



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

## **Copyright Notice:**

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit [www.mnhs.org/copyright](http://www.mnhs.org/copyright).

ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE RELATING TO CHARITABLE  
GAMBLING: REPEALING CRYSTAL CITY  
CODE, SUBSECTION 1100.19,  
SUBDIVISION 11; AMENDING CRYSTAL  
CITY CODE, SUBSECTION 1100  
BY ADDING A SUBDIVISION

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 1100.19, Subdivision 11, is repealed.

Sec. 2. Crystal City Code, Section 1100 is amended by adding a subdivision to read as follows:

"Subd. 12. Investigation fees. An organization applying for or renewing a license to conduct lawful gambling in the City must pay an investigation fee of \$250 to the City Clerk. If the fee is not paid the Council will not approve the license under Subdivision 2."

Sec. 3. A tax that has been paid to the City pursuant to Subsection 1100.19, Subdivision 11, repealed hereby, must be refunded by the City Manager to any organization that is in compliance with Subsection 1100.19, Subdivision 8.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

CRYS5:00110D06.F16

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
Glenn E. Purdue  
Richard J. Schieffer  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
William P. Jordan  
William R. Skallerud  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
David C. Roland  
Paul D. Baertschi  
Arden Fritz  
Mark J. Gergen  
Julie A. Lawler  
Janet J. Coleman  
Stephen J. Bubul  
E. David Reyes

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

September 27, 1989

Mr. Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Re: Salary Ordinance

Dear Jerry:

Enclosed you will find a new draft of the salary ordinance for second reading by the City Council on Tuesday night.

Yours very truly,



David J. Kennedy

DJK:caw

Enclosure

ORDINANCE NO. 89-\_\_\_\_\_

AN ORDINANCE RELATING TO  
COMPENSATION OF MEMBERS OF THE  
CITY COUNCIL: REPEALING  
CRYSTAL CITY CODE, SUBSECTION 210.07

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code Section 210 is amended by adding a Subdivision to read:

"210.09. Council Salaries. Subdivision 1. Mayor.

- a) the salary of the Mayor is \$7,068 per annum until December 31, 1989;
- b) commencing on January 1, 1990 the salary of the Mayor is \$7,421 per annum;
- c) commencing on January 1, 1991 the salary of the Mayor is \$7,792 per annum;
- d) commencing on January 1, 1992 the salary of the Mayor is \$8,181 per annum.

Subd. 2. Councilmembers.

- a) the salary of each member of the Council is \$5,358 per annum until December 31, 1989;
- b) commencing on January 1, 1990 the salary of each member of the Council is \$5,626 per annum;
- c) commencing on January 1, 1991 the salary of each member of the Council is \$5,907 per annum;
- d) commencing on January 1, 1992 the salary of each member of the Council is \$6,202 per annum.

Subd. 3. Monthly Payments. The salaries of the Mayor and Councilmembers are payable monthly.

Subd. 4. Per Diem. Subject to the provisions of this subdivision, the Mayor and each member of the Council are allowed as additional compensation the sum of \$35 as a per diem payment for each meeting, other than a regular or special Council meeting, attended by the Mayor or the member at the direction of or pursuant to authorization by the City Council. The per diem allowance may not be paid for the first four such meetings attended in any one calendar month, and is limited to a total per diem payment of \$70 per month."



Sec. 2. Crystal City Code, Subsection 210.07 is repealed.

Sec. 3. This ordinance is effective in accordance with  
Crystal City Code, Subsection 110.11.

Dated: \_\_\_\_\_, 1989.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

CRYS4:00110D07.F16

# **Animal Humane Society**



**Be A Voice For Those Who Cannot Speak**

845 Meadow Lane N.  
Minneapolis, MN 55422  
Telephone 612-522-4325

September 22, 1989

Jerry Dulgar, City Manager  
City of Crystal  
City Hall  
4141 Douglas Drive North  
Crystal, MN 55422-1696

Dear Mr. Dulgar:

Thank you for agreeing to give further consideration to the Animal Humane Society of Hennepin County's request for appropriated funding from the City of Crystal.

I have enclosed a copy of our 1989 Operating Budget. While the Animal Humane Society does conduct a modest charitable gambling program, all of these funds are specifically designated to our capital campaign for building expansion and renovation. Our charitable gambling sites are located in Golden Valley, Saint Louis Park, Bloomington, Minneapolis and Brooklyn Park.

Also enclosed is a listing of the cities in Hennepin County we have asked for an appropriation of funds based on the number of animals we received from that city. To date, we have been designated \$985.00 from the City of Maple Grove, \$205.00 from the City of Chanhassen, and \$157.00 from the City of Osseo. The City of St. Louis Park turned us down for 1990 based on the fact that we missed the March deadline for budget requests from nonprofit/community based organizations. All of the other cities are pending.

Over the past three years, we have received funding from the following cities: Chanhassen, Crystal, Edina, Excelsior, Golden Valley, Long Lake, New Hope, Osseo, Richfield, and Wayzata.

A NON-PROFIT CORPORATION DEDICATED TO THE WELFARE OF ANIMALS

During 1988, Funks handled Animal Control for the City of Crystal and impounded 158 animals from Crystal (94 dogs, 41 cats and 23 miscellaneous animals). The Animal Humane Society received 459 animals from the City of Crystal in 1988 (157 dogs, 175 cats and 127 miscellaneous animals). The approximate tax-savings to the City of Crystal based on \$45 per animal (low estimate of per animal costs for Humane Society) is \$20,250.00.

We have requested \$1,147.00 from the City of Crystal based on Minnesota State Statute 343.11.

As I mentioned at the City Council meeting on September 19, 1989, the Animal Humane Society has a Pet-facilitated therapy and education program which reaches thousands people in Hennepin County every year.

The number of Pet-facilitated therapy visits to residents of health care facilities increased tremendously in 1988, with volunteers and staff making over 950 visits and bringing the special love of an animal to almost 62,000 people. These visits provided the residents with a much needed distraction and some physical attention, while fostering social interaction in what can otherwise be an isolating environment. Our PFT program visited the Crystal Care Center on a monthly basis in 1988, reaching 60 residents per month.

Last year, Humane Educators provided programs on the proper care and treatment of animals to over 39,000 people in school assemblies and classrooms throughout Hennepin County and tours and educational programs at the Shelter for both children and adults. Almost 900 programs were presented in 1988, a record high. Humane Educators made presentations at Forest Elementary in Crystal four times in 1988, reaching a total of 246 students.

Please do not hesitate to contact me if you have any questions or need additional information to consider this request.

Thank you for your review and consideration of this request.

Sincerely,



Liz Loney  
Annual Fund Coordinator

/11

cc: Mayor Betty Herbes

Donor City letters sent 8/25/89

420-2288 Corcoran, Mayor Harold Schutte \$77.00  
31 animals (21 dogs, 10 cats)

479-1123 Maple Plain, Mayor Jeff Walton \$100.00  
40 animals (21 dogs, 18 cats, 1 misc.)

479-4305 Loretto, Mayor Van Beusekom \$102.00  
41 animals (15 dogs, 14 cats, 12 misc.)

473-6961 Long Lake, Mayor Kunze \$112.00  
45 animals (18 dogs, 24 cats, 3 misc.)

421-8064 Champlin, Kurt Ulrich, City Manager \$325.00  
Mayor William Haas  
130 animals (61 dogs, 60 cats, 9 misc.)

869-7521 Richfield, James Prosser, City Manager \$770.00  
Mayor Steve Quam  
308 animals (102 dogs, 163 cats, 43 misc.)

473-0234 Wayzata, Allan Orsen, City Manager \$397.00  
Mayor Robert Griszold  
159 animals (44 dogs, 85 cats, 30 misc.)

559-2800 Plymouth, James Willis, City Manager \$1,557.00  
Mayor Virgil Schneider  
623 animals (184 dogs, 280 cats, 159 misc.)

933-2511 Minnetonka, Jim Miller, City Manager \$1,085.00  
Mayor Larry Donlin  
434 animals (179 dogs, 179 cats, 76 misc.)

425-2624 Osseo, Richard Setzler, City Manager \$157.00  
Mayor Arnold Phenow  
63 animals (24 dogs, 33 cats, 6 misc.)

937-2260 Eden Prairie, Carl Jullie, City Manager \$682.00  
Mayor Gary Peterson  
273 animals (99 dogs, 125 cats, 49 misc.)

927-8861 Edina, Kenneth Rosland, City Manager \$675.00  
Mayor Fred Richards  
270 animals (93 dogs, 126 cats, 51 misc.)

424-8000 Brooklyn Park, Allan Erickson, City Mgr. \$1,945.00  
Mayor James Krautkremer  
778 animals (263 dogs, 373 cats, 142 misc.)

537-4534 Robbinsdale, Walter Fehst, City Mgr. \$720.00  
Mayor Joy Robb  
228 animals (119 dogs, 120 cats, 49 misc.)

924-2500 St. Louis Park, Bill Dixon, City Mgr. \$1,542.00  
Mayor Lyle Hanks  
617 animals (195 dogs, 292 cats, 130 misc.)

533-1521 New Hope, Daniel Donahue, City Mgr. \$882.00  
Mayor Edward Erickson  
353 animals (98 dogs, 177 cats, 78 misc.)

472-1155 Mound, Edward Schuke, Jr., City Mgr. \$580.00  
Mayor Steve Smith  
232 animals (120 dogs, 98 cats, 14 misc.)

420-4000 Maple Grove, John Elam, City Manager \$985.00  
Mayor James Deane  
394 animals (164 dogs, 175 cats, 55 misc.)

935-8474 Hopkins, Craig Rapp, City Manager \$575.00  
Mayor Nelson Berg  
230 animals (67 dogs, 131 cats, 32 misc.)

593-8000 Golden Valley, William Joynes, CM, \$1,122.00  
Mayor Mary Anderson  
449 animals (125 dogs, 196 cats, 128 misc.)

537-8421 Crystal, Jerry Dulgar, City Mgr., \$1,147.00  
Mayor Betty Herbes  
459 animals (157 dogs, 175 cats, 127 misc.)

937-1900 Chanhassen, Don Asworth, City Mgr., \$205.00  
Mayor Don Cahmiel  
82 animals (28 dogs, 47 cats, 7 misc.)

561-5440 Brooklyn Center, Gerald Splinter, CM, \$1,012.00  
Mayor Dean Nyquist  
405 animals (141 dogs, 196 cats, 68 misc.)

477-6565 Rockford, Marvin Ray, CM, \$85.00  
Mayor Doug White  
34 animals (7 dogs, 22 cats, 5 misc.)

474-5233 Excelsior, Gregory Withers, City Mgr., \$312.00  
Mayor James Olds  
125 animals (47 dogs, 69 cats, 9 misc.)

428-2253 Rogers, Gary Eitel, City Mgr., \$115.00  
Mayor Steve Scharber  
46 animals (17 dogs, 19 cats, 10 misc.)

Animal Humane Society  
1989 Expense Budget

1988 Budget

1989 Budget

Description

Employee Payroll	\$567,220	\$607,128
F.I.C.A. Taxes (7.51%)	40,500	43,650
Minnesota U/C Insurance	5,800	5,800
Workman's Comp. Insurance	10,500	22,000
Medical Insurance	26,400	42,000
Pension Program	43,686	48,850
Computer Payroll Service	1,800	2,000
Staff Training/Conferences	4,500	8,500
Staff Uniforms/Smocks	1,500	1,000
Miscellaneous Personnel	3,000	3,000
Administration Expenses	9,000	6,700
Auditor Fee	7,500	12,000
Bank/Agency Fees	6,050	9,000
Utilities	42,340	44,600
Insurance	25,200	23,200
Taxes/Assessments	1,800	1,000
Vehicle Expenses	16,820	14,500
Repairs/Upkeep	26,000	25,000
Supplies	74,750	83,000
Animal Food	5,000	5,000
Veterinary Services	19,320	20,160
Outside Rental	12,600	6,600
Development/Membership	166,600	191,000
Community Services	26,895	27,800
Dues/Subscriptions/Contingency	3,500	4,000
Merchandise (Cost of Goods Sold)	41,500	46,500
<b>TOTAL</b>	<b>\$1,189,781</b>	<b>\$1,303,988</b>

Animal Humane Society.  
1989 Income Budget

1988 Budget

1989 Budget

Description

Animal Sales	\$350,820	\$364,140
Receiving Donations	78,000	78,000
Euthanasia Fees	14,500	14,500
Boarding Fees	6,000	6,000
Field Fees	3,000	2,000
Merchandise Sales	75,500	90,000
Rental Income	12,000	12,000
Special Events	90,000	110,000
Direct Mail	255,000	280,000
Contributions	90,000	95,000
Memorials	22,500	24,000
Interest/Dividends	70,000	80,000
Sterilization/Forfeiture	22,000	23,500
Other Income	17,500	23,000
Municipal Income	5,000	5,000
Gaming Income	30,300	9,600
Sub-Total	\$1,142,120	\$1,216,740
Wills/Estates	47,661	87,248
TOTAL	\$1,189,781	\$1,303,988



MEMORANDUM

DATE: September 27, 1989

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Community Development Coordinator

SUBJECT: Amendment to Three Party Project Air Agreement

During the 1989 legislative session the Minnesota Legislature amended the Conservation Improvement program legislation, changing the definition of "low-income". This change in the definition conflicts with the definition of "low-income" in the Three-Party Project Air Agreement which the City of Crystal approved last fall to conduct energy audits in the City of Crystal.

West Hennepin Human Services disagreed with the change in definition, however, Minnegasco is required to comply with the new definition. Representatives from each party involved have met to discuss the implications of the change in the "low-income" definition and have agreed on the definition as stated in the attached amendment to the Project Air Agreement.



RESOLUTION 89- \_\_\_\_\_

RESOLUTION AUTHORIZING AMENDMENT TO  
THE PROJECT AIR AGREEMENT

WHEREAS, the City of Crystal entered into a Project Air Agreement with West Hennepin Human Service and Minnegasco for the period of November 1, 1988 through April 31, 1990; and

WHEREAS, program participants were to be "low-income" as defined by the City and approved by Minnegasco; and

WHEREAS, during the 1989 legislative session, the Minnesota Legislature amended the existing conservation improvement program legislation, defining "low-income" as 185% of the federal poverty income guidelines, which conflicts with the definition for "low-income" in the Project Air Agreement;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota agrees to amend the definition of "low-income" in the Project Air Agreement to comply with the new legislative guidelines and authorizes the Mayor to sign such agreement on the City's behalf.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

September 15, 1989

Julie Jones  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Dear Julie:

Enclosed are four originals of the Three-party Project AIR Agreement Amendment among Minnegasco, West Hennepin Human Services (WHHS), and the City of Crystal.

Once they are signed by the City, please forward them to WHHS for signature. WHHS should be requested to return them to me when it has signed them and I will have our Vice President sign them. When the Agreements are fully executed, I will return one copy for your files and provide WHHS with one copy for its files.

Sincerely,



Susan K. Nathan  
Administrator  
Energy Programs

Encls

cc: Bruce Larson, WHHS

AMENDMENT TO  
PROJECT AIR AGREEMENT

THIS AMENDMENT to the Project AIR Agreement for the period November 1, 1988, through April 30, 1990, among Minnegasco, Inc. (Minnegasco), West Hennepin Human Services (WHHS), and the City of Crystal (City), is effective September 1, 1989.

RECITALS

Minnegasco, WHHS and the City entered into a Project AIR Agreement for 100 8-hour Project AIR visits at \$205 each or 50 16-hour Project AIR visits at \$410.00 each or a combination of the two for the period November 1, 1988 through April 31, 1990. Program participants were to be "low income" as defined by the City and approved by Minnegasco.

During the 1989 Legislative Session, the Minnesota Legislature amended the existing Conservation Improvement Program legislation, defining "low income" as 185% of the Federal Poverty Income Guidelines. By law, a minimum of 50% of all residential programs must target "low income" persons. This amendment to the law is effective July 1, 1989.

NOW, THEREFORE, Minnegasco, WHHS and the City agree to amend certain sections of the Agreement as follows, with all other provisions of such Agreement remaining unchanged:

SECTION 1. DUTIES OF THE WHHS

1.2. Selection and Scheduling of Participants. WHHS will create and implement a procedure to select up to 100 low income homeowners who are Minnegasco residential heating customers on the day of the Project AIR visit. Low income is defined as either 185% of the most recent Federal Poverty Income Guidelines or the most recent Section 8 Lower Income Guidelines, whichever is greater. A minimum of fifty percent (50%) of all participating households must fall within the low income limits as defined by 185% of the most recent Federal Poverty Income Guidelines.

SECTION 2. DUTIES OF THE CITY

2.2. Selection of Participants: The City will recommend to WHHS low income homeowners who are Minnegasco heating customers for possible participation in this project. Payments hereunder, however, only pertain to Minnegasco heating customers.

IN WITNESS WHEREOF, Minnegasco, WHHS and the City have executed this Agreement.

MINNEGASCO, INC.

WEST HENNEPIN  
HUMAN SERVICES

CITY OF CRYSTAL

By: Phillip R. Hammond  
Vice President  
Gas Supply &  
Regulatory Admin

By: Marcia Shapiro  
Executive  
Director

By: Betty Herbes  
Mayor

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

MEMORANDUM

DATE: September 27, 1989

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Community Development Coordinator

SUBJECT: City Council/Environmental Quality Commission Work Session

At their September 21, 1989 meeting, I informed the Environmental Quality Commission members of the City Council's date selection for a Joint Work Session to discuss the Housing Maintenance Code. Unfortunately, most members of the Commission had conflicts with the November 20 date which the City Council had selected.

The Environmental Quality Commission discussed several meeting dates and selected the date of November 16 at 7:00 p.m., which is their regular monthly meeting date as their first choice. Their second choice of a meeting date was Saturday, November 11 at 8:30 a.m. However, I suspect that most staff members will be out of town since that date falls in the middle of the three-day Veteran's Day weekend.

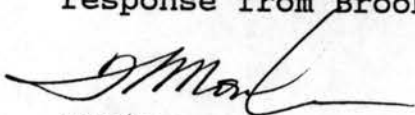
The Environmental Quality Commission has requested that the City Council consider changing the work session date at their next council meeting.

kg

DATE: September 25, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
SUBJECT: Brooklyn Park Redevelopment North of 62nd Avenue

I have been asked on numerous occasions about Brooklyn Park's redevelopment plan for the area north of 62nd Avenue between CR 81 and Douglas Drive. At this point I am not aware of any changes to the plan reviewed by the Crystal City Council back in October of 1988.

For general information purposes a copy of the staff analysis, the formal Crystal City Council response and a final response from Brooklyn Park's mayor are attached.



WM:jrs

Encls



TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
DATE: September 29, 1988  
RE: Brooklyn Park Development North of 62nd Avenue

On September 26 the Brooklyn Park City Council approved a redevelopment plan for a 17-acre area north of 62nd Avenue between CR 81 and Douglas Drive. As noted on the attached plan, the existing residential and commercial development in the area is to be completely redeveloped into 32 single family residential lots and a 7-acre commercial site.

While this office had hoped the development plan would be reduced to a fill-in of vacant property and leave the existing residences untouched, the proposed 32 single family lot layout is far superior to the 72 unit townhouse plan. The major comment I feel the City should continue to register with Brooklyn Park is as follows:

- The proposed expansion of the commercial area to the east of its present zoning boundaries is inconsistent with residential land uses to the north and south. This residential property, especially to the south of the project, will be significantly impacted by noise, sight line and traffic related issues. Further, the buffer area between the commercial and residential portions of the redevelopment will allow for only minimal separation resulting in continual use conflicts.

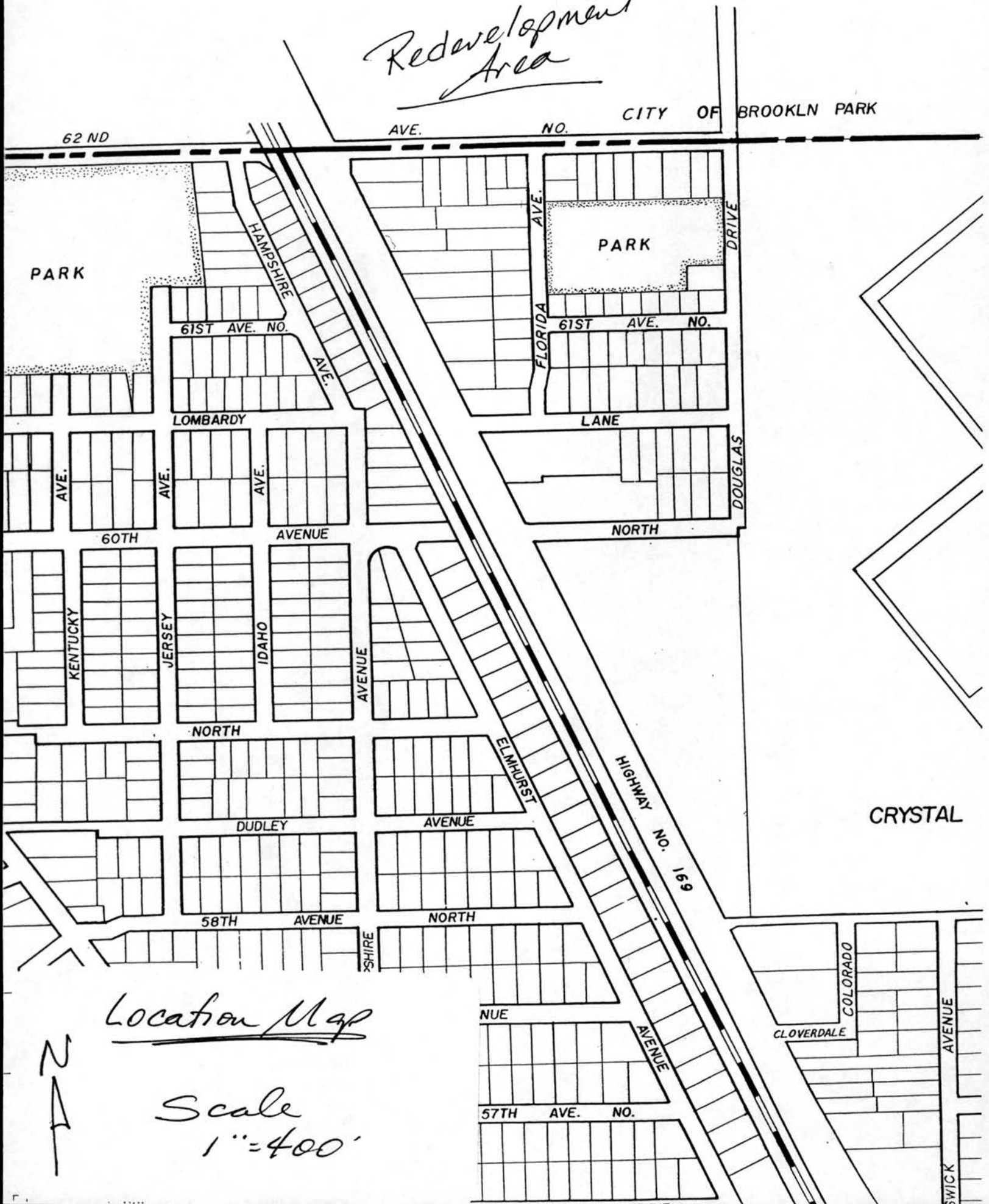
The commercial portion of the redevelopment plan should be reduced in size. Additionally, no vehicle access from the commercial site should be permitted to 62nd Avenue where it will conflict with residential traffic and truck traffic will be directed to a street built to a residential standard.

I will be prepared to review this item with the Council in further detail on Tuesday's meeting.

  
WM:jrs

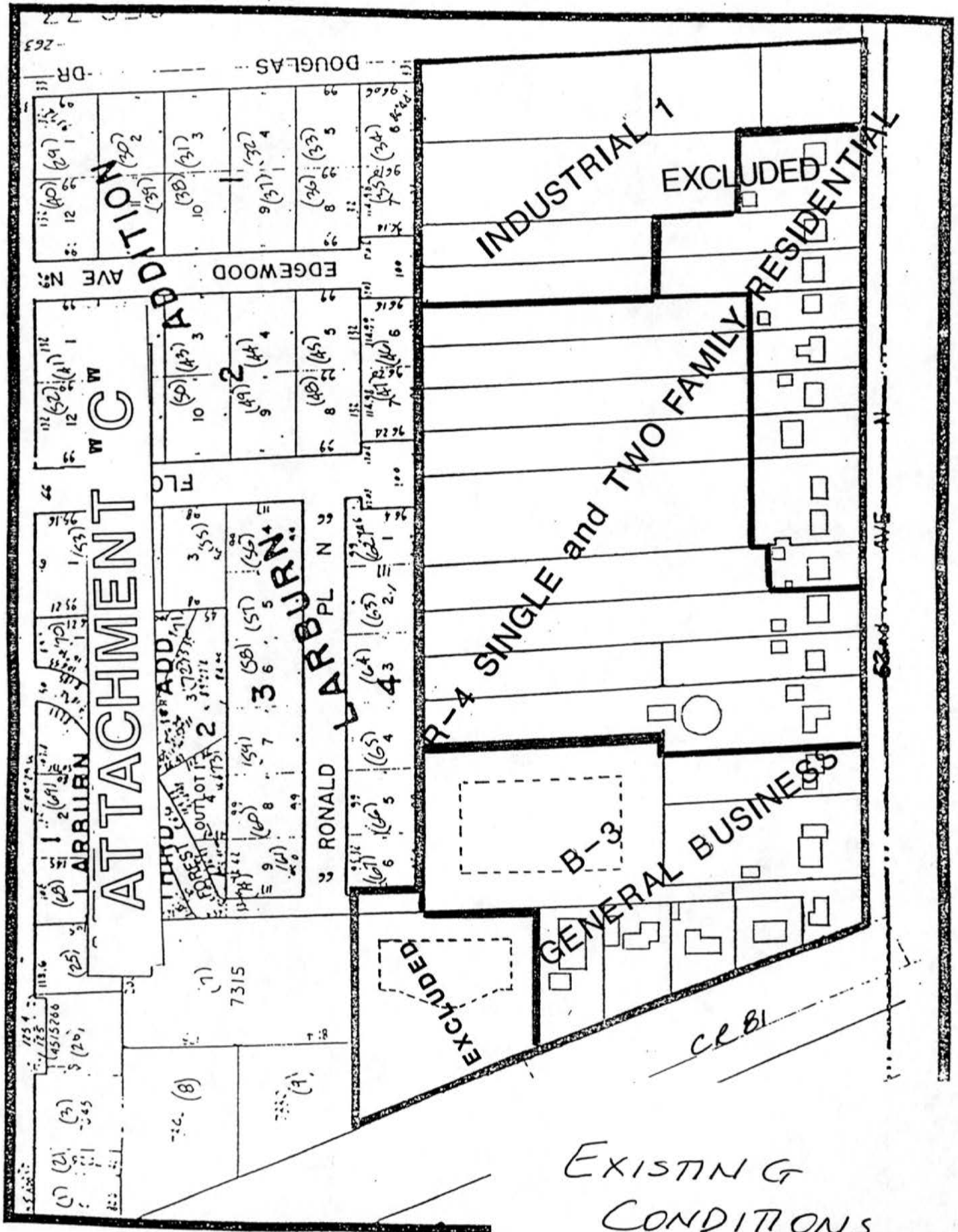
Encls

*Redevelopment  
Area*





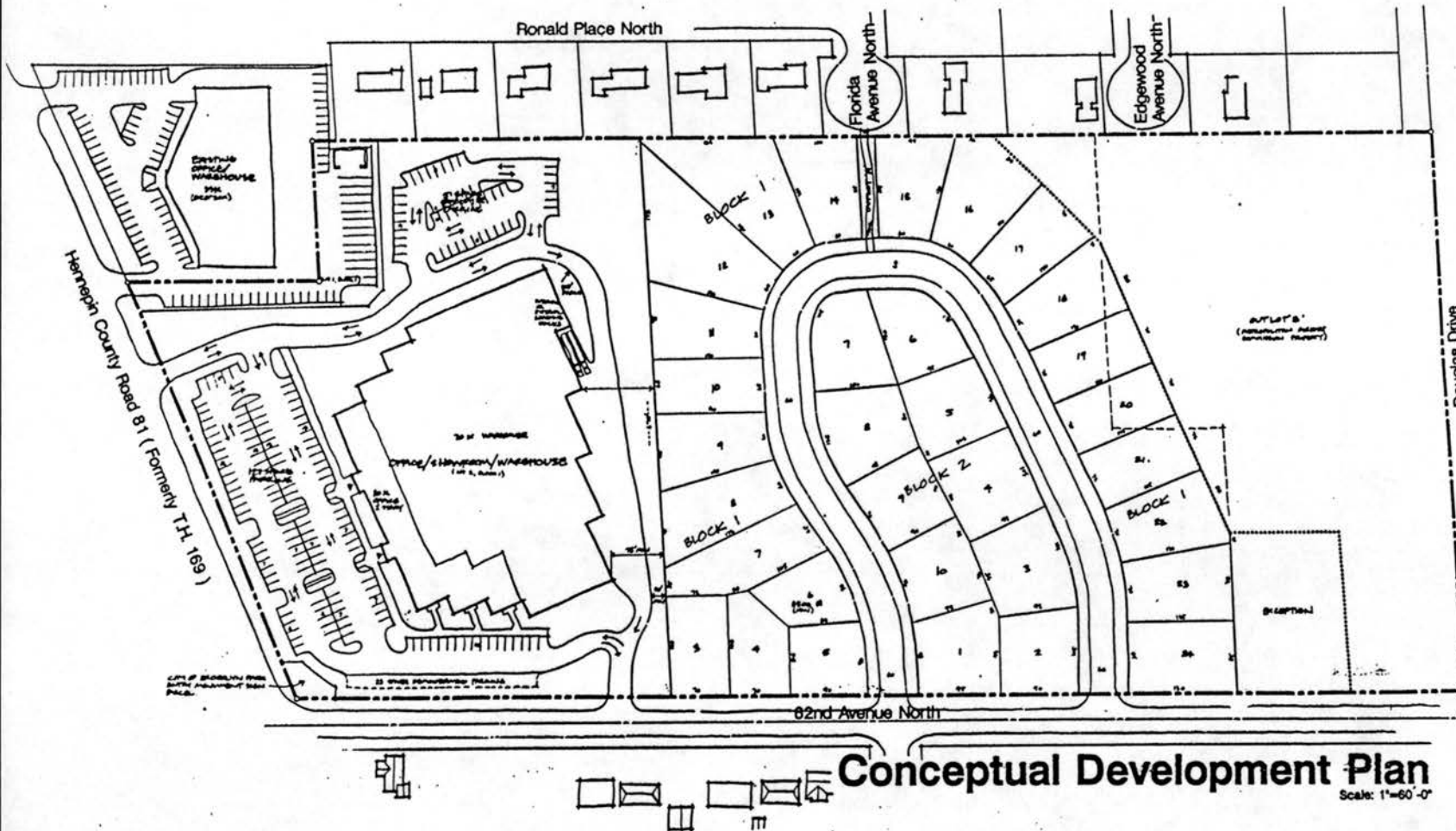
# CITY of BROOKLYN PARK ZONING





# 63rd & Douglas Area Redevelopment Plan

City of Brooklyn Park Housing and Redevelopment Authority



## Site Data

Total Area	17.0 Acres
Total Lots	34
Commercial Lots	2
Commercial Area	7.0 Acres
Residential Lots	32
Residential Area	9.4 Acres
Gross Density	3.4 D.U./ Acre
Average Lot Size	10,500 S.F.

ATTACHMENT E



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

MAYOR  
Thomas N. Aaker

October 11, 1988

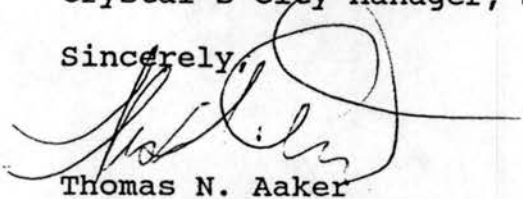
Mayor James Krautkremer  
City of Brooklyn Park  
5800 - 85th Avenue North  
Brooklyn Park, MN 55443

Dear Mayor Krautkremer:

The Crystal City Council recently reviewed the modified 63rd and Douglas Area Redevelopment Plan and noted the significant land use improvements introduced by the switch to single family residential development on the east portion of the site. As described in the attached resolution, Crystal continues to have concerns regarding this redevelopment plan and its impact on our residents and facilities. Crystal is hopeful that the noted issues can be addressed as the development plan is fine tuned through the implementation process.

Your consideration of Crystal's position on this matter is appreciated. Should you or your staff wish to review our comments in further detail, please feel free to contact Crystal's City-Manager, Jerry Dulgar, or me.

Sincerely,



Thomas N. Aaker  
Mayor

TNA:jrs

Encl

RESOLUTION 88-61

A RESOLUTION REGARDING RESPONSE TO THE CITY OF BROOKLYN PARK  
REDEVELOPMENT PLANS IN THE AREA NORTH OF  
62ND AVENUE BETWEEN COUNTY ROAD 81 AND DOUGLAS DRIVE

WHEREAS, on September 26, 1988, the Brooklyn Park City Council approved a redevelopment plan for a 17-acre site north of 62nd Avenue between CR 81 and Douglas Drive, and

WHEREAS, said redevelopment plan includes a proposal for 100,000 square feet of commercial activity on 7 acres and 32 single family residential units on 10 acres, and

WHEREAS, the redevelopment area is directly north of an existing single family residential neighborhood in Crystal bordering 62nd Avenue which functions as a joint use facility.

NOW, THEREFORE, BE IT RESOLVED that the City of Crystal hereby states its comments and concerns regarding the approved redevelopment plan:


- 1) While the change from multiple residential to single family residential in the redevelopment area is viewed by Crystal as a significant plan improvement, the residential area to the north of the project area continues to be isolated from the proposed redevelopment in terms of access and traffic. The looped access to 62nd Avenue as proposed will promote traffic patterns through residential areas in Crystal, especially along Florida Avenue, as residents seek to use the uncontrolled intersection at 60th Avenue to access CR 81.

Crystal recommends a redesign be considered whereby the looped street would be connected to the existing Florida and Edgewood Avenue cul-de-sacs. Besides giving the development a more pronounced Brooklyn Park orientation, such a layout may allow some of the higher valued homes along 62nd Avenue to remain in place and become a part of the project.

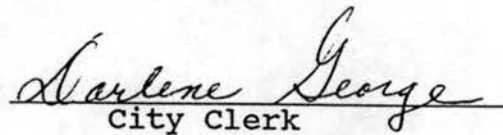
- 2) The proposed expansion of the commercial area to the east of its present zoning boundaries continues to be inconsistent with residential land uses to the north and south. This residential property, especially to the south of the project, will be significantly impacted by noise, sight line and traffic related issues. Further, the buffer area between the commercial and residential portions of the redevelopment will allow for only minimal separation resulting in continual land use conflicts.

The commercial portion of the redevelopment plan should be reduced in size. Additionally, no vehicle access from the commercial site should be permitted to 62nd Avenue where it will conflict with residential traffic and truck traffic will be directed to a street built to a residential standard.

Adopted this 4th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk





November 1, 1988

Thomas N. Aaker  
Mayor  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55428

Dear Mayor Aaker:

This letter is being sent in response to your correspondence dated October 11, 1988, and attached Resolution #1988-61 regarding this City's 62nd & Douglas Redevelopment Plan.

This resolution states that there are two remaining problems - first of all, the design of the single family residential area, and second, the expansion of the commercial area and the repercussions to the Crystal residents that lie south of 62nd Avenue. I do not want the main emphasis of this letter to be a point/counter point discussion but I would like to respond to the two aforementioned items by stating the following:

1. The change in our Plan from townhomes to single family was principally done as a compromise between the residents of the City of Crystal and our community. The actual subdivision design will be fine-tuned at the time a formal subdivision is petitioned for but even if the present loop street pattern is implemented, the impact to 62nd Avenue will be minimal.
2. The proposed commercial expansion calls for only extending the present zoning line an additional 120 ft. to the east.

The existing commercial area, complete with both vacant properties and/or single family homes and businesses, is a problem that will not go away. All cities have to deal with the questions of redevelopment and unfortunately there are no easy answers. Examination of any older metropolitan neighborhood illustrates the fact that redevelopment may have to occur in order to maintain the viability of the City.


Page 2  
Thomas Aaker  
RE: 62nd & Douglas Redevelopment Plan

The City of Crystal itself is experiencing these changes along CSAH 81 and Bass Lake Road and likewise our City recognizes our need for change. I also recognize that neighborhoods often are fearful of any change even though the repercussions of a "do nothing" status may be more harmful in future years.

Lastly, the City is always aware as to the delicate balance between land uses and their effects on neighborhoods. Perceived incompatible land uses (commercial versus residential) can often times be made not only compatible, but complimentary if the developments are designed correctly. Please be assured that the City and the HRA will be contacting your City when any type of formal implementation occurs to the commercial and/or residential developments.

I hope that this letter addresses your City's concerns and establishes some mutual grounds in terms of our need for redevelopment and the sensitivity of the actual development to the citizens of Crystal.

Sincerely,

  
James J. Krautkremer  
Mayor

JJK:mp



DEPARTMENT OF PUBLIC WORKS  
Engineering Division  
320 Washington Ave. South  
Hopkins, Minnesota 55343-8468

Phone: (612) 935-3381

September 25, 1989

Mr. William Monk, P.E.  
City Engineer  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422

AGREEMENT NO. PW 51-09-89  
NONENCROACHMENT AGREEMENT *FOR MEDICINE LAKE ROAD*

Dear Mr. Monk:

Enclosed are two copies of a Nonencroachment Agreement which must be executed between the City of Crystal and Hennepin County before an award of a federal aid contract can be made.

This agreement, when properly executed by all parties, is intended to cover all federal aid projects constructed within the corporate limits of the City of Crystal. It is submitted at this time because S.P. 27-670-01, Minnesota Project No. M5260( ), is being scheduled for a letting in the near future.

If the agreement is satisfactory, please have both copies signed by the appropriate City officials and return to this office. Upon completion of the remaining signatures by County and State officials, a fully executed copy will be sent to you for your files. Also, please return a certified copy of a resolution authorizing the mayor and manager to sign the agreement.

Sincerely,

Bruce M. Polaczyk, P.E.  
Design Engineer

BCC:mak  
Enclosure

**HENNEPIN COUNTY**

an equal opportunity employer



AGREEMENT BETWEEN MUNICIPALITY AND  
COUNTY FOR FEDERAL-AID HIGHWAY IMPROVEMENT

THIS AGREEMENT made by the City of Crystal, Minnesota,  
hereinafter called the "Municipality" with the County of Hennepin,  
hereinafter, called the "County", WITNESSETH:

WHEREAS, the United States Government, through the Federal Highway Administration of the U. S. Department of Transportation does apportion Federal funds for the construction, reconstruction and improvement of highway projects on approved systems of public roads, and

WHEREAS, said approved systems within the limits of a Municipality are now or may be eligible for the participation of these Federal funds in their improvement or construction, and

WHEREAS, the Federal Highway Administration as a condition to the use of Federal funds on approved Federal-Aid projects requires the agreement of the Municipality to control road signs, traffic control devices, advertising signs, miscellaneous installations, speed and parking.

NOW, THEREFORE, THE Municipality in consideration of the expenditure and use of Federal funds for the construction, reconstruction or improvement of any Federal-Aid Street or Highway within the limits of the Municipality agrees with the County as follows:

(1) No signs, traffic control devices or other protective devices shall be erected on any Federal-Aid project within the Municipality limits except as shall conform with the current Manual on Uniform Traffic Control Devices for Streets and Highways of the State of Minnesota.

(2) All right-of-way within the limits of the Municipality on any Federal-Aid project shall be held and maintained inviolate as a public

highway and no posters, billboards, roadside stands, curb pumps, curb service devices or other private installations other than utilities of public interest, and no signs, other than traffic control or protective devices shall be permitted within the right-of-way limits of the projects. The Municipality will with respect to such items as are within its jurisdiction which may be or cause an obstruction or interfere with the free flow of traffic or which may be or cause a hazard to traffic or which may vitiate the usefulness of the project shall remove or cause removal of the same at the request of either the County or the Federal Highway Administrator.

(3) The speed limits on any Federal-Aid project shall be not less than 30 miles per hour.

(4) The Municipality shall by ordinance and continued enforcement prohibit all types of parking except parallel parking on any project financed in whole or in part with Federal funds. The City agrees that the State may enforce the provision by an action for specific performance, mandamus, or other appropriate remedy and by withholding any funds due the Municipality in possession of the State.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19 89.

*Jm*

IN TESTIMONY WHEREOF, The parties hereto have caused this agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF CRYSTAL

(Seal)

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

And: \_\_\_\_\_  
Manager

Date: \_\_\_\_\_

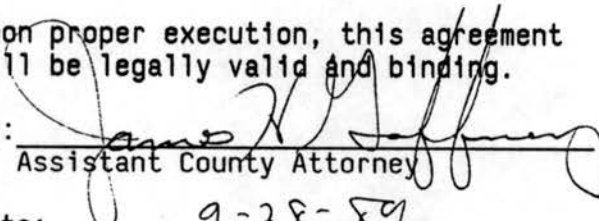
COUNTY OF HENNEPIN

ATTEST:

By: \_\_\_\_\_  
Clerk of the County Board

Date: \_\_\_\_\_

Upon proper execution, this agreement  
will be legally valid and binding.

By:  \_\_\_\_\_  
Assistant County Attorney

Date: 9-28-89

By: \_\_\_\_\_  
Chairman of its County Board

Date: \_\_\_\_\_

And: \_\_\_\_\_  
Associate County Administrator  
and County Engineer

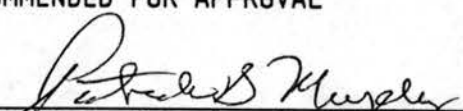
Date: \_\_\_\_\_

Approved as to execution

By: \_\_\_\_\_  
Assistant County Attorney

Date: \_\_\_\_\_

RECOMMENDED FOR APPROVAL

By:  \_\_\_\_\_  
Director, Department of Public Works

Date: 9/29/89

APPROVAL OF MINNESOTA DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
State Aid Engineer

Date: \_\_\_\_\_

Memorandum

DATE: October 3, 1989  
TO: Mayor Herbes and Members of the City Council  
FROM: John A. Olson, Assistant City Manager  
SUBJECT: EDA Advisory Commission Applications

At the present time we have four applications for the EDA Advisory Commission. As you will remember the commission consists of 2 business owners, 2 members of the Planning Commission, 1 person over the age of 55, 1 person from each of the four wards, and 1 person at large for a total of 10 members.

The applications which are attached fill the following requirements:

- 2 business owners, one of which is also a resident of Ward 2;
- 1 resident of Ward 4 who is also a Planning Commission member; and,
- a resident of Ward 4.

Positions left to fill are:

- Residents of Ward 1, 2, and 3,
- 1 Planning Commission member, and
- 1 member over 55.

Since this commission has 10 members, the present 4, if appointed, do not constitute a quorum and so a meeting in which action could be taken is not possible. They would not be able to elect officers or establish by-laws.

You may wish to wait until we receive more applications to appoint these persons to find out if there are any other qualified persons wishing to serve on this commission. However, if you do still wish to appoint these persons the staff will schedule a meeting.

JAO/js

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Economic Development Authority Advisory COMMISSION

Name John Neznik Address 16110 46th Ave Plymouth Mn 55446 Zip # \_\_\_\_\_

Phone (home) 559-1210 (Office) 533-0412

Resident of Crystal Since (year) \_\_\_\_\_

Occupation Autobody Shop Owner Employer Crystal Collision Center

Education: (please indicate highest grade completed or highest degree and major course of study) twelfth grade

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Twin West Board of Directors

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I have either lived or worked in the city of Crystal since 1960. I believe city government should be a mixture of residents and businesses working together to make a fine community.

Date Submitted: August 31, 1989.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)



CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

EDA Advisory

COMMISSION

Name Jane A. Elsen Address 5419 - Maryland Ave. N. 55428  
Zip #

Phone (home) 537-8595 (Office)           

Resident of Crystal Since (year) 1963

Occupation Tax Accountant Employer Self-Employed

Education: (please indicate highest grade completed or highest degree and major course of study) Bachelor's Degree - Business Admin + 1 yr grad. school

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Currently a member of the Planning Commission, the Long Range Planning Commission, and the Tri-City Airport Commission. Also a member of Westphal Legion Post #251 and Knights of Columbus Ladies' Auxiliary.

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

As Crystal matures as a City, the likelihood of blighted areas increases. I would like to be involved in programs designed to prevent this.

Date Submitted: 9/25/89, 19 89.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

EDA Advisory

COMMISSION

Name MERLE D. MATSON Address 4713 36TH AVE N, CRYSTAL Zip # 55422

Phone (home) 553-1747 (Office) 588-9449

Resident of Crystal Since (year) 1969

Occupation PHARMACIST Employer NOBLE SNYDER DRUG

Education: (please indicate highest grade completed or highest degree and major course of study) B.S. PHARMACY

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking)

CHAMBER OF COMMERCE, PRES U of M KAPPA SIGMA ALUM ASSN.  
1989-PRES. MN STATE PHARMACEUTICAL ASSN, ST. PHILIPS LUTH. CHURCH

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

CRYSTAL BUSINESS + COMMERCIAL REAL  
ESTATE OWNER FOR 20 YEARS

Date Submitted: 9/29, 1989.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

Resident of Crystal

APPLICATION FOR APPOINTMENT TO THE

Economic Development  
Authority Advisory

COMMISSION

Name Gail M. Wawrzyniak Address 5646 Regent Ave N Zip # 55429

Phone (home) 533-7461 (Office) 349-6868

Resident of Crystal Since (year) \_\_\_\_\_

Occupation Analyst Employer Dahlen, Berg & Co.

Education: (please indicate highest grade completed or highest degree and major course of study) B.A. degree in Business Administration

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Member of International Toastmasters.

I have not previously been involved in any civic activities, however my work at Dahlen, Berg & Co., working with public sector clients has led to my interest in being involved with the City of Crystal.

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I've attached a portion of my resume. I believe the work I've performed for municipal clients has given me an understanding of the economic and financial needs of cities. I'd like to be able to apply that understanding in my own city.

Thank you for your consideration.

Date Submitted: September 15, 19 89.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)



## GAIL M. WAWRZYNIAK

Gail M. Wawrzyniak is an analyst with Dahlen, Berg & Co., a management consulting firm providing services related to business planning, utility operations and regulation, and litigation support.

Mrs. Wawrzyniak joined Dahlen, Berg & Co. in 1987 and has been involved in numerous engagements related to energy and finance for both public and private sector clients. Representative engagements include:

### Public Sector Clients

- Analyzed the economic value of an interruptible electric rate, developed a Peak Interruptible Credit and a draft tariff for the City of Fairmont.
- Prepared a Rate Design report for Blue Earth Board of Public Works. Analyzed utility's operating costs to determine electric utility's incremental costs, developed cost-based electric rates, and simplified the City's electric rate structure.
- Prepared an Electric Rate Analysis for the City of Le Sueur. Rate study included analyzing Le Sueur's operating costs to develop cost-based electric rates.
- Prepared a Competitive Rate Reports for the cities of Le Sueur, Biwabik and Nashwauk. Reports involved analyzing the cities' and their competitors' rates, and projecting revenues and net income under different electric rate levels.
- Prepared alternative rate designs for a group of Northern States Power wholesale customers, used in negotiations of rate increase allocation.

### Private Sector Clients

- For industrial clients, conducted research on numerous topics related to public utility operations, and finance which was used in prepared testimony before regulatory agencies. Topics include avoided costs, utility rate of return, capital structure, Financial Accounting Standard Board statements, utility construction costs, average and excess demand methodology, D-2 cost allocation, and load data transferability.
- For industrial clients, assisted in discovery process in Northern States Power Co. and Minnesota Power electric rate cases.

MEMORANDUM

TO: Mayor and Council

FROM: Miles Johnson, Finance Director/Treasurer  
Jessie Hart, Assistant Finance Director

DATE: October 3, 1989

SUBJECT: Impact of New Property Tax Law

Today, Governor Perpich will sign into law the new property tax bill that was passed during a special legislative session on Friday, September 29, 1989.

The general impact of this bill on cities is to take a portion of the Local Government Aid to cities and shift it to school districts. The law also reverted back to the levy limit rules that had been established in the original vetoed property tax bill.

Although nothing has been released in writing, we contacted the League of Minnesota Cities in an attempt to determine the impact the new bill has on the City of Crystal.

The information that the League verbally gave us was the following:

Local Government Aid has been cut from \$2,455,165 (the amount under the 1988 law) to \$1,941,234 which is the LGA under the new bill. The cut amounts to \$513,931.

Property tax levy limits have reverted back to the limits that were established under the original vetoed bill. The vetoed bill included an adjustment to the levy limit base of \$367,323. The TOTAL levy that had been estimated under the 1988 tax law in the proposed budget was \$2,998,528. Under the new law the TOTAL levy would be \$3,124,771, an increase of only \$126,183.

The change from the decrease in LGA and the increase in the levy limit leaves a decrease of \$387,748 in total estimated revenues for the general operating fund.

Other information that was obtained through the League and through a letter from John James, Commissioner of Revenue, was that public hearings **should not** be held prior to November 15, 1989 and that proposed levy certification be made by November 15, 1989 with final levy certification to be no later than December 28, 1989.

A crisis, if one actually exists, will be addressed at the time a final copy of the new bill is available for our review.

Information in writing should be mailed by the League on Friday of this week with the Revenue Department releasing revised Local Government Aid and levy limit amounts on or around October 23, 1989.

At this time, it is requested that the budget review scheduled for the regular council meeting on Tuesday, October 17, 1989 be delayed so that staff has time to meet on an individual departmental basis and get input on potential additional cuts from each department. These meetings can be scheduled upon the return of the City Manager and a future budget worksession scheduled after completion of those meetings and when the final bill is available.

At the future worksession, staff would have together a list of proposed cuts, if necessary, to balance the budget based on the new bill for the councils review. At that time a public hearing date could be set and compliance with the law could be met.

CITY OF CRYSTAL  
1990 LEVY LIMIT BASE (NEW LAW)

Final Adjusted 1989 Levy Limit Base (Includes Adjustment of \$367,323 of Fund Balance NOT Used in 1989)		\$4,906,429
Inflation Adjustment (3%)		147,193
		-----
		\$5,053,622
Population/Household Adjustment (\$5,050,622 X 1.002)	1988 1989 ---- ---- 9,389 9,423	10,107
		-----
Final 1990 Levy Limit Base		\$5,063,729
1990 Local Government Aid		1,939,018
		-----
Payable 1990 Levy Limitation		\$3,124,711
		=====

CITY OF CRYSTAL  
COMPARISON OF 1989 AND 1990 LEVY LIMIT

	1988-89	1989-90
City Operation - General Fund	\$2,096,538	\$2,797,593
Fire Pension	37,599	30,000
Police Pension	118,733	109,537
City Pension	280,000	270,000
Bonded Debt (Community Center)	0	273,023
Audit	15,000	15,000
Infrastructure	225,000	0
TOTAL LEVY	\$2,772,870	\$3,495,153
Less Amount Excludable from Levy (Form 280)		370,442
		\$3,124,711
		=====
Payable 1990 Levy Limitation (From Page 1)		\$3,124,711
		=====





*W. Miles Johnson,  
Finance Dept.*

STATE OF MINNESOTA

DEPARTMENT OF REVENUE

Mail Station 3340  
St. Paul, Minnesota 55146-3340  
(612) 296-0185  
fax -- (612) 297-2166

September 27, 1989

TO: Chairs of County Boards and County Auditors; Mayors, City Managers and City Clerks of Cities with 2,500 or more population; Metropolitan Council and Metropolitan Regional Transit Board

RE: Compliance with Truth in Taxation for Payable 1990

Because of the likelihood of changes in the upcoming legislative special session, the Department of Revenue is cancelling the October 1 and subsequent deadlines for certifying your proposed levy, publishing the notice of your public hearing and the holding of your public hearing. The tax bill establishes new dates for certifying your budgets and holding public hearings.

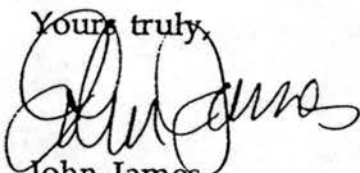
If you have already certified your proposed levy, then do not publish the notice of your public hearing. If the notice has been sent to the newspaper but not yet published, contact the newspaper and cancel the publication of the notice.

If the notice of your public hearing has already been published, then you must hold the public hearing. However, do not adopt your final levy at the public hearing.

At this time, the 1989 Tax Bill changes for this year only the October 1 deadline for certifying proposed levies to mid-November. In addition, the bill changes the November 9 deadline for certifying final levies to December 28. Under the bill, the publication of the notices and the public hearings would take place between mid-November and the end of December.

If you have any questions, please feel free to call our office at 296-0336.

Yours truly,

  
John James  
Commissioner



# Cities Bulletin

Number 27 (Interim)

September 29, 1989

## Lawmakers reach agreement on taxes: Special session begins

### Amendments to the tax proposal are possible

After a 20-hour negotiation session that ended at 5:40 a.m. on September 21, House and Senate leaders reached agreement with Governor Perpich on the outlines of a compromise, \$276 million tax package. Legislative committees held public hearings on Monday and Tuesday. The special session to consider the plan began Wednesday, September 27 and may continue into the week of October 2. The bill will be subject to amendment throughout this process. Therefore, the provisions we describe here are subject to significant change.

### City aid down \$85 million

The compromise tax plan cuts city aid (local government aid and homestead credit and agricultural credit aid) by an estimated \$85 million in Pay 1990 and shifts that state aid to school districts. The aid cut is less than the governor's original proposal which called for a \$129 million city aid reduction and a \$23 million township aid cut. For cities on a statewide basis, the plan would mean a \$75 million reduction in city LGA and a

\$10 million cut in city homestead and agricultural credit aid (HACA).

The aid shift represents movement toward the governor's goal of obligating the state to pay a larger portion of state-mandated programs (education and welfare) and a smaller portion of local services cities provide. The aid shift increases the state's share of school costs from 61 percent to 64 percent.

The compromise plan calls for reducing each city's and township's aid by the dollar value of 3.4 percent of its adjusted net tax capacity (taxable assessed value) and transferring that property tax relief to the school district in the community. The governor's original plan would have reduced city/township aid by 5.5 percent of adjusted net tax capacity.

The 3.4 percent reduction first comes out of the city's regular LGA allocation for 1990. If the reduction is greater than the city's entire LGA, then it would come out of the city's 1990 equalization aid, disparity aid, and HACA, in that order. Levy limit laws will automatically allow cities to increase their 1990 levies to make up for the loss in aid.

The city aid reduction is permanent and applies to aid amounts in future years. However, the tax plan does not call for the specific phased-in reductions in city HACA which the governor's plan had included.

In testimony before the House and Senate Tax Committees, the League expressed serious concern that such an aid transfer to schools could spur increased

*See Taxes, page 3*

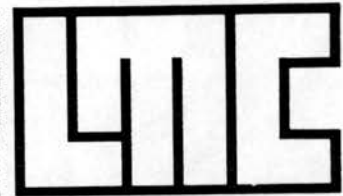


*LMC President testifies before the House and Senate tax committee. See related story on page 6.*

*League photo by Gayle Brodt*

### Inside:

- New truth in taxation schedule, page 5
- LMC president testifies on tax proposal, page 6
- Recycling is part of tax plan, page 7



# Contents

	Page
<b>Articles</b>	
Lawmakers reach agreement on taxes: Special session begins.....	1
Tax proposal sets new truth in taxation schedule.....	5
LMC President Millie MacLeod testifies.....	6
Recycling is part of the special session tax bill.....	7
City officials testify in support of tax increment financing.....	8
Take Pride in America program seeking award applications.....	9
Hurricane hit areas need disaster relief assistance.....	9
Office of pipeline safety seeks comments.....	9
Hazardous waste council has local government vacancy.....	9

The Cities Bulletin is a publication of the League of Minnesota Cities and includes an update of state legislative, administrative, and congressional actions that affect cities. It also includes reviews of metropolitan area issues by the Association of Metropolitan Municipalities.

League legislative staff members are available to answer your questions concerning legislation relating to cities.

The Bulletin lists League and AMM authors of articles and bill summaries by their initials.

Chuck Bichler -- CB  
 Jean Mehle Goad -- JMG  
 Thomas Grundhoefer -- TG  
 Sarah Hackett -- SH  
 Laurie Fiori Hacking -- LFH  
 Carla Heyl -- CH  
 Ann Higgins -- AH  
 Joel Jamnik -- JJ  
 Andrea Lubov -- AL  
 Debra Nyberg -- DN  
 Stanley Peskar -- SP  
 Roger Peterson -- RP  
 Vern Peterson -- VP  
 Barry Ryan -- BR  
 Donald Slater -- DS  
 Peter Tritz -- PT

### *Taxes, continued*

school referendum and other discretionary levies. (See article on League testimony.) The tax bill does include a slight restriction on school referendum elections for this November 1989. The bill attempts to prohibit school boards from telling voters that school levies will decrease because of the transfer of state aid from cities to schools. Election results would be invalid if schools make this representation.

### **Legislature to study LGA formula**

The compromise tax plan does not include any of the major changes in the current law LGA formula that the governor had recommended. The proposal retains the LGA formula from the vetoed tax bill including the additional equalization aid for low tax base cities. However, the bill directs the Legislative Commission on Planning and Fiscal Policy to recommend, by November 15, 1990, changes in the LGA formula and to develop a "representative expenditure study of alternative means to assess the relative service needs of cities." (The Legislative Commission is an 18 bipartisan House-Senate Committee that has rarely met.) Additionally, the bill requires the commissioner of revenue to submit to the Legislature, by January 15, 1991, recommendations for LGA formula revisions.

For Pay 1991, the compromise plan restricts city LGA increases to 25 percent of the rate increases prescribed in law. The vetoed bill had restricted LGA increases in 1990 to 50 percent of the rate increases in the law and that formula had yielded a \$30.4 million increase. Thus, the 25 percent provision will approximately cut in half the LGA increases.

### **Local option taxes and levy limits**

The compromise package calls for the repeal of all city levy limits (overall, per capita and tax rate limits) in Pay 1992 and county levy limits by Pay 1993.

According to lawmakers, part of the reason for the delayed repeal of levy limits is to allow time for restructuring aid programs. All other levy limit provisions are identical to the vetoed tax bill. (See cities Bulletin, No. 22 for complete description.) The proposal would restrict the levy limit to three percent and by one-half the growth in population or households, whichever is greater.

The plan would also grant cities and townships the authority to levy a hotel-motel tax of up to six percent, effective January 1, 1990. As under current law, the city must dedicate 95 percent of the first three percent of the tax dedicated to a local convention or tourism board. However, the remaining three percent of the tax proceeds would be available for general government purposes.

The governor's proposals to allow counties to impose a sales tax and to permit cities to charge a service fee for tax-exempt property are not part of the new tax plan.

### **Homestead relief**

The compromise will provide nearly \$129 million in relief to homesteads. The net tax capacity rate on lower-valued homes under \$68,000 will be one percent, while the rate for middle-valued homes between \$68,000 and \$100,000 will drop to two percent, and the rate for homes over \$100,000 will drop to three percent.

As with the vetoed tax bill, funding for the additional homestead relief, as well as the relief to businesses and rental property, will come from an expansion of the homestead and agricultural credit aid (HACA) program. Through an expanded HACA, the state will pay additional aid to local governments to cover the costs of providing relief to the classes of property receiving rate reductions. Otherwise, tax burdens would shift to other classes of property.

The bill also includes a new targeting provision for Pay 1990 and subsequent

years. Under this targeting refund, the state will reimburse owners of homestead property for 90 percent of any tax increase in excess of 10 percent over the previous year. For Pay 1989 and future years, the bill removes the \$250 maximum on this refund.

### **Business relief**

Commercial/industrial property will receive additional relief, although not as much as the governor originally requested since the costs of providing that relief, especially in future years, are extremely high. In Pay 1990, the compromise proposal would provide \$98 million in business relief, which is up from the \$85 million in the vetoed tax bill.

Beginning in Pay 1991, the bill grants some additional business relief. In that year, the tax rate on 10 percent of the property tax levy on business property value over \$100,000 will be four percent, while the rate on 90 percent of the levy will be the regular rate of 5.1 percent. Effectively, this will yield a class rate of 4.99 percent on commercial/industrial value over \$100,000. The bill asks the governor to recommend future business rate reductions and to identify the funding source to finance the increase in HACA which would result from the business rate reduction.

The bill appropriates up to \$10 million for a commercial/industrial equalization refund for businesses in communities which have local tax rates in excess of 100 percent. Businesses could receive a refund equal to 75 percent of their property taxes in excess of a 5.1 percent effective tax rate, up to a maximum refund of \$4,000. The refund is effective for two years: Pay 1990 and 1991. If the \$10 million appropriation is insufficient to cover the costs of the refund, then refund amounts would decrease proportionately.

The compromise would also remove the four percent sales tax on capital equipment for new and expanding businesses.



### Agreement, continued

Apartment and rental property would also receive \$94 million in property tax relief in Pay 1990.

### City lobbying costs

The tax plan would require counties, cities, school districts, regional rail authorities, metropolitan agencies, and the regional transit board to report to the state auditor any payments in the previous year to a lobbyist and to any staff person not registered as a lobbyist but who spends over 25 percent of his/her time during the legislative session on legislative matters. The state auditor will prescribe forms. Local governments would need to file the reports by January 31, 1990 and each year thereafter.

### Mandate review

The compromise package did not accept the governor's recommendation for repealing the myriad of local aid and state mandated programs to force their review. Instead the proposal calls on the Legislative Commission on Planning and Fiscal Policy to work with the administration and intensively review aid programs and mandates during the interim between legislative sessions. Some of the programs to be reviewed include LGA, HACA, disparity reduction aid, tax increment financing, and fiscal disparities.

The bill attempts to strengthen the fiscal note by requiring such notes for any bill proposing a new or expanded mandate on local governments. The fiscal note is to identify the projected fiscal impact on both the state and affected political subdivisions. The department of finances will receive a \$100,000 appropriation to implement the fiscal note provisions.

### Property classifications

For purposes of simplification, the new tax plan calls for the eventual reduction in the number of property classes from 21 to 11. The bill renames the new net tax capacity percentages as "class rates." (See Table.)

### Class rates, current law compared to compromise plan

Property Class	Pay 1990 Current Law	Pay 1990 Compromise
<b>Residential homestead:</b>		
under \$68,000	1.00%	1.00%
\$68,000-\$100,000	2.50	2.00
over 100,000	3.30	3.00
<b>Blind/disabled homestead</b>	0.40	0.40
<b>Rental property:</b>		
fewer than four units	3.50	3.05 (3.0 in 1991)
4 units or more	4.10	3.65
Title II subsidized apts.	2.50	2.40
Farmers Home Admin.	1.50	1.70 (2.0 in 1991)
<b>Commercial/Industrial and Public Utility:</b>		
under \$100,000	3.30	3.30 (3.0 by 1993)
over \$100,000	5.25	5.10
<b>Agricultural non-homesteads:</b>		
House, garage, one acre	2.70	3.05 (3.0 in 1991)
Remainder	1.665	1.70 (1.5 by 1992)
<b>Agriculture non-homesteads:</b>		
House, garage and one acre:		
under \$68,000	0.805	1.00
\$68,000-\$100,000	2.20	2.00
over \$100,000	2.20	3.00
<b>Excess land and building value:</b>		
under \$68,000		
less than 320 acres	1.12	0.40
more than 320 acres	1.295	0.40
\$68,000-\$100,000		
less than 320 acres	1.44	0.40
more than 320 acres	1.665	0.40
over \$100,000		
less than 320 acres	1.44	1.30 (1.5 by 1992)
more than 320 acres	1.665	1.70 (1.5 by 1992)
<b>Seasonal recreational commercial:</b>		
Homestead resorts		
under \$32,000	0.90	0.40 (1.0 in 1993)
over \$32,000	0.90	1.00
Seasonal resorts	2.60	2.40
<b>Seasonal recreational residential</b>	2.30	2.40
<b>Public Utility:</b>		
Machinery	4.60	5.10
<b>Vacant land, Mineral, Railroad</b>	5.25	5.10

### State takeover of county costs

Beginning in Pay 1990, the state would takeover county court costs—a provision that is identical to the vetoed tax bill. By Pay 1991, the bill would obligate the state to takeover the base costs of income maintenance as well as the future growth in income maintenance and related social programs. In exchange, county LGA and HACA would decrease by the amount state costs increase due to these takeovers.

### Future budget cuts

The compromise calls on the department of finance to recommend \$50 million in spending reductions for FY 1991 for the 1990 Legislature to consider. It also requests a recommendation for an additional \$100 million of budget cuts for FY 1992-93. These spending cuts will allow the state to assume additional mandated costs (particularly for county programs) without dipping into its \$550 million reserve fund.

### Property tax refund/circuit breaker

The proposal would extend the refund program for homeowners to people with incomes up to \$60,000. The governor had proposed a \$40,000 limit, while the vetoed bill called for a \$50,000 ceiling. The renters refund program would have a maximum income level of \$35,000. **LFH**

---

## Tax proposal sets new truth in taxation schedule

The compromise tax bill makes further changes to the truth in taxation requirements for 1989. Under the revised schedule, the revenue department plans to certify levy limits and new LGA allocations to cities by October 23, 1989. By November 15, cities with populations over 2,500 would have to certify proposed levies to county auditors and begin the process of publishing announcements of their budget hearings in newspapers.

The compromise tax bill authorizes the newspaper advertisement of a city's proposed property tax to "include a statement that part of a percentage increase in property taxes...reflects a transfer of state aid dollars from the city to the school district to reduce school district taxes, and is not caused by increased city spending." The League encourages cities to accurately explain the effect of state aid cuts on city levies for 1990.

Between late November and mid-December, cities with populations over 2,500 will need to hold public hearings and subsequently pass resolutions adopting their budgets and levies. Final levy certification to county auditors for all cities is December 28, 1989.

Given the delay in this process, counties have warned that they may not be able to mail property tax bills until mid to late April. This could delay receipt of property tax revenue since taxpayers may not receive their property tax bills in adequate time to make their first half payments due on May 15. **SH**

### New Truth in Taxation Schedule

October 23, 1989	Revenue department certifies levy limits and LGA allocations provided by compromise tax plan
By November 15, 1989	Cities with populations over 2,500 certify proposed levies and budgets to county auditor
Late November - mid December	Cities publish newspaper advertisements and hold public budget hearings
By December 28, 1989	Cities certify final levies to county auditor

# LMC President Millie MacLeod testifies

Millie MacLeod testified before the tax committees in both the House and Senate. Her remarks include League comments on the compromise tax proposal. Here are some excerpts from her testimony.

"Cities have serious reservations about certain parts of the tax proposal. We are most concerned with the proposed transfer of \$100 million of local government aid to school districts. The League's Board of Directors and Revenue Sources Committee met earlier this month to formulate our position on this proposal. We decided not to oppose the transfer of city aid to schools as long as certain important conditions are met. Some of these conditions are partially met by the proposal, but important ones are not.

"The first condition that we sought--and in our opinion is not met by the plan--is some guarantee that the property tax relief shifted to schools will be realized by the taxpayer not just in the first year, but preserved for the taxpayer in future years as well. As cities are forced to increase their levies to make up for lost state aid, we want assurances that the taxpayer will be held harmless.

"We appreciate your putting a provision in the bill that would invalidate a November 1989 school referendum levy if that aid transfer is misrepresented by school districts. However, this provision is no substitute for more direct controls. And the provision does not affect future school referendum and other discretionary levies.

"Large increases in these levies could undo the property tax relief you are

intending for the taxpayer. Again, we worry about the bottom line effect on the taxpayers. We are also concerned that there will be some winners and losers among school districts and cities. Some cities lose more aid than their school districts gain, and vice versa. For these reasons, we still find the aid transfer objectionable.

"Cities are also concerned about the state's longer-term commitment to local government aid. LGA must remain an essential element of our property tax structure because there is a continuing need to distribute aid among cities in a way that alleviates problems inherent with reliance on the property tax.

"LGA is needed to recognize the differing spending needs of cities and to even out cities, varying abilities to raise revenue. We hope that the \$100 million aid transfer is not a signal that the state intends to diminish its financial commitment to cities in the future.

"We have also sought some balance in the total tax package. By giving up a substantial amount of state aid, cities are being asked to become more self-reliant and fiscally independent of the state. Therefore, we appreciate your providing us more discretion in such areas as local hotel-motel taxes, although this will be of limited value to most cities.

"We are pleased to see that the bill would eliminate city levy limits in 1992. We ask you to fulfill your stated commitment. Through the new truth in taxation process, we hope to give you confidence in what we already believe is cities, accountability to local voters and taxpayers.

"We are disappointed, however, that service fees for tax-exempt property were not seriously considered. Imposing such fees would allow cities to lighten the tax burden on homeowners, businesses, and other taxpayers who end up financing the police, fire, and street services used by tax-exempt property. To us this is an issue of fairness. Those who receive services should pay for them.

"The League is skeptical of attempts by state government to be self-policing and to not impose mandates on local governments without paying for them. We have watched as the fiscal note process already in law has been largely ignored by the state.

"In our opinion, the constitutional amendment approach appears more enforceable and promising. Nevertheless, we welcome renewed attention to the subject of mandates by the Legislative Commission on Planning and Fiscal Policy. But, we would urge that Commission not to ignore--as the governor did--the costly mandates affecting cities, particularly in the personnel area.

"In closing, I once again want to urge you to maintain the state's 20-year commitment to providing property tax relief to city residents through the local government aid program. We hope that the Legislative Planning and Fiscal Policy Commission's intentions to examine the need factor in the LGA formula will produce a stronger underpinning for that program and lead to greater legislative support for it."



## Recycling is part of the special session tax bill

The tax bill which the legislature will consider in special session includes the recommendations of the governors' Select Committee on Recycling and the Environment (SCORE).

The bill requires that non-metropolitan counties recycle 25 percent (by weight) of the county's garbage by the end of 1993. Metropolitan counties would have a 35 percent goal.

State and local programs will be available to assist local governments. A six percent sales tax on garbage bills which would go into effect on January 1, 1990 would fund the recycling effort. The tax will generate an estimated \$15 million annually.

Lawmakers have resolved the issue of how to distribute the tax proceeds, at least temporarily. That issue, which prevented the 1989 Legislature from passing the bill, boiled down to what extent taxes from urban or more populated counties would help subsidize recycling programs in rural, less populated counties.

Under the agreement in the tax proposal, each county would get \$27,500 (down from \$38,500 in the governor's proposal) in the current state fiscal year and \$55,000 in fiscal year 1991. The agreement would distribute the rest of the funds on a per capita basis. Under a new section, each county in 1990 and 1991 would get at least 50 percent of the revenue generated from taxes within that county.

The changes benefit Hennepin and other counties that have higher collection and disposal rates.

For instance, the state estimates that Hennepin County will generate between \$7 to \$8 million in tax revenue and get back about \$3.45 million. Hennepin County estimates tax collections to be closer to \$10 million and under the original formula they would have received a little over \$4 million. Under the new agreement, the county would receive no less than half of their county generated tax revenues, which would increase their share to about \$5 million. These biennial estimates show the difference between what Hennepin County, for instance would

receive and a minimum aid county which would receive \$82,500 in the biennium.

The bill also continues the 75 percent local and 25 percent state split of tax revenue, but unlike the previous proposal which maintained this split regardless of the amount of tax revenues, the new proposal benefits the state by providing a cap on revenues in excess of \$5 million. Thus, if actual revenues exceed \$30 million but are less than \$35 million, the proposal would allocate revenues on the 75-25 basis. If, however, revenues exceed \$35 million, the state would keep all of the excess.

The League will print a new table showing the estimated distribution of funds under the new proposal as soon as the information is available.

The bill also includes a pre-emption of cities and counties from enacting or enforcing ordinances restricting plastic packaging until July 1, 1990. It is still likely that the governor will appoint a Select Committee on Plastics and the Environment (SCOPE) shortly after the special session to prepare recommendations to the 1990 Legislature. JJ

### America's Competitive Edge... American Workers.

To find out how your company can better tap this valuable resource, write:



Elizabeth Dole  
Secretary of Labor  
U.S. Department of Labor  
Room N-5419  
Washington, DC 20210

### Reminder

Just a

The League of Minnesota Cities staff would like to remind city officials to keep us informed, on an on-going basis, of any changes in elected officials, clerks, managers, or department heads in your city.

This will help us keep our records up-to-date at all times.

Thank you for your cooperation.

# City officials testify in support of tax increment financing

City officials from Rochester and Kenyon made presentations to the House Property Tax Subcommittee on September 16 in Rochester. The Rochester hearings were one of several mini-sessions the Minnesota House of Representatives scheduled for this fall.

With tax reform the focus of the upcoming special session of the Legislature, tax increment financing (TIF) is under scrutiny once again. It is unlikely the Legislature will consider additional TIF restrictions during the special session because TIF provisions in the governor's bill are the same as those in the vetoed bill. By holding TIF hearings during the mini-session, however, the House Property Tax Subcommittee may be signalling its intention to pursue further TIF changes during the 1990 session.

Before the Rochester hearing began, Doug Knott, Rochester's downtown development district administrator, took members of the committee on a walking tour of downtown Rochester. "Downtown redevelopment was possible only because of tax increment financing," he said. The city uses TIF to redevelop the downtown area, to provide low-and moderate-income and handicapped housing, and to assist with industrial development. "If we fail to maintain a

healthy, vibrant, central business district, we jeopardize our future economic well being. Tax increment financing has proven to be a valuable asset in creating an environment in which people want to visit, work, and shop," he said.

Chuck Hazama, mayor of Rochester, said in his testimony that even though redevelopment occurred at record levels in Rochester last year, it cannot occur without city and state assistance.

Mayor Hazama argued that cities cannot afford to let themselves deteriorate. "If we fail to redevelop our cities, we will implicitly add the cost of increased fire and police services to our tax bill," he said. "Either we take on the tax burden of redevelopment, or we take on the tax burden of the increased cost of public services."

He is against limiting a city's use of TIF to some fraction of the city's tax base since blight and the need to redevelop is not tied to the city's tax base.

Knott testified that TIF is offered only when "public involvement serves a public purpose." The city must recognize the need for the project, and the developer must be able to show that redevelopment can only occur with public assistance, he said.

Knott also said that providing tax relief for commercial and industrial (C/I) property owners by reducing the tax capacity rates on C/I property might make it difficult for cities to pay their tax increment bonds using project tax revenue alone. According to Knott, some cities may have to use their general revenue to pay debt service on their tax increment revenue bonds.

Bryan Read, Kenyon's city administrator, explained how the city uses TIF.

"Kenyon has only 1,500 residents, so every job that we can add is important," he said. Kenyon has used TIF to assist three projects, a downtown grocery store, a cannery, and a grain elevator. Read said the cannery and grain elevator added employment opportunities, and the grocery store was critical to preserving downtown Kenyon. "We can keep local dollars in the local economy by expanding local shopping opportunities. A successful retail area is a source of community pride. Without community pride, a community dies," he said.

Representatives from Winona County and the Winona School Board urged the Legislature to enact further restrictions on tax increment finance. AL



Chuck Hazama, (left) mayor of Rochester, and Doug Knott, Rochester director of downtown development, talked about the importance of TIF in all Minnesota Cities.



Representative Steve Sviggum and Bryan Reed, city administrator of Kenyon, agree that tax increment financing has helped preserve downtown Kenyon and it will help the city grow.

League photos by Donald A. Slater

## Take Pride in America program seeking award applications

The Take Pride in America program promotes better stewardship of public lands through active participation of individual citizens, businesses, and public and private groups. Cities that have completed or are working on a project ongoing in calendar years 1988 or 1989 may wish to enter the project in the 1989 awards program.

The deadline for application is November 1, 1989. Application materials are available from: Renee Vail, Minnesota Department of Natural Resources, Volunteer Programs, Box 36, 500 Lafayette Road, St. Paul, MN 55155-4036.

All applications go through a state selection process and the winners go on to Washington, D.C. to compete in the national contest.

Minnesota had two national award winners this year. They are the Town of Embarrass and the state agency taskforce of the Minnesota Clean Rivers Project. Embarrass restored a building to educate people about their Finnish heritage. The Minnesota Clean Rivers Project helped to organize several river clean-up days.

## Hurricane hit areas need disaster relief assistance

Puerto Rico and the Charleston, S.C. metropolitan area experienced severe damage by the disastrous force of Hurricane Hugo. Both the Commonwealth of Puerto Rico and the communities in the Charleston area need assistance and contributions.

Governor Rafeal Hernandez-Colon has determined that more than 30,000 residents are homeless and thousands more are living without water or adequate sanitary conditions. A special fund is available for monetary contributions for disaster relief assistance in Puerto Rico, Vieques, and Culebra. Contributions, which are tax-deductible, should go directly to: Puerto Rico Disaster Relief Fund, Post Office 66460, Washington, D.C. 20035-9998.

The items these areas need most are fresh water facilities/techniques, cots,

electric power generators, and debris-removal equipment and crews. American Airlines has offered to assist the disaster relief effort by providing free air transportation of supplies and equipment from the U.S. mainland to Puerto Rico. To arrange for such transportation, call Mr. Jose de Jesus of American Airlines at (212) 455-6424. Also, please contact the Puerto Rico Federal Affairs Administration in Washington, D.C. which is coordinating the relief effort from the U.S. at (202) 778-0740 or (202) 778-0741.

Additional information about how to assist the Charleston metropolitan area will be available shortly. If you need any additional information, please contact the National League of Cities in Washington, D.C. at (202) 626-3000.

## Office of pipeline safety seeks comments

In the last Cities Bulletin, the League asked members to contact LMC staff regarding the Gopher State One-Call Notification System. Now, the Minnesota Office of Pipeline Safety (OPS) is requesting comments from city officials and others before the OPS proposes rules governing the one-call

notification system, reporting requirements, and enforcement.

Please address written or oral comments to William Barbeau, Director, Office of Pipeline Safety, 130 Market House, 289 East Fifth Street, St. Paul, MN 55101, (612) 296-9636.

## Hazardous waste council has local government vacancy

The League has been notified of a vacancy for one local government representative (appointed or elected) to serve on the state's Hazardous Waste Management Planning Council. The Office of Waste Management (OWM) appoints members to the council. The council

makes recommendations to the OWM on industrial waste management planning, waste management facility development, and industrial waste reduction issues and programs. The council meets once a month and members receive reimbursement for expenses.

For further information contact the OWM at 1350 Energy Lane, St. Paul, MN 55108, (612) 649-5750. Application forms are available from the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299, (612) 297-5845 or in Room 174 of the State Office Building.





**League of Minnesota Cities**  
183 University Avenue East  
St. Paul, MN 55101-2526  
Phone: 612-227-5600  
FAX: 612-221-0986

The League of Minnesota Cities publishes the Legislative Bulletin weekly during the Legislative session. Subscriptions: members-\$20; non-members-\$35. Contact: Rose Minke, League of Minnesota Cities.

Donald Slater  
Executive Director  
Deb Nyberg  
Assistant Editor  
Jean Mehle Goad  
Editor

### **League of Minnesota Cities Legislative Staff**

**Joel Jamnik**

Environment, personnel,  
public safety, general govern-  
ment

**Laurie Hacking**

LGA, taxes, finance

**Stanley Peskar**

Pensions, personnel, public  
safety

**Donald Slater**

Development tools

**Ann Higgins**

Federal legislation, elections,  
ethics

**Sarah Hackett**

Legislative analyst

**Barry Ryan**

Tax policy analyst

**Chuck Bichler**

Legislative assistant

### **Association of Metropolitan Municipalities Legislative Staff**

**Vern Peterson**

Executive Director

**Roger Peterson**

Director of Legislative Affairs

FIRST CLASS  
U.S. POSTAGE  
PAID  
St Paul, MN  
PERMIT NO 3223

Darlene George  
City Clerk  
4141 Douglas Drive  
Crystal, MN 55422

### **Where to get legislative information at the Capitol\***

**Copies of bills**

House Chief Clerk's Office - 296-2314, Rm. 211, State Capitol  
Secretary of Senate's Office - 296-2343, Rm. 231, State Capitol

**Bill status, authors, companion, committee referral (by bill number, author, or topic)**

House Index - 296-6646, Rm. 211, State Capitol  
Senate Index - 296-2887, Rm. 231 State Capitol

**Weekly committee schedules, bill introductions, and summaries of committee and floor action**

House Information Office - 296-2146, 175 State Office Building  
Senate Information Office - 296-0504, Rm. 231, State Capitol

**Recording of the following day's committee schedule and agenda, (after 4:30 p.m.)**

"House Call" (House committee schedule) - 296-9283  
Senate Hotline (Senate committee schedule) - 296-8088

**To reach a member on the House or Senate floor**

House Sergeant at Arms - 296-4860  
Senate Page Desk - 296-4159

**To notify the governor's office of your concerns**

Governor Rudy Perpich - 296-3391, Rm. 130, State Capitol

\*All addresses are St. Paul, MN 55155, all area codes 612



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

TO: All Business Owners

FROM: William Barber, Building Department  
Thomas Heenan, Health Department

RE: Refuse Enclosures

DATE: September 21, 1989

On June 5, 1989, the City Council adopted an ordinance requiring refuse enclosures for enclosure of exterior refuse containers including compactors, cans, dumpsters and recycleables. The council has provided that the requirement will be phased in over the next several years. Buildings constructed before February 15, 1976, will not be required to provide an enclosure until June 14, 1992. Buildings constructed after February 15, 1976 will not be required to provide an enclosure until June 14, 1991.

Refuse enclosures shall be constructed of a solid fence or wall not less than six feet nor more than eight feet high that screens the storage from view. The enclosure shall be protected from damage by sufficient concrete-filled 6" pipe on the interior and exterior to protect the enclosure from damage. Buildings housing food establishments are covered by a more stringent set of regulations. If there is a food establishment in your building, contact the Health Department at 537-8421, to obtain a copy of the rules.

If you have any questions, please contact Mr. William Barber, Building Inspector or Thomas Heenan, Health Department at 537-8421.

TLH:jt



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

HEALTH DEPARTMENT

TO: ALL FOOD ESTABLISHMENTS

FROM: THOMAS L. HEENAN, SUPERVISING SANITARIAN  
CRYSTAL, BROOKLYN CENTER HEALTH DEPARTMENT

RE: Refuse Enclosures

DATE: September 21, 1989

On June 5, 1989, the City Council adopted an ordinance requiring refuse enclosures for the enclosure of exterior refuse containers including compactors, dumpsters, grease containers and recyclables. The Council has provided that the requirement will be phased in over the next several years. Buildings constructed before February 15, 1976, will not be required to provide an enclosure until June 14, 1992. Buildings constructed after February 15, 1976, will not be required to provide an enclosure until June 14, 1991.

Refuse enclosures for food establishments shall be constructed in accordance with the following standards:

1. Be constructed with concrete walls or equivalent at least 6' and not more than 8' high that completely screen the storage from view and a 4" concrete slab floor.
2. Have an interior surface of at least 10 mil of epoxy applied as a smooth non-porous finish.
3. Doors may be constructed of wood or chain link with opaque strips.
4. The exterior and interior shall be protected by cement filled 6" steel pipe.

Questions shall be directed to Thomas L. Heenan at 537-8421 or to your sanitarian at the time of routine inspection.



MINUTES OF THE  
SPECIAL MEETING OF THE  
ENVIRONMENTAL QUALITY COMMISSION OF CRYSTAL, MINNESOTA  
AUGUST 31, 1989  
7:00 P.M.

The Chair called the special meeting of the Environmental Quality Commission to order at 7:09 p.m.. Those members present were: Beth Jarvis, Gerald Schultz, Larry Lemanski, Jerry Farrell (arrived 7:32 p.m.), Mary Pat Hanauska (arrived 7:26 p.m.), Diane Christopher, Phyllis Isaacson, Julie Jones (staff liaison), and Ryan Schroeder (arrived 8:05 p.m.).

Those members absent were: Lerry Teslow, Pauline Langsdorf (Council Liaison), and Gail Gove. John Olson, Assistant City Manager was also present.

The first agenda item was approval of the regular August meeting minutes. The Chair noted a correction to the tenth paragraph on the first page. Diane Christopher moved to approve the August 17 meeting minutes with the recommended change to the tenth paragraph. Phyllis Isaacson seconded the motion.

Motion Carried.

The second agenda item was a recap by John Olson, Assistant City Manager regarding the proceedings of previous commission and council meetings regarding the repeal of the original Housing Maintenance Code of 1977. Mr. Olson explained that the Housing Maintenance Code was originally submitted by the HRA to the City Council on September 20, 1977. The Council referred the item to various commissions for further study and did not discuss the Housing Maintenance Code issue again until April of 1978, where the ordinance received its first reading. Mr. Olson explained that on September 5, 1978 25 people from the Crystal Concerned Citizens Group appeared at the City Council meeting to express their disagreement with the passage of the Housing Maintenance Code, citing that the code was unfair to sellers and that the \$40 recommended inspection fee was unfair. Due to the public resistance to the Housing Maintenance Code, the Crystal City Council established a committee to study the code further on October 17, 1978. The Committee then reported back to the City Council on February 20, 1979 recommending that Section 8 of the Housing Maintenance Code should be repealed. On March 13, 1979 Section 8, the Section relating to Point of Sale Inspections, was repealed.

The Environmental Quality Commission then listened to about 30 minutes of the audio tape from the September 5, 1978 City Council meeting. After listening to the tape Mr. Olson summarized and explained the major objections of the Crystal Concerned Citizens Group to the Housing Maintenance Code back in 1978. The commission members asked various questions and debated various points of past opposition.

Jerry Farrell suggested that the City publicize sample inspections open to the public to educate them on how inspections will work. It was also suggested by Gerald Schultz to include an inspection checklist in a future city newsletter.

The next agenda item was to continue study of the Housing Maintenance Code, focusing on the sections of the code relating to inspections of multi-family dwellings. The commission members decided to recommend that rental properties be inspected every other year. It was decided to include single family rental inspections in this category, as well.

The commission members discussed the section of the New Hope Housing Maintenance Code regarding multi-family dwelling requirements by section, noting which parts of the code would apply in Crystal's case and deleting those sections which did not apply. There was some debate on whether Crystal should require security systems for all multi-family dwellings. This item was deferred to a future meeting for further discussion.

The commission made a formal request that Bill Barber, City Building Inspector, be requested to provide a sample housing inspection checklist for the regular September meeting.

Mary Pat Hanauska moved to adjourn the meeting. Diane Christopher seconded the motion. The meeting adjourned at 10:15 p.m.



# Minneapolis • Saint Paul

## METROPOLITAN AIRPORTS COMMISSION

P. O. BOX 11700

• TWIN CITY AIRPORT

• MINNESOTA 55111

PHONE (612) 726-1892

September 22, 1989

Jerry Dulgar, City Manager  
City of Crystal  
4141 North Douglas Drive  
Crystal MN 55422

RE: Environmental Review Process  
MAC Capital Improvement Program 1990-1996  
Crystal Airport

Dear Mr. Dulgar:

In accordance with the requirements of Minnesota Statutes 1986, Chapter 473, amended by Minnesota Statutes 1988, Chapter 664, the Metropolitan Airports Commission is required to conduct an Assessment of Environmental Effects for projects in the Commission's seven-year Capital Improvement Program (1990-1996) for airports included in its system. A copy of the Assessment of Environmental Effects relating to construction projects on Crystal Airport is enclosed for your review.

Comments concerning the 1990-1996 Capital Improvement Program involving the Crystal Airport can be given at a public hearing to be held on October 17, 1989, at 7:00 pm at the MAC General Offices, 6040 28th Avenue South, Minneapolis, MN 55450 or in writing to the Metropolitan Airports Commission at the above mentioned address. The comment period ends on October 31, 1989.

Sincerely,

Nigel D. Finney  
Deputy Executive Director-Planning and Environment

cc: EQB Mail List  
ERP/MR



MEMO CONCERNING CRYSTAL, LAKE ELMO, AND ANOKA COUNTY AIRPORTS

Minnesota Statutes 1986, Chapter 473, amended by Minnesota Statutes 1988, Chapter 664 states that "The commission need not prepare an assessment for an airport when the capital improvement program and plan for that airport has not changed from the one adopted the previous year or when the changes in the program and plan will have only trivial environmental effects."

For the Crystal, Lake Elmo, and Anoka County-Blaine Airports the only change from plans adopted last year that is not a maintenance or rehabilitation item is "Equipment Fuel Tank Replacement" for \$25,000. This item involves the study and possible removal of existing tanks which may have fuel leaks and replacing or upgrading the tanks to meet new Environmental Protection Agency (EPA) standards.

The only environmental impact of this action would be slightly positive due to increased groundwater protection. Therefore, for the purposes of the statute, the Capital Improvement Plan for the above airports is judged to have only trivial environmental effects, and an Assessment of Environmental Effects will not be prepared for these airports this year.

PROJECTS	CAPITAL IMPROVEMENT PROJECTS	CAPITAL IMPROVEMENT PROGRAM	CAPITAL IMPROVEMENT PLAN				
	1990	1991	1992	1993	1994	1995	1996
RELIEVER AIRPORTS							
CRYSTAL:							
Electrical Modifications	200,000	150,000					
Equip. Bldg. Fuel Tank Replacement		25,000					
Equipment Maintenance Building	175,000	250,000	150,000		300,000		150,000
Pavement Rehabilitation							
CRYSTAL SUBTOTALS	375,000	425,000	150,000	0	300,000	0	150,000
ANOKA COUNTY-BLAINE:							
Building Area Development	75,000		1,300,000				
Disposal Area Cleanup		50,000					
Ditch Cleaning		25,000					
Equip. Bldg. Fuel Tank Replacement		250,000		150,000		200,000	
Pavement Rehabilitation	550,000						
Road Construction for B/26 Extension	1,300,000						
Runway B/26 Reconstruction & Extension	100,000						
Security Fencing	25,000						
Wind Cone Replacement							
ANOKA COUNTY-BLAINE SUBTOTALS	2,050,000	325,000	1,300,000	150,000	0	200,000	0
LAKE ELMO:							
Equip. Bldg. Fuel Tank Replacement		25,000					
North Building Area Development	200,000	250,000	100,000		200,000		200,000
Pavement Rehabilitation		100,000	100,000				
Security Fencing							
LAKE ELMO SUBTOTALS	200,000	375,000	200,000	0	200,000	0	200,000

HUMAN RELATIONS COMMISSION

August 28, 1989

The Human Relations Commission meeting was called to order at 7:02 p.m. Members present were: James Allison, John Luzaich, Kathryn Huston, Lois Darg, Renee Werner, Norman Eid, Arlene West, and Linda Museus.

Member absent: Lois Ehret (unexcused absence).

Also present were Garry Grimes, Council Liaison; Pauline Langsdorf, Councilmember; John Olson, Assistant City Manager; and Joan Schmidt, Staff Liaison.

Welcome to new members Kathryn and Norman with introduction of commission members.

1. Moved by commission member West and seconded by commission member Darg to approve the minutes of the July 24, 1989 Human Relations Commission meeting.

Motion Carried.

2. Councilmember Pauline Langsdorf told about her neighborhood's experience (33rd Avenue between Winnetka and Boone) of a residential home recently remodeled and licensed by the State as a group home for 6, severely, mentally retarded residents.

Her neighborhood has had recent meetings with the owner of this home after one resident continues to leave the home and wander around the neighborhood. They have found that Group Homes need to be licensed by the State and County; don't need anything special from the City; and, don't need to notify the neighbors (which they didn't do). The Group Home installed a sprinkling system and did interior remodeling without benefit of building permits initially, but obtained them after neighbors' inquiries.

Her neighborhood was very concerned and didn't know who was going into this Group Home. After a meeting of 31 residents with the owner of the home and being informed that it would be retarded residents the neighbors were relieved but wanted to know what to do if residents should start wandering. They were told this shouldn't happen that staffing was 1 for every 2 or 1 for every 3 residents but that there would be additional traffic due to staffing, nurses, social workers, etc. and a bus for other activities.

The neighborhood did notice increased traffic but at the end of May one resident had gotten away from the Group Home and walked into a neighbor's home. This individual is in his twenties and difficult to persuade to leave. The neighbors were further alarmed when the wife went to the Group Home for assistance and no one came to the door. A few weeks later the same man was out again. This has happened approximately 6 times since May.



The neighbors are apprehensive with what could happen. The busy road of Winnetka is not that far away and he could wander that far, what happens if this individual was mistaken for a burglar, and what happens if he should get violent. Another concern, in licensing by the State and County, the City is not notified so the Police and Fire Departments are not aware of the Group Home and its occupants. What to do? Can we get the State to change the policies? Does the home need more staff members?

After discussion by the Commission, it was decided that someone at the State would be contacted and asked to speak on this issue addressing such problems as staffing, why has the Legislature handled this problem this way, why isn't the City notified, etc.

Moved by commission member Arlene West and seconded by commission member Lois Darg that the Crystal Human Relations Commission would contact the State and County Human Services to invite a speaker to attend the Crystal Human Relations Commission meeting of September 25 and that Robbinsdale's and Golden Valley's Human Relations/Rights Commissions would be notified and invited.

Motion Carried.

It was also decided that the N.W. Hennepin Human Services Council should be asked to attend.

3. The next item on the agenda was reviewing the brochure "Equal Opportunity is More Than a Dream...It's the Law!" in preparation for release in the next City newsletter. John Olson answered the Commissions questions on costs, number to be circulated, typesetting and keyline problems, time factor, etc. The Commission had some concerns with wording and after discussion a corrected copy was agreed to. The Commission will submit to the City a keylined corrected copy by September 15.

Moved by commission member John Luzaich and seconded by commission member Renee Werner that the brochure be printed as it has been changed.

Motion Carried.

4. The Commission heard a report from Renee Werner on the last N.W. Suburban Human Rights Commission meeting that took place on August 19 at Robbinsdale Civic Center. Also in attendance at this meeting were John Luzaich and Garry Grimes.
- A. This group, involving the cities of Robbinsdale, Golden Valley, and Crystal, would like to coordinate their efforts in an attempt to get students from the local high schools involved. The cities would seek 3 students, one student for each city with the student residing in that particular city, to get involved in that city's commission.

Moved by commission member Renee Werner and seconded by commission member John Luzaich to request that the City Council designate the 10th position on the Crystal Human Relations

Commission, which is currently vacant, for a Student Representative from the schools.

Motion Carried.

- B. Another item discussed at the August 19 meeting was the upcoming Multicultural Advocacy and Action Committee (MAAC) meeting which will be held September 19, at 7 p.m., at St. Joseph's Parish Meeting Center located at the corner of Boone and 36th Avenue North. It is imperative that we have representation at this meeting to discuss helping the cities of New Hope and Plymouth establish commissions.

MAAC is also asking for donations for their current fund raising project to sell t-shirts that will celebrate all people and cultures. The initial investment requires \$1000.

Moved by commission member Renee Werner that we ask the Crystal City Council that some kind of donation be made to the MAAC t-shirt project.

Motion Failed for Lack of a Second.

Moved by commission member John Luzaich and seconded by commission member Arlene West that we ask the Crystal City Council that \$50 be donated to the MAAC t-shirt project.

Motion Carried.

- C. Also discussed was the 18th Annual Conference of the League of Minnesota Human Rights Commissions to be held in St. Cloud on October 6 and 7. John Luzaich and Renee Werner are planning to attend. Joan Schmidt will make the reservations before September 9 to get the early bird registration price. If interested in attending, please call Joan. There will be further discussion of this at the next meeting as far as car pooling, etc.
- D. Other items discussed were:
- a) Consideration of inviting Brooklyn Park and Brooklyn Center to be part of group;
  - b) Discussion of 5-year plan for 3-Commission Group;
  - c) Next meeting will be September 23 at Crystal City Hall Community Room;
  - d) No Fault Grievance Training;
  - e) Consideration of formalizing the 3-Commission Group with election of officers, etc.
5. The Commission then discussed that training/orientation for new members concerning No Fault Mediation was mandatory and notification as to when and where should be received this Fall.
6. The Commission discussed the issue of AIDS and felt that the workshop in St. Cloud in October would be illuminating on this issue. Possibility of tapes from this seminar being purchased was mentioned, also of asking the speaker to address this group in the future.

7. New members Kathryn Huston and Norman Eid were again welcomed and asked to share their backgrounds and why they settled in Crystal.

Moved by commission member John Luzaich and seconded by commission member Renee Werner to adjourn. Meeting adjourned at 9:15 p.m.

Please call Renee Werner or Linda Museus if you are not going to the September 19th meeting of MAAC.

Due to conflict with two other meetings, the N.W. Suburban Human Rights Commission meeting to be held on Saturday, September 23 is cancelled. On this same date are the League of MN meeting and New Brighton Conference. A meeting will be rescheduled for October and notification will be sent out.



Division of Ashland Oil, Inc.  
1240 West 98th Street  
Bloomington, Minnesota 55431  
612-887-6100

September 18, 1989

Ms. Darlene George  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422-1690

Dear Darlene,

SuperAmerica Stations, Inc., a wholly-owned subsidiary of SuperAmerica Group, Inc. holds one non-intoxicating malt beverage license in Crystal, MN.

Effective October 2, 1989, SuperAmerica Stations, Inc. will merge with SuperAmerica Group, Inc. A newly formed corporation, Birch Bru, Inc. has been incorporated in Delaware and qualified to do business in the State of Minnesota. The corporate address for Birch Bru, Inc. is:

1240 West 98th Street  
Bloomington, MN 55431

The officers and directors of Birch Bru, Inc. are exactly the same as those of SuperAmerica Stations, Inc.

The merger of SuperAmerica Stations, Inc. into SuperAmerica Group, Inc. and the formation of Birch Bru, Inc. does not in any way change the tradename of "SuperAmerica". The stores for which SuperAmerica has non-intoxicating malt beverage licenses will not operate under a new or different tradename, nor will the location of the non-intoxicating malt beverage licenses change.

As per our telephone conversation, this letter will serve as notification of the above transition. Should you require any additional information, please contact me at 612/887-6183.

Sincerely,

Jayne A. Kraemer





Kimberly Kantorowicz

# MISS MINNESOTA

NATIONAL TEEN-AGER 1989

September 25, 1989

## National Pageant Awards

1. Honorable mention volunteer service
2. Honorable mention scrapbook
3. National Regional Citizenship Scholarship

Dear City of Crystal,

I am writing to express my sincere thanks for honoring me as Miss Minnesota National Teen-Ager. I greatly appreciate your support and was proud to represent our city in Orlando, Florida at the national pageant.

The pageant was truly an experience I will never forget, and on behalf of my family and I - we thank you for being a part of it.

Sincerely,  
Kimberly H.  
Kantorowicz

Memorandum

DATE: September 29, 1989  
TO: Mayor and City Council  
FROM: Joan Schmidt, Administrative Secretary  
SUBJECT: 6427 - 41st Avenue North

During the week the attached letter and enclosures from Sandra Harter came for Jerry. Also attached are memos from various departments as to progress at 6427 - 41st Avenue North.



Sept. 25, 1989

Re: 6427-41st Avenue North

Mr. Dulgar:

I thought maybe you would like to see this information and then pass it on to the proper departments for handling. After getting no where with phone conversations to your assessor's office, I wrote a letter to Hennepin County hoping they would listen to our plea. They referred my letter back to Ken Bjorn and I have enclosed a copy of his reply back to me. Frankly, I'm confused about his last paragraph asking me to obtain all the personal data about Brent Gisslen. Who is the investigator here anyway?

During my attempt to get signatures for our petition I met many new area residents around the pond as well as surrounding areas who had a concern or story to tell about Brent. Several area families on Hampshire were intimidated by him and did not want Brent bothering them any more. He is making attempts on a regular basis to buy homes, land - or anything possible from the residents. There are several widows who are actually afraid of him. These people do have some rights here - don't they?

Two families offered to write a letter regarding conversations they had personally with Brent during his visits to their homes the past few years. Copies of those letters are enclosed. Brent drives a dark blue pick-up truck License plate MOX 711 registered to 6427. The phone number is unlisted - of course! He receives much of his mail at that address. As far as I know, he is not married, has no children and lives in the Crystal - Robbinsdale area. I've been told it's on or near Adair Ave. As I mentioned during the council meeting - he has his trails covered well. He lives with a friend, so his name is not registered anywhere else.

I don't see why someone with authority cannot get the address for that unlisted number, find a neighbor who would write an affidavit stating how long they have known Brent to live at that residence, and you could get him for the homesteading issue as well. I'd like to think you would feel it's worth pursuing.

I've been told by a neighbor who spoke to one of the many renters, that there is a coin operated washer and dryer in the home, and the kitchen stove does not work. He also said the entire house is rented out. Aren't there some rental code violations here? I'd also like to bring out the fact, that as rental property there is only one doorway that is used and as of this date I know there are three to four renters in that home. Shouldn't there be two fire escape doorways? Also, how many driveways are Crystal residents allowed? As I write this letter, the rent<sup>er's</sup> cars are still parked all over the front lawn.

I am really hoping, Mr. Dulgar, that the City will keep its promise to us and pursue as many of these issues as possible.

It should be pretty obvious from your attempts of weed violations and garbage violations - that he does not reside there. He is never there to receive the mailman's certified letters, etc. What more do you people need?

I hope that the City's actions will not make me unhappy that I decided to remain in the City of Crystal.

Sincerely,

Enclosures

*Sandra Harter*

*He also owns 2 other homes in Pullman St  
Abbott 3359-3371 which are fully rented out.*



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

August 23, 1989

Sandra Harter  
6412 41st. Ave. N.  
Crystal, MN 55427

Re: Property at 6427 41st. Ave. N.

Dear Miss Harter:

Your letter on the above property with regards to homestead classification was referred to me for reply. It is my responsibility to extend a homestead classification to residences in Crystal based upon my investigation and knowledge of the facts.

As of January 2, 1989 there was not sufficient evidence to deny homestead classification to the above property. The owner certified by affidavit that he was the owner-occupant as of that date.

We will investigate again for the homestead classification as of January 2, 1990. If you have any evidence specific in nature as to possible homestead fraud at this address please bring it to my attention. I need more than a statement "He doesn't live there." Where does he live? Does he homestead elsewhere? Is the total house rented? Where is he registered to vote? Where is his mail delivered? Where do his children attend school? What is his driver's license address?

These questions and others we will attempt to answer and if you can be of help we would appreciate it.

Yours truly,

Kenneth C. Bjorn, M.A.I.  
City Assessor

KCB:ab

To Whom It May Concern:

Brent Gissler came  
to my home ~~last~~ one  
with to talk about many  
issues relating to the  
pond, etc. That is he  
told me his sister &  
her friend were living  
in this property at  
6427 41st Avenue, North.  
He was not living  
there at that time.  
This was during the  
spring of 1988.  
Please contact me if  
you have further  
questions.

Yleen Joselyn  
9/8/89  
(612) 533-9659



**YLEEN IONE JOSELYN**

Public Health School Nurse  
Carl Sandburg Middle School

Office (612) 545-2571  
Home (612) 533-9659

4068 Hampshire Ave. N.  
Minneapolis, MN 55427-1498

Sept. 12, 1989

To whom it may concern,

We the undersigned are residents of 6507 41<sup>st</sup> Ave. N., Crystal, MN. We are writing this to confirm that during or about August, 1988 Brent Gisslen told us that he was the owner of the house next to ours, 6427 41<sup>st</sup> Ave N., but not the resident.

He told us that he rented out the property to others, including his sister. If we needed to get in touch with him, he could be reached at 537-0509, his residence.

Sincerely,

Randolph S. Hull  
Tamela J. Hull





4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

FIRE DEPARTMENT

City of Crystal

Memorandum

DATE: September 26, 1989  
TO: John Olson, Assistant City Manager  
FROM: *KM* Kevin McGinty, Fire Chief/Marshal  
SUBJECT: Ordinance Violations at 6427 - 41st Avenue North

This item was forwarded to the Fire Department from Council action on September 19, 1989. In reviewing the exterior of the property, there is one item of concern to the Fire Department and that is the exposed natural gas piping in the front yard. This piping should generally be buried a minimum of 12 inches below the graded surface of the property. I have discussed this situation with the building official, Bill Barber, who instructed me that he is aware of this problem and is in a position to deal with Minnegasco to alleviate the situation and will do so. If there are any other questions or concerns of this property that should be directed to me, please don't hesitate to give me a call.

KM:jg

DATE: September 28, 1989  
TO: Jerry Dulgar, City Manager  
FROM: Bill Barber, Building Inspector  
RE: 6427 41st Ave. N.  
Brent A. Gisslen

I wrote a letter to Mr. Gisslen with a compliance date of October 31, 1989. This order is based on Chapter 70 of the State Building Code relative to hazardous embankments and erosion control.

I spoke with Howie Jensen of Minnegasco. He stated that the steel gas line running exposed to the house does meet DOT regulations. He stated that they were told by Mr. Gissler that he was going to add on a garage. The State Code relative to gas piping does permit steel gas piping to be run exposed. I did express my concern with the possibilities of the pipe being damaged by a vehicle. I also explained to him that the neighborhood was in and are upset. He will be doing some further checking if there is anything further they can do.

BB/kk

BILL MONK/  
ENGINEERING

MEMO

DATE: 9-20-89

TO: Ed Brandeen, Park and Recreation Dept. Head

FROM: Chris Schulte, City Forester (Weed Inspector) CJS

RE: Weed Inspection Activity of 6427 41st Ave. N.

In response to Bill Monk's Memo to Jerry Dular of 9-19-89 which we received a copy of, I have made a final inspection of the property in question--6427 41st Ave. N. At this time, the property is in compliance with the weed ordinance. I have been aware of the possible weed situation for two years now and have made a point of keeping my eye on that lot over the course of the summer.

This year, I have sent two Notice to Destroy Weeds to Brent Gisslen (Owner) and one correspondence, attached, in which I ask Mr. Gisslen to be more attentive to his "lawn".

I first inspected this lot on June 5th, 1989. I sent him the standard notice which he signed for on June 7th. I rechecked for compliance on June 12th and noted the weeds/grass to be cut.

Around July 7th, I noticed the lot to be growing close to the 12" ordinance height. I sent the attached letter and soon afterwards, the property was cut again.

On August 22nd, I reinspected the property and found it to be in violation of the weed ordinance once more. I sent the notice but this time, nobody signed for it for over a week. During this time, I was under considerable pressure from the residents in the neighborhood to effectuate action. I waited for what I considered a reasonable period of time and then sent the weed contractor out to cut his lawn. As it happened, Mr. Gisslen finally signed for the letter on September 1st, the same day I released the lot to the weed contractor. Technically, I cut the weeds before his 5 day warning period was up. He called and stated his case and I said that the city would not assess this cost to him as it was my mistake.

Also, I have cited the property at least once for weeds last year and have marked a diseased elm this summer on the property. Compliance was noted in each case.

Encl



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

PARK AND RECREATION DEPARTMENT

**NOXIOUS WEED CONTROL PROGRAM  
NOTICE TO DESTROY WEEDS**

Owner:

Property

Address:

Location:

Date:

PID No.:

Dear Resident:

Recently the Crystal City Forester/Weed Inspector examined your property for possible noxious weeds. Weeds that were in violation of City Ordinances (Crystal City Code 640.03) were found. These ordinances require the destruction or cutting of grass and weeds over 12" in height on your property within 5 days of receiving this notice. If this is not done in this time, the City will have the weeds destroyed (cut) and the cost assessed against your property.

The weed cutting charge, if ordered by the city, is a minimum of \$30.00 per hour (1 hour minimum), plus a \$25.00 service charge per parcel for each cutting, and will be levied against the property and shown on the 1990 tax statement.

**IN ORDER TO AVOID PAYING WEED/GRASS CUTTING AND SERVICE CHARGES TALLING \$55.00 PER PARCEL MINIMUM, YOU MUST HAVE THE WEEDS/GRASS CUT ON YOUR PROPERTY WITHIN FIVE (5) DAYS OF RECEIPT OF THIS NOTICE.**

We appreciate your cooperation in this matter. Your speedy attention to the destruction (cutting) of these weeds will assist us in our efforts to protect the beauty and health of lawns throughout the community. If you have any questions, please call us at 537-8421, Ext. 156.

Thank You,

City Forester/Weed Inspector

STD-20



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

PARK AND RECREATION DEPARTMENT

July 7, 1989

Brent Gisslen  
6427 41st Ave N  
Crystal, MN 55422

Dear Mr. Gisslen,

It has come to my attention that your property is approaching the weed/grass height limit of 12 inches. The city ordinance, as you may know, states that weeds and grass over this limit must be cut. I have already sent you notice once this year. It would be unfortunate if I would have to send these notices on a regular basis.

It is my hope that I will not have to send any more notices to you to cut your grass. I know that maintaining a home takes considerable time and energy, but it is a part of being a homeowner. Please take some time and cut your lawn before I have to take official action once again.

Sincerely,

Chris Schulte  
Weed Inspector



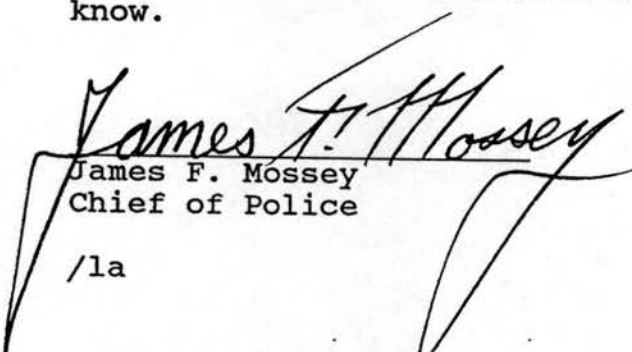
CITY OF CRYSTAL  
Police Department

M E M O R A N D U M

DATE: September 29, 1989  
TO: Jerry Dulgar, City Manager  
FROM: James Mossey, Chief of Police  
SUBJECT: Property at 6427 41st Avenue North

I received a copy of the memorandum that Bill Monk sent to you regarding the above property and specifically I have addressed a section where it says the Police Department should review property in relation to cars parking off the driveway. This has been accomplished and the result is that we find no violation of off street parking as defined in our Ordinances. The officers check this property on a periodic basis to assure conformity and have found no violations. As long as the cars are parked behind the front line of the building structure, they need not be on a paved surface.

We will continue to monitor this property on a periodic basis to assure that the parking ordinances are being complied with. If you have any questions, please let me know.

  
James F. Mossey  
Chief of Police

/la

PARK AND RECREATION ADVISORY COMMISSION

Agenda

October 4, 1989

1. Call meeting to order 7:00 p.m.
2. Approval of minutes
3. Review monthly report
4. 1990 Budget Highlites
5. Review summer meeting format and locations
6. Review Frolics bike race information - O'Reilly
7. Review 1989 swimming pool results
8. Review fees & charges for Community Center
9. Review of 1989 summer concert series
10. Review of golf course survey material
11. Other business
  1. Set meeting date for planning of grand opening for Community Center
12. Adjournment



# City of Crystal NEWSLETTER

Number 73

October 1989

## Voters Choose Councilmembers

Crystal voters will go to the polls on November 7, 1989 to elect three councilmembers.

Those persons running are: Jack Irving and R.L. (Rollie) smothers for Section II (Wards 3 and 4) Councilmember;

Pauline Langsdorf, Ward 1 Councilmember; E. Gary Joselyn, Ward 2 Councilmember.

Polls will be open from 7 a.m. to 8 p.m. The map indicates the precincts in the City of Crystal. The polling places are:

Ward 1, Precinct 1—Neill School, 6600 27th Ave. N.

Ward 1, Precinct 2—Olivet Baptist Church, 3415 Louisiana Ave. N.

Ward 2, Precinct 1—Fair School, 3915 Adair Ave. N.

Ward 2, Precinct 2—City Hall, 4141 Douglas Drive

Ward 2, Precinct 3—Brunswick United Methodist Church, 6122-42nd Ave. N. (lower level, north entrance)

Ward 2, Precinct 4—Winnetka Village Apartments, 7710-36th Ave. N.

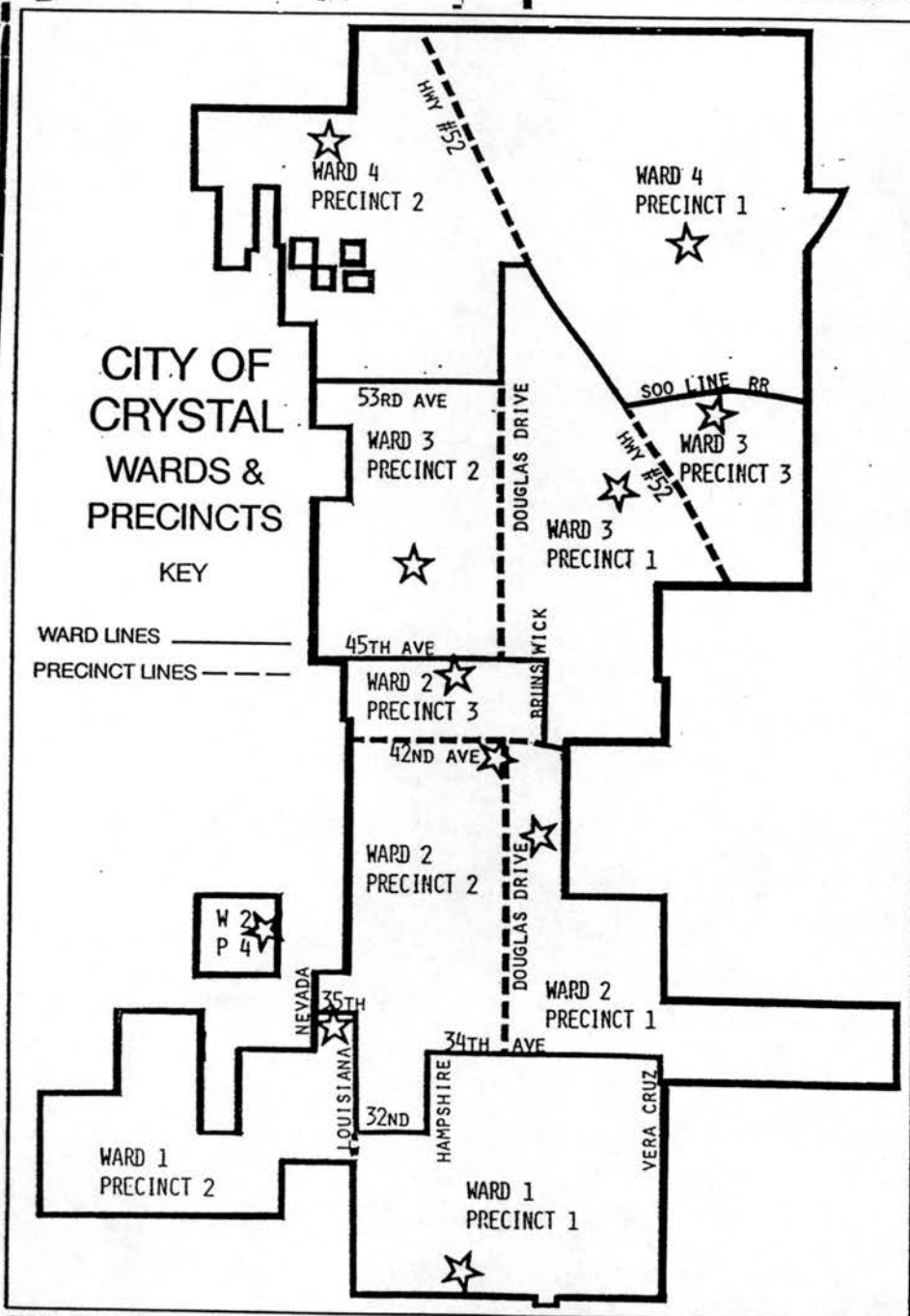
Ward 3, Precinct 1—Knights of Columbus Hall, 4947 West Broadway (Lower Level, west entrance)

Ward 3, Precinct 2—Forest School, 6800 47th Ave. N.

Ward 3, Precinct 3—Cavanagh School, 5400 Corvallis Ave. N.

Ward 4, Precinct 2—Thorson School Community Center, 7323-58th Ave. N.

For further information, contact the City Clerk at 537-8421.



THE CITY MAP ABOVE shows the precinct boundaries and general locations of polling places for the November election.

### City Has New Animal Impound Facility

All animals impounded by the City of Crystal will be held at the Corcoran Pet Clinic, 7569 County Road 116, Corcoran, Minnesota, effective September 15, 1989.

To get to the Corcoran Pet Clinic take Bass LOake Road (County Road 10) to County Road 101, south on 101 to County Road 116, then south on 116 to the pet clinic.

The Funk Animal Hospital has cancelled all contracts for animal impound service.

## Polling Place Changed For Ward 2 3

Voters in Ward 2, Precinct 3 who have in the past been voting at Church Of The Open Door, Will now be voting at the Brunswick United Methodist Church, 6122-42nd Avenue North.

The change was made because of possible sale of the Church Of The Open Door facility. The new facility is easily accessible by the handicapped. They may either enter the building at the 42nd Avenue entrance, or from the parking lot on the north side of the building, and take the elevator to the lower level.

The room where voting will take place will be either the Terrace Room or the Youth Room. The rooms are side by side in the building and both are more than sufficient in size.

In addition to information provided in this newsletter, each registered voter within Ward 2, Precinct 3 has been notified by the City Clerk concerning the change.

## EDA Looking For Commission Members

The City of Crystal's newly formed Economic Development Authority (EDA) is looking for citizens interested in applying for positions on the EDA Advisory Commission.

The advisory commission will consist of 10 members, two who own businesses in Crystal, two who are members of the Planning Commission, one who is over the age of 55, one from each of the city's four wards, and one from the city at large.

The City Council will look for members with experience in areas of business, finance and economics. If interested, contact Darlene George, City Clerk, at 537-8421.

## Holiday Entertainment Scheduled for Becker

Becker Park will come alive with the sounds and sights of the holiday season beginning at 2 p.m. Saturday, December 16. Music, lights, holiday crafts and refreshments will be featured.

The children's music group, "The Flyers," the Golden Valley Senior

# R.A.P. Provides Help For Adoptive Parents

by Susan Carstens  
Juvenile Specialist

At a recent conference titled "Adoption: Along Life's Path," presenter, Dr. Foster Cline, a psychiatrist from Colorado and also an adoptive parent, spoke to about 300 professionals and parents of adopted children.

While the conference focused primarily on problem solving, Dr. Cline continually stressed that he is a believer in adoption. He talked of the joys and benefits of bringing a child into one's home and said that most adoptions work.

At the same time, Dr. Cline said that parents who are informed of problems that could arise due to adoption issues are far better prepared to cope with and solve those problems. He said that research indicates that adoptive children are seen in child guidance clinics five to nine times more frequently than the general population.

The origin of problems experienced by some adoptive children can often be traced to experiences the child has had prior to age one and may have to do with lack of bonding or attachment to a caretaker.

Such problems can be solved if parents seek help from professionals who understand adoptive issues. In some cases, older adoptive children come to the attention of police due to their incorrigible, delinquent, or angry behavior. Police are becoming more aware of resources available to help these families.

Some time ago, Peggy Meyer, an adoptive parent, began RAP, "Resources for Adoptive Parents." RAP is an organization that provides parent support by and for adoptive parents to promote healthy adoptive family life through education, resources, advocacy, support groups, and respite care.

RAP members believe that adoption is a lifelong process that needs to be understood by all parts of the triad—adoptive parents, adopted child, and the birth parents.

While the majority of adoptions may be trouble-free, RAP says that some families may experience a range of problems with their adopted child. These problems seem to really escalate when the child reaches adolescence.

The RAP brochure asks "What if your child:

- can't keep friends
- doesn't get along in groups
- seems to get into fights
- has trouble handling rules
- can't take "No" for an answer
- chooses material things over relationships
- tries to use material things and love from others to satisfy his bottomless pit
- lacks impulse control
- hides food
- is afraid of success so tends to be a quitter
- feels "different"
- can't keep a job"

RAP says that many parents have found that adoption is the underlying issue to such problems. The sooner that fact is recognized, they say, the better for everyone. Further, they say, if you are **not** experiencing difficulties now, you can learn and be better prepared when and if you should have child-rearing problems.

A RAP member says, "No one gave us any idea that we might have added problems in adolescent and teen years because of the adoption issue. We'd do it again, because we love our boys, but we wish we'd been better prepared, better informed of the possibilities."

Another RAP member tells us, "Deep down inside we knew we could and should return to our adoption agency for help, but somehow, being certified as an 'acceptable family' made it difficult to ask for help. We wondered if we did, and ever wanted to adopt again, would they decide now we weren't good parents."

RAP is an independent private not-for-profit organization that holds monthly educational meetings covering unique issues of adoption. Support groups are planned for the future. Anyone wishing more information should contact Peggy Meyer, RAP, P.O. Box 27373, Minneapolis, MN 55427, phone 541-0088, or Susan Carstens, Juvenile Specialist at the Crystal Police Department, 537-8421, ext. 185.





# CRIMEBUSTERS



## THE WAR ON DRUGS: HOW YOU CAN HELP

### Part 1 of a Continuing Series

The U.S. drug problem has undergone several changes since 1980. Cocaine has emerged as the widely abused drug of greatest concern, and the potent and dangerous "crack" cocaine has become popular in some cities. In the heroin market, Mexican "black tar", a new and crude form of heroin that is high in purity but low in price, has become more widely available. Marijuana use has been declining, according to the National Institute on Drug Abuse (NIDA), but domestic production has increased as has the potency of marijuana on the market. Various clandestinely produced synthetic substances, known as "designer drugs", have emerged as a significant phenomenon during the 1980's. On the other hand, methaqualone (Quaalude) availability and abuse, a serious problem in the late 1970's, has sharply decreased each year since 1980.

The adverse consequences of drug abuse are serious, not only to the individual user but to society as a whole. Individuals may suffer such

adverse effects as death, mental illness, loss of employment, and family disruption. Society suffers the burden of increased crime, violence, public corruption, reduced economic productivity, and various other social ills.

The connection between intravenous (IV) drug use and Acquired Immune Deficiency Syndrome (AIDS) has become a major national and local concern. The Director of NIDA told us in October 1987 that 25 percent of AIDS victims have acquired this disease because of IV drug abuse.

### PREVALENCE OF ILLEGAL DRUG ABUSE IN THE 1980'S

Two key indicators - the National Survey on Drug Abuse and the High School Senior Survey, both funded by NIDA and conducted periodically - describe the levels of drug abuse reported by certain segments of the population. The National Survey on Drug Abuse (also referred to as the National House-

hold Survey) shows that, despite decreased use of some drugs, the overall level of illicit drug use reported by households has remained high. Based on the latest survey in 1985 (NIDA) projected that 70.4 million people (37 percent of the population over 12 years of age) had used an illegal drug at least once in their lifetime and that 23 million people (12 percent) were current users.

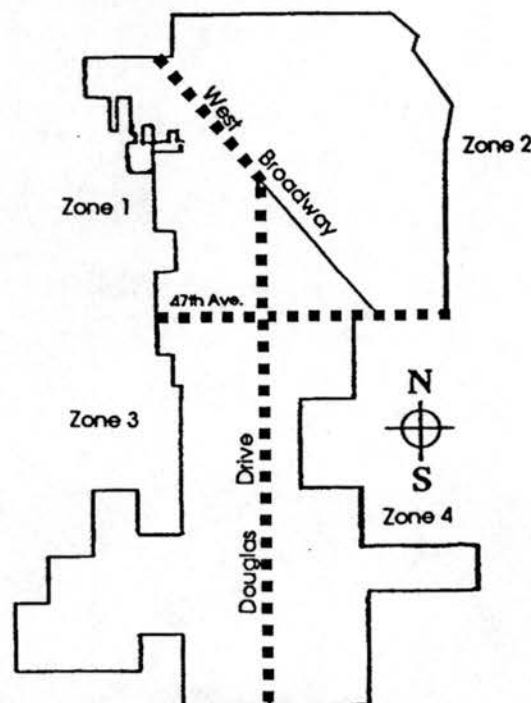
On a positive note, the 1985 National Household Survey showed a downward trend from 1982 in the use of most drugs among youth (ages 12 to 17) and young adults (ages 18 to 25).

(Reprinted with permission of STUART BRADLEY PRODUCTS, INC. and MINNESOTA POLICE & PEACE OFFICERS ASSOCIATION.)

If you have information concerning drug activity in your area, contact Russ McFarlane of the Northwest Suburban Drug Task Force at 537-8421.

Here is a list of crimes in your area from 04/30/89 to 08/21/89. Crimes are listed by zones. Check map for your zone.

		ZONES			
		1	2	3	4
1.	Arson	1	0	1	0
2.	Assault (also domestic)	14	18	1	15
3.	Burglary	26	18	6	13
4.	Theft	83	39	43	29
5.	Motor Vehicle Theft	1	5	5	4
6.	Narcotic Arrests	2	1	0	1
7.	Party Call	32	26	49	32
8.	Prowler	3	6	14	6
9.	Robbery	3	1	0	1
10.	Sex Crimes	1	0	2	0
11.	Public Peace	12	22	8	28
12.	Air Craft Accident	0	1	0	0
13.	Traffic (D.W.I., Driving After Revocation, Open Bottle, Reckless Driving)	33	63	19	20
14.	Domestic Calls	19	26	24	17
15.	Forgery & Counterfeiting	4	3	0	3
16.	Vandalism	8	11	8	13
17.	Suicide	1	0	0	0



The Crystal Police Department handled 1180 calls, including 43 Warrant Arrests, 298 lockouts, 9 attempted suicides, 74 motorist assists and 163 medical emergencies.



## COMMENDATIONS

On Tuesday, August 1, 1989, at about 5:30 p.m., a young lady was riding her bike at Corvallis Ave. and Douglas Dr. A suspect emerged from the bushes and bumped her bicycle causing her purse to fall to the ground. The suspect picked the purse up and ran away. Leo Majewski was driving his car on Douglas and Corvallis and saw the incident occur. Leo Majewski pursued the suspect in his car. As a result of Majewski's search by car, the suspect was forced to stay in the area. Majewski gave the police an excellent description of the suspect and alerted other residents in the area.

The other resident began looking as a group and assisted the police officers. This action resulted in the capture and arrest of the suspect. Detective Gustafson charged the suspect with Strong Armed Robbery and asked that Leo Majewski be given a Letter of Commendation from Chief Mossey and the Crystal Police Department.

■ ■ ■ ■

On Thursday, June 8, 1989, an adult male at Target took a microwave oven and two phone answering machines to the return counter and tried to get a refund. He was denied a refund because he had no receipt.

The suspect took the merchandise and exited the front door. The suspect was confronted by Kerry Childers, a Target Security Employee, who asked the man to step inside. The suspect placed his hand into his pocket and told Childers he would shoot him if he didn't leave. Childers did the smart thing and went back into the store.

Meanwhile, the Crystal Police has been called. Officer Tradewell responded to the call. Childers gave Tradewell an excellent description of the suspect and the escape car. The car was spotted on Bass Lake Rd. and pursuit began. Tradewell chased the car to 54th Ave. No. and Kentucky Ave. No. The passenger fled from the car. Police from both Crystal and New Hope searched the area to no avail.

The suspect had knocked on the door of a house. A 13 year old girl, home alone, let the suspect in to use the phone. The suspect called a taxi. Crystal Police Officer Bordwell saw the taxi and became suspicious. Bordwell followed the taxi and saw the suspect emerge from the home. Bordwell arrested the suspect. A search of the area did not reveal a gun.

The suspects were charged with robbery thanks to a good job by Kerry Childers and excellent police work by Officers Tradewell and Bordwell; all of which received Letters of Commendation from Chief Mossey.

### CRYSTAL CRIME FUND

The following organizations are members of the Crystal Crime Fund and have supported the crime prevention effort with their donations. Please show these fine organizations your appreciation.

#### KNIGHTS OF COLUMBUS

4947 W. Broadway

#### NORCOSTCO INCORPORATED

3203 N. Highway 100

#### LAND OF LAKES TILE COMPANY

5215 W. Broadway

#### NORLING MOTOR INCORPORATED

5548 Lakeland Ave. No.

#### SUPERIOR CONTRACTORS, INC.

6121 42nd Ave. No.

#### WESTPHAL AMERICAN LEGION

POST #251

3600 France Ave.

#### ADAIR LIQUORS

6001 42nd Ave. No.

#### DALLES CRYSTAL CAFE

5640 W. Broadway

#### DOUGLAS DRIVE FAMILY PHYSICIAN

3501 Douglas Dr.

#### RED WING SHOE STORE

6520 Bass Lake Road

#### CRYSTAL SQUARE OPTOMETRIC OFFICES

7000 57th Ave. No.

#### CRYSTAL LIONS CLUB



We support the National  
Ministry of Crime Prevention Council  
**TAKE A BITE OUT OF  
CRIME**

## CAR THEFT PREVENTION

Car thefts in Minneapolis have increased 115% since 1984. Eighty percent of the vehicles stolen in Minneapolis are General Motors products. What happens to the cars after they're stolen? Some are stripped and dumped somewhere down the road. Some are used in the commission of another crime such as a robbery or burglary. Some are just taken for a joy ride. Some are brought to "chop shops" and pieced into another car and probably will never be recovered. Ninety-three percent of stolen cars are recovered, but the average cost to repair them is over \$1500 and the average loss from theft of the car's contents is \$500. We are all paying for this with higher insurance premiums.

A thief expects to spend no more than 30 seconds to steal a car. Anything you can do to increase that amount of time will discourage him from stealing your car.

One simple deterrent is to install a hidden toggle switch that interrupts battery current to the ignition coil, the starter solenoid circuit, or the electric fuel pump. Flip the switch when you park your car, and the thief won't be able to start it. You can have it installed for about \$50.

Another deterrent if you have a GM car is to install a hardened steel collar around the steering column. The collar prevents a thief from breaking away the plastic sheath around your steering column and punching a screwdriver into the ignition switch to start it. This product, called the "Steadfast Security Collar" costs about \$185 installed.

The following devices, provide good security for your car:

Grant Removable Steering Wheel	\$120-\$250
Kryptonite steering wheel lock	\$90
Super Club steering wheel lock	\$80-\$90
Car lock console mounted shift lock	\$40
Ped-AI-Lock bracket for the pedal assembly	\$50
Key activated alarms, starting at	\$150
Remote control alarms, starting at	\$250

Crimebusters is brought to you quarterly by the Crystal Congress for Crime Prevention and Criminal Apprehension

Crime Prevention Officer Dan Drake.  
537-8421, extension 177.

# Calendar of Events

## NOVEMBER 1989

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 7:00 p.m. Park & Rec Advisory Comm.	2 3:00 p.m. HRG 7:00 p.m. Civil Service Comm.	3	4
5	6	7 Election Day	8 7:00 p.m. City Council 9:00 p.m. EDA Meeting 7:00 p.m. Tri-City Airport Comm.	9 7:30 p.m. District 46 Republicans	10	11 8:30 a.m. DWI Classes Veterans Day
12	13 7:00 p.m. Planning Commission	14 7:00 p.m. Long Range Planning	15 7:00 p.m. District 46 DFL	16 3:00 p.m. HRG 7:30 p.m. Environmental Commission	17	18 12:00 p.m. Skate & Ski Exchange
19	20 7:00 p.m. Jt. Meeting Council & Environmental Comm.	21 1:00 p.m. Talk with the Mayor 7:00 p.m. City Council	22	23 Thanksgiving	24 Holiday	25
26	27 7:00 p.m. Human Relations Comm.	28 7:30 p.m. Police Reserves	29 7:00 p.m. Charter Commission	30		

## DECEMBER 1989

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 1:00 p.m. Talk with the Mayor 7:00 p.m. City Council 9:00 p.m. EDA Meeting	6 7:00 p.m. Park & Rec Advisory Comm.	7 3:00 p.m. HRG 7:00 p.m. Civil Service Comm.	8	9 8:30 a.m. DWI Classes
10	11 7:00 p.m. Planning Commission	12 7:00 p.m. Long Range Planning	13 7:00 p.m. Tri-City Airport Comm.	14 7:30 p.m. District 46 Republicans	15	16
17	18	19 1:00 p.m. Talk with Mayor 7:00 p.m. City Council	20 7:00 p.m. District 45 DFL	21 3:00 p.m. HRG 7:30 p.m. Environmental Comm.	22 Winter Begins	23 Hanukkah
24 31	25 Christmas	26 7:30 p.m. Police Reserves	27 7:00 p.m. Charter Commission	28	29	30

## JANUARY 1990

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 New Year's Day	2 1:00 p.m. Talk with the Mayor 7:00 p.m. City Council 9:00 p.m. EDA Meeting	3 7:00 p.m. Park & Rec Advisory Comm.	4 7:00 p.m. Civil Service Comm.	5	6
7	8 7:00 p.m. Planning Commission	9 7:00 p.m. Long Range Planning	10 7:00 p.m. Tri-City Airport Comm.	11 7:30 p.m. District 46 Republicans	12	13
14	15 Martin Luther King, Jr.	16 7:00 p.m. City Council 1:00 p.m. Talk With the Mayor	17 7:00 p.m. District 46	18 7:30 p.m. Environmental Commission	19	20
21	22 7:00 p.m. Human Relations Comm.	23	24	25	26	27 Chinese New Year (Horse)
28	29	30 7:30 p.m. Police Reserves	31 7:00 p.m. Charter Commission			

# New Homes Being Built For First-Time Homebuyers

Two new homes are currently being built in Crystal for first-time homebuyers. Each home has three bedrooms and one bath with room for future expansion. One property is located at 4500 Adair Ave. N. and the other is located at 5625 Adair Ave. N.

The City will be using federal Community Development Block Grant Funds to write down the cost of the lots. First-time Homebuyer Mortgage funds were obtained from the Minnesota Housing Finance Agency's Minnesota Communities Program. Although this type of funding assistance has been available to first-time homebuyers in the past, the City has never been able to apply for funds and set them aside for a specific project before.

The City is also planning a second phase to this project, where two more new homes would be built on the 3400 block of Welcome Ave. N. during the summer of 1990.

The sale price of the split-entry home at 4500 Adair Ave. N. is scheduled to sell for \$67,500. The home at 5625 Adair Ave. N., also a split-entry will be sold for \$67,200.

In order to qualify for purchasing one of these new homes, the households yearly income must be less than \$37,500. The borrower must also be a first-time homebuyer (not having had an ownership interest in a principal residence for the past three years). Interested parties do not have to currently be a Crystal resident to apply.

Anyone interested in more information about purchasing one of these

homes or getting on the waiting list of applicants, should contact Julie Jones, Crystal's Community Development Coordinator, at 537-8421, ext. 135.

## Police Recruiting Safe Houses

The police department is recruiting concerned citizens to establish safe houses for our children. A safe house is a place where children of the community can go when they are away from home and feel threatened. Adults assist the children by calling the police and the child's parents and offering the child a safe place to wait until help arrives.

## Thanks for DARE Day Response

The Crystal Police Department would like to thank the many businesses who ran "National DARE Day" messages on their business marquees, and the area churches who used their bells to "Ring In National DARE Day on September 14.

## Second Annual Home Lighting, Ice Sculpture Contest Planned

As part of Crystal's Winterfest activities, a holiday home lighting contest will be held for Crystal residents. Judging will occur December 14, 15, and 16.

The ice sculpture contest, open to non-residents as well, will take place at Becker Park. Sculpting will begin at 10 a.m. on December 16 and judging will occur at 6 p.m. (weather permitting).

Advisory Commissions  
To Have Openings  
January 1

## Operation Callsafe Available to Seniors

The Crystal Police Department will check on elderly Crystal residents each day.

If you are an elderly person living alone or you know of an elderly person who resides in the City of Crystal, who is in need of this service, call the Crystal Police Department at 537-4571 for more information.

Winners for both events will be announced at 6:30 p.m. at Winterfest. First place winners will receive a plaque and framed photo of their entry. Last year the home of Kevin and Debbie Doty won the home lighting contest.

For rules and registration call 537-8421, ext. 155. Deadline for registration is Thursday, December 14, at 4:00 p.m.

On the  
Inside...  
Crimebusters

Human Relations  
Brochure

New Polling  
Place for  
ward 3 Precinct 2

**CITY OF CRYSTAL**  
4141 Douglas Drive North  
Crystal, Minnesota 55422  
**CITY COUNCIL MEETINGS**  
First and third Tuesday  
of the month—7 p.m.  
**MAYOR**  
Betty Herbes  
**COUNCILMEMBERS**  
Rollie Smothers  
Garry Grimes  
John Moravec  
Pauline Langsdorf  
Adrian Rygg  
Elmer Carlson  
**CITY MANAGER**  
Jerry Dulgar  
**CITY NUMBERS**  
Administration .....537-8421  
Fire Department .....537-8474  
Police Department .....537-8474  
Parks and Recreation .....537-8421  
(After 4:30 p.m.) .....537-8559  
Police-Fire  
Emergency .....911

**CITY OF CRYSTAL**  
**NEWSLETTER**  
(Time Sensitive)  
Deliver by July 21

Oct. 20

CAR-RT SORT  
Bulk Rate  
U.S. Postage  
**PAID**  
Minneapolis, MN  
Permit No. 851

"an informed citizen is a good citizen"



DUE DATE: NOON, WEDNESDAY, SEPTEMBER 27, 1989

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: John Olson, Assistant City Manager

ACTION NEEDED MEMO: From the September 19, 1989 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of September 19, 1989. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the Assistant City Manager for his review.

DEPARTMENT      ITEM

CONSENT AGENDA

CITY CLERK

1. Consideration of charitable gambling license renewal for Church of All Saints at the Paddock Bar.  
ACTION NEEDED: Note approval by Council.  
ACTION TAKEN: Noted; Church of All Saints notified by phone 9-20-89.

BUILDING  
INSPECTOR/  
PUBLIC WORKS  
DIRECTOR

2. Set public hearing for October 3 for variances at 4900 West Broadway.  
ACTION NEEDED: Notify affected property owners.  
ACTION TAKEN: Notice was mailed and published.

ADMINISTRATIVE  
SECRETARY

ACTION NEEDED: Place item on October 3 Council Agenda.  
ACTION TAKEN: Item placed on October 3 Council Agenda.

BUILDING  
INSPECTOR

3. Set public hearing for October 3 for variances at 5062 Quail Avenue North.  
ACTION NEEDED: Notify affected property owners.  
ACTION TAKEN: Notices have been mailed.

ADMINISTRATIVE  
SECRETARY

ACTION NEEDED: Place item on October 3 Council Agenda.

ACTION TAKEN: Item placed on October 3 Council Agenda.

CITY CLERK

4. Consideration of Charitable gambling license renewal for Lions Club Crystal.

ACTION NEEDED: Note approval by Council.

ACTION TAKEN: Noted; applicant present at meeting.

PUBLIC HEARINGS

ADMINISTRATIVE  
SECRETARY

1. Public hearing to consider ordinance regarding Franchise Agreement with NSP.

ACTION NEEDED: Place Second Reading on October 3 Council Agenda.

ACTION TAKEN: Item placed on October 3 Council Agenda.

REGULAR AGENDA

1. Appearance by Patty Wilder, Executive Director of the Northwest Hennepin Human Services Council.

ACTION NEEDED: No action needed.



PUBLIC WORKS  
DIRECTOR/  
BUILDING  
INSPECTOR/  
FIRE CHIEF/  
POLICE CHIEF/  
WEED INSPECTOR

2. Consideration of a petition from residents regarding property at 6427 - 41st Avenue North.  
ACTION NEEDED: Proceed as authorized by Council to review property for violations of ordinances and cite property owner.  
ACTION TAKEN: Minnegasco has been notified but has not returned call regarding gas service; vehicles checked on and other violation investigations in process.

ADMINISTRATIVE  
SECRETARY

3. Consideration of First Reading of an Ordinance amendment to the Charitable Gambling Ordinance.  
ACTION NEEDED: Place Second Reading on October 3 Council Agenda.  
ACTION TAKEN: Item placed on October 3 Council Agenda.

CITY CLERK

ACTION NEEDED: Send letter to charitable gambling licensees reminding of 10% obligation.  
ACTION TAKEN: Letter written 9-26-89.

BUILDING  
INSPECTOR

4. Consideration of issuance of building permit for a airplane hangar at Lot 9C, Crystal Airport.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Permit issued.

BUILDING  
INSPECTOR

5. Consideration of issuance of building permit for a airplane hangar at Lot 74A, Crystal Airport.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Permit issued.

BUILDING  
INSPECTOR

6. Consideration of a change in the approved sign criteria for the Crystal Gallery as requested by Pier I Imports at 5590 West Broadway.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Contractor present. Sign manufacturer called and was informed of approval.

PUBLIC WORKS  
DIRECTOR

7. Consideration of vacation of a utility and drainage easement at 5408 Angeline Avenue North.  
ACTION NEEDED: Notify property owner of vacation of easement following publication of notice.  
ACTION TAKEN: Ordinance executed and forwarded to Hennepin County Recorder and applicant.

CITY CLERK

ACTION NEEDED: Publish ordinance.  
ACTION TAKEN: Sent for publishing 9-20-89.

BUILDING  
INSPECTOR

Reconsideration of a variance of 2' in the required 3' side yard setback at 5408 Angeline Avenue North.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Applicant present, permit has been issued.

PUBLIC WORKS  
DIRECTOR

8. Consideration of award of bid for creek restoration on Brunswick Avenue north of 32nd Avenue.  
ACTION NEEDED: Notify low bidder of Council approval for an amount not to exceed his bid amount.  
ACTION TAKEN: Contract prepared and forwarded to contractor.

PUBLIC WORKS  
DIRECTOR

9. Consideration of no parking resolution for Medicine Lake Road.  
ACTION NEEDED: Notify County and affected cities of approval of resolution.  
ACTION TAKEN: Resolution executed and forwarded to State Aid.

PUBLIC WORKS  
DIRECTOR

10. Consideration of findings of fact for denial of rezoning application for property at 6203-6213 - 36th Avenue North.  
ACTION NEEDED: Notify applicant of the resolution citing reasons for denial.  
ACTION TAKEN: Resolution executed and applicant copied.

PUBLIC WORKS  
DIRECTOR

11. Consideration of a conditional use permit to allow an auto service center in a B-3 Auto-Oriented Commercial District at 6800 - 56th Avenue North.  
ACTION NEEDED: Notify applicant of Council approval.  
ACTION TAKEN: Applicant notified of action and follow up procedures.

PUBLIC WORKS  
DIRECTOR

12. Consideration of final approval of proposed plat for HRA 5th Addition at 3432 Welcome Avenue North.  
ACTION NEEDED: Notify applicant of Council approval of plat and file plat.  
ACTION TAKEN: Plat executed and being filed at County.

ADMINISTRATIVE  
ASSISTANT

13. Consideration of renewal of contract between Metropolitan Clinic of Counseling (Employee Assistance Program) and the City of Crystal.  
ACTION NEEDED: Notify MCC of Council approval.  
ACTION TAKEN: MCC notified on 9-21-89.

CITY MANAGER

14. Consideration of an appropriation to the Animal Humane Society.  
ACTION NEEDED: Item tabled to receive a list of contributors to the Humane Society and a report on its charitable gambling.  
ACTION TAKEN: Letter sent 9-21-89 requesting information.

CITY MANAGER

ACTION NEEDED: Send letter to legislators expressing concern regarding this matter.  
ACTION TAKEN: Legislators to be told in person.

CITY MANAGER

15. Consideration of the designation of voting and alternate voting delegates to the Annual Congress of Cities in Atlanta, Georgia.  
ACTION NEEDED: Notify National League of Cities of the appointment of Mayor Herbes as the voting delegate and the City Manager and Councilmember Moravec as the alternate delegates to the Congress.  
ACTION TAKEN: Form completed and returned to National League of Cities and copy sent to Minnesota League of Cities' director 9-21-89.

ADMINISTRATIVE  
SECRETARY

16. Consideration of First Reading of an Ordinance relating to compensation of members of the City Council.  
ACTION NEEDED: Place ordinance on the agenda for second reading on October 3.  
ACTION TAKEN: Item placed on October 3 Council Agenda.

COMMUNITY  
DEVELOPMENT  
COORDINATOR

17. Consideration of CDBG Third Party Agreement with the Greater Minneapolis Day Care Association.  
ACTION NEEDED: Notify Greater Minneapolis Day Care and Hennepin County of Council approval.  
ACTION TAKEN: Copy of signed agreement sent to Hennepin County and GMDCA on 9-20-89.

CITY CLERK

18. Consideration of setting a work session with the Environmental Quality Commission to meet with the Council in November to discuss the Housing Maintenance Code.  
ACTION NEEDED: Publish notice regarding meeting on November 20.  
ACTION TAKEN: Meeting requested by Environmental Quality Commission and therefore staff liaison (Julie Jones) will send to Post News and post on bulletin board closer to date of meeting. Meeting date to be considered again at 10-3-89 Council meeting.

COMMUNITY  
DEVELOPMENT  
COORDINATOR

ACTION NEEDED: Notify Environmental Quality Commission of Council/Commission meeting date.  
ACTION TAKEN: Commission members notified at 9-21-89 meeting, however they have a conflict with that date and would like to reschedule it for 11-16-89.



ASSISTANT  
CITY MANAGER

19. Consideration of discussion of Long-Range Planning Commission.  
ACTION NEEDED: Place future of commission on next commission agenda for discussion.  
ACTION TAKEN: Item to be placed on next commission agenda.

ADMINISTRATIVE  
SECRETARY

20. Discussion of the Civil Service Commission.  
ACTION NEEDED: Marty Gates appointed to Civil Service Commission, notify Ms. Gates of appointment and copy of letter to Arthur Cunningham and Don Andersen.  
ACTION TAKEN: Letters sent 9-21-89.

CITY CLERK

ACTION NEEDED: Send second application form to Frank Quisenberry.  
ACTION TAKEN: Application sent 9-21-89.

FINANCE  
DIRECTOR

21. Reconsideration of the dates for budget public hearing.  
ACTION NEEDED: Proceed to use proper notification to notify public of change of public hearing dates.  
ACTION TAKEN: New dates will be used as advised, October 24 and October 31, 1989.

BUILDING  
INSPECTOR/  
PUBLIC WORKS  
DIRECTOR

22. Consideration of property at 5201 Maryland Avenue North.  
ACTION NEEDED: Proceed as authorized by resolution approved by the City Council.  
ACTION TAKEN: Order delivered to Ivan Hagel in person on 9-20-89. Twenty days follow up will be October 10, 1989.

ADMINISTRATIVE  
SECRETARY

23. Consideration of Light Rail Transit Stations.  
ACTION NEEDED: Item tabled until City receives information from Hennepin County regarding the station site in Golden Valley.  
ACTION TAKEN: No information received as of yet.

POLICE CHIEF

24. Consideration of a Narcotics Control Program Resolution.  
ACTION NEEDED: Notify the Drug Task Force of Council approval of resolution.  
ACTION TAKEN: Application and Resolution sent 9-20-89.

CITY CLERK

25. Licenses.  
ACTION NEEDED: Issue licenses.  
ACTION TAKEN: Licenses issued.



INDEPENDENT SCHOOL DISTRICT 281  
Robbinsdale Area Schools  
*Learning for a lifetime of growing*

September 29, 1989

Honorable Mayor & City Council  
City of Crystal  
4141 Douglas Drive  
Crystal, Minnesota 5542<sup>2</sup><sub>8</sub>

Dear Mayor Herbes & Council Members:

As you undoubtedly know School District 281 has scheduled an excess levy referendum for November 7.

The District has made substantial budget cuts in the last six years and is unable to make further cuts without seriously impacting the programs it provides for students. School Board policy requires a 5% cash reserve; without the referendum levy, this year we would end the year about \$300,000 in the red.

The citizens committee which examined the district's finances unanimously recommended a referendum and by a vote of 30 to 3 endorsed a seven mill levy which would raise approximately \$5,300,000 in the first year. The citizens committee felt strongly that funds were also needed to enhance school programs.

Passage of the referendum will mean an approximate \$67 increase on a home with an estimated market value of \$80,000 and about \$102 on a home with EMV of \$100,000.

I would appreciate the opportunity to appear before you and provide further information about the referendum if you so desire. I'll also be glad to answer any questions that any of you might have if you'll call me at 545-2679.

Sincerely,

Patricia Hoyt Neils  
School Board Chair

✓ cc: City Manager

LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

a Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
Joseph E. Hamilton  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Steven B. Schmidt  
John G. Kressel  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
David D. Beaudoin  
Steven M. Tallen  
Mary Frances Skala  
Leslie M. Altman  
Timothy J. Pawlenty  
Rolf A. Sponheim  
Julie A. Bergh  
Darcy L. Hitesman  
David C. Roland  
Karen A. Chamerlik  
Paul D. Baertschi  
Arden Fritz

Clayton L. LeFevere, Retired  
Herbert P. Lefler, Retired

MEMORANDUM

TO: SRA Board of Directors  
FROM: Glenn Purdue, SRA Counsel *AB*  
DATE: April 20, 1988  
SUBJ: Review of SRA Achievements

At the January Board meeting, the Board asked me to report on the achievements and successes the SRA has experienced in recent years. In preparing this response, I have consulted with Dave Kennedy (Clayt is wintering in Arkansas) and have reviewed SRA minutes, board memoranda, and financial information.

The Suburban Rate Authority was organized in the winter months of 1963, for the purpose of providing for group strength with regard to the Minneapolis Gas Company, which served the original members. Attachment A provides some historical background. In 1974, the legislature adopted the Public Utilities Act (Chapter 216B) to provide for State regulation of gas and electric utilities, except for cooperative electric associations and municipal utilities, by the Public Service Commission. SRA assisted the State in setting up regulation and intervened in the early gas and electric cases with the hope of providing leadership and direction in utility regulation. Since that time, it has also been active in matters concerning the Metropolitan Waste Control Commission, in providing uniform gas and electric ordinances to the membership, i.e. telephone rate regulation and in legislation concerning the Public Utilities Commission, with some notable successes.

There follows, in inverse chronological order, counsel's attempt to spotlight the highlights related to specific matters over the last several years. While less tangible in most cases, the general flow of information which results from membership has benefited many.

Metropolitan Waste Control Commission

- 1987 SAC Refund Plan, Sewer Service Areas, Rate Structure. SRA provided testimony (through Grady Boeck) at the legislature. Board resolution supporting changes in sewer services areas and the rate structure as proposed by the study commission.
- 1986 Supported similar legislation, which failed.
- 1985 Directors DeGhetto and Honchell served on the Rate Structure Task Force.

The Board was active in the formulation of funding proposals for the Combined Sewer Overflow projects in the Cities of Minneapolis, St. Paul and South St. Paul. SRA involvement probably limited the pass-through of these costs to member communities.

- 1984 SRA Director Jim Spore served on the MWCC Administrative Review Committee. Jim and Clayt LeFevere assisted Touche Ross with the management review study of the MWCC (the "Boland Commission")
- 1982 SRA organized and, with other organizations, sponsored a conference on the management of the MWCC. Dubbed "Spotlight on the MWCC," the conference started the ball rolling toward review of management practices, policies and philosophies of the MWCC. The one-day conference was attended by over 100 persons and it started a dialogue which resulted in the management study and rate structure reviews.
- 1981 SRA created an ad hoc committee on MWCC oversight.

The committee, chaired by Bill Schoell, established subcommittees to study operating efficiency, storm sanitary sewer separation, total costs and allocation methodology, future construction program, wage rates, comparative costs and similar districts. Committee reports were received and forwarded to MWCC.

Uniform Franchise Ordinances

The statutes allow cities to require gas and electric utilities operating within their boundaries to obtain



non-exclusive franchises, which are granted by ordinance. Prior to 1974, these franchise ordinances regulated virtually all facets of gas and electric service, including pricing and conditions of service. SRA members adopted the first SRA uniform franchise in the early 1960s. These expired 20 years later. In 1982, SRA established a committee to work with Minnegasco on a replacement gas franchise. Such a franchise was agreed to in meetings which spanned the course of a year. Counsel is of the opinion that the strength presented by the SRA accomplished very much in terms of providing member cities with a strong gas franchise ordinance. Most SRA members adopted the franchise as negotiated, at insignificant cost.

In 1984, the Board formed a committee to negotiate a uniform electric franchise with Northern States Power Company. After many spirited discussions between the committee and NSP representatives, a uniform electric franchise, generally acceptable to NSP, was adopted by the Board in April of 1987, and distributed to members for action. Many members have adopted this franchise ordinance. While obtaining company approval of a franchise ordinance acceptable to SRA was far more difficult than with the Minnegasco ordinance, counsel is of the opinion that group strength provided a very significant advantage over the bargaining strength of individual cities, at small cost to individual cities.

#### Intervention in Utility Rate Cases

The Suburban Rate Authority has intervened in the following rate cases:

1987      NSP General Rate Filing. This is the current case, described in recent Board Minutes.

Northwestern Bell Extended Area Service Docket. This case is presently underway and SRA action is described in other memoranda of the same date. After a significant pause, part two of this case will get underway this fall. SRA director Bruce Nawrocki appeared as a witness.

1986      NSP Gas General Rate Case. We monitored this case, which was refiled after the dismissal of the 1985 case because of NSP misconduct in hiring a commissioner before he acted on NSP's rate request.

Redeliberation on Northwestern Bell Cases. We obtained very substantial reductions in the tier system ratios. These changes resulted in

very significant savings in telephone rates for most SRA business and residential users.

- 1985 Northern States Power General Rate Case. The SRA sponsored expert witness Derick Dahlen on several issues. We "pioneered" an issue as to fossil fuel inventory. We also helped maintain the municipal pumping rate, and we defended prior SRA accomplishments as to accounting practices. Very substantial savings were realized through SRA intervention. This case was appealed to the Court of Appeals and the State Supreme Court and SRA (alone) participated with MPUC in successfully defending MPUC's action.
- 1983 Northwestern Bell General Rate Filing. We attacked the tier system of pricing. SRA director Gayle Norberg appeared as a witness. Some gains were made in reducing the tier system ratios, thus resulting in savings to most SRA business and residential customers.
- 1982 Minnegasco General Rate Increase. We monitored the financial matters in this case. SRA supported Minnegasco in a failing effort to maintain free inside safety inspections as a condition of service.
- 1981 NSP Electric General Rate Increase. We monitored the financial matters in this case to assist in preserving accounting principles established previously by the SRA.
- 1980 NSP Electric General Rate Case. SRA monitored the case, successfully preserving previously established accounting treatment as to nuclear fuel amortization, deferred taxes, and alleged lag in payment of depreciation.
- Minnegasco General Rate Filing. SRA participated as a party in this case but did not sponsor testimony. It reviewed financial data.
- 1977 NSP Electric General Rate Case. SRA sponsored testimony of George Hess concerning various accounting practices.
- 1975 NSP Electric General Rate Case. SRA sponsored the principle of original cost rate base (rather than present value). This principle was accepted and had extremely significant and favorable consequences for all consumers.

### PUC Legislation

Following the disclosures of alleged misconduct by commissioners of the MPUC in 1986 and early 1987, reactive legislation was proposed in the Minnesota legislature. SRA counsel appeared with the Attorney General and with the counsel for the MPUC in urging reasonable corrective action and advising against proposals which were deemed excessive. SRA counsel testified before legislative committees.

The resulting statutory amendments provide safeguards for the public.

### Other Subject Areas

SRA has considered issues and taken minor actions in a number of areas. Some of these are: The Pipeline Safety Act, United and Continental Telephone, the Landfill Abatement Act fees, solid waste control legislation, Counsel membership on MPUC rules study group.

### Estimated Dollar Savings from SRA Efforts

The Board requested that I estimate dollar savings arising out of SRA activities. There are only a few instances where circumstances allow an estimate. In an effort to be able to contrast savings with assessments, I have tried to calculate these on a per vote basis (5,000 of population).

1975 NSP. George Hess estimated \$18 to \$20 per household. Using 3.4 persons per household, this would be approximately \$26,500 per vote. The figure does not include business savings.

1977 NSP. I can find no estimate of dollar savings in the file. The 1975 principles were defended successfully. It is thus reasonable to state that the \$26,500 per vote continued from 1975 and onward. To be conservative, use five years or \$132,000 per vote for NSP electric through 1980.

1980 Minnegasco, 1981 NSP, 1982 NSP, 1982 Minnegasco. I can find no calculation in the file. We again defended principles previously established in NSP cases. No dollar impact can be fairly calculated.

1982 Northwestern Bell. We commenced our attack on the tier system. Northwestern Bell has estimated a shift away from suburban communities of about

\$2 million to \$3 million per year as a result of SRA intervention in the three Bell rate cases through early 1986. Using \$2 million per year and the assumption that SRA represents approximately half of the suburban businesses and households (this has not been calculated, it is just an estimate), the savings is about \$6500 per vote per year. Over three years, this is \$20,000 per vote.

1985 NSP. Our consultant estimated savings due solely to SRA intervention at about \$8 per household per year. Over the two years the rate was in effect, this is a savings of about \$23,500 per vote. We supported others on other issues.

1987 NSP. This case is addressed in a concurrent memo. Estimated savings from the fuel issue is \$1,600 per vote per year.

MWCC. I have not tried to estimate savings. We have been attentive to shifts of the revenue burden from the central cities to the suburbs. This was particularly true in CSO funding (the Legislature just "undid" some of that success in the "Garbage Bill"). I suppose it also came into play in the sewer service area changes and the administrative changes urged by SRA. It is my judgment that these savings were very significant, but they are not quantifiable without an undue amount of research, and assumptions which could not be well-supported.

Uniform Franchises. The gas and electric uniform franchises were negotiated at a cost of approximately \$40 per vote. If as favorable terms could be negotiated individually, which is quite doubtful, cost of staff and attorney time would considerably more. An average member might have 3.5 votes and its cost would thus be \$140 for the SRA product. Attorney and staff costs for doing it individually might easily be ten times that, a savings of \$1260 per member or \$360 per vote.

Summary. A conservative estimate of dollar savings to SRA members because of SRA activities over the years since 1975 is \$177,460 per vote. Very likely a case could be made for multiples of this figure. SRA assessments through 1988 total \$1,513.50 per vote or 0.85 percent of the estimated savings, without regard for the non-quantifiable rewards of membership. The per vote assessment history is:

1984	-	\$245.40
1985	-	368.10

April 20, 1988  
Page 7

1986	-	200.00
1987	-	350.00
1988	-	350.00

0060ME01.B18



LeFevere  
Lefler  
Kennedy  
O'Brien &  
Drawz

A Professional  
Association

2000 First Bank Place West  
Minneapolis  
Minnesota 55402

Telephone (612) 333-0543  
Telecopier (612) 333-0540

Clayton L. LeFevere  
Herbert P. Lefler  
J. Dennis O'Brien  
John E. Drawz  
David J. Kennedy  
John B. Dean  
Glenn E. Purdue  
Richard J. Schieffer  
Charles L. LeFevere  
Herbert P. Lefler III  
James J. Thomson, Jr.  
Thomas R. Galt  
Dayle Nolan  
Brian F. Rice  
John G. Kressel  
Lorraine S. Clugg  
James M. Strommen  
Ronald H. Batty  
William P. Jordan  
Susan Dickel Minsberg  
Kurt J. Erickson  
William R. Skallerud  
Rodney D. Anderson  
Corrine A. Heine  
John R. McDonald, Jr.  
David D. Beaudoin

Comments of Glenn Purdue  
Regarding the Suburban Rate Authority  
April 1, 1986

In the period between 1950 and 1960 the rapidly expanding suburbs of Minneapolis were experiencing a series of gas rate increases imposed by what was then known as the Minneapolis Gas Company. The individual suburbs had very inadequate franchises, providing no protection to rate payers. The State of Minnesota did not regulate the rates and policies of gas companies. The City of Minneapolis has a rather detailed franchise which required that gas rates be established using the value of the facilities within the city and serving the city. Because these facilities were older and were largely depreciated, the rate base on which the gas company could earn a rate of return was low by comparison with the suburbs. Rates in the suburbs were approximately 15% higher than they were in Minneapolis.

Northern Natural Gas Company, which supplied Minneapolis with its gas supply, was required to get approval of its rates from the Federal Power Commission. However, the law permitted any rate which they applied for to go into effect six months after the filing. Northern Natural adopted the practice of filing for one rate increase after another ("pancaking") with the most recent increases going into effect before the earlier increases had been adjudicated and approved.

The combination of Northern Natural's rate increases and the apparent discrimination between Minneapolis and the suburbs led a number of suburbs to form an ad hoc organization called the "Suburban Gas Agency" to investigate the rate-making practices of the company. This occurred in 1957 and 1958. Eighteen communities cooperated in financing an initial study by a Colorado firm which returned findings that, in a number of respects, the higher rates being charged in the suburbs could not be justified under standard rate-making practices.

The newly formed Suburban Gas Agency engaged a nationally recognized utility rate consulting firm from Washington, D.C., Martin T. Bennett & Associates, Inc., to assist in analyzing the gas company's rate-setting practices and to

assist in negotiating a new franchise for the suburbs. Mr. George Hess, one of the principals of that firm, assumed responsibility for the task. He analyzed the rate-setting practices of the company. He also concluded that the company was departing from established rate-making procedures in several major respects. There followed a prolonged negotiation on a new uniform franchise for the suburbs. The company proposed that the suburbs all adopt a franchise similar to the franchise in Minneapolis except that the new, more expensive property in the suburbs would provide the suburban "rate base" and the "fence around Minneapolis" would be retained. We were successful in negotiating an entirely different concept for the suburbs. It provided in detail how the rate base would be calculated and how the company's rate of return on its rate base would be determined from year by year. It provided for a uniform franchise in all of the Minnegasco suburbs and for the creation of the Suburban Rate Authority. The Suburban Rate Authority in turn engaged Mr. Hess to supervise and enforce the performance of the gas company under the uniform franchises. The new franchises were adopted by all of the suburbs then served by Minneapolis Gas Company. By 1961, the benefits of the new franchise began to become evident and the gap between suburban rates and Minneapolis rates was narrowed. At the end of 1963 Mr. Hess reported that the suburbs paid \$440,000 less that year than they would have had to pay under the Minneapolis-type franchise. By the end of 1965 savings to Suburban consumers amounted to approximately \$2,350,000, below rates which would have been charged under the Minneapolis formula. Such savings continued at ever increasing rates through the 1960's so that by approximately 1970 the rates in the suburbs were at the point of falling below the rates being charged in Minneapolis. At that point the City of Minneapolis entered into negotiations with the gas company in an effort to secure the kind of franchise which was in effect in the suburbs.

In the mid 1970's the legislature, after years of controversy on the matter, empowered the Railroad and Warehouse Commission (now the Public Utilities Commission) to regulate gas and electric rates. The regulation became effective January 1, 1975. Until that time the only regulation of rates was by individual communities under their franchises. Many communities either did not have franchises, had very deficient franchises or had virtually no enforcement of such franchises as they had. While the customers of Minneapolis Gas Company were quite well-protected, there were many electric and gas consumers throughout the state who were not.

When state regulation took effect, Northern States Power Company was the first utility to file for a major rate

increase. A number of municipalities, not members of the Suburban Rate Authority, expressed a desire to have the Suburban Rate Authority enter into electric rate-making proceedings and to represent them. As a result, the Suburban Rate Authority changed its joint powers agreement so as to permit it to (a) participate in electric, gas and telephone matters before the state commission and to (b) admit any community of the metropolitan area as a member. As a consequence of that action, the membership of the Suburban Rate Authority expanded from 25 municipalities to approximately 45 municipalities. In addition many outstate communities entered into a special arrangement with the SRA to represent them on selected rate-making proceedings.

In the first NSP rate proceeding, the company filed for a so-called "fair value" rate base. This would have permitted the company to earn a return on the claimed present day market value of all of its properties rather than on the depreciated book value of its properties. The Suburban Rate Authority objected to the form of NSP's filing. As a consequence of the SRA's action in this case, the state commission made a precedent-setting determination that the book value rate base advocated by the SRA would be used in Minnesota. In the first filing, the savings which resulted to electric consumers as a result of that decision ran into millions of dollars each year. Such savings have been realized each year since that time on both gas and electric rates.

In the first several rate proceedings Minneapolis and St. Paul undertook to have the central cities established as a separate rate zone so as to obtain the benefit of older, lower-cost, and more-fully-depreciated properties in their rate base. The suburbs opposed this action and were successful in preventing a return to the old central city-suburban dichotomy.

As regulation by the state commission became better established, the role of the Suburban Rate Authority could be and was somewhat reduced. Nevertheless the Suburban Rate Authority continued to follow and participate in each of the major NSP Electric and Minnesota Gas Company filings applicable to the metropolitan area. In the most-recent NSP electric case, SRA has joined with approximately 20 other cities in an effort to reduce the revenue requirement, and to save the municipal pumping rate.

In recent years, SRA has been active on several fronts:

- MWCC - sponsored a one-day symposium on the relationship of the MWCC with its customers. Called "Spotlight on the MWCC," it started a dialogue between the agency and its customers

that has substantially reduced tensions. SRA promoted the concept of a Management Study and two of its representatives sat on the study commission. We also participated on the recent Rate Structure Task Force.

Telephone - SRA has intervened in three rate filings by Northwestern Bell. In all three we sought to eliminate the Tier System of rate zones, or to reduce the adverse effects of the Tier System on SRA members. The company has estimated a shift away from suburban communities of about \$2-3 million per year as a result of the SRA intervention.

Uniform Franchises - SRA has negotiated a Uniform Gas Franchise with Minnegasco. Through the strength of its numbers and through its experience, SRA developed a strong franchise at minimal cost. We are currently working on an NSP electric franchise.

Legislation - We appeared before the legislature for the purpose of guiding bills which were a reaction to the revelations concerning utility influence on PUC commissioners. Our role was to help shape legislation which might help prevent similar occurrences in the future but not over-react to the point of jeopardizing the system.



**MINUTES OF  
THE QUARTERLY MEETING OF  
THE SUBURBAN RATE AUTHORITY**

July 19, 1989

Pursuant to due call and notice thereof, the quarterly meeting of the Suburban Rate Authority was held at the Ambassador Motor Hotel in the City of St. Louis Park, Minnesota, on Wednesday, July 19, 1989, commencing at 6:30 p.m.

1. **CALL TO ORDER:** The meeting was called to order by the Vice Chairman, John Pidgeon, in the absence of Chairman Robert DeGhetto.

2. **ROLL CALL:**

Bloomington	John Pidgeon
Circle Pines	James Keinath
Columbia Heights	Edward Carlson
	Robert Bocwinski
Edina	John Wallin
Fridley	John Flora
Hopkins	Nelson Berg
	Gordon Anderson
Minnetonka	David Sonnenberg
North St. Paul	Al Mahlum
Osseo	Vernon Dehmer
Richfield	Steve Devich
Robbinsdale	Jerome Ruffenach
Shakopee	Gloria Vierling
	Jerome Wampach
West St. Paul	William Craig

Also present was SRA attorney, Glenn Purdue, and Robert Renner.

3. **APPROVAL OF MINUTES:** The minutes of the July 19, 1989 meeting were presented for approval. It was moved by Mr. Craig, and seconded by Ms. Vierling, that the Minutes be approved. The motion carried unanimously.

4. **OFFICER'S REPORTS:** Mr. Wallin presented the Treasurer's Report, a copy of which is attached to these Minutes. Mr. Carlson moved that the Treasurer's Report be accepted, and Mr. Ruffenach seconded the motion. The motion carried unanimously.



## 5. UNFINISHED BUSINESS:

a. Chairman Pidgeon introduced Robert Renner who is an attorney and lobbyist and special counsel to the SRA during the past session. Mr. Renner was asked for his report concerning the SRA's lobbying effort in the Senate concerning combined sewer separation funding.

Mr. Renner reported that in 1985, a ten-year plan was put together after much discussion and negotiation. In the plan, the state agreed to fund about \$65 million dollars of the costs of Minneapolis-St. Paul and South St. Paul in separating their combined sewers. One-half was to be a grant, and the other half was to be an interest-free loan to be repaid beginning in 1996. In the 1988 session, in the state department conference bill, Minneapolis and St. Paul were successful in changing the word "loan" to "grant", thereby obtaining forgiveness of repayment as to all monies advanced to date. This provision was in neither of the bills sent to the Conference Committee and was done without notice to others.

This year's bonding bill included \$6.75 million dollars as a grant. Under the 1985 Agreement, one-half of that amount would have been a loan. SRA began lobbying this bill in late fall, and Mr. Renner was retained in March. He showed a videotape of the debate in the Senate. At that debate, Senator McQuaid argued strenuously for the original fifty-fifty split between grants and loans. In the end, her amendment fell seven votes short. Mr. Renner distributed a list of voting on the provision. The list is attached to the Minutes. He stated that there will annually be an appropriation and that SRA has the opportunity to lobby that appropriation. He opined that if SRA had commenced earlier in the year in the House, that the result might have been different.

The Board discussed the desirability of future lobbying and determined to defer the matter until the October meeting. The chair asked Mr. Renner to do a letter of thanks to Senator McQuaid and Representative Don Valento, to be prepared for the chairman's signature.

b. 1990 Budget. Mr. Purdue reported that the budget was distributed to members shortly after the April meeting, at which it was recommended. He pointed out that the bylaws now call for action on the budget. He noted that he had received no comments and inquired as to whether others had received comments. There were none. The chair called for a motion. Mr. Bocwinski moved that the budget be adopted as proposed with the accompanying assessment. The motion was seconded by Mr. Devich and carried unanimously. The chair declared that the budget had been adopted and asked counsel to provide it to members. The budget and the membership assessment as adopted are attached to these minutes.

6. **OLD BUSINESS:**

a. **Northwestern Bell.** Mr. Purdue reported that the MPUC has directed its staff to make a recommendation as to how the tier system issue can be removed from the EAS proceeding now ongoing. He stated that this was good news because the matter presumably will be severed and addressed separately, thereby getting better consideration. SRA's costs will also be reduced. He distributed a memorandum which is attached to these minutes which provides more information.

Mr. Purdue announced that Bell refunds are now in the mail. These refunds are in the form of a credit to current billings as pointed out in the attached memorandum. SRA members and the other suburban users of Bell collectively obtained approximately \$1 million dollars more in refunds than if SRA had not intervened in the Bell action. He based this figure upon his calculations and information and opinion from the Northwestern Bell rate manager. It follows very considerable other rate relief to those living in Tiers II, III, and IV over the past several years. The total of this relief is several million dollars. The Board accepted the report and expressed its pleasure with the result.

6. **CLAIMS:** Mr. Wallin distributed claims in the amount of \$4,833.25 from Mr. Renner and \$5,863.92 from LeFevere, Lefler. Both billings were for disbursements and fees for services over the previous quarter. Mr. Devich moved that the bills be paid as presented. His motion was seconded by Mr. Berg and carried unanimously.

7. **ADJOURNMENT:** The chairman reported that there was no other business to come before the meeting. Mr. Flora moved that the meeting be adjourned, and Mr. Bocwinski seconded the motion. It carried unanimously.

---

Secretary

Attest:

---

Chairman

Attachments:  
Treasurer's Report  
Voting List, CSSP Funding,  
McQuaid Amendment  
Budget  
Membership Assessment  
Memorandum  
0060MI04.B18

**MINUTES OF  
THE QUARTERLY MEETING OF  
THE SUBURBAN RATE AUTHORITY**

April 19, 1989

Pursuant to due call and notice thereof, the quarterly meeting of the Suburban Rate Authority was held at the Ambassador Motor Hotel in the City of St. Louis Park, Minnesota, on Wednesday, April 19, 1989, commencing at 6:30 p.m.

1. **CALL TO ORDER:** The meeting was called to order by the Chairman, Robert DeGhetto.

2. **ROLL CALL:**

Bloomington	John G. Pidgeon
Brooklyn Park	Graydon R. Boeck
	Dale Gustafson
Champlin	William Simpkins
Columbia Heights	Edward Carlson
	Robert Bocwinski
Deephaven	William D. Schoell
Edina	John Wallin
Fridley	Mark Winson
Hastings	David M. Osberg
Maplewood	Francis Juker
Minnetonka	Robert DeGhetto
	David J. Sonnenberg
Plymouth	Frederick Moore
Robbinsdale	Jerome Ruffenach
St. Louis Park	Don Rambow
Shakopee	Gloria Vierling
Shoreview	David McGraw
West St. Paul	William Craig

Also present were Robert Renner, and Glenn Purdue, SRA attorney.

3. **APPROVAL OF MINUTES:** The minutes of the April 19, 1989, meeting were read. It was moved by Mr. Carlson and seconded by Mr. Winson that the Minutes be approved. The motion carried unanimously.

4. **OFFICERS' REPORTS:** Mr. Wallin presented the Treasurer's Report, a copy of which is attached to these Minutes. Mr. Boeck moved to accept the Treasurer's Report. His motion was seconded by Mr. Schoell, and it carried unanimously.

5. **UNFINISHED BUSINESS:**

a. **CSO Funding.** Mr. Purdue introduced Robert Renner who is an attorney and lobbyist and asked Mr. Renner to give a report concerning the proposed legislation which

would provide additional state money to Minneapolis and St. Paul for combined sewer separation. Mr. Renner reported that a bill had passed the house floor providing for \$5 million of state assistance. The Governor has recommended \$10.4 million. There was an attempt on the floor to transfer the money to out-state sewer projects. The amendment failed by a vote of 63 to 60. Most suburban legislators voted for the amendment, but several voted against it. At the time of his report, there was pending in the Senate a bill providing for \$6.75 million to Minneapolis and St. Paul.

There followed a discussion of the various courses of action which might be taken in lobbying the bill and the probable results. There was also discussion of MWCC costs which were incurred to support the combined sewer effort but which were spread upon all users. After considerable discussion of various courses of action, the chair was asked to appoint a committee to work with Mr. Renner as to further lobbying. The chair appointed Graydon Boeck, Bill Schoell, Jerome Ruffenach, Bill Craig, Gloria Vierling, and David Sonnenberg to serve with him to advise Mr. Renner as to the course of legislation.

Mr. Purdue pointed out that Mr. Renner was serving under a temporary authorization by the Executive Committee, and he asked that the Board notify Mr. Renner's employment to give him direction. He distributed a proposal letter from Mr. Renner. After discussion, Mr. Boeck moved to retain Mr. Renner to complete the lobbying at a cost not to exceed an additional \$10,000. His motion was seconded by Mr. Ruffenach. Following additional discussion, the motion carried by a vote of 93 to 4.

- b. **Northwestern Bell Update.** Mr. Purdue reported that substantial progress had been made in the Northwestern Bell case. The arguments have been made to the Administrative Law Judge to split out the issue of the tier system from the rather global issues being considered by the commission and to ask the commission to order a study of the cost basis for the current rate structure. Mr. Purdue reported that he thought it was likely that the ALJ would so recommend and that it was quite possible that the commission would so order. The argument made was that there never was a cost study to support the higher telephone rates being paid by those who live in the suburbs, and secondly, that the way in which Bell handles calls has changed substantially since 1979. This fact has been determined through SRA's review of Northwestern Bell equipment and switching changes. Mr. Purdue reminded the Board that

these issues are collectively worth millions of dollars to suburban rate payers.

- c. **Membership.** Mr. Purdue distributed written materials which can be used to describe SRA to adjoining cities, and he encouraged directors to contact those who are not members of the SRA and invite them to become members.

8. **NEW BUSINESS:** Mr. Wallin and Mr. Purdue presented a proposed 1990 budget, which is attached to these Minutes. Mr. Schoell moved that the budget as proposed be adopted. The motion was seconded by Mr. Carlson. The motion carried unanimously. Counsel was directed to advise each city manager of the proposed budget and assessment to further advise them that the Board would take action on the budget at its July meeting. Comments concerning the proposed budget should be made by each city to its SRA director or to Mr. Wallin or Mr. Purdue.

9. **CLAIMS:** Mr. Renner presented a bill for his services to date in the amount of \$3,312.50. Mr. McGraw moved that the bill be paid as presented. Ms. Vierling seconded the motion, which carried unanimously.

Mr. Wallin had circulated the quarterly billing of SRA attorney in the amount of \$11,530.66. Mr. Boeck moved that the bill be paid. Mr. Pidgeon seconded the motion, which carried unanimously.

10. **ADJOURNMENT:** Mr. Carlson moved that the meeting be adjourned. Mr. McGraw seconded the motion, which passed unanimously. The chair declared the meeting adjourned.

Next regular meeting: July 19, 1989.

---

Secretary

Attest:

---

Chairman

Attachments:  
Treasurer's Report  
1990 Budget  
0060MI03.B18



**MINUTES OF  
THE ANNUAL MEETING OF  
THE SUBURBAN RATE AUTHORITY**

January 18, 1989

Pursuant to due call and notice thereof, the quarterly meeting of the Suburban Rate Authority was held at the Ambassador Motor Hotel in the City of St. Louis Park, Minnesota, on Wednesday, January 18, 1989, commencing at 6:30 p.m.

1. **CALL TO ORDER:** The meeting was called to order by the Chairman, William D. Schoell.

2. **ROLL CALL:**

Bloomington	John Pidgeon
Brooklyn Park	Graydon R. Boeck
Circle Pines	James Keineth
Columbia Heights	Edward Carlson
Deephaven	William D. Schoell
Edina	John Wallin
Fridley	John Flora
Hopkins	Gordon Anderson
Minnetonka	Robert DeGhetto
Osseo	Vernon Dehmer
Robbinsdale	Jerry Ruffenach
Shakopee	Gloria Vierling
West St. Paul	Bill Craig

Also present were SRA attorneys, Glenn Purdue and Jim Strommen.

3. **APPROVAL OF MINUTES:** The minutes of the October 19, 1988, meeting were read. It was moved by Mr. Boeck, and seconded by Mr. Craig, that the Minutes be approved. The motion carried unanimously.

4. **OFFICER'S REPORTS:** Mr. Wallin presented the Treasurer's Report, a copy of which is attached to these Minutes. He also distributed copies of the 1987 audit of SRA books performed by the George Hansen Company. The chair directed that a copy of the audit be sent to each of the Directors who were not in attendance at the meeting. Mr. Wallin requested direction as to the 1988 audit and the Board, by consensus, determined that the George Hansen Company should provide the audit. Mr. Carlson moved that the Treasurer's Report be accepted. The motion was second by Robert DeGhetto and it carried unanimously.

5. **SPEAKER:** Chairman Schoell introduced Mr. Dirk deVries. Mr. deVries is a member of the Metropolitan Council. He

addressed transit problems in the metropolitan area. Mr. deVries stated that there are presently approximately seventy-three miles of freeways in the metro area which are classified as "severely congested". In the next twenty years, Metropolitan Council expects this number to increase to two hundred miles. It is generally impossible to build new freeways because of lack of federal participation and local resistance to expansion. More fuel efficient cars result in lower gasoline tax revenues. Minneapolis complains that ten percent of its tax base has been taken for freeways. He concluded that we cannot build ourselves out of this crisis.

The response has to be more effective use of the existing highways. This means more car-pool lanes, staggering work hours, metered ramps, more transit riders and car-pools, and more ramps for car-pools. There are an estimated 110,000 jobs in downtown Minneapolis. By the year 2010, it is expected there will be 150,000 jobs. About one-half ride the bus now. The fastest job growth is in the suburbs, but the corridor stretching from downtown Minneapolis through the University to downtown St. Paul has, by far, the largest employment.

Mr. deVries made several points which favor the development of lightrail transit. While acknowledging that lightrail will not do much to lighten the freeway use, it encourages high density development along the rail lines, and is less labor intensive while presumably providing a higher quality ride than buses do.

Mr. deVries' comments provided the basis for a lively exchange of views between Directors and Mr. deVries. A discussion included opinions as to the appropriate agency which should provide transit planning and oversight, the accuracy of projected costs and an apparent failure to include necessary bus feeders to LRT stations, and the general lack of east-west transportation corridors, especially in the northern metropolitan area.

**6. ELECTION OF OFFICERS:** Chairman Schoell reported that the executive committee had met as a nominating committee and that it offers the following slate of officers and executive committee members for the calendar year 1989.

Chairman	Robert DeGhetto, Minnetonka
Vice-Chairman	John Pidgeon, Bloomington
Secretary-Treasurer	John Wallin, Edina
Executive Committee	William Schoell, Deephaven
Executive Committee	Graydon Boeck, Brooklyn Center
Executive Committee	Francis Juker, Maplewood
Executive Committee	Gloria Vierling, Shakopee

The chairman announced that the floor was open for additional nominations. There being none, Mr. Ruffenach moved that the slate be elected by unanimous ballot, and Mr. Flora seconded the motion. The motion passed unanimously, and Chairman Schoell declared that the officers and executive committee members were elected.

7. **UNFINISHED BUSINESS:**

- a. **Telephone Rate Reduction.** Mr. Purdue introduced Jim Strommen and requested that he report on the status of SRA's efforts to reduce the metropolitan area tier system ratios in order to provide cheaper telephone service to SRA members. Mr. Strommen distributed a memorandum, a copy of which is attached to these minutes. He described the activities undertaken by SRA in recent years and concluded that SRA involvement has reduced telephone rates in member communities by approximately \$1,500,000 per year. This savings had come about because of the reduction of the ratios between charges to the central cities and the outlying suburbs. These savings have been achieved through SRA intervention in Northwestern Bell Telephone cases before the Minnesota Public Utilities Commission and in the Minnesota Court of Appeals.
- b. **CSO Funding.** Mr. Purdue reported that the executive committee had met and considered various information concerning new funding for combined sewer separation in Minneapolis-St. Paul and South St. Paul, which is necessary because of the withdrawal of federal funding. He reported that the chairman had sent a letter dated January 17th to each of the state representatives and state senators who represent SRA cities, copy attached. Most SRA cities have passed a resolution as recommended by the SRA Board at its October meeting. These resolutions generally oppose the use of additional state funds for combined sewer separation. There followed a discussion as to a position which would be taken by SRA and the means by which SRA could take a position. Mr. Flora moved that the executive committee be authorized to spend up to \$5,000 on lobbying as an interim measure, and that the executive committee be encouraged to call a special meeting of the Board to determine what might be an appropriate lobbying effort when more information becomes known. Mr. Boeck seconded the motion, which passed unanimously.

8. **NEW BUSINESS:** Several members suggested that SRA should encourage membership growth. Counsel was directed to put together a packet of information which could be presented to prospective members and to provide the Directors with sufficient supplies.

9. **CLAIMS:** Mr. Wallin presented claims in the amount of \$650.00 from the George Hansen Company for the 1987 audit and in the amount of \$13,174.23 from LeFevere, Lefler et al for reimbursement for expenses and professional fees. Mr. Anderson moved that the claims be paid as presented. The motion was seconded by Ms. Vierling and carried unanimously.

10. **ADJOURNMENT:** Mr. Flora moved that the meeting be adjourned, Mr. Boeck seconded the motion which passed unanimously. The chair declared the meeting adjourned.

Next regular meeting: April 19, 1989, at 6:30 p.m.

\_\_\_\_\_  
Secretary

Attest:

\_\_\_\_\_  
Chairman

Attachments:  
Treasurer Report  
NWB Memo  
CSO Letter

0060MI02.B18

# Paster Enterprises

DEVELOPMENT AND MANAGEMENT OF SHOPPING CENTERS  
2227 University Ave. • St. Paul, MN 55114 • 612-646-7901 • Fax 612-646-1389

**CENTRAL PLAZA**  
45th & Central Ave. N.E.  
Minneapolis, Minnesota

October 2, 1989

**CRYSTAL SHOPPING CENTER**  
Bass Lake Road & West Broadway  
Crystal, Minnesota

Mayor Betty Herbes  
City of Crystal  
4141 Douglas Drive North  
Crystal, Minnesota 55422-1696

**DODDWAY SHOPPING CENTER**  
Dodd Road & Bernard Street  
West St. Paul, Minnesota

Dear Betty:

**FARMINGTON MALL**  
S. Hwy. 50 & S. Hwy. 3  
Farmington, Minnesota

On behalf of Paster Enterprises I would like to thank you for inviting us to participate in the holiday banners promotion.

**LEXINGTON PLAZA**  
**LEXINGTON PLAZA SHOPPES**  
Lexington & Larpenteur  
Roseville, Minnesota

I think this is an excellent idea and will greatly benefit both the businesses and the City of Crystal.

**MENDOTA PLAZA**  
State Hwy. 110 & Dodd Road  
Mendota Heights, Minnesota

As requested, we have forwarded our contribution of \$100.00 to the TwinWest Chamber of Commerce.

**MOUNDSVIEW SQUARE**  
Hwy. 10 & Long Lake Road  
Mounds View, Minnesota

Best personal regards,

PASTER ENTERPRISES

**NORTHWAY SHOPPING CENTER**  
State Hwy. 23 & Woodland  
Circle Pines, Minnesota

  
Edward J. Paster  
Chief Executive Officer

EJP:mm

**SIBLEY PLAZA**  
West 7th Street  
St. Paul, Minnesota

**SOUTHVIEW SHOPPING CENTER**  
Southview Blvd. & 12th Street  
South St. Paul, Minnesota



Member of  
International Council  
of Shopping Centers





# Minnesota Department of Human Rights

## NO FAULT GRIEVANCE TRAINING

Three training sessions have presently been scheduled. Please share this information with your fellow Commissioners. Please note that to accommodate religious beliefs, we would be willing to schedule additional weekday training sessions.

Contact Steve Hoffmeyer, NFG Coordinator, at 800-652-9747 or 612-296-9038 to sign up or to discuss hosting a future session.

September 27, Wednesday 6-10 p.m.  
Columbia Heights  
Basic-required of all new Commissioners.

September 30, Saturday 9a.m.-2p.m.  
Red Wing  
Basic

October 28, Saturday 9a.m.-2p.m.  
Eden Prairie  
Basic  
Intermediate  
Advanced

AN EQUAL OPPORTUNITY EMPLOYER