer, Consultant

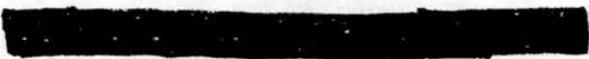
3-20-89
Date

J. Dulgan
Jerry Dulgan, City Manager, City of Crystal

Sathe & Associates, Inc.
EXECUTIVE SEARCH CONSULTANTS

PROPOSED AGENDA

Friday p.m.



- 4:00 Discuss session, format
- 4:30 Complete profile, discuss results
- 6:00 Reception
- 6:30 Dinner
- 8:00 Discuss differences, how to be more effective
Conduct team building exercises
- 9:00 Adjourn - Social Activities

Saturday

- 7:30 Breakfast, *cont.*
- 8:30 Describe session
Stockholders, Scan, SWOT
- 10:15 Break
- 10:30 Goal setting, using Nominal Group Technique
- 12:30 Lunch
- 1:30 Develop model for implementation of Number One Goal
- 3:00 Break
- 3:15 Develop and agree on strategy to deal with implementation
of top 4-5 goals
- 4:30 Adjourn

Supplies Needed: Masking tape, 100 3"x 5" index cards, overhead projector, flip chart, markers.

Efficient, state-of-the-art

STRATEGIC PLANNING FOR LOCAL GOVERNMENTS

DOUBLE your efficiency during the STRATEGIC PLANNING process using computer-assisted interactive group technology.

MAXIMIZE the COMMUNICATIONS between the policy-setting board, chief executive officer and staff.

UTILIZE your GOALS & OBJECTIVES to create higher levels of consensus and productivity.

PRACTICAL EXPERIENCE

- 20 years in public management.
- City manager for three cities.
- 10 years experience as a facilitator.



JIM BRIMEYER
FACILITATOR

ACCOMPLISHMENTS

- Serves on adjunct faculty of Hamlin University.
- Articles published on GOAL SETTING and PERFORMANCE MEASUREMENT.
- B.A. Degree in Political Science; M.A. in Public Administration.

PUBLIC DOLLARS are scarce today. DECISIONS that don't work expend valuable time, energy and money.

- Minimize GUESSWORK in determining community needs.
- Minimize the ENORMOUS AMOUNTS OF TIME spent determining priorities and consensus.
- Maximize the DECISION-MAKING POWER of your city.

MAPPING STRATEGIES

... for decisions that work in today's environment.

DEBORAH BENNETT-LEET 2425 W. County Rd. C2 #226, Roseville, MN (612) 636-1354

**If you wish to speak at the City Council meeting
please put your name and address below:**

Name	Address
L. DeGendroter	6309 Keenwood
Tim Hagan	5612 Cornwallis Ave No
Rockwell Straus	5734 Nettie av. N.
Jim Richter	6502 Cleveland Ave W
MARK TSATSOS	3127 GEORGIA AV N
Daniel Rea	6256 RHODE IS AVENUE
Greg Lundgren	
Shirley Lundgren	6307 34th
Dennis Bueh	7109 Valley Blase No.