



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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## SPECIAL WORK SESSION/COUNCIL AGENDA

September 7, 1989

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 7, 1989, at 6:30 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

A Moravec  
P Grimes  
P Rygg 7:15  
P Carlson 7:03  
P Herbes  
P Smothers  
P Langsdorf

Staff

P Dulgar  
P Olson  
P Hart  
P Johnson  
P Anderson  
P George  
P Heenan  
P Mossey

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council discussed the proposed 1989 Budget. A *Budget overview* was given by the Finance Director and the Finance, Fire, Health, Police, Mayor & Council, Administration, Civil Service, Legal, and Non-Departmental budgets were reviewed.

Moved by Councilmember S and seconded by Councilmember G to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:15 p.m.



## **SPECIAL WORK SESSION/COUNCIL AGENDA**

September 18, 1989

Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 18, 1989, at 6:30 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

### Councilmembers

A Moravec  
P Grimes  
A Rygg  
P Carlson 7:30 p.m.  
P Herbes 6:50 p.m.  
P Smothers  
P Langsdorf 6:45 p.m.

### Staff

P Dulgar  
W Olson  
P Hart  
P Johnson  
P Bjorn  
P George  
P Barber  
P Gohman  
P Jones  
P Brandeen P Hackett  
P Monk

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council discussed the proposed 1990 Budget *for the following*  
*departments:*

*Elections*  
*Assessing*  
*Building*  
*Commissions*  
*Recycling*  
*Economic Development authority*  
*Computer*  
*Parks*  
*Recreation*  
*Swimming Pool*  
*Community Center*  
*Tree Disease*  
*Engineering*  
*City Buildings*  
*Streets*  
*Water*  
*Sewer*

*The Mayor adjourned the meeting at 9:40 p.m.*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to  
adjourn the meeting.

Motion Carried.

Meeting adjourned at \_\_\_\_.

*Marlene*

# COUNCIL AGENDA

September 19, 1989

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on September 19, 1989, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

## Councilmembers

P Moravec  
P Grimes  
P Rygg  
P Carlson  
P Herbes  
P Smothers  
A Langsdorf

## Staff

P Dulgar  
P Olson  
P Kennedy  
P Monk  
P Barber  
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of September 5, 1989 and the Special Meeting of the City Council on September 7, 1989.

Moved by Councilmember S and seconded by Councilmember G to (approve) (approve, making the following exceptions: \_\_\_\_\_

to) the minutes of the Regular City Council meeting of September 5, 1989 and the Special Meeting of the City Council on September 7, 1989.

Motion Carried.

CONSENT AGENDA

1. Consideration of charitable gambling license renewal for Church of All Saints at the Paddock Bar.
2. Set public hearing for October 3 to consider non-conforming use and structure variance and parking variance for outside cafe at Steve O's, 4900 West Broadway.
3. Set public hearing for October 3 to consider variances for construction of a 20' x 20' attached garage which will encroach in the required 30' front yard setback and 5' side yard setback at 5062 Quail Avenue North.

4. *Consideration of a Charitable gambling license renewal for Lions Club Crystal.*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to remove items \_\_\_\_\_, \_\_\_\_\_, and ~~\_\_\_\_\_~~ from the Consent Agenda.  
Motion Carried.

Moved by Councilmember S and seconded by Councilmember C to approve the Consent Agenda.

Motion Carried.

**PUBLIC HEARINGS**

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time set by the City Council to continue from the August 15, 1989 meeting, a public hearing at which time the City Council will consider Northern States Power Company Franchise Agreement. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: *Larry Benson, N.S.P.*

**The Mayor closed the Public Hearing.**

Moved by Councilmember M and seconded by Councilmember G to adopt the following ordinance:

**ORDINANCE NO. 89-**

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF CRYSTAL, MINNESOTA AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

and further, that the second and final reading be held on October 3, 1989.

**Motion Carried.**

*Council directed staff to contact an SRA representative to speak to the Council after the budget is completed.*



## REGULAR AGENDA

1. Patty Wilder, Executive Director of the Northwest Hennepin Human Services Council, appeared before the City Council regarding their program and budget.
2. The City Council considered a petition from residents regarding property at 6427 - 41st Avenue North. Those appearing and heard were: Sandra Hertex, 6412 - 41<sup>st</sup> Ave. No.  
Council directed staff to <sup>pursue verification of</sup> ~~check~~ homestead <sup>as well as clean-up</sup> of this property. ~~and pursue clean-up as well as verification~~

3. The City Council considered the First Reading of an Ordinance amendment to the Charitable Gambling Ordinance.

*Staff to send letter to all licensees to remind them of 10% obligation.*

Moved by Councilmember C and seconded by Councilmember M to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO CHARITABLE  
GAMBLING: REPEALING CRYSTAL CITY  
CODE, SUBSECTION 1100.19,  
SUBDIVISION 11; AMENDING CRYSTAL  
CITY CODE, SUBSECTION 1100  
BY ADDING A SUBDIVISION

and further, that the second and final reading be held on October 3, 1989.

Motion Carried.

4. The City Council considered authorization to issue a building permit to John Leinen Construction Company for John Zimmer to build a 62' x 50' airplane hangar at Lot 9C, Crystal Airport, subject to standard procedure.

Moved by Councilmember S and seconded by Councilmember R to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) authorization to issue a building permit to John Leinen Construction Company for John Zimmer to build a 62' x 50' airplane hangar at Lot 9C, Crystal Airport, subject to standard procedure.

Motion Carried.



5. The City Council considered authorization to issue a building permit to John Leinen Construction Company for Marvin Nelson to build a 40' x 66' airplane hangar at Lot 74A, Crystal Airport, subject to standard procedure.

Moved by Councilmember S and seconded by Councilmember G to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) authorization to issue a building permit to John Leinen Construction Company for Marvin Nelson to build a 40' x 66' airplane hangar at Lot 74A, Crystal Airport, subject to standard procedure.

Motion Carried.

6. The City Council considered a change to the approved sign criteria for the Crystal Gallery as requested by Pier I Imports at 5590 West Broadway. *those appearing and heard were: Tom Steinke, Pro-Wood Signs*

Moved by Councilmember S and seconded by Councilmember C to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a change to the approved sign criteria for the Crystal Gallery as requested by Pier I Imports at 5590 West Broadway.

Motion Carried.

7. The City Council considered the Second Reading of an Ordinance vacating a portion of the side utility and drainage easement and reconsideration of a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North. *Those appearing and heard were:*

*Chuck Bogue, 5408 Angeline Ave. No.*

- A. Moved by Councilmember S and seconded by Councilmember M to adopt the following ordinance:

ORDINANCE NO. 89-19

AN ORDINANCE VACATING A CERTAIN  
DRAINAGE AND UTILITY EASEMENT

and further, that this be the second and final reading.

Motion Carried.

- B. Moved by Councilmember C and seconded by Councilmember S to ~~(approve) (deny) (continue until~~ the ~~discussion of) reconsideration of~~ a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North.

Motion Carried.

- C. Moved by Councilmember S and seconded by Councilmember C to approve a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North.

Motion Carried

8. The City Council considered award of bid for creek restoration on Brunswick Avenue north of 32nd Avenue.

Moved by Councilmember M and seconded by Councilmember S to adopt the following resolution, the reading of which was dispensed with by unanimous consent; *awarding bid to*

RESOLUTION NO. 89-59

RESOLUTION AWARDING BID

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: L, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

The City Council considered a no parking resolution for Medicine Lake Road as part of the Upgrade Project.

Moved by Councilmember S and seconded by Councilmember R to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-60

RESOLUTION APPROVING PARKING RESTRICTIONS ON  
MINNESOTA STATE AID HIGHWAY 670 (MEDICINE LAKE ROAD)  
BETWEEN LOUISIANA AVENUE AND DOUGLAS DRIVE  
IN THE CITY OF CRYSTAL, HENNEPIN COUNTY, MINNESOTA

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: L, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

- 11, 10. The City Council considered findings of fact for denial of rezoning application for property at 6203-6213 - 36th Avenue North.

Moved by Councilmember M and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-61

RESOLUTION DENYING REQUEST FOR  
REZONING OF CERTAIN PROPERTY AT  
6203-13 36TH AVENUE NORTH IN THE CITY

By roll call and voting aye: M, G, C, H, \_\_\_\_\_,  
\_\_\_\_\_; voting no: S, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: L, \_\_\_\_\_, \_\_\_\_\_. Abstaining: R  
Motion carried, resolution declared adopted.

- 9, 11. The City Council considered a conditional use permit to allow an auto service center in a B-3 (Auto-Oriented Commercial) District at 6800 - 56th Avenue North. *Those appearing and heard were:*

*Paul Oberstar, KLO Properties*

*Curt Jergens, Real Estate representative for Firestone*

Moved by Councilmember G and seconded by Councilmember C to (approve as recommended by and based on the findings of fact of the Planning Commission) (deny) (continue until the discussion of) conditional use permit #89-24, as submitted by KLO Properties, to allow an auto service center in a B-3 (Auto-Oriented Commercial) District (Section 515.35, Subd. 4 c)), property located at 6800 - 56th Avenue North.

Motion Carried.

*Recess 8:25 pm  
Reconvened 8:37 pm*

*Item 9 (Medicine Lake Rd.) next.*

12. The City Council considered final approval of proposed plat for HRA 5th Addition at 3432 Welcome Avenue North.

Moved by Councilmember G and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-62

RESOLUTION APPROVING A PLAT

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: L, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

13. The City Council considered renewal of contract between Metropolitan Clinic of Counseling (Employee Assistance Program) and the City of Crystal.

Moved by Councilmember G and seconded by Councilmember S to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the contract between Metropolitan Clinic of Counseling and the City of Crystal for the period of September 1, 1989 through August 31, 1990 at a fee of \$8.50 per employee for a total of \$1032.00, money to be taken from Account #01-4310-000-32.

Motion Carried.



14. The City Council considered an appropriation of \$1147 for maintenance and support of the Animal Humane Society. *Those appearing and heard were:*

*Liz Looney, Animal Humane Society*

*M/S to table and direct staff to obtain a report on financial aspects of the Society as well as ~~the~~ its charitable gambling operation, and prepare a letter contact to legislators regarding funding for the Society.*  
*Motion Carried.*

Moved by Councilmember        and seconded by Councilmember        to (approve) (deny) (continue until        the discussion of) an appropriation of \$1147 for maintenance and support of the Animal Humane Society.

Motion Carried.

15. The City Council considered the designation of voting and alternate voting delegates for the Annual Congress of Cities, November 25-29, 1989, in Atlanta, Georgia.

Moved by Councilmember M and seconded by Councilmember S to designate Mayor Herber as the voting delegate and City Mgr. Dulger & C.M. Morano as the alternate voting delegate for the Annual Congress of Cities, November 25-29, 1989, in Atlanta, Georgia.

Motion Carried.

16. The City Council considered the First Reading of an Ordinance relating to compensation of members of the City Council.

2. G/S to amend the motion of Councilmember Carlson to a 15% increase for Council and Mayor, giving them 5% for each of the next 3 years, effective Jan 1, 1990.  
Aye: G, C, H, S No: M Absent: L Abatain: R  
Motion Carried.

3. Voting on the main motion as amended:

Aye: G, C, H, S No: M Absent: L Abatain: R

and further etc.

1. Moved by Councilmember C and seconded by Councilmember S to adopt the following ordinance: with a 25% increase in salaries of Council and Mayor, effective Jan 1, 1990.

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO  
COMPENSATION OF MEMBERS OF THE  
CITY COUNCIL: REPEALING  
CRYSTAL CITY CODE, SUBSECTION 210.07

and further, that the second and final reading be held on October 3, 1989.

Motion Carried.

17. The City Council considered CDBG Third Party Agreement with the Greater Minneapolis Day Care Association.

Moved by Councilmember M and seconded by Councilmember S to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89- 63

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT WITH  
THE GREATER MINNEAPOLIS DAYCARE ASSOCIATION

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: L, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

18. The City Council considered setting a date of work session for the Environmental Quality Commission to meet with the Council in November to discuss the Housing Maintenance Code.

*Set up in Community Room*

*By consensus the Council*  
~~Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to set 7:00 p.m. on Nov. 20, 1989 for a work session with the Environmental Quality Commission to discuss the Housing Maintenance Code.~~

~~Motion Carried.~~

19. The City Council discussed the Long-Range Planning Commission.

*It was the consensus of the Council that abolishment of the Long-Range Planning Commission should be placed on the next Long Range Planning Commission Agenda for discussion and then come back to the Council.*



20. The City Council discussed the Civil Service Commission.

S/M to appoint Marty Gates, 5108-48<sup>th</sup> Ave. No., to the  
Civil Service Commission for an <sup>unexpired</sup> term ending Dec. 31, 1990.  
Motion carried

The City Attorney advised the Council the Charter  
Commission would be discussing the Civil  
Service Commission at its next meeting.

21. The City Council reconsidered the dates for the budget public  
hearing.

<sup>7 p.m.</sup>  
Moved by Councilmember S and seconded by Councilmember M to  
set ~~October 24, 1989~~ as the date for the budget public hearing and  
October 31, 1989 as an alternate date, *in lieu of October 10 and*  
*October 17, 1989, as previously set by the City* Motion Carried.  
Council.

22. The City Council discussed property at 5201 Maryland Avenue North.

Moved by Councilmember S and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-64

RESOLUTION ORDERING THE ABATEMENT OF HAZARDOUS CONDITIONS  
EXISTING AT 5201 MARYLAND AVENUE NORTH  
IN THE CITY OF CRYSTAL.

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: L, \_\_\_\_\_, \_\_\_\_\_.

Motion carried, resolution declared adopted.

23. The City Council discussed Light Rail Transit Stations.

S/G to Table.

Motion carried.

24. The City Council considered a resolution relating to City participation in Narcotics Control Program.

Moved by Councilmember M and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

Resolution 89-65

A Resolution Relating To City  
Participation In Narcotics Control Program

Roll Call: A L L ayes - Absent: L

Motion carried, resolution  
declared adopted.

OPEN FORUM

INFORMAL DISCUSSION AND ANNOUNCEMENTS

- Manager read Property Tax Reform Statement to Governor + Legislators.
- Celebrate Minnesota was discussed.

Moved by Councilmember S and seconded by Councilmember G to approve the list of license applications.

Motion Carried.

Moved by Councilmember S and seconded by Councilmember R to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:50 p.m.

APPLICATIONS FOR LICENSE

September 19, 1989

SIGN HANGER LICENSE - \$66.00

Crosstown Sign, Inc., 10166 Central Ave. NE, Blaine, MN  
55434

Signcrafters, Inc., 7775 Main St., Fridley, MN 55432

PLUMBER'S LICENSE - \$30.25

Loop Belden Porter, 315 Royalton Ave. N., Minneapolis, MN  
55405

FOOD ESTABLISHMENT - Itinerant (Exempt)

St. Raphaels Church having chicken dinner one day  
only on October 29, 1989 at 7301 Bass Lake Road.

MOTEL - \$70.00 Lic + \$2.50 each unit

J.F. Halek Motel, 6000 Lakeland Ave. No.  
Pravin M. Bhakta & Vasanti P. Bhakta dba.

Sent with preliminary agenda on 9-15-89:

Minutes of the Council mtg. of 9-5-89 and Special Meeting of 9-7-89.

Planning Commission minutes of 5-8-89.

Gambling License Renewal Application for Church of All Saints at the Paddock Bar.

Memo from City Engr. dated 9-13-89 re: NSP Franchise Agreement.

Brochure from N.W. Hennepin Human Services Council Petition dated 9-5-89 re: 6427 - 41st Ave. No.

1989 Summary of Health Department Activity at 6427 41st Ave. No.

Letter from City Attorney dated 9-7-89 re: Gambling ordinance; copy of ordinance.

Memo from Bldg. Inspector dated 9-7-89 re: Crystal Airport Lot 9C, John Leinen Construction.

Memo from Bldg. Inspector dated 9-7-89 re: Crystal Airport Lot 74A, John Leinen Construction.

Memo from Bldg. Inspector dated 9-11-89 re: 5590 W. Broadway, Pier 1 Imports.

Ordinance vacating a certain drainage and utility easement (Angeline Avenue).

Letter from Chuck Bagne to Mayor dated 9-13-89 re: variance at 5408 Angeline Ave. No.

Memo from City Engr. dated 9-12-89 re: Award of bid for Slope Stabilization on Bassett Creek at Brunswick Ave.

Memo from City Engr. dated 9-13-89 re: Parking Restrictions on Medicine Lake Road.

Letter from City Attorney dated 9-12-89 re: Rezoning Application #85-57 (Paulson); resolution of denial.

Letter to Mayor from KLO Properties dated 9-13-89 re: Conditional Use Permit, 6800 - 56th Ave. No.

Memo from City Engr. dated 8-30-89 re: Augomotive Use at 6800 - 56th Ave. No.

Memo from City Engr. dated 8-30-89 re: HRA 5th Addition.

Memo from Admin. Asst. dated 9-11-89 re: Contract Renewal, Employee Assistant Program.

Letter dated 8-22-89 from Animal Humane Society.

Memo from NLC dated 8-15-89 re: Designation of voting and alternate voting delegates, Annual Congress of Cities, November 25-29, Atlanta;

Memo from NLC dated 8-15-89 re: Proposed Amendments to National Municipal Policy and Separate Resolutions, Annual Congress of Cities, Atlanta.

Letter from City Attorney dated 9-12-89 and ordinance regarding Council salaries.

Memo from Community Development Coordinator dated 9-13-89 re: Third Party Agreement with GMDCA.

Letter to Mayor from Art Cunningham dated 8-30-89 re: Civil Service Commission.

Memo from Finance Director/Treasurer dated 9-16-89 re: Increase in Proposed 1990 Levy.

Letter from City Attorney dated 9-14-89 re: 5201 Maryland Ave. No.; copy of resolution ordering the abatement of hazardous conditions existing at 5201 Maryland Ave. No.

Letter from Robbinsdale City Manager to Mr. John Derus, Hennepin County Rail Authority Commissioner re: Light Rail Stations.

Crystal Park & Rec. Advisory Comm. minutes dated 8-2-89.

Crystal Park & Rec Dept. Monthly Report - August '89.  
Environmental Quality Commission mtg. minutes of 8-17-89.

Announcement of Regional Breakfast Meetings for Local Officials in Hennepin County from Met. Council.  
Action Needed Memo from the Sept. 5, 1989 Council Mtg.  
Letter to Mayor from Senator Reichgott dated 9-13-89 re: American Red Cross Mayor's Swim-Across.

Given out with the packet on September 19, 1989:

Mn/DOT News Release dated 9-15-89 re: Road Safety Public Forums to be Held Throughout Minnesota.  
Form for Abandoned, Vacant, Unsafe --Complaint Housing -- List.

Memo from City Engr. dated 9-19-89 re: Petition regarding property at 6427 - 41st Ave. No.

Gambling License Renewal Application for Lions Club Crystal; Copy of lease agreement.

Resolution relating to City participation in narcotics control program.



*Harlene*

Memorandum

DATE: September 15, 1989  
TO: City of Crystal Councilmembers  
FROM: Jerry Dular, City Manager  
SUBJECT: Preliminary Agenda for the September 19, 1989 Council Meeting

Public Hearing:

Item 1: Continuance of public hearing on NSP Franchise Agreement. In your packet you'll find a letter from Dave Kennedy and a copy of the franchise agreement along with a short memo from Bill Monk. Bill has been involved with this along with Dave and myself. Many of the provisions have to do with location of utilities and street right-of-ways, etc. As Bill points out in his memo, NSP would like further amendment to Section 3.4 and 9.1, however, I don't agree with this. I think they have very little basis for their argument. Their argument with Section 3.4 is that the liquidated damage is something that they don't want to get involved with or don't agree with. However, in questioning them you'll find that they have never ever paid liquidated damages to anybody, they just like to object on principle to this provision. In 9.1 they object to the 5%, however, I find it amusing that they do. They indicate that they only agree to the 5% with the Suburban Rate Authority cause it was an organization representing a lot of people when it really should be only 4%. There are already 20 some communities that have the 5%.

As Dave explains in his letter, more than likely we'll never ever impose a franchise fee anyway but I think we ought to leave the 5% in there. If it's good enough for all the SRA members I think it should be good enough for the City of Crystal too. I'm sure NSP will probably raise other questions, but I think the legal people who will be there don't really have the backing of the rest of the management necessarily. From what I know, not wholeheartedly anyway. I think that if the Council just adopts the franchise there won't be any lessening in our relationship with NSP or anything else, which is very good. They are a good company but I think we should have a franchise fee and we shouldn't make these changes just because they complain about them.

Regular Agenda:

1. Appearance by Patty Wilder, Executive Director of the Northwest Hennepin Human Services Council, regarding their program and budget. Enclosed you'll find a booklet from

Northwest Hennepin Human Services relative to their program in the area. I serve on their board and I think they are doing an extremely good job in the area with very limited resources. Patty will bring you up-to-date on some of programs that they are working with. We have budgeted for Northwest again for 1990 and I think it is probably one of the best deals we get for our buck.

2. Consideration of a petition from residents regarding property at 6427 - 41st Avenue North. Enclosed please find a petition. Residents from the area I believe will be present to discuss this with the Council. There are some violations occurring at that site. We've had conversations with the owner but apparently to no avail and we may have to take additional action to try to get the owner to clean the property up as much as our ordinance covers.

3. Consideration of First Reading of an Ordinance amendment to the Charitable Gambling Ordinance. Between now and the Second Reading would be the time to make any changes if the Council desires them. I think the ordinance will do the job though the way Dave has proposed to changing it.

6. Consideration of change to approved sign criteria for Pier I Imports at 5590 West Broadway. When the Gallery was built the City had a signage agreement on the whole complex and approved the sign for the complex. Part of that agreement was that we had to approve any change in the signing. I don't personally find the canopy type sign that Pier I is proposing as objectionable. However, the Council should realize that it probably will bring requests for other changes in the signing from the center. It seems to me that one of our major considerations should be that if it helps them do business and to prosper in our community, does not materially detract from the appearance of the center or cause deterioration in the center, I don't know why we shouldn't approve the change.

7b. Reconsideration of a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North. The applicant is asking the Council to reconsider this. Frankly, I don't think there is any new information and I think we shouldn't change our vote on this.

11. Consideration of conditional use permit to allow an auto service center in a B-3 Auto-Oriented Commercial District at 6800 - 56th Avenue North. The applicant is Firestone. They are not requesting any variances, deviations or whatever from our ordinance, the zoning is correct, and it would be my recommendation that we approve the conditional use permit with the conditions the Council deems appropriate.

13. Consideration of renewal of contract between Metropolitan Clinic of Counseling (Employee Assistance Program) and the City of Crystal. I believe the Employee Assistance Program is a very valuable program to the City. While there is a small cost here,



the cost of one employee having a major problem that affects the job site, their performance, operation of equipment, etc., could cost the City a lot more. I think it is a very good investment for the City.

14. Consideration of an appropriation of \$1147 for maintenance and support of the Animal Humane Society. I frankly don't think the City should be contributing for the support of the Animal Humane Society. If the legislature thinks they are such a useful organization that they need taxpayers support, I think they ought to give them the authority to levy taxes, not ask them to go around trying to piggyback on the cities and hide where the money is coming from. They provide no direct services to the City and have refused to provide pound service for the City. I really don't think we should be supporting them. They ought to develop their own financial support system.

15. Consideration of the designation of voting and alternate voting delegates, Annual Congress of Cities, November 25-29, 1989, Atlanta, Georgia. I recommend that the Council select one of its members to be the voter and alternate for the conference so that when or if there is a check of credentials, we have authorization for somebody to be doing the voting.

16. Consideration of First Reading of an Ordinance relating to compensation of members of the City Council. You'll have a copy of the ordinance and a survey of Metropolitan Councils' salaries in your packet. You'll note that your present salary is pretty much right on the average of the cities our size in the metropolitan area. There is a blank in the ordinance for the Council to make any changes that you want to make.

17. Consideration of CDBG Third Party Agreement with the Greater Minneapolis Day Care Association. This is a sliding scale-type arrangement for day care that we support through our Community Development Block Grant. I recommend that we approve it again for 1990.

Item #18 is a matter of setting a date for a joint work session. I would recommend that the Council all bring their calendars so that we can pick a date in November when we can meet.

19. Discussion regarding the Long-Range Planning Commission. The Mayor requested that I put this on the agenda for discussion both on a staff level and with Councilmembers. I've had some questions asked of me and some discussion about the real need for the Long-Range Planning Commission. What they do is not harmful but I think in a lot of cases it's repetitious. Everything we discuss and do there is repeated and redone with other boards or commissions or before the Council. I really question somewhat the need for it. We are stretching the staff thinner all the time to have people go to all the board and commission meetings. I really wonder if there is a need to continue this group.

20. Discussion regarding the Civil Service Commission. Art Cunningham sent the letter attached relative to the Civil Service Commission. As long as we have a Civil Service law and must operate under that system, I think we should have a commission although there is nothing they have to do at any given time unless there is a complaint or something that comes before them. I did have an individual contact me who has a degree in industrial relations, very familiar with this kind of work and systems, has done some training for the same in fact, and who is very capable and is interested in joining. I sent him an application but I don't believe we have received that back. I can contact him again though and see if he has interest if the Council wants to have the Mayor make more appointments.

21. Discussion of budget public hearing. Attending the League of Minnesota Cities Regional meeting this week, they were advising that the cities try to hold these meetings as close to the end of October as possible because of the uncertainty of what and when the legislature is going to do anything. Our hearing right now is set for October 10th with the 17th being an alternate date for continuation. Based on the advice of the league and the seemingly lack of movement by the governor or the legislature, I wonder if we should reconsider and set those dates for the 24th and 31st of October.

22. Consideration of property at 5201 Maryland Avenue North. Dave Kennedy will have some paperwork available for the Council to make some findings relative to this house which is full of debris and somewhat in a state of disrepair. Dave will advise on the action the Council should take to implement the clean up of the property.

23. Discussion of Light Rail Transit stations. Enclosed please find information from Robbinsdale relative to their contingent approval of the light rail system. I believe the long and short of it is that Robbinsdale feels there should be at least one station in Golden Valley to spread out the traffic that will be moving to the light rail and using the light rail, etc. I tend to agree with Robbinsdale. I think too many stations is not good but on the other hand if there is not enough ridership the light rail system is not going to work either. I think we should encourage our neighbors to the south to have a station in their city somewhere.

All of you have a nice weekend.

JD/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF  
SEPTEMBER 19, 1989

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the regular meeting of September 5, 1989 and Special Work Session of September 7, 1989.

**Consent Agenda**

1. Consideration of charitable gambling license renewal for Church of All Saints at the Paddock Bar.
2. Set public hearing for October 3 to consider non-conforming use and structure variance and parking variance for outside cafe at Steve O's, 4900 West Broadway.
3. Set public hearing for October 3 to consider variances for construction of a 20' x 20' attached garage which will encroach in the required 30' front yard setback and 5' side yard setback at 5062 Quail Avenue North.

**Public Hearings**

1. Continuance of public hearing on NSP Franchise Agreement.

*add.  
Mayor  
asked them  
present etc*

**Regular Agenda Items**

1. Appearance by Patty Wilder, Executive Director of the Northwest Hennepin Human Services Council, regarding their program and budget.
2. Consideration of a petition from residents regarding property at 6427 - 41st Avenue North.
3. Consideration of First Reading of an Ordinance amendment to the Charitable Gambling Ordinance.
4. Consideration of authorization to issue a building permit to John Leinen Construction Company for John Zimmer to build a 62' x 50' airplane hangar at Lot 9C, Crystal Airport, subject to standard procedure.



5. Consideration of authorization to issue a building permit to John Leinen Construction Company for Marvin Nelson to build a 40' x 66' airplane hangar at Lot 74A, Crystal Airport, subject to standard procedure.
6. Consideration of change to approved sign criteria for Pier I Imports at 5590 West Broadway.
- 7a. Consideration of Second Reading of an Ordinance vacating a portion of the side utility and drainage easement at 5408 Angeline Avenue North.
- 7b. Reconsideration of a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North.
8. Consideration of award of bid for creek restoration on Brunswick Avenue North of 32nd Avenue. *Resolution*
9. Consideration of no parking resolution for Medicine Lake Road as part of Upgrade Project. *Resolution*
10. Consideration of findings of fact for denial of rezoning application for property at 6203-6213 - 36th Avenue North. *Bill?*
11. Consideration of conditional use permit to allow an auto service center in a B-3 Auto-Oriented Commercial District at 6800 - 56th Avenue North.
12. Consideration of final approval of proposed plat for HRA 5th Addition at 3432 Welcome Avenue North. *Resolution Bill*
13. Consideration of renewal of contract between Metropolitan Clinic of Counseling (Employee Assistance Program) and the City of Crystal.
14. Consideration of an appropriation of \$1147 for maintenance and support of the Animal Humane Society.
15. Consideration of the designation of voting and alternate voting delegates, Annual Congress of Cities, November 25-29, 1989, Atlanta, Georgia.
16. Consideration of First Reading of an Ordinance relating to compensation of members of the City Council.
17. Consideration of CDBG Third Party Agreement with the Greater Minneapolis Day Care Association.

18. Consideration of setting date of work session for Environmental Quality Commission to meet with Council in November to discuss the Housing Maintenance Code.
19. Discussion regarding the Long-Range Planning Commission.
20. Discussion regarding the Civil Service Commission.
21. Discussion of budget public hearing.
22. Consideration of property at 5201 Maryland Avenue North. *Ro-*
23. Discussion of Light Rail Transit stations.

**Open Forum**

**Informal Discussion and Announcements**

**Licenses**

**Adjournment**



APPLICATIONS FOR LICENSE

September 19, 1989

SIGN HANGER LICENSE - \$66.00

Crosstown Sign, Inc., 10166 Central Ave. NE, Blaine, MN  
55434

Signcrafters, Inc., 7775 Main St., Fridley, MN 55432

PLUMBER'S LICENSE - \$30.25

Loop Belden Porter, 315 Royalton Ave. N., Minneapolis, MN  
55405

FOOD ESTABLISHMENT - Itinerant (Exempt)

St. Raphaels Church having chicken dinner one day  
only on October 29, 1989 at 7301 Bass Lake Road.

MOTEL - \$70.00 Lic + \$2.50 each unit

J.F. Halek Motel, 6000 Lakeland Ave. No.  
Pravin M. Bhakta & Vasanti P. Bhaka dba.

September 5, 1989

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on September 5, 1989 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; William Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Julie Jones, Redevelopment Coordinator; Miles Johnson, Finance Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor acknowledged a \$250 donation from Nicklow's for the Community Center.

The City Council considered the minutes of the Regular City Council meeting of August 15, 1989.

Moved by Councilmember Smothers and seconded by Councilmember Rygg to approve the minutes of the Regular City Council meeting of August 15, 1989.

Motion Carried.

The City Council considered the following Consent Agenda:

1. Set public hearing for October 10, 1989, with alternate date being October 17, 1989 regarding the proposed 1990 Operating Budget.
2. Set public hearing for October 3, 1989 to consider the 1989 assessments for Sealcoat Program, Project 89-2; Curb and gutter installation on Brunswick Avenue between 46th and 47th Avenues, Project 89-5; Concrete Alley Construction west of Welcome Avenue between 38th and 39th Avenues, Project 89-6; 1989 Sidewalk Replacement Program, Project 89-7; Delinquent Sewer, Water and Street Lighting; and Diseased Tree Removal and Weed Cutting.

Moved by Councilmember Carlson and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing to consider rezoning from R-1 District (Single Family Residential) to R-0 District

September 5, 1989

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(Residential-Office) and a conditional use permit to allow elderly housing in an R-0 District at 6203-13 - 36th Avenue North. Also to sit as a Board of Adjustments and Appeals to consider a variance for construction of a 62-unit senior citizen housing complex which will increase the density of the required 1500 square feet per unit. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Gerald Duffy, Attorney for Developer; John Egan, 3555 Brunswick (read petition in opposition signed by 213 residents); John Paulson, Developer; Conrad Pyne, 3712 Adair; Mike Kivel, 3510 Douglas Drive; Greg Lundeen, 6125 - 36th Avenue N.; Gary Wieber, 3711 Adair; Robert Dusosky, 3448 Adair; Audrey Irons, 6310 Markwood Drive; Larry Wicklund, 3708 Adair; Tom Boettcher, 3451 Brunswick; Betty Hnatko, 3833 Brunswick; Alvin Schempp, 6326 - 36th Avenue N.; Ray Norveson, 3517 Brunswick.

The Mayor closed the Public Hearing.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to deny rezoning and direct staff to prepare findings of fact based on discussion at this meeting.

By roll call and voting aye: Moravec, Grimes, Carlson, Herbes, Langsdorf; voting no: Smothers; abstaining: Rygg.

Motion Carried.

Gerald Duffy asked for findings of fact at this time. The City Attorney advised that findings could be given but they should be put in resolution form and acted on by the City Council at its next meeting. No response was received.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider First Reading of an Ordinance vacating the west 5' side utility and drainage easement and a variance of 2' of the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North as requested by Charles Bagne. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Charles Bagne.

The Mayor closed the Public Hearing.

- A. Moved by Councilmember Moravec and seconded by Councilmember Smothers to adopt the following ordinance:

ORDINANCE NO. 89-

AN ORDINANCE VACATING THE WEST 5'SIDE UTILITY  
AND DRAINAGE EASEMENT AT 5408 ANGELINE AVENUE NORTH



September 5, 1989

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and further that the second and final reading be held on September 19, 1989.

Motion Carried.

- B. Moved by Councilmember Moravec and seconded by Councilmember Smothers to deny as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.07, Subd. 5 c) 5) to vary 2' in the required 3' side yard setback for construction of a 20' x 20' detached garage at 5408 Angeline Avenue North.

Motion Carried Unanimously.

Councilmember Carlson was out of the room at the time of the vote.

3. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a request from Steven Hyser for a variance of 3' in the required 40' rear yard setback to build an 11'6" x 20' addition and 1200 square feet variance to the required 7500 square feet total area at 4748 Zane Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: Steve Hyser.

The Mayor closed the Public Hearing.

Moved by Councilmember Smothers and seconded by Councilmember Carlson to grant as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 4 a) and Section 515.15, Subdivision 2 c) 3) i) granting a variance of 3' in the required 40' rear yard setback and Section 515.15, Subdivision 2 c) 3) i) granting a variance of 1,200 sq. ft. in the required 7,500 sq. ft. lot area to allow an 11'6" x 20' kitchen addition on the existing house at 4748 Zane Avenue North.

Motion Carried.

The Mayor announced that the EDA meeting was scheduled for 9 p.m. but because of further business of the City Council, the EDA meeting would be held immediately following the Council meeting.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the installation of a double flume waterslide at the Crystal Municipal Pool.

The Park & Recreation Director gave a report on information requested by the Council at its meeting of August 15, 1989.

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Those appearing and heard were: Jan Scofield, 3656 Colorado Avenue North; Mark Hoffman, Park & Recreation Advisory Commission.

It was the consensus of the Council that staff should obtain further information on liability insurance, both at the time of erection of the slide and during operation of the slide; financial aspects; figures from competitors; and options of slides, and bring back to the Council when all information is compiled.

2. The City Council discussed a survey of surrounding communities regarding charitable gambling. Those appearing and heard were: Jan Elsen, 5419 Maryland Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to direct staff to prepare an ordinance amendment deleting the 3% tax levied by the City to cover cost of regulation of lawful gambling.

Motion Carried.

Ms. Elsen's recommendation to impose an investigation fee will be considered by staff.

3. The City Council considered grading permit and site improvement agreement for the parking lot reconstruction at 3245 Vera Cruz Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to approve a grading permit and site improvement agreement as a guarantee of site work completion, and further that the Mayor and City Manager be authorized to sign such agreement.

Motion Carried.

4. The City Council considered the award of bid for bituminous overlay on Fairview Avenue between Douglas Drive and Nevada Avenue North.

Moved by Councilmember Carlson and seconded by Councilmember Smothers to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

#### RESOLUTION NO. 89-57

#### RESOLUTION AWARDING A BID TO C.S. MC CROSSAN

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

5. The City Council considered the CDBG Third Party Agreement with Hennepin County and Crystal Economic Development Authority.



September 5, 1989

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Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 89-58

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT WITH THE CRYSTAL  
ECONOMIC DEVELOPMENT AUTHORITY

By roll call and voting aye: Moravec, Grimes, Rygg, Carlson, Herbes, Smothers, Langsdorf. Motion carried, resolution declared adopted.

6. The City Council considered designating the tenth position on the Crystal Human Relations Commission for a student representative from the local high schools. It was the consensus of the Council that students be considered for the Commission.
7. The City Council considered allocating \$50 to the Multicultural Advocacy and Action Committee (MAAC) t-shirt project.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to approve allocating \$50 to the Multicultural Advocacy and Action Committee (MAAC) t-shirt project.

Motion Carried.

8. The City Council considered the designation of election judges and polling locations for the November 7, 1989 General Municipal Election, with consideration of Brunswick United Methodist Church as the new polling location for Ward 2, Precinct 3.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to designate election judges and polling locations for the November 7, 1989 General Municipal Election as recommended by the City Clerk, and further that Brunswick United Methodist Church be designated as the new polling location for Ward 2, Precinct 3.

Motion Carried.

9. The City Council discussed changing the date of the November 7, 1989 regular City Council meeting which falls on election day.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to approve changing the date of the November 7, 1989 regular City Council meeting to 7 p.m. on November 8, 1989.

Motion Carried.

September 5, 1989

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10. The City Council discussed Hennepin Recycling Group (HRG) organized collection issues. It was the consensus of the Council to pursue organized collection but take more time.

INFORMAL DISCUSSION AND ANNOUNCEMENTS:

1. The City Council discussed follow-up Goal Setting/Team Building Session with Don Salverda. A tentative date of November 2 was set, approximate time to be from 5 to 10 p.m.
2. The City Council discussed a salary adjustment for 3 interim Fire Chiefs.

Moved by Councilmember Smothers and seconded by Councilmember Moravec to increase the salary of interim Fire Chiefs Terry Anderson, Greg Antrim, and Steve Longaecker, \$400 per month each effective June 29 through September 17, 1989.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Rygg to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Smothers to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:00 p.m.

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Mayor

ATTEST:

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City Clerk

September 7, 1989

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Pursuant to due call and notice given in the manner prescribed by Section 3.01 of the City Charter, the Special Meeting of the Crystal City Council was held on September 7, 1989, at 6:30 p.m., at 4141 Douglas Drive, Crystal, Minnesota. The following were present: Grimes, Rygg (arrived at 7:15 p.m.), Carlson (arrived at 7:03 p.m.), Herbes, Smothers, Langsdorf. Absent was: Moravec. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John A. Olson, Assistant City Manager; Jessie Hart, Assistant Finance Director; Miles Johnson, Finance Director; Terry Anderson, Interim Fire Chief; Darlene George, City Clerk, Tom Heenan, Chief Sanitarian; James Mossey, Police Chief.

The City Council discussed the proposed 1990 Budget. A budget overview was given by the Finance Director and the Finance, Fire, Health, Police, Mayor and Council, Administration, Civil Service, Legal, and Non-Departmental budgets were reviewed.

Moved by Councilmember Smothers and seconded by Councilmember Grimes to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:15 p.m.

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Mayor

ATTEST:

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City Clerk

# CRYSTAL PLANNING COMMISSION MINUTES

May 8, 1989

The meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Barden, Elsen, Guertin, Kamp, Magnuson and Nystrom; the following were absent: Christopher, Feyereisen and Smith; also present were City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Elsen and seconded by Commissioner Guertin to approve the minutes of the August 14, 1989 meeting.  
Motion carried.

1. Vice Chairperson Magnuson declared this was the time and the place as advertised for a public hearing to consider Application #89-24 of KLO Properties for a conditional use permit to allow an auto service center (Firestone) in a B-3 (Auto-Oriented Commercial) District at 6800 - 56th Ave. N. City Engineer Monk stated the present restaurant will be removed, proposal meets the setbacks, has 10 bays, customer waiting area and building will not sit on the road. The proponent, Paul Oberstar, presented the following: will have a long-term lease with Firestone, employ 25 full-time employees, building aesthetically attractive, best use of area in terms of tax dollars generated.

No one appeared at the public hearing, but some of the Commissioners asked the following questions: Is there a demonstrated need? How does proposal fit into area of restaurants? How will snow removal be handled? Is there adequate space for used inventory? What are hours of operation? Mr. Oberstar answered these questions.

Moved by Commissioner Barden and seconded by Commissioner Guertin to close the public hearing.  
Motion carried.

Moved by Commissioner Barden and seconded by Commissioner Kamp to recommend to the City Council to approve Application #89-24, as submitted by KLO Properties, for a conditional use permit to allow an auto service center in a B-3 (Auto-Oriented Commercial) District (Section 515.35, Subd. 4 c), property located at 6800 - 56th Ave. N., P.I.D. #05-118-21-42-0039.

The findings of fact are: Use is consistent with current zoning, appropriate use of the land and reasonable request.

The following voted aye: Barden, Elsen, Guertin, Kamp and Magnuson. The following voted no: Anderson and Nystrom  
Motion carried 5 to 2.



September 11, 1989 - Continued

2. Consideration of a building permit for an airplane hangar at Lot 9C, Crystal Airport, as requested by John Leinen Construction Co. for John Zimmer.

Moved by Commissioner Guertin and seconded by Commissioner Kamp to recommend to the City Council to approve authorization to issue a building permit to John Leinen Construction Co. to build a 62' x 50' airplane hangar at Lot 9C, Crystal Airport, subject to standard procedure.

Motion carried.

3. Consideration of a building permit for an airplane hangar at Lot 74A, Crystal Airport, as requested by John Leinen Construction Co. for Marvin Nelson.

Moved by Commissioner Kamp and seconded by Commissioner Guertin to recommend to the City Council to approve authorization to issue a building permit to John Leinen Construction Co. to build a 40' x 66' airplane hangar at Lot 74A, Crystal Airport, subject to standard procedure.

Motion carried.

4. Consideration of Variances #89-27 and #89-28 for an attached garage which will encroach in the required 30' front yard setback and 5' side yard setback at 5062 Quail Ave. N. as requested by Cindy Frayseth.

Moved by Commissioner Elsen and seconded by Commissioner Guertin that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.13, Subd. 2 a) and Section 515.13, Subd. 3 a) 1) granting a variance of 7-1/2' in the required 30' front yard setback and 3.3' in the required 5' side yard setback for construction of a 20' x 20' attached garage, at 5062 Quail Ave. N., P.I.D. #09-118-21-14-0004, as requested in Applications #89-27 and #89-28 of Cindy Frayseth.

The findings of fact are: Hardship is demonstrated in the shape of the lot (dips and slope in the back and the curve in the street).

Motion carried.

5. Consideration of Variance Applications #89-31 and #89-32 to expand a non-conforming use and to consider a variance to the off-street parking space requirement to allow an outside cafe at 4900 West Broadway as requested by Steven Weisman of SteveO's. Steve Weisman and Bill Mavity, his attorney, were present to describe the proposal in detail.

Moved by Commissioner Elsen and seconded by Commissioner Barden that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to deny a variance to expand a non-conforming use and a variance of 24 off-



September 11, 1989 - Continued

street parking spaces to permit an outside cafe at 4900 West Broadway, P.I.D. #09-118-21-31-0007, as requested in Applications #89-31 and #89-32 of Steven Weisman.

The findings of fact are: Request does not fit within the Code guidelines and no hardship other than economic was demonstrated.

Motion carried.

6. Consideration of final approval of proposed plat HRA 5th Addition located at 3432 Welcome Ave. N. as submitted by the Housing & Redevelopment Authority.

Moved by Commissioner Kamp and seconded by Commissioner Guertin to recommend to the City Council to grant final approval of HRA 5th Addition which is a replat of west half of Lot 14, Block 1, Rosedale Acres, property is located at 3432 Welcome Ave. N.

Motion carried.

7. Consideration of Application #89-29 of Paster Enterprises for a conditional use to allow a convenience food establishment (Subway Sandwich) in a B-4 (Community Commercial) District at 5557 West Broadway.

Moved by Commissioner Kamp and seconded by Commissioner Barden to set a public hearing before the Planning Commission at 7:00 p.m., or as soon thereafter as the matter may be heard, Monday, October 9, 1989, to consider the request of Paster Enterprises in Application #89-29 to allow a convenience food establishment in a B-4 (Community Commercial) District at 5557 W. Broadway, P.I.D. #05-118-21-43-0003.

Motion carried.

8. Consideration of Application #89-33 for rezoning property from R-1 (Single Family Residential) District to R-2 (Single and Two Family Residential) District at 5738 West Broadway.

Moved by Commissioner Barden and seconded by Commissioner Anderson to set a public hearing before the Planning Commission at 7:00 p.m., or as soon thereafter as the matter may be heard, Monday, October 9, 1989, to consider the request of Cathy Nolan and Tim Drew in Application #89-33 to rezone from R-1 (Single Family Residential) District to R-2 (Single and Two Family Residential) District, 5738 West Broadway, legally described as N 1/2 Lot 2, Cloverdale Acres and S 1/2 Lot 2, Cloverdale Acres.

Motion carried.

September 11, 1989 - Continued

9. Discussion items:

- 1) Questioned possibility of holding public hearings for variances at the Planning Commission to have input from neighboring property owners.
- 2) Questioned that SteveO's had put up a fence and could SteveO's put up "No Parking" signs behind building.
- 3) Mayor will appoint two people from Planning Commission to the Advisory Commission to Economic Development Administration (EDA).

Moved by Commissioner Elsen and seconded by Commissioner Guertin to adjourn.

The meeting adjourned at 8:45 p.m.

Motion carried.

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Vice Chairperson Magnuson

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Secretary Barden



Department of Revenue - Gaming Division  
Mail Station 3315  
St. Paul, MN 55146-3315  
(612) 297-5300

For Board Use Only

Paid Amt: \_\_\_\_\_  
Check No. \_\_\_\_\_  
Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: 8-01668-003		/ EFF. DATE: 01/01/89		/ AMOUNT OF FEE: \$125.00	
1. Applicant—Legal Name of Organization LIONS CLUB CRYSTAL		2. Street Address 6315-55th AVE. NW #215 <del>5707 Rhode Island Ave No</del>			
3. City, State, Zip Crystal, MN 55428		4. County Hennepin		5. Business Phone + (612) 537-5064 535-0622	
6. Name of Chief Executive Officer <del>Ernest Klinger</del> WILLFRED SCHILLER				7. Business Phone (612) <del>537-7106</del> 533-3509	
8. Name of Treasurer or Person Who Accounts for Revenues Anthony Kastanos				9. Business Phone (612) 545-4158	
10. Name of Gambling Manager Roland Smothers		11. Bond Number UNITED FIRE 93117544 + Cav. Coda + 10M Rapid		12. Business Phone (612) 535-0622	
13. Name of Establishment Where Gambling Will Take Place Palace Inn Brdwy Pizza Crystal		14. County Hennepin		15. No. of Active Members 25	
16. Lessor Name Brdwy Pizza Palace Inn 8' x 10'				17. Monthly Rent: \$ <del>400</del> 600-00	
18. If Bingo will be conducted with this license, please specify days and times of Bingo.					
Days		Times		Days Times	
19. Has license ever been: <input type="checkbox"/> Revoked Date: _____ <input type="checkbox"/> Suspended Date: _____ <input type="checkbox"/> Denied Date: _____					
20. Have internal controls been submitted previously? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)					
21. Has current lease been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)					
22. Has current sketch been filed with the board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)					

### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

### OATH

I hereby declare that:

- I have read this application and all information submitted to the Board;
- All information submitted is true, accurate and complete;
- All other required information has been fully disclosed;
- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization	Signature (Chief Executive Officer)	Date	Title
LIONS CLUB OF CRYSTAL	Willfred Schiller	9-19-89	Treas.

### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 60 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

24. City/County Name (Local Governing Body) City of Crystal	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: Dorlene George	25. Signature of Person Receiving Application
Title: City Clerk Date Received (this date begins 60 day period): 9-19-89	Title:
Name of Person Delivering Application to Local Governing Body: Roland Smothers	Township Name



# L E A S E     A G R E E M E N T

Palace Inn &  
Broadway Pizza      Lions Club of Crystal      From: 1/1/90 To: 12/31/90  
(Lessor-Establishment)      (Lessee-Organization)

This Agreement made this 8th day of Sept. 1989 by and between  
Palace Inn & Broadway Pizza party of the first part, Lessor and  
Lions Club of Crystal party of the second part, Lessee.

WITNESSETH, that the said party of the first part, in consideration of the rent and covenants herein after mentioned, does hereby hire and take from said party of the second part the following described premises, situated in the County of Hennepin \_\_\_\_\_, State of Minnesota.

The portion of the premises as described on attached site plan located at 5607 West Broadway shall be used for Bingo \_\_\_\_\_ Gambling devices (Tipboards, Pulltabs, Paddlewheels and Raffles) \_\_\_\_\_ (check one or both)

The Lessee agrees to pay \$600. rent per month for a total of \$7,200.00 per annual.

The lessee shall comply with all laws concerning the operation of gambling as written or amended by either the State of Minnesota or the Charitable Gambling Control Board.

The Lease shall run for a period of (1) one year, however, either party may inform the other of its cancellation upon thirty (30) days written notice to the other. Leases renegotiated at times other than license renewal time will be furnished to the Charitable Gambling Control Board ten (10) days prior to the effective date of the lease.

Reasonable care shall be exercised by the lessee for care of the furnishings used during lessee's period of rental.

DATE: This 8th Day of Sept. 1989  
in the county of Hennepin Minnesota

Lessor/Granter

Lessee

By Gerald H. Borkwing By Rollee S. S. S. S.  
Its PALACE INN & BROADWAY PIZZITS Its Gambeling Mgr.  
PARTNER

ATTACHMENTS: Site floor plan and description of general area.



Department of Revenue - Gaming Division  
Mail Station 3315  
St. Paul, MN 55146-3315  
(612) 297-5300

For Board Use Only

Paid Amt: \_\_\_\_\_

Check No. \_\_\_\_\_

Date: \_\_\_\_\_

### GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: B-02301-002		/ EFF. DATE: 01/18/89		/ AMOUNT OF FEE: \$125.00	
1. Applicant—Legal Name of Organization CHURCH OF ALL SAINTS MINNEAPOLIS X		2. Street Address 435 4th ST NE		5. Business Phone (612) 379-4996	
3. City, State, Zip Minneapolis, MN 55413		4. County Hennepin		7. Business Phone (612) 379-4996	
6. Name of Chief Executive Officer Rev George Kovalik		8. Name of Treasurer or Person Who Accounts for Revenues Lori Olson		9. Business Phone (612) 422-9389	
10. Name of Gambling Manager Thadeus Dudek		11. Bond Number RPS304997		12. Business Phone (612) 379-4477	
13. Name of Establishment Where Gambling Will Take Place Paddock Bar Crystal		14. County Hennepin		15. No. of Active Members 620	
16. Lessor Name Paddock Bar		17. Monthly Rent: \$600			

18. If Bingo will be conducted with this license, please specify days and times of Bingo.

Days	Times	Days	Times	Days	Times

19. Has license ever been: ☐ Revoked Date: \_\_\_\_\_ ☐ Suspended Date: \_\_\_\_\_ ☐ Denied Date: \_\_\_\_\_

20. Have internal controls been submitted previously? ☒ Yes ☐ No (If "No," attach copy)

21. Has current lease been filed with the board? ☒ Yes ☐ No (If "No," attach copy)

22. Has current sketch been filed with the board? ☒ Yes ☐ No (If "No," attach copy)

### GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

### BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

### OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization CHURCH OF ALL SAINTS	Signature (Chief Executive Officer) George Kovalik	Date 12-31-90	Title CEO PASTOR
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### ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 60 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

24. City/County Name (Local Governing Body) City of Crystal	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: Laurance George	25. Signature of Person Receiving Application
Title City Clerk	Title:
Date Received (this date begins 60 day period) 9-12-89	Township Name
Name of Person Delivering Application to Local Governing Body: Lori Olson	



## Lawful Gambling Lease Agreement

### Premises Information

Name of legal premises owner (lessor)

Address

City/Zip Code

Phone \_\_\_\_\_

Name of sublessor (if any)

Address

City/Zip Code

Phone

Name and address of leased premises

**Address**

City/Zip Code

Name of organization leasing the premises (lessee)


License Number, if known

### Gambling Activity

The lawful gambling activity which the organization will conduct are (check all that apply):

☐ bingo☐ raffles

☐ **paddlewheels**

 pull-tabs

☐ **tipboards**

**Rent Information** (See Rules 7860.0090, Subp 3)

**Class A and C licenses:**

Rent for bingo and all other gambling activities conducted during that bingo occasion may not exceed:

**\$200 for up to 6,000 square feet:**

**\$300 for up to 12,000 square feet; and**

**\$400 for more than 12,000 square feet.**

**Rent to be paid per bingo occasion \$**

**Class B and D licenses:**

Rent for gambling activities not including bingo may not exceed \$24 per square foot per month, with a maximum of \$600.

Rent to be paid per month \$ 7.00

**Rent may not be based on a percentage of receipts or profits from lawful gambling.**

### Premises Description

The area leased within the premises is 40 feet by 40 feet, for a total of 1600 square feet.

Attach a sketch which identifies the location of the leased premises when a portion of a building is the leased premises. That sketch must include the dimensions of the leased premises.

### Effective Dates

The lease will go into effect at 12:01 a.m. on 1-1 19 90, and will end at 12:00 a.m. on 12-3 19 90, for a period of one year.

**Times and Days of Bingo Activity** (If none, indicate N/A) ☐ N/A

The bingo occasions will be held:

from (hours)\_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

from (hours)\_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

from (hours)\_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

from (hours) \_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

from (hours) \_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

from (hours) \_\_\_\_\_ (a.m./p.m.) to \_\_\_\_\_ (a.m./p.m.) on (days of week) \_\_\_\_\_

**By agreeing to the terms of this lease, it is mutually agreed that:**

- The owner of the property (lessor), and sublessor, if any, may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessor may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor/sublessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor or sublessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain a license from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have at the gambling premises a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- If the lease is cancelled prior to the termination date of this lease, each party agrees to notify the Gambling Control Board explaining the reasons for the cancellation. The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor/sublessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

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This lease is the total and only agreement between the lessor/sublessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. (Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.)

Lessor/Sublessor signature

Date

Signature of organization official

Date

Title

Title

A copy of this lease and sketch with dimensions must be submitted with the license application or license renewal to:

Department of Gaming - Gambling Control Division  
Mail Station 3315  
St. Paul, Minnesota 55146-3315

BLDG. IS 40-X-44 =

1760 FT. RMS

1 BOOTHS

M.

W.

XX

XX

PARKING  
↓

REAR  
ENT

XXX

WIP STAIRS  
ENT.  
XXX

Church of All  
Saints

Roll TABS.

BAR

Booths.

XXX

FRONT-ENT

PARKING ↓

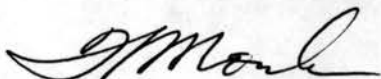
Paddock 5540 LAKE/AND NO

W N  
+ S  
11

TO: Jerry Dulgar  
FROM: William Monk  
DATE: September 13, 1989  
SUBJECT: NSP Franchise Agreement

Several minor items as requested by NSP have been modified in the franchise agreement since a copy was last dispersed to Council members. NSP is requesting further changes to Sections 3.4 and 9.1, however, staff does not agree and will be prepared to discuss the items in further detail if brought up at Tuesday's meeting.

The agreement and approval process are described more fully in the attached letter from Dave Kennedy. The attached agreement draft is recommended for approval.



WM/mb

Encl.



LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
Glenn E. Purdue  
Richard J. Schieffer  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
David C. Roland  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul  
E. David Reyes

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

July 5, 1989

Mr. Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: NSP Franchise

Dear Jerry:

Enclosed you will find the draft of a proposed franchise between the City and Northern States Power Company. As you know, the existing franchise with the company expired a few years back and the Company has been in contact with you about getting a new franchise in place. As we discussed the other day, the enclosed franchise is a model franchise prepared by the Suburban Rate Authority (SRA) after extensive negotiations with NSP. NSP is not completely happy with the form of the franchise, but it has been adopted in a number of municipalities and the attorneys in our office (who represent the SRA) are quite confident of the adequacy of the model ordinance and its protection for the City. I recommend that it be adopted.

The primary concern that the company has is with Section 9 which provides that the City can by separate ordinance at some later date impose a franchise fee on the company as permitted by law. Few cities have done this, but I think it desirable to have the ability to impose the fee specifically mentioned in the franchise itself. Section 9.4 of the ordinance, recommended by the company, provides that if such a franchise fee is imposed on the company that an identical fee be imposed on all other energy suppliers in the City. It is not necessary to include this provision, but I see no reason why it should not be included. In practical terms, it is most unlikely that the City of Crystal would wish to impose such a fee since the fee is simply passed on to consumers by the company and the company would make it very clear at any hearing on a franchise fee ordinance that such a pass-through is possible and clearly its intent. This usually raises enough objections in citizens' minds to defeat any such proposal.



Mr. Jerry Dulgar  
July 5, 1989  
Page Two

Under the City Charter the ordinance adoption must be preceded by a public hearing after ten days' published notice, and the cost of publication under the terms of the ordinance must be paid by the company. The previous City Charter required a deposit of the publication fee prior to the enactment of the ordinance. That section was removed in the recent revisions of the City Charter on the theory that the company would simply be told that the ordinance would not be published until those costs were covered.

I suspect at the public hearing the company will be represented and may have something to say about the franchise. I would recommend that an attorney from our office familiar with the franchise provisions be present to respond to any company comments.

By the way, the uniform franchise was developed by the SRA which is a joint powers organization of a number of metropolitan municipalities. The SRA is quite active in the matters of utility rate regulations and has, we think, had a significant impact on rate determinations made by the Public Service Commission in matters involving gas and electric utilities. The City of Crystal withdrew from the SRA several years ago, but I do think it might be in the interest of the City to consider rejoining, and if there is any interest in that I am sure that we can supply some informational materials for the Council's deliberations on the matter. Having worked with the SRA for many years myself, I do know that the cooperative efforts of that organization have been of significant benefit to municipalities in the metropolitan area, both members and non-members alike.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

cc: Bill Monk

ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF CRYSTAL, MINNESOTA AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

THE CITY OF CRYSTAL ORDAINS:

SECTION 1. DEFINITIONS

1.1 "City" In this Ordinance, "City" means the City of Crystal, County of Hennepin, State of Minnesota.

1.2 "City Utility System" means the facilities used for providing sewer, water, or any other public utility service owned or operated by City or agency thereof.

1.3 "Company" means Northern States Power Company, a Minnesota corporation, its successors and assigns.

1.4 "Notice" means a writing served by any party or parties on any other party or parties. Notice to Company shall be mailed to the Area Office Manager thereof at Brooklyn Center, Minnesota. Notice to City shall be mailed to the City Clerk.

1.5 "Public Way" means any street, alley, or other public right-of-way within the City.

1.6 "Public Ground" means land owned by the City for park, open space or similar purpose, which is held for use in common by the public.

1.7 "Electric Facilities" means electric transmission and distribution towers, poles, lines, guys, anchors, ducts, fixtures, and necessary appurtenances owned or operated by the Company for the purpose of providing electric energy for public use.

## SECTION 2. FRANCHISE

2.1 Grant of Franchise. City hereby grants Company, for a period of twenty years from September 19, 1989, the right to transmit and furnish electric energy for light, heat, power and other purposes for public and private use within and through the limits of the City as its boundaries now exist or as they may be extended in the future. For these purposes, Company may construct, operate, repair and maintain Electric Facilities in, on, over, under and across the Public Ways and Public Grounds of City subject to the provisions of this ordinance. Company may do all reasonable things necessary or customary to accomplish these purposes, subject, however, to zoning ordinances, other applicable ordinances, permit procedures, and to the further provisions of this franchise.

2.2 Effective Date; Written Acceptance. This franchise shall be in force and effect from and after its passage and its acceptance by the Company, and its publication as required by law and the City Charter. An acceptance by the Company must be filed with the City Clerk within 90 days after publication.

2.3 Service Rates and Area. The service to be provided and the rates to be charged by Company for electric service in City currently are subject to the jurisdiction of the Minnesota Public Utilities Commission. The area within the City in which the Company may provide electric service currently is subject to the provisions of Minnesota Statutes, Section 216B.40.

2.4 Publication Expense. The expense of publication of this ordinance shall be paid by the Company.

2.5 Default. If either party asserts that the other party is in default in the performance of any obligation hereunder, the complaining party shall notify the other party of the default and the desired remedy. The notification shall be written. If the dispute is not resolved within 30 days of the written notice, either party may commence an action in District Court to interpret and enforce this franchise or for such other relief as may be permitted by law or equity for breach of contract, or either party may take any other action permitted by law.

## SECTION 3. LOCATION, OTHER REGULATIONS

3.1 Location of Facilities. Electric Facilities shall be located and constructed so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and they shall be located on Public Grounds as determined by the City. The Company's construction, reconstruction, operation, repair, maintenance and location of Electric Facilities shall be subject to other reasonable regulations of the City.



3.2 Field Locations. The Company shall provide field locations for any of its underground Electric Facilities within a reasonable period of time on request by the City. The period of time will be considered reasonable if it compares favorably with the average time required by the cities in the same county to locate municipal underground facilities for the Company.

3.3 Street Openings. The Company shall not open or disturb the paved surface of any Public Way or Public Ground for any purpose without first having obtained permission from the City, for which the City may impose a reasonable fee. Permit conditions imposed on the Company shall not be more burdensome than those imposed on other utilities for similar facilities or work. The Company may, however, open and disturb the paved surface of any Public Way or Public Ground without permission from the City where an emergency exists requiring the immediate repair of Electric Facilities. In such event the Company shall notify the City by telephone to the office designated by the City before opening or distributing a paved surface of a Public Way or Public Ground. Not later than the second working day thereafter, the Company shall obtain any required permits and pay any required fees.

3.4 Restoration. After undertaking any work requiring the opening of any Public Way or Public Ground, the Company shall restore the same, including paving and its foundation, to as good condition as formerly existed, and shall maintain the same in good condition for two years thereafter. The work shall be completed as promptly as weather permits, and if the Company shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material, and put the Public Way or Public Ground in the said condition, the City shall have, after demand to the Company to cure and the passage of a reasonable period of time following the demand, but not to exceed five days, the right to make the restoration at the expense of the Company. The Company shall pay to the City the cost of such work done for or performed by the City, including its administrative expense and overhead, plus ten percent additional as liquidated damages. This remedy shall be in addition to any other remedy available to the City.

3.5 Shared Use of Poles. The Company shall make space available on its poles or towers for City fire, water utility, police or other City facilities whenever such use will not interfere with the use of such poles or towers by the Company, by another electric utility, by a telephone utility, or by any cable television company or other form of communication company. In addition, the City shall pay for any added cost incurred by the Company because of such use by City.



#### SECTION 4.      RELOCATIONS

##### 4.1 Relocation of Electric Facilities in Public Ways.

Except as provided in Section 4.3, if the City determines to vacate for a City improvement project, or to grade, regrade, or change the line of any Public Way, or construct or reconstruct any City Utility System in any Public Way, it may order the Company to relocate its Electric Facilities located therein. The Company shall relocate its Electric Facilities at its own expense. The City shall give the Company reasonable notice of plans to vacate for a City improvement project, or to grade, regrade, or change the line of any Public Way or to construct or reconstruct any City Utility System. If a relocation is ordered within five years of a prior relocation of the same Electrical Facilities, which was made at Company expense, the City shall reimburse Company for non-betterment expenses on a time and material basis, provided that if a subsequent relocation is required because of the extension of a City Utility System to a previously unserved area, Company may be required to make the subsequent relocation at its expense. Nothing in this Ordinance requires Company to relocate, remove, replace or reconnect at its own expense its facilities where such relocation, removal, replacement or reconstruction is solely for the convenience of the City and is not reasonably necessary for the construction or reconstruction of a Public Way or City Utility System or other City improvement.

##### 4.2 Relocation of Electric Facilities in Public Ground.

Except as may be provided in Section 4.3, City may require the Company to relocate or remove its Electric Facilities from Public Ground upon a finding by City that the Electric Facilities have become or will become a substantial impairment of the public use to which the Public Ground is or will be put. The relocation or removal shall be at the Company's expense. The provisions of 4.2 apply only to Electric Facilities constructed in reliance on a franchise and the Company does not waive its rights under an easement or prescriptive right.

4.3 Projects with State or Federal Funding. Relocation, removal, or rearrangement of any Company facilities made necessary because of the extension into or through City of a federally-aided highway project shall be governed by the provisions of Minnesota Statutes, Section 161.46 as supplemented or amended. It is understood that the right herein granted to Company is a valuable right. City shall not order Company to remove, or relocate its facilities when a Public Way is vacated, improved or realigned because of a renewal or a redevelopment plan which is financially subsidized in whole or in part by the Federal Government or any agency thereof, unless the reasonable non-betterment costs of such relocation and the loss and expense resulting therefrom are first paid to Company, but the City need not pay those portions of such for which reimbursement to it is not available.

4.4 Liability. Nothing in the Ordinance relieves any person from liability arising out of the failure to exercise reasonable care to avoid damaging Electric Facilities while performing any activity.

#### SECTION 5. TREE TRIMMING

The Company may trim all trees and shrubs in the Public Ways and Public Grounds of City interfering with the proper construction, operation, repair and maintenance of any Electric Facilities installed hereunder, provided that the Company shall save the City harmless from any liability arising therefrom, and subject to permit or other reasonable regulation by the City.

#### SECTION 6. INDEMNIFICATION

6.1. The Company shall indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, inspection, the issuance of permits, or the operation of the Electric Facilities located in the City. The City shall not be indemnified for losses or claims occasioned through its own negligence except for losses or claims arising out of or alleging the City's negligence as to the issuance of permits for, or inspection of, the Company's plans or work. The City shall not be indemnified if the injury or damage results from the performance in a proper manner of acts reasonably deemed hazardous by Company, and such performance is nevertheless ordered or directed by City after notice of Company's determination.

6.2 In the event a suit is brought against the City under circumstances where this agreement to indemnify applies, the Company at its sole cost and expense shall defend the City in such suit if written notice thereof is promptly given to the Company within a period wherein the Company is not prejudiced by lack of such notice. If the Company is required to indemnify and defend, it will thereafter have control of such litigation, but the Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City; and the Company, in defending any action on behalf of the City shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

#### SECTION 7. VACATION OF PUBLIC WAYS

The City shall give the Company at least two weeks' prior written notice of a proposed vacation of a Public Way. Except where required for a City street or other improvement project, the vacation of any Public Way, after the installation of Electric Facilities, shall not operate to deprive Company of its rights to operate and maintain such Electrical Facilities,

until the reasonable cost of relocating the same and the loss and expense resulting from such relocation are first paid to Company. In no case, however, shall City be liable to the Company for failure to specifically preserve a right-of-way, under Minnesota Statutes, Section 160.29.

SECTION 8.        CHANGE IN FORM OF GOVERNMENT

Any change in the form of government of the City shall not affect the validity of this Ordinance. Any governmental unit succeeding the City shall, without the consent of the Company, succeed to all of the rights and obligations of the City provided in this Ordinance.

SECTION 9.        FRANCHISE FEE

9.1 Separate Ordinance. During the term of the franchise hereby granted, and in lieu of any permit or other fees being imposed on the Company, the City may impose on the Company a franchise fee of not more than five percent of the Company's gross revenues as hereinafter defined. The franchise fee shall be imposed by a separate ordinance duly adopted by the City Council, which ordinance shall not be adopted until at least 60 days after written notice enclosing such proposed ordinance has been served upon the Company by certified mail. The fee shall not become effective until at least 60 days after written notice enclosing such adopted ordinance has been served upon the Company by certified mail.

9.2 Terms Defined. The term "gross revenues" means all sums, excluding any surcharge or similar addition to the Company's charges to customers for the purpose of reimbursing the Company for the cost resulting from the franchise fee, received by the Company from the sale of electricity to its retail customers within the corporate limits of the City.

9.3 Collection of the Fee. The franchise fee shall be payable not less often than quarterly, and shall be based on the gross revenues of the Company during complete billing months during the period for which payment is to be made. The percent fee may be changed by ordinance from time to time; however, each change shall meet the same notice requirements and the percentage may not be changed more often than annually. Such fee shall not exceed any amount which the Company may legally charge to its customers prior to payment to the City by imposing a surcharge equivalent to such fee in its rates for electric service. The Company may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectibles or customer refunds. The time and manner of collecting the franchise fee is subject to the approval of the Public Utilities Commission, which the Company agrees to use best efforts to obtain. The Company agrees to make its gross revenues records available for inspection by the City at reasonable times.



9.4 Conditions on the Fee. The separate ordinance imposing the fee shall not be effective against the Company unless it lawfully imposes and the City quarterly or more often collects a fee or tax of the same or greater percentage on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling, or lighting, as well as to the supply of energy needed to run machinery and appliances on premises located within or adjacent to the City, but shall not apply to energy sales for the purpose of providing fuel for vehicles.

SECTION 10. SEVERABILITY

If any portion of this franchise is found to be invalid for any reason whatsoever, the validity of the remainder shall not be affected.

SECTION 11. AMENDMENT

This ordinance may be amended at any time by the City passing a subsequent ordinance declaring the provisions of the amendment, which amendatory ordinance shall become effective upon the filing of the Company's written consent thereto with the City Clerk within 90 days after the effective date of the amendatory ordinance.

SECTION 12. PREVIOUS FRANCHISES SUPERSEDED

This franchise supersedes any previous electric franchise granted to the Company or its predecessor.

Passed and approved \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

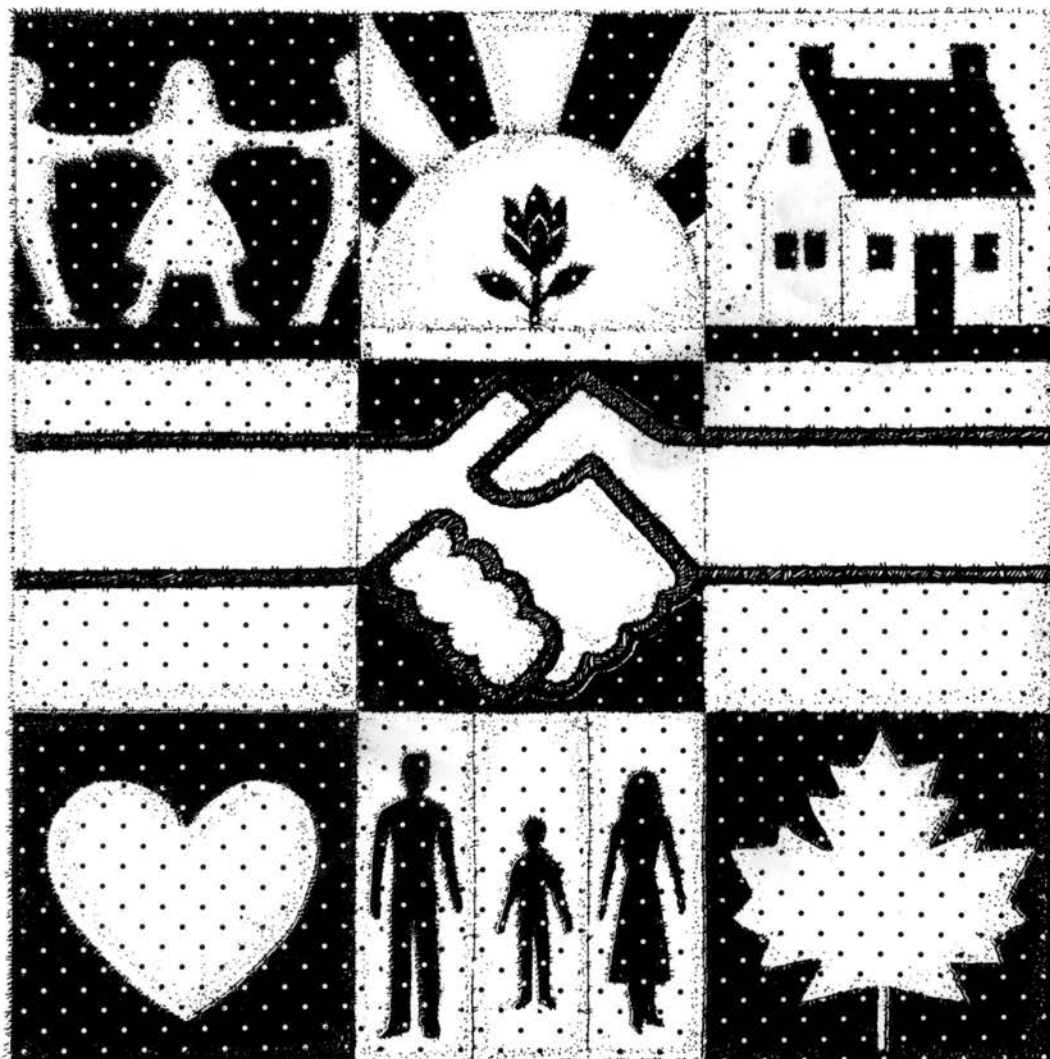
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# Northwest Hennepin

*Brooklyn Center · Brooklyn Park · Champlin ·*

*Osseo · Plymouth · Robbinsdale · Rogers ·*



*Corcoran · Crystal · Dayton · Golden Valley ·*

*Hanover · Hassan · Maple Grove · New Hope ·*

## Human Services Council

*Planning, Researching and Coordinating Human Services*

7601 Kentucky Avenue North, Suite 101  
Brooklyn Park, Minnesota 55428

(612) 493-2802  
Voice or TDD

## CRYSTAL DATA PROFILE

- \* Crystal has experienced a decline in population from the 1980 figure of 25,543 to an estimated 24,900 in 1988. However, the total number of households has increased from 8,977 households in 1980 to 9,389 in 1988.
- \* In 1980, the number of children ages 0-14 in Crystal numbered 5,260 or 20% of the total population.
- \* In 1980, Crystal's 55 and older population comprised almost 17% of the total population, at 4,521 senior residents.
- \* The number of single-parent households with own children under 18 years of age in Crystal in 1980 was 587 or 7% of total households. Of these households, 510 were headed by women.
- \* In 1980, a total of 748 persons lived below the poverty level in Crystal representing 3.0% of the total population.
- \* A total of 1,218 Crystal residents were classified as "near poor", living at 125% of the poverty level, in 1980.
- \* Only 1.9% of the total population aged 60 and over lived below the poverty in 1980. In comparison, the northwest suburban rate in 1980 was 5.2% of all persons 60 years and older.
- \* In 1986, 14.6% of all births in Crystal were to single women and 4.1% of all mothers were ages 19 and under.
- \* Of the total 8,977 occupied housing units in Crystal in 1980, 7,000 were or 78% were owner occupied. The total renter occupied units in 1980 were 1,977 or 22% of the housing stock.
- \* As of May 1989, Crystal had 10 residential beds possible.
- \* Crystal has 192 nursing home beds and 159 market rate rental units possible for its senior population.
- \* In 1986, Crystal reported 87 runaway youth. In 1987, 97 Crystal residents were runaways, representing an estimated 2.6% of the total adolescent population.
- \* Crystal currently has 77 home-based day care providers and 5 day care centers.
- \* In 1988, 1,210 Crystal residents received surplus commodities at an estimated value of \$31,072.91.

### MEMBERSHIP BENEFITS TO MUNICIPALITIES

The Council's primary activities relate to planning, research, coordinating, and, in general, advocating for the municipalities of Northwest Hennepin County. The Council provides the following services to its member municipalities:

- o a method for citizens, providers and municipal representatives to be involved in Hennepin County human services decision-making
- o information about human service needs and programs
- o leadership in the community for the effective mobilization of community resources to meet human service needs
- o staffing assistance to the municipalities in areas of their involvement in human services as they may request it
- o a referral system for citizens with human services needs and/or problems (i.e. elderly, mentally ill, youth, etc.)
- o staffing assistance to community groups who want to organize a planning effort to meet specific needs or problems
- o the capability to do research on human service issues and needs
- o planning staff to participate in regional and county planning activities on behalf of the municipalities
- o an avenue to bring county-wide services and programs into our local communities in order to provide better access to our citizens
- o assurance that efforts are being made to coordinate the planning of human services delivery systems and to deter unnecessary duplication of services
- o the ability to make presentations on and provide information about human services needs and delivery systems in the area
- o the means to develop leadership and interest on the part of citizens to be involved in human services
- o a way to communicate the concerns of the municipalities regarding human service issues to the providers and involved citizens or the area

In general, to be available as auxiliary planning staff to the municipalities in areas where human services expertise is required.

# 1980 - 1988 Hennepin County Population Changes

	1980 POP.	1988 EST. POP.	1980 - 1988 CHANGE	1980 - 1988 % CHANGE
NORTHWEST HENNEPIN COUNTY SUBURBS	235,497	280,111	+44,614	19%
SOUTH HENNEPIN COUNTY SUBURBS	182,018	203,060	+21,042	12%
WEST HENNEPIN COUNTY SUBURBS	147,326	156,779	+9,453	6%
* TOTAL SUBURBAN HENNEPIN COUNTY	564,841	639,950	+75,109	13%

\* Does not include the City of St. Anthony.

SOURCE: Metropolitan Council, April 1988 Population Estimates  
1980 US Census data, Population and Housing  
Characteristics  
Northwest Hennepin Human Services Council



# Northwest Hennepin County Population Statistics

1980 Hennepin County Population = 941,411

1980 Northwest Hennepin County Population = 235,427  
25% of the total Hennepin County population

1980 Hennepin County Households = 365,536

1980 Northwest Hennepin County Households = 79,533  
22% of the total Hennepin County population

1980 Hennepin County Female Head of Households with person(s)  
under 18 years of age = 21,915

1980 Northwest Hennepin County Female Head of Households with  
person(s) under 18 years of age = 5,727  
26% of the total Hennepin County population

1988 Metropolitan Council Estimated Hennepin County  
population = 1,001,198

1988 Metropolitan Council Estimated Northwest Hennepin County  
population = 280,111  
28% of the total Hennepin County population

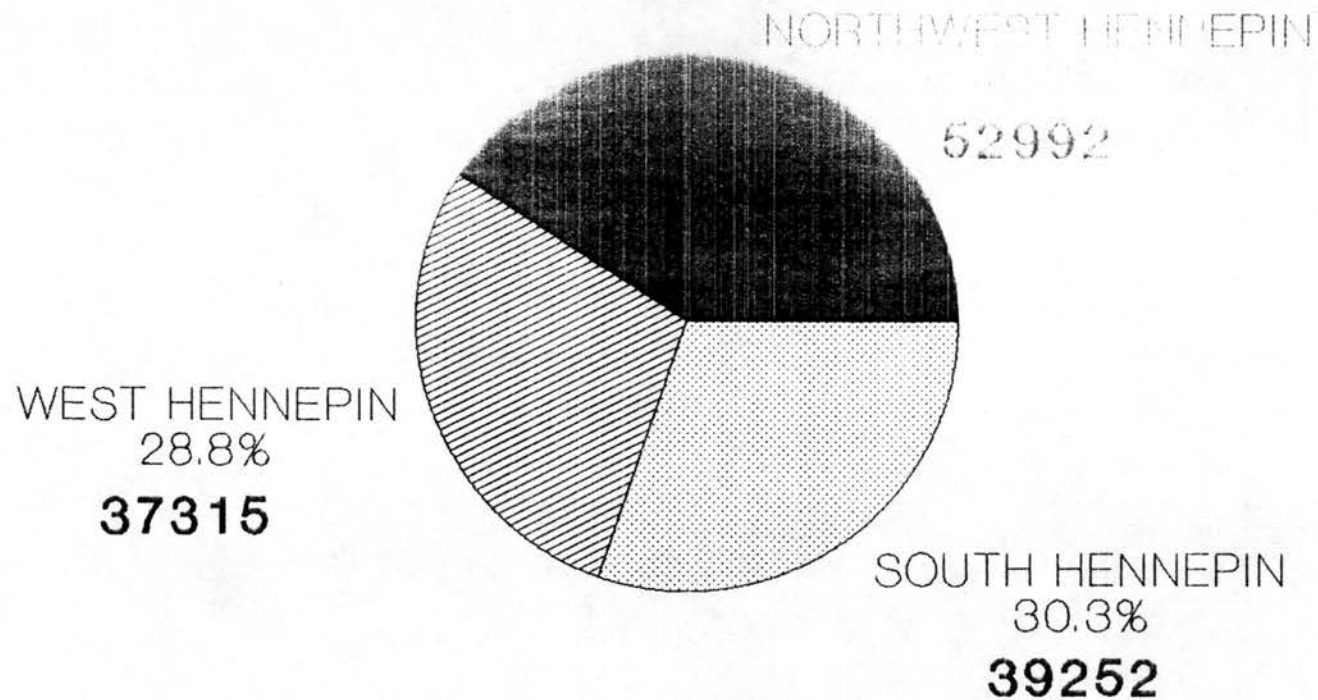
1988 Metropolitan Council Estimated Northwest Hennepin County  
Households = 101,746  
28% of the total Hennepin County population

	<u>1980</u> <u>POPULATION</u>	<u>1988*</u> <u>POPULATION</u>	<u>% CHANGE</u> <u>1980 - 1988</u>
Brooklyn Center	31,230	29,420	-5.8%
Brooklyn Park	43,332	53,842	+24.2%
Champlin	9,006	14,500	+61.0%
Corcoran	4,252	4,952	+16.5%
Crystal	25,543	24,900	-2.5%
Dayton (pt.)	4,000	4,295	+7.4%
Golden Valley	22,775	21,318	-6.4%
Hanover (pt.)	248	266	+7.3%
Hassan	1,766	1,981	+12.2%
Maple Grove	20,525	35,882	+74.8%
New Hope	23,087	22,944	-0.6%
Osseo	2,974	2,707	-9.0%
Plymouth	31,615	47,800	+1.0%
Robbinsdale	14,422	14,588	+1.0%
<u>Rogers</u>	<u>652</u>	<u>716</u>	<u>+9.8%</u>
TOTAL	235,427	280,111	+19.0%

SOURCE: 1980 U.S. Census Bureau Population and Housing  
Characteristics Report

\* April 1988 Metropolitan Council Population Estimates  
Northwest Hennepin Human Services Council

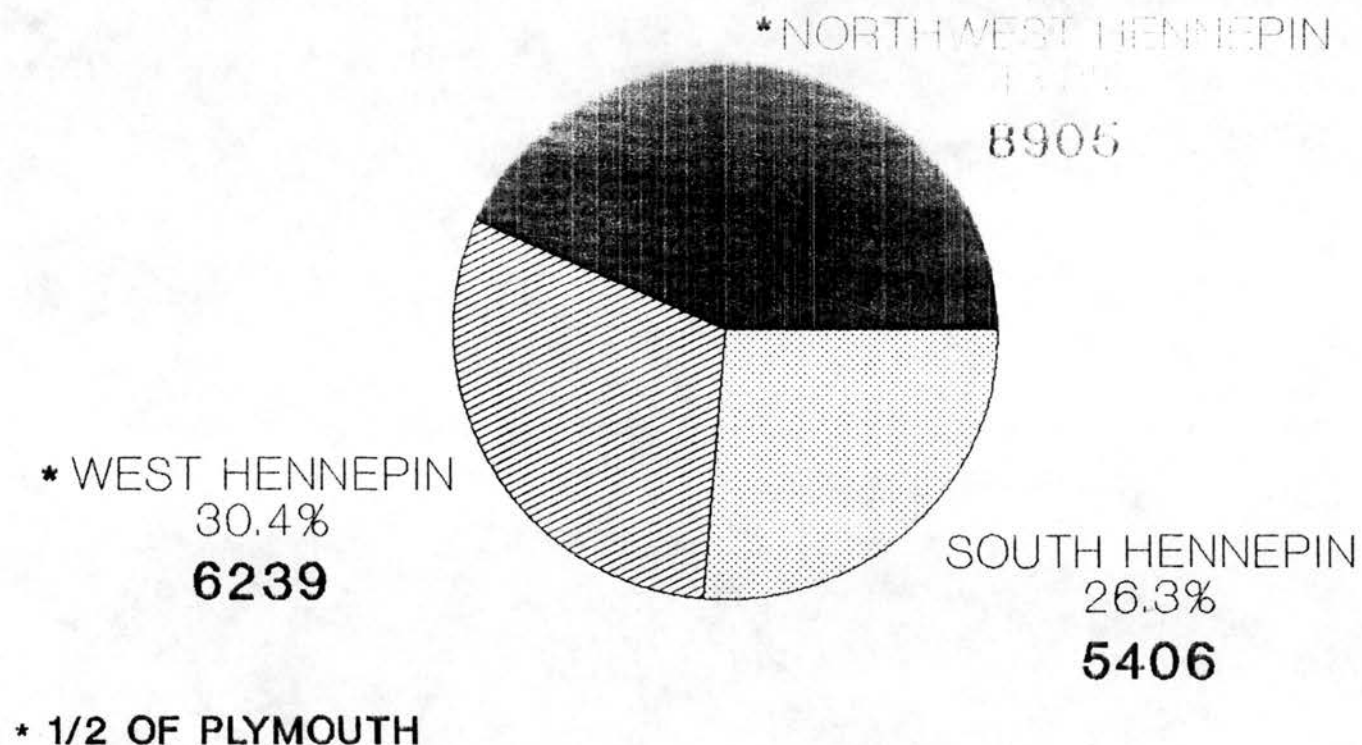
SUBURBAN HENNEPIN COUNTY  
"WORKING POOR"  
BY COUNCIL PLANNING AREAS



SOURCE: 1980 U.S. CENSUS  
NORTHWEST HENNEPIN HUMAN SVS. COUNCIL

TOTAL SUBURBAN "WORKING POOR":  
129,565

# SUBURBAN HENNEPIN COUNTY PERSONS IN POVERTY BY COUNCIL PLANNING AREAS



**TOTAL SUBURBAN PERSONS IN POVERTY:**  
**20,550**

**SOURCE: 1980 U.S. CENSUS**  
NORTHWEST HENNEPIN HUMAN SVS. COUNCIL

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL  
MISSION STATEMENT

I. Members of the Council believe that:

- \* Municipalities share in the responsibility of seeing that the human needs of residents are met.
- \* Residents/Consumers should play a critical role in defining their own needs and problems, and in recommending appropriate solutions.
- \* Suburban residents should have access and availability of human services within their own communities.

II. The Council provides planning and coordination services to these segments of the community:

- \* Residents
- \* Municipalities (City Councils, Commissions, and departments, and to Hennepin County)
- \* Human Service professionals and providers of service
- \* Businesses and organizations

III. The Council engages in activities designed to:

- \* promote effective links of communication, cooperation, and, planning between and among governmental units, consumers, and providers regarding human services.
- \* assist in identification of barriers to effective service and advocate for needed services to improve the existing service delivery system.
- \* promote effective community awareness of human services.
- \* increase community awareness of special needs groups.
- \* administer special programs when there is no more appropriate agency to do so and effective access to residents is at stake.



### WHAT IS THE NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL?

The Northwest Hennepin Human Services Council is the planning, research and coordinating agency responsible for assessing human service needs in northwest suburban Hennepin County since 1972.

The Council works in the following areas of human services:

- |                              |                  |                      |
|------------------------------|------------------|----------------------|
| o mental health              | o chemical abuse | o mental retardation |
| o child care                 | o domestic abuse | o senior services    |
| o developmental disabilities | o youth issues   | o emergency services |
|                              | o family issues  |                      |

and other areas related to service delivery such as housing and transportation.

Because of its role in the community, and its relationship with governmental entities, private agencies, and non-profit organizations, the Council is in a unique position to provide broad-based planning and research assistance in the area of human services to organizations, businesses, and municipalities.

### PLANNING

Planning services available to municipalities include:

- o Consultation and Technical Assistance
- o Service System Analysis
- o Needs Assessment Research
- o Demographic/Feasibility Research
- o Program Utilization Data
- o Focus Groups

Past projects which the Council has assisted in the planning phases have encompassed a variety of human services. While all the projects would be too numerous to mention, several are worth particular notice: Home Free Shelter for Women and Children, the Northwest Mental Health Center, Emergency Services program for northwest Hennepin County residents, the Food Co-op in Brooklyn Park, and most recently, the Northwest Hennepin County Community Support Program in Crystal.

Through the coordination of area human service networks, the Council is able to create effective communication links among northwest area human service professionals. The following lists a few of the networks sponsored or co-sponsored by the Council:

Child and Family Abuse network, Senior Services Network, Suburban Mental Health Aftercare Providers network, Emergency Assistance Providers Network, and the Northwest Network.

## RESEARCH

Research services available to municipalities include:

- o Mail/Telephone Surveys
- o Questionnaire Design
- o Interviewing
- o Data Analysis
- o Program Evaluation
- o Human Service Related Reports

Research is a crucial element in planning and coordinating effective human services delivery in the northwest Hennepin County area. Through numerous internal and external surveys and reports, the Council is able to disseminate vital information to consumers, residents, businesses and municipalities. The Council is also able to assist in survey design and implementation when needed.

## COMMUNITY ORGANIZING

Community organizing activities for 1989 include the planning for the development of a runaway youth program located in the northwest Hennepin County area. Runaway statistics indicated a great need for a localized program to assist in addressing the needs of youth and families in crisis. The Council is facilitating a public/private collaborative planning process. The impetus for this planning process came from the community itself and has become an example of the way in which area human service professionals, municipalities, and organizations can work together to address human service issues.

## COMMUNITY OUTREACH

Community outreach is achieved by several methods; through information dissemination, community organizing, and direct services. The Council handles over 1,500 calls for information specific to the northwest suburban planning area. The Council has also promoted community awareness and education through the publication and dissemination of over 75,000 comprehensive human service directories, and over 7,500 specific needs directories, i.e., family violence, chemical dependency, mental retardation, housing resources, and physical disabilities. An estimated 600 annual CSSA Human Service Priority Reports are distributed each year which assist in the planning and coordination efforts of area human service providers. Over 110,000 telephone resource cards were mailed to every household in the northwest area in 1987 and 50,000 updated cards will be distributed during 1989.

In 1987-1988, with a one year grant from Community Action for Suburban Hennepin, the Council sponsored forums for low income residents on food options, renter's rights and responsibilities, and educational opportunities for low income individuals. In 1988-1989, with a special 3 year McKnight grant, two forums will be held; a second free or reduced price food options forum and a forum on child care options.

## DIRECT SERVICES ADMINISTRATION

The Council is in a unique position as the planning and coordinating agency for the northwest area. It can recognize unmet needs in the area, as well as provide services to facilitate effective access to residents. Currently, the Council administers two direct services programs, Surplus Commodities Program/Temporary Emergency Food Assistance Program (TEFAP) and Emergency Services Program.

### SURPLUS COMMODITIES PROGRAM (TEFAP)

The U.S.D.A. Surplus Commodity Distribution Program is a federally funded program geared to serve lower income residents by providing surplus products, canned and dry goods, on a regular basis throughout the year. While distributions have diminished from 6 a year (1987-1988) to 3 this year (1988-1989), overall participation has not. Approximately 10,000 households in the northwest area receive commodities either directly through the distribution sites and deliveries to homebound people, or indirectly, through the food shelves. Program eligibility is based on income guidelines determined by the State of Minnesota. The Council is responsible for program registration, volunteer coordination, and bookkeeping for northwest Hennepin County.

### EMERGENCY SERVICES PROGRAM

The Emergency Services Program is a Hennepin County-funded program designed to assist northwest suburban area residents who are in a short-term financial crisis situation. One-time financial assistance is available through vouchers and through vendor agreements for rent, food, clothing, transportation, short-term shelter, and some for limited utility assistance. An increase in the need for emergency loans for working poor adults has been evident during the past few years as economic conditions have fluctuated. As a result, the Northwest Hennepin Human Services Council sought and received a \$15,000 increase in emergency loan funding for the 1989 fiscal year.

Participating direct service agencies assess the financial requests of northwest residents through their own intake services. These agencies are currently People Responding in Social Ministry (PRISM) (Robbinsdale), Christians Reaching Out in Social Services (CROSS) (Maple Grove), Community Emergency Assistance Program (CEAP) (Brooklyn Center), HomeFree Shelter for Women and Children (Plymouth), and North Suburban Emergency Assistance Response (NEAR) (Crystal). The Council maintains financial records, prepares a variety of service use reports, and meets on a regular basis with direct service agency representatives to maintain service coordination. In 1989, the Council reviewed and updated the procedures manual making it clearer and more informative for use by direct service professionals.

TEFAP (SURPLUS COMMODITY) DISTRIBUTION  
1987 - 1988  
PROGRAM USE BY MUNICIPALITY  
DUPLICATED HOUSEHOLD COUNT\*

MUNICIPALITY	1987	1988
Brooklyn Center	2,268	1,561
Brooklyn Park	1,843	1,849
Champlin	406	354
Corcoran	0	48
Crystal	1,663	1,210
Dayton	196	325
Golden Valley	650	283
Hamel	0	51
Hanover	0	8
Hassan	0	0
Loretto	0	7
Maple Grove	375	604
New Hope	1,561	853
Osseo	560	403
Plymouth	449	283
Robbinsdale	1,061	740
Rockford	0	4
<u>Rogers</u>	<u>126</u>	<u>165</u>
Total	11,158	8,748

1987 commodities were distributed 12 times during the year.  
1988 commodities were distributed 5 times during the year.

\*For example: if one household from Brooklyn Center received commodities from the Olivet Church site three (3) times during the year, and another household received commodities five (5) times during the year, the total duplicated count would be eight (8) households.



TEFAP (SURPLUS COMMODITY) DISTRIBUTION  
1988  
PROGRAM USE AND ESTIMATED EXPENDITURES  
BY MUNICIPALITY  
DUPLICATED HOUSEHOLD COUNT\*

MUNICIPALITY	1988	ESTIMATED EXPENDITURES
Brooklyn Center	1,561	\$40,086.63
Brooklyn Park	1,849	\$47,482.50
Champlin	354	\$9,090.75
Corcoran	48	\$1,232.64
<del>Crystal</del>	<del>1,210</del>	<del>\$31,072.91</del>
Dayton	325	\$8,346.03
Golden Valley	283	\$7,267.46
Hamel	51	\$1,309.68
Hanover	8	\$205.44
Hassan	0	\$0.00
Loretto	7	\$179.76
Maple Grove	604	\$15,510.77
New Hope	853	\$21,905.12
Osseo	403	\$10,349.07
Plymouth	283	\$7,267.46
Robbinsdale	740	\$19,003.27
Rockford	4	\$102.72
<u>Rogers</u>	<u>165</u>	<u>\$4,237.21</u>
Total	8,748	\$224,649.40

\*For example: if one household from Brooklyn Center received commodities from the Olivet Church site three (3) times during the year, and another household received commodities five (5) times during the year, the total duplicated count would be eight (8) households.

Emergency Services Program  
1988 Utilization Rates by  
Northwest municipalities

<u>Municipality</u>	<u>Number Served</u>	<u>Program Expenditures</u>	<u>Percent of Total</u>
Brooklyn Center	122	\$4535.58	10.69 %
Brooklyn Park	149	9942.40	23.42
Champlin	19	1735.76	4.09
<del>Crystal</del>	<del>115</del>	<del>3284.50</del>	<del>7.73</del>
Dayton	12	210.00	0.50
Golden Valley	14	1315.08	3.10
**Home Free	89	1934.39	4.56
Maple Grove	18	1384.00	3.26
New Hope	130	6711.58	15.81
Osseo	17	4155.30	9.79
**Plymouth	113	2087.31	4.91
Robbinsdale	118	3273.32	7.71
Rogers	13	28.00	0.07
<u>Other</u>	<u>52</u>	<u>1850.78</u>	<u>4.36</u>
Total	981	\$42,448.00	100.00%

\*\* In 1988, program use data for Plymouth and HomeFree Shelter in Plymouth were counted separately.

Energy Assistance Program  
1989 Program Use and Expenditures  
by Municipality

Municipality	Total Apps	Primary Heat \$	Crisis \$	Repair \$	Total \$
Brooklyn Center	490	122,478	6,820	1,351	130,649
Brooklyn Park	384	96,567	3,385	2,413	102,366
Champlin	71	20,170	324	708	21,202
Corcoran	28	13,771	0	565	14,336
<del>Crystal</del>	<del>190</del>	<del>51,150</del>	<del>3,691</del>	<del>2,852</del>	<del>57,693</del>
Dayton	31	9,586	124	1,400	11,110
Golden Valley	90	28,709	1,985	734	31,428
Hassan	5	1,879	0	0	1,879
Maple Grove	118	32,072	990	375	33,437
New Hope	155	39,126	611	0	39,737
Osseo	52	14,975	0	1,114	16,089
Plymouth	144	37,091	906	972	38,969
Robbinsdale	145	35,708	1,664	438	37,810
Rogers	17	7,878	300	145	8,323
TOTAL	1,920	511,160	20,800	13,068	545,028

Data are through June 20, 1989

Crisis Program runs through June 30, 1989

Repair Program runs through September 30, 1989

SOURCE: Energy Assistance Program  
Northwest Hennepin Human Services Council

## COMMUNITY SOCIAL SERVICES ACT AND NWHHSC

The Community Social Services Act (CSSA) was passed by the State Legislature in 1979, and makes the County Board the responsible agent for ensuring that the necessary human services are provided and that State funds for this purpose are effectively distributed.

The CSSA legislation also requires that the County provide for citizen input into the planning and budget process of the county involving human service programs. Hennepin County has opted to secure citizen input through the eight (8) Human Service Councils in Hennepin County. The Northwest Hennepin Human Services Council is contracted to provide for citizen participation in the Community Social Services Act process for our area.

The role of the Northwest Hennepin Human Services Council in this process is to review data, solicit input from citizens, and through the prioritizing process of the Advisory Commission, make recommendations regarding the planning, development, and delivery of human services in the northwest area.

### CSSA PRIORITY SETTING PROCESS

#### CITIZEN INPUT AND PARTICIPATION

RESEARCH  
SURVEYS  
FOCUS GROUPS

PUBLIC MEETINGS

SUB-COMMITTEES  
MONITOR REPORTS  
LIAISON REPORTS

NWHHSC ADVISORY COMMISSION

#### OFFICIAL RECOMMENDATIONS

NWHHSC EXECUTIVE BOARD

COMMUNITY SOCIAL  
SERVICES DEPT.

HUMAN SERVICES  
COORDINATING  
COUNCIL

HENNEPIN COUNTY BOARD OF COMMISSIONERS



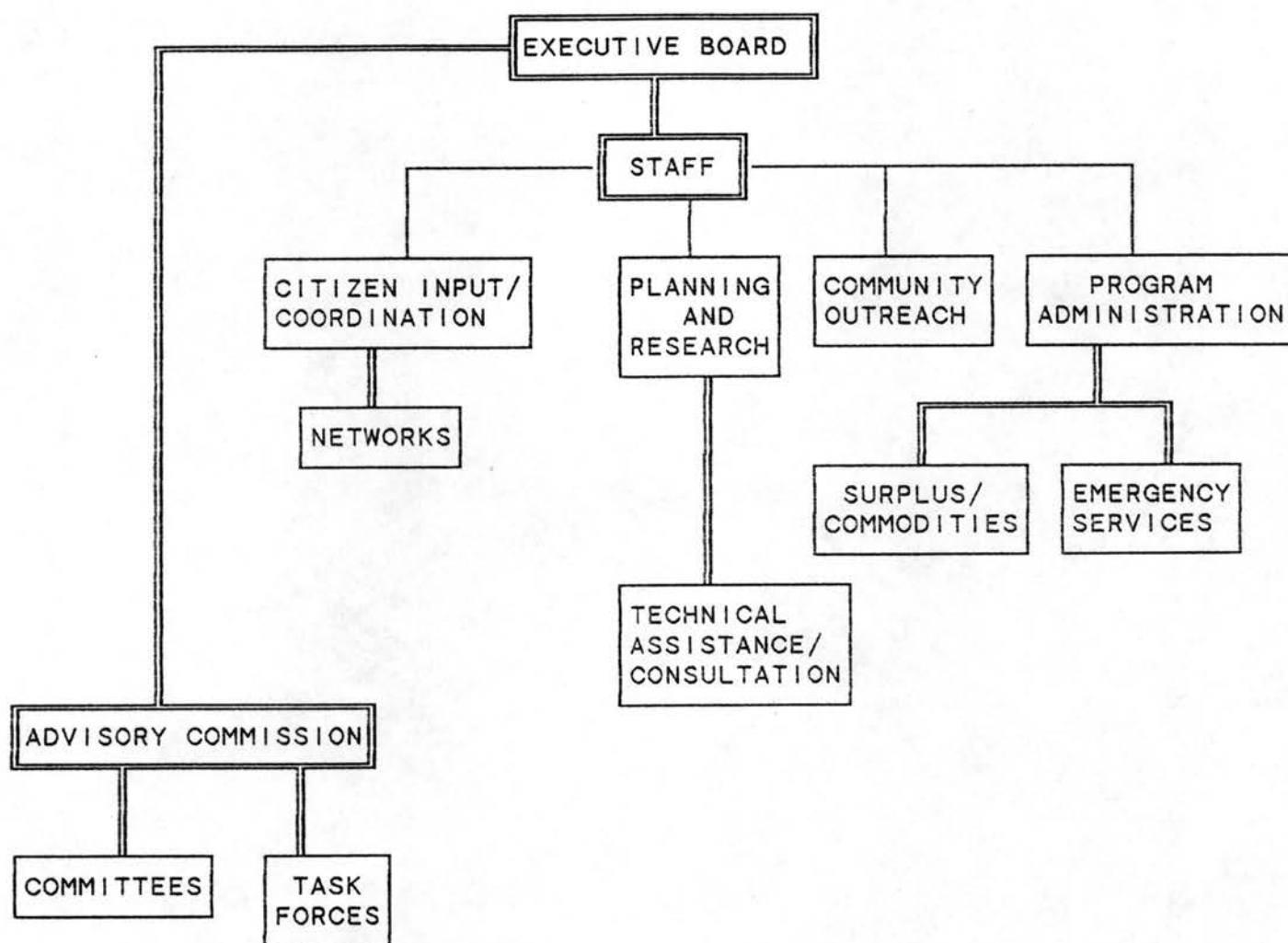
#### 1989 COMMUNITY SOCIAL SERVICES ACT PRIORITIES

1. Mental health counseling: Programs for chronically mentally ill individuals; Affordable, quality family counseling; Children's mental health needs.
2. Drug and alcohol abuse services.
- 3.\* Subsidized Housing: Tenant advocacy organization; Emergency housing program.
- 4.\* Child abuse and neglect, sexual abuse, and parenting education.
- 5.\* Health care: Health care insurance; Community based services.
6. Community education on issues and needs.
- 7.\*\* Service delivery system improvement.
- 8.\*\* Transportation for low income persons, seniors, and persons with disabilities.
9. Shelters for battered women and their children.
10. Continued support for the low-income Energy Assistance program and subsidized child care.

\* Priorities 3,4,5 received equal ranking during the priority setting process.

\*\* Priorities 7,8 received equal ranking during the priority setting process.

# NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL ORGANIZATION CHART



## STAFF:

Executive Director  
 Community Planner  
 Community Organizer (On Contract)  
 Community Outreach Coordinator  
 Administrative Support/Bookkeeper, Secretary  
 Student Interns  
 Volunteers

1989

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL MEMBERSHIP

MUNICIPALITY	EXECUTIVE BOARD	ADVISORY COMMISSION
Brooklyn Center	Geralyn Barone, Chair	John Casey
Brooklyn Park	William Dix	Del Wilkinson Diane Gunderson
Champlin	Joan Molenaar	Kathy Aswegan Linda Johnson
Crystal	Jerry Dulgar	
Dayton	Shirley Slater	
Golden Valley	Mary Anderson, Vice - Chair	Sally Strand, Vice - Chair Syrile Ellison
Hassan	Carmen Hawkins	Christina Stomberg
Maple Grove	Bob Burlingame	Richard Drinkwine Steve Cook
New Hope	Dan Donahue	
Osseo	Vernon Dehmer	Dorothy Clarke, Chair
Plymouth	Milt Dale	Linda Dieleman Deborah Hilber
Robbinsdale	Ryan Schroeder	Tracy Carlson Barb Dody
Rogers	Gary Eitel	Kathy Roline
Hennepin County Representative: Chris Babler		

1989

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL STAFF

Patricia S. Wilder  
Executive Director

Susan L. Rest  
Community Planner

Martin C. Hawk  
Community Organizer

Barb Bishop-Tresler  
Community Outreach Coordinator

Vangie F. Gramstad  
Administrative Support:Bookkeeper/Secretary

Special Thanks to the Following Volunteers

Eleanor Schmeltzer  
Loren Brand  
Marion Koch  
Jean Humphrey  
Irene Meier



## VOLUNTEERS

### ENERGY ASSISTANCE PROGRAM - NORTHWEST AREA

Dorothy Armstrong	Dean Erickson	Marion Koch
Ruth Ashwood	Estelle Filkins	Charlotte Mellom
Ruth Balto	Patricia Gudrais	Art Ness
Ione Biggs	Lucille Hallen	Norman Richards-
Gail Brand	Eugenia Humphrey	Carlson
Loren Brand	Betty Ihle	Kathy Roline
Char Downs	Bernadine Jaffe	Belinda Walker
John Dysart		

### SURPLUS COMMODITIES VOLUNTEERS

Bob Adams	Earl Heuer	Thomas Olson
Fay Adams	Jean Humphrey	Evelyn Paradise
Kenny Adams	Alice Hurley	Alma Parkington
Harold Anderson	Susan Isom	Wagner Peterson
Isabel Barrett	Eileen Klatt	Chuck Pokorney
John Bauer	Vernon Knutson	Arnold Popp
William Bauer	Marion Koch	Earl Reimke
Gail Brand	Rufus Kolb	Arthur Ries
Loren Brand	Howard Kottke	John Ringwelsh
Mac Brand	Joseph Kudak	Howard Ryder
Sarah Busse	Lucile Lamberton	David Sandberg
Dorothy Carlson	Gary Larson	Russell Sandhoff
Margaret Carlson	Louis Larson	Eugene Schaff
Melvin Clobes	Laurence Laumeyer	Anita Shoemaker
Margaret Cloutier	Ralph Lenox	Lorraine Tacheny
Bob Cowle	George Lilley	Ellen Taylor
Mar Dahlen	Marv Lindbloom	Geo Taylor
George Dalvang	Edward Lippert	Shelby Tennis
Harold Dayon	Marvin Luchsinger	C. Tepley
Archie Derscheid	William Lunki	Gladys Tjosvold
John Ewald	Tom Mack	Bertine Travnicek
Clifford Foster	Vincent Maro	William Vaughn
Louis Frank	Virginia Martin	Way Woody
Reed Gordon	Mac McCarthy	Mr/Mrs. Willert
Helen Gregor	Irene Meier	Lois Weaver
Karing Haggren	Corky Merkel	Geo Weaver
Lucille Hallen	Ed\Iris Merkl	Vern Youngquist
Elaine Hand	Vivian Miskowic	Frances Zimmerman
Bob Hastings	George Mokler	
Lila Hastings	Marjorie Monitor	
Pete Haugen	Everett Munson	
Edward Heuer	George Nelson	
Doris Heuer	Art Ness	
Geo Heuer	Leo Obinger	

### IN OFFICE VOLUNTEERS

Jean Humphrey	Irene Meier	Marion Koch
John Olinger		

### 1989/1990 Funding Sources

The Northwest Hennepin Human Services Council operates primarily on a budget of approximately \$125,300.00 to provide the planning, coordinating, and research and community outreach activities as stated in the Council Mission statement. Projected Revenue for these services for the 1990 is provided from the following sources:

46% of the planning budget:	Hennepin County Purchase of Service Contract
44% of the planning budget:	Member Municipality Contributions
10% of the planning budget:	Hennepin County Community Social Services Act Purchase of Service Contract

The Council also obtains administrative funds for the direct service programs and special projects delivered through the Council. For 1989, the type of direct service program, administrative dollars, and their funding source were as follows:

Surplus Commodity Program:	\$ 7,800.00 (State of MN)
Emergency Services Program:	\$ 8,336.00 (Hennepin County)
Community Outreach:	\$12,000.00 (McKnight Foundation)
Runaway Youth Initiative:	\$19,000.00 (deferred income from General Mills Foundation, Robbinsdale Jaycess, Saint Gerard's Church (Maple Grove), and Youth 2000 Planning Grant (State of MN) - Funds are not yet finalized from the City of Champlin (\$2,000) and the City of Plymouth (\$5,000).

Out of the above listed administrative dollars, the Council pays for the staff time necessary to administer the programs as well as all other administrative costs such as printing, office supplies, postage, insurance, rent, etc. Over \$55,000 was utilized for one time crisis loans through the Emergency Services Program.

# Survey Identifies Need for More Counseling Services

The Northwest Human Services Council is the planning, research and coordinating agency responsible for assessing human service needs in the 15 municipalities of northwest suburban Hennepin County, including Maple Grove.

With the passage of the Community Social Services Act in 1978, citizen input and participation in the Hennepin County budget process became the responsibility of the Hennepin County Human Services Councils.

Because of this legislation, and because one of the Northwest Hennepin Human Services Council's planning responsibilities is to assess area human service needs, an extensive telephone survey was conducted in 1984/85 and again in 1987/88.

As in the 1984/85 survey, results of the current survey indicate a high recognition of parent, child and family issues facing new residents. Levels of support for programs and actual reported incidents of problems are consistent with the 1984/85 survey as well as

other information the Council has collected over the past three years.

In the 1987/88 telephone survey residents of Maple Grove indicated they would like to see the following services developed in this community: child protection services (90%), drug counseling services for people of all ages (86%), and services for persons with mental retardation (84%).

Other services that rated high on the list were: mental health counseling services (81%), counseling services for seniors (78%), residential center for adolescents with alcohol and drug problems (77%) and parent training or parenting education services (73%).

When asked, "in order to balance the Hennepin County budget, should the County cut services, raise taxes, or cut services and raise taxes," 41% of respondents preferred to raise taxes, 17% recommended cutting services and 12% suggested cutting both taxes and services. 38% "didn't know" or "refused to answer."

If respondents were faced with a serious personal or family problem, 81% reported they would seek help from a counseling agency. Yet, few residents were aware of several of the counseling services available in the community. Eighteen percent knew of Family and Children's Service in Osseo, and 33% were aware of the Hennepin County Community Health Clinic in Brooklyn Center. Sixty-eight percent were aware of First Call for Help in Minneapolis.

When asked if during the past year anyone in their household had problems that interfered with their daily activities, respondents cited depression (11%), alcohol use (6%) and drug use 3%.

When it comes to child abuse reporting, 77% of respondents indicated they would be "very likely" to report suspected abuse if their name was kept confidential. Thirty-four percent would call the county child protection service to report suspected abuse, 28% would call the Maple Grove police department; 11% would call the

9-1-1 emergency number. Twenty-one percent reported they "didn't know" who they would call to report abuse.

Twenty-six percent of Maple Grove respondents reported they had children under 12 years of age, and of those, 14% reported an unmet need for childcare.

Twelve percent of total respondents reported they experienced discrimination when seeking employment.

The survey sampled 777 households in the following communities: Brooklyn Center, Brooklyn Park, Champlin, Corcoran, Crystal, Dayton, Golden Valley, Hanover, Hassan, Maple Grove, New Hope, Osseo, Plymouth, Robbinsdale and Rogers.

Survey demographics indicate 43% of Maple Grove respondents were male, and 57% female. Seventy-five (75%) percent were married, and 13% were single/never married, 5% divorced, 4% widowed and 3% separated. Eighty-one percent lived in a single family house and 9% lived in apartments. Thirty-four percent were between 25 and 34 years of age; 20% were between 35-44 years, and 12% were between 45 and 54 years.

If you'd like more information about the results of this survey, call the Northwest Hennepin Human Services Council at 493-2802.

## WHAT IS THE NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL?

The Northwest Human Services Council is the planning, research, and coordinating agency responsible for assessing human service needs in northwest suburban Hennepin County since 1972.

The Council works in the following areas of human services: mental health, mental retardation, child abuse, chemical dependency, child care, domestic abuse, developmental disabilities, emergency services, and other areas related to service delivery such as housing and transportation.

Because of this role in the community and its relationship with governmental entities, private agencies and non-profit organizations, the Council is in a unique position to provide broad-based planning and research assistance in the area of human services to organizations, businesses and municipalities.

Through communication and collaborative efforts, the council reduces duplication of services and creates cost-effective delivery systems.

## Suburban Head Start task force is formed

For many years, there has been concern among Hennepin County suburban legislators about the availability of Head Start for eligible suburban children.

raise the issue of the need for more accessible services to rural and suburban children. The task force will look at those efforts and develop strategies.

At a meeting at Plymouth City Hall Aug. 2, a formal Suburban Hennepin Head Start Access Task Force was formed. County Commissioner Tad Jude was elected chair.

The task force meeting attracted dozens of concerned citizens and elected officials. Among those present were Sen. Jim Ramstad, Rep. Ann Rest, Mayor Mary Anderson of Golden Valley, Mayor Dean Nyquist of Brooklyn Center and Councilmember Bob Zitursky of Plymouth.

"I am enthused that there are so many interested citizens from all corners of suburban Hennepin County who are determined to bring Head Start to assist needy children and families in our area," Jude said.

For more information on the task force, call Patty Wilder at 493-2802.

Head Start is a national child and family development program for low-income preschool children.

"The evidence is clear that money designated to serve our area has been diverted elsewhere," Jude said.

During the past legislative session, efforts were made to



# Planning begins on Leadership Academy

Patty Wilder considers them an avenue for "breaking down barriers." She's speaking of leadership academies.

Wilder is among a core group organizing the North Hennepin Leadership Academy, which will be offered in the fall. The North Hennepin and Brooklyn Center Chambers of Commerce and North Hennepin Community College are sponsoring the seminars.

Wilder, executive director for the Northwest Human Services Council in Brooklyn Park, and Ron Meyer, general manager of the Promeon Division of Medtronics in Brooklyn Center, are two members of the organizing cabinet that have participated in other leadership academies.

Meyer agrees that the leadership forums offer participants an opportunity to look at issues from a much broader perspective.

"You realize that there are so many important things going on around you that you just don't see," said Meyer, who attended the leadership seminars offered by the Greater Minneapolis Chamber of Commerce two years ago.

Wilder attended leadership academies offered by the Humphrey Institute in 1986, and the city of St. Paul in 1981. She says the programs offer a chance to look at others' frame of reference.

"You know there are issues out there," she said, "but they're often hard to understand. These programs allow you to take time out. They take you away from your own worries and make you think

## North Hennepin Leadership Academy

- For whom: Anyone, most participants will be sponsored by their employer. Planning is underway to make a handful of scholarships available.

- Cost: about \$500

- How many: about 30

- Registration: summer

- How: call

Lonnie McCauley....424-6744

Don McGuire.....424-0885

Julie Vreeland.....566-8650

more 'wholistically'. You can't help but become aware of more issues."

Meyer said his program experience included visits with city councils, boards of education, judges, and those involved in the criminal juvenile system, to name a few.

They said the programs offer those who might be leaders some direction for pursuing their civic interests. They said by looking at a variety of issues, the participants can get an idea of causes they might like to get involved with.

The organizing cabinet is in the process of formulating the eight day-long seminars that will be offered once a month through next spring. The topics, so far, include education and the distribution of funding; social issues, like aging and baby-boom trends; justice, concerning crime and safety; and others like transportation, economic development and community financing.

# Runaway Youth Initiative program starts with community support

Each year over 800 teenagers are reported runaways from northwest Hennepin County. The average age is 14.

This includes teens from Maple Grove, Osseo, Champlin, Dayton, Rogers, Corcoran, Hassan and other communities.

Questions such as where do these teens go and what kind of community support is first of all available, and secondly needed, are being asked by 36 organizations and 52 members on a planning committee that held its kick off meeting Friday, May 19 at the Sheraton Inn Northwest.

The meeting was attended by 38 representatives from churches, government, corporations, human service agencies, foundations, police departments and schools.

The Runaway Youth Initiative's objective is to explore needed services for runaway youth and ways the community can collaborate in order to provide a runaway youth program in this area.

"Collaboration is no longer a choice in meeting the needs of our communities, it is a necessity for making things happen," Patricia Wilder, executive director of the Northwest Hennepin Human Services Council, host organization of the Initiative, said. She said the planning process is crucial in determining what sort of runaway youth program is needed in the northwest area.

"A program that works in Iowa, or even downtown Minneapolis, may not work here. And without community support it is bound to fail," she said.

Initiative facilitator Kevin Ander-

son recently completed a study on the needs of runaway youth from the area. The study reveals that there are a number of excellent youth programs in the northwest area, but none of them are designed to assist runaway youth. Currently, there is no shelter for runaway youth, nor any program that looks at the unique intervention needs of runaway youth, such as conflict resolution and family crisis intervention on a 24 hour basis. Transportation to and from counseling is also currently not being addressed.

## MAPLE GROVE POLICE

Maple Grove Police Chief Bob Burlingame spoke of the need for the community to become aware of the runaway youth problem and take action.

He said that juvenile runaways aren't helped by the juvenile justice system since they are classified as a status offense. "These runaways very much need assistance and it's currently not available in our community where we need it."

Deacon of St. Gerard's Church, Del Wilkinson, has had first hand experience in facing the problems of run-a-ways. A girl, who was kicked out of her house by her parents, showed up on his doorstep on Christmas Eve a few years ago. She ended up moving in and living with his family and eventually attending college. Her brother, who was not so lucky, lived in empty garbage cans on his own and eventually ended up in the juvenile justice system.

## INVOLVEMENT NEEDED

The Runaway Youth Initiative will meet during the next two months. The initiative's purpose is to design a runaway youth program model, generate support for the program in the community and obtain on-going funding for the operation of the program. Organizers feel it is important that on-going support come, in part,

from the community served.

Funding to date for the planning process was provided by the cities of Champlin, Plymouth, St. Gerard's Catholic Church and Youth 2000, State of Minnesota Grant.

For more information on the program call Kevin Anderson, Northwest Hennepin Human Services Council, 493-2802.



Maple Grove Chief of Police Bob Burlingame addresses the Runaway Youth Initiative meeting recently conducted at the Sheraton Inn. This was the first of several meetings of representatives of churches, government, schools, corporations and human service agencies to discuss the problems and look for solutions to runaways in surrounding communities.

DATE: September 19, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
SUBJECT: Petition Regarding Property at  
6427 - 41st Avenue North

I have been aware of the unsightly situation at 6427 - 41st Avenue North for some time and have contacted the owner regarding burial of the exposed gas service and stabilization of the eroded banks in the front yard as well as seeding the side and rear yards which were filled as a part of the Douglas Drive improvement project. As you are aware from the petition of area home owners, no corrective actions have yet been taken.

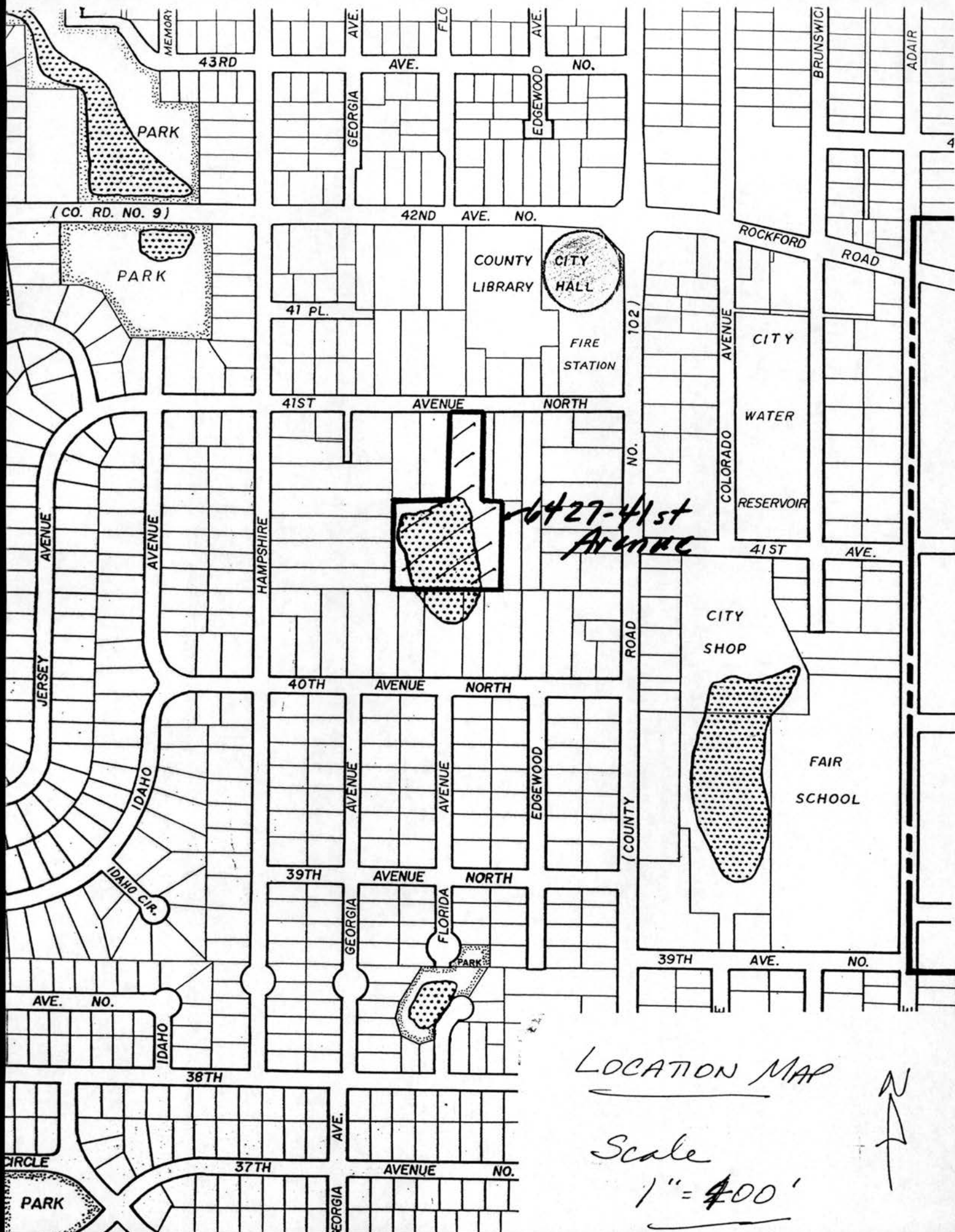
At this time I believe it is proper for direction to be given to the Building Inspector to review the grading situation in terms of UBC provisions regarding unsafe slopes. Also, the Police Department should review the property in relation to cars parking off the driveway and the Weed Inspector in terms of site vegetation.

Action to correct this situation should have been taken sooner, and I was remiss in not referring follow-up to the proper departments once it was evident a response by the property owner was not forthcoming.

  
WM:jrs

Encl







September 5, 1989

P E T I T I O N

Re: 6427-41st Avenue North

We, the undersigned residents of Crystal wish to Petition the Crystal City Council regarding the above named property. As tax payers and conscientious residents of Crystal we are asking you - the Council, to call forth the owner, Brent Gisslen, at the September 19th Council Meeting asking him to explain what his plans are for that property.

We have had to view the unsightly grounds while living near, walking and/or driving by for the past two years. Numerous complaints from area homeowners have been initiated, both verbal and in writing, to several departments at City Hall - plus we understand that Brent has been called into the City Offices to discuss the property - yet we have seen no progress at the site.

We are asking that the driveway embankment be filled in and the rest of the property, including the back lots and house maintained in a normal manner, just like the rest of the neighborhood. We are asking that immediate action should be requested and follow up procedures initiated if this deadline is not met. He has been given enough time and space to get his "act" together.

Thank you for your consideration in this matter.

Petition for 6427-41st Avenue North

NAME	ADDRESS	TELEPHONE
<u>Sandra Harter</u>	<u>6412 - 41st Ave. No.</u>	<u>535-0105</u>
<u>James J. Johnson</u>	<u>4068 Hampshire Ave. No.</u>	<u>533-9659</u>
<u>E. Dean Johnson</u>	<u>"</u>	<u>"</u>
<u>Tillie Rasmussen</u>	<u>4052 Hampshire Ave. N.</u>	<u>537-6508</u>
<u>Jack Phillips</u>	<u>4060 Hampshire Ave No</u>	<u>537-7013</u>
<u>Leola Phillips</u>	<u>4060 Hampshire N.</u>	<u>537-7013</u>
<u>Pat Rauter</u>	<u>4026 Hampshire Ave.</u>	<u>536-5955</u>
<u>Minnie Koeber</u>	<u>6724 41st Ave N.</u>	<u>537-9094</u>
<u>John Kovler</u>	<u>6724 - 41st Ave No</u>	<u>537-9094</u>
<u>Anne Ferkingstad</u>	<u>6400 - 40<sup>th</sup> Ave No</u>	<u>537-6475</u>
<u>Glenn Ferkingstad</u>	<u>6400 - 40<sup>th</sup> Ave. No.</u>	<u>537-6475</u>
<u>Steven Ferkingstad</u>	<u>6400 - 40<sup>th</sup> Ave. No</u>	<u>537-6400</u>
<u>Chen Gunn</u>	<u>6324 - 40<sup>th</sup> Ave. No</u>	<u>535-4227</u>
<u>Imogene Swenson</u>	<u>6324 - 40<sup>th</sup> Ave. No</u>	<u>" "</u>
<u>Richard Snell</u>	<u>4036 Hampshire N.</u>	<u>533-0575</u>
<u>Marley C. Hatcher</u>	<u>4044 Hampshire Ave.</u>	<u>533-4044</u>
<u>Lucy E. Franz</u>	<u>6710 41st Ave. No</u>	<u>537-1258</u>
<u>Albert H. Franz</u>	<u>6710 - 41<sup>st</sup> Ave No.</u>	<u>537-1258</u>
<u>Margaret Paris</u>	<u>4520 41st Ave N.</u>	<u>533-8901</u>
<u>Constantine Paris</u>	<u>6520 41 Ave N.</u>	<u>533-8901</u>

Petition for 6427-41st Avenue North

NAME	ADDRESS	TELEPHONE
<u>Alan Bauer</u>	<u>6420-41<sup>st</sup></u>	<u>537-6645</u>
<u>Stanley Bauer</u>	<u>6420-41<sup>st</sup> Ave. No.</u>	<u>537-6645</u>
<u>Wayne Eerkson</u>	<u>6401 41<sup>st</sup> AV. N.</u>	<u>535-7306</u>
<u>Audrey Headley</u>	<u>6328-41<sup>st</sup> Ave. No.</u>	<u>537-8958</u>
<u>Helmer Jensen</u>	<u>6428-41<sup>st</sup> Ave No</u>	<u>537-6205</u>
<u>Archie Jensen</u>	<u>6428-41<sup>st</sup> Ave No.</u>	<u>537-6205</u>
<u>Olga Moeller</u>	<u>6508 41<sup>st</sup> Ave No</u>	<u>533-8477</u>
<u>Kathryn Dooly</u>	<u>6517 41<sup>st</sup> AN</u>	<u>533-3463</u>
<u>Elsie Horner</u>	<u>6528-41<sup>st</sup> Ave.</u>	<u>537-6940</u>
<u>E. L. Harry</u>	<u>6620 41<sup>st</sup> Ave</u>	<u>537-3748</u>
<u>John Bohler</u>	<u>6529-41<sup>st</sup> Ave N.</u>	<u>533-37484</u>
<u>John J. Boline</u>	<u>6517 41<sup>st</sup> Ave No.</u>	<u>533-3463</u>
<u>Camelox Hull</u>	<u>6507-41<sup>st</sup> Ave N</u>	<u>533-3962</u>
<u>Randolph S. Hull</u>	<u>6507-41<sup>st</sup> Ave N.</u>	<u>533-3962</u>
<u>Kristen Enekan</u>	<u>6401-41<sup>st</sup> AVE NO</u>	<u>535-7306</u>
<u>Elaine Santorowicz</u>	<u>4073 Hampshire Rd.</u>	<u>533-7106</u>
<u>Annette Gaulke</u>	<u>4051 Douglas Dr.</u>	<u>536-9606</u>
<u>Bruce Peterson</u>	<u>4087 Douglas Dr</u>	<u>533-5288</u>
<u>Judy Peterson</u>	<u>4087 Douglas Dr</u>	<u>533-5288</u>
<u>Mal Gaulke</u>	<u>4051 Douglas Dr</u>	<u>536-9606</u>

Petition for 6427-41st Avenue North

NAME	ADDRESS	TELEPHONE
Inge Lawson	6700 - Hut Ave. No. Dupel	537-4462
Pat Inghale	4135 Hampshire N	533-3847
Art Kraemer	4155 Hampshire No	537 8755
Pearl Kraemer	" "	" "
Robert Barnett	4144 Hampshire N	537 3072
Nancy Olson	6621- 41st Place	537-2347
C Jacobson	6613 41st Pl N	537 2231
GARY Feyen	4115 HAMPSHIRE AV N	533-4362
George Lawson	6700 Hut Ave. No.	537 4462
Judy Hanks	4166 Hampshire No.	533 5002
Vicki Hanks	4166 Hampshire No	533-5002
L. Parrott	4181 Hampshire No	533-5235
Hans Alwin	6600 41st Place No.	535-3438
Catharina Alwin	6600 41st Place No	535-3438
Beverly Johnson	4100 Hampshire N.	537-9650
R. Dixon	4100 Hampshire N.	537-9650
Art Alwin	4134 Hampshire	537-6761
L.A. Brynteson	6601 41st Pl.	537-6127
Linda Toninato	6620- 41st Pl.	535-0153
Hank Olson	6691 41st Pl	537-7347



Petition for 6427-41st Avenue North

[illegible]

Petition for 6427-41st Avenue North

NAME	ADDRESS	TELEPHONE
<u>Gorothy Orrick</u>	<u>3932 Georgia Ave N.</u>	<u>533-3704</u>
<u>Louise Hughes</u>	<u>6608 - 40th Ave N.</u>	<u>537-9074</u>
<u>Jose M. Schuh</u>	<u>6500-40th AVE No</u>	<u>537-9511</u>
<u>John &amp; Schach</u>	<u>6500-40th Ave. No</u>	<u>537-9511</u>
<u>Alva Jensen</u>	<u>6600-40<sup>th</sup> Ave N</u>	<u>533-8820</u>
<u>Otto E Hansen</u>	<u>6600-40th Ave N.</u>	<u>533-8820</u>
<u>R. Schultz</u>	<u>3940 Georgia</u>	<u><del>537-6465</del></u>
<u>Y. Schultz</u>	<u>3940 Georgia Ave N.</u>	<u>537-6465</u>
<u>R. Schultz</u>	<u>3940 Georgia</u>	<u>537-6465</u>
<u>Richard A. Meyer</u>	<u>3948 Georgia</u>	<u>537-5917</u>
<u>William Barker</u>	<u>6524 40<sup>th</sup> Ave N</u>	<u>535-9558</u>
<u>Melissa Barker</u>	<u>6524 40<sup>th</sup> Ave N</u>	<u>535-9558</u>
<u>W. L. Scholz</u>	<u>6516-40TH AVE. N.</u>	<u>533 6965</u>
<u>D. A. Scholz</u>	<u>" " "</u>	<u>" "</u>
<u>Suzanne J. Kuntz</u>	<u>6424 40<sup>th</sup> AVE N</u>	<u>536-8193</u>
<u>Jean M. Kuntz</u>	<u>"</u>	<u>"</u>
<u>W. A. Stahl</u>	<u>6408 40<sup>th</sup> Ave.</u>	<u>533-0601</u>
<u>Margaret M. Stahl</u>	<u>"</u>	<u>"</u>
<u>Phyllis Meyer</u>	<u>3948 Georgia No</u>	<u>537-5917</u>
<u>Richard O. Bury</u>	<u>6508 40<sup>th</sup> AVE N.</u>	<u>537-7033</u>

Petition for 6427-41st Avenue North

[illegible]

1989 SUMMARY OF HEALTH DEPARTMENT ACTIVITY  
AT 6427 41ST AVENUE NORTH, CRYSTAL, MINNESOTA

May 24, 1989

Orders issued in response to a complaint of empty cans left at curb after pick-up day. Compliance noted on June 5, 1989.

August 24, 1989

Orders issued to renter, Chris Turan, to clean up refuse, junk and debris in driveway. At the curb was a pile approximately 3 feet high by 5 feet long by 4 feet wide, with such items as carpet, blankets, boxes, broken furniture, etc. Compliance noted on August 28, 1989.

Referral was made to:

1. Assessing Department that Brent Gisslen, owner, does not live at the premises per Chris Turan, renter. Mr. Turan stated the other renter, Mike Collins, had lived there approximately 9 months. Mr. Gisslen resides with his girlfriend in Robbinsdale at an unknown address, but collects mail and files a homestead here.
2. Building Department that there is an exposed, minimally supported pipe in the front yard where the ground has eroded.
3. Weed Inspector that weeds in excess of 12 inches were present.



1988 SUMMAARY OF HEALTH DEPARTMENT ACTIVITY  
AT 6427 41ST AVENUE NORTH, CRYSTAL, MINNESOTA

October 10, 1988

Orders issued in response to a complaint of empty cans at curb after pick-up day. Compliance noted.

Secretary referred retaining wall problem to Building Department and weeds to weed inspector.

June 29, 1988

Orders issued in response to a complaint of empty cans at curb after pick-up day. Compliance noted.

PAF:jt

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
Glenn E. Purdue  
Richard J. Schieffer  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
James M. Strommen  
Corrine A. Heine  
Leslie M. Altman  
William P. Jordan  
William R. Skallerud  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
David C. Roland  
Paul D. Baertschi  
Mark J. Gergen  
Julie A. Lawler  
Stephen J. Bubul

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

September 7, 1989

Mr. Jerry Dular  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Gambling Ordinance

Dear Jerry:

Enclosed you will find a draft ordinance for first reading that repeals the 3% gambling tax and institutes a \$250 investigation fee.

The ordinance also provides that any organization that has paid the tax to the City will be entitled to a refund if they have complied with the 10% contribution provisions of Subsection 1100.19, Subd. 8.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE RELATING TO CHARITABLE  
GAMBLING: REPEALING CRYSTAL CITY  
CODE, SUBSECTION 1100.19,  
SUBDIVISION 11; AMENDING CRYSTAL  
CITY CODE, SUBSECTION 1100  
BY ADDING A SUBDIVISION

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 1100.19, Subdivision 11, is repealed.

Sec. 2. Crystal City Code, Section 1100 is amended by adding a subdivision to read as follows:

"Subd. 12. Investigation fees. An organization applying for or renewing a license to conduct lawful gambling in the City must pay an investigation fee of \$250 to the City Clerk. If the fee is not paid the Council will not approve the license under Subdivision 2."

Sec. 3. A tax that has been paid to the City pursuant to Subsection 1100.19, Subdivision 11, repealed hereby, must be refunded by the City Manager to any organization that is in compliance with Subsection 1100.19, Subdivision 8.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

CRYS5:00110D06.F16

DATE: September 7, 1989

TO: Jerry Dulgar, City Manager

FROM: Bill Barber, Building Inspector

RE: Crystal Airport Lot 9C  
John Leinen Construction

John Leinen Construction is requesting a building permit for a 62'x50' airplane hangar at the Crystal Airport. This hangar is located on the west side of the airport and is another one replacing some of the old ones. I think this, like the others, is an asset to the airport. We have the necessary signed lease agreement from MAC.

UPDATE - September 12, 1989

On 9/11/89 Planning Commission recommended approval for the above described hangar.

BB/kk



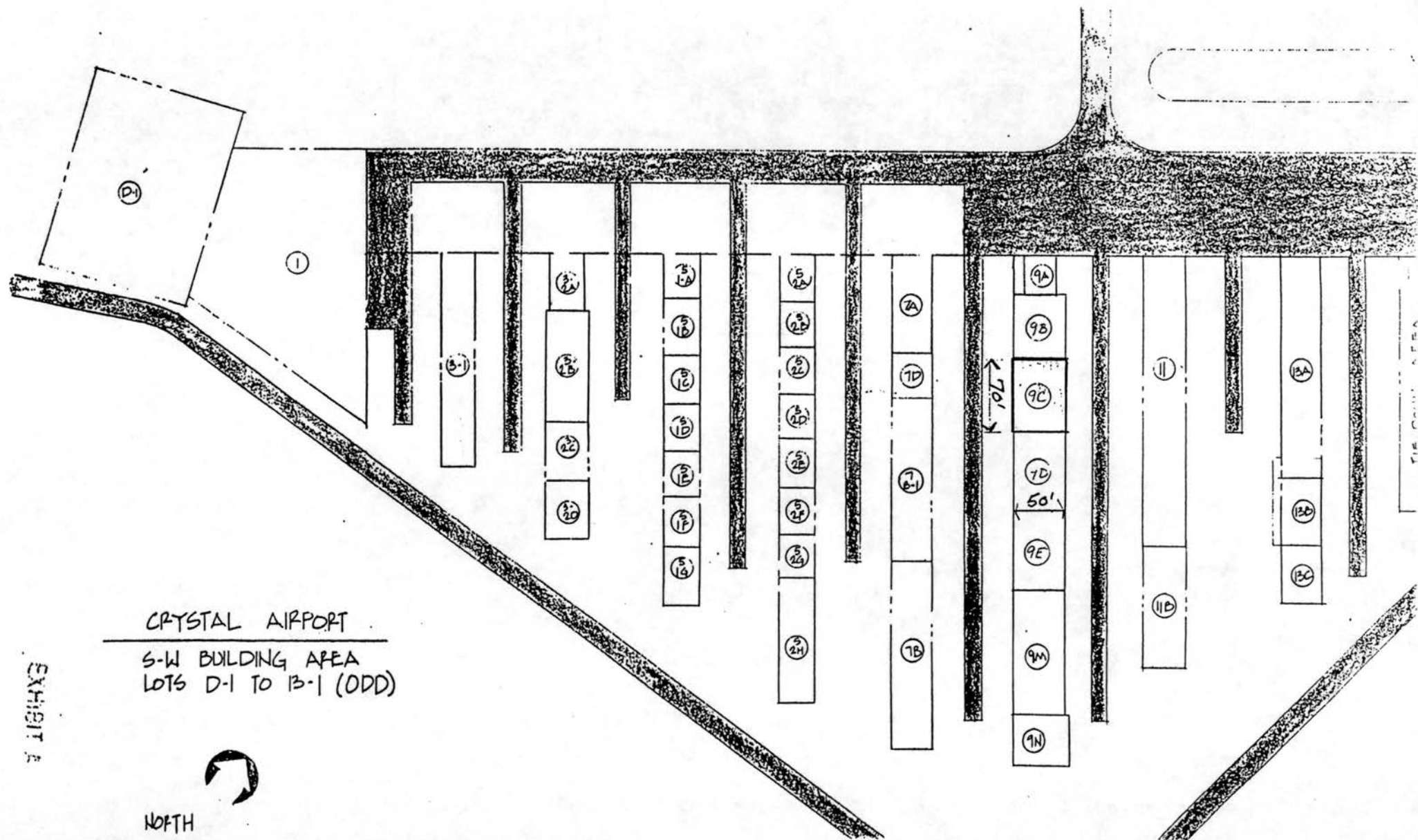


EXHIBIT A

THIS LEASE made this 21st day of February, 1989, between the Metropolitan Airports Commission, a public corporation of the State of Minnesota, herein called the "Lessor" and John H. Zimmer, 15147 Crow's Nest Drive, Maple Grove, MN 55369 called the "Tenant".

WITNESSETH:

Description  
of Property

The Lessor hereby leases to the Tenant and the Tenant hereby hires and takes from the Lessor the following described premises situated upon Crystal Airport, a public airport owned and operated by the Lessor located in the County of Hennepin, State of Minnesota, to-wit:

Lot 9C - 50' x 70' - 3,500 sq. ft. (see attached Exhibit A)

Together with said land and buildings and improvements leased to the Tenant, the Tenant shall have the privilege of using the public portions of the said airport, such as runways and other public facilities there provided, upon such terms and under such rules and regulations as now exist or may hereafter be enacted by the Lessor, and subject to such charges for such use as may be established from time to time by the Lessor either by ordinance or agreement with said Tenant.

Lease Term

The term of this lease shall be 10 years commencing on March 1, 1989, unless sooner or later terminated as hereinafter provided.

Use of  
Premises

Any building to be built on the above premises shall be constructed in compliance with all applicable building codes and be located upon the leased premises in the following manner:

Pole-type - as located

The leased premises and the building thereon or to be built thereon by the Tenant shall be used only for the storage of aircraft and for no other purpose by the Tenant or by other parties to whom the Tenant may, during the term of this lease, lease or sell storage space for aircraft.

Use of the leased premises for any purpose not hereinbefore expressly provided shall constitute default hereunder and shall not be permitted except upon such terms as may be agreed upon between the parties hereto, and upon the approval of the Lessor given in writing to the Tenant. In the event of disapproval or failure of the Lessor to approve such use, the Tenant shall not conduct on said premises the business proposed to be conducted thereon.

Rent

As rent for the leased premises, the Tenant shall pay annually, in advance, an annual basic minimum rent of \$70.00 per year, provided, however, that the Tenant shall further pay to Lessor at the end of each Lease year the amount by which the percentage hereinafter stated for services permitted and carried at and from the leased premises exceeds the aforesaid basic minimum rent.

Percentage  
8%

Services  
Of the gross receipts from sale or lease of storage space for aircraft of others

The Tenant shall furnish annually to the Lessor a verified statement of the gross charges for services performed at or from the leased premises upon which the percentage rent is paid. the Lessor shall have the right

DATE: September 7, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Barber, Building Inspector  
RE: Crystal Airport Lot 74A  
John Leinen Construction

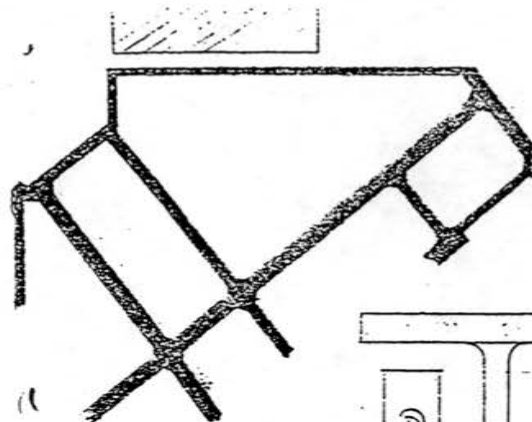
John Leinen Construction is requesting a building permit for a 40'x66' airplane hangar at the Crystal Airport. This hangar will be located on the east side of the airport. We will have the necessary signed lease agreement from MAC.

UPDATE September 12, 1989

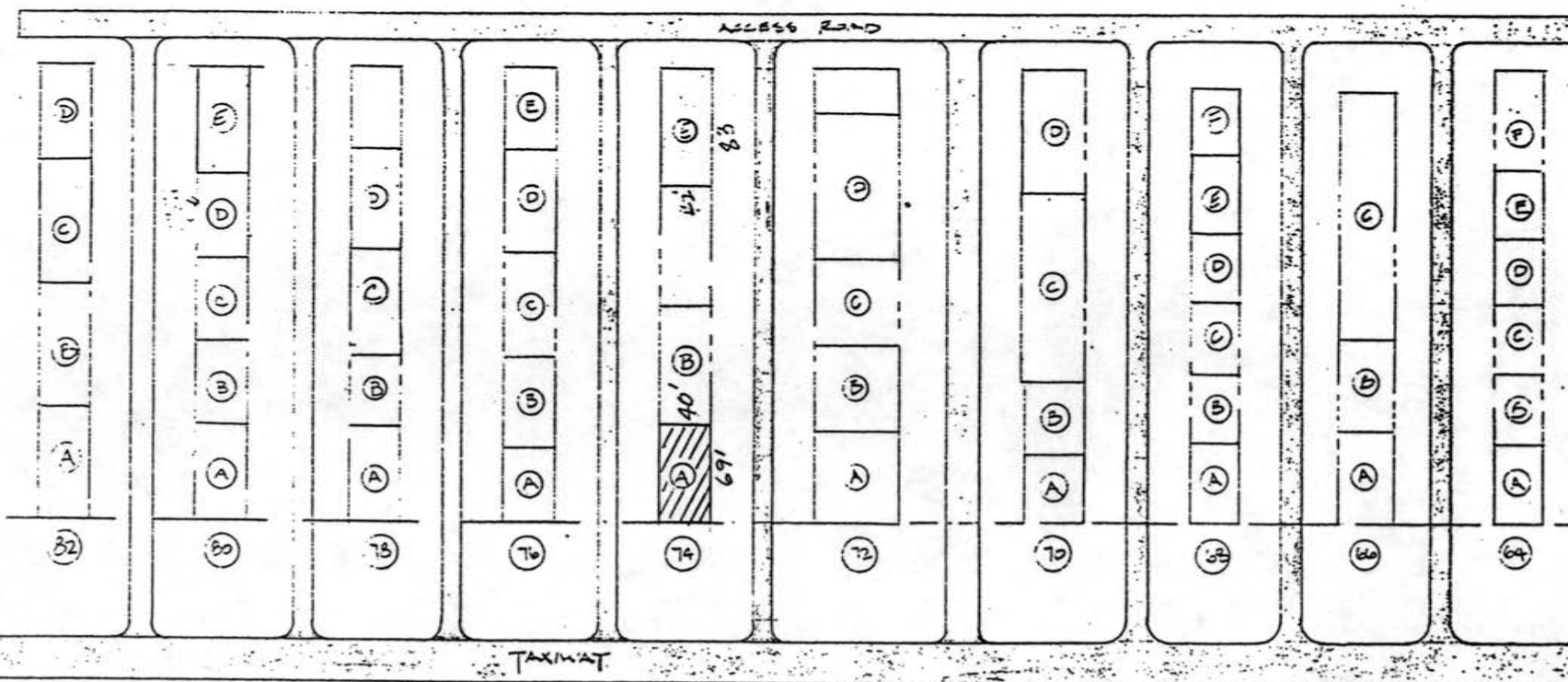
On 9/11/89 Planning Commission recommended approval for the above described hangar.

BB/kk

EXHIBIT A



FROM E NE-SW RUNWAY



SCALE 1"=100'-0"

CRYSTAL AIRPORT  
EAST PAVING AREA



THIS LEASE made this 21st day of September, 1987, between the Metropolitan Airports Commission, a public corporation of the State of Minnesota, herein called the "Lessor" and Marvin C. Nelson, 6724 Shingle Creek Drive, Minneapolis, MN 55445 called the "Tenant".

WITNESSETH:

Description  
of Property

The Lessor hereby leases to the Tenant and the Tenant hereby hires and takes from the Lessor the following described premises situated upon Crystal Airport, a public airport owned and operated by the Lessor located in the County of Hennepin, State of Minnesota, to-wit:

Lot 74A - 40' x 69' - 2.760 sq. ft. (see attached Exhibit A)

Together with said land and buildings and improvements leased to the Tenant, the Tenant shall have the privilege of using the public portions of the said airport, such as runways and other public facilities there provided, upon such terms and under such rules and regulations as now exist or may hereafter be enacted by the Lessor, and subject to such charges for such use as may be established from time to time by the Lessor either by ordinance or agreement with said Tenant.

Lease Term

The term of this lease shall be 10 years commencing on October 1, 1987, unless sooner or later terminated as hereinafter provided.

Use of Premises

Any building to be built on the above premises shall be constructed in compliance with all applicable building codes and be located upon the leased premises in the following manner:

Pole type - as located

The leased premises and the building thereon or to be built thereon by the Tenant shall be used only for the storage of aircraft and for no other purpose by the Tenant or by other parties to whom the Tenant may, during the term of this lease, lease or sell storage space for aircraft.

Use of the leased premises for any purpose not hereinbefore expressly provided shall constitute default hereunder and shall not be permitted except upon such terms as may be agreed upon between the parties hereto, and upon the approval of the Lessor given in writing to the Tenant. In the event of disapproval or failure of the Lessor to approve such use, the Tenant shall not conduct on said premises the business proposed to be conducted thereon.

Rent

As rent for the leased premises, the Tenant shall pay annually, in advance, an annual basic minimum rent of \$55.20 per year, provided, however, that the Tenant shall further pay to Lessor at the end of each Lease year the amount by which the percentage hereinafter stated for services permitted and carried at and from the leased premises exceeds the aforesaid basic minimum rent.

Percentage

8%

Services

Of the gross receipts from sale or lease of storage space for aircraft of others

The Tenant shall furnish annually to the Lessor a verified statement of the gross charges for services performed at or from the leased premises upon which the percentage rent is paid, the Lessor shall have the right at the end of the calendar year or within the following (2)

DATE: September 11, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Barber, Building Inspector  
RE: 5590 West Broadway  
Pier 1 Imports  
Canopy and canopy

Pier 1 Imports and North American Signs are requesting approval of canopy signs on the front of the Crystal Gallery. When the project was approved, there was a sign criteria approved also. That states that any deviation from this criteria the City Council must approve.

These canopy signs will be back lite and have the name of the business of them. There will be 2 such signs. They are also requesting approval for a sign on the north wall of the center.

My concern is that if you approve a change to the previously approved criteria, we will be having more of these canopy/signs being added. I'm not sure that we should change what's been approved as it seems to be working real good. We have not had a problem previously.

I have included in the packet, a plan of what they want, copy of part of the sign criteria and letters from Lincoln Properties. I will try to answer any questions on Tuesday night.

BB/kk

71

The  
Lincoln  
Companies

840 E. Lake Street, Suite 200  
Wayzata, Minnesota 55391  
(612) 476-0000  
Fax: (612) 476-0086

100  
RECEIVED

JUL 10 1989

PROPERTY MGT

July 5, 1989

Ms. Vicki Shopmeyer  
Property Assistant  
Pier 1 Imports  
301 Commerce St., Suite 600  
Fort Worth, TX 76102

RE: Backlit Awning/Crystal Gallery Mall  
5590 West Broadway  
Crystal, MN #089

Dear Vicki:

Enclosed for your files, please find a copy of your backlit awning plan which I have had approved by the owner subject to the following conditions:

- 1) The total cost for the new signage program will be borne entirely by Pier 1 Imports.
- 2) Although the landlord has approved the plan you must still get approval from the City prior to any installation. You must submit to us for our files approval from the City regarding your program.
- 3) We must be involved and we must give final approval to exact placement and type of electrical hookup for the individual letters along Bass Lake Road.

We look forward to working with you to get your new signage program in place.

Sincerely,

*Matthew J. Rieger*

Matthew J. Rieger, RPA  
Asset Manager

MJR/njo  
cc: Tom DuFresne

## SPECIFICATIONS

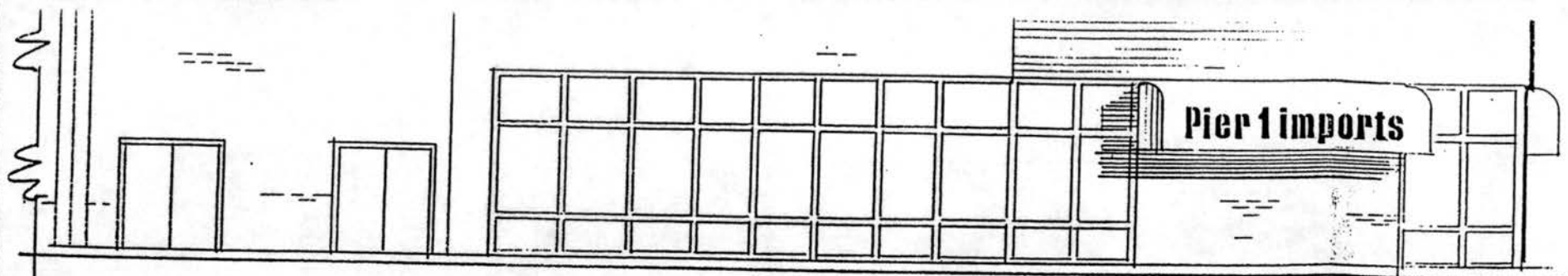
1. Exterior tenant signage at the Crystal Gallery shall consist of store identification only and copy shall be restricted to the Tenant's proper name and major product or service offered. Corporate logos, emblems, shields and similar identifying devices shall be permitted provided they are confined within the signage panel.
2. The signs shall be located in the designated sign band area found on elevation drawings attached. Any deviations from these drawings must be upon approval of the building owner and the City of Crystal.
3. Tenants are allowed use of individual illuminated letters only. These must follow the detail on construction, 1/004. The special Nu-Lite type illuminated letter can be obtained through the fabricator recommended by the sign consultant. Tenants A, X<sup>1</sup> & Y are allowed the option of typical neon-illuminated letters in place of the Nu-Lite illumination.
4. The faces of the letters must all be 3/16" Plexiglas. Color choices must be Rohm & Haas Red #2662, Blue #2114, Orange #2564, Yellow #2037, Green #2030 or White #7328.
5. Aluminum sides, top and bottom of letters must be painted white semi-gloss (Matthews Aryclic Polyurethane SOA-245 or equal). Signage for Tenant A will be an exception with a dark bronze return instead of white.



6. Maximum letter height is 24", descenders may drop below letter plane by 4" maximum. An 18" margin must be maintained on both sides of the tenant signage. This margin is already deducted from measurements on the enclosed elevations. All letters must be on a plane that is 9" from the base of the sign band.
7. Electrical connection and transformers will be located in the tenant space. Access panels will be provided on the back side of the signage panel and a 3/4" conduit will carry electrical service along the cylindrical window mullions to the transformer.
8. Tenant spaces G, H & I shall also have signage areas designated at the Bass Lake Road entrance of the center. Specifications for these illuminated sign cabinets are shown in the detail on Sheet 7 of this document. Cabinets will be provided by Management with graphic costs by the Tenant. Backgrounds will be translucent rust vinyl (3M-AGT 409) with cut out letters applied on white plexiglas panels.







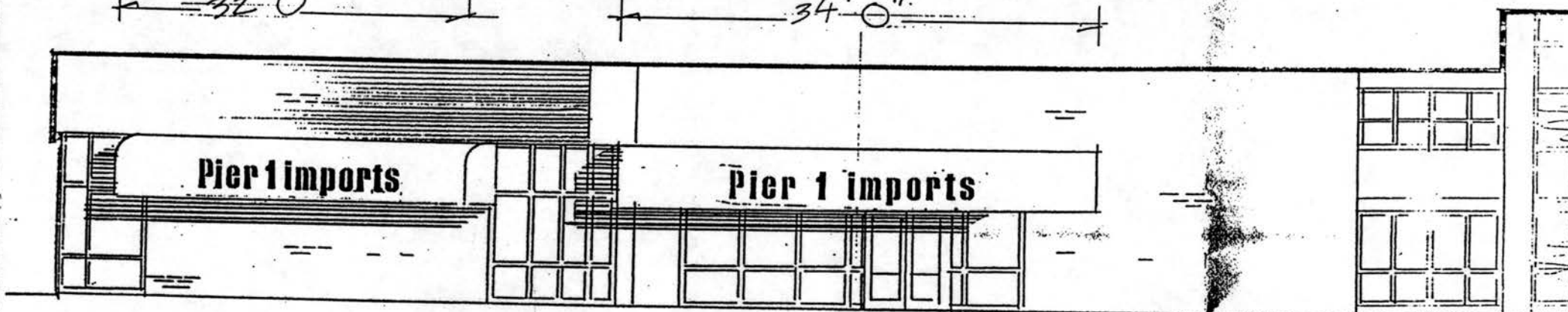
PARTIAL WEST ELEVATION + 32' 0" OBLIQUE VIEW +

SCALE = 1/8" = 1' 0"

OBLIQUE VIEW OF BUILDING

OBLIQUE  
VIEW OF AWING  
= 32' 0"

34' 0"



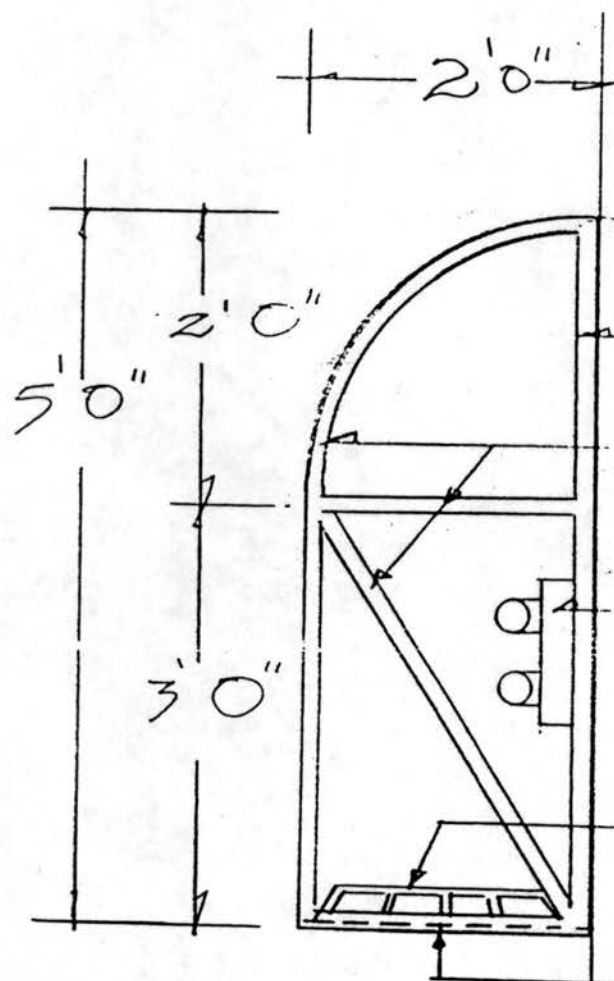
SOUTH ELEVATION

Pier 1 imports

PARTIAL NORTH ELEVATION

SCALE  $\frac{1}{8}" = 1' 0"$

24" CHANNEL  
LETTERS TAKEN  
OFF SOUTH ELEVATION & INSTALLED  
ON NORTH ELEVATION AS SHOWN



2" x 2" SQ. TUBE  
STEEL BACKSIDE

1" x 1" SQ. TUBE  
STEEL FRAME  
OVERALL

1 FIXTURE W/  
2 ROWS 800  
MA. HIGH OUT-  
PUT FLUORESCENT  
LAMPS TO RUN  
LENGTH OF AWNING

TIE-DOWN BAR

PLEXIGLASS  
CEILING

DIVING  
END VIEW