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HUMAN HEALTH HAZARDS OF PET FERRETS

Stanley L. Diesch, DVM, MPH

The European ferret, a carnivore, was derived from the polecat during the fourth century B.C. The ferret, Mustela putorius furo along with the skunk, otter, mink and weasel, belong to the family Mustelidae. Ferrets sold for pets in the U.S. are derived from European stock and are reported domesticated for centuries. The ferret was primarily kept for exterminating snakes, rodents, and hunting rabbits. The only wild indigenous ferret in the United States is the black-footed ferret (Mustela nigripes). It is among the rarest of the endangered mammals.

Pet ferrets are becoming increasingly popular in United States households. Estimates are that 50,000-75,000 ferrets are produced for pets each year in the United States, mostly by commercial breeders. Occasionally, the demand for purchase from pet stores is greater than the supply. One estimate indicates that a million may now be kept as pets. The ferret is known as the "trendy pet" or "yuppie pet" and now considered to be ranked in the top ten as a desired pet. Because of its behavior and appearance, it is described as similar in many ways to the domesticated cat.

With rapid growth of pet ferrets, veterinarians, public health and regulatory officials have become increasingly aware of the health hazard of ferrets kept as pets. Bites and injuries of infants and small children are of major importance. Up to 1986, Constantine^a identified 22 pet ferret attacks on infants or small children.

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^aConstantine DG. Department of Health Services, Berkeley, CA. Personal Communication, 1986.

Documented attacks have ranged from a single bite to the death of a six month old child. Twelve attacks occurred on infants and young children in their crib or bed. Physicians rated eight attacks as serious. Eighteen reports were in infants from 29 days to two years of age. Ferrets also often bite older children and adults, but injuries associated with such bites are seldom serious.

Recently Kitzer¹ reported 33 attacks on infants and young children by pet European ferrets. In a need to evaluate public health aspects, he has requested surveillance information from states on ferrets that bite, eat human flesh and develop rabies. Arizona, California, Colorado, Minnesota, North Carolina, New Jersey and other states are conducting ferret bite and injury surveillance. During 1980-1986, two counties in Arizona reported 249 ferret bites of which 32 occurred in children. During 1984-1986, 17 ferret bites were reported to the Minnesota Department of Health. Sixteen of the 17 human bites occurred from pets in the metropolitan area with four in the age of nine years or younger.

With improved reporting and surveillance, additional attacks on infants and small children are being documented.

The following ferret associated cases of injuries of infants and young children are selected examples from case reports:

1. CASE: Colorado, 1981: A five week old female infant was attacked in its crib during a 15 minute period. Forty percent of infants ears were chewed away and multiple puncture wounds occurred over the infant's face, including the eye lids. The ferret was euthanized and negative when examined for rabies. The ferret had been found in the yard the previous day and kept in a box in the house. The ferret had played with other young children prior to the attack.

2. CASE: Nevada, 1983: A five month old male child was attacked by a seven month old female ferret, kept as a house pet while sleeping at a babysitters home. The child was inflicted with over 200 bites on the face, lids, back of the head, hands and wrists. The ferret had escaped from a cage kept in the room with the infant. The ferret was negative for rabies.

3. CASE: Indiana, 1985: A six month old female child was attacked in the face, hands, and one arm by a pet ferret. Bite damage was extensive, requiring hospitalization and treatment for wounds. The ferret was sacrificed and found negative for rabies. The ferret had been kept in a cage in a small room with the infant. It escaped from the cage and attacked the baby in the crib.

4. CASE: Nevada, 1985: A 29 day old female infant was attacked in her play pen by a five month old male pet ferret. While the father was sleeping in an adjoining room, extensive wounds were inflicted on the infants face by the ferret. The wounds included an amputated nose, significant lacerations around the eye lids, and the upper and lower lips. Permanent disfigurement of the infant has occurred. The 5 month old ferret was allowed to run loose as a household pet. The ferret was negative for rabies.

5. CASE: Oregon, 1986: While sleeping in its crib, an eight month old child was attacked by a pet ferret. By the time the mother was able to rescue the screaming infant, the child had suffered more than 200 bites on the right cheek, hands, forearms, and back. The ferret had been a household pet for six months.

6. CASE: New Jersey, 1986: A 14 month old male child received 20-25 bites on arms, legs, and a deep laceration on the bottom of the

right foot. The ferret had been let out of its cage being cleaned, entered the baby's room and jumped in the crib. The ferret, a two year old neutered male was negative for rabies.

Ferrets may also be infected with zoonotic diseases. Included are: Campylobacter jejuni^{2,3}, Microsporium canis, Mycobacterium sp, Avian bovis tuberculosis, Toxocara leonina, Giardia, Sarcoptes scabiei, Toxoplasma gondii, and the human influenza virus. ^{4,5}

Ferrets are highly susceptible to rabies. At least ten rabid ferrets, eight of which were pets, have been reported in the United States.^b Often when a ferret bites, they are euthanized and examined for rabies. Rabies vaccination of a ferret by a veterinarian is not accepted by health and regulatory officials as protection. Despite this regulation some veterinarians elect to vaccinate ferrets with a killed rabies vaccine. Following a bite, some health departments confine and observe ferrets for clinical rabies, rather than testing.

Since ferrets have severely bitten many people, especially inflicting mutilating bites to infants, the National Association of State Public Health Veterinarians recommends that ferrets not be kept as pets. Ferrets are susceptible to and could transmit rabies. There is no licensed approved rabies vaccine for use in ferrets or other wild or exotic animals.⁶ States and municipalities are having a difficult problem in restricting ferrets as pets. Several states have regulations that classify the ferret as a wild animal and thereby either ban or allow them to be kept only under permit. These states

^bFerret rabies in the United States, 1958-1986. Prepared by the Veterinary Public Health, Biological Services Program, New Jersey State Department of Health, 1987.

include California, Georgia, New Hampshire, Rhode Island, South Carolina and Vermont. In Vermont, ferrets are wild animals by law and the state law prohibits possession of any wild animal as a pet.^c Legislation prohibiting sale or ownership is pending in additional states. For use by states, the Humane Society of the United States has developed model legislation prohibiting ferrets and other wild animals as pets.^d

A number of municipalities including Minneapolis, St. Paul, New York City, Cincinnati, Houston and Washington, D.C. have restrictions. For example, Minneapolis and St. Paul have ordinances that classify ferrets with other animals species that are wild or wild-like in nature and ownership is illegal unless under permit.

In December of 1985, the American Veterinary Medical Association, by action of the Council on Public Health and Regulatory Veterinary Medicine recommended that ferrets not be kept as pets.⁷ Major justification of this action was based on documented injuries to infants and small children, and that there is no licensed rabies vaccine available. A 1985 AVMA news release on pet ferrets created controversy and dissent from ferret breeders, some owners, and veterinarians. Examining further evidence, the AVMA Council later reaffirmed its opinion that keeping ferrets as pets poses certain risks and hazards especially to infants and other young children. It

^cState of Vermont Agency of Environmental Conservation Department of Fish and Wildlife, 1987.

^dThe Humane Society of the United States. Washington D.C. Captive Wildlife Protective Bill, 1987.

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concluded that the ferret, although domesticated as a working animal to hunt rodents and snakes, is wild in nature and is not a suitable household pet.⁸

The AVMA position on pet ferrets was reviewed by the AVMA Council on Veterinary Service, the Council issued no additional comments.⁹ Since 1973, the AVMA has repeatedly opposed keeping wild or exotic animals as pets and believes that such traffic should be prohibited.¹⁰ However, some people claim that ferrets are not wild animals because many live in a domestic environment.

Other national agencies and organizations have taken action on the owning of wild-exotic animals including ferrets as pets, these include the United States Animal Health Association, the Centers for Disease Control, the Association of State Public Health Veterinarians.^{11,12}

In May, 1987 the Council of State and Territorial Epidemiologists passed a resolution requesting prohibiting ferrets as household pets.^e

Humane societies are generally opposed to ferrets as pets. The Humane Society of the United States is opposed to keeping pet ferrets. The Animal Humane Society of Hennepin County, Minnesota euthanizes all ferrets brought to their shelter. This policy was implemented prior to 1981 and followed ten years experience with adoption of ferrets. Every ferret brought there was a biter. This Humane Society no longer considers ferrets as adoptable pets.^f

^eCouncil of State and Territorial Epidemiologists. John Freeman, Personal Communication, 1987.

^fAnimal Humane Society of Hennepin County, Minneapolis, MN. Alan Stensrud, Executive Director, Personal Communication, 1986.

There is growing concern that ferrets, which have been promoted extensively as an ideal pet, may escape and establish feral populations. This can result in excessive competition between native mustillids and feral ferrets. Competition could be a detriment to native skunks, weasels, mink, and certain avian species.

Studies in the state of Washington list the ferret Mustela putorius as a feral population on San Juan Island.¹³ They are increasing in numbers and are believed to be responsible for reducing native mink (Mustela vison) numbers in recent years. Following an earlier introduction of European rabbits to this Island, in 1979, the rabbits were termed a social and economic pest. These are now reported to be decimated due to intense predation from ferrets on the Island.

Wild populations of feral ferrets exist in New Zealand. These were initially introduced together with other predators to reduce the excessive population of rabbits. The ferrets played a role in reducing 20 endemic bird species including unique flightless birds such as the kakapo and the kiwi.¹⁴ Ferret owner associations claim that pet ferrets do not and cannot survive in the wild by re-establishing as a feral population.

Practicing veterinarians, state and federal health and regulatory personnel should examine the growing public health and environmental concerns that exist with the keeping of wild, exotic animals including ferrets as pets. A definite need exists for regulations to control sales and restrict ownership, especially where there are infants and young children in the home.¹⁵

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§ 14.117

LICENSES AND PERMITS

§ 14.121.03

(b) When use is permitted by this subdivision, large animals shall be under the physical restraint of the user; no large animal shall go unattended or be hitched or tied to any rock, tree, or shrub in a public park.

(c) When used on the public streets of the City, large animals must be ridden or led in the right-hand lane of vehicular traffic.

(d) The limitations upon the use of large animals expressed in this subdivision shall not apply to the use of horses for law-enforcement purposes.
(Code, 1958 §§ 124.03 - 124.07; Ord. No. 76-19, 4-19-76)

SEC. 14.118. PUBLIC PARKS.

Notwithstanding the prohibitions of this subdivision, the Director of Park and Recreation shall have the authority to supervise and regulate events and to designate bridle paths in public parks. Large animals are to be used in the parks in the City in accordance with Section 5.21, paragraphs (5) and (18) of this Code.
(Code, 1958 § 124.08; Ord. No. 76-19, 4-19-76)

SEC. 14.119. RESERVED.

Subdivision 4. Sale of Fowl or Rabbits

Added by Ord. No. 64-42, 6-8-64

SEC. 14.120. SALE OF CHICKS, DUCKLINGS, OTHER FOWL OR RABBITS.

No person shall sell, offer for sale, or give away for advertising or promotional purposes chicks, ducklings, other fowl or rabbits less than 30 days old as pets or novelties; provided, however, this subdivision shall not be construed as prohibiting an isolated sale or gift of such chicks, ducklings, other fowl or rabbits not in connection with any business enterprise nor sales for commercial purposes by hatcheries or stores engaged in the business of selling such fowl and animals for commercial purposes and equipped with proper brooder facilities to care for the same.
(Code, 1958 § 122.01)

SEC. 14.121. FEEDING OF RACCOONS PROHIBITED.

No person shall feed raccoons within the City. This prohibition shall not apply to veterinarians, City animal wardens, or county, state, or federal game officials who in the course of their duties have raccoons in their custody.
(Added by Ord. No. 83-58, 12-19-83)

Subdivision 5. Keeping of Non-Domesticated Animals Prohibited

Added by Ord. No. 87-27, 4-20-87

SEC. 14.121.01. PURPOSE.

The purpose of this ordinance is to protect the public health from disease transmission, animal bites, and public nuisances arising from the keeping or escape of non-domesticated animals.
(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.121.02. DEFINITIONS.

(a) Non-Domesticated Animal - any wild animal, reptile or fowl, which is not naturally tame or gentle but is of a wild nature or disposition and which, because of its size, vicious nature or other characteristics would constitute a danger to human life or property.
(Added by Ord. No. 87-27, 4-20-87)

✓ SEC. 14.121.03. PROHIBITED ANIMALS.

No person shall keep, maintain or harbor within the City of Bloomington any of the following animals.

(a) Any animal or species prohibited by Minnesota or Federal law.

(b) Any non-domesticated animal or species, including but not limited to the following:

(1) Any skunk, whether captured in the wild, domestically raised, descended or not descended, vaccinated against rabies or not vaccinated against rabies.

(2) Any large cat of the family Felidae such as lions, tigers, jaguars, leopards, cougars and ocelots, except commonly accepted domesticated house cats.

(3) Any member of the family Canidae, such as, wolves, foxes, coyotes, dingos and jackals, except domesticated dogs.

(4) Any crossbreed such as the crossbreeds between dogs and coyotes and coyotes or dogs and wolves but does not include crossbred domesticated animals.

(5) Any poisonous pit viper such as a rattlesnake, coral snake, water moccasin or cobra.

✓ (6) Any raccoon.

(7) Any ferret.

(8) Any other animal which is not listed explicitly above, but which can be reasonably defined by the terms in Section 14.121.02(a) of this ordinance, including bears and badgers.

(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.121.04. SELLING PROHIBITED.

✓ No person shall offer for sale, within the city limits, any animal prohibited in Section 14.121.03 of this ordinance.

(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.121.05. EXCEPTIONS: PERMIT REQUIRED.

(a) Any persons desiring to keep animals prohibited under Section 14.121.03 shall obtain a temporary conditional use permit from the City Council. Such a permit shall be issued for a period not to exceed thirty days and shall specify further conditions under which such animals shall be kept. Provided, however, that no such permit shall be issued unless such prohibited animal is brought into the city for entertainment, exhibition, show or promotional purposes only. A public zoo or other institution engaged in a permanent display of animals may be issued a permanent conditional use permit provided applicable zoning requirements are met.

(b) Non-poisonous snakes, birds kept indoors, hamsters, mice, rabbits, gerbils, white rats, guinea pigs, chinchillas, or lizards, and similar small animals capable of being maintained continuously in cages are also exempt and do not require a permit.

(c) Persons keeping animals for a public zoo as volunteers, docents or otherwise, any bona fide research institution or veterinary hospital are exempt from the permit requirement; provided protective devices adequate to prevent such animals from escaping or injuring the public are provided.

(d) Handicapped persons keeping monkeys trained as household helpers are exempt.

(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.121.06. IMPOUNDING OF NON-DOMESTICATED ANIMALS.

Any non-domestic animal kept in violation of this ordinance may be impounded by the city, and, after being so impounded for three (3) days or more without being reclaimed by the owner, may be destroyed or sold. Any person reclaiming any such impounded animal shall pay the costs of impounding and keeping the same.

Added by Ord. No. 87-27, 4-20-87)

✓ SEC. 14.121.07. EXISTING NON-DOMESTICATED ANIMALS.

Anyone keeping or maintaining any non-domesticated animal at the time of this ordinance is adopted has ninety days in which to comply with the provisions of this ordinance. Extensions beyond ninety days may be granted for just cause by the City Council.

(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.121.08. PENALTY.

Violation of any provision of this Subdivision shall be a misdemeanor.

(Added by Ord. No. 87-27, 4-20-87)

SEC. 14.122. RESERVED.

SEC. 14.123. RESERVED.

SEC. 14.124. RESERVED.

SEC. 14.125. RESERVED.

Table 1

Unprovoked Ferret Attacks on Infants and Young Children

<u>CASE NO.</u>	<u>YEAR</u>	<u>SITE</u>	<u>VICTIM*</u>	<u>INJURY</u>	<u>CIRCUMSTANCES OF ATTACK</u>	<u>SOURCE OF FERRET</u>	<u>RABIES TEST**</u>	<u>REFERENCES</u>
1.	1978	London, England	6mo F	Exsanguination due to multiple bites of face	2 ferrets escaped cage, entered baby carriage in bedroom where infant was lying	Family pets	--	Anon 1978,1979 Diesch 1981,1982a
2.	1978	Maryland	9day M	Multiple bites of head, face, neck and arms	Ferret escaped cage, entered crib and attacked sleeping infant	Family pet	Neg	Lebar 1978; Price & White 1978; Friedland 1978
3.	1978	South Carolina	Child M	Face bite, Antirabies treatment	No details available	Pet shop	Pos	Diesch 1981
4.	1978	Oregon	6yr F	Cheek bite	Child in bed, father bitten trying to remove ferret	Stray, had <24 hrs	--	Williams 1986a
5.	1978	Oregon	16mo	No bite; attack interrupted	Above ferret ran, jumped into crib; father bitten	Stray, had <24 hrs (Same animal as #4)	--	Williams 1986a
6.	1978	Oregon	2mo M	Scalp bite	Infant asleep in playpen	Visitor's pet	--	Williams 1986a
7.	1978	Oregon	3yr F	Cheek bite, had to pry loose	Ferret dead next day	Purchased same day	Neg	Williams 1986a
8.	1980	Ohio	2mo M	"Mauled," including face; massive hemorrhage	Attack initially unobserved, then interrupted	Family pet	--	Stevens 1980
9.	1981	Arizona	Child	Multiple puncture wounds of finger	Crawled on child	--	--	Wright 1986

10.	1981	Arizona	Infant	Multiple puncture wounds and laceration of face	Crawled into crib	--	--	Wright 1986
11.	1981	Arizona	Child	Single laceration (bite) on leg	Crawled on child	--	--	Wright 1986
12.	1981	Arizona	Baby	Multiple lacerations on cheek, wrist, leg	Baby sleeping	--	--	Wright 1986
13.	1981	Arizona	Baby	Multiple puncture wounds of arm and leg	Baby sleeping	--	--	Wright 1986
14.	1981	Arizona	5mo M	Forearm bite	At relative's home	Host's pet	--	Wright 1986
15.	1981	Colorado	5mo F	40% ears eaten; multiple face bites	Infant attacked in crib	Found in yard day before	Neg	CDC 1981
16.	1981	Nevada	7mo M	Hundreds of bites on face, hand, back of knee	Infant asleep in in crib; ferret was 4mo M, not neutered	Pet of babysitter	Neg	Coffey 1985a,1985b
17.	1982	Arizona	Child	Multiple puncture wounds and laceration on neck	Child sleeping	--	--	Wright 1986
18.	1982	Arizona	Child	Multiple puncture wounds of scalp & lip	Child sleeping	--	--	Wright 1986
19.	1982	Arizona	Child	Multiple lacerations above eye	Child sleeping	--	--	Wright 1986
20.	1982	Arizona	3wk M	Wrist "bitten"	Diapers being changed	Family pet	--	Wright 1986
21.	1982	Arizona	2mo F	Arm "bitten"	At relative's home	--	--	Wright 1986
22.	1982	Arizona	2yr M	Face "bitten"	Unknown	Family pet	--	Wright 1986

23.	1982	Maryland	2mo M	Face "mauled"; antirabies treatment	Unknown	Non-family pet; owner would not sacrifice	--	AP 1982
24.	1983	Arizona	2mo F	Bites to foot and ankle	Crawled into baby's bed	--	--	Wright 1986
25.	1983	Nevada	5mo M	Hundreds of bites to face, eyelids, back of head, hands, wrists	Infant asleep on bed; 7mo unsprayed ferret escaped cage	Pet of babysitter	Neg	Coffey 1985a, 1985b
26.	1983	Oregon	9mo M	Bites on head and face	Attacked infant in crib	Pet shop	--	Williams 1986a
27.	1983	Oregon	11mo M	Bite on hand	Infant lying on floor	Visitor's pet	--	Williams 1986a
28.	1984	Arizona	Child	Multiple puncture wounds on cheek	Child asleep	--	--	Wright 1986
29.	1984	Arizona	Child	Single puncture wound on face	Child asleep	--	--	Wright 1986
30.	1984	California	10mo F	20 lacerations and puncture wounds on right side of neck	Ferret escaped cage, attacked infant in crib; ferret was uncastrated 7-9mo M	Illegal pet	--	Kelly 1986
31.	1984	Oregon	3yr F	Severe, multiple bites on face; had to pry animal off cheek	Ferret jumped into face of child while she was on the toilet	Pet having several previous owners	--	Williams 1986a
32.	1985	Arizona	5mo M	Bites on back of neck, forehead, hands	Ferret entered crib	--	--	Wright 1986
33.	1985	California	8mo M	Bite on hand	Infant attacked while lying on a blanket on the floor	Illegal pet (obtained 2 days earlier from owner of 2 yrs)	Neg	Miller 1986

34.	1985	California	18mo F	Bite on head; Antirabies treatment	Unknown	Ferret owner -- was visitor who left with animal		Fisher 1986
35.	1985	Indiana	6mo	Extensive bite wounds of the face, hands and arms	Ferret escaped cage and attacked infant in crib	Caught in yard	Neg	AVMA 1985; Diesch 1986
36.	1985	Virginia	20mo F	Bites on ankle.	2yr F ferret escaped cage, ran to and bit child walking with mother near the ferret's home	Belonged to another party	Neg	Anon 1985; Carton 1985
37.	1985	Nevada	29da F	Nose eaten; chewed eyelids, lips, face and hands	Attacked infant at 2 a.m. while child sleeping in playpen; ferret uncastrated 5mo M	Pet	Neg	Coffey 1985a, 1985b
38.	1985	North Carolina	1mo M	Ear eaten	Ferret attacked infant in bed	Pet	--	Freeman 1987
39.	1985	North Carolina	5mo	100 puncture wounds to face and head	Unknown	Family pet	--	Freeman 1987
40.	1986	Arizona	Baby	Multiple puncture wounds of wrist	Crawled on baby	--	--	Wright 1986
41.	1986	California	5mo F	50 puncture wounds of face	Infant on floor with milk bottle when attacked	Illegal pet	Neg	California Department of Food & Agriculture 1986; Tacal 1987a
42.	1986	California	3yr M	Bites & scratches on hand & feet	Ferret found near screaming child	Feral or stray	Neg	Weeks 1986
43.	1986	California	18mo F	Bites on face	Not reported	Illegal pet (Feral or stray ferret adopted by family)	--	Giles 1986
44.	1986	California	3mo M	Multiple bites on face	Not reported	Illegal pet	--	Avedian 1986

45.	1986	California	14mo M	Bites on lip, cheek, and hands	Ferret attacked child in bed	Illegal pet	--	Tacal 1987b
46.	1986	New Jersey	14mo M	20-25 bites on arms and legs, deep laceration on foot sole	Attacked in crib at babysitter's home	Babysitter's pet for 2yrs	Neg	Sorhage 1986,1987
47.	1986	New Mexico	6wk F	Bitten on face	Infant in crib	Family pet	Neg	Hull 1986
48.	1986	New Mexico	3yr M	Bitten on face	Child in crib	Feral or stray, brought into home	Neg	Hull 1986
49.	1986	Oregon	8mo F	Over 200 bites on cheek, hands forearms and back	Infant sleeping in crib	Family pet for 6 mo	Neg	Williams 1986b
50.	1986	Oregon	2yr M	Bit end of penis	Climbed under bed-covers with sleeping child	Pet (purchased as kit 3 mo earlier)	--	Williams 1986a
51.	1986	Texas	9mo F	Severe bites and scratches to ears, around eyes and arm	Ferret escaped cage, entered infant's crib during the night	Family pet for 1 yr	--	Clark 1987a,1987b
52.	1986	Texas	Infant	Severely bitten on face and ears	Uncaged ferret attacked infant in crib	Family pet	--	Clark 1987a
53.	1986	Washington	18mo	Severely bitten on arm & leg; would not let go	Unknown	Family pet for 4 mo	--	Nicola 1986
54.	1986	New York	9mo F	Multiple bites of hand and forearm	Ferret attacked infant sitting on the floor	Family pet	Neg	Abelseth 1987
55.	1987	Washington	2da F	80 puncture wounds to head.	Ferret entered bassinet; mother awoke observing ferret with its teeth in scalp flipping infant over "like a piece of meat."	Host's pet	Neg	Gilmore 1987

56.	1987	Texas	2yr M	Facial bites	Ran to and attacked child on the floor; unspayed F ferret	Pet; Purchased at pet shop 2 yrs earlier by another commune member	--	Rutty 1987
57.	1987	Texas	14da	Bitten many times on arms	Above ferret entered crib of sleeping infant	Same as above	--	Rutty 1987
58.	1987	California	5mo F	Multiple bites on forearm and elbow	Unspayed, 2yr F ferret climbed into bassinet to attack	Family pet for 4 mo	--	Minor 1987
59.	1987	California	5mo F	"Wounds to head"	Ferret attacked child in bed; attack interrupted	Babysitter's pet in owner's home	--	Tacal 1987b
60.	1987	Colorado	4mo F	Multiple puncture wounds and lacerations to face, including conjunctiva	Ferret escaped cage; attacked child	Babysitter's pet in owner's home	--	Pape 1987
61.	1987	New Hampshire	4mo	Bites to face and hands	2 ferrets escaped cage; entered crib	Pets of visitor	Neg	Mock 1987; Clayton 1987
62.	1987	Wisconsin	7mo F	9 bites to scalp & 3 scratches from eye to temple	Child playing on floor when attacked	Pet	Neg	Kurth & Weiss 1987
63.	1987	New York	6mo F	Unknown	Ferret entered crib where infant was lying	Visitor's pet	Neg	Barr 1987
64.	1987	California	2yr F	4 bites on right side neck; had to pry loose	Asleep in crib at babysitter's home when uncaged ferret attacked	Stray F ferret adopted 1.5 yrs earlier	Neg	Liska 1987

NOTE: The same amount of information is not available on all cases.

* -- M = Male; F = Female; yr = year; mo = month; wk = week; da = day
child, baby and infant = young child of unspecified age
but in all but one case appeared to be three years of age or younger.

** -- Pos = Positive; Neg = Negative; -- = no information about test results or no test performed.

M E M O R A N D U M

DATE: December 14, 1989
TO: Jerry Dulgar, City Manager
FROM: Tom Heenan, Supervising Sanitarian *TCH*
SUBJECT: Ferrets

We do not recommend that any changes be made to the City Ordinances or Policies that would allow ferrets to be kept as pets for the following reasons:

1. There is no approved Rabies vaccine available for ferrets, nor is there any proposed in the near future.
2. It is well documented that pet ferrets have attacked infants without being provoked.
(See attached JAMA article)

NOTE: Animal Warden, Pat Brady, has obtained a series of graphic slides from the University of Minnesota Veterinary School depicting the severity of these infant attacks for review, if you desire.

3. Escaped ferrets are known to establish populations in the wild which are destructive to small animals and birds.

PAF:jt
Encl.

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Severe Facial Injuries to Infants due to Unprovoked Attacks by Pet Ferrets

John W. Paisley, MD, Brian A. Lauer, MD

Three infants were attacked by pet ferrets and sustained severe facial injuries. Two of the children had their ears bitten off and required reconstructive surgery. The attacks were unprovoked. Two of the children were asleep in their cribs when they were bitten. Although ferrets are increasingly popular pets, we believe that they are not suitable pets for families with small children. Physicians should be aware that ferrets may unpredictably injure infants and that no effective rabies vaccine for ferrets is yet available.

(JAMA 1988;259:2005-2006)

ANIMAL bites are an important cause of morbidity in children, accounting for approximately 1% of pediatric emergency department visits.¹ Although dog and cat bites are most common, more exotic pets also pose risks. We report three cases of infants, two in Colorado and one in North Carolina, who sustained severe facial injuries inflicted by pet ferrets. Ferrets are increasingly popular pets and are considered to be gentle by some animal fanciers. Parents and physicians need to be aware of the potential danger of ferrets to young infants.

Report of Cases

CASE 1.—A previously well 4-month-old girl was briefly left unattended on the floor at her babysitter's home in the presence of a pet ferret that was allowed to roam freely. The infant had just finished a bottle of formula. The babysitter heard cries and rushed back to find the baby severely bitten on the face.

The 1-year-old ferret had been purchased recently at a local pet shop for \$60. The animal was described as play-

ful with adults in the household and had not bitten anyone previously. It had not been immunized against rabies.

Physical examination of the infant revealed multiple linear bites and scratches on the left side of the face, diffuse erythema and edema around the left eye, and subconjunctival hemorrhages (Fig 1). The wounds were thoroughly cleaned while the infant was sedated and were closed with 39 skin sutures. A culture of one of the wounds showed growth of a few *Staphylococcus aureus* organisms and α -hemolytic streptococci.

The infant was hospitalized and given intravenous antimicrobial agents. The facial swelling and redness improved over three days and she was discharged. Rabies prophylaxis was not given. Her recovery was uneventful.

The ferret was impounded for ten days, remained well, and then was returned to the pet store.

CASE 2.—A previously well 3-month-old girl was placed in her crib with her bottle. A short time later the father heard the child crying and found his pet ferret attacking the infant. He killed the ferret and summoned an ambulance to bring the child to the emergency department.

The father had found the ferret wandering in the street near his home two weeks previously. Because it was tame, clean, and seemed healthy, he assumed that it was an escaped pet. The ferret was allowed to wander freely in the house. It had not bitten any of the family members, including three children. The animal's rabies immunization status was unknown.

Results of the physical examination of the infant were normal except for numerous lacerations and puncture wounds on both sides of the face. About 40% of both external ears had been bitten off (Fig 2).

The wounds were debrided and sutured in the operating room and she was given intravenous antibiotics. Cultures of the bites were not obtained. Tetanus toxoid and tetanus immune globulin were given. The ferret's brain was examined for rabies by immunofluorescence at the Colorado State Health Department laboratory and the results were negative.

The child was hospitalized for 12 days and required two more surgical procedures for debridement and skin grafting of the pinnae. The lesions healed well, although further plastic surgery is necessary.

CASE 3.—A 6-week-old boy in North Carolina was attacked in his crib by the family's pet ferret. The ferret had been allowed to roam freely in the home. The animal had been purchased at a pet store and had not bitten other family members. Its rabies immunization status was unknown. The animal chewed off most of the baby's left ear. The baby was hospitalized and plastic surgery was required.

Comment

The two species of ferret in the United States are the common ferret (*Mustela putorius*) sold in pet stores and the endangered black-footed ferret (*Mustela nigripes*).² Ferrets are related to skunks and weasels. They were originally used to hunt small game and rodents, being particularly adept at entering burrows and killing suckling animals, perhaps attracted by the scent

From the Department of Pediatrics, Denver General Hospital (Dr Paisley); and the Department of Pediatrics, University of Colorado School of Medicine, Denver (Drs Paisley and Lauer).

Reprints not available.



Fig 1.—Four-month-old girl attacked by ferret.



Fig 2.—Three-month-old girl attacked by ferret.

of milk.²³ Although kept as pets in Egypt long before the cat, ferrets nonetheless are classified as wild animals by the Centers for Disease Control and by the American Veterinary Medical Association.⁴

Ferrets are increasingly popular pets. A recent estimate suggests that more than 50 000 are sold yearly in the United States and that a million currently are kept as pets (Stanley Diesch, DVM, MPH, personal communication, June 1987). Ferret advocates consider them docile and playful pets and often allow them to run freely in the house. They are easily housebroken. Male ferrets usually are castrated to minimize aggressiveness.⁵ They can emit an offensive odor from anal glands if frightened. Although considered poorly adapted to survive on their own, they have established self-sustaining feral populations that have been destructive to local animals in several states and foreign countries.²⁷ Damage to poultry has led to regulations limiting their sale in some states.⁴

The true incidence of ferret bites is unknown because ferret bites are not reportable in most states. During an 11-month period in Arizona, the ratio of reported bites to the estimated pet population was 0.3% for ferrets compared with 0.4% for cats and 2.2% for dogs.³ It

is possible that ferret bites are underreported compared with bites of other animals. When a special surveillance program for ferret bites was begun in North Carolina, 16 bites were reported in a six-month period (John Freeman, DVM, personal communication, April 24, 1987).

Reports of severe injuries caused by ferrets are few and have not appeared in the medical literature, to our knowledge.^{4,6,8} In a review of 24 cases compiled by the California and Colorado state health departments, ten (43%) were infants less than 6 months old (D. G. Constantine, memorandum to city and county animal control directors, California Department of Health Services, March 21, 1986). More than half of the victims were attacked while sleeping or in bed. Details of these and other reported cases describe several other features of ferret behavior. Ferrets are "escape artists" and can get out of cages considered to be secure by their owners.⁴ Attacks may be sudden and multiple bites may be inflicted before the animal can be removed, even when an adult is present at the time of the attack. A ferret may bite so tenaciously that it has to be pried off or killed to loosen its hold. Injuries to infants often involve the face, and mutilation of the ears or nose may occur. The attacks on sleeping infants are similar to those by rats.⁹

Seven rabid pet ferrets have been reported in the United States since 1958, including five since 1980.²⁴ One had previously received a live small-animal rabies vaccine.²⁴ Another contracted rabies after having escaped from its owner into the wild for only ten days (D. G. Constantine, memorandum to city and county animal control directors, California Department of Health Services, March 21, 1986). There currently is no rabies vaccine that is of proved efficacy in ferrets, and no reliable quarantine recommendations for ferrets that bite can be made due to inadequate knowledge of the natural history of rabies in ferrets.¹⁰ Thus, killing the ferret and examining the brain for rabies virus antigen is recommended after any human ferret bite.¹¹

Ferrets are susceptible to a number of other infectious agents that could be transmitted to humans, including influenza virus, *Giardia*, *Toxocara leonina*, *Microsporium canis*, *Mycobacterium tuberculosis*, and *Campylobacter jejuni*.^{2,12,13} To our knowledge, ferret to human transmission of these agents has not been documented, however. Since the normal oral flora of ferrets is unknown, antimicrobial therapy for infected bites should be based on Gram's stain and culture.

Due to their unpredictable behavior, their ability to establish destructive feral populations, and their potential for rabies transmission, several states and municipalities have prohibited the sale or ownership of pet ferrets. These include California, Georgia, New Hampshire, New York City, and Washington, DC. Similar legislation has been proposed in North Carolina. In some areas, a growing pro-ferret lobby is attempting to abolish restrictions.

The question of whether ferrets are more dangerous pets than cats or dogs is controversial but not answerable based on available data. Although ferret attacks may be uncommon, the nature and severity of those reported are alarming. We believe that physicians, veterinarians, and pet store owners should advise parents of young children not to keep ferrets as pets or to allow ferrets around young children even for brief periods. Until an effective rabies vaccine is available and more data regarding ferret bites are collected, we believe that health professionals should support legislation restricting the sale of pet ferrets.

We wish to thank William M. McGough, Jr, MD, of Reidsville, NC, for allowing us to report his patient. Background information was provided by John Pape, Zoonosis Control, Colorado State Health Department; John Freeman, DVM, State Veterinarian, North Carolina; D. G. Constantine, DVM, MPH, California Department of Health Services; and Melvin Abelseth, DVM, PhD, State Public Health Veterinarian, New York. The secretarial assistance of Barbara Shepherd and Jan Walters is appreciated.

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Mr. Dulgar,
Pat Brady is
delivering this to
Cheryl Jones today.
He had learned
from a professor at
the U of M that this
club likes to bring
their pets with
them to the meetings.
Pam

December 14, 1989

Ms. Cheryl Jones
6013 47th Avenue North
Crystal, MN 55422

Dear Ms. Jones:

Regarding your upcoming meeting with the City Council at City Hall on December 19, 1989, you and your Club are hereby ordered to refrain from bringing any animals into the building at 4141 Douglas Drive, Crystal, Minnesota. Any person found to be bringing an animal into the building will be ordered to leave.

Sincerely,

Patrick Brady
Crystal Animal Warden

PB:jt

Acknowledged receipt.

Dated: _____

Ferrets, while considered exotic pets ("exotic" here meaning oddball or strange, are not wild animals. They do not have any of the many disadvantages that most wild pets have, such as nervousness, shyness around strangers, or tendency to bite. In addition, ferrets, unlike most wild animals, do not become unmanageable when they reach sexual maturity.

Ferrets are domestic animals. A wolf is wild. A Yorkshire Terrier is domesticated. Ferrets wouldn't like to be left out in the woods any more than a Terrier would. They would be Killed!

Individual temperaments vary among ferrets and other household pets as well, Dogs, cats etc.

There are good and bad temperaments in all domestic pets.

Unless you are knowledgeable of ferrets. Don't Judge! Give these domestic pets and their owners a break! BECOME KNOWLEDGEABLE.

Mary Lindstrom

ORDINANCE NO. 89-

AN ORDINANCE RELATING TO SEWER, WATER AND STREET LIGHTING
RATES AND CHARGES: AMENDING CRYSTAL CITY CODE
SUBSECTION 710.05 AND SUBSECTION 715.13, SUBDIVISIONS 1 AND 4

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 710.05, is amended to read:

710.05. Sewer Use Rates. Subdivision 1. Charges Imposed. The rates and charges for the use and service of the Sanitary Sewer System are fixed by this subsection. The rates and charges are made against each lot, parcel of land, unit or premises connecting directly or indirectly to the system and from which only normal sewage is discharged into the system.

Subd. 2. Flat Charges. Where the rate is not based upon the metered use of water the following quarterly charges for the respective user classifications established in Subsection 710.03 are as follows:

User Classification Established by Section 710.03	Quarterly Charges	
Subd. 2	\$ [24.00]	\$ <u>26.00</u>
Subd. 3	[57.60]	<u>62.20</u>
Subd. 4	[138.50]	<u>149.60</u>
Subd. 5	[316.80]	<u>342.10</u>
Subd. 6	[432.00]	<u>466.60</u>

Subd. 3. Schools. For each public or private school the quarterly charge shall be charged whether school is in session or not and shall be based upon the metered water consumption on the premises served. The minimum quarterly charge is \$[7.75] 8.40 per classroom per quarter. If a school has an unmetered private water supply the minimum quarterly charge shall apply.

Subd. 4. Metered Flow Charge. For all premises where the sewer service charge is based upon metered use of water the charge shall be computed at the rate of [\$0.75] \$0.85 per one hundred cubic feet of water.

Subd. 5. Commercial, Industrial and Institutional Uses. The sewer service charge shall be based upon metered water consumption on the premises served. The minimum quarterly charge is [\$24.00] \$26.00 per quarter for each available occupancy on a premises served. If the premises has an unmetered private water supply system, the quarterly charges set forth in Subdivision 2 shall apply. Special charges for high intensity effluent users are established by Ordinance No. 78-13.

ORDINANCE NO. 89-

Subd. 6. Residential Units. The sewer charge for residential units shall be the quarterly charge set by subdivision 2 of this subsection. Each available unit of occupancy in a multiple residence is a residential unit.

Sec. 2. Crystal City Code, Subsection 715.13, Subdivision 1, is amended to read:

715.13. Water Rates. Subdivision 1. Schedule. The rate due and payable to the City by each water user within the City for water taken shall be [(\$.72)] (\$.78) per one hundred cubic feet, payable quarterly, subject, however, to a minimum charge to each water user for each quarter period during which water service is furnished, as follows:

<u>Meter Size</u>	<u>Quarterly Minimum Charge</u>	
3/4 inch <u>or smaller</u>	[10.00]	\$ <u>10.80</u>
1 inch	[19.40]	<u>20.95</u>
1-1/2 inch	[36.55]	<u>39.50</u>
2 inch	[61.20]	<u>66.10</u>
3 inch	[110.05]	<u>118.85</u>
4 inch	[183.55]	<u>198.25</u>
6 inch	[367.10]	<u>396.50</u>
8 inch	[611.95]	<u>660.90</u>

Sec. 3. Crystal City Code, Subsection 715.13, Subd. 4, is amended to read:

Subd. 4. Automatic Sprinkler System. Where a connection is made to an automatic sprinkler system for standby fire service only, a charge for such service shall be made on an annual basis as follows:

3 inch pipe connection	\$ [90.00]	<u>98.00</u>
4 inch pipe connection	[133.00]	<u>144.00</u>
6 inch pipe connection	[180.00]	<u>195.00</u>
8 inch pipe connection	[223.00]	<u>240.00</u>
10 inch pipe connection	[268.00]	<u>290.00</u>

These rates shall apply in all cases where automatic sprinklers are installed, and where fire gates and other outlets are sealed. No charge will be made for water used in extinguishing fires. Meters or detector check valves shall be installed on such services as required. Should it be found that water not metered is used through a fire connection for any purpose other than the extinguishing of fire upon the premises, the owner or occupant will be notified, and the water may be shut off until proper adjustments are made, and the owner shall be subject to the penalties provided in this section.

ORDINANCE NO. 89-

Sec. 4. The rates and charges established by Sections 1 to 3 apply to billings for utility services for the quarter ending December 31, 1989 and thereafter.

Sec. 5. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

First Reading: December 5, 1989.

Passed by the City Council: December 19, 1989.

Mayor

ATTEST:

City Clerk

(Published in the Crystal-Robbinsdale Post News
December 27, 1989)



RESERVE AFFAIRS

JOHN G. McELWEE
NATIONAL CHAIRMAN

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
NATIONAL COMMITTEE FOR EMPLOYER SUPPORT
OF THE GUARD AND RESERVE
1111 20th STREET, N.W. SUITE 414
WASHINGTON, D.C. 20036-3407



Comm: (202) 653-0827
AUTOVON: 294-0827

Dear Conference Attendee,

Thanks for visiting our booth at the National League of Cities convention in Atlanta. As you remember, our representative offered to send you some additional materials.

Enclosed are several information sheets. As you look them over, please do two things.

First, review your organization's hiring and personnel policies. To strengthen policies in support of employees in the Guard or Reserve, use the enclosed information, or call my ombudsman staff at (800) 336-4590 or (202) 653-0860.

Second, please sign the enclosed special certificate, a Statement of Support. Display it in your office as a visible symbol of your involvement in our national program. For more copies of the Statement of Support, or to provide your comments, just call us.

Thanks again for your interest and support.

Sincerely,

G. A. Lawrence
Executive Director

Enclosures
As stated





STATEMENT OF SUPPORT FOR THE GUARD AND RESERVE

We recognize the National Guard and Reserve as essential to the strength of our nation and the well-being of our communities.

In the highest American tradition, the patriotic men and women of the Guard and Reserve serve voluntarily in an honorable and vital profession. They train to respond to their community and their country in time of need. They deserve the support of every segment of our society.

If these volunteer forces are to continue to serve our nation, increased public understanding is required of the essential role of the Guard and Reserve in preserving our national security. Their members must have the cooperation of all American employers in encouraging employee participation in Guard and Reserve training programs.

Therefore, we join other employers in pledging that:

1. Employment will not be denied because of service in the Guard or Reserve;
2. Employee job and career opportunities will not be limited or reduced because of service in the Guard or Reserve;
3. Employees will be granted leaves of absence for military training in the Guard or Reserve, consistent with existing laws, without sacrifice of vacation; and
4. This agreement and its resultant policies will be made known throughout our organization.

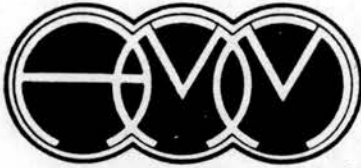
Employer

Date

John G. McElwee
Chairman
National Committee for Employer Support
of the Guard and Reserve

Richard B. Cheney
Secretary of Defense





association of
metropolitan
municipalities

BULLETIN

December 6, 1989

TO: AMM Member Cities

FROM: Vern Peterson, ^{VP} Executive Director

RE: LEGISLATIVE PRIORITIES, LEGISLATIVE CONTACT SYSTEM, TAB,
ETC.

1. LEGISLATIVE CONTACT PROGRAM FOR 1990:

The Legislative Contact System first initiated for the 1988 Legislative Session and expanded for the 1989 session has been designated as a high priority by the AMM Board for the 1990 Session which convenes on February 12th. This program under the leadership of AMM Vice-President Larry Bakken and Boardmember Gloria Vierling is expected to be a major component of the AMM's Legislative Lobbying strategy for the 1990 session. As you may know, the primary objective of the Legislative Contact System is to get member city officials directly involved in the AMM's lobbying effort by having them contact local Legislators on key city issues in a timely fashion prior to and throughout the session.

The first step in the process is for each member city is to designate a Legislative Contact Person or to confirm that your 1989 contact person will again serve in that capacity. The AMM office will be in direct contact with each city Manager/Administrator in the next week or two to solidify the contact list. This program is essential for Metropolitan Area Cities and we hope you will give this matter your urgent attention. Attached is a brief description of the duties and job description for a Legislative Contact Person.

2. VACANCIES ON THE TRANSPORTATION ADVISORY BOARD (TAB):

There are two city vacancies on TAB as a result of the recent city elections. Cities within the Metropolitan Area are allocated ten (10) positions on this very important advisory board and the AMM is responsible for making these nominations. To be eligible for nomination, you must be a Mayor or a Councilmember.

The TAB's regular meeting is the third Wednesday afternoon of each month (usually from 2:00 to about 4:30 P.M.) in the chambers of the Metropolitan Council. The TAB provides general advice to the Metropolitan Council, RTB and MNDOT on Transportation matters and one of its most important function's is to annually determine FAU projects funding priority. While recommendations/volunteers are wanted from throughout the metro area, the officials previously serving in these two positions were from Coon Rapids (Anoka County) and Roseville (Ramsey County).

The AMM Board is soliciting nominations for these vacancies via this bulletin and written nominations should be forwarded to the AMM office, to my attention, by no later than Thursday, December 21st.

3. VACANCY ON THE TECHNICAL ADVISORY COMMITTEE (TAC):

The AMM also has eight appointees to the TAC and there is now one vacancy due to the recent resignation from TAC of Charles Siggerud, Director of Public Works for Burnsville. The major function of TAC is to provide technical assistance and advice to the Transportation Advisory Board on all facets of regional transportation planning.

The TAC meets monthly at the Metropolitan Council Offices and members usually also serve on at least one TAC Subcommittee. The person to be appointed by the AMM Board to replace Mr. Siggerud must be at a city department head level such as a City Engineer, Director of Planning, Director of Public Works or Director of Community Development, etc.

THE AMM BOARD IS SOLICITING NOMINATIONS FOR THIS VACANCY VIA THIS BULLETIN. NOMINATIONS SHOULD BE FORWARDED IN WRITING TO THE AMM OFFICE, TO MY ATTENTION, BY NO LATER THAN THURSDAY, DECEMBER 21ST.

4. 1990 AMM LEGISLATIVE SESSION PRIORITIES:

The AMM Board in early January will establish the final legislative policy priorities for the 1990 session which begins on February 12th. Straw ballots were sent to all member cities in October, as you may recall, giving you as member city officials, the opportunity to provide input into the priority setting process. The ballots were collected at the policy adoption meeting on November 2. The seven highest policy priorities as chosen by the member city officials are: 1) Property Tax Reform/Relief, 2) Land Use Planning Law, 3) Tax Increment Financing, 4) Comparable Worth, 5) Levy Limits and Truth in Taxation 6) Motor Vehicle Excise Tax

(transfer from general revenues to transportation financing, and 7) Solid Waste.

The AMM's Legislative Coordinating Committee reviewed the results of the membership straw vote on November 14th. and decided to recommend five top priorities for the Board to consider. The Committee is recommending the same priorities as the member officials except it dropped MVET and Levy Limits and Truth in Taxation. The Committee dropped these two since it is extremely unlikely these issues will be considered in the short session. We will advise you after the Board has acted in early January. The AMM was very successful from a lobbying standpoint during the last session by focusing most of our time and energies on a selected number of highly important items.

5. UPDATE ON ENHANCED LOBBY EFFORT FOR THE 1990 SESSION:

There was a brief discussion and report at the membership meeting on November 14th. about the need to strengthen and enhance the AMM's professional lobbying efforts during the coming session. As you know, the AMM is very concerned about the 'bottom line' with respect to the amount of taxes paid by the metro area taxpayers and the amount that is returned in the form of state aids and programs, etc. There will probably be strong efforts made during the next session to 'transfer' more metro resources to greater Minnesota and the AMM may need additional full time lobby help (another staff person or contact lobbyist?) to protect the legitimate needs and interests of AMM member cities. The Legislative Coordinating Committee and Board of Directors are currently 'wrestling' with this question and trying to determine the most acceptable and effective means to assure equitable treatment of the metro area by the Legislature.

Your thoughts, concerns and suggestions are most welcome and we will keep you informed as the Board moves toward a solution.

On behalf of the Board and Staff, we want to wish you a Joyous Holiday Season and a Prosperous New Year.!

DISTRIBUTION NOTE: This bulletin has been mailed individually to member Mayors, Councilmember and Managers/Administrators.

JOB DESCRIPTION: LEGISLATIVE CONTACT PERSON

PRIMARY OBJECTIVE

Assist the AMM staff in providing effective lobbying on various city issues by contacting legislator(s) in a timely fashion through calling and one on one meetings as appropriate.

POSITION RESPONSIBILITIES

Meet with AMM Legislative Coordinating Committee (LCC), Legislative Coordinator, Executive Director, and Director of Legislative Affairs at least once per session for issue briefings and operation discussion. Thereafter, meet as needed.

Brief City Council on AMM priority policies and get official city endorsements of such policies.

Inform AMM Staff as to City and Legislator positions on AMM policies.

Develop sub contact system on an issue basis within contact city using various council or staff persons that may have a unique interest in a particular topic or a unique relationship with a key legislator.

Contact Legislators or cause contacts to be made by others to discuss AMM priority policies prior to the start of the session.

Make or cause to be made follow up contacts with legislators when asked to do so by the AMM staff or the LCC.

Continually and as appropriate, make staff aware of progress of contacts especially pro or con comments by legislators on the subject issues.

Participate in calling chains of city contact persons as developed by the Legislative Coordinator.

DESIREABLE QUALIFICATIONS

An official that has an existing rapport with the targeted legislator.

An official that has freedom to make contacts during the day.

RESOLUTION NO. 89-

A RESOLUTION TRANSFERRING FUNDS

BE IT RESOLVED that the City Treasurer be authorized and directed to make the following fund transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Sealcoat #89-2	General	\$26,157.54
Sealcoat #89-2	General	31,135.82
Sealcoat #89-2	Equipment Reserve	32,252.85
Curb & Gutter #89-5	General	2,589.96
Concrete Alley #89-6	General	1,428.74
Sidewalk Repair #89-7	General	684.44
Sewer Operating Fund	General	27,500.00
Water Operating Fund	General	27,500.00
Street Lighting	General	5,500.00

By roll call and voting aye:

Motion carried, resolution declared adopted.

Adopted this 19th day of December, 1989.

Mayor

ATTEST:

City Clerk

CITY MANAGER EVALUATION

YEAR _____

I. RELATIONS WITH COUNCIL

Circle One

	Above Standard			Meets Standard			Below Standard		
1. WRITTEN COMMUNICATION	9	8	7	6	5	4	3	2	1

Effectiveness of letters, memoranda and other forms of written communication to the Council.

Comments: _____

2. MEDIA RELATIONS

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Presentation of thoughts in an orderly, understandable manner.
 Keeps appropriate people informed. Talks to people.

Comments: _____

3. AVAILABILITY TO COUNCIL

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Is available and acts on Council concerns and suggestions.

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

I. RELATIONS WITH COUNCIL

Circle One

	Above Standard			Meets Standard			Below Standard		
4. COMMUNICATION WITH PUBLIC	9	8	7	6	5	4	3	2	1

Effectively presents the Council's position.

Comments: _____

5. SENSITIVE TO COUNCIL'S NEEDS	9	8	7	6	5	4	3	2	1
---------------------------------	---	---	---	---	---	---	---	---	---

Ability to understand and meet the political needs of the Council.

Comments: _____

	9	8	7	6	5	4	3	2	1
--	---	---	---	---	---	---	---	---	---

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

II. ADMINISTRATION

Circle One

	Above Standard			Meets Standard			Below Standard		
1. EMPLOYEE DEVELOPMENT	9	8	7	6	5	4	3	2	1

Ability to develop subordinates talents to achieve high levels of productivity and foster professional and personal growth of employees.

Comments: _____

2. SUPERVISION	9	8	7	6	5	4	3	2	1
----------------	---	---	---	---	---	---	---	---	---

Ability to direct and control employees in an effective manner to reach desired goals.

Comments: _____

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

3. EXECUTION OF POLICY

Ability to understand and carry out the overall policy, laws and philosophy of the city.

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

Circle One

II. ADMINISTRATION

4. BUDGETING

Above Standard	Meets Standard	Below Standard
9 8 7	6 5 4	3 2 1

Ability to supervise the development of a yearly budget.
Effectively use the budget as a planning and control -
aid.

Comments: _____

5. REPORTING

9 8 7	6 5 4	3 2 1
-------	-------	-------

Ability to deliver assignments and carry out responsibilities
on schedule.

Comments: _____

6. PLANNING

9 8 7	6 5 4	3 2 1
-------	-------	-------

Ability to plan, organize and maintain a process of
establishing goals.

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

Circle One

II. ADMINISTRATION

7. LEADERSHIP

Above Standard			Meets Standard			Below Standard		
9	8	7	6	5	4	3	2	1

Ability to motivate others and to obtain optimum results through others.

Comments: _____

8. FOLLOW THROUGH

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Demonstration of skills to accomplish work assigned by Council with timeliness and efficiency.

Comments: _____

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

III. RELATIONS WITH EXTERNAL ORGANIZATIONS

Circle One

	Above Standard			Meets Standard			Below Standard		
1. COMMUNITY RELATIONS	9	8	7	6	5	4	3	2	1

Ability to effectively interact with all segments of the community.

Comments: _____

2. MEDIA RELATIONS	9	8	7	6	5	4	3	2	1
--------------------	---	---	---	---	---	---	---	---	---

Ability to skillfully represent the city to all media forms.

Comments: _____

3. INTERGOVERNMENTAL RELATIONS	9	8	7	6	5	4	3	2	1
--------------------------------	---	---	---	---	---	---	---	---	---

Facility to maintain a positive relationship with all governmental agencies and surrounding municipalities that may enhance the city's plans and programs.

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

III. RELATIONS WITH EXTERNAL ORGANIZATIONS

Circle One

	Above Standard			Meets Standard			Below Standard		
4. PROFESSIONAL REPUTATION	9	8	7	6	5	4	3	2	1

Ability to function according to the high ideals and ethics of the profession.

Comments: _____

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Comments: _____

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

IV. SPECIAL CONCERN AREAS

Circle One

	Above Standard			Meets Standard			Below Standard		
1. DELEGATION	9	8	7	6	5	4	3	2	1

There will be a continued need for strong delegation as employees need a clearcut definition of what is expected of them. Equally important will be the responsibility for regular follow-through and accountability.

Comments: _____

2. HOURS OF WORK

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

It is understood that the position of City Manager will require extra hours in the way of council meetings, planning commission meetings, League meetings, citizen group meetings, etc. It is agreed that you will put in the extra effort and time to "get the job done".

Comments: _____

3. PARTICIPATIVE MANAGEMENT STYLE

9	8	7	6	5	4	3	2	1
---	---	---	---	---	---	---	---	---

In addition to involving the other department heads in your decision making, there will be situations where executive action is needed and you will be required to make independent decisions -- right or wrong.

Comments: _____

CITY MANAGER EVALUATION

YEAR _____

IV. SPECIAL CONCERN AREAS

Circle One

4. PRACTICALITY

Above Standard	Meets Standard	Below Standard
9 8 7	6 5 4	3 2 1

With the widening of the scope of your management responsibility, there will need to be expanded effort in communication to all employees, at every level.

Comments: _____

5. ORGANIZATION

9 8 7	6 5 4	3 2 1
-------	-------	-------

At your suggestion, there will need to be improvement of personal organization. Establishing and maintaining personal and city priorities will be one of your primary responsibilities.

Comments: _____

6. TEAMWORK

9 8 7	6 5 4	3 2 1
-------	-------	-------

It will be necessary to establish a strong "team oriented" management philosophy. Employees should be motivated through goal oriented leadership and coaching, not consensus or a totally directive approach.

Comments: _____

FACSIMILE COVER PAGE

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470 Pillsbury Center
Minneapolis, Minnesota 55402

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Date: 12-15-89

Phone I.D.# _____

PLEASE DELIVER THE FOLLOWING PAGES TO:

Darlene George
Name

City of Crystal
Firm City

Main Office #: _____

Telecopy #: 537-3279

FROM:

Dave Kennedy

Brief

Description:

Ordinance Second hand dealers

Total number of Pages (including this cover page)

2

IF A PROBLEM ARISES CALL

Cheryl

at (612) 337-9300

ORDINANCE NO. 89-_____

AN ORDINANCE RELATING TO
SECONDHAND GOODS DEALERS: AMENDING
CRYSTAL CITY CODE, SUBSECTION
1175.03 BY ADDING A CLAUSE.

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 1175.03 is amended
by adding a clause to read:

"(i) the sale of secondhand clothing and personal clothing
accessories including costume jewelry but excluding
other jewelry."

Sec. 2. This ordinance is effective in accordance with
Crystal Code, Subsection 110.11 and applies to the license period
beginning January 1, 1990, and license periods thereafter.

Mayor

Attest:

Clerk

CR205-7
Ordinance 3

DATE: November 1, 1989

MEMO TO: Mayor and City Council

FROM: Jerry Dulgar, City Manager

RE: Request for Benefit and Salary Change for Fire Department

18 Copies

*Highlight Salary
portion*

Based on comparison and analysis the information available I recommend that we make some adjustments in the pension and salary of the part-time firefighters.

Monthly Benefit

If you look at Attachment Two, columns 6 - 8, you see that the department is now at \$15/month/year of service and they are requesting an increase to \$17.00. However, if you look at Attachments Four and Five you note two things:

First of all, if you look at column four of Attachment Four, you find that the average per month per year of service benefit is only \$16.25 for the local communities. If you average the total survey group the per month per year of service is \$16.38.

If you further examine Attachment Five you note that in most cases if a city of fire organization offers high monthly benefits then don't offer lump sum payouts or the are generally lower. Conversely you'll note that if the organization provides for a large lump sum the monthly benefit isn't allowed or is lower. If you look at Attachment Four again you will note also that Brooklyn Center doesn't pay any call pay but has higher benefits. In effect they use the money they save on call pay, drill pay, etc. to increase benefits. Bloomington does the same things and in some other communities do likewise. My point being that a city typically can only afford to pay high benefits or salaries but can't afford to be high in both salary and pension benefit.

Lump Sum Benefit

Again, please look at Attachment Four. Column Five of Attachment Four shows the average of the local communities and for the total survey group.

If you take the average of the local communities and the average of the total survey group you come up with approximately \$40,000 for 20 years and \$60,000 for 30 years.

Compensation or Salary Increase Request, Duty Pay

Please refer to Attachments Two and Four. On Attachment Two you can see what the local communities average paying for salary for

firefighters and officers for fires and drills. Attachment Four indicates that the average pay per call is \$7.27 for firefighters, \$7.67 for officers and drill pay is \$6.45 for firefighters and \$6.53 for officers. Duty pay for local communities is on Attachment Two and the average is on Attachment Four. The average is \$22.20 per shift.

Conclusions and Recommendations

Based on the information attachment and the analysis of that information I'm recommending to the Council that we make changes in the part time firefighters pension and salary as follows:

PENSION		Years of Service	
<u>Monthly Benefit:</u>		<u>20</u>	<u>30</u>
\$16.30 per mo./per yr. of service (active and annuitants)		\$326.00	\$488.00
<u>Lump-Sum Benefit:</u>			
2000 per yr. of service for		40,000 lump	60,000 lump
<u>Survivor Benefit</u>			
1/2 of monthly benefit		\$163.00	\$244.00
<u>Salary</u>			
Call Pay	Firefighters	\$ 7.25/hr	
	Officers	7.75/hr	
Drill Pay	Firefighters	\$ 6.50/hr	
	Officers	6.50/hr	
Duty Pay		\$22.50/shift	

I would further recommend that the Council not consider another increase that would become effective before 1992.

I realize the increases are somewhat less than the part-time firefighters have requested but on the other hand I think they are substantial increases and are more in line with what the City can afford and with what the average community pays, not what the highest community around pays.

kg

CRYSTAL PLANNING COMMISSION MINUTES

December 11, 1989

The meeting of the Crystal Planning Commission convened at 7:00 p.m. with the following present: Anderson, Barden, Elsen, Feyereisen, Guertin, Kamp, Magnuson Nystrom and Smith; the following was absent: Christopher; also present were Building Inspector Barber, City Engineer Monk and Recording Secretary Scofield.

Moved by Commissioner Magnuson and seconded by Commissioner Nystrom to approve the minutes of the November 13, 1989, meeting.

Motion carried.

1. Chairperson Feyereisen declared this was the time and the place for a continuation of the public hearing to consider Application #89-34 of Pravin Bhakta for rezoning a portion of the property from R-1 (Single Family Residential) District to B-3 (Auto-Oriented Commercial) District at 6000 Lakeland Ave. N. The City Engineer stated Mr. Bhakta is working on a redevelopment plan and hopes to have it ready by the next Planning Commission meeting.

Moved by Commissioner Barden and seconded by Commissioner Magnuson to continue until January 8, 1990, the discussion of Application #89-34, as submitted by Pravin Bhakta, to rezone a portion of the property from R-1 (Single Family Residential) District to B-3 (Auto-Oriented Commercial) District; so entire property will be zoned B-3 at 6000 Lakeland Ave. N., legally described as Lot 1, Block 1, Liberty Estates.

Motion carried.

2. Chairperson Feyereisen declared this was the time and the place as advertised for a public hearing to consider Application #89-42 as submitted by Bill Nicklow (Anthony Shopping Center) for a conditional use permit to allow an amusement center (billiards) in a B-4 (Community Commercial) District at 5311 - 36th Ave. N. The City Engineer stated the conditions for licensing and requested a waiver of the requirement of 10 acres in area (Anthony Shopping Center has 7.5 acres). The proponents, Bill Nicklow and Jerry Farrell, presented the following: The center will be modeled after the one in Fridley, there will be full-time management, the curfew will limit the age of minors and the building has stood empty for four or five months without getting a tenant.

Moved by Commissioner Elsen and seconded by Commissioner Kamp to close the public hearing.

Motion carried.

December 11, 1989 - Continued

Moved by Commissioner Elsen and seconded by Commissioner Nystrom to recommend to the City Council to approve Application #89-42, as submitted by Bill Nicklow (Anthony Shopping Center) for a conditional use permit to allow an amusement center (billiards) in a B-4 (Community Commercial) District at 5311 - 36th Ave. N., P.I.D. #07-029-24-22-0076.

The findings of fact are: Area is suitable for this type of use, the timing is right, building has been unoccupied for several months so in the best interest of the City and no one appeared at the public hearing opposing the amusement center.

Motion carried.

3. Consideration of Variance Application #89-43 for an over 4 ft. tall privacy fence in the front and side yard and parking in the front yard at 3425 Winnetka Ave. N., as requested by Diane H. Schipper.

Moved by Commissioner Magnuson and seconded by Commissioner Kamp that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.07 Subd. 8 c) granting a variance of 1'9" in the allowed 4' high fence in the front and side yard and parking in the front yard at 3425 Winnetka Ave N., P.I.D. #19-118-21-11-0101, as requested in Application #89-43 of Diane H. Schipper.

The findings of fact are: High noise level at the site is a problem requiring special consideration. Parking in the front yard is another hardship because parking is restricted on Winnetka and the parking in the front yard existed before the ordinance restricting it.

Motion carried.

4. Consideration of Variance Application #89-45 requesting a second principal building on a lot at 5141 Lakeland Ave. N. (Johnson Equipment Company), as requested by Dahlgren, Shardlow and Uban, Inc. for U. S. West New Vector Group. The proponents, a group including Tim Malloy, John Shardlow and Oscar Granger, stated U. S. West New Vector is a subsidiary of U. S. Communications having similar operations in 14 states for mobile phone users, low power --100 watts per channel, no noise, minimal impact on surrounding property, Mr. Johnson wanted the building and tower located on the southwest corner to allow for future plans, does not interfere with other radio or T-V, their law department advised against locating on the U. S. West property on 47th & Welcome Ave. N. and the building will be a fiberglass prefabricated structure.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen that pursuant to Section 515.55 of the

December 11, 1989 - Continued

Crystal City Code to recommend to the City Council to deny granting a variance to allow a second principal building on a lot at 5141 Lakeland Ave N. (Johnson Equipment Company), P.I.D. #09-118-21-24-0002, as requested in Application #89-45 of Dahlgren, Shardlow and Uban, Inc. for U. S. West New Vector Group.

The findings of fact are: Location selected by U. S. West could create a problem for redevelopment of that area. Additionally, given the tower height and mass the site should be isolated as much as possible.

The following voted aye: Anderson, Barden, Elsen, Feyereisen, Guertin, Kamp, Magnuson and Nystrom. The following voted no: Smith.

Motion carried 8 to 1.

Moved by Commissioner Magnuson and seconded by Commissioner Elsen that pursuant to Section 515.55 of the Crystal City Code to recommend to the City Council to vary or modify the strict application of Section 515.07 Subd. 3 granting a variance to allow a second principal building on the northwest corner of the lot at 5141 Lakeland Ave N. (Johnson Equipment Company), P.I.D. #09-118-21-24-0002, as requested in Application #89-45 of Dahlgren, Shardlow and Uban, Inc. for U. S. West New Vector Group.

The findings of fact are: It would be suitable for U. S. West New Vector Group to relocate on the northwest corner of the Johnson property at 5141 Lakeland because it would be more isolated and less likely to affect redevelopment of the site. Approval includes conditions of the tower location by the FAA and MAC in terms of its impact on the airport and platting of the entire parcel which is now described by metes and bounds. A permanent access easement shall also be granted to the leased site.

Motion carried.

5. Consideration of a building permit for a prefabricated building and a tower at 5141 Lakeland Ave. N. as requested by Dahlgren, Shardlow and Uban, Inc. for U. S. West New Vector Group

Moved by Commissioner Elsen and seconded by Commissioner Magnuson to recommend to the City Council to approve authorization to issue a building permit to Dahlgren, Shardlow and Uban, Inc. for U. S. West New Vector Group for a prefabricated building and a 100 ft. tower located on the northwest corner at 5141 Lakeland Ave. N., P.I.D. #09-118-21-24-0002, subject to standard procedure.

Motion carried.

6. Review of proposed amendment regarding variance procedure.

Moved by Commissioner Smith and seconded by Commissioner Magnuson to recommend to the City Council to approve this variance procedure with minor corrections by the City Attorney.

Motion carried.

7. Discussion items:

A. Housing Maintenance Code.

B. Thank Fran Feyereisen for his contribution to the City of Crystal by his over 12 years service on the Planning Commission and serving as Chairman for 5 of those years .

Moved by Commissioner Magnuson and seconded by Commissioner Barden to adjourn.

Motion carried.

The meeting adjourned at 9:12 p.m.

Chairperson Feyereisen

Secretary Barden

PLANNING COMMISSION ATTENDANCE FOR 1989

[illegible]

The Minnetonka City Council will be hosting

A Farewell Dinner in honor of

Mayor Larry A. Donlin

Friday, January 5, 1990

6:00 p.m. - 7:00 p.m. Reception

7:00 p.m. - 8:00 p.m. Dinner

Program following dinner.

Radisson Hotel, Minnetonka

12201 Ridgedale Drive

Please R.S.V.P. on the enclosed card.



Government Training
Service presents. . .

Seminars for Elected Officials

- Promoting Your City
- Working With Other
Local Governments:
Understanding Your Role
and Limitations
as a City Official

Friday, January 26, 1990
Hotel Sofitel
Bloomington, Minnesota

— General Information continued —

For further information

Lisa DuBois (for registration assistance)
Carol Schoeneck (for program questions)
Government Training Service
Suite 401
480 Cedar Street
St. Paul, Minnesota 55101
612/222-7409 or Minnesota toll free 800/652-9719



About the Government Training Service

GTS is a public organization whose mission is to meet the changing management and leadership needs of policymakers, staff and appointed officials by providing innovative, comprehensive, practical training, and consulting to publicly-funded organizations in Minnesota.

Its members are the League of Minnesota Cities, the Association of Minnesota Counties, the Minnesota Association of Townships, the Minnesota Association of Regional Commissions, the University of Minnesota, the Minnesota Community Colleges, the State Planning Agency, and the State Department of Employee Relations.

Seminars for Elected Officials**

Registration Form

Friday, January 26, 1990

Name _____
(please print)

Title _____

City _____

Work Phone _____
(area)

Address _____
(street) (city) (state) (zip)

Number of persons employed by your city _____

Registration options

(please check):

_____ Promoting Your City (\$65/person)

_____ Working with Other Local Governments (\$20/person)

Payment options

(please check one):

_____ Enclosed is my check (payable to Government Training Service) in the amount of \$ _____

_____ Please bill me at the above address. (A \$4 billing charge will be added to the amount owed.)

Return this form by January 12 to Government Training Service, Suite 401, 480 Cedar Street, St. Paul, MN 55101. (612) 227-7409 or Minnesota toll free (800) 652-9719.

**Presented in conjunction with the League of Minnesota Cities' Newly Elected Conference (January 27).

Promoting Your City

Friday, January 26

8:30 a.m. - 4:30 p.m.

As an elected official, you can make a big difference in how your city is viewed--by residents, business interests, the media, potential funders, even the Legislature. And the effect on your community's future can be substantial.

You know your city is special. Learn the what, when and how of conveying that message from a Minnesota mayor whose ability to promote is legendary.

Discussion will focus on the following topics:

- Deciding what your city's image is and what you want it to be
- Developing a community vision
- The role of elected leadership in creating and maintaining the desired image--personalizing the vision, commitment, communication, recognition
- The "Personal Touch"--tips on maximizing contacts with constituents, developing community support, talking with business groups, identifying and working with your community's power structure, taking advantage of media opportunities, organizing special events
- Exerting influence--in economic development, with funders, with policymakers in other levels of government

Through presentations and small group discussion, this day promises to provide practical information, proven techniques and new ideas. Don't miss it!

PRESENTERS: Chuck Hazama, Mayor (sixth consecutive term), City of Rochester; host of weekly radio show, "Focus Rochester," Past President, League of Minnesota Cities

Doug Knott, Downtown Development District Administrator, City of Rochester

Fee

Registration fee is \$65.00. It includes tuition, lunch, breaks and materials.

Working With Other

Local Governments:

Understanding Your Role and Limitations as a City Official

Friday, January 26

7:00 - 9:00 p.m.

Sponsored by Women in City Government

Do you ever feel like you're expected to be an expert not only on all city business, but also regarding what's going on in the local school district, in your county and neighboring townships as well? Indeed, a solid working knowledge of local government is helpful in many ways--from fielding citizen complaints which belong elsewhere to understanding how to access resources for your community. This special seminar brings together a panel of elected city officials who can offer valuable insights based on experience in other types of local governments.

Through short presentations, small group discussion and exercises, participants will:

- Review who does what in local government
- Identify areas of potential confusion for the general public
- Learn how to handle misdirected constituent complaints/inquiries
- Explore overlapping services, what can realistically be done about them, plus when it makes sense to work together
- Look at the realities of competing for resources and what it can mean for your city

All elected officials and administrative staff are welcome to this evening of awareness-building as well as sociability.

FACILITATOR/PRESENTER: Don Salverda, Ramsey County Commissioner; Former Chair, Ramsey County League of Governments

PANELISTS: Margaret Langfeld, Anoka County Commissioner; 1989 President, Association of Minnesota Counties; former City Council member

Joy Robb, Mayor, City of Robbinsdale; former School Board Chair

Township official to be announced

Fee

Registration fee is \$20.00. It includes materials and refreshments.

General Information

Location

Programs will be held at the Hotel Sofitel, 5601 West 78th Street (I-494 and Highway 100), Bloomington, Minnesota 55435-3899 (612/835-1900).

Registration

Register in advance by completing and returning the form in this brochure. Multiple registrations can be made by duplicating the form. Deadline to register is Friday, January 12, 1990.

Cancellation/Refunds

Should inclement weather (or other circumstances beyond our control) necessitate program cancellation or postponement, participants will be notified via announcements on WCCO Radio and other local radio stations.

Fees will be refunded ONLY if cancellation notification is received by Wednesday, January 24, or if the program is cancelled. Persons pre-registered (but not pre-paid) who do not attend this event will be billed for the entire registration fee. Alternate representatives will be accepted at any time.

**MEETING MINUTES OF THE CRYSTAL ECONOMIC
DEVELOPMENT AUTHORITY ADVISORY COMMISSION
15 NOVEMBER 1989
7:00 P.M.
COUNCIL CHAMBERS**

The organizational meeting of the Crystal Economic Development Authority Advisory Commission was called to order at 7:02 p.m. by the Mayor with introductions. The Commission members present were: Arthur Cunningham, Mark Hoffman, Paulette Magnuson, Jane Elsen, John Neznik, Anthony Brace, and Gail Wawrzyniak. City Council members present were: Betty Herbes, Garry Grimes, and Adrian Rygg. Staff members present were: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; and Julie Jones, Community Development Coordinator.

The City Manager distributed the two latest issues of the Northern Light magazine and explained briefly the publications and the work of the Northern Mayor's Association of which Crystal is a member. Mr. Dulgar also briefly explained current redevelopment sites in the City of Crystal.

Julie Jones was asked to explain current Community Development Block Grant Programs. John Olson explained the work involved in the Bass Lake Road Tax Increment Finance District, explained tax increment financing procedures and presented various ideas for redevelopment within the City.

The next item of business was consideration of the Economic Development Authority Advisory Commission By-laws and setting a regular meeting date. The consensus of the group was to meet on the second Tuesday each month and postpone consideration of the by-laws until the next meeting.

Mr. Dulgar asked the Commission members for discussion ideas for the next meeting. He also suggested that the Commission nominate a temporary Chair. Jane Elsen nominated John Neznik to serve as temporary Chair and Mark Hoffman seconded the nomination. The City Manager asked for other nominations. Hearing none and upon the vote, the motion carried. Nominations were then taken for the position of temporary Vice-Chair. John Neznik moved to nominate Mark Hoffman as temporary Vice-Chair. Paulette Magnuson seconded the motion. Hearing no other nominations and upon vote, the motion carried. The nominations were then taken for the position of temporary Secretary. Tony Brace moved to nominate Paulette Magnuson as temporary Secretary and Jane Elsen seconded the motion. Hearing no other nominations and upon vote, the motion carried.

After further discussions about background material for the next meeting, the meeting adjourned at 8:20 p.m.

Cities Bulletin

Number 32 (Interim)

December 8, 1989

Administration considers 1990 LGA cuts to deal with revenue shortfall *City reserves vulnerable*

In a November 30 meeting of the Governor's Advisory Council on State Local Relations, State Finance Commissioner Tom Triplett said that cuts in cities' 1990 LGA allocations--due to be paid to cities in July and December 1990--are "on the table" to deal with the state's projected \$161 million revenue shortfall (see related budget article).

The Governor is likely to propose the LGA cuts, but the Legislature would need to consider the cuts before they are law. Such LGA cuts,

See LGA, page 3

Action Alert

The League urges cities to contact their state legislators in opposition to retroactive LGA cuts. Some important points to make are:

*Cities should not be singled out for budget cuts. Reductions in state spending should be spread over a wider spending base with no programs excluded. Only \$350 million is spent on city LGA which constitutes less than three percent of state spending.

* LGA has already been cut \$100 million as a result of the special session tax law. Many cities already reduced their spending to try to accommodate those cuts.

*It is unfair and bad public policy to penalize cities which have adequate reserve levels. Such action over the long-run encourages higher spending and more borrowing. LH

Revenue forecast shows \$161 million shortfall *Real shortfall could be much larger*

The just released November revenues and expenditures forecast is a balance check of the state budget for the 1990-91 fiscal biennium, which started July 1, 1989 and runs through June 30, 1991.

The current biennial budget, after adjusting for legislative action, is estimated at \$12.26 billion. The shortfall between expected revenues and projected expenditures amounts to \$161 million. The shortfall could be much higher (in the neighborhood of \$200-\$250 million) if obligated expenditures for chemical dependency, alternative care and day care programs are taken into account.

The amount of revenue the state is likely to collect over the biennium is projected by the state economist and his staff, based on national economic data from
See Forecast, page 3



(From left): LMC Vice President Robet Benke, LMC Executive Director Donald A. Slater, and LMC President Millie MacLeod meet with Speaker of the House Robert Vanasek (DFL-New Prague) and House Majority Leader Dee Long (DFL-Minneapolis) to discuss city issues that the 1990 Legislature will debate.

League photo by Debra Nyberg

Printed on recycled paper

LGA, continued

if they are made, would be very burdensome for cities since they are retroactive coming after cities have finalized their budget and levy determinations for 1990. The cuts would result in unanticipated revenue shortfalls for cities and essentially transfer the state's revenue shortfall problem to cities.

Some cities have not yet finalized their levies for Pay 1990. In setting their levies, these cities should keep in mind

the potential of LGA cuts in the coming year.

In commenting on the possible cuts, Triplett erroneously said that "LGA is not property tax relief" in the way that school aids and homestead and agricultural credit aid (HACA) are. "LGA cuts would not result in a cut in property tax relief, rather such cuts would cause a decrease in city spending," Triplett added.

Commissioner Triplett also explained that cuts in education aids would probably be "off the table." Cuts in HACA are also unlikely given the political sensitivity of cutting this program in an election year.

Triplett explained that one option under consideration is to base LGA cuts on city reserve levels; presumably those cities with larger reserves might see larger LGA cuts. LH

Forecast, continued

Data Resources, Inc., and the advice of the Governor's Economic Council.

Equally important are the expenditure projections made by the finance commissioner and his staff. Assuming current law they estimate how far state spending has deviated from projections, and how much expenditures are likely to change by June 30, 1991.

In the simplest terms, this is where the state budget stands going into the 1990 legislative session:

Beginning balance \$17 million
unrestricted funds.

Revenue shortfall \$ 92 million
deficit in revenues.

Expenditure \$ 86 million higher
than projected.

Closing balance \$ 161 million
deficit on
June 30, 1991.

Budget Reserve \$ 550 million
rainy-day fund.

The state carries forward money not spent in fiscal year 1990 during either the 1989 regular legislative session or the special session as unrestricted funds in the beginning balance of \$17 million. Revenues anticipated by the state are down \$92 million from projections last March, while expenditures are up \$86 million. If all of the assumptions are right, the closing balance on the state's

budget will be \$161 million short at the end of this biennium. The state budget reserve fund, an account to cushion against such shortfalls, stands at \$550 million.

The last official budget forecast was made in March 1989, although an (unofficial) updated forecast was undertaken in August for the special legislative session. The executive branch initiates the November forecast, an important step in the budget process. A second forecast is often made during the legislative session, typically in March, but only at the request of the Legislature.

Why are revenues down?

The major revenue sources for the state are taxes: income, sales, corporate, and motor vehicle excise. The ability to raise these taxes depends heavily on the strength of the state economy. The strength of the state economy in turn depends heavily on the strength of the U.S. economy. Data Resources Inc., the state's national forecasting service, makes this assessment of the national economy.

Growth in the national economy will be lower in 1990 than any year since the 1982 recession, although no recession is expected. A combination of factors will dampen state tax revenue growth: consumer spending for durable goods is weak, and real investment remains flat. Corporate profits will decline further than was previously forecast, but will begin to recover early next year. Inflation will slow in 1990, then rise again in 1991. The probability of a recession

occurring before the end of the current biennium is 20 percent. The chance of a recession doubles by the end of calendar year 1992.

Minnesota's economy will closely mirror the "soft landing" of the national economy over the next two years, according to the consensus of Minnesota economists. Manufacturing jobs are declining statewide, a problem compounded further by a continued weakening in mainframe computer manufacturing. There is no job growth in other sectors important to the state economy through the end of 1991. Experts predict the Minnesota economy, like the national economy, to experience four quarters of slow growth in calendar year 1990.

Why are expenditures up?

There was an \$86 million increase in state expenditures over March projections for the 1990-91 fiscal period. Health care costs accounted for \$60 million of the overall increase, a variety of other changes, positive and negative, add up to another \$26 million.

In the health care area, three factors lead to higher medical assistance program costs: rising nursing home rates, medical benefits for the working poor, and federal action on catastrophic health care. There was an increase in general assistance health care costs with higher caseloads and more acute care needed for the mental ill than had been anticipated.

Although no additional expenditures are included in the budget analysis, the state recognizes the possibility of higher expenditure requirements for chemical dependency treatment, alternative care programs, and child care initiatives.

One positive development was a savings of \$16 million in debt service as declining interest rates since March decreased the state's interest and principle payments on borrowed funds. With due consideration of various offsets, consolidations and carry forwards, there has been an \$86 million increase in state expenditure in the 1990-91 biennium since the last forecast in March.

Balancing the current budget and beyond

If the state budget is not in balance on June 30, 1991, the governor and the Legislature have three choices.

They can raise taxes--never a palatable decision, but particularly distasteful in an important election year.

They can cut spending. The special session legislation has already committed the governor to eliminating \$50 million of spending from what remains of the 90-91 biennial budget, plus another \$100 million in the next biennium.

The third option is to tap the \$550 million rainy-day fund. The budget reserve was created to fill the gap of budget shortfalls. Yet even now, with \$550 million, the reserve fund amounts to less than five percent of the state budget; the level the Governor is recommending in his 1990-91 budget proposal.

Two options for closing the gap in this biennium and the predicted shortfall in the next biennium, were presented to the Senate Finance Committee by Finance Commissioner Tom Triplett on December 4.

Commissioner Triplett first recognized the special session property tax bill created a \$300 million annual spending "tail" which when combined with the shortfall gives the state about a \$750 million problem over the next three fiscal years.

His first proposal was to make the \$50 million cuts called for in the special session bill for fiscal 1991, and \$100 million of budget cuts in each of fiscal years 1992 and 1993. This would total to \$350 million in state spending reductions over the next three years. The state would then use the budget reserve to cover the remaining \$400 million combined shortfall.

The commissioner's second proposal calls for making \$150 million cuts in fiscal 1991, plus another \$100 million in cuts over fiscal 1992 and 1993. This adds up to \$650 million in cuts over three years, and costs the budget reserve only \$100 million.

The commissioner seems to outline the minimum and maximum in budget cutting the state faces over the next three years. Reductions of this magnitude, even under the best of conditions, would be difficult to make. But should the state economy turn down more than is anticipated, and/or state expenditures raise more than have been forecast, the job of making state policy could become quite unpleasant. **BR**

Cities may be eligible for additional money

Cities constructing wastewater treatment plants or facilities between 1985 and 1989 may be eligible for state funds. To be eligible, cities had to pay the entire cost of the plant with local funds or at least received no state wastewater treatment grants.

In order for the Minnesota Pollution Control Agency (MPCA) to consider a city for additional funding a city must apply to the MPCA by January 15, 1990, or, in the words of the statute, "the opportunity to apply is terminated."

This new program is from LMC efforts to fund the "notch communities." These communities constructed facilities between 1985 and 1988 at substantially reduced state and federal grant percentages. In the course of lobbying this issue, it was made clear that some cities de-

cided it would be more economical to avoid the grant program on the basis that the low percentage of assistance would not equal the necessary paperwork and other application hurdles in order to obtain a grant.

But the basis used, however valid in 1985-1988, starts to fray in retrospect in

light of the increase in funding for the notch communities. Thus, the Legislature is offering an opportunity for those pioneering cities which went it alone to get some state dollars.

For more information, please contact Joel Jamnik at the League or Gail Cavendor at MPCA (612-296-7210). **JJ**

"Notch" communities should receive money

All cities that received wastewater treatment grants between October 1, 1984 and September 30, 1987 will get additional grant funds, according to the Minnesota Pollution Control Agency (MPCA). The MPCA sent notices to these cities.

The 1989 Legislature appropriated an additional amount of funds equal to 2.5 percent of the original grant. If your city is eligible and has not received notice, please contact MPCA at 296-6300 (ask for the Water Quality Division) or call Joel Jamnik at the League. **JJ**

December 7, 1989

TO: Jerry Dulgar, City Manager
FROM: Darlene George, City Clerk *D.G.*
RE: Council Appointments to Boards and Commissions

Attached is a copy of City Council appointments to various boards and commissions for 1989, as well as Council appointments that are not made annually but are on-going until such time as a change needs to be made.

The Council will not need to appoint a liaison to the Long-Range Planning Commission for 1990, but will need to appoint a liaison to the newly organized Economic Development Authority Advisory Commission for 1990. The January 2, 1990 organizational meeting agenda will indicate these changes.

The City of Crystal is also in need of two representatives on the Northwest Hennepin Human Services Council Advisory Commission. At the present time Crystal has no representation on this commission.

You may want to provide this information to the Council in preparation for the January 2, 1990 organizational meeting.

1989

COUNCIL APPOINTMENTS

ANNUAL

Mayor Pro Tem: Rygg

Association of Metropolitan Municipalities:

Representative - Herbes
Alternates - Dulgar, Langsdorf

N.W. Suburbs Cable Communications Commission:

Herbes, Irving

Joint New Hope-Golden Valley-Crystal Water Commission:

Leppa

Park & Recreation Advisory Commission - Liaison:

Smothers

Environmental Commission - Liaison:

Langsdorf

Human Relations Commission - Liaison:

Grimes

Long-Range Planning Commission: (3-year terms)

Herbes, Rygg - expire 12-31-89

3 YEARS

Bassett Creek Flood Control Commission:

Monk - Commissioner - expires 1-31-91
Herbes - Alternate Commissioner - expires 1-31-91

Shingle Creek Watershed Management Commission:

Monk - Commissioner - expires 2-1-91
Herbes - Alternate Commissioner - expires 2-1-91

AS NEEDED:

Tri-Community Twin Lake Study Committee:

Carlson

1989

COUNCIL APPOINTMENTS

AS NEEDED - (on-going)

Light Rail Transit Advisory Committee:

Dulgar (1-5-88 - appointed)

Suburban Police Recruitment Systems:

Police Chief; City Manager (Director & Alternate)

Northwest Community Television:

Bill Garber (Appointed by N.W.S.C.C.C. as recommended
by the City Council)

Five Cities Senior Transportation Executive Committee:

City Manager and Recreation Supervisor

Tri-City Airport Commission:

Herbes

Northwest Corridor Committee: (Light Rail Transit)

Arthur Cunningham, Adrian Rygg, Betty Herbes

Technical Committee: (Light Rail Transit)

William Monk, City Engineer

Governmental Committee: (Light Rail Transit)

Mayor Aaker (resigned 1-1-89) Appointment to be
made by John Derus, Hennepin County Commissioner

LOGIS:

Jerry Dulgar, Board Member
Nancy Deno-Gohman, Alternate



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

December 15, 1989

TO: ALL APPLICANTS FOR
CITY OF CRYSTAL COMMISSIONS
FOR TERMS BEGINNING 1-1-90

FROM: Darlene George, City Clerk *D.G.*

RE: Your application for appointment/reappointment
to a City of Crystal commission

Your application for appointment to a City of Crystal commission was received in this office.

All applications will be submitted to the City Council for their review. On January 2, 1990 at an organizational meeting, the City Council will be making these appointments. **New applicants to a commission must appear at this meeting to be interviewed by the City Council.** Applicants for reappointment are invited to attend this meeting for the interviews, but it is not mandatory that you attend.

The meeting will begin at 7:00 p.m. and will be held in the Council Chambers, Crystal Municipal Building, 4141 Douglas Drive. If you have any questions or need further information, please contact me at 537-8421, Extension 133.

cc: Jerry Dulgar, City Manager
cc: Crystal City Councilmembers

December 6, 1989

TO: City of Crystal Councilmembers
FROM: Darlene George, City Clerk *D.G.*
RE: Cigarette Vending Machines

At the December 5th City Council meeting, Councilmember Carlson inquired as to the number of cigarette machines licensed in the City of Crystal. At the present time there are thirty-three (33) cigarette vending machines licensed.

Attached is a list of accounts licensed for cigarette sales, both vending sales and over-counter sales.

If I can be of further help, give me a call.

cc: Jerry Dulgar, City Manager

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

LICENSES 1990
SENT OUT 11/22/89

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Handy Superette, Inc. dba Adair Liquors 6001 - 42nd Ave. N. Crystal, MN 55422 537-9421			(over counter)
Arnold's Hamburger Grill 5518 Lakeland Ave. N. Crystal, MN 55429 535-8777	send to: Woodside Enterprises 11889 - 65th Ave. N. Maple Grove, MN 55369 546-7409		(1 cigarette machine)
B & R Service Center 6304 - 42nd Ave. N. Crystal, MN 55427 537-5131			(over counter)
Big B's Gas & Goods 6000 - 42nd Ave. N. Crystal, MN 55422 533-8609			(over counter)
Bob's Purity Dairy Store 4800 Idaho Ave. N. Crystal, MN 55428 537-6759			(over counter)
Chalet Bowl 3520 Lilac Dr. N. Crystal, MN 55422 Attn: Stephen B. Sellman 521-4729	send to: Donna May American Amusement Arcades 850 Decatur Ave. N. Golden Valley, MN 544-5050		(1 cigarette machine)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Chalet Liquor, Inc. 5301 - 36th Ave. N. Crystal, MN 55422 588-9491			(over counter)
Clark's Submarine Sandwich 5358 W. Broadway Crystal, MN 55429 533-0722	main office number: 291-1374		(1 cigarette machine)
Country Club Market #16 5321 - 36th Ave. N. Crystal, MN 55422 522-3374	send to: Country Club Market, Inc. 3000 France Ave. S. St. Louis Park, MN 55416 920-9337		(over counter)
Crystal Care Center 3245 Vera Cruz Ave. N. Crystal, MN 55422 535-6260	send to: Twin City Vending Co., Inc. 1065 E. Highway 36 St. Paul, MN 55109 484-0240		(1 cigarette machine) (MACHINE REMOVED)
Rom-C, Inc. dba Crystal Liquors 5924 W. Broadway Crystal, MN 55428 535-5583			(over counter)
Crystal Motel 5650 Lakeland Ave. N. Crystal, MN 55429 537-3688			(cigarette machine)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
P.D.'s Foods, Inc. dba Crystal Super Valu 4200 Douglas Drive Crystal, MN 55422 537-4551			(over counter)
Donuts & More 5303 - 36th Ave. N. Crystal, MN 55422 529-5503	send to: Donna May American Amusement Arcades 850 Decatur Ave. N. Golden Valley, MN 544-5050		(1 cigarette machine) (MACHINE REMOVED)
Douglas Drive Service Center 3401 Douglas Drive Crystal, MN 55422 Attn: LuVerne Klinkner 537-4074			(1 cigarette machine)
Doyle's Bowling & Lounge 5000 W. Broadway Crystal, MN 55429 Attn: Doyle A. Steinhaus 537-8148			(3 cigarette machines)
Eggie's Cafe 6418 Bass Lake Road Crystal, MN 55428 Attn: Raymond R. Hawk 537-8719			(1 cigarette machine)
Elk's Lodge #44 5410 Lakeland Ave. N. Crystal, MN 55429 533-8360			(1 cigarette machine)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Ground Round, Inc. 6830 Bass Lake Road Crystal, MN 55428 535-0565	send to: Theisen Vending 3800 Nicollet Ave. S. Minneapolis, MN 55409 827-5588		(1 cigarette machine)
HWY 169 Embers 5756 Lakeland Ave. N. Crystal, MN 55429 537-2809	Mr. Ems System 1664 University Ave. St. Paul, MN 55104		(1 cigarette machine)
Holiday Stationstores, Inc. 5521 Lakeland Ave. N. Crystal, MN 55429 537-9903	send to: Jean Robertson Holiday Companies P.O. Box 1224 4567 West 80th Street Minneapolis, MN 55440-9985		(over the counter)
Dorian Enterprises, Inc. Iron Horse 5630 Lakeland Ave. N. Crystal, MN 55429 533-2503 or 533-2504			(3 cigarette machines)
Knights of Columbus 4947 W. Broadway Crystal, MN 55429 537-1492			(1 cigarette machine) (MACHINE REMOVED)
Jack's Superette 7200 - 56th Ave. N. Crystal, MN 55428 537-3711			(over the counter)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
WJW, Inc. dba Lamplighter Liquor Barrel, Inc. 2728 Douglas Dr. N. Crystal, MN 55422 884-3733			(over the counter)
Louie's Liquor Store 4920 W. Broadway Crystal, MN 55429 Attn: Gary Paulsen 537-5945			(over the counter)
MGM Liquor Warehouse 355 Willow Bend Crystal, MN 55428 537-0082	Nor-Bert, Inc. dba MGM Liquors		(over the counter)
Medical Center Pharmacy 5640 W. Broadway Crystal, MN 55428 537-8461			(over the counter)
Modern Tool, Inc. 5217 Hanson Court Crystal, MN 55429 533-2134			(1 cigarette machine)
Nicklow's 3516 Lilac Dr. N. Crystal, MN 55422 529-7751	send to: Donna May American Amusement Arcades 850 Decatur Ave. N. Golden Valley, MN 544-5050		(3 cigarette machines)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Noble Snyder Drug 4713 - 36th Ave. N. Crystal, MN 55422 588-9449			(over the counter)
Octopus Car Wash 5301 Douglas Dr. N. Crystal, MN 55429 533-1581			(1 cigarette machine)
Paddock Bar & Lounge 5540 Lakeland Ave. N. Crystal, MN 55429 533-7935			(2 cigarette machines)
Palace Inn 5607 West Broadway Crystal, MN 55428 535-5010 or 537-9921			(over counter and 1 cigarette machine)
Perkins Family Restaurant 5420 West Broadway Crystal, MN 55428 533-1313	send to: Consumer Vending 2828 Lyndale Minneapolis, MN 55408 870-3500		(1 cigarette machine)
Rostamo's 6014 Lakeland Ave. N. Crystal, MN 55428 537-7431			(1 cigarette machine)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

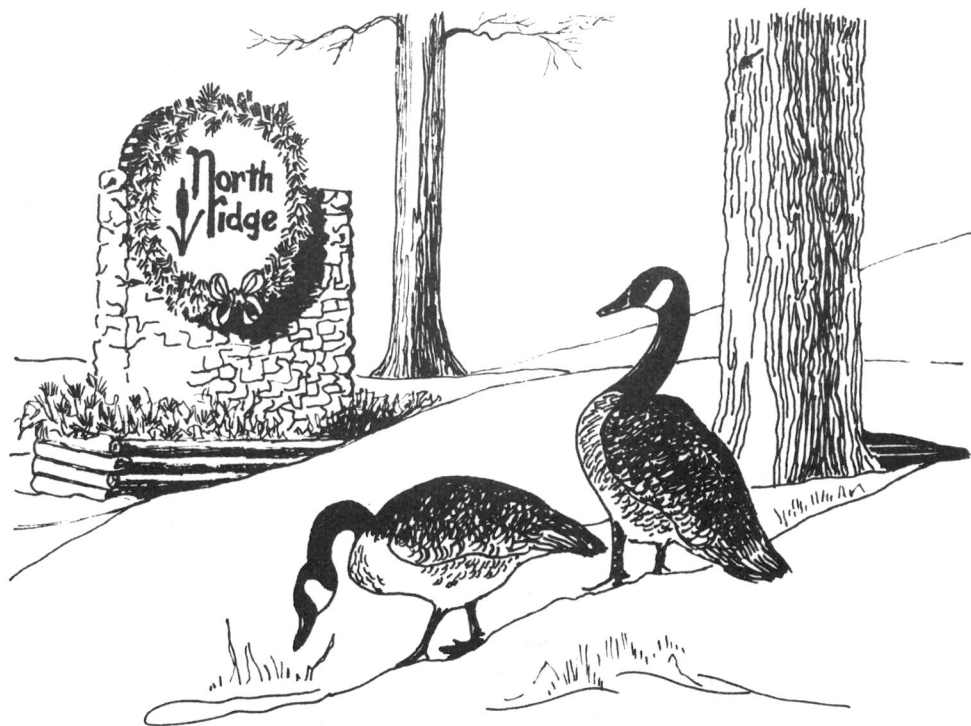
ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Shinder's Book Store 5546 West Broadway Crystal, MN 55428 535-0624	628 Hennepin Minneapolis, MN 55403 333-3628		(over counter)
Sinclair Marketing Co. 5417 - 36th Ave. N. Crystal, MN 55422 529-6786			(over counter)
Snyder Drug Stores 103 Willow Bend Crystal, MN 55428 537-4521			(over counter)
Steven Weisman Ind., Inc. dba Steve O's 4900 W. Broadway Crystal, MN 55429 537-9896			(1 cigarette machine)
Superamerica, Div. of Ashland 5359 W. Broadway Crystal, MN 55428 537-5557	send to: 1240 West 98th St. Bloomington, MN 55431 887-6100		(over counter)
Superamerica, Div. of Ashland 7818 - 36th Ave. N. Crystal, MN 55422 541-9555	send to: 1240 West 98th St. Bloomington, MN 55431 887-6100		(over counter)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Tally Ho Cafe No. 3 5216 W. Broadway Crystal, MN 55428 535-1411			(1 cigarette machine)
----- Target Stores, Div. of Dayton 5537 W. Broadway Crystal, MN 55428 533-2231			(over counter)
----- Thrift Way Supermarket 5715 W. Broadway Crystal, MN 55428 Attn: Al Salsberg 533-3733			(over counter and 2 cigarette machines)
----- Timesavers, Inc. 5270 Hanson Court Crystal, MN 55428 537-3611	send to: Five Star Vending 15034 Fillmore St. Northeast Ham Lake, MN 55304 434-9838		(2 cigarette machines)
----- Tom Thumb Food Markets, Inc.#286 5120 - 56th Ave. N. Crystal, MN 55429 537-2030	send to: Glen Reamer Tom Thumb Food Market, Inc. 110 East 17th St. Hastings, MN 55033 437-9023		(over counter)
----- Tom Thumb Food Markets, Inc.#125 2708 Douglas Dr. N. Crystal, MN 55422 544-9640	send to: Glen Reamer Tom Thumb Food Market, Inc. 110 East 17th St. Hastings, MN 55033 437-9023		(over counter)

CIGARETTES - \$30.00 EA. MACH. AND/OR OVER COUNTER SALES (PRO-RATED \$2.50/MO.)

ACCOUNT NAME	VENDOR	RECEIVED	COMMENTS
Tom Thumb Food Markets, Inc.#224 3537 Douglas Dr. N. Crystal, MN 55422 537-9533	send to: Glen Reamer Tom Thumb Food Market, Inc. 110 East 17th St. Hastings, MN 55033 437-9023		(over counter)
Tom Thumb Food Markets, Inc.#233 4711 - 36th Ave. N. Crystal, MN 55422 521-3086	send to: Glen Reamer Tom Thumb Food Market, Inc. 110 East 17th St. Hastings, MN 55033 437-9023		(over counter)
E-Z Stop Stores 4800 - 56th Ave. N. Crystal, MN 55429 535-8631	send to: Crown Coco., Inc. 319 Ulysses Street NE Minneapolis, MN 55413-2699 331-9344		(over counter)
United Liquors 3530 Douglas Dr. N. Crystal, MN 55422 535-5724	send to: Bro-Midwest Vending 9110 Grand Ave. S. Bloomington, MN 55420 881-6337		(over counter)
V.F.W. Post #494 5222 - 56th Ave. N. Crystal, MN 55429 537-9914	send to: Bill's Vending 425-3067		(1 cigarette machine)
Beek's Pizza 6408 - 56th Ave. N. Crystal, MN 55428 535-7373	send to: Donna May American Amusement Arcades 850 Decatur Ave. N. Golden Valley, MN 544-5050		(1 cigarette machine)



Happy Holidays

NORTH RIDGE CARE CENTER STAFF

CRYSTAL PARK AND RECREATION DEPARTMENT
MONTHLY REPORT
NOVEMBER 1989

PROGRAM ACTIVITIES: NOVEMBER START

ACTIVITY NAME	REGISTRATION		LOCATION	AGE GROUP	DAY/TIME
	1989	1988			
YOUTH VOLLEYBALL	20	NA	Sandburg Middle	Grades 4 - 5	Saturday Aft.
	13	NA	Sandburg Middle	Grades 6 - 8	Saturday Aft.
TEEN ACTIVITY - NOVEMBER Open Gym Night	10	NA	Hosterman Middle	Grades 6 - 8	Friday Ev.
EXERCISE November	11	7	New Hope Arena	Adults	Weekday-Morn.

ONGOING PROGRAMS - NOVEMBER 1989

SENIORS

CENTER MEMBERSHIP: 610
(October 1989 - 650/November 1988 - 600)

CRIBBAGE: 44 (40)
WELCOME: 4 (4)
500 DAY: 72 (72)
500 NITE: 40 (40)
SCRAPBOOK: 2 (2)
POKER FOR FUN: 21 (21)
BRIDGE DAY: 56 (56)
BRIDGE NITE: 40 (40)
DUPLICATE BRIDGE: 48 (32)
POOL: Not mtg/rm conflict
EXECUTIVE COMMITTEE: 12 (12)

Last quarter in ()

SPECIAL EVENTS:

OTLB: 53 to NCO Club

BRUNCH BUNCH: 45 - Speaker was Kevin McGinty, Fire Chief

ADULTS

ADULT VOLLEYBALL LEAGUES
ADULT OPEN GYM - VOLLEYBALL
ADULT OPEN GYM - BASKETBALL
WALK
SENIOR PAINTING CLASS

YOUTH

ARTS SCHOOL
GYMNASTICS
DANCE
KIDS KAPERS/COOKING
BOWLING

OTHER ACTIVITIES

TMH-EMH/ADAPTED**
COMMUNITY TRIPSTERS**
OLD LOG THEATRE
120 Total/45 Crystal
GETAWAY**
NONE THIS MONTH

**CO-SPONSORED WITH OTHER AGENCIES

PROGRAMS COMPLETED - NOVEMBER

YOUTH BOWLING

1989: 68

1988: NA

OBJECTIVES: To provide youth with an opportunity for instruction in bowling skills.

SUCCESSIONS: Popular activity. Activity ran well with no problems. Participants enjoyed the activity. Doyle's staff are most helpful.

PROBLEMS: None

RECOMMENDATIONS: Have applied for additional grant for a winter and spring program.

YOUTH FLAG FOOTBALL

1989: 70

1988: 91

OBJECTIVES: To teach the fundamentals of the sport.

SUCCESSIONS: Permanent referees were a plus (instead of using coaches). Level of competition was kept low thru staff meetings and permanent referees.

PROBLEMS: Small number of teams in the program.

RECOMMENDATIONS: Try to find another city to co-sponsor activity to increase number of participants.

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

November 1, 1989

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:05pm by Chairperson Mark Hoffmann. Members present were: Ms. Reid, Ms. Saunders, Mr. Gentry, Mr. Sochacki, Mr. O'Reilly, Ms. Pitts, and Ms. Moucha. Also present were Mr. Smothers, council liaison; Mr. Rygg, council member. Also Mr. Brandeen and Ms. Hackett from the department staff.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly report, highlighting major activities.

The Commission reviewed the proposed Charges for Community Center rentals. A damage deposit was discussed. The rental rules and regulations are yet to be determined.

Moved by Mr. Sochacki and seconded by Mr. Gentry to recommend to the Council the Crystal Community Center rental rates as recommended by the Park and Recreation Advisory Commission subcommittee.

Motion carried-unanimous.

The Commission discussed allowing alcoholic beverages at the Community Center.

Moved by Mr. O'Reilly and seconded by Mr. Sochacki to recommend to the Council that alcoholic beverages of beer and wine be allowed to be served at no charge for group functions at the Community Center.

Motion carried-unanimous.

The Commission discussed preliminary plans for the Grand Opening for the Community Center. The Lions offered to sell beer and wine by providing their own insurance. The events were reviewed. The sub-committee will meet again Wednesday November 15 at 7:30 p.m.

Dog problems in the parks were discussed. Mr. O'Reilly offered to survey other cities in regards to there ordinances and enforcement of this problem. He will report back at a future meeting. Other suggestions included more publicity about the problem (using flyers, city newsletter); vending machine "pooper scooper."

Mr. Brandeen reviewed the presentation on the Waterslide that will be made to the City Council on November 21.

Mr. Hoffmann reported that the city Long Range Planning Commission is being disbanded. He thought that the duties will be picked up through the EDA and city Planning Commission.

Public relations ideas for the outdoor meetings were discussed. Articles will be sent to the Community Section, Post News, etc. Ms. Moucha offered to coordinate this publicity.

Mr. O'Reilly informed the Commission of the Crystal Frolics bike race proposal submitted to the Minnesota Bike Race association.

Ms. Hackett informed the Commission of the proposed 1990 Hennepin County budget cuts that include the elimination of West Hennepin Community Center who provides adaptive recreation for Crystal.

Moved by Ms. Reid and second by Ms. Moucha to recommend adoption of the resolution in support of West Hennepin Community Center.

Motion carried-unanimous.

Mr. Brandeen informed the Commission of a \$49 donation from a resident who enjoys Bassett Creek Park. The money will go to the scholarship fund.

Mr. Theisen suggested a 50+ 3-man Basketball league as an activity for the Community Center.

The meeting was adjourned at 8:45pm.

Respectfully submitted,

Gene Hackett
Recorder



BOARD OF HENNEPIN COUNTY COMMISSIONERS

2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487

December 12, 1989

Betty Herbes, Mayor
City of Crystal
4141 Douglas Dr. North
Crystal, MN 55422

Dear Mayor Herbes:

Thank you for your letter regarding the proposed 1990 budget cuts affecting the Human Service Councils.

This year it has been especially difficult to meet all of the projected needs of the County due to the levy limitations set by the Legislature. As I am sure you are aware, the Hennepin County Board amended the budget for 1990 restoring funds for the Human Service Councils.

I recognize the importance of the Human Service Councils to Hennepin County and its citizens, and sincerely appreciate the quality and dedication of service that is being provided.

If I can be of service to you or your organization in the future please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "John E. Derus".

Commissioner John E. Derus
Hennepin County Board of Commissioners

Merry Christmas Betty

ROSENTHAL, RONDONI, MACMILLAN & JOYNER, LTD.

ATTORNEYS AT LAW

SUITE 120

7600 BASS LAKE ROAD

MINNEAPOLIS, MINNESOTA 55428-3891

PAUL W. ROSENTHAL
FRANCIS J. RONDONI
PETER A. MACMILLAN
JAY A. H. JOYNER
LISA A. SKOOG

TELEPHONE
533-4938
AREA CODE 612
FAX NUMBER
533-4677

December 14, 1989

The Honorable Betty Herbes
and Council Members
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422

RE: City Attorney

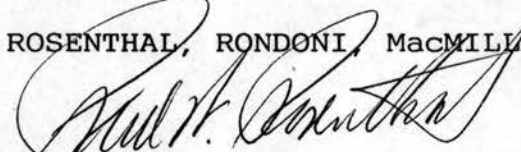
Dear Mayor and Members of the Council:

This is just a note to express our appreciation for your time and consideration in the selection process.

We hope that each of you will have a joyous and happy holiday season.

Sincerely,

ROSENTHAL, RONDONI, MacMILLAN & JOYNER, LTD.



Paul W. Rosenthal

PWR/sm



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

December 13, 1989

Mayor Betty Herbes
5336 Idaho Avenue North
Crystal, Minnesota 55428

Dear Mayor Herbes:

The EDA Advisory Commission passed a motion at its December 12 meeting requesting that the City Council table approval of the Hennepin Technical College Construction Contracts for construction of two new homes at 3426-32 Welcome Avenue North until the EDA Advisory Commission has had an opportunity to review those contracts and give their recommendations. We understand that the contracts were approved by the EDA on December 5, 1989. However, if the contracts must also be approved by the City Council, the Commission requests delay in approval.

We are disappointed that we were not involved in the review of the HTC Contracts since it is our understanding that this is one of the purposes of the Advisory Commission. Various Commission members who have reviewed copies of the contracts also have some disagreements with their approval.

Please consider our request.

Sincerely,

John Neznik
Temporary Chair
Economic Development Authority Advisory Commission

kg



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

December 13, 1989

Mayor Betty Herbes
5336 Idaho Avenue North
Crystal, Minnesota 55428

Dear Mayor Herbes:

On December 12, 1989 the Crystal Economic Development Authority Advisory Commission held its second meeting. During this meeting, a majority of the members expressed confusion in regards to the roll of the EDA Advisory Commission.

We understand by the wording of the City Ordinance that the roll of the EDA Advisory Commission is to "assist and advise. . . in matters relating to the economic development and redevelopment of the City." This general purpose statement tells members little about the detailed mission of the Advisory Commission and leaves many members questioning our direction.

Therefore, we are inviting the members of the Crystal EDA to attend the regular February meeting of the EDA Advisory Commission on February 13, 1989 at 7:00 p.m. The purpose of this meeting will be to discuss the roll of the EDA and, in turn, the roll of the EDA Advisory Commission.

The Advisory Commission members also felt that it would be extremely helpful if the EDA compiled a mission statement for the February meeting. The Advisory Commission will then be able to develop their own mission statement based on that of the EDA.

Please relay our request to the members of the EDA at your next meeting. We hope that everyone can attend.

Sincerely,

John Neznik
Temporary Chair
Crystal Economic Development Authority Advisory Commission

kg



BUREAU OF PUBLIC SERVICE
A-2307 Government Center
Minneapolis, Minnesota 55487-0237

Phone (612) 348-4077

December 15, 1989

Mr. Jerry Dulgar
Manager, City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Mr. Dulgar:

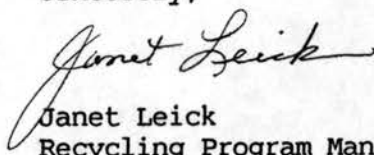
The Public Service Committee of the County Board approved the attached resolution regarding yard waste management on December 14.

The resolution essentially places the responsibility for yard waste management upon the municipalities.

The resolution is on the agenda for the County Board meeting on Tuesday, December 19, 1989, at 10:00 a.m.

If you have any questions feel free to call me at 348-6445.

Sincerely,



Janet Leick
Recycling Program Manager

Enclosure

cc: Vern Genzlinger
Recycling Coordinators

HENNEPIN COUNTY

an equal opportunity employer

RESOLUTION NO. 89-12-961R2

The following resolution was offered by Commissioner Johnson, seconded by Commissioner Jude:

BE IT RESOLVED, that no later than March 15, 1990, Hennepin County requests each municipality to identify one or more sites within the municipality and issue all required permits for the composting of yard waste collected within that municipality; and

BE IT FURTHER RESOLVED, that a municipality may satisfy the above request by entering into an agreement that allows deposit and composting of yard waste collected within that municipality in another municipality; and

BE IT FURTHER RESOLVED, that any municipality that does not either: (1) identify such a yard waste composting site within its borders and issue required permits; or (2) enter into an agreement with another municipality for deposit and composting of its yard waste; or (3) prohibit yard waste collection and require "backyard" composting; shall not be eligible for recycling reimbursement under the county's funding assistance policy, unless the County Board specifically determines otherwise after a good faith effort.

The question was on the adoption of the resolution and there were _____ YEAS and _____ NAYS as follows:

COUNTY OF HENNEPIN BOARD OF COUNTY COMMISSIONERS	YEA	NAY	OTHER
Randy Johnson	_____	_____	_____
John Keefe	_____	_____	_____
John E. Derus	_____	_____	_____
Tad Jude	_____	_____	_____
Sam S. Sivanich	_____	_____	_____
Mark Andrew	_____	_____	_____
Jeff Spartz, Chairman	_____	_____	_____

ATTEST: _____
Clerk of the County Board



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

December 18, 1989

Commissioner John Derus
Hennepin County Commissioners
A-2400 Government Center
300 South Sixth Street
Minneapolis, MN 55487

Dear Commissioner Derus:

I am writing in response to Hennepin County Resolution 89-11-961R2 passed by the Public Service Committee of the Hennepin County Board of Commissioners on December 14, 1989. The concern I have is that I believe the resolution delegates a responsibility to cities which cannot be effectively solved at the municipal level, particularly in cities like Crystal where the level of land development is virtually complete.

The City of Crystal has previously attempted to find suitable land for a yardwaste transfer station to assist the County in its yardwaste disposal program. With the level of development in Crystal, there was no suitable and available site for a transfer station. The same dilemma will be experienced in siting a compost facility.

The City of Crystal is making every effort to meet the recycling goals established by Hennepin County. The City is currently planning for the collection of plastics in our curbside program to comply with the mandate set by Hennepin County for 1990. I believe Crystal is doing its part to meet the recycling goals for Hennepin County.

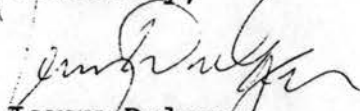
I recognize that solving our solid waste problems should not be the sole responsibility of any single level of government. The Hennepin County Solid Waste Master Plan outlines a cooperative effort between county and local government to develop a solid waste management strategy. In the case of establishing yardwaste compost sites, I believe the County's Master Plan outlining city responsibility for

Commissioner John Derus
December 18, 1989
page 2

on-route yardwaste collection and County responsibility for establishing compost sites makes the most economical and logistical sense for solving the yardwaste problem.

The City of Crystal will continue to make every effort to work cooperatively with Hennepin County to solve our solid waste problems. I would hope that the County Board could still achieve the plan for yardwaste contained in its Solid Waste Master Plan and reject Resolution 89-11-961R2.

Sincerely,



Jerry Dulgar
City Manager
City of Crystal

JD/js

TAD JUDE
COMMISSIONER

PHONE
348-3084



BOARD OF HENNEPIN COUNTY COMMISSIONERS

2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487

December 6, 1989

The Honorable Betty Herbes
Mayor, City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Betty:

Thank you for contacting me to oppose the administrator's proposed funding cuts.

As you know, this was a particularly difficult budget session for members of the county board. I am pleased to report to you that we were able to make several substantial cuts in other areas which meant we could fund essential delivery of social services for those in need. In the end we had to budget within the strict property tax limits set in state law.

Thank you for contacting me. Please let me know if I can be of further assistance to you on this or other issues in the future.

Sincerely,

Tad

*N.W. Human Services is now fully
funded for 1990 - it's a needed group!*



ARNE H. CARLSON
STATE AUDITOR

STATE OF MINNESOTA

OFFICE OF THE STATE AUDITOR
SUITE 400
525 PARK STREET
SAINT PAUL 55103

296-2551

December 11, 1989

Hon. Betty Herbes, Mayor
City of Crystal
5336 Idaho Avenue North
Crystal, Minnesota 55427

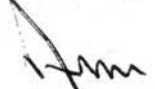
Dear Mayor Herbes:

Enclosed are ten copies of your city's Financial Health Profile.

These profiles review the revenues, expenditures and debt in each city over a five-year period and compare trends in each city with those in similar-size cities. We have made several changes to the profiles which we feel will be helpful to you.

If you have any questions or comments, please give me a call.

Warmest personal regards,


Arne H. Carlson
State Auditor

AHC:mjb

Enclosure

6007 47 48 CRYSTAL