



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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Marlene

COUNCIL AGENDA

July 3, 1990

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on July 3, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Moravec
P Irving
A Grimes
P Herbes
P Langsdorf
P Joselyn

Staff

A Dulgar
P Olson
P Kennedy
P Monk
A Barber
P George

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council meeting of June 19, 1990.

Moved by Councilmember I and seconded by Councilmember L to (approve) (approve, making the following exceptions: Item 19 to read "... to direct staff to send a letter of thanks") to the minutes of the Regular City Council meeting of July 19, 1990.

Motion Carried.

CONSENT AGENDA

1. Consideration of a Charitable Gambling License for 494 Ministry, 10800 Lyndale Avenue South, at Doyle's Bowling and Lounge, Inc.
2. Consideration of a request from Steve Weisman, owner of Steve O's, to extend limits relating to the on-sale liquor license of Steven Weisman Industries, of the licensed premises to include the parking lot, and to hold a pig roast at 4900 West Broadway for one day on August 18, 1990.
3. Consideration of a request from City of Crystal Picnic Committee to have 3.2 beer and wine coolers at Crystal Municipal Pool for the 3rd Annual Employee Picnic on August 8, 1990.
4. Consideration of resetting the date for a public hearing to 7 p.m., July 17, 1990, at which time the City Council will consider vacation of a drainage and utility easement at 5200 Douglas Drive North.
5. Consideration of a request from V.F.W. Post #494 to extend limits relating to the on-sale liquor license of VFW Post #494 of the licensed premises to include the parking lot, and to hold a beer and brat feed on July 28, 1990 for the Crystal Frolics from approximately noon to 9:00 p.m.
6. Consideration of a transient merchant license for Jones R. Losen, 613 N.E. 3rd, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road, during days in July and August, 1990 as indicated on license application on file in the City Clerk's office.

Councilmember Irving requested Item #1 on the Consent Agenda be removed and placed on the regular agenda.

Moved by Councilmember L and seconded by Councilmember I to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. The City Council considered the final plat and site improvement agreement for Professors Addition in the northwest quadrant of 32nd and Florida Avenues as requested by Scott Kevitt.

- A. Moved by Councilmember I and seconded by Councilmember J to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-40

RESOLUTION APPROVING PLAT
PROFESSORS ADDITION

By roll call and voting aye: C, M, I, L, J,
H, —; voting no: —, —, —, —; absent, not
voting: G.

Motion carried, resolution declared adopted.

- B. Moved by Councilmember I and seconded by Councilmember J to ~~(approve)~~ (deny) (continue until — the discussion of) site improvement agreement for Professors Addition, 32nd and Florida Avenues North, *and further to authorize the Mayor and City Manager to sign such agreement.* Motion Carried.

2.
3. The City Council considered a resolution of denial for rezoning property at 2711 Vera Cruz Avenue North and at 2721 Vera Cruz Avenue North.

Moved by Councilmember M and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-41

RESOLUTION DENYING REQUESTS FOR REZONING OF
PROPERTIES AT 2711 VERA CRUZ AVENUE NORTH
AND 2721 VERA CRUZ AVENUE NORTH

By roll call and voting aye: C, M, I, L, J,
H, —; voting no: —, —, —, —; absent, not
voting: G.

Motion carried, resolution declared adopted.

2. The City Council considered a Charitable Gambling License for 494 Ministry, 10800 Lyndale Ave. So., at Doyle's Bowling and Lounge, Inc. Stan Babel, Accountant for 494 Ministry, appeared and was heard. M/I to continue to the July 17, 1990 City Council meeting the discussion of a Charitable Gambling License for 494 Ministry, 10800 Lyndale Ave. So. at Doyle's Bowling and Lounge, Inc., and direct staff to obtain a police report on the organization. Motion Carried

- 4.3. The City Council considered a resolution of denial for rezoning property at 4824 - 56th Avenue North and at 5603 Orchard Avenue North.

Moved by Councilmember I and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-42

RESOLUTION DENYING REQUESTS FOR REZONING OF
PROPERTIES AT 4824 56TH AVENUE NORTH AND
5603 ORCHARD AVENUE NORTH

By roll call and voting aye: C, M, I, L, J,
H, _____; voting no: _____; absent, not
voting: G, _____.

Motion carried, resolution declared adopted.

- 5.4. Mr. Bruce A. Hampel, 8201 - 33rd Avenue North, appeared before the City Council to discuss a Group Home located at 8204 - 33rd Avenue North.

The City Council directed staff to send a letter to appropriate officials at the County and/or State to request more restrictive housing for "Patrick", resident of the Group Home who wanders from the home and into homes in the neighborhood.

- 6.5. The City Council discussed Metropolitan Transit Commission (MTC) Bus Shelter Program. Councilmember Irving suggested a shelter be placed at 48th and Douglas for seniors, citizens and others going to and from the Community Center.

7. 6. The City Council considered allocation of funds for Senior Community Services. *The City Council directed the staff to search for funding in the Park and Recreation Budgets*

8. 7. The City Council considered a resolution authorizing Joint Cooperation Agreement with Hennepin County for administration of Community Development Block Grant Programs.

Moved by Councilmember I and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-43

RESOLUTION AUTHORIZING JOINT COOPERATION AGREEMENT
WITH HENNEPIN COUNTY FOR ADMINISTRATION OF
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS

By roll call and voting aye: C, M, I, L, J,
H, -; voting no: -, -, -, -; absent, not
voting: G, -.

Motion carried, resolution declared adopted.

OPEN FORUMINFORMAL DISCUSSION AND ANNOUNCEMENTS

- ☛ - The City Council discussed a request for volunteers for a Metro Paint-A-Thon on August 11, 1990.

- Mayor - AMM Breakfast July 17 at Sheraton Park Place - Asst. Mgr. to get a copy of info. to all Councilmembers.
- Mayor - reminded Councilmembers to get applications in if you wish to be in the Gracies Parade. - Staff - get applications to all Councilmembers.
- Councilmember Morawiec - requested City Attorney to draft policy for reasons for denial/restrictions on Charitable Gambling Organizations who wish to do business in Crystal.
- City Engr. advised the County had approved the closing of Bass Lake Road for the July 4 fireworks at Becker Park.
- Mayor - announced the Lions Club would be sponsoring a fly-in pancake breakfast at Crystal Airport on August 26.

Moved by Councilmember L and seconded by Councilmember T to approve the list of license applications.

Motion Carried.

Moved by Councilmember L and seconded by Councilmember C to adjourn the meeting.

Motion Carried.

Meeting adjourned at 8:08 p.m.

Included with the packet for the July 3, 1990 mtg.:

Gambling License Application for 494 Ministry at
Doyles Bowling & Lounge.

Letter from Steve Weisman dated 6-15-90 re: Pig
Roast & liquor in the parking lot August 18, 1990.

Application for Special Permit for Use, Consumption,
and Display of Liquor and Beer in a Crystal Park
or Related Facility in The Park from the City of
Crystal Picnic Committee for August 8, 1990, at
(Municipal Pool).

Letter from V.F.W. Post 494 dated 6-28-90 requesting
liquor in the parking lot for a beer & brat feed
on July 29, 1990 from Noon to 8:00 P.M. (Frolics)

Transient Merchant's license application for
Jones R. Losen to sell sweet corn at Jack's
Superette parking lot in July & August, 1990.

Memo from City Engr. dated 6-28-90 re: Proffesors
Addition; resolution, and site improvement
agreement.

Resolution denying requests for rezoning at 2711 &
2721 Vera Cruz Avenue North.

Resolution denying requests for rezoning at 4824 -
56th Ave. N. & 5603 Orchard Ave. No.

Letter from Bruce A. Hampel, 8201 - 33rd Ave. N.
dated 6-22-90 re: group home, 8204 - 33rd Av. N.

Letter from MTC dated 6-19-90 re: bus shelter
program.

Memo from Recreation Supervisor dated 6-27-90 re:
allocation of funds for Senior Community Services.

Letter from Senior Community Services dated 6-18-90
re: request for 1990-91 funding.

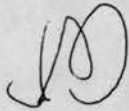
Memo from Community Development Coordinator dated
6-28-90 re: Hennepin County Joint Cooperation
Agreement for CDBG Programs.

Memo from Employee Committee dated 6-28-90 re:
team for a Metro Paint-A-Thon.

Letter from Shingle Creek Watershed Management
Commission dated 6-22-90 re: Resolution 90-2,
approving Shingle Creek Watershed Management Plan
as Revised and Dated May 3, 1990.

Darlene

Memorandum

DATE: June 29, 1990
TO: Mayor and Council
FROM: Jerry Dulgar, City Manager 
SUBJECT: Preliminary Agenda for the July 3, 1990 Council Meeting

Consent Agenda:

Item #1: I've read a little bit about the ministry in the paper, besides that, I don't really know much more than that is in the application. They will have a representative at the meeting, I believe.

I would recommend approval of all other items on the consent agenda.

Regular Agenda:

Item #4: Appearance of Bruce A. Hampel, 8201 -33rd Avenue North, regarding a group home located at 8204 33rd Avenue North. Enclosed with your packet please find information from our Police Department on calls to the home and to the area relative to persons living in the home. Everything I know about the laws, rules, regulations, affecting these homes, our hands are pretty well tied. We can't close the home or deny it or the permit to be located there. It's a matter of trying to police the situation. I think that Mr. Hampel is going to the wrong people. He should be going to the County or State or whoever licenses and regulates these home.

Item #5: I put this item on the agenda so the Council could let us know about any requests they've heard of or places they know where bus shelters might be needed. We have one long-standing request for one up in the area of Target across from First Minnesota. Just because we let the MTC know that we might want one there, I don't believe that guarantees that one will go in that particular location but at least a study can be done of the ridership and need and we can find out more about what the cost sharing program is, etc.

Item #6: Consideration of allocation of funds for Senior Services. There is a letter enclosed. We did not budget for this in 1990 and I don't know whether we'll have enough latitude in our 1991 budget to budget for this program. I would recommend that we take their letter under consideration and see if we can budget for it in 1991.

I will be on vacation next week at my cabin. Darlene knows how to get a hold of me if it's absolutely necessary. All of you have a nice fourth of July and see you in a week.

JD/kg

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
July 3, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the regular meeting of June 19, 1990.

Consent Agenda

1. Consideration of a Charitable Gambling License for 494 Ministry, 10800 Lyndale Avenue South, at Doyle's Bowling and Lounge, Inc.
2. Consideration of a request from Steve Weisman, owner of Steve O's, to extend limits relating to the on-sale liquor license of Steven Weisman Industries, of the licensed premises to include the parking lot, and to hold a pig roast at 4900 West Broadway for one day on August 18, 1990.
3. Consideration of a request from City of Crystal Picnic Committee to have 3.2 beer and wine coolers at Crystal Municipal Pool for the 3rd Annual Employee Picnic on August 8, 1990.
4. Consideration of resetting the date for a public hearing to 7 p.m., July 17, 1990, at which time the City Council will consider vacation of a drainage and utility easement at 5200 Douglas Drive North.
5. Consideration of a request from V.F.W. Post #494 to extend limits relating to the on-sale liquor license of VFW Post #494 of the licensed premises to include the parking lot, and to hold a beer and brat feed on July 28, 1990 for the Crystal Frolics from approximately noon to 9:00 p.m.
6. Consideration of a transient merchant license for Jones R. Losen, 613 N.E. 3rd, Little Falls, Minnesota, to sell sweet corn at Jack's Superette, 7200 Bass Lake Road, during days in July and August, 1990 as indicated on license application on file in the City Clerk's office.

Regular Agenda Items

1. Consideration of the final plat and site improvement agreement for Professors Addition in the northwest quadrant of 32nd and Florida Avenues as requested by Scott Kevitt. *a) resolution*
b) site improvement agreement
2. Consideration of a resolution of denial for rezoning property at 2711 Vera Cruz Avenue North and at 2721 Vera Cruz Avenue North.
3. Consideration of resolution of denial for rezoning property at 4824 - 56th Avenue North and at 5603 Orchard Avenue North.
4. Appearance by Bruce A. Hampel, 8201 - 33rd Avenue North, regarding a Group Home located at 8204 - 33rd Avenue North.
5. Discussion regarding Metropolitan Transit Commission (MTC) Bus Shelter Program (sites for shelters, participation in cost-sharing of construction and maintenance of shelters, and allowing advertising to be placed on shelters as a means of providing a funding source for maintenance costs).
6. Consideration of allocation of funds for Senior Community Services.
7. Consideration of a resolution authorizing Joint Cooperation Agreement with Hennepin County for administration of Community Development Block Grant Programs.

Open Forum

Informal Discussion and Announcements

1. Discussion of a request for volunteers for the Metro-Paint-A-Thon.

Licenses

Adjournment

APPLICATIONS FOR LICENSE
July 3, 1990

GAS FITTER'S LICENSE - \$30.25

Ditter, Inc., 820 Tower Dr., Hamel, MN 55340
Blaine Heating & Air, 13562 Central Ave. NE., Anoka, MN 55304

PLUMBER'S LICENSE - \$30.25

SIGN HANGER'S LICENSE - \$66.00 Renewals

Crosstown Sign, Inc., 10166 Central Ave. NE, Blaine, MN 55434

FOOD ESTABLISHMENT - Itinerant (exempt)

Knights of Columbus, 4947 West Broadway, one day only, pancake breakfast,
July 29, 1990, Crystal Frolics

Knights of Columbus, 4947 West Broadway, July 27-29, 1990, for Crystal
Frolics, food tend for Crystal Frolics

REFUSE HAULERS - (Co. License \$50.00, ea. vehicle \$25.00)

Haugens Haulers, Buffalo, MN
Woodlake Sanitation, Hamel, MN

TREE TRIMMER (\$55.00)

Golden Leaf Tree Service, 1408 Sumter Avenue No., Golden Valley, MN,
55427

June 19, 1990

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on June 19, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dular, City Manager; John Olson, Assistant City Manager; Corrine Heine, City Attorney's office; William Monk, Public Works Director; William Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director; Julie Jones, Redevelopment Coordinator.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor recognized a donation of \$3,000 to the Crystal Fire Department from the Crystal Lion's Club to help off-set the cost of a breathing air compressor for the self-contained breathing apparatus.

The City Council considered the minutes of the Regular City Council meeting of June 5, 1990.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve the minutes of the Regular City Council meeting of June 5, 1990.

Motion Carried.

The City Council considered the following items on the Consent Agenda:

1. Consideration of a request for a permit to have a parade on Sunday, July 29, 1990 at 1 p.m., using the same route as in 1989 (West Broadway, turning on Bass Lake Road) and a license to operate a carnival at Becker Park with waiver of the fee on July 27, 28, and 29, 1990, as requested by the Crystal Frolics Committee.
2. Consideration of a request to operate a 3.2 beer stand at Becker Park on July 4, 1990, with waiver of the fee, as requested by Crystal Lions Club.
3. Consideration of a request from Paster Enterprises to extend the variance time for proposed signage granted to the Crystal Shopping Center Associates by the Crystal City Council on October 17, 1989 for one year.
4. Set 7:00 p.m. or as soon thereafter as the matter may be heard, July 3, 1990, for a public hearing to consider vacation of an easement at 5200 Douglas Drive.

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Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the Consent Agenda.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered award of bid for a new articulated four wheel drive loader for the Parks Department.

Moved by Councilmember Irving and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-36

RESOLUTION AWARDING A CONTRACT
TO TRI-STATE BOBCAT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

2. The City Council considered award of bid for Street Department's full-size loader.

Moved by Councilmember Carlson and seconded by Councilmember Joselyn to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-37

RESOLUTION AWARDING A CONTRACT
TO CASE POWER AND EQUIPMENT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

3. The City Council considered award of bid for the 1990 Seal Coat Program.

Moved by Councilmember Carlson and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-38

RESOLUTION AWARDING A CONTRACT
FOR SEAL COAT IMPROVEMENT NO. 90-1
TO ASPHALT SURFACE TECHNOLOGIES CORPORATION

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By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

4. The City Council considered a request by Brunswick United Methodist Church, 6122 - 42nd Avenue North, for extension of time on the temporary banner permit which was issued by the City Council on June 5, 1990. Dave Snyder, Chairman of the Board of Trustees for Brunswick United Methodist Church, appeared and was heard.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to approve extension of time on the temporary banner permit for Brunswick United Methodist Church, 6122 - 42nd Avenue North, total permit period being from September 1, 1990 through November 1, 1990.

Motion Carried.

5. The City Council considered site improvement requirements at 5241 Hanson Court (Beaver Machine).

Moved by Councilmember Joselyn and seconded by Councilmember Moravec to remove this item from the table.

Motion Carried.

Moved by Councilmember Joselyn and seconded by Councilmember Moravec to approve modification of site improvement agreement at 5241 Hanson Court (Beaver Machine) to include signage on the front of the building identifying the loading zone and prohibiting parking.

Motion Carried.

6. The City Council considered Variance Application #90-21 regarding a home occupation (Chiropractor) at 3411 Winnetka Avenue North. Those appearing and heard were: Doctor Abel, applicant; Diane Schipper, 3425 Winnetka Avenue North.

The Building Inspector informed the Council that the City Attorney's office advised that a variance could not be granted on a use, and that the request regarding a home occupation at 3411 Winnetka Avenue North would require an ordinance change.

Moved by Councilmember Joselyn and seconded by Councilmember Langsdorf to deny the ordinance change necessary to accomplish the request for a home occupation (chiropractor) at 3411 Winnetka Avenue North (Variance Application #90-21), as requested by Leonard Abel.

By roll call and voting aye: Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn; voting no: Carlson.

Motion Carried.

7. The City Council considered Applications #90-23 and #90-24 requesting rezoning from R-1 (Single-family Residential)

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District to R-2 (Single and Two Family Residential) District, and requesting a variance to lot width at 2711 Vera Cruz Avenue North. Albert Blazevic of Cottonwood Construction appeared and was heard.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to deny as recommended by and based on the findings of fact of the Planning Commission rezoning property from R-1 (Single-family Residential) District to R-2 (Single and Two Family Residential) District at 2711 Vera Cruz Avenue North. Motion Carried.

Councilmember Carlson was absent from room when vote was taken.

No action was taken on the variance due to denial of the rezoning.

8. The City Council considered Applications #90-25, 90-26, and 90-27 requesting rezoning from R-1 (Single-family Residential) District to R-2 (Single and Two Family Residential) District, variance to lot width, and variance to total lot size at 2721 Vera Cruz Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to deny as recommended by and based on the findings of fact of the Planning Commission rezoning property from R-1 (Single-family Residential) District to R-2 (Single and Two Family Residential) District at 2721 Vera Cruz Avenue North. Motion Carried.

No action was taken on the variances due to denial of the rezoning.

The Mayor called a recess at 7:55 p.m. and the meeting was reconvened at 8:02 p.m.

9. Ed Thonander of the Crystal Frolics Committee appeared to request that item #1 on the Consent Agenda (license to operate a carnival at Becker Park) be amended to include Thursday, July 26, 1990.

Moved by Councilmember Irving and seconded by Councilmember Carlson to approve a license to operate a carnival at Becker Park with waiver of fee on July 26, 1990 to close at 11 p.m. and on July 27, 28, and 29, 1990 to close at 12 p.m. Motion Carried.

10. The City Council considered Application #90-28 requesting a 2' variance in the required 5' side yard setback at 5530 Quail Avenue North to build an addition to the attached garage on the existing house.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to approve as recommended by and based on the

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findings of fact of the Planning Commission authorization to grant a variance of 2' in the required 5' side yard setback to build a 7' x 22' addition to the attached garage on the existing house at 5530 Quail Avenue North as requested in Variance Application #90-28.

Motion Carried.

11. The City Council considered Application #90-29 requesting a variance of 14' to the side street side yard at 4501 Maryland Avenue North to build a deck.

Moved by Councilmember Irving and seconded by Councilmember Carlson to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.13, Subd. 3 2) ii) to grant a variance of 14' in the required 25' side street side yard setback to build a 10' x 16' deck on the existing house at 4501 Maryland Avenue North, as requested in Application #90-29.

Motion Carried.

12. The City Council considered Application #90-30 requesting a variance to the front yard setback for a detached garage at 5413 Xenia Avenue North.

Moved by Councilmember Irving and seconded by Councilmember Moravec to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.07, Subd. 5 c) 1) to grant a variance of 9' in the required 75' front yard setback to build a 24' x 26' detached garage at 5413 Xenia Avenue North, as requested in Application #90-30.

Motion Carried.

13. The City Council considered the second reading of an ordinance to rezone property at 5257 Hanson Court from B-3 (Auto-Oriented Commercial) to I-2 (Heavy Industrial).

Moved by Councilmember Langsdorf and seconded by Councilmember Grimes to adopt the following ordinance:

ORDINANCE NO. 90-14

AN ORDINANCE RELATING TO ZONING:
CHANGING THE USE CLASSIFICATION OF
CERTAIN LANDS

and further, that this be the second and final reading.

Motion Carried.

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14. The City Council considered the amended and revised bylaws of the Crystal Firefighters Relief Association, effective January 1990.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to approve as presented by the Crystal Firefighters Relief Association the amended and revised bylaws of the Crystal Firefighters Relief Association, effective January 1990.

Motion Carried.

15. The City Council discussed an amendment to the Crystal City Code regarding licensing of rental property.
16. The City Council considered a contract with Rieke, Carroll, Muller Associates, Inc. (RCM) for Consulting Engineer Services on the 36th Avenue Project.

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve as recommended by the City Engineer an agreement with Rieke, Carroll, Muller Associates, Inc. (RCM) to provide Consulting Engineer Services on the proposed 36th Avenue North Reconstruction Project, and further that the Mayor and City Manager be authorized to sign such agreement.

Motion Carried.

17. The City Council discussed membership on Legislative Policy Committees for the Association of Metropolitan Municipalities.
18. The City Council considered change in dates of solicitation for a solicitor's permit for Minnesota Association of Community Organizations for Reform Now (ACORN) approved by the City Council on April 17, 1990.

Moved by Councilmember Irving and seconded by Councilmember Moravec to approve solicitation in the City of Crystal by Minnesota Association of Community Organizations for Reform Now (ACORN) from June 25, 1990 through July 31, 1990, in lieu of May 1, 1990 to May 31, 1990.

Motion Carried.

19. The City Council considered the resignation of James R. Ryan, 8008 - 33rd Avenue North, from the Crystal Charter Commission.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to accept the resignation of James R. Ryan, 8008 - 33rd Avenue North, from the Crystal Charter Commission, and further, to direct staff to forward a list of potential Charter Commission appointees to the District Judge for appointment of a new member to fill the vacancy of Mr. Ryan. *to send as letter of thanks.*

Motion Carried.

20. The City Council considered a request from the Crystal Lions Club to close Bass Lake Road adjacent to Becker Park on July

June 19, 1990

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4, 1990 for a fireworks display to be held from 9:30 to 10:30 p.m.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to approve closing of Bass Lake Road adjacent to Becker Park on July 4, 1990 for a fireworks display as requested by the Crystal Lions, pending Hennepin County approval.

Motion Carried.

21. Moved by Councilmember Joselyn and seconded by Councilmember Carlson to reconsider the second reading of an ordinance to rezone property at 6918 - 56th Avenue North from B-3 (Auto-Oriented Commercial) District to B-4 (Community Commercial) District as requested by Semper Holdings, Inc.

Motion Carried.

Moved by Councilmember Joselyn and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 90-15

AN ORDINANCE RELATING TO ZONING:
CHANGING THE USE CLASSIFICATION
OF CERTAIN LANDS

and further, that this be the second and final reading.

The Mayor called a recess at 8:55 p.m. and the meeting was reconvened at 9:02 p.m.

The consensus of the City Council was to continue action on the second reading of the rezoning ordinance for 6918 - 56th Avenue North until the variance for parking, which was acted on at the May 1, 1990 City Council meeting, was reconsidered.

Moved by Councilmember Carlson and seconded by Councilmember Langsdorf to reconsider the variance for parking requirements at 6918 - 56th Avenue North and to change the variance for parking from 27 off-street parking spaces to 16 off-street parking spaces of the required 90 parking spaces (Variance Application #90-8), based on comments regarding Council action taken on May 1, 1990.

Motion Carried.

Upon continuance of the second reading of ordinance to rezone property at 6918 - 56th Avenue North from B-3 (Auto-Oriented Commercial) District to B-4 (Community Commercial) District, the vote was unanimous for approval.

22. The City Council considered the preliminary and final plat of Fish Addition which is a replat of 6918 and 6924 - 56th Avenue North.

June 19, 1990

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Moved by Councilmember Irving and seconded by Councilmember Langsdorf to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-39

RESOLUTION APPROVING PLAT

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

Moved by Councilmember Moravec and seconded by Councilmember Irving to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:15 p.m.

Mayor

ATTEST:

City Clerk

FROM THE
DESK OF

STEVEN WEISMAN

June 15, 1990

Dear Mayor and Honorable City Council,
We are having our Annual
"Customer Appreciation Day" on
August 18-1990. This is where
we roast a pig in our parking
lot and have the right to drink
in the parking lot.

I would appreciate your approval
on this, as we have had no problems
in the past.

Thanking you in advance for
your future considerations.

Steve Weisman
Steve O's

MUST BE CONSIDERED AT COUNCIL MEETING. PLEASE ALLOW 2 WEEKS TIME. COUNCIL MEETS THE 1ST AND 3RD TUESDAY OF THE MONTH.

Permit No. _____

CITY OF CRYSTAL
APPLICATION FOR SPECIAL PERMIT
FOR
USE, CONSUMPTION, AND DISPLAY OF LIQUOR AND BEER IN A
CRYSTAL PARK OR RELATED FACILITY IN THE PARK

Applicant: City of Crystal (Picnic Committee) Telephone: _____

Address: 4141 Douglas Drive

Are you a Business Partnership, Club, Corporation or Non-Profit Association?

_____ Yes (requires certificate of insurance showing current liability insurance naming the City as an additional insured party).

_____ No (requires certificate of homeowners insurance from person requesting permit).

Purpose of Social Event: Third Annual Employee Picnic

Park in which event will be held: Municipal Pool

Nature of the Activity Proposed: Request permission to have 3.2 beer and wine coolers

Date of Activity: 8-8-90

Hours of Use (not to exceed 12 hours): From: 5 P.M To 10 P.M

Maximum Number of Persons Expected to Attend: 180

LIABILITY: The applicant waives any and all claims of any nature against the City and its officers, employees, and agents arising out of the permitted activity. If applicant is a business partnership, club, corporation or non-profit association, this application must be accompanied by a certificate of insurance showing current liability insurance naming the City as an additional insured party under the insurance policy.

Page 2

Special Permit

Use, Consumption, and Display of Liquor
and Beer In a Crystal Park or Related Facility
In The Park

SPECIAL CONDITIONS: (City Code, Subsection 815.13, Subd. 8) "The use, consumption and display and presence of liquor and beer in parks and related park facilities is a matter of special concern to the City as such activity relates to the peace and good order of the City. For that reason the issuance of a special permit under this subsection is determined to be a matter within the sole discretion of the City Council, and its determination to issue or not to issue a special permit is final. The Council may impose additional conditions in the granting of a special permit."

I acknowledge that the **Liability Clause and Special Conditions** have been read and are understood by me and that I agree not to challenge or in any way contest the determination of the City Council with regard to the issuance of this special permit.

George Dulgar
Applicant: please print

[Signature]
Applicant signature

6/26/90
Date



CHARLES R. KNAEBLE POST NO. 494
5222 56th Avenue, North
Crystal, Minnesota 55429

June 28, 1990

City of Crystal,

Our VFW Post, in conjunction with the Crystal Frolics, would like to put on a Brat & Kraut menu on Sunday-July 29, 1990. We intend to have this function between the hours of 12:00PM-8:00PM.

Our intent is to cordon off an area in our parking lot and have a tent where the food can be served and also we request a special permit to dispense Beer along with the food. The plans call for a four piece Band to play till 8:00PM.

We are asking for whatever permits are required hoping that this type of function is acceptable to the Council.

Sincerely,

A handwritten signature in cursive script that reads 'Lynn Miedema'.

Lynn Miedema, Post Cmdr.
VFW Post #494
5222-56th Ave No
Crystal., MN. 55429

PH-537-9914

Receipt
#51746

APPLICATION FOR LICENSE

14716

4141 Douglas Drive, Crystal, Minnesota 55422

HONORABLE CITY COUNCIL
CRYSTAL, MINNESOTA

COUNCIL MEMBERS:

I
WE Jones R. Losen
613 N.E. 3rd Street
Little Falls, MN 56345

Fee, \$ 5.00 per day +
\$25.00 investigation
New \$35.00 Renewal
Telephone 632-2235
553-1602

enclose the sum of NINETY FIVE and no/100 DOLLARS
to the City of Crystal as required by the Ordinances of said City and have complied with all the require-
ments of said Ordinances necessary for obtaining this License :

NOW, THEREFORE, I

Jones R. Losen, Transient Merchant hereby make application to
sell sweet corn at Jack's Superette parking lot

for the period July 21, 22, 25, 26, 27, 28, 29 through August 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19, 1990
conditions and provisions of said Ordinance. subject to all

City Use Only

Jones R Losen
Signature of Applicant

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

Receipt # 51746

LICENSE # _____
RECEIPT # _____
DATE: _____

PEDDLER, SOLICITOR OR TRANSIENT MERCHANT

LICENSE APPLICATION

HELPER →

JONES

RAPHAEL

LOSEN

FULL NAME

JACQUILINE

ADALINE

LOSEN

DATE OF BIRTH

7-18-36

(First)

(Middle)

(Last)



Partially Scanned Material

The remainder of this page/item has not been digitized due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

DATE OF LICENSE

START JULY 21 SAT

22 SUN

JULY

25 WED

26 THU

27 FRI

28 SUN

29

AUG

1

2

3

4

5

AUG

8

9

10

11

12

AUG

15

16

17

18

19

CHECK FOR
\$ 145.00

TOTAL

PAYMENT

Jones R Jensen

\$ 110.00

INVESTIGATION \$ 35.00

\$ 145.00

TOTAL 22 DAYS

5.00

\$ 110.00

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MINNESOTA 55422

PERMIT # _____

In order to comply with State and Federal regulations, the City of Crystal is required to ask the information indicated below. This form will be filed separately from your application and will be used only for record keeping purposes.

AUTHORIZATION AND RELEASE

The undersigned, having filed an application with the City of Crystal for a SOLICITOR license, realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application for the above license, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives, and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Dated this 26 day of JUNE, 1990.

PLEASE PRINT:

Jones R. Losen
Signature of Applicant

JONES RAPHAEL LOSEN
First Middle Last Name

11905 COUNTY RD #9
Address

PLYMOUTH, MINN 55441
City, State, Zip Code

613 N.E 3RD ST
Previous Address

LITTLE FALLS, MINN 56345
City, State, Zip Code

[REDACTED]
Date of Birth

NONE
Name of Organization Associated With

6-26-90

To City of Crystal

Jones R Loser has my permission
to sell corn at 7200 Bass Lake Rd

Jackie Suppette

J. Suppette

Memorandum

DATE: June 27, 1990
TO: Jim Mossey, Police Chief
FROM: Darlene George, City Clerk *D.G.*
SUBJECT: Transient Merchant License
Jones R. Losen

Attached is an application for a Transient Merchant License to sell sweet corn at Jack's Superette, 7200 Bass Lake Road. Please complete the necessary investigation on Jones Losen and Jacqueline Losen. Upon completion of the investigation the license will be placed on the Council Agenda for consideration.

DG/JS

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: June 28, 1990
TO: Chief James Mossey
FROM: Sgt. Michael Harty *MCH*
SUBJECT: TRANSIENT MERCHANT LICENSE FOR JONES R. LOSEN

Per the request of June 27, 1990, I have conducted an investigation into issuance of a transient merchant's license for Jones R. Losen. My investigation has shown nothing that would keep Mr. Losen from being issued that license. Both Jones Losen and Jaqueline Losen are clear with the warrant division and have no identifiable criminal histories.

MH/dh

062890

DATE: June 28, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Proffes^sors Addition

The numerous conditions included in the preliminary plat approval of the Proffesors Addition are listed in the attached site improvement agreement. Additionally, the owner has completed all grading work and met the conditions included in a previously approved grading permit. At this point the Council is in a position to consider the Proffesors Addition final plat and site improvement agreement. Approval is recommended.



WM:jrs

Encls

RESOLUTION NO. 90-

RESOLUTION APPROVING PLAT
PROFFESORS ADDITION

WHEREAS, the City of Crystal is a Municipal Corporation, organized and existing under the laws of the State of Minnesota, and

WHEREAS, the City Council of the City of Crystal has adopted subdivision regulations for the orderly, economic, and safe development of land within the City, and

WHEREAS, the City Council has considered the application for a subdivision plat for Proffesors Addition, as submitted by Scott Kevitt,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal hereby approves the plat entitled Proffesors Addition, City of Crystal, Hennepin County, Minnesota.

By roll call and voting aye:

Adopted this 3rd day of July, 1990.

Mayor

ATTEST:

City Clerk



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

June 13, 1989

Mr. Scott Kevitt
7324 - 33rd Avenue North
Crystal, MN 55427

Dear Mr. Kevitt:

On June 12 the Planning Commission recommended approval of the Professors Addition final plat. The document will be forwarded to the Council for final action upon performance of the following items:

- 1) Completion of the grading permit currently outstanding for work along Florida Avenue. Work items include final grading, restoration, ditch grading and submission of engineering soil reports.
- 2) Execution of the development agreement for the plat including submission of the financial surety.

Should you have any questions regarding the above-mentioned items, please let me know.

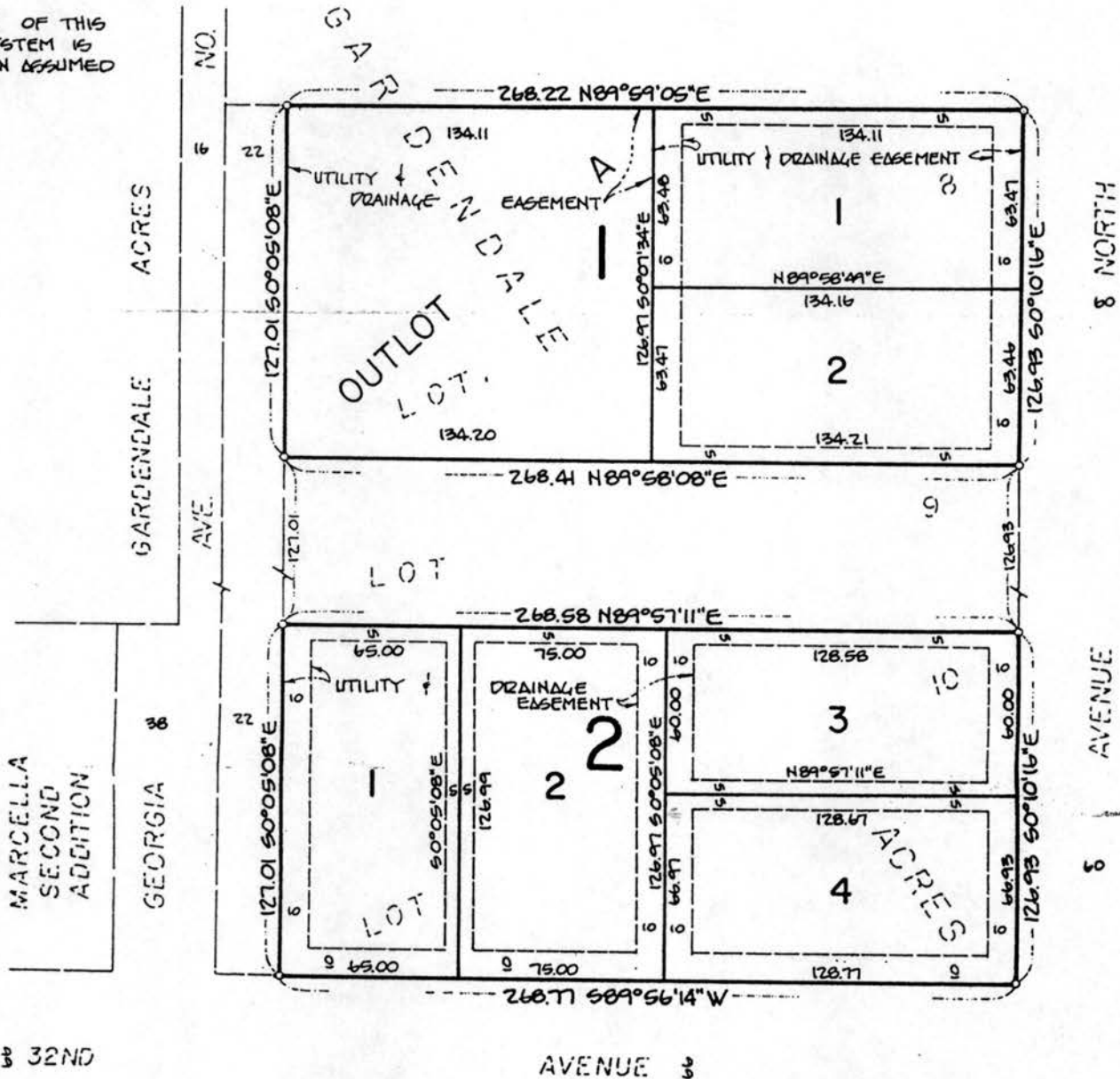
Sincerely,

William Monk
City Engineer

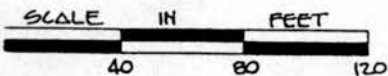
WM:jrs

LOT SURVEYS COMPANY, INC.
LAND SURVEYORS

ORIENTATION OF THIS
 ADJACENT SYSTEM IS
 BASED ON AN ASSUMED
 MOUNT.



R.L.S.
 380



° DENOTES IRON MONUMENT

PROFESSORS ADDITION
FINAL PLAT

EXHIBIT "A"

A G R E E M E N T

THIS AGREEMENT made by and between the City of Crystal, a municipal corporation in the State of Minnesota, hereinafter called the City, the first party, and Kevitt Excavating, Inc., hereinafter called the second party,

WHEREAS, second party desires to develop certain lands within the City of Crystal to be known as Proffesors Addition.

WHEREAS, second party has submitted a plat to the City Council, City of Crystal,

WHEREAS, as a prerequisite to the approval of said plat, the City Council requires the construction of certain improvements and requirements for the orderly development of property known as Proffesors Addition, 32nd Ave. N. & Florida Ave. N.

NOW THEREFORE, in consideration of the approval, said second party agrees and covenants as follows:

- Record plat of property.
- That the Contractor performing the work covered in this agreement furnish the City with a certificate of insurance on which Crystal is named additionally insured.
- That soil correction be performed on Lots 1 and 2, Block 1 to provide residential building pads for which an engineering report be furnished certifying the work done and the buildability of each site. Further, that a specific grading plan be submitted and a permit secured prior to initiation of any site work.
- Construct 27" RCP storm sewer and appurtenances to collect and dispose of all surface water on the site consistent with preliminary plat site plan. Said sewer installation to be coordinated with the soil correction work noted above.
- Install sanitary sewer and water service lines between the mains and property lines of Lots 1 and 2, Block 1, including securing the appropriate plumbing and street opening permits required for such construction.
- Construct B618 concrete curb & gutter adjacent to Lots 1 and 2, Block 1 and repair street.
- Grade and restore boulevards to conform to Crystal standards.
- Restore all open and disturbed areas.
- Prepare and submit "as built" utility plans.
- Provide all lot irons in place and to grade at the time of final acceptance.

That the second party warrants and guarantees all work done under the agreement against any defect in workmanship, materials, or otherwise that may occur within one year from the date of final acceptance by the City of all said work and other requirements.

That the work be completed not later than one year after approval of final plat.

To hold the City harmless from any and all claims which may arise from third parties for damages sustained resulting from pursuance of the above-described work.

That all just claims incurred in the completion of aforementioned work requirements shall be paid in full by said second party to all persons doing work or furnishing skill, tools, machinery, services, materials, equipment, supplies or insurance.

All work pursuant hereto shall be in compliance with existing laws, ordinances, pertinent regulations, standards, specifications of the City of Crystal, and subject to approval of the City Engineer.

Second party covenants and agrees to maintain all roads adjacent to said subdivision in a safe and passable condition on and after the date of approval of said plat to the date of final acceptance by the City of all said work and other requirements.

It is further agreed between both parties that in the event that such roads are not maintained in a safe and passable condition, as determined by the City Engineer, that the City shall have the right to perform such work and in that event second party shall reimburse the City for all costs incurred in the maintenance thereof.

In the event that said second party has not completed any or all of the aforementioned work and requirements on the completion date as set forth herein, then in that event said second party shall be considered in default. Should said second party be in default, then said second party authorizes said City, its officers, its employees or its authorized agents to enter upon said second party's property and to complete any or all such uncompleted or improperly performed work or other requirements in conformity with this agreement.

That surety be deposited with the City in the amount of \$20,000 to insure the faithful performance of the above construction work and requirements, said surety to be in the form and manner as prescribed by Crystal.



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

May 19, 1989

Mr. Scott Kevitt
7324 - 33rd Avenue North
Crystal, MN 55427

Dear Mr. Kevitt:

As you are aware, on May 16 the City Council approved the Proffessors Addition preliminary plat with the following conditions:

- 1) The existing 27-inch storm sewer be extended to the north edge of Block 1
- 2) A drainage easement be provided across Outlot A
- 3) Concrete curb and gutter be extended along 32nd Avenue in front of Lots 1 and 2, Block 1
- 4) Soil correction be performed on Lots 1 and 2 of Block 1 and engineering reports certifying buildability be filed with the City.

You are now in a position to work with your surveyor on preparation of final plat documents for submittal to the City. Please note condition number 2 above must be addressed on the plat.

The other conditions will be addressed in a development agreement that will be prepared by this office and forwarded for your review as soon as complete. It is important to note that the final plat will not be approved until the agreement is executed and the financial surety on file. Additionally, all conditions of the grading permit, including excavation of the two ditches to drain low areas to the west and north of your plat, must be complete prior to plat approval.

Mr. Scott Kevitt
May 19, 1989
Page 2

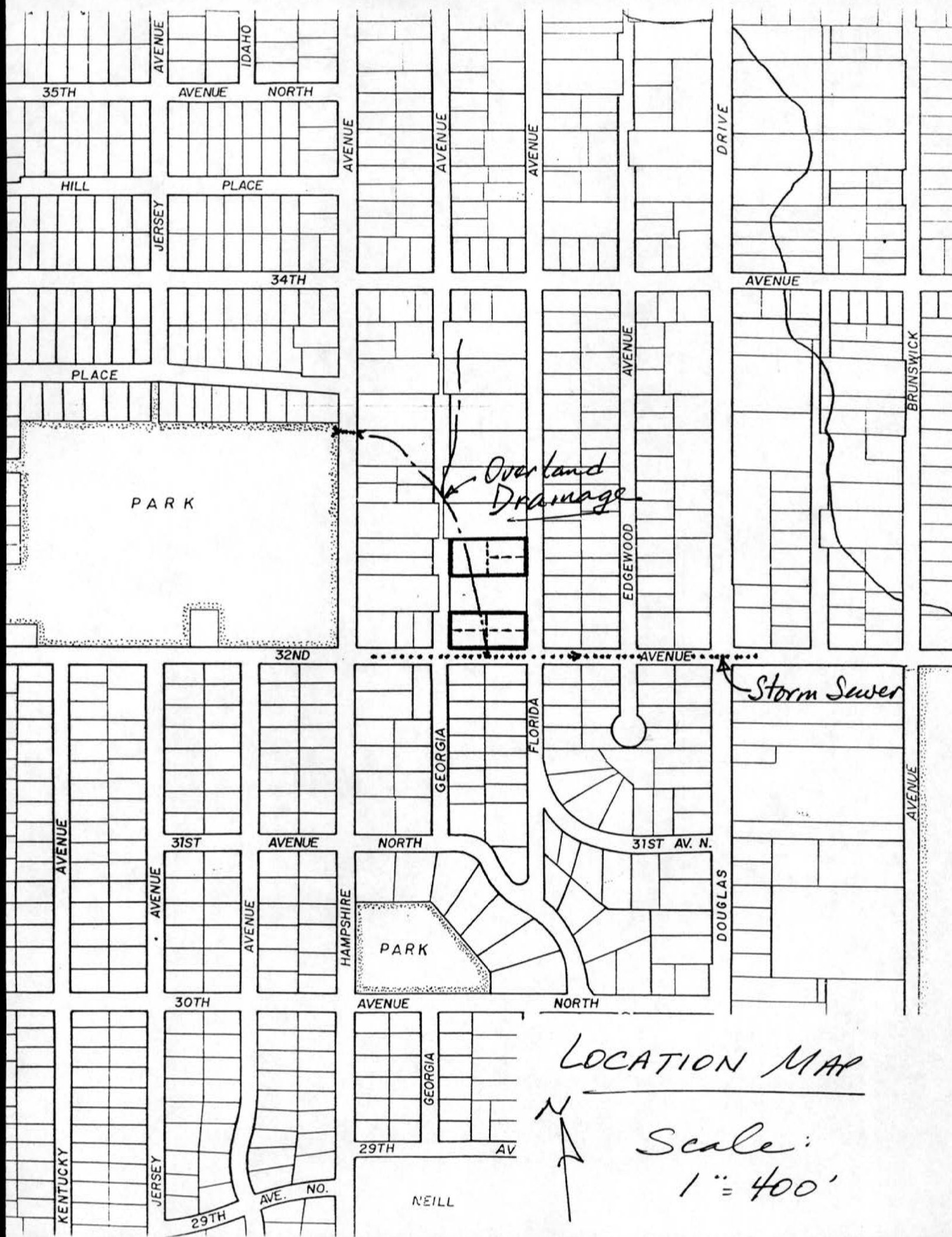
Please let me know should you have any questions regarding
the items listed above or the final plat process.

Sincerely,

William Monk
City Engineer

WM:jrs

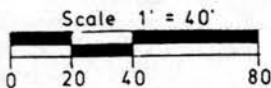
cc: Robert Miller
Attorney at Law
9405 - 36th Ave. N.
New Hope, MN 55427



Revised Preliminary Plat of Professors Addition

GEORGIA

AVE

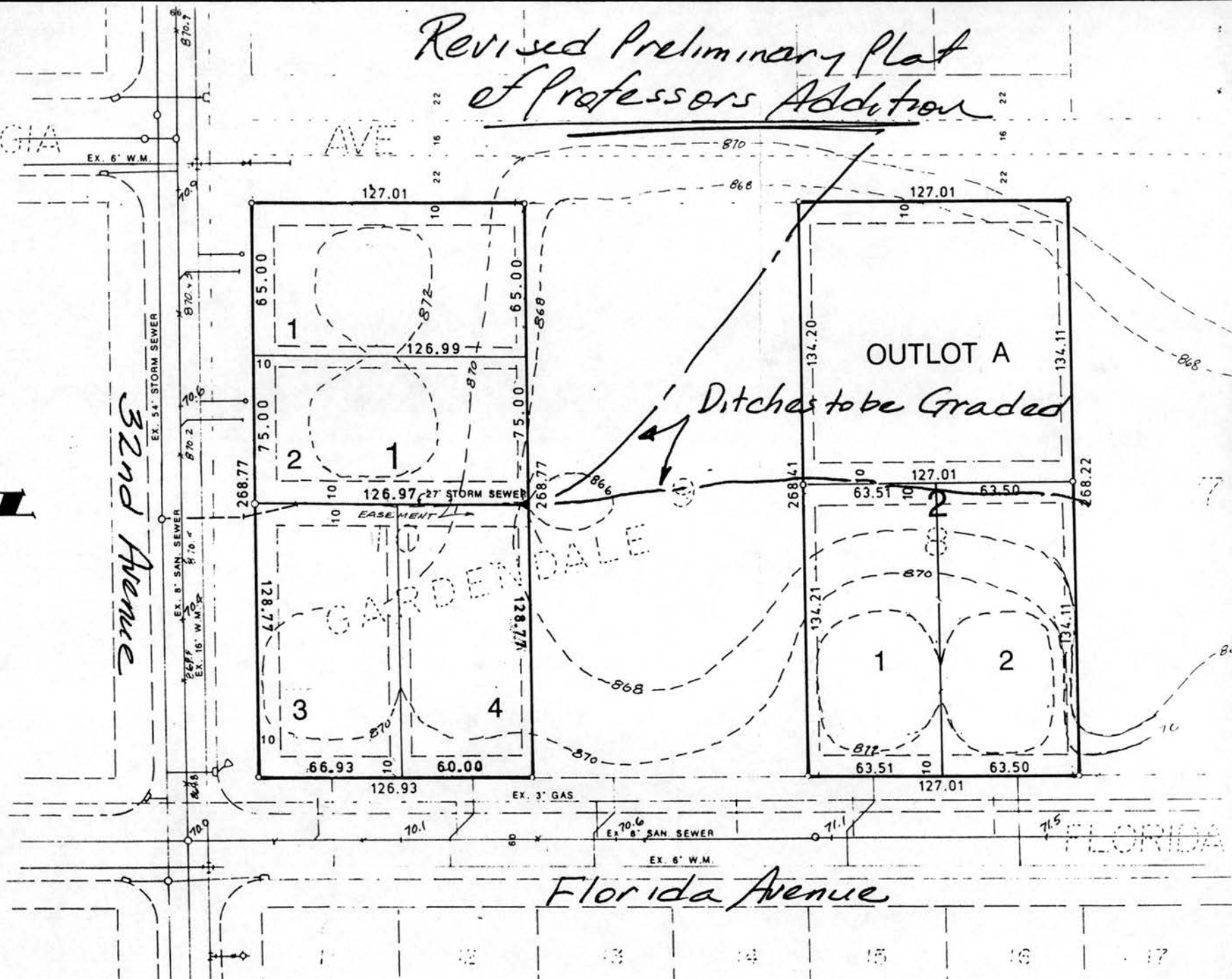


Denotes Iron Monument

32nd Avenue

OUTLOT A

Ditches to be Graded



Florida Avenue

FLORIDA

Minnesota Lawful Gambling
Gambling License Application - Part 1

Receipt #51446

Organization Information

Legal name of organization

494 Mininsty

Business address of organization - Street or P. O. Box (Do not use address of gambling manager)

10800 Lyndale Ave South

City Bloomington State MN Zip Code 55420 County Hennepin Business phone number (612) 888-1710

Name of chief executive officer (cannot be gambling manager)

Rev. ~~Sharon Dahl~~ Ms. Sharon Dahl Ec Dir (612) 888-1710

Address of chief executive officer - Street or P. O. Box

7021 Clinton Ave

City Richfield State MN Zip Code 55423 County Hennepin

Name of treasurer or person responsible for organization's other revenues (cannot be gambling manager) Title

Rev. Delton Krueger Treas ()

Type of organization: ☐ fraternal ☐ veterans ☐ religious ☒ other nonprofit

Number of years organization has been in existence as a nonprofit organization 8

Attach a copy of nonprofit incorporation from the Minnesota Secretary of State or a letter from the IRS declaring income tax exemption. (Do not send a sales tax permit or Federal employer identification information)

Number of active members 18 (must be age 18 and older) Monthly Irregular

When does the organization hold regular meetings? Day(s) Thurs. 3rd of mo Hours 8:00

Have internal controls been submitted on the form provided by the board? ☒ yes ☐ If no -- Attach a copy.

Type of Application

Class of License

- ☐ Class A — Fee \$200 (bingo, raffles, paddlewheels, tipboards, pull-tabs)
☒ Class B — Fee \$125 (raffles, paddlewheels, tipboards, pull-tabs)
☐ Class C — Fee \$100 (bingo only)
☐ Class D — Fee \$75 (raffles only)

Bingo Occasions

If Class A or C, fill in days and hours of bingo occasions:

No more than six bingo occasions may be conducted by an organization per week

| Day | Beginning/Ending Hours | Day | Beginning/Ending Hours | Day | Beginning/Ending Hours |
|-----|------------------------|-----|------------------------|-----|------------------------|
| | to | | to | | to |
| | to | | to | | to |
| | to | | to | | to |

If bingo will not be conducted, check here ☒

Status of license - check one:

- ☐ Organization has never been licensed.
☒ New site — Fill in base license number 01827
☐ Renewal of existing license — Fill in complete license number _____
☐ Change in class of existing license — Fill in complete license number _____
☐ Previously expired license - Fill in complete license number _____

Minnesota Lawful Gambling
Gambling License Application - Part 2

Gambling Premises Information

Name of establishment where gambling will be conducted: Doyle's Bowling & Lounge, Inc. Street address (do not use a post office box number) 5000 West Broadway Crystal, MN 55429
City and County where gambling premises is located OR Township and County where gambling premises is located if outside of any city limits
CITY Crystal COUNTY Hennepin TOWNSHIP _____ COUNTY _____

Legal owner of gambling premises: Doyle's Bowling & Lounge, Inc. Name of lessor, if not the legal owner _____
Address of owner: 5000 West Broadway City Crystal State MN Zip Code 55429

Does the organization own the building where the gambling will be conducted? ☐ YES ☒ NO (NOTE: Organizations may not pay themselves rent if they own the building or have a holding company. A lease must be submitted showing rent payments as zero from gambling funds if the organization's holding company owns the premises.)

If NO, attach the following:

- a copy of the lease with terms for one year.
- a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.

A lease and sketch are not required for Class D applications.

Rent:

For bingo with other gambling \$ _____ Total square footage leased _____

For gambling without bingo \$ 600 Total square footage leased 32

Address of registered storage space:

Address _____ City _____ State _____ Zip Code _____

Gambling Manager Information

Gambling manager's name: H. Duane Howard Date of birth: [REDACTED]
Address: 7527 Bloomington Ave So
City Richfield, MN State MN Zip code 55423 Business phone (612) 869-9496

Date that gambling manager became a member of the organization 01/01/82

Date that gambling manager seminar was completed 1/1/82 Scheduled not completed

A \$10,000 fidelity bond covering the gambling manager is required by Minnesota law. Provide the following information:

Name of insurance company (do not use agency name) On File

Bond number _____

Bank Information

(each licensed gambling premises must have a separate checking account)

Bank name _____ Bank account number Not opened Pending
license approval
Bank address _____ City _____ State _____ Zip Code _____

Name, address, and title of members authorized to sign checks and make deposits and withdrawals

| Name | Address | Title |
|------------------------|--------------------------------|---------------------------|
| <u>Sharon Dahl</u> | <u>7021 Clinton Ave So</u> | <u>Richfield Ex. Dir.</u> |
| <u>H. Duane Howard</u> | <u>7527 Bloomington Ave So</u> | <u>Gamb. Mgr.</u> |
| <u>Stanley Babel</u> | <u>4618 Parkridge Dr.</u> | <u>Acct</u> |

**Minnesota Lawful Gambling
Gambling License Application - Part 3**

Oath

Gambling Site Authorization

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

Bank Records Authorization

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

I declare that:

- I have read this application and all information submitted to the board;
- All information is true, accurate and complete;
- All other required information has been fully disclosed;
- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- A membership list of the organization will be available within seven days after it is requested by the board;
- Any changes in application information will be submitted to the board and local government within 10 days of the change; and
- A termination plan will be submitted to the board within 15 days when the organization's license is terminated.

Signature of chief executive officer

Sharon Dahl

Date

6-15-90

Local Government Acknowledgement

*The city *must sign if the gambling premises is located within any city limits.*

*The county **AND township** must sign if the gambling premises is located within a township.*

I have received a copy of this application. This application will be reviewed by the Gambling Control Division, and if approved by the Director, and will become effective 60 days from the date of receipt by the city or county, unless the local government (city or county) passes a resolution to specifically forbid the activity. A copy of that resolution must be received by the Gambling Control Division within 60 days of the date filled in below.

City* or County**

City or county name

City of Crystal

Signature of person receiving application

Marlene George

Title

City Clerk

Date received

6-15-90

Name of person delivering application to local government

Herbert D. Howard

Township** (Complete in addition to county signature)

Township name

Signature of person receiving application

Title

Date received

Is township: ☐ organized ☐ unorganized ☐ unincorporated

Refer to the Instructions for the required attachments.

Mail to: Department of Gaming
Gambling Control Division
Mail Station 3315
St. Paul, MN 55146-3315

Lawful Gambling Lease Agreement

Premises Information

| | | | |
|---------------------------------------|--------------------|-------------------|-------|
| Name of legal premises owner (lessor) | Address | City/Zip Code | Phone |
| Doyle's Bowling & Lounge Inc. | 5000 West Broadway | Crystal, MN 55420 | |
| Name of sublessor (if any) | Address | City/Zip Code | Phone |

Name and address of leased premises Address City/Zip Code
Doyle's Bowling & Lounge Inc, 5000 West Broadway Crystal
Name of organization leasing the premises (lessee) License Number, if known
494 Ministry B-0827-0000

Gambling Activity

The lawful gambling activity which the organization will conduct are (check all that apply):

☐ bingo ☐ raffles ☒ paddlewheels ☒ pull-tabs ☒ tipboards**Rent Information** (See Rules 7860.0090, Subp 3)

Class A and C licenses:

Rent for bingo and all other gambling activities conducted during that bingo occasion may not exceed:

- \$200 for up to 6,000 square feet;
- \$300 for up to 12,000 square feet; and
- \$400 for more than 12,000 square feet.

Class B and D licensees:

Rent for gambling activities not including bingo may not exceed \$24 per square foot per month, with a maximum of \$600.

Rent to be paid per bingo occasion \$

Rent to be paid per month \$ ~~1500~~

Rent may not be based on a percentage of receipts or profits from lawful gambling.

Premises Description

The area leased within the premises is 4 feet by 8' feet, for a total of 32 square feet.

Attach a sketch which identifies the location of the leased premises when a portion of a building is the leased premises. That sketch must include the dimensions of the leased premises.

Effective Dates

The lease will go into effect at 12:01 a.m. on 9/1 1990, and will end at 12:00 a.m. on 1 1991, for a period of one year.

Times and Days of Bingo Activity (If none, indicate N/A) ☐ N/A

The bingo occasions will be held:

[illegible]

By agreeing to the terms of this lease, it is mutually agreed that:

- The owner of the property (lessor), and sublessor, if any, may not manage gambling at the premises.
- The lessor of the premises, his or her immediate family, and any agents or employees of the lessor may not participate as players in the conduct of lawful gambling on the leased premises.
- The lessor/sublessor and the lessee do not have a direct or indirect financial interest in the distribution or manufacture of gambling equipment.
- The lessor or sublessor of the premises will allow the Board or agents of the Board, the Commissioner of Public Safety or agents of the commissioner, or the Commissioner of Revenue or agents of the commissioner, and law enforcement personnel to inspect the premises at any reasonable time, and permit the organization to conduct lawful gambling at the premises according to the terms of this lease. The lessor may not impose any conditions on the organization regarding distributors of gambling equipment, services, or the use of profits.
- The organization must obtain a license from the Gambling Control Board. The organization will be responsible for complying with the laws and rules of lawful gambling.
- The organization must have at the gambling premises a current inventory of gambling equipment, a sketch with dimensions of the premises available for review, and a clear physical separation or divider between the lessee's gambling equipment and the lessor's business equipment.
- The organization will be responsible for ensuring that the lessor's business activities are not conducted on the leased premises.
- If the lease is cancelled prior to the termination date of this lease, each party agrees to notify the Gambling Control Board explaining the reasons for the cancellation. The lease shall be terminated immediately for any gambling, liquor, prostitution or tax evasion violations occurring on the premises.
- The lessor/sublessor of the premises shall provide the lessee access to the licensed premises during any time reasonable and necessary to conduct lawful gambling on the premises and as agreed upon in this lease.
- (Write in any other conditions or restrictions that will be included as part of the lease. Attach additional sheets if necessary)

This lease is the total and only agreement between the lessor/sublessor and the organization conducting lawful gambling activities. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to this lease. (Any changes in this lease must be submitted to the Gambling Control Board within 10 days of the change.)

| | | | |
|------------------------------|--------|------------------------------------|------|
| X Lessor/Sublessor signature | Date | Signature of organization official | Date |
| <i>Wayne J. Stenhouse</i> | 6/4/80 | <i>[Signature]</i> | |
| Title | | Title | |
| President | | Gamb. mgr. | |

A copy of this lease and sketch with dimensions must be submitted with the license application or license renewal to:

Department of Gaming - Gambling Control Division
Mail Station 3315
St. Paul, Minnesota 55146-3315

Leased Space for Pull Tab Sales

Pull Tab Booth
4' x 8'

32 Square Feet

4' 1" x 8' 7" 1"

Doyles Lanes Lounge Area.

36'



37'

24'

112'

RESOLUTION NO. 90-_____

RESOLUTION DENYING REQUESTS FOR
REZONING OF PROPERTIES AT 2711
VERA CRUZ AVENUE NORTH AND 2721
VERA CRUZ AVENUE NORTH

WHEREAS, Albert Blazevic has applied for rezoning of the property at 2711 Vera Cruz Avenue North ("Property 1") from R-1, Single Family Residential District, to R-2, Single and Two-Family Residential District; and,

WHEREAS, Albert Blazevic simultaneously submitted an application for rezoning of the property at 2721 Vera Cruz Avenue North ("Property 2") from R-1, Single Family Residential District, to R-2, Single and Two-Family Residential District; and,

WHEREAS, after due notice and hearing, the planning commission considered the applications on June 11, 1990; and,

WHEREAS, the City Council of the City of Crystal considered the applications at its regularly scheduled meeting of June 19, 1990, at which meeting both proponents and opponents of the applications were given the opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL as follows:

1. The City Council makes the following findings of fact:
 - a. Property 1 is currently zoned R-1, Single Family Residential District and is vacant land.
 - b. Property 2 is currently zoned R-1, Single Family Residential District, and is vacant land.
 - c. Property 1 is bordered on the north by Property 2 and on the south and west by properties that are zoned and used for single family residential purposes. Property 2 is bordered on the south by Property 1 and on the north and west by properties that are zoned and used for single family residential purposes. State Highway 100 borders Properties 1 and 2 on the east.
 - d. The immediate neighborhood is zoned and used exclusively for single family residential purposes. The character of the neighborhood has not changed substantially since Properties 1 and 2 were originally zoned R-1.
 - e. Allowing multi-family uses on Properties 1 and 2 would result in an island of multi-family

residential uses in a neighborhood that is otherwise exclusively devoted to single family residential uses. An R-2 zoning classification is inconsistent with the existing uses in the immediate surrounding area.

- h. The applicant did not present any convincing evidence that the properties cannot be put to a reasonable use if the present zoning remains in place.
 - i. The existing zoning is consistent with the City's comprehensive land use plan.
- 2. Based upon the above findings of fact, the City Council concludes that the requested rezonings would not further the public health, welfare, or safety and that the current zoning is reasonable.
 - 3. The applicant's requests to rezone Property 1 and Property 2 to R-2 are therefore denied.

Adopted this ____ day of July, 1990.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 90-_____

RESOLUTION DENYING REQUESTS FOR
REZONING OF PROPERTIES AT 4824
56TH AVENUE NORTH AND 5603 ORCHARD
AVENUE NORTH

WHEREAS, Crown CoCo has applied for rezoning of the property at 4824 56th Avenue North ("Property 1") from B-1a, Professional Office District, to B-3, Auto-Oriented Commercial District; and,

WHEREAS, Crown CoCo simultaneously submitted an application for rezoning of the property at 5603 Orchard Avenue North ("Property 2") from R-1, Single Family Residential District, to B-3, Auto-Oriented Commerical District; and,

WHEREAS, after due notice and hearing, the planning commission considered the applications on May 30, 1990; and,

WHEREAS, the City Council of the City of Crystal considered the applications at its regularly scheduled meeting of June 5, 1990, at which meeting both proponents and opponents of the applications were given the opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL as follows:

1. The City Council makes the following findings of fact:
 - a. Property 1 is currently zoned B-1a, Professional Office District, and is occupied by a single family residential dwelling with garage and workshop.
 - b. Property 2 is currently zoned R-1, Single Family Residential District, and is vacant land which the applicant is currently using for storage of equipment.
 - c. Property 1 is bordered on the north and northwest by properties that are zoned and used for single family residential use. It is bordered on the west by property that is zoned R-4 and is occupied by an apartment building. It is bordered on the south by 56th Avenue North. On the east, Property 1 is bordered by property that is owned by the applicant, which is zoned B-3 and is occupied by a small service station. Property 1 is bordered on the northeast by Property 2.
 - d. Property 2 is bordered on the north and northwest by properties that are zoned and used for single

family residential use. It is bordered on the south by the property which is owned by the applicant and is occupied by a small service station. It is bordered on the southwest by Property 1. Orchard Avenue North borders the east side of Property 2.

- e. The immediate neighborhood is predominately zoned and used for residential purposes. The character of the neighborhood has not changed since Properties 1 and 2 were originally zoned B-1a and R-1, respectively.
- f. If the application were granted, there would be three B-3 zoned properties at the corner of 56th Avenue North and Orchard Avenue North. The applicant has requested the rezoning in order to combine the three parcels and operate a combination convenience store-gas station on the site.
- g. The apartment building on the property adjoining Property 1 is located only 21 feet from the property line. The house that is located on the property adjoining Property 2 is only 18 feet from the property line. The required minimum setback in a B-3 district is only 5 feet.
- h. The permitted uses in a B-3 district include motels, hotels, auto accessory stores, restaurants, and on and off sale liquor stores. The applicant's proposed use is allowed in a B-3 district by conditional use permit, as are car washes and drive-in restaurants. Any of these permitted or conditional uses would generate more traffic, noise, light and odors than would exist if the properties were used according to their present zoning classifications.
- i. The applicant's proposed use would result in the following conditions at all times of the day, including early mornings and late evenings: noises from car engines, car doors and car hoods slamming; outdoor lights for the parking and fueling areas, some of which would be expected to spill onto neighboring properties; and fuel odors.
- j. These conditions of increased traffic, noise, light and odors would adversely impact upon the use of the neighboring residential properties, particularly the dwelling units that are located less than 25 feet from the property lines of Properties 1 and 2.

- k. The applicant's proposal will result in a three-fold expansion of the current B-3 zoning at the corner of 56th Avenue North and Orchard Avenue North. The proposed expansion of B-3 uses would significantly change the character of that corner and would detrimentally impact the predominately residential character of the surrounding neighborhood.
 - l. The applicant did not present any evidence that the properties cannot be put to a reasonable use if the present zoning remains in place.
 - m. The existing zoning is consistent with the City's comprehensive land use plan.
- 2. Based upon the above findings of fact, the City Council concludes that the requested rezonings would not further the public health, welfare, or safety and that the current zoning is reasonable.
 - 3. The applicant's requests to rezone Property 1 and Property 2 to B-3 are therefore denied.

Adopted this ____ day of July, 1990.

Mayor

ATTEST:

City Clerk

June 22, 1990

Darlene,

I am writing you to request an opportunity to speak before the City Council at the July 3 meeting.

I am in hopes that the City Counsel can assist me in finding a solution to the problems that our neighborhood has had. A Group Home was established in April 1989, by Dungarven Corporation, at 8204 33rd Ave North. Since that time we have had many instances where a resident has wandered away from the facility and into other neighboring homes.

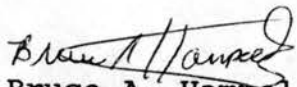
Pauline Langsdorf has spent a great deal of her time helping us to solve many of the problems which we have had. We have followed the normal procedural operations as we were instructed. Formal complaints have been filed with the proper authorities and contacts have been made with both the Home Staff and the Corporate Executives, in order to come to an equitable solution to this problem. So far we have had many promises but little satisfaction.

On June 22, 1990 Patrick wandered away from the home again. In speaking with Larry Tinnel, executive Officer for Dungarven, I was told that the Staff Member was distracted in the home and did not hear the chime.

The same problems which we had last summer are now starting again and it is time to make sure that this problem is solved. Not only is this a problem for the neighborhood, but also for the resident, who is not capable of speech and may not be able to reason to cross a busy street.

I am in hopes that the City Counsel can help by applying pressure wherever it can, and to provide me some direction through the government bureaucracies, in order to find a long term solution to this problem.

Sincerely,


Bruce A. Hampel
8201 33rd Ave N.
Crystal, MN 55427

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89003467 ALL OTH PUBS 050689 8101 33RD

COMPL NAME
RATHLISBERGER

COMPL ADDR
8101 33RD

REMARKS
MENTALLY HANDICAPPED PERSON WANDERED INTO HOUSE

REMARKS
STAFF PERSON HAS TAKEN CUSTODY OF PARTY

DISPOSITION
SS

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89007127 SUSP/INFO 082089 8128 33RD

COMPL NAME

COMPL ADDR

REMARKS
SUS/INFO - PARTY WALKED AWAY FROM GROUP HOME - LOCATED, NO

REMARKS
PROBLEM WITH HIM WALKING AROUND

DISPOSITION
SS

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89007313 ALL OTH PUBS 082689 8128 33RD

COMPL NAME
BIERY, EDWARD

COMPL ADDR
8128 33RD

REMARKS
MISC PUBLIC/RETARDED MALE ON NEIGHBORS DECK/ASISTED

REMARKS

DISPOSITION
SS

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
99005073 ALL OTH PUBS 062290 8128 33RD

COMPL NAME
BIERY

COMPL ADDR

REMARKS
MISC PUBLIC, GROUP HOME KID IN RESIDENCE, SEE SUPPLEMENT

REMARKS

DISPOSITION
AR

8204 33RD AVE, NO,

06/26/90

PAGE 0

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89005097 THFT ALL OTH 062389 8204 33RD

COMPL NAME
MANGAN, HEIDI

REMARKS
ICR FOR INSURANCE PURPOSES, MISSING CASH \$202 FROM GROUP

REMARKS
HOME

DISPOSITION
SS

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89006879 NON-VEH ACC 081389 8204 33RD

COMPL NAME
JACKSON, SHIRLEY

REMARKS
NON VEHICULAR ACCIDENT - TO NORTH VIA NORTH

REMARKS

DISPOSITION
AR

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89006944 MEDICAL 081589 8204 33RD

COMPL NAME
JACKSON, SHIRLEY

REMARKS
MEDICAL /DOB/092946 TO NORTH VIA NORTH

REMARKS
HIT HEAD

DISPOSITION
SS

INCIDENT NO ACTIVITY CD DATE REPORT LOCATION
89007912 ALL OTH PUBS 091389 8204 33RD

COMPL NAME

REMARKS
MISC PUBLIC - RESIDENT OUT IN TRAFFIC - GOA

REMARKS

DISPOSITION
GG



M E T R O P O L I T A N T R A N S I T C O M M I S S I O N

560-6th Avenue North, Minneapolis, Minnesota 55411-4398 612/349-7400

June 19, 1990

Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Dear Mr. Dulgar:

The Metropolitan Transit Commission (MTC) is in the process of reactivating its bus shelter program. Due to budgetary constraints, the MTC's shelter development program was suspended in 1982.

At present, the MTC maintains 628 passenger waiting shelters throughout the metropolitan area. Federal funding is now available to assist in building an additional 89 shelters. Local money must be used to fund 20% of the construction costs of the shelter program and to fund ongoing maintenance costs.

The MTC shelter policy encourages the construction of passenger waiting shelters for bus stops which serve 40 or more boarding or transferring passengers on a typical weekday, with special consideration given to bus stops serving the elderly and the handicapped.

Under the MTC's shelter program, the MTC will pay the total cost of the shelter installation if ridership is more than 40 passenger boardings per day. In cases where ridership is less than 40 passengers per day, the MTC will consider the shelter installation only if the community provides a portion of the local capital and maintenance costs. Providing a concrete base pad upon which the shelter could be placed, and agreeing to provide minor maintenance such as cleaning, would be ways in which the community could provide this local capital and maintenance cost sharing.

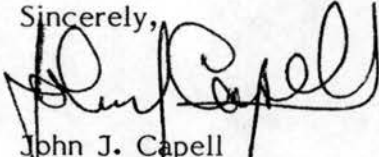
At this time, the MTC staff has not identified any new bus stop locations in your community that have more than 40 passenger boardings per day. We are, however, encouraging you to contact us if you are aware of any sites that you would like us to investigate further to determine if the site meets the passenger boarding criteria in the MTC shelter policy. In addition, we would encourage you to contact us if your city would be interested in participating in a cost-sharing arrangement with the MTC for the construction and maintenance of bus shelters at locations that do not have the minimum of 40 passenger boardings per day. Also, please contact us whether your community would be receptive to allowing advertising to be placed on MTC bus shelters as a means of providing a funding source to offset a portion of the ongoing maintenance costs of the shelters.

-2-

If you are interested in pursuing bus shelters for your community, please contact my Executive Assistant, Greg Failor, at 349-7501, to schedule a meeting to discuss the matter with MTC staff.

I look forward to hearing from you on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "John J. Capell", written over a horizontal line.

John J. Capell
Chief Administrator

JJC:sle

cc: Mayor Betty Herbes
MTC Commissioners

Memorandum

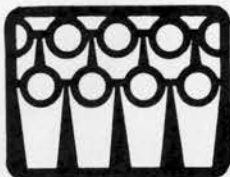
DATE: June 27, 1990
TO: Ed Brandeen, Park and Recreation Director
FROM: Jeanne Fackler, Recreation Supervisor *Jmf*
SUBJECT: Allocation of funds for Senior Community Services

I recommend funding Senior Community Services the \$2,000 requested amount for the year 1990 and the \$2,100 requested amount for the year 1991 for Senior Outreach program. This recommendation is based on the information supplied by the program's administrator Ron Bloch and in direct conversation with Carol Gobar, the outreach worker for this area.

Currently, Carol provides direct service, such as counseling, and needs assessment, which is visiting the senior in their home and discussing options and services provided through county or private agencies to assist the senior to live independently and then links the person with the appropriate services, monitors the services provided and then re-assesses the seniors' needs on an ongoing basis. Last year 33 Crystal residents were provided with long-term direct service and 92 Crystal residents and their families were linked with appropriate services. These individuals have remained in their homes with the help of Carol and the support services provided through this program.

Carol has proved to be an excellent resource person by providing information on social services programs available to seniors.

With the number of senior adults increasing in the city, there will be a continued need for this outreach program and I feel this program will continue to benefit the elderly residents of Crystal.



SENIOR COMMUNITY SERVICES

1600 South 2nd Street, Hopkins, Minnesota 55343

933-9311

*July 3, 1990
Council approved
\$2,000*

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Executive Director

June 18, 1990

Mayor Betty Herbes and Council
City of Crystal
4141 North Douglas Drive
Crystal, MN 55422

Dear Mayor and Council Members:

Senior Community Services would like to request 1990 and 1991 funding support to serve frail, elderly Crystal residents. Support from the City of Crystal will help fund a professional staff position in the Northwest Hennepin area. For 1990, \$2,000 is requested, and for the 1991 calendar year \$2,100 is requested, reflecting a 5% cost-of-living increase.

Senior Community Services usually submits requests for funding from cities for only a one year period. I began my tenure with the agency last year and in the transition omitted sending a request to the City of Crystal. I apologize for this oversight and hope that the timing will not rule out your consideration of our request for 1990 support.

Senior Community Services' Senior Outreach program does not duplicate any existing services to Crystal residents. Enclosed are two informational sheets summarizing the services provided to residents of Crystal during the 1989 calendar year. Also enclosed is a general brochure about the Senior Community Services Senior Outreach program.



A United Way
Supported Agency

Senior Community Services/City of Crystal

June 18, 1990


Page 2.

As indicated by one of the service summaries, we surpassed both of the program's objectives: to link elder Crystal residents with appropriate services, and to help them maintain themselves in the community and avoid premature nursing home placement. During the year 92 Crystal residents were served and almost all of them (97%) were able to remain independent in their homes.

We hope to involve all of the cities in the Northwest Hennepin area in providing funds, since no single source is able to pay for these needed services to seniors and their families. Cooperative funding, including support from the cities, the County, United Way, client and other contributors, provides efficient use of limited resources and equitable sharing of service costs. Funds from each source make possible the most cost-effective program by providing leveraging of other financial resources.

I would be happy to provide any more information desired, or answer any questions raised by telephone or in person. Thank you for your community's consideration to support these services.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ron Bloch", with a long horizontal flourish extending to the right.

Ron Bloch
Program Administrator

cc: Jerry Dulgar, City Manager
Nancy Gohman, Assistant Manager

SENIOR COMMUNITY SERVICES SENIOR OUTREACH PROGRAM

CRYSTAL CLIENTS - 1989

During 1989, Senior Outreach served 92 Crystal residents: 33 intensive, long-term clients and 59 family members and short-term counseling clients. Professional staff provided 190 hours and 465 contacts with clients, representing \$10,450 worth of direct service.

OBJECTIVES

1. To link older residents of Crystal and their families with services in the community.

Performance Measure: During 1989, 80% of clients will be connected with services within the community which positively affect their ability to live independently by meeting a social, psychological, economic, health, housing, or nutritional need.

Outcome: During 1989, 100% of clients were linked with services within the community. Each long-term Crystal client was connected with an average of eight services in addition to those provided by Senior Outreach.

2. To help older residents of Crystal to maintain themselves in the community and avoid premature nursing home placement.

Performance Measure: During 1989, 80% of clients will not become permanent nursing home residents. (Currently, 17% of Minnesota residents 75 and older are institutionalized and an additional 18% are "severely impaired non-institutionalized." The largest proportion of Senior Outreach clients are severely impaired elderly over 75 years of age.)

Outcome: During 1989, 97% remained independent in the community, with only 3% of long-term clients becoming permanent nursing home residents.

**SENIOR COMMUNITY SERVICES
SENIOR OUTREACH PROGRAM**

CRYSTAL CLIENTS - 1989

33 intensive long-term clients
59 short-term clients
190 professional staff hours with clients

100% clients were connected with services in the
community (an average of 8 per client)

97% remained independent in the community

| Age of Clients | | Gender | Income | | Disability | |
|----------------|-----|---------|----------|-------|------------|-------|
| 55 - 64 | 12% | F - 66% | Low | - 52% | Severe | - 73% |
| 65 - 74 | 58% | M - 34% | Moderate | - 39% | Moderate | - 27% |
| 75 - 84 | 18% | | High | - 9% | | |
| 85+ | 12% | | | | | |

Living Arrangement

Alone - 45%
With Spouse - 52%
With Other Family - 3%

WHO ARE PEER COUNSELORS?

Peer Counselors are carefully selected volunteers over 55 who are carefully trained to be counselors to other older adults. After training, they continue to receive support, assistance, and supervision from the professionals at Senior Outreach.

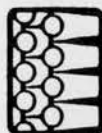
- * If you miss having someone to talk to because your family and close friends are gone,
- * If you feel uncomfortable discussing certain problems with your family or close friends,
- * If you wish you had a strong shoulder or sympathetic ear available to you,
- * If you would like to have someone to accompany you for the first time to interesting local activities,
- * Or if you would like more information on how to become a peer counselor,

Call Senior Outreach

933-9311

Non Profit Org.
U.S. Postage
PAID
Hopkins, MN
Permit #76

SENIOR COMMUNITY SERVICES
1001 Highway 7
Hopkins, Minnesota 55343

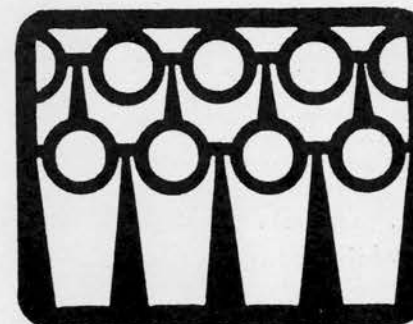


SENIOR OUTREACH SCS

SERVING OLDER ADULTS

AND THEIR FAMILIES

IN SUBURBAN HENNEPIN COUNTY



SENIOR COMMUNITY SERVICES

SENIOR OUTREACH / SCS

Works with adults 55 and older and their families throughout suburban Hennepin County to help elderly remain independent.

Through referrals from senior centers and groups, physicians, family, self, and others, Senior Outreach coordinators. . .

- * meet with seniors in their own homes,
- * help them assess their needs,
- * link them with appropriate services,
- * provide supportive individual or group counseling to them and their families, if needed,
- * assign volunteer peer counselors or friendly visitors when appropriate,
- * monitor the services being provided, and
- * reassess the seniors' needs on an ongoing basis.

SENIOR OUTREACH

Serves all of suburban and rural Hennepin County with counseling, case management and outreach services.

Seniors served are encouraged to help support the program costs through tax-deductible contributions. No one is denied service because of an inability to contribute.

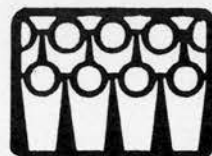
FOR INFORMATION OR
FOR ASSISTANCE, CALL

933-9311

SENIOR OUTREACH

A program of
Senior Community Services
1001 Highway 7
Hopkins, MN 55343

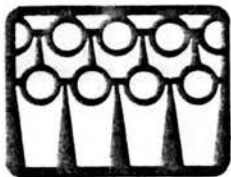
A United Way Agency



Senior Outreach also receives partial funding from Hennepin County, from Minnegasco, and from many local municipalities.

CALL US IF YOU . . .

- Need information or assistance in obtaining in-home services.
- Have questions about financial assistance and what is needed to qualify.
- Want help sorting out a problem with a spouse or other family member.
- Are unsure about what services may be available for your particular situation.
- Feel lonely or depressed.
- Are considering a change in housing - apartment, nursing home, or retirement center.
- Need a support group for caregivers, widows, or family members.
- Want a presentation by professionals on topics related to aging and mental health.
- Are dealing with adjustments to loss or changes in your life.
- Have questions about an aging parent.
- Would like to do volunteer work.
- Have questions about health insurance for retirees.



SENIOR COMMUNITY SERVICES

1600 South 2nd Street, Hopkins, Minnesota 55343

933-9311

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Linda Stokes

Benjamin F. Withhart
Executive Director

June 18, 1990

Mayor Betty Herbes and Council
City of Crystal
4141 North Douglas Drive
Crystal, MN 55422

Dear Mayor and Council Members:

Senior Community Services would like to request 1990 and 1991 funding support to serve frail, elderly Crystal residents. Support from the City of Crystal will help fund a professional staff position in the Northwest Hennepin area. For 1990, \$2,000 is requested, and for the 1991 calendar year \$2,100 is requested, reflecting a 5% cost-of-living increase.

Senior Community Services usually submits requests for funding from cities for only a one year period. I began my tenure with the agency last year and in the transition omitted sending a request to the City of Crystal. I apologize for this oversight and hope that the timing will not rule out your consideration of our request for 1990 support.

Senior Community Services' Senior Outreach program does not duplicate any existing services to Crystal residents. Enclosed are two informational sheets summarizing the services provided to residents of Crystal during the 1989 calendar year. Also enclosed is a general brochure about the Senior Community Services Senior Outreach program.



A United Way
Supported Agency

Senior Community Services/City of Crystal

June 18, 1990

Page 2.

As indicated by one of the service summaries, we surpassed both of the program's objectives: to link elder Crystal residents with appropriate services, and to help them maintain themselves in the community and avoid premature nursing home placement. During the year 92 Crystal residents were served and almost all of them (97%) were able to remain independent in their homes.

We hope to involve all of the cities in the Northwest Hennepin area in providing funds, since no single source is able to pay for these needed services to seniors and their families. Cooperative funding, including support from the cities, the County, United Way, client and other contributors, provides efficient use of limited resources and equitable sharing of service costs. Funds from each source make possible the most cost-effective program by providing leveraging of other financial resources.

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Sincerely,

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Ron Bloch
Program Administrator

cc: Jerry Dulgar, City Manager
Nancy Gohman, Assistant Manager

SENIOR COMMUNITY SERVICES SENIOR OUTREACH PROGRAM

CRYSTAL CLIENTS - 1989

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OBJECTIVES

1. To link older residents of Crystal and their families with services in the community.

Performance Measure: During 1989, 80% of clients will be connected with services within the community which positively affect their ability to live independently by meeting a social, psychological, economic, health, housing, or nutritional need.

Outcome: During 1989, 100% of clients were linked with services within the community. Each long-term Crystal client was connected with an average of eight services in addition to those provided by Senior Outreach.

2. To help older residents of Crystal to maintain themselves in the community and avoid premature nursing home placement.

Performance Measure: During 1989, 80% of clients will not become permanent nursing home residents. (Currently, 17% of Minnesota residents 75 and older are institutionalized and an additional 18% are "severely impaired non-institutionalized." The largest proportion of Senior Outreach clients are severely impaired elderly over 75 years of age.)

Outcome: During 1989, 97% remained independent in the community, with only 3% of long-term clients becoming permanent nursing home residents.

**SENIOR COMMUNITY SERVICES
SENIOR OUTREACH PROGRAM**

CRYSTAL CLIENTS - 1989

33 intensive long-term clients

59 short-term clients

190 professional staff hours with clients

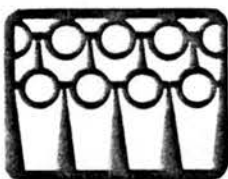
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| | |
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SENIOR COMMUNITY SERVICES

1600 South 2nd Street, Hopkins, Minnesota 55343

933-9311

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A United Way
Supported Agency

June 18, 1990

Mayor Betty Herbes and Council
City of Crystal
4141 North Douglas Drive
Crystal, MN 55422

Dear Mayor and Council Members:

Senior Community Services would like to request 1990 and 1991 funding support to serve frail, elderly Crystal residents. Support from the City of Crystal will help fund a professional staff position in the Northwest Hennepin area. For 1990, \$2,000 is requested, and for the 1991 calendar year \$2,100 is requested, reflecting a 5% cost-of-living increase.

Senior Community Services usually submits requests for funding from cities for only a one year period. I began my tenure with the agency last year and in the transition omitted sending a request to the City of Crystal. I apologize for this oversight and hope that the timing will not rule out your consideration of our request for 1990 support.

Senior Community Services' Senior Outreach program does not duplicate any existing services to Crystal residents. Enclosed are two informational sheets summarizing the services provided to residents of Crystal during the 1989 calendar year. Also enclosed is a general brochure about the Senior Community Services Senior Outreach program.

Senior Community Services/City of Crystal

June 18, 1990

Page 2.

As indicated by one of the service summaries, we surpassed both of the program's objectives: to link elder Crystal residents with appropriate services, and to help them maintain themselves in the community and avoid premature nursing home placement. During the year 92 Crystal residents were served and almost all of them (97%) were able to remain independent in their homes.

We hope to involve all of the cities in the Northwest Hennepin area in providing funds, since no single source is able to pay for these needed services to seniors and their families. Cooperative funding, including support from the cities, the County, United Way, client and other contributors, provides efficient use of limited resources and equitable sharing of service costs. Funds from each source make possible the most cost-effective program by providing leveraging of other financial resources.

I would be happy to provide any more information desired, or answer any questions raised by telephone or in person. Thank you for your community's consideration to support these services.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ron Bloch", followed by a horizontal line.

Ron Bloch
Program Administrator

cc: Jerry Dulgar, City Manager
Nancy Gohman, Assistant Manager

SENIOR COMMUNITY SERVICES SENIOR OUTREACH PROGRAM

CRYSTAL CLIENTS - 1989

During 1989, Senior Outreach served 92 Crystal residents: 33 intensive, long-term clients and 59 family members and short-term counseling clients. Professional staff provided 190 hours and 465 contacts with clients, representing \$10,450 worth of direct service.

OBJECTIVES

1. To link older residents of Crystal and their families with services in the community.

Performance Measure: During 1989, 80% of clients will be connected with services within the community which positively affect their ability to live independently by meeting a social, psychological, economic, health, housing, or nutritional need.

Outcome: During 1989, 100% of clients were linked with services within the community. Each long-term Crystal client was connected with an average of eight services in addition to those provided by Senior Outreach.

2. To help older residents of Crystal to maintain themselves in the community and avoid premature nursing home placement.

Performance Measure: During 1989, 80% of clients will not become permanent nursing home residents. (Currently, 17% of Minnesota residents 75 and older are institutionalized and an additional 18% are "severely impaired non-institutionalized." The largest proportion of Senior Outreach clients are severely impaired elderly over 75 years of age.)

Outcome: During 1989, 97% remained independent in the community, with only 3% of long-term clients becoming permanent nursing home residents.

**SENIOR COMMUNITY SERVICES
SENIOR OUTREACH PROGRAM**

CRYSTAL CLIENTS - 1989

33 intensive long-term clients
59 short-term clients
190 professional staff hours with clients

100% clients were connected with services in the community (an average of 8 per client)

97% remained independent in the community

| Age of Clients | | Gender | Income | | Disability | |
|----------------|-----|---------|----------|-------|------------|-------|
| 55 - 64 | 12% | F - 66% | Low | - 52% | Severe | - 73% |
| 65 - 74 | 58% | M - 34% | Moderate | - 39% | Moderate | - 27% |
| 75 - 84 | 18% | | High | - 9% | | |
| 85+ | 12% | | | | | |

Living Arrangement

Alone - 45%
With Spouse - 52%
With Other Family - 3%

WHO ARE PEER COUNSELORS?

Peer Counselors are carefully selected volunteers over 55 who are carefully trained to be counselors to other older adults. After training, they continue to receive support, assistance, and supervision from the professionals at Senior Outreach.

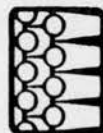
- * If you miss having someone to talk to because your family and close friends are gone,
- * If you feel uncomfortable discussing certain problems with your family or close friends,
- * If you wish you had a strong shoulder or sympathetic ear available to you,
- * If you would like to have someone to accompany you for the first time to interesting local activities,
- * Or if you would like more information on how to become a peer counselor,

Call Senior Outreach

933-9311

Non Profit Org.
U.S. Postage
PAID
Hopkins, MN
Permit #76

SENIOR COMMUNITY SERVICES
1001 Highway 7
Hopkins, Minnesota 55343

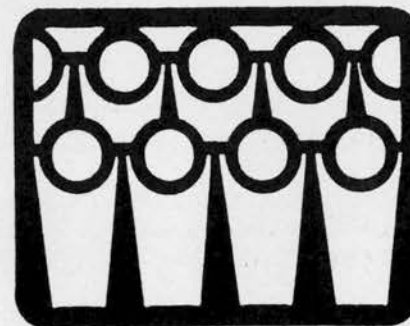


SENIOR OUTREACH SCS

SERVING OLDER ADULTS

AND THEIR FAMILIES

IN SUBURBAN HENNEPIN COUNTY



SENIOR COMMUNITY SERVICES

SENIOR OUTREACH / SCS

Works with adults 55 and older and their families throughout suburban Hennepin County to help elderly remain independent.

Through referrals from senior centers and groups, physicians, family, self, and others, Senior Outreach coordinators. . .

- * meet with seniors in their own homes,
- * help them assess their needs,
- * link them with appropriate services,
- * provide supportive individual or group counseling to them and their families, if needed,
- * assign volunteer peer counselors or friendly visitors when appropriate,
- * monitor the services being provided, and
- * reassess the seniors' needs on an ongoing basis.

SENIOR OUTREACH

Serves all of suburban and rural Hennepin County with counseling, case management and outreach services.

Seniors served are encouraged to help support the program costs through tax-deductible contributions. No one is denied service because of an inability to contribute.

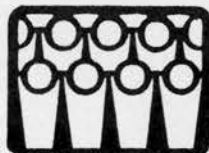
FOR INFORMATION OR
FOR ASSISTANCE, CALL

933-9311

SENIOR OUTREACH

A program of
Senior Community Services
1001 Highway 7
Hopkins, MN 55343

A United Way Agency



Senior Outreach also receives partial funding from Hennepin County, from Minnegasco, and from many local municipalities.

CALL US IF YOU . . .

- Need information or assistance in obtaining in-home services.
- Have questions about financial assistance and what is needed to qualify.
- Want help sorting out a problem with a spouse or other family member.
- Are unsure about what services may be available for your particular situation.
- Feel lonely or depressed.
- Are considering a change in housing - apartment, nursing home, or retirement center.
- Need a support group for caregivers, widows, or family members.
- Want a presentation by professionals on topics related to aging and mental health.
- Are dealing with adjustments to loss or changes in your life.
- Have questions about an aging parent.
- Would like to do volunteer work.
- Have questions about health insurance for retirees.

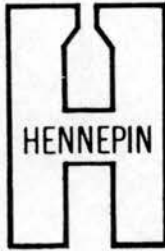
DATE: June 28, 1990
TO: Jerry Dulgar, City Manager
FROM: Julie Jones, Community Development Coordinator
SUBJECT: Execution of the Hennepin County Joint Cooperation Agreement

In order for the City of Crystal to continue being eligible to administer local Community Development Block Grant activities, the attached Joint Cooperation Agreement must be approved. The Agreement covers certification for fiscal Years 1991, 1992 and 1993.

I have reviewed the Joint Cooperation Agreement with the previous Agreement authorized by the Crystal City Council in 1987, County Contract No. 70463. The only significant change I see in the Agreement is the elimination of the Discretionary Account Fund. Although the City of Crystal has been successful in obtaining Discretionary Account Funds two of the past four years, adding on expended funds to the annual basic county grant amount will be a much more simplified method for the County to administer.

It is my recommendation that the City Council consider approval of the Joint Cooperation Agreement at the July 3 City Council meeting so that executed copies of the Agreement may be returned to Hennepin County by the August 17 deadline.

JJ/kk



OFFICE OF PLANNING & DEVELOPMENT
Development Planning Unit
822 South Third Street, Suite 310
Minneapolis, MN 55415

(612) 348-6418

June 20, 1990

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

Dear Mr. Dulgar:

Every three years Hennepin County must be certified by the U.S. Department of Housing and Urban Development as an urban county to continue to receive an annual entitlement grant through the Community Development Block Grant program. The process to gain certification for Fiscal Years 1991, 1992 and 1993 is now underway. The key element in the process is the execution of a Joint Cooperation Agreement between the County and each community therein that wishes to participate in the program and therefore be eligible to undertake important local activities with CDBG funds.

The accompanying three copies of the Joint Cooperation Agreement for Fiscal Years 1991, 1992 and 1993, Contract Number A04750, is provided for your execution should you elect to remain a participant in the Urban Hennepin County CDBG program for the next three years. A sample resolution for your governing body to pass to authorize execution of the agreement is included for your convenience. A certified copy of the authorizing resolution must be returned with all three copies of the executed agreement by Friday, August 17, 1990 to:

Hennepin County Office of Planning and Development
822 South 3rd Street
Suite 310
Minneapolis, MN 55415

That date is necessary to assure execution by the County Board and transmittal of a fully executed agreement to HUD by the imposed September 4, 1990 deadline. One will be returned to you by the same date.

The new agreement incorporates the amendments that were appended to the last agreement. Also included are several changes to accommodate new requirements directed by HUD, such as emphasizing affirmative action to further fair housing and clarifying the relationship between cooperating communities and the County as subrecipient and recipient.

HENNEPIN COUNTY

an equal opportunity employer

June 20, 1990

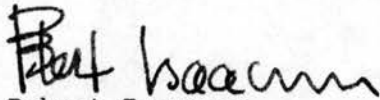
Page 2

Of most significance is the elimination of the discretionary account. The unexpended funds which made up the account will now be added to the annual basic grant and programmed for use along with the development of the annual program. This change reflects the general improvement in expenditure rate and simplifies program administration.

Should your community wish to remain in the Urban Hennepin County CDBG program for Fiscal Years 1991, 1992 and 1993, it need only pass a facsimile of the sample resolution, execute the agreement and return them as instructed. Should it decide not to execute the agreement it would not receive CDBG funding through the Urban Hennepin County program beginning with Fiscal Year 1991.

We look forward to your continued participation with us in the CDBG program.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Isaacson", with a stylized, cursive script.

Robert Isaacson
Planning Supervisor

Enclosure

cc: HUD
Julie Jones

RESOLUTION NO. _____

CITY OF CRYSTAL, MINNESOTA

WHEREAS, the City of Crystal, Minnesota, and the County of Hennepin have in effect a Joint Cooperation Agreement, County Contract No. 70463, for the purposes of qualifying as an Urban County under the United States Department of Housing and Urban Development Community Development Block Grant program; and

WHEREAS, the City and the County wish to terminate the current Agreement and execute a new Joint Cooperation Agreement, County Contract No. A04750, to reconstitute Urban Hennepin County for purposes of the Community Development Block Grant program.

BE IT RESOLVED, that the current Joint Cooperation Agreement between the City and the County, County Contract No. 70463, be terminated effective September 30, 1990, and a new Joint Cooperation Agreement between the City and the County, County Contract No. A04750, be executed effective October 1, 1990, and the Mayor and the City Manager be authorized and directed to sign the Agreement on behalf of the City.

The question was on the adoption of the resolution, and upon a vote being duly taken thereon, the following voted in favor thereof:

and,

the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS ____ DAY OF _____, 1990.

ATTEST; _____ CITY OF CRYSTAL

BY _____

ITS _____

JOINT COOPERATION AGREEMENT

THIS AGREEMENT made and entered into by and between the COUNTY OF HENNEPIN, State of Minnesota, hereinafter referred to as "COUNTY," and the CITY OF Crystal, hereinafter referred to as "COOPERATING UNIT," said parties to this Agreement each being governmental units of the State of Minnesota, and is made pursuant to Minnesota Statutes, Section 471.59;

WITNESSETH;

COOPERATING UNIT and COUNTY agree that it is desirable and in the interests of their citizens that COUNTY secure Community Development Block Grant funds as an Urban County within the provisions of the Act as herein defined and, therefore, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions.

I. DEFINITIONS

The definitions contained in 42 USC 5302 of the Act and 24 CFR Part 570.3 of the Regulations are incorporated herein by reference and made a part hereof, and the terms defined in this section have the meanings given them:

- A. "Act" means Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 5301 et seq.).
- B. "Regulations" means the rules and regulations promulgated pursuant to the Act, including but not limited to 24 CFR Part 570.
- C. "HUD" means the United States Department of Housing and Urban Development.
- D. "Cooperating Unit" means any city or town in Hennepin County which has entered into a cooperation agreement which is identical to this Agreement, as well as Hennepin County which is a party to each Agreement.
- E. "Statement of Objectives and Projected Use of Funds" means the document bearing that title or similarly required statements or documents submitted to HUD for authorization to expend the annual grant amount and which is developed by the COUNTY in conjunction with COOPERATING UNITS as part of the Community Development Block Grant program.
- F. "Metropolitan City" means any city located in whole or in part in Hennepin County which is certified by HUD to have a population of 50,000 or more people.

II. PURPOSE

The purpose of this Agreement is to authorize COUNTY and COOPERATING UNIT to cooperate to undertake, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing and authorizes COUNTY to carry out these and other eligible activities for the benefit of eligible recipients who reside within the corporate limits of the COOPERATING UNIT which will be funded from annual Community Development Block Grants from Fiscal Years 1991, 1992 and 1993.

III. AGREEMENT

- A. The term of this Agreement is for a period commencing on the effective date of October 1, 1990, terminating no sooner than the end of the program year covered by the Statement of Objectives and Projected Use of Funds for the basic grant amount for the Fiscal Year 1993 as authorized by HUD subsequent to the effective date and for such additional time as may be required for the expenditure of funds granted to the County for such period.
- B. Notwithstanding any other provision of this Agreement, this Agreement shall be terminated at the end of the three-year program period during which HUD withdraws its designation of COUNTY as an Urban County under the Act.
- C. This Agreement shall be executed by the appropriate officers of COOPERATING UNIT and COUNTY pursuant to authority granted them by their respective governing bodies, and a copy of the authorizing resolution and executed Agreement shall be filed promptly by the COOPERATING UNIT in the Hennepin County Office of Planning and Development, and in no event shall the Agreement be filed later than August 17, 1990.
- D. COOPERATING UNIT and COUNTY shall take all actions necessary to assure compliance with the urban county's certification required by Section 104(b) of the Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, Section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws.

IV. ACTIVITIES

COOPERATING UNIT agrees that awarded grant funds will be used to undertake and carry out within the terms of this Agreement certain projects involving one or more of the essential activities eligible for funding under the Act. COUNTY agrees and will assist COOPERATING UNIT in the undertaking of such essential activities by providing the services specified in this Agreement. The parties mutually agree to comply with all applicable requirements of the Act and the Regulations and other relevant Federal and/or Minnesota statutes or regulations in the use of basic grant amounts. Nothing in this Article shall be construed to lessen or abrogate COUNTY's responsibility to assume all obligations of an applicant under the Act, including the development of the Statement of Objectives and Projected Use of Funds pursuant to 24 CFR 570.300 et. seq.

A. COOPERATING UNIT further specifically agrees as follows:

1. COOPERATING UNIT will in accord with a COUNTY established schedule prepare and provide to COUNTY, in a prescribed form, an annual request for the use of Community Development Block Grant Funds consistent with this Agreement, program regulations and the Urban Hennepin County Statement of Objectives.
2. COOPERATING UNIT acknowledges that, pursuant to 24 CFR 570.501 (b), it is subject to the same requirements applicable to subrecipients, including the requirement for a written Sub-recipient Agreement set forth in 24 CFR 570.503. The Sub-recipient Agreement will cover the implementation requirements for each activity funded pursuant to this Agreement and shall be duly executed with and in a form prescribed by COUNTY.
3. COOPERATING UNIT acknowledges that it is subject to the same subrecipient requirements stated in 2. above in instances where an agency other than itself is undertaking an activity pursuant to this Agreement on behalf of COOPERATING UNIT. In such instances a written Third Party Agreement shall be duly executed between the agency and COOPERATING UNIT in a form prescribed by COUNTY.
4. COOPERATING UNIT shall implement all activities funded for each annual program pursuant to this Agreement within eighteen (18) months of the authorization by HUD to expend the basic grant amount.
 - (a) Funds for all activities not implemented within eighteen (18) months shall be added to the next annual basic grant amount received by COUNTY and allocated according to the procedures set forth in and comply with all conditions of this Agreement.
 - (b) Implementation period extensions may be granted upon request in cases where the authorized activity has been initiated and/or subject of a binding contract to proceed.
5. COOPERATING UNIT shall use funds provided pursuant to Section V. of this Agreement to undertake no more than three (3) grant funded activities administered by the COOPERATING UNIT. Each activity shall have a budget of at least seventy-five hundred dollars (\$7,500), or the total amount of the planning allocation of COOPERATING UNIT if less than seventy-five hundred dollars (\$7,500). A COOPERATING UNIT may assign less than seventy-five hundred dollars (\$7,500) to an activity when the activity is one that is programmed by at least one other COOPERATING UNIT and administered by only one COOPERATING UNIT on behalf of the others, provided that the total activity budget is at least seventy-five hundred dollars (\$7,500).

6. COOPERATING UNIT will take actions necessary to accomplish the community development program and housing assistance goals as contained in the Urban Hennepin County Housing Assistance Plan.
 7. COOPERATING UNIT shall ensure that all programs and/or activities funded in part or in full by grant funds received pursuant to this Agreement shall be undertaken affirmatively with regard to fair housing, employment and business opportunities for minorities and women. It shall in implementing all programs and/or activities funded by the basic grant amount comply with all applicable Federal and Minnesota Laws, statutes, rules and regulations with regard to civil rights, affirmative action and equal employment opportunities and Administrative Rule issued by the COUNTY.
 8. COOPERATING UNIT that does not affirmatively further fair housing within its own jurisdiction or that impedes action by COUNTY to comply with its fair housing certification shall be prohibited from receiving CDBG funding for activities.
 9. COOPERATING UNIT shall participate in the citizen participation process as established by COUNTY in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.
 10. COOPERATING UNIT shall comply with all of the administrative guidelines of the COUNTY now in effect or as hereafter promulgated.
 11. COOPERATING UNIT shall prepare, execute, and cause to be filed all documents protecting the interests of the parties hereto or any other party of interest as may be designated by the COUNTY.
- B. COUNTY further specifically agrees as follows:
1. COUNTY shall prepare and submit to HUD and appropriate reviewing agencies on an annual basis all plans, statements and program documents necessary for receipt of a basic grant amount under the Act.
 2. COUNTY shall provide, to the maximum extent feasible, technical assistance and coordinating services to COOPERATING UNIT in the preparation and submission of the request for funding.
 3. COUNTY shall provide ongoing technical assistance to COOPERATING UNIT to aid COUNTY in fulfilling its responsibility to HUD for accomplishment of the community development program and housing assistance goals.
 4. COUNTY shall upon official request by COOPERATING UNIT agree to administer local housing rehabilitation grant programs funded pursuant to the Agreement, provided that COUNTY shall receive twelve percent (12%) of the allocation by COOPERATING UNIT to the activity as reimbursement for costs associated with the administration of COOPERATING UNIT activity.

5. COUNTY may, as necessary for clarification and coordination of program administration, develop and implement Administrative Rules consistent with the Act, Regulations and HUD administrative directives.

V. ALLOCATION OF BASIC GRANT AMOUNTS

Basic grant amounts received by the COUNTY under the Act shall be allocated as follows:

- A. COUNTY shall retain ten percent (10%) of the annual basic grant amount for the undertaking of eligible activities.
- B. The balance of the basic grant amount shall be apportioned by COUNTY to COOPERATING UNITS in accordance with the formula stated in part C of this section for the purpose of allowing the COOPERATING UNITS to make requests for the use of funds so apportioned. The allocation is for planning purposes only and is not a guarantee of funding.
- C. Each COOPERATING UNIT will use as a target for planning purposes an amount which bears the same ratio to the balance of the basic grant amount as the average of the ratios between:
 1. The population of COOPERATING UNIT and the population of all COOPERATING UNITS.
 2. The extent of poverty in COOPERATING UNIT and the extent of poverty in all COOPERATING UNITS.
 3. The extent of overcrowded housing by units in COOPERATING UNIT and the extent of overcrowded housing by units in all COOPERATING UNITS.
 4. In determining the average of the above ratios, the ratio involving the extent of poverty shall be counted twice.
- D. It is the intent of this section that said planning allocation utilize the same basic elements for allocation of funds as are set forth in 24 CFR 570.4. The COUNTY shall develop these ratios based upon data to be furnished by HUD. The COUNTY assumes no duty to gather such data independently and assumes no liability for any errors in the data furnished by HUD.
- E. In the event COOPERATING UNIT does not request its planning allocation, or a portion thereof, the amount not requested shall be added to the next annual basic grant amount received by COUNTY and allocated according to the procedures set forth in and comply with all conditions of this Agreement.

VI. FINANCIAL MATTERS

- A. Reimbursement to the COOPERATING UNIT for expenditures for the implementation of activities funded under the Act shall be made upon receipt by the COUNTY of Summary of Project Disbursement form and Hennepin County Warrant Request, and supporting documentation.

- B. All funds received by COUNTY under the Act as reimbursement for payment to COOPERATING UNITS for expenditure of local funds for activities funded under the Act shall be deposited in the County Treasury.
- C. COOPERATING UNIT and COUNTY shall maintain financial and other records and accounts in accordance with requirements of the Act and Regulations. Such records and accounts will be in such form as to permit reports required of the County to be prepared therefrom and to permit the tracing of grant funds and program income to final expenditure.
- D. COOPERATING UNIT and COUNTY agree to make available all records and accounts with respect to matters covered by this Agreement at all reasonable times to their respective personnel and duly authorized federal officials. Such records shall be retained as provided by law, but in no event for a period of less than three years from the last receipt of program income resulting from activity implementation. COOPERATING UNIT and COUNTY shall perform all audits as may be required of the basic grant amount and resulting program income as required under the Act and Regulations.
- E. COOPERATING UNIT shall inform COUNTY of any income generated by the expenditure of CDBG funds it has received and shall pay to COUNTY all program income generated except as derived from activities with an approved revolving account. When program income is generated by an activity that is only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used.
 - 1. COUNTY will retain ten percent (10%) of all program income paid to COUNTY to defray administration expenses.
 - 2. The remaining ninety percent (90%) of the program income paid to COUNTY shall be credited to the grant authority of COOPERATING UNIT whose project generated the program income and shall be used for fundable and eligible CDBG activities consistent with this Agreement.
 - 3. COOPERATING UNIT is authorized to retain program income derived from projects with an approved revolving account provided such income is used only for eligible activities in accordance with all CDBG requirements as they may apply.
 - 4. COOPERATING UNIT shall maintain appropriate records and make reports to COUNTY as may be needed to enable COUNTY to monitor and report to HUD on the use of any program income.
 - 5. Any program income that is on hand or received subsequent to the closeout or change in status of COOPERATING UNIT shall be paid to COUNTY.

F. Should an approved activity be determined to represent an ineligible expenditure of grant funds, the COOPERATING UNIT responsible shall reimburse the COUNTY for such ineligible expense.

1. All reimbursements for ineligible expenditures shall be added to the next annual basic grant amount received by COUNTY and allocated according to the procedures set forth in and comply with all conditions of this Agreement unless decreed otherwise by a Federal regulatory body or by final determination of a court of competent jurisdiction.
2. When it is determined by the COUNTY that grant funds have been expended on an eligible activity and through no fault of the COOPERATING UNIT the project fails or is no longer eligible, the return of grant funds shall be reallocated in the same manner as program income in Section VI.E. of this Agreement unless decreed otherwise by a Federal regulatory body or by final determination of a court of competent jurisdiction.

VII. REAL PROPERTY ACQUISITION OR IMPROVEMENT

The following provisions shall apply to real property acquired or improved in whole or in part using CDBG funds.

- A. COOPERATING UNIT shall promptly notify COUNTY of any modification or change in the use of real property from that planned at the time of acquisition or improvement including disposition and comply with 24 CFR 570.505.
- B. COOPERATING UNIT shall reimburse COUNTY the greater of the actual sale proceeds or an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under the CDBG regulations.
- C. Program income generated from the disposition or transfer of property prior to or subsequent to the closeout, change of status or termination of this Agreement shall be treated as stipulated in Section VI, paragraph E of this Agreement.

VIII. METROPOLITAN CITIES

Any metropolitan city executing this Agreement shall defer their entitlement status and become part of Urban Hennepin County.

30


IX. EXECUTION

COOPERATING UNIT, having signed this Agreement, and the Hennepin County Board of Commissioners having duly approved this Agreement on _____, 19____, and pursuant to such approval and the proper County official having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth.

Upon Proper execution, this Agreement will be legally valid and binding.

COUNTY OF HENNEPIN, STATE OF MINNESOTA

By: _____
Chairman of its County Board


Assistant County Attorney

And: _____
Deputy/Associate County Administrator

Date: 6-20-90

Attest: _____
Deputy County Auditor

APPROVED AS TO EXECUTION:

CITY OF _____

Assistant County Attorney

By: _____
Its

Date: _____

And: _____
Its

CITY MUST CHECK ONE:

The City is organized pursuant to:

___ Plan A ___ Plan B ___ Charter

DATE: June 28, 1990

TO: Crystal City Councilmembers & Various Commission Members

FROM: Crystal Employee Committee Members

SUBJECT: Establishing a team for the Metro Paint-A-Thon .

The Crystal Employee Committee is in the process of establishing a team of volunteers to paint a house in the City of Crystal as part of the Metro Paint-A-Thon this coming August. The Employee Committee Members would like to extend this volunteer opportunity to the Crystal City Councilmembers and Commission Members at this time.

The official painting and picnic date is Saturday, August 11, 1990. However, we are planning on conducting preparatory work prior to the painting date. There will be a sign up sheet available at your next meeting where you can indicate your availability to participate in this project.

The Crystal Employee Committee is excited about this volunteer opportunity. We will be happy to have you join the team.

kk

SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION

3030 Harbor Lane • Plymouth, MN 55447
Telephone (612) 553-1144 Fax (612) 553-9326

June 22, 1990

Mr. Jerry Dulgar
City Manager
City of Crystal
4141 Douglas Drive
Crystal, MN 55428

Dear Mr. Dulgar:

Enclosed for your files is a copy of Resolution 90-2 Approving the Shingle Creek Watershed Management Plan as Revised and Dated May 3, 1990.

This resolution was adopted at the May 3, 1990 meeting of the Shingle Creek Watershed Management Commission following notice by the Board of Water and Soil Resources of its approval on April 25, 1990.

By this resolution each member municipality is informed of their responsibility to prepare or cause to be prepared a local water management plan, capital improvement plan and official control as necessary to bring the local water management plan into conformance with the Shingle Creek Plan. The municipalities shall have three years from BWSR's approval to present their plans to the Commission for approval.

The Commission has scheduled a meeting with its technical consultant, JMM, and the technical staffs of the member municipalities for 10:00 a.m., Thursday, August 9, 1990, at St. Andrews Club, Edinburgh USA, Brooklyn Park, to begin the process of developing local plans. Additional information on that meeting will be forthcoming.

Sincerely,



Judie A. Anderson
Recording Secretary

JAA:tim
Encls.

cc: City Clerk w/enclosure
Commissioner

RESOLUTION NO. 90-2

**A RESOLUTION APPROVING THE SHINGLE CREEK WATERSHED
MANAGEMENT PLAN AS REVISED AND DATED MAY 3, 1990**

WHEREAS, Minnesota Laws of 1982, Chapter 509, required the establishment of a watershed management organization for each watershed in the seven county metropolitan area, and

WHEREAS, pursuant to the direction of the aforesaid Chapter 509, the Commission commenced the preparation of a Watershed Management Plan in accordance with the provisions outlined in the statute, and

WHEREAS, the Commission has worked diligently over the last six plus years to prepare the plan, which was presented to and approved by the Board of Water and Soil Resources on April 25, 1990, and

WHEREAS, certain wording modifications and other revisions have taken place and the new Plan has been prepared and is now dated as of May 3, 1990, and

WHEREAS, after the Watershed Management Commission approves and adopts the Plan as amended pursuant to Minnesota Statutes Section 473.878, the Plan becomes effective within the watershed and it comes the time for local governmental units within the watershed to prepare or cause to be prepared a local water management plan, a capital improvement program, and official controls as necessary to bring local water management into conformance with the watershed plan within the time period prescribed in the membership program of the watershed management plan,

NOW, THEREFORE, Be It Resolved By the Shingle Creek Watershed Management Commission, as follows:

1. The Shingle Creek Watershed Management Plan dated May 3, 1990, as approved by the Board of Water and Soil Resources on April 25, 1990, is hereby approved and adopted.

2. Each member municipality is hereby informed of their responsibility to prepare or cause to be prepared a local water management plan, a capital improvement program, and official controls as necessary to bring the local water management plan into conformance with the adopted and approved Watershed Management Plan. The municipalities shall have three years after the Water Resources Board approval to present their plans to the Commission for approval. The Commission will then have 60 days to approve or reject all or part of the plan. After each member's local plan is presented, reviewed, and approved by this Commission, the member cities will have 120 days to adopt the plan and 180 days to adopt the local ordinances and regulations necessary to implement the plan.

3. A copy of this resolution shall be transmitted by the Secretary to the City Manager, City Clerk, or appropriate officer of each of the member municipalities advising them of the need to commence preparation of their local water management plan. The member cities are referred to Minnesota Statutes 473.879 and to the adopted plan for details and requirements as to the contents of the local water management plans.

Neil M. Johnson
Chairman

Attest:

Gerald E. Butcher

Motion for the adoption of the above resolution was made by Commissioner Fred Moore, and duly seconded by Commissioner William Monk. Upon call of the roll, the following voted in favor thereof:

Mark Maloney, Neil Johnson, Monk, Gerald Butcher, Perry Damon, Moore, and Lee Gustafson;

and the following voted in opposition: none.

Whereupon the Chairman declared the resolution approved and adopted.