



[Crystal \(Minn.\).](#)  
[City Council Minutes and Agenda Packets.](#)

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*Barlene*

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COUNCIL AGENDA

October 2, 1990

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on October 2, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson

P Moravec

P Irving

P Grimes

P Herbes

P Langsdorf

P Joselyn

Staff

A Dulgar

P Olson

P Kennedy

P Monk

P Barber

P George

*Jim Thomson,  
City Attorney's Office*

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The Mayor proclaimed October 21 through October 27, 1990 as National Business Women's Week in the City of Crystal.

The Mayor proclaimed October 20, 1990 as Crystal Human Rights Day in the City of Crystal.

The Mayor proclaimed November 5 through November 9, 1990 as Voice of Democracy Week in the City of Crystal.

1. The City Council considered the minutes of the Regular City Council meeting of September 18, 1990.

Moved by Councilmember M and seconded by Councilmember I to (approve) (approve, making the following exceptions: \_\_\_\_\_

to) the minutes of the Regular City Council meeting of September 18, 1990.

Motion Carried.

CONSENT AGENDA

1. Consideration of the resignation of Mary Krogstad from the Park and Recreation Advisory Commission effective September 6, 1990.
2. Consideration of the resignation of Ryan Schroeder from the Environmental Quality Commission effective September 20, 1990.
3. Consideration of the designation of election judges and polling locations for the November 6, 1990 General Election, as submitted in a list by the City Clerk.

Moved by Councilmember G and seconded by Councilmember L to approve the Consent Agenda.

Motion Carried.

REGULAR AGENDA

1. It being 7:00 p.m. or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time for continuation of a Public Hearing from the August 21, 1990 City Council Meeting to consider a recommendation from the Crystal City Charter Commission for an amendment to the Crystal City Charter relating to the Civil Service Commission. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

The Mayor closed the Hearing.

Moved by Councilmember I and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 90-22

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
AMENDING SECTIONS 2.02 AND 6.02, SUBDIVISION 3  
OF THE CITY CHARTER AND ADDING SECTIONS  
TO THE CITY CHARTER

and further, that this be the second and final reading.

Roll call: Aye: C, M, I, G, L, J, H No: none.

Motion Carried.

2. It being 7:00 p.m. or as soon thereafter as the matter may be heard, Mayor Herbes declared that this is the date and time as advertised for a Public Hearing at which time the City Council will consider Assessments for:

- A. 1990 Sealcoat Program, Project #90-1,  
*Gerton Glass, 6612 - 46<sup>th</sup> Place No.* *Linda Mueena, 3926 Idaho Ave. N.*  
*Gordon Solly, 3862 Idaho Ave. No.*  
*Mr. Newman, 6535-44<sup>th</sup> Ave. No.*
- B. 1990 Sidewalk Program. Project #90-3,
- C. 1990 Diseased Tree Removal, Weed Cutting, and Debris Removal,
- D. 1990 Delinquent Sewer, Water, Recycling and Street Lighting Charges.

The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

The Mayor closed the Public Hearing.

- A. Moved by Councilmember L and seconded by Councilmember J to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-57

RESOLUTION ADOPTING ASSESSMENT FOR  
THE 1990 SEALCOAT PROGRAM,  
PROJECT NO. 90-1.

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

- B. Moved by Councilmember I and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-58

RESOLUTION ADOPTING ASSESSMENT FOR  
THE 1990 SIDEWALK REPAIR PROGRAM,  
PROJECT NO. 90-3.

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

- C. Moved by Councilmember J and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-59

RESOLUTION ADOPTING ASSESSMENT  
FOR THE 1990 DISEASED TREE REMOVAL,  
WEED CUTTING AND DEBRIS REMOVAL.

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

- D. Moved by Councilmember I and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

## RESOLUTION NO. 90-60

RESOLUTION ADOPTING ASSESSMENT  
FOR DELINQUENT SEWER, WATER,  
STREET LIGHT AND RECYCLING CHARGES

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

3. Linda Museus of the Human Relations Commission of the City of Crystal appeared before the City Council to recommend Donn McCoy, 3455 Georgia Avenue North, as the recipient of the 1990 Human Rights Award.

Moved by Councilmember C and seconded by Councilmember L to (accept) (deny) (continue until \_\_\_\_\_ the discussion of) the recommendation of the Human Relations Commission to present the Human Rights Award for 1990 to Donn McCoy, 3455 Georgia Avenue North, and direct the City Manager to order a plaque to be presented to Mr. McCoy on October 20, 1990. Motion Carried.

4. Mr. Tom Church, Attorney for the Hartinger Foundation, appeared before the Crystal City Council to discuss the charitable gambling license application for the Hartinger Foundation. Those appearing and heard were:

*Joe Hartinger, 6101 Dupont Ave. No.*

*the consensus of the Council was to continue discussion of the charitable gambling license application for the Hartinger Foundation to the Oct. 16, 1990 City Council meeting to await report from the State Gaming Division as indicated in the memo from the Police Chief dated 10-2-90.*

*Recess 8:17 p.m. - Reconvened: 8:27 p.m.*

13 + 14 Next  
5.  
7. ~~6.~~

The City Council considered a Third Party Agreement with the Greater Minneapolis Day Care Association to administer the Community Development Block Grant Day Care Program.

Moved by Councilmember M and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-61

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT WITH THE  
GREATER MINNEAPOLIS DAY CARE ASSOCIATION

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

6.  
8. The City Council considered a Third Party Agreement with the Crystal Economic Development Authority to administer the Community Development Block Grant Scattered Site Acquisition Program.

Moved by Councilmember I and seconded by Councilmember J to adopt the following resolution:

RESOLUTION NO. 90-62

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT WITH THE  
CRYSTAL ECONOMIC DEVELOPMENT AUTHORITY

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

7.  
9. The City Council considered a resolution authorizing an administrative contract regarding the Neighborhood Preservation Loan Program.

Moved by Councilmember L and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-63

RESOLUTION AUTHORIZING A NEIGHBORHOOD  
PRESERVATION HOME IMPROVEMENT  
LOAN PROGRAM CONTRACT

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

8.  
10. The City Council considered the installation of a concrete slab at Becker Park, to be funded by a \$3000 donation from the Crystal Lions Club.

*C/G to refer this item to the Park + Recreation Advisory Commission for its consideration.*

*Motion Carried.*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) the construction of a 30' x 30' concrete slab at Becker Park, to be funded by a \$3,000 donation from the Crystal Lions Club.

Motion Carried.

8.  
11. The City Council considered the Second Reading of an Ordinance adopting the 1990 State Building Code.

Moved by Councilmember C and seconded by Councilmember L to adopt the following ordinance:

ORDINANCE NO. 90-23

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
AMENDING CRYSTAL CITY CODE, SUBSECTION 400.02,  
SUBDIVISION 2, SUBSECTION 115.01 AND SUBSECTION 100.07

and further, that this be the second and final reading.

Motion Carried.

- ~~10.~~  
~~12.~~ The City Council considered a resolution ordering abatement of hazardous conditions existing at 6427 - 41st Avenue North in the City of Crystal.

Moved by Councilmember J and seconded by Councilmember M to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

*Resolution No. 90-64*  
CITY OF CRYSTAL

RESOLUTION ORDERING THE ABATEMENT OF  
HAZARDOUS CONDITIONS EXISTING AT  
6427 - 41ST AVENUE NORTH IN  
THE CITY OF CRYSTAL

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

- ~~11.~~  
~~12.~~ The City Council considered a resolution transferring funds.

Moved by Councilmember I and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-65

RESOLUTION TRANSFERRING FUNDS

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_

Motion carried, resolution declared adopted.

- ~~12.~~  
14. The City Council considered a charitable gambling license application for Crystal Lions Club at Doyle's Bowl and Lounge, 5000 West Broadway.

*M/I to continue to the October 16, 1990 City Council meeting and direct staff to obtain state guidelines regarding organizations conducting ~~more than~~ charitable gambling in more than one location and ~~the~~ if there are rules governing the proximity of one to the other.*

*Motion Carried*

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to (approve) (deny) (continue until \_\_\_\_\_ the discussion of) a charitable gambling license for the Crystal Lions Club at Doyle's Bowl and Lounge, 5000 West Broadway.

Motion Carried

5. ~~13.~~ The City Council considered a resolution regarding the rules of criminal procedure. *Those appearing were Peter McMillan and Frank Rondoni of the prosecuting law firm for the City of Crystal.*

Moved by Councilmember I and seconded by Councilmember J to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-66

RESOLUTION TO RECOMMEND TO THE SUPREME COURT ADVISORY  
COMMITTEE ON THE RULES OF CRIMINAL PROCEDURE  
TO RESCIND THE AMENDMENTS TO MINNESOTA RULES OF  
CRIMINAL PROCEDURE 8.04 AND 11.07

By roll call and voting aye: ALL, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_; voting no: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_; absent, not  
voting: \_\_\_\_\_.

Motion carried, resolution declared adopted.

6. ~~14.~~ The City Council considered a resolution authorizing condemnation proceedings relating to property at 5231 Douglas Drive. *Those appearing and heard were Nathan Sherry, owner of the property and Howard Triggs, realtor for Nathan Sherry.*

Moved by Councilmember M and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-67

*Ordering The Abatement of a Hazardous Building Located at 5231 Douglas Drive In The City of Crystal*  
~~RESOLUTION AUTHORIZING CONDEMNATION~~  
~~PROCEEDINGS AND ACQUISITION OF REAL PROPERTY~~

By roll call and voting aye: M, I, G, L, J,  
\_\_\_\_\_, \_\_\_\_\_; voting no: C, H, \_\_\_\_\_; absent, not  
voting:

Motion carried, resolution declared adopted.

Open Forum

## Informal Discussion and Announcements

1. Assistant City Manager called attention to a memo from the Finance Department changing starting time for the Oct 23 and Oct 30, 1990 Budget work sessions and asked the Council if they wished to ~~change~~ act on the suggested time change.

M/I to change the commencement time for the <sup>1991</sup> Budget Work Sessions of Oct. 23 and Oct 30, 1990 from 7pm to 6:30 p.m.  
Motion Carried.

- Herkes - Mtg. w/ Corps of Eng'rs. re Markwood Ditch - Oct. 9.
- City Mgr - copy of reprint of Crystal Article in Northern Light Correspondent - handed out at Town West Chamber Expo.
- City Mgr. - Reminder of forums on Comp Plan - Oct. 18+24 at 7p.m. Comm. Center
- Mayor - announced John Olson, Asst. City Mgr's Resignation and wished him well.
- Jaselyn - Change Highway numbers on City Maps.

Moved by Councilmember I and seconded by Councilmember J to approve the list of license applications.

Motion Carried.

Moved by Councilmember L and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:30 p.m.

**APPLICATIONS FOR LICENSE**

October 2, 1990

FOOD ESTABLISHMENT - Itinerant \$30.00 one day only

Fantasia at 2756 Douglas Drive having a "Come Back to the 50's" on October 6, 1990.

FOOD ESTABLISHMENT - Itinerant (Exempt)

Neill Elementary School PTSA having a carnival at 6600 27th Avenue North, on October 26, 1990 one day only.

St. Raphael's Church having a chicken dinner at 7300 56th Avenue North, October 28, 1990, one day only.

St. Raphael's Church having Christmas Village at 7300 56th Avenue North, December 1, 1990, one day only.

GAS FITTER'S LICENSE - \$30.25

Climate Engineering, 4336 B Shady Oak Road, Minnetonka, MN 55343  
Neil Heating & Air Conditioning, P.O. Box 29292, Minneapolis, MN 55429

PLUMBER'S LICENSE - \$30.25

Plumbing & Heating Economizers, Rt. 5 Box 77H, Princeton, MN 55371  
Thompson Plumbing, 15001 Minnetonka Ind. Rd., Minnetonka, MN 55345

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

Gary and Janice Olson, 3032 Utah Avenue North, Crystal, on October 28, 1990 1:00 p.m. to 5:00 p.m. for a 25th wedding anniversary

Included with Council Agenda Packet of 9-28-90:

Proclamation - National Business Women's Week.

Proclamation - Voice of Democracy Week.

Minutes of the 9-18-90 City Council meeting.

Letter from Mary Krogstad, P & R Comm., resigning effective 9-6-90.

Letter of resignation from the Env. Quality Comm. from Ryan Schroeder dated 9-20-90.

Memo from City Clerk dated 9-25-90 re: polling locations and election judges for the General Election of 11-6-90; list of judges & polling places

Memo from City Mgr. dated 8-13-90; letter from chair, Charter Commission; ordinance relating to City Charter Amendment; ordinance relating to Employee Review Board.

Memo from City Engr. dated 9-26-90 re: Assessment Hearing for 1990 Projects.

Letter from Chair, Human Relations Comm. dated 9-18-90 re: Crystal Human Rights Award for 1990.

Letter from Schermer, Schwappach, Borkon, Ramstead & Mariani, attorney firm for Hartinger Foundation dated 9-27-90.

Letter from Rev. George J. Kovalik, Church of All Saints dated 9-21-90.

Memo from Community Development Coordinator dated 9-26-90 re: 3rd party agreement with Greater Mpls. Daycare Association; resolution; agreement.

Memo from Community Development Coordinator dated 9-26-90 re: 3rd party agreement for Scattered Site Acquisition Program; resolution.

Memo from Community Development Coordinator dated 9-27-90 re: Neighborhood Preservation Home Improvement Loan Program Administrative Contract; resolution; letter from MN Housing Finance Agency dated 9-24-90; contract.

Memo from Park & Recreation Director dated 9-11-90 re: installation of concrete slab at Becker Park.

Letter from Paul Baertschi, Attorney dated 9-25-90 re: resolution ordering abatement of hazardous conditions existing at 6427 - 41st Ave. N.; copy of resolution and order for abatement.

City of Crystal Fund Transfers.

Memo from Police Chief dated 9-27-90 re: investigation for charitable gambling - Crystal Lions;  
Memo from Sgr. Harty dated 9-27-90; Memo from City Clerk dated 9-19-90; Gambling license application & pertinent papers.  
Letter from Rosenthal, Rondoni, MacMillan & Joyner, dated 9-20-90 re: financial impact of criminal rule changes; resolution.  
Letter from City of Bloomington dated 9-26-90 re: financial impact of criminal rule changes.  
Article from Red Cross Responder re: Mayor's Challenge Bowl-A-Cross Scores.  
Article regarding Crystal from the Northern Light Correspondent.  
Minutes of the Environmental Quality Commission of 8-16-90.  
Memo from Asst. City Mgr. dated 9-27-90 re: Cty. Road 81/Wilshire Blvd. meetings.  
Announcement from Springsted, Inc. re: acquisition of Public Financial Systems of Mpls., MN.  
Park & Rec. Advisory Commission Agenda for 10-3-90.  
Letter to property owners dated 9-26-90 re: storm water retention upstream of Memory Lane Pond.  
Letter to property owners dated 9-26-90 re: flood control project in the area of Markwood ditch & the Edgewood embankment.  
Letter of resignation from Asst. City Mgr. dated 9-28-90 (John Olson).

Included with agenda on 10-2-90:

Letter from Norton H. Glass, 6612 - 46th Pl. N. re: assessed seal coat project.  
Proclamation - Crystal Human Rights Day.  
Ordinance relating to State Building Code.  
Letter from Virgil Weber, 6701-38th Ave. N. re: assessed seal coat project.  
Memo from Police Chief dated 10-2-90 re: Hartinger Foundation.  
Memo from Bldg. Inspector dated 10-2-90 re: 5231 Douglas Drive No. (Nate Shery).

*Barlene*

Memorandum

DATE: September 28, 1990  
TO: Mayor and Council  
FROM: John Olson, Assistant City Manager  
SUBJECT: Preliminary Agenda for the October 2, 1990 Council Meeting

My comments about the Meeting Agenda for October 2 will be very brief. Jerry is out of the office and the agenda seems fairly simple or each item is well explained by the enclosed material.

Regular Agenda:

1. As you will recall, this item has been continued so that all members of the Council are present. If everyone is not present at the upcoming meeting, then this item should be continued until the next meeting.

4. Information from the Police Department has yet to arrive as the officer in charge of that is out sick. If we receive some information before the meeting, we will provide it to you.

5. and 6. are customary agreements and there is nothing different in them other than to be renewed. Julie Jones will be at the meeting to explain items 5, 6, and 7.

10. As you will recall, you requested the City Attorney to prepare a resolution regarding the Brent Gisslen property at 6427 - 41st Avenue North. Mr. Kennedy will discuss this with you at the meeting.

14. We have yet to receive the resolution as of the time of this memo. However, the attorney's office has indicated they get the resolution to us to include in your agenda either with this packet or for Tuesday night. As you will recall, the owner of this property appeared at the last Council Meeting asking that your decision regarding condemnation be reversed. You indicated to him your decision would not change and this resolution is necessary to authorize the proceedings to begin.

Have a good weekend. If you have questions about the agenda or items, please feel free to call us.

jm

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF  
October 2, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Proclamation proclaiming October 21-27, 1990 as National Business Women's Week in the City of Crystal.

Proclamation proclaiming November 5-9, 1990 as Voice of Democracy Week in the City of Crystal.

Approval of the minutes of the regular meeting of September 18, 1990.

**Consent Agenda Items**

1. Consideration of the resignation of Mary Krogstad from the Park and Recreation Advisory Commission.
2. Consideration of the resignation of Ryan Schroeder from the Environmental Quality Commission.
3. Consideration of the designation of election judges and polling locations for the November 6, 1990, General Election, as submitted in a list by the City Clerk.

**Regular Agenda Items**

1. Continuation of a public hearing from the August 21, 1990 City Council meeting to consider a recommendation from the Crystal City Charter Commission for an amendment to the Crystal City Charter relating to the Civil Service Commission.
2. Public Assessment Hearings for:
  - 1990 Sealcoat Program. Project #90-1.
  - 1990 Sidewalk Program. Project #90-3.
  - 1990 Diseased Tree Removal, Weed Cutting, and Debris Removal.
  - 1990 Delinquent Sewer, Water, Recycling and Street Lighting Charges.

3. Appearance by Linda Museus of the Human Relations Commission of the City of Crystal to recommend Donn McCoy, 3455 Georgia Avenue North as the recipient of the 1990 Human Rights Award.
4. Appearance by Tom Church, Attorney for the Hartinger Foundation, to discuss the charitable gambling license application for the Hartinger Foundation.
5. Consideration of a Third Party Agreement with the Greater Minneapolis Day Care Association to administer the CDBG Day Care Program.
6. Consideration of a Third Party Agreement with the Crystal Economic Development Authority to administer the CDBG Scattered Site Acquisition Program.
7. Consideration of a resolution authorizing an administrative contract regarding the Neighborhood Preservation Loan Program.
8. Consideration of the installation of concrete slab at Becker Park, to be funded by a donation from the Crystal Lions Club of \$3,000.
9. Consideration of the Second Reading of an Ordinance adopting 1990 State Building Code.
10. Consideration of a resolution ordering abatement of hazardous conditions existing at 6427 - 41st Avenue North in the City of Crystal.
11. Consideration of a resolution transferring funds.
12. Consideration of a charitable gambling license for Crystal Lions Club at Doyle's Bowl and Lounge, 5000 West Broadway.
13. Consideration of a resolution regarding the rules of criminal procedure.
14. Consideration of a resolution authorizing condemnation proceedings relating to property at 5231 Douglas Drive.

#### **Open Forum**

#### **Informal Discussion and Announcements**

#### **Licenses**

## **APPLICATIONS FOR LICENSE**

October 2, 1990

### **FOOD ESTABLISHMENT - Itinerant \$30.00 one day only**

Fantasia at 2756 Douglas Drive having a "Come Back to the 50's" on October 6, 1990.

### **FOOD ESTABLISHMENT - Itinerant (Exempt)**

Neill Elementary School PTSA having a carnival at 6600 27th Avenue North, on October 26, 1990 one day only.

St. Raphael's Church having a chicken dinner at 7300 56th Avenue North, October 28, 1990, one day only.

St. Raphael's Church having Christmas Village at 7300 56th Avenue North, December 1, 1990, one day only.

### **GAS FITTER'S LICENSE - \$30.25**

Climate Engineering, 4336 B Shady Oak Road, Minnetonka, MN 55343  
Neil Heating & Air Conditioning, P.O. Box 29292, Minneapolis, MN 55429

### **PLUMBER'S LICENSE - \$30.25**

Plumbing & Heating Economizers, Rt. 5 Box 77H, Princeton, MN 55371  
Thompson Plumbing, 15001 Minnetonka Ind. Rd., Minnetonka, MN 55345

### **PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER**

Gary and Janice Olson, 3032 Utah Avenue North, Crystal, on October 28, 1990 1:00 p.m. to 5:00 p.m. for a 25th wedding anniversary

# PROCLAMATION

**WHEREAS** working women constitute an ever increasing number of the Nation's working force, and are constantly striving to serve their communities, their states and their nation in civic and cultural programs, and

**WHEREAS** major goals of business and professional women are to help create better conditions for business women through the study of social, educational, economic and political problems; to help them be of greater service to their community; to further friendship with women throughout the world, and

**WHEREAS** all of us are proud of their leadership in these many fields of endeavor

**NOW, THEREFORE I, AS MAYOR OF THE CITY OF CRYSTAL**

by the authority vested in me, do hereby proclaim the week of October 21-27, 1990 as

## NATIONAL BUSINESS WOMEN'S WEEK

sponsored by the National Federation of Business and Professional Women's Clubs, Inc. and urge all citizens in the North Hennepin Area, all civic and fraternal groups, all educational associations, all news media and other community organizations to join in this salute to working women by encouraging and promoting the celebration of the achievements of all business and professional women as they contribute daily to our economic, civic and cultural purposes.

By \_\_\_\_\_  
Mayor



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

### PROCLAMATION

**November 5 - 9, 1990  
Voice of Democracy Week**

- WHEREAS, one of the basic aims of the Veterans of Foreign Wars as set forth in its Congressional Charter is "to foster true patriotism"; and
- WHEREAS, the Voice of Democracy Scholarship Program sponsored by the Veterans of Foreign Wars of the United States and its Ladies Auxiliary, has proved to be an effective instrument for putting these words in action; and
- WHEREAS, the Voice of Democracy Scholarship Program, in this its 44th year, provides an opportunity for high school students to think, write and speak up for our country and for freedom and democracy; and
- WHEREAS, this year's theme, "Democracy - The Vanguard of Freedom" focuses the attention of youth on their role as the leaders of tomorrow and how their guidance will preserve democracy as a way of life in our Republic; and
- WHEREAS, an active, dedicated and resourceful citizenry is vital to the preservation of freedom as our nation embarks upon its third century.

NOW, THEREFORE, I, Betty Herbes, Mayor of the City of Crystal, do hereby proclaim the week of November 5 - 9, 1990 as

### VOICE OF DEMOCRACY WEEK

in the City of Crystal, and

IN OBSERVANCE THEREOF, I do hereby commend the Veterans of Foreign Wars and its Ladies Auxiliary for their sponsorship of the 44th annual Voice of Democracy Program and I call on 10th, 11th and 12th grade students in our schools to think, write and speak up for Freedom and to address the theme, "Democracy - The Vanguard of freedom."

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Date

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Mayor



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

### PROCLAMATION

October 20, 1990  
Crystal Human Rights Day

WHEREAS, the law states that it is illegal to treat people differently just because they belong to certain classes of people, and

WHEREAS, the City of Crystal and the Crystal Human Relations Commission helps protect citizens from unfair and illegal discrimination, and

WHEREAS, the City of Crystal and the Crystal Human Relations Commission facilitates programs to assist residents in human relations concerns, and

WHEREAS, the City of Crystal shall be known as a city that will promote Human Rights and will not stand for any prejudice.

NOW BE IT THEREFORE RESOLVED that I, Betty Herbes, Mayor of the City of Crystal, Minnesota, do hereby proclaim October 20 as Crystal Human Rights Day for the year 1990.

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Date

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Mayor

September 18, 1990

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Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on September 18, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving (arrived at 8:43 p.m.), Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dular, City Manager; John Olson, Assistant City Manager; Dave Kennedy, City Attorney; Bill Barber, Building Inspector; Darlene George, City Clerk.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of September 4, 1990 and the Special City Council meeting of September 13, 1990.

Moved by Councilmember Grimes and seconded by Councilmember Joselyn to approve the minutes of the Regular City Council meeting of September 4, 1990 and the Special City Council meeting of September 13, 1990.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered an application for appointment to the Economic Development Authority Advisory Commission from Phillip L. Eder, 5630 Lakeland Avenue North, a Crystal business owner. Phillip Eder appeared and was heard.

Moved by Councilmember Carlson and seconded by Councilmember Grimes to appoint Phillip L. Eder, 5630 Lakeland Avenue North, to the Economic Development Authority Advisory Commission for an unexpired term expiring December 31, 1991.

Motion Carried.

2. The City Council considered an itinerant food license application for "Meeting the Candidates", at Bassett Creek Park, on Saturday, September 15, 1990, sponsored by the Volunteers for Vi Underdahl for State Representative 46A as requested by Barbara Lind, 4109 Kentucky Circle.

Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to approve an itinerant food license for "Meeting the Candidates", at Bassett Creek Park, on Saturday, September 15, 1990, as requested by Barbara Lind, 4109 Kentucky Circle.

Motion Carried.

September 18, 1990

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3. The City Council considered a request from VFW Post #494 to hold a brat and sauerkraut feed with beer in its parking lot at 5222 - 56th Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to approve a request from VFW Post #494 to hold a brat and sauerkraut feed, extending limits relating to the on-sale license of the VFW Post #494, of the licensed premises to include the parking lot of VFW Post #494, 5222 - 56th Avenue North, for one day on September 30, 1990.

Motion Carried.

4. The City Council considered a request for a building permit for a 40' x 50' airplane hangar on leased Lot 78C-1, Crystal Airport, as requested by Patrick Scharber.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to approve a building permit for a 40' x 50' airplane hangar on leased Lot 78C-1, Crystal airport, as requested by Patrick Scharber, subject to standard procedure.

Motion Carried.

5. The City Council considered a request from the Knights of Columbus for a parking variance of 54 spaces to build an addition at 4947 West Broadway. Don Churilla, Knights of Columbus, appeared and was heard.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to approve as recommended by and based on the findings of fact of the Planning Commission the authorization pursuant to Section 515.55 of the Crystal City Code to vary or modify the strict application of Section 515.09, Subd. 8 v) to grant a variance of 54 off-street parking spaces of the required 415 parking spaces at Knights of Columbus, 4947 West Broadway, as requested in Application #90-35.

Motion Carried.

6. The City Council considered a resolution for parking restrictions in the area of 42nd and Brunswick Avenues.

Moved by Councilmember Carlson and seconded by Councilmember Moravec to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-56

RESOLUTION RESTRICTING PARKING IN  
THE AREA OF 42ND AND BRUNSWICK AVENUES

By roll call and voting aye: Carlson, Grimes, Herbes, Joselyn, Langsdorf, and Moravec; absent, not voting: Irving..  
Motion carried, resolution declared adopted.

September 18, 1990

page 661

7. The City Council considered the Second Reading of an Ordinance restricting development on 36th Avenue and Highway 100.

Moved by Councilmember Moravec and seconded by Councilmember Carlson to adopt the following ordinance:

ORDINANCE NO. 90-20

CITY OF CRYSTAL

INTERIM ORDINANCE FOR THE PURPOSE OF  
PROTECTING THE PLANNING PROCESS AND HEALTH,  
SAFETY AND WELFARE OF THE RESIDENTS,  
AND RESTRICTING DEVELOPMENT WITHIN  
REDEVELOPMENT PROJECT NO. 2

and further, that this be the second and final reading.

Motion Carried.

8. The City Council considered the Second Reading of an Ordinance Amending the Lawful Gambling Ordinance to Conform With State Law.

Moved by Councilmember Joselyn and seconded by Councilmember Moravec to adopt the following ordinance:

ORDINANCE NO. 90-21

AN ORDINANCE RELATING TO LAWFUL GAMBLING:  
AMENDING CRYSTAL CITY CODE BY ADDING A SECTION:  
REPEALING CRYSTAL CITY CODE SUBSECTION 1100.19

and further, that this be the second and final reading.

Motion Carried.

- .9. The City Council considered the First Reading of an Ordinance Amendment relating to the State Building Code.

Moved by Councilmember Langsdorf and seconded by Councilmember Joselyn to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
AMENDING CRYSTAL CITY CODE, SUBSECTION 400.02,  
SUBDIVISION 2, CLAUSE A): SUBSECTION 115.01 AND  
SUBSECTION 100.07

and further, that the second and final reading be held on  
October 2, 1990.

Motion Carried.

September 18, 1990

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10. The City Council considered a contract renewal with Metropolitan Clinic of Counseling - Employee Assistance Program - 9-1-90 through 8-31-91.

Moved by Councilmember Grimes and seconded by Councilmember Langsdorf to approve contract renewal with Metropolitan Clinic of Counseling - Employee Assistance Program - 9-1-90 through 8-31-91, and further, that the Mayor and City Manager be authorized to sign such agreement.

Motion Carried.

- 11.. Michael Erlichman, Chairman of the Regional Transit Board, appeared before the City Council to discuss Light Rail Transit.

Councilmember Irving arrived (8:43 p.m.).

#### OPEN FORUM

1. Nathan Sherry, 5301 Edgewood Avenue North, appeared to discuss property at 5231 Douglas Drive, which he recently purchased.

#### INFORMAL DISCUSSION AND ANNOUNCEMENTS

1. Councilmember Joselyn opened discussion regarding the front of property at 6427 - 41st Avenue North. The City Council directed staff to proceed with legal action to correct problems (exposed gas pipe, hazardous embankment) in front of property.
2. Councilmember Joselyn opened discussion regarding a letter received by the Council from the law firm of Holmes and Graven regarding prosecution services for the City of Crystal. The City Council directed staff to proceed with Request for Proposals for prosecution services for the City of Crystal.

Moved by Councilmember Joselyn and seconded by Councilmember Moravec to approve the list of license applications.

Motion Carried.

Moved by Councilmember Langsdorf and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:05 p.m.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Mary Krogstad  
3236 Brunswick Avenue North  
Crystal, Minnesota 55422

September 6, 1990

Honorable Betty Herbes  
Council Members  
City of Crystal  
4141 Douglas Drive  
Crystal, Minnesota 55422

Dear Mayor Herbes and Council Members:

Please accept my resignation from the Crystal Park and Recreation  
Advisory Commission.

I find it impossible to commit the time necessary to serve on this  
active and extremely important commission.

Sincerely,



Mary Krogstad

cc: Bill Gentry  
Ed Brandeen



## CITY OF ROBBINSDALE

4221 LAKE ROAD  
ROBBINSDALE, MINNESOTA 55422  
TELEPHONE: (612) 537-4534

September 20, 1990

Ms. Julie Jones, Staff  
Ms. Beth Jarvis, Chair  
City of Crystal Environmental Commission  
4141 Douglas Drive  
Crystal, MN 55422

Dear Julie and Beth:

This correspondence is to notify you that at this time I find it necessary to resign my position as a member of the City of Crystal Environmental Commission. I have enjoyed my association with this commission over the past two years, but have found that it is increasingly more difficult to find available time within my schedule to dedicate towards commission meetings and activities. I have noted, for instance, that during 1990 I have been able to be in attendance at only two of the regular commission meetings, one of which I was an hour late.

The commission has been involved in some interesting and exciting activities in the past and it looks like the emphasis in the future will be additional worthwhile endeavors which will provide positive input to the City Council in an area of study (environment) which is becoming increasingly more important in all of our lives. I feel fortunate to have been associated with the individuals on this commission and regret, at least for the present, that this relationship cannot continue. I wish you well on your future initiatives.

Sincerely,

Ryan R. Schroeder  
Assistant City Manager

RRS:tjr

September 25, 1990

TO: Jerry Dulgar, City Manager  
FROM: Darlene George, City Clerk *Darlene*  
RE: Polling Locations and Election Judges  
General Election  
November 6, 1990

Attached please find a list of polling locations and election judges to serve at those locations for the above referenced election. Included on the list are stand-by judges who will be called in the event a regularly scheduled judge should have an emergency or become ill.

I recommend the judges and polling locations be submitted to the City Council for its approval on October 2, 1990.

CITY OF CRYSTAL  
ELECTION JUDGES & POLLING PLACES  
General Election  
November 6, 1990

WARD 1, PRECINCT 1  
NEILL SCHOOL  
6600 - 27th Avenue North

---

D \*Liz Reid, Head Judge  
5417 Vera Cruz Ave. N.  
537-1058 (29)

D Ramona Schroepfer  
2915 Idaho Ave. N.  
545-5481 (27)

R Dianah Sexter  
2937 Idaho Ave. N.  
545-6428 (27)

D Vernon Falk  
3101 Idaho Ave. N.  
545-4796 (27)

D Marcella Wald  
3120 Georgia Ave. N.  
546-6617 (27)

R John Wilenius  
3101 Florida Ave. N.  
546-3142 (27)

R Judy Shuneson  
3157 Florida Ave. N.  
546-2256 (27)

\* Head Judge

Darlene George, City Clerk  
Home Phone: 533-8061

Office - 8 a.m. to 4:30 p.m.: 537-8421, Ext. 131; After Hours: 537-8424

WARD 1, PRECINCT 2  
OLIVET BAPTIST CHURCH  
3415 Louisiana Avenue North

---

R \*Sandra Dolence, Head Judge  
6118 - 39th Ave. N.  
533-3792 (22)

D Clare Linman  
8416 - 32nd Place N.  
544-1615 (27)

R Don Meunier  
7624 - 30th Ave. N.  
544-5433 (27)

D Adrian Rygg  
4120 Brunswick Ave. N.  
537-5725 (22)

R Kathryn Boyle  
6812 Cloverdale  
533-7212 (28)

R Ruth Taylor  
4529 Brunswick Ave. N.  
535-0915 (22)

D Milton C. Bernu  
2901 Idaho Ave. N.  
545-4219 (27)

WARD 2, PRECINCT 1  
FAIR COMMUNITY CENTER  
3915 Adair Avenue North

---

R \*Florence Gaulke, Head Judge  
3924 Douglas Drive  
537-6147 (22)

R William Kanduth  
5518 Regent Ave. N.  
533-6510 (29)

D Ruth Klatte  
3960 Douglas Drive  
535-5276 (22)

D Jeannette Houle  
3424 Orchard Ave. N.  
588-8297 (22)

D Delores Boyle  
5624 Rhode Island Ave. N.  
533-3350 (28)

D Stanley H. Mueller  
5909 - 38th Ave. N.  
533-9315 (22)

R Marie Ackerman  
5038 Quail Ave. N.  
537-4228 (29)

WARD 2, PRECINCT 2  
CITY HALL  
4141 Douglas Drive

---

D \*Mary Hurt, Head Judge  
6609 - 38th Ave. N.  
533-2062 (27)

R Terry Fink  
3455 Hampshire Ave. N.  
537-1677 (27)

R Doris Kieffer  
6418 - 37th Ave. N.  
537-4966 (27)

R George Seigman  
3948 Jersey Ave. N.  
537-8349 (27)

D Martha Peterson  
5242 Georgia Ave. N.  
537-7961 (28)

R Alice Bostrum  
3825 Kentucky Ave. N.  
533-6671 (27)

D Arlene West  
4149 Kentucky Ave. N.  
537-1783 (27)

\* Head Judge

WARD 2, PRECINCT 3  
BRUNSWICK METHODIST CHURCH  
6122 - 42nd Avenue North

---

R \*Barb Racer, Head Judge  
3429 Major Ave. N.  
588-7354 (22)

R Reuben Lundquist  
3548 Jersey Ave. N.  
535-0922 (27)

D George Weaver  
4710 - 58th Ave. N. #321  
537-2254 (29)

D Idee Stenzel  
6710 Markwood Drive  
537-3319 (27)

WARD 2, PRECINCT 4  
WINNETKA VILLAGE APARTMENTS  
7710 - 36th Avenue North

---

D \*Peg Wellik, Head Judge  
3648 Colorado Ave. N.  
537-1080 (22)

D Lois Tabery  
7710 - 36th Ave. N. #207  
546-0694 (27)

R Oliver Olson  
7710 - 36th Ave. N. #219  
544-3401 (27)

WARD 3, PRECINCT 1  
KNIGHTS OF COLUMBUS HALL  
4947 West Broadway

---

D \*Emily Melhuse, Head Judge  
4552 Brunswick Ave. N.  
537-0442 (22)

R Arlene VanRisseghem  
4500 Brunswick Ave. N.  
537-2174 (22)

D Thomas Crane  
5402 - 49th Ave. N.  
537-7814 (29)

D Harold Homan  
5500 Douglas Drive #201  
537-6273 (29)

R Bernice Jubert  
4819 Hampshire Ave. N.  
533-2006 (28)

R Donald E. Pearson  
6618 Markwood Drive  
535-9526 (27)

D Florence Cook  
4710 - 58th Ave. N. #202  
536-8807 (29)

WARD 3, PRECINCT 2  
FOREST SCHOOL  
6800 - 47th Avenue North

---

R \*Laurie Radamacher, Head Judge  
6624 - 46th Place N.  
537-1020 (28)

R Lynne Brace  
4801 Hampshire Ave. N.  
533-3086 (28)

D Diane Malmberg  
6807 - 47th Ave. N.  
537-7470 (28)

D Warren C. Peterson  
5242 Georgia Ave. N.  
537-7961 (28)

D Barbara Halverson  
4807 Hampshire Ave. N.  
537-7907 (28)

R Don Knopick  
7008 - 45th Place N.  
533-1115 (28)

D Lorna Haasken  
5124 - 52nd Ave. N.  
537-7283 (29)

WARD 3, PRECINCT 3  
CAVANAGH SCHOOL  
5400 Corvallis Avenue North

---

D \*Robert Trombley, Head Judge  
4501 Vera Cruz Ave. N.  
537-8279 (22)

R Warren Grove  
5020 - 50th Ave. N.  
533-7720 (29)

D Thomas G. Krueger  
5308 - 51st Ave. N.  
535-6447 (29)

D Josephone Mason  
5210 - 52nd Ave. N.  
537-5461 (29)

R Gordon Bergman  
5123 Corvallis  
537-8738 (29)

\* Head Judge

WARD 4, PRECINCT 1  
V.F.W. POST #494  
5222 - 56th Avenue North

D \*James J. Cook, Sr., Head  
4710 - 58th Ave. N. Judge  
#202 536-8807 (29)

D Lois Weaver  
4710 - 58th Ave. N. #321  
537-2254 (29)

D Ethel Amundson  
4710 - 58th Ave. N. #304  
533-9252 (29)

D Patricia Ericksen  
5541 Perry Ave. N.  
535-4981 (29)

R Paul Plasencia  
5841 Pennsylvania Ave. N.  
537-6095 (28)

R Winnefred Durant  
6416 - 46th Place N.  
533-6107 (28)

R William Wolff  
5300 Kentucky Ave. N.  
537-9235 (28)

WARD 4, PRECINCT 2  
THORSON COMMUNITY CENTER  
7323 - 58th Avenue North

R \*Bernadine Plasencia, Head Jdg.  
5841 Pennsylvania Ave. N.  
537-6095 (28)

D Lorraine LaFontaine  
5824 Nevada Ave. N.  
537-7827 (28)

D Marilyn Blore  
5742 Rhode Island Ave. N.  
533-0759 (28)

R Patricia Berard  
7432 Shirley Place  
537-8013 (28)

R Ethel Wolff  
5300 Kentucky Ave. N.  
537-9235 (28)

D Madelyn Hargrave  
5833 Nevada Ave. N.  
537-5056 (28)

R Grant Johnson  
6315 - 55th Ave. N.  
533-5451 (28)

ABSENTEE BALLOT COUNTING BOARD  
CITY HALL  
4141 Douglas Drive

R \*Anne Scott, Head Judge  
6417 - 37th Ave. N.  
537-0356 (27)

D Irene Bernu  
2901 Idaho Ave. N.  
545-4219 (27)

R Laverne Herlofsky  
7020 - 46th Ave. N.  
537-6627 (28)

D Pearle Balzer  
3409 Perry Ave. N.  
588-4818 (22)

\* Head Judge

JUDGES TO BE USED IN CASE OF EMERGENCY/SICKNESS  
OF REGULARLY SCHEDULED JUDGES.

---

- R    Hugh Munns    (2-2)  
     6611 Markwood Drive  
     537-9343 (27)
  
- D    Phyllis Mork (1-1)  
     2930 Douglas Drive #220  
     593-7677 (22)
  
- D    Archie Anderson  
     4710 - 58th Ave. No. #110  
     537-3998 (29)

and any others the City Clerk deems necessary to  
properly conduct the election.

*Jerry*

Memorandum

DATE: August 13, 1990

TO: All Staff

FROM: Jerry Dulgar, City Manager *JD*

SUBJECT: Civil Service/Personnel System

As you may have heard, the City Council is considering eliminating the Civil Service Commission and establishing a personnel ordinance and an independent review board to deal with non-union employee grievances after normal grievance procedures have been exhausted. The City Council will meet again on August 21, 1990 to further discuss this matter.

For the past year the Crystal Charter Commission has been studying the role of Crystal Civil Service Commission and personnel administration system of the City. The consensus of the Charter Commission and the Civil Service Commission members is that the City would be better served by a personnel system set up by ordinance (similar to many other Twin Cities metro area personnel ordinances) combined with an independent review board to deal with non-union employee grievances.

In general this means abolishing the Civil Service Commission and establishing an Employee Review Board by City ordinance. The proposal also means that the City would adopt a comprehensive personnel system governing all matters of personnel administration including hiring, position classification, discipline, grievance procedures and benefits.

The sole function of the Employee Review Board (board members established by City Council) would be to provide an independent review of non-union employee grievances that had proceeded through the complete grievance procedures set up by the personnel ordinance. The board's review of grievances would be discretionary, but if undertaken the board's order either confirming the City Manager's final disposition of the grievance or modifying it would be final.

As with any personnel ordinance or system within the State of Minnesota, the City will be required to continue to follow guidelines set out by the State in regards to labor relations, affirmative action, EEO, wage laws, veterans' preference, etc. Changing from a Civil Service type system to a personnel ordinance should help to update the hiring process for the City of Crystal. Union employees still have

the opportunity to grieve through their union contract procedures.

If all goes as planned, a personnel ordinance and Employee Review Board will be developed and in place in early 1991.

Your questions or comments regarding a switch from a Civil Service System to a Personnel System should be directed to Nancy Gohman, Assistant Manager. Nancy will try to handle your questions regarding this matter.

NG/js



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

CHARTER COMMISSION

Mayor Herbes and  
Members of the City Council  
4141 Douglas Drive North  
Crystal, Minnesota 55422

Dear Mayor Herbes and Councilmembers:

For the past year the Crystal Charter Commission has been studying the role of the Crystal Civil Service Commission in the personnel administration system of the City. The Commission has heard testimony from the Civil Service Commission (Art Cunningham and Marty Gates) and City staff on the matter and has reviewed the practice in other cities.

The consensus of the Commission and the Civil Service Commission members is that the City would be better served by a personnel merit system set up by ordinance combined with an independent review board to deal with non-union employee grievances after normal grievance procedures had been exhausted. This can be accomplished by a charter amendment and the enactment of the necessary ordinances establishing the merit system and the Employee Review Board.

The Commission recommends the adoption of the Charter Amendment Ordinance and submits the draft Employee Review Board Ordinance for your consideration recognizing that its final content is a matter of Council judgment. I should point out, too, that if the transition from Civil Service to Merit System is to take place a comprehensive Merit System Ordinance covering all matters of personnel administration must be adopted. The Charter Commission would be pleased to participate in the preparation of that ordinance in any way the Council wishes.

I. General Comments.

In general, the Commission proposes (i) amendment of the City Charter by deleting all references to the Civil Service Commission, (ii) abolishing the Civil Service Commission, (iii) requiring the establishment of an Employee Review Board by ordinance, and (iv) the adoption by the City Council of an ordinance establishing the Board and prescribing its membership and power and duties. The proposal also contemplates that the City would by ordinance adopt a comprehensive personnel merit system governing all matters of personnel administration including hiring, position classification, discipline, grievance procedures and benefits.

The sole function of the Employee Review Board would be to provide an independent review of non-union employee grievances that had proceeded through the complete grievance procedure set up by the merit system ordinance. The Board's review would be discretionary, but if undertaken the Board's order either confirming the City Manager's final disposition of the grievance or modifying it would be final.

Also present Section 310 of the Crystal City Code relating to Civil Service would be repealed.

The timing of the entire transaction would be as follows:

1. Charter Commission submits proposed amendment to City Council with recommendations for adoption by ordinance together with recommendation for makeup of Employee Review Board in the form of an ordinance.
2. If Council concurs, Council sets public hearing on Charter amendment ordinance (two week's published notice).
3. Public hearing and adoption of Charter amendment ordinance.
4. First reading of Personnel ordinance.
5. First reading of Employee Review Board ordinance.
6. If no referendum requested on Charter amendment ordinance within 60 days of publication, ordinance becomes effective 90 days after publication.
7. Charter amendment, Personnel ordinance and Employee Review Board ordinance all become effective on the same day (i.e., 90 days after publication of Charter amendment ordinance).

## II. Comments on Charter Amendment. (Exhibit I)

The Charter amendment (i) removes the references to the Civil Service Commission in Sections 2.02 and 6.02, Subdivision 3, (ii) abolishes the Civil Service Commission, and (iii) adds a section to the Charter requiring the Council to establish an employee review board by ordinance. The Charter would merely require the board's creation, specify its function (i.e., to hear and rule on non-union employee grievances after exhaustion of normal grievance procedures), and specify the appointment procedure for board members. Everything else is left to Council ordinance.

The Civil Service Commission was established pursuant to state law and can be abolished by Charter amendment. Minnesota Statutes, Section 44.16, Subdivision 2.

### III. Comments on Employee Review Board Ordinance. (Exhibit II)

312.01. Name. The Commission considered a wide variety of names, but the "Employee Review Board" seemed most accurately to reflect its function.

312.02. The reference to Section 2.02 of the Charter is significant. The Charter provides that there be no independent boards and commissions except "... to perform quasi-judicial functions". The new Board would be exercising such functions.

#### 312.03. Definitions.

Subd. 3. "Grievance" is defined in the same way as in the law, Minnesota Statutes, 179A.21, Subdivision 1 and in most labor contracts. (The reference to Section \_\_\_\_\_ is to the appropriate section in the Personnel Merit System Ordinance to be adopted.) It is probably best to leave the term this general because (i) it is a term of art in labor relations having widely understood meaning and, (ii) the only grievances that will reach the Board are those that have been determined to be appropriate under the Personnel Merit System Ordinance.

Subd. 4. "Employee" is defined to exclude the Manager, Assistant Manager and department heads, typically treated as supervisory personnel not covered by grievance procedure provisions in contract or ordinance.

#### 312.05. Board Make-up.

Subdivision 1. The draft calls for three regular members and two alternate members of a five member board before the Charter Commission. The Manager recommends names to the Council for appointment.

Subd. 2. Appointments of regular members are for three year staggered terms. There is no limitation on reappointment. Terms are for calendar years. The alternate members are designed to cover the situation where a member may have a disqualifying interest. The by-laws of the Board should contain procedures for allowing members to voluntarily excuse themselves or for parties to raise the issue of a disqualifying interest (e.g. family relationship, business association, etc.)

Subd. 3. (i) The draft requires the Manager and the Council to try to appoint someone with dispute resolution experience. All current City officers and employees and those having left City service within one year are excluded.

312.07. The by-laws of such a Board are most important since they will in effect be the rules under which it operates, and a legally sufficient record is essential. The Council approves by-laws of all other boards and commissions.

312.09. The staff support should be a minimal expense. A tape recorded record of a hearing should be adequate. The risk of having to bear the expense of the procedure if a decision is adverse should deter both the City and the employee from incurring unnecessary expense. There will be some legal costs, since it is advisable to have an attorney present at hearings to insure a proper record.

312.11. The procedure of this section is self-explanatory. It should be noted that:

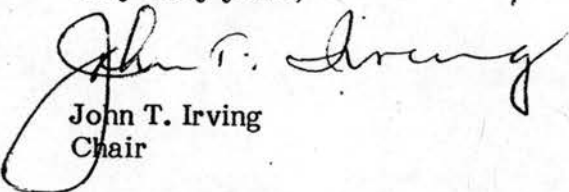
- a) The Board may decline to review a grievance. If after review of the grievance procedure followed under the Personnel ordinance the Board is convinced that the employee received full and fair treatment there seems to be no reason for further review.
- b) The board either confirms the City Manager's disposition of the matter or modifies it in whole or in part.
- c) The decision of the Board is final.

There was discussion in the Commission about appeal of the order to the District Court, but it is doubtful that such jurisdiction can be conferred either by Charter or ordinance. Judicial review is probably possible under a number of theories, but it should be kept in mind that courts would (absent some constitutional issue) review the Board's decision under a procedure called "certiorari" which in simple terms is a review of the record only to see if some basic right of the employee or the employer had been violated. A court would not substitute its judgment for the administrative body and at most would send the matter back for rehearing. Thus, it is probably not necessary to say anything in the ordinance about the matter. In any event, after both a grievance procedure under the ordinance and independent review by the Board it seems highly unlikely that either the City or the employee could successfully contend that the matter had not been given a full and fair hearing and review.

312.13. These publication requirements were suggested by the Civil Service Commission.

We hope that the Council will give favorable consideration to our recommendations. I hope you will contact me if you have any questions.

Very truly yours,



John T. Irving  
Chair

cc: David J. Kennedy

CR205-5

(DJK - 4/20/90)

EXHIBIT I

ORDINANCE NO. 90-\_\_\_\_\_

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
AMENDING SECTIONS 2.02 AND 6.02,  
SUBDIVISION 3 OF THE CITY CHARTER AND  
ADDING SECTIONS TO THE CITY CHARTER

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Charter, Section 2.02 is amended to read as follows:

Section 2.02. Boards and Commissions. There are no separate administrative boards or commissions except the civil service commission; if a civil service commission exists pursuant to law; and boards and commissions established for the administration of a municipal function jointly with another political subdivision. The council performs the duties and exercises the powers of administrative boards or commissions. The council may by ordinance boards or commissions to advise the council with respect to any municipal function or activity, to investigate any subject of interest to the city or to perform quasi-judicial functions.

Sec. 2. Crystal City Charter, Section 6.02, Subd. 3, is amended to read:

Subd. 3. The manager appoints on the basis of merit and fitness and subject to applicable civil service regulations; if any; officers and employees of the city except the city attorney who is appointed and removed by the city council. The manager may remove or suspend, subject to applicable civil service regulations; if any; officers and employees without the consent of the council.

Sec. 3. The Crystal City Charter is amended by adding a section to read:

Sec. 6.07. Review Board. The city council must by ordinance establish a review board to hear and rule on non-organized employee grievances as defined by the ordinance after normal grievance procedures have been completed. The membership, terms, qualifications, powers, duties and procedures of the review board must be fixed by the ordinance. Members of the board are recommended by the manager and appointed by the city council.

Sec. 4. The Crystal City Charter is amended by adding a section to read:

Sec. 12.08. Civil Service Commission. The Crystal Civil Service Commission is abolished effective \_\_\_\_\_, 1990.

Sec. 5. This ordinance is effective on \_\_\_\_\_, 1990.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk  
CR205-5

(DJK - 4/20/90)

EXHIBIT II

ORDINANCE NO. 90-\_\_\_\_\_

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
ESTABLISHING AN EMPLOYEE REVIEW BOARD: AMENDING  
CRYSTAL CITY CODE BY ADDING A SECTION.

THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code is amended by adding a section to read:

Section 312 - Employee Review Board

312.01. Board Established. The Employee Review Board is established. The Board has the powers and duties set out in this section. The Board is established pursuant to Sections 2.02 and 6.07 of the Charter.

312.03. Definitions. Subdivision 1. For purposes of this Section the terms defined in this Subsection have the meanings given them.

Subd. 2. "Board" means the Employee Review Board.

Subd. 3. "Grievance" means a dispute or disagreement as to the interpretation or application of any term or terms of Section \_\_\_\_\_.

Subd. 4. "Employee" means a City employee other than the City Manager, the Assistant City Manager, or a department head: the term does not include an employee who is a member of a certified appropriate bargaining unit that has entered into a collective bargaining agreement with an employee organization pursuant to Minnesota Statutes, Chapter 179A.

312.05. Board: Membership. Subdivision 1. Appointment. The Board consists of three regular members and two alternate members. Members are appointed by the Council from a list of names recommended by the City Manager.

Subd. 2. Terms. Members of the Board serve for a term of three years and until their respective successors are appointed and qualify for office. Of the regular members initially appointed one is appointed for a term of one year, one is appointed for a term of two years, and one is appointed for a term of three years. Alternate members are appointed for three year terms. The term of a member expires on December 31 of the final year of a term. Vacancies on the Board are filled for the unexpired term in the same manner as original appointments are made. Members may be appointed for consecutive terms.

Subd. 3. Qualifications. Members of the Board must be residents of the City. In making appointments the Manager and the Council must give consideration to persons who are knowledgeable and experienced in the field of dispute resolution including arbitration and mediation. An officer or employee of the City may not be appointed to the Board or serve on the Board. A person who has been an elected or appointed officer or employee of the City may not be appointed to the Board until one year has elapsed since termination of that service or employment.

312.07. Organization: Meetings. The Board must adopt by-laws governing the conduct of its meetings, specifying its officers, and setting its meeting schedule. The by-laws of the Board are not effective until approved by the City Council.

312.09. Staffing: Financing. The City Manager must provide appropriate staff support including legal assistance to the Board from existing City personnel. Members of the Board serve without compensation but may be reimbursed for actual and necessary expenses in accordance with normal City policy regarding such reimbursement for other boards and commissions of the City.

312.11. Grievances: Procedures. Subdivision 1. Submission. An employee may submit a grievance to the Board subject to the provisions of this Subsection.

Subd. 2. Exhaustion of Remedies. An employee may not submit a grievance to the Board until all steps of the grievance procedure provided by Section \_\_\_\_\_ have been completed and within ten days of that completion. The grievance procedure provided in Section \_\_\_\_\_ is complete on the date that the City Manager gives written notice of the Manager's final determination of the grievance. The Board must provide in its by-laws for the form and details of a grievance submission.

Subd. 3. Review: discretion. The Board must promptly review the grievance submission. The Board may decline to review a grievance. The Board's decision not to review a grievance is final.

Subd. 4. Hearing. If the Board decides to review a grievance it may conduct hearings on the matter in the manner set forth in its by-laws. The by-laws must provide for written notice of its hearings to the City Manager and the employee. The City Manager must supply the Board with a record of compliance with the grievance procedure set forth in Section \_\_\_\_\_, together with such other information reasonably requested by the Board. The employee submitting the grievance must supply the Board with such information as reasonably requested by the Board. The employee may be represented by counsel at a hearing. If the Manager's final determination of the grievance is not confirmed by the Board, the reasonable costs, including Attorney's fees, incurred by the employee in the proceedings must be paid by the City. If the Manager's final determination of the grievance is confirmed by the Board the employee's costs, including Attorney's fees, will not be paid by the City.

Subd. 5. Decisions. Upon completion of hearings on a grievance the Board must issue a written order stating its decision, the reasons for the decision, and the findings on which the decision is based. The order may confirm the decision of the City Manager or modify it in any respect. The Board must send a copy of the order to the employee and to the City Manager. The decision of the Board is final.

312.13. Information: Publication. The City Manager is directed to take appropriate steps to fully inform employees of the existence and functions of the Board. A notice describing the Board and its functions must be continually posted in conspicuous places in the workplace. A notice describing the existence and functions of the Board must be published once in the official newspaper within 60 days after the effective date of this ordinance.

Sec. 2. This ordinance is effective on \_\_\_\_\_, 1990 and in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

CR205-5

DATE: September 26, 1990  
TO: Jerry Dulgar, City Manager  
FROM: Bill Monk, City Engineer  
SUBJECT: Assessment Hearing for 1990 Projects

Costs associated with a number of recently completed municipal projects have been tabulated and assessments calculated based on benefit derived by abutting or serviced property. A description of each project is listed below while the approving resolution and relevant background materials are included in the attached packet. It is recommended a separate motion be made for each of the project resolutions.

A. 1990 Seal Coat Program - Project 90-1

Streets were seal coated in District 4 which covers the central sections of Crystal both north and south of 42 Avenue. Street maintenance personnel sealed cracks while patching and leveling the existing blacktop surface in preparation for the aggregate cover which is handled by contract. The street crew made an exceptional effort to correct existing street and drainage problems during this preparatory phase.

Upon tabulation of all costs associated with the seal coat program, an assessment rate of \$2.44 per front foot was calculated. This rate compares to the \$2.30 estimated in the feasibility study prepared last spring. The increased costs are directly attributable to the additional preparatory work required due to the poor clay sub-base. The poor soils and overland drainage conditions in the seal coat districts south of 42nd Avenue will continue to cause a significant increase in preparatory work as the City attempts to deal with the unlevel surfaces and accelerated breakup of the streets. It should be noted that Crystal is covering 25% of all labor, equipment and material costs as a maintenance expenditure within the Infrastructure Fund.

As a result of the increase in preparatory work in this district, the seal coat area was reduced to meet contract time constraints. The area south of 38th Avenue was deleted from the 1990 Program. Notices regarding this deletion were sent to area residents and it is anticipated that this area will be included in next year's program. No assessments to the properties in this area are proposed this year.

For the past several years, the Council opted to utilize a unit or average frontage assessment approach for single family lots. This change resulted from a staff recommendation that benefit is a factor of usage and not frontage.

However, assessment of multi-family residential, commercial, industrial and park property continues to be based on frontage due to lack of a more defined indicator of benefit. The assessment breakdown is as follows:

\$ 2.44 Per Foot Assessment Rate  
(\$211,304.94 ÷ 86,738.4LF)  
\$199.72 Unit Assessment for 962 Single Family  
Residential Lots

It is important to note in regards to the above breakdown that some lots are on the edge of two districts and are proposed to be assessed half a unit over two years. No one assessed a full unit in 1989 is proposed to be assessed this year.

If assessments for seal coat are not paid by November 15, the costs are assessed over a two-year period at a 7-1/2% interest rate.

B. 1990 Sidewalk Repair Program

City staff performs an inspection of existing sidewalk on an annual basis to identify sections that pose a hazard to pedestrian traffic. Property owners abutting these sidewalk sections are then afforded the opportunity to perform the work on their own. If the necessary repairs are not completed by the property owner, the City handles the work by contract and assesses 100% assessment of the cost. The only exception to the 100% assessment of cost regards single family residential property with abutting sidewalk on primary streets/thoroughfare walk routes. These properties are only assessed 10% of the actual costs with the City's Infrastructure Fund covering the balance. Based on contract costs, the assessment rate for sidewalk repair is \$3.20 per square foot.

Maps and a proposed assessment roll are attached to the approving resolution. If not prepaid, sidewalk assessments are levied for a five-year term at a 7-1/2% interest rate.

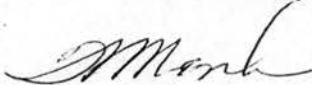
C. 1990 Diseased Tree Removal, Weed Cutting and Debris Removal

These three programs are handled in much the same manner as the sidewalk project in terms of notification and contract. The only difference is that diseased tree removal, weed cutting and debris removal costs are performed and charged on a per job basis based on a unit bid. Assessments are levied over a one-year term for weed cutting and a five-year term for diseased tree and debris removal at a 7-1/2% interest rate.

Jerry Dulgar  
September 25, 1990  
Page 3

D. Delinquent Sewer, Water, Street Light and Recycling Charges

Unpaid utility bills are certified for collection with the following year's taxes at a 7-1/2% interest rate.



BM:mb

Encls

CITY OF CRYSTAL

NOTICE OF ASSESSMENT HEARING

OCTOBER 2, 1990

NOTICE IS HEREBY GIVEN that the City Council of the City of Crystal, MN will meet in the Council Chambers at the Crystal City Hall, 4141 Douglas Drive, on Tuesday, October 2, 1990, at 7:00 p.m., or as soon thereafter as the matter may be heard to consider the assessments to be levied against those properties benefited by the following improvements:

SEAL COAT IMPROVEMENT NO. 9091 (90-1)

Adair Ave.	- 39th Ave. to 42nd Ave.
Brunswick Ave.	- 220' S of 41st Ave. to 42nd Ave.
Colorado Ave.	- 41st Ave. to 42nd Ave.
Edgewood Ave.	- 310' S of 39th Ave. to 40th Ave.
Edgewood Ave.	- 250' S of 43rd Ave. to 250' N of 43rd Ave.
Florida Ave.	- 38th Ave. to 280' N
Florida Ave.	- 310' S of 39th Ave. to 40th Ave.
Florida Ave.	- 42nd Ave. to 46th Ave.
Georgia Ave.	- 38th Ave. to 40th Ave.
Georgia Ave.	- 42nd Ave. to 250' N of 43rd Ave.
Hampshire Ave.	- 38th Ave. to 47th Ave.
Idaho Ave.	- 38th Ave. to 39th Ave.
Idaho Ave.	- Kentucky Ave. to 41st Ave.
Idaho Circle	- Idaho Circle
Jersey Ave.	- Kentucky Ave. to Kentucky Ave.
Jersey Ave.	- 43rd Ave. to 47th Ave.
Kentucky Ave.	- 38th Ave. to 43rd Ave.
Kentucky Circle	- Kentucky Ave. to cul-de-sac
Louisiana Ave.	- 42nd Ave. to 47th Ave.
Maryland Ave.	- 45th Ave. to 47th Ave.
Memory Lane	- 43rd Ave. to 250' N
38th Ave.	- W City limits to Douglas Dr.
39th Ave.	- Kentucky Ave. to Idaho Ave.
39th Ave.	- Hampshire Ave. to Douglas Dr.
40th Ave.	- Idaho Ave. to Douglas Dr.
41st Ave.	- Jersey Ave. to Adair Ave.
41st Place	- Hampshire Ave. to 320' E
43rd Ave.	- 150' W of Louisiana Ave. to Kentucky Ave.
43rd Ave.	- Jersey Ave. to Douglas Dr.
44th Ave.	- 150' W of Jersey Ave. to Douglas Dr.
45th Ave.	- Nevada Ave. to Douglas Dr.
45th Place	- Louisiana Ave. to cul-de-sac E of Jersey Ave.
45th Place	- Hampshire Ave. to cul-de-sac E of Florida Ave.
46th Ave.	- Nevada Ave. to Douglas Dr.
46th Place	- Louisiana Ave. to alley E of Hampshire Ave.

SIDEWALK REPAIR 9091

4210 Douglas Dr.	7818 36th Ave.
4168 Kentucky Ave.	6000 42nd Ave.
2960 Winnetka Ave.	6001 42nd Ave.
3000 Winnetka Ave.	6023 42nd Ave.
3017 Winnetka Ave.	6122 42nd Ave.
3049 Winnetka Ave.	6225 42nd Ave.
3125 Winnetka Ave.	6304 42nd Ave.
3130 Winnetka Ave.	6324 42nd Ave.
3149 Winnetka Ave.	6401 42nd Ave.
3221 Winnetka Ave.	6509 42nd Ave.
3261 Winnetka Ave.	6521 42nd Ave.
3301 Winnetka Ave.	6529 42nd Ave.
3309 Winnetka Ave.	6603 42nd Ave.
3349 Winnetka Ave.	6613 42nd Ave.
3359 Winnetka Ave.	6922 42nd Ave.
3411 Winnetka Ave.	7011 42nd Ave.
3417 Winnetka Ave.	
3620 Winnetka Ave.	
3640 Winnetka Ave.	

DISEASED TREE REMOVAL NO. 9091

4901 Douglas Dr.	5714 Zane Ave.
5525-27 Fairview Ave.	6901 35th Ave.
3917 Hampshire Ave.	6401 42nd Ave.
2908 Jersey Ave.	6402 42nd Ave.
3429 Kyle Ave.	6408 42nd Ave.
5741 Nevada Ave.	7012 50th Ave.
3444 Noble Ave.	6629 52nd Ave.
3448 Noble Ave.	7001 59th Ave.
4901 Vera Cruz Ave.	

DEBRIS REMOVAL 9091

3702 Yates Ave.

DELINQUENT WEED CUTTING NO. 9091

3200 Adair Ave.	5756 Orchard Ave.
2731 Douglas Dr	5225-27 Unity Ct.
3148 Douglas Dr.	3343 Vera Cruz Ave.
3200 Douglas Dr.	3449 Welcome Ave.
3246 Douglas Dr.	5264 West Broadway
3517 Douglas Dr.	5751 West Broadway
5231 Douglas Dr.	3012 Yukon Ave.
6616 Dudley Ave.	5311 36th Ave.
3209 Florida Ave.	5101 50th Ave.
6058 Lakeland Ave.	5109 50th Ave.
5513 Maryland Ave.	7012 50th Ave.
6000 Medicine Lake Rd.	5201 52nd Ave.
	6200 56th Ave.

DELINQUENT SEWER/WATER UTILITY CHARGES, RECYCLING  
& STREET LIGHTING 9091

All delinquent sanitary sewer, water, recycling, street lighting and weed cutting charges will be assessed directly against the property that received the service. The balance of the projects shall have benefit assessed to properties abutting the street sections listed above.

Assessments to be levied for the above listed projects total \$392,571.91. The proposed assessment roll is now on file in the office of the City Clerk and open to inspection by all parties interested.

For a period of thirty days after the date of the resolution levying said assessment, the entire amount of the assessment against any parcel of land may be paid without interest. After that date, the entire balance of the assessment may be paid by November 15 of any year, with interest for the year in which payment is made. The first installment will be payable with interest at the rate of 7-1/2% per annum on the entire assessment from the date of the resolution levying said assessments to December 31, 1991, and each subsequent installment shall be paid with one year's interest at said rate on all unpaid installments.

The entire amount levied against any parcel of land will be payable, unless prepaid, in equal installments as designated for each improvement below:

Seal Coat Improvement No. 9091 . . . . .	2 years
Sidewalk Repair Improvement No. 9091 . .	5 years
Diseased Tree Removal No. 9091 . . . . .	5 years
Debris Removal No. 9091 . . . . .	5 years
Delinquent Weed Cutting 9091 . . . . .	1 year
Delinquent Sewer/Water Utility Charges, Recycling & Street Lighting No. 9091	1 year

Written or oral objections will be considered at the hearing. An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the City Clerk within 30 days after the adoption of the assessment and filing such notice with the District Court within 10 days after service upon the City Clerk. No such appeal as to the amount of an assessment on a specific parcel of land may be made unless the owner has either filed a signed written objection to that assessment with the City Clerk prior to the hearing or has presented the written objection to the presiding officer at the hearing.

BY ORDER OF THE CITY CLERK  
DARLENE GEORGE, CITY CLERK

(Published in the Crystal-Robbinsdale Post News, September 19, 1990)

2 OCTOBER 1990

RESOLUTION NO. 90-

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the 1990 Seal Coat Program, Project 90-1.

BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 2 years, the first of the installments to be payable on or before the first Monday in January, 1991, and shall bear interest at the rate of 7-1/2 per cent per annum from the date of the adoption of this assessment resolution until December 31, 1991. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Council this 2nd day of October, 1990.

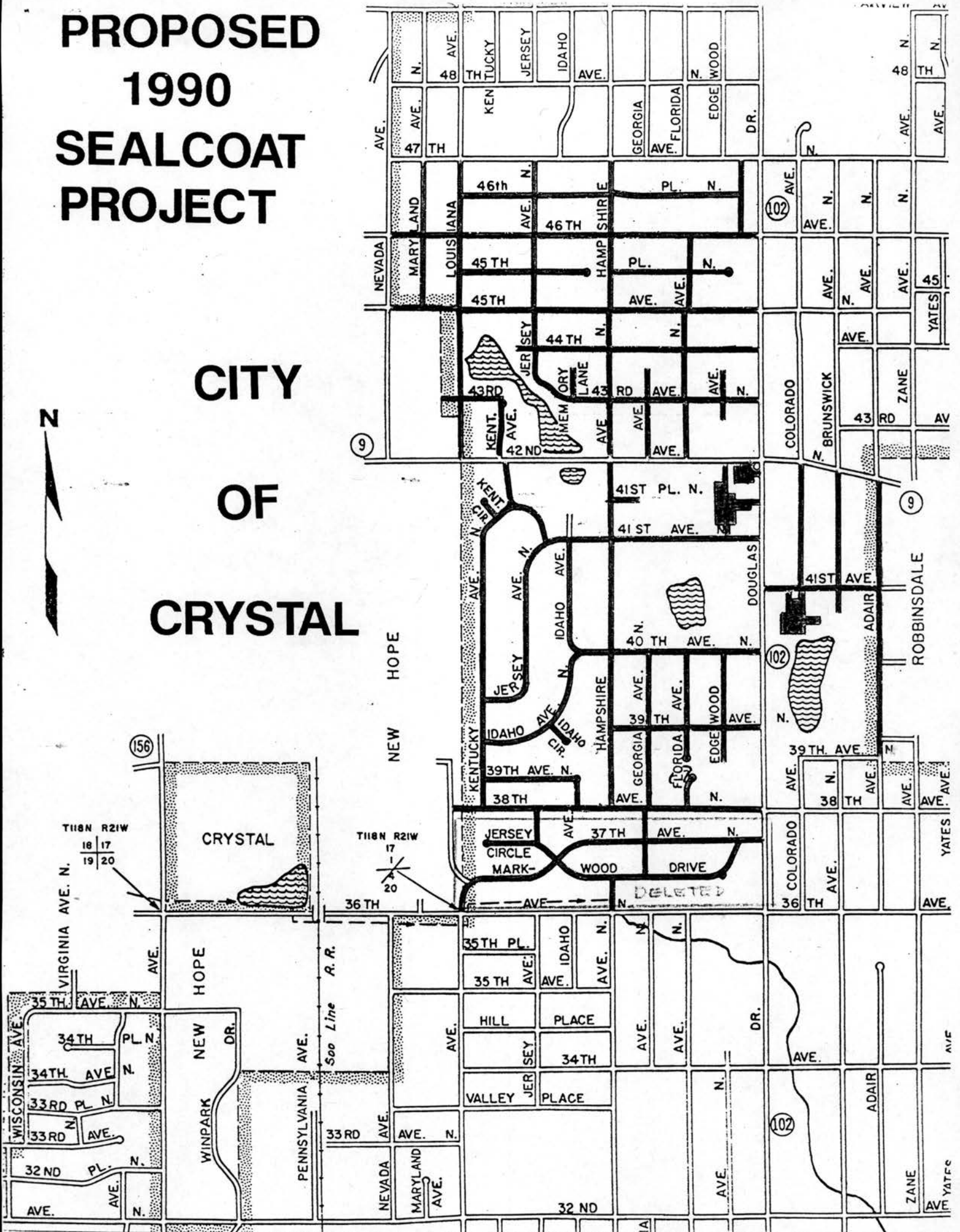
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# PROPOSED 1990 SEALCOAT PROJECT

## CITY OF CRYSTAL



2 OCTOBER 1990

RESOLUTION NO. 90-

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the Sidewalk Repair, Project 90-3.

BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 5 years, the first of the installments to be payable on or before the first Monday in January, 1991, and shall bear interest at the rate of 7-1/2 per cent per annum from the date of the adoption of this assessment resolution until December 31, 1991. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Council this 2nd day of October, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

SIDEWALK REPAIR IMPROVEMENT NO. 9091 (90-3)

Bart, Inc. 4210 Douglas Dr. #16-118-21-22-0023	\$907.20	Winnetka Village 3640 Winnetka Ave. #17-118-21-33-0005	\$320.00
Bruns. Meth. Church 6122 42nd Ave. #16-118-21-22-0049	\$202.56	Winnetka Village 3620 Winnetka Ave. #17-118-21-33-0007	\$763.20
David Schwappach 6023 42nd Ave. #16-118-21-23-0011	\$161.60	Leonard Abel 3417 Winnetka Ave. #19-118-21-11-0105	\$ 39.36 (10%)
Handy Superette 6001 42nd Ave. #16-118-21-23-0058	\$492.80	Leonard Abel 3411 Winnetka Ave. #19-118-21-11-0106	\$ 36.80 (10%)
Bradley Carlson 6000 42nd Ave. #16-118-21-23-0078	\$ 49.60	Marlene Berkowitz 3301 Winnetka Ave. #19-118-21-14-0033	\$ 21.92 (10%)
Rockford Rd. Library 6401 42nd Ave. #17-118-21-32-0035	\$566.40	Justo Nacionales 3261 Winnetka Ave. #19-118-21-14-0035	\$ 10.00 (10%)
Dean Strunc 6324 42nd Ave. #17-118-21-11-0028	\$ 10.00 (10%)	Leonard Abel 3359 Winnetka Ave. #19-118-21-14-0120	\$ 10.00 (10%)
Richard Beckfield 6304 42nd Ave. #17-118-21-11-0029	\$601.28	Paul Goda 3349 Winnetka Ave. #19-118-21-14-0121	\$ 17.76 (10%)
Janay Clanton 6922 42nd Ave. #17-118-21-12-0015	\$ 10.00 (10%)	William Moter 3049 Winnetka Ave. #19-118-21-41-0022	\$ 16.42 (10%)
Milton Barker 7011 42nd Ave. #17-118-21-13-0003	\$ 24.00 (10%)	Leon Croissant 3125 Winnetka Ave. #19-118-21-41-0026	\$ 15.04 (10%)
Timothy Larson 4168 Kentucky Ave. #17-118-21-13-0039	\$ 25.28 (10%)	Chas. Barrett 3017 Winnetka Ave. #19-118-21-41-0041	\$ 10.66 (10%)
Gertrude Arntson 6509 42nd Ave. #17-118-21-14-0021	\$ 18.18 (10%)	B T & A Const. Co. 3000 Winnetka Ave. #20-118-21-32-0001	\$811.20
Alton Seiler 6521 42nd Ave. #17-118-21-14-0024	\$ 47.36 (10%)	B T & A Const. Co. 3130 Winnetka Ave. #20-118-21-32-0003	\$217.28
Andrew Dorn 6520 42nd Ave. #17-118-21-14-0026	\$ 58.88 (10%)	Lund Estates 2960 Winnetka Ave. #20-118-21-32-0035	\$273.60

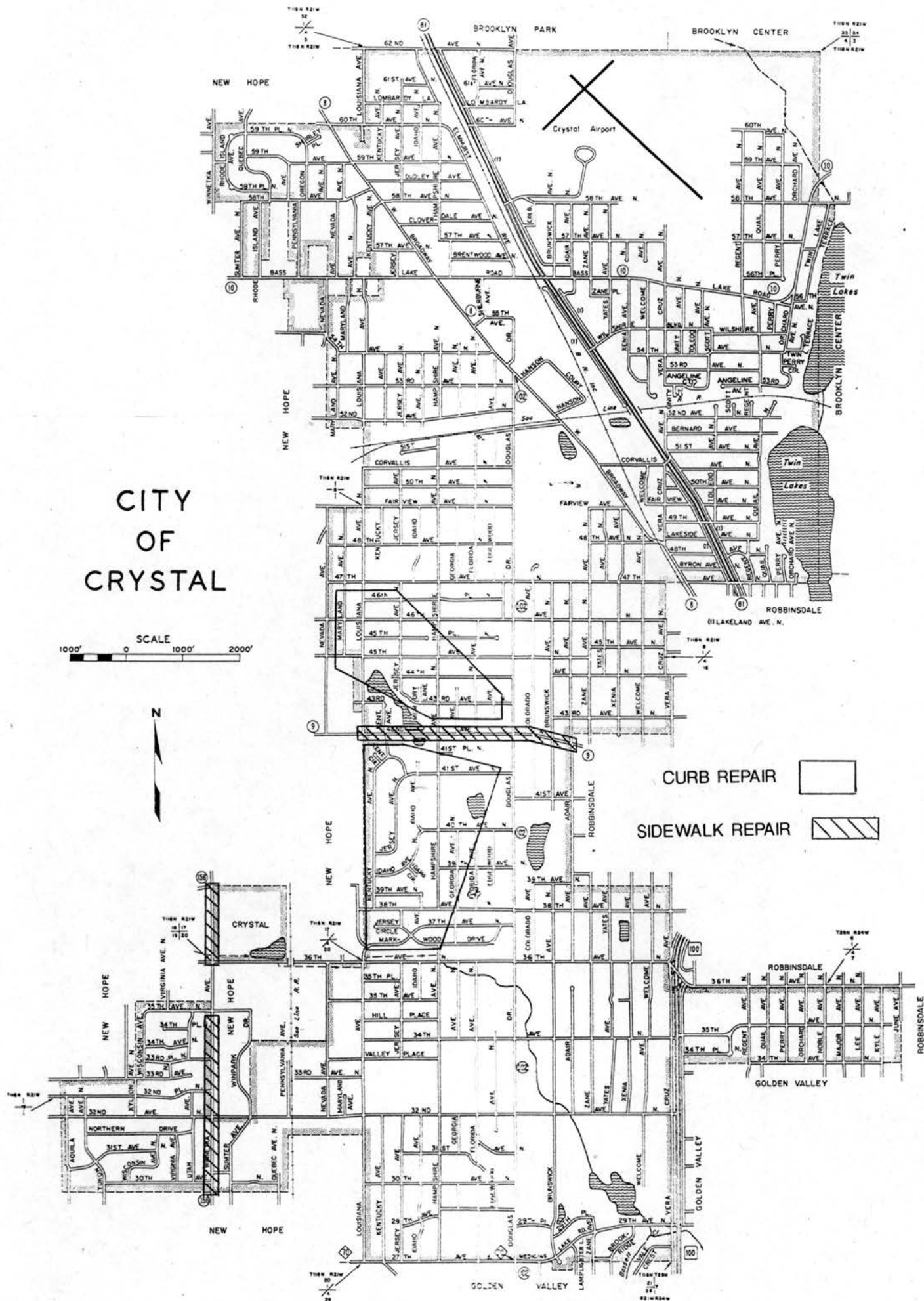
Sidewalk Repair 9091  
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Helen Carlson           \$ 27.20  
6603 42nd Ave.       (10%)  
#17-118-21-14-0040

Kent Leonard           \$120.39  
6613 42nd Ave.       (10%)  
#17-118-21-14-0057

SCALE

1000' 0 1000' 2000'



C.

2 OCTOBER 1990

RESOLUTION NO. 90-

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for Diseased Tree Removal and Weed Cutting, and Debris Removal.

BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 5 years, the first of the installments to be payable on or before the first Monday in January, 1991, and shall bear interest at the rate of 7-1/2 per cent per annum from the date of the adoption of this assessment resolution until December 31, 1991. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Council this 2nd day of October, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

DISEASED TREE 1991

Florence Lawrence 5714 Zane Ave. 04-118-21-31-0031	\$150.00	Donald Stevens 6402 42nd Ave. 17-118-21-11-0025	\$350.00
Jeffrey Miller 7001 59th Ave. 05-118-21-13-0105	\$350.00	Rockford Road Library 6401 42nd Ave. 17-118-21-14-0015	\$375.00
Kathleen Theis Kathy Teschendorf 5741 Nevada Ave. 05-118-21-31-0059	\$895.00	Charles Amann 3915 Hampshire Ave. 17-118-21-42-0069	\$475.00
William Wallstrom 6629 52nd Ave. 08-118-21-11-0048	\$475.00	Deborah Estlund 6901 35th Ave. 20-118-21-12-0010	\$600.00
Barbara VanKeulen 7012 50th Ave. 08-118-21-13-0058	\$160.00	Jerome Farrell 2908 Jersey Ave. 20-118-21-43-0066	\$160.00
Wm. J. Merriam 4901 Douglas Dr. 08-118-21-14-0020	\$475.00	Marilyn Logelin 3444 Noble Avle. 07-029-24-12-0124	\$375.00
Janetha Murphy 4901 Vera Cruz Ave. 09-118-21-31-0005	\$300.00	Hal Gensler 3448 Noble Ave. 07-029-24-12-0125	\$350.00
Philip Lachner 5525 Fairview Ave. 09-118-21-31-0011	\$270.00	Scott Schuler 3429 Kyle Ave. 07-029-24-12-0161	\$225.00
John Chura 6408 42nd Ave. 17-118-21-11-0021	\$475.00		

DEBRIS REMOVAL 1991

Oliver Blue/Rogene Clark \$498.50  
3702 Yates Ave. N.  
16-118-21-34-0118

# WEED CUTTING 1991

David P. Johnson 6200 56th Ave. 04-118-21-32-0107	\$ 55.00	Andrew Colvin 3012 Yukon Ave. 19-118-21-42-0131	\$110.00
Daniel Otten 5756 Orchard Ave. 04-118-21-41-0120	\$110.00	Scott Kevitt 3209 Florida Ave. 20-118-21-14-0013	\$145.00
Envoy Limousine Corp. 6058 Lakeland Ave. 05-118-21-11-0087	\$ 55.00	Wallace Kenneth 2731 Douglas Dr. 20-118-21-44-0020	\$ 55.00
Jay & Anita Reine 6616 Dudley Ave. 05-118-21-14-0033	\$110.00	W. Cavanaugh 3449 Welcome Ave. 21-118-21-21-0021	\$ 55.00
Brandon Straw 5513 Maryland Ave. 05-118-21-34-0009	\$ 55.00	Act Investments 3246 Douglas Dr. 21-118-21-23-0104	\$ 55.00
Joe Saba 5751 West Broadway 05-118-21-42-0061	\$ 55.00	Arvin Gearman 3200 Douglas Dr. 21-118-21-23-0114	\$110.00
Leprechaun, Inc. 5231 Douglas Dr. 08-118-21-11-0003	\$165.00	Clarence Schulz 3343 Vera Cruz Ave. 21-118-21-24-0121	\$ 55.00
Barbara Van Keulen 7012 50th Ave. 08-118-21-13-0058	\$110.00	Stuart Gale 3148 Douglas Dr. 21-118-21-32-0001	\$110.000
George Cook 5201 52nd Ave. 09-118-21-12-0006	\$ 55.00	David Curry Jr. 6000 Medicine Lake Rd. 21-118-21-33-0044	\$ 55.00
Dawkin Properties 5225-27 Unity Court 09-118-21-12-0136	\$ 55.00	Anthony Shopping Ctr. 36th & Hwy. 100 07-029-24-22-0078	\$ 85.00
Todd Pallum 5109-50th Ave. 09-118-21-13-0069	\$ 55.00		
Federal Depositors Ins. 5105 50th Ave. 09-118-21-13-0068	\$ 55.00		
Central & Lowry Credit Co. 5264 West Broadway 09-118-21-22-0034	\$ 55.00		

D.

2 OCTOBER 1990

RESOLUTION NO. 90-

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the improvement of Delinquent Sewer, Water, Recycling and Street Lighting Charges.

BE IT RESOLVED by the City Council of the City of Crystal, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services for which charges are now delinquent.
2. Such assessment shall be payable in equal annual installments extending over a period of 1 year, the first of the installments to be payable on or before the first Monday in January, 1991, and shall bear interest at the rate of 7-1/2 per cent per annum from the date of the adoption of this assessment resolution until December 31, 1991.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Council this 2nd day of October, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
04-118-21-13-0009 MICHAEL MORTENSON 5901 REGENT AVE N	1-140-70046- -	\$169.63
04-118-21-13-0010 ROGER SWARD 5909 REGENT AVE N	1-140-69071- -	\$428.96
04-118-21-13-0012 CHAO-WEI WANG 5925 REGENT AVE N	1-140-67093- -	\$52.84
04-118-21-13-0013 TIMOTHY LEGER 5933 REGENT AVE N	1-140-66005- -	\$18.61
04-118-21-13-0013 ROGER ENGLAND 5933 REGENT AVE N	1-140-66006- -	\$149.20
04-118-21-13-0020 THOMAS GUSTAFSON 5825 REGENT AVE N	1-140-75095- -	\$107.01
04-118-21-14-0015 RORY/WENDY JOHNSON 5808 QUAIL AVE N	1-140-02078- -	\$159.27
04-118-21-14-0020 MIKE THOMPSON 5809 QUAIL AVE N	1-140-29067- -	\$207.53
04-118-21-14-0022 DARRELL BURKSTAND 5800 REGENT AVE N	1-140-47041- -	\$297.16
04-118-21-14-0023 ROBERT BALMES 5808 REGENT AVE N	1-140-48034- -	\$177.46
04-118-21-14-0066 GERALD EBNER 5924 PERRY AVE N	1-150-60031- -	\$71.15
04-118-21-14-0073 ROBERT CARLSON 5900 QUAIL AVE N	1-140-09001- -	\$257.09
04-118-21-14-0086 ARTHUR HAAS 5836 ORCHARD AVE N	1-150-17071- -	\$256.96
04-118-21-31-0003 THOMAS HANSON	1-110-73073- -	\$188.43

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
5619 VERA CRUZ AVE N		
04-118-21-31-0031 FLORENCE LAWRENCE 5714 ZANE AVE N	1-110-08071- -	\$180.89
04-118-21-31-0032 JEFF BERGE 5708 ZANE AVE N	1-110-09063- -	\$231.80
04-118-21-31-0034 DAVID HOEFER 5703 YATES AVE N	1-110-29022- -	\$246.86
04-118-21-31-0043 ROGER CHRISTENSEN 5757 YATES AVE N	1-110-38011- -	\$418.71
04-118-21-31-0052 BRIAN FELMLEE 5642 YATES AVE N	1-110-51033- -	\$47.63
04-118-21-31-0056 OCCUPANT 5750 YATES AVE N	1-110-40073- -	\$62.35
04-118-21-31-0057 KOLFLAT/HERMAN 5744 YATES AVE N	1-110-41062- -	\$65.08
04-118-21-31-0058 JAMES MARTIN 5738 YATES AVE N	1-110-42052- -	\$254.71
04-118-21-31-0089 THOMAS BENESH 5649 WELCOME AVE N	1-110-88002- -	\$124.85
04-118-21-31-0099 W. J. O CONNELL 5649 XENIA AVE N	1-110-99072- -	\$206.84
04-118-21-32-0006 RANDY STRUNK 5734 COLORADO AVE N	1-100-17084- -	\$149.87
04-118-21-32-0006 ANGELA LOSCHIEDER 5734 COLORADO AVE N	1-100-17085- -	\$35.18
04-118-21-32-0010 GENE BILLADEAU 5725 BRUNSWICK AVE N	1-100-08095- -	\$180.79
04-118-21-32-0026	1-100-04034- -	\$72.18

AS OF 09/27/90 CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
BARRY LARSEN 5663 BRUNSWICK AVE N		
04-118-21-32-0032 THOMAS G STEVENS 5725 ADAIR AVE N	1-100-62022- -	\$213.27
04-118-21-32-0039 FAITH HANSON 5724 BRUNSWICK AVE N	1-100-53033- -	\$63.92
04-118-21-32-0047 RAYMOND VRIONI 5633 ADAIR AVE N	1-100-69052- -	\$188.43
04-118-21-32-0054 LES DAHLHEIMER 5624 BRUNSWICK AVE N	1-100-45043- -	\$122.46
04-118-21-32-0082 RICHARD C ERICKSON 5637 ZANE AVE N	1-101-06002- -	\$289.03
04-118-21-33-0030 ROBERT THOMSEN 5541 ZANE AVE N	1-190-66091- -	\$71.83
04-118-21-34-0004 VA XDON COSGRIFF 5517 56TH AVE N	1-120-92022- -	\$38.48
04-118-21-34-0018 MARIAN BRAUN 5425 VERA CRUZ AVE N	1-120-70081- -	\$188.43
04-118-21-34-0019 OCCUPANT 5416 WELCOME AVE N	1-120-77014- -	\$68.21
04-118-21-34-0042 GREGORY GUNDLACH 5548 YATES AVE N	1-190-87043- -	\$52.39
04-118-21-34-0076 DAVID C HARMER 5437 VERA CRUZ AVE N	1-120-68022- -	\$123.31
04-118-21-34-0078 CHARLES FITZER 5516 YATES AVE N	1-190-94051- -	\$215.38
04-118-21-34-0082 JAMES SALTZER 5573 WELCOME AVE N	1-120-94001- -	\$318.27

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
04-118-21-34-0083 DAN/JOY KIRK 5565 WELCOME AVE N	1-120-95092- -	\$205.08
04-118-21-41-0014 SOUVANN SAYCOCIE 5633 TWIN LAKE TER	1-170-93004- -	\$203.97
04-118-21-41-0032 DONALD PIKE 5604 PERRY AVE	1-160-31077- -	\$225.15
04-118-21-41-0037 DEAN/ELAINE ZEIHNER 5740 REGENT AVE N	1-140-44073- -	\$164.12
04-118-21-41-0068 DANIEL RUSS 5716 QUAIL AVE N	1-150-92055- -	\$135.10
04-118-21-41-0069 RO ANNE HOPKINS 5724 QUAIL AVE N	1-150-93044- -	\$166.03
04-118-21-41-0072 GAYE ANN GANDEL 5748 QUAIL AVE N	1-150-96011- -	\$257.20
04-118-21-42-0013 MARJORIE HILTZ 5757 REGENT AVE N	1-140-79051- -	\$113.87
04-118-21-42-0020 RICHARD FOSS 5626 VERA CRUZ AVE N	1-120-19025- -	\$141.79
04-118-21-42-0032 DIXIE LEE PIETZ 5701 REGENT AVE N	1-140-87051- -	\$331.21
04-118-21-43-0005 MARY J ATKINSON 5550 TOLEDO AVE N	1-130-43001- -	\$365.33
04-118-21-43-0023 MICHAEL POPP 5567 UNITY AVE N	1-120-27027- -	\$56.34
04-118-21-43-0029 CURT PALMER 5517 UNITY AVE N	1-120-33043- -	\$286.13
04-118-21-43-0037 LYNN MIEDEMA	1-120-53091- -	\$98.30

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
5542 . VERA CRUZ AVE N		
04-118-21-43-0095 MICHAEL BEHM 5401 TOLEDO AVE N	1-130-30058- -	\$102.59
04-118-21-43-0107 LEE W MCPHERSON 5401 UNITY AVE N	1-120-41045- -	\$194.46
04-118-21-44-0044 CHERYL HOLMLUND 5000 WILSHIRE BLVD	1-130-73034- -	\$253.16
04-118-21-44-0063 KEVIN SMITH 4912 56TH AVE N	1-160-14085- -	\$957.88
04-118-21-44-0072 NEAL HANSEN 5536 PERRY AVE N	1-170-35012- -	\$189.31
05-118-21-11-0006 LLOYD HARR 6405 62ND AVE N	1-021-00032- -	\$205.83
05-118-21-11-0026 ROGER J THOENNES 6424 LOMBARDY LA	1-020-28022- -	\$292.34
05-118-21-11-0033 HAROLD P HILL 6328 60TH AVE N	1-020-06089- -	\$219.27
05-118-21-11-0035 TINA BOETTCHER 6304 60TH AVE N	1-020-04003- -	\$221.79
05-118-21-11-0041 CLIFFORD ALEXSON 6158 LAKELAND AVE N	1-020-90056- -	\$51.19
05-118-21-11-0051 R BARTOSCH 6101 FLORIDA AVE N	1-020-76031- -	\$94.95
05-118-21-11-0052 MICHAEL J MC COMAS 6301 61ST AVE N	1-020-37014- -	\$376.43
05-118-21-11-0072 MICHAEL P BECKER 6105 DOUGLAS DR N	1-020-40066- -	\$236.90
05-118-21-11-0076	1-020-44021- -	\$472.31

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
RICHARD MCCOMAS 6324 61ST AVE N		
05-118-21-11-0079 FLOYD DALSETH 6412 61ST AVE N	1-020-47091- -	\$209.00
05-118-21-12-0002 ROBERT THORBROGGER 6815 61ST AVE N	1-010-25072- -	\$129.56
05-118-21-12-0064 GERRILYNN MALLEY 6713 LOMBARDY LA	1-010-62014- -	\$212.41
05-118-21-12-0069 BURTON ORRED 6700 60TH AVE N	1-010-82072- -	\$274.58
05-118-21-12-0077 ROBERT KOCUR 6800 60TH AVE N	1-010-78031- -	\$141.79
05-118-21-12-0080 LYLE HOFHENKE 6121 HAMPSHIRE AVE N	1-010-33071- -	\$242.83
05-118-21-13-0009 CARL SWENSON 5826 WEST BROADWAY	1-040-15036- -	\$95.59
05-118-21-13-0022 VIRGIL WHITE 5906 IDAHO AVE N	1-010-94031- -	\$11.25
05-118-21-13-0024 J VAN KREVELEN 5918 IDAHO AVE N	1-010-96015- -	\$194.72
05-118-21-13-0064 STEVE NIEDERLOH 5918 KENTUCKY AVE N	1-060-74061- -	\$219.34
05-118-21-13-0069 ERIC SCOTT 5948 KENTUCKY AVE N	1-060-79014- -	\$46.59
05-118-21-13-0074 GARY SCHECK 5931 KENTUCKY AVE N	1-060-65078- -	\$23.94
05-118-21-13-0090 RENAE KALMBACHER 5852 JERSEY AVE N	1-030-49057- -	\$61.66

AS OF 09/27/90 CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
05-118-21-13-0102 ALVIN C JANSSON 5833 JERSEY AVE N	1-030-69003- -	\$331.21
05-118-21-13-0109 R.K. CLEM 6715 DUDLEY AVE N	1-040-04061- -	\$198.86
05-118-21-13-0111 JUSTIN M ROSS 6727 DUDLEY AVE N	1-040-06045- -	\$335.62
05-118-21-13-0113 BETTY JEAN JOHNSON 6815 DUDLEY AVE N	1-040-08021- -	\$53.84
05-118-21-13-0128 WILLIAM MORETTER 6919 DUDLEY AVE N	1-040-13051- -	\$215.64
05-118-21-13-0132 ROBERT MULLINS 6908 58TH AVE N	1-040-20066- -	\$47.33
05-118-21-14-0028 ROY ENGLUND 6601 59TH AVE N	1-030-37092- -	\$20.15
05-118-21-14-0034 JON HINTZ 6608 DUDLEY AVE N	1-030-81047- -	\$66.64
05-118-21-14-0040 HAROLD SOMMERS 6519 DUDLEY AVE N	1-030-87081- -	\$35.75
05-118-21-14-0042 GREGORY BROWN 6601 DUDLEY AVE N	1-030-89064- -	\$222.18
05-118-21-14-0049 JANICE SANDVIK 6600 58TH AVE N	1-040-33012- -	\$198.03
05-118-21-23-0006 JAMES IDELBURG 7700 59TH PL N	1-060-21005- -	\$192.12
05-118-21-23-0018 BRIAN BONNEVILLE 7609 59TH PL N	1-060-08072- -	\$89.98
05-118-21-23-0105 LLOYD SCHNEIDER	1-070-28013- -	\$114.73

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
7701 58TH PL N		
05-118-21-23-0108 ROBERT SORENSEN JR 5965 RHODE ISLAND AVE	1-070-53096- -	\$33.83
05-118-21-23-0116 LYNETTE DESJARLAIT 5901 RHODE ISLAND AVE	1-070-45004- -	\$239.07
05-118-21-24-0005 GREG MAEDER 5841 WEST BROADWAY	1-090-59093- -	\$243.10
05-118-21-24-0009 JON MILLER 5809 WEST BROADWAY	1-090-55032- -	\$127.54
05-118-21-24-0011 THOMAS KIFFMEYER 7216 58TH AVE N	1-090-52061- -	\$57.51
05-118-21-24-0018 DAVID MATTHEES 5857 MARYLAND AVE N	1-090-72024- -	\$53.77
05-118-21-24-0049 JAMES HOLMES 7417 59TH AVE N	1-090-89032- -	\$87.68
05-118-21-24-0062 JAMES TURNER 5832 PENNSYLVANIA AVE	1-080-05061- -	\$259.93
05-118-21-24-0077 MORRIS HANSON 7408 59TH AVE N	1-060-40071- -	\$97.53
05-118-21-24-0082 JEFFREY A WELLIVER 7525 59TH PL N	1-060-05001- -	\$158.53
05-118-21-31-0064 ROLLAND BENEDICT 5701 NEVADA AVE N	1-090-09001- -	\$285.47
05-118-21-31-0067 SANDY TJOENS 5641 NEVADA AVE N	1-090-06032- -	\$69.21
05-118-21-32-0020 RUSSELL PEURA 5654 RHODE ISLAND AVE	1-080-56043- -	\$99.29
05-118-21-32-0030	1-080-77091- -	\$218.94

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
LAVONNE M ODENTHAL 5725 RHODE ISLAND AVE		
05-118-21-32-0044 MIKE PFEIFER 5607 RHODE ISLAND AVE	1-080-63057- -	\$187.71
05-118-21-32-0064 AARON SWARTZ 5742 SUMTER AVE N	1-080-83016- -	\$79.02
05-118-21-34-0009 BRANDON J STRAW 5513 MARYLAND AVE N	1-240-53043- -	\$191.69
05-118-21-34-0010 MARK LINDGREN 5507 MARYLAND AVE N	1-240-54032- -	\$147.34
05-118-21-34-0017 ELIEZER MELENDEZ 5413 MARYLAND AVE N	1-240-61044- -	\$173.98
05-118-21-34-0030 DAVID P. BROWN 5524 NEVADA AVE N	1-240-45054- -	\$182.04
05-118-21-34-0031 KEVIN/DEBBIE DOTY 5525 LOUISIANA AVE N	1-220-14061- -	\$233.17
05-118-21-34-0052 GARY SAVAGE 5500 MARYLAND AVE N	1-220-09035- -	\$279.92
05-118-21-34-0055 JOHN ROBARGE JR 5518 MARYLAND AVE N	1-220-12082- -	\$294.85
05-118-21-41-0046 BARBARA URREA 6613 CLOVERDALE AVE N	1-040-88053- -	\$89.56
05-118-21-41-0055 DAVID LENHART 6514 57TH AVE N	1-050-30013- -	\$295.43
05-118-21-41-0067 ERVIN BAUMANN 6509 57TH AVE N	1-050-42071- -	\$275.58
05-118-21-41-0068 LEROY THOMPSON 6517 57TH AVE N	1-050-43063- -	\$260.89

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

AS OF 09/27/90

PID	ACCT #	AMT
05-118-21-41-0096 10000 AUTO PARTS 6600 56TH AVE N	1-050-72001- -	\$115.08
05-118-21-41-0104 GRAYSTON CORP. 6412 56TH AVE N	1-050-83071- -	\$44.22
05-118-21-41-0118 JOHN MOREY 5647 HAMPSHIRE AVE N	1-050-19063- -	\$100.15
05-118-21-42-0001 DONALD SALISBURY 5756 WEST BROADWAY	1-040-59002- -	\$54.41
05-118-21-42-0006 STEVEN PEARSON 5626 WEST BROADWAY	1-050-06012- -	\$132.66
05-118-21-42-0013 ROBERT HOVLAND 6720 CLOVERDALE AVE N	1-040-66013- -	\$116.40
05-118-21-42-0018 ARNETTA MOSBY 6820 CLOVERDALE AVE N	1-040-63042- -	\$334.51
05-118-21-42-0035 HENDRICKSON ENTER. 5701 WEST BROADWAY	1-220-92012- -	\$710.50
05-118-21-42-0039 BRIDGESTONE INC. 6800 56TH AVE N	1-221-00013- -	\$61.16
05-118-21-43-0003 DAIRY QUEEN 6827 56TH AVE N	1-221-11083- -	\$1663.50
05-118-21-43-0006 R ANDREASEN 5524 LOUISIANA AVE N	1-220-39071- -	\$54.69
05-118-21-43-0010 JOHN MC CLELLAN 5500 LOUISIANA AVE N	1-220-35013- -	\$119.88
07-029-24-12-0002 MARY THUNDER 3557 JUNE AVE N	3-860-93012- -	\$189.93
07-029-24-12-0003 DOUGLAS BETHKE	3-860-94001- -	\$228.70

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
3555 JUNE AVE N		
07-029-24-12-0023 ELAINE MILLION 3542 KYLE AVE N	3-860-88082- -	\$185.68
07-029-24-12-0047 FRANK KREISER 3534 LEE AVE N	3-860-34032- -	\$201.84
07-029-24-12-0052 JOYCE WARD 4509 36TH AVE N	3-850-89587- -	\$240.96
07-029-24-12-0079 DANNY PETERSON 3543 MAJOR AVE N	3-850-42057- -	\$15.62
07-029-24-12-0098 ROBERT PSCHIDA JR 3540 NOBLE AVE N	3-850-31083- -	\$43.76
07-029-24-12-0139 M/M BLAKE HIATT 3401 LEE AVE N	3-860-13084- -	\$242.30
07-029-24-12-0149 JEANETTE DINGLEY 3436 MAJOR AVE N	3-850-72081- -	\$71.28
07-029-24-12-0151 KATHLEEN SULLIVAN 3448 MAJOR AVE N	3-850-74063- -	\$150.33
07-029-24-12-0160 STEVE BECKMAN 3433 KYLE AVE N	3-860-58046- -	\$80.37
07-029-24-12-0180 LEONE HOLMERS 3452 LEE AVE N	3-860-26031- -	\$192.37
07-029-24-12-0200 RONALD BELLCOUR 3412 KYLE AVE N	3-860-69011- -	\$33.62
07-029-24-12-0206 TOM GUNTZEL 3440 KYLE AVE N	3-860-75032- -	\$239.05
07-029-24-21-0001 WILLIAM KNEELAND 3556 PERRY AVE N	3-840-64011- -	\$318.65
07-029-24-21-0002	3-840-63022- -	\$243.81

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
ARLAN/JOY BROBERG 3548 PERRY AVE N		
07-029-24-21-0008 KEN KONKOL 3500 PERRY AVE N	3-840-57005- -	\$79.84
07-029-24-21-0009 STEVE HASTINGS 3501 ORCHARD AVE N	3-840-72013- -	\$65.15
07-029-24-21-0029 ED LIVINGSTON 3533 PERRY AVE N	3-840-36064- -	\$157.45
07-029-24-21-0040 PATRICIA CHAMPAGNE 3500 REGENT AVE N	3-830-95066- -	\$185.68
07-029-24-21-0041 DARREL MACKENTHUN 3501 QUAIL AVE N	3-840-08002- -	\$263.87
07-029-24-21-0055 JEAN A JORDAN 3408 REGENT AVE N	3-830-88054- -	\$52.32
07-029-24-21-0064 DIANE BROWN 3457 QUAIL AVE N	3-840-09094- -	\$199.52
07-029-24-21-0085 LARRY FULLENWILEY 3424 PERRY AVE N	3-840-52053- -	\$260.97
07-029-24-22-0003 WARREN LUND 3541 REGENT AVE N	3-830-18003- -	\$206.39
07-029-24-22-0012 SCOTT SWANSON 5200 35TH AVE N	3-830-27094- -	\$56.62
07-029-24-22-0018 DEBBIE JOHNSON 5316 35TH AVE N	3-830-33013- -	\$30.77
07-029-24-22-0018 JA/BJ MENKVELD 5316 35TH AVE N	3-830-33014- -	\$87.15
07-029-24-22-0025 OCCUPANT 5417 35TH AVE N	3-830-38066- -	\$302.21

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
07-029-24-22-0026 TIMOTHY THOUR 5409 35TH AVE N	3-830-39053- -	\$206.38
07-029-24-22-0031 MARY K. SCHMIDT 5301 35TH AVE N	3-830-44082- -	\$208.03
07-029-24-22-0034 STEWART ONSUM 5209 35TH AVE N	3-830-47052- -	\$277.00
07-029-24-22-0044 GARY FULLER 5324 34TH PL N	3-830-57021- -	\$188.39
07-029-24-22-0073 FLORIAN KATCHMARK 5165 34TH PL N	3-830-72031- -	\$95.92
08-118-21-11-0006 LORI KENNEDY 5225 DOUGLAS DR N	1-250-89096- -	\$238.09
08-118-21-11-0010 STEVE KLICK 5319 EDGEWOOD AVE N	1-251-18042- -	\$282.43
08-118-21-11-0038 JEAN SIEGEL 5313 GEORGIA AVE N	1-210-56071- -	\$250.00
08-118-21-11-0056 WM KIEPER 6509 52ND AVE N	1-250-78021- -	\$265.15
08-118-21-11-0061 KAREN TRAXEL 6413 52ND AVE N	1-250-83051- -	\$233.14
08-118-21-11-0069 DONALD HAMMOND 5205 GEORGIA AVE N	1-210-46001- -	\$188.43
08-118-21-11-0084 LEPRECHAUN INC 5237 DOUGLAS DR N	1-250-91051- -	\$222.97
08-118-21-11-0085 BRIAN TIGHE 5236 EDGEWOOD AVE N	1-251-07073- -	\$98.30
08-118-21-11-0094 MARVIN LILJA	1-210-14081- -	\$219.34

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CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
5242 FLORIDA AVE N		
08-118-21-11-0096 STEVEN STEEBER	1-210-12004- -	\$137.04
5254 FLORIDA AVE N		
08-118-21-11-0109 CHARLES BEERS	1-210-52012- -	\$244.09
5255 GEORGIA AVE N		
08-118-21-11-0125 CLARKS SUB. SAND.	1-200-45031- -	\$135.83
5358 WEST BROADWAY		
08-118-21-12-0025 DAVID POWELL	1-230-34002- -	\$25.70
5324 JERSEY AVE N		
08-118-21-12-0031 JOSEPH KORMENDY	1-230-60072- -	\$257.49
5319 JERSEY AVE N		
08-118-21-12-0075 CHUCK WETZSTEIN	1-230-77082- -	\$59.77
5220 KENTUCKY AVE N		
08-118-21-12-0077 BEVERLY J MORGAN	1-230-79062- -	\$188.43
5204 KENTUCKY AVE N		
08-118-21-12-0128 JO ANN VIZECKY	1-230-87061- -	\$49.26
5255 KENTUCKY AVE N		
08-118-21-12-0136 MARVIN ROOD	1-240-01071- -	\$235.32
5260 LOUISIANA AVE N		
08-118-21-13-0005 RICHARD MERWIN	2-260-24031- -	\$260.01
6821 CORVALLIS AVE N		
08-118-21-13-0007 LAWRENCE MERCHANT	2-260-35001- -	\$193.89
5024 LOUISIANA AVE N		
08-118-21-13-0040 KIMBERLY HANSON	2-260-45088- -	\$94.21
6834 CORVALLIS AVE N		
08-118-21-13-0041 RONALD IRWIN	2-260-46072- -	\$242.05
6828 CORVALLIS AVE N		
08-118-21-13-0043	2-260-44092- -	\$194.58

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CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
WELDON SCHWARTZ 6908 CORVALLIS AVE N		
08-118-21-13-0052 DANIEL JACOBSON 6733 CORVALLIS AVE N	2-260-22053- -	\$247.81
08-118-21-13-0058 BARBARA VAN KEULEN 7012 50TH AVE N	2-260-03082- -	\$233.33
08-118-21-13-0063 PATRICK SCHUG 6926 50TH AVE N	2-260-05062- -	\$258.75
08-118-21-13-0065 RAYMOND DAHL 6914 50TH AVE N	2-260-07041- -	\$138.44
08-118-21-13-0069 WM NASH 6828 50TH AVE N	2-260-10095- -	\$220.68
08-118-21-13-0071 M D PETERSON 6736 50TH AVE N	2-260-13061- -	\$138.44
08-118-21-13-0095 THOMAS POTTER 4957 JERSEY AVE N	2-270-48031- -	\$122.78
08-118-21-13-0103 GARY MAGER 7019 50TH AVE N	2-270-41002- -	\$251.29
08-118-21-14-0008 D & D SANDNESS 6602 FAIRVIEW AVE N	2-270-14033- -	\$360.17
08-118-21-14-0024 ROSS J NELSON 6312 50TH AVE N	2-270-76081- -	\$132.87
08-118-21-14-0027 STEVEN SYDLOSKI 6406 50TH AVE N	2-270-79052- -	\$184.20
08-118-21-14-0082 STACY NELSON 6624 50TH AVE N	2-270-90001- -	\$182.86
08-118-21-14-0095 LEON E OLSON 6401 50TH AVE N	2-270-70044- -	\$272.95

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
08-118-21-21-0006 VICKI L MC COY 7123 53RD AVE N	1-240-87042- -	\$209.51
08-118-21-21-0085 ESTATE-C SNYDER 5241 MARYLAND AVE N	1-240-24001- -	\$63.36
08-118-21-21-0091 IVAN HAGEL 5201 MARYLAND AVE N	1-240-18081- -	\$188.43
08-118-21-21-0108 STEVEN P CORCORAN 5205 LOUISIANA AVE N	1-240-79046- -	\$95.59
08-118-21-31-0044 CRAIG LEWIS 4801 LOUISIANA AVE N	2-350-08041- -	\$193.90
08-118-21-31-0055 JOHN C FISCHER 4841 MARYLAND AVE N	2-360-35094- -	\$225.82
08-118-21-34-0081 SANDRA MERCER 4549 MARYLAND AVE N	2-360-58011- -	\$212.22
08-118-21-34-0104 JOHN DOUGLAS 4500 MARYLAND AVE N	2-360-65022- -	\$112.49
08-118-21-34-0106 JAY WISE 4516 MARYLAND AVE N	2-360-67002- -	\$194.27
08-118-21-41-0032 MARGIE GREENWALDT 4733 FLORIDA AVE N	2-380-47016- -	\$320.73
08-118-21-41-0038 RICHARD M CHERMAK 4740 FLORIDA AVE N	2-380-57084- -	\$368.38
08-118-21-41-0056 CLINT/KATHY HORTON 4724 EDGEWOOD AVE N	2-380-89006- -	\$311.29
08-118-21-41-0070 MARLA J MOODY 4856 EDGEWOOD AVE N	2-390-09052- -	\$74.46
08-118-21-41-0073 DUANE L WICKSTROM	2-380-67068- -	\$189.86

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SPECIAL ASSESSMENT ROLLS

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PID	ACCT #	AMT
4848 FLORIDA AVE N		
08-118-21-41-0078 PETER NYGARD 4856 GEORGIA AVE N	2-380-34062- -	\$96.89
08-118-21-41-0102 GARY C BERG 4824 GEORGIA AVE N	2-380-30001- -	\$233.41
08-118-21-41-0109 WILLIAM SCHLEETER 4806 HAMPSHIRE AVE N	2-370-96031- -	\$141.75
08-118-21-42-0019 PHIL BONIN 4849 JERSEY AVE N	2-370-33093- -	\$218.82
08-118-21-42-0041 VICTOR ROUNDS 4812 JERSEY AVE N	2-370-43073- -	\$113.34
08-118-21-42-0059 OCCUPANT 4800 LOUISIANA AVE N	2-370-05032- -	\$140.80
08-118-21-42-0061 ROLAND JOHNSON 4812 LOUISIANA AVE N	2-370-07011- -	\$35.64
08-118-21-42-0069 DAVID HOCHSTAETTER 4833 IDAHO AVE N	2-370-53042- -	\$240.86
08-118-21-42-0071 EDWARD YORT 4840 JERSEY AVE N	2-370-47033- -	\$252.36
08-118-21-43-0014 ROSS KESKE 6900 46TH PL N	2-350-77001- -	\$61.82
08-118-21-43-0021 JOHN/JODY SALEN 7007 47TH AVE N	2-350-97062- -	\$157.46
08-118-21-43-0050 ROBERT/DARLA MANN 4609 HAMPSHIRE AVE N	2-350-51002- -	\$55.81
08-118-21-43-0077 JOHN E. ZUEL 6812 45TH AVE N	2-450-07042- -	\$300.13
08-118-21-43-0084	2-450-77094- -	\$47.96

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SPECIAL ASSESSMENT ROLLS

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PID	ACCT #	AMT
PAULA MEDEARIS 4515 HAMPSHIRE AVE N		
08-118-21-43-0086 KENNETH BRADLEY 6815 46TH AVE N	2-450-64041- -	\$245.29
08-118-21-43-0096 ROBERT BROZ 6820 46TH AVE N	2-350-44002- -	\$197.72
08-118-21-43-0118 DUANE L MARTIN 6800 45TH AVE N	2-450-05061- -	\$241.26
08-118-21-44-0059 ROBERT CHRISTENSEN 6400 46TH AVE N	2-440-38003- -	\$294.79
08-118-21-44-0081 ROBERT LEINONEN 6318 46TH PL N	2-440-84032- -	\$155.87
08-118-21-44-0090 ELDON R JONES 6409 47TH AVE N	2-440-53002- -	\$246.88
08-118-21-44-0100 RICK MARSH 6517 47TH AVE N	2-440-60017- -	\$48.95
08-118-21-44-0106 CHARLES DAVIS 6600 46TH PL N	2-440-71086- -	\$260.77
08-118-21-44-0107 DARRELL WALDORF 6535 47TH AVE N	2-440-62091- -	\$421.56
08-118-21-44-0130 JOHN F TOWNSEND 6413 46TH AVE N	2-440-14081- -	\$61.82
08-118-21-44-0133 MICHAEL SHAPIRO 4532 FLORIDA AVE N	2-450-99035- -	\$149.53
09-118-21-11-0022 RAY CRENSHAW 4917 54TH AVE N	1-181-15021- -	\$237.78
09-118-21-11-0023 THOMAS KELLY 4925 54TH AVE N	1-170-08041- -	\$274.32

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SPECIAL ASSESSMENT ROLLS

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PID	ACCT #	AMT
09-118-21-11-0024 BRUCE DURAND 4933 54TH AVE N	1-170-07052- -	\$177.88
09-118-21-11-0035 GERALD S PEARSON 5332 QUAIL AVE N	1-170-05071- -	\$214.58
09-118-21-11-0036 MARK/MINDY GLUP 5326 QUAIL AVE N	1-170-04085- -	\$241.91
09-118-21-11-0037 J KILAN-ZG LANIGAN 5320 QUAIL AVE N	1-170-03098- -	\$113.94
09-118-21-11-0046 LUCILLE H. WYRICK 5315 PERRY AVE N	1-181-09001- -	\$211.68
09-118-21-11-0089 CRIS BROIN 5008 ANGELINE AVE N	1-181-00092- -	\$260.20
09-118-21-11-0092 LAMAR MUNSON 5024 ANGELINE AVE N	1-180-97043- -	\$59.68
09-118-21-11-0099 LARRY QUIGGLE 5015 ANGELINE AVE N	1-181-38053- -	\$267.84
09-118-21-12-0031 GINA CUMBER 5300 BERNARD AVE N	2-280-81096- -	\$137.21
09-118-21-12-0050 STEVE MORROW 5402 53RD AVE N	1-180-22045- -	\$104.92
09-118-21-12-0066 WILLIAM MOE 5215 53RD AVE N	1-180-54051- -	\$194.46
09-118-21-12-0073 MARK JOHNSON 5103 53RD AVE N	1-180-47055- -	\$55.95
09-118-21-12-0082 DANIEL BYE 5321 53RD AVE N	1-180-59005- -	\$124.50
09-118-21-12-0095 DAVID GLASS	2-280-11043- -	\$185.31

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SPECIAL ASSESSMENT ROLLS

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PID	ACCT #	AMT
5320 52ND AVE N		
09-118-21-12-0135 MCDONALD/SCHLICHT 5227 UNITY CT N	1-181-80022- -	\$188.43
09-118-21-12-0136 DAWKINS PROP INC 5225 UNITY CT N	1-181-79053- -	\$107.89
09-118-21-12-0141 HUD-271317964703 5417 ANGELINE AVE N	1-181-74003- -	\$188.43
09-118-21-12-0142 HUD 5415 ANGELINE AVE N	1-181-73013- -	\$192.48
09-118-21-12-0172 LYLE SHONKA 5205 ANGELINE AVE N	1-181-55033- -	\$222.87
09-118-21-12-0179 JEFF BACON 5115 ANGELINE AVE N	1-181-48034- -	\$40.65
09-118-21-13-0034 C C PROKOFIEFF 5101 BERNARD AVE N	2-281-01051- -	\$294.86
09-118-21-13-0051 BECKY STRUNK 5317 BERNARD AVE N	2-290-03024- -	\$379.00
09-118-21-13-0069 FSLIC-ATTN-P.PYLE 5109 50TH AVE N	2-290-98086- -	\$138.44
09-118-21-13-0070 SHERYL CHRISTENSON 5113 50TH AVE N	2-290-99076- -	\$139.52
09-118-21-13-0084 BENJ J WHITE 5311 50TH AVE N	2-300-02012- -	\$154.01
09-118-21-13-0096 ROGER/JAN HUNT 5308 FAIRVIEW AVE N	2-300-06072- -	\$174.75
09-118-21-14-0006 BANCNET MTGE 5046 QUAIL AVE N	2-290-39002- -	\$52.39
09-118-21-14-0035	2-290-91051- -	\$241.53

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
ROBERT SOLHEIM 4955 QUAIL AVE N		
09-118-21-21-0010 JOHN PIERSON CO 5211 LAKELAND AVE N	1-190-02062- -	\$124.32
09-118-21-21-0010 JOHN L PIERSON CO. 5221 LAKELAND AVE N	1-190-05032- -	\$1037.93
09-118-21-21-0025 TERRY HYATT 5257 XENIA AVE N	1-191-28705- -	\$131.48
09-118-21-21-0029 BEN/HOLLY SARTAIN 5225 XENIA AVE N	1-191-27715- -	\$105.01
09-118-21-21-0035 GUY R ELMORE 5233 WELCOME AVE N	1-182-11052- -	\$242.71
09-118-21-21-0036 OCCUPANT 5231 WELCOME AVE N	1-182-10064- -	\$57.37
09-118-21-22-0022 CRIB DIAPER SERV 5273 HANSON CT N	1-201-10032- -	\$392.83
09-118-21-22-0022 CRIB DIAPER 5273 HANSON COURT	1-201-11021- -	\$27012.43
09-118-21-22-0033 CLEMONS J STEICHEN 5256 WEST BROADWAY	1-201-15083- -	\$140.05
09-118-21-24-0006 ROBERT ZEZZA 5035 WELCOME AVE N	2-321-06027- -	\$258.02
09-118-21-24-0025 FURNITURE BARN 5101 LAKELAND AVE N	2-320-93073- -	\$411.79
09-118-21-31-0011 DEBORAH CLAY 5527 FAIRVIEW AVE N	2-321-15011- -	\$272.74
09-118-21-31-0011 OCCUPANT 5525 FAIRVIEW AVE N	2-321-16008- -	\$221.99

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
09-118-21-31-0020 KEVIN MEDRANO 4701 WELCOME AVE N	2-330-79032- -	\$11.83
09-118-21-31-0034 KEITH SCHWENDER 4855 XENIA AVE N	2-331-02042- -	\$229.97
09-118-21-31-0051 MARY BETH IRVING 4844 YATES AVE N	2-331-05014- -	\$47.96
09-118-21-31-0057 RUSSELL KLINE 4833 YATES AVE N	2-331-18061- -	\$215.73
09-118-21-31-0071 THOMAS CARY 4856 ZANE AVE N	2-331-25072- -	\$261.27
09-118-21-31-0097 DARRELL WATSON 4725 XENIA AVE N	2-340-24072- -	\$292.74
09-118-21-31-0098 ROBERT ANDERSON 4719 XENIA AVE N	2-340-23081- -	\$282.78
09-118-21-33-0003 THOMAS JAMES 5915 47TH AVE N	2-401-02092- -	\$318.62
09-118-21-33-0018 WILLIAM TONINATO 4634 ADAIR AVE N	2-400-67024- -	\$47.96
09-118-21-33-0025 JAMES L BOURASSA 6020 46TH AVE N	2-400-36001- -	\$54.96
09-118-21-33-0050 JOHN T SEVERSON 4650 DOUGLAS DR N	2-390-52012- -	\$314.59
09-118-21-33-0068 DONALD SHEPPARD 4639 ADAIR AVE N	2-400-63062- -	\$301.79
09-118-21-33-0073 NICHOLAS MLINAR 4623 BRUNSWICK AVE N	2-400-25034- -	\$193.07
09-118-21-33-0076 RANDY SAINIO	2-400-65043- -	\$209.19

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
4644 ADAIR AVE N		
09-118-21-33-0108 R J ELMBERG 4557 ADAIR AVE N	2-400-56051- -	\$343.44
09-118-21-33-0117 LORETTA BACHEL 4523 BRUNSWICK AVE N	2-400-15051- -	\$172.63
09-118-21-33-0124 EDWARD HIGGINS 6202 45TH AVE N	2-390-71082- -	\$197.24
09-118-21-34-0031 STEVEN HARTMANN 4635 XENIA AVE N	2-340-43047- -	\$180.14
09-118-21-34-0045 WM WILSON 4444 XENIA AVE N	2-410-09012- -	\$228.79
09-118-21-34-0083 SHARI BRISSOM 4507 XENIA AVE N	2-340-54002- -	\$47.96
09-118-21-34-0086 CRAIG SUNDSETH 4506 YATES AVE N	2-340-71091- -	\$191.50
09-118-21-34-0088 RONALD LINK 4518 YATES AVE N	2-340-73071- -	\$95.92
09-118-21-34-0094 RICHARD SCHMELTZER 4507 YATES AVE N	2-340-80081- -	\$225.17
09-118-21-41-0032 ARTHUR R THOM 4816 REGENT AVE N	2-310-14054- -	\$233.75
09-118-21-41-0036 TIM SCHWENINGER 4741 REGENT AVE N	2-310-69093- -	\$194.66
09-118-21-42-0011 WALTER DAY 5325 BYRON AVE N	2-310-88062- -	\$227.27
09-118-21-42-0031 AURELIA MURRAY 4748 LAKELAND AVE N	2-310-73032- -	\$149.44
09-118-21-42-0061	2-320-13042- -	\$53.24

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
JEFF COGSWELL 4807 LAKELAND AVE N		
09-118-21-42-0064 FOUN MANIVANH 4803 LAKELAND AVE N	2-320-12052- -	\$233.49
09-118-21-42-0067 ROBERT REYNOLDS 5305 48TH AVE N	2-311-12065- -	\$203.84
09-118-21-42-0069 ARLENE DUCHENE 4747 LAKELAND AVE N	2-311-15031- -	\$393.64
09-118-21-42-0086 CHARLES RATH 5336 49TH AVE N	2-320-48034- -	\$179.43
09-118-21-42-0105 MARK BAZAN 5102 49TH AVE N	2-300-45007- -	\$269.90
16-118-21-21-0007 SHELLY SMITTKAMP 4335 VERA CRUZ AVE N	2-531-16552- -	\$115.30
16-118-21-21-0014 JAMES ADAIR 4327 VERA CRUZ AVE N	2-531-16061- -	\$245.80
16-118-21-21-0025 BRUCE P. JOHNSON 4318 WELCOME AVE N	2-410-74014- -	\$190.16
16-118-21-21-0077 CLINT DAVIDSON 4263 WELCOME AVE N	2-410-50093- -	\$47.96
16-118-21-21-0106 JEFFREY A TURK 4361 XENIA AVE N	2-420-53043- -	\$187.24
16-118-21-21-0110 TIMOTHY K. O NEIL 4342 ZANE AVE N	2-420-61043- -	\$112.49
16-118-21-21-0113 GREG HANSEN 4360 ZANE AVE N	2-420-58099- -	\$192.19
16-118-21-21-0135 DALE SHARBONO 4405 WELCOME AVE N	2-410-34001- -	\$237.66

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CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
16-118-21-21-0136 EUGENE ROREM 4404 XENIA AVE N	2-410-02081- -	\$184.46
16-118-21-21-0140 DOUGLAS ANDERMATT 4421 XENIA AVE N	2-340-59054- -	\$56.28
16-118-21-21-0140 JESSICA PERSONS 4421 XENIA AVE N	2-340-59055- -	\$61.82
16-118-21-21-0145 EUGENE BRYNTESON 4407 XENIA AVE N	2-340-61014- -	\$63.60
16-118-21-22-0030 H. E. HOMES 4328 DOUGLAS DR N	2-431-19043- -	\$101.81
16-118-21-22-0037 MONTEY MANNING 4356 DOUGLAS DR N	2-431-15089- -	\$216.98
16-118-21-22-0059 EMILY ERDAHL 4400 ADAIR AVE N	2-421-03043- -	\$134.03
16-118-21-22-0082 D ANDERSON 4342 ADAIR AVE N	2-421-08091- -	\$138.44
16-118-21-22-0095 RANDY/BARB DYSON 4241 ADAIR AVE N	2-430-11036- -	\$209.32
16-118-21-22-0103 RICHARD REDMAN 4367 ADAIR AVE N	2-430-23092- -	\$258.55
16-118-21-22-0111 ALAN A DAVIS 4319 ADAIR AVE N	2-430-15092- -	\$68.68
16-118-21-22-0125 R L HENDRICKSON 4360 BRUNSWICK AVE N	2-430-33071- -	\$141.68
16-118-21-22-0126 GERALD COLEMAN 4370 BRUNSWICK AVE N	2-430-32083- -	\$145.97
16-118-21-23-0009 ASSEMBLY CHURCH	2-530-20013- -	\$126.22

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
4118 DOUGLAS DR N		
16-118-21-23-0010 ASSEMBLY CHURCH	2-530-19041- -	\$394.04
4110 DOUGLAS DR N		
16-118-21-23-0044 DANIEL R HUSTON	2-530-52021- -	\$224.76
4050 BRUNSWICK AVE N		
16-118-21-23-0047 WILLIAM HEGSTROM	2-531-01032- -	\$255.70
4101 ADAIR AVE N		
16-118-21-23-0057 EUNICE PETRIE	2-531-02364- -	\$370.67
4161 ADAIR AVE N		
16-118-21-23-0095 EMERALD CLEANERS	2-430-03036- -	\$654.16
6016 42ND AVE N		
16-118-21-33-0013 LOREN D JOHANSEN	3-560-58073- -	\$25.14
6100 38TH AVE N		
16-118-21-33-0037 BEVERLY M OVERMAN	3-560-27051- -	\$219.90
6200 38TH AVE N		
16-118-21-33-0044 JOHN A BUTLER	3-560-49091- -	\$302.02
3609 BRUNSWICK AVE N		
16-118-21-33-0062 FRANKLIN L JONES	3-570-16062- -	\$182.84
3612 ADAIR AVE N		
16-118-21-33-0086 MARILYN KNUDSON	3-560-18061- -	\$121.88
3609 COLORADO AVE N		
16-118-21-33-0089 TIM FISCHER	3-560-14002- -	\$359.51
3616 DOUGLAS DR N		
16-118-21-33-0091 DAVID DURAND	3-570-39091- -	\$223.75
3833 ZANE AVE N		
16-118-21-33-0098 LARRY TEMPLE	3-570-32064- -	\$196.28
5916 38TH AVE N		
16-118-21-33-0134	3-560-01052- -	\$290.82

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
FREEMAN/BISSONNETT 3838 DOUGLAS DR N		
16-118-21-34-0049 BILLIE HERRMAN 3621 XENIA AVE N	3-580-06062- -	\$29.07
16-118-21-34-0067 HAROLD WALBERG 3800 WELCOME AVE N	3-580-62072- -	\$185.68
16-118-21-34-0087 MARK SPURLING 3704 WELCOME AVE N	3-580-67024- -	\$47.96
16-118-21-34-0107 NANCY A HONEBRINK 3636 XENIA AVE N	3-580-32041- -	\$224.73
16-118-21-34-0130 PAUL E PETERSON 3621 YATES AVE N	3-570-61002- -	\$189.87
17-118-21-11-0004 DUANE M LINDQUIST 4220 GEORGIA AVE N	2-460-05044- -	\$300.74
17-118-21-11-0037 ELEANOR E TATRO 6406 44TH AVE N	2-460-74001- -	\$201.26
17-118-21-11-0071 WILLIAM RICE 4324 HAMPSHIRE AVE N	2-470-65092- -	\$299.40
17-118-21-11-0074 EARL MUNN 6325 43RD AVE N	2-460-25001- -	\$242.33
17-118-21-11-0085 R E VOUGHT 6608 43RD AVE N	2-470-60041- -	\$207.60
17-118-21-11-0093 MRS J T HEISLER 4236 HAMPSHIRE AVE N	2-470-95031- -	\$255.20
17-118-21-11-0099 ROBERT HOVLAND 6610 42ND AVE N	2-471-04021- -	\$159.30
17-118-21-11-0100 THOMAS MILLER 6624 42ND AVE N	2-470-90083- -	\$237.63

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SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
17-118-21-11-0117 CORRENE L LAMEE 6400 43RD AVE N	2-460-49024- -	\$57.75
17-118-21-11-0124 CHARLES JONAS 6504 42ND AVE N	2-460-10071- -	\$57.68
17-118-21-12-0006 DONALD FETZEK 6900 42ND AVE N	2-480-22091- -	\$193.99
17-118-21-12-0015 JANAY CLANTON 6922 42ND AVE N	2-480-24072- -	\$120.21
17-118-21-12-0017 JOHN HITE 4415 HAMPSHIRE AVE N	2-480-88005- -	\$316.56
17-118-21-12-0084 RALPH S. TERRELL 7016 43RD AVE N	2-480-35042- -	\$251.83
17-118-21-13-0061 KAREN L JONES 4057 KENTUCKY AVE N	2-510-26092- -	\$190.71
17-118-21-14-0008 WAYNE ERICKSON 6401 41ST AVE N	2-500-35002- -	\$66.11
17-118-21-14-0043 ROBERTA KIMLINGER 6600 41ST AVE N	2-500-70063- -	\$244.23
17-118-21-21-0048 MARGARET CHENVERT 4233 LOUISIANA AVE N	2-480-55091- -	\$246.74
17-118-21-41-0073 RORY RISK 3853 DOUGLAS DR N	2-520-58085- -	\$236.52
17-118-21-41-0087 KEVIN MILLIGAN 3844 FLORIDA AVE N	2-521-00062- -	\$249.84
17-118-21-42-0018 DON LEE 3949 HAMPSHIRE AVE N	2-490-32051- -	\$184.20
17-118-21-42-0029 R L SCHIBURR	2-510-66001- -	\$209.01

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
4001 JERSEY AVE N		
17-118-21-42-0033 BRIAN STRITESKY 3921 JERSEY AVE N	2-510-62043- -	\$179.23
17-118-21-42-0042 J HARKIN 4000 JERSEY AVE N	2-510-92081- -	\$114.21
17-118-21-42-0099 JOHN DOUGLAS 4024 JERSEY AVE N	2-510-89033- -	\$84.34
17-118-21-43-0005 DARLENE STASICA 3801 HAMPSHIRE AVE N	2-490-18031- -	\$57.53
17-118-21-43-0037 ROBERT S BARBARIS 6908 38TH AVE N	3-540-67012- -	\$374.48
17-118-21-43-0074 DELMER JENSEN 6918 JERSEY CIR N	3-540-05061- -	\$197.74
17-118-21-44-0089 DANIEL O BRIEN 6333 MARKWOOD DR N	3-550-25093- -	\$67.42
17-118-21-44-0108 J.K. CLAUSEN 6526 36TH AVE N	3-550-05034- -	\$177.59
17-118-21-44-0121 CHAS. MCKISSACK JR 3617 DOUGLAS DR N	3-550-18088- -	\$229.08
19-118-21-11-0044 ROBERT L BAKER 8000 35TH AVE N	3-590-05052- -	\$29.23
19-118-21-11-0050 ARTHUR CUNNINGHAM 8124 35TH AVE N	3-590-11071- -	\$213.77
19-118-21-11-0059 SAMUEL EATON 3409 WISCONSIN AVE N	3-590-20064- -	\$60.10
19-118-21-11-0069 SUSAN FOURRE 3440 WISCONSIN AVE N	3-590-42001- -	\$285.38
19-118-21-11-0089	3-590-76091- -	\$95.92

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
GAIL HOKEMEIR 8024 34TH PL N		
19-118-21-13-0076 IVAN BONK 8301 33RD AVE N	3-600-96032- -	\$220.70
19-118-21-13-0120 DAVID DOIMER 8417 32ND PL N	3-610-26061- -	\$243.54
19-118-21-14-0021 JOSEPH BESSARD JR 3313 VIRGINIA AVE N	3-600-11052- -	\$124.50
19-118-21-14-0036 DAVID MIKKELSON 7900 32ND PL N	3-600-46043- -	\$305.12
19-118-21-14-0040 SHARON M GRANT 8008 32ND PL N	3-600-50075- -	\$185.68
19-118-21-14-0045 GARRELL NAYLOR 8116 32ND PL N	3-600-55021- -	\$199.91
19-118-21-14-0089 DANNY MARSH 3363 WISCONSIN AVE N	3-590-22042- -	\$73.29
19-118-21-41-0003 RICHARD KELSO 3109 UTAH AVE N	3-630-46084- -	\$309.08
19-118-21-41-0026 LEON CROISSANT 3125 WINNETKA AVE N	3-640-46062- -	\$202.90
19-118-21-41-0028 CLEE KENNEDY 3141 WINNETKA AVE N	3-640-48047- -	\$707.38
19-118-21-41-0037 RANDY/PAT ROLES 3010 UTAH AVE N	3-630-36004- -	\$142.23
19-118-21-41-0053 FREDERICK R WEBER 8102 NORTHERN DR	3-630-21072- -	\$263.46
19-118-21-41-0123 MARIANNE MERRIMAN 8209 30TH AVE N	3-640-20061- -	\$210.41

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
19-118-21-41-0132 NEAL OLSEN 8209 32ND AVE N	3-610-85041- -	\$58.39
19-118-21-42-0052 THOMAS HAHN 8319 NORTHERN DR	3-620-75041- -	\$261.89
19-118-21-42-0053 JOHN ROYER 8311 NORTHERN DR	3-620-76036- -	\$201.15
19-118-21-42-0131 METMOR FINANCIAL 3012 YUKON AVE N	3-620-60013- -	\$103.91
20-118-21-11-0007 SCOTT SIMMS 3443 DOUGLAS DR N	3-690-99012- -	\$95.92
20-118-21-11-0028 LARRY KIRK 3454 FLORIDA AVE N	3-690-80023- -	\$185.68
20-118-21-11-0041 RICHARD J HAWES 6613 36TH AVE N	3-690-03065- -	\$72.12
20-118-21-11-0048 STEVEN KINGDON 3512 HAMPSHIRE AVE N	3-690-06033- -	\$218.86
20-118-21-11-0062 ELMER HOMMES 3419 GEORGIA AVE N	3-690-22031- -	\$137.34
20-118-21-11-0085 MARK SHORT 3448 GEORGIA AVE N	3-690-45064- -	\$222.09
20-118-21-11-0099 JOE PERLICK 3400 EDGEWOOD AVE N	3-690-94061- -	\$201.43
20-118-21-12-0017 ROY L MCPHIE 7025 35TH AVE N	3-680-25023- -	\$34.10
20-118-21-12-0022 CONRAD MILLER 6924 HILL PL N	3-670-97072- -	\$18.05
20-118-21-12-0044 OCCUPANT	3-680-02091- -	\$318.91

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
6812 HILL PL N		
20-118-21-12-0061 ELIZABETH GONIER 6812 34TH AVE N	3-670-67031- -	\$185.68
20-118-21-12-0089 THOMAS SPAISE 3557 IDAHO AVE N	3-680-88061- -	\$333.50
20-118-21-12-0125 DONALD L CARLSON 6900 35TH AVE N	3-680-33021- -	\$95.92
20-118-21-13-0025 MICHAEL FARLEY 6701 34TH AVE N	3-670-40052- -	\$265.06
20-118-21-13-0029 ROBERT MANZKE 6725 34TH AVE N	3-670-44011- -	\$249.55
20-118-21-13-0031 TIMOTHY ZENGER 6807 34TH AVE N	3-670-46092- -	\$225.66
20-118-21-13-0039 DIANN MCNASKY 7001 34TH AVE N	3-670-54081- -	\$261.43
20-118-21-13-0051 ROGER GRUMDAHL 6712 VALLEY PL N	3-670-37004- -	\$215.40
20-118-21-13-0058 LEROY SMITHRUD 3317 HAMPSHIRE AVE N	3-670-06072- -	\$234.56
20-118-21-14-0090 WAYNE MOEN 3356 FLORIDA AVE N	3-720-52001- -	\$257.40
20-118-21-24-0009 BRYAN J TABATA 7209 VALLEY PL N	3-650-99093- -	\$225.79
20-118-21-24-0046 DAVID PALMER 3230 NEVADA AVE N	3-650-58083- -	\$368.57
20-118-21-24-0055 MEL HARRIS ASSOC 3220 NEVADA AVE N	3-650-23003- -	\$131.03
20-118-21-32-0035	3-640-62052- -	\$69.18

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
20-118-21-42-0122 RAMON NAVARRO 3126 JERSEY AVE N	3-820-43013- -	\$143.24
20-118-21-43-0013 DALE J. THORSTAD 2941 HAMPSHIRE AVE N	3-800-33071- -	\$392.51
20-118-21-43-0014 PETER L BOYLAN 2933 HAMPSHIRE AVE N	3-800-34064- -	\$339.70
20-118-21-43-0065 JANE K BERG 2900 JERSEY AVE N	3-800-89001- -	\$240.25
20-118-21-43-0077 BALARO ENTERPRISES 2700 LOUISIANA AVE N	3-810-59041- -	\$1668.02
20-118-21-43-0081 WARREN MINICK 2901 JERSEY AVE N	3-810-11012- -	\$436.72
20-118-21-43-0088 HENRIK BJORKEDAL 2709 JERSEY AVE N	3-810-18041- -	\$23.96
20-118-21-43-0117 JAN BOURGERIE 2960 KENTUCKY AVE N	3-810-37013- -	\$115.98
20-118-21-43-0131 PATRICIA A TANBERG 2712 LOUISIANA AVE N	3-810-60011- -	\$253.63
20-118-21-44-0043 EUGENE JOHNSON 2940 FLORIDA AVE N	3-790-49011- -	\$190.01
21-118-21-21-0003 LAWRENCE SHOEMAKER 3534 WELCOME AVE N	3-740-57013- -	\$217.56
21-118-21-21-0015 KEVIN BERGER 3516 XENIA AVE N	3-740-22032- -	\$306.50
21-118-21-21-0045 HUD XDICK GOWAN 3444 WELCOME AVE N	3-740-65016- -	\$123.79
21-118-21-21-0070 DONALD G. NELSON	3-740-98021- -	\$229.39

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
TOWLE REAL ESTATE 2960 WINNETKA AVE N		
20-118-21-41-0011 ROBERT MORTENSON 3139 FLORIDA AVE N	3-710-70001- -	\$234.17
20-118-21-41-0022 SIMMY ALI 3109 DOUGLAS DR N	3-710-86022- -	\$40.00
20-118-21-41-0028 DANIEL TURAN 2956 FLORIDA AVE N	3-790-47031- -	\$344.33
20-118-21-41-0053 MICHAEL DOLAN 6407 31ST AVE N	3-800-07094- -	\$71.78
20-118-21-41-0053 JOHN SOLBERG 6407 31ST AVE N	3-800-07093- -	\$21.38
20-118-21-41-0055 DAN CLIFTON 6619 31ST AVE N	3-800-24082- -	\$271.30
20-118-21-42-0034 ROBERT RUSTEN 3001 IDAHO AVE N	3-820-66033- -	\$249.87
20-118-21-42-0047 LARRY NORMAN 3049 JERSEY AVE N	3-820-27013- -	\$352.44
20-118-21-42-0051 GREGORY KPOWULU 3100 KENTUCKY AVE N	3-820-08046- -	\$99.39
20-118-21-42-0051 LEONARD MEDEARIS 3100 KENTUCKY AVE N	3-820-08047- -	\$50.67
20-118-21-42-0093 MARTHA J COFFLAND 3009 JERSEY AVE N	3-820-32041- -	\$135.91
20-118-21-42-0094 THOMAS TEMPLE 3001 JERSEY AVE N	3-820-33032- -	\$223.35
20-118-21-42-0117 MARTENE OLSON 3109 IDAHO AVE N	3-820-59028- -	\$163.99

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
5801 36TH AVE N		
21-118-21-21-0073 NELSON 3525 YATES AVE N	3-730-86081- -	\$197.38
21-118-21-21-0123 KIM MANELLI 5719 35TH AVE N	3-730-97052- -	\$346.49
21-118-21-22-0004 WAYNE MC NALLY 3531 ZANE AVE N	3-730-50005- -	\$239.12
21-118-21-22-0042 GARY RASMUSSEN 3401 ZANE AVE N	3-730-37081- -	\$67.83
21-118-21-22-0044 NORMA DENSER 3415 ZANE AVE N	3-730-38074- -	\$118.49
21-118-21-22-0055 JUDY THORNTON 3455 ZANE AVE N	3-730-45081- -	\$225.27
21-118-21-22-0060 JOHN M ANDERSON 3517 ZANE AVE N	3-730-49042- -	\$269.80
21-118-21-22-0064 CONRAD E ANDERSON 3525 BRUNSWICK AVE N	3-700-72001- -	\$216.88
21-118-21-22-0086 HARVEY BENNETT 3419 BRUNSWICK AVE N	3-700-61032- -	\$247.04
21-118-21-23-0001 MATT MENGELKOECH 3261 ZANE AVE N	3-770-75022- -	\$95.92
21-118-21-23-0003 WILLIAM CHARETTE 3355 ZANE AVE N	3-770-84012- -	\$194.90
21-118-21-23-0019 PETER DUC 3325 ZANE AVE N	3-770-80051- -	\$195.14
21-118-21-23-0053 JEROME MILLER 3249 ADAIR AVE N	3-701-14001- -	\$319.90
21-118-21-23-0063	3-700-99098- -	\$54.96

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID	ACCT #	AMT
KALYAN MUSTAPHI 3300 BRUNSWICK AVE N		
21-118-21-23-0105 DOUGLAS DRIVE PROP 3320 DOUGLAS DR N	3-700-23003- -	\$1307.66
21-118-21-23-0106 DOUGLAS DRIVE PROP 3300 DOUGLAS DR N	3-700-24093- -	\$1318.03
21-118-21-23-0111 TIM CAHAK X 6213 34TH AVE N	3-700-53033- -	\$31.23
21-118-21-23-0112 DENNIS RYAN 6203 34TH AVE N	3-700-52041- -	\$185.68
21-118-21-24-0038 MARK NIILORAMA 3210 ZANE AVE N	3-770-65042- -	\$191.86
21-118-21-24-0043 DONALD PERSONS 3340 WELCOME AVE N	3-760-38003- -	\$78.98
21-118-21-31-0014 DICK MUNDEN 3101 VERA CRUZ AVE N	3-760-08061- -	\$270.20
21-118-21-31-0036 RALPH RUNDQUIST JR 3154 WELCOME AVE N	3-760-53004- -	\$273.83
21-118-21-32-0014 ROBERT DVORAK 3046 DOUGLAS DR N	3-790-21032- -	\$66.11
21-118-21-32-0026 KYLE HEDLUND 3006 DOUGLAS DR N	3-790-26084- -	\$249.21
21-118-21-33-0007 DONALD VAN DEHEY 2711 ZANE AVE N	3-750-47011- -	\$275.94
21-118-21-34-0002 PAUL WILSON 2939 VERA CRUZ AVE N	3-760-02694- -	\$94.44
21-118-21-34-0030 CATHY MITCHELL 2702 VALE CREST RD	3-750-06002- -	\$55.81

AS OF 09/27/90

CRYSTAL  
SPECIAL ASSESSMENT ROLLS

PID

ACCT #

AMT

21-118-21-34-0032

3-750-04024- -

\$252.74

LARRY MOORE

2722 VALE CREST RD

TOTAL NO. OF CERTIFIED ACCOUNTS 493 TOTAL CERTIFIED AMOUNT \$125087.10 .

attention: City Engineer - Mr. Monk

9-20-90

City of Crystal  
4141 Douglas Drive  
Crystal, Minn. 55422

Page 1

Gentlemen:

I am writing this letter in protest to the assessment notice received in today's mail in the amount of \$199.71. I want to make it clear that I am not protesting the City's decision to seal coat. Our street - 38th Ave. N. was badly in need of some repairs and still is. In a telephonic conversation last week with Mr. Monk I was informed that 38th Ave. N. is now considered complete. I expressed my dissatisfaction to him and his reply was we will take a look right now and review the job. As of this writing, I have heard nothing relative to my phone call.

Believe me, I am not a road contractor or a street maintenance man but I do believe I can recognize a good seal-coating job versus a bad one.

The City of Crystal Street Crews worked for several weeks doing preparatory patching work prior to the seal coating application.

I would have to assume this repair work was done to fix pot holes and to even out the street surface to some degree.

38th Ave. N. is very much like a washboard with a lot of ripples. This is more evident at night where car headlights really pick up the uneven areas.

Next Page

My sisters live on 3915 Regent ave N. in Robbinsdale. Just recently, Regent avenue was seal coated. I would like you to observe the seal coating job on Regent avenue and compare it to 38th ave. N.

I think you will have to agree with my findings that Regent ave N. received a wonderful seal coating and 38th ave. N. not so good.

Before I conclude I would also like to comment on street maintenance on 36th ave. N.

A lot of street repairs, primarily black top patching, has been done on 36th ave. N.

I can not believe how un-even the patching is. Certainly, someone in authority should be able to demand better work performance from city of Crystal street employees.

In conclusion, let me repeat. I am not opposed in any way to the city of Crystal's decision to seal coat our street. It badly needed some repairs and in my opinion still does.

We have lived on 38th ave. N. since July 1961, and love the city of Crystal.

This is the first time I have ever registered a complaint so I don't consider myself a chronic griper.

I trust my letter will receive proper attention.

Sincerely

Jurjel Weber

6701-38th ave N.

Crystal, Mn 55427

Phone 537-6407

September 1, 1990

attn: City Clerk and City Council:

I, Norton H. Glass object one hundred percent on the assessed cost of seal coating our part of the street at 6612-46 Place No. The final total cost is \$24,807.17 over the original estimated cost of seal coating all the streets listed in the notice I received ~~in the~~ May 1, 1990. This is absolutely inflationary. We are on a budget and I don't believe in throwing money out the window like most governments do. I expect to be heard on this matter on October, 2, 1990.

Respectfully,

Norton H. Glass

6612-46 Place No

Crystal

September 18, 1990

Crystal Human Relations Commission  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Re: Crystal Human Rights Award

Dear Members:

I would like to nominate Crystal resident Donn McCoy, 3455 Georgia Avenue N., Crystal, MN 55427, for the 1990 Crystal Human Rights Award. This nomination is based on the following:

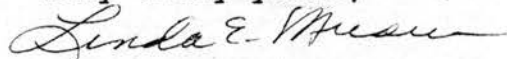
Mr. McCoy has been involved with the Native American movement for the past six or seven years. He first worked with the Big Mountain group which worked with legislative bodies to implement change regarding displacement of the Navajo people in Arizona. This involvement then led to the White Earth Native American struggle which is similar to that of the Navajo's.

About four years ago he was invited, by local Native Americans, to join the American Indian Patrol. This was a reactivation of a group which had been formed in the 1960's in response to complaints at the American Indian Center of brutality toward American Indians. The patrol sees itself as a de-victimization of violence force. It looks for people who look like they could be victims of violence in the inner-city areas of Minneapolis. People who have problems with alcohol very often are victims of violence, as are women who are alone. The patrol will often break up fights, provide support just by listening, give rides home to people who need them, stay around after bars close to insure there is no violence.

Mr. McCoy spends one night a week, from about 9:00 p.m. until 2 or 3:00 a.m. (sometimes even later) with the patrol. His reasons for getting involved are simple. One can have more of a positive affect on society by becoming involved at the local level and, if you are not part of the solution, you are part of the problem.

I believe Mr. McCoy's contribution to human rights in this area should be recognized. Recognition of his commitment to human rights would, I hope, inspire others in this community to also work for human rights.

Very truly yours,



Linda E. Museus

CITY OF CRYSTAL  
POLICE DEPARTMENT

MEMORANDUM

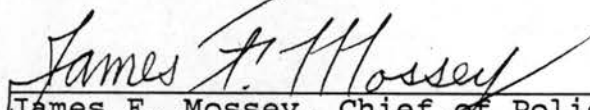
DATE: October 2, 1990

TO: Darlene George

FROM: James F. Mossey, Chief of Police

SUBJECT: Hartinger Foundation

I received information from the State Gaming Board at 2:30 on today's date that the investigation into the Hartinger Foundation has not been completed by them. They will notify us when they have completed their investigation. When that happens I will forward the information to you so that the Council may act on the Hartinger Foundation's application, but until such time as I hear from the State on their investigation results, I cannot make a recommendation.

  
James F. Mossey, Chief of Police

JFM/la

LAW OFFICES

SCHERMER, SCHWAPPACH, BORKON,  
RAMSTEAD & MARIANI, LTD.

485 NORTHSTAR EAST  
608 SECOND AVENUE SOUTH

MINNEAPOLIS, MINNESOTA 55402

TELEPHONE (612) 333-7155

FACSIMILE (612) 333-5956

OF COUNSEL  
IRVIN E. SCHERMER  
WILLIAM SELTZ

ROY A. SCHWAPPACH\*  
EDWARD H. BORKON  
JOHN H. RAMSTEAD  
JOHN D. MARIANI\* \*\*  
DENNIS R. LETOURNEAU  
JEROME E. KLINE\*  
WILLIAM M. FISHMAN  
LEWIS H. SELTZ  
BRUCE E. GOLDSTEIN  
LORRIE L. BESCHEINEN  
J. THOMAS CHURCH

\*ALSO ADMITTED IN WISCONSIN  
\*\*ALSO ADMITTED IN NORTH DAKOTA

September 27, 1990

City of Crystal  
Crystal City Hall  
4141 N Douglas Drive  
Crystal, MN 55422

Attn: Darlene

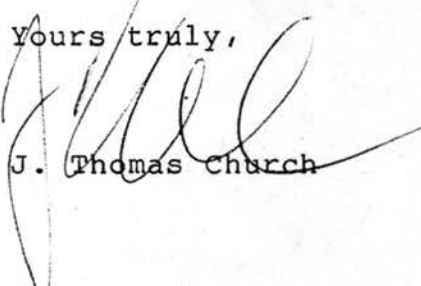
Re: Hartinger Foundation  
Gambling License Application

Dear Darlene:

This is to inform you that we wish to put the matter of the gambling license application of the Hartinger Foundation on the agenda for the City Council Meeting of October 2, 1990. The purpose of the appearance is to request a waiver of the 60 day waiting period required by the Commission, which can be waived by any municipality.

Thank you for your assistance in this matter.

Yours truly,

  
J. Thomas Church

JTC:kac  
cc/Joe Hartinger

PS: Enclosed herewith please find several copies of a letter from a Reverend George J. Kovalik to the Gaming Commission regarding this case. Please distribute this to the City Council Members. Thank you.

JTC

†  
THE CHURCH OF ALL SAINTS  
435 FOURTH STREET, N.E.  
MINNEAPOLIS, MINNESOTA 55413

September 21, 1990

Department of Gaming  
Gambling Control Division  
Rosewood Plaza South, 3rd Floor  
1711 West County Road B  
Roseville, MN 55113

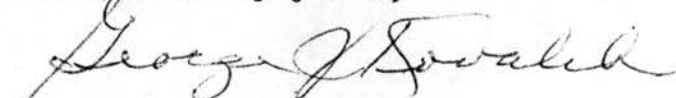
Dear Members of the Board:

This is to advise you that the Church of All Saints is ready to step out of the Pull Tabs Charitable Gambling operation at the Paddock in Crystal as soon as a replacement is made.

We highly recommend that the HARDING FOUNDATION be that replacement.

Thank you kindly for your generous assistance to us during the time that we have been in this program.

Respectfully yours,

  
Rev. George J. Kovalik  
Pastor and C.E.O.

ROSENTHAL, RONDONI, MACMILLAN & JOYNER, LTD.

ATTORNEYS AT LAW

SUITE 120

7600 BASS LAKE ROAD

MINNEAPOLIS, MINNESOTA 55428-3891

PAUL W. ROSENTHAL  
FRANCIS J. RONDONI  
PETER A. MACMILLAN  
JAY A. H. JOYNER  
LISA A. SKOOG  
NANCY R. VANDERHEIDER

TELEPHONE  
533-4938  
AREA CODE 612  
FAX NUMBER  
533-4677

September 20, 1990

Mr. Jerry Dulgar, City Manager  
City of Crystal  
4141 Douglas Drive  
Crystal, Minnesota 55422

RE: Financial Impact of Criminal Rule Changes  
Our File No. RJM-22

Dear Mr. Dulgar:

I am sending this letter to outline for you certain changes in the Rules of Criminal Procedure and the dramatic impact I believe they are going to have on the City of Crystal Police and Prosecution costs.

On January 1, 1991, a change in the Rules of Criminal Procedure will go into effect which will have a direct and substantial impact on the City of Crystal's budget. The Minnesota Supreme Court recently amended Rules 8.04 and 11.07 to provide that a criminal Defendant charged with a Gross Misdemeanor or Felony must have an Omnibus Hearing within fourteen days of his or her first appearance in Court. I have enclosed copies of the amended Rules. (The purpose of an Omnibus Hearing is to determine whether there is probable cause for the Gross Misdemeanor or Felony charges. They mostly commonly involve testimony from all of the involved police officers and investigating officers to establish such probable cause).

The current procedure in Hennepin County is to have the Defendant waive the Omnibus Hearing until the day of trial. Because of this reservation of the Omnibus Hearing, only a very small number of cases actually have a Omnibus Hearing. For example, of the 122 Gross Misdemeanors which our office has prosecuted for the City of Crystal in the last twelve months, only two of those Gross Misdemeanors had an Omnibus Hearing prior to trial.

However, the new Rules which are to go into effect on January 1, 1991, change all that and require the hearing to be held within fourteen days of the Defendant's first appearance. The rationale behind the Rule was to establish uniformity in the Court system statewide, even though most of the outstate counties have criminal loads and systems that significantly differ from that of Hennepin County. Apparently the Court and the Criminal Rules Advisory Committee felt that the high number of jury trial settings was as a result of Omnibus issues. However, the

Mr. Jerry Dulgar, City Manager

September 20, 1990

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overwhelming opinion of Judges and Prosecuting Attorneys in Hennepin County is that the reason for the high number of jury trial settings is due to the fact that Defense Attorneys are "Judge Shopping". Hennepin County has a dramatically wide range of potential sentences for criminal Defendants mattering on which Judge is on the bench at the time that the plea of guilty is taken. Accordingly, many Defense Attorneys spend most of their time representing a Defendant trying to get that Defendant in front of a lenient Judge.

In trying to assess the impact of this matter, we have determined that in the last twelve months, the City of Crystal has prosecuted 122 Gross Misdemeanors through our office. Further, after consulting with the Police Department, it appears that in the last twelve months there were approximately 44 Felony matters which were charged as a result of efforts by the Crystal Police Department. If the last twelve months can be used as a guideline, it appears that approximately 166 criminal Defendants will now be entitled to quick Omnibus Hearings under the Rules that will go into effect at the end of the year.

The practical result of the Rule change will be a dramatic increase in the number of Omnibus Hearings conducted. The Hennepin County Public Defender's Office, as well as prominent members of the Criminal Defense Bar, have indicated that they will no longer waive the Omnibus Hearings given the change in the Rule, and will in fact go forward with the Hearings within fourteen days from the Defendant's first appearance. This is also consistent with the practice which had occurred in Hennepin County prior to the enactment of the current Rule which allows that Hearing to be waived. At a recent meeting with some of the Judges in Hennepin County and the Prosecutors for most of the suburban municipalities, it was determined that the anticipated waiver rate under the new Rule would be only about ten percent. As a practical matter that means that ninety percent of the 166 criminal Defendants entitled to Omnibus Hearings will demand one. To further complicate the matter, many Defense Attorneys are now indicating that they believe a Defense Attorney would commit malpractice not to demand the Hearing within fourteen days in order to use that Hearing as a procedural discovery device to prepare his case for trial.

The procedure anticipated in Hennepin County is for all of these Omnibus Hearings are intended to be held downtown. The Judges have set aside eight Judges commencing the first of the year to do nothing but hear these matters. It appears at this time that they will be scheduled in a "cattle call" type of procedure where large numbers of these Hearings will be set in front of one Judge at the same time, with an eye to either resolve them, or promptly have them heard by one of the available Judges. The Court has

Mr. Jerry Dulgar, City Manager  
September 20, 1990  
Page Three

indicated that the Officers must be available downtown in person to wait at the Courthouse until their case is called. An Omnibus Hearing can take anywhere from two hours to a full day of testimony. Given the number of Felony and Gross Misdemeanors prosecuted by the City of Crystal, this additional step in ninety percent of the cases will have a substantial financial impact on the City.

Although it is difficult to predict exactly what the cost will be since this is an entirely new procedure to be implemented, certain conclusions can be drawn from available information. Assuming an average of two Officers for each Omnibus Hearing, and an average of four hours for each such Hearing, an additional eight man hours and at an average of \$20.00 per hour will be incurred by the City of Crystal on each of the Felony and Gross Misdemeanor cases prosecuted. The City will also incur an additional four hours of prosecution time at \$65.00 per hour. Thus, for each Omnibus Hearing scheduled or heard, the City will incur approximately \$420.00 of additional costs. This may be so even if the case does not actually go to hearing since many times the Prosecuting Attorneys and the Officers will be required to either be on call or at the Courthouse until such time as the matter is resolved. Assuming that ninety percent of the 166 cases schedule an Omnibus Hearing, the City could anticipate incurring an additional \$63,000.00 of additional costs in order to provide the Defendant with that Hearing. \$39,060.00 represent prosecution costs, and \$23,940.00 would represent additional Police Officer time. The Police Officer figures do not take into account the impact that the large number of absences would have on the Department, its need for additional Officers if any, nor on the benefits payable to these Officers which may increase as a result of additional hours expended by the Officers. Because of the large amount of additional time for both the Prosecutors and the Police Departments, our office felt it necessary to draw this matter to your attention immediately.

Both the Judges in Hennepin County and the Prosecutors in Hennepin County have expressed their concerns and objections to the Rules Advisory Committee and the Supreme Court, but have been unsuccessful in their attempt to persuade the Court to change or rescind the Rule. This Rule has now been approved, and is scheduled to become effective January 1 of next year. It is crucial that the City Council members be made aware of the Rule change and if concerned about the cost, express their concerns directly to Frank Claiborne, head of the Rules Advisory Committee, as well as to Chief Judge Peter S. Popovich of the Supreme Court. Were the City Council to draft a resolution or send letters to the Rules Committee and to the Supreme Court, they may have some effect in overturning the Rule change. Speed is absolutely necessary in order to try and have some impact

Mr. Jerry Dulgar, City Manager  
September 20, 1990  
Page Four

since the Rules Advisory Committee is meeting the first weekend :  
in October of this year and, if the outcry is great enough, may  
consider changing their recommendations relative to this Rule.

Our office has a proposed Resolution for your use should you so  
desire.

Please understand that the financial predictions contained herein  
are guesses at best. I have applied what are best guesses to the  
number of criminal cases handled by my office and Felonies  
charged in the last twelve months, but the actual operation of  
the system, the number of the cases charged, and the length of  
the Hearings, will ultimately determine the final cost to the  
City. The predictions contained herein could be high, and could  
also be quite low.

If there is any further information which you would like, please  
do not hesitate to give me a call. Your courtesies with regard  
to the matter are greatly appreciated. I look forward to hearing  
from you in the near future.

Sincerely,

ROSENTHAL, RONDONI, MacMILLAN & JOYNER, LTD.

Francis J. Rondoni

FJR/sm  
Enclosures

cc: Chief James Mossey  
Lt. Richard Gautsch

ment, the defendant shall be arraigned upon the complaint or the complaint as it may be amended or, for gross misdemeanors under Minn.Stat. § 169.121 or Minn.Stat. § 169.129, a tab charge, but may only enter a plea of guilty at that time. If the defendant does not wish to plead guilty, no other plea shall be called for and the arraignment shall be continued until the Omnibus Hearing when pursuant to Rule 11.10 the defendant shall plead to the complaint or the complaint as amended or such tab charge or be given additional time within which to plead. If the offense charged in the complaint is a homicide and the prosecuting attorney notifies the court that the case will be presented to the grand jury, or if the offense is punishable by life imprisonment, the presentation of the case to the grand jury shall commence within 14 days from the date of defendant's appearance in the court under this rule, and an indictment or report of no indictment shall be returned within a reasonable time. If an indictment is returned, the Omnibus Hearing under Rule 11 shall be held as provided by Rule 19.04, subd. 5.

Amended effective August 1, 1987; amended December 13, 1989, effective January 1, 1990.

See Rule 8.06 for Comment.

#### RULE 8.02 PLEA OF GUILTY

At an initial appearance under this rule, the defendant may enter a plea of guilty to a felony, a gross misdemeanor, or a misdemeanor as permitted under Rule 15. If the defendant enters a plea of guilty, the pre-sentencing and sentencing procedures provided by these rules shall be followed. Amended effective August 1, 1987; amended December 13, 1989, effective January 1, 1990.

See Rule 8.06 for Comment.

#### RULE 8.03 DEMAND OR WAIVER OF HEARING

If the defendant does not plead guilty, the defendant and the prosecution shall each either waive or demand a hearing as provided by Rule 11.02 on the admissibility at trial of any of the evidence specified in the notice given by the prosecuting attorney under Rule 7.01 or the admissibility of any evidence obtained as a result of such evidence.

See Rule 8.06 for Comment.

#### RULE 8.04 PLEA AND TIME AND PLACE OF OMNIBUS HEARING

[*Pub. Note: Effective until January 1, 1991. See text following this version for provisions effective January 1, 1991.*]

(a) If the defendant does not plead guilty, the Omnibus Hearing on the issues as provided for by

Rules 11.03 and 11.04, shall be held within the time hereinafter specified.

(b) If hearing on either of the issues set forth in Rule 8.03 is demanded, the Omnibus Hearing shall also include the issues provided for by Rule 11.02.

(c) The Omnibus Hearing provided for by Rule 11 shall be scheduled for a date not later than fourteen (14) days after the defendant's initial appearance before the court under this rule. The court may extend such time for good cause upon motion of the defendant or upon the court's own motion.

Amended effective August 1, 1987.

See Rule 8.06 for Comment.

#### RULE 8.04 PLEA AND TIME AND PLACE OF OMNIBUS HEARING

[*Pub. Note: Effective January 1, 1991. See preceding text for provisions effective until January 1, 1991.*]

(a) If the defendant does not plead guilty, the Omnibus Hearing on the issues as provided for by Rules 11.03 and 11.04, shall be held within the time hereinafter specified.

(b) If hearing on either of the issues set forth in Rule 8.03 is demanded, the Omnibus Hearing shall also include the issues provided for by Rule 11.02.

(c) The Omnibus Hearing provided for by Rule 11 shall be scheduled for a date not later than fourteen (14) days after the defendant's initial appearance before the court under this rule. The court may extend such time for good cause related to the particular case upon motion of the prosecuting attorney or defendant or upon the court's initiative. Amended effective August 1, 1987; amended December 13, 1989, effective January 1, 1991.

See Rule 8.06 for Comment.

#### RULE 8.05 RECORD

A verbatim record shall be made of the proceedings at the defendant's initial appearance before the court under this rule.

See Rule 8.06 for Comment.

#### RULE 8.06 CONDITIONS OF RELEASE

In accordance with the rules governing bail or release, the court may continue or amend those conditions for defendant's release set by the court previously.

##### Comment

Unless the offense charged in the complaint is a homicide and the prosecuting attorney notifies the court that the case will be presented to a grand jury, or the offense

## Rule 8.06

## RULES OF CRIMINAL PROCEDURE

is punishable by life imprisonment, upon the defendant's initial appearance before the court under this rule following a complaint charging a felony or gross misdemeanor or a tab charge charging a gross misdemeanor under Minn.Stat. § 169.121 or Minn.Stat. § 169.129 (within 14 days after the first appearance under Rule 5), the defendant shall, upon request, be permitted to plead guilty to the complaint, tab charge or amended complaint (See Rules 3.04, subd. 2; 17.05) as provided by Rule 15. At this stage of the proceeding, the tab charge or complaint which was filed in the court, or that complaint as it may be amended (Rule 17.05) or superseded (Rule 3.04, subd. 2), takes the place of the information under existing Minnesota law (Minn.Stat. §§ 628.29-628.33 (1971)) and provides the basis for the court's jurisdiction over the prosecution and the offenses charged in the complaint or the tab charge.

If the defendant pleads guilty the procedures provided by Rule 15 shall be followed.

The defendant is not required to enter a plea upon the appearance in court under Rule 8. The defendant may, however, plead guilty.

Under Rule 8.03, if the defendant does not plead guilty, and if the prosecution has given the notice prescribed by Rule 7.01 both the defendant and the prosecution shall be required to either waive or demand a Rasmussen (State ex rel. Rasmussen v. Tahash, 272 Minn. 539, 141 N.W.2d 3 (1965)) hearing. (Rule 8.03).

If the Rasmussen hearing is waived by both the prosecution and the defense, the Omnibus Hearing provided by Rule 11 shall be held without a Rasmussen hearing. (See

the initial comments to Rule 11 describing the three parts of an Omnibus Hearing.)

If the Rasmussen hearing is demanded, the hearing shall be held as part of the Omnibus Hearing as provided by Rule 11.02.

The Omnibus Hearing shall be commenced not later than 14 days after the defendant's initial appearance in court under Rule 8 unless the time is extended for good cause related to the particular case. (Rule 8.04). If the time is extended, the Omnibus Hearing must still be completed and the issues decided within 30 days after the defendant's initial appearance before the court under Rule 8 unless extended by the Court for good cause related to the particular case. See Rules 11.04 and 11.07 and the comments to Rule 11.

Under Rule 8.01, if the offense charged in the complaint is punishable by life imprisonment, or if it is a homicide and the prosecuting attorney notifies the court the case will be presented to the grand jury, the defendant shall not be arraigned upon the complaint, and the case shall be presented to the grand jury as provided by Rule 8.01. If an indictment is returned, the Omnibus Hearing shall be held as provided by Rule 19.04, subd. 5.

Rule 8.05 provides for a verbatim record of the proceedings under Rule 8.

Under Rule 8.06 the court may in accordance with the provisions of Rule 6.02 continue or amend the bail or conditions of release set by the court previously.

Comment amended effective August 1, 1987; amended December 13, 1989, effective January 1, 1990.

## RULE 9. DISCOVERY IN FELONY AND GROSS MISDEMEANOR CASES

### RULE 9.01 DISCLOSURE BY PROSECUTION

**Subd. 1. Disclosure by Prosecution Without Order of Court.** Without order of court except as provided in Rule 9.01, subd. 3, the prosecuting attorney on request of defense counsel shall, before the date set for Omnibus Hearing provided for by Rule 11, allow access at any reasonable time to all matters within the prosecuting attorney's possession or control which relate to the case and make the following disclosures:

(1) *Trial Witnesses; Grand Jury Witnesses; Other Persons.*

(a) The prosecuting attorney shall disclose to defense counsel the names and addresses of the persons intended to be called as witnesses at the trial together with their prior record of convictions, if any, within the prosecuting attorney's actual knowledge. The prosecuting attorney shall permit defense counsel to inspect and reproduce such witnesses' relevant written or recorded statements and any written summaries within the prosecuting attorney's knowledge of the sub-

stance of relevant oral statements made by such witnesses to prosecution agents.

(b) The fact that the prosecution has supplied the name of a trial witness to defense counsel shall not be commented on in the presence of the jury.

(c) If the defendant is charged by indictment, the prosecuting attorney shall disclose to defense counsel the names and addresses of the witnesses who testified before the grand jury in the case against the defendant.

(d) The prosecuting attorney shall disclose to defense counsel the names and the addresses of persons having information relating to the case.

(2) *Statements.* The prosecuting attorney shall disclose and permit defense counsel to inspect and reproduce any relevant written or recorded statements which relate to the case within the possession or control of the prosecution, the existence of which is known by the prosecuting attorney, and shall provide defense counsel with the substance of any oral statements which relate to the case.

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**RULE 11.01 PLACE OF HEARING**

The hearing shall be held in the district court in the judicial district wherein the alleged offense was committed.

Amended effective August 1, 1987.

See Rule 11.11 for Comment.

**RULE 11.02 HEARING ON EVIDENTIARY ISSUES**

Subd. 1. Evidence. If the defendant or prosecution has demanded a hearing on either of the issues specified by Rule 8.03, the court shall hear and determine them upon such evidence as may be offered by the prosecution or the defense.

Subd. 2. Cross-Examination. Upon such hearing, the defendant and the prosecution may cross-examine the other's witnesses.

See Rule 11.11 for Comment.

**RULE 11.03 MOTIONS**

The court shall hear and determine all motions made by the defendant or prosecution, including a motion that there is an insufficient showing of probable cause to believe that the defendant committed the offense charged in the complaint, and receive such evidence as may be offered in support or opposition. Each party may cross-examine any witnesses produced by the other. A finding by the court of probable cause shall be based upon the entire record including reliable hearsay in whole or in part. Evidence considered on the issue of probable cause shall be subject to the requirements of Rule 18.06, subd. 1.

See Rule 11.11 for Comment.

**RULE 11.04 OTHER ISSUES**

The court shall ascertain any other constitutional, evidentiary, procedural or other issues that may be heard or disposed of before trial and such other matters as will promote a fair and expeditious trial, and shall hear and determine them, or continue the hearing for that purpose as permitted by Rule 11.07.

If the prosecution has given notice under Rule 7.02 of intention to offer evidence of additional offenses, upon motion a hearing shall be held to determine their admissibility under Rule 404(b) of the Minnesota Rules of Evidence and whether there is clear and convincing evidence that defendant committed the offenses.

If the defendant intends to offer evidence of a victim's previous sexual conduct in a prosecution for violation of Minn.Stat. §§ 609.342 to 609.346, a motion shall be made pursuant to the procedures pre-

scribed by Rule 404(c) of the Minnesota Rules of Evidence.

Amended December 13, 1989, effective January 1, 1990.

See Rule 11.11 for Comment.

**RULE 11.05 AMENDMENT OF COMPLAINT**

The complaint may be amended as prescribed by these rules.

See Rule 11.11 for Comment.

**RULE 11.06 PLEAS**

At the hearing the defendant may be permitted to plead to the offense charged in the complaint or, for a gross misdemeanor under Minn.Stat. § 169.121 or Minn.Stat. § 169.129, the tab charge or to a lesser included offense, or an offense of lesser degree as permitted by Rule 15.

Amended effective August 1, 1987; amended December 13, 1989, effective January 1, 1990.

See Rule 11.11 for Comment.

**RULE 11.07 CONTINUANCES; DETERMINATION OF ISSUES**

[Pub. Note: Effective until January 1, 1991. See text following this version for provisions effective January 1, 1991.]

The court may continue the hearing or any part thereof from time to time as may be necessary. All issues presented at the Omnibus Hearing shall be determined before trial. When issues are determined, the court shall make appropriate findings in writing or orally on the record. The issues presented at the Omnibus Hearing shall be consolidated for hearing.

See Rule 11.11 for Comment.

**RULE 11.07 CONTINUANCES; DETERMINATION OF ISSUES**

[Pub. Note: Effective January 1, 1991. See preceding text for provisions effective until January 1, 1991.]

Upon motion of the prosecuting attorney or the defendant or upon the court's initiative, the court may continue the hearing or any part thereof from time to time as may be necessary, but may not continue it beyond 30 days after the defendant's appearance under Rule 8 except for good cause related to the particular case. All issues presented at the Omnibus Hearing shall be determined within 30 days after the defendant's initial appearance under Rule 8 unless a later determination is re-

quired for good cause related to the particular case. When issues are determined, the court shall make appropriate findings in writing or orally on the record. The issues presented at the Omnibus Hearing shall be consolidated for hearing.

Amended December 13, 1989, effective January 1, 1991.

See Rule 11.11 for Comment.

**RULE 11.08 RECORD**

Subd. 1. Recording. A verbatim record of the proceedings shall be made.

Subd. 2. Transcript. Upon timely application to the reporter, counsel for the defendant or for the prosecution shall be furnished with a transcript of the proceedings upon the following conditions:

(a) If the transcript is to be furnished to defense counsel, the costs thereof shall be prepaid except when the defendant is represented by the public defender or assigned counsel, or when the defendant makes a sufficient affidavit of inability to pay or secure the costs and the court orders that the defendant be supplied with the transcript at the expense of the appropriate governmental unit.

(b) The prosecution shall be furnished with the transcript without prepayment of costs.

(c) When a transcript is furnished to counsel, a copy shall be filed with the clerk of the court.

Subd. 3. Filing. The record and all papers and exhibits in the proceeding shall be filed or placed in the custody of the clerk of the court. Upon order of the court any exhibit may be returned to the party producing it.

Amended December 13, 1989, effective January 1, 1990.

See Rule 11.11 for Comment.

**RULE 11.09 [REVIEW] [DELETED]**

Deleted effective August 1, 1987.

**RULE 11.10 PLEA; TRIAL DATE**

If the defendant is not discharged the defendant shall plead to the complaint or, for gross misdemeanors under Minn.Stat. § 169.121 or Minn.Stat. § 169.129, the tab charge or be given additional time within which to plead. If the defendant pleads not guilty, a trial date shall then be set. A defendant shall be tried as soon as possible after entry of a not guilty plea. On demand made in writing or orally on the record by the prosecuting attorney or the defendant, the trial shall be commenced within sixty (60) days from the date of the demand unless good cause is shown upon the prosecuting attorney's or the defendant's motion or upon the court's initiative why the defendant should not be brought to trial within that period. The time period shall not

begin to run earlier than the date of the not guilty plea. If trial is not commenced within 120 days after such demand is made and the not guilty plea is entered, the defendant, except in exigent circumstances, shall be released subject to such nonmonetary release conditions as may be required by the court under Rule 6.02, subd. 1.

Amended December 13, 1989, effective January 1, 1990.

See Rule 11.11 for Comment.

**RULE 11.11 EXCLUSION OF WITNESSES**

Before or during any Omnibus or other pretrial hearing or proceeding, witnesses may be sequestered or excluded from the courtroom, prior to their appearance, in the discretion of the court.

**Comment**

If a defendant does not plead guilty at the initial appearance before the district court under Rule 8, the Omnibus Hearing provided by Rule 11 shall be held. The initial appearance may be continued, and if the defendant does not then plead guilty, the Omnibus Hearing shall be held as provided by the rule.

The Omnibus Hearing provided by this rule is divided into three parts: (1) the Rasmussen hearing (Rule 11.02); (2) the hearing of pre-trial motions of the defendant and prosecution (Rule 11.04); (3) the hearing on other pre-trial issues brought up on the court's initiative (Rule 11.04). The hearings on any of these parts may be combined and heard simultaneously (Rule 11.07).

The current statutory hearing on probable cause has been replaced under these rules by a motion to dismiss the complaint for lack of probable cause which is to be made in accordance with Rule 10 and heard at the Omnibus Hearing pursuant to Rule 11.03. If such a motion is made, the court shall base its probable cause determination upon the evidence set forth in Rule 18.06, subd. 1. In *State v. Florence*, 306 Minn. 442, 239 N.W.2d 892 (1976), the Supreme Court discussed the type of evidence that may be presented and considered on a motion to dismiss the complaint for lack of probable cause. Nothing in that case or in the rule prohibits a defendant from calling any witness to testify for the purpose of showing an absence of probable cause. In determining whether to dismiss a complaint under Rule 11.03 for lack of probable cause, the trial court is not simply reassessing whether or not probable cause existed to warrant the arrest. Rather, under *Florence* the trial court must determine based upon the facts disclosed by the record whether it is fair and reasonable to require the defendant to stand trial.

If the defendant does not plead guilty upon the initial appearance in the district court under Rule 8 following a complaint or, where permitted, a tab charge or upon arraignment in the district court under Rule 19.04, subd. 5 following an indictment, the Omnibus Hearing (See ABA Standards, Discovery and Procedure Before Trial, 1.1, 6.1-6.3 (Approved Draft, 1970)) shall be held as provided by Rule 11 not later than fourteen (14) days after the initial appearance or arraignment, unless the period is

CITY OF CRYSTAL  
HENNEPIN COUNTY, MINNESOTA

RESOLUTION #90-

A RESOLUTION TO RECOMMEND TO THE SUPREME COURT ADVISORY COMMITTEE ON THE RULES OF CRIMINAL PROCEDURE TO RESCIND THE AMENDMENTS TO MINNESOTA RULES OF CRIMINAL PROCEDURE 8.04 AND 11.07

WHEREAS, the Minnesota Rules of Criminal Procedure 8.04 and 11.07 have been amended to require that the omnibus hearing in all felony and gross misdemeanor cases be held within fourteen (14) days of a defendant's first appearance in court; and

WHEREAS, the current practice in Hennepin County is to reserve the omnibus hearing until the day of trial; and

WHEREAS, the current practice of reserving the omnibus issues until the day of trial results in an overwhelming majority of the cases being settled without the need for an omnibus hearing or trial; and

WHEREAS, in the last one and one-half years (1 1/2), the City of Crystal has had to conduct only two (2) omnibus hearings; and

WHEREAS, the defense bar and Hennepin County Public Defender's office have indicated that under the amended rules they will demand an omnibus hearing in every gross misdemeanor and felony case; and

WHEREAS, the implementation of the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 will have a substantial and detrimental impact on the City of Crystal by:

1. Causing a dramatic increase in the overtime costs of the Crystal Police Department; and
2. Causing an increase in the prosecution costs to appear and conduct omnibus hearings in Division I - Minneapolis; and

WHEREAS, the amendment to Rules 8.04 and 11.07 will take effect on January 1, 1991; and

WHEREAS, the Crystal City Attorney's Office and the Crystal Police Department strongly oppose the amendment to Rules 8.04 and 11.07

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Crystal City Council strongly urges the Supreme Court Advisory Committee on the Rules of Criminal Procedure to recommend that the Minnesota Supreme

Court either exempt Hennepin County from the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 or repeal the amendments entirely.

2. The Crystal City Council strongly urges the Justices of the Minnesota Supreme Court to reconsider the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 and either to exempt Hennepin County from the amendments or to repeal the amendments entirely.

ADOPTED by the City Council of Crystal this \_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



Municipal Building • 2215 West Old Shakopee Road • Bloomington, Minnesota 55431-3096 • (612) 881-5811

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September 26, 1990

Jerry Dulgar, City Manager  
City of Crystal  
4141 Douglas Dr N  
Crystal MN 55422

Dear Mr. Dulgar:

John Pidgeon, City Manager, has requested that I send you a copy of Chief Lutz's letter regarding the disastrous effect of Rule 8.04 of the Minnesota Rules of Criminal Procedure (see attached). We request that you, your Police Chief and your Mayor write letters, similar to Chief Lutz's letter, to the Supreme Court Advisory Committee on the Rules of Criminal Procedure and to the Minnesota Supreme Court Justices.

The amendments to Rules 8.04 and 11.07 take effect on January 1, 1991, for Hennepin County and Ramsey County, and the effects of these unnecessary amendments are disastrous to each city's budget. We need to join together and show the Minnesota Supreme Court and Minnesota Supreme Court Advisory Committee the devastating effect of the amendments to Hennepin County and Ramsey County municipalities.

Please have each person referred to above (you, your Police Chief, your Mayor) send 15 copies of his/her letter to Phil Marron, Reporter of the Rules Committee (address attached) who will then distribute the letters to the Supreme Court Advisory Committee. Also send a copy to each of the members of the Minnesota Supreme Court (list attached).

Very truly yours,

A handwritten signature in cursive script that reads 'Sheila M. Happe'.

Sheila M. Happe  
Assistant City Attorney

r  
Encs.

SUPREME COURT ADVISORY COMMITTEE ON THE RULES OF CRIMINAL PROCEDURE

Members:

Frank Claybourne - Chairman of Rules Committee  
Judge Robert Bowen - Former Hennepin County Judge  
Henry Feikena - Minneapolis Attorney - IDS Building  
Judge Donovan W. Frank - Virginia, Minnesota Judge  
David L. Graven - Minneapolis Attorney  
Judge Charles Johnson - Mankato Judge  
C. Paul Jones - Former State Public Defender  
John MacGibbon - Sherburne County Attorney  
Judge Charles Cashman - Former District Court Judge of Steele County - Owatonna  
Judge Henry McCarr - Hennepin County  
Ron Meshbesher - Defense Attorney  
Paul Kempainen - Hennepin County

Consultants

Professor Maynard Pirsig - William Mitchell College of Law  
Kenneth Kirwin - Advisor Uniform Rules and Professor - William Mitchell College of Law  
Bill Mauzy - Minneapolis Criminal Attorney (On State Bar Criminal Committee)

Liason Between Rules Committee and Supreme Court

Chief Justice Popovich

Reporter of Rules Committee

Phil Marron  
L.A.M.P.  
95 Law Building  
University of Minnesota  
Minneapolis, MN 55455

NEXT MEETING OF RULES COMMITTEE IS FIRST WEEKEND IN OCTOBER (GOLF TOURNAMENT)

MINNESOTA SUPREME COURT JUSTICES

Chief Justice Peter S. Popovich  
Justice Lawrence R. Yetka  
Justice Rosalie E. Wahl  
Justice John E. Simonett  
Justice Esther Tomljanovich  
Justice M. Jeanne Coyne  
Justice A. M. "Sandy" Keith

Supreme Court of Minnesota  
245 Judicial Center  
25 Constitution Avenue  
St. Paul, MN 55155



city of bloomington, minnesota  
**POLICE DEPARTMENT**

MUNICIPAL BUILDING • 2215 West Old Shakopee Road • Bloomington, MN 55431-3096 • (612) 881-2333 • FAX 887-9689

September 24, 1990

Frank Claybourne  
Chairperson  
Supreme Court Criminal Rules Advisory Committee  
30 East Seventh Street #2800  
St. Paul, Minnesota 55101

Dear Mr. Claybourne:

The change in Rule 8.04 of the Rules of Criminal Procedure due to take effect January 1, 1991, could devastate the budget and operational efficiency of the Bloomington Police Department.

Our conservative cost projections show a range from \$78,120 to \$249,984 for overtime over and above what is currently budgeted. An increase of that amount cannot be realized without the layoff of personnel in police or another department of city government.

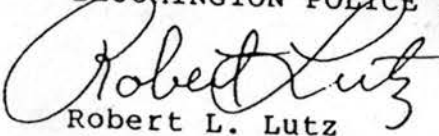
The additional appearances will also drain investigators and officers from their primary duty assignments. In some cases, additional officers would have to be brought in at overtime pay to meet minimum numbers to staff the street.

This rule must be reconsidered and hopefully abandoned.

I earnestly implore you to move to stop its scheduled implementation.

Sincerely,

BLOOMINGTON POLICE DEPARTMENT

  
Robert L. Lutz  
Chief of Police

cc: Chief Justice Peter Popovich  
Chief Keith Wall, President, Hennepin County Chiefs of Police

/S48

RESOLUTION NO. 90-\_\_\_\_\_

CITY OF CRYSTAL

RESOLUTION ORDERING THE ABATEMENT OF A  
HAZARDOUS BUILDING LOCATED AT 5231  
DOUGLAS DRIVE NORTH IN THE CITY OF CRYSTAL.

WHEREAS, the building inspector of the City of Crystal has determined that the building located at 5231 Douglas Drive North in the City of Crystal is a hazardous building; and

WHEREAS, the City Council has reviewed this matter and has heard from the building inspector, William Barber, concerning the basis for this determination; and

WHEREAS, Minnesota Statutes, Section 463.161, authorizes the governing body of any city or town to correct the hazardous condition of any hazardous building or parcel of real estate;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crystal as follows:

1. The building located at 5231 Douglas Drive North in the City of Crystal is found to be a hazardous building within the meaning of Minnesota Statutes, Section 463.15, subd. 3.

2. The condition on the foregoing property also constitutes a public nuisance within the meaning of Minnesota Statutes, Section 561.01.

3. An abatement order substantially similar to that attached hereto shall be served upon all required parties in order to correct the hazardous condition on the property.

4. The City attorney is authorized to take all necessary legal steps to secure compliance with the order and/or to obtain authority to abate the hazardous condition by court order or consent and levy the costs thereof against the property.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Betty Herbes, Mayor

ATTEST: \_\_\_\_\_  
Darlene George  
City Clerk

DATE: October 2, 1990

TO: John Olson, Assistant City Manager/Community  
Development Director

FROM: Bill Barber, Building Inspector

SUBJECT: 5231 Douglas Dr. N.  
Nate Sherry

I'm sorry for this late memo but I just received this information from Nate Sherry at approximately 10:00 a.m. today. In reviewing his estimated cost or work to be done, I have some real reservations. I would ask Council to take a good look at these figures. I really doubt that the amount of work needed to bring this structure up to code now can be done for less than \$5,400. It really seems coincidental that the total cost as submitted is exactly \$5,400. Since he does not own and occupy this structure as his homestead, Mr. Sherry will need a currently licensed plumber, gas fitter, and electrician to do the work.

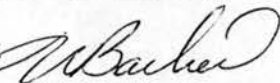
The last set of figures I believe is if he were to rebuild the same structure from the foundation up. He has a \$15,500 total figure. If a 20'x24' house were built today using the cost per square foot figures that we receive from the State Building Code Division as average costs, this structure would be based on \$29,429.00. That is about double his figures.

Another comparison is the amount of work that we get done with \$10,000 plus with the grant program. There is no way we would get all of this done for \$5,400.

You should be aware also that Mr. Nate Sherry has totally removed all wall and ceiling material, plumbing, cupboards, and back porch from the building.

I hope this information will be of help to you in making your decision.

kk



STATE OF MINNESOTA

COUNTY OF HENNEPIN

OTHER CIVIL  
DISTRICT COURT

FOURTH JUDICIAL DISTRICT

---

In the Matter of the Hazardous )  
Building located at 5231 Douglas )  
Drive North, Crystal, Minnesota )

ORDER FOR ABATEMENT OF  
A HAZARDOUS BUILDING

---

TO: Nathan A. Sherry, Neil A. Robinson, Inc. Profit Sharing  
Trust, Neil A. Robinson Brokeridge, Inc. Profit Sharing  
Trust, Minnesota Department of Transportation and Hennepin  
County Highway Department.

The City Council of the City of Crystal orders that within  
twenty (20) days of service of this order upon you, that you  
abate the hazardous conditions which exist on the property  
located at 5231 Douglas Drive North in the City of Crystal, and  
legally described as:

That part of Section 8, Township 118, Range 21,  
described as follows: Beginning at the Southeast  
corner of Block 1, in Whitefield; thence West along the  
South line thereof a distance of 130.225 feet; thence  
South to the North line of 52nd Avenue North; thence  
East along the North line of 52nd Avenue North to the  
West line of Douglas Drive to the point of beginning.

The City of Crystal, pursuant to Minnesota Statutes,  
Sections 463.15 to 463.261, and based on the authorization of  
Resolution No. \_\_\_\_\_, a copy of which is attached hereto and  
incorporated by reference herein, finds that the house situated  
on the above-referenced property is a hazardous building within  
the meaning of Minnesota Statutes, Section 463.15, subd. 3, and a  
public nuisance within the meaning of Minnesota Statutes, Section  
562.02 for the following reasons:

1. The electrical wiring throughout the house has wires exposed, missing and broken outlet covers and fixtures and missing circuit breakers.

2. There is an unused well that needs to be properly sealed to avoid the possibility of contaminating the ground water.

3. Drain lines are plugged and a shower drain is leaking.

4. There are numerous broken windows in the house.

5. There is a flexible gas line supplying gas to the stove which is contrary to building code requirements.

6. Inadequate foundation under the bank entry porch, which is sagging.

7. There is no heating plant of any kind on the premises.

8. There is an accumulation of trash on the premises.

9. Asbestos siding is broken and needs replacement.

10. Generally, the building has been inadequately maintained, dilapidated and has been unoccupied for in excess of six months.

11. The residential building is a non-conforming use in that the area is zoned B-4, in which residential uses are not permitted.

12. Restoration of the building as a residence is not permitted under Crystal City Code, subsection 515.05, subdivisions 3 and 8, as the non-conforming residential use has been discontinued for more than six (6) months, and the cost of placing the structure in a safe condition exceeds fifty percent (50%) of the fair market value of the structure.

As a result of the foregoing, and pursuant to the above-referenced statutes and ordinances, it is hereby ordered that you abate the above hazardous condition by razing and removing the building from the property within twenty (20) days of the date of service of this order.

You are further advised that unless such corrective action is taken or an answer served upon the City of Crystal within twenty (20) days of the date of service of this order upon you, a motion for summary judgment of this order will be made to the Hennepin County District Court.

You are further advised that if you do not comply with this order, as a part of the summary judgment, the City of Crystal will seek authority to take corrective action including razing and removing the building. All necessary costs incurred by the City of Crystal will be assessed against the property pursuant to Minnesota Statutes, Section 463.21. In connection thereto, the City intends to recover the cost of razing and removing the building as well as all other expenses incurred in carrying out this order, including specifically, but not exclusively, filing fees, service fees, publication fees, attorneys' fees, appraisers' fees, witness fees, including expert witness fees and traveling expenses incurred by the City from the time this order was originally made pursuant to Minnesota Statutes, Section 463.22.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Betty Herbes, Mayor

ATTEST:

\_\_\_\_\_  
Darlene George  
City Clerk

\_\_\_\_\_  
Paul D. Baertschi, #156966  
Holmes & Graven, Chartered  
Attorneys for Plaintiff  
470 Pillsbury Center  
Minneapolis, MN 55402  
(612) 337-9300

# NEIGHBORS OPINIONS

DO YOU HAVE ANY OBJECTIONS OF THE PROPERTY AT 5231 Douglas Drive  
BEING IMPROVED AND USED AS A SINGLE FAMILY HOME. IF NOT, PLEASE  
SIGN BELOW.

	<u>NAME &amp; ADDRESS</u>	<u>PHONE NO.</u>
1.	Joanne Chase	533-5295
2.	Ronald F. Chase	533-5295
3.	Isabel Ayala	533-8882
4.	Isabel Ayala S	533-8880
5.	James C. Galt	536-9977
6.	Joe G. Galt	537-9423
7.	W. L. Hunt	537-8266
8.	Virginia T. Hunt	537-8266 -
9.	Betty Waltenberg	533-7249
10.	Estelle Felkins	533-7636
11.	Mr. E. H. H.	535-3990
12.	James Barber 5261 EDGEWOOD AV.	536-8838
13.	Michael H. Blair 5307 EDGEWOOD AVE. No.	537-6392
14.	Barbara Barber 5261 EDGEWOOD AVE.	536-8838
15.	Marlene Streeten	533-7786
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

9-26-90

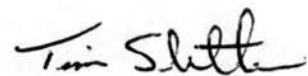
To whom it may concern:

It has been brought to our attention that Mr. Sherry has purchased a house in Crystal for the purpose of restoring it and using it as his residence. We also understand that there may be a question whether the project will be completed.

We have known Nate privately and professionally for the past ten years and have had him do numerous remodeling jobs for us. His work has always been professional and on schedual.

We have no reservations on Nates ability to do professional remodeling work and would highly endorse his plans to remodel the home in Crystal. We hope you take our thoughts into consideration and approve Nates request.

Thank you,

A handwritten signature in cursive script, appearing to read "Tim Sletten".

Tim and Becky Sletten

Rt. 1 Red Wing, MN

5231 Douglas Drive

Estimate cost for repairs.

PLUMBING	COST
A.- Shower-	100.
B.-Shower curtian	10.
C.-Toilet	60.
D.-Kitchen and Bath sink	80.
E.-Faucts	60.
F.-Plumbing misc.	90.
Total-400. Labor-600	

ELECTRICAL	COST
A.-Material	200.
B.-Lights	200.
C.-Labor	300.
Total-700.)	

HEATING	COST
A.-Furance	450
B.-Duct work	200
C.-Labor	400
Total-1050.	

MILLWORK	COST
A.-Windows	600.
B.-Doors	400.
C.-Cabinets	300.
D.-Counter top	80.
E.-Trim	200.

Total-1580. Labor-300.

5231 Douglas Drive

FLOORING \_\_\_\_\_ COST \_\_\_\_\_

A.-Kitchen and Bath 100.

B.-Labor 100.

SHEETROCK \_\_\_\_\_ COST \_\_\_\_\_

A.-Material 150.

B.-Labor 200.

Total-350.

INSULATION \_\_\_\_\_ COST \_\_\_\_\_

A.-Material 120

B.-Labor 100

Total- 220.

OVERALL TOTAL \$5,400

5231 Douglas Drive

Estimate cost to build to date.

1-excavation and backfill-1500.

2-sewer and water-3000.

3-block and concrete-3800.

4-framing-5000.

5-rough plumbing-1000.

6-100amp service plus rough in 1200.

7-Total \$15,500

ALL PRICES INCLUDE MATERIAL AND LABOR.

M E M O R A N D U M

DATE: September 26, 1990

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Community Development  
Coordinator

SUBJECT: Third Party Agreement with Greater  
Minneapolis Daycare Association

The City Council will be asked to consider the attached Third Party Agreement at the October 2nd Council meeting. This Agreement must be signed by the City of Crystal to authorize the Greater Minneapolis Daycare Association to administer the daycare assistance program which is funded by Community Development Block Grant funds.

I have reviewed the attached Agreement, comparing it with last year's Agreement, and find the only differences to be the addition of Items #22 and #23. These items do not affect the intent of the Agreement. Therefore, I recommend that the City Council approve the Third Party Agreement, which will allow us to continue with the existing daycare assistance program.

JJ:jt

RESOLUTION NO. 90-

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT WITH THE GREATER  
MINNEAPOLIS DAYCARE ASSOCIATION

WHEREAS, the City of Crystal has received a \$10,000 Year XVI Community Development Block Grant (CDBG) entitlement allocation to administer a daycare assistance program; and

WHEREAS, the Greater Minneapolis Daycare Association will be administering the approved CDBG activity under the direction of the City of Crystal; and

WHEREAS, Hennepin County requires that a Third Party Agreement be executed in cases where an agency other than the local governmental unit is implementing CDBG activities;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, authorizes the Mayor and City Manager to sign the Third Party Agreement on behalf of the City of Crystal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

THIRD PARTY AGREEMENT  
URBAN HENNEPIN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

This agreement made and entered into by and between the City of Crystal (City) and GMDCA (Provider).

WITNESSETH:

WHEREAS, the City is a cooperating unit in the Urban Hennepin County Community Development Block Grant Program (CDBG) by virtue of a joint cooperation agreement executed between the City and Hennepin County pursuant to MSA 471.59, and

WHEREAS, the City has executed a Subrecipient Agreement with Hennepin County which allocates \$10,000 from the FY 1990 Urban Hennepin County CDBG program for the purpose of supporting the activities as identified in Exhibit 1, attached and a part of this agreement, hereinafter referred to as "activities."

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties hereto mutually agree to the following terms and conditions:

1. The Uniform Administrative Requirements in 24 CFR 570.502 issued by the United States Department of Housing and Urban Development (HUD), shall apply to activity.
2. The Provider shall be responsible for procurement of all supplies, equipment, services, and construction necessary for implementation of the activity. Procurement shall be carried out in accordance with the OMB Circular A-110. The Provider shall prepare, or cause to be prepared, all advertisements, negotiations, notices, and documents; enter into all contracts; and conduct all meetings, conferences, and interviews as necessary to insure compliance with the above described procurement requirements.
3. The Provider shall be responsible for carrying out any acquisitions of real property necessary for implementation of activity. The Provider shall conduct all such acquisitions in its name and shall hold title to all properties purchased. The Provider shall be responsible for preparation of all notices, appraisals, and documentation required in conducting acquisition under the latest applicable regulations of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 and of the CDBG Program. The Provider shall also be responsible for providing all relocation notices, counseling, and services required by said regulations.
4. The Provider shall comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as required under 24 CFR 570.606(a) and HUD implementing regulations at 24 CFR Part 42; the requirements in 24 CFR 570.606(b) governing the residential anti-displacement and

relocation assistance plan under section 104(d) of the Housing and Community Development Act of 1974 (the Act); the relocation requirements of 24 CFR 570.606(c) governing displacement subject to section 104(k) of the Act; and the requirements of 24 CFR 570.606(d) governing optional relocation assistance under Section 105(a)(11) of the Act, as pertaining to the activity.

5. The Provider shall maintain records for the expenditure of all CDBG funds it receives, such records to be maintained in accordance with OMB Circular A-110 and A-122, as applicable. All records shall be made available, upon request of the City for monitoring by the City. The City shall have authority to review any and all procedures and all materials, notices, documents, etc., prepared by the Provider in implementation of activity, and the Provider agrees to provide all information required by any person authorized by the City to request such information from the Provider for the purpose of reviewing the same.
6. The Provider shall take all necessary actions required to implement activity and to comply with any related requests by the City, it being understood that the City has responsibility to Hennepin County for insuring compliance with such requirements. The Provider also will promptly notify the City of any changes in the scope or character of activity.
7. The Provider does hereby agree to release, indemnify, and hold harmless the City from and against all costs, expenses, claims, suits, or judgments arising from or growing out of any injuries, loss or damage sustained by any person or corporation, including employees of Provider and property of Provider, which are caused by or sustained in connection with the tasks carried out by the Provider under this Agreement.
8. The City agrees to provide the Provider with CDBG funds in such amounts as agreed upon in this Agreement to enable the Provider to carry out activity. It is understood that the City shall be held accountable to Hennepin County for the lawful expenditure of CDBG funds under this Agreement. The City shall therefore make no payment of funds to the Provider and draw no funds from Hennepin County on behalf of a Provider, prior to having received from the Provider a request for reimbursement including copies of all documents and records needed to insure that the Provider has complied with all appropriate requirements.
9. The City shall be responsible for the preparation of all requests to Hennepin County for HUD wage rate determinations on activity. The Provider shall notify the City prior to initiating activity, including advertising for contractual services which will include costs likely to be subject to the provisions of Federal Labor Standards and Equal Employment Opportunity and related implementing regulations.

10. The City agrees to provide technical assistance to the Provider in the form of oral and/or written guidance and on-site assistance regarding CDBG procedures and project management. This assistance will be provided as requested by the Provider, and at other times, at the initiative of the City, when new or updated information concerning the CDBG Program is received by the City from Hennepin County and deemed necessary to be provided to the Provider.
11. In accordance with the provisions of 24 CFR 85.43, suspension or termination of this Agreement may occur if the Provider materially fails to comply with any term of this Agreement. This Agreement may be terminated for convenience in accordance with 24 CFR 85.44. The Agreement may be terminated with or without cause by either party hereto by giving thirty (30) days written notice of such termination. CDBG funds allocated to the Provider under this Agreement may not be obligated or expended by the Provider following such date of termination. Any funds allocated to the Provider under this Agreement which remain unobligated or unspent following such date of termination shall automatically revert to the City.
12. Any material alterations, variations, modifications or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement approved by Hennepin County through its Office of Planning and Development and properly executed by the authorized representatives of the parties. All amendments to this Agreement shall be made a part of this Agreement by inclusion in Exhibit 2 which shall be attached at the time of any amendment.
13. All data collected, created, received, maintained or disseminated for any purpose by the Provider in the performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other statutory provisions governing data privacy, the Minnesota Rules implementing such act now in force or hereafter adopted, as well as federal regulations on data privacy.
14. During the performance of this Agreement, the Provider agrees to the following: In accordance with the Hennepin County Affirmative Action Policy and the County Commissioners' Policies Against Discrimination, no person shall be excluded from full employment rights or participation in, or the benefits of, any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, affectional/sexual preference, public assistance status, ex-offender status, or national origin; and no person protected by applicable federal or state laws against discrimination shall otherwise be subjected to discrimination.
15. The effective date of this Agreement is July 1, 1990. The termination date of this agreement is December 31, 1991, or at such time as activity is satisfactorily completed prior thereto. Upon expiration, the Provider shall relinquish to the City all program funds unexpended or uncommitted for the activity.

16. Any program income as a result of the activity shall be returned immediately to the City upon receipt and the provisions of 24 CFR 570.504 shall apply.
17. Any real property acquired or improved as a result of activity, in whole or in part, using CDBG funds in excess of \$25,000 shall either be:
  - a. Used to meet one of the national objectives in 24 CFR 570.208 until five years after expiration of this Agreement;
  - b. Disposed of in a manner that results in the City being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.
18. The following standards shall apply to real property acquired or improved as a result of activity, in whole or in part:
  - a. The Provider shall inform the City at least thirty (30) days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition.
  - b. The Provider shall reimburse the City in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved as a result of activity that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the City at the time of sale or transfer of the property.
19. The Provider agrees to provide City with an annual audit report consistent with OMB Circular A-110, Uniform Requirements for Grants to Universities, Hospitals and Non-Profit Organizations and OMB Circular A-122 Cost Principles for Non-profit organizations.
  - a. The audit report is to be provided to City on July 1 of each year this Agreement is in effect and any findings of non-compliance affecting the use of CDBG funds shall be satisfied by Provider within six (6) months of the provision date.
  - b. The audit may not be paid from CDBG funds.
  - c. City reserves the right to recover from Provider the full amount of any CDBG funds found to be improperly expended or otherwise disallowed.
20. The Provider shall comply with the general condition of 24 CFR 570.200, particularly sections; (f) (Means of Carrying Out Eligible Activities); and (j) (Constitutional Prohibitions Concerning Church/State Activities).

21. The Provider as appropriate shall comply with the Lead-Based Paint notification, inspection, testing and abatement procedures established in 24 CFR 570.608.
22. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Provider, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
23. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement Standard Form-LLL, "Disclosure Form to Report Lobbying," will be completed and submitted in accordance with its instructions.

Provider, having signed this Agreement, and the City of \_\_\_\_\_ having duly approved this Agreement on \_\_\_\_\_, 19 \_\_, and pursuant to such approval the parties hereto agree to be bound by the provisions herein set forth.

IN TESTIMONY WHEREOF, the parties hereto have set their hands and affixed their seals this \_\_\_\_ day of \_\_\_\_\_, 1990.

Upon proper execution, this Agreement will be legally valid and binding.

CITY OF CRYSTAL  
STATE OF MINNESOTA

By \_\_\_\_\_  
Mayor

and \_\_\_\_\_  
Its

PROVIDER

GMDCA

By Dale Anderson  
Its Executive Director

and Constance L. Bell  
Its Associate Director

THIRD PARTY AGREEMENT  
URBAN HENNEPIN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Crystal  
Year XVI

EXHIBIT 1.

STATEMENT OF WORK

The following activity shall be carried out by the Provider under the terms of this Agreement and the details and processes set forth below:

1. ACTIVITY: Child Day Care
2. LOCATION: ADDRESS: Citywide  
CENSUS TRACT:
3. NUMBER: 014
4. BUDGET: \$10,000
5. BENEFIT: L/M (Limited Clientele)
6. DESCRIPTION:

Provide child daycare assistance for Section 8 income eligible households utilizing a sliding fee scale through an agreement with the Greater Minneapolis Day Care Association. Hennepin County will provide overall program coordination.

7. GENERAL REQUIREMENTS: Requirements with an "X" are applicable to this activity.

☐ Supplemental Agreement

- ☐ Non-Profit Agency  
☐ Public Agency  
☐ Other

An agreement must be executed with any other agency providing a service or implementing an activity on behalf of Provider. Said agreement must contain all pertinent sections contained in Third Party Agreement and such other requirements as are identified herein.

☒ Schedule

Activity must be implemented in a timely manner and completed by December 31, 1991.

☒ Environmental Review Record

Per 24 CFR Part 58 Subpart E the environmental review status for this activity has been determined as follows:

- ☐ Exempt (EX)
- ☐ Categorically Excluded (CE)
- ☒ Categorically Excluded/Exempt (CE/EX)
- ☐ Assessment Required (AR)
- ☐ Funds Released (FR) Date: \_\_\_\_\_

☐ Labor Standards/Equal Employment Opportunity

All construction projects of \$2,000 or more and financed in whole or part with federal funds shall comply with the provisions of the Davis-Bacon Act (prevailing wage), the Contract Work Hours and Safety Standards Act and the Copeland (Anti-Kickback) Act.

All federally funded or assisted construction contracts or subcontracts of \$10,000 or more shall comply with Executive Order 11246, Equal Employment Opportunity, as amended, and the regulations issued pursuant thereto, 41 CFR Part 60.

☐ Procurement

Standards and guidelines are established in 24 CFR Part 85.36 for the procurement of supplies, equipment, construction and services for federally assisted programs. All procurement shall be made by one of the following methods. The method used shall be adequately documented and contracts shall contain standard conditions as appropriate.

- Small Purchase. (Informal Method) To be followed for the purchase of services, supplies or other property costing in the aggregate not more than \$25,000. If small purchase procurement is used, written price or rate quotations must be obtained from an adequate number of qualified sources.
- Competitive Sealed Bids. (Formal Advertising) To be followed when the purchase/s, costing in the aggregate, exceeds \$25,000. Sealed bids shall be publicly solicited and a firm fixed-price contract is to be awarded to the lowest responsible bidder. This method is preferred for soliciting construction bids.
- Competitive Proposals. This method is normally used when more than one source submits an offer, and either a fixed-price or cost-reimbursement type contract is awarded. This method is typically used for procuring professional services.

☐ Uniform Relocation Assistance and Real Property Acquisition

The standards described in 49 CFR Part 24 shall apply to activity that involves the acquisition of real property or the displacement of persons, including displacement caused by rehabilitation and demolition.

☐ Residential Antidisplacement and Relocation Assistance

All occupied and vacant occupiable low-moderate income dwelling units demolished or converted to another use as a direct result of activity shall be replaced and relocation assistance shall be provided to each displaced low-moderate income household in accordance with the Urban Hennepin County CDBG Program Anti-displacement and Relocation Assistance Policy, pursuant to Section 104(d) of the Housing and Community Development Act of 1974, as amended.

☐ Property Management

The standards described in 24 CFR Part 570.505 Subpart J shall apply to all real property which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000. These standards apply for a period of five (5) years after the termination of this agreement.

☒ Low and Moderate Income

Using the applicable Section 8 income limits established by HUD, it shall be demonstrated that a low- and moderate-income activity so indicated in 5. Benefit, above, meets one of the four criteria of 24 CFR Part 570.208, relating to:

- ☐ Area Benefit
- ☒ Limited Clientele
- ☐ Housing
- ☐ Job Creation or Retention

☐ Prevention or Elimination of Slums and Blight

It shall be demonstrated that a slum and blight activity so indicated in 5. Benefit, above, meets one of the following criteria:

- ☐ Area Determination. The boundaries of the slum or blighted area must be defined and meet the requirements of 24 CFR Part 570.208 (b)(1).
- ☐ Spot Basis. The specific conditions of blight or physical decay not located in a slum or blighted area must be described.

☐ Urgent Community Need

It shall be demonstrated that an urgent need activity, so indicated in 5. Benefit. above, is designed to alleviate a recent (within 18 months) condition which poses a serious and immediate threat to the health or welfare of the community.

☐ Other Requirements

MEMORANDUM

DATE: September 26, 1990

TO: Jerry Dulgar, City Manager

FROM: Julie Jones, Community Development  
Coordinator

SUBJECT: Third Party Agreement for the Scattered  
Site Acquisition Program

The City Council is required to approve the attached Third Party Agreement with the Economic Development Authority to administer the Scattered Site Acquisition Program. As you recall, the same Agreement was approved by the City Council last year.

This Agreement is the same as last year's Agreement, with the exception of the addition of Items #22 and #23. I recommend that the City Council approve this Agreement at the October 2nd meeting since we are already late in meeting the September 30th deadline.

JJ:jt  
Encl.

RESOLUTION 90 -

RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT  
BLOCK GRANT THIRD PARTY AGREEMENT  
WITH THE CRYSTAL ECONOMIC AUTHORITY

WHEREAS, the City of Crystal has received a \$52,300 Year XVI Community Development Block Grant (CDBG) entitlement allocation to implement a Scattered Site Acquisition Program; and

WHEREAS, the City staff will be administering this approved CDBG activity under the direction of the Crystal Economic Development Authority; and

WHEREAS, Hennepin County requires that a Third Party Agreement be executed in cases where an agency other than the local governmental unit is implementing CDBG activities;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Crystal, Minnesota, authorizes the Mayor and the City Manager to sign the Third Party Agreement on behalf of the City of Crystal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

DATE: September 27, 1990  
TO: Jerry Dulgar, City Manager  
FROM: Julie Jones, Community Development Coordinator  
SUBJECT: Neighborhood Preservation Home Improvement Loan  
Program Administrative Contract

The Minnesota Housing Finance Agency is requiring that the City of Crystal execute the attached Administrative Contract for the Neighborhood Preservation Home Improvement Loan Program prior to administration of any loans. Since this program will be advertised in the October City Newsletter, it is important that the City be prepared to begin the program October 1 as noted in the contract.

The lending institution, First Minnesota, is also required to execute a loan purchase agreement with the Minnesota Housing Finance Agency. As soon as the procedural manual is developed, I will be meeting with representatives of MHFA and First Minnesota to clarify the lending procedures.

The 3% commitment fee has been waived for this program, however, a \$50 non-refundable participation fee is still required. I am in the process of requesting First Minnesota to reimburse the City for the \$50 participation fee when they process their first loan. Since the bank receives a \$200 origination fee reimbursement from MHFA for each loan, I feel this is a reasonable request.

The terms of the agreement seem reasonable, so I'm recommending that the City Council approve the Agreement by passing the attached Resolution at their October 2 meeting.

kk

RESOLUTION 90-\_\_\_\_\_

A RESOLUTION AUTHORIZING A NEIGHBORHOOD PRESERVATION  
HOME IMPROVEMENT LOAN PROGRAM CONTRACT

WHEREAS, The City of Crystal has received an \$80,000  
commitment pool of Home Improvement Loan Funds from the  
Minnesota Housing Finance Agency; and

WHEREAS, The City desires to use these funds by  
participating in the Neighborhood Preservation Home  
Improvement Loan Program for the purpose of improving the  
42nd-Douglas-West Broadway Designated Neighborhood; and

WHEREAS, First Minnesota Savings Bank has been authorized by  
the Minnesota Housing Finance Agency as a qualified lender  
to administer the loans;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the  
City of Crystal, Minnesota, authorizes the Mayor and City  
Manager to execute the administration contract on behalf of  
the City of Crystal.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

kk



**MINNESOTA  
HOUSING  
FINANCE  
AGENCY**



September 24, 1990

Ms. Julie Jones  
City of Crystal  
4141 Douglas Drive North  
Crystal, MN 55422

Dear Ms. Jones:

Congratulations again on being selected to participate in the Neighborhood Preservation Home Improvement Loan Program.

Enclosed are two copies of each of the following documents for each neighborhood:

- Participation Application and Loan Purchase Agreement
- Administration Contract

Please perform the following steps:

1. Have an authorized representative of the City execute both copies of the Administration Contract for each neighborhood.
2. Have an authorized representative of the Lender execute both copies of the Loan Purchase Agreement for each neighborhood.
3. Return all documents (four per neighborhood) to my attention, along with the required \$50 non-refundable participation fee. Upon receipt, we will execute the agreements and provide an original signed copy to you.

Please note that the required commitment fee for this phase of the program has been waived.

Contact me for a convenient time to meet and discuss the implementation of the program, and for instructions to the lender in submitting the loans for purchase.

If you have any questions, contact me at (612) 297-3123. I look forward to working with you in providing this important financing to property owners in the designated neighborhood.

Sincerely,

Gregory A. Baron  
Program Coordinator  
Neighborhood Preservation Program

**MINNESOTA HOUSING FINANCE AGENCY**  
**NEIGHBORHOOD PRESERVATION HOME IMPROVEMENT LOAN PROGRAM**  
**ADMINISTRATION CONTRACT**

THIS AGREEMENT, is made and entered into by and between the Minnesota Housing Finance Agency, 400 Sibley Street - Suite 300, St. Paul, Minnesota 55101 (hereinafter called "the MHFA") and City of Crystal, Minnesota (hereinafter called the "City").

**WITNESSETH**

WHEREAS, MHFA, under the provisions of Chapter 462A of Minnesota Statutes, is authorized to enter into commitments for the purchase of home improvement loans (hereinafter called the "Loans") for the improvement of residential property for persons and families meeting MHFA's loan eligibility requirements; and

WHEREAS, City desires to participate in the Neighborhood Preservation Home Improvement Loan Program (hereinafter called the "Program") wherein the MHFA will commit to purchase Loans in accordance with the terms and conditions of the MHFA Neighborhood Preservation Home Improvement Loan Program Procedural Manual (hereinafter called the "Procedural Manual"), the provisions of which are hereby incorporated by reference into this instrument as if set forth in full herein; and

WHEREAS, First Minnesota Savings Bank, FSB (hereinafter referred to as "Seller") is an authorized MHFA lender and has agreed to apply to MHFA to participate in the Program and submit to MHFA Loans for purchase that are funded under the Program and made in consultation with the City; and

WHEREAS, MHFA requires the City to meet the definition of a City as defined in Chapter 462C.02, Subdivision 6 of Minnesota Statutes, and to submit an application for funding (hereinafter referred to as "Application for Funding") pursuant to Program requirements, which provides for the City to designate a geographic area wherein Loans may be made (hereinafter referred to as "Designated Neighborhood"), and further provides for the City to work with the Seller in implementing the Program; and

WHEREAS, MHFA has approved the Application for Funding of the City to become an approved participating City; and

WHEREAS, MHFA has approved the City's designation of the Designated Neighborhood commonly referred to as 42nd-Douglas-West Broadway:

NOW, THEREFORE, in consideration of the covenants herein contained and the mutual benefits to be derived therefrom, it is hereby agreed between the parties hereto as follows:

1. This Administration Contract shall consist of the terms and conditions hereof and of the Procedural Manual as from time to time amended and supplemented, the provisions of which are hereby incorporated by reference into this Administration Contract.

2. The City represents and warrants that it is a legally constituted City under the meaning given in Minnesota Statutes, Section 462C.02, Subdivision 6, and that it shall maintain adequate capital and personnel for the proper administration of this Administration Contract.
3. The City, commencing from the beginning of the Participation Term, as set forth below, shall have the responsibilities and perform services in accordance with the provisions of the Procedural Manual and the Application for Funding.
4. This Administration Contract shall extend for the period delineated in paragraph 13 below (hereinafter called the "Participation Term"). MHFA reserves the right to cancel this Administration Contract at any time if the City repeatedly violates any provisions of the Administration Contract. In the event of such cancellation, City agrees to perform the services provided herein for which Loans under the Program are closed by the Seller.
5. Commitment Amount. City hereby applies to MHFA for a commitment in the aggregate principal amount of the eligible Loans authorized for purchase by MHFA, as described in the Procedural Manual, in the amounts set forth below. City hereby specifically acknowledges that the commitment herein applied for shall be effective only upon the approval thereof by MHFA at the place provided below and the delivery of a copy of the same by MHFA to City. City's application is further subject to the reductions in dollar amounts by MHFA, if any, which may be set forth herein by MHFA prior to delivery by it to City of an approved copy of said Administration Contract.

City acknowledges and agrees that the delivery by MHFA of said Administration Contract is conditioned upon the receipt by MHFA of the fee delineated in paragraph 6 below (hereinafter called the "Commitment Fee"), in the amount and in the manner provided in such paragraph 6.

It is further specifically agreed that it is a condition of the Administration Contract that MHFA shall have the additional right, upon written notice to the City, to reduce the MHFA approved commitment amount (hereinafter called the "Commitment Amount"), at any time after the delivery of the Administration Contract, provided that if such a reduction occurs MHFA shall refund to City that portion of the Commitment Fee represented by such reduction and provided, further, that MHFA shall purchase all of Seller's eligible Loans closed during the Participation Term and prior to the effective date of MHFA's notice of Commitment Amount reduction, together with all eligible Loans for which Seller's binding commitment or approved application are issued prior to such effective date, and which are subsequently closed during the Participation Term.

6. Commitment Fee. The Commitment Fee payable hereunder shall be equal to three percent (.03) of the total Commitment Amount approved by MHFA, as set forth below, unless specifically waived in writing by MHFA. City hereby acknowledges that the receipt by MHFA of said Commitment Fee is a condition precedent to MHFA's delivery of Administration Contract provided hereunder.

Commitment Fees shall be eligible for refunding when evidence is provided, in a manner acceptable to MHFA, that the City has performed its obligations in accordance with the Administration Contract. Upon receipt of such evidence, and the purchase of the last Loan under the Purchase Agreement, MHFA shall refund

commitment fees in an amount equal to 3% of the total principal amount of eligible Loans sold to MHFA.

Commitment Fees shall not be refunded if the Administration Contract is cancelled, in accordance with paragraph 4 hereinabove.

7. Any notice required hereunder shall be sufficient only if in writing, and sent by pre-paid, registered, or certified mail (return receipt requested) to the business address of the other party hereto. Such business address shall be that address specified herein or such different address as may hereafter be specified by either party by written notice to the other.
8. Neither party may assign its rights and obligations under this Administration Contract. No change or modification of the terms or provisions of this Administration Contract shall be binding on MHFA unless such change or modification be in writing and be signed by an authorized official of MHFA. Neither the failure by MHFA in any one or more instances to insist upon the observance or performance of any term or provision thereof, nor the failure of MHFA to exercise any right, privilege, or remedy conferred herein or afforded by law, shall be construed as waiving any breach of any term, provision; or the right to exercise such right, privilege or remedy thereafter.
9. All matters, whether in tort or in contract, relating to the validity, construction, performance or enforcement of this Administration Contract shall be determined according to the laws of the State of Minnesota.
10. If any term or provision of this Administration Contract is finally adjudged by any court to be invalid, the remaining terms and provisions shall remain in full force and effect, and they shall be interpreted, performed, and enforced as if said invalid provision did not appear herein.
11. City represents and warrants that it shall substantially comply with its proposed implementation of the Program, including but not limited to the required expenditure of its local contribution, as evidenced by the City's Application for Funding.
12. The City shall provide the following information to permit an assessment of program effectiveness within one month after the Participation Term;
  - a) an accounting of expenditures of funds identified in Exhibit 2 of the Application for Funding;
  - b) a comparison of actual program impact with expected program impact, as described in Exhibit 4 of the Application for Funding;
  - c) a description of activities that were undertaken by the City or Seller to market the program in the Designated Neighborhood; and,
  - d) such other information as may reasonably be expected to assess performance of other activities identified by the City in the Application for Funding.

13. PARTICIPATION TERM:

Beginning date: October 1, 1990

Ending date: September 30, 1991

14. City hereby requests a total Commitment Amount of \$ 80,000 for the purchase of Loans in the Designated Neighborhood, and presents a Commitment Fee in the amount of \$ waived, in accordance with the terms hereof.

IN WITNESS WHEREOF, City has set its hands this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

IN PRESENCE OF:

CITY

\_\_\_\_\_

City: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

-----  
MHFA APPROVAL

1. NAME OF DESIGNATED NEIGHBORHOOD: 42nd-Douglas-West Broadway

2. COMMITMENT POOLS:

Sub-pool A (for the purchase of Loans to General Applicants) \$ 80,000

Sub-pool B (for the purchase of Loans to Other Applicants;  
cannot exceed 25% of the total Commitment Amount) \$ -0-

3. TOTAL COMMITMENT AMOUNT: \$ 80,000

4. COMMITMENT FEE RECEIVED:

☐ 3% of COMMITMENT AMOUNT \$ waived

or

☒ The COMMITMENT FEE is specifically  
waived.

\_\_\_\_\_  
(MHFA initials)

MHFA hereby authorizes the City to participate in the MHFA Neighborhood Preservation Home Improvement Loan Program.

IN THE PRESENCE OF:

MINNESOTA HOUSING FINANCE AGENCY

\_\_\_\_\_

BY: \_\_\_\_\_

Its: \_\_\_\_\_

Signed this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

323/PRES

DATE: September 11, 1990  
MEMO TO: Jerry Dulgar, City Manager  
FROM: Edward C. Brandeen, Park & Recreation Director *ECB*  
SUBJECT: Installation of Concrete Slab at Becker Park

The Crystal Lions Club has informed me that they have approved a donation of up to \$3,000 to be given to the City to construct a 30' x 30' concrete slab at Becker Park.

This facility would be located in front of the stage area and would be used for square dance groups, theatre groups, demonstrations, dancing to music provided by concerts, special children's groups who want to interact with the audience (magicians, Teddy Bear Band) and possibly many other interests.

This donation was at the request of the department staff as well as several members of the Crystal Frolics Committee.

**FACSIMILE COVER PAGE**

Holmes & Graven, Chartered  
470 Pillsbury Center  
Minneapolis, Minnesota 55402

Facsimile No. (612) 337-9310

Our File No.: CR 205-7

Date: 9-28-90

Phone I.D.# \_\_\_\_\_

**PLEASE DELIVER THE FOLLOWING PAGES TO:**

Darlene George

Name

Crystal

Firm

City

Main Office #: \_\_\_\_\_

Telecopy #: 537-3279

FROM:

Dave Kennedy

Brief  
Description: \_\_\_\_\_

Total number of Pages (including this cover page)

3

IF A PROBLEM ARISES CALL

Cheryl

at (612) 337-9300

## ORDINANCE NO. 90-\_\_\_\_\_

AN ORDINANCE RELATING TO CITY GOVERNMENT:  
AMENDING CRYSTAL CITY CODE, SUBSECTION  
400.02, SUBDIVISION 2, SUBSECTION  
115.01 AND SUBSECTION 100.07

## THE CITY OF CRYSTAL ORDAINS:

Section 1. Crystal City Code, Subsection 400.02, Subdivision 2, is amended to read:

a) As provided in the ~~1987~~ 1990 State Building Code, the following are hereby adopted by reference:

- (1) ~~1985~~ 1988 Edition of the Uniform Building Code, identified as "UBC".
- (2) ~~1984~~ 1990 Edition of the National Electrical Code, identified as "NEC".
- (3) American National Safety Code for Elevators, Dumbwaiters, Escalators and Moving Walks, identified as ANSI ~~A17.1-1984~~ A17.1a-1987 and Supplement, ANSI ~~A17.1a-1985~~ A17.1a-1988 and ANSI A17.3-1986.
- (4) Minnesota Plumbing Code, identified in the Minnesota State Building Code as Chapter 1355, ~~1987~~ 1990 Edition.
- (5) Flood Proofing Regulations, June, 1972, Office of the Chief of Engineers, U.S. Army, identified in the Minnesota Statute Building Code as Chapter 1335.
- (6) One and Two Family Dwelling Code, ~~1975~~ 1986 Edition.
- (7) 1988 Edition of The Uniform Mechanical Code Identified as Minnesota Uniform Mechanical Code, Chapter 1346.
- (8) 1983 Model Energy Code, identified in the Minnesota State Building Code as Chapter ~~4915~~ 1370.
- (9) Solar Energy Systems, identified in the Minnesota Statute State Building Code as Chapter 1325.
- (10) State of Minnesota Manufactured Home Rules, 1983 Edition, identified in the Minnesota Statute Building Code as Chapter 1350.
- (11) Minnesota Prefabricated Building Code, identified in the Minnesota State Building Code as Chapter 1360.
- (12) Technical Requirements for Fallout Shelters, identified in the Minnesota State Building Code as Chapter 1330.

(13) Variations in Snow Loads, identified in the Minnesota State Building Code as Chapter 1365.

(14) ~~1996~~ 1988 Uniform Building Code Appendix Chapter 35 (Sound Transmission Control).

b) The following Appendices, Standards and Supplemental Materials are not a mandatory part of the State Code but are adopted by reference for the City of Crystal and are incorporated into this Code as completely as if set out in full.

(1) The following Chapters from the 1988 UBC Appendix:

Chapter 1. (Life Safety Requirements for Existing Buildings other than High Rise Buildings).

~~Chapter 7. (Covered Mall Buildings)~~

Chapter 26. (Protection of Residential Concrete Exposed to Freezing and Thawing).

Chapter 38. (Basement Pipe Inlets).

Chapter 55. (Membrane Structures).

Chapter 70. (Excavating and Grading).

(2) Flood Proofing Regulations, Sections 200.2 through 205.3, Chapter 1335 of the Minnesota Statute Building Code. (Ord. No. 89-25, Sec. 1)

Sec. 2. Crystal City Code, Subsection 115.01 is amended to read:

115.01. General Rule. Any A person who violates a provision of this Code is guilty of a misdemeanor and upon conviction thereof may be punished by a fine of not more than \$500 \$700 and imprisonment for a term not to exceed 90 days, or both. Each act of violation and every each day on which a violation occurs or continues is a separate violation.

Sec. 3. Crystal City Code, Subsection 100.07, is amended to read:

100.07. Official Statutes; Codes, Regulations; and Ordinances. References in this Code to Minnesota Statutes are to Minnesota Statutes ~~1988~~ 1988, Minnesota Statutes, ~~1987~~ 1989 Supplement, and Laws of Minnesota ~~1988~~ 1989 unless otherwise provided in this Code. References in this Code to Rules and Regulations of state agencies, codes, and ordinances of other municipalities are to those documents in effect on July 1, ~~1988~~ 1990, unless otherwise provided.

Sec. 4. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

\_\_\_\_\_  
Mayor

Attest:

**PAUL D. BAERTSCHI**

Attorney at Law

Direct Dial (612) 337-9230

**HOLMES & GRAVEN**

**CHARTERED**

470 Pillsbury Center, Minneapolis, Minnesota 55402

(612) 337-9300

VIA RAPIFAX AND MAIL

September 25, 1990

Darlene George  
City Clerk  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

RE: Brent Gisslen

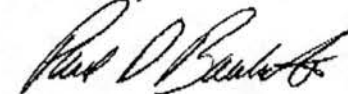
Dear Ms. George:

Enclosed please find a proposed resolution and order for abatement regarding the Gisslen property at 6427 - 41st Avenue. You may wish to place this matter on the agenda for the October 2 meeting.

I am also working on a similar resolution for the property at 5231 Douglas Drive, but am waiting for some title information before I can finalize the order. I expect to have that completed within a few days.

If you have any questions, please don't hesitate to call.

Sincerely,



Paul D. Baertschi

PDB:jes

Enclosures

cc: David Kennedy (w/enclosures)  
Bill Barber (w/enclosures)

## RESOLUTION NO. 90-\_\_\_\_\_

## CITY OF CRYSTAL

**RESOLUTION ORDERING THE ABATEMENT OF  
HAZARDOUS CONDITIONS EXISTING AT 6427 - 41ST  
AVENUE NORTH IN THE CITY OF CRYSTAL.**

WHEREAS, the building inspector of the City of Crystal has determined that an embankment and exposed gas line at the foregoing address constitutes a hazardous condition; and

WHEREAS, the City Council has reviewed this matter and has heard from the building inspector, William Barber, concerning the basis for this determination; and

WHEREAS, Minnesota Statutes, Section 463.161, authorizes the governing body of any city or town to correct the hazardous condition of any hazardous building or parcel of real estate;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crystal as follows:

1. The embankment and exposed gas line located at 6427 - 41st Avenue in the City of Crystal is a hazardous condition within the meaning of Minnesota Statutes, Section 463.161.
2. The condition on the foregoing property also constitutes a public nuisance within the meaning of Minnesota Statutes, Section 561.01.
3. An abatement order substantially similar to that attached hereto shall be served upon all required parties in order to correct the hazardous condition on the property.
4. The City attorney is authorized to take all necessary legal steps to secure compliance with the order and/or to obtain authority to abate the hazardous condition by court order or consent and levy the costs thereof against the property.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Betty Herbes, Mayor

ATTEST: \_\_\_\_\_

Darlene George  
City Clerk

STATE OF MINNESOTA

OTHER CIVIL  
DISTRICT COURT

COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT

In the Matter of the Hazardous )  
 Building located at 6427 - 41st )  
 Avenue, Crystal, Minnesota )

ORDER FOR ABATEMENT OF  
 A HAZARDOUS BUILDING

TO: Marilyn R. Hoisve, Mylo H. Hoisve, Gretchen Ganfield,  
 Jeffrey C. Ganfield, Brent A. Gisslen.

The City Council of the City of Crystal orders that within twenty (20) days of service of this order upon you, that you abate the hazardous conditions which exist on the property located at 6427 - 41st Avenue in the City of Crystal, and legally described as:

That part of Lot 66, "Auditor's Subdivision Number 324, Hennepin County, Minnesota" described as follows: Commencing at a point 196.71 feet West and 30 feet South of the Northeast corner of said Lot 66; thence West parallel to the North line of said Lot, 131.14 feet; thence South parallel to the East line of said Lot, 317.32 feet; thence West to a point on the West line of said Lot, distant 347.5 feet South from the Northwest corner thereof; thence South along the West line of said Lot to the Southwest corner thereof; thence East along the South line of said Lot to a point 131.14 feet West from the Southeast corner thereof; thence North parallel to the East line of said Lot to a point which is 347.27 feet South from the North line of said Lot; thence West 65.57 feet to a point which is 317.22 feet South of the point of beginning; thence North to the point of beginning, according to the recorded plat thereof.

Subject to a drainage and utility easement in favor of the City of Crystal 10 feet in width, 5 feet on either side of the center line which is described as follows: Commencing at the Southeast corner of Lot 3, Block 1, Gaulke's Addition, according to the plat thereof on file and of record in the office of the Register of Deeds, Hennepin County, Minnesota; thence North 37 feet along the East line of said Lot 3 for a

point of beginning; thence South 55 degrees 44 minutes East, 105 feet, said easement lying in and being a part of the South Half of Lot 66, "Auditor's Subdivision Number 324, Hennepin County, Minnesota" as shown in document recorded in Book 2402 of Deeds, page 368.

The City of Crystal, pursuant to Minnesota Statutes, Sections 463.15 to 463.261, and based on the authorization of Resolution No. \_\_\_\_\_, a copy of which is attached hereto and incorporated by reference herein, finds that the embankment and exposed gas line located on the above property is a hazardous condition within the meaning of Minnesota Statutes, Section 463.161, and a public nuisance within the meaning of Minnesota Statutes, Section 562.01, as the sharp embankment located on the property is dangerous to persons and the exposed gas line could be ruptured by persons or vehicles in the area causing fire and explosion.

As a result of the foregoing, and pursuant to the above-referenced statutes and ordinances, it is hereby ordered that you abate the above hazardous condition by obtaining all necessary permits and completing proper grading and filling so as to remove the hazardous condition and public nuisance within twenty (20) days of the date of service of this order.

You are further advised that unless such corrective action is taken or an answer served upon the City of Crystal within twenty (20) days of the date of service of this order upon you, a motion for summary judgment of this order will be made to the Hennepin County District Court.

You are further advised that if you do not comply with this order, as a part of the summary judgment, the City of Crystal

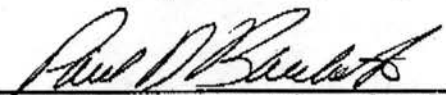
will seek authority to take corrective action including grading and filling activities. All necessary costs incurred by the City of Crystal will be assessed against the property pursuant to Minnesota Statutes, Section 463.21. In connection thereto, the City intends to recover all other expenses incurred in carrying out this order, including specifically, but not exclusively, filing fees, service fees, publication fees, attorneys' fees, appraisers' fees, witness fees, including expert witness fees and traveling expenses incurred by the City from the time this order was originally made pursuant to Minnesota Statutes, Section 463.22.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

ATTEST:

Darlene George  
City Clerk

Betty Herbes, Mayor

  
Paul D. Baertschi, #156966  
Holmes & Graven, Chartered  
Attorneys for Plaintiff  
470 Pillsbury Center  
Minneapolis, MN 55402  
(612) 337-9300

ROSENTHAL, RONDONI, MACMILLAN & JOYNER, LTD.

ATTORNEYS AT LAW

SUITE 120

7600 BASS LAKE ROAD

MINNEAPOLIS, MINNESOTA 55428-3891

PAUL W. ROSENTHAL  
FRANCIS J. RONDONI  
PETER A. MACMILLAN  
JAY A. M. JOYNER  
LISA A. SKOOG  
NANCY R. VANDERHEIDER

FAX: 533-4677

TELEPHONE  
533-4938  
AREA CODE 612  
FAX NUMBER  
533-4677

DATE: 10-3-90

PLEASE DELIVER TO: Darlene George - City Clerk

COMPANY: Crystal Administration Offices

FAX NUMBER: 537-3279

FROM: Frank Rondoni, City Attorney

TOTAL NUMBER OF PAGES, INCLUDING THIS PAGE: 4

If you do not receive legible copies of all pages, please call back as soon as possible. Thank you. (612) 533-4938.

COMMENTS:

THE INFORMATION CONTAINED IN THIS FACSIMILE MESSAGE IS PRIVILEGED AND CONFIDENTIAL AND IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL/ENTITY NAMED. ANY DISSEMINATION OF THIS COMMUNICATION BY ANYONE BESIDES THE INTENDED RECIPIENT IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US BY MAIL AT THE ABOVE ADDRESS. THANK YOU.

CITY OF CRYSTAL  
HENNEPIN COUNTY, MINNESOTA

RESOLUTION #90-\_\_\_\_\_

A RESOLUTION TO RECOMMEND TO THE SUPREME COURT ADVISORY COMMITTEE ON THE RULES OF CRIMINAL PROCEDURE TO RESCIND THE AMENDMENTS TO MINNESOTA RULES OF CRIMINAL PROCEDURE 8.04 AND 11.07

WHEREAS, the Minnesota Rules of Criminal Procedure 8.04 and 11.07 have been amended to require that the omnibus hearing in all felony and gross misdemeanor cases be held within fourteen (14) days of a defendant's first appearance in court; and

WHEREAS, the current practice in Hennepin County is to reserve the omnibus hearing until the day of trial; and

WHEREAS, the current practice of reserving the omnibus issues until the day of trial results in an overwhelming majority of the cases being settled without the need for an omnibus hearing or trial; and

WHEREAS, in the last one and one-half years (1 1/2), the City of Crystal has had to conduct only two (2) omnibus hearings; and

WHEREAS, the defense bar and Hennepin County Public Defender's office have indicated that under the amended rules they will demand an omnibus hearing in every gross misdemeanor and felony case; and

WHEREAS, the implementation of the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 will have a substantial and detrimental impact on the City of Crystal by:

1. Causing a dramatic increase in the overtime costs of the Crystal Police Department; and
2. Causing an increase in the prosecution costs to appear and conduct omnibus hearings in Division I - Minneapolis; and

WHEREAS, the amendment to Rules 8.04 and 11.07 will take effect on January 1, 1991; and

WHEREAS, the Crystal City Attorney's Office and the Crystal Police Department strongly oppose the amendment to Rules 8.04 and 11.07

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Crystal City Council strongly urges the Supreme Court Advisory Committee on the Rules of Criminal Procedure to recommend that the Minnesota Supreme

Court either exempt Hennepin County from the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 or repeal the amendments entirely.

2. The Crystal City Council strongly urges the Justices of the Minnesota Supreme Court to reconsider the amendments to Minnesota Rules of Criminal Procedure 8.04 and 11.07 and either to exempt Hennepin County from the amendments or to repeal the amendments entirely.

3. The City of Crystal, by this Resolution, does not intend in any way to diminish the procedural, due process or Constitutional Rights of any accused.

ADOPTED by the City Council of Crystal this \_\_\_\_ day of \_\_\_\_\_, 1990.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF CRYSTAL  
FUND TRANSFERS

COUNCIL APPROVAL DATE \_\_\_\_\_

TRANSFER FROM CODE	TRANSFER TO CODE	EXPLANATION	AMOUNT
Water Fund	General Fund	Administ Overhead - 1990	\$ 55,000.00
81-4990-000-23	01-3590		
Sewer Fund	General Fund	Administ Overhead - 1990	\$ 55,000.00
81-4990-000-24	01-3590		
Street Lighting	General Fund	Administ Overhead - 1990	\$ 5,500.00
82-4990-000-32	01-3590		
Sealcoat 90-1	General Fund	Engr, Legal & Clerical Fees	\$ 19,589.78
47-4310-523-32	01-3513		
Sealcoat 90-1	General Fund	City Labor - Sealcoat 90-1	\$ 47,997.76
47-4100-523-32	01-3510		
Sealcoat 90-1	Equip Reserve	City Equip - Sealcoat 90-1	\$ 33,705.50
47-4393-523-32	72-3590		
Infrastructure	Sealcoat 90-1	City 25% - Labor, Mat'l,	\$ 30,694.59
78-4990-523-32	47-3590-523	Equip - Sealcoat 90-1	
Infrastructure	Sealcoat 90-1	City Hall/Shop Parking Lots	\$ 6,644.70
78-4990-523-32	47-3590-523	Sealcoat 90-1	
General - Park	Sealcoat 90-1	Park Frontage - Sealcoat 90-1	\$ 4,267.32
01-4384-000-21	47-4530-523-32		
Water Fund	Sealcoat 90-1	Utility Garage Frontage -	\$ 183.00
81-4384-000-23	47-4530-523-32	Sealcoat 90-1	
Sewer Fund	Sealcoat 90-1	Utility Garage Frontage -	\$ 183.00
81-4384-000-24	47-4530-523-32	Sealcoat 90-1	
General - Streets	Sealcoat 90-1	Maint Garage Frontage -	\$ 414.80
01-4384-000-20	47-4530-523-32	Sealcoat 90-1	

## CITY OF CRYSTAL FUND TRANSFERS

COUNCIL APPROVAL DATE \_\_\_\_\_

[illegible]

DATE: August 27, 1990  
TO: Miles Johnson, Finance Director  
FROM: Bill Monk, City Engineer  
SUBJECT: Curb & Sidewalk Repair Project

The 1990 Sidewalk and Curb Replacement Program (1990-1) was financed as part of the Infrastructure Fund (78-4530-901-32). Of the total amount expended, only \$6,781.93 will be recovered through assessment. As we discussed, it is recommended an account be established in the PIR Fund to handle repayments and the Infrastructure Fund be reimbursed accordingly.

*WM*  
WM:jrs

*JE*  
*Transfer from PIR<sub>A</sub> to*

*78-4530-901-32*

*\$*  
*6,781.93*

## CITY OF CRYSTAL

## ITEMIZED COST OF IMPROVEMENT

Improvement Sidewalk Repair 90-1 Assmt. No. 9091Location Misc. Locations on County Roads

1.	Contract Payments (over)		\$	<u>13,054.76</u>
2.	City Labor		\$	<u>—</u>
3.	Materials		\$	<u>—</u>
4.	Equipment Rental		\$	<u>—</u>
5.	Miscellaneous		\$	<u>—</u>
6.				
	SUB-TOTAL		\$	<u>13,054.76</u>
7.	Engineering and Inspection	7%	\$	<u>913.83</u>
8.	Clerical	2%	\$	<u>261.09</u>
9.	Legal	1%	\$	<u>130.55</u>
10.	Advertising	<u>58.90</u>	Postage	<u>30.00</u>
			\$	<u>68.90</u>
11.				
	SUB-TOTAL		\$	<u>14,449.13</u>
12.	Bond Consultant	1%	\$	<u>144.49</u>
13.				
	SUB-TOTAL		\$	<u>14,593.62</u>
14.	Bond Interest	1.25%	\$	<u>182.42</u>
15.				
	TOTAL		\$	<u>14,776.04</u>
16.				
	Less Contributions		\$	<u>—</u>
17.				
	Less City Share		\$	<u>—</u>
18.				
	TOTAL (to be assessed)		\$	<u>14,776.04</u>
Bond Interest Rate <u>7.5</u> % Computed from <u>8/1/90</u> to <u>10/1/90</u>				
Total Footage	<u>4612.6 SF</u>	*	Rate	<u>\$ 3.20</u>
Total Footage			Rate	
Total Footage			Rate	
Compiled by	<u>W. Monk</u>		Date	<u>8/23/90</u>
Approved by Engineer	<u>W. Monk</u>		Date	<u>8/23/90</u>
Public Hearing Date				
Assessment Hearing Date	<u>10/2/90</u>			

Schmidt Sidewalk

4585.8 SF - Remove Concrete Sidewalk @ \$0.60	\$ 2,751.48
200 LF - Saw Concrete @ \$2.50	\$ 500.00
4585.8 SF - 4" Concrete Sidewalk @ \$1.60	7,337.28
262 SF - Bitum. Blvd. @ \$9.00	2,358.00
3 SF - Remove Concrete Drive @ \$9.00	27.00
3 SF - Replace Conc. Drive @ \$27.00	81.00
	<hr/>
	\$13,054.76

\* 100% assessed to commercial, industrial and multi-family - 10% assessed to single family with a minimum charge of \$10.00

\$14,776.04 { \$ 6781.93 by assessment  
\$ 7994.11 City Infrastructure Fund

DATE: September 6, 1990  
TO: Miles Johnson, Finance Director  
FROM: Bill Monk, City Engineer  
SUBJECT: 1990 Seal Coat Program

Project costs for the 1990 Seal Coat Program (47-XXXX-523-32) totaled \$219,143.04. The following invoices, fund transfers and assessments are proposed to cover expenditures:

*Bill out* — - The City of Robbinsdale should be invoiced for seal coat on 2,210 square yards of Adair Avenue at a rate of \$0.54 for a total charge of \$1,193.40.

*Fund Transfer* ✓ - A fund transfer of \$30,694.59 should be made from the Infrastructure Fund (78) to cover the City's 25% of labor, equipment and material costs. *25% of 122,778.31*

*Fund Transfer* ✓ - A further transfer from the Infrastructure Fund of \$6,644.70 is required for costs of seal coating the City Hall and Shop parking lots.

✓ - Account 01-4384-000-21 is to be charged \$4,267.32 for 1,749 feet of frontage along Memory Lane Pond Park, Kentucky Park and Florida Park.

✓ - Account 81-4384-000-23/24 is to be charged \$366.00 for 150 feet of frontage along the Utility Garage.

*Bill out* — - The Joint Water Commission should be invoiced \$4,503.80 for 1,846 feet of frontage around the water pump house/reservoir.

✓ - Account 01-4384-000-20 is to be charged \$414.80 for 170 feet of frontage along the Maintenance Garage.

✓ - Account 01-4384-000-14 is to be charged \$560.42 for 230 feet of frontage along City Hall.

A total of \$201,552.40 is to be assessed to private property. An itemized listing of all improvement costs is listed for your information. Should you have any questions regarding the above-listed items, please let me know.

*Monk*  
WM:jrs

Encl

*16,157.04*  
*17,950.44*

47-XXXX-523-32

make  
JE

## CITY OF CRYSTAL

## ITEMIZED COST OF IMPROVEMENT

Improvement 1990 Sealcoat 90-1 Assmt. No. 9091Location Central Crystal

1.	Contract Payments (over)		\$	<u>103,814.07</u>
2.	City Labor	<u>47,997.76</u> (represents 75%)	\$	<u>35,998.32</u>
3.	Materials	<u>41,075.05</u> (represents 75%)	\$	<u>30,806.28</u>
4.	Equipment Rental	<u>33,705.50</u> (represent 75%)	\$	<u>25,279.12</u>
5.	Miscellaneous	<u>33,705.50</u>	\$	<u>—</u>
6.		SUB-TOTAL	\$	<u>195,897.79</u>
7.	Engineering and Inspection	7%	\$	<u>13,712.84</u>
8.	Clerical	2%	\$	<u>3,917.96</u>
9.	Legal	1%	\$	<u>1,958.96</u>
10.	Advertising	<u>300.00</u>	Postage <u>650.00</u>	\$ <u>950.00</u>
11.		SUB-TOTAL	\$	<u>216,437.57</u>
12.	Bond Consultant		\$	<u>—</u>
13.		SUB-TOTAL	\$	<u>216,437.57</u>
14.	Bond Interest	<u>2 mo @ 7.5%</u>	1.25%	\$ <u>2,705.47</u>
15.		TOTAL	\$	<u>219,143.04</u>
16.		Less Contributions	\$	<u>(7,838.10)</u>
17.		Less City Share	\$	<u>—</u>
18.		TOTAL (to be assessed)	\$	<u>211,304.94</u>

Bond Interest Rate 7.5 % Computed from 8/1/90 to 10/1/90Total Footage 86,738.4 Rate 2.4361 (2.44)

Total Footage \_\_\_\_\_ Rate \_\_\_\_\_

Total Footage \_\_\_\_\_ Rate \_\_\_\_\_

Compiled by \_\_\_\_\_ Date \_\_\_\_\_

Approved by Engineer \_\_\_\_\_ Date See letter attached

Public Hearing Date \_\_\_\_\_

Assessment Hearing Date \_\_\_\_\_

2.44 X 86,738.4 = \$197,751.69

① Astech Bituminous

56,393 Gal of Bituminous Material @  
2,917 Tons of Aggregate (FA-3 Mod) @

\$  
\$  

---

103,814.07

② Street Dept - Crack Sealing & patching  
(Labor) (75% actually charged to project)

\$ 47,997.76

③ Street Dept - Sealant, tack oil & black top  
(Materials) (75% charged)

Actual

\$ 41,075.05

④ Street Dept - Sealing & patching  
(Equip.) (75% actually charged to project)

\$ 33,705.50

⑥ Contributions

Robbinsdale

$$\frac{\$103,814.07}{190,973.54} \times 2,210.54 = \$1,193.40$$

City Lots

$$\$0.54 \times (6475 + 5830) = \$6,644.70$$

Garage City Hall

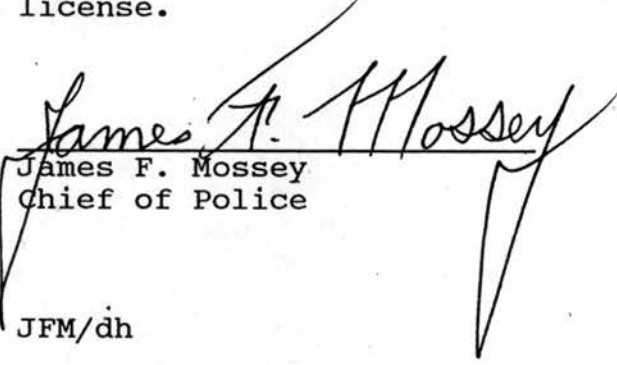
Assessable City frontage -

Parks - Memory Lane Pond	847 LF	3 1/2 W - Colorado	793 LF
Kentucky Park	525 LF	Brunswick	783 LF
Crystal Highland	<del>802 LF</del> deleted	41st	270 LF
Florida	276 LF 377.0	41st	150 LF ?
Garage	170 LF		<u>1,996 LF</u>
City Hall	230 LF		
Robbinsdale	2210.54		
New Hope	700.54 (No charge)		

**CITY OF CRYSTAL  
POLICE DEPARTMENT  
MEMORANDUM**

DATE: September 27, 1990  
TO: Darlene George, City Clerk  
FROM: Jim Mossey, Police Chief  
SUBJECT: INVESTIGATION FOR CHARITABLE GAMBLING  
CRYSTAL LIONS CLUB

Based on information gathered from the investigation, I am recommending the City Council approve the Crystal Lions Club application for a site permit for charitable gambling license.

  
James F. Mossey  
Chief of Police

JFM/dh

**CITY OF CRYSTAL  
POLICE DEPARTMENT  
MEMORANDUM**

DATE: September 27, 1990  
TO: Chief James F. Mossey  
FROM: Sgt. Michael C. Harty  
SUBJECT: INVESTIGATION FOR CHARITABLE GAMBLING  
CRYSTAL LIONS CLUB

Per the request September 19, 1990, I have conducted an investigation of the Lions Club of Crystal, which has applied for a site permit for a charitable gambling license. The two main parties mentioned in their permit request are Scott Martin Scheiller, DOB 12/7/64, and Wilfred George Scheiller, DOB 11/7/27. Neither party has an identifiable criminal history and both have no criminal record with the Hennepin County Sheriff's office.

In checking with the Secretary of State's office, I found that the Lions Club of Crystal, Minnesota was registered as a non-profit organization on 10/7/70. They are not registered with the Attorney General's Charities Division, as they are not required to register unless they have a professional fund raiser.

In checking with Gambling Control, I found that the Lions Club of Crystal have two other sites already in operation in the City of Crystal, and they have had no problems with them.

In checking with Norm Pint of Gambling Enforcement, I found that they have had no investigations activated into the Lions Club of Crystal, and they have had no complaints about that organization.

At this point, I see no viable reason to deny a permit.

Sgt. Michael C. Harty *MCH*

MCH/dh

Memorandum

DATE: September 19, 1990  
TO: Jim Mossey, Police Chief  
FROM: Darlene George, City Clerk *Darlene*  
SUBJECT: Investigation - Charitable Gambling  
Crystal Lions Club  
at Doyles Bowl & Lounge, 5000 West Broadway

Attached is a gambling license application, Lawful Gambling Lease Agreement, Gaming Operations Internal Controls, Lawful Gambling Compensations Schedule, schematic of area of building being used for pulltabs operations, a Crystal Lions Club roster, and worksheet for expense calculations for the Crystal Lions club. Please proceed with investigation on this organization.

Upon receipt of completed investigation from your department, this will be placed on the City Council Agenda for their approval. If you have any questions, please contact me.

DG/js

Receipt #53078

## Minnesota Lawful Gambling Change in Gambling Manager

The following information must be provided to the Gambling Control Board  
within ten days of a change in the organization's gambling manager.

### Organization Information

Organization Name	License Number
CRYSTAL LIONS CLUB	B-01668-003

### Gambling Manager Information

New gambling manager	Home Phone Number	Business/Day Phone Number
SCOTT SCHEILLER	(612) 522-1759	(612) 533-3509
Address (may not be the organization's address)	City/State	Zip Code
3630 WASHBURN AVENUE NORTH	MINNEAPOLIS MN	55412

Date gambling manager became member of the organization

Month 11 Year 83

### Bond Information

Name of insurance company (not insurance agency)	Bond number
UNITED FIRE & CASUALTY COMPANY	51-69727

### Site Information

Will the gambling manager be responsible for all of the organization's licenses? ☒ Yes ☐ No

If no, please list the license numbers/site names for which the new gambling manager will be responsible.

License Number	Site Name
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please complete the requested information and return to:

Department of Gaming  
Gambling Control Division  
Mail Station 3315  
St. Paul, Mn 55146-3315

FOR BOARD USE ONLY:

DEO \_\_\_\_\_

Date \_\_\_\_\_

Minnesota Lawful Gambling  
Gambling License Application - Part 1

Organization Information

Legal name of organization

LIONS CLUB OF CRYSTAL

Business address of organization - Street or P. O. Box (Do not use address of gambling manager)

P. O. BOX 22318

City	State	Zip Code	County	Business phone number
ROBBINSDALE	MINNESOTA	55422	HENN.	( )

Name of chief executive officer (cannot be gambling manager)	Title	Business phone number
WILFRED SCHEILLER	PRESIDENT	(612) 533-3509

Address of chief executive officer - Street or P. O. Box

4614 ZANE AVENUE NORTH

City	State	Zip Code	County
CRYSTAL	MINNESOTA	55422	HENN.

Name of treasurer or person responsible for organization's other revenues (cannot be gambling manager)	Title	Business phone number
GERALD ANDERSON	TREASURER	(612) 537-1906

Type of organization: ☒ fraternal ☐ veterans ☐ religious ☐ other nonprofit

Number of years organization has been in existence as a nonprofit organization 28 YEARS

Attach a copy of nonprofit incorporation from the Minnesota Secretary of State or a letter from the IRS declaring income tax exemption. (Do not send a sales tax permit or Federal employer identification information))

Number of active members 28 (must be age 18 and older) 30 TOTAL - 2 MEMBER AT LARGE

When does the organization hold regular meetings? Day(s) SECOND TUESDAY Hours 7:00 PM  
OF EACH MONTH

Have internal controls been submitted on the form provided by the board? ☐ yes ☒ If no -- Attach a copy.

Type of Application

Class of License

- ☐ Class A — Fee \$200 (bingo, raffles, paddlewheels, tipboards, pull-tabs)  
☒ Class B — Fee \$125 (raffles, paddlewheels, tipboards, pull-tabs)  
☐ Class C — Fee \$100 (bingo only)  
☐ Class D — Fee \$75 (raffles only)

Bingo Occasions

If Class A or C, fill in days and hours of bingo occasions:

No more than six bingo occasions may be conducted by an organization per week

Day	Beginning/Ending Hours	Day	Beginning/Ending Hours	Day	Beginning/Ending Hours
	to		to		to
	to		to		to
	to		to		to

If bingo will not be conducted, check here ☒

Status of license - check one:

- ☐ Organization has never been licensed.  
☒ New site — Fill in base license number B-01668  
☐ Renewal of existing license — Fill in complete license number \_\_\_\_\_  
☐ Change in class of existing license — Fill in complete license number \_\_\_\_\_  
☐ Previously expired license - Fill in complete license number \_\_\_\_\_

**Minnesota Lawful Gambling  
Gambling License Application - Part 2**

**Gambling Premises Information**

Name of establishment where gambling will be conducted <b>DOYLES BOWL AND LOUNGE</b>		Street address (do not use a post office box number) <b>5000 WEST BROADWAY</b>	
City and County where gambling premises is located	OR	Township and County where gambling premises is located if outside of any city limits	
CITY <b>CRYSTAL</b>		TOWNSHIP	COUNTY <b>HENN</b>
Legal owner of gambling premises <b>DOYLE STENHAUSE</b>		Name of lessor, if not the legal owner _____	
Address of owner <b>5000 WEST BROADWAY</b>	City <b>CRYSTAL</b>	State <b>MN</b>	Zip Code <b>55422</b>

Does the organization own the building where the gambling will be conducted? ☐ YES ☒ NO (NOTE: Organizations may not pay themselves rent if they own the building or have a holding company. A lease must be submitted showing rent payments as zero from gambling funds if the organization's holding company owns the premises.)

If NO, attach the following:

- a copy of the lease with terms for one year.
- a copy of a sketch of the floor plan with dimensions, showing what portion is being leased.

*A lease and sketch are not required for Class D applications.*

Rent:

For bingo with other gambling \$ \_\_\_\_\_ Total square footage leased \_\_\_\_\_

For gambling without bingo \$ 600.00 Total square footage leased \_\_\_\_\_

Address of registered storage space:

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Gambling Manager Information**

Gambling manager's name <b>SCOTT SCHEILLER</b>		Date of birth <b>7 DECEMBER 1964</b>	
Address <b>3630 WASHBURN AVENUE NORTH</b>			
City <b>MINNEAPOLIS</b>	State <b>MINNESOTA</b>	Zip code <b>55412</b>	Business phone <b>(612) 533-3509</b>
Date that gambling manager became a member of the organization <u>11 / 8 / 83</u>			
Date that gambling manager seminar was completed <u>5 / 4 / 90</u>			
A \$10,000 fidelity bond covering the gambling manager is required by Minnesota law. Provide the following information:			
Name of insurance company (do not use agency name) <u>UNITED FIRE &amp; CASUALTY COMPANY</u>			
Bond number <u>51-69727</u>			

**Bank Information**

*(each licensed gambling premises must have a separate checking account)*

Bank name <b>NORWEST BANK MINNESOTA, N.A.</b>		Bank account number <b>41-6145131</b>	
Bank address <b>7000 BASS LAKE ROAD</b>	City <b>CRYSTAL</b>	State <b>MINNESOTA</b>	Zip Code <b>55428</b>
Name, address, and title of members authorized to sign checks and make deposits and withdrawals			
Name <b>SCOTT SCHEILLER</b>	Address <b>3630 WASHBURN AVENUE NORTH</b>	Title <b>GAMBLING MANAGER</b>	

**Minnesota Lawful Gambling  
Gambling License Application - Part 3**

**Oath**

**Gambling Site Authorization**

I hereby consent that local law enforcement officers, the board or agents of the board, or the commissioner of revenue or public safety, or agents of the commissioners, may enter the premises to enforce the law.

**Bank Records Authorization**

The board is authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.

I declare that:

- I have read this application and all information submitted to the board;
- All information is true, accurate and complete;
- All other required information has been fully disclosed;
- I am the chief executive officer of the organization;
- I assume full responsibility for the fair and lawful operation of all activities to be conducted;
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the board and agree, if licensed, to abide by those laws and rules, including amendments to them;
- A membership list of the organization will be available within seven days after it is requested by the board;
- Any changes in application information will be submitted to the board and local government within 10 days of the change; and
- A termination plan will be submitted to the board within 15 days when the organization's license is terminated.

Signature of chief executive officer

Date

*Walter J. Scheiller*

17 SEPTEMBER 1990

**Local Government Acknowledgement**

*The city \*must sign if the gambling premises is located within any city limits.*

*The county \*\*AND township\*\* must sign if the gambling premises is located within a township.*

I have received a copy of this application. This application will be reviewed by the Gambling Control Division, and if approved by the Director, and will become effective 60 days from the date of receipt by the city or county, unless the local government (city or county) passes a resolution to specifically forbid the activity. A copy of that resolution must be received by the Gambling Control Division within 60 days of the date filled in below.

<b>City* or County**</b>		<b>Township**</b> (Complete in addition to county signature)	
City or county name <b>CITY OF CRYSTAL</b>		Township name	
Signature of person receiving application <i>Darlene George</i>		Signature of person receiving application	
Title <i>City Clerk</i>	Date received <b>17 SEPTEMBER 1990</b>	Title	Date received
Name of person delivering application to local government <b>SCOTT SCHEILLER</b>		Is township: <input type="checkbox"/> organized <input type="checkbox"/> unorganized <input type="checkbox"/> unincorporated	

**Refer to the instructions for the required attachments.**

Mail to: Department of Gaming  
Gambling Control Division  
Mail Station 3315  
St. Paul, MN 55146-3315

# Lawful Gambling Lease Agreement

### Premises Information

Name of legal premises owner (lessor)	Address	City/Zip Code	Phone
DOYLE STENHAUS	5000 WEST BROADWAY	CRYSTAL MN 55422	537-8148
Name of sublessor (if any)	Address	City/Zip Code	Phone
—			
Name and address of leased premises	Address	City/Zip Code	
DOYLE'S BOWL AND LOUNGE	5000 W. BROADWAY	CRYSTAL MN 55422	
Name of organization leasing the premises (lessee)	License Number, if known		
CRYSTAL LIONS CLUB	B-01668		

### Gambling Activity

The lawful gambling activity which the organization will conduct are (check all that apply):

☐ bingo ☒ raffles ☐ paddlewheels ☒ pull-tabs ☐ tipboards**Rent Information** (See Rules 7860.0090, Subp 3)

**Class A and C licenses:**

Rent for bingo and all other gambling activities conducted during that bingo occasion may not exceed:

\$200 for up to 6,000 square feet;  
\$300 for up to 12,000 square feet; and  
\$400 for more than 12,000 square feet.

Rent to be paid per bingo occasion \$ —

**Class B and D licenses:**

Rent for gambling activities not including bingo may not exceed \$24 per square foot per month, with a maximum of \$600.

Rent to be paid per month \$ 600

**Rent may not be based on a percentage of receipts or profits from lawful gambling.**

## Premises Description

The area leased within the premises is 5 feet by 8 feet, for a total of 40 square feet.

Attach a sketch which identifies the location of the leased premises when a portion of a building is the leased premises. That sketch must include the dimensions of the leased premises.

### Effective Dates

The lease will go into effect at 12:01 a.m. on NOV. 1 19 90, and will end at 12:00 a.m. on OCT. 31 19 91, for a period of one year.

**Times and Days of Bingo Activity** (If none, indicate N/A) ☒ N/A

The bingo occasions will be held:

[illegible]

# Minnesota Lawful Gambling Gaming Operations Internal Controls

Name of organization	License number	Date	
LION CLUB OF CRYSTAL	B-01668		
Address	City	State	Zip code
P.O. BOX 22318	ROBBINSDALE	MINNESOTA	55422

Fill in the name and title of the person responsible for each action listed below.

## Inventory Acquisition and Control

- | Responsibility of:                              | Action  |
|---|---|
| 1. JACKIE SMOTHERS-S.M.                         | Purchases gambling equipment and supplies from distributors licensed by the Gambling Control Board. Verifies license number of distributors.                                    |
| 2. JACKIE SMOTHERS-S.M.                         | Receives equipment or supplies, initials and dates the invoice, and verifies the quantity received.   |
| 3. JACKIE SMOTHERS-S.M.                         | Verifies that a Minnesota State registration stamp has been affixed to all gambling equipment and supplies by the licensed distributor.   |
| 4. PERSON WORKING SHIFT                         | Compares all games received, by serial number and state registration stamp number, to the distributor's invoice. Reconciles any differences before placing the games into play. |
| 5. SCOTT SCHEILLER-G.M.                         | Completes inventory records for all items received. Records should verify that all purchases were properly authorized, received, and put into play.                             |
| 6. PERSON WORKING SHIFT<br>GAMBLING MANAGER AND | Secures all gambling equipment in a locked storage area.  |
| 7. EACH OPERATOR                                | Maintains control and custody of the keys to the storage area.  |
| 8. SCOTT SCHEILLER-G.M.                         | Maintains a list of persons who have access to the storage area and updates the list as necessary.  |
| 9. SCOTT SCHEILLER-G.M.                         | Counts and records items taken from inventory on the inventory record.  |
| 10. SCOTT SCHEILLER-G.M.                        | Takes a physical count of inventory at the end of each month.   |
| 11. SCOTT SCHEILLER-G.M.                        | Maintains a list of persons authorized to purchase gambling equipment and supplies.   |

## Gaming Operations Control

- |  |  |
|--|--|
| 1. SCOTT SCHEILLER-G.M.                                  | Maintains a list of persons authorized by the organization to conduct lawful gambling sales at a licensed location.  |
| 2. PERSON STARTING SHIFT.                                | Counts and verifies starting cash.   |
| 3. PERSON WORKING SHIFT                                  | Posts the flare (pull-tabs), or the master flare (paddlewheels and tipboards) with the correct serial number, and with the state registration stamp affixed. |
| 4. CRYSTAL LIONS CLUB                                    | Posts the house rules.   |
| 5. PERSON WORKING SHIFT                                  | Puts entire deal into a receptacle other than the container in which the deal was received.  |
| 6. PERSON WORKING SHIFT                                  | Begins play in accordance with gambling rules.   |
| 7. PERSON WORKING SHIFT<br>WITH GAMBLING MANAGERS<br>OK. | Closes the deal when sold out or major winners are awarded, whichever house rules indicate.  |
| 8. PERSON WORKING SHIFT.                                 | Defaces and retains all winning tickets.   |
| 9. PERSON WORKING SHIFT.                                 | Records winners valued at \$100 or greater.  |

S.M. IS OUR SITE MANAGER  
G.M. IS OUR GAMBLING MANAGER

Minnesota Lawful Gambling  
Lawful Gambling Compensation Schedule

**Organization Information**

Legal name of organization

LIONS CLUB OF CRYSTAL

Business address of organization (Do not use address of gambling manager)

Street

P.O. BOX 22318

City

ROBBINSDALE

State

MINNESOTA

Zip Code

55422

Name of chief executive officer

WILFRED SCHEILLER

Title

PRESIDENT

Business phone number

(612) 533-3509

**Compensation Schedule**

The following compensation schedule has been approved by the organization. If volunteer, indicate \$0.

	Position	Amount to be paid per bingo occasion	OR	Per hour
	Gambling manager	\$		\$ 10.00
	Assistant gambling manager, if any	\$		\$ 6.00
BINGO	Caller	\$		\$
	Checker(s)	\$		\$
	Sales-paper	\$		\$
	Collectors (hard cards)	\$		\$
	Other (identify)	\$		\$
		\$		\$
OTHER THAN BINGO		\$		\$
	Seller	\$		\$ 5.50
	Seller — SEE ATTACHED	\$		\$
	Other (identify)	\$		\$
		\$		\$
	SITE MANAGER	\$		\$ 6.00

**Signature**

I affirm that the lawful gambling compensation schedule is accurate and has been approved by the organization.

Signature of chief executive officer

*Wilfred Scheiller*

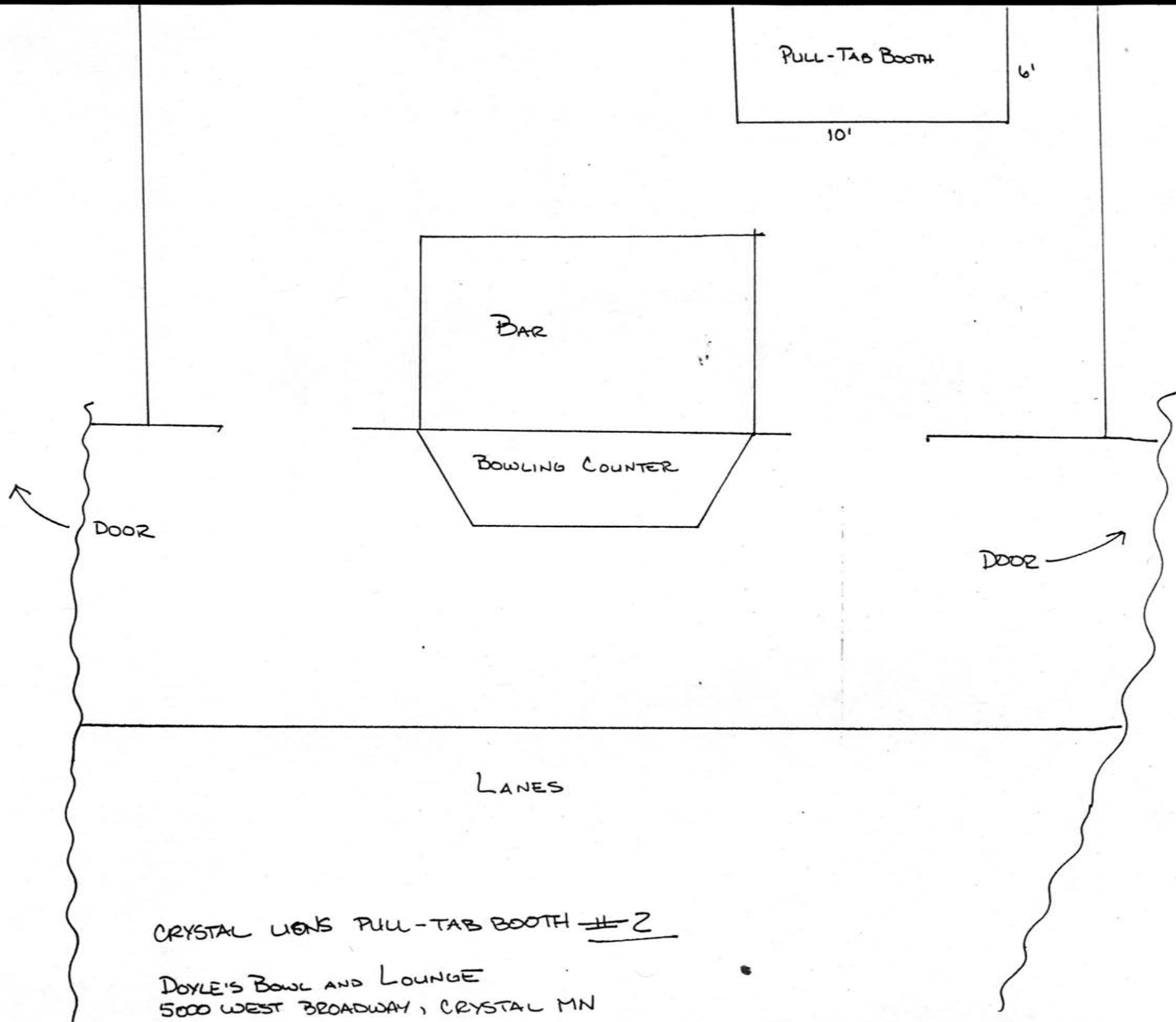
Date

17 SEPTEMBER 1990

Attach to the Lawful Gambling License Application or Renewal and/or when changes occur in the compensation schedule.  
Mail to:

Department of Gaming — Gambling Control Division,  
Mail Station 3315,  
St. Paul, MN 55146-3315

\* NOTE: WE HAVE NOT HIRED ANYONE FOR THIS SITE  
PAY RATES ARE LISTED FOR WHAT IS EXPECTED



CRYSTAL LIONS PULL-TAB BOOTH #2

DOYLE'S BOWL AND LOUNGE  
5000 WEST BROADWAY, CRYSTAL MN

## CRYSTAL LIONS CLUB ROSTER

Requests for gambling funds should be directed to the following address:

CRYSTAL LIONS CLUB  
GAMBLING COMMITTEE  
P.O. BOX 22318  
ROBBINSDALE, MINNESOTA 55422

Anderson -	Jerry & Delores 6321 Cheshire Lane Maple Grove, MN 55369 Home: 559-2994 Work: 537-1906
Berquam -	Warren & June 3775 County Road 92 N. Maple Plain, MN 55359 Home: 536-0070
Burkenstock -	Norm & Naomi 6080 Yukon Ave. N. New Hope, MN 55428 Home: 533-3225 Work: 533-3225
Coe -	Bill & 5331 Fairview Ave. N. Crystal, MN 55429 Home: 537-6640
Coffin -	Al & Delores 5920 Meadow Lake Road New Hope, MN 55428 Home: 537-6230
Gillane -	Stephen & Jackie 5908 Cavel Ave. N. New Hope, MN 55428 Home: 537-0555 Work: 540-1463
Greenwalt -	Ted & Betty 5411 Winnetka Ave. N. New Hope, MN 55428 Home: 537-5105
Hess -	James, Dr. 6900 Douglas Drive N. Crystal, MN 55428 Home: 533-3213

## CRYSTAL LIONS CLUB ROSTER

Kastonaas - Tony & Ester  
3019 Hampshire Ave. N.  
Crystal, MN 54428  
Home: 537-5105

Klinder - Ernie & Jan  
6901 62nd Ave. N.  
Crystal, MN 55428  
Home: 537-7106  
Work: 529-1529

Knutson - Ed  
2609 34th Ave. N.  
St. Antony, MN 55418  
Home: 781-7815

Lanners - Dale & Rose Ann  
4825 Oregon Ave. N.  
New Hope, MN 55428  
Home: 533-9486

Mammenga - Jeffery  
10970 43rd Ave. N.  
Plymouth, MN 55441  
Home: 553-2006

Mankowski - Jack & Linda  
4721 Flag Ave. N.  
New Hope, MN 55428  
Home: 533-0749  
Work: 537-3711

Mican - Mark  
3441 Independence Ave. N.  
New Hope, MN 55427  
Home:  
Work:

Meinke - Gordy & Nona  
6048 Cavell Ave. N  
New Hope, MN 55428  
Home: 536-8911

Olson - Ray & Norma  
515 Birch Ave.  
Alexandria, MN

Olson - Roland  
3820 Macalaster Drive  
Apt. #204  
Minneapolis, MN 55421  
Home: 781-0806

# CRYSTAL LIONS CLUB ROSTER

Rich - Mike & Leddy  
13642 74th Ave. N.  
Maple Grove, MN 55369  
Home: 420-6381  
Work: 535-0053

Rich - Pat & Kathy  
1010 Lake St. NE.  
Hopkins, MN 55343  
Home: 935-9617

Rich - Terry & Audry  
7851 152nd Ln. NW.  
Ramsey, MN 55203  
Home: 427-0512  
Work: 521-1404  
Beeper: 527-4066  
Audry's work: 535-7698

Russle - Myron & Patty  
6714 Lombardy Ln  
Crystal, MN 55428  
Home: 533-2742

Scheiller - Bill & Sharon  
4614 Zane Ave. N.  
Crystal, Mn 55422  
Home: 533-7955  
Work: 533-3509

Scheiller - Scott & Pam  
3630 Washburn Ave. N.  
Minneapolis, MN 55412  
Home: 522-1759  
Work: 533-3509

Secrest - William  
2748 France Ave. N.  
Minneapolis, MN 55422  
Home: 588-4395

Smothers - Rollie & Jan  
6135 55th Ave. N.  
Apt. 215  
Crystal, MN 55428  
Home: 537-5064

## CRYSTAL LIONS CLUB ROSTER

Sullivan - John & Cora  
4212 Hampshire Ave. N.  
Crystal, MN 55428  
Home: 537-0747

Sullivan - Lloyd & Edna  
5547 Xenia Ave. N.  
Crystal, MN 55429  
Home: 533-1549

Thonander - Ed & Jan  
5409 536rd Ave. N.  
Crystal, MN 55428  
Home: 535-1264  
Work: 541-1234

Veit - Rudy  
6900 Idaho Ave. N.  
Brooklyn Park, MN 55427  
Home: 560-1758

Worksheet for Expense Calculations  
Effective October 1989

Fill out the worksheets for the organization as a whole, not by individual premises

Organization name  
CRYSTAL LIONS CLUB

License number  
B-01668

A	B	C	D	E	F	G	H	I	J**
1989 month	gross profit from line 19 monthly return	multiply column B by .5(50%)	net bingo receipts from line 1C monthly return	multiply column D by .045(4.5%)	add column C and column E	allowable expenses from line 35 monthly return	subtract column G from column F*	amount from column J for last month	add column H and column I.
AUGUST	\$37,606.87	\$18,803.44	N/A	N/A	\$18,803.44	\$8,704.68	\$10,098.76	\$134,927.51	\$145,026.27
SEPTEMBER	\$38,947.97	\$15,473.99	N/A	N/A	\$15,473.99	\$9,667.57	\$5,806.42	\$145,026.27	\$150,832.68
OCTOBER	\$25,838.76	\$12,519.38	N/A	N/A	\$12,519.38	\$11,509.39	\$1,009.99	\$150,832.68	\$151,842.67
NOVEMBER	\$31,862.27	\$15,931.14	N/A	N/A	\$15,931.14	\$5,986.74	\$9,944.40	\$151,842.67	\$161,787.07
DECEMBER	\$32,119.78	\$16,059.89	N/A	N/A	\$16,059.89	\$8,529.92	\$7,529.97	\$161,787.07	\$169,317.04
1990									
JANUARY	\$20,178.64	\$10,089.32	N/A	N/A	\$10,089.32	\$6,646.83	\$3,442.49	\$169,317.04	\$172,759.52
FEBRUARY	\$23,006.30	\$11,503.15	N/A	N/A	\$11,503.15	\$6,942.12	\$4,561.03	\$172,759.52	\$177,320.55
MARCH	\$11,157.20	\$5,578.60	N/A	N/A	\$5,578.60	\$8,446.24	(\$2,867.64)	\$177,320.55	\$174,452.91
APRIL	\$16,142.30	\$8,071.15	N/A	N/A	\$8,071.15	\$5,783.80	\$2,367.35	\$174,452.91	\$176,820.26
MAY	\$19,413.68	\$9,706.84	N/A	N/A	\$9,706.84	\$11,352.35	(\$1,645.51)	\$176,820.26	\$175,174.75

\* Put negative number in parentheses

\*\* Always carry forward the total from column J for the current to column I for the next

If column J is negative, your organization must reduce its expenses to meet the expense limits for the year.

Send in the completed form to the Gambling Control Division with your license renewal and/or application for an additional site.

Department of Gaming -- Gambling Control Division  
Mail Station 3315  
St. Paul, Minnesota 55146-3315

Worksheet for Expense Calculations  
Effective October 1989  
Fill out the worksheets for the organization as a whole, not by individual premises

Organization name  
CRYSTAL LIONS CLUB

License number  
B-01668

A	B	C	D	E	F	G	H	I	J**
1990 month	gross profit from line 19 monthly return	multiply column B by .5(50%)	net bingo receipts from line 1C monthly return	multiply column D by .045(45%)	add column C and column E	allowable expenses from line 35 monthly return	subtract column G from column F*	amount from column J for last month	add column H and column I
JUNE	\$17,467.77	\$8,733.89	N/A	N/A	\$8,733.89	\$7,940.84	\$793.05	\$175,174.75	\$175,967.80
JULY		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
AUGUST		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
SEPTEMBER		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
OCTOBER		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
NOVEMBER		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
DECEMBER		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
1990									
JANUARY		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
FEBRUARY		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80
MARCH		\$0.00	N/A	N/A	\$0.00		\$0.00	\$175,967.80	\$175,967.80

\* Put negative number in parentheses

\*\* Always carry forward the total from column J for the current to column I for the next

If column J is negative, your organization must reduce its expenses to meet the expense limits for the year.

Send in the completed form to the Gambling Control Division with your license renewal and/or application for an additional site.

Department of Gaming -- Gambling Control Division  
Mail Station 3315  
St. Paul, Minnesota 55146-3315

**MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Jessie Hart, Assistant Finance Director  
**DATE:** October 2, 1990  
**SUBJECT:** Status of Crystal Lions Club Gambling Report

The Crystal Lions Club has not filed a gambling report with me since October of 1989. Although they did provide a summary of their activity with their renewal application, it is necessary that they provide me with copies of the actual reports and schedules that were sent to the state so that I can verify compliance with the City Ordinance on Lawful Gambling.

The most recent twelve month accounting period just ended and covered October 1989 through September 1990, thus the organization has until the end of October of 1990 to provide me with a copy of their gambling reports and schedules detailing the lawful contributions from October of 1989 to September of 1990.

Based on the past accounting period, I feel comfortable that the information will be provided on a timely basis and that this should not affect the decision on the renewal of the license.



# Red Cross Responder

Northwest Hennepin Branch

**American  
Red Cross**

*-Serving the communities of Brooklyn Center, Brooklyn Park, Champlin, Corcoran, Crystal, Dayton, Golden Valley, Greenfield, Hanover, Hassan, Maple Grove, New Hope, Osseo, Robbinsdale, and Rogers-*

Greater Minneapolis Area Chapter

Fall 1990

## MAYOR'S CHALLENGE BOWL-A-CROSS SCORES

Left to right are:

Mayor Willard Sipe - Greenfield  
Mayor Betty Herbes - Crystal  
Mayor Arnold Phenow - Osseo  
Mayor Maxine Ladda - Hanover  
Mayor Marilyn Corcoran - Dayton  
Mayor Harold Schutte - Corcoran



The mayors of NW Hennepin County switched from swimming pool to bowling lanes last April for the fourth annual "Mayors' Challenge" to raise money for the American Red Cross.

The NW Hennepin Branch of the Greater Minneapolis Area Red Cross serves fifteen communities in the northwest corner of the county. The mayors (or their designees) from those fifteen cities took part in the informal bowling tournament Wednesday, April 25th at Spectrum Lanes at I494 and Bass Lake Road in Maple Grove.

It was obvious that everyone, participants and spectators alike, enjoyed the event. It was an outstanding effort by each city and by all the contributors. The Mayors' Challenge raised a total of \$6,359. Everyone in the NW Hennepin County should be proud. We are!

Awards were presented to:

Crystal - Mayor Herbes - Most dollars raised.

Hanover - Mayor Ladda - Most dollars per capita.

Maple Grove Lions (\$1501) - Largest civic group contribution (by squeaking past the very generous donation of \$1500 donated by the Crystal Lions Club.

Brooklyn Park - Mayor Krautkremer - Most improved fund raising.

Corcoran, Crystal, Dayton, Hanover, Osseo and Greenfield - Raised five cents or more per capita.

Louis Rowell, representing Osseo, won the "Highest Score" award.

All Red Cross chapters depend on public and private donations as well as fundraising events to offset partial funding from United Way. The Red Cross is not funded by the government.

The Red Cross provides help for those who need food, clothing, shelter and furnishings following disasters such as fires, floods, tornadoes, train wrecks, explosions, etc. It also teaches first aid, CPR, child safety courses, lifesaving and water safety. Also, Red Cross emergency services contacts those serving in the military when an emergency arises at home.



# Community Center Marks Dawning Of A New Era in Crystal

By Laurie Fink,  
Northern Light Correspondent



It's a hot June day and Crystal's new Community Center is hopping. The parking lot is jammed. The outdoor pool is packed. Dozens of kids scoot up the new 30-foot-high water slide while scores of dripping-wet hopefuls wait impatiently in line.

It's a sight long overdue in Crystal, a first-ring suburb that's been searching for a new community focal point, something to set it apart from the rest of the metro area.

The \$3.8 million Center is now the pride of Crystal, as well it should be. The community pulled together to build the center, and its success signals a new era of cooperation and advancement for the city, says Mayor Betty Herbes, who took office in 1989.

Crystal is a city of 23,000 residents that, like many first-ring suburbs, faces special challenges such as an aging population and aging housing stock. But the city is beginning to take innovative steps to tackle its problems, as well as prepare for the future. Less than 15 minutes from downtown Minneapolis, Crystal has much to offer: comfortable, close-knit neighborhoods, lush parks, successful businesses, including a



*Crystal's new community center features three gymnasiums, a pool and a 30-foot-high water slide*

**"We're looking at trying to upgrade everything."**

**— Mayor Betty Herbes**

robust retail sector, and many plans for redevelopment on the boards.

And if the Mayor has her way, things will only get better.

"I want the city to be a quality city," she says. "We're looking at trying to upgrade everything."

The Community Center, of course, is an example of what Crystal can do when everybody works together.

The 35,000 square-foot Center, which opened in June, offers programs for all ages, from aerobics to arts and crafts. It has three gymnasiums, a stage for theater productions and a full catering kitchen. It also has a gathering spot for seniors called the Friendship Center, which gives Crystal's 600-member senior club a place to play cards, hold dances, other special events and eat a daily noon meal. The seniors were instrumental in getting the Center built because until that time they had rented space in a local school and had no place to call their own. "It gets people out of the house," says Joe Paulaha, Chairperson of the senior group. "They spend a pleasant afternoon and evening at the center rather than sitting around and watching TV."

The Community Center offers amenities to parents as well. It has a child care center where for only \$1 per hour a parent can leave a child while he or she plays basketball or goes to a tennis clinic.

"It isn't a health club," stresses Park and Recreation Director Ed Brandeen. "It's a multi-purpose facility for all ages."

Along with the new Center, Crystal installed a \$180,000 double water slide — to the delight of local children — that feeds into the community's outdoor pool. But the slide isn't just for kids: a young married couple told the Mayor they had waited in the slide line for 20 minutes and didn't regret a minute of it.

Although most everybody in Crystal wanted a Community Center, financing a multi-million dollar venture was another matter. The City Council agreed to pay \$1.8 million with city funds, but the remaining \$2 million had to be raised elsewhere. So the decision was put to the voters in the form of a



\$2 million bond issue.

A committee, formed to fight for the Center, was composed of various groups including civic clubs, Little League, city and park officials and members of the senior club. In the spirit of the best political campaigns, the volunteers put in an estimated 1,000 hours, dropping leaflets door-to-door, running phone banks and talking it up big.

"We talked about building a community center for 10 years because there's been no focal point for the city," recalls Liz Reid, Secretary of the Park Commission. "We finally came to the conclusion we were going to go for it."

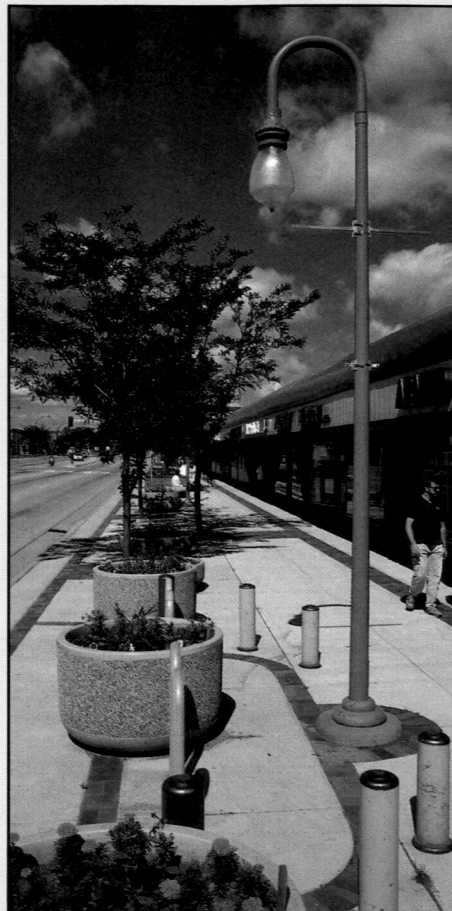
The bond issue passed during the general election of 1988 by a comfortable margin. It surprised city officials, who say that such proposals rarely pass in general elections. The Center has been so popular with residents that some who voted against it are sheepishly admitting now they made a mistake, says Mayor Herbes.

### Upgraded Housing, Redevelopment Central To Crystal's Renaissance

The Community Center is an example of Crystal's commitment to cooperation and planning. But that wasn't always the case. The city grew up somewhat haphazardly after World War II, attracting large numbers of veterans and other families. It was a popular place to settle in the 1950s and 1960s and a good place to build because the soil was sandy, according to Jack Irving, a City Council member who was Crystal's City Manager from 1963 to 1987. "It started as a farming community, then became a bedroom community and slowly became a commercial center — even before the Dales were around," says Irving.

The city didn't draw up a formal plan until 1976, and it was long overdue, says John Olson, Crystal's Assistant City Manager. A lack of formal planning created a situation where land wasn't always used productively or consistently. "What you had was a used car lot, next to a restaurant, next to a single family dwelling, next to a car wash, next to an industrial site," he says.

Today, with 98 percent of residential



*City upgrades to Bass Lake Road have improved business for local merchants*

**Crystal is currently redoing its comprehensive plan, examining all areas of the community...**

and commercial areas developed, the city is trying to correct mistakes of the past and build on positive aspects of the community, Olson adds. Crystal is currently redoing its comprehensive plan, examining all areas of the community — housing, community facilities, commercial/industrial development and infrastructure — to see what needs to be done.

The plan is scheduled for completion in March 1991, but officials aren't waiting until then to get started. Here are a few proposed ideas in the areas of housing and commercial and infrastructure development, in various stages of progress.

Since most of Crystal's residential areas were built more than 30 years ago, aggressive measures are necessary to maintain and revitalize neighborhoods. The city is considering a proposed housing code for rental property that would require rental units to meet set standards or risk being shut down. Though unpopular with developers and landlords, Mayor Herbes says it's a necessity. Crystal is also taking other steps on the housing front. With the help of federal funding, several deteriorating homes in the community are torn down each year and new homes are offered with low-cost mortgages to first-time homeowners. In addition, several designated neighborhoods are eligible for low-cost home improvement loans.

The city is planning to redevelop a five-acre piece of property on County Road 81 between Bass Lake Road and Wilshire Boulevard. There is currently a motel, restaurant and bar on the land. Some of the business owners are ready to sell, and developers have expressed interest in the property but shy away because road access is poor. To correct that, the city has hired a traffic engineer who is studying the traffic problems and will recommend corrective action to the city. Once completed, officials hope to attract some form of commercial development such as a supper club or retail strip center.

Anthony's Shopping Center, at 36th Avenue North and State Highway 100, is another site being considered for redevelopment. The shopping center, which is now



owned by Bill and Tony Nicklow, was built in the 1950s. Plans call for knocking down the building and erecting a new 120,000 to 150,000 square-foot center partially on an adjacent 14-acre football field, which has better soil for building. The land will be purchased from the school district, and the city has established the area as a tax increment financing district. The Nicklows' are close to landing a developer and major tenant for the project, Olson says.

Thirty-sixth Avenue, a major east-west thoroughfare in Crystal, is also in need of improvements. The city has proposed to add sidewalks (36th is the only major street left in Crystal without sidewalks), and resurface and widen the street. The improvements are planned in two phases, from State Highway 100 to Douglas Drive, and from Douglas Drive to Louisiana Avenue. Medicine Lake Road, another major east-west thoroughfare, is also being reconstructed in cooperation with New Hope, Golden Valley and Hennepin County.

### Business Leaders Pleased With Renovations In Crystal

Businesses on Bass Lake Road, between County Road 81 and Broadway, are benefitting from infrastructure improvements done by the city in the last several years. The area is home to Crystal Shopping Center, the city's most popular retail center, which houses a Target, Haugland's Kids, the County Seat and Marshall's. The busy, congested area got a face-lift in 1986 when the city widened the road, put in a median, added two public parking lots and put in decorative lighting, planters and benches.

Carolyn Carringer is owner of a 3,000 square-foot Dairy Queen in Crystal Shopping Center, which has 215,000 square feet of retail space. She says the area has treated her so well that her shop is the top-performing Dairy Queen in a five-state region. Carringer's sales tripled when she moved in 1985 to her current sit-down restaurant from a small, walk-up stand across the street. "Overall, there has been a rapid expansion of business in Crystal Shopping Center, especially over the last 10 years," she says. "I remember years ago, there used to be many vacancy signs; now there's hardly ever one." During her 18 years in business, the city has been



*Crystal Airport is the closest to downtown Minneapolis of all metro secondary airports*

**"Crystal officials definitely want to work with you; they want improvements for the city."**

**— Alice Jones, Marketing Director of Paster Enterprises**

helpful and cooperative, Carringer says. "They are a very forward-looking community," and have helped Bass Lake Road develop into an important commercial area, she adds.

Crystal Shopping Center has evolved beyond a neighborhood center into a regional strip mall that attracts shoppers from surrounding suburbs, says Alice Jones, Marketing Director of Paster Enterprises, which owns 10 shopping centers, including the one in Crystal.

"We notice our stores, for the most part, are showing very strong sales," says Jones. "It's a successful center. We continue to build our stores." Currently under construction is a 2,500 square-foot building that will house Subway Sandwiches and Salads and another retail tenant.

"It's much more attractive when you drive down Bass Lake Road than it was a few years ago, and that attracts customers," says Jones, who gives high marks to the city's staff. "Crystal officials definitely want to work with you, they want improvements for the city. We have a very good relationship with city officials."

Crystal has spawned more than one successful venture. Timesavers, Inc., Crystal's largest employer, moved from Kansas to Crystal in 1952 and began operating out of a small garage. Today the firm is a worldwide leader and manufacturer of sanding machines with specialized coated abrasive belts. Timesavers has 340 employees and collects over \$40 million in annual revenue, according to Ray Vold, President of Timesavers, Inc. The company, which is housed in a 150,000 square-foot facility, also operates a plant in Kansas and a factory in North Carolina.

"We're here, quite frankly, because we started here and we have a good working relationship with the community," says Vold. One of the company's key assets is its employees, many of which come from Crystal, he adds. "We believe our people have a good work ethic and good skills and experience." Some have been with Timesavers for 30 years, Vold adds.

The city also offers other amenities, such as good police protection and



a city staff that's "supportive of our efforts," he says. Crystal, for instance, helped finance the company's last expansion by providing industrial revenue bonds.

### Crystal Airport Close In For Business Commuters

When examining Crystal's assets, none is more obvious than the airport. The 400-acre regional airport, located in the northeast corner of the city, is the closest of all Twin Cities secondary airports to downtown Minneapolis. Crystal joined Brooklyn Center and Brooklyn Park, two cities that border the airport, to create a Tri-City Airport Commission, a group responsible for promoting the airport.

"We'd like to encourage more business travelers to come here, particularly when they want to do business in the northwestern suburbs," says Olson, a member of the commission. Through word of mouth and advertising in pilot magazines, the group hopes the word gets out that Crystal airport — which has a control tower and sophisticated guidance technology to help pilots land safely — is a convenient place to put down a plane.

Crystal is also on the proposed route for the Northwest Light Rail Transit line, and if it becomes a reality, the city would be the only metropolitan area to offer a regional airport and a straight shot into downtown on light rail. The proposed line would run from Minneapolis through Golden Valley to Crystal along the Burlington Northern railroad tracks that parallel County Road 81. Likely stops are at Corvallis and Bass Lake Road, which is just a few blocks from the airport. But Bill Monk, Public Works Director for Crystal, cautions that light rail may not come to Crystal for some time, if at all.

"We're going slowly with the planning," he says. "You don't want everybody jumping up and down. It's a little bit premature." Regional Transit Board plans call for an initial light rail line that would run between Minneapolis and St. Paul. That line would be a test run, so to speak, and its success or failure would determine the outcome of the other proposed lines, Monk says.



*During the summer, Becker Park hosts a June jazz festival and 30 outdoor concerts*

**Crystal has 23 well-manicured parks that cover 230 acres and accommodate all kinds of outdoor enthusiasts.**

Even without light rail, public transportation in Crystal is widely available. The MTC has many routes in town, and bus service may get even better if an idea being proposed by the city goes through.

"We're looking at establishing bus service between four cities — Crystal, Maple Grove, Brooklyn Park and Osseo," says Olson. An engineering firm is putting together a proposal that will recommend a system for linking the communities. The most intriguing alternative is one called Dial-a-Ride that would function much like a taxi service, providing door-to-door transportation. The bus system would provide convenient access to major businesses in Maple Grove, the North Hennepin Community College and Hennepin Technical Center and large grocery stores in Brooklyn Park, Osseo's downtown district, and of course, Crystal's shopping areas, Community Center and pool. "Rather than having to depend only on MTC routes, this would be a convenient alternative," Olson adds.

### For A Small City, Crystal's Parks Pack A Big Wallop

Of all Crystal's amenities, the park and recreation system may be the best. The city has 23 well-manicured parks that cover 230 acres. And as part of a long-range plan, each park is getting new, modern playground equipment. The parks accommodate all kinds of outdoor enthusiasts during all seasons: walkers, picnickers, baseball and softball players (the city has 100 softball teams) cross-country skiers and much more. Outdoor festivals light up the city during the summer; *Octoberfest* on July 4 with fireworks, the annual *Frolics Celebration* in late July, a June jazz festival plus 30 outdoor concerts of all kinds at Becker Park, to name a few. As for the future, park and recreation officials are considering a par-three golf course and an interpretive nature center similar to Wood Lake in Richfield.

But the city probably wants to catch its breath before jumping into a new project. The Community Center was a major effort, and who can blame the community for reveling in its success.

"We're real proud of it," says Brandeen.

MINUTES OF THE  
ENVIRONMENTAL QUALITY COMMISSION OF CRYSTAL, MINNESOTA  
AUGUST 16, 1990  
7:30 P.M.  
SOUTH CONFERENCE ROOM

The Chair called the meeting to order at 7:48 P.M., recognizing a quorum. Those members present were: Diane Christopher, Jerry Farrell, Gail Gove, Mary Pat Hanauska, Phyllis Isaacson, Beth Jarvis, Lerry Teslow and Julie Jones (Staff Liaison).

Councilmember Pauline Langsdorf was also present (arriving at 8:54 P.M.)

Those members absent were: Gary Joselyn (Council Liaison), Larry Lemanski, Bill Leonard, and Ryan Schroeder.

The Chair asked for approval of the July 19, 1990, meeting minutes. Phyllis Isaacson noted a typing correction needed in the first paragraph of the second page. Mary Pat Hanauska moved to approve the minutes, as corrected. Lerry Teslow seconded the motion. Motion Carried.

The Chair asked those members who conducted telephone surveys of various lawn care companies to report on their findings. Phyllis Isaacson reported the results of her survey. Lerry Teslow also reported on her findings. Jerry Farrell, who had surveyed 20 municipalities regarding their herbicide spraying posting requirements, found that only one city, the City of Bloomington, required posting. Bloomington also requires commercial sprayers to be licensed by the City as well as by the State and also requires commercial sprayers to notify neighbors with a door hanger when spraying will occur. The Chair reported on her findings from telephoning various lawn care companies. Diane Christopher noted information from a Star Tribune newspaper article on pesticides.

The Commission members concluded that there is a debate as to which possesses more hazards to the environment:

1. Improper use of herbicides and pesticides by homeowners not following instructions or
2. Violations by lawn service companies.

The following educational opportunities were discussed as potential ideas for promoting proper use of lawn care chemicals to the public:

1. Newsletter articles.
2. Seminar at a local nursery.
3. Seminar at the Community Center.

The Commission members then discussed potential topics for future City Newsletter articles. The following suggestions were made:

1. Warning about dangers of pumping gasoline.
2. Encouraging reuse of grocery bags.
3. Notifying residents of a Legislative Hot Line regarding environmental issues.
4. Notify residents of upcoming Public Service television programs.
5. Diagram of what happens to herbicides after they run off lawn in storm water.
6. Conduct a contest for the best waste reduction idea.
7. Information on the Ozone Layer.
8. Information on Nuclear energy.
9. Encourage reading of directions on herbicides and pesticides.
10. Safe disposal methods of household hazardous waste.
11. Information on backflow preventors.
12. Alternative uses to chemicals.
13. Chemical name definitions.
14. Encourage safe use of chemicals.

The Commission members requested staff to start a column in the October issue of the City Newsletter, asking for new, inovative waste reduction ideas, including the ideas of recycling old window glass and reusing paper shopping bags. It was also suggested that residents be invited in the column to suggest names for the heading of the column.

Julie Jones then gave a report on current events in recycling.

Under Other Business, the following items were discussed:

1. Cub Foods new recycling efforts were explained by Beth Jarvis.
2. Copies of the Compost Ordinance as drafted by the City Attorney were distributed.
3. Spraying at North Lion's Park.

The Commission members then viewed a video tape produced by the Water Pollution Control Federation entitled, "The Surface Water Video".

Since there was no other business, Mary Pat Hanauska moved to adjourn the meeting. Diane Christopher seconded the motion.


Motion Carried.

The meeting adjourned at 10:10 P.M.

MEMORANDUM

DATE: September 27, 1990

TO: Crystal City Council

FROM: John Olson, Asst. City Manager/  
Community Development Director 

SUBJECT: County Road 81/Wilshire Blvd. Meetings

Two meetings were held last week to explain alternatives for a signalized intersection at County Road 81 and Wilshire Blvd.

In one meeting we met with the business people and discussed the potential intersection and the various changes required because of it.

The other meeting was with the homeowners east of County Road 81 to explain the same alternatives and to get feedback from them.

We will be meeting with the engineering consultants to discuss the comments from both meetings; and from those comments, we will proceed to develop a preliminary design for the intersection to present to you at a later meeting.

I have enclosed a copy of the agenda for the meeting, the proposals to both groups and a list of those persons attending these meetings.

JAO:jt  
Encl.

COUNTY ROAD 81/WILSHIRE BLVD. RESIDENTS MEETING  
ATTENDANCE RECORD  
SEPTEMBER 26, 1990

RESIDENT	ADDRESS
Connie LaBelle	5533 Yates Avenue North
Rex Larson	5511 Xenia Avenue North
Tom Rinkoski	5517 Xenia Avenue North
Garry Grimes	7125 59th Avenue North

COUNTY ROAD 81/WILSHIRE BLVD. BUSINESSES MEETING  
ATTENDANCE RECORD  
September 26, 1990

NAME	BUSINESS	ADDRESS
Al Schrader	The Schrader Bldg.	5501 Lakeland Avenue
Larry Anderson	Arnolds	5518 Lakeland Avenue
Bill Sathre	Muffler Clinic	5531 Lakeland Avenue
Diane Sklenicke	Holiday	5521 Lakeland Avenue
Linda Chmulewski	Holiday	5521 Lakeland Avenue
John Day		5351-53 Lakeland Ave
Judy M. Wong	K. Wongs	5430 Lakeland Avenue
Linda Wong	K. Wongs	5430 Lakeland Avenue
Marie E. Hedberg	Suburban Motel	5454 Lakeland Avenue

AGENDA

WILSHIRE BOULEVARD AND  
COUNTY ROAD 81  
INTERSECTION STUDY AND DESIGN  
CRYSTAL, MINNESOTA

PUBLIC MEETING  
SEPTEMBER 26, 1990

- I. Project Introduction
  - A. Reasons for Study
  - B. Introduction of Westwood Professional Services, Inc.  
The Project Consultant
- II. Review Existing Conditions
  - A. Land Uses in the Area
  - B. Roadway Geometry
  - C. Traffic and Accident Data
- III. Design Criteria and Input
  - A. Area Planning Issues
    - 1. Land Use Plan
    - 2. Zoning Map
  - B. Site Planning Issues
  - C. Traffic Planning Issues
- IV. Concept Layouts
  - A. Concept - 1
  - B. Concept - 2A
  - C. Concept - 2B
- V. Future Project Tasks
  - A. Refine Concept Layout(s)
  - B. Preliminary Design
    - 1. Coordination with Hennepin County
    - 2. Further Public Involvement
  - C. Final Design
  - D. Construction

**THE  
PADDOCK**

**ARNOLD'S  
HAMBURGER  
GRILL**

**THE  
SUBURBAN  
MOTEL**

ZANE PL.

**CONCEPT 1**

**J-HAUL  
CENTER**

**CARPET  
KING**

**K. WONG'S  
CHOW MEIN  
REST.**

**C.J. FRANK'S  
FURNITURE**

**ELKS**

**BILL'S ECONOMY  
GLASS SERVICE**

**VILLAGE TV/ANDERSON TV  
ETC ENVIROTELECTRONICS**



**THOR  
LANDSCAPING**

**SKIP'S COMPLETE  
AUTO REPAIR**

**STANDARD WATER CONTROL SYSTEMS**

**CTI**

PREPARED BY: WESTWOOD PROFESSIONAL SERVICES, INC.

**THE  
PADDOCK**

**ARNOLD'S  
HAMBURGER  
GRILL**

**THE  
SUBURBAN  
MOTEL**

**CONCEPT 2A**

**HAUL  
CENTER**

**CARPET  
KING**

**K. WONG'S  
CHOW MEIN  
REST.**

**C.J. FRANK'S  
FURNITURE**

**ELKS**

**BILL'S ECONOMY  
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**VILLAGE TV/ANDERSON TV  
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**THE  
PADDOCK**

**ARNOLD'S  
HAMBURGER  
GRILL**

**THE  
SUBURBAN  
MOTEL**

**CONCEPT 2B**

**HAUL  
CENTER**

**CARPET  
KING**

**K. WONG'S  
CHOW MEIN  
REST.**

**C.J. FRANK'S  
FURNITURE**

**ELKS**

**BILL'S ECONOMY  
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**VILLAGE TV/ANDERSON TV  
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**STANDARD WATER CONTROL SYSTEMS**

**CTI**

PREPARED BY: WESTWOOD PROFESSIONAL SERVICES, INC.



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85 East Seventh Place  
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Saint Paul, MN 55101-2143

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Telecopier (612) 223-3002

512 Nicollet Mall  
Suite 550  
Minneapolis, MN 55402-1017

Telephone (612) 333-9177  
Telecopier (612) 333-2363

**Indiana Office**

135 North Pennsylvania Street  
Suite 2015  
Indianapolis, IN 46204-2498

Telephone (317) 684-6000  
Telecopier (317) 684-6004

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2739 Second Avenue S.E.  
Cedar Rapids, IA 52403-1434

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Suite 600  
Overland Park, KS 66211-1533

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Telecopier (913) 345-1770

**Wisconsin Office**

500 Elm Grove Road  
Suite 101, P.O. Box 36  
Elm Grove, WI 53122-0037

Telephone (414) 782-8222  
Telecopier (414) 782-2904

**SPRINGSTED Incorporated**

is pleased to announce the acquisition of

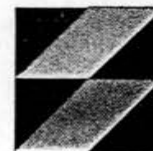
**Public Financial Systems**  
of  
Minneapolis, Minnesota

and the merger of the two practices.

All of Public Financial System's project staff has joined Springsted resulting in a significant expansion of firm resources available for the conduct of public financial advisory services.

Springsted, headquartered in Saint Paul, will continue to staff Public Financial System's Minneapolis and Cedar Rapids, Iowa offices. Springsted also has offices in Milwaukee, Wisconsin; Indianapolis, Indiana; and Overland Park, Kansas.

A directory of staff and direct telephone numbers is enclosed for your retention and use.



PARK AND RECREATION ADVISORY COMMISSION

Agenda

October 3, 1990

1. Call meeting to order 7:00 p.m. (See note below)
2. Approval of minutes
3. Review monthly report
4. Discuss selection of marketing committee for pool/  
waterslide and other special facilities
5. Review Crystal Frolics meeting - Bill
6. Review neighborhood meetings held this past summer -  
recommend any changes/new format, flyer, etc.
7. Review Human Rights Day - October 20th
8. Review 5-Year Plan as presented by committee
9. Update on status of disc golf request
10. Other business
11. Adjournment

**Please Note:** The Long Range Planning Committee is requested  
to attend a 6:30 p.m. meeting to review the 5-Year Plan.

- M. Theisen
- M. Moucha
- B. Gentry
- B. O'Reilly
- G. Spaulding



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

September 26, 1990

Dear Crystal Property Owner:

As you may be aware, Crystal has been working with the City of New Hope to provide storm water retention upstream of Memory Lane Pond. New Hope has proposed construction of a basin at the north end of Fred Sims Park. I would like to meet with nearby residents to review the proposal on Wednesday, October 10, 1990, at 7:00 p.m. in the Crystal City Hall Council Chambers, 4141 Douglas Drive. I hope you can attend and look forward to seeing you there.

Sincerely,

William Monk  
City Engineer

WM:mb

cc: Mayor & City Council



4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

September 26, 1990

Dear Crystal Property Owner:

As you may be aware, Crystal has been working with the Army Corps of Engineers on a flood control project in the area of the Markwood ditch and the Edgewood embankment as located on the attached map. The Corps has submitted a revised set of plans for City and Watershed District review that significantly changes the scope and location of the work areas.

I would like to present these plans to impacted residents at an informational meeting on Tuesday, October 9, 1990, at 7:00 p.m. at Crystal Community Center, 4800 Douglas Drive. I hope you can attend and look forward to seeing you at the meeting.

Sincerely,

William Monk  
City Engineer

WM:mb

Encl.

cc: Mayor & City Council





4141 Douglas Drive North • Crystal, MN 55422-1696 • 537-8421

ADMINISTRATIVE OFFICE

September 28, 1990

Jerry Dulgar  
City Manager  
City of Crystal  
4141 Douglas Drive  
Crystal, MN 55422

Dear Jerry:

This is to inform you that I am resigning my position as Assistant City Manager/Community Development Director effective November 2, 1990. I have been appointed the Village Manager of Chevy Chase, Maryland.

My last day of work will be Friday, October 26, 1990, and I will be taking the last week as compensatory time. During the 15 years with Crystal, I have enjoyed working with you, Jack Irving, many Council members and Commission members that I have met throughout the years. It will be most difficult, of course, to leave all the friends that I have made on the staff throughout the years.

I wish everyone well and hope to see many of you when we come back to visit.

Good luck to you and everyone here.

Sincerely,



John A. Olson  
Asst. City Manager/  
Community Development Director

JAO:jt

NAME

**ADDRESS**

Gordon W. Selby

3862-IDAHO Ave NO.