



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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ANGELINE AVENUE

ORDINANCE NO. 89-

AN ORDINANCE VACATING A CERTAIN
DRAINAGE AND UTILITY EASEMENT

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Pursuant to Minnesota Statutes, Section 462,358, Subdivision 7, and Crystal City Charter, Section 12.06 (collective, Act), a request to vacate a portion of a City drainage and utility easement (Easement) located on property at 5408 Angeline Avenue North in the City has been submitted to the Council.

Sec. 2. A public hearing after duly published notice and opportunity of the affected property owners to be heard concerning the vacation has been held in accordance with the Act.

Sec. 3. The City Council has found and determined that vacation of the Easement as proposed is in the public interest.

Sec. 4. The portion of the Easement to be vacated is legally described as:

The south 81.36 feet of the east 2 feet of the west 5 feet of Lot 6, Block 1, Rolling Green of Crystal. *Revised*

Sec. 5. The portion of the as described Easement is vacated.

Sec. 6. The City Clerk is authorized and directed to file a copy of this ordinance with the Hennepin County Recorder.

First Reading:
Adopted:

Mayor

ATTEST

City Clerk

Chuck Bagne
5408 Angeline Avenue North
Crystal, MN 55429
September 13, 1989

Betty Herbes
5336 Idaho Avenue North
Crystal, MN 55428

Dear Betty:

I am writing you this letter to express my disappointment with the Crystal City Council and its decision of a variance request concerning my property at 5408 Angeline Avenue North in Crystal. The hearing took place on Tuesday, September 5, 1989, at Crystal City Hall in which the City Council denied my request for a variance. On September 19, 1989, I plan to ask the City Council to reconsider my variance request.

I felt the decision to grant this variance rested with the City Council and that their decision should have been based on the evidence presented at that hearing. Instead it was based on the fact that the Planning and Zoning Commission did not approve the variance request. The fact is the Planning and Zoning Commission didn't deny the request either. They tied five to five. Five members of the Planning and Zoning Commission found that the unnecessary hardship caused by enforcing the setback ordinance was enough of a factor to vote in favor of the variance.

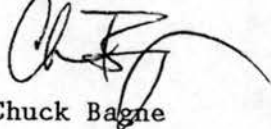
My understanding is that you, as an elected official of the City of Crystal, are in your position to serve the city and its people. I fail to see how turning down a variance request from one of your citizens satisfies this criteria when none of the other residents affected by this request object. I felt that I presented an excellent case for the granting of a variance, given my predicament of an undersized lot with limited access and very little room in which to maneuver vehicles. Furthermore the granting of this variance would not have hurt anyone and would have helped one of Crystal's newer residents.

I have approached my neighbors and have told them of my plans for the building of the proposed garage and its location on my property and none of them appeared at the meeting to protest my variance. So they obviously aren't concerned with my plans for the garage. And would it be such a bad decision in a situation such as this, to help one of your fellow citizens instead of frustrating them in their efforts to make improvements to their properties?

There have been at least nine variances granted for decks in this area. Wouldn't a garage be more of a necessity to a property than a deck? Would making a deck a few feet shorter to satisfy a setback ordinance result in unnecessary hardship? Since this number of variances was granted for decks, is it unreasonable to ask for a variance to build a garage in a location on a property as to avoid unnecessary hardship? Shouldn't valid points such as these be considered in your decision to grant or deny this variance?

In closing I again express my disappointment in your decision and I hope that you will reconsider my variance application at the meeting September 19th. If you would like to respond to this letter I can be reached at 559-1800 ext 220 during the day or 535-9393 at night. I also have the area for the garage, conforming to the setback ordinance and rear easement, staked out on my property and I encourage all City Councilmembers to come by and try to park their vehicles in the far side of this area. Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Chuck Bagne', with a stylized flourish extending from the end.

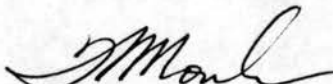
Chuck Bagne

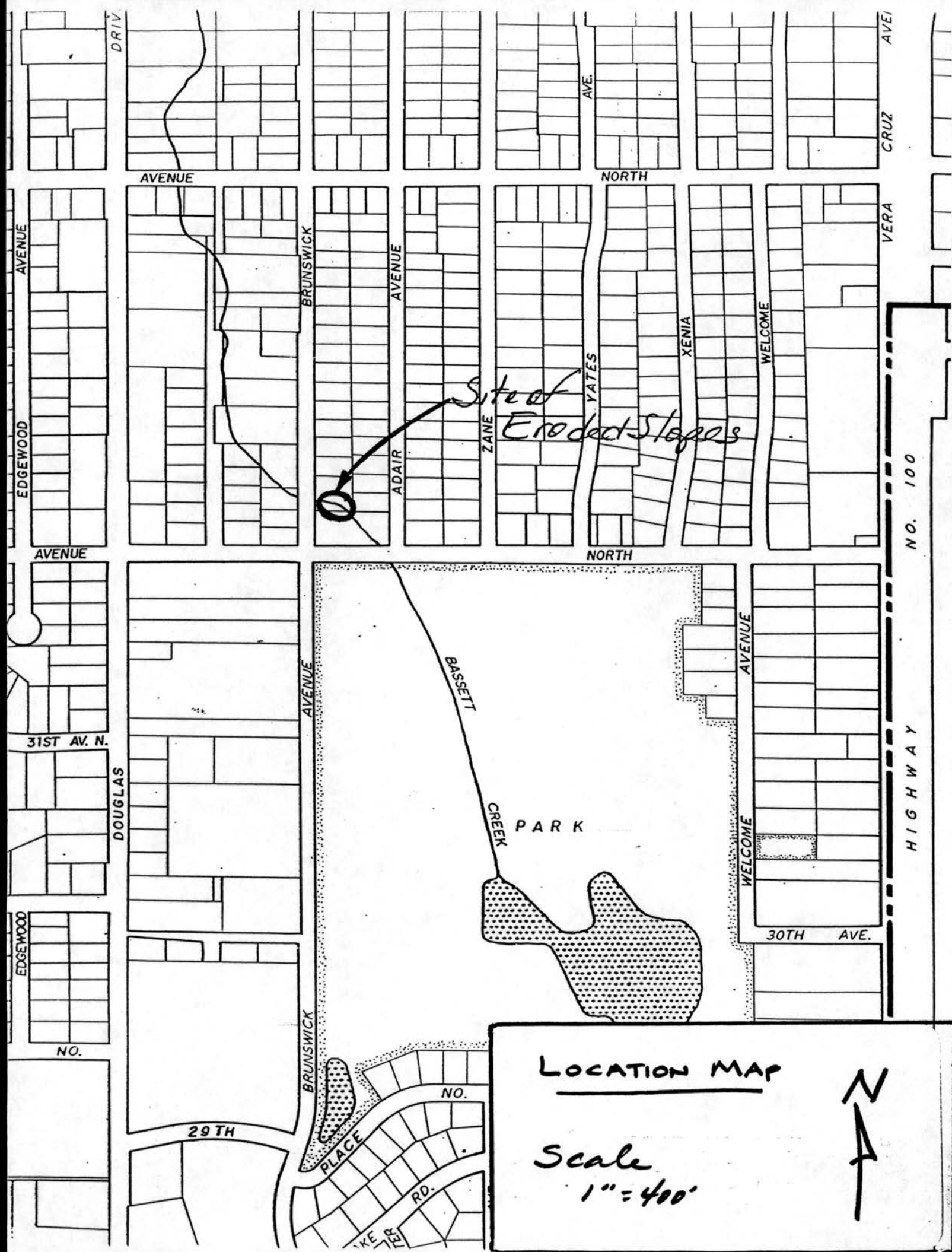
TO: Jerry Dulgar
FROM: William Monk
DATE: September 12, 1989
SUBJECT: Award of bid for Slope Stabilization on Bassett
Creek at Brunswick Avenue.

Proposals have been solicited from three reputable contractors for performing slope stabilization work along Bassett Creek just south of Brunswick Avenue. All three were contacted because of experience in construction of related projects. In approving this work as an Infrastructure Project in June, the Council had authorized an expenditure limit of up to \$15,000. A tabulation of bids is as follows:

F. F. Jedlicki	\$14,460
G. L. Contracting	\$16,050
Sevcon, Inc.	\$18,775

State Statute allows for the awarding of municipal contracts of up to \$15,000 based on proposals in place of formal bids. In an effort to save time and allow construction yet this fall, this office recommends a contract to complete this specialized construction be awarded to F. F. Jedlicki in the amount of \$14,460.

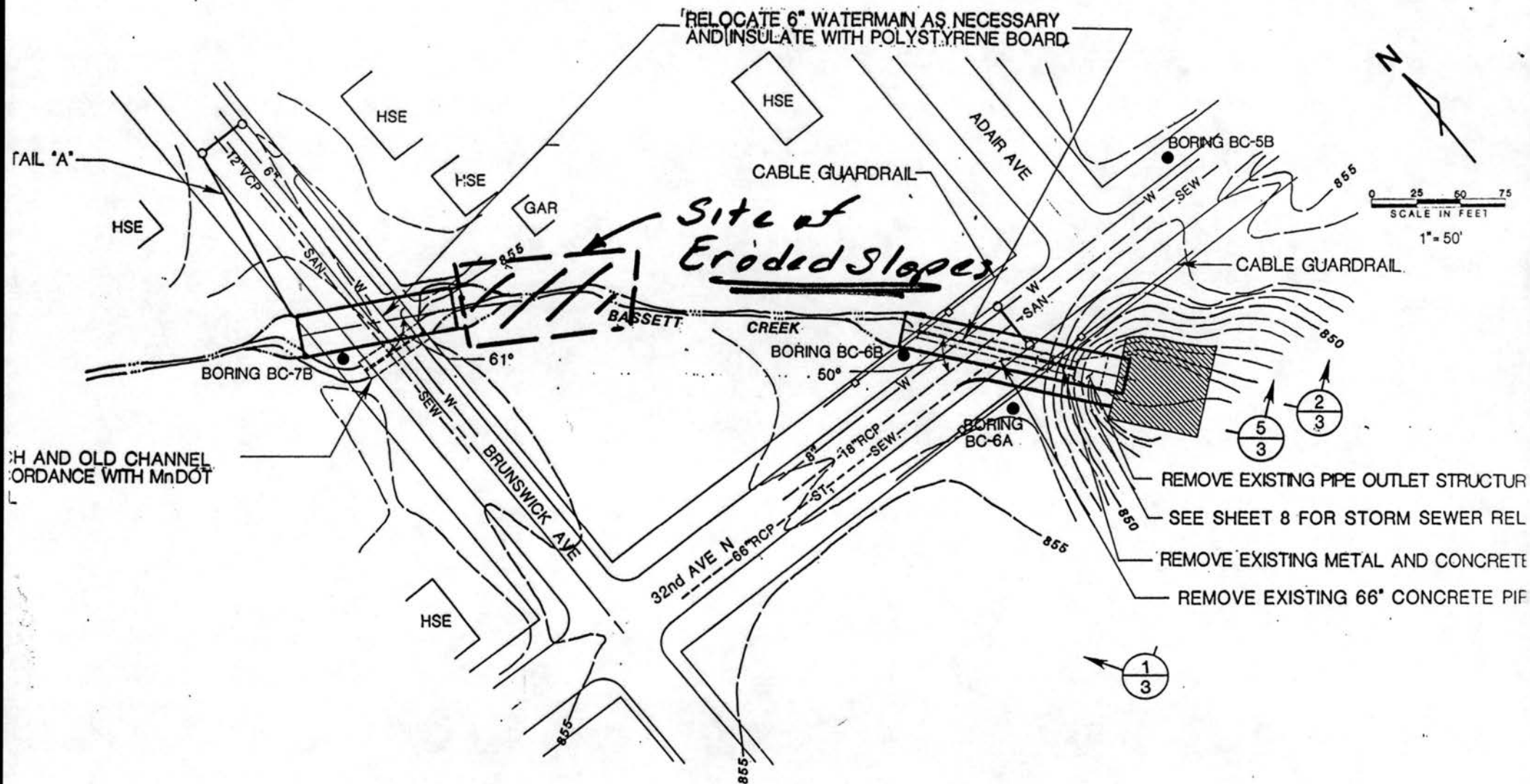

WM/mb



LOCATION MAP

Scale
1" = 400'

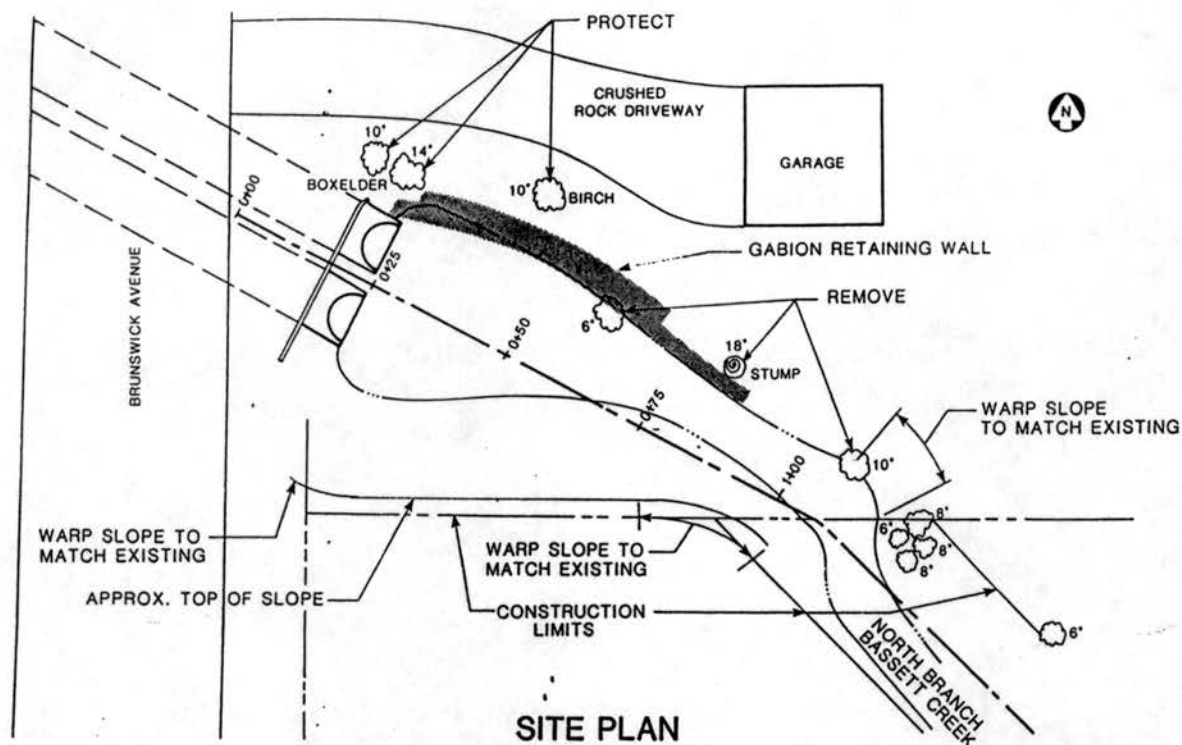




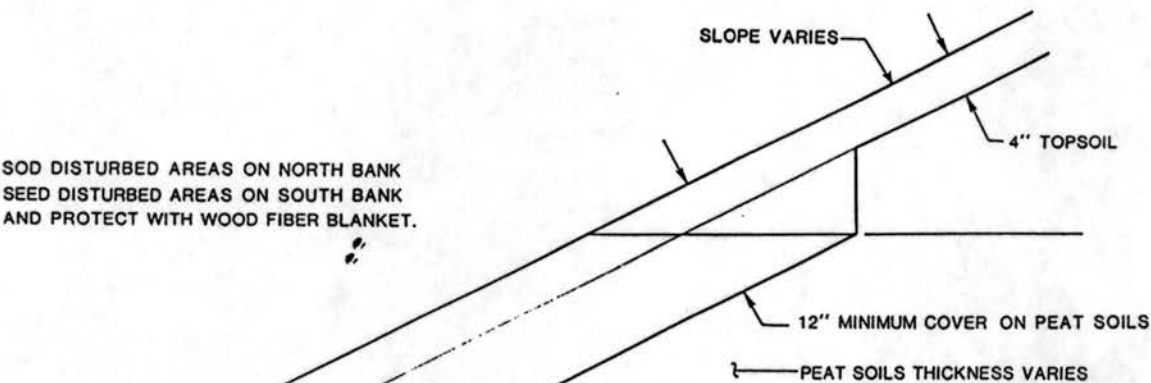
PROJECT MAP

Scale
1" = 50





NOTE 1. SOD DISTURBED AREAS ON NORTH BANK
SEED DISTURBED AREAS ON SOUTH BANK
AND PROTECT WITH WOOD FIBER BLANKET.



DETAIL: RESTORATION (TYP.)

NO SCALE

SPECIFICATIONS

SOILS

Soil borings indicate the foundation soil for the gabion wall is an extremely soft silt and clay. Overlaying this is a layer of peat soil with fill placed on the surface.

Concrete rubble and peat soils encountered during excavation will be removed from the site.

MATERIALS

Filter fabric shall meet MNDOT Specification 3733 Type III

Gabions shall meet MNDOT Specification 3602

Rockfill shall meet MNDOT Specification 3601

Topsoil shall meet MNDOT Specification 3877

Class A

Sod shall meet MNDOT Specification 3878

Class A

Seed shall meet Mixture No. 6 of

U.S. Dept. of Agriculture Soil Conservation Service,

April 1980. Critical Area Planting (342) Minnesota

Supplement Specifications Guide

Wood Fiber Blanket shall meet

MNDOT Specification 3885 High Velocity Type

WORKMANSHIP

Gabions shall be placed in accordance with MNDOT Specification 2511

Seed shall be placed in accordance with U.S. Dept. of Agriculture Soil Conservation Service, April 1980. Critical Area Planting Supplement Specifications (342) Minnesota. Wood Fiber Blankets shall be placed in accordance with MNDOT Specification 2511

KLO PROPERTIES
6645 PENN AVENUE SOUTH
RICHFIELD, MINNESOTA 55423

September 13, 1989

Mayor Betty Herbes
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Re: Conditional Use Permit--6800 56th Avenue North
Automotive Service Center

Dear Mayor Herbes:

On September 11, 1989, your Planning Commission recommended approval of a conditional use permit for the subject site. I am the developer, proposing an auto service center, on a long-term lease with the Firestone Corporation as the operating tenant.

This site is currently unoccupied. It is one of several vacant restaurant locations for sale in the area; many on the market for several years.

I have surveyed several national food service firms (including Hardee's, Pizza Hut, and SubWay Sandwiches) about use of this site for a restaurant. I have learned that most need drive-up facilities that require traffic stacking; this, combined with parking requirements, has precluded this site from qualifying for their type of use.

The proposed use (auto service center) complies with the B-3 zoning, auto-oriented commercial designation for this property. I believe this proposal, as designed, will provide the City of Crystal with tangible benefits, among them being:

Mayor Betty Herbes
September 13, 1989
Page 2

1. Privately financed project with a \$1,000,000 cost.
2. Land use brought to "highest and best use" for maximum real estate taxability.
3. Auto service use moderates traffic and congestion in and around this busy area.
4. Business operation after construction will provide up to 15 full-time, full-benefit jobs.
5. Aesthetically pleasing site plan and building inconspicuously positioned in relation to neighbors with full setbacks.
6. Consistent, nondisruptive, longterm use of the site by a nationally known auto servicer in retail oriented, modern facility.

I look forward to receiving your support at the September 19th council meeting. Please call me at 861-2644 if you have any questions concerning the project.

Sincerely,



Paul Oberstar

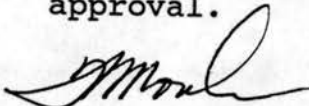
cc: John Muraveck
Pauline Langsdorf ✓
Adrian Rygg
R. L. Smothers
Elmer Carlson
Garry Grimes

DATE: August 30, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: Automotive Use at 6800 - 56th Avenue North

A proposal has been received to construct an automotive service center at 6800 - 56th Avenue North. The 30,000 square foot site is presently zoned B-3, Auto-Oriented Commercial, which allows service centers as a conditional use in Section 515.35, Subd. 4 c) of the Zoning Code.

Specifics of the 10 bay complex are noted on the enclosed site plan. Said plan adheres to all setback and parking ordinance provisions while maintaining current access patterns from Bass Lake Road and across an easement to Jersey Avenue. Additionally, the plan calls for no outside storage except for the trash container which will be enclosed consistent with Code requirements.

Essentially, the site is properly zoned to accommodate the proposed use which meets the conditional use provisions of City Code. City standards relative to site improvements will be required as a condition of any conditional use approval.



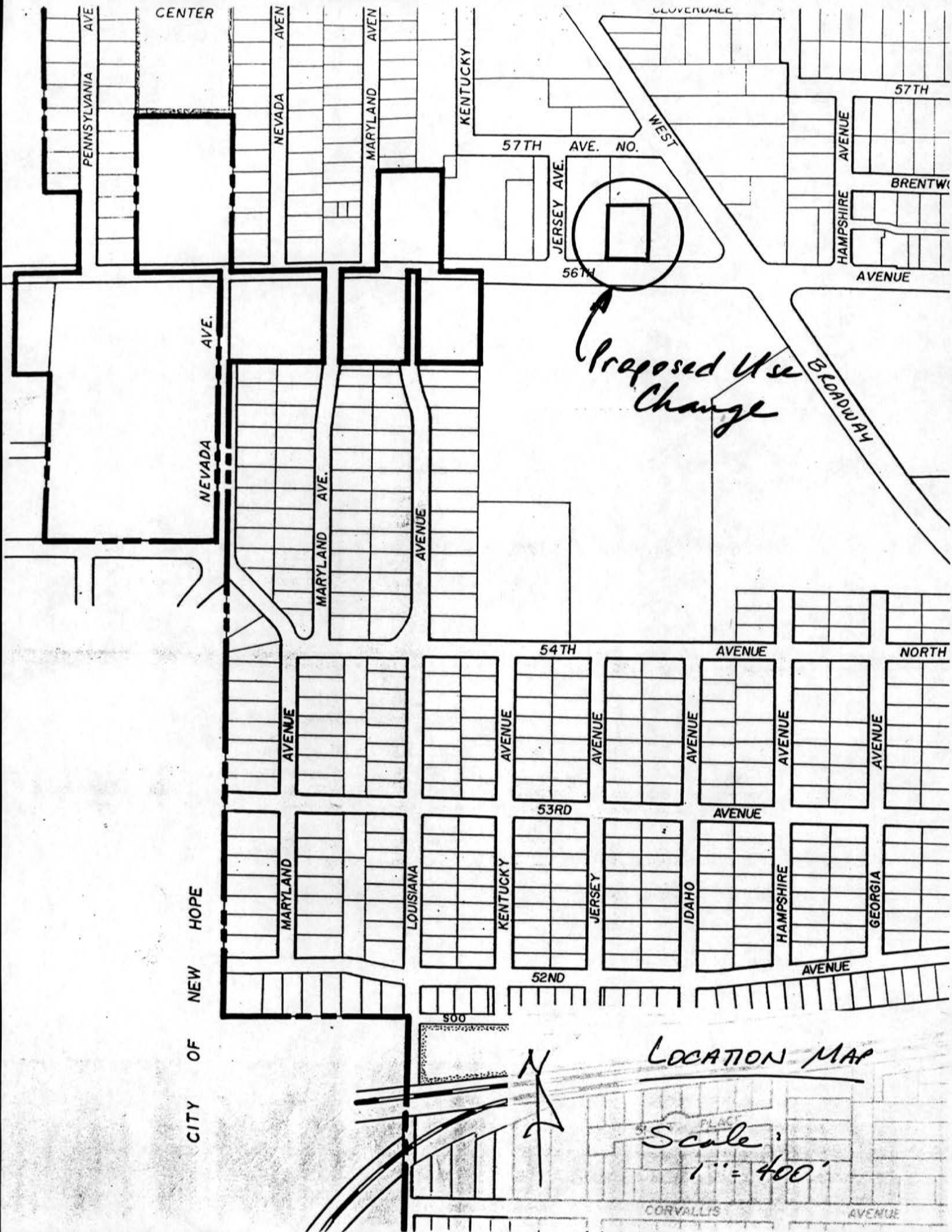
WM:jrs

Encls

9/12/89 UPDATE

On September 11 the Planning Commission acted to recommend approval of the above-described conditional use permit on a 5 to 2 vote. The findings were as follows:

- 1) Request is consistent with current zoning
- 2) Proposal meets conditional use provisions listed in the Zoning Code
- 3) Site plan is reasonable in terms of layout and access issues.

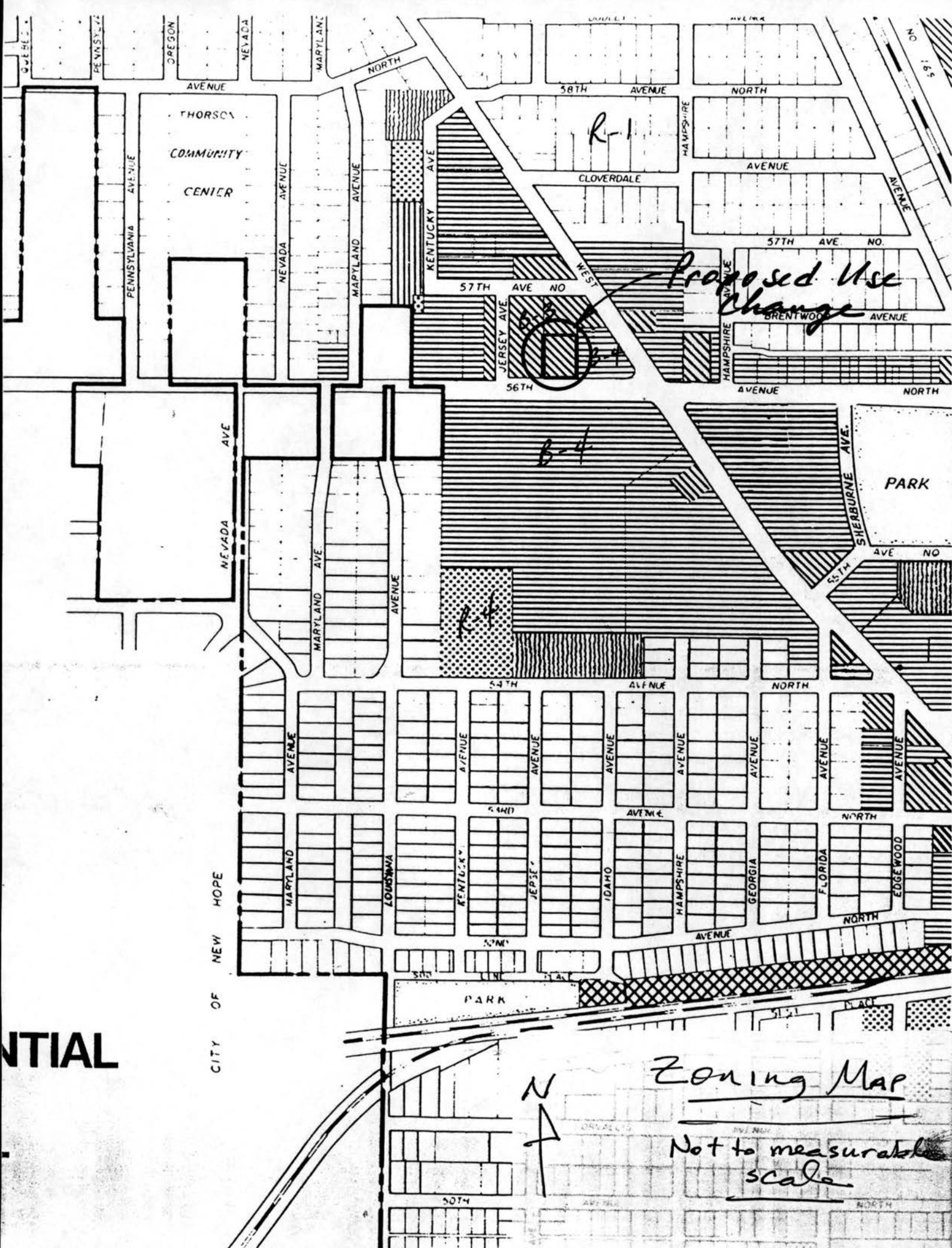


CITY OF NEW HOPE

LOCATION MAP

Scale:
1" = 400'





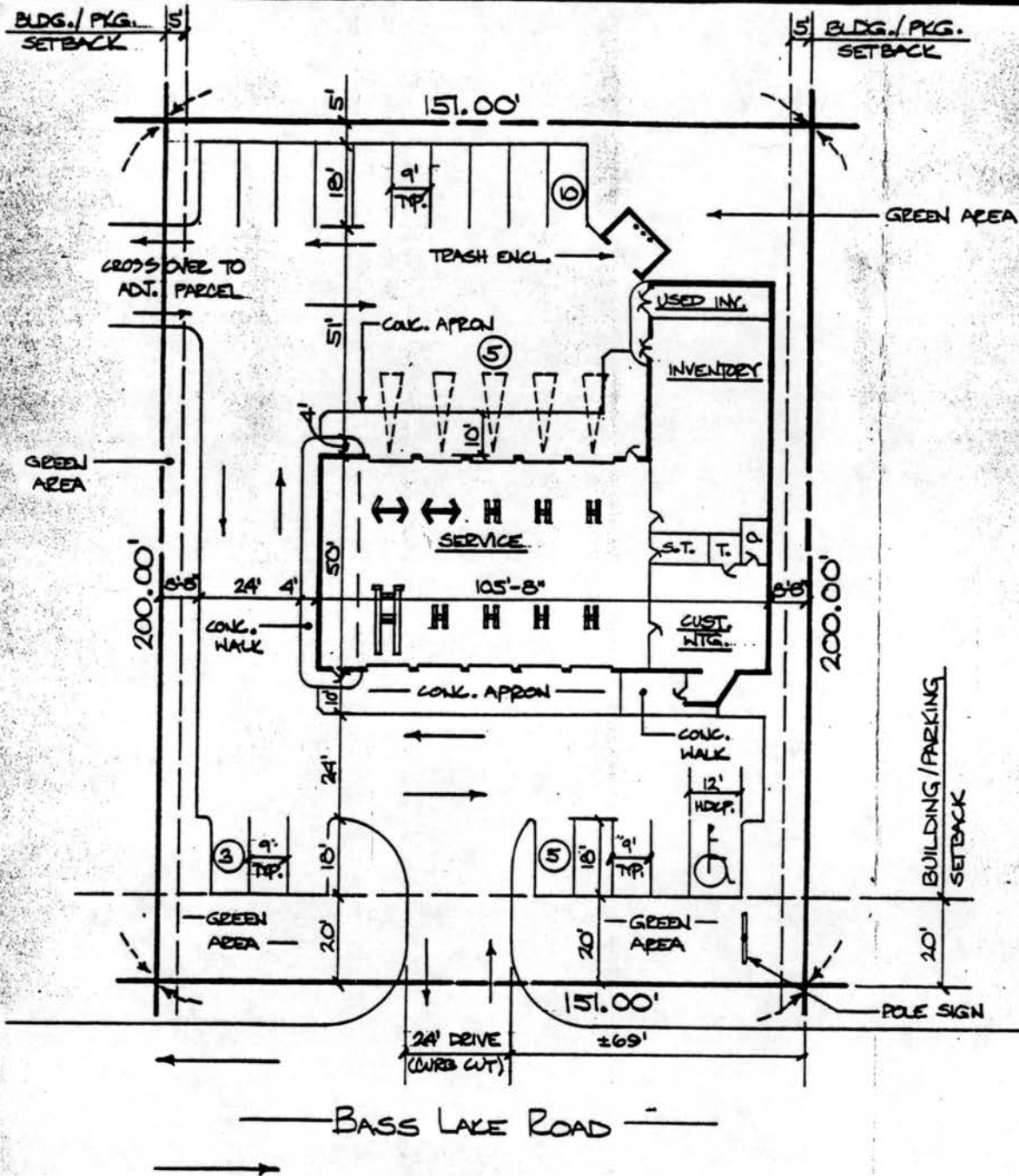
NTIAL

CITY OF NEW HOPE



Zoning Map

Not to measurable
scale



BUILDING AREAS

Site Area:	30,200 s.f.
Building Type:	ECL-10 (LEFT)
Customer Waiting	846 s.f.
Service Area	3,784 s.f.
Inventory	1,489 s.f.
Office/Toilets	236 s.f.
Used Inventory	240 s.f.
Total:	6,595 s.f.

PARKING (9'-0" x 18'-0")

Required: 8 SP. + 1 SP./800 S.F. > 1000 S.F. = 15 SPACES

Provided:

Pavement	18
Bays	10
Apron	5
Total:	33 Spaces

SETBACKS

Front (BASS LAKE RD.)	20'-0"
Side (EAST)	5'-0"
Side (WEST)	5'-0"
Rear	
Parking (BASS LAKE RD.)	20'-0"
PARKING (SIDES)	5'-0"

SIGNAGE

North	
South	167 S.F.
East	90 S.F.
West	90 S.F.
Total:	347 S.F.
Pole Sign: 100 S.F. (20 FT. POLE)	

SITE PLAN
Scale: 1"=30'-0"



Sketch
#2

Date: 8/7/89

Drawn By: PVM

Proposed Firestone Store
BASS LAKE ROAD, JR. BROADWAY
CRYSTAL, MINNESOTA



To Doc
+ Return
Bill Mont

NO. 89-24

CITY OF CRYSTAL

4141 DOUGLAS DRIVE NORTH
Crystal, MN 55422
Phone: 537-8421

Date: 7-31-89

TYPE OF REQUEST: () Rezoning (☒) Conditional Use Permit
() () Plat Approval
() Sign Variance () Other

Street Location of Property: 6800 56th Avenue North

Legal Description of Property: Lot 4, Block 1 General Mills

Crystal Addition

Property Identification Number: -

Owner: Stonebridge Resources Inc.

200 North Washington Suite 30

Blountville, TN 37613

313-540-9040

(Address)

(Phone No.)

Applicant: KLO Properties

224 W. LAKE ST.

Mpls MN 55402

612-861-2044

(Address)

(Phone No.)

DESCRIPTION OF REQUEST: We propose to build a repair facility for
lease back to the Firestone Co. This will be a prototype
building consistent with its new facilities being built around
the country

APPLICANT'S STATEMENT WHY THIS REQUEST SHOULD BE APPROVED:
(attach additional sheets if necessary)

Firestone is a premier auto repair and tire retailer. This
area currently has several closed restaurant facilities in a very
difficult market. Firestone is a strong community orientated company
that will employ up to 25 full-time employees.

NOTE: Attach plan or survey of proposal.

THIS PROPERTY IS:

TORRENS / ABSTRACT
(Circle one)



(Applicant's Signature)

(Owner's Signature)

(Office Use Only)

FEE: \$ 75.00

DATE RECEIVED: 8/4/89

RECEIPT # 46779

(Approved) (Denied) - Planning Commission


(Date)

(Approved) (Denied) - City Council

(Date)

TO: Jerry Dulgar
FROM: William Monk
DATE: September 13, 1989
SUBJECT: Parking Restrictions on Medicine Lake Road

Crystal, New Hope and Golden Valley are all required to restrict on-street parking along Medicine Lake Road between TH169 and Douglas Drive as part of the proposed improvement project. As noted in the attached resolution, the parking restrictions are a condition of the width variance approved by State Aid. Approval is recommended.


BM/mb

RESOLUTION NO. 89-

RESOLUTION APPROVING PARKING RESTRICTIONS ON
MINNESOTA STATE AID HIGHWAY 670 (MEDICINE LAKE ROAD)
BETWEEN LOUISIANA AVENUE AND DOUGLAS DRIVE
IN THE CITY OF CRYSTAL, HENNEPIN COUNTY, MINNESOTA

WHEREAS, plans and specifications have been prepared for improvements on Minnesota State Aid Highway 670 (Medicine Lake Road) between Louisiana Avenue and Douglas Drive in the City of Crystal, Hennepin County, Minnesota (S.A.P. 27-670-01/116-020-02); and

WHEREAS, in accordance with Minnesota State Aid Highway Standards the design of the street does not provide adequate width to allow parking on both sides of Medicine Lake Road between Louisiana Avenue and Douglas Drive; and

WHEREAS, Minnesota State Aid Highway Standards require that certain parking restrictions be placed on CSAH 670 in order to assist in mitigating hazards which may be caused by the deviation of width from Minnesota State Aid Highway Standards; and

WHEREAS, the Minnesota Department of Transportation has proposed the parking restriction on CSAH 670 as a necessary prerequisite to approval of project S.A.P. 27-670-01/116-020-02 as a Minnesota State Aid Project in the City of Crystal.

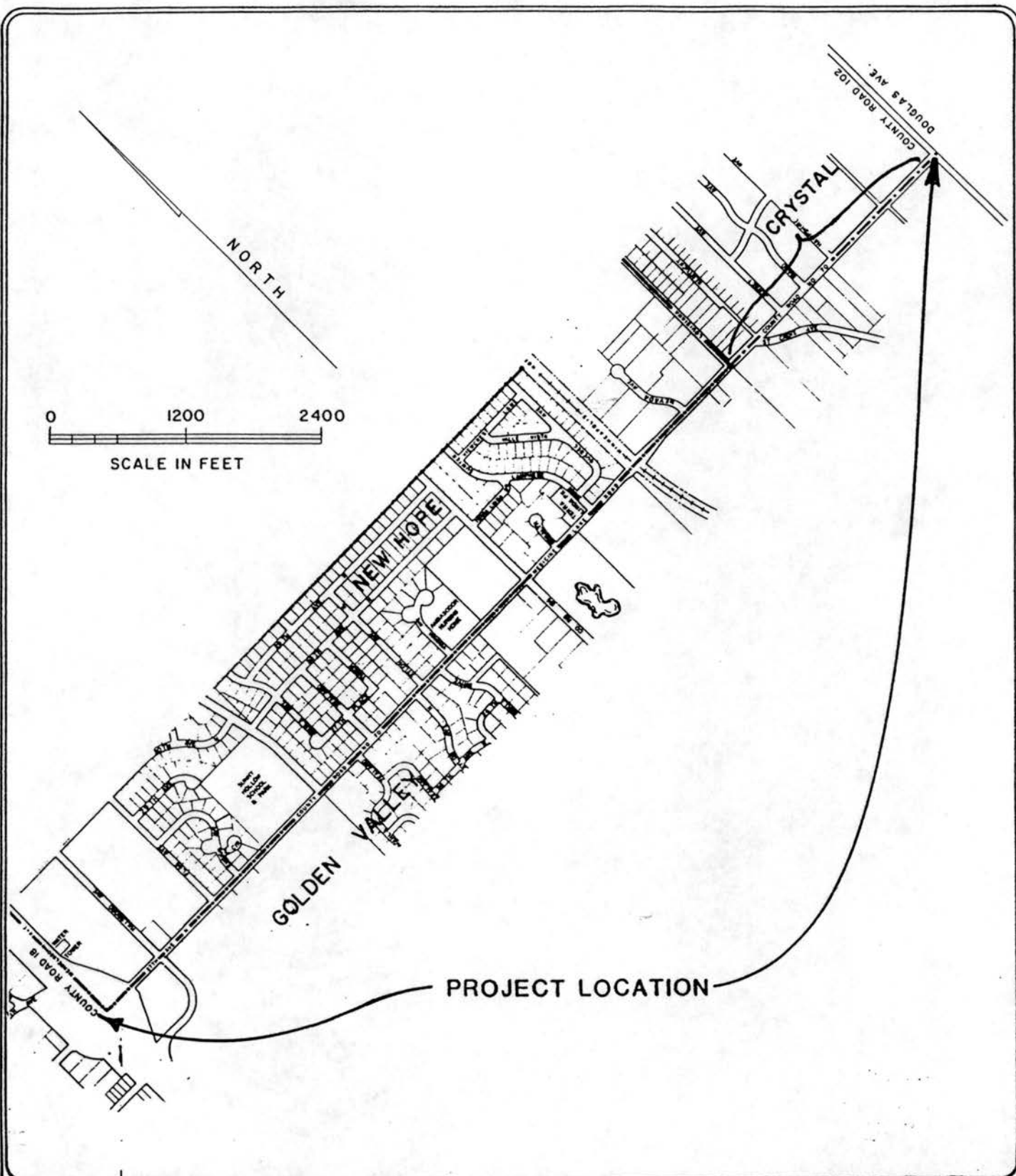
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Hennepin County, Minnesota, approves a restriction which bans parking on the north side of Minnesota State Aid Highway 670 (Medicine Lake Road) between Louisiana Avenue and Douglas Drive in the City of Crystal, Hennepin County, Minnesota. Said parking restriction shall take effect with the completion of the improvement project referenced above.

Adopted this 19th day of September, 1989.

Mayor

ATTEST:

City Clerk



MEDICINE LAKE ROAD HIGHWAY IMPROVEMENT

(COUNTY ROAD 18 TO COUNTY ROAD 102)

NEW HOPE, MINNESOTA

**BONESTROO, ROSENE, ANDERLIK
& ASSOCIATES, INC.**
Consulting Engineers
St. Paul, Minn.

Date:
Comm.

Page 4
Figure 2

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

September 12, 1989

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
Glenn E. Purdue
Richard J. Schieffer
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
James M. Strommen
Corrine A. Heine
Leslie M. Altman
William P. Jordan
William R. Skallerud
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
David C. Roland
Paul D. Baertschi
Mark J. Gergen
Julie A. Lawler
Stephen J. Bubul

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

Mayor and City Council
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422
Attn: City Manager

Re: Rezoning Application No. 85-57 (Paulson)

Dear Council Members:

Attached find my draft resolution denying Rezoning Application 85-57. It has been prepared, with assistance from Bill Monk, in response to your direction at the September 5, 1989 Council meeting to prepare a resolution of denial for your consideration at the September 19, 1989 Council meeting.

I have attempted to incorporate in the findings section (Section 2) the objections and concerns to the rezoning stated by Councilmembers at the September 5 meeting. You will want to review the resolution carefully to see that it accurately sets out the reasons for denial as you see them. You should feel free to make any changes in the resolution where factual matters are not correct or where the findings do not reflect your views. The purpose of the formal findings is to clearly set out the reasons for the denial for the record and for the guidance of the Applicant.

Procedurally, the motion should be for the adoption of the resolution, with a second, followed by discussion and amendment, if any, and passage.

Yours very truly,

LeFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ
a Professional Association

By 

David J. Kennedy

DJK:caw
Enclosure
cc: Jerry Dular
Bill Monk
CRYS4:0011RE02.F16

City Attorney Draft
9/12/89

RESOLUTION NO. 89-_____

RESOLUTION DENYING REQUEST FOR
REZONING OF CERTAIN PROPERTY AT
6203-13 36TH AVENUE ~~SOUTH~~ IN THE CITY
North

BE IT RESOLVED By the City Council of the City of Crystal,
Minnesota:

Section 1. Background.

1.01. On November 15, 1988, Cambridge Apartments, Inc. (Applicant) submitted Application No. 88-57 requesting a change in the land use classification of property located generally at 6203-13, 36th Avenue ~~South~~, in the City, from R-1, Single Family to R-0, Residential Office District. The Applicant, by related application for a conditional use permit and related variances, indicated its intention to construct a multifamily residential apartment building for elderly residents on the site if the R-0 zoning classification were assigned to the land.

1.02. Under standard City procedures, the Applicant's rezoning request was referred to the City Planning Commission for review. The Planning Commission conducted a public hearing, as required by law, on the application on August 14, 1989. The Applicant was present at the public hearing, was represented by counsel, and was afforded full opportunity to be heard on the matter. The public was also offered full opportunity to be heard on the matter. The City Engineer as consultant to the Planning Commission, submitted relevant data and other information to the Planning Commission as did the Applicant.

1.03. Following the public hearing and consideration of all testimony, data and information before it, the Planning Commission on August 14, 1989, by unanimous vote disapproved Application No. 88-57 and recommended denial of the Application to the City Council, finding that:

- 1) the proposed rezoning is not consistent with the City's Comprehensive Municipal Plan; and
- 2) the permitted density of uses permitted by the R-0 classification is inconsistent with surrounding land uses.

The Planning Commission took no action on the related requests for a conditional use permit and variance since it had recommended denial of the rezoning.

1.04. Rezoning Application No. 88-57 was presented to this Council on September 5, 1989. All of the data and information described above was available to the Council in advance of the meeting, together with minutes of the August 14 Planning Commission meeting. Members of the Planning Commission were present as was the City Engineer, the Applicant and its counsel and interested members of the public. Applicant was given a full opportunity to present arguments in favor of the Application and members of the public were given full opportunity to present argument for or against the Application. The City Engineer presented a thorough review of the data discussed above, was available for examination by the Applicant and responded to numerous questions of the Council and others present. The proceedings were video taped and that video tape has been available for review by Applicant and this Council.

1.05. During the proceedings members of the Council expressed concerns about the rezoning application and articulated numerous objections to the proposal with special emphasis on the appropriateness of the land use classification being proposed and its consistency with the City's Comprehensive Municipal Plan and land use objectives.

1.06. During the proceedings this Council reviewed and filed a petition which was represented to be signed by ~~231~~²¹³ residents of the City objecting to the proposed rezoning.

1.07. After full consideration of all testimony and data relating to the application, this Council by a vote of 5 to 1, (one member abstaining) directed the City staff and the City attorney to prepare a resolution denying Application 88-57 for consideration by the Council at its next regular meeting.

Sec. 2. Findings.

2.01. Based on the data, testimony, responses to questions and all other relevant information presented to this Council at and prior to the Council meeting of September 5, 1989, this Council makes the findings of fact set forth below.

2.02. The rezoning of the land proposed by the Applicant is clearly in conflict with the Municipal Comprehensive Plan and is inconsistent with the long range planning objectives of the City.

2.03. The intensity of uses permitted in the R-0 district classification would not be compatible with the R-1 single family residential uses of land in the immediate vicinity of the land in question nor with the limited commercial uses nearby the site.

2.04. Applicant has not presented to this Council any evidence that persuades the City Council that the proposed rezoning would assist the City in meeting its land use objectives for the City or justify a modification in the Municipal Comprehensive Plan to accommodate the rezoning.

2.05. This Council finds that: (i) the consideration of Application 88-57 by the Planning Commission was thorough and deliberative; (ii) the Planning Commission's recommendation for disapproval was reasonable; and (iii) great weight should be given to the Planning Commission's findings and recommendations. This Council concurs substantially in the findings and recommendations of the Planning Commission as they relate to the question of the rezoning of the land in Application 88-57 from R-1 to R-0.

2.06. This Council has considered carefully the concerns expressed at the Planning Commission meeting of August 14 and the Council meeting of September 5 relating to traffic, effect on property values, general character of the neighborhood, and intensity of land use. This Council finds these concerns genuine and directly related to this Council's objections to the rezoning proposal as stated in this section.

2.07. This Council's judgment is that Application 88-57, taking into consideration the findings expressed in this section as a whole: (i) is contrary to the best interests of the City and its inhabitants; (ii) would permit uses of land more intense than is reasonably appropriate for the land in question and the surrounding area; and (iii) should not be approved.

Sec. 3. Denial.

3.01. Application 88-57 is denied.

3.02. The Clerk is authorized and directed to immediately transmit a certified copy of this Resolution to the Applicant and the Planning Commission.

Mayor

Attest:

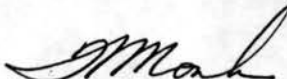
City Clerk

CRYS4:0011RE02.F16

DATE: August 30, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: HRA 5th Addition

The final plat of the HRA 5th Addition, which splits one lot into two lots on Welcome Avenue, has been submitted for approval. There are no variances proposed to the area or dimensional Code requirements, and the final plat is consistent with the previously approved preliminary version.

Approval of the HRA 5th Addition final plat is recommended.

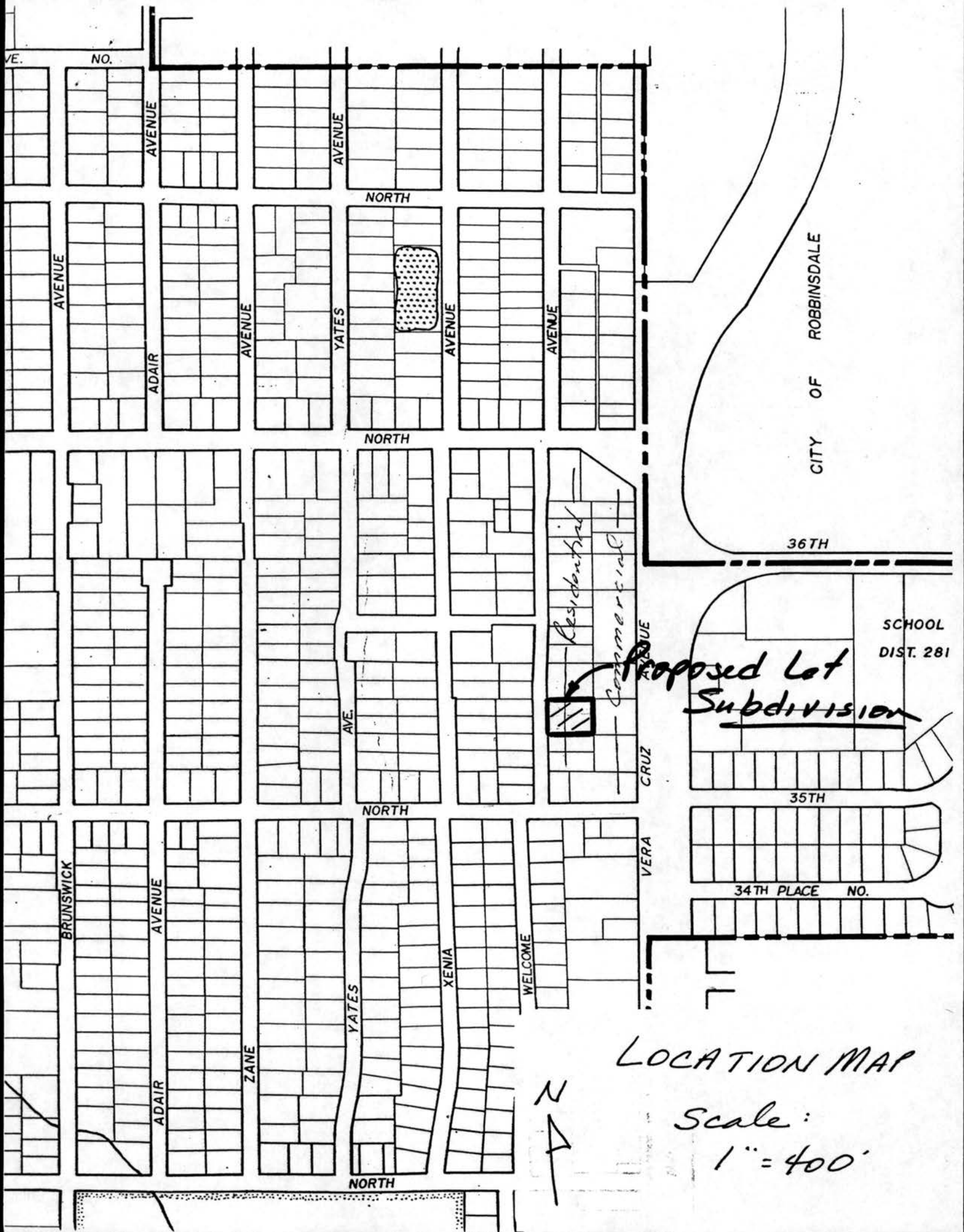


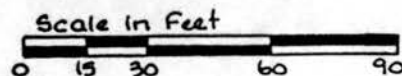
WM:jrs

Encls

9/12/89 UPDATE

On September 11 the Planning Commission acted to recommend approval of the above-described final plat. It should be noted that significant costs would be incurred to revise completed documents to change the name of the plat from HRA to EDA.





o Denotes Iron Monument

Orientation of this bearing system is assumed.



HRA 5TH ADDITION

NW Corner of section 7...
T29, R24.
(Hennepin Co. Monument)

KNOW ALL MEN BY THESE PRESENTS: That
and proprietor, of the following descri

Lot 14, except the East 155 feet
the County Recorder in and for so

Has caused the same to be surveyed and
assessments for utility and drainage pur-
poses. Minnesota, a public body, corporate and
198

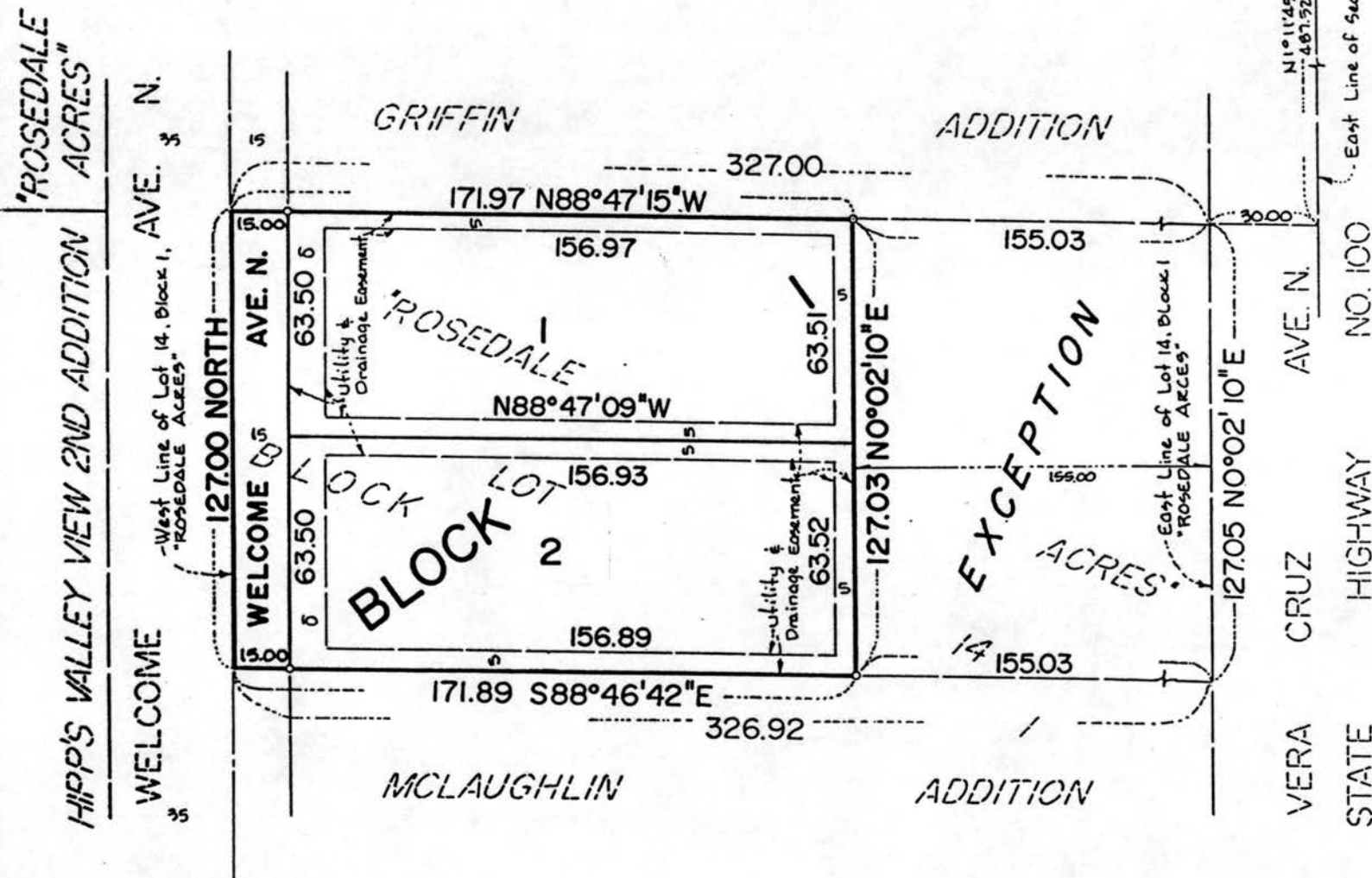
Signed: HOUSING AND REDEVELOPMENT AI

State of Minnesota
County of Hennepin The foregoing is

politic, on behalf of the public body.

I hereby certify that I have surveyed
survey; that all distances are correct
the outside boundary lines are correct

State of Minnesota
County of Hennepin The foregoing :
Prasch, Registered Land Surveyor.



Memorandum

DATE: September 11, 1989
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Administrative Assistant
SUBJECT: Contract Renewal, Employee Assistant Program

N. Gohman

The contract between Metropolitan Clinic of Counseling, Inc. (Employees Assistance Program) and the City of Crystal has expired. The new contract for the Employees Assistance Program for September 1, 1989 through August 31, 1990 should be reviewed by the Council and approved at their September 19, 1989 meeting.

The Employees Assistance Program works with the City to provide problem assessment and short-term counseling for all of our employees and volunteer firefighters. This service allows our employees to confidently seek out counseling for themselves and their family members. The program also allows supervisors to refer their employees to counseling if it is found that personal problems are leading to poor job performance.

The Employees Assistance Program has benefited many of our employees. In the 1988-89 contract year, 16 employees used the program. The program continues to be a very worthwhile tool for supervisors to use when dealing with employee problems.

I recommend that the City Council approve the contract between Metropolitan Clinic of Counseling and the City of Crystal for the period of September 1, 1989 through August 31, 1990 at a fee of \$8.50 per employee for a total of \$1032.00. Money for this program has been budgeted in the 1989 budget under Account #01-4310-000-32.

attachment

STATEMENT OF AGREEMENT
between
METROPOLITAN CLINIC OF COUNSELING, INC.
and
CITY OF CRYSTAL

This agreement is for the period September 1, 1989 to August 31, 1990. In this agreement the term EMPLOYER refers to CITY OF CRYSTAL, and MCC refers to Metropolitan Clinic of Counseling, Inc.

1. SERVICES. MCC has agreed to provide diagnostic (problem assessment and short-term counseling) and referral services-(motivational counseling, referral to competent care and follow-up) to all employees of the EMPLOYER, and to the employees' dependents and household members.
2. SERVICE AVAILABILITY. Confidential assessment and referral services will be available from any of MCC's six office locations in the Minneapolis-St. Paul metropolitan area, and two days a week in Northfield. Professional staff at MCC will respond to emergency and after-hours calls on a 24-hour daily basis.
3. ADDITIONAL SERVICES. MCC agrees to periodically provide (at no cost) promotional brochures to maintain employee awareness. MCC agrees to periodically provide to the EMPLOYER a monthly statistical report regarding utilization of the services, and a detailed report at year-end.
4. EMPLOYER RESPONSIBILITIES. To assure adequate acceptability and utilization of this program, the EMPLOYER agrees to participate in recommended program exposure and employee education regarding available services. If the EMPLOYER chooses to conduct a mailing to employees, the mailing will be at the EMPLOYER's expense. The EMPLOYER agrees to provide MCC with: a) roster of names of employees covered under this program; and b) copy of current health plan coverages including hospitalization.
5. FEE. The base retainer fee for the agreement period is \$1,096.50. (This fee is based upon the per employee rate of \$8.50 for 129 employees.) The base retainer fee will cover all assessment and referral services up to a 3.0% annual utilization.

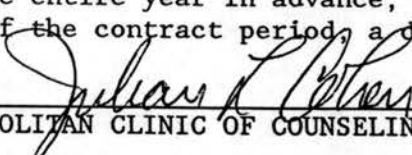
The utilization fee will be billed for each one percent (1%) or portion thereof increase in the utilization above 3.0%, in accordance with the following schedule:

Base retainer fee: (3.0% usage)	8.50/employee = \$1,032.00
3.01 - 4.00%	11.34/employee = \$1,462.86
4.01 - 5.00%	14.17/employee = \$1,827.93
5.01 or more + maximum fee	17.00/employee = \$2,193.00

As utilization increases, the above specified amounts will be added to the EMPLOYER's account, and will be integrated into subsequent billings.

Pro-rata adjustments in the retainer fee will be computed quarterly when deviations occur which are greater than five percent (5%) of the original number of employees as stated in this agreement.

Invoices are due and payable within 30 days of invoice date. Past due accounts are subject to 1.5% per month service charge, which is 18% per annum. If the EMPLOYER chooses to pay for the entire year in advance, and if such payment is made within the first thirty (30) days of the contract period, a discount of 5% may be deducted.


METROPOLITAN CLINIC OF COUNSELING, INC.

DATE

8/31/89

CITY OF CRYSTAL

DATE

Animal Humane Society



Be A Voice For Those Who Cannot Speak

August 22, 1989

845 Meadow Lane N.
Minneapolis, MN 55422
Telephone 612-522-4325

Liz Looney

Jerry Dulgar, City Manager
City of Crystal
City Hall
4141 Douglas Drive North
Crystal, MN 55422

Dear Mr. Dulgar:

In 1973 a state law passed (Minnesota State Statute 343.11) allowing governmental bodies to appropriate funds not to exceed \$4,800 per year for the maintenance and support of humane societies. In the spirit of this state statute, the Animal Humane Society of Hennepin County wishes to seek a grant in the amount of \$1147.00 from the city of Crystal.

During 1988, the Animal Humane Society received 19,395 unwanted pets at the Shelter and 459 of these animals came from the city of Crystal. Specifically, there were 157 dogs, 175 cats, and 127 other animals. This represents an increase over 1987 when 450 animals were received from the Crystal residents.

The Animal Humane Society of Hennepin County is a private, non-profit corporation dedicated to the welfare of animals since 1891. Our primary funding comes through adoption fees and contributions. We can leave no stone unturned in seeking support from the city of Crystal in light of Minnesota State Statute 343.11 and because of the number of animals we receive from Crystal residents.

We are asking that the city of Crystal consider support in the amount of \$2.50 per animal received last year, or \$1147.00. For your information, we are making this request of other cities in Hennepin County from where significant numbers of animals were received.

Your support will help the Animal Humane Society continue to be a resource for our citizens who have animal problems or concerns, and will also help us continue to visit with thousands of people in nursing homes, group homes, and in the schools in Crystal and elsewhere in Hennepin County.

A NON-PROFIT CORPORATION DEDICATED TO THE WELFARE OF ANIMALS

Please do not hesitate to contact me if you have any questions or need additional information to consider this request.

Thank you in advance for your review and consideration of this request.

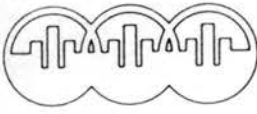
Sincerely,

A handwritten signature in dark ink, appearing to read "Alan T. Stensrud". The signature is written in a cursive, flowing style.

Alan T. Stensrud
Executive Director

ATS:cla

cc: Mayor Betty Herbes



National
League
of
Cities

1301 Pennsylvania Avenue NW
Washington, D.C.
20004
(202) 626-3000
Fax: (202) 626-3043

Officers

President
Terry Goddard
Mayor, Phoenix, Arizona

First Vice President
Bob Bolen
Mayor, Ft. Worth, Texas

Second Vice President
Sidney J. Barthelemy
Mayor, New Orleans, Louisiana

Immediate Past President
Pamela P. Plumb
Councilor, Portland, Maine

Executive Director
Alan Beals

August 15, 1989

To: Mayors of Direct Member Cities

From: Alan Beals, Executive Director *Alan Beals*

Subject: Designation of Voting and Alternate Voting Delegates,
Annual Congress of Cities, November 25-29, 1989
Atlanta, Georgia

Under the Bylaws of the National League of Cities, each direct member city is entitled to cast from one to twenty votes, depending upon the city's population, through its designated voting delegate at the Annual Business Meeting of the Congress of Cities. (**See table on reverse side.**) This meeting will begin at approximately 10:30 a.m., Wednesday, November 29, 1989, in the Georgia World Congress Center. (Please consult your convention program at the Congress of Cities for the exact starting time and place of the meeting.)

To be eligible to cast the city's vote, each voting delegate and alternate voting delegate must be designated by the city on the attached form and the form forwarded to NLC's Credentials Committee. NLC's Bylaws expressly prohibit voting by proxy. Thus, an official of the city, properly designated, must be present at the Annual Business Meeting to cast the city's vote or votes.

To enable us to get your credentials in order and to provide your voting delegates with National Municipal Policy and Resolutions materials prior to the Congress of Cities, we ask that you return the WHITE copy of the completed form to NLC on or before October 2, 1989. A pre-addressed envelope is attached. Upon receipt of these names, NLC will also send each voting and alternate voting delegate a set of instructions on registration and rules governing the conduct of the Annual Business Meeting.

To assist your state municipal league in selecting delegates to cast the League vote, please forward the YELLOW copy of the credential form to your state league office and keep the PINK copy for your records.

Attachments

Past Presidents: Tom Bradley, Mayor, Los Angeles, California • Henry G. Cisneros, Mayor, San Antonio, Texas • Ferd L. Harrison, Mayor, Scotland Neck, North Carolina • William H. Hudnut, III, Mayor, Indianapolis, Indiana • George Latimer, Mayor, St. Paul, Minnesota • Jessie M. Rattley, Mayor, Newport News, Virginia • Cathy Reynolds, Councilwoman-at-Large, Denver, Colorado • John P. Rousakis, Mayor, Savannah, Georgia • Charles Royer, Mayor, Seattle, Washington • George V. Voinovich, Mayor, Cleveland, Ohio • **Directors:** Gary Anderson, Mayor, Decatur, Illinois • Jane Baker, Mayor, San Mateo, California • Carolyn Long Banks, Councilmember, Atlanta, Georgia • Marjorie A. Boon, Mayor, Grand Haven, Michigan • John E. Bourne, Jr., Mayor, North Charleston, South Carolina • Margaret W. Carpenter, Mayor, Thornton, Colorado • Stephen T. Cassano, Deputy Mayor, Manchester, Connecticut • Hal Conklin, Mayor Pro Tem, Santa Barbara, California • Beulah Coughenour, Councilmember, Indianapolis, Indiana • Joseph S. Daddona, Mayor, Allentown, Pennsylvania • Ed Ellert, Mayor, Overland Park, Kansas • Edward C. Farrell, Executive Director, New York Conference of Mayors • Robert Farrell, Councilmember, Los Angeles, California • Fred Guerra, Mayor Pro Tem, San Marcos, Texas • Anthony Hall, Jr., Councilmember, Houston, Texas • Glenda E. Hood, Mayor Pro Tem, Orlando, Florida • Joe B. Jackson, Mayor, Murfreesboro, Tennessee • Peter King, Executive Director, League of Iowa Municipalities • Mike D. Lindberg, City Commissioner, Portland, Oregon • Gary Markenson, Executive Director, Missouri Municipal League • Melissa Mershon, Alderman, Louisville, Kentucky • William A. Moyer, Executive Director, Oklahoma Municipal League • David D. Orr, Alderman, Chicago, Illinois • David E. Reynolds, Executive Director, North Carolina League of Municipalities • John H. Rodriguez, Councilman, Yuma, Arizona • Perry Roquemore, Executive Director, Alabama League of Municipalities • James Scheibel, Council President, St. Paul, Minnesota • Florence Shapiro, Mayor Pro Tem, Plano, Texas • Dolores Sibonga, Councilmember, Seattle, Washington • E.B. Turner, Councilman, Lumberton, North Carolina

1989 CONGRESS OF CITIES -- ATLANTA, GEORGIA

To: Chairman, Credentials Committee
National League of Cities
1301 Pennsylvania Avenue, N.W.
Washington, D.C. 20004

FOR OFFICE USE ONLY

No. of Votes

The official voting delegate and alternates of the City of _____
are as follows:

FOR OFFICE USE ONLY

Adv. Cre. _____
On-Site Cre. _____

Record ID # _____

FOR OFFICE USE ONLY

VOTING CARD ISSUED TO

Signature

VOTING DELEGATE

1.

NAME TITLE

STREET ADDRESS (PLEASE DO NOT USE P.O. BOX NUMBERS)

CITY STATE ZIP CODE

FOR OFFICE USE ONLY

Adv. Cre. _____
On-Site Cre. _____

Record ID # _____

FOR OFFICE USE ONLY

Adv. Cre. _____
On-Site Cre. _____

Record ID # _____

ALTERNATE VOTING DELEGATES

2.

NAME

TITLE

STREET ADDRESS (DO NOT USE P.O. BOX NO.)

CITY, STATE, ZIP CODE

3.

NAME

TITLE

STREET ADDRESS (DO NOT USE P.O. BOX NO.)

CITY, STATE, ZIP CODE

SIGNED: _____
TITLE: _____
DATE: _____

NOTE: Each direct member city is entitled to one voting delegate and two alternate voting delegates. The number of votes which can be cast is based on the city's population as determined in the 1980 Census.

1. PLEASE DO NOT FILL IN SHADED AREA. THIS IS FOR NLC OFFICE USE ONLY
2. Please type or print your city name in the space provided
3. Please type or print the name, title, city, state and zip code of your voting delegate and alternate(s).
4. Please sign the WHITE form and return to Chairman, Credentials Committee; send the YELLOW copy to your State League Director; and keep PINK copy for your records.

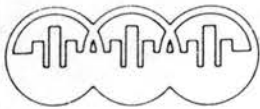
National League of Cities
Annual Congress of Cities

Number of Votes - Direct Member Cities

Article IV, Section 2 of NLC's Bylaws specifies as follows the number of votes which each member city of the National League of Cities is entitled to cast at the Annual Congress of Cities:

<u>City Population</u>	<u>Number of Votes</u>
Under 50,000	1 vote
50,000-99,999	2 votes
100,000-199,999	4 votes
200,000-299,999	6 votes
300,000-399,999	8 votes
400,000-499,999	10 votes
500,000-599,999	12 votes
600,000-699,999	14 votes
700,000-799,999	16 votes
800,000-899,999	18 votes
900,000 and above	20 votes

Note: Member cities are required by the Bylaws to cast unanimous votes.



National League of Cities
1301 Pennsylvania Avenue NW
Washington, D.C.
20004
(202) 626-3000

Officers

President
Terry Goddard
Mayor, Phoenix, Arizona

First Vice President
Bob Bolen
Mayor, Ft. Worth, Texas

Second Vice President
Sidney J. Barthelemy
Mayor, New Orleans, Louisiana

Immediate Past President
Pamela P. Plumb
Councilor, Portland, Maine

Executive Director
Alan Beals

August 15, 1989

To: Mayors and Managers of Direct Member Cities
Executive Directors of State Municipal Leagues

From: Alan Beals, Executive Director *Alan Beals*

Subject: Proposed Amendments to National Municipal Policy and
Separate Resolutions, Annual Congress of Cities,
Atlanta, Georgia, November 25-29, 1989

DUE: MONDAY, OCTOBER 2, 1989

NLC's direct member cities and state municipal leagues are invited to submit policy proposals and resolutions for consideration at the NLC's Congress of Cities in Atlanta, Georgia, November 25-29, 1989. Procedures for submitting such proposals are described below.

* * * * *

DEADLINE FOR SUBMISSION

All advance proposals to amend the NLC National Municipal Policy and advance separate resolutions must be submitted to:

Chairman, Resolutions Committee
National League of Cities
1301 Pennsylvania Avenue, N.W.
Washington, D.C. 20004

To assure sponsors full rights to the NLC policy process, and to allow for distribution of advance proposals to NLC's membership, proposals must be received in NLC's office by the end of business on Monday, October 2, 1989.

Past Presidents: Tom Bradley, Mayor, Los Angeles, California • Henry G. Cisneros, Mayor, San Antonio, Texas • Ferd L. Harrison, Mayor, Scotland Neck, North Carolina • William H. Hudnut, III, Mayor, Indianapolis, Indiana • George Latimer, Mayor, St. Paul, Minnesota • Jessie M. Rattley, Mayor, Newport News, Virginia • Cathy Reynolds, Councilwoman-at-Large, Denver, Colorado • John P. Rousakis, Mayor, Savannah, Georgia • Charles Royer, Mayor, Seattle, Washington • George V. Volinovich, Mayor, Cleveland, Ohio • **Directors:** Gary Anderson, Mayor, Decatur, Illinois • Jane Baker, Mayor, San Mateo, California • Carolyn Long Banks, Councilmember, Atlanta, Georgia • Marjorie A. Boon, Mayor, Grand Haven, Michigan • John E. Bourne, Jr., Mayor, North Charleston, South Carolina • Margaret W. Carpenter, Mayor, Thornton, Colorado • Stephen T. Cassano, Deputy Mayor, Manchester, Connecticut • Hal Conklin, Mayor Pro Tem, Santa Barbara, California • Beulah Coughenour, Councilmember, Indianapolis, Indiana • Joseph S. Daddona, Mayor, Allentown, Pennsylvania • Ed Eilert, Mayor, Overland Park, Kansas • Edward C. Farrell, Executive Director, New York Conference of Mayors • Robert Farrell, Councilmember, Los Angeles, California • Fred Guerra, Mayor Pro Tem, San Marcos, Texas • Anthony Hall, Jr., Councilmember, Houston, Texas • Glenda E. Hood, Mayor Pro Tem, Orlando, Florida • Joe B. Jackson, Mayor, Murfreesboro, Tennessee • Peter King, Executive Director, League of Iowa Municipalities • Mike D. Lindberg, City Commissioner, Portland, Oregon • Gary Markenson, Executive Director, Missouri Municipal League • Melissa Mershon, Alderman, Louisville, Kentucky • William A. Moyer, Executive Director, Oklahoma Municipal League • David D. Orr, Alderman, Chicago, Illinois • David E. Reynolds, Executive Director, North Carolina League of Municipalities • John H. Rodriguez, Councilman, Yuma, Arizona • Perry Roquemore, Executive Director, Alabama League of Municipalities • James Scheibel, Council President, St. Paul, Minnesota • Florence Shapiro, Mayor Pro Tem, Plano, Texas • Dolores Sibonga, Councilmember, Seattle, Washington • E.B. Turner, Councilman, Lumberton, North Carolina

FORM OF SUBMISSION

National Municipal Policy for 1989, copies of which have been previously furnished to all member cities and state leagues, is the comprehensive policy statement of the National League of Cities. It is subject to amendment at each annual business meeting of NLC. **Proposed changes to the 1989 National Municipal Policy should be submitted in the form specified on the attached insert.**

Separate resolutions are short term expressions of the membership of the National League of Cities, typically endorsing or opposing specific Congressional bills or current Presidential positions. They do not become part of the continuing National Municipal Policy document but are transmitted to appropriate federal officials immediately following the annual meeting. Such resolutions automatically die at the end of the calendar year following the Congress of Cities at which they were passed. **The format to be followed for each resolution submitted is specified on the reverse side of the attached insert.**

Each policy amendment or resolution should be accompanied by a one-page explanation which describes the nature of the problem or concern from the municipal perspective and discusses the proposed action which should be taken to address the problem. The **one-page** explanation will be distributed along with the proposed amendments or resolutions to all Policy Committee members. **A blank form is enclosed, feel free to make as many copies as necessary, but keep explanation for each issue to one side only.**

Questions on the form or germaneness of policy proposals or separate resolutions will be referred to a subcommittee of NLC's Advisory Council, appointed for that purpose by the NLC President, for recommendation to NLC's Resolutions Committee. The criteria used by the subcommittee in making their recommendations appear below under the subtitle "Guidelines for Development of Policy Proposals."

PROCEDURES FOR CONSIDERATION OF ADVANCE SUBMISSIONS

All proposals received in NLC's offices before the end of business on Monday, October 2, 1989 will be assigned to a policy committee for consideration when the committees meet on Sunday, November 26, in Atlanta. Members submitting proposals will be notified of the committee to which their proposal is referred and the time and place of the committee meeting. **Sponsors of proposals or their representatives will be expected to appear before the full committee to present and discuss their proposal.**

If the policy committee **accepts** the proposal, it will be submitted to the Resolutions Committee by the policy committee chairperson as part of the committee report.

(Sample Resolution)

PROPOSED RESOLUTION

OCEAN DISPOSAL OF NUCLEAR WASTES

WHEREAS, the United States Navy has a proposal to dispose of up to 100 defueled decommissioned nuclear submarines during the next three decades; and

WHEREAS, one of the options is for ocean disposal of these submarines; and

WHEREAS, the oceans are a food source for much of the world's population, and contamination of the food chain could have far reaching implications;

NOW, THEREFORE, BE IT RESOLVED the National League of Cities should support the 1972 ban on all ocean dumping of nuclear wastes until it can be demonstrated that the safety and efficiency of ocean disposal offers less harm to human health and the environment than other practical alternative methods of disposal.

TYPING INSTRUCTIONS

- o Margins should be one inch on all sides.
- o Courier 12 typing element.
- o Under the words "Proposed Resolution", type a one-line title.
- o Make sure to type in the resolution's sponsor (individual, city or state municipal league).

NOTES: You can submit a 5 inch floppy disc, marked with the name of the software (e.g. "Wordperfect") and a hard typed copy.

- o If you wish you may submit the proposed resolution/amend over Local Exchange to NLC ID attn: Althea Ray

Submitted by: (MUST BE COMPLETED)

Date Received: (LEAVE BLANK)

Referred to: (LEAVE BLANK)

1989 Congress of Cities
Atlanta, Georgia

EXPLANATION OF PROPOSED POLICY
AMENDMENT OR RESOLUTION

Submitted by: _____ Date: _____
(City/State Municipal League)

Name: _____ Title: _____

***** PLEASE TYPE SINGLE SPACE ONE SIDE ONLY *****

If the policy committee rejects the proposal, the fact that the proposal was received by Monday, October 2nd and was distributed to members in advance permits the sponsor to appeal the policy committee action to the Resolutions Committee during their meeting on Monday, November 27.

PROCEDURE FOR CONSIDERATION OF PROPOSALS NOT SUBMITTED BY MONDAY, OCTOBER 2ND.

A member of a policy committee may offer amendments to National Municipal Policy within that committee's jurisdiction or related separate resolutions during the Policy Committee meeting on Sunday, November 26.

Policy Committees are composed of from three to seven members from each state nominated by the state municipal league. Member cities and state leagues are urged to work with their state committee delegation if they are unable to submit their proposal prior to the Monday, October 2 deadline.

The Resolutions Committee will consider only Policy Committee reports, those proposals received in NLC's offices from member cities and state municipal leagues by Monday, October 2, and recommendations of individual Resolutions Committee members.

ANNUAL BUSINESS MEETING

Any certified voting delegate of a member city or state league may offer a National Municipal Policy amendment or a separate resolution for consideration at the Annual Business Meeting on Wednesday, November 29, 1989. However, any proposals not submitted to the voting delegates by the Resolutions Committee or the Board of Directors must be accompanied by a petition containing the signatures of ten voting delegates, presented to the presiding officer of the Annual Business Meeting **no later than 1/2 hour prior to the meeting's Call to Order.** To be accepted for floor consideration at the Annual Business Meeting, such a petition must receive a majority vote of all certified voting delegates present and voting.

All proposals to amend National Municipal Policy and all separate resolutions, however submitted, require a 2/3 vote of delegates present and voting for passage.

* * * * *

GUIDELINES FOR DEVELOPMENT OF POLICY PROPOSALS

NLC's Board of Directors has adopted the following guidelines for policy proposals to be considered for adoption at the Congress of Cities:

1. Whether acted upon as amendments to National Municipal Policy or separate resolutions, policy proposals
 - a. shall--in their subject matter--concern shared policy and program needs, issues or problems of the nation's municipal governments;
 - b. shall be concerned with federal government policy, and therefore, be addressed to federal government policy-makers;
 - c. shall neither contradict nor duplicate existing NLC policy statements, except where they are intended to amend or repeal such policy;
 - d. shall not compromise the independence or integrity of individual member cities to pursue any course of action adopted by appropriate municipal policy-making bodies; and
 - e. shall not compromise the budget-making, program determining or priority setting role of the NLC Board.
2. As basic, continuing organizational policy positions, proposed amendments to National Municipal Policy should specify city positions on federal roles and responsibilities, policy goals, purposes, principles and/or program characteristics within the broad subject areas covered by existing policy or authorized by Board action. They should not refer to proposed Congressional legislation by title, sponsor's name or bill number.
3. Non-continuing separate resolutions should be restricted to those action-specific items of short term utility addressed to the Congress or the President. In separate resolutions, specific reference to proposed legislation by title, sponsor's name or bill number is appropriate.
4. Separate resolutions shall be considered only when they do not conflict with or contradict existing National Municipal Policy.

* * * * *

Further information regarding the NLC policy process may be secured prior to the Congress of Cities from:

William E. Davis, III, Director
Office of Policy Analysis and Development
National League of Cities
1301 Pennsylvania Avenue, N.W.
Washington, D.C. 20004
(202) 626-3030

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
Glenn E. Purdue
Richard J. Schieffer
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
James M. Strommen
Corrine A. Heine
Leslie M. Altman
William P. Jordan
William R. Skallerud
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
David C. Roland
Paul D. Baertschi
Mark J. Gergen
Julie A. Lawler
Stephen J. Bubul

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

September 12, 1989

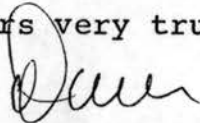
Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Jerry:

Enclosed you will find the text of an ordinance increasing the salaries of the members of the City Council. I have left the salary figures blank.

The new salaries would become effective January 1.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

ORDINANCE NO. 89-_____

AN ORDINANCE RELATING TO
COMPENSATION OF MEMBERS OF THE
CITY COUNCIL: REPEALING
CRYSTAL CITY CODE, SUBSECTION 210.07

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code Section 210 is amended by adding a Subdivision to read:

"210.09. Council Salaries. Subdivision 1. Mayor. The salary of the Mayor is \$6,200 per annum until December 31, 1989. Commencing on January 1, 1990 the salary of the Mayor is \$_____ per annum.

Subd. 2. Councilmembers. The salary of each member of the Council is \$4,700 per annum until December 31, 1989. Commencing on January 1, 1990 the salary of each member of the Council is \$_____ per annum.

Subd. 3. Monthly Payments. The salaries of the Mayor and Councilmembers are payable monthly.

Subd. 4. Per Diem. Subject to the provisions of this subdivision, the Mayor and each member of the Council are allowed as additional compensation the sum of \$35 as a per diem payment for each meeting, other than a regular or special Council meeting, attended by the Mayor or the member at the direction of or pursuant to authorization by the City Council. The per diem allowance may not be paid for the first four such meetings attended in any one calendar month, and are limited to a total per diem payment of \$70 per month."

Sec. 2. Crystal City Code, Subsection 210.07 is repealed.

Sec. 3. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Dated: _____, 1989.

Mayor

Attest:

City Clerk

CRYS4:00110D07.F16

Taken From AMM Survey of July 1989

CITIES WITH POPULATION OVER 20,000

<u>MUNICIPALITY</u>	<u>POPULATION 1988</u> <u>PER</u>		<u>REG. MTG.</u> <u>PER MONTH</u>	<u>ANNUAL SALARY OF MAYOR</u>			<u>ANNUAL SALARY OF CNCLMBRS.</u>		
	<u>METRO</u>	<u>COUNCIL</u>		<u>1989</u>	<u>1988</u>	<u>1987</u>	<u>1989</u>	<u>1988</u>	<u>1987</u>
Apple Valley	31,674		2	7,200	\$6,300	\$5,400	6,000	5,400	4,800
Blaine	36,258		2	7,008	7,008	6,744	5,136	5,136	4,944
Bloomington	85,299		4+	15,000	15,000	15,000	10,000	10,000	10,000
Brooklyn Center	29,420		2	6,480	6,480	6,480	4,140	4,140	4,140
Brooklyn Park	53,842		2	10,206	9,720	9,000	6,804	6,480	6,000
Burnsville	46,687		2	7,200	6,000	6,000	4,800	4,200	4,200
Coon Rapids	45,774		3	9,000	9,000	7,600	8,000	8,000	6,600
Cottage Grove	21,800		2	6,600	6,600	6,600	4,800	4,800	4,800
Crystal	24,900		2	7,068	7,068	7,068	5,358	5,358	5,358
Eagan	42,556		2	4,500	4,500	4,500	3,600	3,600	3,600
Eden Prairie	34,906		2	6,000	6,000	4,800	4,800	4,800	3,600
Edina	46,095		2	7,050	5,850	5,850	5,100	3,900	3,900
Fridley	29,336		3	7,500	7,500	7,200	5,475	5,475	5,250
Golden Valley	21,318		2	8,350	7,536	6,820	6,250	5,652	5,115
Inver Grove Heights	21,477		3	5,000	3,300	3,300	4,200	2,900	2,900
Lakeville	20,500		2	5,400	5,400	4,500	4,320	4,300	3,420

CITIES WITH POPULATION OVER 20,000

<u>MUNICIPALITY</u>	<u>POPULATION 1988 PER METRO COUNCIL</u>	<u>REG. MTG. PER MONTH</u>	<u>ANNUAL SALARY OF MAYOR</u>			<u>ANNUAL SALARY OF CNCLMBRS.</u>		
			<u>1989</u>	<u>1988</u>	<u>1987</u>	<u>1989</u>	<u>1988</u>	<u>1987</u>
Maple Grove	35,882	2	7,200	6,600	6,600	5,400	4,800	4,800
Maplewood	29,305	4	5,730	5,500	4,800	4,793	4,600	3,900
Minnetonka	43,742	4	7,200	7,200	7,200	5,040	5,040	5,040
New Brighton	23,343	2	5,700	5,700	5,220	4,500	4,500	4,020
New Hope	22,944	2	7,444	6,925	6,393	5,268	4,901	4,901
Plymouth	47,800	2	7,500	7,500	6,600	5,400	5,400	4,800
Richfield	36,760	3	7,200	7,000	6,700	5,600	5,435	5,200
Roseville	34,785	2	7,200	6,600	6,000	5,400	5,100	4,800
St. Louis Park	43,700	4	7,200	7,200	7,200	4,800	4,800	4,800
Shoreview	23,898	2+	6,000	5,460	4,800	4,500	4,200	3,720
South St. Paul	20,361	3	7,200	7,200	7,200	4,200	4,200	4,200
White Bear Lake	23,339	2	4,800	4,800	4,152	3,600	3,600	3,120
Average			7,141	6,820	6,205	5,260	5,026	4,712
% increase over previous year			5%	10%	-	5%	7%	-

ORDINANCE NO. 86-1

AN ORDINANCE RELATING TO THE SALARIES OF THE
MAYOR AND CITY COUNCILMEMBERS: REPEALING
CRYSTAL CITY CODE, SUBSECTION 210.05

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Council Salaries. Subdivision 1. Mayor. The salary of the Mayor is \$6,200 per annum until December 31, 1986. Commencing on January 1, 1987 the salary of the Mayor is \$7,068 per annum.

Subd. 2. Councilmembers. The salary of each member of the Council is \$4,700 per annum until December 31, 1986. Commencing on January 1, 1987 the salary of each member of the Council is \$5,358 per annum.

Subd. 3. Monthly Payments. The salary of the Mayor and Councilmembers are payable monthly.

Sec. 2. This ordinance is adopted pursuant to Minnesota Statutes Section 415.11.

Sec. 3. Crystal City Code Subsection 210.05 is repealed.

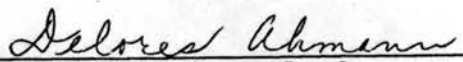
Sec. 4. This ordinance is effective in accordance with Crystal City Code Subsection 110.11.

First Reading: December 17, 1985.

Passed by the City Council: January 7, 1986.


Mayor

ATTEST:


City Clerk

(Published in The North Hennepin Post
January 16, 1986)

MEMORANDUM

DATE: September 13, 1989
TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Community Development Coordinator
SUBJECT: Third Party Agreement with GMDCA

As I had mentioned during the last council meeting, a CDBG Third Party Agreement must also be signed by the City for the Child Daycare Assistance Program. This agreement will be between the City of Crystal and the Greater Minneapolis Daycare Association.

The Daycare Assistance program is an ongoing program which the City has funded with CDBG funds for several years. The Year XV allotment is \$10,000 to the Greater Minneapolis Daycare Association to continue to administer the program.

The attached agreement is the same agreement which the City approved at the last council meeting between the City and the Crystal EDA for administering the Scattered Site Acquisition Program.

kg

RESOLUTION NO. 89-____

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT
BLOCK GRANT THIRD PARTY AGREEMENT WITH
THE GREATER MINNEAPOLIS DAYCARE ASSOCIATION

WHEREAS, the City of Crystal has received a \$117,394.00 Year XV Community Development Block Grant (CDBG) Entitlement Allocation to carry out various community development activities; and

WHEREAS, one of these community development activities, the Daycare Assistance Program will be administered by the Greater Minneapolis Daycare Association; and

WHEREAS, Hennepin County requires that a Third Party Agreement be executed in cases where an agency other than the local governmental unit is implementing CDBG activities;

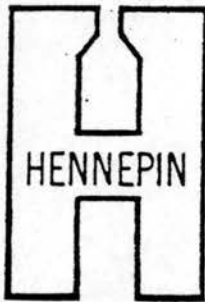
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota authorize the Mayor and City Manager to sign the Third Party Agreement on behalf of the City of Crystal.

Date

Mayor

ATTEST:

City Clerk



DATE: August 30, 1989
TO: Cities Funding GMDCA
FROM: Hennepin County Office of
Planning and Development *RA*
SUBJECT: THIRD PARTY AGREEMENTS/GMDCA PROGRAM

The accompanying Third Party Agreement for the GMDCA Child Daycare assistance program has been executed by GMDCA's executive director.

Please execute all three copies of the agreements and return one to:

Hennepin County Office of Planning and Development
Development Planning Unit
822 South Third Street, Suite 310
Minneapolis, MN 55415

The city is to retain one copy and return one to:

Mr. Dale Anderson, Executive Director
Greater Minneapolis Day Care Association
Lehman Center
1006 West Lake Street
Minneapolis, MN 55408

Note: Year XV funds cannot be reimbursed until the agreement has been executed and returned. A council resolution is not required.

If you have any questions, please call Larry Blackstad at 348-5859.

Enclosure

THIRD PARTY AGREEMENT
URBAN HENNEPIN COUNTY
COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM

This agreement made and entered into by and between the City of Crystal (City) and Greater Minneapolis Day Care Association (Provider).

WITNESSETH:

WHEREAS, the City is a cooperating unit in the Urban Hennepin County Community Development Block Grant Program (CDBG) by virtue of a joint cooperation agreement executed between the City and Hennepin County pursuant to MSA 471.59, and

WHEREAS, the City has executed a subrecipient agreement with Hennepin County which allocates \$10,000 from the Year XV (FY 1989) Urban Hennepin County CDBG program for the purpose of supporting the activity as identified in Exhibit 1, attached and a part of this agreement, hereinafter referred to as "activity."

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties hereto mutually agree to the following terms and conditions:

1. The Uniform Administrative Requirements in 24 CFR 570.502 issued by the United States Department of Housing and Urban Development (HUD), shall apply to activity.
2. The Provider shall be responsible for procurement of all supplies, equipment, services, and construction necessary for implementation of the activity. Procurement shall be carried out in accordance with the OMB Circular A-110. The Provider shall prepare, or cause to be prepared, all advertisements, negotiations, notices, and documents; enter into all contracts; and conduct all meetings, conferences, and interviews as necessary to insure compliance with the above described procurement requirements.
3. The Provider shall be responsible for carrying out any acquisitions of real property necessary for implementation of activity. The Provider shall conduct all such acquisitions in its name and shall hold title to all properties purchased. The Provider shall be responsible for preparation of all notices, appraisals, and documentation required in conducting acquisition under the latest applicable regulations of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 and of the CDBG Program. The Provider shall also be responsible for providing all relocation notices, counseling, and services required by said regulations.
4. The Provider shall comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as required under 24 CFR 570.606(a) and HUD implementing regulations at 24 CFR Part 42; the requirements

in 24 CFR 570.606(b) governing the residential anti-displacement and relocation assistance plan under section 104(d) of the Housing and Community Development Act of 1974 (the Act); the relocation requirements of 24 CFR 570.606(c) governing displacement subject to section 104(k) of the Act; and the relocation requirements of 24 CFR 570.606(d) governing optional relocation assistance under Section 105(a)(11) of the Act, as pertaining to the activity.

5. The Provider shall maintain records for the expenditure of all CDBG funds it receives, such records to be maintained in accordance with OMB Circular A-110 and A-122, as applicable. All records shall be made available, upon request of the City for monitoring by the City. The City shall have authority to review any and all procedures and all materials, notices, documents, etc., prepared by the Provider in implementation of activity, and the Provider agrees to provide all information required by any person authorized by the City to request such information from the Provider for the purpose of reviewing the same.
6. The Provider shall take all necessary actions required to implement activity and to comply with any related requests by the City, it being understood that the City has responsibility to Hennepin County for insuring compliance with such requirements. The Provider also will promptly notify the City of any changes in the scope or character of activity.
7. The Provider does hereby agree to release, indemnify, and hold harmless the City from and against all costs, expenses, claims, suits, or judgments arising from or growing out of any injuries, loss or damage sustained by any person or corporation, including employees of Provider and property of Provider, which are caused by or sustained in connection with the tasks carried out by the Provider under this Agreement.
8. The City agrees to provide the Provider with CDBG funds in such amounts as agreed upon in this Agreement to enable the Provider to carry out activity. It is understood that the City shall be held accountable to Hennepin County for the lawful expenditure of CDBG funds under this Agreement. The City shall therefore make no payment of funds to the Provider and draw no funds from Hennepin County on behalf of a Provider, prior to having received from the Provider a request for reimbursement including copies of all documents and records needed to insure that the Provider has complied with all appropriate requirements.
9. The City shall be responsible for the preparation of all requests to Hennepin County for HUD wage rate determinations on activity. The Provider shall notify the City prior to initiating activity, including advertising for contractual services which will include costs likely to be subject to the provisions of Federal Labor Standards and Equal Employment Opportunity and related implementing regulations.

10. The City agrees to provide technical assistance to the Provider in the form of oral and/or written guidance and on-site assistance regarding CDBG procedures and project management. This assistance will be provided as requested by the Provider, and at other times, at the initiative of the City, when new or updated information concerning the CDBG Program is received by the City from Hennepin County and deemed necessary to be provided to the Provider.
11. In accordance with the provisions of 24 CFR 85.43, suspension or termination of this Agreement may occur if the Provider materially fails to comply with any term of this Agreement. This Agreement may be terminated for convenience in accordance with 24 CFR 85.44. The Agreement may be terminated with or without cause by either party hereto by giving thirty (30) days written notice of such termination. CDBG funds allocated to the Provider under this Agreement may not be obligated or expended by the Provider following such date of termination. Any funds allocated to the Provider under this Agreement which remain unobligated or unspent following such date of termination shall automatically revert to the City.
12. Any material alterations, variations, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement approved by Hennepin County through its Office of Planning and Development and properly executed by the authorized representatives of the parties. All amendments to this Agreement shall be made a part of this Agreement by inclusion in Exhibit 2 which shall be attached at the time of any amendment.
13. All data collected, created, received, maintained or disseminated for any purpose by the Provider in the performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other statutory provisions governing data privacy, the Minnesota Rules implementing such act now in force or hereafter adopted, as well as federal regulations on data privacy.
14. During the performance of this Agreement, the Provider agrees to the following: In accordance with the Hennepin County Affirmative Action Policy and the County Commissioners' Policies Against Discrimination, no person shall be excluded from full employment rights or participation in, or the benefits of, any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, affectional/sexual preference, public assistance status, ex-offender status, or national origin; and no person protected by applicable federal or state laws against discrimination shall otherwise be subjected to discrimination.
15. The effective date of this Agreement is July 1, 1989. The termination date of this agreement is December 31, 1990, or at such time as activity is satisfactorily completed prior thereto. Upon expiration, the Provider shall relinquish to the City all program funds unexpended or uncommitted for the activity.

16. Any program income as a result of the activity shall be returned immediately to the City upon receipt and the provisions of 24 CFR 570.504 shall apply.
17. Any real property acquired or improved as a result of activity, in whole or in part, using CDBG funds in excess of \$25,000 shall either be:
 - a. Used to meet one of the national objectives in 24 CFR 570.208 until five years after expiration of this Agreement;
 - b. Disposed of in a manner that results in the City being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.
18. The following standards shall apply to real property acquired or improved as a result of activity, in whole or in part:
 - a. The Provider shall inform the City at least thirty (30) days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition.
 - b. The Provider shall reimburse the City in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved as a result of activity that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the City at the time of sale or transfer of the property.
19. The Provider agrees to provide City with an annual audit report consistent with OMB Circular A-110, Uniform Requirements for Grants to Universities, Hospitals and Non-Profit Organizations and OMB Circular A-122 Cost Principles for Non-profit organizations.
 - a. The audit report is to be provided to City on July 1 of each year this Agreement is in effect and any findings of non-compliance affecting the use of CDBG funds shall be satisfied by Provider within six (6) months of the provision date.
 - b. The audit may not be paid from CDBG funds.
 - c. City reserves the right to recover from Provider the full amount of any CDBG funds found to be improperly expended or otherwise disallowed.
20. The Provider shall comply with the general condition of 24 CFR 570.200, particularly sections; (f) (Means of Carrying Out Eligible Activities); and (j) (Constitutional Prohibitions Concerning Church/State Activities).

21. The Provider as appropriate shall comply with the Lead-Based Paint notification, inspection, testing and abatement procedures established in 24 CFR 570.608.

Provider, having signed this Agreement, and the City of Crystal having duly approved this Agreement on _____, 19 __, and pursuant to such approval the parties hereto agree to be bound by the provisions herein set forth.

IN TESTIMONY WHEREOF, the parties hereto have set their hands and affixed their seals this ____ day of _____, 1989.

Upon proper execution, this Agreement will be legally valid and binding.

CITY OF _____
STATE OF MINNESOTA

By _____
Mayor

and _____
Its

PROVIDER

By Dale Anderson
Its Executive Director

and _____
Its

THIRD PARTY AGREEMENT
URBAN HENNEPIN COUNTY
COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

EXHIBIT 1.

STATEMENT OF WORK

The following activity shall be carried out by the Provider under the terms of this Agreement and the details and processes set forth below:

1. ACTIVITY: Child Day Care
2. LOCATION: ADDRESS: Citywide
CENSUS TRACT:
3. NUMBER: 019
4. BUDGET: \$10,000
5. BENEFIT: L/M (Limited Clientele)
6. DESCRIPTION:

Provide child daycare assistance for Section 8 income eligible households utilizing a sliding fee scale through an agreement with the Greater Minneapolis Day Care Association. Hennepin County will provide overall program coordination.

7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity.

☐ Supplemental Agreement

- ☐ Non-Profit Agency
- ☐ Public Agency
- ☐ Other

An agreement must be executed with any other agency providing a service or implementing an activity on behalf of Provider. Said agreement must contain all pertinent sections contained in Third Party Agreement and such other requirements as are identified herein.

☒ Schedule

Activity must be implemented in a timely manner and completed by December 31, 1990.

☒ Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- ☐ Exempt (EX)
- ☐ Categorically Excluded (CE)
- ☒ Categorically Excluded/Exempt (CE/EX)
- ☐ Assessment Required (AR)
- ☐ Funds Released (FR) Date: _____

☐ Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

☐ Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

- Small Purchase. (Informal Method) To be followed for the purchase of services, supplies or other property costing in the aggregate not more than \$25,000. If small purchase procurement is used, written price or rate quotations must be obtained from an adequate number of qualified sources.
- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

☐ Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

☐ Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☒ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☒ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit, above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

August 30, 1989

Mayor Betty Herbes
City of Crystal
5336 Idaho Avenue North
Crystal, MN 55428

Dear Mayor Herbes:

As you know the Crystal Civil Service Commission is not functioning. The two purposes of this letter are to urge the Council to clarify the status of the Commission and request a spot on the agenda at your earliest convenience.

I understand that there is a possibility that the Charter Commission will consider the status of the Commission and maybe eliminate it. Whether this happens or not, I am not sure what we should do in the meantime.

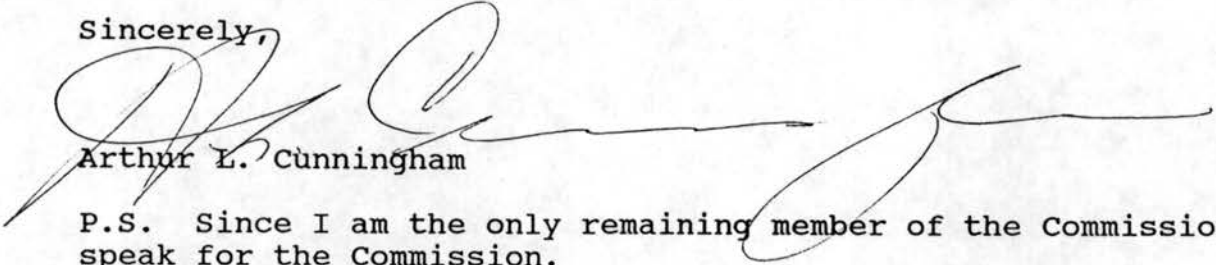
If the Commission is to function as it should, the vacancies need to be filled. Otherwise eliminate it and communicate that action to all who need to know. If a Civil Service Commission type decision was needed now, we would be hard pressed to respond appropriately and timely.

The Civil Service Commission, as you know, is an official body of the City with legal responsibilities. Consequently, I believe the Commission has a duty to communicate something to someone regarding its legal status.

In summary, the status of the Commission needs to be clarified and communicated. If the decision is to keep it, we need two commissioners. If we are going to eliminate the commission, we need to make that known and communicate the procedure to be followed in absence of a Civil Service Commission.

This matter deserves your immediate attention. I have enjoyed working with you and look forward to future work as well.

Sincerely,



Arthur L. Cunningham

P.S. Since I am the only remaining member of the Commission, I speak for the Commission.

ALC/js

cc: City Councilmembers

MEMORANDUM

TO: Mayor and City Council
FROM: Miles Johnson, Finance Director/Treasurer
DATE: September 16, 1989
SUBJECT: Increase in Proposed 1990 Levy

The following is a detailed breakdown of the 18.67% increase in the levy request for the Proposed 1990 Budget:

	<u>Amount</u>	<u>% Increase</u>
Proposed Levy for 1990	\$ 3,368,970	18.67%
Community Center:		
Levy for Bonds	(273,023)	(9.62)%
*Operating Expenses(Net)	<u>(158,143)</u>	<u>(5.57)%</u>
Proposed Levy for 1990		
Net of Community Center	<u>\$ 2,937,800</u>	<u>3.48%</u>

The above schedule indicates that there was only a 3.34% increase in the Proposed 1990 Levy when compared to 1989. This increase would be the general increase in operations as well as salaries for the City.

* The operating expenses in the schedule are shown net of what the KC Hall rental would have been if the Community Center was not being built.

LeFevere
Lefler
Kennedy
O'Brien &
Drawz

a Professional
Association

2000 First Bank Place West
Minneapolis
Minnesota 55402

Telephone (612) 333-0543
Telecopier (612) 333-0540

J. Dennis O'Brien
John E. Drawz
David J. Kennedy
Joseph E. Hamilton
Glenn E. Purdue
Richard J. Schieffer
James J. Thomson, Jr.
Thomas R. Galt
Steven B. Schmidt
James M. Strommen
Corrine A. Heine
Leslie M. Altman
William P. Jordan
William R. Skallerud
David D. Beaudoin
Steven M. Tallen
Mary Frances Skala
Timothy J. Pawlenty
Rolf A. Sponheim
Julie A. Bergh
David C. Roland
Paul D. Baertschi
Mark J. Gergen
Julie A. Lawler
Stephen J. Bubul

Clayton L. LeFevere, Retired
Herbert P. Lefler, Retired

September 14, 1989

Ms. Darlene George
City Clerk
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: 5201 Maryland Avenue North

Dear Darlene:

Enclosed find a Council Resolution and Order relating to the structure at the above address. Bill Barber will supply the report described in the resolution. The Order should be signed Tuesday night and we'll take care of service the next day.

Very truly yours,

LeFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ


David J. Kennedy

DJK:np
enclosure
cc Jerry Dulgar
Julie Lawler

0011LT02.K52

CITY OF CRYSTAL

City Council Member _____ introduced
the following Resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ORDERING THE ABATEMENT OF HAZARDOUS CONDITIONS
EXISTING AT 5201 MARYLAND AVENUE NORTH
IN THE CITY OF CRYSTAL.

WHEREAS, the Building Official of the City of Crystal, officials from the City of Crystal's police and fire departments and an official from the Hennepin County Community Health Department have investigated the house located at 5201 Maryland Avenue North in the City of Crystal (the house, and all fixtures and other personal property therein, as well as underlying land referred to as "Property") and prepared a written report regarding hazardous conditions which exist on the Property; and,

WHEREAS, based on said investigations and Report, the Building Official has recommended that proceedings be commenced for the abatement of the hazardous conditions which exist on the Property, all pursuant to and in accordance with Minnesota Statutes, sections 463.15-.261 (1988) and the Crystal City Code, section 425.21, subdivision 1; and,

WHEREAS, said report has been examined and considered by the Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

1. That the conditions which presently exist on the Property, as contained in the Report, Exhibit A attached hereto, create a hazardous building because they constitute a fire hazard or a hazard to public health and safety due to inadequate maintenance, dilapidation, physical damage, unsanitary conditions and abandonment as defined in Minnesota Statutes, section 463.15, subdivision 3 (1988).
2. That the conditions which presently exist on the Property constitute a public nuisance as defined by Crystal City Code, section 425.21, subdivision (1) and Minnesota Statutes, section 561.01 (1988).
3. That the City Council hereby orders abatement of the hazardous conditions which exist on the Property.
4. That the Mayor and City Manager be, and they hereby are, authorized and directed to execute an Order, a copy of which

is attached hereto as Exhibit B, to be served upon the required parties regarding the abatement of the hazardous conditions on the Property, pursuant to Minnesota Statutes, section 463.17 (1988).

5. That the property owner and all lienholders of record be ordered and directed in writing to correct the conditions set forth in the Report within twenty (20) days of service of said Order as provided in Minnesota Statutes, sections 463.17, subdivision 1 and 463.18 (1988).
6. That if the hazardous condition is not corrected within the aforesaid twenty (20) days, the City is authorized to take whatever action is necessary to obtain a judgment from a court of competent jurisdiction allowing the City to abate the hazardous conditions on the Property and to assess the cost of such abatement to the Property as provided by Minnesota Statutes, section 463.21, or the Crystal City Code, section 425.21, subdivision 1(c); and to recover all administrative and legal costs as provided by Minnesota Statutes, section 463.22 or the Crystal City Code, section 425.21, subdivision 1(c).

Dated:

Mayor

City Manager

0011re01.j67

5. The house is filled with boxes from floor to ceiling and, as a result, the floor joists may be loaded in excess of the forty (40) pounds per square foot design load.
6. The wiring of the entire house is mostly inoperable with bare wires protruding out of the electrical boxes, which constitutes a fire hazard.
7. The house does not contain adequate exits due to the fact that they are blocked by floor to ceiling boxes.
8. The accumulation of boxes constitutes a fire hazard because they would prevent search and rescue in case of a fire.
9. The yard contains a pick-up truck full of trash and trash also blocks the back entry way to the house.
10. The house and yard contain excessive accumulations of refuse, rubbish and waste which provide harborage for rodents and insects.

As a result of the foregoing, and pursuant to the above-referenced statutes and ordinances, it is hereby ORDERED that you abate the above unsanitary and/or hazardous conditions, and any other unsanitary and hazardous conditions reasonably incidental thereto, within twenty (20) days of the date of service of this Order.

You are further advised that unless such corrective action is taken or an Answer served upon the City of Crystal and filed with the Hennepin County District Court Administrator, within twenty (20) days from the date of service of this Order upon you, a motion for summary enforcement of this Order will be made to Hennepin County District Court.

You are further advised that if the City of Crystal is compelled to take any corrective action herein, all necessary costs incurred in the corrective action will be assessed against the Property pursuant to Minnesota Statutes, section 463.21 or the Crystal City Code, section 425.21, subdivision (1)(c). In

addition thereto, the City intends to recover all other expenses incurred in carrying out this Order including specifically, but not exclusively, filing fees, service fees, publication fees, attorneys' fees, appraiser's fees, witness fees, including expert witness fees, and traveling expenses incurred by the City from the time this Order was originally made pursuant to Minnesota Statutes, section 463.22.

BY ORDER OF THE CITY COUNCIL, THE CITY OF CRYSTAL, MINNESOTA.

Dated:

Mayor

City Manager

00110a01.j67

IVAN HAGEL PROPERTY
5201 MARYLAND AVENUE NORTH

On September 5, 1989, at approximately 11:45 A.M., I was contacted by the dispatcher that Officer Ken Herkal required Health Department assistance at the Ivan Hagel residence, 5201 Maryland Avenue North.

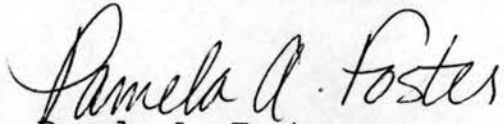
Upon arrival at the property, I noted that the house and yard had a neglected appearance. On the exterior I noted the following:

- A. Grass and weeds were approximately twelve inches deep.
- B. Much of the paint had been weathered off of the dwelling giving it a shabby appearance.
- C. Loose advertisements hung on the front door and mail box giving the appearance that the occupant had not been there.
- D. A large pick-up truck was parked in the driveway full to overflowing with cans, car parts, scrap wood, scrap metal, refrigerator coils, etc.
- E. On the ground next to the truck lay an overturned sink, pipes, and miscellaneous junk.
- F. In the patio area between the house and garage were bicycles, tires, cans, barrels, buckets, tools, tables, scrap wood, scrap metal, chains, screens etc., in various piles.
- G. Other piles of scrap items were located around the garage and side yard behind some bushes.
- H. Dangling electrical wires hung down near the side door of the dwelling by the porch light.
- I. As I surveyed the perimeter of the house, I noted every single window had boxes piled up against them.
- J. The side screen door was open and flapping in the breeze.
- K. The upper screen was missing in the screen door and was replaced with plastic that had ripped.
- L. The main door to this side door could not even close due to the floor-to-ceiling (stacked 10-12 high) pile of boxes.

As I entered the inside of the dwelling behind Officer Herkal, I noted the following:

- A. A strong, musty odor like an old basement was very apparent as we entered.
- B. No light filtered through into the dwelling, it was pitch black. I had to rely on Officer Herkel's flashlight to follow him.
- C. Once we entered a path approximately 1 - 1 1/2 feet wide, the length of the dwelling, we could not turn around.
- D. We had to climb over boxes to get further into the dwelling and many times had to turn sideways to get through the path.
- E. Once to the bathroom, we could step in as far as the sink and turn around. The sink had cold running water.
- F. The toilet and tub were not visible due to boxes piled floor to ceiling.
- G. Less than 1/3rd of a bedroom was available to walk into and for a bed. It, too, was crowded with boxes piled to the ceiling.
- H. A urine odor was present around the bed.
- I. A refrigerator was located by the side door and was functional. Most of the food was in good condition - a few bags of moldy bread were present.
- J. Electrical wires dangled over boxes. The boxes were stacked up so high that we could not tell where the cords were plugged into.
- K. Most of the boxes appeared to contain car parts, tools, scrap metal, scrap wood, paint cans, plastic wires, hoses, cardboard, etc. No food garbage appeared to be present.
- L. The entry to the basement was blocked - and most walls were not even visible due to the boxes piled to the ceiling.
- M. From the exterior, we were able to locate the kitchen, living room, and bedrooms. From the inside we could not tell the exact location of these rooms since the boxes were tightly packed together.

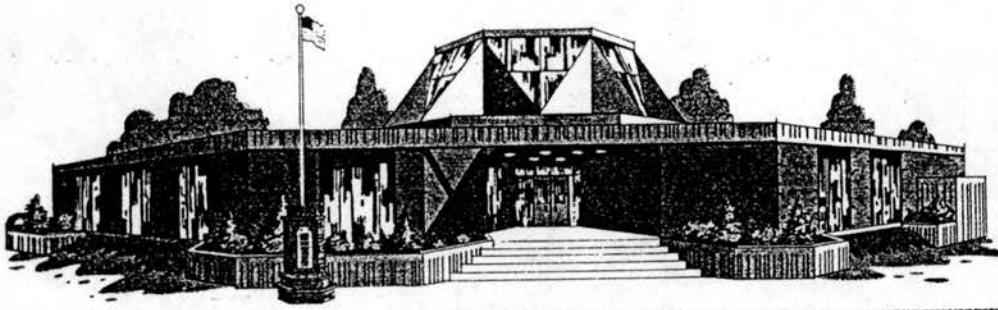
We contacted Building Inspector, Bill Barber and Dave Weiss, Fire Inspector, to evaluate. After posting the dwelling "Unfit for Habitation", we had the side door secured with boards nailed across it by Charlie Tostenson, Park and Recreation Maintenance Supervisor.

A handwritten signature in cursive script that reads "Pamela A. Foster".

Pamela A. Foster
Public Health Sanitarian
Crystal Health Department

PAF:jt

cc: Building Department



CITY OF ROBBINSDALE



4221 LAKE ROAD
ROBBINSDALE, MINNESOTA 55422
TELEPHONE: (612) 537-4534

OFFICE OF MAYOR

September 6, 1989

Mr. John Derus
Hennepin County Rail Authority Commissioner
Hennepin County Government Center
Minneapolis, Minnesota 55402

Dear Commissioner Derus:

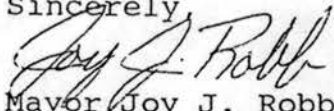
Over the past several years; the City of Robbinsdale has been participating with several advisory commissions in the efforts spearheaded by Hennepin County to realize the eventual location of Light Rail Transit within Hennepin County. This has been a long and arduous process and one which has placed the City Council of Robbinsdale and individual members of that Council in positions that are often not seen as positive by our constituency. Nevertheless, this City Council has participated throughout this process in a good faith effort to work with the various cities, the County Board and the joint commissions made up of members from other counties and cities outside Hennepin County.

On Thursday, August 17, 1989, the City of Robbinsdale's staff met with Ken Stevens of the Hennepin County Rail Authority, also Dick Wolsfield and Scott Wende of BRW Consultants. At this meeting, we found out that by resolution adopted on July 25, 1989, the County had deleted the two Golden Valley Light Rail Transit Stations from the preliminary design. Needless to say, the City Council of Robbinsdale was quite surprised that 1) this action would occur without any preliminary notification to the parties involved, including the City of Golden Valley and its neighbors; and 2) even though Golden Valley had given preliminary design approval to the Stations that the County's Regional Rail Authority would then go ahead and delete them. We feel this action undermines the open and collective decision-making process which has occurred to date in siting the rail corridors and stations. Furthermore, the City of Robbinsdale feels that the elimination of the two Golden Valley stations may damage the viability of the northwest corridor and is asking the county to reconsider its resolution at its earliest convenience.

Commissioner John Derus
September 6, 1989
Page Two

At its meeting of Tuesday, September 5, 1989, the Robbinsdale City Council considered a resolution rescinding its preliminary design approval of the Northwest Corridor and of the station in Robbinsdale. This regrettable action is being considered only because of the obvious increased traffic and pressure for parking which would occur at the Robbinsdale station if there were no stations between North Minneapolis and Robbinsdale. However, this Council did not want to consider this action without public notification to neighboring cities, the County Board, the North Metro Mayors' Association and Light Rail Transit interests. Therefore, we have enclosed a copy of the resolution which will be considered at the Robbinsdale City Council's next meeting, which will be held on Tuesday, September 19, 1989, at 7:00 p.m. at the Robbinsdale City Hall. We are inviting you and any other interested parties to be at this Council meeting in order to address the concerns of the Robbinsdale City Council relative to this issue. We sincerely urge your attendance or earlier written response.

Sincerely,


Mayor Joy J. Robb
City of Robbinsdale

JJR:tdr
Enclosure

cc: County Commissioners
Cities of Minneapolis, Crystal, Golden Valley, Brooklyn
Center, Brooklyn Park
The North Metro Mayors' Association
Ken Stevens
Dick Wolsfield

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this _____ day of _____, 1989.

RESOLUTION NO. 4235

RESOLUTION RESCINDING ACTIONS OF APRIL 18, 1989
APPROVING NORTHWEST LIGHT RAIL TRANSIT
CORRIDOR AND STATIONS IN ROBBINSDALE

WHEREAS, on April 18, 1989, the City of Robbinsdale held a Public Hearing on the preliminary design plans for the Northwest Corridor of the Light Rail Transit System as required by law, and

WHEREAS, the City of Robbinsdale gave conditional approval to those plans by adopting Resolution 4168, and

WHEREAS, there was opposition to both stations in Robbinsdale (36th Avenue and 42nd Avenue) but the City Council approved the 42nd Avenue station, and

WHEREAS, the system plan called for two stations in Golden Valley and the City of Robbinsdale anticipated at least one and feels it is an important element of the system, and

WHEREAS, the Golden Valley City Council conditionally approved both stations, and

WHEREAS, it was with the knowledge that the two Golden Valley Stations were to be constructed that the City of Robbinsdale passed upon the aforementioned resolution.

WHEREAS, the Hennepin County Regional Railroad Authority (HCRRA) adopted Resolution 46-HCRRA-89 which eliminated both Golden Valley stations, and

WHEREAS, elimination of both stations in Golden Valley leaves the 42nd Avenue station as the first station north of the Penn and Emerson Avenue stations (which are basically "walk-in" stations with no long-term parking);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the City hereby rescinds Resolution 4168 previously adopted on April 18, 1989.

Upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS _____ DAY OF _____, 1989.

Joy J. Robb, Mayor

ATTEST:

Bernadette H. Leaf, City Clerk

RESOLUTION NO. 89 ____

RELATING TO CITY PARTICIPATION
IN NARCOTICS CONTROL PROGRAM

WHEREAS, the Minnesota Department of Public Safety has been designated to administer law enforcement funds available through the Federal Anti-Drug Abuse Act of 1986; and

WHEREAS, the City is eligible to receive funds for services set forth in its grant application:

NOW, THEREFORE, IT IS RESOLVED that the City of Crystal enter into agreement with the State of Minnesota, Department of Public Safety, to reimburse the City for money spent for approved activities in connection with its grant application.

BE IT FURTHER RESOLVED that the City Manager and Project Director be and hereby are authorized to execute such agreement and any amendment thereto.

Approved this ____ day of _____, 1989.

Mayor

ATTEST:

City Clerk

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

Lee Park

August 2, 1989

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:20 p.m. by Chairperson Mark Hoffmann. Members present were: Ms. Reid, Mr. Theisen, Mr. O'Reilly, Mr. Gentry, Ms. Spaulding, Ms. Pitts, Ms. Moucha, and Ms. Saunders. Also attending were Mr. Smothers, council liaison; Mr. Rygg, council member; and, Mr. Brandeen and Ms. Hackett from the department staff.

The Commission introduced themselves to the residents. Mr. Hoffmann gave background information on the outdoor park meetings. Mr. Rygg was introduced. He thanked the Commission for their hard work during the Crystal Frolics.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly report, highlighting major activities.

Citizens from the Lee Park neighborhood made the following comments:

1. Several people thanked the city for the new playground equipment - the residents were happy to have it installed.
2. Appreciation expressed regarding the outdoor bathroom being bolted down and that it was not burned down this year.
3. Appreciation expressed for the summer playground program. The activities and the leaders were very good.
4. Appreciation expressed for the puppet wagon shows.
5. Request for the craft instructor to come to Lee.
6. Request for park curfew to be changed to an earlier time. This may cut down on vandalism. Resident felt that 11 p.m. was too late for a small neighborhood park like Lee.
7. Complaint regarding a 1/2 hour wait for police to come on a call concerning park vandalism.
8. Request more police patrol of area.

9. Discussion concerning additional lighting at the park. Some residents felt more would be better, others felt it would bother the homes near the park.

10. A potential hazard of the unfinished play equipment was noted.

11. Request more mowing, glass pick-up in the park. The Commission asked residents to assist with the glass and litter pick-up.

12. Complaint regarding dogs in the park. The Commission informed the residents of the animal clean-up ordinance.

13. Complaint on the contractor who installed the playground equipment. Some unsafe practices were noticed. One resident asked if this could be noted if the contractor bids on another project.

14. Request for neighborhood watch information.

15. Request for drinking fountain.

The Lee Park residents were thanked for their interest and attendance.

Mr. Brandeen presented a blueprint drawing of a proposed two-flume waterslide for the municipal pool. He presented a summary of proposed income and expenditures for the waterslide that should show a new income of \$26,510 per year. Construction costs are: \$138,000 for "A" flume and double tower with the "B" flume constructed at a later date for \$57,000. If the entire unit was constructed at one time, the cost would be \$183,000.

Moved by Mr. Theisen and seconded by Mr. Gentry to recommend to the City Council to pursue the construction of a two-flume waterslide at the Crystal Municipal Pool to be financed by taking a loan against existing PIR funds.

Motion carried-unanimous.

The 1989 Crystal Frolics were reviewed. Several favorable comments were made. Events ran well. The Crystal Frolics Committee will have an evaluation meeting next month. Some new events were discussed. Mr. Theisen said the format of the race will be changed for next year.

Mr. O'Reilly reported that his preliminary research into skateboard parks has discovered that liability insurance rates are high. He hopes to have more information at a future meeting.

The next meeting will be September 6 at Broadway Park.
It was suggested to ask a representative from the Police
Department to attend.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Gene Hackett
Recorder

CRYSTAL PARK AND RECREATION DEPARTMENT
MONTHLY REPORT
AUGUST 1989

PROGRAM ACTIVITIES: AUGUST START

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1989	1988			
GYMNASTICS: S-3	22	16	Sandburg	Pre-school-gr 6	Weekday-morn
SWIM LESSONS - SESSION 3			Crystal Pool	Pre-school - Teen	Weekday-morn
DAY	161	148			
4/5 YR	36				
BEGINNER	40				
ADV BEGINNER	29				
INT/SWIM	31				
DIVING	10				
BASIC WATER SAFETY	3				
ADVANCED LIFESAVING	12				
EVENING - NO SESSION					
GENERAL SWIMMING	7,060	11,457	Crystal Pool	All Age	Every day
SUMMER PLAYGROUNDS	1324	463	As listed	Ages 4 - 14	Weekday-aft
FOREST*	182	21			
LEE (T,TH,F)	26	8			
N BASS LAKE (T,TH,F)	26	7			
NORTH LIONS	140	36			
SKYWAY (M,W)	26	18			
TWIN OAK*	315	53			
LIONS SOO LINE (M,W)	16	6			
LIONS VALLEY PLACE	88	38			
WELCOME	97	55			
YUNKERS	49	30			
BASSETT CREEK	90	44			
BROADWAY	56	30			
CAVANAGH (M,W)	38	30			
BECKER (T,TH,F)	23	21			
CRYSTAL HILANDS	110	39			
KENTUCKY (T,TH,F)	30	21			
IRON HORSE (M,W)	12	6			
* 1989 - includes wading pool					
1989 - open 5 days/1988 - open 2 days					
SUPER SPORTS	31	24	Welc, Bdway, LVP	Gr 1-3/4-6	Weekday morn/aft
NATURE NUTS	48	14	Bassett Creek	Pre-school/ Grades 1-4	Weekday morn
MEN'S GOLF LEAGUE-S2	20	25	Sundance	Adult men	Weekday aft

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1989	1988			
FALL SOFTBALL LEAGUES	41 Teams	39 Teams			
Men's Tuesday	8	13			
Men's Thursday	15	13			
Women's	5	6			
Co-Rec 14"	5	7			
Co-Rec 12"	8	na			

SUMMER PLAYGROUNDS - MORNINGS			As listed	Ages 4 - 14	Weekday-morn
LIONS VALLEY PLACE (M/W)	12	n/a			
WELCOME (T/TH)	17	n/a			
TWIN OAK (M/W)	15	n/a			
*Open 2 days					

ONGOING PROGRAMS - AUGUST 1989

SENIORS	ADULTS	BECKER CONCERTS
CENTER MEMBERSHIP: 601 (July 1989 - 580/August 1988 - 610)	MEN SOFTBALL LGE WOMEN SOFTBALL LGE CO-REC SOFTBALL LGE WOMEN/SR GOLF LGE MEN GOLF LGE NEIGHBORHOOD VOLLEYBALL TENNIS LEAGUE SAND VOLLEYBALL	Swinging Ambassadors 1200 Jeff Brooks 200 The Vee band 200 Wolverine 300 Mpls Chamber Symphony 300 Storytellers 90 Peak & Hagberg 250 Samoa 300 Andre Stephanie 150 MN Sax Quartet 40 Rezonants and Destiny 300 Crystal Talent Show Finals 350 Speed Kings 1000
CRIBBAGE: 40 (32) WELCOME: 4 (2) 500 DAY: 72 (64) 500 NITE: 40 (32) SCRAPBOOK: 2 (4) POKER FOR FUN: 21 (21) BRIDGE DAY: 56 (64) BRIDGE NITE: 40 (32) DUPLICATE BRIDGE: 48 (32) POOL: Not mtg/rm conflict EXECUTIVE COMMITTEE: 12 (9) *Last quarter in (*) SPECIAL EVENTS: OTLB: 43 to Pirates Cove COOK-OUT: 41		TOTAL AUGUST ATTENDANCE: 4,680 AVG AUGUST ATTENDANCE: 360 1988 AUGUST ATTENDANCE: 1425 1988 AVG ATTENDANCE: 118

YOUTH

GYMNASTICS
TEEN TENNIS LEAGUE
BALL SKILLS
TINY TOTS
SPECIAL FRIEND/ME
READ ME
SOFTBALL INSTRUCTION
SOFTBALL LEAGUE
ARTS & CRAFTS
PUPPET WAGON
WADING POOLS
ARTS SCHOOL

OTHER ACTIVITIES

TMH-EMH/ADAPTED**
COMMUNITY TRIPSTERS**
CANTERBURY DOWNS: 107 Total/24 Crystal
MISSION CREEK-HINCKLEY: 39 TOTAL/ 10 CRYSTAL
GETAWAY**
U OF M SHOWBOAT: 48 Total/10 CRYSTAL
PICNIC PERMITS:
AUGUST: 26 (1988: 21)
SOFTBALL PRACTICE PERMITS:
AUGUST: 66 (1988: 41)
PLAYGROUND EVENTS
PLAYGROUND PICNIC/CARNIVAL: 400
**CO-SPONSORED WITH OTHER AGENCIES

PROGRAMS COMPLETED - AUGUST

PLAYGROUNDS	1989 - 7478	OPEN 34 DAYS
-----	1988 - 5338	OPEN 31 DAYS

MORNING PROGRAM	1989 - 345
	1988 - N/A

1989 ATTENDANCE BY PARK - 1988 IN ()

FOREST*	1085 (436)	BASSETT CREEK	436 (470)
LEE (T,TH,F)	220 (188)	BROADWAY	526 (419)
N BASS LAKE (T,TH,F)	173 (174)	CAVANAGH (M,W)	191 (175)
NORTH LIONS	715 (420)	BECKER (T,TH,F)	208 (134)
SKYWAY (M,W)	121 (176)	CRYSTAL HILANDS	524 (282)
TWIN OAK*	1693 (918)	KENTUCKY (T,TH,F)	205 (100)
LIONS SOO LINE (M,W)	92 (94)	IRON HORSE (M,W)	69 (53)
LIONS VALLEY PLACE	437 (441)		
WELCOME	551 (477)		
YUNKERS	232 (381)		

*1989 includes wading pool

OBJECTIVE	To provide a variety of well supervised activities for children 4 - 14. To expose participants to new activities in the areas of games, sports, and crafts.
SUCCESSSES	Excellent staff. Alot of new activities were tried. Special events were very well attended this year.
PROBLEMS	Some parks had trouble with parents who used the program as free daycare.
RECOMMENDATIONS	A more detailed description of the program is needed in the spring/summer brochure so that parents will not use the program as daycare. Continue morning program if there is not summer school. Look at dropping some of the least attended parks.

TINY TOTS	1989 - 75	1988 - 70
MY SPECIAL FRIEND & ME	1989 - 8	1988 - NA

OBJECTIVE	To provide pre-school children with a meaningful interactive experience through planned games, stories, crafts, etc.
SUCCESSSES	Good staff, excellent lessons.
PROBLEMS	Some 3 1/2 year olds were too immature for the program.
RECOMMENDATIONS	Change age groupings so that Tots would be 4 and 5 only. Offer more "Special Friend & Me" locations, move 3 1/2 year olds to that activity.

ARTS & CRAFTS

1989 - 68 1988 - 54

OBJECTIVE To provide elementary age children a variety of low cost craft projects as an alternative to sports activities.

SUCSESSES Popular class, instructor excellent.

PROBLEMS None encountered.

RECOMMENDATIONS Try to offer class at more locations.

SPORTS INSTRUCTIONAL CLASSES

SOFTBALL INSTRUCTION (TBALL/MITE BALL) 1989 - 30 Teams/347 youth
1988 - 28 Teams/328 youth

BALL SKILLS (PRESCHOOL/ADVANCED) 1989 - 41
1988 - 30

SUPERSPORTS 1989 - 31
1988 - 24

OBJECTIVE To provide qualified instruction in a variety of sports skills.

SUCSESSES Good lesson plans, good instructors.

PROBLEMS One of the new coaches got off to a rocky start, but improved with extra training. Rain postponed some games.

RECOMMENDATIONS Keep present format. Look at expanding the Supersports to indoor activities at the Community Center.

TENNIS INSTRUCTION AND LEAGUES

YOUTH LESSONS 1989 - 85 1988 - 64
YOUTH LEAGUE 1989 - 10 1988 - 14
ADULT LESSONS 1989 - 7 1988 - 31
ADULT LEAGUE 1989 - 41 1988 - 52

OBJECTIVE To provide youth and adults with qualified instruction in tennis.
To provide organized league play.

SUCSESSES Instructor was enthusiastic. Shortening the league season was well received.

PROBLEMS Low registration for adult classes - this seems to run in cycles tho.

RECOMMENDATION Continue present format. Offer early bird spring adult classes.

GYMNASTICS

1989 - 68 1988 - 65

OBJECTIVE To provide quality instruction in gymnastics skills to children.

SUCSESSES Good instruction, participants liked the program.

PROBLEMS None encountered.

RECOMMENDATIONS Discontinue August session because of low attendance.

YOUTH SOFTBALL

1989 - 18 Teams/259 Youth
1988 - 17 Teams/257 Youth

OBJECTIVE To instruct children in the fundamentals of softball through practices and games. Volunteer coaches are used in this program.

SUCSESSES Good coaches and umpires. Combining leagues with other communities increased the number of games and teams in the program.

PROBLEMS Recruiting volunteer coaches for some teams was hard.

RECOMMENDATIONS Continue present format.

NATURE NUTS

1989 - 48 1988 - 14

OBJECTIVE To provide pre-schoolers and elementary age children with an educational experience with a nature theme.

SUCSESSES Good activities, good staff. This year the elementary age session was added which went well.

PROBLEMS None encountered.

RECOMMENDATIONS Offer more sessions (afternoons) to accomodate more people. Limit pre-schoolers to a total of 12 per 2 instructors

ARTS SCHOOL

1989 - 16 1988 - NA

OBJECTIVE To instruct children in the arts of: sculpture, drawing, and theatre.

SUCSESSES Good instructors, program well liked by participants.

PROBLEMS Low registration in earlier sessions forced cancellations.

RECOMMENDATIONS Move activity to the Community Center in 1989.

SUMMER ADULT VOLLEYBALL

NEIGHBORHOOD VOLLEYBALL 1989 - 19 Teams/1988 - 20 Teams
SAND VOLLEYBALL 1989 - 4 Teams/1988 - NA

OBJECTIVE To provide the opportunity for league play.

SUCCESES Popular activities.

PROBLEMS None encountered.

RECOMMENDATIONS Continue programs; look at offering indoor programs at the
Community Center.

SWIMMING LESSONS 1989 - 579 1988 - 509

OBJECTIVE To provide water adjustment and Red Cross classes to youth.

SUCCESES Classes filled quickly. Good instructors. Popular activity.

PROBLEMS None encountered.

RECOMMENDATIONS Keep present format. Add 1 or 2 instructors to open up more
sections of the popular classes.

GENERAL SWIMMING 1989 - 36,028 1988 - 43,073

OBJECTIVE To provide a safe, well-run swimming facility for the enjoyment
and use of all ages.

SUCCESES Good staff. No facility problems.

PROBLEMS None encountered.

RECOMMENDATIONS Keep present format. Perform some minor remodeling/fix-up during
the off season.

PICNIC PERMITS 1989 - 55 1988 - 54

SOFTBALL PERMITS 1989 - 742 1988 - 973

BECKER PARK CONCERTS 1989 - 19,655 1988 - 13,845

1989 AVG. 438 1988 AVG 381

MINUTES OF THE
ENVIRONMENTAL QUALITY COMMISSION OF CRYSTAL, MINNESOTA
August 17, 1989
7:30 P.M.
South Conference Room

The meeting was called to order by Chairperson Beth Jarvis at 7:30 p.m. New member Larry Lemanski was welcomed. Also in attendance were: Diane Christopher, Lerry Teslow, Gail Gove, Mary Pat Hanauska, Phyllis Isaacson, Pauline Langsdorf (council liaison), and Joan Schmidt (acting recording secretary).

Members absent were: Gerald Shoultz, Ryan Schroeder, and Jerome Farrell.

The Commission reviewed the material that was sent in the packet. This included the Energy Audit Update and Recycling Update. They also reviewed the recycling article that was in the Post News of Wednesday, August 16, 1989.

The first agenda item was approval of the August 3 meeting minutes. In the third paragraph the minutes said Jerry Farrell and Gail Gove seconded a motion to approve the minutes as written. This should read moved by Jerry Farrell and seconded by Gail Gove.

Mary Pat Hanauska asked that the minutes reflect that the August 3, 1989 Environmental Quality Commission Meeting was a **special meeting** for the Commission.

A motion was made by Diane Christopher and seconded by Lerry Teslow to approve the August 3, 1989 Environmental Quality Commission Special Meeting minutes with the changes aforementioned.

Motion Carried.

The Commission would like to discuss the plastic ban but decided to put this issue on the agenda after the Housing Maintenance Code issue is resolved.

Councilmember Langsdorf asked that a copy of the symposium on plastic recycling be obtained. This would be a report of the two day workshop put on by the League of Minnesota Cities. Julie Jones should see if there is a source for funds to be able to purchase these proceedings.

Moved by Commission member Phyllis Isaacson and seconded by Commission member Diane Christopher to get a copy of the proceedings of the plastic recycling symposium.

Motion Carried.

It was mentioned by Pauline Langsdorf that Clean Up Day in the Spring needs to be given attention and will be put on a future agenda.

The Commission then reviewed the Uniform Housing Code (1988 Edition) starting with Chapter 11 through Chapter 16 covering the administration, enforcement and appeals sections.

In reviewing Chapter 11 it should be looked into further about vacation of a home and how long a building can be secured. It was suggested that Julie Jones and Bill Barber should be asked if there have been any problems with fixer uppers. How does New Hope handle this? Also, should there be a Buyer/Seller Agreement as to who does what and the time frame involved. How does one guarantee that the work is done? Should it be stated in the Code that within a certain period of time if the work is not done that contractors will come in and do the work and add it to the real estate taxes? Does the City have this power? Should a bond be posted? If for any reason can the Health Department enforce the code insisting the owner make the changes? What happens in a life-threatening situation if the owner now decides not to sell his property?

After reviewing Chapter 12 the Commission recommends the formation of an appeal process and some type of Appeal Board with volunteer citizens.

It was decided that Chapter 13 (Procedures for Conduct of Hearing Appeals) and Chapter 14 (Enforcement of the Order of the Building Official or the Board of Appeals) would be left to the City Attorney.

The Commission decided that in reviewing Chapter 15, more information from other cities at this point was needed as to what they have done. Does the City of Crystal have a repair and demolition fund? It was decided that Chapter 15 and 16 should be reviewed by Julie Jones and Bill Barber.

The Commission decided to ask back John Olson to the next meeting for a recap of what happened to the last Housing Maintenance Code. Why were the citizens against it? What were the problems?

Issues such as the rental code and should rental property be licensed were mentioned. The Commission decided that this should also be worked on and included in the Housing Maintenance Code as an addendum.

It was decided that at the next meeting a draft would be written, the Commission would hear from John Olson, Assistant City Manager, Bill Barber should submit his comments on his experience with New Hope, and Bill Barber should send to the meeting a draft of a check list that he would use to inspect homes and included in this check list should be back-flow preventers and capping of wells.

Moved by Commission member Lerry Teslow and seconded by Commission member Mary Pat Hanauska to request a November Workshop with the City Council including Councilmembers elect. (At this time the Housing Maintenance Code including the Rental portion would be intact.)

Motion Carried.

It was decided that a Special Meeting of the Commission will be held on August 31, 1989 at 7 p.m. Lerry Teslow will not be able to attend (excused absence).

Moved by Commission member Lerry Teslow and seconded by Commission member Phyllis Isaacson to adjourn the meeting.

The meeting adjourned at 9:44 p.m.



METROPOLITAN COUNCIL Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101 612 291-6359

REGIONAL BREAKFAST MEETINGS FOR LOCAL OFFICIALS IN HENNEPIN COUNTY

Metropolitan Council Chair Steve Keefe invites you to his annual regional breakfast meetings for local officials in Hennepin County. These meetings will provide an opportunity to talk about the issues the Council is dealing with and for you to express your ideas about the Council and its work.

Chair Keefe will discuss the Council's priority projects for next year, and some of the metropolitan issues the Council thinks the legislature may address in 1990. Council members are also interested in hearing what you think the Council is doing right, what it is doing wrong and what it should be doing in the future.

Three meetings are scheduled for local officials in Hennepin County--one each in northern and southern Hennepin County and one in Minneapolis. You may attend any or all of these meetings. Following is the schedule:

HENNEPIN COUNTY (SOUTH)

WHEN: Friday, Sept. 22, 1989
7:30 - 9 a.m.

WHERE: Hopkins House
1501 Hwy. 7
Hopkins

RSVP BY: Sept. 19

MINNEAPOLIS

WHEN: Wed., Sept. 27, 1989
7:30 - 9 a.m.

WHERE: Normandy Inn
405 S. Eighth St.
Minneapolis

RSVP BY: Sept. 22

HENNEPIN COUNTY (NORTH)

WHEN: Friday, Oct. 6, 1989
7:30 - 9 a.m.

WHERE: Kopper Kettle
225 Central Av.
Osseo

RSVP BY: Oct. 3

The cost per meeting is \$5, which includes breakfast, tax and gratuity. To RSVP, please call the Council's Community Outreach Division at 291-6500.

Parlene

1

DUE DATE: NOON, WEDNESDAY, SEPTEMBER 13, 1989

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the September 5, 1989 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of September 5, 1989. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT

ITEM

CONSENT AGENDA

FINANCE
DIRECTOR/
CITY CLERK

1. Set public hearing for October 10, with alternate date being October 17, for the proposed 1990 Operating Budget.
ACTION NEEDED: Publicize public hearings.
ACTION TAKEN: Publication to be at Mpls. Star & Tribune by 9-25-89 for publication Thursday, 9-28-89.

PUBLIC WORKS
DIRECTOR

2. Public hearing to consider the 1989 assessments for sealcoat and other programs for October 3.
ACTION NEEDED: Prepare notices and send out notices to newspaper.
ACTION TAKEN: Mailed and published notice in progress.

PUBLIC HEARINGS

CITY ATTORNEY

1. Public hearing to consider rezoning of property at 6203-13 - 36th Avenue North from R-1 to R-0.
ACTION NEEDED: Prepare findings for denial.
ACTION TAKEN: Findings being prepared.

BUILDING
INSPECTOR

2. Public hearing to consider a request for vacation of utility easement and variance in the side yard setback.

ACTION NEEDED: Notify applicant of Council approval of vacation of easement but denial of variance at 5408 Angeline Avenue North.

ACTION TAKEN: Applicant present at meeting.

BUILDING
INSPECTOR

3. Public hearing to consider a request for a variance at 4748 Zane Avenue North.

ACTION NEEDED: Notify applicant of Council approval.

ACTION TAKEN: Applicant present at meeting. Permit has been issued.

REGULAR AGENDA

PARK & RECREATION
DIRECTOR

1. Consideration of an installation of a double flume waterslide at the Crystal Municipal Pool.

ACTION NEEDED: Require more information on various vendors for slides; the necessary insurance for construction and clarify insurance program for operation; varieties of slides and costs for various slides.

ACTION TAKEN: In process.

CITY ATTORNEY

2. Consideration of a survey of surrounding communities regarding charitable gambling.

ACTION NEEDED: Prepare ordinance amendment to the charitable gambling ordinance regarding fees.

ACTION TAKEN: Received 9-11-89.

PUBLIC WORKS
DIRECTOR

3. Consideration of grading permit and site improvement agreement for the parking lot reconstruction at 3245 Vera Cruz Avenue North.
ACTION NEEDED: Notify applicant of Council approval and inform applicant of potential highway department plans.
ACTION TAKEN: Final work on permit and agreement in process.

PUBLIC WORKS
DIRECTOR

4. Consideration of award of bid for bituminous overlay on Fairview Avenue between Douglas Drive and Nevada Avenue North.
ACTION NEEDED: Notify New Hope of awarding of bid; proceed with contract.
ACTION TAKEN: Resolution forwarded to New Hope.

COMMUNITY
DEVELOPMENT
COORDINATOR

5. Consideration of the CDBG Third Party Agreement with Hennepin County and Crystal Economic Development Authority.
ACTION NEEDED: Notify Hennepin County of approval of resolution and agreement.
ACTION TAKEN: Copy of agreement sent with resolution on 9-7-89 to Hennepin County.

CITY CLERK

6. Consideration of designating the tenth position on the Crystal Human Relations Commission for a student representative from the local high schools.
ACTION NEEDED: Prepare vacancy information to be sent to high schools.
ACTION TAKEN: This is being prepared by the Human Relations Commissions of Crystal, Robbinsdale and Golden Valley.

FINANCE
DIRECTOR

7. Consideration of allocating \$50 to the Multicultural Advocacy and Action Committee (MAAC) t-shirt project.
ACTION NEEDED: Request approved; issue check to committee.
ACTION TAKEN: Check to be issued to organization.

CITY CLERK

8. Consideration of the designation of election judges and polling locations for the November 7, 1989 General Municipal Election.
ACTION NEEDED: Judges and polling places approved; proceed as authorized.
ACTION TAKEN: Letters of assignment mailed to judges 9-6-89.

CITY CLERK

9. Consideration of changing the date of the November 7, 1989 regular City Council meeting which falls on election day.
ACTION NEEDED: Notify the Post Newspapers and place notice on public bulletin board.
ACTION TAKEN: Notice posted; notice will be sent to Post News closer to meeting date.
10. Discussion of the Hennepin Recycling Group (HRG) organized collection issues.
ACTION NEEDED: No action needed at this time.
11. Consideration of appropriating \$4500 for PRISM in the 1990 City Budget.
ACTION NEEDED: No action needed at this time, will be part of budget process.

FINANCE
DIRECTOR

12. Consideration of adjusting the Fire Captain and Assistant Chief pay due to additional work as Interim Fire Chief.
ACTION NEEDED: Pay adjustment granted. Pay additional funds retroactive to June 29 as directed in the memo to the City Manager.
ACTION TAKEN: Adjustment to be included on next monthly payroll for five officers.

CITY CLERK

13. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

EMBER D. REICHGOTT

Senator 46th District
Room 24, State Capitol
St. Paul, Minnesota 55155
Phone: 296-2889
and
7701 48th Avenue North
New Hope, Minnesota 55428

Senate

State of Minnesota

September 13, 1989

Mayor Betty Herbes
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422

Dear Betty:

Please accept my belated congratulations for the special recognition you received from the Northwest Branch of the American Red Cross as one of "10 Special Volunteers"! You are most deserving of this award!

As a Minneapolis Chapter volunteer, I know the tremendous amount of time that Red Cross activities require to be successful. Yet, we have one of the most successful branches in our metropolitan area! That is due to the dedicated contributions of people like you.

The Red Cross program would not be what it is today without you. Congratulations again and thank you for all your efforts.

Sincerely,

Ember

Ember Reichgott
State Senator

ER:ms

*I loved
your old-fashioned
swimsuit!*

COMMITTEES • Chair, Civil Law Division, Judiciary • Taxes and Tax Laws • Education •
Education Funding Division • Economic Development/Housing
SERVING • Crystal • New Hope • Robbinsdale



Mn/DOT News

Varlene

Copy for cc packets



Date: September 15, 1989

612/297-3532

To be Released: Immediately

ROAD SAFETY PUBLIC FORUMS TO BE HELD THROUGHOUT MINNESOTA

Eight road safety public forums will be held throughout Minnesota on Friday, September 22 and Monday, September 25. These public meetings are being sponsored by the Minnesota Department of Transportation (Mn/DOT) in conjunction with local organizations to secure citizen input concerning road safety conditions.

Governor Rudy Perpich, Mn/DOT Commissioner Leonard W. Levine, State Patrol Chief Roger Ledding, and area legislators will be present to hear testimony at these forums.

"Road safety is a top priority. It's an absolutely bipartisan issue. We are very interested in listening to as many people as possible so that we can evaluate our road safety needs and begin working on a plan to meet those needs," said Levine.

Following is information regarding the road safety forums.

Friday, September 22

Rochester - 8:00 a.m. - Ramada Inn, Ferncroft West

Contact Quentin Crouch - 507/285-7364

St. James - 10:20 a.m. - Little Theater, St. James High School

Contact Vincent Meyer - 507/389-6855

Willmar - 12:45 - Auditorium, Central Office Building of Willmar Public Schools

Contact Cheryl Plathe - 612/231-5136

Monday, September 25

Hallock - 12:00 noon - Hallock City Hall

Contact Mark Anderson - 218/755-3819

Moorhead - 1:55 p.m. - Moorhead Technical College Auditorium

Contact Ken Christianson - 218/847-1532

Brainerd - 4:10 p.m. - National Guard Armory (New Building)

Contact Don Hubert - 218/828-2471

Duluth - 6:10 p.m. - Duluth International Airport, 2nd Floor,

Gates 1 and 2 Meeting Room

Contact John Bray - 218/723-4802

Lindstrom/Chisago City - 8:15 p.m. - Chisago City Community Center

Contact Bob Vockrodt - 612/779-1162

Citizens are encouraged to contact the person handling the meeting in their area of the state. Both written and oral testimony will be accepted.

Contact:

Jim Mulrooney
612/296-0369

Tony Vignieri
612/297-4927

Lucinda Lamont
612/296-6080

###

8/16/89

ABANDONED, VACANT, UNSAFE --COMPLAINT HOUSING-- LIST

[illegible]