



[Crystal \(Minn.\).](#)
[City Council Minutes and Agenda Packets.](#)

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COUNCIL AGENDA

December 10 1990

694

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on December 10, 1990, at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present:

Councilmembers

P Carlson
P Moravec
P Irving
P Grimes
P Herbes
P Langsdorf
P Joselyn

Staff

P Dulgar
P Kennedy
P Monk
P Barber
P George
P Johnson
P Hart

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

1. The City Council considered the minutes of the Regular City Council Meeting of November 20, 1990.

Moved by Councilmember L and seconded by Councilmember G to
(approve) (approve, making the following exceptions: _____)

to) the minutes of the Regular City Council Meeting of November 20, 1990.

Motion Carried.

CONSENT AGENDA

1. Set 7:00 p.m., or as soon thereafter as the matter may be heard, on May 7, 1991, as the date and time for the Local Board of Review.
2. Set 7:00 p.m., or as soon thereafter as the matter may be heard, January 2, 1991, as the date and time for a public hearing to consider a Secondhand Goods Dealer License at 3542 Douglas Drive North as requested by Janet M. Wernet.

Moved by Councilmember I and seconded by Councilmember M to approve the Consent Agenda.

Motion Carried.

PUBLIC HEARINGS

1. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herms declared this was the date and time as advertised for a public hearing at which time the City Council will consider a second hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

Steven Leppa, applicant

The Mayor closed the Public Hearing.

Moved by Councilmember M and seconded by Councilmember I to (approve) (deny) (continue until _____ the discussion of) a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North.

Motion Carried.

2. It being 7:00 p.m., or as soon thereafter as the matter may be heard, Mayor Herbes declared this was the date and time as advertised for a public hearing at which time the City Council will consider the 1991 City of Crystal Budget. The Mayor asked those present to voice their opinions or to ask questions concerning this matter. Those present and heard were:

John Paulson, business owner in Crystal - resident of Golden Valley
al Holter, 4366 Xenia Av. N.

Mike McLennan, 4806 Zane Av. N.

Roger Pickering, 3821 Xenia Av. N.

Song Spaulding, 3913 Idaho Av. N.

Brad Hildebrand, 6201-38th Av. N. (suggested holding P+R Constant)

James Mourning, 5525 Maryland Av. N.

George Merriam, 6626 Fairview Av. N.

Recess 9:05 p.m. - Reconvened 9:15 p.m., at which time the Public hearing was continued with the following being heard:

Hugh Munns, 6611 Markwood Dr. (suggested save on sand + salt on streets)

Mike Noonan, owner of rental property in Crystal

Dale Jacob, 6813 Corvallis Av. N.

Gary Lang, 5810-34th Av. N.

Gary Boyle, 6812 Cloverdale Av. N.

Janice Coetner, 4641 Douglas Dr. (suggested less development - recycle)

The Mayor closed the Public Hearing.

- A. Moved by Councilmember J and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION LEVYING TAXES FOR CERTIFICATION
TO THE COUNTY AUDITOR FOR PAYABLE 1991

By roll call and voting aye: ; voting no: ; absent, not voting: .
Motion carried, resolution declared adopted.

after discussion the mover and seconders withdrew the motion to consider first, the resolution adopting the 1991 Budgets.

- B. Moved by Councilmember J and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION ADOPTING THE 1991 BUDGETS

By roll call and voting aye: ; voting no: ; absent, not voting: .
Motion carried, resolution declared adopted.

M/L to amend the motion to include exclusion of \$2,564 in account # 4100 in Department 10 which is the amount of a pay increase for City Councilmembers and Mayor to become effective January 1, 1991.

- C. Moved by Councilmember and seconded by Councilmember to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION ADOPTING 1991 BUDGETS FOR THE
ENTERPRISE FUNDS

By roll call and voting aye: ; voting no: ; absent, not voting: .
Motion carried, resolution declared adopted.

G to amend the amendment to the main motion to include exclusion of pay increases for all City employees for 1991.

Aye: G, H

No: C, M, I, L, J motion failed.

G/C to freeze all employees that aren't under a bargaining agreement.

*C/G to table discussion of the 1991 Budget to the Dec. 18, 1990 City Council Mtg.
Aye: C, G, L, H No: M, I, J motion carried.*

REGULAR AGENDA

1. The City Council considered a resolution and ordinance amendment for utility rate increase.

- A. Moved by Councilmember L and seconded by Councilmember C to adopt the following ordinance:

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO SEWER, WATER AND STREET
LIGHTING RATES AND CHARGES: AMENDING CRYSTAL CITY CODE
SUBSECTION 710.05 AND SUBSECTION 715.13, SUBDIVISIONS 1 AND 4

and further, that the second and final reading be held on January 2, 1991.

Motion Carried.

- B. Moved by Councilmember G and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-76

RESOLUTION ADJUSTING SEWER AND
WATER RATES FOR SENIOR CITIZENS

By roll call and voting aye: ALL, _____, _____, _____, _____,
_____, _____; voting no: _____, _____, _____, _____; absent, not
voting: _____, _____, _____.

Motion carried, resolution declared adopted.

2. Ms. Patricia Wilder of the Northwest Hennepin Human Services Council appeared before the City Council to present information about the Council's activities of the past year and plans for the coming year.

*Due to the length of the budget discussion
Ms. Wilder advised staff that she would ~~appear~~
~~at the December 15, 1990~~ reschedule her appearance
before the City Council for the Dec. 18 ~~city~~ meeting.*

3. The City Council considered issuance of a building permit for an airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company.

Moved by Councilmember J and seconded by Councilmember G to (approve as recommended by the Planning Commission) (deny) (continue until _____ the discussion of) authorization to issue a building permit for a 42' x 100' airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction Company, subject to standard procedure.

Motion Carried.

4. The City Council considered a reduction of surety for improvements to the site at 6048-58 Lakeland Avenue North for Premier Motors.

Moved by Councilmember I and seconded by Councilmember M to reduce surety from \$7500 to \$500 for Premier Motors, 6048-58 Lakeland Avenue, as recommended by the City Engineer.

Motion Carried.

5. The City Council considered a resolution approving expenditure of Charitable Gambling Funds for a security system and proposal from Pacesetter Corporation for installation.

Moved by Councilmember C and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-77

RESOLUTION APPROVING EXPENDITURE OF
CHARITABLE GAMBLING FUNDS FOR
SECURITY SYSTEM AT CRYSTAL
COMMUNITY CENTER

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

6. The City Council considered a resolution regarding Lawful Gambling Premise Permit Applications for Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway, and Doyle's Bowl & Lounge, 5000 West Broadway.

Moved by Councilmember C and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-78

RESOLUTION RELATING TO LAWFUL GAMBLING:
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

7. The City Council considered a resolution regarding a Lawful Gambling Premise Permit Application for Elk's Lodge #44, 5410 Lakeland Avenue North.

Moved by Councilmember C and seconded by Councilmember I to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-79

RESOLUTION RELATING TO LAWFUL GAMBLING:
APPROVING CERTAIN PREMISES PERMITS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.

Motion carried, resolution declared adopted.

8. The City Council considered a resolution setting guidelines for travel by Crystal City Employees and Elected Officials.

Moved by Councilmember L and seconded by Councilmember G to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-80

RESOLUTION SETTING GUIDELINES FOR TRAVEL
BY CRYSTAL CITY EMPLOYEES AND ELECTED OFFICIALS

By roll call and voting aye: ALL, _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.
Motion carried, resolution declared adopted.

9. The City Council considered a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.

By common consent the City Council continued action on the resolution until more information is received regarding other applicants for the office of Councilmember for District 10 of the Metropolitan Council.

Moved by Councilmember E and seconded by Councilmember _____ to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-

RESOLUTION IN SUPPORT OF
JAMES J. KRAUTKREMER AS DISTRICT 10 COUNCILMEMBER
ON THE METROPOLITAN COUNCIL

By roll call and voting aye: _____, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____.
Motion carried, resolution declared adopted.

10. The City Council considered a resolution approving Super Valu Stores, Inc., as a development partner with the City of Crystal and the Anthony Shopping Center Partnership in the redevelopment of the southeast corner of Highway 100 and 36th Avenue.

Moved by Councilmember M and seconded by Councilmember L to adopt the following resolution, the reading of which was dispensed with by unanimous consent *to include a date change to April 1, 1991.*

RESOLUTION NO. 90-81

on the Amendment to Negotiation Agreement

RESOLUTION APPROVING AN AMENDMENT
TO NEGOTIATION AGREEMENT AND
APPROVING DEVELOPMENT PARTNER

By roll call and voting aye: ALL, _____, _____, _____, _____, _____; voting no: _____, _____, _____, _____; absent, not voting: _____

Motion carried, resolution declared adopted.

11. The City Council considered the appointment of a Personnel Committee to review the City Manager's salary for 1991.

Councilmember Grimes requested the goals and objectives set by the City Manager for 1990 and an update of those goals.

M/I to appoint Councilmembers Carlson, Joselyn and Langsdorf to a Personnel Committee to review the City Manager's salary for 1991.

Motion Carried

12. The City Council discussed an offer of property for park purposes between 34th and 35th on June Avenue North.

C/I to direct staff to obtain more information on the property on June Avenue between 34th and 35th Avenue.

Motion Carried.

13. The City Council discussed changes of meeting dates for 1991 City Council Meetings.

Moved by Councilmember L and seconded by Councilmember I to change the Regular City Council Meeting of September 17, 1991 to Sept. 16, 1991 and the November 5, 1991 Regular City Council Meeting to Nov. 6, 1991.

Motion Carried.

14. The City Council discussed the Joint Powers Agreement with the Northern Mayors Association. ~~No action was taken~~

15. The City Council discussed a memorandum from the Planning Commission requesting consideration of a commission member serving longer than four three-year terms under certain circumstances.

The City Council directed staff to draft an ordinance amendment based on comments of council members this evening.

- not just certain people - same for all*
- interview all applicants*

Open Forum

Informal Discussion and Announcements

1. Informational item on MnDOT overlay of Trunk Highway 100 scheduled for 1991.

Councilmember Morales directed staff to review the ^{Ordinance ~~ordinance~~ regulating pawn shop /} Second hand Dealers and recommended separation of the two.

Irving explained his involvement with Twin West Chamber of Commerce regarding the Special Olympics in July of 1991 and advised the Council that he would be coming to them later requesting ^{authorization for} possible funding, advertising, etc.

Mayor reminded of ~~Christmas~~ Holiday Party Fri., Dec. 14.

Moved by Councilmember I and seconded by Councilmember L to approve the list of license applications.

Motion Carried.

Moved by Councilmember L and seconded by Councilmember I to adjourn the meeting.

Motion Carried.

Meeting adjourned at 11:30 p.m.

**APPLICATIONS FOR LICENSE
DECEMBER 10, 1990**

FOOD ESTABLISHMENT - Restaurant (\$150 with QA Plan +
\$40 ea. addnl facility)

Arby's Restaurant, 5629 West Broadway
Country Kitchen, 3501 Vera Cruz Avenue North
Eggies Breakfast, 6418 56th Avenue North
Fortune House Restaurant, 5303 36th Avenue North
Jin's Chow Mein, 129 Willow Bend
Knights of Columbus, 4947 West Broadway
Paul's Restaurant, 3545 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Restaurant (\$275.00 w/o QA Plan +
\$55.00 ea. addnl fac.)

Nicklows Restaurant, 3516 North Lilac Drive
Pizza Hut Carry Out, 3600 Douglas Drive
Old Country Buffet, 5526 West Broadway
VFW Post 494, 5222 56th Avenue North

FOOD ESTABLISHMENT - Retail (\$100.00 with QA Plan
\$40 ea. addnl facility)

Holiday Stationstores, Inc., 5521 Lakeland Avenue North
Superamerica, 7818 36th Avenue North
Superamerica #4052, 5359 West Broadway
Tom Thumb, 2708 Douglas Drive
Tom Thumb, 4711 36th Avenue North
Tom Thumb, 5120 56th Avenue North

FOOD ESTABLISHMENT - Retail (190.00 without QA Plan
\$55.00 ea. addnl fac.)

Fanny Farmer, Crystal Shopping Center

FOOD ESTABLISHMENT - Special Food Handling (\$35.00)

Paddock Bar & Lounge, 5540 Lakeland Avenue North
Park & Rec. Dept. at Welcome Park Concession, 47th
and Welcome Avenue North
Louie's Liquors, 4920 West Broadway
M.G.M. Liquor Warehouse, 355 Willow Bend
Marshalls, 201 Willow Bend
Medical Center Pharmacy, 5640 West Broadway
Shinders, 5546 West Broadway

FOOD ESTABLISHMENT - Special Food Handling (\$220.00)

Becher Enterprises for Honor Snacks in Crystal

FOOD ESTABLISHMENT - Churches (exempt)

Brunswick Methodist Church, 6122 42nd Avenue North
St. James Lutheran Church, 6700 46th Place North
St. Raphael's Catholic Church, 7301 56th Avenue North
Trinity Covenant Church, 3733 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Schools and Daycares (exempt)

Brunswick Methodist Nursery, 6122 42nd Avenue North
Robbinsdale Dist. #281 at Fair School, 3915 Adair North
Robbinsdale Dist. #281 at Forest School, 6800 47th No.
Robbinsdale Dist. #281 at Neill School, 6600 27th Ave.
Robbinsdale Dist. #281 at Cavanagh School, 5400
Corvallis Avenue North
St. Raphael Catholic School, 7301 56th Avenue North

KENNEL - Commercial (\$50.00)

Beltline Pet Hospital, 3443 Vera Cruz Avenue North

KENNEL - Private (\$50.00)

Sharon Hutchins-Buscher, 5817 Elmhurst Avenue North

VENDING - Nonperishable (exempt)

Crystal Police Association, 4141 Douglas Drive
Firemen's Relief Assoc., at North & South Stations (4)
Crystal Police Association, 4141 Douglas Dr, (candy)

VENDING - Nonperishable (\$10.00 machine + \$5.00 ea. addnl machine)

Marshalls, 201 Willow Bend
Twin City Vending at Crystal Care Center

VENDING - perishable (\$15.00 each machine)

Twin City Vending at Crystal Care Center

APPLICATIONS FOR LICENSE
December 10, 1990

GAS FITTER'S LICENSE - \$30.25

Bell-Air Heating, 840 W. 106th St. #22, Bloomington, MN 55420

GAS FITTER'S LICENSE - \$30.25 - Renewals

DelMar Furnace Exchange, 4080 83rd Ave. N., Brooklyn Park, MN 55433
Golden Valley Heating, 5182 West Broadway, Crystal, MN 55429
Home Energy Center, 14505 21st Ave. N., Plymouth, MN 55447
Superior Contractors, 6121 42nd Ave. N., Crystal, MN 55422
Owens Service Corp., 930 E. 80th St., Bloomington, MN 55420
Centraire, Inc., 7402 Washington Ave. S., Eden Prairie, MN 55344
Ron's Mechanical, 1812 E. Shakopee Road, Shakopee, MN 55379

PLUMBER'S LICENSE - \$30.25

American Plumbing, 238 7th Ave. N., Hopkins, MN 55343

CIGARETTES - \$30.00 each machine and/or over counter sales

Modern Tool, Inc., 5217 Hanson Court
L.J.D., Inc. for Paddock Bar & Lounge, 5540 Lakeland Ave. N.
Superamerica Group, Inc. for Superamerica #4052, 5359 West Broadway
Superamerica Group, Inc. for Superamerica #4187, 7818 - 36th Ave. N.
Medical Center Pharmacy, 5640 West Broadway
Tom Thumb Food Markets, Inc. #125, 2708 Douglas Dr. N.
Tom Thumb Food Markets, Inc. #233, 4711 - 36th Ave. N.
Tom Thumb Food Markets, Inc. #286, 5120 - 56th Ave. N.
Louie's Liquor Store, 4920 West Broadway
LAMA Corporation for MGM Liquor Warehouse, 355 Willow Bend
Shinders, 5546 West Broadway
Holiday Companies for Holiday Stationstores, Inc., 5521 Lakeland Ave. N.

MECHANICAL AMUSEMENTS - \$104.50 each machine

V.F.W. Post #494, 5222 - 56th Ave. N.
B & K Music & Sales for Doyle's Bowling & Lounge, 5000 West Broadway

MUSIC BOXES - \$20.00 each box

B & K Music & Sales for Doyle's Bowling & Lounge, 5000 West Broadway
V.F.W. Post #494, 5222 - 56th Ave. N.

GASOLINE STATIONS - \$50.00 station + \$7.25 each hose connection

Superamerica Group, Inc. for Superamerica #4187, 7818 - 36th Ave. N.

Superamerica Group, Inc. for Superamerica #4052, 5359 West Broadway

Holiday Companies for Holiday Stationstores, 5521 Lakeland Ave. N.

Northland Aircraft Services, Crystal Airport

PRIVATE GAS DISPENSING DEVICES - \$14.25 1st hose + \$7.25 ea.
add'l hose

U-Haul, 5465 Lakeland Ave. N.

COURTESY BENCHES - \$20.00 each bench + certificate of insurance

Roland C. Danielson for United States Bench Corporation, (18 benches in Crystal)

POOL TABLE - \$30.00 per table

Richard Risvold for Knights of Columbus, 4947 West Broadway

BULK STORAGE GASOLINE & OIL - (wholesale) - \$72.75 each location

Sipe and Gray Oil Company, Crystal Soo Tracks & Douglas Drive Soo Tracks

LAUNDROMAT - \$30.25 per year

William W. Fish for Crystal Gold Eagle, Inc., 6924 - 56th Ave. N.

DEALER IN SECOND-HAND GOODS - \$44.00 per year

Mary Lindner for The Clothes Exchange, 2712 Douglas Dr. N.

AUCTIONEER - \$18.25 per day

Allen Stutelberg, Auctioneer, 3 days at Knights of Columbus, 4947 West Broadway, December 20, 1990, January 24, 1991, and February 28, 1991

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

City of Crystal, 4141 Douglas Drive, Crystal, MN. at
Crystal Community Center, December 14, 1990 from 6:00 P.M.
to 11:30 P.M. for an annual Holiday party.

Included with Council Packet for 12-10-90 Meeting:

Minutes of the regular City Council mtg. of 11-20-90.
Memo from Henn. Cty. Director of Assessments dated 11-26-90 re: 1991 Local Board of Review Date.
Application for Secondhand Goods Dealers License from Steven Leppa at 4611 - 36th Ave. No.
Memo from City Mgr., Finance Director & Asst. Fin. Director dated 11-28-90 re: Public Hearing Info. (1991 Budget).
Memo from City Mgr., Finance Director & Asst. Fin. Director dated 11-30-90 re: Budget Resolutions; copy of resolution.
Letter from District #281's Financial Director dated 11-30-90 re: Adventure Club.
Memo from City Engr. dated 12-3-90 re: Utility Rates.
Letter from N.W.H.H.S.C. dated 10-10-90; portfolio of info. from the N.W.H.H.S.C.
Memo from Bldg. Inspector dated 12-4-90 re: Bldg. Permit - Airplane Hangar on Lot 78D, Crystal Airport.
Memo from City Engr. dated 12-5-90 re: Surety Reduction for Premier Motors, 6048-58 Lakeland Ave.
Memo from City Engr. dated 12-5-90 re: Security Sistem at Community Center.
Premise Permit Application for Lions Club of Crystal at Palace Inn, 5607 W. Broadway.
Premise Permit Application for Lions Club of Crystal at Doyle's Bowl, 5000 W. Broadway.
Ewaolurion Relating To Lawful Gambling: Approving Certain Premises Permits.
Premise Permit Application for Elk's Lodge, 5410 Lakeland Avenue North.
Memo from City Clerk dated 12-3-90 re: Guidelines for Travel by Crystal City Employees & Elected Officials; resolution.
Resolution in Support of James J. Krautkremer as District 10 councilmember on the Metro. Council.
Letter from Holmes & Graven dated 12-5-90 re: Anthony Center Development.
Memo from Asst. Mgr. dated 11-28-90 re: Council recommendation - Mgrs. salary.
Maps showing proposed land dedication on June Ave. (34th & 35th Avenues).

Letter from Roger A. Jensen Real Estate dated 12-3-90
re: Anthony Shopping Center.
Memo from City Clerk dated 12-3-90 re: Date Changes
for Council Mtgs. in 1991.
REsolution Authorizing Changes In The Joint Powers
Agreement With The Northern Mayors Association.
Memo from Bldg. Inspector dated 12-4-90 re: Memo
from Planning Comm. re: terms of service.
Action Needed Memo from 11-20-90 Council Meeting.
Memo from City Engr. dated 12-5-90 re: Surfacing
Improvements to TH100.
Crystal Park & Recreation Advisory Commission
minutes of 11-7-90.
Crystal Park & Recreation Dept. monthly report for
November 1990.
Memo from Bldg. Inspector dated 12-4-90 re: Housing
Maintenance Code.
Crystal Planning Commission Minutes of 12-3-90.
City of Crystal 1990 Expenditure Report as of 10-31-90
Memo from Police Chief & Finance Director dated 11-28
re: Jail Booking and Incarceration Fee Schedule.
Human Relations Commission minutes of 10-22-90.
Letter from Rosenthal, Rondoni, MacMillan & Joyner,
Ltd. dated 11-27-90 re: Crystal Prosecution File
No. RJM-51.
News RElease from North Metro Mayors Association
re: Northern Communities Oppose Toll Road Issue.
Letter from Supreme Court of MN dated 11-21-90 re:
MN Criminal Rules and Omnibus Hearings.
Memo from Joseph D. Strauss dated 11-28-90 re: North
Metro Crosstown Council.
Letter from Twin West Chamber of Commerce dated
12-5-90 re: Larry S. Dowell, new president.
Letter from Home Free dated 11-26-90 re: call from
Councilmember Carlson.

Handwritten signature

Memorandum

DATE: December 7, 1990

TO: Mayor and Council

FROM: Jerry Dulgar, City Manager

SUBJECT: Preliminary Agenda for the December 10, 1990 Council Meeting

Public Hearings

1. Public hearing to consider a second-hand goods dealer license. This is the hearing that we set at our earlier meeting for the second-hand goods dealer license that Mr. Leppa has requested. I believe he intends to be present to answer questions that the Council might have relative to the application. There could be some other property owners in the neighborhood present also who have questioned staff about parking, etc.
2. Public hearing to consider the 1991 Budget. Information on Adventure Club included for budget purposes. The question has been asked the last couple of meetings about the School District's contribution for the Adventure Club. The School District's contribution is the use of their facilities, custodial help, utilities, etc. They don't put any cash into the Adventure Club. We have had somewhere up towards ten letters or requests for information relative to the budget. We have sent those folks most of the information that we sent to you unless they just had a single specific question. At least one of them who came in with a whole page of questions that we answered has indicated to me that he didn't think that he would even come to the hearing. He didn't think there was any need to after getting answers to his questions. Jessie, Miles and myself will be prepared to make the presentation and to answer questions. From talking to other cities, I can tell you that the information that I have gotten is that they have had anywhere from 5 to 150 people at their meetings. They've taken anywhere from one-half hour to 3 hours so I don't really know what to expect.

Regular Agenda:

1. Consideration of resolution and ordinance amendment for utility rate increase. As you recall, we talked year before last about the idea of going with a small increase every year or two rather than waiting for a long time and having to run in the red and have to go with a big increase. This is a five percent increase but it is over two years so it is two and one-half percent per year.
2. Appearance by Patty Wilder of the Northwest Hennepin Human Services Council. Patty is appearing at our meeting to bring us up-to-date with what is going on with the Human Services Council and their work for the past year.

8. As you recall, sometime back we talked about guidelines for travel by Crystal City employees and elected officials. Miles, Darlene and I have gotten that wrapped up now and want the Council to give its final consideration and adopt the resolution so that we know how to administer the travel policy for the City.

9. Consideration of a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council. Mr. Krautkremer will be leaving his office as Mayor of Brooklyn Park at the first of the year and he is applying for appointment to the Metropolitan Council. Jim has done a lot of work for the area through the Northern Mayors Association and is a member of the Traffic Advisory Board and is very knowledgeable in the area of transportation. I think he would be a good member and has asked for our support.

10. Consideration of the selection of Super Valu Stores, Inc., as a development partner with the City of Crystal and the Anthony Shopping Center Partnership in the redevelopment of the southeast corner of Highway 100 and 36th Avenue. Representatives of Super Valu and I believe the Nicklows will be present at the meeting requesting that the Council approve Super Valu as the development partner. I think they might be the best development partner that we could have gotten. They have the ware with all to put the project together down there and to get it done. I believe they are going to show you a little bit about the kind of development that they are going to build. I think it is pretty early for them to have too much information for us. I think this is a real coup for the City.

11. Consideration of forming a Personnel Committee to review the City Manager's salary for 1991. Last year when the Council considered my contract and salary it was recommended that a Personnel Committee be appointed this year. I would like the Council to do that at this time so that we can begin discussion.

12. Discuss offer of property for park purposes between 34th and 35th on June Avenue North. The builder who has built some new houses on Kyle Avenue North also has some lots down over the hill next to Robbinsdale's Sohacki Park that are unbuildable primarily because there are no utilities and the cost would be prohibitive to extend them down there. He has talked to me on a couple of occasions and indicated that he would be willing to give those lots to the City. I bring this to Council for your consideration. While the lots are divided the other lots down there are in the same situation. We might sometime pick them up from the owners or through tax forfeiture. It is an area that we might look at combining with the Robbinsdale park or for some use. If the Council concurs, I would like for us to investigate it further anyway.

13. Discuss changes of meeting dates for 1991 City Council Meetings. Please refer to Darlene's memo. I think we need to decide whether we are going to move a day or so or whether we are going to move to the week before or the week after.

14. Discussion of the Joint Powers Agreement with the Northern Mayors Association. I put this on the agenda because I had completely forgotten about it when I recommended to the Council that we get out of the Northern Mayors Economic Development effort. You'll note if you look at the Joint Powers Agreement that we have to give them notice in October if we are going to leave. We did not do that so we will have to stay in for 1991. I do have them scheduled to come in January and talk to the Council about the work of the Economic Development effort and Joseph Strauss, Executive Director, has agreed that it wouldn't be any problem if the City paid out of our Contingency Fund near the end of the year.

Have a nice weekend. See you next Monday.

js

COUNCIL AGENDA - SUMMARY

COUNCIL MEETING OF
December 10, 1990

Call to order

Roll call

Pledge of Allegiance to the Flag

Approval of the minutes of the regular meeting of November 20, 1990.

Consent Agenda

1. Set 7:00 p.m., May 7, 1991, as the date and time for the Local Board of Review meeting.
2. Set 7:00 p.m., January 2, 1991, as the date and time for a public hearing to consider a Secondhand Goods Dealer License at 3542 Douglas Drive North.

Public Hearings

1. Public hearing to consider a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North.
2. Public hearing to consider the 1991 Budget. (Information on Adventure Club included for budget purposes.)

Regular Agenda Items

1. Consideration of resolution and ordinance amendment for utility rate increase.
2. Appearance by Patricia Wilder of the Northwest Hennepin Human Services Council.
3. Consideration of issuance of a building permit for an airplane hangar on Lot 78D, Crystal Airport, as requested by Vanman Construction.
4. Consideration of reduction of surety for improvements to site at 6048-58 Lakeland Avenue for Premier Motors.
5. Consideration of resolution approving expenditure of Charitable Gambling Funds for security system and proposal from Pacesetter Corporation for installation.

6. Consideration of a resolution regarding a Lawful Gambling Premise Permit Applications for Lions Club of Crystal at Palace Inn Broadway Pizza, 5607 West Broadway, and Doyle's Bowl & Lounge, 5000 West Broadway.
7. Consideration of a resolution regarding a Lawful Gambling Premise Permit Application for Elk's Lodge #44, 5410 Lakeland Avenue North.
8. Consideration of a resolution setting guidelines for travel by Crystal City Employees and Elected Officials.
9. Consideration of a resolution in support of James J. Krautkremer for Councilmember, District 10, Metropolitan Council.
10. Consideration of the selection of Super Valu Stores, Inc., as a development partner with the City of Crystal and the Anthony Shopping Center Partnership in the redevelopment of the southeast corner of Highway 100 and 36th Avenue.
11. Consideration of the appointment of a Personnel Committee to review the City Manager's salary for 1991.
12. Discuss offer of property for park purposes between 34th and 35th on June Avenue North.
13. Discuss changes of meeting dates for 1991 City Council Meetings.
14. Discussion of the Joint Powers Agreement with the Northern Mayors Association.
15. Discussion of a memorandum from the Planning Commission to consider under certain circumstances a commission member serving longer than four terms.

Open Forum

Informal Discussion and Announcements

1. Informational item on MnDOT overlay of Trunk Highway 100 scheduled for 1991.

Licenses

Adjournment

**APPLICATIONS FOR LICENSE
DECEMBER 10, 1990**

FOOD ESTABLISHMENT - Restaurant (\$150 with QA Plan +
\$40 ea. addnl facility)

Arby's Restaurant, 5629 West Broadway
Country Kitchen, 3501 Vera Cruz Avenue North
Eggies Breakfast, 6418 56th Avenue North
Fortune House Restaurant, 5303 36th Avenue North
Jin's Chow Mein, 129 Willow Bend
Knights of Columbus, 4947 West Broadway
Paul's Restaurant, 3545 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Restaurant (\$275.00 w/o QA Plan +
\$55.00 ea. addnl fac.)

Nicklows Restaurant, 3516 North Lilac Drive
Pizza Hut Carry Out, 3600 Douglas Drive
Old Country Buffet, 5526 West Broadway
VFW Post 494, 5222 56th Avenue North

FOOD ESTABLISHMENT - Retail (\$100.00 with QA Plan
\$40 ea. addnl facility)

Holiday Stationstores, Inc., 5521 Lakeland Avenue North
Superamerica, 7818 36th Avenue North
Superamerica #4052, 5359 West Broadway
Tom Thumb, 2708 Douglas Drive
Tom Thumb, 4711 36th Avenue North
Tom Thumb, 5120 56th Avenue North

FOOD ESTABLISHMENT - Retail (190.00 without QA Plan
\$55.00 ea. addnl fac.)

Fanny Farmer, Crystal Shopping Center

FOOD ESTABLISHMENT - Special Food Handling (\$35.00)

Paddock Bar & Lounge, 5540 Lakeland Avenue North
Park & Rec. Dept. at Welcome Park Concession, 47th
and Welcome Avenue North
Louie's Liquors, 4920 West Broadway
M.G.M. Liquor Warehouse, 355 Willow Bend
Marshalls, 201 Willow Bend
Medical Center Pharmacy, 5640 West Broadway
Shinders, 5546 West Broadway

FOOD ESTABLISHMENT - Special Food Handling (\$220.00)

Becher Enterprises for Honor Snacks in Crystal

FOOD ESTABLISHMENT - Churches (exempt)

Brunswick Methodist Church, 6122 42nd Avenue North
St. James Lutheran Church, 6700 46th Place North
St. Raphael's Catholic Church, 7301 56th Avenue North
Trinity Covenant Church, 3733 Vera Cruz Avenue North

FOOD ESTABLISHMENT - Schools and Daycares (exempt)

Brunswick Methodist Nursery, 6122 42nd Avenue North
Robbinsdale Dist. #281 at Fair School, 3915 Adair North
Robbinsdale Dist. #281 at Forest School, 6800 47th No.
Robbinsdale Dist. #281 at Neill School, 6600 27th Ave.
Robbinsdale Dist. #281 at Cavanagh School, 5400
Corvallis Avenue North
St. Raphael Catholic School, 7301 56th Avenue North

KENNEL - Commercial (\$50.00)

Beltline Pet Hospital, 3443 Vera Cruz Avenue North

KENNEL - Private (\$50.00)

Sharon Hutchins-Buscher, 5817 Elmhurst Avenue North

VENDING - Nonperishable (exempt)

Crystal Police Association, 4141 Douglas Drive
Firemen's Relief Assoc., at North & South Stations (4)
Crystal Police Association, 4141 Douglas Dr, (candy)

VENDING - Nonperishable (\$10.00 machine + \$5.00 ea. addnl
machine)

Marshalls, 201 Willow Bend
Twin City Vending at Crystal Care Center

VENDING - perishable (\$15.00 each machine)

Twin City Vending at Crystal Care Center

APPLICATIONS FOR LICENSE

December 10, 1990

GAS FITTER'S LICENSE - \$30.25

Bell-Air Heating, 840 W. 106th St. #22, Bloomington, MN 55420

GAS FITTER'S LICENSE - \$30.25 - Renewals

DelMar Furnace Exchange, 4080 83rd Ave. N., Brooklyn Park, MN 55433

Golden Valley Heating, 5182 West Broadway, Crystal, MN 55429

Home Energy Center, 14505 21st Ave. N., Plymouth, MN 55447

Superior Contractors, 6121 42nd Ave. N., Crystal, MN 55422

Owens Service Corp., 930 E. 80th St., Bloomington, MN 55420

Centraire, Inc., 7402 Washington Ave. S., Eden Prairie, MN 55344

Ron's Mechanical, 1812 E. Shakopee Road, Shakopee, MN 55379

PLUMBER'S LICENSE - \$30.25

American Plumbing, 238 7th Ave. N., Hopkins, MN 55343

CIGARETTES - \$30.00 each machine and/or over counter sales

Modern Tool, Inc., 5217 Hanson Court

L.J.D., Inc. for Paddock Bar & Lounge, 5540 Lakeland Ave. N.

Superamerica Group, Inc. for Superamerica #4052, 5359 West Broadway

Superamerica Group, Inc. for Superamerica #4187, 7818 - 36th Ave. N.

Medical Center Pharmacy, 5640 West Broadway

Tom Thumb Food Markets, Inc. #125, 2708 Douglas Dr. N.

Tom Thumb Food Markets, Inc. #233, 4711 - 36th Ave. N.

Tom Thumb Food Markets, Inc. #286, 5120 - 56th Ave. N.

Louie's Liquor Store, 4920 West Broadway

LAMA Corporation for MGM Liquor Warehouse, 355 Willow Bend

Shinders, 5546 West Broadway

Holiday Companies for Holiday Stationstores, Inc., 5521 Lakeland Ave. N.

MECHANICAL AMUSEMENTS - \$104.50 each machine

V.F.W. Post #494, 5222 - 56th Ave. N.

B & K Music & Sales for Doyle's Bowling & Lounge, 5000 West Broadway

MUSIC BOXES - \$20.00 each box

B & K Music & Sales for Doyle's Bowling & Lounge, 5000 West Broadway

V.F.W. Post #494, 5222 - 56th Ave. N.

GASOLINE STATIONS - \$50.00 station + \$7.25 each hose connection

Superamerica Group, Inc. for Superamerica #4187, 7818 - 36th Ave. N.

Superamerica Group, Inc. for Superamerica #4052, 5359 West Broadway

Holiday Companies for Holiday Stationstores, 5521 Lakeland Ave. N.

Northland Aircraft Services, Crystal Airport

PRIVATE GAS DISPENSING DEVICES - \$14.25 1st hose + \$7.25 ea.
add'l hose

U-Haul, 5465 Lakeland Ave. N.

COURTESY BENCHES - \$20.00 each bench + certificate of insurance

Roland C. Danielson for United States Bench Corporation, (18 benches in Crystal)

POOL TABLE - \$30.00 per table

Richard Risvold for Knights of Columbus, 4947 West Broadway

BULK STORAGE GASOLINE & OIL - (wholesale) - \$72.75 each location

Sipe and Gray Oil Company, Crystal Soo Tracks & Douglas Drive Soo Tracks

LAUNDROMAT - \$30.25 per year

William W. Fish for Crystal Gold Eagle, Inc., 6924 - 56th Ave. N.

DEALER IN SECOND-HAND GOODS - \$44.00 per year

Mary Lindner for The Clothes Exchange, 2712 Douglas Dr. N.

AUCTIONEER - \$18.25 per day

Allen Stutelberg, Auctioneer, 3 days at Knights of Columbus, 4947 West Broadway, December 20, 1990, January 24, 1991, and February 28, 1991

PERMIT FOR WINE AND BEER IN PARK/COMMUNITY CENTER

City of Crystal, 4141 Douglas Drive, Crystal, MN. at Crystal Community Center, December 14, 1990 from 6:00 P.M. to 11:30 P.M. for an annual Holiday party.

November 20, 1990

page 689

Pursuant to due call and notice thereof, the Regular meeting of the Crystal City Council was held on November 20, 1990 at 7:00 P.M., at 4141 Douglas Drive, Crystal, Minnesota.

The Secretary of the Council called the roll and the following were present: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Also in attendance were the following staff members: Jerry Dulgar, City Manager; Dave Kennedy, City Attorney; William Monk, Public Works Director; Bill Barber, Building Inspector; Darlene George, City Clerk; Ed Brandeen, Park & Recreation Director.

The Mayor led the Council and the audience in the Pledge of Allegiance to the Flag.

The City Council considered the minutes of the Regular City Council meeting of November 7, 1990 and Special Work Session meeting of November 14, 1990.

Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve the minutes of the Regular City Council meeting of November 7, 1990 and Special Work Session meeting of November 14, 1990.

Motion Carried.

The City Council considered the following items on the Regular Agenda:

1. The City Council considered the application for appointment to the Environmental Quality Commission of Michael Culhane, 5261 Kentucky Avenue North, for an unexpired term expiring December 31, 1991.

Moved by Councilmember Irving and seconded by Councilmember Moravec to appoint Michael Culhane, 5261 Kentucky Avenue North, to the Environmental Quality Commission for an unexpired term expiring December 31, 1991.

Motion Carried.

2. The City Council considered a resolution regarding a lawful gambling premise permit for Crystal Firefighters' Relief Association at the Paddock, 5540 Lakeland Avenue North.

Moved by Councilmember Irving and seconded by Councilmember Grimes to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-74

RESOLUTION RELATING TO LAWFUL GAMBLING
APPROVING CERTAIN PREMISES PERMITS

November 20, 1990

page 690

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Langsdorf, Joselyn. Motion carried, resolution declared adopted.

3. The City Council considered setting 7 p.m. on December 10, 1990 as the time and date for a public hearing to consider a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North and discussed a second-hand goods dealer license for used clothing and costume jewelry.
 - A. Moved by Councilmember Carlson and seconded by Councilmember Moravec to set 7 p.m., on December 10, 1990 as the time and date for a public hearing to consider a second-hand goods dealer license for Steven C. Leppa dba Midwest Antiques and Mercantile at 4611 - 36th Avenue North.

Motion Carried.
 - B. Moved by Councilmember Carlson and seconded by Councilmember Moravec to approve a second-hand goods dealer license for used clothing and costume jewelry for Steven C. Leppa at 4611 - 36th Avenue North, as it appears on the list of Applications for License dated November 20, 1990.

Motion Carried.
4. The City Council considered the construction of a 30' x 30' concrete slab in front of the Becker Park stage area. Consensus of the Council was to direct staff to bring back a detailed plan for Council consideration.

The City Council discussed Crystal Lions request to waive fees for use of Community Center which was not an agenda item.

No Action Taken.

5. The City Council considered allowing display/advertising type signs at the Community Center location in excess of three times per year and soliciting funds for the purchase and erection of a marquee sign for the Community Center.

Moved by Councilmember Irving and seconded by Councilmember Carlson to direct staff to compile information for the installation of a permanent sign.

Motion Carried.

- A. Moved by Councilmember Carlson and seconded by Councilmember Irving to approve allowing display/advertising type signs at the Community Center location in excess of three times per year until such time as a permanent sign is installed.

Motion Carried.
6. The City Council considered rezoning, building permit approval and site improvement agreement for 5150 West Broadway, Lot 2, Block 1 of proposed Atlantic Addition.

November 20, 1990

page 691

- A. Moved by Councilmember Carlson and seconded by Councilmember Langsdorf to adopt the following ordinance:

ORDINANCE NO. 90-24

AN ORDINANCE RELATING TO ZONING:
CHANGING THE USE CLASSIFICATION
OF CERTAIN LANDS

and further, that this be the second and final reading.

Motion Carried.

- B. Moved by Councilmember Langsdorf and seconded by Councilmember Carlson to approve as recommended by and based on the findings of fact of the Planning Commission issuance of a building permit for Mini-Storage Buildings located at proposed address 5150 West Broadway, subject to standard procedures.

Motion Carried.

- C. Moved by Councilmember Irving and seconded by Councilmember Langsdorf to approve site improvement agreement for proposed Lot 2, Block 1, Atlantic Addition located at 5150 West Broadway.

Motion Carried.

7. The City Council considered a preliminary plat for Schoff Second Addition at 3543 Zane Avenue North as requested by Charles and Catherine Schoff.

Moved by Councilmember Irving and seconded by Councilmember Grimes to deny as recommended by and based on the findings of fact of the Planning Commission a replat of Lot 2, Block 1, Schoff Second Addition located at 3543 Zane Avenue North as requested by Charles and Catherine Schoff.

Motion Carried.

8. The City Council considered a request from Firestone, Inc. to grant an extension of one year of the conditional use and building permit approval granted September 19, 1989 by the City Council at 6800 - 56th Avenue North.

Moved by Councilmember Moravec and seconded by Councilmember Grimes to approve an extension of one year of the conditional use and building permit approval granted September 19, 1989 by the City Council at 6800 - 56th Avenue North.

Motion Carried.

9. The City Council considered the Second Reading of an Ordinance to rezone 6048 Lakeland, Lot 2, Block 1, Engstrom Addition, from B-4 (Community Commercial) District to B-3 (Auto Oriented Commercial) District.

Moved by Councilmember Moravec and seconded by Councilmember Langsdorf to adopt the following ordinance:

November 20, 1990

page 692

ORDINANCE NO. 90-25

AN ORDINANCE RELATING TO ZONING:
AMENDING ORDINANCE NO. 90-17

and further, that this be the second and final reading.

Motion Carried.

10. The City Council considered stop sign installation at the intersection of 35th Avenue North and Quail Avenue North.

Moved by Councilmember Langsdorf and seconded by Councilmember Moravec to approve installation of stop signs on Quail Avenue North at its intersection with 35th Avenue North as recommended by the City Engineer.

Motion Carried.

The Mayor called a recess at 8:15 p.m. and the meeting was reconvened at 8:28 p.m. Councilmember Langsdorf left the meeting at 8:20 p.m.

11. The City Council reviewed the 36th Avenue Feasibility Study for upgrade between Louisiana and Welcome Avenues. Peter Carlson, Engineer for Rieke, Carroll, Muller Associates, Inc. (RCM), appeared and was heard.

Moved by Councilmember Irving and seconded by Councilmember Joselyn to set the second meeting in January of 1991 as the date and time for a public improvement hearing to discuss the upgrade of 36th Avenue between Louisiana and Welcome Avenues.

Motion Carried.

12. The City Council discussed update on status of TH100 Reconstruction Project as proposed by Minnesota Department of Transportation.

INFORMAL DISCUSSION AND ANNOUNCEMENTS

The City Council discussed January 1991 Council Meeting dates due to the first regular meeting date being a holiday.

Moved by Councilmember Irving and seconded by Councilmember Carlson to set January 8 and January 22, 1991 as regular meeting dates of the Crystal City Council. Discussion followed.

Motion Carried

Moved by Councilmember Irving and seconded by Councilmember Joselyn to reconsider the January 1991 meeting dates.

Motion Carried.

Moved by Councilmember Irving and seconded by Councilmember Grimes to change the meeting of January 1 to January 2, 1991 and the second meeting to remain on January 15, 1991.

November 20, 1990

page 693

By roll call and voting aye: Moravec, Irving, Grimes, Herbes, Joselyn; voting no: Carlson; absent, not voting: Langsdorf.
Motion Carried.

The City Council discussed a letter received from the League of Minnesota Cities regarding vacancies on the LMC Board of Directors.

Moved by Councilmember Moravec and seconded by Councilmember Irving to adopt the following resolution, the reading of which was dispensed with by unanimous consent:

RESOLUTION NO. 90-75

RESOLUTION IN SUPPORT OF
JERRY DULGAR AS A CANDIDATE
FOR THE BOARD OF DIRECTORS
OF THE LEAGUE OF MINNESOTA CITIES

By roll call and voting aye: Carlson, Moravec, Irving, Grimes, Herbes, Joselyn; absent, not voting: Langsdorf.
Motion carried, resolution declared adopted.

Moved by Councilmember Joselyn and seconded by Councilmember Grimes to approve the list of license applications as submitted by the City Clerk to the City Council, a list of which is on file in the office of the City Clerk, and further, that such list be incorporated into and made a part of this motion as though set forth in full herein.

Motion Carried.

Moved by Councilmember Joselyn and seconded by Councilmember Irving to adjourn the meeting.

Motion Carried.

Meeting adjourned at 9:50 p.m.

ATTEST:

Mayor

City Clerk



DATE: November 26, 1990
TO: Darlene George, Crystal City Clerk
FROM: Donald F. Monk, Director of Assessments *DFM*
SUBJECT: 1991 Local Board of Review Date

Tuesday, May 7, 1991
Day of the Week Date

Minnesota Law requires that I, as County Assessor, set the date for your Local Board of Review meeting. After reviewing previous meeting days and your suggestions of last year, the above date was selected. I sincerely hope that it is agreeable with your council.

As there must be a quorum, I would suggest that an informal review of your members with a request that they mark their calendars would be appropriate.

Please confirm the date set out or call Tom May at 348-3046 with your alternative date by January 11, 1991, so that our printing order can be completed on time.

We suggest starting times of 6:30, 7:00 or 7:30 p.m., but will discuss it with you if you wish a different time.

Your early completion and return of the attached tear off strip will be appreciated and we will send your official notice for posting as required by law.

Please return to JoDee Nelson, A-2103 Government Center, Minneapolis, MN 55487.

CONFIRMATION

Municipality: _____
Date: _____
Time: _____
Place: _____

Confirmed by

For selecting meeting dates in future years, the following information will be helpful _____

**CITY OF CRYSTAL
POLICE DEPARTMENT
MEMORANDUM**

DATE: November 20, 1990

TO: Chief James Mossey

FROM: Sgt. Michael Harty

SUBJECT: PAWN BROKER/SECOND HAND GOODS DEALER
APPLICATION - STEVEN LEPPA

Per the request of November 11, 1990, I have conducted an investigation into this application and have found the following:

Steven Leppa has no discernible criminal history. The D.L. information as disclosed on his application shows that he has a careless driving and an implied consent from 1987. Mr. Leppa has no warrants active at this time.

In checking with the bankruptcy court, there has been no filing of bankruptcy within the last ten years. I've checked with the Hennepin County Sheriff's Department Civil Division and they have had no notice of a civil process within the last six months. The next check I made was with New Hope P.D., which was Mr. Leppa's last city of residence. They have had no contact with Mr. Leppa.

At this point, Mr. Leppa appears to have met all of the requirements for a second hand dealers license. It should be noted that the last time there was an active storefront operation in the location Leppa is asking for, we had numerous problems with parking, etc. The fire department should also be notified for an inspection, as they had a problem with both the heating system and the electrical system. They may be in violation of code and should be inspected.

In the letter of application, the nearest church is said to be one mile plus from the storefront location, when in fact it is .6 miles from the location. This is Sacred Heart Church. Also Valley of Peace Church is 1.1 miles from the location. The nearest school is Sacred Heart School and that is also .6 miles from the storefront location. The

next nearest school to the storefront location is Noble School, which is one mile from the location. These school and church locations should be noted in case they have an impact on the application.

MCH/dh

Memorandum

DATE: November 14, 1990

TO: James Mossey, Chief of Police

FROM: Darlene George, City Clerk *Darlene*

SUBJECT: Second Hand Goods Dealer License Application
Steven Charles Leppa, 4816 Quail Avenue North,
Crystal, Minnesota 55429.

Attached is a personal statement submitted by Steven Leppa as part of his application for a second hand goods dealer license for a second hand goods dealership at 4611 - 36th Avenue North in Crystal.

Please complete the necessary investigation and return to me for placement on the December 10th Council Agenda at which time a public hearing will be held.

If you have any further questions, feel free to give me a call.

DG/js

November 12, 1990

City of Crystal
4141 North Douglas Drive
Crystal, Mn. 55422

Attn: Jerry Dugler, City Manager

Re: Lease Application for Second Hand Goods Dealer
City of Crystal


Gentlemen,

Per the lease application form the following information is offered
as requested:

- 1) Application form
- 2) \$3,000 bond
- 3) Investigation fee
- 4) License fee
- 5) Site plan with legal description, plot plan, parking and
access shown and floor plan
- 6) Nearest hospital is North Memorial Medical Center approx.
2 miles southeast
- 7) Nearest church is 1 mile plus - location undetermined
- 8) Nearest school is 2 miles plus - location undetermined
- 9) Nearest house is 100' - east

Hoping that this application will be acceptable to you I remain,

Yours Very Truly,



Steven C. Leppa
4816 Quial Ave. North
Crystal, Mn. 55429

7-11-90 # 5376

LICENSE APPLICATION
FOR
SECONDHAND GOODS DEALERS

Applicant: STEVEN C. LEPPA DBA MIDWEST ANTIQUES + MERCHANDISE
Location: 4611 - 36th AVE NO
CRYSTAL, MINN 55422

Annual License Fees: (place an "x" in the appropriate space)

Investigation fee:

☒ \$200 each individual or person having any beneficial
interest in the license
☐ \$500 if applicant has been a resident of the state for less
than ten years.

☐ Pawnbroker (\$500) + \$5,000 Bond

☒ Secondhand Goods Dealer (\$200) + \$3,000 Bond

☐ Multiple Sales (\$400) + \$3,000 Bond

License Period: From Dec 1, 1990 through July 1, 1991
(Annual license period is July 1 through June 30)

The following must be included with license application:

1. License Fee and Investigation Fee.
2. Bond
3. Site plan drawn to scale containing:
 - a. legal description of the property upon which the proposed licensed premises is situated
 - b. a plot plan
 - c. exact location of licensed premises on the property, customer and employee parking areas, accesses onto the property, and entrances into the premises
 - d. location of and distance from the nearest church, school, hospital, and residence
 - e. a floor plan of the licensed premises
4. County license if dealing in precious metals and gems

Steven C. Leppa
Applicant's Name (please print)

Steven C. Leppa
Applicant's Signature

LOT SIZE
40' X 70'

SITE +
BLDG PLAN
1

BUSINESS
MIDWEST
ANTIQUES +
MERCANTILE

LEGAL:

EAST 40' OF
LOTS 29 + 30,
BLOCK 4,
WOODLAND HOMES

ADDRESS

4611 - 36th AVENUE

SCALE
1/8" = 1'-0"

LOT LINES

40'

SHED

PARKING AREA

2 CARS

1 CUSTOMER
1 ATTENDANT

Bath
Room

Utility
Room

Furnace
Room

PARKING
AREA

2 CARS

1 employee
1 customer

SALES AREA

APPROX 880^{sq}

ALL

28'

sidewalk

driveway

sidewalk

36th AVE NO.



ST. PAUL FIRE AND MARINE
INSURANCE COMPANY
St. Paul, Minnesota
A Capital Stock Company

LICENSE OR PERMIT BOND

400JA 2877

KNOW ALL MEN BY THESE PRESENTS, That we, Steven C. Leppa DBA: Midwest Antiques & Mercantile Company, of 4611 36th Ave. North, Crystal, MN 55422, as Principal, and St. Paul Fire and Marine Insurance Company, a Minnesota Corporation, and having its principal office in the City of St. Paul, Minnesota, as Surety, are held and firmly bound unto City of Crystal

, hereinafter called the Obligee, in the penal sum of Three Thousand and No/100 Dollars (\$3,000.00), lawful money of the United States of America to be paid to said Obligee, for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed with our hands and sealed with our seals this 9th day of November, A.D. 1990.

WHEREAS, a LICENSE or PERMIT has been granted by the Obligee to the above bounden Principal authorizing the Principal Second Hand Goods Dealer

Now therefore, the Condition of this Obligation is such, that if the said Principal shall faithfully observe the provisions of the Laws, Ordinances, and Resolutions, governing the issuance of this License or Permit, then this Obligation shall be null and void, otherwise to remain in full force and effect.

continuous

Liability under this bond shall ~~continue in full force and effect from year to year by the issuance of a continuation~~

The Surety may cancel this bond at any time by filing with the Obligee thirty (30) days written notice of its desire to be relieved of liability. The Surety shall not be discharged from any liability already accrued under this bond, or which shall accrue hereunder before the expiration of the thirty day period.

Steven C. Leppa

Steven C. Leppa DBA: Midwest Antiques & Mercantile Company Principal

ST. PAUL FIRE AND MARINE INSURANCE COMPANY

By Kathy Ressler

Kathy Ressler

Attorney-in-fact.

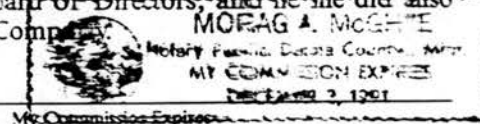
ACKNOWLEDGEMENT OF ATTORNEY-IN-FACT

STATE OF Minnesota
COUNTY OF Hennepin } ss.

On this 9th day of November 19 90, before me, a Notary Public, within and for said

County and State, personally appeared Kathy Rendler to me personally known, and known to me to be the Attorney-in-Fact of and for the ST. PAUL FIRE AND MARINE INSURANCE COMPANY, Saint Paul, Minnesota, a corporation, created, organized and existing under and by virtue of the laws of the State of Minnesota, upon oath did say that the corporate seal affixed to the attached instrument is the seal of the said Company; that the seal was affixed and the said instrument was executed by the authority of its Board of Directors; and he/she did also acknowledge that he/she executed the said instrument as the free act and deed of said Company.

Morag A. Meyhru
Notary Public



For verification of the authenticity of this Power of Attorney, you may telephone toll free 1-800-328-2189 and ask for the Power of Attorney Clerk. Please refer to the Certificate of Authority No. and the named individual(s).

1420929

GENERAL POWER OF ATTORNEY - CERTIFIED COPY
(Original on File at Home Office of Company. See Certification.)

KNOW ALL MEN BY THESE PRESENTS: That **St. Paul Fire and Marine Insurance Company**, a corporation organized and existing under the laws of the State of Minnesota, having its principal office in the City of St. Paul, Minnesota, does hereby constitute and appoint:

J. H. Lynch, Linda Gohl, K. W. Leudesdorf, M. K. Carlson, Lemar C. Hauff,
Kathy Rendler, Morag A. McGhie, P. J. FitzGerald, John W. Peterson,
Joseph P. Eichten, Peter L. Katzung, Nancy L. Vargo, Elbert L. Hawkins,
Brenda Pfeifer, Robert K. Kinder, individually, Bloomington, Minnesota

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

UNLIMITED AS TO CHARACTER AND AMOUNT

and the execution of all such instrument(s) in pursuance of these presents, shall be as binding upon said **St. Paul Fire and Marine Insurance Company**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be certified to and may be revoked, pursuant to and by authority of Article V, Section 6(C), of the By-Laws adopted by the Board of Directors of **ST. PAUL FIRE AND MARINE INSURANCE COMPANY** at a meeting called and held on the 23rd day of January, 1970, of which the following is a true transcript of said Section 6(C):

"The President or any Vice President, Assistant Vice President, Secretary or Resident Secretary shall have power and authority

- (1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and
- (2) To appoint special Attorneys-in-fact, who are hereby authorized to certify to copies of any power-of-attorney issued in pursuance of this section and/or any of the By-Laws of the Company, and
- (3) To remove, at any time, any such Attorney-in-fact or Special Attorney-in-fact and revoke the authority given him."

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 6th day of May, 1959, of which the following is a true excerpt:

"Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached."



IN TESTIMONY WHEREOF, **St. Paul Fire and Marine Insurance Company** has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 1st day of March, A.D. 1984.

STATE OF MINNESOTA } ss.
County of Ramsey

ST. PAUL FIRE AND MARINE INSURANCE COMPANY
Vice President

On this 15th day of March, 1990, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said that he/she is the therein described and authorized officer of **St. Paul Fire and Marine Insurance Company**; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his/her signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal, at the city of St. Paul, Minnesota, the day and year first above written.



MARY C. STEMPER, Notary Public, Ramsey County, MN
My Commission Expires November 1, 1990

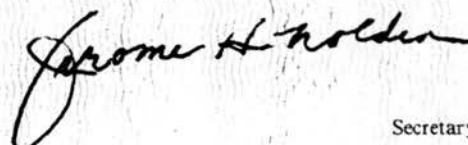
CERTIFICATION

I, the undersigned officer of **St. Paul Fire and Marine Insurance Company**, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the **ORIGINALS ON FILE IN THE HOME OFFICE OF SAID COMPANY**, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.



IN TESTIMONY WHEREOF, I have hereunto set my hand this

9th day of November, 1990


Secretary

Only a certified copy of Power of Attorney bearing the Certificate of Authority No. printed in red on the upper right corner is binding. Photocopies, carbon copies or other reproductions of this document are invalid and not binding upon the Company.

ANY INSTRUMENT ISSUED IN EXCESS OF THE PENALTY AMOUNT STATED ABOVE IS TOTALLY VOID AND WITHOUT ANY VALIDITY.

MEMORANDUM

TO: Mayor and City Council

FROM: Jerry Dulgar, City Manager
Miles Johnson, Finance Director
Jessie Hart, Assistant Finance Director

DATE: November 28, 1990

SUBJECT: Public Hearing Information

Letters From Residents

Attached are copies of three letters from residents that have written with concerns about the potential increase in taxes that will be considered at the public hearing. In all three cases, the resident did not appear to understand that the City is not raising their property taxes 10.4%, only that the volume of dollars being collected has increased by that amount.

In an attempt to help these residents understand why there is the increase, we have sent them copies of the same information that will be presented at the public hearing.

Public Hearing Information

Also attached to this memo are three packets of information that we will be presenting at the public hearing. Included in this information are graphs and statistics detailing past years and descriptions of changes that were mandated at the State level.

Analysis of Total Property Taxes

This packet includes a description of what makes up "Your Taxing Dollar" based on \$100 of taxes paid. Also included is a graph showing the breakdown of taxes, for the past six years, by taxing district; a description of the proposed levy for 1991 compared to 1990 and explanation as to the changes including graphs on levies for the past six years; and a graph detailing Local Government Aid for the past nine years.

Proposed General Fund Budget

This packet includes detailed schedules of 1991 Estimated General Fund Revenues and 1991 Proposed Expenditures by Function and Object. These schedules also include comparisons of the 1990 Adopted and actual for 1989 and 1988.

Per Capita Graphical Analysis

This packet includes copies of graphs pertaining to various spending levels. The first few graphs were obtained from the League of Minnesota Cities Bulletin dated November 16, 1990 and use Minnesota averages for a variety of economic indicators. The remaining graphs were prepared at the City level and use only Crystal information for per capita spending comparisons on the General Fund as a whole, public safety, public works and park and recreation.

MEMORANDUM, Page 2

All the enclosed information is going to be reviewed at the public hearing and will be displayed on the overhead screen. We will also have full packets available for any resident/taxpayer that may attend the meeting.

Please review the enclosed information and contact one of us if you have questions on any of it prior to the meeting on December 10, 1990.

PLEASE BRING YOUR COPY OF THE 1991 PROPOSED BUDGET (REVISED PAGES
INSERTED) WITH YOU TO THE PUBLIC HEARING

Taxpayers should save some wrath for the Legislature

Images and stories about furious taxpayers emanating from the Hennepin County Board "truth in taxation" hearing last week, and from city council chambers around the region, should also emanate from St. Paul when the 1991 legislative session opens in January.

To a certain degree, taxpayer wrath and rhetoric against local units of government are misdirected. The operative words here are "certain degree."

While it may be true that the board spends proportionately more suburban property tax dollars in Minneapolis for social services programs rather than on suburban programs, that situation is not all the board's fault.

While it may seem hard to fathom how the Hennepin County Board can spend \$1 billion a year on its 1 million residents, one needs only to look to the experiences of local units of government during the past two years to understand the county's situation.

During that period, the Legislature has instituted fundamental changes in the relationship between city governments and the state. One traditional pillar of city budgets, Local Government Aid (LGA), is money from the state budget derived mostly from the sales and income taxes, sent to cities.

During the current state budget cycle, the Legislature has drastically decreased the amount of LGA to cities, forcing city governments to cut services or raise local taxes to make up the difference.

At the same time, the Legislature has not removed its mandate for any programs required of the cities, such as comparable worth. Thus the Legislature controls, to a certain degree, what city services local governments must offer, while not backing them with money.

In Hennepin County's case, which also faces legislative mandates with no additional money, the Legislature went one step further.

Under the state's fiscal disparities program, Hennepin County sees a portion of the taxes generated by commercial and industrial property transferred to the other six metro-area counties to bolster their budgets.

Last year, the amount "exported" out of Hennepin County totaled nearly \$60 million.

So while Hennepin County taxpayers bear the brunt of the cost of legislative mandates aimed at solving mostly urban problems with little state money, they also are being bled to subsidize programs in other metro counties.

While Hennepin County does initiate programs on its own, using property tax money to pay for them, the Legislature also deserves taxpayer attention because it also pulls the tax strings of suburban property tax owners.

There are more than enough string pullers on property taxpayers to spread the wrath around. Residents angry at the situation should be sure to save some of their emotion for the Legislature.

6013-36th Ave N.
Crystal, Minn. 55422
11/26/90

Crystal City Council.

I received your notice of the
Meetings for the proposed property tax for '91.
As I am an elderly person, it is hard for me
to go at night to your meetings. In writing to
express my opinion, We bought this home in 1952
which was an acre of land. The City of Crystal
put the street, Cedar just up to the two adjoining
acres and killed my acre for ever being able
to sell any of it. Our plan was to be able to
sell a lot or two in our older age - I do not
feel I can stand more taxes on dead property
as I am on social security and trying to make
ends meet.

Thank you
Bessie Viola Masal

DAVID J. MORTON
3018 JERSEY AVE. N.
Crystal, MN 55427

City of Crystal
Crystal City Hall
4141 Douglas Drive North
Crystal, MN 55421

Dear Friends:

Please send me a copy of the
proposed 1991 budget for my review
prior to the Dec. 10 public meeting.

I would greatly appreciate your
prompt response to enable me to
clarify some questions ahead of time.

Thank you,

David J. Morton

NOVEMBER 16, 1990

CITY OF CRYSTAL
4141 DOUGLAS DRIVE
CRYSTAL, MN 55421

I WAS UNABLE TO MAKE THE MEETING THAT WAS HELD REGARDING THE PROPOSED PROPERTY TAX INCREASE FOR 1991 BUT WOULD LIKE TO RESPOND WITH THIS LETTER.

I FEEL YOUR PROPOSED INCREASE IS FAR IN EXCESS OF NORMAL ADJUSTMENT FOR INFLATION. AS A BUSINESS OWNER IN THE CITY I AM UNABLE TO RAISE THE RENTS ON MY PROPERTY MORE THAN 4-5% IF THAT AND YET YOU ARE ASKING FOR AN INCREASE OF ALMOST 3 TIMES THAT RATE. YOU MUST LOOK AT WAYS OF CUTTING COSTS OR CUTTING BACK ON SERVICES IF YOU CANNOT KEEP WITHIN THE BUDGET INCREASES THE TAXPAYERS MUST LIVE WITH.

I THEREFORE AM AGAINST THE 10.4% INCREASE IN YOUR PROPERTY TAX AND ASK THAT YOU CONSIDER AN INCREASE OF 4-5%.

SINCERELY,

Philip J. Dennis
PHILIP J DENNIS

*owner
"Typewriter Place"*

5353

*W. Broadway
Crystal*

ID# 08-112-21-11-0007

PHILIP DENNIS
REGISTERED INVESTMENT ADVISOR

INVESTMENT ADVISORY SERVICES

INVESTMENT ADVISORY SERVICES

5800 LAKEVIEW DRIVE

MOUND, MINNESOTA 55364

612.474.3118

612.474.3051 (H)

CITY OF CRYSTAL
ANALYSIS OF TOTAL PROPERTY TAXES

YOUR TAXING DOLLAR



Your taxing dollar in 1990 was made up as follows (per \$100 of taxes paid):

City of Crystal	\$ 18.14	18.14%
Hennepin County	25.63	25.63%
School District 281	50.05	50.05%
Vocational School District	1.01	1.01%
Special Taxing Districts	<u>5.17</u>	<u>5.17%</u>
	<u>\$100.00</u>	<u>100.0%</u>

The proposed changes for taxes payable in 1991 for the three major taxing districts (City, County and School District) are as follows:

City of Crystal	10.4%	Increase
Hennepin County	14.3%	Increase
School District 281	4.5%	Increase

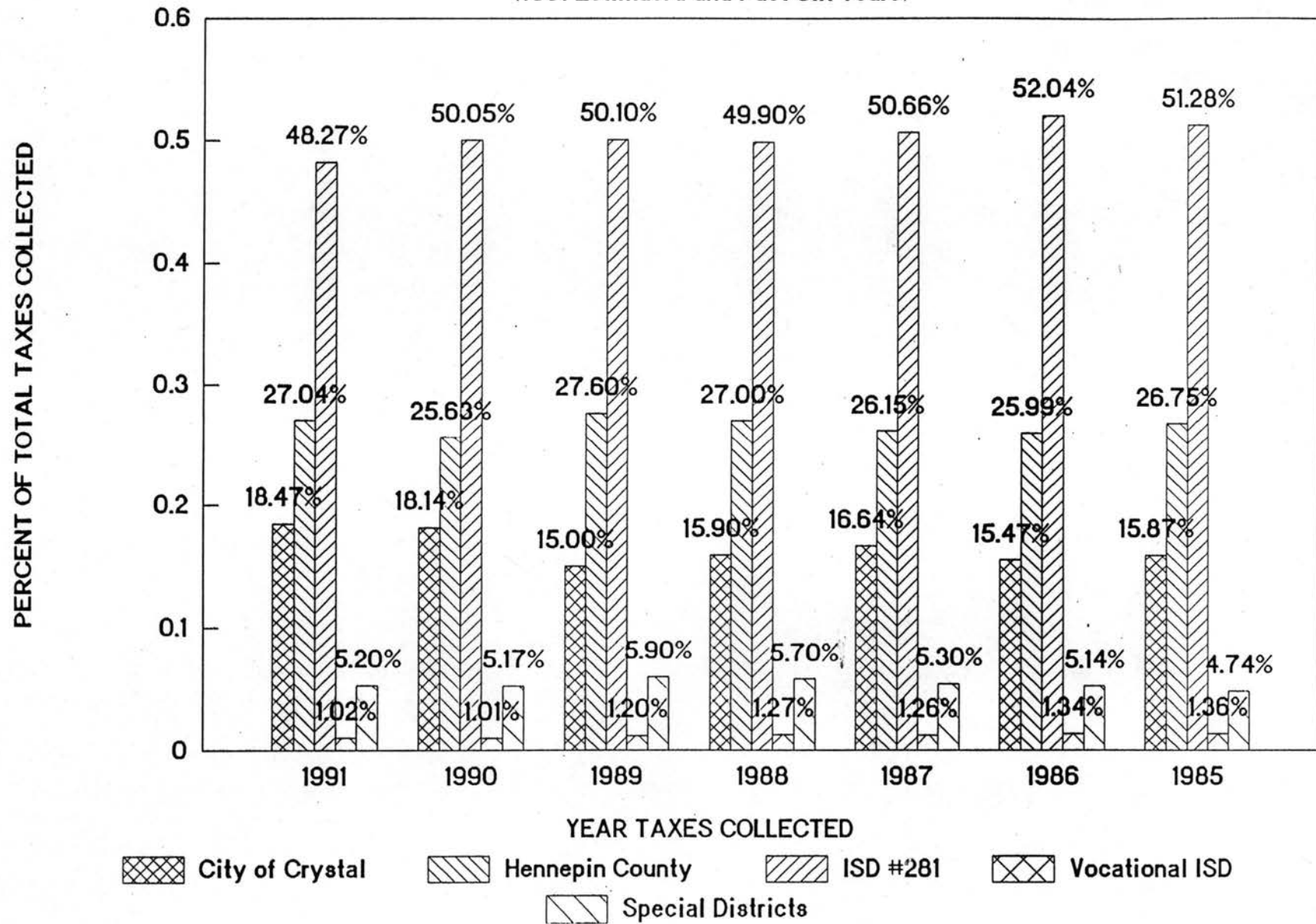
The effects of these proposed increases and decreases in tax dollars for 1991 are shown below (Per \$100 of taxes paid):

	<u>1990</u>	<u>Increase (Decrease)</u>	<u>Proposed 1991</u>
City of Crystal	\$ 18.14	\$ 1.89	\$ 20.03
Hennepin County	25.63	3.67	29.30
School District 281	50.05	<u>2.25</u>	52.30
		<u>\$ 7.81</u>	

Thus, the net effect of the proposed increases to taxing district levies would result in an increase of \$7.81 per \$100 dollars of taxes paid. (Does not include effects of changes proposed by the Vocational School District or the Special Taxing Districts. Those proposed increases or decreases were not available at this time.)

DISTRIBUTION BY TAXING DISTRICT

(1991 Estimated and Past Six Years)



CITY OF CRYSTAL
TOTAL PROPOSED 1991 LEVY

The 1991 Proposed Total Levy of \$3,864,275 is \$362,578 or 10.36% more than what was actually levied for collection in 1990 of \$3,501,697. The increase is comprised of the following items:

	<u>Dollar</u> <u>Inc(Dec)</u>	<u>Percent</u> <u>Inc(Dec)</u>
Permanent Reduction of Local Government Aid	\$(82,909)	(2.37)%
First Year Levy for Equipment Certificate Bond Issue	236,600	6.76 %
Change in Operating Levy	<u>208,887</u>	<u>5.97 %</u>
Total Increase in Levy	<u>\$ 362,578</u>	<u>10.36 %</u>

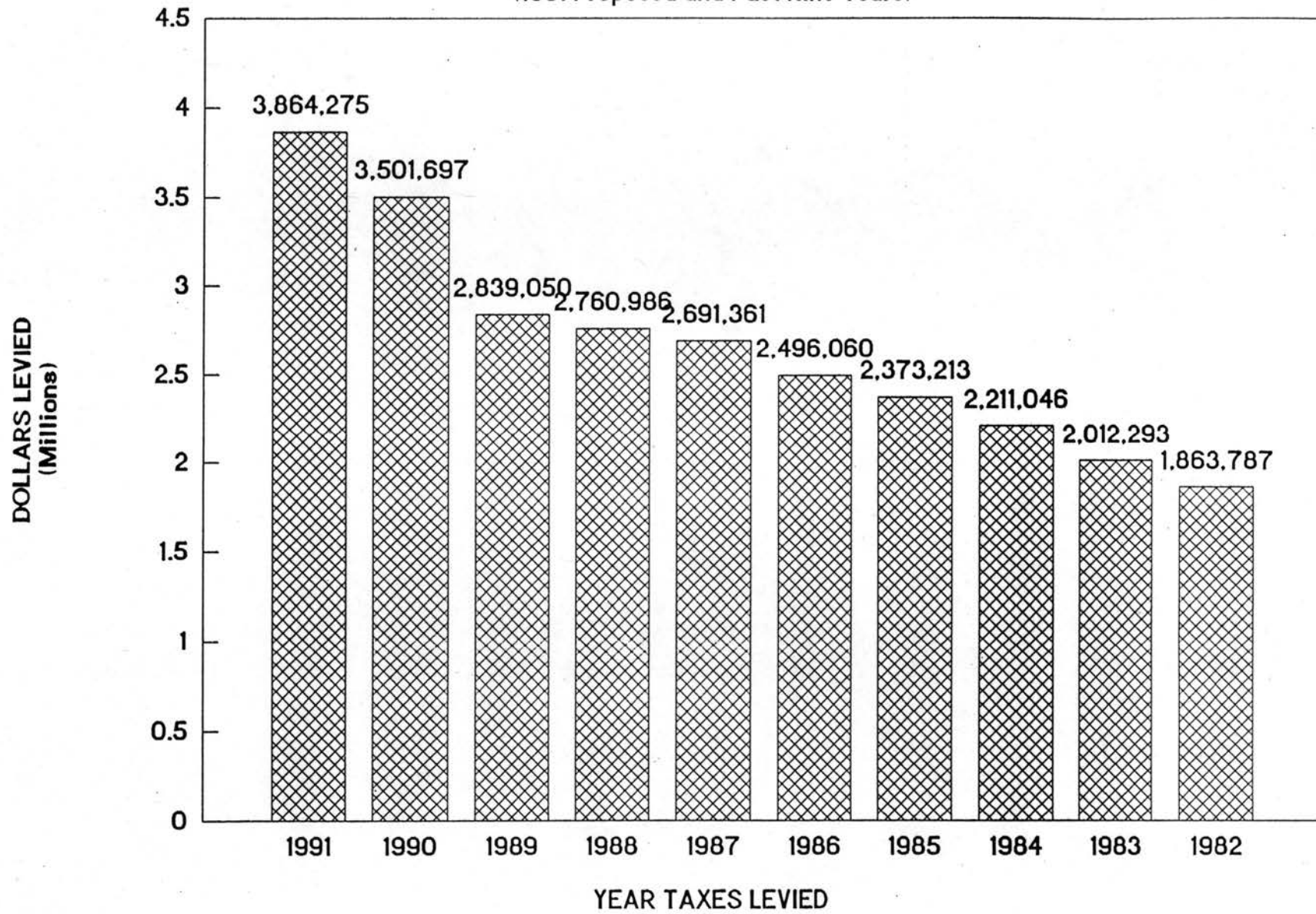
The 1991 Proposed Total Levy of \$3,864,275 is made up of the following components and compared to the 1990 Actual Levy of \$3,501,697:

	<u>Payable 91</u>	<u>Payable 90</u>
General Fund	\$2,906,715	\$2,732,531
EDA	95,370	73,606
Fire Relief Association	44,311	30,000
Police Relief Association	86,357	109,537
PERA-FICA Pension	239,500	270,000
Bonded Debt-		
Community Center	243,422	273,023
Equipment Certificates	236,600	0
Audit Costs	<u>12,000</u>	<u>13,000</u>
Totals	<u>\$3,864,275</u>	<u>\$3,501,697</u>

The increase of \$174,184 in the General Fund portion of the levy is due in large to two factors. The first is the permanent reduction of Local Government Aid which makes up \$82,909 of the increase. The second factor, which makes up \$58,793 of the increase, is due to the first full-year of operation of the Crystal Community Center. The remaining \$32,482 of increase can be attributed to general increases in the operations of the City (ie: salaries, utilities, supplies, etc).

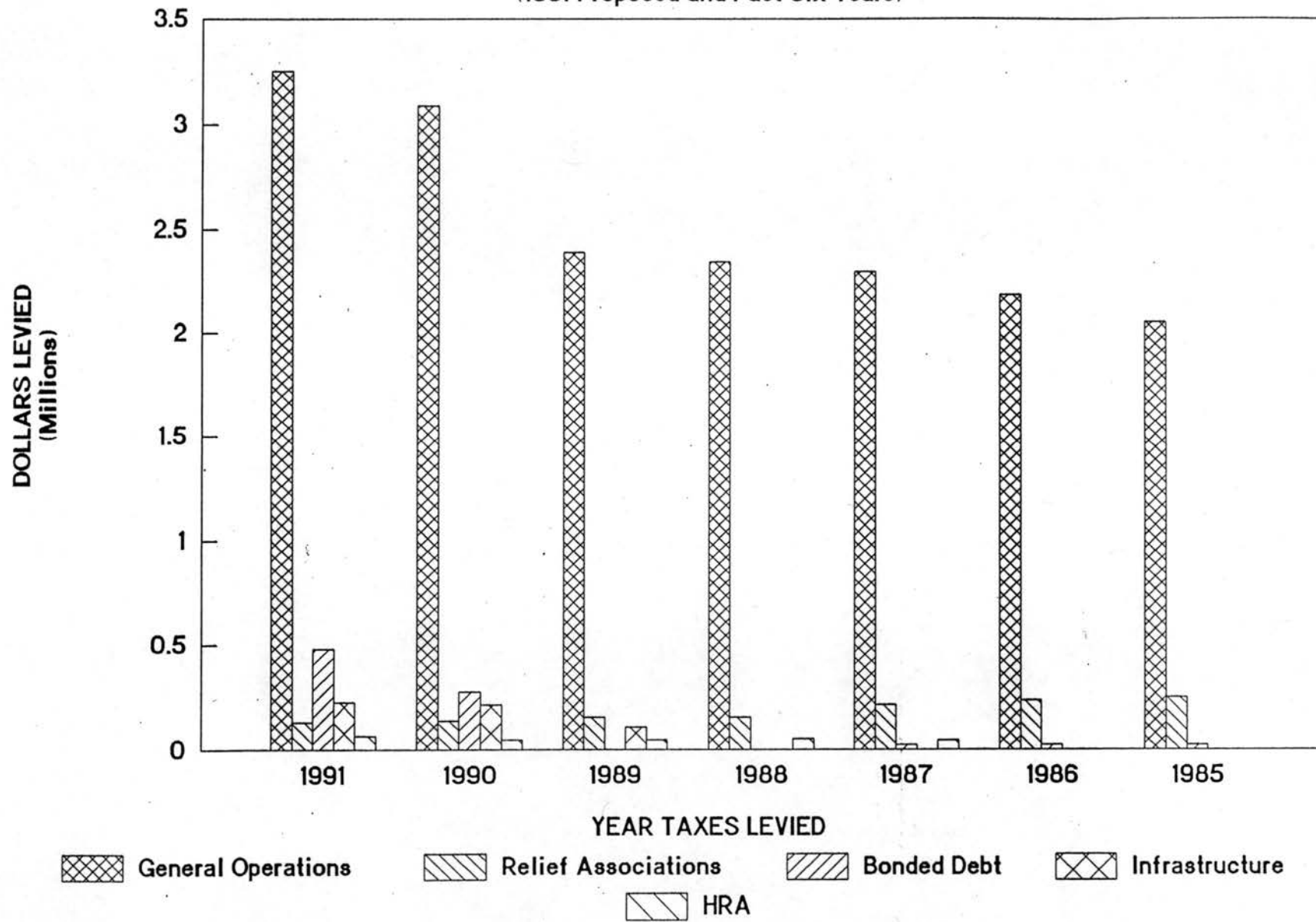
TOTAL LEVIES

(1991 Proposed and Past Nine Years)



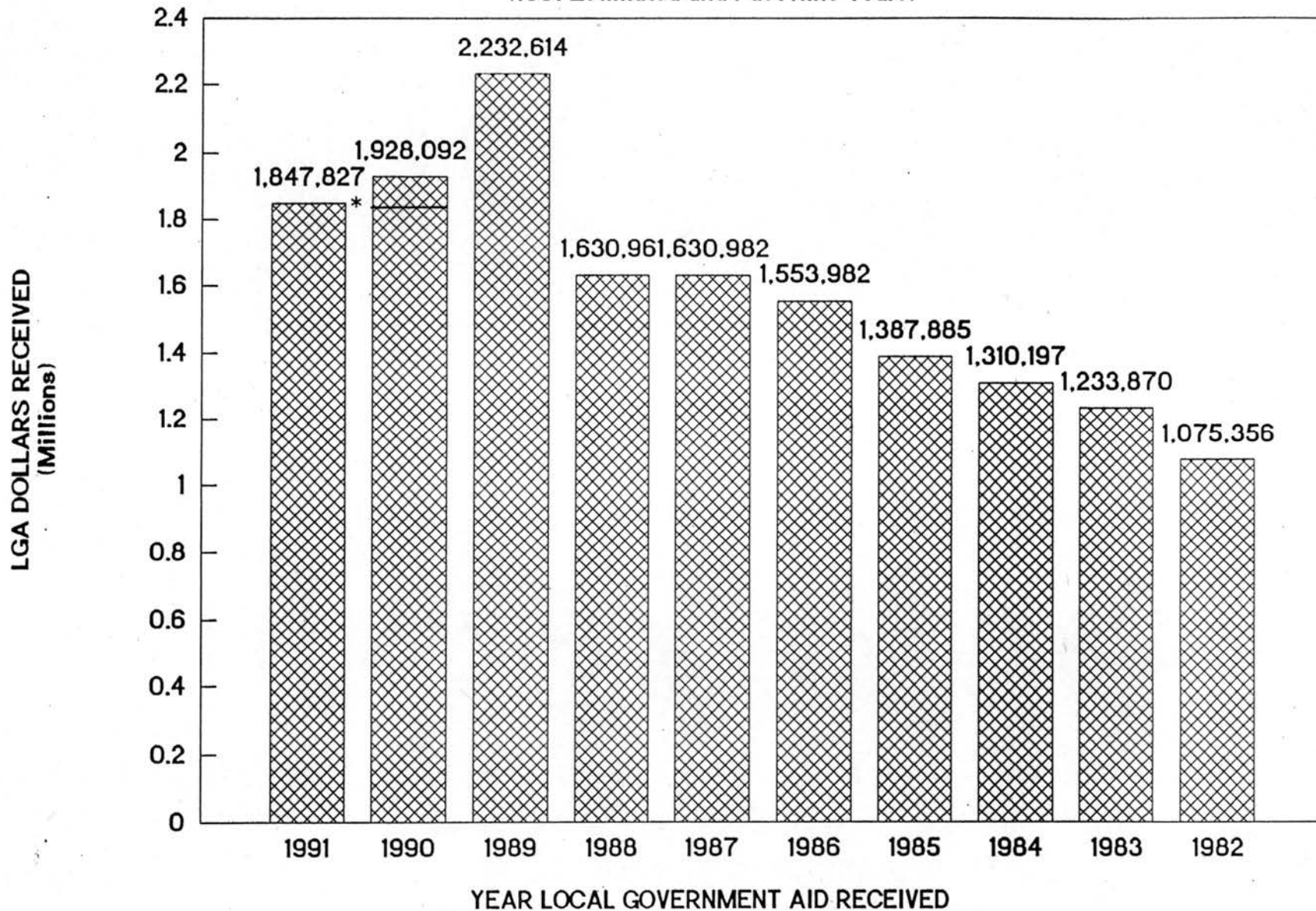
LEVY BREAKDOWN

(1991 Proposed and Past Six Years)



TOTAL LOCAL GOVERNMENT AID

(1991 Estimated and Past Nine Years)



* Permanent LGA cuts of \$82,909 during fiscal 1990 brought the level down to \$1,845,183.

CITY OF CRYSTAL
PROPOSED
1991 GENERAL FUND BUDGET

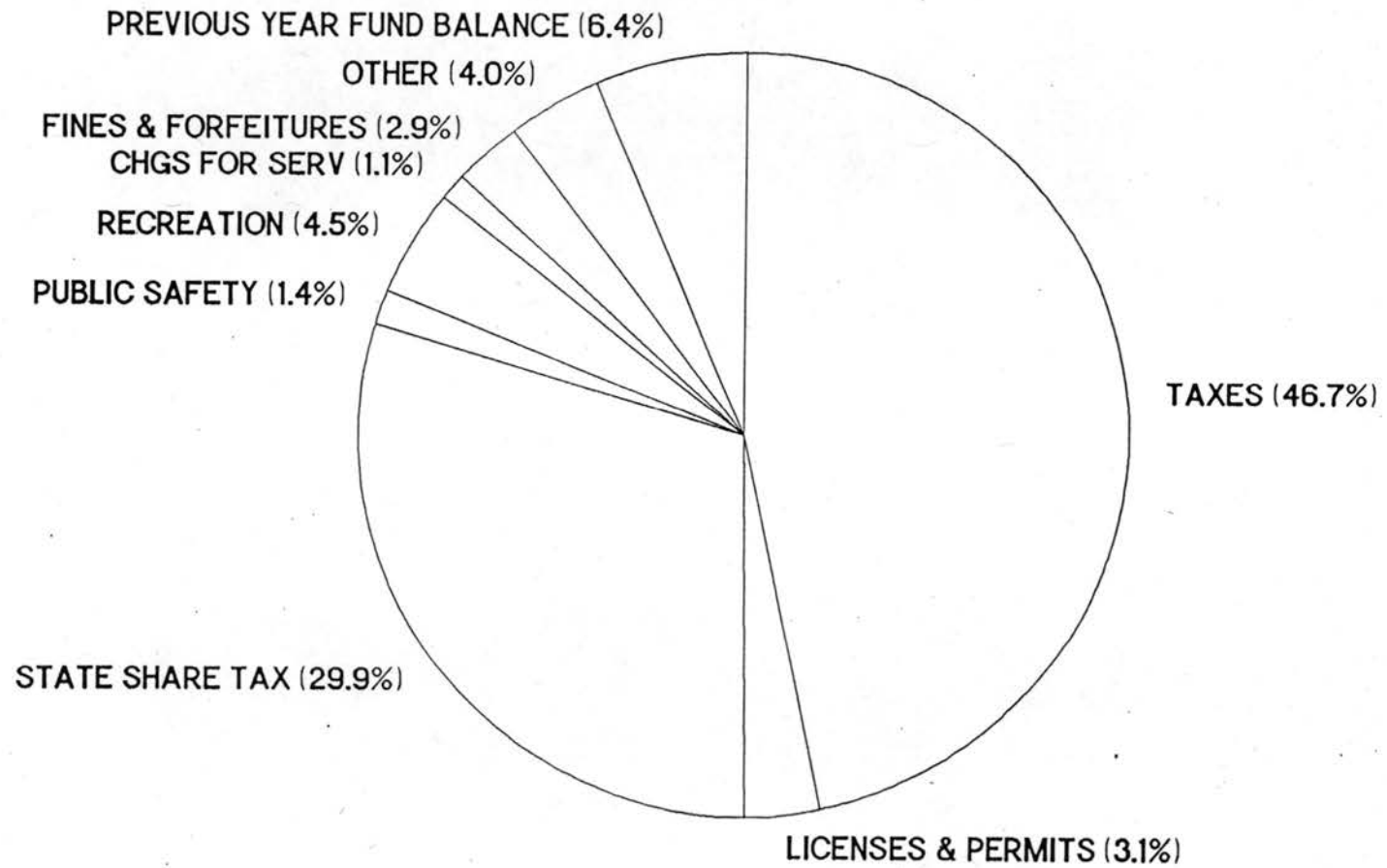
(Estimated Revenues and Proposed Appropriations)

1991 PROPOSED GENERAL FUND OPERATING BUDGET
SUMMARY OF ESTIMATED REVENUES AND APPROPRIATIONS

	1990	1991
ESTIMATED REVENUES:		
General Property Taxes	\$2,816,137	\$2,916,715
Business Licenses and Permits	110,900	111,850
Non-Business Licenses and Permits	71,600	83,900
State Shared Taxes	1,848,422	1,867,827
Charges for Services	67,700	69,450
Public Safety	89,633	89,534
Recreation	242,070	284,175
Fines and Forfeitures	213,000	179,000
Miscellaneous	271,700	247,100
Other Financing Sources	400,000	400,000
	-----	-----
TOTAL ESTIMATED REVENUES	\$6,131,162	\$6,249,551
	=====	=====
APPROPRIATIONS:		
Personal Services	\$4,112,684	\$4,257,838
Supplies, Repairs and Maintenance	322,400	336,160
Other Services and Charges	1,411,107	1,524,567
Other Financing Uses	146,659	74,776
Capital Outlay	138,312	56,210
	-----	-----
TOTAL APPROPRIATIONS	\$6,131,162	\$6,249,551
	=====	=====

1991 PROPOSED GENERAL FUND BUDGET

ESTIMATED REVENUES



GENERAL FUND
1991 ESTIMATED REVENUES

OBJECT	DESCRIPTION	1988 ACTUAL	1989 ACTUAL	1990 ESTIMATED	1991 ESTIMATED
General Property Taxes-					
3011	Current Ad Valorem Taxes	2,025,847.69	2,077,876.47	2,806,137.00	2,906,715.00
3012	Delinquent Ad Valorem Taxes	10,024.62	20,118.24	0.00	0.00
3013	Penalties and Interest	10,673.27	12,398.31	10,000.00	10,000.00
3014	Forfeited Tax Sale	123.96	221.75	0.00	0.00
Total Property Taxes		2,046,669.54	2,110,614.77	2,816,137.00	2,916,715.00
Licenses & Permits - Business-					
3111	Liquor Licenses - ON SALE	47,460.00	55,000.00	55,000.00	55,000.00
3112	Liquor Licenses - OFF SALE	2,013.38	1,583.33	1,600.00	1,600.00
3113	Beer & Tavern	6,498.25	9,353.75	6,000.00	6,000.00
3114	Club Licenses-Sunday Liquor	1,910.00	2,936.01	2,000.00	2,200.00
3115	Garbage and Refuse	1,638.25	2,830.00	1,500.00	1,600.00
3116	Taxi Cab	304.00	0.00	150.00	150.00
3117	Music Box & Misc Amusement	5,532.25	11,191.50	5,600.00	6,500.00
3118	Food Handling	14,496.75	20,836.13	15,900.00	16,500.00
3119	Gas Pump and Station	1,291.23	1,799.76	1,400.00	1,500.00
3121	Bowling Alley	250.00	346.50	1,200.00	1,200.00
3123	Cigarette Licenses	693.00	1,881.00	1,350.00	1,200.00
3124	Miscellaneous Licenses	1,683.56	3,283.82	1,600.00	1,800.00
3125	Billboard, Sign Hangers	1,120.00	1,416.25	1,000.00	1,000.00
3126	Plumbing, Gas Licenses & Cards	5,500.25	5,104.00	5,000.00	5,000.00
3127	Sign Licenses	12,309.85	10,426.64	11,000.00	10,000.00
3128	Tree Trim Licenses	618.75	1,065.00	600.00	600.00
Total Business Licenses & Permits		103,319.52	129,053.69	110,900.00	111,850.00

GENERAL FUND
1991 ESTIMATED REVENUES

OBJECT	DESCRIPTION	1988 ACTUAL	1989 ACTUAL	1990 ESTIMATED	1991 ESTIMATED
-----	-----	-----	-----	-----	-----
Licenses & Permits - Non-Business-					
3063	Surcharges	0.00	970.40	0.00	0.00
3150	Dog Licenses & Impound Fees	4,983.50	5,383.50	5,900.00	6,000.00
3151	Building Permits	68,559.65	70,184.68	40,000.00	50,000.00
3153	Plumbing Permits	16,576.50	7,838.61	5,000.00	6,000.00
3154	Sewer Permits	980.00	826.00	600.00	600.00
3155	Water Permits	1,108.50	566.00	800.00	800.00
3157	Driveway Permits	988.00	334.00	500.00	400.00
3158	Street Excavation Permits	1,948.50	1,458.00	700.00	800.00
3159	Miscellaneous Permits	214.00	129.74	0.00	0.00
3161	Gas Permits	5,446.25	5,766.00	3,000.00	4,000.00
3162	Burglar Alarm Permits	1,458.50	858.00	1,200.00	1,000.00
3163	Mechanical Permits	12,127.55	11,886.88	10,000.00	10,500.00
3164	Sign Permits	2,799.30	2,507.50	2,700.00	2,600.00
3165	Parking Permits	30.00	20.00	0.00	0.00
3166	Restaurant Hood Inspection	1,375.00	1,450.00	1,200.00	1,200.00
Total Non-Business Licenses & Permits		118,595.25	110,179.31	71,600.00	83,900.00
State Shared Taxes-					
3350	Local Government Aid	1,630,961.00	2,229,990.00	1,845,183.00	1,847,827.00
3351	State Aid Streets	10,917.90	20,000.00	3,239.00	20,000.00
Total State Shared Taxes		1,641,878.90	2,249,990.00	1,848,422.00	1,867,827.00

GENERAL FUND
1991 ESTIMATED REVENUES

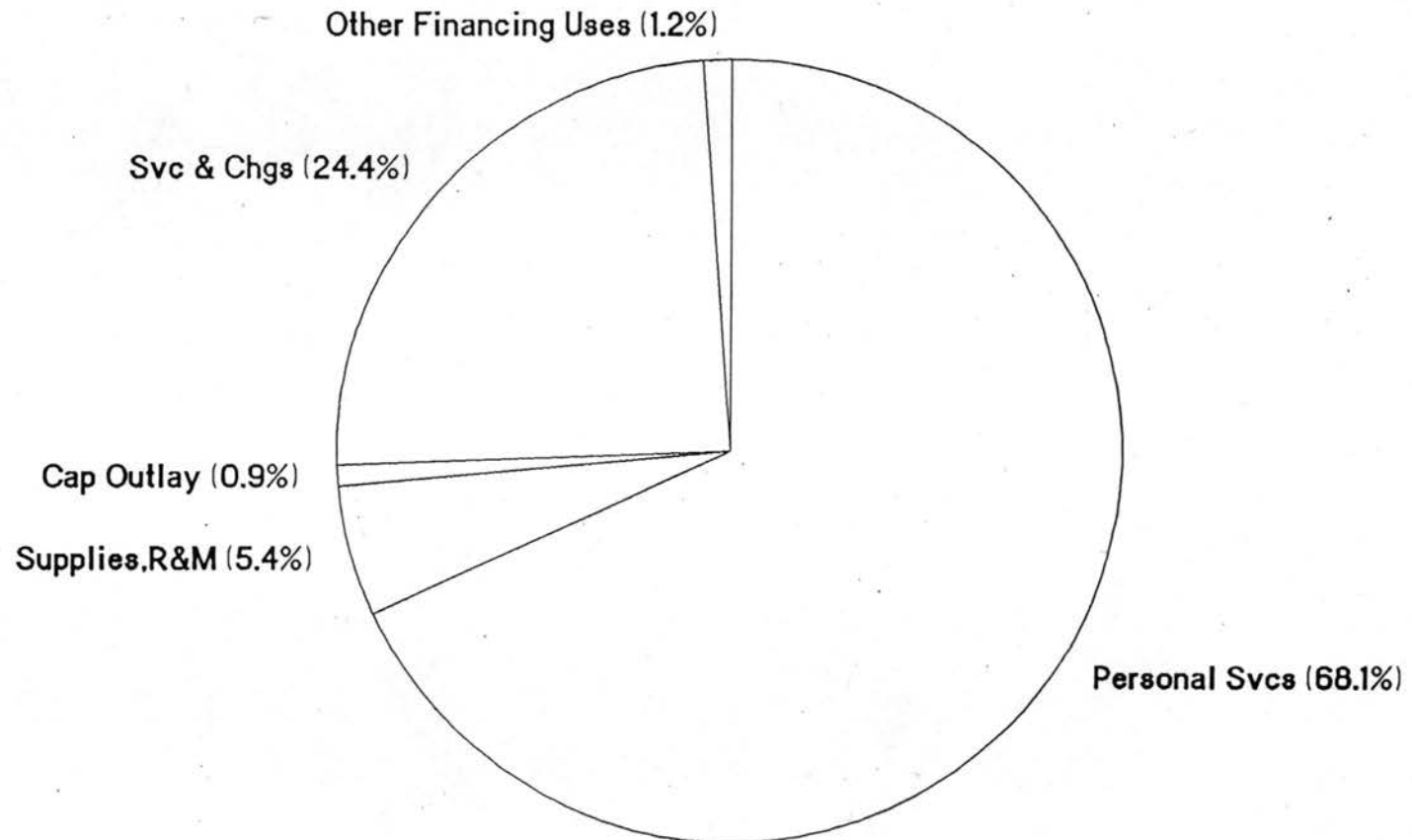
OBJECT	DESCRIPTION	1988 ACTUAL	1989 ACTUAL	1990 ESTIMATED	1991 ESTIMATED
Charges for Services-					
3500	Miscellaneous Receipts	3,411.89	4,064.22	3,000.00	3,000.00
3501	Cable & CAC	3,094.20	166.30	4,800.00	5,200.00
3503	Bike Licenses	455.00	405.00	400.00	450.00
3504	Northern Mayors Association	0.00	7,744.88	0.00	1,500.00
3511	Rezoning Application Charge	4,876.50	3,300.00	5,200.00	5,500.00
3512	Sale of Maps & Documents	234.78	406.35	200.00	200.00
3513	Engineering & Clerical Fees	53,372.23	61,996.50	50,000.00	50,000.00
3514	Weed Cutting Charges	647.50	1,871.65	600.00	600.00
3515	Filing Fees	35.00	20.00	0.00	0.00
3516	License Investigation	800.00	3,472.68	500.00	500.00
3569	Special Assessment Searches	3,801.50	2,625.00	3,000.00	2,500.00
Total Charges for Services		70,728.60	86,072.58	67,700.00	69,450.00
Public Safety-					
3517	Jail & Breathalyzer Tests	7,010.00	7,050.00	3,000.00	3,000.00
3568	Accident Reports	1,720.30	1,598.80	1,600.00	1,700.00
3586	Water Testing	73.00	(44.00)	0.00	0.00
3570	Sanitarian Cost & Reimbursemnt	129,575.82	109,869.65	85,033.00	84,834.00
3671	Confiscated Funds	0.00	(140.00)	0.00	0.00
Total Public Safety		138,379.12	118,334.45	89,633.00	89,534.00
Recreation-					
3580	Recreation Program Receipts	125,084.94	154,121.59	171,550.00	182,825.00
3581	Recreation Facilities Rental	420.00	1,812.00	500.00	500.00
3582	Non-Budget Account	143.64	147.85	0.00	0.00
3587	Swimming Pool Revenue	54,684.84	49,585.60	49,020.00	69,800.00
3588	Community Center Revenue	0.00	0.00	21,000.00	31,050.00
Total Recreation		180,333.42	205,667.04	242,070.00	284,175.00

GENERAL FUND
1991 ESTIMATED REVENUES

OBJECT	DESCRIPTION	1988 ACTUAL	1989 ACTUAL	1990 ESTIMATED	1991 ESTIMATED
Other-					
3590	Refunds & Reimbursements	65,935.42	71,769.76	115,500.00	115,500.00
3591	Insurance Refunds	54,157.00	40,924.00	0.00	0.00
3592	Misc Land & Equipment Sales	23,456.31	29,786.45	43,000.00	5,000.00
3593	Miscellaneous Transfers	0.00	0.00	0.00	0.00
3594	Building Subrental	450.00	630.00	700.00	500.00
3595	Waste Oil	1,795.66	1,201.60	1,500.00	500.00
3596	Leases	0.00	9,600.00	0.00	9,600.00
3599	Interest Earned	106,825.35	128,640.41	110,000.00	115,000.00
3772	Donations	1,165.50	513.34	1,000.00	1,000.00
Total Other		253,785.24	283,065.56	271,700.00	247,100.00
Fines and Forfeitures-					
3610	Court Fines	202,962.39	170,986.10	210,000.00	175,000.00
3611	False Alarm Fines	4,652.00	4,265.66	3,000.00	4,000.00
3612	False Alarm Penalty	130.41	46.92	0.00	0.00
3630	Forfeited Bail	4,550.00	2,300.00	0.00	0.00
Total Fines and Forfeitures		212,294.80	177,598.68	213,000.00	179,000.00
Prior Year Fund Balance Used		594,463.25	133,932.93	400,000.00	400,000.00
TOTAL REVENUES		5,360,447.64	5,604,509.01	6,131,162.00	6,249,551.00

1991 PROPOSED GENERAL FUND BUDGET

APPROPRIATIONS BY OBJECT



CITY OF CRYSTAL - 1991 PROPOSED APPROPRIATION SUMMARY BY OBJECT

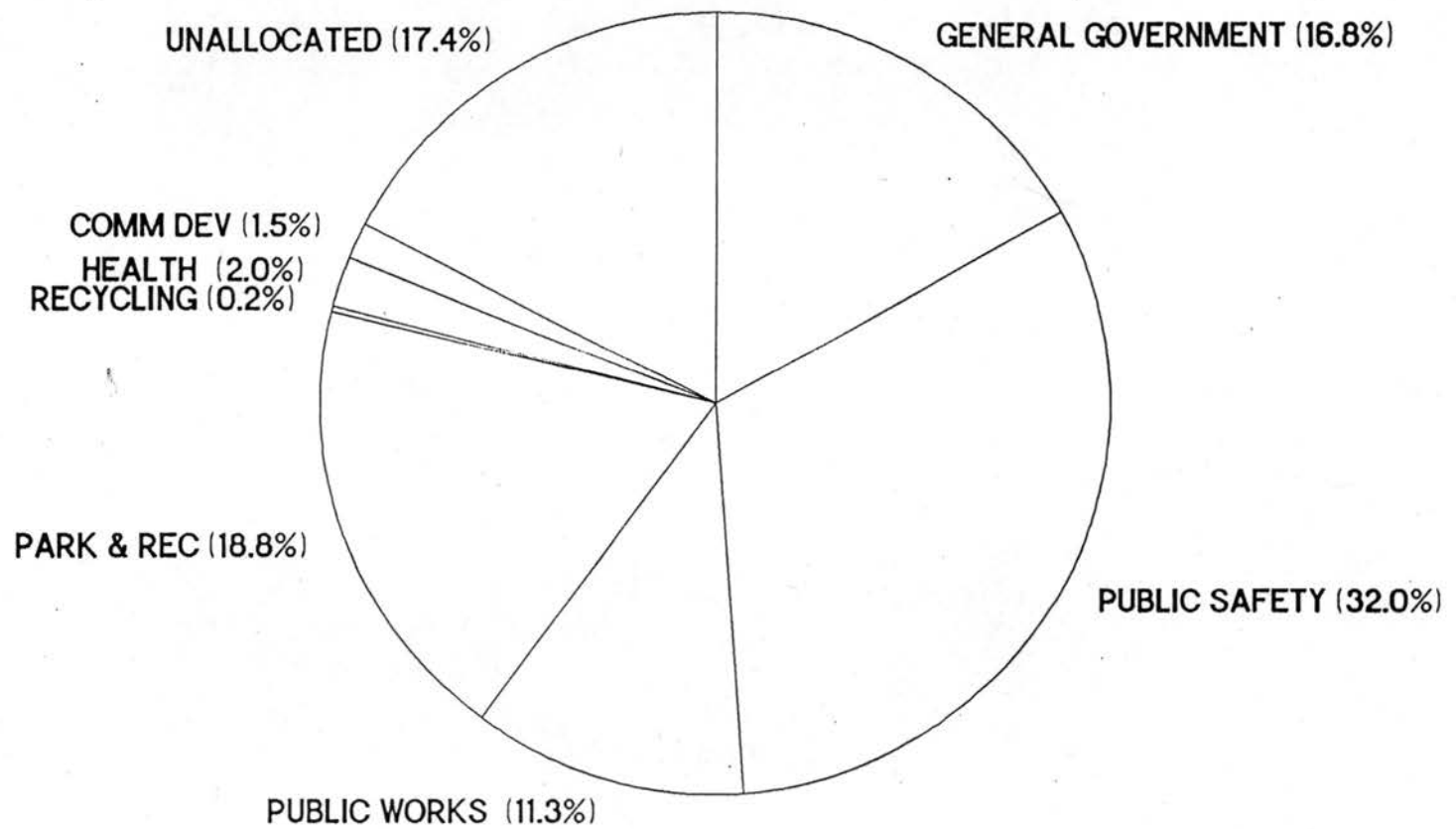
DEPARTMENT	PERSONAL SERVICES	SUPPLIES, REPAIRS & MAINTENANCE	OTHER SERVICES & CHARGES	OTHER FINANCING USES	CAPITAL OUTLAY	TOTAL
GENERAL GOVERNMENT						
10 City Council	\$49,634	\$1,675	\$70,129	\$0	\$0	\$121,438
11 Administration	245,669	6,850	63,850	0	0	316,369
12 Assessing	102,685	955	28,164	0	0	131,804
13 Finance	116,753	8,700	35,875	0	0	161,328
29 Elections	13,200	5,150	9,175	0	1,000	28,525
28 Legal	13,200	0	144,500	0	0	157,700
14 City Hall	31,385	8,250	108,050	0	2,000	149,685
GENERAL GOVERNMENT	\$572,526	\$31,580	\$459,743	\$0	\$3,000	\$1,066,849
PUBLIC SAFETY						
15 Police	\$1,491,528	\$54,250	\$162,618	\$0	\$12,710	\$1,721,106
16 Fire	149,169	16,085	23,996	0	2,000	191,250
17 Building Inspections	62,106	2,035	12,697	0	0	76,838
18 Civil Defense	31,110	4,000	3,980	0	0	39,090
PUBLIC SAFETY	\$1,733,913	\$76,370	\$203,291	\$0	\$14,710	\$2,028,284
PUBLIC WORKS						
19 Engineering	\$186,469	\$3,050	\$26,650	\$0	\$1,000	\$217,169
20 Street	332,305	90,550	67,950	0	6,000	496,805
PUBLIC WORKS	\$518,774	\$93,600	\$94,600	\$0	\$7,000	\$713,974
PARK AND RECREATION						
21 Park	\$283,870	\$52,075	\$60,750	\$0	\$22,950	\$419,645
25 Recreation	311,954	46,950	132,925	0	500	492,329
31 Swimming Pool	47,232	14,010	14,530	0	3,000	78,772
33 Community Center	66,675	9,600	83,500	0	4,550	164,325
34 Tree Disease	8,000	375	31,793	0	0	40,168
PARK AND RECREATION	\$717,731	\$123,010	\$323,498	\$0	\$31,000	\$1,195,239

CITY OF CRYSTAL - 1991 PROPOSED APPROPRIATION SUMMARY BY OBJECT
(Continued)

DEPARTMENT	PERSONAL SERVICES	SUPPLIES, REPAIRS & MAINTENANCE	OTHER SERVICES & CHARGES	OTHER FINANCING USES	CAPITAL OUTLAY	TOTAL
RECYCLING						
22 Recycling	\$0	\$0	\$0	\$14,776	\$0	\$14,776
HEALTH AND SANITATION						
26 Health	\$114,846	\$4,700	\$7,850	\$0	\$500	\$127,896
UNALLOCATED						
27 Civil Service	\$0	\$300	\$27,750	\$0	\$0	\$28,050
32 Non-Departmental	600,048	6,600	407,835	60,000	0	1,074,483
UNALLOCATED	\$600,048	\$6,900	\$435,585	\$60,000	\$0	\$1,102,533
TOTAL GENERAL FUND	\$4,257,838	\$336,160	\$1,524,567	\$74,776	\$56,210	\$6,249,551
94-37 EDA	\$80,720	\$400	\$14,250	\$0	\$0	\$95,370
TAX SUPPORTED EXPENDITURES	\$4,338,558	\$336,560	\$1,538,817	\$74,776	\$56,210	\$6,344,921
81-23 Water	\$147,919	\$47,715	\$780,300	\$55,000	\$24,864	\$1,055,798
81-24 Sewer	148,119	30,070	972,535	55,000	133,650	1,339,374
TOTAL WATER AND SEWER	\$296,038	\$77,785	\$1,752,835	\$110,000	\$158,514	\$2,395,172
83-32 Water Slide	\$12,762	\$8,500	\$5,000	\$36,000	\$0	\$62,262
	\$4,566,638	\$422,445	\$3,282,402	\$220,776	\$214,724	\$8,706,985

1991 PROPOSED GENERAL FUND BUDGET

APPROPRIATIONS BY FUNCTION



CITY OF CRYSTAL - 1991 PROPOSED APPROPRIATION SUMMARY BY FUNCTION

DEPARTMENT	1988 ACTUAL	1989 ACTUAL	1990 ADOPTED	PROPOSED 1991	PERCENT INCREASE (DECREASE)
GENERAL GOVERNMENT					
10 City Council	\$98,331	\$102,072	\$126,670	\$121,438	-4.13%
11 Administration	344,937	348,199	321,092	316,369	-1.47%
12 Assessing	117,026	113,510	131,140	131,804	0.51%
13 Finance	111,633	132,482	157,898	161,328	2.17%
29 Elections	12,501	10,206	20,975	28,525	36.00%
28 Legal	148,512	122,267	140,200	157,700	12.48%
30 Commissions	150	1,473	0	0	
14 City Hall	135,620	137,158	153,053	149,685	-2.20%
GENERAL GOVERNMENT	\$968,710	\$967,367	\$1,051,028	\$1,066,849	1.51%
PUBLIC SAFETY					
15 Police	\$1,570,748	\$1,749,463	\$1,768,607	\$1,721,106	-2.69%
16 Fire	212,743	136,294	212,250	191,250	-9.89%
17 Building Inspections	102,070	79,503	74,565	76,838	3.05%
18 Civil Defense	43,951	33,662	41,740	39,090	-6.35%
PUBLIC SAFETY	\$1,929,512	\$1,998,922	\$2,097,162	\$2,028,284	-3.28%
PUBLIC WORKS					
19 Engineering	\$217,836	\$228,871	\$214,847	\$217,169	1.08%
20 Street	428,230	442,501	500,805	496,805	-0.80%
PUBLIC WORKS	\$646,066	\$671,372	\$715,652	\$713,974	-0.23%
PARK AND RECREATION					
21 Park	\$398,191	\$466,067	\$391,001	\$419,645	7.33%
25 Recreation	375,660	457,091	483,636	492,329	1.80%
31 Swimming Pool	58,381	69,586	75,742	78,772	4.00%
33 Community Center	0	0	105,532	164,325	55.71%
34 Tree Disease	38,533	43,576	43,609	40,168	-7.89%
PARK AND RECREATION	\$870,765	\$1,036,320	\$1,099,520	\$1,195,239	8.71%

CITY OF CRYSTAL - 1991 PROPOSED APPROPRIATION SUMMARY BY FUNCTION

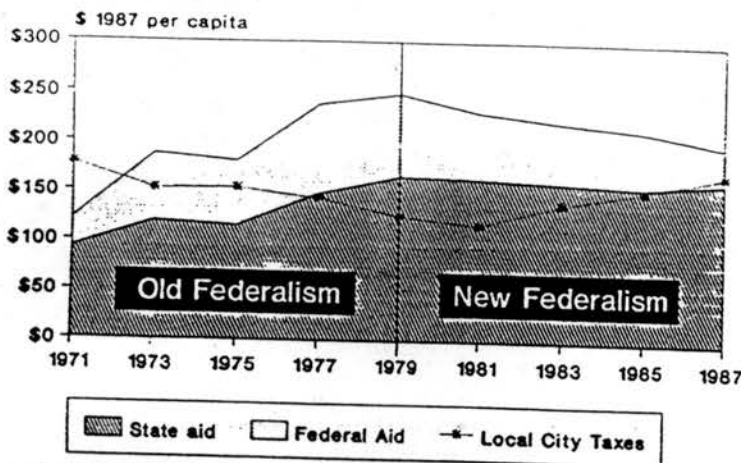
DEPARTMENT	1988 ACTUAL	1989 ACTUAL	1990 ADOPTED	PROPOSED 1991	PERCENT INCREASE (DECREASE)
RECYCLING					
22 Recycling	\$0	\$69,458	\$78,859	\$14,776	-81.26%
HEALTH AND SANITATION					
26 Health	\$139,608	\$132,657	\$150,802	\$127,896	-15.19%
UNALLOCATED					
27 Civil Service	\$10,888	\$23,055	\$11,750	\$28,050	138.72%
32 Non-Departmental	748,996	706,088	852,783**	1,074,483	26.00%
UNALLOCATED	\$759,884	\$729,143	\$864,533	\$1,102,533	27.53%
TOTAL GENERAL FUND	\$5,314,545	\$5,605,239	\$6,057,556	\$6,249,551	3.17%
94-37 EDA	\$0	\$0	\$73,606	\$95,370	29.57%
TAX SUPPORTED EXPENDITURES	\$5,314,545	\$5,605,239	\$6,131,162	\$6,344,921	3.49%
81-23 Water	\$928,823	\$973,388	\$1,031,219	\$1,055,798	2.38%
81-24 Sewer	1,023,989	1,211,289	1,272,419	1,339,374	5.26%
TOTAL UTILITY REVENUES	\$1,952,812	\$2,184,677	\$2,303,638	\$2,395,172	3.97%
83-32 Water Slide	\$0	\$0	\$47,490	\$62,262	31.11%
TOTAL EXPENDITURES	\$7,267,357	\$7,789,916	\$8,408,684	\$8,706,985	3.55%

** Does not include \$178,917 of Salary Contingency which has been distributed to the various departments for union and non-union wage adjustments during 1990.

The following charts were taken from the League of Minnesota Cities Bulletin dated November 16, 1990. The charts show Minnesota averages for a variety of economic indicators. Also included at the back of this section are a number of charts which show per capita spending in the City of Crystal in a variety of areas.

STATE & FEDERAL AID TO MN CITIES

Local taxes rise to make up for aid cuts



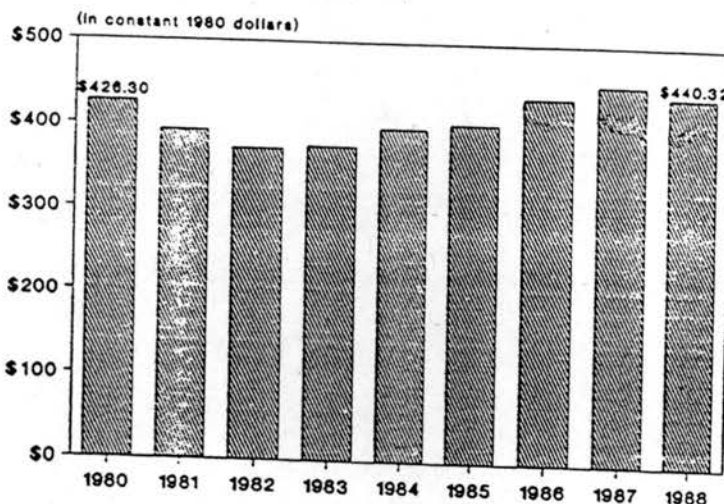
Source: Legislative Auditor's Office

LEAGUE OF MINNESOTA CITIES, 4/13/90

Chart 4: State and federal aid to MN cities

Prior to 1980, combined state and federal aid to Minnesota cities increased significantly. As a result, local city property taxes declined. Since 1980, however, federal aid has plummeted and state aid has failed to fill the funding gap. Local city taxes have been forced up due to this decline in aid.

PER CAPITA CITY SPENDING



Source: State Auditor's Office

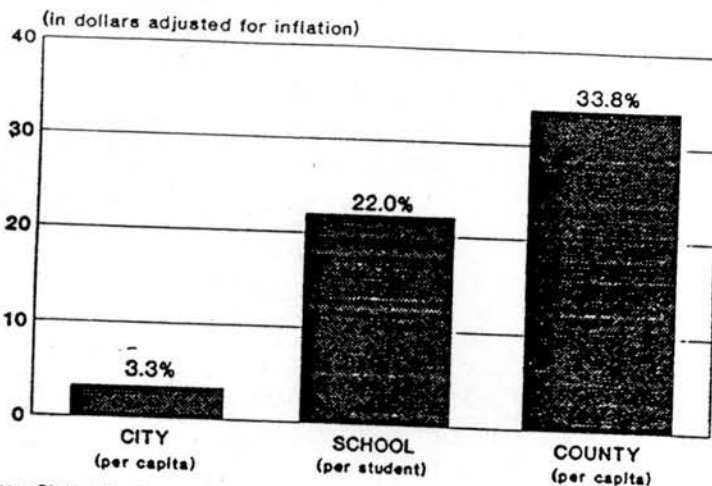
LEAGUE OF MINNESOTA CITIES 11/12/90.

Chart 5: Per capita city spending

Cities are not "wild spenders." After adjusting for inflation, per capita city spending in 1988 was only 3.3 percent above the city spending level of 1980. This spending record stands despite the cost pressures from increased state and federal mandates. There is no evidence to support the statement that city spending is out of control.

See page 9 for Charts 6 and 7

LOCAL GOVERNMENT SPENDING INCREASES Between 1980 and 1988



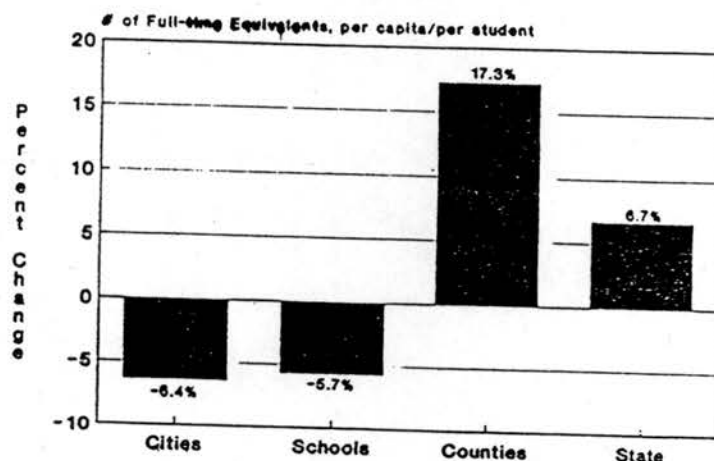
Source: State & Legis. Auditors Offices

LEAGUE OF MINNESOTA CITIES, 11/13/90.

Chart 6: Local government

City spending increases compare favorably with the increases of other local government units. Since 1980, total per capita city spending in Minnesota increased only slightly (3.3 percent) while school spending per student rose 22 percent and county spending rose nearly 34 percent. Taking state aid away from cities in order to shift it toward schools or counties will likely mean increased state budget costs in the future.

CHANGE IN MN PUBLIC EMPLOYMENT Between 1980 and 1988



Source: Bureau of the Census.

LEAGUE OF MINNESOTA CITIES, 11/12/90.

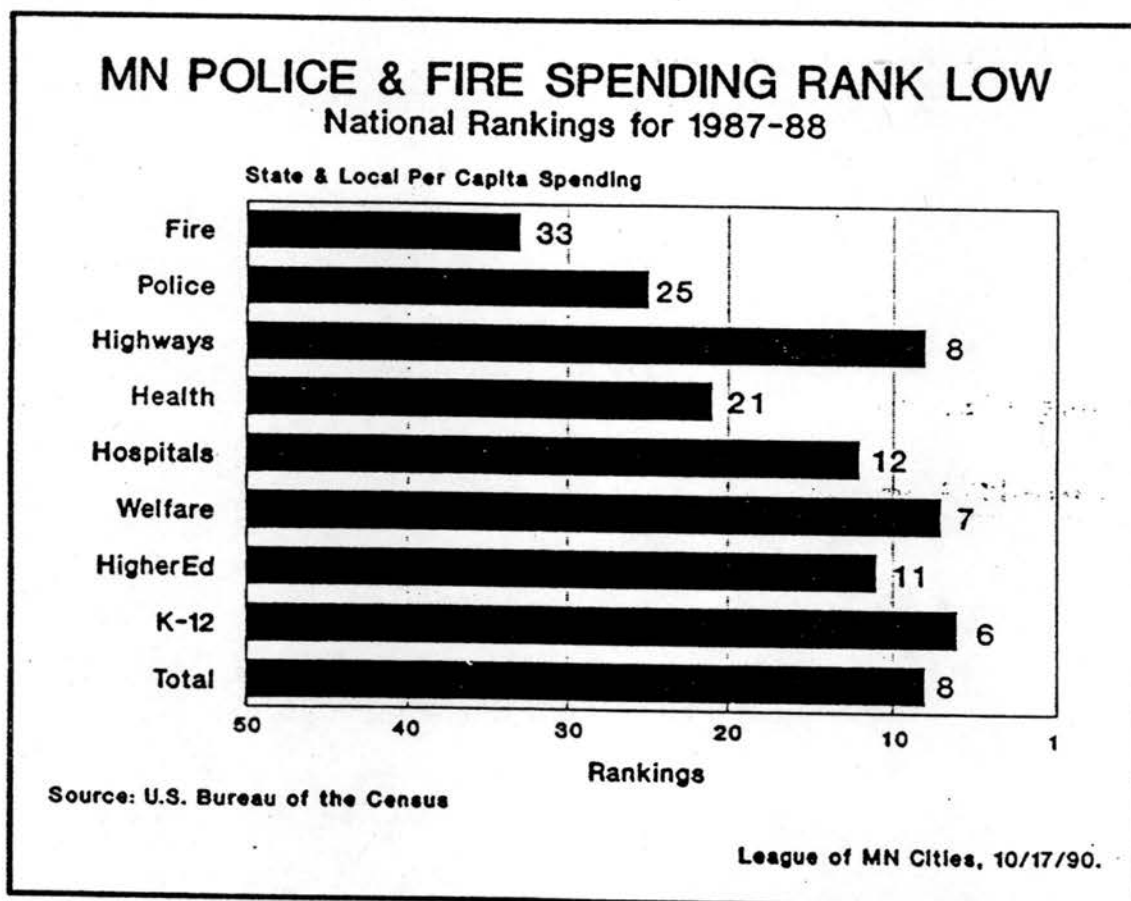
Chart 7: Change in MN public employment

Between 1980 and 1988, the number of full-time equivalent employees (calculated on a per capita basis) of cities declined over six percent. For schools, while per student spending increased, the number of full-time equivalent employees per student declined almost six percent. In contrast, county per capita public employment rose over 17 percent and state public employment rose nearly seven percent.

See Page 10 for Chart 8

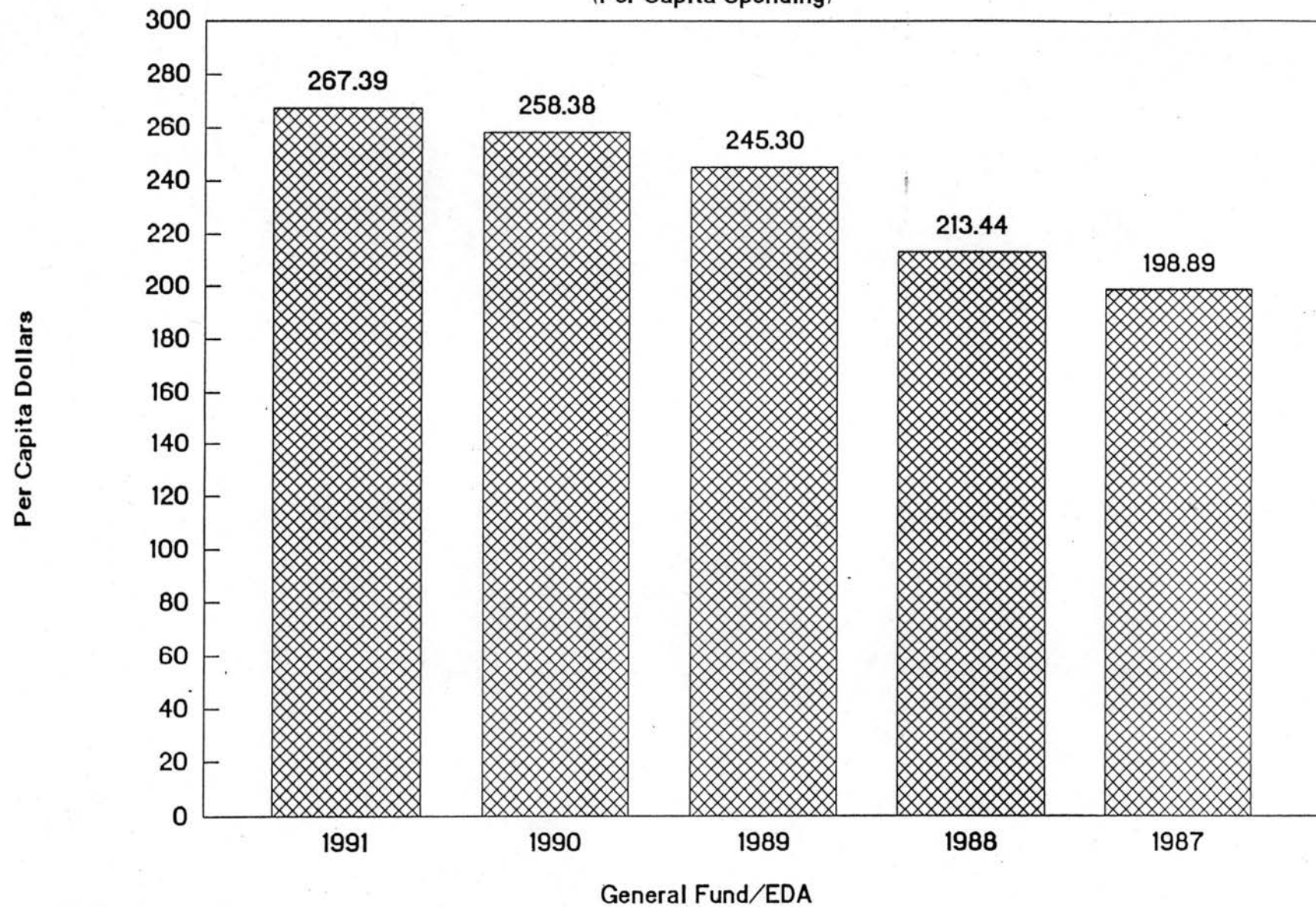
Chart 8: MN police & fire spending rank low

Minnesota ranks high--eighth in the nation for its total state and local spending. It ranks particularly high in its spending for K-12 programs, higher education, welfare and highways (due to our harsh weather conditions and sparse population). However, for police and fire services which are mainly delivered by cities, Minnesota ranks 25th and 33rd respectively.



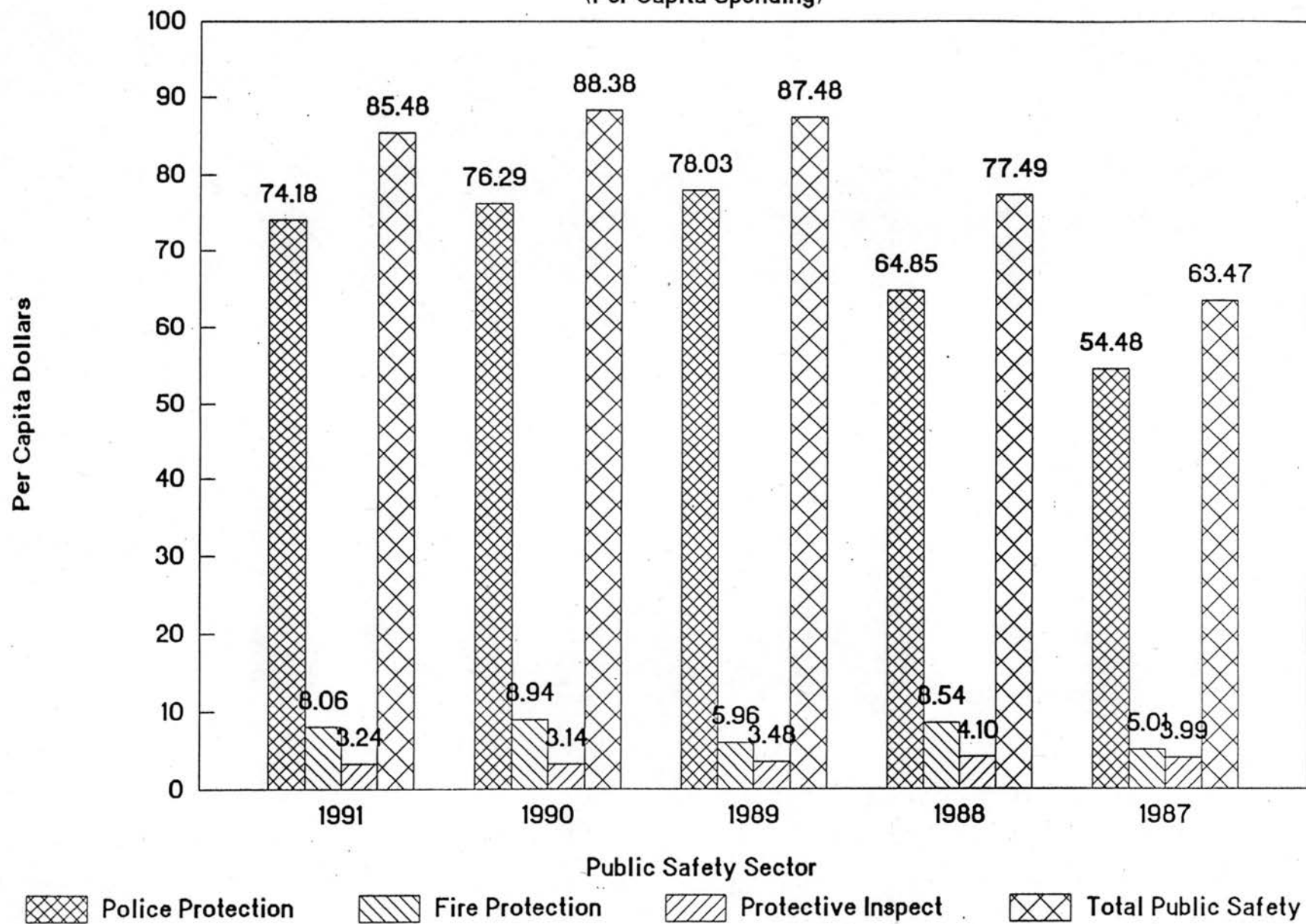
GENERAL FUND/EDA

(Per Capita Spending)



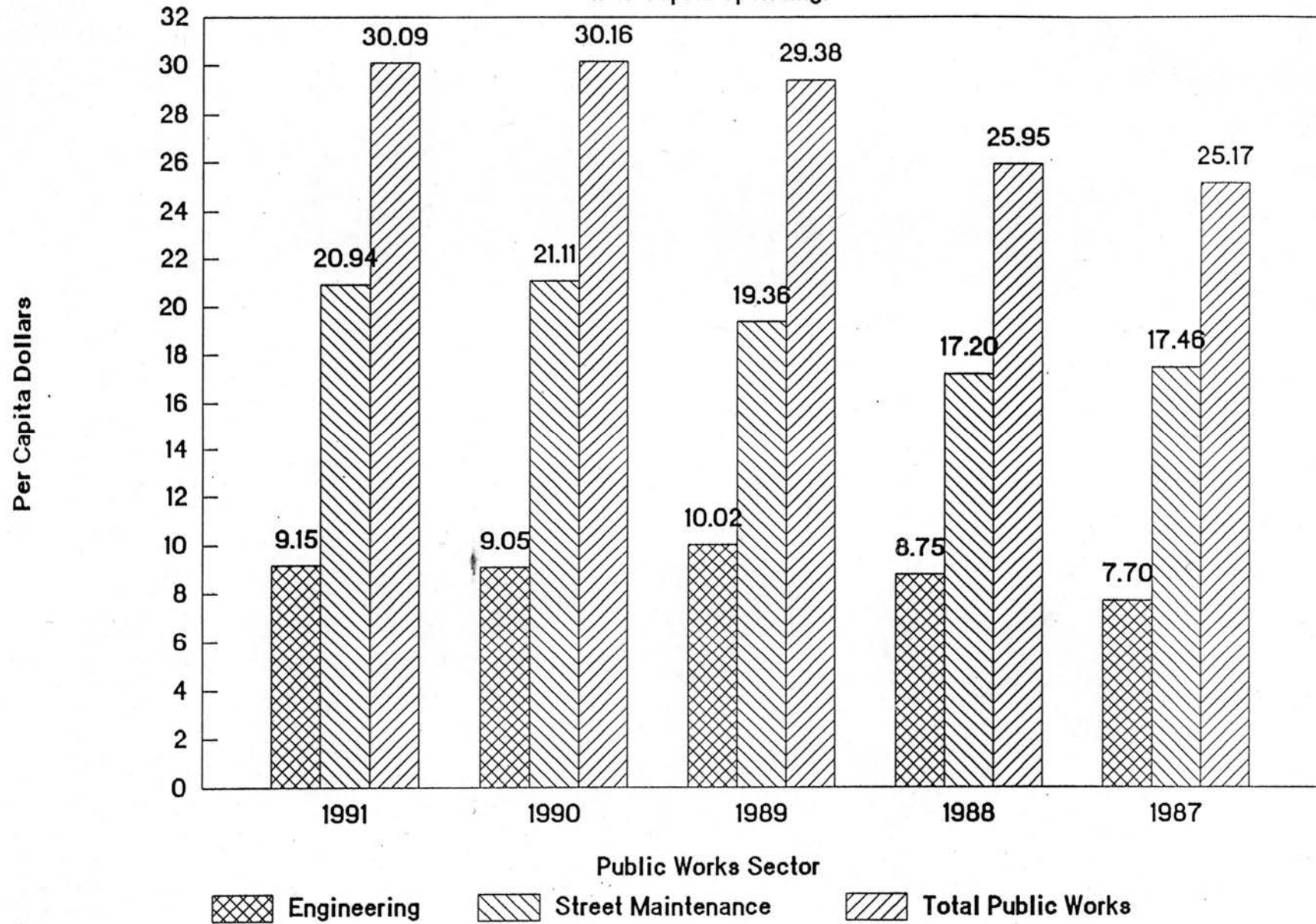
PUBLIC SAFETY

(Per Capita Spending)



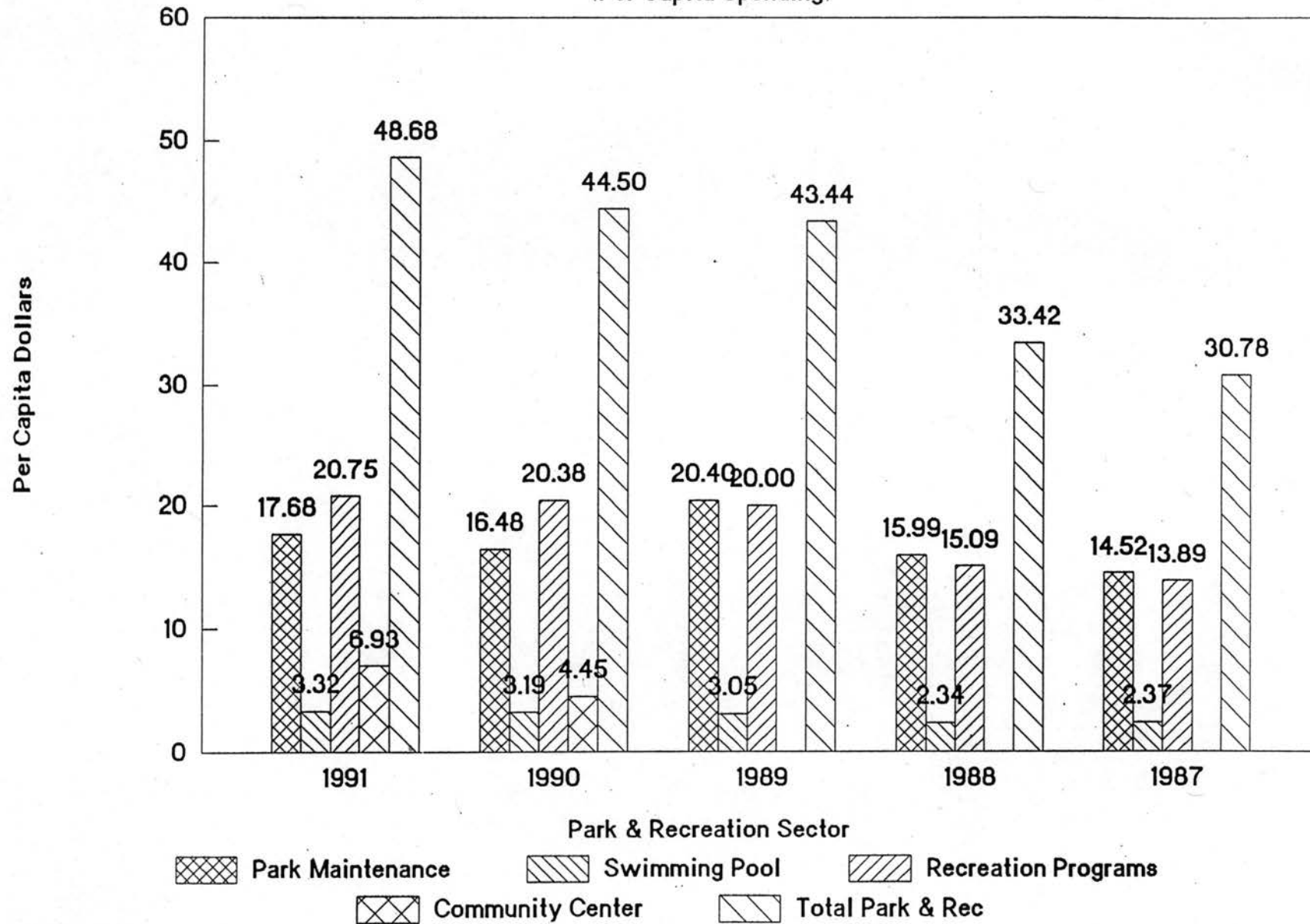
PUBLIC WORKS

(Per Capita Spending)



PARKS AND RECREATION

(Per Capita Spending)



MEMORANDUM

TO: Mayor and City Council

FROM: Jerry Dulgar, City Manager
Miles Johnson, Finance Director
Jessie Hart, Assistant Finance Director

DATE: November 30, 1990

SUBJECT: BUDGET RESOLUTIONS

Attached are three (3) resolutions pertaining to the Budget Adoption and Tax Levy Authorization. We are proposing that the adoption process be handled with three resolutions to keep things clearer and easier to understand, which we feel this does.

A RESOLUTION LEVYING TAXES FOR CERTIFICATION TO THE COUNTY AUDITOR FOR PAYABLE 1991:

This resolution is to authorize the tax levy for payable 1991.

A RESOLUTION ADOPTING 1991 BUDGETS:

This resolution is to adopt the General Fund Budget, as well as all budgets that are property tax supported and all other budgets that are prepared and presented to the Council. (Does not include the Utility Fund or the Water Slide)

A RESOLUTION ADOPTING 1991 BUDGETS FOR THE ENTERPRISE FUNDS:

This resolution is to adopt the Utility Fund Budget as well as the Water Slide Budget. Each of these are Enterprise Funds.

We are requesting that the Council adopt the attached resolutions, pending the results of the Public Hearing.

RESOLUTION 90 -

A RESOLUTION LEVYING TAXES FOR CERTIFICATION TO THE
COUNTY AUDITOR FOR PAYABLE 1991

THAT WHEREAS, State Law and the City Charter require
the certification of taxes levied,

THEREFORE, BE IT RESOLVED that there is hereby
approved for appropriations from general taxes, the
following sums for the purposed indicated:

General Fund (City Operations)	\$2,906,715
Economic Development Authority	95,370
Fire Relief Association	44,311
Police Relief Association	86,357
PERA-FICA Pension	239,500
Bonded Debt	
Community Center	243,422
Equipment Certificates	236,600
Audit Costs	<u>12,000</u>
	<u>\$3,864,275</u>

BE IT FURTHER RESOLVED that there is hereby levied
upon all taxable property lying within the City of
Crystal the sum of \$3,864,275 and the City Treasurer
shall certify a copy of this resolution with the Hennepin
County Auditor so that said taxes shall be spread upon
the tax rolls payable in the year 1991.

By roll call and voting aye:

Adopted by the Crystal City Council this 10th day of
December 1990.

John Moravec

Garry Grimes

E. Gary Joselyn

Elmer Carlson

John T. Irving

Pauline Langsdorf

Betty Herbes, Mayor

ATTEST:

City Clerk

RESOLUTION NO. 90 -

A RESOLUTION ADOPTING 1991 BUDGETS

THAT WHEREAS, Section 7.06 of the City of Crystal Charter requires adoption of an annual budget appropriating certain budgeted funds, and

WHEREAS, the attached budget does show in detail the appropriation to each department under the several funds,

THEREFORE, BE IT RESOLVED that there shall be appropriated to the specific funds the amounts indicated:

General Fund (City Operations)	\$6,249,551
Economic Development Authority	95,370
Fire Relief Association	44,311
Police Relief Association	86,357
PERA-FICA Pension	389,709
Community Center Debt Service	243,422
Equipment Certificate Debt Service	236,600
Audit Costs	12,000
PIR	799,220
Equipment Reserve	49,000
Infrastructure Fund	101,000
Street Lighting Fund	113,470
Lawful Gambling Contributions	42,402

BE IT FURTHER RESOLVED that there is hereby levied the following amounts as sources of financing the appropriations:

General Fund (City Operations)	\$2,906,715
Economic Development Authority	95,370
Fire Relief Association	44,311
Police Relief Association	86,357
PERA-FICA Pension	239,500
Bonded Debt	
Community Center	243,422
Equipment Certificates	236,600
Audit Costs	12,000

BE IT FURTHER RESOLVED that all funds appropriated but not levied shall be produced as follows:

From licenses, permits, fees, users charges, contributions and sources as indicated in the detailed budget on file in the City Clerk's Office.

By roll call and voting aye:

Adopted by the Crystal City Council this 10th day of December 1990.

John Moravec

Garry Grimes

E. Gary Joselyn

Elmer Carlson

John T. Irving

Pauline Langsdorf

Betty Herbes, Mayor

ATTEST:

City Clerk

RESOLUTION NO. 90 -

A RESOLUTION ADOPTING 1991 BUDGETS FOR THE ENTERPRISE FUNDS

THAT WHEREAS, Section 7.06 of the City of Crystal Charter requires adoption of an annual budget appropriating certain budgeted funds, and

WHEREAS, the attached budget does show in detail the appropriation to each department under the Enterprise Funds,

THEREFORE, BE IT RESOLVED that there shall be appropriated to the specific departments in the Enterprise Funds the amounts indicated:

Utilities Fund:

Water Department	\$1,055,798
Sewer Department	1,339,374
Water Slide Fund	62,262

BE IT FURTHER RESOLVED that all funds appropriated shall be produced through user fees and other sources as indicated in the detailed budget on file in the City Clerk's Office.

By roll call and voting aye:

Adopted by the Crystal City Council this 10th day of
December 1990.

John Moravec

Garry Grimes

E. Gary Joselyn

Elmer Carlson

John T. Irving

Pauline Langsdorf

Betty Herbes, Mayor

ATTEST:

City Clerk

Adventure Club

OLSON EARLY CHILDHOOD CENTER

1751 Kelly Drive
Golden Valley, Minnesota 55427
(612) 546-7126

November 30, 1990

Dear Mayor Herbes and City Council Members:

Thank you for reconsidering funding for the Adventure Club sliding fee program. There are over 4,000 families on the waiting list for State Sliding Fee funding in Hennepin County and it is estimated that \$100 million is needed to support all eligible children in Minnesota. The need is great.

There is some encouraging news on the horizon for low income families needing financial assistance with child care from national child care legislation which was recently passed. Children's Defense Fund of Minnesota estimates that approximately \$16 million will be available to Minnesota for federal fiscal year 1991, \$7 million of which will help families pay for child care.

The funding request currently before you will support families during the 1990-91 school year. Hopefully federal funding will reach some of those families next year, so that we will have enough money to provide assistance during the summer when the full day cost of child care becomes more prohibitive for families.

Adventure Club is a self-supporting program in the school district. Parent fees must pay for all program expenditures. The district provides support through many in-kind services; building use, custodial services and support services through the purchasing and finance departments. Adventure Club also takes advantage of district resource and volunteer programs.

Adventure Club directs families to fee subsidy programs at the county and state level. Staff have been active advocates for state and federal funding for child care. In addition, Adventure Club subsidized families through our own program budget. Our program fund balance as of June 30, 1990 is \$1,276, low for a program of this size.

Please consider including the \$4,000 request in the 1991 budget. We appreciate the funding that the City of Crystal has provided throughout the years as we jointly strive to make high quality child care available to all school age children in Crystal.

Sincerely,

ADVENTURE CLUB



Sue Gabrielson
Financial Director

SG:ml



INDEPENDENT SCHOOL DISTRICT 281


Robbinsdale Area Schools
Learning for a lifetime of growing

DATE: December 3, 1990
TO: Jerry Dulgar, City Manager
FROM: Bill Monk, City Engineer
SUBJECT: Utility Rates

As discussed during the budget process, a 5% increase in Crystal's sewer and water utility rates is proposed in 1991. The increase is required to maintain an acceptable, if not minimum, balance in the fund. The last rate increase occurred in 1989.

This office continues to believe a small annual rate increase is the best way to offset the rising cost of operating a public utility. This setup eliminates the need for a more drastic increase every 2 to 4 years.

Approval of the attached ordinance amendment regarding City-wide utility rates and resolution affecting elderly rates is recommended.



WM:mb

Encls

RESOLUTION NO. 90-

RESOLUTION ADJUSTING SEWER AND WATER RATES
FOR SENIOR CITIZENS

BE IT RESOLVED By the City Council of the City of Crystal, Minnesota, as follows:

1. The Council is authorized by Subsection 700.07 of the City Code to establish and modify maximum sewer and water use rates for senior citizens.

2. The present sewer rate is \$18 per quarter. The maximum sewer rate for senior citizens is hereby increased to \$19 per quarter. This rate for utility services shall apply to billings for the quarter ending December 31, 1990 and thereafter.

3. A minimum quarterly water rate is hereby established for senior citizens in the amount of \$8.00.

4. Resolution No. 89-87 is hereby rescinded.

Adopted by the Crystal City Council this ____ day of December, 1990.

Mayor

Attest:

City Clerk

ORDINANCE NO. 90-

AN ORDINANCE RELATING TO SEWER, WATER AND STREET LIGHTING
RATES AND CHARGES: AMENDING CRYSTAL CITY CODE
SUBSECTION 710.05 AND SUBSECTION 715.13, SUBDIVISIONS 1 AND 4

THE CITY OF CRYSTAL DOES ORDAIN:

Section 1. Crystal City Code, Subsection 710.05, is amended to read:

710.05. Sewer Use Rates. Subdivision 1. Charges Imposed. The rates and charges for the use and service of the Sanitary Sewer System are fixed by this subsection. The rates and charges are made against each lot, parcel of land, unit or premises connecting directly or indirectly to the system and from which only normal sewage is discharged into the system.

Subd. 2. Flat Charges. Where the rate is not based upon the metered use of water the following quarterly charges for the respective user classifications established in Subsection 710.03 are as follows:

User Classification Established by <u>Section 710.03</u>	<u>Quarterly Charges</u>	
Subd. 2	\$ [26.00]	\$ 27.30
Subd. 3	[62.20]	65.30
Subd. 4	[149.60]	157.00
Subd. 5	[342.10]	359.20
Subd. 6	[466.60]	490.00

Subd. 3. Schools. For each public or private school the quarterly charge shall be charged whether school is in session or not and shall be based upon the metered water consumption on the premises served. The minimum quarterly charge is [\$8.40] \$8.80 per classroom per quarter. If a school has an unmetered private water supply the minimum quarterly charge shall apply.

Subd. 4. Metered Flow Charge. For all premises where the sewer service charge is based upon metered use of water the charge shall be computed at the rate of [\$0.85] \$0.90 per one hundred cubic feet of water.

Subd. 5. Commercial, Industrial and Institutional Uses. The sewer service charge shall be based upon metered water consumption on the premises served. The minimum quarterly charge is [\$26.00] \$27.30 per quarter. If the premises has an unmetered private water supply system, the quarterly charges set forth in Subdivision 2 shall apply. Special charges for high intensity effluent users are established by Ordinance No. 78-13.

ORDINANCE NO. 90-

Subd. 6. Residential Units. The sewer charge for residential units shall be the quarterly charge set by Subdivision 2 of this subsection. Each available unit of occupancy in a multiple residence is a residential unit.

Sec. 2. Crystal City Code, Subsection 715.13, Subdivision 1, is amended to read:

715.13. Water Rates. Subdivision 1. Schedule. The rate due and payable to the City by each water user within the City for water taken shall be [\$0.78] \$0.82 per one hundred cubic feet, payable quarterly, subject, however, to a minimum charge to each water user for each quarter period during which water service is furnished, as follows:

<u>Meter Size</u>	<u>Quarterly Minimum Charge</u>	
3/4 inch <u>or smaller</u>	\$ [10.80]	\$ <u>11.30</u>
1 inch	[20.95]	<u>22.00</u>
1-1/2 inch	[39.50]	<u>41.50</u>
2 inch	[66.10]	<u>69.40</u>
3 inch	[118.85]	<u>124.80</u>
4 inch	[198.25]	<u>208.20</u>
6 inch	[396.50]	<u>416.30</u>
8 inch	[660.90]	<u>694.00</u>

Sec. 3. Crystal City Code, Subsection 715.13, Subd. 4 is amended to read:

Subd. 4. Automatic Sprinkler System. Where a connection is made to an automatic sprinkler system for standby fire service only, a charge for such service shall be made on an annual basis as follows:

3 inch pipe connection	\$ [98.00]	\$ <u>103.00</u>
4 inch pipe connection	[144.00]	<u>151.00</u>
6 inch pipe connection	[195.00]	<u>205.00</u>
8 inch pipe connection	[240.00]	<u>252.00</u>
10 inch pipe connection	[290.00]	<u>304.00</u>

These rates shall apply in all cases where automatic sprinklers are installed, and where fire gates and other outlets are sealed. No charge will be made for water used in extinguishing fires. Meters or detector check valves shall be installed on such services as required. Should it be found that water not metered is used through a fire connection for any purpose other than the extinguishing of fire upon the premises, the owner or occupant will be notified, and the water may be shut off until proper adjustments are made, and the owner shall be subject to the penalties provided in this section.

ORDINANCE NO. 90-

Sec. 4. The rates and charges established by Sections 1 to 3 apply to billings for utility services for the quarter ending December 31, 1990 and thereafter.

Sec. 5. This ordinance is effective in accordance with Crystal City Code, Subsection 110.11.

First Reading: December 10, 1990

Passed by the City Council: December 18, 1990

Mayor

ATTEST:

City Clerk

(Published in the Crystal-Robbinsdale Post News
December 26, 1990)



October 10, 1990

TO: Jerry Dulgar
Betty Herbes

This letter is to confirm the Northwest Hennepin Human Service Council's annual presentation to the Crystal City Council on December 10, 1990 at 7:00 p.m. Patty Wilder and Renae Bowman will be presenting information about the Council's activities of the past year and plans for the coming year. We hope to be able to show you our slide show depicting Council staff and volunteers.

Thank you for your cooperation. We look forward to meeting with you.

Sincerely,

Patricia S. Wilder

NOTICE DATE CHANGE

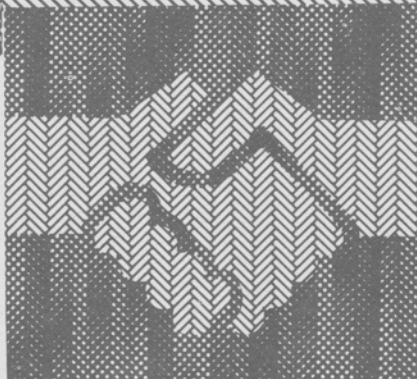
BROOKLYN CENTER
BROOKLYN PARK
CHAMPLIN

CORCORAN
CRYSTAL
DAYTON

GOLDEN VALLEY
HANOVER
HASSAN

MAPLE GROVE
NEW HOPE
OSSEO

PLYMOUTH
ROBBINSDALE
ROGERS



NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL



Brooklyn Center · Brooklyn Park · Champlin · Corcoran · Crystal
Dayton · Golden Valley · Hanover · Hassan · Maple Grove
New Hope · Osseo · Plymouth · Robbinsdale · Rogers

Examples of Projects

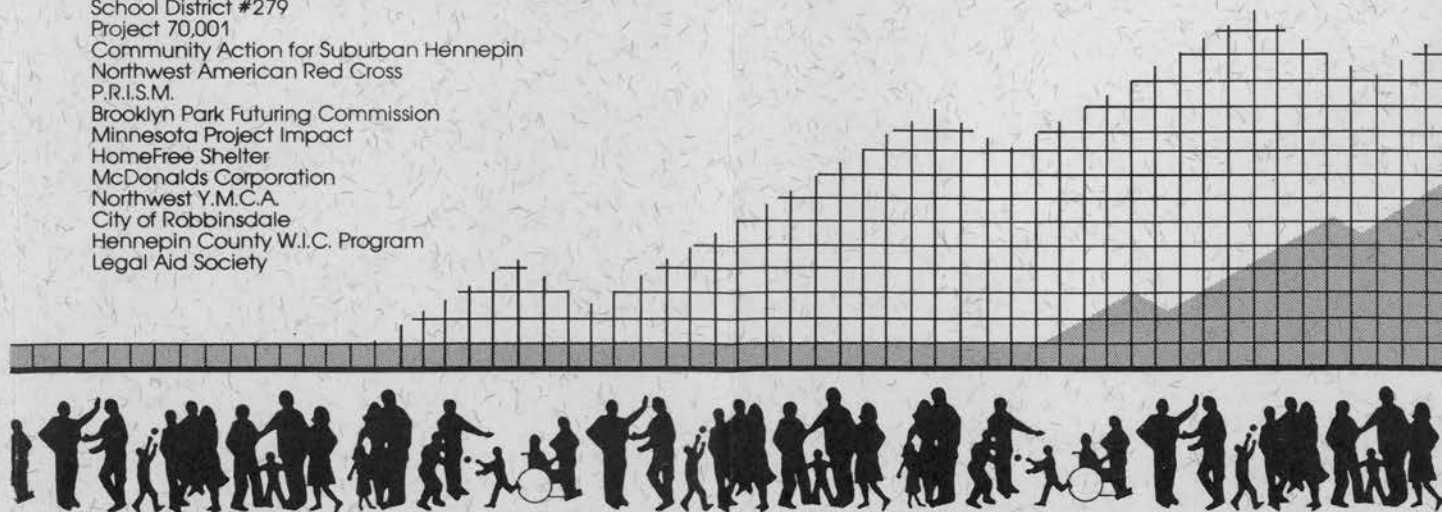
- A municipality is considering the development of a senior services program and needs demographic and program utilization data.
- A health care organization is considering developing an outpatient chemical dependency clinic and needs a service delivery system analysis done in order to proceed.
- A local non-profit counseling agency needs detailed service use and service need information in order to locate an optimal program site.
- A school district program wants to expand their parenting education program and is provided with a comprehensive consultation on current and potential service use.
- A consulting firm is conducting a study on senior housing issues and needs local key informant input.
- A city needs current program utilization information as it considers to what extent a need exists for additional day care centers in their community.
- A County program wants to evaluate their program through a client-based focus group technique.
- An area service business needs targeted demographic information as it develops employment and customer projections.
- A higher education program is developing a grant proposal for retraining older workers and needs extensive documentation.

Sample of Clients Served

United Way of Minneapolis
 School District #281
 Edina Realty
 Fairview Deconess Hospital
 Senior Transportation Program
 Intermediate District #287
 H.I.R.E.D.
 City of Plymouth
 Northbrook Medical Clinic
 Lee Square Cooperative
 Calvary Lutheran Church
 Annex Teen Clinic
 McKnight Foundation
 Earl Craig Consulting Company
 Family and Children's Services
 North Memorial Medical Center
 Mercy Medical Center Care Connection
 Five Cities Transportation Program
 St. Raphael Parish Council
 Maxfield Research Company
 Golden Valley Health Center
 City of Brooklyn Center
 Alliance for the Mentally ill
 Association for Retarded Citizens
 The House, Inc.
 Consumer Review Systems, Inc.
 Central States Health and Life Insurance Co.
 City of Champlin
 Ebenezer Society
 Northwest League of Women Voters
 Hennepin County Community Health Clinic
 Oasis House, Inc.
 Minnesota Committee for the
 Prevention of Child Abuse and Neglect
 C.E.A.P.
 Senior Community Services
 Health Planning and Management Resources, Inc.
 Children's Defense Fund
 Minnesota Department of Human Services
 School District #279
 Project 70,001
 Community Action for Suburban Hennepin
 Northwest American Red Cross
 P.R.I.S.M.
 Brooklyn Park Futuring Commission
 Minnesota Project Impact
 HomeFree Shelter
 McDonalds Corporation
 Northwest Y.M.C.A.
 City of Robbinsdale
 Hennepin County W.I.C. Program
 Legal Aid Society



HUMAN SERVICES RESEARCH FOR DECISION-MAKERS



Northwest Hennepin Human Services Council
 7601 Kentucky Avenue North
 Brooklyn Park, MN 55428
 612/493-2802
 Voice or TDD



What is the Northwest Hennepin Human Services Council?

The Northwest Hennepin Human Services Council (NWHHSC) is the planning, research, and coordinating agency responsible for assessing human service needs in northwest suburban Hennepin County since 1972.

The Council works in the following areas of human services: mental health, mental retardation, child abuse, chemical dependency, child care, domestic abuse, developmental disabilities, emergency services, and other areas related to service delivery such as housing and transportation.

Because of this role in the community, and its relationship with governmental entities, private agencies, and non-profit organizations, the Council is in a unique position to provide broad-based planning and research assistance in the area of human services to organizations, businesses, and municipalities.

Through communication and collaborative efforts the council reduces duplication of services and creates cost-effective delivery systems.



Services

- **Consultation and Technical Assistance**

Assistance with program design, development, and implementation strategies.

- **Service System Analysis**

Analysis of current service delivery system and recommendations on potential use.

- **Needs Assessment Research**

Needs assessment research employing key informants, community forums, rates under treatment, social indicators, and field survey techniques.

- **Demographic/Feasibility Research**

Detailed demographic data retrieval and feasibility research for grant proposal documentation, location or relocation decisions, and potential service use analysis.

- **Program Utilization Data**

Tabulation of community program use in the areas of mental health, child abuse, chemical dependency, senior services, child care, mental retardation, emergency services, subsidized housing, and public assistance programs.

- **Focus Groups**

Focus group sessions designed and facilitated to gather input from people with knowledge and interests in certain areas to assist decision-making and planning.

Services

- **Mail/Telephone Survey Research**

Survey research focusing on community or program recipient's perception of need, use of services, knowledge of services, service delivery issues, and actual human service needs.

- **Questionnaire Design**

Assistance in designing valid and reliable questions that provide decision-makers with the information they need.

- **Interviewing**

Utilizing trained interviewers to conduct one-on-one interviews, telephone surveys, or field research.

- **Data Analysis**

Compilation of survey responses with thorough data-editing and data analysis that covers basic descriptive data tabulations to more complex inferential statistical techniques.

- **Program Evaluation**

Evaluation studies covering program mission and goal development, service objectives, performance and outcome measurements, cost-effectiveness and quality assurance.

- **Human Service Related Reports**

Various reports are published yearly which are available to the community and can aid in grant writing or planning.

These include Human Service Priorities Reports, focus group reports, and other studies detailing human service needs and service delivery issues.

Printed on Recycled Paper

Collects and analyzes data.

The Council conducts surveys, organizes focus groups and public meetings, and analyzes demographic data, service utilization data, and other information. This information is shared with a variety of audiences for planning the development and effective delivery of human services. Technical assistance and consultation is available to the Community.

Increases awareness of services.

The Council provides a plan each year for community outreach and provides information to the Community. The Council publishes a directory of local service programs and increases the visibility of services through numerous other publications.

Administers programs.

The Council administers various programs to assure service availability to the Community. The programs include: Surplus Commodities, USDA surplus food distribution; Energy Assistance, one time grants to help with fuel bills; and Emergency Assistance, funding through emergency service providers for crisis needs.

Summary

The Northwest Hennepin Human Services Council works with the following areas of human services: mental health, mental retardation, child abuse, chemical dependency, child care, domestic abuse, developmental disabilities and other areas which are tied to service delivery such as housing and transportation.

Through planning, research and coordinating activities, the Council works to increase awareness of human services and special need groups, and develop a cost-effective service delivery system through the elimination of duplication and through improved communication and collaboration.

Who Is The Council?

The Northwest Hennepin Human Services Council operates with a professional staff, and a volunteer staff of over 150 people; an Executive Board made up of elected officials or administrative staff representing the member communities, and an Advisory Commission consisting of one or two city-appointed citizens from each of the member communities.

How Is The Council Funded?

Northwest Hennepin Human Services Council is funded by the municipalities in northwest suburban Hennepin County, Community Action of Suburban Hennepin, Hennepin County, and other government and private grants.

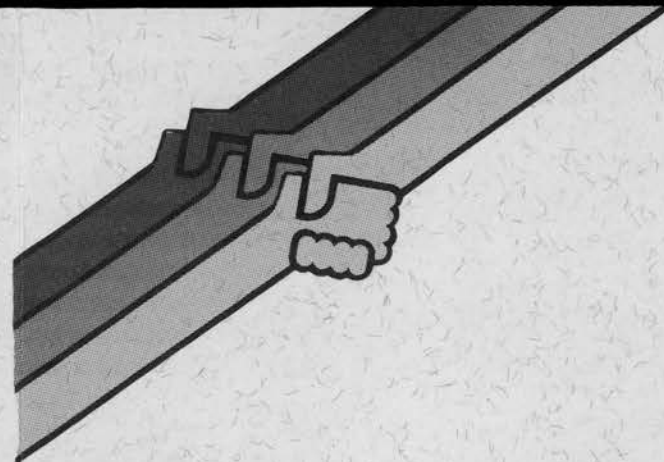
How Can You Become Involved?

The Council seeks representation on the Advisory Commission and on a variety of Committees and Networks. Call your city hall for details on Advisory Commission appointments and the Council for information on Committees and Networks, or volunteer activities within the agency.

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Northwest Hennepin Human Services Council

7601 Kentucky Avenue North
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Voice or TDD



**NORTHWEST
HENNEPIN HUMAN
SERVICES COUNCIL**



What is the Northwest Hennepin Human Services Council?

Northwest Hennepin Human Services Council is the planning, research, and coordinating agency, responsible for assessing human service needs in the municipalities of northwest suburban Hennepin County. The Council was established in 1972.

The Council is based on the principals that:

Residents/consumers should play a role in defining their own needs and in recommending solutions.

Suburban residents should have access to and availability of human services within their community.

Municipalities share in the responsibilities of seeing that human service needs of residents are met.

The role of Northwest Hennepin Human Services Council in the planning process for the human service delivery system.

RESEARCH/ PLANNING

Studies/Needs Assessments
Systems Analysis
Customized Market Research
Focus Groups

COMMUNITY OUTREACH

Informational Forums
Resource Directory
Community Education
Advocacy
Information & Referral

CITIZEN INPUT/COORDINATION

Committees/Task Forces
Networks
Opinion or Needs Surveys
Program Coordination
Legislative Activity

Decision Makers

Program Evaluation Technical Assistance
Consultation

New Service/ Program Development

Coordination Activities

Improved Delivery of Services

Collaborative Efforts

What Does The Council Do?

Coordinates and enhances efforts of human service programs.

The Council helps establish networks, and task forces, such as the Northwest Child Abuse Network, the Emergency Services Network, the Senior Services Network, and the Mental Health Aftercare Network.

Develops and implements plan for citizen input.

The Council has contracted with Hennepin County to provide for citizen participation into the process of the planning, development and delivery of human services in northwest suburban Hennepin County. This contract fulfills the requirements of the Community Social Services Act (CSSA) passed in 1979 by the State legislature, regarding the County's responsibility in providing citizen input into the planning and budget process for county human service programs.

Prioritizes the human service needs and initiates the establishment of services identified.

The Council utilizes the plan for citizen input, the data collected, and the knowledge of existing human service programs to identify priority needs. The Council has initiated or promoted the following: Northwest Mental Health Center, Home Free Shelter for Women and Children, Energy Assistance Program, Community Action Agency of Suburban Hennepin, and the Emergency Service Program.



Leonard Inskip

Like their central-city counterparts, many preschool suburban children need extra help to get a good start in life. A worthy new effort to provide that help began in northwest Hennepin County last week.

The goal is to replicate "Success by 6," a pioneering United Way venture in Minneapolis. Success by 6 seeks to expand community awareness of young children's needs, educate parents, involve community leaders and get more collaboration by public and private agencies and organizations whose programs aid children.

Young children who are short-changed by disadvantages like poverty are at risk of future failure — in school, in society, in life pursuits.

At-risk children live in central cities and they live in suburbs. Barriers to healthy mental, physical, social and emotional development know no geographical boundaries. But because problems like poverty weigh more heavily on central cities, they are less visible in the suburbs.

The United Way of Minneapolis Area has formed a partnership with Northwest Hennepin Human Services Council, a planning and coordinating agency. Under their sponsorship, a committee of community leaders met last week in Robbinsdale to launch a Success by 6 effort in the area west and north of Golden Valley, a region with 280,000 people and 15 cities.

One member is Phil Cohen, former Brooklyn Center mayor. He said he was happy to see recognition that central-city problems exist in the suburbs. Now a City Council member, Cohen hopes the project will help break down bureaucratic barriers that limit collaboration by governmental and private agencies.

Breaking down such barriers has been identified by the United Way as a major need if Success by 6 is to be fully successful anywhere, says Terri Barreiro, the agency's planning and allocations director.

As a result, Honeywell CEO James Renier, who leads Success by 6 in Minneapolis, met with Gov. Rudy Perpich and legislative leaders last month to urge them to design greater collaboration among state agencies that serve at-risk children. Barreiro says that Renier and the United Way are raising the issue now in hopes of getting legislative action next year.

"Today, if Brooklyn Center wanted to put all services (for at-risk children) in one place, it would have to deal with many government agencies," Barreiro says. It's difficult "to get dollars to one place." The Department of Jobs and Training has Head Start. The Department of Human Services regulates welfare. Cities and counties handle health functions.

Barreiro says that the suburban Success by 6 committee will seek to identify barriers to healthy child development in the suburbs, create public awareness of needs and then develop strategies for action.

For County Commissioner Tad Jude, an important suburban need is Head Start, the successful preschool program for children from low-income families. Relatively few eligible suburban children are served now, Jude told the committee. If the committee identifies Head Start as a priority, then its next task will be to develop a strategy to get it, Barreiro says.

Committee members come from education, business, health, government and civic bodies. State Sen. Ember Reichgott of New Hope is chairwoman. Renier helped recruit involvement by companies like General Mills and Graco. The committee heard that a majority of General Mills' 3,000 Twin Cities employees live in northwest Hennepin County.

Patricia Wilder, executive director of the Northwest Hennepin Human Services Council, said services are less accessible for suburban poor than for central-city poor. Needs often go unnoticed or unserved.

But the needs are real, Wilder says. Northwest Hennepin has about 44 percent of the county's suburban population, but has 55 percent of suburban AFDC recipients. The 1980 census found that nearly 3,000 children under 6 lived in poverty. About 9 percent of families with children under 6 are single-parent families. But single-parent families in Minneapolis are three times more likely to get quality child care.

The United Way has allocated \$450,000 this year for Success by 6 activities, plus \$2 million for other programs related to early childhood development.

While the northwest Hennepin committee may be the first effort to replicate Success by 6 in Minnesota, the program has attracted interest by 30 United Ways across the country. Central city or suburban, Success by 6 deserves support.

'Runaway Youth Initiative' progresses

The Northwest Hennepin Human Services Council has announced that a program for runaway and throwaway youth is to be in place by late fall in Hennepin County.

For the past year, a 53-member committee including many from the Osseo, Maple Grove area and the Northwest Hennepin human services council have been studying the issue of runaway youth and the related services that are or are not available. There is no program for runaway youth in northwest Hennepin County although there are nearly 1,000 reported incidents each year.

The Runaway Youth Initiative is a public/private non-profit collaborative effort the members of which represent each of the 15 cities that are in northwest Hennepin County. The main purpose of the initiative is to study issues relating to runaway youth in the northwest suburbs and to create long-term preventive solutions to this complex problem. The Initiative is facilitated and coordinated by the Northwest Hennepin Human Services Council and includes on its planning committee persons from all affected sectors which include business, religious, education, government, law enforcement, human service, as well as consumers and private citizens.

INPUT FORUMS

The impetus for the program came from citizen input forums, and other community meetings during which private citizens, service providers, and representatives from local law enforcement all voiced their concerns regarding the runaway homeless youth issue. The Runaway Youth Initiative planning committee has spoke with kids, parents, and service providers to determine the underlying causes of the problem. In order to look realistically at possible solutions,

they studied the history and structure of successful runaway youth programs around the metro area and subcommittees, focus groups, and community forums, the Runaway youth initiative planning committee created a comprehensive, detailed proposal for dealing with emergencies related to runaway youth as well as a plan to offer support to "at risk" youth and families prior to crisis as a preventive, long term approach.

The studies concluded that in order to address the problem of runaway/throwaway youth, a 24 hour outreach service would have to be implemented. By combining the expertise, experience, and credibility of The Bridge for Runaway Youth, Hennepin County's only runaway youth facility located in downtown Minneapolis, with the results of the comprehensive studies and planning conducted by the initiative planning committee, a program was created to serve the specific needs of the northwest suburbs.

15 CITIES

The Runaway Youth Initiative will target for service, but not be limited to; the following cities: Champlin, Dayton, Corcoran, Hanover, Maple Grove, Osseo, Rogers, Hassan, Golden Valley, Crystal, Robbinsdale, New Hope, Brooklyn Park, Brooklyn Center, and Plymouth.

The program will include a 24 hour crisis intervention service in combination with other youth programs and a temporary family placement network. Temporary placement families are and will continue to be recruited from each of the 15 cities in the northwest suburbs. The program will stress intervention, community awareness, education and whenever possible and/or appropriate, family reunification. The program will include three full-time counselors,

one part-time, and a coordinator.

All counselors will work in the capacity of outreach crisis staff. A pre-existing 24 hour hotline center will pick up the calls of youth and families, determine the location of the crisis and dispatch a counselor via pager or cellular phone to the crisis site so that an assessment process can begin.

During the assessment process, the counselors will determine the circumstances that led to the runaway or throwaway and the immediate needs of the youth and the family. It is during this process that a temporary placement and various referrals to local service providers can occur. The preference is to get the youth back home as soon as possible and follow up by bringing the entire family into counseling. A reality that must always be taken into account is possibility of abuse/neglect and other circumstances that would prevent immediate family reunification. In this case one of the several temporary or emergency shelter options would be accessed.

Excellent grass roots support has developed for the Runaway Youth Initiative. Dozens of churches, corporations/foundations, municipalities, small business, service organizations, and the state have become involved in the funding of the project.

Many volunteers have put in a great deal of time so that our local youth and families will have positive alternatives in the face of crisis.

The committee will be holding a "Creative Christmas Shopping" Silent Auction in late fall, the exact date of which will be announced soon. The planning committee has also been negotiating with several nationally renowned artists in an attempt to coordinate a benefit concert to raise awareness and funds.

The committee continues to seek volunteer families for temporary placement and funds for the operation of a program. This is also an opportunity for those kids or parents who have had related experi-

ences to help who need advise and empathy.

If persons who questions or would like to know more about the program may call the Northwest Hennepin Human Services Council at 493-2802.

Forum sees flaws in suburban life

By Jon Kerr

Turnout may have been limited. But human services problems in northwestern suburbs aren't, judging from responses to the Northwest Hennepin Human Services Council's open community meeting last week at the Brookdale Library. The discussion was co-sponsored by the United Way of Minneapolis.

Problems ranging from child care to seniors' issues, with housing, crime and transportation issues for all ages, were pointed to as areas that governmental bodies and funding institutions such as the United Way have too often ignored in the suburbs.

"There's sometimes a misperception that people in the suburbs are all well off," said Barbara Costanzo of Crystal, who deals with problems regularly as a Social Security worker. "We may be relatively better off than the cities. But we still have poor."

Isolation and poor public transit worsen the problem, agreed Marianne North of Plymouth. "In the central city they have support. But here they live alone. We might see them in the food shelves but where they go and how they get there is tough."

"Being relatively affluent, I myself don't have any problems," said Curt Carlson, a seniors activist from Brooklyn Park. "But what I see is a rising crime rate. My home has been burgled twice and my car has been stolen twice."

Teenage gangs and drug use

concerned Craig Reynolds of Brooklyn Park. "We had a teenager we were trying to provide guidance to at Park Center a couple of years ago and it was really tough - just keeping him away from bad influences."

Others saw the problems starting earlier. "Another problem I perceive is child and family abuse," said John Casey. "Parenting education and other information is important also...A high percentage of people I talk to in Brooklyn Center have never heard of CEAP (Community Emergency Action Program) for instance."

Participants agreed that solving problems, including a lack of affordable housing, community emergency services, rising health costs, and youth employment, will not come easily. "The people we're talking about are not good lobbyists," said Costanza. "Children are not good lobbyists, the mentally ill are not good lobbyists. Single-parent families are too absorbed in survival to lobby political leaders."

A change in attitudes will be necessary before funding priorities will change, concluded Betty Dornbusch, a board member of PRISM, a social service agency serving Golden Valley, Crystal, New Hope, Robbinsdale, Plymouth and Maple Grove. "Over the years it's been the urban areas that have the needs and I think that's still the mindset...Our funding sources, like United Way, have to be made aware of funding needs in the suburbs."

Brooklyn Center Communication Study Results In

The following facts and statistics were taken directly from the Communication report done by Coleman & Cristison for the city of Brooklyn Center. Copies will be made available for those wishing to read the entire study.

In January of this year Coleman & Christison were commissioned to perform a communications study for the city of Brooklyn Center.

This study was triggered by three events.

After a 1983 survey of residents of Brooklyn Center, an issue that was identified and deserved serious review by the city was communication with the Brooklyn Center residents, employees and businesses.

Changes in ownership and management of the local newspaper, The Brooklyn Center PostNews, have resulted in what has been perceived by city department heads, business leaders, and the spokespersons for several major civic groups as a significant cutback in coverage of local events in Brooklyn Center. It is also reported that the coverage that is afforded the city is often inaccurate and negative in nature. The perception seems to be supported

by the public as the circulation of the PostNews has dropped to under 3,000, not quite a third of Brooklyn Center's 11,270 households.

Technologies in publishing, broadcast and telecommunications have undergone almost revolutionary change during the past decade. If, in the final analysis, it is agreed that changes or improvements are necessary in Brooklyn Center's communication program, the City Council, city management and residents must have a thorough understanding of the many communication options that are available.

Steve Miller of Coleman & Christison stated that when it comes to reaching every household in Brooklyn Center on a timely basis the choices quickly become limited. The Brooklyn Center PostNews, Star Tribune Community section, and cable TV combined would not meet this criteria.

Cable TV was not considered cost effective. The study showed that cable penetrates 43% of households, but shows as few as 250-350 residents are likely to view city programs.

The #1 recommendation of Coleman and Christison was for

the city to develop a Hybrid Tabloid going to every home and business twelve times a year verses the current six times a year newsletter.

They state that the tabloid has to be "reader friendly" and contain lively and informative columns such as ones written by Brooklyn Center resident Mary Jane Gustafson, "Ask City Hall," etc.

The study also recommends an organized "Issue of the Week" hotline so that residents could get current information by phone. Also complaint reports were recommended to be used so that City Manager and City Council are able to address all problems. Council wants a better handle on public opinion and wants no one to fall through the cracks.

These programs will require an increase in the city's communication budget. Coleman & Christison said costs can be kept within reason by using free-lance writers, advanced desktop publishing technologies and competitive bidding. As part of a residents Spring 1990 survey, 87.8% said they would support the city improving how it communicates with the Brooklyn Center residents. The projected cost of a

Northwest News 8-27-90

12 per year Hybrid Tabloid would be approximately \$93, up from the (existing) 6 per year newsletter cost of \$40,000.

Concerning city communication, most respondents were universal in their disappointment with local coverage afforded by the Brooklyn Center PostNews.

Particularly interesting were the responses from members of the business panel who have dropped all advertising in the PostNews because of low response levels. While the Brooklyn Center newsletter was mentioned in a fairly positive light by many panel members, NorthWest News and columnist Mary Jane Gustafson were singled out for special praise. This fact helps illuminate just how desperate the communication problem is in Brooklyn Center when you consider that NorthWest News had ceased publication during this time frame.

Council questioned what Miller would recommend if there was a full circulation paper. He felt strong consideration should be given to it as a communication vehicle. Miller said that a lot of people mentioned NorthWest News and since it was publishing again it should be looked into.

CRYSTAL DATA PROFILE

- * Crystal has experienced a decline in population from the 1980 figure of 25,543 to an estimated 22,851 in 1989. However, the total number of households has increased 4.9% from 8,977 households in 1980 to 9,423 in 1989.
- * In 1980, the number of children ages 0-14 in Crystal numbered 5,260 or 20% of the total population.
- * In 1980, Crystal's 55 and older population comprised almost 17% of the total population, at 4,521 senior residents.
- * The number of single-parent households with own children under 18 years of age in Crystal in 1980 was 587 or 7% of total households. Of these households, 510 were headed by women.
- * In 1980, a total of 748 persons lived below the poverty level in Crystal representing 3.0% of the total population.
- * A total of 1,218 Crystal residents were classified as "near poor", living at 125% of the poverty level, in 1980.
- * Only 1.9% of the total population aged 60 and over lived below the poverty in 1980. In comparison, the northwest suburban rate in 1980 was 5.2% of all persons 60 years and older.
- * In 1986, 14.6% of all births in Crystal were to single women and 4.1% of all mothers were ages 19 and under.
- * Of the total 8,977 occupied housing units in Crystal in 1980, 7,000 were or 78% were owner occupied. The total renter occupied units in 1980 were 1,977 or 22% of the housing stock.
- * As of May 1989, Crystal had 10 residential beds possible.
- * Crystal has 192 nursing home beds and 159 market rate rental units possible for its senior population.
- * In 1986, Crystal reported 87 runaway youth. In 1987, 97 Crystal residents were runaways, representing an estimated 2.6% of the total adolescent population.
- * Crystal currently has 77 home-based day care providers and 5 day care centers.
- * In 1989, 476 Crystal residents received surplus commodities at an estimated value of \$7,882.56.

MEMBERSHIP BENEFITS TO MUNICIPALITIES

The Council's primary activities relate to planning, research, coordinating, and, in general, advocating for the municipalities of Northwest Hennepin County. The Council provides the following services to its member municipalities:

- o a method for citizens, providers and municipal representatives to be involved in Hennepin County human services decision-making
- o information about human service needs and programs
- o leadership in the community for the effective mobilization of community resources to meet human service needs
- o staffing assistance to the municipalities in areas of their involvement in human services as they may request it
- o a referral system for citizens with human services needs and/or problems (i.e. elderly, mentally ill, youth, etc.)
- o staffing assistance to community groups who want to organize a planning effort to meet specific needs or problems
- o the capability to do research on human service issues and needs
- o planning staff to participate in regional and county planning activities on behalf of the municipalities
- o an avenue to bring county-wide services and programs into our local communities in order to provide better access to our citizens
- o assurance that efforts are being made to coordinate the planning of human services delivery systems and to deter unnecessary duplication of services
- o the ability to make presentations on and provide information about human services needs and delivery systems in the area
- o the means to develop leadership and interest on the part of citizens to be involved in human services
- o a way to communicate the concerns of the municipalities regarding human service issues to the providers and involved citizens or the area

In general, to be available as auxiliary planning staff to the municipalities in areas where human services expertise is required.

1980 - 1989 Hennepin County Population Estimates

	1980 POP.	1989 EST. POP.	1980 - 1989 CHANGE	1980 - 1989 % CHANGE
NORTHWEST HENNEPIN COUNTY SUBURBS	235,497	285,996	+50,499	21.4%
SOUTH HENNEPIN COUNTY SUBURBS	182,018	204,065	+22,047	12%
WEST HENNEPIN COUNTY SUBURBS	147,326	161,502	+14,176	9.6%
* TOTAL SUBURBAN HENNEPIN COUNTY	564,841	651,563	+86,722	15%

* Does not include the City of St. Anthony.

SOURCE: Metropolitan Council, April 1989 Population Estimates
1980 US Census data, Population and Housing Northwest
Hennepin Human Services Council

Northwest Hennepin County Population Statistics

1980 Hennepin County Population = 941,411

1980 Northwest Hennepin County Population = 235,427
25% of the total Hennepin County population

1980 Hennepin County Households = 365,536

1980 Northwest Hennepin County Households = 79,533
22% of the total Hennepin County population

1980 Hennepin County Female Head of Households with person(s)
under 18 years of age = 21,915

1980 Northwest Hennepin County Female Head of Households with
person(s) under 18 years of age = 5,727
26% of the total Hennepin County population

1989 Metropolitan Council Estimated Hennepin County
population = 1,015,320

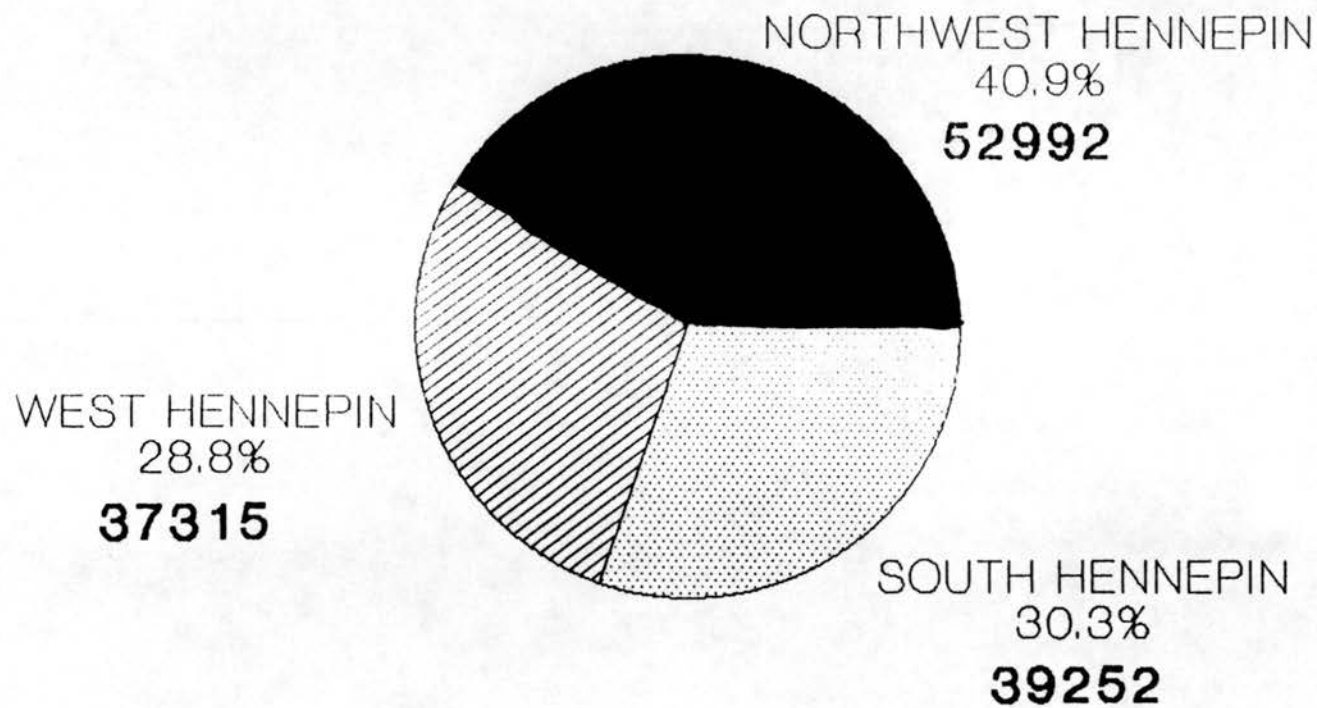
1989 Metropolitan Council Estimated Northwest Hennepin County
population = 285,996
28% of the total Hennepin County population

1989 Metropolitan Council Estimated Northwest Hennepin County
Households = 104,908
25% of the total Hennepin County population

	<u>1980 POPULATION</u>	<u>1989* POPULATION</u>	<u>% CHANGE 1980 - 1989</u>
Brooklyn Center	31,230	28,578	-8.5%
Brooklyn Park	43,332	55,294	+27.6%
Champlin	9,006	16,245	+80.4%
Corcoran	4,252	5,116	+20.3%
Crystal	25,543	22,851	-10.5%
Dayton (pt.)	4,000	4,125	+3.1%
Golden Valley	22,775	21,813	-4.2%
Hanover (pt.)	248	307	+23.8%
Hassan	1,766	2,053	+16.3%
Maple Grove	20,525	37,792	+84.1%
New Hope	23,087	22,680	-1.8%
Osseo	2,974	2,743	-7.8%
Plymouth	31,615	51,390	+62.5%
Robbinsdale	14,422	14,276	-1.0%
<u>Rogers</u>	<u>652</u>	<u>733</u>	<u>+12.4%</u>
TOTAL	235,427	285,996	+21.5%

SOURCE: 1980 U.S. Census Bureau Population and Housing * April
1989 Metropolitan Council Population Estimates
Northwest Hennepin Human Services Council

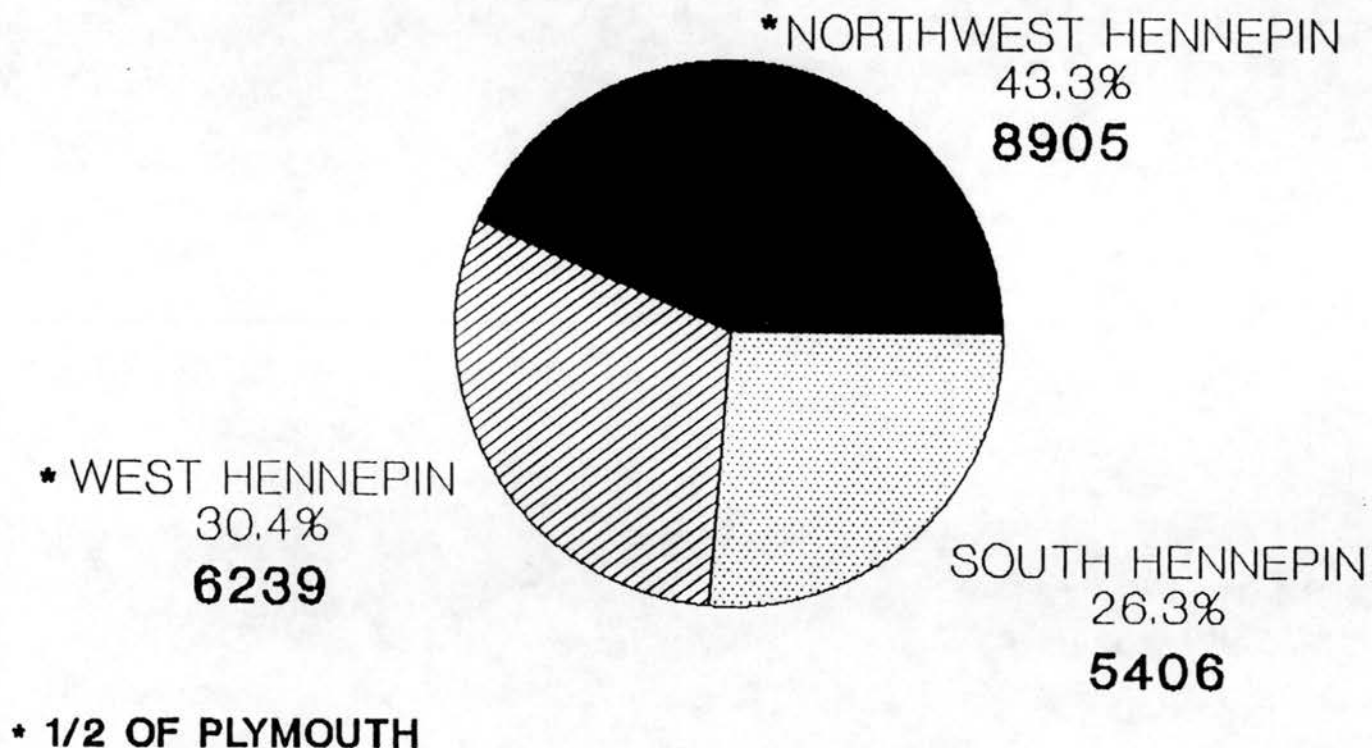
SUBURBAN HENNEPIN COUNTY "WORKING POOR" BY COUNCIL PLANNING AREAS



**TOTAL SUBURBAN "WORKING POOR":
129,565**

SOURCE: 1980 U.S. CENSUS
NORTHWEST HENNEPIN HUMAN SVS. COUNCIL

SUBURBAN HENNEPIN COUNTY PERSONS IN POVERTY BY COUNCIL PLANNING AREAS



TOTAL SUBURBAN PERSONS IN POVERTY:
20,550

SOURCE: 1980 U.S. CENSUS
NORTHWEST HENNEPIN HUMAN SVS. COUNCIL

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL
MISSION STATEMENT

I. Members of the Council believe that:

- * Municipalities share in the responsibility of seeing that the human needs of residents are met.
- * Residents/Consumers should play a critical role in defining their own needs and problems, and in recommending appropriate solutions.
- * Suburban residents should have access and availability of human services within their own communities.

II. The Council provides planning and coordination services to these segments of the community:

- * Residents
- * Municipalities (City Councils, Commissions, and departments, and to Hennepin County)
- * Human Service professionals and providers of service
- * Businesses and organizations

III. The Council engages in activities designed to:

- * promote effective links of communication, cooperation, and, planning between and among governmental units, consumers, and providers regarding human services.
- * assist in identification of barriers to effective service and advocate for needed services to improve the existing service delivery system.
- * promote effective community awareness of human services.
- * increase community awareness of special needs groups.
- * administer special programs when there is no more appropriate agency to do so and effective access to residents is at stake.

WHAT IS THE NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL?

The Northwest Hennepin Human Services Council is the planning, research and coordinating agency responsible for assessing human service needs in northwest suburban Hennepin County since 1972.

The Council works in the following areas of human services:

- | | | |
|------------------------------|------------------|----------------------|
| o mental health | o chemical abuse | o mental retardation |
| o child care | o domestic abuse | o senior services |
| o developmental disabilities | o youth issues | o emergency services |
| | o family issues | |

and other areas related to service delivery such as housing and transportation.

Because of its role in the community, and its relationship with governmental entities, private agencies, and non-profit organizations, the Council is in a unique position to provide broad-based planning and research assistance in the area of human services to organizations, businesses, and municipalities.

PLANNING

Planning services available to municipalities include:

- o Consultation and Technical Assistance
- o Service System Analysis
- o Needs Assessment Research
- o Demographic/Feasibility Research
- o Program Utilization Data
- o Focus Groups

Past projects which the Council has assisted in the planning phases have encompassed a variety of human services. While all the projects would be too numerous to mention, several are worth particular notice: Home Free Shelter for Women and Children, the Northwest Mental Health Center, Emergency Services program for northwest Hennepin County residents, the Food Co-op in Brooklyn Park, and most recently, the Northwest Hennepin County Community Support Program in Crystal.

Through the coordination of area human service networks, the Council is able to create effective communication links among northwest area human service professionals. The following lists a few of the networks sponsored or co-sponsored by the Council:

Child and Family Abuse network, Senior Services Network, Suburban Mental Health Aftercare Providers network, Emergency Assistance Providers Network, and the Northwest Network.

RESEARCH

Research services available to municipalities include:

- o Mail/Telephone Surveys
- o Questionnaire Design
- o Interviewing
- o Data Analysis
- o Program Evaluation
- o Human Service Related Reports

Research is a crucial element in planning and coordinating effective human services delivery in the northwest Hennepin County area. Through numerous internal and external surveys and reports, the Council is able to disseminate vital information to consumers, residents, businesses and municipalities. The Council is also able to assist in survey design and implementation when needed.

COMMUNITY ORGANIZING

Community organizing activities for 1989 include the planning for the development of a runaway youth program located in the northwest Hennepin County area. Runaway statistics indicated a great need for a localized program to assist in addressing the needs of youth and families in crisis. The Council is facilitating a public/private collaborative planning process. The impetus for this planning process came from the community itself and has become an example of the way in which area human service professionals, municipalities, and organizations can work together to address human service issues.

COMMUNITY OUTREACH

Community outreach is achieved by several methods; through information dissemination, community organizing, and direct services. The Council handles over 1,500 calls for information specific to the northwest suburban planning area. The Council has also promoted community awareness and education through the publication and dissemination of over 75,000 comprehensive human service directories, and over 7,500 specific needs directories, i.e., family violence, chemical dependency, mental retardation, housing resources, and physical disabilities. An estimated 600 annual CSSA Human Service Priority Reports are distributed each year which assist in the planning and coordination efforts of area human service providers. Over 110,000 telephone resource cards were mailed to every household in the northwest area in 1987 and 50,000 updated cards will be distributed during 1989.

In 1987-1988, with a one year grant from Community Action for Suburban Hennepin, the Council sponsored forums for low income residents on food options, renter's rights and responsibilities, and educational opportunities for low income individuals. In 1988-1989, with a special 3 year McKnight grant, two forums will be held; a second free or reduced price food options forum and a forum on child care options.

DIRECT SERVICES ADMINISTRATION

The Council is in a unique position as the planning and coordinating agency for the northwest area. It can recognize unmet needs in the area, as well as provide services to facilitate effective access to residents. Currently, the Council administers two direct services programs, Surplus Commodities Program/Temporary Emergency Food Assistance Program (TEFAP) and Emergency Services Program.

SURPLUS COMMODITIES PROGRAM (TEFAP)

The U.S.D.A. Surplus Commodity Distribution Program is a federally funded program geared to serve lower income residents by providing surplus products, canned and dry goods, on a regular basis throughout the year. While distributions have diminished from 6 a year (1987-1988) to 3 this year (1988-1989), overall participation has not. Approximately 10,000 households in the northwest area receive commodities either directly through the distribution sites and deliveries to homebound people, or indirectly, through the food shelves. Program eligibility is based on income guidelines determined by the State of Minnesota. The Council is responsible for program registration, volunteer coordination, and bookkeeping for northwest Hennepin County.

EMERGENCY SERVICES PROGRAM

The Emergency Services Program is a Hennepin County-funded program designed to assist northwest suburban area residents who are in a short-term financial crisis situation. One-time financial assistance is available through vouchers and through vendor agreements for rent, food, clothing, transportation, short-term shelter, and some for limited utility assistance. An increase in the need for emergency loans for working poor adults has been evident during the past few years as economic conditions have fluctuated. As a result, the Northwest Hennepin Human Services Council sought and received a \$15,000 increase in emergency loan funding for the 1989 fiscal year.

Participating direct service agencies assess the financial requests of northwest residents through their own intake services. These agencies are currently People Responding in Social Ministry (PRISM) (Robbinsdale), Christians Reaching Out in Social Services (CROSS) (Maple Grove), Community Emergency Assistance Program (CEAP) (Brooklyn Center), HomeFree Shelter for Women and Children (Plymouth), and North Suburban Emergency Assistance Response (NEAR) (Crystal). The Council maintains financial records, prepares a variety of service use reports, and meets on a regular basis with direct service agency representatives to maintain service coordination. In 1989, the Council reviewed and updated the procedures manual making it clearer and more informative for use by direct service professionals.

TEFAP (SURPLUS COMMODITY) DISTRIBUTION
1989
PROGRAM USE AND ESTIMATED EXPENDITURES
BY MUNICIPALITY
DUPLICATED HOUSEHOLD COUNT*

MUNICIPALITY	1989	ESTIMATED EXPENDITURES
Brooklyn Center	459	\$ 7,601.04
Brooklyn Park	730	12,095.18
Champlin	144	2,384.64
Corcoran	15	248.40
Crystal	476	7,882.56
Dayton	130	2,152.80
Golden Valley	191	3,162.96
Hamel	20	331.20
Hanover	2	33.12
Hassan	0	0
Loretto	4	66.24
Maple Grove	238	3,941.28
New Hope	296	4,901.76
Osseo	182	3,013.92
*Others	10	165.60
Plymouth	141	2,334.96
Robbinsdale	323	5,348.88
Rockford	3	49.68
Rogers	89	1,473.84
-----	-----	-----
TOTALS	3,453	\$ 57,188.06

*For example: If one household from Osseo received commodities from the CROSS site three (3) times during the year, and another household received commodities five (5) times during the year, the total duplicated count would be eight (8) households.

TEFAP (SURPLUS COMMODITY) DISTRIBUTION
1989

OLIVET BAPTIST CHURCH/CROSS SITES
PROGRAM USE BY MUNICIPALITY

MUNICIPALITY	FEB.	MAY	AUGUST	TOTALS 1989
BROOKLYN CENTER	132	172	155	459
BROOKLYN PARK	251	238	241	730
CHAMPLIN	56	43	45	144
CORCORAN	3	7	5	15
CRYSTAL	123	196	157	476
DAYTON	48	47	35	130
GOLDEN VALLEY	48	65	78	191
HAMEL	8	5	7	20
HANOVER	1	1	0	2
HASSAN	0	0	0	0
LORETTO	2	1	1	4
MAPLE GROVE	98	70	70	238
NEW HOPE	67	134	95	296
OSSEO	78	48	56	182
*OTHERS	0	0	10	10
PLYMOUTH	31	57	53	141
ROBBINSDALE	87	126	110	323
ROCKFORD	1	1	1	3
ROGERS	27	32	30	89
-----	-----	-----	-----	-----
TOTALS	1,061	1,243	1,149	3,453

*NOTE: Others indicate our servicing area by their zip codes but not enough other information was provided to credit the municipality of residency.

SOURCE: Northwest Hennepin Human Services Council

Emergency Services Program
1989 Utilization Rates by
Northwest Municipalities

<u>City</u>	<u>1989 Persons Served</u>	<u>% of Persons Served</u>	<u>1989 Program Expenditures</u>	<u>% of Program</u>
Brooklyn Center	221	20.7	\$12,650.76	21.6%
Brooklyn Park	250	23.4	15,361.75	26.1
Champlin	20	1.9	997.00	1.7
Corcoran	3	0.3	460.53	0.8
Crystal	81	7.6	5,927.53	10.1
Dayton	2	0.2	30.00	0.1
Golden Valley	17	1.6	813.00	1.4
Hamel	4	0.4	299.64	0.5
*Homefree	193	18.1	2,789.46	4.8
Maple Grove	50	4.7	2,023.28	3.5
New Hope	62	5.8	6,721.68	11.5
Osseo	37	3.5	2,105.00	3.6
*Plymouth	47	4.4	4,705.87	8.0
Robbinsdale	34	3.2	2,893.95	4.9
Rogers	8	0.8	488.00	0.8
**Others	40	3.7	421.55	0.7
	<u>1,069</u>	<u>100%</u>	<u>\$58,689.00</u>	<u>100%</u>

* In 1989, program use data for Plymouth and Home Free Shelter in Plymouth were counted separately.

** Includes transients listing Northwest Hennepin area as home address.

SOURCE: Northwest Hennepin Human Services Council

Energy Assistance Program
1990
by Municipality

Municipality	Total Apps	Primary Heat \$	Crisis \$	Repair \$	Total \$
Brooklyn Center	398	106,087	3,826	4,002	113,915
Brooklyn Park	504	126,852	5,916	1,759	134,527
Champlin	87	22,523	776		23,299
Corcoran	30	16,576	810		17,386
Crystal	194	51,446	2,985	1,902	56,332
Dayton	25	8,892	247	1,404	10,543
Golden Valley	82	23,033	1,997	172	25,202
Hassan	4	1,709	0	130	1,839
Maple Grove	115	32,241	2,808	425	35,474
New Hope	162	41,768	718	820	43,306
Osseo	60	19,133	90	1,438	20,661
Plymouth	166	43,534	2,405	545	46,484
Robbinsdale	146	39,222	1,806	0	41,028
Rogers	15	8,071	0	172	8,243
TOTAL	1,989	541,087	24,384	12,769	578,239

Data are through June 13, 1990

Repair Program runs through September 30, 1989

Source: Energy Assistance Program
Northwest Hennepin Human Services Council

COMMUNITY SOCIAL SERVICES ACT AND NWHHSC

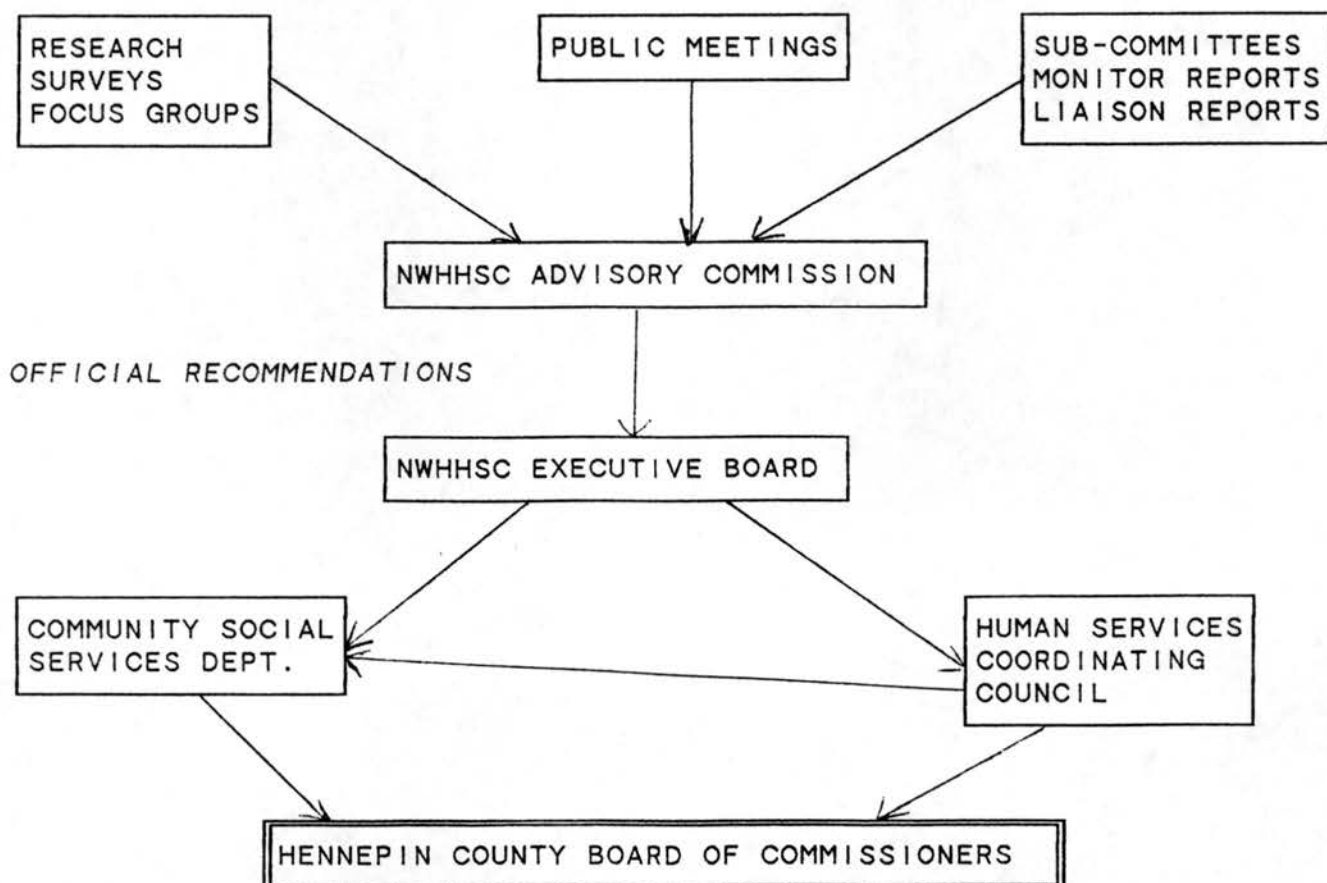
The Community Social Services Act (CSSA) was passed by the State Legislature in 1979, and makes the County Board the responsible agent for ensuring that the necessary human services are provided and that State funds for this purpose are effectively distributed.

The CSSA legislation also requires that the County provide for citizen input into the planning and budget process of the county involving human service programs. Hennepin County has opted to secure citizen input through the eight (8) Human Service Councils in Hennepin County. The Northwest Hennepin Human Services Council is contracted to provide for citizen participation in the Community Social Services Act process for our area.

The role of the Northwest Hennepin Human Services Council in this process is to review data, solicit input from citizens, and through the prioritizing process of the Advisory Commission, make recommendations regarding the planning, development, and delivery of human services in the northwest area.

CSSA PRIORITY SETTING PROCESS

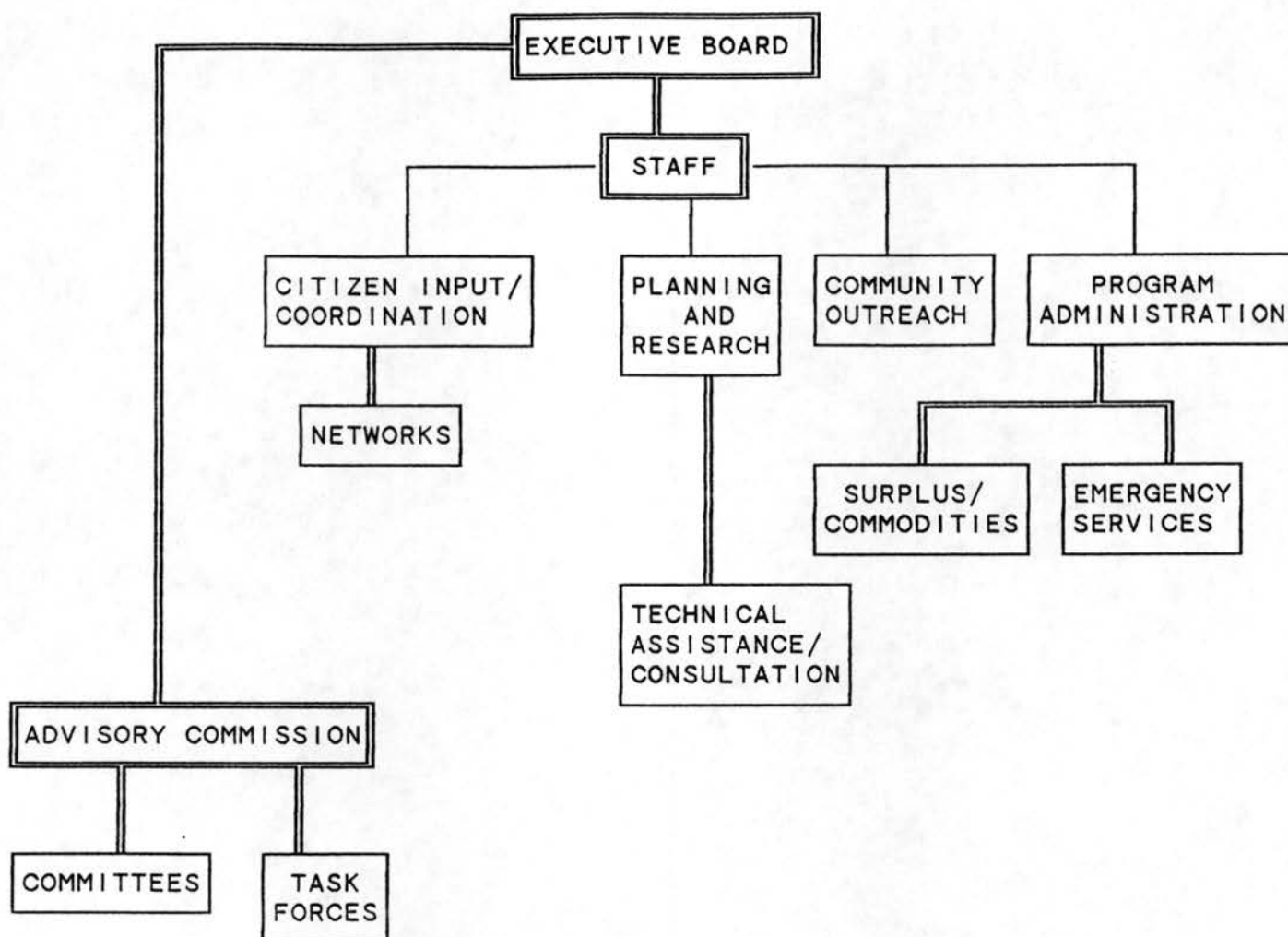
CITIZEN INPUT AND PARTICIPATION



1990 COMMUNITY SOCIAL SERVICES ACT
HUMAN SERVICES PRIORITIES

1. Family Services
2. Children and Youth
3. Mental Health
4. Family and Child Abuse
5. Chemical Abuse
6. Health Care
7. Housing
8. Aging
9. Transportation
10. Community Education
11. Physical Disabilities
12. Developmental Disabilities
13. Services Delivery System

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL ORGANIZATION CHART



STAFF:

Executive Director
 Community Planner
 Community Organizer (On Contract)
 Community Outreach Coordinator
 Administrative Support/Bookkeeper, Secretary
 Student Interns
 Volunteers

1990

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL MEMBERSHIP

MUNICIPALITY	EXECUTIVE BOARD	ADVISORY COMMISSION
Brooklyn Center	Geralyn Barone	John Casey, Vice Chair John Vogel
Brooklyn Park	Charlie DARTH	Del Wilkinson
Champlin	Joan Molenaar	Cindy Rundle
Crystal	Jerry Dular	ReNae Bowman
Dayton	Shirley Slater	
Golden Valley	Mary Anderson, Vice - Chair	Sally Strand Syrile Ellison
Hassan	Carmen Hawkins	Christina Stomberg, Secretary
Maple Grove	Bob Burlingame	Richard Drinkwine Steve Cook
New Hope	Dan Donahue	Duane Reynolds, Chair
Osseo	Vernon Dehmer	Dorothy Clarke
Plymouth	Milt Dale	Linda Dieleman
Robbinsdale	Ryan Schroeder, Chair	Barb Dody
Rogers	Gary Eitel	Kathy Roline

1990

NORTHWEST HENNEPIN HUMAN SERVICES COUNCIL STAFF

Patricia S. Wilder
Executive Director

Susan L. Rest
Community Planner

Martin C. Hawk
Community Organizer

Anita Shoemaker
Community Outreach Coordinator

Vangie F. Gramstad
Administrative Support:Bookkeeper/Secretary

Special Thanks to the Following Volunteers

Eleanor Schmeltzer
Loren Brand
Marion Koch
Jean Humphrey
Irene Meier

1990/1991 Funding Sources

The Northwest Hennepin Human Services Council operates primarily on a budget of approximately \$157,800 to provide the planning, coordinating, and research and community outreach activities as stated in the Council Mission statement. Projected Revenue for these services for 1991 is provided from the following sources:

41% of the planning budget:	Hennepin County Purchase of Service Contract
50% of the planning budget:	Member Municipality Contributions
9% of the planning budget:	Hennepin County Community Social Services Act Purchase of Service Contract

The Council also obtains administrative funds for the direct service programs and special projects delivered through the Council. For 1990, the type of direct service program, administrative dollars, and their funding source were as follows:

Surplus Commodity Program:	\$ 9,365.00 (State of MN)
Emergency Services Program:	\$ 8,430.00 (Hennepin County)

*Other project funding for administration of the Runaway Youth Initiative (\$35,000), Success by Six (\$30,000) and Community Initiatives for Working Poor People (\$5,500) to be determined.

Out of the above listed administrative dollars, the Council pays for the staff time necessary to administer the programs as well as all other administrative costs such as printing, office supplies, postage, insurance, rent, etc.

MUNICIPAL CONTRIBUTIONS TO THE NWHHSC

<u>City</u>	<u>*1989 pop- ulation</u>	<u>1990 contri- bution requests</u>	<u>1990 per capita request</u>	<u>Option for 1991 contri- bution option</u>	<u>1991 per capita request</u>
Bk. Ct.	28,578	\$6,472	0.22	\$ 9,431	0.33
Bk. Pk.	55,294	\$11,845	0.22	\$18,247	0.33
Champlin	16,245	\$3,190	0.22	\$ 5,361	0.33
Corcoran	5116	NA	NA	\$ 1,688	0.33
Crystal	22,851	\$5,478	0.22	\$ 7,541	0.33
Dayton	4,125	\$945	0.22	\$ 1,361	0.33
G.V.	21,813	\$4,690	0.22	\$ 7,198	0.33
Hanover	307	NA	NA	\$ 101	0.33
Hassan	2,053	\$436	0.22	\$ 677	0.33
M.G.	37,792	\$7,894	0.22	\$12,471	0.33
N.H.	22,680	\$5,048	0.22	\$ 7,484	0.33
Osseo	2,743	\$596	0.22	\$ 905	0.33
Plymouth	51,390	\$5,497	0.115 ***	\$ 8,479	16.5
Robb	14,276	\$3,209	0.22	\$ 4,711	0.33
Rogers	<u>733</u>	<u>\$158</u>	<u>0.22</u>	<u>\$ 343</u>	<u>0.33</u>
	** 285,996	\$55,300		\$85,897	

**Funding is based on population of 260,301.

***The City of Plymouth contributes funding to both the NWHHSC and the West Hennepin Human services Planning Board and distributes its total contribution between the two organizations. Plymouth decided to allocate the funds in this manner since both organizations serve residents of the city.

Corcoran and Hanover are figured into the new 1991 projections.

	<u>1989</u>	<u>1990 w/3.5</u>	<u>1991 w/3.5</u>
Henn. Co. Community Plan.	57,594	59,610	61,696
Com. Soc. Services Act	<u>12,769</u>	<u>13,215</u>	<u>13,678</u>
	70,363	72,825	75,375

