



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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## COUNCIL AGENDA

June 5, 1989

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on June 5, 1989, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Moravec  
P Grimes  
P Rygg  
P Carlson  
P Herbes  
P Smothers  
A Langsdorf

Staff

P Dulgar  
P Olson  
P Kennedy  
P Monk  
P Barber  
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor acknowledged accomplishments of Police Manager Richard Gautsch, and the following resolution was read, a copy of which was presented to Mr. Gautsch.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following resolution:

## RESOLUTION NO. 89-31

## A RESOLUTION COMMENDING POLICE MANAGER RICHARD GAUTSCH

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

No motion was entertained nor a vote taken.  
 The Mayor acknowledged a donation from the Crystal Lions Club in the amount of \$3,000 to the Park and Recreation Department to be used for the following: benches - Becker Park (3) \$1,390; Becker Park concerts (Decades) \$750; Crystal Community Center \$1,110.

1. The City Council considered the minutes of the Regular City Council meeting of May 16, 1989.

Moved by Councilmember S and seconded by Councilmember G to (approve) (approve, making the following exceptions: \_\_\_\_\_

to) the minutes of the Regular City Council meeting of May 16, 1989.

Motion Carried.

#### CONSENT AGENDA

1. Consideration of an application for a special permit to consume liquor and beer at Lions Valley Place Park on July 15, 1989 for a picnic, as requested by Judith Wicklund, 2731 Vale Crest Road.
2. Consideration of an application for a special permit to consume liquor and beer at Bassett Creek Park on June 11, 1989 for a picnic, as requested by Ray Kodet, 5430 Maryland Avenue North.
3. Consideration of an application for a special permit to consume 3.2 beer at Bassett Creek Park on June 22, 1989 for the City of Crystal 2nd Annual Employee Picnic, as requested by Jerry Dular, City Manager.
4. Consideration of a charitable gambling license renewal for Celebrity Bowl Charities, Inc. at Doyle's Lanes.
5. Consideration of a request from Klein Shows and Crystal Frolics Committee to operate a carnival at Becker Park for the Crystal Frolics on July 28, 29 and 30, 1989. (Council approved a waiver of this license fee on February 21, 1989.)
6. Consideration of the resignation of Cyril Soukup from the Civil Service Commission effective June 1, 1989.
7. *Consideration of a Charitable Gambling License Application for the Crystal Lions Club at Burlington Rally Ho Restaurant, 5216 West Broadway.*

Moved by Councilmember M and seconded by Councilmember G to remove items 5, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ from the Consent Agenda.

Motion Carried.

Moved by Councilmember M and seconded by Councilmember G to approve the Consent Agenda *with the exception of item #5.*

Motion Carried.

*M/G to accept item #5 of the Consent Agenda as presented if hours of operation of the Carnival remain the same as in 1988 which were 6 to 12 pm on Friday; 12:00 Noon to 12:00 Midnight on Saturday, and 12:00 Noon to Midnight depending on attendance on Sunday.*

*Motion Carried.*

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider density, parking and unit size variances at Calibre Chase as requested by Brutger Companies for two additional apartment units at 6315 - 55th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

*the applicant requested withdrawal of item from the agenda.*

**The Mayor closed the Public Hearing.**

*No Action Taken.*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (approve) (deny as recommended by and based on the findings of fact of the Planning Commission) (continue until \_\_\_\_\_ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to 1) vary or modify the strict application of Section 515.15, Subd. 5 c) 1) to grant a variance of 20 square feet in the required 440 square feet of floor area per unit; 2) to vary or modify the strict application of Section 515.15, Subd. 2 d) 4) iii) to grant a variance of an additional 23 square feet to the required 1,250 square feet lot area per unit; 3) to vary or modify the strict application of Section 515.09 Subd. 8 o) to grant a variance of an additional four parking spaces (previously requested variance of 44) for development of two elderly (senior citizen) efficiency apartments at 6315 - 55th Avenue North as requested in application #89-12, #89-13, and #89-14.

Motion Carried.



2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance of 2' in the required 40' rear yard setback for a 14' x 16' addition on the existing house at 3024 Wisconsin Avenue North as requested by Richard Miners. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

**The Mayor closed the Public Hearing.**

Moved by Councilmember S and seconded by Councilmember C to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a), to grant a variance of 2' in the required 40' rear yard setback for a 14' x 16' addition on the existing house at 3024 Wisconsin Avenue North, as requested in application #89-18.

Motion Carried.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance of 1' 8" in the required 30' front yard setback for a 20' x 31' garage addition at 3136 Hampshire Avenue North as requested by Chris Knight. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: (5 votes needed for approval)

Moved by Councilmember M and seconded by Councilmember G to (grant) (deny) (continue until \_\_\_\_\_ the discussion of) the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 2 a) to consider a variance of 1' 8" in the required 30' front yard setback for construction of an attached 20' x 31' garage on the existing house at 3136 Hampshire Avenue North as requested in application #89-20.

Motion Carried.

REGULAR AGENDA

1. The City Council considered the Second Reading of an Ordinance Amendment Regarding Elderly Housing.

Moved by Councilmember R and seconded by Councilmember S to adopt the following ordinance:

## ORDINANCE NO. 89-11

AN ORDINANCE RELATING TO ZONING REGULATIONS:  
AMENDING CRYSTAL CITY CODE SECTIONS 515.03 AND 515.15

and further, that this be the second and final reading.

*M/ to amend the ordinance raising the square footage to 1,750 sq. ft.*  
*Motion failed for lack of a second Motion Carried.*

- Changing wording in Subd. 71. to read "at least one person".*  
*Voting on the original motion: Aye: G, R, C, H, S; No: M; Absent: L Motion Carried.*
2. The City Council considered a three-day temporary on-sale liquor license on August 31, September 1, and September 2, 1989 as requested by Knights of Columbus #3656, 4947 West Broadway, and a request for waiver of the fee.

Moved by Councilmember S and seconded by Councilmember G to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a three-day temporary on-sale liquor license on August 31, September 1, and September 2, 1989 for Knights of Columbus #3656, 4947 West Broadway, and a waiver of the fee.

Motion Carried.

3. The City Council considered the 1989 labor agreement between the City of Crystal and Law Enforcement Labor Service Local #44 (Patrol Officers). *Changes include a 4% salary increase plus the following:*
  1. Insurance: an additional \$10 to the maximum employer contribution per employee; an additional \$5 to the maximum amount that may be used for dental insurance.
  2. Uniforms: add "The employer will provide any required plainclothes dress."
  3. Educational Incentive: Employees hired after March 31, 1986, shall not be eligible for Educational Incentive pay as outlined in 21.6 of ~~the~~ Article XXI.

Moved by Councilmember S and seconded by Councilmember M to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the 1989 labor agreement between the City of Crystal and Law Enforcement Labor Service Local #44 and further, that the Mayor and City Manager be authorized to sign such agreement, and that the \$5 additional dental coverage be extended to include all City employees.

Motion Carried.

4. Appendix A Additions:
  - Corporals will be paid 7.5% above top patrol (50% between Supervisors and Top Patrol)
  - Officer-In-Charge will be paid 80% of the Corporal's hourly rate of pay for all hours worked in that capacity.
  - \$5 increase in investigators pay.

4. The City Council considered a donation to the Hennepin County Olde Tyme County Fair on July 27, 28, 29 and 30, 1989.

Moved by Councilmember R and seconded by Councilmember S to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a donation to the Hennepin County Olde Tyme County Fair on July 27, 28, 29 and 30, 1989 in the amount of \$100.00.  
Motion Carried.

5. The City Council considered a contribution to the Northwest Hennepin Human Services Council for the year 1990.

Moved by Councilmember R and seconded by Councilmember M to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a contribution to the Northwest Hennepin Human Services Council for the year 1990 in the amount of \$5,478.00.  
Motion Carried.

6. The City Council considered the First Reading of an amendment to the City Ordinance relating to City Government: Administrative Code.

*S/R to table the Amendment to the City Ordinance relating to City Government: Administrative Code.*

*Aye: G, R, C, H, S*

*No: M*

*Absent: L*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
ADMINISTRATIVE CODE: AMENDING CRYSTAL CITY CODE  
BY ADDING A NEW SECTION: REPEALING CRYSTAL CITY CODE,  
SECTION 300.

and further that the second and final reading be held on June 20, 1989.

Motion Carried.

7. The City Council considered a resolution establishing dates for the 1989 Municipal Election.

Moved by Councilmember C and seconded by Councilmember S to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-32

A RESOLUTION ESTABLISHING DATES FOR THE  
1989 MUNICIPAL ELECTION

By roll call and voting aye: M, G, R, C, H,  
S, \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not  
voting: L, \_\_\_\_\_.

Motion carried, resolution declared adopted.

8. The City Council considered the Second Reading of an Ordinance restricting pickup times for commercial refuse haulers and an amendment to the Crystal City Ordinance regarding refuse enclosures. *Those appearing and heard were:*

*John Paulson, 320 Edgewood Ave. No., Golden Valley*

Moved by Councilmember S and seconded by Councilmember R to adopt the following ordinance:

ORDINANCE NO. 89-12

AN ORDINANCE RELATING TO REFUSE DISPOSAL: AMENDING  
CRYSTAL CITY CODE, SUBSECTION 645.05, SUBD. 1, AND  
SECTION 605 BY ADDING A SUBSECTION

and further that this be the second and final reading.

Motion Carried.

9. The City Council considered the Second Reading of an Ordinance Amendment to include Community Service Officers to have authority to issue citations in lieu of arrest.

Moved by Councilmember S and seconded by Councilmember R to adopt the following ordinance:

ORDINANCE NO. 89-13

AN ORDINANCE RELATING TO PUBLIC SAFETY; AMENDING  
CRYSTAL CITY CODE, SECTION 960 BY ADDING A SUBSECTION

and further that this be the second and final reading.

Motion Carried.

10. The City Council considered a resolution regarding housing maintenance code.

Moved by Councilmember S and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-33

A RESOLUTION REGARDING HOUSING MAINTENANCE CODE

By roll call and voting aye: G, M, R, C, H,  
S, \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not  
voting: L, \_\_\_\_\_.

Motion carried, resolution declared adopted.



11. The City Council considered bids for the demolition of a house at 4836 Douglas Drive.

Moved by Councilmember S and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-34

A RESOLUTION ~~AWARDING A BID~~

*Approving Demolition Bid for 4836 Douglas Drive North*

By roll call and voting aye: M, G, C, H, S,  
—, —; voting no: R, —, —, —; absent, not  
voting: L, —, —.

Motion carried, resolution declared adopted.

12. The City Council discussed plastics recycling. *Councilmember Marauic suggested that this be referred to the Environmental Quality Commission for study.*

43. The City Council considered a recycling drop-off contract with Browning Ferris Industries.

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-

A RESOLUTION APPROVING AGREEMENT FOR RECYCLING  
DROP-OFF SERVICES

By roll call and voting aye: \_\_\_\_\_; voting no: \_\_\_\_\_; absent, not voting: \_\_\_\_\_.  
Motion carried, resolution declared adopted.

OPEN FORUM

13. the City Council considered a request from Nicklaus's, 3516 N. Silas Drive to hold an outdoor customer appreciation party in their parking lot between Burger King and Nicklaus's between the hours of 2-9 p.m. in mid-July (they are looking at having the event on a Sunday).

M/G to approve the request <sup>to hold an outdoor customer appreciation party at Nicklaus's, 3516 N. Silas Dr. with extension of on-sale liquor license to include the parking lot, and</sup> with direction to Nicklaus's to come back to the Council with a finalized date for the event and ~~that liquor cannot be sold outside~~ <sup>may not be</sup> glass containers <sup>carried</sup> outside; containers must be paper or plastic.  
Motion Carried



APPLICATIONS FOR LICENSE

JUNE 5, 1989

POOL - Outdoor \$100.00

Douglas Court Apartments, 6300 27th Avenue North

FOOD ESTABLISHMENT - Itinerant \$30.00 1st day + \$12.00 ea. addnl  
day

P.E. Advertising at Crystal Shopping Center from July 10 to  
July 15, 1989, Craze Daze

REFUSE HAULER \_ \$50.00 Company Lic. + \$25.00 ea. vehicle

Mengelkoch Company, New Brighton, MN

FOOD VEHICLE - Perishable \$30.00

Penguin Ice Cream, Inc., Maplewood, MN

GAS FITTER'S LICENSE - \$30.25 - Renewals

Able Heating Inc., 266 Water Street, Excelsior, MN 55331

PLUMBER'S LICENSE - \$30.25 - Renewals

Bruce Plumbing Co., Inc., 4747 Twin Lake Ave., Brooklyn  
Center, MN 55429

MacDonald Plumbing Co., 2946 Sumter Ave. N., Minneapolis, MN  
55427

Northridge Plumbing Co., 6960 Madison, Golden Valley, MN  
55427

SIGN HANGER'S LICENSE - \$66.00 - Renewals

Suburban Sign Co., 6818 W. Lake St., St. Louis Park, MN  
55426-4208

Sent with the preliminary agenda on June 2, 1989:

Resolution commending police manager Richard Gautsch.  
Letter from Major Jerry Lovitt dated 5-23-89 re:  
Richard Gautsch.

Memo from Park & Rec. Director dated June 2, 1989  
re: Donation from CrystalLions Club.

Minutes of the City Council mtg. of May 16, 1989.

Application for special permit for liquor at  
Lions Valley Place Park for Judith Wicklund on  
July 15, 1989.

Application for special permit for liquor at  
Bassett Creek Park for Ray Kodet on June 11, 1989

Applciation for special permit for liquor at  
Bassett Creek Park for Employee Picnic on  
June 22, 1989 as requested by City Mgr. (3.2 beer).

Gambling License Renewal Application from Celebrity  
Bowl Charities, Inc. at Doyles Lanes.

Application for License to operate a carnival at  
Becker Park on July 28, 29, and 30, 1989; contract  
with Klein Shows and certificate of insurance.

Letter of resignation from the Civil Service  
Commission effective June 1, 1989 from Cyril  
Soukup.

Gambling License Application for Crystal Lions  
Club at Burlings Tally Ho and lease agreement.

Memo from City Engineer dated 4-6-89 re: additional  
units in Calibre Chase.

Memo from Building Inspector dated 5-12-89 re:  
variance #89-18 at 3024 Wisconsin Ave. No.

Memo from Bldg. Inspector dated 5-31-89 re: variance  
at 3136 Hampshire Ave. No.

Letter from City Attorney dated 6-1-89 re: Elderly  
copy of ordinance.

Letter from K of C dated 5-26-89 re: 3-day liquor  
license for August 31, September 1 and 2, 1989,  
and request for waiver of fee.

Letter from Hennepin County Olde Tyme County Fair  
dated 5-1-89 re: same.

Letter from Northwest Hennepin Human Services  
Council dated 5-12-89 re: 1990 contribution.

Ordinance relating to City Government: Administra-  
tive Code: Amending Crystal City Code by Adding  
a New Section: Rkepealing Crystal City Code,  
Section 300.

City of Crystal Organizational Chart.



A resolution establishing dates for the 1989 Municipal Election.

Letter from City Attorney dated 6-1-89 re: Elderly Housing Ordinance and Refuse Disposal Ordinance; copy of ordinance relating to refuse disposal; amending Crystal City Code, Subsection 645.05, Subdivision 1, and Section 605 by adding a subsection.

An ordinance relating to public safety; amending Crystal City Code, Section 960 by adding a subsection.

Resolution regarding housing maintenance code.

Resolution approving demolition bid for 4836 Douglas Drive North.

Memo from Community Development Coordinator dated 5-22-89 re: Bids for Demolition of Home at 4836 Douglas Drive.

Letter from City Councilmember Steve Cramer of Minneapolis dated 5-12-89 re: plastics recycling.

Letter from Martin Olav Sabo, Member of Congress dated 5-19-89 re: plastics recycling.

Resolution approving agreement for recycling drop-off services.

Letter from Tony Nicklow dated 6-5-89 re: outdoor appreciation party in their parking lot in mid-July between the hours of 2-9 p.m.

Fax from City Attorney; Chapter 49 of Liquor-Licenses, Sales, Samples, Bonding Requirements. Copy of Municipal Activities (Arts in the Park Program).

Article entitled "Humor Line".

Memo from City Mgr. dated 5-22-89 re: 2nd Annual Employee Picnic

Petition dated 4-11-89 re: volunteer Fire Chief.

North Metro Mayors Association Legislative Summary dated 5-22-89.

Memo from Sgr. Varnold dated 5-20-89 re: traffic complaints - 37th & Georgia Avenue.

Minutes of the Long-Range Planning Commission dated 4-11-89.

Environmental Quality Commission Meeting Minutes of 4-20-89.

Minutes of the meeting of the HRA dated 4-13-89.

Letter from MN Pollution Control Agency dated 5-26-89 re: Union 76 Station, Crystal.

Action Needed Memo from the May 16, 1989 Council Meeting.

Park & Recreation Advisory Commission Agenda for June 7, 1989.

Memo from Traffic Operations Engineer re: traffic delays on CSAH 9 in Crystal and New Hope.

Copy of RED Cross Responder dated May 1989.

*Marlene*

Memorandum

DATE: June 2, 1989  
TO: City of Crystal Councilmembers  
FROM: Jerry Dulgar, City Manager  
SUBJECT: Preliminary Agenda for the June 5, 1989 Council Meeting

Consent Agenda Items:

1. Consideration of an application for a special permit to consume liquor and beer at Lions Valley Place Park on July 15, 1989 for a picnic, as requested by Judith Wicklund, 2731 Vale Crest Road.
2. Consideration of an application for a special permit to consume liquor and beer at Bassett Creek Park on June 11, 1989 for a picnic, as requested by Ray Kodet, 5430 Maryland Avenue North.
3. Consideration of an application for a special permit to consume 3.2 beer at Bassett Creek Park on June 22, 1989 for the City of Crystal 2nd Annual Employee Picnic, as requested by Jerry Dulgar, City Manager.

All three of these permits are being requested under the new ordinance that Council passed within the last year. Prior to that we granted some special exemptions to the old ordinance and allowed people to have beer etc. at picnics. We've had no complaints or problems with these situations so we intend to put them on the Consent Agenda unless we know of some specific problem with the particular permit.  
Action: recommend approval.

Public Hearings:

1. Public hearing to consider density, parking and unit size variances at Calibre Chase.

We did receive verbal comment from officials of the Brutger Companies that they intended to withdraw this and other applications that they have applied for. We have received no confirmation about those and we are including this item on the agenda until we do receive a request.

Regular Agenda Items:

1. Consideration of Second Reading of an Ordinance Amendment Regarding Elderly Housing.

The City Attorney has found some regulations that have to be met relative to this ordinance. You might want him to briefly discuss those before you have a second reading of the ordinance.

3. Consideration of approval of the 1989 labor agreement between the City of Crystal and Law Enforcement Labor Service Local #44 (Patrol Officers).

We've reached agreement with the patrol officers and basically there are some minor language changes, some slight adjustments in the monthly allowance paid to those assigned to investigations, etc. The major changes are 4 percent salary increase and \$15 additional payment for health insurance. The changes recommended are in harmony with changes granted to others compensation and to keep the salaries in line as far as comparable worth. I recommend that Council approve the contract.

Item 4 is a request that we receive annually. Frankly, I think that the fair ought to be self-supporting and would recommend that the Council not contribute for it.

5. Consideration of a contribution to the Northwest Hennepin Human Services Council for 1990.

The Human Service Council has served the City very ably for many years and at a very reasonable amount per capita. I would recommend that we approve their request.

6. Consideration of an amendment to the City Ordinance relating to City Government: Administrative Code.

Please find the revised copy of the administrative code of the City. The only real changes in it are that the Community Development Director's position is added and Chief Building Inspector is changed to Building Inspector. This is part of the re-organization I've talked to the Council about where I would like to add a Community Development Director and not have a Chief Building Inspector but have a Building Inspector in that department. We would not be adding any people but would merely be reorganizing the department. The ordinance also streamlines the descriptions of many of the positions. I think it makes them more reflective of 1989 or 1990 rather than the early sixties which is when the ordinance is dated.

After passage of the ordinance with changes the Council may deem appropriate, we would begin a search for a Community Development Director and would expect that that person would probably join the City staff sometime in the Fall by the time we go through the Civil Service process etc. for filling that position.



8. Consideration of Second Reading of an Ordinance restricting pickup times for commercial refuse haulers and an amendment to the Crystal City Ordinance regarding refuse enclosures.

The portion of this that I think the Council should give the most thought is the part on the enclosures. While this has been City Ordinance for many years it has not been enforced and I'm sure that when we begin to notify people that they are going to have to clean up a lot of the situations we have around town where they are very unsightly, very unsanitary, the Council is going to get a lot of flack. At the same time we should recognize this will affect locations that do take good care of their refuse but still often are unsightly and not very sanitary. Often birds are flying in and out of their containers spreading the refuse around. The wind blows refuse out of the containers and often it is just unsightly to residential property that is in many cases in Crystal is adjacent to commercial property. I think the ordinance will go a long way to make the community more aesthetically pleasing and eliminate a lot of the complaints that Rollie, Garry, and others of you have had in recent months.

10. Consideration of a resolution regarding housing maintenance code.

If you recall at our team building goal session we did say that we would by resolution give the Environmental Quality Commission guidance on this. This is that resolution and hopefully will keep us on the timeline that we decided on.

11. Consideration of demolition bids for 4836 Douglas Drive.

I would like to have the Council tentatively approve awarding the bid. However, we might be able to give the house away to another governmental agency between now and the time we would demolish it and we will pursue that.

12. Discussion of plastics recycling.

Minneapolis recently passed an ordinance relative to plastics recycling and has asked other communities to consider it. The Hennepin Recycling Group, the three city consortium dealing with recycling, has considered it and decided to wait a few months to see if the legislature did anything or exactly what happened with the law on the state level. We do not disagree with the idea of plastics recycling. We thought with all the changes, all the costs, all the controversy, and everything going on right now, that it might be well to wait awhile before we proceed with any



change or to make any recommendations as far as the change goes to the City Council. We value the Council's input.

13. Consideration of recycling drop-off contract with BFI.

We are not sure if we will have the contract in time for the meeting but we do need to have somebody else do that after SuperCycle has gone out of business. BFI has offered to do it. I still think we should look at this situation very carefully and see if we might not want to discontinue the whole operation here soon.

Don't forget the Council meeting is Monday night rather than Tuesday night. Have a nice weekend.

JD/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF  
JUNE 5, 1989

Call to order

Roll call

Pledge of Allegiance to the Flag

Acknowledgment of accomplishments of Police Manager Richard Gautsch. *Resolution*

*acknowledgment of donation from Crystal Lions*

Approval of the minutes of the regular meeting of May 16, 1989.

Consent Agenda Items

1. Consideration of an application for a special permit to consume liquor and beer at Lions Valley Place Park on July 15, 1989 for a picnic, as requested by Judith Wicklund, 2731 Vale Crest Road.
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4. Consideration of a charitable gambling license renewal for Celebrity Bowl Charities, Inc. at Doyle's Lanes.
5. Consideration of a request from Klein Shows and Crystal Frolics Committee to operate a carnival at Becker Park for the Crystal Frolics on July 28, 29 and 30, 1989. (Council approved a waiver of this license fee on February 21, 1989.)
6. Consideration of the resignation of Cyril Soukup from the Civil Service Commission effective June 1, 1989.

## Public Hearings

1. Public hearing to consider density, parking and unit size variances at Calibre Chase as requested by Brutger Companies for two additional apartment units at 6315 - 55th Avenue North.
2. Public hearing to consider a request to grant a variance of 2' in the required 40' rear yard setback for a 14' x 16' addition on the existing house at 3024 Wisconsin Avenue North as requested by Richard Miners.
3. Public hearing to consider a request to grant a variance of 1' 8" in the required 30' front yard setback for a 20' x 31' garage addition at 3136 Hampshire Avenue North as requested by Chris Knight.

## Regular Agenda Items

1. Consideration of Second Reading of an Ordinance Amendment Regarding Elderly Housing.
2. Consideration of a three-day temporary on-sale liquor license on August 31, September 1, and September 2, 1989 as requested by Knights of Columbus #3656, 4947 West Broadway, and a request for waiver of the fee.
3. Consideration of approval of the 1989 labor agreement between the City of Crystal and Law Enforcement Labor Service Local #44 (Patrol Officers).
4. Consideration of a donation to the Hennepin County Olde Tyme County Fair on July 27, 28, 29 and 30, 1989.
5. Consideration of a contribution to the Northwest Hennepin Human Services Council for 1990.
6. Consideration of an amendment to the City Ordinance relating to City Government: Administrative Code.
7. Consideration of a resolution establishing dates for the 1989 Municipal Election.
8. Consideration of Second Reading of an Ordinance restricting pickup times for commercial refuse haulers and an amendment to the Crystal City Ordinance regarding refuse enclosures.

9. Consideration of Second Reading of an Ordinance Amendment to include Community Service Officers to have authority to issue citations in lieu of arrest.
10. Consideration of a resolution regarding housing maintenance code.
11. Consideration of demolition bids for 4836 Douglas Drive.
12. Discussion of plastics recycling.
13. Consideration of recycling drop-off contract with BFI.

**Open Forum**

**Informal Discussion and Announcements**

**Licenses**

**Adjournment**



APPLICATIONS FOR LICENSE

JUNE 5, 1989

POOL - Outdoor \$100.00

Douglas Court Apartments, 6300 27th Avenue North

FOOD ESTABLISHMENT - Itinerant \$30.00 1st day + \$12.00 ea. addnl day

P.E. Advertising at Crystal Shopping Center from July 10 to July 15, 1989, Craze Daze

REFUSE HAULER \_ \$50.00 Company Lic. + \$25.00 ea. vehicle

Mengelkoch Company, New Brighton, MN

FOOD VEHICLE - Perishable \$30.00

Penguin Ice Cream, Inc., Maplewood, MN

GAS FITTER'S LICENSE - \$30.25 - Renewals

Able Heating Inc., 266 Water Street, Excelsior, MN 55331

PLUMBER'S LICENSE - \$30.25 - Renewals

Bruce Plumbing Co., Inc., 4747 Twin Lake Ave., Brooklyn Center, MN 55429

MacDonald Plumbing Co., 2946 Sumter Ave. N., Minneapolis, MN 55427

Northridge Plumbing Co., 6960 Madison, Golden Valley, MN 55427

SIGN HANGER'S LICENSE - \$66.00 - Renewals

Suburban Sign Co., 6818 W. Lake St., St. Louis Park, MN 55426-4208



RESOLUTION NO. 89-

RESOLUTION COMMENDING  
POLICE MANAGER RICHARD GAUTSCH

WHEREAS, each year The University of Louisville sponsors The Southern Police Institute which is held for education of police officers from around the country, and

WHEREAS, each year two classes of 60 persons each are conducted on a 12 week basis at the University of Louisville, and

WHEREAS, this year Police Manager Richard Gautsch was selected to attend one of these sessions in the graduate program, and

WHEREAS, because of his knowledge and skill he was voted Vice-president of his class, and

WHEREAS, each year the Institute presents a Director's Award to the officer with the highest grade point average in a session, and

WHEREAS, this year Police Manager Richard Gautsch received that honor.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Crystal that Richard Gautsch be commended for his accomplishments at The Southern Police Institute which brings credit to himself, his department and the City of Crystal.

BE IT FURTHER RESOLVED the City Manager be directed to contact the local news media regarding Richard Gautsch's achievements so that the community can know the quality of police officers working for the City, and

BE IT FINALLY RESOLVED that a copy of this resolution in certificate form be presented to Police Manager Richard Gautsch in honor of his achievements at the Southern Police Institute.

---

Mayor

ATTEST:

---

City Clerk



COMMONWEALTH OF KENTUCKY  
KENTUCKY STATE POLICE

919 VERSAILLES ROAD  
FRANKFORT 40601

WALLACE G. WILKINSON  
GOVERNOR

May 23, 1989

Mr. Jerry Dulgar  
Office of the City Manager  
4141 Douglass Drive, North  
Crystal, Minnesota 55422

Dear Mr. Dulgar:

I recently had the opportunity to meet and observe Mr. Rick Gautsch, one of your police managers. Mr. Gautsch served as class vice president and, as I'm sure you are aware, graduated at the top of the class academically. However, to let Mr. Gautsch's performance end with these two outstanding accomplishments deprives him of honor still due him.

Mr. Gautsch is a credit to the Crystal Police Department and to your fair city which he so aptly represented. He possesses the vision, integrity and the wherewithal to bring credit to any organization. I was very impressed with his poise, judgement and humanitarianism. He maintains his composure and is able to apply his superior intelligence to common sense everyday situations. Mr. Gautsch's ability, I'm sure, has already been recognized by your department and this letter makes no revelation to you.

Rick would be a tremendous asset to any department and he is one of those unique individuals who stands out in a crowd. The great student of management, Chester Barnard, once remarked, "Leaders are the most rare and needed item of all organizations." You possess one of these rare natural leaders.

It was a pleasure to meet and get to know this fine young man. I have never had the opportunity to meet you or visit your city. Based upon my impression after meeting Rick, I now have a favorable view of both.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jerry Lovitt".

Major Jerry Lovitt  
Branch Command East

JL:cbh

DATE: June 2, 1989  
MEMO TO: Jerry Dulgar, City Manager  
FROM: Edward C. Brandeen, Park & Recreation Director *ECB*  
RE: Donation from Crystal Lions Club

The Crystal lions made a donation of \$3,000 to the Park and Recreation Department to be used for the following:

|                                |                 |
|--------------------------------|-----------------|
| Benches - Becker Park (3)      | \$1,390.00      |
| Becker Park Concerts (Decades) | 750.00          |
| Crystal Community Center       | <u>1,110.00</u> |
|                                | 3,000.00        |

May 16, 1989

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on May 16, 1989 at 8:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; William Barber, Assistant Building Inspector; Darlene George, City Clerk; Art Quady, Fire Chief.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor acknowledged the receipt of donations to the Park and Recreation Department from Westphal American Legion Post #251 in the amount of \$440 for a bench at Becker Park; from Crystal Lions Club in the amount of \$1,250 for benches at Becker Park, \$750 for Metropolitan Boys Choir concert and \$1,000 to the Crystal Frolics Committee; and from Ladies Auxiliary/Charles Knaeble Post #494 in the amount of \$440 for a bench at Becker Park.

The City Council considered the minutes of the Board of Equalization and the Regular City Council meeting of May 2, 1989.

Moved by Councilmember Smothers and seconded by Councilmember Langsdorf to approve the minutes of the Board of Equalization meeting and the Regular City Council meeting of May 2, 1989.

Motion Carried.

Bill Barber, a member of the American Red Cross, presented a plaque to the City of Crystal for the most money raised for the Mayors' Swim-A-Cross; Councilmember Smothers displayed a plaque presented to the Crystal Lions Club as the civic group donating the most money to the Mayors' Swim-A-Cross.

The City Council considered the following Consent Agenda:

1. Consideration of a charitable gambling license from Church of St. Raphael's, 7301 Bass Lake Road, for their festival August 4, 5, and 6, 1989.
2. Set public hearing for June 5, 1989 for consideration of a request to grant a variance of 2' in the required 40' rear yard setback for a 14' x 16' addition on the existing house at 3024 Wisconsin Avenue North as requested by Richard Miners.
3. Consideration to extend the approved solicitor's permit for Crystal Fire Cadets - Explorer Post #2071, 4141 Douglas Drive, to sell candy door to door from May 20, 1989 through June 20, 1989.



May 16, 1989

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4. Set public hearing for June 5, 1989 to consider a request to grant a variance at 3136 Hampshire Avenue North as requested by Chris Knight.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to approve the Consent Agenda.

Motion Carried.

Councilmember Moravec arrived at 8:10 p.m.

The City Council considered the following Public Hearing:

1. It being 8:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider the 1989 Sealcoat Program in District 3. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: John Bobleter, 4536 Colorado Avenue North; Mike Pohl, 4226 Zane Avenue North; John Larson, 4321 Welcome Avenue North; Norton Glass, 6612-46th Place; Mark Nelson, 4247 Xenia Avenue North, Kelly Monroe, 54th & Florida; Resident, 6520-47th Avenue North.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-23

A RESOLUTION AUTHORIZING THE 1989  
SEALCOAT PROJECT 89-2

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the preliminary plat of Proffesors Addition, 32nd Avenue North and Florida. Those present and heard were: Ken Larson, 3226 Hampshire Avenue North; Bob Miller, Attorney for Mr. Kevitt, Developer; Bob Woods, 3222 Florida Avenue North; Marilyn O'Brien, owner of one acre north of the development.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to approve tentative approval of proposed plat Proffesors Addition located at 32nd Avenue North with the following conditions: 1) The existing 27-inch storm sewer be extended to the north edge of Block 1; 2) A drainage easement



May 16, 1989

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be provided over all of Outlet A; 3) Concrete curb and gutter be extended along 32nd Avenue in front of Lots 1 and 2 of Block 1; 4) Soil correction be performed on Lots 1 and 2, Block 1, and engineering reports certifying buildability be filed with the City.

Motion Carried.

The Mayor called a recess at 9:28 p.m. and the meeting was reconvened at 9:37 p.m.

2. The City Council considered a bid for purchase of a new fire truck. Manager proposal: purchase one truck with Accessory B and look at purchasing the second truck dependent upon legislative action.

Moved by Councilmember Langsdorf and seconded by Councilmember Rygg to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-24

RESOLUTION AWARDING A BID

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

3. The City Council considered the First Reading of an Ordinance Related to Elderly Housing.

Moved by Councilmember Carlson and seconded by Councilmember Smothers to amend the ordinance to read "55 years of age" rather than "60 years of age" in Section 515.03, Subdivision 71.

By roll call and voting aye: Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf; voting no: Moravec.

Motion Carried.

Greg Lundeen, 6125-36th Avenue North, and Mike Kivel, 3510 Douglas Drive, appeared and were heard.

Moved by Councilmember Rygg and seconded by Councilmember Carlson to adopt the following ordinance as amended:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO ZONING REGULATIONS:  
AMENDING CRYSTAL CITY CODE SECTIONS 515.03 AND 515.15

and further, that the second and final reading be held on June 5, 1989.

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By roll call and voting aye: Grimes, Rygg, Carlson, Herbes, Smothers; voting no: Moravec, Langsdorf.

Motion Carried.

4. The City Council considered the authorization to issue building permit to R & J Investments to build a 70' x 50' airplane hangar at Lot 9D, Crystal Airport.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to approve authorization to issue a building permit to R & J Investments to build a 70' x 50' airplane hangar at Lot 9D, Crystal Airport, subject to standard procedure.

Motion Carried.

5. The City Council considered the authorization to issue building permit to Pizza Hut of America, Inc. for remodeling the building at 3600 Douglas Drive.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve authorization to issue building permit to Pizza Hut of America, Inc. for remodeling the building at 3600 Douglas Drive.

Motion Carried.

6. The City Council considered the Second Reading of an Ordinance Relating to Zoning for 3600 Douglas Drive.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 89-8

AN ORDINANCE RELATING TO ZONING: CHANGING THE  
USE CLASSIFICATION OF CERTAIN LANDS

and further that this be the second and final reading.

Motion Carried.

7. The City Council considered the Second Reading of an Ordinance for easement vacation at 6619 - 31st Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 89-9

AN ORDINANCE VACATING CERTAIN UTILITY EASEMENTS

and further that this be the second and final reading.

Motion Carried.

8. The City Council considered the Second Reading of an Ordinance for easement vacation at 5003 Angeline Avenue North.

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Moved by Councilmember Moravec and seconded by Councilmember Grimes to adopt the following ordinance:

ORDINANCE NO. 89-10

AN ORDINANCE VACATING A CERTAIN DRAINAGE  
AND UTILITY EASEMENT

and further that this be the second and final reading.

Motion Carried.

9. The City Council considered no parking designation on Lakeland Avenue (County Road 81 Frontage Road) between 56th and 58th Avenues.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-25

A RESOLUTION AUTHORIZING THE ESTABLISHMENT  
OF A PARKING ZONE

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

10. The City Council considered a resolution regarding lead and copper levels in potable water supplies.

Moved by Councilmember Rygg and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-26

A RESOLUTION OPPOSING PROPOSED NEW EPA  
RULES FOR LEAD AND COPPER

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

11. The City Council considered a resolution directing establishment and approving refuse/recycling collection districts and days of collection as established by the City Manager.

- A. Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

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RESOLUTION NO. 89-27

A RESOLUTION DIRECTING ESTABLISHMENT OF REFUSE  
AND RECYCLING COLLECTION DISTRICTS

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

- B. Moved by Councilmember Moravec and seconded by Councilmember Carlson to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-28

A RESOLUTION APPROVING REFUSE/RECYCLING COLLECTION  
DISTRICTS AND DAYS OF COLLECTION AS  
ESTABLISHED BY THE CITY MANAGER

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

12. The City Council considered First Reading of an Ordinance Amendment restricting pickup times for commercial refuse haulers and an amendment to the ~~Zoning~~ <sup>City</sup> Code regarding refuse enclosures.

- A. Moved by Councilmember Carlson and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE AMENDING CRYSTAL CITY CODE  
SECTION 645.05, SUBDIVISION 3

and further that the second and final reading be held on June 5, 1989.

Motion Carried.

- B. Moved by Councilmember Rygg and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE AMENDING THE CRYSTAL ~~ZONING~~ <sup>City</sup> CODE  
REGARDING REFUSE ENCLOSURES

and further that the second and final reading be held on June 5, 1989.

Motion Carried.



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13. The City Council considered a recommendation from the Human Relations Commission to reimburse Judy Rice \$100 for graphic work done on their brochure to date.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to authorize a reimbursement to Judy Rice in the amount of \$100 for graphic work done on the Human Relations Commission brochure to date.

Motion Carried.

14. The City Council considered the assignment of a staff person to the Human Relations Commission. Staff will work with Councilmember Grimes on the assignment.
15. The City Council considered First Reading of an Ordinance Amendment to include Community Service Officers to have authority to issue citations in lieu of arrest.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO PUBLIC SAFETY; AMENDING  
CRYSTAL CITY CODE, SECTION 960 BY ADDING A SUBSECTION

and further that the second and final reading be held on June 5, 1989.-

Motion Carried.

16. The City Council considered a resolution setting fees for secondhand goods dealers investigations.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-29

A RESOLUTION ESTABLISHING INVESTIGATION FEES:  
LIQUOR LICENSES AND PAWN BROKER LICENSES

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

17. The City Council considered an enabling resolution for an Economic Development Authority.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to set a public hearing for 7:00 P.M. or as soon thereafter as the matter may be heard, June 20, 1989, on the question of adopting an enabling resolution for the creation of an Economic Development Authority for the City.



May 16, 1989

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By roll call and voting aye: Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf; voting no: Moravec. Motion carried, resolution declared adopted.

INFORMAL DISCUSSION AND ANNOUNCEMENTS:

The City Council discussed parking restrictions on south side of Fairview Avenue between Louisiana and Nevada Avenues.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-30

RESOLUTION PROHIBITING PARKING ON SOUTH SIDE  
OF FAIRVIEW AVENUE BETWEEN LOUISIANA AND  
NEVADA AVENUES

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

The City Council considered acceptance of improvements at Calibre Chase Apartments, 6315-55th Avenue North, and release of surety in the amount of \$10,875.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to accept the work required as a condition of building permit approval for Brutger Companies, subject to guaranty provisions of the agreement, effective this date, and that surety in the amount of \$10,875 be released, subject to said guarantee, as recommended by the City Engineer.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:50 p.m.

May 16, 1989

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Mayor

ATTEST:

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City Clerk

Permit No. \_\_\_\_\_

CITY OF CRYSTAL  
APPLICATION FOR SPECIAL PERMIT  
FOR

USE, CONSUMPTION, AND DISPLAY OF LIQUOR AND BEER IN A  
CRYSTAL PARK OR RELATED FACILITY IN THE PARK

Applicant: Judith Wicklund

Telephone: 544 1898

Address: 2231 Vale Crest Rd  
Crystal, MN 55422

Are you a Business Partnership, Club, Corporation or Non-Profit Association?

\_\_\_\_ Yes (requires certificate of insurance showing current liability insurance naming the City as an additional insured party).

☒ No  
Location: Lions Valley Place  
Purpose of Social Event: PICNIC

Nature of the Activity Proposed: Volley ball  
Softball if diamond available

Date of Activity: July 15, 1989

Hours of Use (not to exceed 12 hours): From: 12:00 noon To 5:00 P.M.

Maximum Number of Persons Expected to Attend: 35 - 40

**LIABILITY:** The applicant waives any and all claims of any nature against the City and its officers, employees, and agents arising out of the permitted activity. If applicant is a business partnership, club, corporation or non-profit association, this application must be accompanied by a certificate of insurance showing current liability insurance naming the City as an additional insured party under the insurance policy.

**SPECIAL CONDITIONS:** (City Code, Subsection 815.13, Subd. 8) "The use, consumption and display and presence of liquor and beer in parks and related park facilities is a matter of special concern to the City as such activity relates to the peace and good order of the City. For that reason the issuance of a special permit under this subsection is determined to be a matter within the sole discretion of the City Council, and its determination to issue or not to issue a special permit is final. The Council may impose additional conditions in the granting of a special permit."

Page 2

Special Permit

Use, Consumption, and Display of Liquor  
and Beer In a Crystal Park or Related Facility  
In The Park

I acknowledge that the Liability Clause and Special Conditions have been read and are understood by me and that I agree not to challenge or in any way contest the determination of the City Council with regard to the issuance of this special permit.

Judith Wicklund

Applicant: please print

Judith Wicklund

Applicant signature

5/25/89

Date

Permit No. \_\_\_\_\_

CITY OF CRYSTAL  
APPLICATION FOR SPECIAL PERMIT  
FOR  
USE, CONSUMPTION, AND DISPLAY OF LIQUOR AND BEER IN A  
CRYSTAL PARK OR RELATED FACILITY IN THE PARK

Applicant: City of Crystal (Picnic Committee) Telephone: \_\_\_\_\_

Address: 4141 Douglas Drive  
\_\_\_\_\_

Are you a Business Partnership, Club, Corporation or Non-Profit Association?

\_\_\_\_\_ Yes (requires certificate of insurance showing current liability insurance naming the City as an additional insured party).

\_\_\_\_\_ No

Purpose of Social Event: 2nd Annual Employee Picnic  
\_\_\_\_\_  
\_\_\_\_\_

Nature of the Activity Proposed: Request permission to have 3.2 beer  
at Bassett Creek Park for employee picnic.  
\_\_\_\_\_  
\_\_\_\_\_

Date of Activity: 6-22-89

Hours of Use (not to exceed 12 hours): From: 5 P.M To 10 P.M

Maximum Number of Persons Expected to Attend: 180

**LIABILITY:** The applicant waives any and all claims of any nature against the City and its officers, employees, and agents arising out of the permitted activity. If applicant is a business partnership, club, corporation or non-profit association, this application must be accompanied by a certificate of insurance showing current liability insurance naming the City as an additional insured party under the insurance policy.

**SPECIAL CONDITIONS:** (City Code, Subsection 815.13, Subd. 8) "The use, consumption and display and presence of liquor and beer in parks and related park facilities is a matter of special concern to the City as such activity relates to the peace and good order of the City. For that reason the issuance of a special permit under this subsection is determined to be a matter within the sole discretion of the City Council, and its determination to issue or not to issue a special permit is final. The Council may impose additional conditions in the granting of a special permit."



Page 2

Special Permit

Use, Consumption, and Display of Liquor  
and Beer In a Crystal Park or Related Facility  
In The Park

I acknowledge that the **Liability Clause and Special Conditions** have been read and are understood by me and that I agree not to challenge or in any way contest the determination of the City Council with regard to the issuance of this special permit.

Jerry Dulgav  
Applicant: please print

Jerry Dulgav  
Applicant signature

5-23-89  
Date



Charitable Gambling Control Board  
Rm N-475 Griggs-Midway Bldg.  
1821 University Ave.  
St. Paul, MN 55104-3383  
(612) 642-0555

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

| LICENSE NUMBER: 8-02650-013   |       | / EFF. DATE: 08/01/88                    | / AMOUNT OF FEE: \$50.00             |      |       |      |       |      |       |  |  |  |  |  |  |
|---|-------|--|--------------------------------------|------|-------|------|-------|------|-------|--|--|--|--|--|--|
| 1. Applicant—Legal Name of Organization<br>CELEBRITY BOWL CHARITIES INC   |       | 2. Street Address<br>5625 Aldrich Ave So |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 3. City, State, Zip<br>Minneapolis, MN 55419-   |       | 4. County<br>Hennepin                    | 5. Business Phone<br>(612) 861-5036  |      |       |      |       |      |       |  |  |  |  |  |  |
| 6. Name of Chief Executive Officer<br>James Madden  |       | 7. Business Phone<br>(612) 869-2475      |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 8. Name of Treasurer or Person Who Accounts for Revenues<br>James Clayton   |       | 9. Business Phone<br>(612) 544-6794      |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 10. Name of Gambling Manager<br>Leslie Huikko   |       | 11. Bond Number<br>BN01125035            | 12. Business Phone<br>(612) 682-4180 |      |       |      |       |      |       |  |  |  |  |  |  |
| 13. Name of Establishment Where Gambling Will Take Place<br>Doyle Lanes Crystal   |       | 14. County<br>Hennepin                   | 15. No. of Active Members<br>250     |      |       |      |       |      |       |  |  |  |  |  |  |
| 16. Lessor Name<br>Boyle Steinhause   |       | 17. Monthly Rent:<br>\$400               |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 18. If Bingo will be conducted with this license, please specify days and times of Bingo.   |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| <table border="1"><thead><tr><th>Days</th><th>Times</th><th>Days</th><th>Times</th><th>Days</th><th>Times</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></tbody></table> |       |  |                                      | Days | Times | Days | Times | Days | Times |  |  |  |  |  |  |
| Days  | Times | Days                                     | Times                                | Days | Times |      |       |      |       |  |  |  |  |  |  |
|   |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 19. Has license ever been: <input type="checkbox"/> Revoked Date: _____ <input type="checkbox"/> Suspended Date: _____ <input type="checkbox"/> Denied Date: _____  |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 20. Have internal controls been submitted previously? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)   |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 21. Has current lease been filed with the board? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)  |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |
| 22. Has current sketch been filed with the board? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)   |       |  |                                      |      |       |      |       |      |       |  |  |  |  |  |  |

### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

### OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

|   |                                     |      |       |
|---|-------------------------------------|------|-------|
| 23. Official Legal Name of Organization | Signature (Chief Executive Officer) | Date | Title |
|   |                                     |      |       |

### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

|   |  |
|---|--|
| 24. City/County Name (Local Governing Body)<br><i>City of Crystal</i>                     | Township: If site is located within a township, please complete items 24 and 25: |
| Signature of Person Receiving Application:<br><i>Darlene George</i>                       | 25. Signature of Person Receiving Application                                    |
| Title:<br><i>City Clerk</i>   | Title:   |
| Date Received (this date begins 30 day period)<br><i>5-31-89</i>                          | Township Name  |
| Name of Person Delivering Application to Local Governing Body:<br><i>Larry Brightbill</i> |  |

CG-00022-01 (6/87)

White Copy—Board    Canary—Applicant    Pink—Local Governing Body

MINNESOTA GAMBLING CONTROL BOARD

This Agreement, made and entered this 23<sup>RD</sup> day of MAY 1989  
by and between DOYLE STEINHAUSE (Owner) doing business at the address  
of DOYLES LANES (Bar and Address) in the City/County of  
CRYSTAL, HENNEPIN, hereinafter called FIRST PARTY, and  
CELEBRITY BOWL CHARITIES, INC. (Organization), 5625 ALDRICH AVE. S.  
(Street & Box Number), MPLS (City), Minnesota, hereinafter  
called SECOND PARTY,

WITNESSETH:

1. First Party, being the owner of operator of business premises, for and in consideration of the sum of \$ 400<sup>00</sup> per month and other consideration hereinafter recited, the receipt of which is hereby acknowledged does hereby grant to Second Party for the period of 7-31-89 through 8-1-90 the right to locate on the business premises games of chance devices consisting of those legal in the state of Minnesota such devices to be located on the business premises where designated by First Party. First Party shall have no interest in the outcome of such games of chance.
2. Second Party shall pay First Party a monthly rental fee, which shall be a sum sufficient to provide for adequate rental of space. Either party may notify the other if said party wishes to renegotiate the existing rental fee. Negotiation of rental fees shall in no way reflect upon the variance of monthly gross proceeds of the games of chance but shall be contingent upon actual space usage incurred by the games of chance and the patrons thereof. Any amendments to this lease must be furnished to the Charitable Gambling Control Board at least 10 days prior to the effective date of the change. If said amendment would cause loss of license, it shall be negated.

3. Both parties will comply with all Federal, State, and Local Laws pertaining to the conduct of games of chance.

4. First Party agrees that only one eligible organization at a time may operate on the above stated premises and that this premises shall be subject to rules adopted by the Charitable Gambling Control Board of Minnesota.

5. This agreement may be terminated upon the giving of thirty (30) days notice by either party, said notice to be in writing.

6. Brief description of the general area leased by the Second Party:

See attached

7. The signing of this agreement signifies nullification of any previous agreements made by and between First and Second Party or by and between First Party and any other eligible organization for the purposes of conducting games of chance.

IN WITNESS WHEREOF, the parties hereto have set their hand the day and year first above written.

FIRST PARTY:

5/23/89  
(Date)

\_\_\_\_\_  
(Date)

SECOND PARTY:

\_\_\_\_\_  
(Date)

Lester A. Steinhaus

Gerry Lightwell



# APPLICATION FOR LICENSE

14098

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL  
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I  
WE Klein Shows & Crystal Frolics Committee

5409 53rd Avenue North

Crystal, MN 55429

Fee, \$ 71.50 1st day + \$18.75  
ea. addn'l day + ins.

New ..... Renewal .....  
seasonal

Telephone 541-1234  
(Ed Thonader)

enclose the sum of One hundred nine and no/100 *fee waived by Council 2-21-89* DOLLARS  
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-  
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Klein Shows & Crystal Frolics Committee.....hereby make application to

operate a carnival at Becker Park in Crystal (Crystal Frolics).....

for the period July 28, 29 and 30, 1989 through .....subject to all  
conditions and provisions of said Ordinance.

City Use Only

*Ed Thonader*  
Signature of Applicant

KLEIN AMUSEMENT COMPANY

2800 SOUTH LYNDALE AVENUE

SIOUX FALLS, S. DAK.

605-338-8989

Klein Amusement Co. Agrees to furnish the carnival midway for the \_\_\_\_\_ celebration at \_\_\_\_\_ on  
July 28-29-30, 1989. Crystal Holies

Klein Amusement Co. to have the exclusive on all rides, shows, and concessions during the event and on any part of the grounds.

Klein Amusement Co. is insured for one million public liability on the rides, shows, and concessions.

The committee agrees not to allow a similar attraction to exhibit at this town for a period of 30 days before this celebration.

Committee to furnish the ticket sellers and ample police protection.  
Committee will also be responsible for any licenses that may be required, and for all lot and street privileges and to furnish suitable location for the parking of the trucks.

Committee also agrees that all grandstand and other attractions will be over by \_\_\_\_\_.

No African Dip or Dunker to be at this event or on any part of the grounds or location.

Klein Amusement Co. carries eats and drinks.

Committee to also have food and drink stands.

In event of a complete rain-out no concession fee will be paid.

Other incidentals

\$ 10.00 each concession  
20% on all ride take  
less Insurance & Sales Tax  
Contract Same as 1988

Witnessed this 31 day of July, 1988.

Committee for the Crystal Holies

Witness \_\_\_\_\_

Witness \_\_\_\_\_

Witness Elizabeth R. Reed

Chairman Ed Thoenes

KLEIN AMUSEMENT COMPANY

Henry Klein

PRINTER - LENNOX INDEPENDENT -- phone 605-647-2284

Call if your tickets and posters do not arrive on time.

(This contract and agreement made in duplicate.)



# CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

3/22/89

## PRODUCER

☒ **HAAS WILKERSON WOHLBERG, INC.**  
4300 Shawnee Mission Parkway  
Shawnee Mission, Kansas 66205

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

COMPANY LETTER **A** **CONTINENTAL CASUALTY COMPANY**

COMPANY LETTER **B**

COMPANY LETTER **C**

COMPANY LETTER **D**

COMPANY LETTER **E**

## INSURED

**KLEIN AMUSEMENTS**  
P. O. BOX 428  
SIOUX CITY, SOUTH DAKOTA  
57101

## COVERAGES

THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES.

| CO LTR | TYPE OF INSURANCE   | POLICY NUMBER    | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | ALL LIMITS IN THOUSANDS          |          |
|--------|---|------------------|----------------------------------|-----------------------------------|----------------------------------|----------|
| A      | <b>GENERAL LIABILITY</b>  | CAR 00 305 74 15 | 4/13/89                          | 4/13/90                           | GENERAL AGGREGATE                | \$10,000 |
|        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>             |                  |                                  |                                   | PRODUCTS-COMP/OPS AGGREGATE      | \$ 1,000 |
|        | <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE |                  |                                  |                                   | PERSONAL & ADVERTISING INJURY    | \$ 1,000 |
|        | <input type="checkbox"/> OWNER'S & CONTRACTORS PROTECTIVE                           |                  |                                  |                                   | EACH OCCURRENCE                  | \$ 1,000 |
|        |   |                  |                                  |                                   | FIRE DAMAGE (ANY ONE FIRE)       | \$ 50    |
|        |   |                  |                                  |                                   | MEDICAL EXPENSE (ANY ONE PERSON) | \$       |
|        | <b>AUTOMOBILE LIABILITY</b>   |                  |                                  |                                   | CSL                              | \$       |
|        | <input type="checkbox"/> ANY AUTO   |                  |                                  |                                   | BODILY INJURY (PER PERSON)       | \$       |
|        | <input type="checkbox"/> ALL OWNED AUTOS  |                  |                                  |                                   | BODILY INJURY (PER ACCIDENT)     | \$       |
|        | <input type="checkbox"/> SCHEDULED AUTOS  |                  |                                  |                                   | PROPERTY DAMAGE                  | \$       |
|        | <input type="checkbox"/> HIRED AUTOS  |                  |                                  |                                   |                                  |          |
|        | <b>EXCESS LIABILITY</b>   |                  |                                  |                                   | EACH OCCURRENCE                  | \$       |
|        | <input type="checkbox"/> OTHER THAN UMBRELLA FORM                                   |                  |                                  |                                   | AGGREGATE                        | \$       |
|        | <b>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</b>                               |                  |                                  |                                   | STATUTORY                        |          |
|        |   |                  |                                  |                                   | \$ (EACH ACCIDENT)               |          |
|        |   |                  |                                  |                                   | \$ (DISEASE-POLICY LIMIT)        |          |
|        | <b>OTHER</b>  |                  |                                  |                                   | \$ (DISEASE-EACH EMPLOYEE)       |          |
|        |   |                  |                                  |                                   |                                  |          |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

Any Carnival Liability Insurance made a part of the Policy includes as an additional insured with respect to an occurrence taking place at a Carnival site (1) The Fair or Exhibition Association, sponsoring organization or committee (2) The owner or lessee thereof and (3) A municipality granting the named insured permission to operate a Carnival.

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Philip Coulson*

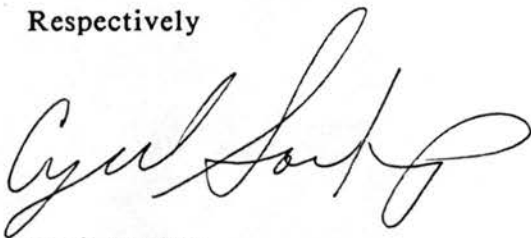
Betty Herbes

Mayor of Crystal

I am resigning my position on the Civil Service Commission effective June 1, 1989.

I have enjoyed the more than 5 years I have spent on the Commission very much. It has been very enriching being on a City of Crystal Commission.

Respectively

A handwritten signature in cursive script, appearing to read 'Cyril Soukup', written in dark ink.

Cyril Soukup

Civil Service Commission





Charitable Gambling Control Board  
Room N-475 Griggs-Midway Building  
1821 University Avenue  
St. Paul, Minnesota 55104-3383  
(612) 642-0555

FOR BOARD USE ONLY

License Number

PAID

AMT

CHECK#

DATE

GAMBLING LICENSE APPLICATION

INSTRUCTIONS:

- A. Type or print in ink.  
B. Take completed application to local governing body, obtain signature and date on all copies, and leave 1 copy. Applicant keeps 1 copy and sends original to the above address with a check.  
C. Incomplete applications will be returned.

Type of Application:

- ☐ Class A — Fee \$100.00 (Bingo, Raffles, Paddlewheels, Tipboards, Pull-tabs)  
☒ Class B — Fee \$ 50.00 (Raffles, Paddlewheels, Tipboards, Pull-tabs)  
☐ Class C — Fee \$ 50.00 (Bingo only)  
☐ Class D — Fee \$ 25.00 (Raffles only)

Make checks payable to:  
Minnesota Charitable Gambling Control Board

- ☐ Yes ☒ No 1. Is this application for a renewal? If yes, give complete license number  -  -   
☒ Yes ☐ No 2. If this is not an application for a renewal, has organization been licensed by the Board before? If yes, give base license number (middle five digits)  01668

- ☒ Yes ☐ No 3. Have Internal Controls been submitted previously? If no, please attach copy.

4. Applicant (Official, legal name of organization) LIONS CLUB OF CRYSTAL 5. Business Address of Organization 6315-55TH AVE. NO.  
6. City, State, Zip CRYSTAL MN. 55428 7. County HENN. 8. Business Phone Number (612) 537-5064

9. Type of organization: ☐ Fraternal ☐ Veterans ☐ Religious ☒ Other nonprofit\*  
\*If organization is an "other nonprofit" organization, answer questions 10 through 13. If not, go to question 14. "Other nonprofit" organizations must document its tax-exempt status.

- ☐ Yes ☐ No 10. Is organization incorporated as a nonprofit organization? If yes, give number assigned to Articles or page and book number:  1-731 Attach copy of certificate.

- ☒ Yes ☐ No 11. Are articles filed with the Secretary of State?

- ☒ Yes ☐ No 12. Are articles filed with the County?

- ☒ Yes ☐ No 13. Is organization exempt from Minnesota or Federal income tax? If yes, please attach letter from IRS or Department of Revenue declaring exemption or copy of 990 or 990T. ID# 416145131

- ☐ Yes ☐ No 14. Has license ever been denied, suspended or revoked? If yes, check all that apply:  
☐ Denied ☐ Suspended ☐ Revoked Give date:

15. Number of active members

23

16. Number of years in existence

27 years

Note: If less than four years, attach evidence of three years existence.

17. Name of Chief Executive Officer

Ernest C. Kluge

Title

Pres

Business Phone Number

( )

18. Name of treasurer or person who accounts for other revenues of the organization.

Gerald Anderson

Title

Treasure

Business Phone Number

(612) 537-1906

19. Name of establishment where gambling will be conducted

Burlings Tally-Ho Restaurant

20. Street address (not P.O. Box Number)

5216 West Broadway Crystal, MN.

21. City, State, Zip

CRYSTAL, MN. 55428

22. County (where gambling premises is located)

HENN.

## Gambling License Application

Page 2

Type of Application: ☐ Class A ☒ Class B ☐ Class C ☐ Class D

|   |  |
|---|--|
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 23. Is gambling premises located within city limits?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No            | 24. Are all gambling activities conducted at the premises listed in #19 of this application? If not, complete a separate application for each premises (except raffles) as a separate license is required for each premises. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 25. Does organization own the gambling premises? If no, attach copy of the lease with terms of at least one year.  |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 26. Does the organization lease the entire premises? If no, attach a sketch of the premises indicating what portion is being leased. A lease and sketch is not required for Class D applications.                            |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 27. Amount of Monthly Rent<br>\$ 600 00/No   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 28. Do you plan on conducting bingo with this license? If yes, give days and times of bingo occasions:<br>Days _____ Times _____   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No            | 29. Has the \$10,000 fidelity bond required by Minnesota Statutes 349.20 been obtained? Attach copy of bond.   |
| 30. Insurance Company Name<br>STATE Farm ins.                       |  |
| 31. Bond Number<br>93-11-7544                                       |  |
| 32. Lessor Name<br>Burlings Tally-Ho Restaurant                     | 33. Address<br>5216 West Broadway  |
| 34. City, State, Zip<br>CRYSTAL, MN. 55428                          | 35. Gambling Manager Name<br>R. L. (Rollie) Smothers   |
| 36. Address<br>6315-55th Ave. No. #215                              | 37. City, State, Zip<br>CRYSTAL, MN. 55428   |
| 38. Gambling Manager Business Phone<br>(612) 537-5064               | 39. Date gambling manager became member of organization:<br>May 1967   |

## GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

## BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

## OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

|   |  |
|---|--|
| 40. Official, Legal Name of Organization<br>LIONS CLUB OF CRYSTAL | 41. Signature (must be signed by Chief Executive Officer)<br>X |
| Title of Signer<br>Gambling Mgr.                                  | Date   |

## ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the board, will become effective 30 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 30 days of the below noted date.

|  |   |
|--|---|
| 42. Name of City or County (Local Governing Body)<br>City of Crystal                         | If site is located within a township, item 43 must be completed, in addition to the county signature. |
| Signature of person receiving application<br>X Darlene George                                | 43. Name of Township  |
| Title<br>City Clerk  | Signature of person receiving application<br>X  |
| Date received (30 day period begins from this date)<br>6-5-89                                | Title   |
| 44. Name of Person delivering application to Local Governing Body<br>R. L. (Rollie) Smothers |   |

## CHARITABLE GAMBLING LEASE AGREEMENT

THIS LEASE AGREEMENT, made as of the 5 day of JUNE, 1989, by and between Burlings Tally-Ho Restaurant (herein after referred to as "Lessor"), and Lions Club of Crystal (hereinafter referred to as the "Organization"),

### WITNESSETH:

WHEREAS, Lessor is a Restaurant, having its principal place of business at 5216 West Broadway and maintains a license to sell intoxicating beverages issued by the City of CRYSTAL, Minnesota, which license is a LIQUOR authorizing sales at 5216 West Broadway, under the name of Burlings Tally Ho; and

WHEREAS, the Organization is a SERVICE organization organized under the laws of MINNESOTA, having its principal place of business at 5216 West Broadway, and which Organization is authorized by the laws of the State of Minnesota to conduct lawful gambling within the State upon issuance of the appropriate gambling license; and

WHEREAS, Lessor desires to lease to the Organization, and the Organization desires to lease from Lessor, certain space for the purpose of conducting lawful gambling;

NOW, THEREFORE, in consideration of the mutual covenants and undertakings contained herein, the parties agree as follows:

1. **Lease of Portion of Premises.** Lessor, in consideration of the rents and covenants hereinafter described, does hereby demise, lease and let to the Organization, and the Organization does hereby hire and take from the Lessor, the following-described premises located in the County of HENN, State of Minnesota:

Legal Description: Kenneth Nelson Add. Lot 1 Block 1 Ex Road  
Street Address: 5216 West Broadway CRYSTAL, MN. 55429  
Demised Portion: 6' x 6' Area East of Main Entrance (Site Plan included)

which demised premises represents a portion of the above business premises as more fully described on the Premises Site Plan attached hereto and incorporated herein by reference as Exhibit A.

2. **Term of Lease.** The term of this Lease shall begin on the 28 day of JULY, 1989, subject to the terms and conditions set forth herein. The term of this Lease shall end at midnight on the same calendar date as the beginning date one year thereafter.

3. **Lease Conditioned upon Licensure.** The duties of Lessor and Organization under this Lease Agreement are expressly conditioned upon the issuance to the Organization of a gambling license by the Minnesota Charitable Gambling Control Board for a Class B License to conduct Chair Table Gambling PULL TABS. Unless and until said license is issued to the Organization, the Organization shall have no duty to pay rent. Unless and until said license is issued to the Organization, Lessor shall have no duty to convey to Organization the above-demised premises.

4. **Rent.** The Organization shall pay to Lessor during the term of this Lease annual rent of \$600.00 in monthly payments of \$600.00 each. If the first and last months of the lease term are not complete calendar months, the rent for those months shall be adjusted pro rata. Lessor is not required to send statements for rent to the Organization. Neither party may deduct claims against the other from the rent payments.

5. **Payment.** The Organization shall pay all monthly rent to Lessor at Lessor's principal place of business. Lessor may from time to time designate in writing another address for the payment of rent.

6. **Taxes.** Lessor shall pay all real estate taxes. The Organization shall pay all gambling taxes.

7. **Liability and Insurance.** Lessor will not be liable for injury, death or damage to or loss of personal property occurring upon the above-demised premises, nor to the Organization, its agents, employees or invitees, for injury, death or damage to or loss of personal property occurring within the above-demised premises. The Organization will hold Lessor harmless from any such claims or any other claims or expenses arising out of the Organization's use, alteration or occupation of the demised premises. The Organization will also keep in effect, at its cost, public liability insurance naming both Lessor and the Organization as insureds in the minimum amount of Twenty-Five Thousand and no/100 Dollars (\$25,000.00) combined single-limit for comprehensive general liability.

8. **Right to Make Alterations.** Lessor may construct or rehabilitate the above-demised premises, alter or replace structural elements and mechanical systems or make other changes in the demised premises without the consent of the Organization, so long as the usefulness of the demised premises is not significantly diminished. The Organization may install at its own expense leasehold improvements and alterations set forth on the Premises Improvement Plan attached hereto and incorporated herein by reference as Exhibit B.

9. **Subordination.** Lessor shall have the right to sell the above-demised premises or to make this Lease subject to any existing or future mortgages so long as such sale or foreclosure of the mortgage will not terminate this Lease, if the Organization is not then in default. The Organization will execute documents to this effect at Lessor's request.

10. **Surrender of the Premises.** Whenever the Lease expires or terminates, the Organization will remove all trade fixtures and property belonging to it, its agents or employees (but not leasehold improvements and alterations), repair any damage caused by removing items affixed to the above-demised premises and leave the demised premises in a reasonably orderly condition.

11. **Amendments to Lease Agreement.** This Agreement may be amended upon mutual, written consent and approval of both parties.

12. **Conduct of Gambling.** Lessor hereby agrees that it, and any employee or agent of the Lessor shall not participate in the selling, distributing, conduct, assisting or playing of lawful gambling at the demised premises. The Organization agrees to adhere to all ordinances governing gambling in Lessor's municipality and the regulations pertaining to gambling issued by the Minnesota Charitable Gambling Control Board and the laws of the State of Minnesota.

13. **Agreement.** This Lease may not be assigned by either party except upon mutual written consent and approval of both parties.

14. **Interpretations.** If any provisions of this Lease are in conflict with any statute, ordinance or rule of law of this State or any municipality wherein it may be sought to be implemented, then such provisions shall be deemed null and void to the extent that they may conflict therewith, but without invalidating the remaining provisions thereof. This Lease shall be governed by the laws of the State of Minnesota. This Lease shall be binding upon Lessor and the Organization and their respective legal representatives, successors and assigns.

IN WITNESS WHEREOF, and intending to be bound hereby, the Organization has caused this Lease to be executed by a duly authorized person as of the day and year first above written, and Lessor has accepted the same as set forth below.

ACCEPTED by Lessor as of the 5 day of JUNE, 1989

LESSOR:

By: [Signature]

It: D.B.H. Burlings Tally-Ho Restaurant

ORGANIZATION:

Lions Club of Crystal  
By: R.L. (Rollie) Smothers  
R.L. SMOTHERS

It: Gambling Mgr.



DATE: April 6, 1989  
TO: Planning Commission  
FROM: Bill Monk, City Engineer  
SUBJECT: Additional Units in Calibre Chase

In the spring of 1987, Brutger Companies secured a conditional use permit and four variances in order to construct a 79-unit elderly housing complex at the southwest corner of 55th Avenue and Douglas Drive. At this time a request is being made to convert two guest apartment/storage areas into efficiency apartments. To process the application for expansion three additional variances must be approved as follows:

- 1) Section 515.15, Subd. 2 d) 4) iii) of the Zoning Code allows for a maximum density of 1 unit per 1,250 square feet for elderly housing. A variance to 1 unit per 937 square feet has already been approved. A further variance to 1 unit to 912 square feet is required.
- 2) Section 515.09, Subd. 8 o) of the Zoning Code requires 1 enclosed parking space per unit while a second space be provided for on the site. While there is still no problem with the number of enclosed spaces, the previous variance of 44 reserve spaces must be expanded to 48 spaces.
- 3) Section 515.15, Subd. 5 c) 1) requires a minimum floor area of 440 square feet per efficiency unit of elderly housing. With the proposed efficiency units measuring 420 square feet a 20-square foot variance is required.

To assist the Commission with its review, the staff report regarding the initial elderly proposal is attached along with materials submitted by the owner regarding the proposed expansion. Also included in the back of your packet is a copy of the ordinance amendment regarding elderly housing recently approved by the Council which has a bearing on the density issue.



Planning Commission  
Additional Units in Calibre Chase  
April 6, 1989  
Page 2

A site plan of the existing complex will be available for review on Monday night.



WM:jrs

Encls

4/26/89 UPDATE

On April 10 the Planning Commission acted to recommend denial of the above variance requests. In its findings the Commission noted the proposal was too dense in relation to code requirements, there are other appropriate uses for this space and lack of a demonstrated hardship.

Notifications regarding this variance hearing were mailed to property owners within 350 feet as well as all residents of Calibre Chase.

TO: Planning Commission  
FROM: Bill Monk, City Engineer  
DATE: March 24, 1987  
RE: Elderly Housing Conditional Use Permit (CUP)  
at 55th Avenue and Douglas Drive

#### Background

In 1981 the Crystal City Council adopted a Revitalization Plan for the Bass Lake Road/Becker Park area. In essence, this plan was a redevelopment model for the area as outlined in the excerpt attached. The land use and zoning classification elements were key ingredients in determining the economic viability of the overall plan since tax increment revenue was a cornerstone of the redevelopment proposal.

Included as a part of the adopted Revitalization Plan was the development of subsidized elderly housing units on the 1.7 acre site at the southwest intersection of 55th Avenue and Douglas Drive. The plan targeted 96 dwelling units for this particular site and noted that parking and density guidelines should be relaxed given the nature of the development and the severe existing ordinance requirements.

As implementation of the redevelopment plan got underway, the Crystal HRA acquired and in 1983 initiated a request to have the proposed elderly site rezoned to R-O, Residential Office District. At that time it was becoming evident that development of the elderly site might well be the final element of the revitalization plan to be constructed.

#### Review Process

The Crystal HRA recently reviewed several development proposals for the elderly site and has endorsed the plan as submitted by Brutger Companies, Inc. That site plan must now proceed through the required review process and, as such, has been referred to the Planning Commission. As the property is already zoned R-O, a conditional use permit is required for the 79-unit elderly complex under provisions of Section 515.27, Subd. 4 c) of the Zoning Code.

In addition to the CUP, four variances are required to process the site plan. A description of each is as follows:

- Section 515.09, Subd. 8 o) of the Zoning Code requires that one parking space be provided per unit while a second

space be reserved (shown on site plan) for development if needed. The plan as submitted provides for 79 enclosed and 30 exterior parking spaces to be initially developed while 5 are shown in reserve. The resulting variance is for 44 parking spaces.

- Section 515.15, Subd. 2 d) of the Zoning Code calls for a density of 1,250 square feet per unit for elderly housing. The proposal includes 79 units in 74,052 square feet for an overall density of 937 square feet per unit. A variance of 313 square feet per unit is therefore required.
- Section 515.13, Subd. 4 a) of the Zoning Code requires a rear yard setback of 40 feet. With only a 20-foot rear setback shown, a variance of 20 feet is required.
- Section 515.09, Subd. 6 e) of the Code prohibits parking in the front and side yard (on corner lots) setback area within residential zoning designations. The plan proposes a 10-foot setback between the property line and parking lot so a 20-foot variance is required.

#### Site Plan

Issues regarding the site plan center on the density, parking and setback elements of the variances. With the site being surrounded by streets and parking lots, the development concept uses Becker Park as its green space in offsetting the extra density and reduced setbacks. Additionally, upon review of ordinances for other cities covering elderly housing and similar facilities already in service, parking at a ratio of 1.5 spaces per unit appears more than adequate while the 1.0 ratio noted in the revitalization plan is questionable at best.

As the CUP hearing was scheduled, the Planning Commission asked for some information on existing senior housing in Crystal. Only the Crystal apartments at 5755 West Broadway were approved as an elderly complex including 38 market-rate units. Other apartment complexes, such as Cedarwood, may have designated specific areas for elderly use; however, elderly housing was not a part of the City's approval.

In terms of utility service, drainage and street access, the issues are all rather straight forward as the full range of facilities all exist adjacent to the site. Connection to these facilities does not present any problems including the location of the driveway access which is well back from the Douglas Drive/55th Avenue intersection and safely separated from other access drives in the area.

### Summary

Although the revitalization plan included land use and economic development provisions, the plan was still only a guide. Actual developments must still be reviewed in terms of ordinance process and individual code requirements. In this particular instance the conditional use permit for the elderly complex appears to meet all City standards. The questions, instead, involve whether the variances are justified by the development's overall benefit to the City. This office has no doubt that the development can function adequately as proposed while not having a detrimental impact on surrounding property.

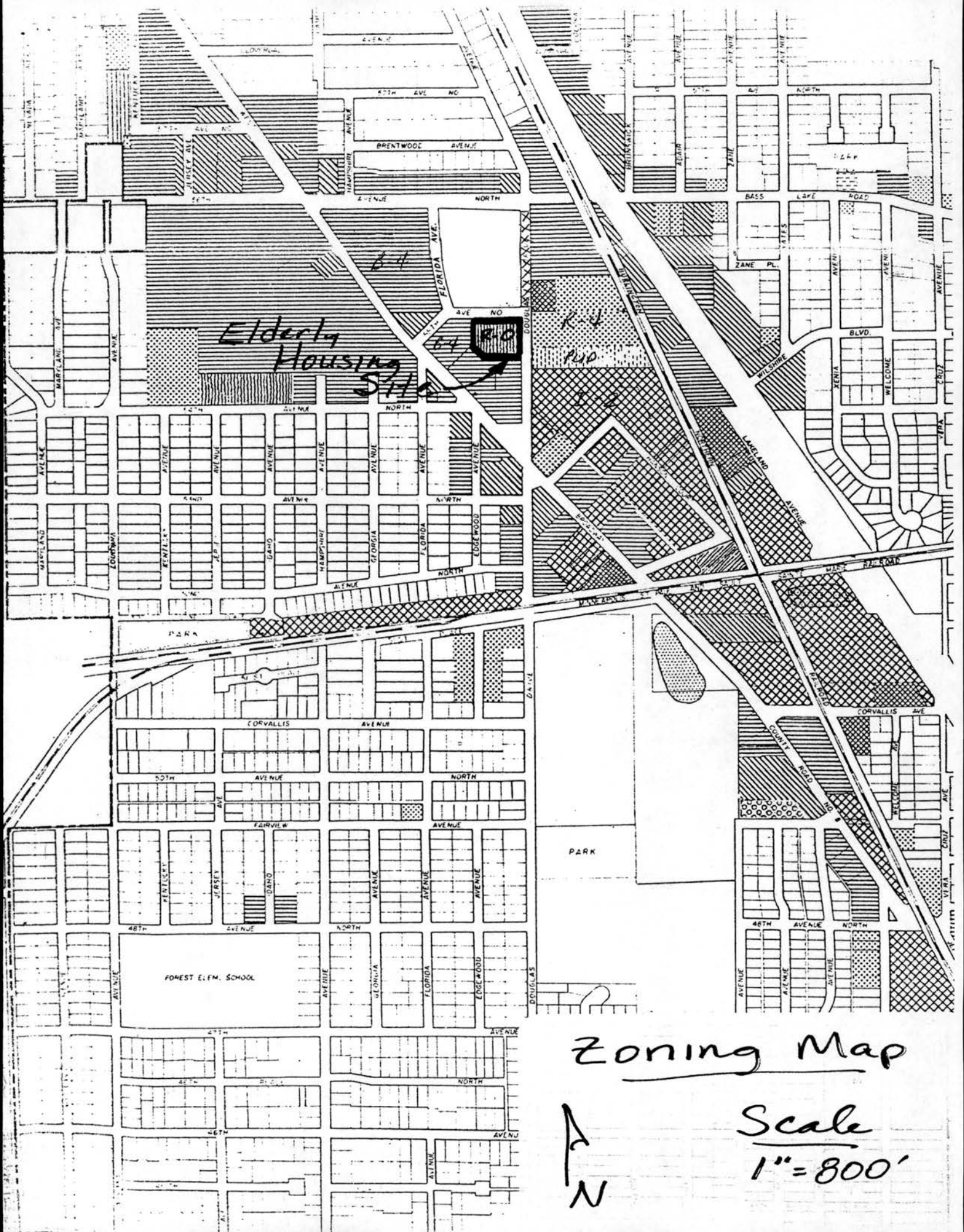


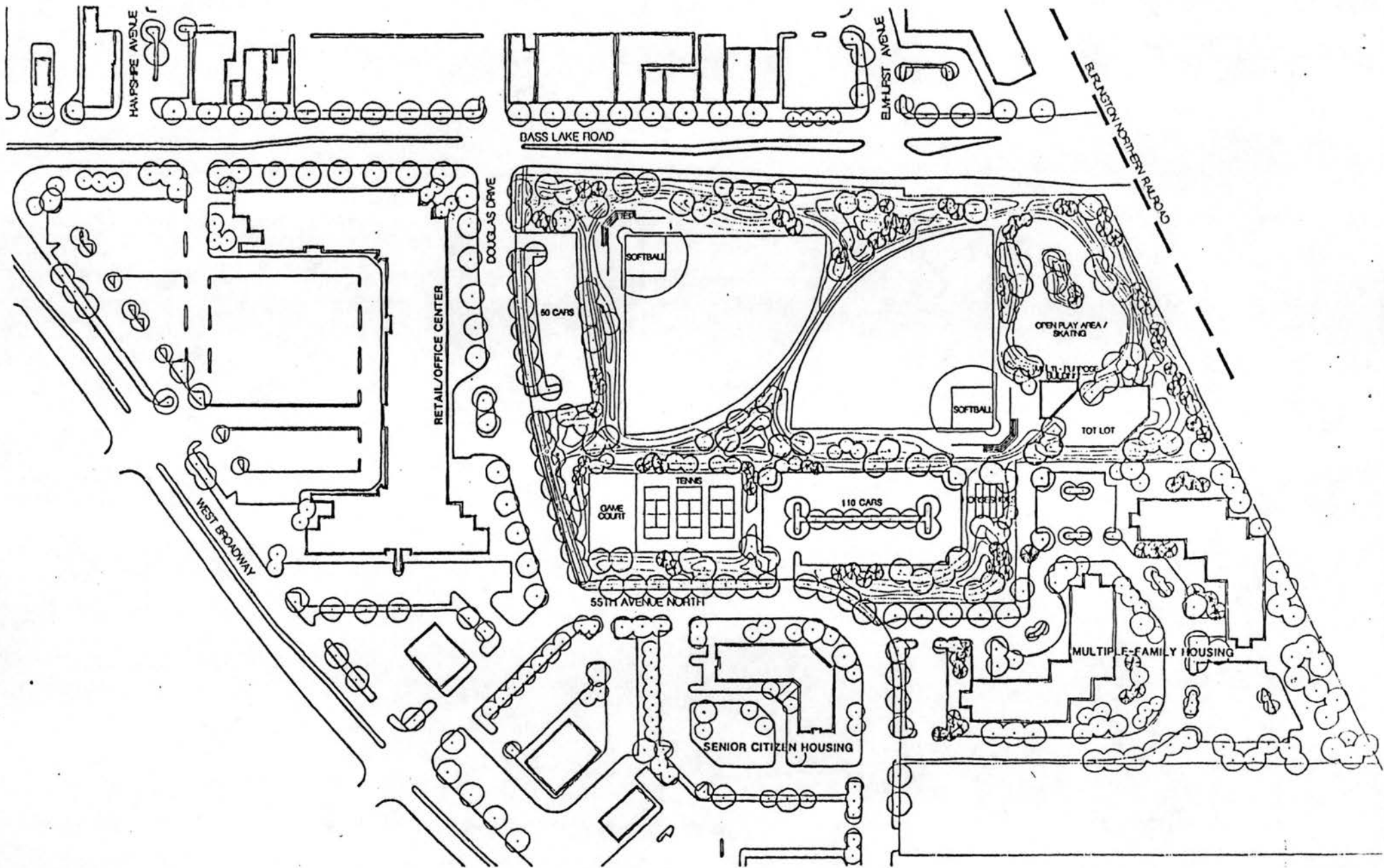
WM:jrs

### 4/28/87 UPDATE

On April 13 the Planning Commission acted to recommend approval of the conditional use permit, the variances and the building permit for elderly housing at 55th Ave. and Douglas Drive as proposed by Brutger Companies. The findings of fact were that the need for elderly housing seems to outweigh the parking and density limitations.



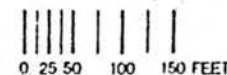


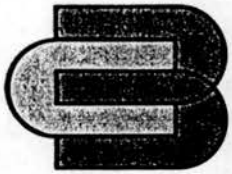


# BASS LAKE ROAD - BECKER PARK REDEVELOPMENT PLAN



PLANNING  
REDEVELOPMENT  
ARCHITECTURE  
LANDSCAPE ARCHITECTURE  
ENGINEERING





**BRUTGER**  
**companies**  
**INC.**

• ONE SUNWOOD DRIVE • BOX 399 • ST. CLOUD, MINNESOTA 56302 • TEL. 612/252-6262

March 29, 1989

City of Crystal  
4141 Douglas Drive  
Crystal, Minnesota 55422

RE: CALIBRE CHASE APARTMENTS  
Crystal, MN

ATTN: Planning Staff  
Planning Commission  
City Council

Brutger Companies, Inc. requests consideration from the City of Crystal for the addition of two efficiency apartments (Exhibit "A") in space which currently is empty. The two spaces are on 2nd and 3rd floor, above the 1st floor guest unit.

This space was constructed originally with the bathroom walls in place and the rough plumbing in the bathroom completed to enable the area to be easily finished into usable, habitable space. We thought this space could provide us with potentially two additional guest rooms.

Calibre Chase is now 100% occupied. With the building full and stabilized we have found that the one guest room satisfies the resident's demand for their overnight guests. We have had considerable interest for additional apartments and specifically for an efficiency apartment. It seems the utilization of this space for long term resident living is the highest and best use.

Concerns have been raised by some regarding resident storage space and vehicular parking with the addition of two more apartments. To address these concerns, the residents were given a questionnaire (attached as exhibit "B") and asked to respond. There were 42 questionnaires returned of the 79 distributed. It is assumed that those who did not return their questionnaire considered the issue inconsequential to them.

Between 4 to 8% of the residents had negative comments with regard to parking or storage. Many of the negative responses were not explained or dealt with location instead of availability. This number is statistically insignificant when one considers there is a like percentage of people who seem dissatisfied with most things.

As can be seen from the "Parking Stall Location Plan" (Exhibit "C"), there are 82 underground parking stalls, enough to allow for the addition of two more apartments and still provide a parking stall for each apartment.

I do not foresee any negative effects on the development, the residents or the City with the addition of these two units. I do see a benefit in that there will be two more apartments made available to the local community at a very reasonable rate of \$350/month apiece.



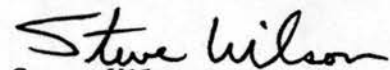
CALIBRE CHASE - EFFICIENCY UNITS

Page Two

I thank you for your consideration and look forward to discussing this issue with you. If you have any questions prior to the formal presentation given in Council Chambers, please feel free to call me.

Sincerely,

BRUTGER COMPANIES, INC.

A handwritten signature in cursive script that reads "Steve Wilson".

Steve Wilson

Real Estate Development Officer

SW/clc

Enclosures



March 20, 1989

Dear Calibre Chase Resident:

Brutger Companies, the owner and developer of Calibre Chase Apartments, is investigating the possibility of finishing the space on 2nd and 3rd floors directly above the guest room in order to provide two efficiency apartment units.

We recently have had inquiries regarding the availability of additional apartments. We also thought there may be some of you requiring less space than you currently have and might prefer a smaller apartment which would rent for approximately \$350/month.

We would like to get your thoughts and opinions on this idea by responding to the attached questionnaire and returning it to Lona by Friday, March 25th.

Thank you for your time and interest in this matter.

Also, to give an update on a few building improvement; 1) An electrician will be here next week to run two new electrical circuits to the basement workshop and install the outlets so we can get the shop operational, 2) a bike rack will be added to the garage, 3) an exercise bar will be installed in the exercise room, 4) a storage cabinet will be installed in the activity room on third floor.

Thanks again!

Sincerely,

BRUTGER COMPANIES, INC.

Steve Wilson  
Real Estate Development Officer

SW/rc

Enclosure

## EFFICIENCY APARTMENT QUESTIONNAIRE

Please complete and return to Lona by Friday, March 25. Thank you.

- 1) I am possibly interested in renting an efficiency apartment if they are built. Yes \_\_\_\_ No \_\_\_\_
- 2) I know of someone who might be interested in renting an efficiency apartment. Yes \_\_\_\_ No \_\_\_\_
- 3) I am satisfied with the availability of parking spaces inside as well as outside the building. If no, please explain. Yes \_\_\_\_ No \_\_\_\_
- 4) I am satisfied with the amount of storage space provided inside as well as outside of my apartment. Yes \_\_\_\_ No \_\_\_\_
- 5) The addition of two efficiency apartments will pose no problem to me. If no, please explain. Yes \_\_\_\_ No \_\_\_\_

- 6) I have the following additional comments:

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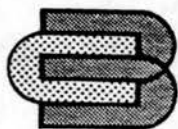
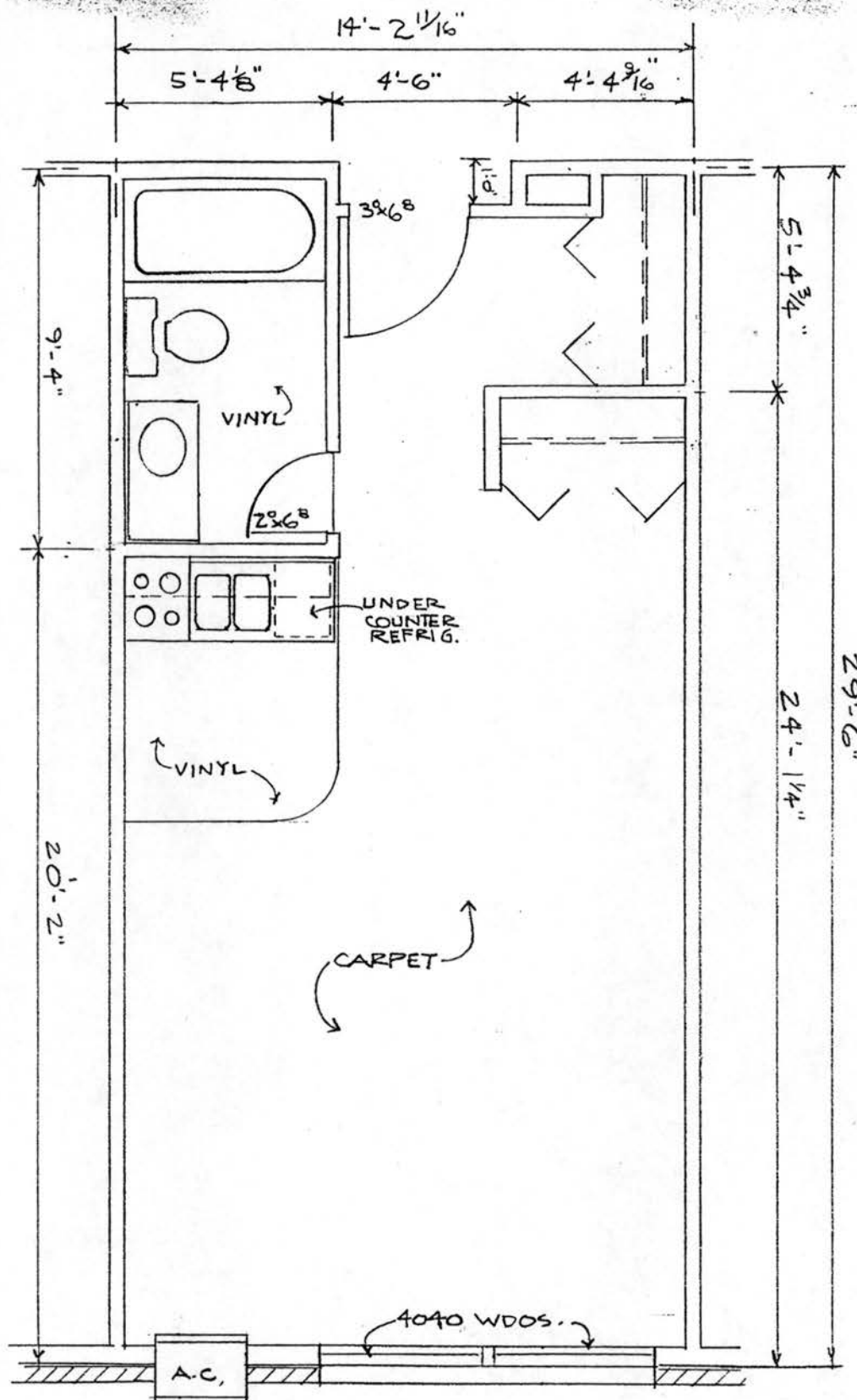
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**BRUTGER**  
**companies**  
**INC.**

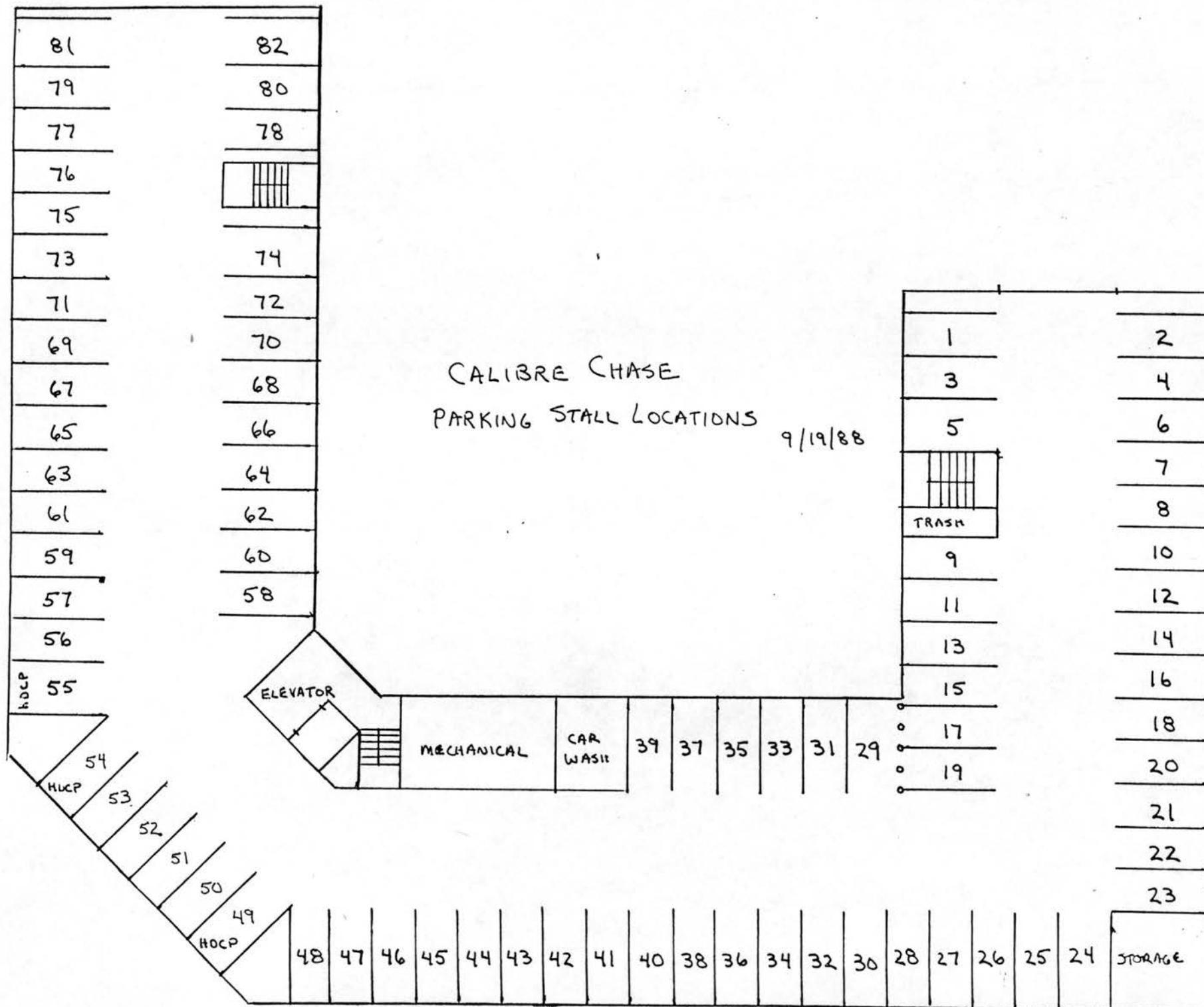
# EFFICIENCY APARTMENT CALIBRE CHASE

DATE: 3-29-89

REV :

LL.F.

**PAGE**





CITY OF CRYSTAL  
4141 DOUGLAS DRIVE NORTH  
CRYSTAL, MN 55422  
Phone: 537-8421

No. 89-14

Date: 3/30/89

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 6315 55<sup>TH</sup> AVE. N. CRYSTAL, MN

Legal Description of Property: LOT 1 BLOCK 2 HRA 3<sup>RD</sup> ADDITION

Property Identification Number: 05-118-44-0048

Applicant: CRYSTAL SENIOR HOUSING LIMITED PARTNERSHIP, BRUTGER COMPANIES, GENERAL PARTNER

(Print Name)

P.O. Box 399 | Sunwood Drive St. Cloud, MN 56302

(Address)

612/252-6262

(Phone No.)

Owner: SAME AS ABOVE

(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.09, 8.0 of the Zoning Ordinance, as amended, which requires 1 PARKING SPACE PER UNIT PLUS ONE SETBACK IN RESERVE.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

THE ADDITION OF 2 MORE APARTMENTS CAN BE ACCOMPLISHED WITHOUT ANY PRACTICAL DIFFICULTIES REGARDING PARKING USING THE EXISTING AVAILABLE PARKING SPACES.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

AS SENIOR HOUSING, THE PARKING REQUIRED IS LESS THAN THAT REQUIRED FOR A NON-SENIOR RENTAL HOUSING DEVELOPMENT.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

EXISTING PARKING SPACES PROVIDED ARE SUFFICIENT TO HANDLE THE ADDITION OF 2 EFFICIENCY APARTMENTS

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS ABSTRACT

(Circle one)

Steve Wilson  
(Applicant's Signature)

Steve Wilson  
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: \_\_\_\_\_ RECEIPT # \_\_\_\_\_

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

CITY OF CRYSTAL  
4141 DOUGLAS DRIVE NORTH  
CRYSTAL, MN 55422  
Phone: 537-8421

No. 89-13

Date: 3/30/89

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 6315 55<sup>TH</sup> AVE No. CRYSTAL, MN

Legal Description of Property: LOT 1 BLOCK 2 HRA 3<sup>RD</sup> ADDITION

Property Identification Number: 05-118-21-44-0048

Applicant: CRYSTAL SENIOR HOUSING LIMITED PARTNERSHIP, BRUTGER COMPANIES, GENERAL PARTNER  
(Print Name)

P.O. Box 399 ONE SUNWOOD DRIVE ST. CLOUD MN 56302 612/252-6262  
(Address) (Phone No.)

Owner: SAME AS ABOVE  
(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.15, 2.d)(1)(ii) of the Zoning Ordinance, as amended, which requires MINIMUM OF 1250 SQUARE FEET PER UNIT. PREVIOUSLY APPROVED VARIANCE ALLOWED 935 SQUARE FEET PER UNIT. REQUEST WOULD ALLOW 912 SQUARE FEET PER UNIT.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

THE ADDITION OF 2 MORE UNITS WILL PROVIDE A HOUSING BENEFIT FOR 2 MORE AREA RESIDENTS.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

THERE WILL BE NO VISIBLE CHANGE TO THE BUILDING'S EXTERIOR OR INTERIOR COMMON SPACE.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

SINCE THE CHANGE WILL BE IMPERCEPTIBLE FROM THE OUTSIDE OR INSIDE, NO DETRIMENTAL EFFECT WILL BE EXPERIENCED.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS ABSTRACT

(Circle one)

Steve Wilson  
(Applicant's Signature)

Steve Wilson  
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: \_\_\_\_\_ RECEIPT # \_\_\_\_\_

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

CITY OF CRYSTAL  
4141 DOUGLAS DRIVE NORTH  
CRYSTAL, MN 55422  
Phone: 537-8421

No. 89-12  
Date: 3/30/89

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 6315 55<sup>TH</sup> AVE. NO

Legal Description of Property: LOT 1 BLOCK 1 HRA 3<sup>RD</sup> ADDITION

Property Identification Number: 05-118-44-0048

Applicant: CRYSTAL SENIOR HOUSING LIMITED PARTNERSHIP, BRUTER COMPANIES, GENERAL PARTNER  
(Print Name)

PO. BOX 399 ONE SUNWOOD DRIVE ST. CLOUD MN 56302 612/252-6262  
(Address) (Phone No.)

Owner: SAME AS ABOVE  
(Print Name)

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.15, S.C. 1 of the Zoning Ordinance, as amended, which requires 440

square feet of floor area for an efficiency apartment. Proposed  
apartment is 420 square feet.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

The space intended for the efficiency apartments is  
already designated and cannot be made larger. The  
proposed plan will work well as an efficiency apartment.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

The maximization of the number of apartment units on the  
site was an initial design criteria dictated by the City of  
Crystal. The addition of these two units will further enhance that goal.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

The change will not affect the building's appearance  
or performance and thus not be detrimental.

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS ABSTRACT  
(Circle one)

Steve Wilson  
(Applicant's Signature)

Steve Wilson  
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: \_\_\_\_\_ RECEIPT # \_\_\_\_\_

(Approved) (Denied) - Planning Commission

(Date)

(Approved) (Denied) - City Council

(Date)

DATE: May 12, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Barber  
RE: Variance 89-18  
3024 Wisconsin Ave. N.

Richard Miners is proposing to build a 14'x16' room addition to the rear of their present home. The addition will encroach approximately 2' into the required 40 foot rear yard setback.

I have a transparency of the site showing proposed location. Homeowner will be present.

kk



CITY OF CRYSTAL  
4141 DOUGLAS DRIVE NORTH  
CRYSTAL, MN 55422  
Phone: 537-8421

No. 89-18  
Date: 4/28/89

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3024 WISCONSIN No

Legal Description of Property: \_\_\_\_\_

Property Identification Number: #19-18-21-41-013

Applicant: RICHARD MINERS

(Print Name)

3024 WISCONSIN No

545-9409

(Address)

Owner: RICHARD MINERS (Phone No.)

(Print Name)

3024 WISCONSIN No

(Address)

(Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 55.13  
Sub. 4(a) of the Zoning Ordinance, as amended, which requires 40 foot rear  
yard. Request 2 foot variance to 40 foot requirement.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

MORE ROOM - WILL NOT BE A HINDRANCE OR CONCERN FOR NEIGHBORS.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended use or development of the property that do not apply generally to other property in the same zone or neighborhood.

WE ALL NEED OF THE EXTRA ROOM.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

SHOULD NOT BE AN INCONVENIENCE TO NEIGHBORS

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

(Applicant's Signature)

(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 4-28-89 RECEIPT # 45325

(Approved) (Denied) - Planning Commission

5/8/89  
(Date)

(Approved) (Denied) - City Council

(Date)

# CASWELL ENGINEERING CO.

Registered Professional Engineers and Land Surveyors

## CERTIFICATE OF SURVEY

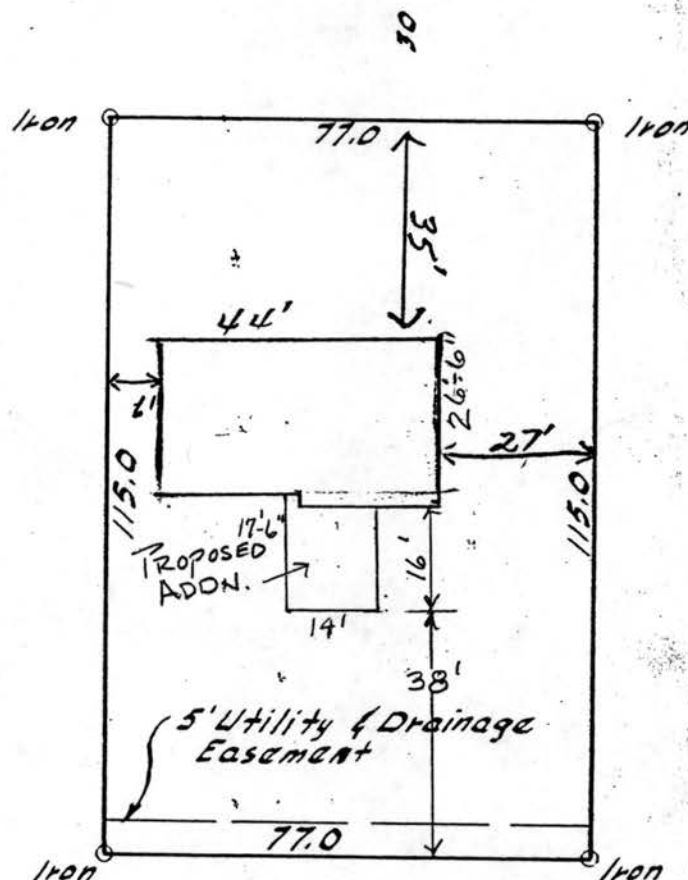
For NORTHERN HOMES INC

North

Scale ~ 1" = 30'

— WISCONSIN — AVE —

Lot 13, Block 4, West  
WINNETKA TERRACE  
FOURTH ADDITION,  
Hennepin County, Minnesota.



I hereby certify that this is a true and correct representation of a survey of the boundaries of the land described above. It does not purport to show improvements or encroachments, if any. As surveyed by me this 7<sup>th</sup> day of APRIL, 1960.

CASWELL ENGINEERING CO.

by

*Keith A. Caswell*

File No. 1477-29 Book

Page

Minnesota Registration No. 3959

DATE: May 31, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Barber, Building Inspector  
RE: \* 3136 Hampshire Ave. N.  
Variance

Chris Knight is proposing to build a 20' x 31' attached garage to his home. The original setback is 54' 4" which exceeds the 30' 0" required front yard setback. In order to have a minimum of 22' 0" garage depth and still have a reasonable entry to the home, a 1' 8" variance is being requested.

The homes on either side of this property likewise are setback a long way. In addition the rear yard drops down a considerable distance.

I don't feel that granting of this 1' 8" variance would have any detrimental affect on an property.

kk

CITY OF CRYSTAL  
4141 DOUGLAS DRIVE NORTH  
CRYSTAL, MN 55422  
Phone: 537-8421

No. 89-20

Date: 5-12-89

APPEAL FOR A VARIANCE TO THE ZONING ORDINANCE

Street Location of Property: 3136 HAMPSHIRE Ave N  
Legal Description of Property: LOT 7 Block 4 SUNNYVALE Hills

Property Identification Number: 20-11821-4100-31

Applicant: CHRIS KNIGHT  
(Print Name)

3136 HAMPSHIRE Ave N 593-0807  
(Address) (Phone No.)

Owner: CHRIS KNIGHT  
(Print Name)

3136 HAMPSHIRE Ave N 593-0807  
(Address) (Phone No.)

REQUEST: Applicant requests a variance on the above-described property from Section 515.13  
SUD. 2(a) of the Zoning Ordinance, as amended, which requires 30' FRONT YARD  
SETBACK. REQUESTING A VARIANCE of 1'-8" (2'-0") TO  
CONSTRUCT AN ATTACHED GARAGE TO HOUSE.

State exactly what is intended to be done on, or with the property which does not conform with the Zoning Ordinance. A plot plan drawn to scale showing the proposal must be submitted with the application.

Explain in detail wherein your case conforms to the following requirements:

1. That the strict application of the provisions of the Zoning Ordinance would result in practical difficulties or unnecessary hardships (other than economic) inconsistent with its general purpose and intent.

To obtain A MINIMUM 22 FT Depth on the GARAGE I  
Need to Be 28 FT From the Front Lot LINE IN STEAD  
OF 30 FT.

2. That there are exceptional circumstances or conditions applicable to the property involved or to the intended-use or development of the property that do not apply generally to other property in the same zone or neighborhood.

An Attached Garage is the Best way to Install A GARAGE on this Lot.  
MAJOR EXCAVATING would need to be done for A DRIVEWAY to the BACK  
of the Lot and MAY EXPOSE Footing on the HOUSE.

3. That the granting of a variance will not be materially detrimental to the public welfare or injurious to the property or improvement in such zone or neighborhood in which the property is located.

The ADDED ATTACHED GARAGE will ADD Value to the HOUSE AND  
Value of Surrounding Homes. The VARIANCE is only 2 FT  
AND will not Be Noticed By most people

NOTE: The Planning Commission is required to make a written findings of fact from the showing applicant makes that all three of the above-enumerated conditions exist and in addition thereto must find that the granting of such variance will not be contrary to the objectives of the Comprehensive Plan.

THIS PROPERTY IS:

TORRENS / ABSTRACT

(Circle one)

Chris V. Knight  
(Applicant's Signature)

Chris Knight  
(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00 DATE RECEIVED: 5-12-89 RECEIPT # 45498

(Approved) (Denied) - Planning Commission

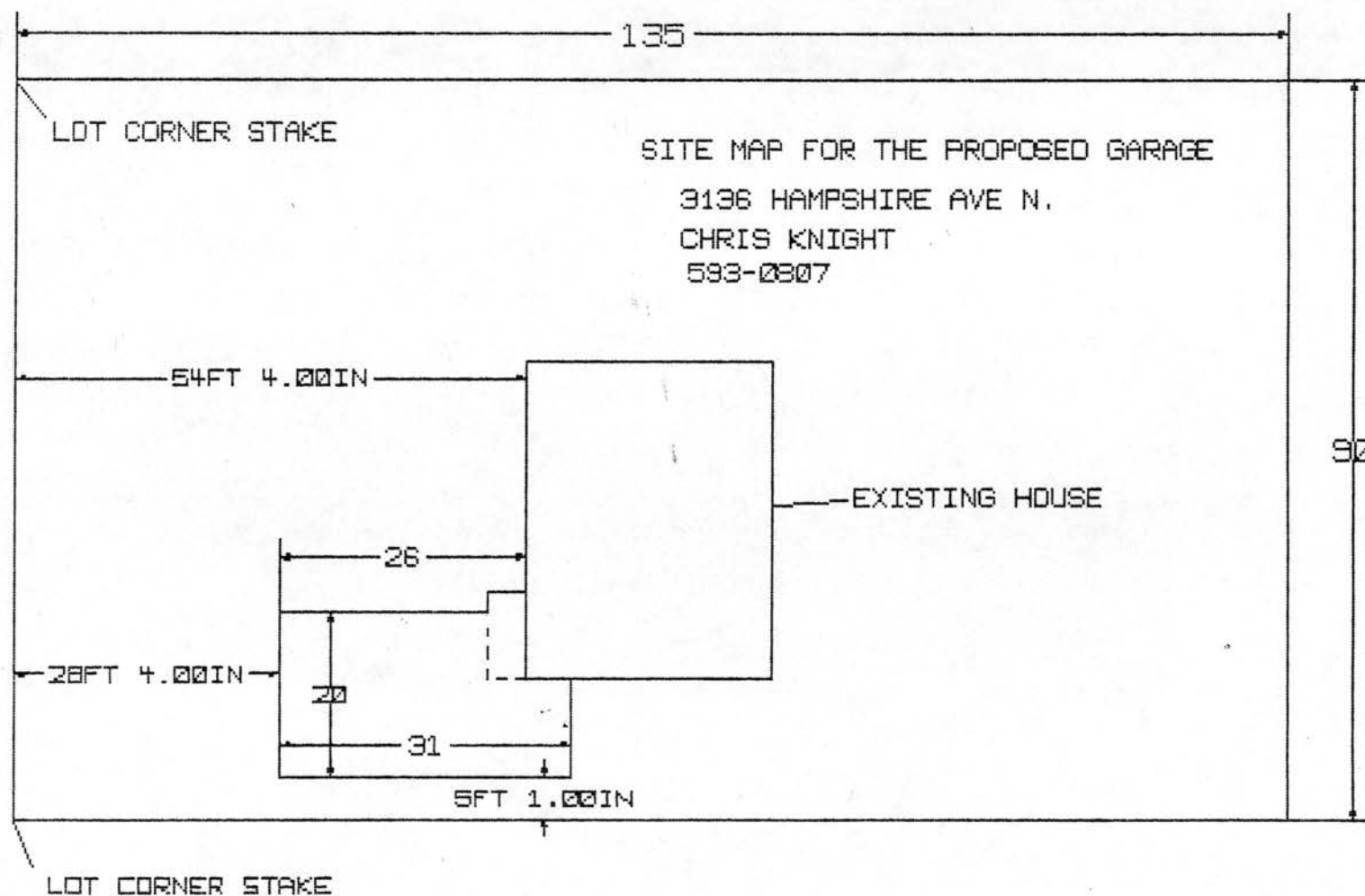
(Date)

(Approved) (Denied) - City Council

(Date)



FRONT



LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

June 1, 1989

Mr. Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Elderly Housing Ordinance and Refuse Disposal  
Ordinance

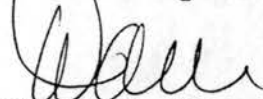
Dear Jerry:

Enclosed you will find drafts for second reading of the ordinance relating to elderly housing and the ordinance relating to refuse enclosures.

The elderly housing ordinance has been changed somewhat from first reading, because we discovered that amendments to the Federal Fair Housing Act contain explicit regulations about elderly housing, the age of the occupants, and the number of units which must be occupied by such persons. We think the draft in its present form complies with those federal rules. If the ordinance is amended in this form I suspect that the Crystal Apartment complex will be in compliance and the conditional use permit for Caliber Chase, requiring 90% occupancy by persons 60 or older, will be modified accordingly.

As for the refuse ordinance, I worked from material that Tom Hennan had sent, but have not had an opportunity to visit with him about it. I think it carries out his recommendations.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE RELATING TO ZONING:  
AMENDING CRYSTAL CITY CODE  
(APPENDIX I - ZONING) SUBSECTIONS  
515.031, SUBDIVISION 71, 515.15, SUBDIVISION  
2 d)4)iii) AND 515.27, SUBDIVISION 4 c)1) & 2)

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code (Appendix I - Zoning) Subsection 515.03, Subdivision 71, is amended to read:

Subd. 71. Elderly (Senior Citizen Housing). A ~~public~~  
~~agency-owned-or-controlled~~ multiple dwelling building with open  
occupancy limited to <sup>any</sup> ~~one~~ persons ~~person~~ ~~over-60~~ 55 years of age  
or older per dwelling unit.

Sec. 2. Crystal City Code (Appendix I - Zoning) Subsection 515.15, Subdivision 2 d)4)iii), is amended to read:

|  |   |
|--|---|
| iii) elderly (senior citizen<br>housing) | <del>1,250-square-feet</del><br>1,500 square feet |
|--|---|

Sec. 3. Crystal City Code (Appendix I - Zoning) Subsection 515.27, Subdivision 4 c) 1) and 2) are amended to read:

c) - elderly (senior citizen) housing, provided that:

- 1) Not more than ~~ten~~ 20 percent of the units are  
~~occupants-may-be~~ occupied by persons 60 under  
55 years of age ~~or-under~~ (spouse of a person  
~~over~~ under 60 55 years of age or caretakers,  
etc.)
- 2) To continue to qualify for the elderly  
housing classification the owner or agency  
shall annually file with the City Clerk a  
certified copy of a monthly resume of  
occupants of such a multiple dwelling,  
listing the number of tenants by age and  
clearly identifying and setting forth the  
relationship of all occupants ~~60~~ 55 years of  
age or under to qualified tenants, or to the  
building.

Sec. 4. This ordinance is effective in accordance with  
Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

CRYS4:00110D06.F16



# Knights of Columbus

FATHER WILLIAM BLUM COUNCIL, No. 3656

4947 West Broadway

Crystal, Minnesota 55429

May 26, 1989 - - - -

City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Attn: City Clerk

We are submitting our application for a 3-day liquor license to be used during a national Knights of Columbus softball tournament. The dates involved include August 31st, September 1st and 2nd.

We would appreciate your placing our request on the City Council agenda and are requesting that they consider a waiver of any fees involved.

Thank you. If you need any further information, I can be reached at the Knights of Columbus office--537-1492.

Sincerely yours,

KNIGHTS OF COLUMBUS

Richard Risvald, Manager

RR:JE



**MINNESOTA DEPARTMENT OF PUBLIC SAFETY  
LIQUOR CONTROL DIVISION  
333 SIBLEY • ST. PAUL, MN 55101**



**APPLICATION AND PERMIT  
FOR A 1 to 3 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

## TYPE OR PRINT INFORMATION

|   |  |   |                                   |   |
|---|--|---|-----------------------------------|---|
| NAME OF ORGANIZATION<br><i>Knights of Columbus #3656</i>                        |  | DATE ORGANIZED<br><i>1953</i>   | NO. OF MEMBERS<br><i>1600</i>     | TAX EXEMPT NUMBER<br><i>501C-8</i>                  |
| STREET ADDRESS<br><i>4947 W. Broadway</i>                                       |  | CITY<br><i>Crystal</i>  | STATE<br><i>Mn</i>                | ZIP CODE<br><i>55429</i>                            |
| NAME OF PERSON MAKING APPLICATION<br><i>Herman J. Elsen</i>                     |  | BUSINESS PHONE<br><i>612-537-1492</i>   | HOME PHONE<br><i>612-537-8595</i> |   |
| DATES LIQUOR WILL BE SOLD? (1 TO 3 DAYS)<br><i>Aug. 31, Sept 1 &amp; 2 1989</i> |  | DOES ORGANIZATION HAVE A CHARTER<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                                   | GENERAL PURPOSE OF ORGANIZATION<br><i>Fraternal</i> |
| ORGANIZATION OFFICER'S NAME<br><i>Thomas Lopham</i>                             |  | ADDRESS<br><i>8707 Northbrook Rd Mpls</i>   |                                   |   |
| ORGANIZATION OFFICER'S NAME<br><i>Donald Churchill</i>                          |  | ADDRESS<br><i>5620 - 42nd Ave NE Mpls</i>   |                                   |   |
| ORGANIZATION OFFICER'S NAME<br><i>Robert Abrahamson</i>                         |  | ADDRESS<br><i>4031 Glen Haven Mpls</i>  |                                   |   |

Location where license will be used. If an outdoor area, describe.

*Knights of Columbus Hall*  
*4947 W. Broadway*  
*Crystal, Mn 55429*

Will the applicant contract for intoxicating liquor services? If so, give the name and address of the Liquor licensee providing the services.

*No*

Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.  
(Note: Insurance is not mandatory)

*Yes \$100,000 - \$300,000*

## APPROVAL

CITY OF *Crystal*  
CITY FEE AMOUNT *\$50.00 per day (\$150)*  
DATE FEE PAID \_\_\_\_\_

DATE APPROVED \_\_\_\_\_

LICENSE DATES \_\_\_\_\_

APPROVED LIQUOR CONTROL DIRECTOR \_\_\_\_\_

## NOTE

*a Requesting  
Waiver of  
fee*

Parts, send both parts to the address above and the original signed by this division  
Submit to the City Clerk at least 30 days before the event.



## HENNEPIN COUNTY

# *Olde Tyme County Fair*

July 27, 28, 29 and 30, 1989

JIM MILLON  
President  
21620 County Road 50  
Corcoran, MN 55340  
(612) 420-2270

PAT COOK  
Secretary  
9437 Cain Road  
Corcoran, MN 55340  
(612) 420-3538

TO: Mayors & City Councils of Hennepin County  
FROM: Don Larson, County Fair PR Director  
DATE: May 1, 1989  
SUBJECT: HENNEPIN COUNTY "OLD TYME" FAIR

This year we will be holding the Hennepin County "Olde Tyme" Fair at the Lions Park, which is located on Highway 101, just 3 miles north of Highway 55, in Corcoran. Many plans are being made for a much larger fair. We are also trying to reach a much larger area of Hennepin County, and we are looking forward to your support. Support is needed in GETTING THE WORD OUT ABOUT THE FAIR and in DONATIONS.

Our theme this year is "CATCH THE SUMMER FUN" at the Hennepin County Olde Tyme Fair. Again the fair will be taking on the "Old Fashion County Fair" look. Several new attractions have been added to make a much larger carnival. For example: Danak the Robot, Sport Celebrities, Deystroyer #1, (which is a 4x4 truck that turns into a transformer robot) new vendors, 4 H Exhibits, Grandstand Show, Specialty Acts, Miss Minnesota, Helicopter Rides, and again the Donkey races of which we would like to have a representative from each city participate.

In order to achieve our goals, we need the cooperation of each Hennepin County City. We would like a small donation from each of the cities, based on your population:

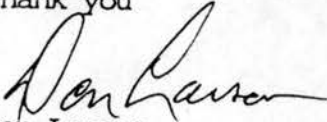
|                              |          |
|------------------------------|----------|
| 100 - 2500 residents --      | \$25.00  |
| 2,500 - 10,000 residents --  | \$50.00  |
| 10,000 - 25,000 residents -- | \$100.00 |
| 25,000 - 50,000 residents -- | \$200.00 |
| OVER 50,000 residents --     | \$300.00 |

We also need your support and cooperation in getting the word out to your city, through your city's newsletters, posters, newspapers, utility buildings, etc. Enclosed is a release that I would urge you to use in your city's newsletter. I will be contacting you within three weeks to determine what your newsletter schedule is and supplying you with any additional information that you might need.

Hennepin County "Olde Tyme" Fair  
Page 2  
April 10, 1989

Again thank you for your continued support and interest in this community event. WITH YOUR HELP, WE WILL MAKE THE HENNEPIN COUNTY OLDE TYME FAIR AN OUTSTANDING EVENT.

Thank you

A handwritten signature in cursive script, appearing to read "Don Larson".

Don Larson  
Hennepin County Olde Tyme Fair  
Public Relations Director  
Phone: 432-0108



HENNEPIN COUNTY  
*Olde Tyme County Fair*

July 27, 28, 29 and 30, 1989

JIM MILOW  
President  
21620 County Road 50  
Corcoran, MN 55340  
(612) 420-2270

PAT COOK  
Secretary  
9437 Cain Road  
Corcoran, MN 55340  
(612) 420-3538

## NEWS RELEASE

WHAT: Hennepin County "Olde Tyme" County Fair

DATES: July 27, 28, 29, & 30

WHERE: Located on Highway 101, just 3 miles north of Highway 55, in Corcoran, at the Lions Park facility

EVENTS: 4-H Horse Show and other events  
Grandstand Shows  
"Miss Minnesota performance & sign autographs  
Danak "The Robot"  
Helicopter rides  
Talent Contest  
Big Carnival  
Donkey Races  
Destroyer #1 (a 4x4 truck vehicle that turns into  
----a Transformer like production  
Center Stage performances  
Ronny Neuman (organist from the Minnesota Twins)  
Sport celebrities  
John Wayne "Look-a-like)  
Teddy Bear Band  
Open Horse Show  
BMX Trick Riders  
Minnesota Zoo Mobile  
Dancers, Magicians, Clowns, Ballon artist and  
-----other entertainment

FOR MORE INFORMATION, CALL DON LARSON AT 432 0108





May 12, 1989

Dear Mayor Betty Herbes,

Since 1972, the Northwest Hennepin Human Services Council has been the human services planning, research and coordinating agency serving the fifteen municipalities of Northwest Hennepin County. Combining resources for planning human services has proven to be a cost-effective approach and a good example of collaboration among the municipalities.

The Council is involved with a broad array of human services. Human services is an issue that affects each and every citizen's quality of life. Current Council projects include studying transportation and housing for seniors, student opportunities for community service work, programming for runaway youth, community leadership development, and food options for low-income individuals. As a community, we all benefit directly or indirectly from human services. Planning and coordination of these services is as vital to the quality of life of residents as the planning for streets, sewers, and other city infrastructure concerns, because these concerns address the citizens of our area as wholistic people.

The Council assists funders as well as agencies, cities as well as citizens, providers as well as clients, because good information ultimately helps everyone. If an agency needs technical assistance in developing a program, this help is a benefit to the funders, agencies, and clients. If a business wants to recruit diversified employee groups, the employer, employee, and community all benefit. Planning is a vital component to making good decisions. Time and money spent up front prevents bad decisions that later waste time and money.

It has been fun to see the many successes of the past years. The development of new services and programs; the improvement and refinement of existing services; the public/private initiatives.

In 1988, the Council's successes included:

- 0 piloting a Community Outreach program with three successful forums
- 0 successfully advocating for and securing more than \$15,000 in additional emergency loan funds for individuals in crisis.

BROOKLYN CENTER  
BROOKLYN PARK  
CHAMPLIN

CORCORAN  
CRYSTAL  
DAYTON

GOLDEN VALLEY  
HANOVER  
HASSAN

MAPLE GROVE  
NEW HOPE  
OSSEO

PLYMOUTH  
ROBBINSDALE  
ROGERS

- 0 completing a comprehensive citizen input survey that provided useful data to municipalities on human service needs
- 0 coordinating the NW Local Mental Health Advisory Committee which advocated for and successfully secured a Regional Support Service Program for chronically and persistently mentally ill individuals in the NW area

These are but a few examples. In 1989 we have continued with our active role in the community through our networks, technical assistance and consultation, through lobbying efforts and through research and planning as well as through providing emergency loans and distributing surplus commodities.

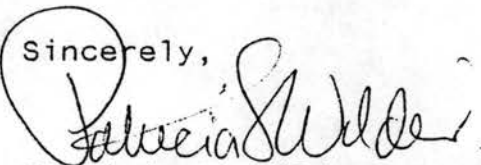
These are among the service your contribution helps to support. As you may recall, we conducted a market value study of our services and programs in 1988 which showed our overall net worth at ten times our operating budget. The average investment return for member cities was \$37.00 for each \$1.00 contributed.

We look forward to working with you in 1990 and hope you will call on us with your specific human services planning, research, coordinating, and program development needs. We welcome your requests for assistance, your suggestions and input.


For 1990, the Executive Board has voted on a \$0.22 per capita contribution to help meet inflationary costs.

Thanks for your past, present and future support. Your City's per capita contribution for 1990 is on the attached page.

Sincerely,



Patricia S. Wilder, Executive Director  
Northwest Hennepin Human Services Council

  
Geraldyn Barone, Chair  
Northwest Hennepin Human Services Council

cc. Jerry Dular

NORTHWEST HENNEPIN



HUMAN SERVICES COUNCIL

I N V O I C E

TO: City of Crystal

FROM: Northwest Hennepin Human Services Council

DATE: May 15, 1989

TOTAL CONTRIBUTION TO THE NWHHSC 1990 OPERATING BUDGET: \$ 5,478.00 .....

BROOKLYN CENTER  
BROOKLYN PARK  
CHAMPLIN

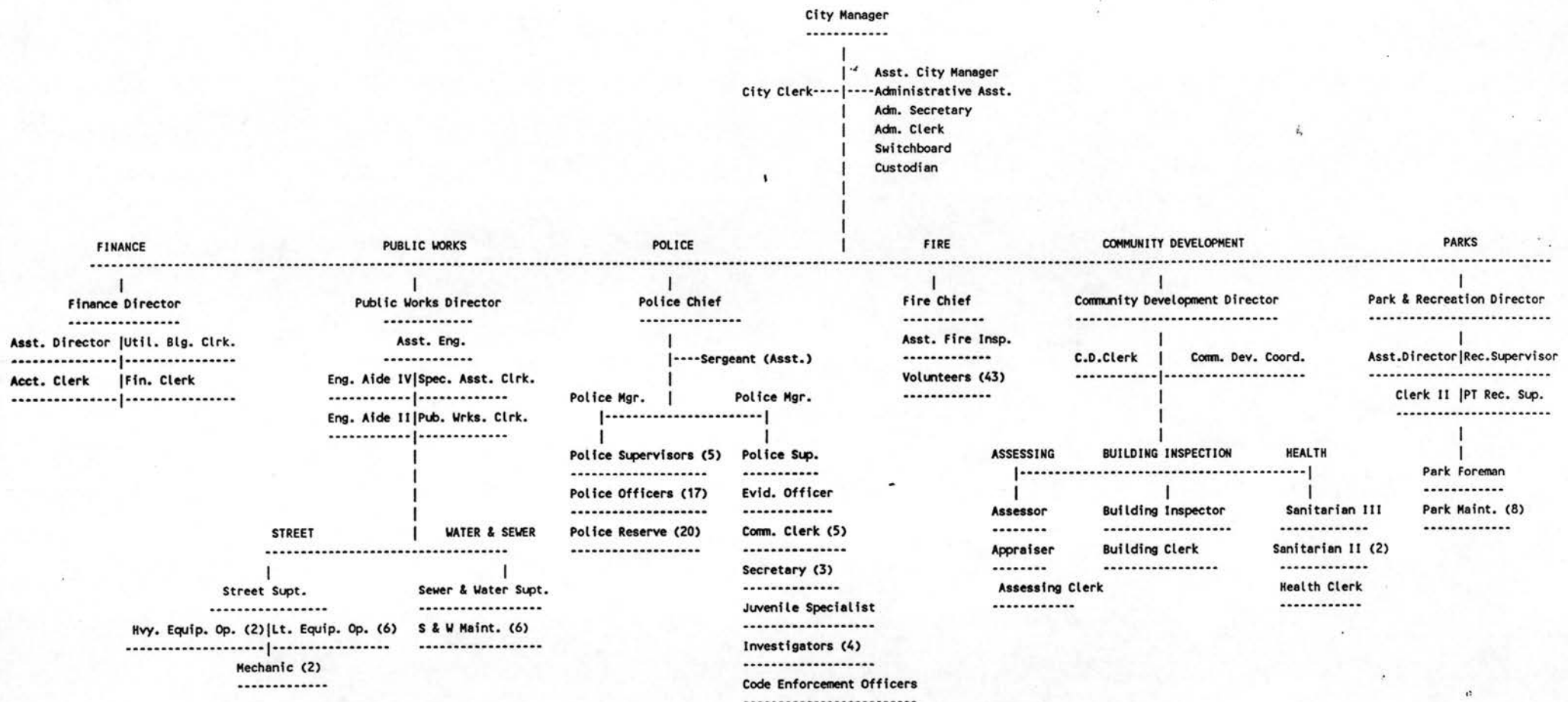
CORCORAN  
CRYSTAL  
DAYTON

GOLDEN VALLEY  
HANOVER  
HASSAN

MAPLE GROVE  
NEW HOPE  
OSSEO

PLYMOUTH  
ROBBINSDALE  
ROGERS

# CITY OF CRYSTAL ADMINISTRATION ORGANIZATIONAL CHART





ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE RELATING TO CITY  
GOVERNMENT: ADMINISTRATIVE CODE:  
AMENDING CRYSTAL CITY CODE BY ADDING  
A NEW SECTION: REPEALING CRYSTAL  
CITY CODE, SECTION 300.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Chapter III of the Crystal City Code is amended  
by adding a new section to read:

"CHAPTER III

ADMINISTRATION OF CITY GOVERNMENT

Section 301 - Administrative Code

301.01. Code Adopted. This section is adopted pursuant to  
Section 6.03 of the City Charter and is the Administrative Code  
of the City.

301.03. Departmental Organization. Subdivision 1. Structure.  
The administrative service of the City is divided into the  
following departments and offices and their respective heads who  
are appointed by and responsible to the City Manager.

Departmental Organization

|  |                                      |
|--|--------------------------------------|
| Office of City Manager                 | City Manager                         |
| Office of City Clerk                   | City Clerk                           |
| Department of Finance                  | Finance Director                     |
| Department of Community<br>Development | Director of Community<br>Development |
| Department of Public Works             | Director of Public Works             |
| Department of Police                   | Chief of Police                      |
| Department of Fire                     | Fire Chief                           |
| Department of Parks and<br>Recreation  | Director of Parks and<br>Recreation  |
| Department of Civil Defense            | Civil Defense Director               |

Subd. 2. Organization Chart. Divisions within departments  
and their respective heads are those established by this section.  
An organization chart for positions in the various departments  
and divisions of the City must be prepared by the City Manager  
and filed in the Clerk's office for ready reference.

301.05. City Manager. Subdivision 1. Duties. The City Manager is the chief administrative officer of the City and controls and directs the administration of City affairs. The City Manager has the powers, duties and responsibilities specified in the City Charter and law.

Subd. 2. Deputy City Manager. The Manager must annually recommend to the Council the appointment of a qualified person to serve as Acting Manager during the absence or disability of the City Manager. The person so appointed serves as Assistant City Manager and performs those duties assigned by the City Manager. In the absence by the City Manager the Assistant performs all duties of the City Manager except those assigned by Section 7.10 of the Charter. In case of extended absence of the City Manager the Council may assign additional duties, including those under Section 7.10 of the Charter, to the Assistant City Manager.

Subd. 3. Purchases and Contracts. The City Manager is the chief purchasing agent of the City. City purchases and contracts are made by the City Manager or by the Council on recommendation of the City Manager as provided in Section 6.05 of the Charter. Purchases, contracts, bonds and other instruments to which the City is a party are executed and delivered by the Mayor and the City Manager.

Subd. 4. Personnel. The Manager supervises and directs, subject to applicable civil service regulations and this Code, the appointment, suspension, removal and performance of City personnel. The Manager must prepare a position classification and compensation plan of the City service and revise the plan from time to time. The City Manager is responsible for the negotiation and administration of employment contracts with groups of organized employees, individual employees, and employees not organized in bargaining groups.

301.07. Officers and Department Heads: General Responsibilities. Subdivision 1. Officers. The department heads and officers listed in Subsection 301.03 are officers of the City and must perform the duties required by virtue of their office, law, charter, this code, other ordinances of the City, Council resolutions, and directions of the City Manager.

Subd. 2. Responsibilities. Officers, department heads, and division heads:

- a) are responsible to the Manager for the effective administration of their respective office, department or division;
- b) must keep informed of annual practices and procedures in their respective professional fields and recommend to the Manager new and improved practices and procedures;

- c) must prepare and revise systems for the proper and efficient reporting and control of activities under their direction;
- d) must, subject to the general supervision of the City Manager and appropriate department head, direct and supervise the performance of subordinate employees in their respective office, department or division; and
- e) are responsible and accountable for the proper maintenance and custody of City property and equipment used by them and their subordinate employees.

Subd. 3. Cooperation. Departments, officers, and divisions must cooperate with each other to provide efficient and economical City services and to insure efficient City administration. The City Manager may direct the requisition of services or equipment from one department to another subject to the audit and financial controls the Manager deems appropriate.

Subd. 4. Finances. Monies received by departments, officers and divisions must be deposited with the Finance Director in the manner required by the Charter and the City Manager: expenditures must be made and obligations incurred in the same manner.

301.09. Officers, Departments, Divisions: Specific Duties.  
 Subdivision 1. Clerk. The City Clerk:

- a) is custodian of the City seal;
- b) is commissioner of voter registration;
- c) supervises municipal elections;
- d) acts as Secretary to the City Council; and
- e) performs other duties assigned by the City Manager.

Subd. 2. Finance Director. The Finance Director:

- a) is the chief financial officer of the City;
- b) is custodian of municipal funds;
- c) supervises budgetary administration, investments of municipal funds, and general accounting services;
- d) administers payroll and utility billing matters;
- e) prepares City financial statements;
- f) countersigns City order-checks as required by the Charter; and
- g) performs other duties assigned by the City Manager.

Subd. 3. Public Works Director. The Public Works Director heads the Public Works Department and supervises the following divisions and division heads of the Public Works Department:

| <u>Division</u>           | <u>Division Head</u>            |
|---------------------------|---------------------------------|
| Engineering Division      | City Engineer.                  |
| Street Division           | Street Superintendent.          |
| Public Utilities Division | Water and Sewer Superintendent. |

The Public Works Director:

- a) is responsible for the planning, coordination, supervision, and maintenance of municipal public facilities including streets, sewers, water distribution systems and equipment maintenance;
- b) maintains special assessment records;
- c) attends Council meetings as directed by the City Manager; and
- d) performs other duties assigned by the City Manager.

Subd. 4. City Attorney. The City Attorney is the legal adviser to the City Council. The City Attorney:

- a) prepares, reviews, and approves legal documents and instruments to which the City is a party;
- b) represents the City in legal proceedings to which the City is a party;
- c) insures that statutory procedures governing City actions are properly followed; and
- d) performs other legal duties assigned by the City Council or requested by the City Manager.

Subd. 5. Community Development Director. The Community Development Director heads the Community Development Department and supervises the heads of the following divisions:

| <u>Division</u>                   | <u>Division Head</u>     |
|-----------------------------------|--------------------------|
| Division of Protective Inspection | Building Inspector       |
| Division of Public Health         | Public Health Sanitarian |
| Division of Assessing             | City Assessor            |



The Community Development Director is responsible for the following activities:

- a) planning and land use regulation;
- b) building inspection;
- c) assessing of property and related valuation matters;
- d) public health; and
- e) code enforcement generally, including inspection of all licensed and permitted activities, land use matters, and other regulated activities.

The Community Development Director provides staff services to the Planning Commission and acts as liaison to other advisory commissions and development agencies of the City and other governmental agencies as directed by the City Manager.

Subd. 6. Chief of Police. The Chief of Police supervises and administers the Police Department. The Chief of Police:

- a) is responsible for the protection of life, property, and general order in the City;
- b) must maintain familiarity with local, state, and federal laws and their enforcement procedures; and
- c) performs other law enforcement duties assigned by the City Manager.

Subd. 7. Director of Parks and Recreation. The Director of Parks and Recreation:

- a) is responsible for the management and operation of municipal recreation programs and facilities;
- b) attends meetings as liaison to the Park and Recreation Advisory Commission and must keep that Commission and the City Council fully advised of the status of municipal recreation activities; and
- c) performs other duties assigned by the City Manager.

Subd. 8. Fire Chief. The Fire Chief supervises and directs the Fire Department. The Fire Chief:

- a) directs fire personnel in fire suppression activities;
- b) establishes and enforces rules of conduct for the Fire Department; and

- c) performs fire inspection and fire suppression related duties assigned by the City Manager.

The Fire Chief is subject to the provisions of this Code relating to the volunteer Fire Department.

Subd. 9. Civil Defense Director. The Civil Defense Director supervises and directs municipal and defense activities under the direction of the City Manager and the Mayor pursuant to Section 900 of this Code. The Manager may assign the duties of Civil Defense Director to any other office or department established by this section.

301.11. Bonds Required. Subdivision 1. General. A corporate surety bond in the amount of at least \$5,000 must be maintained in force for all City officers and employees. The bond may be a blanket bond. Premiums on the bond are paid by the City. The City is the obligee of the bond which must provide for the faithful performance of duties and the safekeeping of municipal funds.

Subd. 2. Finance Director: Manager. The bond of the Finance Director and the Manager must be in the amount of at least \$50,000.

Subd. 3. Amounts. The bond amount set forth in this Subsection may be increased by Council resolution.

Subd. 4. Approval. The bond required by this Subsection must be approved as to form by the City Attorney."

Sec. 2. Crystal City Code, Section 300 is repealed.

Sec. 3. This ordinance is effective on \_\_\_\_\_, 1989, in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

CRYS5:00110D01.F16

RESOLUTION NO. 89-

A RESOLUTION ESTABLISHING DATES FOR  
THE 1989 MUNICIPAL ELECTION

WHEREAS, elections in the City of Crystal are conducted in accordance with the general laws of the State of Minnesota and Chapter 4 of the City Charter, and

WHEREAS, Primary elections are held on the second Tuesday in September and General elections are held on the first Tuesday after the first Monday in November, and

WHEREAS, affidavits of candidacy and nominating petitions shall be filed not more than 70 days nor less than 56 days before the Primary,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crystal that in the event three or more candidates file for the same office, the Primary Election will be held on September 12, 1989 and the General Election will be held on November 7, 1989,

AND BE IT FURTHER RESOLVED that filing dates for candidacy will open on July 5, 1989 and close on July 18, 1989.

Adopted by the Crystal City Council this 5th day of June, 1989.

---

Mayor

ATTEST:

---

City Clerk

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

June 1, 1989

Mr. Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Elderly Housing Ordinance and Refuse Disposal  
Ordinance

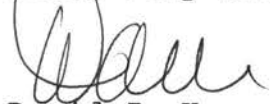
Dear Jerry:

Enclosed you will find drafts for second reading of the ordinance relating to elderly housing and the ordinance relating to refuse enclosures.

The elderly housing ordinance has been changed somewhat from first reading, because we discovered that amendments to the Federal Fair Housing Act contain explicit regulations about elderly housing, the age of the occupants, and the number of units which must be occupied by such persons. We think the draft in its present form complies with those federal rules. If the ordinance is amended in this form I suspect that the Crystal Apartment complex will be in compliance and the conditional use permit for Caliber Chase, requiring 90% occupancy by persons 60 or older, will be modified accordingly.

As for the refuse ordinance, I worked from material that Tom Hennan had sent, but have not had an opportunity to visit with him about it. I think it carries out his recommendations.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure



LeFevre  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

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John G. Kressel  
James M. Strommen  
Ronald H. Betty  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tellen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hiteaman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul

Clayton L. LeFevre, Retired  
Herbert P. Lefler, Retired

**FAX TRANSMITTAL FORM**

DATE: 6-2-89 TIME: 10:30 No. of Pages: 3  
(including this page)

TO: Darlene George

COMPANY/FIRM: City of Crystal

TELEPHONE NO: 537-8421 FAX NO: 537-3279

FROM: David Kennedy

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is being transmitted from a Xerox 495-1 (automatic).

If you do not receive all pages, please call:

Name: Cheryl

Phone Number: 333-0543 Ext. 244

Copy also being sent by:

\_\_\_\_\_ Mail  
\_\_\_\_\_ Messenger  
\_\_\_\_\_ Courier Service: \_\_\_\_\_

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE RELATING TO REFUSE  
DISPOSAL: AMENDING CRYSTAL CITY  
CODE, SUBSECTION 645.05, SUBDIVISION 1, AND  
SECTION 605 BY ADDING A SUBSECTION.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 645.05, Subdivision 3, is amended to read:

Subd 3. Refuse Hauling. No person shall collect or remove garbage or refuse in any residential district except between the hours of 6 o'clock a.m. and 10 o'clock p.m. on any weekday or between the hours of 6 o'clock a.m. and 9 o'clock p.m. on any weekend or holiday. Garbage and refuse may not be collected or removed between the hours of 10 p.m. and 6 a.m. on a weekday or between the hours of 9 p.m. and 6 a.m. on Saturday, Sunday or a legal holiday.

Sec. 2. Crystal City Code, Subsection 605.01 is amended by adding a Subdivision to read:

"Subd. 15. "Refuse enclosure" means an enclosure capable of containing all refuse and garbage stored by an establishment between pickups: the enclosure must be protected from damage by cement filled pipe in accordance with standards established by the City Manager.

Subd. 16. "Refuse enclosure - food service" is a refuse enclosure as defined in Subdivision 15 that has a floor constructed with 4" thick concrete, an interior finish of 10 mil thickness of epoxy paint or equivalent, and an effective means of excluding birds."

Sec. 3. Crystal City Code, Section 605, is amended by adding a Subsection to read:

"605.04. Refuse Storage and Disposal - Commercial and Industrial. Subdivision 1. Dumpsters. Exterior storage of refuse, including recyclables, and refuse containers, including dumpsters, at buildings in property zoned for commercial or industrial uses must conform to the following rules:

- a) The refuse must be contained in a refuse enclosure or in the case of food establishments, in a refuse enclosure - food service.
- b) The exterior storage area must be constructed in compliance with Subsection 515.07, Subdivisions 9 and 16 of the zoning code and this Subsection: provided that (i) buildings constructed prior to February 15, 1976 need not comply with this Subsection until three years after (effective date) and (ii) buildings constructed after February 15, 1976 and before (effective date) need not comply with this clause b) until 18 months (after effective date).

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

CRYS4:00110D05.F16

ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE RELATING TO PUBLIC  
SAFETY; AMENDING CRYSTAL CITY CODE,  
SECTION 960 BY ADDING A SUBSECTION.

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Section 960 is amended by  
adding a subsection to read:

960.11. Community Service Officer. A person holding the posi-  
tion of Community Service Officer in the Police Department may,  
under the direction of the Chief of Police, issue citations in  
lieu of arrest.

Sec. 2. This ordinance is effective in accordance with  
Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

CRYS4:00110D03.F16



RESOLUTION NO. 89-

RESOLUTION REGARDING HOUSING MAINTENANCE CODE

WHEREAS, the City Council of the City of Crystal believes in maintaining its housing stock to ensure a better community, and

WHEREAS, to maintain the housing stock the City needs an effective means to prevent deterioration, and

WHEREAS, a housing maintenance code is an effective means to prevent such deterioration, and

WHEREAS, the City Council believes in establishment of a housing maintenance code,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Crystal that it intends to establish a housing maintenance code, and

BE IT FURTHER RESOLVED that the Environmental Quality Commission now studying the housing maintenance code be directed to present such a code to the City Council by September 15, 1989, and

BE IT FINALLY RESOLVED that the City Council sets forth an action plan as outlined in the attached goals action plan statement.

Adopted by the Crystal City Council this 5th day of June, 1989.

---

Mayor

ATTEST:

---

City Clerk

## GOALS

GOAL: To provide an improved community image through the improvement of the housing stock

OBJECTIVE: To develop an enforceable Housing Maintenance Code

| <u>ACTION</u>  | <u>WHO</u>                       | <u>WHEN</u>     |
|--|----------------------------------|-----------------|
| 1. Establish support for Housing Maintenance Code by resolution  | City Council                     | by June 15      |
| 2. Forward request to Environmental Quality Commission   | City Council                     | by June 15      |
| 3. Prepare report and model ordinance with options for presentation to the City Council                  | Environmental Quality Commission | by September 15 |
| 4. Develop Education Plan for showing need for plan and its value to the residents and the City          | City Staff                       | by October 15   |
| 5. Develop Communication Plan to include HRA, Planning Commission, EQC, citizens and neighborhood groups | City Staff                       | by October 15   |
| 6. Approve implementation of education and communication plans   | City Council                     | by November 15  |
| 7. Begin Formal Approval process for adoption of Housing Maintenance Code                                | City Council                     | by January 15   |

RESOLUTION NO. 89-\_\_\_\_\_

RESOLUTION APPROVING DEMOLITION BID  
FOR 4836 DOUGLAS DRIVE NORTH

WHEREAS, the City of Crystal requested bids for the demolition of a house and garage located at 4836 Douglas Drive North, Crystal, stipulating basic requirements in demolition procedures; and

WHEREAS, four demolition companies submitted bids for the demolition of 4836 Douglas Drive North by the specified deadline; and

WHEREAS, Du-Al Construction Company was the lowest bidder for this project and also meets all necessary requirements,

THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, accepts the proposals submitted by Du-Al Construction to complete the demolition of the buildings at 4836 Douglas Drive North, Crystal, according to the stipulated requirements.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

MEMORANDUM

DATE: May 22, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Julie Jones, Community Development Coordinator  
SUBJECT: Bids for Demolition of Home at 4836 Douglas Drive

All bids have been received for the demolition of the house owned by the City at 4836 Douglas Drive North. The lowest bidder is Du-Al Construction Company at \$4675.

I recommend that the City accept the lowest bid from Du-Al Construction since it includes all the items which were listed in the bid specifications.

Since an inspection was not possible prior to the bid specifications being mailed out, and it has not been verified whether a well is present on the site, I feel it would be wise for the City to ask the building inspector to conduct an inspection of the site to verify that well abandonment is not necessary to include in this bid before proceeding.

kg



MEMORANDUM

Frank Burak

699-3813

DATE: April 11, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Julie Jones, Community Development Coordinator *AA*  
SUBJECT: Cost of Moving the City Owned House Located at the  
Municipal Pool

I have contacted Ken Ernst of Ernst Movers regarding the possibility of moving the house recently willed to the City of Crystal. I also asked Mr. Ernst if he would be interested in taking the house off the City's hands.

He traveled to the property and inspected both the house and the garage. His report back to me was that he would not be interested in taking the home off the City's hands due to the age of the house. He indicated that the cost for him to move the home to 3432 Welcome Avenue North would be approximately \$6,800 plus the cost of moving wires (approximately \$1,000). Wires would have to be moved overhead due to the height of the building. He stated that the garage would not be salvageable. The possibility of moving the home also depends on the interior structural condition.

I informed Mr. Ernst that I would be in contact with him after the City Inspector had a chance to inspect the interior condition of the home.

kg

Rec'd 5-10-89  
49.



& COMPANY INC 14000 VEIT PLACE ROGERS MN 55374 428-2242

DATE 9MAY89

To: City Of Crystal HRA  
4141 Douglas Drive North  
Crystal, Minnesota 55422

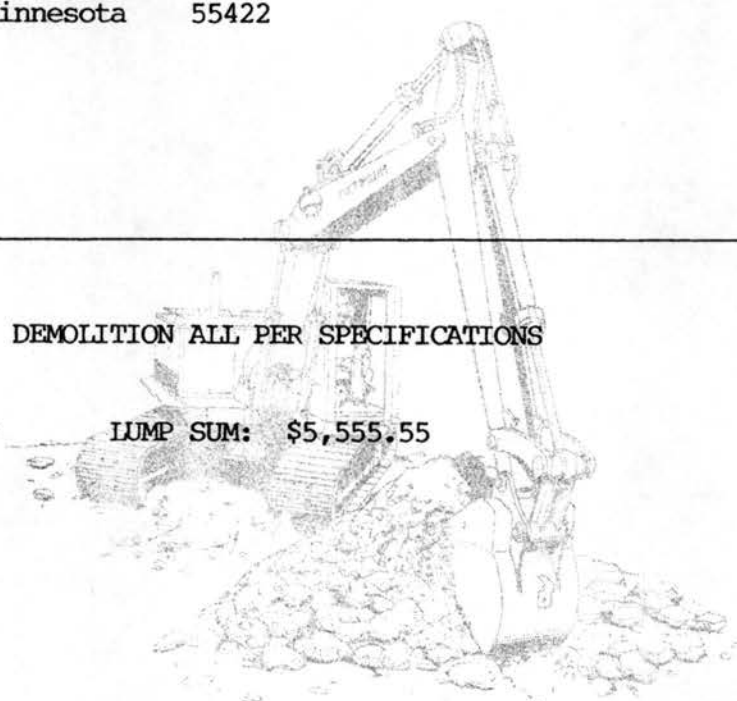
PROJECT:

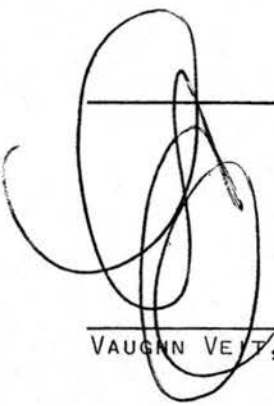
---

BID:

DEMOLITION ALL PER SPECIFICATIONS

LUMP SUM: \$5,555.55



  
\_\_\_\_\_  
VAUGHN VEIT, PRESIDENT

COMMERCIAL & RESIDENTIAL EXCAVATION • ROAD BUILDING • DEMOLITION



## Sauter & Sons Inc.

EXCAVATING & GRADING

14050 AZURITE \* ANOKA, MINNESOTA 55303 \* PHONE (612) 421-7919

May 17, 1989

Julie Jones  
Community Development Coordinator  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Re: 4836 Douglas Drive North, Crystal, Minnesota

Bid Includes:

1. Demolition of home with garage.
2. City wrecking permit.
3. Disconnection of water and sewer lines at the property line.
4. Removal of all debris on property.
5. Minor disruption to tree growth surrounding buildings.
6. Level grading of site with on-site soils after demolition and removal.

TOTAL BID PRICE: \$ 6,500.00

If you have any questions concerning this bid, please feel free to contact me at the above number.

Sincerely,

SAUTER & SONS, INC.

Thomas C. Sauter  
Vice President

TCS/lh

# Proposal

FROM DOTY & SONS, INC.  
620 39th Ave. N.E.  
Minneapolis, MN. 55421  
Phone (612) 781-3145  
FAX (612) 781-9510

Proposal No. 89-590  
Sheet No. 01A  
Date 05/19/89

| Proposal Submitted To         | Work To Be Performed At       |
|-------------------------------|-------------------------------|
| Name CITY OF CRYSTAL          | Street 4836 Douglas Dr. North |
| Street 4141 Douglas Dr. North | City Crystal State            |
| City Crystal                  | Date of Plans                 |
| State MN. 55422               | Architect                     |
| Telephone Number 537-8421     |                               |

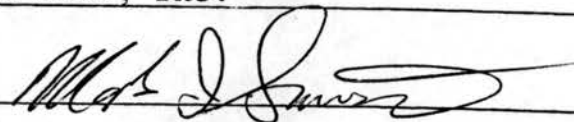
We hereby propose to furnish all the materials and perform all the labor necessary for the completion of  
Demolition and removal of house and garage. Bid includes  
sewer & water disconnection, backfill basement with material  
from on site. Rough grade for drainage. Bid Base \$ 5,600.00

NOT included well abandonment, asbestos abatement, toxic/hazardous waste.

Add to bid for asbestos abatement \$ 1,200.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted - for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$ ).  
with payments to be made as follows: Paid in full upon completion

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Doty & Sons, Inc.

Respectfully submitted   
Per Mark Smith DOTY & SONS, INC.

Note — This proposal may be withdrawn by us if not accepted within -30- days

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted \_\_\_\_\_ Signature \_\_\_\_\_  
Date \_\_\_\_\_ Signature \_\_\_\_\_



Mail Address: 4141 Douglass Dr. N.

Note: \_\_\_\_\_

Location: \_\_\_\_\_

### DU-AL CONSTRUCTION CO.

Blacktopping, Concrete Work, Concrete Slab Raising, Excavation,  
Crushed Rock, Tie Walls, Waterproofing, Sewer & Water

**Mailing Address:**

P.O. Box 267  
Chaska, MN 55318

★★★★★★★★

**Main Office Location:**

3468 W. 130th Street  
Shakopee, MN 55379  
445-9343

**Minnetonka Location:**

5021 Williston Road  
Minnetonka, MN 55345  
938-5261

Customer please fill out:

To: Julia Jones Bank: \_\_\_\_\_ Acct. # \_\_\_\_\_

Job Add: 4836 Douglas Dr. Home Loan Co. \_\_\_\_\_

City Crystal Zip \_\_\_\_\_ Sq. Yds. \_\_\_\_\_ Employer(s) \_\_\_\_\_

Date 5/17/89 Ho. Phone \_\_\_\_\_ Wk. Phone 537842 S.S. # \_\_\_\_\_

disconnect water + sewer lines at property line  
remove house, foundations, garage + foundation  
remove all debris, clothes poles + fireplace  
level site using on site soil

See our "General Information Sheet", Yellow copy.

Our price is for quality work. "There is hardly anything in the world that some man cannot make a little worse and sell a little cheaper, and the people who consider only price are this man's lawful prey." — John Ruskin.

For which you agree to pay \$ 4675.00 Submitted by: R. Wayne Dvorak  
Financial Agreements: W.D.

There shall be no liability for delays in or failure to complete delivery or installation of all or any of the above work, if due to fire, strikes, accidents, governmental regulations, weather, or any cause beyond our control. Any change in job or any unforeseen problems could result in extra charges. The undersigned agrees to pay all costs of collection, including attorney's fees in the event this contract is not paid when due. Interest charge is 1.5%/month on any unpaid balance.

You have entered into a contract with the above to improve your property.

We are authorized by law to provide you with this NOTICE. You are therefore notified that:

- Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if such parties have no direct contractual relationship with the owner;
- Minnesota law permits the owner to withhold from his contractor so much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly such liens and deduct the cost thereof from the contract price, or withhold amounts from his contractor until the expiration of 120 days from the completion of such improvement unless the contractor furnishes to the owner waivers of claims for mechanics' liens signed by persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

Extra Charges \_\_\_\_\_

Authorized by \_\_\_\_\_

X Customer sign and return the top copy.

Date \_\_\_\_\_

CONTRACT SUBJECT TO CREDIT APPROVAL

PRICES MAY CHANGE OR CONTRACT BE WITHDRAWN IF NOT ACCEPTED IN 30 DAYS.

OFFICE OF CITY COUNCIL  
307 CITY HALL  
MINNEAPOLIS, MINNESOTA 55415

PHONE: 348-2211

STEVE CRAMER  
COUNCIL MEMBER ELEVENTH WARD

minneapolis

city of lakes

Mayor Betty Herbes  
4141 Douglas Drive N.  
Crystal, MN 55422

May 12, 1989

Dear Mayor Herbes:

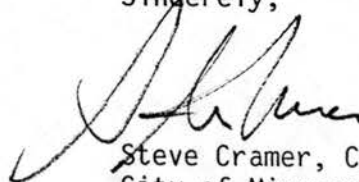
I am aware of some discussion with Hennepin County about the effect of the Minneapolis ordinance restricting food and beverage packaging on recycling. Hennepin County Commissioner Randy Johnson, for one, has suggested the ordinance would be inconsistent with his proposal (yet to be considered by the full Board) to add plastics as a required and reimburseable item in local recycling programs.

In fact, the Minneapolis ordinance and an aggressive move into recycling of plastics are highly complementary. For your information, I have attached a recent letter to Commissioner Johnson explaining why this is true.

The ordinance creates an incentive for public and private parties to not only start plastics recycling, but to work together to sustain the effort over time through effective market development. This incentive exists because to not recycle plastics such as HDPE milk jugs or two-litre PET soda containers means those items will be restricted through regulation, an outcome many people would like to avoid. For those forms of plastics for which there is not a viable re-use market at this time, the ordinance doesn't simply ignore the potential environmental hazards they raise. Instead, it regulates their use so that more environmentally benign alternatives are used when and where possible.

I hope these thoughts are helpful as we at the local level toil to make recycling and other solid waste management strategies work.

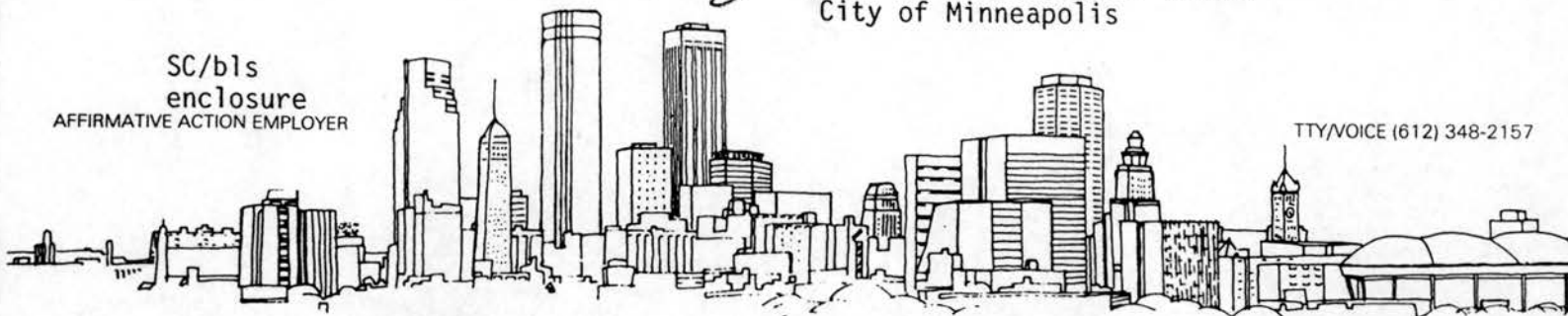
Sincerely,



Steve Cramer, Council Member  
City of Minneapolis

SC/bls  
enclosure  
AFFIRMATIVE ACTION EMPLOYER

TTY/VOICE (612) 348-2157



OFFICE OF CITY COUNCIL  
307 CITY HALL  
MINNEAPOLIS, MINNESOTA 55415

PHONE: 348-2211

STEVE CRAMER  
COUNCIL MEMBER ELEVENTH WARD

minneapolis

city of lakes

April 25, 1989

The Honorable Randy Johnson  
Hennepin County Board of Commissioners  
2400 Government Center  
Minneapolis, Minnesota 55415

Dear Commissioner Johnson:

I read with great interest your press release on plastic recycling. While I support inclusion of plastic as part of the County's reimbursement program and the move toward a "Materials Recovery Facility", I take issue with several observations you make.

I can assure you the City is not interested in withdrawing from the County's reimbursement program and turning down \$2 million. Quite to the contrary, I and other Council Members consider our current recycling program and the packaging ordinance complementary. The ordinance creates an incentive for all concerned parties, public and private, to work together to recycle as much plastic as economically feasible. Don't give up on the hope that some industry dollars can be garnered to help cities move into plastic recycling. This may not have to be an entirely taxpayer funded obligation! The ordinance also permits us to deal with forms of plastic packaging which can't economically be recycled.

As I have mentioned to you, I'm not at all certain the market for anything beyond HDPE and PET is strong enough at this time for the County to economically reimburse cities for collecting plastic. If I'm wrong, or if you choose to proceed anyway, that's fine. However, if I'm right, then enforcement of the packaging regulation will be necessary and useful as we in Minneapolis attempt to manage the solid wastestream to minimize potential hazards. Again, your proposed policy doesn't supercede our ordinance until the day every form of plastic food and beverage packaging is recycled; a day I don't believe we have yet reached. Until that day, the initiatives are complementary in my estimation.

Thanks for taking the time to let me know about your proposal ahead of time last week. Despite my concerns about your press release, I'll be happy to work with you and your colleagues on the issue of plastic recycling.

Sincerely,

Steve Cramer  
Council Member, 11th Ward

SC:ar  
cc: Hennepin County  
Commissioners

AFFIRMATIVE ACTION EMPLOYER

TTY/VOICE (612) 348-2157



MARTIN OLAV SABO  
5th District, Minnesota

COMMITTEE ON APPROPRIATIONS

Subcommittees:

Defense Transportation  
Treasury - Postal Service - General Government

COMMITTEE ON BUDGET

DEMOCRATIC STUDY GROUP  
Chairman

DEPUTY MAJORITY WHIP



Congress of the United States  
House of Representatives  
Washington, D.C. 20515

2201 Rayburn House Office Building  
Washington, D.C. 20515  
(202) 225-4755

462 Federal Courts Building  
110 South 4th Street  
Minneapolis, Minnesota 55401  
(612) 348-1649

May 19, 1989

Ms. Betty Herbes  
Mayor  
City of Crystal  
5336 Idaho North  
Crystal, Minnesota 55428

Dear Betty:

In Washington, I've heard a lot of positive reactions about the landmark ban on plastics adopted in Minneapolis and St. Paul. People are impressed with Minnesota's leadership and foresight in fighting the garbage crisis.

It is a national crisis. The nation is burying 200 million tons of trash a year. We can't keep burying, burning, and hiding that amount of garbage.

And the problem will get worse if we don't do something about it. The Environmental Protection Agency (EPA) says that the amount of plastic Americans throw away will double in the next dozen years. We need to find environmentally sound alternatives and recycle now before the crisis gets worse.

While it's great that our cities are acting, we need a national contribution to solving this problem. I am a cosponsor of legislation that would require recycling nationwide by 1994. It would also authorize federal research and development studies over a five-year period to open markets for recycled materials and give industry and local governments information about recycling technologies.

Significantly, this bill would attack the kind of problem we're facing in the Twin Cities where Super Cycle, the area's largest recycler, is going out of business because it can't find enough buyers for recycled newspapers. An important provision in the bill directs the Commerce Department and EPA to recommend ways to make sure that markets are available for recycled materials. It will help ensure that when people collect newspapers, glass, plastic, and metal there will be places to sell them and get them recycled.

I think you will be interested in the enclosed summary of this national recycling bill. It is the kind of comprehensive approach we need to take.

Sincerely,

*Martin*

Martin Olav Sabo  
Member of Congress

MOS:me  
Enclosure



RECYCLABLE MATERIALS SCIENCE & TECHNOLOGY DEVELOPMENT ACT OF 1989  
(H.R. 500)

Sponsored by  
Congressman George J. Hochbrueckner

I. Federal Research & Development

- o Directs that, within two years after enactment, the Commerce Department and the Environmental Protection Agency (EPA) will recommend to Congress: (a) how to ensure the availability of markets for recycled materials; (b) how to encourage development of technologies for recycling non-durable consumer product packaging (paper, metal, plastic and glass); (c) how to foster development of certain consumer products that are biodegradable; and (d) whether non-recyclable goods should bear warning labels to remind consumers about the garbage crisis.
- o Directs the Commerce Department to establish an Office of Recycling Research and Information that makes grants to support development of innovative recycling methods and distributes technical information to industry. The Office will also provide information to public schools, state and local governments, and the general public regarding: (a) the harmful effects of litter; (b) the importance of proper waste disposal; (c) the benefits of recycling; and (d) methods to encourage voluntary recycling.
- o Requires the Department of Agriculture to establish a compost pilot project that will include composting municipal solid wastes together with sewage sludge.
- o Requires the Secretary of Health and Human Services to report to Congress within two years on the feasibility of recycling or using biodegradable materials in medical supplies.
- o Requires the Defense Secretary to report to Congress within two years on the possibility of recycling or requiring biodegradability in products used at DOD facilities.

II. Consumer Product Recycling Program

- o Requires Commerce and EPA to conduct an inter-agency review of individual non-durable consumer products. By four years after enactment, the agencies will have separated products into two categories: (1) those for which recycling is feasible, and (2) those for which recycling is infeasible. (After five years, those items in the "feasible" category must be recycled, while those on the "infeasible" list must be biodegradable.)
- o Effective two years after enactment: biodegradability is required in 6-pack rings, shopping bags, and packaging for food or drink products sold for immediate consumption.
- o Effective five years after enactment: (a) prohibits certain non-recycled, and other non-biodegradable consumer products; (b) exempts goods used by the Defense Department if compliance would jeopardize national security; (c) assigns civil and criminal penalties for violators of the Act.



# H.R. 500 PROGRAM SCHEDULE

## ENACTMENT

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**BY MONTH 6** ● COMMERCE opens office of recycling research & info.  
(\$10 million in grants)

● USDA starts compost project

---

**BY YEAR 1** ● USDA reports on composting

---

**BY YEAR 2** ● COMMERCE reports on:

- recycling
- degradables
- product warning labels

● COMMERCE requires degradability in 6-pack rings,  
shopping bags & fast food packaging

● HHS reports on medical supplies

● DEFENSE reports on DOD waste management

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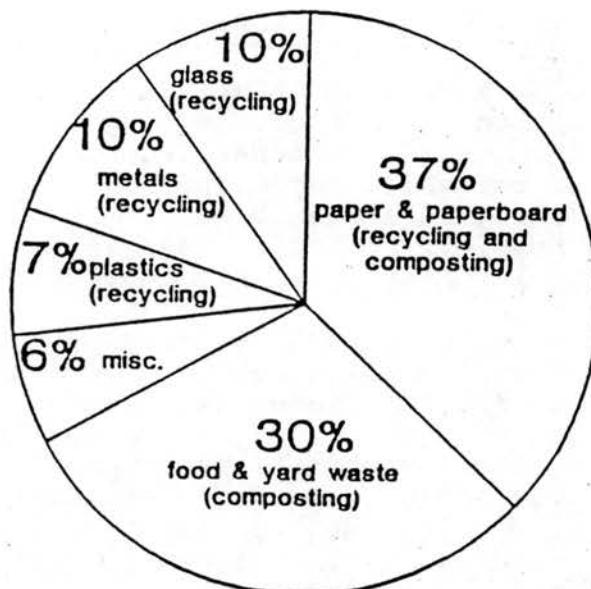
**BY YEAR 4** ● COMMERCE/EPA issue regulations on recyclables  
and degradables

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**BY YEAR 5** ● COMMERCE identifies list of mandatory recyclables  
and degradables

● EPA imposes penalties for non-compliance

## Average Contents of U.S. Landfills and Possible Strategies Under H.R. 500



RESOLUTION NO. 89-\_\_\_\_\_

RESOLUTION APPROVING AGREEMENT  
FOR RECYCLING DROP-OFF SERVICES

WHEREAS, the Company of Super Cycle, Incorporated, which agreed to provide drop-off recycling services to the City of Crystal through July 31, 1989, has recently ceased operations and will be unable to fulfill its contract obligations; and

WHEREAS, the City of Crystal has promoted this recycling drop-off service in the City Newsletter to continue through July 31, 1989; and

WHEREAS, Browning Ferris Industries, the firm which will be providing curbside recycling collection in the City of Crystal, has agreed to provide the same drop-off service through July 31, 1989 according to the terms established in their contract for services;

THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, approves the contract for recycling drop-off services with Browning Ferris Industries and authorizes the City Manager and Mayor to sign such contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

Clerk



**NICKLOW'S**

*Received 6-5-89  
D. G.*

City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

We would like to have an outdoor customer appreciation party in our parking lot between Burger King and Nicklow's. This would involve serving food, non alcoholic and alcoholic beverages and live music, between the hours of 2 - 9 P.M.

The date has not been decided on for sure but we are looking at Sunday, mid July.

Thank you for your consideration.

Nicklows,



Tony Nicklow

3516 N. LILAC DRIVE MINNEAPOLIS, MINNESOTA 55422  
PHONE 612-529-7551

LeFevre  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Deen  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevre  
James J. Thomsen, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Betty  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tellen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julia A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul

Clayton L. LeFevre, Retired  
Herbert P. Lefler, Retired

**FAX TRANSMITTAL FORM**

DATE: 6-2-89 TIME: \_\_\_\_\_ No. of Pages: 4  
(including this page)

TO: Darlene George

COMPANY/FIRM: City of Crystal

TELEPHONE NO: \_\_\_\_\_ FAX NO: 537-3279

FROM: Dave Kennedy

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is being transmitted from a Xerox 495-1 (automatic).

If you do not receive all pages, please call:

Name: Cheryl

Phone Number: 333-0543 Ext. 244

Copy also being sent by:

\_\_\_\_\_ Mail  
\_\_\_\_\_ Messenger  
\_\_\_\_\_ Courier Service: \_\_\_\_\_



## 78th LEGISLATURE

## 1989 REGULAR SESSION

## Ch. 49

used to be used for program

application of any agency or assistance to the program.

vision 8, is amended to read: collect uniform data to better transitional housing, grant the following information: transitional housing, including the

stated by age;

cluding source of income and unless the information is not

ence, race, and sex of persons

ision 11, is amended to read: missioner of jobs and training 5. The report must include:

s funded and additional data d for temporary transitional

ision 12, is amended to read: ICABLE. The requirements of national housing and support of human services determines the meaning of section 245.782,

stment.

## YANCE OF LAND

St. Cloud.

STATE OF MINNESOTA:

as by ordinance-

## Section 1. UNIVERSITY LAND CONVEYANCE.

(a) Notwithstanding other law, St. Cloud State University may convey the state's interest in land described in paragraph (c) to the owner of Lot 16, Block 193, Coates, Freeman, Meyer and Atwood's Addition, according to the plat thereof on file and of record in the office of the county recorder in and for Sherburne county.

(b) The conveyance must be in a form approved by the attorney general for the land's appraised value with the costs of appraisal and transfer to be paid by the buyer.

(c) The land to be conveyed is located in the city of St. Cloud, Sherburne county and described as: the southerly 17.5 feet of Lot 16, Block 193, Coates, Freeman, Meyer and Atwoods Addition, according to the plat thereof on file and of record in the office of the county recorder in and for Sherburne county, Minnesota.

(d) When a house was built 50 years ago on the property described in paragraph (a), it was improperly located on university property by 2.4 feet. The present owner would like to sell the property but present zoning restrictions require about 17.5 feet of the adjacent lot owned by St. Cloud State University to allow for the appropriate set back.

## Sec. 2. EFFECTIVE DATE.

Section 1 is effective the day following final enactment.

Presented to the governor April 21, 1989.

Approved April 25, 1989.

## LIQUOR—LICENSES, SALES, SAMPLES, BONDING REQUIREMENTS

## CHAPTER 49

## S.F.No. 858

AN ACT relating to liquor; clarifying license eligibility; changing the time of sale on certain holidays; allowing for the dispensing of samples of malt liquor; repealing bond requirement for retail licenses; authorizing the town board of Canoda township to issue an off-sale license; amending Minnesota Statutes 1988, sections 340A.402; 340A.406, subdivision 1; 340A.504, subdivisions 2, 3, and 4; and 340A.510; repealing Minnesota Statutes 1988, section 340A.412, subdivision 1.

## BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 1988, section 340A.402, is amended to read:

## 340A.402 PERSONS ELIGIBLE.

No retail license may be issued to:

(1) a person not a citizen of the United States or a resident alien;

(2) a person under 21 years of age;

(3) a person who within five years of the license application has been convicted of a willful violation of a federal or state law or local ordinance governing the manufacture, sale, distribution, or possession for sale or distribution, of intoxicating or nonintoxicating malt liquors;

(4) a person who has had an intoxicating liquor or nonintoxicating liquor license revoked within five years of the license application, or to any person who at the time of the violation owns any interest, whether as a holder of more than five percent of the capital stock of a corporation licensee, as a partner or otherwise, in the premises or in the business conducted thereon, or to a corporation, partnership, association, enterprise, business, or firm in which any such person is in any manner interested; or

(5) (4) a person not of good moral character and repute.

Additions in text are indicated by underline; deletions by ~~strikeout~~.

## Ch. 49

## 70th LEGISLATURE

1981

In addition, no new retail license may be issued to, and the governing body of a municipality may refuse to renew the license of, a person who, within five years of the license application, has been convicted of a willful violation of a federal or state law or local ordinance governing the manufacture, sale, distribution, or possession for sale or distribution of an alcoholic beverage.

Sec. 2. Minnesota Statutes 1988, section 340A.405, subdivision 1, is amended to read:

Subdivision 1. **CITIES.** A city may issue with the approval of the commissioner, an off-sale intoxicating liquor license to an exclusive liquor store or to a drugstore. ~~Cities of the first class may also issue an off-sale license to a general food store.~~ A city of the first class may issue an off-sale license to a general food store to which an off-sale license had been issued on the effective date of this section.

Sec. 3. Minnesota Statutes 1988, section 340A.504, subdivision 2, is amended to read:

Subd. 2. **INTOXICATING LIQUOR; ON-SALE.** No sale of intoxicating liquor for consumption on the licensed premises may be made:

- (1) between 1:00 a.m. and 8:00 a.m. on the days of Tuesday ~~Monday~~ through Saturday;
- (2) between 12:00 midnight and 2:00 a.m. on Mondays;
- (3) after 1:00 a.m. on Sundays, except as provided by subdivision 3;
- (4) ~~(3)~~ between 8:00 p.m. on December 24 and 8:00 a.m. on December 25, except as provided by subdivision 3.

Sec. 4. Minnesota Statutes 1988, section 340A.504, subdivision 3, is amended to read:

Subd. 3. **INTOXICATING LIQUOR; SUNDAY SALES; ON-SALE.** (a) A restaurant, club, bowling center, or hotel with a seating capacity for at least 30 persons and which holds an on-sale intoxicating liquor license may sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 12:00 noon on Sundays and 12:00 midnight on Sundays 1:00 a.m. on Mondays.

(b) The governing body of a municipality may after one public hearing by ordinance permit a restaurant, hotel, bowling center, or club to sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 10:00 a.m. on Sundays and 12:00 midnight on Sundays 1:00 a.m. on Mondays, provided that the licensee is in conformance with the Minnesota clean air act.

(c) An establishment serving intoxicating liquor on Sundays must obtain a Sunday license. The license must be issued by the governing body of the municipality for a period of one year, and the fee for the license may not exceed \$200.

(d) A municipality may issue a Sunday intoxicating liquor license only if authorized to do so by the voters of the municipality voting on the question at a general or special election.

(e) An election conducted in a town on the question of the issuance by the county of Sunday sales licenses to establishments located in the town must be held on the day of the annual election of town officers.

(f) Voter approval is not required for licenses issued by the metropolitan airports commission or common carrier licenses issued by the commissioner. Common carriers serving intoxicating liquor on Sunday must obtain a Sunday license from the commissioner at an annual fee of \$50, plus \$5 for each duplicate.

Sec. 5. Minnesota Statutes 1988, section 340A.504, subdivision 4, is amended to read:

Subd. 4. **INTOXICATING LIQUOR; OFF-SALE.** No sale of intoxicating liquor may be made by an off-sale licensee:

- (1) on Sundays;
- (2) before 8:00 a.m. on Monday through Saturday;
- (3) after 10:00 p.m. on Monday through Saturday at an establishment located in a city other than a city of the first class or within a city located within 15 miles of a city of the first class in the same county;
- (4) after 8:00 p.m. on Monday through Thursday and after 10:00 p.m. on Friday and Saturday at an establishment located in a city of the first class or within a city located

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## 76th LEGISLATURE

## 1989 REGULAR SESSION

## Ch. 50

the governing body of a  
no, within five years of the  
of a federal or state law or  
n, or possession for sale or

vision 1, is amended to read:  
val of the commissioner, an  
or to a drugstore. Cities of  
l-food stores. A city of the  
e to which an off-sale license

vision 2, is amended to read:  
le of intoxicating liquor for

Monday through Saturday;

vision 3;  
on December 25, except as

vision 3, is amended to read:  
ON-SALE. (a) A restaura-  
for at least 80 persons and  
oxicating liquor for consump-  
between the hours of 12:00 noon  
ndays.

public hearing by ordinance  
oxicating liquor for consump-  
between the hours of 10:00 a.m.  
Mondays, provided that the

days must obtain a Sunday  
y of the municipality for a  
ed \$300.

license only if authorized to  
tion at a general or special

the issuance by the county of  
must be held on the day of the

by the metropolitan airports  
missioner. Common carriers  
license from the commission-

vision 4, is amended to read:  
ale of intoxicating liquor may

establishment located in a city  
within 15 miles of a city of the

ter 10:00 p.m. on Friday and  
class or within a city located

by ordinance-

within 15 miles of a city of the first class in the same county, provided that an establishment may sell intoxicating liquor until 10:00 p.m. on December 31 and July 3, and on the day preceding Thanksgiving day, unless otherwise prohibited under clause (1);

(5) on New Year's Day, January 1;

(6) on Independence Day, July 4;

(7) on Thanksgiving Day;

(8) (6) on Christmas Day, December 25; or

(9) (7) after 8:00 p.m. on Christmas Eve, December 24.

Sec. 6. Minnesota Statutes 1988, section 340A.510, is amended to read:

## 340A.510 WINE SAMPLES.

Off-sale licenses and municipal liquor stores may provide samples of malt liquor, wine, liqueurs, and cordials which the licensee or municipal liquor store currently has in stock and is offering for sale to the general public without obtaining an additional license, provided the wine, liqueur, and cordial samples are dispensed at no charge and consumed on the licensed premises during the permitted hours of off-sale in a quantity less than 100 milliliters of malt liquor per variety per customer, 50 milliliters of wine per variety per customer and 25 milliliters of liqueur or cordial per variety per customer.

## Sec. 7. OFF-SALE LICENSE; CANOSA TOWNSHIP.

Notwithstanding any other provision of law, the town board of Canosa township in St. Louis county may issue an off-sale intoxicating liquor license to an exclusive liquor store with the approval of the commissioner of public safety. A license under this section is governed by all provisions of Minnesota Statutes, chapter 340A, except as otherwise provided in this section.

## Sec. 8. REPEALER.

Minnesota Statutes 1988, section 340A.412, subdivision 1, is repealed.

## Sec. 9. EFFECTIVE DATE.

Section 5 is effective the day following final enactment. Section 7 is effective on approval by the Canosa town board and compliance with Minnesota Statutes, section 345.021.

Presented to the governor April 21, 1989.

Approved April 24, 1989.

## FORESTRY DEVELOPMENT—STATE CONTRACTS—SECURITY

## CHAPTER 50

## S.F.No. 192

AN ACT relating to natural resources; increasing certain limits on security in lieu of bond for forestry development projects; amending Minnesota Statutes 1988, section 574.264, subdivision 1.

## BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 1988, section 574.264, subdivision 1, is amended to read:

Subdivision 1. FOREST DEVELOPMENT PROJECTS. For a state contract for a forestry development project if the amount of the contract is not more than \$20,000, the person required to file the bond or bid deposit may deposit in a local designated state depository or with the state treasurer a certified check, a cashier's check, a postal bank, or express money order, assignable bonds or notes of the United States, or an assignment of a bank savings account or investment certificate or an irrevocable bank letter of credit,

Additions in text are indicated by underlining; deletions by ~~striking~~.



# Municipal activities

William Makela

## General

The **Brainerd** city council approved a new logo last year. Its green and blue design highlights the city's almost-one-of-a-kind concrete water tower as well as its trees, lakes, and rivers.



As part of **West St. Paul's** 1989 100th birthday celebration, the city's centennial committee has produced and is selling a book outlining the community's history. A promotional centennial button states that "West St. Paul has it all."

A stuffed polar bear caused some consternation among **White Bear Lake** officials this past winter. The main issue was what to do with it. A local taxidermist donated it to the city with the provision that the city display it in public. However, the mayor's position on the matter was that it (the bear) would be on display at the new city hall over his (the mayor's) dead body. Since the city hall already had one white bear, a three-dimensional wall sculpture, on display (see October 1988 *Minnesota Cities*, page 4) he believed that one bear per city hall is ample. At last report, the seven-foot tall bear's future was uncertain and it was allegedly languishing in a (large) second-floor closet at city hall. However, the city now has two other final resting places for the bear in mind: an old railway depot, which the city would acquire and restore for use by the chamber of commerce and/or the local historical society; and a tennis club which

the city would renovate into an ice arena. City hall itself remains as a third option, dead bodies notwithstanding.

## Administration

At least two Twin Cities area municipalities went through some organizational changes this winter. In **Cottage Grove**, there are now four major divisions — planning and community development, finance, public safety, and public works — each reporting directly to the city administrator. The new structure calls for fewer first-line supervisors than under the previous organizational format.

The **Coon Rapids** council has endorsed a plan to consolidate the economic development and planning departments into one development services department. Within that one department there will be three divisions: planning and zoning, capital facilities and policy analysis, and economic development.

## Liquor

**Eitzen** residents have, in a special election, approved Sunday liquor sales.

The **St. Cloud** council has adopted an ordinance allowing only one 16-gallon beer keg in each household or apartment. The city passed the ordinance to control parties, many of them involving students at the state university. After some homecoming parties got a little out of control last fall, the council proposed a city-wide ban on all kegs. That plan never received final approval, as was the case with a second proposal that would have required that keg users obtain a permit from the city and return all kegs in 72 hours. Some saw this as an invasion of privacy. Besides, it would have encouraged some heavy-duty beer consumption by persons buying kegs for their own personal use, in order to meet the 72-hour deadline. So, in the end, the council settled on the one-keg limit.

In another matter pertaining to the control of parties, the **St. Cloud City** Council already last fall adopted an ordinance holding landlords responsible if they make no effort to control their tenants' unruly activities. The council had considered the ordinance once before, in 1986, but at that time had tabled it.

Another city that has had to deal with its share of homecoming revelry through the years is **Mankato**. Last fall the council there attempted to regulate the merrymaking by passing an ordinance which bans drinking in streets and most parking lots. The ordinance exempts sidewalks and curbs from the ban. Mankato has had a landlord liability ordinance, similar to the one **St. Cloud** just passed, for several years.

## Parks and recreation

**Shakopee** owns a new youth community center building in **Lions Park**. The local **Lions Club** spearheaded the \$160,000 project and the club, along with other groups and businesses, donated time and money to construct the building. The **Lions** turned the center over to the city after completing construction. A five-member committee will oversee its management.

Also thanks to a **Lions Club**, the **Brooklyn Center** parks and recreation department is going to buy a puppet wagon for use in the city's parks program. The club donated \$6,000 for purchase of the wagon.

The **Minnesota Recreation and Parks Association** has recognized five cities for their parks and recreation projects. Award winners were **Eagan** for its trails booklet promoting health benefits of walking, **Edina** for its indoor **Edinborough Park**, **Crystal** for its arts in the park program, **Owatonna** for **Kaplan Woods Parkway**, and **North Mankato** for **Caswell Park**. A sixth award went to the **Mounds View PTA** for a school playground project.

state legislature in another state, the Committee on Professional Conduct recommends that members avoid endorsements of any political candidates. **PM**

## VIEWPOINT

### Managers Face Social Problems

Two events have happened recently, that for me have signaled change. This change will affect how I do my job in the next two decades.

One of those events was reading an article in the February 1989 issue of *Atlantic Monthly*. The article, "Making Neighborhoods Safe" by James Q. Wilson and George L. Kelling, discussed community policing and its positive effects, not only on the community but also on the police officers. The authors stated that "crime in most neighborhoods is local: the offenders live near the victims." Using incident-reporting systems is not as effective in dealing with crime as using a multifaceted approach, which may include organizing neighborhood watch programs or localizing the problems and causes thereof as much as possible.

In discussing community policing, Wilson and Kelling broached the subject of police officers being "social workers." The authors stated, "Incident-oriented officers spoke disparagingly of the problem-oriented officers as 'social workers'..." The authors also discussed the difficulty of managing community policing. Lack of dollars and other resources, lack of interagency cooperation, and a need for incident-reporting statistics—number of arrests, number of stops, etc.—were all identified as impediments to change.

Soon after reading the article, I attended the Michigan Management Association conference, where I heard ICMA President

Curtis Branscome (city manager, Decatur, Georgia) speak. His words had great impact on me. In speaking about managing in the future, he made the point that we, as managers, will be faced with the problem of managing social issues. Homelessness, AIDS, and teenage pregnancies are national issues, but these problems must be managed at the local level.

The theory of future community policing, along with Branscome's speech, convinced me that it is my responsibility, my duty, to begin to provide local managerial leadership to social kinds of problems. Both the *Atlantic Monthly* authors and Branscome were telling us that we need to rethink the municipality's role in problem solving and that the traditional managerial role needs to be rethought and reworked, and maybe replaced.

The revelation to me is that those social issues that I have avoided so carefully in the past are at my managerial doorstep. The challenge to me, and to us, is how to begin to deal with those issues. The challenge to ICMA is how to help us deal with those issues. **PM**

—William Buchanan  
City Manager  
Jackson, Michigan

## HUMOR LINE

### Is This Any Way to Run a Railroad?

The League of California Cities annually conducts a three-day orientation program for new mayors and councilmembers. The program held in January 1989 included a presentation of the following analogy prepared by Richard DeLong, city manager of San Mateo, California.

Using railroads as an analogy to

local government management provides an interesting parallel:

- Trains were romantic, exciting, important, efficient (and still are in some countries); and
- The railroads were the very reason for many cities to come into existence.

There are at least seven basic rules to learn in running a railroad.

#### **RULE 1: When catching a moving train—get up to speed in a hurry.**

You have just caught a moving train. The train slowed briefly at the station on election day, but *remember*: you didn't get on at the beginning of the journey.

A lot happened before you came aboard. This is to say that there is a reason for everything you find happening on your railroad. Find out why things are done the way they are before making changes.

There are two sides to every story—and every complaint.

#### **RULE 2: You turn a moving train very gradually.**

Any organization like any moving train, has a momentum; and to change direction without wrecking, the thing must be done gradually. This is because...

#### **RULE 3: Every successful train stays on the track.**

Don't take precipitous action—fit in with the crew. You're not there to wreck the train.

#### **RULE 4: Everybody on a train ends up at the same station.**

It's best when everybody on a train desires the same destination. With a community, this is seldom possible.

It is not desirable, however, for part of a community to go one way and everyone else go another. There is only one community, and as a member of the board of directors you determine the policy that applies to everyone.



Sell your decisions by explaining your goals. Let your community—and your staff—in on the reasons for your decisions. Effective communication is the key to keeping everyone on board.

**RULE 5: Don't fire the engineer between stations.**

It is not that your community will necessarily be left stranded by a sudden departure of a key manager, or that the manager will not be able to survive. It's that the loss of any CEO will leave a transition period that is detrimental to the work of the organization.

From the numerous mergers and buyouts in the corporate world, studies now confirm that disruption inevitably occurs when there's a change of leadership at the top.

Firing should be your last alternative—not your first.

**RULE 6: There's no space in the engine room for the board of directors—or the manager.**

Hire professionals to run the train. You decide where you are going, set speed limits, determine how many stops you make along the way, and approve the schedule and expect it to be followed.

Don't punch people's tickets. Stay out of the galley. Don't make the beds, serve the food, or handle the throttle.

Remember: You were elected to determine the destination—not to run the train.

**RULE 7: The tracks don't end at the next station.**

This is to urge you to extend your vision beyond the next election. You have an obligation to future passengers to provide a train they will be pleased to ride. Safe, efficient, well maintained, and with primary attention given to passenger satisfaction.

That gets us to employee relations: It takes a full crew to run a railroad—or a city.

By far the largest part of your budget is in salaries, wages, and

employee benefits. Cutting costs in this area can provide real savings.

The only problem is that even *perceived* unfairness by your employees can wreak disaster. Strikes, pickets, and lawsuits are only the outward, visible side of poor labor relations. Deal with your employees—and those who represent them—only through the established chain of command.

**Make the policies. Then sit back and enjoy the ride! That's how you run a railroad—or a city. PM**

**FYI**

## Tornado!!!!

When the telephones began to ring at 1:30 a.m. on November 28, 1988, many emergency personnel in Wake County, Raleigh, and other areas across North Carolina began to realize how significant their problems were from the passing storm—for the voice on the phone provided the initial description of the devastation caused by tornadoes that had touched down in a path across the state beginning in the northern part of the city of Raleigh.

The tornado in Raleigh/Wake County was to leave a path of destruction some 12 miles long and approximately one thousand feet wide. Damages in Wake County, primarily in the city of Raleigh, would exceed \$55 million, with two persons dead and over 100 treated for injuries. Over 446 houses and apartments were rendered uninhabitable, and 19 businesses were destroyed. Before the night was over, the storm would cause two other fatalities, other personal injury, and property damage in eight other counties in North Carolina.

Ironically, the circumstances that faced the hundreds of local government employees and volun-

teers in Wake County were almost identical to a practice scenario that had been played out only eight months before as a part of the ongoing practice of emergency procedures. Then, as in the real emergency, the public had no warning of the destruction about to be inflicted. Emergency personnel had to deal with controlling the area, caring for the injured, evacuating the homeless, and taking care of the countless details of a coordinated response to a disaster.

On November 28th the emergency management plan went into effect after the first calls were received in the emergency center. Since most of the damage occurred within the city of Raleigh, Wake County resources were mobilized to complement the efforts of city personnel in meeting the needs. Agencies such as the Wake County Sheriff's Department and the Raleigh Fire Department exchanged personnel to act as liaisons between their respective departments. The sheriff's mobile command post was in the field to support the law enforcement agencies committed to the effort. Social services personnel worked with the Red Cross in establishing and staffing shelters. City transit buses and county vans transported victims to the shelters. Mental health professionals were made available to help those affected by the storm to deal with the realities of their losses. The interagency cooperation often practiced became reality.

Indeed, cooperation and assistance were the rule no matter where the storm struck. Voluntary offers poured in, and requests for aid made to other local governments were immediately filled.

Across the state in other counties that suffered damage, help came from volunteer fire and emergency medical services, churches, the Red Cross, and countless private citizens. In addition, the U.S. Forest Service was particularly active in Pamlico and Dare Counties in helping to clear roads and view the damaged areas

Memorandum

DATE: May 22, 1989  
TO: City Councilmembers  
FROM: Jerry Dulgar, City Manager  
SUBJECT: 2nd Annual Employee Picnic

Once again we will be having our employee picnic and I ask that you be as generous as last year with a small donation towards this activity. The picnic was a huge success last year (almost 150 people attended) and we are hoping even more people will attend this year.

I feel that this activity especially helps to boost the morale among our employees. Please attend and be generous with your donation. Thank you.

js

Posted::April 11. 1989

Please Sign Before: April 24-th

We the undersigned Crystal Firefighters request the Position of Full time Fire Chief be returned to the Status of Volunteer CHIEF. Copies of this request will be forwarded to The City Manager, Mayor and City Council..

Kory Chybet  
Don J. Bohn  
Lloyd Schreiner

~~\_\_\_\_\_~~  
Lloyd Todd

~~\_\_\_\_\_~~  
D. Bohn

Ron Billshaw

R. Z. Doff

Mark A. Herber

Ryan B. Bohn

Scott Snodgrass

Steve Mott

L.A. Hicks Jr.

~~\_\_\_\_\_~~

NORTH METRO MAYORS ASSOCIATION

LEGISLATIVE SUMMARY

MAY 22, 1989

\*\*\*\*\*

1. COON RAPIDS MEDICAL ENTERPRISE ZONE:

Passed policy committee in both houses. Senate Tax Chair refused to heard it this session. Still pending in the tax committee of both houses for 1990 session.

2. AIRPORT SITING:

Bill passed with a provision requiring the Metro Council to look for sites not only in the 7 County Metro Area, but in the surrounding counties as well.

3. BLAINE SPORTS FACILITY:

Neither this facility nor Roseville was funded.

4. HIGHWAY FUNDING:

Total New Funds-1990 -\$41.5 Million, 1991--\$86.4 Million - Grand Total -\$128. Million/Biennium.  
(See attached funding detail).

5. LIGHT RAIL TRANSIT:

\$3.408 Million appropriated.

6. BROOKLYN PARK/ENVIORNMENTAL DOCUMENT RIGHT OF WAY ACQUISITION LOAN FUND, ETC./

Purchase price may include the costs of preparing required environmental documents. If the recipient is not permitted to include the cost of preparing environmental documents, the recipient is does not have to repay 40% of the money received for that purpose from the loan fund.

Tax Levy for 1990 is \$2,7 Million. For 1990, there is a formula to determine that levy.

7. TAX INCREMENT FINANCING:

See attached report and bill summary.





## Transp. Funding

5% MVET transfer increase

Registration Fee increase

House Set Aside Formula

No repeat of MVET Sunset

Full year registration collections - won't be full yr.  
begins in March.

yr. 1 - \$24 million

yr. 2 - \$43 million

yr. 3 - \$51 million

### 5% MVET

75% HU

25% Transit

Total

90

\$9.3

\$3.1

\$12.4

91

\$9.5

\$3.1

\$12.7

Total

\$18.8

\$6.2

\$25.1

### Registration

~~Monk Hwy~~

\$9.9

\$32.0

\$41.9

### Set Aside

Trunk Hwy

CSA

MSA

Total

\$6.8

\$11.4

\$1.89

\$19.2

\$20.7

\$18.1

\$2.9

\$41.7

\$27.5

\$29.6

\$3.7

\$61.0

Total New Funds

\$41.5

\$86.4

\$128.0

5-22-89

SUMMARY - TAX INCREMENT FINANCING AMENDMENTS  
1989 OMIBUS TAX BILL

SECTION 1.- TECHNICAL AMENDMENTS

SECTION 2.- SUBSTANTATIVE AMENDMENT DESIGNED TO CORRECT A PERCEIVED ABUSE. ( ROSEVILLE SHOPPING CENTER & KELLY FARM IN BLOOMINGTON.) MAJOR CHANGES AFFECTING REDEVELOPMENT DISTRICTS IS FROM PARCELS INSTEAD OF AREA AS ONE OF THE CRITERIA.

ALSO A PARCEL WOULD NOT CONSIDERED TO BE OCCUPIED UNLESS AT LEAST 15% IS OCCUPIED.

SECTION 3. MOSTLY TECHNICAL. CONSIDERED A FRIENDLY AMENDMENT.

SECTION 4. SETS TIME LIMIT FOR PCA TO RESPOND TO THE ACTION PLAN.

SECTION 5. TECHNICAL.

SECTION 6. TECHNICAL.

SECTION 7. TECHNICAL- INCREASES REPORTING REQUIREMENTS. REPORT MUST BE FILED WITH COMM. OF REVENUE. THIS IS IN ADDITION TO THE REPORT IN CURRENT LAW REQUIRING A REPORT TO THE STATE AUDITOR.

SECTION 8. TECHNICAL-CONSIDERED A FRIENDLY AMENDMENT BY LIMITING THE REIMBURSEMENTS TO THE PCA AND ATTORNEY GENERAL TO THE AMOUNTS RECOVERED FROM ANY LITIGATION.

SECTION 9. BINDS FUTURE COUNCILS FROM EXTENDING THE LIFE OF A DISTRICT ONCE THE TERM HAS BEEN SET.

SECTION 10. THE 90% REQUIREMENT WOULD AFFECT THE USE OF TIF FOR PUBLIC FACILITIES, RECREATIONAL AND TOURIST. THIS IS TO GET A CITY DECLARING BLIGHT AND NOT CURING BLIGHT, BUT USING THE FUNDS FOR ECONOMIC DEVELOPMENT.

SECTION 11. THIS DEFINES WHAT TYPE OF STREET IMPROVEMENTS THAT CAN BE MADE IN A REDEVELOPMENT DISTRICT.

SECTION 12. IMPOSES INCOME LIMITS THAT HAVE TO BE AND MAINTAINED OR THE DISTRICT REVERTS TO THE DURATIONAL LIMIT OF AN ECONOMIC DEVELOPMENT DISTRICT (25 TO 8 YEARS).

SECTION 13. SCHOOL LEVY REFERENDUMS WILL NOW APPLY TO PRE-1979 DISTRICTS.

Section 14 eliminates an unnecessary cross reference. Requires that unopened tipboards and pull-tab deals must be returned by an exempt organization to the distributor.

Sections 15-17 define the powers of the commissioner of revenue as they relate to taxes on lawful gambling. These include the power to examine records, subpoena records (including records of a third party), compel testimony, assess penalties and interest and extend filing times.

Section 18 limits the time for assessment of additional taxes.

Section 19 provides for a late payment penalty and additional penalties for failing to file a return, intentional disregard of the law and for filing false or fraudulent returns.

Section 20 provides criminal penalties for failure to file a return, filing a fraudulent return and making sales without a permit.

Section 21 provides that unpaid taxes, additional assessments and erroneous refunds will be subject to interest and provides time limits for the assessment of additional taxes.

Section 22 provides for an appeal of orders assessing additional tax, a denial of a request for abatement or denial of a claim for refund.

Section 23 provides that the state will be the sole supplier of gambling equipment.

Section 24 directs the revisor to change "charitable gambling" to "lawful gambling."

Section 25 provides a repealer.

Section 26 provides for effective dates.

## ARTICLE 9

### TAX INCREMENT FINANCING

Section 1 clarifies the process for determining the original gross tax capacity of a hazardous substance site or subdistrict.

Section 2 changes the definition of redevelopment district in several ways. The percentage criteria governing qualification as a redevelopment district will be applied to parcels rather than area. The categories of districts comprised of under-utilized air rights and sewage lagoons contaminated with PCBs are eliminated. A parcel would not be considered to be occupied unless at least 15 percent of the area contains improvements. If a district includes two or more noncontiguous areas, each separate area as well as the total area must

meet the qualifications.

Section 3 provides that a parcel may be designated for inclusion in a hazardous substance subdistrict before the development action response plan is adopted, but it may not be certified as part of the subdistrict before adoption of a development action response plan.

Section 4 establishes a procedure for approval of a development action response plan by the commissioner of the pollution control agency.

Section 5 provides a definition of "Internal Revenue Code" in the tax increment financing law.

Section 6 requires the published notice of the public hearing on a tax increment financing plan to include a map of the proposed tax increment district and any greater project area.

Section 7 requires an annual report by each municipality to the Commissioner of Revenue providing information on the municipality's tax increment financing activities.

Section 8 clarifies the provisions governing the creation of a hazardous substance subdistrict and reimbursement of the attorney general for litigation expenses and reimbursement of the pollution control agency for assistance to the attorney general.

Section 9 authorizes a municipality to impose shorter limits on the duration of their districts than are imposed under state law.

Section 10 requires that at least 90 percent of the tax increment revenue from a redevelopment district must be used to correct the conditions underlying the area's designation as a redevelopment district.

Section 11 modifies the "knockdown" provision by defining the type of street improvements that would qualify a parcel for retention in a district; the qualifying improvements are limited to construction or opening of a new street, relocation of a street, and substantial reconstruction or rebuilding of an existing street.

Section 12 imposes income requirements on housing projects. Residential property that receives assistance financed with tax increments must meet the income limits, or the district will be subject to the durational limit of an economic development district. For owner-occupied property in a housing district, 95 percent of the housing units must be initially purchased by people who meet the income limits applied to qualified mortgage bond projects under the Internal Revenue Code. Rental residential property must meet one of three tests based on percentages of tenants having incomes that do not exceed certain percentages of area median income.

Section 13 provides that the provision governing payments of tax increments attributable to school referendum levies apply to pre-1979 districts as well as later districts.



Section 14 corrects effective date references in a 1988 tax increment law and delays application of the provision governing creation of economic development districts.

Section 15 provides for payment of homestead and agricultural credit aid (formerly transition aid) to the cities of Falcon Heights and Lauderdale for TIF districts containing all residential property. The amount paid is the lesser of the amount that would be paid if the TIF district were treated as a taxing district or the shortfall between increment revenues and the principal and interest payments on bonds issued before January 1, 1989.

Section 16 provides a transition rule allowing a pre-1979 tax increment financing district in Moorhead to operate under pre-1988 district termination rules as if it had bonds outstanding on April 1, 1990.

Section 17 extends the duration of a tax increment district in Chanhassen for two years, while requiring that the increments received during the two-year period will be used to pay development costs associated with highway improvements in the district.

Section 18 provides transition rules exempting certain projects from the application of the redevelopment district expenditure limitations in section 10 and, in one district, from the new redevelopment district definition.

Section 19 is the effective dates.

## ARTICLE 10

### BUDGET RESERVE

Section 1 sets the amount of the budget and cash flow reserve account at \$550,000,000.

Section 2 provides that the Commissioner of Finance must allocate surplus general fund revenues to the budget reserve account until the balance in the account reaches five percent of total general fund appropriations for the current biennium as established by the most recent legislative session.

Section 3 provides that the article is effective the day following final enactment.


City of Crystal

Memorandum

DATE: MAY 20, 1989  
TO: CHIEF MOSSEY  
FROM: SGT. VARNOLD  
SUBJECT: TRAFFIC COMPLAINTS - 37TH & GEORGIA

I assigned various officers (Zimmermann, Tradewell, Holm, Skjolsvik) to spend time in this general area during the rush hours of May 17, 18, & 19. Reports back to me from these officers indicate that morning rush hours aren't as much of a problem as the PM time. However, while all officers seem to agree that a substantial number of drivers use that area as a bypass of 36th & Douglas, they did not observe any violations.

If more follow-up is desired, I can continue to assign officers to that area. However, more specific time frames would be helpful. The term "rush hour" generally covers approximately a two hour time span in both the morning and afternoon and it is difficult to assign an officer to a two hour block of time without some advance planning. Please advise.

  
\_\_\_\_\_  
Kenneth Varnold

**MINUTES OF THE LONG-RANGE PLANNING COMMISSION**  
**APRIL 11, 1989**

The regular meeting of the Long-Range Planning Commission was called to order at 7:04 p.m. by Mayor Betty Herbes.

Those members present were: Vincent Kieffer, Mark Hoffman, Paulette Magnuson, Jane Elsen, David Anderson, Jack Irving, and Mayor Herbes.

Staff members present were: Jerry Dulgar, City Manager; Bill Monk, Public Works Director; Ed Brandeen, Park & Recreation Director; and John Olson, Assistant City Manager.

Mr. Monk reviewed the Five-year Capital Improvement Program for the Street and Water & Sewer Departments and for the infrastructure system. Following the presentation questions were asked regarding various aspects of the five-year plan with emphasis on the infrastructure system.

Mr. Brandeen then reviewed the Park improvement, Park maintenance, and swimming pool five-year plans with discussion held on the proposed nature center, golf course, and doming of the swimming pool.

Following the discussion of the Park five-year plan, the meeting was adjourned at 8:31 p.m.

The next regular meeting of the Long-Range Planning Commission is May 9, 1989.

ENVIRONMENTAL QUALITY COMMISSION MEETING MINUTES

April 20, 1989

7:30 P.M.

Crystal City Hall

Since the Chair and Vice-chair were absent, the Secretary Designate, Julie Jones, called the meeting to order at 7:38 p.m. recognizing a quorum.

Those members present were: Diane Christopher, Mary Pat Hanauska, Phyllis Isaacson, Lerry Teslow, Pauline Langsdorf (Council Liaison), and Julie Jones (Staff Liaison.). Beth Jarvis arrived at 9:38 p.m. Those members absent were: Gerald Schultz, Phillip Domek, Ryan Schroeder, and Gail Gove. Special guests present were: Wally Anderson, Twin Oaks Realty; Rosemary Knutson, Edina Realty; Bill Gerst, Minneapolis Area Association Board of Realtors Staff; and Michael Mueller, Counselor Realty.

The first agenda item was approval of the March meeting minutes. Lerry Teslow moved to approve the March meeting minutes. Diane Christopher seconded the motion.

Motion Carried.

The next agenda item was a presentation by Wally Anderson of Twin Oaks Realty, who is a Realtor in Crystal, as well as a landlord in the City of St. Louis Park. Julie Jones turned the meeting over to Mr. Anderson to allow him to give his viewpoints of housing maintenance codes in other cities. Mr. Anderson expressed his feelings about the difficulty of fairly monitoring code inspections. He explained that he felt the City of St. Louis Park's Code began as a basic safety code and has expanded into something that is burdensome to comply with. He elaborated on his experiences with St. Louis Park, New Hope and Minneapolis inspectors. He felt that a City would have to subsidize an inspection program which charges \$35 - \$40 per inspection since the cost of reinspections exceeds the charge for the program. Mr. Anderson also warned that there is a liability concern if a City Inspector misses a safety item during an inspection.

Rosemary Knutson, representing the Government Affairs Committee of the Minneapolis Area Association Board of Realtors, interjected and asked to address the group, stating that she had copies of more factual information with her for the Commission members to review. She explained that the Government Affairs Committee of the Minneapolis Area Association Board of Realtors has studied the Housing Maintenance Code issue since many cities are considering implementing such codes. She read the Government Affairs Committee Statement of Findings, which listed three main points:

1. The Board favors the "Truth and Housing" Code idea.
2. Not all sellers have money to make code compliance corrections, so a code enforcing compliance is unfair.



3. The Board recommends use of private inspectors, so that there is not an additional tax burden to residents.

She presented copies of actual examples of code compliance sheets, expressing her concern as to whether or not inspections are done fairly. Ms. Knutson suggested that possibly Crystal could implement the "Truth and Housing" type code, requiring only that the hazardous items be corrected at the point of sale.

Michael Mueller also of the Government Affairs Committee, then spoke regarding his viewpoint that if the City required improvements at the point of sale, they would be creating a financial burden on the seller. Mr. Mueller also strongly favored the "Truth and Housing" Code, because it creates more jobs and releases the Realtor from liability. Various aspects of the problem were discussed. Diane Christopher voiced her concern of the danger in living next door to a substandard house. Pauline Langsdorf asked the Realtors present if it is easier to sell a property with "Truth and Housing" then without. They said it helps since it is done "prior" to putting the house on the market and must be present on the premises of the property up for sale. They also noted that a buyer may hire an inspector for about \$225 if they wish to have an inspection done to protect themselves.

Mary Pat Hanauska asked if any of the Realtors present had statistics that would show the Truth and Housing Code is just as effective as Code Compliance. They stated that no data was available on that question. Discussion proceeded regarding various code options and the effects of demographics on the future of Crystal's housing stock.

The group then briefly discussed the issue of group homes and disclosure requirements.

Phyllis Isaacson left the meeting at 9:15 p.m., resulting in a lack of quorum.

The Commission members remaining discussed and summarized many of the items presented by the Realtors in their presentations.

Beth Jarvis then arrived at 9:37 p.m., so that the group once again had a quorum.

The Secretary was asked to give the HRA an update on the Environmental Quality Commission's study on the Housing Maintenance Code issue at the next HRA meeting.

Jerry Farrell pointed out that the City of Bloomington is effectively promoting the code compliance idea to their residents. The Commission members asked the Secretary to investigate Bloomington's approach to educating the public and report this information at the next meeting.

The Secretary then entertained a motion to adjourn. Lerry Teslow moved that the meeting be adjourned and Beth Jarvis seconded the motion. The meeting adjourned 9:55 p.m.

Motion Carried.

DUE DATE: NOON, WEDNESDAY, May 31, 1989

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John A. Olson, Assistant City Manager

ACTION NEEDED MEMO: From the May 16, 1989 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of May 16, 1989. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT      ITEM

CONSENT AGENDA

CITY CLERK

1. Consideration of a charitable gambling license from Church of St. Raphael's for their festival August 4, 5, and 6, 1989.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Applicant notified.

BUILDING  
DEPARTMENT

2. Set public hearing for variance at 3024 Wisconsin Avenue North.  
ACTION NEEDED: Publish notice.  
ACTION TAKEN: Notices sent to affected property owners.

ADMINISTRATIVE  
SECRETARY

- ACTION NEEDED: Place item on June 5 Council agenda.  
ACTION TAKEN: Item placed on June 5 Council agenda.

CITY CLERK

3. Consideration of a solicitor's permit for the Crystal Fire Cadets to sell candy door to door from May 20, 1989 through June 20, 1989.  
ACTION NEEDED: Notify Crystal Fire Cadets of Council approval.  
ACTION TAKEN: Fire Cadets notified.

BUILDING  
DEPARTMENT

4. Consideration of setting a hearing for a variance at 3136 Hampshire Avenue North for June 5 Council meeting.  
ACTION NEEDED: Notify affected property owners.  
ACTION TAKEN: Notices sent to affected property owners.

ADMINISTRATIVE  
SECRETARY

ACTION NEEDED: Place item on June 5 Council agenda.  
ACTION TAKEN: Item placed on June 5 Council agenda.

PUBLIC HEARINGS

PUBLIC WORKS  
DIRECTOR

1. Public hearing to consider 1989 Sealcoat Program in District 3.  
ACTION NEEDED: Proceed as authorized by Council.  
ACTION TAKEN: Proceed with preparation of construction documents.

REGULAR AGENDA

PUBLIC WORKS  
DIRECTOR

1. Consideration of preliminary plat of Proffesors Addition, 32nd Avenue North and Florida.  
ACTION NEEDED: Preliminary plat approved; notify property owner.  
ACTION TAKEN: Owner notified and conditions formalized.

PUBLIC WORKS  
DIRECTOR

2. Consideration of the First Reading of an Ordinance Related to Elderly Housing.  
ACTION NEEDED: Check into reviewing conditional use permits every year.  
ACTION TAKEN: Document being prepared for Second Reading.

ADMINISTRATIVE  
SECRETARY

ACTION NEEDED: Place item on June 5 Council agenda.  
ACTION TAKEN: Item placed on June 5 Council agenda.

COMMUNITY  
REDEVELOPMENT  
COORDINATOR

ACTION NEEDED: List other projects which have restriction of 55 and older and what the federal government and state government require for senior projects.  
ACTION TAKEN: Calibre Chase Apartment age 55 restriction: Dave Kennedy is checking into federal requirements; according to Hennepin County Planning Department, there are no state requirements.

BUILDING  
INSPECTOR

3. Consideration of building permit for an airplane hangar at Lot 9D, Crystal Airport.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Applicant was present at meeting. Permit has been issued.



BUILDING  
INSPECTOR

4. Consideration of building permit request for Pizza Hut at 3600 Douglas Drive.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Applicant has been notified of Council's action.

CITY CLERK

5. Consideration of the Second Reading of an Ordinance Relating to Zoning for 3600 Douglas Drive.  
ACTION NEEDED: Publish ordinance.  
ACTION TAKEN: Sent for publishing 5-17-89.

FIRE CHIEF

6. Consideration of purchase of a new fire truck.  
ACTION NEEDED: Notify low bidder of Council approval.  
ACTION TAKEN: Low bidder verbally notified 5-17-89; purchase order mailed 5-25-89.

CITY CLERK

7. Consideration of the Second Reading of an Ordinance for easement vacation at 6619 - 31st Avenue North.  
ACTION NEEDED: Publish ordinance.  
ACTION TAKEN: Sent for publishing 5-17-89.

CITY CLERK

8. Consideration of the Second Reading of an Ordinance for easement vacation at 5003 Angeline Avenue North.  
ACTION NEEDED: Publish ordinance.  
ACTION TAKEN: Sent for publishing 5-17-89.

PUBLIC WORKS  
DIRECTOR

9. Consideration of no parking designation on Lakeland between 56th and 58th.  
ACTION NEEDED: Install signs as approved by Council.  
ACTION TAKEN: Resolution executed and county notified; City installation in progress.

PUBLIC WORKS  
DIRECTOR

10. Consideration of a resolution regarding lead and copper levels in potable water supplies.  
ACTION NEEDED: Forward resolution opposing new rules to EPA.  
ACTION TAKEN: Documentation in progress.

RECYCLING  
COORDINATOR

11. Consideration of a resolution establishing refuse/recycling collection districts and days of collection.  
ACTION NEEDED: Notify HRG of Council approval and institute changes.  
ACTION TAKEN: HRG sent copy of ordinance and resolution 5-23-89.

ADMINISTRATIVE  
SECRETARY

12. Consideration of an Ordinance restricting pickup times for commercial refuse haulers and an amendment to the Zoning Code regarding refuse enclosures.  
ACTION NEEDED: Place items on June 5 Council agenda.  
ACTION TAKEN: Item placed on June 5 Council agenda.

FINANCE  
DIRECTOR

13. Consideration of a recommendation to reimburse Judy Rice \$100 for graphic work on the Humans Relations brochure.  
ACTION NEEDED: Send Judy Rice a check for \$100 as directed by Council.  
ACTION TAKEN: Check to be mailed to 4403 Zane Avenue North, Crystal.

CITY MANAGER

14. Consideration of assignment of a staff person to the Human Relations Commission.  
ACTION NEEDED: Item referred back to staff for appointment.  
ACTION TAKEN: In process.

ADMINISTRATIVE  
SECRETARY

15. Consideration of an Ordinance Amendment regarding Community Service Officers and authority to issue citations.  
ACTION NEEDED: Place item on June 5 Council agenda.  
ACTION TAKEN: Item placed on June 5 Council agenda.

CITY CLERK

16. Consideration of a resolution setting fees for secondhand goods dealers.  
ACTION NEEDED: Institute changes in licenses as indicated by resolution.  
ACTION TAKEN: Fees noted and indicated on application forms.

ADMINISTRATIVE  
SECRETARY

17. Consideration of an enabling resolution for an Economic Development Authority.  
ACTION NEEDED: Public hearing set for June 20, place item on June 20 Council agenda.  
ACTION TAKEN: Item to be placed on June 20 Council agenda.

## CITY CLERK

ACTION NEEDED: Publish information not more than 30 days prior to hearing.

ACTION TAKEN: Sent to Post News to be published on June 7 and June 14, 1989.

PUBLIC WORKS  
DIRECTOR

18. Consideration of use of state aids on Fairview Avenue Project.

ACTION NEEDED: Use state aids as or directed by Council for Crystal portion of Fairview Project.

ACTION TAKEN: No parking area designated; state aid funding being applied for.

PUBLIC WORKS  
DIRECTOR

19. Consideration of improvements in release of surety for Calibre Chase.

ACTION NEEDED: Improvements accepted and surety released, notify property owner.

ACTION TAKEN: Notified owner of erosion problem prior to release.

## CITY CLERK

20. Licenses.

ACTION NEEDED: Issue licenses.

ACTION TAKEN: Licenses issued.



APPROVED

13 APRIL 1989

**MINUTES OF THE REGULAR MEETING OF  
THE HOUSING AND REDEVELOPMENT AUTHORITY  
OF THE CITY OF CRYSTAL, Minnesota**

The regular meeting of the Crystal Housing and Redevelopment Authority (HRA) was called to order by the Chair at 7:33 p.m.

Those members present were: Peter Meintsma, John T. Irving, Marty Gates, and John Moravec (arrived 8:00 p.m.). Those members absent were: Sharon Garber.

Staff members present were: Jerry Dulgar, Executive Director; John Olson, HRA staff; Julie Jones, Community Development Coordinator; and David Kennedy, City Attorney. Special guests present were: Steve Wilson, Brutger Companies, Incorporated and Mark Ridge, 3062 Douglas Drive North.

Upon the members concensus, the Chair suggested amending the agenda to accommodate a request by Mark Ridge to appear before the Commissioners after the second agenda item.

The first agenda item was approval of the March 8, 1989 regular HRA meeting minutes. Commissioner Gates moved to approve the minutes as written and place them on file.

Motion Carried.

The second agenda item was a request from Steve Wilson, Brutger Companies, for the HRA to consider a proposal to change the tax capacity rating of Calibre Chase, which would allow for the creation of more low rent units within the building. Mr. Wilson appeared and reported that approximately 14 more (15 units now at \$450 per month) units would be reduced rent units under the new tax capacity. The Chair asked for staff's comments. Jerry Dulgar indicated that the HRA would first have to evaluate whether the Tax Increment District could withstand a lower tax capacity and that an audit should be complete by May 1, showing this data. After further discussion the Commissioners requested staff to look at the financial implications of Brutger Companies request.

The Chair then called on Mark Ridge to appear before the Commissioners to make his request. Julie Jones explained the requirements of the addendum that Mr. Ridge signed at the time of closing on his home at 3062 Douglas Drive Avenue North. The addendum requires that the HRA be notified of a potential purchase and be given the opportunity to purchase the property for the offered purchase price less the value of land which was stated to be \$13,500 in the original agreement. Mr. Ridge explained his reasons for wishing to sell the home and move to the City of Mound to aide an ailing family member. After a brief discussion, Commissioner Irving moved that the HRA accept Mr. Ridge's request.

Motion Carried.

The next agenda item was consideration of appropriate Commissioner stipend payments. Jerry Dulgar said that certain Commissioners had recently asked him some philosophical questions about what stipend payments were allowed. The Chair spoke regarding his feelings on what payments should be allowed - that meetings attended by HRA Commissioners outside the City qualified for a per diem expense. Jerry Dulgar noted that money is not budgeted for per diem expenses in 1989 beyond 12 regular meetings and two special meetings, so a year end reimbursement may be necessary in that account. Mr. Kennedy requested that the HRA postpone action on this item until the next meeting so that he could evaluate what is allowable for per diem expenses according to the state statute. Action on the item was then postponed until the regular May meeting.

While the HRA was on the subject of By-laws, Commissioner Moravec suggested that staff redraft the By-laws to make them gender-friendly and correct an error on page two as to change the word "oftener" to "more often".

The next agenda item was discussion of the viability of the MHFA Local Participation Home Improvement Loan Program. The Commissioners asked staff to continue to negotiate possible involvement in this program with the Crystal Bank, which has recently been acquired by Norwest. The Commissioners also asked that staff contact First Minnesota Bank about involvement in the MHFA First Time Homebuyers Program.

Next on the agenda was a discussion of a Mission Statement and Goals. The Commissioners reviewed the sample Mission Statement and Goals presented in the Commissioners packet. After suggestions were made to staff, Jerry Dulgar indicated that staff would change the goals as listed to "objectives" and add a half a dozen basic goals to the list. Commissioner Moravec suggested putting an eighth objective - Work on Developing a Housing Maintenance Code for the City of Crystal. The other Commissioners agreed.

The next agenda item was discussion of Economic Development Authorities. Jerry Dulgar noted that the Mayor has called a special meeting for April 27 for all commissions to discuss this item. Commissioner Irving moved to set April 27 as a special meeting for the HRA.

Motion Carried.

An update on Light Rail Transit was given next by Jerry Dulgar. He informed the Commissioners that the Council had held a public hearing with a County presentation on the subject on April 4. The debate presently, according to Mr. Dulgar, seems to be which site is best for the station - Bass Lake Road or Corvallis Avenue. The Bass Lake Road site was briefly discussed as well as other aspects of the plans.

The Chair asked for other business. Jerry Dulgar reported that the Planning Commission had denied all four variance requests of the HRA at their April 10 meeting. Commissioner Irving pointed out that the Planning Commission had set a precedent for these type of variances in their approval of the plans for a scattered site project at 34th Avenue and June Avenue. The Chair asked for staff to develop a chronological summary of the development of the 4500 Adair project to be presented to the Council at the May 2 public hearing.

Excess tax increment financing money available for the acquisition of the Sinclair gas station was also briefly discussed.

Also, Jerry Dulgar updated staff on future redevelopment opportunities at the northeast corner of Bass Lake Road and West Broadway. He informed the Commissioners that John Olson is intending to notify the Post Office that the corner is a possible site for a new post office as Kentucky Fried Chicken moves into the current Rax location. The Chair indicated that he would like to see the HRA investigate redevelopment opportunities in that entire area up to Hampshire Avenue. It was suggested to investigate requirements in the Developer's Agreement with Lincoln Properties with the Crystal Gallery regarding landscaping and exterior building material requirements.

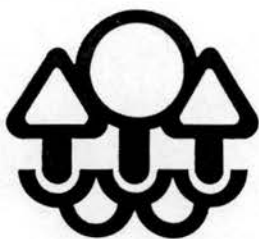
The Chair declared the meeting adjourned at 9:09 p.m.

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Chair

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Secretary



## Minnesota Pollution Control Agency

520 Lafayette Road, Saint Paul, Minnesota 55155

Telephone (612) 296-6300



MAY 26 1989

VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

RE: DRAFT NPDES/SDS PERMIT #MN 0058289  
Union 76 Service Station  
Crystal, Minnesota

Dear Mayor (or Chief Administrative Officer):

THIS IS AN OFFICIAL REQUEST OF THE MINNESOTA POLLUTION CONTROL AGENCY THAT YOU POST THE ENCLOSED PUBLIC NOTICE IN ACCORDANCE WITH THE FOLLOWING:

The Minnesota Rules Part 7001.0100 Subpart 5 C require that:

"The Director shall circulate permit public notices in one or more of the following ways:

- (1) by posting the notice in the post office, public library, or other buildings used by the general public in the designated geographical areas;
- (2) by posting the notice at or near the entrance of the applicant's premises, if located near the facility or activity that is the subject of the permit application."

Accordingly, we submit the enclosed public notice for posting in the City, Town, or Village Hall.

We request that the notice be posted on the date referenced in the notice and that it remain posted for thirty days. Any questions concerning this matter should be addressed to Regulatory Compliance Section, Division of Water Quality.

Sincerely,

Douglas A. Hall  
Supervisor, Permits Unit  
Regulatory Compliance Section  
Division of Water Quality

DAH:jae

Enclosure



PUBLIC NOTICE

for the

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
AND STATE DISPOSAL SYSTEM (SDS) PERMIT PROGRAM

(Section 402, Clean Water Act, as amended, Minnesota Statutes Chapters 115 and 116, as amended, and Minnesota Rules Chapter 7001)

Draft NPDES and SDS Permit to Construct Wastewater Treatment Facilities and/or to Discharge into Waters of the State

Public Notice Issued On: **MAY 26 1989**

Last Day to Submit Comments: **JUN 24 1989**

Name and Address of Applicant:

MDOT - District 5  
2055 N. Lilac Drive  
Golden Valley, Minnesota 55422

Name and Location of Facility:

Union 76 Service Station  
Highway 100 and 36th Avenue, N.  
Crystal, Minnesota 55422

Receiving Water: Mississippi River via Bassett Creek

NOTICE:

The above named applicant has applied for issuance of an NPDES/SDS Permit to construct wastewater treatment facilities/continue to discharge into the designated receiving water. The permit will be issued by the Minnesota Pollution Control Agency (MPCA) for a term of approximately five years.

The application, draft permit and other documents are available for inspection and may be copied any time between 9:30 a.m. and 3:30 p.m., Monday through Friday. Copies of the public notice are available at the address shown on page 4. If you have any questions regarding the draft permit or would like to receive a copy of the draft permit please contact Raymond Reyes at (612) 296-8838.

Date: MAY 26 1989

Permit No: MN 0058289

The principal activities being permitted at this facility are the operation of a product recovery/gradient control system and monitoring wells (MW1-MW5), and the discharge of the contaminated ground water from SRW-1 to Mississippi River via Bassett Creek at a rate of 25 gpm (36,000 gpd).

The discharge from SRW-1 has been monitored for total hydrocarbons (as gasoline fraction), benzene, toluene and xylenes. The latest monitoring as of January 6, 1989, indicates nondetectable levels for these parameters. The concentration of PAHs is acceptable.

The effluent limitations were based on Minnesota Rules Part 7050.0210, subparts 6 and 9.

The location of the facility is shown on the attached map.



Date: MAY 26 1989

Permit No: MN 0058289

On the basis of preliminary staff review and application of applicable standards and regulations, the Minnesota Pollution Control Agency has made a preliminary determination that a permit should be issued for construction of and/or discharge from the above described facility subject to certain effluent limitations and special conditions.

The Commissioner's determination that the permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The comment period begins and ends as indicated on page one of this Notice. Any comments received no later than the last day of the comment period will be considered in the formulation of final determinations.

Any comments submitted are required by Minnesota Rules Part 7001.0110 to include the following information:

1. a statement of the person's interest in the permit application or the draft permit;
2. a statement of the action the person wishes the Agency to take, including specific references to sections of the draft permit that the person believes should be changed; and
3. the reasons supporting the person's position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of the person's position.

During the comment period, any person may submit a request for a public informational meeting or a contested case hearing on the proposed permit action. A public informational meeting is an informal meeting which the Agency may hold to help clarify and resolve issues. A contested case hearing is a formal proceeding before a state Administrative Law Judge.

Any request for a public informational meeting or a contested case hearing must include the items 1 through 3 listed above and also a statement of the reasons the person desires the Agency to hold a public informational meeting or contested case hearing and the issues that the person would like the Agency to address at the public informational meeting or contested case hearing.

In the absence of any requests for a public informational meeting or contested case hearing, the final decision of the proposed permit action will be made by the Director of the Division of Water Quality under a delegation made by the Minnesota Pollution Control Agency Board. However, any person may request that this permit be considered by the Agency Board prior to final permit action. Such requests must be made in accordance with Minnesota Rules Part 7000.0500, Subp. 6.



Date: MAY 26 1989

Permit No: MN 0058289

Comments or requests should be submitted in person or by mail within the comment period to:

Regulatory Compliance Section  
Division of Water Quality  
Minnesota Pollution Control Agency  
520 Lafayette Road  
St. Paul, Minnesota 55155

The application/permit and public notice numbers should appear next to the above address on the envelope and on each page of any submitted comments or requests.

Please be advised that the public is entitled to participate in the activities of both the Minnesota Pollution Control Agency Board and the Commissioner in accordance with the provisions of Minnesota Rules pts. 7000.1500 and 7000.1600.

The permit will be issued if the Agency determines that the proposed permittee or permittees will, with respect to the facility or activity to be permitted, comply or undertake a schedule of compliance to achieve compliance with all applicable state and federal pollution control statutes and rules administered by the Agency and the conditions of the permit, and that all applicable requirements of Minnesota Statutes 116D and the rules promulgated thereunder have been fulfilled.

Pursuant to the waiver provisions authorized by 40 CFR Part 123.24, this draft permit is within the class, type and size for which the Regional Administrator, U.S. Environmental Protection Agency, Region V, has waived his right to review, object or comment on this proposed permit action.

Please bring the foregoing to the attention of persons whom you know would be interested in this matter.

**PARK AND RECREATION ADVISORY COMMISSION**

**Agenda**

**June 7, 1989**

1. Call meeting to order 7:00 p.m.  
**Lions Valley Place Park - 6822 - 32nd Avenue N.**
2. Approval of minutes
3. Review monthly report
4. Hear citizens' comments from Lions Valley Place area
5. Review Frolics Committee meeting - Liz
6. Review Long Range Planning Commission - Mark
7. Discuss reductions in 5-year park improvement plan
8. Review problems with skateboards at Becker Park
9. Review cleanup plans for June 10
10. Other business --  
    Comments on Park Tour  
    Pool opening June 10

*Jerry Sulgar*



DEPARTMENT OF PUBLIC WORKS  
Operations Division  
320 Washington Ave. South  
Hopkins, Minnesota 55343-8468

Phone: (612) 935-3381

May 25, 1989

TO: Those Listed Below  
FROM: Wayne Matsumoto *W. Matsumoto*  
Traffic Operations Engineer

SUBJECT: Traffic Delays on CSAH 9 in Crystal and New Hope

A project is currently underway on CSAH 9 (Rockford Road) to rehabilitate the pavement and overlay it with a bituminous surface. The project limits are from US 169 (Old County Road 18) to Adair Avenue in Crystal.

Traffic through the project will be restricted to one lane in each direction. Motorists are advised to seek alternate routes.

It is anticipated that this work will be completed by 1 August 1989.

JMD:pl

Hennepin County

Board of Commissioners  
Bureau of Public Service-V.T.Genzlinger  
Public Works Staff  
Sheriff's Department  
Sheriff's Radio Tower  
Library Director-Robert Rohlf

Minnesota Dept. of Transportation

District 5 Engineer - W. Crawford  
District 5 Traffic Engineer-Joel Katz  
Road Information & Permit Office  
Minnesota Highway Patrol East  
Minnesota Highway Patrol West

Municipalities

City of Crystal  
Manager, Public Works  
Fire and Police Departments

City of New Hope  
Manager, Public Works  
Fire and Police Departments

Transit

MTC Transit Operating Division  
Dick Loeffler, Mgr. St. Operations

Emergency Service

Methodist Hospital-Emergency  
North Memorial Medical Center-  
Emergency  
MedPlus Ambulance-Attn: Tom Klyve  
Waconia Ridgeview Hospital  
Ambulance Service  
Midwest Med Kab  
Jennifer Peterson, Hennepin County  
Medical Center

Media

Mpls. Star and Tribune, Editor  
Sun Newspapers, Editor  
Post Publishing, Editor

Radio Station

WCCO

Metropolitan Traffic Control

American Automobile Association

Ken Mohr, Domestic Travel

School Dist 281 - Robbinsdale

Superintendent, Transportation Director

**HENNEPIN COUNTY**

an equal opportunity employer



# Red Cross Responder

Northwest Hennepin Branch

**American  
Red Cross**

*-Serving the communities of Brooklyn Center, Brooklyn Park, Champlin, Corcoran, Crystal, Dayton, Golden Valley, Greenfield, Hanover, Hassan, Maple Grove, New Hope, Osseo, Robbinsdale, and Rogers-*

Greater Minneapolis Area Chapter

May, 1989

## CRYSTAL, HANOVER AND RED CROSS BIG WINNERS IN SWIM-A-CROSS MAYORS CHALLENGE

For the third straight year, the Mayors Challenge Swim-A-Cross fund raising event held by the Northwest Hennepin Branch of the American Red Cross has been a rousing success. This year's goal of \$5,000 was exceeded; mayors, local citizens and civic groups raised \$6,064.50 in donations to the Red Cross. (Totals for the two previous years were \$2,262.53 in 1987 and \$3,840.35 in 1988.)

The mayors, swimming designees and an enthusiastic crowd converged at the Brooklyn Center Community Center Pool Wednesday, April 19th at 7 p.m. to raise money for the Red Cross. Mayor Herbes of Crystal and Mayor Corcoran of Dayton appeared wearing Turn-Of-The-Century bathing suits complete with swimming bonnets. Both jumped into the pool to swim their appointed lengths and prove that people could swim wearing that much clothing.

Following the pool-length competition, a reception was held in Constitution Hall at the community center. The reception included speeches by Northwest Branch Board Chairman Art Hogenson and Chapter Board Chairman Charles McGill. The highlight of the evening was the awards presentation.

Crystal stole from Robbinsdale the roving trophy for City with the Most Dollars Raised Total this year. Mayor Betty Herbes entered her first year of competition with a big splash, raising \$1955. This is the largest amount raised by any one city in the three years of competition.

Hanover again captured the roving trophy for the City with the Most Dollars Raised Per Capita. This year, Mayor Maxine Ladda outdid herself raising an impressive 51 cents per capita. No other city came close to this per capita rate of giving.

The Crystal Lions originated the competition between the civic groups. Their pacesetting \$1005 donation stimulated considerable increased giving this year. They were pleased to recapture the roving trophy from the Brooklyn Center Lions, the 1988 winners. Donating \$1001, the Maple Grove Lions came in a close second in the competition this year for the roving trophy that is awarded to the civic group making the largest donation.

Hanover, Greenfield, Crystal, and Dayton earned certificates for raising at least 5 cents per capita.

Osseo earned a certificate for Most Improved Fund Raising (Maple Grove came in a close second). Each raised nearly five times as much money in donations this year compared with last year.

John Bolduc, swimming for Maple Grove, once again earned the certificate for swimming the most lengths (26 lengths) in the time allotted.

"Wait 'til next year", and "We'll raise more money than you do next year", could be heard as participants

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Swim-A-Cross  
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left the reception hall. the Red Cross is very grateful for the support it receives through this annual fun event. All donations support Red Cross programs in the community: disaster relief, CPR and first aid training, babysitting training, water safety and services to military families.



Mayor Herbes of Crystal jumps into the Swim-A-Cross with spirit.

A winning team: Mayor Betty Herbes and Lloyd Sullivan and Ernie Klinger of the Crystal Lions.

## NATIONAL WATER SAFETY INSTRUCTOR TRAINING CONDUCTED HERE

This March, 41 Red Cross Water Safety Trainers from throughout the country spent three days at the Brooklyn Center Community Center swimming pool taking intensive retraining classes sponsored by the national Red Cross. The retraining included classes in the Infant and Preschool Aquatic Program, Spinal Injury Management, Longfellow's Whales Tales Program, the New Lifeguard Training Course, timed skills tests and written tests and Emergency Water Safety and Safety Training for Swim Coaches. This nationwide retraining program introduced new, updated Red Cross water safety curriculum and occurred during the year celebrating 75 years of Red Cross involvement in Water Safety.

In 1914, Commodore Wilbert E. Longfellow began the courses in methods of lifesaving and resuscitation for the American Red Cross. Since that time the American Red Cross has added to and refined the water safety program. Many lives have been saved and many accidents have been prevented due to the foresight shown by Commodore Longfellow.

The Water Safety Courses offered by the American Red Cross are under constant review to update the materials used and to provide the most current instruction methods available. The Red Cross conducted a survey in 1987 of all aquatics facilities managers to determine problems they faced and how the Red Cross might help. One of the items gleaned from the survey indicated the need for additional training for lifeguards and aquatics instructors.

The Red Cross certified instructors retrained this March in Brooklyn Center will now go back to their home communities to share the information and skills they learned.

According to Barb Pierce, Water Safety Program Specialist, 1500 WSI's live in the Minneapolis area and 1200 live in the St. Paul area. The retrainings will take about a year to complete for this group of instructors.

**If you wish to speak at the City Council meeting  
please put your name and address below:**

**Name**

**Address**

John H Paulsen

Golden Valley