



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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Stallene

P. 585

COUNCIL AGENDA

April 3, 1990

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on April 3, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Moravec
P Irving
P Grimes
P Herbes
P Langsdorf
P Joselyn

Staff

P Dulgar
P Olson
P Kennedy
P Monk
P Barber
P George
P Jones
P Brandeen

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of March 27, 1990.

Moved by Councilmember M and seconded by Councilmember C to (approve) (approve, making the following exceptions: _____

to) the minutes of the Regular City Council meeting of March 27, 1990.

Motion Carried.

CONSENT AGENDA

1. Consideration of sign permits with waiver of fee to advertise the Annual Bike Auction for the City of Crystal. Signs will be located at 4141 Douglas, 42nd & Colorado, and 4100 Douglas Drive.
2. Consideration of a letter of resignation from Gerald W. Shoultz of the Environmental Quality Commission dated 3-17-90.
3. Consideration of a Charitable Gambling license application for Catholic Eldercare, Inc. at the Knights of Columbus Hall, 4947 West Broadway.
4. Consideration of a request from The Spirit of Life Spiritualist Church, 3908 Georgia Avenue North, to hold a dance and raffle at the Knights of Columbus Hall, 4947 West Broadway, on April 29, 1990 from 7-11 p.m.
5. Consideration of a solicitor's license for Saba Flowers to sell flowers at 6000 - 42nd Avenue North, 3516 Lilac Drive, and 3549 Douglas Drive on April 13, 14, 15; May 11, 12, 13; and May 26, 27, 28, 1990.

Moved by Councilmember _____ and ~~seconded~~ by Councilmember _____ to remove item _____, _____, and _____ from the Consent Agenda.
Motion Carried.

Moved by Councilmember L and seconded by Councilmember G to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider establishment of a Tax Increment Finance District at 36th Avenue and Highway 100. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were: *Steve Luchul of Holmes + Gauen law firm.*

The Mayor closed the Public Hearing.

Moved by Councilmember I and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-18

**RESOLUTION APPROVING A REDEVELOPMENT PROJECT PLAN
FOR REDEVELOPMENT PROJECT #2 AND A
TAX INCREMENT FINANCING PLAN FOR
TAX INCREMENT FINANCING DISTRICT #2-1.**

By roll call and voting aye: ALL, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____.

Motion carried, resolution declared adopted.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider allocation of Year XVI Community Development Block Grant Funds. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

Moved by Councilmember C and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent: *allocating \$10,000 for day care*

RESOLUTION NO. 90-19

RESOLUTION APPROVING PROPOSED PROGRAM FOR
XVI URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS AND AUTHORIZING ITS SUBMITTAL

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____

Motion carried, resolution declared adopted.

REGULAR AGENDA

1. The City Council considered a Charitable Gambling License renewal application for Cystic Fibrosis at Nicklow's.

M/C to continue until April 17, 1990 the discussion of the renewal of a charitable gambling license for Cystic Fibrosis at Nicklow's. Motion Carried

Moved by Councilmember _____ and seconded by Councilmember _____ to (approve) (deny) (continue) until _____ the discussion of) the renewal of a Charitable Gambling License for Cystic Fibrosis at Nicklow's in Crystal.

Motion Carried.

2. The City Council considered a Resolution Authorizing Request for 1990 Urban Hennepin County Community Development Block Grant Discretionary Account Funds.

Moved by Councilmember M and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90- 20

A RESOLUTION AUTHORIZING REQUEST FOR 1990
URBAN HENNEPIN COUNTY CDBG DISCRETIONARY
ACCOUNT FUNDS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

3. ~~A representative from~~ the Human Relations Commission appeared before the City Council asking for allocation of funds to be used for Human Rights Day to be held on October 20, 1990.

James Brown and Linda Mueus of

Moved by Councilmember G and seconded by Councilmember C to (approve) (deny) (continue until _____ the discussion of) allocation of funds to be used for Human Rights Day, *with submittal of a planned budget by* Motion Carried.
the April 17, 1990 City Council meeting.

4. The City Council considered awarding of bid for tree removal and tree trimming contract for 1990.

Moved by Councilmember C and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90- 21

A RESOLUTION AWARING A BID

By roll call and voting aye: All, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

5. The City Council ~~considered~~ discussed the Independent School District No. 281 Comprehensive Drug Program. *The City Manager advised that representatives from District 281 would appear at a later date to discuss the program.*

6. The City Council ~~considered~~ discussed the Park Budget relating to Bassett Creek Shelter and lights, golf course study, and nature area study. *It was the consensus of the Council that Bassett Creek Shelter and lights had been removed from the 1990 Budget before its adoption.*

I/G to delay making a decision on the golf course study and the nature area study until the legislative session is ~~closed~~ and the outcome of Local Government Aids is known.

C to table for 30 days. Failed for lack of a second

On the main motion to delay until close of the legislative session.

Aye: M, I, G, H, L, J

No: C

Motion Carried.

Recess 8:12 p.m. - Reconvened 8:24 p.m.

7. The City Council considered accepting petition and authorizing feasibility report preparation regarding drainage problems in area of 6321 and 6407 - 46th Place.

Moved by Councilmember C and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-22

A RESOLUTION REQUESTING EXTENSION OF
STORM SEWER TO 46TH PLACE

By roll call and voting aye: ALL, _____, _____, _____, _____;
voting no: _____, _____, _____, _____; absent, not
voting: _____

Motion carried, resolution declared adopted.

8. The City Council considered purchasing "Crystal Nite at the Dome" Twins tickets as part of an Employee Appreciation Program.

Moved by Councilmember G and seconded by Councilmember I to ~~(approve)~~ (deny) (continue until _____ the discussion of) purchase of Twins tickets for use as part of an Employees Appreciation Program.

Motion Carried.

9. The City Council considered Amusement Center license fee and hours of operation.

- A. Moved by Councilmember M and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-23

A RESOLUTION RELATING TO LICENSE FEES
FOR AMUSEMENT CENTERS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

\$50 amusement center license + charge per machine using existing fees.

- B. Moved by Councilmember J and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 90-10

AN ORDINANCE RELATING TO HOURS OF
OPERATION FOR AN AMUSEMENT CENTER

and further, that this be the second and final reading.

Aye: M, I, G, L, J
No: C, H

Motion Carried.

Delete hours of operation

OPEN FORUMINFORMAL DISCUSSION AND ANNOUNCEMENTS

City Mgr. reported on Hassan yard waste site and gave update of status of disposal of yard waste.

1. The City Council reviewed the ^{set for the} plaque to be placed on the Crystal Community Center.

M/I to adapt the plaque as presented ~~on~~ the Review Set.
motion Carried.

2. The City Council considered a request ^{from Crystal business owners}, as presented by the Asst. City Mgr., to allow banners the first two weeks of the State Lottery without obtaining temporary sign permits.

H/L to deny the request. motion Carried

Bldg. Inspector advised that work on the Crystal Shopping Center will be getting underway (taking old Phillip 1st station down and putting up new bldg. to house Subway and portion to be leased.

3. Councilmember Carlson asked that Item 4 on the Consent Agenda relating to dance and keffle at KofC Hall by The Spirit of Life Spiritualist Church be reconsidered to register a "no" vote for Councilmember Carlson. Request was granted.

City Engr. advised and invited Council to a meeting regarding T.H 100 from 3-5 pm on April 4, 1990 at Crystal City Hall.

Moved by Councilmember L and seconded by Councilmember M to
approve the list of license applications.
Motion Carried.

Moved by Councilmember I and seconded by Councilmember L to
adjourn the meeting.
Motion Carried.

Meeting adjourned at 8:45 p.m.

APPLICATIONS FOR LICENSE
APRIL 3, 1990

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Women of Today/Crystal Park & Rec.at Crystal
City Hall, 4141 Douglas Drive, one day only April 11, 1990

Knights of Columbus, 4947 West Broadway, Breakfast Buffet
One Day Only, April 8, 1990.

Knights of Columbus, 4947 West Broadway, Mother's Day Brunch,
One Day Only, May 13, 1990.

POOLS - Outdoor (Exempt)

Crystal Park & Rec at Crystal Municipal Pool, 4848 Douglas Dr, main
Crystal Park & Rec at Crystal Municipal Pool, 4848 Douglas, wading
Crystal Park & Rec at Twin Oak Park, Scott & Wilshire Ave. No.
Crystal Park & Rec at Forest Park, 48th & Hampshire Ave. No.

PLUMBER'S LICENSE - \$30.25

Doody Mechanical, 520 Front Ave., St. Paul, MN 55117

GAS FITTER'S LICENSE - \$30.25 - Renewals

Hopkins Plumbing, 30 8th Ave. N., Hopkins, MN 55343

PLUMBER'S LICENSE - \$30.25 - Renewals

Hayford Plumbing, 173 Hartman Circle NE, Fridley, MN 55432

SIGN LICENSE RENEWALS - 50% penalty

Modern Flooring Concepts, 6032 42nd Ave. N.

22.50

Included with agenda packet for April 3, 1990:

Minutes of the 3-27-90 Council meeting.

Memo from Bldg. Inspector dated 3-29-90 re: Temporary Signs for City Bike Auction.

Letter from Gerald W. Shoultz of March 17, 1990 re: resignation from the Environmental Quality Comm.

Charitable Gambling application for Catholic Eldercare Inc. at K of C Hall, 4947 W. Broadway.

Charitable Gambling renewal for Cystic Fibrosis at Nicklow's.

Letter from The Spirit of Life Spiritualist Church, 3908 Georgia Ave. N. (Hold services at K of C Hall) to hold a dance and raffle at the K of C Hall on April 29, 1990.

Solicitor's permit for Saba Flowers for April 13, 14, 15; May 11, 12, 13; and May 26, 17, 18, 1990.

Resolution approving TIF District at 36th & Highway 100; Tax Increment Agreement; Letter from Roger A. Jensen Real Estate dated 3-27-90.

Memo from Comm. Development Coordinator dated 3-16-90 re: Year XVI CDBG Fund Allotment.

Memo from Human Relations Commission dated 3-27-90 re: funding for Human Rights Day.

Memo from Park & Rec. Director dated 3-29-90 re: Tree Trimming Bids.

Letter from New Hope City Manager dated 3-30-90 re: District 281's Comprehensive Drug Program Task Force Report; copy of report.

Page 49-1 of the Crystal City Budget for 1990 re: Park Dept. Capital Outlay Items proposed to be financed through the PIR Fund.

Memo from City Engr. dated 3-29-90 re: Petition for Storm Sewer Extension.

Memo from Asst. Mgr. dated 3-28-90 re: Purchase of Crystal Nite at the Dome Twins tickets for Employee Appreciation Program.

Memo from City Clerk dated 3-29-90 re: Amusement Center - Hours of Operation.

Human Relations Comm. minutes of 2-26-90 meeting.

Letter from Twin West Chamber dated 3-23-90 re: 2nd Annual Crystal Night at the Dome on July 25th.

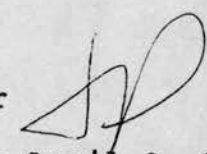
Memo from Recycling Coordinator dated 3-28-90 re: Curbside Goodwill Services.

Action Needed Memo from the March 27 City Council meeting.

Park & Rec. Advisory Commission Agenda for 4-4-90.
Action Alert from LMC dated 3-29-90 re: Special Levy
from Pay Equity Bill.
Action Alert from LMC re: contacting legislatures to
oppose aid cuts in senate tax bill.
Memo from Finance Director dated 4-2-90 re: Human
Relations Commission request for \$1,200 for Human
Rights Day.
Certification of parcels in the TIF district from
the building inspector.
Letter from Henn. Cty. Community Services Contract
Manager dated 3-28-90 re: day care.
AMM Legislative Contact Alert dated 3-29-90 re:
Omnibus Tax Bills Punitive to Cities.
Brochure re: workshops for councils, boards, and
advisory commissions from Government Training
Service.

Dorlene

Memorandum

DATE: March 30, 1990
TO: Mayor and Council
FROM: Jerry Dulgar, City Manager 
SUBJECT: Preliminary Agenda for the April 3, 1990 Council Meeting

Consent Agenda:

Item 4: I recommend that the Council delete the Cystic Fibrosis Charitable Gambling license at Nicklows until they have paid their 10 percent to the City.

Public Hearing:

Item 1: Public hearing for Tax Increment Finance District at 36th Avenue and Highway 100. Enclosed you will find pertinent legal papers relative to creating this District. One thing that I might mention to the Council is that the Tax Increment Financing Legislation appears to be moving through the Legislature and it looks like it will make tax increment financing virtually impossible to use. It'll take effect on May 1 so this hearing needs to be held and the District established before May 1.

Item 2: Public hearing for Year XVI Community Development Block Grant Funds. Again, Julie has enclosed information relative to this. The one item we might want to discuss at more length might be the \$10,000 that is allocated for daycare or childcare. We will be gathering more information relative to that up until the time of the meeting but we will be prepared to discuss that at the meeting.

Regular Agenda:

Item 1: Consideration of a Resolution Authorizing Request for 1990 Urban Hennepin County Community Development Block Grant Discretionary Account Funds. A resolution is enclosed and Julie will be in attendance to discuss this further with you. We think that we could maybe make a little dent in some of our neighborhoods that really need help with a program like this. I would encourage the Council to authorize us to go ahead with the grant requests.

Item 2: Appearance of a representative from the Human Relations Commission asking the Council for allocation of funds to be used for Human Rights Day. I've asked Miles Johnson to look at the budget and see if we have any money allocated anywhere for this. We don't think we do but we'll have some information from him in time before the meeting.

Item 3: Consideration of award of bid for tree removal and tree trimming contract for 1990. I'd recommend that we go with the low bidder, Tim's Tree Service.

Item 4: Discussion of the District No. 281 Comprehensive Drug Program. We will have a letter from Dan Donahue, City Manager in New Hope, relative to this in addition to the report. At a later date there is going to be a group from the School District and the cities I believe around talking to the Council more about this.

Item 5: Discussion of the Park Budget relating to Bassett Creek Shelter and lights, golf course study, and nature area study. If you look in the back of your budget under the tab that says "Other Funds", the first page there is number 49 and the backside is 49-1. You'll note that the Bassett Creek Park Shelter, night lighting in Bassett Creek Park, golf course study and wildlife center study are included to be funded out of the PIR Fund. Our Long-Range Planning Commission had recommended that the shelter at Bassett Creek Park and the night lighting be ~~deleted~~ from the budget and I thought that the Council concurred with that recommendation. In fact I have asked a couple of members and they thought the same thing so I wish to bring that up for clarification before we do anything more on it. The other two items, the golf course study and the wildlife center study, particularly the golf course study, I thought should wait for a couple of reasons. One, being the possibility of a cut in State Aids and I don't like to see us expending money that in a sense we don't have when we are getting cut by the Legislature. In addition to that, John thought it might be better to wait and do that study after we do the comprehensive plan so that we could see how it would tie into or fit into the comprehensive plan, if at all. In short, I just want to make sure that what we were doing here is what the Council intended and I would recommend frankly that we wait on all four of the items even if Council does want to go ahead and do them out of PIR. Maybe if we do any of them this year we should only do the wildlife center study.

Item 6: Consideration of accepting petition and authorizing feasibility report preparation regarding drainage problems in area of 6321 and 6407 - 46th Place. This is an area that received street and backyard flooding during the recent heavy rains when the ground was frozen. Bill has received a petition from residents and would like the Council's authority to go ahead and do a feasibility study. I would recommend that we authorize the Engineering Department to go ahead and do that.

Item 7: Consideration of purchasing "Crystal Nite at the Dome" Twins tickets as part of an Employee Appreciation Program. Enclosed is information from the Twin West Chamber and recommendation from Nancy Gohman, Personnel Director, relative to this. I think it would be a very reasonable way for the City to show appreciation to our employees. We will solicit

recommendations from the employee committee regarding how to distribute the tickets.

Item 8: Consideration of Amusement Center license fee and hours of operation. Darlene is including or will conclude by the time of the meeting some information on this. We'd recommend that we go with a minimal license fee which we can justify like \$50 for the Amusement Center license and then charge on a per machine basis. In addition we hope to have some information on the hours of operation. I might just say along those lines though I don't know why something like this is any different than an all night restaurant or bowling alley which are open late hours now.

Have a nice weekend.

JD/js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
APRIL 3, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the regular meeting of March 27, 1990.

Consent Agenda

1. Consideration of sign permits with waiver of fee to advertise the Annual Bike Auction for the City of Crystal. Signs will be located at 4141 Douglas, 42nd & Colorado, and 4100 Douglas Drive.
2. Consideration of a letter of resignation from Gerald W. Shoultz of the Environmental Quality Commission dated 3-17-90.
3. Consideration of a Charitable Gambling license application for Catholic Eldercare, Inc. at the Knights of Columbus Hall, 4947 West Broadway.
4. Consideration of a Charitable Gambling license renewal for Cystic Fibrosis at Nicklows.
5. Consideration of a request from The Spirit of Life Spiritualist Church, 3908 Georgia Avenue North, to hold a dance and raffle at the Knights of Columbus Hall, 4947 West Broadway, on April 29, 1990 from 7-11 p.m.
6. Consideration of a solitor's license for Saba Flowers to sell flowers at 6000 - 42nd Avenue North, 3516 Lilac Drive, and 3549 Douglas Drive on ~~Easter weekend, Mother's Day weekend, and Memorial Day weekend.~~ (Set exact days for final Agenda)
April 13, 14 & 15, May 11, 12, 13 and May 26, 27, 28, 1990.

Public Hearings

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider establishment of a Tax Increment Finance District at 36th Avenue and Highway 100.

Resolution

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider allocation of Year XVI Community Development Block Grant Funds.

Regular Agenda Items

1. *Shantell gambling - Cyprie Fibrosis*
- ✓ 1. Consideration of a Resolution Authorizing Request for 1990 Urban Hennepin County Community Development Block Grant Discretionary Account Funds.
- 3 2. Appearance of a representative from the Human Relations Commission asking the Council for allocation of funds to be used for Human Rights Day.
- d 3. Consideration of award of bid for tree removal and tree trimming contract for 1990.
- 4 4. Discussion of the District No. 281 Comprehensive Drug Program.
- 6 5. Discussion of the Park Budget relating to Bassett Creek Shelter and lights, golf course study, and nature area study.
- 7 6. Consideration of accepting petition and authorizing feasibility report preparation regarding drainage problems in area of 6321 and 6407 - 46th Place. *Resolution*
- 8 7. Consideration of purchasing "Crystal Nite at the Dome" Twins tickets as part of an Employee Appreciation Program.
- 9 8. Consideration of Amusement Center license fee and hours of operation. *(Second Reading of Ord. relating to hours of operation (1st reading March 13, 1990))*

10.

Open Forum

Informal Discussion and Announcements

Licenses

Adjournment

APPLICATIONS FOR LICENSE
APRIL 3, 1990

FOOD ESTABLISHMENT - Itinerant (Exempt)

Crystal Women of Today/Crystal Park & Rec.at Crystal
City Hall, 4141 Douglas Drive, one day only April 11, 1990

Knights of Columbus, 4947 West Broadway, Breakfast Buffet
One Day Only, April 8, 1990.

Knights of Columbus, 4947 West Broadway, Mother's Day Brunch,
One Day Only, May 13, 1990.

POOLS - Outdoor (Exempt)

Crystal Park & Rec at Crystal Municipal Pool, 4848 Douglas Dr, main
Crystal Park & Rec at Crystal Municipal Pool, 4848 Douglas, wading
Crystal Park & Rec at Twin Oak Park, Scott & Wilshire Ave. No.
Crystal Park & Rec at Forest Park, 48th & Hampshire Ave. No.

PLUMBER'S LICENSE - \$30.25

Doody Mechanical, 520 Front Ave., St. Paul, MN 55117

GAS FITTER'S LICENSE - \$30.25 - Renewals

Hopkins Plumbing, 30 8th Ave. N., Hopkins, MN 55343

PLUMBER'S LICENSE - \$30.25 - Renewals

Hayford Plumbing, 173 Hartman Circle NE, Fridley, MN 55432

SIGN LICENSE RENEWALS - 50% penalty

Modern Flooring Concepts, 6032 42nd Ave. N.

22.50

March 27, 1990

page 579

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on March 27, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; John Olson, Assistant City Manager; David Kennedy, City Attorney; William Monk, Public Works Director; William Barber, Building Inspector; Darlene George, City Clerk; Miles Johnson, Finance Director; Ed Brandeen, Park & Rec. Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of March 13, 1990.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the minutes of the Regular City Council meeting of March 13, 1990.

Motion Carried.

Councilmember Joselyn arrived at 7:01 p.m.

The City Council considered the following Consent Agenda:

1. Consideration of an application for a One-Day Off-Site Lawful Gambling license at Becker Park on July 29, 1990 (Crystal Frolics) from Knights of Columbus #3656, 4947 West Broadway.
2. Consideration of an application for exemption from lawful gambling license for Church of St. Raphael, 7301 Bass Lake Road, for its festival August 3, 4 and 5, 1990.
3. Consideration of a solicitor's permit from Greenpeace Action to canvass in Crystal from April 1, 1990 thru April 30, 1990.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to approve the Consent Agenda.

Motion Carried.

The City Council considered the following Public Hearings:

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will sit as a Board of Adjustments and Appeals to consider a variance request of 10' to the rear yard setback of 40' to

March 27, 1990

page 580

build a 12' x 24' garage addition onto the existing garage at 5600 - 34th Avenue North, as requested by Robert Towler. The Mayor asked those present to voice their opinions or to ask questions concerning this matter.

The Mayor closed the Public Hearing.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to grant the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subdivision 4 a) to grant a variance of 10' in the required 40' rear yard setback for a 12' x 24' addition to the existing attached garage at 5600 - 34th Avenue North, as requested in application #90-5.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the application for appointment to the Park & Recreation Advisory Commission from R. L. "Rollie" Smothers, 6315 - 55th Avenue North, for an unexpired term expiring December 31, 1990.

Moved by Councilmember Moravec and seconded by Councilmember Carlson to appoint R. L. "Rollie" Smothers to the Park & Recreation Advisory Commission for an unexpired term expiring December 31, 1990.

Motion Carried.

2. The City Council considered a resolution awarding bid for General Obligation Equipment Certificates of Indebtedness, Series 1990 A. Present and heard was Jerry Shannon of Springsted, Inc.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-13

A RESOLUTION AWARDING THE SALE OF \$760,000
GENERAL OBLIGATION EQUIPMENT CERTIFICATES
OF INDEBTEDNESS, SERIES 1990A TO
MILLER, JOHNSON AND KUEHN, INC.;
FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

March 27, 1990

page 581

Mayor Herbes recognized Elk's #44 Scout Troop #533 who was in attendance as a scouting project.

3. The City Council considered the final plat of Chalet Acres located at 3359 Vera Cruz Avenue North.

Moved by Councilmember Irving and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-14

A RESOLUTION APPROVING A PLAT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

4. The City Council considered a preliminary and final plat for Johnson Industrial Park located at 5141 Lakeland Avenue North.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-15

A RESOLUTION APPROVING A PLAT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

5. The City Council considered an excavation permit for 3335 Pennsylvania Avenue North to be issued to Kevitt Excavating.

Moved by Councilmember Irving and seconded by Councilmember Grimes to approve authorization for issuance of a grading permit to Kevitt Excavating to remove material at 3335 Pennsylvania Avenue North as recommended by the City Engineer, and further to authorize the Mayor and City Manager to sign such agreement.

Motion Carried.

6. The City Council considered a resolution for passage of final bond, \$6,000,000 City of Crystal, Minnesota Commercial Development Revenue Refunding Bonds (Crystal Gallery Mall Project) Series 1990. Ms. Rasmussen of Miller Schroeder appeared and was heard.

Moved by Councilmember Moravec and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

March 27, 1990

page 582
RESOLUTION NO. 90-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRYSTAL, MINNESOTA (THE "ISSUER") AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF THE ISSUER'S COMMERCIAL DEVELOPMENT REVENUE REFUNDING BONDS (CRYSTAL GALLERY MALL PROJECT) SERIES 1990 (THE "BONDS"), WHICH BONDS AND THE INTEREST AND ANY PREMIUM THEREON SHALL BE PAYABLE SOLELY FROM REVENUES PLEDGED THERETO; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A TRUST INDENTURE, A LOAN AGREEMENT, A REMARKETING AGREEMENT, AND A BOND PURCHASE AGREEMENT; APPROVING THE USE OF AN OFFICIAL STATEMENT; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE BONDS; AND PROVIDING FOR THE SECURITY, RIGHTS AND REMEDIES OF THE OWNERS OF SAID BONDS

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

7. The City Council considered the Second Reading of an Ordinance Relating to Public Safety.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 90-9

AN ORDINANCE RELATING TO PUBLIC SAFETY:
FIRE PREVENTION: REPEALING CRYSTAL
CITY CODE, SECTION 905: AMENDING CRYSTAL
CITY CODE BY ADDING A SECTION

and further that this be the second and final reading.
Motion Carried.

8. The City Council considered a resolution honoring the volunteers in the City of Crystal.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following resolution.

RESOLUTION NO. 90-17

RESOLUTION HONORING THE VOLUNTEERS
IN THE CITY OF CRYSTAL

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

March 27, 1990

page 583

9. The City Council considered the First Reading of an Ordinance relating to lawful gambling trade area of the City.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to continue to require all charitable gambling organizations licensed in the City of Crystal to expend 10% of their net profits within the City of Crystal.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO LAWFUL
GAMBLING: AMENDING CRYSTAL CITY CODE,
SUBSECTION 1100.09, SUBDIVISION 8

and further, that the second and final reading be held on April 17, 1990.

Motion Carried.

10. The City Council considered the First Reading of an Ordinance relating to intoxicating liquor license bonds and insurance.

Moved by Councilmember Carlson and seconded by Councilmember Irving to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO INTOXICATING
LIQUOR LICENSES: BONDS AND INSURANCE:
AMENDING CRYSTAL CITY CODE,
SUBSECTION 1200.07, BY ADDING SUBDIVISION:
REPEALING CRYSTAL CITY CODE, SUBSECTION
1200.07, SUBDIVISIONS 3, 4 AND 5

and further, that the second and final reading be held on April 17, 1990.

Motion Carried.

11. The City Council considered the 1990-1991 Labor Agreement between the City of Crystal and Law Enforcement Labor Services Local #56.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to approve the 1990-1991 Labor Agreement between the City of Crystal and Law Enforcement Labor Services Local #56, and further, that the Mayor and City Manager be authorized to sign such agreement.

Motion Carried.

March 27, 1990

page 584

12. The City Council discussed an amusement center license fee and hours of operation. Council directed staff to obtain a more specific recommendation relative to administrative costs and research amusement center hours and ages of clientele of amusement centers in other cities.

The Mayor called a recess at 8:00 p.m. and the meeting was reconvened at 8:13 p.m.

13. The City Council discussed the progress of the Crystal Community Center. Kurt Dale of Anderson Dale Architects and two unidentified female senior citizens and a male senior citizen referred to as "Joe" appeared and were heard.

Moved by Councilmember Moravec and seconded by Councilmember Carlson to authorize the addition of restrooms adjacent to the senior space by modification of the storage area ~~and~~ ^{into} a multiple use women's restroom.

Motion Carried.

14. The City Council discussed the construction contract for the double flume water slide at the Crystal Municipal Pool.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to proceed with the contract with the addition of plan certification in the amount of \$3,500 and soil testing in the amount of \$1,500.

Motion Carried.

Moved by Councilmember Grimes and seconded by Councilmember Irving to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:40 p.m.

Mayor

ATTEST:

City Clerk

DATE: March 29, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Barber, Building Inspector *Bill*
SUBJECT: Temporary Signs for City Bike Auction

I have received a request for waiver of fees for temporary signs for the City Bike Auction to be held April 21, 1990.

The locations of the signs will be 4141 Douglas Dr. N., 42nd & Colorado, and 4100 Douglas Dr. N. The sign will be located not higher than 3 feet to the top of the signs to allow for visibility at the corners. The signs will be up from April 18 - April 21.

I would recommend approval of the request.

BB/kk

March 17, 1990

Beth Jarvis
Chairperson,
Env. Qua. Comm.

Dear Sir,

With regret I feel I will have to resign
from the Environmental Quality Commission.
I have taken on a part time job that conflicts
with my participation in this Committee.
Effective this date March 17, 1990.

I have enjoyed being a part of this
Committee and all of the important projects it
has contributed to our community.

Sincerely yours,
Gerald W. Shoults

MINNESOTA DEPARTMENT OF GAMING
GAMBLING CONTROL DIVISION
Mail Station 3315
St. Paul, MN 55146-3315
612/297-5300

FOR BOARD USE ONLY	
License Number _____	
PAID	_____
AMT	_____
CHECK #	_____
DATE	_____

GAMBLING LICENSE APPLICATION

INSTRUCTIONS

- Type or print in ink.
- Take completed application to local governing body, obtain signature and date on all copies, and leave 1 copy. Applicant keeps 1 copy and sends original to the above address with a check.
- Incomplete applications may be returned.
- Enclose license fee with application.

Type of Application:

- ☒ Class A — Fee \$200.00 (Bingo, Raffles, Paddlewheels, Tipboards, Pull-Tabs)
☐ Class B — Fee \$125.00 (Raffles, Paddlewheels, Tipboards, Pull-tabs)
☐ Class C — Fee \$100.00 (Bingo only)
☐ Class D — Fee \$75.00 (Raffles only)

Make checks payable to:
Commissioner of Revenue

Check one: ☐ 1A. Organization has never been licensed.

☒ 1B. New site — Give base license number

02669

☐ 1C. Renewal of existing license — Give complete license number.

☐ 1D. Change in class of an existing license — Give complete license number.

☐ Yes ☒ No 2. Has organization ever received a Lawful Gambling Exemption Permit from the Board? If yes, give complete permit number _____

☒ Yes ☐ No 3. Have Internal Controls been submitted previously on a form provided by the Board? If no, please attach copy.

4. Applicant (Official, legal name of organization)
Catholic Eldercare, Inc.

5. Business Address of Organization
817 Main St. NE

6. City, State, Zip
Minneapolis, MN 55413

7. County
Hennepin

8. Business Phone Number
(612) 379-1370

9. Type of organization: ☐ Fraternal ☐ Veterans ☐ Religious ☒ Other nonprofit

☒ Yes ☐ No 10. Is organization incorporated as a nonprofit organization? If yes, give number assigned to Articles or page and book number: B-52 p. 802 Attach copy of certificate.

☒ Yes ☐ No 11. Are articles filed with the Secretary of State?

☒ Yes ☐ No 12. Is organization exempt from Minnesota or Federal income tax? If yes, please attach letter from IRS or Department of Revenue declaring exemption.

☐ Yes ☒ No 13. Has license ever been denied, suspended or revoked? If yes, check all that apply:

☐ Denied ☐ Suspended ☐ Revoked Give date: _____

14. Number of active members
18

15. Number of years in existence
10

Note: Attach evidence of
three years existence.

16. Name of Chief Executive Officer (Cannot be
Gambling Manager)
Sister Ruth Roland

17. Name of treasurer or person who accounts for other
revenues of the organization (Cannot be Gambling Manager)
Thomas Glodek

Title

Title

Executive Director

Treasurer

Business Phone Number

Business Phone Number

(612) 379-1370

(612) 378-1331

18. Name of establishment where gambling will be conducted
Crystal Knights of Columbus

19. Street address (not P.O. Box Number)
4947 West Broadway

20. City, State, Zip
Crystal, MN 55429

21. County (where gambling premises is located)
Hennepin

Gambling License Application

Type of Application: ☒ Class A ☐ Class B ☐ Class C ☐ Class D

☒ Yes ☐ No 22. Is gambling premises located within city limits?

☒ Yes ☐ No 23. Are all gambling activities conducted at the premises listed in #18 of this application? If not, complete a separate application for each premises (except raffles) as a separate license is required for each premises.

☐ Yes ☒ No 24. Does organization own the gambling premises? If no, attach copy of the lease with terms of at least one year, and attach a sketch of the premises indicating what portion is being leased. A lease and sketch are not required for Class D applications.

25. Amount of Rent Per Month or Bingo Occasion

\$ 400.00

26. Do you plan on conducting bingo with this license? If yes, give days and times of bingo occasions.

Day	Time	Day	Time	Day	Time
Monday	6:15 - 8:15	Tuesday	6:15 - 8:15	Sunday	1 - 3
Monday	8:30 - 10:15	Tuesday	8:30 - 10:15	Sunday	3:15 - 5

☐ Yes ☐ No 27. Has the \$10,000 fidelity bond required by Minnesota Statutes 349.20 been obtained?

28. Insurance Company Name (not agency name)

United Fire and Casualty Co.

29. Bond Number

51-071493

30. Lessor Name

Fr. Wm. Blum Home Association

31. Address

4947 West Broadway

32. City, State, Zip

Crystall, MN 55429

33. Gambling Manager Name

Carolyn E. Olson

34. Address

4020 E. 52nd St., Apt. 207

35. City, State, Zip

Minneapolis, MN 55417

36. Gambling Manager Business Phone

(612) 339-8703

37. Date gambling manager became

member of organization:

Month 7 Year 82

☐ Yes ☒ No 38. Has the license termination form been completed? Attach copy.

☒ Yes ☐ No 39. Has the compensation schedule been approved by the organization? Attach copy.

40. List the day and time of the regular meeting of the organization. Day 4th Tuesday Time 4:00 PM

41. Bank Name

Northeast State Bank

42. Bank Address

77 Broadway NE

43. Bank Account Number

New acct. - not opened

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site at any time gambling is being conducted to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the gambling bank account whenever necessary to fulfill requirements of current gambling rules and law.

I hereby declare that:

OATH

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments thereto;
7. Membership list of the organization will be available within seven days after it is requested by the board.

44. Official, Legal Name of Organization

Catholic Eldercare, Inc.

45. Signature (must be signed by Chief Executive Officer)

X *S. Ruth Kalaud*

Title of Signer

Executive Director

Date

3/20/90

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the board, will become effective 60 days from the date of receipt (noted below) unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

46. Name of City or County (Local Governing Body)

City of Crystal

If site is located within a township, item 47 must be completed, in addition to the county signature. If township is not organized, county must sign.

Signature of person receiving application

X *John Blumett* 3/26/90

47. Name of Township

Title

Deputy Clerk

Date received (60 day period begins from this date)

Signature of person receiving application

X

48. Name of person delivering application to Local Governing Body

Title

Lawful Gambling Lease Agreement

Premises Information

Name of legal premises owner (lessor)	Address	City/Zip Code	Phone
Father Wm. Blum Home Assn., Inc.	4947 W. Bdwy	Crystal, MN 55429	612-537-1492
Name of sublessor (if any)	Address	City/Zip Code	Phone
Name and address of leased premises	Address	City/Zip Code	
Knights of Columbus Hall 4947 West Broadway	4947 West Broadway	Crystal, MN 55429	
Name of organization leasing the premises (lessee)	License Number, if known		
Catholic Eldercare			

Gambling Activity

The lawful gambling activity which the organization will conduct are (check all that apply):

☒ bingo ☒ raffles ☒ paddlewheels ☒ pull-tabs ☒ tipboards

Rent Information (See Rules 7860.0090, Subp 3)

Class A and C licenses:

Rent for bingo and all other gambling activities conducted during that bingo occasion may not exceed:

- \$200 for up to 6,000 square feet;
- \$300 for up to 12,000 square feet; and
- \$400 for more than 12,000 square feet.

Class B and D licenses:

Rent for gambling activities not including bingo may not exceed \$24 per square foot per month, with a maximum of \$600.

Rent to be paid per bingo occasion \$ 200.00

Rent to be paid per month \$

Rent may not be based on a percentage of receipts or profits from lawful gambling.

Premises Description

The area leased within the premises is 60 feet by 120 feet, for a total of 7,200 square feet.

Attach a sketch which identifies the location of the leased premises when a portion of a building is the leased premises. That sketch must include the dimensions of the leased premises.

Effective Dates

The lease will go into effect at 12:01 a.m. on June 1 19 90, and will end at 12:00 a.m. on May 31 19 91, for a period of one year.

Times and Days of Bingo Activity (If none, indicate N/A) ☐ N/A

The bingo occasions will be held:

from (hours) 6:15 p.m. (a.m./p.m.) to 8:00 p.m. (a.m./p.m.) on (days of week) Tuesdays
 from (hours) 8:30 (a.m./p.m.) to 10:15 p.m. (a.m./p.m.) on (days of week) Tuesdays
 from (hours) 6:15 p.m. (a.m./p.m.) to 8:00 p.m. (a.m./p.m.) on (days of week) Mondays
 from (hours) 8:30 p.m. (a.m./p.m.) to 10:15 p.m. (a.m./p.m.) on (days of week) Mondays
 from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____
 from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

By agreeing to the terms of this lease, it is mutually agreed that:

- The owner of the property (lessor), and sublessor, if any, may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessor may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor/sublessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor or sublessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain a license from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have at the gambling premises a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- If the lease is cancelled prior to the termination date of this lease, each party agrees to notify the Gambling Control Board explaining the reasons for the cancellation. The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor/sublessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

Payment of rent is due by the 10th of each month.

This lease is the total and only agreement between the lessor/sublessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. (Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.)

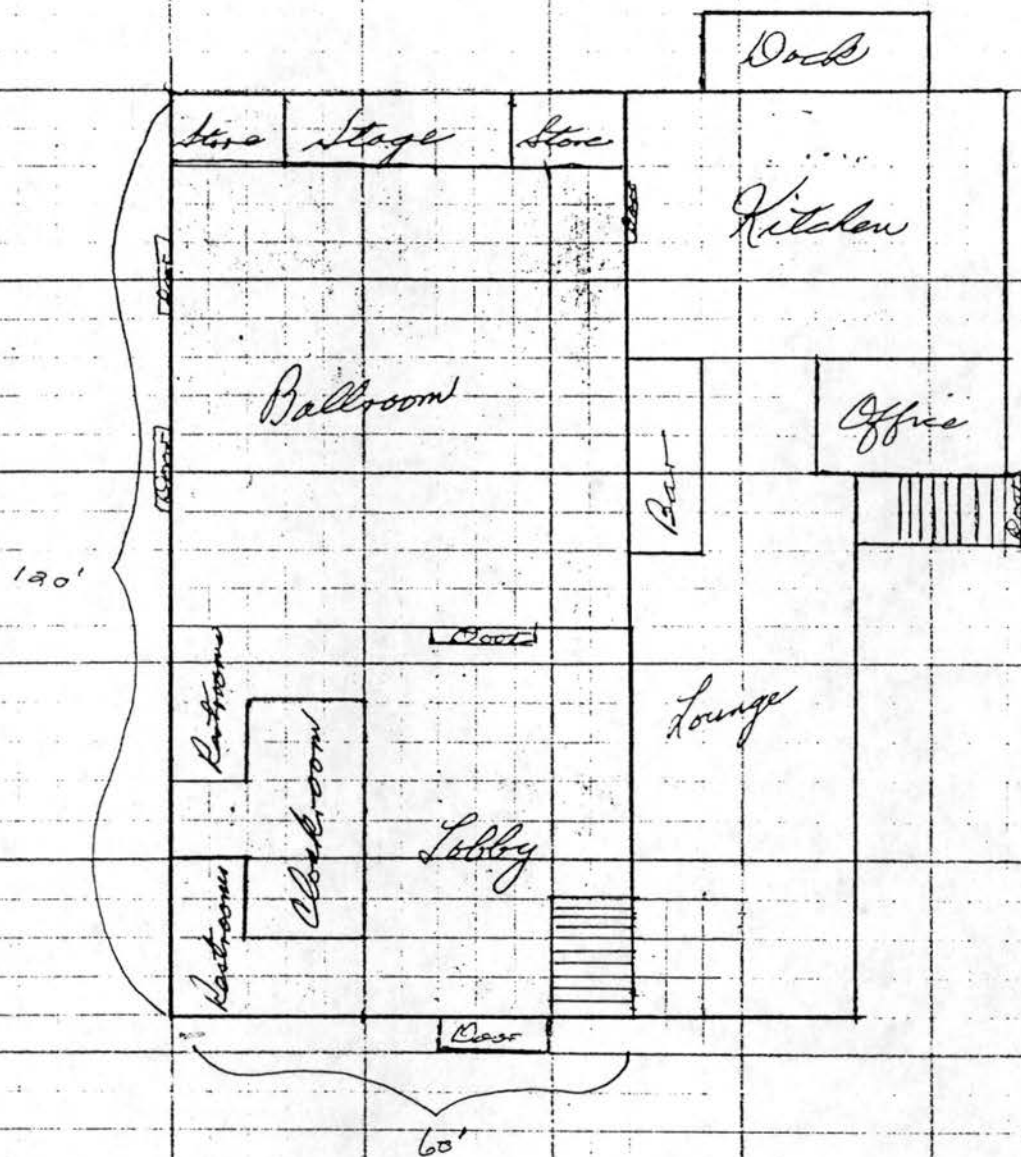
Lessor/Sublessor signature	Date	Signature of organization official	Date
Fr. Wm. Blum Home Assn., Inc.			
X <i>Herman J. Blum</i>	3/14/90	<i>J. Keith Holand</i>	3/20/90
Title		Title	
Comptroller		Executive Director	

A copy of this lease and sketch with dimensions must be submitted with the license application or license renewal to:

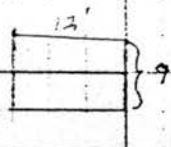
Department of Gaming - Gambling Control Division
Mail Station 3315
St. Paul, Minnesota 55146-3315

Father William Blum Home Assn. Hall

- Sketch - Main Floor
4947- West Broadway
Crystal. MN -



Down Stairs
Storage



Legend -
1" = 25 feet

- Leased Space

From:

The Spirit of Life Spiritualist Church

3908 Georgia Avenue North

Crystal, Minnesota 55427

(612) 535-2746

Corporate Charter No. ID-989

To:

The City of Crystal

City Council Members

My name is Bruce Lehrer, and I am representing my church in seeking from you approval to hold a dance at the Knights of Columbus hall. The activities of the dance that we propose will be:

50's and 60's music coming from cassette tapes and records. Possibly live music (if we can get it donated). Raffles for coupons to several restaurants, Byerly's, and donated item from the church members. Snacks to be provided by the KC hall itself.

The dance is proposed to be held Sunday April 29th, from 7:00 to 11:00pm.

By request of someone at City Hall, I called The state gambling commission to see if having raffles was allowed. A Warren returned my call and said that according to Chapter 349.21 for subdivision 2A of the State Statutes, as long as the value of the prizes that can be won are less than \$750.00 for the year, no permit is needed. This is our first fund raiser of the year, and we hope that we will collect at least \$150.00 in raffle entries, with the total coupon value to be approx \$200.00.

Thank you for reading this, and if the dance is approved, we invite you to attend as it is open to the public and the music should be easy to enjoy, and we predict a good time for all.

Sincerely;

Bruce Lehrer

Memorandum

DATE: March 29, 1990
TO: Jim Mossey, Chief of Police
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: Solicitor's Permit for Saba Flowers
4300 68th Avenue North
Brooklyn Center, MN

Attached is an application for solicitor's license for the above referenced business. I have placed this on the April 3rd Council Agenda so that he can sell on Easter weekend. Please make the necessary investigation and return to me as soon as possible. Thank you.

DG/js

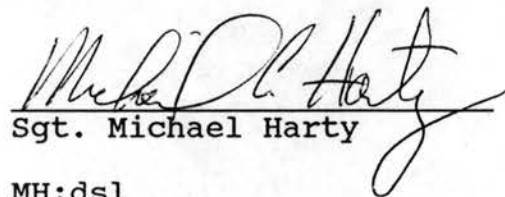
CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM

DATE: March 29, 1990
TO: Darlene George
City Clerk
FROM: Sgt. Michael Harty
SUBJECT: Solicitor's Permit for
SABA Flowers

Per your request, I have done a cursory background investigation into the people who will be selling flowers in the City of Crystal for SABA Flowers. I have checked Eva Jane Holeton, Edward Holeton and Douglas Lyle Thompson. All of the subjects are clear NCIC, MINCIS and Hennepin County Warrants.

I have checked with the Attorney General's Consumer Division and they have no information on SABA Florist. The Better Business Bureau has no listing or reports and the Secretary of State's Office has had no problems with SABA Florists.

As this is an ongoing solicitor's permit that's been renewed over the years, I see no problem from our standpoint of renewing it again.


Sgt. Michael Harty

MH:dsl

cc: Chief Mossey

Receipt # 50219

APPLICATION FOR LICENSE

14553

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I Joseph Saba dba

WE Saba Flowers

4300 - 68th Avenue North

Brooklyn Center, MN 55429

Fee, \$ 5.00/day + Inv. fees

New Renewal ☒ X

Telephone 566-8400

enclose the sum of TWO HUNDRED and no/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Joseph Saba dba Saba Flowers

hereby make application to

sell flowers per attached locations and dates

for the period ^{Easter} April 13, 14 & 15, ^{Mother's Day} May 11, 12, 13 through ^{Memorial Day} & May 26, 27 & 28, 1990 subject to all
conditions and provisions of said Ordinance.

City Use Only

John Saba

Signature of Applicant

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

50219

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME EVA ANE Holeton DATE OF BIRTH 7-12-44
(First) (Middle) (Last)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME EDWARD Hoileton DATE OF BIRTH 10-25-61
(First) (Middle) (Last)

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT
LICENSE APPLICATION

FULL NAME Douglas Lyle Thompson DATE OF BIRTH 2-18-63
(First) (Middle) (Last)



Partially Scanned Material

The remainder of this page/item has not been digitized due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

Date: 3-28-90

City Manager

City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 42nd Adair Ave No

DATE: April 13, 14, 15 MAY 11, 12, 13, MAY 26, 27, 28, 1990

TIME: 7:00 AM To 9:00 PM

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: Brad Caum BIG B'S GAS & FOODS

ADDRESS: 6000 ARND CRYSTAL

Signed By: Brad Caum

Date:

City Manager

City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36th Hwy 100 North

DATE: April 13, 14, 15, MAY 11, 12, 13, MAY 26, 27, 28

TIME: 700 AM To 900 P.M.

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME:

ADDRESS: 3516 W. 11th St. MPLS

Signed By:

Anthony Saba Shaper
Anthony Saba

Date: 3-25-90

City Manager
City of

Dear

I Joseph Saba, request permission to sell flowers on:

ADDRESS: 36th Douglas North

DATE: April 13, 14, 15, May 11, 12, 13, May 26, 27, 28 1990

TIME: 7:00 AM TO 9:00 PM

Sincerely,

Joseph Saba
Saba's Flowers
4300 - 69th Ave. No.
Brooklyn Center, MN 55429
Ph: 566-8400

Property Owner:

NAME: Lane Time Valve

ADDRESS: 3549 Douglas Drive

Signed By: Scott Mauthner

CITY OF CRYSTAL

RESOLUTION NO. _____

RESOLUTION APPROVING A REDEVELOPMENT PROJECT PLAN
FOR REDEVELOPMENT PROJECT NO. 2
AND A TAX INCREMENT FINANCING PLAN
FOR TAX INCREMENT FINANCING DISTRICT NO. 2-1

BE IT RESOLVED by the City Council ("Council") of the City of Crystal, Minnesota ("City") as follows:

Section 1. Recitals.

1.01. The Economic Development Authority in and for the City of Crystal ("Authority") has determined a need to exercise the powers of a housing and redevelopment authority, pursuant to Minn. Stat., Sections 469.090 through 469.108 ("EDA Act"), and to establish Redevelopment Project No. 2 ("Project") and a Redevelopment Project Plan ("Project Plan") therefor, and Tax Increment Financing District No. 2-1 ("TIF District") and a Tax Increment Financing Plan ("TIF Plan") therefor, pursuant to Minn. Stat., Section 469.001 through 469.047 ("HRA Act") and Minn. Stat., Section 469.174 through 469.179 ("TIF Act").

1.02. The Authority has authorized the preparation of a Project Plan and TIF Plan, both of which are contained in a document entitled "Redevelopment Project Plan, Redevelopment Project No. 2 and Tax Increment Financing Plan, Tax Increment Financing District No. 2-1, City of Crystal Economic Development Authority, City of Crystal," dated April 3, 1990.

1.03. The Project Plan and TIF Plan were, in accordance with the HRA Act and TIF Act, referred to the Crystal Planning Commission, which submitted to the City its written opinion that the Plans conform to the general plan for the development of the City as a whole.

1.04. Estimates of the fiscal impact regarding TIF District No. 2-1 were provided to Independent School District No. 281 and Hennepin County 30 days before the Council's public hearing on the TIF Plan.

1.05. By resolution dated March 13, 1990, the Authority approved the Project Plan and TIF Plan and referred them to the Council for public hearing and consideration as provided by the HRA Act and TIF Act.

1.06. This Council has fully reviewed the contents of the Project Plan and TIF Plan and has this date conducted a public hearing thereon at which the views of all interested persons were heard.

Section 2. Findings; Redevelopment Project.

2.01. It is hereby found and determined that within Redevelopment Project No. 2, there exist conditions of economic obsolescence, physical deterioration, underutilization and inappropriate uses of land constituting blight within the meaning of the HRA Act.

2.02. It is further specifically found and determined that:

(a) the land in Redevelopment Project No. 2 would not be made available for redevelopment without the public intervention and financial aid described in the Project Plan;

(b) the Project Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment of the Project area by private enterprise;

(c) the Project Plan conforms to the general development plan of the City as set forth in the comprehensive municipal plan.

2.03. The findings in this section are made in compliance with the EDA Act and the HRA Act for the purpose of showing the City's intent to exercise, in conjunction with the Authority, the powers granted to the City and the Authority by those Acts in order to achieve the objectives of those Acts.

Section 3. Findings; Tax Increment Financing District.

3.01. The City finds and determines that it is necessary and desirable for the sound and orderly redevelopment of the Redevelopment Project and the City as a whole, and for the protection and preservation of the public health, safety, and general welfare, that the powers of the TIF Act be exercised by the Authority and the City to provide public financial assistance to Redevelopment Project No. 2.

3.02. The City further finds that, in its reasoned opinion, the redevelopment proposed in the TIF Plan for TIF District No. 2-1 could not reasonably be expected to occur solely through private investment within the reasonably foreseeable future and that therefore the use of tax increment financing is necessary.

3.03. The proposed public improvements to be financed partially through tax increment financing are necessary to permit the City to realize the full potential of the Redevelopment Project in terms of development intensity, employment opportunities and tax base.

3.04. The TIF Plan conforms to the general plan of development of the City as a whole.

3.05. The TIF Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment by private enterprise of Redevelopment Project No. 2.

3.06. The City finds that the TIF Plan is intended, and in the City's reasoned judgment its effect will be, to promote the public purposes and accomplish the objectives specified in the TIF Plan.

3.07. The City finds that TIF District No. 2-1 is a redevelopment TIF District within the meaning of Section 469.174, subd. 10(a)(1) of the TIF Act, because parcels consisting of 70 percent of the TIF District's area are occupied by buildings or other improvements, and more than 50 percent of the buildings are structurally substandard to a degree requiring substantial renovation or clearance.

3.08. The City has relied upon the reports and recommendations of its staff and the Authority as well as the personal knowledge of members of the Council in reaching its conclusions regarding TIF District No. 2-1.

Section 4. Plans adopted; Certification; Filing.

4.01. The Project Plan and TIF Plan are hereby approved and adopted.

4.02. The geographic boundaries of Redevelopment Project No. 2 and TIF District No. 2-1 are as described in the Project Plan and the TIF Plan, which documents are hereby adopted by reference.

4.03. The Authority is authorized and directed to transmit a certified copy of this resolution together with a certified copy of the Project Plan and TIF Plan to the Director of Property Taxation of Hennepin County with a request that the original tax capacity of the property within TIF District No. 2-1 be certified to the Authority pursuant to Section 469.177, Subd. 1 of the TIF Act.

4.04. The City also directs the Authority to file a copy of the Project Plan and TIF Plan with the Minnesota Commissioner of Revenue as required by the TIF Act.

4.05. At the request of the Authority, the City may at the appropriate time take action to issue and sell its general obligation bonds pursuant to the TIF Act to finance public redevelopment costs identified in the TIF Plan.

4.06. The Mayor and City Clerk are authorized to execute the Tax Increment Agreement with the Authority that is on file in City Hall.

4.07. The City Clerk is authorized and directed to transmit a certified copy of this resolution to the Authority.

Approved by the City Council of the City of Crystal, Minnesota this 3rd day of April, 1990.

Berry Herbes, Mayor

Attest:

Darlene George, City Clerk

TAX INCREMENT AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 1990, by and between the City of Crystal, Minnesota (City), a municipal corporation organized and existing under and by virtue of the Laws of the State of Minnesota, and the Economic Development Authority in and for the City of Crystal, Minnesota (Authority), a public body corporate and politic formed and existing under the Laws of the United States of America and the State of Minnesota.

WITNESSETH:

The Authority has approved a Redevelopment Project Plan ("Project Plan") for Redevelopment Project No. 2 ("Project"), and has approved a Tax Increment Financing Plan ("TIF Plan") for TIF District No. 2-1 ("TIF District") as described in the document titled "Redevelopment Project Plan, Redevelopment Project No. 2 and Tax Increment Financing Plan, Tax Increment Financing District No. 2-1, City of Crystal Economic Development Authority, City of Crystal, Minnesota," dated April 3, 1990, which is incorporated herein by reference.

The City, by resolution dated April 3, 1990, has approved the above-described Project Plan and TIF Plan.

The Authority and the City may from time to time create other TIF Districts within Redevelopment Project No. 2 pursuant to Minn. Stat. Section 469.174 through 469.179 ("TIF Act").

Section 469.178 of the TIF Act authorizes tax increment agreements between an Economic Development Authority and the municipality within which redevelopment projects are situated.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, it is agreed by and between the parties hereto as follows:

1. The Authority expressly pledges that any and all tax increment payments made to the Authority by Hennepin County from TIF Districts within Redevelopment Project No. 2 shall be pledged and assigned to the City in the amount necessary to pay the principal of, interest on and redemption premium, if any, on any and all bonds of the City that the City has issued, or hereafter may issue at the Authority's request ("Bonds"), for the financing of public redevelopment costs as authorized in the Project Plan (and any modification thereof) and the TIF Plan (and any modification thereof).

2. The Authority may retain any tax increment from TIF Districts within the Project to the extent such increment exceeds the amount pledged to the City under Section 1 herein, and may use such retained increment in accordance with the TIF Act.

3. The City expressly agrees that it will from time to time and at the request of the Authority issue its general obligation Bonds in separate series of Bonds to finance the public redevelopment costs of the Project.

4. All series of Bonds issued pursuant to this Agreement shall be on a parity one with the other, and the tax increment pledged shall be used solely for the purpose of payment of principal and interest on all series of Bonds.

5. The parties hereto mutually agree that it is the express intent and purpose of this Agreement to utilize the provisions of Minn. Stat., Sections 469.001 through 469.047 (HRA Act) and the TIF Act, to finance the public redevelopment costs in the Project.

6. The parties hereto also mutually agree that, pursuant to Section 469.77, subd. 5 of the TIF Act, all tax increment received with respect to each TIF District within the Project shall be segregated by the Authority in a special account on its official books until the public redevelopment costs of the Project, including interest on all money borrowed therefor, has been fully paid, and the City has been fully reimbursed from the tax increment for all principal and interest on general obligation Bonds that the City has issued in aid of the Project, including any principal and interest the City has paid from taxes levied on other property within the City's corporate limits.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

CITY OF CRYSTAL

(Seal)

By _____
Its Mayor

By _____
Its City Clerk

ECONOMIC DEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF
CRYSTAL, MINNESOTA

By _____
Its President

By _____
Its Executive Director

ATTEST:

Secretary

(Seal)

CR150-10

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting as Building Official for the City of Crystal, have found that the following conditions exist within the area designated as TIF District No. 2-1 (TIF District), which conditions support the determination that the TIF District is a redevelopment district pursuant to Minn. Stat. § 469.174, subd. 10(a)(1) and 10(c):

1. Parcels consisting of at least 70 percent of the area of the TIF District are occupied by buildings, streets, utilities or other improvements, as demonstrated in the chart below:

<u>Parcel</u>	<u>Improvement*</u>	<u>Area</u>
1. 7-029-21-22-0078	commercial parking	<u>85,197</u>
2. 7-029-21-22-0077	commercial building and parking	<u>10,000</u>
3. 7-029-21-22-0076	commercial building and parking	<u>132,174</u>
4. 7-029-21-22-0075	commercial building and parking	<u>89,328</u>
5. 7-029-21-22-0022	none	<u>10,027</u>
6. 7-029-21-22-0021	none	<u>10,042</u>
7. 7-029-21-22-0020	none	<u>10,050</u>
8. 7-029-21-22-0019	single family residence	<u>10,057</u>
9. 7-029-21-22-0018	single family residence	<u>10,065</u>
10. 7-029-21-22-0017	single family residence	<u>10,072</u>
11. 7-029-21-22-0016	single family residence	<u>10,080</u>
12. 7-029-21-22-0015	single family residence	<u>10,110</u>
13. 7-029-21-22-0023	athletic field and stands	<u>157,251</u>
14. <u>7-029-21-22-0024</u>	athletic field and stands	<u>114,562</u>

TOTAL = 669,015

*All improvements occupy at least 15% of the area of the parcel.

Total area of improved parcels = 638,896 (Sum of Nos. 1-4 and 8-14).

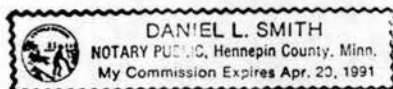
Improved parcels constitute 95 % of total TIF District area.

2. More than 50 percent of the buildings in the TIF District, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance.

a. Number of buildings = 8 (5 single family residences, 1 shopping center, 2 restaurants).

b. Number structurally substandard = 5 (see attached memo, dated February 28, 1990).

WITNESS my hand and seal this 30 day of APRIL, 1990.



William D. Bacher
City Building Official
City of Crystal

CR150-10

ROGER A. JENSEN REAL ESTATE

9000 66TH Avenue North
Brooklyn Park, MN 55428
(612) 533-8775

March 27, 1990

Mr. Jerry Dulgar
Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

Dear Mr. Dulgar,

On November 18, 1989 the City of Crystal entered into an agreement with the Anthony Shopping Center Partnership (the developer). This agreement set the perimeters of how the City and developer will work together in an attempt to cause the redevelopment of the Highway 100 and 36th Avenue area.

This agreement states that it is the responsibility of the Anthony Shopping Center Partnership to add an experienced and financially capable development partner that is acceptable to the City of Crystal. We want to let you know that the Partnership is actively negotiating with interested developers and intends to reach an agreement in the near future.

The revitalization of the subject area represents, in our opinion, a classic redevelopment project that absolutely would not happen without public participation. A deteriorating densely developed commercial center with an adjacent antiquated football facility with no parking gives this project components that make it a classic illustration of the need for public/private partnerships and the financial tool of tax increment financing.

In addition, the planning that is now taking place in preparation for the upcoming construction of the Highway 100 overpass and the current availability of tax increment financing make this the right time for the City and developer to undertake this project.

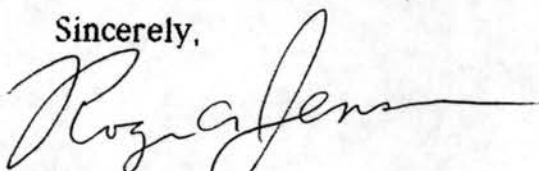
Market analysis prepared for the City by Laventhol & Horwath in 1988 showed that a neighborhood shopping center is the highest and best use of this site. Further, feasibility studies presented to the City in the past three years (Kraus Anderson Realty, Northwest Associated Consultants) have shown that such redevelopment is not feasible without substantial public assistance.

Page Two

The tax increment statutes, as you know, limit the type of public expenditures in a redevelopment project. In this type of project these are typically acquisition, relocation, demolition and related costs which allow the developer to, in essence, get through the existing deteriorating improvements to the raw land. Due to the dense development of the existing commercial site and the existence of the football stadium on the adjacent school property we envision that the public assistance requested for this project would be for acquisition of the school property and/or costs associated with relocating existing tenants, demolition of the existing structures, soil correction, etc. Although we are still in the feasibility stage of this project we foresee that these will be the areas and types of costs where public involvement will be necessary.

This project, from the developer's perspective, even with the involvement of the City of Crystal, will be a challenge. Without the City's participation it will not happen. We look forward to working with the City of Crystal to see an important but deteriorating commercial corner in the City replaced by a new vibrant commercial development that will be a real asset to the community and its citizens.

Sincerely,



Roger A. Jensen
Consultant to the
Anthony Shopping Center Partnership

c.c. Jon Olson
Steve Bubul

DATE: March 16, 1990

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Community Development Coordinator

SUBJECT: Year XVI CDBG Fund Allotment

I have completed the project proposals for the Year XVI Community Development Block Grant Program according to the funding allocation published in the public hearing notice. This allocation consists of the following breakdown: ..

<u>Projects</u>	<u>Budget</u>
Home Improvement Deferred Loan Program	\$ 40,000
Scattered Site Acquisition Program	
Revolving Fund	64,439
Senior Transportation	<u>9,500</u>
	\$112,939

Also is attached a proposal for \$20,000 in 1989 Discretionary Account funds. The County-wide 1989 Discretionary Account fund contains \$158,251.00. The intended use of the \$20,000 requested will be to establish a Revolving Home Improvement Loan Fund under the new Neighborhood Preservation Program. There is a brief description of the Neighborhood Preservation Program in the Discretionary Account request proposal.

Also attached is information on Year XV Community Development Block Grant activities, including:

1. Statistical report on the Daycare Program
2. Statistical report on the Senior Transportation Program
3. Summary of 1989 Scattered Site Acquisition activity
4. Year XV summary of Home Improvement Deferred Loan Program

My recommendations include eliminating funding to the Daycare Assistance Program. Included in the information attached is a request for \$10,000 in Community Development Block Grant Funding for the existing daycare program. If Crystal chooses to fund this program with CDBG funds, one of the other programs listed above will have to be cut back.

The City Council should also be reminded of the EDA Advisory Commission's recommendation that the City apply for \$20,000 in 1989 Discretionary Funds in order to establish a Neighborhood Preservation Loan Program. The Advisory Commission further recommended that if the attempt to receive Discretionary Account funds fails, that the EDA reconsider the above allocations of funding so that \$20,000 could be reallocated to a Neighborhood Preservation Loan Program, if necessary.

JJ/kk

STATEMENT OF OBJECTIVES

YEAR XVI (1990) URBAN HENNEPIN COUNTY CDBG PROGRAM

Community Development Block Grant funds may be used to support a wide range of housing and community development activities. The Statement of Objectives provides a framework for use by Urban Hennepin County participants in developing local community development programs. Urban Hennepin County objectives are supportive of the national CDBG objectives and are intended to illustrate their application to the Urban Hennepin County CDBG program.

The national objectives of the CDBG program are: developing viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate income persons; aiding in the prevention or elimination of slums or blight; and meeting other community development needs having a particular urgency.

Each activity carried out with CDBG funds must, of course, be eligible under program regulations (24 CFR 570) as well as fundable pursuant to a national program objective.

The Urban Hennepin County CDBG program objectives establish the approval criteria for activities under major areas of eligibility.

ADMINISTRATION

The CDBG program requires that Urban Hennepin County maximize the benefit of available funds consistent with the needs of low and moderate income persons and participant communities. In like manner it is a program responsibility to maximize program benefit and effectively administer program funds.

- Contain program administrative costs through the use of program management contracts for joint activities funded by several jurisdictions.
- No more than three activities should be undertaken by any participating community. Each activity should be budgeted with at least \$7,500. In cases where the planning allocation is less than \$7,500 only one activity should be programmed. When funds are committed jointly with other participants to carry out a single activity these limits need not apply.
- Facilitate cooperation among participants in the development and implementation of multi-community CDBG activities to address common concerns and needs.
- Support program activities which will generate program income to maintain a level of program funding.
- Maintain a process for citizen participation in the development, implementation and evaluation of the Urban Hennepin County CDBG program.
- Implement Urban Hennepin County CDBG assisted activities in compliance with the Urban Hennepin County Antidisplacement and Relocation Plan and the Uniform Relocation Assistance and Real Property Acquisition Policies Act.

HOUSING

Urban Hennepin County has established goals which are approved by the Department of Housing and Urban Development for the construction of new housing and the rehabilitation of existing housing for low and moderate income owner and renter households.

- Facilitate the development of housing activities consistent with Urban Hennepin County goals and priorities.
- Encourage multi-community cooperation in housing development and rehabilitation programs.
- Support the development of new owner/renter housing affordable to low and moderate income households.
- Support the rehabilitation of existing rental units and single-family dwellings.
- Support the development of transitional housing facilities for persons who are homeless or at risk of becoming homeless.

NEIGHBORHOOD REVITALIZATION

As an intergovernmental effort, Urban Hennepin County includes a broad range of communities and neighborhoods, some of which, due to the age of their structures, are in need of assistance for infrastructure rehabilitation/installation.

- Maintain and preserve viable neighborhoods and neighborhood commercial service centers through concentrated community development activities.

PUBLIC FACILITIES AND IMPROVEMENTS

The provision and improvement of public facilities represents a significant cost to the community and the individual user (particularly those of low and moderate income).

- Improve existing and assist in the development of new public facilities which benefit low and moderate income persons. Included in this objective are those public and/or nonprofit facilities designed for providing shelter for persons with special needs.

ECONOMIC DEVELOPMENT

Within the context of the Community Development Block Grant Program economic development must relate to the creation or retention of long-term employment opportunities for low and moderate income individuals.

- Provide financial assistance to for-profit or non-profit business operations which will provide or retain permanent employment opportunities for low and moderate income persons, at a ratio of at least one full-time job created or retained for each \$10,000 of program funds used.

PUBLIC SERVICES

The CDBG program asserts that the expansion and improvement of the quantity and quality of public services available to low and moderate income persons is essential for the development of viable communities.

- Provide funding for public services which represent a new service or expanded level of service consistent with CDBG regulations.

REMOVAL OF ARCHITECTURAL BARRIERS

The Urban Hennepin County CDBG program is committed to the removal of material and architectural barriers which restrict the mobility and accessibility of elderly or handicapped persons to public buildings, facilities and improvements and public and private housing.

RESOLUTION NO. 90-__

RESOLUTION APPROVING PROPOSED PROGRAM FOR YEAR XVI
URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
FUNDS AND AUTHORIZING ITS SUBMITTAL.

WHEREAS, the City of Crystal, through execution of a Joint Cooperation Agreement with Hennepin County, is a cooperating unit in the Urban Hennepin County Community Development Block Grant Program; and

WHEREAS, the City of Crystal has developed a proposal for the use of Urban Hennepin County CDBG funds made available to it, following a public hearing on April 3, 1990 to obtain the views of citizens on local and Urban Hennepin County housing and community development needs and the City's following proposed use of \$112,939 from the Year XVI Urban Hennepin County Community Development Block Grant funds.

<u>Projects</u>	<u>Budget</u>
Home Improvement Deferred Loan Program	\$ 40,000
Scattered Site Acquisition Revolving Fund	64,439
Senior Transportation	9,500
	<u>\$112,939</u>

BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, approves the proposed use of Year XVI Urban Hennepin County Community Development Block Grant funds and program related income and authorizes submittal of the proposal to Hennepin County for review by the Urban Hennepin Citizens Advisory Committee and for inclusion in the Year XVI Urban Hennepin County Community Development Block Grant Program Statement of Objectives and Projected Use of Funds.

Date

Mayor

Attest: _____

Clerk

REQUEST FOR FUNDING/YEAR XVI
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Home Improvement Deferred Laon Program
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XVI Grant Request \$ 40,000
2. Is this request to fund an existing project? X Yes No
3. Leveraged Funds: Amount \$ none Source _____
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide X
(Attach map.)

5. Description: (Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.)

see attached

6. Implementation Schedule: (Identify the major project tasks to be performed during implementation and their timing.)

<u>Task</u>	<u>Date</u> <u>(Month/Year)</u>
Begin qualification process of 3-4 loans	July 1990
Approve loans	Sept 1990
Finish final inspections	Nov. 1990
Submit final warrant requests	Dec. 1990

7. Budget: (Specify total project budget by major project component-- i.e., administration, planning, construction, acquisition, direct grants, public service.)

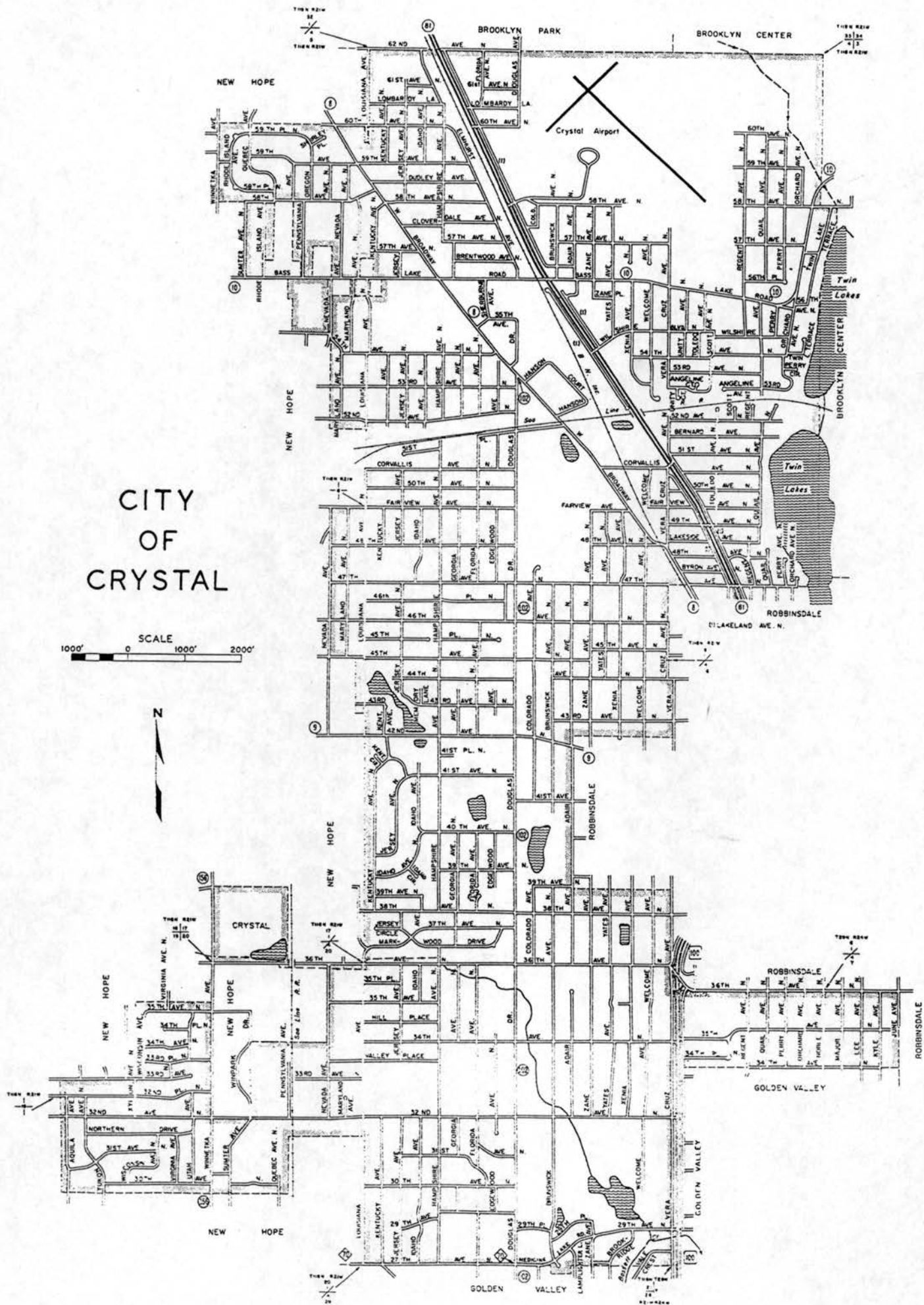
<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Deferred Loans</u>	\$37,000	\$	Year XVI /
<u>Administration</u>	\$ 3,000	\$	Year XVI /
	\$	\$	/
<u>Project Budget</u>	\$40,000	\$	
<u>Total</u>	\$40,000		

This program provides deferred, no-interest, loans for single-family housing rehabilitation on a first-come/first-serve basis to homeowners who qualify based on Section 8 Very Low Income Standards. Repairs made with the loan monies must comply with the Basic General Specifications and the recommendations of the Crystal Building Inspector, who ensures that all work is completed according to the State Building Code. Homeowners solicit bids for the improvements, and the Building Inspector inspects the improvements upon completion. Deferred loans must be paid back in full (without interest) if the home transfers ownership anytime during the ten-year length of the loan. Maximum loan amount is \$10,000. The program is administered by the Community Development Coordinator and audited by the Hennepin County staff.

A total of 191 grants or loans have been administered to date (with three in progress) for a total dollar value of \$980,508.39. The City has been unable to find another source of funding to finance this program where 16 households are currently on a waiting list.

CITY OF CRYSTAL

SCALE
1000' 0 1000' 2000'



REQUEST FOR FUNDING/YEAR XVI
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Scattered Site Acquisition Revolving Fund
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XVI Grant Request \$ 63,439
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ 20,000 est. source proceeds from sale
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description: (Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.)

The City of Crystal maintains a list of properties which meet the requirements (under the definition of slum & blight) for acquisition under the CDBG Scattered Site Program. Only unoccupiable, vacant properties are acquired in order to eliminate replacement and relocation costs. The City intends to build new, first-time homebuyer homes on acquired properties, financing mortgages through the Minnesota Housing Finance Agency. Any proceeds received for the value of the land are returned to the revolving Scattered Site fund.

At this time the City has no alternative source of funds to acquire properties. The City will be using approximately \$10,000 from unused 1989 HRA funds, however, to pay for closing costs.

To date fifteen (15) properties have been acquired through this program which has been used to generate 255 new housing units. The purchase of those properties totals \$928,376 of CDBG funds. The resale of those same properties after redevelopments totals \$8,233,645.

6. Implementation Schedule: (Identify the major project tasks to be performed during implementation and their timing.)

<u>Task</u>	<u>Date</u> <u>(Month/Year)</u>
1. Find suitable property to acquire and begin purchase negotiations	July 1990
2. Purchase property	Sept 1990
3. Demolish home	Nov. 1990
4. Begin bidding process for new construction	Dec. 1990
5. Select contractor	Feb. 1991
6. Begin construction on new home	May 1991

7. Budget: (Specify total project budget by major project component-- i.e., administration, planning, construction, acquisition, direct grants, public service.)

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Acquis. Costs</u>	\$ 63,439	\$ _____	Year XVI / _____
<u>Administration</u>	\$ _____	\$ 5,000	_____/Crystal EDA
<u>Closing Costs</u>	\$ _____	\$ 10,000	_____/Crystal EDA
<u>Project Budget</u>	\$ 63,439	\$ 15,000	
<u>Total</u>	\$ 78,439		

REQUEST FOR FUNDING/YEAR XVI
URBAN HENNEPIN COUNTY CDBG PROGRAM

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Senior Transportation Project
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. Year XVI Grant Request \$ 9,500
2. Is this request to fund an existing project? ☒ Yes ☐ No
3. Leveraged Funds: Amount \$ _____ Source none
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☒
(Attach map.)

5. Description: (Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.)

See Attached

6. Implementation Schedule: (Identify the major project tasks to be performed during implementation and their timing.)

<u>Task</u>	<u>Date</u> <u>(Month/Year)</u>
Forward Year XVI funding to Robbinsdale (lead city)	July 1990
Executive Committee approves 1990-1991 budget	July 1990

7. Budget: (Specify total project budget by major project component-- i.e., administration, planning, construction, acquisition, direct grants, public service.)

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
<u>Sr. Transpor.</u>	<u>\$9,500</u>	<u>\$</u>	<u>Year XVI /</u>
<u>_____</u>	<u>\$</u>	<u>\$ 2,500 est.</u>	<u>/Donations from riders</u>
<u>_____</u>	<u>\$</u>	<u>\$ 10,000 est.</u>	<u>/West Metro Transp.</u>
Project Budget	<u>\$9,500</u>	<u>\$ 12,500</u>	
Total		<u>\$22,000</u>	

SENIOR TRANSPORTATION
DESCRIPTION:

- 1) The cities of Brooklyn Center, Crystal, Golden Valley, New Hope, and Robbinsdale are inner-ring suburbs of Minneapolis. As the demographics show, the percentage of senior adult population is growing in the five cities. As the Northwest Hennepin Human Services Council Task Force on the Needs of the Elderly found, transportation is considered the greatest unmet service for older people in Hennepin County.
2. The transportation services will be provided through a contract with Senior Community Services. The City of Robbinsdale will coordinate meetings of the Executive Committee of the Five Cities Joint Powers, where budget decisions will be made.

Senior citizens will be transported from apartment buildings that have a high concentration of seniors. The per ride fare will continue to be a \$.50 donation per one-way trip. Providing transportation to congregate dining, senior center activities, and shopping will continue to be the focus of services. Publicity will be provided in the Crystal senior newsletter, and community outreach is provided by the Senior Coordinator.

- 3) The CDBG funds are used first in the program. Then the donation money received is used. Grant money from the West Metro Coordinated Transportation Program is used last.

RESOLUTION NO. 90- ____

RESOLUTION AUTHORIZING REQUEST FOR 1990 URBAN HENNEPIN
COUNTY CDBG DISCRETIONARY ACCOUNT FUNDS

WHEREAS, the City of Crystal, through execution of a Joint Cooperation Agreement with Hennepin County, is a cooperating unit in the Urban Hennepin County Community Development Block Grant Program; and

WHEREAS, Hennepin County has \$158,251 available in county-wide 1990 Discretionary Account Funds to which cooperating units may make application; and

WHEREAS, the City of Crystal could make use of Discretionary Account Funds by establishing a Neighborhood Preservation Program through the Minnesota Housing Finance Agency for the purpose of offering low-interest home improvement loans to Crystal homeowners;

THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, authorizes a request for \$20,000 in 1990 Discretionary Account Funds for the purpose of establishing a Neighborhood Preservation Program.

Date

Mayor

Attest: _____
Clerk

1990 URBAN HENNEPIN COUNTY CDBG PROGRAM DISCRETIONARY ACCOUNT

REQUEST FOR FUNDING

THIS SECTION WILL BE COMPLETED BY HENNEPIN COUNTY

National Objectives: _____

Project Eligibility: _____ / _____
Citation Hennepin County Date

ER Status: _____ / _____
Status Environmental Review Specialist Date

Project Number: _____ / _____
Number Financial Manager Date

A. GENERAL INFORMATION

1. Community: City of Crystal
2. Project Name: Neighborhood Preservation Program
3. Contact Person: Julie Jones, Community Development Coordinator

B. PROJECT DATA

1. 1990 Discretionary Account Grant Request \$20,000
2. Is this request to fund an existing project? ☐ Yes ☒ No
3. Leveraged Funds: Amount \$60,000 Source MHFA
(To what extent does project leverage additional public or private funds/firm commitment?)
4. Location: Address _____ Citywide ☐
(Attach map.)

see area highlighted on map

5. Description: (Describe the project in as much detail as possible. Provide a statement of anticipated results; what, if any alternative funding sources have been considered for the project; and for a multi-year project, describe the program accomplishments to date.)

The Neighborhood Preservation Program is a new state program which will be starting later this year. The City of Crystal plans to pursue establishment of a revolving, home improvement loan fund under this program for residents in a designated area of the City. As loans are repaid, the fund will continue to provide more loans.

There are no existing low-interest home improvement loan programs available to Crystal homeowners, and City staff frequently receive inquiries. It is the intention of this program to improve properties in need of maintenance in the oldest areas of the City.

Cities must match state funds for this program by 25%. The City has no source of funds available.

6. Implementation Schedule: (Identify the major project tasks to be performed during implementation and their timing. NOTE: DISCRETIONARY FUNDS MUST BE EXPENDED WITHIN 12 MONTHS.)

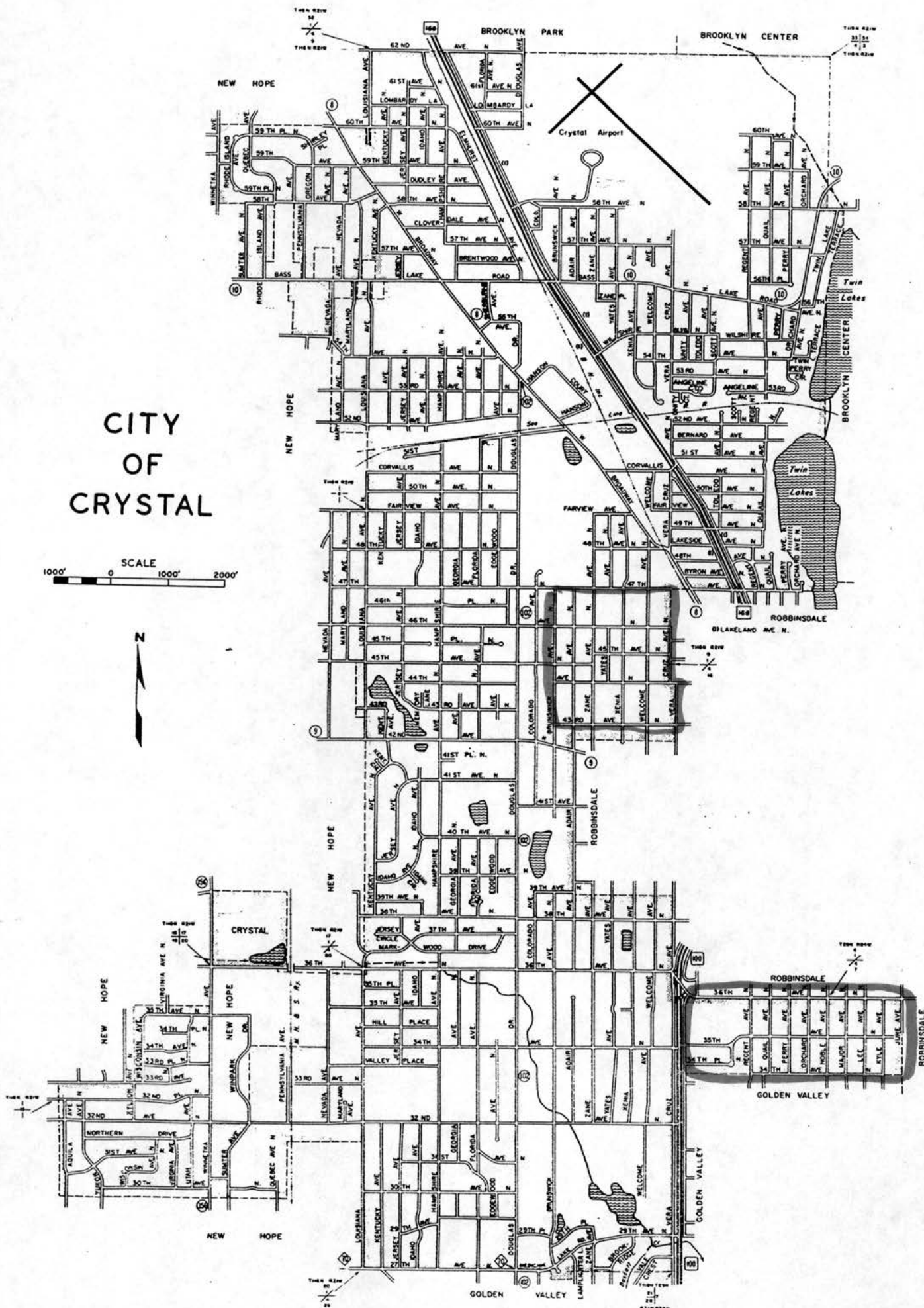
<u>Task</u>	<u>Date</u> <u>(Month/Year)</u>
Apply for state funds	May 1990
Advertise program	Aug 1990
Begin administering loans	Sept 1990

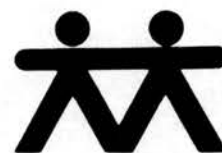
7. Budget: (Specify total project budget by major project component-- i.e., administration, planning, construction, acquisition, direct grants, public service.)

<u>Component</u>	<u>BUDGET</u>		<u>SOURCE OF FUNDS</u>
	<u>CDBG</u>	<u>Other</u>	<u>CDBG (yr)/Other (identify)</u>
Direct Loans	\$ 20,000	\$ _____	1989 Discy.
Direct Loans	\$ _____	\$ 60,000	/MHFA
_____	\$ _____	\$ _____	/_____
Project Budget	\$ 20,000	\$ 60,000	
Total Loan Pool	\$ 80,000		

CITY OF CRYSTAL

SCALE
1000' 0 1000' 2000'





February 28, 1990

Ms. Julie Jones
City of Crystal
4141 Douglas Drive
Crystal, MN 55422

Dear Ms. Jones

On behalf of your citizens in need, I am requesting that Crystal consider allocating \$10,000 of your Community Development Block Grant money to the child care sliding fee subsidy program for your helping 6 families, and there are 19 eligible Crystal families on the waiting list. I have enclosed some information about the families now being served.

In addition to the waiting list as proof of need for this program, you may be aware of the more general reports. Currently there are 7500 eligible families in Minnesota on the waiting list - and the list is growing. The Federal Welfare Reform Act has put additional pressure on the sliding fee child care money by setting priorities for child care assistance and encouraging AFDC recipients to move toward self-sufficiency. So many women have take advantage of this program, that state and county money is used to help these families, and is not available for the "working poor", who also need help paying for child care if they are going to be able to afford to continue to work. Also, the guidelines have been adjusted for inflation for the sliding fee subsidy, so families can stay on the program longer as their incomes rise, though the subsidy will decrease. The waiting lists continue to grow, and it is estimated that no families will be moved off the county/state waiting list and on to the program for 10 months or longer.

So your city's program is needed more than ever by your residents.

Thank you for your past support of the subsidy program. I would be glad to get any more information about it for you. I will try to attend the meeting at which the Council decides on their CDBG priorities to answer questions then.

Sincerely,

Grace Norris
Community Liaison

GN/co

Greater Minneapolis Day Care Association

Dale Anderson, Executive Director • 1628 Elliot Ave. S. • Minneapolis, Minnesota 55404 • (612) 341-1177

Crescent
FROM 7/1/89 TO 2/28/90

NAME	FAMILY SIZE	CHILDREN IN DAY CARE	MARITAL STATUS	GROSS INCOME	RACE	ZIP CODE
Butler, Jane	2	1	DV	17,647. ⁰⁰	white	
Mell, Mary	2	1	SN	19,200. ⁰⁰	white	
Prince, Debbie	3	2	DV	23,394. ⁰⁰	white	
Zegar, Cheryl	3	2	DV	5,484. ⁰⁰	white	
Sachetti Terri and Sue	4	2	ML	16,729. ⁰⁰	white	
Admas Elsie	5	1	M	16,692. ⁰⁰	Black	
* number of families on the waiting list = 19						

FIVE CITIES TRANSPORTATION PROJECT

1989 Cumulative Statistics

City	<u>Individuals Served*</u>	<u>Non-Duplicated Riders**</u>	<u>New Riders</u>	<u>One-way Ride</u>
Robbinsdale	1297	393	199	4078
Crystal/New Hope	1059	373	176	3474
Golden Valley	821	222	73	2408
Brooklyn Center	566	156	113	3188
Five Cities Plus	<u>53</u>	<u>19</u>	<u>19</u>	<u>194</u>
Totals	3,796	1,163	580	13,342

Hours

Robbinsdale	306.25
Crystal/New Hope	495.25
Golden Valley	235.75
Brooklyn Center	324.25
Five Cities Plus	<u>3</u>
Total	1364.5

Annual Comparison

	<u>1989</u>	<u>1988</u>	<u>1987</u>	<u>1986</u>
Individuals Served	3,796	2,665	2,314	585
Non-Duplicated Riders	1,163	995	520	Not available
One-Way Trips	13,342	9,056	6,724	4,414

* Individuals Served includes Duplicated Riders

** Non-duplicated rides - actual number of individuals using Services one or more times

SCATTERED SITE ACQUISITION PROGRAM
CDBG YEAR XV ACTIVITY SUMMARY

CDBG Year XV Scattered Site allocation:	\$ 52,892.00
Revolving Scattered Site Acquisition Fund Balances	<u>77,798.75</u>
Total fund balance as of 7-31-89	\$130,690.75

3-30-89 Acquisition of 3426-32 Welcome Ave. N.

11-21-89 Demolition of home at 3426-32 Welcome Ave. N.

12-5-89 EDA approved Building Construction Agreement with
Hennepin Technical College

12-11-89 Sold 4500 Adair Ave. N., with completed new house

1-30-90 Sold 5625 Adair Ave. N. with completed new house

Total fund balance as of 2-28-90	73,698.39
----------------------------------	-----------

HOUSING REHABILITATION DEFERRED
LOAN PROGRAM - YEAR XIV
CITY OF CRYSTAL
YEAR-END STATUS REPORT
12/29/89

GRANT NO.	HOMEOWNER	SUMMARY	STATUS OF FILE	REASON FOR EMERGENCY	GRANT AMOUNT	AMOUNT PAID TO DATE
14-1 Emergency	Widga, Elizabeth 4743 Yates Ave.	Replaced furnace, flue and water heater.	Complete Repayment Agmt. filed. Property foreclosed. Full payback rec'd.	Applicant was without heat since gas was shut down by Minnegasco.	\$3305.00	\$3,305.00
14-2	Nelson, George 4554 Yates Ave.	Replace roof, furnace, & water heater damage, abandon well, repair sewer connection, etc.	Complete. Repayment Agmt. not filed.	N/A	6,092.44	\$6,092.44
14-3	McCoy, Victoria 7123 53rd Ave.	Replace roof, siding, egress window, awning, install insulation, repair windows, etc.	Complete. Repayment Agmt. filed.	N/A	\$10,000.00	\$10,000.00
14-4 Emergency	Mannie, Virgil 5201 Corvallis	Replaced cold water supply pipes.	Complete Repayment Agrmt. filed.	Pipes burst so applicant was forced to shut off water until repairs could be made.	\$126.00	\$126.00
14-5	Davis, Karl 4824 59th Ave.	New Roof	Complete. Repayment Agmt. filed.	N/A	\$2,050.00	\$2,050.00
14-6	Valsvick, Harriet 3455 Major Ave.	Combining grant funds with MHFA funds to complete all necessary work.	Complete. Repayment Agrmt. filed.	N/A	\$3,021.00	\$3,021.00
14-7	Tatro, Eleanor 6406 44th Ave.	New furnace, storm win- dows, elect. (combining w/MHFA funds)	Complete. Repayment Agrmt. filed.	N/A	\$4,674.50	\$4,674.50

14-8	Hanson, Shirley 5008 Toledo Ave.	New siding & energy improvements. Also receiving Project Air.	Complete. Repayment Agrmt. filed.	N/A	\$9,962.00	\$9,962.00
14-9	Harris, Kristi 3808 Adair Ave.	New furnace, siding, doors, & misc. repairs.	Complete except for window painting in spring. Waiting for \$100 furnace rebate. Repayment Agrmt. filed.	N/A	\$9,992.00	\$9,672.00
14-10	Davidson, Hazel 6406 46th Pl. N.	New roof, new furnace, repair well, new doors, & misc. repairs	Complete. Repayment Agrmt. filed.	N/A	\$10,000	\$10,000.00

Year XIV CDBG funding of \$60,191 for this program must be expended by December, 1989. As of 1-1-89, the new deferred loan maximum is \$10,000. The City of Crystal has also received final approval on \$20,000 in Year XIV Discretionary Funds for this program.

15-1	Prince, Debbie 3856 Idaho Ave.	New layer shingles, new siding, abandon well, & misc. repairs	Complete except for cement work in spring. Repayment Agreement signed.	N/A	\$9,579.43	\$9,429.43 (\$1803.35 pd. fr Year XIV Acct.)
15-2	Donner, Karla 3501 June Ave.	New furnace, electrical & plumbing repairs	Bids received. Waiting for mort. verification.	N/A	\$10,000 (est.)	-0-
15-3	Paster, Jacqueline 4748 Yates Ave.		In qualification process.	N/A	\$10,000 (est.)	-0-

Year XV CDBG funding of \$45,000 became available 8/1/89 and must be expended by 12/31/90.



Community Services Department
Purchase of Service Office
A-1006 Government Center
Minneapolis, Minnesota 55487-0106

March 28, 1990

Julie Jones
City of Crystal
City Hall - 4141 Douglas Drive No.
Crystal, MN 55422

Dear Julie:

Thank you for your inquiry about the need for day care subsidy and interest on the part of the City of Crystal to address this need for your residents.

As we discussed, your \$10,000 grant channeled to parents through the Greater Minneapolis Day Care Association (GMDCA) is a most effective way of allowing parents the choice of care for their child and flexibility in changing providers as the need arises. Your statement that Crystal's subsidy assisted 4 to 6 households annually through GMDCA is a good outcome for the money.

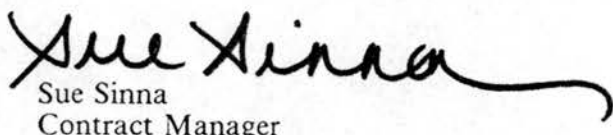
I have enclosed a list of day care centers under contract with Hennepin County in the zip codes you mentioned, and the corresponding charges for care. You can multiply any of the daily rates by the approximate 250 days of service in a year and conclude that the cost of child care devours a grant of \$10,000 very quickly.

Also the list will give you an idea of the number of centers which might be interested in city money if the \$10,000 instead were available as direct grants to centers. Experiences in the 1970's of funding particular centers to serve low income people created a few badly needed options for parents at the time, but the trade-off was that the options were just as limiting by centralizing the poor in only those locations.

The current system of parents receiving the subsidy to use at the child care of their choice positively expanded the options for low income parents and their children. Parents have the choice of using a center or family day care home (which would be another list), choice of convenient location near home, school, or work, and parent choice of the type of environment one program might offer over another, among other things meaningful to a parent in deciding with whom to leave their child.

I commend your city leaders for their commitment to funding child care. If I can provide any further information, please feel free to call me at 348-7823.

Sincerely,



Sue Sinna
Contract Manager

cc Dale Anderson, GMDCA

HENNEPIN COUNTY

an equal opportunity employer

Memorandum

DATE: March 28, 1990
TO: James Mossey, Police Chief
FROM: Darlene George, City Clerk *Darlene*
SUBJECT: Investigation for Gambling License renewal
application
Cystic Fibrosis Foundation
Minneapolis, Minnesota

Attached is a Gambling License renewal application for the above referenced charitable gambling organization, lawful gambling lease agreement and layout of the area where charitable gambling is to be conducted at Nicklow's in Crystal.

Please make the necessary investigation and return to me for placement on the City Council Agenda.

DG/js

CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM

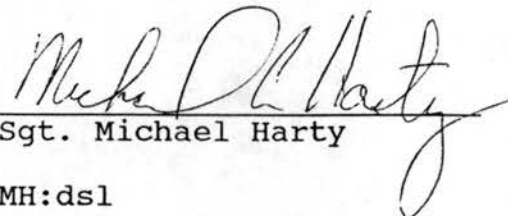
DATE: March 29, 1990
TO: Darlene George
City Clerk
FROM: Sgt. Michael Harty
SUBJECT: Investigations for Gambling License
Renewal

Per your request I have done a cursory background investigation for the Gambling License Renewal for the Cystic Fibrosis Foundation at Nicklow's Restaurant. During the investigation I found that the Chief Executive Officer for the Cystic Fibrosis Foundation has been changed to Diana Mary Lade, DOB 11/07/45. I checked her both in MINCIS and NCIC and checked with Hennepin County Warrants and Lade is clear with all of these agencies.

I checked the Cystic Fibrosis Association with the Minnesota Charities Council and found that they are under review but it was nothing that would affect the police department. The Attorney General's Charities Division states that Cystic Fibrosis has filed with the State and can solicit funds as needed.

The Secretary of State's Office advises they need to file a new annual report. The Better Business Bureau has seen no problems with the organization and the Gaming Division of the Department of Revenue reports they have had no problems with them.

At this point there is no reason to deny a license that I can see.


Sgt. Michael Harty

MH:dsl

cc: Chief Mossey



Department of Revenue - Gaming Division
Mail Station 3315
St. Paul, MN 55146-3315
(612) 297-5300

For Board Use Only

Paid Amt: _____

Check No. _____

Date: _____

GAMBLING LICENSE RENEWAL APPLICATION

LICENSE NUMBER: <u>B-00397-002</u>		/ EFF. DATE: <u>06/01/89</u>		/ AMOUNT OF FEE: <u>\$125.00</u>	
1. Applicant—Legal Name of Organization <u>CYSTIC FIBROSIS FOUNDATION MINN-CHART-MINNEAPOLIS</u>			2. Street Address <u>430 Oak Grove # 810</u>		
3. City, State, Zip <u>Minneapolis, MN 55403-</u>			4. County <u>Hennepin</u>		5. Business Phone <u>(612) 871-0462</u>
6. Name of Chief Executive Officer <u>Sharon-Eheuss Joseph Mornelli</u>			7. Business Phone <u>(612) 871-0462</u>		
8. Name of Treasurer or Person Who Accounts for Revenues <u>Brent Blackev</u>			9. Business Phone <u>(612) 334-4511</u>		
10. Name of Gambling Manager <u>Bob Walby</u>			11. Bond Number <u>80351275</u> <u>-023102711 Federal Ins. Comp.</u>		12. Business Phone <u>871-</u> <u>(612) -870-2861 2961</u>
13. Name of Establishment Where Gambling Will Take Place <u>Nicklows Crystal</u>			14. County <u>Hennepin</u>		15. No. of Active Members <u>3600</u>
16. Lessor Name <u>Nicklows</u>			17. Monthly Rent: <u>\$2200</u>		
18. If Bingo will be conducted with this license, please specify days and times of Bingo.					
Days		Times		Days Times	
19. Has license ever been: <input type="checkbox"/> Revoked Date: _____ <input type="checkbox"/> Suspended Date: _____ <input type="checkbox"/> Denied Date: _____					
20. Have internal controls been submitted previously?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		
21. Has current lease been filed with the board?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		
22. Has current sketch been filed with the board?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No," attach copy)		

GAMBLING SITE AUTHORIZATION

By my signature below, local law enforcement officers or agents of the Board are hereby authorized to enter upon the site, at any time, gambling is being conducted, to observe the gambling and to enforce the law for any unauthorized game or practice.

BANK RECORDS AUTHORIZATION

By my signature below, the Board is hereby authorized to inspect the bank records of the General Gambling Bank Account whenever necessary to fulfill requirements of current gambling rules and law.

OATH

I hereby declare that:

1. I have read this application and all information submitted to the Board;
2. All information submitted is true, accurate and complete;
3. All other required information has been fully disclosed;
4. I am the chief executive officer of the organization;
5. I assume full responsibility for the fair and lawful operation of all activities to be conducted;
6. I will familiarize myself with the laws of the State of Minnesota respecting gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments thereto.

23. Official Legal Name of Organization <u>Cystic Fibrosis Foundation</u>	Signature (Chief Executive Officer) <u>[Signature]</u>	Date <u>2/15/89</u>	Title <u>Director Field Agent</u>
--	---	------------------------	--------------------------------------

ACKNOWLEDGEMENT OF NOTICE BY LOCAL GOVERNING BODY

I hereby acknowledge receipt of a copy of this application. By acknowledging receipt, I admit having been served with notice that this application will be reviewed by the Charitable Gambling Control Board and if approved by the Board, will become effective 60 days from the date of receipt (noted below), unless a resolution of the local governing body is passed which specifically disallows such activity and a copy of that resolution is received by the Charitable Gambling Control Board within 60 days of the below noted date.

24. City/County Name (Local Governing Body) <u>City of Minneapolis</u>	Township: If site is located within a township, please complete items 24 and 25:
Signature of Person Receiving Application: <u>[Signature]</u>	25. Signature of Person Receiving Application
Title <u>[Signature]</u>	Title:
Date Received (this date begins 60 day period) <u>2-15-89</u>	Township Name
Name of Person Delivering Application to Local Governing Body:	

Lawful Gambling Lease Agreement

Premises Information

Name of legal premises owner (lessor)	Address	City/Zip Code	Phone
Anthony Nicklow	1150 Heritage Lane	Orono, MN	612/529-7751
Name of sublessor (if any)	Address	City/Zip Code	Phone
		55391	
Name and address of leased premises	Address	City/Zip Code	
Nicklows	3516 N. Lilac Dr.	Crystal, MN 55422	612/529-7751
Name of organization leasing the premises (lessee)	License Number, if known		
Cystic Fibrosis Foundation	00397-002		

Gambling Activity

The lawful gambling activity which the organization will conduct are (check all that apply):

☐ bingo ☐ raffles ☒ paddlewheels ☒ pull-tabs ☒ tipboards

Rent Information (See Rules 7860.0090, Subp 3)

Class A and C licenses:

Rent for bingo and all other gambling activities conducted during that bingo occasion may not exceed:

\$200 for up to 6,000 square feet:

\$300 for up to 12,000 square feet; and

\$400 for more than 12,000 square feet.

Class B and D licenses:

Rent for gambling activities not including bingo may not exceed \$24 per square foot per month, with a maximum of \$600.

(See note page 2)

Rent to be paid per bingo occasion \$

Rent to be paid per month \$

Rent may not be based on a percentage of receipts or profits from lawful gambling.

Premises Description

The area leased within the premises is 6 feet by 6 feet, for a total of 36 square feet.

Attach a sketch which identifies the location of the leased premises when a portion of a building is the leased premises. That sketch must include the dimensions of the leased premises.

Effective Dates

The lease will go into effect at 12:01 a.m. on March 1 19 90, and will end at 12:00 a.m. on February 19 91, for a period of one year.

Times and Days of Bingo Activity (If none, indicate N/A) ☐ N/A

The bingo occasions will be held:

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

from (hours) _____ (a.m./p.m.) to _____ (a.m./p.m.) on (days of week) _____

By agreeing to the terms of this lease, it is mutually agreed that:

- The owner of the property (lessor), and sublessor, if any, may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessor may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor/sublessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor or sublessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain a license from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have at the gambling premises a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- If the lease is cancelled prior to the termination date of this lease, each party agrees to notify the Gambling Control Board explaining the reasons for the cancellation. The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor/sublessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

The Rental for the leased premises is as follows:

a) Six hundred dollars (\$600) to be paid from the lessee's gaming account; and (b) ~~\$1600~~ ^{CTP} ~~One thousand six hundred~~ to be paid from the lessee's general fund. If any provision of this lease shall be deemed contrary to law or regulations, such provision shall be modified to render same not contrary to law and such provision as so modified shall constitute a part of this lease.

This lease is the total and only agreement between the lessor/sublessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. (Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.)

Lessor/Sublessor signature

Date

Signature of organization official

Date

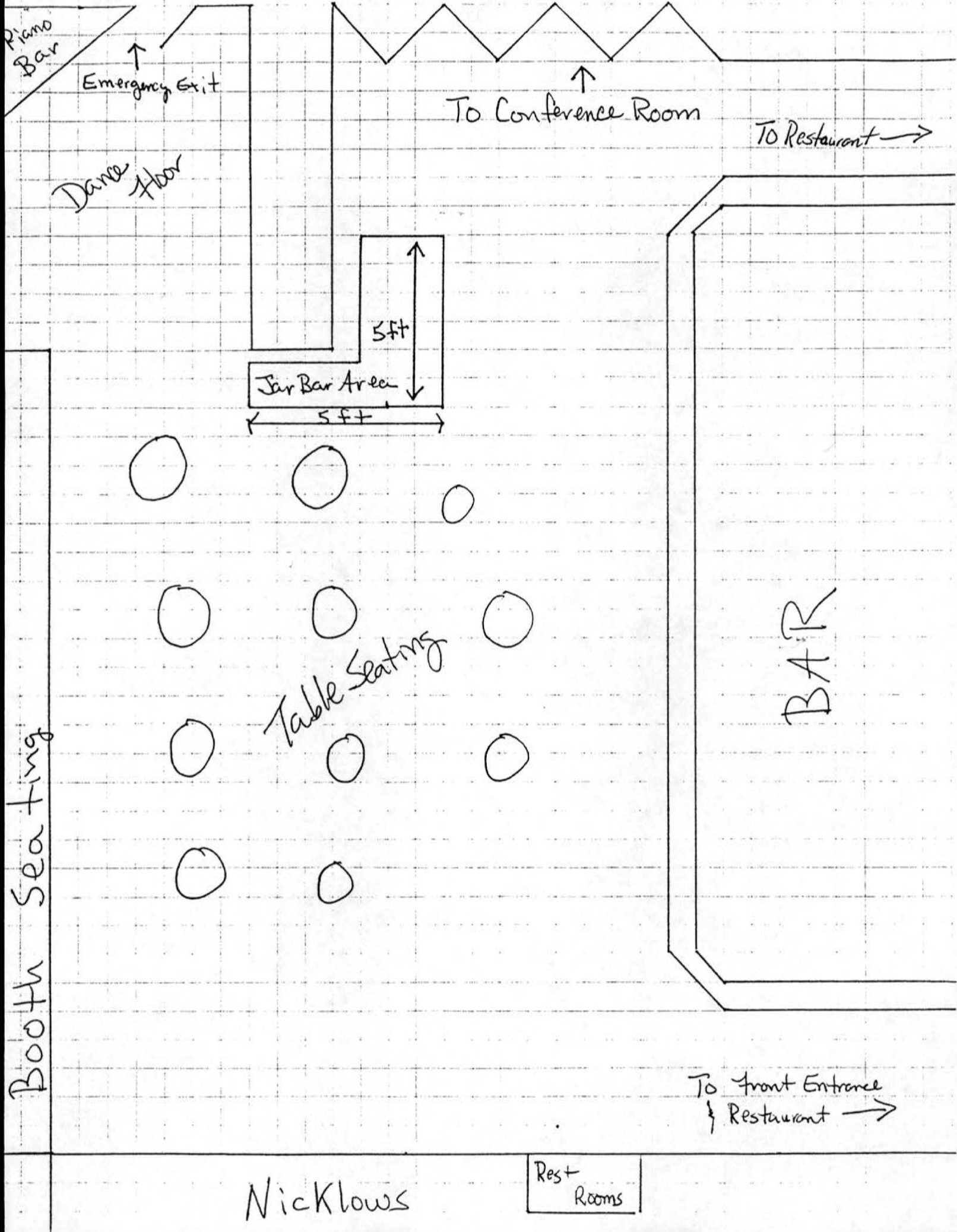
Title

Title

JAMES L. DONOHUE
EXECUTIVE VICE PRESIDENT
FINANCE AND ADMINISTRATION

A copy of this lease and sketch with dimensions must be submitted with the license application or license renewal to:

Department of Gaming - Gambling Control Division
Mail Station 3315
St. Paul, Minnesota 55146-3315



Memo from the Human Relations Commission

Date: March 27, 1990

To: Crystal City Council

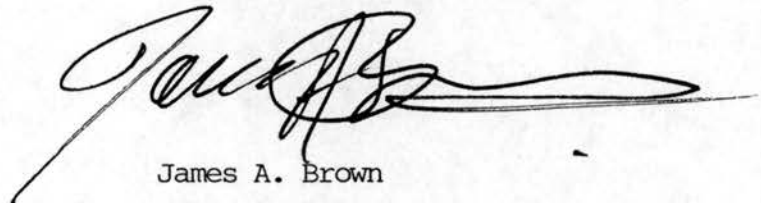
From The Human Relations Commission

Re: Funding for Human Rights Day

April 3
pocket

The Crystal Human Relations Commission requests of the Crystal City Council to grant us funding in the amount of \$1,200 to pay performers/performances and advertizing for the Human Rights Day to be held on October 20, 1990.


Respectfully Submitted;

A handwritten signature in dark ink, appearing to read 'James A. Brown', with a long horizontal flourish extending to the right.

James A. Brown
Member Crystal H.R.C.

*Council Budget File
w/action.*

City of Crystal
Memorandum

DATE: April 2, 1990
TO: Jerry Dular
FROM: Miles Johnson 
SUBJECT: Human Relations Commission Request for \$1,200

I have looked over the "City Council" budget for 1990. The awards budget of \$2,000 has been more than depleted as of this date with the commission dinner. We do, however, have about \$650 left in a Miscellaneous account which could be used. We could also transfer monies from emergency allowance for money needed.

March 29, 1990

To: Jerry Dulgar, City Manager
From: Edward Brandeen, Park and Recreation Director *ECB*
Re: Tree Trimming Bids

On Tuesday, March 27, the City opened bids for tree removal and tree trimming for 1990. The City received two bids: Arps Tree Company and Tim's Tree Service.

Upon reviewing the bids and noting that Tim's Tree Service was low in all categories, I would recommend the awarding of the bid for tree removal and tree trimming for 1990 to Tim's Tree Service. Copy of the bid tabulation is attached to this memo for comparisons.

The tabulation of bids was calculated in the following manner:

Removal of Public Property Trees (Elm and Oak)--these bids were multiplied by the number of removals (from 1989 totals) in each diameter class

Removal of Public Trees (other)--same as above

Trimming of Public Property Trees--these bids were multiplied by the work estimates for 1990

Removal of Private Property Trees (Elm and Oak)--these bids were multiplied by the number of removals in 1989

Removal of Private Property Trees (other)--these bids are the sum total of all diameter classes

Stump removal was not calculated in bidding totals

Tim's Tree Service has had the tree contract for 10 of the last 12 years. They have done excellent work in all phases of the tree contract during the above period.

EB/mh

attachment

REMOVAL OF PUBLIC PROPERTY TREES (ELM AND OAK)

BIDDER	Arps Tree Service				Tim's Tree Service							
DIAMETER CLASS	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST
0"- 5.9"	25.00 x 9 225.00	10.00			18.00 x 9 162.00	2.00						
6"- 9.9"	40.00 x 11 440.00	18.00			34.00 x 11 374.00	2.00						
10"-15.9"	90.00 x 9 810.00	30.00			74.50 x 9 670.50	2.00						
16"-19.9"	140.00 x 11 1540.00	38.00			119.00 x 11 1309.00	2.00						
20"-23.9"	190.00 x 14 2660.00	46.00			168.00 x 14 2352.00	2.00						
24"-29.9"	260.00 x 3 780.00	58.00			220.00 x 3 660.00	2.00						
30"-35.9"	325.00 x 5 1625.00	70.00			270.00 x 5 1350.00	2.00						
36"-39.9"	350.00 x 0 350.00	78.00			295.00 x 0 295.00	2.00						
40"+	10.00 x 0 10.00	2.25			10.00 x 0 10.00	2.00						
	8440.00				7182.00							

REMOVAL OF PUBLIC PROPERTY TREES (OTHER)

BIDDER	Arps Tree Service				Tim's Tree Service							
DIAMETER CLASS	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST
0"- 5.9"	25.00 x 8 200.00	10.00			18.00 x 8 144.00	2.00						
6"- 9.9"	40.00 x 10 400.00	18.00			34.00 x 10 340.00	2.00						
10"-15.9"	90.00 x 2 180.00	30.00			74.50 x 2 149.00	2.00						
16"-19.9"	140.00 x 0 140.00	38.00			119.00 x 0 119.00	2.00						
20"-23.9"	190.00 x 0 190.00	46.00			168.00 x 0 168.00	2.00						
24"-29.9"	260.00 x 0 260.00	58.00			220.00 x 0 220.00	2.00						
30"-35.9"	325.00 x 0 325.00	70.00			270.00 x 0 270.00	2.00						
36"-39.9"	350.00 x 0 350.00	78.00			295.00 x 0 295.00	2.00						
0"+	11.00 x 1 11.00	2.25			10.00 x 1 10.00	2.00						
TOTAL	2056.00				1715.00							

TRIMMING OF PUBLIC PROPERTY TREES

DIAMETER	Arps Tree Service		Tim's Tree Service					
0"- 5.9"	15.00 x 2 30.00		15.00 x 2 30.00					
6"- 9.9"	25.00 x 15 375.00		25.00 x 15 375.00					
10"-15.9"	50.00 x 39 1950.00		50.00 x 39 1950.00					
16"-19.9"	75.00 x 47 3525.00		65.00 x 47 3055.00					
20"-23.9"	90.00 x 30 2700.00		95.00 x 30 2850.00					
24"-29.9"	120.00 x 27 3240.00		105.00 x 27 2835.00					
30"-35.9"	135.00 x 19 2565.00		130.00 x 19 2470.00					
36"-39.9"	140.00 x 5 700.00		150.00 x 5 750.00					
40"+	150.00 x 0 150.00		160.00 x 0 160.00					
Totals	15235.00		14475.00					

REMOVAL OF PRIVATE PROPERTY TREES (OTHER)

BIDDER	Arps Tree Service				Tim's Tree Service							
DIAMETER CLASS	T & S	ST	T & S	ST	T & S	ST	ST	ST	T & S	ST	T & S	ST
0"- 5.9"	50.00	10.00			50.00		2.50					
6"- 9.9"	70.00	18.00			90.00		2.50					
10"-15.9"	150.00	30.00			160.00		2.50					
16"-19.9"	200.00	38.00			225.00		3.00					
20"-23.9"	325.00	46.00			295.00		3.00					
24"-29.9"	400.00	58.00			375.00		3.25					
30"-35.9"	600.00	70.00			475.00		3.25					
36"-39.9"	700.00	78.00			575.00		3.25					
40"+	20.00/ in.	2.25			21.00/ in.		3.25/ in.					
TOTAL	2515.00				2266.00							

REMOVAL OF PRIVATE PROPERTY TREES (ELM AND OAK)

BIDDER	Arps Tree Service				Tim's Tree Service							
DIAMETER CLASS	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST	T & S	ST
0"- 5.9"	50.00 x 1 50.00	10.00			50.00 x 1 50.00	2.50						
6"- 9.9"	70.00 x 3 210.00	18.00			90.00 x 3 270.00	2.50						
10"-15.9"	150.00 x 4 600.00	30.00			160.00 x 4 640.00	2.50						
16"-19.9"	200.00 x 4 800.00	38.00			225.00 x 4 900.00	3.00						
20"-23.9"	325.00 x 4 1300.00	46.00			295.00 x 4 1180.00	3.00						
24"-29.9"	400.00 x 8 3200.00	58.00			375.00 x 8 3000.00	3.25						
30"-35.9"	600.00 x 2 1200.00	70.00			475.00 x 2 900.00	3.25						
36"-39.9"	700.00 x 0 700.00	78.00			575.00 x 0 575.00	3.25						
40"+	20.00/ in	2.25			21.00/ in	3.25						
TOTAL	8080.00				7536.00							

BID ADDENDUM -- BRUSH DISPOSAL

BIDDER	Arps Tree Service				Tim's Tree Service							
HOURLY RATE	57.50				38.00							
TOTAL	57.50				38.00							



4401 Xylon Avenue North New Hope, Minnesota 55428 Phone: 533-1521

March 30, 1990

Mr. Jerry Dulgar, City Manager
City of Crystal
4141 Douglas Drive North
Crystal, Minnesota 55422

SUBJECT: Robbinsdale School District's Comprehensive Drug Program
Task Force Report

Dear Jerry:

At the Robbinsdale School District's Government Advisory Committee meeting on March 27, 1990, the members were presented the school district's Comprehensive Drug Program Task Force Report and Action Plan. Co-Chairs Peg Berlin and Sue Leland of the Task Force presented the report to the group. I want to inform you of this report and the action items that the report directs to our seven municipalities. Also, the Government Advisory Committee requested that I inform all of the City Managers on the plans of the Task Force to present this to the cities.

The Task Force report is a comprehensive study of drugs, and the problems and needs of the children in the Robbinsdale School District. It also details an action plan for resolving those needs. The following action plans reference our municipalities that you should be aware of:

1. Cooperate with communities in efforts to place licensed police liaison officers half-time in each middle school and full time in each high school.
2. Approach communities regarding implementation of DARE or other approved drug education programs in every elementary school.
3. Convince municipalities to take a tougher approach toward youth parties, offenders, property owners, etc.
4. Presentations should be made to City Councils, including park and police officials on the task force report.

The Government Advisory Committee members felt it important that the City Managers and officials be aware of the report and that the Task Force will be coming to our cities requesting time on Council agendas to present the report. The Government Advisory Committee

Family Styled City  For Family Living

also thought it important that thought should be given beforehand to such policy questions such as:

1. How should the cities and the school district share in our resources to combat drugs in our communities; and educate our young people of the dangers?
2. What roles should our cities play in the educational process of drug awareness?
3. There exists a disparity in that the Robbinsdale schools (and indeed every school in our borders) do not receive equal opportunity for access to school liaison officers and drug education programs. How do we correct this? Do we want to correct this?
4. Many school and city leaders view the present allocation of officers, programs and costs (who pays) as unfair. What is fair? Can we - should we develop a budgeting scheme that provides equity to all cities - and provides programs to all schools?

The above are only some of the rather meaty issues that I personally believe, as do the Advisory Committee members, are going to have to be dealt with. All of our cities are supporting to some degree, programs like DARE and Counteract, so we have to say we are buying into and meeting this community need. As we all realize, however, every child, resident, school, or city is not benefiting equally. Since our City Councils will be asking for options as these presentations are made, it may be in our best interest to discuss among ourselves some possibilities and ways to proceed. Perhaps in the near future, we can set up some meetings for this purpose.

You will be receiving a copy of the Task Force Report and Action Plan if you do not already have it. You will also be getting a call from Peg Berlin and Sue Leland on the Council presentation.

Sincerely,


Daniel J. Donahue
City Manager

cc: Superintendent Linda Powell
Government Advisory Committee Members
Task Force Co-Chairs - Peg Berlin and Sue Leland
City Managers within District Boundaries

COMPREHENSIVE DRUG PROGRAM

TASK FORCE REPORT

MAY 1989

AND ACTION PLAN

SEPTEMBER 1989

Independent School District No. 281

**Peg Berlin
Sue Leland
Co-chairpersons**

Linda Powell, Superintendent

**COMPREHENSIVE DRUG PROGRAM
TASK FORCE REPORT**

MAY 1989

TABLE OF CONTENTS

Introduction	1
Process for Reaching Conclusions	2
Information-gathering Meetings	2
Process and Time Lines for Reaching Conclusions	3
School/Community Chemical Director	4
Student/School Recommendations	5
Parent Recommendations	6
Community Recommendations	7
Proposed Changes or Additions to Student Discipline Policy	9
Further Items for Consideration	11
Closing Statement	12
Comprehensive Drug Task Force Action Plan	13
Committee Members	14
Appendix	15
Action Plan, Comprehensive Drug Program	24
AN ACT, Minnesota Statutes, Chapter 691	34

INTRODUCTION

The mission of the Comprehensive Drug Program Task Force is to develop and recommend to the superintendent a comprehensive drug program for District 281. This shall include district policies, procedures and programs, a communication process and an information system. A final report is due by May 25, 1989.

In the past year, school officials have become aware of an increase in substance-abuse-related behavior in our schools and at school-sponsored activities. It was felt that a community task force, comprising a wide diversity of representation, should be organized. This task force would meet to examine current patterns of student use/abuse of chemicals and to review current policies and procedures and their effectiveness in light of the task force's findings and forecasts for the future.

The task force recognizes and acknowledges that District 281, along with other districts, has increasing numbers of students who use alcohol and drugs in our schools and during school-related activities. We believe those students have become more sophisticated in hiding and disguising their use habits. We are aware that there is some drug and alcohol dealing on school property and that this has become easier with new technology such as portable telephones and paging devices.

Parents, students, teachers and other community leaders who comprise this task force agree with the experts who predict that the Twin Cities area is seen as a target for more organized activity of drug and alcohol trafficking, and that the potential for *gang affiliation* is growing. This task force believes that for the good of our student population, both users and nonusers, District 281 and the communities within the district must be aggressive and proactive in response to this problem. Task force recommendations address the current situation and will aid the district and communities in dealing with increased substance abuse.

PROCESS FOR REACHING CONCLUSIONS

The entire committee met four times to gather information. These meetings ran from 7 to 9 p.m. in the board room of the Administration Building. They began on February 23 and concluded on March 30, 1989. Subsequently, subcommittees met through April, and in May the entire task force reconvened for two additional meetings to prepare their conclusions for presentation.

INFORMATION-GATHERING MEETINGS

Introduction and Orientation

(February 23)

- Discussion of process and procedures

Information/Presentations

(March 2)

(Lanny Orning, Judy Zervas, students and parents)

- Student chemical scene
- Student using and recovering
- Drug-dealing system
- The parents' view
- The *party scene*
- The *hotel scene*

Information/Presentation

(March 9)

- District drug programs
(Lorna Rohach and Pat Mersy)
- Local law enforcement
(Denny Arons and Ron Byrd)
- Local programs for youth
(Eileen O'Connell)
- Community organizations with prevention programs
(Shawn Phillips)

Information/Presentations

(March 30)

- Other communities and school districts
(Pat Mersy and Lorna Rohach)
- Unscheduled discussion time
- Directions for committees

PROCESS AND TIME LINES FOR REACHING CONCLUSIONS

- Phase I -- **Information Collection**
- Presentations from various sources
 - Four task force meetings
 - February and March 1989
- Phase II -- **Assessment of Needs**
- Subcommittees developed
 - Drug dealing
 - Drug abuse
 - Prevention
 - Awareness
 - March 1989
- Phase III -- **Needs Analysis/Recommendations**
- Subcommittee brainstorm
 - Two to five meetings
 - April 1989
- Phase IV -- **Assessment of Recommendations**
- Two task force meetings
 - Writing team developed
 - Action-plan committee developed
 - May 1989
- Phase V -- **Presentation to Superintendent**
- June 1989
- Presentation to School Board**
- June 1989
- Phase VI -- **Implementation of Recommendations**
- School year 1989-1990
- Phase VII -- **Ongoing Review and Update**
- Annual policy review
 - Data to see if policies are working
 - Annual presentation

SCHOOL/COMMUNITY CHEMICAL DIRECTOR

All four subcommittees of the Comprehensive Drug Abuse Task Force strongly recommend that a position of school/community chemical director be established by the school district. This person would coordinate the overall effort needed to combat the chemical problems of our students in the district and the community. Task force members believe that many of the other recommendations in the remainder of this report cannot be implemented without a person designated to spearhead the effort. For these reasons, establishing a school/community director is the primary recommendation of the task force.

The following tasks would be the responsibility of the school/community chemical director:

- Work with the community to implement as many of the task force recommendations as possible.
- Act as a chemical-awareness resource and liaison to the community.
- Network and participate at the metro, state and national levels regarding chemical-health issues.
- Work with district committees to develop current chemical-health curriculum.
- Engage in projects that require a joint effort between the school district and other parties, for example the DARE and Quest programs.
- Respond to demands of state and federal officials in order to retain current drug-prevention grants.
- Investigate and apply for new grants in the chemical-awareness area.
- Promote the parent networking effort and work with parent-based school groups to provide needed education services regarding chemical awareness.
- Respond to public requests that come to the chemical awareness office for speaking engagements, workshops and other information.
- Plan future chemical-awareness program growth and direction.
- Work with central office staff and with students to develop ongoing student-leadership programs at each school.
- Chair the district's ongoing chemical advisory committee.
- Provide updated staff development in chemical awareness for the district.
- Explore new technologies for the chemical-awareness department.

The task force also believes that this person would free the current chemical awareness staff from duties that are not related directly to students.

STUDENT/SCHOOL RECOMMENDATIONS

Increase Student Support

- Office a police liaison officer half time in each middle school and full time in each high school.
- Implement the Drug Abuse Resistance Education (DARE) program in all elementary schools.
- Increase early identification of at-risk students.
- Increase effort toward reaching students who are abusing and place more emphasis on the assets of sobriety with them.
- Expand support services such as groups.
- Increase peer-counseling projects.
- Provide more motivational programs such as Keith Nord's presentation.

Expand Curriculum

- Integrate healthy living skills into all levels of curriculum (make this a learner outcome).
- Teach prevention through an interdisciplinary approach.
- Teach values, self-discipline, choices and consequences, and delayed gratification throughout K-12 along with prevention topics.
- Develop and offer age-appropriate classes in life skills.
- Develop drug and alcohol prevention program for athletes.
- Address steroid-risk issue with students.
- **Update prevention curriculum continuously.**

Increase and Expand In-service Training for Staff

- Teach how to integrate chemical education and prevention into subject matter.
- Provide current information on the chemical scene so that staff may aid in observing and reporting offenses that are alcohol/drug-related.
- Expand on staff development in mental health and life skills (i.e. home base program in middle schools).
- Encourage staff to be good role models for students.

Assess Staffing Needs, professional and paraprofessional, to assist in monitoring, reporting and apprehending as well as providing prevention and support.

Apply for Wood Foundation Grant and Investigate Other Grants

PARENT RECOMMENDATIONS

- Make chemical awareness part of generalized efforts with parents to heighten awareness of parents and break through the wall of denial; teach signs of abuse.
- Reach parents through churches, union groups, employee assistance programs, service clubs, PTAs (parents reaching out to parents).

Information/Public Relations

- Send current facts to each student's residence through the mail, addressed to parents including:
 - . Substances being used by some District 281 students.
 - . Substances found in District 281 communities and buildings.
 - . Statistics from Minnesota Health and Traffic Department.
 - . Information on where to get help if needed.
 - . Information on current District 281 policies.
 - . Information on identification if a problem is suspected.
- Develop videos to be used on cable television and for in-school occasions for both parents and students.
- Conduct outreach to parents of early childhood development and primary elementary students.
- Address the *party scene* with all parents (home, hotel and outdoor).

Prevention

- Provide comprehensive prevention workshops for parents.
- Investigate legalities of requiring parental participation in prevention workshops.
- Certify and recognize parents completing prevention workshops.

Support

- Utilize and maximize existing parent organizations:
 - . Actively encourage more effective parent networking groups (resources, information, access to parents).
 - . Encourage parents to form tough-love support groups -- schools would use them as a referral option for parents.

COMMUNITY RECOMMENDATIONS

Community recommendations have been broken down into three basic areas: civic (citizens, businesses, civic organizations, churches, etc.); municipalities; and county/state.

Civic

- Continue community task force.
 - . The committee should have mixed representation of students, staff, parents, administrators, law enforcement, church representation, civic leaders and city officials and should establish and review goals, policies and procedures.
 - . The committee would study current data of community use and abuse, and make recommendations where and when needed.
 - . Survey community to determine what they want and need done to deal realistically with drug/alcohol problems in schools and communities.
- Saturate local media with chemical-awareness information.
 - . Cablecasts
 - . PostNews publications
 - . District 281 publications, school newsletters, school papers
 - . Flyers
 - . Videos
 - . Contact with churches, union groups, employee assistant programs, etc.
 - . City newsletters
- Conduct community workshop/rally making use of our students' experiences and knowledge.
 - . Community-wide chemically free week
- Encourage business, churches and civic organizations to join District 281 in providing chemically free activities and entertainment for students.
 - . District 281 and community should publicly acknowledge businesses and organizations that promote drug-free programs and behaviors.
 - . Inform parents of local establishments that sell illegal substances to minors -- consider possible boycott or picketing.

Municipalities

- Cooperate with communities in efforts to place licensed police liaison officers half time in each middle school and full time in each high school.
- Approach communities regarding implementation of DARE in every District 281 elementary school in their jurisdictions.
- Convince municipalities to take a tougher approach toward youth parties, i.e., offenders, property owners, etc.

County and State

- Recommend that the chemical specialists communicate to the courts and other law enforcement authorities the resources available within the school district to be used in court dispositions of students with chemical-abuse problems.
- Lobby for a more effective juvenile justice system.
- Lobby for changes in the insurance industry that would make effective treatment available to all.
- Lobby legislators for tougher laws -- tougher laws toward drug dealers and establishing drug-free zones for schools.

PROPOSED CHANGES OR ADDITIONS TO STUDENT DISCIPLINE POLICY

Rule 6 -- ALCOHOL/Common Narcotics/Illegal Substances

Students shall not possess, purchase or be under the influence of alcohol, narcotics, illegal drugs or drug paraphernalia while on school property, including buses, or while attending school-sponsored functions. *Drug paraphernalia shall be defined as all equipment, products and materials of any kind which are knowingly or intentionally used primarily in 1) manufacturing a controlled substance, 2) injection, ingesting, inhaling or otherwise introducing into the human body a controlled substance, 3) testing the strength, effectiveness or purity of a controlled substance or 4) enhancing the effect of a controlled substance.*

Rule 6.1 -- DEALING OF ILLEGAL SUBSTANCES

Students shall not sell alcohol, narcotics, illegal drugs or drug paraphernalia while on school property, including buses, or while attending school-sponsored functions.

Rule 6.2 -- ELECTRONIC COMMUNICATION DEVICES

Students shall not possess electronic communication devices such as, but not limited to, telephones, pagers and any other electronic notification devices on school property, including buses, or while attending school-sponsored functions.

Rule 9 -- LOCKERS/DESKS

Students who are issued lockers shall use them as a place for school materials and personal possessions necessary for school time. Students shall not place illegal, harmful or nuisance objects, materials or substances in lockers or desks. *Lockers and desks will be subject to search.*

Rule 12 -- WEAPONS and (also see Rule 4c)

To ensure the safety of students and staff, students shall not possess dangerous articles such as, but not limited to, the following: guns, knives, fireworks and similar articles. Any violations will be reported to the local police authority for possible criminal prosecution.

Rule 13 -- GANGS

Independent School District 281 recognizes that law defines a gang as an association of five or more persons common within an established hierarchy, to encourage members of the association who do commit crimes. Documented gang affiliation may increase the level of punishment as ordered by the courts for any criminal violations committed by students. Any documented gang affiliation will be reported to the local police and where appropriate, school discipline procedures will be enforced.

Italics indicates new wording or new rule.

PROPOSED CHANGES (continued)

III. B. USE OF ALCOHOL AND ILLEGAL DRUGS (The following is a new preface to III. B.1.a.)

Independent School District 281 recognizes that Minnesota Law mandates that local police inform school officials when a student is encountered while possessing, consuming or using alcohol or other drugs in the community. Further, any student who does the same while on school property, including buses, or while attending school-sponsored functions, will be reported to the local police. School discipline procedures will be initiated when appropriate, and when necessary, students may be referred to local police and ultimately to the court system for criminal prosecution for any alcohol- or drug-related offenses.

B.1.a. All students apprehended for a first-time chemical offense either in the community or a school must attend an insight program or similar program. Subsequent offenses will be referred for an outside evaluation. This process should be consistent among the schools.

- III.B.1. Policy committee -- should develop stronger language for this corrective measure, including provision for alternative education for first offense and eliminating provision for moving students from one school to another.

FURTHER ITEMS FOR CONSIDERATION

- Rewrite district-wide student discipline policy to make it more clearly stated and understandable by parents and students, and in a format whereby each consequence directly follows the rule.
- Seek legal review of developing policy card for parents to read, sign and return to the district indicating they have reviewed the district-wide student discipline policy.
- Require strict and equitable enforcement of the Minnesota State High School League eligibility contract by coaches and advisers.
- Investigate the use of breathalyzers and other means of alcohol/drug detection at school functions and/or during the school day.
- Recommend chemically free graduation ceremonies and graduation parties.
- Prohibit adult (parent) use of alcohol at school-related functions. (Sports, banquets, games, etc.)
- Encourage stronger enforcement of laws at Mielke Field and surrounding areas.

CLOSING STATEMENT

This task force recognizes the need for a comprehensive policy and stringent procedures for dealing with alcohol- and drug-related behavior in our schools and associated activities. These policies need to be applied with fairness, consistency and firmness to all students.

We also recognize that costs would be incurred with the adoption of these recommendations; however we believe that what we spend today in deterring alcohol and drug use will be saved in the future. These savings would be seen in student potential, community disruption and possibly lives.

All parties involved -- the school board, school administration and school communities -- must decide how much they will spend and how tough they will be on this issue.

Drug and alcohol use and related behavior results in extreme costs when left unchecked. These problems must no longer be ignored because as we have seen, left to its own course, abusing behavior destroys not only the user but becomes a systemic epidemic that affects all around it and seems impossible to reverse.

It is the belief of the committee that District 281 must take a leadership role in its schools as related to alcohol and drug tolerance. We acknowledge that in establishing a bold policy we risk making others angry but feel this is a risk worth taking now in order to build a better future for our students and communities.

COMPREHENSIVE DRUG TASK FORCE

ACTION PLAN

The task force would like to recommend that a variety of follow-up activities take place once the final report is accepted by the superintendent and school board. To assist in these activities, members of the task force have volunteered to continue to be available.

The task force recommends that copies of the final report and recommendations, once approved, be presented to a number of district and community governments, organizations and civic groups. These presentations should be in person; that is, members of the task force would deliver the written report and, in addition, provide an explanation of the background of the task force and emphasize that this is a community problem, not a school problem. This would provide maximum impact for the recommendations and sensitize most elements of our diverse community to the problems and the need for concerted, cooperative action.

Within the district, presentations should be made to these groups:

- Interschool Council, site councils and parent-teacher organizations
- Superintendent's advisory councils
- All organized high school parent groups (band, athletics, etc.)
- All district staff members
- All district parents

Within the community, presentations should be made to these groups:

- City councils (including police and park officials)
- Religious organizations (including youth program leaders)
- Community youth-serving organizations
- Civic and fraternal organizations
- Chamber of Commerce (including specialized business groups such as motel/hotel managers)
- Social service agencies

COMMITTEE MEMBERS

CO-CHAIRPERSONS: Peg Berlin
Susan Leland

STUDENTS: Shannon Anderson
Tavis Hudson
David MacBean
Krista Roemer

PARENTS: Christy Bateman
Kathy Black
Anne Marie Hennen
Lynne MacBean
Jack MacBean
Myrna Maikkula
Donna Mayotte
Kathy Rau
Peter Weis

TEACHERS: Linda Johnson
Audrey Wahlberg

PRINCIPALS: Erv Garbe
Judie Maethner
Liz Pawlitschek

CHEMICAL SPECIALISTS: Pat Mersy
Lanny Orning
Lorna Rohach
Judy Zervas

DISTRICT 281
ADMINISTRATORS: Robert Cameron
John Krumm

CLERGY: Terry Frovik, First Lutheran
First Lutheran Church of Crystal
Vern Gundermann
Beautiful Savior Lutheran Church
Shawn Phillips
St. Joseph's Parish Community

LAW ENFORCEMENT: Denny Arons, Golden Valley
Ron Byrd, New Hope
Susan Carstens, Crystal
Bill Hanvick, Plymouth

REHABILITATION STAFF: Russ Bone, Passages-Tree House
Bill Caputa, Riverside Medical Center
Eileen O'Connell, Riverside Medical Center

APPENDIX

CHEMICAL ABUSE SUB-COMMITTEE

SCHOOL RECOMMENDATIONS

Policy

- .More students expelled from school after dealing violations
- .Students who have a pending felony possession charge should be referred to an alternative program outside of the mainstream such as disruptive status
- .Students may not have pagers on school grounds
- .All students busted for a first time chemical offense either in the community or at school must attend an insight program or a similar program. Subsequent offenses will be referred for an outside evaluation

Prevention Programs

- .DARE program in as many elementaries as possible
- .Increase peer counseling projects at secondary schools
- .Prevention to be taught in an integrated manner in through an interdisciplinary approach
- .Teach values, self discipline, choices and consequences and delayed gratification throughout education K-12 along with prevention topics
- .Develop on drug and alcohol prevention program for athletes
- .Address steroid issue with athletes

Efforts towards parents

- .Outreach to the parents of early childhood and early elementary students
- .Make chemical awareness part of generalized efforts with parents (heighten awareness of parents and break through the wall of denial; teach signs of abuse)
- .Actively encourage more effective parent networking (resources, information, access to parents, etc.)

General Recommendations for Schools

- .Coordinator for chemical program and more staff for program
- .Updated inservicing for teachers (how to integrate chemical education into subject matters, current information on chemical scene)
- .Encourage teachers to be good role models with their students
- .Cooperate with communities in efforts to place uniformed police officers or juvenile officers in schools
- .Increased efforts towards reaching abusing school population and placing more emphasis on assets of sobriety with them

Community Recommendations

- .More community chemically free entertainment for youth
- .Parent outreach
 - encourage parents to form tough love support groups - schools would use them as a referral option for parents
 - Reaching parents through churches, union groups, employee assistance programs, service clubs (parents reaching to parents)
 - Saturate the local media with chemical awareness topics
 - Address the party scene with parents (home, hotel and out-doors)
- .Approach municipalities regarding
 - DARE program
 - Juvenile officers in schools
 - Tougher approach toward youth parties

Recommendations at State Level

- .Lobby for changes in insurance industry
- .Lobby for tougher laws with legislature
 - drug free zone for schools
 - tougher laws towards drug dealers
- .Lobby for a more effective juvenile justice system or elimination of juvenile justice system in favor of one system for all offenders

ALCOHOL AND DRUG TASK FORCE
DRUG DEALING SUB-COMMITTEE

RECOMMENDATIONS

- A. We recommend that students apprehended for a drug-dealing offense in school or a school sponsored activity should be removed from the school and other education provided.
- B. We recommend that there be a coordinator to unite the efforts of the chemical specialists in the schools. This person would coordinate the efforts of the chemical specialists, which would include, but would not be limited to, staffing, research, proposal writing, supervision and the main contact for the public and school district.
- C. We recommend that we maintain or increase the current staff of adult para-professionals for each building. i.e. smoking monitors, parking lot monitors
- D. We recommend that the schools within the school district develop a system to communicate and co-ordinate their procedures for administering the student discipline policy.
- E. We recommend that the Chemical Advisory Committee have ongoing assessment and review of the problems that arise from the alcohol/drug culture and to assess our current personnel staffing and policies as they relate to the problem.
- F. Each community should provide for an identifiable Police Liaison Officer to regularly serve the District Schools. The School District and local municipalities should cooperate to share the costs of funding/providing for this liaison service.
- G. We recommend that there be a concerted effort to communicate the discipline policy and the procedures to the students, staff, and parents.
- H. We recommend that all staff of School District #281 be trained in current alcohol/drug culture so that they will aid in observing and reporting offenses that are alcohol/drug related.
- I. We recommend that the Chemical Specialists communicate to the courts and other law enforcement authorities the resources within the school district that are available to be used in a court sentenced disposition of students with an alcohol drug problem.

**PROPOSED
DISCIPLINE
POLICY
CHANGES**

Drug Dealing Sub-Committee

5-3-89

RULE #6: ALCOHOL/COMMON NARCOTICS/ILLEGAL DRUGS

Students shall not possess, purchase, sell, or be under the influence of alcohol, narcotics, illegal drugs, or drug paraphernalia while on school property, including buses, or while attending school sponsored functions. Drug paraphernalia shall be defined as all equipment, products, and materials, of any kind which are knowingly or intentionally used primarily in: 1) manufacturing a controlled substance, 2) injection, ingesting, inhaling, or otherwise introducing into the human body a controlled substance, 3) testing the strength, effectiveness, or purity of a controlled substance, or 4) enhancing the effect of a controlled substance.

Students shall not possess electronic communications devices such as, but not limited to: telephones, pagers, and any other electronic notification devices on school property, including, buses, or while attending school sponsored functions.

RULE #9: LOCKERS/DESKS

Students who are issued lockers shall use them as a place for school materials and personal possessions necessary for school time. Students shall not place illegal, harmful, or nuisance objects, materials or substances in lockers or desks. Lockers/desks will be subject to search.

RULE #12: WEAPONS

To ensure the safety of students and staff, students shall not possess dangerous articles, such as, but not limited to the following: guns, knives, fireworks, similar articles. Any violations will be reported to the local Police authority for possible criminal prosecution.

RULE #13: GANGS

School District #281 recognizes that law defines "Gang" as an association of five or more persons common within an established hierarchy, to encourage members of the association to perpetrate crimes or provide support to members of the association who do commit crimes. Documented gang affiliation may increase the level of punishment as ordered by the courts for any criminal violations committed by students. Any documented gang affiliation will be reported to the local police and where appropriate school discipline procedures will be enforced.

B. USE OF ALCOHOL AND ILLEGAL DRUGS

School District #281 recognizes that Minnesota Law mandates that local Police inform school officials when a student is encountered while possessing, consuming, or using alcohol or other drugs in the community. Further, any student who does the same while on school property, including buses, or while attending school sponsored functions, will be reported to the local Police. School discipline procedures will be initiated when appropriate, and when necessary, students may be referred to local Police and ultimately to the Court System for criminal prosecution for any alcohol or drug related offenses.

VII. PROHIBITED ARTICLES

Any prohibited articles described herein, may be taken into temporary custody by the Principal or his/her designee. At the conclusion of the Principal's inquiry, said articles may be returned to the party(s) involved or turned over to the local Police for their investigative purposes if necessary.

AWARENESS

As a sub-committee of the 281 Comprehensive Drug Program Task Force, we have come to a consensus that parents need to be accurately informed and educated about the problems and action plans that 281 has with substance abuse. Parents and community members as well as staff need to be empowered and supported in alleviating chemicals from our schools. We have found that the questions most frequently asked are - how much of a problem is it? What is the District policy regarding the use? Where would we go to get help? We recommend the following:

I. EXPANDED COMMUNICATIONS

1. Current facts sent to each student residence through the mail, addressed to parents.
 - a. Substances being used by some 281 students.
 - b. Substances found in 281 communities & buildings.
 - c. Statistics from MN Health Dept. and Traffic Dept.
2. Information on where to get HELP if needed.
3. Information on current 281 plans & policies for action.
4. Information on identification if suspected problem.
5. Expansion of curriculum with age appropriate info.
6. Video development to be used both on Cable and in-school occasions where parents can be exposed to information.
7. Legal review of possibility of developing policy card for parents to read, sign and return to district.

II. ESTABLISH ON-GOING 281 COMMUNICATION NETWORK

1. Committee to study current data of community use & abuse.
2. Mixed representation of staff, administration, law enforcement, civic organizations, city policy makers and churches to establish goals.
3. Community Workshop/Rally making use of our students experiences and knowledge.
4. Survey community as to what they want and need done to deal realistically with this problem in our schools.

III. USE MULTIPLE MEDIA RESOURCES

1. Video
2. Cablecasts
3. POST Publications
4. 281 Publications, School Newsletters, School Papers, Bulletins, Flyers, etc.

This sub-committee recognizes the need to be very forward in

our approach to this problem. We understand that to take the lead in this area is a risk, but one that needs to be dealt with in order to tackle this potential danger to our youth and our communities. Denial is a large part of the reason this problem has gotten this far and we can no longer afford to be an enabler of it's growth but rather to take a leadership position in finding solutions.

Finally this sub-committee would like a flyer to be sent home with the final report cards that informs parents of the potential for problems this summer with less jobs available, no summer school programs, and increases in the use of substances throughout the Metro Area. Included should be a number where they can call to get help. We are aware that this could be costly but feel it is a necessity that parents need to make them aware.

Respectfully submitted,
Awareness sub-committee

Anne Marie Henner

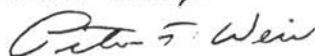


Eileen O'Connell



Terry Frovik

Pete Weiss



Kathy Rau



Judie Maethner

May 3, 1989

ACTION PLAN
COMPREHENSIVE DRUG PROGRAM
TASK FORCE REPORT

SEPTEMBER 1989

Independent School District 281

Gwen H. Martinson, PhD
Director of special education
and student assistance programs

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
School/Community Chemical Director				
1. A position should be established to coordinate the overall effort needed to combat chemical problems in the school and community	1. The cities, the county and other community agencies should be approached to determine their interest in jointly funding such a position.	1. Selected task force members and district staff.	1. March 1990	
Student School Recommendations				
Increase Student Support				
1. Office a police liaison officer half time in each middle school and full time in each high school.	1. Meet with City of Plymouth officials to determine their goals in this area.	1. Selected task force members and district staff	1. November 1989	
2. Implement DARE program in all elementary schools.	2. Meet with City of Robbinsdale officials to determine their goals in this area.	2. Selected task force members and district staff	2. November 1989	
3. Increase early identification of at-risk students.	3-7. Within existing resources, efforts will be made to expand and improve services in the areas of identification, interventions with abusing students, groups, peer-counseling, and motivational speakers.	3-7. G. Martinson, director of special education and student assistance programs & Chemical Awareness Specialists.	3-6. Sept - June 1990	
4. Increase efforts toward abusing students and emphasize sobriety.				
5. Expand group counseling.				
6. Increase peer-counseling efforts.				
7. Provide motivational programs.				

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
Expand Curriculum				
1. Integrate healthy living skills into all levels of the curriculum.	1-4. Present report and recommendations to the DWCC with suggestions for action.	1-4 B. Nemer, director of curriculum Curriculum staff Designer teams	1-4. June 1990	
2. Teach prevention through an interdisciplinary approach.	•Examine present learner outcomes in all subject areas to identify outcomes that relate to healthy living skills			
3. Teach values, self-discipline, choices, consequences, and delayed gratification K-12 along with prevention topics.	•Develop additional healthy living skills learner outcomes and refer to appropriate subject areas for integration into curriculum.			
4. Develop and offer age- appropriate classes in life skills.	•Ad hoc committee will study teaching of prevention and appropriate integration into development of prevention units.			
	•Develop and offer age appropriate classes in life skills.			
5. Develop drug and alcohol prevention programs for athletes	5. Work with coaches to determine current program and plan for expanding prevention program to district athletes.	5. W. Johnson, athletic director	5. Sept.-June, 1990	
6. Address steroid risk issues with students.	6. Use survey information to determine the degree of risk and action needed.	6. W. Johnson	6. November, 1989	
7. Update prevention curriculum continously.	7. Ad hoc committee of representatives from community advisory team and subject matter areas to reveiw prevention curriculum and new materials to encourage updating of activities during the implementation and monitoring phases of the curriculum cycle.	7. B. Nemer Curriculum staff		
Increase and Expand Inservice				
1. Integrate chemical education and prevention into subject matter.	1. Provide inservice training according to the guidelienes of the curriculum delivery model.	1-3 S. Manikowski, staff development coordinator Curriculum staff	1-3 May-Oct. 1990	
2. Provide current information on the chemical scene so that staff may aid in observing and reporting offenses.	2. Explore implementation of a mandatory workshop for all staff to receive current information on chemical use and abuse.			
3. Expand staff development in the areas of mental health and life skills (i.e. home base in middle schools).	3. Provide additional training for teachers in middle school (i.e QUEST).	4. A. Eilbracht, director of human survices Staff recognition committee	4. June 1990	
4. Encourage staff to be good role models for students.	4. Discuss ways to encourage staff to be good role models.			

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
Parent Recommendations				
1. Make chemical awareness part of the generalized efforts with parents to heighten awareness and break through the wall of denial; teach signs of abuse.	1-2. District task force needs to determine how best to meet these goals.	1-2. Selected task force members, and or a sub-committee.	1. June 1990	
2. Reach parents through churches, union groups, employee assistance programs, service clubs, PTSA's (parents reaching out to parents).				
Information/Public Relations				
1. Send current facts to each student's residence through the mail, addressed to parents including: •Substances being used by some students •Substances found in communities and buildings. •Statistics from Minnesota health and transportation departments. •Information on where to get help. •Information on current district policies •Information on identification if a problem is suspected.	1. Develop informational brochure on substance abuse including district and state information, policies, how to identify a user; publication directed at parents. •Develop informational brochure on substance abuse directed at students, with testimonials from abusers. •Develop tabloid-sized publication to be inserted in POST, and distributed through community organizations, that confronts the issues of substance abuse; purpose of the publication would be to make it a public issue, not just a school issue, publication would be very honest and expand on information presented in brochures.	1. B. Noyed, asst. to the supt. for public information, communication and special projects Members of the chemical task force.	1. February 1990	
2. Develop videos to be used on cable TV and for in-school use with both parents and for in-school occasions for both parents and students.	2. Produce district cable show on substance abuse; would cover district's involvement and prevention program. • Produce videotape for use in buildings on what substances are being used, how drugs are obtained, how they affect learning, include interviews with former abusers and their parents. • Produce videotape for use in building presentations or prevention methods including what can be done to encourage students not to use drugs and alcohol.	2. B. Noyed, B. Hagen, S. Browender and members of the chemical task force	2. February 1990 June 1990 August 1990	

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
3. Conduct outreach to parents of early childhood and primary elementary programs.	3. Develop presentation that focuses on prevention for parents of young children. <ul style="list-style-type: none"> • Schedule presentations to elementary parent groups and early childhood parent groups. • Involve elementary parents in community advisory team and direct the communication to parents of young families. 	3. Chemical task force	3. March 1990	
4. Address the party scene with all parents, home, hotel and outdoors.	4. Produce publication for parents that addresses the problems with parties at homes and other locations, provide suggestions for prevention of problems. <ul style="list-style-type: none"> • Schedule alternative activities through community organizations and district. 	4. Chemical task force and B. Noyed	4. April 1990	
Prevention				
1. Provide comprehensive prevention workshops for parents.	1-3. There are parent training components to the DARE program. The chemical awareness staff will continue efforts to provide various workshops for parents, recognizing that small group efforts are more effective than large group activities. Recognition certificates will be given to parents for participation in workshops.	1-3. Chemical awareness staff, athletic department staff, and members of the community task force, and parent networks.	1-3. September-June 1990	
2. Investigate legalities of requiring parental participation in prevention workshops.				
3. Recognize parents for completing prevention workshops.				
Support				
1. Utilize and maximize existing parent organizations: <ul style="list-style-type: none"> • Actively encourage more effective parent networking groups (resources, information, access to parents). • Encourage parents to form tough-love support groups, schools could use them as a referral option for parents. 	1. In addition to the combined Robbinsdale Armstrong and Robbinsdale Cooper Parent Network, members of the task force could actively work with parents to form more networks and groups.	1. Selected members of the task force and/ or a sub-committee.	1. December 1989	

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
Community Recommendations				
Civic				
1. Continue community task force	1. Change name of ad hoc task force to School and Community Advisory Team to comply with the Chapter 691 law.	1. G. Martinson	1. September 1989	
2. Saturate local media with chemical awareness information: •CableTV •Post newspaper •District publications, school newsletters, etc. •Flyers •Videos •Contact with churches, union groups, etc. •City newsletters	2. Establish contacts at local media and other information outlets. • Develop list of meaningful topics and issues, write releases or story ideas and send to media. • Distribute videos to community organizations and show on cable	2. B. Noyed and members of the community advisory team.	2. November 1989 December 1989 September 1990	
3. Conduct community workshop/rally making use of student's experiences and knowledge. Have a community-wide chemically-free week.	3-4. Members of the community advisory team should investigate the best way to make this happen in coordination with other community agencies.	3-4. Selected members of the community advisory team.	3-4. September 1989- June 1990	
4. Encourage businesses, churches and civic organizations to join the school district in providing chemical free activities and entertainment for students.				
5. Publicly acknowledge businesses and organizations that promote drug-free programs and behaviors.	5-6. Community advisory team should determine the best method to identify such businesses and organizations and method of recognition or negative actions.	5-6. Selected members of the community advisory team.	5-6. September 1989-June 1990	
6. Inform parents of local establishments that sell illegal substances to minors, consider possible boycott or picketing.				
Municipalities				
1. Cooperate with communities in efforts to place licensed police liaison officers half time in each middle school and full time in each high school.	1. Determine specific needs in each of the schools, and meet with city officials to determine feasibility.	1. Members of the community advisory team and selected staff	1. December 1989	

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
2. Approach communities regarding implementation of DARE in every elementary school.	2. DARE will be implemented in every elementary school in 1989-90 with the following exceptions: Noble, has Counter-act, Robbinsdale has not determined a program for Lakeview and TLC. Community advisory team members should meet with Robbinsdale officials to determine their goals in this area.	2. Community advisory team members who are residents of Robbinsdale and district representatives.	2. Nov. 1989	
3. Convince municipalities to take a tougher approach toward youth parties, offenders, property owners, etc.	3. Community advisory team members should meet with local officials regarding this concern and determine level of enforcement.	3. Community advisory team members and district representatives.	3. Nov. 1989	
County and State				
1. Recommend that the chemical specialists communicate to the courts and other law enforcement authorities the resources available within the school district to be used in court dispositions of students with chemical-abuse problems.	1. Meet with chemical specialists to determine where there are gaps in the system and what the district should do to communicate with the juvenile justice system.	1. R. Cameron and members of the community advisory team.	1. Nov. 1989	
2. Lobby for a more effective juvenile justice system.	2-4. The community advisory team should study the meaning of these objectives and determine what is best for the students of District 281 and how best to communicate needs.	2-4. R. Cameron and members of the community advisory team.	2-4. Nov. 1989	
3. Lobby for changes in the insurance industry that would make effective treatment available to all.				
4. Lobby legislators for tougher laws toward drug dealers and establishing drug-free zones for schools.				

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
Proposed changes or additions to district discipline policy.	1. Have superintendent notify the RFT president that a district discipline committee will be activated as quickly as possible. The RFT is asked to designate five members, including one co-chair for the committee. Ask that names be received by October 6, 1989.	R. Cameron	1. October 1989	
	2. Recommend to the superintendent five administrators to serve on the district discipline committee, consult with Don Wagner. Designate co-chair by October 6, 1989. Wagner and Cameron will serve as ad hoc members of the committee.	R. Cameron	2. October 1989	
	3. Meet with chairs and set mission of the committee: to review all aspects of the District Student Discipline Policy and recommend changes to the superintendent by December 15, 1989. Special attention will be given to the specific recommendations of the District Drug Task Force. Agree upon a process for obtaining input from other members of the district-- administrators, teachers, students and parents.	R. Cameron	3. October 1989	

COMPREHENSIVE DRUG PROGRAM TASK FORCE REPORT SEPTEMBER 1989

Goals	Activities	Responsibility	Time Line	Results Achieved to Date
<p>Presentations</p> <p>1. Within the district, presentations should be made to the following groups:</p> <ul style="list-style-type: none"> •Interschool Council •Site Councils •Parent Teacher Organizations •All organized high school parent groups, band athletics, etc. •All district staff members •All district parents <p>2. Within the community, presentations should be made to these groups:</p> <ul style="list-style-type: none"> •City councils, including park and police officials •Religious organizations, including youth program leaders •Community youth-serving organizations •Civic and fraternal organizations •Chamber of Commerce, including specialized business groups such as motel/hotel managers •Social service agencies 	<p>1-2. Appointments should be made with each listed group to get on their calendar sometime during the school year.</p>	<p>1-2. Selected members of the Community Advisory Team.</p>	<p>1-2. Sept.1989 - June 1990</p>	

Goals	Activities	Responsibility	Time Line	Results Achieved to Date

33

AN ACT

H.F. No. 2228
CHAPTER No.
691

1
2 relating to education; establishing a records
3 destruction schedule for chemical abuse preassessment
4 teams; requiring law enforcement reports of certain
5 violations to preassessment teams; amending Minnesota
6 Statutes 1987 Supplement, sections 126.034; 126.035;
7 126.037; and 260.161, subdivision 3; proposing coding
8 for new law in Minnesota Statutes, chapter 126;
9 repealing Minnesota Statutes 1987 Supplement, section
10 126.033, subdivision 4.

11
12 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
13 Section 1. Minnesota Statutes 1987 Supplement, section
14 126.034, is amended to read:

15 126.034 [SCHOOL PREASSESSMENT TEAMS.]

16 Every public school, and every nonpublic school that
17 participates in a school district chemical abuse program shall
18 establish a chemical abuse preassessment team. The
19 preassessment team must be composed of classroom teachers,
20 administrators, and to the extent possible they exist in each
21 school, school nurse, school counselor or psychologist, social
22 worker, chemical abuse specialist, and other appropriate
23 professional staff. The superintendents or their designees
24 shall designate the team members in the public schools. The
25 preassessment team is responsible for addressing reports of
26 chemical abuse problems and making recommendations for
27 appropriate responses to the individual reported cases.

28 Within 45 days after receiving an individual reported case,

1 the preassessment team shall make a determination whether to
2 provide the student and, in the case of a minor, the student's
3 parents with information about school and community services in
4 connection with chemical abuse. Data may be disclosed without
5 consent in health and safety emergencies pursuant to section
6 13.32 and applicable federal law and regulations.

7 Notwithstanding section 138.163, destruction of records
8 identifying individual students shall be governed by this
9 section. If the preassessment team decides not to provide a
10 student and, in the case of a minor, the student's parents with
11 information about school or community services in connection
12 with chemical abuse, records created or maintained by the
13 preassessment team about the student shall be destroyed not
14 later than six months after the determination is made. If the
15 preassessment team decides to provide a student and, in the case
16 of a minor, the student's parents with information about school
17 or community services in connection with chemical abuse, records
18 created or maintained by the preassessment team about the
19 student shall be destroyed not later than six months after the
20 student is no longer enrolled in the district.

21 Sec. 2. Minnesota Statutes 1987 Supplement, section
22 126.035, is amended to read:

23 126.035 [SCHOOL AND COMMUNITY ADVISORY TEAM.]

24 The superintendent, with the advice of the school board,
25 shall establish a school and community advisory team to address
26 chemical abuse problems in the district. The school and
27 community advisory team must be composed of representatives from
28 the school preassessment team established in section 126.034, to
29 the extent possible, law enforcement agencies, county attorney's
30 office, social service agencies, chemical abuse treatment
31 programs, parents, and the business community. The community
32 advisory team shall:

33 (1) build awareness of the problem within the community,
34 identify available treatment and counseling programs for
35 students and develop good working relationships and enhance
36 communication between the schools and other community

1 agencies; and

2 (2) develop a written procedure clarifying the notification
3 process to be used by the chemical abuse preassessment team
4 established under section 126.034 when a student is believed to
5 be in possession of or under the influence of alcohol or a
6 controlled substance. The procedure must include contact with
7 the student, and the student's parents or guardian; and

8 ~~to develop a written memorandum of understanding between~~
9 ~~school personnel and law enforcement agencies identifying when~~
10 ~~the school shall notify the local law enforcement agency that a~~
11 ~~violation of its drug and alcohol policy has occurred, and when~~
12 ~~the law enforcement agency shall notify the school chemical~~
13 ~~abuse preassessment team of incidents occurring off the school~~
14 ~~premises involving chemical abuse by students enrolled in that~~
15 ~~school pursuant to the possession or purchase of alcohol in~~
16 ~~violation of section 340A.503, subdivision 2 or 3, or in the~~
17 ~~case of controlled substances, a violation of section 152.09,~~
18 ~~subdivision 1 in the case of a minor student.~~

19 Sec. 3. [126.036] [LAW ENFORCEMENT RECORDS.]

20 A law enforcement agency shall provide notice of any drug
21 incident occurring within the agency's jurisdiction, in which
22 the agency has probable cause to believe a student violated
23 section 152.09, subdivision 1, or 340A.503, subdivision 1, 2, or
24 3. The notice shall be in writing and shall be provided, within
25 two weeks after an incident occurs, to the chemical abuse
26 preassessment team in the school where the student is enrolled.

27 Sec. 4. Minnesota Statutes 1987 Supplement, section
28 126.037, is amended to read:

29 126.037 [REPORTING; CHEMICAL ABUSE.]

30 Subdivision 1. [TEACHER'S DUTY.] A teacher in a nonpublic
31 school participating in a school district chemical use program,
32 or a public school teacher, who knows or has reason to believe
33 that a student is using, possessing, or transferring alcohol or
34 a controlled substance while on the school premises or involved
35 in school-related activities, shall immediately notify the
36 school's chemical abuse preassessment team of this information.

1 A teacher who complies with this section shall be defended and
2 indemnified under section 466.07, subdivision 1, in any action
3 for damages arising out of the compliance.

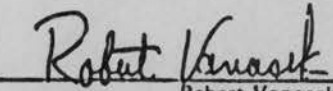
4 Subd. 2. [OTHER REPORTS.] Nothing in this section prevents
5 a teacher or any other school employee from reporting to a law
6 enforcement agency any violation of law occurring on school
7 premises or at school sponsored events.

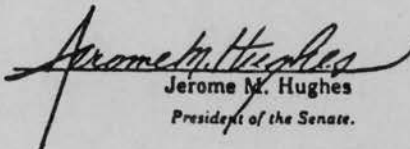
8 Sec. 5. Minnesota Statutes 1987 Supplement, section
9 260.161, subdivision 3, is amended to read:

10 Subd. 3. Peace officers' records of children shall be kept
11 separate from records of persons 18 years of age or older and
12 shall not be open to public inspection or their contents
13 disclosed to the public except by order of the juvenile court or
14 except as required by a-written-memorandum-of-understanding
15 adopted-under-section-126.035 section 3 or as authorized under
16 chapter 13; except that traffic investigation reports may be
17 open to inspection by a person who has sustained physical harm
18 or economic loss as a result of the traffic accident. No
19 photographs of a child taken into custody may be taken without
20 the consent of the juvenile court unless the child is alleged to
21 have violated section 169.121 or 169.129. Any person violating
22 any of the provisions of this subdivision shall be guilty of a
23 misdemeanor.

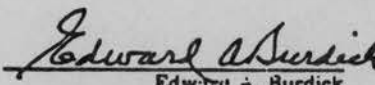
24 Sec. 6. [REPEALER.]

25 Minnesota Statutes 1987 Supplement, section 126.033,
26 subdivision 4, is repealed.


Robert Vanasek
Speaker of the House of Representatives.


Jerome M. Hughes
President of the Senate.

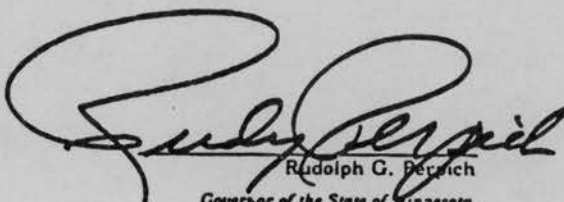
Passed the House of Representatives this 18th day of April in the year of Our Lord
one thousand nine hundred and eighty-eight.


Edward A. Burdick
Chief Clerk, House of Representatives.

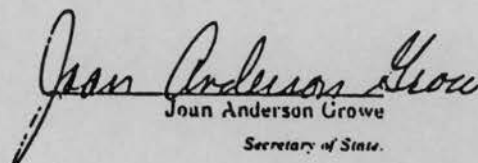
Passed the Senate this 16th day of April in the year of Our Lord one thousand
nine hundred and eighty-eight.


Patrick E. Flahaven
Secretary of the Senate.

Approved April 28, 1988


Rudolph G. Bergich
Governor of the State of Minnesota.

Filed April 28, 1988


John Anderson Grove
Secretary of State.

DRUG ABUSE RESISTANCE EDUCATION ADVISORY BOARD
(DARE)

LIST OF MEMBERS

Hubert H. Humphrey, III, Chair
Attorney General

Ruth Randall, Commissioner
Minnesota Department of Education

Paul Tschida, Commissioner
Department of Public Safety

William McCutcheon, Chief of Police
City of St. Paul

John Laux, Chief of Police
City of Minneapolis

Michael Ganley, Secretary
Minnesota Police & Peace Officers Association

Walter Munsterman
Minnesota Education Association

Richard Anderson, Executive Director
Minnesota School Boards Association

Donnie Benning
Parent Teachers Association

Lorna Rohach
Minnesota Federation of Teachers

Dave Ninneman
Sheriffs Association

John Kelly
Chiefs of Police Association

Lester Martisko
South Central ECSU

Attachment - Capital Outlay Items Proposed to be Financed
Through the PIR Fund

<u>DEPARTMENT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Park	\$ 18,700	Playground-No Bass Lk Pk
	30,700	Playground-No Lions Pk
	16,300	Playground-Skyway Pk
	71,500	*Shelter-Bassett Cr Pk
	4,125	*Nightlight-Basset Cr Pk
	11,000	Golf Course Study
	6,500	Wildlife Cntr Study
 TOTAL	 \$ 158,825 =====	

*These items have been recommended for deletion by the
Long-Range Planning Committee.

1990
Funds #49, 50, and 51
PIR Funds

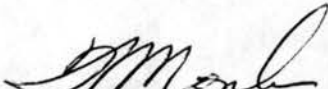
Balance January 1, 1989	\$5,352,045
Special Assessments 1989	+ 334,598
Expenditures 1989	- 38,939
Expenditures 1990:	
Community Center	-1,750,000
Water Slide	- 200,000
1990 Proposed Budget - Capital Outlay (See Attachment)	- 158,825
Estimated Balance December 31, 1990	<u>3,538,879</u>
Restricted - PIR Part A	- 600,000
- PIR Part B	<u>-1,000,000</u>
Estimated Unrestricted Balance December 31, 1990	1,938,879

DATE: March 29, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Petition for Storm Sewer Extension

A petition for extension of the storm sewer to handle runoff in the area of 6400 - 46th Place is attached for Council consideration. Several homes in this area were severely impacted by a recent rainstorm. The petitioners' intent is to have the existing storm sewer in 47th Avenue extended south and west to provide gravity service to the area.

In order for staff to pursue this matter, the Council must formally accept the petition and authorize preparation of a feasibility study. Staff has determined the gravity service can indeed be provided; however the scope, cost and potential assessment of benefited property all needs to be detailed as part of the feasibility report.

I will be prepared to discuss this matter in detail on Tuesday night.



WM:jrs

Encls

RESOLUTION NO. 90-

REQUESTING EXTENSION OF STORM SEWER
TO 46TH PLACE

WHEREAS, a petition has been received from property owners in the area of 6400 - 46th Place requesting extension of the municipal storm sewer to alleviate local flooding conditions,

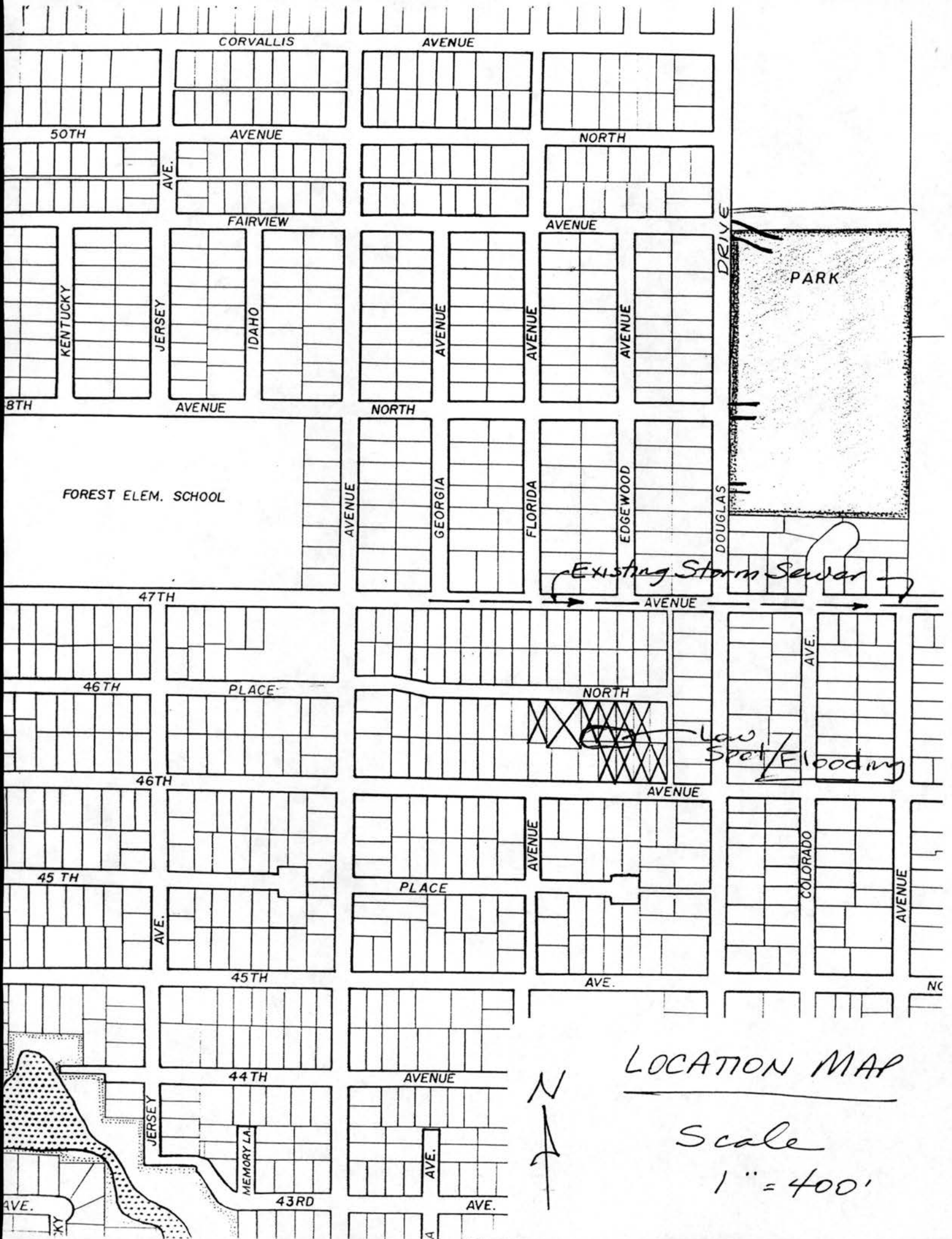
NOW, THEREFORE, BE IT RESOLVED that the Crystal City Council hereby accepts said petition. Further that the Crystal Engineering Department is authorized to prepare a feasibility study to detail the scope, cost and potential assessments of a project to improve the drainage conditions as noted above.

Adopted this 3rd day of April, 1990.

Mayor

ATTEST:

City Clerk



LOCATION MAP

Scale
1" = 400'

BE SURE TO READ BEFORE SIGNING

P E T I T I O N

We, the undersigned, being owners of property within the area in the City of Crystal, hereinafter mentioned, do hereby petition the Honorable City Council of said City to improve the said property with extension from 46th Ave. to 46th Place connect to back yard with relief flooding situation and that the cost thereof be assessed against the abutting property benefited thereby. We also agree that in the event it is necessary to obtain easements for public access to the properties in order to proceed with the improvements herein requested, that such easements will be freely given when requested.

Location:

SIGNATURE OF HUSBAND
AND WIFE INDIVIDUALLY

ADDRESS

LEAVE BLANK

<i>Bonnie Nif</i>	<i>6321-46th Place N.</i>	
<i>Warren Nif</i>	<i>" " " "</i>	
<i>Edward J. Kautz</i>	<i>6407 N 46th Place</i>	
<i>Alice J. Kautz</i>	<i>6407 N 46th Pl.</i>	
<i>Leslie L. Rague</i>	<i>6401 46th Pl. N</i>	
<i>Clarence J. Kautz</i>	<i>6322-46th Ave. N. x</i>	
<i>Wm. J. Kautz</i>	<i>6322 46th Ave. N. x</i>	
<i>Wm. J. Kautz</i>	<i>6325 46th Ave. N.</i>	
<i>James J. Kautz</i>	<i>6328-46th Ave. N.</i>	
<i>Jim R. Christensen</i>	<i>6400 46th Ave. N.</i>	
<i>William J. Christensen</i>	<i>6400 46th Ave. N.</i>	
<i>Robert Kautz</i>	<i>6406-46th Pl. N. Cryst.</i>	
<i>Robert J. Kautz</i>	<i>6406 46th Pl. N. Cryst.</i>	
<i>James J. Kautz</i>	<i>6417-46th Pl. N. Cryst.</i>	
<i>James J. Kautz</i>	<i>6417-46th Pl. N. Cryst.</i>	
<i>Charles J. Kautz</i>	<i>6401 46th Pl. N. CRYSTAL</i>	
<i>Lyle J. Kautz</i>	<i>6409-46th Pl. N. Cryst.</i>	
<i>Demise Kopp</i>	<i>6429-46th Pl. N. CRYSTAL</i>	

I, the undersigned, having circulated the above petition hereby attest that the signatures thereto are genuine, to the best of my knowledge and belief.

Edward J. Kautz
(Signature)

Phone No. 537-0056 Date 3-27-90

Memorandum

DATE: March 28, 1990
TO: Jerry Dulgar, City Manager
FROM: Nancy Gohman, Assistant Manager *Nancy*
SUBJECT: Purchase of ten "Crystal Nite at the Dome" Twins
Tickets for Employees Appreciation Program

Attached is information from Twin West Chambers concerning purchasing Twins tickets for Crystal Nite at the Dome, July 25, 1990. I request you forward this information to the Council and ask that they approve purchase of ten Twins tickets, total cost of \$100, to be given several staff members for their use as part of an Employees Appreciation Program.

Money is available to purchase the tickets from the Mayor and Council budget, Awards Account, fund 01-4415-000-10.

NG/js



TWINWEST

CHAMBER OF COMMERCE

March 23, 1990

Dear Fellow Crystal Businessperson:

Preparations are underway for the Second Annual Crystal Night at the Dome on July 25th. Last year, over 800 Crystal community members attended the event and we're hoping to attract over 1,000 this year. But in order to do so, we need your help.

We are currently looking for sponsors to donate \$100 to help us promote the Crystal Night at the Dome. Like last year, sponsors will be listed on all promotional material, may order tickets for their employees to attend the July 25th game with a reserved bus and sell or raffle tickets at your location.

This year a special drawing will be held for children of employees whose companies are sponsors. This drawing will be for the opportunity for two children to be bat boy/girl for the Twins game that night.

Please return the enclosed form to the TwinWest Chamber by Tuesday April 10th and indicate in what way you would like to be involved in this year's event.

We are anticipating a grand event and we're counting on the businesses of Crystal to once again support Crystal Night at the Dome.

Sincerely,

Phil Eder, Iron Horse
Jon Gloppen, The Bank North
John Groettum, Market Tire
John Neznik, Crystal Collision Center
John Kempf, Red Wing Shoes
Jerry Dular, City Manager
Betty Herbes, Mayor of Crystal
Joan Rausch, TwinWest Chamber of Commerce

Enclosure

Crystal Night at the Dome

BUSINESS INTEREST FORM

____ Yes, I am interested in sponsoring the Second Annual Crystal Night at the Dome. Enclosed is my \$100 donation.

____ Yes, I am interested in the "Bat Boy/Girl Raffle." Please send me additional information.

X Yes, I am interested in buying tickets. (Please indicate the number of tickets desired. Tickets are \$10.00, includes bus ride.)

of tickets 10 \$ 100

____ Yes, I am interested in selling tickets at my business.

____ Yes, I am interested in raffling off tickets at my business.

____ No. I am not interested.

Name: City of Crystal
Company: City of Crystal
Address: 4141 Douglas Drive
City: Crystal, MN Zip: 55422
Phone: 537-8421

Please return in the enclosed envelope by TUESDAY, APRIL 10th.
If you have any questions, please call Joan Rausch at 540-0234.

01-4415-000-10



CITY OF CRYSTAL COMMUNITY CENTER

Mayor:

BETTY HERBES

Council Members:

JOHN G. MORAVEC

PAULINE LANGSDORF

E. GARY JOSELYN

JACK IRVING

ELMER Q. CARLSON

GARRY A. GRIMES

City Manager:

JERRY DULGAR

Director of Parks & Recreation:

ED BRANDEEN

Architect:

ANDERSON DALE ARCHITECTS

General Contractor:

DONLAR CONSTRUCTION

JUNE 6, 1990

REVIEW SET

March 29, 1990

TO: Jerry Dulgar, City Manager
FROM: Darlene George, City Clerk *Darlene*
RE: Amusement Center - Hours of Operation

I checked with eleven cities regarding ordinance regulation pertaining to hours of operation for amusement centers. Following are the results:

2 Cities - 9:00 A.M. to Midnight (weekdays)
 Noon to Midnight (Sundays)

2 Cities - 9:00 A.M. to 1:00 A.M. (weekdays)
 Noon to 1:00 A.M. (Sundays)

1 City - 9:00 A.M. to 10:00 P.M. (weekdays)
 Noon to 10:00 P.M. (Sundays)

The remainder of the cities had no regulation of hours.

With regard to the City Council's concerns about the young people in the amusement center, attached is a copy of Crystal's ordinance relating to curfew. This would appear to remedy those concerns.

I hope this will be of help to the Council in making its decision whether or not to change the hours of operation in an amusement center. To refresh the Council's memory, the existing hours of operation for an amusement center in the Crystal City Code are 9:00 A.M. to Midnight (weekdays) and Noon to Midnight (Sundays).

Section 920 - Curfew

920.01. Persons Under 15 Years of Age. It is unlawful for any person under the age of 15 years to be on or present in any public street, avenue, alley, park or other public place or business establishment in the City between the hours of 10:00 p.m. and 5:00 a.m. of the following day, unless accompanied by his or her parent or guardian, or persons having legal custody and control of his or her person, or unless there exists a reasonable necessity therefor. The fact that said person, unaccompanied by parent, guardian, or other person having legal custody, is found upon any public street, avenue, alley, park or other public place or business establishment after 10:00 p.m. or before 5:00 a.m. of the following day, is evidence that said person is there unlawfully and that no reasonable excuse exists therefor.

920.03. Persons Between 15 and 18 Years of Age. It is unlawful for any person under the age of 18 years and over the age of 15 years to be on any public street, avenue, alley, park or other public place, or business establishment in the City, between the hours of 12:00 midnight and 5:00 a.m. of the following day unless accompanied by his or her parent or guardian, or person having legal custody and control of his or her person, or unless there exists a reasonable necessity therefor. The fact that said person, unaccompanied by parent, guardian, or other person having legal custody, is found upon any public street, avenue, alley, park or other public place or business establishment after 12:00 midnight or before 5:00 a.m. on the following day, is evidence that said person is there unlawfully and that no reasonable excuse exists therefor.

920.05. Family Curfew. The parent, guardian or legal custodian of any person under the age of 18 years may designate an earlier curfew which shall have the effect of law for such person.

920.07. Responsibility of Parents. It is unlawful for any parent, guardian or other person having the legal custody and control of a minor under the age of 18 years to permit such minor to violate the provisions of this Section.

920.09. It is unlawful for any person operating or in charge of any place of amusement, entertainment, or refreshment, or any other place of business to permit a minor under the age of 18 years to loiter, loaf, or idle in such a place during hours prohibited by this Section. Whenever the owner or person in charge or in control of any place of amusement, entertainment, refreshment, or other place of business shall find persons under the age of 18 years loitering, loafing or idling in such place of business, he shall immediately order such person to leave, and if such person refuses to leave the said place of business, the operator shall immediately notify the police department and inform them of the violation.

920.11. Existing Law. This Section shall not be construed as permitting the presence at any time of any person under the age of 18 years in any place where his presence is now prohibited by an existing law or ordinance.

HUMAN RELATIONS COMMISSION
February 26, 1990

The Human Relations Commission meeting was called to order at 7:00 p.m. Members present were: James Allison, John Luzaich, Linda Museus, Kathryn Huston, Renee Werner, Bob Techam, William Johnson, Bonnie Toenies, and James Allen Brown. Also present was Joan Schmidt, Staff Liaison.

Member absent: Arlene West (excused). Elmer Carlson, Council Liaison, also was absent.

New members Bob Techam, William Johnson, Bonnie Toenies, and James Allen Brown were welcomed and asked to share their backgrounds and why they were interested in joining the commission.

1. Moved by commission member John Luzaich and seconded by commission member James Allison to approve the minutes of the January 22, 1990 Human Relations Commission meeting.

Motion Carried.

2. Discussion was held as to when to schedule No Fault Grievance Training Session. Chair Linda Museus explained to the new members about the No-Fault Grievance Training. Renee and Linda are the only ones trained currently and have certificates. Joan Schmidt had drafted a letter asking for training and had heard from Pete Hoffmeyer. Mr. Hoffmeyer asked that we set some dates as to when we could act as the host city, call Mary Hedges or him with these dates, and then the Department of Human Rights would advertise to the entire metropolitan area. It was decided to set April 21 as the date with May 19 as an alternate date. Renee Werner will call to schedule.

3. The results of commission members contacting possibly interested groups for Human Rights Day were:

Jim has not called the Jewish Community Center yet;

John will be meeting Wednesday with the Youth Group and report back to us in March;

Renee contacted the Indian Center and talked to a representative of Two River Gallery. Renee was told that they don't have access to a storyteller and it was recommended to have an area with tables to set out information regarding the Indian community, art items, and possibly have a panel discussion. Their fee was flexible.

Linda reported that Arlene has not been able to make contact with anyone in the Hmong community as of yet due to the difficulty of having to have an interpreter.

Linda had contacted an African dance group, a woman and family that perform the dance. They provide the music and costuming and were available on that date. Linda did not know the cost.

The commission agreed that a price should be set and the same amount given to each group whether the group consisted of one member or several members. The commission is concerned as to how to sponsor this event. The use of the Community Center is free for the commission and they are hoping to ask the City Council for funding. James Brown said that he knew several business leaders and would talk to them in order to raise funds. Bob Techam has a brother-in-law from Mexico who will be moving here in June who might be interested in volunteering to perform Mexican music.

Chair Linda Museus mandated that by the next meeting the commission members should have whatever is needed for entertainment lined up. Three definite, hopefully four.

The Commission liked the ideas of having the Hmong display/demonstrate their crafts, having a storyteller, having a rap group perform, having an African Dance Group, and Mexican music.

4. New Business. Chair Linda Museus explained the recent incident of sexism in the schools. She had been contacted by Suzanne Matthews, a member of Robbinsdale's Human Rights Commission, who told her of a marketing class at Robbinsdale Cooper High School designing a stereotypical T-shirt. Linda contacted Elmer Carlson who suggested drafting a resolution and presenting it to the City Council. She did this at the Council meeting of February 6. The City Council felt that since there was nothing in the commission's minutes that they could not act on this issue at this time. Present at the Council meeting was a reporter from the Post News who interviewed Linda, Suzanne, and several members of School District 281. Since this article Linda has also been interviewed by a reporter from the Star & Tribune which possibly will appear in an upcoming Community Section of that paper. This reporter also wanted to interview students for their reaction.

It was the consensus of the commission to not pursue this issue any further; that it was a good learning experience for all concerned.


Old Business.

1. The Coalition of N.W. Suburban Human Rights Commissions will be meeting on March 17, 1990 in Robbinsdale.
2. Linda has tried several times to contact Sue Larson regarding Group Homes. Each time Ms. Larson is unavailable.
3. Jim Allison will get info on how many licensed group homes are in the City of Crystal and find out if there is any possible means of notification from the Human Services Department to the City as to when new group homes become licensed.

4. John Luzaich receives the "Senate Briefly" and will monitor this for anything pertaining to group homes. Kathy Huston receives information from Minnesota Services Association and also will monitor this for articles on group homes.

5. Renee Werner worked with and resolved a recent grievance case. The other grievance case went to the Human Rights Department due to participants meeting only one of the requests. The State will take it up.

Having no further business, it was moved by commission member John Luzaich and seconded by commission member Kathy Huston to adjourn. Meeting adjourned at 8:30 p.m.

DATE: March 28, 1990
TO: Jerry Dular, City Manager
FROM: Julie Jones, Recycling Coordinator 
SUBJECT: Curbside Goodwill Services

As the Mayor requested, I have contacted Goodwill regarding the possibility of implementing a curbside collection of Goodwill items in the City of Crystal. I spoke with Linda Garcia, Recycling Coordinator for Goodwill Industries. Ms. Garcia informed me that she was excited to hear that the City of Crystal is interested in the program since Goodwill is planning to implement the curbside collection of charitable goods in the metro area this coming fall.

I asked her to keep me informed as progress on developing the program proceeds and to send me any information forthcoming on the project. She did indicate that Goodwill is planning on working with Waste Management, Inc. to develop this program. I indicated to her that it may be difficult for the City of Crystal to do that since we do not contract for city-wide collection of garbage with Waste Management, Inc. However, I did indicate that possibly we could work through our recycling contractor, Browning Ferris Industries, to do the same type of service as part of our recycling contract.

I will be meeting with Linda Garcia in the future as the plans for this type of program develop.

JJ/kk

Darlene

1

DUE DATE: NOON, THURSDAY, March 29, 1990

MEMO TO: Jerry Dulgar, City Manager

MEMO FROM: Darlene George, City Clerk

ACTION NEEDED MEMO: From the March 27, 1990 Council Meeting

The items listed below are the actions requested by the City Council at their regular Council meeting of March 27, 1990. These items should be taken care of by noon, **Thursday**, preceding the next regularly scheduled Council meeting and returned to the City Clerk for her review.

DEPARTMENT

ITEM

CONSENT AGENDA

CITY CLERK

1. Consideration of the application for a One-Day Off-Site Lawful Gambling license at Becker Park on July 29, 1990.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified; letters sent to Gambling Board regarding lease of space at Becker Park.

CITY CLERK

2. Consideration of an application for exemption from lawful gambling license for Church of St. Raphael for its festival.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified 3-28-90.

CITY CLERK

3. Consideration of a solicitor's permit from Greenpeace Action to canvass in Crystal from April 1, 1990 thru April 30, 1990.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified 3-28-90.

PUBLIC HEARINGS

BUILDING
INSPECTOR

1. Public hearing to consider a variance request at 5600 - 34th Avenue North.
ACTION NEEDED: Notify applicant of Council approval.
ACTION TAKEN: Applicant notified.

REGULAR AGENDA

ADMINISTRATIVE
SECRETARY

1. Consideration of the application for appointment to the Park & Recreation Advisory Commission from R. L. "Rollie" Smothers.
ACTION NEEDED: Write letter for City Manager's signature to the successful applicant and send minutes of the last 3 meetings and the ordinance pertaining to the Commission.
ACTION TAKEN: Letter and pertinent information sent 3-27-90.

FINANCE DIRECTOR/
CITY CLERK

2. Consideration of a resolution awarding bid for General Obligation Equipment Certificates of Indebtedness, Series 1990 A.
ACTION NEEDED: Proceed with execution of necessary documents for certificate sale.
ACTION TAKEN: Necessary documents processed and sent to Springsted 3-29-90.

CITY ENGINEER

3. Consideration of final plat of Chalet Acres located at 3359 Vera Cruz Avenue North.
ACTION NEEDED: Proceed with execution of final plat.
ACTION TAKEN: Documents executed and surveyor notified.

CITY ENGINEER

4. Consideration of a preliminary and final plat for Johnson Industrial Park located at 5141 Lakeland Avenue North.
ACTION NEEDED: Proceed with execution of final plat.
ACTION TAKEN: Surveyor notified of approval and need for mylars.

CITY ENGINEER

5. Consideration of an excavation permit for 3335 Pennsylvania Avenue North to be issued to Kevitt Excavating.
ACTION NEEDED: Notify applicant of Council approval and proceed with execution of agreement.
ACTION TAKEN: Owner notified of approval and requirements for processing.

CITY ATTORNEY/
CITY CLERK

6. Consideration of a resolution for passage of final bond, \$6,000,000 City of Crystal, Minnesota Commercial Development Revenue Refunding Bonds (Crystal Gallery Mall Project) Series 1990.
ACTION NEEDED: Proceed with execution of necessary documents.
ACTION TAKEN: Documents will be processed when received.

CITY CLERK

7. Consideration of the Second Reading of an Ordinance Relating to Public Safety.
ACTION NEEDED: Publish ordinance.
ACTION TAKEN: Ordinance sent for publishing 3-28-90.

ASSISTANT
MANAGER/
ADMINISTRATIVE
CLERK

8. Consideration of a resolution honoring the volunteers in the City of Crystal.
ACTION NEEDED: Place message on cable t.v. that the City Council has proclaimed the week of April 22 through April 28, 1990 as City of Crystal Volunteer Recognition Week.
ACTION TAKEN: Message will be placed on cable t.v.

ADMINISTRATIVE
SECRETARY

9. Consideration of First Reading of an Ordinance relating to lawful gambling trade area of the City.
ACTION NEEDED: Place Second Reading on the April 17, 1990 City Council Agenda.
ACTION TAKEN: Item will be placed on the April 17, 1990 City Council Agenda.

ADMINISTRATIVE
SECRETARY

10. Consideration of the First Reading of an Ordinance relating to intoxicating liquor license bonds and insurance.
ACTION NEEDED: Place Second Reading on the April 17, 1990 City Council Agenda.
ACTION TAKEN: Item will be placed on the April 17, 1990 City Council Agenda.

ASSISTANT
MANAGER

11. Consideration of the 1990-1991 Labor Agreement between the City of Crystal and Law Enforcement Labor Services Local #56.
ACTION NEEDED: Notify the Finance Department of Council approval and proceed with necessary execution of agreement.
ACTION TAKEN: Done and executed 3-28-90.

CITY MANAGER/
CITY CLERK

12. Discussion of amusement center license fee and hours of operation.
ACTION NEEDED: Obtain specific recommendation relative to administrative costs and research amusement center hours and ages of clientele of amusement centers in other cities.
ACTION TAKEN: In process, to be placed on 4-3-90 Council Agenda.

CITY ENGINEER

13. Discussion of the progress of the Crystal Community Center.
ACTION NEEDED: Proceed with changes in the restroom facilities at the Community Center as authorized by the City Council.
ACTION TAKEN: Change orders in process.

CITY ENGINEER

14. Discussion of the construction contract for the double flume waterslide at the Crystal Municipal Pool.
ACTION NEEDED: Proceed with the contract with the addition of plan certification and soil testing.
ACTION TAKEN: Contract execution in progress.

CITY CLERK

15. Licenses.
ACTION NEEDED: Issue licenses.
ACTION TAKEN: Licenses issued.

INFORMAL DISCUSSION ITEMS
REQUIRING STAFF'S ATTENTION

CITY CLERK

1. Discussion of the North Metro Mayors Board Meeting.
ACTION NEEDED: Reserve for Councilmember Irving.
ACTION TAKEN: Reservation made 3-28-90.

CITY ENGINEER

2. Commendation by the Mayor of City Employees for work during March 11 rainstorm.
ACTION NEEDED: Pass commendation along to all who worked after the rainstorm.
ACTION TAKEN: Already completed.

PARK AND RECREATION ADVISORY COMMISSION

Agenda

April 4, 1990

1. Call meeting to order 7:00 p.m.
2. Approval of minutes
3. Review monthly report
4. Welcome new members:
Mary Krogstad
Rollie Smothers
5. Review dedication plans for Community Center
Minutes from 3/13/90 attached
6. Review Park Awareness Week/Earth Day -
Consolidate the two days!
7. Review construction progress at Community Center
8. Review summer program for the Community Center
Attachment
9. Comments on Crystal Frolics meeting - O'Reilly
10. Discuss comments made in committees from March 7 meeting - Long Range Planning and Special Events -
Attachments
11. Comments regarding City Council's decisions regarding
1990 expenditures from 5-Year Plan
12. Discussion regarding metro-wide publicity of water-slide.
13. Other business:
 - a. Easter Egg Hunt
 - b. Meeting date for dedication committee
14. Adjournment

Action Alert

from the
League of Minnesota Cities



183 University Ave. E., St. Paul, MN 55101-2526

(612) 227-5600

March 29, 1990

TO: Mayors, Managers, and Clerks
FROM: Joel Jamnik
RE: Comparable Worth

House Tax Committee Moves to Remove Special Levy from Pay Equity Bill

The House Tax Committee considered and passed legislation dealing with the local government pay equity act at a hearing Tuesday, March 27th. Prior to recommending passage, the Tax Committee approved an amendment offered by Representative Ann Rest to remove a provision in the bill which would have allowed local governments a special levy to raise tax money to pay for compensation adjustments to female-dominated classes of employees.

The opposition to granting a special levy to pay for one of the most expensive state mandates of the last decade was widespread and included Republicans and Democrats and particularly the House leaders. Speaker Bob Vanasek, Majority Leader Dee Long, and Chairman Paul Ogren made their feelings quite clear that they opposed the special levy language. Speaker Vanasek also referred to a handout (a copy of which is enclosed) which showed how well city managers and administrators were paid compared to state agency heads and legislative leaders, as a rationale for supporting the bill.

Representative Steve Sviggum was one of the few legislators to speak in defense of local governments. He and representatives of local governments made it quite clear to committee members that without a state appropriation for the mandate, and without a special levy, and given reductions in state aid to cities for two straight years (including this year's mid-year budget cuts), that some cities and other local governments would find it difficult to implement pay equity plans by the end of 1991, and almost impossible to do so without strictly restraining salary adjustments or laying off other employees.

(over)

Focus on City Reserves

It was evident that a majority of the committee had little or no concern for local budgets and employees. Chairman Ogren indicated that cities could tap their large cash reserves to pay their share of the estimated \$22 million needed for remaining jurisdictions to achieve pay equity. He distributed a table (a copy of which is enclosed) prepared by the state auditor that indicated that at the end of 1987 cities had average total fund balances which were 47.7% of current expenses, and general fund balances which were 34.7% of operating expenses.

In short, the table demonstrated to Representative Ogren that cities have a 30% to 50% cushion from which to draw funds to implement pay equity and to absorb budget cuts. Not all committee members share Chairman Ogren's apparent lack of understanding of government finance. Some members recognize that since cities receive only nontax and nonaid revenue from January through May (or June or July depending on the whims of the state) and that paying for services such as snow plowing might necessitate having money in hand at the end of a fiscal year.

The bill now goes to the House floor. The House file, H.F.1198, was laid over and the Senate bill was used so S.F.488 is the bill which now goes to the floor. The Senate has already passed the bill, also without a special levy provision.

What You Should Do

~~Call your legislator and request they introduce and support an amendment allowing a special levy for pay equity and to oppose~~ passage of any bill which does not provide financial assistance or a special levy. Inform them of the difficult choices that will have to be made if they don't provide help and that they will be accountable for any decisions local governments are forced to make. Particularly, you should stress the issue of fund balances or reserves. Legislators are using this bogus factor as the rationale for aid cuts and elimination of special levies.

Our prospects for success are slim, but we should be clearly on the record regarding these legislative actions. Call me if you have any questions.

D.O.E.R. document

Pay for Selected City Managers and County Administrators

1989 Salary Survey

Metro Area

Hennepin County.. \$89,600
 Ramsey County..... 80,000
 Washington County..80,800

Minneapolis City...76,600
 Bloomington City...82,000
 Edina City.....78,500

Burnsville City....69,200
 Plymouth City.....79,500
 Brooklyn Ctr City..75,585

Fridley City.....72,000
 Minnetonka City....75,600

St. Louis Pk. City 72,500
 Blaine City.....73,000
 Robbinsdale City...71,800

Golden Valley City 80,080
 Richfield City.....71,510

Greater Minnesota

Albert Lea City....62,595
 Austin City.....51,272
 Mankato City.....63,129
 Marshall City.....59,675
 New Ulm City.....59,363
 N. Mankato City....55,860
 Rochester City.....72,718
 St. Cloud City....58,020

1989 Salaries for Selected Minnesota State Agency Heads

Finance.....\$77,173
 Public Safety.... 65,903
 Labor & Indus.. ..66,145
 Corrections..... 65,903
 Human Rights... ..57,331
 Veterans Affairs..53,034

Speaker — \$48,000.00

Table 3.9: City Fund Balances, 1987

Type of City	Average Total Fund Balance as Percent of Current Expenses ^a	Average General Fund Balance as Percent of Operating Expenses
Twin Cities Metro Area		
Minneapolis-St. Paul	9.8%	3.3%
Suburbs	57.2	39.6
Outstate		
Over 25,000	42.6	30.2
5,000-25,000	48.8	39.0
1,000-5,000	73.6	61.7
Under 1,000	121.6	121.8
All Cities ^b	47.7%	34.7%

Source: State Auditor's Office.

^aIncludes debt service.

^bIncludes only 357 cities that report on an accrual basis.

Handout of
 Chairman Ogren

COSTS TO ACHIEVE EQUITY

These data are based on reports submitted by local governments to the Department of Employee Relations. These reports were submitted in 1988 and were included in Pay Equity Analysis 100. Of these 20 reports, 12 had plans that would be considered in compliance, and 8 had plans that would be considered out of compliance.

<u>Plans in Compliance</u>	<u>Cost of Compliance</u>	<u>Total Annual Payroll</u>	<u>Percent of Payroll</u>
1. Greater MN County	\$ 71,496	\$ 2,622,384	2.7 %
2. Greater MN County	29,316	2,549,616	1.1 %
3. Greater MN County	42,036	2,557,980	1.6 %
4. Greater MN County	87,000	5,060,621	1.7 %
5. Suburban City	114,936	3,485,820	3.3 %
6. Suburban City	0	205,116	0.0 %
7. Suburban City	23,040	838,428	2.7 %
8. Greater MN City	1,272	2,196,276	0.1 %
9. Greater MN City	1,164	445,920	0.3 %
10. Greater MN City	18,456	990,132	1.9 %
11. Greater MN City	6,324	1,183,692	0.5 %
12. Greater MN City	10,224	371,172	2.8 %

Note: The figures listed in "Cost of Compliance" are the local governments' estimates of the amount needed to provide pay equity for female classes.

Plans out of Compliance

13. Suburban City	66,732	5,493,240	1.2 %
14. Suburban City	27,744	2,980,980	0.9 %
15. Suburban City	15,348	394,260	3.9 %
16. Suburban City	155,304	5,164,824	3.0 %
17. Greater MN City	19,320	851,292	2.3 %
18. Greater MN City	18,048	801,468	2.3 %
19. Greater MN City	26,412	1,344,984	2.0 %
20. Greater MN City	115,584	4,044,564	2.9 %

Note: The figures listed in "Cost of Compliance" are the department's estimates of the amount needed to ensure that female classes are not paid consistently below male classes.

Faith Zwemke
Pay Equity Coordinator
Department of Employee Relations
612/296-2653
March 14, 1990

Action Alert

from the
League of Minnesota Cities



183 University Ave. E., St. Paul, MN 55101-2526

(612) 227-5600

CONTACT LEGISLATORS TO OPPOSE AID CUTS IN SENATE TAX BILL

Cities should contact their state senators and representatives immediately in opposition to the harsh, punitive cuts in city aid and city spending proposed in the Senate omnibus tax bill, S.F.2540. Even though the Senate tax bill will already have been passed by the Senate when you receive this alert, it is important that you contact your legislators so that they will pressure tax conferees to lessen the aid cuts.

Inform your legislators about what city services will have to be cut as a result of the proposed aid and spending cuts. Urge your legislators to tap a portion of the state's \$550 million rainy day reserve fund to avoid such cuts. Also tell your legislators not to make any further restrictions this year in tax increment financing.

SENATE TAX BILL MAKES DEEP CUTS IN CITY AID --CITY LEVY LIMIT BASES ALSO CUT--

On March 28, the Senate Tax Committee completed work on its version of the omnibus tax bill, S.F.2540. Senate floor consideration is expected by Friday, March 30. House-Senate conference committee action will begin the week of April 2. At the brief hearings on S.F.2540, LMC President Millie MacLeod (Moorhead City Councilmember) testified against the deep city aid and harsh city spending cuts the bill contains. She warned that those cuts would force reductions in basic city services and city jobs. Instead of cutting city aid, MacLeod urged the committee to use a portion of the state's rainy day reserve fund.

The Senate tax bill calls for \$43 million in cuts in Pay '90 aid to local governments. For cities, the Pay '90 cut would equal 2.11 percent of the combined levy plus aid base -- nearly \$22 million statewide cut in city aid. (In contrast, the House tax bill would require a 0.6 percent, or \$6.1 million, cut in Pay '90 city revenue.)

The 2.11 percent reduction is both a permanent reduction in city aid and a permanent reduction in the levy limit bases of cities with populations over 2,500. The bill schedules even deeper aid and levy base cuts for Pay '91. The bill would force cities which are currently under levy limits to reduce their spending by the amount of the aid cut. Cities are specifically prohibited from increasing their levies to make up for the aid cuts the bill prescribes.

1990 AID CUTS OF \$43 MILLION

The Senate aid cut of \$43 million is achieved by reducing each local government's "revenue base" by 2.11 percent. For cities, the revenue base is defined as its Pay '90 levies plus Pay '90 LGA. The aid reduction is first applied to LGA (payments in July and December). If LGA is insufficient to absorb the cut, then equalization aid, disparity reduction aid, and homestead and agricultural credit aid (HACA), in that order, would be cut. A print-out of the LGA cuts for each city is included in Cities Bulletin #7 (March 30, 1990). The print-out shows only the LGA cuts; an additional \$1.6 million is cut from HACA.

The bill specifically requires that the total aid reduction caused by the 2.11 percent cut be permanently subtracted from the city's 1990 levy limit base. This translates the Pay '90 aid cut into a permanent city spending reduction. The bill states: "It is the intent of the legislature that the reduction in state aids . . . be implemented as a equivalent and corresponding permanent reduction in the cost of administration and operations at the local level."

PAY '91 LGA CUT \$30.7 MILLION

The Senate tax bill would require even deeper cuts in cities' Pay '91 LGA. Under a complicated formula which includes the elimination of the LGA grandfather provision, the Senate bill would reduce Pay '91 LGA by \$16.3 million below the Pay '90 LGA levels. The bill freezes LGA at that lower level and eliminates the Pay '91 LGA inflation increases of \$14.4 million which are scheduled under current law.

Both the \$16.3 million cut in LGA levels and the suspension of the \$14.4 million in inflationary LGA increases are aid cuts that will be used to permanently reduce cities' Pay '91 levy limit bases. Not only will cities under levy limits be prohibited from raising their levies to make up for the aid they lose, but they will be penalized for future LGA increases (which they did not receive) through permanent cuts in their levy limit bases. The levy limit base cuts caused by the loss of Pay '91 inflationary increases are punitive since these cuts represent a future loss of property tax relief which is not part of cities' levy limit bases.

HACA REDUCITONS

The Senate bill scales back the cost-of-living adjustment in the current Pay '91 HACA formula. Instead of a full inflation adjustment, the Senate bill would provide an adjustment equal to the rate of inflation minus 1.15 percent. This provision in combination with class rate changes save the state \$34 million in Pay '91 HACA payments to cities, counties, and townships.

The bill would also reduce or eliminate disparity reduction aid in Pay '91 for communities which have a combined local tax rate below 100 percent.



Legislative Contact Alert

March 29, 1990
Alert Number 3

TO: AMM Legislative Contacts

FROM: Vern Peterson, Executive Director
Roger Peterson, Director of Legislative Affairs

RE: HOUSE AND SENATE OMNIBUS TAX BILLS PUNITIVE TO CITIES

As of this date, the House Omnibus Tax Bill (HF 2478) has received final approval and is waiting to be conferred. The Senate Omnibus Tax Bill (SF 2540) is scheduled to be debated and approved on the Senate Floor on Friday, March 30th. and the Tax Conference Committee will likely start meeting seriously on Monday, April 2nd. Both tax bills have provisions which are very harmful to all cities in general including AMM Member Cities. The following is a brief summary of the key provisions of these bills concerning TIF, Levy Limits, Municipal Aid, and HACA cuts which are most punitive and harmful from our perspective.

TAX INCREMENT FINANCE (TIF):

The Senate bill contains no provisions on TIF. We are very pleased that no TIF provisions were included in the Senate bill and this should be of help during conference committee debate.

Unfortunately, HF 2478 contains many restrictive TIF provisions which we oppose. We have reported and described these provisions previously but the following is a summary of the more onerous provisions still remaining in the bill:

-HACA/LGA cuts will reduce increments by approximately one-third (does not effect existing districts).

-Volume Caps are imposed and many AMM cities already exceed those caps including Chanhassen, Chaska, Edina, Golden Valley, Hopkins, Minneapolis, Minnetonka, Newport, Plymouth, Roseville, Shakopee, Spring Park, and Wayzata.

-New Blight test imposed which states a building is not substandard if it is in compliance with the building code applicable to new building or could be modified to satisfy the code at a cost of less than 15% of constructing a new structure of the same size and type.

-Requires that properties acquired with revenues derived from tax increments may not be sold for less than fair market value.

-Severly restricts economic development districts and essentially prohibits using this type of TIF district for retail.

-Allows for a reverse referendum on newly created districts. Housing districts are not subject to this provision.

-Adds new redevelopment criteria and redevelopment project areas would have to meet two of the following three provisions:

*Market value of property has declined by 5% or more during the previous 5 years.

*A substantial portion of the buildings in the area contain residential units and that at least five percent of the housing units are in buildings that meet the new 'substandard building test'.

*The area is characterized by one or more of the following: excessive vacant lands on which buildings had once been located, vacant buildings, substandard buildings and structures or delinquent property tax payments.

A lot of 'work' is needed so that many if not all of these provisions can be eliminated or modified in Conference Committee discussions. YOUR HELP IS DESPERATELY NEEDED!

SENATE TAX BILL CARVES MAJOR CHUNK FROM AIDS AND LEVY BASE

The Senate Omnibus Tax Bill includes a provision cutting LGA/HACA in 1990 by 2.11% of the city/county (Levy Limit + LGA + Equal. Aid + Special Levy + Bonded Debt) Base. This amount will be subtracted from the current 1990 Levy Limit Base (LGA + Eq. Aid + levy) and thus will be lost for future years. The 1990 LGA/HACA levy base reductions are listed on the attachment. The total city/county reduction for 1990 is \$43 million.

1991 levy limits will be calculated using the normal 3% plus one-half growth using the reduced 1990 Levy Limit Base. However, an additional LGA and Levy Base reduction will be calculated. Step one is the greater of .8% of 1990 LGA + Eq. Aid or a recalculation of LGA without the grandfather element and limited to a 2.4% tax rate increase. Step two adds the results of step one to the amount of LGA increase that a city would have received in 1991 under the 1989 tax bill and then reduces the cities LGA and Levy base by this amount which in many cases is larger than the initial (levy + growth) base increase. The amounts of this calculation are

shown in the attached list as 1991 LGA/Levy Base reductions.

The total Senate Tax Bill cut equals the LGA/HACA cut for 1990 plus the LGA cut for 1991 all of which reduces the Levy Base and cannot be levied in the future until levy limits are repealed. In addition, the Levy Limit repealer was extended one year so that these cuts would be more permanent.

HOUSE TAX BILL TOUGH ON TIF BUT PALATABLE ON LGA AND BASE CUTS

The House Tax Bill cuts the 1990 Levy/Aid base as listed on the attachment by approximately .6% or \$13 million compared to the Senate \$43 million and the Governor's \$66 million. *The cut becomes permanent and cannot be recaptured in 1991. LGA and HACA increases are scaled back for 1991 but no further Levy Base reductions are included. From a metropolitan perspective outside of TIF which was discussed previously, the other bad provision is reinstatement of a Tax Base Equalization formula funded at the relatively small amount of \$1.5 million increase per year for 1991 and 1992. The Senate Tax Bill does not contain any Tax Base Equalization.

MESSAGE FOR LEGISLATORS:

-Totally reject Senate aid and base cuts for 1990 and especially 1991 as unnecessary and punitive .

-Change the House Tax Base Equalization (TBE) formula to provide increased funding only to C/I property tax relief. It currently is applied as relief to all types of property. Since most of the TBE aid goes to outstate cities but the net tax problem is really limited to C/I, then by targeting TBE to C/I, less state aid is needed to solve the problem.

-Additional TIF restrictions are not needed this year. The changes made in 1988 and 1989 were substantial and their full impact has not had time to work as yet.

ACTION NEEDED IMMEDIATELY:

Please contact your legislators now and discuss these concerns with them. Ask them to put pressure on the Conference Committee members. The conferees have not been appointed as yet but our best guesses are as follows: Senate Conferees: Doug Johnson, Steve Novak, Larry Pogemiller, Peter Stumpf and John Brandl or John Bernhagen. House Conferees: Paul Ogren, Ann Rest, Edgar Olson, Bob Vanasek, Dee Long or Peter McLaughlin. Allen Welle is also a possibility.

In any case the Conferees will probably be appointed on Friday.

HOTEL/MOTEL 3% SALES TAX ELIMINATED

The House Tax Bill eliminates the ability of a city to levy the second 3% hotel/motel tax for general fund receipts. The initial 3% for tourism is still available. Any city which has levied the second three percent will lose it at the end of 1992 coinciding with the repeal of levy limits. The Senate has a 3% hotel/motel elimination bill on the floor.

PAY EQUITY (HF 1198/SF 488)

The Senate has passed its pay equity bill and the House bill is on the floor. For a brief time the House Bill contained a 2% of payroll special levy but it was wiped out in House Tax Committee. The two bills are very similar.

The main provision is a change in the definition of equitable compensation to - - - 'Equitable Compensation relationship means that the compensation for female-dominated classes is not consistently below the compensation for male-dominated classes of comparable work value, as determined under section 471.994, within the political subdivision'.

It also includes several other changes including a report, an expansion of the penalty provision for units without LGA or HACA, a list of reasons for not being in compliance (recruitment/retention difficulties, recent inconsistent arbitration, and good faith effort toward compliance), an administrative appeal, and a delay in penalty until the legislature has met to consider the compliance report prepared by DOER.

HOUSE/SENATE - AID AND LEVY BASE REDUCTIONS

The listing on the following pages compares the difference in the House Tax Bill HF 2478 and the Senate Tax Bill SF 2540 for Aid and Levy Base reductions for 1990 and 1991.

- Col. 1 The Base that the aid and levy base cuts are calculated on. It equals the payable 1990 property tax levy for general government, bonded debt, and other special levies plus certified LGA, Tax Base Equalization Aid, Disparity Aid, and Taconite Aid. HACA is included as part of the certified general government levy.
- Col. 2. House bill cut to 1990 aid and permanent levy base reduction equals .6% of the expanded levy base in Column 1. The cut will be taken from LGA. However, if a city does not receive enough LGA, then the cut will be taken from HACA.
- Col. 3 Senate bill cut to 1990 aid and permanent levy base reduction equals 2.11% of the expanded levy base in Column 1. The cuts will be made to LGA and then HACA if there is insufficient LGA.
- Col. 4 Senate bill cut to 1991 LGA and permanent levy base reduction. This levy base reduction is in addition to the permanent base reduction in Column 3. It equals the amount of LGA a city would have received in 1991 per the 1989 tax bill plus a further reduction to the actual 1990 LGA after 1990 reductions. If a city does not currently receive LGA, there is no further aid or levy base reduction in 1991.

Note: The Levy Base reduction cannot be recaptured through levy until such time as Chapter 275.50 levy limits would be repealed. Both tax bills delay the repeal by one year so levy limits remain in place through 1992.

	1990 CITY LEVY/AID +SP.LEVY	HOUSE 1990 CUT AID + LVY.BASE .6%	SENATE	
			1990 CUT AID + LVY.BASE 2.11%	1991 CUT LGA + LVY.BASE
ANOKA	3,703,838	22,223	78,151	142,120
APPLE VALLEY	8,137,366	48,824	171,698	248,984
ARDEN HILLS	1,441,731	0	0	0
BAYPORT	860,599	5,164	18,159	67,062
BLAINE	6,006,438	36,039	126,736	263,347
BLOOMINGTON	22,571,535	135,429	476,259	0
BROOKLYN CENTER	7,068,313	42,410	149,141	337,837
BROOKLYN PARK	11,309,371	67,856	238,628	522,060
BURNSVILLE	12,013,447	72,081	253,484	527,881
CHAMPLIN	2,876,544	17,259	60,695	118,048
CHANHASSEN	2,804,576	16,827	59,177	65,476
CHASKA	1,440,814	8,645	30,401	76,718
CIRCLE PINES	872,249	5,233	18,404	61,190
COLUMBIA HEIGHTS	5,032,940	30,198	106,195	151,071
COON RAPIDS	9,173,434	55,041	193,559	385,511
COTTAGE GROVE	5,384,776	32,309	113,619	347,823
CRYSTAL	5,429,789	32,579	114,569	205,707
DAYTON	749,562	4,497	15,816	28,080
DEEPHAVEN	925,201	5,551	19,522	0
EAGAN	9,725,012	58,350	205,198	0
EDEN PRAIRIE	11,858,400	71,150	250,212	0
EDINA	9,992,692	0	0	0
FALCON HEIGHTS	798,421	4,791	16,847	35,209

FRIDLEY	6,350,170	38,101	133,989	296,554
GOLDEN VALLEY	7,287,008	43,722	153,756	423,253
HASTINGS	4,429,456	26,577	93,462	195,025
HOPKINS	4,667,874	28,007	98,492	287,646
INVER GROVE HEIGHTS	4,638,435	27,831	97,871	212,337
LAKEVILLE	5,272,220	31,633	111,244	187,232
MAHTOMEDI	1,150,455	6,903	24,275	89,125
MAPLE GROVE	7,320,283	43,922	154,458	286,475
MAPLEWOOD	7,398,827	44,393	156,115	679,399
MENDOTA HEIGHTS	2,146,550	12,879	45,292	0
MINNEAPOLIS	185,289,601	1,111,738	3,909,611	5,975,079
MINNETONKA	12,325,561	73,953	260,069	0
MOUND	1,969,614	11,818	41,559	95,282
MOUNDS VIEW	2,036,566	12,219	42,972	94,907
NEW BRIGHTON	3,605,096	21,631	76,068	193,183
NEW HOPE	4,761,644	28,570	100,471	229,782
NEWPORT	1,026,932	6,162	21,668	60,523
NORTH ST. PAUL	1,776,479	10,659	37,484	86,635
OAKDALE	3,414,285	20,486	72,041	147,203
ORONO	1,638,246	2,979	2,979	0
OSSEO	518,762	3,113	10,946	51,958
PLYMOUTH	9,275,300	55,652	195,709	0
PRIOR LAKE	2,662,369	15,974	56,176	88,449
RAMSEY	1,687,523	10,125	35,607	71,396
RICHFIELD	9,680,519	58,083	204,259	374,128
ROBBINSDALE	4,193,938	25,164	88,492	105,777

ROSEMOUNT	2,539,106	15,235	53,575	138,732
ROSEVILLE	6,651,237	39,907	140,341	304,608
ST. ANTHONY	1,708,662	10,252	36,053	84,919
ST. FRANCIS	414,156	2,485	8,739	20,957
ST. LOUIS PARK	13,333,848	80,003	281,344	633,260
ST. PAUL	118,729,395	712,376	2,505,190	3,222,528
ST. PAUL PARK	1,106,681	6,640	23,351	60,097
SAVAGE	1,898,351	11,390	40,055	49,915
SHAKOPEE	2,457,103	14,743	51,845	242,108
SHOREVIEW	4,140,744	24,844	87,370	168,580
SHOREWOOD	1,684,576	10,107	35,545	0
SOUTH ST. PAUL	6,169,995	37,020	130,187	158,017
SPRING LAKE PARK	1,053,697	6,322	22,233	51,089
SPRING PARK	499,997	3,000	10,550	5,315
STILLWATER	4,236,719	25,420	89,395	248,901
WAYZATA	1,510,787	9,065	31,878	0
WEST ST. PAUL	4,846,235	29,077	102,256	212,768
WOODBURY	4,686,301	28,118	98,881	208,493
WOODLAND	127,000	0	0	0