



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

Carlene

COUNCIL AGENDA

February 6, 1990

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on February 6, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Moravec
P Irving
P Grimes
P Herbes
P Langsdorf
P Joselyn

Staff

P Dulgar
P Olson
P Kennedy
P Monk
P Barber
P George
P *Johnson*
P *Braden*
P *Bjorn*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor recognized a donation from Celebrity Bowl to the Park & Rec Department in the amount of \$8,200; \$4,200 of which was to go for youth spring and summer recreational activities, \$500 for youth athletic program supplies, \$1000 for entertainment for a Teen Dance at Becker Park Arts & Entertainment Centre, and \$2,500 for the grand opening of the Crystal Community Center.

The Mayor also acknowledged a donation from Celebrity Bowl to the Crystal Police Department in the amount of \$1,000 to be used for the D.A.R.E. Program.

- * 1. The City Council considered the minutes of the Regular City Council meeting of January 23, 1990.

Moved by Councilmember G and seconded by Councilmember I to (approve) (approve, making the following exceptions: _____)

to) the minutes of the Regular City Council meeting of January 23, 1990.

Motion Carried.

* The Mayor acknowledged a letter received from the Strategic Analysis of Fire Prevention Programs Class of Jan. 15-26, 1990 regarding the dedication and commitment of Deputy Chief Terrence R. Anderson of the Crystal Fire Department.

CONSENT AGENDA

1. Consideration of Boy Scout Troop #365, St. James Lutheran Church, 6700 - 46th Place North, to operate an itinerant food establishment (chili feed) at 6700 - 46th Place North on February 3rd and 4th, 1990.

Moved by Councilmember _____ and ~~seconded~~ by Councilmember _____ to remove item _____ from the Consent Agenda.
Motion Carried.

Moved by Councilmember C and seconded by Councilmember L to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. The City Council considered the applications for appointment to the Park and Recreation Advisory Commission from Mary Krogstad, 3236 Brunswick Avenue North, and R. L. "Rollie" Smothers, 6315 55th Avenue North, for an unexpired term expiring December 31, 1991. (applicant may be from the City at large)

Moved by Councilmember M and seconded by Councilmember L to appoint Mary Krogstad, 3236 Brunswick Av. N. to the Park and Recreation Advisory Commission for an unexpired term expiring December 31, 1991.

Aye: M, I, J, L

No: C, G, H

Motion Carried.

2. The City Council considered the applications for appointment to the Human Relations Commission from Bonnie J. Toenies, 2930 Douglas Drive #212, and James Allen Brown, 5313 Hampshire Avenue North, for unexpired terms expiring December 31, 1990.

Moved by Councilmember C and seconded by Councilmember G to appoint Bonnie J. Toenies (address) and James Allen Brown (address) to the Human Relations Commission for unexpired terms expiring December 31, 1990.

Motion Carried.

3. The City Council considered the salaries of the City Assessor, Finance Director, and Park and Recreation Director for 1990. *Employees in those positions appeared and were heard.*

I/L that the City Manager be instructed to review all those salaries that were minimized because of the midpoint set up by the Comparable Worth program and adjust those salaries to be located within the 4% range for those people who have performed meritorious service and not been paid for it.

Motion Carried.

*Recess 8:08 p.m.
Reconvened 8:18 p.m.*

4. The City Council considered awarding a bid on Bassett Creek Park Pond Dredging Project in the amount of \$23,280.00.

Moved by Councilmember M and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent; *awarding the bid to Stenger Excavating, not to exceed \$23,280 and contingent upon approval by the Minnesota Department of Natural Resources.*

RESOLUTION NO. 90-6

RESOLUTION AWARDING A BID

By roll call and voting aye: C, M, I, G, H, L, J; voting no: _____; absent, not voting: _____

Motion carried, resolution declared adopted.

5. The City Council considered the Second Reading of an Ordinance rezoning a portion of a lot at 6000 Lakeland Avenue from R-1 (Single Family Residential), to B-3 (Auto Oriented Commercial), to allow construction of a motel.

Moved by Councilmember G and seconded by Councilmember I to adopt the following ordinance:

ORDINANCE NO. 90-2

AN ORDINANCE RELATING TO ZONING: CHANGING THE
USE CLASSIFICATION OF CERTAIN LANDS

and further, that this be the second and final reading.

Motion Carried.

6. The City Council considered a Site Improvement Agreement for the motel plan at 6000 Lakeland Avenue North.

Moved by Councilmember G and seconded by Councilmember L to (approve) (deny) (continue until _____ the discussion of) entering into an agreement with Pravin Bhatha for the purpose of guaranteeing faithful performance for certain work requirements as a condition of issuance of a building permit for a motel at 6000 Lakeland Avenue North, and further, to authorize the Mayor and City Manager to sign such agreement.

Motion Carried.

7. The City Council considered the First Reading of an Ordinance Amendment on Variance Procedures.

~~Bill - Invite Planning Commission~~

Moved by Councilmember G and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO BOARD OF
ADJUSTMENTS AND APPEALS:
AMENDING CRYSTAL CITY CODE,
SUBSECTIONS 305.71 AND 515.55

and further, that the second and final reading be held on February 20, 1990. *AYE - M, J, G, L, J, H*
NO - C

Motion Carried.

8. The City Council considered the Second Reading of an Ordinance Amendment regarding Conditional Use Permit Provisions for an Amusement Center.

Moved by Councilmember M and seconded by Councilmember I to adopt the following ordinance:

ORDINANCE NO. 90-3

AN ORDINANCE RELATING TO
AMUSEMENT CENTERS: AMENDING CRYSTAL
CITY CODE SUBSECTIONS 1101.11,
SUBDIVISION 13 AND 1101.3: AMENDING
CRYSTAL CITY CODE APPENDIX I (ZONING)
SUBSECTION 515.37, SUBDIVISION 4, CLAUSE (h)

and further, that this be the second and final reading.

Motion Carried.

Mayer went to Open Forum Next Council Agenda due to person waiting in the audience waiting to speak.

6

February 6, 1990

9.

after Open Forum: Mayor announced that the EOA mtg. would commence upon adjournment following the Council meeting.
The City Council reviewed a proposal for analysis of committee report on Space Needs.

M/L to continue the discussion of a proposal for analysis of the Committee report on space needs to the Feb. 20, 1990 City Council meeting and direct staff to obtain the previous space needs material prepared by Anderson Dale, Architects and make it available to the City Council for its review prior to the meeting.

Motion Carried

10. The City Council reviewed a recommendation for 36th Avenue reconstruction project.

M/G to authorize preparation of a feasibility study as recommended by the City Engr. with impacted property owners being notified of staff recommendation and afforded the opportunity to address the Council before any formal action is taken.

Motion Carried

11. The City Council considered the Second Reading of an Ordinance Relating to Certain Licenses; Amending Crystal City Code, Section 1000 by adding a subsection.

Moved by Councilmember I and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 90- 4

AN ORDINANCE RELATING TO
CERTAIN LICENSES: AMENDING CRYSTAL
CITY CODE, SECTION 1000 BY
ADDING A SUBSECTION

and further, that this be the second and final reading.

Motion Carried.

12. The City Council discussed a City of Crystal Mission Statement.

Councilmembers will get charges to staff at which time the Mission Statement will be finalized.

13. The City Council discussed the recommendation for appointment of staff and elected officials to the newly authorized General Advisory Committee of the Metropolitan Waste Control Commission.

Interested parties ~~will~~ ^{should} submit an application to staff at which time the applicants will be placed on a Council agenda for Council's approval in the form of a resolution of support.

14. The City Council discussed membership in the North Metro Convention Tourism Bureau. A representative of the Tourism Bureau will be invited to speak at the combined EOA ^{Advisory Commission} Council meeting on March 13, 1990.
15. The City Council discussed the homestead classification of Brent Gisslen, 6427 - 41st Avenue North. It was the consensus of the Council that staff should deny the homestead and that homeowner could use the Board of Review process.

16. The City Council considered the City Manager's contract for 1990.

I/M to increase the City Manager's salary by 4%, add \$1,000 to deferred compensation and pay for dental coverage retroactive to January 1, 1990.

Motion Carried

I/J that the City Council appoint a personnel committee to review the City Manager's salary, ^{making a recommendation to the Council} and that goals and objectives be set by the City Mgr.

Motion carried.

OPEN FORUM

Linda Museus, Chair of the Human Relations Commission appeared before the City Council to discuss a project of a marketing class in District #281 which she considered stereotyping that could lead to behavior which violates the Minn. Human Rights Act.

Staff will contact the school district for further information on the project.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

- Commission appreciation dinner - March 15 (6 p.m.)
- Langedorf - Environmental Commission working hard on "Earth Day 1990".

Moved by Councilmember L and seconded by Councilmember C to approve the list of license applications, *with the addition of a tree trimmer's license for* Motion Carried.
Time Tree Service, 5612 Corvallis Av. N.

Moved by Councilmember L and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:45p.m

APPLICATIONS FOR LICENSE

February 6, 1990

PLUMBER'S LICENSE - \$30.25

Dennis Gezel Plumbing, 5421 Zumbra Dr., Excelsior, MN 55331

Hanco Plumbing, 5210 Colfax N., Minneapolis, MN 55430

LaBelle Plumbing, 3546 Logan No., Minneapolis, MN 55412

GAS FITTER'S LICENSE - \$30.25 - Renewals

Precise Heating, Air Conditioning & Electric, Inc., 2729 Ensign Ave.
N., New Hope, MN 55427

Bowler Co., 511 E. Lake St., Minneapolis, MN 55408

PLUMBER'S LICENSE - \$30.25 - Renewals

Minnesota Mechanical, 509 Front Ave., St. Paul, MN 55117

Widmer, Inc., P.O. Box 219, St. Bonifacius, MN 55375

Bowler Co., 511 E. Lake St., Minneapolis, MN 55408

Lindman Plumbing, 6224 Noble Ave. N., Brooklyn Center, MN 55429

SIGN LICENSE RENEWALS

Winnetka Village Development Co., 7700-10-20 36th Ave. N.	30.00
Wedding Chapel, 5572 West Broadway	15.00
Formal Affair, 5574 West Broadway	15.00
Video Hits, 5309 36th Ave. N.	15.00
Northwestern Bell, 5421 Lakeside Ave. N.	30.00
Northwestern Bell, 4700 Welcome Ave. N.	15.00
Tom Thumb, 3537 Douglas Dr. N.	30.00
Pizza Hut, 3600 Douglas Dr. N.	45.00
Signcrafters, 6048 Lakeland Ave. N.	31.50
McDonald's, 5400 West Broadway	103.10
Lamplighter Apartment, 2900 Douglas Dr. n.	15.00
Industrial Stainless, 5265 Hanson Court	15.00
Headlines, 5560 West Broadway	30.00
H & R Block, 5510 West Broadway	15.00
Ground Round, 6830 56th Ave. N.	62.34
Golden Valley Air Conditioning, 5182 West Broadway	30.00
Fanny Farmer, 311 Willow Bend	15.00
Dress Barn, 139 Willow Bend	30.00
Douglas Court Aaprtments, 6400 27th Ave. N.	30.00
Crystal Plaza Building, 5747 West Broadway	31.90
Crystal Bouquet, 5568 West Broadway	15.00
E-Z Stop, 4800 56th Ave. N.	45.00
Douglas Drive Family, 3501 Douglas Dr. N.	30.00

Belt Line Pet Hospital, 3443 Vera Cruz Ave. N.	15.00
Allstate Insurance, 6418 56th Ave. N.	30.00
Accent Drapery Design, 5707 West Broadway	15.00
Elks Lodge #44, 5410 Lakeland Ave. N.	45.00
Jack's Superette, 7200 56th Ave. N.	30.00
Marshall's Inc., 201 Willow Bend	79.25
Payless Shoes, 331 Willow Bend	15.00
Crystal Care Center, 3245 Vera Cruz Ave. N.	15.00
Melford Olson Honey Co., 5201 Douglas Dr. N.	30.00
Krystal Kourts, 5950 West Broadway	15.00
Northwest Realty/Century 21, 5701 Kentucky Ave. N.	15.00
St. Raphael's Church & School, 7301 56th Ave. N.	Exempt
CBF by Pierre, 5222 Hanson Court	15.00
Jonathon Dental, 313 Willow Bend	15.00
The Bank North, 6325 42nd Ave. N.	90.00
The Bank North, 7000 56th Ave. N.	78.30
Aagaard Floral, 6402 56th Ave. N.	15.00
Meineke Muffler, 5259 Douglas Dr. N.	75.00
Graystar/Taxes/Accounting, 6412 56th Ave. N.	15.00
Crystal Cobbler, 5510 West Broadway, Suite E	15.00
Jerry's Barber Shop, 3538 Douglas Dr. N.	15.00
Proex Photo Finishing, 5514 West Broadway	15.00
52 Hi Restaurant, 5640 West Broadway	30.00
Caardvark, 5518 West Broadway	15.00
West Metro Chiropractic, 2756 Douglas Dr. N.	15.00
Pro-Air Aviation, 5930 Lakeland Ave. N.	30.00
Maxwell Aircraft Service, Crystal Airport	61.50
Jim Martin Insurance Agency, 6308 34th Ave. N.	30.00
National Karate, 6518 56th Ave. N.	15.00
Village Builders, 3351 Nevada Ave. N.	15.00
Gallery Hair Studio for Men, 3325 Vera Cruz Ave. N.	15.00
ITT Financial, 124 Willow Bend	15.00
Cost Cutters, 5542 West Broadway	15.00
The Barbers, 117 Willow Bend	15.00
Vision World, 5540 West Broadway	15.00
Duke's Body Shop, 5170 West Broadway	96.10
Sheldon Hunt, 5600 56th Ave. N.	15.00
Crystal Business Machines, 6034 42nd Ave. N.	15.00
Wally's Barber Shop, 5434 Douglas Dr. N., Suite 3	15.00
Crystal Marine, 5712 Lakeland Ave. N.	30.00
Lamplighter Square, 2700 Douglas Dr. N.	15.00
Mayer Electric, 5128 Hanson Court	30.00
Adventures in Video, 2702 Douglas Dr. N.	30.00
Adventures in Video, 6316 56th Ave. N.	15.00
Reflections Auto Body Shop, 5111 Hanson Court	30.00
Norcott Investments, 5926 56th Ave. N.	15.00
Rockford Road Hennepin County Library, 6401 42nd Ave. N.	Exempt
Carpet King, Inc., 5445 Lakeland Ave. N.	41.70
Florock Northwest, 3314 Winpark Dr.	15.00
Champion Auto Stores, 6616 56th Ave. N.	45.00
Mona's for Big & Tall Men, 5580 West Broadway	30.00
The Great Northwestern Hair Company, 5311 36th Ave. N. #7	15.00
Twin Oak Realty, 3353 Douglas Dr. N.	15.00
Crystal Motel, 5650 Lakeland Ave. N.	86.40

Chalet Ski & Patio, 3359 Vera Cruz Ave. N.	15.00
Crystal Medical Center, 5640 West Broadway	108.78
Norling Motors, 5548 Lakeland Ave. N.	60.00
Perkins, 5420 West Broadway	30.78
Vera Slater Beauty School, 6406 56th Ave. N.	15.00
Mattress Liquidators, 6200 56th Ave. n.	30.00
Glen Haven Memorial Gardens, 5100 Douglas Dr. N.	Exempt
Cardell Florist, 2740 Douglas Dr. N.	15.00
Mill End, 6105 42nd Ave. N.	15.00
Arby's, 5629 West Broadway	118.40
Harold Herman Furniture, 3159 Vera Cruz Ave. N.	53.50
Crystal Vacuums, 6410 56th Ave. N.	15.00
All Pro Sports, 6418 56th Ave. N.	15.00

VENDING - Nonperishable (\$5.00 for one additional machine
in same location)

Twin City Vending Co. at Crystal Care Center, 3245 Vera Cruz No.

TREE TRIMMER (\$55.00):

Timothy J. Hagan dba Tim's Tree Service, Inc., 5612 Corvallis Ave. N.
Crystal, MN 55429

Included with Preliminary Agenda on 2-2-90:

Celebrity Bowl Donations to the Park & Recreation Department.

Minutes of the City Council mtg. of 1-23-90.

Application for License from Boy Scout Troup #365, for Chili Feed at St. James Luth. Church 2-3 & 2-4.

Application For Appointment to the Park & Rec.

Advisory Commission from Mary Krogstad and Rollie Smothers.

Application For Appointment to the Human Relations Commission from Bonnie J. Toenies, and James Brown.

Memo to Mayor & Council from City Mgr. re: pay recommendation 1990 for City Assessor, Director of Park & Rec. and Finance Director.

Memo from City Engr. dated 1-3--90 re: Award of Bid for dredging project in Bassett Creek Park.

Ordinance relating to zoning - 6000 Lakeland Ave. N.

Memo from City Engr. dated 1-30-90 re: Site Improvement Agreement for Motel at 6000 Lakeland Ave. N.

Memo from City Engr. dated 1-30-90 re: variance procedure.

Memo from City Engr. dated 1-30-90 re: Second Reading of Ordinance Amendment regarding Amusement Centers.

Letter from Anderson Dale Archts. dated 2-1-90 re: review and comment on space needs analysis for City Hall.

Memo from City Engr. dated 2-1-90 re: 36th Avenue Reconstruction.

Ordinance relating to certain licenses - public hearings for vending machine and liquor increases in fees.

Memo from Asst. City Mgr. dated 1-16-90 re: City Mission Statement.

Memo from Metropolitan Waste Control Commission dated 1-25-90 re: applicants for the General Advisory Committee to the Commission.(elected officials).

Memo from Metropolitan Waste Control Commission dated 1-25-90 re: applicatns for the General Advisory Committee to the Commission (Municipal Government Staff).

Letter from City Attorney dated 1-2-90 re: Lodging Tax.

Memo from City Assessor dated 1-30-90 re: Homestead-Brent Gisslen - 6427 - 41st Ave. N.

Memo to Mayor & Council from City Mgr. dated 2-2-90 re: Manager's Contract.

Memo from City Clerk dated 1-26-90 re: Up-dated commission and organization rosters.

Action Needed Memo from the January 23, 1990 Council Mtg.

Minutes of the Environmental Quality Commission of 12-21-89.

Minutes of the Human Relations Commission of 11-27-89.

Memo of "thanks" from the "Noon Goons" for 1989 fund raising effort.

Crystal Park & Recreation Advisory Commission minutes of 1-3-90.

Letter from Twin West Chamber dated 1-29-90 thanking City Manager for hosting the Economic Development Committee mtg. on January 26.

Memo from Brooklyn Park Goodwill Coordinator dated 1-23-90 re: approved CUP; 1990 Contract and Operating Costs.

Park & Recreation Advisory Commission Agenda for meeting of 2-7-90.

Letter to Donlar Construction from City Engr. dated 2-2-90 re: completion date for Community Center.

Included in packet on 2-6-90:

Letter from the Strategic Analysis of Fire Prevention Class of January 15-26, 1990 acknowledging Terrenc R. Anderson of the Crystal Fire Department.

Letter to Celebrity Bowl Charities from Police Chief dated 2-2-90 thaning them for \$1,000 donation to the DARE Program.

Harlane

Memorandum

DATE: February 2, 1990
TO: Mayor and Council
FROM: Jerry Dulgar, City Manager *JD*
SUBJECT: Preliminary Agenda for the February 6, 1990 Council Meeting

Recognition of a donation from ^{*Celebrity*} ~~Charity~~ Bowl to the Park & Rec Department as follows: \$4200 for youth spring and summer recreation activities; \$500 for youth athletic program supplies; \$1000 for entertainment for a Teen Dance at Becker Park Arts & Entertainment Centre; and \$2500 for the grand opening of the Crystal Community Center. I think we should send a nice letter to ^{*Celebrity*} ~~Charity~~ Bowl to thank them for their generous donation to activities in the City of Crystal. *And Police Dept. \$1,000 for the DARE Program*

Consent Agenda:

Item 1. Consideration of Boy Scout Troop #365, St. James Lutheran Church, 6700 - 46th Place North, to operate an itinerant food establishment (chili feed) at 6700 - 46th Place North on February 3rd and 4th, 1990. This is one that we didn't find out in time to get the license on the agenda for prior approval by the Council. The Health Department has gone through all their normal procedures and the Boy Scouts will be meeting all the requirements. I recommend to the Council to approve it although it is after the event.

Regular Agenda:

Item 3: Consideration of salaries of the Assessor, Finance Director, and Park and Rec Director for 1990. Enclosed in your information please find a memo relative to this item. If you review the memo, you'll see that there really isn't any justification for increasing these three positions above the midpoint which is where we are striving to get everybody so that we can comply as closely as possible with the comparable worth requirements. Two of the individuals will be taking the time spent profile over again. If their points change, they would go into a new pay grade and could receive a greater increase then and would receive an increase. It would be my recommendation that we wait until after these individuals have taken those time spent profiles over again. In the case of the Assessor, you'll note that he took it recently and actually the points decreased. Over all I would recommend that we leave the salaries as per our original recommendation at this time and look to see if based on the time spent profile, they can be adjusted during the year.

Item 9: Review proposals for analysis of committee report on Space Needs. Bill will be prepared to review this and to discuss this with the Council. He has spent a lot of time working on it and was not able to get multiple proposals as he had hoped but will review all of that for the Council.

Item 12: Discussion of the City of Crystal Mission Statement. Enclosed in your information is a revised Mission Statement as prepared by John Olson after meetings with City Manager, department heads, etcetera. I would like to see the Council adopt this with any changes you might deem appropriate.

Item 13: Discussion of the recommendation for appointment of staff and elected officials to the newly authorized General Advisory Committee of the Metropolitan Waste Control Commission. If there are Councilmembers who would be interested in this, or staff members, I would recommend that we forward a name to the Waste Control Commission.

Item 14: Discussion of membership in the North Metro Convention Tourism Bureau. Enclosed is a letter from Dave Kennedy and information relative to hotel motel tax. I would recommend that we refer this item to the EDA Advisory Committee and the EDA and possibly have someone from the North Metro Convention Tourism Bureau at the EDA meeting in the future.

Item 15: Discussion of homestead classification of Brent Gisslen, 6427 - 41st Avenue North. The Council has asked for information relative to this and has asked questions about this homestead classification in the past. I have asked the Assessor to deny the homestead classification and have the individual appeal that to the Board of Review which will be in the Spring. At that time the Council can make a decision whether to grant it or not grant the classification and the individual has the right of appeal to the County Board Appeals and Adjustments or to the State.

Item 16: Consideration of the City Manager's contract for 1990. Enclosed please find the survey done last week of salaries of managers in the area and copy of the Stanton Survey relative to managers' salaries. I would appreciate very much if the Council would consider increasing the City's contribution into deferred comp on my behalf and pay for my dental insurance as well as some kind of salary adjustment. I thank you in advance for your consideration.

Have a nice weekend.

P.S. We just received another application for consideration for a position on the Human Relations Commission that we will also consider Tuesday night.

JD/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
FEBRUARY 6, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Recognition of a donation from ^{Celebrity} Charity Bowl to the Park & Rec Department as follows: \$4200 for youth spring and summer recreation activities; \$500 for youth athletic program supplies; \$1000 for entertainment for a Teen Dance at Becker Park Arts & Entertainment Centre; and \$2500 for the grand opening of the Crystal Community Center. ^{+ \$1,000 to Police Dept. for DARE Program.}

Approval of the minutes of the regular meeting of January 23, 1990.

Consent Agenda

1. Consideration of Boy Scout Troop #365, St. James Lutheran Church, 6700 - 46th Place North, to operate an itinerant food establishment (chili feed) at 6700 - 46th Place North on February 3rd and 4th, 1990.

Regular Agenda Items

1. Consideration of the application for appointment to the Park and Rec Advisory Commission from Mary Krogstad, 3236 Brunswick Avenue North and R.L. "Rollie" Smothers, 6315 55th Avenue North. ^{Called applicants 2-1-90}
2. Consideration of the application for appointment to the Human Relations Commission from Bonnie J. Toenies, 2930 Douglas Drive #212.
3. Consideration of salaries of the Assessor, Finance Director, and Park and Rec Director for 1990.
4. Consideration of awarding a bid on Bassett Creek Park Pond Dredging Project in the amount of \$23,280.00
5. Consideration of the Second Reading of an Ordinance rezoning a portion of a lot at 6000 Lakeland Avenue from R-1, Single Family Residential, to B-3, Auto Oriented Commercial, to allow construction of a motel.
6. Consideration of a Site Improvement Agreement for motel plan at 6000 Lakeland Avenue North.

- First.*
7. Consideration of the ~~Second~~ Reading of an Ordinance Amendment on Variance Procedures.
 8. Consideration of the Second Reading of an Ordinance Amendment regarding Conditional Use Permit Provisions for Amusement Center.
 9. Review proposals *of Anderson Dale* for analysis of committee report on Space Needs.
 10. Review of recommendation for 36th Avenue reconstruction project.
 11. Consideration of the Second Reading of an Ordinance Relating to Certain Licenses; Amending Crystal City Code, Section 1000 by adding a subsection.
 - Have to prepare Resolution* 12. Discussion of the City of Crystal Mission *Res.?* Statement.
 13. Discussion of the recommendation for appointment of staff and elected officials to the newly authorized General Advisory Committee of the Metropolitan Waste Control Commission.
 14. Discussion of membership in the North Metro Convention Tourism Bureau.
 15. Discussion of homestead classification of Brent Gisslen, 6427 - 41st Avenue North.
 16. Consideration of the City Manager's contract for 1990.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE

February 6, 1990

PLUMBER'S LICENSE - \$30.25

Dennis Gezel Plumbing, 5421 Zumbra Dr., Excelsior, MN 55331

Hanco Plumbing, 5210 Colfax N., Minneapolis, MN 55430

LaBelle PLumbing, 3546 Logan No., Minneapolis, MN 55412

GAS FITTER'S LICENSE - \$30.25 - Renewals

Precise Heating, Air Conditioning & Electric, Inc., 2729 Ensign Ave. N., New Hope, MN 55427

Bowler Co., 511 E. Lake St., Minneapolis, MN %5408

PLUMBER'S LICENSE - \$30.25 - Renewals

Minnesota Mechanical, 509 Front Ave., St. Paul, MN 55117

Widmer, Inc., P.O. Box 219, St. Bonifacius, MN 55375

Bowler Co., 511 E. Lake St., Minneapolis, MN %5408

Lindman Plumbing, 6224 Noble Ave. N., Brooklyn Center, MN 55429

SIGN LICENSE RENEWALS

Winnetka Village Development Co., 7700-10-20 36th Ave. N.	30.00
Wedding Chapel, 5572 West Broadway	15.00
Formal Affair, 5574 West Broadway	15.00
Video Hits, 5309 36th Ave. N.	15.00
Northwestern Bell, 5421 Lakeside Ave. N.	30.00
Northwestern Bell, 4700 Welcome Ave. N.	15.00
Tom Thumb, 3537 Douglas Dr. N.	30.00
Pizza Hut, 3600 Douglas Dr. N.	45.00
Signcrafters, 6048 Lakeland Ave. N.	31.50
McDonald's, 5400 West Broadway	103.10
Lamplighter Apartment, 2900 Douglas Dr. n.	15.00
Industrial Stainless, 5265 Hanson Court	15.00
Headlines, 5560 West Broadway	30.00
H & R Block, 5510 West Broadway	15.00
Ground Round, 6830 56th Ave. N.	62.34
Golden Valley Air Conditioning, 5182 West Broadway	30.00
Fanny Farmer, 311 Willow Bend	15.00
Dress Barn, 139 Willow Bend	30.00
Douglas Court Aaprtments, 6400 27th Ave. N.	30.00
Crystal Plaza Building, 5747 West Broadway	31.90
Crystal Bouquet, 5568 West Broadway	15.00
E-Z Stop, 4800 56th Ave. N.	45.00
Douglas Drive Family, 3501 Douglas Dr. N.	30.00

Belt Line Pet Hospital, 3443 Vera Cruz Ave. N.	15.00
Allstate Insurance, 6418 56th Ave. N.	30.00
Accent Drapery Design, 5707 West Broadway	15.00
Elks Lodge #44, 5410 Lakeland Ave. N.	45.00
Jack's Superette, 7200 56th Ave. N.	30.00
Marshall's Inc., 201 Willow Bend	79.25
Payless Shoes, 331 Willow Bend	15.00
Crystal Care Center, 3245 Vera Cruz Ave. N.	15.00
Melford Olson Honey Co., 5201 Douglas Dr. N.	30.00
Krystal Kourts, 5950 West Broadway	15.00
Northwest Realty/Century 21, 5701 Kentucky Ave. N.	15.00
St. Raphael's Church & School, 7301 56th Ave. N.	Exempt
CBF by Pierre, 5222 Hanson Court	15.00
Jonathon Dental, 313 Willow Bend	15.00
The Bank North, 6325 42nd Ave. N.	90.00
The Bank North, 7000 56th Ave. N.	78.30
Aagaard Floral, 6402 56th Ave. N.	15.00
Meineke Muffler, 5259 Douglas Dr. N.	75.00
Graystar/Taxes/Accounting, 6412 56th Ave. N.	15.00
Crystal Cobbler, 5510 West Broadway, Suite E	15.00
Jerry's Barber Shop, 3538 Douglas Dr. N.	15.00
Proex Photo Finishing, 5514 West Broadway	15.00
52 Hi Restaurant, 5640 West Broadway	30.00
Caardvark, 5518 West Broadway	15.00
West Metro Chiropractic, 2756 Douglas Dr. N.	15.00
Pro-Air Aviation, 5930 Lakeland Ave. N.	30.00
Maxwell Aircraft Service, Crystal Airport	61.50
Jim Martin Insurance Agency, 6308 34th Ave. N.	30.00
National Karate, 6518 56th Ave. N.	15.00
Village Builders, 3351 Nevada Ave. N.	15.00
Gallery Hair Studio for Men, 3325 Vera Cruz Ave. N.	15.00
ITT Financial, 124 Willow Bend	15.00
Cost Cutters, 5542 West Broadway	15.00
The Barbers, 117 Willow Bend	15.00
Vision World, 5540 West Broadway	15.00
Duke's Body Shop, 5170 West Broadway	96.10
Sheldon Hunt, 5600 56th Ave. N.	15.00
Crystal Business Machines, 6034 42nd Ave. N.	15.00
Wally's Barber Shop, 5434 Douglas Dr. N., Suite 3	15.00
Crystal Marine, 5712 Lakeland Ave. N.	30.00
Lamplighter Square, 2700 Douglas Dr. N.	15.00
Mayer Electric, 5128 Hanson Court	30.00
Adventures in Video, 2702 Douglas Dr. N.	30.00
Adventures in Video, 6316 56th Ave. N.	15.00
Reflections Auto Body Shop, 5111 Hanson Court	30.00
Norcott Investments, 5926 56th Ave. N.	15.00
Rockford Road Hennepin County Library, 6401 42nd Ave. N.	Exempt
Carpet King, Inc., 5445 Lakeland Ave. N.	41.70
Florock Northwest, 3314 Winpark Dr.	15.00
Champion Auto Stores, 6616 56th Ave. N.	45.00
Mona's for Big & Tall Men, 5580 West Broadway	30.00
The Great Northwestern Hair Company, 5311 36th Ave. N. #7	15.00
Twin Oak Realty, 3353 Douglas Dr. N.	15.00
Crystal Motel, 5650 Lakeland Ave. N.	86.40

Chalet Ski & Patio, 3359 Vera Cruz Ave. N.	15.00
Crystal Medical Center, 5640 West Broadway	108.78
Norling Motors, 5548 Lakeland Ave. N.	60.00
Perkins, 5420 West Broadway	30.78
Vera Slater Beauty School, 6406 56th Ave. N.	15.00
Mattress Liquidators, 6200 56th Ave. n.	30.00
Glen Haven Memorial Gardens, 5100 Douglas Dr. N.	Exempt
Cardell Florist, 2740 Douglas Dr. N.	15.00
Mill End, 6105 42nd Ave. N.	15.00
Arby's, 5629 West Broadway	118.40
Harold Herman Furniture, 3159 Vera Cruz Ave. N.	53.50
Crystal Vacuums, 6410 56th Ave. N.	15.00
All Pro Sports, 6418 56th Ave. N.	15.00

VENDING - Nonperishable (\$5.00 for one additional machine
in same location)

Twin City Vending Co. at Crystal Care Center, 3245 Vera Cruz No.

January 26, 1990

Honorable Betty Herbies
Mayor of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422

Dear Mayor Herbies:

On behalf of the Strategic Analysis of Fire Prevention Programs Class of January 15 - 26, 1990, National Fire Academy, Emmitsburg, Maryland, we would like to acknowledge the dedication and commitment of Deputy Chief Terrence R. Anderson of the Crystal Fire Department, Crystal, Minnesota.

His unselfish attitude and thirst for knowledge is graphic testimony to his desire for the advancement of the Fire Service for his department and the State of Minnesota.

We his fellow classmates wish to recognize his dedication with this donation in his honor to the Crystal Fire Department to be used in the purchase of a training aid of his choosing to further his quest for educational excellence in the Crystal Fire Department.

Sincerely,

James W. Arrowood
Albany, GA

Richard L. Austin
Franklinville, NJ

James H. Barnes, Jr.
Towson, MD

Wayne M. Bowman
Santa Ana, CA

H. Wayne Bryan, Jr.
Naples, FL

Gregory B. Cade
Landover, MD

Gregg A. Cleveland
Neenah, WI

Robert E. Dauchy
Stow, OH

Leonard F. Franco
Merced, CA

Iby B. George, III
Virginia Beach, VA

James A. Hall
Fayetteville, NC

David P. Jape
Neenah, WI

John A. Kittelson
Sheboygan, WI

Jerry G. Knight
St. Petersburg, FL

Gerald F. LaFlamme
Shrewsbury, MA

Charles R. Lowden
Chico, CA

Daniel T. Lydon
Fremont, CA

Daniel D. Martin
Kettering, OH

Douglas B. Meyer
Seminole, FL

Fred C. Nelsen
Ontario, CA

Charles A. Parks, Jr.
Millersville, MD

Jerry M. Scott
Salina, KS

Stephen L. Smith
Fairfax, VA

Donald O. Wignall
Carrollton, TX

Gordon, D. Williams
Orange, NJ

**CELEBRITY BOWL DONATIONS
TO THE
PARK AND RECREATION DEPARTMENT**

The Park and Recreation Department received a total amount of \$8200 from Celebrity Bowl. The Celebrity Bowl charitable gambling funds are accessed through Doyle's Lanes of Crystal.

Funds were received for the following programs:

\$2500	Community Center Grand Opening Celebration.
\$1000	"Back to School" Teen Dance at the Becker Park Arts and Entertainment Center.
\$ 500	Youth athletic program supplies
\$4200	Youth spring and summer recreation activities



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

POLICE DEPARTMENT

February 2, 1990

CELEBRITY BOWL CHARITIES, INC.
C/O DOYLE'S BOWLING CENTER
5000 West Broadway
Crystal, MN 55429

Dear DOYLE'S Management and Employees:

I would like to take this opportunity to thank the members of your organization for their generous contribution to the Crystal Police Project DARE program.

The Police Department appreciates your commitment in helping to bring a proven drug abuse preventative education program to our communities' elementary schools. Your organization has demonstrated tremendous insight in recognizing that there is no quick solution to the deeply rooted drug problem.

Your support will help our community put drug suppliers out of business through the proper balance of law enforcement and education.

Once again, THANK YOU for helping teach our children the skills necessary to say "NO" to alcohol and drug experimentation.

Yours Truly,

James F. Mossey
Chief of Police

Darlene

January 23, 1990

page 554

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on January 23, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn; absent: Carlson. Also in attendance were the following staff members: Jerry Dular, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; William Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Miles Johnson, Finance Director; Jim Mossey, Police Chief; Craig Thomseth, Patrol Lieutenant; Nancy Deno, Administrative Assistant.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of January 9, 1990.

Moved by Councilmember Grimes and seconded by Councilmember Irving to approve the minutes of the Regular City Council meeting of January 9, 1990.

Motion Carried.

The City Council considered the following Consent Agenda:

1. Consideration of authorizing acquisition of property at 2951 Vera Cruz as addition to Bassett Creek Park and allocate funds from PIR Fund.
2. Consideration of a one day temporary on-sale liquor license for Knights of Columbus #3656, 4947 West Broadway, on February 21, 1990, with request for a waiver of the fee.
3. Consideration of the Mayor's reappointment of Arthur Cunningham, 7720 - 36th Avenue North, to the Civil Service Commission for a term expiring 12-31-92.
4. Consideration of an agreement with Corcoran Pet Care Center, 7569 County Road 116, Corcoran, for an animal pound.
5. Set 7:00 p.m., March 13, 1990 as the date and time for a Public Hearing on the question of increases in license fees for vending machines.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to approve the Consent Agenda.

Motion Carried.

January 23, 1990

page 555

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the First Reading of an Ordinance rezoning a portion of a lot at 6000 Lakeland Avenue from R-1 (Single Family Residential), to B-3 (Auto Oriented Commercial), to allow construction of a motel, and the issuance of a building permit. Mr. Bhakta, applicant, appeared and was heard.
- A. Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO ZONING:
CHANGING THE USE CLASSIFICATION
OF CERTAIN LANDS

and further, that the second and final reading be held on February 6, 1990.

Motion Carried.

- B. Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to approve the authorization to issue a building permit to Larson Associates, Inc. for a 37 unit motel located at 6000 Lakeland Avenue North, subject to standard procedure.

Motion Carried.

2. The City Council considered award of a bid for a sanitary sewer jet cleaner.

Moved by Councilmember Irving and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-5

RESOLUTION AWARDDING BID FOR
SEWER JET CLEANER
TO FLEXIBLE PIPE TOOL COMPANY

By roll call and voting aye: Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn; absent not voting: Carlson. Motion carried, resolution declared adopted.

3. The City Council considered salaries for non-union employees for 1990.

Moved by Councilmember Irving and seconded by Councilmember Grimes to approve City Manager's salary recommendations retro-active to January 1, 1990 for non-union employees for 1990 to include the adjustment made in the proposal this evening regarding the position of Building Inspector, and because

January 23, 1990

page 556

employees holding the positions of Assessor, Finance Director and Park & Recreation Director requested the Council not take action on their salaries tonight, defer them and eliminate them from the recommendation.

<u>Position</u>	<u>Jan. 1</u>	<u>April 1</u>
Switchboard Operator	\$20,040	
Park Secretary	20,039	
Building Dept. Clerk	22,941	
Health Dept. Secretary	22,705	
Building Maintenance	23,274	
Police Secretary	25,790	
Utility Billing Clerk	25,661	
Payroll Clerk	25,665	
Administration Clerk	25,705	
Engrg. Dept. Secretary	25,718	
Assessing Dept. Clerk	25,648	
Admin. Secretary	28,104	
Special Assess. Clerk	28,121	
Engrg. Aide II	28,103	
Accounting Clerk	31,889	
Police Secretary II	31,905	
Asst. Finance Dir.	36,227	
Juvenile Specialist	37,354	
Appraiser	36,214	
Engrg. Aide IV	36,207	
Recreation Supervisor	36,221	
Sanitarian II	36,226	
Building Inspector	37,300	\$39,165
Comm. Develop. Coord.	39,125	
Park Superintendent	39,247	
Asst. Park & Rec. Dir.	39,260	
Fire Chief/Marshal	42,224	
Sanitarian III	42,170	
Street Superintendent	42,180	
City Clerk	42,260	
Water & Sewer Superintendent	44,226	
Assistant Manager	48,006	
Assistant City Engineer	45,623	
Dir.Com.Dev./Asst. City Manager	49,993	
Public Works Director	53,538	
Chief of Police	57,112	

Motion Carried.

4. The City Council discussed potential funding from Contingency/Emergency Allowance Fund regarding Domestic Abuse Program and membership to the Suburban Rate Authority.

Cynthia Cook, Home Free Domestic Abuse Intervention Project, and an unidentified user of the program appeared and were heard.

January 23, 1990

page 557

Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to approve funding of the Domestic Abuse Intervention Project in the amount of \$22,925 to be taken from the Contingency Fund or other sources at the City Manager's discretion.

Motion Carried.

The Mayor called a recess at 8:18 p.m. and the meeting was reconvened at 8:30 p.m.

5. The City Council discussed the proposed sale of equipment certificates.

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve the proposed sale of equipment certificates not to exceed \$803,090.

Motion Carried.

6. The City Council considered the First Reading of an Ordinance Relating to Certain Licenses; Amending Crystal City Code, Section 1000 by adding a subsection.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO CERTAIN LICENSES:
AMENDING CRYSTAL CITY CODE, SECTION 1000 BY
ADDING A SUBSECTION

and further, that the second and final reading be held on February 6, 1990.

Motion Carried.

7. The City Council reviewed the Municipal State Aid Street System and designation of excess mileage.
8. The City Council reviewed the status of 36th Avenue in terms of reconstruction project between Louisiana and Welcome Avenues.
9. The City Council reviewed the committee report on City Hall space needs.

Moved by Councilmember Irving and seconded by Councilmember Moravec to direct staff to obtain names of firms and costs the City would incur to survey space needs as proposed by the committee and bring back to the Council.

Motion Carried.

Consensus of the Council directed staff to arrange a tour of City Hall facilities for the Council at 4 p.m. on February 6, 1990.

January 23, 1990

page 558

10. The City Council reviewed the construction status of Crystal Community Center.
11. The City Council discussed the Employee of the Month Award.

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adjourn the meeting.

Motion Carried.

Meeting adjourned at 10:20 p.m.

Mayor

ATTEST:

City Clerk

1-24-90
exempt.
to map. on 2-3

APPLICATION FOR LICENSE

14419

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I Boy Scout Troup #365
WE St. James Lutheran Church
6700 46th Place North
Crystal, MN 55423

Fee, \$ Exempt
Itinerant
New Renewal
Telephone 537-3653

enclose the sum of EXEMPT DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Boy Scout Troup #365, St. James Luth. Ch. hereby make application to
Chili Feed
operate an Itinerant Food Establishment at 6700 46th Place North.

for the period X 2-3-90 through X 2-4-90 subject to all
conditions and provisions of said Ordinance.

City Use Only
<u>MSF</u> <u>1-24-90</u>

X Paul [Signature]
Signature of Applicant

Ward 1

Application considered
1-2-90 by O'Reilly, Thewissen,
Saunders reappointed.

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Park and Recreation COMMISSION

Name Mary Krogstad Address 3236 Brunswick Avenue North, Crystal, MN 55422
Zip # _____

Phone (home) 537-6660 (Office) 536-7503

Resident of Crystal Since (year) 1974

Occupation Executive Secretary Employer Post Publications

Education: (please indicate highest grade completed or highest degree and major course of study) Graduated High School

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Acting Secretary for Robbinsdale Chamber of Commerce -

1981 to the present. Member of Robbinsdale Whiz Bang Days Committee 1975 - 1989.

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Living near Bassett Creek Park has given me a keen interest in the Crystal Park and Recreation system. I feel the City of Crystal's Park and Recreation Commission has done an excellent job of planning the City's parks and recreation areas. I would like the opportunity to serve the residents of Crystal as a part of this commission.

Date Submitted: November 7, 19 89.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

Application considered 1-2-90.
Thurston, Saunders & O'Reilly
reappointed.

Ward 4

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Park & Rec.

COMMISSION

Name R.L. 'Rollie' Smothers Address 6315-55th AVE. No 55428
Zip #

Phone (home) (612) 537-5064 (Office) Same

Resident of Crystal Since (year) 1937

Occupation Retired Employer _____

Education: (please indicate highest grade completed or highest degree and major course of study) 12th grade 2 YR Buss. College

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) 12 YR Member Perfect HTT. Crystal Lions

12 YRS With Little League & Babe Ruth Baseball, Crystal City Council

6 YRS 4 Year's Council Liason To Park & Rec.

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Other Than The above Information & Having

Raised (5) SON'S IN CRYSTAL, all OF Them Having used
The park'S For sports & other activities.

Date Submitted: 12/18, 19 89.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

HUMAN RELATIONS

COMMISSION

Name BONNIE J. TOENIES Address 2930 N. Douglas Drive #212 55422
Zip #

Phone (home) _____ (Office) 612/349-1186

Resident of Crystal Since (year) 1989

Occupation Group Benefit Description Technician Employer Prudential Insurance Company

Education: (please indicate highest grade completed or highest degree and major course of study) B.A. Concordia College Moorhead MN. Master Business Communications

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) Program, St. Thomas College
I was recently the co-chair of the Adopt-A-Family

Program for my division at Prudential. As a college student, I participated and chaired
various committees and participated on many councils. I was a commissioner for student
government and planned projects and budgets. As an eleven year 4-H member I have participated
in numerous community activities for enhancement of the environment and culture.

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I am pursuing further education in Management Communications at St. Thomas College in St. Paul.

I think it would be beneficial to my education and to the community I live to use the knowledge I have gained and experience professional situations. It seems to me that it could be a mutually positive appointment to the Human Relations Commission of Crystal.

Date Submitted: January 30, 19 90.

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

CITY OF CRYSTAL

APPLICATION FOR APPOINTMENT TO THE

Name JAMC Allen Brown Address 5313 Hampshire Zip # 55428
Commission HUMAN RELATIONS

Phone (home) 537-8264 (Office) Same

Resident of Crystal Since (year) 29

Occupation JANITOR Employer SELF EMPLOYED

Education: (please indicate highest grade completed or highest degree and major course of study) 12th DIPLOMA, General Courses

Civic and other activities: (please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) I.B. DeLoe, Jr. to Dist 46

member of crystal Free Church

Comments (please briefly describe other qualifications, experience and other information which you would like the City Council to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I Feel AS A SMALL BUSINESS MAN I KNOW THAT
DISCRIMINATION IS NOT A RIGHT OF BUSINESSES
OR ANY CLUB OR ORGANIZATIONS. I KNOW THAT IF
ADDED TO THE COMMISSION I WILL BE A
BIG ASSET TO THE CITY OF CRYSTAL &
THE INNER WORKING OF CRYSTAL'S GOVERNING
BODIES.

Date Submitted: 2-2, 19 90

(Return to: City Manager, 4141 Douglas Drive North, Crystal, Minnesota 55422)

Human Relations Commission Meeting

April 23, 1984

MEMBERS PRESENT: Pieri, Fish, Peppin, Newstrom

MEMBERS ABSENT: Brown, Yort* *excused

1. Meeting was called to order at 7:09 p.m.
2. Minutes of March meeting were approved with two corrections:
 - 1.) In number 10, the hours should read 2-6 a.m. or 3-6 a.m.
 - 2.) In number 12, the words 'a member' should be replaced with 'the acting secretary'.
3. The commission discussed discrimination cases handled on the state level and sent to the commission for reference.
4. Peppin made a motion that the chairman follow through with Article Four of the commission by-laws and require to the city council that James Brown be removed from the commission due to four consecutive unexcused absences:
Yes - Peppin.
No - Newstrom, Fish.
Motion failed on a 1-2 vote.
5. The commission discussed parliamentary procedure.
6. Newstrom made a motion that the commission follow through with Article Four of the commission by-laws and require by letter to the city council that James Brown be removed from the commission due to four consecutive unexcused absences.
Yes - Newstrom, Peppin, Fish.
No - None.
Motion passed 3-0
7. The commission discussed a letter written by Newstrom to be sent to local organizations for recruitment purposes.
8. The commission discussed the Affirmative Action Plan for Crystal.
9. The commission discussed Cable T.V. video training.
10. Peppin made a motion that the commission respectfully request the city to supply the Human Relations Commission with all AA documents received on March 1, 1984 or after from contractors doing business with the city, including those items listed under Section 8 of the cities AA plan. Newstrom seconded the motion.
Yes - Peppin, Newstrom, Fish.
No - None.
Motion passed 3-0.

15 MAY 1984

WHEREAS, the proposed use of Community Development Block Grant funds was developed in cooperation with local citizens and the appropriate Urban Hennepin County Planning Area Citizen Advisory Committee,

BE IT RESOLVED, that the City Council of the City of Crystal approves the following proposed program for use of Year X Urban Hennepin County Community Development Block Grant funds by the City and authorizes submittal of the proposal to Hennepin County for consideration for inclusion in the Year X Urban Hennepin County Community Development Block Grant Statement of Objectives and Projected Use of Funds.

Housing Rehabilitation - \$60,000
Public Facilities Assessment Grants - \$3,000
Economic Development - \$69,759
Public Services/Day Care - \$10,000

By roll call and voting aye: Herbes, Schaaf, Pieri, Aaker, Smothers, Meintsma; absent, not voting: Rygg. Motion carried, resolution declared adopted.

Peter E. Meintsma
Mayor

ATTEST:

Dolores Ahmann
City Clerk

The City Council considered the First Reading of an ordinance revising the animal ordinance to include pigeons and the control thereof, amending Crystal City Code.

Moved by Councilmember Smothers and seconded by Councilmember Herbes to continue until the next regular Council meeting the discussion of the First Reading of an ordinance regarding pigeons. Motion Carried.

The City Council considered a letter of resignation from Paul Schulte from the Environmental Commission.

Moved by Councilmember Herbes and seconded by Councilmember Schaaf to accept the resignation of Paul Schulte from the Environmental Commission and to direct the City Manager to send him a letter of thanks and appreciation. Motion Carried.

The City Council considered the recommendation of the Human Relations Commission to vacate the seat held by James Brown on that Commission.

Moved by Councilmember Aaker and seconded by Councilmember Smothers to vacate the seat held by James Brown as a member of the Human Relations Commission. Motion Carried.

The Mayor called a recess at 9:07 P.M. and reconvened the meeting at 9:17 P.M.

MEMORANDUM

DATE: February 2, 1990
TO: Mayor and City Council
FROM: Jerry Dulgar, City Manager
SUBJECT: Pay Recommendation 1990 - City Assessor, Director
of Park and Recreation, Finance Director

Attached is a summary sheet showing the 1990 pay recommendation for the above stated employees. Also on the summary sheet is a detail of a comparable worth history on each position.

Also included is the Stanton Metropolitan Area Salary Survey for each position.

Again, my recommendation for 1990 pay is as follows:

Assessor - 2% increase
Director of Park and Recreation - 2% increase
Finance Director - 2.5% increase.

kg

1990 PAY RECOMMENDATION

2/1/90

PAY GROUP	Position	Points Range	Points	1989 Salary	% Average Increase	% Comp. Worth	1990 % Avg. Increase	Pay Group 1990 Midpoint	1990 Pay Group Salary Range
VIII	City Assessor	82-88	88	\$39,524	2.00%		\$40,314	\$39,262	\$37,299 - \$41,225
IX		89-95						\$42,182	\$40,073 - \$44,291
X	Park & Rec Director	96-102	93	\$46,800	2.00%		\$47,736	\$46,509	\$44,184 - \$48,834
XI	City Treas./Fin. Dir.	103-109	107	\$49,608	2.50%		\$50,848	\$50,835	\$48,293 - \$53,377

COMP. WORTH HISTORY ON EACH POSITION

ASSESSOR

1986 ORIGINAL COMP. WORTH TEST SCORE =88 CATAGORY =VIII
NO APPEAL WAS MADE OF ORIGINAL SCORE

1989 COMP. WORTH TEST RETAKEN SCORE =81 CATAGORY =VII
KEN SCORED LOWER ON THE COMP. WORTH RETEST IN 1989.
RECOMMENDATION WAS MADE TO LEAVE POSITION AT ORIGINAL 1986 SCORE 88, AND CATAGORY VIII.

1990 MANAGER RECOMMENDS 2% PAY INCREASE FOR POSITION.
WITH A 2% INCREASE, THIS POSITION WILL BE ABOVE THE MIDPOINT FOR 1990.
SCORE =88 CATAGORY =VIII

PARK & REC. DIRECTOR

1986 ORIGINAL COMP. WORTH TEST SCORE =93 CATAGORY =IX
MANAGER RECOMMENDED ADJUSTMENT TO CATAGORY X FOR 1987
SCORE =93 CATAGORY =X

1990 MANAGER RECOMMENDS 2% PAY INCREASE FOR POSITION.
WITH A 2% INCREASE, THIS POSITION WILL BE ABOVE THE MIDPOINT FOR 1990.
SCORE =93 CATAGORY =X
MANAGER RECOMMENDS ED RETAKE THE COMP. WORTH TEST LATE '90, OR EARLY '91.

CITY TREAS./FINANCE DIRECTOR

1986 ORIGINAL COMP. WORTH TEST SCORE =101 CATAGORY =X
APPEAL MADE BY MILES JOHNSON AND APPEALS COMMITTEE MADE ADJUSTMENT.
MANAGER RECOMMENDED SCORE =107 CATAGORY =XI

1990 MANAGER RECOMMENDS 2.5% PAY INCREASE FOR POSITION.
WITH A 2.5% INCREASE, THIS POSITION WILL BE AT THE MIDPOINT FOR 1990.
SCORE =107 CATAGORY =XI
MILES IS CURRENTLY IN THE PROCESS OF RETAKING A COMP. WORTH TEST.

SURVEY JOB TITLE: City (County) Assessor (Function-Head)

JOB NO. 42

Skill Level - Overall supervision and responsibility for all property assessment activities.

Examples of Duties - Supervises all property assessment activities within governmental unit. Assigns and directs work of subordinates, has considerable public contact in explaining valuations and assessments to property owners and may personally appraise difficult and complex structures.

Minimum Qualifications - At least 5 years' experience in performing appraisal of residential, commercial and/or industrial properties including 2 years' supervisory experience OR equivalent.

All rates quoted annually

- Multiple range

JURISDICTION	# OF EMPL	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					D E G R O # OF E / EMPL T SUPV	% OF COMM APPR	TITLE	RATE RANGE EXCLUDING		LONGEVITY IF APPLICABLE	
			31.0	39.0	47.0	55.0	63.0				MIN	MAX	# OF STEPS	YRS TO MAX
HENNEPIN COUNTY	1	69.5					1	N N 35	0.0	CNTY ASSESSOR	46.3	68.5	9	8
MINNEAPOLIS	1	60.6				1		Y N 40		CITY ASSESSOR	50.6	75.9	1	
GROUP STATISTICS:		65.1	Q1: 60.6	Q2: 65.0	Q3: 69.5									
DAKOTA COUNTY	1	53.5			1			N N 28		CNTY ASSESSOR	44.4	70.2		
ANOKA COUNTY	1	57.9				1		Y N 21	10.0	CNTY ASSESSOR	37.3	57.1		
WASHINGTON COUN	1	58.9				1		N N 15	35.0	CNTY ASSESSOR	43.4	66.8	12	
SCOTT COUNTY	1	46.7		1				N N 6	2.0	CNTY ASSESSOR	34.7	46.7	8	
CARVER COUNTY	1	35.0	1					N N 8	20.0	CNTY ASSESSOR	28.7	41.9	8	8
ST. LOUIS COUNTY	1	53.7			1			N N 24	0.0	CNTY ASSESSOR	43.4	55.3	6	5
OLMSTED COUNTY	1	50.0			1			N N 16	30.0	CNTY ASSESSOR	32.4	51.0		
GROUP STATISTICS:		50.8	Q1: 46.7	Q2: 53.5	Q3: 57.9									
BLOOMINGTON	1	52.8			1			N N 16	60.0	CITY ASSESSOR	40.8	56.4		
BROOKLYN PARK	1	50.6			1			N N 4	95.0	CITY ASSESSOR	35.4	50.6		
EDINA	1	49.3			1			N N 5	90.0	CITY ASSESSOR	32.03	43.26	5	5
COON RAPIDS	1	49.7			1			N N 9	0.0	CITY ASSESSOR	35.6	54.5		
ST. LOUIS PARK	1	47.6			1			Y N 7	10.0	CITY ASSESSOR	38.5	52.4		
MINNETONKA	1	46.9		1				N N 4	100.0	CITY ASSESSOR	31.7	47.6		
PLYMOUTH	1	44.2		1				N N 4	90.0	CITY ASSESSOR				
MAPLE GROVE	1	40.3		1				N N 4	25.0	CITY ASSESSOR				
BROOKLYN CENTER	1	48.4			1			Y N 4	50.0	CITY ASSESSOR	39.4	51.9	7	
FRIDLEY	1	47.2			1			N N 3	99.0	CITY ASSESSOR	37.9	52.1		
EDEN PRAIRIE	1	48.8			1			Y N 8	90.0	CITY ASSESSOR	41.4	57.5		
CRYSTAL	1	39.5			1			Y N 2	10.0	CITY ASSESSOR	35.9	39.6		
ANOKA	1	37.6		1				N N 2	20.0	CITY ASSESSOR	35.5	43.3		
HOPKINS	1989 Adjustment Pending							N N 2	100.0	CITY ASSESSOR	29.5	41.3		
WOODBURY	1	43.6			1			N N 2	20.0	CITY ASSESSOR	36.5	44.5		
ROBBINSDALE	1	43.8			1			Y N 2	3.0	CITY ASSESSOR	39.5	52.0		

JURISDICTION	# OF EMPL	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					D E G R O # OF E / EMPL E T SUPV	% OF COMM APPR	TITLE	RATE RANGE EXCLUDING LONGEVITY		LONGEVITY IF APPLICABLE		
			31.0	39.0	47.0	55.0	63.0				MIN	MAX	# OF STEPS	YRS TO MAX	# OF STEPS
CHAMPLIN	1	32.3	1							N N 2 5.0 CITY ASSESSOR	31.6	40.9			
GROUP STATISTICS:		45.2	Q1: 41.1	Q2: 47.1	Q3: 49.2										

25 3 7 11 3 1

OVERALL SUMMARY STATISTICSSALARY DATA

EMPL MEAN	P10	Q1	Q2	Q3	P90
48.3	36.6	43.7	48.4	53.1	59.6

Director of Parks and Recreation (cont.)

Director of Parks and Recreation (cont.)												

*****</												

GROUP STATISTICS: 48.0 Q1: 42.9 Q2: 47.1 Q3: 52.0

PRIOR LAKE	1	43.8			1				N	N	Y	5	PARK & REC DIR	30.6	44.1		9%	4	16
CHASKA	1	34.6	1						N	N	Y	4	DIR-PKS/REC	32.6	42.4				
ARDEN HILLS	1	34.7	1						N	N	Y	3	PK & REC DIR		34.7				
SPRING LAKE PK	1	35.0	1						N	N	Y	18	DIR PARKS & REC						
ROSEMOUNT	1	42.0		1					N	N	Y	15	DIR PARKS & REC	36.8	49.6		51.1	3	15
FARMINGTON	1	37.1		1					N	N	Y	5	DIR PKS & REC	32.0	38.4	3			
CIRCLE PINES	1	29.9	1						N	Y	Y	4	PARKS DIR	28.0	32.0				
OAK PARK HGHTS	1	28.4	1						N	Y	N	1	PARKS DIR						

GROUP STATISTICS: 35.7 Q1: 31.1 Q2: 34.9 Q3: 40.8

49 6 11 19 7 5

OVERALL SUMMARY STATISTICS

SALARY DATA

EMPL MEAN	P10	Q1	Q2	Q3	P90
46.8	35.0	39.1	46.8	51.5	61.6

SURVEY JOB TITLE: Director of Parks and Recreation

Skill Level III - Top position involving overall responsibility for recreation activities in a unit of government.

Examples of Duties - Has overall responsibility for organizing, promoting and directing various governmental recreational programs. May also have the responsibility for planning and supervising park development and maintenance, especially in the smaller units of government.

Minimum Qualifications - Considerable experience in recreation and/or park development and maintenance including 2 years of supervisory experience OR equivalent.

- Multiple range

All rates quoted annually

***** Rates quoted *****										RATE RANGE EXCLUDING LONGEVITY		LONGEVITY IF APPLICABLE					
JURISDICTION	# OF EMPS	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					U N O N T E	D E G R E E S S U P	EMPL SUPV	TITLE	MIN	MAX	# OF STEPS	YRS TO MAX	# OF STEPS	YRS TO MAX
			27.0	35.0	43.0	51.0	59.0										

RAMSEY COUNTY	1	64.5					1	N	N	Y	92	DIR PKS/REC	64.5	75.8	8		
MINNEAPOLIS	1	73.9						N	N	Y	450	SUPT OF PARKS		73.9	1		
GROUP STATISTICS: 69.2			Q1: 64.5	Q2: 69.2	Q3: 73.9												

DAKOTA COUNTY	1	51.4				1		N	N	N	21	PARKS DIRECTOR	38.5	60.3			
ANOKA COUNTY	1	62.4					1	N	N	N	38	DIR PKS & REC	40.4	62.0			
WASHINGTON COUN	1	47.0			1			N	N	Y	5	PARKS DIV MGR	36.4	47.0	8	7	
CARVER COUNTY	1	36.3			1			N	N	Y	5	PARKS DIR	25.4	36.3	7	7	
OLMSTED COUNTY	1	39.2			1			N	N	N	21	PARKS SUPERINTE	29.4	44.8			
GROUP STATISTICS: 47.3			Q1: 37.8	Q2: 47.0	Q3: 56.9												

BLOOMINGTON	1	47.0				1		N	N	N	8	PARK & REC MGR	40.8	56.4			
BROOKLYN PARK	1	61.6					1	N	N	Y	60	DIR PK & REC	43.1	61.6			
EDINA	1	64.1						N	N	Y	35	DIR PARKS & REC	50.6	67.5	5	5	
ST. LOUIS PARK	1	53.8			1			N	N	Y	25	DIR PKS & REC	48.6	67.1			
MINNETONKA	1	46.6						N	N	Y	4	RECREATION DIR					
BURNSVILLE	1	50.2			1			N	N	Y	20	DIR	48.5	58.4			
PLYMOUTH	1	60.4					1	N	N	Y	40	DIR-PKS & REC	40.5	60.8			
EAGAN	1	57.0						N	N	Y	20	DIR PK & REC	49.2	57.0	6	8	
ROSEVILLE	1	53.1					1	N	N	Y	15	DIR PKS & REC	41.7	59.2			
BLAINE	1	51.6						N	N	Y	12	DIR PKS & REC					
MAPLE GROVE	1	49.5			1			N	N	Y	45	DIR PARKS & REC					
BROOKLYN CENTER	1	50.0					1	N	N	N	163	DIR REC	41.0	54.8	7		
FRIDLEY	1	45.9						N	N	Y	190	DIR REC/NAT RES	41.7	57.4			
MAPLEWOOD	1	48.1					1	N	N	Y	41	DIR PARK & REC					
APPLE VALLEY	1	47.3						N	N	Y	24	DIR-PKS & REC	47.3	58.6			
EDEN PRAIRIE	1	57.1					1	N	N	Y	31	DIR PK & REC	47.0	66.7			
CRYSTAL	1	46.8						N	N	Y	5	PARK & REC DIR	42.5	47.0			

Finance Director; County Auditor; County Treasurer (cont.)

*****										*****									

Finance Director; County Auditor; County Treasurer (Cont.)																		

JURISDICTION	# OF EMPL	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					D E G R E E / E - T	O E MPL SUPV	TITLE	RATE EXCLUDING LONGEVITY		RANGE LONGEVITY		LONGEVITY IF APPLICABLE		YRS TO MAX	YRS OF TO MAX
			18.0	30.0	42.0	54.0	66.0				MIN	MAX	# OF STEPS	YRS TO MAX	# OF STEPS	YRS TO MAX		

FALCON HEIGHTS	1	23.8	1						Y N	0	ACCOUNTANT	1980	2420	4		2		
FARMINGTON	1	36.3	1						Y N	2	FINANCE DIR	30.3	36.3	3		3		
SHOREWOOD	1	30.0	1						Y N	1	FINANCE DIR							
CIRCLE PINES	1	31.5	1						N N	2	FINANCE DIR	30.0	38.0					
WAYZATA	1	37.0	1						Y N	2	FINANCE DIR							
OAK PARK HGHTS	1	27.8	1						N N	1	DEP CLK/FIN DIR							
LEXINGTON	1	18.7	1						N Y	0	CTY TREASURER							

GROUP STATISTICS: 35.4 Q1: 28.3 Q2: 36.6 Q3: 44.3																		

72

29

43

0

0

0

OVERALL SUMMARY STATISTICS

SALARY DATA

<u>EMPL</u> <u>MEAN</u>	<u>P10</u>	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>P90</u>
50.2	37.0	43.3	51.1	58.1	63.3

DATE: January 31, 1990

TO: Honorable Mayor Betty Herbes
Members of the Crystal City Council

FROM: Kenneth Bjorn, Assessor *KJB*
Edward Brandeen, Park and Recreation Director *ECB*
Miles Johnson, Finance Director *MJ*

SUBJECT: Appeal of the Proposed 2 - 2 1/2% Wage Increase for 1990

The aforementioned non-union personnel are appealing the proposed 2 - 2 1/2% wage increase for 1990 because of the following reasons:

- Pay increases of 3% were granted in 1988, 2% in 1989 and proposed to be 2 - 2 1/2% in 1990. During this three year span the rate of inflation has increased 12.8%. This causes a deficit in the standard of living for the above personnel.
- The above staff are highly visible department heads with over 65 years of combined service to the City. In the current city comparable worth program no credit is given for longevity. Also these department head positions require a great deal of public contact, many times outside of regular office hours.
- Duties and responsibilities of each of the above have increased over the past 3 to 4 years.
- Crystal is at or near the bottom for the above employees for their respective positions for salaries in the Twin Cities metro area as well as the Northwest suburban area. This is substantiated by the Stanton survey, a firm that surveys all municipal salaries in the Twin Cities areas. Salaries of peers in adjoining suburbs are much higher in several instances.
- The Crystal comparable worth classification pay range was decreased at the top level (no consideration given to the cost of living index) while the bottom or starting level increased. This increased the mid-point but did nothing for the long term employee.
- We foresee the possibility of job mediocrity among city employees with the continuance of the comparable worth program.

- Finally, the small step increases over the past three years, has left each person discouraged, dissatisfied and at times void of incentive. Morale has severely been affected over this period.

The above non-union personnel request your support for a salary increase and wage comparable to peers in adjoining municipalities.

Thank you.

100% COTTON FIBER

100% COTTON FIBER
SOUTHWORTH CO. INC.

January 31, 1990

Thank you Honorable Mayor Herbes and ladies and gentlemen of the Crystal City Council for providing me the opportunity to speak.

Several years ago the City enacted a comparable worth program for the City employees for which everyone was required to test and be placed in a salary range grouping. My grouping was category eight which included two other department heads. The salary parameters for this category was initially \$28,000 to \$42,000 per year. However, these parameters were changed at the low end to \$35,864 and at the high end to \$39,749. This resulted in an Assessor's salary in 1987 of \$37,620; in 1988 of \$38,749; in 1989 of \$39,524 and a proposed 2% increase for 1990. Since 1987 the increase will be 7% (with 2% for 1990) compared to the C.P.I. index of +12.8%. In other words the salary implications for a department head in this classification has been disastrous.

How do these increases compare with increases for my peers at the City of Crystal during the same period? For example: The Assistant City Engineer +17%; Water and Sewer Superintendent +19%; Administrative Assistant +24%; City Clerk +27%; Street Superintendent +16%; Sanitarian III +13%. The pay of all of these positions surpassed the Assessor position in 1989 whereas in 1987 they were all at or lower than that of the Assessor.

The people that are supervised by the Assessor have been increased substantially relative to the Assessor since 1987. The Appraiser is +18% and the Assessing Clerk is +37%. The Assessor's salary in 1989 was only \$4,000 over that of the Appraiser and the Assessor has department head responsibilities. In 1987 there was an \$8,000 difference.

The Assessor's 1989 salary was also near the bottom of the Stanton salary survey for Assessors in suburban Hennepin County. The Crystal salary is 10% below that of the Robbinsdale Assessor who has only 2/3 the number of parcels in Crystal and is 22% less than that of the Assessor in Brooklyn Center who has only about 1000 more parcels. The midpoint of the 16 Assessors surveyed in the Stanton study was \$46,500 compared to the Crystal Assessor's salary of \$39,500.

Also since 1987 other local Assessors have obtained significantly higher increases than the Crystal Assessor. For example:

	1987	1989	% of Change
Brooklyn Center	\$44,730	\$48,380	+8.16
Brooklyn Park	46,800	50,590	+8.10
Coon Rapids	45,500	49,776	+9.40
Eden Prairie	44,474	48,859	+9.86
Edina	44,772	49,321	+10.90
Fridley	41,750	47,187	+13.02
Minnetonka	40,300	47,000	+16.64
Plymouth	41,750	47,004	+12.58
St. Louis Park	42,721	47,664	+11.57
		Average	+11.14
Crystal	\$37,620	\$39,524	+5.06

Clearly the position of Assessor in Crystal is underpaid relative to other communities and relative to positions within the City of Crystal of similar or equal responsibilities. Also increases in recent years have not kept up with inflation and have not been close to increases within Crystal or within the Assessing community.

Thank you.

Kenneth C. Bjorn
Kenneth C. Bjorn

EDWARD BRANDEEN

50% COTTON FIBER
SOUTHWORTH CO. U.S.A.
SOUTH STAR BOUND

DATE: January 31, 1990

TO: Honorable Mayor Betty Herbes
Members of the Crystal City Council

FROM: Edward Brandeen, Park and Recreation Director *EB*

SUBJECT: Request for Salary Increase above the 2% Proposed for 1990

I would like to request a wage increase above the proposed 2% for 1990 because of the following reasons:

- The average/mean salary of adjoining suburbs for park and recreation directors (Brooklyn Center, Brooklyn Park, Golden Valley, Plymouth, Robbinsdale and New Hope) will be over \$52,000.00 in 1990 according to the Stanton salary survey (see attached survey; excluding Brooklyn Park and Plymouth).
- The salary increase was 3% in 1988, 2% in 1989 and proposed to be another 2% in 1990. During the above period the cost of living increased 12.8%. Salaries in adjoining suburbs increased 4 to 14% in 1989 alone.
- In my present comparable worth classification there are no other department heads. The other positions are either supervisors or assistants. They are not responsible for budget control, facility development, planning, etc.
- Longevity (32 years) and cost of living were not taken into consideration when setting wage rates for my position the past few years.
- Park development and programming in the city is comprehensive and innovative. Many adjoining communities are attempting to duplicate our efforts.
- The five year park improvement program in most areas is either on or ahead of schedule.
- However, most important will be the increased workload and greater responsibilities for the director in 1990 with the opening of the community center. The complexity of the position will also be felt in the area of golf course planning, nature interpretative studies as well as programming for the municipal water slide. In addition, the weed inspection title has also been added to the long list of duties just a few years ago.

Recommendation

In the absence of a merit system based on pay, I would like to recommend a system whereby the city manager can increase salaries

above the wage classification scale for a given position. This system is called an administrative differential. This currently is in use for our police managers.

Summary

Please understand that I will continue to make all programs, parks and facilities as well as the community center the very best for all the citizens of Crystal.

Thank you for your consideration.

Northwest Suburbs Salary Schedule (Stanton Survey)

<u>City</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
Brooklyn Park	58,500	61,600 (5%)	
Plymouth	57,900	60,400 (4%)	
*Golden Valley	55,200	58,700 (6%)	61,050 (4%)
*Brooklyn Center	48,100	50,000 (4%)	52,700 (4%)
*New Hope	41,900	47,800 (14%)	49,700 (assume 4%)
Crystal	45,900 (3%)	46,800 (2%)	2% (?)
*Robbinsdale	39,700	43,500 (10%)	45,500 (4%)

*1989 Average \$50,000.00

1990 Average \$52,237.00

MILES JOHNSON

FOUR STAR BOND
SOUTHWORTH CO. U.S.A.
55% COTTON FIBER

TO: Honorable Mayor and Members of the
Crystal City Council

SUBJECT: 1990 Salary

I would like to thank the City Council for granting me the time to
aire some of the figures in the salary of the Finance Director.

I have compared my salary with suburbs of comparable size. I have
also compared the salary with adjacent suburbs. In both cases I
have come up short.

Yes we do have comparable worth in effect, but so does other
suburbs. Is our salary scale this much out of line with other
suburbs?

My salary for the last years is as follows:

1987 Salary	\$47,218	
1988 Salary	\$48,635	3% Increase
1989 Salary	\$49,608	2% Increase
1990 <u>Proposed</u>	\$50,848	2% Increase

As you can see from the above, the increase has totaled 7% over
three years. The cost of living by a recent PERA memo has
increased 12.8% over the same three years.

I have seen adjoining suburbs used as a yardstick which I would
like to present at this time:

	League of Minnesota Cities Est. of Population	1989 Salary	1990 Salary
City of Robbinsdale	14,276	\$54,800	Proposed 4%
City of Brooklyn Center	28,578	59,257	61,687
City of New Hope	22,680	50,590	Proposed 4%
City of Golden Valley	21,813	62,700	65,201
<i>Col Day</i> Average		\$56,837	57,292

I don't expect the City of Crystal to be a leader in salary scales,
but I would not expect them to be on the bottom.

Maple Grove.
Dr.
fully
Dr. [unclear]
Rosemilk

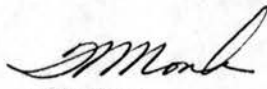
51,200
596
Thank you for your consideration.
Miles D. Johnson
58,100
63,550
55
67,000

DATE: January 30, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Award of Bid for Dredging Project in Bassett Creek
Park

As part of the 1990 Budget, monies were set aside in the Infrastructure Fund to remove a significant sediment build up from a portion of the creek and pond in Bassett Creek Park. The work includes the removal of 12,000 cubic yards of material from the area noted on the attached maps. This project is viewed as phase one of the cleanup in the park waterway system. The balance of the pond will be scheduled for dredging as a future project.

As noted on the attached tabulation, bids have been solicited for the dredging of the creek south of 32nd Avenue and the north portion of the park pond. The specifications call for all earth moving to be completed by April 1. The bid amounts ranged widely based on contractor's availability. The low bid by Stenger Excavating is extremely competitive and represents a good value to the City. Further, the contractor's references have been checked and found in order.

I recommend the bid of Stenger Excavating, as low bidder, in the amount of \$23,280 be accepted for the Bassett Creek Park Pond Excavation Project and staff directed to execute the contract documents pending approval of the project by the MN Department of Natural Resources.



WM:jrs

Encls

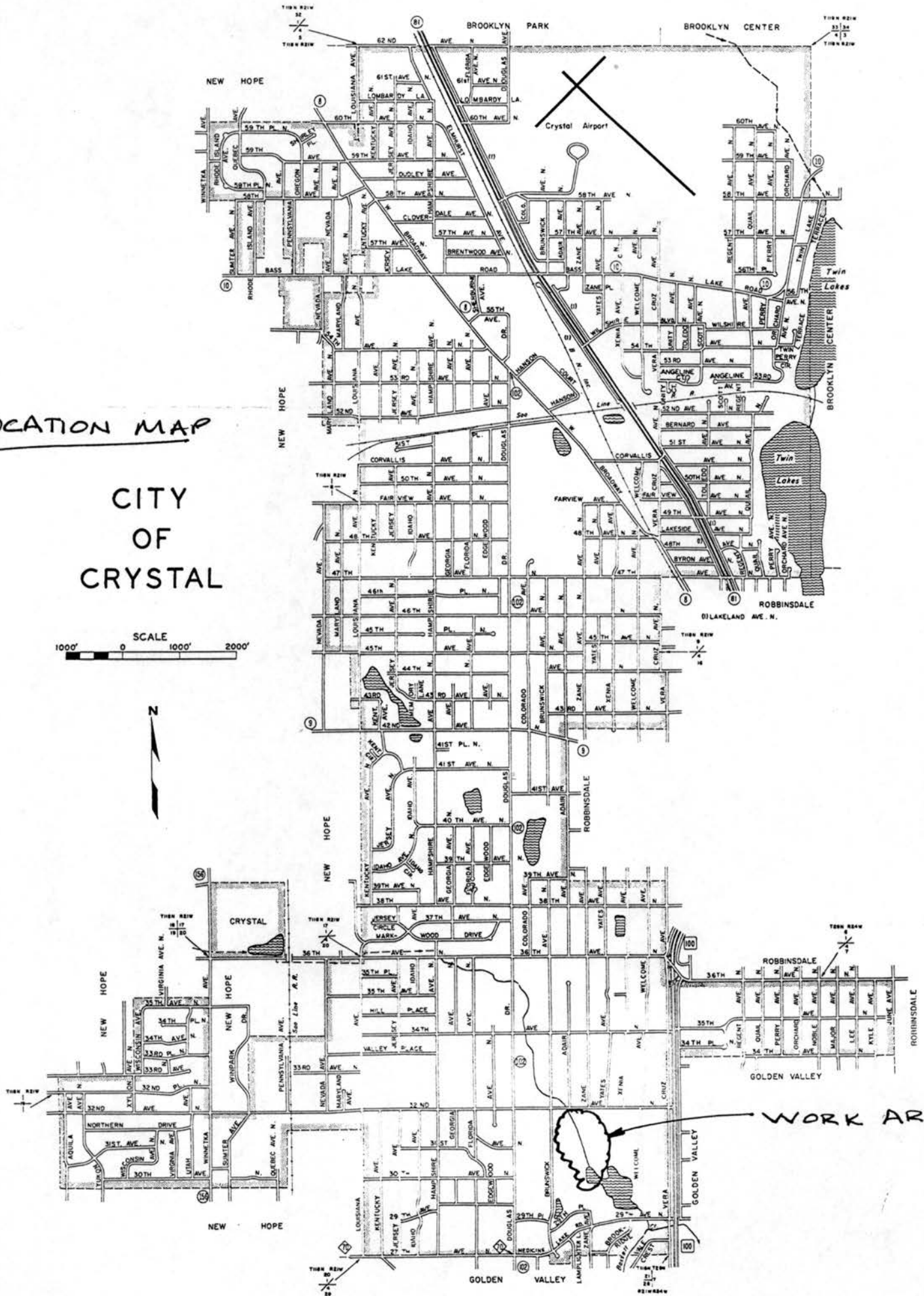
CITY OF CRYSTAL
 BID TABULATION
 BASSETT CREEK PARK POND EXCAVATION
 BID OPENING JANUARY 16, 1990

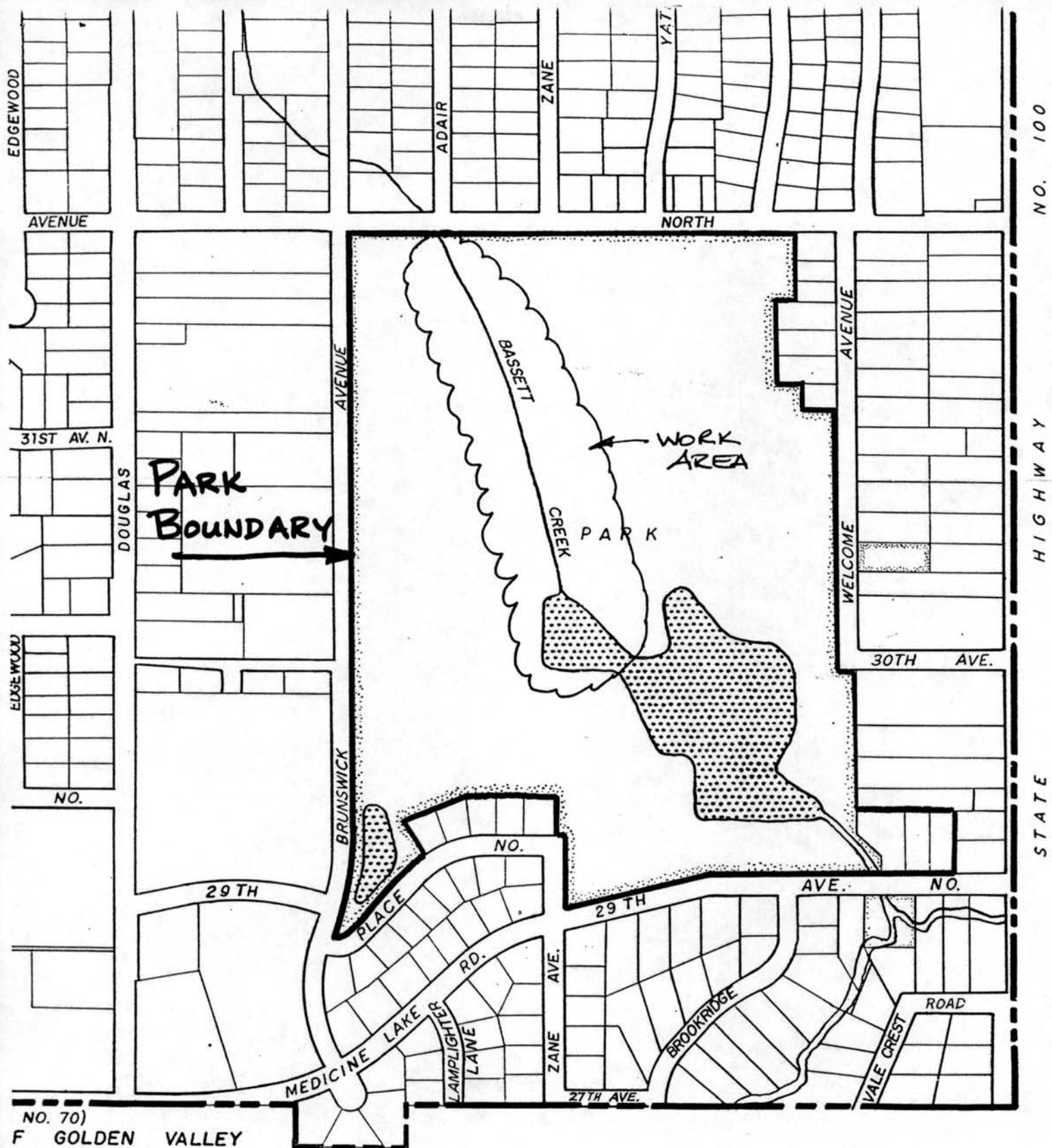
CONTRACTOR	12,000 Cu. Yds Excavation	
	Unit Price	Total
Stenger Excavating	\$ 1.94	\$ 23,280
Veit & Co. Inc.	2.24	26,880
F. F. Jedlicki, Inc.	3.46	41,520
Machtemes Construction	3.85	46,200
Kevitt Excavating	3.92	47,040
Contracting Services Independent, Inc	3.94	47,280
Moser Construction Co.	4.25	51,000
F. M. Frattalone Excavating & Grading, Inc.	4.85	58,200
Park Construction Co.	5.78	69,360
C. S. McCrossan Construction, Inc.	7.70	92,400
S. M. Hentges & Sons, Inc.	13.00	156,000

LOCATION MAP

CITY OF CRYSTAL

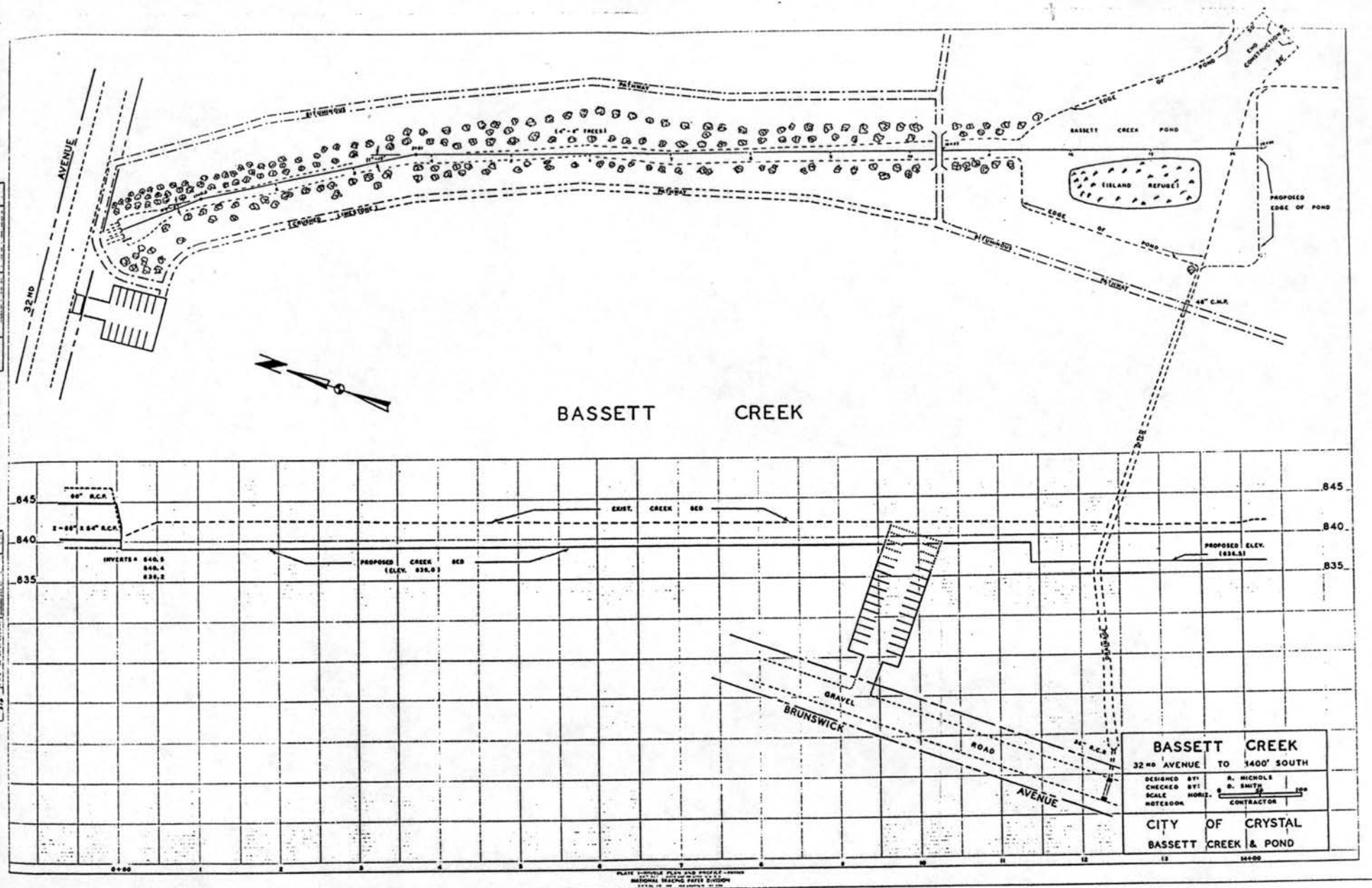
SCALE
1000' 0 1000' 2000'





BASSETT CREEK PARK
POND EXCAVATION PROJECT

SCALE : 1" = 400'



ORDINANCE NO. 90-

AN ORDINANCE RELATING TO ZONING: CHANGING THE
USE CLASSIFICATION OF CERTAIN LANDS

THE CITY OF CRYSTAL ~~DOES~~ ORDAINS:

*Per
Attorney*

Section 1. The zoning district classification of the following described land is hereby changed as follows:

Description of Land:

P.I.D. #05-118-21-11-0032 located at 6000 Lakeland Ave. N.
Lot 1, Block 1 Liberty Estates.

Present Classification: -----

Combination of R-1, Single Family Residential District
and B-3, Auto-Oriented Commercial

New Classification:

All B-3, Auto-Oriented Commercial

Sec. 2. The Zoning Administrator is authorized and directed to make the appropriate changes in the Zoning District map on file in the Office of the City Clerk in accordance with Crystal City Code, Appendix I, Section 515.17, Subdivision 2.

Sec. 3. This ordinance is effective in accordance with Subsection 110.11 of the City Code.

First Reading: January 23, 1990.

Passed by the City Council: February 6, 1990.

Mayor

ATTEST:

City Clerk

(Published in the Crystal-Robbinsdale Post News
February 14, 1990)

18. R. 21

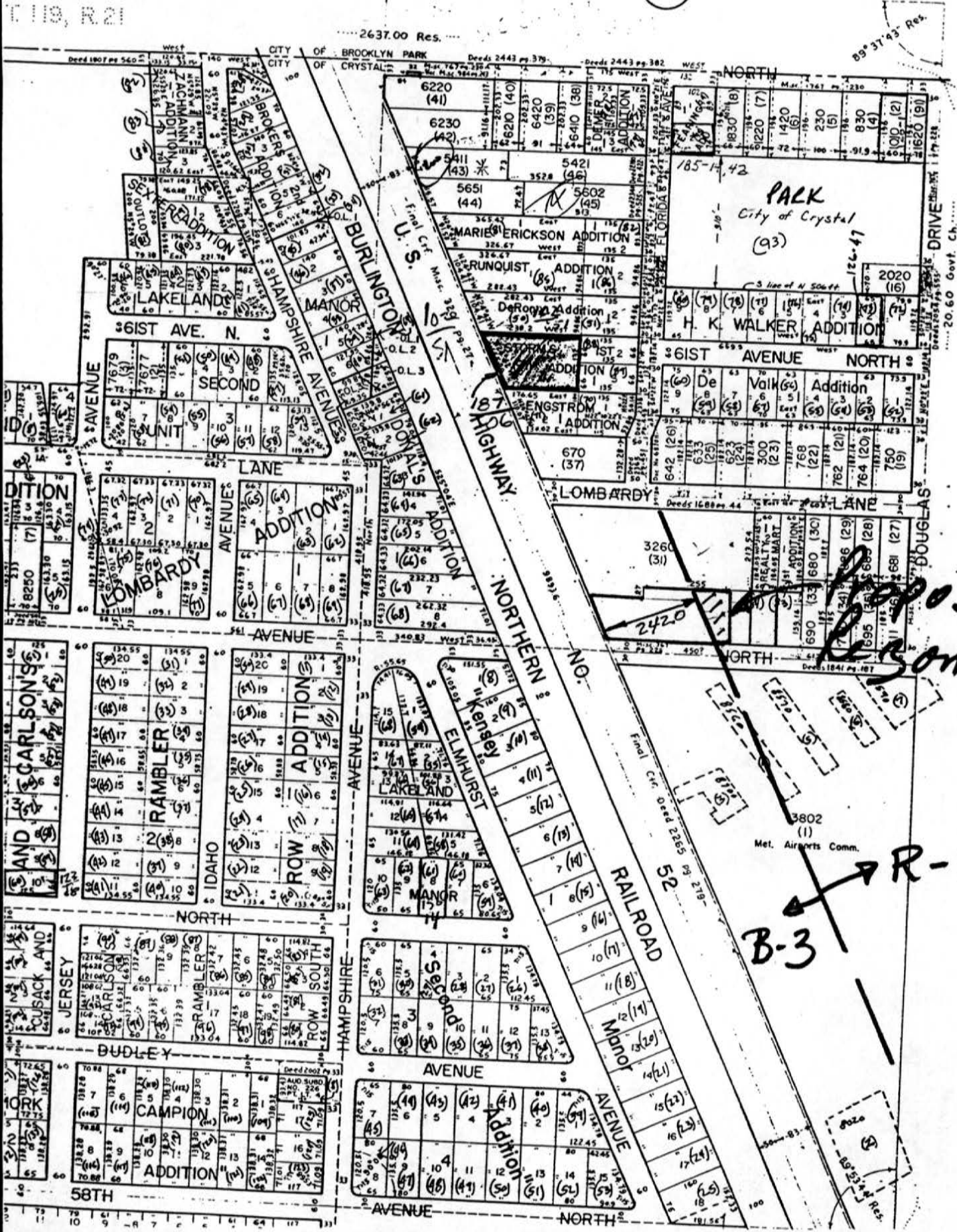
12



CRYSTAL—54
NEW HOPE—86

11

T 119, R 21



Proposed Reasoning

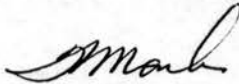
R-1
B-3

SEC 4, T 119, R 21

DATE: January 30, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Site Improvement Agreement for Motel at
6000 Lakeland Avenue North

Attached is a copy of the site improvement agreement that will be made a part of the building permit for the 37-unit motel at 6000 Lakeland Avenue North. Major improvements include reconstruction of the bituminous parking area and edging with concrete curb, construction of curb and gutter along streets adjacent to the site and installation of extensive screening/landscaping.

Approval of the attached agreement which includes a financial surety in the amount of \$41,000 is recommended.



WM:jrs

Encls

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and Pravin Bhatia, hereinafter called the second party,

WHEREAS, second party has requested that the City Council approve the issuance of a building permit.

WHEREAS, as a prerequisite to the approval of said permit, the City Council requires the construction of certain improvements for the orderly development of property known as a motel, 6000 Lakeland Avenue North.

NOW THEREFORE, in consideration of the granting of said permit, said second party agrees and covenants as follows:

- Construct B618 concrete curb & gutter adjacent to site and repair street.
- Widen roadway between existing surface and proposed curb & gutter.
- Grade and restore boulevards to conform to Crystal standards.
- Construct concrete driveway apron across boulevard.
- Construct V6 (minimum section) cast-in-place concrete barrier curb.
- Construct parking area, access aisles and drives with a minimum of 6" Class 5 base and 2" bituminous surface.
- Stripe parking stalls with white paint.
- Erect two handicap parking stall signs.
- Construct storm water retention pond area.
- Provide screening from adjacent property in accordance with Section 515.07, Subd. 9, of the Crystal City Code.
- Prepare and submit "as built" utility plans.
- Note how area lighting if proposed will conform to Section 515.07, Subd. 10, of the Crystal City Code.
- Landscape all open and disturbed areas.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That construction work be completed prior to issuance of the occupancy permit but not later than one year from issuance of building permit.

To hold the City harmless from any and all claims which may arise from third parties for any loss or damage sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance. All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$41,000 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by law.

IN WITNESS WHEREOF we have hereunto set our hands this _____ day of _____.

SEAL

CITY OF CRYSTAL

ATTEST:

MAYOR

CITY CLERK

CITY MANAGER

IN THE PRESENCE OF:

SECOND PARTY

SECOND PARTY

DATE: January 30, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Variance Procedure

Based on comments by the Council as this item was last discussed, Subd. 6 g) has been amended to leave the Council as final authority in variance and appeal procedures. In essence, the only change to current procedures involves the Planning Commission holding the formal public hearing.

WM:jrs

Encl

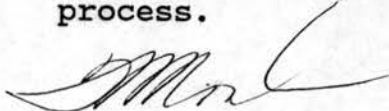
DATE: December 5, 1989
TO: Planning Commission
FROM: Bill Monk, City Engineer
SUBJECT: Variance Procedure

The attached ordinance amendment draft modifies the City and Zoning Codes to designate the Planning Commission as the Board of Adjustments and Appeals. All variance and appeal hearings would be held by the Commission. As presently written, approval by the Commission would constitute final action on the item while action to deny would be referred to the City Council as an automatic appeal.

I will be prepared to discuss the item in further detail on Monday night.

12/28/89 UPDATE

On December 11 the Planning Commission recommended approval of this ordinance amendment. The Commission feels it is important to have the public's input during the initial phase of consideration while not unduly lengthening the process.



WM:jrs

Encl

90
ORDINANCE NO. 89-

AN ORDINANCE RELATING TO BOARD OF
ADJUSTMENTS AND APPEALS:
AMENDING CRYSTAL CITY CODE,
SUBSECTIONS 305.71 AND 515.55

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 305.71. is amended to read as follows:

"305.71. Board of Adjustments and Appeals. Subdivision 1. Policy. Pursuant to Minnesota Statutes, Section 462.354, a Board of Adjustments and Appeals is hereby created. The Board consists of the ~~City Council~~ Planning Commission.

Subd. 2. Duties of the Board.

- a) The Board shall hear and make recommendations with respect to appeals from any order, decision or determination made by any administrative officer in the enforcement of the Zoning Code.
- b) The Board shall hear requests for variances from literal provisions of the Zoning Code in accordance with the provisions of Minnesota Statutes, Section 462.357.
- c) The Board shall hear appeals from the denial of a building permit for structures within the limits of a mapped street pursuant to Minnesota Statutes, Section 462.359.

Subd. 3. Rules; Records. The Board shall adopt rules governing its procedure. It shall provide for a record of its proceedings which shall include minutes of its meetings, its findings, and the action taken on each matter heard by it.

Subd. 4. Hearings. No matter may be heard by the Board until the applicant therefrom has been given ten days' mailed notice in writing of the date and place of the hearing. The notice is given by mailing to applicant at his last known address. (Ord. No. 76.2, Sec. 4)"

Section 1. Crystal City Code, Subsection 515.55 is amended to read as follows:

"515.55. Administration - Variances and Appeals. Subdivision 1. Board of Adjustment and Appeals. The ~~City-Council~~ Planning Commission shall act as a Board of Adjustment and Appeals.

Subd. 2. All written reports and recommendations to the ~~City Council~~ Planning Commission serving as the Board of Adjustment and Appeals from ~~the-Planning-Commission-and~~ City staff shall be entered

in and made part of the permanent written record of the Board's meeting.

Subd. 3. In considering all requests for a variance or appeal, and in taking subsequent action, the City staff and the Planning Commission-~~and the City Council~~ serving as the Board of Adjustment and Appeals shall make a finding of fact and determine whether the proposed action will:

- a) Impair an adequate supply of light and air to adjacent property.
- b) Unreasonably increase the congestion in the public street.
- c) Increase the danger of fire or endanger the public safety.
- d) Unreasonably diminish or impair established property values within the neighborhood, or in any other way be contrary to the intent of this Code.

Subd. 4. The ~~City Council~~ Planning Commission serving as the Board of Adjustment and Appeals shall, after receiving the written reports and recommendations of ~~the Planning Commission and the~~ City staff, make a finding of fact and decide upon requests for a variance by approving or denying the same, in part or in whole, where it is alleged by the applicant that a non-economic hardship in the reasonable use of a specific parcel of property exists. A hardship shall be defined as that by some reason of narrowness, shallowness or shape of a specific parcel of property or a lot existing and of record upon the effective date of this Code or that by reason of exceptional topographic or water conditions of a specific parcel of land or lot, the strict application of the terms of this Code would result in exceptional difficulties when utilizing the parcel or lot in a manner customary and legally permissible within the district in which said lot or parcel is located, or would create undue hardship upon the lot or parcel that another lot or parcel within the same district would not have if it were to develop the lot or parcel in a manner proposed by the applicant. Should the ~~City Council~~ Board find that the conditions outlined heretofore apply to the proposed lot or parcel, the ~~Council~~ Board may grant a variance from the strict application of this Code so as to relieve such difficulties or hardships to the degree considered reasonable, provided such relief may be granted without impairing the intent of this zoning code. ~~The Planning Commission based upon a report and recommendation by the City staff shall have the power to advise and recommend such conditions related to the variance regarding the location, character and other features of the proposed building, structure or use as it may deem advisable in the interest of the intent and purpose of this Code.~~

Subd. 5. Appeals. The ~~City Council~~ Planning Commission serving as the Board of Adjustment and Appeals shall, after receiving the written report ~~and recommendation of the Planning Commission and the~~ of City staff, make a finding of fact and make a decision on appeals where it is alleged by the appellant that error has occurred in any order, requirement, decision or determination made by the Building Inspector in the enforcement of this Code. However, said appeal shall be filed not later than 90 days after the applicant has

received a written notice from the Building Inspector or said appeal shall be considered void.

Subd. 6. Procedures.

- a) Requests for a variance or appeal shall be filed with the City Clerk on an official application form. Such applications shall be accompanied by a fee as outlined in Section 1015 of the Crystal City Code. Such application shall also be accompanied by 20 copies of detailed written and graphic materials necessary for the explanation of the request.
- b) Upon receiving said application, the City Clerk shall refer the application, along with all related information, to the City Planning-Commission Staff for a report and recommendation to the Board of Adjustment and Appeals.
- c) ~~The Planning Commission shall consider the variance or appeal at its next regular meeting unless the filing date falls within 15 days of said meeting, in such a case the request would be placed on the agenda at the regular meeting following the next regular meeting. The City Clerk shall refer said request along with all related information to the Planning Commission at least ten days prior to the regular meeting.~~
- d) ~~The request shall be referred to the City staff for a report and recommendation to be presented to the Commission. A preliminary draft of the City staff's report and recommendations shall be given to the City Planning Commission at least ten days prior to the meeting at which said report and recommendations are to be presented. The final report and recommendations of the City staff is to be entered in and made part of the permanent written record of the Planning Commission meeting.~~
- e) ~~The Planning Commission at the next regular meeting following the regular meeting at which the request was first considered and upon receipt of the City staff's report and recommendations shall make a finding of fact and decide to recommend approval or denial of said request. The Planning Commission shall reach a decision within 60 days after the first regular meeting at which the variance or appeal request was considered by the Commission. The Commission's recommendation and the City staff's report shall be presented to the City Council serving as the Board of Adjustment and Appeals at its next regular meeting.~~
- f) c) Within 60 days after receiving the Planning Commission's and City staff's report and recommendations concerning a request for variance or an appeal, the City Council Planning Commission serving as the Board of Adjustment and Appeals shall set a date and hold a hearing on said request. The Board shall hear such persons as wish to be heard, either in per-

son or by agent or attorney. Notice of any such hearing shall be mailed not less than ten days before the date of hearing to the person or persons who filed the appeal or request, to all owners of property according to the City assessment records, within 350 feet of the property to which the variance relates.

- g) d) Failure of a property owner to receive said notice shall not invalidate any such proceedings as set forth within this Code.
- h) e) The ~~City-Council~~ Planning Commission serving as the Board of Adjustment and Appeals shall make a finding of fact and shall decide whether to approve or deny a request for a variance or an appeal within 30 days after the public hearing on said request.
- i) f) A recommendation to approve or deny a variance of an appeal shall be by a majority vote of the full ~~City-Council~~ Planning Commission serving as the Board of Adjustment and Appeals.
- g) Actions on variances and appeals by the Planning Commission, serving as the Board of Adjustments and Appeals, shall be referred to the City Council for final action.
- j) h) The City Clerk shall notify the originator of the variance request or appeal of the ~~City-Council's,--serving-as-the~~ City's final decision in writing.

Subd. 7. Lapse of Variance of Appeal. Whenever within one year after granting a variance or appeal the work as permitted by the variance or appeal shall not have been completed, then such variance or appeal shall become null and void unless a petition for extension of time in which to complete the work has been granted by the ~~City Council~~ Board of Adjustment and Appeals. Such extension shall be requested in writing and filed with the City Clerk at least 30 days before the expiration of the original variance or appeal. There shall be no charge for the filing of such petition. The request for extension shall state facts showing a good faith attempt to complete the work permitted in the variance or appeal. Such petition shall be presented to the Planning Commission for ~~a-recommendation-and-to-the~~ City-Council-for a decision.

Subd. 8. Performance Bond.

- a) Except in the case of non-income producing residential property upon approval of a variance or appeal the City shall be provided with a surety bond, cash escrow, certificate of deposit, securities or cash deposit prior to the issuing of building permits or initiation of work on the proposed improvements or development. Said security shall guarantee conformance and compliance with the conditions of the variance or appeal and the codes of the City.

conformance and compliance with the conditions of the variance or appeal and the codes of the City.

- b) The security shall be in the amount of the City Engineer's or Building Inspector's estimated costs of labor and materials for the proposed improvements or development.
- c) The City shall hold the security until completion of the proposed improvements or development and a certificate of occupancy indicating compliance with the variance or appeal and codes of the City has been issued by the City Building Inspector.
- d) Failure to comply with the conditions of the variance or appeal and the codes of the City shall result in forfeiture of the security.

Subd. 9. (Repealed, Ord. No. 88-6, Sec. 3)

Subd. 10. Variance Procedure: Residential Property. Where a variance application involves a single-family dwelling in an R-1 zoning district the application shall be referred to the City Manager. If in the judgment of the Manager the variance is of such a nature that review by the Planning Commission would serve no useful purpose and unnecessarily delay the processing of the application, the Manager shall promptly give the notice of public hearing required by Subsection 515.55, Subdivision 6-b) for the earliest meeting of the Board of Adjustments and Appeals consistent with such notice. After the public hearing the Board of Adjustments and Appeals shall take appropriate action on the application which action may include referring the application to the Planning Commission for review and comment. A variance application not referred directly to the Board pursuant to this Subdivision shall be referred by the Manager to the Planning Commission in the manner provided by Subdivision 6. (Ord. 82-147, Sec. 1)

Subd. 11. (Repealed, Ord. No. 88-6, Sec. 3)

Subd. 12. Special Circumstances: No Variance. Where:

- a) a parcel of land in an R-1 District was a separate lot of record on February 15, 1976; and
- b) there exists on that land a structure which was on the land on February 15, 1976; and
- c) the existing non-conformity is less than 50% of the current ordinance requirements; and
- d) the land or the structure or either or both the land and structure are non-conforming within the meaning of Subsection 515.55; and

- e) the City Manager recommends to the Council in writing that the enlargement or expansion of the non-conforming use would not adversely affect the public health or safety;

the enlargement or expansion of the non-conforming structure does not require a variance under the provisions of this section if the structure after enlargement or expansion otherwise complies with all requirements of the City Code and the Zoning Code. (Added, Ord. No. 88-6, Sec.2)"

First Reading:
Adopted:

Mayor

ATTEST:

City Clerk

DATE: January 30, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Second Reading of Ordinance Amendment Regarding
Amusement Centers

As part of the proposal for an amusement center (billiard hall) at the Anthony Shopping Center, the first reading of an ordinance amendment regarding food vending and lot size provisions of City Code was approved. The City Attorney has prepared the attached document in proper form for consideration of a second reading by the City Council. Section 1 of the ordinance amendment allows an amusement center to include food and beverage vending machines as part of the license procedure included in the City Code. Section 2 rewords the penalty provisions of the license. Section 3 modifies the conditional use permit provisions of the Zoning Code by reducing the minimum lot size from 10 to 4 acres and by allowing food and beverage vending.

Approval of the attached ordinance amendment is recommended.



WM:jrs

Encl

ORDINANCE NO. 90 - _____

AN ORDINANCE RELATING TO
AMUSEMENT CENTERS: AMENDING CRYSTAL
CITY CODE SUBSECTIONS 1101.11,
SUBDIVISION 13 AND 1101.3: AMENDING
CRYSTAL CITY CODE APPENDIX I (ZONING)
SUBSECTION 515.37, SUBDIVISION 4, CLAUSE (h)

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 1101.11, Subdivision 13 is amended to read:

Subd. 13. Food and Beverage Sales. No Food or beverages of any kind may be sold in an amusement center by vending machine only; no food service or other food or beverage preparation on the premises is permitted.

Sec. 2. Crystal City Code, Subsection 1101.13 is amended to read:

Subd. 13. Penalties. A violation of any provision of this Section is a misdemeanor. The licensee under this Section, whether or not in direct control of an amusement center or the premises on which said the machines are located, may be charged under this Ordinance Section for any a violation thereof by virtue of his the responsibility hereunder under this Section and by virtue of his the indirect control of the machines therein and the premises resulting from his being the licensee.

Sec. 3. Crystal City Code Appendix I (Zoning), Subsection 515.37, Subdivision 4, Clause h) is amended to read:

h) Amusement centers as defined in Section 1101 of the City Code provided that:

- (1) the use is licensed pursuant to and operated in conformity with Section 1101 of the City Code;
- (2) the use does not conflict with the character of development intended for the zoning district;
- (3) the use is located in a shopping center on a plat of land in single ownership of at least ten four acres in area;

- (4) the use is located within and as an integral part of a shopping center;
- (5) the use is not located in a free-standing building;
- (6) the use is not located within 150 feet of a public street;
- (7) the use does not include or is accessory to activity licensed by Sections ~~610~~ 1135, 1200, ~~or~~ 1215 ~~or~~ 610 except food and beverage vending as permitted by Section 1101.11, Subdivision 13 of the City Code; and
- (8) the provisions of Subsection 515.53, Subdivision 1 of this Code are complied with and satisfactorily met.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

City Clerk

CR205-7

*Presented by Linda Muscu, Human Relations
Commissioner (Open Forum).*

RESOLUTION NO. 90-

RESOLUTION TO TRY TO IMPROVE HUMAN
RELATIONS ATTITUDE AND BEHAVIOR CLIMATE
AND TO HEIGHTEN AWARENESS OF
STEREOTYPING THROUGH LANGUAGE IN THE SCHOOLS

WHEREAS, it is the duty of the Crystal Human Relations Commission to recommend to the City Council municipal action designed to secure for all residents of the City freedom from discrimination and to improve the human relations attitude and behavior climate in the City, and

WHEREAS, there are residents of the City who are students at Robbinsdale-Cooper Senior High, and

WHEREAS, The Human Relations Commission has advised the City Council that a marketing class project involving the sale of "Get Lucky" tee-shirts at Robbinsdale-Cooper Senior High promotes sexual stereotyping through language on the tee-shirt which makes objects out of people and unfavorably stereotypes both males and females, and

WHEREAS, the approval of this stereotyping by teachers and administrators can lead our high school students to perceive it as acceptable, and

WHEREAS, acceptance of such stereotypical beliefs could lead to behavior which violates the Minnesota Human Rights Act, in addition to the harm it can inflict on a person's self esteem,

NOW BE IT THEREFORE RESOLVED that the City Council bring this concern to the attention of the administration of District 281 and of Robbinsdale-Cooper Senior High in the hope that it will prompt examination and discussion of these issues in the schools and lead to a heightened awareness by administrators, teachers, and students of the negative outcomes of such stereotyping portrayed on the "Get Lucky" tee-shirt.

Adopted by the City Council this 6th day of February, 1990.

Mayor

ATTEST:

City Clerk

Anderson Dale Architects, Inc.

2675 University Avenue
St. Paul, Minnesota 55114
612-642-9000

February 1, 1990

Mr. William Monk
City Engineer
City of Crystal
4141 Douglas Drive
Crystal, Minnesota 55422-1696

Dear Mr. Monk,

We are very pleased to submit the following proposal to review and comment on the space needs analysis and preliminary layouts for the City Hall that was recently completed by your committee.

Much of the information that we gathered and suggestions that were formulated, as part of the space needs analysis that we completed two year ago, can be reused. With this information we can provide a much more thorough analysis, without having to "relearn" how the City operates.

We will begin by "testing" the basic program, which indicated the relocation and expansion of various functions and additional required space.

From this point we will review how these space needs are proposed to be resolved.

This analysis will include comment on the proposed use of existing space within the building and on the addition of new space. We will review the preliminary sketches, the proposed space allocations and the associated construction/remodeling costs.

Our comments will include discussion on the proposed resolution of the overcrowding of the Police Department; the tight quarters and separated functions in the Administration area; the general lack of storage for administrative records, and the estimated cost projections.

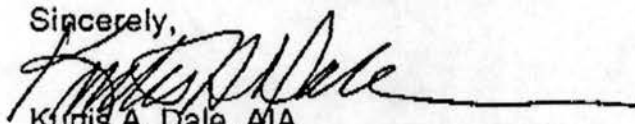
As you requested, this report will not include sketches or "redesign" schemes, but will be limited to review and comment.

We feel that because of our previous work, our fee to provide this review and comment can be limited to \$5,800.00 plus normal reimbursable expenses.

As I mentioned in our meeting, we can comfortably complete this review and analysis within the 30 - 60 day time frame that you indicated, and with the Council's approval, begin on the conceptual design for the project.

We look forward to continuing our relationship with the City of Crystal, which I trust that you agree is a good one.

Sincerely,



Kurtis A. Dale, AIA
Vice President

DATE: February 1, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: 36th Avenue Reconstruction

The section of 36th Avenue North between Welcome and Louisiana Avenues represents the most deteriorated and hazardous roadway segment within Crystal. The City must take positive action to correct the unsafe conditions impacting vehicular and pedestrian movements along this collector street which acts as an east/west corridor between CR 81 and TH 169 (old CR 18). For purposes of this memorandum, the discussion of 36th Avenue improvements will be separated into two sections with Douglas Drive as the dividing point.

Section 1 Welcome Avenue to Douglas Drive

This half mile section of street carries approximately 15,000 vehicles per day across four traffic lanes. Each lane measures only 11 feet in width and no continuous provisions exist for movement of pedestrians along either side of the street. Essentially only 44 feet of the existing 66-foot wide right-of-way is presently being used.

Traffic volumes along this section of street are not going to decrease. Four traffic lanes are needed to safely carry even the existing volumes given the number of driveway openings and side streets. An upgrade to a street section similar to that on Douglas drive (see attached detail) continues to be recommended by staff as the minimum section required to meet the vehicular and pedestrian needs in this area. Reconstruction to this degree will require use of the full existing right-of-way which means using 11 feet on both sides of the existing street for street widening and sidewalk construction.

Construction of a 48-foot wide street section with concrete curb & gutter, sidewalks and full storm sewer service is estimated to cost \$550,000. This office has been unable to assemble a local financing package that does not include significant property assessments and City-wide subsidy. Use of Crystal's Municipal State-Aid street allocation, which would cover 100% of the project costs, represents the only viable funding option.

As noted in correspondence from the State Aid Office, truck traffic cannot be prohibited if MSA funds are used for a street upgrade. MSA policies dictate all users who pay vehicular and gas taxes, which is the MSA revenue source, must be accorded full roadway access. While this office is

Jerry Dulgar, City Manager
February 1, 1990
Page 2

sensitive to the noise and traffic problems associated with truck traffic, Crystal cannot afford to forego a major funding source to maintain local control of truck access.

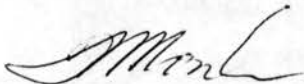
Section 2 Douglas Drive to Louisiana Avenue

This half-mile section of roadway carries approximately 11,000 vehicles per day. Although the street width measures 44 feet, the street is striped for two lanes of traffic and a pedestrian walkway on either side. With only two lanes for traffic the road stays quite busy but the layout does function adequately.

While this section of roadway may well need to be widened to four lanes in the future, the two-lane railroad bridge in New Hope to the west renders any thought of a major upgrade less immediate.

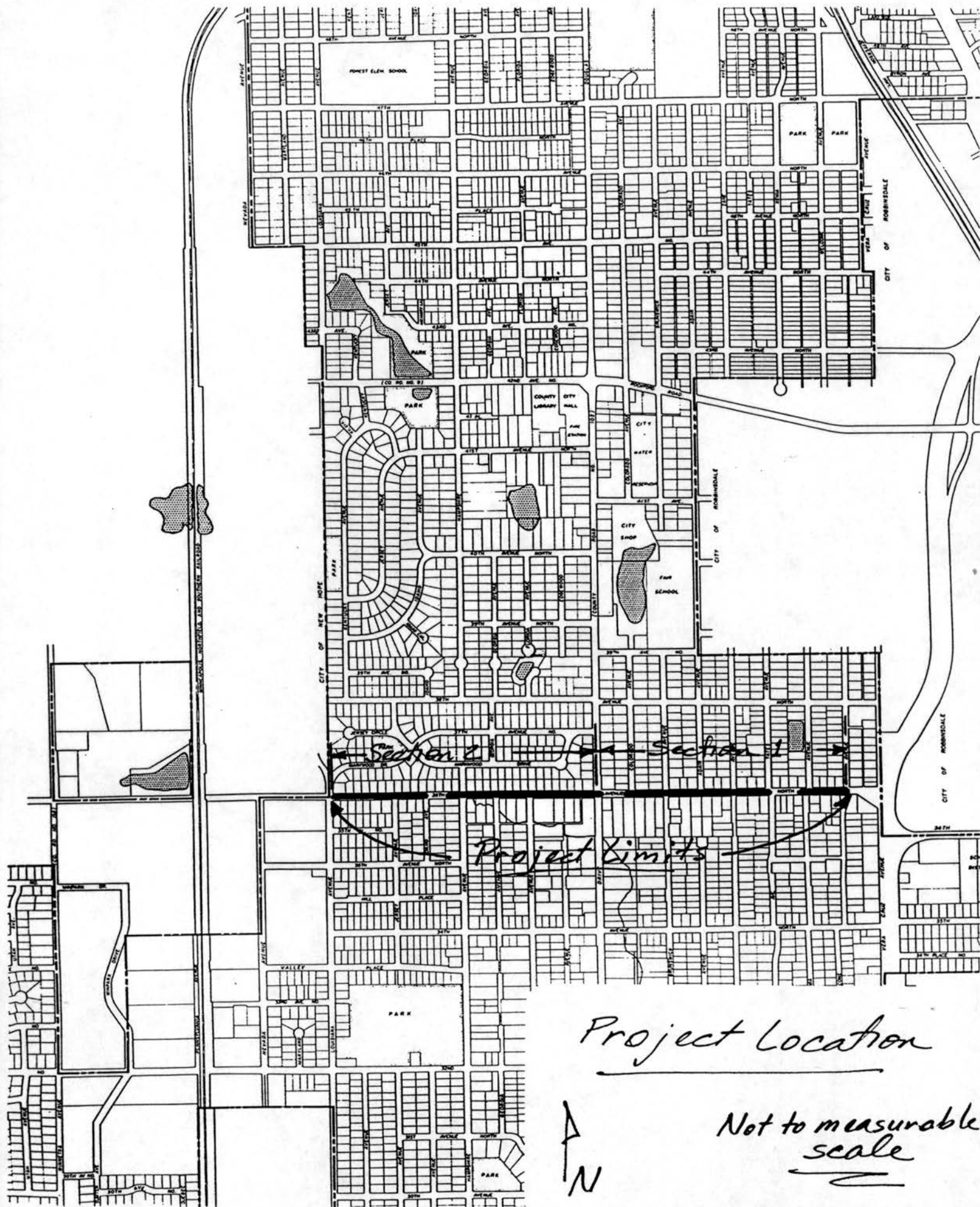
With this in mind, staff is recommending this section of 36th Avenue be reviewed for local improvements including spot replacement and a bituminous overlay at a cost of about \$150,000. Funds for such work could be secured from the Infrastructure Fund which would also allow Crystal to maintain local control in terms of truck traffic.

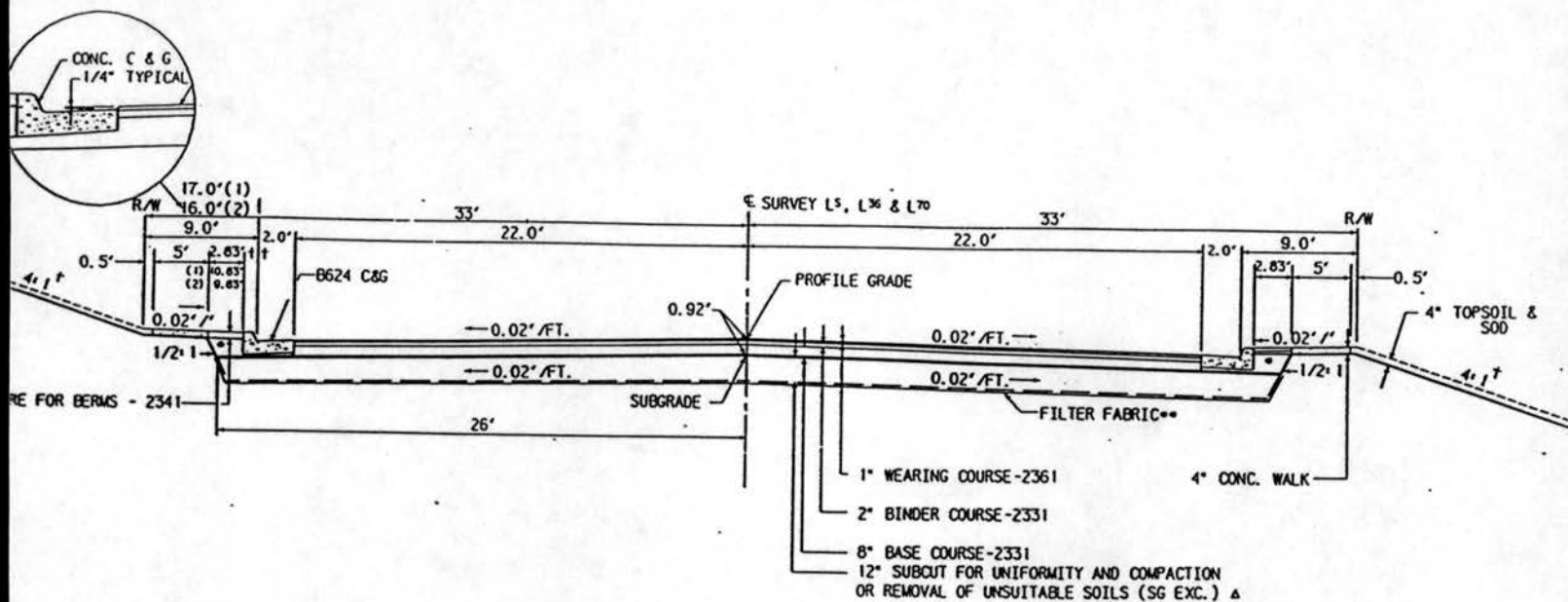
At this point, staff is recommending the Council consider authorizing preparation of a feasibility study to detail all the items discussed above. Given the scope of such a project, consultant involvement will undoubtedly be required. Prior to seeking proposals, however, it is recommended impacted property owners be notified of the staff recommendation and afforded the opportunity to address the Council before any formal action is taken.



WM:jrs

Encls





TYPICAL SECTION

(for 48' wide street)

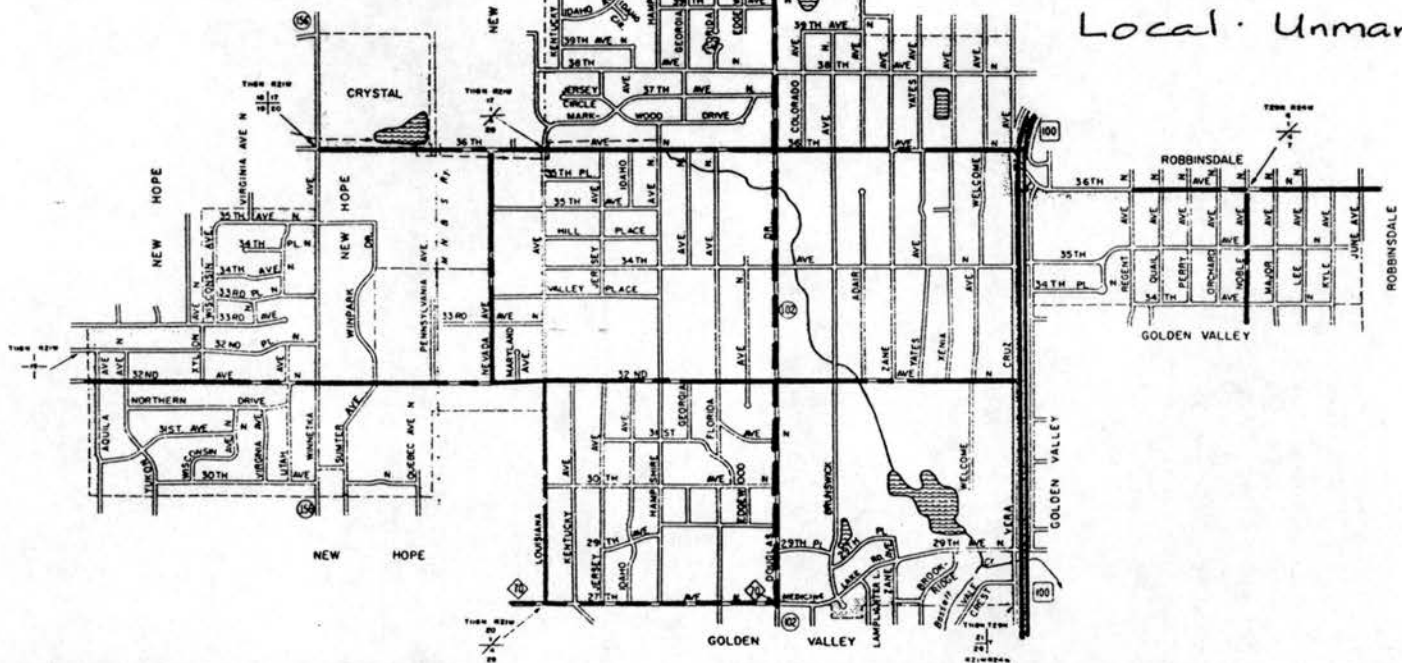
CITY OF CRYSTAL

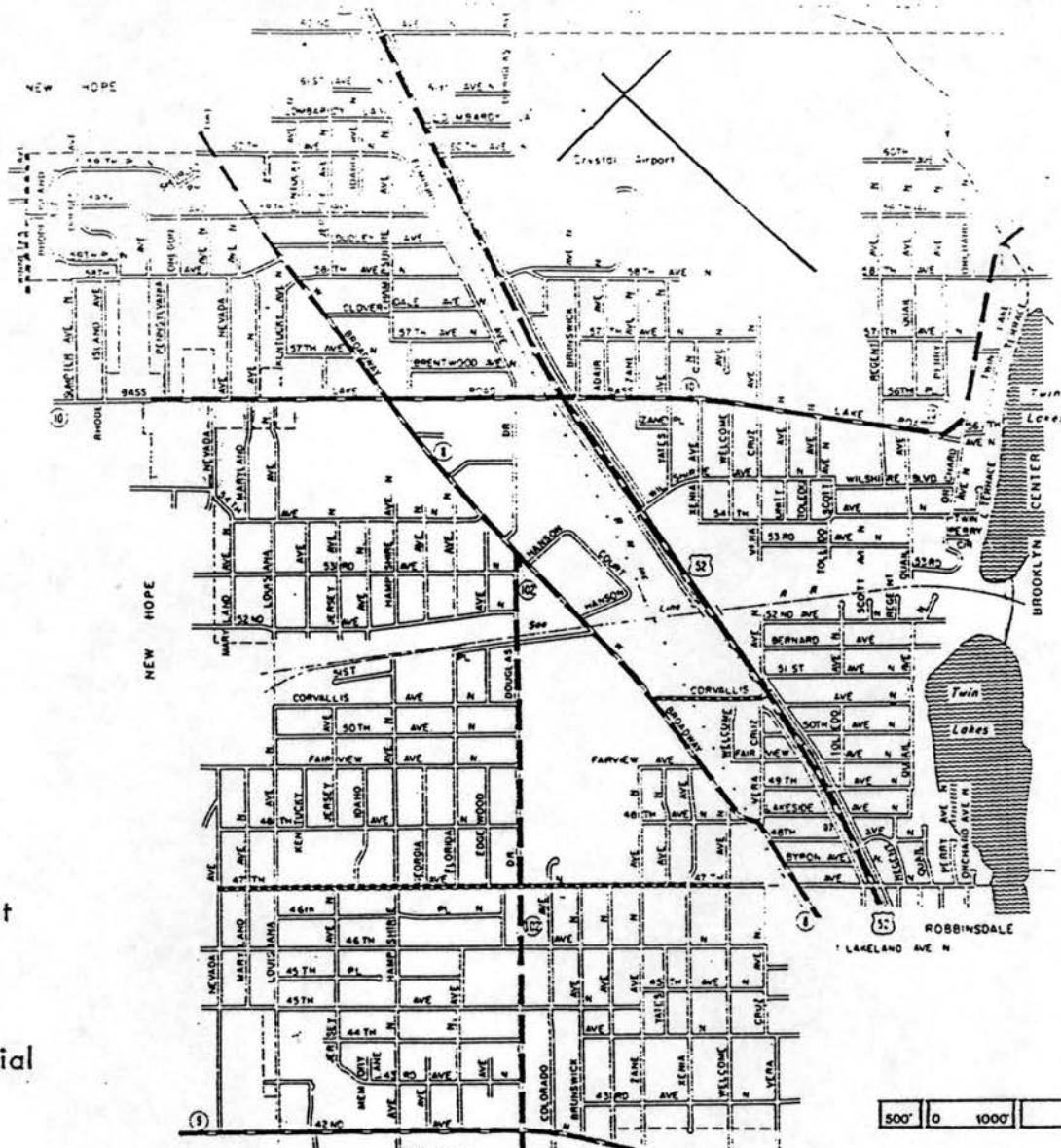
SCALE
1000' 0 1000' 2000'



Street Jurisdictional
Classifications

State ==
County ----
(State Aid)
Municipal ----
(State Aid)
Local - Unmarked



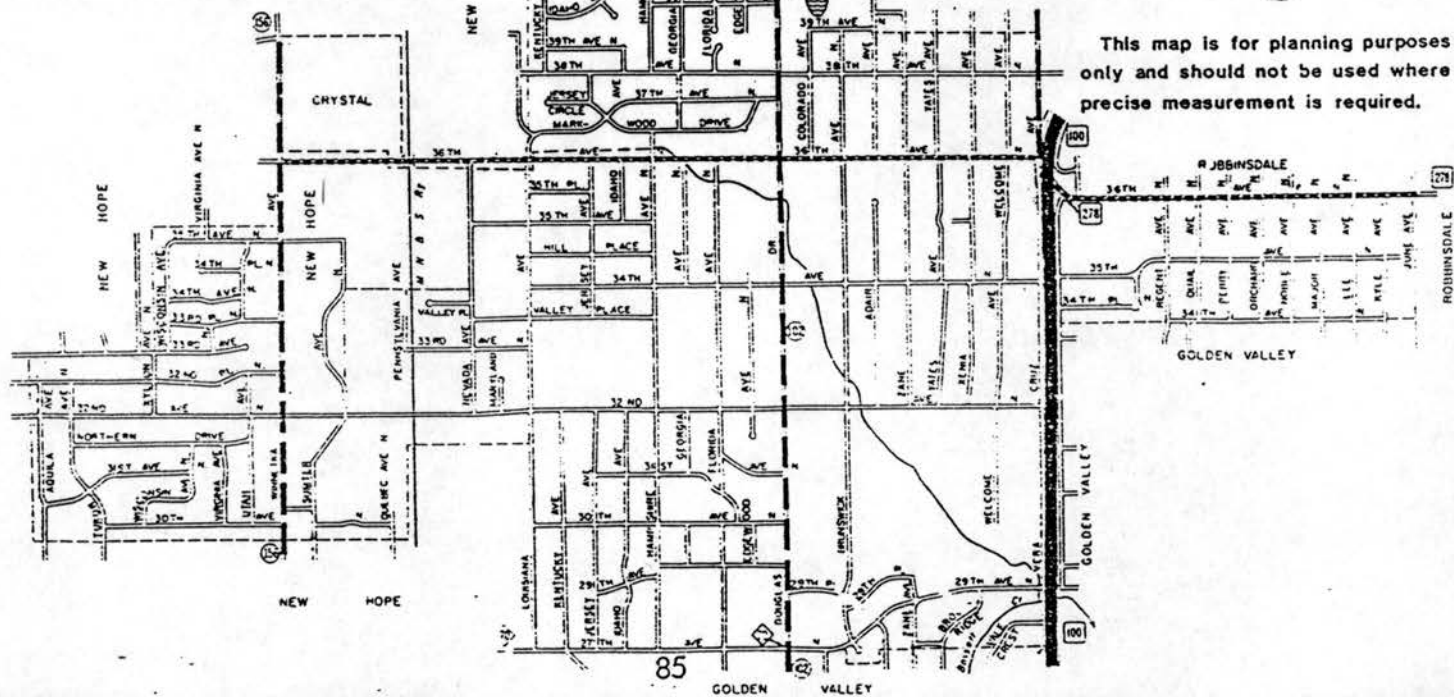


- Local street
- - - Collector street
- · - Minor arterial
- ▬ Principal arterial

streets, functional
classification

crystal
minnesota

This map is for planning purposes
only and should not be used where
precise measurement is required.



ORDINANCE NO. 90-_____

AN ORDINANCE RELATING TO
CERTAIN LICENSES: AMENDING CRYSTAL
CITY CODE, SECTION 1000 BY
ADDING A SUBSECTION

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Section 1000 is amended by adding a subsection to read:

1000.05. Notice and Hearing. Subdivision 1. Vending Machines. Prior to the increase of a license fee for vending machines as defined in Minnesota Statutes, Section 471.707, the Council must hold a public hearing on the question of the increase. The Clerk must mail written notice of the time and date of the hearing to vending machine licensees at least 30 days prior to the hearing.

Subd. 2. Liquor and Beer. Prior to the increase of the license fees for intoxicating liquor and non-intoxicating liquor both on sale and off sale, the Council must hold a public hearing on the question of the increase. The Clerk must mail written notice of the time and date of the hearing to holders of such licenses at least 30 days prior to the hearing.

Sec. 2. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

Mayor

Attest:

Clerk

ORD5:CR205-7

Memorandum

DATE: January 16, 1990

TO: Jerry Dular, City Manager

FROM: John A. Olson, Assistant City Manager

SUBJECT: City Mission Statement

The following is the Mission Statement worked out by the Staff Mission Statement Committee using the information at the last staff/council workshop. The Mission Statement is as follows:

Crystal City Government pledges to promote and improve the quality of life for all of Crystal citizens by providing the means for growth and stability within the community. This mission can be best accomplished by

- (1) providing municipal services in an efficient^{Cost} and innovative manner;
- (2) informing all residents of City services and activities;
- (3) being responsive to the needs of the community;
- (4) exercising compassion and respect for each individual;
- (5) maintaining the highest ethical standards in all City business.

(6) $\text{red. } \text{Zn} - \text{HCl} \rightarrow \text{ZnCl}_2 + \text{H}_2$



Metropolitan Waste Control Commission

Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101

612 222-8423

January 25, 1989

To Elected Municipal Government Representatives:

The Metropolitan Waste Control (MWCC) is seeking applicants for the General Advisory Committee to the Commission which was authorized by the MWCC in December 1989. We are seeking eight members who are elected municipal government representatives, one member from each MWCC precinct. We are contacting your city/township to inform you of the formation of this advisory committee. If you or someone from your elected body wish to apply please submit the enclosed application.

An informational sheet explaining the duties of the advisory committee, and a map indicating MWCC Precincts are enclosed.

Applications are to be submitted by March 15, 1990 to:

Metropolitan Waste Control Commission (6th Floor)
Attn: Lurline Baker-Kent, Chair
230 East 5th Street
St. Paul, MN 55101

If you need more information regarding this advisory committee, call Pauline Langsdorf (229-2102).



Metropolitan Waste Control Commission

Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101

612 222-8423

METROPOLITAN WASTE CONTROL COMMISSION

GENERAL ADVISORY COMMITTEE

WHAT IT IS; HOW TO APPLY

WHAT IS THE GENERAL ADVISORY COMMITTEE?

This is a new committee designed to serve a function somewhat similar to the former Sewer Service Advisory Boards that existed metro-wide before legislation in 1987 did away with the six service areas to establish one sewer service area. The job of this advisory committee is to focus on the sewer service needs of the communities of the Twin Cities seven county metropolitan area and to advise the Metropolitan Waste Control Commission (MWCC) on issues related to these needs. This new advisory committee will be formed in the spring of 1990 and will consist of 25 members and a Chair appointed by the Chair of the MWCC. Citizens serving on this committee should have a strong interest in the effective and efficient collection and treatment of the metropolitan area's wastewater.

ITS PURPOSE

The purpose of this advisory committee is to develop recommendations to the MWCC related to metropolitan area wastewater service and treatment with a focus on planning and managing for the future. The MWCC Commission will refer topics to be studied by the advisory group. These might include MWCC's budget, toxics control, odors, residual solids management, water quality issues, communication and public education efforts.

HOW THE METROPOLITAN WASTE CONTROL COMMISSION FITS IN

The MWCC is charged with collecting and treating the wastewater of the Twin Cities area, to preserve and protect the environment. The MWCC serves 105 communities in the seven counties and treats more than 275 million gallons of sewage per day. The MWCC owns and operates 11 wastewater treatment plants and provides a series of interceptor sewer pipes to link the communities to the MWCC wastewater treatment plants.

The agency is governed by a board of Commissioners that sets the agency's policy and represents geographic precincts throughout the seven-county metro area. The MWCC obtains a majority of its funding through user service charges.

The Metropolitan Council, the chief planning and coordinating agency for the Metropolitan Area, determines which portions of the seven county metropolitan area are to have sewer service. The MWCC provides the sewer service to the areas designated by the Metropolitan Council.

HOW MEMBERS TO THE ADVISORY COMMITTEE ARE SELECTED

Advisory committee members are appointed by the MWCC Chair. The MWCC will ask for recommendations for committee members from the Association of Metropolitan Municipalities (AMM), the Metropolitan Area Managers Association (MAMA), individual cities and townships, local Chambers of Commerce, and various environmental organizations. The MWCC Chair will serve as General Advisory Committee Chair or will appoint a MWCC Commissioner to Chair the committee. The Committee will consist of one elected official and one appointed official from each MWCC precinct. There will be four members representing environmental groups, and four members representing industry. One at-large senior citizen member will represent economically disadvantaged senior citizens. Members serve staggered three-year terms. (Initially members will be appointed to one, two, or three year terms to establish the rotation process.)



Date _____

**APPLICATION FOR METROPOLITAN WASTE CONTROL COMMISSION
GENERAL ADVISORY COMMITTEE APPOINTMENT**
Metropolitan Waste Control Commission
Mears Park Centre, 230 E. Fifth St.
St. Paul, MN 55101
612 222-8423

NAME: _____
 last first middle

ADDRESS: _____
 street number municipality or township zip code

MAILING ADDRESS (if different from home address):

 street number city state zip code

PHONE: Home _____ Business _____

METROPOLITAN WASTE CONTROL COMMISSION PRECINCT (see enclosed map) _____

CATEGORY OF MEMBERSHIP:

NAME OF GROUP REPRESENTED:

_____ Elected Municipal Official
_____ Municipal Staff
_____ Environmental Group Representative
_____ Industry Representative
_____ At-Large Senior Citizen

EMPLOYMENT:

Please be specific in providing beginning and ending dates for employment and membership in civic and similar organization.

Employing firm, agency _____ Address _____

Position _____ Beginning date _____

Years with agency _____

Other work experience (optional):

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES:

Organization _____ Beginning, ending dates _____
Position _____

Organization _____ Beginning, ending dates _____
Position _____

Organization _____ Beginning, ending dates _____
Position _____

(OVER)



Metropolitan Waste Control Commission

Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101

612 222-8423

January 25, 1989

To Municipal Government Staff Representatives:

The Metropolitan Waste Control (MWCC) is seeking applicants for the General Advisory Committee to the Commission which was authorized by the MWCC in December 1989. We are seeking eight members who are municipal government staff representatives, one member from each MWCC precinct. We are contacting your city/township to inform you of the formation of this advisory committee. An application form is enclosed if someone from your municipal staff wishes to apply.

An informational sheet explaining the duties of the advisory committee, and a map indicating MWCC Precincts are enclosed.

Applications are to be submitted by March 15, 1990 to:

Metropolitan Waste Control Commission
Attn: Lurline Baker-Kent, Chair
230 East 5th Street
St. Paul, MN 55101

If you need more information regarding this advisory committee, call Pauline Langsdorf (229-2102).



Metropolitan Waste Control Commission

Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101

612 222-8423

METROPOLITAN WASTE CONTROL COMMISSION **GENERAL ADVISORY COMMITTEE** **WHAT IT IS; HOW TO APPLY**

WHAT IS THE GENERAL ADVISORY COMMITTEE?

This is a new committee designed to serve a function somewhat similar to the former Sewer Service Advisory Boards that existed metro-wide before legislation in 1987 did away with the six service areas to establish one sewer service area. The job of this advisory committee is to focus on the sewer service needs of the communities of the Twin Cities seven county metropolitan area and to advise the Metropolitan Waste Control Commission (MWCC) on issues related to these needs. This new advisory committee will be formed in the spring of 1990 and will consist of 25 members and a Chair appointed by the Chair of the MWCC. Citizens serving on this committee should have a strong interest in the effective and efficient collection and treatment of the metropolitan area's wastewater.

ITS PURPOSE

The purpose of this advisory committee is to develop recommendations to the MWCC related to metropolitan area wastewater service and treatment with a focus on planning and managing for the future. The MWCC Commission will refer topics to be studied by the advisory group. These might include MWCC's budget, toxics control, odors, residual solids management, water quality issues, communication and public education efforts.

HOW THE METROPOLITAN WASTE CONTROL COMMISSION FITS IN

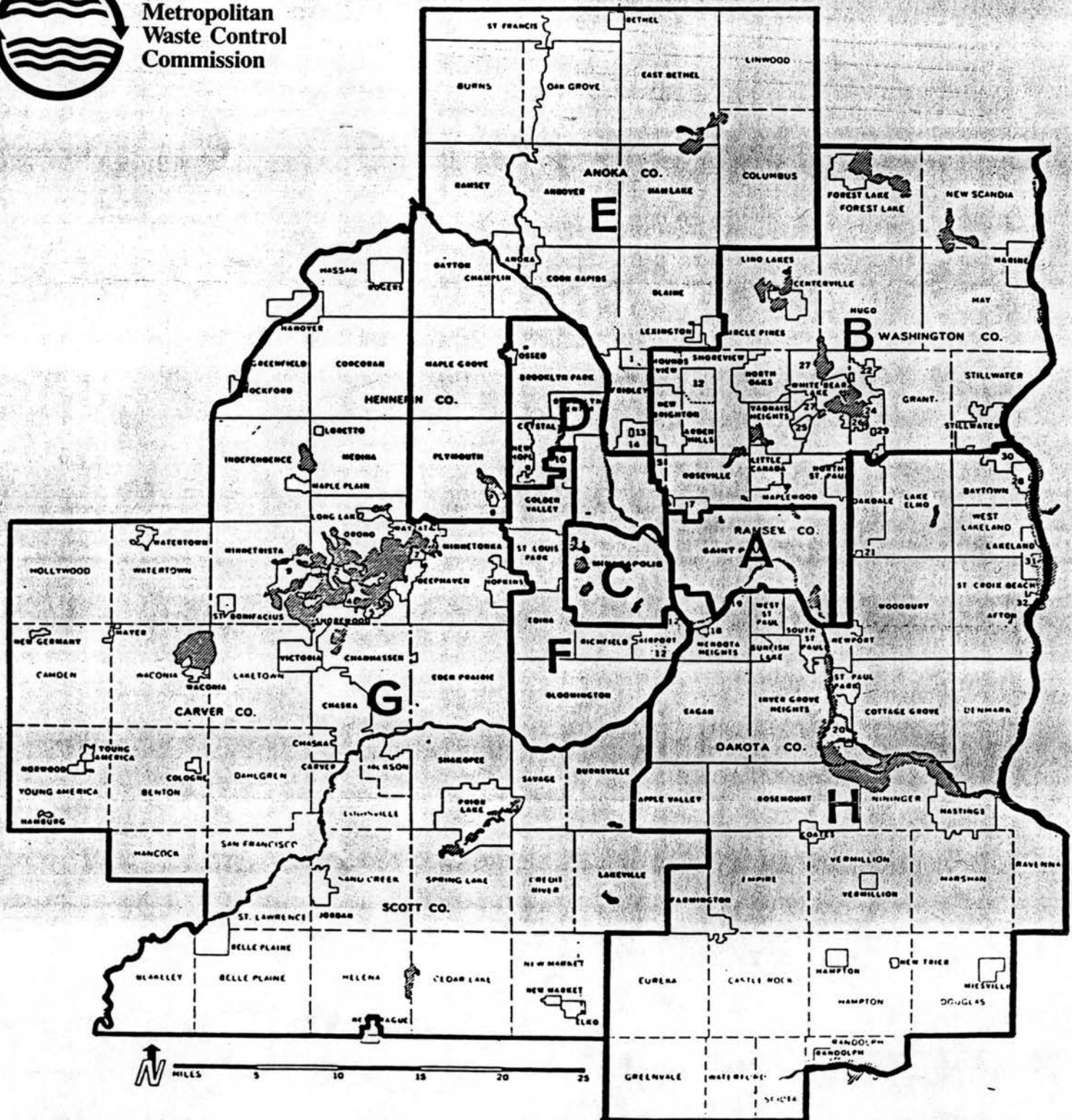
The MWCC is charged with collecting and treating the wastewater of the Twin Cities area, to preserve and protect the environment. The MWCC serves 105 communities in the seven counties and treats more than 275 million gallons of sewage per day. The MWCC owns and operates 11 wastewater treatment plants and provides a series of interceptor sewer pipes to link the communities to the MWCC wastewater treatment plants.

The agency is governed by a board of Commissioners that sets the agency's policy and represents geographic precincts throughout the seven-county metro area. The MWCC obtains a majority of its funding through user service charges.

The Metropolitan Council, the chief planning and coordinating agency for the Metropolitan Area, determines which portions of the seven county metropolitan area are to have sewer service. The MWCC provides the sewer service to the areas designated by the Metropolitan Council.

HOW MEMBERS TO THE ADVISORY COMMITTEE ARE SELECTED

Advisory committee members are appointed by the MWCC Chair. The MWCC will ask for recommendations for committee members from the Association of Metropolitan Municipalities (AMM), the Metropolitan Area Managers Association (MAMA), individual cities and townships, local Chambers of Commerce, and various environmental organizations. The MWCC Chair will serve as General Advisory Committee Chair or will appoint a MWCC Commissioner to Chair the committee. The Committee will consist of one elected official and one appointed official from each MWCC precinct. There will be four members representing environmental groups, and four members representing industry. One at-large senior citizen member will represent economically disadvantaged senior citizens. Members serve staggered three-year terms. (Initially members will be appointed to one, two, or three year terms to establish the rotation process.)





Date _____

APPLICATION FOR METROPOLITAN WASTE CONTROL COMMISSION GENERAL ADVISORY COMMITTEE APPOINTMENT

Metropolitan Waste Control Commission
Mears Park Centre, 230 E. Fifth St.
St. Paul, MN 55101
612 222-8423

NAME: _____
last first middle

ADDRESS: _____

street number	municipality or township	zip code

MAILING ADDRESS (if different from home address):

street number	city	state	zip code
100	NEW YORK	NY	10001

PHONE: Home _____ Business _____

METROPOLITAN WASTE CONTROL COMMISSION PRECINCT (see enclosed map) _____

CATEGORY OF MEMBERSHIP:

NAME OF GROUP REPRESENTED:

_____ Elected Municipal Official
_____ Municipal Staff
_____ Environmental Group Representative
_____ Industry Representative
_____ At-Large Senior Citizen

EMPLOYMENT:

EMPLOYMENT:
Please be specific in providing beginning and ending dates for employment and membership in civic and similar organization.

Employing firm, agency _____ Address _____

Position _____ Beginning date _____

Years with agency _____

Other work experience (optional):

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES:

Organization _____ Beginning, ending dates _____
Position _____

Organization _____ Beginning, ending dates _____
Position _____

Organization _____ Beginning, ending dates _____
Position _____

(OVER)

HOLMES & GRAVEN

CHARTERED

470 Pillsbury Center, Minneapolis, Minnesota 55402

(612) 337-9300

DAVID J. KENNEDY

Attorney at Law

Direct Dial (612) 337-9232

January 2, 1990

Mr. Jerry Dulgar, City Manager
4141 Douglas Drive North
Crystal, Minnesota 55422

Re: Lodging Tax

Dear Jerry:

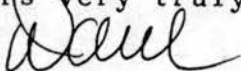
I want to respond in a preliminary way to your inquiry about the lodging tax so that I can get your direction about proceeding to draft an ordinance.

I'm enclosing copies of Brooklyn Center's ordinance (and proposed amendment to raise the tax to 6%) together with a copy of the existing law. As you can see the administration and collection of the tax is relatively complex, and although arrangements can be made with the Commissioner or Revenue to collect the tax with the sales tax, I understand that the department does charge a fee and that they are unwilling to enter into an agreement unless the proceeds of the tax are substantial.

A troublesome aspect of the enabling statute for the tax is the requirement that 95% of the first 3% of the tax proceeds be expended to "fund a local convention or tourism bureau for the purpose of marketing and promoting the City . . . as a tourist or convention center". I'm not so sure it would be possible to meet that standard in Crystal, but if it were would 3% produce enough to fund anything of substance? The statute does permit a joint powers agreement with other cities and perhaps such an arrangement with other northern suburbs might be feasible.

Why don't you think a lot about this and let me know how you want me to proceed. I suppose, too, this might be a subject for the EDA and its advisory commission to look at.

Yours very truly,



David J. Kennedy

DJK:caw
Enclosures
CR205-46

CITY OF BROOKLYN CENTER

Notice is hereby given that a public hearing will be held on the ____ day of _____, 1990, at _____.m. at City Hall, 6301 Shingle Creek Parkway, to consider amending Chapter 22 of the City Ordinances Relating to a Tax Imposed upon Lodging.

Auxiliary aids for handicapped persons are available upon request at least 96 hours in advance. Please contact the Personnel Coordinator at 561-5440 to make arrangements.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 22 OF THE CITY
ORDINANCES RELATING TO A TAX IMPOSED UPON LODGING

THE CITY COUNCIL OF THE CITY OF BROOKLYN CENTER DOES ORDAIN AS
FOLLOWS:

Section 1. Chapter 22, Sections 22-002 and 22-015 are hereby amended as follows:

Section 22-002. IMPOSITION OF TAX. There is hereby imposed a tax of six (6%) ~~three (3%)~~ percent on the rent charged by an operator for providing lodging to any person after the adoption of this ordinance and upon thirty (30) days following its legal publication. The tax shall be stated and charged separately and shall be collected by the operator from the lodger. ~~The~~ purpose of the tax must be made known to the lodger by either inserting the statement "Proceeds from this tax are used to fund a local convention or tourism bureau" on the lodger's receipt or by posting the statement at the registration desk where it can be clearly seen by the lodger. ~~The~~ tax collected by the operator shall be a debt owed by the operator to the City and shall be extinguished only by payment to the City. In no case shall the tax imposed by this section upon an operator exceed the amount of tax which the operator is authorized and required by this Chapter to collect from a lodger.

Section 22-015. USE OF PROCEEDS. ~~The~~ Ninety-five (95%) percent of the gross proceeds from the first three (3%) percent of the tax imposed by this ordinance ~~obtained~~ from the collection of taxes pursuant to this chapter ~~shall~~ be used in accordance with Minnesota Statutes Section 469.190 ~~4774.018~~ as the same may be amended from time to time to fund a local convention or tourism bureau for the purpose of marketing and promoting the City as a tourist or convention center.

Section 2. This ordinance shall become effective after adoption and upon thirty (30) days following its legal publication.

Adopted this ____ day of _____, 1990.

Dean A. Nyquist, Mayor

ATTEST:

Darlene K. Weeks, City Clerk

Date of Publication:

Effective Date:

(Underline indicates new matter.)
BR291-011

schedule for renters in this article was increased to partially offset this effect. In order to insure that this act does not adversely affect the net cost of housing to tenants, the department of revenue is directed to study this issue and to prepare a property tax refund schedule for renters that increases the eligibility for and amount of refunds in a manner found necessary to prevent increases in overall rental housing costs resulting from the adoption of article 2 and this article, as compared with prior law. This schedule must be submitted to the 1990 legislature along with the governor's recommendations required by this section.

Sec. 8. [INTEREST ON ADDITIONAL REFUNDS FOR PROPERTY TAXES PAID IN 1989.]

Notwithstanding Minnesota Statutes, section 290A.07, subdivision 3, interest on the portion of a property tax refund generated by removing the \$250 maximum limit for taxes paid in 1989 shall be computed from the later of 60 days from the final day of enactment or 60 days from receipt of the application.

Sec. 9. [REPEALER.]

Minnesota Statutes 1988, section 290A.04, subdivision 2h, is repealed.

Sec. 10. [EFFECTIVE DATE.]

Sections 1 and 4 to 6 are effective beginning for property taxes paid in 1990. Section 2 is effective beginning for refunds based on rent paid in 1990. Section 3 is effective beginning for property taxes payable in 1990 except that the repeal of the \$250 maximum limitation is effective for taxes paid in 1989 and paragraph (b), clause (1), is effective for refunds for taxes payable in 1991. Section 7 is effective the day following final enactment. Section 8 is effective the day following final enactment. Section 9 is effective for property taxes payable in 1995 and thereafter.

ARTICLE 8

LOCAL REVENUE OPTION

Section 1. Minnesota Statutes 1989 Supplement, section 469.190, subdivision 1, is amended to read:

Subdivision 1. [AUTHORIZATION.] Notwithstanding section 477A.016 or any other law, a statutory or home rule charter city may by ordinance, and a town may by the affirmative vote of its electors at the annual town meeting, or at a special town meeting, impose a tax of up to three six percent on the gross receipts from the furnishing for consideration of lodging at a hotel, motel, rooming house, tourist court, or resort, other than the renting or leasing of it for a continuous period of

days or more. A statutory or home rule charter city may by ordinance impose the tax authorized under this subdivision on the camping site receipts of a municipal campground.

Sec. 2. Minnesota Statutes 1988, section 469.190, subdivision 2, is amended to read:

Subd. 2. [EXISTING TAXES.] No statutory or home rule charter city or town may impose a tax under this section upon transient lodging that, when combined with any tax authorized by special law or enacted prior to 1972, exceeds a rate of three six percent.

Sec. 3. Minnesota Statutes 1988, section 469.190, subdivision 3, is amended to read:

Subd. 3. [DISPOSITION OF PROCEEDS.] Ninety-five percent of the gross proceeds from the first three percent of any tax imposed under subdivision 1 shall be used by the statutory or home rule charter city or town to fund a local convention or tourism bureau for the purpose of marketing and promoting the city or town as a tourist or convention center. This subdivision shall not apply to any statutory or home rule charter city or town that has a lodging tax authorized by special law or enacted prior to 1972 at the time of enactment of this section.

Sec. 4. [EFFECTIVE DATE.]

Sections 1 to 3 are effective January 1, 1990.

ARTICLE 9

PROPOSED AND FINAL TAX NOTICE

Section 1. Minnesota Statutes 1989 Supplement, section 124.2131, subdivision 1, is amended to read:

Subdivision 1. [ADJUSTED GROSS TAX CAPACITY.] (a) [COMPUTATION.] The department of revenue shall annually conduct an assessment/sales ratio study of the taxable property in each school district in accordance with the procedures in paragraphs (b) and (c). Based upon the results of this assessment/sales ratio study, the department of revenue shall determine an aggregate equalized gross tax capacity and an aggregate equalized net tax capacity for the various classes of taxable property in each school district, which tax capacity shall be designated as the adjusted gross tax capacity and the adjusted net tax capacity, respectively. The department of revenue may incur the expense necessary to make the determinations. The commissioner of revenue may reimburse any county or governmental official for requested services performed in ascertaining the adjusted gross tax capacity and the adjusted net tax capacity. On or before March 15 annually, the department of revenue shall

CITY OF BROOKLYN CENTER

Notice is hereby given that a public hearing will be held on the 22nd day of September, 1986, at 7:30 p.m. at City Hall, 6301 Shingle Creek Parkway, to consider creating Chapter 22 of the City Ordinances Relating to a Tax Imposed upon Lodging.

Auxiliary aids for handicapped persons are available upon request at least 96 hours in advance. Please contact the Personnel Coordinator at 561-5440 to make arrangements.

ORDINANCE NO. 86-08

AN ORDINANCE CREATING CHAPTER 22 OF THE CITY ORDINANCES RELATING TO A TAX IMPOSED UPON LODGING

THE CITY COUNCIL OF THE CITY OF BROOKLYN CENTER DOES ORDAIN AS
FOLLOWS:

Section 1. Chapter 22 is hereby created as follows:

Section 22-001. DEFINITIONS. For the purpose of this Chapter, the following terms, phrases and words, and their derivations shall have the meaning given therein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Subd. 1. The term "director" means the Finance Director of the City.

Subd. 2. The term "City" means the City of Brooklyn Center.

Subd. 3. The term "lodging" means the furnishing for a consideration of lodging by a hotel, motel or rooming house except where such lodging shall be for a continuous period of thirty (30) days or more to the same lodger(s). The furnishing of rooms by religious, educational or nonprofit organizations shall not constitute "lodging" for purposes of this Chapter.

Subd. 4. The term "operator" means a person who provides lodging to others or any officer, agent or employee of such person.

Subd. 5. The term "person" means any individual, corporation, partnership, association, estate, receiver, trustee, executor, administrator, assignee, syndicate, or any other combination of individuals. Whenever the term "person" is used in any provision of this Chapter prescribing and imposing a penalty, the term as applied to a corporation, association, or partnership, shall mean the officers, or partners thereof as the case may be.

Subd. 6. The term "rent" means the total consideration valued in money charged for lodging whether paid in money or otherwise, but shall not include any charges for services rendered in connection with furnishing lodging other than the room charge itself.

Subd. 7. The term "lodger" means the person obtaining lodging from an operator.

Section 22-002. IMPOSITION OF TAX. There is hereby imposed a tax of three (3%) percent on the rent charged by an operator for providing lodging to any person after the adoption of this ordinance and upon thirty (30) days following its legal publication. The tax shall be stated and charged separately and shall be collected by the operator from the lodger. The purpose of the tax must be made known to the lodger by either inserting the statement "Proceeds from this tax are used to fund a local convention or tourism bureau" on the lodger's receipt or by posting the statement at the registration desk where it can be clearly seen by the lodger. The tax collected by the operator shall be a debt owed by the operator to the City and shall be extinguished only by payment to the City. In no case shall the tax imposed by this section upon an operator exceed the amount of tax which the operator is authorized and required by this Chapter to collect from a lodger.

Section 22-003. COLLECTIONS. Each operator shall collect the tax imposed by this Chapter at the time the rent is paid. The tax collections shall be deemed to be held in trust by the operator for the City. The amount of tax shall be separately stated from the rent charged for the lodging.

Section 22-004. EXCEPTIONS AND EXEMPTIONS.

Subd. 1. EXCEPTIONS. No tax shall be imposed on rent for lodging paid by any officer or employee of a foreign government who is exempt by reason of express provisions of federal law or international treaty.

Subd. 2. EXEMPTIONS. Any exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City to tax. No exemption shall be granted except upon a claim therefor made at the time the rent is collected, and such a claim shall be made in writing and under penalty of perjury on forms provided by the City. All such claims shall be forwarded to the City when the returns and collections are submitted as required by this Chapter.

Section 22-005. ADVERTISING NO TAX. It shall be unlawful for any operator to advertise or hold out or state to the public or any customer, directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent or that, if added, it or any part thereof will be refunded. In computing the tax to be collected, amounts of tax less than one cent shall be considered an additional cent.

Section 22-006. PAYMENT AND RETURNS. The taxes imposed by this Chapter shall be paid by the operator to the City monthly not later than 25 days after the end of the month in which the taxes were collected. At the time of payment the operator shall submit a return upon such form and containing such information as the director may require. The return shall contain the following minimum information.

1. The total amount of rent collected for lodging during the period covered by the return.

2. The amount of tax required to be collected and due for the period.

3. The signature of the person filing the return or that of his agent duly authorized in writing.

4. The period covered by the return.

5. The amount of uncollectable rental charges subject to the lodging tax.

The operator may offset against the taxes payable with respect to any reporting period, the amount of taxes imposed by this Chapter previously paid as result of any transaction the consideration for which became uncollectable during such reporting period, but only in proportion to the portion of such consideration which became uncollectable.

Section 22-007. EXAMINATION OF RETURN, ADJUSTMENTS, NOTICES AND DEMANDS. The director may rely upon the Minnesota sales return filed by the operator with the state of Minnesota in determining the accuracy of a return filed under this ordinance. However, the director shall be authorized to make any investigation or examination of the records and accounts of the person making the return if the director reasonably determines that such steps are necessary for determining the correctness of the return. The tax computed on the basis of such examination shall be the tax to be paid. If the tax due is found to be greater than that paid, such excess shall be paid to the City within ten (10) days after receipt of a notice thereof, given either personally or sent by registered mail to the address shown on the return. If the tax paid is greater than the tax found to be due, the excess shall be refunded to the person who paid the tax to the City within ten (10) days after determination of such refund.

Section 22-008. REFUNDS. Any person may apply to the director for a refund of taxes paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered unless filed within one year after such tax was paid, or within one year from the filing of the return, whichever period is the longer. The director shall examine the claim and make and file written findings thereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to such person at the address stated upon the return. If such claim is allowed in whole or in part, the director shall credit the amount of the allowance against any taxes due under this Chapter from the claimant and the balance of said allowance, if any, shall be paid by the director to the claimant.

Section 22-009. FAILURE TO FILE A RETURN.

Subd. 1. If any operator required by this Chapter to file a return shall fail to do so within the time prescribed, or shall make, willfully or otherwise, an incorrect false, or fraudulent return, the operator shall, upon written notice and demand, file such return or corrected return within five (5) days of receipt of such written notice and shall at the same time pay any tax due on the basis thereof. If such person shall fail to file such return or corrected return, the director shall make a return or corrected return, for such person from such knowledge and information as the director can obtain, and assess a tax on the basis thereof, which tax (less any payments theretofore made on account of the tax for the taxable period covered by such return) shall be paid upon within five (5) days of the receipt

of written notice and demand for such payment. Any such return or assessment made by the director shall be prima facie correct and valid, and such person shall have the burden of establishing its incorrectness or invalidity in any action or proceeding in respect thereto.

Subd. 2. If any portion of a tax imposed by this Chapter, including penalties thereon, is not paid within thirty (30) days after it is required to be paid, the City Attorney may institute such legal action as may be necessary to recover the amount due plus interest, penalties, the costs and disbursements of any action.

Subd. 3. Upon a showing of good cause, the director may grant an operator one thirty (30) days extension of time within which to file a return and make payment of taxes as required by this Chapter provided that interest during such period of extension shall be added to the taxes due at the rate of ten (10%) percent per annum.

Section 22-010. PENALTIES.

Subd. 1. If any tax imposed by this Chapter is not paid within the time herein specified for the payment, or any extension thereof, there shall be added thereto a specific penalty equal to ten (10%) percent of the amount remaining unpaid.

Subd. 2. In case of any failure to make and file a return within the time prescribed by this Chapter, unless it is shown that such failure is not due to willful neglect, there shall be added to the tax in addition to the ten (10%) percent specific penalty provided in subdivision 1 above, ten (10%) percent if the failure is for not more than thirty (30) days with an additional five (5%) percent for each additional thirty (30) days or fraction thereof during which such failure continues, not exceeding twenty-five (25%) percent in the aggregate. If the penalty as computed does not exceed \$10, a minimum penalty of \$10 shall be assessed. The amounts so added to any tax shall be collected at the same time and the same manner and as a part of the tax unless the tax has been paid before the discovery of the negligence, in which case the amount so added shall be collected in the same manner as the tax.

Subd. 3. If any person willfully fails to file any return or make any payment required by this Chapter, or willfully files a false or fraudulent return or willfully attempts in any manner to evade or defeat any such a tax or payment thereof, there shall also be imposed as a penalty an amount equal to fifty (50%) percent of any tax (less any amounts paid on the basis of such false or fraudulent return) found due for the period to which such return related. The penalty imposed by this subdivision shall be collected as part of the tax, and shall be in addition to any other penalties provided by this Chapter.

Subd. 4. All payments received shall be credited first to penalties, next to interest, and then to the tax due.

Subd. 5. The amount of tax not timely paid, together with any penalty provided by this section, shall bear interest at the rate of eight (8%) percent per annum from the time such tax should have been paid until paid. Any interest and penalty shall be added to the tax and be collected as part thereof.

Section 22-011. ADMINISTRATION OF TAX. The director shall administer and enforce the assessment and collection of the taxes imposed by this chapter. The director shall cause to be prepared blank forms for the returns and other documents required by this chapter and shall distribute the same throughout the City and furnish them on application, but failure to receive or secure them shall not relieve any person from any obligation required of him under this chapter, unless it can be established that the required forms were not available from the City.

Section 22-012. EXAMINE RECORDS. The director and those persons acting on behalf of the director authorize in writing by the director may examine the books, papers and records of any operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this chapter. Every such operator is directed and required to give to the said director or to his duly authorized agent or employee the means, facilities and opportunity for such examinations and investigations as are hereby authorized.

Section 22-013. CONTRACT WITH STATE. The City Manager is authorized to confer with the Minnesota Commissioner of Taxation to the end that an agreement between the City and the Commissioner of Taxation may be entered into for the purpose of providing for the administration and collection of the taxes imposed by this chapter. Such an agreement shall not become effective until presented to the Council for its approval, and when so approved the tax imposed by this chapter shall be collected and administered pursuant to the terms of said agreement.

Section 22-014. VIOLATIONS. Any person who shall willfully fail to make a return required by this chapter; or who shall fail to pay the tax after written demand for payment; or who shall fail to remit the taxes collected or any penalty or interest imposed by this chapter after written demand for such payment; or who shall refuse to permit the director or any duly authorized agents or employees to examine the books, records and papers under his or her control; or who shall willfully make any incomplete, false or fraudulent return shall be guilty of a misdemeanor.

Section 22-015. USE OF PROCEEDS. The ninety-five (95%) percent proceeds obtained from the collection of taxes pursuant to this chapter shall be used in accordance with Minnesota Statutes Section 477A.018 as the same may be amended from time to time to fund a local convention or tourism bureau for the purpose of marketing and promoting the City as a tourist or convention center.

Section 22-016. APPEALS.

Subd. 1. Any operator aggrieved by any notice, order or determination made by the director under this chapter may file a petition for review of such notice, order or determination detailing the operator's reasons for contesting the notice, order or determination. The petition shall contain the name of the petitioner, the petitioner's address and the location of the lodging subject to the order, notice or determination.

Subd. 2. The petition for review shall be filed with the City Clerk within ten (10) days after the notice, order or determination for which review is sought has been mailed or served upon the person requesting review.

Subd. 3. Upon receipt of the petition the City Manager, or his designee, shall set a date for a hearing and give the petitioner at least five (5) days prior written notice of the date, time and place of the hearing.

Subd. 4. At the hearing, the petitioner shall be given an opportunity to show cause why the notice, order or determination should be modified or withdrawn. The petitioner may be represented by counsel of petitioner's choosing at the petitioner's own expense.

Subd. 5. The hearing shall be conducted by the City Manager of his designee, provided only that the person conducting the hearing shall not have participated in the drafting of the order, notice or determination for which review is sought.

Subd. 6. The person conducting the hearing shall make written findings of fact and conclusions based upon the applicable sections of this chapter and evidence presented. The person conducting the hearing may affirm, reverse or modify the notice, order or determination made by the director.

Subd. 7. Any decision rendered by the City Manager pursuant to this subdivision may be appealed to the City Council. A petitioner seeking to appeal a decision must file a written notice of appeal with the City Clerk within ten (10) days after the decision has been mailed to the petitioner. The matter will thereupon be placed on the Council agenda as soon as is practical. The Council shall then review the findings of fact and conclusions to determine whether they were correct. Upon a determination by the Council that findings and conclusions were incorrect, the Council may modify, reverse or affirm the decision of the City Manager or his designee upon the same standards as set forth in subdivision 6.

Section 2. This ordinance shall become effective after adoption and upon thirty (30) days following its legal publication.

Adopted this 25th day of August, 1986.

Dean A. Nyquist, Mayor

ATTEST:

Darlene K. Weeks, City Clerk

Date of Publication: July 24, 1986 and September 4, 1986

Effective Date: October 4, 1986

(Underline indicates new matter.)
BR291-011

M E M O R A N D U M

TO: Jerry Dulgar, City Manager
FROM: Kenneth Bjorn, City Assessor
SUBJECT: Homestead, Brent Gisslen - 6427 41st. Ave. N., Crystal
DATE: January 30, 1990

Mr. Gisslen contacted me on January 10, 1990 to inquire as to why we did not send him a homestead card for 1990. I indicated to him that we were informed by his neighbors and by his tenants that he did not reside at that address. Basically he was renting his house and living elsewhere. That would deny him rights to a homestead classification.

He claimed that the above address is in fact his primary residence and because he is away a substantial amount of time should have no bearing on his eligibility for homestead. He offered proof that the address on his drivers license and on his checking account is that of the above property. He also indicated that he does have tenants but he also resides there and that he told his tenants, for personal reasons, to tell strangers that he is not living there.

The State of Minnesota in their guidelines to Assessors, recommend in cases of doubtful homesteads to deny the homestead and require the applicant to appear before the Local Board of Equalization.

Based on the doubts raised above, I will deny homestead to Mr. Gisslen for the property above and suggest that he appeal to the Board of Adjustments and Appeals on May 1st.

Unless the City Council has information to the contrary, I request they concur with this action prior to sending out notification.

MEMORANDUM

DATE: February 2, 1990
TO: Mayor and Councilmembers
FROM: Jerry Dulgar, City Manager
SUBJECT: Manager's Contract

As you know, the City Manager's contract with the City is currently up for renewal as of January 1, 1990.

For your information I've included a survey of Manager's salaries from communities surrounding Crystal and others that are fairly similar to our city. This survey is to inform you of Manager's compensation in the current market place. As you can see a number of communities have not settled on their Manager's salary for 1990.

I'll be happy to answer any questions you may have or supply additional information as needed. I ask the council to consider a salary increase plus an adjustment in the amount the City contributes to deferred compensation and include family dental coverage.

Thank you in advance for your consideration.

kg

1/31/90

SURVEY - CITY MANAGER COMPENSATION

	1989	1990	OTHER BENEFITS
CRYSTAL	\$65,750	?	6% ICMA DEFERRED COMP., CITY VEHICLE
ROBBINSDALE	\$74,384	?	5.5% ICMA DEFERRED COMP., CAR ALLOWANCE
BROOKLYN CTR	\$72,200	\$75,189	5.5% ICMA DEFERRED COMP., \$250/MO CAR ALLOWANCE
BROOKLYN PK		\$74,000	5.5% ICMA DEFERRED COMP., CAR ALLOWANCE
MAPLE GROVE	\$65,600	?	CAR ALLOW. \$350/MO., \$75/CAR MAINT, \$100/MO CAR INS, GAS & CAR PHONE
NEW HOPE	\$66,997	?	CITY CAR
GOLDEN VALLEY	\$76,080	?	6% ICMA DEFERRED COMP.
COLUMBIA HTS	\$62,000	?	ICMA MATCH 1 TO 1
NEW BRIGHTON	\$59,000	?	6% ICMA DEFERRED COMP., \$200/MO CAR ALLOWANCE
ST. LOUIS PK	\$72,500	\$74,000	5.5% ICMA DEFERRED COMP., CITY VEHICLE, \$150/MO CAR ALLOWANCE
FRIDLEY	\$65,000	\$70,304	6.5% ICMA DEFERRED COMP.
ROSEVILLE	\$70,000	?	7% ICMA DEFERRED COMP., CAR ALLOWANCE \$275/MO
=====	=====	=====	
AVERAGE:	\$68,137	\$73,373	

? = CONTRACT NOT SETTLED FOR 1990

SURVEY JOB TITLE: City Manager (Administrator); County Administrator

Skill Level - Top administrator in municipality, county or related government unit.

Examples of Duties - Carries out the policies established by the Board, Council or Commission for the efficient administration of the county's or municipality's business. Duties include coordinating the administration of all county or municipal departments, developing the annual budget, preparing for and attending board or council meetings, providing information to the public concerning government business, supervising the maintenance of records and making recommendations for the improvement of efficient administration of the affairs of the governmental unit.

Minimum Qualifications - Requires managerial, administrative and educational experience necessary for the management of a governmental unit.

- Multiple range

All rates quoted annually

JURISDICTION	# OF EMPL	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					DEGREE	EMPL SUPV	TRANSPORT ALLOWANCE	O YEARS / OF EXP	TITLE	RATE RANGE EXCLUDING LONGEVITY		LONGEVITY IF APPLICABLE	
			22.0	36.0	50.0	64.0	78.0						MIN	MAX	# OF YRS TO MAX	# OF YRS TO MAX
AIRPORTS COM	1	76.9					1	M.P.A.	358	24-HR CAR	N 0 - 5	DIR	55.5	83.2	6	5
METRO COUNCIL	1989	Adjustment Pending					1	Ph.D.	213	NONE	N 0 - 5	DIR				
MET WASTE CNTL	1	71.0						M.A.	1000	225/MO	N 6-10	ADM				
GROUP STATISTICS:			74.0	Q1: 71.0	Q2: 74.0	Q3: 76.9										
HENNEPIN COUNTY	1	89.6						1 B.S.	8207	165	N 11-15	ADM				
RAMSEY COUNTY	1	80.0					1	1 B.A.	2800	150/MO	N 11-15	DIR	61.3	92.0		
MINNEAPOLIS	1	76.6						B.A.	500	AUTO	N 15+	COO				
GROUP STATISTICS:			82.1	Q1: 76.6	Q2: 80.0	Q3: 89.6										
DAKOTA COUNTY	1	74.9					1	M.P.A.	975	.24/MI	N 0 - 5	ADM	57.1	90.3		
ANOKA COUNTY	1	78.4						1 M.P.A.	1200	24-HR CAR	N 6-10	ADM	58.5	89.7		
WASHINGTON COUN	1	80.8						1 B.S.	18	.25/MI	N 6-10	ADM	61.1	94.0	12	
SCOTT COUNTY	1	67.6					1	NONE	430	300/MO	N 15+	ADM	50.3	67.6	8	
CARVER COUNTY	1	59.9						M.A.	285	NONE	N 6-10	ADM	39.0	60.0	7	7
ST. LOUIS COUNTY	1	65.5					1	B.A.	108	VEHICLE	N 6-10	ADM				
OLMSTED COUNTY	1	68.2					1	M.A.	12	50/MO	N 11-15	ADM	44.3	69.7		
GROUP STATISTICS:			70.8	Q1: 65.5	Q2: 68.2	Q3: 78.4										
BLOOMINGTON	1	82.0						1 LL.B.	480	250/MO	N 15+	MGR				
EDINA	1	78.5						1 M.A.	220	24-HR CAR	N 11-15	MGR		78.5		
COON RAPIDS	1	65.0					1	M.A.	199	250/MO	N 6-10	MGR	69.0	94.2		
ST. LOUIS PARK	1	72.5					1	M.P.A.	236	24-HR CAR	N 11-15	MGR				
MINNETONKA	1	75.6					1	Ph.D.	195	24-HR CAR	N 11-15	MGR				
BURNSVILLE	1	69.2					1	M.P.A.	225	200/MO	N 0 - 5	MGR				

JOB NO. 174

JURISDICTION	# OF EMPL	MEAN SALARY	SALARY FREQUENCY DISTRIBUTION					DEGREE	EMPL SUPV	TRANSPORT ALLOWANCE	O YEARS / OF T EXP	RATE RANGE EXCLUDING LONGEVITY		LONGEVITY IF APPLICABLE		YRS TO MAX	
			22.0	36.0	50.0	64.0	78.0					TITLE	MIN	MAX	# OF STEPS		YRS TO MAX
PLYMOUTH	1	79.5															
RICHFIELD	1	71.5						1	M.A.	201	24-HR CAR	N 15+	MGR	59.4	89.2		
EAGAN	1	71.9							M.P.A.	211	24-HR CAR	N 6-10	MGR				
ROSEVILLE	1	70.0						1	M.P.A.	168	410/MO	N 15+	ADM	62.0	71.9		
BLAINE	1	73.0						1	M.P.A.	120	275/MO	N 6-10	MGR	57.0	82.7	6	8
MAPLE GROVE	1	65.6						1	B.S.	104	250/MO	N 11-15	MGR				
BROOKLYN CENTER	1	72.2						1	M.P.A.	187	525/MO	N 15+	ADM				
FRIDLEY	1989	Adjustment Pending						1	M.A.	134	CAR PROV	N 15+	MGR	60.5	81.9		
MAPLEWOOD	1	64.9						1	Ph.D.	140	2758/YR	N 6-10	MGR	67.0	92.1	7	
APPLE VALLEY	1	66.7						1	M.P.A.	134	350/MO	N 15+	MGR				
EDEN PRAIRIE	1	67.7						1	M.A.	138	350/MO	N 6-10	ADM	57.2	69.7		
CRYSTAL	1	65.8						1	B.S.	200	24-HR CAR	N 6-10	MGR	60.6	89.8		
NEW BRIGHTON	1	59.0						1		100	AUTO FURN	N 15+	MGR				
WHITE BEAR LAKE	1989	Adjustment Pending						1	M.A.	74	200/MO	N 11-15	MGR				
NEW HOPE	1	67.0						1	M.P.A.	150	295/MO	N 0 - 5	MGR				
SHOREVIEW	1	61.1						1	M.P.A.	70	CAR	N 6-10	MGR	49.8	69.8	5	3
GOLDEN VALLEY	1989	Adjustment Pending						1	M.P.A.	60	.24/MI	N 6-10	MGR	55.4	61.1	3	2
COTTAGE GROVE	1	60.6						1	M.A.	150	348/MO	N 6-10	MGR				
SOUTH ST. PAUL	1	52.5						1	B.A.	5	24-HR CAR	N 15+	ADM	48.5	66.7		
INVER GROVE HGT	1	60.5						1	M.P.A.		1800	N 11-15	ADM				
COLUMBIA HGHTS	1989	Adjustment Pending						1	M.P.A.	78	300/MO	N 15+	ADM	55.1	60.5		
WEST ST. PAUL	1989	Adjustment Pending						1	M.P.A.	124	195/MO	N 11-15	MGR				
LAKEVILLE	1	60.0						1	M.P.A.	92		N 15+	MGR				
ANOKA	1	49.5						1	B.A.	109	3600/YR	N 15+	ADM	50.0	62.4	5	4
HOPKINS	1989	Adjustment Pending						1	M.P.A.	220	300/MO	N 0 - 5	MGR	64.5	78.7		
WOODBURY	1	58.8						1	M.A.	95	24-HR CAR	N 6-10	MGR	46.3	69.5		
ROBBINSDALE	1	71.8						1	M.A.	88	24-HR CAR	N 0 - 5	ADM	55.0	65.0		
OAKDALE	1	54.0						1	M.A.	180	300/MO	N 6-10	MGR	62.7	82.6		
HASTINGS	1	49.0						1	B.A.	50	250/MO	N 0 - 5	ADM				
STILLWATER	1	49.9						1	B.A.	67	.24/MI	N 0 - 5	ADM				
MOUNDS VIEW	1	51.7						1	B.S.	58	24-HR CAR	N 11-15	COO				
NORTH ST. PAUL	1	63.6						1	M.P.A.	166	150/MO	N 15+	ADM	48.3	59.0		
CHAMPLIN	1	45.0						1	M.A.	54	200/MO	N 11-15	MGR				
									B.A.	85		N 6-10	ADM	43.7	56.5		
GROUP STATISTICS:		64.4	Q1: 58.9	Q2: 65.6	Q3: 71.9												
MOUND	1	53.4							M.A.	38	N/A	N 6-10	MGR	45.0	56.3	3	3
PRIOR LAKE	1	49.2							M.A.	41	275/MO	N 6-10	MGR	42.8	64.1		
CHASKA	1	51.5							M.P.A.	50	150/MO	N 11-15	ADM	43.7	56.7		
ARDEN HILLS	1	38.0							M.P.A.	16	100/MO	N 0 - 5	ADM				
HAM LAKE	1	38.3							NONE	6	.24/MI	N 0 - 5	ADM				
MENDOTA HEIGHTS	1	50.5							M.P.A.	39	175/MO	N 6-10	ADM				
VADNAIS HGTS	1	44.4							B.S.	13	150/MO	Y 15+	ADM	34.8	44.4	5	4
CHANHASSEN	1	51.6							M.P.A.	40	200/MO	N 15+	MGR	44.2	52.0		
ST. ANTHONY	Vacant																

GROUP STATISTICS: 39.7 Q1: 33.4 Q2: 38.6 Q3: 46.7

January 26, 1990

TO: CITY OF CRYSTAL COUNCILMEMBERS
FROM: Darlene George, City Clerk *Darlene*
RE: Up-dated Commission and Organization Rosters

Attached for your information are rosters of the City of Crystal Commissions as well as the City's representatives to other organizations as appointed by the City Council on January 2, 1990.

You will need to keep this copy up-to-date as resignations occur and new members are appointed during the year.

cc: Jerry Dulgar, City Manager

DUE DATE: NOON, WEDNESDAY, January 31, 1990

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: Darlene George, City Clerk

ACTION NEEDED MEMO: From the January 23, 1990 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of January 23, 1990. These items should be taken care of by noon, Wednesday, preceding the next regularly scheduled Council meeting and returned to the City Clerk for her review.

DEPARTMENT ITEM

CONSENT AGENDA

PUBLIC WORKS
DIRECTOR

1. Consideration of authorizing acquisition of property at 2951 Vera Cruz as addition to Bassett Creek Park and allocate funds from PIR Fund.
ACTION NEEDED: Proceed with acquisition and place approval of resolution designating funds from the PIR Fund on the February 6, 1990 Council Agenda.
ACTION TAKEN: Owner contacted regarding final sale details.

CITY CLERK

2. Consideration of a one day temporary on-sale liquor license for Knights of Columbus #3656, 4947 West Broadway, on February 21, 1990, with request for a waiver of the fee.
ACTION NEEDED: Process license and notify applicant.
ACTION TAKEN: License application sent to State and applicant notified 1-24-90.

ADMINISTRATIVE
SECRETARY

3. Consideration of the Mayor's reappointment of Arthur Cunningham, 7720 - 36th Avenue North, to the Civil Service Commission for a term expiring 12-31-92.
ACTION NEEDED: Prepare letter of reappointment for City Manager's signature and revise the Civil Service Commission list.
ACTION TAKEN: Letter sent 1-29-90; list revised.

CITY CLERK

4. Consideration of an agreement with Corcoran Pet Care Center, 7569 County Road 116, Corcoran, for an animal pound.
ACTION NEEDED: Send copy of executed contract to Corcoran Pet Care Center.
ACTION TAKEN: Copy sent to Corcoran Pet Care Center on 1-25-90 with copies to the Health Dept. and to the Finance Director.

CITY CLERK

5. Set 7:00 p.m., March 13, 1990 as the date and time for a Public Hearing on the question of increases in license fees for vending machines.
ACTION NEEDED: Send notice of public hearing to all vending licensees in the City.
ACTION TAKEN: All notices mailed 1-24-90.

ADMINISTRATIVE
SECRETARY

ACTION NEEDED: Place public hearing on the March 13, 1990 Council Agenda.
ACTION TAKEN: Public hearing will be placed on March 13 Council Agenda.

REGULAR AGENDAPUBLIC WORKS
DIRECTOR

1. Consideration of the First Reading of an Ordinance rezoning a portion of lot at 6000 Lakeland Avenue from R-1, to B-3, to allow construction of a motel and issuance of a building permit.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified and ordinance amendment in process.

ADMINISTRATIVE
SECRETARY

ACTION NEEDED: Place Second Reading of the Ordinance on the February 6, 1990 Council Agenda.
ACTION TAKEN: Second Reading of the Ordinance placed on 2-6-90 Council Agenda.

BUILDING
INSPECTOR

ACTION NEEDED: Issue building permit.
ACTION TAKEN: Will be issued when architectural plans are submitted.

PUBLIC WORKS
DIRECTOR

2. Consideration of award of bid for a sanitary sewer jet cleaner.
ACTION NEEDED: Notify successful bidder of award of contract and proceed with purchase of the sewer jet cleaner.
ACTION TAKEN: Bidder notified and purchase order processed.

ASSISTANT
MANAGER

3. Consideration of the salaries for non-union employees for 1990.
ACTION NEEDED: Process notification to employees.
ACTION TAKEN: Completed 1-24-90.

FINANCE
DIRECTOR

ACTION NEEDED: Process the 1990 salary increases as directed by the City Manager retroactive to January 1, 1990.

ACTION TAKEN: New pay rate as set by Council to be effective 2-2-90 with rectro to 1-1-90.

CITY MANAGER/
FINANCE
DIRECTOR

4. Discussion of potential funding from Contingency/Emergency Allowance Fund regarding Domestic Abuse Program and membership to the Suburban Rate Authority.
ACTION NEEDED: Proceed with funding for the Domestic Abuse Program from the Contingency Fund or other funds at the discretion of the City Manager.
ACTION TAKEN: Contingency Fund adjusted by \$23,000 for Domestic Abuse Program, transferred to police budget.

FINANCE DIRECTOR

5. Discussion of proposed sale of equipment certificates.
ACTION NEEDED: Proceed with the proposed sale of equipment certificates.
ACTION TAKEN: Proposed date to be 3-20-90; Mr. Thistle to be on the Council Agenda of 2-6-90.

ADMINISTRATIVE
SECRETARY

6. Consideration of the First Reading of an Ordinance Relating to Certain Licenses; Amending Crystal City Code, Section 1000 by adding a subsection.
ACTION NEEDED: Place Second Reading on February 6, 1990 Council Agenda.
ACTION TAKEN: Second Reading of the Ordinance placed on 2-6-90 Council Agenda.
7. Review of Municipal State Aid Street System and designation of excess mileage.
ACTION NEEDED: No action needed; to be brought back on future agenda regarding excess mileage designation.

8. Review status of 36th Avenue in terms of reconstruction project between Louisiana and Welcome Avenues.
ACTION NEEDED: No action needed; on future agenda with Engineer's recommendation on improvement plan.

SPACE NEEDS
COMMITTEE

9. Review committee report on City Hall space needs.
ACTION NEEDED: Obtain names of firms to do a survey and prices for same on the space needs as proposed by the committee to return to the City Council as soon as possible.
ACTION TAKEN: Proposals for review being sought.

CITY MANAGER

ACTION NEEDED: Arrange a tour of City Hall facilities for the Council at 4 p.m. on February 6, 1990.
ACTION TAKEN: Noted.

10. Review construction status of Crystal Community Center.
ACTION NEEDED: No action needed.
11. Discussion of the Employee of the Month Award.
ACTION NEEDED: No action needed.

CITY CLERK

12. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

INFORMAL DISCUSSION ITEMS
REQUIRING STAFF'S ATTENTION

ASSISTANT
MANAGER

1. Request from the Park & Rec Advisory Commission to hold the June 5, 1990 Council Meeting at the Community Center.
ACTION NEEDED: Coordinate cable casting for the meeting at the Community Center.
ACTION TAKEN: Request made to cable 1-25-90.

CITY CLERK

ACTION NEEDED: Coordinate set up of the meeting at the Community Center.
ACTION TAKEN: Noted.

CITY CLERK

2. Discussion of the North Metro Convention Tourism Bureau.
ACTION NEEDED: Place item on the February 6, 1990 Council Agenda for discussion.
ACTION TAKEN: Action taken, item placed on 2-6-90 Council Agenda for discussion.

COMMUNITY DEVELOPMENT
COORDINATOR

3. Discussion of a Star Tribune article regarding financing for housing purchase and rehabilitation.
ACTION NEEDED: Get more information regarding this as requested by Councilmember Moravec.
ACTION TAKEN: In process.

MINUTES OF THE
ENVIRONMENTAL QUALITY COMMISSION OF CRYSTAL, MINNESOTA
DECEMBER 21, 1989
7:30 P.M.
SOUTH CONFERENCE ROOM

The Chair called the meeting to order at 7:39 p.m., recognizing a quorum. Those members present were: Beth Jarvis, Jerry Farrell, Phyllis Isaacson, Larry Lemanski, Lerry Teslow, Gerald Schoultz, Diane Christopher, Gail Gove, Julie Jones (Staff Liaison), and Pauline Langsdorf (Council Liaison).

Those members absent were: Ryan Schroeder and Mary Pat Hanauska.

The first agenda item was approval of the October 19, 1989 regular meeting minutes. Gerald Schoultz moved to approve the minutes as written. Jerry Farrell seconded the motion.

Motion Carried.

The second item on the agenda was approval of the November 16, 1989 Council/EQC Work Session meeting minutes. Diane Christopher moved to approve the minutes as written. Lerry Teslow seconded the motion.

Motion Carried.

The next agenda item was discussion of a request by Councilmember Elmer Carlson for the Environmental Quality Commission to study a citizen request to amend the City Code. The request was to amend the street nuisance code to read "Yard leaves should be raked periodically. All yards must be cleaned of leaves before the first snowfall to prevent them from blowing into the streets and onto yards that have been cleaned." After briefly discussing the effectiveness of such a change in the ordinance, Lerry Teslow moved to draft a memo to the City Council stating that attempts to enforce such an ordinance would be extremely difficult, if not impossible, and would be ecologically unsound since leaves often benefit yards if left unraked. Gerald Schoultz seconded the motion.

Motion Carried.

The fourth agenda item was discussion of the plastics issue. The Commission discussed the materials that were in their packet regarding plastics recycling and plastic bans. The Chair asked the Commissioners to attempt to finish reading the plastics symposium materials for discussion at the January meeting.

The fifth agenda item was discussion of plans for National Clean-up Month and Earth Day 1990. The Commission members discussed the possibility of doing several projects including:

1. Disseminate information door-to-door, possibly using the Scouts and Campfire Girls.
2. Hold a composting workshop.
3. Conduct tree plantings in the City parks and ask residents to adopt a tree for the summer.
4. Conduct park clean-ups.
5. Conduct a landscaping for wildlife seminar.

6. Establish an adopt-a-park program - where families would sign up to commit to cleaning up a certain park for one week during the year.
7. Coordinate park clean-ups using school children and daycare groups.
8. Conduct an ecology awareness fair on April 22 for Earth Day
 - coordinating fair between the seven-city 281 School District area
 - publicize the fair through the schools
 - give students credit for attending classes at the fair
 - have speakers on various subjects, such as composting and landscaping for wildlife

Julie Jones was asked to look into the possibility of conducting a seven-city ecology fair and also attempt to coordinate some scout groups to do clean-up or educational projects. The Chair asked Gail Gove to look into the possibility of speakers for the fair. It was decided that the Commission would further discuss plans for Earth Day and Clean-up Projects for the month of April at the January meeting.

The sixth agenda item was discussion of the compost issue. Julie Jones explained the latest information available on the Hennepin County Board plans to require municipalities to designate compost transfer sites. She explained that the City should have more direction on yardwaste requirements by the January meeting. Beth Jarvis showed the group samples from her compost pile, showing the difference between partially composted material and completely composted material. She then explained the composting methods that she uses.

Agenda item seven, discussion of pesticides, was deferred to the January meeting due to the late hour.

The eighth agenda item was a recycling update by Julie Jones. Julie explained the latest developments in the plastics pilot curbside collection program, the County's plans to build a materials recovery facility (MRF), the cancellation of the HRG Advertising Campaign, and the new site for the Goodwill trailer.

The Chair then gave an update to the group on a number of pesticides listed in the book Silent Spring that are no longer permitted in the United States. The Commission briefly discussed the 2, 4-D pesticide issue.

Pauline Langsdorf then thanked the Commission for all of its hard work during the year of 1989 and also thanked staff for all of the long hours dedicated to putting the draft housing maintenance code together.

Since there was no other business, Gerald Schoultz moved to adjourn the meeting. Lerry Teslow seconded the motion.

Motion Carried.

The meeting adjourned at 10:00 p.m.

Approved 1/22/90

HUMAN RELATIONS COMMISSION
November 27, 1989

The Human Relations Commission meeting was called to order at 7 p.m. Members present were: James Allison, John Luzaich, Linda Museus, Norman Eid, Arlene West, and Renee Werner.

Members absent: Kathryn Huston (excused).

Also present was Joan Schmidt, Staff Liaison.

1. Moved by commission member John Luzaich and seconded by commission member James Allison to approve the minutes of the October 23, 1989 Human Relations Commission meeting.
Motion Carried.
2. Discussion was held as to when to schedule No Fault Grievance Training Session; what levels; how many people would be attending. Renee and Linda are the only ones currently trained. It was decided that January 27, 1990 would be the first choice and January 20, 1990 the second choice to schedule training here at City Hall. We will need both beginning and second level. Renee will call and schedule and Joan will send out notices with the minutes.

Linda reported on the fact that we do have a grievance case and she has been in contact with both sides. She and Renee will talk further with both sides and try to resolve the issue.
3. Renee gave a report on the Northwest Suburban Human Rights Commissions meeting of November 11, 1989. A synopsis of this meeting is:
 - a. discussion of group homes;
 - b. name of this group changed to Coalition of N.W. Suburban Human Rights Commissions;
 - c. possible joint effort of the Commissions on Human Rights Month;
 - d. invite Brooklyn Center and Brooklyn Park HRC's to next meeting;
 - e. scheduled January meeting for Saturday, January 13, 1990 at Golden Valley.
4. The Commission then started brainstorming on ideas for Crystal Human Rights Day to take place October 20, 1990. Members unanimously agreed it would be best to not limit ourselves but to think big and invite sport figures, big name people to talk about drugs, and housing, etc.; "people that are in the limelight"; let Crystal's Human Rights Day set an example to the other communities.

It was discussed to focus on each individual city's event rather than the three cities dividing up one weekend. Topics appropriate would be: race, religion, sex, disability, and

marital status dealing with Human Rights not Human Relations. It was decided to start with the topics of **race, religion, and sex** and to expand from there if necessary.

It was decided that each commission member would make a list of three speakers, one from each category, call Linda with their names before December 8th (so that we don't double up) and then call those three speakers with questions of:

availability

cost

would they be interested (explain we are exploring the possibility of having them), and their deadline.

The length of time for each speaker would be approximately 30 minutes.

Some suggestions of speakers and entertainment were: Alan Page, "The Women Who Cook", Pat Miles, Colleen Needles, rap musicians, etc.

Perhaps we could publicize through the schools

-get kids to do posters

-or have poster contest of something going on that day.

Perhaps we could get merchants involved in some way or as sponsors.

Perhaps have booths or exhibits displaying crafts of different races (Hmong - needlework, Indians - crafts, etc.).

5. We have not yet received the information from the City Attorney as to the proper procedure to follow to access information from the State of MN or the County on completed applications for Group Homes. This will be mailed out when received. It was discussed that perhaps someone from the County could address the group at the joint meeting in Golden Valley.

Moved by commission member John Luzaich and seconded by commission member Renee Werner to adjourn. Meeting adjourned at 8:10 p.m.

Betty - over \$3800.00 raised provided food and gifts to 38 families. Your presence at our raffle and bowling tournament lendded the credability to make our cause a success - Thanks again

December 15, 1989

Dear Contributor,

Every Christmas for the past 10 years, the "Noon Goons" have distributed groceries to needy families in the Crystal area. Due to you, and all the other generous donors, 1989's fund raising effort was the most successful ever. Everyone involved would sincerely like to say "THANKS" for sharing your good fortune with those less able to enjoy this special time of year. We hope you feel a piece of the magic generated when these parents and their children receive your gift of brotherhood.

The "Noon Goons",

Stanley Babel Bob Chamberland
Doug Flitz Ken Rossini
Don Steiner
Steve McArthur Michael B. Schreier
Lenny Gomez E.R. Chabot
Charlie Flatz Bill Anderson
Mike Nitz
Boyle A. Steinhaus
Aym A. Chase

CRYSTAL PARK AND RECREATION ADVISORY COMMISSION

Minutes

January 3, 1990

The regular meeting of the Crystal Park and Recreation Advisory Commission was called to order at 7:04 p.m. by Chairperson Bill Gentry. Members present were: Mr. O'Reilly, Ms. Spaulding, Mr. Sochacki, Ms. Moucha, Mr. Theisen and Ms. Pitts. Also present were: Mr. Irving, council liaison, Mr. Grimes, councilmember, and Mr. Brandeen and Ms. Hackett from the department staff.

Mr. Irving was welcomed as the new City Council liaison member.

The minutes were approved as sent.

Ms. Hackett reviewed the monthly report highlighting major activities. The winterfest evaluation was reviewed. More holiday decorations at Becker Park was discussed.

Ms. Hackett reviewed the plans for Lions Sno Fun Day. The following members offered to help: Ms. Saunders, Mr. Gentry, Ms. Pitts, Mr. O'Reilly and Mr. Sochacki.

The 1990 committee assignments were discussed:

Long Range Planning: Gentry, O'Reilly, Theisen, Moucha, and Spaulding

Special Events/Promotions: Reid, Saunders, Sochacki and Pitts.

Committee meetings will be held at next month's meeting from 7-7:30 p.m.

Mr. Brandeen reviewed the 1989 Swimming Pool Report. Season ticket rates will be discussed at the February meeting. The department will conduct a survey of neighboring communities' season ticket rates for 1990.

The Community Center dedication program was discussed. The sub-committee will meet January 10. The donation letter was reviewed. Mr. Brandeen will attend the January 11 business association meeting to discuss grand opening plans and donation opportunities.

Mr. Brandeen reviewed plans for the water slide. Bid specs will be available in mid-January with the award decided in mid-February. Mr. Brandeen reviewed the slide rates.

The Commission discussed a resolution honoring Mark Hoffmann for his service to the commission and the city.

Moved by Mr. O'Reilly and seconded by Ms. Moucha to recommend to the Council the resolution honoring Mark Hoffmann.

Motion carried-unanimous.

Mr. Sochacki informed the Commission of a walking program he organized for residents of his building. Mr. Brandeen suggested that his program be adapted to the Community Center.

Mr. Theisen discussed the possibility of holding a fund-raising race in Crystal for Dick Beardsley. Several organizations are investigating the possibility of having these races as fundraisers to assist the Beardsley family with medical expenses. The race would be separate from the Frolics. The organizers are still investigating possible sites. Mr. Theisen will update the Commission if Crystal is considered as a site.

The Commission will discuss 1990 summer meeting locations at the next meeting.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Gene Hackett
Recorder



TWINWEST
CHAMBER OF COMMERCE

January 29, 1990

Mr. Jerry Dulgar
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Jerry:

Thank you for hosting the Economic Development Committee meeting last Friday. I have gotten lots of positive feedback from the committee members on both of the "city sponsored" meetings to date.

I really appreciate you coordinating with John Olsen and Julie Jones to be there. They both made great presentations. From the amount of questions the group asked, it seems they are extremely interested in the information both John and Julie provided, especially the tax increment financing.

Thanks again for your hospitality.

Sincerely,

Lisa M. Zawtock
Director of Communications

MEMO

TO: Member cities Goodwill ADC -- Brooklyn Park
FROM: Marilyn Corcoran, Brooklyn Park Coord.
DATE: January 23, 1990
RE: Approved CUP; 1990 Contract and Operating Costs

The City Council of Brooklyn Park approved the Conditional Use Permit at its Jan 22 meeting, and authorized the signing of the contract as presented. The contract will become effective as soon as all parties have signed, and I will forward a legal copy to each contract member.

I have obtained the most recent population counts from the Metro Council and, based on the budget sheet attachment, each city's proportioned cost will be as follows, and will be billed directly to each member city for their payment directly to Goodwill, in 30 days as has been the practice in the past.

CITY	POP.	%	ANNUAL	MO.
Br. Park	55,294	42%	\$9,691.92	\$807.66
New Hope	22,680	18%	4,153.68	346.14
✓Crystal	22,851	18%	4,153.68	346.14
Br. Center	28,578	22%	5,076.72	423.06

The site is in place, as previously reported, and based on my own observations, is quite busy. Now that the contract and CUP are complete, the skirting will be installed and additional promotion will be forthcoming. Thanks to you all and especially to CUB for providing an excellent site.

PARK AND RECREATION ADVISORY COMMISSION

Agenda

February 7, 1990

1. Meeting called to order 7 p.m.
2. Approval of minutes
3. Review monthly report
4. Hear Bill Monk, City Engineer, regarding Yunker Park drainage
5. Review swimming pool rates for 1990 - **Recommendation for City Council**
6. Review Crystal Frolics meeting - O'Reilly
7. *Request for Babe Ruth to use North Lions Park for league games - **Recommendation for City Council**
8. *Request for Crystal-New Hope Swim Club to use municipal pool for swim meet July 27-29 - **Recommendation for City Council**
9. Set summer meeting locations for Commission. See attached list of previous locations
10. Review dedication plans for Community Center
11. Discuss dog problems at city parks (from Nov. meeting)
12. Sub-committee meetings - time permitting (agenda enclosed)
13. Other business
 - a. Snow Fun Days - Feb. 11
 - b. MRPA Conference - Feb. 28 - Nov 1
 - c. Water slide bids to City Council on Feb. 20
 - d. Celebrity Bowl donations to department
 - e. Set dedication sub-committee meeting date
 - f. Other
14. Adjournment

* Pending receipt of written request



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

February 2, 1990

Mr. Jerald Valento
Donlar Construction Company
480 Cedar Street
Suite 301
St. Paul, MN 55101

Dear Mr. Valento:

I have spent considerable time reviewing your request for an extension of the substantial completion date detailed in the letter to Kurt Dale, dated January 4. Because the job has proceeded so well to date, I am not anxious to argue about the specifics of how the project was delayed. Instead, my emphasis has been directed to establishing the date the City must occupy the building to meet its operational commitments.

Based on our scheduling, the Park and Recreation Department must have full access to the Community Center by Tuesday, May 1. This requires that Donlar achieve substantial completion no later than April 30. Given this delayed completion date, it is anticipated that the City's telephone, computer and furniture contractors will be performing installations in April while your crews are still on the job.

It is important to note that the project's final completion date of June 1 remains unaffected by the extension note above. Should you have any questions regarding this matter or wish to discuss the dates in further detail, please let me know.

Sincerely,

William Monk
City Engineer

WM:jrs

cc: Mayor & Council
Jerry Dular
Ed Brandeen
Bill Barber
Kurt Dale

*TwinWest Chamber of Commerce, in conjunction with
The Metropolitan Property Tax Coalition presents:*



PROPERTY TAX DEBATE

Media Panel Will Question Top Tax Legislators

Date: Friday, February 23, 1990

Location: Bloomington Registry Hotel
7901 24th Avenue South

Time: Noon - 1:30 p.m.

- **Presidential-style debate**
- **No speeches**
*legislators will respond to questions
from media and audience*
- **Coalition represents 23 Chambers of Commerce**
representing 55 cities

LEGISLATORS

Representatives

Paul Ogren-(DFL-Aitken)
Chairman of House Tax Committee

Kathy Blatz-(IR-Bloomington)
Ranking Minority Member of Tax Committee

Senators

Steve Novak-(DFL-New Brighton)
Chairman of Property Tax Sub-Committee

Duane Benson-(IR-Lanesboro)
Ranking Member of Tax Committee
Senate Minority Leader

MEDIA

Karen Boros-Moderator
Former CBS Correspondent
Capitol Reporter for Minnesota Public Radio

Betty Wilson
Star Tribune Capitol Reporter

Dennis Stauffer
KARE TV Capitol Reporter

\$15 for city officials

METRO PROPERTY TAX DEBATE REGISTRATION

Enclosed is \$ _____ (\$25 each) for _____ tickets to the **Metro Property Tax Debate Luncheon** at Noon, February 23, at the Bloomington Registry Hotel, 7901 24th Avenue South.

Name _____

Company/Organization _____

Address _____ City _____ Zip _____

Return with check payable to: TwinWest Chamber of Commerce, 10550 Wayzata Boulevard, Suite 2
Minnetonka, MN 55343 (Phone: 540-0234)

Minnesota Legislators say property taxes
won't be a priority issue this session.

We're out to change their minds.

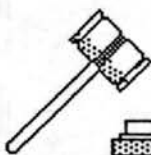
We need **your** help to do it!



TWINWEST
CHAMBER OF COMMERCE

10550 Wayzata Boulevard, Suite 2,
Minnetonka, MN 55343

BULK RATE
U.S. POSTAGE
PAID
PERMIT NO. 351
HOPKINS, MN 55343



FEBRUARY 23
PROPERTY TAX
DEBATE

PROPERTY TAX DEBATE



TWINWEST
CHAMBER OF COMMERCE

ROLL CALL SHEET

Carlson N
Moravec A
Irving A
Grimes N
Langsdorf A
Joselyn A
Herbes N

1

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson N
Moravec A
Irving A
Grimes A
Langsdorf A
Joselyn A
Herbes A

7

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes

Carlson
Moravec
Irving
Grimes
Langsdorf
Joselyn
Herbes